

**WORK SESSION – SATURDAY, MARCH 28, 2009**  
**Goal Setting**  
**8 a.m. - Copeland Board Room**

**THE VILLAGE OF DEXTER**  
**VILLAGE COUNCIL MEETING**  
**Monday, March 23, 2009**

**\*\*\*\*\*7:30pm\*\*\*\*\***

**Dexter Senior Center, 7720 Dexter Ann Arbor Road**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

<b>B. ROLL CALL:</b> President Keough	J. Carson D. Fisher J. Smith	P. Cousins J. Semifero R. Tell
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**C. APPROVAL OF THE MINUTES**

1. Regular Council Meeting Minutes – March 9, 2009

**Page# 1-8**

**D. PRE-ARRANGED PARTICIPATION:**

*Pre-arranged participation will be limited to those who notify the Village office before 5:00 p.m. Tuesday of the week preceding the meeting, stating name, intent and time requirements. (10-minute limit per participant)*

**E. APPROVAL OF AGENDA:**

**F. PUBLIC HEARINGS**

*Action on each public hearing will be taken immediately following the close of the hearing*  
None

*"This meeting is open to all members of the public under Michigan Open Meetings Act."*

**[www.villageofdexter.org](http://www.villageofdexter.org)**

**G. NON-ARRANGED PARTICIPATION:**

*Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives*

**H. COMMUNICATIONS:**

1. Upcoming Meeting List
2. Town Hall Meeting – Thank you letter to attendees
3. Comcast Notifications

**Page# 9-16**

**I. REPORTS:**

1. Board, Commission, & Other Reports- “Bi-annual or as needed”
  - Arts, Culture & Heritage Committee Representative
  - Chelsea Area Planning Team / Dexter Area Regional Team –**
  - Jim Carson & Joe Semifero**
  - Dexter Area Chamber
  - Dexter Area Fire Department Representative
  - Downtown Development Authority Chair
  - Farmers Market Representative
  - Gordon Hall Mgmt Team Representative – Donna Fisher**
  - Huron River Watershed Council Representative
  - Library Board Representative
  - Parks & Recreation Commission Chair
  - Planning Commission Chair
  - Tree Board Chair
  - Washtenaw Area Transportation Study Policy Committee Rep
  - Western Washtenaw Area Value Express Representative

**Page# 17-18**

2. Subcommittee Reports

3. Village Manager Report

**Page# 19-20**

4. President's Report

**Page# 21-22**

*“This meeting is open to all members of the public under Michigan Open Meetings Act.”*

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**J. CONSENT AGENDA**

*Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.*

1. Consideration of: Bills & Payroll in the amount of: \$ 253,742.43

**Page# 23-30**

2. Consideration of: Appointment of Jerusha Clark to the Arts, Culture & Heritage Committee

**Page# 31-32**

**K. OLD BUSINESS- Consideration and Discussion of:**

1. Discussion of: Main Street Bridge Project  
Spring Kick-Off Meeting  
Phase 2 Funding Updates

**Page# 33-34**

2. Discussion of: Village Offices – will be addressed at March 28 work session

**L. NEW BUSINESS- Consideration and Discussion of:**

1. Consideration of: Michigan Natural Resources Trust Fund Grant Application  
Resolution of Support

**Page# 35-44**

2. Consideration of: Midwestern Consulting – Scope of Services for spot speed study of 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> & 5<sup>th</sup> Streets between Broad and Hudson

**Page# 45-52**

3. Consideration of: Setting a Public Hearing on April 13 for the Drinking Water Revolving Fund Project Plan

**Page# 53-54**

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4. Discussion of: . Town Hall Meeting

**Page# 55-56**

**M. COUNCIL COMMENTS**

**N. NON-ARRANGED PARTICIPATION**

*Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.*

**O. ADJOURNMENT**

*"This meeting is open to all members of the public under Michigan Open Meetings Act."*

**[www.villageofdexter.org](http://www.villageofdexter.org)**

DEXTER VILLAGE COUNCIL  
REGULAR MEETING  
MONDAY, MARCH 9, 2009

AGENDA 3-23-09  
ITEM C-1

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:30 by President Keough in the Dexter Senior Center located at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

**B. ROLL CALL:** President Keough

J. Carson	P. Cousins
D. Fisher	J. Semifero
J. Smith	R. Tell

**C. APPROVAL OF THE MINUTES**

Regular Council Meeting Minutes- February 23, 2009.

Motion Smith; support Semifero to approve the regular Council minutes of February 23, 2009 with the following corrections:

- I-1-A – Tells corrected to Tell's
- K-2 – add No work session set at that time.
- M-Fisher comments - insert Village in front of parks and requested Council to be informed in place of inform Council

Unanimous voice vote for approval

**D. PREARRANGED PARTICIPATION**

None

**E. APPROVAL OF THE AGENDA**

Motion Smith support Semifero to approve the agenda.

Unanimous voice vote for approval

**F. PUBLIC HEARINGS**

None

**G. NON-ARRANGED PARTICIPATION**

Jon Rush of 7930 Fifth Street addressed Council on a follow-up to a letter given to Council following the February 26 Town Hall meeting. Mr. Rush is concerned with the speeding issue particularly on Fifth Street from Edison Street to Central Street. He presented a petition signed by eight home-owners on those streets requesting a stop sign be erected at Dover Street. (Petition attached to minutes)

Mary Robinson of 3275 Dover Street also spoke to the speeding issue on Fifth Street.

Colleen Keough of 7950 Fifth Street also spoke to the speeding issue and concern with children living in the area.

Evelyn Smith of 7810 Fifth Street spoke to the turn off from Main Street to Fifth Street and cars not properly stopping at the stop signs.

Brian Koval of 7810 Fifth Street spoke of the Fifth Street, Main Street and Edison Street corner being accident prone when cars are not stopping or slowing down.

## **H. COMMUNICATIONS:**

1. Upcoming Meeting List
2. Municipal Employees Retirement System of Michigan – Notification of New Actuarial Assumptions
3. Town Hall Meeting Feedback Forms
4. Equalizations Basin Update

Ms. Fisher announced that the Gordon Hall Management Team will meet on March 19, 2009 at a place to be determined.

## **I. REPORTS**

1. Department of Public Works Superintendent – Ed Lobdell

Mr. Lobdell submits his report as per packet. In addition, Mr. Lobdell announced that the Village will pick up leaves in the Spring as snow came very early in the Fall and they have started sweeping the streets.

2. Community Development Director – Allison Bishop – Verbal Update  
Ms. Bishop announced the Trust Fund Public Hearing on March 17, 2009 at 7 pm by the Village Parks and Recreation Commission at the Senior Center and on April 6, 2009 at 7:30 pm will be the Capital Improvement Plan Public Hearing.

3. Boards, Commission, & Other Reports – “Bi-annual or as needed”  
No affected reports

4. Village Manager Report  
Mrs. Dettling submits her report as per packet. In addition the Village Assistant Manager reported that a Village e-mail was sent to clarify the Dexter Leader article on water and sewer rates, looking at June 3, 2009 for the next Town Hall Meeting, and set the date for the Goal Setting and Budget Meeting for March 28, 2009 beginning at 8 am.

5. President's Report  
Mr. Keough submits his report as per packet. In addition Mr. Keough spoke of the e-mail message regarding the issue of the emergency call to the Encore Theatre and the perception that the fire truck could not park directly in front of the theatre. The Village Manager and the Fire Inspector will talk to Mr. Willis regarding this. Mr. Keough announced he will be gone for the March 12, 2009 Downtown Development Authority (DDA) meeting and at this meeting the DDA will be looking at the Capital Improvement Plan budgeting and the request by Mr. Tupper to raise the borrowing limits on the old DAPCO property.

**J. CONSENT AGENDA**

1. Consideration of: Bills and Payroll in the amount of \$333,443.03
2. Consideration of: Knights of Columbus – Request to sell tootsie rolls on the sidewalks of the Village April 3-5
3. Consideration of: 2008-2009 Budget Amendment – Vehicle Maintenance Request by Mr. Smith to move this item to L-6 under New Business

Motion Fisher; support Smith to approve items 1 and 2 of the consent agenda as presented.

Unanimous voice vote for approval

**K. OLD BUSINESS-Consideration and Discussion of:**

1. Discussion of: Main Street Bridge Project- Construction Updates  
Phase 2 Funding Updates  
A request was made for an update on the moneys set aside for the completion of the bridge project. Question was asked on the Downtown Development Authority's (DDA) part in the bridge project and Ms. Nicholls stated that the DDA's part on the lighting is in process.
2. Discussion of: Village Offices  
President Keough reviewed handouts of Options 1A and 1B of remodeling of 8140 Main Street and gave a rationale of budgeting plan for both. President Keough handed out Option 2A – Purchase of space in the Mill Creek Building that features a buy back option of the initial investment. Discussion followed with mention of having 8140 Main Street as the permanent solution for Village offices and working in stages to develop the space. Also asked in the discussion was what dollar amount can the Village afford to spend on such a project.
3. Consideration of: Preliminary Engineering Services Agreement - Norfolk Southern Railway Company

Motion Carson; support Tell to approve the Preliminary Engineering Services Agreement with Norfolk Southern Railway Company for an amount not to exceed \$30,000. 2/9

Motion Fisher; support Semifero to postpone consideration of Norfolk Southern Railway Company pending further information on the County's involvement. 2/9

Motion Cousins; support Smith to postpone for further clarification of Agreement for Preliminary Engineering Services between the Village of Dexter and Norfolk Southern Railway Company pending further information of the county's involvement and the Central Street Crossing. 2/23

Motion Carson; support Semifero to postpone indefinitely consideration of Preliminary Engineering Services Agreement with Norfolk Southern Railway. 3/9

Mr. Carson related that he had contacted Congressman Schauer's office in regards to working with the railroad as the Congressman in on the transportation committee. Congressman Schauer has asked for information and will look into the project.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

Motion Smith; support Fisher to correct the February 23 minutes to reflect the motion on the engineering servicing agreement pending further information of the county's involvement and the Central Street crossing.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough

Nays: None

Motion carries

**L. NEW BUSINESS-Consideration of and Discussion of:**

1. Discussion of: Traffic Warrant Investigation – School Zones and Fifth Street

Discussion followed on doing or not doing a traffic study. A judge will honor a ticket issued if a traffic sign is placed from a traffic warrant. It was felt that it should be made unattractive to cut through residential areas and that more than Fifth Street has a traffic deficiency per a study done by the Washtenaw County Road Commission in 2005.

Motion Carson; support Smith to authorize Village Staff to have Jim Valenta to do a traffic warrant study for a stop sign at Dover and Fifth Street and authorize Village Staff to have Jim Valenta prepare a proposal for a traffic count on Second, Third, Fourth and Fifth from Broad to Hudson.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough

Nays: None

Motion carries

2. Discussion of: Drinking Water Revolving Fund (DWRF) Project Plan Draft Review

Ms. Nicholls reviewed the time schedule for the public hearing and submittal of the plan.

3. Consideration of: Orchard, Hiltz & McCliment – Scope of Services for 2009 Pavement Management Program for an amount not to exceed \$8000.

Motion Semifero; support Fisher to approve the Orchard, Hiltz & McCliment's Scope of Services Pavement Management Program for an amount not to exceed \$8000.

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero and Keough  
Nays: None  
Motion carries

- 4. Consideration of: Orchard, Hiltz & McCliment – Scope of Services related to the State Revolving Fund – Sewer Rehabilitation for an amount not to exceed \$30,000

Motion Semifero; support Fisher to approve the Orchard, Hiltz & McCliment’s Scope of Services related to the State Revolving Fund – Sewer Rehabilitation for an amount not to exceed \$30,000.

Ayes: Carson, Cousins, Fisher, Smith, Semifero, Tell and Keough  
Nays: None  
Motion carries

- 5. Discussion of: Michigan Natural Resources Trust Fund Grant Application

Motion Semifero; support Tell to authorize the Village to commit \$200,000 for a proposed match for the Michigan Natural Resources Trust Fund grant application towards financing of the Mill Creek Park Development.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough  
Nays: None  
Motion carries

- 6. Consideration of: 2008-2009 Budget Amendment – Vehicle Maintenance

Motion Semifero; support Tell to approve the budget amendment of \$11,000 under line 402-441.000-939.000 for vehicle maintenance.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough  
Nays: None  
Motion carries

**M. COUNCIL COMMENTS**

- Cousins Suggested that the Village prepare an engraved Presidential Proclamation for the new Library to be presented on March 28. Would also like an accounting on expenses for Holiday Lighting.
- Fisher Mentioned that there are big boulders and stones on Grand Street in the right-of-way. Again asked to know how Village parks are named.
- Carson None
- Jones None
- Smith None
- Tell None
- Semifero Asked about the date selected for the next Town Hall Meeting, if the Village has snow emergency information, questioned the exit

path behind National City Bank and removal of the drive way on  
Dexter-Ann Arbor Road at the MAV property.

**N. NON-ARRANGED PARTICIPATION**

Jon Rush of 7930 Fifth Street thanked the Council for the band aid on Fifth Street and referenced a previous plan done for Village offices over the Fire Hall and that the building is a Fire Hall.

**O. ADJOURNMENT**

Motion Smith; support Fisher to adjourn at 10:58.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones  
Clerk, Village of Dexter

Approved for Filing: \_\_\_\_\_

CITIZEN REQUEST FOR STOP SIGN ON FIFTH ST. AT DOVER

BECAUSE CARS DAILY TRAVEL AT SPEEDS OF 45 TO 50 MILES AN HOUR ON FIFTH ST. BETWEEN EDISON AND CENTRAL :

WE THE UNDERSIGNED PROPERTY OWNERS AND RESIDENTS ON FIFTH ST. IN DEXTER, ASK THE VILLAGE TO PLACE A STOP SIGN ON FIFTH ST. AT DOVER.

- | NAME                | ADDRESS            |
|---------------------|--------------------|
| 1. Brian Koval      | 7810 Fifth St      |
| 2. Evelyn Smith     | 7810 Fifth Street  |
| 3. Ellen Krough     | 7950 5th Street    |
| 4. Sandra K. Hansen | 7880 Fifth Street  |
| 5. Jay Robinson     | 3275 Dover St.     |
| 6. Brenda Wagner    | 7830 Ann Arbor St. |
| 7. <del>MRS</del>   | 7850 5th           |
| 8. Marlene Mess     | 7850 Fifth St.     |
| 9. Mary L. Domenech | 7830 Fifth St.     |
| David St. Laurent   | " " "              |
| 10. Jon Rush        | 7930 FIFTH ST.     |

I fully support and encourage placing four way stop signs at the corner of Fifth and Dover.

Mark Wolcott  
7921 Fifth Street  
Dexter, MI 48130



## 2009 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Healthy Community Walking Committee	3/19/2009	8:30 a.m.	Chelsea Hospital - White Oak Room		Paul Cousins
Scio Township Planning	3/23/2009	7:30 p.m.	Scio Township Hall	<a href="http://www.twp.scio.mi.us/">http://www.twp.scio.mi.us/</a>	
Chelsea City Council	3/24/2009	7:00 p.m.	Washington Street Education Center	<a href="http://www.city-chelsea.org/">http://www.city-chelsea.org/</a>	
Dexter Township Planning	3/24/2009	7:00 p.m.	Dexter Township Hall	<a href="http://www.twp-dexter.org/">http://www.twp-dexter.org/</a>	
Scio Township Board	3/24/2009	7:00 p.m.	Scio Township Hall	<a href="http://www.twp.scio.mi.us/">http://www.twp.scio.mi.us/</a>	Jim Carson
Western Washtenaw Area Value Express	3/24/2009	8:15 a.m.	Chelsea Community Hospital		Shawn Keough
Southeast Michigan Council of Governments	3/26/2009	4:30 p.m.	Rock Financial Showplace - Novi	<a href="http://www.semco.org">http://www.semco.org</a>	Shawn Keough
Southeast Michigan Council of Governments	4/1/2009	4:30 p.m.	Washtenaw Marriott - Ypsilanti	<a href="http://www.semco.org">http://www.semco.org</a>	Rhett Gronewelt
Washtenaw Area Transportation Study- Technical	4/1/2009	9:30 a.m.	Road Commission Offices	<a href="http://www.miwats.org/">http://www.miwats.org/</a>	Rhett Gronewelt
Washtenaw County Board of Commissioners	4/1/2009	6:45 p.m.	Board Room, Admin Building	<a href="http://www.ewashtenaw.org/government/boc/">http://www.ewashtenaw.org/government/boc/</a>	
Dexter Area Historical Society	4/2/2009	7:30 p.m.	Dexter Area Historical Museum	<a href="http://www.hvcn.org/info/dextermuseum/">http://www.hvcn.org/info/dextermuseum/</a>	
Dexter District Library Board	4/6/2009	7:30 p.m.	Dexter District Library	<a href="http://www.dexter.lib.mi.us/">http://www.dexter.lib.mi.us/</a>	
Dexter Village Planning Commission	4/6/2009	7:30 p.m.	Senior Center	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	Jim Carson
Washtenaw County Road Commission	4/7/2009	1:00 p.m.	Road Commission Offices	<a href="http://www.wcroads.org/">http://www.wcroads.org/</a>	
Dexter Area Chamber of Commerce	4/8/2009	7:30 a.m.	Chamber Offices	<a href="http://www.dexterchamber.org/">http://www.dexterchamber.org/</a>	Paul Cousins
Dexter Downtown Development Authority	4/9/2009	7:30 p.m.	Senior Center	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	Shawn Keough

AGENDA 3-23-09  
ITEM M-1

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village Representative





## VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

### Village Council

Shawn Keough  
*President*

Ray Tell  
*President Pro-Tem*

Jim Carson  
*Councilperson*

Paul Cousins  
*Councilperson*

Donna Fisher  
*Councilperson*

Joe Semifero  
*Councilperson*

James Smith  
*Councilperson*

### Administration

Donna Dettling  
*Manager*

Carol Jones  
*Clerk*

Marie Sherry, CPFA  
*Treasurer/Finance Director*

Courtney Nicholls  
*Assistant Village Manager*

Ed Lobdell  
*Public Services Superintendent*

Allison Bishop, AICP  
*Community Development Manager*

THE VILLAGE OF  
DEXTER IS AN EQUAL  
OPPORTUNITY  
PROVIDER AND  
EMPLOYER

www.  
villageofdexter.org

March 11, 2009

Dear ,

On behalf of the entire Village Council, I would like to thank you for attending and participating in the February 26, 2009 Town Hall meeting, which as you know focused on Public Safety. We are thankful that the leadership of our Police, Fire and Ambulance services were all in attendance to speak to you and answer your questions. We hope you learned as much as we did and feel blessed to have such dedicated people in these positions. We would also like to thank you for filling out your comment cards. We appreciate the feedback so that we can keep trying to improve the communication process.

Our next Town Hall meeting will be scheduled for late May or early June of this year and we will also have one in the fall of 2009. Please stay tuned for the date and topic of the upcoming meetings.

I would also like to thank all of you who have submitted your name to receive the Village e-mail updates. I hope you find this communication tool valuable and encourage your friends and neighbors to sign up also.

Thank you again for your participation in our meeting. As always, please do not hesitate to contact any member of Council if you have a question. We appreciate the opportunity to hear from you. Enjoy the upcoming spring season and I look forward to seeing you around town.

Sincerely,

Shawn W. Keough  
Village President





AGENDA 3-23-09  
ITEM H-3

March 9, 2009

Donna Dettling, Manager  
Village of Dexter  
8140 Main St.  
Dexter, MI 48130

Dear Ms. Dettling:

As part of Comcast's continuing effort to keep you informed of changes impacting our customers in your community, I am pleased to inform you of a decrease in the prices for three of our triple play bundle packages and the introduction of a new service offering. Comcast is providing notice of these changes directly to our customers through messages on their monthly billing statements.

Effective February 12, 2009, the standard prices for our High Definition Triple Play bundles decreased. The standard price for the HD Starter bundle decreased from \$134.99 to \$129.99 per month. The standard price for the HD Plus bundle decreased from \$169.99 to \$159.99 per month. Finally, the HD Premier bundle monthly price decreased from \$209.99 to \$199.99. Customers do not need to take any action since they are automatically transitioned to the appropriate lower price based on the bundle package that they previously chose.

We also introduced a new service offering in your community. Effective February 12, 2009, the Value Plus Triple Play bundle is available. This bundle includes the following: Digital Starter video service, On Demand, one digital cable box and remote, Comcast High-Speed Internet Performance Service with PowerBoost®, Comcast Digital Voice Local with More®. The standard price for this bundle is \$114.99 per month.

Additionally, Music Choice will introduce a new channel line-up on Comcast Digital Cable. Most channels will move to new locations, some will change names and some will be replaced by more popular listening options. Please see the attached customer notice for more details.

Should residents contact you with questions regarding these changes, please do not hesitate to direct them to our toll free customer service number: 1-800-COMCAST. Our Customer Account Executives are available 24 hours a day, 7 days a week to answer any questions they may have regarding Comcast products, services and prices. If you have any questions about this or any other issue, please feel free to contact me directly at 734-254-1888.

Sincerely,

Frederick G. Eaton  
Government Affairs Manager  
Comcast, Michigan Region  
41112 Concept Drive  
Plymouth, MI 48170

# What you want to hear, When you want to hear it.

On April 15<sup>th</sup>, 2009, Music Choice® will introduce a new and improved lineup on Comcast Digital Cable. Most channels will move to new locations, some will change names and some will be replaced by more popular listening options. The new Music Choice lineup will include a total of 46 channels.

Ch	Name	Ch	Name	Ch	Name
401	Hit List	417	Classic Alternative	433	Sounds of the Season
402	Hip-Hop & R&B	418	Adult-Alternative	434	Soundscapes
403	MC MixTape	419	Soft Rock	435	Smooth Jazz
404	Dance/Electronica	420	Pop Hits	436	Jazz
405	Rap	421	90's	437	Blues
406	Hip-Hop Classics	422	80's	438	Singers & Swing
407	Throwback Jamz	423	70's	439	Easy Listening
408	R&B Classics	424	Solid Gold Oldies	440	Classical Masterpieces
409	R&B Soul	425	Party Favorites	441	Light Classical
410	Gospel	426	Stage & Screen	442	Musica Urbana
411	Reggae	427	Kidz Only!	443	Pop Latino
412	Classic Rock	428	Toddler Tunes	444	Tropicales
413	Retro Rock	429	Today's Country	445	Mexicana
414	Rock	430	True Country	446	Romances
415	Metal	431	Classic Country		
416	Alternative	432	Contemporary Christian		

For more information visit <http://www.musicchoice.com/channelchange>

Get Music Choice with Comcast Digital Cable!

Call **1.800.COMCAST** today!

**Comcast.**

A CableCard or a digital converter from Comcast is required to view these channels. Not all programming and services available in all areas. Programming subject to change. Certain services are available separately or as a part of other levels of service at regular service rates. Limited Basic Service (or as applicable, the lowest level of service) is required to receive other levels of service. Service is subject to terms and conditions of Comcast Cable Subscriber Agreement. Other restrictions may apply. Comcast © 2009.



March 12, 2009

Donna Dettling, Manager  
Village of Dexter  
8140 Main St.  
Dexter, MI 48130

Dear Ms. Dettling:

I am writing to advise you of the status of our carriage of the NFL Network, which is one of the channels contained in our Sports Entertainment Package. Comcast's signal carriage agreement with the NFL Network (cable channels 180, 181 and 275) expires shortly. We are currently negotiating with the National Football League to reach a fair agreement for all concerned parties, especially our customers. By law, Comcast is not allowed to continue to carry the station without its owner's permission. If, despite our best efforts, we are unable to reach a reasonable agreement and our right to carry the NFL Network (cable channels 180, 181, 275) ends, Comcast may be required by law to suspend carriage of the signal as early as May 1. Please know that I will keep you informed of the status of the NFL Network, but feel free to call me with any questions.

Also, by letter dated March 10, 2009, I notified you that WUDT-CA (Univision) will be added to Limited Basic channel 98 effective April 10, 2009, with a preview beginning on March 31, 2009. The effective date for this addition has been changed to April 15, 2008. Additionally, Daystar was identified as channel 188 instead of channel 288.

Please direct any customer calls about Comcast products, services and prices to 1-888-COMCAST. Our Customer Account Executives are available 24 hours a day, 7 days a week. As always, feel free to contact me directly at 734-254-1888 with any questions you may have.

Sincerely,

A handwritten signature in cursive script that reads "Frederick G. Eaton".

Frederick G. Eaton  
Government Affairs Manager  
Comcast, Michigan Region  
41112 Concept Drive  
Plymouth, MI 48170



March 10, 2009

Donna Dettling, Manager  
Village of Dexter  
8140 Main St.  
Dexter, MI 48130

Dear Ms. Dettling:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community, I am writing to notify additions and changes to the channel lineup. Customers will be notified in advance of these additions and changes by newspaper notice.

Effective April 1, 2009, we are pleased to announce the addition of Major League Baseball (MLB) HD, channel 258 to Digital Classic service.

Also effective April 10, 2009, WUDT-CA (Univision) will be added to Limited Basic channel 98. A preview of WUDT will be available to customers subscribing to Limited Basic beginning March 31, 2009. Daystar will move from Digital Classic channel 188 to Digital Starter channel 188.

Additionally, ReelzChannel, channel 161, Lifetime Movie Network, channel 119, and Lifetime Movie Network HD, channel 221, will no longer be available with Business Class TV Digital Basic Plus or Digital Deluxe.

In addition to the appropriate subscription service, a digital receiver or CableCARD-equipped device will be required to view these channels. To receive HD channels, an HD television and HDTV equipment will be required.

Please direct any customer calls about Comcast products, services and prices to 1-888-COMCAST. Our Customer Account Executives are available 24 hours a day, 7 days a week. As always, feel free to contact me directly at 734-254-1888 with any questions you may have.

Sincerely,

Frederick G. Eaton  
Government Affairs Manager  
Comcast, Michigan Region  
41112 Concept Drive  
Plymouth, MI 48170

Demographic Data	Existing Agreement	Level of Service	Cost	Available Resources	Concerns & Issues
<b>Webster Township</b> Population: 5,198 (20% urban, 80% rural) Median house/condo value: 2007 \$69,606 Total S.E.V. 2008: \$477,124,350	Dexter Area Fire Department	DAFD made 265 runs in 2008	\$310,795	Existing Station	
<b>Scio Township</b> Population: 15,759 (81% urban, 19% rural) Median house/condo value: 2007 \$315,603 Total S.E.V. 2008: \$1,653,373,900	Scio Township		\$678,100 appropriation from general fund budget	Existing Station	April 2008: Study committee discussed regionalization, but indicated response from other area public safety organizations
<b>Village of Dexter</b> Population: 3,300 Median house/condo value: 2007 \$218,588 Total S.E.V. 2008:	Dexter Area Fire Department (Annual Operating Budget \$964,000)	DAFD made 259 runs in 2008	\$303,758	Existing Station	
<b>Lima Township</b> Population: 3,224 (28% urban, 72% rural) Median house/condo value: 2007 \$78,969 Total S.E.V. 2008: \$240,747,993	Dexter Area Fire Department (40%) Chelsea Area Fire Authority (60%)	DAFD made 94 runs in 2008	\$110,244 - DAFD \$168,264.10 - CAFA - based on 5 yr avg man hours		
<b>Dexter Township</b> Population: 5,248 (11% urban, 89% rural) Median house/condo value: 2007 \$64,450 Total S.E.V. 2008: \$436,708,304	Dexter Area Fire Department (60%) Chelsea Area Fire Authority (40%)	DAFD made 204 runs in 2008	\$239,253 - DAFD \$67,390.71 - CAFA - based on 5 yr avg man hours		
<b>Lyndon Township</b> Population: 2,728 (all rural) Median house/condo value: 2007 \$88,195 Total S.E.V. 2008: \$169,580,200	Chelsea Area Fire Authority		\$140,331.49 - CAFA - based on 5 yr avg man hours		
<b>City of Chelsea</b> Population: 5,016 Median house/condo value: 2007 \$217,367 Total S.E.V. 2008: \$295,289,900	Chelsea Area Fire Authority		\$433,937.36 - CAFA - based on 5 yr avg man hours	Potential Station Location? Existing Station?	
<b>Sylvan Township</b> Population: 6,425 (60% urban, 40% rural) Median house/condo value: 2007 \$241,248 Total S.E.V. 2008: \$252,279,800	Chelsea Area Fire Authority		\$202,860.84 - CAFA - based on 5 yr avg man hours	Existing Station	

**DAFD:** Located in downtown Dexter, with small stations on N. Territorial in Dexter Township, and on Webster Church Rd in Webster Township. The department has a full-time chief, six full-time firefighters and 25 paid on-call fire fighters. Total Budget: \$964,000 Total Service Calls: 822 (2008)

**CAFA:** CAFA is staffed with two full time firefighters/ emergency medical technicians 24 hours a day 365 days a year. CAFA consists of 30 members: seven fulltime, 17 paid on call, and six fire investigators. Total Budget: \$1,012,785 Total Service Calls: 1,262 (2008)

**Scio Township Fire Department:** Located on Zeeb Rd., has 4 full-time firefighters and 25 on-call firefighters, and 1 non-fighter employee. Scio Fire Department started after breaking off from DAFD in 1986.



**VILLAGE OF DEXTER**

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8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 11 Fax (734)426-5614

## MEMO

**To: President Keough and Council Members**  
**From: Donna Dettling, Village Manager**  
**Date: March 23, 2009**  
**Re: Village Manager Report**

1. Meeting Review:
  - March 17<sup>th</sup> – Bridge/Dam Project Status
  - March 18<sup>th</sup> – Community Engagement Officer Interviews
2. Upcoming Meeting Review:
  - March 20<sup>th</sup> – Water System Easement Meeting
  - March 23<sup>rd</sup> - Carlise Wortman Associates, Service Proposals
  - March 25<sup>th</sup> - MML Community Economic Development Forum
  - March 28<sup>th</sup> – Budget Planning Work Session
  - March 28<sup>th</sup> – Library Dedication
3. **Work Session: Our goal setting/pre-budget workshop is scheduled for Saturday March 28 starting at 8 a.m. in the Copeland Board Room.**
4. City Status: The City Petition kick-off meeting is being planned for Thursday, April 30, 2009. Announcements and invitations will be made to encourage participation. The kick-off meeting will be used to provide information to citizens interested in circulating petitions. Information will be distributed about the proper methods of obtaining signatures, along with the FAQ list for them to have available when answering citizen's questions. During the month of May signatures will be collected. At the June 3, 2009 Town Hall Meeting an update will be presented, including a draft of the state submittal.
5. Dexter Ministerial Association: Courtney and Donna Fisher attended the Dexter Ministerial Association meeting on Thursday, March 12. Also in attendance were Superintendent Rob Glass, Sgt. Beth Gieske and representatives from Dexter Family Service, Faith in Action and the Chamber. The purpose of the meeting was to talk about ways that all the groups can work with local churches to meet the needs of the community. Ideas were shared regarding methods of communication, the possibility of establishing a chaplain core, and opportunities for collaboration. The group has plans to meet on a quarterly basis and all of Council is encouraged to participate when they are available.
6. DDA Update – At the DDA meeting on March 12 the Board adopted the CIP worksheets and accepted a bid from AF Smith to do the electric work relating to burying the utilities in their project area. The Board also passed the amendment to the purchase agreement with Mr. Tupper that will allow him to borrow up to \$750,000 against the sale of 3045 Broad (the previous cap was \$250,000). They are confident that attorney Scott Munzel has sufficiently protected them from any negative consequences due to this amendment. The coordination with staff, Beckett & Raeder, OHM and JJR is continuing in regards to the Jeffords Street/Mill Creek Park project through monthly meetings. The Board hopes to see construction drawings at the April meeting.



## Village President Report

Hello Residents and Council Members,

Here is my written update of my activities:

Activities since March 9, 2009 Village Council meeting:

It has been a quick turnaround for me in between meetings as I have been out of town for a family wedding for a portion of this past week.

March 17, 2009 - Attended spring "kick-off" meeting for the Main Street Bridge project (with Donna Dettling, Allison Bishop, Paul Cousins and Jim Carson). I had to leave the meeting before it was completed, however there will be a full report of the discussion provided at the meeting. The highlight of the meeting is that ET McKenzie is expected to begin site work again on April 6, 2009. There was lots of good discussion and coordination between our consultants (URS, OHM, BRI, JJR and ECT) and the Road Commission.

Future activities:

March 20, 2009 - I will be meeting with Spaulding Clark, the Scio Township Supervisor, on Friday of this week. There is no formal agenda of topics; we are simply trying to stay in touch with what is going on in each community. I will share my discussion at the Village Council meeting on Monday.

March 23, 2009 - Village Council Meeting

March 28, 2009 - Council Goal setting session

March 28, 2009 - Dexter District Library Dedication - Courtney and I have been working on a Village Proclamation for the past week or so.

Looking ahead toward April and May of 2009 - I will be working with Donna Dettling to schedule a Council workshop to conduct the annual Village Manager review process. Typically, Council will meet prior to the annual review and then we conduct the actual review in Closed Session with our Village Manager. I would like to get this process completed no later than the first meeting in May 2009. We will use the same process as last year to provide our feedback.

I will provide additional details on anything else that comes up and am happy to answer any questions before or at the meeting.

Please feel free to call me at home or send me an email anytime. I look forward to seeing everyone soon!

Shawn Keough

Village President

(734) 426-5486 (home number)

[skeough@villageofdexter.org](mailto:skeough@villageofdexter.org)





VENDOR APPROVAL SUMMARY REPORT

Date: 03/18/2009

Time: 1:22pm

Page: 1

Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ARBOR SPRINGS WATER CO.INC	ARBOR SPRI	1 5 GAL WATER	5.75	0.00
AT&T	AT&T	734 424-1425 2430	109.10	0.00
BECKETT & RAEDER, INC.	BECKETT	PROF. SERVICES	6,000.00	0.00
BELL EQUIPMENT COMPANY	BELL EQUIP	FUEL TRANSFER PUMP	80.68	0.00
ALLISON BISHOP	MENARD/ALL	EXPENSE REPORT	116.64	0.00
BOULLION SALES	BOULLION	TUBE	163.50	0.00
BRENDA TUSCANO	TUSCANO	FARMER'S MARKET TRAINING	122.10	0.00
CHELSEA LUMBER COMPANY	CHEL LUMB	3/4/09	258.02	0.00
CORRIGAN OIL COMPANY	CORRIGAN O	<del>ETHANOL</del> GAS	651.27	0.00
COURTNEY NICHOLLS	COUR	REIMBURSE FOOD FOR MEETING	45.04	0.00
DEXTER COMMUNITY EDUCATION	DEX EDUCAT	CLASS RENT 2/23/09	94.50	0.00
DEXTER COMMUNITY SCHOOLS	DEX SCHOOL	PUBLIC SAFETY SERVICES	69,616.50	0.00
DEXTER PHARMACY	DEX PHARMA	SHIPPING 3/2/09	10.62	0.00
ANDREA DORNEY	DORNEY/AND	EXPENSE REPORT	183.00	0.00
DTE ENERGY	DET EDISON	FEBRUARY 2009 BILLS	14,791.02	0.00
DYKEMA GOSSETT PLLC	DYKEMA	PROF SERVICES	1,247.02	0.00
DYNA CAL, LLC	DYNACAL	CALENDARING SUBSCRIPTION	840.00	0.00
FORT DEARBORN	FORT DEAR	AIKEN & VIEBAHN	233.40	0.00
GDALETO, RAMSBY & ASSOCIATES	FORT-GAD	BILLING PERIOD 04/01-05/01/09	527.86	0.00
GOVERNMENT FINANCE OFFICERS	GFOA	MEMBERSHIP REN. 5/1/09-4/30/10	160.00	0.00
GRIFFIN PEST SOLUTIONS	GRIFFIN PE	COMMERCIAL QUARTERLY	104.00	0.00
HACKNEY HARDWARE	HACKNEY	FEBRUARY 2009 STATEMENT	203.49	0.00
HERITAGE NEWSPAPERS	HERITAGE N	PUBLIC HEARING	243.00	0.00
IDEXX DISTRIBUTION CORP	IDEXX DIST	GAMMA IRRAD COLILERT	267.34	0.00
JJR, LLC	JJR, LLC	MILL POND PARK GRADING	7,925.00	0.00
MDA MICH. DOWNTOWN ASSOC.	MDA-DDA	CHELSEA MDA CONF.-3/27/09	35.00	0.00
MICHIGAN DEPT. OF AGRICULTURE	MDA	WHEEL LOAD WEIGHER TESTING	145.00	0.00
MICHIGAN FORESTRY AND PARK	MFPA	TREE CITY USA AWARD	30.00	0.00
MICHIGAN SECTION AWWA	MICHIGAN S	REG.4-15 GAYLORD ED LOBDELL	60.00	0.00
NORTH CENTRAL LABORATORIES	NCL	CHEMICALS	81.88	0.00
ORCHARD, HILTZ & MCCLIMENT INC	OHM	PROJ. # 0130-06-1053	57,218.25	0.00
PARTS PEDDLER AUTO SUPPLY	PARTS PEDD	FEBRUARY 09 BILL	777.35	0.00
PEERLESS MIDWEST INC.	PEERLESS	SODIUM HYPO. BULK STORAGE SYST	8,960.00	0.00
PRINTING SYSTEMS	PRINTING S	UTILITY BILLS	454.38	0.00
ROMINE CONSTRUCTION L.L.C.	ROMINE	SIDEWALK SNOW @ 3486 CENTRAL	120.00	0.00
S.F. STRONG	SF STRONG	DPW	337.14	0.00
SCOTT E. MUNZEL, PC	SCOTT MUNZ	GORDON HALL ISSUES	330.00	0.00
THE PICTURE FRAME CO	PICTURE FR	PROCLAMATION	23.20	0.00
URS CORPORATION	URS CORP	DEXTER MILL DAM REMOVAL	5,987.95	0.00
VALUE COPY	VALUE COPY	COPIES	649.80	0.00
WASHTENAW COUNTY TREASURER	W CTY TREA	LAW ENFORCEMENT	3,002.00	0.00
WASTE MANAGEMENT	WASTE MANA	RESIDENTAIL	36,070.81	0.00
WESTERN-WASH. AREA VALUE EXPR.	CATS	PUBLIC SERVICE	1,583.33	0.00
Grand Total:			219,864.94	0.00

INVOICE APPROVAL LIST BY FUND

Date: 03/18/2009  
 Time: 1:26pm  
 Page: 1

Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund						
Dept: Assets, Liabilities & Revenue						
101-000.000-040.000	AR General	ROMINE CONSTRUCTION L.L.C. SIDEWALK SNOW @ 3486 CENTRAL	0		03/18/2009	120.00
Total Assets, Liabilities & Revenue						120.00
Dept: Village Council						
101-101.000-955.000	Miscellaneous	DEXTER COMMUNITY EDUCATION CLASS RENT 5/19/08 & 2/9/09	0	08-00312	03/17/2009	67.50
101-101.000-955.000	Miscellaneous	DEXTER COMMUNITY EDUCATION CLASS RENT 2/23/09	0	09-00104	03/17/2009	27.00
101-101.000-956.000	Council Di	COURTNEY NICHOLLS REIMBURSE FOOD FOR MEETING	0		03/18/2009	45.04
101-101.000-956.000	Council Di	THE PICTURE FRAME CO PROCLAMATION	0	14553	03/18/2009	23.20
Total Village Council						162.74
Dept: Village Manager						
101-172.000-721.000	Health & L	FORT DEARBORN AIKEN & VIEBAHN	0	164512	03/17/2009	116.70
101-172.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 04/01-05/01/09	0		03/18/2009	127.93
101-172.000-861.000	Travel & M	BRENDA TUSCANO FARMER'S MARKET TRAINING	0		03/17/2009	122.10
Total Village Manager						366.73
Dept: Attorney						
101-210.000-810.000	Attorney F	DYKEMA GOSSETT PLLC PROF SERVICES	0	1264970	03/17/2009	1,247.02
Total Attorney						1,247.02
Dept: Village Clerk						
101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS COUNCIL MEETING	0	1959132	03/18/2009	81.00
101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS MEETINGS	0	1961412	03/18/2009	126.00
101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS PUBLIC HEARING	0	1960880	03/18/2009	36.00
Total Village Clerk						243.00
Dept: Village Treasurer						
101-253.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 04/01-05/01/09	0		03/18/2009	37.30
101-253.000-958.000	Membership	GOVERNMENT FINANCE OFFICERS MEMBERSHIP REN. 5/1/09-4/30/10	0		03/18/2009	160.00
Total Village Treasurer						197.30
Dept: Buildings & Grounds						
101-265.000-727.000	Office Sup	ARBOR SPRINGS WATER CO.INC 1 5 GAL WATER	0	1103956	03/17/2009	5.75
101-265.000-727.000	Office Sup	HACKNEY HARDWARE FEBRUARY 2009 STATEMENT	0		03/18/2009	6.79
101-265.000-803.000	Contracted	DYNA CAL, LLC CALENDARING SUBSCRIPTION	0	11078	03/17/2009	840.00
101-265.000-920.000	Utilities	DTE ENERGY FEBRUARY 2009 BILLS	0		03/17/2009	655.60
101-265.000-937.000	Equip Main	MICHIGAN DEPT. OF AGRICULTURE WHEEL LOAD WEIGHER TESTING	0	09-521	03/18/2009	145.00
Total Buildings & Grounds						1,653.14
Dept: Law Enforcement						
101-301.000-803.000	Contracted	WASHTENAW COUNTY TREASURER LAW ENFORCEMENT	0	17072	03/18/2009	3,002.00
101-301.000-803.001	DCS Office	DEXTER COMMUNITY SCHOOLS PUBLIC SAFETY SERVICES	0		03/17/2009	69,616.50
101-301.000-920.000	Utilities	DTE ENERGY FEBRUARY 2009 BILLS	0		03/17/2009	903.32
Total Law Enforcement						73,521.82
Dept: Fire Department						
101-336.000-920.000	Utilities	DTE ENERGY FEBRUARY 2009 BILLS	0		03/17/2009	767.40

INVOICE APPROVAL LIST BY FUND

Date: 03/18/2009  
 Time: 1:26pm  
 Page: 2

Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund						
Dept: Fire Department						
101-336.000-935.000	Eldg Maint	GRIFFIN PEST SOLUTIONS COMMERCIAL QUARTERLY	0	612469	03/18/2009	104.00
Total Fire Department						871.40
Dept: Planning Department						
101-400.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 04/01-05/01/09	0		03/18/2009	36.54
101-400.000-727.000	Office Sup	ALLISON BISHOP EXPENSE REPORT	0		03/17/2009	53.90
101-400.000-955.000	Miscellaneous	ALLISON BISHOP EXPENSE REPORT	0		03/17/2009	62.74
101-400.000-960.000	Education	MDA CHELSEA MDA CONF.-3/27/09	0		03/18/2009	35.00
101-400.000-960.000	Education	MICHIGAN FORESTRY AND PARK TREE CITY USA AWARD	0		03/18/2009	30.00
Total Planning Department						218.18
Dept: Department of Public Works						
101-441.000-721.000	Health & L	FORT DEARBORN AIKEN & VIEBAHN	0	164512	03/17/2009	116.70
101-441.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 04/01-05/01/09	0		03/18/2009	38.81
101-441.000-740.000	Operating	CHELSEA LUMBER COMPANY 3/4/09	0	999799	03/17/2009	258.02
101-441.000-740.000	Operating	HACKNEY HARDWARE FEBRUARY 2009 STATEMENT	0		03/18/2009	85.05
101-441.000-740.000	Operating	S.F. STRONG DPW	0	164951-00	03/18/2009	64.32
101-441.000-740.000	Operating	S.F. STRONG DPW	0	164913-00	03/18/2009	37.78
101-441.000-751.000	Gasoline &	CORRIGAN OIL COMPANY DIESEL	0	5298528	03/17/2009	203.95
101-441.000-751.000	Gasoline &	PARTS PEDDLER AUTO SUPPLY FEBRUARY 09 BILL	0		03/18/2009	449.00
101-441.000-920.000	Utilities	AT&T 734 R01-0375 438 5	0		03/17/2009	67.95
101-441.000-920.000	Utilities	DTE ENERGY FEBRUARY 2009 BILLS	0		03/17/2009	1,933.07
Total Department of Public Works						3,254.65
Dept: Downtown Public Works						
101-442.000-740.000	Operating	S.F. STRONG DPW	0	164913-00	03/18/2009	235.04
101-442.000-920.000	Utilities	DTE ENERGY FEBRUARY 2009 BILLS	0		03/17/2009	459.15
Total Downtown Public Works						694.19
Dept: Engineering						
101-447.000-830.000	Engineerin	ORCHARD, HILTZ & MCCLIMENT INC PROJ. # 0130-08-0011	0		03/18/2009	1,059.50
Total Engineering						1,059.50
Dept: Solid Waste						
101-528.000-740.000	Operating	HACKNEY HARDWARE FEBRUARY 2009 STATEMENT	0		03/18/2009	13.49
101-528.000-805.000	Solid Wast	WASTE MANAGEMENT COMMERCIAL	0	3625925	03/18/2009	19,081.52
101-528.000-805.000	Solid Wast	WASTE MANAGEMENT RESIDENTAIL	0	3641924	03/18/2009	16,989.29
101-528.000-901.000	Printing &	PRINTING SYSTEMS UTILITY BILLS	0	58411	03/18/2009	151.46
Total Solid Waste						36,235.76
Dept: Parks & Recreation						
101-751.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 04/01-05/01/09	0		03/18/2009	6.26
101-751.000-955.000	Miscellaneous	VALUE COPY COPIES	0	03/18/09	03/18/2009	649.80
101-751.000-970.000	Capital In	JJR, LLC MILL POND PARK GRADING	0	66949	03/18/2009	7,925.00

INVOICE APPROVAL LIST BY FUND

Date: 03/18/2009  
 Time: 1:26pm  
 Page: 3

Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount
			Abbrev	Invoice Description	Number	Number	Date	
Fund: General Fund								
Dept: Parks & Recreation								
								8,581.06
Total Parks & Recreation								
Dept: Contributions								
101-875.000-965.001			CATS	WESTERN-WASH. AREA VALUE EXPR. PUBLIC SERVICE	0		03/18/2009	1,000.00
101-875.000-965.004			WAVE	WESTERN-WASH. AREA VALUE EXPR. DOOR TO DOOR	0	03/18/09	03/18/2009	583.33
								1,583.33
Total Contributions								
Dept: Capital Improvements CIP								
101-901.000-974.008			Millcreek	URS CORPORATION DEXTER MILL DAM REMOVAL	0	3776740	03/18/2009	5,987.95
								5,987.95
Total Capital Improvements CIP								
								135,997.77
Fund Total								
Fund: Major Streets Fund								
Dept: Contracted Road Construction								
202-451.000-974.000			CIP Capita	ORCHARD, HILTZ & MCCLIMENT INC PROJ. #0130-07-0043	0		03/18/2009	2,859.00
202-451.000-974.009			Central St	BECKETT & RAEDER, INC. PROF. SERVICES	0	12056	03/17/2009	6,000.00
202-451.000-974.009			Central St	ORCHARD, HILTZ & MCCLIMENT INC PROJ. #0130-08-0101	0		03/18/2009	914.00
								9,773.00
Total Contracted Road Construction								
Dept: Routine Maintenance								
202-463.000-722.000			Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 04/01-05/01/09	0		03/18/2009	32.55
202-463.000-802.000			Profession	ORCHARD, HILTZ & MCCLIMENT INC PROJ. #0130-08-1013	0		03/18/2009	1,723.50
								1,756.05
Total Routine Maintenance								
Dept: Traffic Services								
202-474.000-722.000			Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 04/01-05/01/09	0		03/18/2009	10.02
								10.02
Total Traffic Services								
Dept: Winter Maintenance								
202-478.000-722.000			Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 04/01-05/01/09	0		03/18/2009	20.03
								20.03
Total Winter Maintenance								
								11,559.10
Fund Total								
Fund: Local Streets Fund								
Dept: Contracted Road Construction								
203-451.000-803.000			Contracted	ORCHARD, HILTZ & MCCLIMENT INC PROJ. # 0130-08-0011	0		03/18/2009	476.75
203-451.000-970.000			Capital Im	ORCHARD, HILTZ & MCCLIMENT INC PROJ. # 0130-07-0072	0		03/18/2009	3,226.25
								3,703.00
Total Contracted Road Construction								
Dept: Routine Maintenance								
203-463.000-722.000			Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 04/01-05/01/09	0		03/18/2009	10.02
203-463.000-802.000			Profession	ORCHARD, HILTZ & MCCLIMENT INC PROJ. # 0130-08-0041	0		03/18/2009	1,163.50
203-463.000-802.000			Profession	ORCHARD, HILTZ & MCCLIMENT INC PROJ. #0130-08-0011	0		03/18/2009	1,939.25
								3,112.77
Total Routine Maintenance								
Dept: Traffic Services								
203-474.000-722.000			Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 04/01-05/01/09	0		03/18/2009	2.50
								2.50
Total Traffic Services								
Dept: Winter Maintenance								

INVOICE APPROVAL LIST BY FUND

Date: 03/18/2009  
 Time: 1:26pm  
 Page: 4

Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
<b>Fund: Local Streets Fund</b>						
Dept: Winter Maintenance						
203-478.000-722.000	Life & Dis	GDALETO, RAMSBY & ASSOCIATES BILLING PERIOD 04/01-05/01/09	0		03/18/2009	5.01
Total Winter Maintenance						5.01
Fund Total						6,823.28
<b>Fund: Special Projects Fund</b>						
Dept: Village Hall						
401-904.000-830.007	Engineerin	ORCHARD, HILTZ & MCCLIMENT INC PROJ. # 0130-08-0051	0		03/18/2009	5,254.75
Total Village Hall						5,254.75
Fund Total						5,254.75
<b>Fund: Equipment Replacement Fund</b>						
Dept: Department of Public Works						
402-441.000-939.000	Vehicle Ma	BELL EQUIPMENT COMPANY FUEL TRANSFER PUMP	0	59137	03/17/2009	80.68
402-441.000-939.000	Vehicle Ma	BOULLION SALES COUPLER, FEMALE BODY	0	168090	03/17/2009	148.00
402-441.000-939.000	Vehicle Ma	BOULLION SALES TUBE	0	170232	03/17/2009	15.50
402-441.000-939.000	Vehicle Ma	PARTS PEDDLER AUTO SUPPLY FEBRUARY 09 BILL	0		03/18/2009	297.17
Total Department of Public Works						541.35
Fund Total						541.35
<b>Fund: Sewer Enterprise Fund</b>						
Dept: Administration						
590-248.000-811.000	Atty Misc	SCOTT E. MUNZEL, PC GORDON HALL ISSUES	0	038	03/18/2009	330.00
Total Administration						330.00
Dept: Sewer Utilities Department						
590-548.000-722.000	Life & Dis	GDALETO, RAMSBY & ASSOCIATES BILLING PERIOD 04/01-05/01/09	0		03/18/2009	120.53
590-548.000-740.000	Operating	HACKNEY HARDWARE FEBRUARY 2009 STATEMENT	0		03/18/2009	44.33
590-548.000-743.000	Chem Lab	IDEXX DISTRIBUTION CORP GAMMA IRRAD COLILERT	0	235345725	03/18/2009	267.34
590-548.000-743.000	Chem Lab	NORTH CENTRAL LABORATORIES CHEMICALS	0	249108	03/18/2009	81.88
590-548.000-751.000	Gasoline &	CORRIGAN OIL COMPANY ETHANOL	0	5298529	03/17/2009	447.32
590-548.000-824.000	Testing &	DEXTER PHARMACY SHIPPING 3/2/09	0		03/17/2009	10.62
590-548.000-861.000	Travel & M	ANDREA DORNEY EXPENSE REPORT	0		03/17/2009	33.00
590-548.000-901.000	Printing &	PRINTING SYSTEMS UTILITY BILLS	0	58411	03/18/2009	151.46
590-548.000-920.000	Utilities	DTE ENERGY FEBRUARY 2009 BILLS	0		03/17/2009	5,509.93
590-548.000-920.001	Telephones	AT&T 734 424-1425 2430	0		03/17/2009	41.15
590-548.000-937.000	Equip Main	PARTS PEDDLER AUTO SUPPLY FEBRUARY 09 BILL	0		03/18/2009	31.18
590-548.000-960.000	Education	ANDREA DORNEY EXPENSE REPORT	0		03/17/2009	150.00
590-548.000-977.000	Equipment	PEERLESS MIDWEST INC. SODIUM HYPO. BULK STORAGE SYST	0	25481	03/18/2009	4,480.00
Total Sewer Utilities Department						11,368.74
Dept: Capital Improvements CIP						
590-901.000-974.000	CIP Capita	ORCHARD, HILTZ & MCCLIMENT INC PROJ. # 0130-08-0061	0		03/18/2009	14,086.75
Total Capital Improvements CIP						14,086.75

INVOICE APPROVAL LIST BY FUND

Date: 03/18/2009  
 Time: 1:26pm  
 Page: 5

Village of Dexter

Fund	Department	Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount	
Fund: Sewer Enterprise Fund									
								Fund Total	25,785.49
Fund: Water Enterprise Fund									
Dept: Water Utilities Department									
591-556.000-722.000	Life & Dis			GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 04/01-05/01/09	0		03/18/2009	80.36	
591-556.000-740.000	Operating			HACKNEY HARDWARE FEBRUARY 2009 STATEMENT	0		03/18/2009	53.83	
591-556.000-802.000	Profession			ORCHARD, HILTZ & MCCLIMENT INC PROJ. # 0130-08-0011	0		03/18/2009	3,370.25	
591-556.000-802.000	Profession			PEERLESS MIDWEST INC. SODIUM HYPO. BULK STORAGE SYST	0	25481	03/18/2009	4,480.00	
591-556.000-901.000	Printing &			PRINTING SYSTEMS UTILITY BILLS	0	58411	03/18/2009	151.46	
591-556.000-920.000	Utilities			DTE ENERGY FEBRUARY 2009 BILLS	0		03/17/2009	4,530.17	
591-556.000-920.000	Utilities			DTE ENERGY 3219 953 0018 3	0		03/18/2009	32.38	
591-556.000-960.000	Education			MICHIGAN SECTION ANWA REG.4-15 GAYLORD ED LOBDELL	0		03/18/2009	60.00	
								Total Water Utilities Department	12,758.45
Dept: Capital Improvements CIP									
591-901.000-974.000	CIP Capita			ORCHARD, HILTZ & MCCLIMENT INC PROJ. # 0130-08-0081	0		03/18/2009	18,743.75	
								Total Capital Improvements CIP	18,743.75
								Fund Total	31,502.20
Fund: Trust & Agency Fund									
Dept: Assets, Liabilities & Revenue									
701-000.000-253.053	Cedars of			ORCHARD, HILTZ & MCCLIMENT INC PROJ. # 0130-06-1053	0		03/18/2009	2,401.00	
								Total Assets, Liabilities & Revenue	2,401.00
								Fund Total	2,401.00
								Grand Total	219,864.94



### Village of Dexter

8140 Main St. Dexter, Michigan 48130

Phone (734) 426-8303

Fax (734) 426-5614

## Application for Appointment as Commission or Committee Member

Name JERUSHA CLARK

Address 3335 BROAD ST APT 1

Email JVSHCLARK@HOTMAIL.COM

Phone 734-834-0866

Best time to call ANYTIME

### Which Commission/Committee are you applying for?

Zoning Board of Appeals

Planning Commission

Parks Commission

Downtown Development Authority

Local Development Finance Authority

Other (Specify) ARTS, CULTURE + HERITAGE COMMITTEE

### Why are you interested in serving on this Commission/Committee? Are there current events that have spurred your interest?

*I am interested in participating in the community and feel arts and culture are the most applicable to my background.*

### What particular skills and/or background do you feel that you could bring to this appointment? What other, if any, commissions or committees have you served on?

*Working artist, small business member*

*MFA from Cranbrook Academy of Art*

*Work experience with public art*

Please list/attach any other information that you would like to have considered.



**Dexter Improvement Projects- Coordination Meeting- 3/17/09****Decisions and Actions/ Responsible Parties (DRAFT)**

1. Contact MDEQ (Jerry Fulcher) and request response to questions posed in recent letter. Inquire about downstream sediment trap and whether a final cleaning is required, or whether we can make the decision based upon our own monitoring/ assessment. Inquire as to whether a 12" sidewalk curb would require a permit modification. (Berkholz/ Donahue)
2. If MDEQ requires sediment trap cleaning, consult with the Village to determine preferred location for excavated material. If any location other than the permit- approved site is desired, contact MDEQ for approval. (Berkholz/ Donahue)
3. Share all grading plans and master plan materials among all parties. This should be done ASAP given plans for field work in early/ mid April. (All- submit to Bishop)
4. Initiate preparation of a "closure report" indicating conformance with all permit conditions. (Donahue/ Berkholz)
5. Establish a "clearinghouse" for hard copy and electronic materials, accessible to all parties, as appropriate. (Bishop)
6. Maintain an 8.5' clearance on the sidewalk under the bridge to meet MDOT specifications. Check ASHTO guidelines. Consider signage given possibility of "under water/ unsafe" conditions at certain times of the year. (Donahue)
7. Determine the elevation of the rock structures near/ upstream of the sidewalk location, both at the end points of the structures and in the middle. (Donahue)
8. Wade-Trim will conduct survey to delineate the boundaries of the excavated material placement. This will provide the basis for demonstrating that the material lies outside of wetland areas, as defined/ determined by MDEQ. The survey will be coordinated with ongoing ECT work in the impoundment relative to wetland delineation. (Donahue/ Berkholz/ Kline)
9. Prepare detailed plan sheets (1-2) for the proposed Warrior Park access road relocation. (Donahue)
10. Reconcile master plan for Warrior Park with access road relocation plans. Consult with Village to determine preferences before finalizing #9 above. (Evanoff/ Donahue)
11. Continue discussions on lighting, staining and sandstone caps to ensure that all parties are aware of plans/ timelines. (Village/ Beckett and Raeder/ Road Commission)
12. Provide Village with Invasive Species Management Plan, as well as electronic version of Warrior Creek access plans, for addition to clearinghouse. (Donahue)

Prepared by: M. Donahue





AGENDA 3-23-09  
 ITEM L-1

**Memorandum**

To: Village Council  
 Donna Dettling, Village Manager  
 From: Allison Bishop, AICP, Community Development Manager  
 Re: Mill Creek Park MNRTF Application Submittal Approval and Grant Match  
 Commitment Resolution  
 Date: March 23, 2009

Attached is the revised resolution following Council's approval of the MNRTF (Michigan Natural Resources Trust Fund) Grant match of \$200,000 at the March 9, 2009 meeting.

Subsequently additional cost estimate, match dollars and grant resources have been reviewed to determine what and how the grant application would be completed.

Please see the attached spreadsheets, which include a breakdown of potential funding sources and a specific cost estimate break down for Phase 1 of the project.

For the grant the following information will be presented if Council concurs.

Village Match	\$350,000	Includes:	\$200,000 Commitment \$33,000 Parks Restricted \$7,000 Labor (Staff/Consultants) \$110,000 Other Grants*
		Other Grants Includes:	
		Fisheries	\$25,000 grant \$25,000 match – \$25,000 additional needed if awarded.
		Waterways	\$30,000 grant \$30,000 match - \$30,000 additional funding needed if awarded
Grant Request	\$500,000		

**TOTAL PROJECT COST \$850,000**

Pursuant to the grant application other grants being applied for can be used as match. If additional funding is awarded through different funding sources the Village will need to come up with matching funds. Additional funding sources that could potentially be tapped are Main Street Bridge Funding remaining, DDA, Mill Creek Sedimentation funding remaining, Tree Budget, Park Budget, other. It is recommended that the Village proceed with the application as presented, however with the assumption that we will be awarded funding and required to come up with additional match.

Overall the total project cash investment from the Village would be \$288,000 to leverage \$555,000 in grant funding. The Village is also applying for the NOAA (National Oceanic and Atmospheric Association) grant which is for \$1.5 million dollars and no grant match is required.

If anyone is interested in reviewing a copy of the DRAFT application or DRAFT narrative please let me know. It is my intention to have several people review the application prior to mailing it. The goal is to have the application in the mail on Friday March 27<sup>th</sup> to assure that it reaches the MDNR by April 1, 2009.

Please feel free to contact me prior to the meeting with questions.

Thank you,



## VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

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**VILLAGE OF DEXTER  
WASHTENAW COUNTY, MICHIGAN  
RESOLUTION APPROVING MNRTF GRANT APPLICATION FOR  
MILL CREEK PARK DEVELOPMENT**

WHEREAS, removal of the Main Street bridge dam has drained the Mill Pond and presented an opportunity to reshape the landscape adjacent to the Mill Creek within the Village of Dexter; and

WHEREAS, the Village of Dexter has adopted a Master Plan for development of the Mill Creek Park; and

WHEREAS, implementation of the Mill Creek Park Master Plan will result in the planned development of a linear park and greenway system along the Mill Creek and in connection with other planned regional trail networks; and

WHEREAS, the Village received public input throughout the development of the Mill Creek Park Master Plan and through a public hearing on the MNRTF Grant Application on March 17, 2009; and

WHEREAS, development of the park is part of a larger regional trail system and other significant projects within the area including a Downtown Development Authority River Walk Project, expansion of the downtown commercial district, construction of a new public library and farmers market; and

WHEREAS, development of the linear park and greenway will have a positive economic impact on the downtown due to its proximity to services, parking and amenities; and

WHEREAS, the proposed park improvements meet the 2009 Priority Project Types of the MNRTF Board, including Trail and Greenways Development and Projects within a downtown setting; and

WHEREAS, the proposed development will provide universally accessible, safe, enjoyable, passive recreation opportunities; and

BE IT RESOLVED, that the Village of Dexter Council does hereby approve the submittal of the MNRTF grant application titled Mill Creek Park Development for funding consideration and authorizes Community Development Manager Allison Bishop to sign application documents.

BE IT FURTHER RESOLVED, that, upon approval of the grant application, the Village of Dexter commits to financing the Mill Creek Park Development project, as specified in the MNRTF application, including a local project match of \$350,000 or 42% of the total project cost of \$850,000. The local match shall consist of \$233,000 in cash, \$7,000 in staff labor and \$110,000 from other grant funding and match requirements. The requested grant funding is \$500,000.

MOVED BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED THIS 23<sup>rd</sup> DAY OF March 2009.

State of Michigan, County of Washtenaw

I, Carol Jones, Clerk of the Village of Dexter do hereby certify that the foregoing resolution was duly adopted by the Village of Dexter Council at the regular meeting held March 23, 2009 and is on file in the Village Offices.

\_\_\_\_\_  
Carol Jones, Village Clerk

\_\_\_\_\_  
Shawn W. Keough, Village President

AVAILABLE FUNDING SOURCES	Potential Funding	Match	Status	Funding Priorities
VILLAGE	\$240,000	\$200,000 General FY10-11 \$33,000 Parks Restricted \$7,000 Labor	Committed 3/09/09	
DDA	\$500,000 (approximate cost of construction)	Potential Match	River walk Project FY10-11 – Project in Design Phase	
TE (Transportation Enhancement)	\$400,000	40% match requirement	Preliminary application submitted 3/09	Non-motorized pathways
MNRIF	\$500,000	25% match (see Village for match, plus other funding sources can be used as match)	Application submitted 4/09	Pathways, riparian enhancements, urban parks, park amenities, storm water mgmt
INLAND FISHERIES	\$50,000	50% match requirement (\$25,000)	Application submitted 4/09	Fisheries habitat, stream bank restoration, fishing opportunities
WATERWAYS	\$60,000	50% match requirement (\$30,000)	Application submitted 4/09	Boating access/parking improvements
NOAA	\$1.5 Million	No match required	Application submitted 4/09	Riparian improvements and stream bank stabilization

**Phase 1 – Cost Estimates Attached**

Village of Dexter \$240,000 (cash, restricted and labor)  
MNRIF \$500,000  
Fisheries \$50,000  
Waterways \$60,000  
TOTAL \$850,000 (see cost estimate for inclusions)

Village Waterfront and Warrior Park Enlargement Plan

1- Jeffords Street/Waterfront Walkway and Plaza

Earthwork Fill (off-site)	DDA PROJECT	Preliminary Project Estimate \$400,000
Concrete Pavement (Main Street sidewalk included)	10,000 CYD	Fill- 35' x 10' x 850 LFT long
Plaza Pavement	11,000 SFT	4" thick unreinforced on base
Concrete Planter Curb in Plaza Areas	2,500 SFT	Precast pavers on gravel base
Ornamental Street Lights (included Main Street)	150 LFT	Circular Planters
Boulder Edge Retaining Wall (2' high)	15 Each	100' O.C.,
Litter Receptacles	65 Ton	200 LFT
Ornamental Benches	4 Each	1 per plaza
Topsoil	8 Each	2 per plaza
Landscape Plantings and Restoration	200 CYD	6" deep
Engineering (15%)	Allowance	Trees, shrubs, perennials and lawn
<b>Total Jeffords Street/Waterfront Walkway and Plaza</b>		<b>Reduced from 30%</b>

2- Stone Seating Area

Earthwork Fill (off site)	4,000 CYD	\$40,000	Fill- 120' x 75' long x 15' deep
Rock Outcroppings	150 Ton	\$30,000	550 LFT
Plaza Pavement	700 SFT	\$14,000	Precast pavers on gravel base
Electrical Supply	Allowance	\$10,000	
Topsoil	150 CYD	\$3,000	6" deep
Landscape Plantings and Restoration	Allowance	\$6,000	Trees, shrubs and lawn
Engineering (15%)		\$15,450	Reduced from 30%
<b>Total Stone Seating Area</b>		<b>\$118,450</b>	

3A- Accessible Ramp (South Side of Main Street)

Earthwork Fill (off-site)	DDA PROJECT	Preliminary Project Estimate \$100,000
Concrete Pavement - 10 Feet Wide	2,000 CYD	Fill between ramp and Main Street 120' x 110' x 4'
Handrail	3,200 SFT	4" thick unreinforced on base
Site Restoration	600 LFT	Simple Galv. Rail w/Posts
Engineering (15%)	Allowance	Reduced from 30%
<b>Total Accessible Ramp</b>		<b>\$0</b>

<b>3C- Concrete Walks (Various Widths) Reduce by 50%</b>			
Earthwork Cut	35CYD		\$350
Concrete Pavement	2650SFT		\$11,600
Restoration	Allowance		\$250
Engineering (15%)			\$1,830
<b>Total Concrete Walks</b>			<b>\$14,030</b>
<b>4- Storm water Treatment Wetlands</b>			
Earthwork Cut and Fill (on-site)	2,400 CYD		\$25,000
Seeding	1 Acre		\$4,000
Bird Boxes/Nesting Platforms	3 Each		\$150
Landscape Plantings	Allowance		\$7,000
Stabilized Wetland Outlet Swale	Allowance		\$1,000
Interpretive Sign	2 Each		\$4,000
Engineering (15%)			\$6,173
<b>Total Storm water Treatment Wetlands</b>			<b>\$47,323</b>
<b>5- Storm water Feature - 3 Locations</b>			
Pipe Extensions	125 LFT		\$5,000
Drainage Structure	1 Each		\$2,000
Dry Stream Channel	175 LFT		\$26,000
Interpretive Sign	1 Each		\$2,000
Engineering (15%)			\$5,250
<b>Total Storm water Feature</b>			<b>\$40,250</b>
<b>6- Boardwalk/Concrete Path</b>			
Timber Structure with Recycled Decking Products (10 Feet Wide)	1,400 SFT		\$44,000
Wire Mesh Railing with Wood Frame Along Mill Creek	120 LFT		\$6,000
Concrete Walk , 10' wide with 2'wide gravel shoulders	5,600 SFT		\$30,800
Wetland Mitigation for Concrete Walk	0.13 Acres		\$14,000
Interpretive Sign	1 Each		\$2,000
Engineering (15%)			\$7,800
<b>Total Boardwalk</b>			<b>\$104,600</b>
<b>7- Boardwalk Platform (2 Locations)</b>			
Timber Structure with Recycled Decking Products (8 Feet Wide)	840 SFT		\$42,000
Wire Mesh Railing with Wood Frame	100 LFT		\$5,000
Interpretive Sign	3 Each		\$6,000
Bench	6 Each		\$3,000

4" thick unreinforced on base  
Reduced from 30%

Cut 3 feet over 0.5 acres and place on slope  
Bluebird, bat and wood duck boxes  
Shrubs and small trees  
Rocks swale  
Reduced from 30%

24" Pipe from Forrest to the wetland  
Manhole at existing pipe outlet  
Rock lined 2 locations  
Use only at dry channel from Main Street structure  
Reduced from 30%

140 LFT Simple Construction over dry stream channels in 1 location and along creek bank where railing is used. Unit Price reduced from \$50 to \$40/SFT with some concern about footing requirements.  
Along edge of Mill Creek  
600 LFT 4" thick with fiberglass reinforcement  
Use Wetland Bank unit price at \$90,000/Acre  
Reduced from 30%

1 on the north side of bridge and one on south side of bridge  
Constructed same as Boardwalks used \$50/SFT for footing issues  
2 on north platform, 1 on south platform  
simple wood bench

Litter Receptacle  
Engineering (15%)  
**Total Boardwalk Platform**

2 Each

\$500  
\$8,475  
**\$64,975**

low budget cans  
Reduced from 30%

**8- Canoe/Kayak Access Point (2 Locations)**  
 Earthwork Cut and Fill (on-site)  
 Gravel Surface  
 Rock Outcropping  
 Engineering (15%)  
**Total Canoe/Kayak Access Point**

60 CYD	\$600	Cut 2 feet, 1/2 each location
1,000 SFT	\$1,300	8" deep with geotextile fabric, 1/2 each location
30 Ton	\$6,000	1/2 each location. Might need to be supplemented with 2
	\$1,185	timber steps
	\$9,085	Reduced from 30%

**9- Riparian Buffer Zone**  
 Creek Bank Earthwork South of Main Street Bridge Cut and Fill (on-site)  
 Topsoil  
 Landscape Plantings  
 Bank Stabilization/Habitat Development  
 Rock Outcroppings  
 Interpretive Signage  
 Engineering (15%)  
**Total Riparian Buffer Zone**

1,700 CYD	\$10,200	1,000 LFT Village Waterfront, 400 LF Warrior Park
800 CYD	\$16,000	Cut- 2 foot cut to create habitat shelf and use as site fill on slope
Allowance	\$45,000	Trees, shrubs, native seeding, erosion control blanket
2,000 LFT	\$150,000	Both Sides of Creek in Village Waterfront
50 Ton	\$10,000	4 locations
1 Each	\$2,000	
	\$34,980	Reduced from 30%
	\$268,180	

**10- Unmowed Slopes**  
 Earthwork Fill (off-site)  
 Topsoil  
 Native Seed Mix  
 Erosion Control Blanket  
 Rock Outcropping  
 Landscape Plantings  
 Engineering (15%)  
**Total Unmowed Slopes**

4,000 CYD	\$40,000	Fill 450' 35' x 7'
400 CYD	\$8,000	
0.5 Acre	\$2,500	
0.5 Acre	\$2,500	
70 Ton	\$14,000	7 locations
Allowance	\$5,000	Trees and shrubs
	\$10,800	Reduced from 30%
	\$82,800	

**11- Lawn Area**  
 Earthwork - Fill (none required- covered under other items above)  
 Earthwork - Cut and Fill (on-site)  
 Topsoil  
 Lawn Seed Mix  
 Erosion Control Blanket  
 Rock Outcropping  
 Landscape Plantings  
 Engineering (15%)  
**Total Lawn Area**

0 CYD	\$0	Cut- Floodplain Area
3,000 CYD	\$15,000	6" deep
1,900 CYD	\$38,000	
2.4 Acre	\$7,200	
2.4 Acre	\$10,500	
40 Ton	\$8,000	Trees and few shrubs
Allowance	\$10,000	Reduced from 30%
	\$13,305	
	\$102,005	

**Total Cost of Improvements**

**\$851,698**



AGENDA 3-23-09

ITEM L-2

[cnicholls@villageofdexter.org](mailto:cnicholls@villageofdexter.org)

## VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

**To: President Keough and Council Members**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: March 23, 2009**  
**Re: Traffic Warrant Investigation**

Attached is a proposal from Jim Valenta of Midwestern Consulting to conduct a spot speed study on 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> Streets from Broad to Hudson. The total cost of this proposal is \$4360.00 and it can be completed within seven days. Also attached is the proposal for the stop sign warrant study at 5<sup>th</sup> and Dover that I entered into last Thursday (March 12).

If Council decides to accept this proposal Mr. Valenta will be in attendance at the Council meeting on April 13 to discuss the results of both studies.



**MIDWESTERN  
CONSULTING**

Civil, Environmental and  
Transportation Engineers  
Planners, Surveyors,  
Landscape Architects

3815 Plaza Drive  
Ann Arbor, Michigan 48108  
734.995.0200 Fax 734.995.0599

March 18, 2009

Village of Dexter  
8140 Main Street  
Dexter, Michigan 48130

Attn: Courtney Nicholls, Assistant Village Manager

Re: **Proposal for Professional Traffic Engineering  
Services for Spot Speed Studies - 2nd, 3rd, 4th and  
5th Street between Broad Street and Hudson Street**

Dear Ms. Nicholls:

Midwestern Consulting, LLC, is pleased to present the following proposal in response to your request for traffic engineering services related to evaluating traffic speeds along the above listed streets. Please recall that the Village Council discussed this issue at the March 9, 2009 meeting and requested that a proposal be considered at a future meeting.

This Proposal is based on the following information and assumptions:

- No current speed data exists at these locations.
- Per the Michigan Vehicle Code, an engineering study is needed to justify changing posted speed limits.
- You desire to authorize Midwestern Consulting, LLC, to conduct spot speed studies at these locations and to prepare a written report of the findings using research and analysis techniques typically employed by professional traffic engineering firms.
- The Village would like to expedite this study to respond to citizen concerns for traffic and pedestrian safety at these locations.

## **SCOPE OF SERVICES**

We propose to perform the following scope of services:

**Data Collection:** Midwestern Consulting will collect spot speed data using a portable radar meter along each street listed above. The speed of free-flowing vehicles will be collected in each direction. The data collection element will occur during normal traffic conditions during a typical weekday. The data will collect at least 200 vehicles (total of both directions). We will also search for crash records using the SEMCOG database for all crashes occurring during the previous 5 years of record along these streets.

**Analysis:** The procedure for analyzing spot speed studies is to apply statistical tests to the data to determine how closely the data fits the normal distribution. The average speed, standard deviation and confidence interval of each data set will be determined to assure that sufficient data has been collected. If the sample size (200 speeds) is insufficient to achieve the

desired confidence level, then additional spot speeds will be collected as necessary. Once the confidence level is verified, the data will be analyzed to determine the 85th percentile speed, representing the maximum speed at which 85 percent of all drivers do not exceed. This value is normally the recommended posted speed limit. Additional speed influences will be stopping sight distances, intersection sight distances, traffic controls, and crash histories for each street.

**Report:** A written report will be prepared that will document the data collection effort and present the analysis in a concise format. A conclusion will be forwarded based upon the analysis regarding the advisability of changing existing speed limits along each street. The written report will be provided as one electronic pdf file and submitted electronically. The report author will attend one Village Council meeting to present the results and answer questions relating to the procedures utilized the analysis and conclusion.

Subtotal Estimated Labor and Overhead Costs:	\$ 3,750
Firm Profit @ 5.7% of Labor Costs:	\$ 214
Reimbursable Expenses:	<u>\$ 396</u>
Total Lump Sum Cost	\$ 4,360.00

Services to be provided under this Proposal will conclude with the appearance at the Village Council meeting. We can begin the data collection element as soon as you authorize our participation and will complete the report within 7 days of receiving this authorization.

### SERVICES AND EXCLUSIONS

Midwestern Consulting will provide additional services for this project that we are qualified to perform and that the Village requests. Such services are to be paid for on a Time and Materials basis at our Standard Rates for Time and Materials or at a fixed fee to be agreed upon prior to furnishing those services. Some examples of additional services which could be required for this Project and which are not included in the base Proposal are:

- Landscape plans
- Lighting design
- Signage design
- Additional meetings with citizens
- Preparation for or appearance in litigation on behalf of Client
- Construction staking
- Construction phase services
- As-built surveys and plan preparation
- Soil borings and soil testing reports
- Additional traffic studies or plan preparation
- Earthwork volume calculations
- Construction specifications
- Estimates of probable cost
- Bid documents / review of bids

Midwestern Consulting is prepared to begin work on this assignment upon receipt of a verbal notice to proceed.

Midwestern Consulting appreciates the opportunity to present this proposal and to assist the Village in this important topic of community concern.

We at Midwestern Consulting are excited to present this proposal, and we look forward to working with you. If you have any questions, please contact us at 734-995-0200.

Proposal Offered By:

**MIDWESTERN CONSULTING, LLC**

A handwritten signature in black ink, appearing to read "J. Valenta", written in a cursive style.

James J. Valenta, P.E., Senior Project Manager



MIDWESTERN  
CONSULTING

Civil, Environmental and  
Transportation Engineers  
Planners, Surveyors,  
Landscape Architects

3815 Plaza Drive  
Ann Arbor, Michigan 48108  
734.995.0200 Fax 734.995.0599

March 12, 2009

Village of Dexter  
8140 Main Street  
Dexter, Michigan 48130

Attn: Courtney Nicholls, Assistant Village Manager

Re: **Proposal for Professional Traffic Engineering  
Services for Consideration of a Multi-Way Stop  
Controlled Intersection - 5th Street and Dover**

Dear Ms. Nicholls:

Midwestern Consulting, LLC, is pleased to present the following proposal in response to your request for traffic engineering services related to establishing a multi-way stop sign controlled intersection at 5th Street and Dover in the Village. Please recall that the Village Council passed a resolution recommending that such a traffic engineering evaluation be conducted at the March 9, 2009 meeting.

This Proposal is based on the following information and assumptions:

- No current traffic data exists at this intersection.
- Per the Michigan Manual on Uniform Traffic Control Devices, a traffic engineering study is needed to justify establishing a multi-way stop sign controlled intersection (Section 2B.07).
- You desire to authorize Midwestern Consulting, LLC, to conduct the traffic engineering study using research and analysis techniques typically employed by professional traffic engineering firms to analyze existing traffic conditions.
- The Village would like to expedite this study to respond to citizen concerns for traffic and pedestrian safety at this intersection.

#### **SCOPE OF SERVICES**

We propose to perform the following scope of services:

**Data Collection:** Following the guidelines presented in MMUTCD Section 2B.07, Midwestern Consulting will collect traffic and pedestrian volumes, and crash data for this intersection. The data will include collection of 24-hour approach volumes on all four approaches, collected in 15-minute increments by pneumatic tube approach counters. This data will be used to determine the eight highest hourly volumes for each approach. Intersection turning movement data will also be collected during the single peak traffic hour for later analysis. We will search for crash records using the SEMCOG database for all crashes occurring during the previous 5 years of record.

**Analysis:** The MMUTCD presents a procedure to determine whether multi-way stop sign controls will result in an overall benefit to the traveling public. This prescribed procedure will be followed to evaluate approach volumes, intersection sight distances, crash history and vehicular delay. The results of the analysis will be compared with the MMUTCD threshold values.

**Report:** A written report will be prepared that will document the data collection effort and present the analysis in a concise format. A conclusion will be forwarded based upon the analysis regarding the advisability of creating a multi-way stop sign controlled intersection at this location, or identify other traffic control techniques aimed at mitigating safety concerns at this location. The written report will be provided as one electronic pdf file and submitted electronically. The report author will attend one Village Council meeting to present the results and answer questions relating to the procedures utilized the analysis and conclusion.

Subtotal Estimated Labor and Overhead Costs:	\$ 1,760
Firm Profit @ 5.7% of Labor Costs:	\$ 100
Reimbursable Expenses:	<u>\$ 200</u>
<b>Total Lump Sum Cost</b>	<b>\$ 2,060.00</b>

Services to be provided under this Proposal will conclude with the appearance at the Village Council meeting. We can begin the data collection element as soon as you authorize our participation and will complete the report within 7 days of receiving this authorization.

#### **SERVICES AND EXCLUSIONS**

Midwestern Consulting will provide additional services for this project that we are qualified to perform and that the Village requests. Such services are to be paid for on a Time and Materials basis at our Standard Rates for Time and Materials or at a fixed fee to be agreed upon prior to furnishing those services. Some examples of additional services which could be required for this Project and which are not included in the base Proposal are:

- Landscape plans
- Lighting design
- Signage design
- Additional meetings with citizens
- Preparation for or appearance in litigation on behalf of Client
- Construction staking
- Construction phase services
- As-built surveys and plan preparation
- Soil borings and soil testing reports
- Additional traffic studies or plan preparation
- Earthwork volume calculations
- Construction specifications
- Estimates of probable cost
- Bid documents / review of bids

Midwestern Consulting is prepared to begin work on this assignment upon receipt of a verbal notice to proceed.

Midwestern Consulting appreciates the opportunity to present this proposal and to assist the Village in this important topic of community concern.

We at Midwestern Consulting are excited to present this proposal, and we look forward to working with you. If you have any questions, please contact us at 734-995-0200.

Proposal Offered By:

**MIDWESTERN CONSULTING, LLC**

A handwritten signature in black ink, appearing to read "J. Valenta". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

James J. Valenta, P.E., Senior Project Manager



**VILLAGE OF DEXTER**

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

## MEMO

**To: President Keough and Council Members**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: March 23, 2009**  
**Re: Drinking Water Revolving Fund Public Hearing**

The next step in the process of applying for a loan from the State's Drinking Water Revolving Fund is setting a public hearing. The suggested date for this public hearing is April 13. The process will be identical to that of the State Revolving Fund public hearing that was held in June of 2007.

A copy of the draft project plan is available for review at the Village offices and on the home page of the Village's website. The entire document is over 300 pages, so we are not going to provide an individual copy for each councilperson. We do have one additional copy that can be borrowed, if you would like to review the hard copy at home.

Due to the potential availability of stimulus money that won't be available in the future, the project timeline is being modified to include the water main upgrades (from 4 inch to 8 inch) originally scheduled for 2012 in 2010. If the stimulus money is not enough to make constructing these upgrades fiscally prudent, it can be postponed to a future year.

The timeline for the submittal is as follows:

- March 23 – Council sets a Public Hearing on the Plan
- April 13 – Public Hearing / Council considers plan approval resolution
- April 27 – Second date to consider resolution if needed
- May 1 – Plan submittal deadline



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**MEMO**

**To: President Keough and Council Members**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: March 23, 2009**  
**Re: Town Hall Meeting Update**

The tentative date for the Town Hall meeting is Wednesday, June 3. Mary Marshall, Assistant Superintendent, was unaware of any school activities that would conflict with this date.

I have received and reviewed the Dexter District Library's room use policy. The Board has decided to require that all meetings be held during library hours. To accommodate this, we would need to schedule the meeting for 6:30 to 8:30, so we would be out of the library by 9. If Council has no objection, I will move forward with booking the room for this date/time.

This meeting will be held during the final preparation of the 2009-2010 budget. One suggested meeting agenda is an overview of the proposed budget, along with an update on Cityhood, which should leave plenty of time for general questions and answers.

