

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Carlisle Wortman Donation
3. Washtenaw County Building Department Meeting Information
4. Faith in Action Newsletter
5. Communication from Congressman Schauer's Office Regarding Transportation Funding
6. 2010 Report Calendar

Page # 7-26

I. REPORTS:

1. Board, Commission, & Other Reports- "Bi-annual or as needed"
 - Arts, Culture & Heritage Committee
 - Chelsea Area Planning Team / Dexter Area Regional Team
 - Dexter Area Chamber
 - Dexter Area Fire Department Representative
 - Downtown Development Authority Chair
 - Farmers Market Representative
 - Gordon Hall Mgmt Team Representative
 - Huron River Watershed Council Representative
 - Library Board Representative
 - Parks & Recreation Commission – Joe Semifero**
 - Planning Commission Chair
 - Tree Board Chair
 - Washtenaw Area Transportation Study Policy Committee Rep
 - Western Washtenaw Area Value Express Representative

2. Subcommittee Reports - None

3. Village Manager Report

Page # 27-30

4. President's Report

Page # 31-32

J. CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.

1. Consideration of: Bills & Payroll in the amount of: \$ 448,244.77
Page # 33-40

2. Consideration of: Request from the Dexter Community Orchestra to place four signs in Village right-of-way advertising their 2010 concerts from February 24 to March 7 and from May 12 to May 23.
Page # 41-42

3. Consideration of: Appointment of Kyle Hoffman to the Planning Commission
Page # 43-48

K. OLD BUSINESS- Consideration and Discussion of:

L. NEW BUSINESS- Consideration and Discussion of:

1. Consideration of: Setting a Public Hearing on January 25, 2010 to consider an Industrial Facilities Tax Exemption request from Protomatic
Page # 49-58

M. COUNCIL COMMENTS

N. NON-ARRANGED PARTICIPATION

Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

O. ADJOURNMENT

"This meeting is open to all members of the public under Michigan Open Meetings Act."

www.villageofdexter.org

DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, DECEMBER 14, 2009

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 by President Keough in the Dexter Senior Center located at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

B. ROLL CALL: President Keough

J. Carson	P. Cousins
D. Fisher	J. Semifero
J. Smith	R. Tell-absent

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting Minutes - November 23, 2009

Motion Smith; support Carson to approve the minutes of the Regular Council Meeting of November 23, 2009 with the following correction: note that *Trustee Fisher was absent for the vote of the Approval of the Minutes and the Agenda.*

Unanimous voice vote for approval with Trustee Tell absent

D. PREARRANGED PARTICIPATION

None

E. APPROVAL OF THE AGENDA

Motion Cousins; support Fisher to approve the agenda including the additional information provided for I-3, J-2 and L-2.

Unanimous voice vote for approval with Trustee Tell absent

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing
None

G. NON-ARRANGED PARTICIPATION

Val Berryman and Lauren Straub of Mill Creek Middle School informed Council of the Michigan Association of Middle School Educators Conference to be held at the Mill Creek Middle School in Dexter on March 4 and 5, 2010 with attendance estimated to be between 300-500 educators. They also asked Council for support where ever needed.

H. COMMUNICATIONS:

1. Upcoming Meeting List

2. Comcast Notification
3. Michigan Municipal League – Committee Appointments
4. Washtenaw County Sheriff's Office November Citation Report
5. Michigan Association of Middle School Educators Conference
6. American Council of Engineering Companies Award

I. REPORTS

1. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

Arts, Culture & Heritage Committee - Courtney Nicholls

Ms. Nicholls submits her report as per packet. In addition Ms. Nicholls indicated that she will be bringing a “special events liquor license” request for the Arts, Culture & Heritage Committee to Council on January 11, 2010.

Dexter Area Chamber of Commerce – Andy Kudwa

Mr. Kudwa introduced himself as the new President of the Dexter Chamber. Mr. Kudwa reported on the recent Luminary project and thanked Jim Carson, Paul Cousins, Carol Jones and Kurt Augustine for their help. Mr. Kudwa reported that the Chamber is working on its strategic plan on what value the Chamber can bring to its members as well as the community. He also announced that the annual meeting will take place on April 23 rather than in January as in the past.

Gordon Hall Management Team Representative – Donna Fisher

Ms. Fisher reported that Gordon Hall is closed for the winter and that the Eagle Project of the milk house should be completed when the hall opens again in the spring; there is \$300,060 owed on the principal; the group is working on a master plan and business plan for use when applying for grants; the Historical Society did receive a state grant and Rep. Schauer's office has been involved in helping with grant applications.

2. Subcommittee Reports
None
3. Village Manager Report

Mrs. Dettling submits her report as per packet. In addition Mrs. Dettling highlighted the transportation update that was handed out at the meeting and noted a design adjustment and that no additional stimulus money will be available for the Ann Arbor Road project. A question was raised on the pedestrian crossing at Kensington Street and the cost to bring the south side up to grade. Questions were also raised on curb and gutter plans as well as parking on the shoulder. Mrs. Dettling also mentioned the Federal Aid Call for Projects and an update on the November 30th work session on developing an Economic Advancement Program.

4. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough mentioned the November 24 meeting regarding permitting for the Mill Creek

Park Project; referenced the three letters attached to his report for support of the Village Economic Advancement Program; mentioned meeting with Lew Kidder of Scio Township and a possible topic for the next joint meeting between Scio and the Village; will be closing on the Dan Hoey property on Wednesday; attended the Building Inspection meeting with the county on December 11 and will be attending the Regional Fire meeting and the Westridge Homeowners Association meeting both on December 16.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$575,347.86
2. Consideration of: Request from Dexter Lions to place three signs in Village right-of-way advertising their Christmas Tree sale from December 15th to December 26th and a request to place a 4"x8" illuminated sign in front of the tree lot on Baker Road from December 1st to December 24th.
3. Consideration of: Request from the Friends of the Library to place nine signs in Village right-of-way to advertise their used book sale on the following dates in 2010: January 7 to January 9, February 4 to February 6, March 4 to March 6, April 1 to April 3, April 29 to May 1, June 3 to June 5, August 12 to August 14, September 30 to October 2, November 4 to November 6 and December 2 to December 4.

Motion Fisher; support Smith to approve items 1 through 3 of the consent agenda as presented.

Unanimous voice vote for approval with Trustee Tell absent

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Facilities
No report

L. NEW BUSINESS-Consideration of and Discussion of:

1. Discussion of: Mill Creek Park Update

Paul Evanoff from JJR, Andrea Kline from ECT, and Carey Baker from Beckett & Raeder were present to explain possible changes in the park design to work within the Michigan Department of Environmental Quality permitting. Would like to begin construction in July of 2010

2. Discussion of: Refuse Bid
Carey Wehmiller of Waste Management was present to review the proposed bid to the Village.

Motion Cousins; support Fisher to direct staff to bring back to Council a contract with Waste Management for consideration at a future meeting.

Ayes: Cousins, Fisher, Smith, Semifero, Carson and Keough
Nays: None
Absent: Tell
Motion carries

3. Consideration of: Resolution to Suspend Village Council Action on Facilities Until a Work Session on February 6, 2010

Motion Cousins; support Fisher to suspend Village Council Action on Facilities and set a work session for February 6, 2010.

Ayes: Smith, Carson, Fisher and Cousins
Nays: Semifero and Keough
Absent: Tell
Motion carries 4 to 2

4. Discussion of: Temporary Signage Requests

Comments on the proposed signage form included: what is a right of way, listing of authorized sign sizes, where did sign locations come from, how many signs are too much, and need for a consistent process for approval.

M. COUNCIL COMMENTS

Cousins	Gave an update on the Huron River Dam Seminar last Friday at the Dexter Library. It was well received and a perfect location. Regarding the letters included in the packet, I have never had letters in all the times on Council to solicit for a position in the Village. These letters should have been included under communications.
Fisher	What is the next step to pursue Economic Development? What is the benchmark? How do you measure what a consultant does? What are other communities our size doing with Economic Development?
Smith	Inquired about the draft of the Economic Advancement Program report and when would the final report be ready?
Jones	None
Semifero	For the money spent, data collected and plans for the area to go into the futures; it is a good plan and the money is well spent. What is the status on the Boundary Commission submission?
Carson	None

N. NON-ARRANGED PARTICIPATION

None

O. ADJOURNMENT

Motion Fisher; support Smith to adjourn at 10:24 am.

Unanimous voice vote for approval with Trustee Tell absent

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

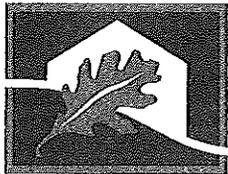
Approved for Filing: _____

2010 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Dexter District Library Board	1/4/2010	7:30 p.m.	Dexter District Library	http://www.dexter.lib.mi.us/	
Dexter Village Planning Commission	1/4/2010	7:30 p.m.	Senior Center	http://www.villageofdexter.org	Jim Carson
Dexter Village Arts, Culture & Heritage Committee	1/5/2010	7:00 p.m.	Senior Center	http://www.villageofdexter.org	
Washtenaw Area Transportation Study-Technical	1/6/2010	9:30 a.m.	Road Commission Offices	http://www.miwats.org/	Rhett Gronewelt
Washtenaw County Board of Commissioners	1/6/2010	6:45 p.m.	Board Room, Admin Building	http://www.ewashtenaw.org/government/boc/	
Scio Township Downtown Development Authority	1/11/2010	12:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Dexter Community Schools Board of Education	1/11/2010	7:00 p.m.	Greekside Intermediate School	http://web.dexter.k12.mi.us/	
Dexter Village Council	1/11/2010	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Planning	1/11/2010	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Scio Township Board	1/12/2010	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Chelsea Area Planning Team/Dexter Area Regional	1/13/2010	7:00 p.m.	City of Chelsea	http://www.ewashtenaw.org/	Jim Carson
Dexter Area Chamber of Commerce	1/13/2010	8:00 a.m.	Copeland Board Room	http://www.dexterchamber.org/	Paul Cousins

AGENDA 12-28-09
 ITEM M-1

Due to the possibility of cancellations please verify the meeting date with the listed
 website or the Village Representative



CARLISLE/WORTMAN ASSOCIATES, INC.

Community Planners /Landscape Architects

605 S. Main, Suite I
Ann Arbor, MI 48104
734-662-2200
fax 734-662-1935

6401 Citation Drive, Suite E
Clarkston, MI 48346
248-625-8480
fax 248-625-8455

December 2009

Donna Dettling, Village Manager
Village of Dexter
8140 Main Street
Dexter, MI 48130

Dear Donna:

As we enter our twenty-third year of business, we are appreciative of the many fine communities we represent. We have been able to grow and prosper because of your support.

In 1997, we started a program of donating to local charities in place of sending holiday greetings to each of our clients. In a small way, we have tried to give something back to the communities we represent. Since we started this holiday program, we have distributed thousands of dollars to local charities.

This year due to the severe economic crisis many in Michigan are facing, we are making a significant donation to the United Way, which serves people in communities across the entire state.

Best wishes to you for a healthy and happy holiday season.

Sincerely,

CARLISLE/WORTMAN ASSOCIATES, INC.
Richard K. Carlisle, AICP, PCP
President

CARLISLE/WORTMAN ASSOCIATES, INC.
R. Donald Wortman, RLA, PCP, AICP
Vice-President

CARLISLE/WORTMAN ASSOCIATES, INC.
Douglas J. Lewan, AICP, PCP
Principal

CARLISLE/WORTMAN ASSOCIATES, INC.
John L. Enos, AICP
Principal

**WASHTENAW COUNTY
BUILDING INSPECTION PROGRAM
EFFORTS TO ACHIEVE SELF-SUFFICIENCY
2010-2011 STATUS**

Restructure of Building Inspection Program

Consolidate management of the program with the Well & Septic Program to create a Development Services Team

Program will report to Dick Fleece, Environmental Health Director with Leon Moore, Environmental Health Supervisor having daily operational responsibility

Staff reductions

- Eliminate a full time mechanical inspector
- Eliminate 1 Customer Service Specialist

Program dedicated staff will consist of:

- 1 Permit and Inspection Supervisor
- 1 Building/Electrical Inspector (Building Official)
- 1 Building Inspector (Co-Building Official)
- Various on-call inspectors (mechanical, plumbing)
- 1 Customer Service Specialist

Anticipated savings: \$150,000

Collaboration with the County Weatherization Program

2 inspectors have been certified to be Weatherization Inspectors and will be able to conduct inspections through that program.

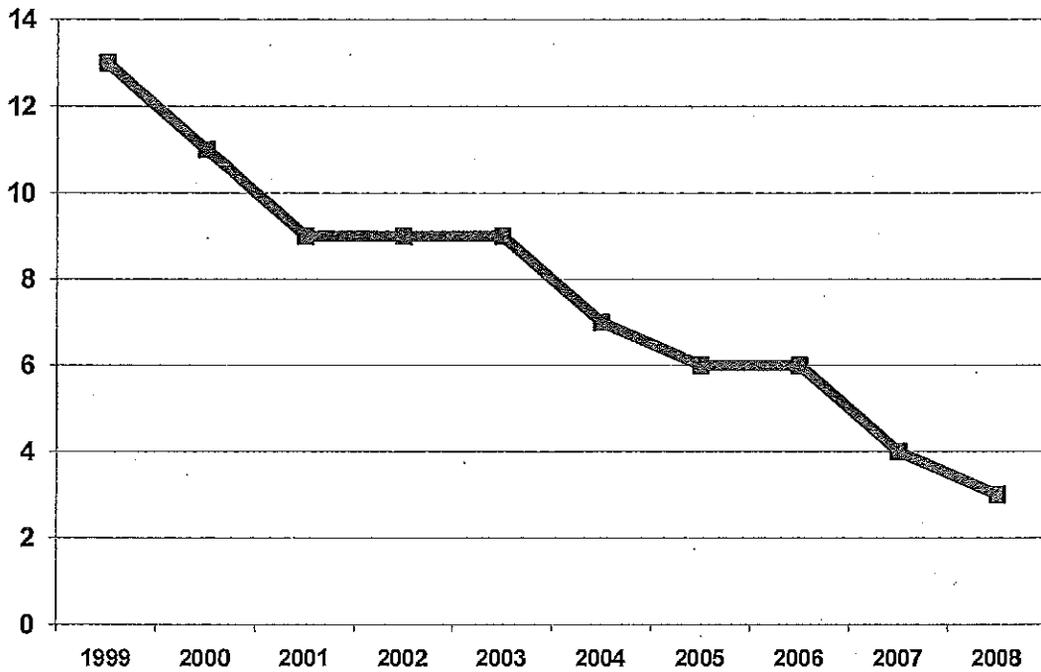
Anticipated Revenue: \$60,000

Fee Increases

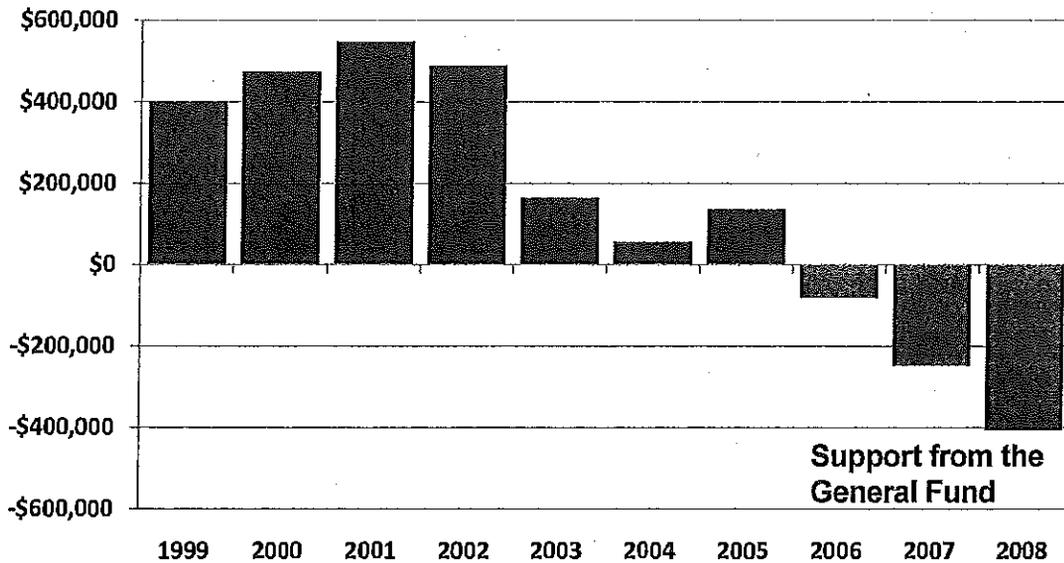
- Increase Building Permit fee by \$1 per \$1,000 of construction value
- Create a Building Permit application fee
- Increase Plan Review Fees
- Increase Certificate of Occupancy Fees (both temporary and final)
- Create a new fee for Enforcement Activities

Anticipated Revenue: \$100,000

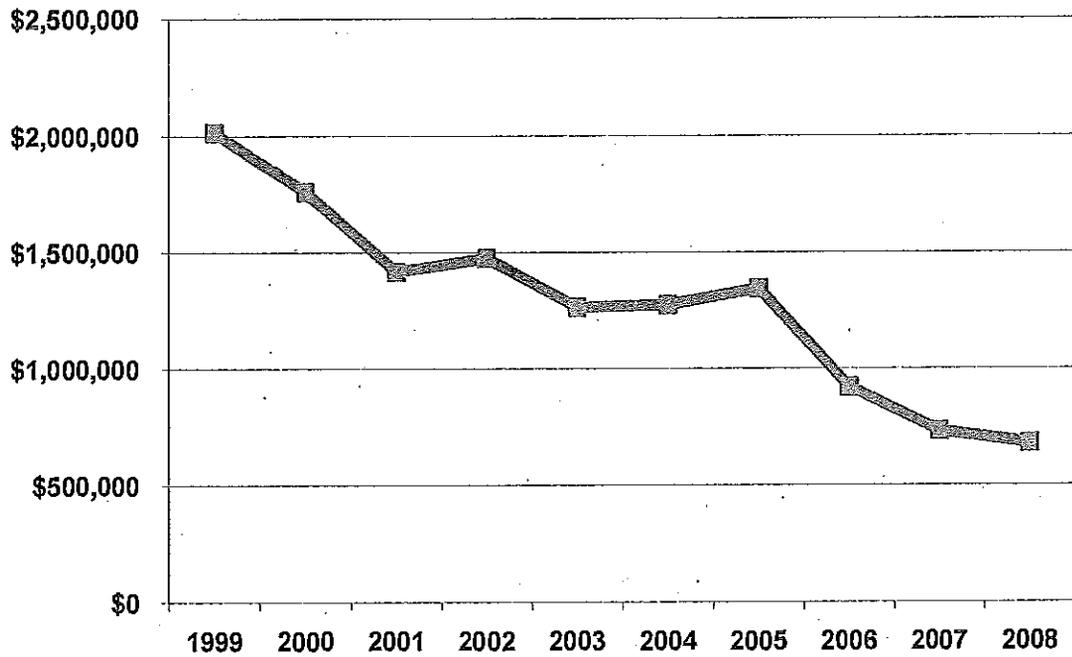
Inspection Staff



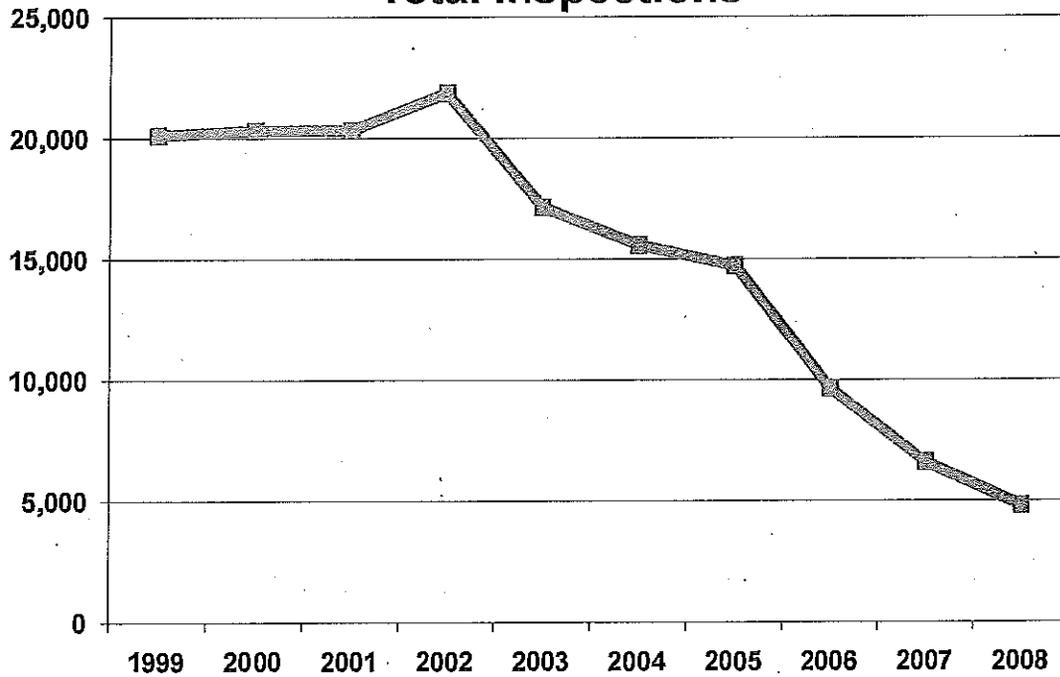
Building Inspection Cumulative Surplus/Deficit 1999 - 2008



Building Inspection Revenue



Washtenaw County Total Inspections



BUILDING INSPECTION DISCUSSION SIGN-IN SHEET

December 11, 2009

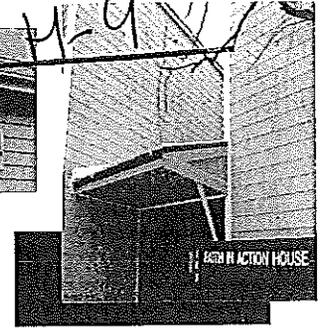
<u>Name</u>	<u>Representing</u>
Pete Hafler	Augusta Township
Mark Quimet	BOC
Arlene Gray	Sylvan Twp - CACA
Verna McDaniell	W. County Admin
Bruce Couwell	CHELSEA AREA CONST. Agency
SHAWN W. KEOWAN	VILLAGE OF DEXTER
JAMES DROLETT	CHELSEA AREA CONST. AGENCY
Dick Fleeger	Wash Co.
Maureen Sloan	Builders Remodelers Assn
Courtney Nicholls	Village of Dexter
Ken Unterbrink	Lima Twp
Patrick Sloan	Dexter Twp.
Carl Lessner	Dexter Twp. (CACA)
John Kingsley	Webster Twp



December 2009



DEXTER 426-7002
Mondays 12 noon-4pm
Wednesdays 3-7pm

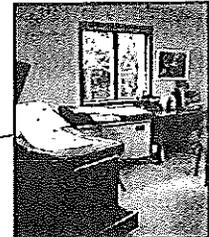


CHELSEA 475-3305
M/T/TH/F 9am-4pm
Wednesdays 9am-7pm

Faith in Action is a community funded faith based assistance and resource center for families and individuals who need a helping hand. We serve the area within the Chelsea and Dexter

Times are Hard. What Can FIA Do to Help?

- **FOOD**—EMERGENCY FOOD TO LAST 3-5 DAYS
- **CLOTHING**—SHOP AT NO COST UP TO 12 TIMES EACH YEAR
- **HOUSING**—SUPPORTS TO KEEP YOU IN YOUR HOME
- **UTILITY SHUT-OFF PREVENTION**
- **HOME HEATING**—IF YOU HAVE A SHUT OFF NOTICE
- **CHELSEA GRACE CLINIC**—FREE MEDICAL CARE FOR THE UNINSURED
- **JOB SEARCH ASSISTANCE**—WITH TRAINED VOLUNTEER
- **CHRISTMAS FAMILY SPONSORSHIP**—HELPING FAMILIES HAVE A GOOD HOLIDAY
- **BACK TO SCHOOL SPONSORSHIP**—BACKPACKS, SCHOOL SUPPLIES AND CLOTHES
- **MEDICAL EQUIPMENT LOANING**—DURABLE EQUIPMENT FOR YOUR NEEDS
- **THANKSGIVING BASKETS**
- **EASTER BASKETS**
- **FURNITURE EXCHANGE**
- **COMMUNITY CHRISTMAS DINNER**



DO I QUALIFY FOR HELP??
THE INCOME GUIDELINES HERE ARE THE SAME AS ARE USED TO QUALIFY CHILDREN FOR FREE OR REDUCED SCHOOL LUNCH. IT IS AN AMOUNT SET EACH YEAR AT 185% OF THE FEDERAL POVERTY LEVEL. IF YOUR INCOME IS AT OR BELOW THESE AMOUNTS YOU WOULD QUALIFY FOR SERVICE AT FIA, AND YOUR CHILDREN WOULD QUALIFY FOR FREE OR REDUCED SCHOOL LUNCH.

HOUSE-HOLD SIZE	ANNUAL INCOME	MONTHLY INCOME	WEEKLY INCOME
1	\$20,036	\$1,670	\$385
2	\$26,955	\$2,246	\$518
3	\$33,874	\$2,823	\$651
4	\$40,793	\$3,391	\$784
5	\$47,712	\$3,976	\$918
6	\$54,631	\$4,553	\$1,051
7	\$61,550	\$5,129	\$1,184
8	\$68,469	\$5,706	\$1,317



CHelsea COMMUNITY GARDENS

The FIA food pantry made a major move toward providing fresh and nutritious locally grown food this summer when a group of Chelsea residents teamed with us to begin Chelsea Community Gardens. This group of enthusiastic gardeners wanted the opportunity to grow their own organic produce and to share the abundance with needy families. With donated land at Timbertown on Sibley Road from the City of Chelsea and support from FIA and other volunteers, the group got off to a good start with 18 gardeners. With a plot at the middle set aside for us, all the gardeners helped bring a significant harvest of fresh produce to the pantry throughout the growing season.

The group will be accepting applications for garden plots again in 2010. See the FIA website for more information.

TO SEE FIA NEWS AND SEE WHAT ITEMS ARE CURRENTLY NEEDED IN THE FOOD PANTRY VISIT OUR WEBSITE
WWW.FAITHINACTION1.ORG

VOLUNTEERS ARE THE HEART OF FAITH IN ACTION

As everyone knows, America and especially Michigan, is suffering through the worst economic disaster since the Depression. People who have never had to ask for help before are now forced to come to agencies like Faith In Action to get food and/or financial assistance to prevent their lights from going out, or from being forcibly removed from their homes.

Despite these hard times and the increased demand for emergency food and material aide, donations are also up from last year and our volunteers continue to rise to the challenge. In our community there is no shortage of people who want to help; whether it be through clothes, food, and dollars, or through the giving of their valuable time.

To make this Faith In Action engine go, we need around sixty volunteers to walk through our doors every week. Whether it's sorting clothes, accepting food donations, or assisting a mom to find the right pair of pants for her son to wear to his first day of school, our volunteers offer their help with a generous and joyful heart.

This has been a tough year for our volunteers also, but not because of the economic hard times. Several of our volunteers have had to struggle with health problems—some life threatening—but miraculously, most were still able to come into work every week. To say inspiring is too weak a word to describe the courage and dedication that these volunteers have shown in their insistence on honoring their commitment to Faith In Action. Most of our volunteers who have had to endure a cancer scare or near crippling orthopedic conditions appear to be on the mend. Halleluiah! But we did lose two wonderful volunteers this past year, Rose Harook and Mary Kay Weber. They will indeed be missed.

If I were to compare our volunteers to battle-hardened soldiers, I would say that their morale has never been stronger, that they possess a certainty in their cause, courage tempered with humility, and that the only weapon they carry with them on this battlefield is Love. Amen!

-Doug Smith, Program Coordinator

IN MEMORIAM

ANN WOOD

JOAN HYDE

ROSEMARY HAROOK

MARY KAY WEBER

SUPERIOR SERVICE AWARD GIVEN TO FIA FROM MICHIGAN WORKS!

January 2009 began our second year with Washtenaw County's MI Works! Access Program. Our goal is to provide career service assistance to empower clients seeking help in finding work. Through the volunteer work provided by Louise Rohrkemper, a global career development facilitator, over 150 clients have received career services and career coaching strategies and Louise has logged in over 500 hours to help clients find work.

With a one-on-one consultation appointment, help is provided with writing or updating a resume and/or a cover letter. Regardless of age, skills and abilities, work experience, education level, or current circumstances, Louise assists people by further developing a personalized plan of action that may include strategies for searching for work, a web listing of key job sites needed to conduct a search, and tips on behavioral interviewing.

Louise offers her volunteer services on Tuesday's and Wednesday's and appointments can be scheduled by contacting the FIA office AT 475-3305.

FIA WISH LIST

WE CAN USE:

- SIDEWALK SALT
- 8' FOLDING LADDER
- 30 GALLON GARBAGE BAGS
- MASKING TAPE
- COPY PAPER
- DIRT SHOVEL
- CARS IN GOOD WORKING ORDER

VOLUNTEERS

- CLOTHING ROOM
- FOOD PANTRY
- MEDICAL ROOM
- AUTO REPAIR
- GARDENERS
- PHYSICIANS FOR GRACE CLINIC
- DENTISTS FOR GRACE CLINIC
- SPECIAL FIA EVENTS-SPRING BENEFIT BANQUET APRIL 24, 2010



From the Board President

With demand for services at an all time high, I would like to thank all who have contributed to Faith in Action and helped us to support the families who have needed help this year.

Already this year, 18 different congregations have contributed in some way to our work. Scouts, church and school youth groups have raised funds, collected food, and donated coats and other donations. Community organizations and service clubs all contribute to help.

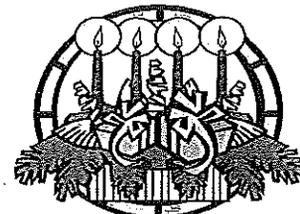
We are grateful for our first successful year of having an office on Baker Rd. to better serve the Dexter community, and we could not have done this without the hard work and support of so many of you.

As we ask you to support our work for the coming year, we want you to know that every dollar you give, and every bag of groceries or gently used clothing that you donate, supports someone who lives in Chelsea or Dexter. The gift you make to Faith in Action is a gift to our neighbors in need. As always, your contribution is tax-deductible.

On behalf of all of us at Faith in Action, best wishes to you and your family for a safe and joyous holiday season.

Jack Edlington

Board President





603 S. Main St.
Chelsea, MI 48118

2716 Baker Rd.
Dexter, MI 48130

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FRIENDS AND NEIGHBORS
8140 MAIN ST
DEXTER, MI 48130-1044

S28 P3

BOARD MEMBERS

President

Jack Edington

Vice President

Lucy Stleber

Secretary

Mary Ann Zettelmaier

Treasurer

Lisa Jones

Past President

Nancy Siegrist

Trustees

Barbara Bell

Lynn Baath

Steve Bringardner

John Hanifan

Jack Kennedy

Mary Underwood

Susan Walsh

Joyce Wasilewski

**Yes! I'd like to put my faith into action and help my neighbors!
PLEASE CONSIDER A GIFT TO FAITH IN ACTION**

USING YOUR OWN ENVELOPE SAVES MAILING COSTS—FUNDS WE CAN PUT TO USE FOR FIA PROGRAMS



Name

Address

City/State/Zip

We/I would like to support Faith In Action with a tax-deductible gift of

\$ _____ Check enclosed is payable to FIA.

\$ _____ Please charge my credit card: Visa MasterCard AMEX Discover

SEND TO:

Account #:

Exp. Date:

Signature:

**FIA
603 S. MAIN ST.
CHELSEA, MI
48118**

My gift is in honor of:

My gift is in memory of:

Please send notification of my gift to:

Name

Address

City/State/Zip

AGENDA 12-28-09

ITEM M-5

Donna Dettling

From: Terri Blackmore [blackmoret@miwats.org]
Sent: Monday, December 21, 2009 11:32 AM
To: mtwp_supervisor@sbcglobal.net; jab4410@gmail.com; jcarson@aiserv.net; CHohnke@a2gov.org; williammcfarlane@superior-twp.org; fullerd@wcroads.org; Deb Mozurkewich; kbnickels@aol.com; mayor@ci.saline.mi.us; moran@aatwp.org; hbaier@umich.edu; boydp1@michigan.gov; TDerezinski@a2gov.org; bstumbo@ytown.org; mmartin@ytown.org; jason_lindauer@ml.com; Mandy Grewal; supervisor-dexter; Geibm@michigan.gov; Christopher.Dingman@fhwa.dot.gov; jdonega1@emich.edu; Wesley Prater; ESClark@twp.scio.mi.us; jason_lindauer@ml.com; dropiewskil@michigan.gov; mford@theride.org; cherylmackrell@comcast.net; Donna Dettling; martink5@michigan.gov; palombo@semcog.org; walt@semcog.org; Steve Puuri; kymm@ci.milan.mi.us; Cindy Wilson; NHedberg@twp.scio.mi.us; Barb Fuller; annfeeney@aol.com; SCD@MIDWESTERNCONSULTING.COM
Cc: Roy Townsend; groubal@ci.saline.mi.us; clinfield@city-chelsea.org; williamso2@michigan.gov; rhett.gronevelt@ohm-advisors.com; dvmiller@umich.edu; ecooper@ci.ann-arbor.mi.us; cwhite@theride.org; jdonega1@emich.edu; tumidanski@semcog.org; jfordice@ci.saline.mi.us; hpirooz@ci.ann-arbor.mi.us; jlawson@ytown.org; walt@semcog.org; lottp@michigan.gov; rowe@semcog.org; Richard Murphy; Lily Guzman; SPollay@a2dda.org; Stan Kirton; dotto@emich.edu; PCawley@a2gov.org; Paul Montagno; Geibm@michigan.gov; Patrick Sloan
Subject: NEWS RELEASE: Schauer secures funding to save Michigan road projects, construction jobs

Good Morning,

Enclosed below is information from Mark Schauer's office on federal legislation that eliminates the need for matching federal funds. This will help in the short term keeping projects on track but will not address the structural problem for state funding for transportation.

Terri Blackmore, Executive Director
 Washtenaw Area Transportation Study
 705 N. Zeeb
 Ann Arbor, MI 48103
 734-994-3127
 734-994-3129 fax
 blackmoret@miwats.org

Subscribe to the WATS Blog

From: Pohl, Zack
Sent: Wednesday, December 16, 2009 7:28 PM
To: Pohl, Zack
Subject: NEWS RELEASE: Schauer secures funding to save Michigan road projects, construction jobs

News from

CONGRESSMAN MARK SCHAUER

U.S. House of Representatives | Michigan, District 7 | www.schauer.house.gov

FOR IMMEDIATE RELEASE – December 16, 2009

CONTACT: Zachary Pohl, 517-414-7199

SCHAUER SECURES FUNDING TO SAVE MICHIGAN ROAD PROJECTS, CONSTRUCTION JOBS

Language included in Jobs for Main Street legislation to boost federal share for transportation projects to 100%

WASHINGTON – Today Congressman Mark Schauer (D-MI) announced that a measure he requested to increase the federal share for transportation projects to 100% will be included in the Jobs for Main Street legislation, which the House approved this evening. According to a recent article in the Detroit News, "... hundreds (of Michigan road projects are) to be cut or delayed by the state as the sour economy empties the fund for repairs." Increasing the federal share to 100% will prevent the cancellation of these critical infrastructure projects.

"Our road projects and the jobs that go with them just went through a near-death experience, but this legislation gives them new life," said Schauer. "Without taking action, MDOT would have to start canceling road projects that could create thousands of construction jobs by next fall. This bill waives state matching funds in the medium-term, which will allow those projects to move forward so we can put people back to work rebuilding our crumbling roads and bridges."

Last week, Congressman Schauer sent a letter to House Speaker Nancy Pelosi urging her to take up his legislation to increase the federal share to 100% for states like Michigan that have been hit especially hard by the economic crisis. After working closely with House Transportation and Infrastructure Committee members, the substance of Schauer's bill was included in the Jobs for Main Street Act.

"Without the Jobs for Main Street Act, the Highway Trust Fund will decline, states such as Michigan will not be able to provide their 20 percent match, and we'll stand to lose any economic progress we have made so far. The House acting on this bill helps assure that states' surface transportation programs will be fully funded, that Highway Trust Fund revenues will be invested, job creation will go forward, and we will be gaining jobs rather than losing jobs," said Rep. James L. Oberstar (Minn.), Chairman of the Committee on Transportation and Infrastructure. "I thank Rep. Schauer for his support on this important matter and will continue to work with him to bring good, solid, family-wage jobs to Michigan and the rest of the country."

The bill also extends the normal annual Federal highway law until September 30, 2010. This extension includes the language Congressman Schauer requested, and will provide certainty for state transportation spending through next year's construction season.

"Cong. Schauer's work allows us access to our federal aid and helps significantly with our capital improvement program," said Michigan Department of Transportation Director Kirk T. Steudle. "Cong. Schauer understands the importance of transportation to create jobs and grow the U.S. and Michigan economies."

More broadly, the Jobs for Main Street Act invests more than \$35 billion in highways and mass transit to put people back to work. Studies have shown that every \$1 billion of federal investments in highways creates an estimated 27,800 jobs without the state match. These investments are fully paid for by redirecting TARP funds from Wall Street to Main Street.

BACKGROUND:

According to recent news reports, the following local projects would be canceled or delayed without Schauer's 100% federal share measure:

Jackson County: "The projects include bridge work on M-50 over U.S. 127 and M-99 over Rice Creek and the restoration of northbound U.S. 127 between Boardman Road and Henry Road." [Jackson Citizen Patriot, 12/9/09]

Calhoun County: "There are five bridges in Calhoun County that could have needed work and now have been delayed; three of them are along I-194. Those are at Dickman Road, Fountain Street and the bridge over the Grand Trunk Western railroad tracks. The other two are on M-66 over Wanondaga Creek and on M-96 over Raymond Road in Emmett Township... In Calhoun, two of the road projects are on the I-94 business loop... the other resurfacing project that may be delayed is Homer's section of M-60." [Enquirer, 12/8/09]

Washtenaw County: "Delayed Washtenaw County bridge projects include: Repairing the overlay in two sections of US-23 (at Willis Road and Bemis Road); Replacing the deck on M-52 over Raisin River. Delayed road projects include: Resurfacing portions of I-94 and M-14; Resurfacing parts of M-52 and US-12." [AnnArbor.com, 12/7/09]

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Zachary Pohl
Press Secretary, Congressman Mark Schauer (MI-07)
517-780-9075 (work) | 517-414-7199 (cell)
Sign up for E-News updates: www.schauer.house.gov

REPORT SCHEDULE FOR 2010

AGENDA 12-28-09

M-6

	First Meeting of Month	Second Meeting of Month
	1/11/2010	1/25/2010
January	DAFD Representative WAVE	Treasurer (Oct-Dec) Parks & Recreation Commission
	2/8/2010	2/22/2010
February	Library Board Representative Sheriff Department Arts, Culture, Heritage	WATS Policy Representative Parks & Recreation Commission
	3/8/2010	3/22/2010
March	DPW Supervisor (Nov-Feb) Planning Commission Chair	Parks & Recreation Commission DHS-Gordon Hall Mgmt Team Rep.
	4/12/2010	4/26/2010
April	Farmers Market Rep HRWC Representative	DAFD Representative Treasurer (Jan-March) Parks & Recreation Commission
	5/10/2010	5/24/2010
May	Sheriff Department Arts, Culture, Heritage	WAVE Representative Parks & Recreation Commission
	6/14/2010	6/28/2010
June	DACC Rep. DDA Chair	Parks & Recreation Commission WATS Policy Representative
	7/12/2010	7/26/2010
July	DHS-Gordon Hall Mgmt Team Rep. Farmers Market Rep	DPW Supervisor (March - June) Treasurer (April - June) Parks & Recreation Commission DAFD Representative
	8/9/2010	8/23/2010
August	Sheriff Department	Library Board Representative Parks & Recreation Commission
	9/13/2010	9/27/2010
September	Planning Commission Chair Arts, Culture, Heritage	Parks & Recreation Commission WAVE
	10/11/2010	10/25/2010
October	HRWC Representative Farmers Market	Treasurer (July - Sept) Parks & Recreation Commission DAFD Representative
	11/8/2010	11/22/2010
November	Downtown Development Chair Sheriff DPW Supervisor (July-Oct)	Parks & Recreation Commission WATS Arts, Culture, Heritage
	12/13/2010	12/27/2010
December	DHS-Gordon Hall Mgmt Team Rep. DACC Rep.	Parks & Recreation Commission

AGENDA 12-28-09

ITEM I-3

Manager Report
December 28, 2009
Page 1 of 1

VILLAGE OF DEXTER

ddettling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: December 28, 2009
Re: Village Manager Report

1. Meeting Review:

- December 10 & 11 – Workshop “Real Estate Development and Reuse”
- December 14th – Met with Rhett G. and Jim Carson re: Feral Aid WATS Funding Review
- December 16th – Don Schnettler from County re: Walk Through Dan Hoey Property
- December 16th – Peggy Black of DTE, regarding Power Outages
- December 16th – Property Close on 7651 Dan Hoey
- December 16th – DWRP Bond Conference Call
- December 17th – DDA Meeting
- December 17th – Met with Deb Stuart MEDC, & Fred Schmid re: State Program for façade improvements
- December 17th – EQ Basin Progress Meeting
- December 22nd – Met with Jennifer Owens of SPARK
- December 22nd – Pre-construction meeting re: Pharmacy/Office on Baker

2. Upcoming Meeting Review:

- December 29th – Well Head Protection Meeting
- January 6th – Carey Wiehmiller re: WM Contract
- January 8th – OHM Project Update Meeting
- January 8th – Pre-Construction meeting re: Higgins Water Improvement Project

3. Vacation in January. I am taking two weeks off in January for some much needed rest and relaxation. I will be out of the office from January 11th through January 22nd.

4. Class in Lansing. December 10th and 11th I attended the Real Estate Development and Reuse class in Lansing. I have attached several slides from the PowerPoint that were key take away items from the class. During the Local Financing and Tools for Development, the point was made that there are way too many programs to be able to know all of them. This makes putting together a project more difficult. It also makes it imperative that the Village stay in contact with our MEDC representatives.

5. Meeting with DTE. I met with DTE representatives on December 16th to discuss power outages and the future former DAPCO redevelopment project. Paul Ganz was not able to attend the meeting, but he provided an update on DTE’s Capital Investment Plans to increase capacity for our area. He is currently working with Scio Township to install a new substation, which will provide additional capacity for the Village. I am working on a letter to Dexter Businesses updating them on these activities.

Building Consensus



- ▶ Listen to one another
- ▶ Define an agenda, ask for comments on draft agenda
- ▶ Encourage the participation of everyone
- ▶ Respect all opinions
- ▶ Identify and work towards common goals
- ▶ Vote only as a last resort
- ▶ Consent is often easier to achieve than consensus and may be all that is needed

15
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Conflict Resolution

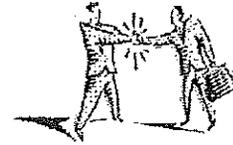


Three Principal Techniques that are alternatives to litigation

- ▶ **Facilitation:** voluntary, informal, flexible communication process among groups and diverse interests; guided by a neutral professional who clarifies, ensures stakeholders are heard, and keeps project on track.
- ▶ **Mediation:** voluntary negotiation more problematic than facilitation may resolve; aided by a neutral professional who may act in range of roles from facilitator (helping participants develop their own solutions) to evaluator (recommending settlement terms).
- ▶ **Arbitration:** a formalized negotiation process aided by a neutral professional who renders a decision at conclusion; binding arbitration is enforceable by law, non-binding arbitration is advisory only.

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0

Institutional Capacity



- Institutional capacity is the ability of a community's constituents to bring together their resources and strengths in order to accomplish an objective. Usually requires leadership and/or facilitation.
- Includes businesses, government, non-profit organizations and citizens... voters, taxpayers, opinion influencers, deciders & policy makers.

16
1

The Economic Developer's Role

- Know the specifics of your local political and community involvement considerations.
- Be ready & able to devise/advise a strategy and a plan.
- Organize appropriate community engagement activities; often in the background.
- Provide logistical support for community meetings.
- Always work toward consensus & conflict resolution.
- Build institutional capacity.

16
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AGENDA 12-28-09

Village President Report

ITEM I-4

Hello Residents and Council Members,

Here is a written update of my activities over the past couple of weeks and some things on my calendar looking ahead:

My activities since the December 14, 2009 Village Council Meeting include:

December 16, 2009 - Closing on the Dan Hoey Property Purchase at Cindy Glahn's office. Perhaps we can all tour the house after the meeting on December 28th.

December 16, 2009 - Regional Fire Department meeting at 2:30 pm at the Dexter District Library - solid discussion led by consultants Professor Harvey and Chief Royston. The focus of the discussion was on how the majority of our runs are Medical First Responses and how the cost of these types of runs is much less than the cost of a fire run. Future meetings will focus on a draft allocation formula that is transparent and equitable, and takes into account the cost of each run. It will likely be based on population, area, and SEV to name a few.

December 16, 2009 - Westridge Homeowner's Association meeting - Good attendance by residents including at least one from the Cedars development. Lots of information was shared. No decisions were made at this point in time.

December 17, 2009 - Downtown Development Authority meeting - reviewed project status of Jeffords Street widening and plaza, and discussed alternate ADA ramp scenario and MDEQ permitting. DDA consensus is to keep Jeffords Street extension to Grand in the desired scenario for permitting. The DDA also asked Beckett & Raeder to create a Downtown Parking Inventory Map which is included with my report.

Future activities

January 11, 2010 - Village Council meeting

January 13, 2010 - CAPT/DART meeting

January 20, 2010 - Regional Fire Department meeting

January 21, 2010 - Downtown Development Authority meeting at 7:30 am at the Senior Center

January 25, 2010 - Village Council Meeting

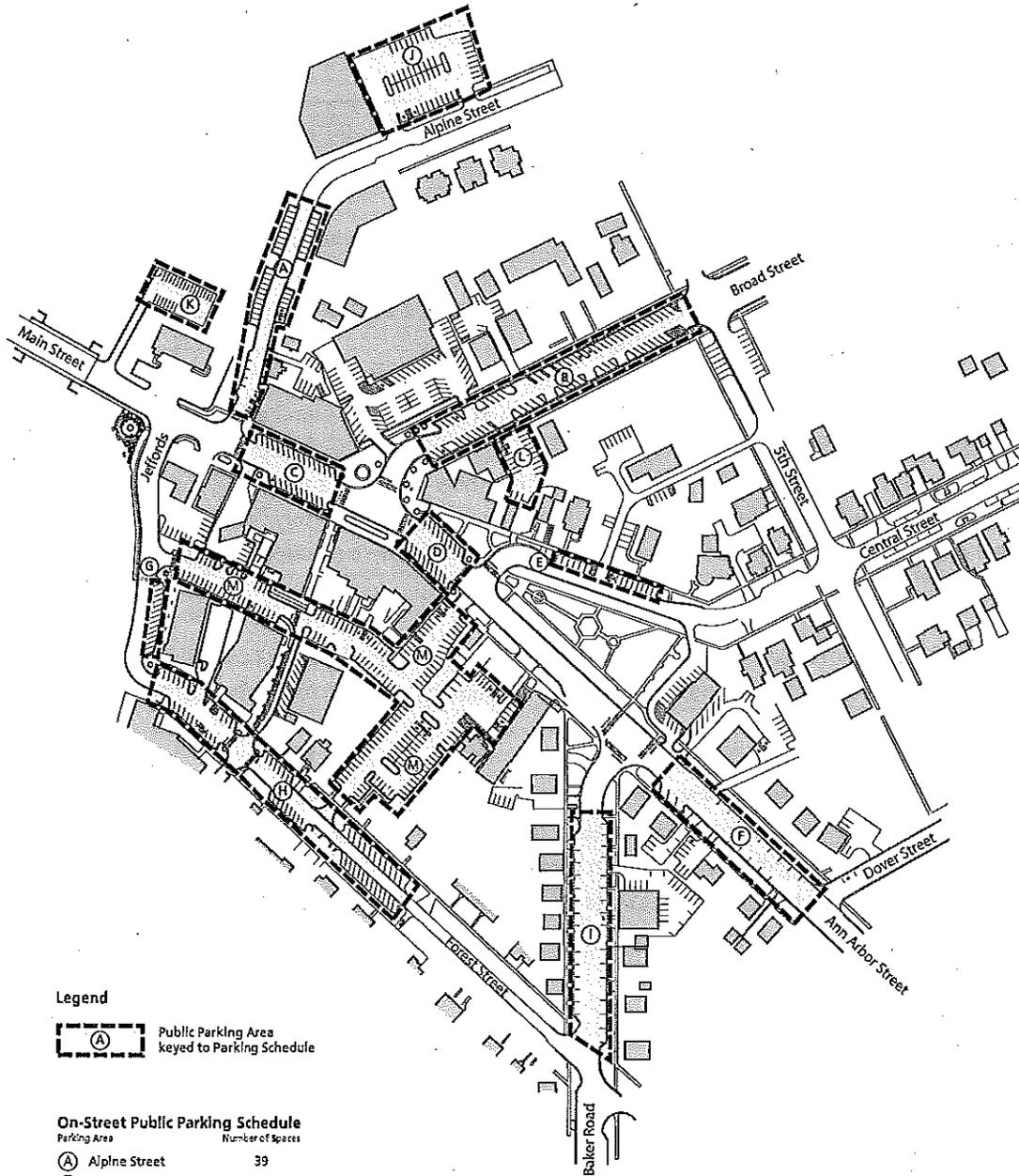
Happy New Year to everyone! I look forward to seeing you around town.

Shawn W. Keough, Village President

(734) 426-5486 (home number)

(313) 363-1434

skeough@villageofdexter.org



Legend

 Public Parking Area keyed to Parking Schedule

On-Street Public Parking Schedule

Parking Area	Number of Spaces
(A) Alpine Street	39
(B) Broad Street	59
(C) Main Street	26
(D) Ann Arbor Street (W)	20
(E) Central Street	15
(F) Ann Arbor Street (E)	15
(G) Jeffords	13
(H) Forest Street	62
(I) Baker Road	22
	271 On-Street Public Spaces

Off-Street Public Parking Schedule

Parking Area	Number of Spaces
(J) Library Lot	48
(K) Warrior Park Lot	21
(L) Masonic Lot	17
(M) Main Street Lot	169
	255 Off-Street Public Spaces

**Village of Dexter
Downtown Parking Inventory**

November 18, 2009



AGENDA 12-28-09

ITEM 5-1

SUMMARY OF BILLS AND PAYROLL **28-Dec-09**

Payroll Check Register	12/16/09	\$34,911.01	Bi-weekly payroll processing
Account Payable Check Register	12/28/09	\$413,333.76	
		\$448,244.77	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS
Summary Items from Bills & Payroll		Amount	Comments

**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS
DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**

"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."

VENDOR APPROVAL SUMMARY REPORT

Date: 12/23/2009

Time: 11:57am

Page: 1

Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ABSOLUTE COMPUTER SERVICES	ABSOLUTE C	DATA BACKUP FOR ZONING PC 12/9	78.75	0.00
ARBOR SPRINGS WATER CO.INC	ARBOR SPRI	2 5 GAL WATER	11.50	0.00
AT&T	AT&T		1,290.77	0.00
ALLISON BISHOP	BISHOP	EXPENSE REPORT	79.75	0.00
BLUE CARE NETWORK OF MICHIGAN	BLUE CARE	COVERAGE PERIOD 1/1/10-1/31/10	15,567.97	0.00
BOULLION SALES	BOULLION	PARTS	137.33	0.00
CARLISLE-WORTMAN ASSOCIATES	CARL-WORT	STORMWATER PROJ. PHASE II	145.00	0.00
CMR MECHANICAL	CMR	FURNACE REPAIR-HAZEL'S	120.00	0.00
COMCAST - DPW	COMCAST -	09588 353732-01-8	128.95	0.00
CORRIGAN OIL COMPANY	CORRIGAN O	GAS	1,303.15	0.00
COURTNEY NICHOLLS	COUR	IFT MAILING	38.78	0.00
CTI AND ASSOCIATES, INC	CTI	PROJECT DEXTER CROSSING	5,741.50	0.00
DENTAL NETWORK OF AMERICA	DENTAL NET	AIKEN & VIEBAHN	233.40	0.00
DEXTER AREA FIRE DEPARTMENT	DAFD	FOURTH QUARTER PYMT	75,941.00	0.00
DEXTER CARDS & GIFTS SHOP	DEX CARDS	OFFICE SUPPLIES	27.89	0.00
DEXTER MILL	DEX MILL	CLOTHES	962.65	0.00
DONNA DETTLING	DONNA D	2 DAY WORKSHOP-PARKING	17.00	0.00
DTE ENERGY	DET EDISON	3219 953 0084 4	42.00	0.00
DTE ENERGY-STREET LIGHTING	DTE ENERGY	7727-1	5,665.76	0.00
ENVIRONMENTAL CONSULTING TECH	ECT	MILL CREEK PARK PERMITTING	556.00	0.00
ETNA SUPPLY CO	ETNA SUPPL	SENSUS MTR OMNI	1,807.76	0.00
GADALETO, RAMSBY & ASSOCIATES	FORT-GAD	PILLING PERIOD 1/1/10-2/1/10	527.86	0.00
HERITAGE NEWSPAPERS	HERITAGE N	LEGALS	612.00	0.00
HIGHWAY MAINTENANCEE CONSTRUCTI	HIGHWAY MA	2009 ROAD MAINT. PROGRAM	188,631.75	0.00
HOPP ELECTRIC, INC.	HOPPS	POLE LT GFCE	1,325.93	0.00
KLAPPERICH WELDING	KLAPPERICH	WELDING	35.00	0.00
KOMLINE-SANDERSON	KOMLINE	OIL FEEDER, BRASS	179.78	0.00
LOWE'S BUSINESS ACCOUNT	LOWE S	NOV. STATEMENT	25.00	0.00
MCNAUGHTON-MCKAY	MCNAUGHTON	SUPPLIES	128.50	0.00
METRO ENVIRONMENTAL SERVICES	METRO ENVI	VACTOR SERVICE	1,535.00	0.00
MICHIGAN DEPT OF ENVIRONMENTAL	MI DEQ	LAB TESTING	608.00	0.00
MICHIGAN FARM MARKETING& AGRI-	MI-FMAT	2010 MEMBERSHIP FEE	100.00	0.00
MIKE ROTH	MIKE ROTH	INSTALL ACCESS PANEL BATHROOM	70.00	0.00
NATIONAL CITY CORPORATION	NATIONAL C	RENT JANUARY 2010-JUNE 2010	4,800.00	0.00
NEXTEL COMMUNICATIONS	NEXTEL COM	ACCT. NO. 593543512	404.61	0.00
ORCHARD, HILTZ & MCCLIMENT INC	OHM	DECEMBER INVOICES	39,719.25	0.00
PARAGON LABORATORIES INC	PARA	TESTING	55.00	0.00
PARTS PEDDLER AUTO SUPPLY	PARTS PEDD	NOVEMBER STATEMENT	68.23	0.00
PINCKNEY DOOR SALES	P.D.SALES	SERVICE CALL-DPW	90.00	0.00
PRINT-TECH, INC.	PRINT TECH	NEWSLETTER DEC 09-MAILING	1,383.99	0.00
PRINTING SYSTEMS	PRINTING S	ENVELOPES-PAST DUE	71.08	0.00
RADTKE TRUCKING, LLC	ROY R	LIME STONE	720.00	0.00
ROTO ROOTER	ROTO ROOTE	NOVEMBER 09 STATEMENT	1,450.00	0.00
S.F. STRONG	SF STRONG	SUPPLIES	424.29	0.00
SCOTT E. MUNZEL, PC	SCOTT MUNZ	LEGAL SERVICES	181.50	0.00
SENSUS METERING SYSTEMS	SENS	SENSUS SYSTEM RENEWAL	1,320.00	0.00
SHULTS EQUIPMENT, INC.	SHULTS EQU	TRUCK PARTS	779.40	0.00
SIGNS IN 1 DAY	SIGNS	ICE RINK SIGNS	222.00	0.00
STAPLES BUSINESS ADVANTAGE	STAPLES OF	OFFICE SUPPLIES	248.77	0.00
STATE OF MICHIGAN	DEQ REVENU	BIOSOLIDS LAND APP FEE	1,881.92	0.00
SUPERIOR PLAY LLC	SUPERIOR	BRACE FOR LOW END OF RINK	1,870.00	0.00
SYNAGRO CENTRAL	SYNAGRO	WWTP SERVICES	14,770.12	0.00
THE ART ALLIANCE	THE ART AL	2009 ARTS CONF. & MEMBERSHIP	60.00	0.00
TRUCK & TRAILER SPECIALTIES	TRUCK & TR	PARTS	726.90	0.00
VARNUM, RIDDERING, SCHMIDT	VARNUM, RI	LEGAL SERVICES	516.18	0.00
WASHTENAW COUNTY SOIL EROSION	SOIL EROSI	MAINT. INSP FEE 12/1/09	65.00	0.00
WASHTENAW COUNTY TREASURER	W CTY TREA	LOCAL UNIT OT NOV 09	36,991.75	0.00
BRUCE WHITLEY	WHITLEY/BR	EXPENSE REPORT	115.50	0.00
ZEP SALES & SERVICE	ZEP	INDUSTRIAL SUPPLIES-CLEANERS	722.54	0.00
Grand Total:			413,333.76	0.00

INVOICE APPROVAL LIST BY FUND

Date: 12/23/2009

Time: 11:59am

Page: 1

Village of Dexter

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: General Fund							
Dept: Village Council							
101-101.000-861.000	Travel & M		DONNA DETTLING 2 DAY WORKSHOP-PARKING	0		12/22/2009	17.00
101-101.000-901.000	Printing &		PRINT-TECH, INC. NEWSLETTER DEC 09-MAILING	0	196590	12/22/2009	1,383.99
101-101.000-958.000	Membership		MICHIGAN FARM MARKETING& AGRI- 2010 MEMEBERSHIP FEE	0		12/22/2009	100.00
101-101.000-959.000	Arts, Cult		THE ART ALLIANCE 2009 ARTS CONF. & MEMEBERSHIP	0	415	12/22/2009	60.00
Total Village Council							1,560.99
Dept: Village Manager							
101-172.000-721.000	Health & L		BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 1/1/10-1/31/10	0		12/21/2009	1,835.87
101-172.000-721.000	Health & L		DENTAL NETWORK OF AMERICA AIKEN & VIEBAHN	0	176596	12/22/2009	116.70
101-172.000-722.000	Life & Dis		GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 1/1/10-2/1/10	0		12/22/2009	127.93
Total Village Manager							2,080.50
Dept: Attorney							
101-210.000-810.000	Attorney F		SCOTT E. MUNZEL, PC LEGAL SERVICES	0		12/22/2009	181.50
Total Attorney							181.50
Dept: Village Clerk							
101-215.000-901.000	Printing &		HERITAGE NEWSPAPERS LEGALS	0		12/22/2009	72.00
Total Village Clerk							72.00
Dept: Village Treasurer							
101-253.000-721.000	Health & L		BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 1/1/10-1/31/10	0		12/21/2009	1,327.25
101-253.000-722.000	Life & Dis		GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 1/1/10-2/1/10	0		12/22/2009	37.30
Total Village Treasurer							1,364.55
Dept: Buildings & Grounds							
101-265.000-727.000	Office Sup		ARBOR SPRINGS WATER CO.INC 2 5 GAL WATER	0	1162146	12/21/2009	11.50
101-265.000-727.000	Office Sup		STAPLES BUSINESS ADVANTAGE OFFICE SUPPLIES	0		12/22/2009	248.77
101-265.000-727.000	Office Sup		DEXTER CARDS & GIFTS SHOP OFFICE SUPPLIES	0	1404	12/22/2009	27.89
101-265.000-728.000	Postage		COURTNEY NICHOLLS IFT MAILING	0		12/22/2009	38.78
101-265.000-920.001	Telephones		NEXTEL COMMUNICATIONS ACCT. NO. 593543512	0		12/22/2009	101.15
101-265.000-935.000	Bldg Maint		CMR MECHANICAL FURNACE REPAIR-HAZEL'S	0	4320	12/22/2009	120.00
101-265.000-935.000	Bldg Maint		MIKE ROTH INSTALL ACCESS PANEL BATHROOM	0	9609	12/22/2009	70.00
101-265.000-943.001	Office Spa		NATIONAL CITY CORPORATION RENT JANUARY 2010-JUNE 2010	0	JAN-10	12/22/2009	4,800.00
Total Buildings & Grounds							5,418.09
Dept: Law Enforcement							
101-301.000-803.000	Contracted		WASHTENAW COUNTY TREASURER ENF. 3 DEPUTIES	0	17673	12/22/2009	35,490.75
101-301.000-803.000	Contracted		WASHTENAW COUNTY TREASURER LOCAL UNIT OF NOV 09	0	18388	12/22/2009	1,501.00
Total Law Enforcement							36,991.75
Dept: Fire Department							
101-336.000-803.000	Contracted		DEXTER AREA FIRE DEPARTMENT FOURTH QUARTER PYMT	0		12/22/2009	75,941.00
Total Fire Department							75,941.00
Dept: Planning Department							
101-400.000-721.000	Health & L		BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 1/1/10-1/31/10	0		12/21/2009	1,327.25

INVOICE APPROVAL LIST BY FUND

Date: 12/23/2009
 Time: 11:59am
 Page: 2

Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount
			Abbrev	Invoice Description	Number	Number	Date	
Fund: General Fund								
Dept: Planning Department								
		101-400.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 1/1/10-2/1/10	0		12/22/2009	36.54
		101-400.000-802.000	Profession	ABSOLUTE COMPUTER SERVICES DATA BACKUP FOR ZONING PC 12/9	0	61665	12/22/2009	78.75
		101-400.000-802.000	Profession	CARLISLE-WORTHMAN ASSOCIATES GENERAL CONSULTATION	0	291284	12/22/2009	80.00
		101-400.000-861.000	Travel & M	ALLISON BISHOP EXPENSE REPORT	0		12/21/2009	79.75
Total Planning Department								1,602.29
Dept: Department of Public Works								
		101-441.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 1/1/10-1/31/10	0		12/21/2009	822.90
		101-441.000-721.000	Health & L	DENTAL NETWORK OF AMERICA AIKEN & VIEBANH	0	176596	12/22/2009	116.70
		101-441.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 1/1/10-2/1/10	0		12/22/2009	38.81
		101-441.000-740.000	Operating	KLAPPERICH WELDING WELDING	0	9276	12/22/2009	35.00
		101-441.000-740.000	Operating	S.F. STRONG SUPPLIES	0	173670-00	12/22/2009	30.06
		101-441.000-740.000	Operating	S.F. STRONG SUPPLIES	0	174023-00	12/22/2009	159.03
		101-441.000-740.000	Operating	PARTS PEDDLER AUTO SUPPLY NOVEMBER STATEMENT	0		12/22/2009	12.19
		101-441.000-740.000	Operating	ZEP SALES & SERVICE INDUSTRIAL SUPPLIES-CLEANERS	0	4378193	12/22/2009	722.54
		101-441.000-745.000	Uniform Al	DEXTER MILL CLOTHES	0	45590	12/22/2009	79.00
		101-441.000-751.000	Gasoline &	CORRIGAN OIL COMPANY GAS	0		12/22/2009	593.82
		101-441.000-861.000	Travel & M	BRUCE WHITLEY EXPENSE REPORT	0		12/22/2009	115.50
		101-441.000-920.000	Utilities	COMCAST - DPW 09588 353732-01-8	0		12/22/2009	128.95
		101-441.000-920.001	Telephones	NEXTEL COMMUNICATIONS ACCT. NO. 593543512	0		12/22/2009	126.44
		101-441.000-935.000	Bldg Maint	PINCKNEY DOOR SALES SERVICE CALL-DPW	0	15276	12/22/2009	90.00
Total Department of Public Works								3,070.94
Dept: Downtown Public Works								
		101-442.000-740.000	Operating	DEXTER MILL CHLORIDE	0	46271	12/22/2009	840.00
		101-442.000-740.000	Operating	LOWE'S BUSINESS ACCOUNT NOV. STATEMENT	0		12/22/2009	25.00
		101-442.000-740.000	Operating	MCNAUGHTON-MCKAY SUPPLIES	0	10530336-00	12/22/2009	128.50
		101-442.000-740.000	Operating	S.F. STRONG SUPPLIES	0	173670-00	12/22/2009	235.20
		101-442.000-802.000	Profession	HOPP ELECTRIC, INC. POLE BALLASTS	0	52609	12/22/2009	686.00
		101-442.000-802.000	Profession	HOPP ELECTRIC, INC. POLE LT GFCI	0	52876	12/22/2009	639.93
Total Downtown Public Works								2,554.63
Dept: Storm Water								
		101-445.000-802.000	Profession	CARLISLE-WORTHMAN ASSOCIATES STORMWATER PROJ. PHASE II	0	291285	12/22/2009	65.00
Total Storm Water								65.00
Dept: Engineering								
		101-447.000-830.000	Engineerin	ORCHARD, HILTZ & MCCLIMENT INC DECEMBER INVOICES	0		12/22/2009	2,790.75
Total Engineering								2,790.75
Dept: Municipal Street Lights								
		101-448.000-920.003	St Lights	DTE ENERGY-STREET LIGHTING 7727-1	0		12/22/2009	5,665.76
Total Municipal Street Lights								5,665.76

INVOICE APPROVAL LIST BY FUND

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Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount
			Abbrev	Invoice Description	Number	Number	Date	
Fund: General Fund								
Dept: Solid Waste								
101-528.000-901.000	Printing &			PRINTING SYSTEMS ENVELOPES-PAST DUE	0	62107	12/22/2009	23.70
								23.70
Total Solid Waste								23.70
Dept: Parks & Recreation								
101-751.000-721.000	Health & L			BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 1/1/10-1/31/10	0		12/21/2009	132.73
101-751.000-722.000	Life & Dis			GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 1/1/10-2/1/10	0		12/22/2009	6.26
101-751.000-732.000	Ice Rink S			SUPERIOR PLAY LLC BRACE FOR LOW END OF RINK	0	09-619-B	12/22/2009	200.00
101-751.000-955.000	Miscellaneous			SIGNS IN 1 DAY ICE RINK SIGNS	0	18620	12/22/2009	222.00
101-751.000-970.000	Capital Im			ENVIRONMENTAL CONSULTING TECH MILL CREEK PARK PERMITTING	0	94702	12/22/2009	556.00
101-751.000-977.000	Equipment			SUPERIOR PLAY LLC INSTALLATION OF ICE RINK	0		12/22/2009	1,670.00
								2,786.99
Total Parks & Recreation								2,786.99
Dept: Insurance & Bonds								
101-851.000-721.001	Retiree He			BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 1/1/10-1/31/10	0		12/21/2009	2,302.66
								2,302.66
Total Insurance & Bonds								2,302.66
Fund Total								144,473.10
Fund: Major Streets Fund								
Dept: Contracted Road Construction								
202-451.000-803.000	Contracted			ORCHARD, HILTZ & MCCLIMENT INC DECEMBER INVOICES	0		12/22/2009	100.00
202-451.000-974.000	CIP Capita			ORCHARD, HILTZ & MCCLIMENT INC DECEMBER INVOICES	0		12/22/2009	4,079.75
								4,179.75
Total Contracted Road Construction								4,179.75
Dept: Routine Maintenance								
202-463.000-721.000	Health & L			BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 1/1/10-1/31/10	0		12/21/2009	690.17
202-463.000-722.000	Life & Dis			GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 1/1/10-2/1/10	0		12/22/2009	32.55
202-463.000-740.000	Operating			RADTKE TRUCKING, LLC LIME STONE	0		12/22/2009	720.00
202-463.000-803.002	Pavement M			HIGHWAY MAINTENANCEE CONSTRUCTI 2009 ROAD MAINT. PROGRAM	0		12/22/2009	146,891.75
								148,334.47
Total Routine Maintenance								148,334.47
Dept: Traffic Services								
202-474.000-721.000	Health & L			BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 1/1/10-1/31/10	0		12/21/2009	212.36
202-474.000-722.000	Life & Dis			GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 1/1/10-2/1/10	0		12/22/2009	10.02
								222.38
Total Traffic Services								222.38
Dept: Winter Maintenance								
202-478.000-721.000	Health & L			BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 1/1/10-1/31/10	0		12/21/2009	424.72
202-478.000-722.000	Life & Dis			GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 1/1/10-2/1/10	0		12/22/2009	20.03
								444.75
Total Winter Maintenance								444.75
Fund Total								153,181.35
Fund: Local Streets Fund								
Dept: Contracted Road Construction								
203-451.000-803.000	Contracted			HIGHWAY MAINTENANCEE CONSTRUCTI 2009 ROAD MAINT. PROGRAM	0		12/22/2009	7,000.00
203-451.000-803.000	Contracted			ORCHARD, HILTZ & MCCLIMENT INC DECEMBER INVOICES	0		12/22/2009	1,469.75
203-451.000-970.000	Capital Im			CTI AND ASSOCIATES, INC PROJECT DEXTER CROSSING	0	36391	12/22/2009	5,741.50

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Village of Dexter

Fund	Department	Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Local Streets Fund								
Dept: Contracted Road Construction								
		203-451.000-970.000	Capital Im	ORCHARD, HILTZ & MCCLIMENT INC DECEMBER INVOICES	0		12/22/2009	10,342.25

Total Contracted Road Construction								24,553.50
Dept: Routine Maintenance								
		203-463.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 1/1/10-1/31/10	0		12/21/2009	212.36
		203-463.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 1/1/10-2/1/10	0		12/22/2009	10.02
		203-463.000-802.000	Profession	ORCHARD, HILTZ & MCCLIMENT INC DECEMBER INVOICES	0		12/22/2009	2,246.50
		203-463.000-803.002	Pavement M	HIGHWAY MAINTENANCEE CONSTYUCTI 2009 ROAD MAINT. PROGRAM	0		12/22/2009	24,740.00

Total Routine Maintenance								27,208.88
Dept: Traffic Services								
		203-474.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 1/1/10-1/31/10	0		12/21/2009	53.09
		203-474.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 1/1/10-2/1/10	0		12/22/2009	2.50

Total Traffic Services								55.59
Dept: Winter Maintenance								
		203-478.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 1/1/10-1/31/10	0		12/21/2009	106.18
		203-478.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 1/1/10-2/1/10	0		12/22/2009	5.01

Total Winter Maintenance								111.19

Fund Total								51,929.16
Fund: Equipment Replacement Fund								
Dept: Department of Public Works								
		402-441.000-939.000	Vehicle Ma	BOULLION SALES PARTS	0	182136	12/21/2009	137.33
		402-441.000-939.000	Vehicle Ma	SHULTS EQUIPMENT, INC. TRUCK PARTS	0	25633-IN	12/22/2009	779.40
		402-441.000-939.000	Vehicle Ma	TRUCK & TRAILER SPECIALTIES BERM CHUTE FOR REAR OF DUZMOR	0	C27061	12/22/2009	551.00
		402-441.000-939.000	Vehicle Ma	TRUCK & TRAILER SPECIALTIES PARTS	0	C27221	12/22/2009	175.90

Total Department of Public Works								1,643.63

Fund Total								1,643.63
Fund: SRF Project Fund								
Dept: Equalization Basin								
		403-905.000-830.000	Engineerin	ORCHARD, HILTZ & MCCLIMENT INC DECEMBER INVOICES	0		12/22/2009	13,151.50

Total Equalization Basin								13,151.50

Fund Total								13,151.50
Fund: DWRP Project Fund								
Dept: Capital Improvements								
		404-901.000-802.000	Profession	HERITAGE NEWSPAPERS LEGALS	0		12/22/2009	540.00
		404-901.000-830.000	Engineerin	ORCHARD, HILTZ & MCCLIMENT INC DECEMBER INVOICES	0		12/22/2009	2,822.75

Total Capital Improvements								3,362.75

Fund Total								3,362.75
Fund: Sewer Enterprise Fund								
Dept: Administration								
		590-248.000-811.000	Atty Misc	VARNUM, RIDDERING, SCHMIDT LEGAL SERVICES	0	805361	12/22/2009	516.18

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Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Sewer Enterprise Fund Dept: Administration						
Total Administration						516.18
Dept: Sewer Utilities Department						
590-548.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 1/1/10-1/31/10	0		12/21/2009	4,896.34
590-548.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 1/1/10-2/1/10	0		12/22/2009	120.53
590-548.000-751.000	Gasoline &	CORRIGAN OIL COMPANY GAS	0		12/22/2009	709.33
590-548.000-802.000	Profession	METRO ENVIROMENTAL SERVICES VACTOR SERVICE	0	41037	12/22/2009	1,535.00
590-548.000-802.000	Profession	STATE OF MICHIGAN BIOSOLIDS LAND APP FEE	0	606891	12/22/2009	1,881.92
590-548.000-802.000	Profession	ORCHARD, HILTZ & MCCLIMENT INC DECEMBER INVOICES	0		12/22/2009	374.50
590-548.000-802.000	Profession	ROTO ROOTER NOVEMBER 09 STATEMENT	0		12/22/2009	1,450.00
590-548.000-802.000	Profession	SYNAGRO CENTRAL WWTP SERVICES	0	31232	12/22/2009	14,770.12
590-548.000-824.000	Testing &	PARAGON LABORATORIES INC TESTING	0	60244	12/22/2009	55.00
590-548.000-901.000	Printing &	PRINTING SYSTEMS ENVELOPES-PAST DUE	0	62107	12/22/2009	23.70
590-548.000-920.001	Telephones	AT&T 734 424-1425 243 0	0		12/21/2009	42.41
590-548.000-920.001	Telephones	AT&T 734 426-4572 813 0	0		12/21/2009	823.92
590-548.000-920.001	Telephones	NEXTEL COMMUNICATIONS ACCT. NO. 593543512	0		12/22/2009	101.15
590-548.000-937.000	Equip Main	KOMLINE-SANDERSON OIL FEEDER, BRASS	0	42004564	12/22/2009	179.78
Total Sewer Utilities Department						26,963.70
Dept: Capital Improvements						
590-901.000-974.000	CIP Capita	HIGHWAY MAINTENANCEE CONSTRUCTI 2009 ROAD MAINT. PROGRAM	0		12/22/2009	10,000.00
590-901.000-974.000	CIP Capita	ORCHARD, HILTZ & MCCLIMENT INC DECEMBER INVOICES	0		12/22/2009	819.00
590-901.000-974.000	CIP Capita	WASHTENAW COUNTY SOIL EROSION MAINT. INSP FEE 12/1/09	0	900126-12809	12/22/2009	65.00
Total Capital Improvements						10,884.00
Fund Total						38,363.88
Fund: Water Enterprise Fund Dept: Water Utilities Department						
591-556.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 1/1/10-1/31/10	0		12/21/2009	1,224.09
591-556.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 1/1/10-2/1/10	0		12/22/2009	80.36
591-556.000-745.000	Uniform Al	DEXTER MILL CLOTHES	0	46255	12/22/2009	43.65
591-556.000-802.000	Profession	ORCHARD, HILTZ & MCCLIMENT INC DECEMBER INVOICES	0		12/22/2009	260.00
591-556.000-802.000	Profession	SENSUS METERING SYSTEMS SENSUS SYSTEM RENEWAL	0	2A10010703	12/22/2009	1,320.00
591-556.000-824.000	Testing &	MICHIGAN DEPT OF ENVIRONMENTAL LAB TESTING	0	606018	12/23/2009	608.00
591-556.000-901.000	Printing &	PRINTING SYSTEMS ENVELOPES-PAST DUE	0	62107	12/22/2009	23.68
591-556.000-920.000	Utilities	DTE ENERGY 3219 953 0084 4	0		12/22/2009	42.00
591-556.000-920.001	Telephones	AT&T 734 426-4572 813 0	0		12/21/2009	424.44
591-556.000-920.001	Telephones	NEXTEL COMMUNICATIONS ACCT. NO. 593543512	0		12/22/2009	75.87
591-556.000-937.000	Equip Main	PARTS PEDDLER AUTO SUPPLY NOVEMBER STATEMENT	0		12/22/2009	56.04
591-556.000-977.000	Equipment	ETNA SUPPLY CO SENSUS MTR OMNI	0	1753050	12/22/2009	1,807.76

INVOICE APPROVAL LIST BY FUND

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Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check Number	Invoice Number	Due Date	Amount
			Abbrev	Invoice Description				
Fund: Water Enterprise Fund								
Dept: Water Utilities Department								
								5,965.89
Total Water Utilities Department								5,965.89
Fund Total								5,965.89
Fund: Trust & Agency Fund								
Dept: Assets, Liabilities & Revenue								
701-000.000-253.043	Dexter Dis			ORCHARD, HILTZ & MCCLIMENT INC DECEMBER INVOICES	0		12/22/2009	468.50
701-000.000-253.053	Cedars of			ORCHARD, HILTZ & MCCLIMENT INC DECEMBER INVOICES	0		12/22/2009	263.25
701-000.000-253.055	Berry & As			ORCHARD, HILTZ & MCCLIMENT INC DECEMBER INVOICES	0		12/22/2009	209.75
701-000.000-253.056	Dexter Pha			ORCHARD, HILTZ & MCCLIMENT INC DECEMBER INVOICES	0		12/22/2009	321.00
								1,262.50
Total Assets, Liabilities & Revenue								1,262.50
Fund Total								1,262.50
Grand Total								413,333.76

Temporary Sign Request

Name of Organization: DEXTER COMMUNITY ORCHESTRA (DCO)

The organization qualifies as: non-profit charitable educational religious

Contact Person: SIGNS - ED WINFIELD 734-355-4200
PRESIDENT - MIKE GARRAHAN 734-424-2874

Organization Address: P.O. BOX 331 DEXTER ME 48130

Contact Phone/E-mail: EDWINFIELD@AOL.COM MGARRAHA@YAHOO.COM

Reason for Request: TO ANNOUNCE/ADVERTISE THE DCO CONCERTS

Dates Requested: 2/24/2010 - 5/12/2010 -
3/7/2010 5/23/2010

Number of Signs Requested: 4 Size: 3' x 4'

Sign Locations: Select all that apply:
Entrances to the Village - Baker, Central, Dexter Ann Arbor, Main St/Alpine
Baker/Main - WE TYPICALLY MOVE ONE OF THE SIGNS TO THIS LOCATION ON THE DAY OF THE CONCERT.
Monument Park
Near Each of the Five Schools
Other - please explain in detail: _____

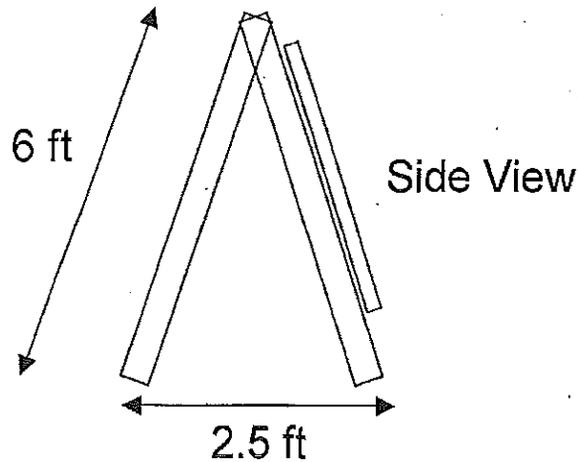
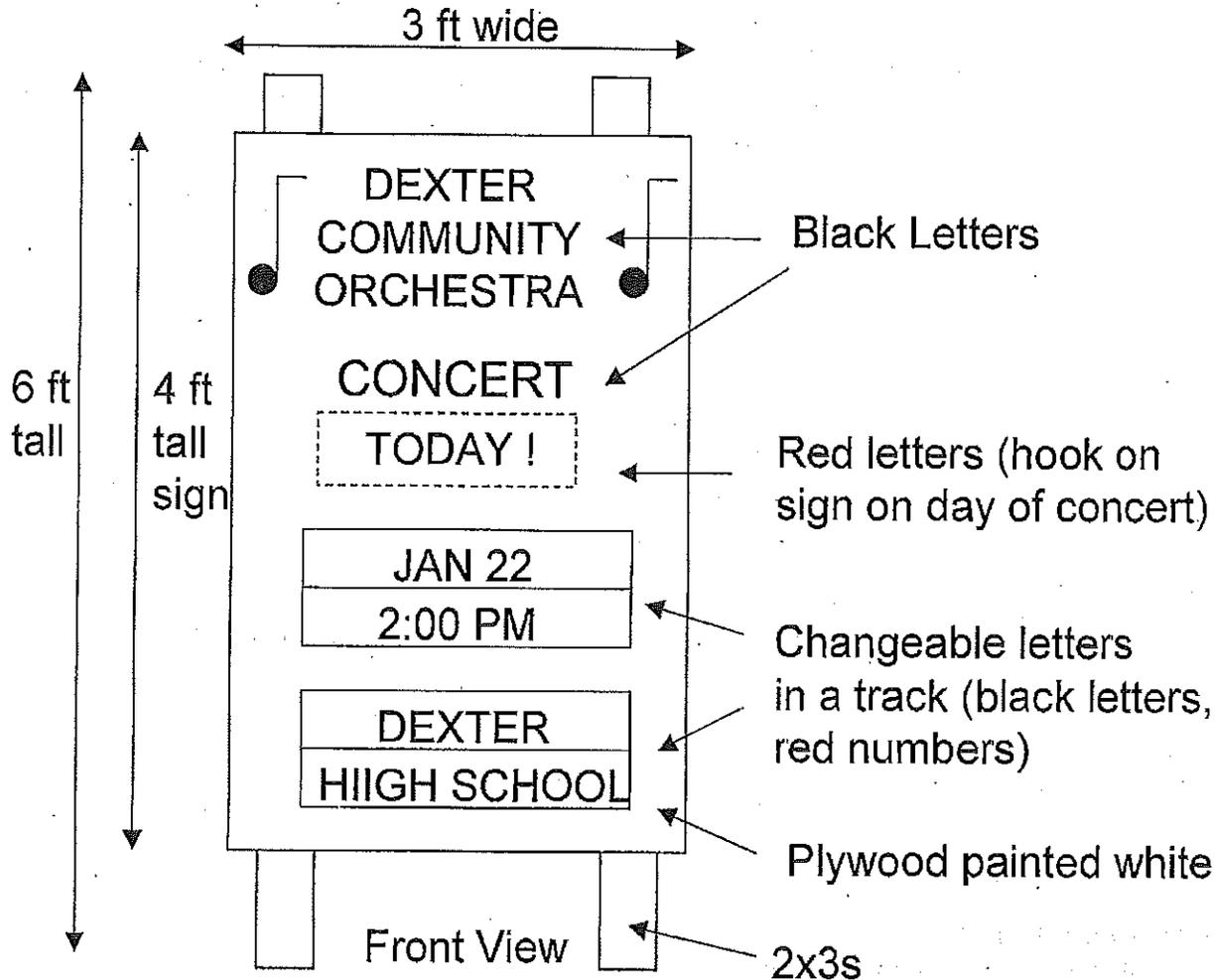
- By signing this application I understand/agree that:
- 1 - The signs must be approved by Village Council before they are posted.
 - 2 - My request must be received at least three (3) weeks prior to the starting date of the request.
(Village Council meets on the second and fourth Monday of every month and the request must be submitted by the Monday before the meeting)
 - 3 - Placing the signs prior to Council approval is grounds for the request to be denied.
 - 4 - The signs will be removed within 24 hours of the end of the approved period.

Edwin O. Winfield Signature of Applicant 12/16/09 Date

Date Received: 12/16/09

Date Approved by Council: _____

Dexter Community Orchestra Sandwich Board



Signs were purchased in 2006 when the Orchestra was formed.

AGENDA 12-28-09

ITEM J-3

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: Council
From: President Keough
Date: December 28, 2009
Re: Planning Commission Appointment

I would like to recommend the appointment of Kyle Hoffman to the position on the Planning Commission that was vacated by John Bellefleur. A copy of his application is attached.

Village of Dexter
8140 Main St. Dexter, Michigan 48130
Phone (734) 426-8303
Fax (734) 426-5614

Application for Appointment as Commission or Committee Member

Name: Kyle Hoffman

Address: 7075 Wilson Drive, Dexter, Michigan 48130

Phone: 734.253.2159 (home) 517.266.4832 (work)

Best Time to Call: Home – anytime after 6 PM; Work – M-F 8 AM – 5 PM

What commission/committee are you applying for? Parks Commission, Planning Commission

Why are you interested in serving on this Commission/Committee? Are there current events that have spurred your interest?

I have a desire to become more active in the Dexter community and in particular in local government. I do not have a particular agenda, other than a desire to be of assistance in any way possible to ensure that Dexter continues to offer a high quality of life to its residents.

What particular skills and/or background do you feel that you could bring to this appointment? What other, if any, commissions or committees have you served on?

I have experience in local government operations through previous positions I held with three different Michigan municipalities. I served as the DDA Director for the City's of Adrian and Imlay City and as a Community Service Supervisor for the City of East Grand Rapids. My work included urban planning, economic development, public budgeting, infrastructure planning, grant writing/administration, and many other responsibilities consistent with those of an appointed local government administrator.

In my current position, I am responsible for the procurement and administration of state, federal and non-profit grants. To date, I have been responsible for my employers having been awarded more than 5 million dollars in non-traditional revenues.

Through my municipal work, I had the opportunity to work on the development of a parks master plan for the City of Imlay City. Additionally, I aided the city in the procurement of non-motorized transportation grant funds for the purpose of hard surfacing a 3/4 mile stretch of trail within the city. I also helped to organize and administer a number of events including: a three vs. three basketball tournament, multiple 5K run/walk events, art and music festivals, historic property tour and a summer concert series.

I have not served on any committees within the Dexter community. I am however currently a board member of the Lenawee County chapter of Habitat for Humanity, a board member for the Lenawee County Boys and Girls Club, a board member for the Lenawee County chapter of Junior Achievement a Lenawee United Way Emerging Leaders committee member and am active in the Adrian Noon Rotary Club.

Please list/attach any other information that you would like to have considered.

I have attached a copy of my current resume for your review.

Kyle D. Hoffman

7075 Wilson Drive • Dexter, Michigan 48130
P. 734.253.2159 • E. kyledhoffman@gmail.com

SELECTED PROJECTS

- Development and implementation of summer concert series, 5K run/walk events, basketball tournament, art fair, historical property tour, farmer's market, arts and cultural festival and other community enrichment programs
- Oversight of downtown streetscape improvement project; surface parking lot reconstruction project(s) and downtown traffic circulation change project
- Development of tax increment financing plan for City of Imlay City, Michigan
- Procured and administered grant awards in excess of \$5,000,000 including funding from state, federal and private sources
- Developed and produced Blueprints for Michigan Downtown's application for Imlay City, Michigan; lead person in the Blueprint strategy implementation for the City of Adrian, Michigan
- Facilitated and developed strategic plan for City of Adrian Downtown Development Authority Board of Directors
- Developed and produced a comprehensive Personnel Policy Manual and Handbook for the City of Imlay City, Michigan
- Worked with City Manager to develop parks and recreation master plan for the City of Imlay City, Michigan
- Developed Obsolete Property Rehabilitation Act and Neighborhood Enterprise Zone policy and application guidelines for the City of Adrian, Michigan
- Facilitated Brownfield Redevelopment projects and the creation of a Brownfield Redevelopment Authority in Imlay City, Michigan
- Developed comprehensive façade enhancement program, leading to multiple façade enhancement projects including two million dollars in private investment in the downtown
- City of Adrian staff liaison to the City's Local Historic District Commission

EMPLOYMENT HISTORY

LENAWEE INTERMEDIATE SCHOOL DISTRICT

01/2008 – current

Director of Grants and Development

- Responsible for the identification and procurement of non-traditional funding to enhance district revenue and further educational initiatives within the County
- Provide professional counsel and support to local district administrators and faculty in the procurement of external funding sources
- Administer awarded funds and collaborate with program/project administrators to ensure the appropriate use of funds
- Provide support services to the Office of the Superintendent as needed

CITY OF ADRIAN

01/2005 – 03/2008

Downtown Development Director

- Oversaw Adrian Blueprint strategy Implementation
- Oversaw development and implementation of all DDA initiatives and projects related to downtown revitalization
- Assisted in garnering a \$1,000,000 Vibrant Small Cities Initiative Grant for downtown enhancement activities
- Administer \$500,000 annual operating budgeting (TIF and Two-Mill Levy)
- Prepare Capital Improvements Plan(s) for the Central Business District
- Collaborate with board of directors and City Commission on strategic and tactical planning
- Plan and facilitate DDA meetings, including agenda creation
- Develop and cultivate relationships with property owners, developers, residents and other government agencies
- Select and supervise contractors, review invoices and authorize payments during all project phases

- Serve as key contact for issues related to downtown revitalization, including taxes, amenities, and land-use regulations
- Responsible for administration of relevant economic development incentive programs (OPRA, NEZ, façade enhancement programs, Brownfield redevelopment and historic preservation tax credits)
- Coordinate with City Housing Department to administer \$275,000 MSHDA grant for upper level residential creation
- Responsible for parking lot and other publicly owned properties management
- Oversight of Central Business Historic District
- Provide assistance to the Community Development Director and City Manager (economic development team)
- Staff support to the City's Historic District Commission

CITY OF IMLAY CITY
Imlay City, Michigan

03/2003-01/2005

Downtown Development Director

- Oversaw development and implementation of all DDA initiatives and projects related to downtown revitalization
- Participate in planning and coordination of promotional events
- Held responsibility for Brownfield Redevelopment Authority as well as Façade Loan Program
- Administered more than \$800,000 in infrastructure grants
- Developed and executed marketing strategies and tools, including community logo, print publications, signage and banners
- Supervised DDA employees, contract employees and volunteer staff
- Played an instrumental role in TIF revenue increase

CITY OF EAST GRAND RAPIDS
East Grand Rapids, Michigan

2002 – 2003

Community Service Program Supervisor

- Supervised, scheduled, trained and evaluated community service workers
- Participated in planning, coordination and administration of programs
- Supervised relevant staff members
- Worked with all City Departments as relevant (public works, parks and recreation, engineering)

EDUCATION

Master of Public Administration Emphasis: Local Government Administration Oakland University – Rochester Hills, Michigan	2006
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Bachelor of Science – Public and Non-Profit Administration Emphasis: Economics and Accounting/Management and Planning Grand Valley State University – Allendale, Michigan	2002
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VOLUNTEER AND COMMUNITY ACTIVITIES

- Junior Achievement of the Michigan Edge Lenawee County Board Member
- Lenawee County Boys and Girls Club Honorary Board Member
- Lenawee United Way Emerging Leaders Program Committee Member and 2009-2010 Class Facilitator
- Lenawee County Habitat for Humanity Board Member
- Junior Achievement Program Volunteer
- Adrian Noon Rotary Club Member
- Adrian Noon Rotary Club Pledge Class Project Chair

AGENDA 12-28-09

ITEM L-1

cnicholls@villageofdexter.org

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council
From: Courtney Nicholls, Assistant Village Manager
Date: December 28, 2009
Re: Protomatic

Protomatic, Inc located at 2125 Bishop Circle West has submitted an Industrial Facilities Tax Exemption request for approximately \$250,000 in new personal property at their facility for a period of 2 years. I am requesting that Council set a public hearing on this request for January 25, 2010. Per the legal requirement, the notice of the public hearing will be published in the Dexter Leader and mailed to all the relevant taxing authorities.

NOTICE OF PUBLIC HEARING
INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE
DEXTER VILLAGE COUNCIL

The Dexter Village Council will hold a public hearing **Monday, January 25, 2010** at 7:30 p.m. at the Dexter Senior Center, 7720 Dexter-Ann Arbor Road, Dexter, Michigan. The purpose of the hearing is to receive public input on an application filed by **Protomatic, Inc located at 2125 Bishop Circle West, Dexter Michigan**, for an Industrial Facilities Tax Exemption Certificate.

Protomatic, Inc. is a leading contract manufacturer of high-precision prototype, short-run machining and assembly. The project consists of approximately \$250,486 in new personal property investment. The exemption would apply to this personal property at their facility located in Dexter Michigan for a period of 2 years.

The application is on file and available for review at the Village Office, 8123 Main Street, 2nd Floor of the National City Bank Building, Dexter, Michigan, weekdays between 9:00 a.m. and 5:00 p.m. Written comments regarding this project should be submitted to the Village Manager, and must be received no later than 5:00 p.m. **Tuesday, January 19, 2010.**

Donna Dettling
Village Manager

Publish: January 7, 2010

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk <i>Carae J. Jones</i>	Date received by Local Unit <i>December 11, 2009</i>
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION
All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) <i>PROFORMAL, INC</i>		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) <i>3199</i>	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) <i>2125 BISHOP CIRCLE WEST DETROIT MI</i>		1d. City/Township/Village (indicate which) <i>DETROIT</i>	1e. County <i>WESTLAND</i>
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Research and Development (Sec. 2(9))		3a. School District where facility is located <i>DETROIT</i>	
<input type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Rehabilitation (Sec. 3(1))		3b. School Code <i>81050</i>	
		4. Amount of years requested for exemption (1-12 Years) <i>2</i>	

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

SEE ATTACHED

6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	Real Property Costs <i>0</i>
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total	Personal Property Costs <i>250,486</i>
6c. Total Project Costs * Round Costs to Nearest Dollar	Total of Real & Personal Costs <i>250,486</i>

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements	_____	_____	<input type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements	<i>7/1/2009</i>	<i>12/31/2009</i>	<input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

9. No. of existing jobs at this facility that will be retained as a result of this project. *2*

10. No. of new jobs at this facility expected to create within 2 years of completion. *2*

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land) _____

b. TV of Personal Property (excluding inventory) _____

c. Total TV *N/A*

12a. Check the type of District the facility is located in:
 Industrial Development District Plant Rehabilitation District

12b. Date district was established by local government unit (contact local unit)
May 26, 1987

12c. Is this application for a speculative building (Sec. 3(8))? Yes No

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name <i>Dawn Webster</i>	13b. Telephone Number <i>734-426-3655</i>	13c. Fax Number <i>734-426-2725</i>	13d. E-mail Address <i>Dawn@Prestomark.com</i>
14a. Name of Contact Person <i>Dawn Webster</i>	14b. Telephone Number <i>734-426-3655</i>	14c. Fax Number <i>734-426-2725</i>	14d. E-mail Address <i>Dawn@Prestomark.com</i>
▶ 15a. Name of Company Officer (No Authorized Agents) <i>Rita Webster</i>			
15b. Signature of Company Officer (No Authorized Agents) <i>Rita Webster</i>		15c. Fax Number <i>734-426-2725</i>	15d. Date <i>12/10/09</i>
▶ 15e. Mailing Address (Street, City, State, ZIP Code) <i>2125 Bishop Circle West Pontiac, MI 48130</i>		15f. Telephone Number <i>734-426-3655</i>	15g. E-mail Address <i>Rita@Prestomark.com</i>

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
16c. LUCI Code	16d. School Code
17. Name of Local Government Body	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

Subject: Request for Personal Property Tax Abatement
 Company: *Protomatic, Inc.*
 Address: 2125 Bishop Circle West, Dexter, MI
 Total Value: \$250,486.94
 Contact: Doug Wetzel
 Phone: 734-426-3655

SECTION 5- Attachment
 Date: 12/10/2009

Background:

Protomatic, Inc. is a privately held, local business founded in 1971. Business has resided in Dexter since 1971. First at 8060 Grand Street, then moved to 7866 Second Street in 1984 and finally moved to the present location in 1999.

Business Segment:

Business segment historically has been automotive (80% FY 2001), but over the last five years has converted to aerospace (10% FY2009) and precision medical components (80% FY2009).

Business Conditions:

These changes have been difficult due to the economic conditions. Transitioning to a different industry requires additional personnel training, modification of Quality Management Systems such as AS9100 (Aerospace) and ISO-13485 (Medical ISO-9001) and just simply understanding the different industries needs.

Capital Equipment:

The equipment that is being proposed in this Personal Property Abatement is part of the changing process needed to support the changing industrial workplace. The major changes have been higher precision components, higher throughput with new technology and automation.

Employment History:

Employment History	Employee Count (Ave)
Year	
CY 2005	20.8
CY 2006	18.8
CY 2007	20.8
CY 2008	23.2
CY 2009	24.3

Equipment Summary:

Assets acquired in CY2009:	Installation	Application	Value	Ref. PO #
Keyence Laser Micrometer (new)	10/2009	Measurement	\$10430.00	(#25194)
2 Haas VF-2SSYT CNC Milling Machine (new)	12/2009	Machined Parts	\$178540.00	(#25358)
Hardinge Autoloader GT-27 Lathe (used)	11/2009	Machined Parts	\$10980.60	(#Auc.,24632, 25030)
Rigging and Installation	12/2009	Installation	\$ 6000.00	(Est.Miller,McNaug,Madison)
CAT-40/ AC-125 Tools	12/2009	Tooling	\$25000.00	(#25360, Est.)
Rotary Tables (4,5 Axis)	11/2009	Tooling	\$14176.00	(#25217)
Computers (Dell Precision Workstations)	08/2009	Machine Program	\$5360.34	(#24480,24666,24777,24995)

Total \$250,486.94

In view of these difficult conditions, Protomatic requests approval of the tax abatement.



Where Passion & Process Control Meet

Protomatic is a leading contract manufacturer of high-precision prototype, short-run machining and assembly. We know that when you select a contract manufacturer for product development assistance, you look to extend the passion of your team. At Protomatic, we join your team to create success. We're passionate about delivering products that embody the innovation, quality and excellence that exceed the exacting standards of our customers.

Protomatic manufactures complex, high-precision components:

- Quality – maintain tolerances +/- .0001" (.0025mm)
- Machining – CNC 4,5-axis milling and 3-axis turning
- Materials – plastics, rubbers, ceramics, aluminum, steel, stainless steel, super alloys, titanium, refractory metals
- Special operations – laser scanning, tumbling, glass bead blasting, micro-blasting, polishing, riveting, assembly
- Inspection – part are inspected to insure specs are met; using a multi-step process including hand gauges, CMM, optical comparator, Go/No-Go gauges, creating Inspection Sample Warrants for First Article Test compliant with ISO and AS.

Protomatic provides expert technical product design support:

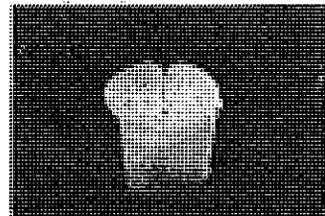
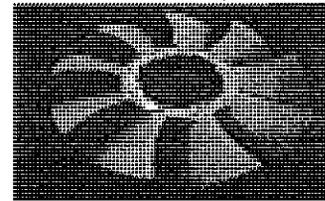
- CAD/CAM – from idea, drawing, reverse engineering or CAD file, we'll enhance your design for optimal-cost manufacturability
- Non-Disclosure Agreements and Confidentiality are standard

Protomatic is your "one stop shop" for turn-key solutions:

- rapid response to quotes, most commercial in 24 hrs
- We partner to solve your toughest challenges – innovation, new product development, production, production "emergency"
- Provide or manage secondary operations – Anodize, grind, plate, weld, sandblast, paint, electro-polish, dry film lubricate
- Program management of your job beginning to end
- We deliver on time and seek out cost reductions

Protomatic culture rallies around these certifications:

- ISO 9001:2000 Certified QMS
- AS 9100B:2004 Aerospace Compliant
- ISO 13485:2003 Medical Device Compliant



Protomatic helps turn your ideas into reality; your complete "one stop shop" for technical design, complex machining and program management.

**Protomatic is more than customer driven -
We're mission-critical ready!**

2125 Bishop Circle West
Dexter, MI 48130
734.426.3655(t) 734.426.2725(f)
www.protomatic.com

VILLAGE OF DEXTER
P.A. 198 INDUSTRIAL FACILITIES EXEMPTION
TAX ABATEMENT FORM
Per 198 REAL PROPERTY

Company:

I understand that I have committed to remain within the Village of Dexter during the period of time for which the individual application for abatement has been approved, and that if my business relocates within this period of time, I shall pay to the affected taxing units an amount equal to those taxes it would have paid had the abatement not been in effect.

Signature: *Rita Welch* *12/10/09*

VILLAGE OF DEXTER
P.A. 198 INDUSTRIAL FACILITIES EXEMPTION
TAX ABATEMENT FORM

YEARS OF TAX ABATEMENT ELIGIBILITY

<u>Points</u>	<u>Years</u>
0 - 9	0
10 - 19	1
20 - 29	2
30 - 39	3
40 - 49	4
50 - 59	5
60 - 69	6
70 - 74	7
75 - 79	8
80 - 84	9
85 - 89	10
90 - 94	11
95 - 100 +	12