

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. January Citation Report
4. Washtenaw County Sheriff Community Report
5. Sunday Sales License
6. Thank You Letter from the Dexter Area Chamber

Page # 11-34

I. REPORTS:

1. Washtenaw County Sheriff – Sgt. Gieske

2. Administrative Public Works Superintendent – Blair Selover

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3. Community Development Director – Allison Bishop

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4. Board, Commission, & Other Reports- “Bi-annual or as needed” - None

Arts, Culture & Heritage Committee
Chelsea Area Planning Team / Dexter Area Regional Team
Dexter Area Chamber
Dexter Area Fire Department
Downtown Development Authority Chair
Farmers Market/Community Garden Representative
Gordon Hall Mgmt Team Representative
Huron River Watershed Council Representative
Library Board Representative
Parks & Recreation Commission
Planning Commission
Washtenaw Area Transportation Study Policy Rep
Western Washtenaw Area Value Express Representative

5. Subcommittee Reports - None

Downtown Fire Detection
Economic Preparedness
Facilities
Website - February 15 – 4 p.m. at the Village Offices

“This meeting is open to all members of the public under Michigan Open Meetings Act.”

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6. Village Manager Report

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7. President's Report

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J. CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.

1. Consideration of: Bills & Payroll in the amount of: \$ 271,124.23

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K. OLD BUSINESS- Consideration and Discussion of:

1. Discussion of: Mill Creek Park Site Plan

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L. NEW BUSINESS- Consideration and Discussion of:

1. Consideration of: Scope of Services from Orchard, Hiltz & McCliment to apply for State of Michigan S2 Grant and create a State Revolving Fund Project Plan

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2. Consideration of: RESOLUTION TO SUPPORT MOVING FORWARD WITH THE PROCESS OF FORMING A REGIONAL FIRE DEPARTMENT THAT INCLUDES SCIO TOWNSHIP, DEXTER TOWNSHIP, WEBSTER TOWNSHIP AND THE VILLAGE OF DEXTER

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3. Discussion of: Westside Connector Update
Potential Funding Allocation
Review of Easement to Washtenaw County and Huron Clinton Metropolitan Authority Quit Claim

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4. Discussion of: First Reading of Medical Marihuana Related Zoning Ordinance Amendments
Article 2, Definitions, of the Village of Dexter Zoning Ordinance – Add Medical Marihuana Dispensary and Medical Marihuana Home Occupation.
Article 3, General Provision, of the Village of Dexter Zoning Ordinance – Amend Home Occupations and add Medical Marihuana Home Occupation.
Article 8, Special Land Uses, of the Village of Dexter Zoning Ordinance – Add Medical Marihuana Dispensary and special land use regulations for Medical Marihuana Dispensaries
Article 14, General Business (C-1) District, Special land Uses – Add Medical Marihuana Dispensary

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M. COUNCIL COMMENTS

N. NON-ARRANGED PARTICIPATION

Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING LABOR NEGOTIATIONS AND POTENTIAL PURCHASE OF PROPERTY IN ACCORDANCE WITH MCL 15.268 Sec. 8

P. ADJOURNMENT

Town Hall Meeting Reminder
February 23 – 6:30 p.m. at the Dexter District Library
Topic: Phase II of the Ann Arbor Transportation Authority Transit Master Plan and General Questions & Answers

"This meeting is open to all members of the public under Michigan Open Meetings Act."

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DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, JANUARY 24, 2011

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 PM by President Keough in the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: President Keough

- | | |
|-----------|-------------|
| J. Carson | P. Cousins |
| D. Fisher | J. Semifero |
| J. Smith | R. Tell |

Also present: Donna Dettling, Village Manager; Carol Jones, Village Clerk; Courtney Nicholls, Assistant Village Manager; Marie Sherry, Treasurer/Finance Director; Rana Emmons of Post, Smythe, Lutz and Ziel; residents and media.

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting – January 11, 2011
2. Work Session Minutes – January 15, 2011

Motion Smith; support Fisher to approve the minutes of the Regular Council Meeting of January 11, 2011 and the Work Session Minutes of January 15, 2011.

Unanimous voice vote for approval

D. PREARRANGED PARTICIPATION

Rana Emmons, Village Auditor from Post, Smythe, Lutz and Ziel presented the 2009-2010 audit report. Ms. Emmons stated that the Village had a good report. She highlighted the fact that the General Fund broke even which is good when revenues are down, the 3% increase in Water and Sewer was needed and there was an operating loss due to consumption being down, and there will be a Federal Compliance Audit due to grants received. She also thanked the Village staff and administration for their cooperation.

E. APPROVAL OF THE AGENDA

Motion Cousins; support Smith to approve the agenda with the addition of potential property acquisition under item O.

Unanimous voice vote for approval

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

G. NON-ARRANGED PARTICIPATION

None

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. Citation Report – September through December
4. Website Statistics – Searches for Tax Records
5. Establishments receiving Sunday liquor sales permits
6. Report Calendar
7. State Boundary Commission – Notice of Filing

Mr. Smith provided 2 additional Communication Items:

1. Presentation from the Dexter Historical Society
2. Medical Marihuana Act workshop from the Michigan Municipal League

I. REPORTS

1. Finance Director/Treasurer – Marie Sherry
2nd Quarter Report

Ms. Sherry submits her report as per packet. Ms. Sherry also highlighted the following areas: a) the delinquent personal property tax issue; b) the audit has been done and filing will be on time; c) the Government Accounting Standards Board's Statement 54 will change the wording of how we describe fund balances; d) have an Intern working in the office developing a cash flow sheet to try to improve investment returns; and e) will be needing an amendment to spending in Streets.

2. Community Development Manager – Allison Bishop
2nd Quarter Report
Mill Creek Park Site Plan Review, Other Trail Updates, Stairway Project

Ms. Bishop submits her report as per packet. Within her report she has asked for guidance on the Warrior Creek Stairway connection and will wait until her return to discuss this.

3. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

None

4. Subcommittee Reports

Downtown Fire Detection - None
Economic Preparedness – None
Facilities – None

Website – Mr. Smith reported that the next meeting will be February 15 and that the committee is making progress slowly.

5. Village Manager Report

Mrs. Dettling submits her report as per packet. Mrs. Dettling gave the following verbal update: a) EQ Basin testing will start early tomorrow (January 25) and from there will be working on getting the equipment up and running; b) a lot is going on with water and sewer, fluoride being readied to be added to the water and the State Revolving Fund project offering up a opportunity for S2 grants; c) improvements are needed at the water treatment plan in sequestering lead and copper; and d) raised the question does the Village want to go after Drinking Water Revolving Fund funding to upgrade the 6 inch mains which has no loan forgiveness but low interest rates.

6. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough updated Council on the following: a) the Downtown Development Authority met on Thursday, January 20, and made a commitment to help fund through the Brownfield Authority for the demolition of the old Colorbok site with repayments from Tax Increment Financing capture from the site; b) mentioned proposed meetings coming up for budget planning; and c) in scheduling the Medical Marihuana Public Hearing would like to schedule a first reading on February 14 and either on February 28 or March 14 vote on the issue which may mean the moratorium may need to be extended.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$117,511.54
2. Consideration of: Closure of Central Street between Main and 5th for the Relay for Life event from May 14, 2011 at 7 am to May 15, 2011 at noon.

Motion Fisher; support Carson to approve items 1 and 2 of the consent agenda.

Unanimous voice vote for approval

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Upcoming Street Improvements
 - Review of Draft Road and Right-of-Way Policy
 - Cost Estimates for Rehabilitation and Reconstruction projects

Discussion included but was not limited to the following on the Draft Road and Right-of-Way Policy: a) the Draft Road and Right-of-Way Policy is presented as a guide for Council to review; b) biggest visual change is in the old section of the Village and need to discuss and have input from the residents; c) would the

Council consider running the document past the Planning Commission for their input; d) hold a Public Hearing on the issue; e) apply the concepts going forward on street projects; and f) the Village would not qualify for some Federal funds with 90 degree angle parking.

At 8:58 PM a recess was taken and the meeting resumed at 9:03 PM.

Cost Estimates discussion mentioned focusing on the worst areas first.

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Acceptance of the Fiscal Year 2009/2010 Audit

Motion Semifero; support Smith to approve the Village Audit for the Fiscal Year 2009/2010 from Post, Smythe, Lutz and Ziel.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

Nays: None

Motion Carries

2. Consideration of: 2010-2011 Budget Amendments

Motion Tell; support Carson to approve the 2010-2011 Budget Amendments which include the following: transfer \$2500 from Contingencies-miscellaneous expenditure to Municipal Street Lights-Capital expenditure; transfer in \$25,000 in revenue from Municipal Streets to Local Streets --Other Capital Improvements – Inverness; and transfer \$25,000 out from Municipal Streets to Local Streets.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough

Nays: None

Motion carries

3. Consideration of: Organizational Matters Resolution

Motion Cousins; support Fisher to approve the Organizational Matters Resolution with the format change listing positions first then the person responsible on items 1-13.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough

Nays: None

Motion carries

4. Consideration of: Hiring Process Recommendation with Timeline – Larry Sebring Retirement

Motion Fisher; support Carson to support the proposed hiring process for a Public Utility Operator with the retirement of Larry Sebring.

Ayes: Tell, Carson, Smith, Fisher, Semifero and Keough

Nays: Cousins

Motion carries

M. COUNCIL COMMENTS

Cousins	Inquired about the handout from Bird Houk that was given out at the previous meeting and what do we do with the material and mentioned that he will be out of town from February 10 and returning by the February 14 meeting.
Tell	Presented a brief overview from the Fire Board Meeting of January 20. Mike Grissom has been promoted to Lieutenant and Lee Root to training officer. Run in 2010 have been 20% over 2009 and are looking to hire at least one additional firefighter. Going over the budget with the need to re-define it because of recent changes in Dexter Township. Final budget will be discussed on Thursday, Jan 27 th . Will also be looking at by-law changes such as an amendment to a monthly meeting.
Fisher	None
Jones	None
Smith	Mentioned a previous discussion of the Meeting Rules and changing Council Comments and Non-Arranged Participation. It was decided not to make this change at present.
Semifero	None
Carson	None

N. NON-ARRANGED PARTICIPATION

None

O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING LABOR NEGOTIATIONS AND POTENTIAL PROPERTY ACQUISITION IN ACCORDANCE WITH MCL 15.268 Sec.8(c)

Motion Fisher; support Smith to move into closed session at 9:41 PM for the purpose of discussing labor negotiations and potential property acquisition.

Ayes: Carson, Cousins, Fisher, Smith, Semifero, Tell and Keough

Nays: None

Motion carries

Motion Cousins; support Smith to leave closed session at 11:35 PM.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

P. ADJOURNMENT

Motion Smith; support Fisher to adjourn at 11:35 PM.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____



VILLAGE OF DEXTER - COMMUNITY DEVELOPMENT OFFICE

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

AGENDA 2-14-11

ITEM F-1

Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: PUBLIC HEARING
Date: February 8, 2011

Attached is the proposed General Code amendment, Chapter 22, Section 22-10, Municipal Civil Infraction Fines for Violations of the Medical Marihuana Law of 2008 in accordance with the proposed ordinance amendments to the Village of Dexter Zoning Ordinance.

A public hearing has been scheduled for February 14, 2011.

Additional information on proposed amendments to Village ordinances follows under New Business Item L-4.

Please feel free to contact me if you have any additional questions.

Thank you.

Boys win three at Allen Park

wrestling team on Saturday at Allen Park. The boys finished with a 3-0 record. They defeated Monroe St. Central 49-24, Northville 103 pounds), and Anthony...

...finished off Northville 103 pounds), and Anthony...

...finished off Northville 103 pounds), and Anthony...

...finished off Northville 103 pounds), and Anthony...

LYNDON RESIDENTS ICE-

...finished off Northville 103 pounds), and Anthony...

...finished off Northville 103 pounds), and Anthony...

...finished off Northville 103 pounds), and Anthony...

Chisolm (140), Drew Barnes (152), Josh Cash (215) and Shawn Chamberlin (285) all went undefeated on the day for the Dreads.

"We wrestled pretty well on the day," Dexter coach Shane Rodriguez said. "Our six unde-

feated wrestlers are getting geared up for a post season tournament run, and I saw some huge improvements in some of our underclassmen on the day."

Dexter will head to Chelsea on Saturday for the SEC league meet.

Webster Township Board of Trustees & Planning Commission Joint Meeting January 19, 2011

The Webster Township Board of Trustees Portion of the joint meeting with the Planning Commission was called to order at 7:20 pm by Supervisor Kingsley at the Township Hall at 5665 Webster Church Road, Dexter, MI 48130.

Members present: Supervisor Kingsley, Clerk Heller, Treasurer Whitney, Trustees: Westman, Koch, Kleinschmidt, Estleman and Zoning Administrator Pindzia; from the Planning Commission Paul Zalucha, Commissioners Mitzel, Perry, Woods, Lovell, Zuccaro and Recording Secretary Martha Zeeb.

Discussion on the following topics took place with no vote or action taken:

1. Township Zoning Ordinance
 2. Future PC Work Plan Topics
- A. Natural Features Preservation Area
 - B. Watershed Planning; Impervious Surface Capacity
 - C. Master Plan Study of Lot Size Densities
 - D. Dark Sky Ordinance
 - E. Nuisance Ordinance

Public Participation
Adjourn
Motion Westman second Heller to adjourn meeting. All ayes and carried.

Webster Township Board of Trustees portion of the meeting was adjourned at 9:38 p.m.

Respectfully Submitted

Mary Dee Heller, Clerk
Webster Township

Publish February 3, 2011

NOTICE OF PUBLIC HEARING VILLAGE OF DEXTER GENERAL CODE ORDINANCE AMENDMENT

Notice is hereby given that the Dexter Village Council will hold a public hearing on Monday, February 14, 2011 at 7:30 pm at the Dexter Senior Center, 7720 Ann Arbor Street, Dexter, Michigan, for the purpose of hearing public comment regarding amendments to the Village of Dexter General Code, Chapter 22, Municipal Civil Infractions, to incorporate the Medical Marijuana Dispensary Violations. Amendments include the following:

Chapter 22, Section 22-10, Municipal Civil Infraction Fines.

Add:

Article 8		
Medical Marijuana Dispensary		
1 st	1 st Repeat	2 nd or Subsequent
1000.00	2000.00	3000.00

In addition other Zoning Ordinance amendments to incorporate the Michigan medical Marijuana Law of 2008 will be heard on February 28, 2011.

Information regarding the proposed text amendments is available for public inspection at the Village Offices, 8123 Main Street, Dexter, weekdays between 9:00 a.m. to 5:00 p.m., by phone at (734) 428-8303 Ext. 15, or online at www.villageofdexter.org. Written comments regarding the proposed ordinance amendments should be submitted to the Village Offices, and must be received no later than 5:00 p.m., Monday, February 13, 2011. Sign language interpreter, or other assistance, is provided upon request to the Clerk, at least 72 hours in advance of the meeting. Minutes of all meetings are available at Village Offices and on the Village website, www.villageofdexter.org.

PLEASE POST IN THE DEXTER LEADER

February 3, 2011

RESOLUTION

To Allow Local Residents to Protest in Writing to the Board of Review

WHEREAS, the assessor and the tax board of review would like to ease the burden on taxpayers; and,

WHEREAS, the assessor and the tax board of review would like to help ensure that all taxpayers have an equal opportunity to be heard by the tax board of review; and,

WHEREAS, that pursuant to MCL 211.3 (5) of the General Property Tax Act, the tax board of review for the City of Chelsea shall receive letters of protest regarding assessments from resident taxpayers from the first Tuesday in March until it adjourns from the public hearings for which it meets to hear such protests.

DEXTER, MI. 48130

AGENDA

1) Meeting Canceled

Publish February 3, 2011

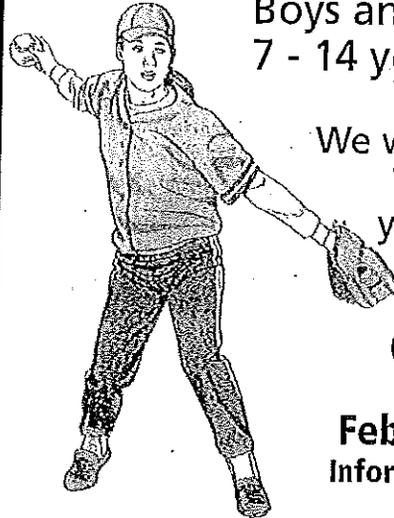
Sign language interpreter, or assistance, is provided upon request to the Clerk, at least 72 hours in advance of the meeting. Minutes of meetings are available at Village Offices.

Publish February 3, 2011



DEXTER LITTLE LEAGUE REGISTRATION

Baseball and Softball Boys and Girls* 7 - 14 years old



We will also be offering T-Ball for 5 & 6 year olds (co-ed)

Registration this year (not at schools) www.dexterlittleleague.org

February 1st thru February 15th Information and guidelines will be on the website

*Players must live in the Dexter School District

www.dexterlittleleague.org

ORDINANCE NO. 166-2011

AN ORDINANCE TO AMEND THE PROVISIONS OF ORDINANCE NO. 166, AN ORDINANCE AS IT RELATES TO THE ZONING MAP.

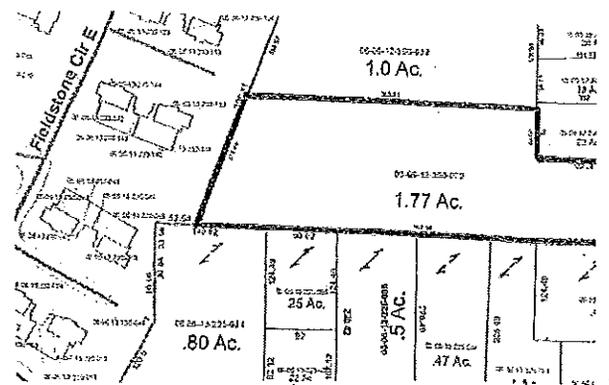
The City of Chelsea Ordains:

SECTION 1. That the official Zoning Map, attached thereto and adopted together with Ordinance No. 8, be and the same is hereby amended as follows:

The following described premises, be and the same is hereby rezoned from FAMILIY RESIDENTIAL MODERATE DENSITY.

DESCRIPTION: Parcel ID # 06-06-12-360-022

WRITE PER BNDRY ADJUST QCD L4377 P690 01/31/04 CV 1-68F-1A S 88-48-50 E 1308.89 FT, TH N 00-46-30 W 33.6 FT TO POB, TH CONT N 00-46-30 W 64.06 FT, TH N 88-48-50 W 365.81 FT, TH S 19-45-30 W 171.44 FT, TH S 1/4 SEC 12, T2S-R3E. 1.77 AC



SECTION 2. All remaining provisions and any amendments thereto of Ordinance No. 166, be and the same is hereby reaffirmed and ratified.

SECTION 3. The within amendment shall be effective twenty (20) days after adoption.

STATE OF MICHIGAN
COUNTY OF WASHTENAW

Sec. 22-10. Schedule of civil fines.

(a) A schedule of civil fines payable to the bureau for admissions of responsibility by persons served with municipal ordinance violation notices is established. The fines for the violations listed in this section shall be as follows:

TABLE INSET:

Code Section	Municipal Civil Infraction	First Violation	First Repeat Violation	Second or Subsequent Repeat Violation
10-31	Dogs	\$ 50.00	\$ 100.00	\$ 250.00
18-1	Failure to remove a temporary sign, poster or advertising	50.00	100.00	250.00
18-34	Failure to abate a public nuisance	50.00	100.00	250.00
18-61	Noise	50.00	100.00	250.00
18-82	Roadside dumping and littering	50.00	100.00	250.00
18-112	Storage and repair of motor vehicles	50.00	100.00	250.00
22-9a	Failure to obtain a permit	50.00	100.00	250.00
38-34	Collection and disposal of solid waste	50.00	100.00	250.00
46-76	Failure to remove snow, ice, dirt or debris	50.00	100.00	250.00
54-81	Parking violations	See section 54-81		
54-135	Operation of controlled vehicle in regulated area	5.00	25.00	100.00
<u>The Zoning Ordinance of the Village of Dexter, Article 8.11</u>	<u>Medical Marihuana Dispensary Violation</u>	<u>1000.00</u>	<u>2000.00</u>	<u>3000.00</u>

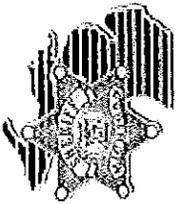
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2011 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Dexter Village DAPCO Redevelopment Team	2/14/2011	5:30 p.m.	Village Offices	http://www.villageofdexter.org	
Dexter Village Council	2/14/2011	7:30 p.m.	Dexter Senior Center	http://www.twp.scio.mi.us/	
Scio Township Planning	2/14/2011	7:30 p.m.	Scio Township Hall	http://www.villageofdexter.org	
Dexter Village Tree Board	2/15/2011	9:00 a.m.	Village Offices		
Dexter Village Website Committee	2/15/2011	4:00 p.m.	Village Offices	http://www.twp.webster.mi.us/	
Webster Township Board	2/15/2011	7:30 p.m.	Webster Township Hall	http://www.twp-dexter.org/	
Dexter Township Board	2/15/2011	7:00 p.m.	Dexter Township Hall	http://www.villageofdexter.org	Joe Semifero
Dexter Village Parks Commission	2/15/2011	7:00 p.m.	Village Offices	http://www.miwats.org/	Jim Carson
Washtenaw Area Transportation Study-Policy	2/16/2011	9:30 a.m.	Scio Township Hall	http://www.twp.webster.mi.us/	
Webster Township Planning	2/16/2011	7:30 p.m.	Webster Township Hall	http://www.ewashtenaw.org/government/boc/	
Washtenaw County Board of Commissioners	2/16/2011	6:45 p.m.	Board Room, Admin Building		Shawn Keough
Regional Fire Consolidation	2/16/2011	3:30 p.m.	Dexter District Library		Paul Cousins
Healthy Community Steering Committee	2/17/2011	8:30 a.m.	Chelsea Hospital - White Oak Room	http://www.villageofdexter.org	Shawn Keough
Dexter Downtown Development Authority	2/17/2011	7:30 a.m.	Senior Center	http://dexterareafire.org/	Ray Tell/Jim Seto
Dexter Area Fire Board	2/17/2011	6:00 p.m.	Dexter Township Hall	http://www.ewashtenaw.org/	Jim Carson
Chelsea Area Planning Team/Dexter Area Region	2/21/2011	7:00 p.m.	Chelsea - Washington St. Center		Jim Carson
Western Washtenaw Area Value Express	2/22/2011	8:15 a.m.	Chelsea Community Hospital		
Dexter Community Schools Board of Education	2/22/2011	7:00 p.m.	Creekside Intermediate School	http://web.dexter.k12.mi.us/	
Dexter Village Zoning Board of Appeals	2/22/2011	7:00 p.m.	Senior Center	http://www.villageofdexter.org	Ray Tell
Scio Township Board	2/22/2011	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Village Town Hall Meeting	2/23/2011	6:30 p.m.	Dexter District Library	http://www.villageofdexter.org	
Dexter Village Council	2/28/2011	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Planning	2/28/2011	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	

AGENDA 2-14-11
ITEM H-1

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village Representative



Washtenaw County Sheriff's Activity Log

Area: 39 Dexter Village
Date Range: 01/01/2011 - 01/31/2011

Activity Log Citation by Area Report

Log ID: 240538	Date: 01/01/2011	Location: DEXTER ANN ARBOR & MEADOW VIEW	Ticket #: NONE
Log ID: 240909	Date: 01/03/2011	Location: WESTRIDGE DR/WEBSTER DR	Ticket #: N/A
Log ID: 240980	Date: 01/04/2011	Location: DEXTER ANN ARBOR/DAN HOEY	
Log ID: 240980	Date: 01/04/2011	Location: DEXTER ANN ARBOR/LEXINGTON	
Log ID: 241078	Date: 01/04/2011	Location: MAIN/ALPINE	
Log ID: 241178	Date: 01/05/2011	Location: DEXTER ANN ARBOR/LEXINGTON	
Log ID: 241178	Date: 01/05/2011	Location: EASTRIDGE/WEBSTER	Ticket #: SH217654
Citation 1:	C/I	no proof of insurance	
Log ID: 241207	Date: 01/05/2011	Location: DAN HOEY	Ticket #: 11WD012
Citation 1:	C/I	Fail stop assured clear disty	License & Registration
Log ID: 241245	Date: 01/05/2011	Location: WEBSTER / EASTGATE	Ticket #: SH271030
Citation 1:	C/I	Disregard sto sign	
Log ID: 241245	Date: 01/05/2011	Location: EASTGATE / BRIDGEWAY	
Log ID: 241245	Date: 01/05/2011	Location: WEBSTER / EASTGATE	
Log ID: 241325	Date: 01/05/2011	Location: WESTRIDGE DR/WEBSTER DR	Ticket #: N/A
Log ID: 241364	Date: 01/05/2011	Location: WESTRIDGE / WEBSTER	
Citation 1:	C/I	Disobey stop sign	
Log ID: 241579	Date: 01/07/2011	Location: ANN ARBOR AT HUDSON	Ticket #: NONE
Log ID: 241598	Date: 01/07/2011	Location: MAIN / DEXTER CHELSEA	
Log ID: 241602	Date: 01/07/2011	Location: BAKER/HUDSON	Ticket #: SH 266366
Citation 1:	C/I	Violation of posted speed limit	
Log ID: 241602	Date: 01/07/2011	Location: CENTRAL/HURON	Ticket #: SH 266364
Citation 1:	C/I	Other: DEF BRAKE LT	
Log ID: 241602	Date: 01/07/2011	Location: BAKER/DAN HOEY	Ticket #: SH 266365
Citation 1:	C/I	Defective headlights	
Log ID: 241602	Date: 01/07/2011	Location: BAKER/DAN HOEY	Ticket #: SH266363
Citation 1:	C/I	Unlighted reg plate	
Log ID: 241606	Date: 01/07/2011	Location: BRIDGEWAY/PARKRIDGE	
Log ID: 241623	Date: 01/07/2011	Location: ANN ARBOR ST / MIDDLE SCHOOL	
Log ID: 241623	Date: 01/07/2011	Location: SHIELD / BAKER	
Citation 1:	C/I	Other: Tinted Brake Lenses	
Log ID: 241769	Date: 01/08/2011	Location: BAKER/DAN HOEY	Ticket #: SH267517

AGENDA 2-14-11
ITEM H-3

Log ID: 241858	Date: 01/08/2011	Location: BAKER/DONGARA	Ticket #: SH268565
	Citation 1: C/I	Impeding	
Log ID: 241858	Date: 01/08/2011	Location: BAKER/DAN HOEY	Ticket #: SH268563
	Citation 1: C/I	No Proof Ins.	
Log ID: 241858	Date: 01/08/2011	Location: BAKER / DAN HOEY	Ticket #: SH268564
	Citation 1: C/I	Other: No Proof Ins.	
Log ID: 241914	Date: 01/09/2011	Location: DEXTER ANN ARBOR/DAN HOEY	
Log ID: 241939	Date: 01/09/2011	Location: BAKER/GRAND	Ticket #: TY 162799
	Citation 1: C/I	No proof Ins.	Fail to stop at Stop sign
		Citation 2: C/I	
Log ID: 241939	Date: 01/09/2011	Location: BAKER/DAN HOEY	Ticket #: TY 162800
	Citation 1: MISD	Expired Plates- 12/1/10	35/30- orig 52
		Citation 2: C/I	
Log ID: 241946	Date: 01/09/2011	Location: DAN HOEY/BISHOP	
Log ID: 241946	Date: 01/09/2011	Location: RYAN/DEX-A2	Ticket #: SH 266369
	Citation 1: C/I	Other: DEF BRAKE LT	
Log ID: 242058	Date: 01/10/2011	Location: DEXTER ANN ARBOR/DAN HOEY	
Log ID: 242058	Date: 01/10/2011	Location: DEXTER ANN ARBOR/LEXINGTON	
Log ID: 242234	Date: 01/11/2011	Location: DEXTER ANN ARBOR/LEXINGTON	
Log ID: 242421	Date: 01/12/2011	Location: DEX-A2/MEADOW VIEW DR	Ticket #: SH 217657
	Citation 1: C/I	Other: DEF BRAKE LT	
Log ID: 242421	Date: 01/12/2011	Location: DEX-A2/EATON CT	
Log ID: 242421	Date: 01/12/2011	Location: BAKER/DAN HOEY	Ticket #: SH 217656
	Citation 1: C/I	Defective headlights	
Log ID: 242446	Date: 01/12/2011	Location: MAIN/CENTRAL	Ticket #: 11WD045
	Citation 1: C/I	License & Registration	
Log ID: 242448	Date: 01/12/2011	Location: DEXTER A2/ MEADOWVIEW	Ticket #: 11WD00044
	Citation 1: C/I	IMPEDING	NO PROOF OF INS
		Citation 2: C/I	
Log ID: 242462	Date: 01/13/2011	Location: BROAD/FOURTH	
	Citation 1: C/I	Speed	
Log ID: 242462	Date: 01/13/2011	Location: DEXTER-ANN ARBOR/KENSINGTON	Ticket #: SH 266681
	Citation 1: C/I	30/25	
Log ID: 242462	Date: 01/13/2011	Location: MAIN/DOVER	
	Citation 1: C/I	Speed	
Log ID: 242462	Date: 01/13/2011	Location: BROAD/FOURTH	
	Citation 1: C/I	Speed	
Log ID: 242462	Date: 01/13/2011	Location: BROAD/FOURTH	Ticket #: SH 266679
	Citation 1: C/I	30/25	No proof Ins
		Citation 2: C/I	
Log ID: 242462	Date: 01/13/2011	Location: DEXTER-ANN ARBOR/KENSINGTON	Ticket #: SH 266680
	Citation 1: C/I	30/25	No Proof Ins.
		Citation 2: C/I	
Log ID: 242673	Date: 01/13/2011	Location: DEX-PINC/WESTRIDGE	
Log ID: 242673	Date: 01/13/2011	Location: BAKER/SHIELD	Ticket #: SH 266371

Citation 1:	MISD	Other:	IMP PLATES
Log ID: 242673	Date: 01/13/2011	Location: BAKER/HUDSON	
Log ID: 242673	Date: 01/13/2011	Location: BAKER/DAN HOEY	
Log ID: 242673	Date: 01/13/2011	Location: BAKER/HUDSON	
Log ID: 242673	Date: 01/13/2011	Location: BAKER/DAN HOEY	Ticket #: SH 266370
Citation 1:	C/I	Loud exhaust	
Log ID: 242732	Date: 01/13/2011	Location: A2 / INVERNESS ST	Ticket #: SH-267521
Citation 1:	C/I	Violation of posted speed limit	
Log ID: 242736	Date: 01/13/2011	Location: BAKER / FOREST	
Log ID: 242870	Date: 01/14/2011	Location: MAIN/BAKER	Ticket #: NONED
Log ID: 242876	Date: 01/14/2011	Location: MAIN/CENTRAL	Ticket #: SH 266373
Citation 1:	C/I	Other: NO PROOF INS	
Log ID: 242876	Date: 01/14/2011	Location: ANN ARBOR/HUDSON	Ticket #: SH 266372
Citation 1:	C/I	Other: DEF TAIL LT	
Log ID: 242894	Date: 01/14/2011	Location: CENTRAL	Ticket #: 11WD50
Citation 1:	C/I	Violation of posted speed limit	License & Registration
Log ID: 243068	Date: 01/15/2011	Location: DEX-A2/INVERNESS	Ticket #: SH 266376
Citation 1:	C/I	Other: NO PROOF INS	
Log ID: 243068	Date: 01/15/2011	Location: DEX-A2/HUDSON	Ticket #: SH
Citation 1:	C/I	Violation of posted speed limit	
Log ID: 243137	Date: 01/15/2011	Location: HUDSON/3RD	Ticket #: SH268569
Citation 1:	C/I	Impeding	
Log ID: 243137	Date: 01/20/2011	Location: BAKER/DAN HOEY	
Log ID: 243205	Date: 01/16/2011	Location: BROAD/FOURTH	
Citation 1:	C/I	Safety Belt- worn improperly	
Log ID: 243321	Date: 01/17/2011	Location: ANN ARBOR/FIFTH	Ticket #: SH2176558
Citation 1:	C/I	no proof of insurance	
Log ID: 243515	Date: 01/18/2011	Location: ANN ARBOR / MAIN	
Log ID: 243515	Date: 01/18/2011	Location: CENTRAL / FIFTH	
Log ID: 243833	Date: 01/20/2011	Location: ALLEY/TCF BANK	
Log ID: 243908	Date: 01/20/2011	Location: WALKABOUT CREEK	Ticket #: SH267028
Citation 1:	C/I	Other: school bus signal vio	
Log ID: 243908	Date: 01/20/2011	Location: AA/KENSINGTON	Ticket #: 11WD067
Citation 1:	C/I	Other: impede	
Log ID: 244098	Date: 01/21/2011	Location: FOURTH/CENTRAL	Ticket #: SH 267625
Citation 1:	C/I	Disregard Stop Sign	
Log ID: 244098	Date: 01/21/2011	Location: BROAD/FOURTH	Ticket #: SH 267624
Citation 1:	C/I	30/25	Citation 2: C/I
Log ID: 244098	Date: 01/21/2011	Location: FIFTH/BROAD	No proof ins
Citation 1:	C/I	Disregard Stop Sign	

Log ID:	Date:	Citation 1:	Location:	Ticket #:
Log ID: 244309	Date: 01/22/2011	Citation 1: C/I	Location: CENTRAL/FOURTH 30/25	Ticket #: SH 266685
Log ID: 244309	Date: 01/22/2011	Citation 1: C/I	Location: ANN ARBOR/INVERNESS 30/25	Ticket #: SH 267627
Log ID: 244309	Date: 01/22/2011	Citation 1: C/I	Location: FOURTH/CENTRAL No seatbelt driver	Ticket #: SH 266686
Log ID: 244309	Date: 01/22/2011	Citation 1: C/I	Location: ANN ARBOR/INVERNESS 30/25	Ticket #: SH 266682
Log ID: 244329	Date: 01/22/2011	Citation 1: C/I	Location: DEX-PINC/DEX-CHELSEA	
Log ID: 244349	Date: 01/22/2011	Citation 1: C/I	Location: ANN ARBOR / KENSINGTON Violation of posted speed limit	
Log ID: 244448	Date: 01/24/2011	Citation 1: C/I	Location: ANN ARBOR/INVERNESS 30/25	Ticket #: SH 266692
Log ID: 244448	Date: 01/24/2011	Citation 1: C/I	Location: ANN ARBOR/INVERNESS 30/25	Ticket #: SH 266691
Log ID: 244448	Date: 01/24/2011	Citation 1: C/I	Location: ANN ARBOR/HUDSON Speed	
Log ID: 244448	Date: 01/23/2011	Citation 1: MISD	Location: MAIN/BAKER No ops on person	Ticket #: SH 266687
Log ID: 244448	Date: 01/24/2011	Citation 1: C/I	Location: ANN ARBOR/HURONVIEW Disregard Traffic Signal	
Log ID: 244448	Date: 01/23/2011	Citation 1: C/I	Location: ANN ARBOR/INVERNESS 30/25	Ticket #: SH 266689
Log ID: 244448	Date: 01/23/2011	Citation 1: C/I	Location: ANN ARBOR/INVERNESS 30/25	Ticket #: SH 266688
Log ID: 244448	Date: 01/24/2011	Citation 1: C/I	Location: FOURTH/CENTRAL Disregard Stop Sign	Ticket #: SH 266690
Log ID: 244461	Date: 01/23/2011	Citation 1: C/I	Location: DAN HOEY/LEXINGTON DR Violation of posted speed limit	Ticket #: SH 265611
Log ID: 244520	Date: 01/23/2011	Citation 1: C/I	Location: DEX-CHELSEA/PARKER	
Log ID: 244520	Date: 01/23/2011	Citation 1: C/I	Location: ANN ARBOR/HUDSON Defective headlights	Ticket #: SH 265613
Log ID: 244520	Date: 01/23/2011	Citation 1: C/I	Location: DEX-A2/HUDSON Defective headlights	Ticket #: 265614
Log ID: 244570	Date: 01/24/2011	Citation 1: C/I	Location: MEADOW VIEW/DEXTER ANN ARBOR	
Log ID: 244810	Date: 01/25/2011	Citation 1: C/I	Location: AA/KENSINGTON Other: no insurance	Ticket #: 11WD84
Log ID: 244852	Date: 01/25/2011	Citation 1: C/I	Location: CENTRAL / SECOND No Proof of Insurance	Ticket #: SH271033
Log ID: 244976	Date: 01/26/2011	Citation 1: C/I	Location: BAKER/GRAND	
Log ID: 244976	Date: 01/26/2011	Citation 1: C/I	Location: ISLAND LAKE/DEXTER PINCKNEY	

Log ID: 244976	Date: 01/26/2011	Location: DEXTER ANN ARBOR/LEXINGTON speeding 30/25	Ticket #: SH265616
Citation 1:	C/I		
Log ID: 244976	Date: 01/26/2011	Location: DEXTER ANN ARBOR/LEXINGTON speeding 30/25	Ticket #: SH265617
Citation 1:	C/I		
Log ID: 244976	Date: 01/26/2011	Location: MAIN/ALPINE Disobey stop sign	Ticket #: SH265618
Citation 1:	C/I		
Log ID: 244976	Date: 01/26/2011	Location: DEXTER ANN ARBOR/LEXINGTON no proof of insurance	Ticket #: SH265615
Citation 1:	C/I		
Log ID: 245157	Date: 01/27/2011	Location: BAKER/DAN HOEY Defective headlights	Ticket #: SH 265619
Citation 1:	C/I		
Log ID: 245157	Date: 01/27/2011	Location: BAKER/FOREST	
Citation 1:	C/I		
Log ID: 245157	Date: 01/27/2011	Location: DEX-A2/LEXINGTON	
Citation 1:	C/I		
Log ID: 245191	Date: 01/27/2011	Location: MAIN/BAKER 30/25	Ticket #: SH 266693
Citation 1:	C/I		
Log ID: 245380	Date: 01/28/2011	Location: DEX-A2/MEADOW VIEW Other: DEF BRAKE LT	Ticket #: SH 265620
Citation 1:	C/I		
Log ID: 245405	Date: 01/28/2011	Location: ANN AROBR/HUDSON Speed	
Citation 1:	C/I		
Log ID: 245410	Date: 01/28/2011	Location: ANN ARBOR / INVERNESS Violation of posted speed limit	Ticket #: SH-267524
Citation 1:	C/I		
Log ID: 245599	Date: 01/29/2011	Location: ANN ARBOR/INVERNESS 30/25	Ticket #: SH 266694
Citation 1:	C/I		
Log ID: 245599	Date: 01/29/2011	Location: CENTRAL/FOURTH No proof Ins	Ticket #: SH 266695
Citation 1:	C/I		
Log ID: 245599	Date: 01/29/2011	Location: SECOND/CENTRAL No seatbelt driver	Improper Display of license pla Ticket #: SH 266696
Citation 1:	C/I		Disobey Stop sign
Log ID: 245599	Date: 01/29/2011	Location: ANN ARBOR/KENNSINGTON 30/25	Ticket #: SH 266697
Citation 1:	C/I		
Log ID: 245599	Date: 01/29/2011	Location: ANN ARBOR/INVERNESS 30/25	Ticket #: SH 266698
Citation 1:	C/I		
Log ID: 245599	Date: 01/29/2011	Location: BORAD/FIFTH 38/25	Ticket #: SH 266699
Citation 1:	C/I		No proof Ins.
Log ID: 245612	Date: 01/29/2011	Location: ANN ARBOR/BROAD	
Citation 1:	C/I		
Log ID: 245729	Date: 01/30/2011	Location: EDISON/ANN ARBOR Disregard Stop Sign	Ticket #: SH 266700
Citation 1:	C/I		
Log ID: 245729	Date: 01/30/2011	Location: CENTRAL/FOURTH 30/25	Ticket #: SH 266702
Citation 1:	C/I		No proof Ins
Log ID: 245729	Date: 01/30/2011	Location: ANN ARBOR/KENNSINGTON 30/25	Ticket #: SH 266701
Citation 1:	C/I		No proof Ins
Log ID: 245729	Date: 01/30/2011	Location: BROAD/FOURTH Impede Traffic	Ticket #: SH 266703
Citation 1:	C/I		

Ticket #: SH 265621

Location: A2/HUDSON

Other: DEF BRAKE LT

Log ID: 245744 Date: 01/30/2011

Citation 1: C/I

Location: DEXTER A2 / DAN HOEY

Log ID: 245782 Date: 01/31/2011

Ticket #: NONE

Location: MAIN/BAKER

Log ID: 245848 Date: 01/31/2011

Ticket #: SH261600

Location: BAKER/MAIN

Log ID: 245848 Date: 01/31/2011

SEATBELT

Citation 1: C/I

Location: DEXTER ANN ARBOR/EATON COURT

Log ID: 245862 Date: 01/31/2011

Location: BAKER/MAIN

Log ID: 245862 Date: 01/31/2011

Location: BAKER / GRAND

Log ID: 245980 Date: 01/31/2011

Location: BAKER/FOREST

Log ID: 246003 Date: 01/31/2011

Ticket #: NA

Total Traffic Stops: 124

Total Citations Issued: 100

Total Citation1's: 80

Total Citation2's: 17

Total Citation3's: 3

Tickets Not Issued: 52

Traffic Stops that ended in an Arrest: 2

AGENDA 2-14-11ITEM H-4**Courtney Nicholls**

From: David Archer [archerd@ewashtenaw.org]
Sent: Sunday, January 23, 2011 7:01 AM
To: l-dexterwebstertwp
Subject: Washtenaw County Sheriff Community Report
Importance: High
Attachments: Washtenaw County Community Report small.pdf

Welcome to the first installment of the WCSO's Annual Community Report. An educated community is our best partner and we provide this document in the spirit of partnership and collaboration.

The mission of the WCSO is to "Create Public Safety, Provide Quality Service, Build Strong & Sustainable Communities". We believe that the best way to do so is through proactive, strategic partnerships with the community instead of just traditional, reactive policing. The WCSO is committed to deploying deputies that fully understand the communities they work in, are willing to have an open dialogue with neighbors, are committed to adapting strategies where appropriate because of community concerns and priorities, are focused on establishing trust with residents, and are willing to maximize opportunities to deliver police services in partnership with the community.

Through service excellence and crime prevention our goal is to improve the quality of life in the County and build strong and sustainable communities. We will also be good stewards of your tax dollars by pursuing our mission in the most efficient, strategic, cost-effective, fiscally responsible way possible. This report will highlight the progress we have made together toward achieving these goals.

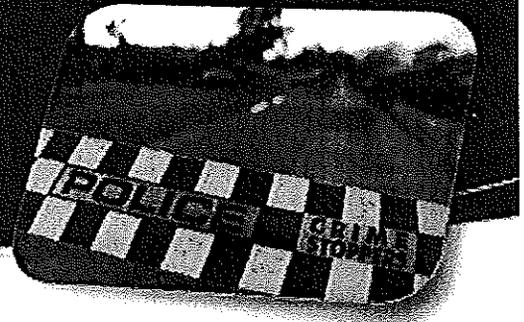
Sheriff Jerry L. Clayton

"Up-to-the-minute updates" from the Washtenaw County Sheriff's Office by e-mail and cell phone:
www.nixle.com"

Washtenaw County Office Of The Sheriff

Crime on the decline in the County!

Since January of 2009 we have had one primary focus, improving the quality of life in our neighborhoods by addressing root causes of crime. See how this is beginning to have an impact. (Page 3)



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Sheriff Jerry L. Clayton

Inside

Page 2 Home Invasions

Page 3 Crime Statistics:
Crime on the decline

Page 4 Value For Your Tax
Dollars

Page 5 What You Pay For: cost of
a Police Service Unit

Page 6 Adding Value: Community
Engagement



Mission: Create public safety, provide quality service,
build strong & sustainable communities

Home Invasions

Arrests are up, crime is down!

When a burglar breaks into your home they often take more than just your belongings. The lost sense of security or recurring fear can be as damaging as the smashed window or stolen property. That's why the WCSO has made the investigation and prevention of home invasions one of our core areas of focus.

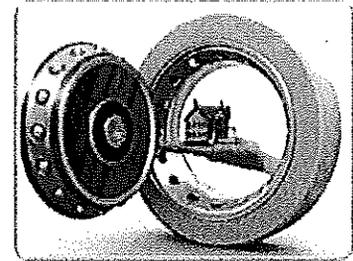
Criminals that break into homes are opportunistic and habitual. Meaning, they will continue to break into homes until they are captured. Figure 1 shows the total number of reports and arrests for Home Invasions in 2009 and 2010. It also illustrates an increase in the number of arrests for 2010 and nearly 100 fewer homes that were broken into.

What does this mean for you? It means we're headed in the right direction and that PROACTIVE patrols and community partnerships based upon sharing information work to prevent and solve crimes.

Figure 1: Home Invasion History

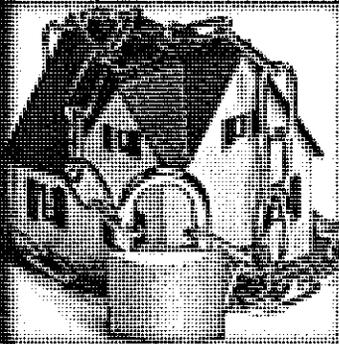
Year	Cases with arrest	Home Invasions
2009	55	1,038
2010	78	941

The national average for home invasions being solved is 12.5% according to the Bureau of Justice Statistics.



Protect Your Property

- Prune your shrubs
- Draw the blinds
- Don't advertise new purchases
- Get motion sensors for lights
- Set timers for indoor lights
- Reinforce strike plate on doors
- Shield windows near doors
- Install deadbolts
- Lock all doors and windows
- Install & always set a home alarm
- Get a dog
- Know your neighbors
- Join neighborhood watch



To schedule a Home Security Survey

Please contact Deputy Yee @
734-673-4532 or yee@waco.texas.gov

The WCSO offers free Home Security Surveys!

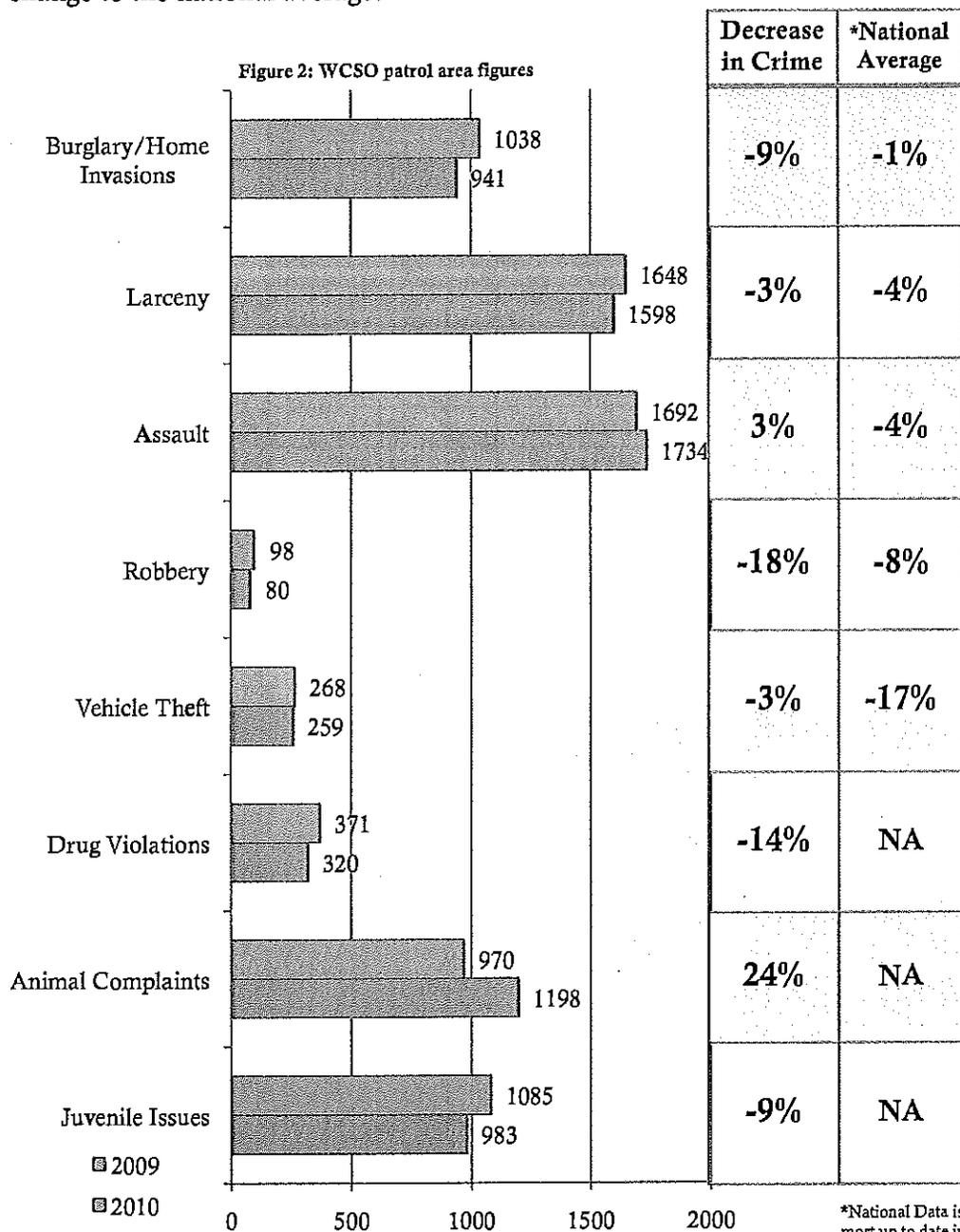
Burglars are opportunistic and look for the easiest way in and out. The more you can secure your property the less likely you are to have your home broken into.

One way to prevent home invasions is through a comprehensive home security report. Our deputies will come out, walk through your home and around your property with you in order to find those things that may leave you vulnerable to home invasions. Once done you will have a written report identifying where you are most vulnerable and be given suggestions on how to fix them.

Calls for Service

WCSO reduces Crime

Figure 2 compares the total number of calls for service in WCSO Patrol Areas between January and December of 2009 & 2010. It also shows how much crime has changed since 2009 and compares that change to the national average.



The Facts

Total dispatch center calls in 2009

- Washtenaw Co. Dispatch: 233,446
- Ann Arbor City Dispatch: 188,403
- U of M Dispatch: 81,354
- Ypsilanti Dispatch: 55,884**
- Milan City Dispatch: 20,562
- Chelsea City Dispatch: 20,402
- Saline City Dispatch: 18,678
- Pittsfield Twp. Dispatch: 13,445
- EMU Dispatch: 2,055

**In 2010 YPD will be included with the Washtenaw County figures since WCSO now dispatches for the City of Ypsilanti.

*National Data is from the FBI Uniform Crime Reports most up to date information, comparing 2008-2009. The 2010 national data was not yet available.

Value For Your Tax Dollars

WCSO lowest cost in county

Figure 4 below compares various police budgets within our area and demonstrates cost per resident based upon that budget. Those areas highlighted in blue are WCSO contract service areas.

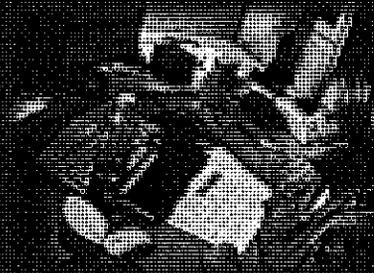
Figure 4: Police Budget Comparison 2010

Community	Population	Police Budget	Per Capita Cost
Dexter, Dexter, Webster collaboration	16,830	\$1,347,140	\$80.04
Scio Twp.	16,261	\$1,337,500	\$82.25
Ypsilanti Twp.	53,037	\$4,865,011	\$91.73
Superior Twp.	13,548	\$1,455,310	\$107.42
Canton Twp.	89,727	\$15,726,681	\$175.27
Jackson City	36,316	\$8,151,781	\$224.47
Van Buren Twp.	27,377	\$6,472,456	\$236.42
Ypsilanti City	19,419	\$4,601,548	\$236.96
Ann Arbor City	109,346	\$26,383,948	\$241.29
Saline City	8,369	\$2,234,536	\$267.00
Average	39,023	\$7,257,591	\$174.28

These numbers are not to be confused with contract price and represent a comparison of each individual jurisdictions 2010 budget.

WCSO Partnerships = Savings

Co-located dispatch center



In early 2010 the WCSO assumed responsibility for Ypsilanti Dispatch and this past April Ann Arbor and WCSO co-located their dispatch centers. The result? Better efficiency, faster service, & financial savings for all three jurisdictions.

Ypsilanti City Dispatching Contract

Savings/Earnings	Efficiency
\$153,000 annually	Elimination of Ypsilanti plant and
\$100,000 annually	Elimination of Ypsilanti dispatch center
\$975,223 annually	Revenue to County by Ypsilanti ISAP funding

WCSO/Ann Arbor Co-Location Project

Savings/Earnings	Efficiency
\$430,000 every 3 years	Elimination of using phone patch
\$1,000,000 every 3 years	Elimination of using microwave
\$440,000 one-time	Elimination of need to install microwave link for ADPC's dispatch connectivity

What You Pay For

What goes into the cost of a deputy contract

Figure 5 below shows every penny that goes into the cost of a Police Service Unit. It is important to recognize that these numbers reflect 2010 prices and will change slightly heading into 2011.

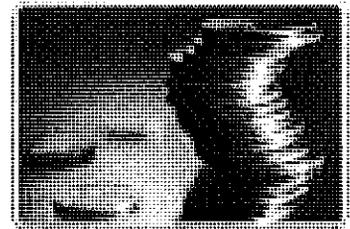


Figure 5: 2010 contract price

Hourly Salary	\$53,400
Health Insurance	\$9,150
Uniform	\$1,300
Car	\$2,000
Ride	\$91,150
Annual Payroll	\$15,000
Liability Insurance	\$2,100
State Medical Insurance	\$5,000
State Support Services Training	\$5,150
State Support Services Utilities	\$0
State Support Services Licenses	\$38
State Support Services Insurance	\$1,000
General Supplies	\$200
State Support Services	\$5,000
Control Desk	\$20
General Liability	\$300
Notation	(\$453)
Public Health	\$1,000
Support Services (Health Care)	\$12,500
TOTAL CONTRACT PRICE	\$144,802

The Facts

2010 Price=\$144,802/PSU
 2010 Cost=\$176,108/PSU

Price is what each contracting jurisdiction pays. Cost is the actual cost of doing business.

For years the debate over police service price/costs have gone on. Several years ago that debate heated up as the price for the contract rose.

Why did the cost rise?

The original cost model of a Police Unit only covered some of the cost of providing police protection. In order to cover the actual cost of doing business the County Board Of Commissioners worked to include all of the actual costs associated with running a police agency. Costs such as cars, uniform, technology, etc... were added.

What has changed?

For the first time the Police Services Steering Committee, which is made up of Township officials, County Commissioners, and the Sheriff have looked through each line item of the Sheriff's Office budget to reach an agreement as to what the true cost of a police unit is. Now that we finally know an actual cost the debate over the price to charge for that unit is much more clear.

The 2010 contract price (\$144,802) is different than the actual cost (\$176,108) of doing business. The price is what you pay as a contract jurisdiction; the cost is the actual cost of doing business. Below is a list of additional benefits associated with contract policing.

Annual Control Officer	Marine Safety Officer
Deputy Sheriff/Officer	Deputy Sheriff/Officer
SWAT	SWAT
Community Policing/Community Oriented Policing	Community Policing/Community Oriented Policing
Prevention Services	Prevention Services
Law Enforcement	Law Enforcement
Back fill of long term leave departing	Drug Enforcement Unit
Officer/Officer	Officer/Officer

Community Engagement

WCSO Adding Value to our Community

The WCSO is in a unique position to engage community residents, influence community resources, and work with other components of the criminal justice system. Our mission is more than just arresting and holding those that have committed crimes. Building Strong and Sustainable Communities requires a commitment and dedication to the community and requires a connection to neighborhoods in order to be truly successful.

It's not about feel good programs. It's about getting into our neighborhoods, forming meaningful relationships, building trust, working together to prevent and solve crimes, and ultimately it's about a better quality of life for us all.

Understanding that crime is not just a law enforcement problem but that it is also a community problem is the basis of our commitment to building partnerships with our neighbors. Whether it is focused on youth or seniors...a one time, month long, or year round event...preventing crime or reintegrating a former inmate back into society...it all comes down to addressing root causes.

The WCSO is taking the lead and initiative to work within our neighborhoods. We are addressing the root causes of crime, being proactive and preventing crime, working closely with human service organizations, and working with residents to revitalize some of our most vulnerable areas. Listed in the column to the right are just a few of the many community-oriented prevention programs run by the Sheriff's Office.



Building Community

- Neighborhood Watch
- Email Alert System
- Community Outreach Team
- Touch A Truck
- WCSO Explorers
- Homeless Soccer
- Book-A-Cop
- Car Seat Giveaway
- STOPPED
- Shop With A Cop
- Citizens Police Academy
- Ballin' Basketball Series
- Victim Notification System

For More Information Contact
Director of Community Engagement
Derrick Jackson @
jacksond@ewashtenaw.org
734-973-4503



FEDERAL BUREAU OF INVESTIGATION
DEPARTMENT OF JUSTICE

In 2017 & 2018 WCSO was awarded the DOJ Justice Assistance Grant for Community Outreach that focuses on reducing recidivism and revitalizing neighborhoods.

Community Outreach

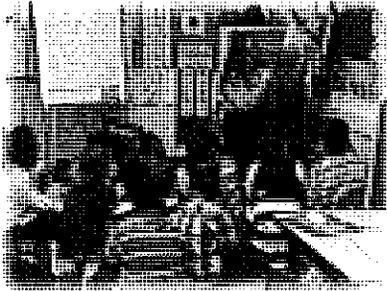
Building Community With Those That Turn It Down

With released inmates returning to our community on a daily basis the WCSO is at the forefront of reintegrating them back into society.

Our Community Outreach Team (COT) acts as the liaison between the streets, community residents and law-enforcement. By engaging the community on three fronts, our goal is systemic community change to address root causes. We have begun partnering and connecting with residents that at one time were incarcerated. To address root causes you cannot simply deal with the symptom through arrests. The goal is to connect with the streets and use those connections and the information generated to prevent crime and solve crimes faster when it does occur. The COT is also focused on building strong neighborhoods by identifying quality of life issues and addressing the conditions in neighborhoods that contribute to crime.

Book-A-Cop

Month Long Promotion of Literacy



There's no jail time or fingerprinting involved in "Book a Cop," only a month long promotion of literacy.

The WCSO, including Sheriff Clayton, spent the entire month of March volunteering to read to the Ypsilanti Public Schools' first grade students. The activity is part of "March is Reading Month" celebrations and was designed & led by Corporal Charles Ball.

"We want students to feel comfortable with law enforcement personnel and this is one way to build a positive rapport with some of our youngest citizens."

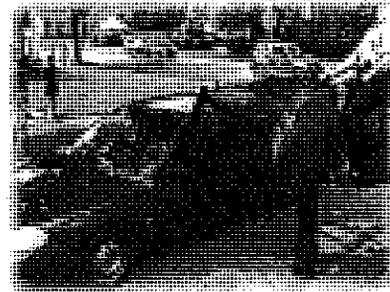
Corporal Charles Ball

It's one thing to solve a crime after it has been committed, but the WCSO has focused our efforts on preventing crime from taking place. By proactively targeting specific areas and engaging residents prevention is possible.

Have you seen the horses? Last summer the Mounted Unit began patrolling our streets, along with increased bike patrols and foot patrols. These are not random patrols, but are focused on particular streets and neighborhoods at specific times aimed at prevention.

Proactive Patrols

Walking & Riding the Streets



Stay connected to the information that matters most to you!

Sign up to receive text and email crime alerts from the WCSO.

The Washtenaw County Sheriff's Office is committed to fully engaging the citizens that we serve and working with you to prevent criminal activity, capture those individuals that have committed crimes, and to find non-enforcement methods of improving the quality of life in our county.

Nixle is a new communications service that allows us to send important, valuable community information directly to you using the latest technology. It allows us to create and publish messages to be delivered to subscribed residents instantly via text message and/or email.

nixle

To sign up visit
WashtenawSheriff.org

Stay up to date on happenings in your neighborhood. Sign up for official emails and texts from the Washtenaw County Sheriff's Office.

Washtenaw County Sheriff
2201 Hogback Road
Ann Arbor, MI 48105

Resident
Washtenaw County, Michigan

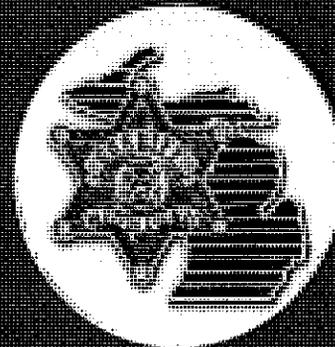
Create public safety, provide quality service, build strong & sustainable communities
Washtenaw County Sheriff's Office - 734.971.8400 - 2201 Hogback Rd. Ann Arbor, MI 48105 - WashtenawSheriff.org

Washtenaw County Office Of The Sheriff

Washtenaw County Community Report

Welcome to the first installment of the WCSO's Annual Community Report. Inside you will find information on:

- Home invasions Page 2
- Crime in your area Page 3
- Cost of police protection Page 4
- Community engagement Page 6



Find this document online

www.WashtenawSheriff.org



AGENDA 2-14-11
ITEM M-5

RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
LIQUOR CONTROL COMMISSION
DEPARTMENT OF ENERGY, LABOR & ECONOMIC GROWTH
ANDREW S. LEVIN, ACTING DIRECTOR

NIDA R. SAMONA
CHAIRPERSON

Dear Licensee:

Enclosed is a permit authorizing to sell spirits, mixed spirit drink and/or beer and wine on Sunday. Display this permit next to your liquor license.

Your request for this authorization was approved.

YOU ARE WARNED THAT ANY FALSE STATEMENTS YOU MAY HAVE MADE WILL INVALIDATE THE AUTHORIZATION ISSUED TO YOU BY THE LIQUOR CONTROL COMMISSION.

THIS PERMIT MUST BE RENEWED PRIOR TO MAY 1ST EACH YEAR BY PAYMENT OF THE STATUTORY FEE.

jm

enc.

cc: Local Governmental Unit

DELEG is an equal opportunity employer/program.
Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

Michigan Liquor Control Commission • P.O. BOX 30005 • LANSING, MICHIGAN 48909 • www.michigan.gov/lcc • (517) 322-1345

REQUEST INFO. REPORT

Request ID : 579090 Unit : 1 Request Status : P
 Attention :
 Business ID : 133551 Bus. Status : Active Licensee : FREDERICK SCHMID, INC.
 Licensee Status : ACTIVE Role : CRP DEA : DEXTER PHARMACY 2
 Addr1 :
 Addr2 : 2820 BAKER
 Addr3 :
 City : DEXTER State : MI Zip : 48130
 LGU Name : DEXTER VILLAGE File No. : D - 67965 County : WASHTENAW

Year	License	Permits
2010	SDD	SUNDAY SALES (PM), D-UP (W/O ALCO)

2010	SDM	
------	-----	--

Trans. Type	Completion Type	Description
PEND		NEW SUNDAY SALES PERMIT A.M.

JAN 26 2011

THE LICENSEE'S APPLICATION FOR A PERMIT TO SELL ALCOHOLIC LIQUOR BETWEEN 7 A.M. AND NOON ON SUNDAYS, AS CURRENTLY LICENSED BY THE LIQUOR CONTROL COMMISSION, IS APPROVED PURSUANT TO PUBLIC ACT 213 OF 2010, MCL 436.2111-2115.

THIS PERMIT IS SUBJECT TO REVOCATION BY OPERATION OF LAW OR OTHERWISE IF THE COMMISSION RECEIVES NOTICE FROM A COUNTY, CITY, VILLAGE, TOWNSHIP, OR THE LOCAL GOVERNMENTAL UNIT, THAT IT PROHIBITS OR OTHERWISE OBJECTS TO THE SALE OF SPIRITS, MIXED SPIRIT DRINK OR BEER AND WINE BETWEEN THE HOURS OF 7:00 A.M. AND 12:00 NOON ON SUNDAYS. IF NOTICE AND SUPPORTING DOCUMENTATION IS RECEIVED BY THE COMMISSION A SHOW CAUSE HEARING WILL BE SCHEDULED BEFORE THE COMMISSION UNDER ADMINISTRATIVE RULE 436.1925(1) TO DETERMINE IF THE PERMIT MUST BE REVOKED.

sm/cmf



DEXTER AREA CHAMBER OF COMMERCE

AGENDA 2-11-11

ITEM M-6

THANK YOU!

February, 2011

Dear, 2011 Chamber Member

We would like to thank you for your continued support of the Dexter Area Chamber of Commerce! By re-joining the Chamber you have taken an active interest in our local community and we are happy to have you on board. You will find that your membership offers you quite a few things including monthly membership meetings where you can meet other community leaders, a weekly e-newsletter where we can list your events or business updates, and a listing in our community directory just to list a few. We ask that you participate as often as you can, although participation is not required, keep in mind that the more you put in to your membership the more you will get out of the Chamber. We look forward to working together with you to grow as our community changes. Please feel free to contact the Chamber with questions or suggestions at any time.

Abby Erickson, Executive Director
&
The Dexter Area Chamber Board



TETRA TECH

H. Blair Selover
Plant Operations Group Leader

AGENDA 2-14-11

ITEM I-2

February 4, 2011

Ms. Donna Dettling, Village Manager
Village of Dexter
8140 Main Street
Dexter, Michigan 48130

Re: Project Status Report

Dear Ms. Dettling:

This is the monthly Village of Dexter Administrative Public Works Supervisor Report. Staff has continued to progress and a significant amount of work has been accomplished since my last report on January 5, 2011. Village staff has continued to expand their professional growth and responsibilities. Staff has embraced these new challenges and levels of responsibility.

Significant progress has been made in key areas of the project. This progress would not have been possible without the efforts of yourself as well as each individual village employee. Those efforts are outlined in this update.

Since my last update the following project milestones have been accomplished.

- A staffing analysis has been performed and provided for water, wastewater and streets. A Copy of the analysis is attached, and I can provide additional supporting documentation if needed.
- Health and safety training has continued with Staff receiving specialized training in safety program and plan development.
- The Training and Certification plan has been provided, in the Areas of Solids, Dissolved Oxygen, Biochemical Oxygen Demand, basic mathematics
- Near term solids handling solutions have been developed and are in the process of being implemented
- We are beginning wastewater treatment process modification/optimization
- Budget training and computerized spreadsheets for the streets department has been provided

Tetra Tech, Inc.
710 Avis Drive Ann Arbor, MI 48108
Tel 734.213.4014 Fax 734.665.2750 www.tetrattech.com



MDNRE: The December daily and monthly Michigan Department of Natural Resources and Environment reports were completed by Andrea. The Village maintained full compliance with all parameters for the month of December 2010.

Correspondence was received from the Michigan Department of Natural Resources and Environment regarding the inspection performed in September 2010. The Village has been proactive in addressing the concerns raised in the MDNRE letter. In addition to a written response, as requested in the letter, the Jackson District Supervisor, Mr. Jon Russell, District Engineer, Ms. Tiffany Myers and Senior Environmental Quality Analyst, Ms. Deb Snell, were all invited and accepted a tour of the facility to highlight the progressive changes that have been undertaken in the last few months, MDNRE's response was very positive.

Department Activities:

The wastewater treatment plant new equalization basin was successfully started and tested. Staff has received training in start up and operation procedures regarding the unit. There are some minor control issues that will require some attention. The unit is ready to be placed into service should a high water event occur.

Short term solids handling solutions have been developed and are in the implementation stage. Solids handling storage has been an ongoing issue causing concerns with meeting the Village's National Pollution Discharge Elimination System (NPDES) permit in the past. This issue was also one of the bullet points in the recent MDNRE correspondence.

Numerous areas inside the water facilities and wastewater treatment plant are undergoing painting and corrosion protection. These activities will not only improve the perception of the facilities but will also extend the life of these facilities.

We have begun to implement operational changes to lower sludge production and energy cost. Specifically flow adjustment to the Return Activated Sludge (RAS) System and the Waste Activated Sludge (WAS) System. We will continue to implement these changes as training is completed. Changes to the chemical feed system are planned in the upcoming two month pending the results of the adjustments in the RAS and WAS flow. These changes should result in a higher quality effluent and lower power, sludge production and chemical cost to the village.

Staff also completed numerous preventative and corrective maintenance activities, including a generator linkage repair during the recent snow storm.



TETRA TECH

The Streets Department has been extremely busy due to the recent snow storms. During the snow event of February 2, 2011, the department exhausted approximately 140 hours clearing the village streets of snow and ice.

The Streets Department has also been undertaking its more routine tasks of patching roadways, Christmas tree disposal and removing holiday decorations in addition to its numerous snow removal activities.

Again I would like to express my appreciation of all the cooperation and efforts of your staff. Please contact me if you have any concerns at 810.252.8884 or via e-mail at blair.selover@tetrattech.com.

Sincerely,

Blair Selover
Plant Operations Group Leader



AGENDA 2-14-11

ITEM I-3

Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: REPORT
Date: February 9, 2011

PLANNING COMMISSION ACTION

2011-2016 CIP – A Public Hearing has been set for March 7, 2011 to hear public comment on the CIP.

Article 20 – Schedule of Regulations – A Public hearing has been scheduled for March 7, 2011 to hear public comment on potential amendments to Article 20, Schedule of Regulations, to consider an amendment to the 2-story height requirement for existing one story buildings.

Article 15B – Ann Arbor Road Corridor (ARC) – Staff has been asked to prepare ordinance amendments to Article 15B, specifically the list of desirable building materials permitting within the ARC and the need to remove “high quality vinyl”. Other amendments may also be considered by the Commission.

Right of Way Policy – The Planning Commission discussed the DRAFT Right of Way Policy and provided some comments. Staff will draft the comments for Planning Commissioner review via email and presentation to the Council at the meeting on the 28th.

Master Plan Survey Review – Attached to this report is a DRAFT copy of the Master Plan Update Community survey. Please review the survey and provide feedback on additions, etc. The Planning Commission discussed the survey and has proposed to add additional information on renewable energy, sotrmwater management, wellhead protection, public safety, public art and funding. The survey will be the primary way of obtaining public input and will be available in paper and on survey monkey. The survey will be announced through Facebook, Village Update, Village website, annarbor.com, Dexter Leader and patch.com, if possible.

Mill Creek Park Site Plan – Planning Commission approved.

Please feel free to contact me if you have any additional questions.

Thank you.

Village of Dexter Community Survey – 2011 Master Plan Update

Demographic Information

1. What is your age?

- Under 25
- 25-34
- 35-44
- 54-54
- 55-64
- 65 and over

2. What is your gender?

- Male
- Female

3. Please select your household income.

- \$200,000 or more
- \$150,000 to \$199,999
- \$100,000 to \$149,999
- \$75,000 to \$99,999
- \$50,000 to \$74,999
- \$25,000 to \$49,999
- Less than \$25,000

4. Please select your highest level of education.

- Graduate/Profession Degree
- Bachelor's Degree
- Associate's Degree
- Some College, No Degree
- High School Graduate
- Did Not Graduate High School

5. What is your current employment status?

- Employed
- Retired
- Self-Employed
- Unemployed
- Homemaker/Stay-at-Home Parent

6. If you are employed, where do you work?

- Village of Dexter
- City of Ann Arbor
- Scio Township
- City of Chelsea
- Other Washtenaw County
- Home-based Business
- Detroit Metro Area
- Elsewhere (please specify)

7. Do you live in the Village of Dexter?

- Yes
- No

8. If yes to the previous question, please indicate how long you have been a resident of the Village of Dexter. If no, skip to next question.

- Less than 1 year
- 1-5 years
- 6-10 years
- 11-20 years
- 21-30 years
- More than 30 years

9. Do you own property in the Village of Dexter?

- Yes
- No

10. Do you own a business in the Village of Dexter?

- Yes
- No

11. If you don't live in the Village of Dexter, where do you live?

- Scio Township
- Lima Township
- Dexter Township
- Webster Township
- City of Ann Arbor
- Elsewhere (Please specify)

12. When asked where you live, how do you typically respond?

- Dexter
- Ann Arbor
- Chelsea
- Elsewhere (Please specify)

13. Please select the term that best describes your residence.

- Single-Family Traditional
- Single-Family Subdivision
- Apartment
- Manufactured Home
- Attached Condominium or Duplex
- Other (Please specify)

Strengths and Weaknesses

14. What are the 3 most favorable features of the Village of Dexter?

- Friends/Family live nearby
- Small town character
- Nice neighborhood
- Access to parks & recreation
- Cost/value of home
- Friendliness of people
- Close to shopping opportunities
- Quality housing available
- Close to expressways
- Close to work
- Proximity to Ann Arbor
- Proximity to the University of Michigan
- Proximity to Eastern Michigan University
- Proximity to Washtenaw Community College
- Proximity to higher education institutions
- Proximity to Detroit
- Dexter Schools
- Historic downtown
- Other (Please specify)

15. What are the 3 least favorable features of the Village of Dexter?

- Lack of commercial development
- Too much commercial development
- Lack of proximity to employment
- Lack of cultural opportunities
- Lack of affordable homes
- Dexter Schools
- Access to top tier schools
- Inadequate road maintenance
- Traffic congestion
- Lack of downtown identity/feel
- Lack of parks/recreation options
- Lack of non-motorized transportation options
- Limited housing options
- Public safety
- Proximity to Ann Arbor
- Lack of public transportation
- Lack of shopping options
- High local taxes
- Other (Please specify)

16. How important should each of the following be to the Village of Dexter government?

	Not Important	Somewhat Important	Important	Very Important	No Opinion
Improve the appearance of the downtown to make it more inviting to shoppers and visitors					
Pedestrian and bicycle pathways					
Improve traffic flow on primary roadways					
Offer public transportation to Ann Arbor					
Provide additional public parks and recreational areas					
Enforce zoning and building codes					
Provide more housing for seniors					
Provide more housing for young families					
Provide more affordable housing					
Redevelop vacant and underutilized commercial properties					
Encourage historic preservation					

17. What types of commercial development could the Village of Dexter use more of? Check all that apply.

- Essential services (grocery, dry cleaners, hardware, etc.)
- Specialty shops/Boutiques
- Restaurants (independent)
- Restaurants (chains/national brand)
- Entertainment venues (movie theatres, night clubs, skate parks, etc.)
- Big box stores (Home Depot, Sears, Meijer, etc.)
- Research/Office
- Industrial
- Mixed Use (combination residential and commercial)
- None, there is enough commercial development
- Other (Please specify)

18. What type of residential development could the Village of Dexter use more of? Check all that apply.

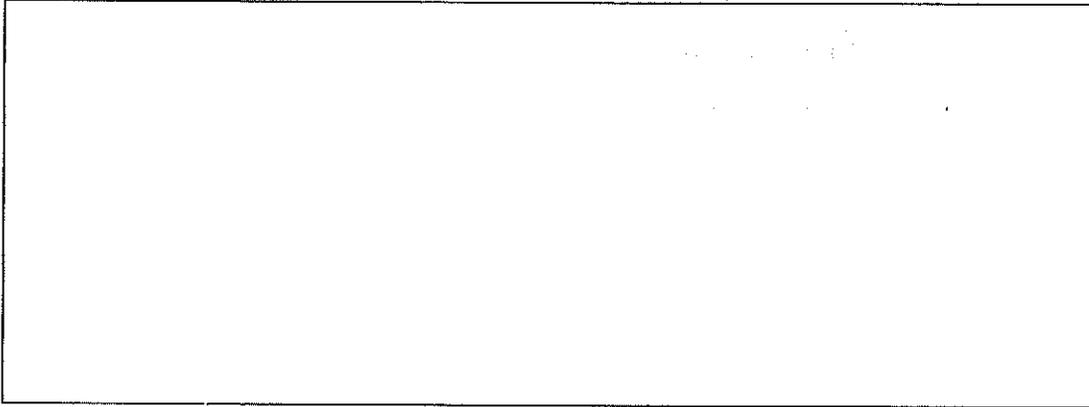
- Apartments
- Attached condominiums
- Senior citizen housing
- Manufactured homes
- Detached single family homes
- None

19. There are several areas in the Village of Dexter that because of their location, unique character, or development potential require special attention and policy direction. Please prioritize these areas that you feel need further study and policy direction. Use priority numbers 1 (highest), 2, 3, 4, 5, 6 (lowest).

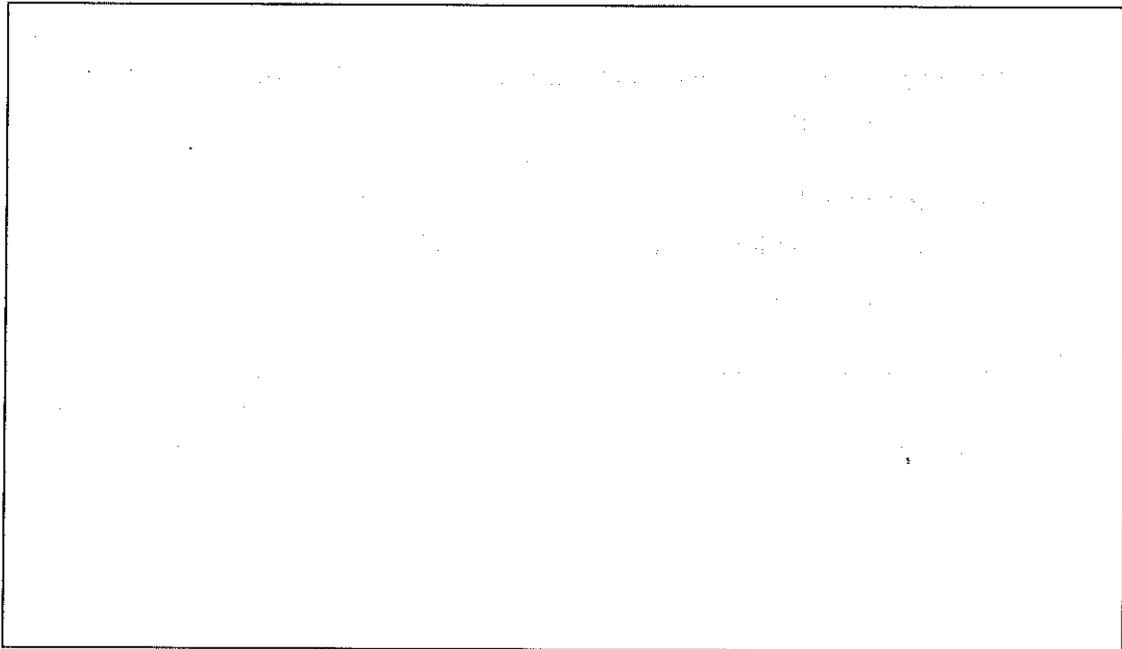
	1	2	3	4	5	6
Dexter / Ann Arbor Road						
Main Street						
Baker Road						
Downtown						
Other (Please Specify)						

Areas of Concern

20. Are there specific areas of concern that you have about your area of the Village that should be addressed?



21. Is there anything else you would like us to consider?



AGENDA 2-14-11
ITEM I-6

Manager Report
February 14, 2011
Page 1 of 1

VILLAGE OF DEXTER

ddettling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: February 7, 2011
**Re: Assistant Village Manager &
Village Manager Report - Meeting of February 14, 2011**

1. Meeting Review:
 - January 20th – DDA Meeting
 - January 24th – Negotiations Meeting
 - January 25th – Staff Meeting
 - January 31st – Regional Fire Group Board Meeting
 - February 1st – DEQ Deb Snell and Jon Russell site visit at WWTP
 - February 4th – Shamar Herron of SPARK Business Development Visit
 - February 4th – Tim McClorey and Craig Manser of MMRMA re: Insurance Renewal
2. Upcoming Meeting Review:
 - February 14th – DAPCO Team Meeting
 - February 15th – Web Site Development Meeting
 - February 17th – DDA Meeting
 - February 23rd – Wellness Coalition Meeting at the Library
 - February 23rd – AATA Master Plan
 - February 24th – Capitol Day in Lansing
3. Out of Office – I am out of the office from Tuesday, February 8th to Friday, February 11th for a much needed vacation.
4. DEQ Site Visit- Attached to my report is a letter addressing concerns raised during the September 30, 2010 DEQ Wastewater Treatment Facility site visit.
5. EDC Letter – A copy of the letter that was mailed to 37 manufacturing businesses in Dexter regarding the Village's re-established Economic Development Corporation is attached.
6. Funding Workshop- Reminder that we will be having a Park Funding Workshop on Saturday, February 26, 2011.
7. Tetra Tech Contract Effort Calendar- Attached is an updated Effort Calendar for the Tetra Tech Contract.



VILLAGE OF DEXTER

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Village Council

Shawn Keough
President

Ray Tell
President Pro-Tem

Jim Carson
Trustee

Paul Cousins
Trustee

Donna Fisher
Trustee

Joe Semifero
Trustee

James Smith
Trustee

Administration

Donna Dettling
Manager

Carol Jones
Clerk

Marie Sherry, CPFA
Treasurer/Finance Director

Courtney Nicholls
Assistant Village Manager

Allison Bishop, AICP
Community Development Manager

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OPPORTUNITY
PROVIDER AND
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www.
villageofdexter.org

February 7, 2011

Ms. Debora Snell
Environmental Quality Analyst
Michigan Department of Environmental Quality
Jackson District Office, Water Resources Division
301 East Louis Glick Highway
Jackson, MI 49201-1556

Re: Facility Inspection
Dexter Wastewater Treatment Plant
NPDES Permit No. MI0022829

Dear Ms. Snell:

We are in receipt of your letter dated January 6, 2011, detailing your findings of the facility inspection of the Village's Wastewater Treatment Plant (WWTP). We are pleased that the Industrial Pretreatment Program (IPP) reconnaissance inspection found that the IPP was adequately implemented overall, and that there were no issues identified that required follow-up. Various issues were identified during your WWTP inspection, and were noted in your letter.

Since your inspection on September 30, 2010, the Village of Dexter has been working diligently to make improvements to the WWTP. Your follow-up visit on February 1, 2011 was an opportunity to show you what we've been up to and address the items raised in your letter in person. This letter is the formal response you requested by February 18, 2011. The responses below correspond to each of the seven items in your letter.

1. Mr. Selover's contracted service will end in April 2011. He is providing a valuable service to the village, making suggestions for improvements to the WWTP to ensure optimal operation. I am currently working with Village Council to determine the next steps regarding direct supervision of staff at the Wastewater Treatment facility as well as supervision of Water and Street Department staff. As we discussed during your visit Andrea Dorney's license keeps the Village in compliance as our properly certified operator. The village is currently seeking an Operator with a Class D or possibly a Class C license and it is also our plan for a current employee to test this spring for the Wastewater Treatment license. Realization of this plan will provide depth of license with two additional employees attaining at least a "D" license and potentially a "C" license. I



VILLAGE OF DEXTER

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mentioned when I submitted the "Certified Operator Designation Form" with a letter acknowledging our reclassification to a Class C Facility that the village is in a fact-finding period to establish the best solution for the Supervisor role for the Water and Wastewater Facilities. I will keep you updated as progress is made to address Supervisor responsibilities at the WWTP.

2. and 4 and 7. As part of the current Equalization (EQ) Basin Improvements project, the Village is updating our Operations and Maintenance (O & M) manual(s) for the WWTP. Prior O&M manuals will be combined into one O&M manual for the facility which will include information regarding the most recent improvements (i.e. EQ basin, diversion control structure, etc.) The O&M manual will be used in conjunction with and as an enhancement to the village's Asset Management Program. Together these tools will provide for knowledgeable execution of necessary preventative maintenance tasks for all major pieces of equipment. A copy of the Asset Management Program was provided during your visit in February and the O&M manual will be completed by March 14, 2011 and provided for your review.
3. The Village recognizes the immediate need for additional capacity of the sludge handling system. For the short-term (2 to 3 years), the Village will be using a bio bag to accommodate the sludge. To ensure optimal operations and appropriate use of the bio bags, Village Staff cleaned the drying beds and will recondition them with new sand. The pumps will be inspected and maintained regularly to ensure the efficient operation of the sludge handling facilities. The long-term solution will require a comprehensive evaluation of the sludge handling process. Each component of the sludge handling process, including disposal, storage, sludge thickening and/or dewatering, stabilization and pretreatment will be evaluated. Several options will be considered to meet the requirements for treatment and disposal while providing a long-term cost effective solution for the Village. It is anticipated that Village Council will consider using the results of this evaluation to develop a SRF Project Plan. It is our goal to use the State Revolving Fund to finance the improvements to sludge handling processes at the WWTP.
5. The flow meters at the WWTP were calibrated in December 2010. After the EQ basin is in operation, the flow meters will be recalibrated. This task will be included as part of the annual maintenance activities.
6. The Village has assigned two employees to make up the Safety Committee. The task for this committee is to update and develop a health



VILLAGE OF DEXTER

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and safety plan for all village employees. They were recently sent to training on how to develop a Safety Program. As you witnessed during your visit the Village has started the implementation of a worker health and safety plan, which includes but is certainly not limited to creation of lock out tag out stations, placement of additional warning signs and labeling.

The site visit of February 1, 2011 and the responses provided in this letter are evidence that the Village of Dexter is working hard to continue to comply with their current NPDES permit. Please contact me if you have additional comments or questions.

Sincerely,

Donna Dettling
Donna Dettling
Village Manager

cc: Jon Russell, MDEQ Jackson District Water Bureau
Dan Schlaff, Village of Dexter
Rhett Gronevelt, PE, Orchard, Hiltz & McCliment, Inc.



VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303

February 2, 2011

Village Council

Shawn Keough
President

Ray Tell
President Pro-Tem

Jim Carson
Trustee

Paul Cousins
Trustee

Donna Fisher
Trustee

Joe Semifero
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Allison Bishop, AICP
Community Development Manager

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www.villageofdexter.org

Name
Address
Dexter, MI 48130

Re: Village of Dexter
Economic Development Corporation

Dear CEO :

In November of 2010, the Village of Dexter re-established its Economic Development Corporation (EDC). An EDC is established by a community to provide a financing tool to manufacturing companies and non-profit organizations. EDC's operate under Public Act 338 of 1974.

The Village's EDC has the ability to issue non-taxable bonds to help finance projects. This ability to issue non-taxable bonds is only available to manufacturing companies and non-profit organizations located within a municipality. Our EDC is able to issue up to \$10,000,000 in bonds per qualifying project. We are contacting you today to make you aware of this potential opportunity.

The Village is committed to helping our businesses and community. Please keep this opportunity in mind if you're looking to start a new project, considering expansion or possibly need to refinance debt from a recent project.

For further review, we have attached preliminary information to help in your understanding of how this may work for you. If you think this could be a tool that your business could take advantage of, do not hesitate to contact Donna Dettling, Village Manager and the Secretary to the EDC at 734-426-8303.

The EDC will be scheduling an informational meeting with our Bond Counsel in the near future to explain how an EDC functions and how to qualify projects. Let us know if you'd be interested in attending this informational meeting.

Your business is an essential component of a successful community. It is our goal to better understand your needs and support your effort to grow your business. Let us know how we can better serve you.

Sincerely,

Shawn Keough
Village President

Jim Carson
EDC President

cc: Village Council

AGENDA 2-14-11

Village President Report

ITEM I-7

Hello Residents and Fellow Council Members,

Here is a summary of my activity since my last report and some of my future planned activities:

Activities Since my Last Report

January 31, 2011 – Union Negotiation meeting – we met with our union representatives and continued to discuss their next contract with the Village.

January 31, 2011 – Regional Fire Committee meeting – Board members from Webster Twp, Scio Twp, Dexter Twp and the Village of Dexter were invited to attend this second update from the Regional Fire Committee. As was discussed at the meeting, the next step in the process is for each Board to pass a resolution of support which is on tonight's agenda as Item L-2.

February 1, 2011 – I toured the WWTP with Village Staff and representatives from the Michigan Department of Natural Resources and Environment. They were very complimentary of the recent improvements, including the new equalization basin, that the Village has completed, of the condition of the plant, of the efforts of our staff and the visible clarity in the treated effluent. While there are still many things to be done, we are making great strides to improve this asset of the Village.

February 8, 2011 – Village Trails Meeting with Allison Bishop, HCMA representatives, and representatives from the Washtenaw County Road Commission. We discussed the future border to border trail project from Hudson Mills to the Village. It appears as though this will begin construction and will be completed in 2012. We also discussed briefly the timing of the subdivision connector, which we are hopeful can be completed in 2011 in cooperation with the County Parks. Please see agenda item L-3 for more details on the funding scenario for these projects.

February 11, 2011 – Next Union Negotiation meeting – an update will be provided to Council during closed session at the February 14th meeting.

Future Activities

February 14, 2011 – DAPCO Redevelopment Team

February 14, 2011 – Village Council Meeting

February 15, 2011 – Village website committee meeting

February 16, 2011 – Regional Fire Committee meeting – we will discuss next steps in preparing a draft transition plan and follow up on reports regarding resolutions of support from all the communities.

February 17, 2011 – Village Downtown Development Authority meeting

February 23, 2011 – Village Town Hall Meeting: Topics Include Phase II of the Ann Arbor Transportation Authority Transit Master Plan and general questions and answers.

February 26, 2011 – Funding Workshop to discuss Mill Creek Park and other project funding heading into the budget planning process. Please let me or Village staff know if there is anything specific that you want prepared or investigated ahead of time. We are planning to have current cost estimates for future projects (Mill Creek Park, Subdivision Connector, Cedars Connector, Stairway Connector by the Library), unrestricted general fund balance summaries, restricted park account summaries, and potential bonding scenarios for the discussion. Please let us know if there is other information to pull together.

February 28, 2011 – Legislative Update with State Representative Mark Ouimet

February 28, 2011 – Village Council Meeting

Looking Ahead Towards the Budget Planning Process

The following dates were proposed for Council and staff for the budget process. I have not heard any feedback or concerns from anyone over the past couple of weeks. My goal is to confirm these dates at the February 14th meeting:

- March 12, 2011 (Saturday – 8 am) – Goals and Objectives Workshop – this workshop could also include a discussion on the transition of the superintendent position from TetraTech
- On or before April 27, 2011 – Preliminary budget delivered to Council
- May 4, 2011 (Wednesday – 6 pm) – Budget Work Session #1 – Review of preliminary budgets for General Fund, Water Fund, Sewer Fund, Streets Fund.
- May 9, 2011 (as part of regular Monday Village Council Meeting) – Set budget related public hearings for June 13, 2011 (water/sewer/refuse/millage rates & budget)
- May 18th or 25th, 2011 (Wednesdays) – Budget Work Session #2 (if necessary)
- June 13, 2011 (as part of regular Monday Village Council Meeting) – Hold Public Hearings (adopt water/sewer/refuse and millage rates)
- June 27, 2011 (as part of regular Monday Village Council Meeting) – Adopt Budget for Fiscal Year 2011-2012 which begins on July 1, 2011.

Please let me know your thoughts. I look forward to seeing everyone at the meeting if not before.

I hope to see you around our town.

Shawn Keough

Village President

(734) 426-5486 (home) or (313) 363-1434 (cell phone)

VENDOR APPROVAL SUMMARY REPORT

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Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ABSOLUTE COMPUTER SERVICES	ABSOLUTE C	8150 printer	90.00	0.00
ALEXANDER CHEMICAL CORPORATION	ALEXANDER	CREDIT	3,543.50	0.00
ARBOR CARE TREE SURGEONS	ARBOR CARE	TREE WORK	1,550.00	0.00
ARBOR SPRINGS WATER CO.INC	ARBOR SPRI	office	23.00	0.00
AT&T	AT&T	WWTP	67.71	0.00
BRENDA TUSCANO	TUSCANO	REIMBURSEMENT	127.50	0.00
BRIDGEWATER TIRE COMPANY, INC.	BRIDGE TIR	MAINTENANCE	1,017.20	0.00
BS&A SOFTWARE	BS&A SOFTW	ANNUAL 02/1/11-02/01/12	595.00	0.00
CARLISLE-WORTMAN ASSOCIATES	CARL-WORT	PLANNING	800.00	0.00
CHELSEA DOOR CO INC	CHEL DOOR	REMOTES	280.00	0.00
CINTAS CORPORATION	CINTAS	UNIFORMS	541.14	0.00
CMR MECHANICAL	CMR	02/08/11	120.00	0.00
COMCAST	COMCAST	WWTP	329.03	0.00
CORRIGAN OIL COMPANY	CORRIGAN O	DPW	1,713.57	0.00
COURTNEY NICHOLLS	COUR	REIMBURSEMENT	21.34	0.00
CUMMINS BRIDGEWAY	CUMMINS	SERVICES	391.74	0.00
DETROIT AIR COMPRESSOR COMPANY	DET AIR CO	REPAIRS	393.44	0.00
DEXTER CARDS & GIFTS SHOP	DEX CARDS	SUPPLIES	7.85	0.00
DEXTER COMMUNITY SCHOOLS	DEX SCHOOL	WELL HOUSE	10,000.00	0.00
DEXTER MILL	DEX MILL	CLOTHING	58.75	0.00
DEXTER PHARMACY	DEX PHARMA	SHIPPING	14.33	0.00
DEXTER VILLAGE	DEXVIL	WATER BILLS	1,691.52	0.00
DIUBLE EQUIPMENT INCORPORATED	DIUBLE EQU	PARTS	400.00	0.00
ANDREA DORNEY	DORNEY/AND	WWTP CLASS	158.00	0.00
DTE ENERGY	DET EDISON	JAN USAGE	12,054.91	0.00
DYKEMA GOSSETT PLLC	DYKEMA	PROFFESIONAL SERVICES	2,049.20	0.00
EASTERN MICHIGAN KENWORTH	EMK	PREVIOUS BAL	2.73	0.00
ENVIRONMENTAL CONSULTING TECH	ECT	110388	1,708.00	0.00
GRAPHIC CONTROLS	GRAPHIC CO	WWTP	134.74	0.00
GREEN GUYS LAWN AND LANDSCAPE	G GUYS	ICE RINK	446.25	0.00
GRISSOM JANITORIAL	GRISSOM	JAN 2011	320.00	0.00
H. LUDIA KIM, D.M.D. .M.S.	H.LUDIA	PATIENT: KATHERINE JARRARD	2,500.00	0.00
HACKNEY HARDWARE	HACKNEY	JANUARY 2011	1,042.92	0.00
HERITAGE NEWSPAPERS	HERITAGE N	LEGALS	90.00	0.00
HURON CAMERA SERVICES INC	HURON CAME	CAMERA WWTP	113.85	0.00
IPT BY BIDNET	IPT	REIMBURSEMENT OF VENDER MAILIN	103.40	0.00
JETT PUMP & VALCE,LLC	JETT	PUMP	603.97	0.00
JJR,LLC	JJR,LLC	MILL POND CREEK PARK PH#1	37,822.00	0.00
LESSORS WELDING SUPPLY	LESSORS	CYLINDER RENTAL	22.50	0.00
LINCOLN FINANCIAL	LINCOLN FI	COVERAGE 03/01-04/01/11	418.86	0.00
MATTHEW A GIAIMO DDS	MATH	PATIENT: PAUL BISHOP	15.50	0.00
METRO ENVIROMENTAL SERVICES	METRO ENVI	WWTP	3,427.50	0.00
MICH DEPT OF NATURAL RESOURCES	NATURAL RE	ANNUAL FEE	1,000.00	0.00
MICHIGAN MUNICIPAL LEAGUE	MICHIGAN M	REGISTRATION	140.00	0.00
MML WORKERS COMPENSATION FUND	MML	QUARTERLY PAYMENT	5,815.00	0.00
NORTH CENTRAL LABORATORIES	NCL	CHEMICALS	158.81	0.00
ORCHARD, HILTZ & MCCLIMENT INC	OHM	JANUARY	43,866.75	0.00
PARAGON LABORATORIES INC	PARA	LAB	70.00	0.00
PARTS PEDDLER AUTO SUPPLY	PARTS PEDD	SUPPLIES	913.01	0.00
PITNEY BOWES	PITNEY	SUPPLIES	14.00	0.00
PRINT-TECH, INC.	PRINT TECH	NEWSLETTER	1,501.19	0.00
PRINTING SYSTEMS	PRINTING S	UTILITY BILLS	495.00	0.00
SHULTS EQUIPMENT, INC.	SHULTS EQU	PLOW BOLT	741.31	0.00
SIGNS IN 1 DAY	SIGNS	BANNER	120.00	0.00
ROBERT STACEY	STACEY/ROB	DIANNE BASH	1,266.00	0.00
STAPLES BUSINESS ADVANTAGE	STAPLES OF	SUPPLIES	374.90	0.00
SYNAGRO CENTRAL	SYNAGRO	LAB	3,590.19	0.00
TETRA TECH	TETRA TECH	DPW ASSIST	9,860.00	0.00
THOMAS L STRINGER	STRINGER	LEGAL SERVICES	578.00	0.00
TRUCK & TRAILER SPECIALTIES	TRUCK & TR	BRUCE	9.56	0.00
URS CORPORATION	URS CORP	PROFESSIONAL SERVICES	1,720.48	0.00
WASHTENAW COUNTY TREASURER	W CTY TREA	LAW ENFO	40,099.75	0.00
WASTE MANAGEMENT	WASTE MANA	ROLL OFF	492.22	0.00
Grand Total:			199,637.12	0.00

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Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund								
Dept: Village Council								
		101-101.000-901.000	Printing &	PRINT-TECH, INC. NEWSLETTER	0	202677	01/31/2011	1,501.19
		101-101.000-901.000	Printing &	SIGNS IN 1 DAY BANNER	0	20294	02/08/2011	120.00
		101-101.000-956.000	Council Di	COURTNEY NICHOLLS REIMBURSEMENT	0	02/08/11	02/08/2011	21.34
		101-101.000-960.000	Education	MICHIGAN MUNICIPAL LEAGUE REGISTRATION	0	02/08/11	02/08/2011	140.00
Total Village Council								1,782.53
Dept: Village Manager								
		101-172.000-722.000	Life & Dis	LINCOLN FINANCIAL COVERAGE 03/01-04/01/11	0	02/08/11	02/08/2011	116.23
		101-172.000-727.000	Office Sup	STAPLES BUSINESS ADVANTAGE SUPPLIES	0	8017672379	02/09/2011	121.62
Total Village Manager								237.85
Dept: Attorney								
		101-210.000-810.000	Attorney F	DYKEMA GOSSETT PLLC PROFESSIONAL SERVICES	0	1376146	01/31/2011	2,049.20
		101-210.000-810.000	Attorney F	THOMAS L STRINGER LEGAL SERVICES	0	01/31/11	01/31/2011	578.00
Total Attorney								2,627.20
Dept: Village Clerk								
		101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS LEGALS	0	419460	01/31/2011	36.00
		101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS LEGALS	0	419014	01/31/2011	54.00
Total Village Clerk								90.00
Dept: Village Treasurer								
		101-253.000-722.000	Life & Dis	LINCOLN FINANCIAL COVERAGE 03/01-04/01/11	0	02/08/11	02/08/2011	33.84
		101-253.000-727.000	Office Sup	STAPLES BUSINESS ADVANTAGE SUPPLIES	0	8017672379	02/09/2011	97.41
		101-253.000-902.000	Tax Bill P	BS&A SOFTWARE ANNUAL 02/1/11-02/01/12	0	072254	02/08/2011	595.00
Total Village Treasurer								726.25
Dept: Buildings & Grounds								
		101-265.000-727.000	Office Sup	ARBOR SPRINGS WATER CO.INC VILLAGE OFFICE	0		01/31/2011	17.25
		101-265.000-727.000	Office Sup	DEXTER CARDS & GIFTS SHOP SUPPLIES	0	1485	01/31/2011	7.85
		101-265.000-727.000	Office Sup	ARBOR SPRINGS WATER CO.INC office	0	1244073	02/08/2011	5.75
		101-265.000-727.000	Office Sup	HACKNEY HARDWARE JANUARY-2011	0	02/08/11	02/08/2011	9.66
		101-265.000-727.000	Office Sup	PITNEY BOWES SUPPLIES	0	5501521757	02/08/2011	14.00
		101-265.000-727.000	Office Sup	STAPLES BUSINESS ADVANTAGE SUPPLIES	0	8017672379	02/09/2011	28.69
		101-265.000-728.000	Postage	IPT BY BIDNET REIMBURSEMENT OF VENDER MAILIN	0	819	02/08/2011	103.40
		101-265.000-920.000	Utilities	COMCAST VILLAGE OFFICE	0		01/31/2011	263.75
		101-265.000-920.000	Utilities	DTE ENERGY JAN USAGE	0	02/08/11	02/08/2011	938.09
		101-265.000-935.000	Bldg Maint	CINTAS CORPORATION UNIFORMS	0	02/08/11	02/08/2011	72.62
		101-265.000-935.001	Office Cle	GRISSOM JANITORIAL JAN 2011	0	02/08/11	02/08/2011	320.00
		101-265.000-937.000	Equip Main	ABSOLUTE COMPUTER SERVICES 8150 printer	0	62801	02/08/2011	90.00
Total Buildings & Grounds								1,871.06
Dept: Village Tree Program								
		101-285.000-803.000	Contracted	ARBOR CARE TREE SURGEONS TREE WORK	0	02/08/11	02/08/2011	1,550.00

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Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund Dept: Village Tree Program						
Total Village Tree Program						1,550.00
Dept: Law Enforcement 101-301.000-803.000	Contracted	WASHTENAW COUNTY TREASURER LAW ENFO	0	19726	01/31/2011	37,648.75
101-301.000-803.000	Contracted	WASHTENAW COUNTY TREASURER LAW ENFO	0	19681	01/31/2011	2,451.00
101-301.000-920.000	Utilities	DEXTER VILLAGE WATER BILLS	0	01/31/11	01/31/2011	112.36
101-301.000-920.000	Utilities	DTE ENERGY JAN USAGE	0	02/08/11	02/08/2011	811.00
Total Law Enforcement						41,023.11
Dept: Fire Department 101-336.000-920.000	Utilities	DEXTER VILLAGE WATER BILLS	0	01/31/11	01/31/2011	140.45
Total Fire Department						140.45
Dept: Planning Department 101-400.000-721.000	Health & L	MATTHEW A GIAIMO DDS PATIENT: PAUL BISHOP	0	01/31/11	01/31/2011	15.50
101-400.000-722.000	Life & Dis	LINCOLN FINANCIAL COVERAGE 03/01-04/01/11	0	02/08/11	02/08/2011	33.29
101-400.000-727.000	Office Sup	BRENDA TUSCANO REIMBURSEMENT	0	02/09/11	02/09/2011	8.67
101-400.000-802.000	Profession	CARLISLE-WORTMAN ASSOCIATES PLANNING	0	2111-122	02/08/2011	340.00
101-400.000-861.000	Travel & M	BRENDA TUSCANO REIMBURSEMENT	0	02/09/11	02/09/2011	3.57
Total Planning Department						401.03
Dept: Department of Public Works 101-441.000-722.000	Life & Dis	LINCOLN FINANCIAL COVERAGE 03/01-04/01/11	0	02/08/11	02/08/2011	35.20
101-441.000-740.000	Operating	CHELSEA DOOR CO INC REMOTES	0	4003	01/31/2011	280.00
101-441.000-740.000	Operating	LESSORS WELDING SUPPLY CYLINDER RENTAL	0	201740	01/31/2011	22.50
101-441.000-740.000	Operating	PARTS PEDDLER AUTO SUPPLY SUPPLIES	0	02/08/11	02/08/2011	60.06
101-441.000-740.000	Operating	HACKNEY HARDWARE JANUARY 2011	0	02/08/11	02/08/2011	71.78
101-441.000-745.000	Uniform Al	CINTAS CORPORATION UNIFORMS	0	02/08/11	02/08/2011	205.48
101-441.000-751.000	Gasoline &	PARTS PEDDLER AUTO SUPPLY SUPPLIES	0	02/08/11	02/08/2011	550.00
101-441.000-751.000	Gasoline &	CORRIGAN OIL COMPANY DPW	0		02/08/2011	917.36
101-441.000-802.000	Profession	DETROIT AIR COMPRESSOR COMPANY REPAIRS	0	1077557-01	01/31/2011	393.44
101-441.000-802.000	Profession	ORCHARD, HILTZ & MCCLIMENT INC JANUARY	0	02/08/11	02/08/2011	2,000.00
101-441.000-803.000	Contracted	TETRA TECH DPW ASSIST	0	50427217	02/08/2011	1,193.00
101-441.000-920.000	Utilities	DEXTER VILLAGE WATER BILLS	0	01/31/11	01/31/2011	53.89
101-441.000-920.000	Utilities	DEXTER VILLAGE WATER BILLS	0	01/31/11	01/31/2011	28.09
101-441.000-920.000	Utilities	DTE ENERGY JAN USAGE	0	02/08/11	02/08/2011	2,285.00
Total Department of Public Works						8,095.80
Dept: Downtown Public Works 101-442.000-730.000	Farmers Ma	BRENDA TUSCANO REIMBURSEMENT	0	02/09/11	02/09/2011	115.26
101-442.000-740.000	Operating	DEXTER MILL SALT	0	7484	01/31/2011	29.75
101-442.000-920.000	Utilities	DTE ENERGY JAN USAGE	0	02/08/11	02/08/2011	390.82
Total Downtown Public Works						535.83

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Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount
			Abbrev	Invoice Description	Number	Number	Date	
Fund: General Fund								
Dept: Storm Water								
		101-445.000-802.000	Profession	CARLISLE-WORTMAN ASSOCIATES LAFONTAINE	0	2111.124	02/08/2011	162.50
		101-445.000-802.000	Profession	MICH DEPT OF NATURAL RESOURCES ANNUAL FEE	0	682220	02/08/2011	1,000.00
		101-445.000-802.000	Profession	ORCHARD, HILTZ & MCCLIMENT INC JANUARY	0	02/08/11	02/08/2011	495.00

Total Storm Water								1,657.50
Dept: Engineering								
		101-447.000-830.000	Engineerin	ORCHARD, HILTZ & MCCLIMENT INC JANUARY	0	02/08/11	02/08/2011	440.00

Total Engineering								440.00
Dept: Solid Waste								
		101-528.000-805.000	Solid Wast	WASTE MANAGEMENT ROLL OFF	0	7101167-1389-6	02/08/2011	492.22
		101-528.000-901.000	Printing &	PRINTING SYSTEMS UTILITY BILLS	0	67777	01/31/2011	165.00

Total Solid Waste								657.22
Dept: Parks & Recreation								
		101-751.000-722.000	Life & Dis	LINCOLN FINANCIAL COVERAGE 03/01-04/01/11	0	02/08/11	02/08/2011	5.68
		101-751.000-732.000	Ice Rink S	GREEN GUYS LAWN AND LANDSCAPE ICE RINK	0	1986	01/31/2011	206.25
		101-751.000-732.000	Ice Rink S	GREEN GUYS LAWN AND LANDSCAPE ICE RINK	0	1987	02/08/2011	240.00
		101-751.000-970.000	Capital Im	ENVIRONMENTAL CONSULTING TECH LABOR	0	110335	01/31/2011	208.00

Total Parks & Recreation								659.93
Dept: Insurance & Bonds								
		101-851.000-910.000	Work Comp	MML WORKERS COMPENSATION FUND QUARTERLY PAYMENT	0	19782200	01/31/2011	2,936.58

Total Insurance & Bonds								2,936.58
Dept: Capital Improvements								
		101-901.000-970.000	Capital Im	URS CORPORATION PROFESSIONAL SERVICIES	0	4580741	02/08/2011	1,173.74
		101-901.000-970.000	Capital Im	URS CORPORATION PROFESSIONAL SERVICES	0	4560047	02/08/2011	546.74

Total Capital Improvements								1,720.48

Fund Total								67,152.82
Fund: Major Streets Fund								
Dept: Administration								
		202-248.000-803.000	Contracted	TETRA TECH DPW ASSIST	0	50427217	02/08/2011	1,923.00

Total Administration								1,923.00
Dept: Contracted Road Construction								
		202-451.000-803.000	Contracted	ORCHARD, HILTZ & MCCLIMENT INC JANUARY	0	02/08/11	02/08/2011	1,865.13

Total Contracted Road Construction								1,865.13
Dept: Routine Maintenance								
		202-463.000-722.000	Life & Dis	LINCOLN FINANCIAL COVERAGE 03/01-04/01/11	0	02/08/11	02/08/2011	29.53
		202-463.000-802.000	Profession	ORCHARD, HILTZ & MCCLIMENT INC JANUARY	0	02/08/11	02/08/2011	1,717.00
		202-463.000-910.000	Work Comp	MML WORKERS COMPENSATION FUND QUARTERLY PAYMENT	0	19782200	01/31/2011	267.49

Total Routine Maintenance								2,014.02
Dept: Traffic Services								
		202-474.000-722.000	Life & Dis	LINCOLN FINANCIAL COVERAGE 03/01-04/01/11	0	02/08/11	02/08/2011	9.09
		202-474.000-910.000	Work Comp	MML WORKERS COMPENSATION FUND QUARTERLY PAYMENT	0	19782200	01/31/2011	93.04

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Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check Number	Invoice Number	Due Date	Amount
Fund: Major Streets Fund								
Dept: Traffic Services								
Total Traffic Services								102.13
Dept: Winter Maintenance								
202-478.000-722.000	Life & Dis			LINCOLN FINANCIAL	0		02/08/2011	18.17
				COVERAGE 03/01-04/01/11		02/08/11		
202-478.000-740.000	Operating			SHULTS EQUIPMENT, INC.	0		02/09/2011	370.65
				FLOW BOLT		0027645		
202-478.000-910.000	Work Comp			MML WORKERS COMPENSATION FUND	0		01/31/2011	136.65
				QUARTERLY PAYMENT		19782200		
Total Winter Maintenance								525.47
Fund Total								6,429.75
Fund: Local Streets Fund								
Dept: Administration								
203-248.000-803.000	Contracted			TETRA TECH	0		02/08/2011	1,657.00
				DPW ASSIST		50427217		
Total Administration								1,657.00
Dept: Contracted Road Construction								
203-451.000-803.000	Contracted			ORCHARD, HILTZ & MCCLIMENT INC	0		02/08/2011	479.38
				JANUARY		02/08/11		
Total Contracted Road Construction								479.38
Dept: Routine Maintenance								
203-463.000-722.000	Life & Dis			LINCOLN FINANCIAL	0		02/08/2011	9.09
				COVERAGE 03/01-04/01/11		02/08/11		
203-463.000-802.000	Profession			ORCHARD, HILTZ & MCCLIMENT INC	0		02/08/2011	1,500.00
				JANUARY		02/08/11		
203-463.000-910.000	Work Comp			MML WORKERS COMPENSATION FUND	0		01/31/2011	81.41
				QUARTERLY PAYMENT		19782200		
Total Routine Maintenance								1,590.50
Dept: Traffic Services								
203-474.000-722.000	Life & Dis			LINCOLN FINANCIAL	0		02/08/2011	2.27
				COVERAGE 03/01-04/01/11		02/08/11		
203-474.000-910.000	Work Comp			MML WORKERS COMPENSATION FUND	0		01/31/2011	29.08
				QUARTERLY PAYMENT		19782200		
Total Traffic Services								31.35
Dept: Winter Maintenance								
203-478.000-722.000	Life & Dis			LINCOLN FINANCIAL	0		02/08/2011	4.54
				COVERAGE 03/01-04/01/11		02/08/11		
203-478.000-740.000	Operating			SHULTS EQUIPMENT, INC.	0		02/09/2011	370.66
				FLOW BOLT		0027645		
203-478.000-910.000	Work Comp			MML WORKERS COMPENSATION FUND	0		01/31/2011	63.97
				QUARTERLY PAYMENT		19782200		
Total Winter Maintenance								439.17
Fund Total								4,197.40
Fund: Equipment Replacement Fund								
Dept: Department of Public Works								
402-441.000-939.000	Vehicle Ma			EASTERN MICHIGAN KENWORTH	0		01/31/2011	2.73
				PREVIOUS BAL		01/31/11		
402-441.000-939.000	Vehicle Ma			TRUCK & TRAILER SPECIALTIES	0		01/31/2011	9.56
				BRUCE		C29796		
402-441.000-939.000	Vehicle Ma			PARTS PEDDLER AUTO SUPPLY	0		02/08/2011	270.26
				SUPPLIES		02/08/11		
Total Department of Public Works								282.55
Fund Total								282.55
Fund: SRF Project Fund								
Dept: Equalization Basin								
403-905.000-830.000	Engineerin			ORCHARD, HILTZ & MCCLIMENT INC	0		02/08/2011	4,881.75
				JANUARY		02/08/11		

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Fund	Department	Account	GL Number	Vendor Name	Check Number	Invoice Number	Due Date	Amount
			Abbrev	Invoice Description				
Fund: SRF Project Fund								
Dept: Equalization Basin								
Total Equalization Basin								4,881.75
Fund Total								4,881.75
Fund: DWRF Project Fund								
Dept: Capital Improvements								
404-901.000-830.000	Engineerin		ORCHARD, HILTZ & MCCLIMENT INC	0	02/08/11	02/08/2011	15,877.00	
Total Capital Improvements								15,877.00
Dept: Water Project Phase 2								
404-906.000-830.000	Engineerin		ORCHARD, HILTZ & MCCLIMENT INC	0	02/08/11	02/08/2011	5,028.49	
Total Water Project Phase 2								5,028.49
Fund Total								20,905.49
Fund: Mill Creek Park Project Fund								
Dept: Capital Improvements								
405-901.000-830.000	Engineerin		ENVIRONMENTAL CONSULTING TECH	0	110388	02/08/2011	1,500.00	
405-901.000-830.000	Engineerin		JJR,LLC	0	0080154	02/08/2011	3,472.00	
405-901.000-830.000	Engineerin		MILL POND CREEK PARK	0	0080155	02/08/2011	34,350.00	
Total Capital Improvements								39,322.00
Fund Total								39,322.00
Fund: Sewer Enterprise Fund								
Dept: Administration								
590-248.000-803.000	Contracted		TETRA TECH	0	50427217	02/08/2011	3,182.00	
Total Administration								3,182.00
Dept: Sewer Utilities Department								
590-548.000-721.000	Health & L		H. LUDIA KIM, D.M.D. .M.S.	0	02/09/11	02/09/2011	2,500.00	
590-548.000-722.000	Life & Dis		PATIENT: KATHERINE JARRARD	0	02/08/11	02/08/2011	73.16	
590-548.000-740.000	Operating		LINCOLN FINANCIAL	0	02/08/11	02/08/2011	32.69	
590-548.000-740.000	Operating		COVERAGE 03/01-04/01/11	0	02/08/11	02/08/2011	178.07	
590-548.000-740.000	Operating		PARTS PEDDLER AUTO SUPPLY	0	02/08/11	02/08/2011	127.18	
590-548.000-740.000	Operating		SUPPLIES	0	8017672379	02/09/2011	624.00	
590-548.000-742.000	Chem Plant		HACKNEY HARDWARE	0	0446739	01/31/2011	-25.00	
590-548.000-742.000	Chem Plant		JANUARY 2011	0	0446740	01/31/2011	635.00	
590-548.000-742.000	Chem Plant		ALEXANDER CHEMICAL CORPORATION	0	0446589	01/31/2011	1,119.50	
590-548.000-742.000	Chem Plant		CHEMICALS	0	0446960	01/31/2011	1,365.00	
590-548.000-742.000	Chem Plant		ALEXANDER CHEMICAL CORPORATION	0	0447860	02/08/2011	-175.00	
590-548.000-742.000	Chem Plant		chemicals	0	0447861	02/09/2011	158.81	
590-548.000-743.000	Chem Lab		CREDIT	0	281539	01/31/2011	149.70	
590-548.000-745.000	Uniform Al		NORTH CENTRAL LABORATORIES	0	02/08/11	02/08/2011	3,230.77	
590-548.000-802.000	Profession		CHEMICALS	0	34467	01/31/2011	391.74	
590-548.000-802.000	Profession		CINTAS CORPORATION	0	013-50697	02/08/2011	120.00	
590-548.000-802.000	Profession		UNIFORMS	0	8088	02/08/2011		
590-548.000-802.000	Profession		LAB	0				
590-548.000-802.000	Profession		SYNAGRO CENTRAL	0				
590-548.000-802.000	Profession		SERVICES	0				
590-548.000-802.000	Profession		CHM MECHANICAL	0				
			02/08/11					

INVOICE APPROVAL LIST BY FUND

Date: 02/09/2011
 Time: 4:15pm
 Page: 6

Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Sewer Enterprise Fund						
Dept: Sewer Utilities Department						
590-548.000-802.000	Profession	METRO ENVIROMENTAL SERVICES WWTP	0	42968	02/08/2011	3,427.50
590-548.000-802.000	Profession	SYNAGRO CENTRAL LAB	0	34334	02/09/2011	359.42
590-548.000-824.000	Testing &	PARAGON LABORATORIES INC LAB	0	65026	01/31/2011	70.00
590-548.000-824.000	Testing &	DEXTER PHARMACY SHIPPING	0	02/08/11	02/08/2011	14.33
590-548.000-824.000	Testing &	GRAPHIC CONTROLS WWTP	0	02/08/11	02/08/2011	134.74
590-548.000-901.000	Printing &	PRINTING SYSTEMS UTILITY BILLS	0	67777	01/31/2011	165.00
590-548.000-910.000	Work Comp	MML WORKERS COMPENSATION FUND QUARTERLY PAYMENT	0	19782200	01/31/2011	1,570.05
590-548.000-920.000	Utilities	DEXTER VILLAGE WATER BILLS	0	01/31/11	01/31/2011	1,356.73
590-548.000-920.000	Utilities	COMCAST WWTP	0		02/09/2011	32.64
590-548.000-920.000	Utilities	DTE ENERGY JAN USAGE	0	02/08/11	02/08/2011	5,621.00
590-548.000-920.001	Telephones	AT&T WWTP	0		01/31/2011	33.86
590-548.000-935.000	Bldg Maint	HACKNEY HARDWARE JANUARY 2011	0	02/08/11	02/08/2011	293.03
590-548.000-935.000	Bldg Maint	HACKNEY HARDWARE JANUARY 2011	0	02/08/11	02/08/2011	-1.70
590-548.000-937.000	Equip Main	BRIDGEWATER TIRE COMPANY, INC. MAITENANCE	0	55516	01/31/2011	1,017.20
590-548.000-960.000	Education	ANDREA DORNEY WWTP CLASS	0	01/31/11	01/31/2011	158.00
590-548.000-960.000	Education	JETT PUMP & VALCE,LLC PUMP	0	7992	02/08/2011	603.97
Total Sewer Utilities Department						25,361.39
Fund Total						28,543.39
Fund: Water Enterprise Fund						
Dept: Administration						
591-248.000-802.001	Audit	ORCHARD, HILTZ & MCCLIMENT INC JANUARY	0	02/08/11	02/08/2011	82.50
591-248.000-803.000	Contracted	TETRA TECH DPW ASSIST	0	50427217	02/08/2011	1,905.00
Total Administration						1,987.50
Dept: Water Utilities Department						
591-556.000-722.000	Life & Dis	LINCOLN FINANCIAL COVERAGE 03/01-04/01/11	0	02/08/11	02/08/2011	48.77
591-556.000-740.000	Operating	HURON CAMERA SERVICES INC CAMERA WWTP	0	01/31/11	01/31/2011	113.85
591-556.000-740.000	Operating	HACKNEY HARDWARE JANUARY 2011	0	02/08/11	02/08/2011	492.08
591-556.000-745.000	Uniform Al	DEXTER MILL CLOTHING	0	7471	01/31/2011	29.00
591-556.000-745.000	Uniform Al	CINTAS CORPORATION UNIFORMS	0	02/08/11	02/08/2011	113.34
591-556.000-751.000	Gasoline &	CORRIGAN OIL COMPANY WWTP	0		01/31/2011	796.21
591-556.000-802.000	Profession	ORCHARD, HILTZ & MCCLIMENT INC JANUARY	0	02/08/11	02/08/2011	471.50
591-556.000-901.000	Printing &	PRINTING SYSTEMS UTILITY BILLS	0	67777	01/31/2011	165.00
591-556.000-910.000	Work Comp	MML WORKERS COMPENSATION FUND QUARTERLY PAYMENT	0	19782200	01/31/2011	636.73
591-556.000-920.000	Utilities	COMCAST WWTP	0		02/09/2011	32.64
591-556.000-920.000	Utilities	DTE ENERGY JAN USAGE	0	02/08/11	02/08/2011	2,009.00
591-556.000-920.001	Telephones	AT&T WWTP	0		01/31/2011	33.85

INVOICE APPROVAL LIST BY FUND

Date: 02/09/2011
 Time: 4:15pm
 Page: 7

Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Water Enterprise Fund						
Dept: Water Utilities Department						
591-556.000-937.000	Equip Main	DIUBLE EQUIPMENT INCORPORATED PARTS	0	02/08/11	02/08/2011	400.00
Total Water Utilities Department						5,341.97
Dept: Capital Improvements						
591-901.000-974.000	CIP Capita	DEXTER COMMUNITY SCHOOLS WELL HOUSE	0	02/08/11	02/08/2011	10,000.00
591-901.000-974.000	CIP Capita	ORCHARD, HILTZ & MCCLIMENT INC JANUARY	0	02/08/11	02/08/2011	5,331.50
591-901.000-974.000	CIP Capita	ROBERT STACEY DIANNE BASH	0	02/08/11	02/08/2011	1,266.00
Total Capital Improvements						16,597.50
Fund Total						23,926.97
Fund: Trust & Agency Fund						
Dept: Assets, Liabilities & Revenue						
701-000.000-253.054	Dexter Sch	ORCHARD, HILTZ & MCCLIMENT INC JANUARY	0	02/08/11	02/08/2011	770.00
701-000.000-253.059	LaFontaine	CARLISLE-WORTMAN ASSOCIATES LAFONTAINE	0	2111-123	02/08/2011	297.50
701-000.000-253.059	LaFontaine	ORCHARD, HILTZ & MCCLIMENT INC JANUARY	0	02/08/11	02/08/2011	2,927.50
Total Assets, Liabilities & Revenue						3,995.00
Fund Total						3,995.00
Grand Total						199,637.12



Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: Mill Creek Park Site Plan Review
Date: February 8, 2011

PLANNING COMMISSION ACTION

On February 7, 2011 the Planning Commission reviewed the Mill Creek Park site plan for the second time and recommended approval of the plan contingent upon MDNRE permitting and Grant Administration approval. The Planning Commission discussed various elements of the plan including the changes that resulted from MDNRE input, wetland and floodplain impacts, stream restoration, boardwalks, storm outlets design, rain garden design, ADA ramp design and the amphitheatre layout and size. The Planning Commission was comfortable recommending the plan with the understanding that there may be minor changes to the plan as the plan is moved through the MDNRE and Grant processes.

UPDATE

In your packet you will find a set of the 70% complete site plan drawings for the Mill Creek Park. At this time the plans are being presented to the Village Council for initial site plan review and feedback. Paul Evanoff, JJR, will be at the meeting to answer questions about the plan.

The Village expects permit issuance by the end of the month and would like to prepare for project bidding at that time. Please note that there may be some technical changes as a result of requirements and/or MDEQ comments.

PLAN REVIEW

The plans have been designed based on feedback from the MDEQ, the funding agents (Waterways Grant/Trust Fund Grant), the master plan and engineering requirements. The access ramp to the park from Jeffords Street is ADA accessible, as well as the boardwalk, boat launch and observation decks. The railings and boardwalk detail match the County B2B details to create a sense of one trail system, grading has been completed to reduce the impacts to wetlands keeping the impacts to less than 1/3 acre, therefore eliminating the wetland mitigation requirements. The amphitheatre has been relocated up the hill to reduce wetland impacts and create a more accessible performance space; the grading leading to the amphitheatre has been designed to have a gentle slope that can be easily traversed to get to the seating areas. The seating around the amphitheatre has been designed to providing seating for 200+ visitors either on rocks, lawn, sidewalk, etc. The performance space has been designed to be approximately the same size as the Monument Park gazebo. The PaRC discussed some additional potential plan

amendments such as the landscaping plan and the required maintenance and changing the angle of the pathway as it redirects from the creek towards Grand Street to match the B2B rest areas/platforms.

TIMELINE

The following timeline was proposed at the last meeting. The intent would be to have Council approval for the plans and to initiate bidding of the project following Council approval of the site plan at the February 28, 2011 meeting.

Tree Board –

Review/Recommend Landscaping Plan – February 15, 2011

Parks and Recreation Commission –

Review - January 18, 2011

Recommendation – February 15, 2011

Planning Commission –

Review/Recommendation – February 7, 2011 - APPROVED

Village Council –

Review – February 14, 2011

Approval – February 28, 2011

ACTION REQUESTED

Please review the plans and let me know if you have any questions. At this time other Boards and Commission are reviewing the plans and will provide forward recommendations in February for Council action.

Thank you and please feel free to contact me with questions.

AGENDA 2-14-11

ITEM L-1

VILLAGE OF DEXTER

ddettling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: February 14, 2011
Re: OHM Proposal for Engineering Services
2011 SRF Project Plan

As I mentioned in my January 24, 2011 report the Village needs to develop a long-term plan for crucial Sludge Process improvements. The State is again offering the S2 Grant to help offset the initial project plan costs and design costs for wastewater projects. The S2 grant will cover 90% of the project plan and design costs, provided the project is completed. The Village will be applying for an S2 grant which would cover 90% of the \$54,000 needed to complete the project plan. The grant documents are anticipated to be available in April, however we need to get started now to have the plan completed by the July 1 deadline. Any expenditure towards the creation of a project plan after December 14, 2010 is eligible for reimbursement through the grant.

Submitting a project plan this year will allow us to take advantage of our ACO enforcement points, helping to improve placement on the Project Plan List (PPL) in the funded range. Once on the PPL the Village will have up to 5 years to complete the project.

Attached is a proposal from OHM to complete a 2011 SRF Project Plan and S2 Grant application. This expense wasn't anticipated in the 2010-11 fiscal year budget and there are no additional funds in the budget to cover this expense.

I am recommending that Council approve the proposal in an amount not to exceed \$54,600 with the understanding that the 2010-11 Sewer Budget will need to be amended and the funds will be taken from Sewer Fund Reserves.

February 7, 2011

Village of Dexter
8140 N. Main Street
Dexter, Michigan 48130



Attention: Ms. Donna Dettling
Village Manager

Regarding: Village of Dexter
2011 SRF Project Plan
Proposal for Engineering Services

Dear Ms. Dettling:

Orchard, Hiltz & McCliment, Inc. (OHM) is pleased to submit this proposal for engineering services to prepare a Project Plan for submittal to the State Revolving Fund (SRF) for the 2011 funding cycle. We have prepared the project understanding and scope of services based on our previous discussions with you. Below is a summary of the project work tasks that are related to the development of the Project Plan.

PROJECT UNDERSTANDING

Through the development of the Asset Management document, the Village of Dexter has become aware of the deficiencies that currently exist, or will soon exist, at their wastewater treatment plant (WWTP). To repair the identified deficiencies, it is recommended that the Village consider the use of the SRF funding mechanism. This will provide an opportunity for the Village to evaluate various repair options while applying for a low-interest loan to fund the chosen repair option.

The area that is most crucial to repair in the near future is the sludge handling process. In order to assess the situation and provide the best long-term solution for the Village, an evaluation of the sludge handling and storage process is recommended. As part of the evaluation, each component of the sludge handling process, including disposal, storage, sludge thickening and/or dewatering, stabilization and pretreatment, should be evaluated. The goals are to provide the Village with a system they are comfortable operating, protect the upstream liquid process from solids buildup, and meet regulatory requirements for treatment and disposal.

The Village currently co-settles sludge in two primary settling tanks where sludge is drawn off and routed to a single primary digester for treatment (i.e. anaerobic digestion). The purpose of the primary digester is to stabilize the sludge, which reduces pathogens for disposal. We understand that currently the primary digester is inoperable due to equipment failure with the gas recirculation system. This has led to problems producing a stabilized sludge and maintaining the presence of pathogens. Other stabilization processes that will be explored include aerobic digestion, composting and lime stabilization.

Digested sludge is then discharged to a secondary sludge storage tank with a floating gas cover, where it is held until the spring and fall of each year when Synagro is contracted to remove the sludge for land application. Problems have historically occurred due to the Village's limited

storage, and Synagro's schedule when the sludge can be removed. When Synagro is delayed at removing the sludge from the storage tanks (i.e. due to weather delays, etc.), the Village has had to retain solids within the primary and final settling tanks, as no sludge storage was available. This practice can lead to long sludge retention time, solids overflowing the effluent weirs and causing additional permit violations. Sludge storage volume will need to be thoroughly evaluated during this study to minimize these issues.

As part of the evaluation, each of the sludge handling components would be reviewed per Ten State Standards, which is the main guideline that the MDEQ uses in reviewing WWTP design. Where deficiencies are shown, corrective actions would be proposed. Additionally, upstream modifications that would "thicken" (i.e. increase the solids content while decreasing water content) may wish to be explored. This would reduce loadings to the downstream processes, which could decrease capital costs for those processes. Reuse and/or modification to the existing facilities would be included. The tanks themselves appeared to be in good condition during OHM's site visit for the asset management study. OHM envisions that multiple meetings with the Village staff will be required to ultimately determine the long-term sludge handling and storage strategy for the Village.

While the sludge process is the most critical item being considered for the SRF funding, using the Asset Management as a guide, OHM can develop a comprehensive SRF Project Plan that can be used to qualify other potential needs for SRF funding in upcoming years. The Asset Management plan can also be used to highlight critical asset replacement needed in the next five years. By submitting a SRF Project Plan this year, it is hoped that the Village can take advantage of the current scoring on the Project Priority List due to the existing ACO. The Village can then move forward with construction when the financial resources are available.

Finally, it is important to note that in December 2010, \$40 million was appropriated to the S2 Grant program, a program to provide grants to municipalities for planning and design of wastewater and storm water projects that qualify for SRF funding. The grants require just a 10% match. In 2006, the Village received one of these grants, and the Village will again be eligible. The application is expected to be released by April 2011. Any planning activities completed after December 14, 2010 to develop an SRF project plan or design a project on the PPL, will be eligible for funding retroactively assuming that the Village receives the available grant. In addition, subsequent to the submittal of an approved Project Plan, the Village could apply to the S2 program for the design of the selected improvement, assuming grant funds remain.

SCOPE OF SERVICES

The scope of services is provided as three separate tasks. The first task involves the evaluation of the sludge handling process and WWTP. The second task involves incorporating replacement of SRF-eligible assets identified in the Asset Management plan. Writing and submitting the SRF project plan makes up the third task. Therefore, this scope of services involves the following effort:

Task 1. Evaluate the sludge handling process.

This task involves performing an evaluation of the sludge handling process, developing the alternatives available to the Village to handle sludge, and deciding on the treatment process that is appropriate for the Village. It is anticipated that three options will be evaluated. This will be used as part of the Project Plan.

1. Evaluate existing sludge process components for capacity.

2. Review disposal methods and select a method.
3. Determine desired storage volume and identify modifications to existing facilities that would be required to accomplish this goal.
4. Discuss and select a treatment/stabilization method.
5. Review reuse/modification of the existing primary digester tank
6. Determine if upstream thickening modifications are required for reuse of existing primary digester or selected treatment method.
7. If upstream thickening is required, additional holding tanks would be required for sludge processing. Determine holding time for these tanks based on frequency of thickening operation.
8. Discuss operations impact that a thickening process would have at the plant. How often would sludge thickening be performed (1 time per week to daily)? Is staffing sufficient or would additional labor be required?
9. Explore separation of primary and secondary sludge flow streams.
10. Evaluate whether pretreatment would be necessary with options identified.
11. Arrange for site visits to facilities that have equipment being evaluated for discussions with operator in regards to operation and maintenance procedures and issues.
12. Develop construction costs for options identified.
13. Prepare life cycle costs for identified options.
14. Prepare technical memo or study summarizing findings.

Task 2. Identify and incorporate SRF-eligible items listed in the first five years of the Asset Management Plan.

This task includes identification of the SRF-eligible tasks listed in the first five years of the Asset Management Plan, evaluation of alternatives for those tasks, and incorporation of the tasks into the SRF project plan. It is anticipated that HVAC system replacement, laboratory remodeling, and electrical upgrades are items that would be included in this evaluation. This will be used as part of the Project Plan.

1. Confirm with the MDEQ which tasks listed in Years 1 – 5 of the Asset Management Plan are eligible for SRF funding.
2. Review tasks with the Village to confirm the tasks that will be further developed for incorporation into the SRF Project Plan.
3. Provide alternatives for the tasks that will be incorporated into the SRF Project Plan.
4. Develop construction cost opinion for each task.
5. Calculate present worth for the alternatives considering construction costs and operation/maintenances costs.
6. Prepare a schedule of when each task will be constructed.
7. Meet with the Village to finalize tasks and alternatives to be included in the Project Plan.
8. Explore potential funding for energy efficient projects, and determine if benefit exists for the Village to apply for additional funding.

Task 3. Develop 2011 SRF Project Plan

This task involves developing a Project Plan for submittal to the Michigan Department of Environmental Quality (MDEQ). Information from the 2009 SRF Project Plan will be utilized to the best extent possible in the development of the 2011 SRF Project Plan. This task also includes the completion of the anticipated S2 Grant application, and assumes the application will be generally similar to the 2006 application.

There are four sections that will be developed for the project plan. To develop each section, a variety of tasks need to be completed. Those are detailed below under the associated task.

Project Background and Review Agency Coordination

- 1) Hold kick-off meeting with the Village to discuss potential projects.
- 2) Prepare SRF Project Background, Summary of Project Need, and Existing Facilities Sections, including study area characteristics, summary of existing facilities, population, etc.
- 3) Write notification letters to SEMCOG, Michigan State Historic Preservation Office, Tribal Historic Preservation Office (fourteen tribes), MDEQ Environmental Science and Services Division, USFWS and MDEQ and obtain responses regarding the proposed projects. (The requirement of this task will be confirmed with the MDEQ prior to completing the task.)

Alternatives Analysis and Selected Alternatives

- 1) Prepare the Analysis of Alternatives section using the evaluations completed in Tasks 1 and 2.
- 2) Complete a description of the Selected Alternatives for the sludge handling process and additional replacements at the WWTP.
- 3) Prepare project maps for the proposed projects.
- 4) Update the design schedule for all projects proposed to be constructed within the first five years. Note any projects that are possible beyond 5 yrs to 20 years from now.
- 5) Using the cost opinions from Tasks 1 and 2, update the user costs for projects within the first five years.

Environmental Impacts and Mitigation

- 1) Prepare the Mitigation and Evaluation of Environmental Impacts section including a description and analysis of the impacts for the proposed projects.

Prior to the finalization of the SRF Project Plan, the public participation process needs to take place. The following tasks are to finalize Project Plan and hold a public hearing:

- 1) Submit a draft Project Plan to the Village and the MDEQ to obtain comments. Attend one meeting to discuss the comments and finalize the document for the required public comment period and Public Hearing.
- 2) Coordinate advertisement for the public hearing.
- 3) Provide copies of the draft Project Plan to the Village to put on display for public comment 30 days prior to the Public Hearing date.
- 4) Prepare for and present the Project Plan at a Public Hearing. Obtain transcript and update Project Plan based on public input.
- 5) Finalize the Project Plan and submit to the MDEQ.

DELIVERABLES

OHM will provide the Village with a completed SRF Project Plan submitted to the MDEQ, as well as a completed S2 Grant application.

SCHEDULE

The project plan will be submitted to the MDEQ by the required July 1, 2011 deadline. Milestone dates for the public hearing and other meetings will be coordinated with the Village.

COMPENSATION

OHM proposes to provide the above outlined professional services as detailed below:

Task 1: Evaluate the Sludge Handling Process	\$20,500
Task 2: Identify and Incorporate Asset Management Tasks	\$8,700
Task 3: Develop the SRF Project Plan	<u>\$25,400</u>
TOTAL	\$54,600

Services will be provided on an hourly to maximum basis. The Village will be invoiced monthly for the value of services completed to date, in accordance with OHM's current hourly rate schedule.

CONTRACT TERMS AND CONDITIONS

The attached Standard Terms and Conditions, dated March 2003 and as shown as Exhibit 1, are incorporated into this proposal by reference. Section No. 7 is omitted per request of the Village.

We thank you for this opportunity to provide professional engineering services. Please do not hesitate to contact us if you have questions. Should you find our proposal acceptable, please execute both copies of the attached agreement and return one copy to us for our files.

Very truly yours,
ORCHARD, HILTZ & McCLIMENT, INC.



Rhett Gronevelt, P.E.
Client Representative

2011 SRF PROJECT PLAN
VILLAGE OF DEXTER

Accepted By: _____

Printed Name: _____

Title: _____

Date: _____

Attachments: Exhibit 1 – Standard Terms and Conditions

AGENDA 2-14-11

ITEM L-2

Village of Dexter

County of Washtenaw, State of Michigan

RESOLUTION TO SUPPORT MOVING FORWARD WITH THE PROCESS OF FORMING
A REGIONAL FIRE DEPARTMENT THAT INCLUDES SCIO TOWNSHIP, DEXTER
TOWNSHIP, WEBSTER TOWNSHIP AND THE VILLAGE OF DEXTER

Minutes of a regular meeting of the Village Council of the Village of Dexter, County of
Washtenaw, Michigan (the "Village"), held on _____, at 7:30 o'clock p.m., Eastern Standard
Time.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Member ____ and supported by Member
____,

Whereas, the Village of Dexter has been participating in meetings since September 2009
with Dexter Township, Webster Township and Scio Township with the goal of examining the
idea of forming a larger regional fire department, and

Whereas, the committee has determined that by joining the fire departments currently
serving the communities to form a larger regional department an increase in operational
efficiency and service level to residents of all four communities will be achieved; and

Whereas, confirming support from each participating municipality is the next step in the
process of forming the new department;

Now therefore be it resolved, that the Village of Dexter supports the regionalization effort
and encourages the committee to move forward with the process.

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED.

Clerk, Village of Dexter

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Dexter, County of Washtenaw, Michigan, at a regular meeting held on November 22, 2010, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act No. 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Clerk, Village of Dexter



Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: Westside Connector Update
Potential Funding Allocation
Review of Easements
Date: February 8, 2011

The Village continues to work through the various trail projects, including the following:

1. County B2B – Westside Connector, which includes the trail through Warrior Creek Park and under the railroad bridge. The project is slated to start construction as soon as the Village executes the easement agreement to the County (attached). The easement has been reviewed by the Village attorney and staff is looking for Council support to enter into the agreement. The bridge construction will start this winter with the remainder of the boardwalk north of the bridge to the HCMA property line to start May 1.
2. HCMA Trail – The trail partners met on Tuesday, February 8, 2011, to discuss details of working through the MDOT and Federal Funding guidelines. Based on anticipated permitting construction limitations and the MDOT letting schedule the project design will be completed over the next few months and the project will likely be let (bid) in November or December of 2011 and construction after May 2012.
3. Subdivision Connector – The project is essentially designed and permitting documentation prepared. The Village has received authorization from the Westridge HOA to submit the permit. The HOA has scheduled a meeting for February 19th at 1 pm to vote on granting the easement to the Village for construction of the trail. Construction of the trail is still in question and will be determined based on the Council's decision to reallocate the Federal (STPU) Funds that have been slated for use on this segment of trail. Construction would likely occur in May 2011 or May 2012.

FUNDING ALLOCATION

Attached is a spreadsheet detailing two potential funding scenarios for the Subdivision Connector and HCMA Trail. The difference in the scenarios is the use of the Village's Federal (STPU) Funds and County Parks expenditures. In scenario #1 the County funds the HCMA Trail and in scenario #2 the Village STPU funds contribute to the HCMA Trail with the County funding the Village Subdivision Connector.

Scenario #1 – Village uses Federal (STPU) Funds (\$458,000) for the Subdivision Connector (estimated project cost \$150,000) and determines what other federally eligible projects to complete. Projects must then be designated in the TIP through WATS, likely a major amendment that would require SEMCOG approval. Administration of the project would be completed through the Federal process and administrated through the Washtenaw County Road Commission and/or the Village of Dexter and be

required to follow all Federal guidelines, processes, design considerations and construction timing (May 2012).

Scenario #2 – Village transfers Federal (STPU) Funds (\$458,000) to the HCMA Trail. All Federal Funds then used on one project making the design, construction, permitting and timing less complicated. County Parks would then make up the difference needed (\$142,140) and essentially grant the Village the \$458,000 to construct the Subdivision Connector (\$150,000) and other projects TBD. The benefit of this arrangement is that the County’s funds granted to the Village are unencumbered by the Federal Funding requirements, design requirements, MDOT letting and construction timing. The Village then also has more flexibility on the use of the \$458,000. The Village, the Road Commission and County Parks would then have an inter-local agreement in place to cover the Road Commission’s administration of the Village’s Federal STPU Funds, the County’s commitment to funding projects (TBD) in an amount not to exceed \$458,000 and the Villages acknowledgment of the use of the Federal Funds for an alternative project, etc.

ACTION REQUESTED

The Village Council needs to determine whether or not changing the funding allocation from scenario #1 and scenario #2 is something that they would like to consider. The benefits of reallocating the Federal (STPU) Fund’s are primarily the following:

1. Construction timeline – May 2011 construction versus May 2012 construction
2. Design Guidelines – Design exception from 14 foot wide boardwalk to 10 foot wide boardwalk not necessary when not using Federal Funds.
3. No Federal (20%) match required from the Village. Match to be provided by other non Federal sources listed.
4. Engineering and design cost savings.
5. Separate project administration and construction inspection.
6. Ability to complete other priority projects and spend entire \$458,000 without Federal Funding encumbrance.
7. Potential to amend current County contract with Anlaan (under contract) to complete project.
8. MDNRE permitting streamlined by separating projects.

MOVING FORWARD

If the Council supports reallocation of the Village’s Federal (STPU) Funds, the Village needs to amend the Transportation Improvement Plan (TIP) through WATS. A simple project limit amendment is necessary. The Village would also need to determine what projects we would request that the County Park funding be used for. The following projects could be considered (also listed on attached cost estimate and breakdown spreadsheet):

1.	Subdivision Connector	\$150,000
2.	Mill Creek Park Phase 1 (Boardwalk and ADA Ramp)	\$460,000
3.	Mill Creek Park Phase 2 (Shared Use Trail Only)	\$385,000
4.	Cedars of Dexter Non Motorized Pathway	\$100,000
5.	Warrior Creek Stairway	\$100,000
6.	Warrior Creek Trailhead parking	\$100,000
7.	Central Street Pedestrian RR Crossing	\$50,000
8.	Other?	

If the Village Council supports the reallocation and potential project selection an agreement should be drafted between the Village, County Parks and the Road Commission.

EASEMENT/QUIT CLAIM REVIEW

Included in your packet are the following:

Non-Motorized Recreation Trail Easement – This easement is between the Village and County Parks for the construction of the B2B Trail through the Village's property in Warrior Creek Park. The easement has been reviewed by the County's attorney and the Village's attorney. Staff is looking for any objections on entering into the easement agreement with the County. County Parks has issued the contract to Anlaan to start the trail construction; however the construction cannot start until the easement is executed. Please review the easement and provide any objections and/or feedback for incorporation in order to allow for the construction to start.

HCMA Quit Claim – The Village has been asked by HCMA to take over control of the 100' recorded easement within the Westridge common space designated for the construction of the pedestrian trail (Westside Connector). HCMA is interested in transferring the easement (Quit Claim-legal documentation to transfer the property) to the Village due to their lack of involvement in the construction of the trail and the Subdivision Connector (Village) and B2B (County) construction of the trail within the 100 foot easement. The Village's attorney has reviewed the information and is in the process of preparing additional documentation for the Westridge HOA to sign acknowledging the transfer. The Village would be looking for the Westridge HOA to sign that documentation along with the Subdivision Connector easement following the HOA meeting scheduled for February 19th. Please review the information and provide any objections and/or feedback on the Quit Claim and the Village's acceptance of the easement. Upon execution of the Quit Claim and Closing Memorandum the Village would grant a construction easement to the County for the trail construction which is slated to start May 2011.

Please feel free to contact me if you have any additional questions.

Thank you.

FUNDING OPTION I

NEW CONSTRUCTION

PROJECT LENGTH: 3.4 MILES

DESCRIPTION	QUANTITY	UNIT	COST/UNIT	ESTIMATED COST
PATH CONSTRUCTION	16000	LFT	\$60.00	\$960,000.00
BOARDWALK CONSTRUCTION - SECTION A	2380	SFT	\$63.00	\$149,940.00
BOARDWALK CONSTRUCTION - SECTION B	15400	SFT	\$63.00	\$970,200.00
TOTAL ESTIMATED PROJECT COST				\$2,080,140.00
FEDERAL ENHANCEMENT FUND				\$ (780,000.00)
FEDERAL STPU FUNDS - WCRC				\$ (100,000.00)
HCMA				\$ (100,000.00)
WASHTENAW COUNTY PARKS & REC				(\$600,140.00)
MDNR TRUST FUNDS				\$ (500,000.00)
				\$0.00

FUNDING OPTION II

NEW CONSTRUCTION

PROJECT LENGTH: 3.4 MILES

DESCRIPTION	QUANTITY	UNIT	COST/UNIT	ESTIMATED COST
PATH CONSTRUCTION	16000	LFT	\$60.00	\$960,000.00
BOARDWALK CONSTRUCTION - SECTION A	2380	SFT	\$63.00	\$149,940.00
BOARDWALK CONSTRUCTION - SECTION B	15400	SFT	\$63.00	\$970,200.00
TOTAL ESTIMATED PROJECT COST				\$2,080,140.00
FEDERAL ENHANCEMENT FUND				\$ (780,000.00)
FEDERAL STPU FUNDS - WCRC				\$ (100,000.00)
HCMA				\$ (100,000.00)
VILLAGE OF DEXTER - STPU FUNDS				\$ (458,000.00)
WASHTENAW COUNTY PARKS & REC *				(\$142,140.00)
MDNR TRUST FUNDS				\$ (500,000.00)
				\$0.00

* WCP&R PAYS THE SAVINGS TO THE VILLAGE OF DEXTER
 FOR OTHER NON-MOTORIZED PROJECTS: \$458,000.00

NOTE: THE VILLAGE OF DEXTER WILL ALSO SAVE THE 20% FEDERAL MATCH OR \$114,500.00; ALONG WITH ALL THE REQUIRED ADDITIONAL ENGINEERING COST ASSOCIATED WITH A FEDERAL AID PROJECT. PROJECT CONSTRUCTION COULD ALSO OCCUR STARTING MAY 2011 (MAY 2012 WITH FEDERAL AID).

COUNTY PARKS WOULD PAY FOR (contingent upon County Park Board approval) B2B TRAIL CONNECTIONS SUCH AS: (AN INTERLOCAL AGREEMENT WOULD BE DRAFTED TO ASSURE VILLAGE REIMBURSED FOR ALL PROJECT EXPENSES)

SUBDIVISION CONNECTOR (MUST COMPLETE)	\$150,000.00
MILL CREEK PARK PHASE 1 (BOARDWALK, ADA RAMP)	\$460,000.00
MILL CREEK PARK PHASE 2 SHARED USE TRAIL ONLY/NO RESTORATION (Grand Street South)	\$385,000.00
CEDARS OF DEXTER NON MOTORIZED PATHWAY	\$100,000.00
WARRIOR CREEK STAIRWAY	\$100,000.00
ADDITIONAL TRAILHEAD PARKING - WARRIOR CREEK	\$100,000.00
CENTRAL STREET PEDESTRIAN RR CROSSING	\$50,000.00
OTHER?	

NON-MOTORIZED RECREATION TRAIL EASEMENT

This Non-Motorized Recreation Trail Easement (the "NRTE") is made this ____ day of _____, 20__, between _____ of the Village of Dexter, a Michigan general law village, with an address of 8140 Main Street, Dexter, MI 48130 ("Grantor") and Washtenaw County, by the Washtenaw County Parks and Recreation Commission, with an address of 2230 Platt Road, Ann Arbor, Michigan, 48104, ("Grantee").

RECITALS

- A. Grantor is the owner of real estate located in The Village of Dexter, Washtenaw County, Michigan more particularly described on Exhibit A (the "Property").
- B. Grantee wishes to establish and construct a non-motorized recreation trail easement across Grantor's Property.
- C. The purpose of said NRTE will be to allow the public to enjoy non-motorized recreational activities such as walking, jogging and bicycling as well as the esthetic purposes that can result from such a pathway.

Now therefore in consideration of the following covenants, conditions, agreements and benefits, it is agreed as follows:

- 1 Purpose. It is the purpose of this NRTE to allow the public to enjoy non-motorized recreational activities such as walking, jogging and bicycling as well as the esthetic purposes that can result from such a pathway.
- 2 Grant of Easement. Grantor grants to Grantee an easement twenty-five (25) feet in width across the Property with an area fifty (50) feet in width as described in Exhibit A which easement is more fully described in Exhibit B (the "Easement Area"). Grantor represents and warrants that it has the right and authority to grant the easement described herein over the land described in Exhibit A.
- 3 Rights of Grantee Regarding Non-Motorized Recreation Trail Easement. To accomplish the purpose of this NRTE, the following rights are granted to Grantee:
 - 3.1 Creation Of Trail. Grantee may create a walking, jogging, and bicycling trail (the "Trail") within the Easement Area not to exceed ten (10) feet in width which trail may have either an asphalt, boardwalk, or compacted, crushed limestone surface. The exact location of the Trail in the Easement Area may vary in between the edges of the overall easement as granted herein; provided, however, that the location of the Trail shall be in substantial compliance with the site plan approved by Grantor on August 23, 2010.
 - 3.2 Grantee Obligations. Grantee shall be responsible at its sole cost and expense for the initial construction of the improved surfaces of the Trail and all future repair, replacement or reconstruction of these surfaces including, without limitation, resurfacing or replacing portions of the surface as may from time to time be required in order to keep the same in good, safe and navigable condition. Grantee shall undertake annual inspections of the Trail in order to assess the necessity of any resurfacing, repair or replacement activities. The results of all such inspections shall be promptly shared with Grantor.
 - 3.3 Temporary Closings. Grantor or Grantee may close portions of the Trail on a temporary basis for repairs and maintenance including removal of storm damaged trees that may block portions of the Trail, natural hazards including flooding, resurfacing or repairing portions of the Trail, or to correct violations of prohibited uses or activities. Temporary closings may also occur when Grantor's maintenance, repair, or replacement of improvements on Grantor's adjacent property necessitate temporary closure of the Trail after reasonable prior notice to Grantee. In such event, Grantor shall be responsible for property closures within the Easement Area while such work is conducted.
 - 3.4 Maintenance By Grantee. Grantee may mow or otherwise cut woody or herbaceous plants, weeds and grasses within the Easement Area as reasonably necessary to carry out its obligations under Sections 3.1 and 3.2 above.

- 3.5 Signs. Grantee and/or Grantor may erect public use signs that depict the boundaries of the Trail and may also erect incidental signs within instructions for where to park or gain access to the Trail.
- 4 Prohibited Uses. Any activity on or use of the Easement Area inconsistent with the purpose of this NRTE is prohibited without limit. Without limiting the generality of this provision, the following activities and uses are expressly prohibited:
- 4.1 Motor Vehicles. The use of any motorized vehicles or devices other than wheelchairs, except as necessary in connection with the initial construction and future modification, maintenance, repair, or replacement of the Trail;
- 4.2 Improvements. Improvements and construction within the Easement Area other than improvements which would enhance the purposes described herein;
- 4.3 Incompatible Use. Activities other than those that constitute passive recreation as may be defined by Grantee from time to time;
- 4.4 Public Enjoyment. Activities which interfere with the public's enjoyment and use of the Trail in conjunction with the purposes defined herein;
- 4.5 Signage. Signs other than those provided for in Section 3.5;
- 5 Rights and Obligations of Grantor. Grantor reserves and undertakes on behalf of itself and its personal representatives, heirs, invitees, successors, and assigns, the following:
- 5.1 Grantor's Use. Grantor may engage in all uses of the Property and the Easement Area that are not expressly prohibited herein and are not inconsistent with the purpose of this NRTE., including, but not limited to, the right to use such areas for maintenance, repair and installation of underground utility lines.
- 5.2 Entry By Grantor. Grantor may enter all areas, including the Easement Area any time.
- 5.3 Maintenance By Grantor. Grantor shall be responsible, at Grantor's sole cost and expense, for day-to-day routine maintenance of the Trail and Easement Area, including snow and ice removal, clearing leaves, removing minor debris, mowing, and otherwise maintaining the Trail and Easement Area in a clean and navigable condition.
- 5.4 Notice To Repair. Grantor shall promptly notify Grantee in writing when any portion of the Trail requires repair, replacement or reconstruction. In such event, notice shall be sent to the following address:

Attention: Director
 Washtenaw County Parks and Recreation Commission
 2230 Platt Road
 Ann Arbor, Michigan 48104

Notwithstanding anything to the contrary contained in this Agreement, if Grantee fails to complete the construction of or maintain and repair the NRTE as required hereunder, Grantor shall have the right, upon thirty (30) days written notice to Grantee, to undertake the same and submit an invoice to Grantee for the prompt payment thereof.

- 6 Grantee's Remedies.
- 6.1 Injunction. Grantee, its successors or assigns, jointly or severally, shall have the right to enforce the restrictions contained herein by injunction or other appropriate legal proceedings.
- 6.2 Right of Restoration. Grantee may require Grantor, its successors, heirs, assigns, agents or invitees, as the case may be, to correct any violations of this NRTE caused by any act of the Grantor, its successors, heirs, assigns, agents or invitees as the case may be, by restoring the Property to the extent feasible to the condition existing immediately prior to such violation.
- 6.3 Costs of Enforcement. In the event Grantee is required to enforce any of the terms and conditions contained in this NRTE, then the costs of such enforcement proceedings including reasonable attorney's fees shall be awarded to Grantee provided Grantee is the prevailing party. In the event Grantee does not prevail and Grantor is deemed to be the prevailing party, then Grantor shall be entitled to reasonable costs including reasonable attorney's fees.
- 6.4 Grantee's Discretion. Enforcement of the terms of this NRTE shall be at the discretion of Grantee, and any forbearance by Grantee to exercise its rights under this NRTE in the event of any breach of any term of this NRTE by Grantor shall not be deemed or construed to be a waiver by Grantee of such term or of any subsequent breach of the same or any other term of this Easement or of any of Grantee's rights under this NRTE. No delay or omission by Grantee in the exercise of any right or remedy upon any breach by Grantor shall impair such right or remedy or be construed as a waiver.

7 Grantor's Remedies.

- 7.1 Injunction. Grantor, its successors or assigns, jointly or severally, shall have the right to enforce the restrictions contained herein by injunction or other appropriate legal proceedings.
- 7.2 Right of Restoration. Grantor may require Grantee, its successors, heirs, assigns, agents or invitees, as the case may be, to correct any violations of this NRTE caused by any act of the Grantee, its successors, heirs, assigns, agents or invitees as the case may be, by restoring the Property to the extent feasible to the condition existing immediately prior to such violation.
- 7.3 Costs of Enforcement. In the event Grantor is required to enforce any of the terms and conditions contained in this NRTE, then the costs of such enforcement proceedings including reasonable attorney's fees shall be awarded to Grantor provided Grantor is the prevailing party. In the event Grantor does not prevail and Grantee is deemed to be the prevailing party, then Grantee shall be entitled to reasonable costs including reasonable attorney's fees.
- 7.4 Grantee's Discretion. Enforcement of the terms of this NRTE shall be at the discretion of Grantor, and any forbearance by Grantor to exercise its rights under this NRTE in the event of any breach of any term of this NRTE by Grantee shall not be deemed or construed to be a waiver by Grantor of such term or of any subsequent breach of the same or any other term of this NRTE or of any of Grantor's rights under this NRTE. No delay or omission by Grantor in the exercise of any right or remedy upon any breach by Grantee shall impair such right or remedy or be construed as a waiver

8 Property Taxes And Assessments. Grantee shall under no circumstances be obligated to pay taxes or assessments on the property subject to the NRTE. Grantee is a tax exempt entity. Grantee will cooperate with Grantor in the event Grantor seeks to exclude said property from taxation as a result of its public use as defined herein.

9 General Provisions.

- 9.1 Enforcement. Either Grantor or Grantee shall have the authority and power to enforce the terms of this NRTE with regard to any persons violating its terms and conditions. In such event, Grantor and Grantee to keep each other party notified of any activities or behavior which it considers to be in breach of the Agreement and any proceedings or activities that are initiated to restrain such activities.
- 9.2 Successors and Assigns. The restrictions and limitations contained herein shall apply only to that portion of the Property dedicated to this NRTE which shall be construed as an easement in gross in perpetuity. The covenants, terms, conditions and restrictions of this easement shall be binding upon, and inure to the benefit of, the parties hereto and his/her respective representatives, heirs, successors and assigns and shall continue as a servitude running in perpetuity with the Property. No assignment of this NRTE shall be permitted with the prior written consent of Grantor.
- 9.3 Exclusive Use. Grantee agrees that it will hold this NRTE exclusively for public purposes and the establishment of a walking, jogging and bicycling trail. Should it assign its rights and obligations under this NRTE to a public agency or organization qualified at the time of the assignment as an eligible donee under applicable state and federal statutes, which donee has sufficient commitment, resources and ability to monitor and enforce this NRTE, then such assignment shall provide that the assignee assumes all obligations and responsibilities of Grantee hereunder. Grantee further agrees to obtain any donee's written commitment to monitor and enforce this NRTE at the time of the assignment.
- 9.4 Severability. If the application of any provisions in this NRTE or the applicants thereof to any person is found to be invalid, the remainder of the provisions of this NRTE or the application of such provision to persons or circumstances other than those as to which it is found to be invalid, as the case may be, shall not be affected.
- 9.5 Reservation of Rights. Grantor reserve unto Grantor, his/her successors, heirs and assigns in title, all rights, privileges, powers and immunities in respect to the Property which is burdened by the NRTE including, without limitation, the rights of possession and enjoyment subject always to the covenants, terms and restrictions herein.
- 9.6 Perpetual Easement Running With the Land. The restrictions and easements contained herein shall run with the land, including each lot created hereafter, as an easement in perpetuity.
- 9.7 Interest in Property. Grantor hereby specifically warrants the interest herein conveyed to Grantee.
- 9.8 Notification of Transfer. The Grantor, and its successors and assigns in title to the Property, shall notify the Grantee prior to any transfer of all or any portion of the Property. The notification shall be in writing and shall set forth the name and address of the proposed Grantee. Upon transfer of any or all portions of the Property which are burdened

by this NRTE, the subsequent deed shall include a specific reference to this NRTE including the Liber and Page where it is recorded.

10 Temporary Construction Easement. During the initial construction of the Trail or any subsequent modification, maintenance, repair, or replacement of the Trail surface, Grantee shall have a temporary easement over the Property to travel over and store materials for a limited period of time to the extent reasonably necessary to complete the required construction, maintenance, repair and replacement activities. Once said construction, modification, maintenance, repair, or replacement is complete, all vehicles, materials, and other property shall be removed from the Property and the condition restored to that which existed prior to the initiation of construction. At all times during the term of this Agreement, any contractors using or accessing the Property shall purchase and maintain the following insurance coverages:

- (a) Commercial General Liability including premises/operations, broad form property damage, blanket contractual liability and personal injury coverage in an amount not less than Two Million Dollars (\$2,000,000.00) per occurrence; such policy shall be an occurrence policy and not a claims-made policy. Grantor must be named as an additional insured, at no cost to Grantor.
- (b) Automobile Liability including contractual liability coverage for all owned, hired, and non-owned autos.
- (c) Workers' Compensation coverage with statutory limits.

Evidence of all insurance required shall be provided to Grantor prior to Grantee's contractors' use of or entry onto the Property.

GRANTOR:

Village of Dexter,
a Michigan general law village

By: _____
Name: _____
Its: _____

STATE OF MICHIGAN)
) ss:
COUNTY OF WASHTENAW)

On this ____ day of _____, 2011, before me, a Notary Public in and for said County, personally appeared _____, who being by me duly sworn, did say that he is _____ of the Village of Dexter, a Michigan general law village and did represent that he was duly authorized to execute this document on behalf of said municipal corporation.

_____, Notary Public
Washtenaw County, Michigan
Acting in Washtenaw County
My commission expires: _____

Washtenaw County, by the Washtenaw County
Parks and Recreation Commission

By: _____
Robert Tetens, Director

STATE OF MICHIGAN)
) ss:
COUNTY OF WASHTENAW)

On this ____ day of _____, 2011, before me, a Notary Public in and for said County, personally appeared Robert Tetens, who being by me duly sworn, did say that he is Director of the Washtenaw County Parks and Recreation Commission and did represent that he was duly authorized to execute this document on behalf of Washtenaw County.

_____, Notary Public
Washtenaw County, Michigan
Acting in Washtenaw County
My commission expires: _____

Drafted by and when recorded return to:

Ian James Reach
Reach Law Firm
106 N. Fourth Ave., Suite 100
Ann Arbor, MI 48104

Recording Fee: \$ _____
Tax Parcel No: _____

EXHIBIT A
Legal Description - Grantor's Property

Commencing at intersection of centerline of 'A' St with northerly line of Ann Arbor Road, thence N 22°56'20" E 372.20 feet, thence N 67°03' W 145.95 feet, thence N 22°56'20" E 118.77 feet, thence N 42°16'24" W to the southerly line of the Michigan Central Railroad right of way, thence along the right of way to the right bank of the Mill Creek, thence upstream along creek to northerly line of Ann Arbor Road, thence southeasterly along the line of Ann Arbor Road to the point of commencement, being a part of Section 31, Township 1S, Range 5E and a part of Section 6, Township 2S, Range 5E;

Not including any property recorded for public highway use.

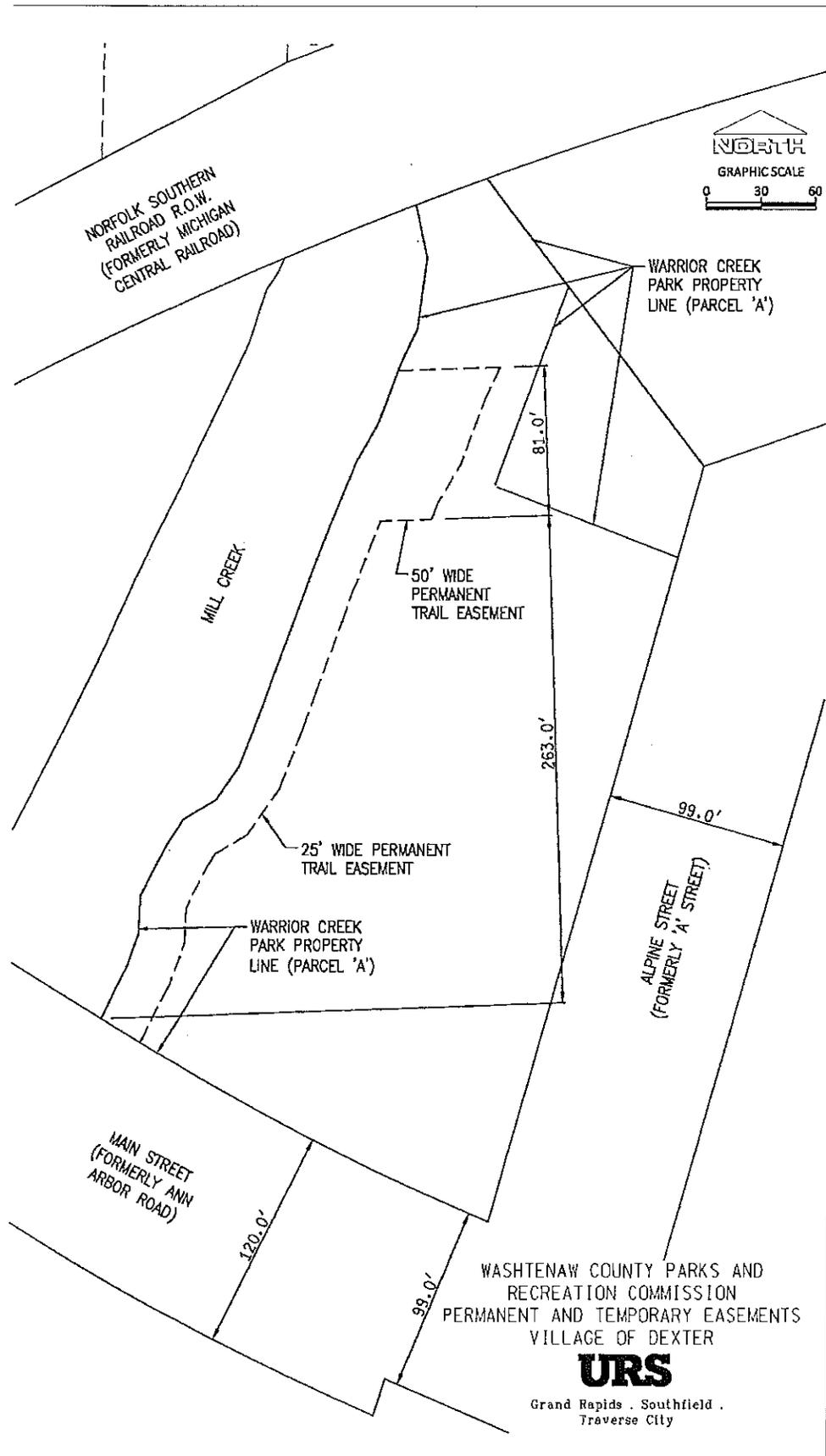
EXHIBIT B
Legal Description – Easement

The westerly 25 feet of Parcel 'A' lying south of an east–west line lying 263 feet north of the westernmost point of Parcel 'A';

Also including the westerly 50 feet of Parcel 'A' lying south of an east–west line lying 344 feet north of the westernmost point of Parcel 'A' and also lying north of an east–west line lying 263 feet north of the westernmost point of Parcel 'A'.

Shown as a shaded area on the drawing attached as Exhibit C

EXHIBIT C



SPACE ABOVE THIS LINE FOR RECORDING PURPOSES

QUIT CLAIM DEED

KNOW ALL MEN BY THESE PRESENTS, that **HURON-CLINTON METROPOLITAN AUTHORITY**, a public body corporate, whose address is 13000 High Ridge Drive, Brighton, Michigan 48114 ("Grantor"), QUIT CLAIMS to **VILLAGE OF DEXTER**, a Michigan general law village, with an address of 8140 Main Street, Dexter, Michigan 48130 ("Grantee"), all of Grantor's rights in the following easement situated in the Village of Dexter, County of Washtenaw, State of Michigan:

All of Grantor's right, title and interest, if any, arising or related to that certain easement created by that certain Warranty Deed dated March 9, 1995, recorded in Liber 3088, Pages 644-656, and more particularly described as:

A 100.00 foot wide easement for the construction and maintenance of a trail for pedestrian and bicycle traffic adjacent and parallel to the following two lines: S 33 degrees 17 minutes 20 seconds W 92.45 feet; thence S 06 degrees 31 minutes 20 seconds W 290.51 feet

for the sum of ONE DOLLAR AND 00/100 (\$1.00).

This conveyance is exempt from taxation pursuant to MCL 207.505 (a) and MCL 207.526(a).

SIGNATURES AND ACKNOWLEDGEMENTS ON THE FOLLOWING PAGE

Dated this _____ day of February, 2011

WITNESSES

**HURON-CLINTON METROPOLITAN
AUTHORITY, a public body corporate**

By: Harry E. Lester
Its: Chairman

By: John E. La Belle
Its: Secretary

STATE OF MICHIGAN)
)SS.
COUNTY OF WASHTENAW)

The foregoing instrument was acknowledged before me this ___ day of February, 2011, by Harry E. Lester, the Chairman and John E. La Belle, the Secretary of the **HURON-CLINTON METROPOLITAN AUTHORITY, a public body corporate**, known to me to be the person who executed the foregoing instrument, and acknowledged the same to be of his/her free act and deed, as in said instrument described.

_____, Notary Public
_____, County, Michigan
Acting in _____ County, Michigan
My commission expires _____

Drafted by and after recording return to:
Joseph M. Fazio, Esq.
Miller Canfield Paddock & Stone, PLC
101 N. Main Street, 7th Floor
Ann Arbor, Michigan 48104

CLOSING MEMORANDUM

This Closing Memorandum is made and entered into this _____ day of February, 2011 by and between Huron-Clinton Metropolitan Authority, a public body corporation, whose address is 13000 High Ridge Drive, Brighton, MI 48114 ("Seller") and Village of Dexter, a Michigan general law village, whose address is 8140 Main Street, Dexter, Michigan 48130 (the "Purchaser")

RECITALS

WHEREAS, Seller is the holder of a certain 100 foot wide easement which allows Seller to construct and maintain a trail for pedestrian and bicycle trail, located in the Village of Dexter, Washtenaw County, Michigan pursuant to a reservation of easement referenced in the Warranty Deed recorded March 16, 1995 at Liber 3088, Page 644-656, and Washtenaw County Records, a copy of which is attached hereto as Exhibit A (the "Easement").

WHEREAS, subject to the terms and conditions set forth in this Closing Memorandum, Seller has conveyed to Purchaser and Purchaser has acquired on even date herewith all of Seller's right, title and interest, if any, in the Easement.

WHEREAS, the parties wish to confirm their agreements relative to the transfer of the Easement, which agreements are set forth below.

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged and with the intent to be legally bound hereby, the parties hereto agree as follows:

1. The Recitals above referenced are acknowledged to be true, correct and complete and are otherwise incorporated herein by reference.
2. Simultaneously with the execution of this Agreement, the parties have consummated the sale and purchase of the Easement and Seller has delivered and Purchaser has accepted the delivery of a Quit Claim Deed for the Easement. From and after the date hereof, Purchaser shall perform and satisfy all obligations and assume all risks and liability arising under the Easement.
3. Purchaser acknowledges and agrees that it is acquiring the Easement in an as-is, where-is condition after completing its own investigation and without any representation or warranty of Seller as to the condition thereof or otherwise from Seller.
4. Seller agrees to indemnify, defend and hold Purchaser harmless from any claims, causes of action relating to Seller's possession of the Property which accrued prior to the date hereof. Similarly, Purchaser agrees to indemnify, defend and hold Seller harmless from and against any and all claims or causes of actions relating to Purchaser's possession of the Property which accrue after the date of closing.
5. This Closing Memorandum may be executed in one or more counterparts, each of which shall constitute an original, and all of which together constitute one and the same instrument.

(signatures on following page)

SELLER:

WITNESSES

**HURON-CLINTON METROPOLITAN
AUTHORITY, a public body corporate**

By: Harry E. Lester
Its: Chairman

By: John E. La Belle
Its: Secretary

STATE OF MICHIGAN)
)SS.
COUNTY OF WASHTENAW)

The foregoing instrument was acknowledged before me this ___ day of February, 2011, by Harry E. Lester, the Chairman and John E. La Belle, the Secretary of the **HURON-CLINTON METROPOLITAN AUTHORITY, a public body corporate**, known to me to be the person who executed the foregoing instrument, and acknowledged the same to be of his/her free act and deed, as in said instrument described.

_____, Notary Public
_____, County, Michigan
Acting in _____ County, Michigan
My commission expires _____

PURCHASER:

**VILLAGE OF DEXTER, a Michigan general law
village**

By:
Its:

STATE OF MICHIGAN)
)SS.
COUNTY OF WASHTENAW)

The foregoing instrument was acknowledged before me this ___ day of February, 2011, by _____, the _____ of the **VILLAGE OF DEXTER, a general law village**, known to me to be the person who executed the foregoing instrument, and acknowledged the same to be of his/her free act and deed, as in said instrument described.

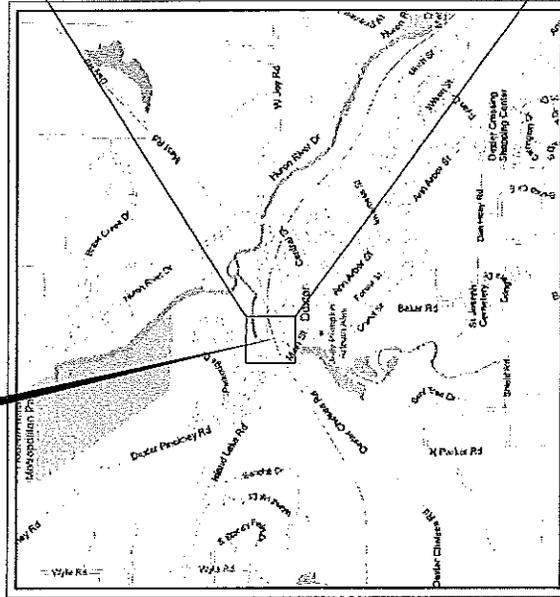
_____, Notary Public
_____, County, Michigan
Acting in _____ County, Michigan
My commission expires _____

VILLAGE OF DEXTER

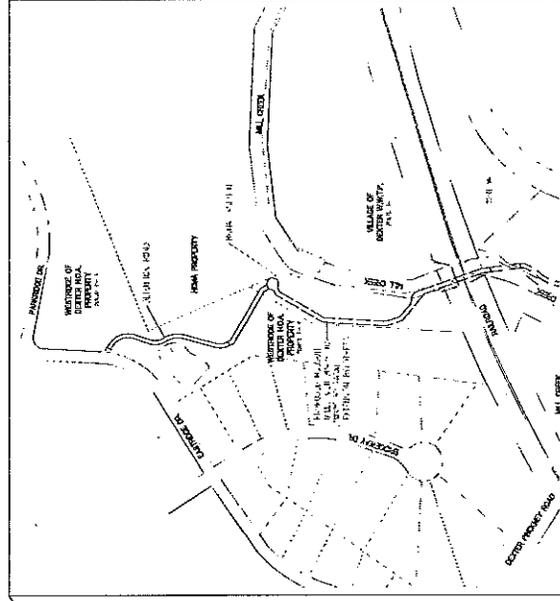
WESTRIDGE SUBDIVISION SPUR TRAIL

VILLAGE OF DEXTER, MICHIGAN

PROJECT LOCATION



LOCATION MAP
NO SCALE



SITE MAP
NO SCALE

DESIGN STANDARDS

GENERAL NOTES

- 1) MATERIALS AND WORKMANSHIP SHALL BE IN ACCORDANCE WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION 2003 STANDARD SPECIFICATIONS FOR CONSTRUCTION EXCEPT WHERE OTHERWISE INDICATED ON THESE PLANS OR IN THE PROPOSAL OR SUPPLEMENTAL SPECIFICATIONS & SPECIAL PROVISIONS.
- 2) THE PROPOSED IMPROVEMENTS COVERED BY THESE PLANS ARE IN ACCORDANCE WITH THE AASHTO: "A POLICY ON GEOMETRIC DESIGN OF HIGHWAYS AND STREETS, 2004," AND AS AMENDED BY SUPPLEMENTAL SPECIFICATIONS AND SPECIAL PROVISIONS.
- 3) THE IMPROVEMENTS COVERED BY THESE PLANS SHALL BE DONE IN ACCORDANCE WITH THE 2006 MICHIGAN MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES.

INDEX OF SHEETS

TITLE	DRAWING
1	TITLE SHEET

CONSTRUCTION DRAWINGS

2	OVERALL SITE PLAN
3	TRAIL PLAN & PROFILE
4	LANDSCAPE PLAN

OWNER/APPLICANT: ALLISON BISHOP - COMMUNITY DEVELOPMENT MANAGER
VILLAGE OF DEXTER
8140 MAIN ST.
DEXTER, MI 48130
(734) 426-8303

NO.	DATE	BY	CHKD BY	REVISION

NO.	DATE	BY	CHKD BY	REVISION



TITLE SHEET
WESTRIDGE SUBDIVISION SPUR TRAIL
VILLAGE OF DEXTER
DEXTER, MI

DRAWING
1
FILE
12942680

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WASHTENAW COUNTY PARKS & RECREATION COMMISSION

BORDER TO BORDER TRAIL OPTION FEASIBILITY STUDY - HUDSON MILLS METROPARK TO WARRIOR PARK VILLAGE OF DEXTER, MICHIGAN

INDEX OF SHEETS

TITLE DRAWING

1 TITLE SHEET

CONSTRUCTION DRAWINGS

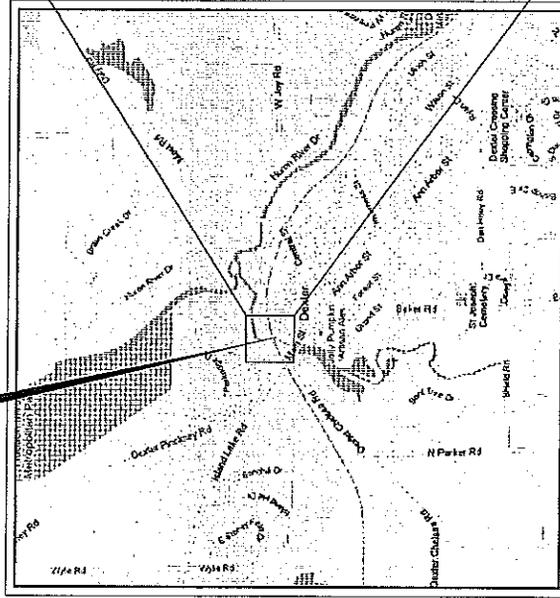
- 2 TOPOGRAPHIC SURVEY PLAN
- 3 TRAIL PLAN & PROFILE
- 4 TRAIL PLAN & PROFILE
- 5 FINISH ELEVATIONS
- 6 DETAILS
- 7 DETAILS

OWNER/APPLICANT:
 COY WALKER, SUPERINTENDENT OF PARK PLANNING
 WASHTENAW COUNTY PARKS & RECREATION
 P.O. BOX 8645
 ANN ARBOR, MI 48107
 (734) 971-6337 X320

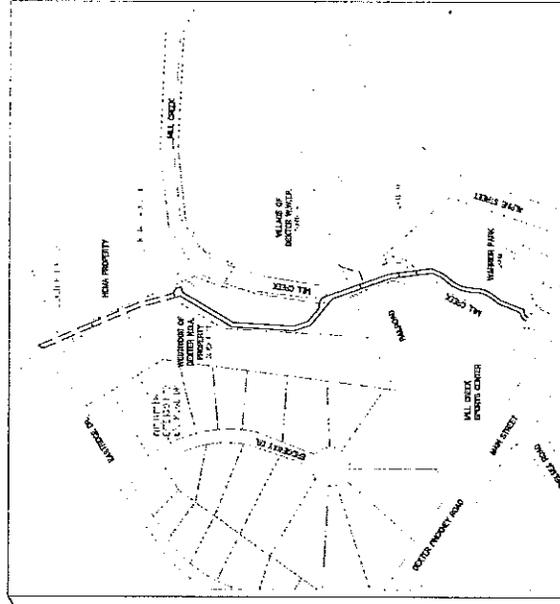
DESIGN STANDARDS GENERAL NOTES

- 1) MATERIALS AND WORKMANSHIP SHALL BE IN ACCORDANCE WITH THE MICHIGAN HIGHWAY DEPARTMENT SECTION 2003 STANDARD SPECIFICATIONS FOR CONSTRUCTION EXCEPT WHERE OTHERWISE INDICATED ON THESE PLANS OR IN THE PROPOSAL OR SUPPLEMENTAL SPECIFICATIONS & SPECIAL PROVISIONS.
- 2) THE PROPOSED IMPROVEMENTS COVERED BY THESE PLANS ARE IN ACCORDANCE WITH THE AASHTO "A" POLICY ON GEOMETRIC DESIGN OF HIGHWAYS AND STREETS, 2004, AND AS AMENDED BY SUPPLEMENTAL SPECIFICATIONS AND SPECIAL PROVISIONS.
- 3) THE IMPROVEMENTS COVERED BY THESE PLANS SHALL BE DONE IN ACCORDANCE WITH THE 2005 MICHIGAN MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES.
- 4) THE DESIGN OF THIS STRUCTURE IS BASED ON CURRENT AASHTO LATERAL WINDICE DESIGN SPECIFICATION PEDESTRIAN LOADING OF 80 PSF (AND A MAINTENANCE VEHICLE (HV) LOADING, NOT ACTING CONCURRENTLY), LIVE LOAD DEFLECTION DOES NOT EXCEED 1/360 OF SPAN LENGTH AND 1/220 OF CANTILEVER ARM.

PROJECT LOCATION



LOCATION MAP
NO SCALE



SITE MAP
NO SCALE



DATE	BY	REVISION

NO. OF SHEETS	1
TOTAL NO. OF SHEETS	7
DATE	
BY	



WASHTENAW COUNTY PARKS & REC. COMM.
 HUDSON MILLS METROPARK TO WARRIOR PARK
 BORDER TO BORDER TRAIL OPTION FEASIBILITY STUDY
 TITLE SHEET

DRAWING 1
 FILE 13650556

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Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: Medical Marijuana Law of 2008 – Proposed Ordinance amendments
Date: February 8, 2011

Over the past several months the Village has been considering amendments to the Village of Dexter Zoning Ordinance and General Code to address the Medical Marijuana Law of 2008. The Village is considering amendments to the following:

- A. Chapter 22 – Civil Infraction Violations (General Code)
- B. Article 2 – Definitions (Zoning Ordinance)
- C. Article 3 – General Provisions (Zoning Ordinance)
- D. Article 8 – Special Land Uses (Zoning Ordinance)
- E. Article 14 – General Business District (C-1) (Zoning Ordinance)

The Planning Commission held the required public hearings for the Zoning Ordinance amendments on January 3, 2011. Attached is a memo presented to Council on January 10th with a synopsis of the meeting and public comment.

The following were additional questions of the Planning Commission:

Q1. Can distance between land use restrictions, such as libraries and schools, be placed on Medical Marijuana Home Occupations?
A1. No – in accordance with the Medical Marijuana Law of 2008 legally registered patients or caregivers are permitted to possess medical marijuana in accordance with the law.

Q2. Caregivers who apply for home occupation permits for Medical Marijuana in accordance with the law are only permitted to provide to the 5 patients they are connected to through the Michigan Department of Community Health registration system, therefore can the ordinance state a maximum of 5 patients?
A2. Yes, language can be added to the proposed ordinance

Comment: See Article 3, Section 3.05(B) – item 3 has been added to address issue.

Q3. How and what will the sheriff department review on the permit and how would applicant privacy be protected?
A3. The Village would provide a copy of the application with the personal information blacked out to protect privacy of the applicant. The dispensary application

would be reviewed by the sheriff's department for review of the security plan, screening procedure, operating plan, and inventory controls.

Comment: This procedure was added to the draft application.

The proposed amendments were also reviewed by the Village Attorney prior to the Planning Commission public hearing and additional amendments were proposed. The amendments were to Article 2, Definitions and Article 8, Special Land Uses. The amendments include but are not limited to:

Article 2

Definitions of Medical Marihuana Dispensary and Medical Marihuana Home Occupation were amended slightly to include reference to the Michigan Department of Community Health and to clarify the types of activities included in medical marihuana dispensaries and types of dwelling units.

Article 8

Adding references to the Michigan Department of Community Health, reference to Federal regulations and prosecution, clarification of non conforming use language, and the prohibition of retail sales was added (removed from definition).

Included in your packet is the following:

1. Each article with proposed amendments underlined. Only those pages with amendments have been provided.
2. Map showing proposed 500 foot radii around schools and public library.
3. Copy of the moratorium passed by the Village Council extending the moratorium to March 21, 2011. It is likely that Council will have to extend the moratorium again based on when the proposed amendments would be effective.
4. DRAFT Medical Marihuana Dispensary application.

ACTION REQUESTED

The Village Council will be holding a public hearing on Chapter 22, Section 22-10 on February 14, 2011.

Action on the recommended Zoning Ordinance amendments is also required. Public hearings are not required.

Any approved amendments are not effective until 20 days after posting as required by law.

Action on an additional moratorium extension may be necessary at the February 28, 2011 meeting due to the effective dates of any amendments.

Action will also be required to amend the fee schedule for the Medical Marihuana Dispensary Application.

Please feel free to contact me prior to the meeting if you have any questions.

Thank you.



Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: SET PUBLIC HEARING – General Code Chapter 22, Section 22-10
Date: January 5, 2011

On January 3, 2011 the Planning Commission held several public hearings on the proposed amendments to the Village of Dexter Zoning Ordinance and General Code to hear public comment on the proposed amendments to the ordinances based on the Michigan Medical Marihuana Act of 2008.

The following public hearings were held and the proposed amendments are attached:

1. Article 2, Definitions – Add Medical Marihuana Dispensary and Medical Marihuana Home Occupation.
2. Article 3, General Provisions – Amend Section 3.05 Home Occupations and add Medical Marihuana Home Occupations.
3. Article 8, Special Land Uses – Add Medical marihuana Dispensary and special land use regulations for Medical Marihuana Dispensaries.
4. Article 14, General Business (C-1) District, Special Land Uses – Add Medical Marihuana Dispensary.
5. Chapter 22, Section 22-10, Municipal Civil Infraction, of the Village of Dexter General Code – Add fines for violations of provisions in Section 8.11, of the Village of Dexter Zoning Ordinance, Medical Marihuana Dispensary.

The above public hearings were held and a following is a synopsis of the discussion and public comments:

1. Several comments were made in favor and not in favor of the proposed amendments.
2. Problem with the limitation on the number of caregivers. Collective dispensaries are how it works.
3. Home Occupation records problematic due to confidentiality.
4. Impressed with process.
5. Additional considerations should be given to the home occupation standards, such as distance from schools, libraries, etc. similar to dispensaries.
6. Convenience of dispensary in Dexter will be nice for patients who will have easier access to medicine.
7. Clarification about what law permits for home use vs. home occupation.
8. Need clarification on what and how the sheriffs department will review and how patient and caregiver privacy is protected.
9. Dispensaries can be used as an emergency situation if a patient's registered caregiver is out of medicine.

10. Dispensaries act as a collective that permits sharing of different strains of medicine that may help different types of ailments.
11. How will the sheriff be involved, how much will administration and enforcement of the ordinance cost, how will it be tracked, will additional staff be necessary, who will handle and at what cost to the tax payers.

RECOMMENDATION

At this time it is necessary to set a public hearing for the proposed amendments to the General Code. General Code amendments require a public hearing by the Village Council, unlike Zoning Ordinance amendments which the Planning Commission is required to hold the public hearing.

The public hearing will be to hear public comment on the proposed amendments to Chapter 22, Section 22-10, Municipal Civil Infraction Fines for Medical Marihuana Dispensary Violations.

It is recommended that the public hearing be scheduled for Monday, February 14, 2011.

In conjunction with the public hearing on February 14, 2011 the Village Council will be asked to consider the additional Zoning Ordinance amendments recommended by the Planning Commission, Article 2, Definitions, Article 3, General Provisions, Article 8, Special Land Uses and Article 14, General Business C-1 District.

Included in your packet for reference is a DRAFT Application for Medical Marihuana Facility that will also need to be considered by the Village Council and the map illustrating the 500 foot distance from schools. Please review the information that has been provided to you over the last few months and feel free to contact me prior to the meeting with questions.

ACTION REQUESTED

Please set a public hearing for February 14, 2010 to hear public comment on the proposed amendments to Chapter 22, Section 22-10 of the Village of Dexter General Code, fines for Medical Marihuana Dispensary violations.

Please feel free to contact me prior to the meeting if you have any questions.
Thank you.

Sec. 22-10. Schedule of civil fines.

(a) A schedule of civil fines payable to the bureau for admissions of responsibility by persons served with municipal ordinance violation notices is established. The fines for the violations listed in this section shall be as follows:

TABLE INSET:

Code Section	Municipal Civil Infraction	First Violation	First Repeat Violation	Second or Subsequent Repeat Violation
10-31	Dogs	\$ 50.00	\$ 100.00	\$ 250.00
18-1	Failure to remove a temporary sign, poster or advertising	50.00	100.00	250.00
18-34	Failure to abate a public nuisance	50.00	100.00	250.00
18-61	Noise	50.00	100.00	250.00
18-82	Roadside dumping and littering	50.00	100.00	250.00
18-112	Storage and repair of motor vehicles	50.00	100.00	250.00
22-9a	Failure to obtain a permit	50.00	100.00	250.00
38-34	Collection and disposal of solid waste	50.00	100.00	250.00
46-76	Failure to remove snow, ice, dirt or debris	50.00	100.00	250.00
54-81	Parking violations	See section 54-81		
54-135	Operation of controlled vehicle in regulated area	5.00	25.00	100.00
<u>The Zoning Ordinance of the Village of Dexter, Article 8.11</u>	<u>Medical Marihuana Dispensary Violation</u>	<u>1000.00</u>	<u>2000.00</u>	<u>3000.00</u>

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ARTICLE II

DEFINITIONS

Section 2.01 INTERPRETATION

For the purpose of this Ordinance, certain term or word uses shall be interpreted as follows:

- A. The word person includes a firm, association, organization, partnership, trust, corporation or company, as well as an individual.
- B. The present tense includes the future tenses. the singular number includes the plural and the plural includes the singular.
- C. The word shall is mandatory, the word may is permissive. The words used or occupied include the words intended, designed, or arranged to be used or occupied.
- D. Any word or term not defined herein shall have the meaning of common or standard use, which is reasonable for context in which used herein.
- E. Questions of interpretation arising hereunder shall be decided by the Zoning Administrator whose decision may be appealed to the Zoning Board of Appeals.

Whenever used in these Zoning Regulations, the following words and phrases shall have the meaning ascribed to them in this Section:

Section 2.02 DEFINITIONS

Accessory use, building, or structure: A use, building, or structure, which is, clearly incidental to, customarily found in connection with, subordinate to, and is located on the same zoning lot as the principal use to which it is exclusively related and is devoted exclusively to an accessory use.

Accessory use or accessory: A use, which is, clearly incidental to, customarily found in connection with, and (except in the case of accessory off-street parking spaces or loading) located on the same zoning lot as the principal use to which it is related. When "accessory" is used in this text, it shall have the same meaning as accessory use. Accessory use includes, but it is not limited to uses such as those that follow:

- A. Residential accommodations for servants and/or caretakers within the principal building.
- B. Swimming pools for the use of the occupants of a residence, or their guests.
- C. Domestic or agricultural storage in a barn, shed, tool room, or similar accessory building or other structure.
- D. Storage of merchandise normally carried in stock in connection with a business or industrial use, unless such storage is excluded in the applicable district regulations.

Definitions

Medical Marihuana Dispensary: Any store front, office building, facility, or other structure or entity, including a membership, compassion, or private club that dispenses, transfers, facilitates, sells, or provides, in any manner, marihuana or cannabis or any product containing marihuana or cannabis to patients or caregivers pursuant to and in compliance with the Michigan Medical Marihuana Act of 2008, as amended, and the Administrative Regulations developed by the Michigan Department of Community Health (MDCH).

Deleted:

Medical Marihuana Home Occupation: Means the cultivation of medical marihuana by a registered primary caregiver as defined in Sec. 3 of the Act, MCL §333.26423(g), within a dwelling unit that is the registered primary caregiver's primary residence and which cultivation is in conformity with the restrictions and regulations contained in the Act, as amended and in the MDCH Administrative Regulations.

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Deleted; , as amended

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Deleted: Medical Marihuana Dispensary does not include a dwelling unit that is the primary residence of the patient to whom marihuana is dispensed provided that the patient is a qualifying patient, as defined in Sec. 3 of the Act, MCL §333.26423(h), and is registered with the Department of Community Health (MDCH).

Medical Marihuana Home Use: Means a dwelling unit that is the primary residence of a qualifying patient, as defined in Sec. 3 of the Act, MCL §333.26423(h), who is registered with the Department of Community Health (MDCH). In his or her primary residence, a registered qualifying patient may lawfully cultivate medical marihuana for him or herself in accordance with the Michigan Medical Marihuana Act of 2008 and the MDCH Administrative Rules, as amended. In his or her primary residence, a registered qualifying patient may receive assistance from his or her primary caregiver with whom the registered qualifying patient is connected to through the MDCH registration process pursuant to MCL §333.26426(d) in accordance with the Michigan Medical Marihuana Act of 2008 and the MDCH Administrative Rules, as amended.

Deleted:

Deleted: Medical Marihuana Dispensary means a facility, including a membership club, compassion, or private club where primary caregivers who are legally registered by the MDCH may lawfully assist qualifying patients to whom the primary caregiver is connected through the state registration process and who are also legally registered by the MDCH with the medical use of marihuana in accordance with the Michigan Medical Marihuana Act (the "Act"), as amended.

Mezzanine: An intermediate floor in any story occupying not to exceed one-third (1/3) of the floor area of such story.

Deleted: No retail sales of drug paraphernalia as defined by this ordinance are permitted at the Dispensary, except to patients and primary caregivers registered by the Michigan Department of Community Health (MDCH). No growing or cultivation is permitted at a Dispensary. A Dispensary shall not include or permit consumption of medical marihuana. A use which purports to have engaged in the medical use of marihuana prior to enactment of said Ordinance, ¶ shall be deemed to not be a legally established use, and therefore not entitled to legal nonconforming status under the provisions of this Ordinance and/or State Law.

Mini-warehouse: A building or group of buildings, each of which contains several individual storage units, each with a separate door and lock and which can be leased on an individual basis. Mini-warehouses are typically contained within a fenced, controlled-access compound.

Deleted: single family dwelling

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Mobile home: A structure, transportable in one (1) or more sections, which is built on a chassis and designed to be used as a dwelling unit, with or without permanent foundation, when connected to the required utilities, and including the plumbing, heating, air conditioning, and electrical systems contained in the structure. Mobile home does not include a trailer coach (recreational vehicle).

Deleted: developed by the Michigan Department of Community Health (MDCH)

Mobile home sales: A person, other than a manufacturer, engaged in the business of buying, selling, exchanging, leasing, or renting mobile homes.

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Mobile home park: A parcel or tract of land, under the control of a person, upon which three (3) or more mobile homes are located on a continual non-recreational basis and including all appurtenances that are incidental to the occupancy of a mobile home.

Modular home: A premanufactured unit assembled of materials or products intended to comprise all or part of a building or structure and is assembled at other than the final location of

Article III

GENERAL PROVISIONS

Deleted: (Amended June 8, 2008)¶

Section 3.01 ADMINISTRATIVE REGULATIONS

A. Scope of Regulations

No structure or tract of land shall hereafter be used or occupied, and no structure, or part thereof, shall be erected, altered, or moved, except in conformity with the provisions of this Ordinance.

However, where a building permit for a building or structure has been issued in accordance with law prior to the effective date of this Ordinance and construction is begun within six (6) months of the effective date, said building or structure may be completed in accordance with the approved plans. Furthermore, upon completion the building may be occupied under a Certificate of Zoning Compliance for the use for which the building was originally designated, subject thereafter to the provisions of Article IV concerning nonconformities. Any subsequent text or map amendments shall not affect previously issued valid permits.

B. Minimum Requirements

The provisions of this Ordinance shall be held to be the minimum requirements for the promotion of public health, safety, convenience, comfort, morals, prosperity, and general welfare.

C. Relationship To Other Ordinances or Agreements

This Ordinance is not intended to abrogate or annul any ordinance, rule, regulation, permit, easement, covenant, or other private agreement previously adopted, issued, or entered into and not in conflict with the provisions of this Ordinance.

However, where the regulations of this Ordinance are more restrictive or impose higher standards or requirements than other such ordinances, rules, regulations, permits, easements, covenants, or other private agreements, the requirements of this Ordinance shall govern.

D. Vested Right

Nothing in this Ordinance should be interpreted or construed to give rise to any permanent vested rights in the continuation of any particular use, district, zoning classification, or permissible activities therein. Furthermore, such rights as may exist through enforcement of this Ordinance are hereby declared to be subject to subsequent amendment, change or modification as may be necessary for the preservation or protection of public health, safety, and welfare.

- H. **Sewage disposal and water supply:** Each such dwelling unit shall be connected to a public sewer and water supply.
- I. **Exceptions:** The foregoing standards shall not apply to a mobile home located in a licensed mobile home park except to the extent required by state or federal law or otherwise specifically required in this ordinance and pertaining to such parks. Mobile homes which do not conform to the standards of this section shall not be used for dwelling purposes within the Village unless located within a mobile home park or a mobile home subdivision district for such uses, or unless used as a temporary residence as otherwise provided in this Ordinance.

Section 3.05 HOME OCCUPATION

- A. A home occupation may be permitted in a single-family detached dwelling within a zoning district where such dwelling is permitted, subject to the following conditions.
 - (1) Application and approval of the home occupation is received from the Village of Dexter in accordance with this section.
 - (2) Certain uses by the nature of their operation have a pronounced tendency to increase in intensity beyond the limits permitted for home occupations, thereby impairing the reasonable use and value of surrounding residential properties. Therefore, the following uses shall not be permitted as home occupations: medical care services, mortuaries, funeral homes, tea rooms (café's & coffee houses), antique shops, restaurants, private clubs, veterinary clinics, animal grooming establishments, barbers shops or beauty parlors with more than one stylist, clinics or hospitals, commercial stables or kennels, real estate offices, restaurants, vehicle repair or painting shops, retail sales, landscape installation and maintenance businesses, snow removal businesses, construction contractors, trailer rentals, funeral homes, nursing homes, private clubs, adult regulated uses and repair shops in general. However, this section is not intended to prohibit offices related to the administration of construction contracting, landscaping, maintenance, or snow removal businesses. Note, this list does not include every use that is prohibited as a home occupation.
 - (3) The use of the dwelling unit for a home occupation shall be clearly incidental and subordinate to its use for residential purposes, and not more than one-quarter (25%) of the floor area of the dwelling unit may be used for the purposes of the home occupation or for storage purposes in conjunction with the home occupation.
 - (4) A home occupation shall be conducted completely within the principal structure.
 - (5) There shall be no change in the outside appearance of the structure or premises, or other visible evidence of conduct of such home occupation, and there shall be no external or internal alterations not customary in residential areas including the expansion of off-street parking areas in excess of residential standards.
 - (6) No article shall be sold or offered for sale on the premises except such as is primarily produced within the dwelling.
 - (7) A home occupation shall not create noise, dust, vibration, smell, smoke, glare, electrical interference, wireless communications interference, fire hazard, or any other hazard or nuisance to any greater or more frequent extent than would normally be generated in a similarly zoned residential district.
 - (8) Signs not customarily found in residential areas shall be prohibited. However, one

Deleted: A home occupation may be permitted in a single-family detached dwelling within a zoning district where such dwelling is permitted, subject to the following conditions.¶

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General Provisions

(1) non-illuminated name plate, not more than two (2) square feet in area, may be attached to the building, and which sign shall contain only the name, occupation, and address of the premises.

(9) There shall be no deliveries to or from a home occupation with a vehicle larger than a 15,000-pound truck with not more than two (2) axles.

(10) In no case shall a home occupation be open to the public earlier than 8:00 a.m., nor later than 7:00 p.m.

(11) No outdoor display or storage of materials, goods, supplies, or equipment used in the home occupation shall be permitted on the premises. The home occupation shall not be visible from the street.

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(12) Bed & Breakfast operations shall be permitted in Residential Districts as regulated in Section 8.11 of this Ordinance.

(13) No more than one other person shall be employed or involved with such activity on premises other than a member of the immediate family residing in the dwelling unit.

(14) Services and transactions shall be conducted by appointment only, walk-in retail trade shall be prohibited.

B. Medical Marihuana Home Occupation. In addition to the requirements in Section 3.05(1), Medical marihuana home occupations shall be subject to the following requirements:

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(1) The medical use of marihuana shall comply at all times and in all circumstances with the Michigan Medical Marihuana Act and the General Rules of the Michigan Department of Community Health, as they may be amended from time to time.

(2) All medical marihuana shall be contained within the main building in an enclosed, locked facility.

(3) The registered primary caregiver may cultivate marihuana for compensation, for up to 5 patients, plus themselves, to whom the primary caregiver is connected through the Michigan Department of Community Health registration system.

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(4) All necessary building, electrical, plumbing and mechanical permits shall be obtained for any portion of the residential structure in which electrical wiring, lighting and/or watering devices that support the cultivation, growing or harvesting of marihuana are located.

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(5) If a room with windows is utilized as a growing location, any lighting methods that exceed usual residential periods between the hours of 11pm and 7am shall employ shielding methods, without alteration to the exterior of the residence, to prevent ambient light spillage that may create a distraction for adjacent residential properties.

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(6) That portion of the residential structure where energy usage and heat exceeds typical residential use, such as grow room, and the storage of any chemicals such as herbicides, pesticides, and fertilizers shall be subject to inspection and approval by the Fire Department to insure compliance with the Michigan Fire Protection Code.

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Section 3.06 TEMPORARY STRUCTURES AND USES

A. General Requirements

Village of Dexter Zoning Ordinance

Article VIII

SPECIAL LAND USES

Adopted June 12, 1995

Section 8.01 INTENT

This Article is intended to regulate uses which may be compatible with uses in some, but not all, locations within a particular zoning district. Among the purposes of the Special Land Use standards of this Article are to accomplish the following:

- Provide a mechanism for public input on decisions involving more intense land uses.
- Establish criteria for both new development and infill/redevelopment consistent with the Village's land use goals and objectives as stated in the Village Master Plan.
- Regulate the use of land on the basis of impact to the Village overall, and adjacent properties in particular.
- Promote a planned and orderly development pattern which can be served by public facilities and service in a cost-effective manner.
- Ensure uses can be accommodated by the environmental capability of specific sites.
- Provide site design standards to diminish negative impacts of potentially conflicting land uses.
- Provide greater flexibility to integrate land uses within the Village.

This Article provides both general standards for all Special Land Uses (Section 8.03) and specific location, site or operational standards for particular Special Land Uses (Section 8.11). The process for a Special Land Use involves a Public Hearing with the Planning Commission with final review on the use and site plan by the Village Council. Approval of any Special Land Use requires a Special Land Use Permit.

Section 8.02 APPLICATION, REVIEW AND APPROVAL PROCEDURES

The procedure for Special Land Use review shall be as follows:

- a. An applicant for a Special Land Use shall submit an application for review and pay the required fee. The application presented for consideration shall contain the following:
 1. Name of proposed development.
 2. Common description of the property and complete legal description (also address, if available.)
 3. Dimensions of land: width, length, acreage, and frontage.
 4. Existing zoning classification and zoning of all adjacent properties.
 5. Proposed use of the land.
 6. Name, address, and phone number of:
 - (a) Firm or individual who prepared the application.

Deleted: Effective 4-9-08

- 19. General and specialty hospitals
- 20. Group Foster Care Homes
- 21. Group day care homes
- 22. Housing for the elderly, retirement villages, etc.
- 23. Kennels, commercial
- 24. Medical Marihauna Dispensary
- 25. Motels, hotels including accessory convention/meeting facilities and restaurants
- 26. Nursing and convalescent homes
- 27. Open air business - see commercial outdoor display, sales and storage
- 28. Outdoor eating areas
- 29. Radio, television microwave, and cellular phone towers
- 30. Recreation: Commercial outdoor establishments (excluding golf related uses)
- 31. Recreation: Indoor commercial recreation (bowling alleys, ice areas, skating rinks, etc.)
- 32. Recreation: Private, non-commercial institutional or community recreation facilities, and swimming pool clubs.
- 33. Residential cluster development
- 34. Restaurants and other establishments with drive-in or drive-thru facilities
- 35. Veterinary Clinics and hospitals

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B. List of specific requirements by use:

1. Accessory apartments on upper floors of mixed-use buildings

Housing above retail uses is encouraged in the Village Commercial and Central Business District. These units are designed for singles, younger couples and elderly people without children. A mix of land uses, housing, jobs, and income creates a more balanced commercial district there by reduces traffic and creates better fiscal balance.

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- f. All units shall have at least one (1) living room and one (1) bedroom, except that not more than ten (10) percent of the units may be of an efficiency-type apartment.
- g. The gross density of the dwelling units shall not exceed twenty (20) units per acre, exclusive of any dedicated public right-of-way of either interior or bounding roads.
- h. Except as provided herein, all buildings and sites shall be in compliance with Article XX - Schedule of Regulations.
- i. No housing for the elderly shall be converted to any other use without complying with the provisions of the Zoning Ordinance in effect.
- j. The Village Council may add any conditions it deems appropriate to ensure the compatibility of the development with the surrounding area.
- k. All buildings permitted hereunder shall not exceed thirty-five (35) feet in height.

23. Kennels, Commercial

- a. For kennels housing dogs, the minimum lot size shall be ten (10) acres.
- b. Building wherein dogs are kept, dog runs, and/or exercise areas shall not be located nearer than one hundred (100) feet to property lines and shall not be located in any required front, rear or side yard setback area.
- c. Such facilities shall be subject to other conditions and requirements necessary to prevent possible nuisances (i.e., fencing, sound-proofing, sanitary requirements).
- d. An operations/management plan shall be submitted to the Village.

24. Medical Marihuana Dispensary.

The intent of the Zouing Ordinance is to regulate medical marihuana dispensaries by providing for regulations and fees in a manner that promotes and protects the public health, safety and welfare, mitigates potential impacts on surrounding properties and persons, and that conforms with the policies and requirements of the Michigan Medical Marihuana Act, MCL 333.26421, et seq (hereinafter "Act"). Nothing in this Chapter, or in any companion regulatory provision adopted in any other provision of this Code, is intended to grant, nor shall they be construed as granting, immunity from criminal prosecution for growing, sale, consumption, use, distribution, or possession of medical marihuana, not in strict compliance with the Act, the MDCH Administrative Rules, and this Ordinance. Since the Act does not protect users, caregivers or the owners of properties on

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which the medical use of marihuana is occurring from Federal Prosecution, or from having their property seized by Federal authorities under the Federal Control Substances Act, nothing in this Chapter, or in any companion regulatory provision adopted in any other provision of this Code, is intended to grant, nor shall they be construed as granting, immunity from criminal prosecution or forfeiture of property under Federal law. A use which purports to have engaged in the medical use of marihuana prior to enactment of said Ordinance, shall be deemed to not be a legally established use, and therefore not entitled to legal nonconforming status under the provisions of this Ordinance and/or State Law.

Deleted: Also, since Federal law is not affected by the Act or the General Rules,

Deleted: The Act does not protect users, caregivers or the owners of properties on which the medical use of marihuana is occurring from Federal Prosecution, or from having their property seized by Federal authorities under the Federal Control Substances Act.

The following Standards for Medical Marihuana Dispensaries shall apply:

(a) The medical use of marihuana shall comply at all times and in all circumstances with the Michigan Medical Marihuana Act and the Administrative Rules of the Michigan Department of Community Health, as they may be amended from time to time;

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(b) No person shall own or operate a medical marihuana dispensary in the Village without first applying for and receiving a permit from the Village.

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(c) Permits are non transferrable and shall only apply to the person listed on the permit.

(d) Permits shall be valid for a period of one year.

(e) Application for a Medical Marihuana Dispensary Permit shall be made to the Village upon application forms provided by the Village for Medical Marihuana Dispensary Permit and signed by the applicant verifying the truth and accuracy of all information and representations in the application. Applications including information and documentation provided pursuant to an application shall be subject to the confidentiality rules under the Act. In addition to information and submittals, the application shall include payment of application fee in an amount set by the Village Council;

(f) The sheriffs department shall review the proposed application to operate a dispensary regarding public health, safety, and welfare concerns of the proposal;

(g) Revocation of Permit; Appeal: Permits issued pursuant to this section may be revoked by the Village upon finding based upon competent, material and substantial evidence of the following clauses:

1. Any fraud, misrepresentation or false statement contained in the application or in connection with the services and/or merchandise;
2. Any violation of this section;
3. Conviction by the permittee of any felony; or
4. Conducting the business in an unlawful manner or in such a manner as to constitute breach of the peace.

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5. Conducting the business in a manner that does not comply with the Medical Marihuana Act, MCL 333.26421 et seq. and Michigan Administrative Rules, R 333.101 et seq.

6. If the operation of a Medical Marihuana Dispensary is held invalid or unconstitutional by any court of competent jurisdiction.

7. Notice of revocation of permit shall be given in writing, setting forth specifically the grounds for the revocation; such notice shall be mailed to the permittee at the address provided in the application. Any permittee whose permit has been revoked as herein provided shall have the right to appeal the revocation to the Village Council at a public hearing. Village Council shall submit to the applicant a written statement of its findings and determinations. The Council's determination shall be based upon competent, material and substantial evidence showing failure to comply with the requirements.

(h) The dispensary site shall not be located within a 500 foot radius of a school building;

(i) The dispensary site shall not be located within five hundred (500) feet of a lawfully existing medical marihuaua dispensary, as measured from the outermost houndaries of the subject lot or parcels;

(j) A maximum of two (2) primary caregivers are permitted to operate out of one (1) establishment. Primary caregivers must be legally registered with the MDCH to assist qualifying patients who are legally registered with the MDCH to use medical marihuana. A primary caregiver may only dispense medical marihuana to the five (5) qualifying patients to whom the caregiver is connected to through the MDCH registration process pursuant to MCL §333.26426(d).

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(k) Smoking and/or consumption of medical marihuana shall be prohibited at the dispensary;

(l) Growing or cultivation of medical marihuana is prohibited;

(m) No retail sales of drug paraphernalia are permitted at the dispensary.

Deleted: as defined by this ordinance are permitted at the Dispensary, except to qualifying patients and primary caregivers registered by the Michigan Department of Community Health (MDCH)

(n) All activity related to the dispensary shall be done indoors;

(o) The facility shall not be permitted to have drive-thru facilities.

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(p) No patients shall be allowed in the facility after hours.

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(q) The facility shall open no earlier than 8:00 am and close no later than 8:00 pm.

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(r) Parking requirements for a facility shall be consistent with the parking requirements for medical clinics.

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(s) Security systems must be installed. Proof of system installation and ongoing monitoring is required. System must include security cameras and alarms. At least one licensed security guard must be present at the dispensary at all times during business hours. All security guards must be licensed by the proper authorities and must possess a valid Security Guard Identification card issued by the Department of Energy, Labor, and Economic Growth.

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(t) The premises shall be open for inspection upon request by the Building Official, the Fire Department and law enforcement officials for compliance with all applicable laws and rules, during the stated hours of operation/use and as such other times as anyone is present on the premises.

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(u) Inspections may be made by the Village Official's designee to confirm the dispensary is operating in accordance with applicable laws including, but not limited to, State Law and Village Ordinances;

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(v) Any medical marihuana dispensary shall not have exterior signage using the word "marihuana" and/or "marijuana" or any other word, phrase or picture commonly understood to refer to marihuana.

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(w) Any medical marihuana dispensary shall maintain a log book and/or database identifying by date the amount of medical marihuana on the premises for each registered qualifying patient and or registered primary caregiver, keeping the qualifying patient and caregiver information confidential. This log shall be available to law enforcement personnel to confirm that the medical marihuana dispensary does not have more medical marihuana than authorized at the location and shall not be used to disclose more information than is reasonably necessary to verify the lawful amount of medical marihuana at the facility. The facility shall maintain the confidentiality of qualifying patients and caregivers in compliance with the Michigan Medical Marihuana Act, as amended.

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(x) If the dispensary ceases operation for a length of time of sixty (60) days or greater, the permit shall expire;

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(y) All medical marihuana shall be contained within the main building in an enclosed, locked facility;

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(z) Any person who violates any provision of this article shall be responsible for violations as set forth in Article 22, Section 22.09.

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25. Motels Hotels, including accessory convention/meeting facilities and restaurants.

- a. Access shall be provided so as not to conflict with the adjacent business uses or adversely affect traffic flow on a major thoroughfare.

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Article XIV

C-1 GENERAL BUSINESS DISTRICT

Section 14.01 INTENT

This district is intended to encourage planned and integrated groupings of retail, service, and administrative establishments which will retail convenience and comparison goods and provide personal and professional services for the entire Village and tributary area and to accommodate commercial establishments which cannot be practically provided in the Village commercial area, but can be integrated into the Village at a scale and intensity consistent with the small Midwest town character.

Section 14.02 PERMITTED PRINCIPAL USES

- A. Retail sale of foods, drugs, hardware notions, books and similar convenience goods.
- B. Personal service, include barber shops and beauty salons; medical and dental clinics; self-service laundromats; sale and repair shops for watches, shoes, radios, televisions and home electronics, bicycle repair, tailor shop and music studio.
- C. Business, professional and medical offices.
- D. Stores and shops for the conducting of a service or retail business.
- E. Restaurants
- F. Any service establishment of an office-showroom workshop nature of an electrician, decorator, dressmaker, tailor, baker, printer, upholsterer or an establishment doing radio or home electronics or appliance repair, photographic reproduction and similar service establishments that require a retail adjunct.
- G.. Theaters and studios for professional work.
- H. Private clubs, fraternal organizations and lodge halls.
- I. Business schools and colleges, or private schools operated for profit.
- J. Financial Institutions.

C-1 General Business District

- K. Off-street parking in accordance with the regulations of ARTICLE V.
- L. Signs in accordance with the regulations of ARTICLE VII.

Section 14.03 SPECIAL USES

The following uses may be permitted, upon review and approval by the Village Council in accordance with the general standards for all Special Land Uses listed in Section 8.03, and the standards for the specific use listed in Section 8.11.

- A. Restaurants and other establishments with drive-in or drive-thru facilities.
- B. Commercial outdoor sales and open air business uses.
- C. Indoor commercial recreation such as bowling alleys, billiard halls, archery ranges, tennis courts, skating rinks, and arcades.
- D. Funeral homes.
- E. Mechanical amusement device centers and arcades as a principal or accessory use if there are more than four (4) such devices.
- F. Automobile service (gasoline) stations when developed as part of a larger planned shopping center with shared access and similar architecture.
- G. Essential public service building and storage yards.
- H. Accessory commercial outdoor sales and storage.
- I. Bars serving alcohol.
- J. Showroom and sales of new automobiles and the display and sale of used cars when in conjunction with a showroom and sale of new units thereof; and repair of same when in conjunction with a showroom and sales of new units thereof.
- K. Outdoor Seating at Restaurants only.
- L. Cleaning establishments when in compliance with fire regulations and all other Village ordinances relating thereto.
- M. Used car lots.
- N. Small animal clinic.

C-1 General Business District

- O. Automobile service center.
- P. Adult regulated uses.
- Q. Single family, two family and multiple family dwelling units above the ground floor.
- R. A dwelling unit of a resident manager or owner is permitted on the ground floor.
- S. Motels & hotels.
- T. Automatic or self serve car wash.
- U. Mixed Use Developments.
- V. Government or Community Owned Buildings
- W. Medical Marihuana Dispensary

Does the applicant have legal possession of the premises for at least one year from the date that this license will be issued by virtue of ownership, lease or other arrangement?

Ownership Lease Other (explain in detail): _____

If leased, list the name of the landlord and tenant, and date of expiration, EXACTLY as they appear on the lease:

LANDLORD	TENANT	EXPIRES

If a premise is leased, attach written consent by the owner of the property to the licensing of the premises for a medical marihuana dispensary.

Name of Manager for licensed premises: _____ DOB: _____

SS#: _____ DL#: _____

Registry ID #: _____ Building Owner: _____

Address: _____ Phone: _____

Fax: _____ Email: _____

Square footage occupied: _____ Number of Employees: _____

Hours of Operation: _____ Number of Registered Qualifying Patients: _____

Does the applicant have an alarm system in place? Yes No
 (Ongoing monitoring is REQUIRED) Provide a copy of the contract for ongoing monitoring.

Alarm/Monitoring Company Name and Phone: _____

Security Guard Company: _____ Name of Guard: _____

Guard License #: _____ Guard Hours: _____

Oath of Application

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Village of Dexter Code and all Rules and Regulations and the Michigan Medical Marihuana Law of 2008, which govern my Medical Marihuana Dispensary License Application.

AUTHORIZED SIGNATURE	PRINT NAME	TITLE	DATE

Fees*:

Subject to change by Village Council without notice.

\$3,000 Initial Application Fee

\$1,000 Annual Application Renewal

Items must be submitted with application for review. Failure to submit all required information may result in a delay in the processing of your application.

____ Provide a copy of any lease or rental agreement pertaining to the Dispensary with this application;

____ Provide a description of the security plan, including but not limited to, any lighting, alarms, barriers, recording/monitoring devices, and security guard arrangements proposed for the Dispensary facility and premises;

____ An executed Release of Liability, Indemnification and hold harmless agreement (see attached);

____ Proof of Insurance, including ????

____ Area map, drawn to scale, indicating the radius of five hundred (500) feet from the boundaries of the proposed dispensary site, the proximity of the site to any school, existing dispensary site or public library.

____ Description of the screening, registration and validation process for persons receiving or dispensing medical marihuana at the proposed dispensary;

____ Disclosure of any citation or conviction for, or guilty/no contest plea to, any violation of the laws of the United States, any state, or any local unit of government regulating controlled substances by the applicant or any of its members, officials, owners or stockholders;

____ Description of the process for tracking medical marihuana quantities and inventory controls;

____ Description of an operating plan for the proposed dispensary including the following:

1. A description of the products and services to be provided at the dispensary;
2. Floor plan, drawn to scale, showing the layout of the dispensary and the principle uses of the floor area depicted therein.
3. Detailed description of all marihuana storage facilities and equipment including enclosed, locked facilities, as required by the Act.

____ Description of any proposed signs in accordance with Article 7, Signs, including detailed depiction of sign language or displays, dimensions, locations, quantity, configuration and illumination.

____ Description and drawing of proposed buildings (exterior) to be constructed or used.

The approval of the above use and occupancy is limited to those described, and that further change, expansion or addition from the approved use if expressly prohibited.

-----FOR DEPARTMENT USE ONLY-----

Planning/Zoning

Approved

Not Approved

Signature

Date

Other Approvals?

