

G. NON-ARRANGED PARTICIPATION:

Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives

H. COMMUNICATIONS:

1. Comcast Cable Plans –1-15-08 Article
2. Washtenaw County B of C 2008 Calendar
3. Washtenaw County Road Commission 2008 Calendar

Page# 9-14

I. REPORTS:

1. Washtenaw County Sheriff Department- Lieutenant Heren
October, November, December 2007 Reports

Page# 15-68

2. Treasurer/Finance Director- Marie Sherry
Second Quarter Report 2007/08
Cash Balance Report as of December 30, 2007
Investment Policy

Page# 69-126

3. Board, Commission, & Other Reports- "Bi-annual or as needed"

Assistant Village Manager
Dexter Area Chamber
DHS Gordon Hall Mgmt Team Representative
Downtown Development Chair
DAFD Representative
Farmer's Market Representative
HRWC Representative
Library Board Representative- Pat Cousins
Planning Commission Chair
Parks Commission Chair

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Tree Board Chair
WATS Policy Committee Representative
WAVE, Representative-Jim Carson

Page# 127-128

4. Subcommittee Reports
Facility Committee- None
Utility Committee- 1-24-08 verbal update

5. Village Manager Report

Page# 129-134

6. President's Report

Page# 135-136

J. CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.

1. Consideration of: Bills & Payroll in the amount of: **\$ 217,558.10**

Page# 137-144

2. Consideration of: Request from Hal Wolfe coordinator of the Dexter-Ann Arbor Run to allow the event to be held on Sunday, June 1, 2008 and further allow for road closures to accommodate the event.

Page# 145-146

K. OLD BUSINESS- Consideration and Discussion of:

1. Discussion of: Main Street Bridge Project – Phase 2 Funding Update
Property Issues

L. NEW BUSINESS- Consideration and Discussion of:

1. Consideration of: Setting a Public Hearing for March 10, 2008 to hear public comment pertaining to an Ordinance of private sale of village property
Page# 147-168

2. Consideration of: RESOLUTION DECLARING THE INTENT OF THE COUNCIL OF THE VILLAGE OF DEXTER TO VACATE CERTAIN PUBLIC RIGHT OF WAYS
Page# 169-172

3. Consideration of: A letter of support for Care Response Ambulance
Page# 173-174

4. Consideration of: Signal Timing Report and recommendation for cycle lengths.
Page# 175-204

5. Consideration of: Proposal from Tom Traciak of ACI Finance to update the Water & Sewer Financial Analysis-Rate Study at a cost not to exceed \$6,500
Page# 205-206

6. Consideration of: Authorization to enter into the "Road Development Agreement" with Dexter Community Schools for improvement to Dexter Ann Arbor Road
Page# 207-214

7. Consideration of: Nomination and appointment of President Pro Tem

8. Consideration of: Resolution of Organizational Matters
Page# 215-216

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9. Consideration of: Fiscal Year 2007-2008 Budget Amendments
Page# 217-218

10. Consideration of: Amendments to Council Rules
Page# 219-230

11. Consideration of: Tree Policy
Page# 231-232

12. Consideration of: RESOLUTION FOR THE PURPOSE OF ESTABLISHING
CONTRIBUTIONS TO THE VILLAGE TREE REPLACEMENT
RESTRICTED ACCOUNT
Page# 233-234

13. Discussion of: General Agreement with Dexter Area Historical Society & Museum
entered into December 12, 2005
Page# 235-240

MOTION TO GO INTO CLOSED SESSION: To discuss Union Negotiations. Closed Session is requested in accordance with the Open Meetings Act, MCL 15.268 sec. 8(d).

M. COUNCIL COMMENTS

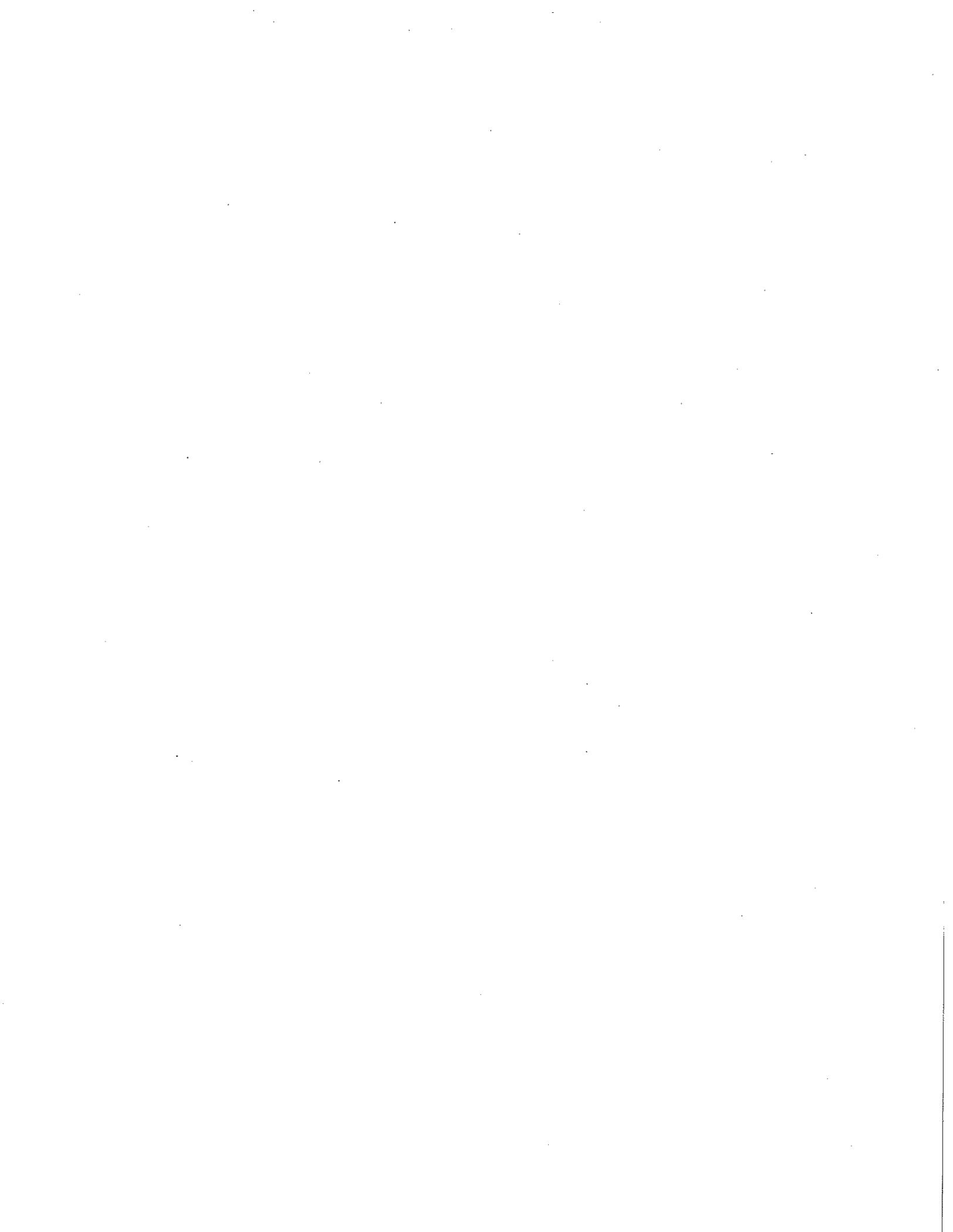
N. NON-ARRANGED PARTICIPATION

Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

O. ADJOURNMENT:

"This meeting is open to all members of the public under Michigan Open Meetings Act."

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**DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, JANUARY 14, 2008**

AGENDA 1-28-08
ITEM C-1

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 by President Keough in the Dexter Senior Center located at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

B. ROLL CALL: J. Carson D. Fisher P. Cousins J. Smith
 J. Semifero R. Tell S. Keough

C. APPROVAL OF THE MINUTES

Minutes of the Regular Council meeting of December 10, 2007.

Motion Semifero, support Carson to approve the minutes of December 10, 2007 with the following corrections:

1. Move - Motion Cousins, support Fisher to extend the application period by 2 hours... - to after the heading for Item L 2 Consideration of: Filling the Vacancy of Village Trustee
2. Add Motion Carson, support Semifero to approve the dedication of Cambridge Drive and Preston Circle as public roads prior to the motion to postpone (Item L 5)

Ayes: Cousins, Semifero, Smith, Fisher, Tell, Carson, Keough
Nays: none
Motion carries

Minutes of the Regular Council meeting of December 20, 2007.

Motion Smith, support Carson to approve the minutes of December 20, 2007 as presented.

Ayes: Fisher, Tell, Semifero, Smith, Carson, Cousins, Keough
Nays: none
Motion carries

D. PREARRANGED PARTICIPATION

Presentation by Dr. Sabah Rabiah of Care Response Ambulance Company
Request for letter granting Care Response approval to operate in the Village will be on the next Council agenda

E. APPROVAL OF THE AGENDA

Motion Smith, support Fisher to approve the agenda as presented:

Ayes: Smith, Carson, Tell, Semifero, Cousins, Fisher, Keough
Nays: none
Motion carries

F. PUBLIC HEARINGS

None

G. NON-ARRANGED PARTICIPATION:

None

H. COMMUNICATIONS:

1. FEMA – Flood Risk Information Open House
2. Washtenaw County Planning Advisory Board
3. WATS Technical Meeting 12-5-07
4. Bond Disclosure Report
5. Carlisle/Wortman – Holiday Contribution 12-2007

I. REPORTS

1. Community Development Manager – Allison Bishop
Second Quarter – October, November, December
2. Assistant Village Manager – Courtney Nicholls
3. Village Manager – Mrs. Dettling submits her report as per packet
4. President's Report - none

J. CONSENT AGENDA

1. Consideration of: Bills & Payroll in the amount of: **\$184,617.22**

Motion Fisher, support Smith to approve the consent agenda.

Ayes: Semifero, Cousins, Carson, Tell, Fisher, Smith, Keough

Nays: None

Motion carries

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Main Street Bridge Project – Phase 2 Funding Update
Phase 2 Cost Estimates
Review Bridge Aesthetics
Guardrail
Review of Potential Sediment Locations – East v. West Side
Right of Way / Property Issues
Reviewed Public Hearing Feedback

Motion Cousins, support Semifero to support the renderings from BRI that show NO guardrail on the Main Street Bridge, as this design meets MDOT's standards and is more aesthetically pleasing.

Ayes: Tell, Fisher, Cousins, Carson, Smith, Semifero, Keough

Nays: None

Motion carries

Trustee Semifero left the meeting room at 9:12.

2. Consideration of: UMRC Development Agreement.

Motion Fisher, support Carson to approve the UMRC Development Agreement as proposed (reference pages 81-106 of the 1-14-08 Council Packet)

Ayes: Carson, Smith, Fisher, Cousins, Tell, Keough

Nays: None

Absent: Semifero

Motion carries

Trustee Semifero returned to the meeting room at 9:17.

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Accept Fiscal Year Ending June 30, 2007 Audit

Motion Carson, support Fisher to accept the Fiscal Year Ending June 30, 2007 Audit as presented.

Ayes: Cousins, Semifero, Smith, Fisher, Tell, Carson, Keough

Nays: None

Motion carries

2. Discussion of: Ann Arbor Road Improvement Project

Rhett Gronevelt of OHM gave an update of the Ann Arbor Road Improvement Project.

The following issues were discussed: Right-of-Way acquisition, potential traffic calming measures, and potential for crossing at Eaton Court

Motion by Cousins, support Fisher to suspend the rules and modify the agenda to move Item L-4 before Item L-3

Unanimous voice vote – Motion Carries

3. Discussion of: Update on Schulz Development meetings held on 12-19-07 and 1-2-08

January 28, 2008 - Set Public Hearing for Alley Vacation and Ordinance of Private Sale
March 10, 2008 – Public Hearing – Council action on Alley Vacation and Ordinance of Private Sale

4. Discussion of: Overview of Facility Committee Site Analysis and 2007 Bond Issue

Review of Site Analysis – Review of Architectural Drawings

5. Consideration of: Recommendation from Planning Commission to adopt amendments to Article 6, Landscaping Standards of the Zoning Ordinance

Motion Semifero, support Carson that per Section 23.06 Criteria for Amendment to the Zoning Ordinance Text and the Planning Commission recommendation, the Village Council moves to accept the ordinance amendments and language clarification proposed to Article 6, Landscaping Standards of the Zoning Ordinance.

Ayes: Smith, Carson, Tell, Semifero, Cousins, Fisher, Keough

Nays: None

Motion carries

6. Consideration of: Setting a Public Hearing on February 11, 2008 to consider amendments to Chapter 46 of the Village Code of Ordinances, Snow Removal

Motion Fisher, support Smith to set a public hearing on February 11, 2008 to consider amendments to Chapter 46 of the Village Code of Ordinances, Snow Removal

Ayes: Semifero, Cousins, Carson, Tell, Fisher, Smith, Keough

Nays: None

Motion carries

M. COUNCIL COMMENTS

Cousins	Concert in support of the Encore Musical Theater Project on January 25, featuring Larry Gatlin
Fisher	no
Smith	no
Carson	CAP/DART cancelled on January 30, will be holding a workshop in Lyndon Township to discuss potential changes to the CAP/DART organization
Semifero	Trustee Fink announced his resignation from the Scio Township Board
Tell	no
Keough	no

N. NON-ARRANGED PARTICIPATION

none

O. ADJOURNMENT

Motion Smith support Fisher to adjourn at 10:52 p.m.

Unanimous voice vote

Respectfully submitted,

Courtney L. Nicholls
Assistant Village Manager

Approved for Filing:

SPECIAL COUNCIL WORK SESSION
MONDAY, JANUARY 14, 2008
6:30 p.m.

AGENDA 1-28-08
ITEM C-2

THE VILLAGE OF DEXTER
VILLAGE COUNCIL

Copeland Board Room

"This meeting is open to all members of the public under Michigan Open Meetings Act"

Presentation by Auditor Rana Emmons regarding the Audit from Period Ending June 30, 2007.

- Highest Audit Opinion of "unqualified" was received by the Village
- Auditor had good cooperation from the staff and was able to successfully complete the necessary fieldwork
- No letter of comments/recommendations was necessary – all suggestions have been and continue to be implemented immediately
- Last year's comment letter was in regards to bringing D.D.A. finances under Village control which has been implemented
- Ms. Emmons reviewed and took questions regarding the charts that were provided as attachments to the audit

Respectfully submitted,

Courtney Nicholls, Assistant Village Manager

**WORK SESSION MINUTES
SATURDAY, JANUARY 19, 2008
9:00 a.m. to 5:00 p.m.
THE VILLAGE OF DEXTER
VILLAGE COUNCIL**

AGENDA 1-28-08
ITEM C-3

Copeland Board Room, 7714 Dexter Ann Arbor Road

1) Review Council Rules

Council rules were discussed. Proposed changes will be made to the document and highlighted and placed on the January 28, 2008 agenda.

2) Review and update Resolution of Organization Matters

The organizational matters resolution was discussed. It was decided that the only changes that will be brought before Council are the additions of the Committee assignments for newly appointed Trustee Smith. The remainder of the Organizational Matters Resolution will be examined following the next November General Election.

3) Goals and Objectives- Review goals for 2007/08

Goals and Objectives were reviewed. The goals and objectives that are a priority to each councilperson were made clear. Council offered suggestions on ways to achieve certain goals.

4) General Topics:

- Packet Timing – Packets will be delivered on Wednesday; the due date for agenda items will now be the Monday before at 5 p.m. An effort will be made to forward, via e-mail, items gathered after this deadline that will be placed in front of council at the meeting.
- Prepare for February 7th Town Hall Meeting

The format for the town hall meeting was discussed. Those in attendance will be asked to fill out a form indicating their name and address, any questions they have and whether or not they are interested in speaking. Questions will be taken first verbally and then read from the cards. Citizens in attendance will be asked to complete an exit survey to provide feedback for future town hall meetings.

The meeting will be advertised in the Dexter Leader and in the flyer section of the Ann Arbor News.

5) Review Facilities Needs/Next steps (REPEAT from 1/14/08)

Site Analysis (8/13/07)

Updates from Schulz Development Meetings

Agreement of Purchase & Sale & Option to Re-Purchase

A review of the site analysis was done, along with a discussion of the current viability of the options. The items necessary to facilitate the Schulz Development project will appear on the January 28, 2008 agenda. A review of the potential acquisition of the library was discussed. Council will continue to review their priorities for obtaining new Village Offices and Council Chambers.

Respectfully Submitted:
Courtney Nicholls

013 1/2



PRINT THIS
AGENDA 1-28-08
ITEM H-1

Comcast channel changes on hold

Court steps in amid public access concerns

January 15, 2008

BY DAVID ASHENFELTER

FREE PRESS STAFF WRITER

A federal judge late Monday temporarily halted Comcast cable's plans to move community access channels higher up the dial today, putting them beyond the reach of thousands of Michigan cable subscribers with analog televisions.

The decision by U.S. District Judge Victoria Roberts in Detroit temporarily prevents Comcast from moving PEG -- public, educational and governmental access -- channels across the state into the 900-level digital range. The move would require subscribers with analog televisions to buy digital cable-ready televisions or rent or buy a digital converter box for each set to continue receiving those channels.

Advertisement

Comcast, which offered to provide customers with a free converter box -- a \$4-a-month value -- for one year, said the move was designed to free up bandwidth so it could offer more services, including high-definition channels, to its tech-hungry customers.

"While the court agrees there are some general benefits with digitizing channels, it finds the public interest is better served by the temporary preservation of the PEG channels in their analog format so the public may maintain access to vital information," Roberts said in the 16-page decision.

The court order was issued in response to a lawsuit filed Friday by Dearborn and Meridian Township in suburban Lansing. The communities said Comcast planned the change without consulting with the communities, in violation of state and federal law, and that up to 400,000 customers statewide who couldn't afford to pay for a converter box would lose access to community news. The suit also charged that the communities would lose a vital way of communicating with residents.

There was no immediate comment from Comcast about the decision.

"Hopefully, this reminds Comcast of their obligation to all subscribers," said Meridian Township attorney Michael Watza of Detroit. "And the communities and Comcast can renew our partnership that we've enjoyed for so many years."

He said Comcast could appeal the decision or delay any action until after Roberts or a jury rules on the merits of the lawsuit.

Earlier Monday, Macomb County Circuit Judge David Viviano, issued a similar order in response to a lawsuit filed Monday by the City of Warren. Viviano set a hearing next Tuesday for the two sides to argue the merits of a more permanent order.

Comcast said the lawsuits by the three communities were baseless.

Roberts issued her decision after a confusing and sometimes contentious hearing in Detroit on Monday in which she repeatedly chastised Comcast's lawyer, Robert Scott of Washington, D.C., for failing to abide by the court's civility rule.

A lawyer for the communities said Comcast's plans violate state and federal law.

"These aren't channels they own," their attorney, Joe Van Eaton, also of Washington, D.C., told Roberts. "They're the communities' channels."

Comcast lawyer Scott disputed that Comcast's move would violate federal or state law, saying there are no statutes that allow communities to dictate where cable providers place PEG service. He also said Comcast, unlike its competitors, has provided free cable service to public schools in Michigan and that some of Comcast's competitors don't carry PEG channels.

Scott also said the communities waited too long to ask for the injunction.

"The cities have had 60 days and waited 55 before coming to court to stop this activity," he said. He said it's unfair to present a judge with such complicated legal and technical issues on such short notice.

Comcast employees who testified at Monday's hearing said only about 12,000 of its 400,000 nondigital customers have signed up for a free converter box, but said there are enough boxes for anyone who wants one.

Comcast said in court papers that the PEG switch is part of an industrywide conversion from analog televisions to digital.

Although Congress has mandated broadcasters convert from analog to digital signals in February 2009, Comcast and other cable companies can continue providing analog service. Comcast said it planned to do so for the time being.

Contact **DAVID ASHENFELTER** at dashenfelter@freepress.com.

Find this article at:

<http://www.freep.com/apps/pbcs.dll/article?AID=/20080115/NEWS06/801150419>

Check the box to include the list of links referenced in the article.

AGENDA 1-28-08

ITEM H-2

WASHTENAW COUNTY BOARD OF COMMISSIONERS
2008 Calendar

Adopted December 5, 2007

Reflecting revisions made up to and including January 14, 2008

<u>DATE</u>	<u>COMMITTEE</u>	<u>TIME</u>	<u>LOCATION</u>
1/9	Board of Commissioners	6:45 p.m.	Board Room, Administration Building
1/16	Administrative Briefing	5:00 p.m.	Administration Conference Room
1/16	Appointment Caucus	5:30 p.m.	Administration Conference Room
1/23	Ways & Means Committee	6:30 p.m.	Board Room, Administration Building
1/23	Board of Commissioners	6:45 p.m.	Board Room, Administration Building
1/24	Board Working Session	6:30 p.m.	Board Room, Administration Building
1/30	Administrative Briefing	5:00 p.m.	Administration Conference Room
2/6	Ways & Means Committee	6:30 p.m.	Board Room, Administration Building
2/6	Board of Commissioners	6:45 p.m.	Board Room, Administration Building
2/7	Board Working Session	6:30 p.m.	Board Room, Administration Building
2/13	Administrative Briefing	5:00 p.m.	Administration Conference Room
2/20	Ways & Means Committee	6:30 p.m.	Board Room, Administration Building
2/20	Board of Commissioners	6:45 p.m.	Board Room, Administration Building
2/21	Board Working Session	6:30 p.m.	Board Room, Administration Building
2/27	Administrative Briefing	5:00 p.m.	Administration Conference Room
3/5	Ways & Means Committee	6:30 p.m.	Board Room, Administration Building
3/5	Board of Commissioners	6:45 p.m.	Board Room, Administration Building
3/6	Board Working Session	6:30 p.m.	Board Room, Administration Building
3/12	Administrative Briefing	5:00 p.m.	Administration Conference Room
3/19	Ways & Means Committee	6:30 p.m.	Board Room, Administration Building
3/19	Board of Commissioners	6:45 p.m.	Board Room, Administration Building
3/20	Board Working Session	6:30 p.m.	Board Room, Administration Building
3/26	Administrative Briefing	5:00 p.m.	Administration Conference Room
4/2	Ways & Means Committee	6:30 p.m.	Board Room, Administration Building
4/2	Board of Commissioners	6:45 p.m.	Board Room, Administration Building
4/3	Board Working Session	6:30 p.m.	Board Room, Administration Building
4/9	Administrative Briefing	5:00 p.m.	Administration Conference Room
4/16	Ways & Means Committee	6:30 p.m.	Board Room, Administration Building
4/16*	Board of Commissioners	6:45 p.m.	Board Room, Administration Building
4/17	Board Working Session	6:30 p.m.	Board Room, Administration Building
4/30	Administrative Briefing	5:00 p.m.	Administration Conference Room
5/7	Ways & Means Committee	6:30 p.m.	Board Room, Administration Building
5/7	Board of Commissioners	6:45 p.m.	Board Room, Administration Building
5/8	Board Working Session	6:30 p.m.	Board Room, Administration Building
5/14	Administrative Briefing	5:00 p.m.	Administration Conference Room
5/21	Ways & Means Committee	6:30 p.m.	Board Room, Administration Building
5/21	Board of Commissioners	6:45 p.m.	Board Room, Administration Building
5/22	Board Working Session	6:30 p.m.	Board Room, Administration Building
5/28	Administrative Briefing	5:00 p.m.	Administration Conference Room
6/4	Ways & Means Committee	6:30 p.m.	Board Room, Administration Building
6/4	Board of Commissioners	6:45 p.m.	Board Room, Administration Building
6/5	Board Working Session	6:30 p.m.	Board Room, Administration Building
6/25	Administrative Briefing	5:00 p.m.	Administration Conference Room

7/2	Ways & Means Committee	6:30 p.m.	Board Room, Administration Building
7/2	Board of Commissioners	6:45 p.m.	Board Room, Administration Building
7/3	Board Working Session	6:30 p.m.	Board Room, Administration Building
7/30	Administrative Briefing	5:00 p.m.	Administration Conference Room
8/6	Ways & Means Committee	6:30 p.m.	Board Room, Administration Building
8/6	Board of Commissioners	6:45 p.m.	Board Room, Administration Building
8/7	Board Working Session	6:30 p.m.	Board Room, Administration Building
8/27	Administrative Briefing	5:00 p.m.	Administration Conference Room
9/3	Ways & Means Committee	6:30 p.m.	Board Room, Administration Building
9/3	Board of Commissioners	6:45 p.m.	Board Room, Administration Building
9/4	Board Working Session	6:30 p.m.	Board Room, Administration Building
9/10	Administrative Briefing	5:00 p.m.	Administration Conference Room
9/17	Ways & Means Committee	6:30 p.m.	Board Room, Administration Building
9/17**	Board of Commissioners	6:45 p.m.	Board Room, Administration Building
9/18	Board Working Session	6:30 p.m.	Board Room, Administration Building
9/24	Administrative Briefing	5:00 p.m.	Administration Conference Room
10/1	Ways & Means Committee	6:30 p.m.	Board Room, Administration Building
10/1	Board of Commissioners	6:45 p.m.	Board Room, Administration Building
10/2	Board Working Session	6:30 p.m.	Board Room, Administration Building
10/8	Administrative Briefing	5:00 p.m.	Administration Conference Room
10/15	Ways & Means Committee	6:30 p.m.	Board Room, Administration Building
10/15	Board of Commissioners	6:45 p.m.	Board Room, Administration Building
10/16	Board Working Session	6:30 p.m.	Board Room, Administration Building
10/29	Administrative Briefing	5:00 p.m.	Administration Conference Room
11/5	Ways & Means Committee	6:30 p.m.	Board Room, Administration Building
11/5	Board of Commissioners	6:45 p.m.	Board Room, Administration Building
11/6	Board Working Session	6:30 p.m.	Board Room, Administration Building
11/12	Administrative Briefing	5:00 p.m.	Administration Conference Room
11/19	Ways & Means Committee	6:30 p.m.	Board Room, Administration Building
11/19	Board of Commissioners	6:45 p.m.	Board Room, Administration Building
11/26	Administrative Briefing	5:00 p.m.	Administration Conference Room
12/3	Ways & Means Committee	6:30 p.m.	Board Room, Administration Building
12/3	Board of Commissioners	6:45 p.m.	Board Room, Administration Building

* Equalization Meeting

** Annual Meeting

AGENDA 1-28-08
 ITEM H-3

Meetings

2008 Board Meetings

The Board meets on the **FIRST** and **THIRD Tuesday** of each month, at **1:00 p.m.** (unless otherwise noted in the schedule). The meetings are held in the Boardroom at the Road Commission main facility located at 555 North Zeeb Road in Ann Arbor.

Current Board Packet

(This document may take a few minutes to download)

- **January 3, 2008** *(Thursday)*

[Agenda](#) | [Minutes](#)

- **January 16, 2008** *(Wednesday)*

[Agenda](#) | [Minutes](#)

- **February 5, 2008**

[Agenda](#) | [Minutes](#)

- **February 19, 2008**

[Agenda](#) | [Minutes](#)

- **March 7, 2008** *(Friday)*

[Agenda](#) | [Minutes](#)

- **March 18, 2008**

[Agenda](#) | [Minutes](#)

- **April 1, 2008**

[Agenda](#) | [Minutes](#)

- **April 15, 2008**

[Agenda](#) | [Minutes](#)

- **May 7, 2008** *(Wednesday)*

[Agenda](#) | [Minutes](#)

- **May 20, 2008**

[Agenda](#) | [Minutes](#)

- **June 3, 2008**

[Agenda](#) | [Minutes](#)

- **June 17, 2008**

Agenda | Minutes

- **July 1, 2008**

Agenda | Minutes

- **July 15, 2008**

Agenda | Minutes

- **August 6, 2008** *(Wednesday)*

Agenda | Minutes

- **August 19, 2008**

Agenda | Minutes

- **September 2, 2008**

Agenda | Minutes

- **September 16, 2008**

Agenda | Minutes

- **October 7, 2008**

Agenda | Minutes

- **October 21, 2008**

Agenda | Minutes

- **November 5, 2008** *(Wednesday)*

Agenda | Minutes

- **November 18, 2008**

Agenda | Minutes

- **December 2, 2008**

Agenda | Minutes

- **December 16, 2008**

Agenda | Minutes

- **January 6, 2009** *(Tentative)*

Agenda | Minutes

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council

From: Donna Dettling, Village Manager

Date: January 28, 2008

Re: Police Services Reports

October, November and December 2007

AGENDA 1-28-08

ITEM I-1

Included for your review are the Police Services Report for the months of October, November and December 2007. These reports were received in my office via email from Lieutenant Dieter Heren on January 22, 2008. There has been some confusion regarding how reports are to be submitted in the future, and how the village is to use the online data being provided by the Washtenaw County Sheriff Department.

Lieutenant Heren will be attending the meeting to introduce himself and help clarify matters for the future.



WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org
DANIEL J. MINZEY SHERIFF HERBERT F. MAHONY UNDERSHERIFF

January 14, 2008

*Received
1-22-08*

Mrs. Donna Dettling
Dexter Village Manager
8140 Main Street
Dexter, Michigan 48130

Dear Mrs. Dettling:

The following data summarizes the law enforcement activities conducted in Dexter Village during the month of December 2007.

Please note that the Law Enforcement Activity Report or the incident totals for November and December are likely to be missing some calls for service. As this Agency switches over to the Courts and Law Enforcement Management Information System (CLEMIS) some incidents that do not require formal police documentation (i.e. barking dog, car assists) have not been captured in the old data base. Currently both the AS 400 data base and CLEMIS are being utilized. CLEMIS will be fully operational for January 2008.

I ask that you review and accept this report at your next Board Meeting. If you have any questions or require any additional information, please contact Sergeant Beth Gieske (734) 424-0587 or me at (734) 994-8109.

Thank you.

Sincerely,

Dieter Heren

Dieter Heren
Lieutenant

— MISSION —

To provide our community with a solution driven approach to public safety, built upon a proud history of professionalism and mutual respect.

Washtenaw County Sheriff's Office
 2007 PSU Summary
 West Operations

Contracting Unit: Dexter Village
 Contracted PSU: 3
 Contract PSU Hours: 5,400

<u>Month</u>	<u>Hours Provided</u>	<u>Monthly Goal</u>	<u>Hours (Short)/Over</u>
January	482.57	450.00	32.57
February	501.41	450.00	51.41
March	540.32	450.00	90.32
April	572.01	450.00	122.01
May	559.57	450.00	109.57
June	439.50	450.00	(10.50)
July	356.59	450.00	(93.41)
August	382.23	450.00	(67.77)
September	416.12	450.00	(33.88)
October	604.10	450.00	154.10
November	486.70	450.00	36.70
December	399.35	450.00	(50.65)
Annual Total	5,740.47	5,400.00	340.47

Washtenaw County Office of the Sheriff Law Enforcement Activity Report

Contract Area:
Dexter Village

Start Date:
1/1/2007

End Date:
12/31/2007

Activity Type	Time (minutes)	
Administrative Duty	5910	98.5
Briefing	8859	147.6
Court (Regular Time)	805	13.41
Court (Overtime)	720	12
Community Relations	11790	196.5
Follow-Up	22220	370.3
Out of Service	0	0
Proactive Patrol	40030	667.1
Special Detail	250	4.166
Selective Enforcement	11345	189.0
Self-Initiated Activity	7275	121.2
Service Requests	14630	243.8
Training	335	5.583
Traffic Stop	2875	47.91
Total Time: All Activities	127044	2117.4



Washtenaw County Sheriff's Activity Log

01/14/2008

9:51:55AM

Activity Log Area Summary Report

Area: 39 - Dexter Village
Date Range: 12/1/2007 - 12/31/2007

CSO/ACO/Support Staff Log

Total Administrative Duty:	3	for a total of	340	minutes
Total Proactive Patrol:	2	for a total of	50	minutes
Total Special Detail:	1	for a total of	255	minutes
Total Records, Minutes and equivalent Hours:	6		645	= 10 hours 45 minutes

Deputy Log

Total Traffic Stop:	22	for a total of	405	minutes
Total Administrative Duty:	40	for a total of	725	minutes
Total Briefing:	35	for a total of	730	minutes
Total Community Relations:	55	for a total of	830	minutes
Total Follow-Up:	63	for a total of	6294	minutes
Total Proactive Patrol:	171	for a total of	4417	minutes
Total Special Contact:	2	for a total of	330	minutes
Total Special Detail:	3	for a total of	80	minutes
Total Selective Enforcement:	69	for a total of	1785	minutes
Total Self-Initiated Activity:	22	for a total of	1689	minutes
Total Service Requests:	64	for a total of	2196	minutes
Total Training:	6	for a total of	410	minutes
Total Other:	2	for a total of	40	minutes
Total Service Request Assist:	5	for a total of	145	minutes
Total Property Check:	15	for a total of	255	minutes
Total Court Off-Duty:	2	for a total of	240	minutes
Total Records, Minutes and equivalent Hours:	594		20,986	= 349 hours 46 minutes

Detective Log

Total Follow-Up:	1	for a total of	15	minutes
Total Other:	2	for a total of	125	minutes
Total Records, Minutes and equivalent Hours:	3		140	= 2 hours 20 minutes

Secondary Road Patrol Log

Total Traffic Stop:	6	for a total of	55	minutes
Total Administrative Duty:	2	for a total of	45	minutes
Total Briefing:	13	for a total of	225	minutes
Total Community Relations:	5	for a total of	350	minutes
Total Special Detail:	2	for a total of	255	minutes
Total Selective Enforcement:	11	for a total of	300	minutes
Total Self-Initiated Activity:	2	for a total of	55	minutes
Total Service Requests:	2	for a total of	135	minutes
Total Service Request Assist:	1	for a total of	40	minutes
Total Records, Minutes and equivalent Hours:	46		1,520	= 25 hours 20 minutes

Supervisor Log

Total Administrative Duty:	25	for a total of	931	minutes
Total Briefing:	4	for a total of	150	minutes
Total Community Relations:	17	for a total of	309	minutes
Total Follow-Up:	2	for a total of	100	minutes
Total Proactive Patrol:	13	for a total of	294	minutes
Total Special Detail:	1	for a total of	59	minutes
Total Self-Initiated Activity:	3	for a total of	100	minutes
Total Service Requests:	7	for a total of	190	minutes
Total Service Request Assist:	1	for a total of	35	minutes

Total Records, Minutes and equivalent Hours:	79		2,333	=	38 hours	53 minutes
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Combined Total Records, Minutes and equivalent Hours:	728		25,624	=	427 hours	4 minutes
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Washtenaw County Sheriff's Activity Log

01/14/2008

9:50:57AM

Activity Log Area Summary Report

Area: 39 - Dexter Village
Date Range: 5/1/2007 - 12/31/2007

CSO/ACO/Support Staff Log

Total Administrative Duty:	3	for a total of	340	minutes
Total Follow-Up:	3	for a total of	150	minutes
Total Proactive Patrol:	7	for a total of	275	minutes
Total Special Detail:	1	for a total of	255	minutes
Total Service Requests:	5	for a total of	200	minutes
Total Records, Minutes and equivalent Hours:	19		1,220	= 20 hours 20 minutes

Deputy Log

Total Traffic Stop:	265	for a total of	4093	minutes
Total Administrative Duty:	353	for a total of	7927	minutes
Total Briefing:	613	for a total of	11031	minutes
Total Court (Regular Time):	13	for a total of	1835	minutes
Total Court (Overtime):	1	for a total of	35	minutes
Total Community Relations:	515	for a total of	10839	minutes
Total Deputy Joined Shift:	21	for a total of	70	minutes
Total Deputy Left Shift:	28	for a total of	6	minutes
Total Follow-Up:	668	for a total of	34701	minutes
Total Out of Service:	117	for a total of	85	minutes
Total Proactive Patrol:	2100	for a total of	59327	minutes
Total Special Contact:	2	for a total of	330	minutes
Total Special Detail:	25	for a total of	2465	minutes
Total Selective Enforcement:	687	for a total of	17380	minutes
Total Self-Initiated Activity:	317	for a total of	11259	minutes
Total Service Requests:	733	for a total of	27478	minutes
Total Training:	22	for a total of	1496	minutes
Total Other:	3	for a total of	60	minutes
Total Service Request Assist:	38	for a total of	1165	minutes
Total Property Check:	157	for a total of	3050	minutes
Total Court Off-Duty:	12	for a total of	1285	minutes
Total Records, Minutes and equivalent Hours:	6,928		204,376	= 3406 hours 16 minutes

Detective Log

Total Traffic Stop:	1	for a total of	15	minutes
Total Administrative Duty:	5	for a total of	160	minutes
Total Community Relations:	1	for a total of	10	minutes
Total Follow-Up:	20	for a total of	1890	minutes
Total Out of Service:	1	for a total of	60	minutes
Total Proactive Patrol:	1	for a total of	20	minutes
Total Selective Enforcement:	1	for a total of	15	minutes
Total Self-Initiated Activity:	1	for a total of	90	minutes
Total Service Requests:	4	for a total of	475	minutes
Total Other:	3	for a total of	140	minutes

Total Records, Minutes and equivalent Hours: 38 2,875 = 47 hours 55 minutes

Secondary Road Patrol Log

Total Traffic Stop:	77	for a total of	1210 minutes
Total Administrative Duty:	3	for a total of	105 minutes
Total Briefing:	75	for a total of	1320 minutes
Total Court (Regular Time):	1	for a total of	75 minutes
Total Community Relations:	13	for a total of	585 minutes
Total Follow-Up:	4	for a total of	165 minutes
Total Proactive Patrol:	5	for a total of	130 minutes
Total Special Detail:	5	for a total of	490 minutes
Total Selective Enforcement:	109	for a total of	2495 minutes
Total Self-Initiated Activity:	4	for a total of	325 minutes
Total Service Requests:	14	for a total of	565 minutes
Total Service Request Assist:	3	for a total of	85 minutes

Total Records, Minutes and equivalent Hours: 330 8,020 = 133 hours 40 minutes

Supervisor Log

Total Traffic Stop:	3	for a total of	60 minutes
Total Administrative Duty:	336	for a total of	15923 minutes
Total Briefing:	75	for a total of	1850 minutes
Total Court (Regular Time):	1	for a total of	120 minutes
Total Court (Overtime):	3	for a total of	200 minutes
Total Community Relations:	169	for a total of	6001 minutes
Total Follow-Up:	19	for a total of	1110 minutes
Total Out of Service:	6	for a total of	35 minutes
Total Proactive Patrol:	153	for a total of	5580 minutes
Total Special Detail:	3	for a total of	184 minutes
Total Selective Enforcement:	10	for a total of	225 minutes
Total Self-Initiated Activity:	63	for a total of	1765 minutes
Total Service Requests:	34	for a total of	1261 minutes
Total Training:	1	for a total of	30 minutes
Total Other:	1	for a total of	30 minutes
Total Service Request Assist:	7	for a total of	170 minutes
Total Property Check:	24	for a total of	375 minutes
Total Court Off-Duty:	1	for a total of	45 minutes

Total Records, Minutes and equivalent Hours: 972 37,209 = 620 hours 9 minutes

Combined Total Records, Minutes and equivalent Hours: 8,287 253,700 = 4228 hours 20 minutes



Washtenaw County Sheriff's Activity Log

01/14/2008

1:50:16PM

Activity Log Area Summary Report

Area: 39 - Dexter Village

Date Range: 4/15/2007 - 12/31/2007

CSO/ACO/Support Staff Log

Total Administrative Duty:	3	for a total of	340 minutes
Total Follow-Up:	3	for a total of	150 minutes
Total Proactive Patrol:	7	for a total of	275 minutes
Total Special Detail:	1	for a total of	255 minutes
Total Service Requests:	5	for a total of	200 minutes

Total Records, Minutes and equivalent Hours:	19		1,220	=	20 hours	20 minutes
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Deputy Log

Total Traffic Stop:	265	for a total of	4093 minutes
Total Administrative Duty:	355	for a total of	7957 minutes
Total Briefing:	616	for a total of	11076 minutes
Total Court (Regular Time):	13	for a total of	1835 minutes
Total Court (Overtime):	1	for a total of	35 minutes
Total Community Relations:	516	for a total of	10854 minutes
Total Deputy Joined Shift:	21	for a total of	70 minutes
Total Deputy Left Shift:	28	for a total of	6 minutes
Total Follow-Up:	670	for a total of	34761 minutes
Total Out of Service:	117	for a total of	85 minutes
Total Proactive Patrol:	2102	for a total of	59372 minutes
Total Special Contact:	2	for a total of	330 minutes
Total Special Detail:	25	for a total of	2465 minutes
Total Selective Enforcement:	687	for a total of	17380 minutes
Total Self-Initiated Activity:	317	for a total of	11259 minutes
Total Service Requests:	734	for a total of	27523 minutes
Total Training:	22	for a total of	1496 minutes
Total Other:	3	for a total of	60 minutes
Total Service Request Assist:	38	for a total of	1165 minutes
Total Property Check:	157	for a total of	3050 minutes
Total Court Off-Duty:	12	for a total of	1285 minutes

Total Records, Minutes and equivalent Hours:	6,939		204,616	=	3410 hours	16 minutes
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Detective Log

Total Traffic Stop:	1	for a total of	15 minutes
Total Administrative Duty:	5	for a total of	160 minutes
Total Community Relations:	1	for a total of	10 minutes
Total Follow-Up:	20	for a total of	1890 minutes
Total Out of Service:	1	for a total of	60 minutes
Total Proactive Patrol:	1	for a total of	20 minutes
Total Selective Enforcement:	1	for a total of	15 minutes
Total Self-Initiated Activity:	1	for a total of	90 minutes
Total Service Requests:	4	for a total of	475 minutes
Total Other:	3	for a total of	140 minutes

Total Records, Minutes and equivalent Hours: 38 2,875 = 47 hours 55 minutes

Secondary Road Patrol Log

Total Traffic Stop:	77	for a total of	1210	minutes
Total Administrative Duty:	6	for a total of	455	minutes
Total Briefing:	75	for a total of	1320	minutes
Total Court (Regular Time):	1	for a total of	75	minutes
Total Community Relations:	13	for a total of	585	minutes
Total Follow-Up:	4	for a total of	165	minutes
Total Proactive Patrol:	5	for a total of	130	minutes
Total Special Detail:	5	for a total of	490	minutes
Total Selective Enforcement:	110	for a total of	2510	minutes
Total Self-Initiated Activity:	4	for a total of	325	minutes
Total Service Requests:	14	for a total of	565	minutes
Total Service Request Assist:	3	for a total of	85	minutes

Total Records, Minutes and equivalent Hours: 335 8,385 = 139 hours 45 minutes

Supervisor Log

Total Traffic Stop:	3	for a total of	60	minutes
Total Administrative Duty:	338	for a total of	16218	minutes
Total Briefing:	75	for a total of	1850	minutes
Total Court (Regular Time):	1	for a total of	120	minutes
Total Court (Overtime):	3	for a total of	200	minutes
Total Community Relations:	170	for a total of	6051	minutes
Total Follow-Up:	19	for a total of	1110	minutes
Total Out of Service:	6	for a total of	35	minutes
Total Proactive Patrol:	153	for a total of	5580	minutes
Total Special Detail:	3	for a total of	184	minutes
Total Selective Enforcement:	10	for a total of	225	minutes
Total Self-Initiated Activity:	63	for a total of	1765	minutes
Total Service Requests:	34	for a total of	1261	minutes
Total Training:	1	for a total of	30	minutes
Total Other:	1	for a total of	30	minutes
Total Service Request Assist:	7	for a total of	170	minutes
Total Property Check:	24	for a total of	375	minutes
Total Court Off-Duty:	1	for a total of	45	minutes

Total Records, Minutes and equivalent Hours: 976 37,584 = 626 hours 24 minutes

Combined Total Records, Minutes and equivalent Hours: 8,307 254,680 = 4244 hours 40 minutes



Washtenaw County Sheriff's Activity Log

01/14/2008

10:20:06AM

Area: 39 Dexter Village
Date Range: 12/01/2007 - 12/31/2007

Activity Log Citation by Area Report

Log ID	Date	Location	Ticket #	Deputy Name
33627	12/06/2007	ANN ARBOR & DOVER	NONE	HAUSE, KEVIN PATRICK
33795	12/07/2007	3RD & EDISON	NONE	HAUSE, KEVIN PATRICK
33795	12/07/2007	GRAND & BROAD	NONE	HAUSE, KEVIN PATRICK
33958	12/07/2007	MAIN/JEFFORDS		DALTON, KEITH
34271	12/10/2007	DEXTER-A2 & DAN HOEY	SH-242283	HAUSE, KEVIN PATRICK
		Citation 1: C/I Violation of posted speed limit Citation 2: C/I	Other: Defective Tail Light	
34768	12/13/2007	ANN ARBOR & DOVER	NONE	HAUSE, KEVIN PATRICK
34982	12/14/2007	FOREST & BAKER	SH-242286	HAUSE, KEVIN PATRICK
		Citation 1: C/I Other: Expired Plate		
34982	12/14/2007	FOREST & BROAD	SH-242288	HAUSE, KEVIN PATRICK
		Citation 1: C/I Disobey stop sign		
34982	12/14/2007	BAKER & HUDSON	SH-242287	HAUSE, KEVIN PATRICK
		Citation 1: C/I Improper turn Citation 2: C/I	Defective headlights	
35026	12/14/2007	CENTRAL/HURON	SH-242091	REX, BRIAN ANDREWS
		Citation 1: C/I Other: Seatbelt Citation 2: C/I	Other: No Proof of Insurance	
35253	12/16/2007	MAIN / JEFFORDS		MESKO, MARK DOUGLAS
35518	12/17/2007	GRAND/BROAD		DALTON, KEITH
35518	12/17/2007	GRAND/BROAD		DALTON, KEITH
35518	12/17/2007	GRAND/BAKER		DALTON, KEITH
35888	12/19/2007	MAIN / DEX-CHELSEA		MESKO, MARK DOUGLAS
35933	12/20/2007	CENTRAL & MAIN	SH-242290	HAUSE, KEVIN PATRICK
		Citation 1: C/I Other: Expired Plate		
36100	12/20/2007	ANN ARBOR/KENSINGTON		MCMULLEN, DOUGLAS RICHARD
36100	12/20/2007	ANN ARBOR/KENSINGTON		MCMULLEN, DOUGLAS RICHARD
36100	12/20/2007	ANN ARBOR/MEADOWVIEW		MCMULLEN, DOUGLAS RICHARD
36100	12/20/2007	ANN ARBOR/MEADOWVIEW		MCMULLEN, DOUGLAS RICHARD
36527	12/23/2007	ISLAND LAKE & EASTRIDGE DR		DEZWAAN, KEITH AREND
36747	12/25/2007	BAKER/SHIELD		BALLARD, JOSEPH C
36747	12/25/2007	BAKER/SHIELD		BALLARD, JOSEPH C
36940	12/26/2007	ANN ARBOR/EDISON		DALTON, KEITH
36940	12/26/2007	DEXTER ANN ARBOR/CARRINGTON		DALTON, KEITH
37172	12/28/2007	AA/KENSINGTON		WILLIAMS, MICHAEL SCOTT
37611	12/31/2007	CENTRAL/5TH	SH219866	WILLIAMS, MICHAEL SCOTT
		Citation 1: C/I Other: no insurance		

Activity Log Citation by Area Report

Log ID: 37681

Date: 12/31/2007

Location: ALPINE/FIFTH

Deputy Name: DALTON, KEITH

Total Traffic Stops: 28

Total Citations Issued: 10

Total Citation1's: 7

Total Citation2's: 3

Total Citation3's: 0

Tickets Not Issued: 21

Traffic Stops that ended in an Arrest: 2

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

December 2007

This does include incidents from 12/20/2007 to 12/31/2007

These incidents are captured in the new CLEMIS Management System

Contract Area: Dexter Village

Incident Type/Description	Incident Count
BOL BOL	1
1303 THREATS/STALKING/ETHNIC INTIMIDATION	1
1304 ASSAULT/DOMESTIC-MISDEMEANOR	2
2300 LARCENY (RETAIL FRAUD USE 3000)	2
2305 Larceny from Auto	1
2600 FRAUDULENT ACTIVITIES	1
2900 MDOP/DAMAGE TO PROPERTY/VANDALISM	2
3890 JUVENILE INCORRIGIBILITY/TRUANCY	1
5000 WARRANT ARREST/OBSTRUCTING JUSTICE	4
5300 NOISE COMPLAINT/PUBLIC PEACE	1
5401 HIT & RUN CRASH (PUBLIC AND PRIVATE)	2
5403 TRAFFIC VIOLATION ARREST (EXCEPT OUIL)	1
5561 ANIMALS AT LARGE & CONFINED ANIMALS	1
6200 HUNTING & CONSERVATION VIOLATIONS	1
7000 RUNAWAY/MISSING JUVENILE (AGE 11-16)	1
9000 ASSIST OTHER AGENCY-IN ASSIGNED AREA	1
9301 TRAFFIC CRASH	13
9402 ALARM-BURGLARY	4
9404 ALARM-FIRE	1
9505 MEDICAL ASSIST-AMBULANCE REQUEST	7
9804 CIVIL (LEGAL) PROBLEM (NOT DOMESTIC, ETC)	2
9807 SUSPICIOUS SITUATIONS (CAR, PERSON, ETC)	2
9908 GENERAL ASSISTANCE	7
Total	59

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

December 2006

Contract Area: Dexter Village

Incident Type/Description	Incident Count
A Motorist Assist	1
BOL BOL	3
0909 DEATH INVESTIGATION	1
1304 ASSAULT/DOMESTIC-MISDEMEANOR	1
2299 B&E TO AUTOMOBILE	1
2300 LARCENY (RETAIL FRAUD USE 3000)	2
2305 Larceny from Auto	4
2600 FRAUDULENT ACTIVITIES	3
2900 MDOP/DAMAGE TO PROPERTY/VANDALISM	1
3890 JUVENILE INCORRIGIBILITY/TRUANCY	4
5000 WARRANT ARREST/OBSTRUCTING JUSTICE	3
5020 VIOLATION OF COURT ORDERS EXCEPT PPO	1
5309 TX-Harassing Calls-Hang Ups, Prank, Etc	1
5311 DISORDERLY CONDUCT	4
5586 ANIMAL CRUELTY	1
5720 TRESPASS NOTICE SERVED	2
6300 VAGRANCY-LOITERING	1
7500 SOLICITATION (PROSTITUTION USE 4000)	1
8909 COMMERCIAL VEHICLE VIOLATIONS	1
9001 ASSIST OTHER AGENCY-OUTSIDE ASSIGND AREA	4
9301 TRAFFIC CRASH	5
9302 PRIVATE PROPERTY TRAFFIC CRASH	2
9303 TRAFFIC VIOLATIONS-HAZ OPS, IMPOUNDS, ETC	2
9314 Private Property Impound	1
9401 ALARM-ARMED ROBBERY	2
9402 ALARM-BURGLARY	15
9505 MEDICAL ASSIST-AMBULANCE REQUEST	10
9806 FAMILY TROUBLE-NO CRIMINAL OFFENSE	1
9807 SUSPICIOUS SITUATIONS (CAR, PERSON, ETC)	15
9808 LOST & FOUND PROPERTY	5
9902 Civil Standby	1
9905 911 HANG UP CALL	5
9908 GENERAL ASSISTANCE	7
	111

Washtenaw County Office of the Sheriff
Law Enforcement Activity Report
Year-to-Date Incidents

****This does not include incidents from 12/20/07 to 12/31/2007****

Contract	Dexter Village	# Incidents		
		2007	2006	2005
Incident				
A	Motorist Assist	0	1	0
P	Property Check	5	3	0
T	Traffic Stop	1	0	0
BOL	BOL	27	19	24
0907	SUICIDE DEATH (ATTEMPT USE 9204)	1	0	0
0909	DEATH INVESTIGATION	2	3	1
1003	LURING-ATTEMPT CHILD LURING	0	1	0
1100	CSC/CRIMINAL SEXUAL CONDUCT-RAPE	3	7	6
1206	ROBBERY-UNARMED	2	0	0
1301	ASSAULT AND BATTERY (DOM ASSAULT=1304)	4	11	8
1302	ASSAULT-FELONIOUS (DOMMESTIC USE 1305)	1	1	0
1303	THREATS/STALKING/ETHNIC INTIMIDATION	12	10	14
1304	ASSAULT/DOMESTIC-MISDEMEANOR	14	8	6
1305	ASSAULT/DOMESTIC-FELONIOUS/AGGRAVATED	1	0	0
1380	TX HARASSMENT/THREATS (OBSCENE USE 5372)	3	4	8
2000	ARSON	0	1	1
2200	BURGLARY	9	8	16
2210	BURGLARY-ATTEMPT	3	2	2
2298	ILLEGAL ENTRY-ENTRY WITHOUT PERMISSION	0	1	1
2299	B&E TO AUTOMOBILE	8	8	11
2300	LARCENY (RETAIL FRAUD USE 3000)	22	42	35
2305	Larceny from Auto	27	28	23
2379	LARCENY OF GAS-SELF SERVE	4	4	12
2401	UDAA/MOTOR VEHICLE THEFT	2	6	5
2402	UDAA Recovered-Motor Vehicle	1	0	0
2411	TAKEN WITHOUT PERMISSION/JOY RIDING	0	0	0
2500	FORGERY/COUNTERFEITING	0	0	2
2600	FRAUDULENT ACTIVITIES	22	20	14
2700	EMBEZZLEMENT	2	1	2
2800	STOLEN PROPERTY-RECEIVING/POSSESSION/ETC	0	1	2
2900	MDOP/DAMAGE TO PROPERTY/VANDALISM	28	32	52
3000	RETAIL FRAUD-INCLUDES SHOPLIFT/BEER RUN	5	9	3
3500	DRUGS/VIOLATION OF PUBLIC HEALTH CODE	10	12	8
3600	SEX OFFENSES/GROSS INDECENCY	1	1	0
3605	INDECENT EXPOSURE	4	0	0
3800	CHILD/FAMILY ABUSE OR NEGLECT	4	3	3
3813	CURFEW VIOLATIONS (JUVENILE)	1	0	0

3890	JUVENILE INCORRIGIBILITY/TRUANCY	35	32	37
4000	PROSTITUTION-COMMERCIALIZED SEX	0	0	0
4100	LIQUOR LAW VIOLATIONS	2	0	0
4104	MINOR IN POSSESSION OF ALCOHOL IN A VEH	1	0	0
4105	MINOR IN POSSESSION OF ALCOHOL-CIVIL INF	3	2	0
4111	LIQUOR INSPECTION FOR LCC LICENSE	4	8	2
4200	DRUNKENESS (USE 5311 IF DISORDERLY)	3	3	0
4800	OBSTRUCTING POLICE	0	3	0
5000	WARRANT ARREST/OBSTRUCTING JUSTICE	23	11	10
5020	VIOLATION OF COURT ORDERS EXCEPT PPO	3	1	3
5030	PPO-PERSONAL PROTECTION ORDERS	2	1	2
5201	CCW-CARRYING CONCEALED WEAPONS	1	0	3
5202	BOMBS/EXPLOSIVES	1	0	0
5203	WEAPONS OFFENSES - OTHER	1	0	0
5213	SHOTS FIRED-CARELESS USE OF FIREARM	1	0	4
5215	BOMB/ARSON THREAT	0	0	1
5282	FIREWORKS USE/POSSESSION/SALE	1	2	1
5300	NOISE COMPLAINT/PUBLIC PEACE	18	16	25
5309	TX-Harassing Calls-Hang Ups, Prank, Etc	1	2	7
5311	DISORDERLY CONDUCT	37	38	31
5401	HIT & RUN CRASH (PUBLIC AND PRIVATE)	29	10	28
5402	OUIL / OUID	6	5	5
5403	TRAFFIC VIOLATION ARREST (EXCEPT OUIL)	2	4	1
5500	HEALTH & SAFETY	8	4	6
5560	ANIMAL BITES	4	3	4
5561	ANIMALS AT LARGE & CONFINED ANIMALS	16	9	23
5563	ANIMAL PROBLEMS (MISC), BARKING DOGS, ETC	6	13	5
5564	ANIMAL-IMPOUNDED DOG	3	1	5
5586	ANIMAL CRUELTY	3	4	1
5593	TOBACCO PRODUCT VIOLATIONS	0	2	0
5600	CIVIL RIGHTS VIOLATIONS	0	0	0
5700	TRESPASSING/INVASION OF PRIVACY	1	4	2
5720	TRESPASS NOTICE SERVED	12	14	11
6200	HUNTING & CONSERVATION VIOLATIONS	3	4	5
6274	LITTERING	0	0	0
6276	SNOWMOBILE VIOLATIONS	0	0	1
6277	OFF ROAD VEHICLE VIOLATIONS	0	1	1
6300	VAGRANCY-LOITERING	0	2	2
7000	RUNAWAY/MISSING JUVENILE (AGE 11-16)	8	7	7
7001	RUNAWAY-RECOVERED FM OTHER	0	0	1
7002	MISSING CHILD (AGE 10 AND UNDER)	1	1	1
7300	MISCELLANEOUS CRIMINAL OFFENSES	1	0	0
7500	SOLICITATION (PROSTITUTION USE 4000)	1	2	4
8909	COMMERCIAL VEHICLE VIOLATIONS	0	1	0
9000	ASSIST OTHER AGENCY-IN ASSIGNED AREA	1	10	3
9001	ASSIST OTHER AGENCY-OUTSIDE ASSIGND AREA	35	43	33
9005	PBT Test Given (Not Incident to Arrest)	1	0	1
9204	MENTAL HEALTH PROBLEMS	13	4	8
9301	TRAFFIC CRASH	78	66	82
9302	PRIVATE PROPERTY TRAFFIC CRASH	12	8	15

9303	TRAFFIC VIOLATIONS-HAZ OPS, IMPOUNDS, ETC	29	17	13
9304	ABANDON VEH, HAZARDS, ILLEGAL PARKING	12	10	12
9305	TRAFFIC HAZARD (NON-VEHICLE)	3	1	1
9306	TRAFFIC DIRECTION/CONTROL	2	0	2
9307	INSPECTION-MOTOR VEHICLE	0	2	2
9309	CAR ASSIST/CAR IN DITCH-NO DAMAGE	4	2	9
9313	Traffic Control Device Problem	1	0	1
9314	Private Property Impound	3	6	14
9401	ALARM-ARMED ROBBERY	1	4	6
9402	ALARM-BURGLARY	113	146	114
9403	ALARM-PANIC	2	0	4
9404	ALARM-FIRE	1	0	2
9406	Alarm-AUDIBLE	0	5	2
9501	FIRE-ACCIDENTAL (HOUSE/UNATT CAR/OTHER)	12	11	8
9504	HAZARDOUS MATERIAL CONDITION	0	0	3
9505	MEDICAL ASSIST-AMBULANCE REQUEST	91	74	43
9706	ACCIDENT-ALL OTHER	0	1	0
9708	ACCIDENTAL DAMAGE TO PROPERTY	0	4	2
9801	MARINE COMPLAINTS (ACCIDENT USE 9704/5)	0	0	0
9803	PROPERTY CHECK/DIRECTED PATROL/VAC	4	4	2
9804	CIVIL (LEGAL) PROBLEM (NOT DOMESTIC, ETC)	7	5	8
9805	NEIGHBOR TROUBLE-NO CRIMINAL OFFENSE	6	3	6
9806	FAMILY TROUBLE-NO CRIMINAL OFFENSE	23	22	21
9807	SUSPICIOUS SITUATIONS (CAR, PERSON, ETC)	99	88	108
9808	LOST & FOUND PROPERTY	21	24	22
9809	OVERDOSE (ACCIDENTAL-DRUG) WITHOUT	1	1	1
9810	REPOSSESSION OF VEHICLE	0	0	0
9902	Civil Standby	7	10	3
9903	MISSING PERSON (age 17 and older)	0	2	2
9905	911 HANG UP CALL	38	48	33
9908	GENERAL ASSISTANCE	57	60	39
9915	DEXTER VILLAGE ORDINANCE COMPLAINTS	1	0	1
	Totals	1148	1138	1124

DEXTER VILLAGE
Summary of Police Services
Dec-2007

MAJOR INCIDENTS

Date	Location	Incident	Deputy
12/15/2007	Main and Jefford	Driving while License Suspended	Mesko
12/17/2007	7900 Grand	Malicious Destruction of Property	Mesko
12/20/2007	Central and Main	Warrant Arrest	Hause
12/22/2007	7900 Baker Rd	Recovered Stolen Vehicle	Gieske

CITATIONS

January	32
February	20
March	42
April	44
May	22
June	16
July	23
August	18
September	16
October	37
November	25
December	10

INCIDENTS

	Crashes	B&E Alarms	Larceny Auto	B&E	Assaults	Drunk Driving
Jan	2	15	3	0	2	0
Feb	5	9	0	1	1	0
Mar	9	10	8	1	1	1
Apr	2	6	2	2	1	0
May	12	6	3	1	3	0
Jun	6	13	6	0	0	3
Jul	3	11	5	1	1	1
Aug	7	9	1	1	1	1
Sep	4	15	0	0	1	0
Oct	8	7	2	1	3	0
Nov	7	8	4	2	3	0
Dec	13	4	1	0	2	0

HOURS

	Contract Hours	Actual Hours	Monthly Difference	YTD Hours	YTD Difference
January	450	482.57	32.57	482.57	32.57
February	450	501.41	51.41	983.98	83.98
March	450	540.32	90.32	1524.3	174.3
April	450	572.01	122.01	2096.31	296.31
May	450	559.57	109.57	2655.88	405.88
June	450	439.5	-10.5	3095.38	395.38
July	450	356.59	-93.41	3451.97	301.97
August	450	382.23	-67.77	3834.2	234.2
September	450	416.12	-33.88	4250.32	200.32
October	450	604.1	154.1	4854.42	354.42
November	450	486.7	36.7	5341.12	391.12
December	450	399.35	-50.65	5740.47	340.47

TOTAL INCIDENTS

	2007	2006
Jan	95	60
Feb	78	68
Mar	106	85
Apr	93	98
May	130	95
Jun	122	117
Jul	92	126
Aug	86	113
Sep	104	87
Oct	105	99
Nov	78	79
Dec	59	111
TOTAL	1148	1124



WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org
DANIEL J. MINZEY SHERIFF HERBERT F. MAHONY UNDERSHERIFF

December 11, 2007

*Received
1-22-08*

Mrs. Donna Dettling
Dexter Village Manager
8140 Main Street
Dexter, Michigan 48130

Dear Mrs. Dettling:

The following data summarizes the law enforcement activities conducted in Dexter Village during the month of November 2007.

Please note that the Law Enforcement Activity Report or the incident totals for November and December are likely to missing some calls for service. As this Agency switches over to the Courts and Law Enforcement Management Information System (CLEMIS) some incidents that do not require formal police documentation (i.e. barking dog, car assists) have not been captured in the old data base. Currently both the AS 400 data base and CLEMIS are being utilized. CLEMIS will be fully operational for January 2008.

I ask that you review and accept this report at your next Board Meeting. If you have any questions or require any additional information, please contact Sergeant Beth Gieske (734) 424-0587 or me at (734) 994-8109.

Thank you.

Sincerely,

Dieter Heren

Dieter Heren
Lieutenant

Washtenaw County Sheriff's Office
 2007 PSU Summary
 West Operations

Contracting Unit: Dexter Village
 Contracted PSU: 3
 Contract PSU Hours: 5,400

<u>Month</u>	<u>Hours Provided</u>	<u>Monthly Goal</u>	<u>Hours (Short)/Over</u>
January	482.57	450.00	32.57
February	501.41	450.00	51.41
March	540.32	450.00	90.32
April	572.01	450.00	122.01
May	559.57	450.00	109.57
June	439.50	450.00	(10.50)
July	356.59	450.00	(93.41)
August	382.23	450.00	(67.77)
September	416.12	450.00	(33.88)
October	604.10	450.00	154.10
November	486.70	450.00	36.70
December	0.00	450.00	-
Annual Total	5,341.12	5,400.00	391.12

October hours provided include an error in reporting. The electronic log system did not capture the hours of the second deputy when deputies doubled up. Total hours from June 1 to October 31st: 156 hours

Washtenaw County Office of the Sheriff Law Enforcement Activity Report

Contract Area:
Dexter Village

Start Date:
1/1/2007

End Date:
11/30/2007

Activity Type	Time (minutes)	
Administrative Duty	5910	98.5
Briefing	8859	147.6
Court (Regular Time)	805	13.41
Court (Overtime)	720	12
Community Relations	11790	196.5
Follow-Up	22220	370.3
Out of Service	0	0
Proactive Patrol	40030	667.1
Special Detail	250	4.166
Selective Enforcement	11345	189.0
Self-Initiated Activity	7275	121.2
Service Requests	14630	243.8
Training	335	5.583
Traffic Stop	2875	47.91
Total Time: All Activities	127044	2117.4



Washtenaw County Sheriff's Activity Log

12/14/2007

10:18:43AM

Activity Log Area Summary Report

Area: 39 - Dexter Village

Date Range: 11/1/2007 - 11/30/2007

CSO/ACO/Support Staff Log

Total Proactive Patrol:	3	for a total of	140	minutes
Total Service Requests:	2	for a total of	95	minutes
Total Records, Minutes and equivalent Hours:	5		235	= 3 hours 55 minutes

Deputy Log

Total Traffic Stop:	36	for a total of	430	minutes
Total Administrative Duty:	40	for a total of	780	minutes
Total Briefing:	69	for a total of	1275	minutes
Total Court (Regular Time):	2	for a total of	240	minutes
Total Community Relations:	47	for a total of	835	minutes
Total Deputy Left Shift:	5	for a total of	5	minutes
Total Follow-Up:	106	for a total of	8940	minutes
Total Proactive Patrol:	254	for a total of	7318	minutes
Total Special Detail:	1	for a total of	10	minutes
Total Selective Enforcement:	80	for a total of	2040	minutes
Total Self-Initiated Activity:	22	for a total of	1300	minutes
Total Service Requests:	83	for a total of	3141	minutes
Total Training:	2	for a total of	70	minutes
Total Other:	1	for a total of	20	minutes
Total Service Request Assist:	2	for a total of	25	minutes
Total Property Check:	28	for a total of	615	minutes
Total Records, Minutes and equivalent Hours:	828		28,159	= 469 hours 19 minutes

Detective Log

Total Administrative Duty:	1	for a total of	45	minutes
Total Records, Minutes and equivalent Hours:	1		45	= 0 hours 45 minutes

Secondary Road Patrol Log

Total Traffic Stop:	12	for a total of	180	minutes
Total Briefing:	9	for a total of	165	minutes
Total Follow-Up:	2	for a total of	25	minutes
Total Selective Enforcement:	9	for a total of	225	minutes
Total Service Request Assist:	1	for a total of	15	minutes
Total Records, Minutes and equivalent Hours:	36		700	= 11 hours 40 minutes

Supervisor Log

Total Administrative Duty:	48	for a total of	1957	minutes
Total Briefing:	6	for a total of	175	minutes
Total Community Relations:	17	for a total of	322	minutes
Total Follow-Up:	5	for a total of	455	minutes
Total Proactive Patrol:	23	for a total of	721	minutes
Total Self-Initiated Activity:	8	for a total of	220	minutes

Total Service Requests:	3	for a total of	91	minutes
Total Other:	1	for a total of	30	minutes
Total Service Request Assist:	1	for a total of	20	minutes
Total Property Check:	1	for a total of	10	minutes

Total Records, Minutes and equivalent Hours:	116		4,086	=	68	hours	6	minutes
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Combined Total Records, Minutes and equivalent Hours:	986		33,225	=	553	hours	45	minutes
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Washtenaw County Sheriff's Activity Log

12/14/2007

10:19:30AM

Activity Log Area Summary Report

Area: 39 - Dexter Village
Date Range: 5/1/2007 - 11/30/2007

CSO/ACO/Support Staff Log

Total Follow-Up:	3	for a total of	150	minutes
Total Proactive Patrol:	5	for a total of	225	minutes
Total Service Requests:	5	for a total of	200	minutes
Total Records, Minutes and equivalent Hours:	13		575	= 9 hours 35 minutes

Deputy Log

Total Traffic Stop:	243	for a total of	3688	minutes
Total Administrative Duty:	312	for a total of	7187	minutes
Total Briefing:	577	for a total of	10281	minutes
Total Court (Regular Time):	13	for a total of	1835	minutes
Total Court (Overtime):	1	for a total of	35	minutes
Total Community Relations:	460	for a total of	10009	minutes
Total Deputy Joined Shift:	21	for a total of	70	minutes
Total Deputy Left Shift:	28	for a total of	6	minutes
Total Follow-Up:	602	for a total of	28317	minutes
Total Out of Service:	112	for a total of	85	minutes
Total Proactive Patrol:	1926	for a total of	54815	minutes
Total Special Detail:	22	for a total of	2385	minutes
Total Selective Enforcement:	618	for a total of	15595	minutes
Total Self-Initiated Activity:	291	for a total of	9510	minutes
Total Service Requests:	669	for a total of	25282	minutes
Total Training:	16	for a total of	1086	minutes
Total Other:	1	for a total of	20	minutes
Total Service Request Assist:	32	for a total of	1010	minutes
Total Property Check:	139	for a total of	2755	minutes
Total Court Off-Duty:	10	for a total of	1045	minutes
Total Records, Minutes and equivalent Hours:	6,317		183,060	= 3051 hours 0 minutes

Detective Log

Total Traffic Stop:	1	for a total of	15	minutes
Total Administrative Duty:	5	for a total of	160	minutes
Total Community Relations:	1	for a total of	10	minutes
Total Follow-Up:	19	for a total of	1875	minutes
Total Out of Service:	1	for a total of	60	minutes
Total Proactive Patrol:	1	for a total of	20	minutes
Total Selective Enforcement:	1	for a total of	15	minutes
Total Self-Initiated Activity:	1	for a total of	90	minutes
Total Service Requests:	4	for a total of	475	minutes
Total Other:	1	for a total of	15	minutes
Total Records, Minutes and equivalent Hours:	35		2,735	= 45 hours 35 minutes

Secondary Road Patrol Log

Total Traffic Stop:	71	for a total of	1155	minutes
Total Administrative Duty:	1	for a total of	60	minutes
Total Briefing:	62	for a total of	1095	minutes
Total Court (Regular Time):	1	for a total of	75	minutes
Total Community Relations:	8	for a total of	235	minutes
Total Follow-Up:	4	for a total of	165	minutes
Total Proactive Patrol:	5	for a total of	130	minutes
Total Special Detail:	3	for a total of	235	minutes
Total Selective Enforcement:	98	for a total of	2195	minutes
Total Self-Initiated Activity:	2	for a total of	270	minutes
Total Service Requests:	12	for a total of	430	minutes
Total Service Request Assist:	2	for a total of	45	minutes

Total Records, Minutes and equivalent Hours:	284		6,500	= 108 hours 20 minutes
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Supervisor Log

Total Traffic Stop:	3	for a total of	60	minutes
Total Administrative Duty:	311	for a total of	14992	minutes
Total Briefing:	71	for a total of	1700	minutes
Total Court (Regular Time):	1	for a total of	120	minutes
Total Court (Overtime):	3	for a total of	200	minutes
Total Community Relations:	152	for a total of	5692	minutes
Total Follow-Up:	17	for a total of	1010	minutes
Total Out of Service:	5	for a total of	35	minutes
Total Proactive Patrol:	140	for a total of	5286	minutes
Total Special Detail:	2	for a total of	125	minutes
Total Selective Enforcement:	10	for a total of	225	minutes
Total Self-Initiated Activity:	60	for a total of	1665	minutes
Total Service Requests:	27	for a total of	1071	minutes
Total Training:	1	for a total of	30	minutes
Total Other:	1	for a total of	30	minutes
Total Service Request Assist:	6	for a total of	135	minutes
Total Property Check:	24	for a total of	375	minutes
Total Court Off-Duty:	1	for a total of	45	minutes

Total Records, Minutes and equivalent Hours:	893		34,876	= 581 hours 16 minutes
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Combined Total Records, Minutes and equivalent Hours:	7,542		227,746	= 3795 hours 46 minutes
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Washtenaw County Sheriff's Activity Log

12/14/2007

10:26:05AM

* * * **DRAFT** * * *

Activity Log Area Summary - Deputy Join Report

Area: 39 - Dexter Village

Date Range: 5/1/2007 - 11/30/2007

Deputy Log

47 Logs

Total Traffic Stop:	8	for a total of	105	minutes
Total Administrative Duty:	20	for a total of	290	minutes
Total Briefing:	51	for a total of	960	minutes
Total Community Relations:	13	for a total of	235	minutes
Total Deputy Joined Shift:	36	for a total of	205	minutes
Total Deputy Left Shift:	70	for a total of	7	minutes
Total Follow-Up:	28	for a total of	1335	minutes
Total Proactive Patrol:	170	for a total of	4330	minutes
Total Special Detail:	1	for a total of	75	minutes
Total Selective Enforcement:	27	for a total of	635	minutes
Total Self-Initiated Activity:	2	for a total of	115	minutes
Total Service Requests:	60	for a total of	1431	minutes
Total Service Request Assist:	3	for a total of	140	minutes
Total Property Check:	5	for a total of	80	minutes

Total Records, Minutes and equivalent Hours:	508	10,363	=	172 hours	43 minutes
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Secondary Road Patrol Log

1 Logs

Total Selective Enforcement:	1	for a total of	10	minutes
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Total Records, Minutes and equivalent Hours:	2	10	=	0 hours	10 minutes
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Combined Total Records, Minutes and equivalent Hours:	510	10,373	=	172 hours	53 minutes
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48 Total Logs



Washtenaw County Sheriff's Activity Log

12/14/2007

10:27:04AM

Area: 39 Dexter Village
Date Range: 11/01/2007 - 11/30/2007

Activity Log Citation by Area Report

Log ID: 27660	Date: 11/01/2007	Location: MAIN/JEFFORDS	Deputy Name: DALTON, KEITH
Log ID: 27822	Date: 11/02/2007	Location: DEXTER ANN ARBOR/DAN HOEY	Deputy Name: SMITH, KENNITH AARON
Log ID: 28263	Date: 11/05/2007	Location: ANN ARBOR/BUSCHES	Deputy Name: BALLARD, JOSEPH C
Log ID: 28468	Date: 11/06/2007	Location: BAKER/MAIN	Deputy Name: BALLARD, JOSEPH C
	Citation 1: C/I	Defective headlights	Ticket #: SH240717
Log ID: 28950	Date: 11/08/2007	Location: CENTRAL/FIFTH	Deputy Name: HUNT, CHARLES ALAN
	Citation 1: C/I	Other: defective taillight	Ticket #: SH241902
Log ID: 28950	Date: 11/08/2007	Location: INVERNESS/4TH	Deputy Name: HUNT, CHARLES ALAN
Log ID: 28950	Date: 11/08/2007	Location: CENTRAL/5TH	Deputy Name: HUNT, CHARLES ALAN
	Citation 1: C/I	Other: plate light	Ticket #: SH241903
Log ID: 28950	Date: 11/08/2007	Location: BAKER/GRAND	Deputy Name: HUNT, CHARLES ALAN
Log ID: 29128	Date: 11/09/2007	Location: CENTRAL/3RD	Deputy Name: WILLIAMS, MICHAEL SCOTT
	Citation 1: C/I	Violation of posted speed limit	Ticket #: SH240565
Log ID: 29128	Date: 11/09/2007	Location: CENTRAL/5TH	Deputy Name: WILLIAMS, MICHAEL SCOTT
	Citation 1: C/I	Violation of posted speed limit	Ticket #: SH240563
Log ID: 29128	Date: 11/09/2007	Location: BROAD/4TH	Deputy Name: WILLIAMS, MICHAEL SCOTT
	Citation 1: C/I	Violation of posted speed limit	Ticket #: SH240571
Log ID: 29128	Date: 11/09/2007	Location: CENTRAL/5TH	Deputy Name: WILLIAMS, MICHAEL SCOTT
	Citation 1: C/I	Violation of posted speed limit	Ticket #: SH240564
Log ID: 29128	Date: 11/09/2007	Location: CENTRAL/5TH	Deputy Name: WILLIAMS, MICHAEL SCOTT
Log ID: 29537	Date: 11/12/2007	Location: INVERNESS/4TH	Deputy Name: BALLARD, JOSEPH C
Log ID: 29537	Date: 11/12/2007	Location: DEXTER-A2/DAN HOEY	Deputy Name: BALLARD, JOSEPH C
	Citation 1: C/I	Violation of posted speed limit	Ticket #: SH240478
Log ID: 29537	Date: 11/12/2007	Location: ANN ARBOR/DAN HOEY	Deputy Name: BALLARD, JOSEPH C
Log ID: 29899	Date: 11/14/2007	Location: BAKER/ DAN HOEY	Deputy Name: HUNT, CHARLES ALAN
	Citation 1: C/I	Other: unsign reg	Ticket #: SH241912
Log ID: 29899	Date: 11/14/2007	Location: MAIN BAKER	Deputy Name: HUNT, CHARLES ALAN
Log ID: 29899	Date: 11/14/2007	Location: BAKER/DAN HOEY	Deputy Name: HUNT, CHARLES ALAN
Log ID: 29899	Date: 11/14/2007	Location: ANN ARBOR/BROAD	Deputy Name: HUNT, CHARLES ALAN
Log ID: 29899	Date: 11/14/2007	Location: BAKER/ANN ARBOR	Deputy Name: HUNT, CHARLES ALAN
	Citation 1: MISD	No ops on person	Ticket #: SH241911
Log ID: 29899	Date: 11/14/2007	Location: ANN ARBOR/DOVER	Deputy Name: HUNT, CHARLES ALAN
Log ID: 30225	Date: 11/15/2007	Location: MAIN/INVERNESS	Deputy Name: FLORES, KEITH JOSEPH
Log ID: 30225	Date: 11/15/2007	Location: MAIN/INVERNESS	Deputy Name: FLORES, KEITH JOSEPH
Log ID: 30225	Date: 11/15/2007	Location: DAN HOEY/BARKER	Deputy Name: FLORES, KEITH JOSEPH

Activity Log Citation by Area Report

Log ID: 30291	Date: 11/16/2007	Location: DOVER/4TH	Citation 1: C/I	Defective headlights	Citation 2: C/I	Other: Defective brake lights	Ticket #: SH240723	Deputy Name: BALLARD, JOSEPH C
Log ID: 30291	Date: 11/16/2007	Location: DEXTER-ANN ARBOR/HUDSON	Citation 1: C/I	Disobey stop sign			Ticket #: SH240725	Deputy Name: BALLARD, JOSEPH C
Log ID: 30291	Date: 11/16/2007	Location: DEXTER-ANN ARBOR	Citation 1: C/I	Disobey stop sign			Ticket #: SH240724	Deputy Name: BALLARD, JOSEPH C
Log ID: 30291	Date: 11/16/2007	Location: DEXTER-ANN ARBOR/KENSINGTON	Citation 1: C/I	Disobey stop sign			Ticket #: SH240722	Deputy Name: BALLARD, JOSEPH C
Log ID: 30291	Date: 11/16/2007	Location: MAIN/CENTRAL						Deputy Name: BALLARD, JOSEPH C
Log ID: 30291	Date: 11/16/2007	Location: MAIN/DEXTER-CHELSEA						Deputy Name: BALLARD, JOSEPH C
Log ID: 30409	Date: 11/17/2007	Location: FOREST/BAKER	Citation 1: C/I	Disobey stop sign			Ticket #: SH240953	Deputy Name: BALLARD, JOSEPH C
Log ID: 30409	Date: 11/16/2007	Location: BEHIND COUNTRY MARKET - DAN HOEY	Citation 1: C/I	Violation of posted speed limit			Ticket #: SH240901	Deputy Name: BALLARD, JOSEPH C
Log ID: 30409	Date: 11/16/2007	Location: 5TH/EDISON						Deputy Name: BALLARD, JOSEPH C
Log ID: 30409	Date: 11/16/2007	Location: DEXTER-ANN ARBOR/HUDSON						Deputy Name: BALLARD, JOSEPH C
Log ID: 30490	Date: 11/17/2007	Location: MAIN / JEFFORDS	Citation 1: MISD	Suspended/revoked ops			Ticket #: SH240479	Deputy Name: BLACKWELL, RONNIE DALE
Log ID: 30755	Date: 11/19/2007	Location: AA/KENSINGTON	Citation 1: C/I	Violation of posted speed limit			Ticket #: SH240574	Deputy Name: WILLIAMS, MICHAEL SCOTT
Log ID: 30755	Date: 11/19/2007	Location: BAKER/FOREST						Deputy Name: WILLIAMS, MICHAEL SCOTT
Log ID: 30755	Date: 11/19/2007	Location: AA/KENSINGTON	Citation 1: C/I	Violation of posted speed limit			Ticket #: SH219954	Deputy Name: WILLIAMS, MICHAEL SCOTT
Log ID: 30755	Date: 11/19/2007	Location: FOREST/BAKER	Citation 1: C/I	Violation of posted speed limit			Ticket #: SH240573	Deputy Name: WILLIAMS, MICHAEL SCOTT
Log ID: 30755	Date: 11/19/2007	Location: BAKER/FOREST	Citation 1: C/I	Violation of posted speed limit			Ticket #: SH240572	Deputy Name: WILLIAMS, MICHAEL SCOTT
Log ID: 30755	Date: 11/19/2007	Location: AA/KENSINGTON	Citation 1: C/I	Violation of posted speed limit			Ticket #: SH240575	Deputy Name: WILLIAMS, MICHAEL SCOTT
Log ID: 30755	Date: 11/19/2007	Location: AA/KENSINGTON	Citation 1: C/I	Violation of posted speed limit			Ticket #: SH219955	Deputy Name: WILLIAMS, MICHAEL SCOTT
Log ID: 31050	Date: 11/21/2007	Location: BAKER & DAN HOEY					Ticket #: NONE	Deputy Name: HAUSE, KEVIN PATRICK
Log ID: 31279	Date: 11/21/2007	Location: DEX-A2/EATON CT						Deputy Name: ZACHARIAH, DAWN MICHELLE
Log ID: 31519	Date: 11/23/2007	Location: BROAD /3RD						Deputy Name: MESKO, MARK DOUGLAS
Log ID: 32380	Date: 11/29/2007	Location: HURON RIVER/MAST	Citation 1: C/I	Other: NO PROOF INS.			Ticket #: 231104	Deputy Name: MORRISON, HEATHER M
Log ID: 32380	Date: 11/29/2007	Location: DEXTER PICKNEY/ SAMUEL						Deputy Name: MORRISON, HEATHER M

Total Traffic Stops: 48

Activity Log Citation by Area Report

Total Citations Issued: 25
Total Citation1's: 24
Total Citation2's: 1
Total Citation3's: 0
Tickets Not Issued: 24
Traffic Stops that ended in an Arrest: 0

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

November 2007

Contract Area: Dexter Village

Incident Type/Description	Incident Count
1301 ASSAULT AND BATTERY (DOM ASSAULT=1304)	1
1303 THREATS/STALKING/ETHNIC INTIMIDATION	1
1304 ASSAULT/DOMESTIC-MISDEMEANOR	1
1305 ASSAULT/DOMESTIC-FELONIOUS/AGGRAVATED	1
2200 BURGLARY	2
2299 B&E TO AUTOMOBILE	2
2300 LARCENY (RETAIL FRAUD USE 3000)	2
2305 Larceny from Auto	2
2600 FRAUDULENT ACTIVITIES	1
2700 EMBEZZLEMENT	1
2900 MDOP/DAMAGE TO PROPERTY/VANDALISM	5
3500 DRUGS/VIOLATION OF PUBLIC HEALTH CODE	1
3890 JUVENILE INCORRIGIBILITY/TRUANCY	1
5300 NOISE COMPLAINT/PUBLIC PEACE	2
5401 HIT & RUN CRASH (PUBLIC AND PRIVATE)	2
5561 ANIMALS AT LARGE & CONFINED ANIMALS	3
5563 ANIMAL PROBLEMS(MISC), BARKING DOGS, ETC	1
7000 RUNAWAY/MISSING JUVENILE (AGE 11-16)	1
7300 MISCELLANEOUS CRIMINAL OFFENSES	1
9001 ASSIST OTHER AGENCY-OUTSIDE ASSIGND AREA	1
9204 MENTAL HEALTH PROBLEMS	2
9301 TRAFFIC CRASH	7
9303 TRAFFIC VIOLATIONS-HAZ OPS, IMPOUNDS, ETC	3
9304 ABANDON VEH, HAZARDS, ILLEGAL PARKING	3
9306 TRAFFIC DIRECTION/CONTROL	1
9309 CAR ASSIST/CAR IN DITCH-NO DAMAGE	1
9402 ALARM-BURGLARY	8
9505 MEDICAL ASSIST-AMBULANCE REQUEST	5
9806 FAMILY TROUBLE-NO CRIMINAL OFFENSE	3
9807 SUSPICIOUS SITUATIONS (CAR, PERSON, ETC)	8
9808 LOST & FOUND PROPERTY	2

9905	911 HANG UP CALL	1
9908	GENERAL ASSISTANCE	2
	Total	78

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

November 2006

Contract Area: Dexter Village

Incident Type/Description	Incident Count
1100 CSC/CRIMINAL SEXUAL CONDUCT-RAPE	1
1301 ASSAULT AND BATTERY (DOM ASSAULT=1304)	1
2300 LARCENY (RETAIL FRAUD USE 3000)	4
2305 Larceny from Auto	4
2600 FRAUDULENT ACTIVITIES	2
2900 MDOP/DAMAGE TO PROPERTY/VANDALISM	4
3500 DRUGS/VIOLATION OF PUBLIC HEALTH CODE	1
4105 MINOR IN POSSESSION OF ALCOHOL-CIVIL INF	1
4800 OBSTRUCTING POLICE	1
5000 WARRANT ARREST/OBSTRUCTING JUSTICE	1
5309 TX-Harassing Calls-Hang Ups, Prank, Etc	1
5311 DISORDERLY CONDUCT	3
5401 HIT & RUN CRASH (PUBLIC AND PRIVATE)	1
5561 ANIMALS AT LARGE & CONFINED ANIMALS	2
5593 TOBACCO PRODUCT VIOLATIONS	1
5720 TRESPASS NOTICE SERVED	1
9000 ASSIST OTHER AGENCY-IN ASSIGNED AREA	1
9001 ASSIST OTHER AGENCY-OUTSIDE ASSIGND AREA	1
9301 TRAFFIC CRASH	6
9302 PRIVATE PROPERTY TRAFFIC CRASH	2
9303 TRAFFIC VIOLATIONS-HAZ OPS, IMPOUNDS, ETC	1
9309 CAR ASSIST/CAR IN DITCH-NO DAMAGE	1
9314 Private Property Impound	1
9402 ALARM-BURGLARY	6
9501 FIRE-ACCIDENTAL (HOUSE/UNATT CAR/OTHER)	2
9505 MEDICAL ASSIST-AMBULANCE REQUEST	8
9806 FAMILY TROUBLE-NO CRIMINAL OFFENSE	1
9807 SUSPICIOUS SITUATIONS (CAR, PERSON, ETC)	10
9808 LOST & FOUND PROPERTY	2
9809 OVERDOSE (ACCIDENTAL-DRUG) WITHOUT	1
9905 911 HANG UP CALL	3
9908 GENERAL ASSISTANCE	4
	79

Washtenaw County Office of the Sheriff
Law Enforcement Activity Report
Year-to-Date Incidents

Contract Dexter Village		<u># Incidents</u>		
Incident		<u>2007</u>	<u>2006</u>	<u>2005</u>
A	Motorist Assist	0	0	0
P	Property Check	5	3	0
T	Traffic Stop	1	0	0
BOL	BOL	26	16	24
0907	SUICIDE DEATH (ATTEMPT USE 9204)	1	0	0
0909	DEATH INVESTIGATION	2	2	1
1003	LURING-ATTEMPT CHILD LURING	0	1	0
1100	CSC/CRIMINAL SEXUAL CONDUCT-RAPE	3	7	6
1206	ROBBERY-UNARMED	2	0	0
1301	ASSAULT AND BATTERY (DOM ASSAULT=1304)	4	11	8
1302	ASSAULT-FELONIOUS (DOMMESTIC USE 1305)	1	1	0
1303	THREATS/STALKING/ETHNIC INTIMIDATION	11	10	14
1304	ASSAULT/DOMESTIC-MISDEMEANOR	12	7	6
1305	ASSAULT/DOMESTIC-FELONIOUS/AGGRAVATED	1	0	0
1380	TX HARASSMENT/THREATS (OBSCENE USE 5372)	3	4	7
2000	ARSON	0	1	1
2200	BURGLARY	9	8	15
2210	BURGLARY-ATTEMPT	3	2	1
2298	ILLEGAL ENTRY-ENTRY WITHOUT PERMISSION	0	1	1
2299	B&E TO AUTOMOBILE	8	7	10
2300	LARCENY (RETAIL FRAUD USE 3000)	20	40	31
2305	Larceny from Auto	26	24	21
2379	LARCENY OF GAS-SELF SERVE	4	4	11
2401	UDAA/MOTOR VEHICLE THEFT	2	6	5
2402	UDAA Recovered-Motor Vehicle	1	0	0
2411	TAKEN WITHOUT PERMISSION/JOY RIDING	0	0	0
2500	FORGERY/COUNTERFEITING	0	0	1
2600	FRAUDULENT ACTIVITIES	21	17	14
2700	EMBEZZLEMENT	2	1	2
2800	STOLEN PROPERTY-RECEIVING/POSSESSION/ETC	0	1	2
2900	MDOP/DAMAGE TO PROPERTY/VANDALISM	26	31	50
3500	DRUGS/VIOLATION OF PUBLIC HEALTH CODE	10	12	8
3600	SEX OFFENSES/GROSS INDECENCY	1	1	0
3605	INDECENT EXPOSURE	4	0	0
3800	CHILD/FAMILY ABUSE OR NEGLECT	4	3	3
3813	CURFEW VIOLATIONS (JUVENILE)	1	0	0
3890	JUVENILE INCORRIGIBILITY/TRUANCY	34	28	36
4000	PROSTITUTION-COMMERCIALIZED SEX	0	0	0
4100	LIQUOR LAW VIOLATIONS	2	0	0
4104	MINOR IN POSSESSION OF ALCOHOL IN A VEH	1	0	0
4105	MINOR IN POSSESSION OF ALCOHOL-CIVIL INF	3	2	0
4111	LIQUOR INSPECTION FOR LCC LICENSE	4	8	2
4200	DRUNKENESS (USE 5311 IF DISORDERLY)	3	3	0

4800	OBSTRUCTING POLICE	0	3	0
5000	WARRANT ARREST/OBSTRUCTING JUSTICE	19	8	10
5020	VIOLATION OF COURT ORDERS EXCEPT PPO	3	0	3
5030	PPO-PERSONAL PROTECTION ORDERS	2	1	2
5201	CCW-CARRYING CONCEALED WEAPONS	1	0	3
5202	BOMBS/EXPLOSIVES	1	0	0
5203	WEAPONS OFFENSES - OTHER	1	0	0
5213	SHOTS FIRED-CARELESS USE OF FIREARM	1	0	4
5215	BOMB/ARSON THREAT	0	0	1
5282	FIREWORKS USE/POSSESSION/SALE	1	2	1
5300	NOISE COMPLAINT/PUBLIC PEACE	17	16	24
5309	TX-Harassing Calls-Hang Ups, Prank, Etc	1	1	6
5311	DISORDERLY CONDUCT	37	34	29
5401	HIT & RUN CRASH (PUBLIC AND PRIVATE)	27	10	27
5402	OUIL / OUID	6	5	5
5403	TRAFFIC VIOLATION ARREST (EXCEPT OUIL)	1	4	1
5500	HEALTH & SAFETY	8	4	6
5560	ANIMAL BITES	4	3	3
5561	ANIMALS AT LARGE & CONFINED ANIMALS	15	9	23
5563	ANIMAL PROBLEMS (MISC), BARKING DOGS, ETC.	6	13	5
5564	ANIMAL-IMPOUNDED DOG	3	1	5
5586	ANIMAL CRUELTY	3	3	1
5593	TOBACCO PRODUCT VIOLATIONS	0	2	0
5600	CIVIL RIGHTS VIOLATIONS	0	0	0
5700	TRESPASSING/INVASION OF PRIVACY	1	4	2
5720	TRESPASS NOTICE SERVED	12	12	11
6200	HUNTING & CONSERVATION VIOLATIONS	2	4	5
6274	LITTERING	0	0	0
6276	SNOWMOBILE VIOLATIONS	0	0	1
6277	OFF ROAD VEHICLE VIOLATIONS	0	1	1
6300	VAGRANCY-LOITERING	0	1	2
7000	RUNAWAY/MISSING JUVENILE (AGE 11-16)	7	7	7
7001	RUNAWAY-RECOVERED FM OTHER	0	0	1
7002	MISSING CHILD (AGE 10 AND UNDER)	1	1	1
7300	MISCELLANEOUS CRIMINAL OFFENSES	1	0	0
7500	SOLICITATION (PROSTITUTION USE 4000)	1	1	4
8909	COMMERCIAL VEHICLE VIOLATIONS	0	0	0
9000	ASSIST OTHER AGENCY-IN ASSIGNED AREA	0	10	3
9001	ASSIST OTHER AGENCY-OUTSIDE ASSIGND AREA	35	39	31
9005	PBT Test Given (Not Incident to Arrest)	1	0	1
9204	MENTAL HEALTH PROBLEMS	13	4	8
9301	TRAFFIC CRASH	65	61	73
9302	PRIVATE PROPERTY TRAFFIC CRASH	12	6	13
9303	TRAFFIC VIOLATIONS-HAZ OPS, IMPOUNDS, ETC	29	15	12
9304	ABANDON VEH, HAZARDS, ILLEGAL PARKING	12	10	11
9305	TRAFFIC HAZARD (NON-VEHICLE)	3	1	1
9306	TRAFFIC DIRECTION/CONTROL	2	0	2
9307	INSPECTION-MOTOR VEHICLE	0	2	2
9309	CAR ASSIST/CAR IN DITCH-NO DAMAGE	4	2	7
9313	Traffic Control Device Problem	1	0	1
9314	Private Property Impound	3	5	13
9401	ALARM-ARMED ROBBERY	1	2	4
9402	ALARM-BURGLARY	109	131	108

9403	ALARM-PANIC	2	0	3
9404	ALARM-FIRE	0	0	2
9406	Alarm-AUDIBLE	0	5	2
9501	FIRE-ACCIDENTAL (HOUSE/UNATT CAR/OTHER)	12	11	8
9504	HAZARDOUS MATERIAL CONDITION	0	0	3
9505	MEDICAL ASSIST-AMBULANCE REQUEST	84	64	42
9706	ACCIDENT-ALL OTHER	0	1	0
9708	ACCIDENTAL DAMAGE TO PROPERTY	0	4	2
9801	MARINE COMPLAINTS (ACCIDENT USE 9704/5)	0	0	0
9803	PROPERTY CHECK/DIRECTED PATROL/VAC	4	4	2
9804	CIVIL (LEGAL) PROBLEM (NOT DOMESTIC, ETC)	5	5	8
9805	NEIGHBOR TROUBLE-NO CRIMINAL OFFENSE	6	3	6
9806	FAMILY TROUBLE-NO CRIMINAL OFFENSE	23	21	21
9807	SUSPICIOUS SITUATIONS (CAR, PERSON, ETC)	97	73	106
9808	LOST & FOUND PROPERTY	21	19	20
9809	OVERDOSE (ACCIDENTAL-DRUG) WITHOUT	1	1	0
9810	REPOSSESSION OF VEHICLE	0	0	0
9902	Civil Standby	7	9	3
9903	MISSING PERSON (age 17 and older)	0	2	2
9905	911 HANG UP CALL	38	43	27
9908	GENERAL ASSISTANCE	50	53	36
9915	DEXTER VILLAGE ORDINANCE COMPLAINTS	1	0	1
	Totals	1089	1027	1060

DEXTER VILLAGE
Summary of Police Services
Nov-2007

MAJOR INCIDENTS

Date	Location	Incident	Deputy
11/11/2007	2800 Baker Rd	Larceny from Automobile	Sumner
11/16/2007	2800 Baker Rd	Larceny from Automobile	Mesko
11/17/2007	2800 Baker Rd	Larceny from Automobile	Mesko
11/19/2007	8000 Main St	Fraud	Mesko
11/19/2007	7000 Dexter Ann Arbor Rd	Embezzlement	Mesko
11/22/2007	7500 Forest	Burglary	Harvey
11/24/2007	8300 Parkridge	Malicious Destruction of Property	Blackwell

CITATIONS

January	32
February	20
March	42
April	44
May	22
June	16
July	23
August	18
September	16
October	37
November	25
December	

INCIDENTS

	Crashes	B&E Alarms	Larceny Auto	B&E	Assaults	Drunk Driving
Jan	2	15	3	0	2	0
Feb	5	9	0	1	1	0
Mar	9	10	8	1	1	1
Apr	2	6	2	2	1	0
May	12	6	3	1	3	0
Jun	6	13	6	0	0	3
Jul	3	11	5	1	1	1
Aug	7	9	1	1	1	1
Sep	4	15	0	0	1	0
Oct	8	7	2	1	3	0
Nov	7	8	4	2	3	0
Dec						

HOURS

	Contract Hours	Actual Hours	Monthly Difference	YTD Hours	YTD Difference
January	450	482.57	32.57	482.57	32.57
February	450	501.41	51.41	983.98	83.98
March	450	540.32	90.32	1524.3	174.3
April	450	572.01	122.01	2096.31	296.31
May	450	559.57	109.57	2655.88	405.88
June	450	439.5	-10.5	3095.38	395.38
July	450	356.59	-93.41	3451.97	301.97
August	450	382.23	-67.77	3834.2	234.2
September	450	416.12	-33.88	4250.32	200.32
October	450	604.1	154.1	4854.42	354.42
November	450	486.7	36.7	5341.12	391.12
December	450				

TOTAL INCIDENTS

	2007	2006
Jan	95	60
Feb	78	68
Mar	106	85
Apr	93	98
May	130	95
Jun	122	117
Jul	92	126
Aug	86	113
Sep	104	87
Oct	105	99
Nov	78	79
Dec		111
TOTAL		1124



WASHTENAW COUNTY OFFICE OF THE SHERIFF



DANIEL J. MINZEY
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

HERBERT F. MAHONY
UNDERSHERIFF

November 9, 2007

*Received
1-22-08*

Mrs. Donna Dettling
Dexter Village Manager
8140 Main Street
Dexter, Michigan 48130

Dear Mrs. Dettling:

The following data summarizes the law enforcement activities conducted in Dexter Village during the month of October 2007.

I ask that you review and accept this report at your next Board Meeting. If you have any questions or require any additional information, please contact Sergeant Beth Gieske (734) 424-0587 or me at (734) 994-8109.

Thank you.

Sincerely,

Dieter Heren

Dieter Heren
Lieutenant

— MISSION —

To provide our community with a solution driven approach to public safety, built upon a proud history of professionalism and mutual respect.

Washtenaw County Sheriff's Office
 2007 PSU Summary
 West Operations

Contracting Unit: Dexter Village
 Contracted PSU: 3
 Contract PSU Hours: 5,400

<u>Month</u>	<u>Hours Provided</u>	<u>Monthly Goal</u>	<u>Hours (Short)/Over</u>
January	482.57	450.00	32.57
February	501.41	450.00	51.41
March	540.32	450.00	90.32
April	572.01	450.00	122.01
May	559.57	450.00	109.57
June	439.50	450.00	(10.50)
July	356.59	450.00	(93.41)
August	382.23	450.00	(67.77)
September	416.12	450.00	(33.88)
October	604.10	450.00	154.10
November	0.00	450.00	-
December	0.00	450.00	-
Annual Total	4,854.42	5,400.00	354.42

October hours provided include an error in reporting. The electronic log system did not capture the hours of the second deputy when deputies doubled up. Total hours from June 1 to October 31st: 156 hours

Washtenaw County Office of the Sheriff Law Enforcement Activity Report

Contract Area:
Dexter Village

Start Date:
1/1/2007

End Date:
10/31/2007

Activity Type	Time (minutes)	
Administrative Duty	5910	98.5
Briefing	8859	147.6
Court (Regular Time)	805	13.41
Court (Overtime)	720	12
Community Relations	11790	196.5
Follow-Up	22220	370.3
Out of Service	0	0
Proactive Patrol	40030	667.1
Special Detail	250	4.166
Selective Enforcement	11345	189.0
Self-Initiated Activity	7275	121.2
Service Requests	14630	243.8
Training	335	5.583
Traffic Stop	2875	47.91
Total Time: All Activities	127044	2117.4



Washtenaw County Sheriff's Activity Log

11/06/2007

8:31:07AM

Activity Log Area Summary Report

Area: 39 - Dexter Village

Date Range: 10/1/2007 - 10/31/2007

CSO/ACO/Support Staff Log

Total Follow-Up:	1	for a total of	90	minutes
Total Records, Minutes and equivalent Hours:	1		90	= 1 hours 30 minutes

Deputy Log

Total Traffic Stop:	58	for a total of	930	minutes
Total Administrative Duty:	22	for a total of	462	minutes
Total Briefing:	28	for a total of	515	minutes
Total Community Relations:	69	for a total of	1399	minutes
Total Follow-Up:	93	for a total of	3456	minutes
Total Out of Service:	5	for a total of	5	minutes
Total Proactive Patrol:	315	for a total of	8551	minutes
Total Special Detail:	1	for a total of	5	minutes
Total Selective Enforcement:	123	for a total of	3020	minutes
Total Self-Initiated Activity:	59	for a total of	2210	minutes
Total Service Requests:	107	for a total of	4477	minutes
Total Training:	2	for a total of	76	minutes
Total Service Request Assist:	3	for a total of	150	minutes
Total Property Check:	37	for a total of	750	minutes
Total Court Off-Duty:	3	for a total of	420	minutes
Total Records, Minutes and equivalent Hours:	945		26,946	= 449 hours 6 minutes

Detective Log

Total Administrative Duty:	1	for a total of	45	minutes
Total Follow-Up:	2	for a total of	90	minutes
Total Service Requests:	2	for a total of	270	minutes
Total Records, Minutes and equivalent Hours:	5		405	= 6 hours 45 minutes

Secondary Road Patrol Log

Total Traffic Stop:	18	for a total of	265	minutes
Total Briefing:	13	for a total of	220	minutes
Total Court (Regular Time):	1	for a total of	75	minutes
Total Community Relations:	2	for a total of	55	minutes
Total Selective Enforcement:	31	for a total of	640	minutes
Total Service Requests:	2	for a total of	70	minutes
Total Service Request Assist:	1	for a total of	30	minutes
Total Records, Minutes and equivalent Hours:	71		1,445	= 24 hours 5 minutes

Supervisor Log

Total Administrative Duty:	38	for a total of	1820	minutes
Total Briefing:	4	for a total of	100	minutes
Total Court (Regular Time):	1	for a total of	120	minutes
Total Community Relations:	5	for a total of	225	minutes

Total Proactive Patrol:	12	for a total of	300	minutes
Total Self-Initiated Activity:	7	for a total of	150	minutes
Total Service Requests:	1	for a total of	60	minutes
Total Property Check:	1	for a total of	20	minutes

Total Records, Minutes and equivalent Hours:	76		3,030	=	50	hours	30	minutes
Combined Total Records, Minutes and equivalent Hours:	1,098		31,916	=	531	hours	56	minutes



Washtenaw County Sheriff's Activity Log

11/06/2007

8:48:22AM

Activity Log Area Summary Report

Area: 39 - Dexter Village

Date Range: 5/1/2007 - 10/31/2007

CSO/ACO/Support Staff Log

Total Follow-Up:	3	for a total of	150	minutes
Total Proactive Patrol:	2	for a total of	85	minutes
Total Service Requests:	3	for a total of	105	minutes
Total Records, Minutes and equivalent Hours:	8		340	= 5 hours 40 minutes

Deputy Log

Total Traffic Stop:	207	for a total of	3258	minutes
Total Administrative Duty:	272	for a total of	6407	minutes
Total Briefing:	507	for a total of	8986	minutes
Total Court (Regular Time):	11	for a total of	1595	minutes
Total Court (Overtime):	1	for a total of	35	minutes
Total Community Relations:	413	for a total of	9174	minutes
Total Deputy Joined Shift:	17	for a total of	70	minutes
Total Deputy Left Shift:	23	for a total of	1	minutes
Total Follow-Up:	496	for a total of	19377	minutes
Total Out of Service:	104	for a total of	85	minutes
Total Proactive Patrol:	1671	for a total of	47487	minutes
Total Special Detail:	21	for a total of	2375	minutes
Total Selective Enforcement:	537	for a total of	13545	minutes
Total Self-Initiated Activity:	269	for a total of	8210	minutes
Total Service Requests:	586	for a total of	22141	minutes
Total Training:	14	for a total of	1016	minutes
Total Service Request Assist:	30	for a total of	985	minutes
Total Property Check:	111	for a total of	2140	minutes
Total Court Off-Duty:	10	for a total of	1045	minutes
Total Records, Minutes and equivalent Hours:	5,486		154,861	= 2581 hours 1 minutes

Detective Log

Total Traffic Stop:	1	for a total of	15	minutes
Total Administrative Duty:	4	for a total of	115	minutes
Total Community Relations:	1	for a total of	10	minutes
Total Follow-Up:	19	for a total of	1875	minutes
Total Out of Service:	1	for a total of	60	minutes
Total Proactive Patrol:	1	for a total of	20	minutes
Total Selective Enforcement:	1	for a total of	15	minutes
Total Self-Initiated Activity:	1	for a total of	90	minutes
Total Service Requests:	4	for a total of	475	minutes
Total Other:	1	for a total of	15	minutes
Total Records, Minutes and equivalent Hours:	34		2,690	= 44 hours 50 minutes

Secondary Road Patrol Log

Total Traffic Stop:	59	for a total of	975	minutes
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Total Administrative Duty:	1	for a total of	60 minutes
Total Briefing:	53	for a total of	930 minutes
Total Court (Regular Time):	1	for a total of	75 minutes
Total Community Relations:	8	for a total of	235 minutes
Total Follow-Up:	2	for a total of	140 minutes
Total Proactive Patrol:	5	for a total of	130 minutes
Total Special Detail:	3	for a total of	235 minutes
Total Selective Enforcement:	89	for a total of	1970 minutes
Total Self-Initiated Activity:	2	for a total of	270 minutes
Total Service Requests:	12	for a total of	430 minutes
Total Service Request Assist:	1	for a total of	30 minutes

Total Records, Minutes and equivalent Hours:	248		5,800	=	96 hours 40 minutes
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Supervisor Log

Total Traffic Stop:	3	for a total of	60 minutes
Total Administrative Duty:	263	for a total of	13035 minutes
Total Briefing:	65	for a total of	1525 minutes
Total Court (Regular Time):	1	for a total of	120 minutes
Total Court (Overtime):	3	for a total of	200 minutes
Total Community Relations:	135	for a total of	5370 minutes
Total Follow-Up:	12	for a total of	555 minutes
Total Out of Service:	5	for a total of	35 minutes
Total Proactive Patrol:	117	for a total of	4565 minutes
Total Special Detail:	2	for a total of	125 minutes
Total Selective Enforcement:	10	for a total of	225 minutes
Total Self-Initiated Activity:	52	for a total of	1445 minutes
Total Service Requests:	24	for a total of	980 minutes
Total Training:	1	for a total of	30 minutes
Total Service Request Assist:	5	for a total of	115 minutes
Total Property Check:	23	for a total of	365 minutes
Total Court Off-Duty:	1	for a total of	45 minutes

Total Records, Minutes and equivalent Hours:	777		30,790	=	513 hours 10 minutes
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Combined Total Records, Minutes and equivalent Hours:	6,553		194,481	=	3241 hours 21 minutes
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Washtenaw County Sheriff's Activity Log

11/06/2007

8:57:10AM

Area: 39 Dexter Village
Date Range: 10/01/2007 - 10/31/2007

Activity Log Citation by Area Report

Log ID	Date	Location	Ticket #	Deputy Name
22071	10/01/2007	FIFTH & BROAD	SH-241974 (X2)	HAUSE, KEVIN PATRICK
22076	10/01/2007	BAKER/ANN ARBOR		VOELKNER, JON D
22674	10/04/2007	JOY & LAKÉ VISTA	NONE	HAUSE, KEVIN PATRICK
22708	10/05/2007	BAKER/HUDSON	SH240536	WILLIAMS, MICHAEL SCOTT
22708	10/04/2007	DX-AA/MEADOWVIEW		WILLIAMS, MICHAEL SCOTT
22746	10/04/2007	MAIN/ALPINE	SH241011	DALTON, KEITH
22746	10/04/2007	SECOND/CENTRAL	SH241012	DALTON, KEITH
22886	10/05/2007	ANN ARBOR ST / KENSINGTON	SH-209232	MESKO, MARK DOUGLAS
22886	10/05/2007	CENTRAL / MAIN	SH229101	BLACKWELL, RONNIE DALE
22896	10/05/2007	CENTRAL / MAIN	SH229100	BLACKWELL, RONNIE DALE
22896	10/05/2007	ANN ARBOR ST / KENSINGTON	SH229099	BLACKWELL, RONNIE DALE
22896	10/05/2007	FOREST / BAKER RD		BLACKWELL, RONNIE DALE
22896	10/05/2007	BAKER / DAN HOEY		BLACKWELL, RONNIE DALE
23019	10/05/2007	ANN ARBOR/BAKER		DALTON, KEITH
23019	10/05/2007	MAIN/ALPINE		DALTON, KEITH
23029	10/05/2007	MAIN/CENTRAL	SH# 241996	ZACHARIAH, DAWN MICHELLE
23029	10/05/2007	DEX-A2/MEADOW VIEW	SH# 241995	ZACHARIAH, DAWN MICHELLE
23322	10/08/2007	MAIN & BAKER	NONE	HAUSE, KEVIN PATRICK
23494	10/09/2007	CENTRAL/2ND	SHCV5968	WILLIAMS, MICHAEL SCOTT
23494	10/09/2007	BROAD/5TH	SH240537	WILLIAMS, MICHAEL SCOTT
23583	10/09/2007	THIRD / CENTRAL	SH209234	PASTERNAK JR, ROBERT J
23636	10/09/2007	INVERNESS & THIRD	NONE	HAUSE, KEVIN PATRICK
23692	10/11/2007	FOREST & BAKER	SH-241161	HAUSE, KEVIN PATRICK
		Citation 1: C/I Other: EXPIRED PLATE		
23706	10/11/2007	AA/KENSINGTON	SH240543	WILLIAMS, MICHAEL SCOTT
		Citation 1: C/I Violation of posted speed limit		
23706	10/11/2007	BROAD/HURON		WILLIAMS, MICHAEL SCOTT
23733	10/10/2007	MAST/HRD		DALTON, KEITH
23733	10/10/2007	CENTRAL/FOURTH		DALTON, KEITH
23937	10/11/2007	FOREST & BAKER	SH-241162	HAUSE, KEVIN PATRICK
		Citation 1: C/I Disobey stop sign		
23950	10/11/2007	CARRINGTON/WELLINGTON	SH240544	WILLIAMS, MICHAEL SCOTT
		Citation 1: C/I Other: no insurance		
23950	10/11/2007	AA/KENSINGTON	SH240547	WILLIAMS, MICHAEL SCOTT

Activity Log Citation by Area Report

Log ID: 23950	Citation 1: C/I	Violation of posted speed limit	Date: 10/11/2007	Location: CENTRAL/4TH		Deputy Name: WILLIAMS, MICHAEL SCOTT
Log ID: 23969	Date: 10/14/2007	Location: BAKER/ HUDSON			Ticket #: SH240456	Deputy Name: BLACKWELL, RONNIE DALE
	Citation 1: C/I	License & Registration				
Log ID: 24001	Date: 10/11/2007	Location: DEXTER ANN ARBOR/DAN HOEY				Deputy Name: DALTON, KEITH
	Citation 1: C/I	Violation of posted speed limit				
Log ID: 24148	Date: 10/12/2007	Location: BROAD & 2ND			Ticket #: SH-241164	Deputy Name: HAUSE, KEVIN PATRICK
	Citation 1: C/I	Other: DEFECTIVE TAIL LIGHT				
Log ID: 24148	Date: 10/12/2007	Location: BROAD & 2ND			Ticket #: SH-241165	Deputy Name: HAUSE, KEVIN PATRICK
	Citation 1: C/I	Disobey stop sign				
Log ID: 24148	Date: 10/12/2007	Location: BROAD & 2ND			Ticket #: SH-241166	Deputy Name: HAUSE, KEVIN PATRICK
	Citation 1: C/I	Disobey stop sign				
Log ID: 24205	Date: 10/12/2007	Location: CENTRAL/3RD			Ticket #: SH240548	Deputy Name: WILLIAMS, MICHAEL SCOTT
	Citation 1: C/I	Violation of posted speed limit				
Log ID: 24306	Date: 10/12/2007	Location: BAKER/DAN HOEY				Deputy Name: BALLARD, JOSEPH C
Log ID: 24433	Date: 10/13/2007	Location: ANN ARBOR ST / KENNIGSTON			Ticket #: SH240453	Deputy Name: BLACKWELL, RONNIE DALE
	Citation 1: C/I	Violation of posted speed limit				
Log ID: 24445	Date: 10/13/2007	Location: DAN HOEY/DEX A2				Deputy Name: ZACHARIAH, DAWN MICHELLE
Log ID: 24445	Date: 10/13/2007	Location: BAKER/MAIN				Deputy Name: ZACHARIAH, DAWN MICHELLE
Log ID: 24445	Date: 10/13/2007	Location: BAKER/ANN ARBOR				Deputy Name: ZACHARIAH, DAWN MICHELLE
Log ID: 24445	Date: 10/13/2007	Location: BAKER/DAN HOEY				Deputy Name: ZACHARIAH, DAWN MICHELLE
Log ID: 24445	Date: 10/13/2007	Location: MAIN/CENTRAL			Ticket #: SH# 242201	Deputy Name: ZACHARIAH, DAWN MICHELLE
	Citation 1: C/I	Defective headlights				
Log ID: 24445	Date: 10/13/2007	Location: DAN HOEY/BAKER			Ticket #: SH# 242000	Deputy Name: ZACHARIAH, DAWN MICHELLE
	Citation 1: C/I	License & Registration				
Log ID: 24532	Date: 10/14/2007	Location: CENTRAL / FOURTH			Ticket #: SH 240454	Deputy Name: BLACKWELL, RONNIE DALE
	Citation 1: C/I	Other: Unsigned Reg.				
Log ID: 24532	Date: 10/14/2007	Location: BAKER RD. / GRAND ST.			Ticket #: SH 240455	Deputy Name: BLACKWELL, RONNIE DALE
	Citation 1: C/I	Other: Speeding				
Log ID: 24586	Date: 10/14/2007	Location: DAN HOEY/LEXINGTON				Deputy Name: ZACHARIAH, DAWN MICHELLE
Log ID: 24586	Date: 10/14/2007	Location: DEX-A2/DAN HOEY			Ticket #: SH# 242203	Deputy Name: ZACHARIAH, DAWN MICHELLE
	Citation 1: C/I	License & Registration	Citation 2: C/I	Other: NO PROOF INS		
Log ID: 24639	Date: 10/15/2007	Location: CENTRAL/4TH			Ticket #: SH240549	Deputy Name: WILLIAMS, MICHAEL SCOTT
	Citation 1: C/I	Violation of posted speed limit	Citation 2: MISD	No ops on person		
Log ID: 24639	Date: 10/15/2007	Location: CENTRAL/4TH			Ticket #: SH240550	Deputy Name: WILLIAMS, MICHAEL SCOTT
	Citation 1: C/I	Violation of posted speed limit				
Log ID: 24988	Date: 10/17/2007	Location: DEXTER-A2 & DAN HOEY				Deputy Name: HAUSE, KEVIN PATRICK
Log ID: 24988	Date: 10/17/2007	Location: BAKER & DAN HOEY			Ticket #: NONE	Deputy Name: HAUSE, KEVIN PATRICK
Log ID: 24988	Date: 10/17/2007	Location: BAKER & DAN HOEY			Ticket #: NONE	Deputy Name: HAUSE, KEVIN PATRICK
Log ID: 25031	Date: 10/17/2007	Location: CENTRAL/THIRD				Deputy Name: DALTON, KEITH
Log ID: 25045	Date: 10/17/2007	Location: MAIN/BROAD				Deputy Name: WILLIAMS, MICHAEL SCOTT
Log ID: 25207	Date: 10/18/2007	Location: BROAD/4TH			Ticket #: SH240553	Deputy Name: WILLIAMS, MICHAEL SCOTT

Activity Log Citation by Area Report

Log ID: 25219	Date: 10/19/2007	Location: ANN ARBOR ST / INVERNESS ST	Citation 1: C/I License & Registration	Ticket #: SH-209235	Deputy Name: MESKO, MARK DOUGLAS
Log ID: 25444	Date: 10/19/2007	Location: CENTRAL/4TH	Citation 1: C/I Violation of posted speed limit	Ticket #: SH240556	Deputy Name: WILLIAMS, MICHAEL SCOTT
Log ID: 25444	Date: 10/19/2007	Location: CENTRAL/4TH	Citation 1: C/I Violation of posted speed limit	Ticket #: SH240557	Deputy Name: WILLIAMS, MICHAEL SCOTT
Log ID: 25444	Date: 10/19/2007	Location: CENTRAL/4TH	Citation 1: C/I Violation of posted speed limit		Deputy Name: WILLIAMS, MICHAEL SCOTT
Log ID: 25510	Date: 10/19/2007	Location: DAN HOEY/LEXINGTON			Deputy Name: BALLARD, JOSEPH C
Log ID: 25510	Date: 10/19/2007	Location: 4TH/INVERNESS		Ticket #: SH240711	Deputy Name: BALLARD, JOSEPH C
Log ID: 25626	Date: 10/20/2007	Location: BAKER / HUDSON	Citation 1: C/I Other: Speed	Ticket #: SH20457	Deputy Name: BLACKWELL, RONNIE DALE
Log ID: 25626	Date: 10/20/2007	Location: BAKER / HUDSON	Citation 1: C/I Defective headlights	Ticket #: SH20458	Deputy Name: BLACKWELL, RONNIE DALE
Log ID: 25626	Date: 10/21/2007	Location: BAKER SHIELD	Citation 1: C/I Violation of posted speed limit	Citation 2: C/I Unlighted reg plate	Deputy Name: BLACKWELL, RONNIE DALE
Log ID: 25828	Date: 10/20/2007	Location: BAKER / HUDSON			Deputy Name: BLACKWELL, RONNIE DALE
Log ID: 25780	Date: 10/21/2007	Location: BAKER RD/DAN HOEY RD		Ticket #: N/A	Deputy Name: KIRBY, MARCUS JAMES
Log ID: 25933	Date: 10/22/2007	Location: DEXTER PICKNEY ISLAND LAKE		Ticket #: SHCV6342	Deputy Name: CROVA, JOSEPH MARIO
Log ID: 28050	Date: 10/23/2007	Location: ANN ARBOR ST / HUDSON ST	Citation 1: C/I miss load	Citation 2: C/I miss load	Citation 3: C/I miss load
Log ID: 26428	Date: 10/25/2007	Location: BROAD & FIFTH	Citation 1: C/I Violation of posted speed limit	Ticket #: SH-209236	Deputy Name: MESKO, MARK DOUGLAS
Log ID: 26428	Date: 10/25/2007	Location: MAIN & JEFFORDS	Citation 1: C/I Disobey stop sign	Ticket #: SH-242276	Deputy Name: HAUSE, KEVIN PATRICK
Log ID: 26552	Date: 10/25/2007	Location: CENTRAL / FIFTH		Ticket #: NONE	Deputy Name: HAUSE, KEVIN PATRICK
Log ID: 26570	Date: 10/25/2007	Location: BAKER/DAN HOEY	Citation 1: C/I Violation of posted speed limit	Ticket #: SH240459	Deputy Name: BLACKWELL, RONNIE DALE
Log ID: 26832	Date: 10/26/2007	Location: CENTRAL / SECOND	Citation 1: C/I Unlighted reg plate	Ticket #: SH# 242207	Deputy Name: ZACHARIAH, DAWN MICHELLE
Log ID: 26877	Date: 10/27/2007	Location: MAIN/ALPINE		Ticket #: SH240799	Deputy Name: BLACKWELL, RONNIE DALE
			Citation 1: C/I EQUIP VIOL		Deputy Name: LOSEY, ROBERT MICHAEL

Total Traffic Stops: 76

Total Citations Issued: 37

Total Citation1's: 32

Total Citation2's: 4

Total Citation3's: 1

Tickets Not Issued: 32

Traffic Stops that ended in an Arrest: 1

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

October 2007

Contract Area: Dexter Village

Incident Type/Description	Incident Count
P Property Check	1
BOL BOL	1
1100 CSC/CRIMINAL SEXUAL CONDUCT-RAPE	2
1303 THREATS/STALKING/ETHNIC INTIMIDATION	1
1304 ASSAULT/DOMESTIC-MISDEMEANOR	3
2200 BURGLARY	1
2210 BURGLARY-ATTEMPT	1
2300 LARCENY (RETAIL FRAUD USE 3000)	1
2305 Larceny from Auto	2
2401 UDAA/MOTOR VEHICLE THEFT	1
2600 FRAUDULENT ACTIVITIES	4
2900 MDOP/DAMAGE TO PROPERTY/VANDALISM	2
3500 DRUGS/VIOLATION OF PUBLIC HEALTH CODE	4
3600 SEX OFFENSES/GROSS INDECENCY	1
3605 INDECENT EXPOSURE	1
3800 CHILD/FAMILY ABUSE OR NEGLECT	2
3890 JUVENILE INCORRIGIBILITY/TRUANCY	7
4100 LIQUOR LAW VIOLATIONS	2
4105 MINOR IN POSSESSION OF ALCOHOL-CIVIL INF	1
4111 LIQUOR INSPECTION FOR LCC LICENSE	1
5300 NOISE COMPLAINT/PUBLIC PEACE	1
5311 DISORDERLY CONDUCT	4
5401 HIT & RUN CRASH (PUBLIC AND PRIVATE)	3
6200 HUNTING & CONSERVATION VIOLATIONS	1
9001 ASSIST OTHER AGENCY-OUTSIDE ASSIGND AREA	3
9204 MENTAL HEALTH PROBLEMS	3
9301 TRAFFIC CRASH	8
9302 PRIVATE PROPERTY TRAFFIC CRASH	1
9303 TRAFFIC VIOLATIONS-HAZ OPS, IMPOUNDS, ETC	1
9305 TRAFFIC HAZARD (NON-VEHICLE)	1
9309 CAR ASSIST/CAR IN DITCH-NO DAMAGE	1
9314 Private Property Impound	1
9402 ALARM-BURGLARY	7

9505	MEDICAL ASSIST-AMBULANCE REQUEST	8
9803	PROPERTY CHECK/DIRECTED PATROL/VAC WATCH	1
9804	CIVIL (LEGAL) PROBLEM (NOT DOMESTIC, ETC)	1
9805	NEIGHBOR TROUBLE-NO CRIMINAL OFFENSE	1
9806	FAMILY TROUBLE-NO CRIMINAL OFFENSE	3
9807	SUSPICIOUS SITUATIONS (CAR, PERSON, ETC)	6
9808	LOST & FOUND PROPERTY	3
9905	911 HANG UP CALL	3
9908	GENERAL ASSISTANCE	5
	Total	105

Washtenaw County Office of the Sheriff Law Enforcement Activity Report

October 2006

Contract Area: Dexter Village

Incident Type/Description	Incident Count
P Property Check	2
BOL BOL	2
1301 ASSAULT AND BATTERY (DOM ASSAULT=1304)	1
1303 THREATS/STALKING/ETHNIC INTIMIDATION	1
2200 BURGLARY	1
2379 LARCENY OF GAS-SELF SERVE	1
2600 FRAUDULENT ACTIVITIES	1
2900 MDOP/DAMAGE TO PROPERTY/VANDALISM	3
3000 RETAIL FRAUD-INCLUDES SHOPLIFT/BEER RUN	1
3500 DRUGS/VIOLATION OF PUBLIC HEALTH CODE	2
3890 JUVENILE INCORRIGIBILITY/TRUANCY	4
4111 LIQUOR INSPECTION FOR LCC LICENSE	1
4200 DRUNKENESS (USE 5311 IF DISORDERLY)	1
5000 WARRANT ARREST/OBSTRUCTING JUSTICE	1
5311 DISORDERLY CONDUCT	3
5401 HIT & RUN CRASH (PUBLIC AND PRIVATE)	1
5402 OUIL / OUID	1
5500 HEALTH & SAFETY	2
5563 ANIMAL PROBLEMS (MISC), BARKING DOGS, ETC	1
5720 TRESPASS NOTICE SERVED	5
6200 HUNTING & CONSERVATION VIOLATIONS	1
7000 RUNAWAY/MISSING JUVENILE (AGE 11-16)	1
7002 MISSING CHILD (AGE 10 AND UNDER)	1
9001 ASSIST OTHER AGENCY-OUTSIDE ASSIGND AREA	1
9204 MENTAL HEALTH PROBLEMS	1

9301	TRAFFIC CRASH	12
9302	PRIVATE PROPERTY TRAFFIC CRASH	1
9303	TRAFFIC VIOLATIONS-HAZ OPS, IMPOUNDS, ETC	2
9402	ALARM-BURGLARY	16
9505	MEDICAL ASSIST-AMBULANCE REQUEST	8
9708	ACCIDENTAL DAMAGE TO PROPERTY	1
9803	PROPERTY CHECK/DIRECTED PATROL/VAC	1
9806	FAMILY TROUBLE-NO CRIMINAL OFFENSE	2
9807	SUSPICIOUS SITUATIONS (CAR, PERSON, ETC)	4
9808	LOST & FOUND PROPERTY	1
9905	911 HANG UP CALL	5
9908	GENERAL ASSISTANCE	6
		99

Washtenaw County Office of the Sheriff
Law Enforcement Activity Report
Year-to-Date Incidents

Contract	Dexter Village	<u># Incidents</u>		
		<u>2007</u>	<u>2006</u>	<u>2005</u>
Incident				
A	Motorist Assist	0	0	0
P	Property Check	5	3	0
T	Traffic Stop	1	0	0
BOL	BOL	26	16	23
0907	SUICIDE DEATH (ATTEMPT USE 9204)	1	0	0
0909	DEATH INVESTIGATION	2	2	1
1002	KIDNAPPING-PARENTAL	0	0	0
1003	LURING-ATTEMPT CHILD LURING	0	1	0
1100	CSC/CRIMINAL SEXUAL CONDUCT-RAPE	3	6	5
1206	ROBBERY-UNARMED	2	0	0
1301	ASSAULT AND BATTERY (DOM ASSAULT=1304)	3	10	7
1302	ASSAULT-FELONIOUS (DOMMESTIC USE 1305)	1	1	0
1303	THREATS/STALKING/ETHNIC INTIMIDATION	10	10	13
1304	ASSAULT/DOMESTIC-MISDEMEANOR	11	7	6
1305	ASSAULT/DOMESTIC-FELONIOUS/AGGRAVATED	0	0	0
1380	TX HARASSMENT/THREATS (OBSCENE USE 5372)	3	4	7
2000	ARSON	0	1	1
2200	BURGLARY	7	8	13
2210	BURGLARY-ATTEMPT	3	2	1
2298	ILLEGAL ENTRY-ENTRY WITHOUT PERMISSION	0	1	1
2299	B&E TO AUTOMOBILE	6	7	10
2300	LARCENY (RETAIL FRAUD USE 3000)	18	36	28
2302	PURSE SNATCHING WITHOUT EXCESSIVE FORCE	0	0	0
2305	Larceny from Auto	24	20	12
2379	LARCENY OF GAS-SELF SERVE	4	4	11
2401	UDAA/MOTOR VEHICLE THEFT	2	6	5
2402	UDAA Recovered-Motor Vehicle	1	0	0
2405	FAIL TO RETURN RENTED/BORROWED VEHICLE	0	0	0
2411	TAKEN WITHOUT PERMISSION/JOY RIDING	0	0	0
2500	FORGERY/COUNTERFEITING	0	0	1
2600	FRAUDULENT ACTIVITIES	20	15	14
2700	EMBEZZLEMENT	1	1	2
2800	STOLEN PROPERTY-RECEIVING/POSSESSION/ETC	0	1	1
2900	MDOP/DAMAGE TO PROPERTY/VANDALISM	21	27	46
3000	RETAIL FRAUD-INCLUDES SHOPLIFT/BEER RUN	5	9	1
3500	DRUGS/VIOLATION OF PUBLIC HEALTH CODE	9	11	7
3550	DRUG PARAPHERNALIA POSSESSION	0	0	0
3600	SEX OFFENSES/GROSS INDECENCY	1	1	0
3605	INDECENT EXPOSURE	4	0	0
3611	PEEPING TOM/WINDOW PEEPING	0	0	0
3800	CHILD/FAMILY ABUSE OR NEGLECT	4	3	3
3813	CURFEW VIOLATIONS (JUVENILE)	1	0	0
3890	JUVENILE INCORRIGIBILITY/TRUANCY	33	28	33

4000	PROSTITUTION-COMMERCIALIZED SEX	0	0	0
4100	LIQUOR LAW VIOLATIONS	2	0	0
4104	MINOR IN POSSESSION OF ALCOHOL IN A VEH	1	0	0
4105	MINOR IN POSSESSION OF ALCOHOL-CIVIL INF	3	1	0
4111	LIQUOR INSPECTION FOR LCC LICENSE	4	8	2
4200	DRUNKENESS (USE 5311 IF DISORDERLY)	3	3	0
4800	OBSTRUCTING POLICE	0	2	0
4850	FLEEING AND ELUDING POLICE OFFICER	0	0	0
5000	WARRANT ARREST/OBSTRUCTING JUSTICE	19	7	9
5020	VIOLATION OF COURT ORDERS EXCEPT PPO	3	0	3
5030	PPO-PERSONAL PROTECTION ORDERS	2	1	2
5201	CCW-CARRYING CONCEALED WEAPONS	1	0	3
5202	BOMBS/EXPLOSIVES	1	0	0
5203	WEAPONS OFFENSES - OTHER	1	0	0
5213	SHOTS FIRED-CARELESS USE OF FIREARM	1	0	4
5215	BOMB/ARSON THREAT	0	0	0
5282	FIREWORKS USE/POSSESSION/SALE	1	2	1
5300	NOISE COMPLAINT/PUBLIC PEACE	15	16	24
5309	TX-Harassing Calls-Hang Ups, Prank, Etc	1	0	6
5311	DISORDERLY CONDUCT	37	31	26
5372	OBSCENE TELEPHONE CALLS	0	0	0
5401	HIT & RUN CRASH (PUBLIC AND PRIVATE)	25	9	23
5402	OUIL / OUID	6	5	4
5403	TRAFFIC VIOLATION ARREST (EXCEPT OUIL)	1	4	1
5500	HEALTH & SAFETY	8	4	6
5560	ANIMAL BITES	4	3	3
5561	ANIMALS AT LARGE & CONFINED ANIMALS	12	7	22
5563	ANIMAL PROBLEMS (MISC), BARKING DOGS, ETC	5	13	5
5564	ANIMAL-IMPOUNDED DOG	3	1	5
5586	ANIMAL CRUELTY	3	3	1
5593	TOBACCO PRODUCT VIOLATIONS	0	1	0
5600	CIVIL RIGHTS VIOLATIONS	0	0	0
5700	TRESPASSING/INVASION OF PRIVACY	1	4	2
5720	TRESPASS NOTICE SERVED	12	11	4
6200	HUNTING & CONSERVATION VIOLATIONS	2	4	4
6274	LITTERING	0	0	0
6276	SNOWMOBILE VIOLATIONS	0	0	1
6277	OFF ROAD VEHICLE VIOLATIONS	0	1	1
6300	VAGRANCY-LOITERING	0	1	1
7000	RUNAWAY/MISSING JUVENILE (AGE 11-16)	6	7	6
7001	RUNAWAY-RECOVERED FM OTHER	0	0	1
7002	MISSING CHILD (AGE 10 AND UNDER)	1	1	1
7300	MISCELLANEOUS CRIMINAL OFFENSES	0	0	0
7500	SOLICITATION (PROSTITUTION USE 4000)	1	1	4
8909	COMMERCIAL VEHICLE VIOLATIONS	0	0	0
9000	ASSIST OTHER AGENCY-IN ASSIGNED AREA	0	9	2
9001	ASSIST OTHER AGENCY-OUTSIDE ASSIGND AREA	34	38	28
9005	PBT Test Given (Not Incident to Arrest)	1	0	1
9204	MENTAL HEALTH PROBLEMS	11	4	6
9301	TRAFFIC CRASH	58	55	67
9302	PRIVATE PROPERTY TRAFFIC CRASH	12	4	12
9303	TRAFFIC VIOLATIONS-HAZ OPS, IMPOUNDS, ETC	26	14	10
9304	ABANDON VEH, HAZARDS, ILLEGAL PARKING	9	10	11

9305	TRAFFIC HAZARD (NON-VEHICLE)	3	1	1
9306	TRAFFIC DIRECTION/CONTROL	1	0	2
9307	INSPECTION-MOTOR VEHICLE	0	2	2
9309	CAR ASSIST/CAR IN DITCH-NO DAMAGE	3	1	6
9313	Traffic Control Device Problem	1	0	1
9314	Private Property Impound	3	4	13
9401	ALARM-ARMED ROBBERY	1	2	3
9402	ALARM-BURGLARY	101	125	101
9403	ALARM-PANIC	2	0	3
9404	ALARM-FIRE	0	0	2
9406	Alarm-AUDIBLE	0	5	1
9501	FIRE-ACCIDENTAL (HOUSE/UNATT CAR/OTHER)	12	9	8
9504	HAZARDOUS MATERIAL CONDITION	0	0	3
9505	MEDICAL ASSIST-AMBULANCE REQUEST	79	56	38
9706	ACCIDENT-ALL OTHER	0	1	0
9708	ACCIDENTAL DAMAGE TO PROPERTY	0	4	2
9801	MARINE COMPLAINTS (ACCIDENT USE 9704/5)	0	0	0
9803	PROPERTY CHECK/DIRECTED PATROL/VAC	4	4	2
9804	CIVIL (LEGAL) PROBLEM (NOT DOMESTIC, ETC)	5	5	8
9805	NEIGHBOR TROUBLE-NO CRIMINAL OFFENSE	6	3	5
9806	FAMILY TROUBLE-NO CRIMINAL OFFENSE	20	20	21
9807	SUSPICIOUS SITUATIONS (CAR, PERSON, ETC)	89	63	90
9808	LOST & FOUND PROPERTY	19	17	15
9809	OVERDOSE (ACCIDENTAL-DRUG) WITHOUT	1	0	0
9810	REPOSSESSION OF VEHICLE	0	0	0
9902	Civil Standby	7	9	3
9903	MISSING PERSON (age 17 and older)	0	2	1
9905	911 HANG UP CALL	37	40	25
9908	GENERAL ASSISTANCE	48	49	29
9909	OTHER NON-CRIMINAL & UNKNOWN INCIDENTS	0	0	0
9915	DEXTER VILLAGE ORDINANCE COMPLAINTS	1	0	1
	Totals	1011	948	950

DEXTER VILLAGE
Summary of Police Services
Oct-2007

MAJOR INCIDENTS

Date	Location	Incident	Deputy
10/11/2007	8100 Main St	Furnishing Alcohol to Minors	Hause
10/5/2007	2800 Baker	Liquor Law Violation	Hause
10/11/2007	7100 Dexter Ann Arbor Rd	Credit Card Fraud	Blackwell
10/11/2007	8000 Huron St	MDOP (Graffiti)	Mesko
10/17/2007	Dexter Ann Arbor/ Dan Hoey	Possession of Marijuana	Hause
10/18/2007	2800 Baker	MDOP (Graffiti)	Blackwell
10/18/2007	2200 Melbourne	Attempt Break In	Mesko
10/23/2007	2400 Dongara	Disorderly/ Drunk in Public	Hause
10/24/2007	7000 Dexter Ann Arbor	Fraud	Mesko
10/24/2007	Victoria St	MDOP	Mesko
10/29/2007	7700 Kookaburra Ct	Domestic Assault	Hause

CITATIONS

January	32
February	20
March	42
April	44
May	22
June	16
July	23
August	18
September	16
October	37
November	
December	

INCIDENTS

	Crashes	B&E Alarms	Larceny Auto	B&E	Assaults	Drunk Driving
Jan	2	15	3	0	2	0
Feb	5	9	0	1	1	0
Mar	9	10	8	1	1	1
Apr	2	6	2	2	1	0
May	12	6	3	1	3	0
Jun	6	13	6	0	0	3
Jul	3	11	5	1	1	1
Aug	7	9	1	1	1	1
Sep	4	15	0	0	1	0
Oct	8	7	2	1	3	0
Nov						
Dec						

HOURS

	Contract Hours	Actual Hours	Monthly Difference	YTD Hours	YTD Difference
January	450	482.57	32.57	482.57	32.57
February	450	501.41	51.41	983.98	83.98
March	450	540.32	90.32	1524.3	174.3
April	450	572.01	122.01	2096.31	296.31
May	450	559.57	109.57	2655.88	405.88
June	450	439.5	-10.5	3095.38	395.38
July	450	356.59	-93.41	3451.97	301.97
August	450	382.23	-67.77	3834.2	234.2
September	450	416.12	-33.88	4250.32	200.32
October	450	604.1	154.1	4854.42	354.42
November	450				
December	450				

TOTAL INCIDENTS

	2007	2006
Jan	95	60
Feb	78	68
Mar	106	85
Apr	93	98
May	130	95
Jun	122	117
Jul	92	126
Aug	86	113
Sep	104	87
Oct	105	99
Nov		79
Dec		111
TOTAL		1124

**Treasurer/Finance Director's Report to Council
Fiscal Year 2007/2008
Second Quarter**

I am pleased to present you with the Treasurer/Finance Director's Report to Council for the Second Quarter of Fiscal Year 2007/2008.

In this report I will give Council a more detailed view of this department's activities, as well as an overview of the Village's financial outlook. As always, if you have any questions, please call me. I would be happy to sit down with you.

Department Activities

Fiscal Year 2006/2007 Filings

- The Village's audit is now available at the Michigan Department of Treasury's website at www.michigan.gov.
- The Qualifying Statement was filed on December 28th and is shown as "pending".
- The Act 51 Long Form was filed with the Michigan Department of Transportation in January.
- The Assessing Officer's Report was filed in December.

Fiscal Year 2006/2007 Bond Disclosure Statement

The 2006-2007 Bond Disclosure Statement was filed, and a copy was included in your January 14th meeting packet.

2007 W-2's

W-2 have been prepared - pending review, they will be mailed out by the end of January.

Community Development Block Grant - Economic Development Fund 792

The State requested that the Village return the CDBG funds that were being held in our Economic Development Fund. This was done in December. At the end of December I requested that the Village be allowed to keep the interest remaining after the payment was made. This was approved by the State in January, and the interest has been moved to our General Fund and the Economic Development Fund's bank account has been closed. This interest will

appear on the bank balance report since the closure wasn't done until after the end of the second quarter.

Utility Billing Direct Debit

We intend on implementing a utility billing direct debit option with the next utility billing cycle. Notice of this will appear in the next newsletter (which I hope to have to the printer by January 25th). I need several volunteers to have their bills direct debited for this current billing cycle as a trial run. Please let me know if you are willing to help.

Union Contract Negotiations

I am part of the union contract negotiating team along with the Village Manager and Assistant Village Manager.

Education and Committee Memberships

- **MGFOA Legislative Committee:** Our first meeting of the new year will be held on February 1st.
- **MMTA Fall Conference Committee:** I am serving on this committee on an as-available basis.
- **MMTA Winter Conference:** I attended the Winter Conference on January 17th and 18th. The main focus of this conference was changing investment and tax laws.

Fiscal Year 2007/2008 Second Quarter Revenues and Expenditures

The Revenue/Expenditure Report is used to track how our revenue and expenditures compare to our budget. A general rule of thumb is that each quarter represents 25% of the budget, although certain departments may spend all of their budget at one time. I will give you an overview of the different funds, then I will detail areas of concern.

The following is a summary of the revenues and expenditures for the Second Quarter:

		QTD Actual	% of Budget
Revenue		\$ 2,267,075.50	75.9%
Expenditures		\$ 1,150,626.58	36.6%
	Village Council	\$ 13,782.02	31.7%
	Village Manager	\$ 115,745.04	44.8%
	Finance Department	\$ 1,422.81	6.5%
	Attorney	\$ 23,922.17	39.9%
	Village Clerk	\$ 1,941.10	15.9%
	Village Treasurer	\$ 43,382.54	45.5%
	Buildings & Grounds	\$ 30,560.57	49.6%
	Village Tree Program	\$ 6,305.72	12.6%
	Law Enforcement	\$ 139,330.12	30.6%
	Fire Department	\$ 165,562.17	48.5%
	Planning Department	\$ 54,961.55	48.2%
	Zoning Board of Appeals	\$ 330.67	27.6%
	Dept of Public Works	\$ 131,424.03	52.7%
	Downtown Public Works	\$ 26,066.27	37.6%
	Storm Water	\$ 1,935.00	25.8%
	Engineering	\$ 3,594.25	35.9%
	Municipal Street Lights	\$ 21,927.36	39.9%
	Solid Waste	\$ 214,576.07	44.9%
	Parks & Recreation	\$ 17,539.92	44.4%
	Long-Term Debt	\$ 35,878.75	28.3%
	Insurance & Bonds	\$ 41,194.06	59.9%
	Contributions	\$ 10,916.31	27.1%
	Capital Improvements	\$ 8,943.98	3.3%
	Transfers Out	\$ 39,384.10	26.3%

Fund 101 is in good shape at this time. Revenues are at 75% because most of the property taxes have been received. The overall amount of revenue is largely unchanged from the first quarter because the \$200,000+ of second quarter revenue was offset by the transfer of approximately \$215,000 of property taxes to the DDA for their annual capture. This payment caused a reduction in the real and personal property tax revenue lines.

All expense departments are at or below the 25% benchmark for this time of year with the following exceptions:

- Department of Public Works: Longevity payments (made annually) have caused it to be slightly over. This should equalize out as the year progresses.
- Insurance & Bonds: Liability insurance has been paid for this fiscal year.

Fund 202 - Major Streets Fund				
			QTD Actual	% of Budget
Revenue			\$ 248,164.58	22.9%
Expenditures			\$ 252,261.80	23.3%
	Administration		\$ 46.86	46.9%
	Contracted Road Construction		\$ 99,699.70	12.0%
	Routine Maintenance		\$ 37,887.97	47.3%
	Traffic Services		\$ 93,783.03	86.8%
	Winter Maintenance		\$ 20,844.24	38.0%
Fund 203 - Local Streets Fund				
			QTD Actual	% of Budget
Revenue			\$ 70,198.01	15.3%
Expenditures			\$ 54,966.85	12.0%
	Administration		\$ 33.01	33.0%
	Contracted Road Construction		\$ 5,732.75	1.8%
	Routine Maintenance		\$ 29,991.66	45.4%
	Traffic Services		\$ 9,132.43	46.4%
	Winter Maintenance		\$ 10,077.00	18.9%
Fund 204 - Municipal Streets Fund				
			QTD Actual	% of Budget
Revenue			\$ 590,389.90	92.7%
Expenditures			\$ 190,634.91	16.2%
	Administration		\$ 634.91	2.0%
	Transfers Out		\$ 190,000.00	16.6%

The Streets funds are in good shape, although I will be keeping an eye on Major Streets Traffic Services. Revenue for major and local streets from the State of Michigan Act 51 funds (not shown in chart) are at benchmark. Revenue from Fund 204 is below First Quarter numbers due to the DDA tax capture mentioned above in the Fund 101 review.

Fund 590 - Sewer Fund				
			QTD Actual	% of Budget
Revenue			\$ 439,775.37	37.5%
Expenditures			\$ 698,980.25	62.0%
	Administration		\$ 77.97	0.1%
	Sewer Utilities		\$ 334,505.29	53.5%
	Long-Term Debt		\$ 288,222.63	70.9%
	Contingencies		\$ -	0.0%
	Capital Improvements		\$ 76,174.36	0.0%
Fund 591 - Water Fund				
			QTD Actual	% of Budget
Revenue			\$ 331,953.90	46.7%
Expenditures			\$ 342,438.90	41.5%
	Administration		\$ 108.82	0.2%
	Water Utilities		\$ 188,491.39	63.3%
	Long-Term Debt		\$ 136,266.25	71.6%
	Contingencies		\$ -	0.0%
	Capital Improvements		\$ 17,572.44	7.0%

The sewer and water funds are also in good shape at this time. Revenues are low due to the timing of the utility billing cycle and should equalize by the end of the fiscal year. Budget amendments are being submitted to Council for engineering costs relating to the sewer SRF funding project, as well as for the water-related repairs and insurance reimbursements. Long-term debt lines are higher than benchmark because the only payments still due for this fiscal year are interest payments.

Miscellaneous Funds

Two budget amendments are being submitted to Council for miscellaneous funds. The first, in Fund 401 Special Projects, relates to a fee that needed to be paid to the County that pushes the overall budget very slightly over. The second amendment is for Fund 792, Economic Development. This fund held monies relating to the Community Development Block Grant program. The State requested the funds be returned to them, which necessitated a transfer out expenditure line.

**Village of Dexter
Cash Accounts**

General Ledger Name	Bank & Account Name	Purpose	Balance 12/31/07	Status of Cash
General Fund				
Cash	TCF Pooled	General operating	\$ 1,672,880.99	Unrestricted
TCF Bank CD	TCF Bank	General operating - matures 8-28-07	\$ 400,000.00	Unrestricted
Chelsea Bank CD	Chelsea Bank	General operating - matures 7-31-07	\$ 194,544.55	Unrestricted
United Bank CD	United Bank	General operating - matures 7-10-07	\$ 254,893.39	Unrestricted
Building Reserve Account	TCF Pooled	Reserved for future building project	\$ 29,601.78	Restricted
Petty Cash	Office	Small cash purchases	\$ 50.00	Unrestricted
Facilities Bond Debt	National City Bank	Debt retirement	\$ 37,316.47	Restricted
Main Street Bridge Project	TCF Pooled	Bridge project	\$ 322,767.50	Restricted
Park Fund	Nat City Parks & Recreation	General parks use	\$ 22,728.47	Restricted
Tree Replacement Program	Nat City Parks & Recreation	Reserved for tree related activities	\$ 20,823.14	Restricted
Property Tax Savings	TCF Property Tax Savings	Clearing account for undistributed tax collections	\$ 104,179.74	Restricted*
Property Tax Checking	TCF Property Tax Checking	Used to distribute taxes and make refunds	\$ 55,097.23	Unrestricted
Subtotal Unrestricted			\$ 2,577,466.16	
Subtotal Restricted			\$ 537,417.10	
Total General Fund			\$ 3,114,883.26	

*This account contains undistributed taxes collections

Major Streets Fund

Cash	TCF Pooled	General operating for major streets activities	\$ 3,729.06	Unrestricted
Cash - Savings	TCF Major & Local Streets	General operating for major streets activities	\$ 18,631.83	Unrestricted*
Ann Arbor Street (Pooled)	TCF Pooled	Reserved for Ann Arbor Street improvements	\$ 68,216.74	Restricted
Subtotal Unrestricted			\$ 22,360.89	
Subtotal Restricted			\$ 68,216.74	
Total Major Streets Fund			\$ 90,577.63	

*These funds come from the State in the form of Act 51 payments. I move money to the cash (pooled) account as needed. If we need more than what is available in this account, I will transfer funds from the Municipal Streets accounts, which is part of the budget.

**Village of Dexter
Cash Accounts**

General Ledger Name	Bank & Account Name	Purpose	Balance 12/31/07	Status of Cash
Local Streets Fund				
Cash	TCF Pooled	General operating for major streets activities	\$ 1,795.05	Unrestricted
Cash - Savings	TCF Major & Local Streets	General operating for major streets activities	\$ 17,664.70	Unrestricted*
ROW Account (Pooled)	TCF Pooled	Reserved for ROW activities	\$ 46,357.88	Restricted
Subtotal Unrestricted			\$ 19,459.75	
Subtotal Restricted			\$ 46,357.88	
Total Local Streets Fund			\$ 65,817.63	

*These funds come from the State in the form of Act 51 payments. I move money to the cash (pooled) account as needed. If we need more than what is available in this account, I will transfer funds from the Municipal Streets accounts, which is part of the budget.

Municipal Streets Fund

Cash	TCF Pooled	Available for transfer to Major & Local Streets	\$ 1,205,338.86	Unrestricted
			\$ -	Unrestricted
Subtotal Unrestricted			\$ 1,205,338.86	
Subtotal Restricted			\$ -	
Total Municipal Streets Fund			\$ 1,205,338.86	

Streetscape Debt Service Fund

Cash	TCF Pooled	Tax collections for GO Bond payments	\$ 117,230.87	Restricted
Streetscape Debt Retire	Nat City Streetscape	Special Assessments for bond payments	\$ 46,232.03	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 163,462.90	
Total Streetscape Debt Service Fund			\$ 163,462.90	

**Village of Dexter
Cash Accounts**

General Ledger Name	Bank & Account Name	Purpose	Balance 12/31/07	Status of Cash
Special Projects Fund				
2007 Bond Money Market	Fifth-Third Bank	Reserved for facilities improvements	\$ 336,255.63	Restricted
Subtotal Restricted			<u>\$ 336,255.63</u>	
Total Special Projects Fund			<u>\$ 336,255.63</u>	
Equipment Replacement Fund				
Cash	TCF Pooled	Reserved for major DPW equipment purchases	\$ 213,821.26	Restricted
Subtotal Restricted			<u>\$ 213,821.26</u>	
Total Equipment Replacement Fund			<u>\$ 213,821.26</u>	
Sewer Enterprise Fund				
Cash	TCF Pooled	Sewer operating	\$ 192,212.57	Unrestricted
RD Sewer Debt Retirement	Nat City RD Sewer Debt	Reserved for RD Sewer bond payments	\$ 84,004.26	Restricted
RD Sewer Bond Reserve	Nat City RD Sewer Bond	Reserved for RD Sewer final year bond payment	\$ 118,884.48	Restricted
RD Sewer Repair & Improve	Nat City RD Sewer R&I	Reserved for infrastructure & equipment replacement	\$ 100,141.51	Restricted
Sewer Tap Fees Account	TCF Sewer & Water	Tap fees to be redistributed at end of year	\$ 466,736.37	Unrestricted
Subtotal Unrestricted			<u>\$ 658,948.94</u>	
Subtotal Restricted			<u>\$ 303,030.25</u>	
Total Sewer Enterprise Fund			<u>\$ 961,979.19</u>	

**Village of Dexter
Cash Accounts**

General Ledger Name	Bank & Account Name	Purpose	Balance 12/31/07	Status of Cash
Water Enterprise Fund				
Cash	TCF Pooled	Water operating	\$ 280,307.40	Unrestricted
RD Water Debt Retirement	Nat City RD Water Debt	Reserved for RD Water bond payments	\$ 383,172.20	Restricted
RD Water Bond Reserve	Nat City RD Water Bond	Reserved for RD Water final year bond payment	\$ 121,293.55	Restricted
RD Water Repair & Improve	Nat City RD Water R&I	Reserved for infrastructure & equipment replacement	\$ 35,536.92	Restricted
Water Tap Fees Account	TCF Water & Water	Tap fees to be redistributed at end of year	\$ 308,191.42	Unrestricted
Subtotal Unrestricted			<u>\$ 588,498.82</u>	
Subtotal Restricted			<u>\$ 540,002.67</u>	
Total Water Enterprise Fund			<u>\$ 1,128,501.49</u>	
 Trust & Agency Fund				
Performance Guarantees	TCF Performance Guarantees	Escrows for development bonds such as tree bonds	\$ 49,673.75	Restricted
Site Plan Review	TCF Pooled	Escrows for payment of development related fees	\$ 24,590.04	Restricted
Tree Escrow	TCF Pooled	Escrows for Tree Replacement	\$ 3,550.00	Restricted
Subtotal Unrestricted			<u>\$ -</u>	
Subtotal Restricted			<u>\$ 77,813.79</u>	
Total Trust & Agency Fund			<u>\$ 77,813.79</u>	
 Payroll Fund				
Cash	TCF Payroll	Funds reserved for payment of accrued benefits	\$ 5,840.02	Restricted
Subtotal Unrestricted			<u>\$ -</u>	
Subtotal Restricted			<u>\$ 5,840.02</u>	
Total Trust & Agency Fund			<u>\$ 5,840.02</u>	

**Village of Dexter
Cash Accounts**

General Ledger Name	Bank & Account Name	Purpose	Balance 12/31/07	Status of Cash
Economic Development Trust & Agency Fund				
Cash - Savings	TCF Economic Development	CDBG Funds	\$ 1,297.12	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 1,297.12	
Total Economic Development Trust & Agency Fund			\$ 1,297.12	
Total Unrestricted			\$ 5,072,073.42	
Total Restricted			\$ 2,293,515.36	
Grand Total Cash			\$ 7,365,588.78	

Summary of General Funds Available for Operational Use

General Fund Unrestricted	\$ 2,522,368.93
15% Fundbalance	\$ (471,000.00)
Required for 07/08 budget	\$ (151,500.00)
Available Unrestricted	<u>\$ 1,899,868.93</u>
Restricted for Parks	\$ 43,551.61
Restricted for Bridge Project	\$ 322,767.50
Restricted for Equipment	\$ 213,821.26

**FY 07/08 Development Deposits
Second Quarter Activity**

Project Name	Starting Balance	Refunds or Planning/Engineering Charges	Village Invoices or Developer Deposits	Ending Balance
Bishop Condos*	\$ 1,337.81	\$ 1,337.81	\$ -	\$ -
Munson Project*	\$ 1,150.00	\$ 1,150.00	\$ -	\$ -
Slone Farm/Kingsley Property*	\$ 1,348.65	\$ 1,348.65	\$ -	\$ -
DPW Project*	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -
Dexter District Library	\$ 10,912.75	\$ 7,012.75	\$ 4,254.75	\$ 8,154.75
Wallace Project	\$ 2,580.50	\$ 423.00	\$ -	\$ 2,157.50
UMRC	\$ 1,334.01	\$ 6,781.75	\$ 7,248.00	\$ 1,800.26
Dexter Wellness Center	\$ 5,423.00	\$ 8,911.00	\$ 8,609.25	\$ 5,121.25
Mill Creek Building/Schultz**	\$ 2,252.00	\$ 6,871.00	\$ 8,085.50	\$ 3,466.50
K-Space Associates	\$ 4,640.25	\$ 4,812.50	\$ 3,821.50	\$ 3,649.25

*Balance refunded to applicant

**Invoiced January 08

VILLAGE OF DEXTER

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MEMO

To: President Keough and Council
From: Marie Sherry, Finance
Date: January 28, 2008
Re: Investment Policy

Included for your review is the Village's Investment Policy. I am in the process of making amendments to the Policy based on new information I have collected from workshops and seminars. An amended version of this document will be on the agenda for review and approval in the future.

**Village of Dexter
Washtenaw County, Michigan
Investment Policy**

1.0 Mission Statement:

It is the policy of the Village of Dexter (“the Village”) to invest public funds in a manner which will provide the maximum security with best investment return, while meeting the daily cash flow demands of the Village and conforming to all federal, state and local statutes governing the investment of public funds.

2.0 Scope

This investment policy applies to all financial assets of the Village. Except for certain designated debt retirement and savings accounts, the Village will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles. These funds are accounted for in the Village’s Comprehensive Annual Financial Report and include:

2.1 Funds Included in this Policy

- 2.1.1 General Fund (Fund 101)
- 2.1.2 Major Streets Fund (Fund 202)
- 2.1.3 Local Streets Fund (Fund 203)
- 2.1.4 Municipal Streets Fund (Fund 204)
- 2.1.5 Debt Retirement Fund (303)
- 2.1.6 Equipment Replacement Fund (402)
- 2.1.7 Sewer Fund (590)
- 2.1.8 Water Fund (591)
- 2.1.9 Any new fund created by the Village, unless specifically exempted by the Village Council.

2.2 Funds Excluded from this Policy

- 2.2.1 Trust and Agency Fund (701): Trust and agency deposits do not earn interest income.
- 2.2.2 Retirement/Pension Fund: The Village’s retirement/pension funds are invested with the Michigan Municipal Employees Retirement System. Their Investment Policy may be reviewed on their website at www.mersofmich.com.

3.0 Standards of Care

3.1 Prudence

Investments shall be made with judgment and care - under circumstances then prevailing - which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy, and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

3.2 Ethics and Conflicts of Interest

Officers and employees involved with in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose to the Village Manager any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the Village.

3.3 Delegation of Authority

Authority to manage the Village's investment program is granted to the Treasurer, hereinafter referred to as investment officer, and derived from the following: The General Law Village Act, 1895 PA 3, as amended, and the Village of Dexter Code of Ordinances. Responsibility for the operation of the investment program is hereby delegated to the investment officer, who shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. Procedures should include references to: safekeeping, delivery vs. payment, investment accounting, repurchase agreements, wire transfer agreements, banking services contracts, and collateral/depository agreements. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy

and the procedures established by the investment officer. The investment officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

4.0 Objectives

The primary objectives, in priority order, of the Village's investment activities are safety, liquidity, and return on investment.

4.1 Safety

Safety of principal is the foremost objective of the investment program. Investments of the Village shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, the Village will diversify its investments by investing funds among a variety of securities and financial institutions.

4.1.1 Credit Risk

The Village will minimize credit risk, the risk of loss due to the failure of the security issuer or backer, by:

- Limiting investments to the safest types of securities;
- Pre-qualifying the financial institutions, broker/dealers, intermediaries and advisors with which the Village will do business;
- Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

4.1.2 Interest Rate Risk

The Village will minimize the risk that the market value of securities in the portfolio will fall due to changes in general interest rates, by:

- Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity;
- Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools.

4.2 Liquidity

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature

concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity). A portion of the portfolio may be placed in money market mutual funds or local government investment pools which offer same-day liquidity for short-term funds.

4.3 Return on Investment

The Village's investment policy shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments are limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall not be sold prior to maturity with the following exceptions:

- A security with declining credit may be sold early to minimize loss of principal;
- A security swap would improve the quality, yield, or target duration in the portfolio;
- Liquidity needs of the portfolio require that the security be sold.

5.0 Safekeeping and Custody

5.1 Authorized Financial Dealers and Institutions

A list will be maintained of financial institutions authorized to provide investment services. In addition, a list also will be maintained of approved security broker/dealers selected by creditworthiness (e.g., a minimum capital requirement of \$10,000,000 and at least five years of operation). These may include "primary" dealers or regional dealers that qualify under Securities and Exchange Commission (SEC) Rule 15C3-1 (uniform net capital rule).

All financial institutions and broker/dealers who desire to become qualified for investment transactions must supply the following as appropriate:

- Audited financial statements;
- Proof of National Association of Securities Dealers (NASD) certification;
- Proof of state registration;

- Completed broker/dealer questionnaire;
- Certification of having read and understood and agreeing to comply with the Village's investment policy.

An annual review of the financial condition and registration of qualified financial institutions and broker/dealers will be conducted by the investment officer. A current audited financial statement is required to be on file for each financial institution and broker/dealer in which the Village invests.

From time to time, the investment officer may choose to invest in instruments offered by minority and community financial institutions. In such situations, a waiver to the criteria under Paragraph 1 may be granted. All terms and relationships will be fully disclosed prior to purchase and will be reported to the appropriate entity on a consistent basis and should be consistent with state or local law. These types of investment purchases should be approved by the Village Council in advance.

5.2 Internal Controls

The investment officer is responsible for establishing and maintaining an internal control structure designed to ensure that the Village is protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the investment officer shall establish a process for an annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

- Control of collusion
- Separation of transaction authority from accounting and record keeping
- Custodial safekeeping
- Avoidance of physical delivery securities
- Clear delegation of authority to subordinate staff members
- Written confirmation of transactions for investments and wire transfers
- Development of wire transfer agreement with the lead bank and third party custodian

5.3 Delivery vs. Payment

All trades where applicable will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds. Securities will be held by a third-party custodian as evidenced by safekeeping receipts.

6.0 Suitable and Authorized Investments

6.1 Investment Types

Consistent with the GFOA Policy Statement on State and Local Laws Concerning Investment Practices, the following investments will be permitted by this policy and are those defined by state and local law where applicable:

- a. U.S. government obligations, U.S. government agency obligations, and U.S. government instrumentality obligations, which have a liquid market with a readily determinable market value;
- b. Canadian government obligations (payable in local currency);
- c. Certificates of deposit and other evidences of deposit at financial institutions, banker's acceptances, and commercial paper, rated in the higher tier (e.g., A-1,P-1,F-1, or D-1 or higher) by a nationally recognized rating agency;
- d. Investment-grade obligations of state, provincial and local governments and public authorities;
- e. Repurchase agreements whose underlying purchased securities consist of the foregoing;
- f. Money market mutual funds regulated by the Securities and Exchange Commission and those portfolios consist only of dollar-denominated securities; and
- g. Local government investment pools, either state-administered or through joint powers statutes and other intergovernmental agreement legislation.

Investment in derivatives of the above instruments shall require authorization by the appropriate governing authority. (See the GFO Recommended Practice on "Use of Derivatives by State and Local Governments," 1994)

6.2 Collateralization

Where allowed by state law and in accordance with the GFOA Recommended Practices on the Collateralization of Public Deposits, full collateralization will be required on non-negotiable certificates of deposit. (See GFOA Recommended Practices, Appendix 4.)

6.3 Repurchase Agreements

Repurchase agreements shall be consistent with GFOA Recommended Practices on Repurchase Agreements. (See GFOA Recommended Practices, Appendix 4.)

7.0 Investment Parameters

7.1 Diversification

The investments shall be diversified by:

- Limiting investments to avoid over concentration in securities from a specific issuer or business sector (excluding U.S. Treasury securities),
- Limiting investment in securities that have higher credit risks,
- Investing in securities with varying maturities, and
- Continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIPs), money market funds or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations. (See the GFOA Recommended Practice on “Diversification of investments in a Portfolio” in Appendix 4.)

7.2 Maximum Maturities

To the extent possible, the Village shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the Village will not directly invest in securities maturing more than five (5) years from the date of purchase or in accordance with state and local statutes and ordinances. The Village shall adopt weighted average maturity limitations (which often range from 90 days to 3 years), consistent with the investment objectives.

Reserve funds and other funds with longer-term investment horizons may be invested in securities exceeding five (5) years if the maturity of such investments are made to coincide as nearly as practicable with the expected use of funds. The intent to invest in securities with longer maturities shall be disclosed in writing to the legislative body. (See the

GFOA Recommended Practice on “Maturities of Investments in a Portfolio” in Appendix 4.)

Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as LGIPs, money market funds, or overnight repurchase agreements to ensure that appropriate liquidity is maintained to meet ongoing obligations.

8.0 Reporting

8.1 Methods

The investment officer shall prepare an investment report at least quarterly, including a management summary that provides an analysis of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner which will allow the Village to ascertain whether investment activities during the reported period have conformed to the investment policy. The report should be provided to the investment officer, the legislative body, and any pool participants. The report will include the following:

- a. Listing of individual securities held at the end of the reported period.
- b. Realized and unrealized gains or losses resulting from appreciation or depreciation by listing the cost and market value of securities over one-year duration that are not intended to be held until maturity (in accordance with Governmental Accounting Standards Board (GASB) requirements.)
- c. Average weighted yield to maturity of portfolio on investments as compared to applicable benchmarks
- d. Listing of investment by Maturity Date
- e. Percentage of the total portfolio which each type of investment represents.

8.2 Performance Standards

The investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates. A series of appropriate benchmarks shall be established against which portfolio performance shall be compared on a regular basis.

8.3 Marking to Market

The market value of the portfolio shall be calculated at least quarterly and a statement of the market value of the portfolio shall be issued at least quarterly. This will ensure that review of the investment portfolio, in terms of value and price volatility, has been performed consistent with the GFOA Recommended Practice on "Mark-to-Market Practices of State and Local Government Investment Portfolios and Investment Pools." (SEE GFOA Recommended Practices, Appendix 4.) In defining market value, considerations should be given to the GASB Statement 31 pronouncement.

9.0 Policy Considerations

9.1 Exemption

Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

9.2 Amendments

This policy shall be reviewed on an annual basis. Any changes must be approved by the investment officer and any other appropriate authority, as well as the individual(s) charged with maintaining internal controls.

Appendix 1: Glossary

Accrued Interest- The accumulated interest due on a bond as of last interest payment made by the issuer.

Agency - A debt security issued by a federal or federally sponsored agency. Federal agencies are backed by the full faith and credit of the U.S. Government. Federally sponsored agencies (FSAs) are backed by each particular agency with a market perception that there is an implicit government guarantee. An example of federal agency is the Government National Mortgage Association (GNMA). An example of a FSA is the Federal Mortgage Association (FNMA).

Amortization - The systematic reduction of the amount owed on a debt issue through periodic payments of principal.

Ask Price - The price at which securities are offered. Also referred to as an "Offer".

Average life - The average length of time that an issue of serial bonds and /or term bonds with a mandatory sinking fund feature is expected to be outstanding.

Basis Point - A unit of measure used in the valuation of fixed-income securities equal to 1/100 of 1 percent of yield, e.g., "1/4" of 1 percent is equal to 25 basis points.

Benchmark - A comparative base for measuring the performance or risk tolerance of the investment portfolio. A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio's investments.

Bid - The indicated price at which a buyer is willing to purchase a security or commodity.

Book Value - The value at which a security is carried on the inventory lists or other financial records of an investor. The book value may differ significantly from the security's current value in the market.

Callable Bond - A bond issued in which all or part of its outstanding principle amount may be redeemed before maturity by the issuer under specified conditions.

Call Price - The price at which an issuer may redeem a bond prior to maturity. The price is usually at a slight premium to the bond's original issue price to compensate the holder for loss of income and ownership.

Call Risk - The risk to a bondholder that a bond may be redeemed prior to maturity.

Cash Sale/Purchase - A transaction which calls for delivery and payment of securities on the same day that the transaction is initiated.

Certificate of Deposit (CD) - A time deposit with a specific maturity evidenced by a certificate. Large-denomination CD's are typically negotiable.

Collateralization - A process by which a borrower pledges securities, property, or other deposits for the purpose of securing the repayment of a loan and/or security.

Commercial Paper - An unsecured short-term promissory note issued by corporations with maturities ranging from 2 to 270 days.

Convexity - A measure of a bond's price sensitivity to changing interest rates. A high convexity indicates greater sensitivity of a bond's price to interest rate changes.

Coupon Rate - The annual rate of interest received by an investor from the issuer of certain types of fixed-income securities. Also known as the "interest rate".

Credit Quality - The measurement of the financial strength of a bond issuer. This measurement helps an investor to understand an issuer's ability to make timely interest payments and repay the loan principle upon maturity. Generally, the higher the credit quality of a bond issuer, the lower the interest rate paid by the issuer because the risk of default is lower. Credit quality ratings are provided by nationally recognized rating agencies.

Credit risk - The risk to an investor that an issuer will default in the payment of interest and/or principle on a security.

Current Yield (Current Return) - A yield calculation determined by dividing the annual interest received on a security by the current market price of that security.

Delivery Versus Payment (DVP) - A type of securities transaction in which the purchaser pays for the securities when they are delivered either to the purchaser or his/her custodian.

Derivative Security - Financial instrument created from, or whose value depends upon, one or more underlying assets or indexes of asset value.

Discount - The amount by which the par value of a security exceeds the price paid for the security. A security selling below original offering price shortly after sale also is considered to be at a discount.

Discount Securities - Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value, e.g. U.S. Treasury Bills.

Diversification - A process of investing assets among a range of security types by sector, maturity, and quality rating.

Duration - A measure of the timing of the cash flow, such as the interest payments and the principal repayment, to be received from a given fixed-income security. This calculation is based on three variables: term to maturity, coupon rate, and yield to maturity. The duration of a security is a useful indicator of its price volatility for given changes in interest.

Fair Value- The amount at which an investment could be exchanged in a current transaction between willing parties, other than in a forced liquidation sale.

Federal Deposit Insurance Corporation (FDIC)- A federal agency that insures bank deposits, currently up to \$100,000 per deposit.

Federal Funds (Fed Funds) Funds placed in Federal Reserve banks by depository institutions in excess of current reserve requirements. These depository institutions may lend fed funds to each other overnight or on a longer basis. They may also transfer funds among each other on a same-day basis through the Federal Reserve banking system. Fed funds are considered to be immediately available funds.

Federal Fund Rate - Interest rate charged by one institution lending federal funds to the other.

Government National Mortgage Association (GNMA or Ginnie Mae)- Securities influencing the volume of bank credit guaranteed by GNMA and issued by mortgage bankers, commercial banks, savings and loan association, and other institutions. Security holder is protected by full faith and credit of the U.S. Government. Ginnie Mae securities are backed by the FHA, VA, and FmHA mortgages. The term "pass throughs" is often used to describe Ginnie Maes.

Government Securities - An obligation of the U.S. government, backed by the full faith and credit of the government. These securities are regarded as the highest quality of investment securities available in the U.S. securities market. See "Treasury Bills", "Treasury Notes", and "Treasury Bonds".

Interest Rate - See "Coupon Rate."

Interest Rate Risk - The risk associated with declines or rises in interest rates which cause an investment in a fixed-income security to increase or decrease in value.

Internal Controls - Internal controls ensure that the assets of the entity are protected from loss, theft, or misuse.

Inverted Yield Curve - A chart formation that illustrates long-term securities having lower yields than short-term securities. This configuration usually occurs during periods of high inflation coupled with low levels of confidence in the economy and a restrictive monetary policy.

Investment Company Act of 1940 - Federal legislation which sets the standards by which investment companies, such as mutual funds, are regulated in the areas of advertising, promotion, performance reporting requirements, and securities valuations.

Investment Policy - A concise and clear statement of the objectives and parameters formulated by an investor or investment manager for a portfolio of investment securities.

Investment-grade obligations - An investment instrument suitable for purchase by institutional investors under the prudent person rule. Investment-grade is restricted to those obligations rated BBB or higher by a rating agency.

Liquidity - An asset that can be converted easily and quickly into cash.

Local Government Investment Pool (LGIP) - An investment by local governments in which their money is pooled as a method for managing local funds.

Mark-to-market - The process whereby the book value or collateral value of a security as adjusted to reflect its current market value.

Market Risk - The risk that the value of a security will rise or decline as a result of changes in market conditions.

Market Value - Current market price of a security.

Maturity - The date on which payment of a financial obligation is due. The final stated maturity is the date on which the issuer must retire a bond and pay the face value to the bondholder. See also "Weighted Average Maturity."

Money Market Mutual Funds - Mutual funds that invest solely in money market instruments (short-term debt instruments, such as Treasury bills, commercial paper, banker's acceptances, repos and federal funds).

Mutual Fund - An investment company that pools money and can invest in a variety of securities, including fixed-income securities and money market instruments. Mutual funds are regulated by the Investment Company Act 1940 and must abide by the following Securities and Exchange Commission (SEC) disclosure guidelines:

- Report standardized performance calculations.
- Disseminate timely and accurate information regarding the fund's holdings, performance, management and general investment policy.
- Have the fund's investment policies and activities supervised by a board of trustees, which are independent of the adviser, administrator or other vendor of the funds.
- Maintain the daily liquidity of the fund's shares.

- Value their portfolios on a daily basis.
- Have all individuals who sell SEC-registered products licensed with a self-regulating organization (SRO) such as the National Association of Securities Dealers (NASD).
- Have an investment policy governed by a prospectus which is updated and filed by the SEC annually.

Mutual Fund Statistical Service - Companies that track and rate mutual funds, e.g., IBC/Donoghue, Lipper Analytical Services, and Morningstar.

National Association of Securities Dealers (NASD) - A self-regulatory organization (SRO) of brokers and dealers in the over-the-counter securities business. Its regulatory mandate includes authority over firms that distribute mutual fund shares as well as other securities.

Net Asset Value - The market value of one share of an investment company, such as a mutual fund. This figure is calculated by totaling a fund's assets which includes securities, cash, and any accrued earnings, subtracting this from the fund's liabilities and dividing this total by the number of shares outstanding. This is calculated once a day based on the closing price for each security in the fund's portfolio. (See below.)

$$\frac{[(\text{Total assets}) - (\text{Liabilities})]}{(\text{Number of shares outstanding})}$$

No Load Funds - A mutual fund which does not levy a sales charge on the purchase of its shares.

Nominal Yield - The stated rate of interest that a bond pays its current owner, based on par value of the security. It is also known as the "coupon," "coupon rate," or "interest rate."

Offer - An indicated price at which market participants are willing to sell a security or commodity. Also referred to as the "Ask Price."

Par - Face value or principal value of a bond, typically \$1,000 per bond.

Portfolio - Collection of securities held by an investor.

Positive Yield Curve - A chart formation that illustrates short-term securities having lower yields than long-term securities.

Premium - The amount by which the price paid for a security exceeds the security's par value.

Prime Rate - A preferred interest rate charged by commercial banks to their most creditworthy customers. Many interest rates are keyed to this rate.

Principal - The face value or par value of a debt instrument. Also may refer to the amount of capital invested in a given security.

Prospectus - A legal document that must be provided to any prospective purchaser of a new securities offering registered with the SEC. This can include information on the issuer, the issuer's business, the proposed use of proceeds, the experience of the issuer's management, and certain certified financial statements.

Prudent Person Rule - An investment standard outlining the fiduciary responsibilities of public funds investors relating to investment practices.

Regular Way Delivery - Securities settlement that calls for delivery and payment on the third business day following the trade date (T+3); payment on a T+1 basis is currently under consideration. Mutual funds are settled on a same day basis; government securities are settled on the next business day.

Reinvestment Risk - The risk that a fixed-income investor will be unable to reinvest income proceeds from a security holding at the same rate of return currently generated by the holding.

Repurchase Agreement ("repo" or "RP") - An agreement of one party to sell securities at a specified price to a second party and a simultaneous agreement of the first party to repurchase the securities at a specified price or at a later date.

Reverse Repurchase Agreement (Reverse Repo) - An agreement of one party to purchase securities at a specified price from a second party and a simultaneous agreement by the first party to resell the securities at a specified price to the second party on demand or at a specified date.

Rule 2a-7 of the Investment Company Act - Applies to all money market mutual funds and mandates such funds to maintain certain standards, including a 13-month maturity limited and a 90-day average maturity on investments, to help maintain a constant net asset value of one dollar (\$1.00).

Safekeeping - Holding of assets (e.g., securities) by a financial institution.

Serial Bond - A bond issue, usually of a municipality, with various maturity dates scheduled at regular intervals until the entire issue is retired.

Sinking Fund - Money accumulated on a regular basis in a separate custodial account that is used to redeem debt securities or preferred stock issues.

Swap - Trading one asset for another.

Term Bond - Bonds comprising a large part or all of a particular issue which come due in a single maturity. The issuer usually agrees to make periodic payments into a sinking fund for mandatory redemption of term bonds before maturity.

Total Return - The sum of all investment income plus changes in the capital value of the portfolio. For mutual funds, return on and investment is composed of share price appreciation plus any realized dividends or capital gains. This is calculated by taking the following components during a certain time period.

$$(\text{Price Appreciation}) + (\text{Dividends paid}) + (\text{Capital gains}) = \text{Total Return}$$

Treasury Bills - Intermediate U.S. government non-interest bearing debt securities with maturities of no longer than one year and issued in minimum denominations of \$10,000. Auctions of three- and six-month bills are weekly, while auctions of one-year bills are monthly. The yields on these bills are monitored closely in the money markets for signs of interest rate trends.

Treasury Notes - Intermediate U.S. government debt securities with maturities of one to ten years and issued in denominations from \$1,000 to \$1 million or more.

Treasury Bonds - Long-term U.S. government debt securities with maturities of ten years or longer and issued in minimum denominations of \$1,000. Currently, the longest outstanding maturity for such securities is 30 years.

Uniform Net Capital Rule - SEC Rule 15C3-1 outlining capital requirements for broker/dealers.

Volatility - A degree of fluctuation in the price and valuation of securities.

“Volatility Risk” Rating - A rating system to clearly indicate the level of volatility and other non-credit risks associated with securities and certain bond funds. The ratings for bond funds range from those that have extremely low sensitivity to changing market conditions and offer the greatest stability of the returns (“aaa” by S&P; “V-1” by Fitch) to those that are highly sensitive with currently identifiable market volatility risk (“ccc-” by S&P, “V-10” by Fitch).

Weighted Average Maturity (WAM) - The average maturity of all the securities that comprise a portfolio. According to SEC rule 2a-7, the WAM for SEC registered money market mutual funds may not exceed 90 days and no one security may have a maturity that exceeds 397 days.

When Issued - A conditional transaction in which an authorized new security has not been issued. All “when issued” transactions are settled when the actual security is issued.

Yield - The current rate of return on an investment security generally expressed as a percentage of the security’s current price.

Yield-to-call (YTC) - The rate of return an investor earns from a bond assuming the bond is redeemed (called) prior to its nominal maturity date.

Yield Curve - A graphic representation that depicts the relationship at a given point in time between yields and maturity for bonds that are identical in every way except maturity. A normal yield curve may be alternatively referred to as a positive yield curve.

Yield-to-Maturity - The rate of return yielded by a debt security held to maturity when both interest payments and the investor's potential capital gain or loss, are included in the calculation of return.

Zero-coupon Securities - Security that is issued at a discount and makes no periodic interest payments. The rate of return consists of a gradual accretion of the principal of the security and is payable at par upon maturity.

Appendix 2: Village of Dexter Internal Control Procedure

The internal control structure is designed to provide reasonable assurance that the Village financial policies are met while maximizing fraud protection. The concept of reasonable assurance recognizes that 1) the cost of a control should not exceed the benefits likely to be derived and 2) the valuation of cost and benefits requires estimates and judgments by management. This procedure applies to all areas of Village financial management, including investments and automatic cash handling transactions.

1.0 Control of collusion

Collusion is a situation where two or more employees are working in conjunction to defraud their employer. To control the possibility of collusion, any investment or automatic cash handling transaction must be approved in advance by both the Treasurer and the Village Manager. All investment and automatic cash handling transactions shall be reported to the Village Council in the month in which they occurred. Quarterly cash balances reports, showing starting and ending balances, shall also be provided to the Village Council.

2.0 Transaction authority, accounting and record keeping

Separate cash balance records shall be maintained by the Treasurer/Finance Director's office and by the Village Manager's office. These balances shall be reconciled and reported to the Village Council on a quarterly basis. Since the Treasurer/Finance Director is responsible for all accounting and financial record maintenance, cash deposits (with the exception of tax collection) shall be performed by an employee under the direct supervision of the Village Manager.

3.0 Custodial safekeeping of investment securities

Securities purchased from any bank or dealer including appropriate collateral (as defined by state law) shall be placed with an independent third party for custodial safekeeping.

4.0 Avoidance of physical delivery investment securities

Book-entry securities are much easier to transfer and account for since actual delivery of a document never takes place. Delivered securities must be properly safeguarded against loss or destruction. The potential for fraud and loss increases with physically delivered securities.

5.0 Clear delegation of authority to subordinate staff members

Subordinate staff members shall have a clear understanding of their authority and responsibilities to avoid improper actions. Clear delegation of authority will preserve the internal control structure that is contingent on the various staff positions and their respective responsibilities.

6.0 Written confirmation of electronic transactions

Due to the potential for error and improprieties arising from telephone and electronic transactions, all transactions shall be supported by written communications and approved by the appropriate person. Written communications may be via fax if on letterhead and if the safekeeping institution has a list of authorized signatures. In regard to wire transfers, the Treasurer shall ensure that an agreement will be entered into and will address the following points: controls, security provisions, and responsibilities of each party making and receiving wire transfers.

Appendix 3: Procedure for Use of Investment Pools

1. Definitions

In most states, there are provisions for the creation and operation of a government investment pool. The purpose of a pool is to allow political subdivisions to pool investable funds in order to achieve a potentially higher yield.

2. Pool Questionnaire

Prior to entering a pool, the following questions and issues should be considered:

Securities:

Government pools may invest in a broader range of securities than an entity may invest in. It is important to be aware of, and comfortable with, the securities a pool buys. The following is a list of questions an investment officer may wish to ask a prospective pool:

1. Does the pool provide a written statement of investment policy and objectives?
2. Does the statement contain:
 - a. a description of eligible investment instruments?
 - b. the credit standards for investments?
 - c. the allowable maturity range of investments?
 - d. the maximum allowable dollar weighted average portfolio maturity?
 - e. the limits of portfolio concentration permitted for each type of security?
 - f. the policy on reverse repurchase agreements, options, short sales and futures?
3. Are changes in the policies communicated to the pool participants?
4. Does the pool contain only the types of securities that are permitted by your investment policy?

Interest:

Interest is not reported in a standard format, so it is important to know how interest is quoted, calculated, and distributed in order to make comparisons with other investment alternatives.

Interest Calculations

1. Does the pool disclose the following about yield calculations:
 - a. the methodology used to calculate interest? (simple maturity, yield to maturity, etc.)
 - b. the frequency of interest payments?
 - c. how interest is paid? (credited to principal at the end of the month, each quarter; mailed?)
 - d. how are gains/losses reported? factored monthly or only when realized?

Reporting

1. Is the yield reported to participants of the pool monthly? (If not, how often?)
2. Are expenses of the pool deducted before quoting the yield?
3. Is the yield generally in line with the market yields for other investment alternatives?
4. How often does the pool report? What information does that report include? Does it include the market value of securities?

Security:

The following questions are designed to help safeguard funds from loss of principal and loss of market value.

1. Does the pool disclose safekeeping practices?
2. Is the pool subject to audit by an independent auditor at least annually?

3. Is a copy of the audit report available to participants?
4. Who makes the portfolio decisions?
5. How does the manager monitor the credit risk of the securities in the pool?
6. Is the pool monitored by someone on the board of a separate neutral party external to the investment function to ensure compliance with written policies?
7. Does the pool have specific policies with regard to the various investment vehicles?
 - a. What are the different investment alternatives?
 - b. What are the policies for each type of investment?
8. Does the pool mark the portfolio to its market value?
9. Does the pool disclose the following about how portfolio securities are valued:
 - a. the frequency with which the portfolio securities are valued?
 - b. the method used to value the portfolio (cost, current value, or some other method)?

Operations:

The answers to these questions will help determine whether this pool meets the entity's operational requirements:

1. Does the pool limit eligible participants?
2. What entities are permitted to invest in the pool?
3. Does the pool allow multiple accounts and sub-accounts?
4. Is there a minimum or maximum account size?
5. Does the pool limit the number of transactions each month? What is the number of transactions permitted each month?

6. Is there a limit on transaction amounts for withdrawals and deposits?
 - a. What is the minimum and maximum withdrawal amount permitted?
 - b. What is the minimum and maximum deposit amount permitted?
7. How much notice is required for withdrawals/deposits?
8. What is the cutoff time for deposits and withdrawals?
9. Can withdrawals be denied?
10. Are the funds 100 percent withdrawable at anytime?
11. What are the procedures for making deposits and withdrawals?
 - a. What is the paperwork required, if any?
 - b. What is the wiring process?
12. Can an account remain open with a zero balance?
13. Are confirmations sent following each transaction?

Statements:

It is important for the Treasurer to receive statements monthly so the pool's records of activity and holdings are reconciled by Treasurer and Village Manager.

1. Are statements for each account sent to participants?
 - a. What are the fees?
 - b. How often are they passed?
 - c. How are they paid?
 - d. Are there additional fees for wiring funds?
2. Are expenses deducted before quoting the yield?

Questions to Consider for Bond Proceeds:

It is important to know (1) whether the pool accepts bond proceeds and (2) whether the pool qualifies with the U.S. Department of the Treasury as an acceptable commingled fund for arbitrage purposes.

1. Does the pool accept bond proceeds subject to arbitrage rebate?
2. Does the pool provide accounting and investment records suitable for proceeds of bond issuance subject to arbitrage rebate?
3. Will the yield calculation reported by the pool be acceptable to the IRS or will it have to be recalculated?
4. Will the pool accept transaction instructions from a trustee?
5. Are separate accounts allowed for each bond issue so that the interest earnings of funds subject to rebate are not commingled with funds not subject to regulations?

Appendix 4: GFOA Recommended Practices and Policy Statements

GFOA's Standing Committee on Cash Management has developed recommended practices and policy statements pertaining to the prudent investment of public funds. It is the intent of the Village of Dexter to use these recommended practices and policy statements when making investment decisions and entering into investment transactions.

The following recommended practices and policy statements are attached, and may be considered guidelines for investment procedures:

- Collateralization of Public Deposits (1984, 1987 and 1993)
- Diversification of Investments in a Portfolio (1997)
- Governmental Relationships with Securities Dealers (1986 and 1988)
- Market Risk (Volatility) Ratings (1995)
- Mark-to-Market Practices for State and Local Government Investment Portfolios and Investment Pools (1995)
- Master Trust and Custodial Bank Security Lending Programs (1995) Maturities of Investments in a Portfolio (1997)
- Repurchase Agreements, Reverse Repurchase Agreements, Leveraging, and Prudent Investment Practices for Cash Management (1986 and 1995)
- Selection of Investment Advisers (1992)
- State and Local Laws Concerning Investment Practices (1997)
- Use and Application of Voluntary Agreements and Guidelines and Support for Written Investment Policies for State and Local Governments (1995)
- Use of Derivatives by State and Local Governments (1994)
- Use of Various Types of Mutual Funds by Public Cash Managers (1987)

Collateralization of Public Deposits (1984, 1987 and 1993)

Background: The safety of public funds should be the foremost objective in managing public funds. Collateralization of public deposits through pledging of appropriate securities by depositories is the only way to fully guarantee the safety of such deposits. State programs pertaining to the collateralization of public deposits have generally proved to be cost-effective and beneficial for both the public sector and its depositories.

However, federal law imposes certain limitations on collateral agreements between financial institutions and public entities to provide adequate collateral for public entities to secure sizeable public unit deposits. Under certain circumstances, the Federal Deposit Insurance Corporation (FDIC) may be able to avoid a perfected security interest and leave the public depositor with only the right to share with other creditors in the pro rata distribution of the assets of a failed institution.

Recommendation: The Government Finance Officers Association (GFOA) favors the use of pledging requirements as protection for state or local governments and as incentives for the use of state and local obligations in the satisfaction of such pledges. GFOA further favors and encourages state and local governments to establish adequate and efficient administrative systems to maintain such pledged collateral, including state or locally administered collateral pledging or collateral pools. To accomplish these goals, GFOA recommends that:

1. Public entities implement programs of prudent risk control. Such programs could include a formal depository risk policy, credit analysis, and use of fully secured investments. In the absence of an effective statewide collateralization program, local officials should establish and implement collateralization procedures.
2. State and local government depositors take all possible actions to comply with federal requirements in order to ensure that their security interests in collateral pledged to secure deposits are enforceable against the receiver of a failed financial institution. Federal law provides that a depositor's security agreement, which tends to diminish or defeat the interest of the FDIC in an asset acquired by it as receiver of an insured depository, shall not be valid against the FDIC unless the agreement
 - a. is in writing;
 - b. was executed by the depository institution and any person claiming an adverse interest, contemporaneously with the acquisition of the asset by the depository institution;

- c. was approved by the board of directors of the depository or its loan committee; and
- d. has been, continuously, from the time of its execution, an official record of the depository institution.

Diversification of Investments in a Portfolio (1997)

Background: State and local governments are charged with observing the investment management objectives of safety, liquidity, and yield. Portfolio risk includes all the risks associated with investments, such as credit risk and market risk. Risks to safety and liquidity can be mitigated through diversifying the types and maturities of securities purchased. Because ensuring safety and liquidity are paramount, entities should seek to reduce portfolio risk as much as possible in their investment policies through appropriate diversification of investments in the portfolio and restrictions on maturity provisions.

Recommendation: The Government Finance Officers Association (GFOA) recommends that state and local governments diversify their investments to reduce portfolio risk through such means as:

- limiting investments to avoid over concentration in securities from a specific issuer or business sector, excluding U.S. Treasury securities;
- limiting investments in securities that have higher credit risks;
- investing in securities of varying maturities; and
- continuously investing a portion of the portfolio in readily available funds, such as local government investment pools (LGIPs), money market funds, or overnight repurchase agreements to ensure that appropriate liquidity is maintained to meet ongoing obligations.

Governmental Relationships with Securities Dealers (1986 and 1988)

Background: State and local governments represent one of the largest sources of investment funds available to purchase U.S. Government Securities. Without broad participation by state and local government investors, the government securities market would lack liquidity and the U.S. Treasury's cost of borrowing would increase. At the same time, governmental investors are expected to protect public funds from losses arising from default and to ensure that securities are purchased and sold at the best price available in the competitive marketplace.

Recommendation: The Government Finance Officers Association (GFOA) makes the following specific recommendations to state and local government investors in selecting depositories and securities dealers for the purpose of investment transactions in government securities:

1. Select or qualify depositories, custodians, and dealers through competitive procedures, including requests for proposals for banking services. All securities purchases should be made through competitive bidding. In the event that a governmental unit does not obtain competitive price bids, investors are urged to obtain written documentation of price markups prior to completing the transaction.
2. Require securities dealers conducting transactions with governmental entities to comply with the Federal Reserve Bank of New York's capital adequacy guidelines as a condition of doing business. Before investing public funds, governmental investors should obtain compliance certifications from the dealer and an independent auditor.
3. Secure acknowledgment from depositories and dealers that they have received written copies of their investment policies, portfolio risk constraints, and investment trading requirements.
4. Be aware of reasonably foreseeable risks of market price loss, illiquidity, non-marketability, or default of investment instruments before they are purchased. Additionally, securities dealers have a responsibility to disclose unreasonable risks.

Market Risk (Volatility) Ratings (1995)

Background: State and local governments have long relied on credit ratings as an independent analytical source to gauge the credit risk of an investment option. However, credit risk analysis alone is not sufficient to safeguard against the assumption of other risk components, including market, interest rate, and liquidity risks. Through the securitization and structuring process, AAA rated securities and funds also may carry extreme market and other risks that are wholly unaddressed by credit ratings. Rating agencies now provide market risk ratings that evaluate the volatility of the security under a wide range of potential interest rate and mortgage prepayment scenarios.

Risk components, such as interest rate, prepayment, credit, spread and liquidity, and currency risks are analyzed to assess how aggressively a fund uses derivatives and leveraging, and what risks their use presents to fund managers and investors in the fund. Results indicate the degree of potential variability in the prospective fund performance. Historical performance and volatility of fund returns relative to appropriate benchmarks also are evaluated.

When applied to individual collateralized mortgage obligations (CMOs), market risk ratings provide a useful benchmark to governmental entities as they establish guidelines for prudent management of derivative investments.

Recommendation: The Government Finance Officers Association (GFOA) encourages state and local governments to augment information they receive from brokers, dealers, or advisers with independent research when conducting due diligence of potential investments. Information sources include historical trading ranges, trend and volume data, brokerage firm research, cash flow and present value analysis, and credit ratings and research.

GFOA encourages investment in only those CMOs and funds that seek market risk ratings from rating agencies to provide comprehensive disclosure of risks to public investors. Although volatility ratings currently are not mandatory, public investors may wish to consider limiting their investments to CMOs and funds that have received favorable volatility ratings from a nationally recognized rating agency.

**Mark-to-Market Practices for State and Local Government Investment Portfolios
and Investment Pools (1995)**

Background: As the investment portfolios of state and local governments are subjected to increased scrutiny, it is essential that reporting standards be enhanced so that investors, governing bodies, and the public remain informed of the current market value of the portfolio. Regular disclosure of the value of a governmental entity's investments is an important step to furthering taxpayer and market confidence in state and local government investment practices.

Recommendation: The Government Finance Officers Association (GFOA) recommends that state and local government officials responsible for investment portfolio reporting determine the market value of all securities in the portfolio on at least a quarterly basis. These values should be obtained from a reputable and independent Source and disclosed to the governing body or other oversight body at least quarterly in a written report. It is recommended that the report include the market value, book value, and unrealized gain or loss of the securities in the portfolio.

Many state and local government officials are allowed to invest in various state and local government investment pools available in their state or region. GFOA recommends that pool administrators, on at least a monthly basis, determine the market value of all securities in the pool and report this information to all pool participants on at least a quarterly basis. These values should be obtained from a reputable and independent Source. This information should be included in the report to the governing body prepared on at least a quarterly basis.

Master Trust and Custodial Bank Security Lending Programs (1995)

Background: The lending of securities helps to maintain an orderly market while providing incremental income to the participant. Broker/dealers borrow primarily to cover fails (the non-delivery of a security expected to be delivered on a date certain) and short sales (the sale of a security not presently owned by the seller in order to take advantage of an expected lower market price), and to execute arbitrage transactions. Their preferred partners in these transactions are the master trust and custodial banks, since their huge portfolios basically offer "one-stop shopping."

As part of their trust and custody management services, banks, like other money managers, offer to lend securities owned by institutional clients to brokers in exchange for collateral. The collateral, which is usually cash, is reinvested at a rate higher than the rebate rate paid to the broker. The resulting proceeds are subsequently split between the lending agent and the client.

A security lending transaction is similar to a reverse repurchase transaction and subject to many of the same risks. While the indemnifications offered may vary, the lending agreement may provide that broker credit risk, broker default risk, and collateral maintenance are risks undertaken by the lending agent. The degree of risk assumed by the lending agent generally is reflected in the split of proceeds. Lending agent credit risk, lending agent default risk, and collateral reinvestment risk are undertaken by the institutional client.

Unsound collateral reinvestment practices can result in some master trust and custodial banks incurring losses on behalf of their institutional security lending program customers. Additionally, rapidly changing interest rates, lending short and investing long, investing in speculative derivatives, and paying a fixed rebate rate while investing in floating rebate rate securities under adverse market conditions are examples of situations that can , produce investment losses.

Liquidity requirements are often accepted by and guaranteed by the lending agent upon one day's notice, as substitution of the lending client in large lending programs is easily accomplished and essentially riskless. Programs that require the client to undertake responsibility for managing the liquidity present greater risks and require that the client place limits on the amount of the portfolio which may be put on loan. The term of the securities on loan and the reinvestment of the proceeds must be carefully established by the client and strictly managed.

Recommendation: While investment strategies that include security lending programs are not inherently risky when employed judiciously with appropriate precautions and controls, the Government Finance Officers Association (GFOA) urges state and local government officials to exercise extreme caution in their use of security lending programs. Prior to participating in a security lending program, finance officers should carefully evaluate

- whether security lending is legally permissible under state statute and the jurisdiction's written investment policy;
- the terms of the lending agreements;
- the indemnification provisions;
- the reinvestment guidelines and terms of the lending, including the maturity of loans as well as the securities purchased;
- the liquidity provisions and risks;
- the credit risks to be undertaken; and
- the resources required to monitor compliance with the agreement.

Maturities of Investments in a Portfolio (1997)

Background: Securities are issued in a variety of maturities. To ensure that liquidity is maintained and to reduce interest rate risk in operating funds, most state and local governments limit the maximum maturity (the date on which payment of a financial obligation is due) on any specified purchased security and the maximum weighted average maturity (the average maturity or reset period of all securities that comprise a portfolio) of the entire portfolio:

The longer the maturity horizon that is selected, the greater the price volatility. In accordance with the Governmental Accounting Standards Board reporting requirements, the portfolio could show unrealized losses or gains for any reporting period.

Recommendation: The Government Finance Officers Association (GFOA) recommends that, to the extent possible, state and local governments should match investments with anticipated cash flow requirements. GFOA supports the following practices to achieve this objective:

1. Unless matched to a specific cash requirement, governments should not directly invest in securities maturing more than five years from the date of purchase. Reserve or other funds with longer-term investment horizons may be invested in securities exceeding five years, if the maturities of such investments are made to coincide as nearly as practicable with the expected use of funds. The intent to invest in securities with longer maturities should be disclosed in writing to the legislative body through a written investment policy.
2. Governments should adopt weighted average maturity limitations, which often range from 90 days to three years, consistent with the government's investment objectives.
3. Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as local government investment pools (LGIPs), money market funds, or overnight repurchase agreements to ensure that appropriate liquidity is maintained to meet ongoing obligations.

Repurchase Agreements, Reverse Repurchase Agreements, Leveraging and Prudent Investment Practices for Cash Management (1986 and 1995)

Background: Repurchase agreements (repos) are the sale by a bank or dealer of a government security with the simultaneous agreement to repurchase the security on a later date. Repos are commonly used by public entities to secure money market rates of interest and are an integral part of an investment program of state and local governments. In a reverse repurchase agreement (reverse repo), an investor owns securities, such as a treasury note, U.S. government agency bond or other security, that a bank or dealer purchases under an agreement to sell back to the investor on a specified date, at an agreed-upon interest rate.

Reverse repos generally have two basic uses: first, reverse repos may be one way to avoid liquidating a portfolio to meet unexpected or immediate cash flow requirements. This straightforward use of the instrument is accepted by most public finance officers as a legitimate cash management practice. The second, potentially more controversial, use of the reverse repo is to enhance portfolio returns through the purchase of securities financed through repurchase transactions. The cash obtained can then be invested in another higher-yielding instrument. The conservative and prudent approach to this use of reverse repos involves short-term contracts in which the term of the reverse repo is matched with the maturity of the reinvestment. Losses of state and local government funds have occurred as the result of the inappropriate use of reverse repos in leveraging portfolios to increase investment returns and as a result of other unsound investment practices.

Recommendation: The Government Finance Officers Association (GFOA) recommends that state and local government finance officers develop policies and procedures to insure the safety of repos and reverse repos. The following actions are recommended:

1. Governmental entities and investment officers should exercise special caution in selecting parties with whom they will conduct repurchase transactions and be able to identify the parties acting as principals to the transaction.
2. Proper collateralization practices are necessary to protect the public funds invested in repurchase agreements. Risk is significantly reduced by delivery of underlying securities through physical delivery or safekeeping with the purchaser's custodian. Over-collateralization, commonly called "haircuts," or marking-to-market practices should be mandatory procedures.
3. Master repurchase agreements should be employed, subject to appropriate legal and technical review. Governments using the prototype agreement developed by the Public Securities Association should include appropriate

supplemental provisions regarding delivery, substitution, margin maintenance, margin amounts, seller representations, and governing law.

4. Reverse repo proceeds generally should not be invested in securities whose maturity does not match the term of the reverse repo. For example, borrowing short to lend long can produce losses in adverse markets. Further, the possibility exists that other factors can go wrong, such as default by the dealer or adverse market changes that erode the value of the underlying securities.
5. The use of reverse repos should be considered only by entities that have the expertise and resources required to successfully engage in the technique. Additionally, state statutes may prohibit or discourage the use of reverse repos. Government officials who engage in reverse repos should verify whether such uses of reverse repos are legally sanctioned.

Public officials should not engage in investment practices, such as purchasing securities on margin (by borrowing funds from a counterparty), selling securities short (by borrowing the security from a third party and selling in anticipation of higher interest rates), purchasing long-term bonds with short-term funds, and trading futures contracts without an exact offsetting cash market position.

Selection of Investment Advisors (1992)

Background: Some state and local governments have augmented their investment programs by retaining investment advisers to perform various portfolio services, ranging from advice-only consultation to fully discretionary management. In many cases, the results of these engagements have been favorable but there also have been cases of reported investment losses resulting from governmental units transacting business with certain investment advisers. Unlike the highly regulated bank trust and mutual fund sectors, federal regulatory inspection of independent investment advisers is infrequent and relatively superficial.

Recommendation: The Government Finance Officers Association (GFOA) has recommended consistently that state and local governments exercise caution in their selection of investment advisers and implement an ongoing risk control management program. The Association urges state and local governments considering or retaining independent investment advisers to carefully review the credentials, procedures, and controls of firms offering investment advisory services. Recommended precautionary measures include:

- delivery versus payment,
- third-party custody arrangements,
- prohibitions against self-dealing,
- independent audits,
- timely reconciliations, and
- other appropriate internal control measures.

State and Local Laws Concerning Investment Practices (1997)
(Amends State Statutes Concerning Investment Practices approved in 1992)

Background: The authority of state and local governments to invest in public funds is derived through the power of state and local legislative bodies and state statutes and local laws that reflect public policies. Some state and local laws and practices may permit investments that are inappropriate for local government, while others may be overly restrictive with regard to permissible instruments or eligible financial entities. Many state and local governments have modified their cash management and investment laws and policies to improve the safety of their investments while obtaining a favorable rate of return on invested public funds.

GFOA Position: The Government Finance Officers Association (GFOA) encourages state and local legislative bodies to remove artificial restrictions upon the efficient investment of public funds by:

1. Amending state and local laws regulating local government investment authority to permit prudent investment of public funds in prime money market instruments and investment securities, such as:
 - a. U.S. government obligations, U.S. government agency obligations, and U.S. government instrumentality obligations, which have a liquid market with a readily determinable market value;
 - b. Canadian government obligations (payable in local currency);
 - c. Certificates of deposit and other evidences of deposit at financial institutions, bankers' acceptances, and commercial paper, rated in the highest tier (e.g., A1, P1, F1 or D1 or higher) by a nationally recognized rating agency;
 - d. Investment-grade obligations of state, provincial and local governments and public authorities;
 - e. Repurchase agreements whose underlying purchased securities consist of the foregoing; and
 - f. Money market mutual funds regulated by the Securities and Exchange Commission and whose portfolios consist only of dollar-denominated securities.
 - g. Investment in derivatives of the above instruments shall require authorization by the appropriate governing authority. (See GFOA

Recommended Practice on "Use of Derivatives by State and Local Governments," 1994.)

2. Authorizing and encouraging the efficient, professional investment of public funds in local government investment pools, either state-administered or through joint powers statutes and other intergovernmental agreement legislation, to take advantage of portfolio diversification and liquidity.
3. Authorizing and encouraging professional investments by removing geographical restrictions on eligible financial entities.

**Use and Application of Voluntary Agreements and Guidelines and Support for
Written Investment Policies for State and Local Governments (1995)**

Background: Various participants in the investment process are seeking to clarify the relationship of parties in an investment transaction by undertaking voluntary efforts to develop model agreements and guidelines. Some of these documents contain legal assumptions that might affect the validity of a transaction. Others would require certain statements to be in writing in order to be effective. Although the enforceability of such guidelines is uncertain, state and local government investors should be aware of their existence and the possibility that their counterparties may be operating under these or similar guidelines.

Recommendation: The Government Finance Officers Association (GFOA) recommends that state and local governments consider carefully any agreement or guideline presented for their use because many of these documents affect a public entity's rights and responsibilities in a given transaction. Furthermore, GFOA recommends that:

1. Governmental investors be aware of the federal, state, and local laws that govern investment contracts and agreements, as well as statutes and regulations affecting suitability obligations of broker/dealers, which require that a broker/dealer should only recommend a product after that broker/dealer has taken steps to determine that it is suitable for the customer.
2. Governmental investors use the GFOA-developed Broker/Dealer Request for Information, Sample Agreement for Securities Service and (Optional) Statement of Work in dealing with broker/dealers, modified as necessary, which have been formulated specifically by and for state and local government investors.
3. Governmental investors use the GFOA-developed Sample Agreement for Investment Advisory Services when contracting for investment advisers.
4. Governmental investors protect their existing statutory and regulatory rights by ensuring that such rights are not inadvertently waived through the use of "boiler-plate" language in contracts with counterparties.
5. Governmental investors develop written investment policies using the GFOA-developed Sample Investment Policy.

Use of Derivatives by State and Local Governments (1994)

Background: Derivative products are financial instruments created from or whose value depends on (is derived from) the value of one or more underlying assets or indexes of asset values. Derivatives include instruments or features such as collateralized mortgage obligations (CMOs), interest-only (IOs) and principal-only (POs), forwards, futures, currency and interest rate swaps, options, floaters/inverse floaters, and caps/floors/collars. State and local governments may use derivatives in their roles as debt, cash, and pension fund managers.

Recommendation: The Government Finance Officers Association (GFOA) urges state and local government finance officers to exercise extreme caution in the use of derivatives and to consider their use only when they have developed a sufficient understanding of the products and the expertise to manage them. Because new derivative products are increasingly complex, state and local governments should use these instruments only if they can evaluate the following factors, among others, to determine their appropriateness:

1. Governmental entities must observe the objectives of sound asset and liability management policies that ensure safety, liquidity, and yield. Because of the risks involved, the use of derivatives by governmental entities should receive particular scrutiny. Certain derivative products may not be appropriate for all governmental investors. Characteristics of such products can include high price volatility, illiquid markets, products that are not market-tested, highly leveraged products, products requiring a high degree of sophistication to manage, and products that are difficult to value.
2. Governmental entities should understand that state and local laws may not specifically address the use of derivatives and examine such considerations as
 - a. the constitutional and statutory authority of the governmental entity to execute derivative contracts,
 - b. the potential for violating constitutional or statutory provisions limiting the entity's authority to incur debt resulting from the transaction, and
 - c. the application of the governmental entity's procurement statutes to derivative transactions.

3. Governmental entities should be aware of all the risks associated with use of derivatives, including counterparty credit, custodial, market, settlement, and operating risk.
4. Governmental entities should establish internal controls for each type of derivative in use to ensure that these risks are adequately managed. For example,
 - a. the entity should provide a written statement of purpose and objectives for derivative use;
 - b. written procedures should be established that provide for periodic monitoring of derivative instruments;
 - c. managers should receive periodic training and have sufficient expertise and technical resources to oversee derivative programs;
 - d. recordkeeping systems should be sufficiently detailed to allow governing bodies, auditors, and examiners to determine if the program is functioning in accordance with established objectives;
 - e. managers should report regularly on the use of derivatives to their governing body and appropriate disclosure should be made in official statements and other disclosure documents; and
 - f. reporting on derivative use should be in accordance with generally accepted accounting principles, and because use of these instruments is a complex matter, early discussion with public accountants is essential to determine if specialized reporting may be required.
5. Governmental entities should be aware if their broker/dealer is merely acting as an agent or intermediary in a derivatives transaction or is taking a proprietary position. Possible conflicts of interest should be taken into consideration before entering into a transaction.
6. Governmental entities should be aware that there may be little or no pricing information or standardization for some derivatives. Competitive price comparisons are recommended before entering into a transaction.
7. Governmental entities should exercise caution in the selection of broker/dealers or investment managers and ensure that these agents are knowledgeable about, understand and provide disclosure regarding the use of derivatives, including benefits and risks. The entity should secure written acknowledgment from broker/dealers that they have received, read, and understood the entity's debt and investment policies, including whether

derivatives are currently authorized under the entity's investment policy and that the broker/dealer or investment manager has ascertained that the recommended product is suitable for the governmental entity.

8. Governmental entities are responsible for ensuring this same level of safeguards when derivative transactions are conducted by a third party acting on behalf of the governmental entity.

Use of Various Types of Mutual Funds by Public Cash Managers (1987)

Background: State and local government cash managers can sometimes benefit from investing public funds through mutual funds. The Government Finance Officers Association (GFOA) has endorsed the use of money market mutual funds by public cash managers through the Association's model investment legislation for state and local governments. Portfolio diversification, liquidity, and professional management are desirable features of these investment vehicles.

Recommendation: The GFOA recommends that state and local governments using mutual funds study the fund's prospectus and statement of additional information to determine

- the integrity and experience of the investment company,
- sales fees and operating expenses,
- fundamental portfolio policies, and
- portfolio composition.

State and local government cash managers should use special care when investing in bond mutual funds. Mutual funds investing exclusively in short- and intermediate-term instruments may be appropriate investments in some jurisdictions. However, mutual funds investing in long-term securities should be avoided by investors of short-term funds. Market price risks could impair the safety of assets, which is the foremost objective of public cash managers.

**Western-Washtenaw Area Value Express
Community Connector Statistics
Program #3
October 2007 - September 2008**

	Park St.	Wash. St. S.	BATES	Dx Shelter	Dx Senior Ctr	MC M.S.	Dexter Crossing	Cnrstn. El.	Scio	Meijer	Route #9	
Oct-07	168	65	25	95	41	43	45	27	103	78	415	1105
Nov-07	111	22	29	39	36	53	37	39	92	65	410	933
Dec-07	82	13	8	71	24	26	44	36	76	34	296	710
Jan-08												0
Feb-08												0
Mar-08												0
Apr-08												0
May-08												0
Jun-08												0
Jul-08												0
Aug-08												0
Sep-08												0
Grand Total	361	100	62	205	101	122	126	102	271	177	1121	2748

AGENDA 1-28-08
 ITEM #3

Village of Dexter
 Door-to-Door Ride Statistics
 October-November-December 2007

Medical:	91 Rides							
Medical Demographics:		<u>Senior</u>	<u>WC/S</u>	<u>H</u>	<u>WC/H</u>	<u>R</u>	<u>Total</u>	
		75	8	0	0	8	91	
Non-Medical Rides:	993 Rides							
Non-Medical Demographics:		<u>Senior</u>	<u>WC/S</u>	<u>H</u>	<u>WC/H</u>	<u>R</u>	<u>Total</u>	
		299	0	692	0	2	993	
Non-Medical Ride Purpose Codes:	<u>Work</u>	<u>Business</u>	<u>Bank</u>	<u>Hair</u>	<u>Senior Activities</u>	<u>Nutrition</u>	<u>WISD</u>	<u>Transfer</u>
	279	11	1	8	132	134	410	18

VILLAGE OF DEXTERddettling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: January 28, 2008
Re: Village Manager Report

1. Meeting Review:

- January 10th - Randy Willis re: DDA matter
- January 10th – Management Strategy re: Labor Negotiations
- January 10th – DDA Meeting
- January 11th – OHM Project Update
- January 11th – DDA Bond Financing Meeting
- January 15th – Staff Meeting
- January 15th – Willis Agreement re: DDA matter
- January 15th – DCS Board Meeting
- January 16th – Redevelopment Workshop
- January 16th – BP Owner re: DDA project dumpster
- January 17th – Teamster re: Labor Negotiations
- January 17th – DDA & OHM re: DDA project design meeting
- January 18th – David Laferle DCS re: Nested Jurisdiction Phase II
- January 22nd – Jim Wallace re: AW
- January 23rd – Jeffrey Turk re: Bike Race

2. Upcoming Meeting Review:

- January 24th – Utility Committee
- January 28th – WCRC re: Main Street Bridge Guardrail
- January 30th & 31st – Managers Conference

3. Third Street Update. The Third Street Improvement Project will be bid February 5, 2008 with a projected award date of February 25th or possibly March 10th. The bid award will be on the agenda for Council approval. A public informational meeting will be held in April. All residents affected by the project will be personally invited.

4. Town Hall Meeting Reminder. Included for your review are sample documents that will be used at the Town Hall Meeting on Wednesday, February 7, 2008 at 7:00 p.m. at the Senior Center. The Resident Question Form is a half sheet that will be filled out by everyone attending. The Meeting Feedback Form is a half sheet that will be provided to attendees in order to secure feedback. Let Courtney know if you have any suggestions. Follow-up on the Newspaper inserts found that there is a minimum of 7,500 pieces to do an insert.

5. Open Meetings Act. Included for your review is a one pager plus on the “Open Meetings Act”.

6. City Process. David Rutledge will be available for a work session with Council prior to the regular meeting on February 25, 2008. He will bring Council up to date on efforts to secure the appropriate level of survey work to complete the boundary map as well as provide detail on the process from Petition through Village vote on a City Charter. A proposal from OHM to complete the survey work will be presented for review and approval at the February 25th meeting.

RESIDENT QUESTION FORM

Name: _____

Address: _____

Phone and/or E-Mail: _____

Questions/Comments:

- I would like to ask my questions/make my comments verbally.
- I would like my questions/comments to be read out loud for me.

Town Hall Meeting Feedback

What was the best thing about today's town hall meeting?

What did you dislike about today's town hall meeting?

Suggestions for improvements in the future:

Definitions

Public Body	Any state or local legislative or governing body, including a board, commission, committee, subcommittee, authority or council, empowered to exercise governmental or proprietary authority or function.
Meeting	The convening of a public body at which a quorum is present for the purpose of deliberating toward or rendering a decision on a public policy.
Closed Session	A meeting or part of a meeting of a public body which is closed to the public.
Decision	A determination, action or vote on a motion, proposal, recommendation, resolution or ordinance, on which a vote by members of a public body is required and by which a public body effectuates or formulates public policy.
Person	An individual, corporation, partnership, organization or association. This does not include an individual serving a sentence of imprisonment in a state or county correctional facility in this state or any other state, or in a federal correctional facility.

Requirements for Meetings

- All meetings of a public body shall be open to the public and shall be held in a place available to the general public. A person may tape record, video tape, broadcast live, and telecast live the proceedings. A public body may establish reasonable rules and regulations in order to minimize the possibility of disrupting the meeting.
- All decisions of a public body shall be made at a meeting open to the public.
- All deliberations of a public body constituting a quorum of its members shall take place at a meeting open to the public, except for closed sessions.
- A person shall be permitted to address a meeting of the public body under rules established by a public body; a person shall not be excluded from a public meeting except for breach of the peace at the meeting.
- The Act does not apply to a meeting which is a social or chance gathering or conference not designed to avoid the Act.
- Notice of regular meetings shall be posted within ten days after the first meeting in each calendar or fiscal year.
- Notice of special meetings shall be posted at least 18 hours before the meeting. (Special requirements for notice of zoning and budget committee meetings may also apply.)
- Minutes must be taken

Introduction

The Michigan Open Meetings Act (OMA) provides that all meetings of a public body shall be open to the public and be held in a place available to the general public. (MCL 15.261 et seq.) The OMA also provides, however, for those situations in which a public body may meet in closed or executive session. (MCL 15.268) The circumstances under which a public body may go into a closed session are specifically spelled out in the act, as is the procedure for going into a closed session.

When may closed sessions be held?

- To consider dismissal, suspension or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer or employee if requested by the named person.
- For strategy and negotiation sessions connected with negotiation of collective bargaining agreement if requested by either negotiating party.
- To consider purchase or lease of real property up to the time an option to purchase or lease of that property is obtained.
- To consult with an attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have detrimental financial effect on municipality's litigating or settlement position.
- To review and consider contents of application for employment or appointment to public office if candidate requests that application remain confidential. Interviews by public body for employment or appointment to public office must be held in an open meeting. (Act does contain exception to this requirement for selection of college/university presidents under certain conditions.)
- To consider material exempt from discussion or disclosure by state or federal statute.

NOTE: Each of the purposes which allow a closed session, begins with the words "to consider" or "to consult" or "to review." Any actions must be taken in open session.

How do we call a closed session?

From an open meeting, a two-thirds roll call vote is required, except for closed sessions permitted under MCL 15.268(a) (discipline, personnel evaluation, etc. of official/employee) or MCL 15.268(c) (collective bargaining) which require a majority vote. A roll call vote and the purpose for calling a closed session shall be entered into minutes of the open meeting.

How do we end a closed session?

Normally one of the members of the public body moves to return to open session. The body performs any action required as a result of the closed session in open session. The meeting then proceeds with other matters or adjourns in the normal fashion.

Donna Dettling

From: Keough, Shawn [SKEOUGH@WadeTrim.com]
Sent: Tuesday, January 22, 2008 6:02 PM
To: Donna Dettling
Cc: Courtney Nicholls
Subject: President's Report Update

Please include this email to Council under President's Report for the January 28, 2008 Meeting.

Recent Meetings/Conversations Since January 14, 2008 Council Meeting
1. January 16th and 18th - spoke with Rick Berner regarding the Main Street Bridge Project as it relates to his property on the west side of Mill Creek (update provided to Council at the workshop on the 19th).
2. January 19th - Council Workshop at Copeland Board Room

Upcoming Meetings and Planned Activities

1. Meet/Call Rick Berner - to discuss grading permit across his property for Main Street Bridge Project and Rick's long term potential use of the property.
2. January 24, 2008 - Village Utility Committee Meeting (Joe Semifero also to attend)
3. January 28, 2008 - Meet with Roy Townsend at WCRC to discuss bridge railing (Paul Cousins and Donna Dettling also to attend).
4. January 30, 2008 - I am going to try to attend CAPT/DART meeting (schedule may not allow).
5. February 14, 2008 - DDA Meeting
6. I plan to make myself available to assist Donna, OHM and staff with any communication or upcoming meetings (if necessary) with MDEQ related to the Village's sanitary sewer and water main permit efforts.
7. I plan to meet with Marie and possibly Dan O'Haver sometime in the near future to go over the DDA budget worksheets - I want to become more familiar with how things are set up.

Please feel free to call me with any questions.

Shawn

VENDOR APPROVAL SUMMARY REPORT

Date: 01/23/2008

Time: 11:24am

Page: 1

Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ABSOLUTE INTERNET SERVICES	ABSOLUTE	MOUSE	8.00	0.00
ACI FINANCE INC.	AMER FINAN	REPORTING SERVCIES	450.00	0.00
ALEXANDER CHEMICAL CORPORATION	ALEXANDER	CREDIT	-320.00	0.00
ANGELO'S SUPPLIES, INC.	ANGELO S	snow deflector	389.70	0.00
ARBOR SPRINGS WATER CO.INC	ARBOR SPRI	OFFICE	5.75	0.00
AT&T	AT&T	734-RO1-0375-438-5	88.66	0.00
BLUE CARE NETWORK OF MICHIGAN	BLUE CARE	COVERAGE 02/01-02/29/08	14,047.60	0.00
BOULLION SALES	BOULLION	NYLON BRUSH	492.66	0.00
CARLISLE-WORTMAN ASSOCIATES	CARL-WORT	DECEMBER SREVICES	390.00	0.00
CHAMPION WATER TREATMENT	CHAMPION W	OFFICE	17.00	0.00
CHELSEA LUMBER COMPANY	CHEL LUMB	2X10'S	777.60	0.00
CINTAS CORPORATION	CINTAS	WWTP	819.07	0.00
COMCAST	COMCAST	VILLAGE OFFICE	120.24	0.00
CORRIGAN OIL COMPANY	CORRIGAN O	DIESEL	1,669.64	0.00
DAN DAPPRICH	DAPPRICH	BAKER & DAN HOEY	400.00	0.00
DENTAL NETWORK OF AMERICA	DENTAL NET	002/01/08-02/29/08	233.40	0.00
DEXTER MILL	DEX MILL	FEED SCOOP	697.31	0.00
DEXTER PHARMACY	DEX PHARMA	SHIPPING	24.70	0.00
DIUBLE EQUIPMENT INCORPORATED	DIUBLE EQU	FILTER	81.49	0.00
DTE ENERGY	DET EDISON	2027 649 0001 7	25,142.87	0.00
DTE ENERGY-STREET LIGHTING	DTE ENERGY	MISC CHARGE	4,481.80	0.00
EARTHLINK INC.	EARTH	DOMAIN ANNUAL FEE	58.50	0.00
GADALETO, RAMSBY & ASSOCIATES	FORT DEARB	02/01/08-03/01/08	200.00	0.00
STEVE GIVEN	STEVE GIVE	FOOT VALVE	270.00	0.00
GRISSOM JANITORIAL	GRISSOM	DECEMBER 07'	400.00	0.00
HERITAGE NEWSPAPERS	HERITAGE N	COUNCIL	760.20	0.00
LESSORS WELDING SUPPLY	LESSORS	ACETYLENE	17.00	0.00
MASTERCRAFT PLUMBING	MASTERCRAF	FIRE STATION	95.00	0.00
MATTHEW A GIAIMO DDS	MATH	PATIENT: PAUL BISHOP	19.00	0.00
MICHIGAN DOWNTOWN ASSN	MICH DOWNT	ANNUAL DUES	200.00	0.00
MICHIGAN MUNICIPAL LEAGE	MICH UNEMP	QUARTERLY CONTRIBUTION	7.68	0.00
MICHIGAN MUNICIPAL RISK	MI RISK MG	THIRD INSTALLMENT DUE 02/01/08	16,720.00	0.00
MICHIGAN SOCIETY OF PLANNING	MI SPO	SUBSCRIPTION	325.00	0.00
MIDWESTERN CONSULTING	MIDWEST	NOV 25 - DEC 29 07'	531.30	0.00
MORTON SALT	MORTON SAL	SALT	3,854.67	0.00
NEXTEL COMMUNICATIONS	NEXTEL COM	CELLUAL SERVICE	457.60	0.00
PARTS PEDDLER AUTO SUPPLY	PARTS PEDD	369381	170.61	0.00
POST, SMYTHE, LUTZ AND ZIEL LL	POST SMYTH	YEAR END 6/30/07	11,000.00	0.00
ROTO ROOTER	ROTO ROOTE	SANITARY INSPECTION	650.00	0.00
SHULTS EQUIPMENT, INC.	SHULTS EQU	DOUBLE FLASH	251.80	0.00
STAPLES BUSINESS ADVANTAGE	STAPLES OF	OFFICE	381.98	0.00
STRENGTH PROPERTY PARTNERS LLC	STRENGTH P	SPP FEES	10,000.00	0.00
SWANNS	SWANNS	WORK PANTS	195.65	0.00
TECH RESOURCES, INC.	TECH RESOU	REMOTE INTERNET BACKUP	79.95	0.00
URS CORPORATION	URS CORP	DAM REMOVAL	45,766.16	0.00
WASTE MANAGEMENT	WASTE MANA	COMMERCIAL	34,553.93	0.00
Grand Total:			176,983.52	0.00

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Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount
			Abbrev	Invoice Description	Number	Number	Date	
Fund: General Fund								
Dept: Assets, Liabilities & Revenue								
		101-000.000-084.248	Due to DDA	STRENGTH PROPERTY PARTNERS LLC SPP FEES	0		01/22/2008	10,000.00
								Total Assets, Liabilities & Revenue
								10,000.00
Dept: Village Manager								
		101-172.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 02/01-02/29/08	0	080110002905	01/22/2008	1,626.05
		101-172.000-721.000	Health & L	DENTAL NETWORK OF AMERICA 002/01/08-02/29/08	0	143074	01/22/2008	116.70
		101-172.000-721.000	Health & L	GDALETO, RAMSBY & ASSOCIATES 02/01/08-03/01/08	0		01/22/2008	50.00
		101-172.000-727.000	Office Sup	ABSOLUTE INTERNET SERVICES MOUSE	0	4229	01/22/2008	8.00
								Total Village Manager
								1,800.75
Dept: Finance Department								
		101-201.000-802.000	Profession	ACT FINANCE INC. REPORTING SERVICIES	0		01/22/2008	450.00
		101-201.000-802.001	Audit	POST, SHYTHE, LUTZ AND ZIEL LL YEAR END 6/30/07	0	31465	01/22/2008	7,500.00
								Total Finance Department
								7,950.00
Dept: Village Clerk								
		101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS LDFA PAUL BISHOP	0	1909421	01/22/2008	400.20
		101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS COUNCIL	0	1919964	01/22/2008	108.00
		101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS COUNCIL	0	1918474	01/22/2008	180.00
								Total Village Clerk
								688.20
Dept: Village Treasurer								
		101-253.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 02/01-02/29/08	0	080110002905	01/22/2008	1,175.68
		101-253.000-721.000	Health & L	GDALETO, RAMSBY & ASSOCIATES 02/01/08-03/01/08	0		01/22/2008	12.50
								Total Village Treasurer
								1,188.18
Dept: Buildings & Grounds								
		101-265.000-727.000	Office Sup	CHAMPION WATER TREATMENT OFFICE	0		01/22/2008	12.75
		101-265.000-727.000	Office Sup	STAPLES BUSINESS ADVANTAGE OFFICE	0	3096342258	01/22/2008	145.76
		101-265.000-727.000	Office Sup	STAPLES BUSINESS ADVANTAGE OFFICE	0	3096342259	01/22/2008	136.24
		101-265.000-920.000	Utilities	DTE ENERGY 3427 979 0003 8	0		01/22/2008	17.74
		101-265.000-920.000	Utilities	DTE ENERGY 3219 953 0007 6	0		01/22/2008	517.86
		101-265.000-920.000	Utilities	DTE ENERGY 2949 542 0004 3	0		01/22/2008	26.00
		101-265.000-920.000	Utilities	DTE ENERGY 2949 542 0005 0	0		01/22/2008	452.01
		101-265.000-920.000	Utilities	COMCAST VILLAGE OFFICE	0		01/23/2008	120.24
		101-265.000-920.001	Telephones	NEXTEL COMMUNICATIONS CELLUAL SERVICE	0		01/22/2008	134.55
		101-265.000-935.000	Bldg Maint	MASTERCRAFT PLUMBING FIRE STATION	0	10370	01/22/2008	95.00
		101-265.000-935.001	Office Cle	GRISSOM JANITORIAL DECEMBER 07 ¹	0	152604	01/22/2008	400.00
		101-265.000-936.000	Equip Serv	EARTHLINK INC. DOMAIN ANNUAL FEE	0	353600385	01/22/2008	58.50
		101-265.000-936.000	Equip Serv	TECH RESOURCES, INC. REMOTE INTERNET BACKUP	0	6445	01/22/2008	79.95
		101-265.000-955.000	Miscellaneous	ARBOR SPRINGS WATER CO. INC OFFICE	0	1007940	01/22/2008	5.75
								Total Buildings & Grounds
								2,202.35
Dept: Village Tree Program								

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Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund						
Dept: Village Tree Program						
101-285.000-803.000	Contracted	MIDWESTERN CONSULTING NOV 25 - DEC 29 07'	0	03088A-51	01/23/2008	531.30
						531.30
Total Village Tree Program						531.30
Dept: Law Enforcement						
101-301.000-920.000	Utilities	DTE ENERGY 3219 953 0011 8	0		01/22/2008	494.95
101-301.000-920.000	Utilities	DTE ENERGY 3219 953 0011 8	0		01/22/2008	539.02
101-301.000-935.000	Bldg Maint	CINTAS CORPORATION AIR FRESHENER	0	300628308	01/22/2008	47.55
101-301.000-935.000	Bldg Maint	CINTAS CORPORATION OFFICE	0	300662141	01/22/2008	42.72
101-301.000-935.000	Bldg Maint	CINTAS CORPORATION OFFICE	0	300673496	01/22/2008	42.72
						1,166.96
Total Law Enforcement						1,166.96
Dept: Fire Department						
101-336.000-920.000	Utilities	DTE ENERGY 3219 953 0011 8	0		01/22/2008	673.78
						673.78
Total Fire Department						673.78
Dept: Planning Department						
101-400.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 02/01-02/29/08	0	080110002905	01/22/2008	1,175.68
101-400.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES 02/01/08-03/01/08	0		01/22/2008	12.50
101-400.000-721.000	Health & L	MATTHEW A GAIMO DDS PATIENT: PAUL BISHOP	0		01/22/2008	19.00
101-400.000-802.000	Profession	CARLISLE-WORTHMAN ASSOCIATES DECEMBER SREVICES	0	28195	01/22/2008	390.00
101-400.000-901.000	Printing &	HERITAGE NEWSPAPERS COUNCIL	0	1919964	01/22/2008	72.00
101-400.000-958.000	Membership	MICHIGAN DOWNTOWN ASSN ANNUAL DUES	0		01/22/2008	200.00
101-400.000-958.000	Membership	MICHIGAN SOCIETY OF PLANNING SUBSCRIPTION	0		01/22/2008	325.00
						2,194.18
Total Planning Department						2,194.18
Dept: Department of Public Works						
101-441.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 02/01-02/29/08	0	080110002905	01/22/2008	728.92
101-441.000-721.000	Health & L	DENTAL NETWORK OF AMERICA 002/01/08-02/29/08	0	143074	01/22/2008	116.70
101-441.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES 02/01/08-03/01/08	0		01/22/2008	15.50
101-441.000-740.000	Operating	LESSORS WELDING SUPPLY ACETYLENE	0	163993	01/22/2008	17.00
101-441.000-740.000	Operating	STAPLES BUSINESS ADVANTAGE INK	0	3096342257	01/22/2008	99.98
101-441.000-745.000	Uniform Al	CINTAS CORPORATION DPW	0	300653556	01/22/2008	95.95
101-441.000-745.000	Uniform Al	CINTAS CORPORATION DPW	0	300659272	01/22/2008	65.95
101-441.000-745.000	Uniform Al	CINTAS CORPORATION DPW	0	300664873	01/22/2008	95.95
101-441.000-745.000	Uniform Al	CINTAS CORPORATION DPW	0	300670591	01/22/2008	65.95
101-441.000-745.000	Uniform Al	DEXTER HILL LINERS	0	48403	01/22/2008	74.00
101-441.000-745.000	Uniform Al	SWANNS WORK PANTS	0		01/22/2008	195.65
101-441.000-751.000	Gasoline &	CORRIGAN OIL COMPANY DIESEL	0	1484004	01/22/2008	881.23
101-441.000-920.000	Utilities	AT&T 734-R01-0375-438-5	0		01/22/2008	51.09
101-441.000-920.000	Utilities	DTE ENERGY 3219 953 0011 8	0		01/22/2008	54.99
101-441.000-920.000	Utilities	DTE ENERGY 3219 953 0011 8	0		01/22/2008	134.76

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Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount
			Abbrev	Invoice Description	Number	Number	Date	
Fund: General Fund								
Dept: Department of Public Works								
101-441.000-920.000	Utilities			DTE ENERGY	0		01/22/2008	1,139.22
				2949 542 0013 4				
101-441.000-920.001	Telephones			NEXTEL COMMUNICATIONS	0		01/22/2008	134.55
				CELLUAL SERVICE				
Total Department of Public Works								3,967.39
Dept: Downtown Public Works								
101-442.000-740.000	Operating			DEXTER MILL	0		01/22/2008	607.31
				FEED SCOOP		48890		
101-442.000-920.000	Utilities			DTE ENERGY	0		01/22/2008	122.65
				2023 733 0001 3				
101-442.000-920.000	Utilities			DTE ENERGY	0		01/22/2008	222.15
				2949 542 0003 5				
101-442.000-920.000	Utilities			DTE ENERGY	0		01/22/2008	133.45
				2949 542 0008 4				
101-442.000-920.000	Utilities			DTE ENERGY	0		01/22/2008	142.56
				2949 542 0002 7				
101-442.000-920.000	Utilities			DTE ENERGY	0		01/22/2008	102.42
				2949-542-0001-9				
101-442.000-920.000	Utilities			DTE ENERGY	0		01/22/2008	67.95
				3219 953 0006 5				
101-442.000-920.000	Utilities			DTE ENERGY	0		01/22/2008	86.21
				3219 953 0017 5				
101-442.000-920.000	Utilities			DTE ENERGY	0		01/23/2008	158.71
				2027 649 0001 7				
Total Downtown Public Works								1,643.41
Dept: Municipal Street Lights								
101-448.000-920.003	St Lights			DTE ENERGY-STREET LIGHTING	0		01/22/2008	242.16
				12529				
101-448.000-920.003	St Lights			DTE ENERGY-STREET LIGHTING	0		01/22/2008	1,593.78
				12528				
101-448.000-920.003	St Lights			DTE ENERGY-STREET LIGHTING	0		01/22/2008	2,557.98
				12526				
101-448.000-920.003	St Lights			DTE ENERGY-STREET LIGHTING	0		01/22/2008	87.88
				MISC CHARGE				
Total Municipal Street Lights								4,481.80
Dept: Solid Waste								
101-528.000-805.000	Solid Wast			WASTE MANAGEMENT	0		01/22/2008	16,407.60
				RESIDENTAIL SERVICE		3579464		
101-528.000-805.000	Solid Wast			WASTE MANAGEMENT	0		01/22/2008	18,146.33
				COMMERCIAL		3573106		
Total Solid Waste								34,553.93
Dept: Parks & Recreation								
101-751.000-721.000	Health & L			BLUE CARE NETWORK OF MICHIGAN	0		01/22/2008	117.57
				COVERAGE 02/01-02/29/08		080110002905		
101-751.000-721.000	Health & L			GADALETO, RAMSBY & ASSOCIATES	0		01/22/2008	2.50
				02/01/08-03/01/08				
101-751.000-944.000	Portable T			CHELSEA LUMBER COMPANY	0		01/22/2008	777.60
				2X10'S		9263911		
Total Parks & Recreation								897.67
Dept: Insurance & Bonds								
101-851.000-719.000	Unemployne			MICHIGAN MUNICIPAL LEAGE	0		01/22/2008	7.68
				QUARTERLY CONTRIBUTION				
101-851.000-721.001	Retirees He			BLUE CARE NETWORK OF MICHIGAN	0		01/22/2008	2,203.22
				COVERAGE 02/01-02/29/08		080110002905		
101-851.000-911.000	Insurance			MICHIGAN MUNICIPAL RISK	0		01/22/2008	7,189.17
				THIRD INSTALLMENT DUE 02/01/08		91756-3		
Total Insurance & Bonds								9,400.07
Dept: Capital Improvements CIP								
101-901.000-974.008	Millcreek			URS CORPORATION	0		01/22/2008	13,852.70
				MILL DAM REMOVAL		3179045		
101-901.000-974.008	Millcreek			URS CORPORATION	0		01/22/2008	31,913.46
				DAM REMOVAL		3127825		
Total Capital Improvements CIP								45,766.16

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Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund						Fund Total 129,106.13
Fund: Major Streets Fund						
Dept: Routine Maintenance						
202-463.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 02/01-02/29/08	0	080110002905	01/22/2008	611.35
202-463.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES 02/01/08-03/01/08	0		01/22/2008	13.00
202-463.000-911.000	Insurance	MICHIGAN MUNICIPAL RISK THIRD INSTALLMENT DUE 02/01/08	0	91756-3	01/22/2008	1,504.71
Total Routine Maintenance						2,129.06
Dept: Traffic Services						
202-474.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 02/01-02/29/08	0	080110002905	01/22/2008	188.11
202-474.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES 02/01/08-03/01/08	0		01/22/2008	4.00
202-474.000-802.000	Profession	DAN DAPPRICH BAKER & DAN HOEY	0	2008-01	01/22/2008	400.00
202-474.000-911.000	Insurance	MICHIGAN MUNICIPAL RISK THIRD INSTALLMENT DUE 02/01/08	0	91756-3	01/22/2008	200.63
Total Traffic Services						792.74
Dept: Winter Maintenance						
202-478.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 02/01-02/29/08	0	080110002905	01/22/2008	376.22
202-478.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES 02/01/08-03/01/08	0		01/22/2008	8.00
202-478.000-740.000	Operating	MORTON SALT	0	452875	01/22/2008	3,854.67
202-478.000-911.000	Insurance	MICHIGAN MUNICIPAL RISK THIRD INSTALLMENT DUE 02/01/08	0	91756-3	01/22/2008	250.79
Total Winter Maintenance						4,489.68
Fund Total						7,411.48
Fund: Local Streets Fund						
Dept: Routine Maintenance						
203-463.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 02/01-02/29/08	0	080110002905	01/22/2008	188.11
203-463.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES 02/01/08-03/01/08	0		01/22/2008	4.00
203-463.000-911.000	Insurance	MICHIGAN MUNICIPAL RISK THIRD INSTALLMENT DUE 02/01/08	0	91756-3	01/22/2008	389.95
Total Routine Maintenance						582.06
Dept: Traffic Services						
203-474.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 02/01-02/29/08	0	080110002905	01/22/2008	47.03
203-474.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES 02/01/08-03/01/08	0		01/22/2008	1.00
203-474.000-911.000	Insurance	MICHIGAN MUNICIPAL RISK THIRD INSTALLMENT DUE 02/01/08	0	91756-3	01/22/2008	194.97
Total Traffic Services						243.00
Dept: Winter Maintenance						
203-478.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 02/01-02/29/08	0	080110002905	01/22/2008	94.05
203-478.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES 02/01/08-03/01/08	0		01/22/2008	2.00
203-478.000-911.000	Insurance	MICHIGAN MUNICIPAL RISK THIRD INSTALLMENT DUE 02/01/08	0	91756-3	01/22/2008	250.77
Total Winter Maintenance						346.82
Fund Total						1,171.88

Fund: Equipment Replacement Fund
 Dept: Department of Public Works

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Fund	Department	Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Equipment Replacement Fund								
Dept: Department of Public Works								
402-441.000-939.000	Vehicle Ma			DIUBLE EQUIPMENT INCORPORATED FILTER	0	48339	01/22/2008	81.49
402-441.000-939.000	Vehicle Ma			STEVE GIVEN FOOT VALVE	0		01/22/2008	270.00
402-441.000-939.000	Vehicle Ma			PARTS PEDDLER AUTO SUPPLY TUBING	0	369425	01/22/2008	181.85
402-441.000-939.000	Vehicle Ma			PARTS PEDDLER AUTO SUPPLY BAND CLAMP RETURN	0	369445	01/22/2008	-16.72
402-441.000-939.000	Vehicle Ma			PARTS PEDDLER AUTO SUPPLY 369381	0		01/22/2008	5.48
402-441.000-939.000	Vehicle Ma			BOULLION SALES NYLON BRUSH	0	157186	01/23/2008	492.66
402-441.000-939.000	Vehicle Ma			SHULTS EQUIPMENT, INC. DOUBLE FLASH	0	0022356-IN	01/23/2008	251.80
Total Department of Public Works								1,266.56
Fund Total								1,266.56
Fund: Sewer Enterprise Fund								
Dept: Administration								
590-248.000-802.001	Audit			POST, SMYTHE, LUTZ AND ZIEL LL YEAR END 6/30/07	0	31465	01/22/2008	2,500.00
Total Administration								2,500.00
Dept: Sewer Utilities Department								
590-548.000-721.000	Health & L			BLUE CARE NETWORK OF MICHIGAN COVERAGE 02/01-02/29/08	0	080110002905	01/22/2008	4,412.49
590-548.000-721.000	Health & L			GDALETO, RAMSBY & ASSOCIATES 02/01/08-03/01/08	0		01/22/2008	45.00
590-548.000-740.000	Operating			CHAMPION WATER TREATMENT WWTP	0	01/22/08	01/22/2008	4.25
590-548.000-742.000	Chem Plant			ANGELO'S SUPPLIES, INC. snow deflector	0	2100293	01/22/2008	389.70
590-548.000-742.000	Chem Plant			ALEXANDER CHEMICAL CORPORATION CREDIT	0	0390597	01/22/2008	-320.00
590-548.000-745.000	Uniform Al			CINTAS CORPORATION WWTP	0	300653557	01/22/2008	41.07
590-548.000-745.000	Uniform Al			CINTAS CORPORATION WWTP	0	300659273	01/22/2008	41.07
590-548.000-745.000	Uniform Al			CINTAS CORPORATION 300664874	0	300664874	01/22/2008	50.07
590-548.000-745.000	Uniform Al			CINTAS CORPORATION WWTP	0	300670592	01/22/2008	41.07
590-548.000-802.000	Profession			ROTO ROOTER SANITARY INSPECTION	0	644319	01/22/2008	650.00
590-548.000-824.000	Testing &			DEXTER PHARMACY SHIPPING	0	01/22/08	01/22/2008	13.26
590-548.000-824.000	Testing &			DEXTER PHARMACY SHIPPING	0		01/22/2008	11.44
590-548.000-911.000	Insurance			MICHIGAN MUNICIPAL RISK THIRD INSTALLMENT DUE 02/01/08	0	91756-3	01/22/2008	4,983.51
590-548.000-920.000	Utilities			AT&T 734-424-1425-243-0	0	01/18/08	01/22/2008	37.57
590-548.000-920.000	Utilities			DTE ENERGY 4667 427 0001 9	0		01/22/2008	2,520.14
590-548.000-920.000	Utilities			DTE ENERGY 3219 953 0010 0	0		01/22/2008	10,936.02
590-548.000-920.000	Utilities			DTE ENERGY 3219 953 0009 2	0		01/22/2008	15.30
590-548.000-920.001	Telephones			NEXTEL COMMUNICATIONS CELLULAR SERVICE	0		01/22/2008	107.64
Total Sewer Utilities Department								23,979.60
Fund Total								26,479.60

Fund: Water Enterprise Fund
 Dept: Administration

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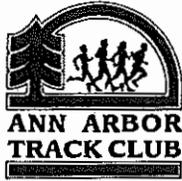
Date: 01/23/2008
 Time: 11:27am
 Page: 6

Village of Dexter

Fund	Department	Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Water Enterprise Fund								
Dept: Administration								
591-248.000-802.001			Audit	POST, SMYTHE, LUTZ AND ZIEL LL YEAR END 6/30/07	0	31465	01/22/2008	1,000.00
								1,000.00
Total Administration								1,000.00
Dept: Water Utilities Department								
591-556.000-721.000			Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 02/01-02/29/08	0	080110002905	01/22/2008	1,103.12
591-556.000-721.000			Health & L	GADALETO, RAMSBY & ASSOCIATES 02/01/08-03/01/08	0		01/22/2008	30.00
591-556.000-745.000			Uniform Al	CINTAS CORPORATION NWTP	0	300653557	01/22/2008	59.00
591-556.000-745.000			Uniform Al	CINTAS CORPORATION NWTP	0	300659273	01/22/2008	40.00
591-556.000-745.000			Uniform Al	CINTAS CORPORATION 300664874	0	300664874	01/22/2008	50.00
591-556.000-745.000			Uniform Al	CINTAS CORPORATION NWTP	0	300670592	01/22/2008	40.00
591-556.000-751.000			Gasoline &	DEXTER MILL BOOT SOCK	0	48316	01/22/2008	16.00
591-556.000-751.000			Gasoline &	CORRIGAN OIL COMPANY NO LEAD	0	1484005	01/22/2008	788.41
591-556.000-911.000			Insurance	MICHIGAN MUNICIPAL RISK THIRD INSTALLMENT DUE 02/01/08	0	91756-3	01/22/2008	1,755.50
591-556.000-920.000			Utilities	DTE ENERGY 2949 542 0006 8	0		01/22/2008	3,070.86
591-556.000-920.000			Utilities	DTE ENERGY 3219 953 0008 4	0		01/22/2008	75.55
591-556.000-920.000			Utilities	DTE ENERGY 3219 953 0003 5	0		01/22/2008	3,419.69
591-556.000-920.000			Utilities	DTE ENERGY 3219 953 0004 3	0		01/22/2008	18.88
591-556.000-920.001			Telephones	NEXTEL COMMUNICATIONS CELLULAR SERVICE	0		01/22/2008	80.86
Total Water Utilities Department								10,547.87
Fund Total								11,547.87
Grand Total								176,983.52 ✓

AGENDA 1-28-08

ITEM 5-2



Dexter - Ann Arbor Run

Hal Wolfe, DxA² Race Director
2045 McKinley, Ypsilanti, MI 48197
(734) 487-5616 wk: (313) 845-5204
e-mail: runlikehal@yahoo.com

January 21, 2008

Allison Bishop
8140 Main Street
Dexter, MI 48130

Re: 2008 Dexter-Ann Arbor Run: Sunday June 1st

Allison,

I am soliciting approval for the required road closures for the for the 2008 Dexter-Ann Arbor Run. I am not planning on making any changes from 2007. Here are the particulars:

- Race date: Sunday June 1st, 2008.
- **Race will start at Creekside Intermediate on Baker Road at 8:50 AM.**
- Same course through Dexter staffed by Sheriff, and course marshal volunteers.
- Insurance is provided by the AATC via Star Insurance.
- **Mast/Joy/HRDr will reopen at 9:23 AM**
- Road closures of Huron River Drive will range from 9 AM until 11 AM.
(All residents living along the course will be notified by mail of the race.)
- We are requesting the same provision for up to a one hour severe weather delay.

I am working with Sgt. Beth Gieske of the Wash Co. Sheriff's Dept. this year. We will use the exact same plan for road closures combining police and volunteer course marshal support, and minimize the duration of the closure of every intersection. Here are the details:

Baker Road from Hudson to Dongara	closed from 8:35 – 8:55 AM
Shield Road from Baker to Parker	closed from 8:45 – 9:00 AM
Parker Road from Shield to Dexter-Chelsea	closed from 8:50 – 9:08 AM
Dexter-Chelsea from Parker to Island Lake	closed from 8:55 – 9:05 AM
Island Lake/Ann Arbor from D.C. to Central	closed form 8:58 – 9:08 AM
Main/Central from A.A. to H.R.Dr.	closed from 8:58 – 9:23 AM

I have already met with all local churches last year and will notify them all again this year.

I have already discussed the plan with Sgt. Geiske and Fire Inspector Detling. I hope to have their approval on the Right-of-Way form soon. Please contact me if there are any questions or issues in the mean time. Thank you for your consideration and cooperation.

Sincerely,
Hal Wolfe

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org

Phone (734)426-8303

Fax (734)426-5614

AGENDA

1-28-08

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: January 28, 2008
Re: ORDINANCE AUTHORIZING THE PRIVATE SALE
OF VILLAGE-OWNED REAL PROPERTY

ITEM

L-1

Attached to this memo is the Ordinance authorizing the private sale of village owned real property.

Action requested: Set the Ordinance for public hearing - March 10, 2008.

Other items included for your review, the One-Pager Plus- Sale of General Law Village Real Property, several maps and a copy of the proposed "Purchase and Sale Option to Re-purchase".

**ORDINANCE NO. 2008-
AN ORDINANCE AUTHORIZING THE PRIVATE
SALE OF VILLAGE-OWNED REAL PROPERTY**

WHEREAS, the Village has received an offer for a piece of its property that is more than the appraised value, and

WHEREAS, the combination of this property with property currently owned by the buyer makes the proposed project viable, and

WHEREAS, this redevelopment is in line with the Downtown Development Authority's current Development Plan and will provide a benefit to the public due to its revitalization of a blighted property,

NOW THEREFORE BE IT ORDAINED by the Council of the Village of Dexter, Washtenaw County, Michigan:

SECTION 1. Authority

Pursuant to the provisions of Chapter VII, Section 4 of 1895 P.A. 3, as amended 1974 PA 67 and 1998 PA 254 and 1998 PA 255 (M.C.L. 67.4, M.S.A.A. 5.1288), the Council of the Village of Dexter determines to make a private sale of the real property, which is not a public park, described on the terms and conditions herein set forth by Joe Schulz, as purchaser.

SECTION 2. Acceptance of Preliminary Agreement

The written offer to purchase dated _____ and signed by the purchaser is accepted and the Village President and Village Clerk are authorized and directed to sign the preliminary agreement on behalf of the Village and to take the necessary steps to perform the obligations of the Village. The officers and their successors in office are further authorized to sign contracts and deeds of conveyance as may be required pursuant to the preliminary agreement upon fulfillment of the preliminary agreement.

SECTION 3. Description of Land

The land hereby authorized to be sold is described as follows:

EXHIBIT "A" Parcels 1, 2, and 3

SECTION 4. Effective Date

This Ordinance shall take effect on the day after its publication in a newspaper of general circulation in the Village of Dexter.

It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with the Open Meetings Act.

THIS ORDINANCE IS HEREBY DECLARED ADOPTED THIS _____

David F. Boyle, Village Clerk

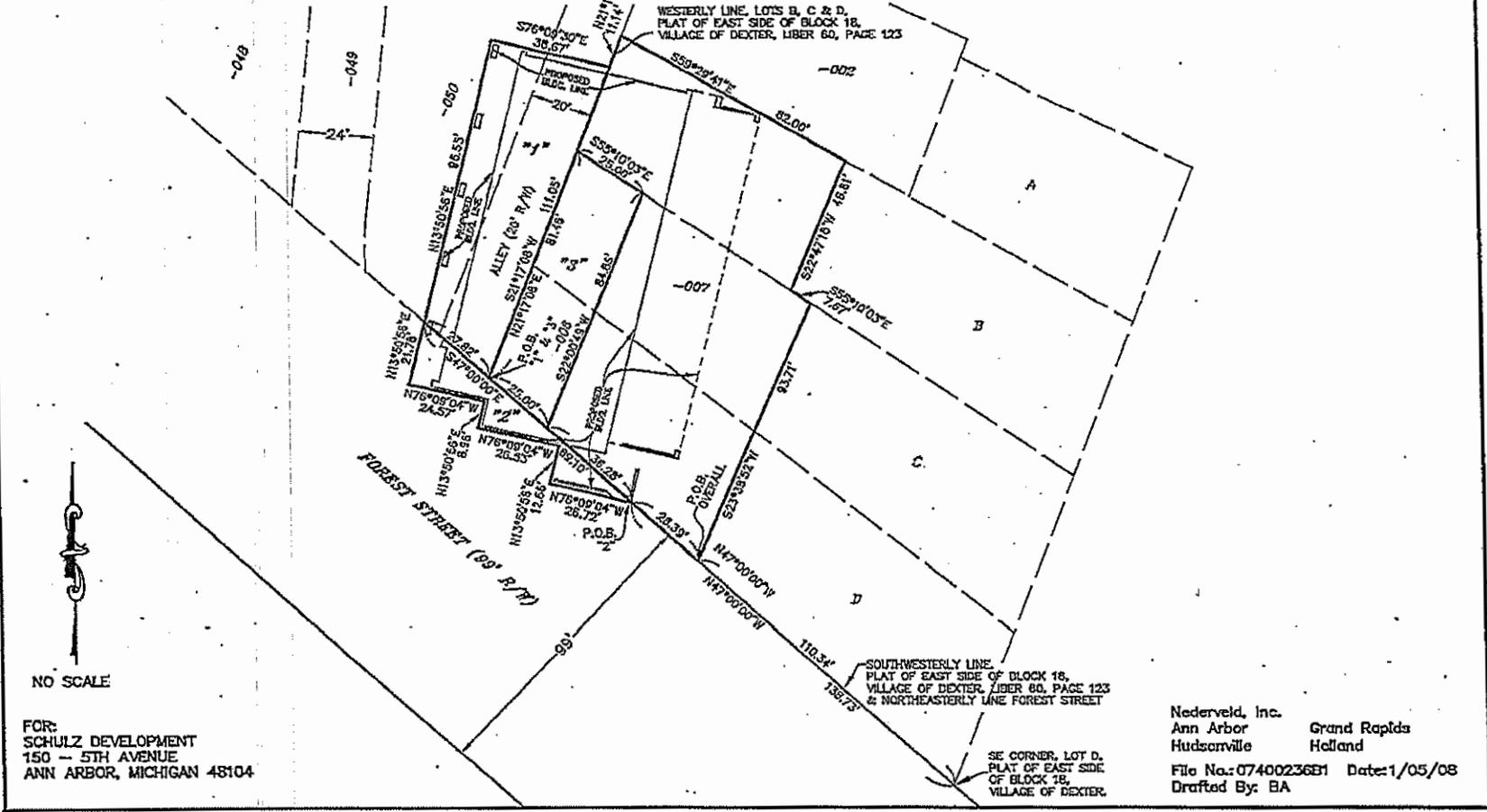
PUBLICATION DATE

EFFECTIVE DATE

EXHIBIT "A"

PART OF THE NW 1/4 OF SECTION 6, T2S, R5E,
VILLAGE OF DEXTER, WASHTENAW COUNTY, MICHIGAN

SHEET 1 OF 2



FOR:
SCHULZ DEVELOPMENT
150 -- 5TH AVENUE
ANN ARBOR, MICHIGAN 48104

Nederveld, Inc.
Ann Arbor Grand Rapids
Hudsonville Holland
File No.: 07400236B1 Date: 1/05/08
Drafted By: BA

PART OF THE NW 1/4 OF SECTION 6, T2S, R5E,
VILLAGE OF DEXTER, WASHTENAW COUNTY, MICHIGAN

SHEET 2 OF 2

EXHIBIT "A"

PARCEL "1"

(PT. HD-08-06-210-050 & PT. 20' WIDE ALLEY)

A parcel of land in the Northwest 1/4 of Section 6, T2S, R5E, Village of Dexter, Washtenaw County, Michigan, described as: Beginning at the Southwest corner of Lot D, "Plat of East Side of Block 18 Village of Dexter" as recorded in Liber 60, Page 123; thence N47°00'00"W 27.82 feet along the Southwesterly line of said plat extended, also being the Northeastery right of way line of Forest Street (99' wide); thence N13°50'56"E 96.55 feet; thence S76°09'30"E 38.67 feet; thence S21°17'08"W 111.05 feet along the Westerly line of Lots B, C & D of said plat, also being the Easterly line of a 20' wide alley, to the Point of Beginning. Containing 0.08 acres. Subject to easements, restrictions and rights of way of record.

PARCEL "2"

(PT. OF FOREST STREET R.O.W.)

A parcel of land in the Northwest 1/4 of Section 6, T2S, R5E, Village of Dexter, Washtenaw County, Michigan, described as: Commencing at the Southeast corner of "Plat of East Side of Block 18 Village of Dexter" as recorded in Liber 60, Page 123; thence N47°00'00"W 138.73 feet along the Southwesterly line of said plat, also being the Northeastery right of way line of Forest Street (99' wide) to the Point of Beginning; thence N76°09'04"W 26.72 feet; thence N13°50'56"E 12.66 feet; thence N76°09'04"W 26.53 feet; thence N13°50'56"E 8.96 feet; thence N76°09'04"W 24.57 feet; thence N13°50'56"E 21.78 feet; thence S47°00'00"E 89.10 feet along the Southwesterly line of said plat and the Northeastery line of said Forest Street to the Point of Beginning. Containing 0.02 acres. Subject to easements, restrictions and rights of way of record.

PARCEL "3"

(HD-08-06-210-006)

A parcel of land in the Northwest 1/4 of Section 6, T2S, R5E, Village of Dexter, Washtenaw County, Michigan, described as: Beginning at the Southwest corner of Lot D, "Plat of East Side of Block 18 Village of Dexter" as recorded in Liber 60, Page 123; thence N21°17'08"E 81.46 feet to the Northwest corner of Lot C of said Plat; thence S55°10'03"E 25.00 feet along the Northerly line of said Lot C; thence S22°00'49"W 84.86 feet; thence N47°00'00"W 25.00 feet along the Southwesterly line of said Lot D, also being the Northeastery right of way line of Forest Street (99' wide) to the Point of Beginning. Containing 0.05 acres. Subject to easements, restrictions and rights of way of record.

OVERALL PARCEL

(PT. OF FOREST STREET R.O.W.; PT. HD-08-06-210-050; PT. 20' WIDE ALLEY; HD-08-06-210-006; HD-08-06-210-007)

A parcel of land in the Northwest 1/4 of Section 6, T2S, R5E, Village of Dexter, Washtenaw County, Michigan, described as: Commencing at the Southeast corner of "Plat of East Side of Block 18 Village of Dexter" as recorded in Liber 60, Page 123; thence N47°00'00"W 110.34 feet along the Southwesterly line of said plat, also being the Northeastery right of way line of Forest Street (99' wide) to the Point of Beginning; thence N47°00'00"W 28.39 feet along said Plat line and R.O.W. line; thence N76°09'04"W 26.72 feet; thence N13°50'56"E 12.66 feet; thence N76°09'04"W 26.53 feet; thence N13°50'56"E 8.96 feet; thence N76°09'04"W 24.57 feet; thence N13°50'56"E 118.33 feet; thence S76°09'30"E 38.67 feet; thence N21°17'08"E 11.14 feet along the Westerly line of Lot B of said Plat; thence S59°29'41"E 82.00 feet along the Northerly line of said Lot B; thence S22°47'18"W 46.81 feet; thence S55°10'03"E 7.67 feet along the Northerly line of Lot C of said Plat; thence S23°38'52"W 93.71 feet to the Point of Beginning. Containing 0.35 acres. Subject to easements, restrictions and rights of way of record.

FOR:
SCHULZ DEVELOPMENT
150 - 5TH AVENUE
ANN ARBOR, MICHIGAN 48104

Noderveld, Inc.
Ann Arbor Grand Rapids
Hudsonville Holland
File No.: 07400236B1 Date: 1/05/08
Drafted By: BA



Sale of General Law Village Real Property

General law villages in Michigan incorporated under 1895 PA 3, as amended, (the General Law Village Act) may sell village-owned real property. The 1998 amendments to 1895 PA 3, however, modify the method by which a village council may sell the property.

Section 4 of Chapter VII provides:

A village may acquire, purchase, and erect public buildings required for the use of the village, and may purchase, appropriate, and own real estate necessary for public grounds, parks, markets, public buildings, and other purposes necessary or convenient for the public good, and for the exercise of the powers conferred in this act. Such buildings and grounds, or any part thereof, may be sold at a public or private sale, if authorized by an ordinance, or may be leased. A public park shall not be sold without the consent of a majority of the electors of the village voting on the question at an election. (MCL 67.4; MSA 5.1288)

Section 5(2) of Chapter V provides:

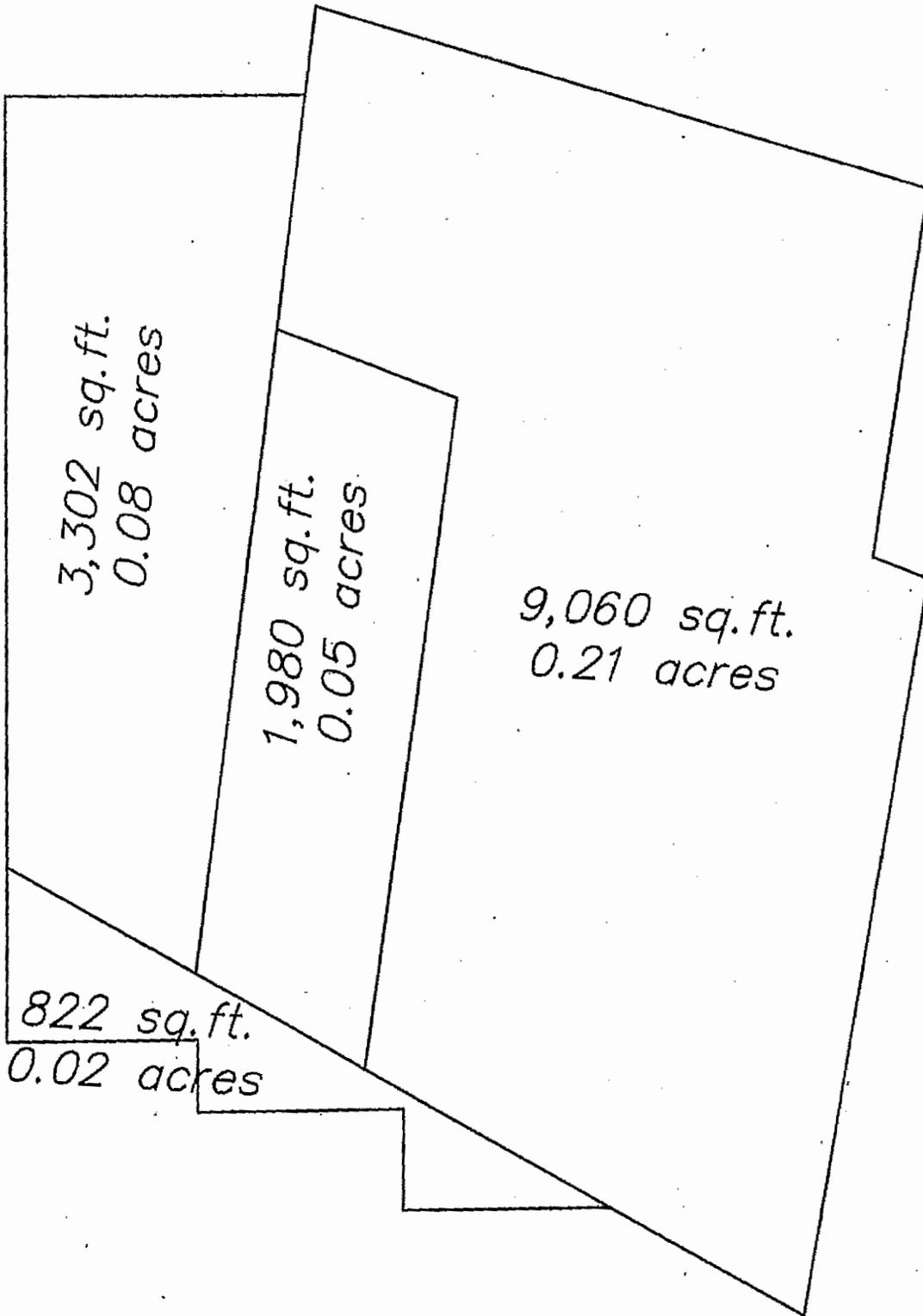
... [R]eal estate or an interest in real estate [shall not] be purchased, leased, sold, or disposed of; or a public improvement ordered, except by a majority vote of the members of council. The vote shall be taken by yeas and nays, and entered in the journal. ... (MCL 65.5 (2); MSA 5.1268)

Prior to the amendment of 1998, a 2/3 vote of the members of the council was required to sell real property.

The term "public sale" is not defined by the act. However, the Michigan Supreme Court has held that a "public sale" is synonymous with "public auction." The Attorney General has approved language appearing in a federal court decision defining a public sale of village property as that which meets the criteria: "[t]hat all persons shall have the right to come in and bid, that the bids shall not be held open, except with the bidder's consent, and that notice shall be given publicly at which all bids are invited." OAG No. 275, 1947-1948. Presumably, a public sale by sealed bids would meet such definition.

The Attorney General opined that notice of a sale made in the manner as required for the sale of real property on execution (MCL 600.6052; MSA 27A.6052) would meet all of the terms required by MCL 67.4; MSA 5.1288. The statute requires that notice of sale be posted for six weeks prior to the sale in three public places in the township or city where the real property is to be sold and in the township or city where the real estate is located if the place of sale and the location of the real estate are not the same.

In 1974, it became possible to sell village-owned real estate at private sale "if pursuant to an ordinance." The recent modification to the section provides "if authorized by an ordinance."



SKETCH

FOR: P.S. EQUITIES

MILL CREEK

047
6777 S.F.

24' WIDE EASEMENT FOR
INGRESS & EGRESS
(L. 3162, P. 459-464)

MAIN STREET
(DEXTER-ANN ARBOR ROAD)

BLOCK 18
ORIGINAL PLAT
OF THE VILLAGE
OF DEXTER
(L. 60 OF DEEDS,
P. 532-533)

049 3647 S.F.

050
7935 S.F.

ALLEY 20' WIDE R.O.W.

ALLEY 20' WIDE R.O.W.

002

054

054

054

054

BLOCK 19

LOT 7

FOREST STREET
99' WIDE R.O.W.

006 1660 S.F.
007 6059 S.F.



1" = 60'



KEB'S, INC.

KYES ENGINEERING
BRYAN LAND SURVEYS

DRAWN BY:	SECTION
FIELD WORK BY:	JOB NUMBER:
DRAWING DATE:	SHEET OF

**AGREEMENT OF PURCHASE AND SALE
AND OPTION TO RE-PURCHASE**

THIS AGREEMENT OF PURCHASE AND SALE AND OPTION TO RE-PURCHASE (this "Agreement") is made as of the _____ day of January, 2008 (the "Effective Date") between MILL CREEK TERRACE LLC, a Michigan limited liability company to be formed, whose address is 150 S. Main Fifth Street, Suite 203, Ann Arbor, Michigan 48104 ("Purchaser") and the Village of Dexter, a Michigan municipal corporation, whose address is 8140 Main Street, Dexter, Michigan 48130 ("Seller"). Seller and Purchaser are sometimes collectively referred to herein as the "Parties".

This Agreement is based upon the following recitals:

A. Seller is the owner of Parcels HD-08-06-210-006 and HD-08-06-210-050 located in Dexter, Michigan, the legal description of which is attached to this Agreement as Exhibit "A" and made a part hereof, with all tenements, easements, hereditaments, privileges and appurtenances appertaining thereto (the "Platted Land"), together with certain land existing in the public right-of-way, which is to be vacated by the Seller ("Vacated Land").

B. Purchaser is the owner of Parcel HD-08-06-210-007 007 in Dexter, Michigan, the legal description of which is attached to this Agreement as Exhibit "B" ("Purchaser's Property"). Purchaser intends to consolidate Purchaser's Property with the Platted Land and Vacated Land and construct a building according to the Site Plans previously approved by the Seller and attached as Exhibit "C".

C. In preparation for and prior to the sale of the Platted Land and Vacated Land to Purchaser, Seller must take formal action according to applicable statutes and ordinances to vacate the Vacated Land depicted in the Site Plans attached as Exhibit "C" and Survey attached as Exhibit "D" and described as the Alley and Part of the Right-of-Way.

D. Seller has agreed to sell and Purchaser has agreed to purchase the Property, as defined herein, upon the terms and conditions herein set forth.

NOW THEREFORE, in consideration of the mutual covenants contained herein, and for other valuable consideration, the receipt and adequacy of which is hereby mutually acknowledged, the Parties agree as follows:

SECTION 1 - PROPERTY

As used herein, the term "Property" shall be deemed to include:

1.1 The Platted Land;

1.2 Any land lying in the bed of any street, road or avenue, open or proposed, at the foot of or adjoining the Platted Land to the centerline thereof, which is owned by Seller;

1.3 The Vacated Land; and

1.4 The personal property (the "Personal Property") located on the Property which is

000137175\0001\187227-1

used in connection with the operation of the Property.

SECTION 2 - PURCHASE PRICE

2.1 Seller agrees to sell and Purchaser agrees to purchase the Property pursuant to the terms and conditions contained in this Agreement. The total purchase price for the Property shall be Twenty-Nine Dollars (\$29) per square foot of Property calculated on the basis of an ALTA Survey attached as Exhibit "D" ("Survey") (the "Purchase Price"); provided, however, the final Purchase Price paid by Purchaser to Seller may increase when and in accordance with the provisions set forth in Section 13.2 below. The Purchase Price shall be paid as follows:

(a) At Closing (as hereinafter defined), Purchaser shall pay Seller an amount equal to the Purchase Price (which shall include application of the Earnest Money, as defined in Section 3.1 hereof), which sum shall be paid in cash, wire transfer or other immediately available funds, plus or minus the closing adjustments and prorations as set forth hereinafter.

SECTION 3 - EARNEST MONEY

3.1 Within three (3) business days of the Effective Date of this Agreement, Purchaser shall deliver to First American Title Insurance Corporation (the "Escrow Agent"), an earnest money deposit in the sum of Five Thousand Dollars (\$5,000) (the "Earnest Money"). The Earnest Money is to be held in escrow by the Escrow Agent until completion of the Inspection Period defined below. The Earnest Money shall be held in escrow in an interest bearing account and shall be applied to and credited toward the Purchase Price, paid to Seller or returned to Purchaser in accordance with the terms and provisions of this Agreement. Except as specifically provided herein, all interest earned on the Earnest Money, or any portion thereof, shall be disbursed in the same manner as the Earnest Money.

3.2 The Parties acknowledge and agree that Escrow Agent is acting solely for their accommodation, and hereby release and hold Escrow Agent harmless from liability for any acts performed in good faith in connection with the escrow established hereunder. In the event of any dispute as to disposition of the escrow established hereunder, Escrow Agent is authorized to refuse to disburse until the Parties agree in writing as to such disposition and jointly advise Escrow Agent of the same or until a court of competent jurisdiction arrives at a final adjudication regarding disposition of such escrow.

SECTION 4 - REAL ESTATE COMMISSION

4.1 Purchaser and Seller each represent and warrant to the other that neither has had any dealings with any person, firm, broker or finder, in connection with the negotiations of this Agreement and/or the consummation of the purchase and sale contemplated hereby and no broker or other person, firm or entity is entitled to any commission or finder's fee in connection with this transaction. Purchaser hereby agrees to indemnify, defend, protect and hold the Seller harmless from and against any costs, expenses or liability for compensation, commission or charges which may be claimed by any broker, finder or other similar party by reason of any actions of the Purchaser. Seller hereby agrees to indemnify, defend, protect and hold the Purchaser harmless from and against any costs, expenses, or liability for compensation, commission or charges which may be claimed by any broker, finder, or other similar party by reason of any actions of Seller.

SECTION 5 - CONTINGENCIES AND COVENANTS

5.1 Purchaser shall have forty-five (45) calendar days following the Effective Date (such period is hereinafter referred to as the "Inspection Period") to inspect or cause to be inspected the physical condition of the Property and any other documents, matters or conditions relevant to the Property, access to which shall be granted to Purchaser and/or Purchaser's consultants, counsel, bookkeepers and accountants at all reasonable times during the Inspection Period. Such inspection may include such environmental audits, inspections or tests as Purchaser may elect to conduct on the Property. Purchaser agrees to indemnify and save harmless Seller from any and all loss, damage, costs and expenses caused by Purchaser's entry on the Property and conducting of inspections and tests thereon, which obligation shall survive termination of this Agreement for a period of six (6) months. Purchaser, at its sole discretion, may shorten the Inspection Period by providing written notice to Seller of its intention.

5.2 In the event that, after conducting the inspections and tests referred to in Section 5.1, Purchaser is not, in Purchaser's sole discretion, satisfied with the results of such inspections, Purchaser shall so notify Seller in writing, which notice (the "Dissatisfaction Notice") must be given by the expiration of the Inspection Period. Seller shall have the right to correct, repair or otherwise remedy any defect objected to by Purchaser in its Dissatisfaction Notice. Seller shall provide written notice to Purchaser within five (5) days of its receipt of the Dissatisfaction Notice as to whether it will or will not cure the defects. In the event Seller chooses to cure the defects identified in the Dissatisfaction Notice, Seller shall have thirty (30) days to cause the defects to be cured to Purchaser's reasonable satisfaction. If Seller is unable or unwilling to cure the defects to Purchaser's reasonable satisfaction within such thirty (30) day period, Purchaser shall have the right to terminate this Agreement and receive a refund of the Earnest Money and any other funds deposited by Purchaser with Escrow Agent.

In the event the Purchaser fails to timely give such Dissatisfaction Notice for any reason, Purchaser shall be deemed to have waived its right to have the defects cured by Seller or to terminate this Agreement under this Article 5 and the Parties shall proceed to Closing in accordance with the terms hereof. In the event that Seller chooses not to cure the defects identified in the Dissatisfaction Notice, Purchaser shall have the right to terminate this Agreement within three (3) days after Seller notifies Purchaser in writing that it will not cure the defects ("Termination Notice") and, in such event, this Agreement shall terminate and become null and void, and Purchaser shall thereupon receive a refund of the Earnest Money and any other amounts deposited with Escrow Agent, together with all interest earned thereon, and be relieved of any and all liability hereunder, except for any liabilities hereunder which expressly survive the termination of this Agreement. In the event the Purchaser fails to timely give such Termination Notice, Purchaser shall be deemed to have waived its right to have the defects cured by Seller or to terminate this Agreement under this Article 5 and the Parties shall proceed to Closing in accordance with the terms hereof. Seller's failure to timely give written notice to Purchaser of its intention to cure or not cure the defects shall also give Purchaser the right to terminate the Agreement within three (3) days following the expiration of Seller's right to give notice.

5.3 Seller agrees that from the date of this Agreement until the Closing, Seller shall conduct its business involving the Property in the ordinary course and consistent with the prior operations of the Property, and during said period will:

- (a) Refrain from transferring any of the Property or creating on the Property any easements, encumbrances or other interests whatsoever which would extend beyond the Closing and which would be binding upon the Property after the Closing;
- (b) Refrain from entering into any contracts or other commitments regarding the Property, which extend beyond the Closing and which would be binding upon the Property after the Closing, without the prior written consent of Purchaser; and
- (c) Keep in effect Seller's existing policies of public liability and extended coverage insurance insuring the Property.

5.4 Seller agrees that Purchaser shall have no obligation to close on the Property until after Seller vacates the Vacated Land pursuant to applicable statutes and ordinances and can provide fee simple title to such land to Purchaser. Seller further agrees that with all expediency it will complete the process to vacate the Vacated Land, but shall complete the process no later than March 31, 2008, and that if such land is not vacated by that date, Purchaser, at its sole discretion, shall have the right to terminate this Agreement within ten (10) days thereafter and, in such event, this Agreement shall terminate and become null and void, and Purchaser shall thereupon receive a refund of the Earnest Money and any other amounts deposited with Escrow Agent, together with all interest earned thereon, and be relieved of any and all liability hereunder, except for any liabilities hereunder which expressly survive the termination of this Agreement

SECTION 6 - TITLE AND SURVEY

6.1 Seller agrees, to furnish Purchaser with:

- (a) A commitment from a national title insurance company (the "Title Company"), dated after the date of this Agreement, to issue to Purchaser at or as soon as possible after Closing, its ALTA fee owner's title insurance policy without standard exceptions, in the amount of the Purchase Price, insuring title to the Property to be in good and marketable condition, free and clear of any liens and encumbrances except: (i) liens or encumbrances of a definite or ascertainable amount and which will be paid and discharged in full by or for Seller at or prior to the Closing; and (ii) zoning ordinances and easements of record, if any, which have been approved by Purchaser and which do not prevent or materially interfere with Purchaser's intended use of the Property. (the "Permitted Exceptions"). Seller shall furnish Purchaser with the aforesaid title commitment and legible copies of all items described on Schedule B thereof (the "Title Commitment") as soon as possible, but in no event later than twenty (20) days after the Effective Date.

If the title is not in the condition required hereunder, Purchaser shall notify Seller in writing of such defect(s) (the "Title Defect Notice") within fifteen (15) days after receipt of the Title Commitment and copies of all items shown therein. If no Title Defect Notice is sent within such fifteen (15) day period, Purchaser shall be deemed to have waived its right to object to the condition of title. In the event Seller is unable or unwilling to cure such defects to Purchaser's

reasonable satisfaction within twenty (20) days after receipt of the Title Defect Notice, Purchaser shall have the option, within five (5) days after receipt of Seller's notice or expiration of such twenty (20) day period, to either (i) waive such defect(s) and proceeding with the Closing; or (ii) receive a refund of its Earnest Money, whereupon all liability hereunder shall terminate, except for the obligations hereunder which expressly survive termination of this Agreement.

SECTION 7 - CLOSING

The transaction contemplated under this Agreement shall be consummated at a meeting of the Parties (the "Closing") which shall take place at the office of Escrow Agent within fifteen (15) days after the later of: (i) expiration of the Inspection Period; or (ii) in the event Seller chooses to cure a defect under Section 5.2 above, upon Seller's cure of such defect; or (iii) after the Vacated Land has been vacated and fee simple title in such Land can be conveyed to Purchaser (the "Closing Date").

At the time and place of Closing, all of the closing items described in Section 10 hereof, including all closing proceeds, shall be tendered to the Title Company.

SECTION 8 - REPRESENTATIONS AND WARRANTIES

Seller represents and warrants to Purchaser as follows:

8.1 As of the date hereof, Seller is the owner of fee simple title to the Platted Land and Improvements in the condition required for performance hereunder. No person or entity, other than Seller, has any rights of ownership to or occupancy of all or any portion of the Platted Land, except as described in the Permitted Exceptions. As of the date hereof, the Vacated Land was previously dedicated to the public as a right-of-way. Seller represents that it has commenced formal action to vacate the Vacated Land according to all applicable statutes and ordinances.

8.2 The Seller has duly and validly authorized and executed this Agreement with full power to enter into and perform this Agreement, and the person executing and delivering this Agreement on behalf of Seller has all necessary authority to do so.

8.3 The Seller is not a "Foreign Person" within the meaning of the Internal Revenue Code Section 1445(f)(3).

Purchaser hereby represents and warrants to Seller as follows:

8.4 Purchaser intends to form a Michigan limited liability company duly organized and validly existing under the laws of Michigan.

8.5 Purchaser has the limited liability company power and authority to enter into this Agreement and to carry out its obligations hereunder. The execution, delivery and performance of this Agreement by Purchaser and the consummation by Purchaser of the transactions contemplated hereby have been duly authorized by all requisite company action.

SECTION 9 – DEFAULTS

9.1 In the event of a default by Purchaser hereunder, Seller may, at its option terminate this Agreement and retain as liquidated damages, and not as a penalty, Purchaser's Earnest Money deposit, together with all interest earned thereon; which shall be Seller's sole and exclusive remedy against Purchaser hereunder. It is acknowledged by the Parties that the Seller's actual damages would be difficult to approximate and that the Earnest Money represents a reasonable approximation of the damages of Seller as a consequence of Purchaser's default hereunder.

9.2 In the event of a default by Seller hereunder prior to or on the Closing, then in either event, Purchaser may, as its sole and exclusive remedy, either: (a) receive a refund of all monies deposited by Purchaser hereunder, together with all interest earned thereon, or (b) specifically enforce the terms and conditions of this Agreement.

SECTION 10 - CLOSING; CLOSING DOCUMENTS

At the Closing, Seller shall execute and deliver to Purchaser (as the case may be) and Purchaser shall execute and deliver to Seller (as the case may be), the following:

10.1 Seller shall execute and deliver to Purchaser a good and sufficient Warranty Deed, subject only to the Permitted Exceptions, conveying marketable title to the Property to Purchaser.

10.2 Seller shall furnish Purchaser with an affidavit stating that Seller is not a "Foreign Person" within the meaning of IRC Section-1445(f)(3).

10.3 Seller shall assign to Purchaser all of its interest in any guaranties and warranties by general assignment.

10.4 Seller and Purchaser shall execute and deliver to each other a closing statement showing the amounts by which the cash portion of the Purchase Price shall be adjusted as of the Closing. The following items shall be apportioned between the Seller and the Purchaser on the basis that Purchaser owns the Property on the date of Closing:

- (a) Seller shall pay the premium payable to the Title Company for the issuance of the title insurance policy required hereunder (but not for the cost of any endorsements, extended coverage or mortgagee policy). The cost of preparing the survey shall be borne by Seller.
- (b) All real estate and personal property taxes and assessments which are due or are a lien against the Property and Improvements as of the Closing shall be paid in full by Seller and all current real estate taxes and personal property taxes, shall be prorated as if such taxes were paid in advance, based upon the due dates of the respective governmental taxing authorities.
- (c) The Earnest Money shall be credited against the cash portion of the Purchase Price due at the Closing.

- (d) Seller shall pay any and all state, county and other transfer taxes or documentary stamp taxes payable upon delivery or recording of the Warranty Deed referred to in Section 10.1 above.

10.5 Purchaser shall pay the balance of the Purchase Price to Seller at Closing by wire transfer of immediately available federal funds.

10.6 Seller shall furnish the Title Company with copies of appropriate documents demonstrating that the Seller is a corporation in good standing under the laws of the State of Michigan and such other documents as shall reasonably satisfy the Title Company that Seller and the persons executing the documents have the authority to consummate the sale contemplated hereby.

10.7 Seller shall cause the Title Company to hand mark the Title Commitment as an effective title policy.

10.8 The Parties shall execute and deliver any and all other documentation reasonably required by Purchaser, the Seller, their attorneys, and/or the Title Company, to consummate the transaction described herein and to cause the title insurance policy described in Section 6 hereof to be issued and delivered to the Purchaser; provided that such documentation does not have the effect of amending this Agreement or modifying the Parties' obligations hereunder.

SECTION 11 – CONDEMNATION; CASUALTY

11.1 In the event that notice of any action, suit or proceeding shall be given prior to the Closing for the purpose of condemning all or more than fifty percent (50%) of the Property, then either Seller or Purchaser shall have the right to terminate its obligations hereunder within fifteen (15) days after receiving notice of such condemnation proceeding, and upon such termination, the proceeds resulting from such condemnation shall be paid to Seller. In the event neither Party shall elect to terminate its obligations hereunder, if Purchaser purchases the Property, all of such condemnation proceeds (or proceeds from any sale or transfer in lieu thereof) shall be assigned and belong to Purchaser.

11.2 In the event that the Property shall be damaged or destroyed by fire, storm or other casualty on or before the Closing Date and the cost to repair such casualty loss shall exceed Fifty Thousand (\$50,000) Dollars, Purchaser shall have the right to terminate its obligations under this Agreement within ten (10) business days after receiving notice of such casualty and to receive a return of all sums deposited with Escrow Agent. In the event Purchaser shall not elect to terminate its obligations under this Agreement or in the event that the cost to repair such casualty loss is Fifty Thousand (\$50,000) Dollars or less, if Purchaser purchases the Property, Purchaser shall be entitled to receive an absolute assignment from Seller of any interest Seller may have otherwise had in the proceeds of any third-party insurance on the Property (including any rent loss insurance allocable to the period from and after the Closing) and Seller shall pay to Purchaser at Closing the amount of any deductible.

SECTION 12 – PURCHASER ACKNOWLEDGEMENT OF "AS IS" NATURE OF TRANSACTION

12.1 PURCHASER ACKNOWLEDGES AND AGREES THAT PURCHASER IS PURCHASING THE PROPERTY "AS-IS" "WHERE-IS" AND "WITH ALL FAULTS" WITHOUT ANY WARRANTIES, REPRESENTATIONS (EXCEPT AS SPECIFICALLY PROVIDED IN THIS AGREEMENT) OR GUARANTEES, EITHER EXPRESSED OR IMPLIED, OF ANY KIND, NATURE, OR TYPE WHATSOEVER FROM OR ON BEHALF OF, SELLER.

SECTION 13 – OPTION TO RE-PURCHASE PORTION OF IMPROVED SPACE

13.1 **Option, Option Fee.** Purchaser hereby grants to Seller an irrevocable option to purchase ("First Option Grant") approximately three thousand three hundred (3,300) square feet of contiguous (on one or more floors) ("Contiguous") "semi-improved office space" ("Option Space") in the new building ("New Building") that Purchaser intends to construct on the Property upon the terms and conditions hereinafter set forth. As used herein the term "semi-improved office space" shall mean dry-walled, unpainted, exterior and other demising walls which separate the Option Space from adjacent tenants or unit owners, without floor finishes or wall coverings and with utilities stubbed to the point of connection with the Option Space. The purchase price for the Option Space shall be One Hundred Thirty Dollars (\$130) per square foot based on BOMA standard measurements. Purchaser also grants Seller, in lieu of the First Option Grant, an irrevocable option to purchase ("Second Option Grant") approximately five thousand (5,000) square feet of Contiguous semi-improved office space in the New Building for the purchase price of One Hundred Forty-five Dollars (\$145) per square foot based on BOMA standard measurements. In the event Seller exercises either of its options, Seller shall close on the sale of such Option Space within thirty (30) days from its exercise of such option (either as provided in this Section 13.1 or in Section 13.3 below). Purchaser and Seller acknowledge and agree that the Purchase Price being paid by Purchaser to Seller for the Property contemplates and constitutes adequate consideration for the options granted to Seller herein.

In the event that Seller exercises either its First or Second Option Grant as provided herein, Seller shall also pay Purchaser, as an increase to the Purchase Price for the Option Space, an amount of Nine Dollars (\$9.00) per square feet of Property based on the Survey (the "Additional Purchase Price"). The Additional Purchase Price shall be paid to Purchaser at the same time as the Purchase Price.

13.2 **Termination of Option by Seller.** During the Option Term (defined below), Seller shall have the right to terminate both its First Option Grant and Second Option Grant (but not only one of the two), by delivering written notice to Purchaser of its termination of the options prior to the expiration of the Option Term

13.3 **Right of First Offer.** In the event that Purchaser receives a bona fide offer from a third party to purchase either the first or second Option Space, or any portion thereof, Purchaser shall notify Seller of such offer and Seller shall have sixty (60) days to exercise either its First Option Grant or Second Option Grant by providing written notice to Purchaser within this time period. In the event Seller fails to exercise either of its option grants within said sixty (60) day period, both the First Option Grant and the Second Option Grant shall terminate and the Parties shall have no further obligations with respect to such options.

13.4 **Duration of Option.** The term of the First Option Grant and the Second Option Grant ("Option Term") shall each expire within one (1) calendar year after the Effective Date of this Agreement unless Seller exercises either option in accordance with the terms set forth herein. Seller acknowledges and agrees that the exercise of either of its options to purchase automatically and fully terminates the other option to purchase without further action by Purchaser.

SECTION 14 - MISCELLANEOUS

14.1 This Agreement and the Exhibits attached hereto embody the entire agreement between the Parties in connection with this transaction and there are no oral agreements existing between the Parties relating to this transaction which are not expressly set forth herein and covered hereby. This Agreement may not be modified except in writing signed by all Parties.

14.2 Failure of either party to complain of any act or omission on the part of the other party, no matter how long the same may continue, shall not be deemed to be a waiver by such party of any of its rights hereunder. No waiver by any party at any time, expressed or implied, of any breach of any provision of this Agreement shall be deemed a waiver or a breach of any other provision of this Agreement or a consent to any subsequent breach of the same or any other provision. If any action by any party shall require the consent or approval of another party, such consent or approval of such action on any one occasion shall not be deemed a consent to or approval of said action on any subsequent occasion or a consent to or approval of any action on the same or any subsequent occasion.

14.3 The captions and section numbers appearing in this Agreement are inserted only as a matter of convenience, and do not define, limit, construe or describe the scope or intent of such sections of this Agreement nor in any way affect this Agreement.

14.4 No party other than Seller and Purchaser and their successors and assigns, shall have any rights to enforce or rely upon this Agreement, which is binding upon and made solely for the benefit of Seller or Purchaser, their successors or assigns, and not for the benefit of any other party.

14.5 Any notice, request, demand, instruction or other communication to be given or served hereunder or under any document or instrument executed pursuant hereto, shall be in writing and shall be delivered personally or sent by recognized overnight courier service or by United States certified mail return receipt requested, postage prepaid or by facsimile (with confirmation of receipt) and addressed to the parties at their respective addresses set forth below, and the same shall be deemed effective upon receipt if delivered personally, or one (1) business day following delivery to such courier service or two (2) business days after deposit in the mail if mailed, or upon confirmed receipt if delivered by facsimile. The party may change its address for receipt of notices by service by of a notice of such change in accordance herewith. Notices shall be deemed properly addressed if sent to the Parties' respective address first appearing above.

14.6 This Agreement shall be governed by the procedural and substantive laws of the State of Michigan, without regard to conflicts of law principles. Any action to enforce the terms hereof or arising with respect to the Property shall be brought, if at all, in the Circuit Court for Washtenaw County, Michigan, or in the United States District Court for the Western District of Michigan, and Purchaser and Seller hereby irrevocably consent to the jurisdiction of and venue in

either of such courts. Both Parties hereby waive the right to have such matter tried before a jury. The provisions of this Section 14.6 and 14.7 shall survive Closing and delivery of the deed.

14.7 The prevailing party in any litigation between Purchaser and Seller relating to this Agreement shall be entitled, in addition to any judgment, to recover its reasonable attorneys' fees and costs incurred in connection with such litigation.

14.8 Whenever this Agreement requires that something be done within a period of days, such period shall (i) not include the day from which such period commences, (ii) include the day upon which such period expires, (iii) expire at 5:00 p.m. Dexter, Michigan time on the date by which such thing is to be done, and (iv) be construed to mean calendar days (unless otherwise specified); provided that if the final day of such period falls on a Saturday, Sunday or legal holiday where such thing is to be done, such period shall extend to the first business day thereafter.

14.9 Both Parties to this Agreement have participated fully and equally in the negotiation and preparation hereof. Therefore, this Agreement shall not be more strictly construed or any ambiguities within this Agreement resolved against either party hereto.

14.10

The stipulations, terms, covenants and agreements contained in this Agreement shall inure to the benefit of, and shall be binding upon, the parties hereto and their respective permitted successors and assigns (including any successor entity after a public offering of stock, merger, consolidation, purchase or other similar transaction involving a party hereto) and nothing herein expressed or implied shall give or be construed to give to any person or entity, other than the parties hereto and such assigns, any legal or equitable rights hereunder.

This Agreement may not be assigned by Purchaser without the consent of the Seller. Purchaser may designate an affiliate to which the Property will be conveyed to at the Closing, provided that Purchaser will continue to remain primarily liable under this Agreement notwithstanding any such designation.

14.11 This Agreement may be signed in one or more counterparts, all of which, taken together, shall constitute one and the same document.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed and effective as of the date first above written.

"SELLER"

VILLAGE OF DEXTER, a Michigan municipal corporation

By: _____

Its: _____

and

By: _____

Its: _____

"PURCHASER"

MILL CREEK TERRACE LLC, a Michigan limited liability company, to be formed

By: _____

Its: _____

RECEIPT OF ESCROW AGENT

First American Title Insurance Corporation hereby acknowledges receipt of the sum of Twenty-five Thousand (\$25,000) Dollars that it agrees to hold in escrow as the Earnest Money in accordance with the terms of the foregoing Agreement.

FIRST AMERICAN TITLE INSURANCE
CORPORATION

By: _____

Its: _____

Dated: _____

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org

Phone (734)426-8303 Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: January 28, 2008
Re: RESOLUTION OF INTENT TO VACATE
CERTAIN PUBLIC RIGHT OF WAYS

AGENDA 1-28-08

ITEM L-2

Attached to this memo is the Resolution declaring intent by Village Council to vacate the alley and a portion of Forest Street needed to achieve the site redevelopment for the Mill Creek Terrace Project (a.k.a. Vacant Finley property).

Upon declaring the intent to vacate right of ways, notification to all property owners with property abutting the proposed vacated right of ways must be made within 10 days of the passage of the Resolution of Intent. The property owners are the Village of Dexter and Joe Schulz.

A meeting at least 4 weeks from the date of the Resolution of Intent must be held to hear objections. Provided the Resolution of Intent is passed tonight, the hearing will be scheduled for March 10, 2008.

-2008
**RESOLUTION DECLARING THE INTENT OF THE
COUNCIL OF THE VILLAGE OF DEXTER TO VACATE
CERTAIN PUBLIC RIGHT OF WAYS**

STATE OF MICHIGAN)
COUNTY OF WASHTENAW)ss:

I, **DAVID F. BOYLE**, Clerk of the Village of Dexter, Michigan, a General Law Village, do hereby certify that at a Regular meeting of the Dexter Village Council held at the Dexter Senior Center 7720 Dexter-Ann Arbor Road, Dexter, Michigan 48130, at 7:30 o'clock p.m., Eastern Standard Time, on the 28th day of January 2008.

Members present:

Members absent:

The following preamble and resolution was offered by member _____ and supported by member _____:

WHEREAS it is in the interest of the Village of Dexter to vacate certain public rights of way pursuant to MCL sections 67.12 and 67.13, and those statutory provisions grant the authority to Village Council to vacate any street, alley, or public ground; and

WHEREAS this public right of way is no longer in continuous use by the general public, and is unnecessary to property owners as access routes, or said access routes may require maintenance or regulation and pose a potential liability to the village of Dexter; and

WHEREAS it is the desire of Council to support redevelopment in this area that is consistent with the Downtown Development Strategic Plan.

NOW THEREFORE BE IT RESOLVED that the Village Council of the Village of Dexter, a Michigan General Law Village, does hereby declare its intent to vacate the alley as identified more fully in the attached exhibit parcel "1". All property owners with property abutting the proposed vacated parcels shall be notified in writing. Notification shall be sent to the address on file for these parcels with the Village Treasurer within 10 days of the passage of this resolution if they have not been so notified previous to this meeting. The meeting wherein the vote on the proposed vacation of the affected parcels shall occur on or after March 10, 2008 and be properly noticed pursuant to the laws of the State of Michigan, and

NOW THEREFORE BE IT RESOLVED that a Public Hearing is set for Monday, March 10, 2008.

This resolution shall continue in full force and effect until revoked, altered or modified by subsequent action of the Village Council.

AYES:

NAYS:

I further certify that said Resolution and amendments were adopted in accordance with the Open Meetings Act.

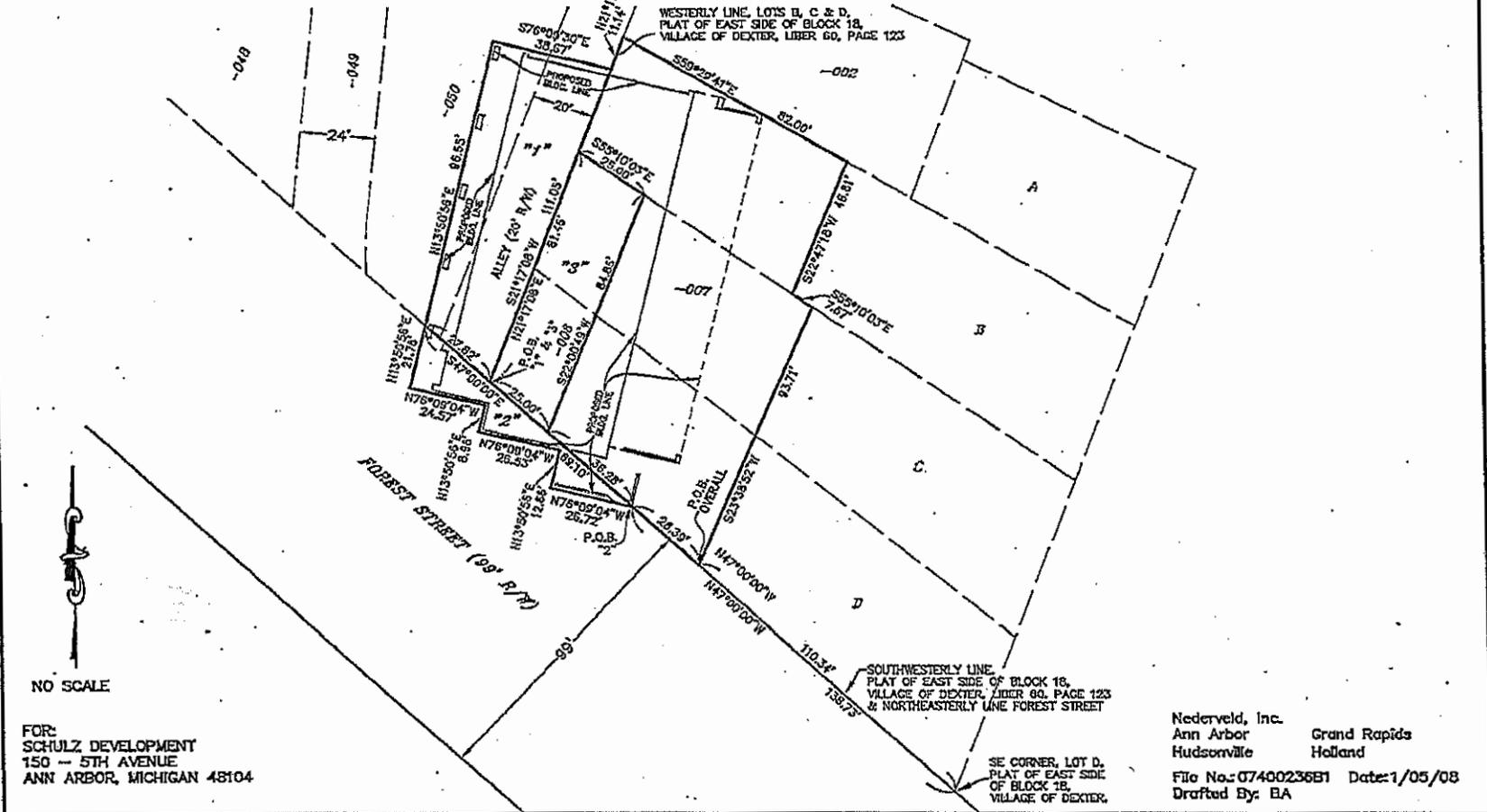
DAVID F. BOYLE
Dexter Village Clerk

Dated: January 28, 2008

EXHIBIT "A"

PART OF THE NW 1/4 OF SECTION 6, T2S, R5E,
VILLAGE OF DEXTER, WASHTENAW COUNTY, MICHIGAN

SHEET 1 OF 2



NO SCALE

FOR:
SCHULZ DEVELOPMENT
150 -- 5TH AVENUE
ANN ARBOR, MICHIGAN 48104

Nederveld, Inc.
Ann Arbor Grand Rapids
Hudsonville Holland
File No.: 07400236B1 Date: 1/05/08
Drafted By: EA

EXHIBIT "A"

PART OF THE NW 1/4 OF SECTION 6, T2S, R5E,
VILLAGE OF DEXTER, WASHTENAW COUNTY, MICHIGAN

PARCEL "1"
(PT. HD-08-06-210-050 & PT. 20' WIDE ALLEY)

A parcel of land in the Northwest 1/4 of Section 6, T2S, R5E, Village of Dexter, Washtenaw County, Michigan, described as: Beginning at the Southwest corner of Lot D, "Plot of East Side of Block 18 Village of Dexter" as recorded in Liber 60, Page 123; thence N47°00'00"W 27.82 feet along the Southwesterly line of said plot extended, also being the Northeasterly right of way line of Forest Street (99' wide); thence N13°50'56"E 98.55 feet; thence S76°09'30"E 38.67 feet; thence S21°17'08"W 111.05 feet along the Westerly line of Lots B, C & D of said plot, also being the Easterly line of a 20' wide alley, to the Point of Beginning. Containing 0.08 acres. Subject to easements, restrictions and rights of way of record.

PARCEL "2"
(PT. OF FOREST STREET R.O.W.)

A parcel of land in the Northwest 1/4 of Section 6, T2S, R5E, Village of Dexter, Washtenaw County, Michigan, described as: Commencing at the Southeast corner of "Plot of East Side of Block 18 Village of Dexter" as recorded in Liber 60, Page 123; thence N47°00'00"W 138.73 feet along the Southwesterly line of said plot, also being the Northeasterly right of way line of Forest Street (99' wide) to the Point of Beginning; thence N76°09'04"W 26.72 feet; thence N13°50'56"E 12.66 feet; thence N76°09'04"W 26.53 feet; thence N13°50'56"E 8.96 feet; thence N76°09'04"W 24.57 feet; thence N13°50'56"E 21.78 feet; thence S47°00'00"E 89.10 feet along the Southwesterly line of said plot and the Northeasterly line of said Forest Street to the Point of Beginning. Containing 0.02 acres. Subject to easements, restrictions and rights of way of record.

PARCEL "3"
(HD-08-06-210-006)

A parcel of land in the Northwest 1/4 of Section 6, T2S, R5E, Village of Dexter, Washtenaw County, Michigan, described as: Beginning at the Southwest corner of Lot D, "Plot of East Side of Block 18 Village of Dexter" as recorded in Liber 60, Page 123; thence N21°17'08"E 81.46 feet to the Northwest corner of Lot C of said Plot; thence S55°10'03"E 25.00 feet along the Northerly line of said Lot C; thence S22°00'49"W 84.86 feet; thence N47°00'00"W 25.00 feet along the Southwesterly line of said Lot D, also being the Northeasterly right of way line of Forest Street (99' wide) to the Point of Beginning. Containing 0.05 acres. Subject to easements, restrictions and rights of way of record.

OVERALL PARCEL
(PT. OF FOREST STREET R.O.W.; PT. HD-08-06-210-050; PT. 20' WIDE ALLEY; HD-08-06-210-006; HD-08-06-210-007)

A parcel of land in the Northwest 1/4 of Section 6, T2S, R5E, Village of Dexter, Washtenaw County, Michigan, described as: Commencing at the Southeast corner of "Plot of East Side of Block 18 Village of Dexter" as recorded in Liber 60, Page 123; thence N47°00'00"W 110.34 feet along the Southwesterly line of said plot, also being the Northeasterly right of way line of Forest Street (99' wide) to the Point of Beginning; thence N47°00'00"W 28.39 feet along said Plot line and R.O.W. line; thence N76°09'04"W 26.72 feet; thence N13°50'56"E 12.66 feet; thence N76°09'04"W 26.53 feet; thence N13°50'56"E 8.96 feet; thence N76°09'04"W 24.57 feet; thence N13°50'56"E 118.33 feet; thence S76°09'30"E 38.67 feet; thence N21°17'08"E 11.14 feet along the Westerly line of Lot B of said Plot; thence S59°29'41"E 82.00 feet along the Northerly line of said Lot B; thence S22°47'18"W 46.81 feet; thence S55°10'03"E 7.67 feet along the Northerly line of Lot C of said Plot; thence S23°38'52"W 93.71 feet to the Point of Beginning. Containing 0.35 acres. Subject to easements, restrictions and rights of way of record.

FOR:
SCHULZ DEVELOPMENT
150 - 5TH AVENUE
ANN ARBOR, MICHIGAN 48104

Nederveld, Inc.
Ann Arbor Grand Rapids
Hudsonville Holland

File No.: 0740023681 Date: 1/05/08
Drafted By: BA



AGENDA 1-28-08

ITEM L-3

VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Village Council

Shawn Keough
President

Jim Carson
Councilperson

Paul Cousins
Councilperson

Donna Fisher
Councilperson

Joe Semifero
Councilperson

James Smith
Councilperson

Ray Tell
Councilperson

Administration

Donna Dettling
Manager

David Boyle
Clerk

Marie Sherry, CPFA
Treasurer/Finance Director

Courtney Nicholls
Assistant Village Manager

Ed Lobdell
Public Services Superintendent

Allison Bishop, AICP
Community Development Manager

THE VILLAGE OF
DEXTER IS AN EQUAL
OPPORTUNITY
PROVIDER AND
EMPLOYER

www.
villageofdexter.org

January 28, 2008

Sabah Rabiah, BSc, MSc, PhD
Care Response Ambulance
1293 East Cross
Ypsilanti, MI 48198

Dear Mr. Rahiah,

In accordance with the requirements of the Washtenaw/Livingston Medical Control Authority the Village of Dexter grants Care Response Ambulance its permission to operate within its borders. A copy of the meeting minutes that reflect this decision is attached.

Sincerely,

Courtney L. Nicholls
cnicholls@villageofdexter.org

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddetting@villageofdexter.org

Phone (734)426-8303 Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Detting, Village Manager
Date: January 14, 2008
Re: Signal Timing Report

AGENDA 1-28-08
ITEM L-4

Attached is the Signal Timing Report and recommended cycle lengths for the Downtown Traffic signals. Jim Valenta will be at the meeting to review the document and discuss the overall strategy for cycle length recommendations.

**Traffic Signal Re-Timing
Village of Dexter Main Street Signal
2007 CMAQ Improvements**

In the fall of 2007 the Village of Dexter installed new traffic signal controllers and video detectors at two intersections along Main Street. This was accomplished through a Federal Highway Administration Congestion Mitigation Air Quality Grant (CMAQ). The new system provides many opportunities to manage traffic flows along Main Street in response to changing traffic patterns.

Previously, the two Main Street traffic signals were operated in a time-based coordinated operational mode. Accurate digital clocks in each individual traffic controller were synchronized and a fixed time coordinated operations strategy was implemented. No changes had been made in the system since it was first installed. Over time the two time clocks drifted from synchronization and it was not determined whether the 70 second cycle length was generating efficient traffic flows through the village during peak traffic hours. Backup queues were significant during much of the day.

The new traffic system provides flexibility in adjusting to actual traffic flows via means of video camera detection for minor signal phases. The Main Street green is the dwell phase that the signal returns to after changing to serve minor movements when called through the video detection system. This has resulted in the signals changing only when there is a minor movement demand, and the new hardware interconnect assures that the two controllers remain synchronized. Further, the offset between the two intersections can be varied in response to differing traffic flow patterns during the a.m., noon off-peak and p.m. peak traffic hours.

As installation of the system was completed in October of 2007, a set of default timings were installed and field checked to verify that some level of coordination was occurring. The signals were operated in a coordinated mode for two periods of the day: from 7:00 to 9:00 a.m. and from 3:00 to 6:00 p.m. During other time periods the signals were operated in a "free" mode where no specific coordination between the two was intended. This initial trial resulted in noticeable improvements in traffic flows during the a.m. peak hour, and limited improvements during the p.m. peak hour. Field observations indicated that traffic was moving at acceptable service levels during the off-peak periods when the system was operating in the free mode.

In December of 2007 the village authorized the collection of new traffic counts at three intersections along Main Street. Data was collected during the a.m., noon and p.m. hours. This data was then input into the Synchro traffic operations and analysis computer program and a revised set of signal timing plans were evaluated and modified. The results of this analysis are recommended to be programmed into the system and observations made of resulting traffic flows and queue lengths. The actual queue lengths will need to be compared to the model predictions. It may be necessary to make relatively minor adjustments to this operational strategy if excessive queue lengths or delays are created.

AM Peak Hour Timing Plan:

The morning peak hour period extends from 7:00 to 9:00 a.m. During this period, the analysis indicated that the system would operate most efficiently at a 70 second cycle length. The offset between the two intersections is recommended to be 55 seconds to provide for a pronounced eastbound traffic bandwidth. The bandwidth will represent 50% of the cycle length for eastbound vehicles and 26% of the cycle length for westbound vehicles. The average queue length at the Broad Street intersection is predicted to be 210 feet for eastbound and 22 feet for

westbound vehicles. At Baker Road the average queue length is predicted to be 160 feet for eastbound vehicles, 47 feet for westbound vehicles and 70 feet for northbound left-turning vehicles. Overall the system will operate at an average delay of 28.4 seconds per vehicle.

Noon Off-Peak Hour Timing Plan:

The noontime off peak-hour period extends from 11:00 a.m. to 2:00 p.m. During this period, the analysis indicated that the system would operate most efficiently at a 60 second cycle length. The offset between the two intersections is recommended to be 9 seconds to provide for a more balanced traffic bandwidth. The bandwidth will represent 35% of the cycle length for eastbound vehicles and 57% of the cycle length for westbound vehicles. The average queue length at the Broad Street intersection is predicted to be 34 feet for eastbound and 65 feet for westbound vehicles. At Baker Road the average queue length is predicted to be 68 feet for eastbound vehicles, 45 feet for westbound vehicles and 110 feet for northbound left-turning vehicles. Overall the system will operate at an average delay of 19.3 seconds per vehicle during the noon off-peak time period.

PM Peak Hour Timing Plan:

The p.m. peak hour period extends from 3:00 p.m. to 6:30 p.m. During this period, the analysis indicated that the system would operate most efficiently at a 60 second cycle length. The offset between the two intersections is recommended to be 14 seconds to provide for a more pronounced westbound traffic bandwidth. The bandwidth will represent 13% of the cycle length for eastbound vehicles and 47% of the cycle length for westbound vehicles. The average queue length at the Broad Street intersection is predicted to be 47 feet for eastbound and 184 feet for westbound vehicles. At Baker Road the average queue length is predicted to be 81 feet for eastbound vehicles, 129 feet for westbound vehicles and 215 feet for northbound left-turning vehicles. Overall the system will operate at an average delay of 39.5 seconds per vehicle during the noon off-peak time period.

Free Operation Periods:

The system will operate in the free mode at acceptable service levels during weekends and holidays and between the following hours:

- 6:00 a.m. to 7:00 a.m.;
- 9:00 a.m. to 11:00 a.m.;
- 2:00 p.m. to 3:00 p.m.;
- 6:30 p.m. to 11:00 p.m.

Flash Operations:

The flash schedule will provide sufficient traffic controls starting at 11:00 p.m. daily and extending to 6:00 a.m. the following day.

Detailed traffic volume and traffic system analysis reports and the specifics of the recommended timing plans and coordination diagrams are attached to this report as reference materials. As stated previously it would be beneficial to observe this overall operational strategy and measure actual queue lengths to determine the need for future adjustments in the recommended traffic signal timings.

7: Main & Broad Performance by movement

Movement	EBL	EBT	WBT	WBR	SBL	SBR	All
Delay / Veh (s)	48.5	15.3	2.2	1.9	28.9	3.7	13.0

8: Main & Central Performance by movement

Movement	EBL	EBT	WBT	WBR	SBL	SBR	All
Delay / Veh (s)	5.0	3.2	1.4	0.8	81.3	3.5	6.9

9: Main & Baker Road Performance by movement

Movement	EBT	EBR	WBL	WBT	NBL	NBR	All
Delay / Veh (s)	11.2	7.6	37.1	3.8	31.9	5.3	12.6

Total Network Performance

Delay / Veh (s)	28.4
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Intersection: 7: Main & Broad

Movement	EB	EB	WB	WB	SB	SB
Directions Served	L	T	T	R	L	R
Maximum Queue (ft)	99	490	94	32	132	63
Average Queue (ft)	22	210	22	6	59	33
95th Queue (ft)	62	441	62	26	105	60
Link Distance (ft)		1133	188		585	585
Upstream Blk Time (%)						
Queuing Penalty (veh)						
Storage Bay Dist (ft)	75			50		
Storage Blk Time (%)		15	1	0		
Queuing Penalty (veh)		3	0	0		

Intersection: 8: Main & Central

Movement	EB	EB	SB	SB
Directions Served	L	T	L	R
Maximum Queue (ft)	175	212	181	51
Average Queue (ft)	30	40	63	24
95th Queue (ft)	115	167	145	48
Link Distance (ft)		188	634	634
Upstream Blk Time (%)	0	2		
Queuing Penalty (veh)	0	24		
Storage Bay Dist (ft)	150			
Storage Blk Time (%)	0	3		
Queuing Penalty (veh)	0	2		

Intersection: 9: Main & Baker Road

Movement	EB	EB	WB	WB	NB	NB
Directions Served	T	R	L	T	L	R
Maximum Queue (ft)	317	101	114	54	129	48
Average Queue (ft)	160	74	47	18	70	23
95th Queue (ft)	338	121	91	52	117	48
Link Distance (ft)	299			1526		598
Upstream Blk Time (%)	4					
Queuing Penalty (veh)	37					
Storage Bay Dist (ft)		75	150		300	
Storage Blk Time (%)	16	1				
Queuing Penalty (veh)	74	3				

Network Summary

Network wide Queuing Penalty: 142

7: Main & Broad Performance by movement

Movement	EBL	EBT	WBT	WBR	SBL	SBR	All
Delay / Veh (s)	41.7	4.1	4.8	5.2	28.7	5.8	7.0

8: Main & Central Performance by movement

Movement	EBL	EBT	WBT	WBR	SBL	SBR	All
Delay / Veh (s)	3.9	0.8	1.9	1.2	12.6	5.9	2.5

9: Main & Baker Road Performance by movement

Movement	EBT	EBR	WBL	WBT	NBL	NBR	All
Delay / Veh (s)	9.1	3.9	32.1	6.8	26.8	4.7	13.1

Total Network Performance

Delay / Veh (s)	19.3						
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Intersection: 7: Main & Broad

Movement	EB	EB	WB	WB	SB	SB
Directions Served	L	T	T	R	L	R
Maximum Queue (ft)	74	189	203	75	88	172
Average Queue (ft)	28	34	65	15	30	28
95th Queue (ft)	65	102	162	54	69	74
Link Distance (ft)		1133	188		585	585
Upstream Blk Time (%)			1			
Queuing Penalty (veh)			2			
Storage Bay Dist (ft)	75			50		
Storage Blk Time (%)	2	2	8	0		
Queuing Penalty (veh)	7	1	4	0		

Intersection: 8: Main & Central

Movement	EB	WB	SB	SB
Directions Served	L	TR	L	R
Maximum Queue (ft)	52	73	72	54
Average Queue (ft)	19	5	35	34
95th Queue (ft)	48	30	66	52
Link Distance (ft)		299	634	634
Upstream Blk Time (%)				
Queuing Penalty (veh)				
Storage Bay Dist (ft)	150			
Storage Blk Time (%)				
Queuing Penalty (veh)				

Intersection: 9: Main & Baker Road

Movement	EB	EB	WB	WB	NB	NB
Directions Served	T	R	L	T	L	R
Maximum Queue (ft)	266	120	136	141	196	47
Average Queue (ft)	68	50	45	40	110	23
95th Queue (ft)	174	97	86	95	180	46
Link Distance (ft)	299			1526		598
Upstream Blk Time (%)						
Queuing Penalty (veh)						
Storage Bay Dist (ft)		75	150		300	
Storage Blk Time (%)	5	0	0	0		
Queuing Penalty (veh)	11	0	0	0		

Network Summary

Network wide Queuing Penalty: 26

7: Main & Broad Performance by movement

Movement	EBL	EBT	WBT	WBR	SBL	SBR	All
Delay / Veh (s)	35.5	5.1	11.0	5.5	26.0	14.4	11.1

8: Main & Central Performance by movement

Movement	EBL	EBT	WBT	WBR	SBL	SBR	All
Delay / Veh (s)	22.6	0.8	11.3	9.4	46.5	98.0	12.0

9: Main & Baker Road Performance by movement

Movement	EBT	EBR	WBL	WBT	NBL	NBR	All
Delay / Veh (s)	13.6	4.9	35.9	17.4	35.1	8.9	21.1

Total Network Performance

Delay / Veh (s)	39.5						
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Intersection: 7: Main & Broad

Movement	EB	EB	WB	WB	SB	SB
Directions Served	L	T	T	R	L	R
Maximum Queue (ft)	76	138	248	76	66	107
Average Queue (ft)	35	47	184	0	35	47
95th Queue (ft)	71	109	275	0	61	87
Link Distance (ft)		1133	188		585	585
Upstream Blk Time (%)			14			
Queuing Penalty (veh)			126			
Storage Bay Dist (ft)	75			50		
Storage Blk Time (%)	1	2	26			
Queuing Penalty (veh)	5	1	7			

Intersection: 8: Main & Central

Movement	EB	WB	SB	SB
Directions Served	L	TR	L	R
Maximum Queue (ft)	116	343	74	141
Average Queue (ft)	42	176	19	53
95th Queue (ft)	83	386	52	114
Link Distance (ft)		299	634	634
Upstream Blk Time (%)		5		
Queuing Penalty (veh)		42		
Storage Bay Dist (ft)	150			
Storage Blk Time (%)				
Queuing Penalty (veh)				

Intersection: 9: Main & Baker Road

Movement	EB	EB	WB	WB	NB	NB
Directions Served	T	R	L	T	L	R
Maximum Queue (ft)	244	113	72	330	325	519
Average Queue (ft)	81	56	26	129	215	58
95th Queue (ft)	164	107	61	250	327	242
Link Distance (ft)	299			1526		598
Upstream Blk Time (%)						
Queuing Penalty (veh)						
Storage Bay Dist (ft)		75	150		300	
Storage Blk Time (%)	9	0		5	3	0
Queuing Penalty (veh)	17	0		2	5	1

Network Summary

Network wide Queuing Penalty: 205

Timings
9: Main & Baker Road

1/14/2008
1/14/2008

	→	↘	↙	←	↗	↖
Lane Group	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations	↑	↘	↙	↑	↘	↖
Volume (vph)	458	450	55	109	132	50
Turn Type		Perm	Prot			Perm
Protected Phases	6		5	2	3	
Permitted Phases		6				3
Detector Phases	6	6	5	2	3	3
Minimum Initial (s)	4.0	4.0	4.0	4.0	4.0	4.0
Minimum Split (s)	21.0	21.0	9.5	21.0	21.0	21.0
Total Split (s)	35.7	35.7	12.3	48.0	22.0	22.0
Total Split (%)	51.0%	51.0%	17.6%	68.6%	31.4%	31.4%
Yellow Time (s)	4.5	4.5	4.5	4.5	4.5	4.5
All-Red Time (s)	0.5	0.5	0.5	0.5	0.5	0.5
Lead/Lag	Lag	Lag	Lead			
Lead-Lag Optimize?						
Recall Mode	C-Max	C-Max	None	C-Max	None	None

Intersection Summary

Cycle Length: 70
 Actuated Cycle Length: 70
 Offset: 0 (0%), Referenced to phase 2:WBT and 6:EBT, Start of Yellow, Master Intersection
 Natural Cycle: 60
 Control Type: Actuated-Coordinated

Splits and Phases: 9: Main & Baker Road

← p2	↗ p3
48 s	22 s
↘ p5	→ p6
12.3 s	35.7 s

Timings
7: Main & Broad

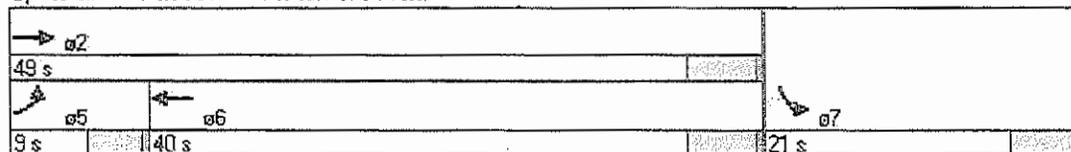
1/14/2008
1/14/2008

Lane Group	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations						
Volume (vph)	20	815	200	20	98	150
Turn Type	Prot			Perm		Perm
Protected Phases	5	2	6		7	
Permitted Phases				6		7
Detector Phases	5	2	6	6	7	7
Minimum Initial (s)	4.0	4.0	4.0	4.0	4.0	4.0
Minimum Split (s)	9.0	21.0	21.0	21.0	21.0	21.0
Total Split (s)	9.0	49.0	40.0	40.0	21.0	21.0
Total Split (%)	12.9%	70.0%	57.1%	57.1%	30.0%	30.0%
Yellow Time (s)	3.5	4.5	4.5	4.5	4.5	4.5
All-Red Time (s)	0.5	0.5	0.5	0.5	0.5	0.5
Lead/Lag	Lead		Lag	Lag		
Lead-Lag Optimize?						
Recall Mode	None	C-Max	C-Max	C-Max	None	None

Intersection Summary

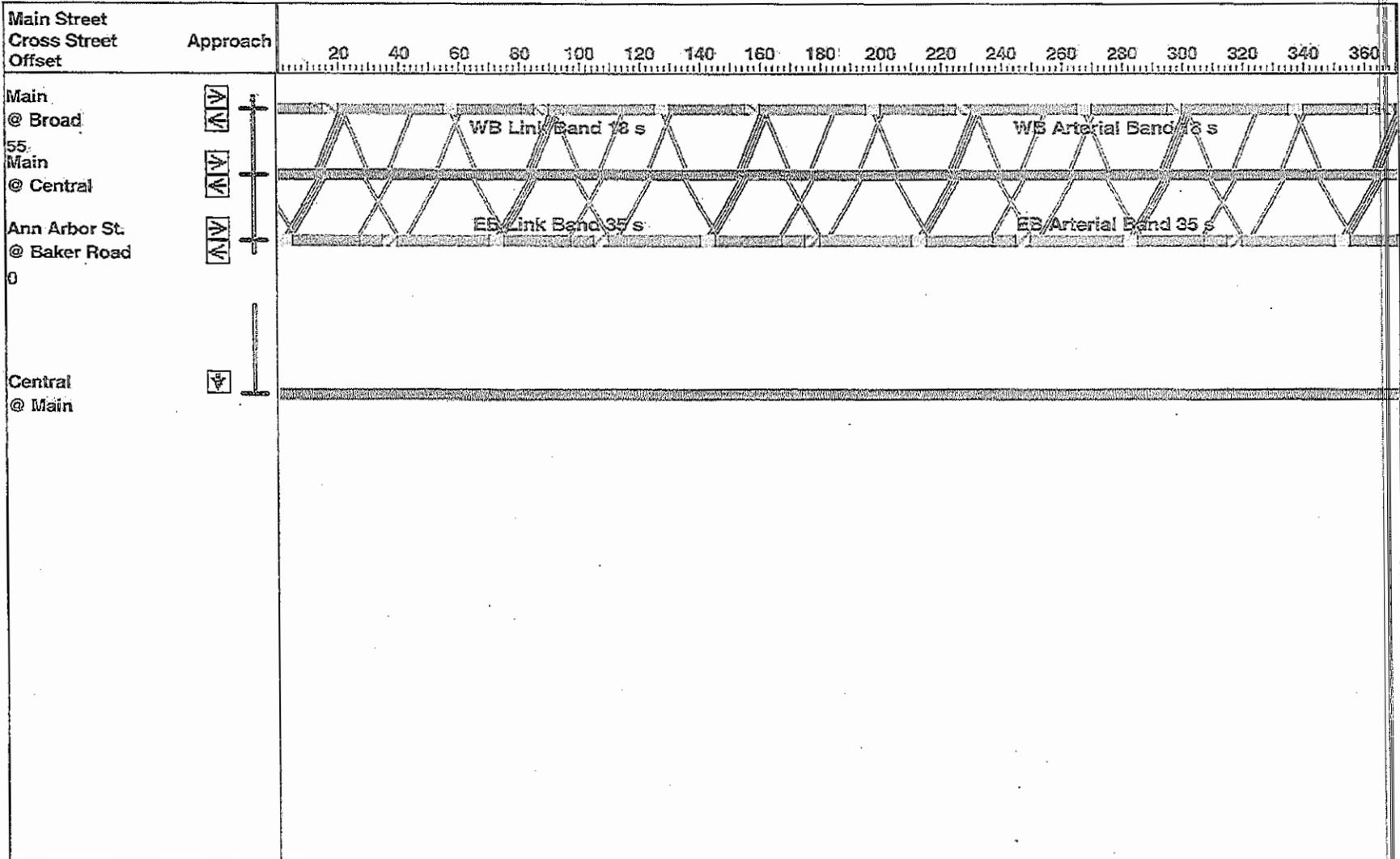
Cycle Length: 70
 Actuated Cycle Length: 70
 Offset: 55 (79%), Referenced to phase 2:EBT and 6:WBT, Start of Yellow.
 Natural Cycle: 70
 Control Type: Actuated-Coordinated

Splits and Phases: 7: Main & Broad



AM Through Bands

70 second cycle



Timings
9: Main & Baker Road

1/14/2008
1/14/2008

	→	↘	↙	←	↗	↖
Lane Group	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations	↑	↘	↙	↑	↘	↖
Volume (yph)	217	201	84	217	221	66
Turn Type		Perm	Prot			Perm
Protected Phases	6		5	2	3	
Permitted Phases		6				3
Detector Phases	6	6	5	2	3	3
Minimum Initial (s)	4.0	4.0	4.0	4.0	4.0	4.0
Minimum Split (s)	21.0	21.0	9.5	21.0	21.0	21.0
Total Split (s)	22.9	22.9	15.1	38.0	22.0	22.0
Total Split (%)	38.2%	38.2%	25.2%	63.3%	36.7%	36.7%
Yellow Time (s)	4.5	4.5	4.5	4.5	4.5	4.5
All-Red Time (s)	0.5	0.5	0.5	0.5	0.5	0.5
Lead/Lag	Lag	Lag	Lead			
Lead-Lag Optimize?						
Recall Mode	C-Max	C-Max	None	C-Max	None	None

Intersection Summary

Cycle Length: 60
 Actuated Cycle Length: 60
 Offset: 0 (0%), Referenced to phase 2:WBT and 6:EBT, Start of Yellow, Master Intersection
 Natural Cycle: 55
 Control Type: Actuated-Coordinated

Splits and Phases: 9: Main & Baker Road

← a2		↘ a3	
38 s		22 s	
↙ a5	→ a6		
15.1 s	22.9 s		

Timings
7: Main & Broad

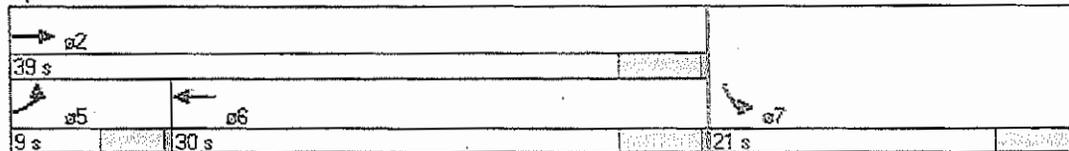
1/14/2008
1/14/2008

Lane Group	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations						
Volume (vph)	31	366	366	53	57	78
Turn Type	Prot			Perm		Perm
Protected Phases	5	2	6		7	
Permitted Phases				6		7
Detector Phases	5	2	6	6	7	7
Minimum Initial (s)	4.0	4.0	4.0	4.0	4.0	4.0
Minimum Split (s)	9.0	21.0	21.0	21.0	21.0	21.0
Total Split (s)	9.0	39.0	30.0	30.0	21.0	21.0
Total Split (%)	15.0%	65.0%	50.0%	50.0%	35.0%	35.0%
Yellow Time (s)	3.5	4.5	4.5	4.5	4.5	4.5
All-Red Time (s)	0.5	0.5	0.5	0.5	0.5	0.5
Lead/Lag	Lead		Lag	Lag		
Lead-Lag Optimize?						
Recall Mode	None	C-Max	C-Max	C-Max	None	None

Intersection Summary

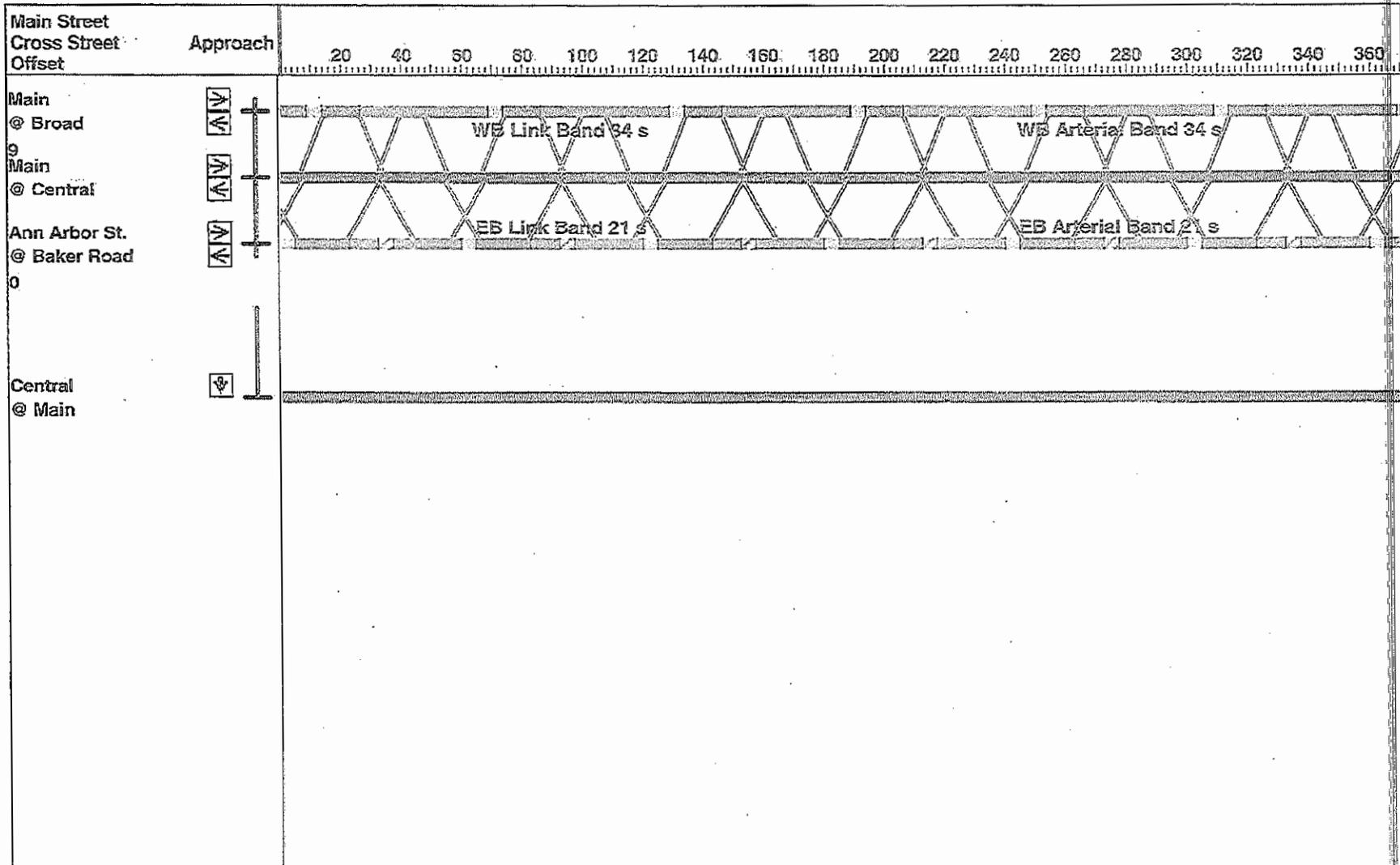
Cycle Length: 60
 Actuated Cycle Length: 60
 Offset: 9 (15%), Referenced to phase 2:EBT and 6:WBT, Start of Yellow
 Natural Cycle: 60
 Control Type: Actuated-Coordinated

Splits and Phases: 7: Main & Broad



NOON Through Bands

60 second cycle



Timings
9: Main & Baker Road

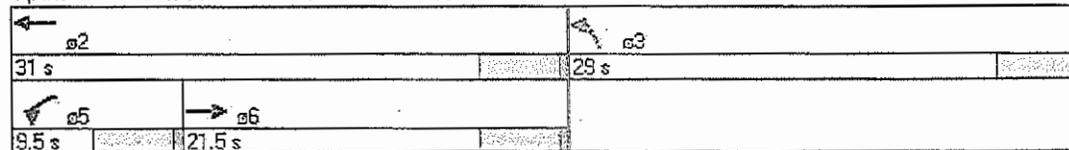
1/14/2008
1/14/2008

	→	↘	↙	←	↗	↖
Lane Group	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations	↑	↗	↙	↑	↗	↗
Volume (vph)	214	188	29	404	510	128
Turn Type		Perm	Prot			Perm
Protected Phases	6		5	2	3	
Permitted Phases		6				3
Detector Phases	6	6	5	2	3	3
Minimum Initial (s)	4.0	4.0	4.0	4.0	4.0	4.0
Minimum Split (s)	21.0	21.0	9.5	21.0	21.0	21.0
Total Split (s)	21.5	21.5	9.5	31.0	29.0	29.0
Total Split (%)	35.8%	35.8%	15.8%	51.7%	48.3%	48.3%
Yellow Time (s)	4.5	4.5	4.5	4.5	4.5	4.5
All-Red Time (s)	0.5	0.5	0.5	0.5	0.5	0.5
Lead/Lag	Lag	Lag	Lead			
Lead-Lag Optimize?						
Recall Mode	C-Max	C-Max	None	C-Max	None	None

Intersection Summary

Cycle Length: 60
 Actuated Cycle Length: 60
 Offset: 0 (0%), Referenced to phase 2:WBT and 6:EBT, Start of Yellow, Master Intersection
 Natural Cycle: 60
 Control Type: Actuated-Coordinated

Splits and Phases: 9: Main & Baker Road



Timings
7: Main & Broad

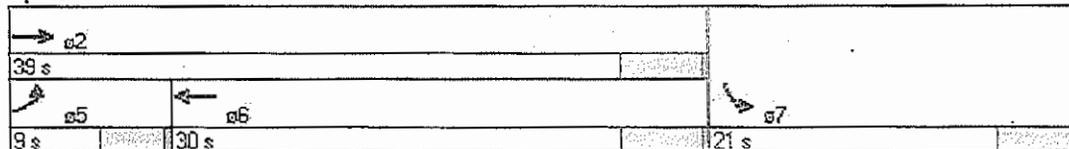
1/14/2008
1/14/2008

	↖	→	←	↗	↘	↙
Lane Group	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations	↖	↑	↗	↘	↙	↘
Volume (vph)	44	352	816	25	69	133
Turn Type	Prot			Perm		Perm
Protected Phases	5	2	6		7	
Permitted Phases				6		7
Detector Phases	5	2	6	6	7	7
Minimum Initial (s)	4.0	4.0	4.0	4.0	4.0	4.0
Minimum Split (s)	9.0	21.0	21.0	21.0	21.0	21.0
Total Split (s)	9.0	39.0	30.0	30.0	21.0	21.0
Total Split (%)	15.0%	65.0%	50.0%	50.0%	35.0%	35.0%
Yellow Time (s)	3.5	4.5	4.5	4.5	4.5	4.5
All-Red Time (s)	0.5	0.5	0.5	0.5	0.5	0.5
Lead/Lag	Lead		Lag	Lag		
Lead-Lag Optimize?						
Recall Mode	None	C-Max	C-Max	C-Max	None	None

Intersection Summary

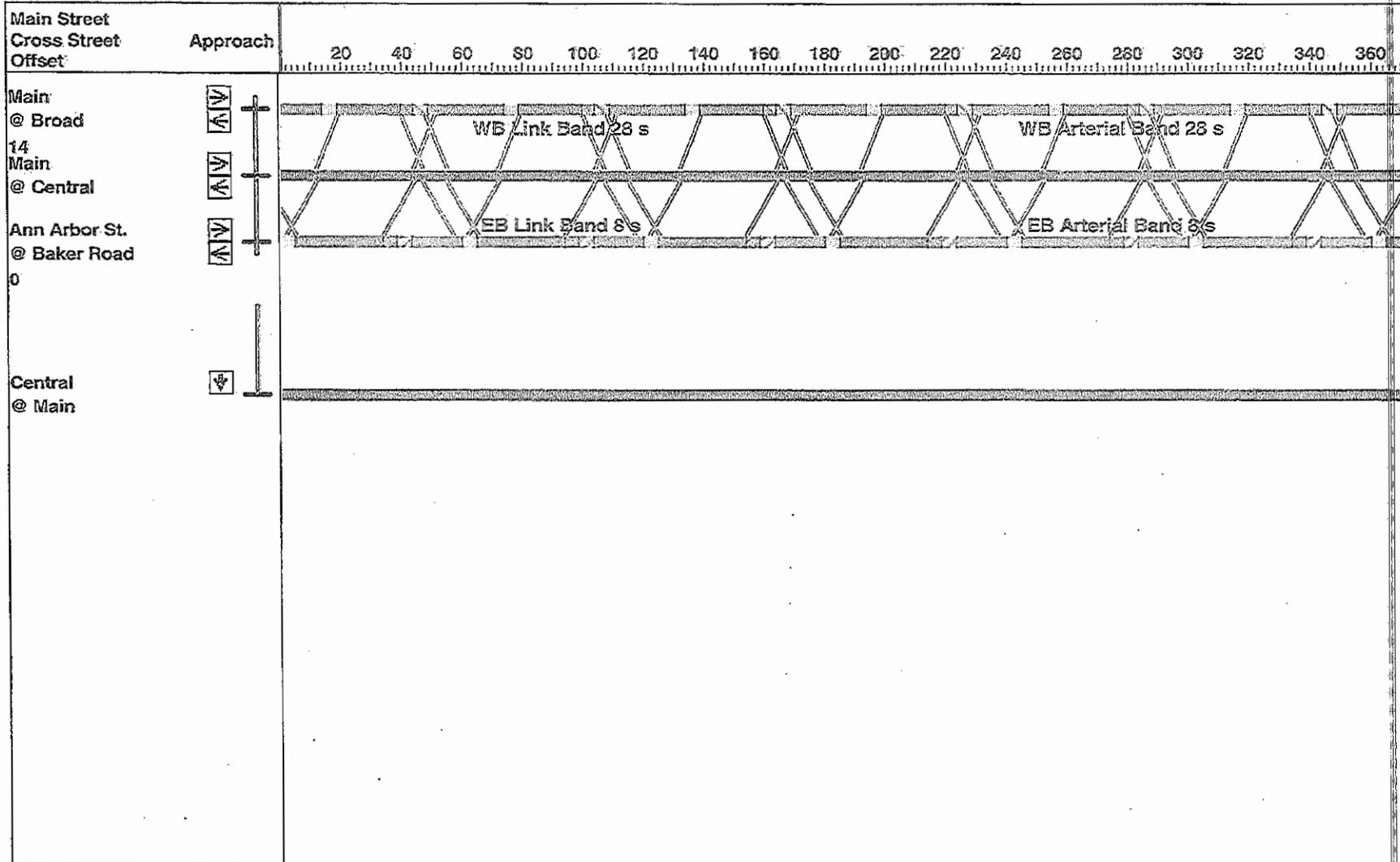
Cycle Length: 60
 Actuated Cycle Length: 60
 Offset: 14 (23%), Referenced to phase 2:EBT and 6:WBT, Start of Yellow
 Natural Cycle: 90
 Control Type: Actuated-Coordinated

Splits and Phases: 7: Main & Broad



PM Through Bands

60 second cycle



Village of Dexter
 CMAQ Project Signal Retiming
 December 18, 2007
 03088.A

Main Street & Baker Road
 Peak Hours and PHF
 Autos and Commercial Vehicles

File Name : MainSt&BakerRd
 Site Code : 00000003
 Start Date : 12/18/2007
 Page No : 1

Groups Printed- Cars - Heavy Vehicles

Start Time	Southbound				Main St Westbound				Baker Rd Northbound				Main St Eastbound				Int.	Total
	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds		
07:00	0	0	0	0	16	18	0	0	13	0	6	0	0	102	123	0		278
07:15	0	0	0	0	23	30	0	0	26	0	16	1	0	118	126	0		340
07:30	0	0	0	0	11	32	0	0	55	0	13	0	0	121	91	0		323
07:45	0	0	0	0	5	29	0	0	38	0	15	0	0	117	110	0		314
Total	0	0	0	0	55	109	0	0	132	0	50	1	0	458	450	0		1255
12:00	0	0	0	0	5	53	0	4	63	0	23	0	0	55	52	1		256
12:15	0	0	0	0	10	41	0	0	44	0	14	1	0	53	54	0		217
12:30	0	0	0	0	60	62	0	0	55	0	11	0	0	53	44	2		287
12:45	0	0	0	0	9	61	0	0	59	0	18	2	0	56	51	1		257
Total	0	0	0	0	84	217	0	4	221	0	66	3	0	217	201	4		1017
17:00	0	0	0	0	3	95	0	0	137	0	45	1	0	59	54	2		397
17:15	0	0	0	0	9	95	0	0	135	0	34	0	0	47	37	0		357
17:30	0	0	0	2	11	115	0	0	121	0	26	1	0	52	53	0		381
17:45	0	0	0	0	6	99	0	0	117	0	22	0	0	56	44	0		344
Total	0	0	0	2	29	404	0	0	510	0	128	2	0	214	188	2		1479
Grand Total	0	0	0	2	168	730	0	4	863	0	244	6	0	889	839	6		3751
Apprch %	0.0	0.0	0.0	100.0	18.8	80.9	0.0	0.4	77.5	0.0	21.9	0.5	0.0	51.3	48.4	0.3		
Total %	0.0	0.0	0.0	0.1	4.5	19.5	0.0	0.1	23.0	0.0	6.5	0.2	0.0	23.7	22.4	0.2		

Start Time	Southbound					Main St Westbound					Baker Rd Northbound					Main St Eastbound					Int. Total
	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	
Peak Hour From 07:00 to 09:45 - Peak 1 of 1																					
By Approach 07:00																					
Volume	0	0	0	0	0	55	109	0	0	164	132	0	50	1	183	0	458	450	0	908	
Percent	-	-	-	-	-	33.5	66.5	0.0	0.0		72.1	0.0	27.3	0.5		0.0	50.4	49.6	0.0		
High Int.	-	-	-	-	-	07:15					07:30					07:15					
Volume	-	-	-	-	-	23	30	0	0	53	55	0	13	0	68	0	118	126	0	244	
Peak Factor	-	-	-	-	-					0.774					0.673					0.930	

Village of Dexter
 CMAQ Project Signal Retiming
 December 18, 2007
 03088.A

Main Street & Baker Road
 Peak Hours and PHF
 Autos and Commercial Vehicles

File Name : MainSt&BakerRd
 Site Code : 00000003
 Start Date : 12/18/2007
 Page No : 2

Start Time	Southbound					Main St Westbound					Baker Rd Northbound					Main St Eastbound					Int. Total		
	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total			
Peak Hour From 10:00 to 13:45 - Peak 1 of 1																							
By Approach 10:00						12:00						12:00						12:00					
Volume	0	0	0	0	0	84	217	0	4	305	221	0	66	3	290	0	217	201	4	422			
Percent	-	-	-	-	-	27.5	71.1	0.0	1.3		76.2	0.0	22.8	1.0		0.0	51.4	47.6	0.9				
High Int.	-	-	-	-	-	12:30						12:00						12:00					
Volume	-	-	-	-	-	60	62	0	0	122	63	0	23	0	86	0	56	52	1	108			
Peak Factor						0.625					0.843					0.977							
Peak Hour From 14:00 to 17:45 - Peak 1 of 1																							
By Approach 16:45						17:00						17:00						17:00					
Volume	0	0	0	2	2	29	404	0	0	433	510	0	128	2	640	0	214	188	2	404			
Percent	0.0	0.0	0.0	100.0		6.7	93.3	0.0	0.0		79.7	0.0	20.0	0.3		0.0	53.0	46.5	0.5				
High Int.	17:30																						
Volume	0	0	0	2	2	11	115	0	0	126	137	0	46	1	184	0	59	54	2	115			
Peak Factor	0.250					0.859					0.870					0.878							

Village of Dexter
 CMAQ Project Signal Refiming
 December 18, 2007
 03088.A

Main Street & Baker Road
 Peak Hours and PHF
 Commercial Vehciles

File Name : MainSt&BakerRd
 Site Code : 00000003
 Start Date : 12/18/2007
 Page No : 3

Groups Printed- Heavy Vehicles

Start Time	Southbound				Main St Westbound				Baker Rd Northbound				Main St Eastbound				Int. Total
	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds	
07:00	0	0	0	0	1	1	0	0	2	0	1	0	0	1	3	0	9
07:15	0	0	0	0	0	2	0	0	0	0	1	0	0	0	9	0	12
07:30	0	0	0	0	1	3	0	0	5	0	3	0	0	2	1	0	15
07:45	0	0	0	0	0	2	0	0	5	0	0	0	0	2	4	0	13
Total	0	0	0	0	2	6	0	0	12	0	5	0	0	5	17	0	49
12:00	0	0	0	0	0	2	0	0	3	0	3	0	0	2	3	0	13
12:15	0	0	0	0	1	1	0	0	4	0	1	0	0	1	3	0	11
12:30	0	0	0	0	0	1	0	0	6	0	0	0	0	3	2	0	12
12:45	0	0	0	0	2	1	0	0	2	0	0	0	0	1	7	0	13
Total	0	0	0	0	3	5	0	0	15	0	4	0	0	7	15	0	49
17:00	0	0	0	0	0	1	0	0	0	0	2	0	0	0	6	0	9
17:15	0	0	0	0	0	0	0	0	2	0	0	0	0	0	1	0	3
17:30	0	0	0	0	0	1	0	0	0	0	0	0	0	1	3	0	5
17:45	0	0	0	0	0	0	0	0	0	0	1	0	0	1	1	0	3
Total	0	0	0	0	0	2	0	0	2	0	3	0	0	2	11	0	20
Grand Total	0	0	0	0	5	15	0	0	29	0	12	0	0	14	43	0	118
Apprch %	0.0	0.0	0.0	0.0	25.0	75.0	0.0	0.0	70.7	0.0	29.3	0.0	0.0	24.6	75.4	0.0	
Total %	0.0	0.0	0.0	0.0	4.2	12.7	0.0	0.0	24.6	0.0	10.2	0.0	0.0	11.9	36.4	0.0	

Start Time	Southbound					Main St Westbound					Baker Rd Northbound					Main St Eastbound					Int. Total
	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	

Peak Hour From 07:00 to 09:45 - Peak 1 of 1

By Approach	07:00	07:30	07:00	07:15
Volume	0	1	2	0
Percent	-	20.0	80.0	0.0
High Int.	-	-	-	-
Volume	-	-	-	-
Peak Factor	-	-	0.625	0.531

Village of Dexter
 CMAQ Project Signal Refiming
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Main Street & Baker Road
 Peak Hours and PHF
 Commercial Vehicles

File Name : MainSt&BakerRd
 Site Code : 00000003
 Start Date : 12/18/2007
 Page No : 4

Start Time	Southbound					Main St Westbound					Baker Rd Northbound					Main St Eastbound					Int. Total
	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	
Peak Hour From 10:00 to 13:45 - Peak 1 of 1																					
By Approach	10:00					12:00					12:00					12:00					
Volume	0	0	0	0	0	3	5	0	0	8	15	0	4	0	19	0	7	15	0	22	
Percent	-	-	-	-	-	37.5	62.5	0.0	0.0		78.9	0.0	21.1	0.0		0.0	31.8	88.2	0.0		
High Int.	-	-	-	-	-	12:45					12:00					12:45					
Volume	-	-	-	-	-	2	1	0	0	3	3	0	3	0	6	0	1	7	0	8	
Peak Factor						0.667					0.792					0.688					
Peak Hour From 14:00 to 17:45 - Peak 1 of 1																					
By Approach	14:00					16:45					17:00					17:00					
Volume	0	0	0	0	0	0	2	0	0	2	2	0	3	0	5	0	2	11	0	13	
Percent	-	-	-	-	-	0.0	100.0	0.0	0.0		40.0	0.0	60.0	0.0		0.0	15.4	84.6	0.0		
High Int.	-	-	-	-	-	17:00					17:00					17:00					
Volume	-	-	-	-	-	0	1	0	0	1	0	0	2	0	2	0	0	6	0	6	
Peak Factor						0.500					0.625					0.542					

Village of Dexter
 CMAQ Project Signal Retiming
 December 18, 2007
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Main Street & Central
 Peak Hours and PHF
 Autos and Commercial Vehicles

File Name : MainSt&CentralSt
 Site Code : 00000002
 Start Date : 12/18/2007
 Page No : 1

Groups Printed- Cars - Heavy Vehicles

Start Time	Central St Southbound				Main St Westbound				Parking Lot Northbound				Main St Eastbound				Int. Total
	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds	
07:00	24	1	12	0	2	28	1	0	0	1	2	0	13	208	1	0	293
07:15	24	2	14	0	0	50	10	0	0	0	0	0	9	224	0	0	333
07:30	11	3	7	0	0	59	23	0	2	0	1	0	18	212	3	0	339
07:45	12	0	7	0	7	44	12	0	0	0	2	0	14	212	1	1	312
Total	71	6	40	0	9	181	46	0	2	1	5	0	54	856	5	1	1277
12:00	14	0	11	5	2	87	16	1	4	1	6	0	14	88	8	6	263
12:15	15	3	16	2	4	77	9	0	0	1	11	0	10	80	3	0	231
12:30	11	3	22	0	7	91	17	0	2	3	4	0	13	89	5	1	268
12:45	15	1	15	0	4	92	13	1	1	1	3	0	15	92	7	2	262
Total	55	7	64	7	17	347	55	2	7	6	24	0	52	349	23	9	1024
17:00	8	2	13	0	1	209	18	0	0	3	14	0	16	96	4	4	388
17:15	9	5	11	0	3	211	20	0	1	0	5	0	15	76	6	4	366
17:30	3	3	13	0	5	209	21	0	1	1	9	0	11	96	4	1	377
17:45	4	0	10	1	7	199	14	2	1	1	7	0	17	95	2	0	360
Total	24	10	47	1	16	828	73	2	3	5	35	0	59	363	16	9	1491
Grand Total	150	23	151	8	42	1356	174	4	12	12	64	0	165	1568	44	19	3792
Approch %	45.2	6.9	45.5	2.4	2.7	86.0	11.0	0.3	13.6	13.6	72.7	0.0	9.2	87.3	2.4	1.1	
Total %	4.0	0.6	4.0	0.2	1.1	35.8	4.6	0.1	0.3	0.3	1.7	0.0	4.4	41.4	1.2	0.5	

Start Time	Central St Southbound					Main St Westbound					Parking Lot Northbound					Main St Eastbound					Int. Total
	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	
Peak Hour From 07:00 to 09:45 - Peak 1 of 1																					
By Approach	07:00					07:00					07:00					07:00					
Volume	71	6	40	0	117	9	181	46	0	236	2	1	5	0	8	54	856	5	1	916	
Percent	60.7	5.1	34.2	0.0		3.8	76.7	19.5	0.0		25.0	12.5	62.5	0.0		5.9	93.4	0.5	0.1		
High Int.	07:15					07:30					07:00					07:15					
Volume	24	2	14	0	40	0	59	23	0	82	0	1	2	0	3	9	224	0	0	233	
Peak Factor	0.731					0.720					0.667					0.983					

Village of Dexter
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Main Street & Central
 Peak Hours and PHF
 Autos and Commercial Vehicles

File Name : MainSt&CentralSt
 Site Code : 00000002
 Start Date : 12/18/2007
 Page No : 2

Start Time	Central St Southbound					Main St Westbound					Parking Lot Northbound					Main St Eastbound					Int. Total
	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	
Peak Hour From 10:00 to 13:45 - Peak 1 of 1																					
By Approach	12:00					12:00					12:00					12:00					
Volume	55	7	64	7	133	17	347	55	2	421	7	6	24	0	37	52	349	23	9	433	
Percent	41.4	5.3	48.1	5.3		4.0	82.4	13.1	0.5		18.9	16.2	64.9	0.0		12.0	80.6	5.3	2.1		
High Int.	12:15					12:30					12:15					12:00					
Volume	15	3	16	2	36	7	91	17	0	115	0	1	11	0	12	14	88	8	6	116	
Peak Factor					0.924					0.915					0.771					0.933	
Peak Hour From 14:00 to 17:45 - Peak 1 of 1																					
By Approach	17:00					17:00					17:00					17:00					
Volume	24	10	47	1	82	16	828	73	2	919	3	5	35	0	43	59	363	16	9	447	
Percent	29.3	12.2	57.3	1.2		1.7	90.1	7.9	0.2		7.0	11.6	81.4	0.0		13.2	81.2	3.6	2.0		
High Int.	17:15					17:30					17:00					17:00					
Volume	9	5	11	0	25	5	209	21	0	235	0	3	14	0	17	16	96	4	4	120	
Peak Factor					0.820					0.978					0.632					0.931	

Main Street & Central
Peak Hours and PHF
Commercial Vehicles

Village of Dexter
CMAQ Project Signal Retiming
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File Name : MainSt&CentralSt
Site Code : 00000002
Start Date : 12/18/2007
Page No : 3

Groups Printed- Heavy Vehicles

Start Time	Central St Southbound				Main St Westbound				Parking Lot Northbound				Main St Eastbound				Int. Total
	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds	
07:00	0	0	0	0	1	2	0	0	0	0	0	0	0	5	0	0	8
07:15	0	0	0	0	0	2	1	0	0	0	0	0	0	9	0	0	12
07:30	1	0	0	0	0	5	2	0	0	0	0	0	1	1	0	0	10
07:45	0	0	0	0	0	3	3	0	0	0	0	0	0	6	0	0	12
Total	1	0	0	0	1	12	6	0	0	0	0	0	1	21	0	0	42
12:00	1	0	1	0	1	1	2	0	0	0	0	0	0	4	0	0	10
12:15	0	0	1	0	2	3	1	0	0	0	0	0	0	4	0	0	11
12:30	0	0	0	0	1	8	0	0	0	0	2	0	1	2	0	0	14
12:45	2	0	0	0	0	3	0	0	0	0	0	0	1	7	0	0	13
Total	3	0	2	0	4	15	3	0	0	0	2	0	2	17	0	0	48
17:00	1	0	0	0	0	2	0	0	0	0	0	0	0	5	1	0	9
17:15	2	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	4
17:30	0	0	0	0	0	0	1	0	0	0	1	0	0	3	0	0	5
17:45	0	0	0	0	0	0	0	0	0	0	0	0	0	3	0	0	3
Total	3	0	0	0	0	4	1	0	0	0	1	0	0	11	1	0	21
Grand Total	7	0	2	0	5	31	10	0	0	0	3	0	3	49	1	0	111
Apprch %	77.8	0.0	22.2	0.0	10.9	67.4	21.7	0.0	0.0	0.0	100.0	0.0	5.7	92.5	1.9	0.0	
Total %	6.3	0.0	1.8	0.0	4.5	27.9	9.0	0.0	0.0	0.0	2.7	0.0	2.7	44.1	0.9	0.0	

Start Time	Central St Southbound					Main St Westbound					Parking Lot Northbound					Main St Eastbound					Int. Total
	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	
Peak Hour From 07:00 to 09:45 - Peak 1 of 1																					
By Approach	07:00					07:00					07:00					07:00					
Volume	1	0	0	0	1	1	12	6	0	19	0	0	0	0	0	1	21	0	0	22	
Percent	100.0	0.0	0.0	0.0		5.3	63.2	31.6	0.0		-	-	-	-	-	4.5	95.5	0.0	0.0		
High Int.	07:30					07:30										07:15					
Volume	1	0	0	0	1	0	5	2	0	7	-	-	-	-	-	0	9	0	0	9	
Peak Factor					0.250					0.679											0.611

Village of Dexter
 CMAQ Project Signal Retiming
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Main Street & Central
 Peak Hours and PHF
 Commercial Vehicles

File Name : MainSt&CentralSt
 Site Code : 00000002
 Start Date : 12/18/2007
 Page No : 4

Start Time	Central St Southbound					Main St Westbound					Parking Lot Northbound					Main St Eastbound					Int. Total
	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	
Peak Hour From 10:00 to 13:45 - Peak 1 of 1																					
By Approach	12:00					12:00					11:45					12:00					
Volume	3	0	2	0	5	4	15	3	0	22	0	0	2	0	2	2	17	0	0	19	
Percent	60.0	0.0	40.0	0.0		18.2	68.2	13.6	0.0		0.0	0.0	100.0	0.0		10.5	89.5	0.0	0.0		
High Int.	12:00					12:30					12:30					12:45					
Volume	1	0	1	0	2	1	8	0	0	9	0	0	2	0	2	1	7	0	0	8	
Peak Factor	0.625					0.611					0.250					0.594					
Peak Hour From 14:00 to 17:45 - Peak 1 of 1																					
By Approach	16:30					16:45					16:45					17:00					
Volume	3	0	0	0	3	0	4	1	0	5	0	0	1	0	1	0	11	1	0	12	
Percent	100.0	0.0	0.0	0.0		0.0	80.0	20.0	0.0		0.0	0.0	100.0	0.0		0.0	91.7	8.3	0.0		
High Int.	17:15					17:00					17:30					17:00					
Volume	2	0	0	0	2	0	2	0	0	2	0	0	1	0	1	0	5	1	0	6	
Peak Factor	0.375					0.625					0.250					0.500					

Village of Dexter
 CMAQ Project Signal Retiming
 December 18, 2007
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Main Street & Broad Street
 Peak Hours and PHF
 Autos and Commercial Vehicles

File Name : MainSt&BroadSt
 Site Code : 00000001
 Start Date : 12/18/2007
 Page No : 1

Groups Printed- Cars - Heavy Vehicles

Start Time	Broad St Southbound				Main St Westbound				Northbound				Main St Eastbound				Int. Total
	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds	
07:00	25	0	59	3	0	36	2	0	0	0	0	0	1	194	0	0	320
07:15	40	0	60	0	0	56	7	1	0	0	0	1	7	199	0	0	371
07:30	17	0	18	4	0	62	6	0	0	0	0	0	5	220	0	0	332
07:45	16	0	13	2	0	46	5	0	0	0	0	1	7	202	0	0	292
Total	98	0	150	9	0	200	20	1	0	0	0	2	20	815	0	0	1315
12:00	11	0	21	7	0	91	15	7	0	0	0	8	8	95	0	0	263
12:15	15	0	25	7	0	84	8	6	0	0	0	2	8	88	0	0	243
12:30	11	0	24	9	0	98	12	8	0	0	0	7	8	90	0	0	267
12:45	20	0	8	9	0	95	18	8	0	0	0	10	7	93	0	0	268
Total	57	0	78	32	0	368	53	29	0	0	0	27	31	366	0	0	1041
17:00	24	0	43	1	0	212	6	5	0	0	0	3	9	92	0	0	395
17:15	16	0	35	2	0	214	7	1	0	0	0	2	5	76	0	0	358
17:30	16	0	25	2	0	201	5	5	0	0	0	0	16	93	0	0	363
17:45	13	0	30	3	0	189	7	6	0	0	0	9	14	91	0	0	362
Total	69	0	133	8	0	816	25	17	0	0	0	14	44	352	0	0	1478
Grand Total	224	0	361	49	0	1384	98	47	0	0	0	43	95	1533	0	0	3834
Approch %	35.3	0.0	56.9	7.7	0.0	90.5	6.4	3.1	0.0	0.0	0.0	100.0	5.8	94.2	0.0	0.0	
Total %	5.8	0.0	9.4	1.3	0.0	36.1	2.6	1.2	0.0	0.0	0.0	1.1	2.5	40.0	0.0	0.0	

Start Time	Broad St Southbound					Main St Westbound					Northbound					Main St Eastbound					Int. Total
	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	
Peak Hour From 07:00 to 09:45 - Peak 1 of 1																					
By Approach	07:00					07:00					07:00					07:00					
Volume	98	0	150	9	257	0	200	20	1	221	0	0	0	2	2	20	815	0	0	835	
Percent	38.1	0.0	58.4	3.5		0.0	90.5	9.0	0.5		0.0	0.0	0.0	100.0		2.4	97.6	0.0	0.0		
High Int.	07:15					07:30					07:15					07:30					
Volume	40	0	60	0	100	0	62	6	0	68	0	0	0	1	1	5	220	0	0	225	
Peak Factor	0.643					0.813					0.500					0.928					

Village of Dexter
 CMAQ Project Signal Retiming
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Main Street & Broad Street
 Peak Hours and PHF
 Autos and Commercial Vehicles

File Name : MainSt&BroadSt
 Site Code : 00000001
 Start Date : 12/18/2007
 Page No : 2

Start Time	Broad St Southbound					Main St Westbound					Northbound					Main St Eastbound					Int. Total
	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	
Peak Hour From 10:00 to 13:45 - Peak 1 of 1																					
By Approach	12:00					12:00					12:00					12:00					
Volume	57	0	78	32	167	0	368	53	29	450	0	0	0	27	27	31	366	0	0	397	
Percent	34.1	0.0	46.7	19.2		0.0	81.8	11.8	6.4		0.0	0.0	0.0	100.0		7.8	92.2	0.0	0.0		
High Int.	12:15					12:45					12:45					12:00					
Volume	15	0	25	7	47	0	95	18	8	121	0	0	0	10	10	8	95	0	0	103	
Peak Factor					0.888					0.930					0.675					0.964	
Peak Hour From 14:00 to 17:45 - Peak 1 of 1																					
By Approach	17:00					17:00					17:00					17:00					
Volume	69	0	133	8	210	0	816	25	17	858	0	0	0	14	14	44	352	0	0	396	
Percent	32.9	0.0	63.3	3.8		0.0	95.1	2.9	2.0		0.0	0.0	0.0	100.0		11.1	88.9	0.0	0.0		
High Int.	17:00					17:00					17:45					17:30					
Volume	24	0	43	1	68	0	212	6	5	223	0	0	0	9	9	16	93	0	0	109	
Peak Factor					0.772					0.962					0.389					0.908	

Village of Dexter
 CMAQ Project Signal Retiming
 December 18, 2007
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Main Street & Broad Street
 Peak Hours and PHF
 Commercial Vehicles

File Name : MainSt&BroadSt
 Site Code : 00000001
 Start Date : 12/18/2007
 Page No : 3

Groups Printed- Heavy Vehicles

Start Time	Broad St Southbound				Main St Westbound				Northbound				Main St Eastbound				Int. Total
	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds	
07:00	3	0	0	0	0	1	0	0	0	0	0	0	0	2	0	0	6
07:15	7	0	0	0	0	1	1	0	0	0	0	0	0	1	0	0	10
07:30	1	0	0	0	0	1	3	0	0	0	0	0	0	1	0	0	6
07:45	4	0	0	0	0	3	0	0	0	0	0	0	0	0	0	0	7
Total	15	0	0	0	0	6	4	0	0	0	0	0	0	4	0	0	29
12:00	2	0	0	0	0	1	1	0	0	0	0	0	0	1	0	0	5
12:15	2	0	3	0	0	2	1	0	0	0	0	0	1	1	0	0	10
12:30	2	0	2	0	0	5	3	0	0	0	0	0	1	1	0	0	14
12:45	4	0	0	0	0	0	3	0	0	0	0	0	0	2	0	0	9
Total	10	0	5	0	0	8	8	0	0	0	0	0	2	5	0	0	38
17:00	5	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	6
17:15	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	2
17:30	2	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	4
17:45	2	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	3
Total	9	0	0	0	0	1	2	0	0	0	0	0	0	3	0	0	15
Grand Total	34	0	5	0	0	15	14	0	0	0	0	0	2	12	0	0	82
Approch %	87.2	0.0	12.8	0.0	0.0	51.7	48.3	0.0	0.0	0.0	0.0	0.0	14.3	85.7	0.0	0.0	
Total %	41.5	0.0	6.1	0.0	0.0	18.3	17.1	0.0	0.0	0.0	0.0	0.0	2.4	14.6	0.0	0.0	

Start Time	Broad St Southbound					Main St Westbound					Northbound					Main St Eastbound					Int. Total
	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	
Peak Hour From 07:00 to 09:45 - Peak 1 of 1																					
By Approach	07:00					07:00					07:00					07:00					
Volume	15	0	0	0	15	0	6	4	0	10	0	0	0	0	0	0	4	0	0	4	
Percent	100.0	0.0	0.0	0.0		0.0	60.0	40.0	0.0		-	-	-	-		0.0	100.0	0.0	0.0		
High Int.	07:15					07:30					07:00					07:00					
Volume	7	0	0	0	7	0	1	3	0	4	-	-	-	-	-	0	2	0	0	2	
Peak Factor	0.536					0.625										0.500					

Village of Dexter
 CMAQ Project Signal Retiming
 December 18, 2007
 03088.A

Main Street & Broad Street
 Peak Hours and PHF
 Commercial Vehicles

File Name : MainSt&BroadSt
 Site Code : 00000001
 Start Date : 12/18/2007
 Page No : 4

Start Time	Broad St Southbound					Main St Westbound					Northbound					Main St Eastbound					Int. Total
	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	
Peak Hour From 10:00 to 13:45 - Peak 1 of 1																					
By Approach	12:00					12:00					10:00					12:00					
Volume	10	0	5	0	15	0	8	8	0	16	0	0	0	0	0	2	5	0	0	7	
Percent	66.7	0.0	33.3	0.0		0.0	50.0	50.0	0.0		-	-	-	-	-	28.6	71.4	0.0	0.0		
High Int.	12:15					12:30										12:15					
Volume	2	0	3	0	5	0	5	3	0	8	-	-	-	-	-	1	1	0	0	2	
Peak Factor					0.750					0.500					-					0.875	
Peak Hour From 14:00 to 17:45 - Peak 1 of 1																					
By Approach	17:00					16:30					14:00					17:00					
Volume	9	0	0	0	9	0	1	2	0	3	0	0	0	0	0	0	3	0	0	3	
Percent	100.0	0.0	0.0	0.0		0.0	33.3	66.7	0.0		-	-	-	-	-	0.0	100.0	0.0	0.0		
High Int.	17:00					17:15										17:30					
Volume	5	0	0	0	5	0	0	2	0	2	-	-	-	-	-	0	2	0	0	2	
Peak Factor					0.450					0.375					-					0.375	

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org

Phone (734)426-8303 Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: January 14, 2008
Re: Proposal to Update Water & Sewer Financial Analysis

AGENDA 1-28-08

ITEM L-5

Attached is a proposal from Tom Traciak, of ACI Finance to update the Water and Sewer Financial Analysis – Rate Study at a cost not to exceed \$6,500. The Rate Study was completed in April of 2006.

This update is being recommended due to economic changes that impact the original assumptions made in the financial projections, and the desire to confirm if the proposed rate adjustments are achieving financial stability for both Funds.

If the proposal were accepted, payment for these services would be split 50/50 between the Sewer Fund 591,548,000.802,000 and Water Fund 591,566,000.802,000.

Please contact me with questions. You can review a copy of the Rate Study on the Village Web Site.

January 22, 2008

Village of Dexter

Greetings,

You have requested a description of the financial advisory services ACI Finance, Inc. would provide related to an update of the water and sewer fund analysis and rate study.

The services specifically being offered by ACI Finance, Inc. is an update of the cash flow based on the two years of history and current budget. The rate evaluation will include modeling for connection charge revenue, debt service management, as well as changes in operating cost.

The fee for a fund analysis and rate structure update will be \$6,500 with no additional charges for routine expenses. It would be my pleasure to, once again, provide you the guidance necessary for successful financial management.

By acceptance of this proposal the Village understands and accepts the responsibility and liability for potential challenges to the rate structure and management of the funds. Rate studies, while often based on various industry guidelines, do not follow a clear standard as does, for example, a CPA in producing an audit according to Generally Accepted Accounting Principals. Furthermore, State law and case law do not provide any reasonable or comprehensive guidance regarding methodology, rate structure or management of fund balances. ACI Finance, Inc. is reliant upon Village officials, and other sources, who have access to relevant data to provide accurate information. The Village accepts that fund management and rate adjustment recommendations are inherently subject to estimations and projections and, as such, no assurance is provided regarding the actual performance of the funds over time. The Village is advised to seek legal counsel regarding the implementation of any recommendations and their liability implications.

ACI Finance, Inc.

Thomas Traciak
President and
Managing Consultant

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org

Phone (734)426-8303 Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: January 14, 2008
Re: Ann Arbor Road Improvement "Agreement"

AGENDA 1-28-08

ITEM L-6

Attached is the final version of the "Road Development Agreement" that secures the ROW necessary for the Village to proceed on the MDOT approved schedule to bid the improvements. Authorization for Shawn Keough to sign the agreement is needed. The document has been reviewed by OHM and Dykema, and is being recommended for acceptance.

ROAD DEVELOPMENT AGREEMENT

This Road Development Agreement ("Agreement") is entered into by **Dexter Community School District**, a Michigan Municipal Corporation, the address of which is 7714 Ann Arbor Street, Dexter, Michigan 48130 (the "School District"), and the **Village of Dexter**, a Michigan General Law Village, the address of which is 8140 Main Street, Dexter, Michigan 48130 (the "Village").

R E C I T A L S :

A. The School District owns certain real property located in the Village of Dexter, Washtenaw County, Michigan, which is more particularly described on Exhibit A attached hereto (the "Property").

B. The Village desires to acquire the Property for the purpose of constructing turn lanes and related improvements (the "Road Improvements") and the School District desires to convey the Property to the Village for the purpose of constructing the Road Improvements.

C. Pursuant to a duly called meeting of the Village Council, the Village has determined that it is in furtherance of its interests to obtain the Property and to construct the Road Improvements and to accept the Property and Road Improvements as public improvements, in accordance with the terms of this Agreement.

D. Pursuant to a duly called meeting of the Dexter Community School Board, the School District has determined that it is in furtherance of its interests to convey the Property to the Village for the purposes of constructing the Road Improvements as public improvements, in accordance with the terms of this Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants of the parties described in this Agreement, the parties agree as follows:

1. **Conveyance of the Property.** The School District shall convey the Property to the Village by Quit Claim Deed, in the form attached hereto as Exhibit B. Within ten (10) days from the date of this Agreement.

2. **Road Improvements.** Village, at its cost, shall install within the Road Improvements within the Property in accordance with plans which have been approved by the School District and all governmental authorities having jurisdiction. Prior to submitting the Road Improvement plans to any other party for approval of commencing the Road Improvements, Village shall submit such plans to the School District for its review and reasonable input. If, within seven (7) days from the School District's receipt of such plans, the School District requests any changes to the plans, the Village will accommodate such requests, provided that they are reasonable and are in accordance with all applicable Village ordinances and uniform standards, and can be completed by January 25, 2008 for submission to MDOT. If the School District does not request any changes to the plans within seven (7) days from the School District's receipt of such plans, the plans shall be deemed approved by the School District. The Road Improvements shall be installed and in accordance with all applicable Village ordinances and MDOT and AASHTO standards.

3. **Scope of Work.** The Road Improvements shall consist of the following: (a) all required surveying, design, construction, engineering and inspection service, and staking to complete the Road Improvements; (b) all necessary permits; (c) excavation of the Property and grade-matching to the existing portion of Ann Arbor Street; (d) necessary site clearing and utility relocation, if any; (e)

installation of all soil erosion measures required by the Washtenaw County Drain Commission; (f) concrete curb, gutters, and sidewalks and bituminous road pavement; and (g) road striping and signage.

4 **Completion of the Road Improvements; Re-Conveyance.** The Village shall complete the Road Improvement on or before August 30, 2008. The Road Improvements shall be deemed complete at such time as the Village has inspected and approved the Road Improvements and accepted the Road Improvements as public improvements. In the event that the Village has not completed the Road Improvements on or before October 15, 2008, the Village shall convey the Property back to the School District using the form of Quit Claim Deed attached hereto as Exhibit B.

5. **Performance Guaranty.** The Village has engaged a contractor to perform the Road Improvements ("Contractor"). The agreement between the Village and the Contractor provides that the Contractor shall provide a payment and performance bond in accordance with Section 102.16 of the 2003 Michigan Department of Transportation Standard Specifications for Construction. The Village shall provide to the School District a copy of such agreement and the payment and performance bond and the School District shall be deemed to be an intended third-beneficiary of such agreement.

6. **Insurance.** Prior to entering upon the Property to perform the Village's obligations under this Agreement, the Village shall furnish to the School District evidence of liability insurance carried by the Contractor in accordance with Section 107.10 of the 2003 Michigan Department of Transportation Standard Specifications for Construction.

7. **Restoration.** In the event any portion of the property owned by the School District adjacent to the Property is disturbed or altered by Village in connection with the performance of the Village's obligations under this Agreement, the Village shall promptly, at its expense, restore the affected area(s) to substantially the same condition that existed prior to such disturbance or alteration to the School District's reasonable satisfaction.

8 **Indemnity.** The Village shall indemnify and hold harmless the School District from and against any and all claims, liabilities, suits, costs, expenses and damages, including reasonable attorneys' fees, arising out of any activities of the Village or its agents, employees or contractors, and/or any construction liens filed by any of the Village's contractors, subcontractors or suppliers in connection with any such activities, except those claims arising from the negligence or willful misconduct of the School District, its agents or employees.

9 **Miscellaneous.** This Agreement may not be modified, replaced, amended or terminated without the prior written consent of the parties to this Agreement. The School District and the Village shall be entitled to modify, replace, amend or terminate this Agreement, without requiring the consent of any other person or entity whatsoever. This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan. This Agreement has been approved by the Village through action of the Village Council at a duly scheduled meeting. This Agreement has been approved by the School District through action of the School District Board at a duly scheduled meeting. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original and all of which shall constitute one agreement. The signature of any party to any counterpart shall be deemed to be a signature to, and may be appended to, any other counterpart. This Agreement shall be binding on, and shall inure to the benefit of the parties and their respective successors and assigns.

The parties hereto have executed this Agreement as of the year and dates set forth below.

"VILLAGE"

Village of Dexter,
a General Law Village

Dated: _____

By: _____
Shawn Keough

Its: President

"SCHOOL DISTRICT"

DEXTER COMMUNITY SCHOOL DISTRICT,
a Michigan municipal corporation

Dated: _____

By: _____
Evelynn Shirk
Its: President and Superintendent

EXHIBIT A

Legal Description of the Property

A parcel of land being part of the SW ¼ of Section 5, Town 2 South, Range 5 East, Village of Dexter, Washtenaw County, Michigan, more particularly described as follows:

Commencing at the SW corner of said Section 5; thence North 1320 feet; thence East 411.98 feet to the Point of Beginning; thence continuing East 92.39 feet to a point on the centerline of Dexter-Ann Arbor Road; thence S 49°30'00" E 389.40 feet along said centerline; thence S 01°15'00" E 80.42 feet; thence N 49°30'00" W 513.20 feet to the Point of Beginning.

Containing 0.622 acres or 27,078 square feet (GROSS), 0.301 acres or 13,104 square feet (NET). Subject to all easements and restrictions of records, if any.

EXHIBIT B

QUIT CLAIM DEED

Dexter Community School District, the address of which is 7714 Ann Arbor Street, Dexter, Michigan 48130, quit claims to the Village of Dexter, a Michigan General Law Village, the address of which is 8140 Main Street, Dexter, Michigan 48130 the real property situated in the Village of Dexter, Washtenaw County, Michigan described as follows:

SEE EXHIBIT A ATTACHED HERETO

together with all and singular the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining, for the sum of One (\$1.00) Dollar.

This instrument is exempt from real estate transfer taxes pursuant to M.C.L.A. 207.505(a) and M.C.L.A. 207.526(a).

Dated this ____ day of _____, 2008.

Signed by:

Dexter Community School District,
A Michigan Municipal Corporation

By: _____

Evelynn Shirk

Its: President and Superintendent

STATE OF MICHIGAN)
) ss
COUNTY OF WASHTENAW)

The foregoing instrument was acknowledged before me this ____ day of _____, 2008, by Evelynn Shirk, the President and Superintendent of the Dexter Community School District, a Michigan Municipal Corporation on behalf of the School District

Notary Public, _____, County, Michigan
Acting in _____, County, Michigan
My Commission Expires: _____

DRAFTED BY:

Duncan P. Ogilvie, Esq.
Miller, Canfield, Paddock and Stone PLC
101 N. Main, 7th Floor
Ann Arbor, Michigan 48104

Send Subsequent Tax Bills to: GRANTEE

WHEN RECORDED RETURN TO:

David Boyle, Clerk
Village of Dexter
8140 Main Street
Dexter, Michigan 48130

EXHIBIT A TO QUIT CLAIM DEED

Legal Description of the Property

A parcel of land being part of the SW ¼ of Section 5, Town 2 South, Range 5 East, Village of Dexter, Washtenaw County, Michigan, more particularly described as follows:

Commencing at the SW corner of said Section 5; thence North 1320 feet; thence East 411.98 feet to the Point of Beginning; thence continuing East 92.39 feet to a point on the centerline of Dexter-Ann Arbor Road; thence S 49°30'00" E 389.40 feet along said centerline; thence S 01°15'00" E 80.42 feet; thence N 49°30'00" W 513.20 feet to the Point of Beginning.

Containing 0.622 acres or 27,078 square feet (GROSS), 0.301 acres or 13,104 square feet (NET). Subject to all easements and restrictions of records, if any.

- Parks Commission Ex-officio Joe Semifero
- Chamber of Commerce Paul Cousins
- Zoning Board of Appeals Ray Tell
- Dexter Area Fire Department Board Joe Semifero, Jim Seta
- WATS Jim Carson, Alternate-Paul Cousins
- WAVE Jim Carson
- Utilities Committee Joe Semifero, Shawn Keough
- Facilities Committee Shawn Keough, Jim Smith
- Main Street Bridge & Dam Taskforce Jim Carson, Paul Cousins, Shawn Keough
- Main Street Bridge Phase II Jim Carson, Jim Smith, Shawn Keough
- Stormwater Phase II Citizen Advisory Group Paul Cousins
- Healthy Communities Committee Paul Cousins
- SEMCOG Shawn Keough
- Dexter Farmer's Market Oversight Committee Donna Fisher
- DHS- Gordon Hall Management Team Donna Fisher

BE IT FURTHER RESOLVED, that the regular meeting of the Village Council shall be held the 2nd and 4th Monday of each month at 7:30 p.m. at the Dexter Senior Center – 7720 Dexter Ann Arbor Road.

That, all representatives shall report to Council as scheduled, review significant issues and proposals with Council for input and discussion, as needed, and forward copies of meeting agendas and minutes to Village Council in a timely fashion,

That the Regular Meeting of the Village Planning Commission shall be held the 1st Monday of each Month at 7:30 p.m. at the Dexter Senior Center – 7720 Dexter Ann Arbor Road.

That the Regular Meeting of the Village Parks Commission shall be held the 3rd Tuesday of each month at 7:00 p.m. at the Village Offices 8123 Main Street.

That the Regular Meeting of the Zoning Board of Appeals shall be held the 3rd Monday of each month at 7:00 p.m. at the Dexter Senior Center – 7720 Main Street. Meetings of the Z.B.A. will only be held when requests are pending.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED THIS DAY OF 2008

David F. Boyle, Village Clerk

**Budget Amendment Form - Council Approval Required
Fiscal Year 2007/2008**

Line #	Description	Original Budget	Amended Budget	Difference	Reason for Amendment
401-902.000-830.007	Engineering - DPW Project	\$ -	\$ 200	\$ 200	Account for County Fees
<i>Net change in budget</i>				\$ 200	

Line #	Description	Budget	Budget	Difference	Amendment
792-965.000-999.000	Transfers Out	\$ -	\$ 65,000	\$ 65,000	To close out Fund
<i>Net change in budget</i>				\$ 65,000	

Line #	Description	Budget	Budget	Difference	Amendment
590-901.000-974.000	Capital Improvements	\$ -	\$ 110,000	\$ 110,000	To account for unreimbursed SRF project costs
<i>Net change in budget</i>				\$ 110,000	From Fund Balance

Line #	Description	Budget	Budget	Difference	Amendment
591-000.000-673.000	Insurance Reimbursement	\$ -	\$ 15,300	\$ 15,300	To account for reimbursement from insurance company
591-556.000-970.000	Capital Improvements	\$ -	\$ 40,300	\$ 40,300	To account for unplanned capital expenditures
591-890.000-955.000	Contingencies	\$ 15,000	\$ -	\$ (15,000)	Transfer contingencies to capital improvements
<i>Net change in budget</i>				\$ 10,000	

Approved by Council on January 28, 2008

David Boyle, Village of Dexter Clerk

ITEM 6-9
 AGENDA 1-28-08

DEXTER VILLAGE COUNCIL RULES

AGENDA 1-28-08

Adopted: April 1986 Amended: May 12, 2003
Amended: August 24, 1987 Amended: October 27, 2003
Amended: September 14, 1987 Amended: April 12, 2004
Amended: March 26, 1991 Amended: May 9, 2005
Amended: September 23, 1991 Amended: January 2008
Amended: April 13, 1992
Amended: June 8, 1992
Amended: September 28, 1992

ITEM 6-10

RULE 1: MEETING OF THE COUNCIL

All meetings, regular and special, of the Council shall be held in Dexter Senior Center, 7720 Dexter Ann Arbor Road. However, any meeting of the Council can be adjourned to another location in order to accommodate the public.

The Council shall hold its regular meetings on the second and fourth Mondays of each month at 7:30 p.m.

Whenever a regular meeting falls on a legal holiday or Election Day it shall be held on the following day (Tuesday) at 7:30 P.M., or as determined by Council with adequate public notice.

RULE 2: REGULAR MEETING AGENDA

2.1 Preparation of agenda and materials

The Village Manager and/or other responsible administrative officers or employees at Village office, shall prepare the agenda of business for regularly scheduled council meetings. Any other member or representative of committees, boards or commissions desiring to place a matter on the agenda shall notify the Village Manager and/or other responsible administrative officers or employees at the Village office of such items by 5 p.m. on the Monday preceding the next meeting. Items that are not received by the stated deadline shall not be considered by the Council except upon the unanimous consent of the members present.

Deleted: Tuesday

2.2 Distribution of agenda and materials

Upon completion of the agenda the Village Manager and/or other responsible administrative officer or employee at the Village office, shall distribute the agenda and support materials on Wednesday prior to the Monday meeting. The Village Manager and/or other responsible administrative officer or employee or designee at the Village office may distribute such material by mail, email or personal delivery.

Deleted: Thursday

2.3 Order of Business

The Village Manager in accordance with the following shall prepare an agenda for each Council Meeting:

A CALL TO ORDER / PLEDGE OF ALLIGENCE

B ROLL CALL OF TRUSTEES

C APPROVAL OF THE MINUTES

D PRE-ARRANGED PARTICIPATION

Pre-arranged participation will be limited to those who notify the Village office before 5:00 p.m. Monday preceding the meeting, stating their name, intent and time requirements. (10-minute limit)

Deleted: Tuesday

E APPROVAL OF AGENDA

Deleted: []

F PUBLIC HEARINGS/SHOW CAUSE HEARINGS

Action on each public hearing or show cause hearing will be taken immediately following the Hearing.

G ~~NON-ARRANGED PARTICIPATION~~

Non-arranged participation will include those not listed on the printed agenda that wish to speak. A time limit of 5 minutes will apply, unless speaking for a bona fide group, in which case ten minutes shall be allowed. A notation will appear on the agenda. The Village President, at his discretion, may call on members of the audience to speak at any time, or respond to their concerns. Any questions posed at this time will be responded to by the Village Manager or his/her designee within 48 hours.

H COMMUNICATIONS SPOKEN or WRITTEN

I REPORTS "As Scheduled"

1. VILLAGE STAFF AND DEPARTMENTS - Written & Oral Reports

- a. Village Manager
- b. Exofficio representatives of Planning and Parks Commission - monthly
- c. Community Development Manager - Minimum Quarterly, or as circumstances require
- d. Sheriff Department - Minimum Quarterly, or as circumstances require
- e. Finance Officer/Treasurer - Minimum Quarterly, or as circumstances require
- f. Public Services Superintendent - Minimum Quarterly, or as circumstances require
- g. Assistant Village Manager - Minimum Quarterly, or as circumstances require

Deleted: Zoning Administrator

Deleted: Utility Department

Deleted: Public Works

2. BOARDS AND COMMISSIONS - Written & Oral Reports

Minimum twice per year, on a pre-arranged schedule as set by Resolution.

- a. Downtown Development Authority (DDA)
- b. Planning Commission
- c. Parks Commission
- d. Library Board
- e. Dexter Area Fire Board (DAFD)
- f. Tree Board
- g. Farmers Market Committee
- h. Gordon Hall Management Team
- i. Huron River Watershed Council (HRWC)

Deleted: Local Development Finance Authority (LDFA)

3. SUB COMMITTEES - Monthly report from active committees, oral or written.

4. VILLAGE PRESIDENT WRITTEN REPORT

J CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of Budget and Financial Matters will be covered as a standing item on the Presidents Report, as needed under the Village Manager's report or during a quarterly Financial Report by the Treasurer. Items under Consent Agenda are considered routine by the Village Council and will be enacted in one motion. There will no separate discussion of these items, unless a Council Member so requests, in which event, the items will be removed from Consent Agenda and added to the regular agenda at the end of Old or New Business.

Deleted: ¶
¶
¶

DEXTER VILLAGE COUNCIL RULES

~~K -- OLD BUSINESS~~

~~This portion of the agenda is for action items previously tabled or postponed from a prior meeting.~~

L NEW BUSINESS

This portion of the agenda is for consideration of action items as well as discussion of items not previously tabled or postponed by Council.

M COUNCIL COMMENTS

This portion of the agenda is intended to provide elected officials an opportunity to share comments that benefit the Board as well as the community. These will not be actionable items, except that issues may be referred to committee or placed on an upcoming agenda.

N NON-ARRANGED PARTICIPATION

Non-arranged participation will include those not listed on the printed agenda that wish to speak. A time limit of 5 minutes will apply, unless speaking for a bona fide group, in which case ten minutes shall be allowed. A notation will appear on the agenda. The Village President, at his discretion, may call on members of the audience to speak at any time, or respond to their concerns. Any questions posed at this time will be responded to by the Village Manager or his/her designee within 48 hours.

O ADJOURNMENT

RULE 3: RECORD OF MEETINGS:**3.1 Recording responsibility**

The Clerk shall be responsible for maintaining the official record and minutes of each meeting of the Council. The minutes shall include all the action of the Council with respect to motions. The record shall include the names of the mover and seconded and the vote of the Council. The record shall also state whether the vote was by voice or by roll call, and when by roll call, the record shall show the "yes", "no" and abstention for each member. The Clerk shall be responsible for maintaining a written record of the summary of comments made by members of the public. The Clerk shall maintain copies of minutes, resolutions and ordinances or other matters acted upon by the Council.

3.2 Requests for remarks to be included

Any member of the Council may request to have his or her comments printed as part of the record. If there are no objections by any members of Council, the comments may be included. If there is an objection to such printing of the comments, the Council shall decide the matter by majority vote. Such comments to be included, as part of the official record shall be provided in writing by the member or transcribed exactly by the Clerk.

3.3 Public access to meeting records

The Clerk shall make available to members of the public the records and minutes of official meetings in accordance with the Freedom of Information Act. Minutes prepared by the Clerk, but not approved by the body shall be available for public inspection not more than 8 business

DEXTER VILLAGE COUNCIL RULES

days following the meeting or less. Minutes approved by the body shall be available within 5 business days from the date of the meeting at which they were approved. The Clerk shall also promptly send copies of minutes to persons who have requested them.

3.4 Publication of minutes

The Clerk shall be responsible for posting minutes as established by Council by Resolution.

RULE 4: BEHAVIOR OF COUNCIL MEMBERS

The President or any Trustee may request a roll call of the Council, and the Clerk shall note the names of absentees. The Council shall take such action, as it deems appropriate to reprimand Council members absent without reasonable excuse.

The Council shall determine if the behavior of any of its members, or any Village Official present at the meeting, is interfering with Council business. Upon concurrence of 2/3 of Council any member or official shall be excused from the Council meeting.

RULE 5: VOTING

All votes of the Council shall be by roll call, except adjournment. The Village President shall be the last to vote on all roll call votes, and all other trustees shall vote in random order. All Trustees shall vote on all matters before the Council, unless a Trustee has a financial interest in any matter before the Council, in which case the Trustee shall not vote on the matter (Abstain).

RULE 6: CONDUCT OF DISCUSSION – DEBATE

During Council discussion and debate, no trustee shall speak until recognized by the President. Discussion and debate must be addressed to the President not other trustees or public. A trustee shall confine their comments to the question at hand and avoid personalities and or character insult. Each trustee shall speak no more than two times on a given question and for no longer than five minutes each time, unless the Trustees give unanimous consent. Debate will be limited to voting members of Council and those participants recognized by the Village President.

Conduct Norms

- Be prepared for the meeting and contact the Manager to get questions answered prior to the meeting.
- Listen to one another
- Debate issues not persons
- Respect one another's views in spite of differences in opinion
- Respect the fact that we will not always agree on issues; indeed, the diversity of views and perspective may strengthen the decision-making process
- Members must abide by the decision of the Council once a decision has been made.
- Resist the temptation, when you disagree with a decision, to try and undermine the decision; continuing concerns about a decision should be expressed privately.

Deleted: f

RULE 7: PUBLIC HEARINGS

Any citizen may address Council at a Public Hearing. The citizen must give their name and address to be recorded by the Village Clerk. The citizen must limit their presentation to five minutes. Any citizen representing a bona fide group may speak for ten minutes.

DEXTER VILLAGE COUNCIL RULES

RULE 8: RIGHT TO DELAY CERTAIN PROCEEDINGS

~~No resolution or proceeding of the Council imposing taxes or assessments or requiring the~~
payment, expenditure of money or property, or creating a debt or liability, shall be allowed at the same meeting at which it is introduced, if objection be made by one member, unless by a two-thirds vote of the members present. Two-thirds = or 7 members present 5 votes, 6 members present 4 votes, 5 members present 4 votes. Any motion to adjourn shall always be in order, except when the last preceding business was a motion to adjourn. That and motions to lie on the table and to limit debate, shall be decided without debate.

RULE 9: ORDER OF MOTIONS DURING DEBATE

When any question is under debate, no motion shall be received but the following, and they shall have precedence in the order listed below:

- MOTION TO ADJOURN
- MOTION TO LAY ON TABLE
- MOTION TO LIMIT DEBATE
- MOTION TO POSTPONE TO A CERTAIN DAY
- MOTION TO REFER TO COMMITTEE
- MOTION TO AMEND
- MAIN MOTION

RULE 10: MOTION TO LIMIT DEBATE

At any time during a discussion or debate of a question, a Trustee may move to limit debate. This motion after receiving the affirmative votes of at least two-thirds of the Trustees present, (Two-thirds = or 7 members present 5 votes, 6 members present 4 votes, 5 members present 4 votes.) will have the effect of limiting any member to speak for not more than one additional five-minute period on the basic question, provided that member has not spoken twice, in which case they may not speak again. This motion, upon being made and supported shall not be debated.

RULE 11: RECONSIDERATION OF QUESTION

When a question has been taken it shall be in order for any member voting with the prevailing side to move a reconsideration thereof at the same or next regular meeting, but no question shall be considered a third time.

RULE 12: ALTERING AND AMENDING COUNCIL RULES

Council rules shall be reviewed and adopted within 60 days after the November General Election and/or a change in the membership of the Council. Council adopted rules may be altered or amended by a vote of a majority of the members, if notice of the proposed change shall have been given at a preceding meeting of the Council, and a written copy of the proposed change has been distributed to all members.

Deleted: annually the first Saturday in April at a Council Work Session

Deleted: Council rules shall be adopted at a regular Council meeting on the second (2nd) Monday in April each year.

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Deleted: RULE 13: CITIZENS ADDRESSING COUNCIL DURING COUNCIL MEETINGS¶
Any citizen addressing Council at the appropriate portion of the agenda shall limit their comment time to five minutes, unless speaking for a bona fide group, in which case ten minutes shall be allowed.¶

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RULE 13: TAPING OF COUNCIL MEETINGS

Any citizen may tape a Council meeting by audio or video machines All recording equipment or personnel shall be positioned behind the last row of the audience chairs in such a manner as not to interfere with the audience's view.

DEXTER VILLAGE COUNCIL RULES

RULE 14: ABSENCE OF RULES

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~~In the absence of a Council rule, Robert's Rules of Order will prevail. An abbreviated version of Robert's Rules shall be made part of this document.~~

RULE 15: WAIVING COUNCIL RULES - SUSPEND RULES

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Any Council rule shall be waived by a simple majority of the Council members present, unless the rule to be waived requires more than a simple majority of consent. (7 members present 4 votes, 6 members present 4 votes, and 5 members present 3 votes)

RULE 16: BOARDS & COMMISSIONS

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Council members may serve as regular members of Village Boards and Commissions. The Village President shall annually appoint during the organizational meeting trustees to serve on Boards and Commission. Commissions will include, but not be limited to the following:

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- Planning Commission
- Zoning Board of Appeals
- Parks Commission
- Dexter Area Fire Department
- Farmers Market

Appointments: The Village President shall make appointments to all Boards and Commissions upon confirmation by Village Council. Appointment recommendations will be affirmed by a majority of Council (Requires 4 votes to affirm an appointment)

To avoid issues of incompatible offices or legal liability, other than the appointments under this section, the Village President and Trustees will not be permitted serve Boards and Commissions as paid staff or contracted employees. See GLV 64.21 for further clarification.

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RULE 17: FILLING VACANCY ON COUNCIL - SEE ATTACHED PROPOSALS

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When the position of trustee becomes vacant for any reason, the following process shall be followed and the position shall be filled as quickly as possible.

- 1.) Officially vacate the trustee position if required.
- 2.) Provide adequate notification to the public regarding the open position through the village newsletter, a newspaper, the Internet, or any other means deemed appropriate.
- 3.) The applicant will write a letter of intent or fill out an application within (2) weeks of the public notice.
- 4.) At the next council meeting the President will announce all the applicants and provide copies of applications or letters of intent.
- 5.) The President makes the first nomination and any council member can also make one nomination if they choose.
- 6.) The nominees are then voted on in the same order in which they were nominated.
- 7.) When one nominee receives 4 votes, the affirmation of nominees is then closed and that nominee is then appointed and sworn into office.
- 8.) If in the event no nominee receives 4 votes, each nominee is allowed to confirm their intent to fill the open council seat and the nomination process begins again at step 5.

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DEXTER VILLAGE COUNCIL RULES

RULE 17: FILLING VACANCY ON COUNCIL

When an elected position becomes vacant for any reason, the following process shall be followed and the position shall be filled as quickly as possible. An exception shall be made if the vacancy occurs in the Office of President. In this case the remaining Trustees may elect a President from the current membership. If no Trustee obtains majority support the process will proceed as stated below.

~~Deleted: the position of trustee~~

- 1.) Officially vacate the position if required.
- 2.) Provide adequate notification to the public regarding the open position through the village newsletter, a newspaper, the Internet, or any other means deemed appropriate.
- 3.) The applicant will write a letter of intent or fill out an application within (2) weeks of the public notice which will be provided to the Council in the Council packet.
- 4.) At the next council meeting the President or Presiding Officer will announce all the applicants.
- 5.) The President or Presiding Officer makes the first nomination from the applications received and any council member can also make one nomination from the applications received if they choose.
- 6.) The nominees are then voted on in the same order in which they were nominated.
- 7.) When one nominee receives 4 votes, the affirmation of nominees is then closed and that nominee is then appointed and sworn into office.
- 8.) If in the event no nominee receives 4 votes, each nominee is allowed to confirm their intent to fill the open council seat and the nomination process begins again at step 5.

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~~Deleted: and provide copies of applications or letters of intent.~~

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DEXTER VILLAGE COUNCIL RULES

RULE 17: FILLING VACANCY ON COUNCIL

When an elected position becomes vacant for any reason, the following process shall be followed and the position shall be filled as quickly as possible. An exception shall be made if the vacancy occurs in the Office of President. In this case the remaining Trustees may elect a President from the current membership. If no Trustee obtains majority support the process will proceed as stated below.

Deleted: the position of trustee

- 1.) Officially vacate the position if required.
- 2.) Provide adequate notification to the public regarding the open position through the village newsletter, a newspaper, the Internet, or any other means deemed appropriate.
- 3.) The applicant will write a letter of intent or fill out an application within (2) weeks of the public notice which will be provided to the Council in the Council packet.
- 4.) At the next council meeting the President or Presiding Officer will announce all the applicants.
- 5.) The President or Presiding Officer makes the first nomination from the applications received.
- 6.) The nominee is then voted on.
- 7.) If this nominee receives 4 votes that nominee is then appointed and sworn into office.
- 8.) If in the event this nominee does not receive 4 votes, a second nomination from the applications received is solicited from members of Council.
- 9.) The nominee is then voted on.
- 10.) If this nominee received four votes, that nominee is then appointed and sworn into office.
- 11.) In the event this nominee does not receive four votes, the process begins again at step 8.

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DEXTER VILLAGE COUNCIL RULES

RULE 17: FILLING VACANCY ON COUNCIL

When an elected position becomes vacant for any reason, the following process shall be followed and the position shall be filled as quickly as possible. An exception shall be made if the vacancy occurs in the Office of President. In this case the remaining Trustees may immediately elect a President from the current membership with a simple majority vote. If no Trustee obtains majority support the process will proceed as stated below.

Deleted: the position of trustee

- 1.) Officially vacate the position if required.
- 2.) Provide adequate notification to the public regarding the open position through the village newsletter, a newspaper, the Internet, or any other means deemed appropriate.
- 3.) The applicant will write a letter of intent or fill out an application within (2) weeks of the public notice which will be provided to the Council in the Council packet.
- 4.) At the next council meeting the President or Presiding Officer will announce all the applicants.
- 5.) The President or Presiding Officer makes the first nomination from the applications received and any council member can also make one nomination from the applications received if they choose.
- 6.) Each Trustee then votes for one of the nominated candidates.
- 7.) If one nominee receives 4 votes that nominee is then appointed and sworn into office.
- 8.) If in the event no nominee receives 4 votes, each nominee is allowed to confirm their intent to fill the open council seat and the process begins again at step 5.

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Roberts Rules

Motion	Can interrupt a person in debate?	"Second" Required?	Debatable?	Amendable?	Vote Needed.	Reconsider Vote?
1. Motion	No	Yes	Yes	Yes	Majority	Yes
I MOVE TO ... or I MOVE THAT... The MAIN MOTION introduces Business or states a proposal for the Assembly's action. Has the Floor when no other Motion is pending. It must have a second or is lost.						
Adjourn	No	Yes	No	No (I)/Yes (II)	Majority	No (I)/Yes (II)
I. I move we ADJOURN until (time) and (place) or, simply, II. I move we ADJOURN. Terminates Meeting or Session. May additionally state Time and Place of the next meeting if not already provided. IN EMERGENCIES (for Assembly's safety) Chair may declare the ADJOURNMENT.						
Recess	No	Yes	No	Yes	Majority	No
I move we RECESS until (time) in order to (purpose). Intermissions as for meals, counting ballots, etc. If carried, RECESS begins immediately. When program provides, a 2/3-vote may change it. Business resumes at the same point.						
Question of Privilege	No	No	No	No	Presiding Officer	No
I rise to a QUESTION OF PRIVILEGE. Relates to the rights of one Member, or to Assembly's comfort, disturbance, conduct, etc. Must be urgent to interrupt Business, which resumes as soon as the matter is successfully addressed. Common rights include convening to executive session during discussion of a specified topic.						
Orders of the Day	Yes	No	No	No	Presiding Officer	No
I call for the ORDERS OF THE DAY. Demands conformance to Announced Order of Business (agenda), Special Orders or Program. To be used when a deviation from the main order of business is noticed. Can be used if no Privileged Motion (ADJOURN, RECESS, QUESTION OF PRIVILEGE, ORDERS OF THE DAY) is pending. A 2/3 negative vote prevents proceeding to the Orders of the Day.						
Table a Motion	No	Yes	No	No	Majority	No
I move the QUESTION BE LAID ON THE TABLE. (Also referred to as TABBING THE MOTION). If carried, the Main Motion and those pending to it (amendments) are LAID ASIDE (for more pending business) until later in the meeting, or at the next one. A TABLED MOTION may later be TAKEN FROM THE TABLE.						
Call the Question	No	Yes	No	No	2/3	No
I call for THE PREVIOUS QUESTION. (Also referred to as CALLING THE QUESTION). CALLING THE QUESTION refers to only the immediate Motion, unless "all Motions" is specified when stated. If CALLING THE QUESTION carries, Debate stops at once for voting. As with any Motion, the Member CALLING THE QUESTION must have the floor (i.e. be recognized by the Presiding Officer) when the Motion is made. An unrecognized "I CALL FOR THE QUESTION" voiced by an Member is inappropriate and should not be considered. The assembly voting on CALLING THE QUESTION is voting whether or not to immediately vote on the Main Motion. Although debate on the motion stops, Members may ask parliamentary questions or request reading of the motion prior to voting on CALLING THE QUESTION.						
Limit Debate	No	Yes	No	Yes	2/3	Yes
I move to LIMIT DEBATE to (length of time) or I move that DEBATE be stopped at (time). A motion to LIMIT DEBATE or to stop DEBATE applies only to the immediate Motion unless "all Motions" is specified when stated. Debate on the motion is stopped until the DEBATE time is voted on.						
Postponed Temporarily	No	Yes	Yes	Yes	Majority	Yes
I move the QUESTION BE POSTPONED until (time). Delays further action on the Motion until 1) The next Meeting, 2) A specified time (e.g. 3PM), or, 3) After a certain event (e.g. an agenda item).						
Postponed Indefinitely	No	Yes	Yes	No	Majority	Passes - Yes Fails - No
I move the QUESTION BE POSTPONED INDEFINITELY. Used to reject the MAIN MOTION. If the vote carries, the MAIN MOTION is killed for that meeting. If lost, the MAIN MOTION is again open to DEBATE.						
Refer to Committee	No	Yes	Yes	Yes	Majority	Yes
I move the matter be REFERRED TO A COMMITTEE. Halts debate on a main Motion and refers the matter to a Committee for further consideration. The motion may also specify the Committee to which the matter is referred. If no appropriate Committee exists, the motion can be REFERRED TO A COMMITTEE to be appointed by the Presiding Officer, or direct the Committee to report their recommendations at a specified time (e.g. at the next Meeting).						

Roberts Rules

2

Motion	Can interrupt a person in debate?	"Second" Required?	Debatable?	Amendable?	Vote Needed.	Reconsider Vote?
Amend the Motion	No	Yes	Yes	Yes	Majority	Yes
I move to AMEND THE MOTION by... Ways to AMEND include 1) An insertion or addition at the Motion's end, 2) Strike out consecutive words, 3) Strike out and insert, and 4) Substitute a new paragraph.						
Amend the Amendment	No	Yes	Yes	No	Majority	Yes
I move to AMEND THE AMENDMENT by... Ways to AMEND AN AMENDMENT include 1) An insertion or addition at the Amendment's end, 2) Strike out consecutive words, 3) Strike out and insert, and 4) Substitute a new paragraph.						
Point of Order	Yes	No	No	No	Presiding Officer	No
I rise to a POINT OF ORDER. Means: "There has been a breach of Rules or Decorum" and must be made when the breach occurs. It is in order anytime when Bylaws, etc are violated.						
Appeal Chair's Decision	Yes	Yes	Yes	No	Majority	Yes
I APPEAL FROM THE DECISION OF THE CHAIR (State Appeal) Used when it is thought that the Chair made a wrong decision. Must be made immediately after decision and is settled by Vote.						
Suspend the Rules	No	Yes	No	No	2/3	No
I move to SUSPEND THE RULES in order to/that... A proposal to temporarily waive the parliamentary RULES OF ORDER the specific purpose also being stated.						
Object to Motion	Yes	No	No	No	2/3	No
I OBJECT to the CONSIDERATION of this Motion. Used to avoid consideration of an embarrassing irrelevant or contentious MOTION. Should be made before there is any Debate. If passed, the Motion will not be discussed for the remainder of the Meeting.						
Division of the Assembly	Yes	No	No	No	Presiding Officer	No
I call for a DIVISION OF THE ASSEMBLY. Verifies by a Rising Vote (i.e. a count beyond reproach) a vote just taken by Voice or Hand.						
Parliamentary Inquiry	Yes	No	No	No	Presiding Officer	No
I rise to a PARLIAMENTARY INQUIRY. (state Inquiry). INQUIRIES are addressed to the Chair.						
Request for Information	Yes	No	No	No	Presiding Officer	No
I rise for INFORMATION (state question) REQUESTS FOR INFORMATION are addressed to the Chair.						
Withdraw Motion	No	No	No	No	General Consent	Passes - No Fails - Yes
I REQUEST LEAVE TO WITHDRAW my motion. A WITHDRAWAL is made by a Member before the Motion is stated or with General Consent before the Main Motion Vote is taken.						
Take from Table	No	Yes	No	No	Majority	No
I move to TAKE FROM THE TABLE the Motion that... Again picks up for consideration a motion which was TABLED. May be used after some other BUSINESS has intervened, but not later than the next Meeting.						
Reconsider the Vote	No	Yes	Yes	No	Majority	No
I voted with the prevailing side# of the Motion (repeat motion) and move to RECONSIDER THE VOTE. A Member who voted on the prevailing side of a Motion already voted on has changed their mind and feels a revote may have a different outcome. A variation is: I voted with the prevailing side# of the Motion (repeat motion) and move to RECONSIDER AND HAVE IT ENTERED ON THE MINUTES. The Main motion is then considered unresolved and will be voted upon at the next Meeting.						

VILLAGE OF DEXTER TREE REPLACEMENT RESTRICTED ACCOUNT

POLICY STATEMENT

2008

The Village of Dexter, by resolution of the Village Council and pursuant to Article VI, Section 6.14 (Tree) Replacement Standards, shall establish a restricted account for the purpose of accepting contributions for the sole purpose of funding planting and preservation of trees within the Village of Dexter. Planting and preservation shall include the purchase and planting of trees and the purchase of materials to assure the success of the planting including, but not limited to, water bags, mulch and stakes. The restricted account shall be entitled "Tree Replacement Restricted Account".

Any individual, corporation, agency or entity, public or private, may make unrestricted contributions to the account pursuant to Section 6.14 of the Village of Dexter Zoning Ordinance.

The Tree Replacement Restricted Account shall be administered and audited through the normal administrative structure of the Village of Dexter. The Village Manager or designee shall be responsible for the ultimate administration and accounting of all funds held in the account.

Funds in the Tree Replacement Restricted Account may be used to produce informational materials about tree planting and care. Such materials shall be approved by the Tree Board.

It is not the intent that funds in the Tree Replacement Restricted Account be used for routine or long-term tree maintenance, such as tree trimming or general storm damage clean-up. Maintenance activities shall be funded and administered through the Village of Dexter's general operating fund. In the event of a natural disaster, epidemic disease, or insect infestation, funds in the restricted account may be used to remove and replace trees, provided use of the funds is recommended by the Tree Board and approved by the Village Council.

Contributors shall receive a copy of this policy statement. Additionally, contributors shall be given a standardized certificate of appreciation. Funds deposited in the Tree Replacement Restricted Account become the property of the Village of Dexter. Contributors shall be required to sign a release acknowledging their non-refundable. The release shall also serve as a receipt for tax purposes.

The Village of Dexter may from time to time amend the "Tree Replacement Account Policy Statement" by resolution of the Dexter Village Council.

Motion:

Support:

Ayes:

Nays:

Absent:

Resolution recommended by the Tree Board on the 22nd day, January 2008.

Resolution declared adopted by the Village Council this 28th day, January 2008.

Shawn Keough, Village President

David Boyle, Village Clerk

-2008
VILLAGE OF DEXTER
WASHTENAW COUNTY, MICHIGAN

**RESOLUTION FOR THE PURPOSE OF ESTABLISHING CONTRIBUTIONS TO THE
VILLAGE TREE REPLACEMENT RESTRICTED ACCOUNT**

WHEREAS, the Dexter Village Council approved an amendment to Article VI, Landscaping Standards, of the Village of Dexter Zoning Ordinance on September 10, 2007 and as amended on January 14, 2008 and effective on February 13, 2008; and

WHEREAS, the intent of the ordinance is to preserve quality mature trees; and

WHEREAS, the Village encourages site design that is sensitive to natural resource protection and preservation; and

WHEREAS, it is the Village intent to promote informed site planning that minimizes tree removal and is sensitive to natural patterns and existing vegetation; and

WHEREAS, the ordinance requires on-site tree replacement and relocation in accordance with the replacement standards outlined in the ordinance;

<u>D.B.H.* of Removed Tree</u>	<u>Number of Trees Required to Be Planted</u>
Landmark Trees	5 trees of at least 2.5" caliper
23.9" or larger (non-native)	4 trees of at least 2.5" caliper
12" - 23.9"	3 trees of at least 2.5" caliper
8" - 11.9"	2 trees of at least 2.5" caliper

WHEREAS, the Village discourages unnecessary tree removal, but acknowledges that not all trees can be saved and design does not always permit the required tree replacement to be completed on-site; and

WHEREAS, every effort must be made to relocate or mitigate trees on site; and

WHEREAS, off-site mitigation or contribution shall be allowed only after the applicant has demonstrated that on site tree mitigation is not practical or feasible; and

WHEREAS, the Planning Commission may waive or alter the requirement for on-site mitigation if a proposal meets the following criteria:

1. The proposal meets all other ordinance requirements.
2. The applicant can clearly demonstrate that there is inadequate planting area for the healthy installation of the required trees on site and that maximum effort has been put into locating as many of the required trees as possible.
3. The applicant has made every reasonable effort to preserve as many of the existing on site trees as possible.
4. The proposal demonstrates environmental sensitive design in terms of topography, stormwater management, soil erosion management, etc.

WHEREAS, contribution to the replacement program, per trees removed, shall be in accordance with the amount established by the Dexter Village Council; and

WHEREAS, the Tree Replacement amounts have been recommended by the Tree Board;

BE IT THEREFORE RESOLVED, that the Village of Dexter Council establishes that per the ordinance a contribution to the Tree Replacement Restricted Account in the amount of \$250 per tree, or other fund designated by the Village Council, be required. Such funds will be used for tree replacement throughout the Village of Dexter.

*Planned Unit Developments (PUD) permit flexibility in design and development standards. The tree amount shall be used as a guideline to develop negotiated contracts.

MOVED BY: _____ SUPPORTED BY: _____

YEAS: _____

NAYS: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED THIS _____ DAY OF _____.

Shawn Keough, Village President

CERTIFIED BY:

David Boyle, Village Clerk

AGENDA 1-28-08

GENERAL AGREEMENT

ITEM L-13

THIS AGREEMENT ("Agreement") is made and entered into as of the 12th day of December, 2005, by and between the **VILLAGE OF DEXTER**, a Michigan general-law village, whose address is 8140 Main Street, Dexter, MI 48130 ("Village") and the **DEXTER AREA HISTORICAL SOCIETY AND MUSEUM**, a Michigan domestic non-profit corporation, whose address is 3443 Iverness, Dexter, MI 48130 ("DAHS&M").

RECITALS

WHEREAS, the property known as Gordon Hall, located in Dexter, Michigan, is designated as a historic district pursuant to MCL 399.201 et seq. and is currently owned by the University of Michigan;

WHEREAS, the University of Michigan has offered Gordon Hall and the approximate 67.68 surrounding acres, commonly known as 8341, 8343, and 8347 Island Lake Road (the "Property") for sale pursuant to a sealed bidding process;

WHEREAS, the DAHS&A has proposed acquiring the Property from the University of Michigan;

WHEREAS, the Village, through its public officials and representatives, has determined that the Property possesses and will advance significant historical interests for the Village and its residents;

WHEREAS, the acquisition of the Property by DAHS&M will materially advance these historic interests;

WHEREAS, on November 10, 2005, the Village held a public special council meeting to consider the contribution of \$200,000.00 to DAHS&M for the express purpose of fostering the acquisition of the Property by DAHS&M in order to advance the historical interests of the Village ("Special Council Meeting");

WHEREAS, on November 14, 2005, the Village held its regularly scheduled public meeting ("Public Meeting") to vote on whether to contribute money to the DAHS&M for the purpose of fostering the acquisition of the Property to advance the Village's historical interests;

WHEREAS, on November 14, 2005, at the Public Meeting, the Village adopted Resolution No. 30-2005 ("Resolution") authorizing the Village to enter into an agreement to contribute \$200,000.00 ("Total Contribution") to DAHS&M for its proposed acquisition of Gordon Hall;

WHEREAS, it was the intent of the parties, subject to the conditions set forth in the Resolution and this Agreement, to contribute the Total Contribution in two installments, with the first installment of \$100,000.00 to be paid on November 15, 2005 ("Initial Contribution") and

the remainder to be contributed in a series of installments over the following five years ("Remaining Contribution");

WHEREAS, Village believes the public benefit resulting from the preservation of the historical interests inherent in the Property constitutes adequate consideration for the expenditure of the Total Contribution;

WHEREAS, on November 15, 2005, Village paid DAHS&M the Initial Contribution in the amount of \$100,000.00;

WHEREAS, DAHS&M has submitted a bid to the University of Michigan to purchase the Property ("Bid");

WHEREAS, the Resolution expressly contemplates the parties hereto will enter into an agreement affirming the public purposes of the acquisition by DAHS&M of the Property, assuring the maintenance of the Property as a historic district, or such other purposes as may be approved by DAHS&M to provide for the continued existence of Gordon Hall as a historic district.

WHEREAS, the Resolution expressly provides that the payment of the Initial Contribution is conditional. The Resolution requires DAHS&M to return the Initial Contribution to the Village if its Bid for the acquisition of the Property is not accepted and/or the purchase of the Property by DAHS&M is not consummated;

WHEREAS, the parties intend for this Agreement and the actions contemplated herein to comply in all respects with MCL 399.171 et. seq.

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which is acknowledged, the parties to this Agreement hereby covenant and agree as follows:

1. Initial Contribution. The parties hereto acknowledge that Village paid DAHS&M the Initial Contribution in the amount of One Hundred Thousand and NO/100 (\$100,000.00) Dollars on November 15, 2005.

2. Return Of Initial Contribution If Bid Is Not Accepted. If the Bid is not accepted by the University of Michigan by December 16, 2005, DAHS&M shall within five (5) business days thereafter, immediately return and pay to Village the Initial Deposit of \$100,000.00 and neither party shall have any further obligation to the other under this Agreement. This Agreement shall, upon receipt by Village of the Initial Deposit in the amount of \$100,000.00 in U.S. currency, immediately terminate.

3. Return Of Initial Contribution If DAHS&M Fails To Close On The Property. In the event the Bid is accepted by the University of Michigan and, thereafter, DAHS&M either (i) fails, refuses or is unable to consummate the purchase of the Property for any reason, in the sole determination of Village, or (ii) DAHS&M fails to close the transaction and purchase the Property by March 15, 2006, then DAHS&M shall within twenty (20) business days after written notice of demand by Village, immediately return and pay to Village the Initial Deposit of

\$100,000.00 and neither party shall have any further obligation to the other under this Agreement. This Agreement shall, upon receipt by Village of the Initial Deposit in the amount of \$100,000.00 in U.S. currency, immediately terminate.

4. Remaining Contribution. Provided the Bid is accepted by the University of Michigan and DAHS&M consummates the purchase of the Property by March 16, 2005, Village shall pay to DAHS&M the Remaining Contribution of \$100,000.00 in a series of \$20,000.00 installments until paid in full over five years, each installment payable on the annual anniversary of the date on which DAHS&M closes and obtains title to the Property (i.e. by way of example only, if DAHS&M closes on the Property on March 15, 2006, the first installment of \$20,000.00 would be due and payable on March 1, 2007).

5. Use of Total Contribution. DAHS&M expressly acknowledges and agrees that the Total Contribution (Initial Contribution and Remaining Contribution), shall be used solely for the purpose of acquiring the Property and its preservation *as a historic district*. The Village shall have no obligations for the upkeep, maintenance, taxes, insurance, utilities or any other payments relating in any way to the Property, it being expressly acknowledged, agreed and understood that Village's sole obligation under this Agreement is payment of the Total Contribution, in accordance with the terms of this Agreement.

6. Notices. All notices, demands and requests required or permitted to be given hereunder or by law shall be deemed delivered if deposited in the United States registered or certified mail, return receipt requested, with full postage prepaid thereon, addressed to the party at its address set forth below, or to any other address as the party to receive such notice may have designated by notice in accordance herewith:

If to Village:

Village of Dexter
ATTN: Donna Dettling, Village Manager
8140 Main Street
Dexter, MI 48130
(734) 426-8303

With a copy to:

Bradley L. Smith, Esq.
Dykema Gossett, PLLC
315 E. Eisenhower, Suite 400
Ann Arbor, MI 48108
(734) 214-7697

If to DAHS&M:

Dexter Area Historical Society and Museum
ATTN: Gil Campbell
3443 Iverness
Dexter, MI 48130
(734) 426-2519

7. Governing Law. This Agreement shall be construed and enforced in accordance with, and governed by, the laws and decisions of, the State of Michigan.

8. Nonassignability. Neither this Agreement nor any part of it shall be assigned by either party without the prior written consent of the other party.

9. Entire Agreement. This Agreement constitutes the entire Agreement of the parties hereto with respect to the subject matter hereof. All prior agreements among the parties hereto with respect to the subject matter hereof, whether written or oral, all of which are hereby revoked and declared null and void, shall be of no further force or effect. This Agreement may be amended or modified only by a written instrument executed by the parties hereto and approved at a public meeting by the Village Council.

10. Headings. Section headings used in this Agreement are for convenience of reference only and shall not affect the construction of the Agreement.

11. Invalidity and Waiver. If any portion of this Agreement is held invalid or inoperative, then so far as is reasonable and possible the remainder of this Agreement shall be deemed valid and operative, and, to the greatest extent legally possible, effect shall be given to the intent manifested by the portion held invalid or inoperative. The failure by either party to enforce against the other any term or provision of this Agreement shall not be deemed to be a waiver of such party's right to enforce against the other party the same or any other such term or provision in the future.

12. No Third Party Beneficiary. This Agreement is not intended to give or confer any benefits, rights, privileges, claims, actions, or remedies to any person or entity as a third party beneficiary, decree, or otherwise, except for permitted assignees of the parties.

13. Execution And Counterparts. This Agreement may be executed in any number of counterparts, each of which, when so executed and delivered, shall be deemed to be an original, but when taken together shall constitute one and the same Agreement.

[INTENTIONALLY LEFT BLANK-SIGNATURE PAGE FOLLOWS]

STATE OF MICHIGAN)
) SS
COUNTY OF WASHTENAW)

~~The foregoing instrument was acknowledged before me on this~~ 15th ~~day of~~
December, 2005, by Donna Dettling who, being by me duly sworn, did depose and say that
he/she resides in Gregory Michigan that he/she is the Village
Manager of the Village of Dexter, the entity described in and which executed the above
instrument; and that he/she signed his/her name thereto by authority of the Village Council.

Marie A. Sherry
_____, Notary Public
_____, County, Michigan
My Commission Expires: _____
Acting in _____ County

BH01\569149.4
ID\SRE

MARIE A. SHERRY
Notary Public, Washtenaw County, Michigan
My Commission expires November 18, 2007
Acting in Washtenaw County