

**THE VILLAGE OF DEXTER
VILLAGE COUNCIL MEETING
Monday, April 28, 2008**

*******7:30pm*******

Dexter Senior Center, 7720 Dexter Ann Arbor Road

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. ROLL CALL: President Keough

J. Carson	P. Cousins
D. Fisher	J. Semifero
J. Smith	R. Tell

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting Minutes- April 14, 2008

Page# 1-6

D. PRE-ARRANGED PARTICIPATION:

Pre-arranged participation will be limited to those who notify the Village office before 5:00 p.m. Tuesday of the week preceding the meeting, stating name, intent and time requirements. (10-minute limit per participant)

Dexter Senior Center Director- Kim Martini

Page# 7-8

E. APPROVAL OF AGENDA:

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

"This meeting is open to all members of the public under Michigan Open Meetings Act."

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G. NON-ARRANGED PARTICIPATION:

Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Dexter District Library offer Letter 4-16-08
3. Dexter Area Museum Donation Acknowledgement
4. Fiscal Indicator Score-Dept. of Treasury

Page#9-16

I. REPORTS:

1. Washtenaw County Sheriff Department- Sergeant Gieske
January-February-March 2008 Reports

Page# 17-18

2. Treasurer/Finance Director- Marie Sherry
Third Quarter Report 2007/08
Cash Balance Report as of March 31, 2008

Page# 19-30

3. Community Development Manager-Allison Bishop
Third Quarter Board and Commission Update

Page# 31-36

4. Board, Commission, & Other Reports- "Bi-annual or as needed"

Assistant Village Manager
Dexter Area Chamber
Gordon Hall Mgmt Team Representative
Downtown Development Chair- Dan O'Haver
Dexter Area Fire Department Representative

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Farmer's Market Representative
Huron River Watershed Council Representative
Library Board Representative
Planning Commission Chair
Parks Commission Chair
Tree Board Chair
Washtenaw Area Transportation Study Policy Committee Representative
Western Washtenaw Area Value Express Representative

5. Subcommittee Reports

Facility Committee – none
Mill Pond Park Planning Team - none
Utility Committee - none

6. Village Manager Report

Page# 37-58

7. President's Report

Page# 59-60

J. CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.

1. Consideration of: Bills & Payroll in the amount of: \$224,904.45

Page# 61-68

K. OLD BUSINESS- Consideration and Discussion of:

1. Discussion of: Main Street Bridge Project – Construction Updates
Permit Conditions Update-see Action Item L-1

2. Discussion of: Preparation for the next Town Hall Meeting

Page# 69-70

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3. Consideration of: RESOLUTION REGARDING THE MAY 6, 2008 DEXTER COMMUNITY SCHOOLS BOND PROPOSAL

Page# 71-72

This item was postponed at the April 14, 2008 meeting:

Original Motion:

Moved Cousins and Seconded Carson to support the Dexter Community School Bond Issue

Motion to Postpone:

Moved Semifero and Seconded Cousins to postpone consideration of the resolution in support of the Dexter Community Schools Bond Issue until April 28, 2008

L. NEW BUSINESS- Consideration and Discussion of:

1. Consideration of: Proposal for Professional Services from URS – Mill Creek Dam Removal and Stream Restoration –Addendum to Existing Contract Signed 7-12-07 at a total value of this addendum not to exceed \$37,500

Page# 73-86

2. Consideration of: Proposal from OHM to complete steps 3 and 4 of the Village of Dexter Boundary Survey Project at a not to exceed cost of \$19,500

Page# 87-90

3. Consideration of: RESOLUTION TO SELECT GAMETIME RECREATION SUPPLIER FOR THE EQUIPMENT PURCHASE FOR PARK EQUIPMENT COMMUNITY PARK

Page# 91-98

4. Consideration of: RESOLUTION ACCEPTING THE 2008-2013 CAPITAL IMPROVEMENT PLAN RECOMMENDATION FROM THE PLANNING COMMISSION

Page# 99-100

5. Consideration of: RESOLUTION OF SUPPORT FOR WASHTENAW COUNTY PARKS AND RECREATION COMMISSION'S BORDER TO BORDER TRAIL AND CONNECTION FROM THE HURON

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CLINTON METROPOLITAN AUTHORITY'S HUDSON
MILLS METROPARK TO THE VILLAGE OF DEXTER VIA A
PATHWAY AND BRIDGE CONNECTION OVER THE MILL
CREEK

Page# 101-110

6. Consideration of: RESOLUTION TO SELECT A & S SUPPLY FOR THE
INSTALLATION OF FENCING SURROUNDING THE
COMMUNITY PARK PLAY COURT

Page# 111-116

7. Consideration of: Recommendation from Mill Park Planning Committee to select
JJR/ECT as consultant for the redevelopment of Mill Pond
following dam removal and authorize a preliminary scope of work
at a cost not to exceed \$9,500

Page# 117-120

8. Consideration of: Rescind the Offer to Purchase the Library Building.

M. COUNCIL COMMENTS

N. NON-ARRANGED PARTICIPATION

*Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-
minutes per participant or 10-minutes for group representatives.*

O. ADJOURNMENT

"This meeting is open to all members of the public under Michigan Open Meetings Act."

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DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, APRIL 14, 2008

AGENDA 4-28-08
ITEM C-1

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 by President Keough in the Dexter Senior Center located at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

B. ROLL CALL:

D. Fisher P. Cousins
J. Semifero J. Carson R. Tell
J. Smith S. Keough

C. APPROVAL OF THE MINUTES

Regular Council Meeting Minutes- March 24, 2008
Work Session Meeting Minutes- April 7, 2008

Motion Semifero; support Smith to approve the regular Council minutes of March 24th and the Work session minutes of April 7, 2008 with the following changes:
March 24 – under I-3 subcommittees change J. Smith or Shawn Keough to J. Smith and Shawn Keough – under L-4 add \$370,000 as the amount of bond money remaining
April 7 – remove “single ownership vs. condominium style ownership” and designate vacant lot on Baker, vacant lot near Copeland and other sites as indicated on Downtown Development Authority District Map as items that were discussed in general terms

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson, Keough.
Nays: none
Motion carries

D. PREARRANGED PARTICIPATION

Upcoming Bond Proposal- Dexter Community Schools – Assistant Superintendent Mary Marshall

E. APPROVAL OF THE AGENDA

Motion Fisher; support Smith to approve the agenda changing L. 1 to discussion of instead of consideration of research on space analysis from Rich Henes.

Motion Cousins; support Tell to add L. 7, support of School bond proposal and change current L. 7 to L. 8.

Ayes: Semifero, Tell, Carson, Cousins, Smith, Keough
Nays: Fisher
Motion carries

Vote on the Original Motion:

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins, Keough

Nays: none

Motion carries-----

F. PUBLIC HEARINGS

NONE

G. NON-ARRANGED PARTICIPATION

NONE

H. COMMUNICATIONS:

1. Washtenaw County- 2009 Recommended Budget Amendment
2. Upcoming meeting list
3. Arts Alliance- Cultural Plan: progress report
4. President Keough's Proclamation regarding the human rights torch relay
5. DTE Energy Foundation Tree Planting Grant- 3/24/08

I. REPORTS

1. Board, commission, & other reports
 - a. Downtown Development Chair- Dan O'Haver , ill- will attend meeting 4-28-08
2. Village Manager Report
 - a. Mrs. Dettling submits her report as per packet
3. President's Report
Mr. Keough provided a verbal update

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$348,291.12
2. Consideration of: American Legion Post #557 – request to sell poppies on the sidewalks of Dexter on Friday, May 16, 2008.
3. Consideration of: American Legion Post # 557- request to hold the 60th Annual Memorial Day Parade and Festivities on May 26, 2008.

Motion Fisher, support Smith to approve the consent agenda as presented.

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero, Keough.

Nays: None

Motion carries

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of : Main Street Bridge Project- Phase 2 funding update
Construction updates
2. Discussion of: Preparation for the next Town Hall Meeting

L. NEW BUSINESS-Consideration of and Discussion of:

1. Discussion of: Research on space analysis from Rich Henes
2. Consideration of: Request from Darryl Barlett of K-Space Associates, Inc.
for an Industrial Facilities Tax Exemption Certificate

Motion Fisher, support Smith to approve the recommendation to set a public hearing on May 12, 2008 for the request from Darryl Barlett of K-Space Associates, Inc. for an Industrial Facilities Tax Exemption Certificate

Ayes: Carson,Cousins,Fisher,Smith,Semifero,Tell,Keough

Nays: none

Motion carries

3. Consideration of: Resolution for changing the member contribution to the Municipal Employee's Retirement System for bargaining employees hired prior to March 1, 2008

Motion Semifero, support Carson to approve the resolution changing the member contribution to the Municipal Employee's Retirement System for bargaining employees hired prior to March 1, 2008

Ayes: Cousins,Fisher,Smith,Semifero,Tell,Carson,Keough

Nays: none

Motion carries

4. Consideration of: Proposal for engineering services to complete a pavement asset management plan in an amount not to exceed \$9,500

Motion Carson; support Semifero to approve the proposal from Orchard, Hiltz, and McCliment for engineering services to complete a pavement management plan in an amount not to exceed \$9,500

Ayes: Smith,Semifero,Tell,Carson,Fisher,Cousins,Keough

Nays: none

Motion carries

5. Consideration of: resolution approving the Michigan Department of Transportation contract No. 08-5091 and authorizing the Village President and the Village Manager to execute the Michigan Department of Transportation contract No. 08-5091 for the Dexter Ann Arbor Road improvements project

Motion Cousins; support Semifero to approve the resolution for the Michigan Department of Transportation contract No. 08-5091 and also authorizing the Village President and Village Manager to execute it.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith, Keough

Nays: none

Motion carries

- 6. Consideration of: Recommendation to accept the bid from GM & Sons in the amount of \$ 28807.00 to complete the outdoor basketball court (this also to include the fencing through Game Time Recreation equipment for \$5014.00 additional)

Motion Semifero, support Carson to approve the recommendation to accept the bids of \$28807.00 and \$5014.00 from GM & Sons and Game Time Recreation for the outdoor basketball court and fencing.

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero, Keough

Nays: none

Motion carries

- 7. Support of School bond proposal as presented in PRE-ARRANGED PARTICIPATION

Motion Semifero, support Cousins to postpone the discussion and/or support of the school bond proposal until 4-28-08 meeting.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson, Keough

Nays: none

Motion carries

- 8. Consideration of: Making an offer to the Dexter Area Library Board to purchase the library property on Fourth St. for Village offices.

Motion Cousins, support Tell to authorize an offer to the Dexter Area Library Board to purchase the library property on Fourth St. for Village offices. The offer will be \$435,000

Ayes: Smith, Tell, Fisher, Cousins

Nays: Semifero, Carson, Keough

Motion carries

M. COUNCIL COMMENTS

- Tell no
- Carson no
- Cousins May 4th, art, food, wine at North Point 5:30
- Boyle rather presumptuous of Village Board to be telling citizens how to vote regarding the school bond issue
- Fisher no
- Semifero Dexter bike race- off for the next 2 years
Message board re: construction should be moved
Basketball court - OHM did gratis work- want to acknowledge

traffic, tough to get out of Westridge from Eastridge 30 mph not 45 mph
Sheriff involved?

Keough offer should contain normal "subject to's"

Consideration of: suspend rules to discuss Mr. Keough's question re: the usual and customary terms to be applied in the offer to the Library Board.

Ayes: Tell, Fisher, Carson, Cousins, Smith, Keough

Nays: Semifero

Motion carries

N NON-ARRANGED PARTICIPATION

NONE

O. ADJOURNMENT

Motion Smith, support Fisher to adjourn at 10:32

Ayes: Carson, Cousins, Smith, Fisher, Keough

Nays: Semifero, Tell

Motion carries

Respectfully submitted

The Honorable
David F. Boyle
Clerk, Village of Dexter

Approved for Filing: _____

AGENDA 4-28-08

ITEM D-1

REQUEST FOR FUNDING
DEXTER SENIOR CENTER

Over the past few years Senior Centers across Michigan have experienced drastic cuts in funding. The Dexter Senior Center is seeking your consideration for funding to help us through this difficult time.

All of our income is generated through donations and fundraising. We have implemented as many cost cutting measures as we possibly can. Recently, we discontinued our paid custodial service and cut all monies used to support our food pantry. The food pantry remains open due to generous community donations and volunteers.

We have attempted to increase our revenues by raising the membership dues from \$10 to \$20 per year and collecting monies from groups who use the Center in the evening and on weekends.

Even with our constant efforts to cut expenses and generate new revenue, we are falling short each month by approximately \$1500 or \$18,000 per year. At this rate, we can only survive about 18 months.

The Dexter Senior Center offers needed programs and services to our senior population. We are a resource and sometimes a lifeline for many low income and handicapped seniors. Many seniors have out lived or have no family locally and we fill that void in their lives. As this segment continues to grow, it is imperative we keep our doors open. In 2006 the Village of Dexter generously gave us approximately \$8300. We are once again seeking your support.

Thank you in advance for your time and consideration in this very important matter.

Respectfully submitted,

Kimberly R. Martini
Director

2008 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Huron River Watershed Council	4/24/2008	5:30 p.m.	Botanical Gardens-Ann Arbor	http://www.hrwc.org/	Paul Cousins
Dexter Community Schools Board of Education	4/28/2008	7:00 p.m.	Creekside Intermediate School	http://web.dexter.k12.mi.us/	
Dexter Area Historical Society	5/1/2008	7:30 p.m.	Dexter Area Historical Museum	http://www.hvcn.org/info/dextermuseum/	
Dexter Community Schools Board of Education	5/5/2008	7:00 p.m.	Creekside Intermediate School	http://web.dexter.k12.mi.us/	
Dexter District Library Board	5/5/2008	7:30 p.m.	Dexter District Library	http://www.dexter.lib.mi.us/	
Dexter Village Planning Commission	5/5/2008	7:30 p.m.	Senior Center	http://www.villageofdexter.org	Jim Carson
Dexter Township Planning	5/6/2008	7:00 p.m.	Dexter Township Hall	http://www.twp-dexter.org/	
Washtenaw Area Transportation Study- Technical	5/7/2008	9:30 a.m.	Road Commission Offices	http://www.miwats.org/	Rhett Gronevelt
Washtenaw County Board of Commissioners	5/7/2008	6:45 p.m.	Board Room, Admin Building	http://www.evashtenaw.org/government/boc/	
Washtenaw County Road Commission	5/7/2008	1:00 p.m.	Road Commission Offices	http://www.wcroads.org/	
Dexter Downtown Development Authority	5/8/2008	7:30 p.m.	Senior Center	http://www.villageofdexter.org	Shawn Keough
Lima Township Board	5/12/2008	8:00 p.m.	Lima Township Hall	http://twp-lima.org	
Scio Township Downtown Development Authority	5/12/2008	12:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Scio Township Planning	5/12/2008	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	

AGENDA 4-28-08

ITEM M-1

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village Representative



VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303

AGENDA 4-28-08

ITEM H-2

Village Council

Shawn Keough
President

Joe Semfeco
Councilperson

Jim Carson
Councilperson

Paul Cousins
Councilperson

Donna Fisher
Councilperson

James Smith
Councilperson

Ray Tell
President Pro-tem

Administration

Donna Dettling
Manager

David Boyle
Clerk

Marie Sherry, CPFA
Treasurer/Finance Director

Courtney Nicholls
Assistant Village Manager

Ed Lobdell
Public Services Superintendent

Allison Bishop, AICP
Community Development Manager

THE VILLAGE OF
DEXTER IS AN EQUAL
OPPORTUNITY
PROVIDER AND
EMPLOYER

www.
villageofdexter.org

April 16, 2008

Dexter District Library
Director Paul McCann
8040 Fourth Street
Dexter, MI 48130

Dear Mr. McCann,

On behalf of the Village of Dexter, I am writing to inform you that the Dexter Village Council had considerable discussion at our April 14, 2008 Village Council meeting regarding the purchase of the existing Dexter Library Building. This letter ("Letter of Intent") sets forth the general terms and conditions upon which the Village of Dexter, a Michigan general laws village ("Purchaser") desires to enter into a transaction with the Dexter District Library (the "Seller"), by which Purchaser will acquire and Seller will sell the Property (as defined below):

PROPERTY: The Property consists of the improved real estate located at 8040 Fourth Street, Dexter, Michigan. The Property includes an approximate 4,300 square foot building.

PURCHASE PRICE: Subject to the terms of this Letter of Intent, the purchase price for the Property shall be \$435,000.00. The purchase price shall be paid in cash. Purchaser does not require a financing contingency.

DEPOSIT: Upon receipt of a fully executed Purchase Agreement, Purchaser shall place an earnest money deposit of \$5,000.00 in escrow with a title company mutually agreeable to the parties.

CLOSING: The closing of the purchase and sale of the Property shall take place within thirty (30) days after the Seller vacates the Property to occupy its new library facility, but in no event later than March 1, 2009 or a mutually agreed upon date.

INSPECTION PERIOD: The Purchase Agreement shall provide that Purchaser will have a period of sixty (60) days after execution of the Purchase Agreement to inspect all aspects of Property, including without limitation, physical condition and environmental condition. All such inspections shall be conducted at Purchaser's sole cost and expense.

REPRESENTATIONS: The Purchase Agreement shall contain customary representations and warranties related to, among other things, Seller's ownership of and authority to convey the Property, and the use, storage and presence of hazardous materials thereon.



VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303

TITLE INSURANCE: As soon as practical after execution of the Purchase Agreement, Seller will provide Purchaser with a current title commitment for the Property. At closing, Seller, at Seller's sole expense, shall deliver an A.L.T.A. Owner's Policy of Title Insurance in the amount of the Purchase Price to Purchaser, insuring good and marketable fee simple title in the name of Purchaser, without standard exceptions and subject only to such matters as specifically approved by Purchaser in writing.

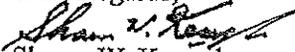
DELIVERIES: Seller will convey the Property by Warranty Deed. In addition, Seller and Purchaser shall execute and deliver all other documents which are reasonably necessary to consummate the transaction.

TRANSACTION COSTS: All items customarily prorated in commercial transactions of this type shall be prorated at closing.

This Letter of Intent is intended to serve only as Purchaser's expression to Seller of its interest to purchase the Property and the general terms and conditions under which it would be willing to enter into a purchase agreement as contemplated herein. It is expressly understood that neither Purchaser nor Seller shall be bound by the terms of this Letter of Intent, nor shall there be any liability or obligation on the part of either party until such time, if any, as the parties shall execute a Purchase Agreement and all contingencies identified above have been satisfied or waived by Purchaser in writing.

If the terms set forth herein are acceptable, please execute this correspondence in the space provided below and return a copy to the undersigned forthwith. This Letter of Intent shall automatically terminate if not accepted by Seller by May 6, 2008. Thank you for your consideration in this matter.

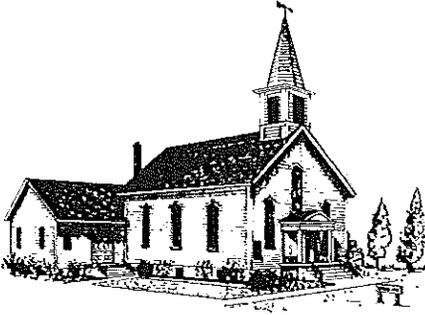
Kind Regards,


Shawn W. Keough
Village President

I, the undersigned, as a representative of the Dexter District Library do hereby find that the terms as set forth in the preceding letter of intent are acceptable.	
_____	_____
Library Representative	Date

AGENDA 4-28-08

ITEM H-3.



Dexter Area Museum

3443 Inverness Street / Dexter, Michigan 48130 / 313 - 426-2519

April 16, 2008

Dexter Village Council Members
8123 Main St.
Dexter MI 48130

Dear Honorable Council Members,

Thank you for your gift of \$250.00 to the Dexter Area Historical Society & Museum and the \$20,000.00 for the Gordon Hall Fund. We appreciate your continued support and generosity.

Sincerely,

A handwritten signature in cursive script that reads "Julie A. Knight". The signature is written in black ink and is positioned above the printed name and title.

Julie A. Knight
Treasurer



AGENDA 4-28-08
ITEM M-4

JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

ROBERT J. KLEINE
STATE TREASURER

March 27, 2008

David Boyle
Village Clerk-Dexter
8140 Main Street
Dexter, MI 48130

Dear David Boyle:

Several years ago, the Michigan Department of Treasury commissioned the Institute for Public Policy and Social Research at Michigan State University to evaluate local government fiscal indicators contained in existing State law and to propose more effective indicators. The purpose of that endeavor was to identify indicators which would be predictive of fiscal stress rather than reflective of that which already had occurred, thereby providing State officials, local officials, and the general public with objective, measurable, and straightforward information concerning the degree, or absence, of fiscal stress in units of local government.

The resulting study proposed the use of nine fiscal indicators, including population growth, real taxable valuation growth, general fund expenditures as a percent of taxable valuation, general fund operating deficits, and general long-term debt. Utilizing this approach, the Department now is in the process of compiling fiscal indicator scores for all units of local government.

I have enclosed for your consideration and review, one copy of the fiscal indicator score for your village for its 2006 fiscal year. This copy also includes a detailed description of each of the nine fiscal indicators and the numeric points assigned to each. Aggregate scoring is based upon zero to one point for each indicator (zero to two points for a prior year general fund operating deficit). A low aggregate score reflects fiscal neutrality, while a higher aggregate score reflects significant fiscal stress. Additional information is available on our website at www.michigan.gov/treasury.

The Department is simultaneously mailing a copy of this information to the Chief Elected Official and the Chief Financial Officer of the Village. The Department will post this information on its website within 60 days hence, but we first wished to afford the Village Council and other Village Officials an opportunity to offer comment. The Department asks that, in your official capacity to receive documents on behalf of the council, you take the appropriate steps to distribute this letter and the enclosed report to its members. Should you have any questions or comments regarding the fiscal indicators, or the related scores, please contact me by telephone at (517) 373-3227 or by e-mail at schafersk@michigan.gov. I trust that this information will be of assistance. If I may be of further assistance, let me know.

Sincerely,

Suzanne Schafer, Administrator
Local Audit and Finance Division

Enclosure

DEXTER

Village

2006 SCORE: 1

MuniCode: 81-3-020

INDICATOR	DESCRIPTION	YEAR	CATEGORY	Score
Population Growth	This first indicator measures population change. If a unit lost population, then it scores a 1, otherwise it is assigned a 0. The estimates provided are from the U.S. Census Bureau. Note that the values for Year 2000 are not estimates but taken from the Census that year.	2006 2000	Population Population	3242 2338 0
Real Taxable Value Growth 1.090588899	Two-year growth periods of real taxable value for each unit are computed. Units score a 1 if they demonstrate negative real growth, and a 0 if they exhibit positive real growth. To compute real taxable value, the current year taxable value is divided by the adjusted deflator indicated to the left.	2006 2004	Taxable Value Real Taxable Value Taxable Value	\$174,878,374.00 \$160,352,270.44 \$133,323,671.00 0
Large Real Taxable Value Decrease	This indicator uses the same data and time lag as indicator 2. The only difference is that a different standard is used. For this indicator, units measuring less than -0.04 receive a 1 and others are marked 0.	2006 2004	Taxable Value Real Taxable Value Taxable Value Standard	\$174,878,374.00 \$160,352,270.44 \$133,323,671.00 0.20273 0
General Fund Expenditures as a Percent of Taxable Value	This indicator has no time lag and deals solely with data from within the same year. To compute this variable, general fund expenditures are divided by taxable value. This is the only variable for which separate standards are used. A standard of 0.05 is used for cities and villages and 0.01 for townships and counties. Units with ratios above the standard receive a 1 and those below score a 0.	2006 2006	General Fund Expenditure Taxable Value Standard	\$3,281,163.00 \$174,878,374.00 0.01876 0
General Fund Operating Deficit	This variable is computed by subtracting general fund revenues from general fund expenditures for a given year. This figure is then divided by general fund revenue. If the number that results is less than -0.01, this indicates a unit has a nontrivial operating deficit and this unit received a score of 1. If the unit does not have a general fund operating deficit, or if this deficit is trivial, the unit is given a 0.	2006	General Fund Expenditure General Fund Revenue	\$3,281,163.00 \$3,219,784.00 -0.02 1
Prior General Fund Operating Deficits	This indicator captures whether a unit had an operating deficit in the past two years. A score of 1 is assigned for each prior year in which an operating deficit had occurred.	2005 2004	General Fund Expenditure General Fund Revenue General Fund Expenditure General Fund Revenue	\$2,295,401.00 \$2,604,218.00 \$1,991,634.00 \$2,222,054.00 0 0
Size of General Fund Balance	The actual variable constructed for this indicator is the general fund balance as a proportion of general fund revenue. If a unit maintains a general fund balance less than 13 percent of its general fund revenue, it scores a 1. Conversely a general fund balance above the 0.13 level scores a 0.	2006	General Fund Balance General Fund Revenue	\$1,015,884.00 \$3,219,784.00 0.32 0
Fund Deficits in Current or Previous Year	If there are any fund deficits in one or more of the unit's unreserved major fund balances the unit scores a one, otherwise is scores a zero.	2006 2005	Major Fund Deficit Major Fund Deficit	<input type="checkbox"/> <input type="checkbox"/> 0
General Long-Term Debt as a Percent of Taxable Value	This variable is constructed by taking general long-term debt and dividing it by the taxable value of the unit. Any unit with a debt to taxable value ratio above 6 percent is scored a 1 and those beneath it a 0.	2006	General Long Term Debt Taxable Value	\$2,735,000.00 \$174,878,374.00 0.02 0

Incident Summary Report

Report Description

Timeframe : From 2008-01-01 00:00:00 To 2008-03-31 23:59:00

Location : MunicipalArea | VILLAGE OF DEXTER

User Comments :

Offense Class Code	Offense Class Description	Count
210	CSC I - PENETRATION - P/V - FORCE	1
450	ASSAULT AND BATTERY	4
460	INTIMIDATION / THREAT	1
510	BURGLARY - HOME INVASION - 1ST DEGREE	1
521	BURGLARY - NO FORCE - RESIDENTIAL	1
634	RETAIL FRAUD II - SHOPLIFTING UNDER \$1000 - MISDEM	2
643	LARCENY FROM VEHICLE - B&E (INCLUDES W/DAMAGE - 750.356 A-B)	1
699	LARCENY - ALL OTHER	3
1132	GOODS AND SERVICES (INCLUDES FULL GAS SERVICE)	1
1199	ALL OTHER	2
1410	MDOP - MALICIOUS DESTRUCTION OF PROPERTY	1
1821	MARIJUANA - USE / POSSESS	2
2099	OTHER NON-VIOLENT OFFENSES	1
2115	OUI LIQUOR - includes per se	4
2223	JUVENILE (16 & UNDER) USE / CONSUME / POSSESS ON ANY PROPERTY	1
2226	JUVENILE (16 & UNDER) CONSUME INTOXICANTS IN MOTOR VEHICLE	1
2315	CONTEMPT OF COURT - BENCH WARRANT - FTCJ	1
2316	PROBATION VIOLATION	2
2405	DISORDERLY CONDUCT	5
2440	PUBLIC NUISANCE	6
2441	PUBLIC DRUNKENNESS	1
2443	OBSCENE TELEPHONE CALLS	2
2456	LOITERING - 17 YEARS AND OLDER	2
2560	TRESPASS	1
2691	CONSERVATION LAWS	1
2695	VIO CNTY PARKS / AIRPORTS	2
2825	INCORRIGIBILITY	1
2840	MALICIOUS MISCHIEF	1
2899	ALL OTHER	6
2935	DWLS 2ND	1
3020	MISDEMEANOR	3
3050	MISDEMEANOR - O/JURIS	1
3105	ACC, REAR END	1
3107	ACC, REAR END-RIGHT TURN	1
3114	ACC, INJURY TYPE C	2
3145	TRAFFIC CRASHES - PROPERTY DAMAGE	11
3150	PROPERTY DAMAGE - H & R	2
3170	PRIVATE PROPERTY	3
3175	PRIVATE PROPERTY - H & R	2
3225	OVERDOSE - DRUGS	1
3310	FAMILY TROUBLE	1
3312	NEIGHBORHOOD TROUBLE	2
3320	OPEN BUILDINGS	1

Incident Summary Report

Report Description

Timeframe : From 2008-01-01 00:00:00 To 2008-03-31 23:59:00

Location : MunicipalArea | VILLAGE OF DEXTER

User Comments :

Offense Class Code	Offense Class Description	Count
3324	SUSPICIOUS CIRCUMSTANCES	15
3331	ASSIST MEDICAL	16
3333	ASSIST MOTORIST	4
3334	ASSIST OTHER GOVT AGENCY	1
3336	ASSIST CITIZEN	6
3351	CIVIL - LANDLORD / TENANT	2
3355	CIVIL MATTER - OTHER	5
3501	OPEN GENERIC	1
3524	OPEN GENERIC	1
3702	ROAD HAZARD	3
3704	ABANDONED AUTO	1
3706	VEHICLE IMPOUND	1
3728	PARKING COMPLAINT	1
3732	TRAFFIC MISCELLANEOUS B COMPLAINT	2
3760	COMMERCIAL VEHICLE INSPECTION	1
3799	TRAFFIC MISC	1
3804	ANIMAL COMPLAINT	2
3812	ANIMAL PICK-UP - ALIVE	2
3902	BURGLARY	14
3902	BURGLARY ALARM	5
3907	PANIC ALARM	2
4599	MISCELLANEOUS - UUUU	1
6018	VEHICLE INSPECTIONS	1
6199	OTHER	13
6501	INSPECTION	2
Grand Total:		193

**Treasurer/Finance Director's Report to Council
Fiscal Year 2007/2008
Third Quarter**

I am pleased to present you with the Treasurer/Finance Director's Report to Council for the Third Quarter of Fiscal Year 2007/2008.

In this report I will give Council a more detailed view of this department's activities, as well as an overview of the Village's financial outlook. As always, if you have any questions, please call me. I would be happy to sit down with you.

Department Activities

Utility Billing Direct Debit

The direct debit program for utility billing has been successfully launched. We have had over 50 accounts sign up for the initial billing, which was debited on April 15th. The sign-up form has been included again in the April newsletter.

Community Development Block Grant - Economic Development Fund 792

This account has been closed and the remaining funds transferred to the Village for use in the general fund.

Utility Rate Study

I have updated the utility rate spreadsheet for use in the Fiscal Year 2008/2009 budget process.

Fiscal Year 2008/2009 Budget

The process for the FY 2008/2009 budget has begun. The 5-year financial model has been updated for use in this process.

Union Negotiations

Negotiations were successfully completed in this quarter.

Downtown Development Authority (DDA)

I have been working with the DDA on their bonding issues, as well as setting up additional funds for the bond-related projects. Our bond rating telephone conference with Standard and Poor was on April 23rd. In the next few months, I will be assisting them in the preparation for their FY 2008/2009 budget.

Other Post Employment Benefits (OPEB)

The actuarial is currently being done. I expect to have results before the end of April.

Education and Committee Memberships

- The next MGFOA Legislative Committee meeting is scheduled for April 25th.

Fiscal Year 2007/2008 Third Quarter Revenues and Expenditures

The Revenue/Expenditure Report is used to track how our revenue and expenditures compare to our budget. A general rule of thumb is that each quarter represents 25% of the budget, although certain departments may spend all of their budget at one time. I will give you an overview of the different funds, then I will detail areas of concern.

The following is a summary of the revenues and expenditures for the Third Quarter:

Fund 101 - General Fund				
			QTD Actual	% of Budget
Revenue			\$ 2,539,360.11	85.0%
Expenditures			\$ 2,023,975.23	64.3%
	Village Council		\$ 22,941.33	42.9%
	Village Manager		\$ 183,089.43	70.9%
	Finance Department		\$ 10,495.12	47.7%
	Attorney		\$ 39,324.61	65.5%
	Village Clerk		\$ 3,626.32	30.0%
	Village Treasurer		\$ 70,983.73	74.4%
	Buildings & Grounds		\$ 47,360.57	76.9%
	Village Tree Program		\$ 13,771.07	27.5%
	Law Enforcement		\$ 336,147.72	73.9%
	Fire Department		\$ 249,743.03	73.2%
	Planning Department		\$ 84,022.67	73.7%
	Zoning Board of Appeals		\$ 1,082.83	90.2%
	Dept of Public Works		\$ 167,135.75	67.0%
	Downtown Public Works		\$ 37,906.23	54.7%
	Storm Water		\$ 2,935.00	39.1%
	Engineering		\$ 7,080.75	70.8%
	Municipal Street Lights		\$ 39,594.80	72.0%
	Solid Waste		\$ 322,306.52	67.5%
	Parks & Recreation		\$ 19,787.66	50.1%
	Long-Term Debt		\$ 35,878.75	28.3%
	Insurance & Bonds		\$ 59,184.00	86.0%

Fund 101 is in good shape at this time. Revenues are slightly above benchmark due to property tax collections. All expense departments are at or below the 25% benchmark for this time of year with the following exceptions:

- Zoning Board of Appeals: This department is higher than benchmark due to publishing costs with the Ann Arbor News. I will monitor this department, but if no further Zoning Board of Appeals submissions are made in this fiscal year, no amendment will be necessary.
- Insurance & Bonds: Liability insurance has been paid for this fiscal year.
- Contributions: All non-recurring contributions have been made.

Fund 202 - Major Streets Fund				
			QTD Actual	% of Budget
Revenue			\$ 348,852.93	22.9%
Expenditures				
			\$ 341,297.73	32.3%
Administration			\$ 60.95	61.0%
Contracted Road Construction			\$ 135,798.70	16.4%
Routine Maintenance			\$ 52,682.04	65.8%
Traffic Services			\$ 101,714.30	94.2%
Winter Maintenance			\$ 51,041.74	93.0%
Fund 203 - Local Streets Fund				
			QTD Actual	% of Budget
Revenue			\$ 141,575.56	30.8%
Expenditures				
			\$ 129,295.81	12.0%
Administration			\$ 44.01	56.0%
Contracted Road Construction			\$ 32,137.49	10.0%
Routine Maintenance			\$ 40,632.99	61.5%
Traffic Services			\$ 10,896.56	55.3%
Winter Maintenance			\$ 45,584.76	85.7%
Fund 204 - Municipal Streets Fund				
			QTD Actual	% of Budget
Revenue			\$ 604,191.29	94.9%
Expenditures				
			\$ 250,849.88	16.2%
Administration			\$ 849.88	2.7%
Transfers Out			\$ 250,000.00	21.9%

The Streets funds are in good shape. Due to the snowy winter season that we saw this year, Winter Maintenance has used a majority of its budget. I will continue to monitor Traffic Services in Fund 202.

Fund 590 - Sewer Fund				
			QTD Actual	% of Budget
Revenue			\$ 739,495.25	63.1%
Expenditures			\$ 924,576.75	62.0%
	Administration		\$ 2,610.86	3.7%
	Sewer Utilities		\$ 530,104.40	84.8%
	Long-Term Debt		\$ 288,222.63	70.9%
	Contingencies		\$ -	0.0%
	Capital Improvements		\$ 103,638.86	94.2%
Fund 591 - Water Fund				
			QTD Actual	% of Budget
Revenue			\$ 513,525.31	70.7%
Expenditures			\$ 438,154.73	41.5%
	Administration		\$ 1,161.56	1.6%
	Water Utilities		\$ 267,222.11	79.1%
	Long-Term Debt		\$ 142,323.75	74.8%
	Contingencies		\$ -	0.0%
	Capital Improvements		\$ 27,447.31	11.0%

The Sewer Fund is going to require a budget amendment for professional services. Unbudgeted excavation and disposal of backwash material from the treatment plant needed to be performed. Budget amendments for the Sewer Fund will be presented to Council prior to the end of this fiscal year. I will also continue to monitor the Water Fund's Water Utilities department.

Miscellaneous Funds

All of the other Village funds are in good shape at this time.

Village of Dexter
Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 03/31/08	Status of Cash
General Fund				
Cash	TCF Pooled	General operating	\$ 1,021,453.16	Unrestricted
TCF Bank CD	TCF Bank	General operating - matures 8-28-07	\$ 400,000.00	Unrestricted
Chelsea Bank CD	Chelsea Bank	General operating - matures 7-31-07	\$ 197,252.45	Unrestricted
United Bank CD	United Bank	General operating - matures 7-10-07	\$ 254,893.39	Unrestricted
Building Reserve Account	TCF Pooled	Reserved for future building project	\$ 29,818.14	Restricted
Petty Cash	Office	Small cash purchases	\$ 50.00	Unrestricted
Facilities Bond Debt	National City Bank	Debt retirement	\$ 37,659.36	Restricted
Main Street Bridge Project	TCF Pooled	Bridge project	\$ 322,437.50	Restricted
Park Fund	Nat City Parks & Recreation	General parks use	\$ 22,789.25	Restricted
Tree Replacement Program	Nat City Parks & Recreation	Reserved for tree related activities	\$ 20,877.02	Restricted
Property Tax Savings	TCF Property Tax Savings	Cleaning account for undistributed tax collections	\$ 128,734.66	Restricted*
Property Tax Checking	TCF Property Tax Checking	Used to distribute taxes and make refunds	\$ 968.36	Unrestricted
Subtotal Unrestricted			\$ 1,874,617.36	
Subtotal Restricted			\$ 562,315.93	
Total General Fund			\$ 2,436,933.29	

*This account contains undistributed taxes collections

Major Streets Fund

Cash	TCF Pooled	General operating for major streets activities	\$ 16,289.90	Unrestricted
Cash - Savings	TCF Major & Local Streets	General operating for major streets activities	\$ 8,399.58	Unrestricted*
Ann Arbor Street (Pooled)	TCF Pooled	Reserved for Ann Arbor Street improvements	\$ 68,715.34	Restricted
Subtotal Unrestricted			\$ 24,689.48	
Subtotal Restricted			\$ 68,715.34	
Total Major Streets Fund			\$ 93,404.82	

*These funds come from the State in the form of Act 51 payments. I move money to the cash (pooled) account as needed. If we need more than what is available in this account, I will transfer funds from the Municipal Streets accounts, which is part of the budget.

**Village of Dexter
Cash Accounts**

General Ledger Name	Bank & Account Name	Purpose	Balance 03/31/08	Status of Cash
Local Streets Fund				
Cash	TCF Pooled	General operating for major streets activities	\$ 16,425.79	Unrestricted
Cash - Savings	TCF Major & Local Streets	General operating for major streets activities	\$ 8,568.94	Unrestricted*
ROW Account (Pooled)	TCF Pooled	Reserved for ROW activities	\$ 46,696.72	Restricted
Subtotal Unrestricted			\$ 24,994.73	
Subtotal Restricted			\$ 46,696.72	
Total Local Streets Fund			\$ 71,691.45	

*These funds come from the State in the form of Act 51 payments. I move money to the cash (pooled) account as needed. If we need more than what is available in this account, I will transfer funds from the Municipal Streets accounts, which is part of the budget.

Municipal Streets Fund				
Cash	TCF Pooled	Available for transfer to Major & Local Streets	\$ 1,154,017.40	Unrestricted
Subtotal Unrestricted			\$ -	Unrestricted
Subtotal Restricted			\$ 1,154,017.40	
Total Municipal Streets Fund			\$ 1,154,017.40	

Streetscape Debt Service Fund				
Cash	TCF Pooled	Tax collections for GO Bond payments	\$ 110,630.49	Restricted
Streetscape Debt Retire	Nat City Streetscape	Special Assessments for bond payments	\$ 103,352.37	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 213,982.86	
Total Streetscape Debt Service Fund			\$ 213,982.86	

Village of Dexter
Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 03/31/08	Status of Cash
Special Projects Fund				
2007 Bond Money Market	Fifth-Third Bank	Reserved for facilities improvements	\$ 338,746.83	Restricted
<u>Subtotal Restricted</u>			<u>\$ 338,746.83</u>	
<u>Total Special Projects Fund</u>			<u>\$ 338,746.83</u>	
Equipment Replacement Fund				
Cash	TCF Pooled	Reserved for major DPW equipment purchases	\$ 212,105.70	Restricted
<u>Subtotal Restricted</u>			<u>\$ 212,105.70</u>	
<u>Total Equipment Replacement Fund</u>			<u>\$ 212,105.70</u>	
Sewer Enterprise Fund				
Cash	TCF Pooled	Sewer operating	\$ 148,658.40	Unrestricted
RD Sewer Debt Retirement	Nat City RD Sewer Debt	Reserved for RD Sewer bond payments	\$ 84,779.61	Restricted
RD Sewer Bond Reserve	Nat City RD Sewer Bond	Reserved for RD Sewer final year bond payment	\$ 119,983.62	Restricted
RD Sewer Repair & Improve	Nat City RD Sewer R&I	Reserved for infrastructure & equipment replacement	\$ 101,067.99	Restricted
Sewer Tap Fees Account	TCF Sewer & Water	Tap fees to be redistributed at end of year	\$ 495,346.53	Unrestricted
<u>Subtotal Unrestricted</u>			<u>\$ 644,004.93</u>	
<u>Subtotal Restricted</u>			<u>\$ 305,831.22</u>	
<u>Total Sewer Enterprise Fund</u>			<u>\$ 949,836.15</u>	

**Village of Dexter
Cash Accounts**

General Ledger Name	Bank & Account Name	Purpose	Balance 03/31/08	Status of Cash
Water Enterprise Fund				
Cash	TCF Pooled	Water operating	\$ 306,148.81	Unrestricted
RD Water Debt Retirement	Nat City RD Water Debt	Reserved for RD Water bond payments	\$ 386,729.15	Restricted
RD Water Bond Reserve	Nat City RD Water Bond	Reserved for RD Water final year bond payment	\$ 122,417.11	Restricted
RD Water Repair & improve	Nat City RD Water R&I	Reserved for infrastructure & equipment replacement	\$ 35,861.27	Restricted
Water Tap Fees Account	TCF Water & Water	Tap fees to be redistributed at end of year	\$ 326,999.54	Unrestricted
Subtotal Unrestricted			\$ 633,148.35	
Subtotal Restricted			\$ 545,007.53	
Total Water Enterprise Fund			\$ 1,178,155.88	
Trust & Agency Fund				
Performance Guarantees	TCF Performance Guarantees	Escrows for development bonds such as tree bonds	\$ 84,709.75	Restricted
Site Plan Review	TCF Pooled	Escrows for payment of development related fees	\$ 87,813.29	Restricted
Tree Escrow	TCF Pooled	Escrows for Tree Replacement	\$ 1,645.00	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 174,168.04	
Total Trust & Agency Fund			\$ 174,168.04	
Payroll Fund				
Cash	TCF Payroll	Funds reserved for payment of accrued benefits	\$ 9,481.49	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 9,481.49	
Total Trust & Agency Fund			\$ 9,481.49	

Village of Dexter
Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 03/31/08	Status of Cash
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Economic Development Trust & Agency Fund

Cash - Savings	TCF Economic Development	CDBG Funds - Account Closed	Restricted
\$	\$	\$	\$
Subtotal Unrestricted			
Subtotal Restricted			
Total Economic Development Trust & Agency Fund			

Total Unrestricted	\$ 4,355,472.25
Total Restricted	\$ 2,477,051.66
Grand Total Cash	\$ 6,832,523.91

Summary of General Funds Available for Operational Use

General Fund Unrestricted	\$ 1,873,649.00
15% Fundbalance	\$ (471,000.00)
Required for 07/08 budget	\$ (151,500.00)
Available Unrestricted	\$ 1,251,149.00
Restricted for Parks	\$ 43,666.27
Restricted for Bridge Project	\$ 322,437.50
Restricted for Equipment	\$ 212,105.70

**FY 07/08 Development Deposits
Third Quarter Activity**

Project Name	Starting Balance	Refunds or Planning/Engineering Charges	Village Invoices or Developer Deposits	Ending Balance
Dexter District Library	\$ 8,154.75	\$ 10,959.25	\$ 4,254.75	\$ 1,450.25
Wallace Project*	\$ 1,671.75	\$ 638.75	\$ -	\$ 1,033.00
UMRC**	\$ 1,800.26	\$ 4,998.00	\$ 3,197.74	\$ -
Dexter Wellness Center*	\$ 1,517.00	\$ 2,118.75	\$ 601.75	\$ -
Mill Creek Building/Schultz*	\$ 3,096.50	\$ 3,398.50	\$ 302.00	\$ -
K-Space Associates* ^	\$ 2,769.25	\$ 9,251.00	\$ 6,350.00	\$ (131.75)
Cedars of Dexter Inspections	\$ -	\$ 3,197.74	\$ 61,190.00	\$ 57,992.26

*Prior period adjustments changed starting balance from 2nd Quarter Activity

**Closed and new general ledger line opened for inspections.

^ Escrow deposit made in April



MEMORANDUM

TO: Village Council / Planning Commission
Donna Dettling, Village Manager
FROM: Allison Bishop, AICP, Community Development Manager
SUBJECT: 3rd Quarter Board and Commission Update
DATE: April 28, 2008

Attached you will find the 07-08 3rd quarter Board and Commission update, Zoning/Ordinance Activity report, and Project Summary. You will also find an update on current Village projects and a summary of ongoing projects and activity from the Community Development Office.

Parks Commission

Ryan Drive – The Parks Commission has recommended that traffic calming features be installed on Ryan Drive along with a pedestrian crossing. Council authorized funding to look into the traffic and the Parks Commission hopes to have a recommendation and cost estimates in the 4th quarter.

Annual budget recommendation – This quarter the Parks Commission recommended annual budget considerations to Council. The Parks Commission has also inventoried the park equipment in all parks and developed a park equipment needs list based on the condition of the equipment.

Mill Pond Park Planning Team - The committee has recommended that the village work with JJR and ECT to complete the development of the Mill Pond area following the removal of the dam. The committee hopes to get started on the preliminary work this May.

Community Park – Bid was let for the Community Park play court. GM and Sons was the low bidder and will construct the play court in the 4th quarter. The remaining park equipment budgeted will also be installed in the 4th quarter.

Work Day – Cub Scouts will be conducting a Community Park clean up on May 15th.

Parks and Recreation Plan – The online survey and mailed survey results are in. 120 people participated in the survey and gave the Parks Commission some good information to utilize in the update of the Parks and Recreation Plan. JJR/ECT will also be helping to update the plan to assure that information required for certain grant applications is included in the update.

Planning Commission

Baker Road Corridor subcommittee – The subcommittee continues to meet to develop a recommendation for an ordinance for the Baker Road Corridor. The Planning Commission has requested that the ordinance be “form emphasized”.

Form Based Codes – CWA gave a presentation on form based codes and the Planning Commission discussed the benefits, etc. of adopting form based codes. The Planning Commission has requested that the Baker Road Corridor be presented as a form emphasized code.

Ordinance Review – The Planning Commission continues to recommend revisions to the Village of Dexter Zoning Ordinance, as they deem necessary. The Planning Commission adopted amendments to Bed and Breakfast provisions and continues to review the Baker Road Corridor and Lighting Standards.

SGRAT – The Planning Commission is reviewing the Smart Growth Assessment Tool put out by the MSU Extension. The program/tool helps communities score themselves on how well the regulations, etc. help achieve smart growth principles, i.e. walkability, density, etc.

Tree Board

Tree Board Management Plan – The Tree Board is continuing to develop the Tree Management Plan and anticipates completion by fall 2008.

Arbor Day Celebration – On April 25, 2008 the Tree Board, the Rotary Club, Lions Club, the Kiwanis Club, Little Gingerbread House, Morning Star Child Care and Generations Together will be celebrating Arbor Day. The Dexter Leader and Ann Arbor News have also been invited. Please feel free to join us at one of the child care facilities at 11:00 am for the celebration.

Spring Tree Planting – The Tree Board will be planting 32 trees this year, the Parks Commission will be planting 8 trees and residents have participated to plant 10 trees throughout the village.

DTE Tree Planting Grant – Application was made to the DTE program; however based on the village's past awards and the needs of other communities we were not granted funding this year.

Other Projects

Wellhead Protection Program – The state initially delayed the availability of Wellhead Protection grants for 2008; however in March the state announced that funding was available. The village made application to the Wellhead Protection Program and although we have not received a notice of award I think that we will be awarded funding. Previous expenditures related to the 5th well may also be eligible. Based on initial calculations the village may get up to \$12,784 back for work that has been completed related to the 5th well.

Please feel free to contact me if you have any questions.

Thank you.

Village of Dexter
3rd Quarter Update 2007-08
January 1, 2008 – March 31, 2008

Dexter Crossing – Blackhawk Development / Signature Home Traditions

Victoria Condominiums

Preliminary Zoning Compliance	0
Final Zoning Compliance	0
Units Remaining (not sold)	110(112)
Single Family Homes Final Zoning Compliance	1

CONDOS

- Construction on the condominiums is now permitted to proceed due to the dedication of Phases 1-5A.
- A maximum of five buildings may be under construction at any one time.
- Homestead exemption forms will be required for each Final Zoning Compliance request.

SINGLE FAMILY

- The Dedication process was completed July 9, 2007 for Plat 1 and Phases 2-5A.
- 8 vacant single-family home sites remain in Dexter Crossing under BHD control; however they have been put up for sale. All home plans must have Home Owners Association approval prior to requesting Zoning Compliance to ensure compliance with Home Owners Association bylaws.
- The Signature Homes (Blackhawk) model sold.

COMMERCIAL

- Dexter Crossing Strip Mall: occupancy remains at fifteen (15) or 64% based on units, and at 61% occupied based on square footage.
- No additional information has been provided by Blackhawk Development regarding potential new tenants.
- Blackhawk has started to address the punch list items for the commercial phase of the site. Dedication will be primarily for underground utilities; no above ground utilities on the commercial phase are public.

Dexter Crossing (Phases 6-8) - Peters Building Company

Preliminary Zoning Compliance	0
Final Zoning Compliance	0
Units Remaining (ready for occupancy, not sold)	5
Vacant Lots	57

- No new sales information this quarter.
- The Village has provided the developer with the information required for dedication. Dedication will likely not occur until more of the development is complete. Bond amounts for dedication are based on the percentage of homes complete. Based on the current number of homes completed the developer has decided to wait to dedicate.
- The final punch list walk through was conducted in October 2006. The developer addressed the final punch list items in December 2006. Upon acceptance of the repairs the punch list will be completed.
- Development within the project continues.

West Ridge of Dexter – JR Homes/Mancuso Homes/Hasle Raven Partnership

Preliminary Zoning Compliance	0
Final Zoning Compliance	0
Units Remaining (ready for occupancy, not sold)	62
Vacant Lots	

- Mancuso Homes was a partner with JR Homes, but has now taken over 36 lots within West Ridge.
- Hasle Raven Partnership has contacted the Village and indicated that they now also control 24 lots within West Ridge (10 partially completed homes and 14 vacant lots).
- Westridge of Dexter (Peters Building) controls 34 vacant lots within Westridge.

Boulder Park Phases 2a and 2b

- The applicant has been notified that the site plan has expired. No progress.

Wallace Building

- Final Zoning Compliance was issued for the project in October 2007.
- Cottage Inn has filed zoning compliance to occupy a unit.
- No other tenant information has been provided.

Katie's Restaurant

- The final site plan expires on October 8, 2008.

Dexter Wellness Center (Colorbok)

- DDA awarded the developer \$150,000 towards the public improvements for the project.
- Preliminary site plan was submitted on April 2 and the Planning Commission recommended approval of the plan on May 7, 2007.
- Village Council approved the Preliminary site plan on July 9, 2007 with conditions.
- The Village Council approved the final site plan on October 8, 2007.
- OHM has submitted information for the water permit to the MDEQ.

Schulz Development – Mill Creek Building

- The Planning Commission recommended approval of the combined site plan on November 5, 2007.
- The Village Council approved the final site plan on November 26, 2007.
- The DDA and the developer continue to coordinate project details.
- The DDA has awarded the bid for the work to be completed that is adjacent to the building.
- The Village Council passed a resolution to vacate the ROW needed for the project and passed a resolution to sell the property to the developer. The property has not closed.

Cedars of Dexter – UMRC / Gordon Hall Project

- The Planning Commission recommended approval of the Final site plan on May 7, 2007.
- The Village Council approved the final site plan on September 24, 2007 with several contingencies, including execution of the development agreement.
- The development agreement was approved by the Village Council on January 14, 2008.
- Water and sewer permits will be granted by the MDEQ by the end of April.
- The developer has started construction.

Dexter Library

- Construction on the Library has commenced.
- Completion of the project is anticipated to take one year. Anticipated completion fall 2008.

K-Space Associates

- The project is almost complete.
- Final Zoning will likely be requested in May.

Plans Approved

- UMRC (Cedars of Dexter) Development Agreement

Plan Reviews

- NONE

Other

- Main Street Bridge/Dam construction started
- Third Street construction started
- Dexter Ann Arbor Road Construction slated to start in 4th quarter.

**Village of Dexter
2nd Quarter Report 2007-08
October 1 - December 31, 2007**

1st Quarter Activity January 1 - March 31, 2008	1st Qtr Jul-Sept	2nd Qtr Oct-Dec	3rd Qtr Jan-March	4th Qtr April-June	2007-08 YTD TOTAL	06-07 YTD Total	2005 YTD Total	2004 YTD Total	2003 YTD Total
Land Division / Combination	1	1	2		4	2	0	3	2
Ordinance Amendments	4	2	7		13	11	9	11	6
Rezoning or Conditional Rezoning	0	0	0		0	1	0	1	0
Special Use Permits	0	0	0		0	8	6	1	3
Preliminary Site Plan Approvals	1	0	0		1	4	3	0	1
Final Site Plan Approvals	1	1	0		2	4	3	0	2
Combined Site Plan Approvals	1	2	0		3	1	2	0	1
PUD Area Plan	0	0	0		0	1	0	0	2
Prelim. Zoning Compli. Permits	18	7	4		29	98	67	211	161
(New Construction)	1	1	0		2	11	12	107	75
(Condominiums)	0	0	2		2	0	1	21	2
(Commercial/Office) (Build-outs)	2	3	0		5	30	8	3	
(Additions/Remodels)	6	2	1		9	21	5	5	3
(Fences)	0	0	0		0	8	2	5	11
(Accessory structure)	0	1	0		1	4	1	5	3
(Decks)	9	0	1		10	24	38	65	65
Final Zoning Compli. Permits	18	8	11		37	58	188	157	122
(New Construction)	4	1	1		6	9	38	85	78
(Additions/Remodels)	3	4	1		8	4	19	6	1
(Fences/decks)	4	0	9		13	25	121	58	43
(Accessory structure)	0	2	0		2	0	2	1	0
(Commercial/Office) (Build-outs)	4	1	0		5	19			
(Condominiums)	3	0	0		3	0	8	7	0
(Temporary Uses/Structures)	2	0	1		3	7	11	7	0
(Sign Permits)	4	2	4		10	21	13	11	14
(Temporary Signs/Sandwich)	7	2	3		12	37	21	14	
Outdoor Seating Permits	0	0	0		0	5	6		
(ZBA Cases) Non-Residential	0	1	0		1	2	3	5	3
(ZBA Cases) Residential	0	0	2		2	4	4	3	2
Variances Granted	0	0	2		2	5	7	7	5
Demolition Permits	0	2	0		2	6	5	2	4
Right-of-way permits	0	0	0		0	0	4	3	
Park Use	2	0	2		4	7	4		
Home Occupation Permits	0	0	0		0	3	2	2	1
Freedom of Information Requests	1	0	0		1	1	1	8	4
Hawkers & Peddlers Permits	2	2	1		5	12	10	7	4
Requests for service/Correspondence	3	1	0		4	28	15	33	
Resident/Merchant/Business Communic.	8	0	0		8	48	38		
Enforcement	8	64	109		181	0			
Initial Notice	8	64	107		179	123	83	155	113
Second Notice	0	2	2		4	8	10	11	20

- * General Code Amendment - Snow Clearance
- * Zoning Ordinance Amendment Pending: Articles 3, Exterior Lighting, Baker Road Corridor
- * Zoning Ordinance Amendments: B/B: Article 8, 10, 12, 15, 15A and Article 6, Landscaping
- * Site Plans - None
- * Sign Permits: Dexter Dog Groom, BP (Clark), Cottage Inn, Frivolities
- * Special Use Permits: None
- * Resolutions - Tree Policy, Tree Replacement Fund
- * Enforcement 1) 102 snow 2) 1 sign 3) 2 dog 4) 4 property maintenance
- * ZBA : David Haig, deck (setback), Jon Coffer, addition (setback)
- * Modification requests: None

YTD Revenue - Zoning Compliance Permits: \$3,011.50
Through March 31, 2008 Site Plan Review Fees: \$1350.00

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org
Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: April 28, 2008
Re: Village Manager Report

1. Meeting Review:
 - April 10th – Waste Management re: Composting Requirements
 - April 10th – DDA Meeting
 - April 11th – Met with Joe Nowak to explore Web Cam options re: Bridge project
 - April 15th – Staff Meeting
 - April 15th – Bid Open DDA Jefford's Project
 - April 16th – Jefford's Street Coordination Meeting at BRi
 - April 22nd – Holland Community Site Visit re: Chamber, Village, DDA
2. Upcoming Meeting Review:
 - April 23rd – Standard & Poor's Rating Conference Call
 - April 24th – Special DDA meeting to award DDA Jefford's Project
 - April 25th – LED Presentation
3. Budget FY 2008/2009 Schedule. President Keough and I are working on a schedule for FY 2008-09 budget workshop. How do Wednesdays in May work for most of you? We may not need all 4 Wednesday's but I'd like to plan to use them if we need them. I'm working on a timeline for completing all the necessary tasks that I will email out as soon as possible. I plan to secure the Copeland Board room for each of the work sessions.
4. Joint Session with Dexter Community School Board. A joint meeting of the DCS Board and Village Council has been scheduled for Monday, June 2, 2008 for a 5th Well Update. This meeting will take place at Creekside in the Media Center at 6:00 p.m. We will be discussing the 5th Well site.
5. Dexter, Dexter, Webster (DDW) Police Services Work Group. A joint meeting has been scheduled for **Saturday, May 10, 2008 from 9:00 a.m. to noon at Webster Township Hall.** Included with my report are copies of staffing level scenarios (8 deputies vs. 7 deputies vs. 6 deputies) this information will be reviewed at the joint session with Undersheriff Herb Mahoney.
6. Composting MDEQ New Regulation. A new regulation in the form of PA 212 of 2007 that amends Part 115, Solid Waste Management of the Natural Resources and Environmental Protection Act, 1994 PA 451, now requires that all composted material be disposed of in a registered site with the Michigan Department of Environmental Quality (MDEQ). Currently we use a farm off of Wylie Road for our leaf operation, clippings that are not given away, and yard waste collected during the off months with Waste Management. The owner is not interested in incurring the expense or meeting the requirements necessary to become a registered site. Staff has met with Waste Management and continues to collect other cost comparison data. We are working on a temporary solution for this Fall, as well as a more permanent solution. Updates on this newest MDEQ mandate will be forthcoming.

Dexter Village, Dexter Township and Webster Township, 2008 Staffing and Deployment

The table below is a sample schedule, which represents the minimum staffing obtained when all Deputies are working their assigned shift and NOT off duty on benefit time off, such as; vacation, sick, FMLA or other leaves. If the contracting jurisdictions contract for a total of eight (8) deputies, this provides for staffing of: three (3) Deputies assigned to Day shift, Three (3) Deputies on the Afternoon Shift and two (2) Deputies on the Midnight Shift. **This schedule is based on both jurisdictions working collaboratively to combine their resources to obtain eight deputies.**

	SUN	MON	TUE	WED	THU	FRI	SAT
Deputy 1		day shift	day shift	trn	day shift	day shift	
Deputy 2	day shift			day shift	day shift	day shift	day shift
Deputy 3	day shift	day shift	day shift	day shift			day shift
Deputy 4		aft shift	aft shift	trn	aft shift	aft shift	
Deputy 5	aft shift			aft shift	aft shift	aft shift	aft shift
Deputy 6	aft shift	aft shift	aft shift	aft shift			aft shift
Deputy 7	mid shift			trn	mid shift	mid shift	mid shift
Deputy 8	mid shift	mid shift	mid shift	mid shift			mid shift

To determine the impact of benefit time off on staffing levels, scenarios were developed utilizing historical benefit time off data. The scenarios on the following pages are estimates on expected shift coverage based on historical benefit time off use. The shift coverage experienced may vary depending on the seniority of Deputies working in the area and the amount of benefit time off they utilize during a year. Court overtime is an estimated number of hours for off duty court, shift extensions due to late in the shift arrests or investigations that must be processed, etc.

Dexter Village, Dexter Township and Webster Township, 2008 Staffing and Deployment

SCENARIO TWO

This scenario is based on backfilling shifts to a minimum staffing of ONE (1) Deputy per Shift on the Day, Afternoon and Midnight Shift.

This table represents the number Days during a year and the staffing level of ON DUTY deputies by shift. The column on the left demonstrates the different staffing levels that can be obtained on each shift. The columns to the right indicate the number of days during a year it is anticipated that the staffing level to the left will be obtained, based on the back fill scenario

Number of Deputies On Duty	Day Shift Coverage	Afternoon Shift Coverage	Midnight Shift Coverage
2 Deputies On Duty	281	249	97
1.5 Deputies ON Duty	0	0	0
1 Deputy On Duty	83	115	267
0 Deputies On Duty	0	0	0

The tables below represent: the overtime fill costs in the left table, the costs for holidays in the center table and the annual court overtime costs by local unit of jurisdiction.

BACKFILL COSTS FOR OVERTIME			COSTS FOR HOLIDAYS			ANNUAL COURT OVERTIME		
54	TOTAL SHIFT		33.5	HOLIDAY SHIFTS		JURISDICTION	HOURS	COST
432	TOTAL HOURS		268	HOLIDAY HOURS		DEXTER VIL	110	6270
\$ 57.00	Cost Per Hour		\$ 57.00	Cost Per Hour		DEXTER TWP	107	6099
\$ 24,624.00	OT FILL COSTS		\$ 15,276.00	HOLIDAY COSTS		WEBSTER TWP	93	5301

The tables below represent a breakdown of overtime costs by category for each jurisdiction located in the response area. Reading from left to right the first column is the JURISDICTION name. The next column is the PERCENT of personnel that jurisdiction is providing, followed on the right by the overtime FILL COST for that jurisdiction, based on a percentage of personnel. The next column to the right is COURT OVERTIME related to each jurisdiction, based on historical court data for that jurisdiction. The next column is the HOLIDAY COST based on a percentage of personnel and is based on minimum staffing of 1 Deputy on the Day, Afternoon and Midnight Shifts on all holidays. The last column on the left is the NET cost for overtime, court time and holiday costs for each jurisdiction.

JURISDICTION	%	FILL COST	COURT OVERTIME	HOLIDAY COSTS	TOTAL JURISDICTION COST
DEXTER VIL	0.33333	\$ 8,207.92	\$ 6,270.00	\$ 5,091.95	\$ 19,569.87
DEXTER TWP	0.33333	\$ 8,207.92	\$ 6,099.00	\$ 5,091.95	\$ 19,398.87
WEBSTER TWP	0.33333	\$ 8,207.92	\$ 5,301.00	\$ 5,091.95	\$ 18,600.87
GRAND TOTAL					\$ 57,569.60

Dexter Village, Dexter Township and Webster Township, 2008 Staffing and Deployment

SCENARIO THREE

This scenario is based on backfilling shifts to a minimum staffing of ONE (1) Deputy per Shift on the Day, Afternoon and Midnight Shifts, from January through April. From May through Labor Day the minimum staffing is set at ONE Deputy for all shifts and the second half of Day shift and the first half of Afternoon shift to a level of (1.5) for the DAY and AFTERNOON Shifts and 1 on Midnight Shift. After the Labor Day weekend minimum staffing reverts back to One Deputy per shift for the remainder of the year.

This table represents the number Days during a year and the staffing level of ON DUTY deputies by shift. The column on the left demonstrates the different staffing levels that can be obtained on each shift. The columns to the right indicate the number of days during a year it is anticipated that the staffing level to the left will be obtained, based on the back fill scenario

Number of Deputies On Duty	Day Shift Coverage	Afternoon Shift Coverage		Midnight Shift Coverage	
		285	36	97	0
2 Deputies On Duty	315	36	0	97	0
1.5 Deputies ON Duty	34	79	267	0	0
1 Deputy On Duty	49	0	0	0	0
0 Deputies On Duty	0	0	0	0	0

The tables below represent: the overtime fill costs in the left table, the costs for holidays in the center table and the annual court overtime costs by local unit of jurisdiction.

BACKFILL COSTS FOR OVERTIME		COSTS FOR HOLIDAYS			ANNUAL COURT OVERTIME		
89	TOTAL SHIFT	33.5	HOLIDAY SHIFTS	JURISDICTION	HOURS	COST	
712	TOTAL HOURS	268	HOLIDAY HOURS	DEXTER VIL	110	6270	
\$	Cost Per Hour	\$	Cost Per Hour	DEXTER TWP	107	6099	
\$	OT FILL COSTS	\$	HOLIDAY COSTS	WEBSTER TWP	93	5301	

The tables below represent a breakdown of overtime costs by category for each jurisdiction located in the response area. Reading from left to right the first column is the JURISDICTION name. The next column is the PERCENT of personnel that jurisdiction is providing, followed on the right by the overtime FILL COST for that jurisdiction, based on a percentage of personnel. The next column to the right is COURT OVERTIME related to each jurisdiction, based on historical court data for that jurisdiction. The next column is the HOLIDAY COST based on a percentage of personnel and is based on minimum staffing of 1 Deputy on the Day, Afternoon and Midnight Shifts on all holidays. The last column on the left is the NET cost for overtime, court time and holiday costs for each jurisdiction.

JURISDICTION	%	FILL COST	COURT OVERTIME	HOLIDAY COSTS	TOTAL JURISDICTION COST
DEXTER VIL	0.33333	\$ 13,527.86	\$ 6,270.00	\$ 5,091.95	\$ 24,889.81
DEXTER TWP	0.33333	\$ 13,527.86	\$ 6,099.00	\$ 5,091.95	\$ 24,718.81
WEBSTER TWP	0.33333	\$ 13,527.86	\$ 5,301.00	\$ 5,091.95	\$ 23,920.81
GRAND TOTAL					\$ 73,529.44

Dexter Village, Dexter Township and Webster Township, 2008 Staffing and Deployment

SUMMARY OF SCENARIOS

To review the staffing levels of each scenario side by side, this page brings all scenarios together to allow for a comparison in shift coverage based on each of the staffing scenarios. The table on the left is scenario one, followed by scenario two in the center table and then scenario three staffing is represented in the right table.

Scenario ONE Day Shift Staffing		Scenario TWO Day Shift Staffing		Scenario THREE Day Shift Staffing	
Number of Deputies On Duty	Day Shift Coverage	Number of Deputies On Duty	Day Shift Coverage	Number of Deputies On Duty	Day Shift Coverage
2 Deputies On Duty	281	2 Deputies On Duty	281	2 Deputies On Duty	315
1.5 Deputies ON Duty	0	1.5 Deputies ON Duty	0	1.5 Deputies ON Duty	34
1 Deputy On Duty	75	1 Deputy On Duty	83	1 Deputy On Duty	49
0 Deputies On Duty	8	0 Deputies On Duty	0	0 Deputies On Duty	0
Scenario ONE Afternoon Shift Staffing		Scenario TWO Afternoon Shift Staffing		Scenario THREE Afternoon Shift Staffing	
Number of Deputies On Duty	Aft Shift Coverage	Number of Deputies On Duty	Aft Shift Coverage	Number of Deputies On Duty	Aft Shift Coverage
2 Deputies On Duty	249	2 Deputies On Duty	249	2 Deputies On Duty	285
1.5 Deputies ON Duty	0	1.5 Deputies ON Duty	0	1.5 Deputies ON Duty	36
1 Deputy On Duty	108	1 Deputy On Duty	115	1 Deputy On Duty	79
0 Deputies On Duty	7	0 Deputies On Duty	0	0 Deputies On Duty	0
Scenario ONE MIDNIGHT Shift Staffing		Scenario TWO MIDNIGHT Shift Staffing		Scenario THREE MIDNIGHT Shift Staffing	
Number of Deputies On Duty	Mid Shift Coverage	Number of Deputies On Duty	Mid Shift Coverage	Number of Deputies On Duty	Mid Shift Coverage
2 Deputies On Duty	97	2 Deputies On Duty	97	2 Deputies On Duty	97
1.5 Deputies ON Duty	0	1.5 Deputies ON Duty	0	1.5 Deputies ON Duty	0
1 Deputy On Duty	228	1 Deputy On Duty	267	1 Deputy On Duty	267
0 Deputies On Duty	39	0 Deputies On Duty	0	0 Deputies On Duty	0

SUMMARY OF COSTS BY JURISDICTION

Scenario ONE COSTS		Scenario TWO COSTS		Scenario THREE COSTS	
TOTAL JURISDICTION COST		TOTAL JURISDICTION COST		TOTAL JURISDICTION COST	
DEXTER VIL	\$ 11,361.95	DEXTER VIL	\$ 19,569.87	DEXTER VIL	\$ 24,889.81
DEXTER TWP	\$ 11,190.95	DEXTER TWP	\$ 19,398.87	DEXTER TWP	\$ 24,718.81
WEBSTER TWP	\$ 10,392.95	WEBSTER TWP	\$ 18,600.87	WEBSTER TWP	\$ 23,920.81
GRAND TOTAL	\$ 32,945.85	GRAND TOTAL	\$ 57,569.60	GRAND TOTAL	\$ 73,529.44

Dexter Village, Dexter Township and Webster Township, 2008 Staffing and Deployment

COMPARISON OF COVERAGE AND COST IF UNITS DO NOT COLLABORATE

The following tables are used to provide a comparison of coverage and cost if the jurisdictions DO NOT collaborate. The tables on the left represent the staffing levels and related costs per jurisdiction if they continue to collaborate and collectively contract for eight (8) Deputies. The tables to the right represent the coverage and costs if Dexter Village and Dexter Township were to contract on their own for three (3) Deputies each township and Webster Township contracted on their own with two (2) Deputies.

DEXTER/DEXTER/WEBSTER		Days per year
Scenario ONE Day Shift Staffing		281
Number of On Duty Staff		
2 Deputies On Duty		0
1.5 Deputies ON Duty		0
1 Deputy On Duty		75
0 Deputies On Duty		8
Scenario One Afternoon Staffing		
Number of On Duty Staff		Days per year
2 Deputies On Duty		249
1.5 Deputies ON Duty		0
1 Deputy On Duty		108
0 Deputies On Duty		7

Scenario One Midnight Staffing		Days per year
Number of On Duty Staff		97
2 Deputies On Duty		0
1.5 Deputies ON Duty		228
1 Deputy On Duty		39
0 Deputies On Duty		
SCENARIO ONE COSTS		
TOTAL JURISDICTION COST		
DEXTER VILLAGE	\$	11,190.95
DEXTER TWP	\$	10,945.85
WEBSTER TWP	\$	10,945.85
GRAND TOTAL	\$	32,945.85



DEXTER VILLAGE		Days per year
Scn. 1 Day shift		0
Days per year		0
		315
		49
DEXTER VILLAGE		
Scn. 1 Aft Shift		Days per year
Days per year		0
		0
		327
		37

DEXTER TWP		Days per year
Scn. 1 Day shift		0
Days per year		0
		315
		49
DEXTER TWP		
Scn. 1 Aft Shift		Days per year
Days per year		0
		0
		327
		37

DEXTER VILLAGE		Days per year
Scn. 1 Day shift		0
Days per year		0
		315
		49
DEXTER VILLAGE		
Scn. 1 Aft Shift		Days per year
Days per year		0
		0
		327
		37

DEXTER TWP		Days per year
Scn. 1 Day shift		0
Days per year		0
		315
		49
DEXTER TWP		
Scn. 1 Aft Shift		Days per year
Days per year		0
		0
		327
		37

DEXTER TWP		Days per year
Scn. 1 Day shift		0
Days per year		0
		315
		49
DEXTER TWP		
Scn. 1 Aft Shift		Days per year
Days per year		0
		0
		327
		37

DEXTER TWP		Days per year
Scn. 1 Day shift		0
Days per year		0
		315
		49
DEXTER TWP		
Scn. 1 Aft Shift		Days per year
Days per year		0
		0
		327
		37

DEXTER VILLAGE		Days per year
Scn. 1 Day shift		0
Days per year		0
		315
		49
DEXTER VILLAGE		
Scn. 1 Aft Shift		Days per year
Days per year		0
		0
		327
		37

DEXTER TWP		Days per year
Scn. 1 Day shift		0
Days per year		0
		315
		49
DEXTER TWP		
Scn. 1 Aft Shift		Days per year
Days per year		0
		0
		327
		37

DEXTER TWP		Days per year
Scn. 1 Day shift		0
Days per year		0
		217
		147
DEXTER TWP		
Scn. 1 Aft Shift		Days per year
Days per year		0
		0
		236
		128

DEXTER TWP		Days per year
Scn. 1 Day shift		0
Days per year		0
		217
		147
DEXTER TWP		
Scn. 1 Aft Shift		Days per year
Days per year		0
		0
		236
		128

DEXTER VILLAGE		Days per year
Scn. 1 Day shift		0
Days per year		0
		217
		147
DEXTER VILLAGE		
Scn. 1 Aft Shift		Days per year
Days per year		0
		0
		236
		128

DEXTER TWP		Days per year
Scn. 1 Day shift		0
Days per year		0
		217
		147
DEXTER TWP		
Scn. 1 Aft Shift		Days per year
Days per year		0
		0
		236
		128

Dexter Village, Dexter Township and Webster Township, 2008 Staffing and Deployment

COMPARISON OF COVERAGE AND COST IF UNITS DO NOT COLLABORATE

The following tables are used to provide a comparison of coverage and cost if the jurisdictions DO NOT collaborate. The tables on the left represent the staffing levels and related costs per jurisdiction if they continue to collaborate and collectively contract for eight (8) Deputies. The tables to the right represent the coverage and costs if Dexter Village and Dexter Township were to contract on their own for three (3) Deputies each township and Webster Township contracted on their own with two (2) Deputies.

DEXTER/DEXTER/WEBSTER		
Scenario THREE Day Shift Staffing	Number of On Duty Staff	Days per year
2 Deputies On Duty		315
1.5 Deputies ON Duty		34
1 Deputy On Duty		49
0 Deputies On Duty		0
Scenario THREE Afternoon Staffing		
Number of On Duty Staff	Days per year	Staffing
2 Deputies On Duty		285
1.5 Deputies ON Duty		36
1 Deputy On Duty		79
0 Deputies On Duty		0
Scenario THREE Midnight Staffing		
Number of On Duty Staff	Days per year	Staffing
2 Deputies On Duty		97
1.5 Deputies ON Duty		0
1 Deputy On Duty		267
0 Deputies On Duty		0
SCENARIO THREE COSTS		
TOTAL JURISDICTION COST		
DEXTER VILLAGE	\$	24,718.81
DEXTER TWP	\$	48,810.00
GRAND TOTAL	\$	73,529.44



DEXTER VILLAGE	
Scn. 3 Day shift	Days per year
	0
	0
	364
	0
Scn. 3 AFT shift	
Days per year	Days per year
	0
	0
	364
	0
Scn. 3 MID Shift	
Days per year	Days per year
	0
	0
	364
	0
SCN. 3 COSTS	
DEXTER VILLAGE	
\$	55,746.00
\$	-
\$	55,746.00

DEXTER TWP.	
Scn. 3 Day shift	Days per year
	0
	0
	364
	0
Scn. 3 AFT shift	
Days per year	Days per year
	0
	0
	364
	0
Scn. 3 MID Shift	
Days per year	Days per year
	0
	0
	364
	0
SCN. ONE COSTS	
DEXTER TWP.	
\$	55,575.00
\$	-
\$	55,575.00

WEBSTER TWP.	
Scn. 3 Day shift	Days per year
	0
	0
	260
	104
Scn. 3 AFT shift	
Days per year	Days per year
	0
	0
	260
	104
Scn. 3 MID Shift	
Days per year	Days per year
	0
	0
	364
	0
SCN. ONE COSTS	
WEBSTER TWP.	
\$	-
\$	41,325.00

Dexter Village, Dexter Township and Webster Township, 2008 Staffing and Deployment

The table below is a sample schedule, which represents the minimum staffing obtained when all Deputies are working their assigned shift and NOT off duty on benefit time off, such as; vacation, sick, FMLA or other leaves. If the contracting jurisdictions contract for a total of seven (7) deputies, this provides for staffing of: three (3) Deputies assigned to Day shift, Three (3) Deputies on the Afternoon Shift and one (1) Deputy on the Midnight Shift **This schedule is based on both jurisdictions working collaboratively to combine their resources to obtain seven deputies.**

	SUN	MON	TUE	WED	THU	FRI	SAT
Deputy 1		mid shift	mid shift	trn	day shift	day shift	
Deputy 2	day shift			day shift	day shift	day shift	day shift
Deputy 3	day shift	day shift	day shift	day shift			day shift
Deputy 4		aft shift	aft shift	trn	aft shift	aft shift	
Deputy 5	aft shift			aft shift	aft shift	aft shift	aft shift
Deputy 6	aft shift	aft shift	aft shift	aft shift			aft shift
Deputy 7	mid shift			trn	mid shift	mid shift	mid shift

To determine the impact of benefit time off on staffing levels, scenarios were developed utilizing historical benefit time off data. The scenarios on the following pages are estimates on expected shift coverage based on historical benefit time off use. The shift coverage experienced may vary depending on the seniority of Deputies working in the area and the amount of benefit time off they utilize during a year. Court overtime is an estimated number of hours for off duty court, shift extensions due to late in the shift arrests or investigations that must be processed, etc.

Dexter Village, Dexter Township and Webster Township, 2008 Staffing and Deployment

SCENARIO ONE

This scenario is based on **NO** backfill of shifts which become vacant due to benefit time off.

This table represents the number Days during a year and the staffing level of ON DUTY deputies by shift. The column on the left demonstrates the different staffing levels that can be obtained on each shift. The columns to the right indicate the number of days during a year it is anticipated that the staffing level to the left will be obtained, based on the back fill scenario

Number of Deputies On Duty	Day Shift Coverage	Afternoon Shift Coverage	Midnight Shift Coverage
2 Deputies On Duty	212	249	1
1.5 Deputies ON Duty	0	0	0
1 Deputy On Duty	129	108	293
0 Deputies On Duty	23	7	70

The tables below represent: the overtime fill costs in the left table, the costs for holidays in the center table and the annual court overtime costs by local unit of jurisdiction.

BACKFILL COSTS FOR OVERTIME		COSTS FOR HOLIDAYS		ANNUAL COURT OVERTIME		
TOTAL SHIFT	TOTAL HOURS	HOLIDAY SHIFTS	HOLIDAY HOURS	JURISDICTION	HOURS	COST
0	0	33.5	268	DEXTER VIL	110	6270
\$	57.00	\$	57.00	DEXTER TWP	107	6099
\$	-	\$	15,276.00	WEBSTER TWP	93	5301

The tables below represent a breakdown of overtime costs by category for each jurisdiction located in the response area. Reading from left to right the first column is the JURISDICTION name. The next column is the PERCENT of personnel that jurisdiction is providing, followed on the right by the overtime FILL COST for that jurisdiction, based on a percentage of personnel. The next column to the right is COURT OVERTIME related to each jurisdiction, based on historical court data for that jurisdiction. The next column is the HOLIDAY COST based on a percentage of personnel and is based on **minimum staffing of 1 Deputy on the Day, Afternoon and Midnight Shifts on all holidays**. The last column on the left is the NET cost for overtime, court time and holiday costs for each jurisdiction.

JURISDICTION	%	FILL COST	COURT OVERTIME	HOLIDAY COSTS	TOTAL JURISDICTION COST
DEXTER VIL	0.33333	\$ -	\$ 6,270.00	\$ 5,091.95	\$ 11,361.95
DEXTER TWP	0.33333	\$ -	\$ 6,099.00	\$ 5,091.95	\$ 11,190.95
WEBSTER TWP	0.33333	\$ -	\$ 5,301.00	\$ 5,091.95	\$ 10,392.95
GRAND TOTAL					\$ 32,945.85

Dexter Village, Dexter Township and Webster Township, 2008 Staffing and Deployment

SCENARIO TWO

This scenario is based on backfilling shifts to a minimum staffing of ONE (1) Deputy per Shift on the Day, Afternoon Shifts and Midnight Shift.

This table represents the number Days during a year and the staffing level of ON DUTY deputies by shift. The column on the left demonstrates the different staffing levels that can be obtained on each shift. The columns to the right indicate the number of days during a year it is anticipated that the staffing level to the left will be obtained, based on the back fill scenario

Number of Deputies On Duty	Day Shift Coverage	Afternoon Shift Coverage	Midnight Shift Coverage
2 Deputies On Duty	212	249	1
1.5 Deputies ON Duty	0	0	0
1 Deputy On Duty	152	115	363
0 Deputies On Duty	0	0	0

The tables below represent: the overtime fill costs in the left table, the costs for holidays in the center table and the annual court overtime costs by local unit of jurisdiction.

BACKFILL COSTS FOR OVERTIME				COSTS FOR HOLIDAYS			ANNUAL COURT OVERTIME			
100	800	45,600.00	OT FILL COSTS	33.5	268	\$ 57.00	\$ 15,276.00	JURISDICTION	HOURS	COST
								DEXTER VIL	110	6270
								DEXTER TWP	107	6099
								WEBSTER TWP	93	5301

The tables below represent a breakdown of overtime costs by category for each jurisdiction located in the response area. Reading from left to right the first column is the JURISDICTION name. The next column is the PERCENT of personnel that jurisdiction is providing, followed on the right by the overtime FILL COST for that jurisdiction, based on a percentage of personnel. The next column to the right is COURT OVERTIME related to each jurisdiction, based on historical court data for that jurisdiction. The next column is the HOLIDAY COST based on a percentage of personnel and is based on **minimum staffing of 1 Deputy on the Day, Afternoon and Midnight Shifts on all holidays**. The last column on the left is the NET cost for overtime, court time and holiday costs for each jurisdiction.

JURISDICTION	%	FILL COST	COURT OVERTIME	HOLIDAY COSTS	TOTAL JURISDICTION COST
DEXTER VIL	0.33333	\$ 15,199.85	\$ 6,270.00	\$ 5,091.95	\$ 26,561.80
DEXTER TWP	0.33333	\$ 15,199.85	\$ 6,099.00	\$ 5,091.95	\$ 26,390.80
WEBSTER TWP	0.33333	\$ 15,199.85	\$ 5,301.00	\$ 5,091.95	\$ 25,592.80
GRAND TOTAL					\$ 78,545.39

Dexter Village, Dexter Township and Webster Township, 2008 Staffing and Deployment

SCENARIO THREE

This scenario is based on backfilling shifts to a minimum staffing of ONE (1) Deputy per Shift on the Day, Afternoon and Midnight Shifts, from January through April. From May through Labor Day the minimum staffing is set at ONE Deputy for all shifts and the second half of Day shift and the first half of Afternoon shift to a level of (1.5) for the DAY and AFTERNOON Shifts and 1 on Midnight Shift. After the Labor Day weekend minimum staffing reverts back to One Deputy per shift for the remainder of the year.

This table represents the number Days during a year and the staffing level of ON DUTY deputies by shift. The column on the left demonstrates the different staffing levels that can be obtained on each shift. The columns to the right indicate the number of days during a year it is anticipated that the staffing level to the left will be obtained, based on the back fill scenario

Number of Deputies On Duty	Day Shift Coverage	Afternoon Shift Coverage	Midnight Shift Coverage
2 Deputies On Duty	270	39	0
1.5 Deputies ON Duty	58	76	363
1 Deputy On Duty	94	0	0
0 Deputies On Duty	0		

The tables below represent: the overtime fill costs in the left table, the costs for holidays in the center table and the annual court overtime costs by local unit of jurisdiction.

BACKFILL COSTS FOR OVERTIME		COSTS FOR HOLIDAYS		ANNUAL COURT OVERTIME		
148.5	TOTAL SHIFT	33.5	HOLIDAY SHIFTS	JURISDICTION	HOURS	COST
1188	TOTAL HOURS	268	HOLIDAY HOURS	DEXTER VIL	110	6270
\$ 57.00	Cost Per Hour	\$ 57.00	Cost Per Hour	DEXTER TWP	107	6099
\$ 67,716.00	OT FILL COSTS	\$ 15,276.00	HOLIDAY COSTS	WEBSTER TWP	93	5301

The tables below represent a breakdown of overtime costs by category for each jurisdiction located in the response area. Reading from left to right the first column is the JURISDICTION name. The next column is the PERCENT of personnel that jurisdiction is providing, followed on the right by the overtime FILL COST for that jurisdiction, based on a percentage of personnel. The next column to the right is COURT OVERTIME related to each jurisdiction, based on historical court data for that jurisdiction. The next column is the HOLIDAY COST based on a percentage of personnel and is based on minimum staffing of 1 Deputy on the Day, Afternoon and Midnight Shifts on all holidays. The last column on the left is the NET cost for overtime, court time and holiday costs for each jurisdiction.

JURISDICTION	%	FILL COST	COURT OVERTIME	HOLIDAY COSTS	TOTAL JURISDICTION COST
DEXTER VIL	0.33333	\$ 22,571.77	\$ 6,270.00	\$ 5,091.95	\$ 33,933.72
DEXTER TWP	0.33333	\$ 22,571.77	\$ 6,099.00	\$ 5,091.95	\$ 33,762.72
WEBSTER TWP	0.33333	\$ 22,571.77	\$ 5,301.00	\$ 5,091.95	\$ 32,964.72
GRAND TOTAL					\$ 100,661.17

Dexter Village, Dexter Township and Webster Township, 2008 Staffing and Deployment

SUMMARY OF SCENARIOS

To review the staffing levels of each scenario side by side, this page brings all scenarios together to allow for a comparison in shift coverage based on each of the staffing scenarios. The table on the left is scenario one, followed by scenario two in the center table and then scenario three staffing is represented in the right table.

Scenario ONE Day Shift Staffing		Scenario TWO Day Shift Staffing		Scenario THREE Day Shift Staffing	
Number of Deputies On Duty	Day Shift Coverage	Number of Deputies On Duty	Day Shift Coverage	Number of Deputies On Duty	Day Shift Coverage
2 Deputies On Duty	212	2 Deputies On Duty	212	2 Deputies On Duty	270
1.5 Deputies ON Duty	0	1.5 Deputies ON Duty	0	1.5 Deputies ON Duty	58
1 Deputy On Duty	129	1 Deputy On Duty	152	1 Deputy On Duty	94
0 Deputies On Duty	23	0 Deputies On Duty	0	0 Deputies On Duty	0
Scenario ONE Afternoon Shift Staffing		Scenario TWO Afternoon Shift Staffing		Scenario THREE Afternoon Shift Staffing	
Number of Deputies On Duty	Aft Shift Coverage	Number of Deputies On Duty	Aft Shift Coverage	Number of Deputies On Duty	Aft Shift Coverage
2 Deputies On Duty	249	2 Deputies On Duty	249	2 Deputies On Duty	288
1.5 Deputies ON Duty	0	1.5 Deputies ON Duty	0	1.5 Deputies ON Duty	39
1 Deputy On Duty	108	1 Deputy On Duty	115	1 Deputy On Duty	76
0 Deputies On Duty	7	0 Deputies On Duty	0	0 Deputies On Duty	0
Scenario ONE MIDNIGHT Shift Staffing		Scenario TWO MIDNIGHT Shift Staffing		Scenario THREE MIDNIGHT Shift Staffing	
Number of Deputies On Duty	Mid Shift Coverage	Number of Deputies On Duty	Mid Shift Coverage	Number of Deputies On Duty	Mid Shift Coverage
2 Deputies On Duty	1	2 Deputies On Duty	1	2 Deputies On Duty	1
1.5 Deputies ON Duty	0	1.5 Deputies ON Duty	0	1.5 Deputies ON Duty	0
1 Deputy On Duty	293	1 Deputy On Duty	363	1 Deputy On Duty	363
0 Deputies On Duty	70	0 Deputies On Duty	0	0 Deputies On Duty	0

SUMMARY OF COSTS BY JURISDICTION

Scenario ONE COSTS		Scenario TWO COSTS		Scenario THREE COSTS	
TOTAL JURISDICTION COST		TOTAL JURISDICTION COST		TOTAL JURISDICTION COST	
DEXTER VIL	\$ 11,361.95	DEXTER VIL	\$ 26,561.80	DEXTER VIL	\$ 33,933.72
DEXTER TWP	\$ 11,190.95	DEXTER TWP	\$ 26,390.80	DEXTER TWP	\$ 33,762.72
WEBSTER TWP	\$ 10,392.95	WEBSTER TWP	\$ 25,592.80	WEBSTER TWP	\$ 32,964.72
GRAND TOTAL	\$ 32,945.85	GRAND TOTAL	\$ 78,545.39	GRAND TOTAL	\$ 100,661.17

Dexter Village, Dexter Township and Webster Township, 2008 Staffing and Deployment

COMPARISON OF COVERAGE AND COST IF UNITS DO NOT COLLABORATE

The following tables are used to provide a comparison of coverage and cost if the jurisdictions DO NOT collaborate. The tables on the left represent the staffing levels and related costs per jurisdiction if they continue to collaborate and collectively contract for eight (8) Deputies. The tables to the right represent the coverage and costs if Dexter Village and Dexter Township were to contract on their own for three (3) Deputies each township and Webster Township contracted on their own with two (2) Deputies.

DEXTER/DEXTER/WEBSTER	
Scenario ONE Day Shift Staffing	Days per year
Number of On Duty Staff	212
2 Deputies On Duty	0
1.5 Deputies ON Duty	129
1 Deputy On Duty	23
0 Deputies On Duty	
Scenario One Afternoon Staffing	Days per year
Number of On Duty Staff	249
2 Deputies On Duty	0
1.5 Deputies ON Duty	108
1 Deputy On Duty	7
0 Deputies On Duty	
Scenario One Midnight Staffing	Days per year
Number of On Duty Staff	1
2 Deputies On Duty	0
1.5 Deputies ON Duty	293
1 Deputy On Duty	70
0 Deputies On Duty	
SCENARIO ONE COSTS	
TOTAL JURISDICTION COST	
DEXTER TWP	\$ 11,190.95
DEXTER TWP	\$ 11,190.95
DEXTER TWP	\$ 11,190.95
GRAND TOTAL	\$ 32,945.85



DEXTER VILLAGE	
Scn. 1 Day shift	Days per year
Days per year	0
	0
	315
	49
DEXTER VILLAGE	
Scn. 1 Aft Shift	Days per year
Days per year	0
	0
	327
	37
DEXTER VILLAGE	
Scn. 1 Mid Shift	Days per year
Days per year	0
	0
	0
	364
SCN. ONE COSTS	
DEXTER VILLAGE	
\$	16,359.00
\$	16,359.00
\$	16,359.00
\$	16,359.00

DEXTER TWP.	
Scn. 1 Day shift	Days per year
Days per year	0
	0
	315
	49
DEXTER TWP.	
Scn. 1 Aft Shift	Days per year
Days per year	0
	0
	327
	37
DEXTER TWP.	
Scn. 1 Mid Shift	Days per year
Days per year	0
	0
	0
	364
SCN. ONE COSTS	
DEXTER TWP.	
\$	16,359.00
\$	16,359.00
\$	16,359.00
\$	16,359.00

DEXTER TWP.	
Scn. 1 Day shift	Days per year
Days per year	0
	0
	217
	147
DEXTER TWP.	
Scn. 1 Aft Shift	Days per year
Days per year	0
	0
	236
	128
DEXTER TWP.	
Scn. 1 Mid Shift	Days per year
Days per year	0
	0
	0
	364
SCN. ONE COSTS	
DEXTER TWP.	
\$	10,773.00
\$	10,773.00
\$	10,773.00
\$	10,773.00

Dexter Village, Dexter Township and Webster Township, 2008 Staffing and Deployment

COMPARISON OF COVERAGE AND COST IF UNITS DO NOT COLLABORATE

The following tables are used to provide a comparison of coverage and cost if the jurisdictions DO NOT collaborate. The tables on the left represent the staffing levels and related costs per jurisdiction if they continue to collaborate and collectively contract for eight (8) Deputies. The tables to the right represent the coverage and costs if Dexter Village and Dexter Township were to contract on their own for three (3) Deputies each township and Webster Township contracted on their own with two (2) Deputies.

DEXTER/DEXTER/WEBSTER		
Scenario THREE Day Shift Staffing	Number of On Duty Staff	Days per year
2 Deputies On Duty		270
1.5 Deputies ON Duty		58
1 Deputy On Duty		94
0 Deputies On Duty		0
Scenario THREE Afternoon Staffing	Number of On Duty Staff	Days per year
2 Deputies On Duty		288
1.5 Deputies ON Duty		39
1 Deputy On Duty		76
0 Deputies On Duty		0
Scenario THREE Midnight Staffing	Number of On Duty Staff	Days per year
2 Deputies On Duty		1
1.5 Deputies ON Duty		0
1 Deputy On Duty		363
0 Deputies On Duty		0
SCENARIO THREE COSTS		
TOTAL JURISDICTION COST		
DEXTER TWP	\$	33,762.72
DEXTER VILLAGE	\$	55,746.00
DEXTER TWP	\$	55,575.00
WEBSTER TWP	\$	41,325.00
GRAND TOTAL	\$	100,661.17



DEXTER VILLAGE	
Scn. 3 Day shift	Days per year
	0
	0
	364
	0
Scn. 3 AFT shift	Days per year
	0
	0
	364
	0
Scn. 3 MID Shift	Days per year
	0
	0
	0
	364
SCN. 3 COSTS	
DEXTER VILLAGE	
\$	55,746.00
\$	-
\$	55,746.00

DEXTER TWP.	
Scn. 3 Day shift	Days per year
	0
	0
	364
	0
Scn. 3 AFT shift	Days per year
	0
	0
	364
	0
Scn. 3 MID Shift	Days per year
	0
	0
	0
	364
SCN. ONE COSTS	
DEXTER TWP.	
\$	55,575.00
\$	-
\$	55,575.00

WEBSTER TWP.	
Scn. 3 Day shift	Days per year
	0
	0
	260
	104
Scn. 3 AFT shift	Days per year
	0
	0
	260
	104
Scn. 3 MID Shift	Days per year
	0
	0
	0
	364
SCN. ONE COSTS	
WEBSTER TWP.	
\$	41,325.00
\$	-
\$	41,325.00

Dexter Village, Dexter Township and Webster Township, 2008 Staffing and Deployment

The table below is a sample schedule, which represents the minimum staffing obtained when all Deputies are working their assigned shift and NOT off duty on benefit time off, such as; vacation, sick, FMLA or other leaves. If the contracting jurisdictions contract for a total of Six (6) deputies, this provides for staffing of: three (3) Deputies assigned to Day shift, Two (2) Deputies on the Afternoon Shift and two (1) Deputy on the Midnight Shift **This schedule is based on both jurisdictions working collaboratively to combine their resources to obtain six deputies.**

	SUN	MON	TUE	WED	THU	FRI	SAT
Deputy 1		mid shift	mid shift	trn	day shift	day shift	
Deputy 2	day shift			day shift	day shift	day shift	day shift
Deputy 3	day shift	day shift	day shift	day shift			day shift
Deputy 4		aft shift	aft shift	trn	aft shift	aft shift	
Deputy 5	aft shift	aft shift	aft shift	aft shift			aft shift
Deputy 6	mid shift			trn	mid shift	mid shift	mid shift

To determine the impact of benefit time off on staffing levels, scenarios were developed utilizing historical benefit time off data. The scenarios on the following pages are estimates on expected shift coverage based on historical benefit time off use. The shift coverage experienced may vary depending on the seniority of Deputies working in the area and the amount of benefit time off they utilize during a year. Court overtime is an estimated number of hours for off duty court, shift extensions due to late in the shift arrests or investigations that must be processed, etc.

Dexter Village, Dexter Township and Webster Township, 2008 Staffing and Deployment

SCENARIO ONE

This scenario is based on **NO backfill** of shifts which become vacant due to benefit time off.

This table represents the number Days during a year and the staffing level of ON DUTY deputies by shift. The column on the left demonstrates the different staffing levels that can be obtained on each shift. The columns to the right indicate the number of days during a year it is anticipated that the staffing level to the left will be obtained, based on the back fill scenario

Number of Deputies On Duty	Day Shift Coverage	Afternoon Shift Coverage	Midnight Shift Coverage
2 Deputies On Duty	212	91	1
1.5 Deputies ON Duty	0	0	0
1 Deputy On Duty	129	236	293
0 Deputies On Duty	23	37	70

The tables below represent: the overtime fill costs in the left table, the costs for holidays in the center table and the annual court overtime costs by local unit of jurisdiction.

BACKFILL COSTS FOR OVERTIME			COSTS FOR HOLIDAYS			ANNUAL COURT OVERTIME		
	TOTAL SHIFT		33.5	HOLIDAY SHIFTS		JURISDICTION	HOURS	COST
0			268	HOLIDAY HOURS		DEXTER VIL	110	6270
0				Cost Per Hour		DEXTER TWP	107	6099
\$	57.00		\$	57.00		WEBSTER TWP	93	5301
\$	-		\$	15,276.00				

The tables below represent a breakdown of overtime costs by category for each jurisdiction located in the response area. Reading from left to right the first column is the JURISDICTION name. The next column is the PERCENT of personnel that jurisdiction is providing, followed on the right by the overtime FILL COST for that jurisdiction, based on a percentage of personnel. The next column to the right is COURT OVERTIME related to each jurisdiction, based on historical court data for that jurisdiction. The next column is the HOLIDAY COST based on a percentage of personnel and is based on **minimum staffing of 1 Deputy on the Day, Afternoon and Midnight Shifts on all holidays**. The last column on the left is the NET cost for overtime, court time and holiday costs for each jurisdiction.

JURISDICTION	%	FILL COST	COURT OVERTIME	HOLIDAY COSTS	TOTAL JURISDICTION COST
DEXTER VIL	0.33333	\$ -	\$ 6,270.00	\$ 5,091.95	\$ 11,361.95
DEXTER TWP	0.33333	\$ -	\$ 6,099.00	\$ 5,091.95	\$ 11,190.95
WEBSTER TWP	0.33333	\$ -	\$ 5,301.00	\$ 5,091.95	\$ 10,392.95
GRAND TOTAL					\$ 32,945.85

Dexter Village, Dexter Township and Webster Township, 2008 Staffing and Deployment

SCENARIO TWO

This scenario is based on backfilling shifts to a minimum staffing of **ONE (1) Deputy per Shift on the Day, Afternoon Shifts and Midnight Shift.**

This table represents the number Days during a year and the staffing level of ON DUTY deputies by shift. The column on the left demonstrates the different staffing levels that can be obtained on each shift. The columns to the right indicate the number of days during a year it is anticipated that the staffing level to the left will be obtained, based on the back fill scenario

Number of Deputies On Duty	Day Shift Coverage	Afternoon Shift Coverage	Midnight Shift Coverage
2 Deputies On Duty	212	91	1
1.5 Deputies ON Duty	0	0	0
1 Deputy On Duty	152	273	363
0 Deputies On Duty	0	0	0

The tables below represent: the overtime fill costs in the left table, the costs for holidays in the center table and the annual court overtime costs by local unit of jurisdiction.

BACKFILL COSTS FOR OVERTIME			COSTS FOR HOLIDAYS			ANNUAL COURT OVERTIME		
130	TOTAL SHIFT	TOTAL HOURS	33.5	HOLIDAY SHIFTS	HOLIDAY HOURS	DEXTER VIL	HOURS	COST
1040			268			110		6270
\$ 57.00	Cost Per Hour		\$ 57.00	Cost Per Hour		107		6099
\$ 59,280.00	OT FILL COSTS		\$ 15,276.00	HOLIDAY COSTS		93		5301

The tables below represent a breakdown of overtime costs by category for each jurisdiction located in the response area. Reading from left to right the first column is the JURISDICTION name. The next column is the PERCENT of personnel that jurisdiction is providing, followed on the right by the overtime FILL COST for that jurisdiction, based on a percentage of personnel. The next column to the right is COURT OVERTIME related to each jurisdiction, based on historical court data for that jurisdiction. The next column is the HOLIDAY COST based on a percentage of personnel and is based on **minimum staffing of 1 Deputy on the Day, Afternoon and Midnight Shifts on all holidays.** The last column on the left is the NET cost for overtime, court time and holiday costs for each jurisdiction.

JURISDICTION	%	FILL COST	COURT OVERTIME	HOLIDAY COSTS	TOTAL JURISDICTION COST
DEXTER VIL	0.33333	\$ 19,759.80	\$ 6,270.00	\$ 5,091.95	\$ 31,121.75
DEXTER TWP	0.33333	\$ 19,759.80	\$ 6,099.00	\$ 5,091.95	\$ 30,950.75
WEBSTER TWP	0.33333	\$ 19,759.80	\$ 5,301.00	\$ 5,091.95	\$ 30,152.75
GRAND TOTAL					\$ 92,225.25

Dexter Village, Dexter Township and Webster Township, 2008 Staffing and Deployment

SCENARIO THREE

This scenario is based on backfilling shifts to a minimum staffing of ONE (1) Deputy per Shift on the Day, Afternoon and Midnight Shifts, from January through April. From May through Labor Day the minimum staffing is set at ONE Deputy for all shifts and the second half of Day shift and the first half of Afternoon shift to a level of (1.5) for the DAY and AFTERNOON Shifts and 1 on Midnight Shift. After the Labor Day weekend minimum staffing reverts back to One Deputy per shift for the remainder of the year.

This table represents the number Days during a year and the staffing level of ON DUTY deputies by shift. The column on the left demonstrates the different staffing levels that can be obtained on each shift. The columns to the right indicate the number of days during a year it is anticipated that the staffing level to the left will be obtained, based on the back fill scenario

Number of Deputies On Duty	Day Shift Coverage	Afternoon Shift Coverage	Midnight Shift Coverage
2 Deputies On Duty	270	196	1
1.5 Deputies ON Duty	58	105	0
1 Deputy On Duty	94	168	363
0 Deputies On Duty	0	0	0

The tables below represent: the overtime fill costs in the left table, the costs for holidays in the center table and the annual court overtime costs by local unit of jurisdiction.

BACKFILL COSTS FOR OVERTIME		COSTS FOR HOLIDAYS		ANNUAL COURT OVERTIME	
TOTAL SHIFTS	TOTAL HOURS	HOLIDAY SHIFTS	HOLIDAY HOURS	JURISDICTION	HOURS COST
211.5	1692	33.5	268	DEXTER VIL	110 6270
\$ 57.00	Cost Per Hour	\$ 57.00	Cost Per Hour	DEXTER TWP	107 6099
\$ 96,444.00	OT FILL COSTS	\$ 15,276.00	HOLIDAY COSTS	WEBSTER TWP	93 5301

The tables below represent a breakdown of overtime costs by category for each jurisdiction located in the response area. Reading from left to right the first column is the JURISDICTION name. The next column is the PERCENT of personnel that jurisdiction is providing, followed on the right by the overtime FILL COST for that jurisdiction, based on a percentage of personnel. The next column to the right is COURT OVERTIME related to each jurisdiction, based on historical court data for that jurisdiction. The next column is the HOLIDAY COST based on a percentage of personnel and is based on minimum staffing of 1 Deputy on the Day, Afternoon and Midnight Shifts on all holidays. The last column on the left is the NET cost for overtime, court time and holiday costs for each jurisdiction.

JURISDICTION	%	FILL COST	COURT OVERTIME	HOLIDAY COSTS	TOTAL JURISDICTION COST
DEXTER VIL	0.33333	\$ 32,147.68	\$ 6,270.00	\$ 5,091.95	\$ 43,509.63
DEXTER TWP	0.33333	\$ 32,147.68	\$ 6,099.00	\$ 5,091.95	\$ 43,338.63
WEBSTER TWP	0.33333	\$ 32,147.68	\$ 5,301.00	\$ 5,091.95	\$ 42,540.63
GRAND TOTAL					\$ 129,388.88

Dexter Village, Dexter Township and Webster Township, 2008 Staffing and Deployment

SUMMARY OF SCENARIOS

To review the staffing levels of each scenario side by side, this page brings all scenarios together to allow for a comparison in shift coverage based on each of the staffing scenarios. The table on the left is scenario one, followed by scenario two in the center table and then scenario three staffing is represented in the right table.

Scenario ONE Day Shift Staffing		Scenario TWO Day Shift Staffing		Scenario THREE Day Shift Staffing	
Number of Deputies On Duty	Day Shift Coverage	Number of Deputies On Duty	Day Shift Coverage	Number of Deputies On Duty	Day Shift Coverage
2 Deputies On Duty	212	2 Deputies On Duty	212	2 Deputies On Duty	270
1.5 Deputies ON Duty	0	1.5 Deputies ON Duty	0	1.5 Deputies ON Duty	58
1 Deputy On Duty	129	1 Deputy On Duty	152	1 Deputy On Duty	94
0 Deputies On Duty	23	0 Deputies On Duty	0	0 Deputies On Duty	0
Scenario ONE Afternoon Shift Staffing		Scenario TWO Afternoon Shift Staffing		Scenario THREE Afternoon Shift Staffing	
Number of Deputies On Duty	Aft Shift Coverage	Number of Deputies On Duty	Aft Shift Coverage	Number of Deputies On Duty	Aft Shift Coverage
2 Deputies On Duty	91	2 Deputies On Duty	91	2 Deputies On Duty	196
1.5 Deputies ON Duty	0	1.5 Deputies ON Duty	0	1.5 Deputies ON Duty	105
1 Deputy On Duty	236	1 Deputy On Duty	273	1 Deputy On Duty	168
0 Deputies On Duty	37	0 Deputies On Duty	0	0 Deputies On Duty	0
Scenario ONE MIDNIGHT Shift Staffing		Scenario TWO MIDNIGHT Shift Staffing		Scenario THREE MIDNIGHT Shift Staffing	
Number of Deputies On Duty	Mid Shift Coverage	Number of Deputies On Duty	Mid Shift Coverage	Number of Deputies On Duty	Mid Shift Coverage
2 Deputies On Duty	1	2 Deputies On Duty	1	2 Deputies On Duty	1
1.5 Deputies ON Duty	0	1.5 Deputies ON Duty	0	1.5 Deputies ON Duty	0
1 Deputy On Duty	293	1 Deputy On Duty	363	1 Deputy On Duty	363
0 Deputies On Duty	70	0 Deputies On Duty	0	0 Deputies On Duty	0

SUMMARY OF COSTS BY JURISDICTION

Scenario ONE COSTS		Scenario TWO COSTS		Scenario THREE COSTS	
TOTAL JURISDICTION COST		TOTAL JURISDICTION COST		TOTAL JURISDICTION COST	
DEXTER VIL	\$ 11,361.95	DEXTER VIL	\$ 31,121.75	DEXTER VIL	\$ 43,509.63
DEXTER TWP	\$ 11,190.95	DEXTER TWP	\$ 30,950.75	DEXTER TWP	\$ 43,338.63
WEBSTER TWP	\$ 10,392.95	WEBSTER TWP	\$ 30,152.75	WEBSTER TWP	\$ 42,540.63
GRAND TOTAL	\$ 32,945.85	GRAND TOTAL	\$ 92,225.25	GRAND TOTAL	\$ 129,388.88

Dexter Village, Dexter Township and Webster Township, 2008 Staffing and Deployment

COMPARISON OF COVERAGE AND COST IF UNITS DO NOT COLLABORATE

The following tables are used to provide a comparison of coverage and cost if the jurisdictions DO NOT collaborate. The tables on the left represent the staffing levels and related costs per jurisdiction if they continue to collaborate and collectively contract for eight (8) Deputies. The tables to the right represent the coverage and costs if Dexter Village and Dexter Township were to contract on their own for three (3) Deputies each township and Webster Township contracted on their own with two (2) Deputies.

DEXTER/DEXTER/WEBSTER	
Scenario ONE Day Shift Staffing	Days per year
Number of On Duty Staff	212
2 Deputies On Duty	0
1.5 Deputies ON Duty	129
1 Deputy On Duty	23
0 Deputies On Duty	
Scenario One Afternoon Staffing	
Number of On Duty Staff	Days per year
2 Deputies On Duty	91
1.5 Deputies ON Duty	0
1 Deputy On Duty	236
0 Deputies On Duty	37
Scenario One Midnight Staffing	
Number of On Duty Staff	Days per year
2 Deputies On Duty	1
1.5 Deputies ON Duty	0
1 Deputy On Duty	293
0 Deputies On Duty	70
SCENARIO ONE COSTS	
TOTAL JURISDICTION COST	
DEXTER VILLAGE	\$ 32,945.85
DEXTER TWP	\$ 11,190.95
WEBSTER TWP	\$ 29,608.00
GRAND TOTAL	\$ 32,945.85



DEXTER VILLAGE	
Scn. 1 Day shift	Days per year
	0
	0
	315
	49
DEXTER VILLAGE	
Scn. 1 Aft Shift	Days per year
	0
	0
	327
	37
DEXTER VILLAGE	
Scn. 1 Mird Shift	Days per year
	0
	0
	0
	364
SCN. ONE COSTS	
DEXTER VILLAGE	
\$	16,359.00
\$	-
\$	16,359.00

DEXTER TWP	
Scn. 1 Day shift	Days per year
	0
	0
	315
	49
DEXTER TWP	
Scn. 1 Aft Shift	Days per year
	0
	0
	327
	37
DEXTER TWP	
Scn. 1 Mird Shift	Days per year
	0
	0
	0
	364
SCN. ONE COSTS	
DEXTER TWP.	
\$	16,359.00
\$	-
\$	16,359.00

WEBSTER TWP	
Scn. 1 Day shift	Days per year
	0
	0
	217
	147
WEBSTER TWP	
Scn. 1 Aft Shift	Days per year
	0
	0
	236
	128
WEBSTER TWP	
Scn. 1 Mid Shift	Days per year
	0
	0
	0
	364
SCN. ONE COSTS	
WEBSTER TWP	
\$	-
\$	10,773.00
\$	10,773.00

Dexter Village, Dexter Township and Webster Township, 2008 Staffing and Deployment

COMPARISON OF COVERAGE AND COST IF UNITS DO NOT COLLABORATE

The following tables are used to provide a comparison of coverage and cost if the jurisdictions DO NOT collaborate. The tables on the left represent the staffing levels and related costs per jurisdiction if they continue to collaborate and collectively contract for eight (8) Deputies. The tables to the right represent the coverage and costs if Dexter Village and Dexter Township were to contract on their own for three (3) Deputies each township and Webster Township contracted on their own with two (2) Deputies.

DEXTER/DEXTER/WEBSTER	
Scenario THREE Day Shift Staffing	Days per year
Number of On Duty Staff	270
2 Deputies On Duty	58
1.5 Deputies ON Duty	94
1 Deputy On Duty	0
0 Deputies On Duty	
Scenario THREE Afternoon Staffing	
Number of On Duty Staff	196
2 Deputies On Duty	105
1.5 Deputies ON Duty	168
1 Deputy On Duty	0
0 Deputies On Duty	
Scenario THREE Midnight Staffing	
Number of On Duty Staff	1
2 Deputies On Duty	0
1.5 Deputies ON Duty	363
1 Deputy On Duty	0
0 Deputies On Duty	
SCENARIO THREE COSTS	
TOTAL JURISDICTION COST	
DEXTER VILLAGE	\$ 43,338.63
DEXTER TWP	\$ 43,338.63
WEBSTER TWP	\$ 43,338.63
GRAND TOTAL	\$ 129,388.88



DEXTER VILLAGE	
Scn. 3 Day shift	Days per year
Days per year	0
	0
	364
	0
Scn. 3 AFT shift	
Days per year	0
	0
	364
	0
Scn. 3 MID Shift	
Days per year	0
	0
	0
	364
SCN. 3 COSTS	
DEXTER VILLAGE	
\$	55,746.00
\$	-
\$	55,746.00

DEXTER TWP.	
Scn. 3 Day shift	Days per year
Days per year	0
	0
	364
	0
Scn. 3 AFT shift	
Days per year	0
	0
	364
	0
Scn. 3 MID Shift	
Days per year	0
	0
	0
	364
SCN. ONE COSTS	
DEXTER TWP.	
\$	55,575.00
\$	-
\$	55,575.00

WEBSTER TWP.	
Scn. 3 Day shift	Days per year
Days per year	0
	0
	260
	104
Scn. 3 AFT shift	
Days per year	0
	0
	260
	104
Scn. 3 MID Shift	
Days per year	0
	0
	0
	364
SCN. ONE COSTS	
WEBSTER TWP.	
\$	-
\$	41,325.00

Donna Dettling

From: Keough, Shawn [SKEOUGH@WadeTrim.com]
Sent: Tuesday, April 22, 2008 2:06 PM
To: Donna Dettling
Subject: President's Report for April 28, 2008 Village Council Meeting

Please include this summary in the packet for the next meeting.

Activities since April 14, 2008 Village Meeting

April 15, 2008 - Worked with Donna D. and Dan S. to draft offer letter to Library

April 22, 2008 - Special Meeting for Village Manager Review (with all of Council)

April 28, 2008 - Utility Committee Meeting (planned with Donna D., Marie and Joe Semifero) to review water/sewer revenues and rates.

Planned activities/comments beyond April 28, 2008 Meeting

I will not be able to attend the May 5, 2008 Planning Commission meeting due to a work conflict

May 10, 2008 (Saturday - Reminder for Council) - Dexter, Dexter Twp,

Webster Twp - Police Service Meeting with Wash Co. Sherriffs

May 12, 2008 - Village Council Meeting

Please note that we are entering our budget setting period of our next fiscal calendar (2008-2009). We will need to set aside a few evenings in May 2008 to review the proposed budget and provide input to Donna Dettling in advance of our anticipated budget adoption on June 23, 2008. Donna Dettling will be contacting all of you with some dates to reserve for these budget review meetings. We always try to get 100% attendance for these meetings, so please let Donna and I know of any dates where you absolutely cannot attend. This will help in our scheduling efforts.

As always, please feel free to contact me at any time with questions,

Shawn

VENDOR APPROVAL SUMMARY REPORT

Date: 04/22/2008

Time: 3:48pm

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Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
A-1 RENTAL	A-1 RENTAL	HOSE DISCHARGE	88.00	0.00
ERIN M. AIKEN	AIKEN/ERIN	OPTICAL REIMBURSEMENT	175.00	0.00
ALEXANDER CHEMICAL CORPORATION	ALEXANDER	CHEMICALS	2,027.00	0.00
ARBOR SPRINGS WATER CO.INC	ARBOR SPRI	OFFICE	5.75	0.00
AT&T	AT&T	734 426 4572 813 0	1,941.42	0.00
BELL EQUIPMENT COMPANY	BELL EQUIP	GUTTER BROOM	204.00	0.00
BLUE CARE NETWORK OF MICHIGAN	BLUE CARE	COVERAGE PERIOD 5/1/08-5/31/08	14,047.60	0.00
BRIDGEWATER TIRE COMPANY, INC.	BRIDGE TIR	REPAIRS	35.00	0.00
CARLISLE-WORTMAN ASSOCIATES	CARL-WORT	GENERAL CONSULTING	865.00	0.00
CHAMPION WATER TREATMENT	CHAMPION W	WWTP	12.75	0.00
COFFEE CONNECTION	COFFEE CON	WWTP	38.35	0.00
COMCAST	COMCAST	OFFICE	95.00	0.00
COMCAST - DPW	COMCAST -	DPW	59.00	0.00
DENTAL NETWORK OF AMERICA	DENTAL NET	COVERAGE 05/01-05/31/08	233.40	0.00
DETROIT DOOR & HARDWARE	DETROIT DO	COIL CORD	208.56	0.00
DEXTER AREA FIRE DEPARTMENT	DAFD	2ND QUARTER 08'	82,662.00	0.00
DEXTER COMMUNITY SCHOOLS	DEX SCHOOL	CROSSING GUARD	1,955.52	0.00
DEXTER FLOWERS	DEXTER FLO	CARNATION GIVEAWAY	24.00	0.00
DEXTER LEADER.	DEX LEADER	SUBSCRIPTION	64.00	0.00
DEXTER SENIOR CITIZENS CENTER	DEX SENIOR	RENT APRIL 08'	200.00	0.00
DEXTER VILLAGE	DEXVIL	8135 MAIN ST SPECIAL AESSMENT	3,287.59	0.00
DIVERSIFIED MANAGEMENT SERVICE	DIV MANAGE	DHLC CONFERENCE	105.00	0.00
ANDREA DORNEY	DORNEY/AND	REIMBURSEMENT SHIPPING	73.34	0.00
DTE ENERGY	DET EDISON	3219 953 0010 0	13,919.37	0.00
DTE ENERGY-STREET LIGHTING	DTE ENERGY	0000-7727-01	4,395.86	0.00
DYKEMA GOSSETT PLLC	DYKEMA	GENERAL	2,800.64	0.00
ETNA SUPPLY CO	ETNA SUPPL	METER MAINTENANCE	931.51	0.00
FIFTH STREET DENTAL CARE	FIFTH STRE	PATIENT: DOUG SCHLAFF	98.25	0.00
GADALETO, RAMSBY & ASSOCIATES	FORT DEARB	COVERAGE 05/01/08-06/01/08	200.00	0.00
GOVERNMENT FINANCE OFFICERS	GFOA	MEMBERSHIP DUES	155.00	0.00
HACH COMPANY	HACH CO	TEST KIT	115.55	0.00
HERITAGE NEWSPAPERS	HERITAGE N	COUNCIL	207.00	0.00
JONES LANG LASALLE AMERICAS, I	JONES LANG	MAY 08' RENT	700.00	0.00
KENCO, INC.	COUNTRY MA	CALGON	4.24	0.00
LESSORS WELDING SUPPLY	LESSORS	ACETYLENE	17.00	0.00
EDWARD A. LOBDELL	LOBDELL/ED	TRAVEL & MILAGE	370.54	0.00
LOCAL TECHNICAL ASSISTANCE PRO	LOCAL TECH	ROADSOFT TRAINING	165.00	0.00
MANCUSO HOMES	MANCUSO HO	REFUND DUPLICATE TAP FEES	4,500.00	0.00
MCNAUGHTON-MCKAY	MCNAUGHTON	FUSE	586.41	0.00
METRO ENVIROMENTAL SERVICES	METRO ENVI	HIGH PRESSURE JET SERVICE	2,836.25	0.00
MICH. MUNICIPAL LEAGUE WORKER'	MML W C F	PREMIUM	5,642.00	0.00
MICHIGAN MUNICIPAL LEAGE	MICH UNEMP	QUARTERLY CONTRIBUTION	91.80	0.00
MICHIGAN SOCIETY OF PLANNING	MI SPO	MEMBERSHIP DUES	625.00	0.00
MORTON SALT	MORTON SAL	SALT	1,537.09	0.00
NEXTEL COMMUNICATIONS	NEXTEL COM	CELLULAR	397.90	0.00
PARTS PEDDLER AUTO SUPPLY	PARTS PEDD	OIL CLEAN UP	84.22	0.00
PINCKNEY FAMILY DENISTRY,	PINCKNEY F	PATIENT: TIM AIKEN	95.00	0.00
PRINT-TECH, INC.	PRINT TECH	NEWSLETTER	968.47	0.00
PRINTING SYSTEMS	PRINTING S	POOLED CHECKS	252.05	0.00
SPILLANE & REYNOLDS	SPILL & RE		0.00	0.00
STAPLES BUSINESS ADVANTAGE	STAPLES OF	SUPPLIES	571.11	0.00
SUN VALLEY EQUIPMENT	SUN VALLEY	ROPE	53.70	0.00
SYNAGRO CENTRAL	SYNAGRO	TESTING	725.00	0.00
THERMO FISHER SCIENTIFIC	THERMO	15 AMP	132.31	0.00
TRIMATRIX LABORATORIES	TRIM	LAB WORK	130.00	0.00
UNITED STATES POSTAL SERVICE	USPS	POSTAGE METER	800.00	0.00
WASTE MANAGEMENT	WASTE MANA	COMMERCIAL	35,573.93	0.00
WESTERN-WASH. AREA VALUE EXPR.	CATS	DOOR TO DOOR	1,583.33	0.00
Grand Total:			189,672.81	0.00

INVOICE APPROVAL LIST BY FUND

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Village of Dexter

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: General Fund							
Dept: Village Council							
101-101.000-901.000	Printing &		PRINT-TECH, INC.	0		04/22/2008	968.47
			NEWSLETTER		186177		
101-101.000-943.000	Council Ch		DEXTER SENIOR CITIZENS CENTER	0		04/22/2008	150.00
			RENT APRIL 08'		04/22/08		
					Total Village Council		1,118.47
Dept: Village Manager							
101-172.000-721.000	Health & L		ERIN M. AIKEN	0		04/21/2008	175.00
			OPTICAL REIMBURSEMENT		04/21/08		
101-172.000-721.000	Health & L		PINCKNEY FAMILY DENISTRY,	0		04/21/2008	95.00
			PATIENT: TIM AIKEN		04/21/08		
101-172.000-721.000	Health & L		BLUE CARE NETWORK OF MICHIGAN	0		04/21/2008	1,626.05
			COVERAGE PERIOD 5/1/08-5/31/08		08103000287		
101-172.000-721.000	Health & L		DENTAL NETWORK OF AMERICA	0		04/21/2008	116.70
			COVERAGE 05/01-05/31/08		147877		
101-172.000-721.000	Health & L		GDALETO, RAMSBY & ASSOCIATES	0		04/21/2008	50.00
			COVERAGE 05/01/08-06/01/08		04/21/08		
101-172.000-727.000	Office Sup		STAPLES BUSINESS ADVANTAGE	0		04/22/2008	53.99
			SUPPLIES		8009342945		
					Total Village Manager		2,116.74
Dept: Finance Department							
101-201.000-840.000	Bank Fees		PRINTING SYSTEMS	0		04/22/2008	252.05
			POOLED CHECKS		52511		
					Total Finance Department		252.05
Dept: Attorney							
101-210.000-810.000	Attorney F		DYKEMA GOSSETT PLLC	0		04/21/2008	2,228.64
			GENERAL				
101-210.000-812.000	Atty Millp		DYKEMA GOSSETT PLLC	0		04/21/2008	572.00
			MILL POND		1211316		
					Total Attorney		2,800.64
Dept: Village Clerk							
101-215.000-901.000	Printing &		HERITAGE NEWSPAPERS	0		04/21/2008	139.50
			COUNCIL				
101-215.000-901.000	Printing &		DEXTER LEADER	0		04/22/2008	64.00
			SUBSCRIPTION		04/22/08		
					Total Village Clerk		203.50
Dept: Village Treasurer							
101-253.000-721.000	Health & L		BLUE CARE NETWORK OF MICHIGAN	0		04/21/2008	1,175.68
			COVERAGE PERIOD 5/1/08-5/31/08		08103000287		
101-253.000-721.000	Health & L		GDALETO, RAMSBY & ASSOCIATES	0		04/21/2008	12.50
			COVERAGE 05/01/08-06/01/08		04/21/08		
101-253.000-955.000	Miscellaneous		ARBOR SPRINGS WATER CO. INC	0		04/21/2008	5.75
			OFFICE		1030214		
101-253.000-958.000	Membership		GOVERNMENT FINANCE OFFICERS	0		04/21/2008	155.00
			MEMBERSHIP DUES		04/21/08		
					Total Village Treasurer		1,348.93
Dept: Buildings & Grounds							
101-265.000-727.000	Office Sup		STAPLES BUSINESS ADVANTAGE	0		04/22/2008	432.81
			SUPPLIES		8009342945		
101-265.000-728.000	Postage		UNITED STATES POSTAL SERVICE	0		04/22/2008	400.00
			POSTAGE METER		04/22/08		
101-265.000-920.000	Utilities		COMCAST	0		04/21/2008	95.00
			OFFICE		04/21/08		
101-265.000-920.000	Utilities		DTE ENERGY	0		04/21/2008	8.78
			3427 979 0003 8		04/21/08		
101-265.000-920.000	Utilities		DTE ENERGY	0		04/21/2008	279.00
			3219 953 007 6				
101-265.000-920.000	Utilities		DTE ENERGY	0		04/21/2008	24.21
			2949 542 0004 3				
101-265.000-920.000	Utilities		DTE ENERGY	0		04/21/2008	153.88
			2949 542 0005 0				
101-265.000-920.001	Telephones		NEXTEL COMMUNICATIONS	0		04/22/2008	117.00
			CELLULAR		04/22/08		
101-265.000-920.001	Telephones		AT&T	0		04/22/2008	443.23
			734 426 8303 494 6		04/22/08		

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Village of Dexter

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: General Fund							
Dept: Buildings & Grounds							
101-265.000-943.001	Office Spa		JONES LANG LASALLE AMERICAS, I MAY 08' RENT	0	04/22/08	04/22/2008	700.00

Total Buildings & Grounds							2,653.91
Dept: Law Enforcement							
101-301.000-803.001	DCS Office		DEXTER COMMUNITY SCHOOLS CROSSING GUARD	0	04/21/08	04/21/2008	1,955.52
101-301.000-920.000	Utilities		DTE ENERGY 2949 542 0013 4	0		04/21/2008	372.81
101-301.000-920.000	Utilities		DTE ENERGY 3219 953 0011 8	0		04/21/2008	379.53

Total Law Enforcement							2,707.86
Dept: Fire Department							
101-336.000-803.000	Contracted		DEXTER AREA FIRE DEPARTMENT 2ND QUARTER 08'	0	04/21/08	04/21/2008	82,662.00
101-336.000-920.000	Utilities		DTE ENERGY 3219 953 0011 8	0		04/21/2008	606.47

Total Fire Department							83,268.47
Dept: Planning Department							
101-400.000-721.000	Health & L		BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 5/1/08-5/31/08	0	08103000287	04/21/2008	1,175.68
101-400.000-721.000	Health & L		GADALETO, RAMSBY & ASSOCIATES COVERAGE 05/01/08-06/01/08	0		04/21/2008	12.50
101-400.000-727.000	Office Sup		STAPLES BUSINESS ADVANTAGE SUPPLIES	0	8009342945	04/22/2008	36.64
101-400.000-802.000	Profession		CARLISLE-WORTMAN ASSOCIATES GENERAL CONSULTING	0	284-108	04/21/2008	325.00
101-400.000-901.000	Printing &		HERITAGE NEWSPAPERS ZON ORD AMEND	0	1928623	04/21/2008	67.50
101-400.000-958.000	Membership		MICHIGAN SOCIETY OF PLANNING MEMBERSHIP DUES	0	901060	04/22/2008	625.00
101-400.000-960.000	Education		CARLISLE-WORTMAN ASSOCIATES RETAINER SERVICES	0	284-106	04/21/2008	390.00
101-400.000-960.000	Education		DIVERSIFIED MANAGEMENT SERVICE DHLC CONFERENCE	0		04/21/08	105.00

Total Planning Department							2,737.32
Dept: Department of Public Works							
101-441.000-721.000	Health & L		BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 5/1/08-5/31/08	0	08103000287	04/21/2008	728.92
101-441.000-721.000	Health & L		DENTAL NETWORK OF AMERICA COVERAGE 05/01-05/31/08	0	147877	04/21/2008	116.70
101-441.000-721.000	Health & L		GADALETO, RAMSBY & ASSOCIATES COVERAGE 05/01/08-06/01/08	0		04/21/2008	15.50
101-441.000-740.000	Operating		LESSORS WELDING SUPPLY ACETYLENE	0	166684	04/22/2008	17.00
101-441.000-920.000	Utilities		DTE ENERGY 2949 542 0013 4	0		04/21/2008	1,016.21
101-441.000-920.000	Utilities		DTE ENERGY 3219 953 0011 8	0		04/21/2008	513.87
101-441.000-920.000	Utilities		COMCAST - DPW DPW	0		04/21/2008	59.00
101-441.000-920.001	Telephones		AT&T 734 R01 0375 438 5	0	04/21/08	04/21/2008	56.18
101-441.000-920.001	Telephones		NEXTEL COMMUNICATIONS CELLULAR	0		04/22/2008	117.00
101-441.000-939.000	Vehicle Ma		DETROIT DOOR & HARDWARE COIL CDRD	0	245438	04/21/2008	208.56
101-441.000-957.000	Misc Fees		LOCAL TECHNICAL ASSISTANCE PRO ROADSOFT TRAINING	0		04/22/2008	165.00

Total Department of Public Works							3,013.94
Dept: Downtown Public Works							
101-442.000-740.000	Operating		DEXTER FLOWERS CARNATION GIVEAWAY	0	45532	04/21/2008	24.00
101-442.000-802.000	Profession		MCNAUGHTON-MCKAY FUSE	0	9726337-01	04/22/2008	9.76

INVOICE APPROVAL LIST BY FUND

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Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund						
Dept: Downtown Public Works						
101-442.000-802.000	Profession	MCNAUGHTON-MCKAY FUZE	0	9726337-00	04/22/2008	576.65
101-442.000-802.000	Profession	DEXTER SENIOR CITIZENS CENTER RENT APRIL 08'	0	04/22/08	04/22/2008	50.00
101-442.000-920.000	Utilities	DTE ENERGY 3219 953 0006 8	0		04/21/2008	45.54
101-442.000-920.000	Utilities	DTE ENERGY 3219 953 0017 5	0		04/21/2008	61.00
101-442.000-920.000	Utilities	DTE ENERGY 2023 733 0001 3	0		04/21/2008	27.63
101-442.000-920.000	Utilities	DTE ENERGY 2949 542 0002 7	0		04/21/2008	71.25
101-442.000-920.000	Utilities	DTE ENERGY 2949 542 0003 5	0		04/21/2008	88.72
101-442.000-920.000	Utilities	DTE ENERGY 2949 542 0008 4	0		04/21/2008	84.43
101-442.000-920.000	Utilities	DTE ENERGY 2027 649 0001 7	0		04/21/2008	42.53
101-442.000-920.000	Utilities	DTE ENERGY 2949 542 0001 9	0		04/21/2008	48.31
				Total Downtown Public Works		1,129.82
Dept: Storm Water						
101-445.000-802.000	Profession	CARLISLE-WORTMAN ASSOCIATES STORM WATER PHASE 2	0	284-107	04/21/2008	150.00
				Total Storm Water		150.00
Dept: Municipal Street Lights						
101-448.000-920.003	St Lights	DTE ENERGY-STREET LIGHTING 0000-7727-01	0		04/21/2008	4,395.86
				Total Municipal Street Lights		4,395.86
Dept: Solid Waste						
101-528.000-740.000	Operating	SUN VALLEY EQUIPMENT ROPE	0	04/22/08	04/22/2008	53.70
101-528.000-805.000	Solid Wast	WASTE MANAGEMENT RESIDENTIAL	0	3596260	04/22/2008	16,827.96
101-528.000-805.000	Solid Wast	WASTE MANAGEMENT COMMERCIAL	0	358357	04/22/2008	18,745.97
				Total Solid Waste		35,627.63
Dept: Parks & Recreation						
101-751.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 5/1/08-5/31/08	0	08103000287	04/21/2008	117.57
101-751.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES COVERAGE 05/01/08-06/01/08	0	04/21/08	04/21/2008	2.50
				Total Parks & Recreation		120.07
Dept: Insurance & Bonds						
101-851.000-719.000	Unemployme	MICHIGAN MUNICIPAL LEAGE QUARTERLY CONTRIBUTION	0	04/22/08	04/22/2008	91.80
101-851.000-721.001	Retiree He	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 5/1/08-5/31/08	0	08103000287	04/21/2008	2,203.22
101-851.000-910.000	Work Comp	MICH. MUNICIPAL LEAGUE WORKER' PREMIUM	0	12962200	04/22/2008	2,849.21
				Total Insurance & Bonds		5,144.23
Dept: Contributions						
101-875.000-965.001	CATS	WESTERN-WASH. AREA VALUE EXPR. PUBLIC SERVICE	0	04/22/08	04/22/2008	1,000.00
101-875.000-965.004	WAVE	WESTERN-WASH. AREA VALUE EXPR. DOOR TO DOOR	0		04/22/2008	583.33
				Total Contributions		1,583.33
Dept: Capital Improvements CIP						
101-901.000-974.008	Millcreek	DEXTER VILLAGE 8135 MAIN ST SPECIAL AESSMENT	0	04/22/08	04/22/2008	3,287.59
				Total Capital Improvements CIP		3,287.59

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Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check Number	Invoice Number	Due Date	Amount	
			Abbrev	Invoice Description					
Fund: General Fund									
								Fund Total	153,660.36
Fund: Major Streets Fund									
Dept: Routine Maintenance									
202-463.000-721.000	Health & L		Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 5/1/08-5/31/08	0	08103000287	04/21/2008	611.35	
202-463.000-721.000	Health & L		Health & L	GADALETO, RAMSBY & ASSOCIATES COVERAGE 05/01/08-06/01/08	0	04/21/08	04/21/2008	13.00	
202-463.000-910.000	Work Comp		Work Comp	MICH. MUNICIPAL LEAGUE WORKER' PREMIUM	0	12962200	04/22/2008	259.53	
								Total Routine Maintenance	883.88
Dept: Traffic Services									
202-474.000-721.000	Health & L		Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 5/1/08-5/31/08	0	08103000287	04/21/2008	188.11	
202-474.000-721.000	Health & L		Health & L	GADALETO, RAMSBY & ASSOCIATES COVERAGE 05/01/08-06/01/08	0	04/21/08	04/21/2008	4.00	
202-474.000-910.000	Work Comp		Work Comp	MICH. MUNICIPAL LEAGUE WORKER' PREMIUM	0	12962200	04/22/2008	90.27	
								Total Traffic Services	282.38
Dept: Winter Maintenance									
202-478.000-721.000	Health & L		Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 5/1/08-5/31/08	0	08103000287	04/21/2008	376.22	
202-478.000-721.000	Health & L		Health & L	GADALETO, RAMSBY & ASSOCIATES COVERAGE 05/01/08-06/01/08	0	04/21/08	04/21/2008	8.00	
202-478.000-740.000	Operating		Operating	MORTON SALT SALT	0	538154	04/22/2008	1,537.09	
202-478.000-910.000	Work Comp		Work Comp	MICH. MUNICIPAL LEAGUE WORKER' PREMIUM	0	12962200	04/22/2008	132.59	
								Total Winter Maintenance	2,053.90
								Fund Total	3,220.16
Fund: Local Streets Fund									
Dept: Routine Maintenance									
203-463.000-721.000	Health & L		Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 5/1/08-5/31/08	0	08103000287	04/21/2008	188.11	
203-463.000-721.000	Health & L		Health & L	GADALETO, RAMSBY & ASSOCIATES COVERAGE 05/01/08-06/01/08	0	04/21/08	04/21/2008	4.00	
203-463.000-740.000	Operating		Operating	A-1 RENTAL HOSE DISCHARGE	0	AR404385	04/21/2008	88.00	
203-463.000-910.000	Work Comp		Work Comp	MICH. MUNICIPAL LEAGUE WORKER' PREMIUM	0	12962200	04/22/2008	78.99	
								Total Routine Maintenance	359.10
Dept: Traffic Services									
203-474.000-721.000	Health & L		Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 5/1/08-5/31/08	0	08103000287	04/21/2008	47.03	
203-474.000-721.000	Health & L		Health & L	GADALETO, RAMSBY & ASSOCIATES COVERAGE 05/01/08-06/01/08	0	04/21/08	04/21/2008	1.00	
203-474.000-910.000	Work Comp		Work Comp	MICH. MUNICIPAL LEAGUE WORKER' PREMIUM	0	12962200	04/22/2008	28.21	
								Total Traffic Services	76.24
Dept: Winter Maintenance									
203-478.000-721.000	Health & L		Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 5/1/08-5/31/08	0	08103000287	04/21/2008	94.05	
203-478.000-721.000	Health & L		Health & L	GADALETO, RAMSBY & ASSOCIATES COVERAGE 05/01/08-06/01/08	0	04/21/08	04/21/2008	2.00	
203-478.000-910.000	Work Comp		Work Comp	MICH. MUNICIPAL LEAGUE WORKER' PREMIUM	0	12962200	04/22/2008	62.06	
								Total Winter Maintenance	158.11
								Fund Total	593.45

Fund: Equipment Replacement Fund
Dept: Department of Public Works

INVOICE APPROVAL LIST BY FUND

Date: 04/22/2008
 Time: 3:52pm
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Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount
			Abbrev	Invoice Description	Number	Number	Date	
Fund: Equipment Replacement Fund								
Dept: Department of Public Works								
402-441.000-939.000			Vehicle Ma	BRIDGEWATER TIRE COMPANY, INC.	0		04/21/2008	35.00
				REPAIRS		46525		
402-441.000-939.000			Vehicle Ma	BELL EQUIPMENT COMPANY	0		04/21/2008	204.00
				GUTTER BROOM		0052706		
402-441.000-939.000			Vehicle Ma	PARTS PEDDLER AUTO SUPPLY	0		04/22/2008	33.19
				FILTER		374686		
Total Department of Public Works								272.19
Fund Total								272.19
Fund: Sewer Enterprise Fund								
Dept: Assets, Liabilities & Revenue								
590-000.000-636.001			Sewer Tap	MANCUSO HOMES	0		04/22/2008	2,500.00
				REFUND DUPLICATE TAP FEES		04/22/08		
Total Assets, Liabilities & Revenue								2,500.00
Dept: Sewer Utilities Department								
590-548.000-721.000			Health & L	BLUE CARE NETWORK OF MICHIGAN	0		04/21/2008	4,412.49
				COVERAGE PERIOD 5/1/08-5/31/08		08103000287		
590-548.000-721.000			Health & L	FIFTH STREET DENTAL CARE	0		04/21/2008	98.25
				PATIENT: DOUG SCHLAF		04/21/08		
590-548.000-721.000			Health & L	GADALETO, RAMSBY & ASSOCIATES	0		04/21/2008	45.00
				COVERAGE 05/01/08-06/01/08		04/21/08		
590-548.000-728.000			Postage	UNITED STATES POSTAL SERVICE	0		04/22/2008	200.00
				POSTAGE METER		04/22/08		
590-548.000-740.000			Operating	PARTS PEDDLER AUTO SUPPLY	0		04/22/2008	45.45
				OIL CLEAN UP		374713		
590-548.000-740.000			Operating	STAPLES BUSINESS ADVANTAGE	0		04/22/2008	47.67
				SUPPLIES		8009342945		
590-548.000-742.000			Chem Plant	ALEXANDER CHEMICAL CORPORATION	0		04/21/2008	1,857.00
				CHEMICALS		0394623		
590-548.000-742.000			Chem Plant	ALEXANDER CHEMICAL CORPORATION	0		04/21/2008	-445.00
				CREDIT		CREDIT		
590-548.000-742.000			Chem Plant	ALEXANDER CHEMICAL CORPORATION	0		04/21/2008	615.00
				CHEMICALS		0393925		
590-548.000-743.000			Chem Lab	HACH COMPANY	0		04/21/2008	109.85
				TEST KITS		5658941		
590-548.000-743.000			Chem Lab	HACH COMPANY	0		04/21/2008	5.70
				TEST KIT		5661283		
590-548.000-743.000			Chem Lab	KENCO, INC.	0		04/22/2008	4.24
				CALCON		50147		
590-548.000-743.000			Chem Lab	THERMO FISHER SCIENTIFIC	0		04/22/2008	132.31
				15 AMP		23398866		
590-548.000-802.000			Profession	METRO ENVIRONMENTAL SERVICES	0		04/22/2008	1,853.75
				INSPECTIONS		37206		
590-548.000-802.000			Profession	METRO ENVIRONMENTAL SERVICES	0		04/22/2008	487.50
				HIGH PRESSURE JET SERVICE		37068		
590-548.000-802.000			Profession	METRO ENVIRONMENTAL SERVICES	0		04/22/2008	495.00
				HIGH PRESSURE JET SERVICE		37237		
590-548.000-802.000			Profession	SYNAGRO CENTRAL	0		04/22/2008	725.00
				TESTING		26129		
590-548.000-824.000			Testing &	TRIMATRIX LABORATORIES	0		04/22/2008	130.00
				LAB WORK		0801513		
590-548.000-861.000			Travel & M	ANDREA DORNEY	0		04/21/2008	53.84
				REIMBURSEMENT				
590-548.000-910.000			Work Comp	MICH. MUNICIPAL LEAGUE WORKER'	0		04/22/2008	1,523.34
				PREMIUM		12962200		
590-548.000-920.000			Utilities	AT&T	0		04/21/2008	39.55
				734 426 1425 2430				
590-548.000-920.000			Utilities	DTE ENERGY	0		04/21/2008	14.67
				3219 953 0009 2				
590-548.000-920.000			Utilities	DTE ENERGY	0		04/21/2008	1,397.02
				4667 427 0001 9				
590-548.000-920.000			Utilities	DTE ENERGY	0		04/21/2008	144.62
				3219 953 0001 9				
590-548.000-920.000			Utilities	DTE ENERGY	0		04/21/2008	3,774.40
				3219 953 0010 0				
590-548.000-920.001			Telephones	NEXTEL COMMUNICATIONS	0		04/22/2008	93.60
				CELLULAR		04/22/08		

INVOICE APPROVAL LIST BY FUND

Date: 04/22/2008
 Time: 3:52pm
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Village of Dexter

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Abbrev	Invoice Description	Number	Number	Date		
Fund: Sewer Enterprise Fund							
Dept: Sewer Utilities Department							
590-548.000-920.001	Telephones	AT&T		0		04/22/2008	925.63
		734 426 4572 813 0					
Total Sewer Utilities Department							18,785.88
Fund Total							21,285.88
Fund: Water Enterprise Fund							
Dept: Assets, Liabilities & Revenue							
591-000.000-636.000	Tap-in Fee	MANCUSO HOMES		0		04/22/2008	2,000.00
		REFUND DUPLICATE TAP FEES			04/22/08		
Total Assets, Liabilities & Revenue							2,000.00
Dept: Water Utilities Department							
591-556.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN		0		04/21/2008	1,103.12
		COVERAGE PERIOD 5/1/08-5/31/08			08103000287		
591-556.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES		0		04/21/2008	30.00
		COVERAGE 05/01/08-06/01/08			04/21/08		
591-556.000-728.000	Postage	UNITED STATES POSTAL SERVICE		0		04/22/2008	200.00
		POSTAGE METER			04/22/08		
591-556.000-740.000	Operating	CHAMPION WATER TREATMENT		0		04/21/2008	8.50
		WWTP			38993		
591-556.000-740.000	Operating	CHAMPION WATER TREATMENT		0		04/21/2008	4.25
		WWTP			38875		
591-556.000-740.000	Operating	COFFEE CONNECTION		0		04/21/2008	38.35
		WWTP			464611		
591-556.000-740.000	Operating	PARTS PEDDLER AUTO SUPPLY		0		04/22/2008	5.58
		SOLVENT			375141		
591-556.000-824.000	Testing &	ANDREA DORNEY		0		04/21/2008	19.50
		REIMBURSEMENT SHIPPING			04/21/08		
591-556.000-861.000	Travel & M	EDWARD A. LOBDELL		0		04/22/2008	370.54
		TRAVEL & MILAGE			04/22/08		
591-556.000-910.000	Work Comp	MICH. MUNICIPAL LEAGUE WORKER'		0		04/22/2008	617.80
		PREMIUM			12962200		
591-556.000-920.000	Utilities	DTE ENERGY		0		04/21/2008	3,167.74
		3219 953 0003 5					
591-556.000-920.000	Utilities	DTE ENERGY		0		04/21/2008	34.95
		3219 953 0004 3					
591-556.000-920.000	Utilities	DTE ENERGY		0		04/21/2008	82.49
		3219 953 0008 4					
591-556.000-920.000	Utilities	DTE ENERGY		0		04/21/2008	1,468.51
		2949 542 0006 8					
591-556.000-920.000	Utilities	DTE ENERGY		0		04/21/2008	10.80
		3219 953 0018 3					
591-556.000-920.001	Telephones	NEXTEL COMMUNICATIONS		0		04/22/2008	70.30
		CELLULAR			04/22/08		
591-556.000-920.001	Telephones	AT&T		0		04/22/2008	476.83
		734 426 4572 813 0					
591-556.000-977.000	Equipment	ETNA SUPPLY CO		0		04/21/2008	866.51
		METER MAINTENANCE			5265785		
591-556.000-977.000	Equipment	ETNA SUPPLY CO		0		04/21/2008	65.00
		METER MAINTENANCE			1522483		
Total Water Utilities Department							8,640.77
Fund Total							10,640.77
Grand Total							189,672.81 ✓

AGENDA 4-28-08

ITEM K-2

cnicholls@villageofdexter.org

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: April 28, 2008
Re: Town Hall Meeting Update

The first advertisement for the Town Hall meeting went out the week of April 14th via the Village Newsletter.

The Michigan Municipal League has agreed to come to a work session of the Council at 6:30 p.m. on May 12th to present their workshop on the impact of changing from a Village to a City. The program should last about half an hour, which should leave time for questions. The members of the City-Study Committee will be invited to attend this work session and the Town Hall Meeting.

**RESOLUTION REGARDING THE MAY 6, 2008 DEXTER
COMMUNITY SCHOOLS BOND PROPOSAL**

At a regular meeting of the Village Council of the Village of Dexter, Michigan held at the Dexter Senior Center on April 28, 2008;

The following resolution was offered by Village Council member _____, and was supported by Council member _____.

WHEREAS, after consultation with staff, parents and the community the Dexter Community Schools Board of Education has determined that it is in the best interest of the District to place a bond proposal before the voters on May 6, 2008; and

WHEREAS, much of the money received from the bond issue will be directed towards making capital improvements to existing facilities to increase operating efficiency and reduce operating cost; and

WHEREAS, the funding will also be directed toward safety and security improvements along with technological enhancements; and

WHEREAS, strong schools both encourage new homeowners to the area as well as provide a benefit to children currently in the school system; and

WHEREAS, a strong school system is an important part of the continued economic development in the community because it creates an educated workforce for business to draw from; and

WHEREAS, the bond is structured in such a way as to not increase the current millage rate,

NOW THEREFORE BE IT RESOLVED, that the Village of Dexter encourages its residents to vote to support the Dexter Community Schools on May 6, 2008.

AYES: _____

NAYS: _____

RESOLUTION DECLARED ADOPTED THIS 28TH DAY OF APRIL 2008.

David Boyle, Village Clerk

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on the 28th day of April 2008.

David Boyle, Village Clerk

AGENDA 4-28-08

ITEM L-1

April 21, 2008

Ms. Donna Dettling
Village Manager
8140 Main Street
Dexter, MI 48130

Subject: Proposal for Professional Services
Mill Creek Dam Removal and Stream Restoration
Addendum to Existing Contract Signed July 12, 2007

Dear Ms. Dettling:

URS Corporation is pleased to provide the Village of Dexter with a proposal for additional work associated with Mill Creek Dam removal and stream restoration. This proposal consists of an addendum to ongoing work, and provides for additional tasks required to address and satisfy multiple permit conditions placed upon the project by the Michigan Department of Environmental Quality. The addendum builds upon Attachment A (dated May 10, 2007), which is included in the original contract signed by URS Corporation and the Village of Dexter (July 12, 2007).

1.0 PROJECT BACKGROUND

On February 1, 2008, the Michigan Department of Environmental Quality (MDEQ) issued a permit for the Mill Creek Dam removal and stream restoration project. Most of the 48 conditions associated with the permit are standard considerations already provided for in plans or readily accommodated within the anticipated time frame and budget. Several conditions, however, warranted special attention and were the focus of a mid-February 2008 meeting involving Village and Road Commission officials along with URS Corporation (Mike Donahue). Following that meeting, Dr. Donahue had conversations/ email correspondence with various MDEQ staff members for the purpose of interpreting/ clarifying these conditions (Alexander Sanchez, Gerald Fulcher, Vicki Katko, Ralph Reznik) and, in some instances, negotiating more favorable terms for the Village. In addition, these various items were addressed at a March 17 preconstruction meeting.

Based upon these discussions, URS has determined that all but six of the 48 permit conditions can be met without additional cost to the Village. The following identifies those six conditions and presents required tasks and associated labor costs to satisfy them.

In addressing these conditions, URS will rely upon its extensive familiarity with the project, as well as its technical expertise and experience with similar dam removal/ stream restoration projects, to provide the Village with timely, efficient and cost-effective services. URS is prepared to promptly implement the following technical

approach to achieve dam removal and stream restoration objectives upon authorization of the Village of Dexter.

2.0 TECHNICAL APPROACH

The following section discusses, in detail, the technical approach proposed by URS to address and satisfy six permit conditions associated with Village of Dexter responsibilities under the Mill Creek Dam removal and stream restoration project. Each is presented below in overview form, and accompanied by a description of the required activity and associated cost.

Task 1. Address Permit Condition #15.

Permit Condition: Requires seeding (native mix) and mulch blankets for exposed areas of “raw earth” within 100 feet of the water or wetland that have not been stabilized with natural vegetation by October 1.

Overview: URS requested that MDEQ clarify whether mulch blankets are required, and whether the “native” seed mix referenced in the permit language is acceptable. MDEQ indicated that hydroseeding is acceptable as an alternative to mulch blankets, but it must be controlled and consistent with MDOT specifications. Seeding requirements pertain to any disturbed areas within the project limits (and above the Ordinary High Water mark) that are not stabilized as of October 1, 2008.

Required Activity and Estimated Cost: URS will monitor exposed areas over the course of the construction period as part of its overall responsibilities. On or about September 1, URS will undertake a careful assessment of disturbed areas that are not likely to be stabilized with natural vegetation as of October 1. URS will define this area and contact MDOT and MDEQ to determine whether hydroseeding and/ or mulch blankets shall be applied. URS will also contact the Village to determine its preferences as to the purchase and application of natural vegetation seeding to required areas. Labor cost estimate: \$1,200. (exclusive of hydroseeding/ mulch blanket purchase and application).

Task 2. Address Permit Condition #21.

Permit Condition: **Requires that all side slopes and raw streambanks be rip-rapped to three feet above the ordinary high water mark, and all slopes above that mark be rip-rapped or receive seed/ mulch or sod to prevent erosion problems.**

Overview: URS requested clarification from MDEQ with respect to Ordinary High Water mark determination and areas where the rip-rap will be required. MDEQ responded that this permit condition is “boilerplate” language that is standard for this type of permit application. “Best judgment” can be used in meeting this condition, which applies only to the disturbed areas within the project limits.

Required Activity and Estimated Labor: See response to Permit Condition #15 (above). Labor cost estimate: \$600. Seeding/ mulch blankets are to be applied as soon as post-construction conditions permit. (All other conditions noted above apply.)

Task 3. Address Permit Condition #35.

Permit Condition: Requires “Due Care” responsibilities of property owner with respect to fill area, including response actions to mitigate unacceptable exposure to contaminants; protect public health and safety; and notify MDEQ in the event that contaminants are migrating. Compliance Documentation required.

Overview: URS asked MDEQ to clarify these responsibilities, and explain 1) what type of monitoring might be required and for what length of time; and 2) in what form and how frequently is compliance documentation required? MDEQ (Vicki Katko) indicated that “Due Care” responsibilities relate primarily to prospective future uses of the fill area. She noted that the agency “did not want to be specific” about this permit condition because the Village had not yet decided what to do with the property. In the near term, while the fill area is being constructed, capped and revegetated, signage or some other means to prevent/ discourage public access is recommended. Periodic monitoring – via visual inspection- is recommended to ensure that the integrity of the fill area is maintained. When the Village decides to develop the area it is recommended that the Village consult with MDEQ about prospective use(s). The scope/ content of “compliance documentation” will be determined at that time based upon proposed use.

Required Activity and Estimated Labor: URS will monitor site, consult with all relevant parties, and prepare/ submit “Due Care” report and associated Compliance Documentation in consultation with Village and relevant committee(s) investigating development options. Labor cost estimate: \$2,500.

Task 4. Address Permit Condition #41.

Permit Condition: Requires a) establishment of two survey points to monitor headcutting of channel once dam is breached; b) monitoring to determine of excessive headcutting results; and c) if the latter is the case, the development and implementation of a corrective action plan.

Overview: URS asked MDEQ to provide additional detail on monitoring expectations and methodology; a determination as to what “excessive” means in the context of this permit condition; and clarification as to what remedial actions might be taken if excessive head cutting is determined. MDEQ (Ralph Reznik) indicated that “It’s not necessary to survey for the monitoring of the head.” A visual assessment is acceptable as long as there is some clear reference to compare so that a developing head cut can be detected by the naked eye. Monitoring should continue for “some period” after construction until there is “reasonable” certainty that the grade of the stream bed has stabilized and no further head cutting will occur. Reznik recommends that monitoring should continue until a “bank full” event occurs after construction. Monitoring can cease at that point provided that no

significant head cutting is detected. With respect to actions that can be taken to address excessive head cutting, grade control structures can be placed upstream of the head cut. If there is significant risk that the channel will drop below the intended design elevation, it would be "prudent" to install grade control in the tributary before the headcut occurs.

Required Activity and Estimated Labor: URS will determine/ stake appropriate survey points, and monitor headcutting on an ongoing basis. URS will also outline a corrective action plan that can be finalized and implemented if a determination is made that excessive headcutting has occurred/ will occur. Labor cost estimate: \$1,200 (exclusive of refining/ implementing correction action plan, if needed.)

Task 5. Address Permit Condition #43.

Permit Condition: Requires wetland mitigation for .46 acres at a 1.5 to 1.0 ratio, resulting in approximately .7 acres of mitigation. Site needs to be identified within six months of receipt of permit, at which time a mitigation plan must be submitted to MDEQ.

Overview: URS asked MDEQ to provide additional detail on mitigation requirements (e.g., preferred location) and was also requested to allow up to six months (after project completion) for site identification and mitigation plan development. This would allow adequate time for natural stream flow to be re-established and an accurate determination of wetland impacts and mitigation requirements to be made, allowing for a better informed mitigation plan and associated implementation process. MDEQ (Gerald Fulcher) confirmed that mitigation is required, given that fill is going to be placed in areas that will remain wetland after the drawdown. (Mitigation is not required for loss of wetland due to permanent drawdown of the impoundment.) MDEQ is willing to extend the timeframe to 12 months from the date of permit issuance to "identify a site, submit a final mitigation monitoring plan, and receive DEQ approval." The extra time is expected to be sufficient to develop a conceptual wetland mitigation design and construct the wetland in spring 2009. As an alternative, MDEQ is also open to allowing mitigation by using credits from an existing site (Whitney Farm) near Dexter, subject to Road Commission and MDOT approval.

Required Activity and Estimated Labor: URS will monitor site and determine (post construction) where fill has been placed in areas that remain wetland after drawdown. These areas will be defined in detail and surveyed if necessary. Assuming the Village/ Road Commission agree to pursue use of mitigation credits from the existing site, URS will assist with preparation and submittal of the credit request. Labor cost estimate: \$3,500 for all above tasks.

Should the Village prefer not to use available credits to address wetland mitigation, URS will identify and evaluate alternate sites, prepare and submit a mitigation monitoring plan for the preferred site, secure MDEQ approval, and prepare cost estimates and construction bid documents. Labor cost estimate: \$15,000 (exclusive of construction and construction oversight.)

Task 6. Address Permit Condition #47.

Permit Condition: Requires development and MDEQ approval of a three year Invasive Species Management Plan (prior to construction) to prevent invasives from being established in exposed bottomlands following drawdown of the impoundment.

Overview: URS asked MDEQ to clarify this condition and provide information (and examples) of what an Invasive Species Management Plan might entail. MDEQ indicated that *Plan* development and implementation must be consistent with the “Performance Standards for Wetland Mitigation” and the “Monitoring of Wetland Mitigation” guidelines established by the MDEQ Land and Water Management Division.

Required Activity and Estimated Labor: URS will develop three year Invasive Species Management Plan in consultation with Village, and work with MDEQ to secure approval. URS will conduct literature review/ analysis of similar plans, and produce a document outlining monitoring and corrective action requirements, identifying responsible parties, and estimating associated costs. Labor cost estimate: \$5,000 (excluding plan implementation.)

Task 7. Other Requirements and Associated Costs.

Task 7a. Project Management/ Coordination.

Over the course of the entire project, coordinate and oversee compliance with all 48 permit conditions; provide for the timely development, submittal and approval of all associated actions and reports; and provide ongoing liaison with reports to the Village and Village Committees, Road Commission, MDEQ, MDOT, the contractor and other relevant parties including consulting firms working on related activities. Labor cost estimate: \$16,000.

Task 7b. Construction Oversight for Stream Restoration.

To provide additional on-site presence of stream restoration specialist to comply with permit conditions associated with rock structure placement and associated improvement/restoration activities. Labor estimate: \$7,500.

Task 7c. Funding Sources Analysis and Proposal Preparation.

To secure additional sources of funds to defray current/ future Village costs for any aspect of dam removal/ stream restoration/ site enhancement. Labor estimate: No cost for proposal development where URS has opportunity to provide services once funds are secured.

3.0 COMPENSATION AND PAYMENT TERMS

The total value of this addendum is estimated not to exceed \$37,500. This includes a comprehensive suite of URS professional services described above on a time and materials basis. Assumptions made in preparing this estimate are presented in 2.0 (Technical Approach.)

This cost estimate represents our best estimate of the required level of effort to meet project objectives. Should the Scope of Work change by virtue of MDEQ requirements and/ or additional tasks assigned by the Village, we will notify and provide the Village with revised cost figures for approvals prior to conducting the additional work.

The costs included in this proposal are valid for 90 days from the date of submittal. IF the proposal is accepted after said period, URS reserves the right to review and retain or modify the figures stated herein in order to appropriately reflect changing costs and salaries and similar economic considerations.

URS shall provide Additional Services not otherwise included in this proposal or not customarily furnished in accordance with services of the scope described herein, if authorized by the Village in writing, and such call be paid for by the Village.

3.0 SCHEDULE

URS is prepared to begin work immediately upon notice to proceed. URS will notify and consult with the Village in establishing timelines and deliverables, recognizing that various tasks must be sequenced with construction activity.

4.0 AUTHORIZATION

To authorize URS to proceed, a Work Order will be prepared for signature. URS appreciates the opportunity to submit this proposal and looks forward to providing the Village with continued assistance. Should you have any questions relating to this proposal, please contact Mike Donahue at 248.204.4953.

Sincerely,

URS CORPORATION

Michael J. Donahue, Ph.D.
Vice President, Water Resources
and Environmental Services



May 10, 2007

Ms. Donna Dettling
Village Manager
8140 Main Street
Dexter, MI 48130

Subject: **Proposal for Professional Services
Mill Creek Dam Removal and Stream Restoration
URS Proposal No. 1549-07-043**

Dear Ms. Dettling:

URS Corporation (URS) is pleased to provide the Village of Dexter with a proposal for professional services associated with Mill Creek Dam removal and stream restoration. This proposal involves the collection of additional field data required to complete the design and permit application, and address comments provided by the Michigan Department of Environmental Quality (MDEQ) in a letter dated April 25, 2007. It also provides a comprehensive suite of services that includes final design and permitting of the dam removal and stream restoration, bidding assistance, construction oversight, project management, and assistance with intergovernmental coordination and stakeholder relations. Presented below is our understanding of the project, scope of services, estimated costs, schedule, and deliverables.

1.0 PROJECT BACKGROUND AND UNDERSTANDING

URS understands that the project consists of the necessary investigation, design and permitting work to breach and remove the Mill Creek Dam with the goal of restoring the affected segments of Mill Creek to their natural, free flowing state.

The dam is located on Mill Creek in the Village of Dexter and immediately upstream of the Main Street Bridge. This bridge is planned to be replaced and, although separate projects, coordination of bridge replacement with dam removal/ stream restoration will be important.

URS has completed conceptual design plans that have been reviewed and commented upon by MDEQ. Additional design and minimal field investigation is required to respond adequately to those comments, and to complete a design and permit package for the project to move forward. Following completion of the design plans and narrative, the permit application and plans will be submitted for approval as part of the larger bridge



replacement/road realignment permit application package. Once approval is received, URS will assist the Village in procuring a qualified contractor to complete the dam removal and stream restoration, and will provide qualified, full-time oversight of the project. URS will also assist in intergovernmental coordination and stakeholder relations needs associated with the project.

URS will rely upon its extensive familiarity with the project, as well as its technical expertise and experience with similar dam removal/ stream restoration projects, to provide the Village with timely, efficient and cost-effective services. Wherever possible, URS will utilize existing information in the interest of controlling costs. URS is prepared to promptly implement the following technical approach to achieve dam removal and stream restoration objectives upon authorization by Village of Dexter.

2.0 TECHNICAL APPROACH

The following sections discuss, in detail, the technical approach proposed by URS to successfully complete the project.

Task 1. Conceptual Design Engineering

In order to keep the project moving along its critical path, URS has already completed some of the final design and permitting components, including submittal of a preliminary design to MDEQ for comment; several meetings with MDEQ; and responses to comments received. In addition, URS prepared cost estimates to assist with project planning. Costs associated with these activities are identified in the project cost estimate presented in this proposal.

Task 2. Field Data Collection

This task will involve an examination of Mill Creek upstream of the dam beyond the influence of the dam impoundment. Typically, regional curve data is used to assist in stream restoration and the proper sizing of stream channels, when a more natural channel design is being proposed. Due to the lack of current information pertaining to regional curve data for the Mill Creek watershed, URS proposes at least three cross section surveys on stable reaches of stream with consistent stream features (i.e. bankfull features, channel width, depth and cross sectional area). At each of these locations, a channel cross section survey will be completed to define channel size and shape. A limited channel profile will also be surveyed to determine channel slope at each cross section location. This information will then be entered into stream restoration software to determine consistency in channel size as related to drainage area. The drainage area for each cross section will be determined, and the survey information will be plotted on



regional curve tables. These steps are needed to obtain watershed specific information related to channel morphology.

The field survey will also include a more detailed examination of the dam and impoundment to examine site conditions related to access to the dam and also the development of a detailed breaching/dewatering plan. During this task, a pre-application meeting will be held with the permitting agencies to discuss information related to the preparation of permitting and erosion and sediment control plan requirements. This meeting should also include appropriate MDOT representatives.

Task 3. Engineering Design

The field survey data will be processed to develop a site-specific regional curve. Upon completion of the necessary design calculations, URS will prepare separate design sheets and permit applications for each dam consisting of a cover sheet, a plan sheet including a narrative of the breaching process, a longitudinal profile, cross sections, a details sheet, and an erosion and sedimentation control plan. The plans will include the necessary dimensions for the breach, channel dimensions and erosion protection, staging areas, and areas for spoils. In addition, URS will provide sufficient detail to address temporary channeling of water during the construction effort, excavation of impounded sediment, placement of impounded sediment including clay capping where required, final grading, and riparian restoration along the restored stream corridor.

Finally, a hydraulic analysis of the proposed channel using HEC-RAS software will be completed to ensure that the restored stream channel will adequately convey storm flows, and will not adversely affect the proposed replacement bridge. The analysis will also include any in-stream rock structures proposed in the design. Following the completion of the design, a detailed design report will be prepared and submitted with the permit application.

Task 4. Permitting

URS will complete all required permitting applications to MDEQ and appropriate county and federal agencies. This will include technical input into, and coordination with the combined bridge replacement/ road realignment/ dam removal permit application to the state of Michigan.



Task 5. Specifications and Bidding Assistance

URS will provide all necessary technical specifications on the drawings, and submit them to MDEQ with the permit application so that a separate specifications document is not required. URS will also provide a brief separate narrative report to support the drawings. URS will provide assistance to the Village to advertise, bid and review bids for a qualified contractor to work under contract to the Village to complete the project.

Task 6. Construction and Construction Oversight

Once the contractor is selected and the contract signed, URS will conduct an on-site pre-construction meeting with MDEQ and the contractor at least seven days prior to initiation of construction activities.

URS will provide construction observation for the project (up to 20 full days) in order to verify construction, document time and materials, provide reviews of contractor's invoices, and provide post-dam removal drawings to MDEQ. URS will conduct a final site walkover following completion of the project to document that all critical design features have been properly and adequately constructed. URS will note deficiencies and work with the contractor to remedy identified deficiencies. URS will also review the contractor's invoice(s) for accuracy.

Finally, URS will prepare the project certification and final report once the project has been completed. This will consist of markups made to the design drawings of any significant changes made during the project, with an explanation in the report, along with photo documentation. This task does not include physical survey, as this is not expected to be required.

URS will prepare multiple copies of the drawing(s) and report for submittal to the Village, MDEQ, County, and other parties, as appropriate.

Task 7. Intergovernmental Coordination and Stakeholder Relations

URS will assist the Village in intergovernmental coordination and stakeholder relations, including presentations to Village Council, meetings with other governmental entities, the development of materials for public outreach, and the conduct of meetings/ workshops for public information/ education purposes.

Task 8. Project Administration and Meetings

The URS project manager will provide necessary project administration to maintain project budgets, schedule, complete timely invoicing, and maintain open and continuous



communication with the Village and other interested parties. URS will participate in meetings at the project site or at local offices, as needed. URS will also participate, as requested, in any meetings with other units of government that may be useful in advancing project goals.

Scope of Work Assumptions

In developing our proposal and associated cost estimate, URS based the scope of work and level of effort on review of available information and discussion with stakeholders. Our proposal is based upon the following assumptions:

- The estimated cost of dam removal (\$40,000) will be covered through an existing contract with the Washtenaw County Road Commission. That figure is included in the construction estimate presented below.
- Deliverables include multiple sets of design drawings and narrative reports for each project task, as appropriate.
- The cost estimate does not include costs associated with preparation of a client-specific or AIA (or similar) specification package, or contract conditions, should the construction work be publicly bid.
- The HEC-RAS analysis requested by MDEQ can be completed using existing survey data; and
- No permit application fees are expected and, therefore, are not included in the cost estimate.

3.0 COMPENSATION AND PAYMENT TERMS

The total value of this proposed project is estimated not to exceed \$365,264. This includes a comprehensive suite of URS professional services described above (\$90,264) on a time and materials basis; with the balance (\$275,000) covering all costs associated with project construction. (URS proposes that the Village engage the construction contractor directly in the interest of saving the Village markup fees. Should the Village desire to have URS perform this function, however, an addendum to this proposal can be prepared.)

This cost estimate represents our best estimate of the required level of effort to meet project objectives. Should the scope of work change by virtue of MDEQ permit requirements, changes made by others, field conditions or other considerations, we will notify and provide the Village of Dexter with revised cost figures for approval prior to conducting the additional work.



Estimated costs (project labor and other direct costs) for the eight proposed project tasks are as follows:

- Task One: Conceptual Design- \$17,804
- Task Two: Field Data Collection- \$4,229
- Task Three: Engineering Design- \$17,973
- Task Four: Permitting- \$6,947
- Task Five: Specifications and Bidding- \$4,509
- Task Six: Construction and Construction Oversight- \$297,755
- Task Seven: Intergovernmental Coordination and Stakeholder Relations- \$10,347
- Task Eight: Administration- \$5,700

A cost estimate spreadsheet will be prepared to provide additional detail on both URS professional services and construction costs.

Client's Responsibilities

This Proposal is made with the understanding that the Village of Dexter will perform the following items:

1. Designate a person to act as the client's representative.
2. Secure written access to the project area to allow URS to enter the subject properties as needed for the duration of the project.

Cost Provisions

The costs included in this proposal are valid for 90 days from the date of submittal. If the proposal is accepted after said period, URS reserves the right to review and retain or modify the figures stated herein in order to appropriately reflect changing costs and salaries and similar economic considerations.

Additional Services

URS shall provide Additional Services not otherwise included in this Proposal or not customarily furnished in accordance with services of the scope described herein, if authorized by Village of Dexter in writing, and such shall be paid for by Village of Dexter.



4.0 SCHEDULE

URS is prepared to begin work within two weeks of notice to proceed, weather and access permitting. We anticipate scheduling and completing the fieldwork within two weeks. We will notify Village of Dexter in the event the proposed schedule changes. Preparation of the design documents for review by the Village of Dexter, regulators and other stakeholders will be completed within five weeks of completion of field work, assuming that there are no significant weather delays or other delays beyond the control of URS.

AUTHORIZATION

To authorize URS to proceed, a work order will be prepared for signature. URS appreciates the opportunity to submit this Proposal and looks forward to assisting the Village of Dexter with this project. Should you have any questions relating to this proposal, please contact Mike Donahue at 248.994.7431.

Sincerely,

URS CORPORATION

A handwritten signature in black ink that reads "Mike Donahue".

Michael J. Donahue, Ph.D.
Vice President, Water Resources
And Environmental Services

A handwritten signature in black ink that reads "Mark D. Pennell".

Mark D. Pennell, Principal
Branch Manager

AGENDA 4-28-08

ITEM L-2

April 22, 2008

Village of Dexter
8140 N. Main Street
Dexter, Michigan 48130

OHM

Engineering Advisors

Attention: Ms. Donna Dettling
Village Manager

Regarding: **Village of Dexter**
Boundary Survey of the Village of Dexter
Proposal for Survey Services – Steps 3 and 4

Dear Ms. Dettling:

Orchard, Hiltz & McCliment, Inc. (OHM) is pleased to submit this proposal for providing survey services for the purposes of establishing a drawing and description of the Village boundary in order that the Village can apply for City designation.

PROJECT UNDERSTANDING

The Village of Dexter wishes to apply to the State Boundary Commission to become a City. As part of the application, the State Boundary Commission requires that the Village accurately identify the boundary of the Village with a drawing (Part I of the application) and a description (Part III of the application).

Following several communications with the State Boundary Commission, OHM previously identified six steps to provide the Village with an accurate boundary drawing and description that meets the requirements of the State Boundary Commission. The seventh step noted that new property irons would need to be set for the Village boundary should the Village become a City. The Village authorized a Scope for Survey Services dated January 17, 2008 to complete Steps 1 and 2.

OHM provided a memo to the Village with the results of Steps 1 and 2. To summarize, OHM plotted the seventeen parcel descriptions (dated from the original platting of the Village to present) for the Village of Dexter provided by the Office of the Great Seal. We also obtained the tax descriptions for the parcels within the adjacent townships that share a boundary with the Village of Dexter (approximately 45 parcels), and plotted those on the map with the Village parcels.

The work completed as part of Steps 1 and 2 provided OHM with the information about the Village boundary that we expected to discover. Some of the parcel descriptions can be utilized "as is", while other parcel descriptions need to be supplemented with additional research or field measurements. We are confident of the descriptions of the plotted parcels that lie along the section lines. These parcels have descriptions that can be easily incorporated into the Village boundary description.

However, OHM also identified areas of inconsistencies that need to be resolved to develop an accurate boundary description. While many of the parcels were able to be plotted, the difficulty came when fitting the parcels together. Rarely, did common points, such as a section or property corner, exist between several parcels. Because of this, the plotted parcels were fit together using aerial photos and existing tax maps. When this was done, areas of overlaps or gaps were identified – specifically near Westridge, Walkabout Creek Apts, and the commercial areas along Huron River Drive.

Also, some parcels were not able to be plotted based on the description alone because the parcel description referred to a natural and/or existing feature around the Village, such as the "westerly bank of Mill Creek," the railroad right-of-way, road right-of-way, etc. For the Village boundary, a survey

description needs to be applied to those natural and existing features. As part of completing Steps 1 and 2, these natural and existing features were drawn on the map using aerial drawings for illustrative purposes. However, this is not accurate enough for the State Boundary Commission.

To continue to develop the Village boundary description and resolve the inconsistencies identified during Steps 1 and 2, the following steps need to be completed, previously noted as Steps 3 and 4:

3. Locate critical property controlling corners – By locating the property controlling corners, such as section corners, etc., common points can be identified to tie the parcels together. OHM estimates that up to 50 of these corners need to be located in order to aid in establishing the Village's boundary, and is included as part of this scope of services.

In addition, locating critical property corners will also allow OHM to create survey descriptions of the natural features. OHM proposes to complete this work using a GPS unit. This provides the Village with the most cost-effective option (as opposed to a survey crew with a total station). It is important to complete this work in early spring when the tree leaves are not fully grown, which may inhibit the function of the GPS.

Also, railroad valuation maps and road alignment information will be obtained to apply a survey description to some existing features. These will be incorporated with the parcel descriptions.

4. Identify locations where inconsistencies exist in the Village boundary – Once the field work is completed and the railroad and roadway information is obtained, OHM will combine this information with the parcel descriptions to create a drawing of the Village boundary. The inconsistencies within the descriptions will become evident. OHM will be able to identify the number and type of inconsistencies that may exist with the current property descriptions.

Beyond Steps 3 and 4 are two additional steps should the Village choose to continue with creating a boundary description. As previously noted, they are as follows:

5. Resolve inconsistencies through title work – This step involves title work being completed for the properties where inconsistencies are found. It may also require research of previous surveys, land transactions, and field work to resolve any and all inconsistencies between property descriptions that may exist.
6. Create an accurate drawing and description of the Village – Once all the property descriptions are resolved and confirmed, a final accurate Village boundary drawing and description will be created.

SCOPE OF SERVICES

To continue the process of identifying the Village boundary, OHM proposes to complete Steps 3 and 4, as part of this scope of services. Completing these steps will allow OHM to identify the exact number of inaccuracies that would need to be resolved to create a Village boundary description.

Steps 3 and 4 may resolve several of the inconsistencies identified in Steps 1 and 2. However, when field work is completed and the railroad and roadway information is obtained, additional inaccuracies could become evident. Because of this, the exact number of inaccuracies that will need to be resolved in Step 5 cannot be identified at this time. Therefore, OHM cannot establish the amount of effort that is associated with Steps 5 or 6, which are the final steps needed to establish a Village boundary description. Therefore, we propose to complete Steps 3 and 4 at this time, which will result in the determination of the amount of effort required for future steps.



Memorandum

To: Village Council
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: Recommendation for Park Equipment
Date: April 28, 2008

Attached is a resolution requesting approval to proceed with the purchase of park equipment for Community Park.

The equipment takes 30-45 days to receive therefore to complete the park upgrades for this summer the Parks Commission requests Councils approval to proceed with the order.

Please feel free to contact me prior to the meeting with questions.
Thank you,

**VILLAGE OF DEXTER
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO SELECT GAMETIME RECREATION SUPPLIER FOR THE
EQUIPMENT PURCHASE FOR PARK EQUIPMENT IN COMMUNITY PARK**

WHEREAS the Village of Dexter Parks Commission has recommended the purchase and installation of play ground equipment for Community Park; and

WHEREAS the Parks Commission has researched various play ground equipment suppliers, has completed price, quality and needs comparisons and has determined that GameTime Recreation supplies the equipment most preferred and most suitable for the goals of the Parks Commission for village parks; and

WHEREAS the products selected from GameTime Recreation are age appropriate, park appropriate and the products meet the needs of Community Park as determined by the Parks Commission; and

WHEREAS the products selected are within the budget adopted by the Village Council for Community Park;

NOW, THEREFORE, BE IT RESOLVED that the Village Council of Dexter approves the purchase of play equipment from GameTime Recreation in an amount not to exceed the budgeted amount for equipment.

MOVED BY: SUPPORTED BY:

YEAS:

NAYS:

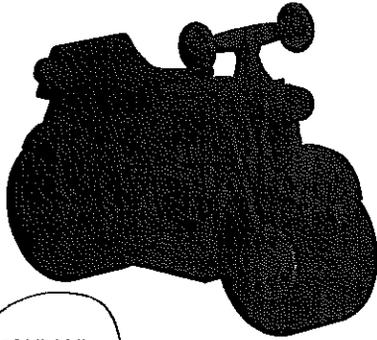
ABSENT:

RESOLUTION DECLARED ADOPTED THIS 28th DAY OF April, 2008.

Shawn Keough, Village President

CERTIFIED BY:

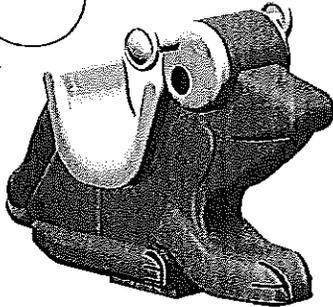
David Boyle, Village Clerk



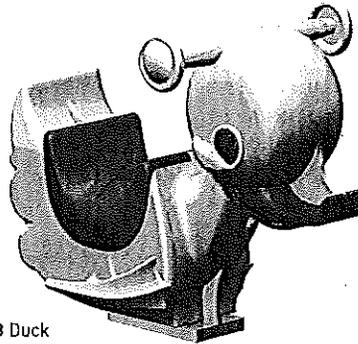
#396 Mini Bike



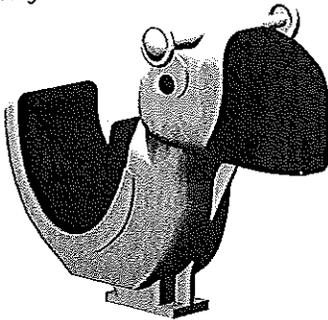
#1900 Clifford



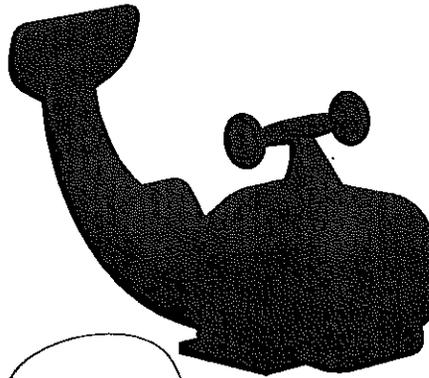
#359 Frog



#388 Duck



#360 Swampy



#283 Whale



#391 Stallion

Saddle Mates

Saddle Mates

ALL Aluminum Animal Body Only Price: \$564

Recommended Ages: 2 to 5 or 5 to 12

• Select appropriate spring package for a complete rider.

Clifford Spring Rider

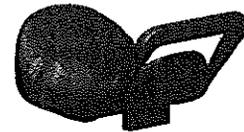
Clifford Spring Rider

#1900

Price: \$892

• Select appropriate spring package for a complete rider.

Saddle Seat



Aluminum Saddle Seat

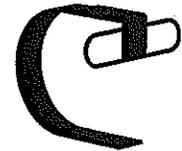
#2313

Price: \$105

• Select appropriate spring package for a complete rider.

Spring Packages

"C" Spring



Coil Spring

Rubber Spring



Spring Packages

#4893 "C" Spring In-Ground Mount Price: \$149

#4890 "C" Spring Surface Mount Price: \$101

#4891 Coil Spring In-Ground Mount Price: \$154

#4888 Coil Spring Surface Mount Price: \$109

#4889 Rubber Spring In-Ground Mount Price: \$210

#4892 Rubber Spring Surface Mount Price: \$162

ASTM Use Zone: 15'0" x 13'4" (4.6m x 4.1m)

• Select animal body and appropriate spring package for a complete spring rider.

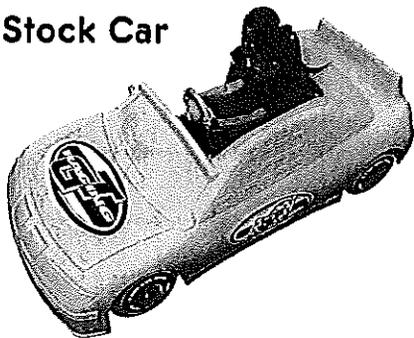
• In-ground mount spring packages are designed for engineered wood fiber or other loose fill surface materials.

• #396 Mini Bike not available with "C" Spring option.

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569
154
728

Stock Car



Stock Car

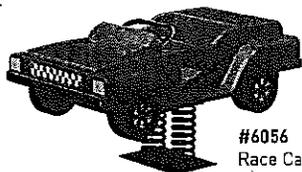
#8658 Price: \$990

ASTM Use Zone: 15'2" x 18'0" (4.6m x 5.5m)

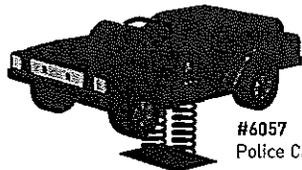
Recommended Ages: 2 to 5 or 5 to 12

- Unique rocking event allowing transfer accessibility.
- Tactile instrumentation panel molded into dash.
- Accommodates driver and passenger.
- Optional seat belt (#8659) available for supervised use.
- Patented.

Cruisin' Mates



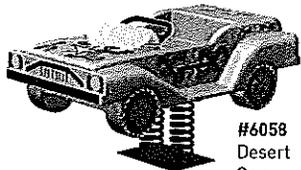
#6056 Race Car



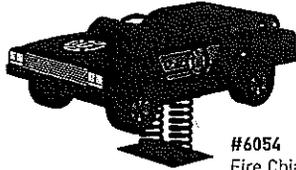
#6057 Police Car



#6059 Taxi



#6058 Desert Commando



#6054 Fire Chief's Car

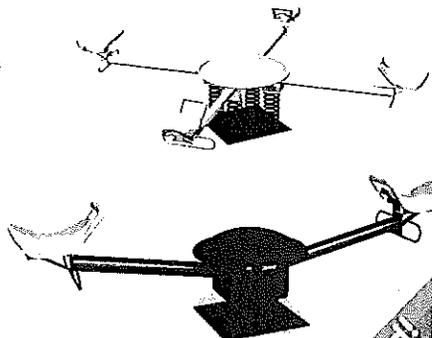
Cruisin' Mates

ALL Cars Price: \$737

ASTM Use Zone: 14'8" x 16'8" (4.5m x 5.1m)

Recommended Ages: 2 to 5 or 5 to 12

Buck-A-Bouts



Buck-A-Bout

#243 Two Seat with Rubber Spring Price: \$924

ASTM Use Zone: 22'0" x 7'11" (6.7m x 2.4m)

Recommended Ages: 5 to 12

- Order separately two Saddle Seats or two Animal Bodies.
- In-ground mount also available.

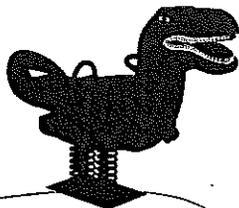
#200 Four Seat with Coil Spring Price: \$984

ASTM Use Zone: 22'0" x 22'0" (6.7m x 6.7m)

Recommended Ages: 5 to 12

- Order separately four Saddle Seats or four Animal Bodies. Mini Bike not available for Buck-A-Bouts..
- In-ground mount also available.

Dinosaur Rider



Dinosaur Adventure Mates

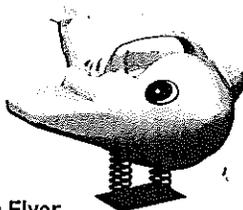
#6051 Jurassic Green Dinosaur Price: \$735

#6063 Purple Dinosaur Price: \$737

ASTM Use Zone: 14'2" x 18'2" (4.3m x 5.5m)

Recommended Ages: 2 to 5 or 5 to 12

Jumbo Flyer



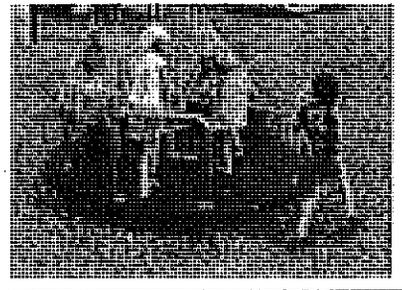
Jumbo Flyer

#6064 Price: \$737

ASTM Use Zone: 16'8" x 17'7" (5.1m x 5.4m)

Recommended Ages: 2 to 5 or 5 to 12

Whirls

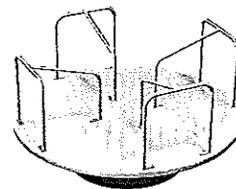


One-Piece Platform Whirl

#919 (with hydraulic speed limiter) Price: \$3,276

ASTM Use Zone: 19'8" (6m) diameter

Recommended Ages: 5 to 12

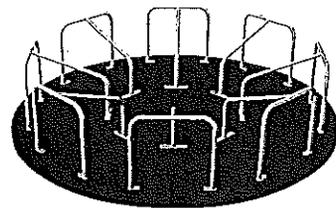


Miniature Whirl

#325 (with mechanical speed limiter) Price: \$1,697

ASTM Use Zone: 17'6" (5.3m) diameter

Recommended Ages: 5 to 12

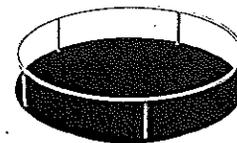


Space Whirl

#6118 (with hydraulic speed limiter) Price: \$4,085

ASTM Use Zone: 22'0" (6.7m) diameter

Recommended Ages: 5 to 12



Scrambler Whirl

#895 (with mechanical speed limiter) Price: \$1,428

ASTM Use Zone: 17'8" (5.4m) diameter

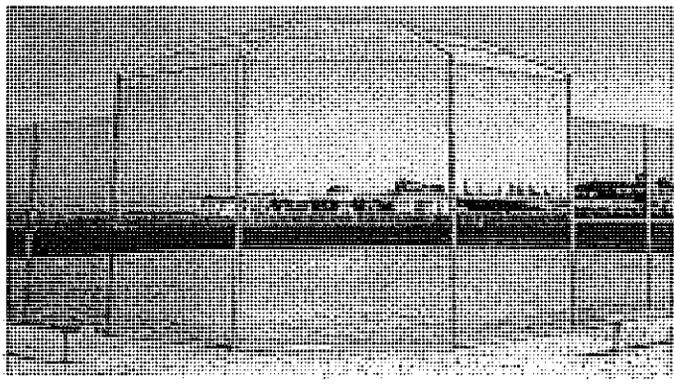
Recommended Ages: 5 to 12

Speed Limiters

#127731 Mechanical Speed Limiter

#124751 Hydraulic Speed Limiter

Baseball



Toss N' Score



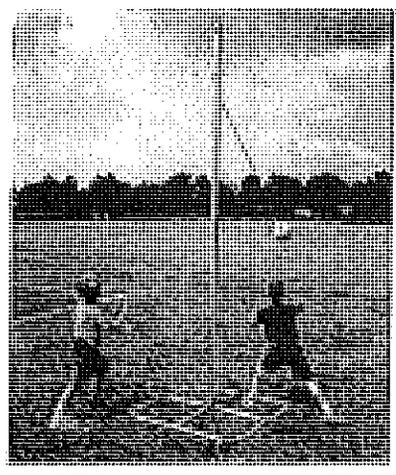
Toss N' Score

Available in 12' and 14' heights. (Shown) Price: \$686

- #9815 8' [2.4 m] Clown Graphics Price: \$686
- #9816 8' [2.4 m] Basketball Graphics Price: \$624

- 3'2" [97cm] square top goal opening.
- 3-1/2" [9cm] O.D. powder coated galvanized pipe upright.
- Also available in 10' [3m] heights.
- Exit holes have 12" [31cm] O.D., for basketballs.

Tetherball



Tetherball Set

- #342 Portable, Galvanized [Shown] Price: \$240
- #343 Permanent, Galvanized Price: \$115
- #128 Ground Sockets with Brass Cap Price: \$86

- 2-3/8 inch O.D. (6cm) galvanized steel pipe for strength and resistance to rust and weather.
- Complete with ball and cord.
- Ground Sockets for semi-permanent installation with #343 post.
- Also available in Powder Coated version.

Backstops

#3012 Price: \$1,556



One 10'0" (3.1m) back panel with one wing panel at each side, 12'0" (3.7m) high.

#3112 Price: \$1,882



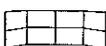
One 10'0" (3.1m) back panel with one 15'0" (4.6m) overhang section & one wing panel at each side.

#3312 [Shown] Price: \$2,458



Same as Model No. 3012 with three overhangs, 15'0" (4.6m) high.

#4120 Price: \$2,073



Two 10'0" (3.1m) back panels with one wing panel at each side, 12'0" (3.7m) high.

#4122 Price: \$2,662



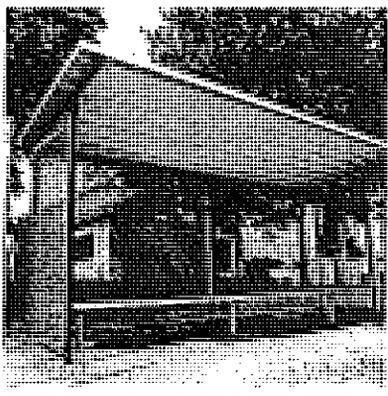
Two 10'0" (3.1m) back panels with two 15'0" (4.6m) center overhang sections & one wing panel at each side.

#4124 Price: \$3,170



Same as Model No. 4122 with four overhangs, 15'0" (4.6m) high.

- 2" (5.1cm) heavy-duty galvanized steel pipe uprights.
- 1-1/4" (3.2cm) heavy-duty galvanized pipe cross ties.
- 10' x 6' (3.1m x 1.8m) overhang sections.
- Galvanized 9-gauge fence.
- 2" (5.1cm) pipe is miter cut and welded to form the overhangs to a 15' (4.6m) height.



Dugouts

#2398 Price: \$3,274

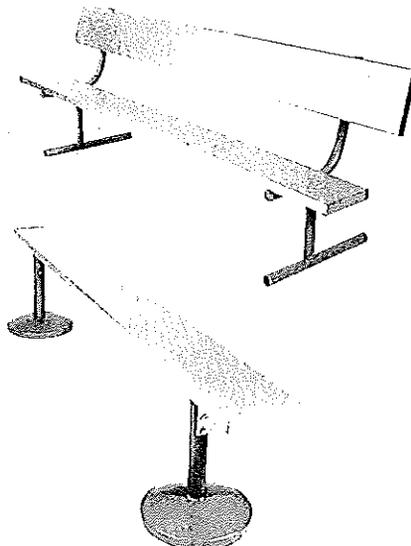
- Uprights and end frames are 2-1/2" x 1-1/2" x 3/16" (6.4cm x 3.8cm x 0.5cm) square tubing.
- Rafters are 2-1/2" x 3/16" (6.4cm x 0.5cm) square tubing with aluminum roof panels.
- Bench is 14-gauge 1-1/2" x 9-1/4" x 15' (3.8cm x 24cm x 4.6m) anodized aluminum extrusion with 2-3/8" (6.0cm) O.D. galvanized steel legs.
- Chain link is 9-gauge 2" (5.1cm) galvanized mesh.

Player's Bench

- #2136 Portable 6' (1.8 m) Price: \$278
- #2138 Portable 8' (2.4 m) [Shown] Price: \$328
- #2145 Portable 15' (4.6 m) Price: \$536
- #2126 Permanent 6' (1.8 m) Price: \$254
- #2128 Permanent 8' (2.4 m) Price: \$304
- #2125 Permanent 15' (4.6 m) Price: \$512
- 1-5/8" (4.4cm) galvanized frame with back.

Player's Bench (Seat Only)

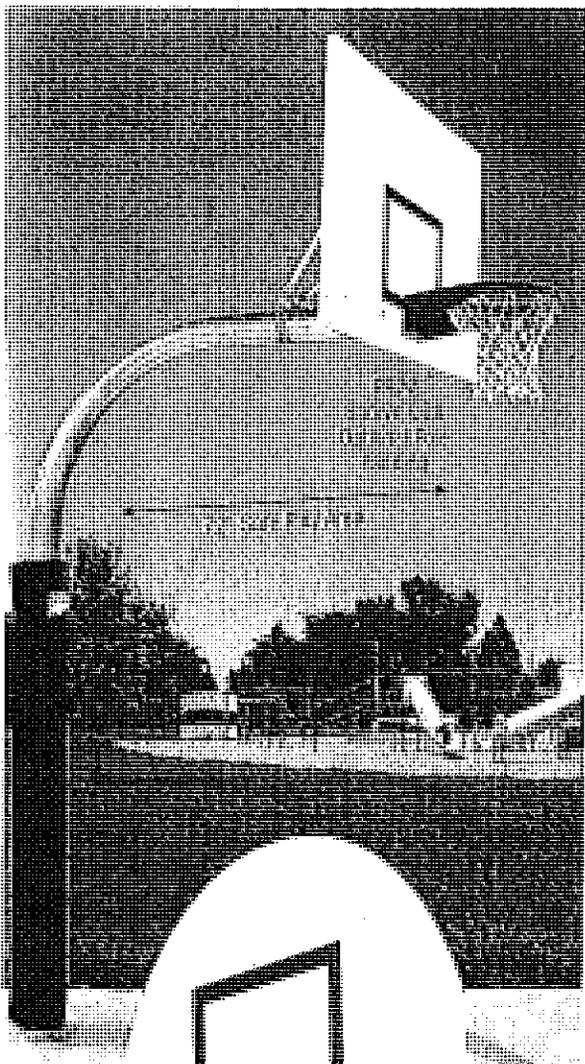
- #2156 Portable 6' (1.8 m) [Shown] Price: \$230
- #2158 Portable 8' (2.4 m) Price: \$265
- #2165 Portable 15' (4.6 m) Price: \$400
- #2108 Permanent 8' (2.4 m) Price: \$162
- #2115 Permanent 15' (4.6 m) Price: \$297
- 2" (5.1cm) galvanized upright frame without back.





5 9/16" MEGA-DUTY™ PLAYGROUND SYSTEMS

All packages on this page have a 72" safe play area, 48" ground bury and lifetime limited pole warranty.



The heaviest gooseneck systems available are on our Mega-Duty BA780 pole... Superior rigidity, superior durability and greater safe play area make this pole a must where play is rough • 5 9/16" O.D., hot dip galvanized steel pipe • 72" safe play area • Goal mounts directly through backboard to pole to virtually eliminate stress on backboard when hanging occurs • Heavy, 1 5/8" backboard braces • 48" in-ground bury • Order BA780 pole and components separately (see page 58) or in popular packages described below • **Lifetime limited warranty on pole.**

PR74 Package on BA780 Pole

BA42UC Backboard - Official 42" x 72" clear, bulletproof polycarbonate • Heavy extruded aluminum framework • Official white shooter's square and border • **Lifetime limited warranty.**
BA32 Goal - Outdoor flex goal • Designed to withstand playground abuse • One-year limited warranty. Approx. PR74 shipping weight: 500#; Truck

PR75 Package on BA780 Pole

BA475SS Backboard - Durable, rust-free aluminum • Fan-shaped 35 1/2" x 54" • White powder coated finish • Heavy support ribs • Orange shooter's square and border • **Lifetime limited warranty.**
BA39U Goal - Ultimate™ playground goal • Double, 5/8" steel rim • No-fail netlock adds strength and eliminates netlock breakage • 3/16" thick steel box-style backplate and rim supports • Accepts nylon (included), chain or web nets • **Unconditional lifetime replacement warranty.** Approx. PR75 shipping weight: 360#; Truck

PR76 Package on BA780 Pole

BA495 Backboard - Heavy-duty mounting support structure • 12 ga. steel skin • Fan-shaped 39" x 54" • Graffiti-resistant finish • Ten-year limited warranty.
BA39U Goal - Ultimate™ playground goal • Double, 5/8" steel rim • No-fail netlock adds strength and eliminates netlock breakage • 3/16" thick steel box-style backplate and rim supports • Accepts nylon (included), chain or web nets • **Unconditional lifetime replacement warranty.** Approx. PR76 shipping weight: 405#; Truck

PR77 Package on BA780 Pole

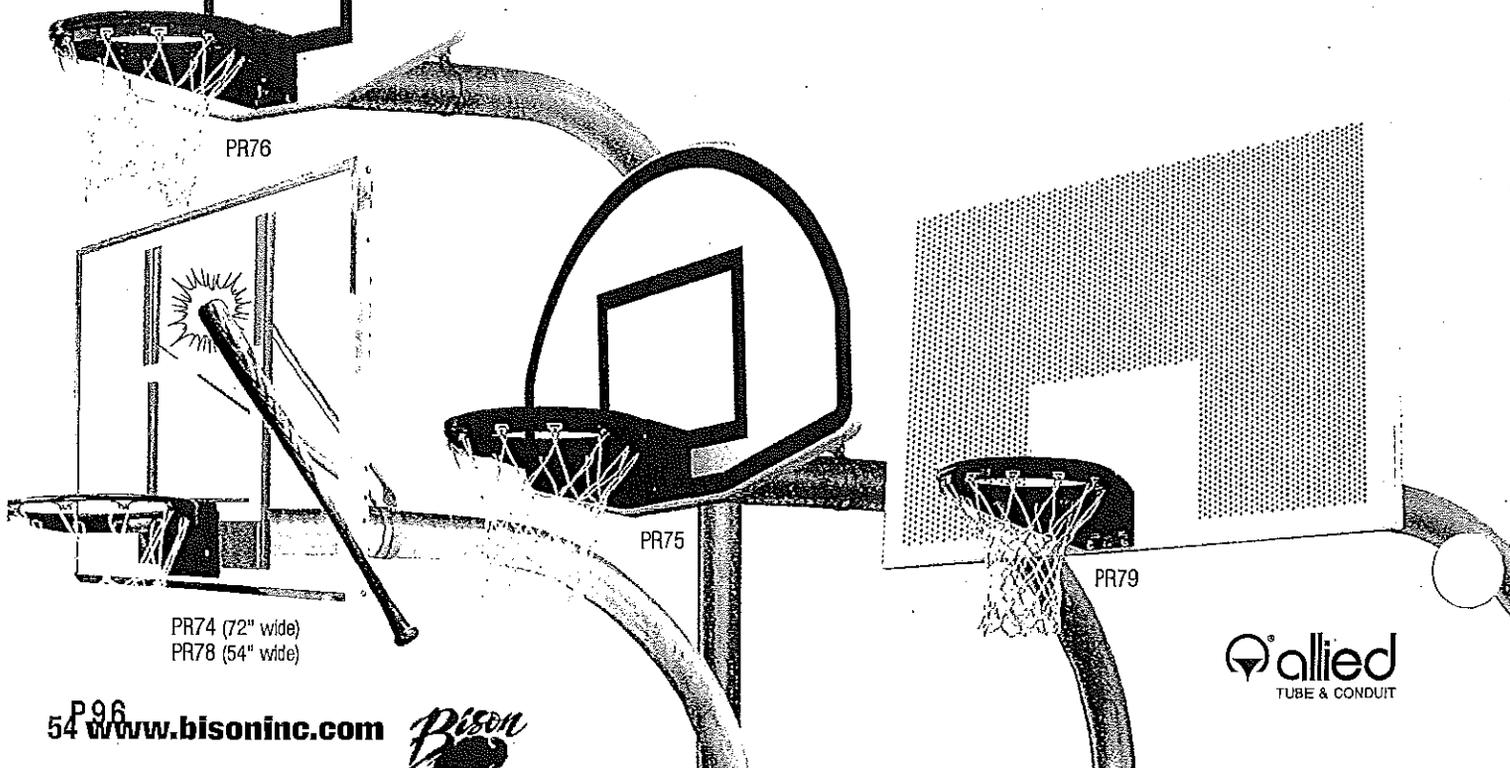
BA47 Backboard - Ultimate™ playground backboard • Rectangular 42" x 60" • Safely rolled edges • Heavy-duty 12 ga. steel skin • Graffiti-resistant powder coated finish • Ten-year limited warranty.
BA39U Goal - Ultimate™ playground goal • Double, 5/8" steel rim • No-fail netlock adds strength and eliminates netlock breakage • 3/16" thick steel box-style backplate and rim supports • Accepts nylon (included), chain or web nets • **Unconditional lifetime replacement warranty.** Approx. PR77 shipping weight: 450#; Truck

PR78 Package on BA780 Pole

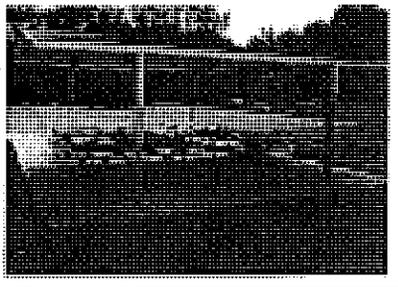
BA407U Backboard - Bulletproof • Unbreakable clear polycarbonate • Rectangular 42" x 54" • Extruded aluminum framework • White shooter's square and border • **Lifetime limited warranty.**
BA32 Goal - Outdoor flex goal • Designed to withstand playground abuse • One-year limited warranty. Approx. PR78 shipping weight: 440#; Truck

PR79 Package on BA780 Pole

BA472PC Backboard - Official 42" x 72" size • Perforated style backboard popular on inner city playgrounds • 12 ga. steel skin with heavy steel rear framework • White powder coated finish • Safely rolled edges • 10-year limited warranty.
BA39U Goal - Ultimate™ playground goal • Double, 5/8" steel rim • No-fail netlock adds strength and eliminates netlock breakage • 3/16" thick steel box-style backplate and rim supports • Accepts nylon (included), chain or web nets • **Unconditional lifetime replacement warranty.** Approx. PR79 shipping weight: 470#; Truck



Park Shelter

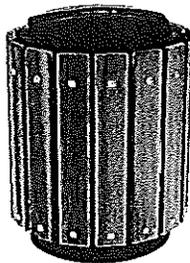


Contemporary Park Shelter

#2420	24' x 22' (7.3m x 6.7m) (Shown)	Price: \$5,986
#2440	24' x 40' (7.3m x 12.2m)	Price: \$11,443
#2460	24' x 60' (7.3m x 18.2m)	Price: \$17,053

- U.S. and Canadian Patent
- Trusses bolt together from Die-Formed 10-gauge steel.
- Self-Locking roof panels form water-tight joints.
- Roof panels are 3005 aluminum alloy. 0.032" thick, bottom white, top brown.
- Uprights are galvanized steel

Receptacles



Rustic Litter Receptacle



Deluxe Litter Receptacle

Rustic Litter Receptacle

#R4741	Permanent, 32 gal.	Price: \$749
#R4732	Portable, 20 gal. (Shown)	Price: \$464

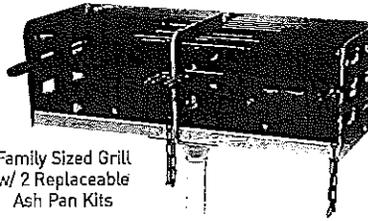
- Rugged frame with two horizontal steel rings.
- Construction grade redwood slats.
- Accepts standard 20 or 32 gal. (75.7 or 121.1 L) liner.
- Liner and lid not included.

Deluxe Litter Receptacle

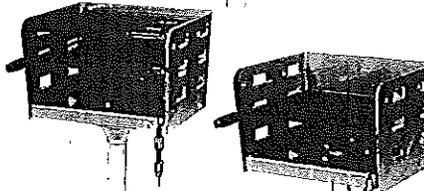
#8727	Permanent	Price: \$348
#8728	Portable (Shown)	Price: \$274

- Rugged frame with two horizontal steel rings.
- Construction grade redwood slats.
- Accepts standard 20 or 32 gal. (75.7 or 121.1 L) liner.
- Liner and lid not included.

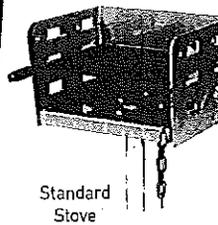
Park Grills



Family Sized Grill w/ 2 Replaceable Ash Pan Kits



Deluxe Waist-Hi Stove w/ Replaceable Ash Pan Kit



Standard Stove

Family Sized Grill

#49	Price: \$379
-----	--------------

Ground Space: 35" x 14" (90cm x 37cm)
Height: 33" (84cm)

- Two separate and adjustable ash pans.
- Permanent installation.
- 560 square inches (3,613 sq. cm) cooking area.
- * NOTE: Two Ash Pan Replacement kits required for Family Size Grill.

Deluxe Waist-Hi™ Stove

#60 Heavy Duty Galvanized Steel	Price: \$178
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Ground Space: 18" x 15" (46cm x 38cm)
Height: 36" (91cm)

- Permanent installation, allowing for 360 degree rotation for proper draft control.
- Includes chained, three-position adjustable grate.
- 270 square inches (1,742 sq. cm) cooking area.
- Heavy-duty, rust-resistant galvanized steel.

Standard Stove

#51	Price: \$147
-----	--------------

Ground Space: 24" (61cm) square

- Permanent installation, allowing for 360 degree rotation for proper draft control.
- Includes chained, three-position adjustable grate.
- 240 square inches (1,550 sq. cm) cooking area.

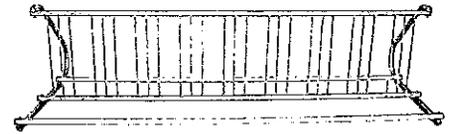
Ash Pan Kit



Ash Pan Replacement Kit

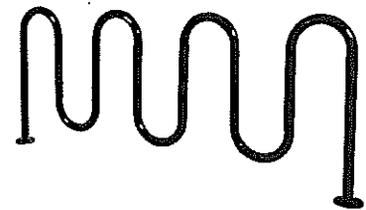
#106149 Ash Pan Replacement Kit	Price: \$79
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Bike Racks



Heavy-Duty Bike Racks

#705	Portable 8 Bikes 5' w	Price: \$210
#707	Permanent 8 Bikes 5' w	Price: \$210
#710	Portable 18 Bikes 10' w (Shown)	Price: \$344
#711	Permanent 18 Bikes 10' w	Price: \$344
#720	Portable 36 Bikes 20' w	Price: \$686
#721	Permanent 36 Bikes 20' w	Price: \$686
#730	Portable 54 Bikes 30' w	Price: \$1,028
#731	Permanent 54 Bikes 30' w	Price: \$1,028



Loop Bike Racks

#7703	In-ground 5 Bikes 3'3" w	Price: \$138
#F7703	Surface mount 5 Bikes	Price: \$178
#7702	In-ground 7 Bikes 5'3" w	Price: \$186
#F7702	Surface mount 7 Bikes	Price: \$226
#7700	In-ground 9 Bikes 7'3" w	Price: \$214
#F7700	Surface mount 9 Bikes (Shown)	Price: \$254



Bollard

#8350	Galvanized, In-Ground	Price: \$127
#8354	Galvanized, Surface Mount	Price: \$139

Bike Bollard - Two Loops

#8352	Galvanized, In-Ground	Price: \$162
#8356	Galvanized, Surface Mount (Shown)	Price: \$174

- Bollard is 3' in height.
- Bollards and Bike Bollards include 5" O.D. Galvanized steel pipe powder-coated in choice of colors.



VILLAGE OF DEXTER - COMMUNITY DEVELOPMENT OFFICE

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

AGENDA 4-28-08

ITEM L-4

Memorandum

To: Village Council
Donna Dettling
From: Allison Bishop, AICP, Community Development Manager
Re: 2007-2012 CIP
Date: April 28, 2008

On March 31, 2008 the Planning Commission held a public hearing and adopted the 2008-2013 CIP. Included in your CIP booklet is the resolution of adoption, executive summary, project worksheets, and list of policies, goals, objectives statements and priority projects adopted by the Planning Commission.

The CIP was delivered the Village Council before the April 7, 2008 workshop.

Attached is the resolution of acceptance of the CIP by the Village Council. The CIP is a Planning Commission document and is therefore only accepted by the Village Council.

If anyone has any questions please feel free to contact prior to the meeting.

Thank you,

**VILLAGE OF DEXTER
WASHTENAW COUNTY, MICHIGAN
RESOLUTION ACCEPTING THE
2008 - 2013 CAPITAL IMPROVEMENTS PLAN RECOMMENDATION
FROM THE PLANNING COMMISSION**

WHEREAS, the Village of Dexter Planning Commission adopted the Master Plan on April 11, 2005, as amended, the said Master Plan recommends the adoption of an annually updated Capital Improvements Program to evaluate, prioritize, and structure the financing of public improvement projects; and

WHEREAS, the Village of Dexter Planning Commission adopted the 2007 – 2012 Capital Improvements Program on April 9, 2007; and

WHEREAS, the Village of Dexter Planning Commission has systematically reviewed the 2008 – 2013 Capital Improvements Program, as well as the proposed improvements related to the Master Plan and its Addendums, the improvements proposed by the Village Department Heads, the Parks Commission, the Downtown Development Authority; and

WHEREAS, the 2008 – 2013 Capital Improvements Program has been prepared to address said review of projects, and presents a public improvements program that focuses on the current and future needs of the residents of Dexter; and

WHEREAS, a duly noticed public hearing was held by the Planning Commission on March 31, 2008;

WHEREAS, the Planning Commission adopted the 2008-2013 Capital Improvements Plan on March 31, 2008;

BE IT THEREFORE RESOLVED, that the Village of Dexter Village Council accepts the Planning Commission recommended 2008 – 2013 Capital Improvements Program as a guide to developing the FY 2008-2009 Budget.

MOVED BY:

SUPPORTED BY:

YEAS:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED THIS 28th DAY OF April 2008.

Shawn Keough, Village President

CERTIFIED BY:

David Boyle, Village Clerk



Memorandum

To: Village Council
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: Westside Connector Resolution
RECOMMENDATION FROM PARKS COMMISSION
Date: April 28, 2008

Myself and representatives from the Washtenaw County Road Commission (WCRC), Huron Clinton Metropolitan Authority (HCMA) and Washtenaw County Parks and Recreation Commission (WCPRC) met several weeks ago to discuss submitting a grant application for funding to construct a pedestrian connection from Westridge to Warrior Creek Park. A general illustration is attached. There was also discussion about working with the Dexter Library to potentially build an access from Alpine Street to Warrior Creek Park.

Funding is potentially available through the STPE (Surface Transportation Program Enhancement) OR the project could potentially be funded with local funding (Village, WCRC and WCPRC).

As a cooperative project the Village and the WCRC may apply for funding this May 2008. Construction could potentially start in 2009. At this time the group is in the process of obtaining cost estimates for the project, including the pathway that would connect West Ridge with the bridge and then continue to Warrior Creek Park and eventually connect to Phase 2 of the HCMA trail from Hudson Mills. The current cost estimate that we have for the bridge (based on another bridge completed by the County) is \$275,000. The pathway would possibly be a combination of boardwalks and asphalt pathway.

As the project moves forward we will work with the West Ridge HOA and the Library to obtain easements.

The project is a great opportunity to cooperate with regional recreation providers and the County, as well as achieve one of the goals of Council's bond issue. As part of the Village Council's 2006 bond \$100,000 of funding was set aside for a "Westside Connector" OR funding could be made available in the general fund.

The attached resolution is recommended by the Parks Commission and a similar version was adopted by the Parks Commission at their April 15, 2008 meeting. It is recommended that the Village Council adopt the attached resolution to acknowledge the Village's willingness to financially participate in the project.

Please feel free to contact me prior to the meeting with questions.
Thank you,

**VILLAGE OF DEXTER
WASHTENAW COUNTY, MICHIGAN
RESOLUTION OF SUPPORT FOR**

**WASHTENAW COUNTY PARKS AND RECREATION COMMISSION BORDER TO BORDER
TRAIL AND CONNECTION FROM HURON CLINTON METROPOLITAN AUTHORITIES
HUDSON MILLS METROPARK TO THE VILLAGE OF DEXTER VIA A PATHWAY AND
BRIDGE CONNECTION OVER THE MILL CREEK**

WHEREAS, the Huron Clinton Metropolitan Authority has started construction of Phase 1 of a trail connection from Hudson Mills Metroparks to the Village of Dexter, and;

WHEREAS, Washtenaw County Parks and Recreation has plans to construct a Border to Border trail throughout Washtenaw County, and;

WHEREAS, the Village of Dexter is centrally located among the Washtenaw County and Huron Clinton Parks, and;

WHEREAS, the Village of Dexter has committed to permitting and working with the Washtenaw County Parks and the Huron Clinton Metropolitan Authority for portions of the Phase 2 trail and the Border to Border trail, and;

WHEREAS, the Village of Dexter believes in the importance of providing linear recreation opportunities for the region, and;

WHEREAS, the Village's Parks and Recreation Master Plan has prioritized the need for a greenway corridor linkage with Huron Clinton Metropolitan Authority and Washtenaw County Parks, and;

WHEREAS, the Village of Dexter has bonded for money to facilitate a pedestrian connection for the western portion of the village and west of the Mill Creek; and;

WHEREAS, the Washtenaw County Road Commission, the Huron Clinton Metropolitan Authority, Washtenaw County Park and the Village of Dexter plan to coordinate and jointly fund a connection across the Mill Creek within Warrior Creek park as part a segment of the Border to Border trail initiative, and;

WHEREAS, the Village of Dexter and the Washtenaw County Road Commission will potentially submit an application for STP Enhancement Funding, and;

WHEREAS, the Village of Dexter and the Washtenaw County Parks have pledged funding for a grant match,

WHEREAS, the Village of Dexter Park Commission has adopted the same resolution and recommended that the Village Council also adopt the resolution, and;

BE IT THEREFORE RESOLVED, that the Village of Dexter Council supports the potential STP Enhancement grant application and proposed trail and bridge connection to Warrior Creek Park and pledges \$100,000 or more to be used to construct the trail and bridge connection to the western portion of the Village of Dexter via Warrior Creek Park and across the Mill Creek;

BE IT FURTHER RESOLVED, that the Village of Dexter and the residents of West Ridge of Dexter be permitted access to the Huron Clinton Metropolitan Authorities trail via the West Ridge open space adjacent to the proposed trail and bridge.

MOVED BY:

SUPPORTED BY:

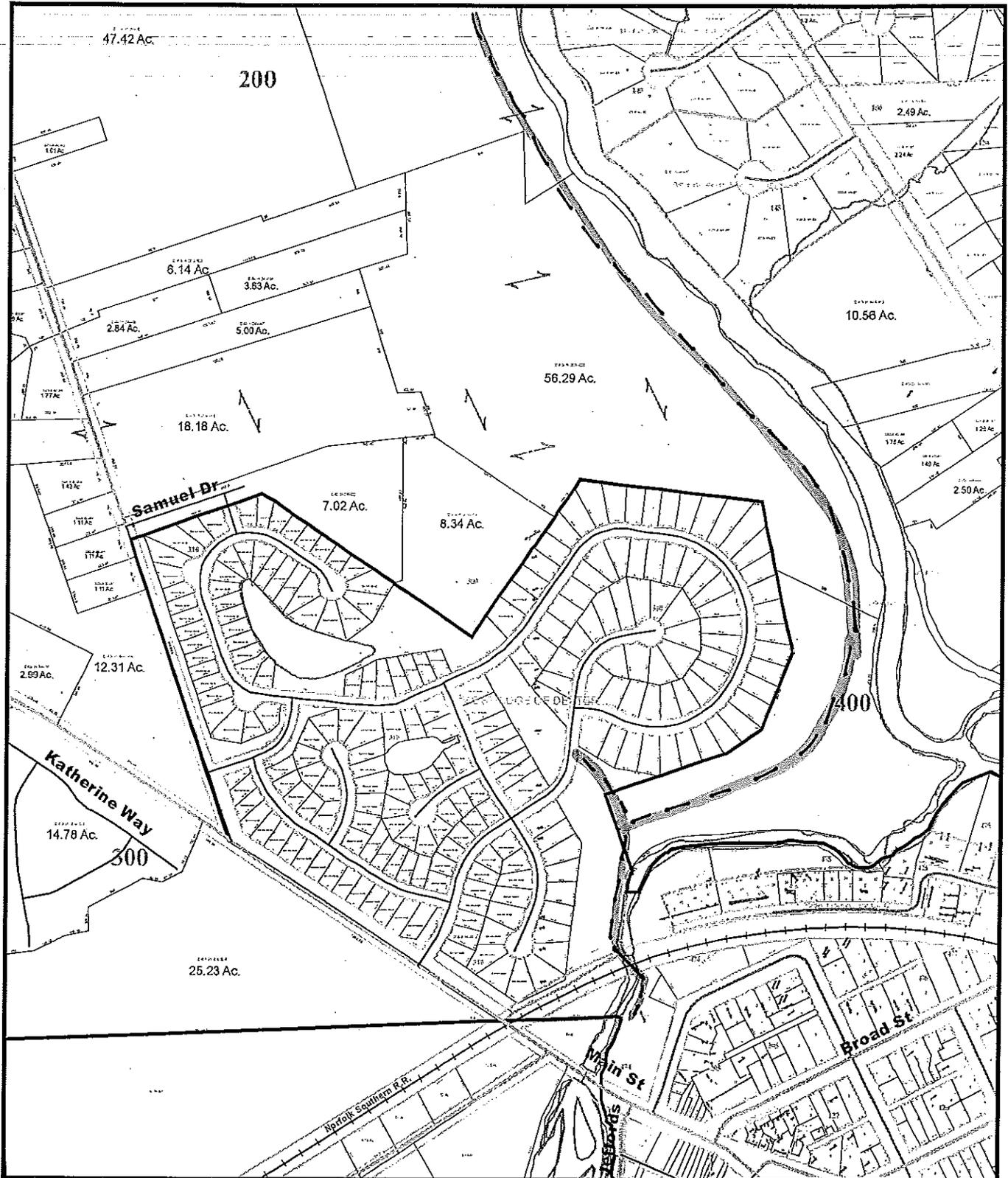
YEAS:

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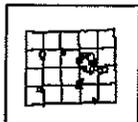
RESOLUTION DECLARED ADOPTED THIS DAY OF .

Shawn Keough, Village President

Certified by:
David Boyle, Village Clerk



Location Map



1 inch equals 572.6 feet



Geographic Information System

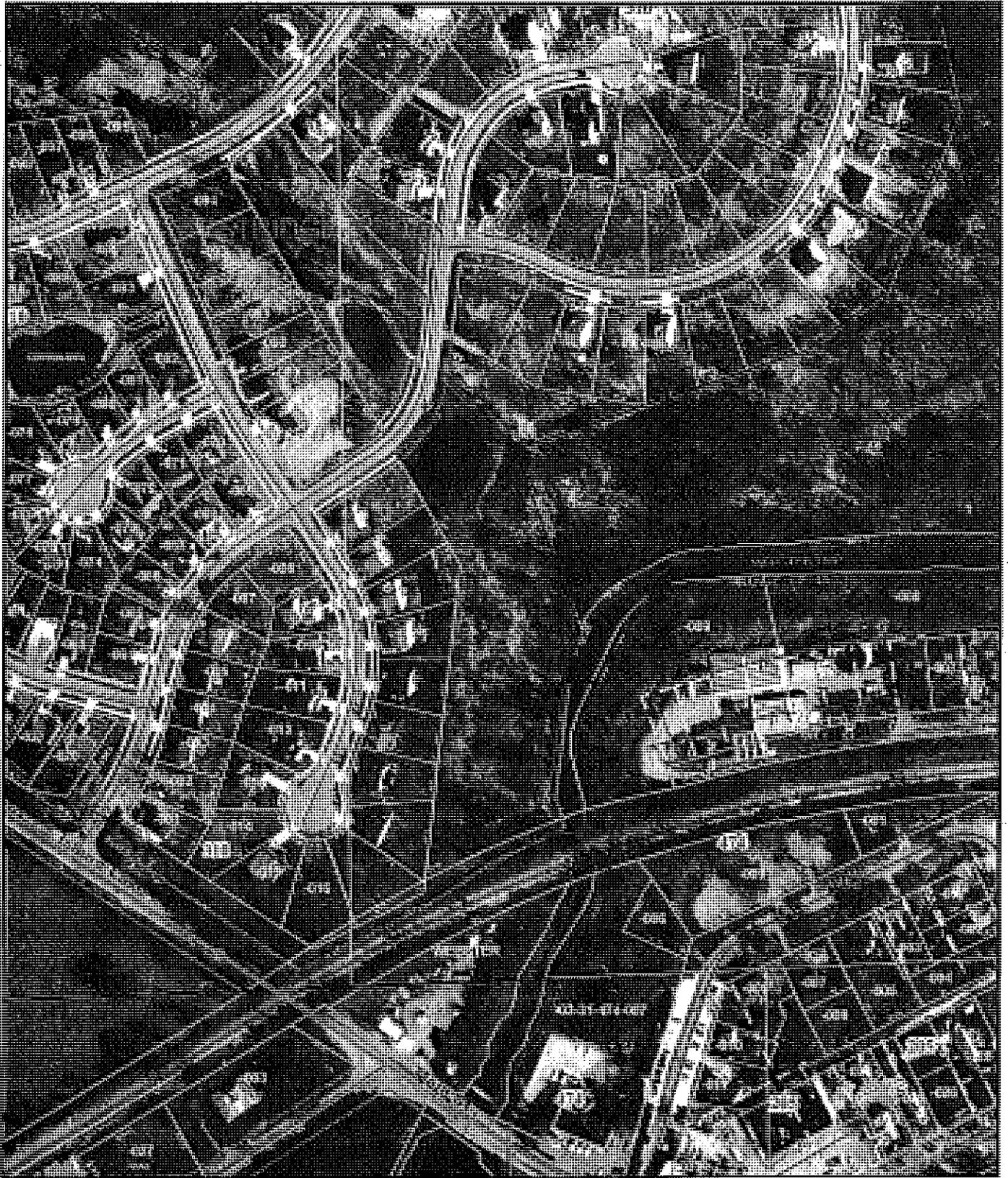
The information contained in this computer map is used to locate, identify and describe parcels of land in Washtenaw County for appraisal and taxing purposes only and is not to be construed as a "survey description". The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

NOTE: PARCELS MAY NOT BE TO SCALE

GIS Map Print

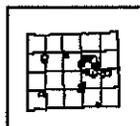
THIS MAP REPRESENTS PARCELS AT THE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHTEAW COUNTY EQUALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-222-6662.

Date Printed: 04/21/2008



GIS Map Print

Location Map



0 200 400



1 inch equals 241 feet



The information contained in this cadastral map is used to locate, identify and inventory parcels of land in Washtenaw County for appraisal and taxing purposes only and is not to be construed as a "survey description". The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

NOTE: PARCELS MAY NOT BE TO SCALE

THIS MAP REPRESENTS PARCELS AT THE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHTENAW COUNTY EQUALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-222-6662.

Date Printed: 04/21/2008

Border to Border Trail Project – Mill Creek Crossing & Dexter Village Connector.

Planning Meeting

Date: April 1, 2008

Attending: Allison Bishop, Village of Dexter

Jim Krop, HCMA

Roy Townsend, WCRC

Larry Deck, Citizen Advocate

Coy Vaughn, WCPARC

Tom Freeman, WCPARC

The meeting was held to discuss the possibility of initiating a trail project connecting the Village of Dexter to the Border to Border Trail. The proposed trail alignment would cross Mill Creek and proceed "upriver" toward Hudson Mills Metropark. The proposed trail would provide an immediate connection between the Village of Dexter and the adjacent subdivision. It would eventually connect with Phase 2 of the Hudson Mills Trail.

Next Steps:

- Develop a cost estimate for construction of a bridge/underpass to cross Mill Creek
WCPARC
- Make contact with the railroad concerning construction of bridge/underpass.
WCRC
- Develop cost estimate for boardwalk portion of proposed trail.
HCMA
- Develop cost estimate for paved portion of path w/in Warrior Park
HCMA
- Provide copy of construction plans for new road bridge.
WCRC
- Provide communication concerning Village of Dexter financial commitment
Village

-
- Make contact with Library concerning possible access from Park to Alpine St. Village
 - Prepare application for MDOT Enhancement Grant. WCRC

WCPARC)

(with

From the desk of:
Jim Kropp
Park Planner



Huron-Clinton Metroparks
13000 High Ridge Drive
Brighton, MI 48114

Phone: 810.227.2757
Toll Free (in-state): 800.477.2757
Fax: 810.227.8610
e-mail: Jim.kropp@metroparks.com

DEXTER TRAIL UPDATE

4-1-08

A meeting was held concerning the Border to Border Trail as it relates to entering into the Village Of Dexter. The meeting was attended by:
Washtenaw County Parks – Tom Freeman and Coy Vaughan
Village of Dexter – Allison Bishop
Citizen - Larry Deck
Washtenaw County Road Commission - Roy Townsend
HCMA – Jim Kropp

The primary focus was to discuss the difficult entry points for the Hudson Mills Segment of Trail as it enters into the Village, three options were discussed:

- The Dexter – Pinckney Road alignment- using the old road alignment and existing rail bridge when a new railroad bridge is constructed – no funding , 7-9 years away, a good concept but poor timing, no funding.
- A bridge to cross Mill Creek on the east end of the sewage treatment plant. Lack of right-away space along the roads, narrow 40' ROW roads, industrial activities, away from the downtown, and the Villages unwillingness to participate with their \$100,000 ended this discussion.
- The entry into Warrior Park with a bridge across Mill Creek that would pass under the railroad bridge that is over Mill Creek brought the most discussion and support.

The Warrior Park entry is the favored location by the Village and the Village's offer of \$100,000 toward the project is only good for the Warrior location. The Village wants to funnel the public into the business district. A new library is under construction just north of Warrior Park and there was discussion of a stair/bike incline to allow bikes to avoid the downtown and use the streets to get back to the Border to Border trail at Central Street. Warrior will also be connected to the newly created lands south of Main Street after the dam is removed. The Village has hired JJR to master plan these lands so this route would provide an accessible route to the downtown or back to the Border to Border at Central Street, avoiding the stairs and topography at the fire hall. Washtenaw County Parks had no objection to the Warrior location. Larry Deck with the trail group was appeased with the library shortcut to the back streets to get to Central and the Border to Border.

HCMA had no objection to the Warrior location, but stated that HCMA would not participate in the design and construction of the bridge under the railroad bridge. HCMA suggested that Washtenaw County Parks partner with the Road Commission and the Village of Dexter to develop a small trail link from the Main Street bridge underpass through Warrior Park under the railroad bridge and onto the HCMA lands before it would connect to the subdivision. HCMA had no objection to using HCMA lands or easements for this short connection. Washtenaw County Parks will put together a cost estimate and hire an engineer to put this segment together. This segment may be funded by the three entity partnership (Washtenaw County Parks, Road Commission, and the Village) alone or with grant assistance; this is to be determined based on the costs.

From this short segment crossing Mill Creek, HCMA would be the lead agency for the next phase on HCMA land to connect with the phase 1 trail heading south from North Territorial Road. It was stated that HCMA would survey, design, and inspect construction on this phase and the costs would be shared by a combination of HCMA funds, Washtenaw County Park Fund's and the use of MDNR Grants or Transportation Enhancement Grants to fund this phase. The timing for this phase was not pinpointed but within a couple of years was stated.

AGENDA 4-28-08

ITEM L-6



VILLAGE OF DEXTER - COMMUNITY DEVELOPMENT OFFICE
8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Village Council
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: Recommendation to select A & S Supply for fencing
Date: April 28, 2008

Attached is a resolution requesting approval to proceed with the purchase of fencing for Community Park from A & S Supply.

Quotes were requested from area fencing providers and the following quotes were submitted:

A & S Supply	\$6,850
Novi Fence	\$7,000
Allied Fence	\$9,760

The original quote for \$5014 from GameTime Recreation was no longer valid because it was more than 30 days old, steel prices have increased since the date of the original quote and the length of fencing has increased.

Please feel free to contact me prior to the meeting with questions.
Thank you,

**VILLAGE OF DEXTER
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO SELECT A & S SUPPLY FOR THE INSTALLATION OF
FENCING SURROUNDING THE COMMUNITY PARK PLAY COURT**

WHEREAS the Village of Dexter Parks Commission has recommended that fencing be installed surrounding the Community Park play court; and

WHEREAS the fencing length has been determined to be 170 feet of 8 foot high, green vinyl coated fencing; and

WHEREAS the Parks Commission has received three (3) quotes for fencing; and

WHEREAS the quotes were from Novi Fence at \$7,000, Allied Fence at \$9,760, and A & S Supply at \$6,850;

NOW, THEREFORE, BE IT RESOLVED that the Village Council of Dexter approves A & S Supply to install fencing at the Community Park play court in an amount not to exceed \$6,850.

MOVED BY: SUPPORTED BY:

YEAS:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED THIS 28th DAY OF April, 2008.

Shawn Keough, Village President

CERTIFIED BY:

David Boyle, Village Clerk

PROPOSAL

A&S SUPPLY

PH- (810)-231-1788 FX- (810)-231-2207 CELL- (313)-319-3253 EMAIL-AIOrtlieb@yahoo.com

Proposal submitted to: Village of Dexter Phone: 734-426-8303 Fax: 734-426-5614 Date: 4-14-08
Street: 8140 main Street Dexter MI Job Date: Upon acceptance

Attn. Allison Bishop

We hereby propose to furnish materials and labor necessary for the completion of: 170' of 8' high Green Vinyl Coated Chain Link Fencing for basketball court. Quotation is submitted on specs per your print faxed to A&S Supply on 4-18-08.

Material will include the following:

1. 170' of 8' high 8 gauge Galvanized Green Vinyl Coated Chain Link.
2. 170' 1-5/8" top rail, middle rail and bottom rail.
3. 14ea. 2-1/2" line posts.
4. 8ea. 3" terminal posts.
5. All posts to be set in concrete. (22 bags of Redi-Mix 80#)

Note: Miss Dig must be called for staking of area prior of installation.

Terms of Payment: payment in full upon completion and customer approval.
WE PROPOSE: hereby to furnish materials and labor in complete accordance with the above specifications, for the sum of Six Thousand Eight Hundred and Fifty Dollars.

\$6850.00

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications listed submitted, per standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized signature:

Note: this proposal may be withdrawn by us if not accepted within 7 days.

ACCEPTANCE OF PROPOSAL the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of acceptance:

Signature:

Thank You, Al Ortlieb

NOVI FENCE AND SUPPLY

29330 WALL ST., WIXOM, MI 48393

248.344.9595 FAX 248.344.2572

www.NoviFence.com

Contract #804184

April 18, 2008

Village of Dexter
8140 Main St.
Dexter, MI 48130
Attn: Allison Bishop

To furnish and install the following:

- 170' of 8' high 2 x 8 gauge ~~black~~ vinyl-coated chain link
- 8 - 3" terminals
- 2 1/2" line posts
- 1 5/8" top, bottom and middle rail

Total Cost: \$7,000.00

Terms: 50% Deposit
50% Upon Completion

The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do work as specified.

Novi Fence Acceptance: James Kukuzke

Date: 4/18/08

Acceptance of Proposal: _____

Date: _____

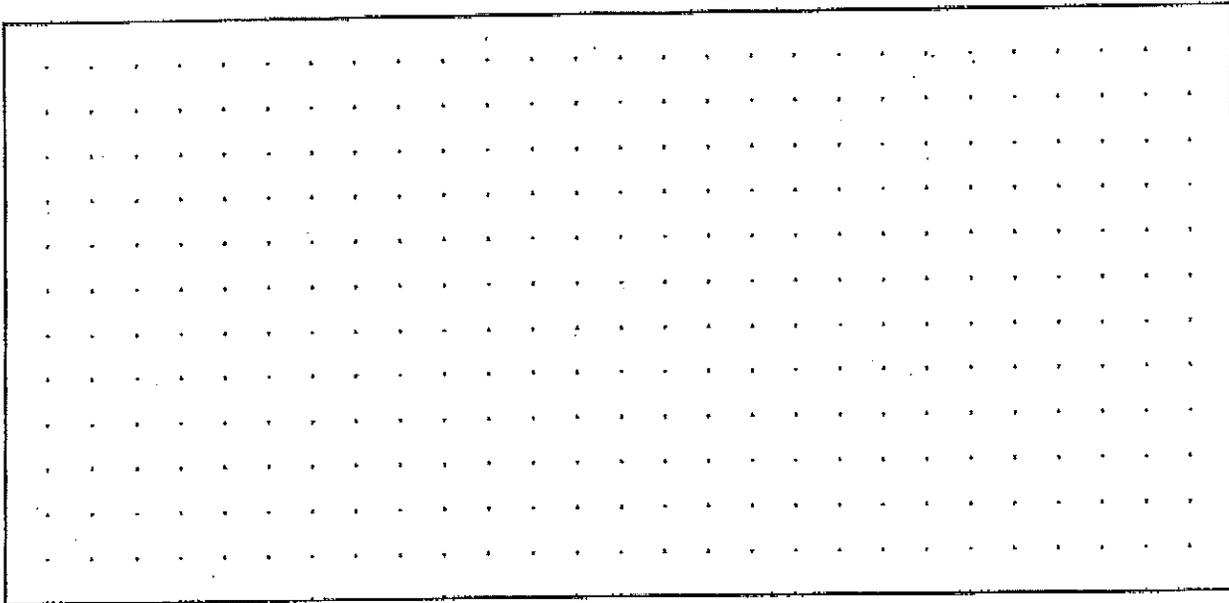
Price good for 7 days. By execution of this document, purchaser acknowledges that he/she has read and understands the terms and conditions set forth and within any attachments. All work will be performed in accordance with standard practice. Property lines must be marked and cleared of all obstructions by purchaser, and seller assumes no responsibility for location of property lines. A service charge of \$50.00 is applicable to cover return trip by erectors if property lines are not staked or cleared of all obstructions. All agreements between purchaser and selling agent must be in writing and approved by seller's main office before work commences. Failure to pay in full will void all guarantees and/or warranties. Further, seller shall have the right to dismantle and remove off purchaser's property, without notice, all fencing installed by virtue of this order. Purchasers shall pay seller in full unless otherwise provided in writing. Balance due upon completion of job. 1.8% late charge is assessed on all account with balances over 30 days. Should fencing be removed for lack of payment, then all prior payments made by purchaser shall be forfeit and be applied as liquidated damages. Purchaser is aware and agrees that underlying rock, concrete, shale, hardpan, hidden pipe, electrical wiring or other substance that will require jack hammering, blasting, drilling or is any other unique condition is unknown to the seller involving extra labor or costs will result in additional charges apart from this agreement. Seller shall honor rescission by purchaser under such state or federal law pertaining to such action if taken by purchaser. Seller shall honor guarantees or warranties only if in written form or certificate. Verbal assurance of guarantees and/or warranties has no validity at any time. Weather conditions requiring snow removal and/or resulting in the inability to perform installation are not the responsibility of the seller. Seller shall not be liable for delays by obtaining permit, survey completion, strikes, weather conditions, material shortages other causes. Purchaser's cancellation privilege expires within 72 hours. PVC, Galvanized Chain Link, Vinyl Chain Link, Wood, and Aluminum materials ordered cannot be cancelled after 72 hours of signed contract and purchaser agrees to payment for same. Buyer to obtain permit if necessary. Novi Fence & Supply Co. is not responsible for personal underground systems, including but not limited to, sprinkler systems, fiber-optic cable, private gas, electric, drain, telephone, or pool lines. Purchaser maintains full responsibility for the marking of such private systems/utilities. Seller assumes no responsibility for grade of land including dips and/or slopes that may cause bottom gaps. Seller is not responsible for color variations naturally occurring in wood products and offers no guarantee(s) against warping, checking (cracking) or splits in grain, naturally occurring in wood products. Earth removal from digging postholes will remain on the owner's property for his/her disposal.

ALLIED FENCE & SECURITY SYSTEMS, INC.

4189 CARPENTER ROAD • YPSILANTI, MICHIGAN 48197-9610
TELEPHONE: (734) 971-0020 • FAX: (734) 434-2460

NAME Village of Dexter Job Site _____
 Address 8140 Main St. Job Number _____
 City Dexter Mi. 48130 Phone Number Allison Bishop 734-426-8303
 We propose to furnish, deliver and erect the following as per ground plan and measurements herewith: Type Fence Chain Link
 Height 8' 8 ga. Line Posts 2 1/2 Terminal Posts 3
 Gate Posts _____ Top Rail 1 5/8 Walk Gates _____ Feet Wide; Drive Gates _____ Feet Wide

PROPERTY AND FENCE PLAN



AGREEMENT

IF PROPOSAL IS ACCEPTED, PLEASE SIGN & RETURN WHITE COPY TO ALLIED FENCE & SECURITY SYSTEMS, INC.

The above proposal, when accepted by both parties hereto, becomes a Contract between the two parties and is not subject to Countermand. Owner to establish lot lines, grade, and remove all obstructions from lot lines, unless otherwise provided for in writing.

Contractor shall not be liable for delays caused by strikes, weather conditions, delay in obtaining materials, or any other causes beyond his control. If there are any abnormal conditions or reasons for delay, such as breaking underground lines, inground obstructions, unknown property lines, neighbor harassment or change in job, owner will be charged extra therefor.

Fence when completed will remain the property of Allied Fence & Security Systems, Inc., until paid for.

Fence will be built to average general grade in disregard to unevenness of ground. If survey is necessary, the property owner is required to pay for that service.

Owner agrees that in the event of cancellation of this Contract before work has started, owner shall pay to Contractor on demand twenty-five percent (25%) of the Contract price as its stipulated damages for the breach. Verbal agreements other than expressed on this Contract are not binding.

The purchaser shall accept responsibility for loss or damage of materials on the job in the absence of Contractor personnel.

You the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. See the attached notice of cancellation form for an explanation of this right.

Special Provisions: Install 170' of black vinyl coated fence per your drawing
including top, center and bottom rails and 8 terminal posts.

ACCEPTED:

TOTAL BID PRICE \$ 9,760.00 DOWN PAYMENT \$ _____

ALLIED FENCE & SECURITY SYSTEMS, INC.

BALANCE ON COMPLETION \$ _____

By Larry Davidson _____ (OWNER)

Date 04/21/08 _____ (OWNER)



AGENDA 4-28-08
ITEM L-7

Memorandum

To: Village Council
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: Mill Pond Park
Date: April 28, 2008

Over the last several months the Mill Pond Park Planning Committee has been working towards identifying goals and objectives for the redevelopment of the Mill Pond Park, developing a mission statement for the park and identifying the project limits of the park redevelopment following the removal of the Main Street dam. (Please see agendas/minutes on website).

The committee then determined that a consultant needed to be selected to help the team develop the established goals and objectives and help create a master plan for the park. A master plan is necessary to apply for funding, identify potential environmental and ecological issues and develop realistic costs and a phasing approach to the project.

The committee then requested qualifications from area consultants and used the qualification based selection system to select a consultant to work with on the project. The committee received qualification packages from 7 consultants. The committee reviewed and ranked the consultants and selected 3 consultants to interview. Following the interviews the committee selected JJR and ECT (Environmental Consulting Technologies) to work with.

JJR and ECT were then asked to prepare a limited scope of work to start the project (attached). The Mill Pond Planning Committee requests that Council authorize the committee to work with JJR and ECT on the limited project scope and authorize expenditures in an amount not to exceed \$9,500. Funding is available in contingencies or can come out of 101.901.000.974.008, Mill Pond Sediment Management.

Following execution of the limited scope the committee hopes to develop a more comprehensive project scope that will allow the committee to develop a plan for the park, including identifying potential funding sources, habitat and ecological concerns, regional stormwater management strategies, a construction phasing plan, and project cost estimates.

Please take action to permit the committee to expend funds to work with JJR and ECT. The JJR/ECT qualifications package can be seen on the village's website under the Mill Creek Planning Team link.

Please feel free to contact me prior to the meeting with questions.
Thank you,

**Mill Pond Park Redevelopment Plan
Proposed Scope of Services
April 23, 2008**

JJR LLC (JJR) has prepared the following Scope of Services in preparation for development of the Mill Pond Park Redevelopment Plan (Master Plan). JJR has teamed with Environmental Consulting & Technology, Inc (ECT) to provide ecological support for this project.

Project Description

The project area is defined geographically as extending from Warrior Creek Park south along Mill Creek to Shield Road.

Basic Services

JJR understands that the Village of Dexter (Village) is in need of developing a Master Plan and support documents to assist in the phased development of the proposed Mill Pond Park. The JJR/ECT team will complete the following tasks as requested by the Mill Pond Park Planning Committee (Committee) in preparation for development of that plan:

1. Review all available background materials including Village planning documents and URS information relative to the project. This may include, but may not be limited to, the following: existing site plans of the study area, topographic information (if available), bathometric surveys, stream profiles, flow data and hydraulic studies, soil borings, property ownership, surface features and existing vegetation, natural features inventory report prepared for the site, dam removal documents, bridge reconstruction documents, utility plans and any additional information previously prepared for the park that is pertinent to the preparation of the Plan.
2. Complete a site visit of the project area with the Committee to understand and evaluate existing conditions and identify potential issues and opportunities related to development of the proposed park.
3. Meet with the Committee to review the findings from the site visit, discuss next steps and prioritize action items.
4. Develop a detailed written scope of work and budget to develop the Mill Pond Park Master Plan with recommendations for phasing of work.
5. Complete a gap analysis of the current parks and recreation plan to explicitly identify needs and amendments relative to qualifying Mill Pond Park for funding through state programs such as MNRTF and/or others as appropriate.

SCHEDULE

The JJR/ECT team is available to meet with the Committee to initiate these services.

COMPENSATION

The JJR/ECT team proposes a fee of \$9,500 to complete the basic services as described above.

