THE VILLAGE OF DEXTER
VILLAGE COUNCIL MEETING
Monday, October 12, 2009
**********7:30 pm **********
Dexter Senior Center, 7720 Dexter Ann Arbor Road

A. CALL TO ORDER AND PLEDGE OF *ALLEGIANCE*

B. ROLL CALL: President Keough

J. Carson	P. Cousins
D. Fisher	J. Semifero
J. Smith	R. Tell

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting Minutes – September 14, 2009
   Motion to Postpone 9-28-09
   Motion Semifero; support Cousins to postpone the approval of the Regular Council Minutes of September 14, 2009 until the next meeting.
   Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough
   Nays: None
   Motion Carries

2. Joint Meeting with the School Board – September 16, 2009
3. Regular Council Meeting Minutes – September 28, 2009

Page # 1-24

D. PRE-ARRANGED PARTICIPATION:

Pre-arranged participation will be limited to those who notify the Village office before 5:00 p.m. Tuesday of the week preceding the meeting, stating name, intent and time requirements. ***(10-minute limit per participant)***

E. APPROVAL OF AGENDA:

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

G. NON-ARRANGED PARTICIPATION:

Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Act 51 – Map Update
3. DAPCO Industries – Renewal of Clean Corporate Citizen Designation
4. Comcast Letter

Page # 25-36

I. REPORTS:

1. Economic Development Consultant – Shawn Ferguson
   September Report and Review of Presentation for October 21 Chamber After Hours Event

   Page # 37-48

2. Board, Commission, & Other Reports- "Bi-annual or as needed"
   Arts, Culture & Heritage Committee Representatives
   Chelsea Area Planning Team / Dexter Area Regional Team
   Dexter Area Chamber
   Dexter Area Fire Department Representative
   Downtown Development Authority Chair
   Farmers Market Representative
   Gordon Hall Mgmt Team Representative
   Huron River Watershed Council Representative
   Library Board Representative
   Parks & Recreation Commission
   Planning Commission Chair
   Tree Board Chair
   Washtenaw Area Transportation Study Policy Committee Rep
   Western Washtenaw Area Value Express Representative – Jim Carson

3. Subcommittee Reports - None

4. Village Manager Report **Page # 49-62**

5. President's Report **Page # 63-64**

J. CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.

1. Consideration of: Bills & Payroll in the amount of: $ 251,428.49
Page # 65-70

2. Consideration of: 2010 Village Meeting Calendar
Page # 71-72

K. OLD BUSINESS- Consideration and Discussion of:

1. Discussion of: Facilities
   a) Information from Cornerstone Design
   b) Setting a Workshop to Discuss the Relationship of Village Offices to the Fire Department
   Page # 73-82

L. NEW BUSINESS- Consideration and Discussion of:

1. Consideration of: Sustain Our Great Lakes Grant Submittal – Revised Resolution

   Page # 83-88

2. Consideration of: Park Use Fee

   Page # 89-91

M. COUNCIL COMMENTS

N. NON-ARRANGED PARTICIPATION

Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

O. ADJOURNMENT

DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, SEPTEMBER 14, 2009

AGENDA 10-12-09
ITEM C-1

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 by President Keough in the Dexter Senior Center located at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

B. ROLL CALL: President Keough

J. Carson	P. Cousins
D. Fisher	J. Semifero
J. Smith	R. Tell

C. APPROVAL OF THE MINUTES

Regular Council Meeting Minutes - August 24, 2009

Motion Fisher; support Smith to approve the Regular Council Minutes of August 24, 2009 with the following corrections:
Page 1, G add deficit after budget and remove with a reduction
Page 3, K-2 delete Fisher as motion supporter and add Carson

Unanimous voice vote for approval

D. PREARRANGED PARTICIPATION

None

E. APPROVAL OF THE AGENDA

Motion Carson; support Fisher to approve the agenda with the addition of item J-3, Consideration of request from Dexter High School to hold the Annual Homecoming Parade on Village Roads on September 25, 2009 from 1:15 pm to 2:30 pm.

Unanimous voice vote for approval

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

Berry & Associates request for Industrial Facilities Tax Exemption

The Public Hearing was opened at 7:32 pm. Julie Olson of 8451 Sandfield Court, Dexter and employee of Berry & Associates spoke of celebrating 20 years in business in Dexter and appreciated the support of the Village of Dexter. The Public Hearing was closed at 7:33 pm.

ACTION – Consideration of: RESOLUTION APPROVING THE REQUEST FROM BERRY & ASSOCIATES FOR AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICTE FOR REAL AND PERSONAL PROPERTY

Motion Fisher: support Carson to approve the request from Berry & Associates for an industrial facilities exemption certificate for real and personal property investments locates at 2434 Bishop Circle East, Dexter, Michigan for a period of six years.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough
Nays: None
Motion carries

G. NON-ARRANGED PARTICIPATION

Mark Ouimet, County Commissioner, spoke on the Breakfast Meeting with Spark in Chelsea on September 11, 2009. The meeting with various groups from Western Washtenaw was well received.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Comcast Letter
3. August Citation Report

I. REPORTS

1. Community Development Manager – Allison Bishop

   Ms. Bishop submits her report as per packet. In addition Ms. Bishop highlighted that she is looking for direction on the Community Connection Initiative Grant for funding of element 3A of the Mill Creek Park Master Plan and mentioned the ECT Sampling results. Ms. Bishop also mentioned the September 24th URS/Washtenaw County Parks Board and Commission meeting at the Dexter Library and the October 5th Public Hearing on sign ordinances.

2. Economic Development Consultant – Shawn Ferguson

   Mr. Ferguson submits his report as per packet. In addition Mr. Ferguson highlighted the diversity of businesses in the Dexter community and he drew attention to the need for business expansion and job retention programs for Dexter.

3. Assistant Village Manager – Courtney Nicholls

   Ms. Nicholls submits her report as per packet. Ms. Nicholls gave updates on the following: chip sealing was completed today, work was started in Dexter Crossings last week, pumpkin painting will continue in October at the Farmers Market, met with Capt. Dettling on Hazard Mitigation, the health care program from the Sate of Michigan does affect the Village, and responded to question regarding the Police Services Steering Committee report.

4. Boards, Commissions. & Other Reports-"Bi-annual or as needed"
   Arts, Culture & Heritage Committee Representatives – Audrey Becker/Paul Cousins

Mr. Cousins introduced members of the committee in attendance. Ms. Becker reviewed the preliminary budget for the Arts, Culture & Heritage committee along with proposed programs.

5. Subcommittee Reports - None

6. Village Manager Report

   Mrs. Dettling submits her report as per packet. In addition Mrs. Dettling mentioned that the Sheriff's Office has delayed implementation of the proactive patrol police services contract and will instead address the issue with current resources, the Downtown Development Authority has put together a work group for the DAPCO property redevelopment, Jeffords project does not have the soil erosion permit as of yet, looking to have the Forest/Alley project finished by September 30th baring bad weather, and the power behind the bank and hardware will be shut down on September 23rd to facilitate the transfer to the underground system.

7. President's Report

   Mr. Keough submits his report as per packet. In addition Mr. Keough gave an update on the regional fire department discussion meeting among leaders from Western Washtenaw County on the afternoon of September 23rd, the Downtown Development Authority (DDA) has changed their meeting time to 7:30 am on the third Thursday of the month at the Senior Center, and the DDA passed a resolution to give $150,000 for the development of Mill Creek Park for the construction of element 3A of the Mill Creek Park Plan.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of $279,707.11

2. Consideration of: Request from the Dexter Lions to use Monument Park and close Central Street between Main and 5th for Apple Daze from 8 a.m. to 5 p.m. on October 3, 2009

3. Consideration of: Request from Dexter High School to hold the Annual Homecoming Parade on Village Roads on September 25, 2009 from 1:15 p.m. to 2:30 p.m.

Motion Fisher; support Smith to approve items 1, 2 and 3 of the consent agenda as presented.

Unanimous voice vote for approval

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Main Street Bridge Phase II Funding Updates

Mr. Carson reported that Washtenaw Area Transportation Study will not be applying for a funding grant as it will take too much time and cost to prepare such a grant. It was suggested that Viaduct Replacement be added to Main Street Bridge Phase II. This item will be removed from the agenda until such a time as an update is necessary.

2. Discussion of: Facilities – Information should be available for 9-28-09 meeting

   Ms. Nicholls reviewed the use of the bond money to be spent or obligated.

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Resolution in Support of Incorporation as a Home Rule City

   Motion Tell; support Carson be it hereby resolved that the Village Council does hereby support and authorize that the petition be submitted to the State Boundary Commission to Incorporate the Village into a Home Rule City. Be it further resolved, that the Village Council does hereby request and urge that the State Boundary Commission and all other necessary governmental entities, after public hearing, approve and Order that the Village of Dexter be incorporated as a Home Rule City.

   Ayes: Semifero, Tell, Carson, Fisher, Cousins and Keough
   Nays: Smith
   Motion carries 6 to 1

2. Consideration of: Dexter Retail/Mixed Use Office Combined Site Plan of Colorbok Redevelopment Phase 1

   Motion Cousins; support Semifero that based upon the Planning Commission's recommendation, information received from the applicant and in conformance with Section 21.04(E)3 of the Village of Dexter Zoning Ordinance, the Village Council finds the Dexter Retail / Mixed Use Office combined site plan dated 8-13-09 meets the requirement to approve the combined site plan. In making this determination, the following additional condition shall apply: applicable concerns noted in the planning consultant, engineering consultant and DAFD reviews included in the September 14, 2009 Village Council packet.

   Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough
   Nays: None
   Motion carries

3. Consideration of: Amendment of Zoning Ordinance, Section 20, Schedule of Regulations

   Motion Tell; support Carson to adopt the proposed amendments to Article 20, Schedule of Regulations to add dimensional standard for the PP Public Park zoning designation because documentation has been provided by staff and the Village's planning consultant that the ordinance should provide standards for the regulation of the construction of structures, etc. within the PP district.

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero and Keough
Nays: None
Motion carries

4. Discussion of: Potential Funding Opportunity for Mill Creek Park

Ms. Bishop reviewed the Sustain Our Great Lakes Program to restore, enhance and protect wetlands and asked for direction for selecting the appropriate grant within the parameters of $250,000.

5. Discussion of: Town Hall Meeting

Ms. Nicholls announced that the post cards to Village residents went out today.

M. COUNCIL COMMENTS

Semifero	Encouraged a re-look at Police Services
Fisher	Important for citizens in the community to be able to find out information on city hood and would like more detail on the Arts, Culture & Heritage Committee and how they work.
Smith	None
Jones	None
Cousins	Would like a re-look at the connector from the old Village to Meadowview – need to look connected and complete. Need to enter into a discussion with the Post Office to have a drive-up drop box. This Thursday and Friday there will be a special performance at The Encore Theatre for $15. Thursday evening is the Huron River Watershed Council's fund raiser and this year it is in Dexter.
Carson	None
Tell	None

N. NON-ARRANGED PARTICIPATION

Charles Van Heck of 437 Cambridge Drive, Dexter stated that in light of current economy, the Arts, Culture & Heritage Committee should look into getting donations Before asking for funding; referenced a situation in Dexter Crossings that Council may want to look into; and suggested that a future Town Hall meeting topic of Disaster Preparedness.

O. ADJOURNMENT

Motion Smith; support Cousins to adjourn at 10:07 pm.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing:_____

AGENDA 10-12-09
ITEM C-2

Joint Work Session
September 16, 2009
Dexter Community Schools and Village of Dexter

Village Attendance: Shawn Keough, Jim Carson, Jim Smith, Ray Tell, Donna Fisher, Joe Semifero, Carol Jones, Paul Cousins, Courtney Nicholls, Allison Bishop, and Donna Dettling.

School Attendance: Rob Glass, Larry Cobbler, Dick Lundy, Jerry Brand, and Jim Valenta

An overview of the School's current transportation focus; Baker Road Crossing, Campus Connectivity and options for separating bus and car traffic campus wide were discussed. These items fall under the School's current Bond, specifically for transportation infrastructure.

A review of the Non-motorized/pedestrian plan from the new High School on Shield through the Campus to Cornerstone and Mill Creek Middle School was presented and discussed using a poster map of the campus. Portions of the pathway are already constructed, with the creek crossing to be constructed in 2010.

The School representatives presented the proposed crossing of Baker Road with a new traffic light at the location where Bates and Creekside have exit driveways to Baker Road. Jerry Brand and Jim Valenta presented the scenario to the group using presentation boards and discussion followed. A copy of the Baker Road Traffic Study/Pedestrian Crossing Analysis is attached. The crossing at the Bates/Cornerstone location is desired by the schools because of its logical location relative to the two schools. Shawn Keough felt that enhancements to the Dan Hoey light could entice people to use the standard intersection crossing location and asked if program changes were part of the school's desire to have a traffic light at this location. No program changes are currently planned. The School District prefers a crossing between the two schools instead of the Dan Hoey light because they believe that people will not use the Dan Hoey crossing. Also taken into consideration is the age of the children and the safest crossing for elementary age. Mr. Keough does not support a traffic light at this proposed location and feels that there are a combination of other improvements that could be made along this corridor that would provide for a safe crossing from one side of Baker Road to the other. There are two, twenty-minute peak times per Jerry Brand when this stop would be used, other times it would be primarily green for Baker Road traffic. Everyone agreed that finding the safest way to get people across Baker Road along the entire corridor is everyone's main priority.

Currently under discussion is the bus transfer concept, which reduces bus traffic on village streets. This is still very conceptual and the school is looking for feedback on the concept. They plan to roll out the idea to groups in the district for discussion and feedback.

Jim Valenta reviewed the Walkability Tools in a power point presentation. Although there isn't one consolidated plan for implementing the walkability tools many of the tools are contained in the Village's Master Plan, Corridor Plans, and Capital Improvement Plan. The Safe Routes to School program provides the opportunity to the School and the Village to consolidate plans and develop collaborative projects to enhance walkability throughout the Village.

Shawn Keough stressed that the Village has achieved much in terms of walkability through implementing our plans, but there is more to do. The Town Hall meeting on October 7, 2009 will

highlight what we've done and what we can do. The Village in collaboration with the Dexter Schools has an opportunity to further refine and implement a plan using Safe Routes 2 School grant opportunities.

Rob Glass used the Shield intersection at Baker Road as an example of a project that could be visioned for improvements with the Road Commission, Scio Township, the School and the Village. Village members agreed that working with the schools on these types of issues was definitely in everyone's best interest.

Baker Road Traffic Study
Pedestrian Crossing Analysis

August 19, 2009

Prepared For:

Dexter Community Schools
Dexter, Michigan

Prepared By:

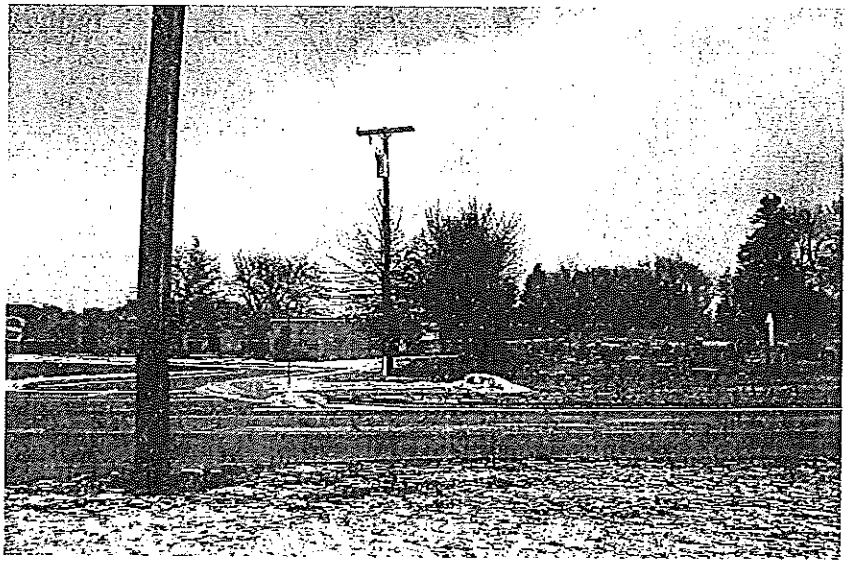
Midwestern Consulting, LLC
3815 Plaza Drive
Ann Arbor, Michigan 48108

Introduction

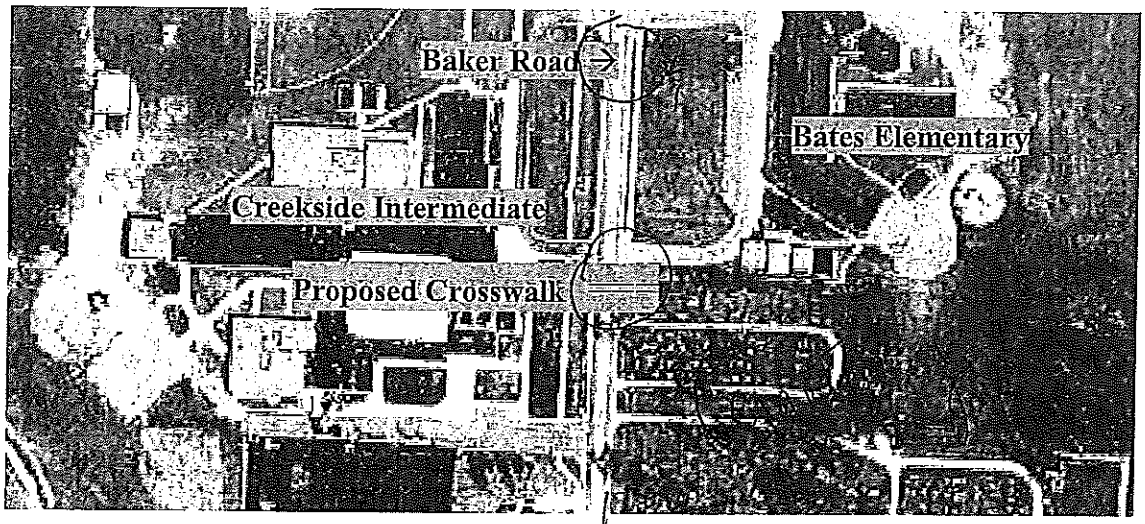
Dexter Community Schools has authorized Midwestern Consulting to analyze the effect of installing a traffic signal to control the pedestrian movements across Baker Road between the Creekside Intermediate and Bates Elementary Schools.

Area Description

The photographs below show the proposed location of a new crosswalk along the south property line of Bates Elementary and extending across Baker Road to the Creekside property adjacent to the cemetery property line. This crosswalk location would directly connect the sidewalk leading around the drop off area of the Bates Elementary School on the east side of Baker Road to the sidewalk leading to the front door and drop-off lane of the Creekside Intermediate School on the west side of Baker Road. Thus, the pedestrian travel path between the two sites is reduced from the current crosswalk configuration that sends pedestrians far to the north of these two sites.



Eastbound view of proposed crosswalk location at the Baker Road and Creekside / Bates Exit only drives intersection.



Aerial of Creekside Intermediate and Bates Elementary

Dan Hoey

'09 Spring Gap Study Summary

Traffic counting machines gathered traffic gap information along Baker Road at the proposed crosswalk location in March of 2009. The results of the gap study indicate that there was only a single 15-minute period in the 7:00-9:00 AM, 11:45-1:00 PM, and 2:00-4:15 PM peak times where there were adequate gaps for pedestrians to cross the entire width of Baker Road. That study concluded, however, that if a pedestrian median were installed along Baker Road, pedestrians could safely cross Baker Road in two stages.

A pedestrian traffic signal is considered in this study as an alternative to the pedestrian median crosswalk. Due to the proximity to the Creekside/Bates exit drives, the signal will also control the outbound traffic at these two approaches.

Capacity Analysis

Roadway operations are examined and analyzed by traffic flow and delay characteristics. This concept and the methods of study are detailed in the Transportation Research Board publication entitled Highway Capacity Manual (HCM). This manual formed the basis of the study for this project.

A capacity analysis represents a comparison of the supply and demand characteristics of a roadway facility. The available supply refers to the physical and control features (number of lanes, lane width, and right-of-way control), and the demand refers to the traffic volume expected to use the development. A level-of-service (LOS) rating is based on control delay time, ranging from LOS A (the best) to LOS F (the worst) results from the analysis.

Table 1 – Level of Service Criteria

Level of Service Criteria for Signalized Intersections from HCM Exhibit 16-2 in Control Delay per Vehicle (sec/veh):	Level of Service (LOS) Criteria for Unsignalized Intersections from HCM Exhibit 17-2 in Control Delay per Vehicle (sec / veh):
LOS A < 10	LOS A < 10
LOS B > 10 and < 20	LOS B > 10 and < 15
LOS C > 20 and < 35	LOS C > 15 and < 25
LOS D > 35 and < 55	LOS D > 25 and < 35
LOS E > 55 and < 80	LOS E > 35 and < 50
LOS F > 80	LOS F > 50

This study utilized the computer software HCS through the Synchro traffic analysis program (build 761) to analyze intersections and driveways. Synchro determines the LOS for a specific movement of the intersection and assigns an overall LOS for the entire intersection. SimTraffic also is used for traffic flow modeling which shows the interaction between gaps in traffic with adjacent intersections and predicts backup queue lengths associated with a particular traffic flow scenario. LOS and 95% queue length outputs are presented in the study. The following section identifies the changes in delay calculated from the SimTraffic Model if a pedestrian actuated signal is used to control traffic at the proposed crosswalk.

SimTraffic Analysis - 7:00-9:00 AM

The following four tables identify the SimTraffic model results for the two intersections of Baker Road with Dan Hoey Road and the Creekside/Bates Drop-off Exit Drive between the hours of 7:00 to 9:00 AM. Pedestrians were assumed to cross Baker Road at a rate of 1 group per minute.

Existing Conditions 7:00-9:00 AM - No Signal

Dan Hoey Road & Baker Road

Approach	Westbound Dan Hoey Rd		Northbound Baker Rd		Southbound Baker Road		Intersection
Turn	Left	Right	Through	Right	Left	Through	All
Del/Veh (s)	29.0	8.7	7.6	5.4	20.0	14.2	14.7
Stops	370	102	147	88	174	484	1365
Avg Speed	22	28	16	17	9	13	19
95% Queue	216'	115'	198'	198'	105'	302'	n/a

Creekside/Bates Drop-Off Exit Drive & Baker Road

Approach	Eastbound Creekside Intermediate		Westbound Bates Elementary		Northbound Baker Rd	Southbound Baker Rd	Intersection
Turn	Left	Right	Through	Left	Right	Right	All
Del/Veh (s)	21.7	17.7	13.1	5.7	0.6	1.3	3.2
Stops	53	91	39	23	6	14	226
Avg Speed	3	3	6	9	27	25	19
95% Queue	108'	108'	49'	49'	22'	39'	n/a

Existing 7:00-9:00 AM Volumes with Pedestrian Signal

Dan Hoey Road & Baker Road

Approach	Westbound Dan Hoey Rd		Northbound Baker Rd		Southbound Baker Road		Intersection
Turn	Left	Right	Through	Right	Left	Through	All
Del/Veh (s)	29.6	8.1	7.3	5.4	22.9	16.8	16.2
Stops	369	105	140	88	177	486	1365
Avg Speed	22	28	16	17	8	13	18
95% Queue	220'	130'	187'	187'	106'	299'	n/a

Creekside/Bates Drop-Off Exit Drive & Baker Road

Approach	Eastbound Creekside Intermediate		Westbound Bates Elementary		Northbound Baker Rd	Southbound Baker Rd	Intersection
Turn	Left	Right	Through	Left	Right	Right	All
Del/Veh (s)	15.3	11.2	15.8	5.7	8.6	12.2	11.3
Stops	52	81	31	17	240	575	996
Avg Speed	4	5	5	9	12	11	11
95% Queue	103'	103'	54'	54'	163'	285'	n/a

SimTraffic Analysis - 11:45-1:00 PM

The following four tables identify the SimTraffic model results for the two intersections of Baker Road with Dan Hoey Road and the Creekside/Bates Drop-off Exit Drive between the hours of 11:45-1:00 PM. Pedestrians were assumed to cross Baker Road at a rate of 1 group per minute.

Existing Conditions 11:45-1:00 PM - No Traffic Signal

Dan Hoey Road & Baker Road

Approach	Westbound Dan Hoey Rd		Northbound Baker Rd		Southbound Baker Road		Intersection
Turn	Left	Right	Through	Right	Left	Through	All
Del/Veh (s)	19.8	5.2	5.0	3.4	8.2	3.2	6.3
Stops	103	69	73	36	36	63	380
Avg Speed	24	29	18	18	13	18	22
95% Queue	102'	67'	127'	127'	63'	96'	n/a

Creekside/Bates Drop-Off Exit Drive & Baker Road

Approach	Eastbound Creekside Intermediate		Westbound Bates Elementary		Northbound Baker Rd	Southbound Baker Rd	Intersection
Turn	Left	Right	Left	Right	Through	Through	All
Del/Veh (s)	6.8	4.0	8.6	3.8	0.7	0.7	1.0
Stops	2	4	20	14	9	4	53
Avg Speed	8	8	7	10	26	27	25
95% Queue	23'	23'	43'	43'	39'	21'	n/a

Existing 11:45-1:00 PM Volumes with Pedestrian Signal

Dan Hoey Road & Baker Road

Approach	Westbound Dan Hoey Rd		Northbound Baker Rd		Southbound Baker Road		Intersection
Turn	Left	Right	Through	Right	Left	Through	All
Del/Veh (s)	19.2	5.2	4.8	3.3	8.6	3.6	6.4
Stops	102	68	71	38	37	65	381
Avg Speed	24	29	18	18	13	18	22
95% Queue	99'	65'	121'	121'	63'	115'	n/a

Creekside/Bates Drop-Off Exit Drive & Baker Road

Approach	Eastbound Creekside Intermediate		Westbound Bates Elementary		Northbound Baker Rd	Southbound Baker Rd	Intersection
Turn	Left	Right	Left	Right	Through	Through	All
Del/Veh (s)	9.9	2.8	13.4	3.1	7.2	7.3	7.4
Stops	2	3	17	8	142	114	286
Avg Speed	5	10	6	11	14	15	14
95% Queue	18'	18'	43'	43'	158'	149'	n/a

SimTraffic Analysis - 2:00-4:15 PM

The following four tables identify the SimTraffic model results for the two intersections of Baker Road with Dan Hoey Road and the Creekside/Bates Drop-off Exit Drive between the hours of 2:00-4:15 PM. Pedestrians were assumed to cross Baker Road at a rate of 1 group per minute.

Existing Conditions 2:00-4:15 PM - No Traffic Signal

Dan Hoey Road & Baker Road

Approach	Westbound Dan Hoey Rd		Northbound Baker Rd		Southbound Baker Road		Intersection
Turn	Left	Right	Through	Right	Left	Through	All
Del/Veh (s)	23.0	8.5	9.3	7.5	24.0	5.0	10.3
Stops	250	157	354	169	173	210	1313
Avg Speed	23	28	15	15	7	16	19
95% Queue	132'	81'	270'	270'	97'	169'	n/a

Creekside/Bates Drop-Off Exit Drive & Baker Road

Approach	Eastbound Creekside Intermediate		Westbound Bates Elementary		Northbound Baker Rd	Southbound Baker Rd	Intersection
Turn	Left	Right	Left	Right	Through	Through	All
Del/Veh (s)	13.5	6.9	19.8	9.9	1.2	1.0	1.8
Stops	42	50	20	26	42	21	201
Avg Speed	4	6	4	6	25	25	22
95% Queue	59'	59'	44'	44'	61'	38'	n/a

Existing 2:00-4:15 PM Volumes with Pedestrian Signal

Dan Hoey Road & Baker Road

Approach	Westbound Dan Hoey Rd		Northbound Baker Rd		Southbound Baker Road		Intersection
Turn	Left	Right	Through	Right	Left	Through	All
Del/Veh (s)	23.5	8.2	9.3	7.3	27.1	5.6	10.8
Stops	259	154	355	171	176	226	1341
Avg Speed	23	28	15	15	6	15	19
95% Queue	142'	85'	263'	263'	102'	186'	n/a

Creekside/Bates Drop-Off Exit Drive & Baker Road

Approach	Eastbound Creekside Intermediate		Westbound Bates Elementary		Northbound Baker Rd	Southbound Baker Rd	Intersection
Turn	Left	Right	Left	Right	Through	Through	All
Del/Veh (s)	13.9	5.1	13.5	9.0	12.2	9.1	11.0
Stops	30	35	17	18	584	298	982
Avg Speed	4	7	6	7	10	13	11
95% Queue	60'	60'	42'	42'	244'	166'	n/a

Discussion of SimTraffic Model Results

Obviously, as a new signal is installed along Baker Road, it will impact the flow of traffic along Baker Road as a trade-off to a protected pedestrian phase. The traffic modeling indicates that, assuming a pedestrian actuated signal with approximately 60 calls per hour during the peak school times, the delays along Baker Road will increase in the amounts shown in the following table.

Peak Hours	Increase in Northbound Average Delay	Increase in Southbound Average Delay
7:00-9:00 AM	+7.7 seconds / vehicle	+13.5 seconds / vehicle
11:45-1:00 PM	+6.3 seconds / vehicle	+7.6 seconds / vehicle
2:00-4:15 PM	+11.0 seconds / vehicle	+8.7 seconds / vehicle

These numbers were taken from the changes to the average northbound and southbound through-vehicle delay at the intersections of Baker Road with Dan Hoey Road and at Creekside/Bates Drive.

A more in-depth analysis of the changes in delays indicates that delays also would increase at the Bus exit drive in between the proposed signal and Dan Hoey Road, particularly during the afternoon peak hours. The greatest impact occurred to the left-turn delay out of that driveway, with minor increases in through delay due to occasional spillback from the new signal. During the afternoon peak hours the average delay for the eastbound left-turn out from the driveway increased from an average 13.4 seconds per vehicle to 48.6 seconds per vehicle. Right turn delay also increased to 8.2 from 5.1 seconds per vehicle.

A complete printout of the SimTraffic results for morning, noon, and afternoon school peaks is included as an attachment.

MMUTCD Signal Warrant 5 – School Crossing

Before a traffic signal can be installed at any intersection it must meet at least one warrant contained in the Michigan Manual of Uniform Traffic Control Devices. In this case the Warrant 5 – School Crossing would be applied.

Warrant 5 is as follows:

Section 4C.06 Warrant 5, School Crossing

Support:

The School Crossing signal warrant is intended for application where the fact that school children cross the major street is the principal reason to consider installing a traffic control signal.

Standard:

The need for a traffic control signal shall be considered when an engineering study of the frequency and adequacy of gaps in the vehicular traffic stream as related to the number and size of groups of school children at an established school crossing across the major street shows that the number of adequate gaps in the traffic stream during the period when the children are using the crossing is less than the number of minutes in the same period (see Section 7A.03) and there are a minimum of 20 students during the highest crossing hour.

Before a decision is made to install a traffic control signal, consideration shall be given to the implementation of other remedial measures, such as warning signs and flashers, school speed zones, school crossing guards, or a grade-separated crossing.

The School Crossing signal warrant shall not be applied at locations where the distance to the nearest traffic control signal along the major street is less than 90 m (300 ft), unless the proposed traffic control signal will not restrict the progressive movement of traffic.

Guidance:
If this warrant is met and a traffic control signal is justified by an engineering study, then:

- If at an intersection, the traffic control signal should be traffic-actuated and should include pedestrian detectors.
- If at a non-intersection crossing, the traffic control signal should be pedestrian-actuated, parking and other sight obstructions should be prohibited for at least 30 m (100 ft) in advance of and at least 6.1 m (20 ft) beyond the crosswalk, and the installation should include suitable standard signs and pavement markings.
- Furthermore, if installed within a signal system, the traffic control signal should be coordinated.

As the gap study has shown, the number of gaps in the Baker Road traffic stream is insufficient to produce safe crossing opportunities, and therefore this location meets the warrant requirements. Due to the extremely cold temperature encountered on the day of the traffic study, it is assumed that the actual number of crossing pedestrians during the warmer months would meet the required 20 pedestrians during the peak school times. Assuming that the pedestrian requirements are met, this intersection passes the warrant requirements for traffic signal control.

It should be noted that the warrant also states that other measures should be considered prior to the installation of a traffic signal.

Summary and Conclusions

Due to the lack of gaps in Baker Road traffic and an assumed pedestrian volume of over 20 pedestrians per hour during the school peak times, a pedestrian signal could be installed at the proposed crosswalk location. However there are several significant drawbacks to the use of a traffic signal.

The most obvious drawback will be the increase in average delays along Baker Road. Traffic turning from the Bus exit driveway in between the proposed signal and Dan Hoey Road will also experience greater delays.

Secondly, there is insufficient published data that indicates a pedestrian signal is a more effective traffic control measure than a pedestrian refuge median. A traffic signal, while generally reducing certain types of vehicular traffic accidents, often increases other types of accidents. The MMUTCD recommends consideration of other mitigation before installing a traffic signal.

Thirdly, given that the primary use of this pedestrian signal will be children, and the use of pedestrian button will be required. School crossing guards may need to be employed to ensure that the signal is properly actuated and children are crossing with the signal.

DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, SEPTEMBER 28, 2009

AGENDA 10-12-09
ITEM C-3

A. CALL TO ORDER

The meeting was called to order at 6:49 by President Keough in the Copeland Board Room located at 7714 Dexter Ann Arbor Rd. in Dexter, Michigan

B. ROLL CALL: President Keough

J. Carson	P. Cousins
D. Fisher	J. Semifero-arrived at 7 pm
J. Smith	R. Tell

C. Motion Fisher; support Carson to go into closed session to discuss potential purchase of property in accordance with MCL 15.268(8d).

Ayes: Cousins, Fisher, Smith, Tell, Carson and Keough
Nays: None
Absent: Semifero
Motion carries

Motion Cousins; support Fisher to move out of closed session at 7:28 pm.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough
Nays: None
Motion carries

Recess to move to 7720 Dexter Ann Arbor Road – Dexter Senior Center

D. PLEDGE OF ALLEGIANCE AND APPROVAL OF THE MINUTES

Regular Council Meeting Minutes - September 14, 2009

Motion Semifero; support Cousins to postpone the approval of the Regular Council Minutes of September 14, 2009 until the next meeting.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough
Nays: None
Motion carries

E. PREARRANGED PARTICIPATION

None

F. APPROVAL OF THE AGENDA

Motion Semifero; support Cousins to approve the agenda with the addition of item J-2, Parks & Recreation Commission Report – Joe Semifero; J-4, item 5, Dexter Jeffords Update; and M-9, Discussion of Irrigation Well Request.

Unanimous voice vote for approval

G. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

H. NON-ARRANGED PARTICIPATION

None

I. COMMUNICATIONS:

a. Upcoming Meeting List
b. Washtenaw County Administrator – 2010/2011 Budget Recommendations
c. Information from Comcast regarding accessibility of the Weather Channel
d. Letter from Chelsea Area Construction Agency

J. REPORTS

1. Community Development Manager – Allison Bishop

   Ms. Bishop submits her report as per packet. In addition Ms. Bishop reported that the Village did not receive the Plum Creek Grant for interpretive signage for Mill Creek Park; the Parks and Recreation Commission will be looking at the scope of work for design and development of Mill Creek Park; and reviewed the bidders and process for the Community Park grading and landscaping improvements.

2. Boards, Commissions. & Other Reports-"Bi-annual or as needed"

   Huron River Watershed Council Representative – Paul Cousins

   Mr. Cousins reported that the Watershed Council is getting ready to put a new web design into place in the next two weeks; the newsletter will discuss climate change and what you can do about it; requested information on water loss in the Village mentioning that Ann Arbor can read water meters twice a day and/or every 15 minutes on some for breaks; looking for state wide legislation on phosphates; Suds on the River was very successful – raising $20,000; the State of Michigan will be receiving and administering a Cash for Clunkers on replacement of high energy washing machines and dishwashers; and answered a question regarding crossings based on the Natural Rivers Act.

   Parks and Recreation Commission – Joe Semifero

   Mr. Semifero gave an update of recent Parks and Recreation Commission meeting mentioning the University of Michigan student project; landscape improvements at Community Park; began discussion of a parks and recreation millage; and looking at recommending a park use permit fee and will present this to council at a future Council meeting.

   Washtenaw Area Transportation Study Policy Committee Rep – Jim Carson

Mr. Carson reported that the federal government is having difficulty coming up with federal transportation stimulus money and after 2010; Michigan Department of Transportation (MDOT) will not have matching funds for federal dollars. Mr. Carson also reviewed some of the project grant areas.

3. Subcommittee Reports - None

4. Village Manager Report

   Mrs. Dettling submits her report as per packet. In addition Mrs. Dettling reported on the Jeffords Project Update and Forest Street paving which is about 95% completed and the sewer lining project is being done in a short period of time with little inconvenience to residents.

5. President's Report

   Mr. Keough submits his report as per packet. In addition Mr. Keough gave an update on the regional fire department discussion meeting among leaders from Western Washtenaw County on the afternoon of September 23rd with four government groups at the table – Village of Dexter and the townships of Dexter, Scio and Webster with the City of Chelsea, Chelsea Area Fire Department and Lima Township as observers; the Village will continue to host the regional fires department meetings on the third Wednesday of the month at 3:30 pm at the Dexter Library and mentioned the request for a facilitator; and Mr. Keough mentioned that at the last Downtown Development Authority (DDA) meeting a redevelopment team is being formed for the DAPCO property and will have 4 DDA members, staff liaisons of Mrs. Dettling and Ms. Bishop, and Mr. Keough will be appointing two members from Council, one from Parks and Recreation Commission and one from Planning Commission.

K. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of $255,519.95

2. Consideration of: Reappointment of Pat Cousins as the Village Representative to the Dexter District Library Board.

3. Consideration of: Setting Trick-or-Treat for Saturday, October 31, 2009 from 5:30 p.m. to 7:30 p.m.

Motion Fisher; support Smith to approve items 1, 2 and 3 of the consent agenda as presented.

Unanimous voice vote for approval

L. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Facilities

Rich Henes of Cornerstone Design reviewed relocation options at 8140 Main Street.

Motion Smith; support Cousins to proceed with Option 1 - (Elevator/Stairs/Restrooms) project to the backside of the fire station with a bridge connector to Alpine Street and authorize staff to work with Cornerstone Design to proceed with the design of the project.

Ayes: Tell, Carson, Cousins, Smith, Fisher and Keough
Nays: Semifero
Motion carries 6 to 1

At 9:02 pm a recess was taken and the meeting re-convened at 9:07 pm.

M. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Arts, Culture & Heritage Committee Activities - Budget Request and Amendment

Motion Cousins; support Smith to authorize the amount for the Arts, Culture & Heritage Committee as specified of $5700 and additional comments as recommended by the Village President.

Ayes: Carson, Cousins, Fisher, Smith, Semifero, Tell and Keough
Nays: None
Motion carries

2. Consideration of: Main Street Bridge Sediment Placement Area Restrictive Covenants & Authorization for Village Manager to Sign the Covenant

Motion Tell; support Carson to approve the Restrictive Covenant for the Main Street Bridge sediment area as required by Michigan Department of Environmental Quality permit #07-81-0070-P, its recording, and authorize Donna Dettling, Village Manager, to sign the covenant.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough
Nays: None
Motion carries

3. Consideration of: Waterways Infrastructure Grant Agreement and Resolution

Motion Tell; support Fisher that the Village of Dexter, Michigan, accepts the terms of the agreement as received from the Michigan Department of Natural Resources and that the Village agrees, but not by way of limitation, as follows: 1) to appropriate the sum of Forty-eight Thousand Seventy-nine dollars ($48,079.00) to match the Forty-eight Thousand Seventy-nine dollars ($48,079.00) State grant authorized by the Department; 2) to maintain satisfactory financial accounts, document, and records, and to make them available to the Department for auditing at reasonable times; 3) to construct the facilities and provide the funds, services, and materials as may be necessary to satisfy the terms of the Agreement; 4) to

ensure that all premises, buildings, and equipment related procedures comply with all applicable State and federal regulations; 5) to establish and appoint the Village Manager to regulate the use of the facilities constructed under this Agreement to assure the use thereof by the public on equal and reasonable terms; 6) to enforce all State statutes and local ordinances pertaining to marine safety and to enforce statutes of the State of Michigan with the confines of the Village pertaining to licensing of watercraft. Watercraft not fully complying with the laws of the State of Michigan relative to licensing shall not be permitted to use the facility until full compliance with those laws has been made; 7) to comply with all terms of the Agreement, including all terms not specifically set forth in the foregoing portions of this Resolution.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough
Nays: None
Motion carries

4. Consideration of: Sustain Our Great Lakes Grant Project Options and Resolution approving the Village's Commitment and Application Submittal

Motion Cousins; support Carson that the Village of Dexter Council hereby authorizes Community Development Manager, Allison Bishop, to submit a Community Grant Application through the Sustain Our Great Lakes Program for funding consideration in an amount not to exceed $211,200 with a 50% Village match of $105,600, for a Mill Creek Post Dam Removal Stream Bank Stabilization and Habitat Restoration Project. And be it further resolved, that upon approval of the grant application, the Village of Dexter commits to financing the project with a combination of cash, staff time and potential project partner of contributions of funding, time or other resources.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough
Nays: None
Motion carries

5. Consideration of: Hazard Mitigation Plan – Five Year Update

Motion Carson; support Fisher that the updated Hazard Mitigation Plan is hereby adopted as an official plan of the Village of Dexter; the Hazard Mitigation Plan will be updated every five years as required by FEMA with the assistance of Washtenaw County; and the Village manager will be responsible for ensuring that the strategies in the Plan or implemented with the understanding that the implementation is based on the availability of funding and staff resources.

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero and Keough
Nays: None
Motion carries

6. Consideration of: $500 for Facilitator Fees for the Regional Fire Department Evaluation Discussion from Account 101.101.000.802.00 – Council Professional Services

Motion Carson; support Smith to allocate $500 for Facilitator Fees for the Regional Fire Department Evaluation Discussion from Account 101.101.000.802.00 – Council Professional Services.

Ayes: Carson, Cousins, Fisher, Smith, Semifero, Tell and Keough
Nays: None
Motion carries

7. Discussion of: Dexter Ann Arbor Road – American Recovery & Reinvestment Act Project

Motion Cousins; support Carson to add curbing to the existing roadway and rehab roadway on Dexter-Ann Arbor Road from Meadowview to Kensington Streets as a part of the American Recovery & Reinvestment Act Project.

Ayes: Cousins and Carson
Nays: Fisher, Smith, Semifero, Tell and Keough
Motion fails 5 to 2

8. Discussion of: Town Hall Meeting

Ms. Nicholls gave an update on the October 7, 2009 Town Hall Meeting agenda.

9. Discussion of: Irrigation Well Request by Dexter Community Schools at Mill Creek Middle School

Discussion followed on establishing an irrigation well at Mill Creek Middle School for the purpose of watering the athletic playing fields located there. Jerry Brand was present in the audience to answer questions.

N. COUNCIL COMMENTS

Semifero	a) Suggested creating a vendors list and sending out bids via e-mail; b) requested that the Parks & Recreation Commission be on the report list on the second meeting of the month; and c) think that the roads that have be done through the asset management program look good – will have to see how they look next year.
Cousins	Will reserve judgment on the road program as groves can be seen through the stones on Baker Road; and really appreciate the project time line from staff.
Smith	None
Jones	Have tickets for sale for the St. Andrew's Sauerkraut Supper on October 15
Carson	Mentioned the enclosure in Council packet from Dexter Crossings and highlighted the Chelsea Area Planning Team/Dexter Area Regional Team draft also included in the packet.
Fisher	None
Tell	None

O. NON-ARRANGED PARTICIPATION

Dinah Grissom of 3360 Central Street, Dexter stated that she lives on Central Street and not in a hurry to have anything done on the street. Mrs. Grissom likes the idea of public restrooms downtown but not enthused about having Village Offices at the Fire Hall; why not consider the Pharmacy Building on Main Street for Village Offices.

P. ADJOURNMENT

Motion Smith; support Fisher to adjourn at 10:53 pm.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing:_____

2009 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Dexter Village Town Hall Meeting	10/7/2009	6:30 p.m.	Dexter District Library	http://www.villageofdexter.org	
Washtenaw County Board of Commissioners	10/7/2009	6:45 p.m.	Board Room, Admin Building	http://www.ewashtenaw.org/government/boc/	
Scio Township Downtown Development Authorit	10/12/2009	12:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Dexter Village Council	10/12/2009	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Planning	10/12/2009	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Chelsea City Council	10/13/2009	7:00 p.m.	Washington Street Education Cer	http://www.city-chelsea.org/	
Dexter Township Planning	10/13/2009	7:00 p.m.	Dexter Township Hall	http://www.twp-dexter.org/	
Scio Township Board	10/13/2009	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Dexter Area Chamber of Commerce	10/14/2009	9:00 a.m.	Dexter District Library	http://www.dexterchamber.org/	Paul Cousins
Dexter Area Fire Board	10/15/2009	6:30 p.m.	Dexter Township Hall	http://dexterareafire.org/	Ray Tell
Dexter Downtown Development Authority	10/15/2009	7:30 a.m.	Senior Center	http://www.villageofdexter.org	Shawn Keough
Healthy Community Steering Committee	10/15/2009	8:30 a.m.	Chelsea Hospital - White Oak Room		Paul Cousins
Chelsea Area Planning Team/Dexter Area Regi	10/19/2009	7:00 p.m.	Lyndon Township	http://www.ewashtenaw.org/	Jim Carson
Dexter Community Schools Board of Education	10/19/2009	7:00 p.m.	Creekside Intermediate School	http://web.dexter.k12.mi.us/	
Dexter Village Zoning Board of Appeals	10/19/2009	7:00 p.m.	Senior Center	http://www.villageofdexter.org	Ray Tell
Dexter Village Parks Commission	**10/19/2009**	7:00 p.m.	Village Offices	http://www.villageofdexter.org	Joe Semifero
Washtenaw County Road Commission	10/20/2009	1:00 p.m.	Road Commission Offices	http://www.wcroads.org/	
Dexter Township Board	10/20/2009	7:00 p.m.	Dexter Township Hall	http://www.twp-dexter.org/	
Webster Township Board	10/20/2009	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	
Washtenaw County Board of Commissioners	10/21/2009	6:45 p.m.	Board Room, Admin Building	http://www.ewashtenaw.org/government/boc/	
Webster Township Planning	10/21/2009	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	
Washtenaw Area Transportation Study-Policy	10/21/2009	9:30 a.m.	Scio Township Hall	http://www.miwats.org/	Jim Carson
Southeast Michigan Council of Governments	10/22/2009	4:30 p.m.	Concorde Inn - Clinton Township	http://www.semcog.org	Shawn Keough
Huron River Watershed Council	10/22/2009	5:30 p.m.	1100 N. Main, Suite 210, Ann Arbo	http://www.hrwc.org/	Paul Cousins
Dexter Village Council	10/26/2009	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Chelsea City Council	10/27/2009	7:00 p.m.	Washington Street Education Cer	http://www.city-chelsea.org/	
Dexter Township Planning	10/27/2009	7:00 p.m.	Dexter Township Hall	http://www.twp-dexter.org/	
Scio Township Board	10/27/2009	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Western Washtenaw Area Value Express	10/27/2009	8:15 a.m.	Chelsea Community Hospital		Jim Carson

AGENDA 10-12-09
ITEM H-1

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village Representative

JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

KIRK T. STEUDLE
DIRECTOR

AGENDA 10-12-09
ITEM H-2

September 22, 2009

Mr. Ed Lobdell
Village of Dexter
8140 Main Street
Dexter, MI 48130-1092

Dear Mr. Lobdell:

Your request to add the following streets into your local street system has been approved.

-Boulder Court ✓
-Lexington Drive ✓
-Carrington Drive ✓
-Cambridge Drive ✓
-Ulrich Court ✓
-Lexington Circle ✓
-South Downs Drive ✓
-Preston Circle ✓
-Ulrich Street ✓
-Wellington ✓
-Ryan Drive ✓
-Wilson Drive ✓
-Eaton Court ✓

Huron View court from Dexter /Ann Arbor street to the dead end has been added back onto the map due to a mapping error. ✓

The annual mileage certification for Act 51, Public Acts of 1951, as amended, has been completed. Your certified mileage as of July 1, 2009 is as follows:

Major: 5.55
Local: 12.72

If you have any questions or need further assistance, please feel free to contact me at 517-241-4486 or by e-mail at merchantk@michigan.gov.

Sincerely,

Kelly Merchant

Kelly Merchant
Act 51 Certification Specialist
Asset Management Division

CITY AND VILLAGE ESTIMATED AVERAGE UNIT VALUES
FOR THE PERIOD OF 10/2009 - 9/2010

ERFD Revenue Estimate of 05/29/09.
Includes Local Road Program

$327,281,142 NET DISTRIBUTION CITIES AND VILLAGES	$245,460,857 75% TO MAJOR STREETS	$147,276,514 60% ON POPULATION	/	5,443,373 POPULATION AS OF	=	12/31/08	$27.06 PER CAPITA
		$98,184,343 40% ON MILEAGE	/	11,779.272 E.M.M. MILEAGE AS OF	=	12/31/08	$8,335 PER MILE
	$81,820,286 25% TO LOCAL STREETS	$49,092,171 60% ON POPULATION	/	5,443,373 POPULATION AS OF	=	12/31/08	$9.02 PER CAPITA
		$32,728,114 40% ON MILEAGE	/	14,853.86 LOCAL MILEAGE AS OF	=	12/31/08	$2,203 PER MILE

POPULATION FACTORS (PF) FOR CITIES AND VILLAGES

1.0 for population of 2,000 or less.
1.1 for population from 2,001 to 10,000.
1.2 for population from 10,001 to 20,000.
1.3 for population from 20,001 to 30,000.
1.4 for population from 30,001 to 40,000.
1.5 for population from 40,001 to 50,000.
1.6 for population from 50,001 to 65,000.
1.7 for population from 65,001 to 80,000.
1.8 for population from 80,001 to 95,000.
1.9 for population from 95,001 to 160,000.
2.0 for population from 160,001 to 320,000.
Over 320,000, 2.1 plus 0.1 for each 160,000 increment over 320,000.

* NOTE: 25,000 and over receive monies for trunkline.

ESTIMATING FORMAT

	FACTOR	UNITS		PF		UNIT VALUE		SHARE
MAJOR STREETS:	POPULATION	2,338			x	$27.06	=	$63,257
	MAJOR MILES	5.55	x	1.1	x	$8,335	=	$50,887
	* 2 x TRUNKLINE MILES		x		x	$8,335	=	$0
LOCAL STREETS:	POPULATION	2,338			x	$9.02	=	$21,086
	LOCAL MILES	12.72			x	$2,203	=	$28,026
						TOTAL SHARE		$163,257

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CITY AND VILLAGE ESTIMATED AVERAGE UNIT VALUES
FOR THE PERIOD OF 10/2009 - 9/2010

ERFD Revenue Estimate of 05/29/09.
Includes Local Road Program

$327,281,142 NET DISTRIBUTION CITIES AND VILLAGES	$245,460,857 75% TO MAJOR STREETS	$147,276,514 60% ON POPULATION	/	5,443,373 POPULATION AS OF	=	12/31/08	$27.06 PER CAPITA
		$98,184,343 40% ON MILEAGE	/	11,779.272 E.M.M. MILEAGE AS OF	=	12/31/08	$8,335 PER MILE
	$81,820,286 25% TO LOCAL STREETS	$49,092,171 60% ON POPULATION	/	5,443,373 POPULATION AS OF	=	12/31/08	$9.02 PER CAPITA
		$32,728,114 40% ON MILEAGE	/	14,853.86 LOCAL MILEAGE AS OF	=	12/31/08	$2,203 PER MILE

POPULATION FACTORS (PF) FOR CITIES AND VILLAGES

1.0 for population of 2,000 or less.
1.1 for population from 2,001 to 10,000.
1.2 for population from 10,001 to 20,000.
1.3 for population from 20,001 to 30,000.
1.4 for population from 30,001 to 40,000.
1.5 for population from 40,001 to 50,000.
1.6 for population from 50,001 to 65,000.
1.7 for population from 65,001 to 80,000.
1.8 for population from 80,001 to 95,000.
1.9 for population from 95,001 to 160,000.
2.0 for population from 160,001 to 320,000.
Over 320,000, 2.1 plus 0.1 for each 160,000 increment over 320,000.

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ESTIMATING FORMAT

	FACTOR	UNITS		PF		UNIT VALUE		SHARE
MAJOR STREETS:	POPULATION	2,338			x	$27.06	=	$63,257
	MAJOR MILES	5.55	x	1.1	x	$8,335	=	$50,887
	* 2 x TRUNKLINE MILES		x		x	$8,335	=	$0
LOCAL STREETS:	POPULATION	2,338			x	$9.02	=	$21,086
	LOCAL MILES	10.18			x	$2,203	=	$22,430
						TOTAL SHARE		$157,660

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AGENDA 10-12-09

ITEM H-3

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
LANSING

JENNIFER M. GRANHOLM
GOVERNOR

STEVEN E. CHESTER
DIRECTOR

September 17, 2009

Ms. Kathy Morrison
Dapco Industries
2500 Bishop Circle East
Dexter, Michigan 48130

Dear Ms. Morrison:

I am pleased to inform you that your request for renewal of your Clean Corporate Citizen (C3) designation for Dapco Industries, Dexter, Michigan, is approved. The Dapco Industries facility continues to exemplify corporate environmental responsibility through its continuing commitment to maintain, protect, and enhance Michigan's environmental resources. I commend you for your continued participation in the C3 Program, and your proactive environmental efforts. As a C3, we look to you to be a model for others in your industry to emulate.

The Dapco Industries facility has demonstrated its environmental ethic and stewardship by continuing to meet the criteria for C3 designation: the development and implementation of an environmental management system, the practice of pollution prevention, and a strong environmental compliance record.

Enclosed please find a Certificate of Recognition that acknowledges your renewal status and your accomplishments as a C3. This renewal is valid until September 17, 2011, at which time it will need to be renewed. An annual report summarizing the goals and objectives of your environmental management system and pollution prevention programs, along with a compliance self-certification will be required to maintain your C3 status.

We look forward to your continued future efforts and commitment as a leader in the manufacture of fuel fittings/valves for the small engine industry in protecting and enhancing our shared environment. If you have any questions concerning your designation, please contact Ms. Donna Davis, C3 Program Manager, Office of Pollution Prevention and Compliance Assistance, Department of Environmental Quality (DEQ), at 517-335-2784.

Congratulations on retaining your designation as a Michigan C3.

Sincerely,

Steven E. Chester
Director
517-373-7917

Enclosure

Comcast

AGENDA 10-12-09
ITEM H-4

September 22, 2009

Donna Dettling, Manager
Village of Dexter
8140 Main St.
Dexter, MI 48130

Dear Ms. Dettling:

At Comcast, our goal is to continue to provide our customers with great products, service and value. We are proud to offer customers in Dexter the largest Video On Demand library, the most High-Definition choices, a faster high-speed Internet, and Comcast Digital Voice service – our low-cost, feature-rich digital phone service.

With the launch of Comcast Digital Voice, Comcast brought consumers in Dexter the first true alternative to traditional phone service. This competition has already saved consumers across the country billions of dollars. We understand the importance of choice and are glad that over 7 million of our customers have chosen Comcast as their provider of choice, making us the third largest residential phone provider in the U.S.

In addition to bringing our customers choice in phone service, Comcast leads the broadband revolution as America's largest residential broadband provider. Over the past five years we have consistently increased the speed of our Internet service without increasing the cost of the service to our customers. We recently doubled the download speed on our most popular broadband product from 6 Mbps to 12 Mbps. And, by the end of the year, we anticipate that approximately 200,000 subscribers will have access to a new level of service: Comcast High-Speed Internet Extreme (50Mbps/10Mbps).

Through innovation and technology Comcast has brought to its customers the fastest residential broadband speeds available from any provider. Our customers also receive additional valuable benefits at no extra charge, including Comcast's McAfee Security Suite (a $120 value), Plaxo Premium (a $59.95 value), and expanded content on Comcast.net (such as ESPN360, even more entertainment, multiple email accounts, shopping and security features).

While high-speed Internet and digital voice services are not increasing, the monthly price for Standard Basic service is increasing from $38.00 to $39.99 effective with our November billing statements. Standard Basic service is a component of our Preferred Basic and Digital Starter packages.[1] While Preferred Basic customers will see this increase, Digital Starter customers will see the $1.99 increase to the Standard Basic portion of their package and a $1.99 decrease to the Digital Classic portion of their package, which includes Music Choice and the program guide; thereby keeping their monthly package price the same. Additionally, effective December 1, 2009, some of our installation prices will change. Please see the attached installation price sheet.

Also, in an effort make our package offerings easier to understand and to allow for future enhancements to Comcast packages we are discontinuing the Value Pak tier effective October 24, 2009. A number of the

[1] Preferred Basic Service was no longer available for new subscriptions effective December 1, 2008.

channels offered in Value Pak will be moved to the Standard Basic service. Customers who subscribe to Value Pak will have their service reduced to Limited Basic service on that date and their bill reduced accordingly.

These changes to the cost of our cable service are the result of increased business and operational costs. As a way of example, Comcast spends about $6 billion a year on programming alone to provide our customers the best content and the most video choices. While we have been aggressive at controlling these costs, we expect continued increases in the costs we pay for programming.

Despite the increased cost of doing business, Comcast has continued to add value to our services. In the past year, we have:

- Added more sports content including the NFL, NBA, NHL and ESPNU to our Digital Classic service level, giving customers access to top sports league programming.
- Added up to 10 channels in our all-digital markets, increasing the lineup on Digital Starter service with networks such as Bloomberg, LMN, CSPAN 3, Sprout, G4, Hallmark Movie Channel and History International.
- Begun to provide new converged services like Universal Caller ID to the TV and the PC that we deliver across all three platforms (TV, PC, and phone) at no additional charge.
- Continually enhanced the customer experience through better, more integrated products and an improved customer experience at all levels.

If you have any questions or need more information about these changes please feel free to call me directly at 734-254-1888.

Sincerely,

Frederick G. Eaton
Government Affairs Manager
Comcast, Michigan Region
41112 Concept Drive
Plymouth, MI 48170

Enclosure

Comcast

September 22, 2009

Donna Dettling, Manager
Village of Dexter
8140 Main St.
Dexter, MI 48130

Dear Ms. Dettling:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community, I am writing to notify you of changes to the channel lineup. Customers will be notified of these changes by newspaper notice.

Effective October 27, 2009, we are pleased to announce the addition of Outdoor Channel to Digital Classic, Business Class Deluxe and Business Class Preferred Ch 730. A preview of Outdoor Channel will be available to customers subscribing to these service levels beginning on September 21, 2009.

Also, Shop NBC Ch 385 will move from Digital Classic to Limited Basic and will require a digital receiver, a digital TV (that can see unencrypted QAM Digital signals) or CableCARD-equipped device.

Please direct any customer calls about Comcast products, services and prices to 1-888-COMCAST. Our Customer Account Executives are available 24 hours a day, 7 days a week. As always, feel free to contact me directly at 734-254-1888 with any questions you may have.

Sincerely,

Frederick G. Eaton

Frederick G. Eaton
Government Affairs Manager
Comcast, Michigan Region
41112 Concept Drive
Plymouth, MI 48170

Residential Installation Rates

Due to increases in business costs the following prices will change effective December 1, 2009.

Type of Service	Previous Rate	Rate Effective 12/1/09
Technician Visit†	$24.95	$30.00
Cable/Video Installation††	$25.00	$20.00
Install Additional Outlet	$15.00	$15.00
High-Speed Internet Installation††	$40.00	$20.00
High-Speed Internet - Install Home Network	$99.00	$99.00
Digital Voice Installation††	$29.95	$20.00
Digital Voice - Phone Jack Installation (install or relocation)	$19.95	$19.95
Hourly Service Charge	$50.00	$50.00
Wall Fish (per 15 minutes)	$12.50	$12.50
Other Install (auto change - no home visit required)	$ 1.99	$ 2.99
Cable/Video Reactivation	$ 1.99	$ 5.00
High-Speed Reactivation	$ 4.00	$ 5.00
Digital Voice Reactivation	$ 4.00	$ 5.00
Customer Service Call	$50.00	$50.00

†The Technician Visit service charge will be added to any installation activity that requires a home visit. Only one $30.00 fee charge per visit.

††In addition to the Technician Visit service charge.

Service not available in all areas. Prices exclude applicable fees and taxes. Commercial fees vary. Non-standard installations are based on the hourly service charge multiplied by the actual time spent on the activity.

Michigan Area

9/09
F962

AGENDA 10-12-09
ITEM I-1

ECONOMIC PROGRESS

MONTHLY REPORT

September 2009

SUBMITTED TO:

VILLAGE OF DEXTER

VILLAGE COUNCIL

SUBMITTED BY:

FERGUSON ADIVISORY SERVICES, LLC

Shawn Ferguson
21 North Drive
Brooklyn Michigan, 49230
(517) 581-8899
FASLLC@comcast.net

Introduction

Ferguson Advisory Services, LLC (FASLLC) is pleased to present the Village of Dexter Council with a summary report of economic progress activities performed for the month of September 2009.

The format presented below follows the proposal submitted to the Village Administration in June 2009 and highlights completed activities, ongoing efforts, and long term goals and objectives.

TABLE OF CONTENTS

SECTION 1
Economic Advancement Program

Progress Timeline

	July	August	September	October	November	December	Status
Business Expansion and Jobs Retention Program							
Comprehensive Listings of Businesses							Complete
Develop Access Database							In Progress
Maintain Data Tracking System							Ongoing
On-Site Company Visits							
Adair Printing							Complete
A.R. Brouwer							Complete
Berry & Associates							Complete
Recellular							Complete
Colorbok							Case Study
Dapco							Complete
Industrial Techtonics							Complete
Confidential Reports on Company Visits							Complete
On-Site Company Visits							
Abletech							Complete
Peters Building (Cedars of Dexter)							Complete
Dexter Fastener Technolgies, Inc.							Complete
Dexter Research							Complete
Doors & Drawers							Complete
K-Space							Complete
Moore Controls							Complete
National City Bank							Complete
Promatic Inc.							Complete
SIKO							Complete
TCF Bank							Complete
Vanston O'Brien Builders							Complete
Variety Die							Complete
Cornerstone Fitness							Complete
Confidential Reports on Company Visits							Complete
On-Site Company Visits							
Busch Grocery							Complete
Dexter Pharmacy							Complete
Dexter Research (2nd Visit)							Complete
Diecutting							Complete
Elastizel							Complete
Hackney Ace Hardware							Complete
Northern Pizza							Complete
Real Estate One							Complete
Confidential Reports on Company Visits							Complete

Progress Timeline

On-Site Company Visits							
All Season Gutter							Reschedule
Chelsea State Bank							10/1/2009
Country Market							10/6/2009
Lafontaine Motors							10/6/2009
Ann Arbor Gear							10/6/2009
United Bank & Trust							10/6/2009
Elite Arms Inc.							10/6/2009
Rene Papo Properties							10/8/2009
Confidential Reports on Company Visits							
On-Site Company Visits							
Confidential Reports on Company Visits							
On-Site Company Visits							
Confidential Reports on Company Visits							

Business Attraction and Jobs Creation Program							
Tour of Vacant Facilities							
Martinrea Building							Complete
Bishop Circle Condos							Complete
Pilot Industries Facility							
Meet with Developers and Real Estate Agents							
John Evans Swisher Real Estate							Complete
Steve Bouwser							Complete
Cabrio Properties							Complete
Rand Construction							
Meet with Land Owners (Business Park)							
Rand Construction							Complete
Saga Holding LLC							Complete
Woods Holdings LLC							Complete
Martinrea Building							
Target Market Industry Analysis							
Review of Existing Industry							
Existing Business Relationships / Oppor.							Ongoing
Review of State and Regional Objectives							Ongoing
Conclusions and Recommendations							
Target Market Company Study							
Conclusions and Recommendations							

FASLLC

Progress Timeline

State and Regional ED Meetings							
SPARK							Ongoing
Attended Networking Meeting / SPARK AA							
Attended Finance Seminar / SPARK AA							
Met with SPARK Rep Greg Fronizer							
SPARK Western County Meeting							Complete
SEMCOG							Ongoing
MEDC							Complete
Meeting with Kasey Bracken							
Meeting with Debra Stuart							Complete
Washtenaw County CEO'S							
Dexter School Superintendent							Ongoing
Dexter Area Chamber of Commerce							Ongoing
Review Local Incentive Programs							
Information on State and Regional Programs							In Progress
Document Information From Visits							Ongoing
Recommendations on New Programs							In Progress
Meeting with Tom Colis (EDC)							Complete
Assistance with Incubator Project							
Visit Spark Incubator Project							Complete
Visit Dexter Flex Space							Complete

SECTION 2
BUSINESS EXPANSION & JOBS RETENTION PROGRAM
Part A
Business Sector Analysis

One of the major components of effective business expansion and jobs retention program is tracking the results of your visits. There are many various data items that can be tracked including project status, jobs retained or created, contact information, business type, and project investment amount to mention a few.

For purposes of this report we have provided graphic information on Total Company Visits, Types of Companies Visited, and Business Sectors within in the Dexter community, and Jobs Per Business Sector. This information will create a platform for future economic growth decisions for the Village of Dexter.

Active – visit resulted in a project that may expand a business's operation and retain jobs or create new jobs within the community.

Quarterly – visit resulted in the possibility of a project in the next 6 to 12 months.

Follow Up Complete – visit completed with follow information forwarded to company.

Case Studies – a visit with a company that did not complete a project or made a decision to move from the community.

Project Complete – visit resulted in a completed project that provided assistance to the company's growth efforts.

Figure 1 (Total Company Visits)

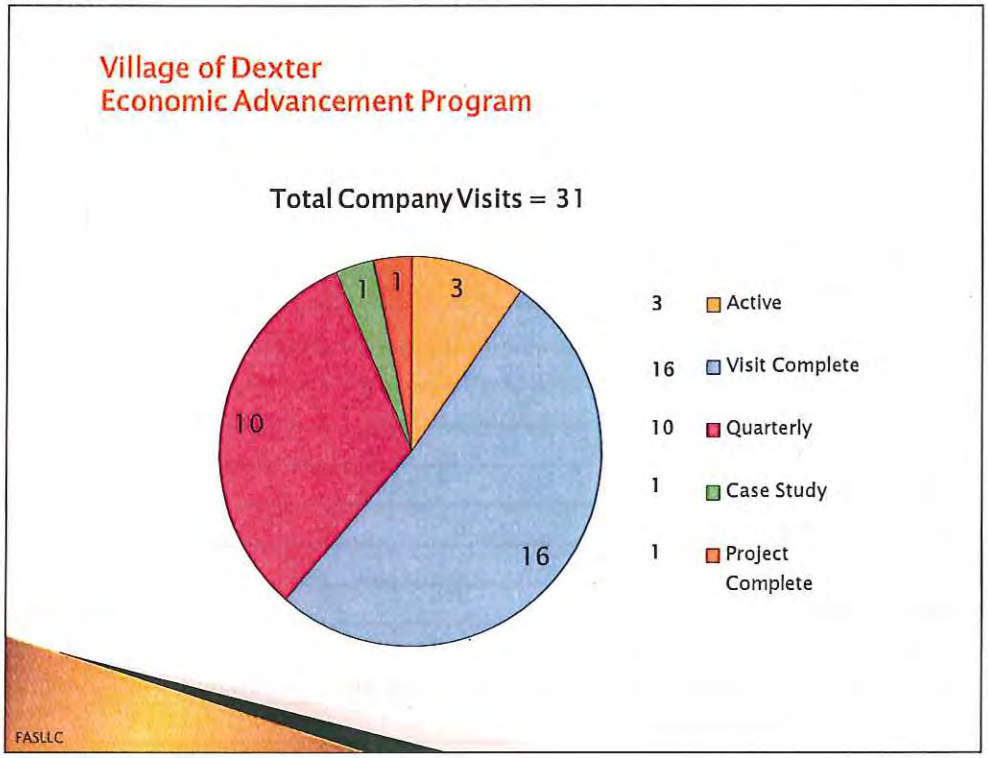
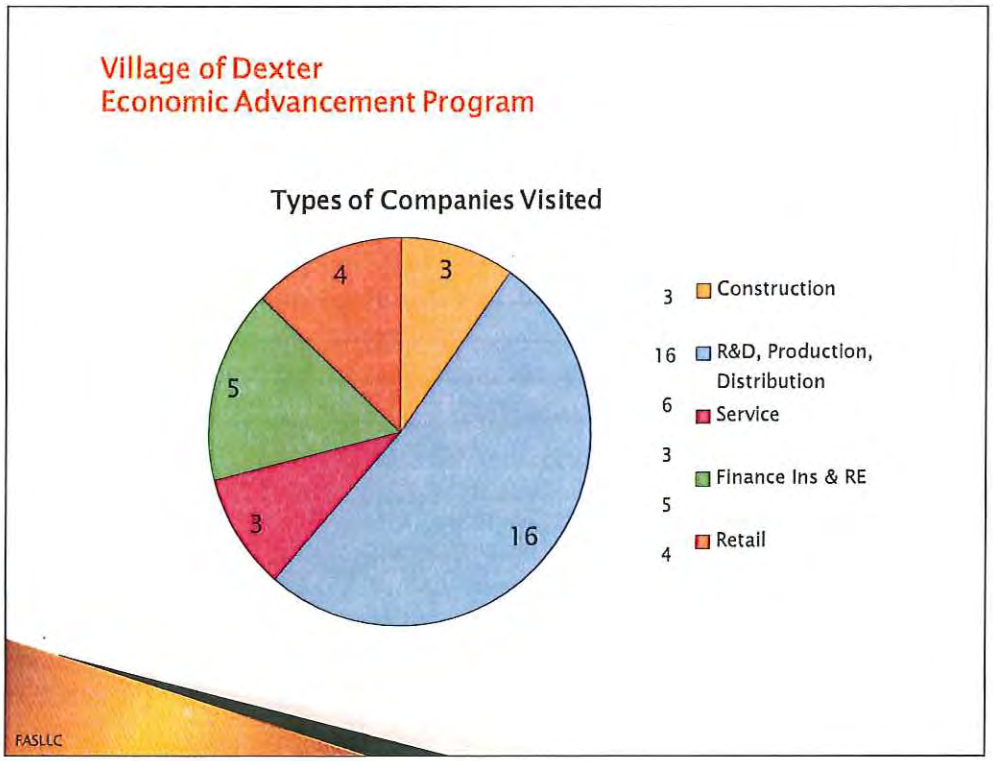


Figure 2 (Types of Companies Visited)



FASLLC

Table 1 (Specific Business Sectors)

1542-13	Building Contractors
1542-13	Building Contractors
1751-03	Cabinet Makers
2752-02	Printers (Mfrs)
3452-98	Bolts Nuts Screws Rivets/Washers (Mfrs)
3469-04	Metal Stamping (Mfrs)
3544-03	Die Cutting (Mfrs)
3559-09	Special Industry Machinery NEC (Mfrs)
3562-98	Ball & Roller Bearing (Mfrs)
3599-98	Industrial/Com Machinery/Equip NEC (Mfrs)
3663-00	Communications Equipment
3823-02	Infrared Equipment (Mfrs)
3999-03	Manufacturers
5032-08	Concrete Products (Whls)
5049-05	Scientific Apparatus & Instruments-Whls
5063-01	Electrical Apparatus and Equipment Wiring Supplies, and Construction Materials
5099-08	Manufacturers-Agents & Representatives
5122-03	Pharmaceutical Products-Wholesale
5149-22	Pizza Equipment & Supplies
5251-04	Hardware-Retail
5411-05	Grocers-Retail
5912-05	Pharmacies
6021-01	Banks
6021-01	Banks
6021-01	Banks
6513-01	Operators or Apartment Buildings
6531-18	Real Estate
7319-08	Distribution Services
7692-03	Welding
7991-01	Health Clubs Studios & Gymnasiums
8611-04	Chambers Of Commerce

SECTION 2
PART B
COMPANY PROFILES

Diecutting Services, Inc.
2415 Bishop Circle West
Dexter, Michigan
(734) 426-0290
www.diecuttingserv.com

Meeting Date:	9/10/09
Contacts:	Les Baxter, President
Business Type:	Die Cutting (Mfrs)
SIC Code:	3544-03
Current Employment:	5 Full time / 4 Part time
Building Size:	11,200 Sq. Ft
Ownership:	Owns

Northern Pizza Equipment, Inc.
8020 Grand Street
Dexter, Michigan 48130
(734) 426-3704
www.northernpizzaequipment.com

Meeting Date:	9/10/09
Contacts:	Steve Stacey, President/Sales Ben Stacey, Vice President/Equipment Sales Jim Kovacik, Technical Support Parts sales
Business Type:	Pizza Equipment & Supplies
SIC Code:	5149-22
Current Employment:	13 they are looking to hire two new employees
Building Size:	19,000 Sq. Ft. (3) Buildings
Ownership:	Lease buildings from their father

Klapperrich Welding
3045 Broad Street
Dexter, Michigan 48130
(734) 426-2056

Meeting Date:	9/10/09	
Contacts:	Gary Klapperich, Owner	
Business Type:	Welding	
SIC Code:	7692-03	
Current Employment:	3	
Building Size:	6,000 Sq. Ft.	
Ownership:	Leased	Rate: $3.25 per Sq. Ft.

Dexter Pharmacy
7039 Dexter Ann Arbor Rd
8059 Main Street
Dexter, Michigan 48130
(734) 426-1600
www.DEXTERPHARMACY.COM

Meeting Date:	9/14/09
Contacts:	Fred Schmid
Business Type:	Pharmacies
SIC Code:	5912-05
Current Employment:	30
7039 Dexter Ann Arbor Rd	
Building Size:	6,000 sq. ft.
Ownership:	Lease
8059 Main Street	
Building Size:	2,000 sq. ft.
Ownership:	Own

Elastizell Corporation
7900 2nd Street
Dexter, MI 48130
(734)426-6076
www.elastizell.com

Meeting Date:	9/15/09
Contacts:	Edward Glysson, Manager
Business Type:	Concrete Products
SIC Code:	5032
Current Employment:	6
Building Size:	10,000
Ownership:	Own

Real Estate One
744 Dexter Ann Arbor Rd
Suite J
Dexter, Michigan 48130
(734) 426-1487

Meeting Date:	9/29/09
Contacts:	Cindy Glahn
Business Type:	Real Estate
SIC Code:	6531
Current Employment:	1
Building Size:	2500
Ownership:	Lease

Busch's Grocery
7080 Dexter Ann Arbor Road
Dexter, Michigan 48130
(734) 426-9600
www.buschs.com

Meeting Date:	9/29/09
Contacts:	Dennis Blanchard, Store Manager
Business Type:	Grocery Stores
SIC Code:	5411
Current Employment:	89
Building Size:	40,000
Ownership:	Own

Hackney Ace Hardware
8105 Main Street
Dexter, Michigan 48130
(734) 426-4009
www.hackneyhardware.com

Meeting Date:	9/29/09
Contacts:	Dan O'Haver, Owner
Business Type:	Hardware-Retail
SIC Code:	5251
Current Employment:	15
Building Size:	6,000 Sq. Ft.
Ownership:	Own

AGENDA 10-12-09
ITEM I-4.

VILLAGE OF DEXTER

ddettling@villageofdexter.org
8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: **President Keough and Council Members**
From: **Donna Dettling, Village Manager**
Date: **October 12, 2009**
Re: **Village Manager Report**

1. Meeting Review:
   - September 29th – Cindy Glahn – Real Estate One
   - September 29th – Busch's
   - October 1st – Chelsea State Bank
   - October 1st – Rich Henes, Scope of Services
   - October 5th – Forest/Broad Alley Project Punch List
   - October 6th – Veronica Hackworth, Country Market
   - October 6th – Pete Lazic, Ann Arbor Gear
   - October 6th – Josh Sager, United Bank & Trust
   - October 7th EQ Basin pre-construction meeting
   - October 7th – Town Hall Meeting

2. Upcoming Meeting Review:
   - October 8th – Jeff Bates, SourceForge
   - October 8th – Rene Papo, Developer
   - October 9th – Jeffords Project Progress Meeting
   - October 20th – Border-to-Border Trail, Public Meeting
   - October 21st – Dexter Chamber After Hours
   - October 23rd – OHM Project Update Meeting

3. Forest/Alley Project. DTE must complete power splicing and install a meter to the new cabinet before the electric service to the Bridge is active. Lights will be on at the Bridge by October 15th at the latest.

4. Border-to-Border Trail Discussion. Attached to my report is a copy of the "Route Selection" information presented at the September 24, 2009 Border-to-Border Trail meeting. Please mark your calendars for a follow-up public session scheduled for Tuesday, October 20, 2009 at the Dexter District Library from 6:30 pm – 8:30 p.m.

5. Economic Development Basic Course. I have attached highlights from the Basic Course attended in September. I will be attending the next course in a series of 7 courses "Business Retention and Expansion" to be held in Lansing on the 15th and 16th of October.

6. SRF. Our State Revolving Fund loan officially closed on September 21, 2009. The sewer lining will be complete mid November. A pre-construction meeting for the Equalization Basin was held October 7, 2009.

7. DWRF. This project will be bid October 23 and Council will be asked to award the bid at their November 23 meeting.

Economic Development Basic Course
September 21,22,23,24 2009
Highlights from training

Private Sector – Creates Wealth
Public Sector – Removes Obstacles

Economic Development professionals do not create jobs, nor do they generate revenue. Goal is to influence and facilitate to create opportunities for business to create jobs and generate revenue.

Include slide from Brownfield presentation- What makes a place great?

Foundation of an Economic Development Program is the RETENTION effort. The Business Attraction effort is expensive, long-term, low return on investment, and sexy. Focus 80% of time and money on Retention effort and 20% on Attraction effort. Most of the new jobs created come from existing business. Spend time and resources on business retention and expansion efforts.

Best to work regionally on marketing... Companies don't want to be in the middle of bickering or turf wars.

Inquiry vs. prospect, don't over do prospect list. Suspects vs. prospects don't confuse the two.

Equity for Rent – Leaseholder accepts equity from new business to subsidize rent, leaseholder gets tax break on loss to fill the gap.

Global focus, partner with Schools... Businesses typically refer to Location, Location, Location as their priority for site selection. NOW it's Education, Education, Education....

Capitalist Model Works!

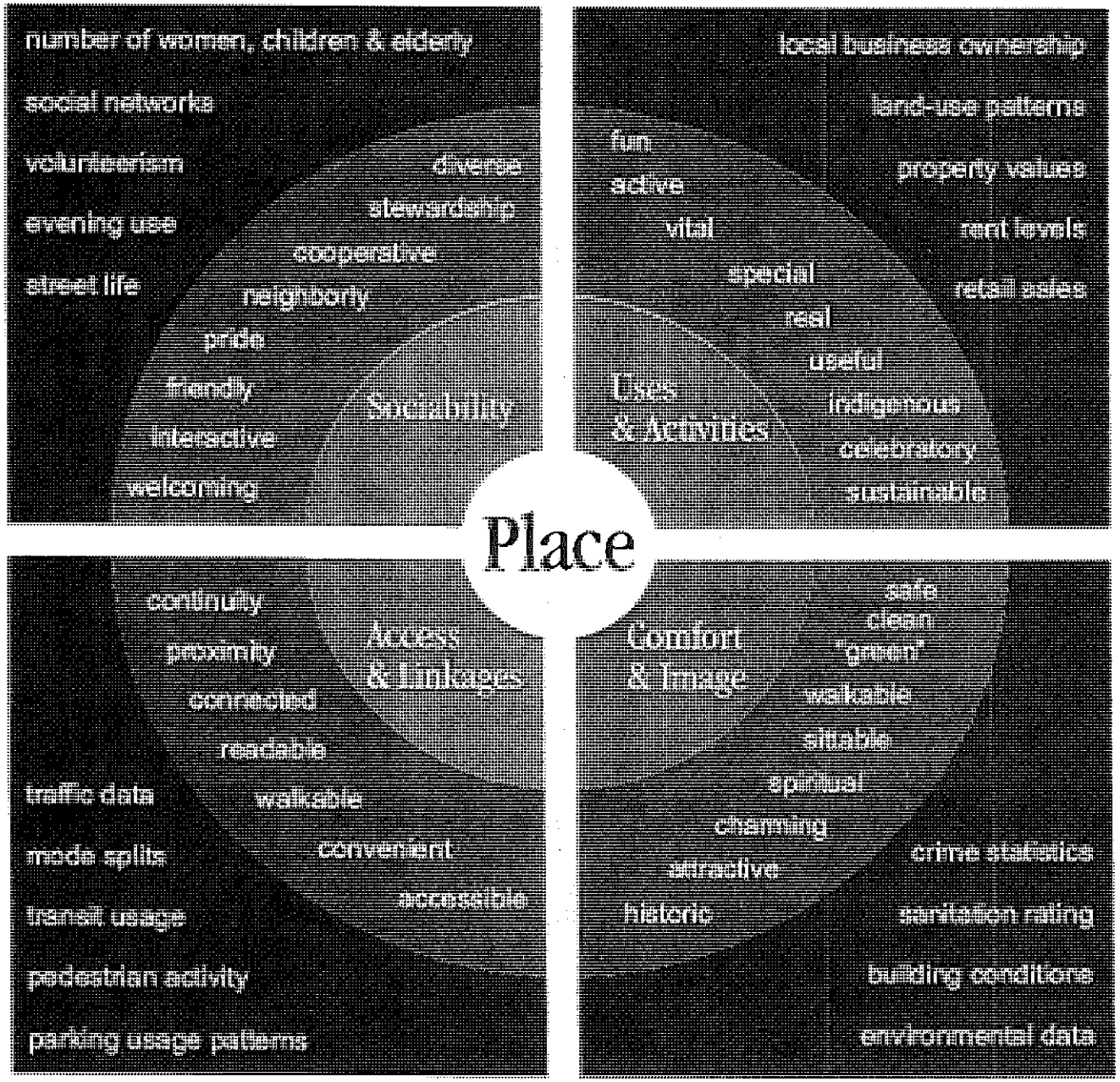
MYTH- Small businesses are creating most of the new job opportunities; companies selling more than 50% of their goods overseas are creating the jobs.

Workforce development aka Talent Enhancement. If businesses come will we be prepared? Are our workers trainable? Are our kids educatable?

Community Development and Economic Development are the same thing, collaborate efforts on all fronts. Include Planning Commission, DDA, Chamber, Arts & Culture, Transportation/Walkability, Neighborhoods, Schools, Farmers Markets,

Key, Where there is public investment...Private investment will follow.

What Makes a Great Place?



key attributes
intangibles
measurements

PPS
PROJECT *for* PUBLIC SPACES

4.0 ROUTE SELECTION

Identification of Alternative Routes

Option 1: Through Wastewater Treatment Plant Property – Figure 4

In this option, the non-motorized trail segment begins at the Mill Creek Bridge on Main Street, runs easterly along Main Street to Alpine Street, and continues northeasterly along Alpine Street to the end of Alpine Street at 5th Street. The trail segment turns north and continues across private property, crosses the Norfolk Southern Railroad and proceeds easterly along Huron Street for a short distance. The trail then turns north and crosses a Village of Dexter owned residential lot on Huron Street, then continues northerly across Mill Creek and ends at the southern boundary of Hudson Mills Metropark.

The following items are noted in regard to Option 1:

- The total length of this option is approximately 3860 feet.
- A tunnel crossing is required under the Norfolk Southern Railroad.
- A bridge is required across Mill Creek.
- The Mill Creek floodplain at this location is approximately 275 feet wide.
- Mill Creek outside of the incorporated Village of Dexter is a designated State Natural River.

The cost estimate for this option is as follows:

Bituminous Trail, 10' Wide	3365 feet	$60 per foot	$201,900
Creek Boardwalk, 14' Wide	0 feet	$1000 per foot	$0
Wetland Boardwalk, 14' Wide	100 feet	$600 per foot	$60,000
Bridge, 14' Wide	275 feet	$3300 per foot	$907,000
Tunnel, 14' Wide	120 feet	$10,000 per foot	$1,200,000
Tunnel Machine	1 each	$1,000,000 ea	$1,000,000
		Total	$3,368,900

The following important concerns are noted in regard to Option 1:

- In order to construct the required tunnel under the Norfolk Southern Railroad, a minimum embankment height of approximately 20 feet is needed. This does not appear to be available at this location. **Therefore, this option is not a practical alternative.**
- The bridge location in this option is located at the widest point of the Mill Creek floodplain within the study area.
- This option requires additional right of way within private property.

- No work will be allowed within the portion of the Mill Creek floodplain or wetland within the Village of Dexter.

Option 2: Through Warrior Park and Under Bridge – Figure 5

In this option, the non-motorized trail segment begins at the Mill Creek Bridge on Main Street and runs north through Warrior Park along the east bank of Mill Creek. The trail continues north via a boardwalk under the existing Norfolk Southern Railroad Bridge. The trail continues north along the east bank of Mill Creek until it crosses Mill Creek via a new bridge, and ends at the southern boundary of Hudson Mills Metropark.

The following items are noted in regard to Option 2:

- The total length of this option is 2090 feet.
- A boardwalk is required in Mill Creek crossing under the Norfolk Southern Railroad.
- The Norfolk Southern Railroad Bridge is listed on the National Register of Historic Places.
- A bridge is required across Mill Creek.
- Mill Creek outside of the incorporated Village of Dexter is a designated State Natural River.

The cost estimate for this option is as follows:

Bituminous Trail, 10' Wide	1840 feet	$60 per foot	$110,400
Creek Boardwalk, 14' Wide	150 feet	$1000 per foot	$150,000
Wetland Boardwalk, 14' Wide	0 feet	$600 per foot	$0
Bridge, 14' Wide	100 feet	$3300 per foot	$330,000
Tunnel, 14' Wide	0 feet	$10,000 per foot	$0
Tunnel Machine	0 each	$1,000,000 ea	$0
		Total	$590,400

The following important concerns are noted in regard to Option 2:

- A hydraulic study of the boardwalk in Mill Creek will be required in order to demonstrate that it will not cause harmful interference with the stream flow during a 100-year storm event.
- An impact study will be required to demonstrate that the visual impact of the boardwalk will not significantly affect the Norfolk Southern Bridge.
- No work will be allowed within the portion of the Mill Creek floodplain or Mill Creek wetlands within the Village of Dexter.

Option 2a: Through Warrior Park and Under Bridge-Westridge Subdivision Cut Through – Figure 6

In this option, the non-motorized trail segment begins at the Mill Creek Bridge on Main Street and runs north through Warrior Park along the east bank of Mill Creek. The trail continues north via a boardwalk under the existing Norfolk Southern Railroad Bridge. The trail continues north along the east bank of Mill Creek until it crosses Mill Creek via a new bridge, and traverses through the southern portion of Hudson Mills Metropark heading in a northwest direction through the Westridge Subdivision private common space before entering the Hudson Mills Metropark again in an open field area where it ends.

The following items are noted in regard to Option 2:

- The total length of this option is 3026 feet.
- A boardwalk is required in Mill Creek crossing under the Norfolk Southern Railroad.
- The Norfolk Southern Railroad Bridge is listed on the National Register of Historic Places.
- A bridge is required across Mill Creek.
- Mill Creek outside of the incorporated Village of Dexter is a designated State Natural River.

The cost estimate for this option is as follows:

Bituminous Trail, 10' Wide	2776 feet	$60 per foot	$166,560
Creek Boardwalk, 14' Wide	150 feet	$1000 per foot	$150,000
Wetland Boardwalk, 14' Wide	0 feet	$600 per foot	$0
Bridge, 14' Wide	100 feet	$3300 per foot	$330,000
Tunnel, 14' Wide	0 feet	$10,000 per foot	$0
Tunnel Machine	0 each	$1,000,000 ea	$0
		Total	$646,560

The following important concerns are noted in regard to Option 2:

- A hydraulic study of the boardwalk in Mill Creek will be required in order to demonstrate that it will not cause harmful interference with the stream flow during a 100-year storm event.
- An impact study will be required to demonstrate that the visual impact of the boardwalk will not significantly affect the Norfolk Southern Bridge.
- No work will be allowed within the portion of the Mill Creek floodplain or Mill Creek wetlands within the Village of Dexter.

Option 3: Warrior Park Tunnel – Figure 7

In this option, the non-motorized trail segment begins at the Mill Creek Bridge on Main Street and runs north through Warrior Park along the east bank of Mill Creek. The trail continues north via a tunnel under the existing Norfolk Southern Railroad Bridge. The trail continues north along the east bank of Mill Creek until it crosses Mill Creek via a new bridge, and ends at the southern boundary of Hudson Mills Metropark.

The following items are noted in regard to Option 3:

- The total length of this option is 2090 feet.
- A tunnel is required in Mill Creek crossing under the Norfolk Southern Railroad.
- A bridge is required across Mill Creek.
- Mill Creek outside of the incorporated Village of Dexter is a designated State Natural River.

The cost estimate for this option is as follows:

Bituminous Trail, 10' Wide	1870 feet	$60 per foot	$112,200
Creek Boardwalk, 14' Wide	0 feet	$1000 per foot	$0
Wetland Boardwalk, 14' Wide	0 feet	$600 per foot	$0
Bridge, 14' Wide	100 feet	$3300 per foot	$330,000
Tunnel, 14' Wide	120 feet	$10,000 per foot	$1,200,000
Tunnel Machine	1 each	$1,000,000 ea	$1,000,000
		Total	$2,642,200

The following important concerns are noted in regard to Option 3:

- A geotechnical and tunnel study will be required to determine that the proposed tunnel will not result in unacceptable settlement of the railroad bed.
- An impact study will be required to demonstrate that the visual impact of the proposed tunnel will not significantly affect the Norfolk Southern Bridge.
- No work will be allowed within the portion of the Mill Creek floodplain or Mill Creek wetlands within the Village of Dexter.

Option 3a: Warrior Park Tunnel-Westridge Subdivision Cut Through – Figure 8

In this option, the non-motorized trail segment begins at the Mill Creek Bridge on Main Street and runs north through Warrior Park along the east bank of Mill Creek. The trail continues north via a tunnel under the existing Norfolk Southern Railroad Bridge. The trail continues north along the east bank of Mill Creek until it crosses Mill Creek via a

new bridge, and traverses through the southern boundary of Hudson Mills Metropark heading in a northwest direction through the Westridge Subdivision until in enters again into Hudson Mills Metropark and ends in an open field.

The following items are noted in regard to Option 3:

- The total length of this option is 2987 feet.
- A tunnel is required in Mill Creek crossing under the Norfolk Southern Railroad.
- A bridge is required across Mill Creek.
- Mill Creek outside of the incorporated Village of Dexter is a designated State Natural River.

The cost estimate for this option is as follows:

Bituminous Trail, 10' Wide	2767 feet	$60 per foot	$166,020
Creek Boardwalk, 14' Wide	0 feet	$1000 per foot	$0
Wetland Boardwalk, 14' Wide	0 feet	$600 per foot	$0
Bridge, 14' Wide	100 feet	$3300 per foot	$330,000
Tunnel, 14' Wide	120 feet	$10,000 per foot	$1,200,000
Tunnel Machine	1 each	$1,000,000 ea	$1,000,000
		Total	$2,696,020

The following important concerns are noted in regard to Option 3:

- A geotechnical and tunnel study will be required to determine that the proposed tunnel will not result in unacceptable settlement of the railroad bed.
- An impact study will be required to demonstrate that the visual impact of the proposed tunnel will not significantly affect the Norfolk Southern Bridge.
- No work will be allowed within the portion of the Mill Creek floodplain or Mill Creek wetlands within the Village of Dexter.

Option 4: Dexter-Ann Arbor One Lane Rail Underpass – Figure 9

In this option, the non-motorized trail segment begins at the Mill Creek Bridge on Main Street and runs west along Main Street and crosses under Norfolk Southern Railroad via a new tunnel. The trail turns to the northeast and crosses through private property until it reaches the common area of Westridge of Dexter subdivision. The trail then proceeds north and ends at the west boundary of Hudson Mills Metropark.

The following items are noted in regard to Option 4:

- The total length of this option is 2860 feet.

- A tunnel is required under the Norfolk Southern Railroad to connect the trail from Main Street to Island Lake Road.
- An easement is required along the private common space situated between the two southernmost lots of the Westridge of Dexter subdivision and the Norfolk Southern Railroad.

The cost estimate for this option is as follows:

Bituminous Trail, 10' Wide	2740 feet	$60 per foot	$164,400
Creek Boardwalk, 14' Wide	0 feet	$1000 per foot	$0
Wetland Boardwalk, 14' Wide	0 feet	$600 per foot	$0
Bridge, 14' Wide	0 feet	$3300 per foot	$0
Tunnel, 14' Wide	120 feet	$10,000 per foot	$1,200,000
Tunnel Machine	1 each	$1,000,000 ea	$1,000,000
Tunnel Approaches	400 feet	$400 per foot	$160,000
		Total	$2,524,400

The following important concerns are noted in regard to Option 4:

- In order to construct the required tunnel under the Norfolk Southern Railroad, a minimum embankment height of approximately 20 feet is needed. This does not appear to be available at this location. However, it does appear that sufficient room exists to lower the tunnel below grade and construct depressed approaches at each end.
- A geotechnical and tunnel study will be required to determine that the proposed tunnel will not result in unacceptable settlement of the railroad bed.

Option 4a: Dexter-Ann Arbor One Lane Rail Underpass-Westeridge Subdivision Cut Through – Figure 10

In this option, the non-motorized trail segment begins at the Mill Creek Bridge on Main Street and runs west along Main Street and crosses under Norfolk Southern Railroad via a new tunnel. The trail turns to the northeast and crosses through private property until it reaches the common area of Westridge of Dexter subdivision. The trail then proceeds north and cuts through the common area until it enters the Hudson Mills Metropark ending in an open field area.

The following items are noted in regard to Option 4:

- The total length of this option is 3304 feet.
- A tunnel is required under the Norfolk Southern Railroad to connect the trail from Main Street to Island Lake Road.

- An easement is required along the private common space situated between the two southernmost lots of the Westridge of Dexter subdivision and the Norfolk Southern Railroad.

The cost estimate for this option is as follows:

Bituminous Trail, 10' Wide	3184 feet	$60 per foot	$191,040
Creek Boardwalk, 14' Wide	0 feet	$1000 per foot	$0
Wetland Boardwalk, 14' Wide	0 feet	$600 per foot	$0
Bridge, 14' Wide	0 feet	$3300 per foot	$0
Tunnel, 14' Wide	120 feet	$10,000 per foot	$1,200,000
Tunnel Machine	1 each	$1,000,000 ea	$1,000,000
Tunnel Approaches	400 feet	$400 per foot	$160,000
		Total	$2,551,040

The following important concerns are noted in regard to Option 4:

- In order to construct the required tunnel under the Norfolk Southern Railroad, a minimum embankment height of approximately 20 feet is needed. This does not appear to be available at this location. However, it does appear that sufficient room exists to lower the tunnel below grade and construct depressed approaches at each end.
- A geotechnical and tunnel study will be required to determine that the proposed tunnel will not result in unacceptable settlement of the railroad bed.

Option 5: Dexter-Pinckney Road to Samuel Road – Figure 11

In this option, the non-motorized trail segment begins at the Mill Creek Bridge on Main Street and runs west along Main Street and crosses under Norfolk Southern Railroad via a new tunnel. The trail continues northwest along Island Lake Road, then northwest along Dexter-Pinckney Road, and turns east at Samuel Road. The trail continues past the end of Samuel Road and follows a route that is parallel to the boundary of the Westridge of Dexter subdivision. The trail eventually connects to the Metropark Trail.

The following items are noted in regard to Option 5:

- The total length of this option is 7750 feet. It is the longest of the five trail options.
- A tunnel is required under the Norfolk Southern Railroad to connect the trail from Main Street to Island Lake Road.
- This option eliminates 500 feet of wetlands boardwalk from the Hudson Mills Metropark trail project.

The cost estimate for this option is as follows:

Bituminous Trail, 10' Wide	7630 feet	$60 per foot	$457,800
Creek Boardwalk, 14' Wide	0 feet	$1000 per foot	$0
Wetland Boardwalk, 14' Wide	0 feet	$600 per foot	$0
Bridge, 14' Wide	0 feet	$3300 per foot	$0
Tunnel, 14' Wide	120 feet	$10,000 per foot	$1,200,000
Tunnel Machine	1 each	$1,000,000 ea	$1,000,000
Tunnel Approaches	400 feet	$400 per foot	$160,000
		Total	$2,817,800

The following important concerns are noted in regard to Option 5:

- In order to construct the required tunnel under the Norfolk Southern Railroad, a minimum embankment height of approximately 20 feet is needed. This does not appear to be available at this location. However, it does appear that sufficient room exists to lower the tunnel below grade and construct depressed approaches at each end.
- A geotechnical and tunnel study will be required to determine that the proposed tunnel will not result in unacceptable settlement of the railroad bed.

Option 6: Dexter-Pinckney Road to Samuel Road – Figure I2

In this option, the non-motorized trail segment begins at the Mill Creek Bridge on Main Street and runs north through Warrior Park along the east bank of Mill Creek. The trail continues north via a boardwalk under the existing Norfolk Southern Railroad Bridge. The trail continues north along the east bank of Mill Creek until it crosses Mill Creek via a new bridge, and traverses through a private common space area through Westridge Subdivision in a southwest direction until it turns northwest along Island Lake Road. At Dexter-Pinckney Road, the trail continues in a northwest direction until it turns east at Samuel Road. The trail continues past the end of Samuel Road and follows a route that is parallel to the boundary of the Westridge of Dexter subdivision. The trail eventually connects to the Metropark Trail.

The following items are noted in regard to Option 2:

- The total length of this option is 6569 feet.
- A boardwalk is required in Mill Creek crossing under the Norfolk Southern Railroad.
- The Norfolk Southern Railroad Bridge is listed on the National Register of Historic Places.
- A bridge is required across Mill Creek.
- Mill Creek outside of the incorporated Village of Dexter is a designated State Natural River.

The cost estimate for this option is as follows:

Bituminous Trail, 10' Wide	6319 feet	$60 per foot	$379,140
Creek Boardwalk, 14' Wide	150 feet	$1000 per foot	$150,000
Wetland Boardwalk, 14' Wide	0 feet	$600 per foot	$0
Bridge, 14' Wide	100 feet	$3300 per foot	$330,000
Tunnel, 14' Wide	0 feet	$10,000 per foot	$0
Tunnel Machine	0 each	$1,000,000 ea	$0
		Total	$859,140

The following important concerns are noted in regard to Option 2:

- A hydraulic study of the boardwalk in Mill Creek will be required in order to demonstrate that it will not cause harmful interference with the stream flow during a 100-year storm event.
- An impact study will be required to demonstrate that the visual impact of the boardwalk will not significantly affect the Norfolk Southern Bridge.
- No work will be allowed within the portion of the Mill Creek floodplain or Mill Creek wetlands within the Village of Dexter.

Additional Study Option: HCMA Property Trail Alignment

Additional study options for entry into the Village of Dexter are being considered at this time. These two options cover cost changes to the trail alignment only on HCMA property. These costs are only associated with HCMA property and costs are based on costs submitted with the HCMA Trust Fund Grant. The greatest savings are associated with the elimination of the long 1100 lin. ft. boardwalk north of the Westridge Subdivision.

Option A

Connect the trail from HCMA property into the Westridge Subdivision at the central commons area.

Subtractions

1100 Lin Ft. of Boardwalk @ $866/ L.F.	$ 952,600.00
811 LIN. Ft. Of Paved Trail @ $68.20/ L.F.	$ 55,310.20
Subtraction Subtotal	$1,007,910.00

Additions	
1943 Lin. Ft. of Paved Trail @ $68.20 /L.F.	$ 132,512.60
850 Lin. Ft. of 6' Woodchip Path to Mill Race/ Dam Overlook @20.00 / L.F.	$ 17,000.00
Addition Subtotal	$ 149,512.60
OPTION A TOTAL COST SAVINGS	**$ 858,397.60**

OPTION B

Connect the trail to a Village Trail at the Dexter/Pinckney ROW at Samuel Drive (North entrance to Westride Subdivision).

Subtractions	
1100 Lin Ft. of Boardwalk @ $866/ L.F.	$ 952,600.00
811 LIN. Ft. Of Paved Trail @ $68.20/ L.F.	$ 55,310.20
Subtraction Subtotal	$1,007,910.20
Additions	
3416 Lin. Ft. of Paved Trail @ $68.20 /L.F.	$ 232,971.20
850 Lin. Ft. of 6' Woodchip Path to Mill Race/ Dam Overlook @20.00 / L.F.	$ 17,000.00
Addition Subtotal	$ 249,971.20
OPTION B TOTAL COST SAVINGS	**$ 757,939.00**

Village President Report

AGENDA 10-12-09
ITEM I-5

Hello Residents and Council Members,

Here is a written update of my activities over the past couple of weeks and some things on my calendar looking ahead:

Activities since the September 28, 2009 Village Council Meeting include:

September 28, 2009 - Met with Rob Glass of Dexter Community School District regarding walkability presentation at the Town hall meeting.

September 29 through October 1, 2009 - At the request of the Courtney Nicholls, Assistant Village Manager, I reviewed the legal description of the Village Boundary that had been prepared by OHM for consistency with the Village Boundary Map also prepared by OHM. I noted a few small inconsistencies between the two and shared those with Donna Dettling, Village Manager and Ms Nicholls. Everything is being checked thoroughly as we prepare our submittal to the State Boundary Commission.

September 30, 2009 - Received a call from Jason Bibby of URS and answered a few questions related to their previous Presentation for Connecting the Border to Border Trail to the Village. They are preparing for the October 20, 2009 public meeting at the Dexter District Library.

October 6, 2009 - Discussed School water use with Rob Glass of the Dexter Community School District including the schools desire to sprinkler the baseball diamonds & soccer fields as part of their current campus improvements. I will provide a more detailed review of this discussion at the meeting, but Council should be aware that Mr. Glass is supportive of the Village's efforts to protect the water supply and well system. Donna Dettling will be helping me set up a future administrative meeting with the schools to discuss issues associated with water for irrigation, second water meters, etc...in an effort to minimize water use and water cost while protecting the Village's desire to limit the number of wells throughout the Village.

Future activities:

October 7, 2009 - Town Hall Meeting - the Main Topic is Walkability (along with any other general questions)

October 12, 2009 - Village Council Meeting

October 15, 2009 - Downtown Development Authority Meeting - note that this is the first meeting at the new time of 7:30 a.m.

October 20, 2009 - Westside Trail Connection Public Meeting at Dexter District Library at 6:30 p.m.

October 21, 2009 - Regional Fire Department Meeting at Dexter District Library at 3:30 p.m

October 21, 2009 - Chamber of Commerce After Hours Presentation at 5:30 p.m. at Dexter High School - the Village has been asked by Rob Glass of Dexter Community Schools to give a short introduction to our Economic Advancement Program. The Schools will be doing a larger presentation to the Chamber members first.

October 26, 2009 - Village Council Meeting

Please note that I still need to get with the Planning Commission and Parks & Recreation Commission Ex-Officio's to select a representative to sit with the DDA members on the DAPCO Property Redevelopment Team.

Last, but not least, we have received a couple applications for the open Parks & Recreation Commission vacancy. I want to allow a little more time for residents to be aware of this vacancy before I make a recommendation to the Board. Residents that are interested in serving on this Commission are encouraged to complete an application.

As always, if you have any questions for me please feel free to give me a call. I look forward to seeing you around town.

Shawn W. Keough

Village President

(734) 426-5486 (home number)

skeough@villageofdexter.org

AGENDA 10-12-09
ITEM S-1

SUMMARY OF BILLS AND PAYROLL			12-Oct-09
Payroll Check Register	10/07/09	$37,010.42	Bi-weekly payroll processing
Account Payable Check Register	10/13/09	$214,418.07	
		$251,428.49	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS
Summary Items from Bills & Payroll		Amount	Comments

ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS
DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED

"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."

VENDOR APPROVAL SUMMARY REPORT

Date: 10/07/2009
Time: 9:00am
Village of Dexter Page: 1

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
1ST AYD CORPORATION	FIRST AYD	LATEX GLOVES	142.12	0.00
ABSOLUTE COMPUTER SERVICES	ABSOLUTE C	INSTALL BATTER POWER BACKUP	112.75	0.00
AMERICAN SECURITY CABINETS	AMERICAN S	DROP BOX FOR UTILITY PAYMENTS	566.00	0.00
ARBOR CARE TREE SURGEONS	ARBOR CARE	FOREST LAWN CEMETARY	375.00	0.00
ARBOR SPRINGS WATER CO.INC	ARBOR SPRI	2 5 GAL. WATERS	11.50	0.00
AT&T	AT&T		0.00	0.00
AVAYA, INC.	AVAYA, INC	BILLING PERIOD 9/16-12/15	125.16	0.00
BARRETT PAVING MATERIALS INC	BARRETT PA	COMM. TOPPINS TONS	62.06	0.00
BEST BLOCK COMPANY	BEST BLOCK	MOTAR REDI-MIX MASON MIX	629.88	0.00
ALLISON BISHOP	MENARD/ALL	EXPENSE REPORT	209.02	0.00
CARDINAL GARDENS	CARDINAL	FALL MAINTENANCE & SUPPLIES	3,284.25	0.00
CARLISLE-WORTMAN ASSOCIATES	CARL-WORT	DEXTER PHARMACY REVIEW	1,660.00	0.00
CINTAS CORPORATION	CINTAS	SEPTEMBER INVOICES	543.90	0.00
CMR MECHANICAL	CMR	CLEAN AND CHECK FURNACE	1,241.00	0.00
COMCAST	COMCAST	09588 353732-01-8	128.95	0.00
COMCAST - DPW	COMCAST -	09588 328749-01-4	263.75	0.00
DETROIT PUMP & MANUFACTURING	DETR.PUMP	DRUM SCALE-CHEMICAL FEED	8,062.84	0.00
DONNA DETTLING	EURESTE/D	EXPENSE REPORT	211.41	0.00
DEXTER CARDS & GIFTS SHOP	DEX CARDS	OFFICE SUPPLIES	18.49	0.00
DEXTER COMMUNITY EDUCATION	DEX EDUCAT	VILLAGE COUNCIL WK SESSION	40.50	0.00
DEXTER MILL	DEX MILL	UNIFORM CLOTHING	94.00	0.00
DTE ENERGY	DET EDISON	SEPTEMBER 09 BILLS	10,904.19	0.00
ENVIRONMENTAL CONSULTING TECH	ECT	DUE CARE SAMPLING	3,170.00	0.00
FERGUSON ADVISORY SERVICES	FERGUSON A	SEPT 09 SERVICES	2,200.00	0.00
GRAINGER	GRAING	MOTOR 3-PH	243.00	0.00
GREEN GUYS LAWN AND LANDSCAPE	G GUYS	FERTILIZER COMMUNITY PARK	190.00	0.00
GRISSOM JANITORIAL	GRISSOM	OFFICE CLEANING	320.00	0.00
HACKNEY HARDWARE	HACKNEY	SEPTEMBER STATEMENT	448.66	0.00
HERITAGE NEWSPAPERS	HERITAGE N	LEGALS	81.00	0.00
JOHN'S SANITATION	JOHNS SAN	PARK PORTA POTTIES	375.00	0.00
KENNEDY INDUSTRIES, INC.	KENNEDY IN	FIELD SERVICE	288.00	0.00
LESSORS WELDING SUPPLY	LESSORS	RENTALS	18.00	0.00
MARK ZAHN, DDS	MARK ZAHN	ERIN AIKEN	90.00	0.00
MCI	MCI	LONG DISTANCE SERVICE	29.75	0.00
MICHIGAN RURAL WATER ASSOC	MI RURAL W	MEMBERSHIP DUES/TRAINING	525.00	0.00
MUNICIPAL SUPPLY CO.	MUNI SUPPL	95E CURB BOX	572.53	0.00
NORTH CENTRAL LABORATORIES	NCL	LAB SUPPLIES	260.24	0.00
PARAGON LABORATORIES INC	PARA	CHEMICAL TESTING	460.00	0.00
PARTS PEDDLER AUTO SUPPLY	PARTS PEDD	PARTS	101.36	0.00
PRINT-TECH, INC.	PRINT TECH	PRINTING SERVICES	441.61	0.00
RADTKE TRUCKING, LLC	ROY R	TOP SOIL AND SAND	810.00	0.00
ROMINE CONSTRUCTION L.L.C.	ROMINE	BAKER RD AND DAN HOEY RD.	7,261.00	0.00
SIEMENS WATER TECHNOLOGIES	SIEMENS WA	SCREEN, GASKET	1,277.91	0.00
THOMAS STRINGER	STRINGER/T	REVIEWS FOR RICHARDS & OAKES	127.50	0.00
US BANK CORPORATE TRUST	US	FACILITIES	54,343.75	0.00
WASHTENAW COUNTY TREASURER	W CTY TREA	AUG. LOCAL OT, COLLAB. AUG. OT	74,829.00	0.00
WASTE MANAGEMENT	WASTE MANA	COMMERCIAL SEPT 2009	36,654.99	0.00
WEST SHORE SERVICES INC	WEST SHORE	OUTDOOR SIREN MAINTENANCE	413.00	0.00
WESTERN-WASH. AREA VALUE EXPR.	CATS	2 MOS. BUS ADVERTISING	200.0D	0.00
		Grand Total:	214,418.07	0.00

Fund / Department / Account	GL Number Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund						
Dept: Village Council						
101-101.000-802.000	Profession	FERGUSON ADVISORY SERVICES SEPT 09 SERVICES	0	DEX0810	10/06/2009	2,200.00
101-101.000-861.000	Travel & M	DONNA DETTLING EXPENSE REPORT	0		10/05/2009	211.41
101-101.000-901.000	Printing &	PRINT-TECH, INC. PRINTING SERVICES	0	195058	10/05/2009	441.61
101-101.000-955.000	Miscellane	DEXTER COMMUNITY EDUCATION VILLAGE COUNCIL WK SESSION	0		10/05/2009	40.50
101-101.000-955.000	Miscellane	DEXTER CARDS & GIFTS SHOP OFFICE SUPPLIES	0	1387	10/06/2009	18.49
				Total Village Council		2,912.01
Dept: Village Manager						
101-172.000-721.000	Health & L	MARK ZAHN, DDS ERIN AIKEN	0		10/06/2009	90.00
				Total Village Manager		90.00
Dept: Attorney						
101-210.000-810.000	Attorney F	THOMAS STRINGER REVIEWS FOR RICHARDS & OAKES	0		10/05/2009	127.50
				Total Attorney		127.50
Dept: Village Clerk						
101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS LEGALS	0	912-40134	10/05/2009	81.00
				Total Village Clerk		81.00
Dept: Buildings & Grounds						
101-265.000-727.000	Office Sup	ARBOR SPRINGS WATER CO.INC 2 5 GAL. WATERS	0	1145150	10/05/2009	11.50
101-265.000-727.000	Office Sup	HACKNEY HARDWARE SEPTEMBER STATEMENT	0		10/05/2009	3.75
101-265.000-920.000	Utilities	COMCAST - DPW 09588 328749-01-4	0		10/05/2009	263.75
101-265.000-920.000	Utilities	DTE ENERGY SEPTEMBER 09 BILLS	0		10/06/2009	654.00
101-265.000-935.000	Bldg Maint	CINTAS CORPORATION SEPTEMBER INVOICES	0		10/05/2009	61.40
101-265.000-935.000	Bldg Maint	CMR MECHANICAL ROUTINE FURNACE CHECK	0	3993	10/05/2009	90.00
101-265.000-935.000	Bldg Maint	CMR MECHANICAL REPAIRS HOSE TOWER-LENNOX	0	4022	10/05/2009	756.00
101-265.000-935.001	Office Cle	GRISSOM JANITORIAL OFFICE CLEANING	0	120A	10/05/2009	320.00
101-265.000-977.000	Equipment	ABSOLUTE COMPUTER SERVICES INSTALL BATTER POWER BACKUP	0		10/05/2009	112.75
				Total Buildings & Grounds		2,273.15
Dept: Village Tree Program						
101-285.000-803.000	Contracted	ARBOR CARE TREE SURGEONS FOREST LAWN CEMETARY	0		10/05/2009	375.00
				Total Village Tree Program		375.00
Dept: Law Enforcement						
101-301.000-803.000	Contracted	WASHTENAW COUNTY TREASURER LAW ENF. SEPT 09	0	17961	10/05/2009	35,490.75
101-301.000-803.000	Contracted	WASHTENAW COUNTY TREASURER LAW ENF. OCT. 09	0	18024	10/06/2009	35,490.75
101-301.000-803.000	Contracted	WASHTENAW COUNTY TREASURER AUG. LOCAL OT, COLLAB. AUG. OT	0	18043	10/06/2009	3,847.50
101-301.000-920.000	Utilities	DTE ENERGY SEPTEMBER 09 BILLS	0		10/06/2009	338.80
				Total Law Enforcement		75,167.80
Dept: Fire Department						
101-336.000-920.000	Utilities	DTE ENERGY SEPTEMBER 09 BILLS	0		10/06/2009	423.50
101-336.000-935.000	Bldg Maint	WEST SHORE SERVICES INC OUTDOOR SIREN MAINTENANCE	0	14957-IN	10/06/2009	413.00
				Total Fire Department		836.50

Fund / Department / Account	GL Number Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund						
Dept: Planning Department						
101-400.000-802.000	Profession	CARLISLE-WORTMAN ASSOCIATES REVIEW ZONING MAP & ORDINANCE	0	299-100	10/05/2009	827.50
101-400.000-861.000	Travel & M	ALLISON BISHOP EXPENSE REPORT	0		10/05/2009	209.02
				Total Planning Department		1,036.52
Dept: Department of Public Works						
101-441.000-740.000	Operating	1ST AYD CORPORATION LATEX GLOVES	0	407117	10/05/2009	142.12
101-441.000-740.000	Operating	HACKNEY HARDWARE SEPTEMBER STATEMENT	0		10/05/2009	17.83
101-441.000-740.000	Operating	LESSORS WELDING SUPPLY RENTALS	0	184831	10/05/2009	18.00
101-441.000-740.000	Operating	MUNICIPAL SUPPLY CO. BROWN JERSEY GLOVE	0	56884	10/05/2009	32.53
101-441.000-745.000	Uniform Al	CINTAS CORPORATION SEPTEMBER INVOICES	0		10/05/2009	214.25
101-441.000-802.000	Profession	CMR MECHANICAL CLEAN AND CHECK FURNACE	0	3994	10/05/2009	395.00
101-441.000-920.000	Utilities	COMCAST 09588 353732-01-8	0		10/05/2009	128.95
101-441.000-920.000	Utilities	DTE ENERGY SEPTEMBER 09 BILLS	0		10/06/2009	84.70
101-441.000-970.001	Cap Sidewa	ROMINE CONSTRUCTION L.L.C. BAKER RD AND DAN HOEY RD.	0		10/05/2009	7,261.00
				Total Department of Public Works		8,294.38
Dept: Downtown Public Works						
101-442.000-730.000	Farmers Ma	WESTERN-WASH. AREA VALUE EXPR. 2 MOS. BUS ADVERTISING	0	92109	10/05/2009	200.00
101-442.000-802.000	Profession	CARDINAL GARDENS FALL MAINTENANCE & SUPPLIES	0	106	10/06/2009	3,284.25
101-442.000-920.000	Utilities	DTE ENERGY SEPTEMBER 09 BILLS	0		10/06/2009	573.07
				Total Downtown Public Works		4,057.32
Dept: Solid Waste						
101-528.000-805.000	Solid Wast	WASTE MANAGEMENT RESIDENTIAL SEPT. 2009	0	3667039	10/06/2009	17,786.35
101-528.000-805.000	Solid Wast	WASTE MANAGEMENT COMMERCIAL SEPT 2009	0	3665459	10/06/2009	18,868.64
				Total Solid Waste		36,654.99
Dept: Parks & Recreation						
101-751.000-731.000	Landscape	GREEN GUYS LAWN AND LANDSCAPE FERTILIZER COMMUNITY PARK	0		10/05/2009	190.00
101-751.000-944.000	Portable T	JOHN'S SANITATION PARK PORTA POTTIES	0	28288	10/05/2009	375.00
101-751.000-970.000	Capital Im	ENVIRONMENTAL CONSULTING TECH DUE CARE SAMPLING	0	93510	10/05/2009	3,170.00
				Total Parks & Recreation		3,735.00
Dept: Long-Term Debt						
101-850.000-996.004	'06 Facili	US BANK CORPORATE TRUST FACILITIES	0		10/05/2009	33,678.75
				Total Long-Term Debt		33,678.75
					Fund Total	169,319.92
Fund: Major Streets Fund						
Dept: Contracted Road Construction						
202-451.000-803.000	Contracted	RADTKE TRUCKING, LLC TOP SOIL AND SAND	0		10/05/2009	810.00
				Total Contracted Road Construction		810.00
Dept: Routine Maintenance						
202-463.000-740.000	Operating	BARRETT PAVING MATERIALS INC COMM. TOPPINS TONS	0	848935	10/05/2009	62.06
				Total Routine Maintenance		62.06

Fund / Department / Account	GL Number Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Major Streets Fund						
					Fund Total	872.06
Fund: Local Streets Fund						
Dept: Contracted Road Construction						
203-451.000-803.000	Contracted	BEST BLOCK COMPANY CEMENT, REDI-MIX	0	8451550-IN	10/05/2009	287.10
203-451.000-803.000	Contracted	BEST BLOCK COMPANY 8 X 8 X 16 REG 2/CELL	0	451424-IN	10/05/2009	97.92
203-451.000-803.000	Contracted	BEST BLOCK COMPANY MOTAR REDI-MIX MASON MIX	0	451488-IN	10/05/2009	244.86
203-451.000-803.000	Contracted	HACKNEY HARDWARE SEPTEMBER STATEMENT	0		10/05/2009	86.17
				Total Contracted Road Construction		716.05
					Fund Total	716.05
Fund: Streetscape Debt Service Fund						
Dept: Streetscape						
303-570.000-996.006	'02 Refund	US BANK CORPORATE TRUST STREETSCAPE	0		10/05/2009	20,665.00
				Total Streetscape		20,665.00
					Fund Total	20,665.00
Fund: Sewer Enterprise Fund						
Dept: Sewer Utilities Department						
590-548.000-740.000	Operating	DEXTER MILL STRAW AND LAWN BAGS	0	35728	10/05/2009	26.00
590-548.000-740.000	Operating	HACKNEY HARDWARE SEPTEMBER STATEMENT	0		10/05/2009	207.73
590-548.000-740.000	Operating	PARTS PEDDLER AUTO SUPPLY PARTS	0	407487/407594	10/05/2009	42.98
590-548.000-743.000	Chem Lab	NORTH CENTRAL LABORATORIES FILTERS	0	258646	10/05/2009	66.74
590-548.000-743.000	Chem Lab	NORTH CENTRAL LABORATORIES LAB SUPPLIES	0	259216	10/05/2009	193.50
590-548.000-745.000	Uniform Al	CINTAS CORPORATION SEPTEMBER INVOICES	0		10/05/2009	150.00
590-548.000-802.000	Profession	SIEMENS WATER TECHNOLOGIES SCREEN, GASKET	0	62013486	10/05/2009	1,277.91
590-548.000-824.000	Testing &	PARAGON LABORATORIES INC CHEMICAL TESTING	0	59469	10/05/2009	45.00
590-548.000-920.000	Utilities	DTE ENERGY SEPTEMBER 09 BILLS	0		10/06/2009	3,994.12
590-548.000-920.001	Telephones	AVAYA, INC. BILLING PERIOD 9/16-12/15	0	2729232078	10/05/2009	125.16
590-548.000-920.001	Telephones	MCI LONG DISTANCE SERVICE	0	10/05/09	10/05/2009	29.75
590-548.000-937.000	Equip Main	GRAINGER MOTOR 3-PH	0	9082484750	10/05/2009	243.00
590-548.000-937.000	Equip Main	HACKNEY HARDWARE SEPTEMBER STATEMENT	0		10/05/2009	28.45
590-548.000-937.000	Equip Main	KENNEDY INDUSTRIES, INC. FIELD SERVICE	0	516412	10/05/2009	288.00
590-548.000-937.000	Equip Main	PARTS PEDDLER AUTO SUPPLY PARTS	0	407487/407594	10/05/2009	58.38
590-548.000-977.000	Equipment	AMERICAN SECURITY CABINETS DROP BOX FOR UTILITY PAYMENTS	0	11346	10/05/2009	283.00
				Total Sewer Utilities Department		7,059.72
					Fund Total	7,059.72
Fund: Water Enterprise Fund						
Dept: Water Utilities Department						
591-556.000-740.000	Operating	HACKNEY HARDWARE SEPTEMBER STATEMENT	0		10/05/2009	104.73
591-556.000-745.000	Uniform Al	CINTAS CORPORATION SEPTEMBER INVOICES	0		10/05/2009	118.25

Fund / Department / Account	GL Number Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Water Enterprise Fund						
Dept: Water Utilities Department						
591-556.000-745.000	Uniform Al	DEXTER MILL	0		10/05/2009	68.00
		UNIFORM CLOTHING		36449		
591-556.000-824.000	Testing &	PARAGON LABORATORIES INC	0		10/05/2009	335.00
		CHEMICAL TESTING		59421		
591-556.000-824.000	Testing &	PARAGON LABORATORIES INC	0		10/05/2009	80.00
		CHEMICAL TESTING		59425		
591-556.000-920.000	Utilities	DTE ENERGY	0		10/06/2009	4,836.00
		SEPTEMBER 09 BILLS				
591-556.000-958.000	Membership	MICHIGAN RURAL WATER ASSOC	0		10/05/2009	525.00
		MEMBERSHIP DUES/TRAINING		CV9520-09		
591-556.000-977.000	Equipment	AMERICAN SECURITY CABINETS	0		10/05/2009	283.00
		DROP BOX FOR UTILITY PAYMENTS		11346		
591-556.000-977.000	Equipment	DETROIT PUMP & MANUFACTURING	0		10/05/2009	762.84
		BALL VALVE, PRESSURE GAUGES		F-08419-1		
591-556.000-977.000	Equipment	DETROIT PUMP & MANUFACTURING	0		10/05/2009	7,300.00
		DRUM SCALE-CHEMICAL FEED		F-08418-0		
591-556.000-977.000	Equipment	MUNICIPAL SUPPLY CO.	0		10/05/2009	540.00
		95E CURB BOX		56883		
				Total Water Utilities Department		14,952.82
					Fund Total	14,952.82
Fund: Trust & Agency Fund						
Dept: Assets, Liabilities & Revenue						
701-000.000-253.056	Dexter Pha	CARLISLE-WORTMAN ASSOCIATES	0		10/05/2009	832.50
		DEXTER PHARMACY REVIEW		299-101		
				Total Assets, Liabilities & Revenue		832.50
					Fund Total	832.50
					Grand Total	214,418.07

VILLAGE OF DEXTER
2010 MEETING SCHEDULE

VILLAGE COUNCIL	PLANNING COMMISSION	PARKS COMMISSION (Village Offices)	ZONING BOARD OF APPEALS	DOWNTOWN DEVELOPMENT AUTHORITY
2nd & 4th Monday at 7:30 PM *holiday week	1st Monday at 7:30 PM *holiday week	3rd Tuesday at 7 PM	3rd Monday at 7 PM *holiday week	3rd Thursday at 7:30 AM *note 2010 time change
January 11, 2010	January 4, 2010	January 19, 2010	January 20, 2010 (Wed)*	January 21, 2010
January 25, 2010				
February 8, 2010	February 1, 2010	February 16, 2010	February 17, 2010(Wed)*	February 18, 2010
February 22, 2010				
March 8, 2010	March 1, 2010	March 16, 2010	March 15, 2010	March 18, 2010
March 22, 2010				
April 12, 2010	April 5, 2010	April 20, 2010	April 19, 2010	April 15, 2010
April 26, 2010				
May 10, 2010	May 3, 2010	May 18, 2010	May 17, 2010	May 20, 2010
May 24, 2010				
June 14, 2010	June 7, 2010	June 15, 2010	June 21, 2010	June 17, 2010
June 28, 2010				
July 12, 2010	July 6, 2010*(Tues)	July 20, 2010	July 19, 2010	July 15, 2010
July 26, 2010				
August 9, 2010	August 2, 2010	August 17, 2010	August 16, 2010	August 19, 2010
August 23, 2010				
September 13, 2010	September 7, 2010 (Tues)*	September 21, 2010	September 20, 2010	September 16, 2010
September 27, 2010				
October 11, 2010		October 19, 2010	October 18, 2010	October 21, 2010
October 25, 2010	October 4, 2010			
November 8, 2010		November 16, 2010	November 15, 2010	November 18, 2010
November 22, 2010	November 1, 2010			
December 13, 2010		December 21, 2010	December 20, 2010	December 16, 2010
December 27, 2010	December 6, 2010			

All meetings are held at the Senior Center, 7720 Ann Arbor Street, unless otherwise noted.

*** If meetings are not on the regularly scheduled day due to a holiday, please check meeting location changes.**

AGENDA 10-12-09
ITEM J-2

AGENDA 10-12-09
ITEM K-1

Cornerstone Design Inc

7 October 2009

Donna Dettling
Village Manager
Village of Dexter
8123 Main Street
Dexter, MI 48130

Re: 8140 Main Street-Elevator Addition

Dear Ms. Dettling:

The following is a commentary on our *Dexter Village Offices - Relocation Options* presented at the 9-28-09 council meeting and a response to President Keough's questions sent to us after the meeting. During that meeting the council approved preparation of construction documents for the elevator tower (one part of the presentation). Be aware that the elevator tower estimate was not for a stand alone project. It was considered a part of each of the other options. Some of the non-construction costs required to carry out the work were rolled into a larger project. This does not imply that the elevator tower cannot be built for the $375,000 as was estimated; it just means that among the many assumptions made to determine the project costs that some adjustments may have to be made to allow us to hit that target.

Responses to President Keough's questions:

1. The attached estimate for probable cost of construction provides a breakdown of major construction trades. Each line item may include several minor trades within its category. In other words, "Doors" includes doors, frames, hardware, etc.

2. The attached sketch shows the massing of the structure. Materials are not identified. Door and window sizes and locations are shown to provide a basis for the estimate. There is one door and a vertical strip of windows on the rear (facing the creek, not shown).

3. Sidewalk improvements along Alpine Street have not been included in the estimate. The space between the two parallel parking spaces along the west side of Alpine at Main and the adjacent downhill slope is too narrow for a sidewalk. The apparent solution involves replacing the two parking spaces with a sidewalk connecting with the Farmer's Market walk and the Alpine/Main intersection. See attached drawing.

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4. The original estimate includes an elevator with four stops: the park level, mezzanine, the Alpine Street level, and the roof level. Stops at the fire department main entry and living quarters are possible. Each stop costs about $8,000. The roof stop is designed into the project but access to the roof (doorway) requires determination of a future fourth floor elevation, so the door is not included. Access to the fire department living quarters and the mezzanine may complicate the elevator by being too close to adjacent levels and therefore requiring a second cab door.

5. The elevator tower, as estimated, has no direct connection to the fire department. Fire personnel must travel outside to access the elevator tower. Connection to the fire department from the elevator lobby would require giving up interior living space: rearranging the existing kitchen layout (down) and living room (up) to make way for a passageway.

6. Soil borings have not been included in our elevator estimate. In the "Relocation Options" presented to council, costs for testing, which are typically the Owner's responsibility, were to be part of a combined elevator and building project. The costs for borings and a geotechnical report for a project this size should be around $2,500.

To enable us to estimate the costs of the elevator tower, we made many assumptions on building use, materials, appearance, durability, sustainability, acceptability, etc. Some of these assumptions were derived from village councilperson's comments; some were from our experience. We now need to have council's input to assure that we are all on the same page. In addition to issues that we haven't uncovered yet, the following will need to be considered:

1. How do users get from downtown to the elevator bridge?

2. Has there ever been a plan for extending the Farmer's Market sidewalk to Main Street?

3. Is there concern regarding the appearance of the tower above the fire station? See attached sketches.

4. Are there concerns regarding the visual features of the tower/fire station grouping?

5. Security in and outside the tower and restrooms?

6. Should the elevator and stair have windows to allow for visibility inside out and outside in?

7. Are there hidden site constraints?

8. Permits?

9. Available electrical power?
10. Materials? Green building?
11. Size of elevator cab? Elevator lobby? Number of stops?
12. Level of vandal resistance?
13. Are the facilities to be conditioned (A/C and heat)?
14. Other uses for tower?
15. Restroom size? Maintenance? Security? Access?
16. Park connection?
17. Potential number of users?

More questions will be generated by discussion of this list. A meeting should be held as soon as possible to keep this project moving along. Let me know the availability of those interested parties.

Call if you have any concerns or comments.

Sincerely,

Richard L. Henes, AIA

Enclosures

Cornerstone Design Inc

October 7, 2009

Donna Dettling
Village Manager
Village of Dexter
8123 Main Street
Dexter, MI 48130

Re: Elevator/Stair/Restroom Tower

Dear Ms. Dettling:

It was a pleasure to take part in the Elevator/Stair/Restroom Tower (ESR) discussions held by the village council on 9-28-09. We sincerely appreciate being selected to prepare construction documents for this project.

The project is to provide an accessible route from downtown Dexter to Warrior Creek Park. As decreed by the village council, this route will consist of a foot bridge from Alpine Street to the northeast corner of the fire station at 8140 Main Street; an elevator connected to that corner of the fire station; a stair from street level to park level; and public restrooms at the park level. Details of this work are as follows:

- The bridge will be open-air and wide enough for opposing wheelchair traffic.
- The elevator will extend from the park level to the existing roof. It will be barrier-free and may have two doors in the cab, if required, for exiting/entering from two different sides to allow access to each floor in the existing building. It will be unconditioned (no heat or A/C) and as vandal proof as possible. Our goal, budget permitting, would be to include a narrow vertical strip of windows in the tower and an aligned window in the cab to allow natural light in and allow a view into and from the cab.
- The enclosed stair would run alongside of the elevator and provide access to each elevator stop.
- Restrooms will be provided for each sex with two water closets (urinal and water closet in the Men's Room) and two lavatories in each.

Our proposal is based upon providing the following services:

1. Preliminary work:

   a) Assist you in obtaining a soils report by a qualified geotechnical engineering firm, including test borings, historical conditions, past uses of the site, and past and present soils conditions, and making recommendations for projected bearing capacity, footing design, and design of planned concrete and future asphalt paving.

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b) Confirm existing as-built site and building conditions with drawings provided by the village.

c) Prepare a preliminary building design to confirm your general design direction.

2. Site Planning: None

3. Architectural Design and Documentation:

a) Design architectural, structural, mechanical, and electrical systems as required to perform the work.

b) Prepare construction drawings and specifications for use during bidding and construction, and to obtain a building permit.

4. Bidding and Negotiation:

a) Coordination of bidding and negotiation for each phase, including distribution of documents, interpretation of contract documents, issuance of addenda as required, and assistance in negotiating a contract for construction.

5. Contract Administration:

a) Our base proposal includes periodic site visits (approximately once a week, as appropriate for the progress of construction) in order to assess the contractor's progress and conformance to the documents. We would prepare a report of each visit for the village.

b) We would review all payment requests, change orders, schedules, and submittals, and prepare recommendations for the village.

c) We will make recommendations for testing laboratory services to be obtained by the village during construction.

d) We will prepare and oversee execution of a punch list, and coordinate the Contractor's final submittal of warranties, as-builts, record drawings, maintenance instructions, etc.

e) The proposal is based on a construction period of four months; if actual work takes longer, our fee would be adjusted appropriately.

The following work is specifically excluded from our proposal:

- *Zoning changes or variances*: if required, these will be handled as additional services.
- *Existing building modifications:* Other than utility tie-ins, no work is required within or to the structure of the existing building.
- *Permits and application fees:* These costs will be the responsibility of the village.

We propose to provide services as outlined above for the fee of $32,000. Consultants' fees as described in this proposal are included in this fee, except as noted in the exclusions

above. The fee will be billed monthly based on an estimated percentage of completion. Expenses for printing and copying are in addition to this fee and will be billed in accordance with the enclosed Standard Policies, which are incorporated in this agreement by reference. Payments are due within 30 days, and we reserve the right to stop work on any project for which payment is overdue.

Should the project be canceled, we would bill hourly for the work completed to date.

If this proposal is acceptable to you, please sign below and return a copy of this proposal to us. Please call if you have questions or comments on this proposal. Thank you, Donna, for considering Cornerstone Design for this project; as always, we look forward to working with you.

Sincerely,

Richard L. Henes, AIA
President

Enclosures

Accepted:

Donna Dettling Date

Cornerstone
Design
Inc

Village of Dexter 10/7/2009

Elevator Addition

Excavation:	5,500
Concrete footings:	9,800
Concrete masonry walls:	92,800
Site concrete:	25,000
Bridge:	32,000
Roof:	21,350
Stairs:	23,700
Landings:	4,750
Railings:	11,500
Glazing:	14,400
Doors:	12,200
Elevator (Stops at park, Alpine St., and Roof):	78,000
Restrooms (DPW level):	40,000
Mech/Elect for Restrooms:	4,000
Total	375,000

Estimate of probable cost based on preliminary design concept to provide barrier-free access to Warrior Creek Park from Alpine Street. No Stormwater management, permits or fees.

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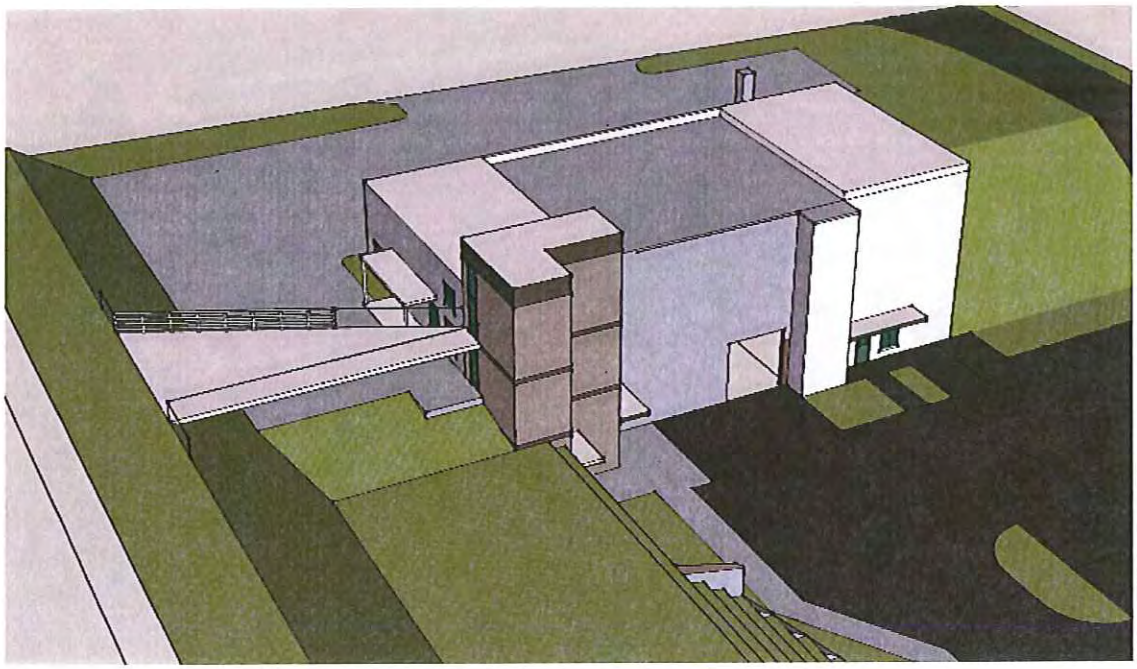
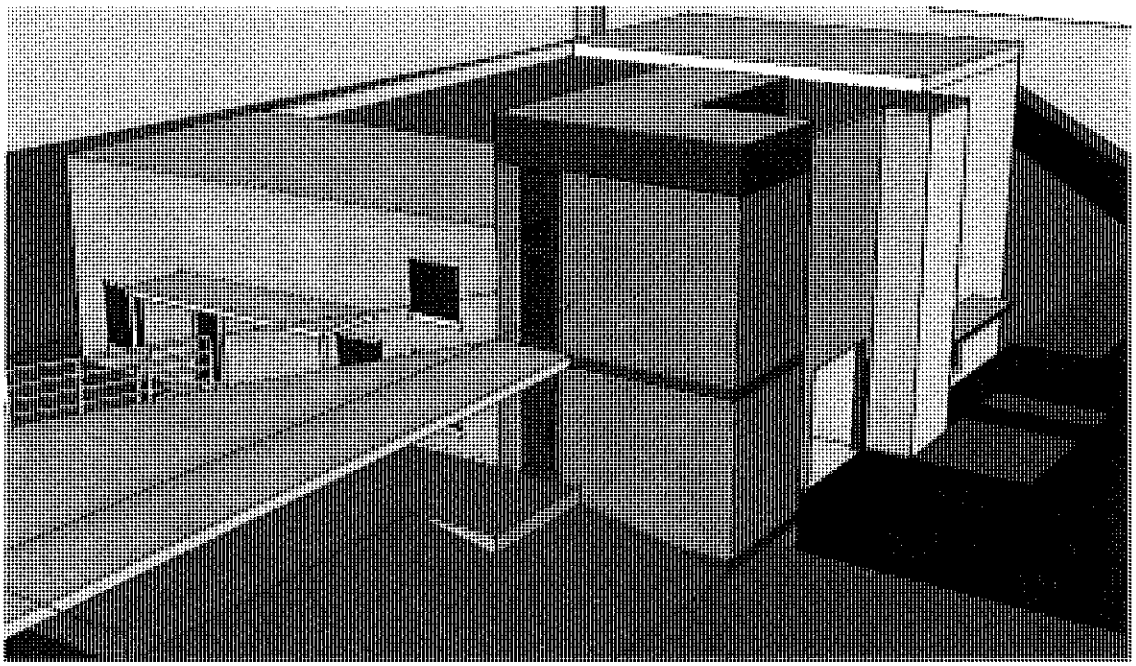
PEDESTRIAN BRIDGE
NEW SIDEWALK
SAN CLEAN-OUT
CONC WALK (ABOVE)
CONC
SAN MH
RIM 666.16
INV 658.0
NOTE: 2" W
LINE CUTS
MANHOLE





AGENDA 10-12-09
ITEM L-1.

VILLAGE OF DEXTER - COMMUNITY DEVELOPMENT OFFICE
8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: Sustain Our Great Lakes – Community Grant Application and Match Revisions
Date: October 12, 2009

On September 28, 2009 Council approved a resolution authorizing staff to submit a grant application to the Sustain Our Great Lakes Community Grant Program with a total project cost not to exceed $211,200.

Following approval of the authorization staff started the application process and discovered that grant required elements and cost estimates were not matching. In my original project cost estimates no considerations were given to consultant time, including project design and administration or pre and post project monitoring. After estimating consultant time (<15%) and monitoring costs it is anticipated that the total project cost will increase to approximately $253,522. The $43,322 difference includes approximately $33,000 for testing, surveying and consulting and $10,000 for project monitoring.

ACTION REQUESTED

It is being requested that the Village Council amend the resolution approved at the last meeting and authorize the total project grant amount to increase to $253,522. Please note that the Village CASH contribution is only increasing by approximately $6,000, as proposed within the Matching Contributions sheet (provided) staff time, mail and phone usage, and copies are in-kind matches.

If the Village Council does not want to increase the total project cost the project scope could be reduced to eliminate a portion of the work within Warrior Creek Park. If this is the option that Council would prefer I would propose to eliminate approximately 1000 feet of restoration (approximately 500 feet on both sides), which would reduce the cost approximately $50,000, changing the total project cost to approximately $205,000 (Village match approximately $103,000).

Please note that the Village may be able to use the MNRTF Grant Award as match for the component of the project that would fund similar project work, i.e. riparian/bank improvements. We are currently not showing this as match because the funding is uncertain at this point and cash or in-kind match is reviewed more favorably. If the Village were to receive the grant we can show that as part of our match according to the Sustain Our Great Lakes Grant Coordinator.

Please feel free to contact me prior to the meeting if you have any questions.
Thank you.

VILLAGE OF DEXTER
8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

VILLAGE OF DEXTER
WASHTENAW COUNTY, MICHIGAN
RESOLUTION APPROVING SUSTAIN OUR GREAT LAKES
GRANT APPLICATION FOR
MILL CREEK POST DAM REMOVAL
STREAM BANK STABILIZATION AND HABITAT RESTORATION

WHEREAS, the Main Street bridge dam has been removed and drained the Mill Pond; and

WHEREAS, the dam removal has presented an opportunity to reshape the landscape adjacent to the Mill Creek and improve the stream bank and habitat within the Mill Creek; and

WHEREAS, the Village of Dexter has adopted a Master Plan for development of the Mill Creek Park and associated habitat improvement and enhancement projects; and

WHEREAS, the plans for habitat improvement and enhancement projects include stream bank stabilization and habitat restoration to restore the Mill Creek to pre-dam conditions; and

WHEREAS, those plans include development of a park with educational, environmental, habitat and ecological restoration elements; and

WHEREAS, funding has been applied for to fund various elements of the Master Plan, including stream bank stabilization and habitat restoration, however funding is not available to cover all project costs anticipated to restore the Mill Creek and its habitats to pre-dam conditions; and

WHEREAS, additional improvements will be needed to address ongoing changes in the stream geomorphology, expedite the restoration of stream channel habitats, and facilitate the return of fish species that are expected to recolonize the stream;

BE IT RESOLVED, that the Sustain Our Great Lakes Grant Program is available to support local governments to protect and improve watershed health and the program supports habitat restoration;

BE IT FURTHER RESOLVED, that the Village of Dexter Council hereby authorizes Community Development Manager, Allison Bishop to submit a Community Grant Application through the Sustain Our Great Lakes Program for funding consideration in an amount not to exceed $253,622, for a the Mill Creek Post Dam Removal Stream Bank Stabilization and Habitat Restoration Project.

Deleted: 211,200

BE IT FURTHER RESOLVED, that upon approval of the grant application, the Village of Dexter commits to financing the project with a combination of cash, staff time and potential project partner contributions of funding, time or other resources.

MOVED BY: SUPPORTED BY:

YEAS:
NAYS:

RESOLUTION DECLARED ADOPTED THIS 12th DAY OF October 2009.

State of Michigan, County of Washtenaw

I, Carol Jones, Clerk of the Village of Dexter do hereby certify that the foregoing resolution was duly adopted by the Village of Dexter Council at the regular meeting held October 12, 2009 and is on file in the Village Offices.

Carol Jones, Village Clerk

Shawn W. Keough, Village President

Deleted: Cousins

Deleted: Carson

Deleted: Carson, Tell, Fisher, Smith, Semifero, Cousins, Keough¶

Deleted: None

Deleted: 28

Deleted: September

Deleted: September 28

Full Proposal
Budget Report — Circuit Requested Funds

Description	# of Units	Per Unit Cost	Total
Salaries and Benefits			
Total Salaries and Benefits			$0
Equipment			
Total Equipment			$0
Contractual Services			
Huron River Watershed Council Partnership	13	$60	$780
Monitoring	63	$80	$5,040
Total Contractual Services			$5,820

The Village will partner with the HRWC for 20 hours (13 hours funded by grant/8 hours match) to facilitate education and outreach on the project, including possible workshops on stream bank restoration and habitat enhancement, newsletter articles and brochures on riparian management for home owners. The HRWC will also help the Village draft information for the bi-monthly email blast. The HRWC will continue to do macroinvertebrate and habitat monitoring within the Mill Creek at the Warrior Creek monitoring location and a consultant or the HRWC will be hired to conduct addition pre and post monitoring/sampling of fish populations and habitat quality.

Supplies and Materials			
Total Supplies and Materials			$0

Printing

Total Printing $0

Travel

Total Travel $0

Other

Earthwork	880	$10	$8,800
Bank Stabilization Measures	600	$80	$48,000
In Stream Habitat Structures	12	$2,000	$24,000
Buffer Plantings	2,400	$13.33	$31,992
Landscape Maintenance	1	$8,000	$8,000

Total Other $120,792

Earthwork includes 3200 LF (880 CYD) of stream bank, incidental to placement of bank stabilization measures, spreading soil adjacent to excavations. Bank Stabilization Measures, (1200 LF) measures based on location, 3-4' tall banks. 24 In Stream Habitat Structures based on location. 2400 LF of Buffer Plantings including small trees, shrubs and seeding. One year of landscaping maintenance.

Budget Grand Total $126,612

Close

Grant Request - $126,612
match - $127,010

TOTAL PROJECT $253,622

Full Proposal (No Third Party)
Matching Contributions - Allison Bishc

Home

Main
Contact Information
Project Information
Outcomes and Indicators
Project Location
Permits and Approvals
Budget
Matching Contributions
Uploads
Review and Submit

FAQ

Help

Log Out

Instructions

Click **Add** to enter the required matching contribution information below. **Click Help for exampl** must be added separately, and you can add as many matching contributions as desired. After yc or **Delete** it, as needed. Click **Save and Continue** to save your work and move to the next page Opportunity.

Matching Contributions

Add

Amount of Contribution	Type	Status	Source
$15,750	In-kind	Pledged	Village of Dexter S Staff time
$500	Cash	Pledged	Village of Dexter - Consultant Survey Equipment
$31,430	Cash	Pledged	Village of Dexter-Consulting Services
$350	In-kind	Pledged	Village of Dexter Mail & Phone Useage
$100	In-kind	Pledged	Village of Dexter Copies
$48,000	Cash	Pledged	Village of Dexter Bank Stabilization Measures
$24,000	Cash	Pledged	Village of Dexter In Stream Habitat Structures
$1,500	Cash	Pledged	Village of Dexter Permit Fees
$420	Cash	Pledged	Villageof Dexter to HRWC for education / outreach
$4,960	Cash	Pledged	Village of Dexter Monitori

Total Amount of Matching Contributions $127,010

AGENDA 10-12-09

ITEM L-2

VILLAGE OF DEXTER - COMMUNITY DEVELOPMENT OFFICE
8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To:	Village Council and President Keough Donna Dettling, Village Manager
From:	Allison Bishop, AICP, Community Development Manager
Re:	Park Use Permit Fee – Recommendation from PaRC
Date:	October 12, 2009

At the September 14, 2009 meeting the Parks and Recreation Commission (PaRC) recommended that a $25 fee be implemented for the use of Village Parks and Recreation Facilities. Facilities include exclusive use of the Monument Park Gazebo, Lions Park Gazebo and Community Park Gazebo and Basketball Court. Groups and individuals are not permitted to reserve entire public parks.

The PaRC discussed the following reasons why a fee should be charged for use of park facilities:
Permit administration
Permit follow up, including clean up inspection and deposit refunds
Electricity
Copies
Reporting

Currently there is no fee for the use of park facilities by Village residents (fee for non-village residents) and reservations are taken on a first come, first serve basis. Typical permit administration takes at least 1 hour. The recommended administrative fee should cover the costs incurred per permit.

The PaRC also discussed exempting the Dexter Chamber of Commerce and other non-profit groups who submit permits for the use of park facilities and host annual community events.

It should be noted that the PaRC discussed the reasons why someone would fail to pull a permit to avoid having to pay the fee. The PaRC understands that this may happen, and probably does happen currently, however receiving approval guarantees that users have exclusive right to use the facility if they are having an event, etc. and would help with event planning, etc.

ACTION REQUESTED

The attached Fee Schedule Resolution has been amended to include the PaRC's recommended Park Use Permit Fee. Additional current fees that were not included on the resolution have been added to keep the fee schedule up to date with all Village fees. If acceptable please adopt the amended resolution.

Please feel free to contact me if you have any questions.
Thank you.

VILLAGE OF DEXTER - FEE SCHEDULE

WHEREAS, the Village Code requires that fees be paid for applications to the Village for various permits and further provides that the fees for most of these such permits shall be established from time to time by resolution of the Village Council; and

WHEREAS, the Village Council desires to revised permit fees effective as of October 12, 2009,

NOW, THEREFORE, be it resolved that effective October 12, 2009, the fees for the following permits required under the Village Code shall be as follows:

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1. Zoning Compliance Applications
   a) Residential Home.....$50.00
   b) Multi-Family/Commercial Build out/Industrial/Quasi-Public.....$100.00
   c) Remodel (Commercial or Residential) /Deck/Fence.....$25.00
   d) Temporary Structure.....$25.00

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2. Sign Permit.....$50.00
   a) Sandwich Board Sign Permit.....$25.00
   b) Temporary Sign / Banner Permit (not over road).....$15.00
   c) Banner Permit (over road).....$200.00

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3. Zoning Board of Appeals
   a) Residential.....$250.00
   b) Non-Residential.....$350.00
   c) Meeting attendance by consultant.....$150.00

4. Rezoning (Zoning Ordinance/Map Amendments).....$750.00 + $40.00/acre + Deposit

5. Special Meeting – Planning Commission.....$600.00

6. Special Use Application/Permit.....$350.00 + $5.00/acre

7. Site Plan Review Fees*
   a) Preliminary Site plan.....$600.00* + $50.00/acre + Deposit
   b) Final Site Plan.....$900.00* + $50.00/acre + Deposit
   c) Combined Site Plan.....$1100.00* + $50.00/acre + Deposit
      *Includes $100.00 Dexter Area Fire Department Review
   d) Administrative Review.....$350.00

8. PUD Area Plan Review*.....$1000.00 + $50.00/acre + Deposit
   Major or Minor Site Plan Amendment Determination.....$300.00

9. Subdivision (Plat) Review*
   a) Tentative Preliminary.....$400.00 + $5.00/lot + Deposit
   b) Preliminary.....$200.00 + $3.00/lot + Deposit
   c) Final Plat.....$200.00 + $2.00/lot + Deposit

10. Conceptual Plan Review.....$50.00/hour

11. Demolition Permit.....$50.00

12. Lot Split/Combination/Boundary Adjustment.....$350.00

13. Annexation Request.....$1000.00 + Deposit

14. Home Occupation Permit.....$50.00

15. Park Use Permit.....$25.00

16. Outdoor Seating Permit.....$25.00 (one time) + Special Land Use fee

17. Right of Way Permit.....Varies (see ordinance)

18. Special Event Form.....$50.00

19. Parking Space Contribution.....$2500.00

*SITE PLAN REVIEW DEPOSIT.....$3000.00
Deposit: Covers services of Village Consultant (Engineers and Planners) for site plan review, as well as legal fees incurred related to the project. Additional costs beyond the deposit shall be required upon depletion of initial required deposit. The applicant shall receive a refund of any portion of the deposit that is not allocated.

The above fees represent the amount to be paid by the owner/applicant at the time the application is submitted. The fees are intended to cover the costs incurred by the Village for personnel, publishing, and printing. If a deposit is required, it is intended to cover any and all consultant fees (including engineering, planning, and legal fees). If the deposit collected is not depleted by the consultant fees the balance will be returned to the owner/applicant.

Adopted April 29, 1997
Amended November 10, 1997
Amended October 12, 1998
Amended May 10, 1999
Amended June 10, 2002
Amended March 28, 2005
Amended April 10, 2006
Amended November 12, 2007
Amended October 12, 2009

Carol Jones, Village Clerk

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