

WORK SESSION
Potential Fire Station Construction Grant Application
Copeland Board Room 6:00 p.m. – 7:15 p.m.

THE VILLAGE OF DEXTER
VILLAGE COUNCIL MEETING
Monday, June 22, 2009

*******7:30pm*******

Dexter Senior Center, 7720 Dexter Ann Arbor Road

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

- | | | |
|--|---|---|
| <p>B. ROLL CALL: President Keough</p> | <p>J. Carson
D. Fisher
J. Smith</p> | <p>P. Cousins
J. Semifero
R. Tell</p> |
|--|---|---|

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting Minutes – June 8, 2009
2. Special Council Meeting Minutes – June 8, 2009

Page # 1-10

D. PRE-ARRANGED PARTICIPATION:

Pre-arranged participation will be limited to those who notify the Village office before 5:00 p.m. Tuesday of the week preceding the meeting, stating name, intent and time requirements. (10-minute limit per participant)

E. APPROVAL OF AGENDA:

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

"This meeting is open to all members of the public under Michigan Open Meetings Act."

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G. NON-ARRANGED PARTICIPATION:

Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Letter from the Department of Community Health re: Fluoride
3. Dexter Senior Center Thank You Letter
4. Open Burning Permit – Relay for Life

Page # 11-18

I. REPORTS:

1. Community Development Manager Allison Bishop – Verbal Report

2. Board, Commission, & Other Reports- “Bi-annual or as needed”
 - Arts, Culture & Heritage Committee Representative
 - Chelsea Area Planning Team / Dexter Area Regional Team
 - Dexter Area Chamber
 - Dexter Area Fire Department Representative
 - Downtown Development Authority Chair – Dan O’Haver**
 - Farmers Market Representative
 - Gordon Hall Mgmt Team Representative
 - Huron River Watershed Council Representative
 - Library Board Representative
 - Parks & Recreation Commission – Joe Semifero** **Page # 19-20**
 - Planning Commission Chair
 - Tree Board Chair
 - Washtenaw Area Transportation Study Policy Committee Rep
 - Western Washtenaw Area Value Express Representative

3. Subcommittee Reports

4. Village Manager Report **Page # 21-26**

5. President’s Report **Page # 27-34**

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J. CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.

1. Consideration of: Bills & Payroll in the amount of: \$ 245,060.66
Page # 35-42

2. Consideration of: Final 2008/2009 Budget Amendments
Page # 43-44

3. Consideration of: Reappointments to the Parks & Recreation Commission,
Planning Commission, Zoning Board of Appeals, and Tree
Board

Page # 45-46

K. OLD BUSINESS- Consideration and Discussion of:

1. Discussion of: Main Street Bridge Project
Verbal Update

2. Discussion of: Phase 2 Funding Updates

3. Discussion of: Facilities
Memo regarding arbitrage (originally distributed March 2008)

Page # 47-48

L. NEW BUSINESS- Consideration and Discussion of:

1. Consideration of: Berry & Associates Final Site Plan
Page # 49-70

2. Consideration of: Dexter Wellness Center Final Site Plan Extension to October 8,
2011

Page # 71-74

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3. Discussion of: Jeffords Street Lane Widening and Jeffords/Main Plaza – Site Plan
Page # 75-76

4. Consideration of: Fiscal Year 2009-2010 Budget
Provided in 6-8-09 Packet
Page # 77-78

5. Consideration of: Acceptance of 2009-2010 Downtown Development Authority Budget
Page # 79-84

6. Consideration of: Village Manager Employment Agreement
Page # 85-88

7. Consideration of: Purchase of replacement Outdoor Warning Siren
Page # 89-98

8. Consideration of: Lease Renewal for 8123 Main Street between the Village of Dexter and PNC/National City
Page # 99-102

9. Consideration of: Participating in an application for an American Reinvestment and Recovery Act Fire Station Construction Grant
Page # 103-104

M. COUNCIL COMMENTS

N. NON-ARRANGED PARTICIPATION

Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

O. ADJOURNMENT

"This meeting is open to all members of the public under Michigan Open Meetings Act."

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DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, JUNE 08, 2009

AGENDA 6-22-09
ITEM C-1

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 by President Keough in the Dexter Senior Center located at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

B. ROLL CALL: President Keough

J. Carson	P. Cousins
D. Fisher	J. Semifero
J. Smith	R. Tell

C. APPROVAL OF THE MINUTES

Regular Council Meeting Minutes- May 26, 2009.

Motion Smith; support Fisher to approve the Regular Council Minutes of May 26, 2009 with the following correction:

Page 2 G. Non-Arranged Participation; indicate that Debra Eber favors water fluoridation

Page 3 I-3 Board, Commission, & Other Reports, paragraph 1 the word replace should be replaced and paragraph 2 the word steeped should be stepped.

Page 4 L-1 change ADA to American Dental Association and L-2 add Village Manager noted that the Village will need to use unrestricted reserves for fluoride and will look into grants.

Unanimous voice vote for approval

D. PREARRANGED PARTICIPATION

None

E. APPROVAL OF THE AGENDA

Motion Smith; support Carson to approve the agenda with the removal of L-3
Consideration of: Village manager Employment Agreement and add as a closed session item O and move adjournment to item P.

Unanimous voice vote for approval

F. PUBLIC HEARINGS

1. Millage Rate

President Keough opened the hearing at 7:37 pm. There were no comments from the audience. The public hearing was closed at 7:38 pm.

Consideration of: RESOLUTION TO ESTABLISH 2009-2010 MILLAGE RATES

Motion Semifero; support Fisher to approve the 2009-2010 Millage Rate of 13.5562 mils.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough
Nays: None
Motion carries

2. Water, Sewer, Refuse Rates

President Keough opened the hearing at 7:39 pm. There were no comments from the audience. The public hearing was closed at 7:40 pm.

Consideration of: RESOLUTION FOR THE PURPOSE OF ESTABLISHING
WATER, SEWER, AND REFUSE RATES EFFECTIVE JULY 1,
2009 FOR THE VILLAGE OF DEXTER, MICHIGAN

Motion Tell; support Smith to approve the resolution for the purpose of establishing Water, Sewer and Refuse Rates effective July 1, 2009 for the Village of Dexter with a 3% increase in the water and sewer rates and a refuse fee increase of \$2.50 to \$17.50 per month.

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero and Keough
Nays: None
Motion carries

3. Proposed 2009-2010 Budget

President Keough opened the hearing at 7:41 pm. Jon Rush of 7930 Fifth Street, Dexter inquired as to what was budgeted for the Sheriff's Department. President Keough responded that \$541,000 was the total budgeted amount. The hearing was closed at 7:42 pm

G. NON-ARRANGED PARTICIPATION

Jon Rush of 7930 Fifth Street, Dexter addressed the Council regarding speeding on Fifth Street and that it still continues to be a problem. He congratulated the Village for having the May report included in the Council packet. He indicated that the report shows 6 citations all written on Dexter-Ann Arbor Road. Mr. Rush is asking for a deputy to patrol Fifth Street during peak hours and will continue to ask until Council proceeds with action.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Notice from State Revolving Fund re: Principal Forgiveness Increase
3. SEMCOG Regional Fire Analysis Report
4. Comcast Network Enhancement Letter 5-29-09
5. Town Hall Meeting Feedback Forms

Comments: Mr. Carson commented on the topic of fire collaboration is not scheduled for the next two Chelsea Area Planning Team/Dexter Area Region Team but there is a need to encourage a meeting of representatives from each

board. President Keough suggested asking for a follow-up at the June 15 meeting of the group.

Mr. Smith commented on Comcast adopting policies that are not friendly toward Senior Citizens. He would encourage Comcast to have a package for Seniors and ask Comcast as to what kind of training will they provide Seniors when providing digital boxes.

I. REPORTS

1. Boards, Commission, & Other Reports
No affected reports

2. Subcommittee Reports
No affected reports

3. Village Manager Report

Mrs. Dettling submits her report as per packet. In addition Mrs. Dettling updated council regarding the Blackhawk Letter of Credit; reminded Council about hosting the Washtenaw Area Transportation Study 2035 Plan Meeting on June 24 at the Dexter Library; and reported on the Bridge Dedication Ceremony tentatively planned for July 20 at 11am (Council requested that an evening or Saturday time be considered and invite other commissions and board members).

4. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough would like to plan a mid year council workshop possibly in late July. President Keough mentioned he may not be in town for the July 13 meeting and will also miss the Dexter Downtown Development Authority (DDA) meeting in July. President Keough will ask about the driveway exit behind the bank at the June DDA meeting.

J. CONSENT AGENDA

Motion Fisher; support Smith to move J-2 Consideration of: Sign in Monument Park Advertising the Dexter Summer Music Series to item L-5 under New Business.

Ayes: Carson, Cousins, Fisher, Smith, Semifero, Tell and Keough

Nays: None

Motion carries

1. Consideration of: Bills and Payroll in the amount of \$266,576.20

3. Consideration of: Request from Pride & Honor to place signs advertising their July 11th bottle drive starting July 3-July 11

Motion Fisher; support Smith to approve items 1 and 3 of the consent agenda as presented.

Unanimous voice vote for approval

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Main Street Bridge Project
Verbal Update

Updated on the following: painting—do not have paint samples yet; lighting—the A.F. Smith contract to be approved by the DDA at their Thursday meeting; hand staining—can not be done until after painting; landscaping—may have to wait until Jeffords Street is done. Questions raised on the pier caps and walkway (no update), will MacKenzie be doing cleanup in the park area and when will sidewalk be done by the gas station?

2. Discussion of: Phase 2 Funding Updates

No contact yet with Rep. Schauer on meeting with the railroad.

3. Discussion of: Facilities

A memo was distributed regarding storm water management ideas for the 8140 Main Street site.

At 8:44 pm a recess was taken and the meeting re-convened at 8:48 pm.

4. Consideration of: Acceptance of Proposal from Ferguson Advisory Services LLC

Original Motion: (May 26, 2009)

Motion Semifero; support Carson to authorize the Village Manager to execute the Consulting Agreement with Ferguson Advisory Services for an 8-month term, starting June 1, 2009 at a cost of \$17,600.00

Motion to Postpone: (May 26, 2009)

Motion Smith; support Carson to table consideration of the proposal with Ferguson Advisory Services until the next meeting to get more information as to the time in existence of the company, length of time positions held with various organizations, and research examples of other communities that have similar economic programs.

Ayes: Semifero, Fisher, Carson, Cousins, Smith and Keough

Nays: Tell

Motion carries

Motion to Postpone:

Motion Semifero; support Smith to postpone until June 22, 2009 to allow Council members to investigate on their own and have Village Manager obtain additional proposals.

Ayes: Smith and Semifero
Nays: Cousins, Fisher, Tell Carson and Keough
Motion fails

Amendment:

Motion Smith, support Cousins to amend the original motion from an 8-month agreement to a 4-month agreement and change compensation to \$8,800.00

Ayes: Smith, Tell, Fisher and Cousins
Nays: Semifero, Carson and Keough
Motion carries 4 – 3

Final Motion:

Motion Semifero; support Carson to authorize the Village Manager to execute the Consulting Agreement with Ferguson Advisory Services for a 4-month term, starting July 1, 2009 at a cost of \$8,800.00.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough
Nays: None
Motion carries

L. NEW BUSINESS-Consideration of and Discussion of:

1. Discussion of: Equalization Basin Update
Vicki Putala from OHM

Ms. Putala distributed handouts that discussed the purpose and process of the equalization basin to be constructed.

2. Consideration of: Bid Award for 2009 Asset Management Program

Motion Cousins; support Carson to award the 2009 Road Maintenance Program bid to Highway Maintenance and Construction Company in the amount of \$256,073.00.

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero and Keough
Nays: None
Motion carries

3. Consideration of: Treasurer/Finance Officer Employment Agreement

Motion Carson; support Smith to approve the 2009 employment agreement for the Village Treasurer/Finance Officer for two years.

Ayes: Carson, Cousins, Fisher, Smith, Semifero, Tell and Keough
Nays: None
Motion carries

3. Consideration of: Recommendation to accept bid for Tandem Truck Build Out
\$47,891 from Truck and Trailer

Motion Cousins; support Fisher to approve the bid for the tandem truck build out from Truck & Trailer Specialties in the amount of \$47,891.00.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

5. Consideration of: Sign in Monument Park advertising the Dexter Summer Music Series

Motion Cousins; support Carson to allow the Dexter Summer Music Series sign in Monument Park.

Comments from Council regarding the sign: too much sign, will need to be moved when mowing park and will need to come out during Dexter Daze.

Trustee Semifero left the meeting at 10:25 pm.

Ayes: Smith, Tell, Carson, Fisher and Cousins

Nays: Keough

Absent: Semifero

Motion carries 5 – 1

M. COUNCIL COMMENTS

Semifero	None
Fisher	None
Smith	None
Jones	Collected signatures at the Farmer's Market on June 6 and will be there again on June 13. Would any other Council members like to do so also?
Tell	None
Carson	None
Cousins	Attended the Summer Music Series and talked with a gentleman from the Raisin Pickers who was very pleased with the program. The Encore Theatre performances have been almost sold out and they have added a matinee. It is great to see people coming out of the restaurants and going to the theater.

N. NON-ARRANGED PARTICIPATION

None

O. CLOSED SESSION

Motion Carson; support Fisher to go into closed session to discuss Village Manager's Employment Agreement at 11:00 pm.

Ayes: Tell, Fisher, Carson, Cousins, Smith and Keough

Nays: None

Absent: Semifero
Motion carries

Motion Smith; support Fisher to move out of closed session at 11:27 pm.

Ayes: Tell, Carson, Cousins, Smith, Fisher and Keough

Nays: None

Absent: Semifero

Motion carries

P. ADJOURNMENT

Motion Smith; support Carson to adjourn at 11:29 pm.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

DEXTER VILLAGE COUNCIL
CLOSED SESSION – VILLAGE MANAGER REVIEW
MONDAY, JUNE 8, 2009
6:30 p.m. – 7:15 p.m.

AGENDA 6-2209
ITEM C-2

A. CALL TO ORDER

The meeting was called to order at 6:30 pm by Village President Keough

B. ROLL CALL:

Village Council

P. Cousins R. Tell
D. Fisher J. Carson
J. Smith S. Keough
J. Semifero-entered at 6:38

Motion Cousins; support Carson to go into closed session to discuss the Village Manager Review at 6:31 pm

Ayes: Cousins, Fisher, Smith, Tell, Carson and Keough

Nays: None

Absent: Semifero

Motion carries

Motion Cousins; support Smith to leave closed session at 7:18 pm

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough

C. ADJOURNMENT

Respectfully submitted

Carol J. Jones
Clerk, Village of Dexter

2009 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Dexter Area Fire Board	6/18/2009	6:30 p.m.	Dexter Township Hall	http://dexterareafire.org/	Joe Semifero
Healthy Community Steering Committee	6/18/2009	8:30 a.m.	Chelsea Hospital - White Oak Room		Paul Cousins
Dexter Village Council	6/22/2009	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Planning	6/22/2009	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Chelsea City Council	6/23/2009	7:00 p.m.	Washington Street Education Center	http://www.city-chelsea.org/	
Dexter Township Planning	6/23/2009	7:00 p.m.	Dexter Township Hall	http://www.twp-dexter.org/	
Scio Township Board	6/23/2009	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Western Washtenaw Area Value Express	6/23/2009	8:15 a.m.	Chelsea Community Hospital		Jim Carson
Washtenaw Area Transportation Study - 2035 Plann	6/24/2009	6:00 p.m.	Dexter District Library	http://www.miwats.org/	Jim Carson
Southeast Michigan Council of Governments	6/25/2009	4:30 p.m.	Book Cadillac Hotel - Detroit	http://www.semco.org	Shawn Keough
Washtenaw County Board of Commissioners	7/1/2009	6:45 p.m.	Board Room, Admin Building	http://www.ewashtenaw.org/government/boc/	
Washtenaw Area Transportation Study- Technical	7/1/2009	9:30 a.m.	Road Commission Offices	http://www.miwats.org/	Rhett Gronewelt
Dexter Area Historical Society	7/2/2009	7:30 p.m.	Dexter Area Historical Museum	http://www.hvcn.org/info/dextermuseum/	
Dexter District Library Board	7/6/2009	7:30 p.m.	Dexter District Library	http://www.dexter.lib.mi.us/	
Dexter Village Planning Commission	7/6/2009	7:30 p.m.	Senior Center	http://www.villageofdexter.org	Jim Carson
Washtenaw County Road Commission	7/7/2009	1:00 p.m.	Road Commission Offices	http://www.wcroads.org/	
Dexter Village Arts, Culture & Heritage Committee	7/7/2009	7:00 p.m.	Senior Center	http://www.villageofdexter.org	Paul Cousins
Dexter Area Chamber of Commerce	7/8/2009	7:30 a.m.	Chamber Offices	http://www.dexterchamber.org/	Paul Cousins
Dexter Downtown Development Authority	7/9/2009	7:30 p.m.	Senior Center	http://www.villageofdexter.org	Shawn Keough
Scio Township Downtown Development Authority	7/13/2009	12:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Dexter Village Council	7/13/2009	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Planning	7/13/2009	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	

AGENDA 6-22-09
ITEM H-1

Due to the possibility of cancellations please verify the meeting date with the listed
website or the Village Representative

AGENDA 6-22-09

ITEM H-2



STATE OF MICHIGAN

DEPARTMENT OF COMMUNITY HEALTH
LANSING

JENNIFER M. GRANHOLM
GOVERNOR

Donna,

6/6/2009

PLEASE KEEP THIS ON FILE AND
CONTACT SUSAN @ THE # BELOW TO
PURSUE FUNDING OPPORTUNITIES.

THANKS,

Shawn

JANET OLSZEWSKI
DIRECTOR

PLEASE ADD TO PACKET.

5-27-09

Shawn Keogh, Village of Dexter President
Village of Dexter Council Members
8140 Main Street
Dexter, MI 48130-1092

Thank you for you for joining the Michigan Community Water Systems that are choosing to enhance the oral health of their citizens by fluoridating their drinking water supply. The MDCH mission is to protect, preserve, and promote the health and safety of the people of Michigan with particular attention to providing for the needs of vulnerable and under-served populations. Susan Deming, the MDCH Oral Health Program Coordinator on community water fluoridation, stands ready to provide educational, research or technical assistance, if desired. Susan's contact information is listed at the bottom of this page.

MDCH is currently looking at funding sources to assist communities like Dexter in purchasing fluoridation equipment. MDCH hopes to have the details in place by July 2009. We will send you the information as soon as it is available.

Again, thank you for caring for the oral health of your citizens.

Sheila (Semler) Vandembush, Ph.D.

Sheila Vandembush, Ph.D.
Oral Health Program Director
Division of Family and Community Health
Michigan Department of Community Health
P.O.Box 30195
Lansing, MI 48909
vandembushs@michigan.gov
517 335-8388

Susan K Deming
Susan Deming RDH, RDA, B.S.
Education/Fluoridation Coordinator
Michigan Department of Community Health
P.O.Box 30195
Lansing, MI 48909
demings@michigan.gov
517 373-3624

Donna Dettling

From: Susan Deming [demings@michigan.gov]
Sent: Monday, June 15, 2009 3:16 PM
To: christine.cale@ohm-advisors.com; Donna Dettling
Cc: Sheila Vandebush
Subject: fluoridation equipment

Hi Donna and Christine,

Great news! We are able to help your community purchase fluoridation equipment without going through the contract process if we keep it under \$25,000.

If you would look into purchasing at least part of your equipment by July 30, 2009, I will get an invoice form for you to sign then you can return it with your purchase receipts. A check request will then be processed and reimbursement up to \$24,999 will be sent directly to you.

The sooner we do this transaction the better for budgeting purposes on our end.

I am hoping to still have some funds after Oct 1, 2009 to offer more reimbursement to all communities in need. I will keep you informed.

As soon as I draw up the invoice form I will get it to you.

Thank you for helping in the fight against dental disease in Michigan.

Susan

Susan Deming RDH, RDA, BS
Education and Fluoridation Coordinator
MI Dept of Community Health
Oral Health

Mailing Address:
MDCH-Oral Health
Division of Child and Family Health
P.O.Box 30195
Lansing, MI 48909

Physical Address:
109 W. Michigan Ave.
Washington Sq. Bldg 4th Fl.
demings@michigan.gov
517 373-3624
fx 517 335-8697

AGENDA 6-22-09
ITEM H-3

June 2, 2009

Dexter Village Council
Attention: Ms. Donna Dettling
8123 Main Street
Dexter, MI 48130

Dear Donna,

On behalf of the Dexter Senior Center, I would like to thank the Village of Dexter for your recent \$1000 gift. This money will help us to continue to offer programs and activities to the seniors of Dexter and surrounding communities. Your support is greatly appreciated!

Sincerely,



Kimberly R. Martini
Director
Dexter Senior Center

AGENDA 6-22-09

ITEM H-4

Donna Dettling

From: Dexterfireduck@aol.com
Sent: Saturday, June 13, 2009 5:01 PM
To: Donna Dettling
Subject: Relay for Life Camp fires

Mrs. Dettling

This e-mail is to inform you and your staff of our decision to issue an Open Burning Permit for the upcoming public event called Relay for Life. With the agreement of the Schools we have put into place rules and requirements for these campfires, we will be perform at least two inspections to ensure compliance.

Should you or any member of your staff want to review the requirements that we have put into place for this event, feel free to contact me.

You may want to share this information with the Council as well, as this event is attended by almost 1,000 people.

Donald Dettling
Fire Inspector
Dexter Area Fire Department
8140 Main St.
Dexter, MI 48130
Office (734) 426-4500
Fax: (734) 426-8537
Cell: (734) 216-4002
E-mail: dcdettling@dexterareafire.org
E-mail: dexterfireduck@aol.com

A Good Credit Score is 700 or Above. See yours in just 2 easy steps!

AGENDA 6-22-09ITEM I-2**Donna Dettling**

From: Joe Semifero [jrsemifero@yahoo.com]
Sent: Thursday, June 11, 2009 10:16 PM
To: Donna Dettling; Shawn Keough; Allison Bishop
Subject: Parks and Recreation Commission Comments for next Packet

Donna, Shawn,

Please include these notes in the next packet as an update on the Parks and Recreation Commission meeting.

Allison - Please correct anything I may have misstated.

Parks and Recreation Commission Meeting Highlights - June 11, 2009 - 6pm - Senior Center

- During ex-officio comments I gave the PaRC a brief overview of the investigation into improvements at 8140 Main St such as an elevator, parking lot improvements, and fascade improvements.
- Allison mentioned the grant applications that are pending and possible timeline for improvements if approved.
- The Commission reviewed the DDA Jeffords St and Mian St Plaza Plan. It was well received but there was a consensus that shade trees were needed to the south west of the plaza to make the seating area usable and not uncomfortable in the summer.
- I reported to the PaRC on the email from the Art, Heriatge, and Cultural Committee regarding a request to place art in the plazas at the Mill Creek park. In relation to the Main / Jeffords plaza, a couple of comments and questions were made:
 - Maintaining the space for other uses would be desirable. Could art be placed but not permanently?
 - Could some type of rotation be done or is a rotation of art available (maybe from UM) whereby art could be displayed but changed on some basis?
- Allison included an agenda item for Warrior Creek Park Opening (or "re-opening") and asked if some additional marking or signage should be put out. We also discussed including with the bridge dedication, depending on when the bridge dedication occurs. Allison said she would discuss more with Donna.

Joe Semifero

VILLAGE OF DEXTER

ddettling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: June 22, 2009
Re: Village Manager Report

1. Meeting Review:
 - June 11th – DDA Meeting
 - June 15th – Bridge Paint meeting
 - June 16th – Fire Station Construction Grant Meeting
 - June 16th – EQ Basin Part II submittal review
 - June 16th – Insurance Renewal Meeting

2. Upcoming Meeting Review:
 - June 18th – Forest/Alley DDA Project Update
 - June 19th – DDA Financials meeting
 - June 23rd – SEMCOG “Transportation Investment/Economic Development”
 - June 23rd – US Fish and Wildlife Service, Site Visit

3. Blackhawk Letter of Credit Update – A copy of the letter presented at the last meeting is attached to my report. I will have an update regarding any documents presented by BDC by the June 19, 2009 deadline and next steps.

4. WATS 2035 Plan Meeting- **REMINDER** the village is hosting a public meeting for the Washtenaw Area Transportation Study 2035 Plan development process. The meeting will be held on **Wednesday, June 24, 2009** from 6pm to 8pm at the Dexter District Library.

5. Dexter Bridge Ceremony- As it turns out the coordination of the Bridge Ceremony will be undertaken by the Village. Staff recommends Friday, July 24th in the evening for a joint ceremony for the Bridge and the re-opening of Warrior Creek Park. Staff will start the planning and invitation process once a date is set.

6. Forest/Broad/Alley DDA Improvements. Attached is a project update.



VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130 (734) 426-8303 • Fax (734) 426-5614

I-3
6-8-09

color paper

June 8, 2009

Village Council

Shawn Keough
President

Ray Tell
President Pro-Tem

Jim Carson
Councilperson

Paul Cousins
Councilperson

Donna Fisher
Councilperson

Joe Semifero
Councilperson

James Smith
Councilperson

Administration

Donna Dettling
Manager

Carol Jones
Clerk

Marie Sherry, CPFA
Treasurer/Finance Director

Courtney Nicholls
Assistant Village Manager

Ed Lobdell
Public Services Superintendent

Allison Bishop, AICP
Community Development Manager

THE VILLAGE OF
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EMPLOYER

www.
villageofdexter.org

Jerry Bonar and Matt Ursitti
Blackhawk Development Corporation
7061 Dexter-Ann Arbor Road
Dexter, Michigan 48130

Dear Messrs. Bonar and Ursitti:

Thank you both for taking time to meet with us Thursday, June 4, 2009, to move forward on a scope of work and schedule detailing when we can expect the work to be completed on the roads in Dexter Crossing. As you are aware time is of the essence with the approaching expiration date of the maintenance and guarantee bond (the "Bond") and letter of credit (the "Letter of Credit") on July 23, 2009.

As we discussed, OHM will provide site notes on Friday, June 5, 2009 to support the development of a Work Plan by Blackhawk Development Corporation ("BDC") that will be submitted to the Village on or before Friday, June 19, 2009. BDC also committed to researching materials testing documents and providing any additional information to OHM that supports approved trench backfilling techniques, proper compaction of base materials and quality of materials used to construct the roads.

The resolution of this matter will require that the Village accept your Work Plan and the work be scheduled and completed prior to the expiration of the Bond and Letter of Credit on July 23, 2009. As this may be impractical, it is recommended that the Bond and the Letter of Credit expiration date be extended 60-days to allow additional time for the plan to be developed and work to be completed. An additional alternative resolution would be for BDC and the Village to agree to a dollar figure that the Village would use to make the repairs in exchange for a full release of BDC. The Village is in the process of collecting bids for completion of the work and will share these as soon as possible. We welcome your input regarding the above issues.

The Bond and the Letter of Credit are the only mechanisms available to the Village to ensure that the required repairs are made in the Dexter Crossing Subdivision Phase 1-5a to the Village's standards. As you know, the Village is entitled to draw on the Letter of Credit and make any needed repairs should BDC fail to proceed with making such repairs. Accordingly, if a resolution utilizing any of the above alternatives is not reached, the Village may elect to move forward with the required repairs as necessary to perfect its ability to collect on the Letter of



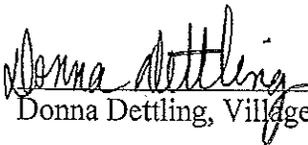
VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130 (734) 426-8303 • Fax (734) 426-5614

Credit. As such, it is critical that BDC meet the timetables set forth in this correspondence.

I would like to thank you in advance for your anticipated cooperation and prompt response. Naturally, please do not hesitate to call if you have any questions.

Respectfully,



Donna Dettling, Village Manager

cc: Village Council
Mr. Daniel Schairbaum, Dykema
Joe Bonar, Blackhawk Development
OHM Engineering Consultant

project memorandum

Date: 6.11.09
 From: Janet Griscom, RLA
 To: To All Concerned Participants
 Project: **Village of Dexter-2009 Forest Street and Alleyway
 Improvements Project Update**

1. Nagle paving, who has been waiting to coordinate with DTE scheduling, will clean up and finish areas of construction along the Alleyway and Broad Street next week that will not be affected by pending DTE work. This will include hand-raking areas of debris and areas waiting concrete until DTE work is done. Meanwhile Nagle plans to install the concrete sidewalk in front of BP Gas Station (separate **from Forest Street Contract**) as well as areas void of concrete along the Alley and Broad Street. Koch Masonry are scheduled to install the concrete cap and gates at the dumpster by the end of next week, 6/19. DTE work appears to be out yet another 3 weeks.
2. Arborland Surveying will be on site 6/11 and 6/12 for staking as well as the delivery of storm structure materials. Myers will mobilize on site Monday June 15, beginning at the corner of Jeffords and Forest for installation of the storm improvements. The nutrient baffle box is scheduled to be delivered to the site 6/17. Forest Street will be completely closed from Jeffords to Broad. Broad will remain open going south. Deliveries to businesses will be coordinated amongst the business owners and Nagle/BRI. Storm structure improvements will take us to July 4th, followed by grading, installation of aggregate base, concrete curb and gutter, sidewalks, landscape restoration and asphalt paving. The plan is to complete the Forest Street Improvements by Dexter Days, August 14 and 15.
3. A.F. Smith (**separate from the Forest Street contract**) has all 4 conversions (to BP, NCB, the Florist/apts, and Ace) complete. They must wait for DTE to install the transformer before they can complete the load transfer. As per Bart Quinley of NCB, the ROW has been assigned to an in house attorney and being reviewed. He is hopeful that this will be expedited with in the next week and project can continue. DTE will mobilize once the signed ROW by NCB is received, approx. 3 weeks. Following this, the overhead removal portions will take place; then AF Smith can complete the transfer and the areas void of concrete behind the bank and gas station can be installed.
4. The Bridge Enhancement project (**separate from the Forest Street contract**) is complete. Additional lighting conduits and electrical source for the future lights on the bridge has been bid by AF Smith for \$65,072.00 which was within the estimate provided by John Berbigilia, reviewed and approved for accuracy. Prior to this AF Smith installed additional conduits from the future cabinet behind BP Gas to access the other side of Jeffords at the Alleyway for \$9,824.00.

Beckett and Raeder, Inc.		6/2	6/3	6/4	6/5	6/6	6/8	6/9	6/10	6/11	6/12	6/13	6/15	6/16	6/17	6/18	6/19	6/20	6/22	6/23	
		ORDER LEAD TIME										ORDER LEAD TIME									
VILLAGE OF DEXTER DDA																					
Forest Street/Alleyway Improvements																					
Nagle Paving Probable Const. Schedule																					
06.04.09, REV 6.05.09																					
Note: Does not Factor Rain Days																					
Phase Two Forest Street																					
Mobilize/ set up barricades-complete 5/11																					
Remove existing pymt.-complete 5/18																					
Chloride treat roads-complete 5/19																					
Order materials (Myers)																					
Receive final construction docs																					
Layout (ArborLand)																					
Myers/Install Underground Utilities																					
Myers/Install Underground Utilities																					
Install Conduits (elect and irrig)																					
Balance Site																					
Install aggregate base																					
Complete rough grading/agg. base																					
Install concrete work																					
Install light poles																					
Install concrete work																					
Landscape restoration/clean site																					
Finish Grade/ install asphalt																					
chedule will be developed once the concurrent electrical contract work is completed.																					
Company does not have access to the schedule of the other contract.																					
EXPECTED DTE SCHED. END OF JUNE?																					

Village President Report

AGENDA 6-22-09
ITEM I-5

Hello Residents and Council Members,

Here is my written update of my activities:

Activities since the June 8, 2009 Village Council Meeting include:

June 10, 2009 - Attended the 2nd Washtenaw County budget review session - similar meeting to the one I attended on May 26th. Bob Gunzel gave a verbal report of the proposed budget challenges and the proposed cuts and additional revenue projects that will help offset the County's \$26 million budget deficit for 2010/2011. The biggest challenges are yet to come as the County will attempt to meet with the various unions over the summer in preparation for finalizing budget later this year. Over 80% of the County's staff are under some sort of union agreement and the biggest opportunity for saving money is in some sort of renegotiation of these contracts. I have attached a copy of the handout I received at the meeting for each of you to review.

June 11, 2009 - Downtown Development Authority Meeting - The DDA approved their budget for 2009/2010 with a few questions that need to be cleaned up, but overall the direction for 2009/2010 has been set. You will notice that Dan will be at our meeting to present his report. I am working with Marie Sherry, our Treasurer, and will be contacting Tom Covert, the DDA Treasurer, this week to better understand the questions that were raised and will provide an update on Monday.

June 15, 2009 - Drafted a thank you letter to the Town Hall meeting attendees. A copy of the letter is attached.

Future activities:

June 22, 2009 - Village Council Meeting

I am trying to meet with Spaulding Clark of Scio Township before July 1st to keep the channels of communication open so if there is any topic that you would like me to discuss, please let me know.

July 13, 2009 - Village Council Meeting - With the budget for 2009/2010 in place following our last June 2009 meeting, I plan to add the enforcement policy and the tree management policy that we previewed in May 2009 back onto the agenda sometime in July for further discussion and consideration.

Please feel free to call me or send me an email anytime you have questions. I look forward to seeing you around town.

Shawn W. Keough

Village President

(734) 426-5486 (home number)

skeough@villageofdexter.org

2010/11 Budget Development
Executive Summary of Administrator's Recommendation Phase 1

Washtenaw County has worked extensively over the past six months in response to the economic crisis. Below is a summary of the County Administrator's recommendations as the starting point for developing a balanced budget for 2010/11. These will be recommended to the Board of Commissioners on June 3.

1. Revenue Growth Target: \$3-5 Million

- o WCHO/CSTS maximizing Medicaid funding
- o Stimulus funding in ETCS, Head Start, Community Development
- o Fee adjustments in Public Health & Environmental Health
- o Maximize revenue opportunities within Office of Sheriff, Water Resource Commissioner and County Treasurer
- o Shared Services revenue for HR & IT
- o Act 88 Millage for Economic Development Marketing (pending legal review)

2. Department Reductions Target: \$7-10 Million

- o Most departments between 10 – 20% when combined with revenue enhancements (See handout with list by department)
- o Departments did a great job of minimizing impact to jobs and services
- o Permanent elimination of Deputy County Administrator and Organizational Development Director
- o Restructuring in Water Resources
- o Elimination of Juvenile Day Break Program
- o Lump Sum Adjustment to Trial Court TBD and District Court of \$375K
- o There are a few departments with amounts smaller than 10% reductions to secure program levels

3. Employee Comp & Benefits Target: \$12-14 Million

- o Non Union cancellation of salary increases originally adopted for 2010
- o Non Union Salary Reduction 3% 1/1/2010 and 2% 1/1/2011
- o Non Union cancellation of Pay for Performance for 2009, 2010 and 2011
- o Non Union Medical Change to Blue Cross Blue Shield Community Blue PPO 3 (max individual \$1000 / max family \$2000) effective 1/1/2010
- o Non Union medical premium sharing of \$50 per month effective 1/1/2011
- o Enter Union negotiations with attempt to align salary and medical with Non Union

4. Major Organizational Changes Target: \$3-7 Million

- o Police Services 4% Price Increase for 2011
- o Shifting of Community Corrections to Sheriff with permanent elimination of one management position
- o Shifting of Emergency Management to Sheriff with exploration of cost savings
- o Reduce most outside agency allocations by 20%
- o Shift CWB/HS Outside Agencies to Community Development
- o Reduce funding for Special Initiatives
- o Lump sum reductions in 1/8th Mill and Technology Plan for 2010/11 – specific recommendations to come in fall with long-term sustainability plan
- o Minimize Infrastructure initiatives for 2010/11 fiscal years, with focus on maintaining existing infrastructure

o Non Union EMP = 300 20% of Total
 o Union contracts open for negotiation in 2011.

Recommended Next Steps

- May 29 – Group 180 Presentation on Recommended Budget
- June 3 – 2009 Budget Review with Aligned Solutions from 2010/11 Budget Development
- June 3 – Presentation and Ways & Means consideration of recommendations, including resolutions:
 - 2010/11 Budget Solution Phase 1
 - Non Union Compensation and Benefit Adjustments
 - Outside Agency Process and Funding Allocation
- June 4 – Presentation on Recommended Budget to Department Heads Group, Labor Management Team (LMT) and County Management & Support Group (CMMSG)
- July 8 – BOC adoption of June 3rd Recommendations
- June – August
 - Union negotiations
 - Development of lump-sum budget reduction for Trial Court
 - Development of Capital Budget
 - Consideration of Act 88 Marketing Millage
 - Further analysis on items still under consideration
- September 16 – Presentation of 2010/11 Recommended Budget to Ways & Means
- September – October
 - Ways & Means Review of Recommended Budget
- November 18 – BOC adoption of 2010/11 Budget
- 2010 – Strategic Planning & Prioritization to Determine Long-Term Direction of Washtenaw County Including 2012/13 Budget

2010/11 Budget Development – Items Still Under Consideration

The Items below are not included as specific recommendations for June 3rd but will be explored during the summer and incorporated into the September 2010/11 Budget Recommendation as determined appropriate. The magnitude of reductions will be partially dependent on the level of savings realized within Employee Compensation & Benefits through negotiations with our Unions.

Further reductions in department serviceability levels

Reductions in departments not significantly reduced in first round

Building Inspection – Maximize revenue generation opportunities or eliminate whole program

Children's Services – Close Juvenile Detention requiring court to find alternative residence for youth

Community Development – Reduce appropriation

Head Start – Reduce or transfer responsibility of program to another entity

Health Funding – Pursue possibilities to further maximize outside funding

Health Integration – Pursue possibilities to restructure management and service delivery

MSU Extension – Reduce or eliminate whole program

Outside Agencies – Further reduce above the 20% recommendation

Outside Agencies Special Initiatives – Reduce or eliminate

- Housing Contingency
- Supportive Housing Initiative
- Eastern County Economic Development

Professional Development – Evaluate needs of organization and options to reduce or contract out

Regional Dispatch – Continue to pursue options to regionalize central dispatch

Sheriff Police Services – Continue evaluation of cost of providing contract policing

Sheriff Corrections – Evaluate options of jail expansion including delay or closing existing pod

Soil Erosion – Seek additional reimbursement and/or raise permit fees

Strategic Planning – Reduce or eliminate whole program

Support Services Organizational Structure – Possible realignment of management structure

VEBA – Continue evaluation of issuing debt to fund liability

2010/11 BUDGET DEVELOPMENT TARGET REDUCTIONS BY DEPARTMENT

Department	Administration Recommendation					Explanation	2009 ¹	2010	2011
	Revenue Growth	Budget Reduction	FTE Reduction	Total 2009 Budget Baseline	Target % Reduction				
14A District Court Admin Budget	-	375,000	TBD	3,753,526	10%	Lump Sum Amount - currently identified \$90K	89,663	375,000	375,000
	-	205,439	1.00	1,059,665	19%	Elimination of Deputy (due to resignation)	115,793	205,439	205,439
	-	-	-	408,387	0%	None recommended at this time	-	-	-
Building Inspection	-	-	0.20	-	-	Policy decision pending on future of program; currently supported by Capital Reserves; FTE reduction is Customer Service Specialist position split between multiple departments	-	-	-
Children's Services	-	667,827	6.00	2,509,470	27%	Eliminate Day Break program and vacant admin staff; transfer outside agency to OCD; reduction in WATT	28,595	667,827	667,827
Clerk / Register of Deeds Community Development	-	311,077	4.00	3,917,883	8%	Eliminate 1.0 FTE in Vitals and Admin (vacant); 2.0 in Deeds (automation fund vs HV) with new volume methodology to be established	32,149	311,077	311,077
Corporation Counsel	-	57,562	-	82,674	0%	None recommended at this time	-	-	-
Emergency Management Equalization	-	15,040	-	267,560	6%	Move Risk Mgmt Coordinator to 100% Self Insurance Fund	15,040	15,040	15,040
	-	20,893	-	1,205,368	2%	Vehicle and operating budgets; under review with Sheriff due to organizational restructuring	20,893	20,893	20,893
	-	-	-	-	-	Operating budget adjustments	-	-	-
ETCS	93,763	-	-	468,813	20%	GF Appropriation Reduction through Maximizing Outside Funding	93,763	93,763	93,763
Facilities	-	1,000,000	-	7,398,488	14%	\$250K OM still being confirmed; \$750K 1/8th Mill not sustainable long-term	500,000	1,000,000	1,000,000
Finance	18,308	-	-	3,827,667	0.5%	Reimbursement revenue from Copier Fund	18,308	18,308	18,308
Head Start	101,685	100,000	1.00	820,260	25%	Federal COLA; position elim in 2010/11 grant	-	101,685	201,685
Human Resources	25,000	250,305	2.00	1,346,676	20%	Revenue from Pittsfield; 2.0 FTE (one vacant); reduction of PD by \$75K	125,000	275,305	275,305
Information Technology	120,000	1,180,000	-	5,099,682	25%	\$600K Tech Plan not sustainable long-term; remaining in IT GF operations through reduced maintenance contracts, employee development and revenue enhancements (AZ)	500,000	1,300,000	1,300,000
MSU Extension	-	102,472	0.80	511,758	20%	Eliminate CSS FTE; operating budget reductions	-	102,472	102,472
Office of Strategic Planning	13,000	257,658	1.00	1,241,598	22%	Eliminate OD Manager (vacant); operating reductions include contracts for comprehensive plan projects	195,000	260,658	270,658
Parks	-	TBD	-	-	-	Outside agency contracts - specifics TBD and pending approval of Parks Commission	-	TBD	TBD
Project Management	-	-	-	437,063	0%	Skill under review; short-term implications with capital projects and community initiatives	-	-	-
Prosecuting Attorney	-	-	-	4,548,043	0%	None recommended at this time	-	-	-
Public Defender ²	-	315,106	2.00	2,368,625	13%	Continue HV of 4.0 FTE; 2.0 additional Legal Clerks placed on HV	220,981	315,106	315,106

Public Health / Environmental Health ³	412,495	476,493	1.45	4,605,095	19%	Max federal and state funding; Eliminate 3.0 clerical (one vacant); Health Officer; Increase summer layoff for H&V; Fee increases in EH; Collaboration with WRC for Stormwater; Eliminate .45 CSS; Increase cremation fees; reduce Worksite Wellness; decrease GF for Solid Waste clean up day; 3.3 of the FTE are planned for BOC action at a later date	22,000	838,988	838,988
Sheriff ⁴	260,000	1,248,603	2.00	15,586,777	10%	Jail medical/food contracts; reduce fleet; eliminate 1.0 LAWNET Office Specialist (vacant); inmate phone revenue; revenue generation for civil processing and commissary; Shift of Community Corrections with elimination of 1.0 vacant position; In addition, Sheriff has agreed to maintain the lump sum reduction of \$500K in 2009 as a structural solution - this is reflected here although it is already assumed in the 2010/11 budget projections	675,000	1,508,603	1,508,603
Treasurer	160,000	-	-	1,050,686	15%	Accommodation fee revenue; school aid interest	-	160,000	160,000
Trial Court	-	TBD	TBD	11,612,021	TBD	Lump Sum Amount	-	TBD	TBD
Veteran Affairs	-	18,227	-	364,542	5%	Maximize Veteran Relief millage funding	-	18,227	18,227
Water Resources Commissioner (including DPW and Stormwater) ⁵	111,856	164,557	1.35	1,917,867	14%	Increase reimbursement for Drain Inspectors, vehicles; 50% reim for Env Migr (A2); Reorg with 1.0 net FTE elim (vacant); elim Director PW (retirement); operating budget reductions	109,470	276,413	276,413
WCHO/ CTS	3,068,302	-	-	4,062,521	76%	Max medical funding	1,534,151	3,068,302	3,068,302
TOTAL	458,409	6,766,259	22.80	80,750,720	14%	Additional 3.3 FTE reduction planned for PH/ EH and will be brought to BOC as part of the Health 2009/10 budget resolution for the 2009/10 fiscal year. Total 26.1 FTE Reductions	4,353,368	10,990,668	11,150,668
Total Revenues & Expenditures		11,150,668							

¹ Every department head has been asked to save county resources where possible. Solutions shown in 2009 are recommended for implementation during 2009, with others still under consideration.
² Includes budget savings for 2.0 positions previously placed on Hold Vacant status that have been removed from 2009 budget
³ Only 1.45 FTE reduction included in June 3rd with 3.3 FTE planned. The budget amounts may be revised once the impact of State budget reductions in the 2008-09 and 2009-10 fiscal years is known
⁴ Includes budget savings for \$500K lump sum reduction already included in 2009 budget
⁵ The Total 2009 Budget Baseline is net of reimbursement revenue



VILLAGE OF DEXTER

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Village Council

Shawn W Keough
President

Ray Tell
President Pro-Tem

Jim Carson
Councilperson

Paul Cousins
Councilperson

Donna Fisher
Councilperson

Joe Semifero
Councilperson

James Smith
Councilperson

Administration

Donna Dettling
Manager

Carol Jones
Clerk

Marie Sherry, CPFA
Treasurer/Finance Director

Courtney Nicholls
Assistant Village Manager

Ed Lobdell
Public Services Superintendent

Allison Bishop, AICP
Community Development Manager

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June 15, 2009

Dear ,

On behalf of the entire Village Council, I would like to personally thank you for attending and participating in our most recent Town Hall meeting discussion held on June 3, 2009. It was great to see some new faces and say hello to some familiar ones. We hope you learned a little something new about the budget process and how your tax dollars will be working for you in the 2009/2010 fiscal year starting July 1st. We also appreciated the questions, comments and suggestions regarding the Cityhood petition process and on the topic of Cityhood in general. We are working hard to make sure your questions have been answered and to present the information in accessible places like our Village website. We encourage you to review the Frequently Asked Questions on the website and let us know if there are other questions or topics that you would like more information on. If you filled out a comment card, we appreciate the feedback so that we can keep trying to improve the communication process.

Our next Town Hall meeting will be scheduled for sometime in the fall of this year and we hope you can participate again. Please stay tuned for the date and topic of the upcoming meeting. One way to insure you are receiving the most current Village information is through our Village of Dexter E-Mail Update, which currently is sent out electronically every other week, usually on Mondays. If you are interested in signing up for the Email Update, please contact our Assistant Village Manager Courtney Nicholls at cnicholls@villageofdexter.org or at the Village offices by calling (734) 426-8303 (Ext. 17).

Thank you again for your participation in our meeting. As always, please do not hesitate to contact any member of Council if you have a question. We appreciate the opportunity to hear from you. Have a great summer and I look forward to seeing you around town.

Sincerely,

Shawn W. Keough
Village President
skeough@villageofdexter.org

VENDOR APPROVAL SUMMARY REPORT

Date: 06/16/2009

Time: 4:06pm

Page: 1

Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ALEXANDER CHEMICAL CORPORATION	ALEXANDER	DEPOSIT FEE REFUND	649.00	0.00
ANN ARBOR LANDSCAPING INC.	AA LANDSCA	TREE PLANTING AND REMOVALS	1,345.00	0.00
ARBOR CARE TREE SURGEONS	ARBOR CARE	TREE REMOVAL 4-26-09	900.00	0.00
ARBOR SPRINGS WATER CO. INC	ARBOR SPRI	1 5 GAL SPRING WATER	5.75	0.00
ASTI ENVIRONMENTAL SERVICES	ASTI	ENDANG. SPEC. SURVEY	1,813.00	0.00
AT&T	AT&T	734 424 1425 243 0	52.25	0.00
BALLENTINE MARK	M BALLENTI	ALESHA TUSCANO <i>Dental</i>	175.00	0.00
BARRETT PAVING MATERIALS INC	BARRETT PA	COMM. TOPPIN TONS	89.88	0.00
BOULLION SALES	BOULLION	PARTS	2.97	0.00
CARRIER & GABLE, INC.	CARRIER	PREFORMED LOOP, LEAD IN	1,079.00	0.00
CHAMPION WATER TREATMENT	CHAMPION W	1 5 GAL WATER	4.25	0.00
CHELSEA DOOR CO INC	CHEL DOOR	REPAIR SERVICES	585.00	0.00
CHOICEPOINT SERVICES	CHOICEPOIN	HAROLD GROSS	6.04	0.00
CINTAS CORPORATION	CINTAS	CINTAS	710.18	0.00
COMCAST	COMCAST		128.95	0.00
CORNERSTONE DESIGN INC	CORNERSTON	VILLAGE MUNICIPAL OFFICE STUDY	5,865.00	0.00
CORRIGAN OIL COMPANY	CORRIGAN O	GAS	857.76	0.00
DEXTER MILL	DEX MILL	WASHED DUCK SHORT	144.98	0.00
DIUBLE EQUIPMENT INCORPORATED	DIUBLE EQU	PARTS	858.27	0.00
DORNBOS SIGN & SAFETY INC.	DORNBOS	HANDICAP SIGN	347.35	0.00
DTE ENERGY	DET EDISON	MAY BILLS	10,678.89	0.00
DYKEMA GOSSETT PLLC	DYKEMA	PROF SERVICES	1,292.00	0.00
EASTERN MICHIGAN KENWORTH	EMK	K4831 KENWORTH 2010 TRUCK	99,172.22	0.00
ETNA SUPPLY CO	ETNA SUPPL	SENSUS METERS 2'	2,739.66	0.00
FORT DEARBORN	FORT DEAR	AIKEN & VIEBAHN <i>Dental</i>	233.40	0.00
GADALETO, RAMSBY & ASSOCIATES	FORT-GAD	BILLING PER.07/01-08/01/09	527.86	0.00
GM & SON INC	GM & SONS	RYAN ROAD WORK	575.00	0.00
GRIFFIN PEST CONTROL INC	PEST CONTR	QUARTERLY 8140 MAIN	104.00	0.00
HERITAGE NEWSPAPERS	HERITAGE N	PUBLIC INFO, MEETING SYNOPSIS	430.00	0.00
JOHN KELLY LANDSCAPING LLC	J KELLY	HYDROSEED SHIELD RD	1,250.00	0.00
KENCO, INC.	COUNTRY MA	CALGON	22.01	0.00
LOCAL TECHNICAL ASSISTANCE PRO	LOCAL TECH	MICH MUTCD MANUAL	270.00	0.00
LOWE'S BUSINESS ACCOUNT	LOWE S	SUPPLIES	85.77	0.00
MCI	MCI	LONG DISTANCE SERVICE	17.33	0.00
METRO ENVIROMENTAL SERVICES	METRO ENVI	WORK ORDERS 26149 & 26227	5,005.00	0.00
MICHIGAN RURAL WATER ASSOC	MI RURAL W	TEN BEST KEPT SECRETS	125.00	0.00
MILL CREEK SPORTING GOODS	MILL CREEK	INSTAULING WESTERN SNOWPLOW	2,212.18	0.00
NORTH CENTRAL LABORATORIES	NCL	CHEMICALS	181.81	0.00
OLD WORLD CRAFTSMANSHIP LLC	OLD WORLD	REPAIRS TO 8050 MAIN <i>Doof/Flora</i>	1,965.00	0.00
PACK & MAIL PLUS	PACK & MAI	COPIES	138.20	0.00
PARAGON LABORATORIES INC	PARA	EPA 200.8 METALS, ARSENIC	75.00	0.00
PARTS PEDDLER AUTO SUPPLY	PARTS PEDD	MAY STATEMENT	119.42	0.00
RICOH AMERICAS CORPORATION	RICOH AMER	METER READS-COLOR & B/W	613.64	0.00
ROMINE CONSTRUCTION L.L.C.	ROMINE	INVOICE 6-14-09-SIDEWALK REPLA	8,885.00	0.00
STAPLES BUSINESS ADVANTAGE	STAPLES OF	OFFICE SUPPLIES	255.20	0.00
SYNAGRO CENTRAL	SYNAGRO	WWTP	10,558.08	0.00
URS CORPORATION	URS CORP	PROF. SERVICES	7,060.00	0.00
USA BLUE BOOK	USA BLUE B	TOOLS	320.46	0.00
VARNUM, RIDDERING, SCHMIDT	VARNUM, RI	LEGAL SERVICES	17.00	0.00
VIEBAHN, TODD	VIEHBAHN	REIMBURSEMENT-VISION	84.78	0.00
WASTE MANAGEMENT	WASTE MANA	ROLL-OFF <i>Residential - Commercial</i>	37,665.03	0.00
WESTERN-WASH. AREA VALUE EXPR.	CATS	SIGN-FARMER'S MARKET	148.00	0.00
Grand Total:			208,446.57 ✓	0.00

INVOICE APPROVAL LIST BY FUND

Date: 06/16/2009

Time: 4:08pm

Page: 1

Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund						
Dept: Village Council						
101-101.000-802.000	Profession	CORNERSTONE DESIGN INC VILLAGE MUNICIPAL OFFICE STUDY	0		06/15/2009	5,865.00
Total Village Council						5,865.00
Dept: Village Manager						
101-172.000-721.000	Health & L	BALLENTINE MARK ALESHA TUSCANO	0		06/15/2009	175.00
101-172.000-721.000	Health & L	FORT DEARBORN AIKEN & VIEBAHN	0		06/16/2009	116.70
101-172.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PER.07/01-08/01/09	0		06/16/2009	127.93
Total Village Manager						419.63
Dept: Attorney						
101-210.000-810.000	Attorney F	DYKEMA GOSSETT PLLC PROF SERVICES	0	1279614	06/15/2009	1,292.00
Total Attorney						1,292.00
Dept: Village Clerk						
101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS AMEND ORD, SYNOPSIS MTG	0	1969614	06/16/2009	117.00
101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS PUBLIC INFO, MEETING SYNOPSIS	0	1968311	06/16/2009	126.00
101-215.000-901.000	Printing &	LOCAL TECHNICAL ASSISTANCE PRO MICH MUTCD MANUAL	0	LP-3924	06/16/2009	270.00
101-215.000-901.000	Printing &	PACK & MAIL PLUS COPIES	0	539	06/16/2009	138.20
Total Village Clerk						651.20
Dept: Village Treasurer						
101-253.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PER.07/01-08/01/09	0		06/16/2009	37.30
Total Village Treasurer						37.30
Dept: Buildings & Grounds						
101-265.000-727.000	Office Sup	ARBOR SPRINGS WATER CO.INC 1 5 GAL SPRING WATER	0	1121937	06/15/2009	5.75
101-265.000-727.000	Office Sup	RICOH AMERICAS CORPORATION TONER-SHIPPING	0	503809057	06/16/2009	25.65
101-265.000-727.000	Office Sup	STAPLES BUSINESS ADVANTAGE OFFICE SUPPLIES	0		06/16/2009	186.21
101-265.000-920.000	Utilities	DTE ENERGY MAY BILLS	0		06/15/2009	560.56
101-265.000-935.000	Bldg Maint	CINTAS CORPORATION CINTAS	0		06/15/2009	63.40
101-265.000-935.000	Bldg Maint	GRIFFIN PEST CONTROL INC QUARTERLY 8140 MAIN	0	632356	06/16/2009	104.00
101-265.000-935.000	Bldg Maint	OLD WORLD CRAFTSMANSHIP LLC REPAIRS TO 8050 MAIN	0	16	06/16/2009	1,965.00
101-265.000-936.000	Equip Serv	RICOH AMERICAS CORPORATION METER READS-COLOR & B/W	0	405686447	06/16/2009	587.99
Total Buildings & Grounds						3,498.56
Dept: Village Tree Program						
101-285.000-731.001	Trees	ANN ARBOR LANDSCAPING INC. TREE PLANTING AND REMOVALS	0		06/15/2009	1,345.00
101-285.000-803.000	Contracted	ARBOR CARE TREE SURGEONS TREE REMOVAL 4-26-09	0		06/15/2009	900.00
Total Village Tree Program						2,245.00
Dept: Law Enforcement						
101-301.000-920.000	Utilities	DTE ENERGY MAY BILLS	0		06/15/2009	263.53
Total Law Enforcement						263.53
Dept: Fire Department						
101-336.000-920.000	Utilities	DTE ENERGY MAY BILLS	0		06/15/2009	55.83
Total Fire Department						55.83
Dept: Planning Department						

INVOICE APPROVAL LIST BY FUND

Date: 06/16/2009
 Time: 4:08pm
 Page: 2

Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount
			Abbrev	Invoice Description	Number	Number	Date	
Fund: General Fund								
Dept: Planning Department								
101-400.000-722.000	Life & Dis			GADALETO, RAMSBY & ASSOCIATES BILLING PER.07/01-08/01/09	0		06/16/2009	36.54
Total Planning Department								36.54
Dept: Department of Public Works								
101-441.000-721.000	Health & L			FORT DEARBORN AIKEN & VIEBAHN	0		06/16/2009	116.70
101-441.000-721.000	Health & L			VIEBAHN, TODD REIMBURSEMENT-VISION	0		06/16/2009	84.78
101-441.000-722.000	Life & Dis			GADALETO, RAMSBY & ASSOCIATES BILLING PER.07/01-08/01/09	0		06/16/2009	38.81
101-441.000-740.000	Operating			LOWE'S BUSINESS ACCOUNT SUPPLIES	0		06/16/2009	85.77
101-441.000-745.000	Uniform Al			CINTAS CORPORATION CINTAS	0		06/15/2009	304.50
101-441.000-751.000	Gasoline &			CORRIGAN OIL COMPANY GAS	0	5320047	06/15/2009	198.24
101-441.000-920.000	Utilities			COMCAST	0		06/15/2009	128.95
101-441.000-920.000	Utilities			DTE ENERGY MAY BILLS	0		06/15/2009	751.12
101-441.000-935.000	Bldg Maint			CHELSEA DOOR CO INC REPAIR SERVICES	0	2399	06/15/2009	585.00
101-441.000-955.000	Miscellaneous			CHOICEPOINT SERVICES HAROLD GROSS	0	245011	06/15/2009	6.04
101-441.000-970.001	Cap Sidewa			ROMINE CONSTRUCTION L.L.C. INVOICE 6-14-09-SIDEWALK REPLA	0		06/16/2009	8,885.00
Total Department of Public Works								11,184.91
Dept: Downtown Public Works								
101-442.000-730.000	Farmers Ma			HERITAGE NEWSPAPERS PUBLIC INFO, MEETING SYNOPSIS	0	1968311	06/16/2009	187.00
101-442.000-730.000	Farmers Ma			WESTERN-WASH. AREA VALUE EXPR. SIGN-FARMER'S MARKET	0	51009	06/16/2009	148.00
101-442.000-920.000	Utilities			DTE ENERGY MAY BILLS	0		06/15/2009	453.94
Total Downtown Public Works								788.94
Dept: Solid Waste								
101-528.000-740.000	Operating			DIUBLE EQUIPMENT INCORPORATED PARTS	0	65289	06/15/2009	858.27
101-528.000-805.000	Solid Wast			WASTE MANAGEMENT COMMERCIAL-MAY 2009	0	3639151	06/16/2009	19,248.70
101-528.000-805.000	Solid Wast			WASTE MANAGEMENT RESIDENTIAL-MAY 2009	0	3640773	06/16/2009	18,316.33
101-528.000-806.000	Contracted			WASTE MANAGEMENT ROLL-OFF	0	4631215-1389-9	06/16/2009	100.00
Total Solid Waste								38,523.30
Dept: Parks & Recreation								
101-751.000-722.000	Life & Dis			GADALETO, RAMSBY & ASSOCIATES BILLING PER.07/01-08/01/09	0		06/16/2009	6.26
101-751.000-740.000	Operating			DEXTER MILL MULCH	0	20643	06/15/2009	90.00
101-751.000-937.000	Equip Main			GM & SON INC RYAN ROAD WORK	0		06/16/2009	575.00
Total Parks & Recreation								671.26
Dept: Capital Improvements CIP								
101-901.000-974.008	Millcreek			URS CORPORATION PROF. SERVICES	0	3909614	06/16/2009	5,491.30
101-901.000-974.008	Millcreek			URS CORPORATION PROF. SERVICES	0	3893360	06/16/2009	1,568.70
Total Capital Improvements CIP								7,060.00
Fund Total								72,593.00

Fund: Major Streets Fund
 Dept: Contracted Road Construction

INVOICE APPROVAL LIST BY FUND

Date: 06/16/2009
 Time: 4:08pm
 Page: 3

Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Major Streets Fund						
Dept: Contracted Road Construction						
202-451.000-803.000	Contracted	METRO ENVIROMENTAL SERVICES WORK ORDERS 26149 & 26227	0	39956	06/16/2009	1,808.00
202-451.000-974.000	CIP Capita	JOHN KELLY LANDSCAPING LLC HYDROSEED SHIELD RD & MOBIL	0	280	06/16/2009	400.00
Total Contracted Road Construction						2,208.00
Dept: Routine Maintenance						
202-463.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PER.07/01-08/01/09	0		06/16/2009	32.55
202-463.000-740.000	Operating	BARRETT PAVING MATERIALS INC COMM. TOPPIN TONS	0	3303	06/15/2009	89.88
Total Routine Maintenance						122.43
Dept: Traffic Services						
202-474.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PER.07/01-08/01/09	0		06/16/2009	10.02
202-474.000-740.000	Operating	DORNBOS SIGN & SAFTEY INC. SIGNS-SKATEBOARDS	0	45226	06/15/2009	252.00
202-474.000-740.000	Operating	DORNBOS SIGN & SAFTEY INC. HANDICAP SIGN	0	45249	06/15/2009	95.35
Total Traffic Services						357.37
Dept: Winter Maintenance						
202-478.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PER.07/01-08/01/09	0		06/16/2009	20.03
Total Winter Maintenance						20.03
Fund Total						2,707.83
Fund: Local Streets Fund						
Dept: Contracted Road Construction						
203-451.000-803.000	Contracted	METRO ENVIROMENTAL SERVICES WORK ORDERS 26149 & 26227	0	39956	06/16/2009	1,807.00
Total Contracted Road Construction						1,807.00
Dept: Routine Maintenance						
203-463.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PER.07/01-08/01/09	0		06/16/2009	10.02
Total Routine Maintenance						10.02
Dept: Traffic Services						
203-474.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PER.07/01-08/01/09	0		06/16/2009	2.50
203-474.000-740.000	Operating	CARRIER & GABLE, INC. PREFORMED LOOP, LEAD IN	0	226632	06/15/2009	1,079.00
Total Traffic Services						1,081.50
Dept: Winter Maintenance						
203-478.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PER.07/01-08/01/09	0		06/16/2009	5.01
Total Winter Maintenance						5.01
Fund Total						2,903.53
Fund: Equipment Replacement Fund						
Dept: Department of Public Works						
402-441.000-939.000	Vehicle Ma	BOULLION SALES PARTS	0	174551	06/16/2009	2.97
402-441.000-939.000	Vehicle Ma	EASTERN MICHIGAN KENWORTH K4831 KENWORTH 2010 TRUCK	0	6/4/09	06/16/2009	99,172.22
Total Department of Public Works						99,175.19
Fund Total						99,175.19
Fund: Sewer Enterprise Fund						
Dept: Administration						
590-248.000-811.000	Atty Misc	VARNUM, RIDDERING, SCHMIDT LEGAL SERVICES	0	790810	06/16/2009	17.00

INVOICE APPROVAL LIST BY FUND

Date: 06/16/2009
 Time: 4:08pm
 Page: 4

Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount
			Abbrev	Invoice Description	Number	Number	Date	
Fund: Sewer Enterprise Fund								
Dept: Administration								

Total Administration								17.00
Dept: Sewer Utilities Department								
590-548.000-722.000	Life & Dis			GADALETO, RAMSBY & ASSOCIATES	0		06/16/2009	120.53
				BILLING PER.07/01-08/01/09				
590-548.000-740.000	Operating			STAPLES BUSINESS ADVANTAGE	0		06/16/2009	68.99
				OFFICE SUPPLIES				
590-548.000-742.000	Chem Plant			ALEXANDER CHEMICAL CORPORATION	0		06/15/2009	794.00
				CHEMICALS		0416671		
590-548.000-742.000	Chem Plant			ALEXANDER CHEMICAL CORPORATION	0		06/15/2009	-145.00
				DEPOSIT FEE REFUND		416672		
590-548.000-743.000	Chem Lab			KENCO, INC.	0		06/15/2009	22.01
				CALGON		116108		
590-548.000-743.000	Chem Lab			NORTH CENTRAL LABORATORIES	0		06/16/2009	45.40
				SUPPLIES		253084		
590-548.000-743.000	Chem Lab			NORTH CENTRAL LABORATORIES	0		06/16/2009	136.41
				CHEMICALS		253451		
590-548.000-745.000	Uniform Al			CINTAS CORPORATION	0		06/15/2009	180.00
				CINTAS				
590-548.000-745.000	Uniform Al			DEXTER MILL	0		06/15/2009	54.98
				WASHED DUCK SHORT		22168		
590-548.000-751.000	Gasoline &			CORRIGAN OIL COMPANY	0		06/15/2009	659.52
				GAS		5320048		
590-548.000-802.000	Profession			METRO ENVIRONMENTAL SERVICES	0		06/16/2009	1,390.00
				NWTP-WORK ORDER 26117		39824		
590-548.000-802.000	Profession			SYNAGRO CENTRAL	0		06/16/2009	10,558.08
				NWTP		29493		
590-548.000-824.000	Testing &			PARAGON LABORATORIES INC	0		06/16/2009	75.00
				EPA 200.8 METALS, ARSENIC		168901		
590-548.000-920.000	Utilities			DTE ENERGY	0		06/15/2009	4,529.30
				MAY BILLS				
590-548.000-920.001	Telephones			MCI	0		06/16/2009	17.33
				LONG DISTANCE SERVICE				
590-548.000-920.001	Telephones			AT&T	0		06/16/2009	52.25
				734 424 1425 243 0				
590-548.000-937.000	Equip Main			PARTS PEDDLER AUTO SUPPLY	0		06/16/2009	119.42
				MAY STATEMENT				
590-548.000-960.000	Education			MICHIGAN RURAL WATER ASSOC	0		06/15/2009	125.00
				TEN BEST KEPT SECRETS				

Total Sewer Utilities Department								18,803.22
Dept: Capital Improvements CIP								
590-901.000-974.000	CIP Capita			ASTI ENVIRONMENTAL SERVICES	0		06/16/2009	1,813.00
				ENDANG. SPEC. SURVEY		17646		

Total Capital Improvements CIP								1,813.00

Fund Total								20,633.22
Fund: Water Enterprise Fund								
Dept: Water Utilities Department								
591-556.000-722.000	Life & Dis			GADALETO, RAMSBY & ASSOCIATES	0		06/16/2009	80.36
				BILLING PER.07/01-08/01/09				
591-556.000-740.000	Operating			CHAMPION WATER TREATMENT	0		06/15/2009	4.25
				1 5 GAL WATER				
591-556.000-741.000	Road Repai			JOHN KELLY LANDSCAPING LLC	0		06/16/2009	850.00
				HYDROSEED SHIELD RD & MOBIL		280		
591-556.000-745.000	Uniform Al			CINTAS CORPORATION	0		06/15/2009	162.28
				CINTAS				
591-556.000-920.000	Utilities			DTE ENERGY	0		06/15/2009	4,064.61
				MAY BILLS				
591-556.000-970.000	Capital Im			MILL CREEK SPORTING GOODS	0		06/16/2009	2,212.18
				INSTAULING WESTERN SNOWPLOW				
591-556.000-970.000	Capital Im			USA BLUE BOOK	0		06/16/2009	320.46
				TOOLS		827472		
591-556.000-977.000	Equipment			ETNA SUPPLY CO	0		06/16/2009	2,221.30
				SENSUS METER PARTS		1676369		
591-556.000-977.000	Equipment			ETNA SUPPLY CO	0		06/16/2009	518.36
				SENSUS METERS 2'		1679814-01		

Total Water Utilities Department								10,433.80

INVOICE APPROVAL LIST BY FUND

Date: 06/16/2009
 Time: 4:08pm
 Page: 5

Village of Dexter

 Fund
 Department
 Account

GL Number Vendor Name Check Invoice Due
 Abbrev Invoice Description Number Number Date Amount

 Fund: Water Enterprise Fund

Fund Total 10,433.80

Grand Total 208,446.57 ✓

AGENDA 6-22-09

ITEM 5-2

Budget Amendment Form - Council Approval Required
Fiscal Year 2008/2009

Line #	Description	Original Budget	Amended Budget	Difference	Reason for Amendment
101-201.000-840.000	Bank Service Fees	\$ 1,200	\$ 3,200	\$ 2,000	To cover FDIC insurance increase charges
101-890.000-955.000	Contingencies	\$ 7,000	\$ 5,000	\$ (2,000)	To cover amendment to Department 201
101-336.000-970.000	Capital Improvements	\$ 1,000	\$ 21,000	\$ 20,000	For siren at Copeland (Item L-7 on 6/22 Agenda)
101-890.000-955.000	Contingencies	\$ 5,000	\$ -	\$ (5,000)	To cover amendment to Department 336
101-336.000-803.000	Contracted Services	\$ 338,000	\$ 323,000	\$ (15,000)	Inner-departmental move to cover siren purchase
<i>Net change in budget</i>		\$ -	\$ -	\$ -	

Line #	Description	Original Budget	Amended Budget	Difference	Reason for Amendment
202-478.000-740.000	Operating Supplies	\$ 11,000	\$ 21,000	\$ 10,000	Increasing salt costs
202-890.000-955.000	Contingencies	\$ 10,000	\$ -	\$ (10,000)	To cover amendment to Department 478
<i>Net change in budget</i>		\$ -	\$ -	\$ -	

Line #	Description	Original Budget	Amended Budget	Difference	Reason for Amendment
203-478.000-740.000	Operating Supplies	\$ 11,000	\$ 21,000	\$ 10,000	Increasing salt costs
203-890.000-955.000	Contingencies	\$ 10,000	\$ -	\$ (10,000)	To cover amendment to Department 478
<i>Net change in budget</i>		\$ -	\$ -	\$ -	

Line #	Description	Original Budget	Amended Budget	Difference	Reason for Amendment
303-248.000-957.001	Property Tax Refunds	\$ 100	\$ 200	\$ 100	Increased Michigan Tax Tribunal decisions
<i>Net change in budget</i>		\$ -	\$ -	\$ (100)	

Line #	Description	Original Budget	Amended Budget	Difference	Reason for Amendment
590-548.000-955.000	Miscellaneous	300	\$ 50,300	\$ 50,000	Accounting adjustment for prior year (non-cash expenditure)
590-901.000-974.000	CIP Capital Improvements	\$ 200,000	\$ 220,000	\$ 20,000	SRF project design expenses
590-890.000-955.000	Contingencies	\$ 25,000	\$ -	\$ (25,000)	To cover portion of amendment to Department 901
<i>Net change in budget</i>				\$ (45,000)	

Line #	Description	Original Budget	Amended Budget	Difference	Reason for Amendment
591-556.000-955.000	Miscellaneous	100	\$ 21,000	\$ 20,000	Accounting adjustment for prior year (non-cash expenditure)
591-556.000-955.000	Contingencies	\$ 50,000	\$ 30,000	\$ (20,000)	To cover portion of amendment to Department 548
<i>Net change in budget</i>				\$ -	

Approved by Council on June 22, 2009

Carol J. Jones, Village of Dexter Clerk

VILLAGE OF DEXTER – Community Development Office

8140 Main Street, Dexter, Michigan 48130-1092 Phone (734) 426-8303 ext 15 Fax (734) 426-5614

AGENDA 6-22-09

Memorandum

ITEM J-3

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: Reappointments
Date: June 22, 2009

The following volunteers have been asked if they would like to continue serving on their respective Boards or Commissions following completion of their 3 year term. Reappointments would be through June 2012.

Parks and Recreation Commission –

Kim Covert
Toni Henkemeyer

Planning Commission –

Matt Kowalski, Chair
Mary Kimmel
Kim Clugston

Zoning Board of Appeals –

Jon Rush
Bob Stacey, Alternate

Tree Board -

Cindy Henes
Jeff Peters

Please contact me prior to the meeting with questions.
Thank you,

**Village of Dexter
Treasurer/Finance
Director's Office**

AGENDA 6-22-09

ITEM K-3

Memo

To: Donna Dettling, Village Manager
From: Marie Sherry, Village Treasurer
CC: Village Council
Date: 3/17/2008
Re: Arbitrage

Background:

On November 1, 2006, the Village sold \$1.7 million worth of bonds for the purpose of constructing a Department of Public Works (DPW) facility and to construct a new village office. The DPW facility was completed in 2007, and there is currently \$338,080.66 remaining in the Facilities Construction cash account for the village office project.

Internal Revenue Service (IRS) Bond Spending Requirements:

The IRS has established rules governing how tax-exempt government bonds need to be spent. The purpose of these rules is to ensure that tax-exempt bonds are used for the purpose that they were intended, and not used for investment purposes. If bond money generates more in interest income than is being paid out on the bonds, this is called *arbitrage*. Under an arbitrage situation, the local government must monitor the interest earned, report same to the IRS every five years, and remit to the IRS any interest earned that is higher than that which was paid on the bond.

For construction bonds, such as the one the Village issued in 2006, the IRS has established a "safe harbor" period of two years in which the government will not be subject to arbitrage providing that certain spending requirements are met. The government must spend 10% of the funds borrowed within the first six months after bond issuance, 45% within twelve months, 75% within 18 months, and 100% within 24 months. The Village is currently in compliance with these rules as we have spent 80% and are not yet at the 18 month point.

If the Village does not meet the 24 month spending requirement of 100%, then we will be subject to arbitrage. There will be some internal compliance costs in terms of time and resources spent in arbitrage compliance.

Three Year Spending Deadline:

If at the end of three years after issuance the Village has not spent the funds, then they must be set aside to pay off the bonds and can no longer be used for construction purposes. Arbitrage reporting requirements will remain in place until the funds are spent. Bond Counsel indicated that these funds cannot start to be used for bond payments until seven years have passed (after the initial three year period), so the Village would be under arbitrage reporting requirements for this issue until at least 2016.

Arbitrage and Bond Ratings:

I was under the misunderstanding that being in an arbitrage situation in and of itself will harm our bond rating. It appears from my recent discussions with Bond Counsel and the County Treasurer that unless a local unit fails to properly report and remit excess interest collections, there should not be severe negative effects from our not meeting the "safe harbor" spending requirements. I cannot predict how bond rating agencies would respond to this situation, however, nor can I predict how they would respond if we fail to meet the three year spending deadline. They weigh a lot of different financial aspects of the community before giving their rating.

Attachment:

I have attached the IRS's Tax-Exempt Governmental Bonds Compliance Guide for your review. I did not include the form and instructions, which are available on the IRS's website at www.irs.gov/bonds.



Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: **Planning Commission recommendation**
Berry and Associates Combined Site Plan #1
Date: June 22, 2009

PLANNING COMMISSION ACTION

On June 1, 2009 the Planning Commission recommended approval of the combined site plan for a 2,676 square foot addition to the existing Berry and Associates building within the Dexter Business and Research Park. Pursuant to Section 6.13, Waiver or Modification of Landscaping Standards based on Existing Conditions, the Planning Commission waived additional landscaping on the east buffer line (adjacent to Dexter Crossing) based on existing landscaping currently at the site, the proposed landscaping to be added and based on the existing swale along the east property line.

The Planning Commission discussion regarding the combined site plan included, but was not limited to:

- 1) Significant amount of landscaping being proposed/added
- 2) Relocating trees to make room for additional landscaping
- 3) East buffer and impacts/comments from adjacent property owners
- 4) Additional landscaping more than proposal would be overwhelming
- 5) Existing drainage swale creates design difficulties
- 6) Potential increase in jobs within the Village of Dexter
- 7) Appreciate investment into the community
- 8) DAFD comments addressed to DAFD's satisfaction

REVIEW

Included in your packet are the consultant reviews for the applicant's first combined site plan submittal. The comments from the planner, the water utility and the DAFD have been addressed. Updated comments from OHM are included dated June 16, 2009. The comments are minor and can be addressed prior to the start of construction.

Pursuant to Section 21.05 of the Village of Dexter Zoning Ordinance staff has authorized the applicant to submit for combined preliminary and final site plan.

Please note that the site plan is combined preliminary and final and that Village Council will NOT see the site plan again following action.

Berry and Associates is located in the Dexter Business and Research Park. The applicant is proposing to construct a 2,676 square foot addition to an existing 6,320 square foot building. Based on information provided on the floor plan the applicant is proposing an expansion to provide additional space for a lab, meeting room, packaging area and staff kitchen.

The project is located within the Dexter Business and Research Park where water, sewer and storm infrastructure is current in place. Existing infrastructure makes review of the plan relatively simple. The proposed addition is a minor project, however will bring the building into conformance with current landscaping standards (see landscaping plan) and will improve the landscaping buffer between Berry and Associates and homes within Dexter Crossing.

Based on staff and consultant reviews it is recommended that the Village Council approve the Berry and Associates combined site plan contingent upon the outstanding items in the reviews being addressed by the applicant prior to construction.

RECOMMENDATION

Per Section 21.04(E)3 the Planning Commission shall consider the following standards when reviewing a combined site plan:

- a. That the final site plan conforms to the preliminary site plan as approved by the Village Council;
- b. That the plan meets all applicable standards in Section 21.04D(2). herein;
- c. That the plan meets the specifications of Dexter Village for fire and police protection, water supply, sewage disposal or treatment, storm drainage, and other public facilities and services, and has been reviewed by the Village Planner, Village Fire Chief and the Village Engineer;
- d. That the proposed development will not cause soil erosion or sedimentation problems;
- e. That the drainage plan for the proposed development is adequate to accommodate anticipated storm water runoff and will not cause undue runoff onto neighboring property or overloading of watercourses in the area; that the proposed development is coordinated with improvements serving the subject property and with the other developments in the general vicinity;
- f. That outside lighting will not adversely affect adjacent or neighboring properties, or traffic on adjacent streets;
- g. That outdoor storage of garbage and refuse is contained, screened from view, and located so as not to be a nuisance to the subject property or neighboring properties;
- h. That grading or filling will not destroy the character of the property or the surrounding area and will not adversely affect the adjacent or neighboring properties;
- i. That parking layout will not adversely affect the flow of traffic within the site or to and from the adjacent streets;
- j. That the plan meets the standards of other government agencies, where applicable, and that the approval of these agencies has been obtained or is assured; and
- k. That the plan provides for the proper expansion of existing public streets serving the site, where applicable.
- l. That the plan meets all other requirements /standards established by the Village of Dexter.

SUGGESTED MOTIONS

Based upon the information received from the applicant, reflected in minutes of this meeting, and in conformance with Section 21.04(E)3 of the Village of Dexter Zoning Ordinance, the Village Council finds the Berry and Associates combined site plan dated 6-15-09 (meets / fails to meet) the requirements to approve the combined site plan.

In making this determination, the following additional conditions shall apply:

1. All outstanding engineering concerns must be addressed prior to scheduling a pre construction meeting.
2. _____
3. _____

OR

Move to postpone the action on the Berry and Associates combined site plan dated 6-15-09 until _____(date)_____, to allow the applicant and Village Council time to address the following items:

1. _____

Please contact me prior to the meeting with questions.
Thank you,



June 16, 2009

VILLAGE OF DEXTER

8140 Main Street
Dexter, MI 48130

Attention: Ms. Allison Bishop
Community Development Manager

Regarding: Berry and Associates Combined Site Plan Review #2
OHM Job #0130-09-1021

Dear Ms. Bishop:

The combined site plan received June 15, 2009 for the above-mentioned project has been reviewed for conformance with the requirements of the Village of Dexter Engineering Standards Manual. At this time, we *take no exception* to the engineering plans contingent on the following items being addressed. The following plan comments need to be addressed prior to scheduling a pre-construction meeting.

1. We note that a Landscape Plan was completed. It was not attached to the plans submitted to our office. Any trees that are being placed on the site should be placed such that they do not adversely impact any existing or proposed utilities. The trees should be placed a minimum of 6 feet away from any existing or proposed utilities.
2. It should be noted that any bend over 22.5-degrees in the sanitary lead will need a cleanout. Additional cleanouts are necessary for the sanitary lead, as shown. In addition, due to maintenance, it is recommended that the sanitary lead extend out the east side of the building. This will reduce the number of necessary cleanouts.
3. It is noted that the proposed grading is greater than a 1 on 4 slope, as is required per the Village of Dexter Engineering Standards. It is recommended that the grading be reviewed and revised so that the proposed grades do not exceed a 1 on 4 slope.

Construction Documents

No work shall be allowed until the OHM Construction Division has received all necessary insurance certificates, permits and easements. The Contractor shall provide copies of all permits and letters from any agencies waiving any required permits to the OHM Construction Division prior to the start of work. The following items are needed for this project:

- We note that an easement from the adjacent property owner will be obtained prior to construction beginning to allow the sanitary service to exist on the adjacent property. A temporary construction easement is also needed.
- A Soil Erosion and Sedimentation Control permit needs to be obtained from Washtenaw County. In addition, it is recommended that a silt sack be used at the existing catch basin near the northeast corner of the site.
- Proof of necessary insurance must be provided to the Village and Village Engineer.

Based on the construction estimate, the following items need to be provided to the Village by the developer prior to construction:

- The Proprietor shall submit the inspection deposit of **\$2,000.00** to the Village of Dexter at least seventy-two (72) hours prior to the start of construction. This is based on an estimate of two days of inspection (including inspection of sidewalk, grading and sanitary lead with a final walk through and punchlist) and half a day for project management and follow-up (including a preconstruction meeting).
- Prior to the start of construction, the Developer shall submit a cash bond to the Village of Dexter for the completion of the record plans at the end of the project construction. The guarantee will be posted in an amount equal to **\$300.00** to ensure the record plans are completed in a timely manner.
- No public improvement exist on the site, therefore a Performance Bond is not required.
- Because none of the utilities on-site are public utilities, a Maintenance and Guarantee Bond will also not required for this project.

Please note that final acceptance of the work for this project is contingent upon the approval of record plans (as constructed), payment of all review and inspection fees, and verification of easements recorded with the County. The Proprietor will provide the record plans of the project. The type and format of the record plans will be on bluelines and digital after the plans have been reviewed and approved by the OHM Construction Division. Specifications are outlined in the Village Engineering Standards.

Should there be any questions or comments, please contact this office at (734) 522-6711.

Sincerely,
Orchard Hiltz & McCliment, Inc.

Christine A. Cale

Christine A. Cale, P.E.
Project Engineer

cc: Ms. Donna Dettling, Village Manager
Mr. Ed Lobdell, Village Superintendent of Utilities
Berry & Associates, 2434 Bishop Circle East, Dexter, MI 48130
Construction Design Service, 2665 Cedar Key Drive, Lake Orion, MI 48360
File



May 22, 2009

VILLAGE OF DEXTER

8140 Main Street
Dexter, MI 48130

Attention: Ms. Allison Bishop
Community Development Manager

Regarding: Berry and Associates Combined Site Plan Review #1
OHM Job #0130-09-1021

Dear Ms. Bishop:

The combined site plan received May 6, 2009 for the above-mentioned project has been reviewed for conformance with the requirements of the Village of Dexter Engineering Standards Manual. The plans cannot be recommended for approval at this time. Enclosed with this letter is a copy of the stamped "Not Approved" marked-up plans for your files. The following comments, and those on the redlined set of plans, should be addressed prior to approval:

General Requirements:

1. Plans need to be signed and sealed by a PE registered in the State of Michigan.
2. The bearing and distances currently shown on the plan view and legal description do not close. This should be revised accordingly. Please see the red lined plans enclosed.
3. A minimum of two (2) USGS Benchmarks are required on all plan sets. These should be shown on the plans. In addition, NAVD 88 conversion information should be provided.
4. We note that an architect scale of 1/4 inch = 1' - 0" is currently used on the plans. A minimum horizontal scale of 1 inch = 50 feet and vertical of 1 inch = 5 feet must be provided on the plan view. Other acceptable scales are 1 inch = 20 feet, 1 inch = 30 feet and 1 inch = 40 feet. This should be revised. The 1/4" = 1'-0" is appropriate for the building drawings.
5. The Village of Dexter Standard Notes (attached) need to be provided on the plans.
6. Existing and proposed exterior lighting does not appear to be shown on the plan view. We defer to Planner's review.
7. The type and amount of removals (i.e. trees, etc.) needs to be shown on the plan sheet.
8. It appears that the sanitary service is proposed to be constructed on adjacent property. An easement from the adjacent property owner needs to be obtained prior to construction beginning to allow the sanitary service to exist on the adjacent property. A temporary construction easement is also needed.
9. The silt fence needs to accommodate the construction of the sanitary sewer service. A Soil Erosion and Sedimentation Control permit needs to be obtained from Washtenaw County.
10. The Village of Dexter Standard Details for sanitary sewer need to be included with the plans.

Planning
consultant
to review

Utilities:

1. The size, slope, and length of the sanitary lead needs to be shown on the plan view. It must be PVC SDR 23.5 and a cleanout also needs to be provided.

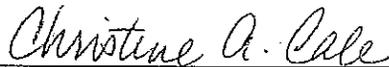
- ② The Village of Dexter Engineering Standards do not allow services to be constructed to manholes, rather the sanitary sewer service must be constructed from the sanitary main with a cut in 6-inch wye and remain 6 inches within the easement of the sanitary sewer main. You may reduce to a 4-inch lead after the existing easement, if desired. The Village of Dexter requires a minimum lead of 4-inch at 2% or 6-inch at 1%.
3. It appears that a utility crossing between the sanitary lead and storm sewer is proposed. Utility crossing information needs to be provided. A vertical separation of 18 inches is required.
4. The nearest fire hydrant needs to be shown on the plans.

Paving:

1. New sidewalk must meet MDOT standards for ADA access.

The above comments, and those on the redlined set of plans, should be addressed prior to re-submittal. A cover letter indicating how each comment in this letter was addressed should be submitted with the revised plans. Should there be any questions or comments, please contact this office at (734) 522-6711.

Sincerely,
Orchard Hiltz & McCliment, Inc.



Christine A. Cale, P.E.
Project Engineer

cc: Ms. Donna Dettling, Village Manager
Mr. Ed Lobdell, Village Superintendent of Utilities
Berry & Associates, 2434 Bishop Circle East, Dexter, MI 48130
Construction Design Service, 2665 Cedar Key Drive, Lake Orion, MI 48360
File



CARLISLE/WORTMAN ASSOCIATES, INC.
Community Planners Landscape Architects

605 S. Main, Suite 1
 Ann Arbor, MI 48104
 734-662-2200
 fax 734-662-1935
 6401 Citation Drive, Suite E
 Clarkston, MI 48346
 248-625-8480
 fax 248-625-8455

Date: May 26, 2009

Combined Site Plan Review For Village of Dexter, Michigan

GENERAL INFORMATION

Applicant: Berry and Associates
Project Name: Berry and Associates Addition
Plan Date: May 2, 2009
Latest Revision: May 18, 2009
Location: East side of Bishop Circle East
Zoning: RD, Research and Development
Action Requested: Combined Site Plan Approval
Required Information: Deficiencies are noted in the sections below.

PROJECT AND SITE DESCRIPTION

This is our first review of the combined preliminary and final site plan of the proposed expansion of the Berry and Associates Building located in the Dexter Business and Research Park off Bishop Circle East. The applicant proposes a 2,676 square foot expansion on the east of the building. After the expansion, the total floor area of the building would total 8,996 square feet. A landscaping plan that utilizes existing and proposed plants has been provided.

AREA, WIDTH, HEIGHT, SETBACKS

The required regulations for the RD district and what has been proposed are provided in the table below.

RD, Required	Proposed

Richard K. Carlisle, *President* R. Donald Wortman, *Vice President* Douglas J. Lewan, *Principal* John L. Enos, *Principal*
 Jennifer L. Coe, *Associate* Sally M. Elmiger, *Associate* David J. Scurto, *Associate* Brian M. Oppmann, *Associate* Zachary Branigan, *Associate*

Lot Footprint	43,560 square feet	49,048 square feet
Lot Width	150 feet	150 feet
Setbacks		
Front	50 feet	93 feet
Side	22 ½ feet one side 45 feet both sides	25 feet (south); 53 feet (both sides)
Rear	35 feet	58 feet
Building Height	2 stories; 40 feet	1 story; 16 feet
Lot Coverage	35%	18%

All bulk regulations have been satisfied.

Items to be addressed: None.

BUILDING LOCATION AND SITE ARRANGEMENT

The existing building is centrally located on the site with the addition proposed at the rear (east) of the building. An existing row of evergreens at the rear of the property will be relocated on the site. Existing parking (15 spaces) is located at the front and rear portions of the site. The existing drive off Bishop Circle East is on the south end of the property.

Items to be addressed: None.

PARKING, LOADING

For industrial type uses Section 5.03 of the Zoning Ordinance requires 1.5 spaces per 1,000 square feet of gross floor area, or 1.2 spaces per employee at peak shift, whichever is greater; plus one (1) space for each corporate vehicle. The applicant’s parking calculation on sheet S1 of the site plan is based on the 1.5 spaces/1,000 square foot requirement and does not address the number of employees at peak shift. The Village would need the number of employees at the site during a peak shift and the number of corporate vehicles used, if any, to determine full compliance with parking standards. The one (1) barrier-free parking space meets requirements for a parking lot with fifteen (15) spaces. A single loading space is provided along the south side of the building.

Items to be addressed: Revise parking calculations to account for the number of employees at peak shift and the number of corporate vehicles.

SITE ACCESS AND CIRCULATION

The existing drive off Bishop Circle East provides access to the site. Vehicular circulation is sufficient.

Items to be addressed: None.

SIDEWALKS

Per Section 3.12 of the Zoning Ordinance, sidewalks are not required in RD zoning districts.

Items to be addressed: None.

LANDSCAPING

A landscape plan utilizing existing and new plantings has been provided.

Composition – The detailed table on the landscape plan provides the names (botanical and common), sizes of each type of plant proposed, and quantity. The percentage of each plant type noted in the table satisfies the standards of Section 6.02 of the Zoning Ordinance.

Greenbelt Street Trees – According to Section 6.09 (*Street Tree Planting*), four (4) street trees must be provided for this development. The four (4) existing sugar maples satisfy this requirement.

Interior Parking Lot Landscaping – Section 6.08 of the Ordinance requires that parking lots with at least 3,000 square feet of pavement provide landscaping. The fifteen (15) parking spaces provided does not meet the minimum square footage (3,000) that would require parking lot landscaping.

Parking Lot Buffer – The proposed parking does not abut a public street; therefore, parking lot screening is not required per Section 6.04 of the Ordinance.

Buffer/Screen – An industrial use is adjacent to the north and south and residential to the east. Based upon the buffer requirements found in Section 6.06, a type “B” buffer is required along the north and south property lines and a type “D” buffer on the eastern property line. The requirements and what has been provided is listed in the table below.

	Required	Provided
East Buffer (“D”), 150 feet	5 ornamental trees AND 5 evergreen trees, AND 25 shrubs	3 ornamentals, 6 evergreens, and 12 shrubs
North Buffer (“B”), 342 feet	11 ornamental OR 11 evergreen trees OR 77 shrubs	7 ornamentals, 5 evergreens, and 23 shrubs
South Buffer (“B”), 320 feet	11 ornamental OR 11 evergreen trees OR 77 shrubs	5 ornamentals, 4 evergreens, and 17 shrubs

The landscaping provided for the east property line does not meet the Village's buffer landscaping requirements. Based on the information presented in the table above, the applicant would be required to provide one (1) evergreen or ornamental tree and thirteen (13) shrubs. Note that the Planning Commission may recommend a modification to or waiver from landscaping requirements including the deficiencies noted for the east buffer.

Buffer landscaping for the north and south property lines have been satisfied.

Other – The tree planting details provided are acceptable.

Items to be addressed: Satisfy buffer requirements for east property line as noted or request the Planning Commission waive and/or modification the landscaping requirements for the east property line.

LIGHTING

No lighting information has been provided. If changes to existing lighting or additional lighting are proposed, this information must be provided for review.

Items to be addressed: Provide lighting information if needed.

SIGNS

No alterations to signs have been indicated. There is an existing free-standing sign in the front yard of the site.

Items to be addressed: None.

FLOOR PLANS AND ELEVATIONS

Floor plans and elevations for the addition are provided. The addition will match the materials of the existing building.

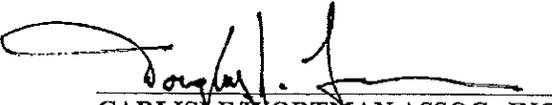
Items to be addressed: None.

RECOMMENDATIONS

Prior to recommending approval of the combined site plan, we recommend the applicant address the following comments to the satisfaction of the Planning Commission. Our comments are summarized below:

1. *Revise parking calculations to account for the number of employees at peak shift and the number of corporate vehicles.*
2. *Satisfy buffer requirements for east property line as noted or request the Planning Commission waive and/or modification the landscaping requirements for the east property line.*

3. *Provide lighting information if needed.*



CARLISLE/WORTMAN ASSOC., INC.
Douglas J. Lewan, AICP, PCP
Principal



CARLISLE/WORTMAN ASSOC., INC.
Paul R. Siersma, AICP
Community Planner

241-02-2901

cc: Berry and Associates, FAX: 734.426.9077
Phoenix Contractors, Inc., 2111 Golfside Drive, Ypsilanti, MI 48197
Construction Design Service, 2665 Cedar Key Drive, Lake Orion, MI 48360



Dexter Area Fire Department

May 8, 2009

Allison Bishop
Community Development Manager
Village of Dexter
8140 Main St.
Dexter, MI 48130

Re: Plan review of: Berry & Associates
Plans Dated: May 2, 2009

Dear Mrs. Bishop:

The Dexter Area Fire Department (DAFD) has reviewed plans submitted to this department. We have reviewed these plans with Fire Safety and Prevention in mind. Our resources are the Fire Protection Ordinance (FPO) and Village Standards. Below are our comments.

DAFD Comments: Please provide details of the Lab area as well as a scope of work that is and will be done within this building.

Village of Dexter Engineering Standards (as it relates to fire hydrants): Purchase and install one Storz Connection for the existing fire hydrant

Fire Protection Ordinance: Requirements of this ordinance will need to be incorporated in future plans before approval is granted relating, but not limited to: **Knox Box IFC Section 506, Addressing IFC Section 505, Minimum Roadway Widths IFC Section D-103 Fire Lane Signage IFC Section 503.3 & D-103.6. -103, Fire Suppression, Alarm Systems and Kitchen Fire Suppression System (if Applicable) IFC Section 105.7 & Washtenaw County Building Department. 1) Purchase and install a Knox Box 2) Purchase and install "No Parking Fire Lane" signs, placement along the drive into the building, at least three signs**

DAFD Recommendations: Strongly encourage the installation of a Fire Detection system for the existing and new portions of this building

Donald Dettling
Fire Inspector

cc/ Loren Yates Fire Chief

VILLAGE OF DEXTER

WATER UTILITIES

8360 HURON ST.

DEXTER MI 48130

(734) 426-4572

FAX (734) 426-2208

MEMORANDUM

TO: Community Development Office

FROM: Public Services Dept.

SUBJECT: Site Plan Review of Berry and Associates

DATE: May 21, 2009

I see no issues with plan.

We need to inspect the connection to the sanitary.

Reviewed By: ^{*E.L.*} Ed Lobdell - Public Services Supt.

Construction Design Service

2665 Cedar Key Drive
Lake Orion, MI 48360
248-393-3979

May 29, 2009

Douglas J. Lewan
Paul R. Siersma
Carlisle / Wortman Assoc., Inc.
605 S. Main, Suite 1
Ann Arbor, MI 48104

Post-It® Fax Note	7671	Date	5.29	# of pages	4
To	ALLISON BISHOP		From	DAN RUSH	
Co./Dept.	COMM, DEV, MGR.		Co.	CDS	
Phone #			Phone #	248-393-3979	
Fax #			Fax #		

Re: Berry and Associates Combined Site Plan

Dear Mr. Lewan and Siersma,

In response to your review letter dated May 26, 2009, we are addressing the following comments in hopes of satisfying the Planning Commission and receiving a site plan approval "subject to" final revisions and/or notations on the plan administratively prior to receiving building permits, as time is of the essence to the Builder and Owner.

1. Revise parking calculations to account for the number of employees at the peak shift and the number of corporate vehicles.

The number of employees at the peak shift (8:00 AM to 5:00 PM) is 11 and there are no corporate vehicles. $11 \times 1.2 = 13.2$ which is less than 14 required spaces depicted on the plan, however the Village of Dexter zoning ordinance does state "1.5 spaces per 1000 sq. ft. of gross floor area or 1.2 spaces per employee at peak shift, which is less", not greater.

2. Satisfy buffer requirements for east property line as noted or request the Planning Commission waive and/or modification the landscaping requirements for the east property line.

The proposed landscape plan used the following criteria from the ordinance:

- A. "D" Buffer (east property line) 150': 5 ornamental trees and 5 evergreen trees and 25 upright shrubs required.
- B. "A" Buffer (north and south property lines) 664': 14 ornamental trees or 14 evergreen trees and 23 upright shrubs required.
- C. On-Site landscaping 49,048 sq.ft.: 7 deciduous or 7 evergreen trees or 7 ornamental trees and 10 18" high shrubs required.
- D. Street tree planting (west property line) 150': 5 deciduous trees required.

Total trees and shrubs provided on the proposed landscape plan are:

Deciduous trees: 8
Ornamental trees: 14

Construction Design Service

2665 Cedar Key Drive
Lake Orion, MI 48360
248-393-3979

May 29, 2009

Douglas J. Lewan
Paul R. Siersma
Carlisle / Wortman Assoc., Inc.
605 S. Main, Suite 1
Ann Arbor, MI 48104

Post-It® Fax Note 7671		Date	5.29	# of pages	4
To		ALLISON BISHOP			
From		DAN RUSH			
Co./Dept.		COMM. DEV. MGR.			
Co.		CDS			
Phone #		248-393-3979			
Fax #					

Re: Berry and Associates Combined Site Plan

Dear Mr. Lewan and Siersma,

In response to your review letter dated May 26, 2009, we are addressing the following comments in hopes of satisfying the Planning Commission and receiving a site plan approval "subject to" final revisions and/or notations on the plan administratively prior to receiving building permits, as time is of the essence to the Builder and Owner.

1. Revise parking calculations to account for the number of employees at the peak shift and the number of corporate vehicles.

The number of employees at the peak shift (8:00 AM to 5:00 PM) is 11 and there are no corporate vehicles. $11 \times 1.2 = 13.2$ which is less than 14 required spaces depicted on the plan, however the Village of Dexter zoning ordinance does state "1.5 spaces per 1000 sq. ft. of gross floor area or 1.2 spaces per employee at peak shift, which is less", not greater.

2. Satisfy buffer requirements for east property line as noted or request the Planning Commission waive and/or modification the landscaping requirements for the east property line.

The proposed landscape plan used the following criteria from the ordinance:

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- D. Street tree planting (west property line) 150': 5 deciduous trees required.

Total trees and shrubs provided on the proposed landscape plan are:

Deciduous trees:	8
Ornamental trees:	14

Berry and Associates Combined Site Plan

May 29, 2009

Evergreen trees:	15
Upright shrubs:	48
18" high shrubs:	20

Because we have met or exceeded the tree and shrub count required by the ordinance for the entire site, we ask the Planning Commission to modify the requirements relative to location on the basis that east property line plantings (considering the size or the relocated existing evergreen trees) would prove to be excessive.

3. Provide lighting information.

There will be no changes to the existing exterior lighting or additional exterior lighting proposed for the addition.

We hope this information will prove helpful and thank you in advance for your consideration.

Sincerely,



Daniel E. Rush

cc: Ms. Allison Bishop, Village of Dexter
 Mr. David Berry, Berry and Associates
 Mr. Kirk Moll, Phoenix Contractors, Inc.

Construction Design Service

2665 Cedar Key Drive
Lake Orion, MI 48360
248-393-3979

May 29, 2009

Christine A. Cale
Orchard Hiltz & McCliment, Inc.
34000 Plymouth Road
Livonia, MI 48150

Re: **Berry and Associates Combined Site Plan**

Dear Ms. Cale,

In response to your review letter dated May 22, 2009, we are addressing the following comments. Because most of the corrections are informational in nature as opposed to the design of the site plan (except for the sanitary sewer lead issue), we hope to satisfy Planning Commission and receive site plan approval "subject to" final revisions and / or notations on the plan administratively prior to receiving building permits, as time is of the essence to the Builder and Owner.

General Requirements:

1. The addition plans are primarily architectural in design with very little new engineering to the site, except for the new sanitary sewer lead. We have not had this issue come up in the past, even with more extensive site designs and hope this requirement can be overlooked.
2. There is a discrepancy in the bearings shown on the plan and legal description, and this will be revised accordingly.
3. The 2 USGS Benchmark requirement will be added to all plans and the NAVD 88 conversion information will be provided.
4. The scale of the site plan is 1" = 20'-0", and will be corrected on the plan.
5. The Village of Dexter Standard Notes will be provided on the plans.
6. The existing and proposed lighting issue has been addressed to the Planner.
7. A full landscape plan has been provided showing existing and proposed plantings, and the removal / relocation of such.
8. The existing sanitary sewer on the adjacent property is located in an easement, and this will be shown on the plans when the information can be obtained from Mr. Lobdell.
9. The silt fence location will be revised to include the sanitary sewer lead construction and a Soil Erosion and Sedimentation Control permit will be obtained.
10. The Village of Dexter Standard Details for sanitary sewer construction will be obtained and included in the construction plans.

Berry and Associates Combined Site Plan

May 29, 2009

Utilities:

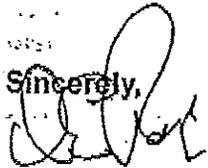
1. The size, slope and length of the sanitary sewer lead (including materials and cleanouts) will be shown on the plans
2. This issue was discussed in a meeting with Mr. David Berry (Owner), Mr Lobdell and Ms. Bishop, and the decision was that the existing manhole should be tapped. The correct design will be shown on the plans when more information can be obtained from Mr. Lobdell.
3. Utility crossing information will be shown on the plan once again when that information can be obtained from Mr. Lobdell.
4. The nearest fire hydrant will be shown on the plans.

Paving:

1. The new sidewalk will meet MDOT and ADA standards, and the detectable strip detail will be shown on the plan.

We hope this information will prove helpful and thank you in advance for your consideration.

Sincerely,



Daniel E. Rush

cc: Ms. Allison Bishop, Village of Dexter
Mr. David Berry, Berry and Associates
Mr. Kirk Moll, Phoenix Contractors, Inc.

**VILLAGE OF DEXTER
SITE PLAN REVIEW & SPECIAL USE APPLICATION**

See Fee Schedule for Details; Receipt #: 2514 Date Rec'd: 5/6/09

Application is being made for: Preliminary Site Plan Review; Final Site Plan Review
 Combined Site Plan Special Use Permit

2434 BISHOP CIRCLE E. 48-07-125-017 BUSINESS RD
 Property Address Tax Code I.D. Proposed Use Zoning District

BERRY & ASSOCIATES, 2434 BISHOP CIR. E., DEXTER, MI
 Property Owner, Address, City, State, Zip 48130 734-426-3787 Phone

PHOENIX CONTRACTORS, INC., 2111 GOLESINE, YASILANTI, MI
 Applicant, Address, City, State, Zip 48197 734-487-9640 Phone 734-487-1252

CONSTRUCTION DESIGN SERVICE, 2665 CENAR KEY DR.,
 Representative, (e.g. Engineer), Address, City, State, Zip LAKE ORION, MI 48360 Phone
cdsrush@live.com

Regulations and Standards (applicant must complete):
 Applicable standards must be noted on site plan.

	<u>Plan Submitted</u>	<u>Requirement</u>	
1. Front Yard Setback (ft)	<u>± 110'</u>	<u>50'</u>	() check here if corner lot
2. Side Yard Setback (ft)	<u>26 + 74</u>	<u>22'-6"</u>	
3. Rear Yard Setback (ft)	<u>58'</u>	<u>35</u>	
4. Lot Coverage (%) (7a/6)	<u>SEE PLAN</u>		
5. Height (ft) <u>ANONIA</u>	<u>± 20'-6"</u>	<u>30' MAX</u>	
6. Total Site Area (ft)	<u>49,048 S.F.</u>		
7. a. Bldg. Coverage / b. Floor Area (ft)	<u>8996 S.F.</u>		
8. Floor Area Ratio (%) (7b/6)	<u>18%</u>		
9. Total Paved area (ft)	<u>10086</u>		
10. Total Impervious Cov. (7a+15)/6	<u>19082</u>		
11. # Parking Stalls	<u>15</u>	<u>14</u>	
12. Density (6/13)			
13. # Units (residential Only)			
14. For Multi-Family: efficiency			
1 bedroom			
2 bedroom			

VILLAGE OF DEXTER
SITE PLAN REVIEW & SPECIAL USE APPLICATION

See Fee Schedule for Details; Receipt #: _____ Date Rec'd: _____

Additional required information for Special Use Permit:

- 15. Statement describing the use proposed. This should include information about the hours of operation, number of employees and clients, type of programming or services, traffic expected to be generated, and any other pertinent information and/or site development characteristics.
- 16. All applications are presented to the Planning Commission at a public hearing for a recommendation prior to begin forwarded to the Village Council for final consideration. Therefore, all applications must be submitted 4 weeks prior to 1st Monday of month in order to ensure proper notice time and preparation time. Incomplete applications cannot be processed.

David A. Berry 5.6.09
Owner's Signature Date

[Signature] 5.4.09
Applicant's Signature Date

For Planning Commission

STAFF REVIEW:

Planning Commission review date: 6/1/09

Council review date: _____

Date _____ Approved _____
_____ Denied _____

APPROVAL STAMP

Reviewed by: _____

REASONS FOR DENIAL:

EXISTING NONCONFORMITY'S/ VARIANCES GRANTED:



April 30, 2009

Ms. Allison Bishop AICP
Village of Dexter
Fax # 734-426-5614

Subject: Berry and Associates Addition 2434 Bishop Circle East, Dexter, MI 48130

Dear Allison,

Phoenix has hired an architect to prepare our submission for a "combined preliminary and final site plan review as outlined in section 21.05. We will be submitting on May 4, 2009 for the June 1, 2009 meeting.

A brief description of our project consists of adding an adjoining 2,680 square foot addition to the existing 6,320 square foot facility. The use group remains "B" business-lab, and construction class 5B combustible unprotected.

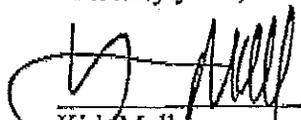
yes-

I called today and you were out so I am including this question for your review. In looking at section 21.02 item #2D (see attached) Berry and Associates has 14 existing parking spaces, and (1) handicapped parking space. The spaces are conforming and the isle between the back to back is actually 24' in lieu of the minimum required. Berry and Associates existing facility has the required parking existing to meet or exceed the requirements of a 9,000 square foot facility. Does article 21.02 (2D) mean that we actually do not need to go through the formal council site plan approval process?

Please let me know either way we still will be designing a site plan, but the time element would be greatly reduced if the exclusion listed in 21.02 (2D) is applicable to this project.

Thank you for all your help and cooperation.

Sincerely yours,


Kirk Moll
Vice President

Attachment: 1 Page

Copy: Dan Rush
Dave Berry



Memorandum

To: Village Council
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: Dexter Wellness Center Final Site Plan Extension Request
Date: June 22, 2009

Attached is a request submitted by Steve Brouwer, member of Dexter Wellness Center LLC, requesting an extension of the final site plan for the Dexter Wellness Center. Based on the applicant’s request the applicant is requesting a 2-year site plan extension based on current economic conditions and financial matters. The request is to extend the site plan until October 8, 2011.

ORDINANCE EXCERPT

Pursuant to Article 21, Section 21.04E9, Final Site Plan Review, Extensions of Time Limits: Time limits set forth in this article may be extended upon showing of good cause, and by written agreement between the petitioner and the **recommendation of the Planning Commission and approval by Village Council.**

REVIEW

The Dexter Wellness Center final site plan was originally approved by the Village Council on October 8, 2007 and therefore expires on October 8, 2009. The applicant is requesting an extension until October 8, 2011.

RECOMMENDATION

Redevelopment of the former Colorbok industrial site will substantially improve the Baker Road Corridor and south entrance to the Village of Dexter. Construction of a wellness center would also provide a valuable benefit to the community and a highly sought after use. Redevelopment of the site would also likely spur redevelopment in the surrounding area as well as provide addition tax capture for the DDA.

Based on the current economic conditions, reduced lending options and the above mentioned reasons it is recommended that a two (2) year extension be granted to the Dexter Wellness Center final site plan.

PLANNING COMMISSION DECISION

On June 1, 2009 the Planning Commission moved to recommend approval of a 2 year final site plan extension for the Dexter Wellness Center plan. The Planning Commission discussed possible changes in the requirements and the approved plan. Staff reported that the only change is the requirement to have articulation every 40 feet on the façade. All other requirements have been met.

SUGGESTED MOTIONS

A. Based on the information provided by the applicant and the provisions set forth in Section 21.04(E)9, Site Plan Extensions and the Planning Commission's recommendation, the Village Council **APPROVES** the request to extend the Dexter Wellness Center final site plan (until October 8, 2011).

B. Based on the information provided by the applicant and the provisions set forth in Section 21.04(E) 9, Site Plan Extensions the Village Council **DENIES** the request to extend the Dexter Wellness final site plan for the following reasons:

- 1. _____
- 2. _____

C. Based on the information provided by the applicant and the provisions set forth in Section 21.04(E)9, Site Plan Extensions the Village Council **POSTPONES** the request to extend the Dexter Wellness final site plan for the following reasons:

- 1. _____
- 2. _____

Please feel free to contact me if you have any additional questions.

Thank you.

DEXTER WELLNESS CENTER, LLC

7444 Dexter Ann Arbor Road
Suite F
Dexter, Michigan 48130

Phone: 734-426-9980
Fax: 5734-426-9985
stevebrouwer@arbrouwer.com

May 27, 2009

Allison Bishop
Community Development Manager
Village of Dexter
8140 Main Street
Dexter, Michigan 48130

Dear Allison:

Due to current economic conditions, we respectfully request a 2-year extension from the planning commission on the site plan approval for the Dexter Wellness Center. We do plan to move ahead with the project once financial matters can be addressed.

Sincerely,

Steve Brouwer
MK

Steve Brouwer
Member, Dexter Wellness Center, LLC

SPB/mkl



Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: DDA Street Widening and Jeffords/Main Plaza
Date: June 22, 2009

Included in your packet are the DRAFT Main Street Jeffords Street Plaza and perspective sketches that will be the main entrances to the Mill Creek Park. Also included are the road construction plans for the widening of Jeffords Street. As part of a new procedure to assure that each Board and Commission has input into DDA projects the Village Council is being asked to provide comments/suggestions on the plaza design and/or street design, etc.

The street design is relatively straight forward and includes widening Jeffords Street to accommodate a left turn lane for those heading west on Main Street off of Jeffords and adding a temporary sidewalk along the west side of Jeffords Street. The plans also include completion of the design of Jeffords Street that was done to accommodate the on-street parking associated with the DDA's improvements done in conjunction with the Mill Creek Building (Schulz Building).

The plaza plans are for the first plaza designed for along Jeffords Street at the corner of Jeffords and Main Street and per the Mill Creek Park Master Plan. Over the past few weeks consultants from the Mill Creek Park Planning Team (JJR), OHM (Village Engineering consultant), DDA (BRI), staff and board and commission representatives have been meeting to review the engineering plans and constraints for the corner plaza design. The plans have been revised from the initial concept due to a variety of considerations including but not limited to:

- 6 foot grade differential from Jeffords to Main Street, design constraint
- Urban Design or more natural, park cohesive design
- Safety, site distance limitations caused by walls
- Hard scape versus a soft park scape
- Bricks or boulders/stone, DDA theme consistency and continuity with bridge
- Repeating stone elements in plaza and into park design
- Walls or additional grade
- Barrier free access
- Preservation of views
- Gathering/performance/public art space
- Users, where are they coming from
- Existing storm infrastructure and access needs for vector truck
- Variety of seating areas and access types, ADA access and randomly placed boulder steps
- Landscaping placement – noise reduction, access, usable area

The Parks and Recreation Commission (PaRC) and the DDA reviewed the plans last week and have provided their approval/acceptance of the plans with the addition of a few more shade trees on the southwest corner of the plaza. The Boards provided specific comment on the desire to

keep the plaza open and free from permanent fixtures in the center at this time to maximize the flexibility of the space until usage patterns can be established and alternatives considered.

ACTION REQUESTED

Council is being asked to provide comments, suggestion, etc on the plan in order for the plans to continue moving forward for the Planning Commission's review on July 6th, bidding early July and construction summer 2009.

If Council has comments they will be shared with the designers and amended as appropriate.

Please feel free to contact me if you have any questions.
Thank you.

AGENDA 6-22-09

ITEM L-4

VILLAGE OF DEXTER RESOLUTION 2009-

**RESOLUTION OF ADOPTION
FISCAL YEAR 2009-2010 BUDGET**

WHEREAS, a detailed revenue and expenditure plan has been presented in accordance with all applicable Village, State, and Federal statutes; and

WHEREAS, a public hearing was held on June 8, 2009 on the proposed budget;

NOW, THEREFORE BE IT RESOLVED, that the attached budget for July 1, 2009 through June 20, 2009 is hereby adopted and made part of this resolution; and

I certify that a motion by the Village Council to approve the foregoing resolution was made by _____ and seconded by _____.

Roll Call Vote:

Ayes:

Nays:

Absent:

The Village President declared this resolution adopted this 22nd day of June 2009.

Carol J. Jones
Village Clerk

AGENDA 6-22-09

ITEM L-5
ddettling@villageofdexter.org

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: June 17, 2009
Re: Downtown Development Authority Budget

As part of the Village budget adoption process, Council accepts the budget of the Downtown Development Authority. Included for your review is the D.D.A. budget that was adopted by the Board on June 11. Since that meeting staff and the D.D.A. have continued to meet to finalize some of the budget details. A verbal update of these efforts will be provided at the meeting.

	Budget 2009 - 2010	YTD Actual	Unreconciled Transactions	YTD Adjusted	Unencumbered Balance	% of Budget	Notes:
Fund 248 Downtown Development Authority							
Revenues							
415.000 Tax Capture Revenue	515,000.00	0.00	0.00	0.00	515,000.00	0.00%	
580.000 State Grants	0.00	0.00	0.00	0.00	0.00	0.00%	
665.000 Interest Earned	5,000.00	0.00	0.00	0.00	5,000.00	0.00%	
671.000 Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00%	
Total	520,000.00	0.00	0.00	0.00	520,000.00	0.00%	
Expenditures							
Department 248 Administration							
803.000 Contracted Services (Audit)	2,000.00	0.00	0.00	0.00	2,000.00	0.00%	
820.000 Planning Consulting	20,000.00	0.00	0.00	0.00	20,000.00	0.00%	
Total	22,000.00	0.00	0.00	0.00	22,000.00	0.00%	
Department 442 Downtown Public Works							
803.015 Village Maintenance	40,000.00	0.00	0.00	0.00	40,000.00	0.00%	
970.000 Capital Improvements	10,000.00	0.00	0.00	0.00	10,000.00	0.00%	
Total	50,000.00	0.00	0.00	0.00	50,000.00	0.00%	
Department 965 Transfers Out							
999.012 Transfer Out for Bond Payments - 394	303,000.00	0.00	0.00	0.00	303,000.00	0.00%	
Transfer Out to DDA Construction Fund - 495	?						
999.014 Transfer Out to DDA Project Fund - 494	?	0.00	0.00	0.00	#VALUE!	#VALUE!	
Total	303,000.00	0.00	0.00	0.00	#VALUE!	0.00%	
Total Expenditures	375,000.00	0.00	0.00	0.00	#VALUE!	0.00%	
Net Effect for Downtown Development Authority 248	145,000.00	0.00	0.00	0.00	#VALUE!		

	Amended Budget	YTD Actual	Unreconciled Transactions	YTD Adjusted	Unencumbered Balance	% of Budget	Notes:
Fund 394 DDA Debt Fund							
Revenues							
665.000 Interest Earned	3,000.00	0.00	0.00	0.00	0.00	0.00%	
695.006 Transfer In from DDA Fund 248	?	0.00	0.00	0.00	0.00	#VALUE!	
Total Revenues	3,000.00	0.00	0.00	0.00	0.00	0.00%	
Department 850.000 Long Term Debt							
992.000 Bond Fees	1,000.00	0.00	0.00	0.00	1,000.00	0.00%	
997.001 DDA 2001 Bond	81,000.00	0.00	0.00	0.00	0.00	0.00%	
997.003 DDA 2008 Taxable Bond (\$1.6M)	97,000.00	0.00	0.00	0.00	0.00	0.00%	
997.004 DDA 2008 Bond (\$2+M)	124,000.00	0.00	0.00	0.00	0.00	0.00%	
Total Long Term Debt	303,000.00	0.00	0.00	0.00	1,000.00	0.00%	
Total Expenditures	303,000.00	0.00	0.00	0.00	1,000.00	0.00%	
Net Effect for DDA Debt Fund 394	(300,000.00)	0.00	0.00	0.00	(1,000.00)		

	Amended Budget	YTD Actual	Unreconciled Transactions	YTD Adjusted	Unencumbered Balance	% of Budget	Notes:
Fund 494 DDA Project Fund							
Revenues							
675.000 Contributions - Private Source	5,000.00	0.00	0.00	0.00	5,000.00	0.00%	
695.006 Transfer In From DDA Fund 248	?	0.00	0.00	0.00	#VALUE!	#VALUE!	
Total Revenues	5,000.00	0.00	0.00	0.00	#VALUE!	#VALUE!	
Expenditures							
	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Total Capital Improvements	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Total Expenditures	5,000.00	#REF!	#REF!	#REF!	#REF!	#REF!	
Net Effect for DDA Project Fund 494	0.00	#REF!	#REF!	#REF!	#VALUE!		

	Amended Budget	YTD Actual	Unreconciled Transactions	YTD Adjusted	Unencumbered Balance	% of Budget	Notes:
Fund 495 DDA Bond Construction Fund Revenues							
Transfer in From General Fund 248	?						
665.002 Interest - DDA Non-Taxable Bond	2,000.00	0.00	0.00	0.00	2,000.00	0.00%	
698.003 DDA Non-Taxable Bond	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Total Revenues	2,000.00	0.00	0.00	0.00	2,000.00	0.00%	
Expenditures							
Department ### Forest Street Storm							
975.008 Project Costs	426,242.00	0.00	0.00	0.00	426,242.00	0.00%	
Total Administration	426,242.00	0.00	0.00	0.00	426,242.00	0.00%	
Department ### Jeffords Street Reconstruction							
975.### Project Costs	822,250.00	0.00	0.00	0.00	822,250.00	0.00%	
Total Jeffords Reconstruction	822,250.00	0.00	0.00	0.00	0.00	0.00%	
Department 502 Main Street Bridge Enhancements							
975.006 Main Street Bridge	98,280.00	0.00	0.00	0.00	98,280.00	0.00%	
Total Main Street Bridge Enhancements	98,280.00	0.00	0.00	0.00	0.00	0.00%	
Department ### DAPCO/Upper Reuse Site Design	25,000.00						
Department ### Main Street Parking Lot Repair	25,000.00						
Total Expenditures	1,398,772.00	#REF!	#REF!	#REF!	#REF!	#REF!	
Net Effect for DDA Bond Project Fund 495	(1,396,772.00)	#REF!	#REF!	#REF!	#REF!	#REF!	

**EMPLOYMENT AGREEMENT
VILLAGE MANAGER
VILLAGE OF DEXTER
2009**

This is an employment contract (the "Contract"), made and entered into this 22nd Day of June 2009 by and between the Village Council of Dexter, State of Michigan, a General Law Village, hereinafter called "Employer" or "Council" as party of the first part, and Donna Dettling, hereinafter called "Dettling" as party of the second part.

WHEREAS, It is the desire of the employer to continue the employ Dettling as Village Manager of the Village of Dexter, subject to the terms and conditions herein provided; and

WHEREAS, Dettling desires to accept continued employment as Village Manager of the Village of Dexter subject to the terms and conditions herein provided;

NOW THEREFORE: inconsideration of the mutual covenants herein contained, the parties agree as follows:

SECTION 1 DUTIES

Ms. Dettling agrees to continue in service to the Village of Dexter in the manner and according to the duties and responsibilities prescribed for the Village Manager by the Village President, the Village Charter, the Village Ordinances, and resolutions of the Village Council and by Law.

SECTION 2 TERM OF EMPLOYMENT

- A. Dettling agrees to remain in the employ of the Employer until her termination date. The term of employment under this contract commences May 21, 2008, and will continue for 1 year, at the pleasure of the Employer.
- B. In the event written notice of termination is not given by either party of this contract 90 days prior to its expirations date as hereinafter provided, agreement shall be extended on the same terms and conditions as herein provided, for an additional period up to one year.
- C. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of the Council to terminate the services of Dettling. Dettling may be suspended, terminated and /or removed by affirmative vote of the majority of the members of the Council for any reason or no reason, and with or without cause, as determined by the Council.
- D. Nothing in the Agreement shall prevent, limit or otherwise interfere with the right of Dettling to resign at any time from her position with Employer, subject only to the provisions of Section 5 of this Agreement.

SECTION 3 SUSPENSION

Employer may suspend Dettling with pay and benefits at any time during the term of this agreement for any reason or no reason, with or without cause, and for any period of time, upon an affirmative vote of the majority of the members of the Village Council.

SECTION 4 TERMINATION AND SEVERANCE PAY

In the event Dettling is terminated by the Council without stated cause before expiration of this agreement and during such time that Dettling is willing and able to perform her duties under this Agreement, then in that

event, Employer agrees to pay Dettling a lump cash payment equal to three months salary during the first year; five months salary during the second year; six months salary during the third year and subsequent years of employment. Dettling shall also be compensated for all earned and unused vacation, holidays, pension and insurance benefits accrued up to the date of his employment. In the event Dettling is terminated for cause, Employer shall have no obligation to make the lump sum cash payment herein provided.

For the purpose of this provision "Cause" shall be construed to mean [1] commission of criminal offense, and / or [2] having been charged with any act involving moral turpitude, which the Council has reasonable grounds to believe, is true, and / or [3] the willful and habitual failure to perform duties and responsibilities in the manner prescribed by the Council.

SECTION 5 RESIGNATION

In the event Dettling voluntarily resigns her position with Employer before expiration of this agreement, then Dettling shall give Employer thirty-30 days notice in advance, unless the parties agree otherwise.

SECTION 6 SALARY

Employer agrees to pay Dettling for her services, rendered pursuant hereto, an annual base salary of \$ 70,418 effective July 1, 2008 and July 1, 2009, payable in installments at the same time as other management employees of the Employer are paid. A lump sum in lieu of a base percent adjustment for fiscal year 2009/10 will be provided in the amount of \$1,400 payable July 1, 2009. In addition, Employer agrees to review said base salary and/or benefits of Dettling on the basis of an annual performance review of Dettling made on or about employee's anniversary date, with the next review scheduled for May 2010. Future pay adjustment will be made July 1st each year. The Village Manager position is considered exempt from overtime or compensatory time.

SECTION 7 PERFORMANCE EVALUATION

The Council will review goals and evaluate the performance of Dettling once a year. Said review and evaluation shall be in accordance with the criteria developed jointly by the Employer and Dettling, which may be added to or deleted from as the Council sees fit. Further, the President and the Village council shall provide Dettling with a summary of the Council's evaluation of performance and provide an adequate opportunity for Dettling to discuss the evaluation with Council.

Each year, in January but no later than the end of the fiscal year, Council and Dettling shall define the goals and performance objectives that they determine necessary for the proper operation of the Village of Dexter and in the attainment of the Council's objectives. The Council working with Dettling shall also establish priority among those various goals and objectives and attempt to reasonably ensure they are attainable within the annual operating and capital budgets adopted by the Council.

SECTION 8 AUTOMOBILE

Employer will provide a monthly automotive allowance of \$400 "Capped" effective January 1, 2006 for the use of Dettling's personal vehicle.

SECTION 9 FRINGE BENEFITS

Vacation Time - Dettling shall be credited with twenty [20] days vacation leave annually on her anniversary date. In the event that Dettling does not complete the year her vacation time will be prorated. The balance available will be determined by the total days received annually divided by 12 months, which is accrued on the first day of each month. Unused vacation time will be paid in the year accrued except that five [5] days may be carried forward to the next year. The practice of paying for vacation time will cease.

Sick Time - Dettling shall receive ten [10] days sick leave each year. Sick leave may be accrued and carried forward equal to the number of days needed to cover a 3-month period of disability. Dettling may accumulate a maximum of 480 hours of sick leave. Sick leave benefits are available for periods of incapacity due to illness or injury while actively employed with the Village. Sick leave benefits will not be paid under any other circumstances.

Insurance Benefits – Except as otherwise provided in this Contract, the Employer agrees to provide Dettling the same comprehensive health, dental, life (\$50,000) and long and short term disability insurance, under the same plans as apply to other Department Heads of the Employer. Dettling may choose to be compensated for 60% of the total actual value of Medical and Rx coverage at the single rate. Compensation will be made on the first pay period of December.

Retirement – The Employer agrees to contribute 10% of Dettling's gross pay to the retirement programs of Dettling's choice.

SECTION 10 PROFESSIONAL DEVELOPMENT

- a. After the successful completion of 1 year, employer agrees to budget for and to pay for/tuition reimburse up to \$3,000 "Capped" effective (May 21, 2005) and thereafter until such time as proof of graduation is presented and this benefit is rolled into the salary. Provided that said tuition is at University level education where the letter grad received is a C or better. 50% payable upfront and 50% payable upon successful completion of the course. This benefit is hereby capped at \$3,000 per year. Upon receipt of a Master's Degree in Public Administration, the annual amount of this benefit will be rolled into Dettling's salary.
- b. Professional Growth: In addition, the Village agrees to pay for travel and subsistence expenses of Dettling for courses, institutions, and seminars that are necessary for her professional development and for the good of the village, will be authorized by the Village President, and limited only by the employer's budget.

SECTION 11 ARBITRATION

It is mutually agreed between the parties that arbitration shall be the sole and exclusive remedy to redress and dispute, claim or controversy involving the interpretation of this Contract or the terms, conditions or termination of Dettling's employment with the Employer. Any such dispute, claim or controversy arising under or in connection with this Contract shall be settled exclusively by arbitration in accordance with the Voluntary Labor Arbitration Rules of the America Arbitration Association then in effect. The arbitrator's sole authority shall be to interpret or apply the provisions of this Contract; he shall not change, add to, or subtract from any of its provisions. The Arbitrator shall have the power to compel attendance or witnesses at a hearing. The arbitration award shall be final and binding and shall be the sole remedy for any claimed breach of this Contract. Judgment may be entered on the arbitrator's award in any court having jurisdiction, but neither party may otherwise resort to any court or administrative agency with respect to any dispute that is able to arbitrated under this section except for claims that the arbitrator will be borne by the Employer and Dettling equally. This arbitration provision shall, with respect to any dispute, claim or controversy rising under or in connection with this Contract, survive the termination or expiration of the Contract.

SECTION 12 INDEMNIFICATION

Employer shall defend, save harmless, and indemnify Dettling against any tort, professional liability claim or demand or other legal action to the extent provided for under the Village's insurance policies with its carriers arising out of an alleged act or omission occurring within the scope of employment and in the good faith performance of Dettling's duties as Village Manager.

SECTION 13 BONDING

Employer shall bear the full cost of any fidelity or other bonds required of Dettling under any law or ordinance.

SECTION 14 OTHER TERMS AND CONDITIONS

The Council, in consultation with Dettling, shall fix any such other terms and conditions of Dettling's employment, as it may determine from time to time provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Contract, the Village Charter or any law.

SECTION 15 REPRESENTATION OF EMPLOYER

Employer represents that it has the legal authority to enter into and be bound by the terms of this Contract.

SECTION 16 SEVERABILITY

Should a court of jurisdiction hold any provision of this Contract unlawful, all other provisions of the Contract shall remain in force for the duration of the Contract.

SECTION 17 NOTICES

Notices pursuant to this Contract shall be given by personal delivery to the other party, or by certified mail through the United States Postal Service, postage prepaid, addressed as follows:

Village President	Dettling's Address:
8140 Main St.	7331 Webb Shore Drive
Dexter, MI 48130	Gregory, MI 48137

Alternatively, notices required pursuant to this Contract may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or deposit with the United States Postal Service.

SECTION 18 ENTIRE AGREEMENT

This contract contains the entire agreement between the parties relating to the subject matter hereof and supersedes all previous discussions, negotiations, and agreements between the parties, whether written or oral, with respect to the subject matter hereof. This Contract cannot be modified, altered, or amended except by written agreement, signed by both parties. Each of the parties has received an executed original of this Contract.

SECTION 19 BINDING NATURE, NON-ASSIGNMENT

This contract shall be binding upon and inure to the benefit of the parties hereto and Ms. Dettling's respective heirs, personal representatives and attorneys-in-fact. This Contract is non-assignable.

IN WITNESS WHEREOF, The Village of Dexter has caused this Agreement to be signed and executed on its behalf by the Village President, the day and year written above.

Donna Dettling, Village Manager

Date

Shawn Keough, Village President

Date

VILLAGE OF DEXTER

cnicholls@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

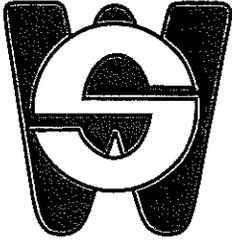
MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: June 22, 2009
Re: Outdoor Warning Siren / Emergency Management

At the May 6 budget workshop Council gave staff direction to pursue upgrading the outdoor warning siren at Copeland that has recently fallen into disrepair. The Village's second siren on Dan Hoey was provided by West Shore Services through a County program several years ago. West Shore provided the Village with a proposal to upgrade the Village's early warning system, including the Copeland siren. Staff is recommending that Council accept the proposal from West Shore relative to the upgrading of the siren only at a cost of \$19,600. Modernizing this siren is anticipated to provide better coverage to Westridge and the Cedars of Dexter. The other recommendations offered in the proposal will be considered in future budget years.

Approximately \$14,000 of this purchase will be expended from the fire department's budget using the money that was saved by the decrease in our payments to the Dexter Area Fire Department. The rest will be covered with funds from other unused areas of the budget.

As part of the Village's emergency management efforts I have been working on creating a Continuity of Government Plan and updating the Village's Hazard Mitigation Plan which is up for its five year review. Before these items are put on the agenda, I would like to ask for a few Council volunteers to have a small group meeting to review and provide feedback on the drafts of the plans.



WEST SHORE SERVICES, INC

6620 LAKE MICHIGAN DR. • P.O. BOX 188 • ALLENDALE, MI 49401
PHONE: 616.895.4347 • FAX: 616.895.7158

Est. 1971

June 1, 2009

Village of Dexter
Attn: Courtney Nicholls
8140 Main Street
Dexter, MI 48130

Dear Courtney,

I appreciated the opportunity to meet with Don, Donna and you to review upgrading outdoor warning coverage for the Village of Dexter.

As a result of our discussion, along with a review of your long range objectives, I have included the following suggestions for upgrading your system.

I have broken down the recommendations into four areas. This will allow the village to plan for the equipment acquisition.

My recommendations consist of the following:

- That you upgrade your existing 2001 siren on Dan Hoey Road by installing a new two-way digital control cabinet, antenna cable and antenna.

The advantages of this upgrade are the ability to monitor the remote warning site utilizing the two-way digital status monitoring system. Also you will get a completely new, all aluminum control cabinet to replace the existing steel cabinet. This is a much more durable, long-term solution for this site.

The cost for us to provide and install a new 2001 control cabinet, antenna cable and antenna including all necessary labor, equipment use and expenses is \$6,980.00.

If the batteries are at a stage where they should be replaced (older than 4 years from the original date of installation) the batteries will be exchanged including material and labor costs for an additional \$400.00.



- Remove and replace your existing Whelen electronic siren located at 7720 Ann Arbor Road (Main Street).

~ SPECIALIZED SERVICES OF ALL TYPES ~

• MUSEUM SERVICES - Artifact Installation & Transportation • FEDERAL SIGNAL WARNING SYSTEMS - Sales - Installation - Service
p96 SPECIALTY RIGGING - Crane Service, Rigging HI/Lows • CONSTRUCTION SERVICES - Truck, Crane - All Terrain, Boom Trucks

To: Village of Dexter
June 1, 2009
Page Two (2 of 4)

The advantages to completing an upgrade of this siren to a Federal 2001 AC/DC unit are two-way digital status monitoring, less maintenance, larger coverage area, true battery backed up unit that operates on AC power initially switching to batteries only in the event normal AC power to the site is interrupted, and all aluminum construction of the siren head, transformer/rectifier and control cabinet.

The total cost for us to furnish, deliver and install a new 2001 remote siren site including removing your existing unit is \$19,600.00 if this project is approved prior to June 25th.

After June 25, 2009 you will need to add \$450.00 to cover the price increase from Federal that I was able to have waived for this project.

Note: The above pricing also includes removal of the existing siren and transportation to a storage area or we will dispose of the unit if you request us to do so.

- Add dispatch equipment to monitor and activate your new digital two-way system.

The advantage of adding this equipment is your ability to know the status of both of your remote siren sites 24 hours a day, 7 days a week. You will also be able to do individual site testing and have notification of power failures, potential battery problems or cabinet intrusion automatically should any of these events occur. You can also set the unit up to provide auto testing to conduct the weekly or monthly test.

The cost for us to furnish, deliver and install the required equipment, including training for your staff is \$6,980.00. This includes the following equipment and services:

- ❖ 1 – SS2000D encoder/controller
- ❖ 1 – SSP printer
- ❖ 1 – System set up and training

- That you install a secondary radio activation system.

The advantage to installing this secondary system is it will allow you to receive the normal test or system activation request from Washtenaw County over their already established frequency. Once the request is received from Washtenaw County, the activation of your system will be handled through the secondary, non-emergency frequency controlled by the Village of Dexter. From the point the system is activated over your frequency all the reports from the individual sites will come back to the control point in the Village. We have utilized this concept in many communities around the state with great success.

To: Village of Dexter
June 1, 2009
Page Three (3 of 4)

The cost for us to furnish, deliver and install the necessary equipment, assuming that you have an existing transmitter and antenna on a local village that we are capable of connecting to, is \$2,872.00.

Optional Digital Commander Software

In addition to the SS2000D encoder, the digital commander software program is also available to activate, monitor and maintain your system. As you know from our meeting I do not believe that it would be beneficial for you to add the Optional Digital Commander Software for system monitoring and activation at this time. I want to make sure that you are aware that this option exists. If you were to integrate more sirens from surrounding communities, that would be a good time to discuss installing a computer with the software to allow you to visually monitor all the sites including the Village and the surrounding communities.

Remote Siren Equipment

I have enclosed information on the Federal 2001 AC/DC siren with digital two-way status monitoring.

The advantages to the Federal 2001 AC/DC are:

- a) More coverage (radius 5200 feet)
- b) True battery backup, in addition to normal AC operation, which will allow the unit to work during a power outage.
- c) Less maintenance.
- d) Overall more cost effective unit due to the size of the area being covered.
- e) Siren head carries a **full five-year warranty** including field replacement.
- f) Siren head, control cabinet and transformer are all constructed out of aluminum.

The following equipment is included with the Federal 2001 AC/DC digital two-way unit:

- a) Siren and siren control.
- b) Field programmable radio receiver/decoder/timer.
- c) AC power option.
- d) Four maintenance free marine style batteries.
- e) Antenna.
- f) Battery warmers.
- g) CTCSS
- h) Delivery and installation on a 50-foot class II pole including electrical service entrance for overhead electrical hookup.

To: Village of Dexter
June 1, 2009
Page Four (4 of 4)

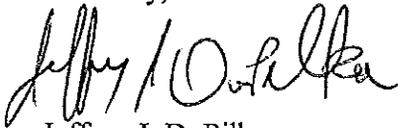
The Federal 2001 AC/DC unit has been a very popular unit. We have sold approximately 900 of these units in the State of Michigan in the last nineteen years. This unit is very reliable, and you will see very little annual maintenance associated with the Federal 2001 AC/DC digital two-way system.

The power requirements for the Federal 2001 AC/DC are single phase 120-240 volt AC. If the unit is operating from AC power, the draw will be approximately 30 amps. During the rest of the time when the unit is not operating it will require 4-6 amps max to run the battery chargers and radio.

West Shore Services is the exclusive representative for Federal Warning systems in the State of Michigan. All service technicians are factory trained. Our service staff has over 140 years combined experience installing and repairing outdoor warning equipment. Units will be furnished, delivered, and installed by a single source company. West Shore Services will provide all warranty and regular service. **No other supplier can provide the Village of Dexter with this total capability.**

Thank you for the opportunity to work on your outdoor warning needs. If you have any questions, or need any additional information, please feel free to give me a call.

Sincerely,



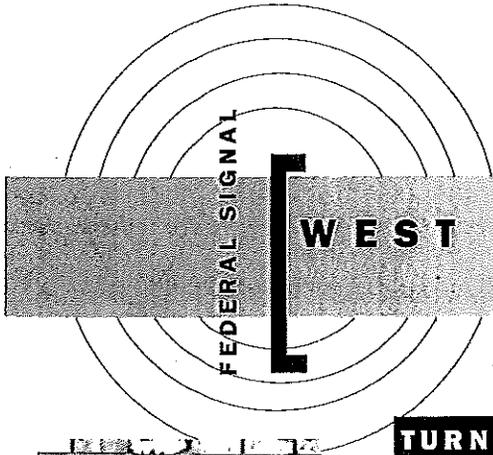
Jeffrey J. DuPilka
President

JJD/wm

cc: Donna Dettling



6620 LAKE MICHIGAN DR. • P.O. BOX 188 • ALLENDALE, MI 49401
PHONE: 616.895.4347 • FAX: 616.895.7158



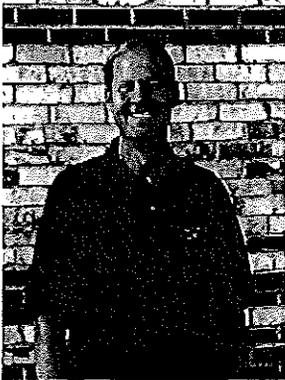
6620 Lake Michigan Dr.
 Allendale, MI 49401
 Office 616.895.4347
 Fax 616.895.7158
 jdupilka@westshorefire.com

WEST SHORE SERVICES

ALLENDALE, MI

"Your Outdoor Warning Specialists"

TURN-KEY SOLUTIONS



"Ultimately, its about long term relationships and truly caring about the customer." Jeff Du Pilka, President

West Shore Services offers turn-key solutions for any outdoor/indoor warning system. Your project will be managed by a highly trained staff from system design, through sales, delivery, installation, repair, and warranty.

We are the exclusive distributor for Federal Signal Outdoor

Warning products in Michigan. As the largest distributor of warning equipment in the state, we have made a commitment to exceed our customers expectations by responding to customer needs and paying attention to detail. Our technicians can help you with all aspects of your outdoor warning require-

ments.

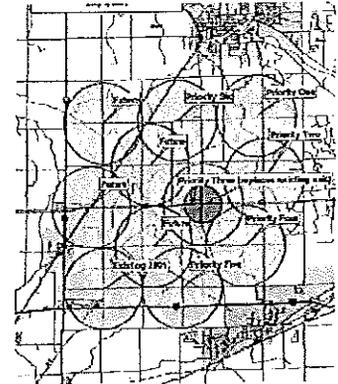
West Shore Services has a proven record of dedication and service to our outdoor warning customers throughout Michigan. We're geared for the future with the latest technology, ready to deliver today in planning, installation, and service.

SURVEY & MASTER PLAN

To assure the best possible outdoor warning coverage from your system, the location, height, and placement of each siren is of primary consideration, along with the type of siren utilized.

West Shore's professional staff has the experience to work with your community to complete an outdoor warning survey and develop a master plan that will assure your readiness for the future.

We will research and develop a community survey and master plan for your area at no charge, simply arrange to have our representative stop by at your convenience to meet with your staff.



SALES & EQUIPMENT RECOMMENDATIONS



West Shore has installed 600+ 2001 sirens in Michigan since 1989

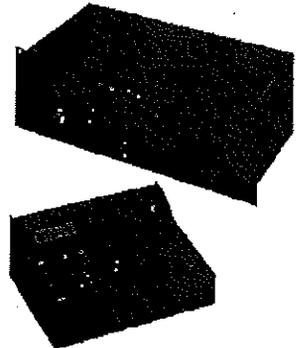
Our relationship with Federal Signal allows us to offer a wide range of both indoor and outdoor warning system products. This includes electro-mechanical and electronic siren systems with two-tone, DTMF and digital controls. Federal control systems are also compatible for add-on, upgrade or new installations. We also have a complete selection of tone alert radlos.

Federal Signal is the largest and most experienced manufacturer of alerting products in the world. Their long-term

commitment to quality warning system products is well known in the market place.

Our partnership with Federal makes it easy to design and provide equipment that best fits your needs.

For equipment recommendations and pricing, please contact Jeff Du Pilka at 616.895.4347, ext. 112 or jdupilka@westshorefire.com.



SS2000 Digital Commander

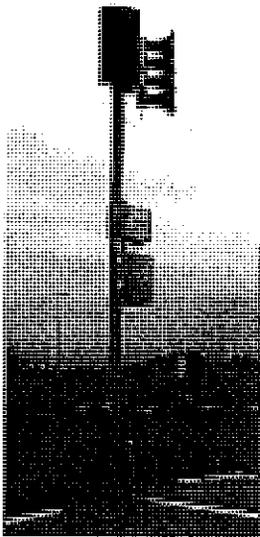
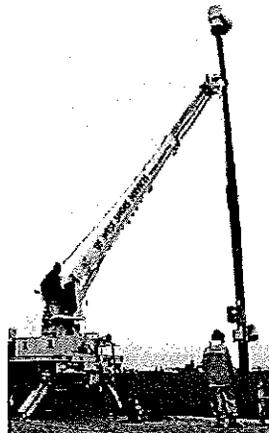
DELIVERY & INSTALLATION

Your community's siren equipment will be delivered to West Shore's Allendale facility directly from the factory. Our technicians will assemble and mount the necessary parts prior to loading on to one of

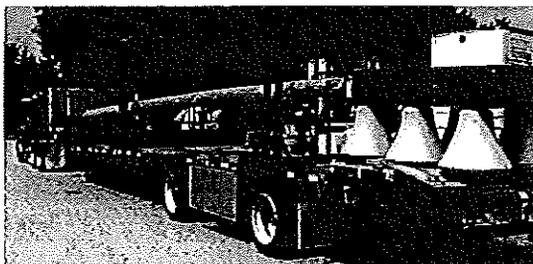
our special air ride trailers for delivery to the installation site.

We utilize our own staff and equipment to complete the entire installation process.

We take responsibility for the entire project. Installation is as easy as 1-2-3 with our project management skills. We even handle the site selection, Miss-Dig, and electrical needs.



University of Akron
Akron, OH
Parking Ramp Installation

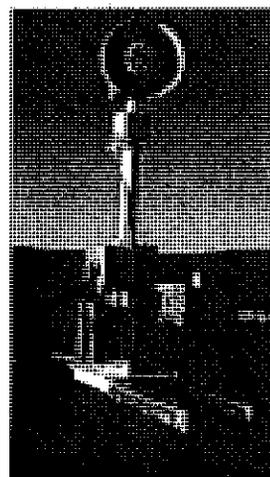


CUSTOM SOLUTIONS

Do you need sirens in hard to reach or unconventional places?

If your community's siren placement calls for a custom solution, our staff has the

ability to customize any installation to meet your needs. We handle the design, fabrication and installation to control costs and assure a quality solution.



Municipal Building
Iron River, MI
Roof Mount

SERVICE & WARRANTY

West Shore's technicians have over 70 years of combined experience in servicing outdoor warning systems.

Our technicians are factory trained and have the proper equipment to service your system. Our staff prides themselves on providing prompt, effective service and are able to diagnose and repair most problems as they arise.

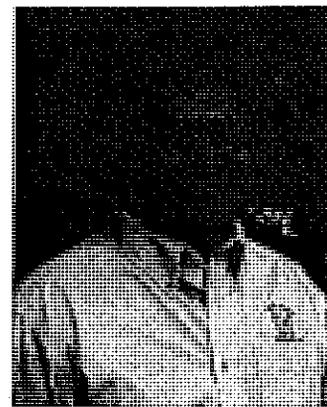
We offer a total service solution

to maintain your warning system. In addition to Federal products, we are generally able to evaluate and/or repair other manufacturer's products when necessary. Standard services we provide include:

- Annual Preventative Maintenance Agreements for all types and brands of outdoor warning equipment.

- System evaluation for repairs and upgrades.
- Emergency and normal repair services.
- Warranty service.

For siren service and/or information, please contact Luke Miller at 616.895.4347 x 171 or Shelley Dougherty at 616.895.7217.



Luke Miller is ready to assist you.

Due to the high volume of outdoor warning work our staff is involved in, we always have a large variety of used siren heads, control cabinets and complete units. The condition of the equipment varies from fair to excellent. Most units are or can be fully operational. Pricing is dependent on the siren type, voltage, phase and condition. To obtain more information or place an order, please contact Shelley Dougherty in our Warnings Systems Division at 616.895.4347, ext. 117



2001 Siren

"B" Series

- Ideal for outdoor warning
- New & improved rotating mechanism and patented stator/horn design increases efficiency, sound output, and power output.
- 128 dBC output
- Directional, rotating siren for maximum coverage
- Three distinct warning signals
- Full battery operation or battery back-up
- Maintenance-free sealed bearing motors
- Weather resistant coating
- 5 year limited warranty

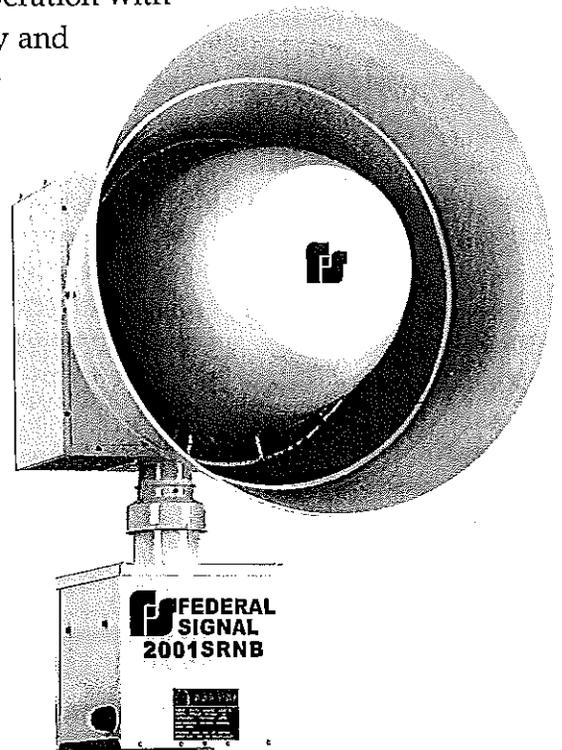
"Warning the World"

The 2001 Siren is a high power, rotating, uni-directional siren that offers an anechoic certified signal strength of 128 dBC at 100 feet. The high decibel output provides maximum coverage with minimum installation cost. Radio activation can further minimize installation costs by eliminating the need for leased dedicated control lines.

The siren's projector produces a 60 degree projection of sound which rotates at 3 RPM and can produce three signals options: Steady, Wail, and Fast Wail.

The 2001 Siren will supply a minimum of 15 minutes of full power output from its batteries after AC power loss. The siren controls are available with battery operation, AC operation, and AC operation with battery back-up; One-way and Two-way radio control or landline.

Ideally suited to provide warning for hazardous weather conditions, fires, floods, chemical spills, and other types of emergencies, the 2001 siren is a perfect choice to protect any community.



2001 SIREN SPECIFICATIONS

POWER REQUIREMENTS*

Siren Motor: 48V (DC or full wave rectified AC)
110 amps. (nom.)

Rotator Motor: 48V (DC or full wave rectified AC)
1 amps. (nom.)

WIRING

Siren Motor: 2 AWG

Rotator Motor: 12 AWG

MOTOR TYPE

Siren: Series Wound DC 6Hp

Rotator: Permanent Magnet DC 1/8 Hp

SIGNAL INFORMATION

Signal	Frequency Range	Sweep Rate
STEADY	790 Hz	N.A.
WAIL	470-705 Hz	10 sec.
FAST WAIL	600-705 Hz	3.5 sec.

Signal Duration: 3min. (programmable)

Signal Output (SPL): 128 dBC (on axis) at
100' (30.5 m)

Effective Range at 70dBC: 5600ft

Rotation: 3 RPM

DIMENSIONS

Height x Width x Depth: 55" x 37" x 41"
140cm x 94cm x 10cm

WEIGHT

Shipping Weight: 450 lbs. (205 kg)

OPERATING TEMPERATURE

-30°C to +60°C**

* Power requirements refer to the power supplied by the batteries or optional AC operation with battery back-up.

** The siren can operate throughout this temperature range provided that battery temperature is maintained at -18°C or higher.

ORDER INFORMATION*

2001SRNB Rotating Electro-mechanical Siren
128 dBC, 48v DC, Pole Mount Included

2001AC¹ AC operated controller, 208 or
220/240v AC (specify voltage)
NEMA 3R control cabinet, two 48v DC
contactors and transformer/rectifier,
182 lbs. 53 kg

2001DC^{1,2} 120v AC controller, NEMA4 control
cabinet, four chargers, two 48v DC
contactors and NEMA 3R battery
cabinet. 224 lbs. 102 kg

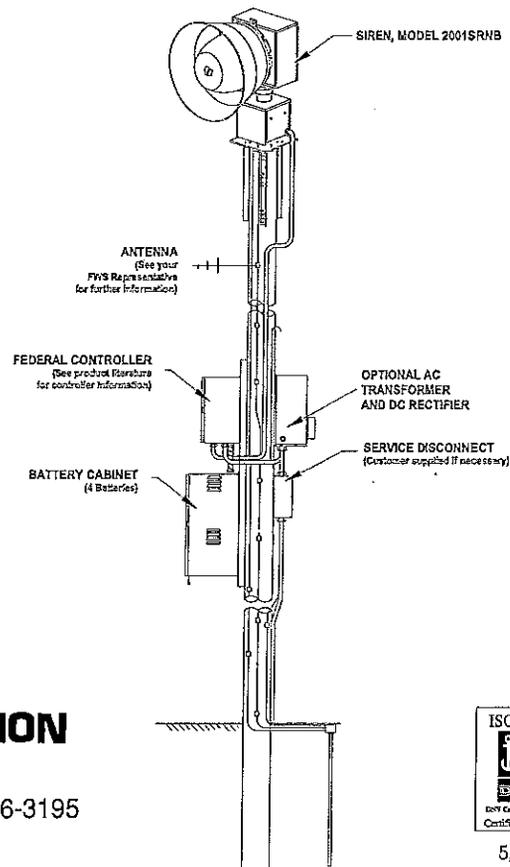
*2001 Siren requires a Federal Controller.
(See Controller Product Literature)

¹For use with Electro-mechanical sirens.
Antenna and cable are not included with any radio
activation control and must be purchased separately.
(See your FWS Representative).

²Batteries not included. Four Delco Voyager
Model M24MF required.

Landline Option

2001HR Rotator Holding Relay for use with
external timer.



FEDERAL SIGNAL CORPORATION
Federal Warning Systems
2645 Federal Signal Drive, University Park, IL 60466-3195
Sales: 800/548-7229 • Fax: 708/534-4855
Visit us at www.federalwarningsystems.com



5/03

AGENDA 6-22-09

ITEM 6-8

VILLAGE OF DEXTER

ddettling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: June 22, 2009
Re: Lease Renewal National City

Attached is the Office Space lease amendment covering the next three-year period, commencing July 1, 2009 through June 30, 2012 with National City/PNC. A copy of the prior lease is attached for your review as well.

The Village Attorney has the document and upon his review I'd like authorization to enter into the lease arrangement with National City.

The standard \$50 per month increase each year is the same as prior years. The payment terms were modified at my request due to aggressive late fee policy changes.

LEASE AMENDMENT

The Lease Amendment dated this _____ day of _____, 2009 by and between NATIONAL CITY BANK (successor by merger to National City Bank of the Midwest, f/k/a National City Bank of Michigan/Illinois, f/k/a First of America Bank) (hereinafter referred to as "Landlord"), whose address is P.O. Box 73937, Cleveland, Ohio 44193, and VILLAGE OF DEXTER (referred to as "Tenant") whose address is 8123 Main Street, 2nd Floor, Dexter, Michigan 48130.

RECITALS

- A. Landlord and Tenant are parties to a lease dated August 15, 2000 for office space located at 8123 Main Street, Suite 2, Dexter, Michigan, which lease has been amended and extended from time to time, most recently by an amendment dated June 26, 2006 (as amended, the Lease") .
- B. The parties desire to, and hereby do, further amend the Lease as follows:
1. Term. The term shall be extended for an additional 3 years, commencing July 1, 2009 through June 30, 2012.
 2. Rent. Base rent for said extension term shall be as follows: For the period commencing July 1, 2009 through June 30, 2010, base rent shall be Nine Thousand six hundred dollars (\$9,600.00), payable in advance in two installments of \$4800.00 each, on or before July 1, 2009 and January 1, 2010, respectively. For the period commencing July 1, 2010 through June 30, 2011, base rent shall be Ten Thousand two hundred dollars (\$10,200.00), payable in advance in two installments of \$5100.00 each, on or before July 1, 2010 and January 1, 2011, respectively. For the period commencing July 1, 2011 through June 30, 2012, base rent shall be Ten Thousand eight hundred dollars (\$10,800.00), payable in advance in two installments of \$5400.00 each, on or before July 1, 2011 and January 1, 2012, respectively.

All rent payments shall be made payable to Landlord and sent to P.O. Box 73937, Cleveland, Ohio 44193; Attn: Property # _____, or to such other address as Landlord may designate in writing from time to time.
 3. Early termination right. Either party has the right to terminate this Lease at their discretion following one hundred eighty days written notice to the other party.
 4. Notices: Effectively immediately, all notices to Landlord in connection with the Lease shall be sent to Landlord as follows:

PNC Realty Services (Property # _____)
620 Liberty Ave., 19th Floor
Pittsburgh, PA 15222
Attn: Lease Manager

with a copy to:

National City Bank (Property # _____)
Corporate Real Estate Services
1965 E. 6th St., Locator #01-3014
Cleveland OH 44114
Attn: Gary Lambach

- C. All other terms, covenants, and conditions of the Lease are confirmed, ratified, and continued for the duration of the Lease as amended herein. This Lease Amendment may be executed in several counterparts and all such executed counterparts shall constitute a single agreement.

IN WITNESS WHEREOF, the parties hereto by and through their duly authorized officer have executed this Amendment as of the day and year first above written.

WITNESSES:

TENANT:
VILLAGE OF DEXTER

By: _____
Its: _____

LANDLORD:
NATIONAL CITY BANK

By: _____
Its: _____

LEASE AMENDMENT

This Lease Amendment dated this 26th day of June, 2006 by and between NATIONAL CITY BANK OF THE MIDWEST f/k/a National City Bank of Michigan/Illinois, whose address is One National City Parkway, Kalamazoo, Michigan (hereinafter referred to as "Landlord"), and VILLAGE OF DEXTER (referred to as "Tenant") whose address is 8123 Main Street, 2nd Floor, Dexter, Michigan 48130.

RECITALS

- A. Landlord and Tenant entered into a lease dated August 15, 2000 for office space located at 8123 Main Street, Suite 2, Dexter, Michigan.
B. The parties desire to amend the lease by:
1. The term shall be extended through June 30, 2009
2. Base rent commencing July 1, 2006 through June 30, 2007 shall be six hundred fifty dollars and no cents (\$650.00) payable monthly.
3. Either party has the right to terminate this Lease at their discretion with one One hundred eight (180) written notice to the other party.
C. All other terms, covenants, and conditions of the Lease are confirmed, ratified, and continued for the duration of the Lease as amended.

IN WITNESS WHEREOF, the parties hereto by and through their duly authorized officers have executed this Amendment the day and year first above written.

WITNESSES:

[Signature]
Eric M. Aiken

TENANT:
VILLAGE OF DEXTER

By: [Signature] Donna Dettling
Its: [Signature] Donna Dettling, Village Manager

LANDLORD:
NATIONAL CITY BANK
OF THE MIDWEST

[Signature] Susan M. Beas Real Estate Manager
By: [Signature] Gary S. Rie Senior Vice President

AGENDA 6-22-09

ITEM L-9

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: June 22, 2009
Re: A.R.R.A. Fire Station Construction Grants

Tuesday, June 16, 2009, I attended a meeting with Dexter and Webster Townships to discuss the possibility of applying collectively for a Fire Station Construction Grant (SCG) from the American Recovery and Reinvestment Act (ARRA). Congress appropriated a total of \$210 million to help fire departments meet their firefighting and emergency response needs. SCG seeks to support organizations lacking the tools and resources necessary to effectively protect the health and safety of the public and their emergency response personnel.

Priorities of Grant:

- Create jobs, unemployment rate trending up earns more points
- Firefighter safety, prove that current facility is unsafe and uninhabitable earns more points
- Community safety, improve service standard and response time earn more points
- Applicant must have land or access to land, earn more points
- Need based, build new or remodel is point neutral
- Zoning issues resolved, more points
- Permits issued, more points
- Local match, more points

It is expected that 10,000 or more applications will be submitted and only 100 funded. The grant must be submitted by July 10, 2009. To meet the application deadline, staff will need assistance to complete the necessary detail for an acceptable submittal.

Both Dexter and Webster Townships will be approaching their Boards for consent to participate in the grant application process. The Grant will include facility needs and specific plans from each local unit in a regional facility improvement approach. Doug Armstrong paid on-call staff at the DAFD will work with each unit to complete one comprehensive grant application.

It is recommended that Village Staff work with Doug Armstrong to complete a grant that will be submitted by the Dexter Area Fire Department, at a cost not to exceed \$4,000. The \$4,000 includes expenses to cover Mr. Armstrong's services and expenses to refine cost estimates necessary for the submittal. Eligible applicants are limited to non-federal fire departments and therefore the submittal must come from the DAFD. Mr. Armstrong has helped complete all the grants submitted by the Dexter Area Fire Department and is familiar with Department of Homeland Security funding channel.

Several locations have been identified and discussed over the past few years for potential fire station needs. We have discussed acquiring and remodeling the Grand Street property, a new facility on Baker Road near the future Wellness Center, and the expansion and remodel of 8140 Main Street. Given that

the Village has renderings, some cost estimates as well as ownership of 8140 Main Street, this option will provide the most complete application at this time. Additional detail and refined cost estimates will be required for a complete grant submittal.

If Council agrees to move forward with a grant submittal, staff will secure the necessary detail over the next three weeks and work with Doug Armstrong to submit the grant.

Examples of detail:

- Site work
- Architectural
- Mechanical- Plumbing, HVAC
- Electrical- Power & Lighting
- Equipment/Furnishing & Miscellaneous

Due to the quick timeline for submittal, a work session is planned for Monday evening prior to the meeting. Please contact me with questions prior to the work session so I can provide any additional information you need that will help facilitate the discussion.