

THE CITY OF DEXTER
ELECTION COMMISSION MEETING
Tuesday, January 27, 2015

CITY OFFICE – 8123 MAIN, SECOND FLOOR
10:00 a.m.

A. CALL TO ORDER

B. ROLL CALL: City Clerk Carol Jones, City Council Member Donna Fisher, City Resident Michael Raatz

C. APPROVAL OF MINUTES

D. APPROVAL OF AGENDA:

E. NEW BUSINESS- Consideration and Discussion of:

1. Consideration of: Recommendation for Purchase of Election Equipment from Scio Township
2. Discussion of: Updates from Election Related Classes Attended by Justin Breyer and Carol Jones

F. COMMISSIONER COMMENTS

G. NON-ARRANGED PARTICIPATION

Those addressing the Commission will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

H. ADJOURNMENT

“This meeting is open to all members of the public under Michigan Open Meetings Act.”

www.DexterMI.gov

THE CITY OF DEXTER
ELECTION COMMISSION MEETING
TUESDAY, DECEMBER 9, 2014

A. CALL TO ORDER

The meeting was called to order at 10:01 AM at the City Offices located at 8123 Main Street in Dexter, Michigan.

B. ROLL CALL: City Clerk Carol Jones, City Council Member Donna Fisher and City Resident Michael Raatz were present.

Also present: Courtney Nicholls, City Manager

C. APPROVAL OF THE AGENDA

Motion Raatz; seconded by Fisher to approve the agenda as presented.

Unanimous voice vote approval

D. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Setting Precinct Boundaries for the City of Dexter

Motion by Raatz, seconded by Fisher to approve the boundaries for the City of Dexter as follows:

Precinct 1 - All registered City voters living west of the centerline of Central Street and south of the centerline of Main Street, Ann Arbor Street and Dexter Ann Arbor Road.

Precinct 2 - All registered City voters living east of the centerline of Central Street and north of the centerline of Main Street, Ann Arbor Street and Dexter Ann Arbor Road.

Motion Adopted Unanimously

2. Consideration of: Recommendation on Polling Locations

Motion by Raatz, seconded by Fisher to recommend to City Council that both precincts be located at the Dexter Senior Center, 7720 Ann Arbor.

Motion Adopted Unanimously

E. COMMISSIONER COMMENTS

None

F. NON-ARRANGED PARTICIPATION

None

G. ADJOURNMENT

Motion Raatz; support Fisher to adjourn at 10:52 AM.

Motion Adopted Unanimously

Respectfully submitted,

Courtney Nicholls
City Manager, City of Dexter

Approved for Filing: _____

CITY OF DEXTER

cnicholls@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: City of Dexter Election Commission
From: Courtney Nicholls, City Manager
Date: January 23, 2015
Re: Purchase of Election Equipment

One of the Election Commission's responsibilities is to provide the equipment that is used for holding the election. In Michigan, there are three voting systems that have been approved by the state and the County Clerk determines which system is used in their County. Washtenaw County uses the Accu-Vote system to tabulate the ballots at the precincts. The City has two precincts, so two Accu-Vote units are required. The State also requires that each polling location be equipped with a piece of equipment called an Automark, which is a ballot marking system for handicapped voters.

During the incorporation process we received quotes on the purchase of equipment for a total of \$6,200.00. Currently, the State of Michigan is working on a request for proposals to coordinate the purchase of new voting equipment for the entire State. Though there is a chance that the equipment could be purchased in time for the 2016 election cycle, in talking with Washtenaw County's Director of Elections Ed Golembiewski, he feels it is likely that the new equipment will not be rolled out until 2017.

Scio Township has extra equipment that they are willing to sell to the City for its depreciated value. The original purchase price for their equipment was \$15,000. Though we could look for used equipment on the open market, I am more comfortable purchasing it from a community that we know has used it and properly maintained it. Scio is offering the equipment for \$3,260.30.

Once the equipment is purchased, we will be eligible to become a part of the State's maintenance plan, which will provide any necessary updates and troubleshooting of the equipment for approximately \$150 per tabulator.

Voting booths are the final large items that need to be purchased. One voting booth is required for every 300 voters. This minimum number is acceptable for smaller elections, however during federal elections with long ballots it is advised to have more booths available for voters. We are suggesting that the Commission approve the purchase of 20 free standing booths, which is the equivalent of one for every 150 voters. We can also purchase some additional plastic booths that are placed on a table that can be used as extra voting spaces during large elections. Staff is still confirming pricing on the booth options.

If the Commission approves these purchases, they will be recommended to Council for approval on February 9, 2015.