

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Letter from Washtenaw County Sheriff
3. Letter of support for Scio Township's Michigan Natural Resource Trust Fund Grant Application

Page# 7-12

I. REPORTS:

1. Washtenaw County Sheriffs Department – July Statistics – Written Report Only

Page# 13-18

2. Board, Commission, & Other Reports- “Bi-annual or as needed”

Dexter Area Chamber
Dexter Area Fire Department Representative
Downtown Development Chair
Farmers Market Representative
Gordon Hall Mgmt Team Representative
Huron River Watershed Council Representative
Library Board Representative
Parks Commission Chair
Planning Commission Chair
Tree Board Chair
Washtenaw Area Transportation Study Policy Committee Rep.
Western Washtenaw Area Value Express Representative

3. Subcommittee Reports

Facility Committee – none
Mill Pond Park Planning Team- none
Utility Committee – Minutes 7-17-08 and 7-31-08

Page# 19-34

4. Village Manager Report

Page# 35-36

5. President's Report

Page# 37-38

J. CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.

1. Consideration of: Bills & Payroll in the amount of: \$ 442,434.22

Page# 39-46

2. Consideration of: Appointment of Municipal Employees Retirement System of Michigan 2008 Officer Delegate and Alternate

Page# 47-48

K. OLD BUSINESS- Consideration and Discussion of:

1. Discussion of: Main Street Bridge Project – Construction Update
DEQ Letter- Sediment Update

Page# 49-50

L. NEW BUSINESS- Consideration and Discussion of:

1. Consideration of: RESOLUTION SUPPORTING AN APPLICATION FOR THE
2008-09 COMMUNITY FORESTRY GRANT

Page# 51-52

2. Discussion of: Regional Storm Water Detention

Page# 53-58

3. Consideration of: Acceptance of the Pavement Asset Management Report and
Recommendations

Page# 59-74

4. Consideration of: Recommendation to approve additional costs to modify Dam
Removal/Stream Restoration Project.

Page# 75-76

"This meeting is open to all members of the public under Michigan Open Meetings Act."

www.villageofdexter.org

5. Consideration of: Chelsea Area Planning Team/Dexter Area Regional Team Land Information Access Association “Partnership for Change” Grant
Page# 77-84

M. COUNCIL COMMENTS

N. NON-ARRANGED PARTICIPATION

Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

O. ADJOURNMENT

“This meeting is open to all members of the public under Michigan Open Meetings Act.”

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DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, JULY 28, 2008

AGENDA 8-11-08
ITEM C-1

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The regular meeting was called to order at 7:30 by President Keough in the Dexter Senior Center located at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

B. ROLL CALL:

J. Carson P. Cousins D. Fisher J. Smith J. Semifero R. Tell S. Keough

C. CLOSED SESSION – To discuss property acquisition (permissible under the Open Meetings Act – MCL 15.268 Sec 8d)

Motion Tell; support Smith to enter closed session at 6:18

Ayes: Carson,Cousins,Fisher,Smith,Semifero,Tell,Keough

Nays: none

Motion carries

Motion Smith, support Fisher to exit closed session at 7:21

Ayes: Tell,Carson,Cousins,Smith,Fisher,Semifero,Keough

Nays: none

Motion carries

D. APPROVAL OF THE MINUTES

Regular Council Meeting Minutes- July 14, 2008

Motion Cousins; support Smith to approve the regular Council minutes of July 14, 2008 as submitted.

Ayes: Cousins,Fisher,Smith,Semifero,Tell,Carson,Keough.

Nays: none

Motion carries

E. PREARRANGED PARTICIPATION

None

F. APPROVAL OF THE AGENDA

Motion Smith; support Fisher to approve the agenda as amended switching items M. 5 and M. 6

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins, Keough
Nays: none
Motion carries

G. PUBLIC HEARINGS

none

H. NON-ARRANGED PARTICIPATION

none

I. COMMUNICATIONS:

- a. Upcoming Meeting List.
- b. Letter to those who attended Town Hall Meeting- mailed July 18, 2008

J. REPORTS

1. Dept. of Public Works – Ed Lobdell
March to June 2008
2. Treasurer/Finance Report-Marie Sherry
Fourth quarter report 2007-08
Cash balance report as of June 30, 2008
3. Board and Commission reports
none
4. Subcommittee reports

Utility committee – verbal update President Keough/Trustee Semifero
5. Village Manager report

Mrs. Dettling submits her report as per packet
6. President's report

Mr. Keough submits his verbal report

Request from Charles Nielsen for a letter support for Scio Township's
2008 Michigan Natural Resources Trust Fund Grant application

Motion Cousins, support Smith to suspend Council rules to allow the addition of Item M.
7 Consideration of: drafting a letter of support re: green space- Scio Township

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith, Keough
Nays: none
Motion carries

Motion Cousins; support Fisher to add Item M.7 Consideration of: Sending a letter in support of Scio Township's Michigan Natural Resource Trust Fund grant re: green space acquisition

Ayes: Tell,Carson,Cousins,Smith,Fisher,Semifero,Keough

K. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$283,643.47

2. Consideration of: Request from the Dexter Area Chamber of Commerce's Dexter Daze Committee to hold the annual Dexter Daze festival on August 8 and 9, to close Central between Main and Fifth from August 6 to August 9 and to provide assistance as indicated in their letter

Motion Fisher; support Smith to approve the consent agenda as presented.

Ayes:Carson,Fisher,Cousins,Smith,Semifero,Tell,Keough.

Nays: None

Motion carries

L. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Main Street Bridge Project- construction updates

M. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Mill Pond Park master plan scope of service

Motion Semifero; support Smith to approve the Mill Pond Park master plan scope of service as per Item M. 1 Agenda 7-28-08. (amount not to exceed \$29,500)

Ayes: Cousins,Fisher,Smith,Semifero,Tell,Carson,Keough

Nays: none

Motion carries

2. Consideration of: modification to the Arts, Culture & Heritage Committee resolution.

Motion Fisher, support Cousins to approve modification to the Arts, Culture & Heritage committee resolution as per Item M. 2 Agenda 7-28-08.

Ayes: Smith,Tell,Carson,Fisher,Cousins,Keough

Nays: Semifero

Motion carries

3. Consideration of: Appointments to the Arts, Culture & Heritage Committee

Motion Semifero, support Carson to approve the appointments to the Arts, Culture, and Heritage committee as follows: Marietta VanBuhler, Kandie Waggoner, Pam O'Hara, Jill Love and Trustee Cousins.

Ayes: Carson,Cousins,Fisher,Smith,Semifero,Tell,Keough

Nays: none

Motion carries

Motion Cousins, support Smith to approve the appointments to the Arts, Culture & Heritage committee as follows: Ann Savage, Louis Nagel, Julie Jaffee Nagel, Audrey Becker.

Ayes: Carson,Cousins,Fisher,Smith,Tell,Keough

Nays: Semifero

Motion carries

4. Consideration of: Request from the Huron Watershed Council for \$2,750 in support of the 2008-09 work plan for the Middle Huron Initiative.

Motion Carson; support Smith to approve the request from the Huron Watershed Council for \$2,750 in support of the 2008-09 work plan for the Middle Huron Initiative.

Ayes: Cousins,Fisher,Smith,Semifero,Tell,Carson,Keough

Nays: none

Motion carries

5. Consideration of: instruct staff and facilities committee to move forward with items as discussed in closed session.

Motion Carson, support Smith to so instruct staff and facilities committee to move forward with items as discussed in closed session.

Ayes: Smith,Semifero,Tell,Carson,Fisher,Cousins,Keough.

Nays: none

Motion carries

6. Consideration of: architectural services for Municipal Facility Feasibility study

Motion Semifero; support Smith to approve contracting with Orchard, Hiltz & McCliment and Cornerstone Design for the feasibility study regarding a municipal facility. (not to exceed \$26,450)

Motion Cousins; support Tell to remove consideration of the renovation of 8140 Main Street from the feasibility study proposals.

Ayes: Tell,Cousins

Nays: Carson,Smith,Fisher,Semifero,Keough

Motion fails

Vote on Original Motion

Ayes: Semifero,Tell,Fisher,Carson,Cousins,Smith,Keough

Nays: none

Motion carries

7. Consideration of: Sending a letter in support of Scio Township's Michigan Natural Resource Trust Fund grant re: green space acquisition - letter to also include our desire for reciprocal support for our upcoming projects along Mill Creek

Ayes: Carson,Cousins,Fisher,Smith,Semifero,Tell,Keough
Nays: none
Motion carries

N. COUNCIL COMMENTS

Tell	no
Fisher	no
Smith	no
Boyle	no
Cousins	no
Carson	encourages Council to participate in Dexter Daze parade
Semifero	no

O. NON-ARRANGED PARTICIPATION

Alan Green of the Parks Board and 8368 Parkridge
Support for Scio green space effort is good
Mill Creek Park Planning Team is doing a good job
Please consult the Parks Commission on Village Office plans

P. ADJOURNMENT

Motion Fisher; support Smith to adjourn at 9:12

Unanimous voice vote

Respectfully submitted

The Honorable:
David F. Boyle
Clerk, Village of Dexter

Approved for Filing: _____

2008 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Washtenaw Area Transportation Study-Technical	8/6/2008	9:30 a.m.	Road Commission Offices	http://www.miwats.org/	Rhett Gronevelt
Washtenaw County Board of Commissioners	8/6/2008	6:45 p.m.	Board Room, Admin Building	http://www.ewashtenaw.org/government/boc/	
Washtenaw County Road Commission	8/6/2008	1:00 p.m.	Road Commission Offices	http://www.wcroads.org/	
Dexter Area Historical Society	8/7/2008	7:30 p.m.	Gordon Hall	http://www.hvcn.org/info/dextermuseum/	
Dexter Community Schools Board of Education	8/11/2008	7:00 p.m.	Creekside Intermediate School	http://web.dexter.k12.mi.us/	
Lima Township Board	8/11/2008	8:00 p.m.	Lima Township Hall	http://twp-lima.org	
Scio Township Downtown Development Authority	8/11/2008	12:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Scio Township Planning	8/11/2008	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Chelsea City Council	8/12/2008	7:30 p.m.	Washington Street Education Center	http://www.city-chelsea.org/	
Scio Township Board	8/12/2008	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Dexter Area Chamber of Commerce	8/13/2008	7:30 a.m.	Chamber Offices	http://www.dexterchamber.org/	Paul Cousins
Dexter Downtown Development Authority	8/14/2008	7:30 p.m.	Senior Center	http://www.villageofdexter.org	Shawn Keough
Chelsea Area Planning Team/Dexter Area Regional	8/18/2008	7:00 p.m.	Sylvan Township	http://www.ewashtenaw.org/	Jim Carson
Dexter Village Zoning Board of Appeals	8/18/2008	7:00 p.m.	Senior Center	http://www.villageofdexter.org	Ray Tell
Dexter Township Board	8/19/2008	7:00 p.m.	Dexter Township Hall	http://www.twp-dexter.org/	
Dexter Village Parks Commission	8/19/2008	7:00 p.m.	Village Offices	http://www.villageofdexter.org	Joe Semifero
Washtenaw County Road Commission	8/19/2008	1:00 p.m.	Road Commission Offices	http://www.wcroads.org/	
Webster Township Board	8/19/2008	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	
Washtenaw Area Transportation Study-Policy	8/20/2008	9:30 a.m.	Scio Township Hall	http://www.miwats.org/	Jim Carson
Webster Township Planning	8/20/2008	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	
Dexter Area Fire Board	8/21/2008	6:30 p.m.	Webster Township Hall	http://dexterareafire.org/	Joe Semifero

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village Representative

AGENDA 8-11-08
ITEM H-1



WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

DANIEL J. MINZEY
SHERIFF

HERBERT F. MAHONY
UNDERSHERIFF

AGENDA 8-11-08
ITEM H-2

July 9, 2008

Donna Dettling
Village Manager
8140 Main Street
Dexter, Michigan 48130

Dear Ms. Dettling:

The Washtenaw County Sheriff's Office continuously works to enhance and develop partnerships with other emergency service providers throughout Washtenaw County. Through collaboration and sharing of resources we have enhanced the level of service we provide to our residents. The Sheriff's Office is committed to continue to seek and develop new initiatives to professionally develop our employees, to centralize our operations, improve communication, and ultimately provide the best service possible.

The Sheriff's Office continues to be encouraged by the success of the collaboration of police services in our Western Operations. Communities have come together to combine resources and allow for proper police coverage. Western Operations does lack a centralized operational center for resources, personnel and entities to come together.

The Sheriff's Office would support a centralized operational center for Western Operations. A large enough facility could bring other emergency providers together to further form partnerships as well as accommodate training both indoors and outdoors for all emergency service providers. The facility would need to be large enough to allow for the storage of emergency equipment and training equipment.

The Sheriff's Office is committed to working with our Western Communities to meet the needs of the community to ensure proper police protection and to continue to collaborate with other emergency service providers.

Respectfully,

Sheriff Daniel J. Minzey

— MISSION —

To provide our community with a solution driven approach to public safety, built upon a proud history of professionalism and mutual respect.



AGENDA 8-11-08

VILLAGE OF DEXTER

ITEM H-3

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Village Council

Shawn Keough
President

Ray Tell
President Pro-tem

Jim Carson
Councilperson

Paul Cousins
Councilperson

Donna Fisher
Councilperson

Joe Semifero
Councilperson

James Smith
Councilperson

Administration

Donna Dettling
Manager

David Boyle
Clerk

Marie Sherry, CPFA
Treasurer/Finance
Director

Courtney Nicholls
Assistant Village
Manager

Ed Lobdell
Public Services
Superintendent

Allison Bishop, AICP
Community
Development
Manager

THE VILLAGE OF
DEXTER IS AN EQUAL
OPPORTUNITY
PROVIDER AND
EMPLOYER

www.
villageofdexter.org

July 29, 2008

Scio Township
C/O Supervisor
824 N. Zeeb Road
Ann Arbor, MI 48103

Re: 2008 MNRTF Grant Application-Letter of Support

Dear Supervisor Nielsen,

At a regular meeting of the Dexter Village Council held on July 28, 2008 a motion was made to send a letter of support for Scio Township's 2008 Michigan Natural Resource Trust Fund Grant Application.

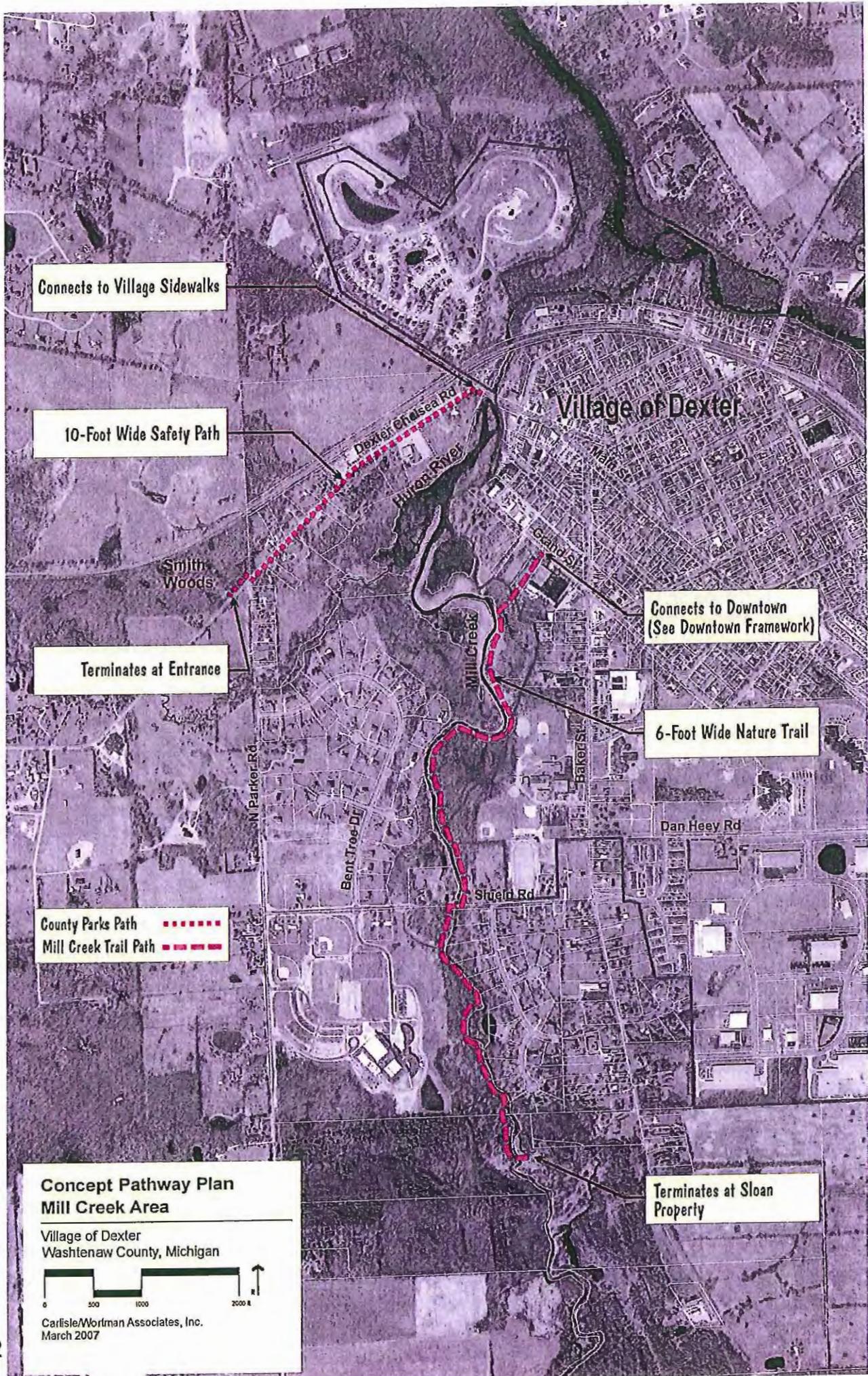
Dexter Village Council supports the Sloan property parkland acquisition which will facilitate a variety of passive and active recreation opportunities, including fishing and water access, nature study, environmental education, picnic areas, athletic fields, and access support facilities. Acquisition of this property will also help to create a future regional trail connection from the southern edge of the Village of Dexter north to Hudson Mills Metropark. There are also plans to further expand the regional trail system east to Ann Arbor and Ypsilanti.

The removal of the Main Street dam in the Village of Dexter will result in numerous improvements, including creek restoration, along the Mill Creek corridor. The Village of Dexter will also be seeking MNRTF funding to further the overall plan for Mill Creek corridor as a greenway connecting open spaces, natural areas, trails and parks through the Village into the greater Washtenaw County and Huron Clinton Metropolitan Authority regions.

Scio's acquisition project will provide a necessary link in the pathway connectivity envisioned for Mill Creek and the Huron River. The map attached illustrates how this project enhances the Village's comprehensive vision for natural resource access along the Mill Creek and Huron River. By funding this project the MNRTF will be furthering the recreation goals of many entities within Washtenaw County.

Respectfully

Donna Dettling
Donna Dettling
Village Manager



Connects to Village Sidewalks

10-Foot Wide Safety Path

Terminates at Entrance

County Parks Path
 Mill Creek Trail Path

Concept Pathway Plan
Mill Creek Area
 Village of Dexter
 Washtenaw County, Michigan
 Carlisle/Worlman Associates, Inc.
 March 2007

Village of Dexter

Connects to Downtown
 (See Downtown Framework)

6-Foot Wide Nature Trail

Terminates at Sloan
 Property



AGENDA 8-11-08

ITEM I-1

CEMIS

July '08

Incident Summary Report

Report Description
Timeframe : From 2008-07-01 00:00:00 To 2008-07-31 23:59:59
Location : MunicipalArea VILLAGE OF DEXTER
User Comments : N/A

Offense Class Code	Offense Class Description	Count
450	ASSAULT AND BATTERY	1
643	LARCENY FROM VEHICLE - B&E (INCLUDES W/DAMAGE - 750.356 A-B)	1
699	LARCENY - ALL OTHER	1
2316	PROBATION VIOLATION	1
2405	DISORDERLY CONDUCT	2
2440	PUBLIC NUISANCE	1
2441	PUBLIC DRUNKENNESS	1
2545	FIRECRACKERS / FIREWORKS - ILLEGAL POSSESSION / USE / SALE / FURNISH	1
2560	TRESPASS	1
2690	SOLICITATION TO COMMIT A CRIMINAL OFFENSE	1
2693	HEALTH/SAFETY VIOLATIONS	1
2899	ALL OTHER	1
2937	NO OPS ON PERSON	1
2999	ALL OTHER	1
3145	TRAFFIC CRASHES - PROPERTY DAMAGE	6
3150	PROPERTY DAMAGE - H & R	1
3170	PRIVATE PROPERTY	1
3172	PRIVATE PROPERTY - PERSONAL INJURY - PEDESTRIAN	1
3310	FAMILY TROUBLE	1
3324	SUSPICIOUS CIRCUMSTANCES	11
3331	ASSIST MEDICAL	2
3336	ASSIST CITIZEN	5
3351	CIVIL - LANDLORD / TENANT	1
3355	CIVIL MATTER - OTHER	2
3501	OPEN GENERIC	2
3702	ROAD HAZARD	1
3704	ABANDONED AUTO	1
3732	TRAFFIC MISCELLANEOUS B COMPLAINT	2
3812	ANIMAL PICK-UP - ALIVE	1
3902	BURGLARY ALARM	11
3904	OPEN	1
3906	ROBBERY	1
4312	NO OPS ON PERSON	1
5170	FALSE CALL I / I / C / F	2
6199	OTHER	2
6501	INSPECTION	1
Grand Total:		72



JAN-JULY '08

Incident Summary Report

Report Description
Timeframe : From 2008-01-01 00:00:00 To 2008-07-31 23:59:59
Location : MunicipalArea | VILLAGE OF DEXTER
User Comments :

Table with 3 columns: Offense Class Code, Offense Class Description, and Count. Lists various offenses such as Penetration, Assault, Burglary, and Theft with their respective counts.



Incident Summary Report

Report Description
Timeframe : From 2008-01-01 00:00:00 To 2008-07-31 23:59:59
Location : MunicipalArea VILLAGE OF DEXTER
User Comments :

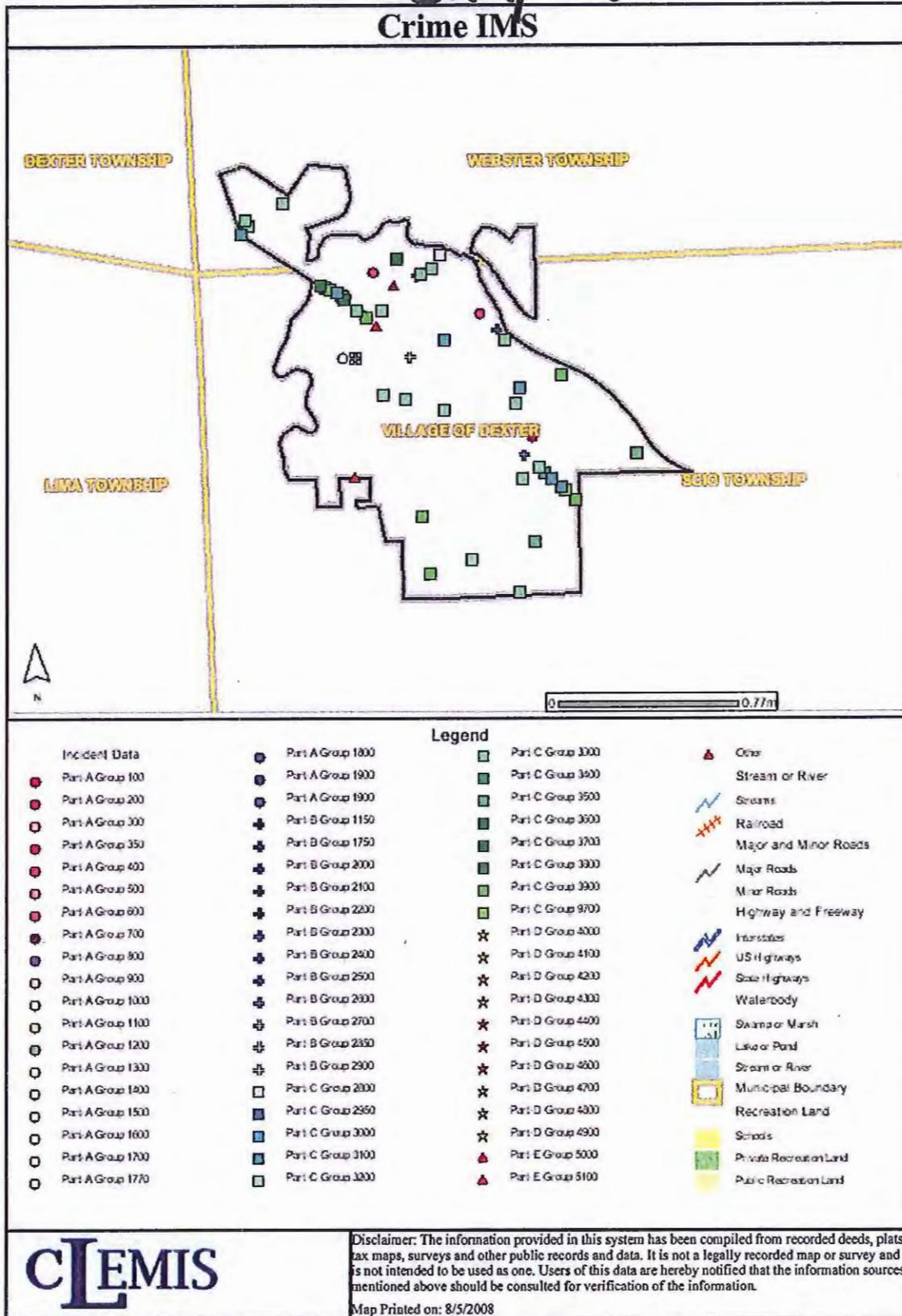
Offense Class Code	Offense Class Description	Count
2825	INCORRIGIBILITY	1
2840	MALICIOUS MISCHIEF	1
2899	ALL OTHER	23
2934	VEHICLE INSURANCE - NONE / EXPIRED	1
2935	DWLS 2ND	1
2937	NO OPS ON PERSON	1
2999	ALL OTHER	2
3010	FELONY	1
3020	MISDEMEANOR	3
3050	MISDEMEANOR - O/JURIS	1
3105	ACC, REAR END	1
3106	ACC, REAR END-LEFT TURN	1
3107	ACC, REAR END-RIGHT TURN	1
3113	ACC, INJURY TYPE B	1
3114	ACC, INJURY TYPE C	2
3145	TRAFFIC CRASHES - PROPERTY DAMAGE	32
3150	PROPERTY DAMAGE - H & R	4
3170	PRIVATE PROPERTY	5
3172	PRIVATE PROPERTY - PERSONAL INJURY - PEDESTRIAN	1
3175	PRIVATE PROPERTY - H & R	4
3208	DEATH INVESTIGATION - CAUSE UNKNOWN	1
3225	OVERDOSE - DRUGS	1
3250	MENTAL	2
3310	FAMILY TROUBLE	6
3312	NEIGHBORHOOD TROUBLE	3
3314	MISSING PERSONS	1
3316	LOST PROPERTY	2
3318	FOUND PROPERTY	1
3319	FOUND BICYCLE	1
3320	OPEN BUILDINGS	1
3324	SUSPICIOUS CIRCUMSTANCES	53
3330	ASSIST OTHER LAW ENFORCEMENT AGENCY	2
3331	ASSIST MEDICAL	40
3333	ASSIST MOTORIST	10
3334	ASSIST OTHER GOVT AGENCY	1
3336	ASSIST CITIZEN	36
3339	ARREST - OTHER AGENCY - NO WARRANT	1
3345	ACCIDENTAL PROPERTY DAMAGE	1
3351	CIVIL - LANDLORD / TENANT	3
3355	CIVIL MATTER - OTHER	8
3501	OPEN GENERIC	9
3515	OPEN GENERIC	1
3524	OPEN GENERIC	2

Incident Summary Report

Report Description
Timeframe : From 2008-01-01 00:00:00 To:2008-07-31 23:59:59
Location : MunicipalArea VILLAGE OF DEXTER
User Comments :

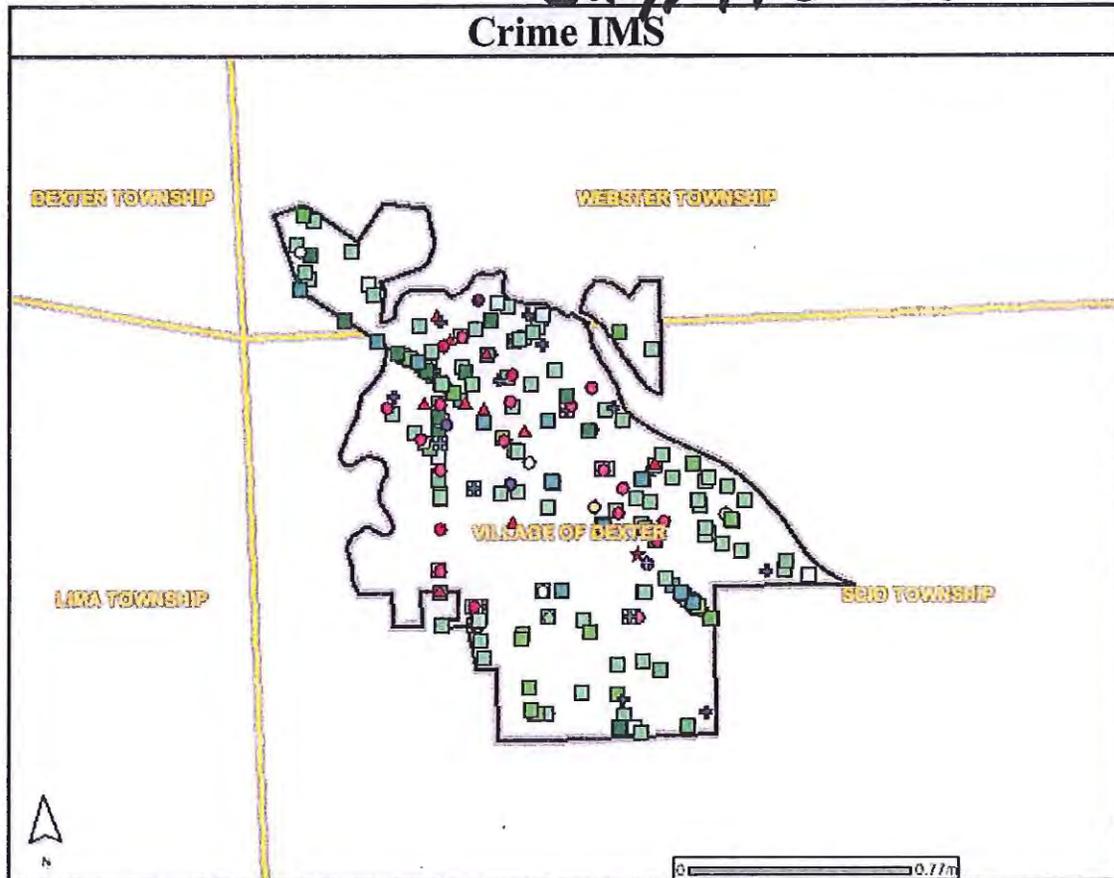
Offense Class Code	Offense Class Description	Count
3702	ROAD HAZARD	10
3704	ABANDONED AUTO	4
3706	VEHICLE IMPOUND	1
3708	PRIVATE IMPOUND	2
3728	PARKING COMPLAINT	1
3730	TRAFFIC MISCELLANEOUS A COMPLAINT	1
3732	TRAFFIC MISCELLANEOUS B COMPLAINT	7
3760	COMMERCIAL VEHICLE INSPECTION	1
3799	TRAFFIC MISC	1
3802	ANIMAL PATROL	1
3804	ANIMAL COMPLAINT	6
3808	ANIMAL BITE / SCRATCH	1
3812	ANIMAL PICK-UP - ALIVE	3
3902	BURGLARY	9
3902	BURGLARY ALARM	48
3904	OPEN	1
3906	ROBBERY	3
3907	PANIC ALARM	2
4040	TRAFFIC - HAZARDOUS TRAFFIC	1
4222	ABANDONED MOTOR VEHICLE	1
4307	DROVE WITH EXPIRED OPERATORS LICENSE	1
4312	NO OPS ON PERSON	2
4599	MISCELLANEOUS - UUUU	3
5170	FALSE CALL I / I / C / F	2
6003	P.B.T. ALCOHOL	1
6018	VEHICLE INSPECTIONS	1
6199	OTHER	25
6501	INSPECTION	5
Grand Total:		543

July '08
Crime IMS



July/YTD '08

Crime IMS



Incident Data		Legend	
● Part A Group 100	● Part A Group 1800	■ Part C Group 3000	▲ One
● Part A Group 200	● Part A Group 1900	■ Part C Group 3400	Stream or River
● Part A Group 300	● Part A Group 1900	■ Part C Group 3500	Swamps
● Part A Group 350	● Part B Group 1150	■ Part C Group 3600	Railroad
● Part A Group 400	● Part B Group 1750	■ Part C Group 3700	Major and Minor Roads
● Part A Group 500	● Part B Group 2000	■ Part C Group 3800	Major Road
● Part A Group 600	● Part B Group 2100	■ Part C Group 3900	Minor Road
● Part A Group 700	● Part B Group 2200	■ Part C Group 9700	Highway and Freeway
● Part A Group 800	● Part B Group 2300	★ Part D Group 4000	Interstates
● Part A Group 900	● Part B Group 2400	★ Part D Group 4100	US Highways
○ Part A Group 1000	● Part B Group 2500	★ Part D Group 4200	State Highways
○ Part A Group 1100	● Part B Group 2600	★ Part D Group 4300	Waterbody
○ Part A Group 1200	● Part B Group 2700	★ Part D Group 4400	Swamp or Marsh
○ Part A Group 1300	● Part B Group 2800	★ Part D Group 4500	Lake or Pond
○ Part A Group 1400	● Part B Group 2900	★ Part D Group 4600	Stream or River
○ Part A Group 1500	□ Part C Group 2800	★ Part D Group 4700	Municipal Boundary
○ Part A Group 1600	■ Part C Group 2950	★ Part D Group 4800	Recreation Land
○ Part A Group 1700	■ Part C Group 3000	★ Part D Group 4900	Schools
○ Part A Group 1770	■ Part C Group 3100	▲ Part E Group 5000	Private Recreation Land
	□ Part C Group 3200	▲ Part E Group 5100	Public Recreation Land



Disclaimer: The information provided in this system has been compiled from recorded deeds, plats, tax maps, surveys and other public records and data. It is not a legally recorded map or survey and is not intended to be used as one. Users of this data are hereby notified that the information sources mentioned above should be consulted for verification of the information.

Map Printed on: 8/5/2008

UTILITIES SUBCOMMITTEE

THE VILLAGE OF DEXTER

8140 MAIN STREET

Wednesday July 17, 2008

&

Thursday July 31, 2008

7:00 a.m.

At Village Office, Second Floor NatCity

AGENDA 8-11-08

ITEM I-3

July 17, 2008

Attendance: Joe Semifero, Shawn Keough, Courtney Nicholls, Donna Dettling, Ed Lobdell, Christine Cale

The Utility Committee met to discuss the Fifth Well and development of a policy or ordinance regulating extension of utilities outside the Village. Listed below are the topics discussed:

- Confirmation of draw down evaluation used by Dan Whalen on the Fifth Well
- Confirmation of legal question on control of property for Fifth Well, Ownership vs. Lease. School wants to lease property for Fifth Well.
- Secure as built of High School to determine configuration of as-built water service infrastructure.
- Evaluate current Well Field site and any complaints from nearest residential users who are still on private domestic wells.
- Keep Bethel Skinker at DEQ informed regarding village's progress toward bringing Fifth Well on line, possibility 6-8 months after executed lease agreement with School.
- Develop priority for use of limited capacity of water and sewer within village boundary on a first come first serve basis.
- Develop restrictive policy or ordinance for extending utilities outside village boundary.

Committee adjourned at 8:00 a.m.

July 31, 2008

Attendance: Joe Semifero, Rhett Gronevelt, Christine Cale, Ed Lobdell, Courtney Nicholls, Donna Dettling

The Utility Committee met to discuss the draft Administrative Consent Order, further review the framework for a Utility Policy Statement, review the Water System Improvement Report and follow-up regarding the 5th Well Site. Provided below are comments, concerns and additional follow-up on each agenda item:

- The committee had several concerns and comments on the draft ACO, which Rhett will be summarizing and sending to the DEQ by the August 13th deadline.
- The Village Attorney is also reviewing the draft ACO and providing comments.
- A settlement meeting is tentatively scheduled for August 19, 2008 in Lansing. After this meeting the ACO will be provided to Council for review and comment.

- Framework for the Utility Policy is included with the minutes. The committee will finalize a draft policy statement for Council review and comment.
- OHM brought the Water System Improvement Report to the meeting and reviewed the recommendations on page 9 of the Executive Summary. Included with the minutes is the executive summary of this report.
- Included with the minutes is an updated map showing the High School's looped service lead and one possible configuration for connecting the new well to the system.
- Notes from OHM regarding the 5th Well Site are also included.
- Dexter Schools has initiated the drafting of a Lease/Easement agreement.

Committee adjourned at 9:00 a.m.

Respectfully Submitted:

Donna Dettling
Village Manager

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

cnicholls@villageofdexter.org

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: Utility Committee
From: Courtney Nicholls, Assistant Village Manager
Date: July 30, 2008
Re: Water/Sewer Extension

For the purposes of this policy property will be considered in two categories:

- properties included in a current 425 Agreement
- properties not included in a current 425 Agreement

Properties included in a current 425 Agreement:

Water and sewer services will be provided only as stipulated in the agreement.

Properties not included in a current 425 Agreement

The Village of Dexter will consider providing water and sewer services to these properties on a case by case basis.

The following factors will be used in the determination:

- available water and sewer capacities – taking into consideration capacity reserved for Village redevelopment
- location of the property
- land use
- hardship for the property owner if they do not receive the services

For redevelopment of properties inside the Village limits water and sewer access will be granted on a first come first served basis.

Village of Dexter Master Plan

Extension of sewer and water into adjacent communities shall only occur with an appropriate intergovernmental agreement in place, i.e. Public Act 425 Agreement or straight annexation into the Village of the subject property.

Extension of public utilities outside of the Village of Dexter shall be considered only under the following circumstances:

- to respond to changes in land use and/or traffic patterns that rationally supports the extension of utilities
- the receipt of community benefits made possible by the extension of utilities that provide counterbalance to the utility and growth management impacts caused by such extension
- areas of expansion shall be immediately adjacent to the Village limits, rather than creating new, isolated district areas.

425 Agreements

Webster/Dexter -- covers distribution of water and sewer to parcels included in the agreement

Area A -- currently in the Village and receiving water and sewer

Area B -- may be brought into the Village and receive water and sewer

Area C -- will remain in the Township but can request water and sewer for industrial uses

Ordinance

Sec 58-56 -- Rates for consumers outside of the Village limits shall be established by Council by resolution

Sec 58-143 -- Whenever the system is supplying sewage disposal service to premises located outside the corporation limits of the Village the rates for this service shall be fixed by the Village Council

I. EXECUTIVE SUMMARY

The Village of Dexter's water supply comes from an existing well field located along Ryan Drive. The water is pumped to an iron filtration plant for treatment prior to being distributed to their customers. Water demand has steadily increased over the years and that trend is expected to continue. Table I-1 summarizes the existing (Year 2008) and future expected water demand. The future water demand was based on anticipated growth in the Village considering previously discussed development projects and further development of some small parcels within the Village limits.

Table I-1: Summary of Water Demand

Water Demand Condition	Existing (Year 2008)	Future Design
Average Day	370 gpm	544 gpm
Maximum Day	799 gpm	1,175 gpm
Peak Hour	1,799 gpm	2,645 gpm

The Village must have sufficient well field capacity to supply the maximum day water demand with the largest well out of service according to the Michigan Department of Environmental Quality (MDEQ). Currently, the Village has a rated well field firm capacity of 800 gpm essentially equal to the existing maximum day water demand. Therefore, the Village must increase their well field capacity.

The Village has initiated investigation of a second well field site in the vicinity of the Dexter High School. This location can provide up to an additional 500 gpm pumping capacity raising the total well field firm capacity to 1,300 gpm which is greater than the future design maximum day water demand of 1,175 gpm.

Water quality must also be considered in addition to water quantity. The ground water at the new well site is considered to be very hard with a moderate amount of iron. Treatment for iron will be required and can be provided by chemical addition or iron filtration. In addition, the high service pumps will need to be upgraded at the existing iron filtration plant in order to maximize the capacity benefit of the existing well field site.

The Village currently has a 500,000 gallon elevated storage tank. This tank is sufficient for fire protection and peak hour storage now and through the future design condition. However, it is recommended by the MDEQ to have 24 hours of average day storage. The existing average day water demand of 370 gpm equates to 533,000 gallons and in the future it will be 783,000 gallons. Therefore, the Village should consider potentially adding another 300,000 gallons of storage.

Previous analyses identified needed water main improvements within the water distribution system. Many of these improvements are for older, 4 inch water main that have served their useful life and provide limited fire protection. Figure V-4, found in Appendix 1, shows the locations of these mains.

Table I-2 summarizes the key recommendations for the Village to consider, the relative timing and anticipated cost. Detailed recommendations are provided at the end of this report in the Recommendation section.

Table I-2: Summary of Key Recommendations

Action	Type of Action	Flow Trigger	Cost Opinion
Drill 1 st well at new well field site with variable frequency drive, construct related treatment and build 12" transmission main	Required by MDEQ	Maximum Day reaches 800 gpm	\$1,300,000
Upgrade high service pumps at existing iron removal plant (3 pumps each rated for 400 gpm)	Required by MDEQ	Maximum Day reaches 900 gpm	\$250,000
Drill 2 nd well at new well field site	Required by MDEQ	Maximum Day reaches 1,100 gpm	\$500,000
Provide additional emergency storage (300,000 gallons)	Recommended	Needed for future design conditions	\$1,300,000
Water distribution system improvements	Recommended	Needed for current conditions	\$2,500,000
		Total:	\$5,850,000

*based on 2008 dollars

II. WATER SYSTEM DEMAND AND STORAGE ANALYSIS

The attached technical memorandum (Appendix 1) provides a detailed analysis on the water system demand and storage needs in the Village of Dexter. An evaluation was also made on the impacts of climate variations on the Village system as well as an evaluation on the anticipated storage requirements.

It was estimated that currently, the Village community water consumption is as follows:

Table II-1: Existing Water System Demand

Existing Flows	Flow Rate (gpd)	Flow Rate (gpm)
Average Day	0.533	370
Max Day	1.15	799
Peak Hour	2.591	1,799

The correlation between climate effects, such as temperature and precipitation reflective of the dryness of a time period, in relation to water consumption rates in the Village has been evaluated. It is estimated that if weather conditions similar to the one experienced in 2005 were to repeat (hot and dry), the above stated maximum day demand values may increase by approximately 18%. Therefore, it is recommended that the Village continue to implement their demand management strategy for the community, including public education activities communicating the importance of conserving water, particularly during high temperature summer periods.

In the future, the average day demand in the Village is anticipated to increase by approximately 50% to 0.78 mgd. Given that the Michigan Department of Environmental Quality recommends an emergency storage of equivalent to the average day demand, the Village may be in need of approximately 800,000 gallons of total storage (an additional 300,000 gallons).

It appears that the peak hour water demand up through the future design condition can be satisfied with the existing 500,000 gallon storage tank. However, the Village may need to adjust the current operation of the high service pumps to ensure maximum storage is available prior to the anticipated peak water usage.

III. NEW WELL FIELD AND TREATMENT

The Village owns and operates a single well field located along Ryan Drive north of Dexter-Ann Arbor Road. The water from the well field is pumped to the Village's iron removal plant for treatment prior to discharge into the distribution system. This section will discuss the ability of the existing system to provide water for existing and future needs.

Well Field Capacity and Maximum Day Water Demand

The Village's well field firm capacity must be equal to or greater than the maximum day water demand according to the MDEQ. A well field's firm capacity is defined as the total pumping capacity with the largest capacity well out of service. An analysis was performed to determine the needed well field firm capacity in order to provide water to future as well as existing customers. A summary of the existing well field is provided below:

Existing Well Field Capacity

- Three (3) 300 gpm wells
- One (1) 200 gpm well
- Total well capacity – 1,100 gpm
- Existing firm capacity – 800 gpm

The Village's existing Year 2008 maximum day water demand was determined to be 799 gpm. For this water system analysis, a future maximum day water demand of 1,175 gpm was selected for the design condition. This demand was based on anticipated growth in the Village considering previously discussed development projects, further development of some small parcels within the Village limits and full build-out of previously permitted developments.. Based on today's growth rate, this demand is expected to be reached in the next 15 to 20 years. Appendix 1 includes a detailed evaluation of the Village's water demand for the existing and future design condition.

The existing well field's firm capacity of 800 gpm is essentially equal to Year 2008 maximum day water demand and is insufficient to handle the future design maximum day water demand. Therefore, additional well field capacity must be provided.

The opportunity exists to develop a new well field within the Dexter High School property located in the southeast corner of the intersection of Shield and Parker Roads. Exploratory investigations have been conducted and through hydrogeological testing, it has been determined the site has the potential to produce a maximum of 500 gpm through the construction of two wells. A single well would be sized to pump a maximum of 340 gpm, which has been determined to be the safe withdrawal rate for one well. However, when both wells are working together, each would only be allowed to pump 250 gpm for a total combined pumping rate of 500 gpm from the well field site.

The construction of both wells will provide a future, total well field capacity of 1,600 gpm (1,100 gpm from existing well field site + 500 gpm from new well field site). The resulting firm capacity will be 1,300 gpm (taking one 300 gpm pump out of service). The future well field capacity is summarized below:

Future Well Field Capacity (existing well field + new well field)

Existing Well Field

- Three 300 gpm wells
- One 200 gpm well

New Well Field

- Two 250 gpm wells (each well can pump 250 to 340 gpm singularly)

Total Well Field Capacity = 1,600 gpm

Total Firm Capacity = 1,300 gpm

Each well will be required to have an isolation area around it to protect the ground water from surface contamination. The isolation area has been determined to be a 160 ft radius for the first well and a 200 ft radius for the second well.

Well Water Characteristics and Recommended Treatment

The water from the existing well field is considered to be high in iron concentration. Water chemistry data from when the wells were first drilled shows the following characteristics:

Water Chemistry (sample date October 24, 1996)

- Raw water iron = 2.1 mg/l
- Raw water manganese = NA
- Raw water hardness = 311 mg/l as CaCO₃

The type of treatment is dictated by the concentration of the constituents desired to be removed. The Village has previously decided to treat for iron, but not soften the water. Softening is provided by individual softeners, if desired by the individual resident. The type of iron treatment selected is based on the following guidelines:

- Iron concentrations 0 mg/l to 0.3 mg/l – treatment not usually needed
- Iron concentrations 0.3 mg/l to 1.0 mg/l – iron may be sequestered with polyphosphate*
- Iron concentrations up to 10 mg/l – iron is typically removed by a filtration process
- Manganese concentrations 0 – 0.05 mg/l – treatment is not usually needed

* Sequestration is a process in which chemicals are added to coat the soluble iron thus preventing oxygen or chlorine from coming in contact with it and changing it to a particle.

The existing water treatment plant utilizes an iron filtration process to remove the iron, which, based on the initial concentration from the existing well field of 2.1 mg/l, is appropriate.

Water chemistry data was obtained from the new well field site and is summarized below:

Water Chemistry (sample date February 19, 2008)

- Raw water iron = 0.65 mg/l
- Raw water manganese = 0.036 mg/l
- Raw water hardness = 478 mg/l as CaCO₃

There are two notable differences between the water chemistry of the existing well field site and that of the new well field site. The iron concentration of the new well field site is significantly lower than the existing site (0.65 mg/l vs. 2.1 mg/l). However, the water hardness at the new well field site is much higher than the existing site (478 mg/l as CaCO₃ vs. 311 mg/l as CaCO₃).

Because the new well field's iron concentration is less than 1.0 mg/l, the use of polyphosphate may be considered for treatment. However, using this chemical to sequester the iron will require that the distribution system be flushed more frequently since the iron will eventually form particles and settle out in the distribution system. Flushing will be accomplished through the use of existing fire hydrants. The frequency of flushing and the time needed will be based on the customer's reaction to the water quality.

The Village may decide after using the polyphosphate chemical treatment that the level of service provided is not meeting customer expectations or the additional flushing is too time intensive. If either of these conditions occurs, then the Village could construct an iron filtration plant similar to the existing facility. Treatment with polyphosphate is a relatively inexpensive method for treating iron and since the initial concentration is within published guidelines for this type of treatment, it is suggested to try this treatment method prior to making a decision to construct an iron filtration plant. See Appendix 2 for additional information on iron removal.

If the decision is made to build an iron filtration plant in the future, it appears that the facility can be constructed within the property limits needed for the well isolation area and no further purchase of property is necessary. However, an easement would be necessary from the well field site to Mill Creek for discharge of the iron filtration plant's filter backwash water. A national pollutant discharge elimination system permit from the MDEQ would be required for this discharge.

Since the water hardness at the new well field site is higher than the existing well field site, residents will most likely notice that the water is harder, especially those closest to the new site. Prior to pumping water from the new wells, the Village should notify residents in the area around the new site regarding the hardness.

Sodium hypochlorite disinfection will be provided at the new well field site in accordance with MDEQ requirements. The equipment used will be similar to the disinfection process at the existing iron filtration plant. This equipment as well as the polyphosphate chemical treatment will be housed in a well house.

Treatment Capacity

The existing iron filtration plant treatment capacity is currently limited to 600 gpm. This is based on the firm capacity of the high service pumps. The capacity of the main treatment components is summarized below:

Existing treatment plant capacity

- Aerator – 1,200 gpm
- Detention tank – 700 gpm based upon 30 minutes of detention time
- Iron filters (3) at 300 gpm (total 900 gpm)
- High service pumps (3) at 300 gpm (total 900 gpm/firm capacity 600 gpm with one pump out of service)

It is proposed to upgrade the high service pumps (from 300 gpm each to 400 gpm each) in order to increase the firm capacity from 600 gpm to 800 gpm to match the existing well field firm capacity. This upgrade would reduce the detention time from 30 minutes to 27 minutes in the detention tank. Approval from the MDEQ will be required to allow for this change in the design criteria. There is significant operational benefit by matching the high service pumps firm capacity to the existing well field firm capacity, and therefore, pursuing this option is recommended.

Operation Scenarios for Year 2008 and Future

Water will be pumped from both well field sites to satisfy water demand from Village customers. The amount of water pumped from the existing well field site will be limited to 800 gpm. This rate is based on the upgraded capacity of the existing iron filtration plant, through the upgrade of the high service pumps..

For Year 2008, it is anticipated that the new well will only operate during the summer season (May 1 – September 1). The new well operation will be rotated with the existing wells to ensure that it is in proper working condition. For the future design condition, it is still expected that the new wells will only be needed during the summer season, although they may be operated more frequently.

The following tables summarize the operating conditions expected for Year 2008 and the future design condition. The intent of the tables is to show how the Village demand will be supplied (existing wells, new wells and storage). A positive number in the elevated storage tank column indicates that the storage tank is filling and a negative number indicates that it is draining. Please note that two options are provided for an average day scenario; one with the new wells and one without. Average day (option 2) shows how the average day system demand could be supplied when the Village decides to operate the new well.

Table III-1 Year 2008 Operation

Demand Condition	Year 2008 Water Demand (gpm)	Pumping Rate from existing iron filtration plant (gpm)	Pumping rate from new well field site *(gpm)	Total Pumping Rate (gpm)	Flow into or from the elevated storage tank (gpm)
Average Day (option 1)	370	400	0	400	30
Average Day (option 2)	370	400	250	650	280
Maximum Day	799	800	250**	1,050	251
Peak Hour	1,799	800	300	1,100	-699

*pumping rate is from 1 well only – rate is designed to vary from 250 gpm to 340 gpm. However, to be conservative the maximum rate was lowered to 300 gpm

** Tuning on new well is optional for Year 2008 Operation

Table III-2: Future Demand Condition Operation

Demand Condition	Future Water Demand (gpm)	Pumping Rate from existing iron filtration plant (gpm)	Pumping rate from new well field site (gpm)	Total Pumping Rate (gpm)	Flow into or from the elevated storage tank (gpm)
Average Day (option 1)	544	800	0	800	256
Average Day (option 2)	544	400	250	650	106
Maximum Day	1,175	800	500*	1,300	125
Peak Hour	2,645	800	500*	1,300	-1,345

*500 gpm is provided by 2 wells operating together.

As can be seen from the above table, the combined well fields have sufficient firm capacity to pump the maximum day water demand. The existing maximum day water demand is 799 gpm. The second well at the new well field site will need to be operational when the Village's maximum day water demand reaches 1,100 gpm (800 gpm provided by the existing well field site + 300 gpm from the 1st well at the new well field site). Peak hour flow, as seen in the table, will be provided from a combination of well capacity and storage.

Future Demand Beyond Design Condition

A maximum day water demand in excess of 1,300 gpm would require development of a new well field, new treatment facility or significant expansion of the existing iron filtration plant. These future options will need to be further evaluated when necessary.

Recommendations:

The following recommendations are provided for the Village to consider.

1. Sample the new well again to verify the moderate iron and high hardness water chemistry
2. Buy or obtain long term lease for enough school property to drill two wells with required isolation areas, well houses, access road and treatment building (polyphosphate and sodium hypochlorite) and for potential future iron filtration plant see Figure IV -1
3. Obtain easement for future iron filtration plant backwash water discharge to Mill Creek
4. Notify property owners near the new well that the hardness from the new well is greater than the hardness from the existing Village well field – may require an adjustment on their individual water softeners
5. Equip the new wells with variable frequency drive units such that each well can pump from 250 gpm to 340 gpm (ie when one pump is operating it could pump up to 340 gpm, but when two are pumping together each well would be limited to 250 gpm)
6. Provide electrical service such that the power is sufficient for a single 340 gpm well or two 250 gpm wells
7. Provide flow metering for the new well field
8. Treat the iron at the new school wells with polyphosphate – may require more distribution system flushing
9. Evaluate the public response to the new well water treated with polyphosphate. Build iron filtration plant if level of service is not acceptable
10. Upgrade high service pumps at the water treatment plant before maximum day water demand reaches 900 gpm (600 from existing well field + 300 from new well) to a firm capacity of 800 gpm
11. Drill the second well at the new well field site when the maximum day water demand approaches 1,100 gpm
12. Monitor water system demand and consider demand management practices
13. A suitable location should be identified and secured to enable the Village to construct additional storage in the future
14. Construct piping improvements as shown on Figure V-4 found in Appendix 1

Notes on the School Well

- There is no guarantee that the isolation area could be reduced. If the response from the MDEQ is favorable regarding the 160-ft radius isolation area, we can inquire about the 100-ft radius isolation area for the first well. There is a possibility of a reduced isolation area for the second well, too. If the isolation area for the first well does not get reduced, the likelihood that the isolation area for the second well can be reduced is less.
- The second well can likely be placed to the east or south of the first well, based on the geology on the site, but not to the west. Prior to determining the exact location of the second well, another boring should be done.
- With regards to the location of the cabinetry's private well with proximity to the existing wellfield – the cabinetry's well was approximately 500 ft away. The nearest private well to the proposed 5th well site is approximately 1400 ft away.

In addition, Dan Whalen indicated that the two well sites are hydraulically and geologically different. The aquifers at the well sites behave differently and the drawdowns are different. Therefore, comparing the two wells is difficult.

- The water main layout can vary depending on what the Village and school would like to see. The existing 8-inch water main onsite around the school building can be utilized temporarily. It is still recommended that the ultimate sizing of the water main be 12-inch.

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: August 11, 2008
Re: Village Manager Report

1. Meeting Review:
 - July 31st – Main Street Bridge Update Meeting
 - August 1st – Commercial Refuse Meeting
 - August 4th – Michelle Bononi, Community Partners Clean Streams Program Renewal
 - August 5th – Meeting with School re: traffic & pedestrian circulation improvement projects funding by the School Bond
 - August 6th – Ann Arbor Road Improvements Project Update Meeting

2. Upcoming Meeting Review:
 - August 6th - Architect meeting to refine scope of services
 - August 14th – DDA Meeting
 - August 19th – MDEQ Settlement Meeting re: Administrative Consent Order
 - August 20th – Dykema Law Seminar

3. Bucket Fillers Work Shop- The workshop is scheduled for Saturday, November 22nd.

4. Senate Bill 1322 – Senate Bill 1322 would direct a city or village's Act 51 money to the county Road Commission if their share is less than \$250,000. This Bill is currently in the Senate Transportation Committee. A letter of opposition to this bill was mailed to the Committee.

5. Ann Arbor Street Improvement Project – At an on-site meeting August 6th, the contractor committed to being able to get the majority of the work done by the first week of September. The landscape finish work and final course of asphalt may not be done, but the road will be usable. CD Hughes is working extended hours to 8:00 p.m. in the evenings and on Saturday's to achieve this schedule. We have scheduled on site update meetings for every Wednesday at 1:00 p.m. throughout the project.

6. Jeffords/Forest/Alley DDA Project- The underground improvements on this DDA project started August 6th. An update/coordination meeting is scheduled for Thursday, August 7th and every other Thursday throughout the project. A verbal update will be provided at the meeting.

7. Alpine Alley/Behind Pub DDA Project- This project is back on track after a property description overlap issue was resolved between the Wallace property and the property owners that back up to the parking lot. The compromise required a height design change to the retaining wall as well as a railing. The retaining wall is to be completed the week of August 18th and the asphalt poured soon after that.

AGENDA 8-11-08

ITEM I-5

Donna Dettling

From: Keough, Shawn [SKEOUGH@WadeTrim.com]
Sent: Tuesday, August 05, 2008 3:09 PM
To: Donna Dettling
Subject: Village President Report for August 11, 2008 Meeting

Hello everyone,

Here is my written update of activities:

Activities since July 28, 2008 Village Council meeting:

July 29, 2008 - Met with Paul Cousins, Dan O'Haver and Steve Gergely about the efforts to create a logo for the Village.

July 30, 2008 - Attended and watched the pouring of the Main Street Bridge Deck during the evening - very neat!

Future activities:

August 9, 2008 - Dexter Daze Parade with Village Council

August 18, 2008 - Council Work session to discuss Grand Street Property Evaluation

August 25, 2008 - Village Council Meeting

As always, please contact me with any questions,

Shawn Keough

AGENDA 8-11-08

ITEM 5-1

SUMMARY OF BILLS AND PAYROLL

11-Aug-08

Payroll Check Register	07/30/08	34,302.36	Bi-weekly payroll processing
Account Payable Check Register	08/12/08	\$388,131.86	
		\$422,434.22	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS
Summary Items from Bills & Payroll		Amount	Comments

**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS
DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**

"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."

VENDOR APPROVAL SUMMARY REPORT

Date: 08/06/2008
 Time: 3:02pm
 Page: 1

Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ABSOLUTE COMPUTER SERVICES	ABSOLUTE C	RESTORED DATA FOR DPW	67.50	0.00
ABSOLUTE TITLE COMPANY	ABSOLUTE T	MILL POND	800.00	0.00
ALEXANDER CHEMICAL CORPORATION	ALEXANDER	DEPOSIT FEE	1,866.00	0.00
BANDIT INDUSTRIES, INC.	BANDIT	KNIFE BOLT	585.10	0.00
ALLISON BISHOP	MENARD/ALL	MILEAGE	16.38	0.00
BOSTWICK COMPANY	BOSTWICK	WELL HOUSE SEAL COAT	1,680.00	0.00
CARDINAL GARDENS	CARDINAL	GENERAL GROUNDS WORK-MULCH	1,393.00	0.00
CARLISLE-WORTMAN ASSOCIATES	CARL-WORT	RETAINER SERVICES	2,091.81	0.00
CARLSON COMMUNICATION	CARLSON	PHONE SYSTEMS	4,349.00	0.00
CHAMPION WATER TREATMENT	CHAMPION W	VILLAGE OFFICE	4.25	0.00
CINTAS CORPORATION	CINTAS	WWTP	819.10	0.00
COMCAST	COMCAST	VILLAGE OFFICE	95.00	0.00
CORRIGAN OIL COMPANY	CORRIGAN O	GAS	4,110.96	0.00
DEXTER MILL	DEX MILL	ANCHORING PINS AND MIX	137.90	0.00
DEXTER SENIOR CITIZENS CENTER	DEX SENIOR	RENT	200.00	0.00
DIUBLE EQUIPMENT INCORPORATED	DIUBLE EQU	EQUIPMENT REPAIR DPW	1,048.33	0.00
DORNBOS SIGN & SAFTEY INC.	DORNBOS	SCREENED SIGN	66.36	0.00
DTE ENERGY	DET EDISON	342797900038	692.75	0.00
DYKEMA GOSSETT PLLC	DYKEMA	MILL CREEK	4,410.95	0.00
ETNA SUPPLY CO	ETNA SUPPL	REED DS-36 PIPE DESCALER	1,393.32	0.00
FISHER SCIENTIFIC	FISHER SCI	BIO INDICATOR BOX	72.60	0.00
GIGNAC & SONS, INC	GIG	SEVICE CALL REPAIR #6 VALVE	115.00	0.00
GRAINGER	GRAING	BATTERY LANTERN 6 V	52.80	0.00
GRISSOM JANITORIAL	GRISSOM	CLEANING INV. NO. 107	320.00	0.00
HACKNEY HARDWARE	HACKNEY	PARTS	256.50	0.00
HERITAGE NEWSPAPERS	HERITAGE N	FARMERS MARKET	335.00	0.00
HURON RIVER WATERSHED COUNCIL	HURON RIVE	WATERSHED PLANNING	2,750.00	0.00
JJR, LLC	JJR, LLC	MILL POND	4,292.40	0.00
JOHN'S SANITATION	JOHNS SAN	RENTALS FOR PORTAS	225.00	0.00
JONES LANG LASALLE AMERICAS, I	JONES LANG	AUGUST 2008 RENT	750.00	0.00
KLAPPERICH WELDING	KLAPPERICH	OXYGEN	45.00	0.00
LESSORS WELDING SUPPLY	LESSORS	CYLINDER RENTAL	17.00	0.00
MCI	MCI	LONG DISTANCE	14.43	0.00
MICHIGAN DEPT OF ENVIRONMENTAL	MI DEQ	CENTRAL ST. WATER FILTRATION	36.00	0.00
MUNICIPAL SUPPLY CO.	MUNI SUPPL	3" REPAIR LID	266.23	0.00
NATURE SERVICES, INC.	NATURE	TREE WORK-BROAD/GRAND	9,717.50	0.00
ORCHARD, HILTZ & MCCLIMENT INC	OHM	0130-07-0061	52,918.50	0.00
PARTS PEDDLER AUTO SUPPLY	PARTS PEDD	BALL MOUNT	318.44	0.00
RADTKE TRUCKING, LLC	ROY R	TOP SOIL AND STONE	705.00	0.00
ROMINE LAWN CARE	ROM LAWN C	MOWED 6/25/08	60.00	0.00
ROTO ROOTER	ROTO ROOTE	JETTED MAIN MIA ON INVERNESS	535.00	0.00
S.F. STRONG	SF STRONG	SUPPLIES	266.53	0.00
SENSUS METERING SYSTEMS	SENS	VERBAL ORDER ERIN	118.74	0.00
SYLVESTER & COMPANY	SYLV	2ND QTR 2008 PAYROLL	556.00	0.00
THINK DEXTER FIRST	THINK	\$100 FARMER'S MARKET GIVEAWAY	100.00	0.00
TRIMATRIX LABORATORIES	TRIM	CYANIDE	65.00	0.00
UIS PROGRAMMABLE SERVICES INC	UIS PROGRA	INSTALL NEW AUX CONTACTS	1,419.26	0.00
URBAN FORESTER, INC	URBAN FORE	TREE REMOVAL @ DAFD	2,875.00	0.00
URS CORPORATION	URS CORP	DEXTER MILL DAM REMOVAL	13,134.60	0.00
WASHTENAW COUNTY ROAD	W CTY ROAD	MAIN STREET BRIDGE PROJECT	232,992.69	0.00
WASTE MANAGEMENT	WASTE MANA	COMMERCIAL	36,973.93	0.00
Grand Total:			388,131.86	0.00

INVOICE APPROVAL LIST BY FUND

Date: 08/06/2008
 Time: 3:04pm
 Page: 1

Village of Dexter

Fund	Department	Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund								
Dept: Assets, Liabilities & Revenue								
		101-000.000-040.000	AR General	ROMINE LAWN CARE MOWED 6/25/08	0	544	08/05/2008	60.00

Total Assets, Liabilities & Revenue								60.00
Dept: Village Council								
		101-101.000-802.000	Profession	ORCHARD, HILTZ & MCCLIMENT INC 0130-07-0061	0	122612	08/04/2008	10,499.00
		101-101.000-943.000	Council Ch	DEXTER SENIOR CITIZENS CENTER RENT	0	08/04/08	08/04/2008	150.00
		101-101.000-958.000	Membership	HURON RIVER WATERSHED COUNCIL WATERSHED PLANNING	0	1107	08/04/2008	2,750.00

Total Village Council								13,399.00
Dept: Finance Department								
		101-201.000-802.000	Profession	SYLVESTER & COMPANY 2ND QTR 2008 PAYROLL	0	4676	08/05/2008	556.00

Total Finance Department								556.00
Dept: Attorney								
		101-210.000-810.000	Attorney F	DYKEMA GOSSETT PLLC MILL CREEK	0	1225506	08/04/2008	2,082.95
		101-210.000-812.000	Atty Millp	ABSOLUTE TITLE COMPANY MILL POND	0	08/04/08	08/04/2008	800.00

Total Attorney								2,882.95
Dept: Village Clerk								
		101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS FARMERS MARKET	0	08/04/08	08/04/2008	153.00

Total Village Clerk								153.00
Dept: Buildings & Grounds								
		101-265.000-727.000	Office Sup	HACKNEY HARDWARE OFFICE SUPPLIES	0	701184	08/05/2008	2.54
		101-265.000-920.000	Utilities	COMCAST VILLAGE OFFICE	0	08/04/08	08/04/2008	95.00
		101-265.000-920.000	Utilities	DTE ENERGY 321995300076	0		08/05/2008	260.24
		101-265.000-920.000	Utilities	DTE ENERGY 294954200050	0		08/05/2008	146.69
		101-265.000-920.000	Utilities	DTE ENERGY 342797900038	0		08/05/2008	8.78
		101-265.000-935.000	Bldg Maint	CINTAS CORPORATION VILLAGE OFFICES	0	300831087	08/05/2008	28.25
		101-265.000-935.000	Bldg Maint	CINTAS CORPORATION VILLAGE OFFICES	0	300842008	08/05/2008	28.25
		101-265.000-935.001	Office Cle	GRISSOM JANITORIAL CLEANING INV. NO. 107	0	JULY 08	08/05/2008	320.00
		101-265.000-943.001	Office Spa	JONES LANG LASALLE AMERICAS, I AUGUST 2008 RENT	0	6908 01	08/05/2008	750.00
		101-265.000-955.000	Miscellaneous	CHAMPION WATER TREATMENT VILLAGE OFFICE	0	40162	08/04/2008	4.25
		101-265.000-977.000	Equipment	CARLSON COMMUNICATION PHONE SYSTEMS	0	4745	08/04/2008	4,349.00

Total Buildings & Grounds								5,993.00
Dept: Village Tree Program								
		101-285.000-803.000	Contracted	NATURE SERVICES, INC. TREE WORK	0	3351	08/05/2008	4,058.75
		101-285.000-803.000	Contracted	NATURE SERVICES, INC. TREE WORK FOURTH ST	0	3352	08/05/2008	650.00
		101-285.000-803.000	Contracted	NATURE SERVICES, INC. TREE WORK ST JAMES CHURCH	0	3354	08/05/2008	4,058.75
		101-285.000-803.000	Contracted	NATURE SERVICES, INC. TREE WORK-BROAD/GRAND	0	3357	08/05/2008	950.00
		101-285.000-803.000	Contracted	URBAN FORESTER, INC STORM DAMAGE	0	24062	08/05/2008	675.00
		101-285.000-803.000	Contracted	URBAN FORESTER, INC TREE REMOVAL @ DAFD	0	24134	08/05/2008	2,200.00

Total Village Tree Program								12,592.50

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Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account		Abbrev	Invoice Description	Number	Number	Date	
Fund: General Fund							
Dept: Planning Department							
101-400.000-861.000		Travel & M	ALLISON BISHOP	0		08/04/2008	16.38
			MILEAGE		08/04/08		
101-400.000-901.000		Printing &	CARLISLE-WORTMAN ASSOCIATES	0		08/04/2008	390.00
			RETAINER SERVICES		28789		
101-400.000-955.000		Miscellaneous	CARLISLE-WORTMAN ASSOCIATES	0		08/04/2008	318.02
			SGRAT PROJECT		28791		
101-400.000-955.000		Miscellaneous	HACKNEY HARDWARE	0		08/05/2008	5.28
			KEYBLANK		700664		
101-400.000-960.000		Education	CARLISLE-WORTMAN ASSOCIATES	0		08/04/2008	1,271.29
			SGRAT PROJECT		28791		
Total Planning Department							2,000.97
Dept: Department of Public Works							
101-441.000-740.000		Operating	HACKNEY HARDWARE	0		08/05/2008	9.58
			SAKRETE CONCRETE		700279		
101-441.000-740.000		Operating	HACKNEY HARDWARE	0		08/05/2008	37.28
			FASTENERS		700332		
101-441.000-740.000		Operating	HACKNEY HARDWARE	0		08/05/2008	4.29
			POLY STARTER		700890		
101-441.000-740.000		Operating	HACKNEY HARDWARE	0		08/05/2008	28.47
			SPONGE MOP		701049		
101-441.000-740.000		Operating	KLAPPERICH WELDING	0		08/05/2008	15.00
			OXYGEN		8701		
101-441.000-740.000		Operating	LESSORS WELDING SUPPLY	0		08/05/2008	17.00
			CYLINDER RENTAL		170319		
101-441.000-740.000		Operating	PARTS PEDDLER AUTO SUPPLY	0		08/05/2008	14.98
			5/8" TUBE		382105		
101-441.000-740.000		Operating	PARTS PEDDLER AUTO SUPPLY	0		08/05/2008	28.15
			SUPPLIES		382592		
101-441.000-740.000		Operating	PARTS PEDDLER AUTO SUPPLY	0		08/05/2008	3.99
			SEALANT		383383		
101-441.000-740.000		Operating	S. F. STRONG	0		08/05/2008	32.49
			SUPPLIES		156590-00		
101-441.000-745.000		Uniform Al	CINTAS CORPORATION	0		08/05/2008	68.70
			DPW 7-1-08		300822579		
101-441.000-745.000		Uniform Al	CINTAS CORPORATION	0		08/05/2008	68.70
			DPW		300828087		
101-441.000-745.000		Uniform Al	CINTAS CORPORATION	0		08/05/2008	68.70
			DPW				
101-441.000-745.000		Uniform Al	CINTAS CORPORATION	0		08/05/2008	68.70
			DPW		300839035		
101-441.000-745.000		Uniform Al	CINTAS CORPORATION	0		08/05/2008	68.70
			DPW		300844546		
101-441.000-751.000		Gasoline &	CORRIGAN OIL COMPANY	0		08/04/2008	666.89
			DIESEL		5218255		
101-441.000-751.000		Gasoline &	CORRIGAN OIL COMPANY	0		08/04/2008	219.44
			DIESEL		5224361		
101-441.000-802.000		Profession	ABSOLUTE COMPUTER SERVICES	0		08/05/2008	67.50
			RESTORED DATA FOR DPW		58563		
Total Department of Public Works							1,488.56
Dept: Downtown Public Works							
101-442.000-730.000		Farmers Ma	HERITAGE NEWSPAPERS	0		08/04/2008	182.00
			FARMERS MARKET		08/04/08		
101-442.000-730.000		Farmers Ma	THINK DEXTER FIRST	0		08/05/2008	100.00
			\$100 FARMER'S MARKET GIVEAWAY		8/1/08		
101-442.000-740.000		Operating	S. F. STRONG	0		08/05/2008	234.04
			SUPPLIES		156590-00		
101-442.000-802.000		Profession	DEXTER SENIOR CITIZENS CENTER	0		08/04/2008	50.00
			RENT		08/04/08		
101-442.000-802.000		Profession	GIGNAC & SONS, INC	0		08/05/2008	115.00
			SEVICE CALL REPAIR #6 VALVE		07-29-08		
101-442.000-802.000		Profession	CARDINAL GARDENS	0		08/05/2008	1,393.00
			GENERAL GROUNDS WORK-MULCH		523		
101-442.000-920.000		Utilities	DTE ENERGY	0		08/05/2008	37.56
			321995300068				
101-442.000-920.000		Utilities	DTE ENERGY	0		08/05/2008	49.21
			321995300175				
101-442.000-920.000		Utilities	DTE ENERGY	0		08/05/2008	40.16
			294954200019				

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Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Abbrev	Invoice Description	Number	Number	Date		
Fund: General Fund							
Dept: Downtown Public Works							
101-442.000-920.000	Utilities	DTE ENERGY 202764900017	0		08/05/2008		37.02
						Total Downtown Public Works	2,237.99
Dept: Storm Water							
101-445.000-802.000	Profession	CARLISLE-WORTMAN ASSOCIATES STORMWATER PROJECT	0	28790	08/04/2008		112.50
						Total Storm Water	112.50
Dept: Engineering							
101-447.000-830.000	Engineerin	ORCHARD, HILTZ & MCCLIMENT INC 0130-08-0011	0	122622	08/04/2008		598.00
						Total Engineering	598.00
Dept: Solid Waste							
101-528.000-740.000	Operating	BANDIT INDUSTRIES, INC. KNIFE BOLT	0	391026	08/05/2008		585.10
101-528.000-740.000	Operating	DEXTER MILL SUNNY LAWN BAG	0	79268	08/05/2008		97.90
101-528.000-740.000	Operating	PARTS PEDDLER AUTO SUPPLY SUPPLIES	0	382896	08/05/2008		25.17
101-528.000-740.000	Operating	RADTKE TRUCKING, LLC TOP SOIL AND STONE	0	07/23/08	08/05/2008		255.00
101-528.000-805.000	Solid Wast	WASTE MANAGEMENT RESIDENTIAL	0	3608087	08/05/2008		17,360.75
101-528.000-805.000	Solid Wast	WASTE MANAGEMENT COMMERCIAL	0	3593818	08/05/2008		19,613.18
						Total Solid Waste	37,937.10
Dept: Parks & Recreation							
101-751.000-937.000	Equip Main	BOSTWICK COMPANY WELL HOUSE SEAL COAT	0	12906	08/05/2008		1,000.00
101-751.000-944.000	Portable T	JOHN'S SANITATION RENTALS FOR PORTAS	0	25905	08/05/2008		225.00
101-751.000-977.000	Equipment	BOSTWICK COMPANY WELL HOUSE SEAL COAT	0	12906	08/05/2008		130.00
						Total Parks & Recreation	1,355.00
Dept: Capital Improvements CIP							
101-901.000-974.005	CIP Well F	ORCHARD, HILTZ & MCCLIMENT INC 0130-07-0123	0	122618	08/04/2008		290.75
101-901.000-974.008	Millcreek	JJR, LLC MILL POND	0	50094.000	08/04/2008		4,292.40
101-901.000-974.008	Millcreek	URS CORPORATION DEXTER MILL DAM REMOVAL	0	3513534	08/05/2008		13,134.60
101-901.000-974.008	Millcreek	WASHTENAW COUNTY ROAD MAIN STREET BRIDGE	0	460-008-693-05	08/05/2008		50,000.00
101-901.000-974.008	Millcreek	WASHTENAW COUNTY ROAD MAIN STREET BRIDGE PROJECT	0	460-008-693-06	08/05/2008		68,248.00
						Total Capital Improvements CIP	135,965.75
Fund Total							217,332.32
Fund: Major Streets Fund							
Dept: Contracted Road Construction							
202-451.000-974.000	CIP Capita	ORCHARD, HILTZ & MCCLIMENT INC 0130-07-0045	0	122611	08/04/2008		1,089.75
202-451.000-974.000	CIP Capita	ORCHARD, HILTZ & MCCLIMENT INC 0130-08-0011	0	122622	08/04/2008		322.00
202-451.000-974.007	Washtenaw	WASHTENAW COUNTY ROAD MAIN STREET BRIDGE	0	460-008-693-05	08/05/2008		56,496.69
202-451.000-974.007	Washtenaw	WASHTENAW COUNTY ROAD MAIN STREET BRIDGE PROJECT	0	460-008-693-06	08/05/2008		58,248.00
						Total Contracted Road Construction	116,156.44
Dept: Routine Maintenance							
202-463.000-740.000	Operating	GRAINGER BATTERY LANTERN 6 V	0	9698563062	08/05/2008		52.80

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Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Major Streets Fund						
Dept: Routine Maintenance						
202-463.000-802.000	Profession	ORCHARD, HILTZ & MCCLIMENT INC 0130-08-0041	0	122623	08/04/2008	1,408.88
Total Routine Maintenance						1,461.68
Fund Total						117,618.12
Fund: Local Streets Fund						
Dept: Contracted Road Construction						
203-451.000-803.000	Contracted	RADTKE TRUCKING, LLC TOP SOIL AND STONE	0	07/23/08	08/05/2008	450.00
203-451.000-970.000	Capital In	ORCHARD, HILTZ & MCCLIMENT INC 0130-07-0072	0	122613	08/04/2008	2,401.00
203-451.000-970.000	Capital In	ORCHARD, HILTZ & MCCLIMENT INC 0130-07-0073	0	122614	08/04/2008	6,572.00
203-451.000-970.000	Capital In	ORCHARD, HILTZ & MCCLIMENT INC 0130-07-0074	0	122615	08/04/2008	5,606.75
Total Contracted Road Construction						15,029.75
Dept: Routine Maintenance						
203-463.000-740.000	Operating	DORNBOS SIGN & SAFTEY INC. SCREENED SIGN	0	41843	08/05/2008	66.36
203-463.000-740.000	Operating	HACKNEY HARDWARE FENCE POST LIGHT/STAPLES	0	700995	08/05/2008	24.03
203-463.000-802.000	Profession	ORCHARD, HILTZ & MCCLIMENT INC 0130-08-0041	0	122623	08/04/2008	1,408.87
Total Routine Maintenance						1,499.26
Fund Total						16,529.01
Fund: Equipment Replacement Fund						
Dept: Department of Public Works						
402-441.000-939.000	Vehicle Ma	KLAPPERICH WELDING MISC STEEL	0	8696	08/06/2008	30.00
402-441.000-939.000	Vehicle Ma	DIUBLE EQUIPMENT INCORPORATED EQUIPMENT REPAIR DPW	0	R55346	08/05/2008	1,048.33
402-441.000-939.000	Vehicle Ma	PARTS PEDDLER AUTO SUPPLY BALL MOUNT	0	382298	08/05/2008	24.99
402-441.000-939.000	Vehicle Ma	PARTS PEDDLER AUTO SUPPLY HYD FITTING	0	382545	08/05/2008	6.09
Total Department of Public Works						1,109.41
Fund Total						1,109.41
Fund: Sewer Enterprise Fund						
Dept: Administration						
590-248.000-811.000	Atty Misc	DYKEMA GOSSETT PLLC MILL CREEK	0	1225506	08/04/2008	1,164.00
Total Administration						1,164.00
Dept: Sewer Utilities Department						
590-548.000-740.000	Operating	HACKNEY HARDWARE CLOROX	0	700628	08/05/2008	1.79
590-548.000-740.000	Operating	HACKNEY HARDWARE SUPPLIES	0	701117	08/05/2008	27.45
590-548.000-740.000	Operating	PARTS PEDDLER AUTO SUPPLY SOCKET	0	382831	08/05/2008	5.69
590-548.000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION CHEMICALS	0	0400362	08/05/2008	1,486.50
590-548.000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION DEPOSIT FEE	0	0400363	08/05/2008	-765.00
590-548.000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION CHEMICALS	0	0401133	08/05/2008	1,689.50
590-548.000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION DEPOSIT FEE	0	0401134	08/05/2008	-545.00
590-548.000-743.000	Chem Lab	FISHER SCIENTIFIC BIO INDICATOR BOX	0	9013907	08/05/2008	72.60

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Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount
			Abbrev	Invoice Description	Number	Number	Date	
Fund: Sewer Enterprise Fund								
Dept: Sewer Utilities Department								
590-548.000-745.000	Uniform Al		CINTAS CORPORATION	0		08/05/2008		43.82
			WWTP 7-1-08		300822580			
590-548.000-745.000	Uniform Al		CINTAS CORPORATION	0		08/05/2008		43.00
			WWTP		300828088			
590-548.000-745.000	Uniform Al		CINTAS CORPORATION	0		08/05/2008		43.00
			WWTP		300833590			
590-548.000-745.000	Uniform Al		CINTAS CORPORATION	0		08/05/2008		43.00
			DPW		300839036			
590-548.000-745.000	Uniform Al		CINTAS CORPORATION	0		08/05/2008		43.00
			WWTP		300844547			
590-548.000-751.000	Gasoline &		CORRIGAN OIL COMPANY	0		08/04/2008		1,132.58
			GAS		5218356			
590-548.000-751.000	Gasoline &		CORRIGAN OIL COMPANY	0		08/04/2008		1,007.17
			GAS		5224362			
590-548.000-802.000	Profession		ROTO ROOTER	0		08/05/2008		535.00
			JETTED MAIN MIA ON INVERNESS		626186			
590-548.000-802.000	Profession		UIS PROGRAMMABLE SERVICES INC	0		08/05/2008		791.26
			INSTALL NEW AUX CONTACTS		530332872			
590-548.000-824.000	Testing &		TRIMATRIX LABORATORIES	0		08/05/2008		65.00
			CYANIDE		0803546			
590-548.000-830.000	Engineerin		HACKNEY HARDWARE	0		08/05/2008		3.29
			1/2" THRDD		70151			
590-548.000-920.000	Utilities		DTE ENERGY	0		08/05/2008		113.09
			321995300019		08/05/08			
590-548.000-920.001	Telephones		MCI	0		08/04/2008		14.43
			LONG DISTANCE		08/04/08			
590-548.000-937.000	Equip Main		HACKNEY HARDWARE	0		08/05/2008		5.93
			SUPPLIES		701449			
590-548.000-937.000	Equip Main		HACKNEY HARDWARE	0		08/05/2008		5.97
			CLAMP HOSE		701525			
590-548.000-937.000	Equip Main		HACKNEY HARDWARE	0		08/05/2008		8.68
			FASTENERS		701533			
590-548.000-937.000	Equip Main		HACKNEY HARDWARE	0		08/05/2008		2.17
			FASTENERS		701541			
590-548.000-937.000	Equip Main		PARTS PEDDLER AUTO SUPPLY	0		08/05/2008		73.88
			PARTS		383847			
Total Sewer Utilities Department								5,947.80
Dept: Capital Improvements CIP								
590-901.000-974.000	CIP Capita		ORCHARD, HILTZ & MCCLIMENT INC	0		08/04/2008		5,733.00
			0130-07-0091		122616			
590-901.000-974.000	CIP Capita		ORCHARD, HILTZ & MCCLIMENT INC	0		08/04/2008		670.50
			0130-08-0011		122622			
Total Capital Improvements CIP								6,403.50
Fund Total								13,515.30
Fund: Water Enterprise Fund								
Dept: Administration								
591-248.000-811.000	Atty Misc		DYKEMA GOSSETT PLLC	0		08/04/2008		1,164.00
			MILL CREEK		1225506			
Total Administration								1,164.00
Dept: Water Utilities Department								
591-556.000-740.000	Operating		CINTAS CORPORATION	0		08/05/2008		40.82
			WWTP		300833590			
591-556.000-740.000	Operating		DEXTER MILL	0		08/05/2008		40.00
			ANCHORING PINS AND MIX		79328			
591-556.000-740.000	Operating		HACKNEY HARDWARE	0		08/05/2008		18.48
			BATTERIES		700422			
591-556.000-740.000	Operating		HACKNEY HARDWARE	0		08/05/2008		25.96
			BULB FLOUR		700563			
591-556.000-740.000	Operating		HACKNEY HARDWARE	0		08/05/2008		4.79
			SOLAR CAL		700607			
591-556.000-740.000	Operating		HACKNEY HARDWARE	0		08/05/2008		19.16
			SAKRETE		701418			
591-556.000-740.000	Operating		PARTS PEDDLER AUTO SUPPLY	0		08/05/2008		135.50
			SPECIAL ORDER		382853			

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Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Water Enterprise Fund						
Dept: Water Utilities Department						
591-556.000-745.000	Uniform Al	CINTAS CORPORATION WWTP 7-1-08	0	300822580	08/05/2008	40.00
591-556.000-745.000	Uniform Al	CINTAS CORPORATION WWTP	0	300828088	08/05/2008	40.82
591-556.000-745.000	Uniform Al	CINTAS CORPORATION DPW	0	300839036	08/05/2008	40.82
591-556.000-745.000	Uniform Al	CINTAS CORPORATION WWTP	0	300844547	08/05/2008	40.82
591-556.000-751.000	Gasoline &	CORRIGAN OIL COMPANY DIESEL	0	5218940	08/04/2008	782.51
591-556.000-751.000	Gasoline &	CORRIGAN OIL COMPANY DIESEL	0	5220035	08/04/2008	302.37
591-556.000-802.000	Profession	UIS PROGRAMMABLE SERVICES INC SERVICE TO RADIO AT TOWER	0	530332871	08/05/2008	628.00
591-556.000-824.000	Testing &	MICHIGAN DEPT OF ENVIRONMENTAL CENTRAL ST. WATER FILTRATION	0	506345	08/05/2008	36.00
591-556.000-935.000	Bldg Maint	BOSTWICK COMPANY WELL HOUSE SEAL COAT	0	12906	08/05/2008	550.00
591-556.000-937.000	Equip Main	HACKNEY HARDWARE TAPE	0	701581	08/05/2008	12.99
591-556.000-937.000	Equip Main	HACKNEY HARDWARE PARTS	0	701624	08/05/2008	8.37
591-556.000-937.000	Equip Main	SENSUS METERING SYSTEMS VERBAL ORDER ERIN	0	2A90004843	08/05/2008	118.74
591-556.000-977.000	Equipment	ETNA SUPPLY CO 5-15-08 INVOICE DATE	0	1537626	08/05/2008	1,125.72
591-556.000-977.000	Equipment	ETNA SUPPLY CO REED DS-36 PIPE DESCALER	0	1566226	08/05/2008	267.60
591-556.000-977.000	Equipment	MUNICIPAL SUPPLY CO. 3" REPAIR LID	0	53943	08/05/2008	266.23
Total Water Utilities Department						4,545.70
Dept: Capital Improvements CIP						
591-901.000-974.000	CIP Capita	ORCHARD, HILTZ & MCCLIMENT INC 0130-07-0101	0	122617	08/04/2008	3,047.00
591-901.000-974.000	CIP Capita	ORCHARD, HILTZ & MCCLIMENT INC 0130-08-0011	0	122622	08/04/2008	438.00
Total Capital Improvements CIP						3,485.00
Fund Total						9,194.70
Fund: Trust & Agency Fund						
Dept: Assets, Liabilities & Revenue						
701-000.000-253.050	Dexter Fit	ORCHARD, HILTZ & MCCLIMENT INC #0130-07-1002	0	122619	08/04/2008	293.75
701-000.000-253.051	Schulz Dev	ORCHARD, HILTZ & MCCLIMENT INC #0130-07-1011	0	122620	08/04/2008	540.00
701-000.000-253.052	K-Space	ORCHARD, HILTZ & MCCLIMENT INC #0130-07-1023	0	122621	08/04/2008	218.50
701-000.000-253.053	Cedars of	ORCHARD, HILTZ & MCCLIMENT INC #0130-06-1052	0	122609	08/04/2008	363.50
701-000.000-253.053	Cedars of	ORCHARD, HILTZ & MCCLIMENT INC #0130-06-1053	0	122610	08/04/2008	11,417.25
Total Assets, Liabilities & Revenue						12,833.00
Fund Total						12,833.00
Grand Total						388,131.86

AGENDA 8-11-08

ITEM 5-2



Officer and Employee Delegate Certification Form

MERS 62nd Annual Meeting | September 30 - October 2, 2008 | Grand Traverse Resort & Spa, Acme, Michigan

IMPORTANT: Complete and return this form. Your registration is not confirmed until this form has been received by MERS.

In order to be your municipality's delegate representative to MERS Annual Meeting, you must be a member of MERS. A member of MERS is defined as an individual on payroll who is enrolled in MERS Defined Benefit Plan (including Hybrid) or Defined Contribution Plan. Please refer to "Delegate Information" on the back for specific requirements.

OFFICER (ALTERNATE) DELEGATE INFORMATION

The officer delegate (or alternate) shall be an officer member who holds a department head position or above, exercises management responsibilities, and is directly responsible to the legislative and/or executive branch of government.

Please type or print:
Officer Delegate Dona Dettling
Officer Alternate Courtney Nicholls

OFFICER DELEGATE APPOINTMENT

By official action of the governing body on _____, 2008, the officer delegate and alternate listed above were appointed to serve at the 2008 MERS Annual Meeting.

EMPLOYEE (ALTERNATE) DELEGATE INFORMATION

The employee delegate (or alternate) shall be an employee member who is not responsible for management decisions, receives direction from management and, in general, is not directly responsible to the legislative and/or executive branch of government.

Please type or print:
Employee Delegate _____
Employee Alternate _____

EMPLOYEE DELEGATE ELECTION

By secret ballot election conducted by an authorized officer on _____, 2008, the employee delegate and alternate listed above were elected to serve at the 2008 MERS Annual Meeting.

CERTIFICATION

NOTE: Certification should be signed by the member of the governing body or the Chief Administrative Officer and municipality number provided in space at the bottom of certification box.

I certify that the officer delegate and alternate selections are true and correct, and the secret ballot election results for employee delegate and alternate are true and correct.

Name (Signature): _____ Name (Please Print): _____

Official Title: _____ Date: _____

NOTE: Municipality Number Required for Certification

Municipality Number: _____ E-mail address: _____

Municipality: _____

Municipality Mailing Address: _____

Form 1294 05/08



Officer (Alternate) and Employee (Alternate) Delegate Information

To be a municipality's voting delegate (or alternate) representative to MERS Annual Meeting, you must be a member of MERS.

MERS Member: A MERS member is an individual who is enrolled in MERS Defined Benefit (DB) Plan (including Hybrid) or Defined Contribution (DC) Plan.

As provided in Section 45(2) of the MERS Plan Document, the governing body for each municipality shall certify the names of two (2) delegates to the Annual Meeting. One delegate shall be a member who is an officer of the municipality **appointed** by the governing body of the municipality. The other delegate shall be a member who is not an officer of the municipality, **elected** by the member officer/employees of the municipality. The election shall be conducted in a manner that affords each member officer/employee an opportunity to vote.

Officer Delegate (or Alternate): The officer delegate shall be an officer member who holds a department head position or above, exercises management responsibilities, and is directly responsible to the legislative or executive branch of government.

Employee Delegate (or Alternate): The employee delegate shall be an employee member, who is not responsible for management decisions, receives direction from management, and, in general, is not directly responsible to the legislative or executive branch of government.

Delegate Certification: This form states that the officer delegate (alternate) appointments are true and correct, and the secret ballot election results for employee delegate (alternate) are true and correct. **An official at the municipality must sign the certification.**



VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

AGENDA 8-11-08

ITEM K-1

August 5, 2008

Village Council

Shawn Keough
President

Ray Tell
President Pro-tem

Jim Carson
Councilperson

Paul Cousins
Councilperson

Donna Fisher
Councilperson

Joe Semifero
Councilperson

James Smith
Councilperson

Administration

Donna Dettling
Manager

David Boyle
Clerk

Marie Sherry, CPFA
Treasurer/Finance Director

Courtney Nicholls
Assistant Village Manager

Ed Lobdell
Public Services Superintendent

Allison Bishop, AICP
Community Development Manager

THE VILLAGE OF
DEXTER IS AN EQUAL
OPPORTUNITY
PROVIDER AND
EMPLOYER

www.
villageofdexter.org

Gerald Fulcher, Jr., P.E. Chief
Department of Environmental Quality
Land and Water Management Division
Constitution Hall
525 West Allegan Street
P.O. Box 30458
Lansing MI 48909-7958

Dear Jerry:

I am writing, at Alex Sanchez' recommendation, in follow- up to last week's meeting regarding progress and next steps for the Mill Pond Dam Removal/ Stream Restoration project. The Village is pleased with progress to date and appreciates the excellent cooperation among the many parties involved in the project.

The meeting focused in part on the sediment management plan for the project, and additional steps that might be taken to address any existing/ anticipated concerns. The Village has fully adhered to permit requirements, and has monitored and cleaned out the sediment trap upstream of the Temporary Access Road on a regular basis. Over the course of the project, we have convened multiple meetings with all involved parties, and have consulted with (and received approval of) Michigan DEQ officials on every key decision.

We have recently become aware of some prospective concerns regarding sedimentation downstream of the project site, as expressed by one member of the MDEQ team. We promptly requested our stream restoration specialists at URS Corporation to visit the site and provide observations and recommendations. We understand that some sedimentation downstream is to be expected but will mobilize and be redistributed during higher flow events, which is the normal channel forming process. Mill Creek has been hydrologically isolated from the main stem of the Huron River for approximately 175 years and, therefore, there is no detailed "baseline" condition with which to compare post- dam removal conditions. Due to the presence of the dam, the stream bottom has been "starved" of sediment over that period, and the return to unimpeded natural flow conditions will understandably bring changes as sediment is mobilized upstream and deposited downstream to return the stream to a better approximation of its natural (i.e., pre-dam) condition.



VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 •

To address any current/ prospective concerns about the quantity of sediment moving downstream, however, we are initiating the following based upon discussions at the recent meeting:

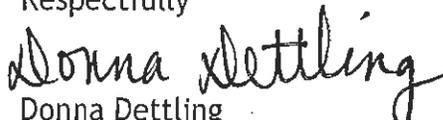
- Increased frequency of cleaning the sediment trap immediately upstream of the Temporary Access Road;
- Prompt excavation of any coarse sediment immediately upstream and downstream of the double throated rock vein structure already installed, with regular monitoring and cleaning on an “as needed” basis over the life of project activity;
- Removal of the concrete apron (associated with the dam) and replacement with rock structures providing grade control and enhanced sediment trap capability; and
- Excavation of sediment from the upstream side of both new structures on an “as needed” basis over the life of project activity.

Our stream restoration specialist (Bill Weihbrecht, URS Corporation) advises against the installation of additional downstream rock structure(s)/ sediment trap(s) at this time. He has advised the Village that the stream can be expected to look its worst at this time of year (low flow) with respect to sediment. This is a normal condition during these low flow periods when the finer sediments will coat the stream bottom. During higher flows, a natural process will occur that entails the mobilization and redistribution of sediment along the edge of stream. He notes that the system needs additional time to adjust to its new flow characteristics, observing that the project has experienced high precipitation/ high flow events in its initial stages, followed by extremely dry/ low flow characteristics at present. He indicates that this adjustment, coupled with the actions outlined above, will address any current or prospective concerns.

On a related item and, at Alex Sanchez’ recommendation, we will soon submit a proposed permit amendment that provides for partial removal of the concrete apron and modification of the rock control structures in that location to provide for grade control and additional sedimentation control. As additional benefits, partial removal of the concrete apron will improve aesthetics, fish passage and canoe/ kayak navigability, key concerns of the Villages Parks Committee.

We appreciate your advice and recommendations to date, and the “partnership approach” that has evolved to ensure a successful project. I welcome any questions and comments you may have as we move forward.

Respectfully


Donna Dettling
Village Manager

Cc: Alex Sanchez

AGENDA 8-11-08

ITEM C-1

VILLAGE OF DEXTER
WASHTENAW COUNTY
STATE OF MICHIGAN

**RESOLUTION SUPPORTING THE
APPLICATION FOR THE 2008-09 COMMUNITY FORESTRY GRANT**

WHEREAS, the Dexter Village Council understands the importance of trees in our community; and

WHEREAS, the Dexter Village Council desires to continue to provide funding and support for the development of a Tree Program to maintain and care for the urban forest within the Village of Dexter and the State of Michigan; and

WHEREAS, the Dexter Village Council wishes encourage the maintenance and enhancement of the existing character of the Village; and

WHEREAS, the Village of Dexter understands that trees sustain and enhance the Village as a livable community with an extensive, thriving urban forest that provides multiple aesthetic and environmental benefits, including reducing heating and cooling costs, helping naturally manage stormwater and many others; and

WHEREAS, in an effort to properly manage the Village's urban forest the Village needs to update the existing tree inventory of all the of the Village's tree within public rights-of-ways and parks;

WHEREAS, the Village intends to plant approximately 27 trees with funding from the Community Forestry Grant to further enhance the Village's urban forest;

BE IT THEREFORE RESOLVED, that the Village of Dexter Village Council authorizes and supports the Community Development Manager and Tree Board to apply for the Community Forestry Grant through the State of Michigan Department of Natural Resources and oversee the implementation of the grant if awarded.

MOVED BY: _____ SUPPORTED BY: _____

YEAS: _____

NAYS: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED THIS _____ DAY OF _____.

Shawn Keough, Village President

CERTIFIED BY:

David Boyle, Village Clerk

AGENDA 8-11-08

ITEM L-2

OHM

Engineering Advisors

July 28, 2008

Village of Dexter
8140 N. Main Street
Dexter, MI 48130

Attn: Allison Bishop
Community Development Manager

Re: Regional Storm Water Detention

Dear Allison:

As requested, we have evaluated the amount of storm water detention that would be ideal for a regional storm water facility for portions of the Village of Dexter, specifically the downtown area and drainage areas (DA) that outlet to the Mill Creek south of the Main Street Bridge. The drainage areas that were evaluated, DA11-DA15, were identified as part of the Storm Water Management Study dated November 2004. Based on some storm sewer work that was part of the Kensington Road Project and review of areas outside the original study area of the Storm Water Management Study, DA 14 and DA 15 were modified from what was included in the study. For the purpose of regional detention sizing, the drainage area boundaries were determined based on the existing storm sewer and the topography in the area, as they are shown on the GIS. The attached map shows the location of the drainage areas.

When looking at the potential for a regional storm water detention facility, we need to consider the exact purpose of the detention facility. Storm water detention serves two general purposes - flood control within the waterways and improved water quality. Generally, the requirement for storm water detention is to provide enough volume to detain a 100-year storm. However, because of the proximity of the evaluated drainage areas to the Mill Creek, our focus changes a little from detention to water quality. Therefore, we need to re-examine whether detention volume to detain a 100-year storm makes sense in these areas of the Village of Dexter.

Improved water quality can involve many options, including BMP's such as swirl concentrators with oversized pipes, wetlands (Note that care needs to be taken with existing wetlands, as the amount of water filtered through the wetland may affect the wetland classification.), bioswales, green roofs, etc. Water quality also improves by removing as much sediment from the storm water as possible. WCDC notes that a 1.5-year storm is generally the most erosive when it comes to eroding the stream banks and destroying the aquatic habitat, as shown in studies completed by the MDNR. The 1.5-year, 24-hour storm is defined as the bankfull flood. It is recommended that a bankfull flood be detained to provide regional detention for the drainage areas, DA11 through DA15. This is roughly equivalent to the 10-yr frequency storm using the traditional detention basin sizing calculations. Detaining for a larger storm event does not seem to be required due to the fact that there are no ~~any~~ records of flooding downstream and there is floodplain storage available due to the dam removal on Mill Creek.

The attached table shows the proposed detention needed for each drainage area. Washtenaw County's Design Criteria for Storm Water Management Systems was used to determine the necessary volumes. The table also breaks down the total area and C factor for each drainage area. An estimate for each C factor was used. When the regional detention areas are

designed, each C factor should be further evaluated considering the amount of pervious and impervious area within the drainage area.

As requested, we confirmed with the DEQ the possibility of constructing a detention basin within the 100-yr floodplain. Based on their response (attached), it does not appear that this will pose a problem. The DEQ does require that if more than 300 cy of the floodplain is lost due to construction, than a floodplain area equal to the floodplain loss would need to be constructed. In addition, the appropriate permit would need to be obtained. We also recommend getting soil borings to determine the water table location and how much potential storage could be available within the floodplain.

Finally, funding may be available for this work. Because a watershed management plan for Mill Creek was completed that has received approval from both the federal Clean Water Act (Section 319) and the Clean Michigan Initiative (CMI) Nonpoint Source Pollution Control Grant programs, grant funding for implementation of best management practices identified within the plan is available. Both grants require a 25% minimum local match, but a larger match could improve the probability of being funded. This project would also be eligible for a low-interest State Revolving Fund (SRF) loan, as a certain amount of the SRF is allocated for storm water projects.

If you have any further questions or comments, feel free to contact me.

Very Truly Yours,
Orchard, Hiltz & McCliment, Inc.



Christine A. Cale, PE
Project Engineer

Enclosures

Required Detention for Each Drainage Area

Village of Dexter

July 28, 2008

	Drainage Area				
	DA11	DA 12	DA 13	DA 14	DA15
Acreage (ac)	39.1	16.6	18.5	50.8	90
C Factor	0.8	0.75	0.8	0.6	0.4
Detention Basin 10-yr Flood Volume (cf)	246526	97131	116643	228894	248629
Bankfull Flood Volume (cf) - RECOMMENDED VOLUME	255558	101717	120916	249022	294120
First Flush Volume (cf)	56773	22597	26862	55321	65340
Sedimentation Volume (cf)	12326	4857	5832	11445	12431

Approx acreage needed @ 3' depth
(extreme estimate)

2 acres 3/4 acre 9/10 acre 1.9 acres 2 1/4 acres

7.8
acres
total

VILLAGE OF DEXTER

OHM Engineering Advisors OHM Engineering Advisors OHM Engineering Advisors



Drainage Areas
DA 11 through DA 15
Village of Dexter
July 28, 2008



- Catch Basin/ Inlet
- Manhole
- ◐ Outlet
- ▲ Outfall
- ~ Storm Sewer Line
- ▭ Storm Sewer District
- ⊕ Village Parcel Boundary



OHM
Advancing Communities™
34000 PLYMOUTH ROAD
LIVONIA, MI 48150
734.522.6711
734.522.6427 (fax)

Data provided by Debra Hitz and McClintock and the Washtenaw County Information Technology Department. Debra Hitz and McClintock are not warrant the accuracy of the data and/or the map. This document is provided to depict the approximate spatial location of the drainage basins within the Village and all use is strictly at the user's own risk.

Cale, Christine

To: Donna Cervelli
Subject: RE: Floodplain question

-----Original Message-----

From: Donna Cervelli [mailto:cervellid@michigan.gov]
Sent: Thursday, July 17, 2008 12:03 PM
To: Cale, Christine
Subject: Re: Floodplain question

Dear Christine,

Under the State's Floodplain Regulatory Authority found within Part 31, Water Resources Protection, of the NREPA, the DEQ regulates the volume of fill or occupation of floodplain storage space. Typically you would calculate the volume within the 100-year floodplain lost to the construction of the detention basin, which would include the interior of the basin (since the basin would be inundated with water prior to the 100-yr flood). The calculation would be from existing to proposed grades below the 100-year floodplain. If the proposed volume below the 100-yr floodplain is greater than 300 cubic yards of floodplain storage loss, then compensating cut is required on a one to one ratio; ie. a loss of 350 cubic yards, then 350 cubic yards of new floodplain storage space should be created. A Joint Permit Application can be downloaded at www.michigan.gov/jointpermit

The basin may also be regulated under Part 301, Inland Lakes and Streams, and Part 303, Wetlands Protection, depending on the design and site specifics.

Hope that helps! Let me know if you have any questions, Donna

Donna Cervelli
District Floodplain Engineer
Lansing District Office: M, T, Th at 517-335-6266 Jackson District Office: Friday at 517-780-7699 cervellid@michigan.gov

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I. EXECUTIVE SUMMARY

Asset Management as defined in Michigan is “an ongoing process of maintaining, upgrading and operating physical assets cost-effectively, based on a continuous physical inventory and condition assessment.” [MCL247.659a(1)(a)] An organized and balanced approach to pavement maintenance is imperative to realizing the maximum service life of the road network. Often, a “worst-first” methodology is adopted, spending much of a road budget on full reconstruction of the pavements in the worst condition. The more balanced approach includes the maintenance of pavements in fair or good condition. This maximizes the overall service life of the street network and protects the investment of past construction projects. A typical rule of thumb is that for every dollar spent on preventative maintenance procedures, six dollars in future construction costs are saved.

The first step in creating a pavement maintenance program is determination of the condition of the streets within the network. The Village of Dexter owns and maintains approximately 15 miles of roadway within their network. Approximately 5.5 miles are classified as major roads, and 9.5 miles are classified as local roads. All of the roads under Village jurisdiction are asphalt.

The Pavement Surface Evaluation and Rating (PASER) system was used to evaluate the condition of each road segment. The PASER system rates each road segment on a scale of 1-10, with one being the worst condition, and ten being the best condition (new pavement). The ratings directly correspond to the expected remaining service life as well as appropriate maintenance activities.

The Village has allocated \$100,000 of funding per year for a pavement maintenance program. This budget is available to be divided between local and major roads as necessary to maximize the service life of the overall network. This maintenance program does not include capital projects, which include reconstruction of roadways. Further, the maintenance program does not consider potential funding sources, such as utility funds (SRF or DWRF), Federal Aid (TIP), CDBG funds, DDA funds, or road millage funds beyond the \$100,000 per year allocated to maintenance.

This report includes detailed recommendations to maximize the overall condition of the road network with the funds allocated towards pavement maintenance. The RoadSoft application was used to collect and manage the data, and to help select roads for maintenance. Other factors that were considered when selecting maintenance sections were drainage and subbase conditions, geography, and other upcoming projects.

Because the overall condition of the road network is dynamic, an effective maintenance program must be reviewed and revised regularly. We recommend the entire road network be surveyed and the maintenance program be updated annually. This will help to identify any road segments that are not performing as expected, and provide the opportunity for preventative maintenance to protect the capital investment. Additionally, yearly reporting of infrastructure conditions will help the Village meet the requirements of Public Act 499 which requires all road agencies in the State to report annually to The Asset Management Council (TAMC).

II. METHODS

A. Software and Equipment

RoadSoft is the GIS-based roadway management system that was used to collect and manage the road network data. The software package was developed for local road agencies within Michigan to analyze roadway information within their jurisdictions. The field data collection module of Roadsoft is compatible with GPS to assist in the collection of data.

The road network contained in the RoadSoft GIS is based on the Michigan Geographical Framework. This is the same framework that MDOT uses to create and manage the ACT 51 map. Therefore, RoadSoft coincides with the state recognized network for which Dexter receives yearly ACT 51 funding.

B. Resources

The Local Technical Assistance Program (LTAP) serves as the support center for the RoadSoft program. LTAP is funded by Federal Highway Administration (FHWA), with matching funds from state governments, universities, state highway agencies and other organizations. The LTAP for the State of Michigan is headquartered in Houghton at Michigan Technological University.

The Southeast Michigan Council of Governments (SEMCOG) is the regional planner in Southeast Michigan. Among several other activities, SEMCOG helps to collect and manage pavement data for local communities.

C. PASER Ratings and Maintenance Alternative Selections

The PASER rating descriptions for each road surface type are covered in detail in the PASER manuals provided by the LTAP. In summary, a rating of a 9 or a 10 is a new pavement and a rating of 1 or 2 is a failed pavement requiring full reconstruction. All road sections with condition ratings from very good-8 to poor-3 have useful service life remaining and are therefore potential candidates for a pavement maintenance activity.

D. Data Collection

Pavement condition data was field collected in June of 2008 with a combined team of OHM and Village representatives. Data was collected on all Major and Local roads, and uploaded into RoadSoft.

It is important to note that RoadSoft does not recognize a road segment until it has been accepted by the Village. The digital framework supplied by the LTAP will lag formal acceptance by 12 to 16 months. Further, because the Village has no maintenance responsibility for them, private road conditions were not surveyed.

It was noted during data collection that several roads that were expected to be classified as Village owned roads were either identified as private, or not included on the map framework included in RoadSoft. We recommend this issue be addressed separately in February when MDOT issues the next call for ACT 51 map revisions.

III. MAINTENANCE ALTERNATIVES

Overview

The goal of the Asset Management Council, and of a maintenance program, is to apply the right fix to the right pavement at the right time. Construction methods are divided into categories to help better define the appropriate use. The condition of the road will dictate which group of activities should be considered. A variety of specific construction activities are available among the appropriate group. A general description of the categories of the maintenance alternatives is provided below. Also, the category for each repair alternative included in the analysis is indicated in the individual maintenance alternative descriptions.

Preventative Maintenance

Preventative maintenance (PM) is appropriate for newer roads in good to fair condition. Generally, roads rated between Very Good (8) and Fair (5) are good candidates. PM lengthens the service life of a structurally sound pavement. PM is limited to surface improvements such as crack seals, joint seals and surface seals.

Road Rehabilitation

Road Rehabilitation (RH) procedures are appropriate for roads in fair (5) to poor (3) conditions. RH maintenance may include localized full depth removal and replacement, mill and overlay, or other methods to improve the base and/or cross section of the pavement. RH procedures are more intensive than PM, however can restore a pavement to excellent condition at a significantly lower cost than full road reconstruction.

Road Reconstruction

Road Reconstruction (RC) procedures are appropriate for roads in very poor (2) to failed (1) conditions. A rating of 1 or 2 means the road has exceeded the useful service life. In this case, full reconstruction with extensive base repair is necessary. Often, other aspects need to be considered with a full reconstruction, such as drainage improvements or utility replacements. Full road reconstruction was not considered for this analysis.

VII. MAINTENANCE AND REPAIR ALTERNATIVES

The following are possible maintenance and repair alternatives along with costs associated with the improvement. Several other maintenance procedures exist that have not been selected as alternatives for Dexter's program because of poor surface finishes, poor cost to value ratios, or poor past performance. Note that the costs are based on fair market prices bid for similar jobs, including miscellaneous items such as traffic control and restoration. The following costs in this report are construction costs only (in 2008 dollars); they do not include any engineering, inspection, contract administration, or materials testing. The costs will need to be reevaluated each year to reflect current market conditions. The category of the improvement is indicated next to each repair alternative in parentheses.

Overband Crack Seal (PM)

Description:

This process involves cleaning out the crack and applying an overbanding material. Overband crack seal material is comprised of a rubber and tar material with polyester fibers. Compressed air is used to clean the crack and surrounding area prior to application of the material. This alternative can be used on asphalt roadways with cracks up to 3" deep.

Cost:

The estimated cost for this alternative is \$0.50 per square yard of pavement, but will vary with the severity of cracking.

Route and Seal Crack Fill (PM)

Description:

This process involves cleaning out the crack with a routing machine and compressed air. A rubber based crack fill material is then applied to seal the crack. This procedure is most effective on thermal cracks that are one inch or wider.

Cost:

The estimated cost for this alternative is \$0.50 per square yard of pavement, but will vary with the severity of cracking.

Slurry Seal Surface Treatment (PM)

Description:

Slurry seal is made with a fine crushed aggregate mixed with quickset-emulsified asphalt. The liquid slurry is machine-applied and typically allows the road to be open to traffic within hours. Slurry seals seal the surface, protect from oxidation, fill minor depressions, and improve skid resistance.

Cost:

Slurry seals range from \$1.25 to \$1.75 per square yard.

Cape Seal Surface Treatment (PM)

Description:

The cape seal combines a slurry seal with a single chip seal. It provides the rough, knobby surface of a chip seal to further increase friction, yet has a tough sand matrix for durability. The cape seal also offers the most structural improvement within the preventative maintenance category.

Cost:

Cape seals range from \$2.15 to \$2.50 per square yard.

Asphalt Overlay (RH)

Description:

This process involves the placement of one lift of Hot Mix Asphalt (HMA) pavement typically 2-3 inches thick over the existing roadway. The thickness of the overlay depends on the existing conditions and the intended use of the road. An overlay provides an improved surface finish and adds structural stability to the pavement cross section. This process results in a drop off between the overlay section and the existing curb. Because of this, the asphalt overlay is typically only selected for road sections with shoulders and ditch drainage systems.

Cost:

A 2" overlay is approximately \$13.00 per square yard.

Mill and Overlay (RH)

Description:

Milling is a process by which the top section of pavement is milled off and discarded. This results in a rough surface to which an additional layer of pavement or emulsified asphalt surface treatment can be applied. Milling is typically selected for roads with distressed surfaces that have good base and drainage. There are two types of milling. First, the full width of the road may be milled and capped if a pavement has adequate thickness and the entire road surface is in need of repair. The second type of milling is for localized repairs. One example would be to mill approximately 2 foot wide strips at transverse crack locations. Following the localized milling, the milled areas can be patched and the entire road sealed.

Cost:

An estimate of cost for milling full width with a 3" overlay is approximately \$18.00 per square yard.

Pulverization and Overlay (RH)

Description:

This process involves breaking up the existing pavement in its current location and re-grading the pulverized roadway. The pulverized material then acts as a new base material for the future pavement. Additional pavement is then constructed on the reshaped base. This process is essentially the same as removing the existing pavement and constructing a new roadway.

Cost:

An estimate of cost to pulverize and reshape the existing pavement is approximately \$25.00 per square yard including a 4-inch overlay of asphalt. Similar to milling, this method is not cost effective unless a significant roadway area is pulverized.

IV. RECOMMENDATIONS

Overview

The following assumptions and procedures were used to determine the optimal maintenance procedures for the next two years:

1. The Village will have approximately \$100,000 for both Fiscal Years 08/09 and 09/10 set aside for maintenance activities. This budget includes costs for the initial maintenance report, contracted maintenance, and construction engineering services.
2. The overall goal of the program is to use the available funds to maximize the remaining service life of the entire network. This will mean focusing efforts on streets that are still in relatively good condition. Further, the recommendations are made assuming the work will be completed in Summer 2009 utilizing funding from both FY 08/09 and FY 09/10. It is anticipated that this will reduce the total construction costs, as mobilization costs will be minimized.
3. Because construction is proposed to start in Summer 2009, the streets will be surveyed prior to construction, so that the recommendations can be confirmed prior to the maintenance work being performed. Following the road maintenance and rehabilitation work, the streets should be reviewed annually, and the database updated to ensure the program is maintaining the road network as planned.
4. Total reconstruction projects will need to be performed and financed through different funding sources. The pavement maintenance program funds will be used to add service life to existing road segments in fair or better condition.

Details regarding the estimated construction costs for the proposed maintenance activities and locations can be found in Appendix A. It is recommended that specific locations be identified for future maintenance work following completion of the recommendations below.

Detailed Repair Recommendations

The detailed cost estimate and road segments selected for treatment for Fiscal Years 08/09 and 09/10 are included in Appendix A. The map in Appendix B shows the locations graphically. The following is a narrative of the information contained in Appendix A and the detailed cost estimate.

Asphalt overband crack seal is proposed for all roads still in good to very good condition. This procedure will preserve and improve the condition of the roads and delay the need for more intensive procedures.

The roads in good to fair condition (PASER ratings of 4-6) were considered for surface treatments. The Cape Seal surface treatment was deemed most effective for the condition of the roads in the Village. This treatment provides structural improvements as well as improved surface finish and ride quality at a fraction of the cost of full replacement. About three and one half miles of Village roads are recommended for a cape seal treatment.

A total of approximately six miles of roads are scheduled for maintenance under this plan. This equates to approximately 40% of the 15 miles of roads under the jurisdiction of the Village. Following completion of the work recommended for 2009, over half of the Village road network will be in 'good' condition or better. (Figure 1)

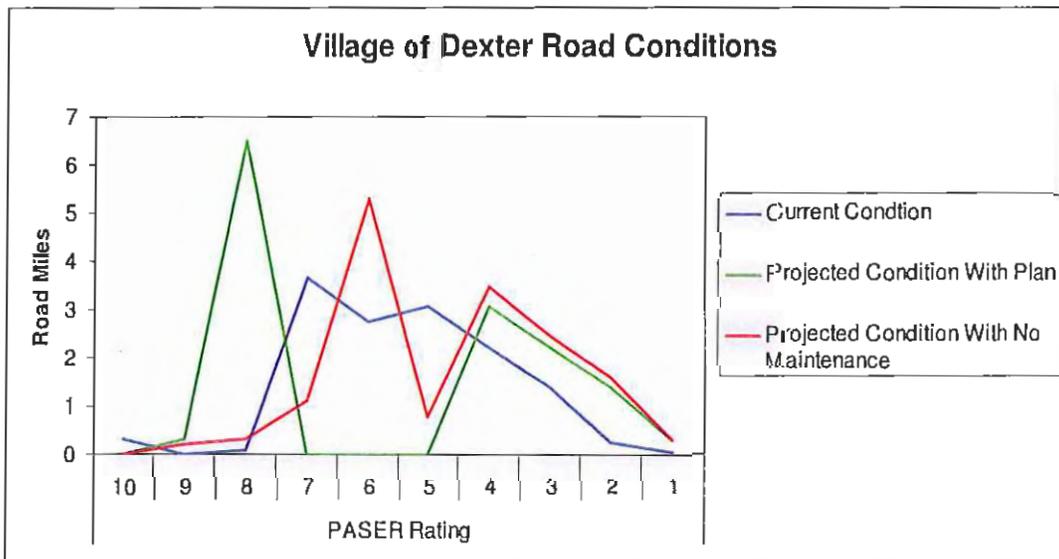


Figure 1

It is important to note that the figure considers only the effect of the road maintenance plan recommendations on the network. Other capital projects that reconstruct roads will improve the distribution even more, by shifting roads from the poor conditions back to a rating of ten (new pavement).

Appendix A

Village of Dexter
FY 08/09 - FY 09/10 Road Maintenance Plan
Prepared August 1, 2008

Total Estimated Project Costs

Preliminary Engineering

Road Rating and Maintenance Plan \$10,000

Contracted Construction Costs

Crack Seal \$10,000

Cape Seal With Base Repairs \$134,000

Contingencies \$15,000

Total Contracted Construction Costs \$159,000

Construction Engineering

Contract Preparation and Bidding \$8,000

Construction Engineering \$20,000

Estimated Total Project Costs \$197,000

Village of Dexter
 FY 08/09 - FY 09/10 Road Maintenance Plan
 Prepared August 1, 2008

Roads Recommended for Crack Seal

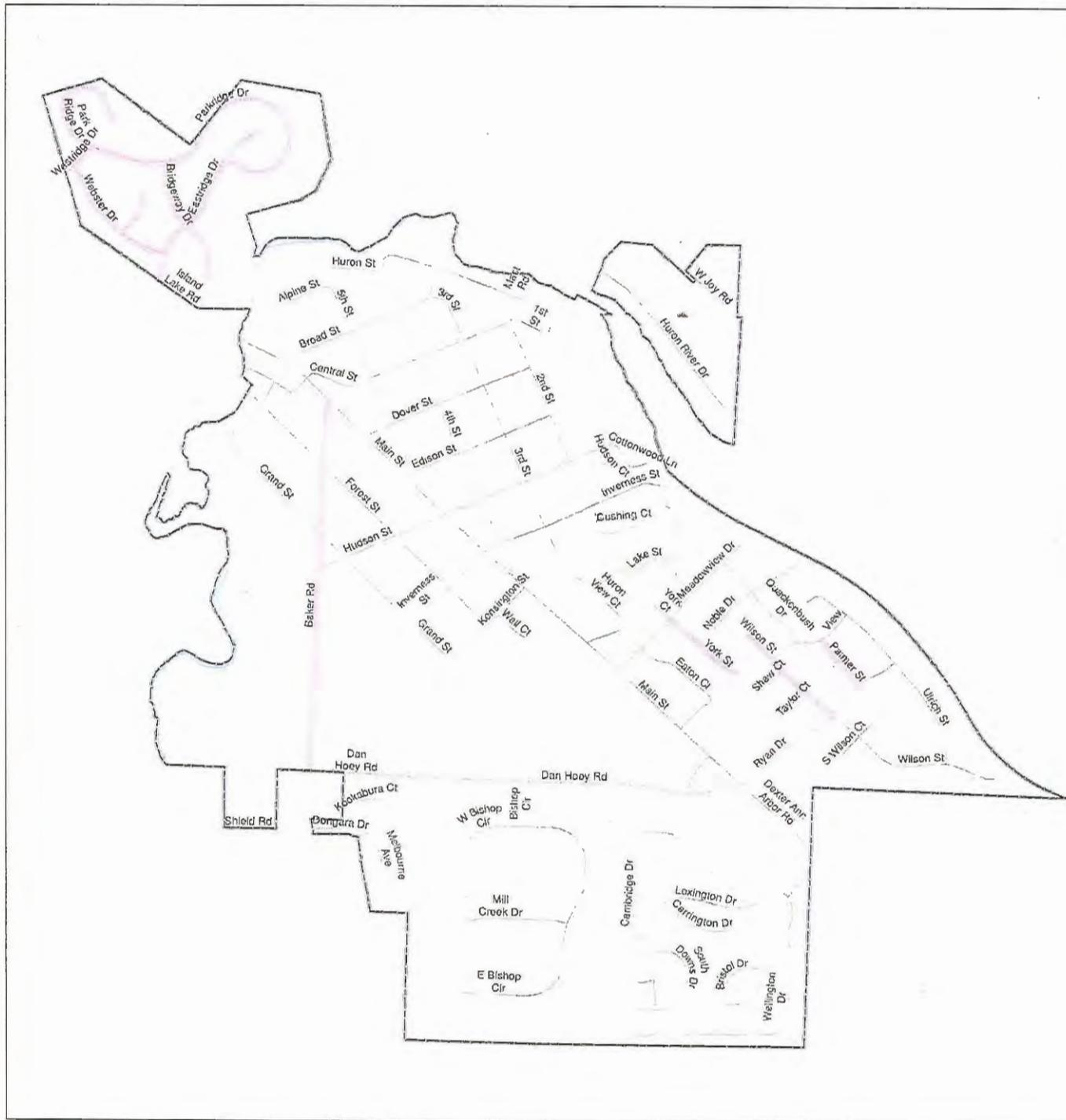
Road Name	From	To	Length (miles)	Description
Baker Rd	Dan Hoey Rd	Main St	0.719	Major Road
Bridgeway Dr	Parkridge Dr	End	0.249	Westridge Subdivision
Eastridge Dr	Island Lake Rd	End	0.35	Westridge Subdivision
Glacier Ct	Webster Dr	End	0.078	Westridge Subdivision
Palmer St	Ryan Dr	View	0.114	Huron Farms
Parkridge Ct	Parkridge Dr	End	0.037	Westridge Subdivision
Parkridge Dr	Westridge Dr	End	0.246	Westridge Subdivision
Parkridge Dr	Westridge Dr	Eastridge Dr	0.652	Westridge Subdivision
Webster Dr	Westridge Dr	Eastridge Dr	0.253	Westridge Subdivision
Westridge Dr	Dexter Pinckney Rd	Parkridge Dr	0.069	Westridge Subdivision
Wilson St	Ryan Dr	End	0.219	Huron Farms
York St	Meadowview Dr	Oliver Dr	0.161	Huron Farms
Total Length (Miles)			3.147	
Lane Miles			6.294	
Cost/Lane Mile			\$1,500	
Total Estimated Cost Crack Seal			\$10,000	

Village of Dexter
 FY 08/09 - FY 09/10 Road Maintenance Plan
 Prepared August 1, 2008

Roads Recommended for Cape Seal

Road Name	From	To	Length (miles)	Description	Comments
Dan Hoey Rd	Baker Rd	Main St	0.82	Major Road	
Broad St	Main St	Huron St	0.358	Old Village Area	
Fourth St	Inverness St	Broad St	0.486	Old Village Area	
Hudson St	Main St	Second St	0.259	Old Village Area	
Alpine St	Pavement Change	Fifth St	0.082	Old Village Area	
Fifth	Broad St	Dover St	0.195	Old Village Area	Spot Basework Needed
Grand St	Baker Rd	Curve	0.185	Old Village Area	
Grand St	Curve	Alpine St	0.157	Old Village Area	
Lake St	Meadowview Dr	End	0.183	Huron Farms	Spot Basework Needed
Quackenbush Dr	View Dr	Meadowview Dr	0.209	Huron Farms	Spot Basework Needed
Meadowview Dr	Main St	End	0.346	Huron Farms	Spot Basework Needed
Nobel Dr	York St	End	0.238	Huron Farms	Spot Basework Needed
York Ct	Meadowview Dr	End	0.042	Huron Farms	Spot Basework Needed
Total Length (Miles)			3.56		
Lane Miles			7.12		
Cost/Lane Mile			\$16,000		
Total Estimated Cost Cape Seal			\$114,000		
Total Estimate Cost Spot Base Work			\$20,000		
Total Estimated Cost			\$134,000		

Appendix B



CRACK AND CAPE SEAL RECOMMENDATIONS

ROAD MAINTENANCE PLAN
FY 08/09 - FY 09/10



- Crack Seal
- Cape Seal
- Road
- River/Stream
- Municipal Boundary



OHM 34000 PLYMOUTH ROAD
LIVONIA, MI 48150
734.522.6711
734.522.6427 (fax)

Data provided by Grider, Hitz and McCliment and the Washtenaw County Information Technology Department. Grider, Hitz and McCliment does not warrant the accuracy of the data and/or the map. This document is intended to depict the approximate spatial location of the mapped features within the Village and all use is strictly at the user's own risk.

PUBLISHED 06.01.2009

AGENDA 8-11-08

ITEM L-4

Estimated Costs: Modification to Dam Removal/ Stream Restoration Project*

Remove center portion of existing apron and dispose of concrete:	\$4,000
Remove/ pound in existing sheet piling:	\$2,000
Furnish and install two arched rock structures:	N/A**
Engineering, drafting and permit modification:	\$2,500
Construction oversight- stream restoration specialist:	\$2,290
Total Estimated Costs:	\$10,790

Notes:

*Estimates based upon consultation with Mike Tarazi and Leo Davies, URS. Costs for first two items will be confirmed in consultation with E.T. MacKenzie.

** We do not anticipate additional costs associated with installation of structures, given that rock purchase/ installation is already accommodated in existing plans. This will be confirmed in consultation with E.T. MacKenzie. Also, this modification will likely require additional small rock for stabilization, but rock currently on site should suffice.

AGENDA 8-11-08

ITEM L-5

Good Morning,

We had a great CAPT/DART meeting last night, with important discussion, good ideas and questions. (7-21-08)

With the charge from the group, I have updated the LIAA grant with the more detailed goals mentioned. The draft is attached – please let me know if you feel any changes should be made. One section we need to add to is the "support each jurisdiction can provide" such as meeting places.

I have also attached a regional map to be sent with the application, as well as a draft resolution. Please let me know if there is something to change on this document. I will send the FINAL copy of the resolution via email **TOMORROW based on responses received today**. This final will be the resolution each jurisdiction takes to their boards for approval to be submitted with the application.

We also talked about Washtenaw County's Build-out Analysis. If the group is interested in seeing a presentation about this analysis, I am happy to set that up for our next meeting.

Finally, we talked a bit about the Gravel Road Capacity Study.
http://www.hrwc.org/pdf/PAL_Guidebook.pdf

I hope to hear back from each community today so that I can finalize both the application and resolution and we can begin to move forward. I'm looking forward to working on this with all of you!

Anya Dale

Associate Planner

Washtenaw County

Department of Planning and Environment

Phone: 734-222-6848

Fax: 734-222-6803

dalea@ewashtenaw.org

VILLAGE OF DEXTER RESOLUTION 2008-25

WHEREAS, the Chelsea Area Planning Team (CAPT) has met regularly since its inception in the early 1990's; and

WHEREAS, the CAPT group developed a regional plan in an effort to effectively address area-wide issues; and

WHEREAS, this plan was not adopted by all participating communities; and

WHEREAS, the Dexter Area Regional Team (DART) and CAPT have been holding meetings concurrently since 2005 in an alliance to better address issues that cross jurisdictional boundaries; and

WHEREAS, CAPT/DART has expressed interest in pursuing a First Steps Service Grant through the Land Information Access Association (LIAA) and Partnerships for Change with the goals to identify and move past disputes and differences to find common ground, build upon existing communication lines to articulate a common vision, identify and prioritize opportunities for cooperative efforts;

NOW THEREFORE BE IT RESOLVED that the Village of Dexter support the joint application for the First Steps Service Grant to LIAA and;

THAT the Village of Dexter commits to actively supporting and engaging in the process developed as part of this application and;

THAT the Village of Dexter authorizes up to \$300 toward match requirements of the proposed grant.

Roll Call Vote:

Ayes:

Nays:

Absent:

The Village President declared this resolution adopted this ____ day of August 2008.

David F. Boyle
Village Clerk

Chelsea Area Planning Team/Dexter Area Regional Team Proposal to Land Information Access Association (LIAA) "Partnerships for Change" Grant

The Chelsea Area Planning Team/Dexter Area Regional Team (CAPT/DART) is submitting a proposal for assistance from the Land Information Access Association for the *First Steps Service Grants* under the *Partnerships for Change* program.

Purpose Statement

This proposed scope is in response to the Partnerships for Change (PFC) Sustainable Communities Program seeking proposals for multi-jurisdictional cooperative planning and program-building projects from partnerships. The intention of this project is to identify, resolve and move beyond past and present conflicts and differences, and work together to identify common goals for future collaboration that will result in improved quality of life.

- *Natural resource, quality of life and economic development benefits felt across jurisdictional boundaries*
- *To get beyond seeing each as individual communities with potentially overlapping interests, to part of a larger community sharing challenges and opportunities.*
- *Develop a regionally accepted vision for the landscape which could help guide future regional planning efforts*

Project Goals

Through this partnership with LIAA, the CAPT/DART group hopes to achieve a stronger partnership and advance existing communication toward regional planning and produce something tangible to ground regional cooperation and cooperative arrangements.

Project Goals:

- Start with a visioning process to identify and move past disputes and differences and find common ground. Common goals for the region can lead to potential cooperation areas. Establish more effective communication and improve the working relationship between the adjoining units of government
- Build upon existing communication lines to "articulate a common vision" as a starting point to begin to work toward regional agreements and cooperative land use planning
- The benefits of regional cooperation are not generally immediately seen. We would like assistance with evaluating various cooperation scenarios (transportation, natural resources, recreation, services) in order to demonstrate the benefits gained by each in order to encourage the

municipalities to plan and cooperate with longer reaching goals and objectives in mind.

- A prioritized opportunity list of potential initiatives for regional pursuit.
- Product: community asset map, list or potential efforts to focus cooperation, prioritize projects, especially as related to:
 - Coordination of transportation and land use planning
 - Joint provision of safety and public services.

Service Expectations

The level of project assistance sought is a First Steps Service Grant. The CAPT/DART is committed to investigating the opportunity for formalized inter-jurisdictional cooperation. However, there are some past differences that make such an effort more difficult. To this end, we are seeking assistance in identifying and overcoming barriers and identifying as well as prioritizing common goals.

The service we hope LIAA will provide is technical support to facilitate a dialogue with the CAPT/DART group to identify the barriers to successful regional planning, building trust, and focus on common goals.

Specific Opportunities:

- Develop common visions for the regional support of economic development while preserving cultural and natural resources.
- Problem-solving to move forward in regional land use planning efforts with greater success than experienced in past
- Consistent and compatible master plans and zoning ordinances
- Create a plan for shared resources, including public amenities and future public services expansion.

Time Line:

The expected time line for this service would be between six to twelve months, beginning immediately upon receiving the grant.

Background

Chelsea Area Planning Team (CAPT). In 2003, The CAPT group developed a region plan which never made it past the Draft stage, as it was not adopted by all the jurisdictions which participating in its creation. Chelsea Area Communities Visioning 1998-1999: A Collaborative effort between what was then the Village of Chelsea, the townships of Dexter, Lima, Lyndon and Sylvan, and the Washtenaw County Metropolitan Planning Commission. Chelsea and the surrounding townships formed the Chelsea Area Planning Team in response to increasing growth pressures in the area. In 1998, the CAPT members agreed the way to effectively address area-wide issues was to create a Regional Plan. These communities, over the course of a year, developed a regional community profile, developed trends/scenarios and alternatives, and created

a community vision for land use, planning and collaboration on regional issues. The result was the creation of the Chelsea Area Plan, which was hoped to be both a planning tool for issues that cross political boundaries and to help defend the communities against law suits. The plan created common future land use districts, resolved inconsistencies in master plans and addressed future public service expansion. Despite this effort, in the end it was not adopted by all communities. Factors that led to this "breakdown" included lack of communication regarding a planned waste-water system and a perceived threat of annexation.

Dexter Area Regional Team (DART). The Dexter Area Regional Team members include the Village of Dexter and Dexter, Webster, Lima and Scio Townships. DART was formed more recently than CAPT and initially did not regularly meet together. Part of the reason this group did not progress to the same extent as CAPT was because Dexter and Lima Townships were already involved in CAPT, and the Village of Dexter did not yet have much to gain from the group. For these reasons, DART never truly coalesced into anything larger than a regional group on paper until they were invited by a common participant to have joint meetings with CAPT. While there has not been a significant history of either cooperation or disputes, the emergence of recent transportation improvement issues has brought more dynamics to the larger group and provides another opportunity for regional cooperation.

Since 2005, CAPT and DART have been holding meetings concurrently. This alliance was formed in order to better address issues in northwest Washtenaw County that cross jurisdiction boundaries. Because of geographical overlap, as well as shared regional issues, the groups have been cooperating for several years with the objective of maintaining and enhancing the living, working and playing environment. This regional cooperation enables better decision making and consistency across jurisdictional boundaries and more efficiently addresses community issues such as growth pressures, traffic and the environment. Planning as a region also allows for these jurisdictions to pool resources in order to better address such issues. As CAPT/DART continues to work together and maintain open communication lines, they continue to provide support to their local plans and improved service to residents.

There are numerous common goals across these communities, however for a long time the level of cooperation has been limited to the monthly CAPT/DART discussions. These meetings, while valuable in their ability and commitment to keeping open dialogue between the communities, has not lead to a substantive planning/service efforts. There is an opportunity to take this further to accomplish something jointly for the greater benefit of all involved.

Recently, the CAPT/DART group has expressed interest in developing another regional plan, this time including the jurisdictions of both groups. The question is, how will this regional plan be different from the abandoned CAPT plan of 2003? The group is aware that in order to make any future regional planning effort a success, there needs to be a unified goal and expectation of outcome and focus on supporting common assets.

This program would help unify goals, materialize the common assets and interests of these groups in order to develop some formal regional agreements for more long term

cooperative land use planning and community service provision. To see differences not as barriers but as potential opportunities and strengths could result in:

- More efficient use of resources for providing infrastructure and service to community residents
- More coordinated effort to preserve land and natural resources, and encourage sustainable economic development
- Maintain the character unique to each community while building strength upon the interrelatedness of each.
- Lay groundwork and build momentum for future cooperative efforts

Participant Information

The CAPT and DART groups have been meeting monthly for several years. Each participating community has a representative for participation in monthly meetings and various task groups. Members of the CAPT/DART group are the Supervisors of Lyndon, Dexter, Webster, Sylvan, Lima and Scio Townships, as well as the Mayor of the City of Chelsea, and the Board President of the Village of Dexter. Others frequently in attendance include local planners, commissioners, and agency representatives. The *Partnerships for Change* program personnel would work directly with this leadership group and their alternates.

How each will participate:

The leadership of CAPT/DART meets monthly. It is anticipated that *Partnerships for Change* project planning and implementation will become the regular business of the monthly meetings for the duration of the project.

Washtenaw County Department of Planning & Environment has assigned staff to participate with CAPT/DART to assist in regional planning efforts. The Planner will also participate in the *Partnerships for Change* program, providing the primary staff contact for LIAA, including managing between meeting communication between LIAA and the jurisdictions. Each jurisdiction's planning consultants will also need to participate in order to make this project successful.

Support each jurisdiction will provide:

CAPT/DART members will share responsibility for such tasks as meeting notifications, providing meeting rooms, mailings and other support.

Key project contact:

Anya Dale, Associate Planner, Washtenaw County – 734-222-6848
dalea@ewashtenaw.org

Project Area

CAPT/DART's townships are mostly rural and share many characteristics. The western townships bordering Chelsea have landscapes with a significant amount of agriculture and open space and recreation area. Dexter, Lyndon and Sylvan Townships have large stretches of State-owned parkland. Scio, Webster and Lima Townships share a more low density residential landscape. The City of Chelsea and the Village of Dexter are both experiencing increasing growth pressure and traffic congestion. The Village of Dexter and surrounding Townships have been focusing efforts recently to address congestion in Dexter, as the main roads lead residents from the north directly into the downtown. There is not a consistent view among the townships whether they should contribute financially to address this congestion. This is one example of the group coming together for monthly meetings to share information, but falling short of cooperating on regional issues for a regional benefit.

The accompanying maps, Attachment A and B, illustrates the project area and the general landscape of existing land use accordingly.

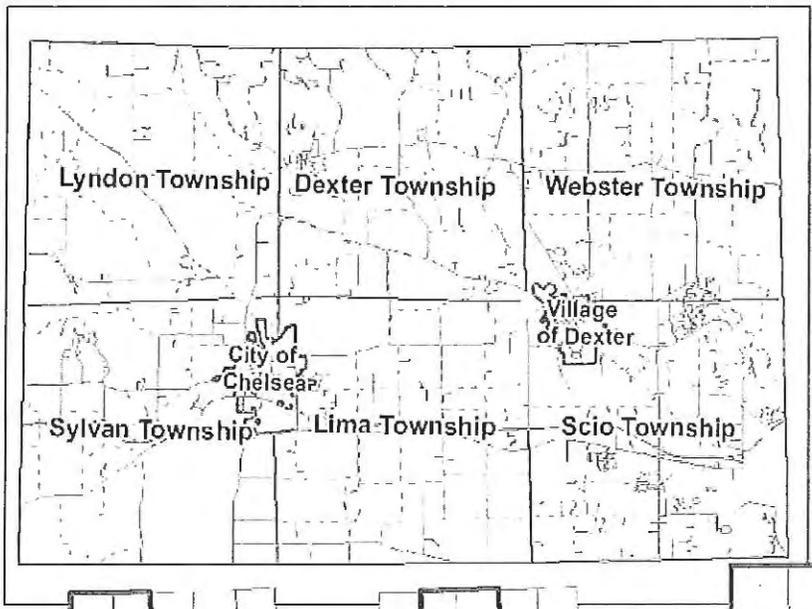
See Attached Map

Project Commitment

- 20% local match comprised of equal financial contribution from all jurisdictions
- Assistance from Washtenaw County planners, including one who has recently worked with another regional group in the County and LIAA to form a Joint Planning Commission.

Attachments

- A. CAPT/DART area map
- B. Community Resolutions, meeting minutes or other official documents showing determination to support proposed project within one month of project start-up.



CAPT/DART

