



**I. COMMUNICATIONS:**

1. Upcoming Meeting List
2. Letter to those who attended Town Hall Meeting -- Mailed July 18  
**Page# 7-10**

**J. REPORTS:**

1. Department of Public Services- Ed Lobdell  
March to June 2008  
**Page# 11-18**
  
2. Treasurer/Finance Director- Marie Sherry  
Fourth Quarter Report 2007/08  
Cash Balance Report as of June 30, 2008  
**Page# 19-40**
  
3. Board, Commission, & Other Reports- "Bi-annual or as needed"  
Dexter Area Chamber  
Dexter Area Fire Department Representative  
Downtown Development Chair  
Farmers Market Representative  
Gordon Hall Mgmt Team Representative  
Huron River Watershed Council Representative  
Library Board Representative  
Parks Commission Chair  
Planning Commission Chair  
Tree Board Chair  
Washtenaw Area Transportation Study Policy Committee Rep.  
Western Washtenaw Area Value Express Representative
  
4. Subcommittee Reports  
Facility Committee – none  
Mill Pond Park Planning Team- none  
Utility Committee – Verbal Update – President Keough/Trustee Semifero

*"This meeting is open to all members of the public under Michigan Open Meetings Act."*

**[www.villageofdexter.org](http://www.villageofdexter.org)**

5. Village Manager Report

Page# 41-42

6. President's Report – Verbal Update

**K. CONSENT AGENDA**

*Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.*

1. Consideration of: Bills & Payroll in the amount of: \$ 283,643.47

Page# 43-48

2. Consideration of: Request from the Dexter Area Chamber of Commerce's Dexter Daze Committee to hold the annual Dexter Daze Festival on August 8 and 9, to close Central between Main and Fifth from August 6 to August 9 and to provide assistance as indicated in their letter

Page# 49-50

**L. OLD BUSINESS- Consideration and Discussion of:**

1. Discussion of: Main Street Bridge Project – Construction Update

**M. NEW BUSINESS- Consideration and Discussion of:**

1. Consideration of: Mill Pond Park Master Plan Scope of Service

Page# 51-60

2. Consideration of: Modifications to the Arts, Culture & Heritage Committee Resolution

Page# 61-62

*"This meeting is open to all members of the public under Michigan Open Meetings Act."*

**[www.villageofdexter.org](http://www.villageofdexter.org)**

3. Consideration of: Appointments to the Arts, Culture & Heritage Committee

**Page# 63-64**

4. Consideration of: Request from the Huron River Watershed Council for \$2,750 in support of the 2008-2009 Work Plan for the Middle Huron Initiative

**Page# 65-72**

5. Consideration of: Architectural Services for Municipal Facility Feasibility Study

**Page# Will be delivered Friday**

**N. COUNCIL COMMENTS**

**O. NON-ARRANGED PARTICIPATION**

*Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.*

**P. ADJOURNMENT**

*"This meeting is open to all members of the public under Michigan Open Meetings Act."*

**[www.villageofdexter.org](http://www.villageofdexter.org)**

DEXTER VILLAGE COUNCIL  
REGULAR MEETING  
MONDAY, JULY 14, 2008

**AGENDA** 7-28-08  
**ITEM** 8-1

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:30 by President Keough in the Dexter Senior Center located at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

**B. ROLL CALL:**

D. Fisher      P. Cousins  
J. Semifero    J. Carson    R. Tell  
J. Smith      S. Keough

**C. APPROVAL OF THE MINUTES**

Regular Council Meeting Minutes- June 23, 2008 and  
Work Session minutes June 30, 2008

Motion Semifero; support Smith to approve the regular Council minutes of June 23, 2008 and the Work Session minutes of June 30, 2008 with the following corrections to Item C-1:

- replace "water and sewer services to Gordon Hall" and add "instructing staff to form a coalition with Webster Township and Dexter Township to provide police services with 8 police service units on an equal cost shared basis"
- clarification that Paul Bishop was presenting the Dexter Area Historical Society's views regarding water/sewer to Gordon Hall

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson, Keough.

Nays: none

Motion carries

**D. PREARRANGED PARTICIPATION**

None

**E. APPROVAL OF THE AGENDA**

Motion Tell; support Smith to approve the agenda as presented.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins, Keough

Nays: none

Motion carries

**F. PUBLIC HEARINGS**

None

## G. NON-ARRANGED PARTICIPATION

Libby Beall of 6936 Wellington relates power outages since 2004 have been affecting businesses and homeowners and does not seem to improve in spite of repeated conversations with DTE. DTE cites infrastructure problems, but does not seem to have a solution forthcoming. Mrs. Beall would like the Council's support in any way that might be possible.

## H. COMMUNICATIONS:

1. Upcoming Meeting List.
2. Washtenaw County Road Commission Media Advisory – closure of Island Lake Road
3. Comcast- rate increase

## I. REPORTS

1. Washtenaw County Sheriff Dept. - written report only
2. Community Development Manager- Allison Bishop  
4<sup>th</sup> quarter report
3. Assistant Village Manager- Courtney Nicholls- verbal report  
road rating project update  
e-mail list update  
next town hall meeting- need date, October 16th

4. Board Commission & other reports

Farmer's Market Rep- Donna Fisher, doing real well

Gordon Hall Management Team Representative- Donna Fisher, had the first wedding at the Hall- also the Hall is in need of a new roof

Washtenaw Area Transportation Study Policy Committee Rep. - Jim Carson

traffic crash report available- see Jim

Movement afoot in Lansing to give area 51 money to the Road Commission

5. Subcommittee reports  
none

6. Village Manager Report

Mrs. Dettling submits her report as per packet

7. President's Report

Meeting with the School Board went well ( re: 5<sup>th</sup> well) concerns about the impact upon neighboring property owners.

received interest from 7 people re: Dexter arts Council

Also received info re: World Harmony Run coming through Dexter July 27th

**J. CONSENT AGENDA**

1. Consideration of: Bills and Payroll in the amount of \$207,063.61.
2. Consideration of: Request from St. Joseph Catholic Church for conditional approval to hold their Sunset 5k ( 1 mile run and 5k Walk) on Saturday July 19, 2008 from 7 P.M. TO 8 P.M.

Motion Fisher; support Carson to approve the consent agenda as presented.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith, Keough.

Nays: None

Motion carries

**K. OLD BUSINESS-Consideration and Discussion of:**

1. Discussion of: Main Street Bridge Project- construction updates  
Beam delivery schedule
2. Discussion of: Gordon Hall water/sewer request

the request from the Historical Society was withdrawn per letter from the Historical Society Board dated Friday July 11<sup>th</sup>.

**L. NEW BUSINESS-Consideration of and Discussion of:**

1. Discussion of: Town Hall Meeting notes and follow-up items from the June 19, 2008 Town Hall Meeting “ stepping into cityhood “

Mr. Keough to send a letter to attendees of said meeting

2. Consideration of: Recommendation to enter into agreement with Western Washtenaw Area Value Express for door-to-door services for the period 7-01-08 to 6-30-09

Motion Fisher; support Semifero to approve the recommendation to enter into agreement with Western Washtenaw Area Value Express for door-to-door services for the period 7-01-08 to 6-30-09.

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero, Keough

Nays: none

Motion carries

3. Consideration of: Recommendation to enter into agreement with Western Washtenaw Area Value Express for express connector services for the period 7-01-08 to 6-30-09.

Motion Fisher; support Semifero to approve the recommendation to enter into agreement with Western Washtenaw Area Value Express for express connector services for the period 7-01-08 to 6-30-09.

Ayes: Carson, Cousins, Fisher, Smith, Semifero, Tell, Keough

Nays: none

Motion carries

4. Consideration of: 2008-2009 agreement between the Dexter Area Chamber of Commerce and the Village of Dexter.

Motion Cousins; support Carson to approve the 2008-2009 agreement between the Dexter Area Chamber of commerce and the Village of Dexter.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson, Keough

Nays: none

Motion carries

#### **M. COUNCIL COMMENTS**

Tell	no
Fisher	signs at Forest and Inverness are good
Smith	no
Boyle	no
Cousins	July 17 <sup>th</sup> meeting at senior center, watershed council- picnic at Legion re: dam and bridge, Committee of three looking into a logo for Dexter, Cousins, Gergely & Love
Semifero	Dexter Area Fire Department facilities committee looking into a "needs assessment" re: firehouse (will visit other firehouses)
Carson	Power outages are alarming- DTE didn't build out, heading for trouble

#### **N. NON-ARRANGED PARTICIPATION**

none

#### **O. CLOSED SESSION**

Motion Smith; support Fisher to enter closed session for the purpose of discussing property acquisition

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins, Keough

Nays: none

Motion carries

Motion Smith, support Carson to exit closed session

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith, Keough

Nays: none

Motion carries

Motion Semifero, support Smith for the Facilities Committee and Village staff to proceed as discussed in closed session.

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero, Keough

Nays: none

Motion carries

**P. ADJOURNMENT**

Motion Smith; support Fisher to adjourn at 11:04

Unanimous voice vote

Respectfully submitted

The Honorable  
David F. Boyle  
Clerk, Village of Dexter

Approved for Filing: \_\_\_\_\_



## 2008 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Scio Township Board	7/23/2008	7:00 p.m.	Scio Township Hall	<a href="http://www.twp.scio.mi.us/">http://www.twp.scio.mi.us/</a>	
Dexter District Library Board	8/4/2008	7:30 p.m.	Dexter District Library	<a href="http://www.dexter.lib.mi.us/">http://www.dexter.lib.mi.us/</a>	
Dexter Village Planning Commission	8/4/2008	7:30 p.m.	Senior Center	<a href="http://www.villageofdexter.org/">http://www.villageofdexter.org/</a>	Jim Carson
Dexter Township Planning	8/5/2008	7:00 p.m.	Dexter Township Hall	<a href="http://www.twp-dexter.org/">http://www.twp-dexter.org/</a>	
Washtenaw Area Transportation Study- Technical	8/6/2008	9:30 a.m.	Road Commission Offices	<a href="http://www.miwats.org/">http://www.miwats.org/</a>	Rhett Gronevelt
Washtenaw County Board of Commissioners	8/6/2008	6:45 p.m.	Board Room, Admin Building	<a href="http://www.ewashtenaw.org/government/boc/">http://www.ewashtenaw.org/government/boc/</a>	
Washtenaw County Road Commission	8/6/2008	1:00 p.m.	Road Commission Offices	<a href="http://www.wcroads.org/">http://www.wcroads.org/</a>	
Dexter Area Historical Society	8/7/2008	7:30 p.m.	Gordon Hall	<a href="http://www.hvcn.org/info/dextermuseum/">http://www.hvcn.org/info/dextermuseum/</a>	

AGENDA 7-28-08  
ITEM I-1

Due to the possibility of cancellations please verify the meeting date with the listed  
website or the Village Representative





# VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

AGENDA 7-28-08

ITEM I-2

### Village Council

Shawn Keough  
*President*

Ray Tell  
*President Pro-Tem*

Jim Carson  
*Councilperson*

Paul Cousins  
*Councilperson*

Donna Fisher  
*Councilperson*

Joe Semifero  
*Councilperson*

James Smith  
*Councilperson*

### Administration

Donna Dettling  
*Manager*

David Boyle  
*Clerk*

Marie Sherry, CPFA  
*Treasurer/Finance Director*

Courtney Nicholls  
*Assistant Village Manager*

Ed Lobdell  
*Public Services Superintendent*

Allison Bishop, AICP  
*Community Development Manager*

THE VILLAGE OF  
DEXTER IS AN EQUAL  
OPPORTUNITY  
PROVIDER AND  
EMPLOYER

www.  
villageofdexter.org

July 17, 2008

Dear ,

On behalf of the entire Village Council, we would like to personally thank you for your attendance on June 19, 2008 at the Village's second Town Hall meeting. It was a great way to discuss the topic of Cityhood and we appreciate the interest and audience participation. We were very pleased with the large attendance and the respectful manner in which questions, answers, thoughts and ideas were shared. We will be preparing a summary of the questions from the meeting and placing them on the Village website in the near future. We are also researching answers to some of the questions that we could not answer.

As we look forward to the future, please do not hesitate to contact me or any other member of the Village Council with any question you may have. We truly appreciate your feedback and input. We are also trying to find ways to increase communication with our residents, business owners and neighbors. One way to insure that you are aware of current events is to submit your email to Courtney Nicholls at [Cnicholls@villageofdexter.org](mailto:Cnicholls@villageofdexter.org) so that we can add you to our new email distribution list. You can also call Courtney at the Village office with your email information at (734) 426-8303 x17. If you do choose to submit your email address, we would also appreciate it if you could tell us how you first heard about the Town Hall meeting. We are working hard to get the message out for future meetings (the next one is planned for October 16, 2008) and we would be interested in which of our current communication methods are working the best.

Again, I thank you for your interest in our Village and for your attendance at the Town Hall meeting. We look forward to seeing you at future Village events, meetings and around our Town!

Sincerely,

Shawn Keough

Village President



AGENDA 7-28-08

ITEM 5-1

# VILLAGE OF DEXTER

PUBLIC SERVICES DEPT.

8360 HURON ST.

DEXTER MI 48130

(734) 426-4572 FAX (734)426-5466

TO: VILLAGE COUNCIL  
FROM: ED LOBDELL  
SUBJECT: PUBLIC SERVICES UPDATE  
DATE: 7-09-08

---

Attached you will find an update for the Water and Sewer Departments along with an update from the Streets Department.

- 1 - Water meter work completed during this period, (March 1, 2008 - June 30, 2008)
- 2 - Water meter worked this fiscal year.
- 3 - Other work completed during this period.
- 4 - CIP Update
- 5 - Streets Update
- 6 - Copy of the Village of Dexter Water Quality Report for 2007.

Should you have any questions, please call or stop by.

Respectfully Submitted;

Ed Lobdell  
Public Services Supt.

# VILLAGE OF DEXTER

PUBLIC SERVICES DEPT.

8360 HURON ST.

DEXTER MI 48130

(734) 426-4572

FAX (734)426-5466

## UTILITY DEPT. WATER METER/SERVICE CALL UPDATE

---

---

For the period beginning March 1, 2008 and ending on June 30, 2008 the following denotes work completed.

New meters and read units installed	- 11
Water only meters installed	- 13
Read unit maintenance	- 24
Miss Digs	- 88
All other service calls	- 116

---

---

Along with the above items, other tasks performed during this period are as follows.

Flushing select sewers	- Monthly
Reading Meters	- Bimonthly
Checking all lift stations	- Weekly
Backwashing Filter Plant	- Weekly

Attended meeting in Jackson with DEQ about permits and the ACO. - 3-03-06.

Attended meeting in Lansing with DEQ about SRF funding - 3-17-08.

Attended preconstruction meeting for Third St. project, - 3-27-08.

Ed, Dan, & Kurt attended resident meeting for Third St. residents, 3-27-08.

Andrea attended safety seminar in Okemos for chemical safety, - 4-13-08.

Attended Spring Regional Meeting for AWWA/DEQ, - 4-16-08.

Completed hydro stop on Second St. for Third St. project, - 4-16-08.

Replaced water service on Ann Arbor St - no volume - 7631 - 4-21-08.

Attended utility meeting for Dexter Ann Arbor Rd. project, - 4-22-08.

Abandoned 1 1/4 line on Third St. as part of the project. - 4-24-08.

Attended LED changeover meeting for decorative lighting, - 4-25-08.

Assisted with water tyin on Third St. - 5-07-08.

Coordinated Layne Northern pulling #3 high service pump for preventative maint, - 5-07-08.

Abandoned 1 inch service on Ann Arbor St. in front of Mobile Station, - 5-13-08.

Attended budget meetings, - 5-13-08.

Attended budget meetings, - 5-15-08.

Assisted with water tyin for Third St. - 5-15-08.

Assisted with water tyin and hydrant installation in Cushing Court, - 5-16-08.

Attended bridge update meeting, - 5-16-08.

Assisted with car wash for girls on the run, - 5-31-08.

Conducted tour of plant for Ann Arbor School class, - 6-03-08.

Layne Northern here to reinstall #3 high service pump, - 6-04-08.

Confirmed storm sewer tied to sanitary in subdistrict 3, - 6-17-08.

Power interruption (generator running) - transformer on Second St. blew, - 6-24-08.

# VILLAGE OF DEXTER

PUBLIC SERVICES DEPT.

8360 HURON ST.

DEXTER MI 48130

(734) 426-4572 FAX (734)426-5466

---

## FISCAL YEAR WATER METER/SERVICE CALL UPDATE.

---

For the period from July 1, 2007 thru June 30, 2008.

New meters and read units installed	- 24
Water only meters installed	- 26
Read unit maintenance	- 59
Miss Digs	- 176
All other service calls	- 371

---

## OTHER ANNUAL/SEMI ANNUAL ISSUES HANDLED

Semi-Annual Fire Hydrant Flushing	- Completed this past spring.
Semi-Annual Sewer Main Flushing	- Completed 5-01-08.
Semi-Annual Sludge Handling	- Completed 5-02-08
DEQ Required Sampling	- Sampling is ongoing as required.

## CIP UPDATE

### 1 - NEW WELL SEARCH

The well report has been sent to the DEQ, we are waiting for their response. As of now, we have not heard anything from them. I contacted Dan Whalen, (Williams & Works) for an update, he contacted Brant Fisher from the DEQ who stated that he had not finished his review of the report. We will keep you informed of any decision as soon as we hear from them.

### 2 - SIDEWALK REPLACEMENT

We continued this spring with the repair and replacement section of the CIP. For the fiscal Year just completed, we replaced 5,280 lineal ft. of sidewalk at various locations around Town. Along with 280 square ft. on Noble St. (Drive approach with sanitary manhole). 1248 square ft. in Cushing Court in the area where a fire hydrant was installed along with The termination of water line going to Third St. 20 ft. of curb on Kensington St.

### 3 - THIRD STREET UPGRADES

This project is complete, we still have a few punch list items to be taken care of. The results of this project have been quite good, with positive comments coming from Area residents.

### 4 - ALPINE WATER MAIN LOOP

The underground is all in, the retraining wall and concrete are next, to be followed by Asphalt. We will keep you posted.

### 5 - DEXTER ANN ARBOR RD.

The Edison poles have finally been removed. The contractor should be on site by the time You read this. He stated that he needed 40 working days. We will keep you updated as the Project continues.

### 6 - JEFFORDS ALLEY PROJECT

This project also should be started by the time you get this, if there is an update, I will Update you further as we go along with this project.

## STREETS UPDATE

THE FOLLOWING IS AN UPDATE OF WHAT HAS BEEN GOING ON WITH THE STREETS DEPARTMENT DURING THE PERIOD OF MARCH 1, 2008 AND JUNE 30, 2008.

---

Ongoing issues that are dealt with on a regular basis.

DDA Issues	- Trash - Smoke Pots - Decorative lights - Dumpster Issues -
Storm Cleanup	- Chipping and general storm cleanup
Weekly Chipping	- Scheduled for every Wednesday - (as needed).
Cutting Grass	- Parks - Industrial Park - other Village owned property -

---

Other projects and issues dealt with during this period are as follows.

Lowered Flags per Govoner Granholm Executive order for fallen Michigan serviceman.

Replaced light bulbs in decorative lighting.

Replaced light bulbs in pedestrian walkways.

Replaced light bulbs in Traffic signals.

Downtown power failure - put out temporary stop signs at traffic signals.

Assisted with water service line replacement on Ann Arbor, (7631) - 4-21-08.

Assisted with hydro stop on Second St. for Third St. project, 4-16-08.

Kurt attended utility meeting for Dexter Ann Arbor Rd. project, - 4-22-08.

Kurt and Todd attended Road Soft Training, 4-30-08.

Kurt attended preconstruction meeting for the bridge project.

Worked on brick pavers in DDA district.

Put flags on decorative poles for Holidays.

Assisted with Memorial Day Parade.

Installed banner for DHS Drama club, removed after.

Installed banner for Farmers Market, removed.

Installed banner for K of C Chicken Broil, removed.

Installed banner for Ice Cream Social, removed.

Installed banner for Dexter Soccer Club, removed.

Installed banner for Farmers Market. will remove for next banner.

Straightened stop sign on Eaton Court @ Dexter Ann Arbor, will replace after Ann Arbor Construction, (hit by auto) - 6-23-08.

Installed culvert and catch basin on Inverness St.



**Treasurer/Finance Director's Report to Council  
Fiscal Year 2007/2008  
Fourth Quarter**

I am pleased to present you with the Treasurer/Finance Director's Report to Council for the Fourth Quarter of Fiscal Year 2007/2008.

In this report I will give Council a more detailed view of this department's activities, as well as an overview of the Village's financial outlook. As always, if you have any questions, please call me. I would be happy to sit down with you.

**Department Activities**

**Village Investments**

As Council is probably aware, there has been instability in the financial sector, including banks and mortgage lenders, for some time now. Recently, it has been reported in the news that National City Bank is facing challenges. It is one of the five banks that the Village currently uses for our investments, the others being TCF Bank, United Bank & Trust, Chelsea State Bank and Fifth-Third Bank.

A majority of the Village's deposits at National City Bank (as well as TCF Bank) are in Municipal Investment Funds (MIF). These are investment accounts that are not considered a deposit of the bank. Instead, the funds are invested in US Treasuries, government agencies, and high-grade commercial paper, and managed by a subsidiary of National City Bank called Allegiant Asset Management Group. These types of investments are allowed by the Village's Investment Policy. I have attached to this report some information about these types of accounts and about Allegiant Asset Management Group.

What this means is that if the bank were to fail, the funds in the MIF accounts would not be subject to creditor claims. It also means that there is some element of risk in that they are not insured by the FDIC, with the exception of the very minor portions that remain in the associated checking accounts. In all of my years of dealing with these types of accounts, I have never seen one with a negative return.

Our certificates of deposit and savings accounts, on the other hand, are considered deposits of the banks that they are with and are eligible for FDIC insurance. Currently we have exceeded the maximum insurance amounts at

TCF Bank, United Bank & Trust and Chelsea State Bank. We do not have certificates of deposit at National City Bank or Fifth-Third Bank.

I do not believe that the Village's investments are at a significant risk at this time. All of the banks that we currently do business with are at investment grade, although National City Bank is currently considered higher risk investment grade. Since the Village does not have more than \$100,000 in FDIC-compliant deposits with that institution, we should be safe in case the worst should happen. However, National City Bank is assuring their customers that they have a good handle on their situation, which is largely related to the mortgage industry - please see the attached email from our National City Bank representative.

That said, I will be looking into more diversification of investments, especially cd's, to minimize the Village's risk. I will probably deviate from previously established procedures and invest in banks outside of the Village as there are currently enough funds in local banks between the Village's and the DDA's investments to satisfy the intent of those procedures.

#### **Fiscal Year 2007/2008 Audit**

The process for closing Fiscal Year 2007/2008 has begun. I expect to have all outstanding accounts payable received by August 2008, and the audit can be commenced in September 2008. The data that you will see below for the fourth quarter include accounts payable through July 14, 2008.

#### **2008 Village Taxes**

Village taxes were sent to residents on July 1, 2008. As of the date of preparation of this report, we have received 127 payments in the amount of \$143,849.79. The bar code reading wand has been purchased and is working well.

#### **Fiscal Year 2008/2009 Budget**

The Fiscal Year 2008/2009 budget was completed in this quarter.

#### **Downtown Development Authority (DDA)**

I have assisted Dan O'Haver and the Downtown Development Authority with the development of their Fiscal Year 2008/2009 budget. As part of this process, I created an additional fund for their bond construction projects and those costs will now be segregated from their tax increment financing projects. I also accompanied Mr. O'Haver to the closing on the Jeffords Street property purchase.

### **Other Post Employment Benefits (OPEB)**

The actuarial has been received and Council has set aside funds for OPEB in the Fiscal Year 2008/2009 budget. After completion of the audit in September, I will research and initiate the vehicle for the investment of these funds. I will also put together a plan for the future funding of OPEB across the several funds that contain employee costs.

### **Education and Committee Memberships**

- I will be attending the Association of Public Treasurers of the United States and Canada's national conference in Grand Rapids in August.
- I plan on attending the Michigan Municipal Finance Officers Association's (MMFOA) fall conference in Ann Arbor in September.
- The MMFOA's legislative committee will resume meetings in the fall.
- I have been assigned as a mentor to another village treasurer by the MMFOA's mentoring committee.

## Fiscal Year 2007/2008 Fourth Quarter Revenues and Expenditures

The Revenue/Expenditure Report is used to track how our revenue and expenditures compare to our budget. A general rule of thumb is that each quarter represents 25% of the budget, although certain departments may spend all of their budget at one time. I will give you an overview of the different funds, then I will detail areas of concern.

The following is a summary of the revenues and expenditures for the Fourth Quarter:

		QTD Actual	% of Budget
Revenue		\$ 3,118,063.00	104.3%
Expenditures		\$ 2,862,773.51	90.9%
	Village Council	\$ 53,692.89	85.2%
	Village Manager	\$ 240,213.09	94.7%
	Finance Department	\$ 16,800.82	84.0%
	Attorney	\$ 50,035.70	77.0%
	Village Clerk	\$ 7,095.15	81.6%
	Village Treasurer	\$ 93,831.04	96.8%
	Buildings & Grounds	\$ 60,427.26	98.1%
	Village Tree Program	\$ 40,460.07	80.9%
	Law Enforcement	\$ 446,187.57	97.0%
	Fire Department	\$ 335,055.46	98.1%
	Planning Department	\$ 110,784.58	95.8%
	Zoning Board of Appeals	\$ 1,482.83	87.2%
	Dept of Public Works	\$ 260,399.68	96.2%
	Downtown Public Works	\$ 59,245.49	85.5%
	Storm Water	\$ 3,235.00	43.1%
	Engineering	\$ 9,382.00	93.8%
	Municipal Street Lights	\$ 52,539.04	95.5%
	Solid Waste	\$ 441,107.63	91.1%
	Parks & Recreation	\$ 34,859.83	88.3%
	Long-Term Debt	\$ 126,757.50	99.8%
	Insurance & Bonds	\$ 68,575.83	98.2%
	Contributions	\$ 41,666.29	85.8%
	Capital Improvements	\$ 216,342.15	77.1%
	Transfers Out	\$ 92,596.61	61.7%

At 104.3% of revenues and 90.9% of expenditures, the General Fund should end the fiscal year in excellent shape. The revenue side does include the annual administrative fees charged to the streets and utility funds. There is adequate room on the expenditure side to cover anticipated expenses that will be approved at the July 28<sup>th</sup> meeting as well as August payables that will be charged to this fiscal year.

<b>Fund 202 - Major Streets Fund</b>				
			<b>QTD Actual</b>	<b>% of Budget</b>
Revenue			\$ 760,213.91	70.2%
Expenditures			\$ 742,062.57	68.5%
	Administration		\$ 80.76	80.8%
	Contracted Road Construction		\$ 483,804.11	59.4%
	Routine Maintenance		\$ 80,782.00	94.9%
	Traffic Services		\$ 106,902.00	96.3%
	Winter Maintenance		\$ 70,493.70	97.5%
<b>Fund 203 - Local Streets Fund</b>				
			<b>QTD Actual</b>	<b>% of Budget</b>
Revenue			\$ 381,863.34	68.2%
Expenditures			\$ 364,080.91	65.0%
	Administration		\$ 56.28	56.3%
	Contracted Road Construction		\$ 218,311.22	53.9%
	Routine Maintenance		\$ 66,523.79	91.6%
	Traffic Services		\$ 12,663.73	92.4%
	Winter Maintenance		\$ 66,525.89	97.3%
<b>Fund 204 - Municipal Streets Fund</b>				
			<b>QTD Actual</b>	<b>% of Budget</b>
Revenue			\$ 640,206.04	100.5%
Expenditures			\$ 826,283.76	64.8%
	Administration		\$ 29,811.32	95.5%
	Transfers Out		\$ 796,472.44	64.0%

The Streets funds may see changes in capital expenditures and transfers as we continue to receive project bills for payment. The maintenance departments (Routine, Traffic and Winter) all finished the year in the 90-100% range.

<b>Fund 590 - Sewer Fund</b>				
			<b>QTD Actual</b>	<b>% of Budget</b>
Revenue			\$ 904,647.21	77.2%
Expenditures			\$ 1,267,820.35	97.2%
	Administration		\$ 68,052.54	97.4%
	Sewer Utilities		\$ 705,202.52	97.9%
	Long-Term Debt		\$ 388,190.93	99.7%
	Contingencies		\$ -	0.0%
	Capital Improvements		\$ 106,374.36	85.1%
<b>Fund 591 - Water Fund</b>				
			<b>QTD Actual</b>	<b>% of Budget</b>
Revenue			\$ 615,329.25	84.7%
Expenditures			\$ 750,695.40	87.3%
	Administration		\$ 66,646.37	93.3%
	Water Utilities		\$ 375,174.42	98.1%
	Long-Term Debt		\$ 188,673.75	99.1%
	Contingencies		\$ -	0.0%
	Capital Improvements		\$ 120,200.86	55.7%

The sewer and water funds will see one more utility billing cycle come into the revenue side. The July billing will be moved into this fiscal year as a part of the fiscal year closing process. Expenditures in sewer and water operating departments are within the 90-100% range.

#### Miscellaneous Funds

All of the other Village funds finished the year in good shape.

**Marie Sherry**

---

**From:** Tsakiris, Christopher [Christopher.Tsakiris@nationalcity.com]  
**Sent:** Tuesday, July 22, 2008 10:34 AM  
**To:** msherry@villageofdexter.org  
**Subject:** RE: National City

Marie,

I have so much info to share but don't want to overwhelm. I've attached a few pertinent files to address your questions.

In summary, the sweep account (MIF – Municipal Investment Fund) is a product of Allegiant Asset Management. It is not a bank deposit (what we call “off-balance sheet”) and therefore is not covered by FDIC insurance. National City Bank acts as trustee and the account is in the Village's name. Your target balance amount is what is kept in the bank checking account, exposed to risk of bank failure and covered by FDIC insurance. I have confirmed that your target balance amount is \$0.00 – all funds sweep to the MIF.

Now how safe is the MIF sweep account is the next question. The MIF invests in U.S. Treasuries, Government Agencies (Freddie Mac & Fannie Mae) and highest grade commercial paper. Most would say that it doesn't get any safer than that. However, there has been negative news lately regarding Fannie and Freddie. You must decide your comfort level with these investments. If you choose, Allegiant has a sweep account that invests solely in U.S. Treasuries. The rate is lower because of the risk profile – currently about 1.3% vs. 1.9% in the MIF.

I hope that answers your questions and provides clarity. As always, do not hesitate to call.

Chris

**Chris Tsakiris | Vice President | Public Funds Relationship Manager | National City Bank**

16333 Trenton Rd. | Locator R-K01-C3 | Southgate, MI 48195

Tel 734.281.5334 | christopher.tsakiris@nationalcity.com | Fax 734.281.7248

---

\*\*\*National City made the following annotations

---

This communication is a confidential and proprietary business communication. It is intended solely for the use of the designated recipient(s). If this communication is received in error, please contact the sender and delete this communication.

---

---

# Allegiant Asset Management Company

The Discipline of Investing. A Commitment to Results.

## About Allegiant Asset Management Group

April 4, 2008

**Allegiant Asset Management Group** is comprised of Allegiant Asset Management Company, Allegiant Institutional Services and Allegiant Funds. We are focused on helping clients achieve investment success by delivering top-tier client service and offering investment services and strategies. Our investment strategies offer strong, consistent investment returns across equity and fixed income asset classes. Investment strategies are available through both separately managed portfolios and mutual funds.

### Allegiant Asset Management Company

- Allegiant Asset Management Company is a Registered Investment Advisor (RIA) under the Investment Advisory Act of 1940 and is a subsidiary of National City Corporation.
- Like other investment advisors managing more than \$25 million on behalf of others, Allegiant is registered with the Securities and Exchange Commission and legally responsible for the investment advice given. As such, Allegiant is subject to regular SEC examinations to monitor compliance relating to items such as record-keeping practices, advertising representations, performance claims and advisory agreements.
- Allegiant is not a brokerage firm. Therefore, client assets are not subject to the protection offered by the Securities Investor Protection Corporation. To learn more about SIPC insurance coverage, please visit [www.SIPC.org](http://www.SIPC.org).

### Allegiant Institutional Services

- Allegiant Institutional Services is a business unit of National City Bank providing record keeping, trustee and/or custody services, and serves retirement plan clients nationwide. This unit delivers fiduciary and custody services to many Allegiant clients.
- Assets held in trust, fiduciary and custodial accounts (that are not invested in bank deposits) are not assets of National City Bank and are segregated from the Bank's assets. Account ownership of assets held in a trust, fiduciary or custodial account remains vested in the individuals or entities for whose benefit the Bank is acting as trustee, fiduciary or custodian. This property is not subject to the claims of the Bank's creditors.
- Individual assets within a fiduciary or custody account (such as an investment in a mutual fund) are not protected from market risk, and the Bank is not permitted to insure or guarantee against market losses.

### Allegiant Funds

- Allegiant Funds are organized as an independent business entity governed by a majority independent Board of Trustees. The funds are distributed by Professional Funds Distributor, LLC (PFD). PFD is not affiliated with Allegiant and is not a bank.
- Allegiant Asset Management Company serves as investment advisor to Allegiant Funds, for which it receives an investment advisory fee. The funds do not invest in securities issued or guaranteed by National City Corporation.
- The funds investments are held in segregated accounts for the sole benefit of shareholders by PFPC Trust Company, custodian for the Allegiant Funds. PFPC Trust Company is a wholly-owned subsidiary of PNC Bank. As with all mutual fund investments, shares of Allegiant Funds are not FDIC insured, have no bank guarantee and may lose value.





# BACKGROUND

## CONTACT:

Carol Kaplan  
(202) 663-5471  
ckaplan@aba.com

## Are My Trust, Fiduciary and Custody Assets Safe?

### Understanding the difference between account types

Many bank customers are confused about the difference between deposit, trust, fiduciary and custodial accounts. Here are some simple answers:

Assets held in **deposit accounts** become liabilities of the bank. As such, deposits create a debtor-creditor relationship between the bank and the depositor. In exchange for the money deposited, a liability of the bank is created which is the bank's contractual promise to repay the amount on deposit plus, where applicable, interest. Deposit accounts are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$100,000 per individual per bank.

Assets held in **trust and fiduciary accounts** do not become liabilities of the bank and are, indeed, segregated from the bank's assets. The bank acts as trustee or fiduciary to the account and, in this connection, provides investment management, investment advice and other services to the account. Account ownership remains vested in the individuals or entities for whose benefit the bank is acting as trustee or fiduciary and the assets are not subject to the claims of creditors.

Assets held in **custodial accounts** in the trust department of a bank do not become assets of the bank and are segregated from the bank's assets. The bank's role as custodian is to hold the assets for safekeeping, to collect dividends and interest and provide other similar services. Account ownership in the assets remains vested in the individuals or entities for whose benefit the bank is acting as custodian and the assets are not subject to the claims of creditors.

### What happens if a bank fails?

Since **deposit accounts** become liabilities of the bank, it follows that the depositor would become a creditor in the event a bank failed. However, the FDIC insures depositors for up to \$100,000 per individual per bank.

Since assets held in **trust, fiduciary and custodial accounts** do *not* become liabilities of the bank (title is held by the account's owner(s)), it follows that none of this property is subject to the claims of the bank's creditors. As a result, a failure of a bank will have no adverse effect on trust, fiduciary or custodial accounts: they remain the property of the account's owner(s).

In the event that a bank with trust, fiduciary or custodial powers fails, the FDIC will seek to transfer responsibility for administration of the accounts to a successor trust institution as quickly as possible. Provided this effort is successful, the account beneficiaries would need to either accept this new arrangement or make provisions with the successor bank for alternative arrangements.

Should the search for a successor trustee to the failed bank be unsuccessful, the FDIC will then promptly notify all affected beneficiaries to either personally reclaim their property or designate an alternate institution to which the trust, fiduciary or custodial property may be conveyed.

Therefore, the safety of trust, fiduciary and custodial assets is not dependent upon whether the bank has assets greater than its liabilities. Property held in these accounts belongs to the owner(s) of the accounts and would be unaffected by a bank failure.

ABA Public Relations  
1120 Connecticut Ave.  
Washington, DC 20036  
(202) 663-5000

3/21/08

**FIRST QUARTER FIXED INCOME MARKET REVIEW**

The Fed was very active in the first quarter of the year as it rolled out a number of new lending programs aimed at injecting liquidity into the system, in addition to cutting both the discount and fed funds rates on multiple occasions. The Fed's first focus was stability of banking system; now their focus seems to be on housing/mortgages.

Risk aversion again led to a volatile quarter in the bond market as investors continued to seek safety amid rising housing concerns.

- Spreads between MBS & corresponding Treasuries have widened.
- Expectations remain Fed will continue lower rates in attempt to avoid a recession. The market is currently pricing in a 68% chance of a 25bps cut and a 32% chance of a 50bps cut of the Fed Funds Target Rate when the Fed meets again on April 30th.
- The Lehman Aggregate Index returned 2.2% in the quarter; Treasuries 4.4%; Corporates -0.2%; and Mortgages 2.4%.
- The Lehman High Yield Index returned -3.0%.
- U.S. TIPS posted a return of 5.2%.
- Cash (3-month T-bill) returned 1.0%.

**PERFORMANCE SUMMARY**

Performance* (Net of Fees)	1 Mo	3 Mo	YTD	1 Yr	2 Yr**	3 Yr**	5 Yr**
Municipal Investment Fund	1.33%	1.81%	2.20%	4.15%	4.00%	4.12%	5.15%

\*\*Annualized

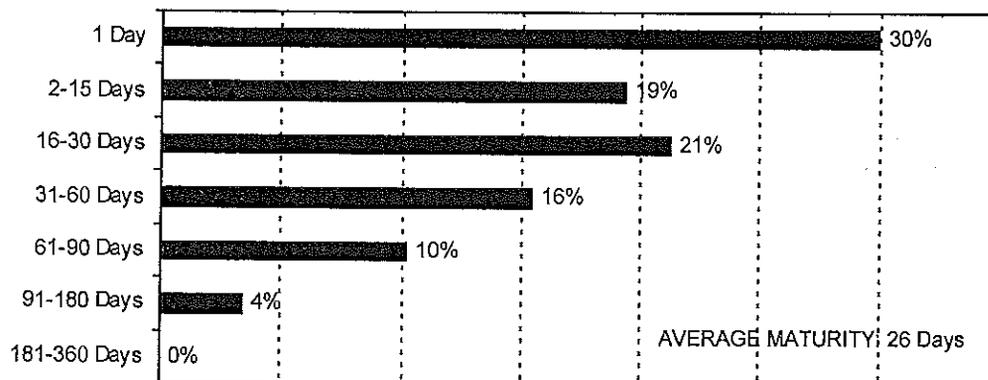
**YIELD TREND**

Month	7 Day Average Annual Compounded Yield as of Month End
January 31, 2008	4.12%
February 29, 2008	4.07%
March 31, 2008	3.91%

**SECTOR ALLOCATION\***

Average Portfolio Quality	A1+P1
General Purpose Municipal	31.1%
Commercial Paper	4.1%
Government Block MTD	3.1%

**MATURITY ALLOCATION\***



**LEGAL STRUCTURE**

Bank Collective Investment Fund

**ELIGIBLE ENTITIES**

Public entities and political subdivisions of the State of Michigan

**INVESTMENT OBJECTIVE**

The objective of the Fund is to provide current income, stability and liquidity. The dollar-weighted average portfolio maturity shall be 90 days or less.

**ALLOWABLE INVESTMENTS**

- U.S. Treasury bills, notes and bonds
- U.S. Government agencies
- Commercial paper rated prime at time of purchase, maturing not more than 270 days after date of purchase
- Negotiable CDs issued by financial institution that is eligible to maintain custody
- U.S. Government or federal agency obligation repurchase agreements
- Any other investment permissible under MCLA Sections 129.91, 380.622 and 380.1223

*Units of the above listed collective investment fund ("The Fund") (I) are not insured or guaranteed by the Federal Deposit Insurance Corporation or any other governmental agency, (II) are not bank deposits, or obligations of, or guaranteed by National City, its parent company or any of its affiliates, and (III) involve investment risk, including the possible loss of principal amount invested. There can be no assurance that the funds will be able to maintain a stable net asset value of \$1 per unit.*



\*As of 3.31.08

**Marie Sherry**

---

**From:** Tsakiris, Christopher [Christopher.Tsakiris@nationalcity.com]  
**Sent:** Friday, July 18, 2008 11:16 AM  
**To:** undisclosed-recipients:  
**Subject:** National City

To our clients:

Over the past several months there have been all sorts of rumors and speculation regarding the financial industry and National City. The start of this week brought renewed and heightened awareness to the issues with the IndyMac Bank, Freddie Mac and Fannie Mae stories. During these times of hazardous communication, it is important to stop and read the objective analysis being prepared by the professional investment community. For one example, BMO Capital Markets, an equity research firm, continues to grade NCC as Outperform. They make factual observations that are consistent with my comments and past communications. I have attached their report dated 7/14/08.

I will not speculate on issues. What I can do is present facts to you. Your deposits have been and are safe with National City. Also attached is a one-page communication about our capital position along with that of our peer bank group. I know you may be mindful that I am a Bank employee. I encourage you to do your own research and confirm the facts I share with you.

We value your business and thank you for your patience during these turbulent times. It is my goal to present any available information to you that will address any concerns or questions you may have. Please contact me anytime.

Chris

**Chris Tsakiris | Vice President | Public Funds Relationship Manager | National City Bank**

16333 Trenton Rd. | Locator R-K01-C3 | Southgate, MI 48195

Tel 734.281.5334 | christopher.tsakiris@nationalcity.com | Fax 734.281.7248

---

\*\*\*National City made the following annotations

---

This communication is a confidential and proprietary business communication. It is intended solely for the use of the designated recipient(s). If this communication is received in error, please contact the sender and delete this communication.

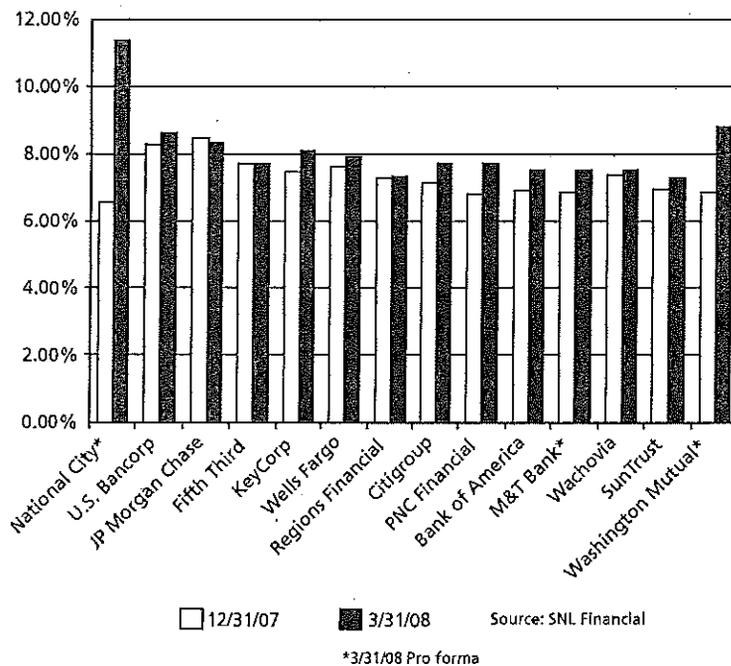
---

---

# You can have confidence in the strength of National City.

## Here's why:

With \$7 billion of new capital, National City has one of the highest Tier 1 regulatory capital ratios among large banks. This is a key indicator federal regulators use to measure financial strength.



## There has never been a better time to do business with National City.

Our strong capital position and FDIC insurance make us one of the safest banks you can do business with today.

With our positive capital and liquidity positions, we remain poised to continue investing in and growing our core businesses, including retail, business and corporate banking, along with wealth management.

Since 1845, we have provided solid banking and wealth management products and services to our individual and business customers and clients. You can count on us to be there for you.

It's not just for today. It's for tomorrow.

It's not just banking. It's **National City**.

Monday, July 14, 2008

## National City (Outperform)

(NCC-NYSE)

### Issues Response to Market Rumors

---

**Flash:**

Following a dramatic drop in its stock price this morning, trading in NCC's stock was temporarily halted and the company issued a statement that it is not experiencing any unusual depositor or creditor activity. As of the close of Friday's business, the company had more than \$12 billion of excess short-term liquidity. Further, pro forma for its recent \$7 billion capital infusion, NCC has one of the highest Tier 1 capital ratios among the large-cap banks at 11.4%.

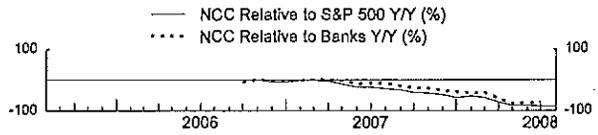
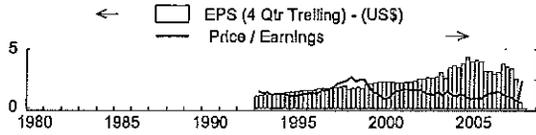
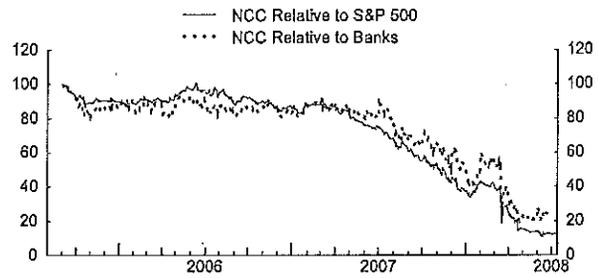
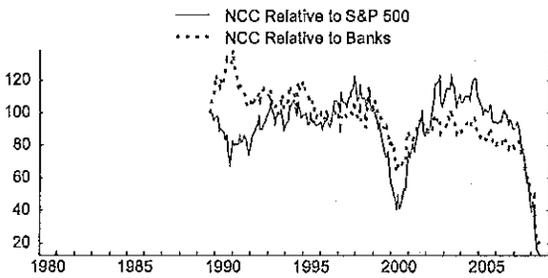
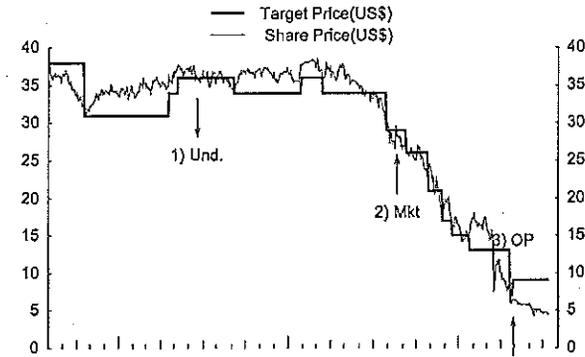
**Our View:**

- \* The bank stocks are being punished today owing to the failure of IndyMac last Friday, as well as the precarious state of FNM and FRE.
- \* On the positive side, NCC was among the first of its peers to raise capital and build reserves. As of March 31, NCC's equity + loan loss reserve equaled a strong 15% of total assets, the second highest among the top 25 banks (pro forma for the capital infusion).
- \* However, on the negative side, loss severity on housing-related problems appears to have worsened across the industry based on several pre-announcements and results reported for 2Q thus far.
- \* Furthermore, we are concerned that market rumors, especially in this environment, can become somewhat self-fulfilling prophecies (à la Bear Stearns).
- \* That said, NCC has had a number of occasions to pre-announce this quarter, including when it confirmed its regulatory MOU in mid-June and with today's statement. Therefore, we take the lack of an announcement to mean that it has raised sufficient capital to cover its potential losses.
- \* We maintain our **OUTPERFORM** rating with a \$9 price target.

<b>Company:</b>	National City (NCC)
<b>Price/Rating/Target:</b>	\$4.42/Outperform/\$9.00
<b>Sector Name:</b>	Banks
<b>Analyst:</b>	Lana Chan 212-885-4109
<b>Email:</b>	lana.chan@bmo.com
<b>Associate:</b>	Jonathan Katz 212-885-4066
<b>Email:</b>	jonathan.katz@bmo.com

Please refer to pages 2 to 4 for Disclosure Statements, including the Analyst's Certification.

### NATIONAL CITY CORP (NCC)



NCC - Rating es of 2-Aug-05 = Mkt

Date	Rating Change	Share Price
1 19-Jun-06	Mkt to Und.	\$36.03
2 20-Aug-07	Und. to Mkt	\$29.68
3 28-Apr-08	Mkt to QP	\$6.32

Last Daily Data Point: July 11, 2008

## Important Disclosures

### Analyst's Certification

I, Lana Chan, hereby certify that the views expressed in this report accurately reflect my personal views about the subject securities or issuers. I also certify that I have not, am not, and will not receive, directly or indirectly, compensation in exchange for expressing the specific recommendations or views in this report.

Analysts who prepared this report are compensated based upon (among other factors) the overall profitability of BMO Capital Markets Corp, BMO Nesbitt Burns, and their affiliates, which includes the overall profitability of investment banking services. Compensation for research is based on effectiveness in generating new ideas and convincing clients to act on them, performance of recommendations, accuracy of earnings estimates, and service to clients.

### Company Specific Disclosure

BMO Capital Markets Corp. has provided advice for a fee with respect to this company within the past 12 months: No

BMO Capital Markets Corp. has undertaken an underwriting liability with respect to this company within the past 12 months: No

BMO Capital Markets Corp. has provided investment banking services with respect to the company within the past 12 months: No

BMO Capital Markets Corp. or its affiliates owns 1% or more of any class of common equity securities of the company: No

BMO Capital Markets Corp. or its affiliates makes a market in the security: No

BMO Capital Markets Corp. or its affiliates managed or co-managed a public offering of securities of the company in the past 12 months: No

BMO Capital Markets Corp. or its affiliates received compensation for investment banking services from the company in the past 12 months: No

BMO Capital Markets Corp. or its affiliates or its officers own warrants or options: No

Company is a client (or was a client) of BMO Capital Markets Corp. or an affiliate within the past 12 months: Yes, for non-securities services

Employee, officer, or director of BMO Capital Markets Corp. is a member of the Board of Directors or an advisor or officer of this company: No

A member of the Board of Directors of Bank of Montreal is also a member of the Board of Directors or is an officer of this company: No

Analyst and/or associate who prepared this report is a member of the Board of Directors of this company or an advisor or officer of this company: No

A household member of the research analyst and/or associate who prepared this report is a member of the Board of Directors of this company or an advisor or officer of this company: No

Analyst or associate who prepared this report or member of household of analyst or associate owns shares: No

Analyst or associate who prepared this report or member of household of analyst or associate owns warrants/options: No

BMO Capital Markets Corp. or its affiliates expects to receive or intends to seek compensation for investment banking services from the company in the next three months: No

Analyst received compensation from the company in the past year: No

BMO Capital Markets Corp. or its affiliates received compensation for products or services other than Investment Banking Services from the company in the past 12 months: Yes

### Methodology and Risks to Our Price Target

**Methodology:** Our price target is based on a targeted forward P/B multiple of 9.0X our 2009 EPS estimate.

**Risks:** Risks to our price target include a stronger-than-expected economic environment, prolonged strength of the residential mortgage market, a steepening of the yield curve, better-than-expected credit metrics, or an acquisition at a premium.

### Breakdown of Rating Distribution and Banking Clients

(As of June 30, 2008)

	Buy	Hold	Sell	Unrated
% of total BMO Capital Markets Corp. coverage within rating category	31.9%	62.5%	5.6%	0.0%
% of stocks within rating category for which the Firm provided banking services over the past 12 months	11.2%	3.7%	4.5%	0.0%

### BMO Capital Markets Corp. Rating System

**OP = Outperform:** We believe the stock's total return, including dividends, will exceed the S&P 500's return by more than 15%.

**Mkt = Market Perform:** We believe the stock's total return will generally match that of the S&P 500.

**Und = Underperform:** We believe the stock's total return will fall short of the S&P 500's return by more than 15%.

**NR = Not rated.**

**(R) = Restricted:** Dissemination of research is currently restricted.

*In addition, apart from our stock ratings, we apply the Speculative investment (S) postscript to those companies that have de minimis revenue and whose enterprise value appears to be contingent upon unprovable assumptions (e.g., the future approval of a drug or the successful completion of an oil well).*

### SECTOR RATINGS

**OUTPERFORM** - We believe the sector will outperform the S&P 500 Index.

**MARKET PERFORM** - We believe the sector's return will generally match that of the S&P 500.

**UNDERPERFORM** - We believe the sector will underperform the S&P 500 Index.

### Prior BMO Capital Markets Corp. Rating System (prior to June 19, 2006)

Our rating system prior to June 19, 2006, compared a stock's expected performance with that of an index of comparable companies over a 9-15 month horizon. Our sector ratings were based on the expected performance of the sector compared with that of a broader market index over the same time period. Additionally, before June 19, 2006, we did not use the (S)-Speculative postscript.

### PRIOR STOCK RATINGS

**OUTPERFORM** - We believe the stock's total return, including dividends, will exceed the group average by over 15%.

**NEUTRAL** - We believe the stock's total return will generally match the group average.

**UNDERPERFORM** - We believe the stock's total return will fall short of the group average by more than 15%.

**PRIOR SECTOR RATINGS**

**POSITIVE** - We believe the sector will outperform the S&P 500 Index.

**NEGATIVE** - We believe the sector will underperform the S&P 500 Index.

**Other Important Disclosures**

Our analysts use various valuation methodologies including discounted cash flow, price/earnings (P/E), enterprise value/EBITDA, and P/E to growth rate, among others. Risks to our price targets include failure to achieve financial results, product risk, regulatory risk, general market conditions, and the risk of a change in economic conditions. For more specific information, please refer to <http://research-us.bmocapitalmarkets.com>. For Important Disclosures on the stocks discussed in this report, please go to [http://research-us.bmocm.com/Company\\_Disclosure\\_Public.asp](http://research-us.bmocm.com/Company_Disclosure_Public.asp), or write to Editorial Department, BMO Capital Markets, 3 Times Square, New York, NY 10036.

**Dissemination of Research**

BMO Capital Markets Equity Research is available via our web site <http://research-us.bmocm.com>. Please contact your investment advisor or institutional salesperson for more information. Institutional clients may also receive our research via FIRST CALL Research Direct and Reuters.

All of our research is made widely available at the same time to all BMO Capital Markets Corp. client groups entitled to our research.

**Conflict Statement**

A general description of how BMO Financial Group identifies and manages conflicts of interest is contained in our public facing policy for managing conflicts of interest in connection with investment research, which is available at [http://research-us.bmocapitalmarkets.com/Conflict\\_Statement\\_Public.asp](http://research-us.bmocapitalmarkets.com/Conflict_Statement_Public.asp).

**General Disclaimer**

The information and opinions in this report were prepared by BMO Capital Markets Corp. BMO Capital Markets Corp. is an affiliate of BMO Nesbitt Burns Inc. and BMO Nesbitt Burns Ltee/Ltd. in Canada (collectively "BMO Nesbitt Burns"), and BMO Capital Markets Ltd in the United Kingdom. This information is not intended to be used as the primary basis of investment decisions, and because of individual client objectives it should not be construed as advice designed to meet the particular investment needs of any investor. This material is for information purposes only and is not an offer or solicitation with respect to the purchase or sale of any security. The reader should assume that BMO Capital Markets Corp., BMO Nesbitt Burns, BMO Capital Markets Ltd., or their affiliates may have a conflict of interest and should not rely solely on this report in evaluating whether or not to buy or sell securities of issuers discussed herein. The opinions, estimates, and projections contained in this report are those of BMO Capital Markets Corp. as of the date of this report and are subject to change without notice. BMO Capital Markets Corp. endeavors to ensure that the contents have been compiled or derived from sources that we believe are reliable and contain information and opinions that are accurate and complete. However, BMO Capital Markets Corp. makes no representation or warranty, express or implied, in respect thereof, takes no responsibility for any errors and omissions contained herein, and accepts no liability whatsoever for any loss arising from any use of, or reliance on, this report or its contents. Information may be available to BMO Capital Markets Corp., BMO Nesbitt Burns, BMO Capital Markets Ltd., or its affiliates that is not reflected in this report. This report is not to be construed as an offer or solicitation to buy or sell any security. BMO Capital Markets Corp., BMO Nesbitt Burns, BMO Capital Markets Ltd., or their affiliates will buy from or sell to customers the securities of issuers mentioned in this report on a principal basis. BMO Capital Markets Corp., BMO Nesbitt Burns, and BMO Capital Markets Ltd. are subsidiaries of Bank of Montreal.

**Additional Matters**

To Canadian Residents: BMO Nesbitt Burns Inc. and BMO Nesbitt Burns Ltee/Ltd., affiliates of BMO Capital Markets Corp., furnish this report to Canadian residents and accept responsibility for the contents herein subject to the terms set out above. Any Canadian person wishing to effect transactions in any of the securities included in this report should do so through BMO Nesbitt Burns Inc. and/or BMO Nesbitt Burns Ltee/Ltd. This research is not prepared subject to Canadian disclosure requirements applicable to BMO Nesbitt Burns Inc.

To UK residents: The contents hereof are intended solely for the use of, and may only be issued or passed on to, (i) persons who have professional experience in matters relating to investments falling within article 19(5) of the Financial Services and Markets Act 2000 (Financial Promotion) Order 2005 (the "Order") or (ii) high net worth entities falling within Article 49(2)(a) to (d) of the Order (all such persons together being referred to as "relevant persons"). The contents hereof are not intended for the use of, and may not be issued or passed on to, retail clients.

**ADDITIONAL INFORMATION IS AVAILABLE UPON REQUEST**

BMO Financial Group (NYSE, TSX: BMO) is an integrated financial services provider offering a range of retail banking, wealth management, and investment and corporate banking products. BMO serves Canadian retail clients through BMO Bank of Montreal and BMO Nesbitt Burns. In the United States, retail clients are served through Harris N.A. Investment and corporate banking services are provided in Canada and the US through BMO Capital Markets.

BMO Capital Markets is a trade name used by the Bank of Montreal investment banking group, which includes Bank of Montreal, BMO Nesbitt Burns Inc., and BMO Nesbitt Burns Ltee/Ltd. in Canada and BMO Capital Markets Corp. in the US. BMO Capital Markets Corp. is a member of SIPC. BMO Nesbitt Burns Inc. and BMO Nesbitt Burns Ltee/Ltd. are members of CIPF. "Nesbitt Burns" is a registered trademark of BMO Nesbitt Burns Corporation Limited, used under license. "BMO Capital Markets" is a trademark of Bank of Montreal, used under license. "BMO (M-Bar roundel symbol)" is a registered trademark of Bank of Montreal, used under license.

©COPYRIGHT 2008 BMO CAPITAL MARKETS CORP.

A member of BMO  Financial Group

**Village of Dexter  
Cash Accounts**

General Ledger Name	Bank & Account Name	Purpose	Balance 06/30/08	Status of Cash
<b>General Fund</b>				
Cash	TCF Pooled	General operating	\$ 814,108.76	Unrestricted
TCF Bank CD	TCF Bank	General operating - matures 8-28-07	\$ 400,000.00	Unrestricted
Chelsea Bank CD	Chelsea Bank	General operating - matures 7-31-07	\$ 197,252.45	Unrestricted
United Bank CD	United Bank	General operating - matures 7-10-07	\$ 254,893.39	Unrestricted
Building Reserve Account	TCF Pooled	Reserved for future building project	\$ 204,447.23	Restricted
Petty Cash	Office	Small cash purchases	\$ 50.00	Unrestricted
Facilities Bond Debt	National City Bank	Debt retirement	\$ 37,857.89	Restricted
Main Street Bridge Project	TCF Pooled	Bridge project	\$ 269,554.99	Restricted
Park Fund	Nat City Parks & Recreation	General parks use	\$ 12,834.22	Restricted
Tree Replacement Program	Nat City Parks & Recreation	Reserved for tree related activities	\$ 20,935.45	Restricted
Property Tax Savings	TCF Property Tax Savings	Clearing account for undistributed tax collections	\$ 48,460.02	Restricted*
Property Tax Checking	TCF Property Tax Checking	Used to distribute taxes and make refunds	\$ 968.36	Unrestricted
<b>Subtotal Unrestricted</b>			\$ 1,667,272.96	
<b>Subtotal Restricted</b>			\$ 594,089.80	
<b>Total General Fund</b>			\$ 2,261,362.76	

\*This account contains undistributed taxes collections

<b>Major Streets Fund</b>				
Cash	TCF Pooled	General operating for major streets activities	\$ 20,449.48	Unrestricted
Cash - Savings	TCF Major & Local Streets	General operating for major streets activities	\$ 29,905.42	Unrestricted*
Ann Arbor Street (Pooled)	TCF Pooled	Reserved for Ann Arbor Street improvements	\$ 69,078.73	Restricted
<b>Subtotal Unrestricted</b>			\$ 50,354.90	
<b>Subtotal Restricted</b>			\$ 69,078.73	
<b>Total Major Streets Fund</b>			\$ 119,433.63	

\*These funds come from the State in the form of Act 51 payments. I move money to the cash (pooled) account as needed. If we need more than what is available in this account, I will transfer funds from the Municipal Streets accounts, which is part of the budget.

Village of Dexter  
Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 06/30/08	Status of Cash
<b>Local Streets Fund</b>				
Cash	TCF Pooled	General operating for major streets activities	\$ 19,659.93	Unrestricted
Cash - Savings	TCF Major & Local Streets	General operating for major streets activities	\$ 20,588.97	Unrestricted*
ROW Account (Pooled)	TCF Pooled	Reserved for ROW activities	\$ 54,892.88	Restricted
<b>Subtotal Unrestricted</b>			\$ 40,248.90	
<b>Subtotal Restricted</b>			\$ 54,892.88	
<b>Total Local Streets Fund</b>			\$ 95,141.78	

\*These funds come from the State in the form of Act 51 payments. I move money to the cash (pooled) account as needed. If we need more than what is available in this account, I will transfer funds from the Municipal Streets accounts, which is part of the budget.

<b>Municipal Streets Fund</b>				
Cash	TCF Pooled	Available for transfer to Major & Local Streets	\$ 631,045.48	Unrestricted
<b>Subtotal Unrestricted</b>			\$ -	Unrestricted
<b>Subtotal Restricted</b>			\$ 631,045.48	
<b>Total Municipal Streets Fund</b>			\$ 631,045.48	

<b>Streetscape Debt Service Fund</b>				
Cash	TCF Pooled	Tax collections for GO Bond payments	\$ 5,101.76	Restricted
Streetscape Debt Retire	Nat City Streetscape	Special Assessments for bond payments	\$ 129,912.57	Restricted
<b>Subtotal Unrestricted</b>			\$ -	
<b>Subtotal Restricted</b>			\$ 135,014.33	
<b>Total Streetscape Debt Service Fund</b>			\$ 135,014.33	

**Village of Dexter  
Cash Accounts**

General Ledger Name	Bank & Account Name	Purpose	Balance 06/30/08	Status of Cash
<b>Special Projects Fund</b>				
2007 Bond Money Market	Fifth-Third Bank	Reserved for facilities improvements	\$ 340,401.87	Restricted
<b>Subtotal Restricted</b>			<u>\$ 340,401.87</u>	
<b>Total Special Projects Fund</b>			<u>\$ 340,401.87</u>	
<b>Equipment Replacement Fund</b>				
Cash	TCF Pooled	Reserved for major DPW equipment purchases	\$ 259,030.40	Restricted
<b>Subtotal Restricted</b>			<u>\$ 259,030.40</u>	
<b>Total Equipment Replacement Fund</b>			<u>\$ 259,030.40</u>	
<b>Sewer Enterprise Fund</b>				
Cash	TCF Pooled	Sewer operating	\$ 79,808.95	Unrestricted
RD Sewer Debt Retirement	Nat City RD Sewer Debt	Reserved for RD Sewer bond payments	\$ 23,587.89	Restricted
RD Sewer Bond Reserve	Nat City RD Sewer Bond	Reserved for RD Sewer final year bond payment	\$ 120,654.47	Restricted
RD Sewer Repair & Improve	Nat City RD Sewer R&I	Reserved for infrastructure & equipment replacement	\$ 101,634.34	Restricted
Sewer Tap Fees Account	TCF Sewer & Water	Tap fees to be redistributed at end of year	\$ 515,207.04	Unrestricted
<b>Subtotal Unrestricted</b>			<u>\$ 595,015.99</u>	
<b>Subtotal Restricted</b>			<u>\$ 245,876.70</u>	
<b>Total Sewer Enterprise Fund</b>			<u>\$ 840,892.69</u>	

Village of Dexter  
Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 03/31/08	Status of Cash
<b>Water Enterprise Fund</b>				
Cash	TCF Pooled	Water operating	\$ 196,194.38	Unrestricted
RD Water Debt Retirement	Nat City RD Water Debt	Reserved for RD Water bond payments	\$ 342,677.28	Restricted
RD Water Bond Reserve	Nat City RD Water Bond	Reserved for RD Water final year bond payment	\$ 123,101.41	Restricted
RD Water Repair & Improve	Nat City RD Water R&I	Reserved for infrastructure & equipment replacement	\$ 36,059.20	Restricted
Water Tap Fees Account	TCF Water & Water	Tap fees to be redistributed at end of year	\$ 339,248.70	Unrestricted
<b>Subtotal Unrestricted</b>			\$ 535,443.08	
<b>Subtotal Restricted</b>			\$ 501,837.89	
<b>Total Water Enterprise Fund</b>			\$ 1,037,280.97	

**Trust & Agency Fund**

Performance Guarantees	TCF Performance Guarantees	Escrows for development bonds such as tree bonds	\$ 84,709.75	Restricted
Site Plan Review	TCF Pooled	Escrows for payment of development related fees	\$ 79,542.79	Restricted
Tree Escrow	TCF Pooled	Escrows for Tree Replacement	\$ 2,270.00	Restricted
<b>Subtotal Unrestricted</b>			\$ -	
<b>Subtotal Restricted</b>			\$ 166,522.54	
<b>Total Trust &amp; Agency Fund</b>			\$ 166,522.54	

**Payroll Fund**

Cash	TCF Payroll	Funds reserved for payment of accrued benefits	\$ 6,936.70	Restricted
<b>Subtotal Unrestricted</b>			\$ -	
<b>Subtotal Restricted</b>			\$ 6,936.70	
<b>Total Trust &amp; Agency Fund</b>			\$ 6,936.70	

Village of Dexter  
Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 06/30/08	Status of Cash
---------------------	---------------------	---------	------------------	----------------

Economic Development Trust & Agency Fund

Cash - Savings	TCF Economic Development	CDBG Funds - Account Closed	Restricted
Subtotal Unrestricted	\$ -	-	Restricted
Subtotal Restricted	\$ -	-	
<b>Total Economic Development Trust &amp; Agency Fund</b>	<b>\$ -</b>	<b>-</b>	<b>-</b>

Total Unrestricted	\$ 3,519,381.31
Total Restricted	\$ 2,373,681.84
<b>Grand Total Cash</b>	<b>\$ 5,893,063.15</b>

Summary of General Funds Available for Operational Use

General Fund Unrestricted	\$ 1,666,304.60
15% Fundbalance	\$(471,000.00)
Required for 07/08 budget	\$(151,500.00)
Available Unrestricted	\$ 1,043,804.60
Restricted for Parks	\$ 33,769.67
Restricted for Bridge Project	\$ 269,554.99
Restricted for Equipment	\$ 259,030.40

**FY 07/08 Development Deposits  
Fourth Quarter Activity**

<b>Project Name</b>	<b>Starting Balance</b>	<b>Refunds or Planning/Engineering Charges</b>	<b>Village Invoices or Developer Deposits</b>	<b>Ending Balance</b>
Dexter District Library	\$ 1,450.25	\$ 693.00	\$ -	\$ 757.25
Wallace Project*	\$ 1,033.00	\$ 479.25	\$ -	\$ 553.75
Dexter Wellness Center	\$ -	\$ 1,794.75	\$ 1,794.75	\$ -
Mill Creek Building/Schultz	\$ -	\$ 1,503.25	\$ 1,503.25	\$ -
K-Space Associates	\$ (131.75)	\$ 643.00	\$ 1,500.00	\$ 725.25
Cedars of Dexter Inspections	\$ 57,992.26	\$ 28,439.00	\$ -	\$ 29,553.26

AGENDA 7-2808

ITEM 5-5

Manager Report

July 14, 2008

Page 1 of 1

## VILLAGE OF DEXTER

[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

**To: President Keough and Council Members**  
**From: Donna Dettling, Village Manager**  
**Date: July 28, 2008**  
**Re: Village Manager Report**

1. Meeting Review:
  - July 10<sup>th</sup> – DDA Meeting
  - July 14<sup>th</sup> – Well Committee Meeting
  - July 17<sup>th</sup> – Utility Committee Meeting
  - July 17<sup>th</sup> – OHM Project Update Meeting
  - July 17<sup>th</sup> – Jeffords, Forest Underground Pre-construction meeting
  - July 18<sup>th</sup> – Facility Committee
  - July 22<sup>nd</sup> – Jim Wallace re: Alpine Alley Project
  
2. Upcoming Meeting Review:
  - July 30<sup>th</sup> – Dexter, Dexter, Webster Work Group Meeting
  - July 31<sup>st</sup> – Main Street Bridge Update Meeting
  - August 1<sup>st</sup> – Commercial Refuse Meeting
  
3. Bucket Fillers Work Shop- The workshop is being rescheduled for November. We are tentatively confirmed for November 15<sup>th</sup> or November 22<sup>nd</sup>.
  
4. Boundary Survey Update – Attached is an update from OHM regarding Steps 3 & 4 of the Boundary Survey.

# Memo

**To:** Donna Dettling, Village Manager

**From:** Christopher Lamus, P.S.

**Date:** July 22, 2008

**Re:** The Village of Dexter Boundary Project Update: Steps 3 & 4

---

Steps 3 & 4 of the Boundary Survey of the Village of Dexter were approved in May, 2008, and included an additional \$19,500 of work to be completed as we work towards the determination of the Boundary for the Village of Dexter. At this time, OHM is in the process of performing necessary research and fieldwork, including:

1. Contacting the Railroad in order to obtain existing Valuation Maps depicting Railroad Right of Way. The deeds listed on the Valuation Maps have been obtained. These will be used to help determine the location of the right of way.
2. Contacting the Washtenaw County Road Commission in order to obtain existing alignment information for Baker Road, Shield Road, Joy Road & Island Lake Road. This information was used to locate existing road alignment monuments. The found monuments have been located using GPS measurements.
3. Existing Land Corner Recordation Certificates were researched for existing section corners necessary for the establishment of section lines. The found section corners have been located using GPS measurements.

We are currently reviewing this data and combining it with the existing parcel descriptions included in the document received from the State of Michigan Office of the Great Seal describing the Village of Dexter limits. We are also in the process of researching various surveys performed throughout the area that may aid us in resolving the areas previously mentioned where discrepancies may exist.

We anticipate that 75% of the field work has been completed. We have not completed accurate mapping of the Huron River portion of the Boundary at this time due to the dense tree cover. We will be waiting until after the leaves have fallen from the trees to complete this work, which will allow us to use GPS surveying for this portion of the work.

AGENDA 7-28-08

ITEM K-1

**SUMMARY OF BILLS AND PAYROLL**

**28-Jul-08**

Payroll Check Register            07/16/08        37,547.34 Bi-weekly payroll processing

Account Payable Check Register    07/22/08        \$246,096.13

**\$283,643.47 TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS**

Summary Items from Bills & Payroll	Amount	Comments
------------------------------------	--------	----------

**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS  
DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**

*"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."*

VENDOR APPROVAL SUMMARY REPORT

Date: 07/23/2008

Time: 9:58am

Page: 1

Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
A.R. BROUWER	A.R. BROUW	DEWXTER ALLEY RENOVATIONS	24,090.00	0.00
ABSOLUTE COMPUTER SERVICES	ABSOLUTE C	IN HOUSE REPAIR	318.75	0.00
ARBOR SPRINGS WATER CO.INC	ARBOR SPRI	VILLAGE OFFICE	11.50	0.00
AT&T	AT&T	DPW	1,451.98	0.00
BLUE CARE NETWORK OF MICHIGAN	BLUE CARE	COVERAGE PERIOD08/01-08/31/08	14,101.41	0.00
BOULLION SALES	BOULLION	BLADE	37.29	0.00
BS&A SOFTWARE	BS&A SOFTW	SCANNER	250.00	0.00
CHAMPION WATER TREATMENT	CHAMPION W	WWYP	29.75	0.00
COMCAST - DPW	COMCAST -	DPW	59.09	0.00
COMFORT ZONE MECHANICAL	COMFORT ZO	SHERRIFF DEPT	641.53	0.00
CTI AND ASSOCIATES, INC	CTI	PROFESSIONAL SERVICES	2,018.00	0.00
CUMMINS BRIDGEWAY	CUMMINS	GENERATOR WORK	989.19	0.00
DENTAL NETWORK OF AMERICA	DENTAL NET	COVERAGE PERIOD 08/01-08/31/08	233.40	0.00
DEXTER PHARMACY	DEX PHARMA	SHIPPING	22.96	0.00
DEXTER VILLAGE	DEXVIL	WWTP	2,390.93	0.00
DTE ENERGY	DET EDISON	3219 953 0004 3	2,751.46	0.00
DTE ENERGY-STREET LIGHTING	DTE ENERGY	12529	4,431.85	0.00
ECKLAND IMAGING & DESIGN	ECK	PARKING SIGNS	200.00	0.00
ETNA SUPPLY CO	ETNA SUPPL	SENSUS	4,436.52	0.00
FISHER SCIENTIFIC	FISHER SCI	LAB	214.14	0.00
GDALETO, RAMSBY & ASSOCIATES	FORT DEARB	COVERAGE PERIOD 08/01-009/01/0	527.86	0.00
METRO ENVIROMENTAL SERVICES	METRO ENVI	JET SERVICE	626.25	0.00
MICHIGAN MUNICIPAL LEAGE	MICH UNEMP	QUARTERLY CONTRIBUTION	3.52	0.00
MIDWESTERN CONSULTING	MIDWEST	RYAN RD	3,766.40	0.00
MML WORKERS COMPENSATION FUND	MML	POLICY PREMIUM	5,642.00	0.00
NEXTEL COMMUNICATIONS	NEXTEL COM	JUNE 08	489.60	0.00
NORTH CENTRAL LABORATORIES	NCL	LAB	682.58	0.00
<del>ORCHARD, HILTZ &amp; MCCLIMENT-INC</del>	<del>OHM</del>	<del>PERIOD ENDING 06/30/08</del>	<del>140,254.96</del>	<del>0.00</del>
PRINT-TECH, INC.	PRINT TECH	ENVELOPES	327.73	0.00
STAPLES BUSINESS ADVANTAGE	STAPLES OF	OFFICE SUPPLIES	194.73	0.00
UNIVERSAL PAVEMENT MARKING	UNIV PAVME	BASKETBALL CT	775.00	0.00
WASHTENAW COUNTY TREASURER	W CTY TREA	LAW ENFORCEMENT	34,125.75	0.00
Grand Total:			246,096.13	0.00

→ re-issued to Florence Cement (3rd street)

INVOICE APPROVAL LIST BY FUND

Date: 07/23/2008  
 Time: 10:02am  
 Page: 1

Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount
			Abbrev	Invoice Description	Number	Number	Date	
<b>Fund: General Fund</b>								
Dept: Village Manager								
101-172.000-721.000	Health & L			BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD08/01-08/31/08	0	081930002541	07/22/2008	1,654.15
101-172.000-721.000	Health & L			DENTAL NETWORK OF AMERICA COVERAGE PERIOD 08/01-08/31/08	0	07/22/08	07/22/2008	116.70
101-172.000-722.000	Life & Dis			GADALETO, RAMSBY & ASSOCIATES COVERAGE PERIOD 08/01-009/01/0	0	07/22/08	07/22/2008	127.93
Total Village Manager								1,898.78
Dept: Village Treasurer								
101-253.000-721.000	Health & L			BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD08/01-08/31/08	0	081930002541	07/22/2008	1,195.97
101-253.000-722.000	Life & Dis			GADALETO, RAMSBY & ASSOCIATES COVERAGE PERIOD 08/01-009/01/0	0	07/22/08	07/22/2008	37.30
101-253.000-902.000	Tax Bill P			PRINT-TECH, INC. ENVELOPES	0	187783	07/22/2008	327.73
101-253.000-977.000	Equipment			BS&A SOFTWARE SCANNER	0	055041	07/22/2008	250.00
Total Village Treasurer								1,811.00
Dept: Buildings & Grounds								
101-265.000-727.000	Office Sup			STAPLES BUSINESS ADVANTAGE OFFICE SUPPLIES	0	3105134140	07/22/2008	194.73
101-265.000-920.001	Telephones			AT&T 734 426 8303	0		07/22/2008	401.85
101-265.000-920.001	Telephones			NEXTEL COMMUNICATIONS JUNE 08	0	593543512-076	07/22/2008	144.00
101-265.000-955.000	Miscellaneous			ARBOR SPRINGS WATER CO.INC VILLAGE OFFICE	0	1052481	07/22/2008	11.50
Total Buildings & Grounds								752.08
Dept: Law Enforcement								
101-301.000-803.000	Contracted			WASHTENAW COUNTY TREASURER LAW ENFORCEMENT	0	16360	07/22/2008	34,125.75
101-301.000-920.000	Utilities			DTE ENERGY 3219 953 0011 8	0	07/22/08	07/22/2008	326.72
101-301.000-920.000	Utilities			DTE ENERGY 3219 953 0011 8	0	07/22/08	07/22/2008	36.69
101-301.000-920.000	Utilities			DEXTER VILLAGE FIRE DEPT	0	MA01-008140-0000-01	07/22/2008	22.82
101-301.000-935.000	Bldg Maint			COMFORT ZONE MECHANICAL PREVENTITIVE MAINTENANCE	0	43212	07/22/2008	135.00
101-301.000-935.000	Bldg Maint			COMFORT ZONE MECHANICAL SHERRIFF DEPT	0	44280	07/22/2008	274.23
Total Law Enforcement								34,921.21
Dept: Fire Department								
101-336.000-920.000	Utilities			DTE ENERGY 3219 953 0011 8	0	07/22/08	07/22/2008	45.86
101-336.000-920.000	Utilities			DEXTER VILLAGE FIRE DEPT	0	MA01-008140-0000-01	07/22/2008	28.52
101-336.000-935.000	Bldg Maint			COMFORT ZONE MECHANICAL FIRE DEPT MAITENANCE	0	44281	07/22/2008	232.30
Total Fire Department								306.68
Dept: Planning Department								
101-400.000-721.000	Health & L			BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD08/01-08/31/08	0	081930002541	07/22/2008	1,195.97
101-400.000-722.000	Life & Dis			GADALETO, RAMSBY & ASSOCIATES COVERAGE PERIOD 08/01-009/01/0	0	07/22/08	07/22/2008	36.54
Total Planning Department								1,232.51
Dept: Department of Public Works								
101-441.000-721.000	Health & L			BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD08/01-08/31/08	0	081930002541	07/22/2008	741.50
101-441.000-721.000	Health & L			DENTAL NETWORK OF AMERICA COVERAGE PERIOD 08/01-08/31/08	0	07/22/08	07/22/2008	116.70
101-441.000-722.000	Life & Dis			GADALETO, RAMSBY & ASSOCIATES COVERAGE PERIOD 08/01-009/01/0	0	07/22/08	07/22/2008	38.81
101-441.000-740.000	Operating			CHAMPION WATER TREATMENT DPW	0	40048	07/22/2008	17.00

INVOICE APPROVAL LIST BY FUND

Date: 07/23/2008  
 Time: 10:02am  
 Page: 2

Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check Number	Invoice Number	Due Date	Amount
			Abbrev	Invoice Description				
<b>Fund: General Fund</b>								
Dept: Department of Public Works								
101-441.000-802.000			Profession	ABSOLUTE COMPUTER SERVICES	0		07/22/2008	318.75
				IN HOUSE REPAIR		58424		
101-441.000-802.000			Profession	COMCAST - DPW	0		07/22/2008	59.09
				DPW		07/22/08		
101-441.000-920.000			Utilities	DTE ENERGY	0		07/22/2008	36.30
				3219 953 0011 8		07/22/08		
101-441.000-920.000			Utilities	DTE ENERGY	0		07/22/2008	9.17
				3219 953 0011 8		07/22/08		
101-441.000-920.000			Utilities	AT&T	0		07/22/2008	56.18
				DPW				
101-441.000-920.000			Utilities	DEXTER VILLAGE	0		07/22/2008	5.69
				FIRE DEPT		MA01-008140-0000-01		
101-441.000-920.000			Utilities	DEXTER VILLAGE	0		07/22/2008	57.92
				DPW		072208		
101-441.000-920.001			Telephones	NEXTEL COMMUNICATIONS	0		07/22/2008	144.00
				JUNE 08		593543512-076		
Total Department of Public Works								1,601.11
Dept: Downtown Public Works								
101-442.000-740.000			Operating	ECKLAND IMAGING & DESIGN	0		07/22/2008	200.00
				PARKING SIGNS		952		
Total Downtown Public Works								200.00
Dept: Municipal Street Lights								
101-448.000-920.003			St Lights	DTE ENERGY-STREET LIGHTING	0		07/22/2008	2,578.93
				12526				
101-448.000-920.003			St Lights	DTE ENERGY-STREET LIGHTING	0		07/22/2008	1,608.78
				12528				
101-448.000-920.003			St Lights	DTE ENERGY-STREET LIGHTING	0		07/22/2008	244.14
				12529				
Total Municipal Street Lights								4,431.85
Dept: Parks & Recreation								
101-751.000-721.000			Health & L	BLUE CARE NETWORK OF MICHIGAN	0		07/22/2008	119.60
				COVERAGE PERIOD08/01-08/31/08		081930002541		
101-751.000-722.000			Life & Dis	GADALETO, RAMSBY & ASSOCIATES	0		07/22/2008	6.26
				COVERAGE PERIOD 08/01-009/01/0		07/22/08		
101-751.000-740.000			Operating	BOULLION SALES	0		07/22/2008	37.29
				BLADE		164451		
Total Parks & Recreation								163.15
Dept: Insurance & Bonds								
101-851.000-719.000			Unemployme	MICHIGAN MUNICIPAL LEAGE	0		07/22/2008	3.52
				QUARTERLY CONTRIBUTION		08/22/08		
101-851.000-721.001			Retiree He	BLUE CARE NETWORK OF MICHIGAN	0		07/22/2008	2,123.80
				COVERAGE PERIOD08/01-08/31/08		081930002541		
101-851.000-910.000			Work Comp	MML WORKERS COMPENSATION FUND	0		07/22/2008	2,849.21
				POLICY PREMIUM		12963200		
Total Insurance & Bonds								4,976.53
Dept: Capital Improvements CIP								
101-901.000-974.005			CIP Well F	UNIVERSAL PAVEMENT MARKING	0		07/22/2008	775.00
				BASKETBALL CT		118703		
Total Capital Improvements CIP								775.00
Fund Total								53,069.90
<b>Fund: Major Streets Fund</b>								
Dept: Routine Maintenance								
202-463.000-721.000			Health & L	BLUE CARE NETWORK OF MICHIGAN	0		07/22/2008	621.90
				COVERAGE PERIOD08/01-08/31/08		081930002541		
202-463.000-722.000			Life & Dis	GADALETO, RAMSBY & ASSOCIATES	0		07/22/2008	32.55
				COVERAGE PERIOD 08/01-009/01/0		07/22/08		
202-463.000-910.000			Work Comp	MML WORKERS COMPENSATION FUND	0		07/22/2008	259.53
				POLICY PREMIUM		12963200		
Total Routine Maintenance								913.98
Dept: Traffic Services								

INVOICE APPROVAL LIST BY FUND

Date: 07/23/2008  
 Time: 10:02am  
 Page: 3

Village of Dexter

Fund	Department	Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
<b>Fund: Major Streets Fund</b>								
Dept: Traffic Services								
202-474.000-721.000	Health & L			BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 08/01-08/31/08	0	081930002541	07/22/2008	191.36
202-474.000-722.000	Life & Dis			GADALETO, RAMSBY & ASSOCIATES COVERAGE PERIOD 08/01-009/01/0	0	07/22/08	07/22/2008	10.02
202-474.000-910.000	Work Comp			MML WORKERS COMPENSATION FUND POLICY PREMIUM	0	12963200	07/22/2008	90.27
Total Traffic Services								291.65
Dept: Winter Maintenance								
202-478.000-721.000	Health & L			BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 08/01-08/31/08	0	081930002541	07/22/2008	382.71
202-478.000-722.000	Life & Dis			GADALETO, RAMSBY & ASSOCIATES COVERAGE PERIOD 08/01-009/01/0	0	07/22/08	07/22/2008	20.03
202-478.000-910.000	Work Comp			MML WORKERS COMPENSATION FUND POLICY PREMIUM	0	12963200	07/22/2008	132.59
Total Winter Maintenance								535.33
Fund Total								1,740.96
<b>Fund: Local Streets Fund</b>								
Dept: Contracted Road Construction								
203-451.000-803.000	Contracted			MIDWESTERN CONSULTING RYAN RD	0	03088A-55	07/22/2008	3,766.40
203-451.000-970.000	Capital Im			CTI AND ASSOCIATES, INC PROFESSIONAL SERVICES	0	34061	07/22/2008	2,018.00
203-451.000-970.000	Capital Im			<del>GRAND, HILTZ &amp; MCCLIMENT INC</del> PERIOD ENDING 06/30/08 <i>Florence Cement</i>	0	ESTIMATE NO.3	07/22/2008	140,254.96
Total Contracted Road Construction								146,039.36
Dept: Routine Maintenance								
203-463.000-721.000	Health & L			BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 08/01-08/31/08	0	081930002541	07/22/2008	191.36
203-463.000-722.000	Life & Dis			GADALETO, RAMSBY & ASSOCIATES COVERAGE PERIOD 08/01-009/01/0	0	07/22/08	07/22/2008	10.02
203-463.000-910.000	Work Comp			MML WORKERS COMPENSATION FUND POLICY PREMIUM	0	12963200	07/22/2008	78.99
Total Routine Maintenance								280.37
Dept: Traffic Services								
203-474.000-721.000	Health & L			BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 08/01-08/31/08	0	081930002541	07/22/2008	47.84
203-474.000-722.000	Life & Dis			GADALETO, RAMSBY & ASSOCIATES COVERAGE PERIOD 08/01-009/01/0	0	07/22/08	07/22/2008	2.50
203-474.000-910.000	Work Comp			MML WORKERS COMPENSATION FUND POLICY PREMIUM	0	12963200	07/22/2008	28.21
Total Traffic Services								78.55
Dept: Winter Maintenance								
203-478.000-721.000	Health & L			BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 08/01-08/31/08	0	081930002541	07/22/2008	95.68
203-478.000-722.000	Life & Dis			GADALETO, RAMSBY & ASSOCIATES COVERAGE PERIOD 08/01-009/01/0	0	07/22/08	07/22/2008	5.01
203-478.000-910.000	Work Comp			MML WORKERS COMPENSATION FUND POLICY PREMIUM	0	12963200	07/22/2008	62.06
Total Winter Maintenance								162.75
Fund Total								146,561.03
<b>Fund: Sewer Enterprise Fund</b>								
Dept: Sewer Utilities Department								
590-548.000-721.000	Health & L			BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 08/01-08/31/08	0	081930002541	07/22/2008	4,431.66
590-548.000-722.000	Life & Dis			GADALETO, RAMSBY & ASSOCIATES COVERAGE PERIOD 08/01-009/01/0	0	07/22/08	07/22/2008	120.53
590-548.000-743.000	Chem Lab			FISHER SCIENTIFIC LAB	0	5523248	07/22/2008	79.20
590-548.000-743.000	Chem Lab			FISHER SCIENTIFIC LAB	0	6226195	07/22/2008	134.94

INVOICE APPROVAL LIST BY FUND

Date: 07/23/2008  
 Time: 10:02am  
 Page: 4

Village of Dexter

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: Sewer Enterprise Fund							
Dept: Sewer Utilities Department							
590-548.000-743.000	Chen Lab		NORTH CENTRAL LABORATORIES LAB	0	238407	07/22/2008	301.86
590-548.000-743.000	Chen Lab		NORTH CENTRAL LABORATORIES LAB	0	238406	07/22/2008	380.72
590-548.000-802.000	Profession		METRO ENVIROMENTAL SERVICES JET SERVICE	0	37304	07/22/2008	626.25
590-548.000-910.000	Work Comp		MML WORKERS COMPENSATION FUND POLICY PREMIUM	0	12963200	07/22/2008	1,523.34
590-548.000-920.000	Utilities		DEXTER VILLAGE WWTP	0	07/22/08	07/22/2008	2,275.98
590-548.000-920.001	Telephones		AT&T 734 426 1425	0	07/22/08	07/22/2008	39.34
590-548.000-920.001	Telephones		AT&T 734 426 4572	0		07/22/2008	630.04
590-548.000-920.001	Telephones		NEXTEL COMMUNICATIONS JUNE 08	0	593543512-076	07/22/2008	115.20
Total Sewer Utilities Department							10,659.06
Fund Total							10,659.06
Fund: Water Enterprise Fund							
Dept: Water Utilities Department							
591-556.000-721.000	Health & L		BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD08/01-08/31/08	0	081930002541	07/22/2008	1,107.91
591-556.000-722.000	Life & Dis		GADALETO, RAMSBY & ASSOCIATES COVERAGE PERIOD 08/01-009/01/0	0	07/22/08	07/22/2008	80.36
591-556.000-740.000	Operating		CHAMPION WATER TREATMENT WWTP	0	39992	07/22/2008	4.25
591-556.000-740.000	Operating		CHAMPION WATER TREATMENT WWYP	0	40047	07/22/2008	8.50
591-556.000-802.000	Profession		CUMMINS BRIDGEMAY GENERATOR WORK	0	013-26171	07/22/2008	989.19
591-556.000-824.000	Testing &		DEXTER PHARMACY SHIPPING	0	07/22/08	07/22/2008	12.86
591-556.000-824.000	Testing &		DEXTER PHARMACY SHIPPING	0		07/22/2008	10.10
591-556.000-910.000	Work Comp		MML WORKERS COMPENSATION FUND POLICY PREMIUM	0	12963200	07/22/2008	617.80
591-556.000-920.000	Utilities		DTE ENERGY 3219 953 0003 5	0		07/22/2008	2,262.41
591-556.000-920.000	Utilities		DTE ENERGY 3219 953 0004 3	0		07/22/2008	34.31
591-556.000-920.001	Telephones		AT&T 734 426 4572	0		07/22/2008	324.57
591-556.000-920.001	Telephones		NEXTEL COMMUNICATIONS JUNE 08	0	593543512-076	07/22/2008	86.40
591-556.000-977.000	Equipment		ETNA SUPPLY CO SENSUS	0	1559750	07/22/2008	3,069.31
591-556.000-977.000	Equipment		ETNA SUPPLY CO SENSUS	0	1560136	07/22/2008	1,367.21
Total Water Utilities Department							9,975.18
Dept: Capital Improvements CIP							
591-901.000-974.000	CIP Capita		A.R. BROUWER DEXTER ALLEY RENOVATIONS	0	1663	07/22/2008	24,090.00
Total Capital Improvements CIP							24,090.00
Fund Total							34,065.18
Grand Total							246,096.13

AGENDA 7-28-08ITEM K-2

**DEXTER DAZE COMMITTEE  
3215 CENTRAL STREET  
DEXTER, MICHIGAN 48130**

Mrs. Donna Dettling  
Dexter Village Manager  
8123 Main Street  
Dexter, Michigan 48130

July 8 , 2008

Dear Donna:

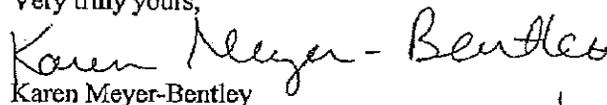
The purpose of this letter is to formally request the assistance of the Village in conjunction with the annual Dexter Daze Festival. This year's festival is scheduled for August 9 and 10. As in the past, the Dexter Daze Committee relies on the Village for assistance to hold a successful event. We request that the Village assist us in the following ways:

1. Shut off the sprinkles in Monument Park from Wednesday, August 7 at 2:00 PM through Sunday, August 11, at 1:00 PM. This will enable us to begin preparing for the event set-up Wednesday afternoon and affect a good clean up of the park after all the events are completed.
2. Block off Central Street at Main and at Fifth on Wednesday after the morning rush hour. The committee will be laying out booth assignments in Monument Park on Wednesday afternoon.
3. Post No Parking signs along the Main Street side of Monument Park. We will limit parking along this area to exhibitors for the purpose of unloading their supplies and merchandise and then direct them to parking areas away from the Monument Park.
4. Run the street sweeper on Sunday to assist us in the general clean-up efforts.
5. Assist in closing off Dexter-Ann Arbor Road and Main Streets on Saturday, August 10 from 9:45 AM to approximately 11:45 AM from Kensington to Broad for the Dexter Daze parade.

As in the past, the Dexter Daze Committee has planned for a clean-up project on Sunday, August 11. We will remove all the trash and litter from Monument Park, clean the trash containers throughout downtown and police the neighborhood to pick up trash and litter. During Dexter Daze, we will empty trash containers as they become full into Mr. Rubbish dumpsters we have rented for the event.

We on the Dexter Daze Committee look forward to your help and assistance in holding another successful event to showcase our community. If you have any questions or need to reach me, please feel free to call me at 734-645-9944.

Very truly yours,

  
Karen Meyer-Bentley  
Dexter Daze Committee Chair





AGENDA 7-28-08

ITEM M-1

**Memorandum**

To: Village Council  
Donna Dettling, Village Manager  
From: Allison Bishop, AICP, Community Development Manager  
Re: Mill Pond Park – Primary Scope of Work  
Date: July 28, 2008

The Mill Pond Team is continuing to work in the Limited Scope approved by Council in April in an amount not to exceed \$9500. To date approximately \$4500 has been invoiced. The remaining tasks to be completed are a gap analysis of the Parks and Recreation Plan following revisions by the Parks Commission and research on the existing projects and conditions in the area. It is anticipated that the remainder of the Limited Scope will not be completed for a few months.

The attached Scope and Resolution is requesting approval for the major part of the Mill Pond Park planning. The Team has worked with JJR/ECT to develop the attached Scope and is recommending that Council authorize funds not to exceed \$29,500 to start the project.

Following the execution of the Scope the Village will have:

1. A Master Plan for the Park (Project Limits – Warrior Creek Park south to Shield Road along the Mill Creek)
2. An Environmental Framework Plan detailing stormwater areas, wetland mitigation areas, nature interpretation, etc.
3. Project Phasing Plan and cost estimates
4. Available grants, funding cycles and grant requirements

Please feel free to contact me prior to the meeting with questions.  
Thank you,

**VILLAGE OF DEXTER  
WASHTENAW COUNTY, MICHIGAN  
RESOLUTION REGARDING  
MILL POND PARK MASTER PLAN SCOPE OF SERVICE**

WHEREAS, on October 8, 2007 the Dexter Village Council established the Mill Pond Park Concept Planning Team; and

WHEREAS, the Team was created to act on the following:

1. Provide a single distinct channel for any and all ideas, historic and new, relative to the Mill Pond Redevelopment following the removal of the Main Street Dam.
2. An open information exchange to create a redevelopment plan that takes into account regional storm water management, aesthetic, recreational, ecological and financial objectives.

WHEREAS, the Team completed a Request for Proposals (RFP) and selected JJR and ECT to work as the consultant on the project; and

WHEREAS, the Team and the consultants have met to discuss the scope of the project and the needs of the Village; and

WHEREAS, the consultant has presented the attached Scope of Work for the project; and

WHEREAS, the Team has reviewed the scope and recommends that the Village Council authorize the Team to enter into the contract; and

---

WHEREAS, funding has been allocated in the Parks Budget (101.751.000.970.000) for the Mill Pond Project;

BE IT THEREFORE RESOLVED, that the Village of Dexter Council accepts the Mill Pond Park Planning Team's recommendation to enter into a contract with JJR and ECT in an amount not to exceed \$29,500 to develop a Master Plan, Environmental Framework Plan and Concept for the redevelopment of the Mill Pond Park.

MOVED BY: \_\_\_\_\_ SUPPORTED BY: \_\_\_\_\_

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_.

\_\_\_\_\_  
Shawn Keough, Village President

CERTIFIED BY:

\_\_\_\_\_  
David Boyle, Village Clerk



110 MILLER AVENUE  
ANN ARBOR, MI 48104  
TEL: 734.662.4457  
FAX: 734.662.7520

July 21, 2008

Ms. Allison Bishop  
Community Development Manager  
Village of Dexter  
8140 Main Street  
Dexter, MI 48130-1092

RE: Proposed of Professional Services  
Mill Pond Park Redevelopment Plan  
JJR/ECT No. 50094.000

Dear Ms. Bishop:

JJR, LLC (JJR) has prepared the following Scope of Services for the preparation of the Mill Pond Park Redevelopment Plan (Master Plan). JJR has teamed with Environmental Consulting & Technology, Inc (ECT) to provide ecological support for this project. The Terms and Conditions of our existing contract (signed May 19, 2008) with the Village of Dexter shall apply. If this Scope of Services is acceptable, please sign and return for our files.

---

## **SCOPE OF SERVICES**

### Project Area

The project area is defined geographically as extending from Warrior Creek Park south along the east side of Mill Creek to Shield Road. For recreation planning purposes, we will expand the boundaries to include relationships with adjacent local and regional land uses.

### Basic Services

JJR/ECT understands that the Village of Dexter (Village) is in need of developing a Master Plan and support documents to assist in the phased development of the proposed Mill Pond Park. The Master Plan will be used by the Village to identify and secure funding to assist in the implementation of these improvements. This process will include one stakeholder workshop and one public meeting and presentations to the Village Council and the DDA. It is anticipated that meetings with the Mill Pond Park Planning Committee (Committee) will be scheduled as needed prior to each of the meetings identified above.

### **TASK 1: ENVIRONMENTAL FRAMEWORK PLAN**

Based on review of existing data, field reviews of the study area and coordination with the bridge reconstruction/dam removal and Jeffords Street improvement projects, JJR/ECT



Ms. Allison Bishop  
Village of Dexter  
Proposal of Professional Services  
Mill Pond Park Redevelopment Plan  
July 21, 2008  
Page 2

will generate a summary analysis graphic in the form of an Environmental Framework Plan. This plan will be critical to understanding the opportunities and constraints of the project area and will serve as the foundation for development of the Master Plan.

The Environmental Framework Plan will address the stated Committee goals including economic activity and collaboration and will identify relevant issues relating to:

1. Natural resources (e.g., anticipated stream channel width and location and contiguous wetland and floodplain, streambank stabilization and habitat restoration).
2. Park development (e.g., existing and future adjacent land uses, local and regional connectivity and passive and low-impact active recreational activities).
3. Identification of existing and proposed stormwater management facilities (assuming additional information on stormwater drainage districts, sizing requirements and outlets are provided by the Client), potential wetland mitigation areas, sediment disposal areas from the dam removal project that may require special attention and areas that may require invasive species management.

Deliverable(s): One (1) 24" x 36" mounted hard copy of the Environmental Framework Plan and electronic copy of the same.

---

#### **TASK 2: STAKEHOLDER WORKSHOP**

JJR/ECT will participate in a stakeholder workshop. It is understood that the Committee will identify appropriate stakeholders and will schedule this meeting. This visioning workshop will be used to review goals and objectives of the Master Plan, identify existing and proposed programming opportunities for the site, present the existing data collected to date, and identify additional relevant data available for use.

Deliverable(s): JJR/ECT will document the main topics discussed at the workshop.

#### **TASK 3: MASTER PLAN DEVELOPMENT**

Following the stakeholder workshop JJR/ECT will meet with the Committee (two meetings) to test ideas, explore design opportunities and generate a Preliminary Master Plan. During these meetings, JJR/ECT will present up to three (3) park development alternatives for discussion and feedback from the participants. It is intended that the outcome of these two (2) meetings will be concurrence on elements of a preferred concept.

The alternatives will focus on two areas:

- The Village portions of the site with emphasis on the development of ideas for both the north and south side of the dam and bridge. Warrior Park and the areas



Ms. Allison Bishop  
Village of Dexter  
Proposal of Professional Services  
Mill Pond Park Redevelopment Plan  
July 21, 2008  
Page 3

along Mill Creek immediately to the west of the DDA improvement project will be the focus of this downtown recreational experience. Proposed improvements relating to canoe and fishing access, development of a river walk, structures, walls, pedestrian circulation, parking and other site features as well as opportunities for habitat restoration and stormwater management will be presented for discussion. The plan will focus on creating a space that will serve as an amenity for the downtown area and, potentially, where special events can be staged and address linkages with other local and regional recreation facilities.

- The non-urban areas of the site (wetlands and uplands upstream from the Village areas) will emphasize the development of passive recreation opportunities pertaining to trails, wildlife viewing, habitat restoration, environmental education, boating and other related uses.

The elements of the preferred concept will be refined as a draft Conceptual Master Plan and submitted to the Committee for review. The plan will identify locations of all existing and proposed recreation and potential natural resource enhancement opportunities.

Deliverable(s): Up to three (3) park development alternatives and refinement of the alternatives into a Conceptual Master Plan.

#### **TASK 4: PUBLIC MEETING**

JJR/ECT will facilitate a public meeting to be scheduled and coordinated by the Committee to present the design process completed to date and the Conceptual Master Plan for additional comment. The format for this meeting will be developed in conjunction with the Committee to engage community input. Following the public meeting, JJR/ECT will compile the public comments and conduct a brief meeting with the Committee to review and discuss the Conceptual Master Plan refinements. The refinements made to the Conceptual Master Plan will become the basis for the final Mill Pond Park Master Plan.

Deliverable(s): A summary of comments from the public meeting.

#### **TASK 5: PROJECT PHASING/GRANT SUMMARY**

JJR/ECT will develop a multi-year phasing plan based on an organized approach to implementation and a summary of potential grant sources that are applicable to the proposed Mill Pond Park improvements. The phasing plan will include estimated costs for each phase and will identify grants that can be used for all or specific elements of the project. Grant requirements, application information and funding cycles will also be included. Our team will be available to meet with the Village regarding assistance with grant applications as specific opportunities arise.



Ms. Allison Bishop  
Village of Dexter  
Proposal of Professional Services  
Mill Pond Park Redevelopment Plan  
July 21, 2008  
Page 4

Deliverable(s): A phasing plan for park implementation and summary of potential grant sources.

#### **TASK 6: VILLAGE COUNCIL PRESENTATION**

As requested by the Committee, JJR/ECT will facilitate a formal presentation of the Mill Pond Park Master Plan to Village Council, Downtown Development Authority and Parks Commission for final approval/adoption.

Deliverable(s): Meetings with the Village Council, Downtown Development Authority and Parks Commission as requested.

#### **TASK 7: FINAL REPORT**

A brief summary report will be prepared that includes the Mill Pond Park Master Plan and support graphics, narrative, opinion of probable construction costs, phasing plan and grant summary. The graphics will be 8 1/2" x 11" or 11" x 17" fold out plans compiled and prepared under previous steps. These graphics will include the Environmental Framework Plan, the Mill Pond Park Master Plan and related sections, enlargements and details. The narrative portion of the report will include existing conditions, analysis, goals and objectives, description of the plan, public input, opinion of probable construction costs, phasing and associated appendices. The contents/graphics for this report will be those provided in previous tasks. No new graphic will be developed for this deliverable.

JJR/ECT will submit this information to the Committee for review and comment (6 copies). JJR/ECT will make necessary revisions and provide up to 20 hard copies (one electronic copy) of the final master plan report.

Deliverable(s): Final report as noted above.

#### **SCHEDULE**

JJR/ECT proposes the Mill Pond Park Master Plan be completed by December 2008 and will coordinate scheduling of each task with the Committee to meet this schedule. If additional services are needed or requested, or if project delays outside of the control of JJR/ECT occur, this schedule may need to be adjusted.

#### **COMPENSATION**

##### Basic Services

Remuneration for the performance of the SERVICES and in accordance with the conditions of this Agreement shall be compensated on an hourly basis per the attached Standard Fee and Reimbursement Schedule. The total fee including labor and expenses



Ms. Allison Bishop  
 Village of Dexter  
 Proposal of Professional Services  
 Mill Pond Park Redevelopment Plan  
 July 21, 2008  
 Page 5

shall not exceed \$29,500 (twenty nine thousand five hundred dollars) as indicated below.

Mill Pond Park Redevelopment Plan

	<u>JJR</u>	<u>ECT</u>
Task 1:	\$ 4,000	\$ 4,000
Task 2:	\$ 1,600	\$ 800
Task 3:	\$ 4,000	\$ 3,000
Task 4:	\$ 1,600	\$ 800
Task 5:	\$ 800	\$ 1,000
Task 6:	\$ 2,000	\$ 800
Task 7:	<u>\$ 4,000</u>	<u>\$ 1,100</u>
<b>Totals</b>	<b>\$18,000</b>	<b>\$11,500</b>

The information contained in the above SCOPE OF SERVICES is proprietary and shall not be disclosed to any parties outside of the Village's staff and/or Committee members, or be duplicated, used, or disclosed in whole or in part for any purpose other than to evaluate the proposal. Should the proposal be accepted, the Village shall have the right to duplicate, use, or disclose the information to the extent provided through written agreement with JJR. We look forward to continuing our services on this project.

Sincerely,

Patrick M. Doher, P.E.  
 Senior Vice President

Neal Billetdeaux, ASLA  
 Principal

p:\50094\000\admin\contracts\mill pond park scope of services 07 21 08.doc

Enclosures: Standard Fee and Reimbursement Schedule

AUTHORIZED CLIENT REPRESENTATIVE: VILLAGE OF DEXTER

BY: \_\_\_\_\_ TITLE: \_\_\_\_\_

PRINTED  
 SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



JOURNAL OF  
 PROFESSIONAL  
 CONSTRUCTION  
 MANAGEMENT  
 CONSULTING  
 PRACTICE

**Standard Fee and Reimbursement Schedule**  
**JJR, LLC**  
**Ann Arbor, Michigan**  
**January 2, 2008**

PROFESSIONAL AND TECHNICAL STAFF

Principal/ Level 4	\$190.00/hour
Principal/ Level 3	\$175.00/hour
Principal/ Level 2	\$160.00/hour
Principal/ Level 1	\$140.00/hour
Professional Staff/ Level 10	\$140.00/hour
Professional Staff/ Level 9	\$130.00/hour
Professional Staff/ Level 8	\$120.00/hour
Professional Staff/ Level 7	\$105.00/hour
Professional Staff/ Level 6	\$95.00/hour
Professional Staff/ Level 5	\$90.00/hour
Professional Staff/ Level 4	\$85.00/hour
Professional Staff/ Level 3	\$80.00/hour
Professional Staff/ Level 2	\$75.00/hour
Professional Staff/ Level 1	\$70.00/hour
Survey 1-Man Crew	\$150.00/hour
Survey 2-Man Crew	\$180.00/hour
Technical Staff/ Level 2	\$65.00/hour
Technical Staff/ Level 1	\$55.00/hour

These billing rates are subject to semi-annual review and revision.

A surcharge of fifty percent (50%) will be added to hourly rates for expert witness testimony and/or for participation at hearings, depositions, etc.

REIMBURSABLE EXPENSES

Mileage	\$0.585/mile
Travel and Subsistence	Cost
FedEx, Postage, etc.	Cost
Copies (8-1/2" x 11")	\$0.10/copy
Color Copies (8-1/2" x 11")	Cost + 10%
Color Copies (11" x 17")	Cost + 10%
Plotting	Cost + 10%
Reproduction and Printing	Cost + 10%
Materials	Cost + 10%
Equipment Rental	Cost
Subcontract Services	Cost + 10%

INVOICES

Progress invoices shall be issued monthly and payment is due upon receipt. Balances remaining unpaid after thirty (30) days are subject to a monthly finance charge of 1% (12% annually) until paid.

RESOLUTION # 28-2007  
RESOLUTION FOR THE PURPOSE OF ESTABLISHING THE MILL POND PARK –  
CONCEPT PLANNING COMMITTEE

At a regular meeting of the Village Council of the Village of Dexter, Michigan called to order by President Jim Seta on October 8, 2007 at 7:30 p.m. the following resolution was offered:

Motion by Fisher      Support Carson

WHEREAS, Village Council has expressed a desire to establish a Mill Pond Park – Concept Planning Committee, and

WHEREAS, the Mill Pond Park – Concept Planning Committee members shall be appointed by Village Council:

NOW THEREFORE BE IT RESOLVED, that the Mill Pond Park – Concept Planning Committee be created to act within the following parameters:

1. This Committee will provide a single distinct channel for any and all ideas, historic and new, relative to the Mill Pond redevelopment to be shared and researched.
2. The overall goal will be to use this open information exchange to create a redevelopment plan that takes into account storm water, aesthetic, recreational, ecological and financial objectives.
3. Any funding required must be requested through the Village Manager who will determine availability.

BE IT FURTHER RESOLVED, that the individuals listed below be appointed to the Mill Pond Park – Concept Planning Committee

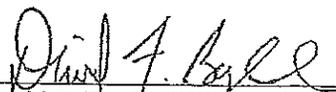
Parks Commission Representative	Alan Green
Parks Commission / Council Representative	Joe Semifero
Planning Commission Representative	Scott Bell
Planning Commission Representative	Thomas Phillips
Downtown Development Authority Representative	Dan O'Haver (Gary VanderHagen – Alternate)
Village Staff Representative	Allison Bishop
Member at Large	Paul Cousins

Ayes: Carson, Cousins, Fisher, Keough, Semifero, Tell, Seta

Nays: None

Absent: None

I certify that the above Resolution was adopted by the Village of Dexter on October 8, 2007.

  
\_\_\_\_\_  
David F. Boyle, Village Clerk

AGENDA 7-28-08

ITEM M-2  
cnicholls@villageofdexter.org

**VILLAGE OF DEXTER**

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

**To: President Keough and Council Members**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: July 22, 2008**  
**Re: Arts, Culture & Heritage Committee Resolution Modification**

Attached is a modified Arts, Culture & Heritage Committee Resolution for your consideration. The interest generated by the advertisement for Committee members has necessitated a change in its structure. The modified resolution will now allow for up to 10 members with 4 of those seats held for Village residents. The modified resolution also states that the committee will explore the creation of a community wide organization.

Resolution 2008- Establishing the Village of Dexter Arts, Culture, and Heritage Committee

At a regular meeting of the Village Council of the Village of Dexter, Michigan called to order by President Shawn Keough on June , 2008 at 7:30 p.m. the following resolution was offered:

Motion by                      Seconded by

WHEREAS, Village Council has expressed a desire to establish an Arts, Culture, and Heritage Committee, and

NOW THEREFORE BE IT RESOLVED, that a Committee be appointed consisting of ~~five~~ a maximum of ten members to be appointed by the council president and affirmed by Village Council. One additional member shall also be a member of the Village Council to be selected by resolution of the Village Council to serve as a member ex officio. The term of the ex officio member shall be one year and shall be selected during the Village Council's annual resolution of organizational matters. ~~At least three shall be residents of the Village of Dexter, but two members so appointed may be residents of adjoining townships.~~ A minimum of four positions must be reserved for residents of the Village of Dexter. Terms of office shall be staggered three year terms. Reappointments shall be made in July.

BE IT FURTHER RESOLVED, that the Arts, Culture and Heritage Committee shall carry out the following functions and perform the following duties:

- 1) Advise the Village Council on the development of arts, culture and heritage; promote and publicize projects that support arts, culture and heritage; serve as advocates for arts, culture, and heritage; to encourage networking and collaborations of the arts, culture, and heritage of the Village of Dexter.
- 2) Act as an advisory board with the duty to study, conceive, promulgate and develop plans for the enhancement of the arts, culture and heritage in the community.
- 3) Promote public awareness and enlist the support of interested individuals, businesses, industry, schools and civic organizations to further its purpose.
- 4) Encourage the development of the arts in the community including, but not limited to, visual arts, drama, music, dance, historical heritage, humanities, and other art forms.
- 5) Assist in the development of partnerships and collaborations that promote arts, culture and heritage
- 6) Serve as advocates to the arts, promote and support arts education dealing with art, culture, and heritage.
- 7) Explore the creation of a community-wide Arts, Culture, & Heritage organization that would include participation by surrounding townships.
- 7)8) Report to the Village Council annually. This report shall inform the Village Council on budget requests for the following year, projects started, completed and pending, and other matters deemed appropriate.

Ayes:

Nays:

I certify that the above Resolution was adopted by the Village of Dexter on June 2008

\_\_\_\_\_  
David F. Boyle, Village Clerk

AGENDA 7-28-08

ITEM M-3

**VILLAGE OF DEXTER**

8140 Main Street Dexter, MI 48130-1092

enicholls@villageofdexter.org  
Phone (734)426-8303 ext 17 Fax (734)426-5614

**MEMO**

**To: President Keough and Council Members**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: July 22, 2008**  
**Re: Appointments to Arts, Culture & Heritage Committee**

The following citizens have applied to be a member of the Arts, Culture & Heritage Committee. They will have three-year staggered terms, which will be determined by lot at the first meeting.

Marietta VanBuhler	Dexter Village
Kandie Waggoner	Dexter Village
Ann Savage	Scio Township
Louis Nagel	Scio Township
Julie Jaffee Nagel	Scio Township
Pam O'Hara	Webster Township (part owner of Artistica located in the Village)
Jill Love	Webster Township (part owner of Artistica located in the Village)
Audrey Becker	Dexter Township

Trustee Cousins has expressed an interest in filling the ex-officio position.

In accordance with the modified resolution four of the ten available positions must be filled with Village residents. Making the above appointments would fill two of the four Village resident positions.





Huron  
River  
Watershed  
Council

AGENDA 7-2808  
ITEM m-4

*Protecting the river since 1965*

1100 N. Main Street, Ann Arbor, MI 48104

(734) 769-5123 | fax (734) 998-0163

www.hrwc.org

1 July 2008

Shawn Keough  
President  
Village of Dexter  
8140 Main St.  
Dexter, MI 48130

**RE: 2008-2009 Work Plan for the Middle Huron Initiative**

Dear Mr. Keough:

For the past twelve years, the Middle Huron Initiative has been the forum for watershed partners to work together to meet state and federal requirements to reduce pollution in the middle Huron River and its tributaries. For most of this time, the effort has been funded by the partners themselves who see the value in working collaboratively and demonstrate their commitment to the goals of the Initiative through financial support. Work has been completed under the previous work plan and funding has been exhausted. A new two-year work plan covering the period January 2008 through December 2009 was developed and approved by the partners over the last six months. This work plan (see attached) includes items to be addressed following the 2004 – 2009 cooperative agreement to reduce phosphorus loading to the middle Huron to meet the Total Maximum Daily Load for Ford and Belleville lakes.

Ongoing support from the partners is essential if we are to continue pollution reduction efforts to the Huron River and its tributaries, such as Mill, Honey, Malletts, Allens, Traver and Miller creeks.

In order to fulfill these services, I am requesting the financial support of the Village in the amount of \$2,750 for services to be performed over the **two year** period. Other point source and non-point source partners also are being asked to contribute to the Initiative.

Please review and sign both copies of the enclosed service agreement and return one copy to me (the other is for your records).

If you have any questions or concerns, please contact me directly or your designated representative.

Thank you for past support of the Initiative. I look forward to working with you to implement the Middle Huron Initiative.

Yours truly,

Ric Lawson  
Middle Huron Initiative Coordinator  
rlawson@hrwc.org  
734.769.5123 ext. 13

*enclosures*

cc: Ms. Donna Dettling, Village Manager

**PROFESSIONAL SERVICE CONTRACT**  
*Project: Middle Huron Watershed Initiative*

Agreement is made this first of July, 2008 by the Village of Dexter (Village), 8140 Main St., Dexter, MI 48130; and the Huron River Watershed Council (Council), 1100 North Main, Suite 210, Ann Arbor, Michigan, 48104.

In consideration of the promises below, the parties mutually agree as follows:

ARTICLE I – SCOPE OF SERVICES

The Council will provide services as described in the Statement of Work (Middle Huron Initiative Work Plan).

ARTICLE II – COMPENSATION

For services provided, the Village will pay the Council two thousand seven hundred fifty dollars and zero cents (\$2,750).

ARTICLE III – REPORTING OF CONSULTANT

Section 1 - The Council is to coordinate activities with the Village and will cooperate and confer with individuals as necessary to ensure satisfactory work.

Section 2 – When applicable, the Council will submit annual reports and a final written report to the Village.

ARTICLE IV – TERM

This contract begins on 1 January 2008 and ends on 31 December 2009.

ARTICLE V – PERSONNEL

The parties agree that the Council is neither an employee nor an agent of the Village for any purposes.

ARTICLE VI – INSURANCE REQUIREMENTS

The Council will maintain at its own expense during the term of this contract, the following insurance:

1. Worker's Compensation Insurance with Michigan statutory limits and Employers Liability Insurance with a minimum limit of \$100,000 each accident for any employee.
2. Comprehensive/Commercial General Liability Insurance with a combined single limit of \$1,000,000 each occurrence for bodily injury and property damage.
3. Council will indemnify the Village and its officers, employees and agents from all liability of any sort that may result from injury or death to any person or loss or damage to any property in the performance of any services funded in whole or in part under this Agreement.

ARTICLE VIII – COMPLIANCE WITH LAWS AND REGULATIONS

The Council will comply with all federal, state, and local regulations, including but not limited to all applicable OSHA/MIOSHA requirements and the American Disabilities Act.

ARTICLE IX- EQUAL EMPLOYMENT OPPORTUNITY

The Council will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of business).

# PROFESSIONAL SERVICE CONTRACT

*Project: Middle Huron Watershed Initiative*

The Council will take affirmative action to eliminate discrimination based on sex, race, or a handicap in the hiring of applicant and the treatment of employees. Affirmative action will include, but not be limited to: Employment; upgrading, demotion or transfer; recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship.

The Council agrees to post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on the behalf of the Council, will state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion or political belief.

## ARTICLE X – ASSIGNS AND SUCCESSORS

This contract is binding on the Village and Council, their successors and assigns. Neither the Village nor the Council will assign or transfer its interest in this contract without the written consent of the other.

## ARTICLE XI – TERMINATION OF CONTRACT

Either party may terminate the contract by giving thirty (30) days written notice to the other party. In the event of termination of contract by either party, any Village funds not disbursed at that time will be returned by the Council to the Village.

## ARTICLE XII – EQUAL ACCESS

The Council shall provide the services set forth in the Statement of Work without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

## ARTICLE XIII – OWNERSHIP OF DOCUMENTS AND PUBLICATION

All documents developed as a result of this contract will be freely available to the public.

## ARTICLE XIV – PAYROLL TAXES

The Council is responsible for all applicable state and federal social security benefits and unemployment taxes and agrees to indemnify and protect the Village against such liability

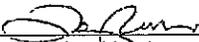
## ARTICLE XV – CHANGES IN SCOPE OR SCHEDULE OR SERVICES

Changes mutually agreed upon by the Village and the Council will be incorporated into this contract by written amendments signed by both parties.

Village of Dexter

HURON RIVER WATERSHED COUNCIL

By: \_\_\_\_\_  
Shawn Keough (date)  
President, Village of Dexter

By:  7/2/08  
Laura Rubin, (date)  
Executive Director

**HURON RIVER WATERSHED COUNCIL**

1100 N. Main St. Suite 210  
Ann Arbor, MI 48104

Phone # (734) 769-5123

# Invoice

BILL TO
SHAWN KEOUGH, PRESIDENT VILLAGE OF DEXTER 8140 MAIN DEXTER, MI 48130

DATE	7/1/2008
------	----------

INVOICE #	1107
-----------	------

TERMS
-------

Payment due upon receipt.
---------------------------

DESCRIPTION	AMOUNT
Facilitation services and watershed planning assistance pursuant to The Middle Huron Cooperative Agreement for reduction of Phosphorus Loading to the Middle Huron River Watershed (September 16, 2004). Term of service begins January 1, 2008 and ends December 31, 2009.	2,750.00
<b>Total</b>	<b>\$2,750.00</b>



Huron  
River  
Watershed  
Council

*Protecting the river since 1965*

1100 N. Main Street Suite 210  
Ann Arbor, MI 48104  
(734) 769-5123  
www.hrwc.org

TO: Middle Huron Initiative Partners  
FROM: Ric Lawson, Watershed Planner  
RE: Proposed Two-year Work Plan and Budget  
(January 2008 to December 2009)  
DATE: May 28, 2008

---

HRWC's previous work plan to carry-out tasks requested by the Middle Huron Initiative Partners expired December 2007. HRWC prepared this proposal to provide facilitation services and watershed planning assistance to the Partners to extend for another two years, through the expiration of *The Middle Huron Cooperative Agreement for reduction of Phosphorus Loading to the Middle Huron River Watershed (September 16, 2004)*. That agreement expires on October 1, 2009. The proposed work plan represents the preferences of the Partners and activities that are essential to fulfilling the expectations set forth in the Cooperative Agreement. This proposed work plan begins January 1, 2008 and ends December 31, 2009.

**Task 1: Coordinate and facilitate semi-annual meetings of the Middle Huron Initiative Partners**

Description: For two spring meetings (2008, 2009) and two fall meetings (2008, 2009): prepare communications for meetings including agenda, notes, agenda item materials, follow-up; facilitate meetings; and coordinate with guest speakers

Hours: 120

Cost: \$6,240

**Task 2: Prepare annual reports of the Middle Huron Initiative**

Description: Write and design two Annual Reports (2007, 2008); submit to MDEQ and disseminate to Partners; post reports on HRWC website

Hours: 120

Cost: \$6,240

Printing Cost: \$1,500

**Task 3: Conduct monitoring of Middle Huron tributaries**

Description: Continue progress monitoring for the 2008 and 2009 field seasons (May to Sept): measure stream discharge (Q) at 9 or more monitoring sites during dry and wet weather conditions; monitor key water quality indicators at those monitoring sites during dry and wet weather conditions; obtain and maintain equipment; train field crew; deliver water samples to lab; obtain lab results and enter into database; analyze and synthesize data; communicate monitoring results in report form for a general audience; present results to Partners at semi-annual meetings; and disseminate report to Partners and post on HRWC website.

Grab samples will be taken at each of the study sites twice monthly. Additional samples will be taken during extreme wet weather events. Parameters to be measured are Total Phosphorus, Total Suspended Solids, Nitrate, Nitrite, E. coli, Dissolved Oxygen, conductivity, pH, and temperature. Water samples will be collected and analyzed in a lab according to US EPA accepted procedures (City of Ann Arbor WTP).

Funding will be used to leverage grant monies through proposal(s) to reduce program costs, purchase and repair equipment and expand sampling. A grant proposal to MDEQ was recently accepted which will cover much of the cost.

Hours: 1,300 (much covered by grant)  
Cost: \$11,000  
Equip. Cost: \$800 maintenance of water quality sensor and flow meter; \$1200 water level sensors.

**Task 4: Assist Partners with finalizing Nonpoint Source Reduction Implementation Plan and the Point Source Reduction Implementation Plan, and implementing priority activities**

Description: (Selection of the activities will require group discussion.)  
Finalize and submit to MDEQ the NPS RIP; assist in drafting and finalizing the Point Source RIP. Provide policy and technical assistance to Partners as needed to implement priority activities; seek and write grant proposals to help fund such projects, up to four proposals\*; write two press releases highlighting Partners' activities and promote to media outlets; create copy, contract for design and production of education/outreach materials about MHI and its accomplishments  
\* One of the grant proposals includes the successful application to extend the monitoring program for the 2008-09 field seasons in partnership with Surface Water Assessment Section of MDEQ's Water Bureau

Hours 200  
Cost: \$10,400  
Brochure Cost: \$3,000 (copy, design) + \$5,000 (printing)

**Task 5: Assist Partners with preparing an updated Cooperative Agreement**

Description: Update current Cooperative Agreement and revise based on Partner feedback; collect signatures prior to expiration of current agreement on October 1, 2009; distribute agreement to Partners.

Hours 80  
Cost: \$4,160

**Task 6: Participate in the MDEQ's revision of the Middle Huron TMDL**

Description: Communicate with and represent the Middle Huron Partners in DEQ's revision of the TMDL (due for revision in 2010 with data work to start in 2008); provide data and analysis as requested; review materials and provide comments.

Hours 60  
Cost: \$3,120

Total Cost to Partners: \$53,960

1,880 hours@ \$52/hr. (some covered by grant)  
Direct costs: \$13,000

*Note: Costs will be distributed across communities as previously according to area and population in the Middle Huron Watershed. Implementation of tasks under this work plan is contingent upon full funding from partner communities.*

**Middle Huron River Initiative  
Proposed Cost Allocation  
HRWC 2007-08 Work Plan**

Community Name	Total Area (acres)	Total Population	% Area in Watershed	Population of community/in watershed	Area of community in watershed (acres)	% Total Watershed Population	% Total Watershed Area	Point Source Assessment	NPS Assessment per Community	Total Assessment
Ann Arbor	17,490	114,959	99.6	114,519	17,423	53.7	16.9	\$ 4,250	\$ 11,900	\$ 16,150
Ann Arbor Twp	11,398	4,505	99.5	4,484	11,344	2.1	11.0	-	\$ 2,800	\$ 2,800
Barton Hills		325	100.0	325		0.2	0.0	-	\$ 500	\$ 500
Belleville	746	3,829	43.7	1,673	326	0.8	0.3	-	\$ 500	\$ 500
Chelsea	1,487	5,074	100.0	5,074	1,487	2.4	1.4	\$ 2,250	\$ 850	\$ 3,100
Dexter	931	3,589	100.0	3,589	931	1.7	0.9	\$ 2,250	\$ 500	\$ 2,750
Dexter Twp	21,174	6,030	30.1	1,817	6,382	0.9	6.2	-	\$ 1,500	\$ 1,500
Loch Alpine				-		0.0	0.0	\$ 1,250	-	\$ 1,250
Lodi Twp	22,070	6,616	22.6	1,496	4,992	0.7	4.8	-	\$ 1,200	\$ 1,200
Northfield Twp	23,470	9,112	8.6	783	2,017	0.4	2.0	-	\$ 500	\$ 500
Pittsfield Twp	17,870	35,487	15.7	5,554	2,797	2.6	2.7	-	\$ 1,200	\$ 1,200
Scio Twp	21,187	16,500	99.9	16,490	21,174	7.7	20.5	-	\$ 5,000	\$ 5,000
Superior Twp	22,734	13,226	54.8	7,242	12,449	3.4	12.1	-	\$ 3,200	\$ 3,200
Van Buren Twp	23,084	27,950	32.7	9,149	7,556	4.3	7.3	-	\$ 2,400	\$ 2,400
Webster Twp	22,941	6,410	16.1	1,030	3,687	0.5	3.6	-	\$ 900	\$ 900
Ypsilanti	3,027	20,946	91.1	19,092	2,759	9.0	2.7	-	\$ 2,400	\$ 2,400
Ypsilanti Twp	20,187	53,891	38.7	20,860	7,814	9.8	7.6	-	\$ 3,600	\$ 3,600
<b>Community Subtotal</b>	<b>229,796</b>	<b>328,449</b>		<b>213,178</b>	<b>103,138</b>	<b>100</b>	<b>100</b>	<b>\$ 10,000</b>	<b>\$ 38,950</b>	<b>\$ 48,950</b>
Washtenaw County								\$ -	\$ 2,000	\$ 2,000
University of Michigan*								\$ -	\$ 3,000	\$ 3,000
<b>Totals</b>								<b>\$ 10,000</b>	<b>\$ 43,950</b>	<b>\$ 53,950</b>

\* Note: The University of Michigan will provide its contribution via in-kind contribution of goods and services.

Data sources:

Population estimates were provided by SEMCOG in June 2008 and are based on the 2000 US Census Areas are based on a GIS analysis of municipality and Middle Huron Watershed boundaries by the Huron River Watershed Council

