

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. Citation Report – September through December
4. Website Statistics – Searches for Tax Records
5. Establishments receiving Sunday liquor sale permits
6. Report Calendar
7. State Boundary Commission – Notice of Filing

Page # 7-29

I. REPORTS:

1. Finance Director/Treasurer – Marie Sherry
2nd Quarter Report

Page # 31-53

2. Community Development Manager – Allison Bishop – written report only
2nd Quarter Report
Mill Creek Park Site Plan Review, Other Trail Updates, Stairway Project

Page # 55-68

3. Board, Commission, & Other Reports- “Bi-annual or as needed” - None
Arts, Culture & Heritage Committee
Chelsea Area Planning Team / Dexter Area Regional Team
Dexter Area Chamber
Dexter Area Fire Department
Downtown Development Authority Chair
Farmers Market/Community Garden Representative
Gordon Hall Mgmt Team Representative
Huron River Watershed Council Representative
Library Board Representative
Parks & Recreation Commission
Planning Commission
Washtenaw Area Transportation Study Policy Rep
Western Washtenaw Area Value Express Representative

4. Subcommittee Reports - None
Downtown Fire Detection
Economic Preparedness
Facilities
Website

“This meeting is open to all members of the public under Michigan Open Meetings Act.”

www.villageofdexter.org

5. Village Manager Report

Page # 69-74

6. President's Report

Page # 75-76

J. CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.

1. Consideration of: Bills & Payroll in the amount of: \$ 117,511.54

Page # 77-82

2. Consideration of: Closure of Central Street between Main and 5th for the Relay for Life event from May 14, 2011 at 7 a.m. to May 15, 2011 at noon.

Page # 83-89

K. OLD BUSINESS- Consideration and Discussion of:

1. Discussion of: Upcoming Street Improvements
- Review of Draft Road and Right-of-Way Policy
- Cost Estimates for Rehabilitation and Reconstruction projects

Page # 91-98

L. NEW BUSINESS- Consideration and Discussion of:

1. Consideration of: Acceptance of Fiscal Year 2009/2010 Audit

Page # - provided separately

2. Consideration of: 2010-2011 Budget Amendments

Page # 99-100

3. Consideration of: Organizational Matters Resolution

Page # 101-103

4. Consideration of: Hiring Process Recommendation with Timeline – Larry Sebring Retirement

Page # 105-112

M. COUNCIL COMMENTS

N. NON-ARRANGED PARTICIPATION

Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING LABOR NEGOTIATIONS IN ACCORDANCE WITH MCL 15.268 Sec. 8(c)

P. ADJOURNMENT

DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, JANUARY 10, 2011

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 PM by President Keough in the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: President Keough

- | | |
|-----------|-------------|
| J. Carson | P. Cousins |
| D. Fisher | J. Semifero |
| J. Smith | R. Tell |

Also present: Donna Dettling, Village Manager; Carol Jones, Village Clerk; Courtney Nicholls, Assistant Village Manager; Allison Bishop, Community Development Manager; Blair Selover, Administrative Public Works Superintendent; residents and media.

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting – December 27, 2010

Motion Smith; support Carson to approve the minutes of the Regular Council Meeting of December 27, 2010 with the modification of Broad Street to Forest/Broad Streets under Mr. Cousins' Council Comments.

Unanimous voice vote for approval

D. PREARRANGED PARTICIPATION

Juli Huddleston – Relay for Life
Ms. Huddleston spoke on the request to hold the 2011 Relay for Life event in Monument Park on May 14 and 15. The main reasons for wanting to move the event to the park is visibility and fund raising for the teams on site. Ms. Huddleston responded to questions regarding parking and the use of a shuttle, number of teams and participants, approaching residents in the vicinity of the park about the event, and size of the walking track.

E. APPROVAL OF THE AGENDA

Motion Smith; support Fisher to approve the agenda as presented.

Unanimous voice vote for approval

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

G. NON-ARRANGED PARTICIPATION

None

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. Letter from Comcast
4. Letter from Huron Clinton Metropolitan Authority

I. REPORTS

1. Administrative Public Works Superintendent – Blair Selover
Monthly Project Status Report
Training and Certification Plan
Health and Safety Recommendations

Mr. Selover submits his report as per packet. Mr. Selover highlighted the following areas: a) the staff is continuing to grow and embrace the challenges placed upon them; b) the Asset Management Draft Report has been completed; c) based on the staff analysis, running a little lean in the Wastewater plant; d) health and safety training has been completed and areas of concern are being worked on; and e) training and certification plans are in the initial stages of implementation. The question was raised regarding budget review, safety review and training on the Department of Public Works side.

2. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

Arts, Culture & Heritage Committee – Paul Cousins/Courtney Nicholls
The Committee report was submitted as per packet. Ms. Nicholls provided an update on the website and search of various sites; the \$5000 donation from LaFontaine; and the public art funding ordinance. Mr. Cousins mentioned the public art walk and displays in Chelsea and Brighton. Mr. Cousins explained the use and locations of historic signage in the Village.

3. Subcommittee Reports

Downtown Fire Detection - None
Economic Preparedness – None
Facilities – None
Website – None

4. Village Manager Report

Mrs. Dettling submits her report as per packet. Mrs. Dettling gave the following verbal update: a) Christmas lights have been turned off and work is progressing to take down the pole wraps; b) the Village has received the \$42,500 grant funding for the bulk of the LED project; c) looking at an asset program with the Wastewater Treatment Plant for available loans; d) in the

process of developing transition recommendations from Tetra Tech and moving forward; e) explained the proposed payment of Dexter Area Chamber of Commerce Dues; f) discussed the Forest/Broad Street properties available for purchase; g) looking for feedback on the proposed general bidding and purchase guidelines; h) mentioned the report received from Municipal Employees' Retirement System; and i) mentioned the acquisition of Bird Houk by Orchard, Hiltz and McCliment and including them in possible future projects.

5. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough mentioned his Village newsletter article; consider additional workshops in the future; and that he will be late for the February 28 and March 28 meetings.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$263,238.12

Motion Fisher; support Smith to approve item 1 of the consent agenda.

Unanimous voice vote for approval

K. OLD BUSINESS-Consideration and Discussion of:

None

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Scope of Services from Carlisle Wortman to complete 2011 Master Plan Update

Motion Carson; support Semifero to approve the Scope of Services from Carlisle Wortman to complete the 2011 Master Plan Update at a cost not to exceed \$10,000.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

Nays: None

Motion Carries

2. Consideration of: Setting a Public Hearing for February 14, 2011 to consider an amendment to the General Code of Ordinances – Section 22-10 Municipal Civil Infractions (add fines for medical marihuana dispensary violations)

Motion Semifero; support Cousins to set a Public Hearing for February 14, 2011 to consider an amendment to the General Code of Ordinances – Section 22-10 Municipal Civil Infractions.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough

Nays: None
Motion carries

3. Discussion of: Road Width Memo from Orchard, Hiltz and McCliment

Discussion included but was not limited to taking a field trip to view streets in the old Village and public input from neighbors on the streets, look for the characterization of each street, look at traffic patterns that drive the roadways, rebuild the roadways as they are or design when the opportunity comes up, and how to include this in the engineering standards within the Village.

M. COUNCIL COMMENTS

Cousins	Asked the following questions: a) how is the Village choosing the levels of fluoride in the water (the Environmental Protection Agency recommends the dosage and the Department of Environmental Quality approves the amount); b) in regards to the Border to Border trail route to the park, where are we with discussions with the railroad (still trying to get them to respond); and for the scheduled workshop on Saturday, feel the need to have someone help with the discussion regarding roles.
Carson	None
Semifero	None
Jones	Thanked the media from three news sources (AnnArbor.com-Lisa Allmendinger, Dexter.Patch.com-Katie McIntyre, and Heritage News-Kevin Doby) for attending and for reporting on Dexter events.
Smith	None
Fisher	None
Tell	In regards to road widths, it depends on what you want – parking or not.

N. NON-ARRANGED PARTICIPATION

None

O. ADJOURNMENT

Motion Smith; support Fisher to adjourn at 9:26 PM.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

AGENDA 1-24-11

ITEM C-2

DEXTER VILLAGE COUNCIL
WORK SESSION
SATURDAY, JANUARY 15, 2011

A. CALL TO ORDER

The meeting was called to order at 9:09 AM by President Keough in the Dexter Senior Center at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

B. ROLL CALL: President Keough

J. Carson	P. Cousins
D. Fisher	J. Semifero
J. Smith	R. Tell -absent

Also attending: Village Manager, Donna Dettling; Assistant Village Manager, Courtney Nicholls; and Council Clerk, Carol Jones.

C. ORGANIZATIONAL MATTERS

Report Calendar (frequency of reports, written v. verbal)

Changes Suggested: remove #3, Reappointment of the Treasurer; remove Jones & Henry from #10; add Post, Smythe, Lutz and Ziel in #12; remove Main Street Bridge Phase II under section 15 and add Website and Economic Preparedness in section 15. Also look at formatting items 1-14 so that they are all in a similar pattern

A request was also made for written updates for the Council packets from those on the Report Schedule and future meeting with Downtown Development Authority to look at policy and expectations.

D. COUNCIL RULES

The following were discussed: add *Also Attending* to the Village minutes; look into broadcasting the Village Council meetings; switching items M (Council Comments) and N (Non-Arranged Participation) on the Agenda; and have a Citizens Committee investigate meeting stipends.

E. ROLES & RESPONSIBILITIES

Request for written reports from committees and look at protocol for organizational policies and procedures.

F. ADJOURNMENT

Adjourned at 11:35 AM

This is a Special Council work session; action will NOT be taken.

"This meeting is open to all members of the public under Michigan Open Meetings Act"

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

2011 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Washtenaw County Board of Commissioners	1/19/2011	6:45 p.m.	Board Room, Admin Building	http://www.ewashtenaw.org/government/boc/	
Webster Township Planning	1/19/2011	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	
Dexter Area Fire Board	1/20/2011	6:00 p.m.	Dexter Township Hall	http://dexterareafire.org/	Ray Tell/Jim Seta
Dexter Downtown Development Authority	1/20/2011	7:30 a.m.	Senior Center	http://www.villageofdexter.org	Shawn Keough
Healthy Community Steering Committee	1/20/2011	8:30 a.m.	Chelsea Hospital - White Oak Room		Paul Cousins
Dexter Community Schools Board of Education	1/24/2011	7:00 p.m.	Creekside Intermediate School	http://web.dexter.k12.mi.us/	
Scio Township Board	1/24/2011	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Dexter Village Council	1/24/2011	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Planning	1/24/2011	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	Jim Carson
Western Washtenaw Area Value Express	1/25/2011	8:15 a.m.	Chelsea Community Hospital		Paul Cousins
Huron River Watershed Council	1/27/2011	5:30 p.m.	1100 N. Main, Suite 210, Ann Arbor	http://www.hrwc.org/	
Regional Fire - Joint Board Meeting	1/31/2011	7:00 p.m.	Dexter District Library		
Dexter Village Arts, Culture & Heritage Committ	2/1/2011	7:00 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Washtenaw County Board of Commissioners	2/2/2011	6:45 p.m.	Board Room, Admin Building	http://www.ewashtenaw.org/government/boc/	
Washtenaw Area Transportation Study-Technica	2/2/2011	9:30 a.m.	Road Commission Offices	http://www.miwats.org/	Rhett Gronewelt
Dexter Area Historical Society	2/3/2011	7:30 p.m.	Dexter Area Historical Museum	http://www.hvcn.org/info/dextermuseum/	
Dexter Community Schools Board of Education	2/7/2011	7:00 p.m.	Creekside Intermediate School	http://web.dexter.k12.mi.us/	
Dexter District Library Board	2/7/2011	7:30 p.m.	Dexter District Library	http://www.dexter.lib.mi.us/	Jim Carson
Dexter Village Planning Commission	2/7/2011	7:30 p.m.	Senior Center	http://www.villageofdexter.org	
Scio Township Board	2/8/2011	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	Paul Cousins
Dexter Area Chamber of Commerce	2/9/2011	8:00 a.m.	Copeland Board Room	http://www.dexterchamber.org/	
Dexter Village Council	2/14/2011	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Planning	2/14/2011	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Dexter Township Board	2/15/2011	7:00 p.m.	Dexter Township Hall	http://www.twp-dexter.org/	
Dexter Village Parks Commission	2/15/2011	7:00 p.m.	Village Offices	http://www.villageofdexter.org	Joe Semifero
Webster Township Board	2/15/2011	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	
Dexter Village Tree Board	2/15/2011	9:00 a.m.	Village Offices	http://www.villageofdexter.org	

AGENDA 1-24-11

ITEM 1-1

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village Representative

Month	Name of Group	Dates	Number Approved	Approval Date	Locations	Name of Group	Dates	Number Approved	Approval Date	Locations
January	St. Andrews - Blood Drive	Dec 23-3	2 - 28" x 22"	12/9/2010	8, 22					
	Friends of the Library - Book Sale	6-8	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20					
February	K of C - Rummage Sale	Jan 21-5	5 - 18" x 24"	1/7/2011	1, 5, 10, 6, 2					
	St. Andrews's - Monthly Dinner	Jan 28-3	1 - 36" x 24"	12/9/2010	8					
	Friends of the Library - Book Sale	3-5	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20					
March	Community Orchestra - Concert	Feb 23-6	2 - 3' x 4'	1/3/2011	5, 9					
	St. Andrews's - Monthly Dinner	Feb 25-3	1 - 36" x 24"	12/9/2010	8					
	Friends of the Library - Book Sale	3-5	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20					
	Historical Society - Art Fair	7-19	2 - 5' x 6' 3 - 18" x 24"	12/15/2010	1, 2, 5, 7, 10					
April	Friends of the Library - Book Sale	March 31-2	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20					
	St. Andrews's - Monthly Dinner	1-7	1 - 36" x 24"	12/9/2010	8					
	St. Andrews - Blood Drive	14-25	2 - 28" x 22"	12/9/2010	8, 22					
May	St. Andrews's - Monthly Dinner	April 29-5	1 - 36" x 24"	12/9/2010	8					
	Friends of the Library - Book Sale	5-7	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20					
	Community Orchestra - Concert	11-22	2 - 3' x 4'	1/3/2011	5, 9					
June	Friends of the Library - Book Sale	2-4	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20					

Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy, 26 - Warrior Creek Park Drive, 27 - Dexter Flowers, 28 - Terry B's, 29 - 7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33 - Lions Park, 34 - Lions Park, 35 - Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor, 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor



Washtenaw County Sheriff's Activity Log

1:00:39 PM

Area: 39 Dexter Village
Date Range: 09/01/2010 - 12/31/2010

Activity Log Citation by Area Report

Log ID:	Date:	Location:	Ticket #:	Citation 1:	Citation 2:	Citation 3:
219984	09/01/2010	BAKER & MAIN ST Other: No Proof of Insurance	SH257749	C/I		
220058	09/01/2010	MAST & HRD no proof insurance	SH228375	C/I	speed	
220117	09/02/2010	4TH AND HUDSON				
220148	09/02/2010	CENTRAL/ HURON				
220148	09/02/2010	CENTRAL/ HURON SPEED 30/25	SH247287			
220348	09/07/2010	2ND/DOVER Other: impede	SH263110			
220348	09/07/2010	AA/KENSINGTON Other: impede	SH263111			
220396	09/08/2010	DEXTER A2/DAN HOEY				
220468	09/03/2010	ANN ARBOR & EDISON	NONE			
220577	09/04/2010	4TH AND HUDSON				
220643	09/04/2010	DEXTER ANN ARBOR & DAN HOEY no insurance	SH228113	C/I	no registration	speed
220706	09/05/2010	DEXTER ANN ARBOR/DAN HOEY				
220706	09/05/2010	DEXTER ANN ARBOR/LEXINGTON				
220737	09/05/2010	DEX-A2/MILL CREEK SCHHOL				
220803	09/05/2010	MEADOWVIEW/YORK				
220803	09/05/2010	HUDSON/GRAND				
220966	09/07/2010	BAKER/FOREST				
220966	09/07/2010	MAIN/CENTRAL defective brake light	SH253291			
220994	09/07/2010	DAN HOEY Other: impede	SH263113			
221173	09/08/2010	BAKER/DAN HOEY Violation of posted speed limit	SH263114			
221175	09/08/2010	DEXTER A2/KENSINGTON Other: No Proof ins	SH257863			
221175	09/15/2010	HRD/MAST License & Registration	SH257864			
221422	09/09/2010	CENTRAL/2ND	SH263118			
221422	09/09/2010	CENTRAL/3RD License & Registration	SH263117	C/I	Other: fail too change address	Other: impede

AGENDA 1-24-11
ITEM 4-3

Log ID: 221434	Date: 09/09/2010	Location: BAKER & HUDSON	Ticket #: SH228116
^P Log ID: 221560	Date: 09/09/2010	Location: DAN HOEY & BISHOP CIRCLE fail to maintain	Ticket #: SH228117
^N Log ID: 221560	Date: 09/09/2010	Location: SHIELD & PARKER	Ticket #: NONE
Log ID: 221618	Date: 09/10/2010	Location: MAIN/JEFFORDS	
Log ID: 221618	Date: 09/10/2010	Location: AA/MEADOWVIEW Violation of posted speed limit	Ticket #: SH263119
Log ID: 221647	Date: 09/10/2010	Location: MAIN / BAKER	
Log ID: 221810	Date: 09/11/2010	Location: MAIN/ALPINE	
Log ID: 221918	Date: 09/11/2010	Location: DEX-A2/DAN HOEY	
Log ID: 221918	Date: 09/11/2010	Location: BAKER/FOREST	
Log ID: 221918	Date: 09/11/2010	Location: BAKER/DAN HOEY	Ticket #: N/A
Log ID: 222080	Date: 09/12/2010	Location: MAIN ST/BAKER RD	
Log ID: 222104	Date: 09/13/2010	Location: DEXTER ANN ARBOR/DAN HOEY	
Log ID: 222104	Date: 09/13/2010	Location: DEXTER ANN ARBOR/DAN HOEY	
Log ID: 222104	Date: 09/13/2010	Location: DEXTER ANN ARBOR/DAN HOEY Violation of posted speed limit	Ticket #: SH258534
Log ID: 222305	Date: 09/14/2010	Location: DEXTER ANN ARBOR/LEXINGTON	
Log ID: 222305	Date: 09/14/2010	Location: DEXTER ANN ARBOR/DAN HOEY	
Log ID: 222324	Date: 09/14/2010	Location: BROAD/5TH Other: impede	Ticket #: SH266980
Log ID: 222324	Date: 09/14/2010	Location: BROAD/5TH Other: impede	Ticket #: SH266981
Log ID: 222629	Date: 09/15/2010	Location: MAIN & BROAD	Ticket #: NONE
Log ID: 222703	Date: 09/16/2010	Location: HUDSON AND 4TH	
Log ID: 222918	Date: 09/17/2010	Location: 4TH AND HUDSON	
Log ID: 222960	Date: 09/21/2010	Location: BAKER/MAIN License & Registration	Ticket #: SH257866
Log ID: 222960	Date: 09/21/2010	Location: MAIN/DOVER	
Log ID: 222960	Date: 09/21/2010	Location: FOURTH/EDISON License & Registration	Ticket #: SH257865
Log ID: 222960	Date: 09/17/2010	Location: DEXTER A2/MEADOWVIEW License & Registration	Other: No proof ins
Log ID: 222969	Date: 09/17/2010	Location: BAKER / SHIELD License & Registration	
Log ID: 223292	Date: 09/19/2010	Location: FOREST AND BROAD	
Log ID: 223552	Date: 09/20/2010	Location: MAIN / CENTRAL	
Log ID: 223599	Date: 09/21/2010	Location: DEXTER ANN ARBOR/DAN HOEY	
Log ID: 223828	Date: 09/22/2010	Location: BROAD/5TH Other: impede	Ticket #: SH266998
Log ID: 224122	Date: 09/23/2010	Location: AA/KENSINGTON Other: impede	Ticket #: SH267005
Log ID: 224122	Date: 09/23/2010	Location: 4TH/DOVER Other: impede	Ticket #: SH267006

Log ID: 224341	Date: 09/24/2010	Location: BAKER/HUDSON	Ticket #: SH267009
Citation 1:	C/I	Other: impede	
Log ID: 224453	Date: 09/25/2010	Location: DEXTER ANN ARBOR/LEXINGTON	
Log ID: 224733	Date: 09/27/2010	Location: DEXTER ANN ARBOR/LEXINGTON	
Log ID: 224864	Date: 09/27/2010	Location: 4TH / DOVER	
Log ID: 225119	Date: 09/29/2010	Location: BAKER / DAN HOEY	Ticket #: SH267456
Citation 1:	C/I	Violation of posted speed limit	
Log ID: 225273	Date: 09/30/2010	Location: CENTRAL/ FOURTH	
Log ID: 225295	Date: 09/30/2010	Location: ANN ARBOR / INVERNESS	Ticket #: SH-265330
Citation 1:	C/I	Violation of posted speed limit	
Log ID: 225295	Date: 09/30/2010	Location: ANN ARBOR / INVERNESS	Ticket #: SH-265329
Citation 1:	C/I	Violation of posted speed limit	
Log ID: 225302	Date: 09/30/2010	Location: DAN HOEY / BAKER	
Log ID: 225302	Date: 09/30/2010	Location: ALPINE / 5TH	
Log ID: 225385	Date: 09/30/2010	Location: BAKER & DAN HOEY	Ticket #: NONE
Log ID: 225495	Date: 10/01/2010	Location: CENTRAL / FIFTH	
Log ID: 225538	Date: 10/03/2010	Location: PARKER/SHIELD	Ticket #: SH261584
Citation 1:	C/I	STOP SIGN	
Log ID: 225661	Date: 10/03/2010	Location: ANN ARBOR/KENSINGTON	Ticket #: SH267254
Citation 1:	C/I	Violation of posted speed limit	
Log ID: 225757	Date: 10/03/2010	Location: BAKER RD/GRAND ST	Ticket #: SH267458
Citation 1:	C/I	Other: INSURANCE	Violation of posted speed limit
Log ID: 225941	Date: 10/04/2010	Location: JEFFORDS ST/BROAD ST	Ticket #: N/A
Log ID: 226022	Date: 10/05/2010	Location: CENTRAL & 5TH	Ticket #: NONE
Citation 1:	C/I	none	
Log ID: 226071	Date: 10/05/2010	Location: DEXTER ANN ARBOR / DAN HOEY	Ticket #: SH 256594
Citation 1:	C/I	No Proof of Insurance	
Log ID: 226188	Date: 10/06/2010	Location: MAIN/BAKER	Ticket #: NONE
Log ID: 226357	Date: 10/07/2010	Location: SECOND / CENTRAL	Ticket #: SH240298
Citation 1:	MISD	Suspended/revoked ops	
Log ID: 226369	Date: 10/06/2010	Location: BAKER & BAKER HGTS	
Log ID: 226369	Date: 10/06/2010	Location: CENTRAL & FOURTH	Ticket #: SH228122
Citation 1:	C/I	disregard stop sign	
Log ID: 226369	Date: 10/06/2010	Location: BAKER & HUDONE	Ticket #: NONE
Log ID: 226447	Date: 10/07/2010	Location: BROAD & MAIN	
Log ID: 226458	Date: 10/08/2010	Location: BAKER/BAKER HEIGHTS	Ticket #: SH265788
Citation 1:	C/I	Other: seatbelt	
Log ID: 226458	Date: 10/08/2010	Location: ANN ARBOR/KENSINGTON	Ticket #: SH265787
Citation 1:	C/I	Violation of posted speed limit	
Log ID: 226487	Date: 10/12/2010	Location: DEXTER ANN ARBOR X KENSINGTON	
Log ID: 226573	Date: 10/07/2010	Location: MAIN & ALPINE	Ticket #: SH228123
Citation 1:	C/I	no seatbelt	Citation 2: C/I no insurance
Log ID: 226573	Date: 10/07/2010	Location: MAIN & INVERNESS	Ticket #: NONE
Log ID: 226801	Date: 10/09/2010	Location: BAKER/DAN HOEY	

Citation 3: fail to yield to police

Log ID: 227201	Date: 10/12/2010	Location: DEXTER ANN ARBOR/DAN HOEY	
Log ID: 227201	Date: 10/12/2010	Location: DEXTER ANN ARBOR/DAN HOEY	
Log ID: 227584	Date: 10/14/2010	Location: ANN ARBOR AND INVERNESS	Ticket #: NONE
Log ID: 227625	Date: 10/14/2010	Location: BROAD & 4TH	
Log ID: 227657	Date: 10/14/2010	Location: CENTRAL / FIFTH	
Log ID: 227657	Date: 10/14/2010	Location: CENTRAL FIFTH	
Log ID: 227657	Date: 10/14/2010	Location: CENTRAL / FIFTH	Ticket #: SH256595
	Citation 1: C/I	30 IN A 25 ZONE	
Log ID: 227826	Date: 10/15/2010	Location: DAN HOEY AND BISHOP CIRCLE	
Log ID: 227847	Date: 10/15/2010	Location: DAN HOEY / HUGH SCHOOL	Ticket #: SH-265336
	Citation 1: C/I	Violation of posted speed limit	
Log ID: 227854	Date: 10/15/2010	Location: CENTRAL / FIFTH	
Log ID: 227854	Date: 10/15/2010	Location: FIFTH / EDISON	
Log ID: 228010	Date: 10/16/2010	Location: DEXTER/IVERNESS	
Log ID: 228086	Date: 10/16/2010	Location: CENTRAL & FOURTH	Ticket #: NONE
Log ID: 228149	Date: 10/17/2010	Location: DEXTER/KENINGSTON	Ticket #: SH253293
	Citation 1: C/I	defective brake light	
Log ID: 228235	Date: 10/18/2010	Location: HURON / CENTRAL	Ticket #: P-18819
	Citation 1: C/I	Other: traffic hazard	
Log ID: 228235	Date: 10/18/2010	Location: HURON / CENTRAL	Ticket #: P-18818
	Citation 1: C/I	Other: traffic hazard	
Log ID: 228235	Date: 10/18/2010	Location: HURON / CENTRAL	Ticket #: P-18817
	Citation 1: C/I	Other: traffic hazard	
Log ID: 228235	Date: 10/17/2010	Location: HURON / BROAD	Ticket #: P-18813
	Citation 1: C/I	Other: traffic hazard	
Log ID: 228235	Date: 10/18/2010	Location: HURON / BROAD	Ticket #: P-18815
	Citation 1: C/I	Other: traffic hazard	
Log ID: 228235	Date: 10/17/2010	Location: HURON / BROAD	Ticket #: P-18814
	Citation 1: C/I	Other: traffic hazard	
Log ID: 228235	Date: 10/18/2010	Location: HURON / BROAD	Ticket #: P-18816
	Citation 1: C/I	Other: traffic hazard	
Log ID: 228464	Date: 10/19/2010	Location: BAKER/SHIELD	
Log ID: 228464	Date: 10/19/2010	Location: BAKER/BAKER HEIGHTS	Ticket #: SH00044
	Citation 1: C/I	Violation of posted speed limit Citation 2: C/I	Other: no proof ins
Log ID: 228870	Date: 10/21/2010	Location: BAKER AND FOREST	
Log ID: 228931	Date: 10/21/2010	Location: CENTRAL / FIFTH	
Log ID: 228931	Date: 10/21/2010	Location: CENTRAL / FIFTH	
Log ID: 228931	Date: 10/21/2010	Location: CENTRAL / FIFTH	
Log ID: 228931	Date: 10/21/2010	Location: CENTRAL / FIFTH	Ticket #: SH256598
	Citation 1: C/I	30 in a 25 zone	
Log ID: 228931	Date: 10/21/2010	Location: CENTRAL / FIFTH	Ticket #: SH256597
	Citation 1: C/I	30 in a 25 zone	
Log ID: 228931	Date: 10/21/2010	Location: CENTRAL / FIFTH	Ticket #: SH256599
	Citation 1: C/I	30 IN A 25 ZONE	

Log ID: 229008	Date: 10/21/2010	Location: GRAND & BROAD	Ticket #: SH267480
Citation 1:	C/I	disregard stop sign	
Log ID: 229241	Date: 10/22/2010	Location: ANN ARBOR / DAN HOEY	
Citation 1:	C/I	License & Registration	
Log ID: 229277	Date: 10/23/2010	Location: BROAD & GRAND	Ticket #: SH267481
Citation 1:	C/I	NO REG IN VEHICLE	NO INSURANCE IN VEHICLE Citation 3: DISOBEY STOP SIGN
Log ID: 229337	Date: 10/23/2010	Location: A/LEXINGTON	
Citation 1:	C/I	Other: EXP PLATE	NO INSURANCE
Log ID: 229386	Date: 10/24/2010	Location: ANN ARBOR/KENSINGTON	
Log ID: 229475	Date: 10/24/2010	Location: JEFFORDS & MAIN	Ticket #: NONE
Log ID: 229486	Date: 10/25/2010	Location: ANN ARBOR ST/EDISON ST	Ticket #: N/A
Log ID: 229520	Date: 10/25/2010	Location: DEXTER ANN ARBOR/LEXINGTON	
Log ID: 229567	Date: 10/25/2010	Location: DAN HOEY / BAKER	Ticket #: SH256600
Citation 1:	C/I	40 in a 30 zone	No Proof of Valid Insurance
Log ID: 229567	Date: 10/25/2010	Location: FOURTH / HUDSON	
Log ID: 229567	Date: 10/25/2010	Location: CENTRA / FIFTH	
Log ID: 229675	Date: 10/26/2010	Location: MAIN/ALPINE	
Log ID: 229675	Date: 10/26/2010	Location: DEXTER/EDISON	Ticket #: SH253294
Citation 1:	C/I	speeding 30/25	
Log ID: 229842	Date: 10/26/2010	Location: GRAND / BROAD	
Log ID: 229882	Date: 10/27/2010	Location: BAKER/DAN HOEY	Ticket #: SH 266822
Citation 1:	C/I	Other: NO PROOF INS	
Log ID: 229882	Date: 10/27/2010	Location: DEX-A2/CARRINGTON	Ticket #: SH 266820
Citation 1:	C/I	Defective headlights	
Log ID: 229882	Date: 10/27/2010	Location: BAKER/DAN HOEY	Ticket #: SH 266823
Citation 1:	C/I	Violation of posted speed limit	
Log ID: 229882	Date: 10/27/2010	Location: BAKER/MAIN	Ticket #: SH 266821
Citation 1:	C/I	Disobey traff signal	
Log ID: 229932	Date: 10/27/2010	Location: SHIELD / HIGH SCHOOL	Ticket #: SH-265342
Citation 1:	C/I	Violation of posted speed limit	
Log ID: 229937	Date: 10/27/2010	Location: CENTRAL / FIFTH	
Log ID: 229937	Date: 10/27/2010	Location: CENTRAL / FIFTH	
Log ID: 229937	Date: 10/27/2010	Location: BAKER / FOREST	Ticket #: SH256602
Citation 1:	C/I	NO PROOF OF INS.	
Log ID: 230171	Date: 10/28/2010	Location: PARKER / HIGH SCHOOL	
Log ID: 230185	Date: 10/28/2010	Location: ANN ARBOR / EDISON	Ticket #: SH256182
Citation 1:	C/I	30 in a 25 zone	
Log ID: 230185	Date: 10/28/2010	Location: ANN ARBOR / EISON	Ticket #: SH256181
Citation 1:	C/I	30 in a 25 zone	
Log ID: 230185	Date: 10/28/2010	Location: ANN ARBOR / EDISON	
Log ID: 230185	Date: 10/28/2010	Location: ANN ARBOR / EDISON	
Log ID: 230245	Date: 10/28/2010	Location: BAKER & SHIELD	Ticket #: NONE
Log ID: 230370	Date: 10/29/2010	Location: BAKER / FOREST	
Log ID: 230370	Date: 10/29/2010	Location: ANN ARBOR / EDISON	Ticket #: SH256183

Citation 1: C/I	30 in a 25 Zone				
Log ID: 230370	Date: 10/29/2010	Location: ANN ARBOR / MAIN			
Log ID: 230481	Date: 10/30/2010	Location: DEXTER ANN ARBOR/LEXINGTON			
Log ID: 230503	Date: 10/30/2010	Location: BAKER & DAN HOEY			Ticket #: NONE
Log ID: 230503	Date: 10/30/2010	Location: BAKER & DAN HOEY			Ticket #: SH267487
Citation 1: C/I	speed				
Log ID: 230508	Date: 10/30/2010	Location: BROAD AND FOREST			
Log ID: 230788	Date: 11/01/2010	Location: ANN ARBOR / DOVER			
Log ID: 230788	Date: 11/01/2010	Location: CENTRAL / FIFTH			
Log ID: 231369	Date: 11/04/2010	Location: DAN HOEY & BISHOP CIRCLE			Ticket #: SH267488
Citation 1: C/I	WINDOW TINT	Citation 2: C/I	NO REGISTRATION IN VEHIC		
Log ID: 231575	Date: 11/05/2010	Location: ANN ARBOR & CARRINGTON			Ticket #: SH267492
Citation 1: C/I	seatbelt				
Log ID: 231608	Date: 11/05/2010	Location: ANN ARBOR / DOVER			Ticket #: SH256185
Citation 1: C/I	30 in a 25				
Log ID: 231720	Date: 11/06/2010	Location: ANN ARBOR/KENINGSTON			Ticket #: SH253295
Citation 1: C/I	Violation of posted speed limit				
Log ID: 231896	Date: 11/08/2010	Location: MAIN/BAKER			Ticket #: SH253296
Citation 1: C/I	defective headlight				
Log ID: 231937	Date: 11/08/2010	Location: CENTRAL / FIFTH			
Log ID: 232146	Date: 11/09/2010	Location: ANN ARBOR / DOVER			
Log ID: 232146	Date: 11/09/2010	Location: ANN ARBOR / EDISON			Ticket #: SH256186
Citation 1: C/I	30 in a 25 zone				
Log ID: 232376	Date: 11/10/2010	Location: ANN ARBOR / DOVER			Ticket #: SH256187
Citation 1: C/I	30 in a 25				
Log ID: 232376	Date: 11/10/2010	Location: ANN ARBOR / DOVER			
Log ID: 232549	Date: 11/11/2010	Location: 4TH AND HUDSON			Ticket #: SH 241 099
Citation 1: C/I	Other: NO PROOF OF INS.				
Log ID: 232660	Date: 11/12/2010	Location: BROAD AND FOREST			
Log ID: 232660	Date: 11/12/2010	Location: DEXTER ANN ARBOR AND DAN HOEY			Ticket #: SH 241 100
Citation 1: MISD	Other: VIOL INST. PERMIT				
Log ID: 232682	Date: 11/12/2010	Location: PARKRIDGE/PARKRIDGE CT			Ticket #: SH 267855
Citation 1: MISD	No ops on person				
Log ID: 232682	Date: 11/13/2010	Location: BAKER/ SHIELD			
Log ID: 232688	Date: 11/12/2010	Location: WEBSTER / EASTGATE			Ticket #: SH256188
Citation 1: C/I	No Proof of Valid Insurance				
Log ID: 232688	Date: 11/12/2010	Location: ANN ARBOR / EDISON			
Log ID: 232688	Date: 11/12/2010	Location: CENTRAL / FIFTH			
Log ID: 232688	Date: 11/12/2010	Location: BROAD / FIFTH			
Log ID: 232763	Date: 11/12/2010	Location: DOVER & 5TH			
Log ID: 232796	Date: 11/13/2010	Location: IVERNESS/FOURTH			Ticket #: NONE
Log ID: 232829	Date: 11/13/2010	Location: BROAD AND FOREST			
Log ID: 232914	Date: 11/14/2010	Location: FOURTH/IVERNESS			
Log ID: 233053	Date: 11/15/2010	Location: ANN ARBOR/IVERNESS			

Log ID: 233110	Date: 11/15/2010	Location: ANN ARBOR / DOVER	
Log ID: 233110	Date: 11/15/2010	Location: ANN ARBOR / DOVER	
Log ID: 233271	Date: 11/16/2010	Location: CENTRAL/THIRD	Ticket #: SH267856
Citation 1:	C/I	Disobey stop sign	
Log ID: 233362	Date: 11/18/2010	Location: RYAN / ULRICH	
Citation 1:	C/I	Disobey stop sign	
Log ID: 233594	Date: 11/18/2010	Location: BAKER/DANHOEY	Ticket #: SH261590
Citation 1:	C/I	SPEED	
Log ID: 233625	Date: 11/18/2010	Location: BROAD / FIFTH	Ticket #: SH256190
Citation 1:	C/I	Expired Plate	Citation 2: C/I N Proof of valid insurance
Log ID: 233625	Date: 11/18/2010	Location: CENTRAL / FIFTH	
Log ID: 233625	Date: 11/18/2010	Location: CENTRAL / FIFTH	
Log ID: 233636	Date: 11/18/2010	Location: AA/KENSINGTON	Ticket #: 10SH120
Citation 1:	C/I	Violation of posted speed limit	
Log ID: 233791	Date: 11/19/2010	Location: ANN ARBOR / KENSINGTON	
Log ID: 233813	Date: 11/19/2010	Location: CENTRAL / FIFTH	
Log ID: 233813	Date: 11/20/2010	Location: BOAD / THIRD	
Log ID: 233925	Date: 11/21/2010	Location: DEXTER ANN ARBOR & HUDSON	Ticket #: SH267495
Citation 1:	C/I	no proof insurance	Citation 2: C/I fail to dim
Log ID: 233925	Date: 11/21/2010	Location: DEXTER ANN ARBOR & MEADOW VIEW	Ticket #: NONE
Log ID: 233925	Date: 11/21/2010	Location: DEXTER ANN ARBOR & HUDSON	
Log ID: 234086	Date: 11/21/2010	Location: DEXTER ANN ARBOR/DAN HOEY	Ticket #: SH253299
Citation 1:	C/I	no reg on person	
Log ID: 234248	Date: 11/22/2010	Location: ANN ARBOR / EDISON	Ticket #: SH25191
Citation 1:	C/I	30 in a 25 zone.	
Log ID: 234248	Date: 11/22/2010	Location: CENTRAL / FIFTH	
Log ID: 234368	Date: 11/23/2010	Location: MAIN/KENSINGTON	
Log ID: 234402	Date: 11/23/2010	Location: ANN ARBOR / INVERNESS	
Log ID: 234415	Date: 11/23/2010	Location: ANN ARBOR / DOVER	
Log ID: 234415	Date: 11/23/2010	Location: SECOND / DOVER	
Log ID: 234415	Date: 11/23/2010	Location: CENTRAL / FIFTH	
Log ID: 234549	Date: 11/24/2010	Location: CENTRAL / SECOND	
Log ID: 234549	Date: 11/24/2010	Location: BROAD / FIFTH	Ticket #: SH256192
Citation 1:	MISD	No Ops on person	
Log ID: 234549	Date: 11/24/2010	Location: BROAD / FIFTH	
Log ID: 234553	Date: 11/24/2010	Location: ANN ARBOR / INVERNESS	
Log ID: 234785	Date: 11/25/2010	Location: CENTRAL / MAIN	
Log ID: 234898	Date: 11/27/2010	Location: BAKER / GRAND	
Log ID: 235199	Date: 11/29/2010	Location: DEXTER ANN ARBOR/LEXINGTON	
Log ID: 235273	Date: 11/29/2010	Location: ANN ARBOR / INVERNESS	
Log ID: 235273	Date: 11/29/2010	Location: ANN ARBOR / DOVER	
Log ID: 235273	Date: 11/29/2010	Location: ANN ARBOR / INVERNESS	
Log ID: 235273	Date: 11/29/2010	Location: ANN ARBOR / INVERNESS	Ticket #: SH256193

Citation 1: C/I	30 in a 25 zone		
Log ID: 235382	Date: 11/30/2010	Location: ANN ARBOR/HUDSON	Ticket #: SH253300
Citation 1: MISD			
Log ID: 235404	Date: 11/30/2010	Location: CENTRAL / FOURTH	
Log ID: 235404	Date: 11/30/2010	Location: DEXTER ANN ARBOR / DAN HOEY License & Registration	Ticket #: SH237172
Citation 1: C/I			
Log ID: 235603	Date: 12/01/2010	Location: ANN ARBOR / DOVER	
Log ID: 235603	Date: 12/01/2010	Location: ANN ARBOR / INVERNESS	
Log ID: 235603	Date: 12/01/2010	Location: ANN ARBOR / EDISON	
Log ID: 235624	Date: 12/01/2010	Location: AA/KENS	
Log ID: 235624	Date: 12/01/2010	Location: RYAN DR	Ticket #: SH265688
Citation 1: C/I		Other: school bus light vio	
Log ID: 235642	Date: 12/01/2010	Location: DOVER / FOURTH	
Log ID: 235678	Date: 12/01/2010	Location: CENTRAL & THIRD defective headlight	Ticket #: SH267497
Citation 1: C/I		Citation 2: C/I	no proof insurance
Log ID: 235741	Date: 12/02/2010	Location: MAINE AND CENTRAL	
Log ID: 235803	Date: 12/02/2010	Location: CENTRAL / FIFTH expired plates	Ticket #: SH256195
Citation 1: C/I			
Log ID: 235803	Date: 12/02/2010	Location: CENTRAL / FIFTH	
Log ID: 236017	Date: 12/03/2010	Location: ANN ARBOR / DOVER	
Log ID: 236017	Date: 12/03/2010	Location: CENTRAL / SECOND	
Log ID: 236017	Date: 12/03/2010	Location: ANN ARBOR / DOVER	
Log ID: 236017	Date: 12/03/2010	Location: ANN ARBOR / EDISON	
Log ID: 236017	Date: 12/03/2010	Location: ANN ARBOR / EDISON	
Log ID: 236065	Date: 12/03/2010	Location: BAKER & DAN HOEY impeding	Ticket #: SH267499
Citation 1: C/I			
Log ID: 236436	Date: 12/06/2010	Location: CENTRAL / SECOND	
Log ID: 236436	Date: 12/06/2010	Location: CENTRAL / SECOND	
Log ID: 236720	Date: 12/08/2010	Location: DAN HOEY / BAKER	
Log ID: 236745	Date: 12/08/2010	Location: CENTRAL/3RD Violation of posted speed limit	Ticket #: 10WD200
Citation 1: C/I			
Log ID: 237266	Date: 12/11/2010	Location: DEXTER A2 / KENSINGTON	
Log ID: 237327	Date: 12/11/2010	Location: DEX A2/MEADOWVIEW	
Log ID: 237645	Date: 12/13/2010	Location: CENTRAL/MAIN	
Log ID: 238366	Date: 12/17/2010	Location: ANN ARBOR / DOVER	
Log ID: 238366	Date: 12/17/2010	Location: ANN ARBOR / DOVER	
Log ID: 238541	Date: 12/18/2010	Location: CENTRAL FOURTH Violation of posted speed limit	Ticket #: SH 267859
Citation 1: C/I			
Log ID: 238584	Date: 12/18/2010	Location: DEXTER-ANN ARBOR / DAN HOY	Ticket #: SH-267511
Citation 1: C/I		Other: Tinted Brakes Lenses	
Log ID: 238596	Date: 12/18/2010	Location: MAIN & DEXTER CHELSEA	Ticket #: SH228125
Citation 1: C/I		no proof insurance	disregard stop sign
Log ID: 238596	Date: 12/18/2010	Location: BAKER & DAN HOEY	Ticket #: SH267428
Citation 1: C/I		EXPIRED LICENSE PLATE	IMPROPER PASSING

Citation 3: CRACKED WINDSHIELD

Log ID: 238596	Date: 12/18/2010	Location: MAIN & DEXTER CHELSEA	Ticket #: NONE
Log ID: 238596	Date: 12/18/2010	Location: BAKER & DAN HOEY FAIL TO MAINTAIN	Ticket #: SH267429
Citation 1:	C/I		
Log ID: 238845	Date: 12/20/2010	Location: CENTRAL / FIFTH	
Log ID: 238845	Date: 12/20/2010	Location: ANN ARBOR / DOVER	
Log ID: 238845	Date: 12/20/2010	Location: ANN ARBOR / DOVER	
Log ID: 238845	Date: 12/20/2010	Location: ANN ARBOR / DOVER	
Log ID: 238943	Date: 12/21/2010	Location: CENTRAL Other: id lettering	Ticket #: 10WD234
Citation 1:	C/I		
Log ID: 238960	Date: 12/21/2010	Location: EASTGATE / WEBSTER	
Log ID: 238960	Date: 12/21/2010	Location: WEBSTER / EASTGATE Ran Stop sign	Ticket #: SH256198
Citation 1:	C/I		
Log ID: 238960	Date: 12/21/2010	Location: WEBSTER / EASTGATE disregard stop sign	Ticket #: SH256199 No proof of insurance
Citation 1:	C/I	Citation 2:	C/I
Log ID: 239030	Date: 12/21/2010	Location: WESTRIDGE DR/WEBSTER DR	
Log ID: 239067	Date: 12/22/2010	Location: WEBSTER / EASTRIDGE	Ticket #: N/A
Log ID: 239122	Date: 12/22/2010	Location: WBSTER DR / EASTGATE DR. DISREGARD STOP SIGN	Ticket #: SH256200
Citation 1:	C/I		
Log ID: 239122	Date: 12/22/2010	Location: WEBSTER DR/ EASTGATE DR Diregard Stop Sign	Ticket #: SH256201
Citation 1:	C/I		
Log ID: 239212	Date: 12/22/2010	Location: WEBSTER / WESTRIDGE	
Citation 1:	C/I	Disobey stop sign	Other: no proof insurance
Citation 2:	C/I		
Log ID: 239292	Date: 12/23/2010	Location: EATON & DEXTER ANN ARBOR FAIL TO MAINTAIN - BRAKES	Ticket #: SH267435
Citation 1:	C/I		
Log ID: 239306	Date: 12/23/2010	Location: WEBSTER / EASTGATE Disregard Stop Sign	Ticket #: SH256202
Citation 1:	C/I		
Log ID: 239306	Date: 12/23/2010	Location: WEBSTER / EASTGATE	
Log ID: 239407	Date: 12/24/2010	Location: DEXTER ANN ARBOR/ FIFTH EXPIRED LIC	Ticket #: 10WD00429 EXPIRED PLATE
Citation 1:	MISD	Citation 2:	C/I
Log ID: 239417	Date: 12/24/2010	Location: BAKER AND MAINE	
Log ID: 239587	Date: 12/25/2010	Location: BAKER/HUDSON	Ticket #: NA
Log ID: 239692	Date: 12/26/2010	Location: DEXTER ANN ARBOR Disobey traff signal	Ticket #: SH265404
Citation 1:	C/I		
Log ID: 239717	Date: 12/26/2010	Location: CENTRAL & SECOND	Ticket #: NONE
Log ID: 239768	Date: 12/27/2010	Location: ANN ARBOR & DEXTER CHELSEA disregard stop sign	Ticket #: SH267437
Citation 1:	C/I		
Log ID: 239907	Date: 12/28/2010	Location: DEXTER A2 / MEADOWVIEW Violation of posted speed limit	Ticket #: SH237175 Other: Exp Insurance
Citation 1:	C/I	Citation 2:	C/I
Log ID: 239963	Date: 12/28/2010	Location: WEBSTER / EASTGATE	
Log ID: 239963	Date: 12/28/2010	Location: WEBSTER / EASTGATE	
Log ID: 239963	Date: 12/28/2010	Location: WEBSTER / EASTGATE	
Log ID: 240007	Date: 12/28/2010	Location: CENTRAL/HURON Other: no valid insurance	Ticket #: SH 267860
Citation 1:	C/I		
Log ID: 240109	Date: 12/29/2010	Location: BRIDGEWAY / EASTGATE	

Log ID: 240109 Date: 12/29/2010 Location: WEBSTER / EASTGATE Ticket #: N/A
 Log ID: 240109 Date: 12/29/2010 Location: BRIDGEWAY / EASTGATE Ticket #: SH267442
 Log ID: 240109 Date: 12/29/2010 Location: CENTRAL / SECOND
 Log ID: 240109 Date: 12/29/2010 Location: ANN ARBOR / INVERNESS
 Log ID: 240109 Date: 12/29/2010 Location: ANN ARBOR / DOVER
 Log ID: 240109 Date: 12/29/2010 Location: SECOND / HUDSON
 Log ID: 240172 Date: 12/29/2010 Location: BAKER RD/DAN HOEY RD
 Log ID: 240187 Date: 12/30/2010 Location: DEXTER ANN ARBOR & KENSINGTON
 Citation 1: C/I SPEED

Total Traffic Stops: 281
 Total Citations Issued: 143
 Total Citation 1's: 116
 Total Citation 2's: 21
 Total Citation 3's: 6
 Tickets Not Issued: 170

Traffic Stops that ended in an Arrest: 2

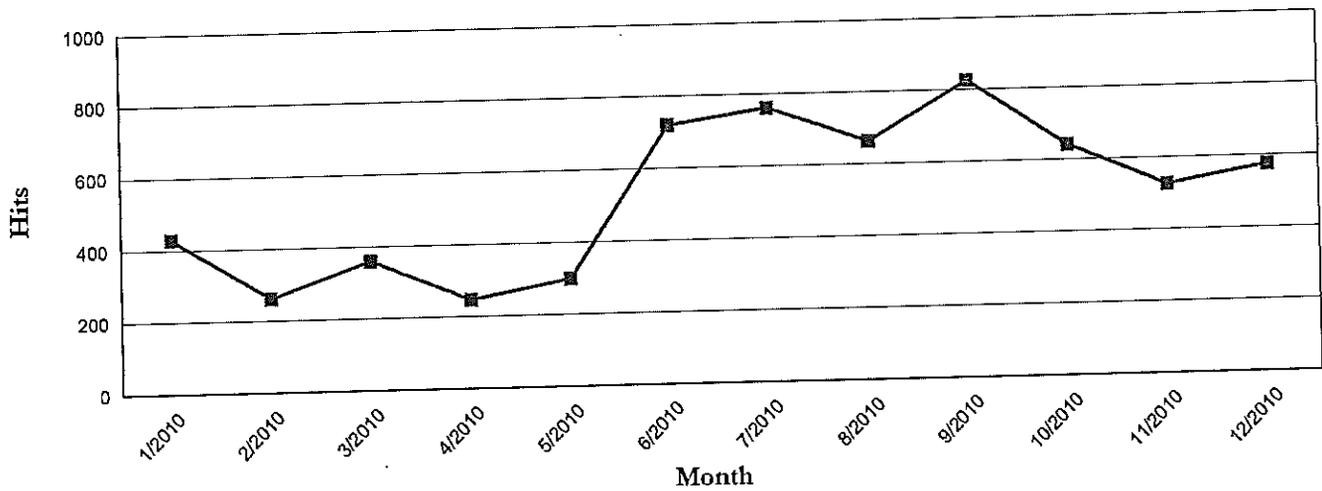


AGENDA 1-24-11
 ITEM M-4

BS&A SOFTWARE
 14965 ABBEY LANE
 BATH, MI 48808
 PHONE: 517-641-8900
 FAX: 517-641-8960
 www.bsasoftware.com

Village of Dexter

Internet Services Hits From 01/01/2010 - 12/31/2010



Tax Information

January 2010	429
February 2010	262
March 2010	359
April 2010	247
May 2010	299
June 2010	718
July 2010	761
August 2010	663
September 2010	826
October 2010	641
November 2010	526
December 2010	575
Year Total	6,306

GRAND TOTAL HITS

6,306

JENNIFER M. GRANHOLM
GOVERNOR



STATE OF MICHIGAN
LIQUOR CONTROL COMMISSION
DEPARTMENT OF ENERGY, LABOR & ECONOMIC GROWTH
ANDREW S. LEVIN, ACTING DIRECTOR

AGENDA 1-24-11
ITEM H-S
NIDA R. SAMONA
CHAIRPERSON

Dear Licensee:

Enclosed is a permit authorizing to sell spirits, mixed spirit drink and/or beer and wine on Sunday. Display this permit next to your liquor license.

Your request for this authorization was approved.

YOU ARE WARNED THAT ANY FALSE STATEMENTS YOU MAY HAVE MADE WILL INVALIDATE THE AUTHORIZATION ISSUED TO YOU BY THE LIQUOR CONTROL COMMISSION.

THIS PERMIT MUST BE RENEWED PRIOR TO MAY 1ST EACH YEAR BY PAYMENT OF THE STATUTORY FEE.

jm

enc.

cc: Local Governmental Unit

Michigan Department Of Energy, Labor & Economic Growth
REQUEST INFO. REPORT

Request ID : 576049 Unit : 1 Request Status : P
 Attention : (4 LOCS) MBID: 157874
 Business ID : 99766 Bus. Status : Active Licensee : KENCO INC.
 Licensee Status : ACTIVE Role : CRP DBA : COUNTRY MARKET
 Addr1 :
 Addr2 : 7001 DEXTER ANN ARBOR
 Addr3 :
 City : DEXTER State : MI Zip : 48130
 LGU Name : DEXTER VILLAGE File No. : D - 66965 County : WASHTENAW

Year	License	Permits
2010	SDM	
2010	SDDRES	SUNDAY SALES (PM)

Trans. Type	Completion Type	Description
PEND		NEW SUNDAY SALES PERMIT A.M.

Date: December 22, 2010

THE LICENSEE'S APPLICATION FOR A PERMIT TO SELL ALCOHOLIC LIQUOR BETWEEN 7 A.M. AND NOON ON SUNDAYS, AS CURRENTLY LICENSED BY THE LIQUOR CONTROL COMMISSION, IS APPROVED PURSUANT TO PUBLIC ACT 213 OF 2010, MCL 436.2111-2115.

THIS PERMIT IS SUBJECT TO REVOCATION BY OPERATION OF LAW OR OTHERWISE IF THE COMMISSION RECEIVES NOTICE FROM A COUNTY, CITY, VILLAGE, TOWNSHIP, OR THE LOCAL GOVERNMENTAL UNIT, THAT IT PROHIBITS OR OTHERWISE OBJECTS TO THE SALE OF SPIRITS, MIXED SPIRIT DRINK OR BEER AND WINE BETWEEN THE HOURS OF 7:00 A.M. AND 12:00 NOON ON SUNDAYS. IF NOTICE AND SUPPORTING DOCUMENTATION IS RECEIVED BY THE COMMISSION A SHOW CAUSE HEARING WILL BE SCHEDULED BEFORE THE COMMISSION UNDER ADMINISTRATIVE RULE 436.1925(1) TO DETERMINE IF THE PERMIT MUST BE REVOKED.

sm/cmf

REQUEST INFO. REPORT

Request ID : 574991 Unit : 1 Request Status : P
 Attention : MBID #157875 * POST ALL ACTIVITY TO MBID * 15 LOCS
 Business ID : 13347 Bus. Status : Active Licensee : BUSCH'S, INC.
 Licensee Status : ACTIVE Role : CRP DBA :
 Addr1 :
 Addr2 : 7080 DEXTER ANN ARBOR
 Addr3 :
 City : DEXTER State : MI Zip : 48130
 LGU Name : DEXTER VILLAGE File No. : D - 64562 County : WASHTENAW

Year	License	Permits
2010	SDM	ON PREM SEATING

Trans. Type	Completion Type	Description
PEND		NEW SUNDAY SALES PERMIT A.M.

Date: December 17, 2010

THE LICENSEE'S APPLICATION FOR A PERMIT TO SELL ALCOHOLIC LIQUOR BETWEEN 7 A.M. AND NOON ON SUNDAYS, AS CURRENTLY LICENSED BY THE LIQUOR CONTROL COMMISSION, IS APPROVED PURSUANT TO PUBLIC ACT 213 OF 2010, MCL 436.2111-2115.

THIS PERMIT IS SUBJECT TO REVOCATION BY OPERATION OF LAW OR OTHERWISE IF THE COMMISSION RECEIVES NOTICE FROM A COUNTY, CITY, VILLAGE, TOWNSHIP, OR THE LOCAL GOVERNMENTAL UNIT, THAT IT PROHIBITS OR OTHERWISE OBJECTS TO THE SALE OF SPIRITS, MIXED SPIRIT DRINK OR BEER AND WINE BETWEEN THE HOURS OF 7:00 A.M. AND 12:00 NOON ON SUNDAYS. IF NOTICE AND SUPPORTING DOCUMENTATION IS RECEIVED BY THE COMMISSION A SHOW CAUSE HEARING WILL BE SCHEDULED BEFORE THE COMMISSION UNDER ADMINISTRATIVE RULE 436.1925(1) TO DETERMINE IF THE PERMIT MUST BE REVOKED.

Sm/skp

REQUEST INFO. REPORT

Request ID : 575341 Unit : 1 Request Status : P
 Attention : (7 LOCS) MBID: 224762
 Business ID : 223492 Bus. Status : Active Licensee : CD OKEMOS 10 LLC
 Licensee Status : ACTIVE Role : LLC DBA : MUGG & BOPPS
 Addr1 :
 Addr2 : 2940 BAKER
 Addr3 :
 City : DEXTER State : MI Zip : 48130
 LGU Name : DEXTER VILLAGE File No. : D - 73298 County : WASHTENAW

Year	License	Permits
2010	SDM	GAS PUMPS

Trans. Type	Completion Type	Description
PEND		NEW SUNDAY SALES PERMIT A.M.

Date: December 21, 2010

THE LICENSEE'S APPLICATION FOR A PERMIT TO SELL ALCOHOLIC LIQUOR BETWEEN 7 A.M. AND NOON ON SUNDAYS, AS CURRENTLY LICENSED BY THE LIQUOR CONTROL COMMISSION, IS APPROVED PURSUANT TO PUBLIC ACT 213 OF 2010, MCL 436.2111-2115.

THIS PERMIT IS SUBJECT TO REVOCATION BY OPERATION OF LAW OR OTHERWISE IF THE COMMISSION RECEIVES NOTICE FROM A COUNTY, CITY, VILLAGE, TOWNSHIP, OR THE LOCAL GOVERNMENTAL UNIT, THAT IT PROHIBITS OR OTHERWISE OBJECTS TO THE SALE OF SPIRITS, MIXED SPIRIT DRINK OR BEER AND WINE BETWEEN THE HOURS OF 7:00 A.M. AND 12:00 NOON ON SUNDAYS. IF NOTICE AND SUPPORTING DOCUMENTATION IS RECEIVED BY THE COMMISSION A SHOW CAUSE HEARING WILL BE SCHEDULED BEFORE THE COMMISSION UNDER ADMINISTRATIVE RULE 436.1925(1) TO DETERMINE IF THE PERMIT MUST BE REVOKED.

Sm/skp

REPORT SCHEDULE FOR 2011

H-6

	First Meeting of Month	Second Meeting of Month
January	1/10/2011	1/24/2011 Treasurer (Oct-Dec)
February	2/14/2011 Library Board Representative Sheriff Department	2/28/2011 WATS Policy Representative Arts, Culture, Heritage WAVE
March	3/14/2011 Planning Commission Chair	3/28/2011 CAPT/DART
April	4/11/2011 Farmers Market Rep HRWC Representative	4/25/2011 DAFD Representative Treasurer (Jan-March)
May	5/9/2011 Sheriff Department DHS-Gordon Hall Mgmt Team Rep.	5/23/2011 WAVE Representative Arts, Culture, Heritage
June	6/13/2011 DACC Rep. DDA Chair	6/27/2011 WATS Policy Representative
July	7/11/2011 Farmers Market Rep	7/25/2011 Treasurer (April - June) DAFD Representative
August	8/8/2011 Sheriff Department	8/22/2011 Library Board Representative DHS-Gordon Hall Mgmt Team Rep.
September	9/12/2011 Planning Commission Chair Arts, Culture, Heritage	9/26/2011 WAVE CAPT/DART
October	10/10/2011 HRWC Representative Farmers Market	10/24/2011 Treasurer (July - Sept) DAFD Representative
November	11/14/2011 Downtown Development Chair Sheriff	11/28/2011 WATS Arts, Culture, Heritage
December	12/12/2011 DACC Rep.	12/26/2011

AGENDA 1-24-11
ITEM H-7



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF ENERGY, LABOR & ECONOMIC GROWTH
LANSING

ANDREW S. LEVIN
ACTING DIRECTOR

STATE BOUNDARY COMMISSION

December 27, 2010

NOTICE OF FILING
SBC DOCKET #10-I-2
PETITION FOR INCORPORATION
of the Village of Dexter as a Home Rule City
(Washtenaw County)

Dear Involved Parties and Boundary Commissioners:

This is notification that the State Boundary Commission received a petition on December 22, 2010 requesting the incorporation of the Village of Dexter as a Home Rule City. The size of the Part I map submitted with the petition is 11 x 17 inches. However, since our scanning capabilities cannot accommodate reproducing the actual size electronically, the copy available on the web is limited to 8 1/2 x 14. Therefore, if any party wishes to view a larger version in order to decipher the detail, please feel free to contact our office and we would be happy to either mail the larger size map(s) or arrange a viewing appointment.

An electronic copy of this petition can be viewed and accessed on the Boundary Commission website at: http://michigan.gov/cis/0,1607,7-154-10575_17394_17565-175114--,00.html.

A meeting notice will be transmitted when this docket is scheduled for the determination of legal sufficiency.

If you have any questions, please feel free to contact me directly either by telephone (517-241-6321), or by e-mail (obrienk@michigan.gov).

Sincerely,

Kevin O'Brien, P.S.
Office of Land Survey and Remonumentation

Providing for Michigan's Safety in the Built Environment

STATE BOUNDARY COMMISSION
OFFICE OF LAND SURVEY & REMONUMENTATION
BUREAU OF CONSTRUCTION CODES
P.O. BOX 30704 • LANSING, MICHIGAN 48909
Telephone (517) 241-6321 • Fax (517) 241-6301
www.michigan.gov/bcc • www.michigan.gov/sbc

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AGENDA 1-24-11

ITEM I-1

**Treasurer/Finance Director's Report to Council
Fiscal Year 2010/2011
Second Quarter**

I am pleased to present you with the Treasurer/Finance Director's Report to Council for the Second Quarter of Fiscal Year 2010/2011.

In this report I will give Council a more detailed view of this department's activities, as well as an overview of the Village's financial outlook. As always, if you have any questions, please call me. I would be happy to sit down with you.

Department Activities

Delinquent Personal Property Taxes

As Council is aware, for the first time since I have been Treasurer we had to take the step of posting seizure of personal property on one of our businesses. This was done jointly with Scio Township. As of the time of preparation of this report I have no further updates on this situation, but I will keep the Village Manager apprised of the happenings.

I wanted to let Council know how I have been dealing with delinquent personal property taxpayers. If a personal property tax is unpaid as of February 15th of each year, a notice is sent pursuant to the Property Tax Act. These notices must be sent between February 15th and February 28th of each year, and are over and above the voluntary notices that I send out each September. Many of the delinquent taxpayers will respond to these notices and pay.

For taxpayers who have been delinquent more than one year, there are several ways that I deal with them. I always try to work with the business to resolve the delinquencies outside of court or seizures, especially if the taxes are high due to estimated assessments which happens when businesses don't file their personal property tax statements with the township. If that doesn't work, demand letters and/or letters threatening lawsuits have been sent, small claims suits filed, and in one case a circuit court suit has been filed. I have had various levels of success with these methods.

Sometimes the delinquent personal property taxes become uncollectable. This usually is because the business has gone out of business before I had knowledge of that fact. Either that, or other governmental agencies (like the State) has gotten to the assets first. These are the taxes that I purge each year at the Circuit Court. Taxes must have been delinquent for five years before purging.

The reason that the Scio Township treasurer and I decided to move in the direction that we did with the seizure is that we feel that there is a very good chance of recovering our taxes through this method. There are costs associated with it (auctioneer costs, notices etc) that we will share with the Township. Hopefully it will not come to the point of going to auction and will instead be resolved by other means, but if it does come to auction the Village and Township have first liens over all other creditors.

If you have any questions about the delinquent personal property collection process, please do not hesitate to ask.

Fiscal Year 2010/2011 Audit

The audit, SF-65, and Qualifying Statement (for both the Village and the DDA) were filed with Treasury in December. The Village's audit is on both our website and Treasury's website for review, and also at the Dexter District Library. Our Auditor will be presenting the audit to Council at your January 24th meeting.

GASB 54

The Government Accounting Standards Board's Statement 54 will need to be implemented by the Village with the next budgeting cycle. I have included a fact sheet from our auditing firm that give a good overview of what is required. I do not believe it will change how we do things here are the Village, it will just change our wording. Please let me know if you have any questions.

Certified Public Finance Administrator

I have received my recertification as a Certified Public Finance Administrator from the Association of Public Treasurers of the United States and Canada. Please see the letter attached to this report.

Continuing Disclosure Statement

ACI Finance has filed our Continuing Disclosure Statement with Municipal Securities Rulemaking Board, as is required by our bond documents. Attached to this report are some of the relevant information. Because it is now filed electronically, it appears in a different format than Council has seen in the past.

Intern from Eastern Michigan University

I have arranged to have an unpaid intern from Eastern Michigan University assist me in developing a cash flow analysis for the Village. She started with us the week of January 17th. She is currently working on a Masters of Public

Administration with a concentration in Urban Planning, so it is possible that she may also be assisting Allison Bishop in her department, time permitting.

Cash Handling Procedures

One of the things that I have been working on is improving our cash handling procedures within the Village Office. To this end, we have received (at no cost) a check processing machine for use in making remote deposits to TCF Bank. Remote depositing brings with it two advantages. First, we will be able to process all non-cash payments quickly and accurately within our office without having to go to the branch, and second is that we will have images of all of the checks on hand in case of customer questions or amount disputes. There is no extra costs associated with doing remote deposits.

I have heard pros and cons from other municipalities about using this system. Since there was no cost associated with setting this up and no equipment costs for the Village, it is worth trying if it saves us time or increases accuracy.

Education and Committee Memberships

- I am continuing as a budget reviewer for the Government Finance Officers Association. Several of the recent budgets that I have reviewed have some very good examples that I can use to upgrade our own budget next fiscal year.
- I attended two on-line training sessions through the Government Finance Officers Association (GFOA). The first one was the annual Generally Accepted Accounting Practices updates from the Government Accounting Standards Board, and the second was about the upcoming changes to the GFOA's budgeting standards.
- I am a current member of the Michigan Municipal Treasurer Association's Education Committee and the Michigan Government Finance Officers Mentoring Committee.

Fiscal Year 2010/2011 Second Quarter Revenues and Expenditures

The Revenue/Expenditure Report is used to track how our revenue and expenditures compare to our budget. A general rule of thumb is that each quarter represents 25% of the budget, although certain departments may spend all of their budget at one time. I will give you an overview of the different funds, and then I will detail areas of concern.

The following is a summary of the revenues and expenditures for the Second Quarter:

		QTD Actual	% of Budget
Revenue		\$ 2,014,014.43	70.8%
Expenditures		\$ 1,384,266.64	46.8%
	Village Council	\$ 20,870.63	47.9%
	Village Manager	\$ 140,444.92	51.2%
	Finance Department	\$ 1,842.24	15.1%
	Attorney	\$ 18,712.56	83.2%
	Village Clerk	\$ 2,871.94	42.9%
	Village Treasurer	\$ 48,781.89	47.5%
	Buildings & Grounds	\$ 36,201.22	63.7%
	Village Tree Program	\$ 6,885.00	32.8%
	Law Enforcement	\$ 228,450.76	41.6%
	Fire Department	\$ 190,981.31	49.7%
	Planning Department	\$ 57,307.93	41.8%
	Zoning Board of Appeals	\$ 22.50	2.0%
	Dept of Public Works	\$ 106,811.05	48.5%
	Downtown Public Works	\$ 39,333.49	60.2%
	Storm Water	\$ 3,232.50	64.7%
	Engineering	\$ 4,108.75	37.4%
	Municipal Street Lights	\$ 105,057.05	77.8%
	Solid Waste	\$ 212,624.18	41.8%
	Parks & Recreation	\$ 23,902.70	38.6%
	Long-Term Debt	\$ 32,478.75	25.9%
	Insurance & Bonds	\$ 74,864.39	77.7%
	Contributions	\$ 16,499.97	71.0%
	Capital Improvements	\$ 11,745.82	51.1%
	Transfers Out & Contingencies	\$ 235.09	3.5%

Revenue is looking good for this quarter.

For expenditures:

- Attorney department is over benchmark due to the medical marijuana issue. We will monitor this department over the next two quarters.
- Downtown Public Works is high due to the timing of a majority of the professional services. We will also be monitoring this department over the next two quarters.
- Storm Water is a project related department and while over benchmark now, it should not be a concern by the end of the fiscal year.
- Management is submitting a budget amendment for the Municipal Street Lights department for grant related capital costs.
- Insurance and Bonds is higher than benchmark due to liability insurance being fully paid.
- Contributions is higher than benchmark due to WAVE being paid up front.

Fund 202 - Major Streets Fund			
		QTD Actual	% of Budget
Revenue		\$ 236,245.95	63.0%
Expenditures		\$ 166,777.80	45.5%
Administration		\$ 5,393.88	40.9%
Contracted Road Construction		\$ 67,645.45	44.2%
Routine Maintenance		\$ 59,988.86	60.6%
Traffic Services		\$ 15,931.58	54.7%
Winter Maintenance		\$ 17,818.03	28.6%
Fund 203 - Local Streets Fund			
		QTD Actual	% of Budget
Revenue		\$ 170,463.90	88.2%
Expenditures		\$ 118,131.73	51.3%
Administration		\$ 4,714.00	40.3%
Contracted Road Construction		\$ 15,768.57	63.1%
Routine Maintenance		\$ 44,247.53	52.3%
Traffic Services		\$ 7,996.85	41.2%
Winter Maintenance		\$ 8,404.78	16.0%
Transfer Out to Major Streets		\$ 37,000.00	100.0%
Fund 204 - Municipal Streets Fund			
		QTD Actual	% of Budget
Revenue		\$ 485,976.56	92.4%
Expenditures		\$ 285,002.97	73.5%
Administration		\$ 2.97	0.0%
Transfers Out		\$ 285,000.00	80.7%

Revenue for these funds is good. Routine Maintenance is slightly above benchmark in 202 and 203. We will monitor this over the next two quarters. Management is submitting budget amendments for Contracted Road Construction in the Local Streets Funds. By the end of the fiscal year we will need to make amendments to the transfer out from Municipal Streets to Major and Local. This is due to how the cash flow went for projects that spanned fiscal years, not to any actual expense items going over budget.

Fund 590 - Sewer Fund				
			QTD Actual	% of Budget
Revenue			\$ 406,702.11	41.9%
Expenditures			\$ 488,909.84	50.0%
	Administration		\$ 12,498.25	13.0%
	Sewer Utilities		\$ 364,148.14	55.6%
	Long-Term Debt		\$ 112,263.45	53.2%
	Contingencies		\$ -	0.0%
	Capital Improvements		\$ -	0.0%
Fund 591 - Water Fund				
			QTD Actual	% of Budget
Revenue			\$ 322,124.51	47.2%
Expenditures			\$ 465,489.97	45.4%
	Administration		\$ 6,651.25	7.9%
	Water Utilities		\$ 165,029.14	47.0%
	Long-Term Debt		\$ 146,106.25	63.4%
	Contingencies		\$ -	0.0%
	Capital Improvements		\$ 147,703.33	43.1%

The enterprise funds are at or near benchmark for revenue. On the expenditure side, we will be monitoring Sewer Utilities, which are slightly high due to the sludge hauling and pump work in the Professional Services line.

Miscellaneous Funds

The miscellaneous funds are good at this time.

Financial Forum

MIA Conference
Featured Speaker



David Williamson, CPA
Post, Smythe, Lutz and Ziel of Plymouth, LLP

Q. Last month's *Financial Forum* discussed different subdivisions of fund balance required by the Governmental Accounting Standards Board (GASB) Statement 54. What actions, if any, are needed by the township board, due to these new standards?

If you will recall, the standards have new definitions of these classifications:

- **Nonspendable.** These classifications are generally from external sources, such as legal or contractual requirements, or represent non-cash items, such as inventory or prepaid amounts. No actions by the township board appear necessary. For these types of net assets, the classification occurs by definition.
- **Restricted.** Typically used for external restrictions by creditors, laws or regulations, the restriction itself is generally from external sources; thus it also is by definition classified as "restricted."
- **Committed.** Amounts can only be used for specific purposes imposed by formal action of the township, such as a resolution or ordinance adopted by the township board. It is also the author's belief that a policy adopted by board resolution to maintain a certain level of fund balance could be deemed a formal commitment by the township board.
- **Assigned.** This classification, which is similar to the previous "designated" classification, shows the governing body's "intent." This classification generally will require some action by the township board to indicate who is authorized to make these assignments on behalf of the township. The township's general appropriations act is a good place to communicate the board's intentions. Or, once the annual audit process is complete, the board could formally create these assignments through a resolution. For example, if the township board wishes to assign a portion of fund balance for the purchase of a new piece of equipment, building renovation or other project, the board could, by resolution, make this formal "assignment." If the board wishes to designate these assignments—which could be revised by future board actions—to the supervisor, or other elected officials or employees, it could do so in the annual budget resolution.
- **Unassigned.** This is the residual balance of the general fund only after allocations are made to the aforementioned classifications.

Q. What is the IRS standard mileage rate for 2011?

The standard mileage rate—the maximum amount employers can reimburse employees for business miles driven in the

employee's personal vehicle, without tax consequences—is 51 cents per mile in 2011.

There is no requirement for townships to pay this amount per mile; the IRS sets these "safe harbor" limits whereby the employer (township) can reimburse the employee for the business use of his or her personal vehicles without income tax consequences.

Q. What is the maximum wage base for Social Security taxes in 2011?

If an employee is subject to these taxes:

- The Medicare portion of Social Security taxes is not capped; all covered employees wages are subject to this tax.
- The Social Security portion is limited to the first \$106,800 wages paid in calendar year 2010 and 2011.

Q. Have retirement plan limits changed for 2011?

No, plan limits for all types of "elective deferrals" remain the same for 2011:

- Section 457 deferred compensation plan: \$16,500 limit
- Savings Incentive Match Plan for Employees (SIMPLE) plans (408 (p)(2)): \$11,500 limit
- "Catch-up" contribution for participants age 50 and older, for 401 and 457 plans: \$5,500 per year
- "Catch-up" contributions for participants age 50 and older for SIMPLE plans: \$2,500 per year

For more information, contact your plan administrator.

Information provided in Financial Forum should not be considered legal advice, and readers are encouraged to contact their township auditor and/or attorney for advice specific to their situation.

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www.aptusc.org

January 6, 2011

Marie A. Sherry, CPFA
Treasurer/Finance Director
Village of Dexter
8140 Main Street
Dexter, Michigan 48130

Dear Marie

On behalf of the Association of Public Treasurers of the United States and Canada, (APT US&C), I am pleased to inform you that your application for maintenance of the professional credential of Certified Public Finance Administrator (CPFA) has been approved. This honor reinforces the primary purpose of APT US&C - to elevate the level of knowledge of public finance and enrich the performance within the treasury management profession.

Your CPFA re-certification will expire June 1, 2016 unless you re-apply to maintain your CPFA credentials. To maintain the credential, you must be a member of the Association continuously for ~~the five consecutive years that immediately follow the certification and must earn the necessary~~ points for re-certification in any combination of Education and Experience Maintenance Standards.

The Association will recognize all recipients at the 2011 Annual Conference in Oklahoma City, Oklahoma. Official presentation of the CPFA credential and plaques will occur during the Awards Luncheon at the Conference. If you are unable to attend the Awards Luncheon, your plaque will be mailed following the conference.

Congratulations on your outstanding accomplishment.

Sincerely

Blinda A. Baker
Chairperson, CPFA Certification Committee



Submission ID:ER386815
01/04/2011 16:58:47

CONTINUING DISCLOSURE (Submission Status: Published)

FINANCIAL/OPERATING FILING (CUSIP-9 Based)

Rule 15c2-12 Disclosure

Annual Financial Information and Operating Data: Continuing Disclosure Report, for the year ended 06/30/2010

DOCUMENTS

Financial Operating Filing

CD Report-Dexter Village 2010.pdf posted 01/04/2011

The following Issuers are associated with this Continuing Disclosure submission:

CUSIP-6	State	Issuer Name
252248	MI	DEXTER MICH

The following 60 securities have been published with this Continuing Disclosure submission:

CUSIP-9	Maturity Date
252248CS6	05/01/1998
252248CT4	05/01/1999
252248CU1	05/01/2000
252248CV9	05/01/2001
252248CW7	05/01/2002
252248CX5	05/01/2003
252248CY3	05/01/2004
252248CZ0	05/01/2005
252248DA4	05/01/2006
252248DB2	05/01/2007
252248DC0	05/01/2008

252248DD8	05/01/2009
252248DE6	05/01/2010
252248DF3	05/01/2011
252248DG1	05/01/2012
252248DH9	05/01/2013
252248DJ5	05/01/2014
252248DK2	05/01/2015
252248DL0	05/01/2016
252248DM8	05/01/2017
252248FY0	05/01/2003
252248FZ7	05/01/2004
252248GA1	05/01/2005
252248GB9	05/01/2006
252248GC7	05/01/2007
252248GD5	05/01/2008
252248GE3	05/01/2009
252248GF0	05/01/2010
252248GG8	05/01/2011
252248GH6	05/01/2012
252248GJ2	05/01/2013
252248GK9	05/01/2014
252248GL7	05/01/2015
252248GM5	05/01/2016
252248GN3	05/01/2017
252248GP8	05/01/2008
252248GQ6	05/01/2009
252248GR4	05/01/2010
252248GS2	05/01/2011
252248GT0	05/01/2012
252248GU7	05/01/2013
252248GV5	05/01/2014
252248GW3	05/01/2015
252248GX1	05/01/2016
252248HB8	05/01/2020
252248HF9	05/01/2024
252248HJ1	05/01/2027
252248HK8	05/01/2023
252248HL6	05/01/2033

	05/01/2012
252248HN2	05/01/2013
252248HP7	05/01/2014
252248HQ5	05/01/2015
252248HR3	05/01/2016
252248HS1	05/01/2017
252248HT9	05/01/2018
252248HW2	05/01/2021
252248HZ5	05/01/2024
252248JB6	05/01/2026
252248JD2	05/01/2028

Submitter's Contact Information

Company: ACI Finance, Inc.
 Name: JILL MCMULLEN
 Address: 365 BROKEN HILLS DR.
 City, State Zip: MASON, MI 48854
 Phone Number: 5176236250 ext. 2
 Email: acif@cablespeed.com

Debt Limitation

Debt Limitation		
(June 30, 2010)		
2009 State Equalized Valuation		\$212,597,900
	X	10%
Legal Debt Limit		\$21,259,790
Direct General Obligation Debt		15,939,000
Less: Special Assessment Bonds		180,000
Less: Revenue Bonds		5,827,000
Direct Debt		\$9,932,000
Debt Limit Margin		\$11,327,790

Tax Levies and Collections

	Total	Collections to	Collection Plus Funding
<u>Year of Levy</u>	<u>Tax Levy</u>	<u>March 1, Following Year</u>	<u>to June 1</u>
2009	\$2,060,698	94.24%	100%

Top Taxpayers
Year:

2010

<u>Taxpayer</u>	<u>Taxable Value</u>
Dexter Fastener	\$ 20,134,854
Blackhawk Development	3,838,094
Dapco Industries	3,341,871
Tri-Bro LLC	2,656,900
Walkabout Creek 1	2,136,800
Dexter LLC	2,121,399
Shamrock Development Corp	1,723,736
Detroit Edison	1,694,900
Variety Die & Stamping	1,689,700

Debt by Issue

		Security/ Revenue Support	Final Maturity	Principal Amount Outstanding
Date	Issue			
1998	General Obligation Bonds, Public Improvements	LT/Rates	10/1/2012	155,000
1998	Special Assessment Bonds, Public Improvements	LT/SA	10/1/2012	180,000
1999	USDA Rural Development Loan, Water	REV	10/1/2034	2,815,000
2000	USDA Rural Development Loan, Series A, Sewer	REV	10/1/2036	1,733,000
2000	USDA Rural Development Loan, Series B, Sewer	REV	10/1/2037	1,279,000
2001	Downtown Development Authority Bonds	LT/Tax Incrm.	5/1/2020	640,000
2002	Public Improvements Refunding	UT	5/1/2017	965,000
2006	Capital Improvement Bonds	LT	5/1/2027	1,530,000
2008	Downtown Development Authority Bonds-Series A	L/T/Tax Incrm.	5/1/2033	1,600,000
2008	Downtown Development Authority Bonds-Series B	Taxable	5/1/2033	2,000,000
2009	Wastewater Treatment	LT/Rates	10/1/2030	1,746,000
2010	Water & Sewer	LT/Rates	10/1/2030	1,296,000
Total				\$15,939,000

Taxable Value by Composition

	<u>2010</u>	<u>Percentage</u>
Residential	\$116,803,839	58.8%
Agricultural	0	0.0%
Commercial	32,588,974	16.4%
Industrial	22,303,565	11.2%
Developmental	0	0.0%
Personal	26,987,100	13.6%
Total	\$198,683,478	100.0%

Tax Rates

Levy Year =	2010
Village Operating	9.8151
Streets	2.8961
Voted GO Bond	0.8450
	13.5562

The Village general operating millage maximum, after the Headlee Rollback, was 9.8807 for the 2010 levy.

Village of Dexter

CUSIP

252248

Property Valuations

	State Equalized	Taxable
<u>Year</u>	<u>Valuation</u>	<u>Valuation</u>
2010	\$212,597,900	\$198,683,478

Revenue Sharing Payments

2010

State of Michigan

\$155,049

Village of Dexter
Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 12/31/10	Status of Cash
General Fund				
Cash	TCF & PNC Pooled	General operating	\$ 542,344.31	Unrestricted
Cash Savings	TCF Bank	General operating	\$ 150,099.11	Unrestricted
Chelsea Bank CD	Chelsea Bank	General operating	\$ 205,061.49	Unrestricted
CSB Investments Money Market	Chelsea Bank	General operating	\$ 273,067.20	Unrestricted
Comerica Bank CD	Comerica Bank	General operating	\$ 260,286.70	Unrestricted
MBA Class	MBA Class	General operating	\$ 150,123.34	Unrestricted
Building Reserve Account	TCF Pooled	Reserved for future building project	\$ 1,184.78	Restricted
Building Reserve CD	Multi-Bank Securities	Reserved for future building project	\$ 235,399.18	Restricted
Petty Cash	Office	Small cash purchases	\$ 100.00	Unrestricted
Park Fund	PNC Parks & Recreation	General parks use	\$ 12,987.00	Restricted
Tree Replacement Program	PNC Parks & Recreation	Reserved for tree related activities	\$ 21,201.75	Restricted
Matching Funds for Park Grants	TCF Pooled	Reserved for grant match	\$ 48,000.00	Restricted
Property Tax Savings	TCF Property Tax Savings	Clearing account for undistributed tax collections	\$ 308,004.02	Restricted*
Property Tax Checking	TCF Property Tax Checking	Used to distribute taxes and make refunds	\$ 517.89	Unrestricted
Voluntary Public Parking	TCF Pooled	Reserved for parking activities	\$ 10,036.48	Restricted
Facilities Bond Debt	PNC Bank	Debt retirement	\$ 38,349.73	Restricted
Subtotal Unrestricted			\$ 1,581,600.04	
Subtotal Restricted			\$ 676,172.94	
Total General Fund			\$ 2,257,772.98	

*This account contains undistributed taxes collections. New this fiscal year is breaking this account across funds (like Pooled).

Major Streets Fund				
Cash	TCF Pooled	General operating for major streets activities	\$ 9,823.62	Unrestricted
Cash - Savings	TCF Major & Local Streets	Account closed. Moved all to Pooled Cash	\$ -	Unrestricted*
5th/3rd Bank Money Market	Fifth Third Bank	General operating for major streets activities	\$ 203,216.05	Restricted**
Subtotal Unrestricted			\$ 9,823.62	
Subtotal Restricted			\$ 203,216.05	
Total Major Streets Fund			\$ 213,039.67	

**These funds come from the State in the form of Act 51 payments. I move money to the cash (pooled) account as needed. If we need more than what is available in this account, I will transfer funds from the Municipal Streets accounts, which is part of the budget.

***This is the reimbursement for the Ann Arbor Street project, which must be used in Major Streets.

Village of Dexter
Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 12/31/10	Status of Cash
Local Streets Fund				
Cash	TCF Pooled	General operating for major streets activities	\$ 18,229.89	Unrestricted
Cash - Savings	TCF Major & Local Streets	Account closed. Moved all to Pooled Cash	\$ -	Unrestricted*
Metro Act Account (Pooled)	TCF Pooled	Reserved for right of way activities	\$ 38,371.80	Restricted
Subtotal Unrestricted			\$ 18,229.89	
Subtotal Restricted			\$ 38,371.80	
Total Local Streets Fund			\$ 57,201.69	

*These funds come from the State in the form of Act 51 payments. I move money to the cash (pooled) account as needed. If we need more than what is available in this account, I will transfer funds from the Municipal Streets accounts, which is part of the budget.

Municipal Streets Fund				
Cash	TCF Pooled	Available for transfer to Major & Local Streets	\$ 644,830.74	Unrestricted
Property Tax Savings	TCF Property Tax Savings	Available for transfer to Major & Local Streets	\$ 66,261.61	Unrestricted
Subtotal Unrestricted			\$ 711,092.35	
Subtotal Restricted			\$ -	
Total Municipal Streets Fund			\$ 711,092.35	

Tree Replacement Fund				
Restricted Tree Replacement	PNC Bank	Restricted for trees	\$ 240,317.13	Unrestricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 240,317.13	
Total Tree Replacement Fund			\$ 240,317.13	

Streetscape Debt Service Fund				
Cash	TCF Pooled	Tax collections for GO Bond payments	\$ 65,978.44	Restricted
Streetscape Debt Retire	PNC Streetscape	Special Assessments for bond payments	\$ 166,273.94	Restricted
Property Tax Savings	TCF Property Tax Savings	Tax collections for GO Bond payments	\$ 19,270.06	Restricted
Tax Savings for Streetscape	TCF Property Tax Savings	Special Assessments for bond payments	\$ 2,661.59	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 254,184.03	
Total Streetscape Debt Service Fund			\$ 254,184.03	

Village of Dexter
Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 12/31/10	Status of Cash
Equipment Replacement Fund				
Cash	TCF Pooled	Reserved for vehicle expenses including capital pu	\$ 148,703.08	Restricted
Subtotal Restricted			\$ 148,703.08	
Total Equipment Replacement Fund				
Sewer Enterprise Fund				
Cash	TCF Pooled	Sewer operating	\$ 115,884.94	Unrestricted
University Bank CD - Taps	University Bank Ann Arbor	Sewer tap-in fees	\$ 253,366.66	Unrestricted
Property Tax Savings	TCF Property Tax Savings	Tax collections for delinquent utilities	\$ 11,317.66	Unrestricted
RD Sewer Repair & Improve	PNC RD Sewer R&I	Reserved for infrastructure & equipment replacement	\$ 34,657.79	Restricted
RD Sewer Bond Reserve	Multi-Bank Securities	Reserved for RD Sewer final year bond payment	\$ 195,000.00	Restricted
Sewer Tap Fees Account	TCF Sewer & Water	Sewer tap-in fees	\$ 306,325.34	Unrestricted
Subtotal Unrestricted			\$ 886,894.80	
Subtotal Restricted			\$ 229,657.79	
Total Sewer Enterprise Fund				
Water Enterprise Fund				
Cash	TCF Pooled	Water operating	\$ 237,255.76	Unrestricted
Bank of Ann Arbor CD	Bank of Ann Arbor	Water tap-in fees	\$ 254,936.06	Unrestricted
Property Tax Savings	TCF Property Tax Savings	Tax collections for delinquent utilities	\$ 5,490.32	Unrestricted
RD Water Debt Retirement	PNC RD Water Debt	Account closed. Funds exhausted.	\$ -	Restricted
RD Water Repair & Improve	PNC RD Water R&I	Reserved for infrastructure & equipment replacement	\$ 36,608.79	Restricted
RD Water Bond Reserve	Multi-Bank Securities	Reserved for RD Water final year bond payment	\$ 170,000.00	Restricted
Water Tap Fees Account	TCF Sewer & Water	Water tap-in fees	\$ 177,657.74	Unrestricted
Subtotal Unrestricted			\$ 675,339.88	
Subtotal Restricted			\$ 206,608.79	
Total Water Enterprise Fund				
Trust & Agency Fund				
Performance Guarantees	TCF Performance Guarantees	Escrows for development bonds such as tree bond	\$ 22,125.10	Restricted
Site Plan Review	TCF Pooled	Escrows for payment of development related fees	\$ 32,885.88	Restricted
Tree Escrow	TCF Pooled	Escrows for Tree Replacement	\$ -	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 55,010.98	
Total Trust & Agency Fund				

Village of Dexter
Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 12/31/10	Status of Cash
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Retiree Health Care Fund

Cash	Mers	Funds reserved for OPEB	\$ 236,879.67	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 236,879.67	
Total Trust & Agency Fund			\$ 236,879.67	

*Balance as of September 30, 2010. December 31, 2010 not available at the time this report was prepared.

Payroll Fund

Cash	TCF Payroll	Funds reserved for payment of accrued benefits	\$ 10,227.40	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 10,227.40	
Total Trust & Agency Fund			\$ 10,227.40	

Economic Development Fund

Cash	TCF Pooled	Funds reserved for economic development	\$ 1,000.00	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 1,000.00	
Total Trust & Agency Fund			\$ 1,000.00	

Total Unrestricted
Total Restricted
Grand Total Cash

\$ 3,682,980.38
\$ 2,300,949.66
\$ 5,983,930.04

Summary of General Funds Available for Non-Operational Use

General Fund Unrestricted	\$ 1,582,217.93
15% Fundbalance	\$ (426,480.00)
Expected revenue (based on budget)	\$ 829,185.57
Expected expenditures (based on budget)	\$ (1,573,233.36)
Available Unrestricted	\$ 411,690.14
Restricted for Parks	\$ 34,198.75
Restricted for Equipment	\$ 148,703.08
Restricted for Facilities	\$ 236,583.96
Restricted for Public Parking	\$ 10,036.48
Restricted for Grant Match	\$ 48,000.00
Restricted for Trees	\$ 240,317.13



MEMORANDUM

TO: Village Council / Planning Commission
Donna Dettling, Village Manager
FROM: Allison Bishop, AICP, Community Development Manager
SUBJECT: 2nd Quarter Board and Commission Update FY 10-11
DATE: January 10, 2011

Attached you will find the FY 10-11 2nd quarter Board and Commission update, Zoning/Ordinance Activity report, and Project Summary. You will also find an update on current Village projects and a summary of ongoing projects and activity from the Community Development Office.

Parks and Recreation Commission (PaRC)

Westside Subdivision Connector – Scope approved by Village Council is being executed by URS. Staff continues to work with HOA to finalize necessary easements. HOA meeting to be scheduled for HOA vote. Project coordination meeting held with HCMA, County and Road Commission to plan for project execution given use of Federal Funds and timeline, etc. requirements.

Mill Creek Park – Construction documents almost complete, still waiting on MDNRE permit. Anticipate bidding project in February/March 2011. Plans must be reviewed and approved by granting authorities.

Ice Rink – Rink was up and running mid December. Feedback on rink has been overwhelmingly positive again this year.

Programming and Marketing – The PaRC is preparing for Easter Egg Hunt in April.

CIP Review – The PaRC completed the annual CIP review and provided recommendations to the Planning Commission.

Planning Commission

Zoning Ordinance -
Article 2, Definitions and Article 7, Sign amendments were adopted.

General Code Amendments –
Chapter 10 - Dog and Animal Ordinances were adopted.

Medical Marihuana – The Planning Commission started review of the Michigan Medical Marihuana Law of 2008. Ordinance amendments to Article 2, Definitions, Article 3, General Provisions, Article, 8 Special land Uses, Article 14, General Business District and Chapter 22, Municipal Civil Infractions are under consideration. Council extended the moratorium on the use of structures and buildings for medical marihuana until March 21, 2011.

2011-2016 CIP – The Planning Commission initiated review of the CIP in October and will likely have a public hearing in March 2011 for the annual CIP.

Complete Streets – The Planning Commission reviewed and recommended approval of the Complete Streets Ordinance. Council adopted recommended amendments and Dexter was the 4th in the State to adopt progressive Complete Streets policies and ordinances.

Master Plan – The Master Plan update/review will likely be the focus of the 3rd quarter for the Planning Commission.

Other

FACEBOOK –Over 650 (up from 450 fans last quarter).

Baker Road Storm Project – Permit has been submitted. If permit awarded project will likely be bid and completed in the spring.

Downtown Fire Subcommittee – postponed.

DAPCO Redevelopment Subcommittee – postponed.

Newsletter – Contributed to the newsletter, Wellhead Protection, parks, trees, environmental education, other.

Grants – Applied for Connecting Communities Grant and DTE Tree Planting Grant.

Please feel free to contact me if you have any questions.
Thank you.

Village of Dexter
2nd Quarter Report 2010-11
October 1 - December 31, 2010

2nd Quarter Activity October 1 - December 31, 2010	1st Qtr. July - Sept			2nd Qtr. Oct - Dec			3rd Qtr. Jan - March			4th Qtr. April - June			10-11 YTD Total		09-10 YTD		08-09 YTD		07-08 YTD		06-07 YTD		2004 YTD		2003 YTD				
	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	
Prelim. Zoning Compli. Permits	15	6					21	65	32	32	98	67	211	161															
(New Construction)	1	2					3	8	2	2	11	12	107	75															
Condominium Units	18	0					18	39	0	2	0	1	21	2															
(Commercial/Office)	3	2					5	8	5	5	30	8	3																
(Additions/Remodels/Build outs)	2	1					3	20	13	10	21	5	5	3															
(Fences)	3	0					3	0	2	2	8	2	5	11															
(Accessory structure)	1	0					1	1	2	1	4	1	5	3															
(Decks)	5	1					6	9	8	10	24	38	65	65															
Final Zoning Compli. Permits	8	11					19	36	29	44	58	188	157	122															
(New Construction)	1	2					3	8	2	10	9	38	85	78															
(Additions/Remodels/Build Outs)	4	2					6	7	9	10	4	19	6	1															
(Fences/decks)	0	3					3	7	0	13	25	121	58	43															
(Accessory structure)	0	0					0	0	0	2	0	2	1	0															
(Commercial/Office)	1	3					4	6	18	6	19		7	0															
(Condominium Units)	6	0					6	15	0	3	0	8	7	0															
PERMITS OTHER	0	0					0	0	0	0	0	0	0	0															
(Temporary Uses/Structures)	0	0					0	7	0	6	7	11	7	0															
Land Division / Combination	0	0					0	2	3	4	2	0	3	2															
Ordinance Amendments	2	4					6	9	4	15	11	9	11	6															
Rezoning or Conditional Rezoning	0	0					0	1	2	0	1	0	1	0															
Special Use Permits	0	0					0	1	1	0	8	6	1	3															
Preliminary Site Plan Approvals	0	0					0	0	0	1	4	3	0	1															
Final Site Plan Approvals	0	1					1	0	0	2	4	3	0	2															
Combined Site Plan Approvals	0	1					1	2	1	3	1	2	0	1															
PUD Area Plan	0	0					0	0	0	0	1	0	0	2															
(Sign Permits)	2	3					5	9	10	12	21	13	11	14															
(Temporary Signs/Sandwich)	6	3					9	32	13	21	37	21	14																
Outdoor Seating Permits	1	0					1	10	6	2	5	6																	
(ZBA Cases) Non-Residential	0	1					1	2	1	1	2	3	5	3															
(ZBA Cases) Residential	0	0					0	0	2	2	4	4	3	2															
Variances Granted	0	1					1	2	2	2	5	7	7	5															
Demolition Permits	0	1					1	6	2	2	6	5	2	4															
Right-of-way permits	0	1					1	7	1	2	0	4	3																
Park Use	4	1					5	15	14	6	7	4																	

Village of Dexter
2nd Quarter Report 2010-11

October 1 - December 31, 2010

1st Qtr. July-Sept.	2nd Qtr. Oct-Dec	3rd Qtr. Jan-March	4th Qtr. April-June	09-10		06-07		2004		2003	
				YTD	Total	YTD	Total	YTD	Total	YTD	Total
0	0			0	0	2	3	2	2	1	1
0	0			0	1	1	1	1	1	8	4
1	1			2	9	9	12	10	7	7	4
-				0	14	9	28	15	33	-	-
10	2			12	6	24	48	38			
				0	116	200	0				
55	68			123	156	108	181	83	155	113	
6	3			9	9	11	8	10	11	20	

- * General Code Amendment : Chapter 10- Animals, Dogs; Chapter 46-Streets; Complete Streets; Chapter 22-Civil Infractions pending
- * Zoning Ordinance Amendment Pending: Art. 2, Definitions, Art. 3, General Provisions, Art. 8, Special Land Uses, Art. 14, C-1 District; Medical Marihuana
- * Zoning Ordinance Amendments: Article 2, Definitions, Kennel; Article 7, Temporary Signs
- * Site Plans : County Parks, B2B Approved; LaFontaine Chevrolet Approved; KCM Properties parking pending
- * Sign Permits: The Cleaning Goddess, Dexter Area Chamber; Northern Pizza
- * Rezoning: None
- * Special Use Permits: None
- * Resolutions/Support : Complete Streets; Connecting Communities Grant Application; Fee Schedule Amendments; Medical Marihuana Moratorium
- * Enforcement :21 signs, 6 nuisance/waste, 12 vehicles, 29 snow
- * ZBA : parking/landscaping setback-2355 Bishop Circle West
- * Modification requests: none

Revenue -
Through September 30, 2010
Zoning Compliance Permits: \$950
Site Plan Review Fees: \$0
Misc. Planning/Zoning Fees: \$0
Zoning Compliance Permits: \$2110
Site Plan Review Fees: \$1515
Misc. Planning/Zoning Fees: \$0

Through December 31, 2010
Through February 28, 2010
Through May 31, 2010

10-11 Activity update (2nd)

Village of Dexter
2nd Quarter Update 2010-11
October 1, 2010 – December 31, 2010

Dexter Crossing – Blackhawk Development / Signature Home Traditions

NO NEW ACTIVITY

Victoria Condominiums

Preliminary Zoning Compliance	1*
Final Zoning Compliance	0
Units Not Sold (Total Units)	106(114)
Single Family Homes Final Zoning Compliance	0

CONDOS

- * Permit has been reopened for the existing open basement. Not a new permit.
- A maximum of five buildings may be under construction at any one time.
- Homestead exemption forms will be required for each Final Zoning Compliance request.
- Nuisance Violation for open basement being pursued.

SINGLE FAMILY

- 8 vacant single-family home sites remain in Dexter Crossing under BHD control.
- The roads within Phases 1-5A were milled and resurfaced – October 2009

COMMERCIAL

- Dexter Pharmacy, Pack N Mail Plus, Movie Planet and Frivolities have vacated the mall leaving occupancy at less than 40% (based on square footage).
- No new information on potential new tenants.
- Dedication of underground utilities still required.

Dexter Crossing (Phases 6-8) - Peters Building Company

NO NEW ACTIVITY

Preliminary Zoning Compliance	0
Final Zoning Compliance	0
Units Remaining (ready for occupancy, not sold)	0
Vacant Lots	51

- Final punch list walk through conducted October 2006. Another final walk necessary prior to dedication.
- An assessment of road maintenance is recommended due to the age of the roads and due to the future request for road dedication.

West Ridge of Dexter –Hazel Ravine Partnership, Peters Building Company and Robertson Brothers

Preliminary Zoning Compliance	1
Final Zoning Compliance	0
Units Remaining (ready for occupancy, not sold)	1
Vacant Lots	79

- 34 lots controlled by Mancuso Homes may be purchased by a developer, Robertson Brothers.
- Hazel Ravine Partnership controls 24 lots. The basement at lot 62 was removed in December 2010.
- Westridge of Dexter (Peters Building) controls 30 vacant lots. Construction has recently been completed or is underway on several lots.

- HOA bylaws reviewed to assure for architectural compatibility. Materials must be compatible, no architectural requirements, only restricted materials.
- Staff has been in constant contact with the HOA regarding the subdivision connector portion of the County B2B. An HOA meeting is to be set 2nd quarter to vote on granting an easement for the trail.
- Construction of the trail will likely be spring 2012; project likely to be bid fall 2011.
- Proposed HCMA trail alignment flagged in January 2011.

Cedars of Dexter – UMRC / Gordon Hall Project

Preliminary Zoning Compliance	0
Final Zoning Compliance	2
Total Units	60

- The Planning Commission recommended approval of the Final site plan on May 7, 2007. The Village Council approved the final site plan on September 24, 2007.
- The development agreement was approved by the Village Council on January 14, 2008.
- Water and sewer permits were granted by the MDEQ in May 2008.
- The Club House was completed in October 2010. Tap fee has been paid.
- \$86,968 has been paid for 10.8 tap fees this FY. No new tap fees have been paid in the second quarter.
- The tree contribution of \$240,188.52 has been submitted.
- EDC approved Cedars of Dexter Project Plan/Council approved 12-13-10.

Dexter Pharmacy (Phase 1)

- Final Site Plan was approved September 14, 2009 plan date 8-13-09.
- Demolition and site development started in December 2009.
- Site construction started spring 2010.
- Project was completed in September 2010 and the Pharmacy opened in October 2010.
- Tenant (Dentist) build out occurring on second floor for approximately 1/3 of the available space.

Dexter Wellness Center (Former Colorbok site)

- The Village Council approved the final site plan for the overall site development on October 8, 2007. An extension has been granted until October 8, 2011.
- Water and Sewer permits for the project were issued by the MDEQ in October 2008.
- Developer is currently working with the State to determine is additional economic development incentives are available to demo or start the project.
- Washtenaw County Economic Development team presented to DDA regarding commitment of potential future TIF for demo of existing buildings.
- Project on hold for now.

Wallace Building

- Final Zoning Compliance was issued for the project in October 2007.
- Absolute Fun (Lazer Planet) open.
- Uses that compete with Busch's are not permitted for 10 years following Busch's relocation to Dexter Ann Arbor Road location (2007).

- 100% Leased.

Katie's Restaurant

- The site plan has expired. Project CLOSED.

Schulz Development – Mill Creek Building

- The Planning Commission recommended approval of the combined site plan on November 5, 2007. The Village Council approved the combined site plan on November 26, 2007.
- The final site plan expired on November 26, 2009, however an extension was granted by the DDA and Village Council to extend the development agreement and site plan to December 1, 2010. A second extension of the site plan and development agreement was granted by the DDA and Village Council until December 1, 2012.
- Developer still interest in the development, however financing cannot be awarded until property is 70% leased.

Plans Approved

- LaFontaine Chevrolet Combined Site Plan Approved December 27, 2010.

Plan Reviews

Other

- County Parks B2B and HCMA Trail – Project Bid
- OHM Update meetings
- Medical Marihuana research
- Appointed to Chamber Board
- Ice Rink Planning, Preparation and Execution
- DTE Tree Planting Grant and Connecting Communities Grant
- Village Facebook Page Maintenance; 650 fans
- Submittal of MDEQ Baker Road Storm Project permit request
- Water Trail Committee meetings
- Mill Creek Park and Regional Trail planning and coordination
- Newsletter contribution
- Tree City USA Application for 2010 submitted

Grants

- MNRTF-Michigan Natural Resources Trust Fund - \$450,000 (Project planning stage)
- Connecting Communities Initiative (CCI) – Application submitted December 2010
- Waterways Infrastructure - \$48,000 (Project planning stage)



Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: Mill Creek Park Site Plan Review
Other Trail Updates
Stairway Project
Date: January 19, 2011

1. MILL CREEK PARK

In your packet you will find a set of the 70% complete site plan drawings for the Mill Creek Park. At this time the plans are being presented to the Village Council for initial review and feedback. The Village is still waiting on the MDEQ's final review and permit which could influence the final drawings, therefore please note that there may be some technical changes as a result of requirements and/or MDEQ comments.

TIMELINE

At this time I am proposing to present the plans to the following in an effort to work towards bidding the project in mid-March and being under construction by April/May 2012. MDEQ permitting anticipated by March.

Tree Board –

Review/Recommend Landscaping Plan – February 15, 2011

Parks and Recreation Commission –

Review - January 18, 2011

Recommendation – February 15, 2011

Planning Commission –

Review – February 7, 2011

Recommendation – March 7, 2011

Village Council –

Review – February 14 and/or 28, 2011

Approval – March 14, 2011

PLAN REVIEW

The plans have been designed based on feedback from the MDEQ, the funding agents (Waterways Grant/Trust Fund Grant), the master plan and engineering requirements. The access ramp to the park from Jeffords Street is ADA accessible, as well as the boardwalk, boat launch and observation decks. The railings and boardwalk detail match the County B2B details to create a sense of one trail system, grading has been completed to reduce the impacts to wetlands

keeping the impacts to less than 1/3 acre, therefore eliminating the wetland mitigation requirements. The amphitheatre has been relocated up the hill to reduce wetland impacts and create a more accessible performance space; the grading leading to the amphitheatre has been designed to have a gentle slope that can be easily traversed to get to the seating areas. The seating around the amphitheatre has been designed to providing seating for 200+ visitors either on rocks, lawn, sidewalk, etc. The performance space has been designed to be approximately the same size as the Monument Park gazebo. The PaRC discussed some additional potential plan amendments such as the landscaping plan and the required maintenance and changing the angle of the pathway as it redirects from the creek towards Grand Street to match the B2B rest areas/platforms.

ACTION REQUESTED

Please review the plans and let me know if you have any questions. At this time other Boards and Commission are reviewing the plans and will provide forward recommendations in February and March for Council action.

The Village Council will also be asked to take action on a scope of services for JJR to complete the project bidding and construction management in conformance with the grant requirements. The scope is anticipated for the February 14, 2011 meeting.

Please feel free to contact me prior to the meeting if you have any questions.
Thank you.

2. COUNTY B2B TRAIL PROJECT

Huron Clinton Metropolitan Authority (HCMA) will be requesting that the Village accept the 100 foot wide easement across the Westridge of Dexter Home Owners Association Common Space given they will no longer be constructing that portion of the trail. HCMA's attorney's are currently reviewing the documentation and will present a Quit Claim for the Village Council to consider at the February 14, 2011 meeting. The Village will also be asked to grant an easement to the County for the construction of the B2B within Warrior Creek Park and the Westridge Common Space. Additional information will be provided at the February 14, 2011 meeting.

Attached is a schedule of the proposed construction of the B2B through Warrior Creek Park and the Westridge Common Space. The permit restrictions are dictating the construction timeline.

3. WARRIOR CREEK STAIRWAY CONNECTION TO ALPINE STREET

Last year the Village applied for a Connecting Communities Grant for \$90,000 for the construction of a stairway from Warrior Creek Park up to Alpine Street, the Dexter Library and Farmers Market. The project was not awarded funding, but scored high as it related to the B2B Initiative. The County has encouraged the Village to propose a collaborative effort to complete the project. The County has suggested that the Village propose a joint cost share for the project.

To date the total project estimate is approximately \$90,000 (\$12,800 engineering, \$77,200 construction). It will cost approximately \$12,800 to complete the survey work necessary, complete soil boring information for soil stability data and engineering and design of the stairway. Based on the amount of activity in the area it is recommended that we start the

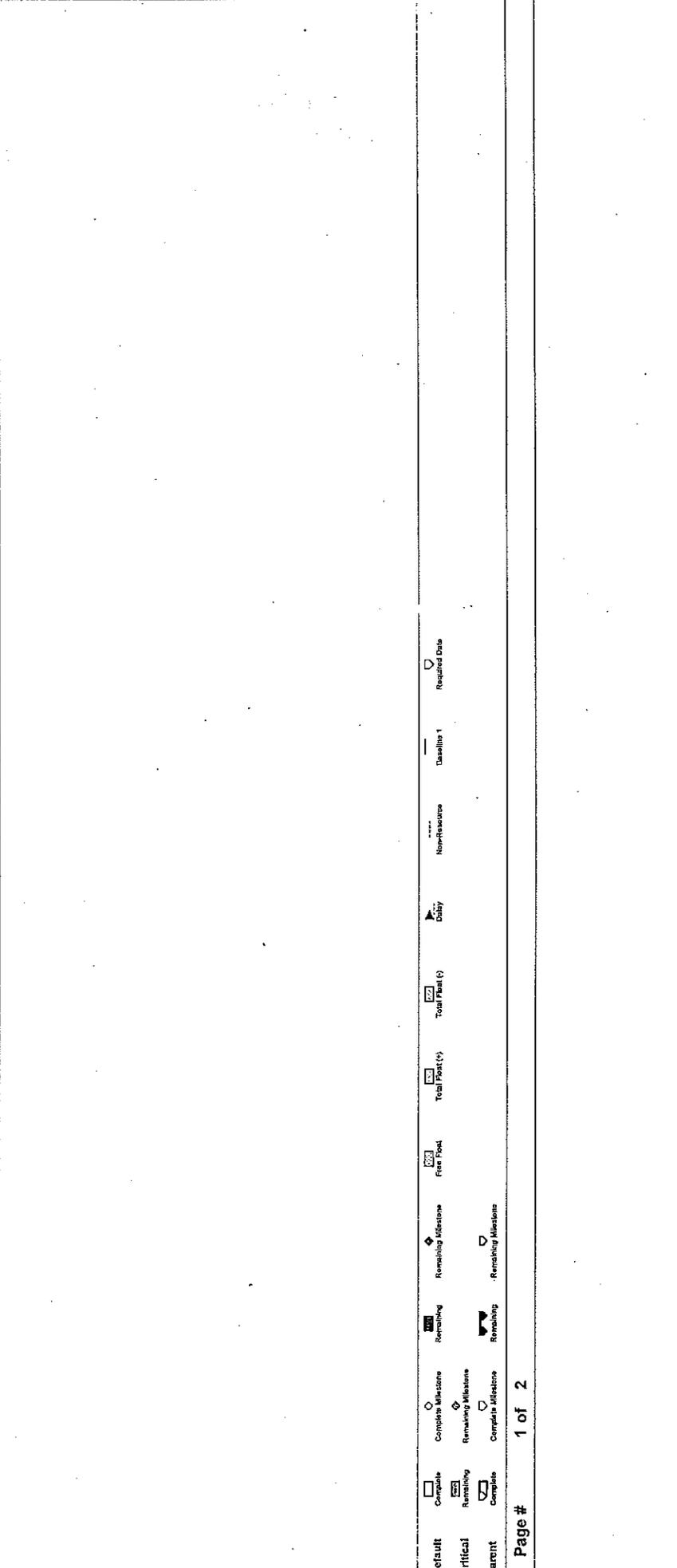
engineering work in order to have drawings available when necessary and to obtain a better cost estimate. Upon completion of the engineering the Village Council could then consider how to move forward with the project. Options may include bidding the project with the Mill Creek Park work as an alternate OR adding the work onto the existing County contract with Anlaan (contractor doing the work in Warrior Creek Park this winter).

Please discuss how the Council would like to proceed with this project or not.

Thank you and please feel free to contact me with questions.

Border to Border Trail Project

Task #	Task Name	Duration	Schedule Start	Schedule Finish	% Complete	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20
1	Start Project	0d	01/01/11	01/01/11	0%												
2	Site Erosion Control	2d	02/01/11	02/01/11	0%												
3	Concrete Bridge Construction	31d	02/02/11	04/13/11	0%												
4	Drive Foundation Piling	3d	02/02/11	02/04/11	0%												
5	Construct Footing & Pier Cap	16d	02/07/11	02/23/11	0%												
6	Construct Abutment Retaining Walls	20d	02/07/11	02/27/11	0%												
7	Tract Box Beams	2d	02/28/11	02/29/11	0%												
8	Construct Bridge Deck	5d	02/28/11	03/03/11	0%												
9	Construct Bridge Approach	5d	04/07/11	04/12/11	0%												
10	Base Bid Boardwalk Construction	55d	02/02/11	04/19/11	0%												
11	Install Helical Piles	15d	02/02/11	02/17/11	0%												
12	Construct Boardwalk	40d	02/23/11	04/19/11	0%												
13	Wait for Weather	28d	03/28/11	05/04/11	0%												
14	Path Construction	10d	05/05/11	05/15/11	0%												
15	Site Work	8d	05/05/11	05/12/11	0%												
16	Concrete Path	4d	05/13/11	05/17/11	0%												
17	Restoration	2d	05/19/11	05/21/11	0%												
18	Base Bid Completion	3d	05/20/11	05/23/11	0%												
19	DDG Renovation	0d	05/18/11	05/18/11	0%												
20	Alabama Bid Boardwalk Construction	70d	05/17/11	08/22/11	0%												
21	Drive Helical Piles	16d	05/17/11	06/02/11	0%												
22	Construct Boardwalk	50d	05/07/11	08/16/11	0%												
23	Alternate Bid Completion	0d	06/16/11	06/22/11	0%												
24	Project Completion	0d	06/22/11	06/22/11	0%												



- KEY:**
- 1 Jefferson Street / DDA Building and Plaza
 - Concrete Plaza
 - Special Paving
 - Street Light
 - Pan Canopy
 - Benches/Light Structures
 - Landscaping and Signage
 - 2 Stone Stepping Area
 - Random Rock Outcroppings
 - Performance Area - Special Paving
 - Electricity
 - Light
 - 3A ADA Ramp
 - Concrete Walk - 10 Feet Wide
 - Ramps and Landings @ 5%
 - Handrails
 - 3B ADA Ramp
 - Concrete Walk - 10 Feet Wide
 - Ramps and Landings @ 5%
 - Handrails
 - Handicap Pads
 - Recessed Large Grid Tiles on Slope
 - 3C Concrete Walk
 - Grass Dry
 - On-Grade Infiltration
 - 4 Stormwater Treatment Area (optional)
 - Permeable Stormwater Discharge Treatment
 - Soil Storage Volume @ 2 Infiltration
 - Intercept @ Signage
 - 5 Stormwater Feature
 - Culvert Pipe Outlets
 - Rock Lined Dry Creek bed
 - Intercept @ Signage
 - 6 Scenic/Vegetative Path
 - Pathway Treated as Recycled Decking - 12' Wide or Concrete
 - Walk @ 5% Slope
 - Edge of Creek Edge Dry
 - Edge Treated for Pedestrian Convenience
 - Vegetative Edge
 - Benches
 - 7 Boardwalk Platform
 - Structure Treated as Paving
 - Benches and Light Structures
 - Pathway and Utility Viewing
 - Intercept @ Signage
 - 8 Concrete/Flagstone Access Point
 - On-Grade Launch
 - Push Outcroppings for Water Access
 - 9 Riparian Buffer Zone
 - Native Trees and Shrubs
 - Tree-Spacing and Massing / Habitat Enhancements
 - Push Outcroppings for Water Access
 - Intercept @ Signage

- 10 Down-sloped Slopes
 - Native Natural Grasses and Ponds
 - Scenic Rock Outcroppings
 - Reynolds Trees and Stone Walling
 - Native Slopes
- 11 Lawn Area
 - Flowed Lawn
 - Scenic Rock Outcroppings
 - Scenic Trees and Stone Walling
- 12 Sloped Steps (optional) - Monitor Park
 - Concrete
 - Planting
 - Concrete Edge Reinforced Steps and Drive
 - Stone Retaining Wall East Side of Slope
- 13 Function Parking Lot - Monitor Park
 - Plastic Pavement (Pavers, Concrete, Asphalt)
 - Infiltration Stormwater Basin Below Pavement
- 14 Plastic Shelter - Monitor Park
 - 20 x 20' Frame Market Style Architecture
 - Walk-in Stone Enclosure
 - Electric
 - Display Function
 - ADA Accessible
- 15 Restroom Structures (4) - Season Building - Monitor Park
 - 20 x 20' Frame Market Style Architecture
 - 20' x 20' Frame Market Style Architecture
 - 20' x 20' Frame Market Style Architecture
 - ADA Accessible
- 16 Play Apparatus - Monitor Park
 - Multiple Elements
 - ADA Accessible
 - Entry for Market
 - Benches
- 17 Mall - Use Lawn Area - Monitor Park
 - Ice Skating
 - Event
 - Informal Game Area
- 18 Wood Platform with Steps - Monitor Park
 - Plastic Treated Decking or Concrete Paving
 - Planting and Landings
 - Benches
 - Linkage between Park and Farmers Market and Library
- 19 Stone Retaining Wall - Monitor Park
 - Extensive Planting Program
 - Removal of Utility Cables and for Future Integration
 - Stone Slope Stabilization

AGENDA 1-24-11
ITEM I-5

Manager Report
January 24, 2011
Page 1 of 2

VILLAGE OF DEXTER

ddettling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: January 18, 2011
**Re: Assistant Village Manager &
Village Manager Report - Meeting of January 24, 2011**

1. Meeting Review:
 - January 5th – Meeting with Bird Houk a Division of OHM
 - January 6th – Copier Representative re: Copier Lease Renewal
 - January 11th – Staff Meeting
 - January 12th – Middle Huron Partners & Stormwater Advisory Group Meeting
 - January 14th – OHM Water and Wastewater Updates, see items 4, 5, & 6 below
 - January 15th – Council Work Session
 - January 18th – Farmer's Market and Community Garden Committee meeting
2. Upcoming Meeting Review:
 - January 20th – DDA Meeting
 - January 24th – Negotiations Meeting
 - January 25th – Staff Meeting
 - January 31st – Regional Fire Group Board Meeting
 - February 1st – DEQ Deb Snell and Jon Russell site visit at Wastewater Treatment Facility
 - February 2nd – Wellness Coalition
3. Regional Fire. REMINDER A second group board meeting is scheduled for January 31 at the Library 7:00 to 8:30 p.m. The purpose of this meeting will be to discuss the regionalization effort in terms of service enhancement.
4. Fluoride. We will be notifying the community in advance of when Fluoride will be added to the Village Water Supply. This will give parents the information they need to make the decision to stop fluoride supplements. We will be dosing Fluoride to achieve a maximum .7 limit per the standard established by EPA. Our water has naturally occurring Fluoride around .35, which fluctuates. However, our process is equipped with an analyzer to determine the appropriate amount of fluoride necessary to get to the recommended level of .7.
5. SRF Project Plan. We are evaluating the use of State Revolving Funds to help with costs associated with crucial Sludge Process improvements. The State is again offering the S2 grants to help offset the initial project plan costs and design costs for wastewater projects. The S2 Grant will cover 90% of the project plan and design costs, provided the project is completed. Submitting a Project Plan this year will allow us to take advantage of ACO enforcement points, helping to guarantee placement on the Project Plan List in the funded range. The next step will be a proposal from OHM to complete the Project plan. Included for your review is a letter from Deb Snell, DNRE - Environmental

Quality Analyst dated January 6, 2011. Deb's facility visit highlights concerns with sludge treatment and storage capacity as well as other concerns. Staff has been proactive in addressing all the concerns raised, and a follow-up site visit with DNRE is scheduled for February 1st. A formal response to all the items raised will be submitted prior to the February 18, 2011 deadline. All the issues raised in this letter either have been addressed or strategies are being developed to address the concerns.

6. Sequestering Lead and Copper. OHM is in the process of preparing the bid to alter the Water Treatment Facility to accommodate Orthophosphate chemical treatment. As you may recall after our DWRP Project Plan was approved, MDNRE issued the requirement that the Village begin treatment with Orthophosphate at the WTP to sequester lead and copper. It is estimated that the improvements to the WTP will cost \$60,000 which was budgeted in the Water Fund. This improvement must be made prior to the deadline for the next round of residential lead and copper tests set for the end of 2011. Council will be asked to approve a bid award for this project at a subsequent meeting.

7. DWRP Project Plan. Staff has discussed with OHM the possibility of amending our DWRP (Drinking Water Revolving Fund) Project Plan to include replacement of the remaining 6" water main in the Village (Second Street between Dover and Cushing Court, Inverness between Third and Huron Commons and Cushing Court). These items were not included in the original project plan, but could be added by an amendment request and could therefore become eligible projects for future low interest financing. We know that the cost of having OHM prepare the project plan amendment would be \$8500. We also know that the amendment would have to be completed and submitted May 1, 2011 and would require a public hearing. OHM has roughly estimated that the cost is approximately \$700,000 and told us that we would need to commit to completing the work within three years. Staff is currently using the water rate model and weighting the items identified in the asset management plan to evaluate if our current rate structure can support another large water system project. If staff determines that the project could be financially feasible in this time frame, the amendment proposal will be on the Council meeting agenda for February 14.



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF NATURAL RESOURCES & ENVIRONMENT
LANSING



January 6, 2011

Mr. Dan Schlaff
Public Services Department
Village of Dexter
8360 Huron Street
Dexter, Michigan 48130

Dear Mr. Schlaff:

SUBJECT: Facility Inspection
Dexter Wastewater Treatment Plant
NPDES Permit No. MI0022829

On September 30, 2010, staff of the Department of Natural Resources and Environment (DNRE), Water Resources Division (WRD) conducted a facility inspection along with an Industrial Pretreatment Program (IPP) reconnaissance inspection at the village of Dexter (village) Wastewater Treatment Plant (WWTP) located at 8360 Huron Street, Dexter. The purpose of the inspection was to evaluate the facility's compliance with National Pollutant Discharge Elimination System (NPDES) Permit No. MI0022829 and the Michigan pretreatment requirements. I would like to thank you and Ms. Andrea Dorney for your time and assistance during the inspection. The inspection included a site inspection, interview, and records review.

IPP Inspection Summary:

A review of the village's IPP found it to be adequately implemented overall. It was noted that Ms. Dorney conducted an industrial user survey the previous winter (2009/2010) and no new significant industrial users were identified. The village has one permitted user - Alpha Metal Finishing (Alpha). Alpha samples monthly and typically meets permit limits. Their industrial user permit was reissued December 18, 2009 (having expired December 1, 2009). The village inspects and samples the facility annually. No noncompliance issues were noted. During the IPP inspection, we also discussed the Dexter Water Filtration Plant (WFP) outfall 001 discharge sampling results for arsenic, submitted with the WFP's last NPDES permit application. Please be advised that the arsenic data was reviewed by the DNRE, WRD, Permits Section staff and determined to be below surface water quality levels of concern.

No issues requiring further follow-up as part of the IPP inspection were identified at this time.

Mr. Dan Schlaff
Page 2 of 4
January 6, 2011

WWTP Inspection Summary:

The WWTP discharges an average of 0.34 million gallons per day. Treatment consists of grit removal, primary clarification, activated sludge treatment, secondary clarification, tertiary filtration, and disinfection. At the time of inspection, the facility's new equalization basin was nearing completion. Pin floc was noted in the final clarifiers, however, the final effluent appeared clear. It was noted that the influent and effluent flow meters had been reported to be inaccurate and in need of calibration. At the time of the inspection, staff stated that calibration of the flow meter(s) would be completed soon. A review of discharge monitoring reports for the past several months indicates good overall compliance with NPDES Permit effluent limitations, with the exception of a few instances where the WWTP did not meet the minimum dissolved oxygen limit in August and September 2010.

Concerns regarding WWTP operation and maintenance (O&M) were noted as follows: WWTP personnel had recently fixed a blockage in one of the sludge recirculating pumps which had been causing an intermittent solids handling problem. The back-up sludge pump was also out-of-service at the same time this problem was occurring. It is my understanding both pumps are now in working order. However, I am concerned the facility failed to have adequate back-up equipment in service which would have prevented the solids handling issues from occurring. Treatment system redundancy is a required part of WWTP design. I am concerned this problem is reflective of inadequate preventative maintenance of the treatment facilities.

Additional O&M concerns involve sludge treatment and storage capacity. This past fall 2010, the facility was not initially able to achieve the biosolids pathogen treatment standard because time and temperature treatment requirements were not being met in the sludge digester. Inadequate sludge storage and handling are also evidenced in the wastewater treatment process by old sludge age, the presence of excessive filamentous bacteria in the aeration tanks, and poor settling characteristics; all of which can adversely impact wastewater treatment efficiency and final effluent quality.

During the inspection, we also discussed a worker health and safety issue involving the chemical feed system at the WWTP. It was noted that an incident occurred in August 2010, due to inadequate identification on the fill pipe, when sodium bisulfite was inadvertently pumped into the chlorine tank – resulting in a hazardous atmosphere in the WWTP, temporary evacuation of employees, and a fine from the Michigan Occupational Safety and Health Administration. It is my understanding that the placarding issue has been addressed. However, I have concerns regarding the adequacy of the WWTP's Worker Health and Safety Plan.

As a result of the facility inspection, the following issues must be addressed:

1. It is my understanding that Mr. Blair Selover's contracted services will end April 2011. Please describe the village's plan for obtaining a properly certified operator in direct supervision of the waste treatment facilities. Be advised that the Dexter WWTP's facility reclassification request, dated November 19, 2010, is being processed under separate cover and will be sent to you shortly.
2. Please be advised that Rule 55, of Part 4, Operation and Maintenance of Sewerage Systems (Part 4 Rules), promulgated under Part 41, Sewerage Systems, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, states, "Sewerage systems shall be operated and maintained at all times as efficiently as possible and in a manner which will minimize upsets and discharges of excessive pollutants." In addition, Part II.D.3. of your NPDES Permit states, "The permittee shall, at all times, properly operate and maintain all treatment or control facilities or systems installed or used by the permittee to achieve compliance with the terms and conditions of this permit." Based on these requirements and the O&M concerns listed above, the WWTP is advised to review and update their maintenance program to ensure all necessary preventative maintenance tasks are addressed for all major pieces of equipment. Please provide a timeframe for completion of this task.
3. Sludge storage capacity issues were previously discussed in Department of Environmental Quality correspondence dated July 30, 2007. The village's draft Asset Management Plan (developed by OHM) identifies portions of the sludge handling system as having exceeded their anticipated remaining life. What is the village's current plan and timeframe to address inadequate sludge storage capacity?
4. With the addition of the new equalization basin, the WWTP must update their O&M Manual to reflect changes in treatment plant operation. Rule 57 of the Part 4 Rules states, in part, "The owner of a treatment facility shall prepare, or cause to be prepared, an operation and maintenance manual for the treatment facility which shall be used by the operator of the facility as a guide for facility operations and maintenance. The manual shall describe the function, start-up, shutdown, and periodic maintenance procedures for each unit process and item of mechanical and electrical equipment. The appropriate responses or facility adjustments to minimize the impact of emergency situations shall be described so as to facilitate rapid implementation of a correct response during emergencies. A copy of the operations and maintenance manual shall be submitted to the department for its review, approval, and filing 60 days before the date of operations." Please provide a timeframe for completion of an updated O&M Manual.

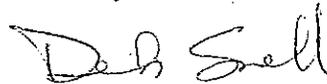
Mr. Dan Schlaff
Page 4 of 4
January 6, 2011

5. Please confirm that the WWTP flow meters have been calibrated and reported flow data is now accurate. If this task has not yet been completed, please provide a timeframe for completion of this task.
6. The WWTP's worker health and safety plan should be updated and/or developed and training provided as necessary. Please provide a timeframe for implementation of this requirement.
7. I would like to request an electronic copy of the village's finalized Asset Management Plan.

Thank you for your cooperation in these matters. Please respond to the items listed above by February 18, 2011.

Should you require further information, please contact me at the number below; snell@michigan.gov; or Department of Natural Resources and Environment, 301 East Louis Glick Highway, Jackson, Michigan 49201-1556.

Sincerely,



Debora Snell, Environmental Quality Analyst
Jackson District Office
Water Resources Division
517-780-7929

DS/CH

cc: Ms. Donna Dettling, Village of Dexter
Ms. Andrea Dorney, Village of Dexter
Mr. Blair Selover, TetraTech Inc.
File: Dexter WWTP, MI0022829, Correspondence, Washtenaw County

AGENDA 1-24-11
ITEM I-6

Village President Report

Hello Residents and Fellow Council Members,

Here is a summary of my activity since my last report and some of my future planned activities:

Activities Since my Last Report

January 15, 2011 - Council Rules and Organization Matters Workshop

Future Activities.

January 19, 2011 – Regional Fire Committee meeting – we will be reviewing the draft presentation that is planned to be delivered on January 31st to all 4 municipality boards (see below).

January 20, 2011 – Downtown Development Authority meeting

January 24, 2011 – Union Negotiation meeting – this meeting is planned to continue the discussions related to our next contract with our Union staff. We are also planning a follow-up meeting with them for the week of January 31st.

January 24, 2011 - Village Council Meeting

January 31, 2011 – Regional Fire Committee meeting – Board members from Webster Twp, Scio Twp, Dexter Twp and the Village of Dexter are invited to attend this second update from the Regional Fire Committee.

February 26, 2011 – Possible date for Funding Workshop to discuss Mill Creek Park and other project funding heading into the budget planning process.

Looking Ahead Towards the Budget Planning Process

The following dates are proposed for Council and staff for the budget process. Similar to last year, I would like you all to check your calendar and let me know if you have any major conflicts. My goal would be to get these dates established by the February 14th meeting:

- March 12, 2011 (Saturday – 8 am) – Goals and Objectives Workshop – this workshop could also include a discussion on the transition of the superintendent position from TetraTech
- On or before April 27, 2011 – Preliminary budget delivered to Council
- May 4, 2011 (Wednesday – 6 pm) – Budget Work Session #1 – Review of preliminary budgets for General Fund, Water Fund, Sewer Fund, Streets Fund.
- May 9, 2011 (as part of regular Monday Village Council Meeting) – Set budget related public hearings for June 13, 2011 (water/sewer/refuse/millage rates & budget)
- May 18th or 25th, 2011 (Wednesdays) – Budget Work Session #2 (if necessary)
- June 13, 2011 (as part of regular Monday Village Council Meeting) – Hold Public Hearings (adopt water/sewer/refuse and millage rates)
- June 27, 2011 (as part of regular Monday Village Council Meeting) – Adopt Budget for Fiscal Year 2011-2012 which begins on July 1, 2011.

Please let me know your thoughts.

I hope to see you around our town.

Shawn Keough

Village President

(734) 426-5486 (home) or (313) 363-1434 (cell phone)

AGENDA 1-24-11
ITEM 5-1

SUMMARY OF BILLS AND PAYROLL **24-Jan-11**

Payroll Check Register	01/12/11	\$33,754.00	Bi-weekly payroll processing
Account Payable Check Register	01/24/11	\$83,757.54	
		\$117,511.54	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS

Summary Items from Bills & Payroll	Amount	Comments
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**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS
DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**

Exceptions:
Line items associated with Ed's cashouts and the longevity cashouts may need to be adjusted depending on the overall expenditures of the relevant departments

"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."

VENDOR APPROVAL SUMMARY REPORT

Date: 01/19/2011

Time: 11:35am

Page: 1

Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ABSOLUTE COMPUTER SERVICES	ABSOLUTE C	DPW AND ALLISON	209.80	0.00
AMERICAN PUBLIC WORKS ASSOC	APWA	MEMBERSHIP	145.00	0.00
BARCO PRODUCTS COMPANY	BARCO	PET LITTER BAGS	323.50	0.00
BLUE CARE NETWORK OF MICHIGAN	BLUE CARE	COVERAGE 02/1-02/28/11	16,941.17	0.00
BOULLION SALES	BOULLION	PARTS	171.90	0.00
CINTAS CORPORATION	CINTAS	DEC INVOICES	615.97	0.00
COMCAST - DPW	COMCAST -	DPW	143.95	0.00
DEXTER AREA CHAMBER	DEX CHAMBE	LUMINARIA	550.00	0.00
DEXTER CARDS & GIFTS SHOP	DEX CARDS	OFFICE SUPPLIES	31.94	0.00
DEXTER COMMUNITY EDUCATION	DEX EDUCAT	CLASSROOM RENTAL	36.00	0.00
DEXTER MILL	DEX MILL	SALT	116.76	0.00
DTE ENERGY	DET EDISON	NOV/DEC USAGE	7,569.66	0.00
EARTHLINK INC.	EARTH	DOMAIN MONTHLY FEE	59.00	0.00
ETNA SUPPLY CO	ETNA SUPPL	METER SUPPLIES	2,691.63	0.00
GADALETO, RAMSBY & ASSOCIATES	FORT-GAD	COVERAGE 02/1-03/01/11	500.42	0.00
GRAINGER	GRAING	LOCKOUT STATION	106.65	0.00
GREEN GUYS LAWN AND LANDSCAPE	G GUYS	ICE RINK	307.50	0.00
HOPP ELECTRIC, INC.	HOPPS	TROUBLESHOOT LIGHT POLES	428.00	0.00
KENNEDY INDUSTRIES, INC.	KENNEDY IN	FIELD SERVICE	768.00	0.00
MICHIGAN ECONOMIC DEVELOPERS	MI ECO DEV	REGISTRATION	150.00	0.00
MICHIGAN MUNICIPAL LEAGUE	MICH UNEMP	QUARTERLY REPORT	5.30	0.00
NEXTEL COMMUNICATIONS	NEXTEL COM	CELLULAR	398.81	0.00
PARAGON LABORATORIES INC	PARA	lab	40.00	0.00
PINCKNEY FAMILY DENISTRY,	PINCKNEY F	Patient: Erin Aiken	192.00	0.00
PITNEY BOWES	PITNEY	COPIER LEASE	135.00	0.00
ROTO ROOTER	ROTO ROOTE	WWTP	209.95	0.00
STAPLES BUSINESS ADVANTAGE	STAPLES OF	OFFICE SUPPLIES	420.38	0.00
STATE OF MICHIGAN	MI DEPT MA	MIDEAL	180.00	0.00
TETRA TECH	TETRA TECH	SUPERVISORY ASSISTANCE	9,860.00	0.00
URS CORPORATION	URS CORP	PROFESSIONAL SERVICES	3,900.44	0.00
WASHTENAW COUNTY TREASURER	W CTY TREA	LAW ENFORCEMENT	475.00	0.00
WASTE MANAGEMENT	WASTE MANA	COMMERCIAL	36,073.81	0.00
Grand Total:			83,757.54	0.00

INVOICE APPROVAL LIST BY FUND

Date: 01/19/2011
 Time: 11:36am
 Page: 1

Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund						
Dept: Village Council						
101-101.000-955.000	Miscellaneous	DEXTER COMMUNITY EDUCATION CLASSROOM RENTAL	0	1084	01/18/2011	36.00
101-101.000-958.000	Membership	DEXTER AREA CHAMBER LUMINARIA	0	01/19/11	01/19/2011	550.00
Total Village Council						586.00
Dept: Village Manager						
101-172.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 02/1-02/28/11	0	1100700001704	01/18/2011	1,939.42
101-172.000-721.000	Health & L	PINCKNEY FAMILY DENTISTRY, Patient: Erin Aiken	0	01/19/11	01/19/2011	192.00
101-172.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES COVERAGE 02/1-03/01/11	0	01/18/11	01/18/2011	130.59
101-172.000-727.000	Office Sup	STAPLES BUSINESS ADVANTAGE OFFICE SUPPLIES	0	8017411111	01/19/2011	28.84
101-172.000-960.000	Education	MICHIGAN ECONOMIC DEVELOPERS REGISTRATION	0	01/18/11	01/18/2011	150.00
Total Village Manager						2,440.85
Dept: Village Treasurer						
101-253.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 02/1-02/28/11	0	1100700001704	01/18/2011	1,404.63
101-253.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES COVERAGE 02/1-03/01/11	0	01/18/11	01/18/2011	38.02
101-253.000-727.000	Office Sup	STAPLES BUSINESS ADVANTAGE OFFICE SUPPLIES	0	8017411111	01/19/2011	33.76
Total Village Treasurer						1,476.41
Dept: Buildings & Grounds						
101-265.000-727.000	Office Sup	STAPLES BUSINESS ADVANTAGE OFFICE SUPPLIES	0	8017411111	01/19/2011	205.64
101-265.000-920.001	Telephones	NEXTEL COMMUNICATIONS CELLULAR	0	01/18/11	01/18/2011	61.36
101-265.000-935.000	Bldg Maint	CINTAS CORPORATION DEC INVOICES	0	01/18/11	01/18/2011	70.82
101-265.000-936.000	Equip Serv	EARTHLINK INC. DOMAIN MONTHLY FEE	0	01/18/11	01/18/2011	59.00
101-265.000-936.000	Equip Serv	PITNEY BOWES COPIER LEASE	0	1503400-DC10	01/19/2011	135.00
Total Buildings & Grounds						531.82
Dept: Law Enforcement						
101-301.000-803.000	Contracted	WASHTENAW COUNTY TREASURER LAW ENFORCEMENT	0	19663	01/19/2011	475.00
Total Law Enforcement						475.00
Dept: Planning Department						
101-400.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 02/1-02/28/11	0	1100700001704	01/18/2011	1,404.63
101-400.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES COVERAGE 02/1-03/01/11	0	01/18/11	01/18/2011	37.41
101-400.000-727.000	Office Sup	STAPLES BUSINESS ADVANTAGE OFFICE SUPPLIES	0	8017411111	01/19/2011	102.60
101-400.000-977.000	Equipment	ABSOLUTE COMPUTER SERVICES DEW AND ALLISON	0	427	01/18/2011	70.00
Total Planning Department						1,614.64
Dept: Department of Public Works						
101-441.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 02/1-02/28/11	0	1100700001704	01/18/2011	1,306.31
101-441.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES COVERAGE 02/1-03/01/11	0	01/18/11	01/18/2011	39.56
101-441.000-740.000	Operating	GRAINGER LOCKOUT STATION	0	9423618470	01/18/2011	106.65
101-441.000-740.000	Operating	STAPLES BUSINESS ADVANTAGE OFFICE SUPPLIES	0	8017411111	01/19/2011	49.54
101-441.000-745.000	Uniform Al	CINTAS CORPORATION DEC INVOICES	0	01/18/11	01/18/2011	232.10
101-441.000-802.000	Profession	STATE OF MICHIGAN MIDEAL	0	01/19/11	01/19/2011	180.00

INVOICE APPROVAL LIST BY FUND

Date: 01/19/2011
 Time: 11:36am
 Page: 2

Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount
			Abbrev	Invoice Description	Number	Number	Date	
Fund: General Fund								
Dept: Department of Public Works								
		101-441.000-803.000	Contracted	TETRA TECH	0		01/19/2011	1,193.00
				SUPERVISORY ASSISTANCE		504181183		
		101-441.000-920.000	Utilities	COMCAST - DPW	0		01/18/2011	143.95
				DPW		01/18/11		
		101-441.000-920.001	Telephones	NEXTEL COMMUNICATIONS	0		01/18/2011	153.39
				CELLULAR		01/18/11		
		101-441.000-937.000	Equip Main	ABSOLUTE COMPUTER SERVICES	0		01/18/2011	139.80
				DPW AND ALLISON		427		
		101-441.000-958.000	Membership	AMERICAN PUBLIC WORKS ASSOC	0		01/18/2011	145.00
				MEMBERSHIP		01/18/10		
Total Department of Public Works								3,689.30
Dept: Downtown Public Works								
		101-442.000-740.000	Operating	BARCO PRODUCTS COMPANY	0		01/18/2011	323.50
				PET LITTER BAGS		121000895		
		101-442.000-740.000	Operating	DEXTER CARDS & GIFTS SHOP	0		01/18/2011	20.00
				OFFICE SUPPLIES		1479		
		101-442.000-740.000	Operating	DEXTER MILL	0		01/18/2011	116.76
				SALT		DPW		
		101-442.000-740.000	Operating	HOPP ELECTRIC, INC.	0		01/18/2011	428.00
				TROUBLESHOOT LIGHT POLES		S3401		
Total Downtown Public Works								888.26
Dept: Solid Waste								
		101-528.000-805.000	Solid Waste	WASTE MANAGEMENT	0		01/19/2011	17,708.22
				RESIDENTIAL		7081907		
		101-528.000-805.000	Solid Waste	WASTE MANAGEMENT	0		01/19/2011	18,365.59
				COMMERCIAL		7083135		
Total Solid Waste								36,073.81
Dept: Parks & Recreation								
		101-751.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		01/18/2011	210.69
				COVERAGE 02/1-02/28/11		1100700001704		
		101-751.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES	0		01/18/2011	6.38
				COVERAGE 02/1-03/01/11		01/18/11		
		101-751.000-732.000	Ice Rink S	GREEN GUYS LAWN AND LANDSCAPE	0		01/18/2011	307.50
				ICE RINK		1973		
Total Parks & Recreation								524.57
Dept: Insurance & Bonds								
		101-851.000-719.000	Unemploye	MICHIGAN MUNICIPAL LEAGUE	0		01/18/2011	5.30
				QUARTERLY REPORT		01/18/11		
		101-851.000-721.001	Retiree He	BLUE CARE NETWORK OF MICHIGAN	0		01/18/2011	2,529.96
				COVERAGE 02/1-02/28/11		1100700001704		
Total Insurance & Bonds								2,535.26
Dept: Capital Improvements								
		101-901.000-970.000	Capital In	URS CORPORATION	0		01/19/2011	3,900.44
				PROFESSIONAL SERVICES		4527661		
Total Capital Improvements								3,900.44
Fund Total								54,736.35
Fund: Major Streets Fund								
Dept: Administration								
		202-248.000-803.000	Contracted	TETRA TECH	0		01/19/2011	1,923.00
				SUPERVISORY ASSISTANCE		504181183		
Total Administration								1,923.00
Dept: Routine Maintenance								
		202-463.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		01/18/2011	1,095.61
				COVERAGE 02/1-02/28/11		1100700001704		
		202-463.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES	0		01/18/2011	33.18
				COVERAGE 02/1-03/01/11		01/18/11		
Total Routine Maintenance								1,128.79
Dept: Traffic Services								
		202-474.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		01/18/2011	337.11
				COVERAGE 02/1-02/28/11		1100700001704		

INVOICE APPROVAL LIST BY FUND

Date: 01/19/2011
 Time: 11:36am
 Page: 3

Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Major Streets Fund						
Dept: Traffic Services 202-474.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES COVERAGE 02/1-03/01/11	0	01/18/11	01/18/2011	10.21

					Total Traffic Services	347.32
Dept: Winter Maintenance 202-478.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 02/1-02/28/11	0	1100700001704	01/18/2011	674.22
202-478.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES COVERAGE 02/1-03/01/11	0	01/18/11	01/18/2011	20.42

					Total Winter Maintenance	694.64
					Fund Total	4,093.75
Fund: Local Streets Fund						
Dept: Administration 203-248.000-803.000	Contracted	TETRA TECH SUPERVISORY ASSISTANCE	0	504181183	01/19/2011	1,657.00

					Total Administration	1,657.00
Dept: Routine Maintenance 203-463.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 02/1-02/28/11	0	1100700001704	01/18/2011	337.11
203-463.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES COVERAGE 02/1-03/01/11	0	01/18/11	01/18/2011	10.21

					Total Routine Maintenance	347.32
Dept: Traffic Services 203-474.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 02/1-02/28/11	0	1100700001704	01/18/2011	84.28
203-474.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES COVERAGE 02/1-03/01/11	0	01/18/11	01/18/2011	2.55

					Total Traffic Services	86.83
Dept: Winter Maintenance 203-478.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 02/1-02/28/11	0	1100700001704	01/18/2011	168.56
203-478.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES COVERAGE 02/1-03/01/11	0	01/18/11	01/18/2011	5.10

					Total Winter Maintenance	173.66
					Fund Total	2,264.81
Fund: Equipment Replacement Fund						
Dept: Department of Public Works 402-441.000-939.000	Vehicle Ma	BOULLION SALES PARTS	0	01/18/11	01/18/2011	171.90

					Total Department of Public Works	171.90
					Fund Total	171.90
Fund: Sewer Enterprise Fund						
Dept: Administration 590-248.000-803.000	Contracted	TETRA TECH SUPERVISORY ASSISTANCE	0	504181183	01/19/2011	3,182.00

					Total Administration	3,182.00
Dept: Sewer Utilities Department 590-548.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 02/1-02/28/11	0	1100700001704	01/18/2011	4,358.91
590-548.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES COVERAGE 02/1-03/01/11	0	01/18/11	01/18/2011	100.08
590-548.000-740.000	Operating	DEXTER CARDS & GIFTS SHOP OFFICE SUPPLIES	0	1479	01/18/2011	11.94
590-548.000-745.000	Uniform Al	CINTAS CORPORATION DEC INVOICES	0	01/18/11	01/18/2011	179.13
590-548.000-802.000	Profession	KENNEDY INDUSTRIES, INC. FIELD SERVICE	0	526339	01/18/2011	768.00

INVOICE APPROVAL LIST BY FUND

Date: 01/19/2011

Time: 11:36am

Page: 4

Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Sewer Enterprise Fund						
Dept: Sewer Utilities Department						
590-548.000-920.000	Utilities	DTE ENERGY NOV/DEC USAGE	0	01/19/11	01/19/2011	5,368.00
590-548.000-920.001	Telephones	NEXTEL COMMUNICATIONS CELLULAR	0	01/18/11	01/18/2011	92.03
590-548.000-935.000	Bldg Maint	ROTO ROOTER WWT	0	667249	01/19/2011	209.95
Total Sewer Utilities Department						11,088.04
Fund Total						14,270.04
Fund: Water Enterprise Fund						
Dept: Administration						
591-248.000-803.000	Contracted	TETRA TECH SUPERVISORY ASSISTANCE	0	504181183	01/19/2011	1,905.00
Total Administration						1,905.00
Dept: Water Utilities Department						
591-556.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 02/1-02/28/11	0	1100700001704	01/18/2011	1,089.73
591-556.000-722.000	Life & Dis	GDALETO, RAMSBY & ASSOCIATES COVERAGE 02/1-03/01/11	0	01/18/11	01/18/2011	66.71
591-556.000-745.000	Uniform Al	CINTAS CORPORATION DEC INVOICES	0	01/18/11	01/18/2011	133.92
591-556.000-824.000	Testing &	PARAGON LABORATORIES INC lab	0	64901	01/19/2011	40.00
591-556.000-920.000	Utilities	DTE ENERGY NOV/DEC USAGE	0	01/19/11	01/19/2011	2,201.66
591-556.000-920.001	Telephones	NEXTEL COMMUNICATIONS CELLULAR	0	01/18/11	01/18/2011	92.03
591-556.000-977.000	Equipment	ETNA SUPPLY CO METER SUPPLIES	0	01/18/11	01/18/2011	2,691.63
Total Water Utilities Department						6,315.68
Fund Total						8,220.68
Grand Total						83,757.54



VILLAGE OF DEXTER-PARKS COMMISSION
8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Date Received: _____

APPLICATION FOR PARK/FACILITY USE
AND RELEASE OF LIABILITY WAIVER

Applicant/Sponsoring Party AMERICAN CANCER SOCIETY Phone/Email 734-971-4300
Primary Contact JULI HUDDSTON Phone/Email 734-476-1443 Jdexjaz@aol.com
Secondary Contact JESSICA HARRISON Phone/Email 734-971-4300 jessica.harrison@acs.org
Address (City, State, Zip) 2010 HOGBACK RD. SUITE 4 ANN ARBOR, MI 48104
Brief Description of the Event: RELAY FOR LIFE, 24 HOUR TEAM EVENT THAT RAISES MONEY FOR THE ACS

Day and hours for which the permit is desired, and rain date, if applicable:

MAY 14 8:00AM - MAY 15 NOON

CHECK ALL THAT APPLY

Park Use Facility Use List the Facility MONUMENT PARK Road Closure Fire/Burning
CENTRAL ST. FROM MAIN TO FIFTH

FEES

Residents - \$25/4 hours
Non Village Residents - \$150/4 hours, \$50 each additional hour,
*Exempt from Fee: Chamber Non-profits (501(C)3), Community Events
Damage Deposit Required - \$200 for ALL users

THE FOLLOWING ACTIVITIES REQUIRE A PARKS/FACILITY USE PERMIT (check ALL that apply)

- Conduct exhibitions.
- Hold a parade.
- Display, or offer for sale, any article in any park or recreation area.
- Hold assembly involving 30 participants or more (exempts classroom activities).
- Construct or erect any building or structure of whatever kind, whether permanent or temporary or sell or give away from such tent, stand or other structure any food, drink, or other thing, or run or string any public service utility into, upon or across such lands.
- Distribute, deliver or place any bill, billboard, placard, banner, circular, or other advertisement.
- Furnish and/or consume any beer, wine, or other alcoholic beverage within the boundaries of any park or recreation area.
- Road Closure
- Fire Pit or other fire activities

INSTRUCTIONS AND REQUIREMENTS FOR APPLICATION

1. Application must be filed, and complete, at least 3 weeks prior to scheduled event (includes administrative approval). It is recommended that contact be made with the Sheriff's Dept. and Fire Dept. immediately if road closures, contracts and authorizations will be necessary.
2. Contact the Washtenaw County Sheriff Department substation in Dexter (734) 426-0228 to evaluate the need for contracted officers for event, routes, times and fee. Provide copy of agreement/contract with WCSD. This can take up to 3 weeks, please plan accordingly.
3. Contact the Dexter Area Fire Department (734) 426-4500 to evaluate the need for contracted officers for event, routes, times and fee. Provide copy of agreement/contract with the DAFD and obtain approval signatures.

_____	_____	_____	_____
DAFD Signature	Date	WCSD Signature	Date

4. The Washtenaw County Road Commission (734) 761-1500 may require additional Road Closure permits for events within their jurisdiction.
5. General liability insurance in the amount of \$1,000,000 must be provided by all groups/organizations and must name the Village of Dexter as additionally insured. The insurance shall be provided for the day of the event only. Individuals issued permits for facility use shall check with their homeowners insurance policy to assure that coverage is provided for hosted events off site.
6. Hold harmless/indemnification waiver (below) must be signed and dated.
7. Signage – Council approval is required for all temporary signs advertising an event. Provide the Village with a road closure sign plan indicating where signs are required. The Village of Dexter has limited road closure signage therefore contracts may be required with a road sign company. Contact Poco-734-397-1677; or Spartan- 313-292-2488, if applicable.
8. A complete diagram/map/routes for events and road closures must include distances, schedule, etc.
9. Road Closures require that the applicant notify all residents/businesses affected by the closure. Notification must be completed a minimum of 2 weeks prior to the event. Please indicate on the permit the date in which notification will be completed. DATE COMPLETED: MAY 1, 2011
10. Loading and Unloading is NOT permitted within parks and on the grass unless permission is specifically granted. If loading and unloading is required temporary road closures may be arranged.
11. Application must note if there will be alcoholic beverage sales at your event. Additional liability insurance is required for events with alcohol sales and a copy of the insurance must be provided.
12. Waste Management -- You are responsible for clean up after your event. Arrangements should be made with Waste Management for trash disposal: (800) 971-7490.
13. Provide information on the village services that will be requested, i.e. barricades, detour signs, etc.
14. Publication Methods – Please circle all that apply: Village event calendar, village newsletter, Dexter Leader Chamber Newsletter, Flyers, Brochures, Banners, Others _____

TERMS OF USE

As a representative for and on behalf of the Sponsoring Party, the applicant acknowledges the following:

1. Sponsoring parties, that are individual residents, or commercial or non-profit enterprises with a State registered operating address within the Village of Dexter, are entitled to use the Village parks and assets of

the parks at no charge. All other sponsoring parties will be charged non-resident fees at a *minimum* rate of \$150. This rate is a block rate and allows the Sponsoring Party a maximum of four contiguous hours of rental use. Additional hours may be requested and authorized at a rate of \$50 per hour.

2. If the Sponsoring Party is authorized to use a park gazebo or other designated facility or space, expect to have exclusive use of that gazebo, facility or designated space for the period defined in this permit.
3. The park, in which the authorized activity will be located, will continue to be open for use by the public during the period of the authorized activity and the authorized activity or use of the park will not unreasonably interfere with or detract from the general public's enjoyment of the park during the authorized hours of the event.
4. The authorized activity or use will not unreasonably interfere with the promotion of public health, welfare, safety and recreation consistent with Dexter's mission.
5. The authorized activity or use will not include or cause violence, crime or disorderly conduct on the part of any individual participating in the authorized event, activity, or use.
6. Village of Dexter parks and park facilities are valuable community assets and, as such, are to be treated with respect and care including, but not limited to, all structures, lighting, benches, and related physical assets. No modifications are to be made to any park or park asset without the express written consent of the Village of Dexter. Modifications include affixing anything to the gazebos. All natural areas, trees, boulders, and other landscaping, and memorials are to be protected from damage and not subject to wear and tear from either human or animal activity.
7. A \$200 damage deposit will be required for all events. The damage deposit is to assure that potential repair costs are covered, if applicable, and determined solely by the Village of Dexter. The deposit will be returned upon inspection of the facilities the following workday.
8. The Sponsoring Party agrees that all site clean-up is the responsibility of the Sponsoring Party and not the Village of Dexter.
9. To the best of the Sponsoring Party's ability, the authorized activity will not require or cause unanticipated or unauthorized expense by the Village of Dexter, its departments, units or services, or its community police operations. The Village of Dexter and/or its community police operation reserve the right to invoice the Sponsoring Party for additional costs incurred as a result of the authorized use specified in this application. It will be the responsibility of the Sponsoring Party to pay such costs. Such costs may be related but not limited to police services, damage to facilities, landscaping, sidewalks, grass, or other park assets, or post-activity area or facility clean-up.
10. Rental fees and damage deposits, if applicable, must be paid in full before the permit is granted.
11. The Sponsoring Party must provide a copy of the permit, if requested, at the event.

HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law, AMERICAN CANCER SOCIETY, the Sponsoring Party, agrees to defend, pay in behalf of, indemnify, and hold harmless the Village of Dexter, its elected and appointed officials, employees and volunteers and others working in behalf of the Village of Dexter against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the Village of Dexter, its elected and appointed officials, employees, volunteer or others working in behalf of the Village of Dexter, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this contract.

Date

10/5/10

Signed

Juli Kuddleston

FOR OFFICE USE ONLY

Approved/Denied on _____ By: _____

Title: _____

Approval Granted with the following conditions:

<input type="checkbox"/>	Village Resident (\$25)
<input type="checkbox"/>	Non-Village Resident (\$150)
<input type="checkbox"/>	Chamber (No Fee)
<input type="checkbox"/>	\$50 Additional Fee for Special Event Road Closure
<input type="checkbox"/>	Damage Deposit (ck# _____)
POSTED: _____	
FEE: _____ REC#: _____	

Thank you for supporting Dexter Parks and the Village of Dexter.

Please let us know how we can help by contacting the Village offices at 734-426-8303.

We encourage you to contact the Dexter Chamber of Commerce at 734-426-0887 if you are in need of catering or other commercial service assistance.

~~AGENDA 1-10-11~~
~~ITEM D-1~~

Dear Village Council Members,

I, along with our American Cancer Society staff partners and a committee of community volunteers, am working on the 2011 Relay For Life of Dexter. The Relay For Life is a 24 hour team event that raises money for the American Cancer Society. Teams of 10-20 have at least one member of their team walking the track for the whole 24 hours. Cancer never rests so neither do we. The last four years we have used the walking path behind Cornerstone, Mill Creek, & Wylie Schools. This year we are proposing a change to Monument Park. We met with Donna Dettling, Allison Bishop, Captain Dettling, and Beth Gieske to talk about how to make this happen. We will be at your meeting on January 10th to discuss this event. Below is information that I hope will make your decision easier. Please let me know if you have questions.

Reasons for change:

1. Hoping for more community involvement
2. Increased visibility leading to increased fund-raising
2007-\$57,000
2008-\$94,000
2009-\$110,000
2010-\$70,000
3. Date change from June to May to give people a chance to participate before Dexter Community Schools are out for the summer.

Proposed date: May 14-15 Saturday at 9:00am until Sunday at 9:00am. We typically set up on the Friday before in the evening. Some teams prefer to set up early on Saturday.

Possible concerns:

Set up traffic: We have talked to the Village, DFD, and Sheriff's Dept. and will be closing off the section of Central that is closed during Dexter Daze starting on Friday evening. All drop off of team materials would occur on that side, not on Main St.

Monitoring of items in park: Teams are informed that no one will stay overnight on Friday. I call the Sheriff's dept. and ask if they can make a few extra runs through the area overnight and they are always happy to do that.

Proposed Location: Monument Park, Our "track" would be the sidewalk within the park area. We would not be walking in the neighborhoods.

Possible concerns:

Resident support: We have visited the houses and/or left information (attached) letting residents know what we're proposing. Six residents either agreed when we were at their doors or emailed responses that it was okay with them to hold a 24 hour event downtown. Our literature asked them to email their response or call us and we did not hear from any others. If they were really against it it seems like we would have heard from them. We went to houses on Central to Fifth, on Fifth from Broad to Dover, and on Baker Rd.

Noise from entertainment: We have bands, a dj, or demo groups (like Jazzercise, Dancer's Edge, Karate studios) that perform throughout the day. At dusk we

hold our Luminaria Ceremony in honor and memory of those who have had cancer. The DJ plays quiet music during this solemn ceremony. After the ceremony is over and through the rest of the night the DJ will play quiet music for people to walk to. A day or two before the event I take a letter to each resident (attached) in the area that lets them know what is going on and why and gives them my cell phone number so they can call me at any time during the night in case the music bothers them. This gives us the chance to take care of problems before they have to call the Sheriff's dept.

Overnight Camping: Teams are encouraged to have at least one member of their team walking through the whole 24 hours of Relay. Some people spend the night and take their turn others come for their hour or two and then go home. There is typically a 10x10 awning (or something similar) for each team plus a pop-up tent or possibly even a motor home or pop-up camper that they use during the night. Campers would be placed on Central Street near where the food vendors are (same spot as Dexter Daze). Other tents will be around the perimeter of the park. DFD wants to be able to see from one street to the other so tent placement will be set up to account for this. Allison Bishop suggests that we not have teams that are sleeping during the event placed on Main St. We will try to use the area along Main St. for on-site fund-raising and not use it for camping. Others in the group didn't feel like this was a concern so we'll probably leave it up to each team captain. We have had between 25 & 35 teams in the past.

Teenagers: We already have criteria in place for teen participation. Any team of teenagers (13-18 years old) needs chaperones on site during the whole 24 hours. After dusk teens that are signed in must wear a wristband. Committee members know to check to make sure all teens they see are wearing one. Teens must either stay overnight or parents are called when they are leaving to go home so we know no teens are leaving and going anywhere else. Curfew is enforced and teens must stay on-site or go straight home after 11pm.

Campfires: Teams may have campfires (according to DFD regulations-attached). On Saturday evening the DFD comes by to inspect each campsite and fire pit. Some teams share a fire pit and some teams don't have one at all. We have had them all four years and have never had a problem. Regulations are in place for fire extinguishers, and for where the fire pits may be placed.

Emergency Plans: We have actually had to take cover in three of the four years we've had Relay and each time it has gone very smoothly. In the past we would evacuate to one or more of the schools near the walking path. We work with DFD to arrange these plans. If weather gets bad or a storm is coming Captain Dettling usually comes to our site to help with evacuation. For Dexter Daze they asked to use the Jazzercise building (basement included) and St. James church. We will use Jazzercise for Relay and will get permission from St. James or another location to be determined by the Sheriff's dept. During the event there is usually about 100 people on site at any given time. There are less than that overnight. The biggest influx of people arrive for the Luminaria Ceremony at dusk and stay for about an hour.

Parking: Parking will be wherever it's available throughout downtown and the neighboring residential areas just like it is for Dexter Daze. LaFontaine Chevrolet provided three shuttles for our Show Us Your Hope day at Gordon Hall and shuttled people from Creekside School (with DCS permission). We will arrange for this

shuttle service again Saturday from 8:30am to 11:00pm and Sunday morning 8:00am to 10:00am.

Bathrooms: We will rent port-a-potties from the American Cancer Society recommended vendor. We have used them in the past and they are very reliable and clean. They will be placed near where the Social Tent is during Dexter Daze, but not blocking the lane designated by the DFD as an emergency lane.

Trash and Recycling: We contract with Mr. Rubbish (or similar vendor depending on who the ACS is recommending) for trash removal. Western Washtenaw Recycling drops off and picks up recycling bins.

One other thing that we would like to propose is the chance to put individuals in front of local businesses Relay weekend and possibly a weekend or two beforehand, to give out information and collect any donations that people would like to give. This would be similar to the Lion's Club, Kiwanis Club or Salvation Army ringers.

I think we can turn the Relay For Life of Dexter into a great community event that brings people into downtown Dexter and raises money for the American Cancer Society's mission to Get Well, Stay Well, Find Cures, and Fight Back. The move to Monument Park will help us to do that.

If you have other concerns you would like to discuss before the Village Council meeting on January 10th please contact me at huddlestonjuli@gmail.com or 734-476-1443. I am the current Logistics Chair but have been the Event Chair since the first Dexter Relay.

Sincerely,
Juli Huddleston

AGENDA 1-24-11

ITEM K-1

DRAFT
Village of Dexter
Road and Right-of-Way Improvement Policy
January 18, 2011

This policy shall serve as a working guide to future road and right-of-way improvement projects within the Village of Dexter. This policy is hereby set forth to help establish significant, but not absolute, consistency throughout the Village with respect to roadway widths, parking within the public right of way parking, drainage within the right-of-way and restoration of right of ways resulting from projects that involve the rehabilitation and/or reconstruction of Village Streets. The policy is supported by the Village's current Engineering Standards, Master Plan, Capital Improvement Plan and Code of Ordinances.

The primary goals of this policy are described as follows:

1. To establish a minimum width for all Village Streets during projects involving the rehabilitation and/or reconstruction of Village Streets.
2. To create reasonable opportunity for on street parking on Village Streets (i.e. — not on the grass, gravel shoulder or greenbelt areas) in a safe manner.
3. To create a reasonably consistent aesthetic look and function along each street with respect to driveways, sidewalk, alley entrances and greenbelt areas.
4. To recognize the difference between Major and Local Streets
5. To incorporate complete streets practices whenever possible to insure safe right-of-ways, including provisions for new sidewalks and accessible walkways for all pedestrians.

The following criteria shall be considered when determining the road width and street configuration for street rehabilitation and/or reconstruction projects:

1. The primary functions of the roadway
2. The need for parking along the street
3. The current use of the roadway and right-of-way (i.e. traffic patterns, volumes, proximity to schools, businesses, etc..)

All Major Streets shall be striped to delineate a minimum of two independent lanes of traffic. Striping of local streets can be done in areas of higher traffic volumes or where lane markings create a safer overall street network.

The roadway and right-of-way improvements consistent with this policy include:

1. 27 foot minimum width asphalt or concrete roadways
2. Elimination of gravel shoulders as parking areas
3. Asphalt drive approaches
4. 5 foot wide concrete sidewalk along at least one side of the roadway.

It is envisioned that a 27 ft wide minimum width will provide safe opportunity for most of the Village's local street network, while providing opportunity for parking on the street on one side of the roadway. In many cases, the minimum width may need to be wider to accommodate additional lanes of traffic, parking on more than one side of the roadway or

to facilitate key turning movements for large vehicles. Each street should be evaluated independently prior to the design/construction of each street to establish proper road widths and design criteria that satisfy the functional use of the roadway in that area of the Village.

Parking in the Right-of-Way

On street parking within the Village right-of-ways will be primarily parallel parking. Angle parking can be incorporated into the street design in the downtown areas, generally within the DDA district boundary. 90 degree parking should be avoided and eliminated on most local streets. The Village will notify and work with residents/commercial businesses that have historically had 90 degree parking of the Village's intent to complete a road improvement project without 90 degree parking.

Residents and businesses are encouraged to park within their driveways whenever possible or use delineated on street parking areas.

Parking on greenbelt and/or grass areas within the right-of-way is prohibited consistent with the Village's code of ordinances.

Additional Right-of-Way Improvements

Whenever possible, new sidewalk should be installed, at least along one side of the right-of-way, during rehabilitation and/or reconstruction projects. The recommendations provided in the Village's recent crosswalk study should be reviewed and incorporated into the sidewalk designs whenever possible.

It is recommended that concrete curb and gutter is evaluated and incorporated as part of the rehabilitation or reconstruction on streets where parking is anticipated to be quite common. This will help prevent parking on the grass areas and help maintain the integrity of the edge of pavement in high frequency parking areas. Current examples of this could include, but is not limited to, portions of Broad Street, Fifth Street between Broad and Dover, Fourth Street near Central Street, and Hudson Street near Main Street, etc. In general, some of the streets closer to the downtown area have historically had a higher frequency of on-street parking. This parking should be maintained as an element of the creative design of these streets.

Drainage improvements should be incorporated into the street design as appropriate. The goal is to have positive drainage within the right-of-way whenever possible. For curbed roadways, storm sewer improvements should be completed along with the pavement improvements. In areas with no curb and gutter, culverts and swales will be used along local streets to appropriately collect and transport storm water runoff.

Memorandum



Date: January 18, 2011
To: Donna Dettling, Village Manager
From: Rhett Gronevelt, PE
 Christine Phillips, PE
Re: Possible Capital Work in conjunction with the DWRP FY 2011 project
 Edison and Dover Street

As you are aware, the Village is progressing on the design of water main replacement along five streets in the Village - Fifth, Fourth, Dover, Edison, and Hudson Streets. The Village is considering the possibility of completing additional roadwork in conjunction with the 2011 Water Main Upgrades project. While the water main work can be completed without significant pavement impact, clearly some efficiencies are recognized if the work is done together. To that end, we explored the preliminary costs associated with completing a road project on either Edison Street or Dover Street.

These two streets, Edison and Dover, were considered for a few reasons. First, the PASER ratings (3 and 4) on these streets were the lowest out of the five streets (Fourth, Fifth, Dover, Edison and Hudson) where work will be completed as part of the 2011 Water Main Improvements project. The other streets, Fourth, Fifth, and Hudson were cape sealed in 2009 providing prolonged road life as long as the road maintenance continues. In addition, Edison Street is currently listed in the Capital Improvements Plan for sidewalk construction.

Note that only 4 blocks in the Village have lower PASER ratings. These include Dover St from Main St to Fifth St (water main along this block is 8-inch water main), Hudson St from Second St to Cottonwood Condos, and Inverness St from Second St to Third St. All were rated at a 2 on the PASER scale. There are no roads in the Village rated as a 1.

The following table details the estimated construction costs of either rehabilitating or reconstructing the streets. The rehabilitation that was considered is a "pulverize and overlay" option similar to what was completed on Third Street. Due to the existing cross-section of the roadways, the rehabilitation included additional aggregate to provide adequate road stability. Reconstruction involves work similar to the work completed on Inverness Street last year. It involves full removal and replacement of the aggregate and asphalt pavement. An option to add storm sewer and curb and gutter along the roadways is also included. The estimated construction costs below assume a 27-ft wide roadway with the existing road being 21-ft wide. Narrowing the proposed road width by 2 ft reduces estimated construction costs by approximately \$15,000 on each option.

	Rehabilitation	Reconstruction	Reconstruct with Curb
Edison (from Second to Fifth)	\$375,000.00	\$451,000.00	\$573,000.00
Dover (from Third to Fifth)	\$282,000.00	\$340,000.00	\$430,000.00

P&O = pulverize and overlay; R&R = remove and replace

The estimated costs above are based on several assumptions. Both options assume that swales would be constructed on both sides of the road to address drainage (except for along the parking spaces on Dover Street). New culverts would be placed under the driveways to accommodate drainage in the swales. Each driveway would receive a new drive approach to connect to the new roadway. We have estimated the approaches at 15 feet long, and assumed they would be constructed with asphalt, unless concrete or brick already existed, then it would be replaced in-kind. The cross-section of the reconstructed road would be 6 inches of sand under 8 inches of aggregate under 4 inches of asphalt pavement. Sidewalk would only be placed on one side of the road in all scenarios, similar to what was completed on Third Street. However, the access ramps within the project area would be constructed to current ADA guidelines.

Note that the costs on Dover Street include 350 ft of parking spaces adjacent to St. Joseph Catholic Church. The approximate cost associated with rehabilitating the parking spaces is \$75,000. To reconstruct the parking spaces, it is estimated that it would cost \$90,000 without curb and \$110,000 with curb.

The estimated costs provided in this memo are preliminary and will vary depending on the exact work that is done. Items that impact costs include the exact location of utilities (existing and proposed), elevations, existing drainage, to name a few. For the purpose of selecting a potential project, these should suffice. Assuming the Village would want to incorporate this work into the plans and water main contract, we would need to confirm the desired roadwork by March 1 to fit it with the DWRP funding schedule.

Opinion of Probable Costs
 Reconstruction of Edison St
 Village of Dexter
 January 14, 2011

Item No.	Description	27 ft wide			
		Estimated Quantity	Unit Price	Amount	
1	Mobilization, Max 5%	1	LS	\$17,500.00	\$17,500.00
2	Traffic Maintenance and Control	1	LS	\$3,500.00	\$3,500.00
3	Soil Erosion Control	1	LS	\$3,500.00	\$3,500.00
4	Audio Video Route Survey	1	LS	\$1,500.00	\$1,500.00
5	Pavt, Rem	4080	Syd	\$3.00	\$12,240.00
6	Clearing	1	LS	\$500.00	\$500.00
7	Culvert, Rem, Less than 24 inch	21	Ea	\$100.00	\$2,100.00
8	Sign, Remove and Replace	6	Ea	\$200.00	\$1,200.00
9	Post, Mailbox, Remove and Reset	18	Ea	\$200.00	\$3,600.00
10	Trench Undercut and Backfill	300	Cyd	\$30.00	\$9,000.00
11	Excavation for wider road + aggregate	240	Cyd	\$50.00	\$12,000.00
12	Culv, CI A, 12 inch	400	Ft	\$20.00	\$8,000.00
13	Culv End Sect, CMP, 12 inch	38	Ea	\$150.00	\$5,700.00
14	Storm Sewer, Conc, 12 inch	150	Ft	\$40.00	\$6,000.00
15	Misc Storm Sewer Items	1	LS	\$8,000.00	\$8,000.00
16	Construct Swale	2380	Ft	\$8.00	\$19,040.00
17	Station Grading	14	Sta	\$1,500.00	\$21,000.00
18	Class II sand	3680	Syd	\$5.00	\$18,400.00
19	Aggregate Base, 21AA	1965	Ton	\$15.00	\$29,475.00
20	Shoulder	180	Ton	\$15.00	\$2,700.00
21	HMA, 36A, 1.5 inch	4500	Syd	\$14.00	\$63,000.00
22	HMA, 2C, 2.5 inch	4500	Syd	\$18.00	\$81,000.00
23	HMA, 36A, 3 inch, Driveway Approach	325	Syd	\$35.00	\$11,375.00
24	Concrete Driveway	125	Syd	\$30.00	\$3,750.00
25	Sidewalk, Conc, 4 inch	5850	Sft	\$3.50	\$20,475.00
26	Sidewalk, Conc, 6 inch	1560	Sft	\$4.50	\$7,020.00
27	Sidewalk Ramp, ADA	150	Sft	\$10.00	\$1,500.00
28	Grading, ADA compliance	1	LS	\$10,000.00	\$10,000.00
29	Topsoil and Sod	4000	Syd	\$5.50	\$22,000.00
				Subtotal	\$405,075.00
				10% Contingency	\$40,507.50
				TOTAL	\$450,000.00
				Engineering 25%	\$112,500.00

With Curb and Gutter

Storm Structure	15	Ea	\$ 3,000.00	\$ 45,000.00
Storm Sewer, 12 inch	355	Ft	\$ 35.00	\$ 12,425.00
Storm Sewer, 18 inch	420	Ft	\$ 45.00	\$ 18,900.00
Storm Sewer, 24 inch	120	Ft	\$ 55.00	\$ 6,600.00
Earthwork	1	LS	\$ 10,000.00	\$ 10,000.00
Curb and Gutter	2170	Ft	\$ 30.00	\$ 65,100.00
TOTAL Curb with Storm				\$ 158,025.00
ABOVE PROJ COSTS				\$405,075.00
DEDUCTION for above storm items				\$ 46,740.00
PROJECT COSTS				\$ 516,360.00
CONTINGENCY				\$ 51,636.00
TOTAL COSTS				\$ 570,000.00

Opinion of Probable Costs
 Reconstruction of Edison St
 Village of Dexter
 January 14, 2011

Item No.	Description	25 ft wide			
		Estimated Quantity	Unit Price	Amount	
1	Mobilization, Max 5%	1	LS	\$17,500.00	\$17,500.00
2	Traffic Maintenance and Control	1	LS	\$3,500.00	\$3,500.00
3	Soil Erosion Control	1	LS	\$3,500.00	\$3,500.00
4	Audio Video Route Survey	1	LS	\$1,500.00	\$1,500.00
5	Pavt, Rem	4080	Syd	\$3.00	\$12,240.00
6	Clearing	1	LS	\$500.00	\$500.00
7	Culvert, Rem, Less than 24 inch	21	Ea	\$100.00	\$2,100.00
8	Sign, Remove and Replace	6	Ea	\$200.00	\$1,200.00
9	Post, Mailbox, Remove and Reset	18	Ea	\$200.00	\$3,600.00
10	Trench Undercut and Backfill	300	Cyd	\$30.00	\$9,000.00
11	Excavation for wider road + aggregate	160	Cyd	\$50.00	\$8,000.00
12	Culv, CI A, 12 inch	400	Ft	\$20.00	\$8,000.00
13	Culv End Sect, CMP, 12 inch	38	Ea	\$150.00	\$5,700.00
14	Storm Sewer, Conc, 12 inch	150	Ft	\$40.00	\$6,000.00
15	Misc Storm Sewer Items	1	LS	\$8,000.00	\$8,000.00
16	Construct Swale	2380	Ft	\$8.00	\$19,040.00
17	Station Grading	14	Sta	\$1,500.00	\$21,000.00
18	Class II sand	3680	Syd	\$5.00	\$18,400.00
19	Aggregate Base, 21AA	1965	Ton	\$15.00	\$29,475.00
20	Shoulder	180	Ton	\$15.00	\$2,700.00
21	HMA, 36A, 1.5 inch	4200	Syd	\$14.00	\$58,800.00
22	HMA, 2C, 2.5 inch	4200	Syd	\$18.00	\$75,600.00
23	HMA, 36A, 3 inch, Driveway Approach	325	Syd	\$35.00	\$11,375.00
24	Concrete Driveway	125	Sft	\$30.00	\$3,750.00
25	Sidewalk, Conc, 4 inch	5850	Sft	\$3.50	\$20,475.00
26	Sidewalk, Conc, 6 inch	1560	Sft	\$4.50	\$7,020.00
27	Sidewalk Ramp, ADA	150	Sft	\$10.00	\$1,500.00
28	Grading, ADA compliance	1	LS	\$10,000.00	\$10,000.00
29	Topsoil and Sod	4000	Syd	\$5.50	\$22,000.00
				Subtotal	\$391,475.00
				10% Contingency	\$39,147.50
				TOTAL	\$431,000.00
				Engineering 25%	\$107,750.00

With Curb and Gutter

Storm Structure	15 Ea	\$ 3,000.00	\$ 45,000.00
Storm Sewer, 12 inch	355 Ft	\$ 35.00	\$ 12,425.00
Storm Sewer, 18 inch	420 Ft	\$ 45.00	\$ 18,900.00
Storm Sewer, 24 inch	120 Ft	\$ 55.00	\$ 6,600.00
Earthwork	1 LS	\$ 10,000.00	\$ 10,000.00
Curb and Gutter	2170 Ft	\$ 30.00	\$ 65,100.00
TOTAL Curb with Storm			\$ 158,025.00
ABOVE PROJ COSTS			\$391,475.00
DEDUCTION for above storm items			\$ 46,740.00
PROJECT COSTS			\$ 502,760.00
CONTINGENCY			\$ 50,276.00
TOTAL COSTS			\$ 560,000.00

Assumptions:

- 1 Existing Width = 22ft
- 2 Length of replacement
 - 2nd to 3rd = 475'
 - 3rd to 4th = 450'
 - 4th to 5th = 430'
- 3 Not paving through intersections
- 4 15 ft of Driveways removed, average width = 15'
- 5 Swale constructed and new culverts under each drive
- 6 Culvert removed under each drive
- 7 Widen road to 27' = 2.5' on either side
- 8 20% of roadway requires undercutting
- 9 No trees to be removed due to road improvements
- 10 Culvert extends 2ft beyond edge of driveway
- 11 Swale along both sides of roadway
- 12 Aggregate base = 8 inches deep
- 13 Class II sand base = 6 inches deep
- 14 Pavement is 4 inches thick
- 15 Sidewalk along entire length on one side only

2010-2011 Budget Amendments

General Fund 101

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
101-448.000-970.000	Municipal Street Lights - Capital	No	Expenditure	\$ 70,000	\$ -	\$ 2,500	\$ 72,500
101-901.000-955.000	Contingencies - Miscellaneous	No	Expenditure	\$ 20,000	\$ -	\$ (2,500)	\$ 17,500

Reason for Amendments An additional \$2500 was needed to complete the LED project

Total change in Revenue - increase / (decrease): \$ 2,500

Total change in Expenditures - increase / (decrease): \$ (2,500)

Change to Overall Budget's revenue over expenditures: \$ -

General Fund Reserves - Estimated 2010-2011 year end unrestricted reserves based on 2nd Quarter - \$411,000

Source of Reserves, if applicable:

Local Streets Fund 203

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
203-000-000-695.204	Transfer In - Municipal Streets	No	Revenue	\$ 138,950	\$ 141,150	\$ 25,000	\$ 166,150
203-451.000-974.001	Other Cap. Improvements - Inverness	No	Expenditure	\$ 5,000	\$ -	\$ 25,000	\$ 30,000

Reason for Amendment This increase is needed to cover work completed on the Inverness project in this fiscal year.

Total change in Revenue - increase / (decrease):

Total change in Expenditures - increase / (decrease): \$ (25,000)

Change to Overall Budget's revenue over expenditures: \$ (25,000)

Source of Reserves, if applicable: Funds from Municipal Streets

AGENDA 1-24-11
ITEM L-2

2010-2011 Budget Amendments

Municipal Streets Fund 204

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
204-965.000-999.203	Transfer Out - Local Streets	No	Expenditure	\$ 138,950	\$ 141,150	\$ 25,000	\$ 166,150

Reason for Amendment Use of Municipal Street Fund Reserves to cover additional MERS contribution and 2010-2011 portion of Ann Arbor Street Project.

Total change in Revenue - increase / (decrease): \$ -
 Total change in Expenditures - increase / (decrease): \$ 25,000
 Change to Overall Budget's revenue over expenditures: \$ (25,000)

Municipal Street Fund Reserves - Estimated 2010-2011 year end unrestricted reserves based on 2nd Quarter - \$500,000

Source of Reserves, if applicable:

Approved by Council on January 24, 2011

 Carol J. Jones, Village of Dexter Clerk

AGENDA 1-24-11

ITEM L-3

-2011

**RESOLUTION FOR THE PURPOSE OF ESTABLISHING ORGANIZATIONAL
MATTERS FOR THE VILLAGE OF DEXTER**

At a regular meeting of the Village Council of the Village of Dexter, Michigan called to order by President Shawn Keough on January __, 2011 at 7:30 p.m., the following resolution was offered:

Moved by: _____ Supported by: _____

WHEREAS, the Village intends to utilize various firms and individuals for particular matters to coincide with the regular village election every November of even years, and

WHEREAS, the following firms and individual appointments can be changed as deemed necessary by Council by a simple majority vote of Council at any point during this time period.

NOW, THEREFORE, BE IT RESOLVED, that the Village Council does confirm using the following firms and individuals as needed in their respective responsibilities:

1. President Shawn Keough, Treasurer Marie Sherry, President Pro Tem Ray Tell, Assistant Village Manager Courtney Nicholls, and Village Manager Donna Dettling as Bank Signatories.
2. President Pro Tem - Ray Tell
3. ~~Treasurer Marie Sherry, January 2010 to November 2010. Reappointment or appointment required every even number year in November~~
3. Village Attorney for enforcement of Traffic Laws ~~Thomas Stringer to be determined~~
- ~~5.4. Miller, Canfield, Paddock and Stone as Attorney for bonding matters.~~
- ~~6.5. Dykema and Scott Munzel as Attorneys for other general legal matters.~~
- ~~7.6. Varnum, Riddering, Schmidt & Howlett, for Telecommunication legal matters.~~
- ~~8.7. Carlisle/Wortman Associates, Inc. as consultants for planning and zoning matters.~~
- ~~9.8. Orchard, Hiltz and McCliment for general consultant and engineering matters.~~
- ~~10.9. Jones & Henry and Williams & Works for specialized Water and Sewer Engineering and Consulting~~
- ~~11.10. Midwestern Consulting, Jim Valenta PE, Traffic Engineer/Public Works Project Support & Coordinator~~
- ~~12.11. Post, Smythe, Lutz & Ziel as Village Auditoring — up for bid in 2010~~
- ~~13.12. Assistant Village Manager as Freedom of Information Officer.~~
- ~~14.13. Kurt Augustine as Street Administrator—Ed Lobdell.~~
- ~~15.14. As representatives to the following organizations:~~

- Huron River Watershed Council

Paul Cousins

- Planning Commission, Ex-officio Jim Carson
- Parks & Recreation Commission Ex-officio Joe Semifero
- Chamber of Commerce Paul Cousins
- Zoning Board of Appeals Ray Tell
- Dexter Area Fire Department Board Ray Tell, Jim Seta
- WATS Jim Carson, Alternate-Paul Cousins
- WAVE Jim Carson
- Utilities Committee Joe Semifero, Shawn Keough
- Facilities Committee Shawn Keough, Jim Smith
- ~~Main Street Bridge Phase II Jim Carson, Jim Smith, Shawn Keough~~
- Stormwater Phase II Citizen Advisory Group Paul Cousins
- Healthy Communities Committee Paul Cousins
- SEMCOG Shawn Keough
- Farmer's Market/Community Garden Committee Ray Tell
- DHS- Gordon Hall Management Team Donna Fisher
- Former DAPCO Site Redevelopment Team Donna Fisher, Jim Carson
- Arts, Culture & Heritage Committee Paul Cousins
- Economic Preparedness Jim Smith, Donna Fisher
- Website Jim Smith, Donna Fisher

BE IT FURTHER RESOLVED, that the Village of Dexter is committed to the purchase of local goods and the use of local business, and

BE IT FURTHER RESOLVED, that the regular meeting of the Village Council shall be held the 2nd and 4th Monday of each month at 7:30 p.m. at the Dexter Senior Center – 7720 Dexter Ann Arbor Road.

That, all representatives shall report to Council as scheduled, review significant issues and proposals with Council for input and discussion, as needed, and forward copies of meeting agendas and minutes to Village Council in a timely fashion,

That the Regular Meeting of the Village Planning Commission shall be held the 1st Monday of each Month at 7:30 p.m. at the Dexter Senior Center – 7720 Dexter Ann Arbor Road.

That the Regular Meeting of the Village Parks & Recreation Commission shall be held the 3rd Tuesday of each month at 7:00 p.m. at the Village Offices 8123 Main Street.

That the Regular Meeting of the Zoning Board of Appeals shall be held the 3rd Monday of each month at 7:00 p.m. at the Dexter Senior Center – 7720 Main Street. Meetings of the Z.B.A. will only be held when requests are pending.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED THIS ____ DAY OF JANUARY 2011.

Carol Jones, Village Clerk

AGENDA 1-24-11
ITEM 6-4

VILLAGE OF DEXTER

ddettling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: January 24, 2011
Re: Hiring Process Recommendation with Timeline
Larry Sebring Retirement

Attached is a letter from Larry Sebring announcing his retirement effective February 25, 2011. I would like to recommend that the hiring process begin immediately, with the goal of starting a new employee on or before April 1, 2011. Highlighted below are several reasons for this request.

- We are currently just below the suggested minimum staffing of 5.7 for our operation of Water and Wastewater. We are currently at 5 employees, dropping down to 4 employees will make it tough to keep up with the tasks required to effectively operate Water and Wastewater Facilities.
- Transition planning from the Tetra Tech Contract to Village Staff makes this position vital in the overall sustainability of operations and future staffing opportunities.
- Opportunity to include additional license requirements and/or preferred license

PROPOSED PROCESS and TIMELINE:

- Public Utility Operator, Classification Pay Grade 4-15 (Current contract pay range \$10.58 to \$22.92) plus .50 per hour for each license they possess provided licenses are required for the performance of their assignments.
- Advertisement period: January 28th through February 12th
- Advertise: Dexter Leader, Ann Arbor News, MML online posting, American Water Works Association and Michigan Rural Water
- Applicant deadline: February 19, 2011
- Conduct Interviews the week of February 21st and the week of February 28th
- The week of March 7th evaluate candidates and complete an offer/acceptance procedure
- Goal to start employee by April 1, 2011

I'm requesting a motion supporting the proposed hiring process for a Public Utility Operator.

I have included a letter dated January 11, 2011 received from Jon Russell, DNRE District Supervisor approving the reclassification of the Wastewater Treatment Plant to a Class C Treatment Facility. Additional recommendations on the transition from Tetra Tech to Village Staff will be included in a Council work session potentially planned for March 12th.

At this time I am evaluating how best to move forward, to address DEQ's request to designate a superintendent who shall be a properly certified operator in responsible charge of the day-to-day operation of the facility. The Village Wastewater Treatment Facility has historically functioned with Andrea Dorney as the properly certified operator. Supervision of Water and Wastewater Treatment personnel including Andrea has traditionally been carried out by someone other than a properly certified operator. It is my intent to continue this practice as a realistic ongoing option as well as work toward opportunities for a superintendent as a certified operator.

With this in mind I completed the attached designation form. I will forward the designation form along with a letter to Jon Russell (draft attached) that provides an update on the hiring of a Public Utility Operator with license requirements and our proposed timeline. I will also include a general overview on the transition recommendation to take the Village from the Tetra Tech Contract, and Blair Selover as a designated operator to Village staff as designated operators including a possible timeline for this transition.



VILLAGE OF DEXTER WATER UTILITIES

8360 HURON ST. DEXTER MI 48130 (734) 426-4572 FAX (734) 426-5466

January 5, 2011

Dear Donna Dettling:

I have been with the Village of Dexter almost 30 years. I have decided to retire from the Village of Dexter. My last day of employment will be February 25th, 2011.

Sincerely,

Larry C. Sebring
Dexter Water Utilities



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF NATURAL RESOURCES & ENVIRONMENT
LANSING



January 11, 2011

Mr. Dan Schlaff
Public Services Department
Village of Dexter
8360 Huron Street
Dexter, Michigan 48130

Dear Mr. Schlaff:

SUBJECT: Notice of Re-Classification – Wastewater Treatment Facility that Serves the Public
NPDES Permit No. MI0022829
Dexter Wastewater Treatment Plant
CLASS C

The Department of Natural Resources and Environment (DNRE), Water Resources Division (WRD) has responsibility for the classification of government owned wastewater treatment facilities or other facilities that serve the public in accordance with Part 41, Sewerage Systems, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.

The village of Dexter's reclassification request, dated November 19, 2010, for the Dexter Wastewater Treatment Plant (WWTP) located at 8360 Huron Street, Dexter, Michigan 48130 has been reviewed by the Department for classification. Facility classification is based primarily on the population served, the size, location and type of treatment facility, the character and volume of wastes treated, and the use and nature of the waters of the state receiving the effluent. After review of these factors, the Department has determined that the appropriate classification of the wastewater treatment facility is:

Class C, treatment facilities serving or designed to serve a population between 2,000 and 10,000 persons.

The reasons which justify this re-classification are: The facility no longer utilizes Rotating Biological Contactors (RBCs) which placed them in a higher classification based on treatment technology considerations when the WWTP was originally built. In 2000, the facility replaced the RBCs with an activated sludge treatment process.

If you disagree with this classification, you may request a hearing before the Director of the DNRE, or her/his designated representative, to present evidence to support your position. After the hearing, the Department will determine the proper waste treatment or control facility classification.

This classification shall become effective on January 11, 2011.

You are required by law to designate a superintendent who shall be a properly certified operator to be in responsible charge of the day-to-day operation of your facility. Please notify the DNRE, WRD, Jackson District Office, in writing, within 60 days, with the name, address, and

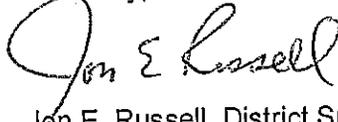
Mr. Dan Schlaff
Page 2 of 2
January 11, 2011

telephone number of the designated superintendent. A designation form is enclosed for your convenience. You may replace the superintendent with another properly certified operator at any time and shall notify the Department in writing within ten (10) days after the replacement.

In accordance with Part 41, as amended, and the National Pollutant Discharge Elimination System Permit, it is recommended that you proceed to retain a properly certified operator as soon as possible. Consultation with the Department staff regarding the selection of the superintendent is welcomed.

Should you require further information, please contact me at the number below or Ms. Debora Snell, Environmental Quality Analyst, Water Resources Division, Jackson District Office, at 517-780-7929; snellid@michigan.gov; or Department of Natural Resources and Environment, 301 East Louis Glick Highway, Jackson, Michigan 49201-1556.

Sincerely,



Jon E. Russell, District Supervisor
Jackson District Office
Water Resources Division
517-780-7847

JER/DS/CLH

Enclosure

cc: Ms. Donna Dettling, Village of Dexter
Mr. Bruce Lack, ERMD, DNRE-Lansing Office
Ms. Debora Snell, WRD, DNRE-Jackson District Office (via e-mail)
File: Dexter WWTP, MI0022829, Correspondence, Washtenaw County



VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303

January 25, 2011

Village Council

Shawn Keough
President

Ray Tell
President Pro-Tem

Jim Carson
Trustee

Paul Cousins
Trustee

Donna Fisher
Trustee

Joe Semifero
Trustee

James Smith
Trustee

Administration

Donna Dettling
Manager

Carol Jones
Clerk

Marie Sherry, CPFA
Treasurer/Finance Director

Courtney Nicholls
Assistant Village Manager

Allison Bishop, AICP
Community Development Manager

THE VILLAGE OF
DEXTER IS AN EQUAL
OPPORTUNITY
PROVIDER AND
EMPLOYER

www.
villageofdexter.org

Jon Russell
Jackson District Office
Water Resources Division
301 E Louis Glick Hwy.
Jackson, MI 49201-1556

Re: Certified Operator Designation Form

Dear Mr. Russell:

Attached is the Certified Operator Designation Form establishing Andrea Dorney as the properly certified operator of the Dexter Wastewater Treatment Plant. Ms. Dorney has been the Certified Operator for past 17 years. Blair Selover of Tetra Tech is also listed as a certified operator. He is a contract employee and the contract with Tetra Tech will end around the 15th of April 2011.

At this time the supervision of Wastewater Treatment Plant personnel, including Andrea Dorney is being carried out by Dan Schaff, Utilities Foreman. The Village is in a fact-finding period to establish the best solution for the Supervisor role for the Water and Wastewater Treatment Facilities.

Preparation is underway to hire a Public Utility Operator, which is anticipated to occur on or before April 1, 2011. The Public Utility Operator position posting requires a Wastewater Treatment license of "D" with a preferred license of "C". In addition, Doug Schlaff a 13 year employee will be taking the Wastewater Treatment license test this spring. Realization of this plan will provide depth of licenses with two additional employees attaining at least a "D" license and potentially a "C" license.

Sincerely,

Donna Dettling,
Dexter Village Manager

cc: Debora Snell

DATE: 1-25-2011

TO: Department of Natural Resources & Environment
Water Resources Division
State of Michigan

ATTN: Mr. Jon Russell, Supervisor
Jackson District Office
Water Resources Division

I hereby designate Andrea Dorney as the responsible operator in charge of the waste treatment facilities at Dexter Wastewater Treatment Plant, discharge Permit No. MI0022829. He/she has met the requirements of the Department and has been properly certified. The Certificate No. is 10701, and the license classification(s) are Waste Water B. The names, certificate number, and license classification(s) of other operators who are employed at the above facilities are listed below.

<u>Name</u>	<u>Certificate No.</u>	<u>License Classification(s)</u>
<u>Blair Selover</u>	<u>10413</u>	<u>A, B, C, D & L1</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Donna Dettling
Name
Village Manager
Title
Village of Dexter
Company

Send this form to: Jon Russell, Supervisor
Jackson District Office
Water Resources Division
Department of Natural Resources & Environment
301 E. Louis Glick Highway
Jackson, Michigan 49201