

G. NON-ARRANGED PARTICIPATION:

Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Citation List
3. Comcast Update
4. Dexter Senior Center Donation Acknowledgement
5. Fluoride Grant – Rejection Letter

Page # 9-20

I. REPORTS:

1. Board, Commission, & Other Reports- “Bi-annual or as needed”

Arts, Culture & Heritage Committee – Paul Cousins

Page # 21-24

Chelsea Area Planning Team / Dexter Area Regional Team

Dexter Area Chamber

Dexter Area Fire Department

Downtown Development Authority Chair

Farmers Market Representative

Gordon Hall Mgmt Team Representative – Donna Fisher

Huron River Watershed Council Representative

Library Board Representative

Parks & Recreation Commission

Planning Commission – Jim Carson

Tree Board Chair

Washtenaw Area Transportation Study Policy/Technical Committee Reps

Western Washtenaw Area Value Express Representative

2. Subcommittee Reports

Website

Downtown Fire Detection

Economic Preparedness

“This meeting is open to all members of the public under Michigan Open Meetings Act.”

www.villageofdexter.org

3. Village Manager Report

Page # 25-28

4. President's Report

Page # 29-32

J. CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.

1. Consideration of: Bills & Payroll in the amount of: \$ 261,377.78

Page # 33-38

2. Consideration of: Request from Dexter Boy Scout Troop 477 to place three (3) signs in the Village right-of-way from June 23, 2010 to June 26, 2010

Page # 39-40

3. Consideration of: Request from the Village Arts, Culture & Heritage Committee to place a sign in the right of way on May 22, 2010

Page # 41-42

4. Consideration of: Setting public hearings for June 14, 2010 on the 2010-2011 Budget, Water/Sewer/Refuse Rates, and the 2010 Millage Rate

K. OLD BUSINESS- Consideration and Discussion of:

1. Discussion of: Facilities Next Steps

L. NEW BUSINESS- Consideration and Discussion of:

1. Consideration of: 2010-2015 Capital Improvements Plan

Page # 43-46

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2. Consideration of: Entering into a one year contract extension with auditors Post, Smythe, Lutz, Ziel
Page # 47-74

3. Consideration of: Amendments to the Investment Policy
Page # 75-82

4. Consideration of: Farmers Market/Community Garden Operating Plan
Page # 83-86

5. Consideration of: Proposal from Dexter Builders to remove and replace the roof on the Monument Park Gazebo in an amount not to exceed \$8,500
Page # 87-88

6. Consideration of: Authorizing the Village Manager and Village President to negotiate and enter into a purchase agreement with Mill Creek Properties to purchase a portion of parcel H-08-06-200-028 for \$115,000 and to work with Orchard, Hiltz & McCliment and Absolute Title to complete the closing process
Page # 89-96

M. COUNCIL COMMENTS

N. NON-ARRANGED PARTICIPATION

Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

O. ADJOURNMENT

BUDGET WORK SESSION – MAY 12, 2010 (if needed)
6:00 p.m. – Copeland Board Room

“This meeting is open to all members of the public under Michigan Open Meetings Act.”

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DEXTER VILLAGE COUNCIL
CLOSED SESSION
WEDNESDAY, APRIL 21, 2010

AGENDA 5-10-10
ITEM C-1.

A. CALL TO ORDER

The meeting was called to order at 7:06pm by President Keough in the Board Room of the Copeland Building at 7714 Dexter Ann Arbor Rd. in Dexter, Michigan

B. ROLL CALL: President Keough

J. Carson-entered the meeting at 7:17 pm
P. Cousins
D. Fisher J. Semifero
J. Smith R. Tell

Also attending Council Clerk, Carol Jones

C. MOTION TO GO INTO CLOSED SESSION TO PREPARE FOR THE ANNUAL PERFORMANCE REVIEW OF THE VILLAGE MANAGER IN ACCORDANCE WITH MCL 15.268 SEC. 8(d)

Motion Smith; support Fisher to move into closed session at 7:07 pm to prepare for the Annual Performance Review of the Village Manager.

Ayes: Cousins, Fisher, Smith, Semifero, Tell and Keough
Nays: None
Absent: Carson
Motion carries

D. MOTION TO MOVE OUT OF CLOSED SESSION

Motion Smith; support Fisher to move out of closed session at 10:05 pm.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough
Nays: None
Motion carries

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, APRIL 26, 2010

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 by President Keough in the Dexter Senior Center located at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan.

B. ROLL CALL: President Keough

J. Carson
D. Fisher
J. Smith

P. Cousins
J. Semifero
R. Tell

C. APPROVAL OF THE MINUTES

1. Council Closed Session – April 12, 2010
2. Regular Council Meeting – April 12, 2010

Motion Fisher; support Smith to approve the minutes of the Council Closed Session of April 12, 2010 and the Regular Council Meeting of April 12, 2010 with one correction on page 5 of the Regular Council Minutes under Subcommittee Reports, Downtown Fire Detection, *correct raided to read raised.*

Unanimous voice vote for approval

D. PREARRANGED PARTICIPATION

DTE – Paul Ganz and Mike Witkowski from DTE Energy were present and spoke about the electrical reliability and quality in the Village of Dexter and Scio Township.

E. APPROVAL OF THE AGENDA

Motion Smith: support Fisher to approve the agenda with the following changes:

- Update Consent Agenda item J with a corrected amount to Bills & Payroll and the addition on item J-4, Dexter Lions Club request
- Add additional information under K-1, Mill Creek Park Next Steps
- Add additional information under L-3, Community Garden
- and Re-name K-2 from Village Office Next Steps to Facilities Next Steps

Unanimous voice vote for approval

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

G. NON-ARRANGED PARTICIPATION

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Notification regarding Fire Station Grant
3. Dexter Community Schools – Nice Job Note
4. County Cleanup Day
5. Chelsea Area Planning Team/Dexter Area Regional Team March 15, 2010 Meeting Minutes

I. REPORTS

1. Community Development Manager - Allison Bishop

Ms. Bishop submits her report as per packet. In addition, Ms. Bishop gave an update on the Ice Rink and that the Parks and Recreation Commission is looking to enlarge the rink for 2010, add portable event fencing around the rink to replace the orange fencing, and re-grade Monument Park where the rink is located probably in the fall after Apple Daze.

2. Finance Director/Treasurer – Marie Sherry 3rd Quarter Report

Ms. Sherry's submits her report as per packet. In addition, Ms. Sherry gave updates on 2009 tax collections; requested to extend the present auditor's contract for one year and then proceed with negotiations for future contracts; reported on the revisions to the investment policy and the request to form a Finance Committee; reported on the work going on with the current website; and reported on the budget and an issue with TCF Bank on fees.

3 Boards, Commissions. & Other Reports-"Bi-annual or as needed"

Dexter Area Fire Department (DAFD) – Ray Tell/Jim Seta

Mr. Tell reported that a subcommittee is working on the Interlocal Agreement; the department is in the process of hiring a new fire fighter and have revamped the application process; Lima Township is expected to withdraw from the DAFD in August and Dexter Township is considering their coverage area in the DAFD; and although the department did not get the large grant, they did receive a \$55,000 grant for air filtration and CO2 systems.

Parks & Recreation Commission – Joe Semifero

Mr. Semifero reported that there have been some questions regarding the refreshments at the Ice Rink and that will be looked at before the next season.

4. Subcommittee Reports

Website - None

Downtown Fire Detection - None

Economic Preparedness - None

5. Village Manager Report

Mrs. Dettling submits her report as per packet. In addition Mrs. Dettling gave the following updates: Thomson Reuters (Creative Solutions) is participating in the Adopt-a-Road program and have adopted the entire length of Baker Road; outdoor sirens will be tested on Saturday, May 1; the Budget Workshop will be held on May 5; met with the Ann Arbor Street residents regarding the proposed changes and will be looking at increasing the bike lane to accommodate back-outs (a drawing was requested to show this design); and Boy Scout volunteers are working on a clean-up on the Mast Road Bridge.

6. President's Report

Mr. Keough submits his report as per packet. Mr. Keough reported on attending the Dexter Chamber Annual Dinner on Friday, April 23 and that Mr. Seta attended the Regional Fire Meeting on April 21.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$340,222.40
2. Consideration of: American Legion request to hold a Poppy Sale on Village sidewalks on Friday, May 21 and Saturday, May 22, 2010
3. Consideration of: American Legion request to hold the 62nd Annual Memorial Day Parade beginning at 10 am on May 31, 2010 pending Dexter Area Fire Department and Washtenaw County Sheriff approval
4. Consideration of: Dexter Lions Club request to hold their annual White Cane Week fundraiser on Village sidewalks on Friday, May 28 and Saturday, May 29, 2010, including the posting of 5 signs during those two days

Motion Fisher; support Smith to approve items 1, 2, 3 and 4 of the consent agenda.

Unanimous voice vote for approval

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Mill Creek Park Next Steps

It was reported that the updated fees to revise the stream restoration design and permit application would be \$19,546.00.

2. Discussion of: Facilities Next Steps

Discussion followed and included the following:

Look at the first steps – Will There be a new fire hall?

Establish a task force of citizens to study the suitability of a fire hall or a study committee from the Village Boards and Commissions.

Look at possible Regional Fire Department and how to use resources to benefit the Village the most.

Does the Village want separate facilities or not?

Need to look at Mill Creek Park and define what needs to be accomplished first.

List the Village's priorities to determine budget available for such projects.

3. Discussion of: Use of Social Networking Websites (Facebook, Twitter, etc.) as a Communication Tool

Motion Smith: support Fisher to postpone discussion on the use of social networking websites as a communication tool. (April 12, 2010)

Ayes: Carson, Fisher, Smith and Semifero

Nays: Cousins, Tell and Keough

Motion carries 4 to 3

Motion Fisher; support Smith to proceed with the use of Facebook for social networking as a communication tool.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

At 9:30 p.m. a recess was taken and the meeting re-convened at 9:35 p.m.

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Baker Road Pedestrian Crossing Grant Application

Motion Semifero; support Carson to proceed with the Baker Road Pedestrian Crossing Grant with the provision that the Village enter into discussion with Dexter Community Schools over cost sharing of the crossing guards and other cost associated with the no transport zone concept.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough

Nays: None

Motion carries

2. Discussion of: Next Steps Regarding the Railroad Viaduct Pedestrian Infrastructure

Mrs. Dettling gave an update on the Viaduct Pedestrian Access meeting from April 15.

3. Discussion of: Community Garden

Discussion followed on the proposed community garden application, fees and lot size.

Motion Cousins; support Semifero to allow the Village Manager to work with the committee to plow the land and establish the fee of \$50 for a 20x20 plot and \$25 for a 10x20 plot.

Ayes: Semifero, Tell, Fisher, Carson, Cousins and Smith

Nays: Keough

Motion carries 6 to 1

4. Consideration of: Reconciliation of Washtenaw County Road Commission charges to the Village and recommendation to unrestrict remaining reserved funds

Motion Semifero; support Carson to accept the recommendation that after the final invoice is paid that the remaining balance in the Restricted Bridge Fund be unrestricted and placed back into general fund reserves.

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero and Keough

Nays: None

Motion carries

5. Consideration of: 2009-2010 Budget Amendments

Motion Carson; support Fisher to approve the 2009-2010 budget amendments.

Ayes: Carson, Cousins, Fisher, Smith, Semifero, Tell and Keough

Nays: None

Motion carries

M. COUNCIL COMMENTS

Semifero	Would like to see less discussion items on the agenda and more consideration items. Discussion items could be presented as reports such as the Railroad Viaduct Pedestrian Crossing.
Fisher	None
Carson	None
Jones	Reminder of the next Dexter Daze Meeting on May 3 at 6 pm.
Smith	None
Tell	None
Cousins	The 12 th Annual Rotary Club Art, Food & Wine event will be held Sunday, May 2 from 5-8 pm at North Point.

N. NON-ARRANGED PARTICIPATION

Marie Sherry of 8140 Main Street commented that some residents struggle to pay property taxes and inquired if there are any community or service groups that could give assistance to these people who are seniors?

O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING PURCHASE OF PROPERTY IN ACCORDANCE WITH MCL 15.26 Sec. 8(d)

Motion Carson; support Smith to go into closed session at 10:31 pm to discuss potential purchase of property

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

Motion Carson; support Smith to leave the closed session at 11:25 pm

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough

Nays: None

Motion carries

Motion Cousins; support Tell to authorize the negotiations to proceed as directed in closed session.

Ayes: Tell, Carson, Cousins and Keough

Nays: Smith, Semifero and Fisher

Motion carries 4 to 3

P. ADJOURNMENT

Motion Smith; support Carson to adjourn at 11:29 pm

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

2010 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Dexter Area Fire Board	5/6/2010	6:00 p.m.	Dexter Township Hall	http://dexterareafire.org/	Ray Tell/Jim Seta
Dexter Area Historical Society	5/6/2010	7:30 p.m.	Dexter Area Historical Museum	http://www.hvcn.org/info/dextermuseum/	
Scio Township Downtown Development Authority	5/10/2010	12:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Dexter Community Schools Board of Education	5/10/2010	7:00 p.m.	Creekside Intermediate School	http://web.dexter.k12.mi.us/	
Dexter Village Council	5/10/2010	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Planning	5/10/2010	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Scio Township Board	5/11/2010	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Dexter Area Chamber of Commerce	5/12/2010	8:00 a.m.	Copeland Board Room	http://www.dexterchamber.org/	Paul Cousins
Village Council Budget Work Session	5/12/2010	6:00 p.m.	Copeland Board Room	http://www.villageofdexter.org	
Chelsea Area Planning Team/Dexter Area Regional	5/17/2010	7:00 p.m.	Lima Township	http://www.ewashtenaw.org/	Jim Carson
Dexter Village Zoning Board of Appeals	5/17/2010	7:00 p.m.	Senior Center	http://www.villageofdexter.org	Ray Tell
Dexter Township Board	5/18/2010	7:00 p.m.	Dexter Township Hall	http://www.twp-dexter.org/	
Dexter Village Parks Commission	5/18/2010	7:00 p.m.	Village Offices	http://www.villageofdexter.org	Joe Semifero
Webster Township Board	5/18/2010	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	
Washtenaw County Board of Commissioners	5/19/2010	6:45 p.m.	Board Room, Admin Building	http://www.ewashtenaw.org/government/boc/	
Webster Township Planning	5/19/2010	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	
Washtenaw Area Transportation Study-Policy	5/19/2010	9:30 a.m.	Scio Township Hall	http://www.miwats.org/	Jim Carson
Dexter Downtown Development Authority	5/20/2010	7:30 a.m.	Senior Center	http://www.villageofdexter.org	Shawn Keough Paul Cousins
Healthy Community Steering Committee	5/20/2010	8:30 a.m.	Chelsea Hospital - White Oak Room		
Dexter Community Schools Board of Education	5/24/2010	7:00 p.m.	Creekside Intermediate School	http://web.dexter.k12.mi.us/	
Dexter Village Council	5/24/2010	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Planning	5/24/2010	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Regional Fire Consolidation	5/25/2010	3:00 p.m.	Dexter District Library		Shawn Keough
Scio Township Board	5/25/2010	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Western Washtenaw Area Value Express	5/25/2010	8:15 a.m.	Chelsea Community Hospital		Jim Carson

AGENDA 5-10-10
ITEM H-1.

Due to the possibility of cancellations please verify the meeting date with the listed
website or the Village Representative



Washtenaw County Sheriff's Activity Log

1:56:47 PM

Area: 39 Dexter Village
Date Range: 04/01/2010 - 04/30/2010

Log ID: 193017	Date: 04/03/2010	Location: BAKER / HUDSON	
Log ID: 193951	Date: 04/09/2010	Location: ANN ARBOR ST / EDISON	Ticket #: SH-260745
	Citation 1: C/I	Other: No valid proof of Ins.	
Log ID: 193951	Date: 04/09/2010	Location: A2 / HUDSON	Ticket #: SH-260746
	Citation 1: C/I	Violation of posted speed limit	
Log ID: 194396	Date: 04/11/2010	Location: SECOND/CENTRAL	
Log ID: 194933	Date: 04/14/2010	Location: 4TH AND HUDSON	
Log ID: 194933	Date: 04/14/2010	Location: 4TH AND HUDSON	
Log ID: 194971	Date: 04/14/2010	Location: MAIN / JEFFORDS	Ticket #: SH-260752
	Citation 1: C/I	Other: Fail to stop immed/to the	
Log ID: 194971	Date: 04/14/2010	Location: JEFFORDS / MAIN	Ticket #: SH-263478
	Citation 1: C/I	Other: Tinted Windows	
Log ID: 195352	Date: 04/16/2010	Location: 4TH AND HUDSON	
Log ID: 195590	Date: 04/17/2010	Location: ANN ARBOR ST/HUDSON ST	Ticket #: N/A
Log ID: 195590	Date: 04/17/2010	Location: CENTRAL ST/SECOND ST	Ticket #: N/A
Log ID: 196162	Date: 04/21/2010	Location: BAKER/SHIELD	
Log ID: 196174	Date: 04/21/2010	Location: FOREST AND BROAD	
Log ID: 196174	Date: 04/21/2010	Location: 4TH AND HUDSON	
Log ID: 196398	Date: 04/22/2010	Location: BROAD AND FOREST	
Log ID: 196398	Date: 04/22/2010	Location: 4TH AND HUDSON	
Log ID: 196625	Date: 04/23/2010	Location: BROAD AND FOREST	
Log ID: 196625	Date: 04/23/2010	Location: 4TH AND HUDSON	
Log ID: 196988	Date: 04/25/2010	Location: FOREST AND BROAD	
Log ID: 196988	Date: 04/25/2010	Location: 4TH AND HUDSON	
Log ID: 197550	Date: 04/28/2010	Location: MAC GREGOR / CANAL	Ticket #: 256586
	Citation 1: C/I	35 in a 30	
Log ID: 197719	Date: 04/29/2010	Location: 5TH / DOVER	
Log ID: 197875	Date: 04/30/2010	Location: BROAD AND FOREST	
Log ID: 197899	Date: 04/30/2010	Location: ANN ARBOR / EDISON	Ticket #: SH-263488
	Citation 1: C/I	Violation of posted speed limit	
Log ID: 197899	Date: 04/30/2010	Location: ANN ARBOR / EDISON	
Log ID: 197899	Date: 04/30/2010	Location: ANN ARBOR / EDISON	Ticket #: SH-263489
	Citation 1: C/I	Violation of posted speed limit	

Total Traffic Stops: 26

AGENDA 5-10-10
ITEM H-2

Activity Log Citation by Area Report

Total Citations Issued: 7
Total Citation 1's: 7
Total Citation 2's: 0
Total Citation 3's: 0
Tickets Not Issued: 19
Traffic Stops that ended in an Arrest: 1



AGENDA 5-10-10
ITEM M-3

April 22, 2010

Donna Dettling, Manager
Village of Dexter
8140 Main St.
Dexter, MI 48130

Re: Price Adjustment

Dear Ms. Dettling:

As part of our commitment to provide our customers with the very best entertainment and communications experience, we continue to invest in next-generation technology to introduce new product features, more programming choices and improvements to customer service. These investments make it possible to deliver continued innovations such as more HD and On Demand choices, converged services, multi-platform content, faster Internet speeds and new services consumers want and value.

In today's challenging economic environment, Comcast, like many other companies, is continuing to experience increased business and operational costs, as well as rising programming costs, while we continue to add value to our products and make technology and service improvements. Even with these improvements, Comcast has worked hard to minimize the impact of these adjustments on customers.

In an effort to keep you informed of local business decisions, we are writing to provide advance notice of certain changes to our customers billing statements. Due to increases in programming and other business costs, starting June 1, 2010 the prices of select video services will change as detailed in the enclosed listing. Please know that customers currently receiving services as part of a promotion or minimum term agreement will see no price change until the end of the promotional or minimum term agreement period.

As you will note, we will be changing the way we charge for HD service, which is an increasingly popular service for our customers. The High-Definition Set-Top Box Upgrade charge will no longer be charged on a per set-top box basis, and will now only be charged on the primary outlet. This change will result in monthly savings for customers who have multiple HDTVs with HD equipment.

We always welcome the opportunity to assist our customers in finding the perfect package at a price that meets their viewing needs and budget. With over 3,000 HD choices, the most live sports and up to 17,000 titles On Demand and online – including popular, current TV shows and movies – customers have more choice and control today than ever before.

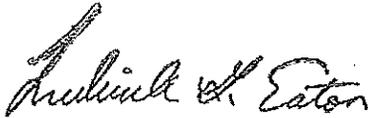
In addition to delivering the most innovative product suite, we've redoubled our efforts to enhance our customer service. In January 2010, Comcast completed the roll out of our national Customer Guarantee as part of our ongoing commitment to improve the customer experience and provide timely, reliable and courteous service, the Customer Guarantee makes the following commitments:

- We will give you a 30-day, money-back guarantee on all our services.
- We will treat you and your home with courtesy and respect.
- We will answer your questions at your convenience.
- We will offer easy-to-understand packages and provide you with a clear bill.
- We will continually offer the best and most video choices.
- We will quickly address any problem you may experience.
- We will schedule appointments at your convenience and be mindful of your time.
- If we fail to arrive for a scheduled visit during the appointment window, we will credit \$20 to your account.

The Customer Guarantee is the latest step in our ongoing commitment to better serve our customers and clearly outlines what customers should expect from Comcast while also defining what the company is doing to hold itself accountable for meeting those expectations.

If you have any questions or need more information about these changes, or any other cable related matter, please feel free to call me directly at 734-254-1888.

Sincerely,



Frederick G. Eaton
Government Affairs Manager
Comcast, Michigan Region
41112 Concept Drive
Plymouth, MI 48170

Enclosure

Michigan Region Price Change

Service	Old Price	New Price	Change
TV Packages			
Limited Basic	\$ 15.99	\$ 17.99	+\$2.00
Preferred Basic	\$ 59.98	\$ 60.98	+\$2.00
Digital Starter (Enhanced Cable)	\$ 59.98	\$ 60.98	+\$2.00
Digital Classic (requires subscription to Digital Starter Package)	\$ 16.96	\$ 16.95	+\$.99
Digital Preferred	\$ 74.94	\$ 77.93	+\$2.99
Digital Preferred with 1 Premium (choice of HBO, Showtime, The Movie Channel, Cinemax, Starz)	\$ 92.49	\$ 98.49	+\$4.00
Digital Preferred with 2 Premium (choice of HBO, Showtime, The Movie Channel, Cinemax, Starz)	\$ 103.49	\$ 107.99	+\$4.50
Digital Preferred Plus (with HBO, Starz and Showtime)	\$ 109.49	\$ 113.99	+\$4.50
Digital Premier - (with HBO, Starz, Showtime and Cinemax)	\$ 118.49	\$ 120.99	+\$4.50
Digital Premier - Incl. Sports Entertainment Package	\$ 124.48	\$ 128.94	+\$4.48
Individual Pays			
HBO/Showtime/TMC/Cinemax/Starz	\$ 18.99	\$ 19.99	+\$1.00
Sports Entertainment Package	\$ 7.99	\$ 7.95	-\$.04
Digital Equipment			
Digital Starter AO / Digital Acc Fee	\$ 1.99	\$ 7.95	+\$5.96
Digital AO / Digital Access Fee	\$ 6.95	\$ 7.95	+\$1.00
Limited Basic Converter	\$ 4.00	\$.99	-\$3.01
HD Converter Fee (High Definition equipment fee covering all outlets, price includes HD receiver and remote for primary outlet)	\$ 8.95	\$ 8.95	No change
HD DVR Box (requires minimum subscription to Digital Starter Package; Monthly charge for Comcast HD equipment required at an additional charge for the primary outlet)	\$ 15.95	\$ 7.00 + \$8.95 (HD Converter Fee)	No Change
Bundles			
Triple Play 3.0 EDP's	\$114.99/\$128.99/\$159.99	\$119.99/\$134.99/\$164.99	+\$5.00
Economy Double Play	\$ 49.95	\$ 51.95	+\$2.00
Installation (Effective 7/1/2010)			
Install additional outlet — Prewired (same or separate trip)	\$ 15.00	\$ 10.00	-\$5.00
Install additional outlet — New (same or separate trip)	\$ 15.00	\$ 20.00	+\$5.00

DEXTER SENIOR CENTER

"Serving Our Seniors"

April 27, 2010

Village of Dexter
Attention: Ms. Donna Dettling
8140 Main St.
Dexter, MI 48130

Dear Donna,

On behalf of the Dexter Senior Center, I would like to acknowledge with thanks the receipt of your recent gift of \$1,000.00. We deeply appreciate your generosity and commitment to the Dexter Senior Center and its programs.

Please keep this letter of acknowledgment with your tax records for this year. The Dexter Senior Center is recognized as a qualified 501(c)(3) public charity and contributions are tax deductible as allowed by law.

Thank you again for your thoughtfulness.

Sincerely,



Kimberly R. Martini
Director
Dexter Senior Center



AGENDA 5-10-10
ITEM H-5.

STATE OF MICHIGAN

DEPARTMENT OF COMMUNITY HEALTH
LANSING

JENNIFER M. GRANHOLM
GOVERNOR

JANET OLSZEWSKI
DIRECTOR

May 5, 2010

Ed Lobdell
Public Service Superintendent
Village of Dexter
8140 Main
Dexter, MI 48130

Dear Mr. Lobdell :

Re: **AWARD NOTIFICATION**
2010 Fluoridation Equipment Grant

I regret to inform you your agency has not been chosen to receive the Fluoridation Equipment Grant for 2010.

A competitive review took place on April 23, 2010 and scored your proposal according to the selection criteria specified in the Request for Proposal (RFP). **There was not enough funding to cover all the grant applications so the lowest scoring applications had to be excluded from consideration.**

I sincerely regret we are not able to work with you this year through this grant. If any additional funds become available, the grant will be reopened. Your commitment to improving the oral health of people in your community is greatly appreciated.

If you have any questions, please contact Susan Deming, RDH, B.S., Education/Fluoridation Coordinator, at 517 373-3624 or demings@michigan.gov.

Sincerely,

Brenda Fink, A.C.S.W., Director
Division of Family & Community Health
Bureau of Family, Maternal & Child Health

AGENDA 5-10-10

ITEM I-1
cnicholls@villageofdexter.org

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Trustee Cousins & Courtney Nicholls, Assistant Village Manager
Date: May 5, 2010
Re: Arts, Culture & Heritage Committee Update

Attached are the minutes from the most recent Arts, Culture & Heritage Committee meetings. The Committee is currently focusing on two areas – planning for the upcoming Songs, Slams and Smores event and finding ways to improve communication between themselves and local art/culture groups.

Also attached is a flyer for the May 22 event, which will be held at Warrior Creek Park. The proper permits for park use have been obtained and the Dexter Area Fire Department has given their permission for the Committee to use residential style fire appliances to create the “campfire” feel.

At the May 4 Committee meeting, a representative from the Arts Alliance did a presentation on their new website <http://www.a3arts.org>. Local art/culture groups were encouraged to attend. Though the turnout was low, it was a good opportunity for the committee to learn about the site, so that they can explain its benefits to others.

To increase community knowledge about the Committee, several members participated in the Rotary’s Art, Food and Wine event on May 2, by staffing a table with information about the Committee’s mission and activities. Moving forward it is a goal of the Committee to continue to find ways to work with local groups to assist them and support them in their missions.

Due to the resignation of Jerusha Clark we have been recruiting for a new Village resident Committee member through the e-mail update and Dexter Leader. As of today no applications have been received.

ARTS, CULTURE & HERITAGE COMMITTEE
TUESDAY, MARCH 2, 2010 - 7:00 p.m.
DEXTER SENIOR CENTER

THE VILLAGE OF DEXTER

Members present: Mike Vickers, Paul Cousins, Pam O'Hara, Tom Rosenbaum, Jill Love, and Lynn Babcock.

The February meeting notes were reviewed and no changes were made.

The Committee reviewed the Creative Connections event. Turnout was excellent compared to other Creative Connections events that have been held throughout the County. The amount of food and drink available was just right. The Committee is interested in hosting the event again next year, hopefully in fall/spring/summer.

The following terms were established for Committee members. Once the term expires the member has the option of requesting to be reappointed.

June 2010 - Jill Love, Anne Savage, Mike Vickers

June 2011 - Jerusha Clark, Audrey Becker, Louis Nagel, Tom Rosenbaum

June 2012 - Julie Nagel, Pam O'Hara, Lynn Babcock

The Committee reviewed the list of books provided by Audrey and requested that Paul McCann be contacted and asked if the library would be interested in purchasing the books which would make them available to the Committee and the public.

Mike, Lynn and Tom are going to meet on March 24 at 4 pm at Foggy Bottom to begin planning for upcoming poetry/storytelling events. Possible venues include Foggy Bottom and Warrior Creek Park with the potential of having one event involving adults and another for young adults.

Paul informed that the Committee that the Rotary's Art, Food and Wine event will be held on May 2 and that they are interested in having Arts, Culture & Heritage Committee members staff a table of information. Each year the event highlights local artists. The Committee could decide what they would like to display. More discussion will be held on this idea in April.

ARTS, CULTURE & HERITAGE COMMITTEE
TUESDAY, APRIL 6, 2010 - 7:00 p.m.
DEXTER SENIOR CENTER

THE VILLAGE OF DEXTER

Members present: Mike Vickers, Paul Cousins, Tom Rosenbaum, Julie Nagel, Audrey Becker, Louis Nagel and Anne Savage.

The March meeting notes were reviewed and no changes were made.

Discussion was held regarding the launch of the Arts Alliance website. Committee members were encouraged to attend the launch party on April 16. The Committee would like to take an active role in encouraging local groups to take advantage of the website. To do this we will be holding our May meeting at the Library and inviting local artists, venue managers and community groups to bring laptops and receive assistance with using the site. Invitations will be sent using the same list that was created for the Creative Connections event. This will also be an excellent opportunity to establish contacts with these groups.

The Committee has agreed to participate in the Rotary's Art, Food and Wine event. We will have a table staffed by Audrey and Anne to hand out brochures/flyers. Audrey will also have the opportunity to make a brief statement to the crowd about the committee.

Courtney updated the Committee that Paul McCann was receptive to the idea of purchasing the books that Audrey recommended. The Village will purchase a copy of "Public Art by the Book" so the Committee can determine whether it would be beneficial as a standard reference book that could be provided to each committee member for use during their term.

The March 24 sub-committee meeting for planning Slams, Songs & Smores was postponed due to a scheduling conflict. It was rescheduled for April 20th at 7 p.m. at Foggy Bottom (pending verification of their closing time). The date of the event will remain the same as previously discussed - May 22, with a rain date of June 5. Courtney will look into the logistics of using Warrior Creek Park.

The Committee reviewed the Goals & Objectives and feels that they are still representative of the Committee's intentions. Moving forward the focus will be on increasing communication with local artists and groups (increasing the Committee's role as a community resource) while planning small, manageable events that fit a niche not being provided by another group.

Paul reported that he has talked to Grace Shakman who has been working on the text and locating the photos for the proposed historical sign. She will be meeting with Paul next week. With that information he can start the discussion of potential design ideas for the sign with local metalsmiths, which will then be brought back to the committee.

A discussion was held regarding meeting attendance and whether it should be a rule that committee members can only miss a certain number of meetings. Other Village Commissions have this in their by-laws; Courtney will bring this information back to the Committee for further discussion.

A
Culture
Heritage
Series

SONGS SLAMS & S'MORES

A COMMUNITY CAMPFIRE & OPEN STAGE

Saturday, May 22nd
7pm

FOLLOWED BY A
TWILIGHT DRUM CIRCLE
STARTING AT 9PM

SHOW DATE
SATURDAY,
MAY 22



COME SHARE A SONG, TELL A STORY, OR READ A POEM AROUND THE FIRE
IN DEXTER'S WARRIOR CREEK PARK. OR JUST LISTEN & ENJOY FREE S'MORES.
TO PERFORM: SIGN-UP @ FACEBOOK.COM, OR EMAIL MIKE VICKERS MISTV4759@YAHOO.COM.
(WARRIOR CREEK PARK IS LOCATED ON MAIN STREET IN
DOWNTOWN DEXTER, BEHIND THE FIRE STATION.)

SPONSORED BY DEXTER ARTS, CULTURE, AND HERITAGE COMMITTEE

VILLAGE OF DEXTER**ddettling@villageofdexter.org**

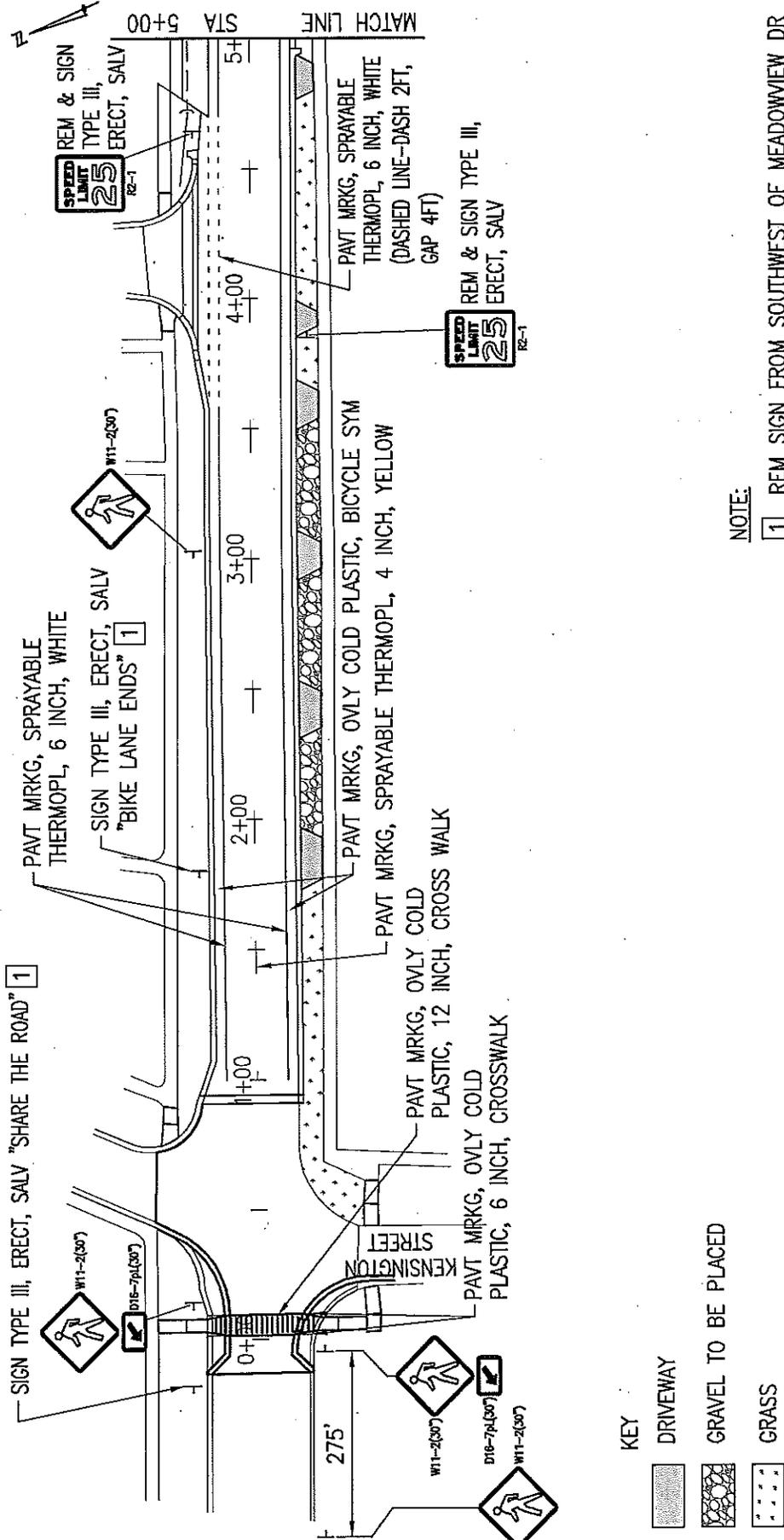
8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: May 4, 2010
Re: Village Manager Report - Meeting of May 10, 2010

1. Meeting Review:
 - April 21st – Meet with Residents on Ann Arbor Street re: Project/Parking
 - April 22nd – Melissa Kesterson re: Community Garden
 - April 23rd – Chamber Annual Dinner
 - April 28th – Staff Meeting – Review Budgets
 - April 28th – Closed Session Manager Review
 - April 30th – Shawn Keough re: Manager Review
 - May 4th – Jon Carlson re: Northern United Brewing Company
2. Upcoming Meeting Review:
 - May 5th - Dexter, Dexter, Webster Work Group with Sheriff Dept. (Item 8)
 - May 5th – Budget Work Session
 - May 6th - Progress meeting Water Improvements
 - May 6th - Progress meeting Sewer Improvements
 - May 10th – Council Meeting
 - May 12th Budget Work Session
3. LED. Michael Bergren from Park Avenue Lighting (PAL) will have the LED Feasibility and Analysis Study completed this week. The DDA will review the data at their May meeting.
4. Finance Committee - Marie asked that I follow-up on which member(s) of Council would serve on the Finance Committee. Marie was planning to have 3 people including herself on the committee. She requested either two Council members or one Council and one staff person to make up the 3 people on the committee. Is there another Council member that would like to serve with Shawn Keough on the committee?
5. Dexter Ann Arbor Road Rehabilitation Project. Follow-up from the last Council meeting on what the area will look like if the extra asphalt and gravel are included. As I mentioned in the verbal update at the last meeting, the resident's main concern is with their safety exiting their driveways onto Ann Arbor Street. They are not concerned about losing parking and all agreed it is not their intention to use this area for parking after the project is completed. Attached is a sketch that shows what is being proposed, widened Bike Lane and gravel between the roadway and the sidewalk.
6. Attorney Selection Process. I requested proposals from each of the attorneys on the list provided by Michigan Municipal League. I've heard from several of them and plan to follow-up with all of them. I gave them until May 14, 2010 to respond, and I plan to put together a recommendation for the May 24th meeting.

7. Economic Development Committee I worked with Jim Smith to pull together an Economic Development Committee meeting, we are set to meet on Thursday, May 13, 2010 at 4:30 at the Village Office.
8. Dexter, Dexter, Webster Police Services Work Group Lieutenant Filipiak, Lieutenant Heren, Sheriff Clayton, Sergeant Gieske, Mark Ouimet, Pat Kelly, John Kingsley, and I met at the Village Office on May 5th. Highlights of the meeting: Traffic Enforcement, Lieutenant Filipiak said there's more work to be done 1) time spent on enforcement 2) traffic stops 3) citations and 4) visibility, with a goal of reducing complaints. The Police Services Steering Committee will meet again in June to review cost allocation data and methodology. Sheriff Clayton offered an educational opportunity to each community, which could be an excellent topic for a Town Hall Meeting. The Sheriff Department has developed an interactive forum with real time surveys and group discussion to educate the public and collect information about Police Services.
9. Community Garden Update The garden will be plowed Friday, May 14, 2010. Due to the heavy rain it's taking a little longer to prepare the soil. Two people have contacted me that they are submitting applications for a 20 X 20 plot.
10. Vacation. I am planning a vacation for May 24, 25, 26, 27, 28, 2010.



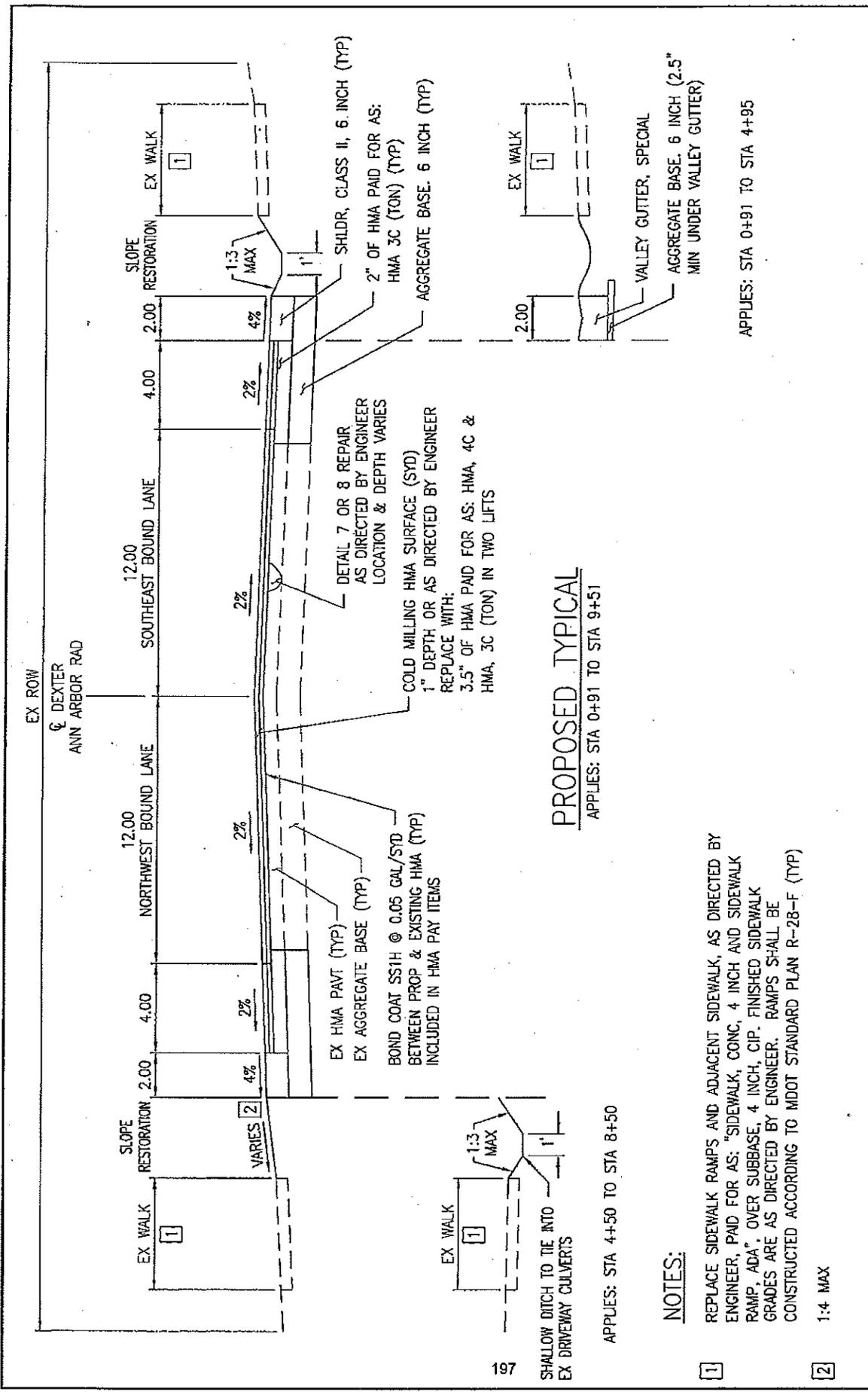
- KEY
- DRIVEWAY
 - GRAVEL TO BE PLACED
 - GRASS

NOTE:

- 1 REM SIGN FROM SOUTHWEST OF MEADOWVIEW DR

DEXTER-ANN ARBOR ROAD REHABILITATION VILLAGE OF DEXTER		SCALE: V: NTS
PAVEMENT MARKING & SIGNING SHEET		SHEET 10 OF 11
CLIENT: VILLAGE OF DEXTER		DATE: 10-12-2008
34000 Plymouth Road Livonia, MI 48150 P (734) 522-6711 F (734) 522-6427 WWW.OHM-ADVISORS.COM		JOB# 0130-09-0051
<small> COPYRIGHT 2007 OHM ALL DRAWINGS AND WRITTEN MATERIALS APPEARING HEREIN CONSTITUTE THE ORIGINAL AND UNPUBLISHED WORK OF OHM AND THE SAME MAY NOT BE DUPLICATED, DISTRIBUTED, OR DISCLOSED WITHOUT PRIOR WRITTEN CONSENT OF OHM DRAWING PATH: P:\UT28_0183\03066081_Clarke_Mat_Sheet_Felicit Ad Parking\Submitt\Drawings Submitt.dwg May 04, 2010 - 11:24am </small>		





PROPOSED TYPICAL

APPLIES: STA 0+91 TO STA 9+51

NOTES:

- 1 REPLACE SIDEWALK RAMPS AND ADJACENT SIDEWALK, AS DIRECTED BY ENGINEER, PAID FOR AS: "SIDEWALK, CONC, 4 INCH AND SIDEWALK RAMP, ADA", OVER SUBBASE, 4 INCH, CIP. FINISHED SIDEWALK GRADES ARE AS DIRECTED BY ENGINEER. RAMPS SHALL BE CONSTRUCTED ACCORDING TO MDT STANDARD PLAN R-28-F (TYP)
- 2 1:4 MAX

APPLIES: STA 0+91 TO STA 4+95

	
SCALE: V: HITS SHEET: 3 OF: 11 DATE: 10-12-2009	JOB # 0130-09-0051
DEXTER-ANN ARBOR ROAD REHABILITATION VILLAGE OF DEXTER PROPOSED TYPICAL CROSS SECTION	
CLIENT: VILLAGE OF DEXTER 34000 Plymouth Road Livonia, MI 48150 P (734) 522-6711 F (734) 522-6427 WWW.CHIM-ADVISORS.COM	
<small> COPYRIGHT 2009 OHM AND WRITTEN MATERIALS APPEARING HEREIN CONSTITUTE THE ORIGINAL AND UNPUBLISHED WORK OF OHM AND THE SAME MAY NOT BE DUPLICATED, DISTRIBUTED, OR DISCLOSED WITHOUT PRIOR WRITTEN CONSENT OF OHM DRAWING PATH: P:\Users\0165\0130090501_Dexter_Village_Road_Rehabilitation\0130090501\117.dwg Jan 21, 2010 4:42pm </small>	

Hello Residents and Council Members,

Here is a written update of my activities over the past couple of weeks and some things on my calendar looking ahead:

My activities since preparing my last report include:

April 30, 2010 - Met with Donna Dettling to complete her annual performance review

May 1, 2010 - Jim Carson, Paul Cousins and I met with Rick Berner regarding Mill Creek Park plans.

Also attached to my report is a copy of a State Boundary Commission Agenda we received today related to our initial submission. This is just a formality on the Findings of Fact that follows their determination of legal insufficiency. There is no action required by the Village at this time, but we wanted everyone to be aware of this communication. I have not decided whether to take the time to attend yet or not.

Future Activities

May 5, 2010 - Budget Review Workshop - General Fund

May 10, 2010 - Village Council Meeting

May 12, 2010 - Budget Review Workshop - Water Fund, Sewer Fund and Street Fund

May 20, 2010 - Village Downtown Development Authority meeting

May 24, 2010 - Village Council Meeting

May 25, 2010 - Regional Fire Department meeting at 3:00 pm at Dexter District Library - We are participating in this discussion with representatives of Scio Twp, Dexter Twp, Webster Twp and the Village of Dexter. Attached is a copy of the latest Regional Fire Progress update. It provides a nice summary of the topics we have been discussing over the past several months.

May 31, 2010 - I will graciously be accepting the American Legions invitation to participate in the Memorial Day Parade and activities.

As always, I welcome you to contact me with any questions or comments on how we may do something better. See you around town and have a great week!

Shawn W. Keough

Village President

(734) 426-5486 (home number)

(313) 363-1434 (cell phone)

skeough@villageofdexter.org



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF ENERGY, LABOR & ECONOMIC GROWTH
LANSING

STANLEY "SKIP" PRUSS
DIRECTOR

STATE BOUNDARY COMMISSION
BUREAU OF CONSTRUCTION CODES

Meeting Location:
2501 Woodlake Circle - Conference Room 3/First Floor
Okemos, MI 48864

May 13, 2010
1:50 p.m.

AGENDA

DOCKET #09-I-1: WASHTENAW COUNTY

- a. Call to Order and Determination of Quorum.
- b. Approval of Agenda.
- c. Approval of Draft Minutes
 - a. February 11, 2010
 - b. March 18, 2010
- d. Findings of Fact on the rejection of legal sufficiency on a petition proposing the incorporation of the Village of Dexter as a Home Rule City
- e. Public Comment.
- f. Adjournment.

**MATERIAL FOR THIS AGENDA WILL BE AVAILABLE ON THE WEB
TEN DAYS PRIOR TO THE MEETING AT:**

- www.michigan.gov/sbc
- CLICK ON "STATE BOUNDARY COMMISSION RESPONSIBILITIES AND MEETING SCHEDULE."
- REFER TO THE RESPECTIVE MEETING DATE TO ACCESS AGENDA AND DOCKET MATERIAL.

Providing for Michigan's Safety in the Built Environment

BUREAU OF CONSTRUCTION CODES
P.O. BOX 30704 • LANSING, MICHIGAN 48909
Telephone (517) 241-6321 • Fax (517) 241-6301
www.michigan.gov/bcc • www.michigan.gov/sbc

Regional Fire Committee Progress Update

Representatives from the Village of Dexter, Scio Township, Webster Township and Dexter Township have been meeting monthly since September 2009 to explore the creation of a regional fire department. At various times throughout the seven months representatives from the City of Chelsea, Lima Township and Ann Arbor Township have attended as observers.

The goal of the exploration is to determine whether creating a regional department will result in increased efficiencies and a higher level of service with an equitable cost share structure. The following is an update on the progress of this discussion.

Early in the process the participating communities approved hiring a facilitator - Dr. Lynn Harvey - to provide technical assistance as the process moved forward.

The three main topic areas are organization, cost share, and financing.

Organization

Interlocal Agreement

To research potential organizational structures the Committee gathered agreements from fire authorities and boards throughout the state. These documents provided examples of organizations formed under both Public Act 57 of 1988 (Fire Authorities), Public Act 7 of 1967 (Fire Boards), and Public Act 33 of 1951 (Police and Fire Protection).

Union

Each department operates under a different union:

DAFD - International Association of Firefighters

Scio - Teamsters

Scio's contract is currently expired and in negotiations; DAFD's expires in December 2010.

Service Area

The proposed service area includes all of Webster Township, Scio Township and the Village of Dexter. Dexter Township is in the process of determining how much of their community will be covered by the current DAFD and (potential) future merged department. The Committee reviewed service area maps that show the coverage currently provided from all stations.

Valuation of Assets

Each Fire Chief was asked to provide a summary equipment list with approx. values (current depreciation value for large equipment/vehicles and approx. replacement cost for smaller items) that would be used to create the initial valuation of each department's assets.

Cost Share

The generally agreed upon cost allocation formula is - 30% population, 30% S.E.V., and 40% usage.

Population

The Committee agrees with using the SEMCOG bi-annual population estimates as the population number.

S.E.V.

The Committee discussed the use of taxable value as opposed to S.E.V. and is in general agreement that S.E.V. is the most accurate measure of the value of the land. Dr. Harvey suggested using a reduced value for open space - typically between 30% to 50% of its value.

Usage

Decisions on the breakdown of the 40% involve whether or not to include a factor for equipment usage, along with a man hour breakdown. It was also suggested that a 3 or 5 year rolling average be used in the calculation.

Financing

The Committee is in general agreement that they want the decision on how each municipality provides funding to the authority or board to be left to each municipality.

Next Steps

Over the next few meetings the Committee will be focusing on determining the percentages (open space, breakdown of the 40% usage, etc) and data (man hours, equipment, etc) that will be used in the cost allocation formula.

SUMMARY OF BILLS AND PAYROLL

10-May-10

Payroll Check Register	05/05/10	\$35,558.29	Bi-weekly payroll processing
Account Payable Check Register	05/24/10	\$225,819.49	
		\$261,377.78	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS

Summary Items from Bills & Payroll	Amount	Comments
------------------------------------	--------	----------

**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS
DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**

Exceptions:

"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."

VENDOR APPROVAL SUMMARY REPORT

Date: 05/05/2010

Time: 8:56am

Page: 1

Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ANN ARBOR LANDSCAPING INC.	AA LANDSCA	TREE PLANTING AND REMOVAL	6,995.00	0.00
ARBOR CARE TREE SURGEONS	ARBOR CARE	HUDSON ST/ REMOVAL /REMOVAL PRUNING	2,900.00	0.00
ARBOR SPRINGS WATER CO.INC	ARBOR SPRI	1 5 GAL SPRING WATER	5.75	0.00
ATS	ATS	LAB SERVICES	100.00	0.00
ALLISON BISHOP	BISHOP	EXPENSE REPORT	67.86	0.00
BOULLION SALES	BOULLION	AUTOCUT C25	34.95	0.00
CARLISLE-WORTMAN ASSOCIATES	CARL-WORT	STORMWATER PROJ/PHASE II	462.50	0.00
CINTAS CORPORATION	CINTAS	APRIL STATEMENT	491.50	0.00
COMCAST - DPW	COMCAST -	9588 353732 01 8	128.95	0.00
COMCAST CABLE	COMCAST CA	WWTP CABLE INSTALLATION	1,925.29	0.00
CORRIGAN OIL COMPANY	CORRIGAN O	GAS	1,057.06	0.00
CREATIVE LAWN & LANDSCAPE, LLC	CREATIVE	DOWNTOWN LANDSCAPE MAINTENANCE	2,125.00	0.00
DEXTER CARDS & GIFTS SHOP	DEX CARDS	OFFICE SUPPLIES	5.39	0.00
DEXTER LEADER	DEX LEADER	WWTP SUBSCRIPTION	64.00	0.00
DEXTER MILL	DEX MILL	SUNNY LAWN	86.00	0.00
DORNBOS SIGN & SAFTEY INC.	DORNBOS	SIGNS	100.29	0.00
ENVIRONMENTAL CONSULTING TECH	ECT	PROF. SERVICES-DEXTER MILL PON	3,252.00	0.00
GREEN GUYS LAWN AND LANDSCAPE	G GUYS	MONUMENT PARK FERTILIZER	95.00	0.00
GRISSOM JANITORIAL	GRISSOM	OFFICE CLEANING	320.00	0.00
HACKNEY HARDWARE	HACKNEY	APRIL STATEMENT	271.64	0.00
HAROLD GROSS	HAROLD	EXPENSE REPORT	43.00	0.00
HERITAGE NEWSPAPERS	HERITAGE N	LEGALS	117.00	0.00
HURON RIVER WATERSHED COUNCIL	HURON RIVE	2009 CALENDARS	900.00	0.00
JOHN'S SANITATION	JOHNS SAN	PORTA POTTIES FOR PARKS	375.00	0.00
LESSORS WELDING SUPPLY	LESSORS	CHEMICALS	22.50	0.00
MCI	MCI	LONG DISTANCE	15.68	0.00
MICHIGAN FARMERS MARKET ASSOC	MICH FARM	MEMBERSHIP FEES	150.00	0.00
NORTH CENTRAL LABORATORIES	NCL	CHEMICALS	327.42	0.00
ORCHARD, HILTZ & MCCLIMENT INC	OHM	APRIL INVOICES	78,440.83	0.00
PITNEY BOWES	PITNEY	POSTAGE REFILL 4-27-10	500.00	0.00
PRINT-TECH, INC.	PRINT TECH	NEWSLETTER SPRING & MAILING	1,467.03	0.00
S.F. STRONG	SF STRONG	DPW SUPPLIES	350.50	0.00
SORENSEN GROSS	SORENSEN	DEXTER EQ BASIN IMPROVEMENTS	85,014.36	0.00
SUN VALLEY EQUIPMENT	SUN VALLEY	PARTS AND SUPPLIES	121.56	0.00
WASHTENAW COUNTY SOIL EROSION	SOIL EROSI	MAINT INSP FEE 4-14-10 PARKER	65.00	0.00
WASHTENAW COUNTY TREASURER	W CTY TREA	LOCAL UNIT OT	36,856.25	0.00
WASTE MANAGEMENT	WASTE MANA	ROLL OFF	565.18	0.00
Grand Total:			225,819.49	0.00

INVOICE APPROVAL LIST BY FUND

Date: 05/05/2010
 Time: 9:04am
 Page: 1

Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount
			Abbrev	Invoice Description	Number	Number	Date	
Fund: General Fund								
Dept: Village Council								
		101-101.000-901.000	Printing &	PRINT-TECH, INC.	0	198276	05/04/2010	1,467.03
		101-101.000-956.000	Council Di	NEWSLETTER SPRING & MAILING ORCHARD, HILTZ & MCCLIMENT INC	0		05/04/2010	1,613.50
		101-101.000-958.000	Membership	APRIL INVOICES MICHIGAN FARMERS MARKET ASSOC MEMBERSHIP FEES	0		05/04/2010	150.00
Total Village Council								3,230.53
Dept: Village Clerk								
		101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS LEGALS	0		05/04/2010	90.00
Total Village Clerk								90.00
Dept: Buildings & Grounds								
		101-265.000-727.000	Office Sup	ARBOR SPRINGS WATER CO. INC 1 5 GAL SPRING WATER	0	1187235	05/04/2010	5.75
		101-265.000-727.000	Office Sup	HACKNEY HARDWARE APRIL STATEMENT	0		05/04/2010	2.49
		101-265.000-728.000	Postage	PITNEY BOWES POSTAGE REFILL 4-27-10	0		05/04/2010	500.00
		101-265.000-935.000	Bldg Maint	CINTAS CORPORATION APRIL STATEMENT	0		05/04/2010	95.10
		101-265.000-935.001	Office Cle	GRISSOM JANITORIAL OFFICE CLEANING	0	333	05/04/2010	320.00
Total Buildings & Grounds								923.34
Dept: Village Tree Program								
		101-285.000-731.001	Trees	ANN ARBOR LANDSCAPING INC. TREE PLANTING AND REMOVAL	0		05/04/2010	6,085.00
		101-285.000-803.000	Contracted	ANN ARBOR LANDSCAPING INC. TREE PLANTING AND REMOVAL	0		05/04/2010	910.00
		101-285.000-803.000	Contracted	ARBOR CARE TREE SURGEONS SUGAR MAPLE-3135 HUDSON	0		05/04/2010	350.00
		101-285.000-803.000	Contracted	ARBOR CARE TREE SURGEONS HUDSON ST/PLANTING/REMOVAL	0		05/05/2010	2,550.00
Total Village Tree Program								9,895.00
Dept: Law Enforcement								
		101-301.000-803.000	Contracted	WASHTENAW COUNTY TREASURER LAW ENF. APRIL 2010	0	18739	05/04/2010	36,200.75
		101-301.000-803.000	Contracted	WASHTENAW COUNTY TREASURER LOCAL UNIT OT	0	18728	05/04/2010	655.50
Total Law Enforcement								36,856.25
Dept: Planning Department								
		101-400.000-727.000	Office Sup	ALLISON BISHOP EXPENSE REPORT	0		05/04/2010	41.36
		101-400.000-727.000	Office Sup	DEXTER CARDS & GIFTS SHOP OFFICE SUPPLIES	0	1428	05/04/2010	5.39
		101-400.000-802.000	Profession	CARLISLE-WORTMAN ASSOCIATES GENERAL CONSULTATION	0	210492	05/04/2010	40.00
		101-400.000-861.000	Travel & M	ALLISON BISHOP EXPENSE REPORT	0		05/04/2010	26.50
		101-400.000-901.000	Printing &	HERITAGE NEWSPAPERS LEGALS	0		05/04/2010	27.00
Total Planning Department								140.25
Dept: Department of Public Works								
		101-441.000-740.000	Operating	HACKNEY HARDWARE APRIL STATEMENT	0		05/04/2010	80.33
		101-441.000-740.000	Operating	LESSORS WELDING SUPPLY CHEMICALS	0	191966	05/04/2010	22.50
		101-441.000-740.000	Operating	S.F. STRONG DPW SUPPLIES	0	374244	05/04/2010	211.60
		101-441.000-745.000	Uniform Al	CINTAS CORPORATION APRIL STATEMENT	0		05/04/2010	177.80
		101-441.000-751.000	Gasoline &	CORRIGAN OIL COMPANY GAS	0		05/04/2010	277.05
		101-441.000-920.000	Utilities	COMCAST - DPW 9588 353732 01 8	0		05/04/2010	128.95

INVOICE APPROVAL LIST BY FUND

Date: 05/05/2010
 Time: 9:04am
 Page: 2

Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund						
Dept: Department of Public Works						
101-441.000-955.000	Miscellane	HAROLD GROSS EXPENSE REPORT	0		05/04/2010	43.00
Total Department of Public Works						941.23
Dept: Downtown Public Works						
101-442.000-730.000	Farmers Ma	HACKNEY HARDWARE APRIL STATEMENT	0		05/04/2010	14.65
101-442.000-802.000	Profession	CREATIVE LAWN & LANDSCAPE, LLC DOWNTOWN LANDSCAPE MAINTENANCE	0	20051431	05/04/2010	2,125.00
Total Downtown Public Works						2,139.65
Dept: Storm Water						
101-445.000-802.000	Profession	HURON RIVER WATERSHED COUNCIL 2009 CALENDARS	0	1282	05/04/2010	900.00
101-445.000-802.000	Profession	CARLISLE-NORTHAN ASSOCIATES STORMWATER PROJ/PHASE II	0	210491	05/05/2010	357.50
Total Storm Water						1,257.50
Dept: Engineering						
101-447.000-830.000	Engineerin	ORCHARD, HILTZ & MCCLIMENT INC APRIL INVOICES	0		05/04/2010	420.00
Total Engineering						420.00
Dept: Solid Waste						
101-528.000-740.000	Operating	DEXTER MILL SUNNY LAWN	0	1981	05/04/2010	86.00
101-528.000-806.000	Contracted	WASTE MANAGEMENT ROLL OFF	0	3788130-1389-3	05/04/2010	120.23
101-528.000-806.000	Contracted	WASTE MANAGEMENT ROLL OFF	0	3788093-1389-3	05/04/2010	369.95
101-528.000-806.000	Contracted	WASTE MANAGEMENT ROLL OFF	0	3786400-1389-2	05/05/2010	75.00
Total Solid Waste						651.18
Dept: Parks & Recreation						
101-751.000-731.000	Landscape	GREEN GUYS LAWN AND LANDSCAPE MONUMENT PARK FERTILIZER	0		05/04/2010	95.00
101-751.000-740.000	Operating	HACKNEY HARDWARE APRIL STATEMENT	0		05/04/2010	53.82
101-751.000-944.000	Portable T	JOHN'S SANITATION PORTA POTTIES FOR PARKS	0	29216	05/04/2010	375.00
101-751.000-970.000	Capital Im	ENVIRONMENTAL CONSULTING TECH PROF. SERVICES-DEXTER MILL PON	0	101524	05/04/2010	3,252.00
101-751.000-970.000	Capital Im	SORENSEN GROSS DEXTER EQ BASIN IMPROVEMENTS	0		05/04/2010	1,160.46
Total Parks & Recreation						4,936.28
Fund Total						61,481.21
Fund: Major Streets Fund						
Dept: Contracted Road Construction						
202-451.000-974.000	CIP Capita	ORCHARD, HILTZ & MCCLIMENT INC APRIL INVOICES	0		05/04/2010	7,405.25
Total Contracted Road Construction						7,405.25
Dept: Traffic Services						
202-474.000-740.000	Operating	DORNBOS SIGN & SAFTEY INC. SIGNS	0	48845	05/04/2010	100.29
202-474.000-802.000	Profession	ORCHARD, HILTZ & MCCLIMENT INC APRIL INVOICES	0		05/04/2010	603.75
Total Traffic Services						704.04
Fund Total						8,109.29
Fund: Equipment Replacement Fund						
Dept: Department of Public Works						
402-441.000-939.000	Vehicle Ma	BOULLION SALES AUTOCUT C25	0	185730	05/04/2010	34.95

INVOICE APPROVAL LIST BY FUND

Date: 05/05/2010
 Time: 9:04am
 Page: 3

Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Equipment Replacement Fund						
Dept: Department of Public Works						
402-441.000-939.000	Vehicle Ma	SUN VALLEY EQUIPMENT PARTS AND SUPPLIES	0	20772	05/04/2010	121.56
						156.51
Total Department of Public Works						156.51
Fund Total						156.51
Fund: SRF Project Fund						
Dept: Equalization Basin						
403-905.000-830.000	Engineerin	ORCHARD, HILTZ & MCCLIMENT INC APRIL INVOICES	0		05/04/2010	33,118.08
403-905.000-970.000	Capital Im	SORENSEN GROSS DEXTER EQ BASIN IMPROVEMENTS	0		05/04/2010	83,853.90
						116,971.98
Total Equalization Basin						116,971.98
Fund Total						116,971.98
Fund: DWRP Project Fund						
Dept: Capital Improvements						
404-901.000-830.000	Engineerin	ORCHARD, HILTZ & MCCLIMENT INC APRIL INVOICES	0		05/04/2010	24,837.50
						24,837.50
Total Capital Improvements						24,837.50
Fund Total						24,837.50
Fund: Sewer Enterprise Fund						
Dept: Sewer Utilities Department						
590-548.000-740.000	Operating	HACKNEY HARDWARE APRIL STATEMENT	0		05/04/2010	0.54
590-548.000-740.000	Operating	S.F. STRONG TOWELS AND MOP	0	373973	05/04/2010	138.90
590-548.000-743.000	Chem Lab	HACKNEY HARDWARE APRIL STATEMENT	0		05/04/2010	6.58
590-548.000-743.000	Chem Lab	NORTH CENTRAL LABORATORIES CHEMICALS	0	268634	05/04/2010	327.42
590-548.000-745.000	Uniform Al	CINTAS CORPORATION APRIL STATEMENT	0		05/04/2010	120.00
590-548.000-751.000	Gasoline &	CORRIGAN OIL COMPANY GAS	0		05/04/2010	780.01
590-548.000-824.000	Testing &	ATS LAB SERVICES	0	3270	05/04/2010	100.00
590-548.000-920.001	Telephones	MCI LONG DISTANCE	0		05/04/2010	15.68
590-548.000-970.000	Capital Im	COMCAST CABLE WWTP CABLE INSTALLATION	0		05/04/2010	962.65
						2,451.78
Total Sewer Utilities Department						2,451.78
Dept: Capital Improvements						
590-901.000-974.000	CIP Capita	ORCHARD, HILTZ & MCCLIMENT INC APRIL INVOICES	0		05/04/2010	878.00
						878.00
Total Capital Improvements						878.00
Fund Total						3,329.78
Fund: Water Enterprise Fund						
Dept: Water Utilities Department						
591-556.000-740.000	Operating	HACKNEY HARDWARE APRIL STATEMENT	0		05/04/2010	106.65
591-556.000-745.000	Uniform Al	CINTAS CORPORATION APRIL STATEMENT	0		05/04/2010	98.60
591-556.000-802.000	Profession	DEXTER LEADER WWTP SUBSCRIPTION	0		05/04/2010	64.00
591-556.000-802.000	Profession	ORCHARD, HILTZ & MCCLIMENT INC APRIL INVOICES	0		05/04/2010	1,896.25
591-556.000-802.000	Profession	WASHTENAW COUNTY SOIL EROSION MAINT INSP FEE 4-14-10 PARKER	0		05/04/2010	65.00
591-556.000-937.000	Equip Main	HACKNEY HARDWARE APRIL STATEMENT	0		05/04/2010	6.58

INVOICE APPROVAL LIST BY FUND

Date: 05/05/2010
 Time: 9:04am
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Village of Dexter

Fund	Department	Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Water Enterprise Fund								
Dept: Water Utilities Department								
		591-556.000-961.000	Wellhead P	CARLISLE-WORTHMAN ASSOCIATES GENERAL CONSULTATION	0	210492	05/04/2010	65.00
		591-556.000-970.000	Capital In	COMCAST CABLE WWTP CABLE INSTALLATION	0		05/04/2010	962.64
Total Water Utilities Department								3,264.72
Dept: Capital Improvements								
		591-901.000-974.000	CIP Capita	ORCHARD, HILTZ & MCCLIMENT INC APRIL INVOICES	0		05/04/2010	3,824.50
Total Capital Improvements								3,824.50
Fund Total								7,089.22
Fund: Trust & Agency Fund								
Dept: Assets, Liabilities & Revenue								
		701-000.000-253.053	Cedars of	ORCHARD, HILTZ & MCCLIMENT INC APRIL INVOICES	0		05/04/2010	1,186.00
		701-000.000-253.054	Dexter Sch	ORCHARD, HILTZ & MCCLIMENT INC APRIL INVOICES	0		05/04/2010	2,427.50
		701-000.000-253.055	Berry & As	ORCHARD, HILTZ & MCCLIMENT INC APRIL INVOICES	0		05/04/2010	230.50
Total Assets, Liabilities & Revenue								3,844.00
Fund Total								3,844.00
Grand Total								225,819.49

Temporary Sign Request

Name of Organization: Dexter Boy Scout Troop 477

The organization qualifies as: non-profit charitable educational religious

Contact Person: David Kluck, Committee Chair

Organization Address: 3795 W. Pillar Rd, Whitmore Lake, MI 48189-9631

Contact Phone/E-mail: 734-426-6177/jdkluck@umich.edu

Reason for Request: to promote the annual scout troop rummage sale at Creekside Intermediate School on Baker Road

Dates Requested: Wednesday, June 23, 2010 thru Saturday, June 26, 2010

Number of Signs Requested: three (3) ~~four (4)~~ sandwich boards; Size: 4' x 4' x 5'h

Sign Locations: Select all that apply:

- Entrances to the Village – Baker, Central, Dexter Ann Arbor, Main St
- Baker/Main
- Monument Park
- Near Each of the Five Schools
- Other – please explain in detail: in front Creekside on Baker Road

outside of Village at Dexter - Pinckney Island Lake

By signing this application I understand/agree that:

- 1 – The signs must be approved by Village Council before they are posted.
- 2 – My request must be received at least three (3) weeks prior to the starting date of the request. (Village Council meets on the second and fourth Monday of every month and the request must be submitted by the Monday before the meeting)
- 3 – Placing the signs prior to Council approval is grounds for the request to be denied.
- 4 – The signs will be removed within 24 hours of the end of the approved period.

David Kluck
Signature of Applicant

4/29/2010
Date

Date Received: 5/4/10

Date Approved by Council: _____

Temporary Sign Request – Village Property

Examples of Village Property include public parks, the area between the sidewalk and the curb, public plaza areas, and Village facilities.

Name of Organization: Village Arts, Culture + Heritage Committee

The organization qualifies as: non-profit charitable educational religious

Contact Person: Courtney Nicholls

Organization Address: 8140 Main Dexter, MI 48130

Contact Phone/E-mail: 734 426 8303

Reason for Request: Placement of the Village sandwich-board sign on the day of Fergo, Slams & Smores

Dates Requested: May 22, 2010

Number of Signs Requested** 1 Size** 3' x 2'

**The Village's goal is to limit the number of signs and locations used for temporary signage. If the request exceeds five (5) signs and/or includes a sign larger than 18" x 24" please use the back of the form to explain why you need to exceed the guidelines.

Sign Locations: Select all that apply:

- Entrances to the Village – Baker, Central, Dexter Ann Arbor, Main St
- Baker/Main
- Monument Park
- Near Each of the Five Schools:
- Other – please explain in detail: Driveway to Warrior Creek Park

By signing this application I understand/agree that:

- 1 – The signs must be approved by Village Council before they are posted.
- 2 – My request must be received at least three (3) weeks prior to the starting date of the request.
(Village Council meets on the second and fourth Monday of every month and the request must be submitted by the Monday before the meeting)
- 3 – Placing the signs prior to Council approval is grounds for the request to be denied.
- 4 – The signs will be removed within 24 hours of the end of the approved period.

Courtney Nicholls
Signature of Applicant

5/5/10
Date

Date Received: 5/5/10

Date Approved by Council: _____

2010 Temporary Sign Requests

	Name of Group	Dates Requested	Number Approved	Date Approved by Council	Locations	Name of Group	Dates Requested	Number Approved	Date Approved by Council	Locations
January	Friends of the Library	7-9	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)					
February	Knights of Columbus	Jan 26-7	6 - 18" x 24"	1/25/2010	1,2,5,6,10,11					
	Friends of the Library	4-6	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)	Encore - Intermittent	July 19-22	2 sandwich 3 directional	11/23/2009	15,16
	Encore - Intermittent Community Band	4-21 17-28	2 sandwich 3 directional 4 - 2' x 4'	11/23/2009 2/8/2010	15,16 2,3,4,5	Friends of the Library	12-14	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)
March	Community Orchestra	Feb 24 - 7	4 - 3' x 4'	12/28/2009	2,4,5,9					
	Friends of the Library	4-6	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)	St. Andrews	4-8	1 - 24" x 36"	3/22/2010	8
	Knights of Columbus	9-26	5 - 18" x 24"	3/8/2010	1,5,6,7,10	United Methodist St. Andrews	17-27 20-27	3 - 24" x 36" 4 - 18" x 24" 2 - 28" x 22"	3/22/2010 4/12/2010	8, 22
April	Friends of the Library	1-3	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)	Friends of the Library	Sept 30 - 2	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)
	Encore - Intermittent St. Andrews	March 15-18 4-8	2 sandwich 3 directional 1 - 24" x 36"	11/23/2009 3/22/2010	15,16 8	St. Andrews	3-7	1 - 24" x 36"	3/22/2010	8
	Pioneer Art Fair	4-17	6 - 28" x 25"	2/8/2010	1,5,7,10,12,13					
	Dexter High Drama	15-25	1 - 4' x 8' 5 - 3' x 3'	4/12/2010	3					
	United Methodist	17-26	3 - 24" x 36" 4 - 18" x 24"	3/22/2010	1,2,4,6,7,10,21	St. Andrews	Oct 31 - 4	1 - 24" x 36"	3/22/2010	8
	Community Band	14-25	4 - 2' x 4'	2/8/2010	2,3,4,5	Friends of the Library	4-6	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)
	St. Andrews	19-26	2 - 28" x 22"	4/12/2010	8, 22					
May	Historical Society	April 16-2	4 - 21" x 24"	4/12/2010	1,5,6,10					
	Friends of the Library	April 29 - 1	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)	St. Andrews	Nov 28 - 2	1 - 24" x 36"	3/22/2010	8
	St. Andrews	2-6	1 - 24" x 36"	3/22/2010	8	Friends of the Library	2-4	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)
	Community Orchestra	12-23	4 - 3' x 4'	12/28/2009	2,4,5,9					
	Dexter Lions	28-29	5 - 16" x 30"	4/26/2010	23,24,25,10,16					
June	Friends of the Library	3-5	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)					
	Encore - Intermittent Community Orchestra	May 17-20 8-18	2 sandwich 3 directional 3 - 3' x 4'	11/23/2009 3/8/2010	15,16 4,5,9					
Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Comerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy 2										
***The Senior Center had signage approved on March 8 however they have informed the Village that they will not be putting out the sign.										
***The Dexter Farmers Market received permission to place 8 signs on Tuesday & Saturday during the hours of the Market.										



Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: Planning Commission Recommendation
2010-2015 Capital Improvements Plan (CIP)
Date: May 10, 2010

Over the last 3 months the Planning Commission has been in the process of reviewing the 2010-2015 CIP. At the April meeting a public hearing was held and at the May 3rd, 2010 Planning Commission meeting the Planning Commission recommended Council approve the 2010-2015 CIP (resolution attached) and use the CIP as a guide to developing the FY 2010-2011 Budget.

Staff gave a presentation on the CIP included in the packet (and previously distributed to Council). The following items were highlighted:

1. The Executive Summary including the six year funding need of \$15,463,000, not including DDA and cooperative projects.
2. The decrease in overall funding need from the previous CIP based on the partial completion and revised cost estimates from large water and sewer projects currently underway and the removal of the Village Hall and Mill Creek Park Phase 2 to undecided cost estimates and fiscal years.
3. Amended project priorities, only 4 projects currently considered urgent, including the Equalization Basin, Water System Improvements, New Water Well Construction, and the Upgrade of the High Service Pumps, which are all state or federally mandated.
4. New Projects – 16 new projects this year, including 6 from the DDA, 4 from Parks and Recreation, 2 from Sidewalk/Walkability, 1 Planning and Zoning and 4 Streets/Alleys.
5. Completed Projects – Noted one completed project – Alpine Street sidewalk and 6 partially completed projects. Amended or removed projects were also noted.
6. Photographs were added of the most recent CIP projects or current projects to establish a historic record within the CIP of CIP projects.
7. Section 11 – Goals, Policies and Priority Projects
8. Section 12 – Summary Data – Comprehensive Project list, which details funding collaborations, project priority, project totals, section totals, fund totals and grand totals for project costs.

The Planning Commission did not make any additional amendments and recommended approval of the CIP as presented.

ACTION REQUESTED

Please consider the resolution attached that adopts the 2010-2015 CIP based on the Planning Commission's recommendation.

Please feel free to contact me if you have any questions.

Thank you.

**VILLAGE OF DEXTER
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION ACCEPTING THE
2010 - 2015 CAPITAL IMPROVEMENTS PLAN RECOMMENDATION
FROM THE PLANNING COMMISSION**

WHEREAS, the Village of Dexter Planning Commission adopted the Master Plan on April 11, 2005, as amended, the said Master Plan recommends the adoption of an annually updated Capital Improvements Program to evaluate, prioritize, and structure the financing of public improvement projects; and

WHEREAS, the Village of Dexter Planning Commission has systematically reviewed the 2010 – 2015 Capital Improvements Program, as well as the proposed improvements related to the Master Plan and its Addendums, the improvements proposed by the Village Department Heads, the Parks and Recreation Commission, the Downtown Development Authority; and

WHEREAS, the 2010 – 2015 Capital Improvements Program has been prepared to address said review of projects, and presents a public improvements program that focuses on the current and future needs of the residents of Dexter; and

WHEREAS, a duly noticed public hearing was held by the Planning Commission on April 5, 2010;

WHEREAS, the Planning Commission recommended adoption of the 2010-2015 Capital Improvements Plan on May 3, 2010;

BE IT THEREFORE RESOLVED, that the Village of Dexter Village Council accepts the Planning Commission recommended 2010 – 2015 Capital Improvements Program as a guide in funding priority capital projects within the plan and to develop the FY 2010-2011 Budget.

MOVED BY: _____ SUPPORTED BY: _____

YEAS:

NAYS:

RESOLUTION DECLARED ADOPTED THIS _____ DAY OF _____ 2010.

Shawn Keough, Village President

CERTIFIED BY:

Carol Jones, Village Clerk

**VILLAGE OF DEXTER
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION OF ADOPTION
2010 - 2015 CAPITAL IMPROVEMENTS PROGRAM UPDATE**

WHEREAS, the Village of Dexter Planning Commission adopted the Master Plan on April 11, 2005, as amended, the said Master Plan recommends the adoption of an annually updated Capital Improvements Program to evaluate, prioritize, and structure the financing of public improvement projects; and

WHEREAS, the Village of Dexter Planning Commission has systematically reviewed the 2010 – 2015 Capital Improvements Program, as well as the proposed improvements related to the Master Plan and its Addendums, the improvements proposed by the Village Department Heads, the Parks and Recreation Commission, the Downtown Development Authority; and

WHEREAS, the 2010 – 2015 Capital Improvements Program has been prepared to address said review of projects, and presents a public improvements program that focuses on the current and future needs of the residents of Dexter; and

WHEREAS, a duly noticed public hearing was held by the Planning Commission on April 5, 2010;

BE IT THEREFORE RESOLVED, that the Village of Dexter Planning Commission hereby adopts the 2010 – 2015 Capital Improvements Program; and

BE IT FURTHER RESOLVED that the Village of Dexter Planning Commission recommends that the Village Council use the 2010 – 2015 Capital Improvements Program as a guide to developing the FY 2010 – 2011 Budget.

MOVED BY: Clugston SUPPORTED BY: Bell

YEAS: McCormack, Bell, Kimmel, Clugston, Wilcox, Carson, Kowalski

NAYS: None

ABSENT: Phillips, Hoffman

RESOLUTION DECLARED ADOPTED THIS 3rd DAY OF MAY 2010.

Matthew Kowalski, Village Planning Commission Chair

CERTIFIED BY:

Carol Jones, Village Clerk

8140 Main Street
Dexter, MI 48130
(734) 426-8303 x 5
msherry@villageofdexter.org

Village of Dexter
Treasurer/Finance
Director's Office

AGENDA 5-10-10

ITEM L-2.

Memo

To: Village Council
From: Marie Sherry, Treasurer/Finance Director
CC:
Date: 5/4/2010
Re: Fiscal Year 2009/2010 Audit

At the last Council meeting, I requested Council's permission to negotiate a one-year contract extension with our current auditing firm, Post, Smythe, Lutz and Ziel LLP. Prior to giving direction, Council requested a copy of the original proposal, which is attached hereto, and a proposed audit timeline. I have spoken with Rana Emmons and we developed a timeline for the performance of the Fiscal Year 2009/2010 audit that works with both of our schedules. This is also attached.

Ms. Emmons is aware that the question of doing a one-year extension or rebidding is in front of Council. She offered to hold their fees to the Fiscal Year 2008/2009 level if Council decides to do the one-year extension. In regard to the single audit as required for the SRF and DWRF programs, Ms. Emmons would need to see the requirements of the programs before being able to provide a quote. This could be handled after we make the decision to stay with our current auditors or bid the contract again since this would be the same situation with a different auditor.

It is my recommendation that we stay with our current auditors for Fiscal Year 2009/2010. With the exception of the timeliness issue last fiscal year, we have been very satisfied with their performance and expertise. Over the term of the current contract, they have been very willing to provide advice and guidance outside of the auditing process at no additional cost to the Village. In addition, they have been preparing the SF-65 at no cost, even though it is specifically not included in the audit proposal. A one-year extension would allow us to ensure that the timeline that we require will be met before we make a further decision on either bidding or renegotiating a multi-year contract for Fiscal Year 2010/2011 and beyond.

Audit Timetable

	<u>Dates</u>
Preliminary Phase/Planning: Assessment of control risk. Determination of materiality levels. Develop audit approach and audit programs.	Prior to fieldwork
Review of Internal Controls: Document and evaluate internal control system.	Prior to fieldwork
Fieldwork: Analytical review and testing.	10/15 - 11/01
Partner Review of Workpapers: All workpapers reviewed by partner, review notes answered by staff, and review notes cleared by partner.	11/05 - 11/10
Draft Financial Statements and Management Letter:	11/11 - 11/30
Exit Conference: Review draft of financial statements and management letter with Village Manager and Finance Director.	12/1 - 12/3
Issuance and Delivery of Financial Statements: Final revisions made to financial statements. Financial statements delivered to Village. Audit filed with Dept of Treasury.	12/15
Presentation of Audit to Council:	1/24

Village of Dexter

Proposal for Professional Auditing and Consulting Services

For the Years Ending February 28, 2005-2007

November 5, 2004

**Post, Smythe, Lutz and Ziel LLP
Certified Public Accountants
1034 West Ann Arbor Trail
Plymouth, MI 48170**

**David R. Williamson, C.P.A.
(734) 453-8770**

Village of Dexter

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POST, SMYTHE, LUTZ AND ZIEL LLP

Certified Public Accountants

PLYMOUTH

Dennis M. Siegner, C.P.A., C.V.A.
David R. Williamson, C.P.A.
Jane F. Wang, C.P.A.
Joseph N. Elder, C.P.A.

1034 W. ANN ARBOR TRAIL
PLYMOUTH, MICHIGAN 48170-1502

TELEPHONE: (734) 453-8770
FAX: (734) 453-0312

WAYNE

Frank W. Smythe, C.P.A.
Ronald H. Traskos, C.P.A.
Kathy Billings, C.P.A.

Marty C. Morrison, C.P.A.
Rana M. Emmons, C.P.A.
Jennifer A. Galofaro, C.P.A., C.V.A.
Susan H. Bertram, C.P.A.

SharonWalzDuckworth,C.P.A.
Cari A. Ford, C.P.A.
Wendy Leung Lee, C.P.A.
Therese Mulholland, C.P.A.

Transmittal Letter

November 5, 2004

Village of Dexter
8140 Main Street
Dexter, MI 48130

We are very pleased to submit our proposal to audit the financial statements of the Village of Dexter. Our understanding of the scope of the engagement is as follows:

Conduct an audit of the Village of Dexter. This audit will be conducted under Generally Accepted Auditing Standards (GAAS) and Standards for Audits of Governmental Organizations, Programs, Activities, and Functions published by the GAO. The goal of the audit is to express an opinion on the Village's Annual Financial Report.

We are committed to performing the above tasks in a timely and efficient manner. We anticipate delivery of all required reports by August 28, 2005. If awarded the contract, we would prepare a preliminary list of schedules and client prepared work papers by January 1, 2005. We would then arrange a conference with your staff to review the requests and arrive at an agreed upon list of work to be performed by your staff.

The person authorized to represent our firm is:

David R. Williamson, CPA and Partner
1034 West Ann Arbor Trail
Plymouth, MI 48170
(734) 453-8770

Village of Dexter
November 5, 2004
Page 2

Post, Smythe, Lutz and Ziel LLP has over 42 years experience in providing governmental auditing and consulting services. We are a "local" firm with 17 professional staff and partners dedicated to client service. We believe that "local" firms are able to provide quality services at affordable rates. Our firm's reputation for delivering quality and timely services and our expertise in this area, make us the "local" firm to consider for this engagement.

Our offices are located in Plymouth and Wayne, Michigan, both of which are within easy commuting distance. It is anticipated that you will be serviced with staff and partners from the Plymouth office.

Our firm is actively involved in municipal related organizations, such as the Michigan Municipal Finance Officers Association and the Michigan Municipal League. We develop reference materials and teach seminars for the Michigan Townships Association, and write the Financial Forum article in the M.T.A.'s monthly magazine. We have also been appointed by the Michigan Department of Treasury to the Michigan Committee on Governmental Accounting and Auditing.

This proposal is a firm, irrevocable offer to provide independent auditing services to the Village of Dexter at the fees quoted in the enclosed proposal.

We sincerely appreciate the opportunity to participate in this solicitation. We look forward to working with you in the future.

Sincerely,

David R. Williamson, C.P.A.
POST, SMYTHE, LUTZ and ZIEL LLP
Certified Public Accountants

PROFILE AND AFFIRMATIONS

Profile of Independent Auditor

Post, Smythe, Lutz and Ziel LLP is a "local" firm with offices located in Plymouth and Wayne, Michigan. The firm was established in 1961, and has specialized in performing audit and consultation services to local units of government since its formation. Our firm has seven partners and 10 professional staff (CPA's and CPA candidates). Almost all of our professional team has governmental auditing experience. If appointed, the resumes of the partner and staff we anticipate using are included in Appendix B. We would service the Village with a partner and staff primarily from our Plymouth office.

Both offices of the firm perform a wide variety of services to our clients:

- * Audits of local governments and non-profits
- * Management advisory services
- * Small business accounting and consulting
- * Income tax planning and compliance filings
- * Estate tax planning and compliance filings

Specific examples of the services rendered to our local governmental clients are detailed on pages 6 and 7.

Affirmations

Post, Smythe, Lutz and Ziel LLP, and each individual designated herein as a "CPA", is properly licensed to practice public accounting in the State of Michigan. Accordingly, all such individuals are current and in good standing with the Board of Accountancy's continuing professional education requirements. Also, all such individuals are current and in good standing with the yellow book governmental continuing professional education requirements.

Peer Review

Post, Smythe, Lutz and Ziel LLP participates in the A.I.C.P.A. peer review program. We received an "unqualified" opinion from our reviewer - see Appendix "A".

Independence

Post, Smythe, Lutz and Ziel LLP is independent with respect to the Village of Dexter as required by the A.I.C.P.A. and U.S. General Accounting Office.

Statement of Non-Standard Work

Post, Smythe, Lutz and Ziel LLP does not have a record of substandard audit work.

Adherence to Professional Standards

Post, Smythe, Lutz and Ziel LLP will adhere to all professional standards set forth by the AICPA.

Knowledge of Governmental Accounting and Auditing

The Staff and Partners proposed as your audit team have the required expertise with regards to audit and accounting pronouncements of the GFOA, GAO, GASB, AICPA as well as the Michigan Department of Treasury. Rana Emmons, Audit Manager, is a member of the Michigan Committee on Governmental Accounting and Auditing (MCGAA) and has assisted the Michigan Department of Treasury with revisions to the Uniform Chart of Accounts, the Uniform Accounting and Procedures Manual, the Form F-65 and the Uniform Reporting Format, as well as MCGAA bulletins.

Adherence to AICPA "Interpretation 501-3"

Post, Smythe, Lutz and Ziel LLP will follow the American Institute of Certified Public Accountants' Interpretation 501-3, Failure to Follow Standards and/or Procedures or Other Requirements in Governmental Audits. Basically, if a member (of AICPA) accepts such an engagement and undertakes an obligation to follow specified government audit standards, guides, procedures, statutes, rules and regulations, in addition to generally accepted auditing standards, the auditor is obligated to follow such requirements. Otherwise, the audit must disclose in the audit report the fact that such requirements were not followed and the reasons therefore.

QUALIFICATIONS AND EXPERIENCE

PARTNER AND STAFF QUALIFICATIONS AND EXPERIENCE

Assigned Personnel

Post, Smythe, Lutz and Ziel LLP professionals to be assigned to your audit are as follows:

Partner In Charge	David R. Williamson, C.P.A.
Audit Manager	Rana M. Emmons, C.P.A.

Resumes of each of these individuals have been included in Appendix B. As you will note, each of these professionals has extensive governmental auditing experience.

Auditing Experience

Provided in Appendix C is a list of our current governmental/nonprofit clients, which is quite extensive. We are proud to say that we are providing auditing and consulting services to 30 local units of government.

To further illustrate our capabilities, we would like to highlight significant engagements performed in recent years that are similar in scope to the audit of the Village of Dexter. All of these engagements have audit traits and scope similar to what we expect to find in the Village of Dexter and include the following characteristics:

- Fund Accounting
- Significant Payroll Costs, Multi-Cost Centers
- Federal and/or State Grants
- Audits Performed in accordance with Governmental Auditing Standards
- Audits In Accordance with the Provisions of Office of Management and Budget Circular A-133, Audits of State and Local Governments and Non Profit Organizations
- Revenues Consist Primarily of Property Taxes, State-Shared Revenues, Charges for Services, and State and Federal Grants
- Additional Consulting Services Requested by Clients

1. City of Wayne

Contact Person: Tim McCurley, Finance Director/Treasurer
Phone: (734) 722-2000

We have audited the City of Wayne since 1978. Included in the various services to the City, we have:

- a. Performed an audit of the financial statements involving 26 funds and account groups. Assisted in the City's implementation of GASB 34.
- b. Reported on its Schedule of Federal Financial Assistance and Reports on Internal Control Structure and Compliance Matters in accordance with Government Auditing Standards and OMB Circular A-133.
- c. For the year ended June 30, 2003, the City's financial report has been awarded the Certificate of Excellence Award by the Government Finance Officers Association. This is the ultimate award for financial statement presentation, and our Firm assisted the City in preparing this comprehensive document.

2. Charter Township of Ypsilanti

Contact Person: Karen Lovejoy Roe
Phone: (734) 481-0617

We have audited the Charter Township of Ypsilanti since 1961. Included in various services to the Township, we have:

- a. Performed an audit of the financial statements in accordance with GASB Statement No. 34 involving 23 funds and account groups including a district court.
- b. Annually we assist the Township with preparation of the Annual Township budget (over \$20,000,000).
- c. Assisted District Court with design and implementation of bond/escrow accounting system.
- d. Conducted survey of municipal golf courses in the southeastern Michigan area and reported results (with comparisons to the Township's course) to Township Board.

- e. Provided expert witness testimony on property taxes in a multi million dollar civil lawsuit brought by the Township.
- f. Designed cash receipts system for municipal golf course.
- g. Designed fringe benefit cost allocation spreadsheet.
- h. Designed personal property tax administration program.
- i. Develop annual millage rates; Township has separate voted millages, all of which need to be in compliance with Truth in Taxation, "Headlee" millage reduction formulas.

3. Pittsfield Charter Township

Contact Person: Robert Skrobola, Treasurer
Phone: (734) 822-3140

General Fund Expenditures December 31, 2003: \$8,914,299

We have audited Pittsfield Charter Township since 1972. Included in the various services to the Township, we have:

- a. Performed an audit of the financial statements in accordance with GASB 34 involving 38 funds.
- b. Developed operating and maintenance budgets for the Water and Sewer Utility Enterprise Fund.
- c. Developed Capital budgets for Water and Sewer Utility Enterprise Fund.
- d. Developed methods of providing "non bonded" special assessment districts which would allow private developers to pay for improvements to the Township's infrastructure.

4. City of Clawson

Contact Person: Joseph Merucci, City Manager
Phone: (248) 435-4500

General Fund Expenditures June 30, 2003: \$6,781,884

We have audited the City of Clawson since 1999.

For the year ended June 30, 2003 we performed an audit of the financial statements involving 11 funds, which include a water and sewer fund, a senior citizen housing fund, a motor pool fund, and a downtown development authority. We also assisted the City in their implementation of GASB 34.

Continuing Professional Education

In compliance with Michigan laws and regulations and AICPA standards, all Post, Smythe, Lutz and Ziel LLP professional staff satisfy their applicable annual Continuing Professional Education (CPE) requirements. We participate in seminars developed by the American Institute of Certified Public Accountants (AICPA) as well as our Michigan Association. Our goal is to keep our staff and partners current on all accounting and tax issues, with particular emphasis on issues impacting local units of government.

In addition to compliance with the CPE guidelines of the State and AICPA, we have established procedures to monitor and meet the specialized CPE requirements contained in the "Government Auditing Standards" issued by the Comptroller of the United States (i.e., "the Yellow Book"). The partners and staff assigned to your audit are all in compliance with these standards.

Professional/Business Memberships and Organizations

American Institute of Certified Public Accountants
Michigan Association of Certified Public Accountants
Michigan Municipal Finance Officers Association
Michigan Townships Association
Michigan Municipal League
Michigan Committee on Governmental Accounting & Auditing
Government Finance Officers Association
Oakland County Treasurer's Association
Oakland County Chapter of the Michigan Townships Association

In addition to the above, our professional staff participates in several community organizations and devotes many hours in various volunteer and advisory capacities to the following:

- Plymouth Rotary
- Plymouth Lions Club
- Plymouth Kiwanis
- Plymouth Community Arts Council
- Plymouth Opportunity House
- Plymouth Chamber of Commerce

PROPOSED AUDIT TIMETABLE

AUDIT TIMETABLE

	<u>Dates</u>
Preliminary Phase/Planning: Assessment of control risk. Determination of materiality levels. Develop audit approach and audit programs.	1/18 – 1/19
Review of Internal Controls: Document and evaluate internal control system.	1/18 – 1/19
Fieldwork: Analytical review and testing	5/16 – 5/20
Partner Review of Workpapers: All workpapers reviewed by partner, review notes answered by staff, and review notes cleared by partner.	6/1 – 6/3
Draft Financial Statements and Management Letter:	6/6 – 6/10
Exit Conference: Review draft of financial statements and management letter with Village Manager and Finance Director.	6/29
Issuance and Delivery of Financial Statements: Final revisions made to financial statements. Financial statements delivered to the Village.	7/15

Estimated Hours:

Partner	10
Manager	80
Staff	<u>30</u>
	<u>120</u> hours

PROPOSED FEES

VILLAGE OF DEXTER
PROPOSED FEES

	Fiscal Year	Not to Exceed Fee
	2005	\$10,375
	2006	10,500
	2007	11,000
At Village's Option:		
	2008	11,000
	2009	11,500

Notes:

1. We do not charge for mileage, travel time, etc. These proposed fees are all inclusive.
2. This is a firm and irrevocable offer.
3. The proposed audit fees do not include preparation of the annual Form F-65 and the Act 51 Report.
4. If the Village is required to have a Single Audit performed per the Single Audit Act, we will negotiate the fees with the Village prior to commencement.
5. The above fees include converting the Village's financial information to the full accrual method of accounting and preparation of the financial statements utilizing the GASB 34 financial reporting model. Additional GASB 34 implementation assistance such as accounting assistance for fixed assets, calculating depreciation, and having to gather information will be at our billing rates as follows:

Hourly Rates for Additional Services:

	Standard Rate	After Discount
Partner	\$165	\$140
Staff	110	95

In addition, we do not charge for telephone calls that are necessary for management and staff to keep us informed of ongoing issues, and for them to obtain our professional expertise in these areas. All other financial consulting services would be billed at the above rates after discount and our billings for the additional services would be rendered on a monthly basis.

GFOA Certificate of Achievement Program

If the Village has an interest in pursuing the GFOA Certificate of Achievement in Financial Reporting, our firm will contribute up to \$2,500 in the first year of implementation for our professional efforts to assist the Village to participate in the certificate program.

BUTTON EDDY KOLB & SORRENTINO
A Professional Limited Liability Company

CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS

33515 STATE STREET
FARMINGTON, MICHIGAN 48335
(248) 893-1030
FAX (248) 893-1039

ROBERT D. BUTTON, CPA, CVA
STEPHEN L. EDDY, CPA
MARY L. HAGGERTY, MBA, CPA
GERARD E. KOLB, CPA
CHRISTOPHER M. RUTOWSKI, CPA
MICHAEL J. SORRENTINO, CPA, CVA

To the Partners
Post, Smythe, Lutz and Ziel, LLP
Wayne and Plymouth, Michigan

We have reviewed the system of quality control for the accounting and auditing practice of Post, Smythe, Lutz and Ziel, LLP in effect for the year ended September 30, 2002. A system of quality control encompasses the firm's organizational structure and the policies adopted and procedures established to provide it with reasonable assurance of complying with professional standards. The elements of quality control are described in the Statements on Quality Control Standards issued by the American Institute of Certified Public Accountants (AICPA). The design of the system and compliance with it are the responsibility of the firm. Our responsibility is to express an opinion on the design of the system, and the firms' compliance with the system based on our review.

Our review was conducted in accordance with standards established by the Peer Review Board of the AICPA. In performing our review, we obtained an understanding of the system of quality control for the firm's accounting and auditing practice. In addition, we tested compliance with the firm's quality control policies and procedures to the extent we considered appropriate. These tests covered the application of the firm's policies and procedures on selected engagements. Because our review was based on selective tests, it would not necessarily disclose all weaknesses in the system of quality control or all instances of lack of compliance with it.

Because there are inherent limitations in the effectiveness of any system of quality control, departures from the system may occur and not be detected. Also, projection of any evaluation of a system of quality control to future periods is subject to the risk that the system of quality control may become inadequate because of changes in conditions, or because the degree of compliance with the policies or procedures may deteriorate.

In our opinion, the system of quality control for the accounting and auditing practice of Post, Smythe, Lutz and Ziel, LLP in effect for the year ended September 30, 2002, has been designed to meet the requirements of the quality control standards for an accounting and auditing practice established by the AICPA and was complied with during the year then ended to provide the firm with reasonable assurance of complying with professional standards.

Button Eddy Kolb & Sorrentino, P.L.L.C.

Farmington, Michigan
January 16, 2003

APPENDIX B - STAFF RESUMES

DAVID R. WILLIAMSON, C.P.A.

Position

Partner - Post, Smythe, Lutz and Ziel LLP, Certified Public Accountants

Professional Experience

Over twenty three years of diversified accounting and auditing experience, including last twenty years at Post, Smythe, Lutz and Ziel LLP C.P.A.'s in Plymouth, Michigan. Became partner in the firm in 1986. Have extensive experience in local government accounting, auditing and management consulting over the past twenty years. Serve as partner in charge of the following engagements:

Plymouth District Library
Chelsea District Library
Hamburg Township Library
City of Clawson
City of Milan
City of Plymouth
Barton Hills Village
Dexter Township
Charter Township of Ypsilanti
Charter Township of Lyon
Charter Township of Oxford
Pittsfield Charter Township
Freedom Township
Village of Lake Orion
LaGrange Township
Manchester Township
Tecumseh Township
Huron Utilities Authority

Consulting/Management Advisory Services:

- * Worked directly with Standard and Poors to remove Township from "credit watch".
- * Provided expert witness testimony on property tax civil lawsuit (multi million dollar lawsuit).
- * Developed operating and maintenance and capital budgets for Water and Sewer Enterprise Funds.
- * Assistance with preparation of annual budget for Township (total budget over \$20,000,000).
- * Developed accounting systems for two new governmental entities.
- * Assisted District Court with implementation of new bond/escrow accounting system.
- * Developed project budgets for capital projects and special assessment funds.
- * Conducted Survey of Municipal Golf Courses in the Southeastern Michigan area. Reported results of survey (with comparison to the Township's course) to Township Board.
- * Seminar leader for Michigan Township Association conferences and seminars.
- Prepare monthly Financial Forum article for Michigan Township Association monthly magazine.

Education

A.A. Schoolcraft College

B.B.A. University of Michigan - Dearborn - Major: Accounting

Certified Public Accountant - State of Michigan, Certificate #12382

Professional/Business Memberships and Organizations

American Institute of Certified Public Accountants

Michigan Association of Certified Public Accountants

Associate Member Michigan Municipal League

RANA M. EMMONS, C.P.A.

Position

Audit Manager - Post, Smythe, Lutz and Ziel LLP Certified Public Accountants

Professional Experience

Over fifteen years of diversified accounting and auditing experience, including assisting in revising the State's Uniform Reporting Format, Form F-65, Uniform Chart of Accounts, and Uniform Accounting and Budgeting Manual. In the past twelve years has participated in audits of:

City of Milan
City of Clawson
14 B District Court
Pittsfield Charter Township Building Authority
Charter Township of Ypsilanti Building Authority
Pittsfield Charter Township Economic Development Corporation
Charter Township of Ypsilanti Economic Development Corporation
Charter Township of Lyon Downtown Development Authority
Village of Lake Orion Downtown Development Authority
Huron Utilities Authority
Barton Hills Village
Dexter Township
Freedom Township
Charter Township of Lyon
Pittsfield Charter Township
Charter Township of Ypsilanti
Charter Township of Oxford
Manchester Township
Hamburg Township Library
Village of Lake Orion
Lake Orion Non-Profit Housing Corporation
Pittsfield Charter Township Housing Commission
City of Milan Public Transit Authority

Education/Certifications

Bachelors Degree - University of Michigan, Ann Arbor - Major: Accounting
Certified Public Accountant - State of Michigan, Certificate #22716

Professional/Business Memberships and Organizations

American Institute of Certified Public Accountants
Michigan Association of Certified Public Accountants
Oakland County Treasurer's Association
Oakland County Chapter Michigan Townships Association
Government Finance Officer's Association
Michigan Municipal League
Michigan Municipal Finance Officers Association Accounting Standards
Committee
State of Michigan Committee on Governmental Accounting and Auditing

APPENDIX C - AUDIT CLIENTELE AND CLIENT REFERENCES

Post, Smythe, Lutz and Ziel LLP
Governmental Clients

Townships:

Dexter Township
Charter Township of Lyon
Manchester Township
Freedom Township
Pittsfield Charter Township
Sumpter Township
Charter Township of Ypsilanti
Charter Township of Oxford
LaGrange Township
Tecumseh Township

Cities and Villages:

City of Plymouth
City of Milan
City of Clawson
City of Wayne
Barton Hills Village
Village of Lake Orion

Libraries, Authorities and Courts:

14B District Court
29th District Court
Pittsfield Charter Township Building Authority
Charter Township of Ypsilanti Building Authority
Pittsfield Charter Township Economic Development Corporation
Charter Township of Ypsilanti Economic Development Corporation
Village of Lake Orion Downtown Development Authority
Charter Township of Lyon Downtown Development Authority
Plymouth District Library
Chelsea District Library
Hamburg Township Library
Charter Township of Oxford Library
Pittsfield Charter Township Housing Commission

Utilities:

Canton, Van Buren and Sumpter Water and Sewage Disposal Authority
Huron Utilities Authority

Education Institutions:

Cleary College
Romulus Schools

Other:

Central Dispatch Network

REFERENCES

Community

Dexter Township	6880 Dexter-Pinckney Rd. Dexter, MI 48130	Julie Knight Treasurer	(734) 426-3767
Charter Township of Ypsilanti	7200 S. Huron River Dr. Ypsilanti, MI 48197	Karen Lovejoy Roe Supervisor	(734) 481-0617
Pittsfield Charter Township	6201 W. Michigan Ave. Ann Arbor, MI 48108	Robert Skrobola Treasurer	(734) 822-3140
Charter Township of Lyon	58000 Grand River Ave. New Hudson, MI 48165	Patricia D. Carcone Treasurer	(248) 437-2240
City of Clawson	425 N. Main Clawson, MI 48017	Joseph Merucci City Manager	(248) 435-4500
City of Milan	147 Wabash Milan, Michigan 48160	Michael Czymbor City Administrator	(734) 439-1501

Village of Dexter
Washtenaw County, Michigan
Investment Policy

1.0 Mission Statement:

It is the policy of the Village of Dexter ("the Village") to invest public funds in a manner which will provide the maximum security with best investment return, while meeting the daily cash flow demands of the Village and conforming to all federal, state and local statutes governing the investment of public funds.

2.0 Scope

This investment policy applies to all financial assets of the Village, including those of discreet component units such as the Downtown Development Authority ("DDA"). Except for certain designated debt retirement and savings accounts, the Village will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles. These funds are accounted for in the Village's Comprehensive Annual Financial Report and include:

2.1 Funds Included in this Policy

- 2.1.1 General Fund (Fund 101)
- 2.1.2 Major Streets Fund (Fund 202)
- 2.1.3 Local Streets Fund (Fund 203)
- 2.1.4 Municipal Streets Fund (Fund 204)
- 2.1.5 Downtown Development Authority Fund (Fund 248)
- 2.1.6 Debt Retirement Fund (303)
- 2.1.7 DDA Debt Fund (394)
- 2.1.8 Equipment Replacement Fund (402)
- 2.1.9 DDA Project Fund (494)
- 2.1.10 Sewer Fund (590)
- 2.1.11 Water Fund (591)
- 2.1.12 Any new fund created by the Village, unless specifically exempted by the Village Council. This includes temporary construction funds.

2.2 Funds Excluded from this Policy

- 2.2.1 Trust and Agency Fund (701): Trust and agency deposits do not earn interest income.
- 2.2.3 Retiree Health Care Fund (736): The Village's other post retirement benefits ("OPEB") funds are invested with the Michigan Municipal

League's Health Care Funding Vehicle. Investments may be made in conformance with the Uniform Resolution establishing the OPEB fund, which was approved by the Village Council on January 26, 2009.

2.2.4 Payroll Fund (750): The Payroll Fund does not earn interest income.

2.2.5 Retirement/Pension Fund: The Village's retirement/pension funds are invested with the Michigan Municipal Employees Retirement System. Their Investment Policy may be reviewed on their website at www.mersofmich.com.

3.0 Standards of Care

3.1 Prudence

Investments shall be made with judgment and care - under circumstances then prevailing - which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy, and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

3.2 Ethics and Conflicts of Interest

Officers and employees involved with in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose to the Village Manager any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the Village.

3.3 Delegation of Authority

Authority to manage the Village's investment program is granted to the Treasurer, hereinafter referred to as the Investment Officer. This authority is derived from the following: The General Law Village Act, 1895 PA 3, as amended, and the Village of Dexter Code of Ordinances. Responsibility for the operation of the investment program is hereby delegated to the investment officer, who shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy.

A Finance Committee shall be established to provide internal control as well as a broad oversight of investment activities and procedures. This committee shall consist of three members appointed by the Village Council, including the Investment Officer.

Procedures shall be developed by the Investment Officer and reviewed as necessary by the Finance Committee. They should include references to the following: safekeeping, investment accounting including internal control, wire transfer agreements, banking services, and depository agreements.

No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Investment Officer. In the event that investment activities are delegated by the Investment Officer to other staff member(s), ultimate responsibility for the transactions shall remain with the Investment Officer.

4.0 Objectives

The primary objectives, in priority order, of the Village's investment activities are safety, liquidity, and return on investment.

4.1 Safety

Safety of principal is the foremost objective of the investment program. Investments of the Village shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, the Village will diversify by investing funds among a variety of investment types and financial institutions.

4.1.1 Credit Risk

The Village will minimize credit risk, the risk of loss due to the failure of the financial institution, security issuer or backer, by:

- Limiting investments to the safest types;
- Researching the stability and ratings of the financial institutions, broker/dealers, and advisors with which the Village will do business;
- Diversifying the investment portfolio so that potential losses will be minimized.

4.1.2 Interest Rate Risk

The Village will minimize the risk that the market value of securities in the portfolio will fall due to changes in general interest rates, by:

- Structuring the portfolio so that investments mature to meet cash requirements for ongoing operations, thereby avoiding the need to terminate them prior to maturity;
- Investing operating funds primarily in vehicles with limited maturities as set forth in paragraph 7.2.

4.2 Liquidity

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that maturities are concurrent with anticipated cash flow demands. A portion of the portfolio may be placed in money market mutual funds or local government investment pools which offer same-day liquidity for short-term funds.

4.3 Return on Investment

The Village's investment policy shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account this policy's safety and liquidity requirements. Investments shall not be redeemed or sold prior to maturity with the following exceptions:

- A security with declining credit may be sold early to minimize loss of principal;
- Unforeseen circumstances require that non-liquid investments be terminated in order to provide emergency cash flow.

5.0 Safekeeping and Custody

5.1 Authorized Financial Dealers and Institutions

The Investment Officer will maintain a list of authorized financial institutions and broker/dealers. This list will be established based on the guidelines set forth in paragraph 4.1.1 of this policy.

All financial institutions and broker/dealers who desire to become qualified for investment transactions must supply the following (as appropriate):

- Audited financial statements;
- Proof of National Association of Securities Dealers (NASD) certification;
- Proof of state registration;
- Certification of having read, understood and agreed to compliance with the Village's investment policy.

An annual review of the financial condition and registration of qualified financial institutions and broker/dealers will be conducted by the investment officer. A current audited financial statement is required to be on file for each financial institution and broker/dealer in which the Village invests.

5.2 Internal Controls

The investment officer is responsible for establishing and maintaining an internal control procedure designed to ensure that the Village is reasonably assured of being protected from loss, theft or misuse. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the investment officer shall establish a process for quarterly review of internal controls by the Finance Committee to assure compliance with investment policies and procedures. In addition, internal controls shall be reviewed by the Village's independent auditor as a part of the annual comprehensive audit.

The internal control investment procedures shall address the following points:

- Control of collusion
- Separation of transaction authority whenever practical
- Custodial safekeeping
- Avoidance of physical delivery mature investments
- Written authority for who is authorized to make transactions
- Written confirmation of all forms of investment transactions

6.0 Suitable and Authorized Investments

6.1 Investment Types

The following investments will be permitted by this policy and are those defined by state and local law where applicable:

- a. U.S. government obligations, U.S. government agency obligations, and U.S. government instrumentality obligations, which have a liquid market with a readily determinable market value;
- b. Certificates of deposit and other evidences of deposit at financial institutions, banker's acceptances, and commercial paper, rated in the higher tier (e.g., A-1,P-1,F-1, or D-1 or higher) by a nationally recognized rating agency;
- c. Investment-grade obligations of state and local governments and public authorities;
- d. Money market mutual funds regulated by the Securities and Exchange Commission and those portfolios consist only of dollar-denominated securities;
- e. Local government investment pools, either state-administered or through joint powers statures and other intergovernmental agreement legislation; and
- f. Certificates of Deposit through the CDARS program as authorized by Michigan statute.

Investment in derivatives are not allowed.

6.2 Collateralization

Collateralization is not required by Michigan Public Act 20, however if it is available under the CDARS program it should be utilized.

6.3 Repurchase Agreements

Repurchase agreements are not allowed.

7.0 Investment Parameters

7.1 Diversification

The investments shall be diversified by:

- Avoiding over concentration in any one financial institution, broker/dealer, or specific security issuer (excluding U.S. Treasury securities),
- Limiting investments that have higher credit risks,
- Varying investment maturities; and
- Continuously investing a portion of the portfolio in readily available funds such as local government investment pools, money market funds or other approved short-term funding vehicles to ensure that appropriate liquidity is maintained.

7.2 Maximum Maturities

To the extent possible, the Village shall attempt to match its investments with anticipated cash flow requirements. The Village shall adopt weighted average maturity limitations (which often range from 90 days to 3 years), consistent with the investment objectives.

Reserve funds and other funds with longer-term investment horizons may be invested in securities exceeding five (5) years if the maturity of such investments are made to coincide as nearly as practicable with the expected use of funds. The intent to invest in longer maturities shall be disclosed in writing to the Village Council or DDA Board prior to making the investment.

8.0 Reporting

8.1 Methods

The investment officer shall prepare a quarterly investment report that provides the status of the current investment portfolio. This report will be prepared in a manner which will allow the Village Council to ascertain whether investment activities during the reported period have conformed to the investment policy. The report will include a listing of individual

investments held at the end of the reported period; the distribution of investments across funds, in the case of pooled and other shared accounts; a listing of investment by Maturity Date; and the percentage of the total portfolio which each type of investment represents.

The Finance Committee shall meet quarterly to review the Investment Officer's report and any significant underlying transactions as a part of their review of internal controls.

8.2 Performance Standards

The investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates.

9.0 Policy Considerations

9.1 Exemption

Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

9.2 Amendments

This policy shall be reviewed on an as-needed basis, but no longer than every five years. Any changes must be approved by the Village Council.

AGENDA 5-10-10

ITEM L-4

VILLAGE OF DEXTER

cnicholls@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: May 5, 2010
Re: Farmers Market/Community Garden Operating Plan

Provided for your review is an updated Farmers Market Operating Plan (originally passed in July 2005) that encompasses both the Farmers Market and Community Garden. Once the operating plan is passed we will begin the process of recruiting the additional members.

Dexter Farmers Market & Community Garden Operating Plan

I. Introduction

Across the State of Michigan, farmers markets have proven to be very successful in generating foot traffic for downtown(s). A successful Farmers Market can increase the number of visitors to downtown, thus securing Dexter's place as a regional shopping and entertainment destination. The creation of the Dexter Farmers Market on Alpine Street adjacent to the new Dexter District Library shows Dexter's commitment to this idea. Community Gardens are an excellent community activity that encourage physical and mental healthy and help to build positive community relationships.

II. Market/Garden Oversight Committee

To encourage community participation and support of both endeavors the Oversight Committee will be structured to include various community groups:

- 1) One chamber member
- 2) One Downtown Development Authority member
- 3) One Merchant
- 4) One Council person
- 5) At Large – (can be a non-Village resident)
- 6) Village Resident
- 7) Village Resident

In addition, the Assistant Village Manager is appointed as a non-voting member and serves as the staff person responsible for implementing the committee's policies and action items. The Village's Administrative Assistant shall also assist with vendor recruitment, collecting participation fees and other market oversight as needed. The Village Manager shall assist with the oversight of the Community Garden.

III. Vendor Recruitment

Vendor recruitment for the Farmers Market will be concentrated on farmers, handmade crafters, and vendors of Michigan made products. One non-profit organization per week will also be encouraged to attend.

Marketing methods will include:

- Creating and updating links to the Market on farmers market websites
- Advertising in the Dexter Leader and annarbor.com
- Signage on Main Street (banner, directional sign, fence sign)
- Village newsletter/e-mail list
- Chamber newsletter/e-mail list

Recruitment for Community Garden participants will be done mainly through newspaper and e-mail list solicitation. Residents of the Village will be assigned spaces first. Available plots after a defined cut off date will then be assigned to residents of the Dexter School District.

IV. Operating Guidelines for Farmers Market

Vendors will be required to complete a registration form. Village staff shall verify information is complete and fees are paid. Current fees are \$100 for the season or weekly for \$10 per stall.

- 1) The Market shall be open Saturdays from 8 a.m. to 1 p.m. and Tuesdays from 3 p.m. to 7 p.m. in the months of May to October. Set-up and unloading shall take place on hour prior to market opening.
- 2) Products to be sold: Fresh, high quality fruits, vegetables, herbs, honey, jams and jellies, baked goods, cheese, vinegars, cider, maple syrup, flowers, bedding plants, potted plants, handmade crafts, artwork and other items at the discretion of the Market Committee
- 3) Space – Stalls are approximately 8' x 6'.
- 4) Signage – Vendors must clearly display the name of their business and post prices for all items being sold. Food and produce vendors must provide signage as to where the food is grown.
- 5) Market Manager – When possible, Vendors will share the duties of Market Manager.
- 6) Clean-Up – Vendors are responsible for cleaning all trash and waste within and around their allotted space. A refuse container will be provided on site for end of day clean-up.
- 7) Applications – All vendors must complete an application listing the types of products to be sold during the season.
- 8) Licenses and Inspections – All vendors are required to secure proper licenses and inspections for their products and to provide this information on the registration form. The Dexter Farmers Market & the Village of Dexter are not liable for any non-compliance with Michigan Department of Agriculture or the Washtenaw County Health Department.

V. Operating Guidelines for Community Garden

- 1) The Garden shall be open dawn to dusk in the months of May to October.
- 2) Items to be planted shall not include invasive species, trees, bushes or woody perennials, or illegal or dangerous plants.
- 3) Plots shall be approx. 20' x 20' with the opportunity for purchasing half a plot (10' x 10')
- 4) Herbicides, commercial inorganic fertilizers and synthetic insecticides are prohibited
- 5) Applications – All participants must complete an application and sign a hold harmless agreement.

VI. Maintenance and Staffing

Village Staff will be responsible for the collection of yearly and weekly vendor fees at the Farmers Market. Market operating costs are minimal. A majority of yearly budget allocation will be spent on promotion.

In the first year the Community Garden will have a garden coordinator, with the Committee to determine staffing needs in subsequent years.

VII. Sustainability

Both the Garden and the Farmers Market have the capability to become self sustainable with limited or no support from the Village budget. The Committee will work towards ensuring sustainability through booth/plot fee, grants, and sponsorships, including putting funds aside for related capital maintenance items.



VILLAGE OF DEXTER - COMMUNITY DEVELOPMENT OFFICE

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

AGENDA 5-10-10
ITEM L-5

Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: Monument Park Gazebo roof repair
Date: May 10, 2010

The Monument Park gazebo was constructed by the Lions Club in approximately 1987 and is approximately 23 years old and the roof is in need of repair based on contractor and DPW inspections.

The 2009-10 Budget included a specific \$5,000 in funding to repair the roof of the gazebo; therefore staff solicited bids from local qualified roofing contractors with experience and interest in cedar roofing installation to complete the removal and repair of the roof.

The following bids were received:

Dexter Builders, Dexter	\$8,465	LOW BIDDER
Bronni's Roofing, Whitmore Lake	\$10,800	
Paragon Remodeling, Pinckney	\$11,375	
Neighborhood Roofing, Saline	\$11,500-12,000	

The intent when \$5,000 was budgeted was to solicit donations from the Lions Club and the DDA for the remainder of the roof repair. The DDA has \$1,337.42 remaining in the downtown capital improvements budget, which could be used in addition to Village funding. The DDA Chair was consulted regarding use of the funds for the gazebo roof and he said that he had no issue with the remaining downtown capital funds being used for the necessary repairs. The Lions Club was contacted and declined to participate in the repair because the gazebo was a gift to the Village and it was not their intent to provide continued long term maintenance.

Parks Equipment Maintenance and Repair -	\$5,000
Parks Equipment Maintenance and Repair -	\$2,127.58
DDA Capital Improvements -	\$1,337.42
TOTAL	\$8,465

ACTION REQUESTED

It is recommended that the Village Council approve the bid from Dexter Builders in an amount not to exceed \$8,465 to complete the roof removal and replacement of the Monument Park gazebo.

Please feel free to contact me if you have any questions.

Thank you.

AGENDA 5-10-10

ITEM L-6

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

cnicholls@villageofdexter.org
Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: Council Members
From: President Keough & Staff
Date: May 5, 2010
Re: Purchase of Property

On May 1, the negotiating team of President Keough and Trustees Carson and Cousins met with Rick Berner (Mill Creek Properties, LLC), property owner of parcel H -08-06-200-028 and reached an agreement of \$115,000 for the Village to purchase the property, minus the approx. 1.5 acres along his other two parcels. Provided for your review is a draft purchase agreement and quit claim deed. Mr. Berner has a copy of these documents, however he has not yet had it reviewed by his attorney and has not provided comments.

To keep the process moving forward, Council is requested to consider a motion allowing the Village Manager and Village President to negotiate and sign the purchase agreement for part of parcel H -08-06-200-028 in an amount of \$115,000. In addition, Council is requested to authorize the Village Manager to work with OHM and Absolute Title to complete this purchase.

Following the signing of the purchase agreement, we will work with Absolute Title to prepare for closing. This will include completing a boundary survey of the land, so that the approx. 1.5 acres can be delineated and a legal description of the remaining property to be purchased can be completed. We will also need to prepare a legal description of the property retained by Mr. Berner and the resulting lot combination legal description, so that none of the property is left in a land locked situation in accordance with Scio's land division requirements. We have requested a quote from OHM to complete this work, and would like to have them start immediately following the signing of the purchase agreement.

REAL ESTATE AGREEMENT

THIS AGREEMENT ("Agreement") made and entered into as of this ____ day of _____ 2010, by and between Rick Berner, Mill Creek Properties, LLC ("Seller") whose address is 40W. Howard Street, Suite 414, Pontiac, Michigan and the Village of Dexter, a Michigan general laws village, whose address is 8140 Main Street, Dexter, Michigan ("Purchaser").

RECITALS:

- A. Seller is the owner of certain real property located in the County of Washtenaw, Village of Dexter, State of Michigan, as legally described on the attached Exhibit A (the "Property");
- B. Seller is desirous of selling and Purchaser is desirous of purchasing the Property; and
- C. The parties hereto wish to set forth the consideration, terms and conditions upon which Seller shall sell and Purchaser shall purchase the Property.

NOW, THEREFORE, in consideration of the sums of money reflected herein, the mutual covenants herein contained, and other good and valuable consideration, the receipt and adequacy of which are hereby mutually acknowledged, the parties hereto agree as follows:

- 1. Property. Purchaser shall purchase from Seller and Seller shall sell to Purchaser the Property.
- 2. Purchase Price. The purchase price for the Property shall be One Hundred Fifteen Thousand and 00/100 (\$115,000.00) Dollars (the "Purchase Price").
- 3. Deposit. Contemporaneous with the execution of this Agreement, Purchaser has delivered to Seller the sum of Five Hundred and NO/Dollars (\$500.00) representing the earnest money deposit hereunder ("Deposit"). The Deposit shall be non-refundable, but applicable to the Purchase Price.
- 4. Closing. The closing shall take place within one (1) day after Purchaser provides notice to Seller that it is prepared to close, but in no event later than June 30, 2010. The purchase and sale of the Property shall be consummated by the following:
 - (i) Execution and delivery by Seller to Purchaser of a Quit Claim Deed transferring fee simple ownership to the Property to Purchaser; and
 - (ii) Execution and delivery of such other documents and instruments as may be required by any other provision of this Agreement or as may reasonably be required by Purchaser's title insurance company to issue a title insurance policy for the Property (including a corporate good standing certificate and corporate authority documentation).

5. Default.

(a) If Purchaser defaults hereunder, then provided Seller is not in default hereunder, Seller's sole and exclusive remedy shall be to terminate this Agreement by giving written notice thereof to Purchaser, whereupon the Deposit shall be retained by Seller as liquidated damages, as Seller's sole and exclusive remedy on account of such default hereunder by Purchaser, and neither party shall have any further liability or obligation to the other.

(b) If Seller defaults hereunder, then provided Purchaser is not in default hereunder, Purchaser may elect in its discretion either to:

(i) Terminate this Agreement whereupon the Deposit shall be promptly returned to Purchaser, and Purchaser may seek judgment against Seller for damages; or

(ii) Seek judgment against Seller for specific performance of this Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the day and year first above written.

PURCHASER:

Village of Dexter

By: _____

Shawn Keough

Its: Village President

Date: _____

Accepted by Seller on this _____ Day of May, 2010

SELLER:

Mill Creek Properties, LLC

By: _____

Richard Berner, Member

By: _____

Jerusha Clark, Member

EXHIBIT A—LEGAL DESCRIPTION OF PROPERTY

See Attached.

DET02\269599.1
ID\DJSC

DRAFT

QUIT CLAIM DEED

Rick Berner, of Mill Creek Properties, LLC ("Grantor"), whose address is 40 W. Howard Street, Suite 414, Pontiac, Michigan 48342, does hereby quit claim to the Village of Dexter, a Michigan general law village, whose address is 8140 Main Street, Dexter, Michigan 48130, the following described premises situated in the Village of Dexter, County of Washtenaw and State of Michigan, to wit:

See attached Exhibits A

Tax Identification Number: HD- 08-06-200-028

Less 1.5 aces situated adjacent to parcel HD-08-06-200-014 and HD-08-06-200-013

Together with all and singular the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining, for the sum of One Hundred Fifteen Thousand and NO/100 (\$115,000.00) Dollar. This conveyance is further subject to the following use restriction:

The property shall be used for improvements to the Mill Creek Park and creek reclamation by Grantee. The Grantee shall be prohibited from selling the property to a third party for commercial use. The property shall not be used for commercial purposes. The foregoing restriction shall run with the land and be binding upon Grantee, its grantees, successors and assigns.

This deed is exempt from the tax imposed pursuant to M.C.L.A. 207.505(a) and M.C.L.A. 207.526(a). The Grantor grants to the Grantee the right to make all legally feasible division(s) under Section 108 of the Land Division Act, Act Number 288 of the Public Acts of 1967.

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act.

Dated: May ___, 2010

GRANTOR:

By: _____
Richard T. Berner, Member

By: _____
Jerusha Clark, Member

STATE OF MICHIGAN)
) SS.
COUNTY OF)

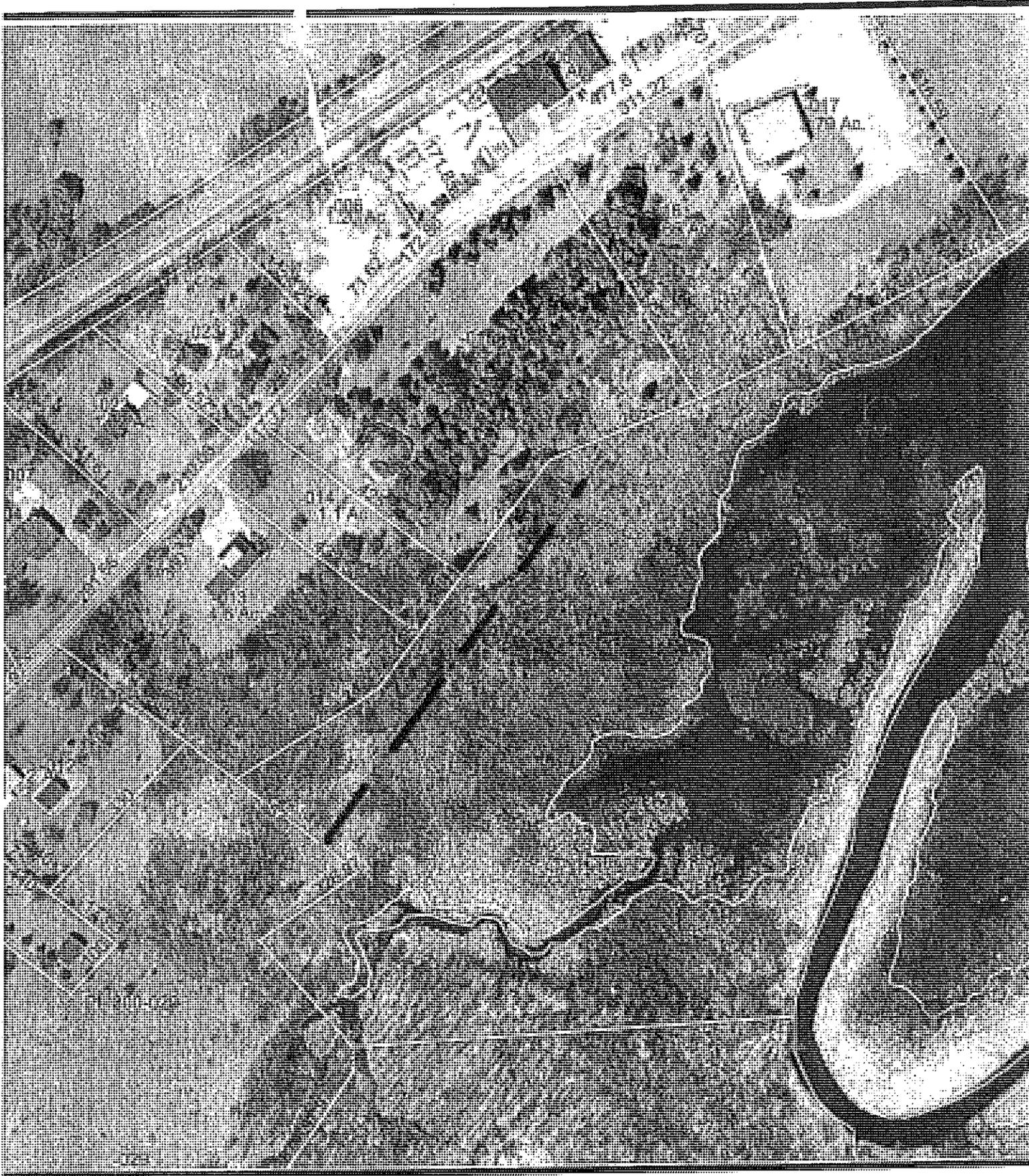
The foregoing instrument was acknowledged before me this ___ day of May, 2010, by Rick Berner.

Notary Public
_____ County, Michigan
My Commission Expires: _____
Acting in _____ County

DRAFTED BY
Daniel J. Schairbaum, Esq.
Dykema Gossett, PLLC
400 Renaissance Center
Detroit, MI 48243

AFTER RECORDING RETURN TO:
Donna Dettling
Village of Dexter
8140 Main Street
Dexter, MI 48130

DET02268941.1
ID\DJSC



100 0 100 Feet

Scale 1" = 200'



The information contained in this cadastral map is used to locate, identify and inventory parcels of land in Washtenaw County for appraisal and taxing purposes only and is not to be construed as a "survey description".
The data depicted is from a variety of sources, thus the information is provided with the understanding that the correlations drawn from such information are solely the responsibility of the user.
Any assurance of legal status of this data is hereby disclaimed.

