



**H. COMMUNICATIONS:**

1. Upcoming Meeting List
2. Sign Calendar
3. February Citation List
4. Letter from Comcast
5. SEMCOG dues letter

**Page # 9-22**

**I. REPORTS:**

1. Community Development Manager – Allison Bishop – written report only  
**Page # 23-40**

2. Administrative Public Works Superintendent – Blair Selover

**Page # 41-44**

3. Board, Commission, & Other Reports- “Bi-annual or as needed”

Arts, Culture & Heritage Committee

Chelsea Area Planning Team / Dexter Area Regional Team

Dexter Area Chamber

Dexter Area Fire Department

Downtown Development Authority Chair

Farmers Market/Community Garden Representative

Gordon Hall Mgmt Team Representative

Huron River Watershed Council Representative

**Library Board Representative – Pat Cousins**

Parks & Recreation Commission

**Planning Commission – Matt Kowalski**

**Washtenaw Area Transportation Study Policy Rep – Jim Carson**

Western Washtenaw Area Value Express Representative

**Page # 45-50**

4. Subcommittee Reports

Old DAPCO Site Redevelopment Team – Notes from February 14 meeting

Downtown Fire Detection

Economic Preparedness – in process of being scheduled

Facilities – March 21 at 5 p.m.

Website - verbal update from March 8 meeting

**Page # 51-52**

*“This meeting is open to all members of the public under Michigan Open Meetings Act.”*

**[www.villageofdexter.org](http://www.villageofdexter.org)**

5. Village Manager Report

Page # 53-56

6. President's Report

Page # 57-58

**J. CONSENT AGENDA**

*Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.*

1. Consideration of: Bills & Payroll in the amount of: \$ 358,258.93

Page # 59-66

**K. OLD BUSINESS- Consideration and Discussion of:**

1. Discussion of: Medical Marihuana Related Zoning Ordinance Amendments  
Article 2, Definitions, of the Village of Dexter Zoning Ordinance – Add Medical Marihuana Dispensary and Medical Marihuana Home Occupation.  
Article 3, General Provision, of the Village of Dexter Zoning Ordinance – Amend Home Occupations and add Medical Marihuana Home Occupation.  
Article 8, Special Land Uses, of the Village of Dexter Zoning Ordinance – Add Medical Marihuana Dispensary and special land use regulations for Medical Marihuana Dispensaries  
Article 14, General Business (C-1) District, Special land Uses – Add Medical Marihuana Dispensary  
Chapter 22, Section 22-10, Municipal Civil Infraction, of the Village of Dexter General Code – Add fines for Medical Marihuana Dispensary violations.

Page # 67-88

2. Consideration of: Extension of the Medical Marihuana Dispensary Moratorium

Page # 89-92

3. Discussion of: Road and Right of Way Policy

Page # 93-98

*"This meeting is open to all members of the public under Michigan Open Meetings Act."*

**[www.villageofdexter.org](http://www.villageofdexter.org)**

**L. NEW BUSINESS- Consideration and Discussion of:**

1. Consideration of: Subdivision Connector Site Plan  
**Page # 99-112**
  
2. Consideration of: Bid Award for the 2011 Residential Tree Planting Program  
**Page # 113-124**
  
3. Consideration of: Request to purchase a Kubota Utility Vehicle from Boullion Sales for an amount not to exceed \$22,950.  
**Page # 125-128**
  
4. Discussion of: Scope of Services from Orchard, Hiltz & McCliment to complete a State Revolving Fund project plan for storm water projects and apply for an S2 grant  
**Page # 129-142**
  
5. Discussion of: Liquor License Request Process  
**Page # 143-146**

**M. COUNCIL COMMENTS**

**N. NON-ARRANGED PARTICIPATION**

*Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.*

*"This meeting is open to all members of the public under Michigan Open Meetings Act."*

**[www.villageofdexter.org](http://www.villageofdexter.org)**

**O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING LABOR  
NEGOTIATIONS AND POTENTIAL PURCHASE OF PROPERTY IN  
ACCORDANCE WITH MCL 15.268 Sec. 8**

**P. ADJOURNMENT**



DEXTER VILLAGE COUNCIL  
REGULAR MEETING  
MONDAY, FEBRUARY 28, 2011

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:30 PM by President Pro-Tem Tell due to the absence of Village President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

**B. ROLL CALL:** President Keough-absent

J. Carson  
D. Fisher  
J. Smith

P. Cousins  
J. Semifero  
R. Tell

Also present: Donna Dettling, Village Manager; Carol Jones, Village Clerk; Courtney Nicholls, Assistant Village Manager; Allison Bishop, Community Development Director; Kurt Augustine, Department of Public Works; Rob Turner, County Commissioner; Brett Lenert, Washtenaw County Brownfield Redevelopment Authority; Paul Evanoff, JJR; residents and media.

**C. APPROVAL OF THE MINUTES**

1. Regular Council Meeting – January 24, 2011

Motion Smith; support Semifero to approve the minutes of the Regular Council Meeting of February 14, 2011 with one correction under the Village President's remarks that the Westridge Homeowners Association meeting was held on February 19 and not February 20.

Unanimous voice vote for approval

**D. PREARRANGED PARTICIPATION**

None

**E. APPROVAL OF THE AGENDA**

Motion Smith; support Semifero to approve the agenda as presented.

Unanimous voice vote for approval

**F. PUBLIC HEARINGS**

*Action on each public hearing will be taken immediately following the close of the hearing*

None

**G. NON-ARRANGED PARTICIPATION**

None

## H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar

## I. REPORTS

### 1. Community Development Manager -- Allison Bishop

Ms. Bishop submits her report as per packet. In addition Ms. Bishop updated on the following: a) Still trying to decide what to do with the stream restoration and this may set the project back a week or so; b) Will not be present at the March 14 meeting but Council will be discussing the sub-division connector site plan and hope to have discussion on the funding for the parks between the Village and Road Commission; and c) responded to a questions on the Chamber and stream monitoring by ECT.

### 2. Boards, Commissions. & Other Reports-"Bi-annual or as needed"

#### *Dexter Area Fire Department -- Ray Tell*

President Pro-Tem Tell explained that the Dexter Area Fire Department's budget is an ongoing process at present due to the start up and staffing at the Dexter Township sub-station.

#### *Farmer's Market/Community Garden Representative -- Ray Tell*

President Pro-Tem Tell reported that because of Michigan's cottage industry law, it will allow for more diversity at the market; and possible grants for greenhousing at the Community Garden.

### 3. Subcommittee Reports

Old DAPCO Site Redevelopment Team -- Notes from February 14 meeting

Downtown Fire Detection - None

Economic Preparedness -- March 7 at 3 PM

Facilities -- March 21 at 5 p.m.

Website -- Note from February 15 meeting

Mr. Smith reported that the next meeting for the Website will be March 8 at 4 p.m. at the Village Office and asked Council to view the suggested websites for feedback to the committee.

### 4. Village Manager Report

Mrs. Dettling submits her report as per packet. Mrs. Dettling gave the following verbal update: a) at the Feb. 23 meeting of the Wellness Coalition it was identified that there are opportunities for other groups to become involved; b) asked which Council members would like to attend the Chamber of Commerce Annual Dinner on March 10; c) reported that Larry's last day was Friday, have 22 applications of which 10 are qualified, Dan, Courtney

and Donna will be conducting interviews and hope to have a candidate by the March 14 or 28 meeting with April 1 hire date; d) currently have a temporary hire to augment the water department staffing; e) looking to have a workshop with Orchard, Hiltz and McCliment regarding the Water Main Project prior to the March 14 meeting; and f) still trying to finish up the 5<sup>th</sup> well and Equalization Basin projects.

5. President's Report

Mr. Keough submits his report as per packet.

**J. CONSENT AGENDA**

1. Consideration of: Bills and Payroll in the amount of \$256,463.38

Motion Fisher; support Smith to approve item 1 of the consent agenda.

Unanimous voice vote for approval

**K. OLD BUSINESS-Consideration and Discussion of:**

1. Consideration of: Mill Creek Park Site Plan

Motion Cousins; support Semifero to support the idea of the Mill Creek Site Plan contingent upon modifications necessary to satisfy the permitting requirements.

Ayes: Cousins, Fisher, Smith, Semifero, Tell and Carson

Nays: None

Absent: Keough

Motion carries

2. Discussion of: Medical Marihuana Related Zoning Ordinance Amendments  
Articles 2, Definitions, of the Village of Dexter Zoning Ordinance – Add Medical Marihuana Dispensary and Medical Marihuana Home Occupation.  
Article 3, General Provisions of the Village of Dexter Zoning Ordinance – Amend Home Occupations and add Medical Marihuana Home Occupation.  
Article 8, Special Land Uses, of the Village of Dexter Zoning Ordinance – Add Medical Marihuana Dispensary and special land use regulations for Medical Marihuana Dispensaries.  
Article 14, General Business (C-1) District, Special land Uses - Add Medical Marihuana Dispensary.  
Chapter 22, Section 22-10, Municipal Civil Infraction, of the Village of Dexter General Code – Add fines for Medical Marihuana Dispensary violations.

Discussion included but was not limited to the following: a) the Second Reading includes five ordinance amendments with the addition of public library to

distance requirements for no cultivation of plants; b) request to have the distance from schools and public library be increased upwards to 1000 feet, c) a letter shared from the Ottawa Substance Abuse Prevention Coalition; and d) a request for staff to contact the four surrounding townships and the Sheriff's Department to meet and report back at the next meeting.

Motion Cousins; support Smith to postpone for more information.

Ayes: Smith, Semifero, Tell, Carson, Fisher and Cousins

Nays: None

Absent: Keough

Motion carries

#### **L. NEW BUSINESS-Consideration of and Discussion of:**

1. Consideration of: Resolution Supporting the Brownfield Plan Amendment for BST Investments, 2810 Baker Road Brownfield Redevelopment Project

Motion Semifero; support Carson to approve the Resolution supporting the Brownfield Plan Amendment for BST Investments, 2810 Baker Road Brownfield Redevelopment Project.

Ayes: Semifero, Tell, Fisher, Carson, Cousins and Smith

Nays: None

Absent: Keough

Motion Carries

2. Consideration of: Scope of Services from JJR for bidding and construction engineering services for Mill Creek Park

Motion Semifero; support Carson to approve the Scope of Services from JJR for bidding and construction engineering services for Mill Creek Park not to exceed \$65,600.

Ayes: Tell, Carson, Cousins, Smith, Fisher and Semifero

Nays: None

Absent: Keough

Motion carries

3. Consideration of: Scope of Services for Warrior Creek Stairway

Motion Semifero; support Cousins to approve the Scope of Services from JJR for the Warrior Creek Stairway not to exceed \$12,100.

Ayes: Carson, Cousins, Fisher, Smith, Semifero and Tell

Nays: None

Absent: Keough

Motion carries

4. Discussion of: Right of Way Policy

Discussion included but was not limited to the following: a) not prepared to deal with a policy at this time, would like to do some onsite evaluation; b) doesn't make sense to apply a concept or policy to the 'Old Village'; c) purpose of the policy is to establish a guideline not a definitive set of rules; and d) need for a Town Hall Meeting on this topic.

**M. COUNCIL COMMENTS**

Carson	None
Semifero	None
Smith	None
Jones	Announced that her father will be celebrating his 90 <sup>th</sup> Birthday on March 9
Fisher	None
Cousins	None

**N. NON-ARRANGED PARTICIPATION**

Rob Turner, 209 Quiet Creek Court, Chelsea and District 1 County Commissioner spoke about the challenges the County Board of Commissioners will face with a \$20,000,000 budget shortage next year by looking to streamline areas and concentrate on what the county does well. Mr. Turner also mentioned that he is the liaison to the County Road Commission from the Board of Commissioners.

President Keough arrived at the meeting at 8:56 PM

At 8:59 PM a recess was taken and the meeting resumed at 9:04 PM.

**O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING LABOR NEGOTIATIONS AND POTENTIAL PURCHASE OF PROPERTY IN ACCORDANCE WITH MCL 15.268 Sec.8(c)**

Motion Smith; support Semifero to move into closed session at 9:04 PM for the purpose of discussing labor negotiations and potential purchase of property.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

Motion Smith; support Cousins to leave closed session at 10:00 PM.

Ayes: Smith, Semifero, Tell Carson, Fisher, Cousins and Keough

Nays: None

Motion carries

**P. ADJOURNMENT**

Motion Cousins; support Semifero to adjourn at 10:00 PM.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones  
Clerk, Village of Dexter

Approved for Filing: \_\_\_\_\_

DEXTER VILLAGE COUNCIL  
WORK SESSION  
SATURDAY, FEBRUARY 26, 2011

**A. CALL TO ORDER**

The meeting was called to order at 9:12 AM by President Keough in the Dexter District Library at 3255 Alpine Street in Dexter, Michigan

**B. ROLL CALL:** President Keough

J. Carson	P. Cousins
D. Fisher	J. Semifero
J. Smith	R. Tell

Also attending: Village Manager, Donna Dettling; Assistant Village Manager, Courtney Nicholls; and Council Clerk, Carol Jones.

**C. FUNDING DISCUSSION**

**Mill Creek Park & associated projects**

Discussion included but not was not limited to the Mill Creek Park, Westridge Connector and Warrior Creek Park Stairway projects; funding scenarios whether it be through bonding or through the General Fund; bathroom facilities and parking; timing of projects; and looking a future projects for the Village

**F. ADJOURNMENT**

Adjourned at 10:30 AM

This is a Special Council work session; action will NOT be taken.

*"This meeting is open to all members of the public under Michigan Open Meetings Act"*

Respectfully submitted,

Carol J. Jones  
Clerk, Village of Dexter

Approved for Filing: \_\_\_\_\_



## 2011 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Dexter Village Council	3/14/2011	7:30 p.m.	Dexter Senior Center	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	
Scio Township Planning	3/14/2011	7:30 p.m.	Scio Township Hall	<a href="http://www.twp.scio.mi.us/">http://www.twp.scio.mi.us/</a>	
Webster Township Board	3/15/2011	7:30 p.m.	Webster Township Hall	<a href="http://www.twp.webster.mi.us/">http://www.twp.webster.mi.us/</a>	
Dexter Township Board	3/15/2011	7:00 p.m.	Dexter Township Hall	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	Joe Semifero
Dexter Village Parks Commission	3/15/2011	7:00 p.m.	Village Offices	<a href="http://www.miwat's.org/">http://www.miwat's.org/</a>	Jim Carson
Washtenaw Area Transportation Study-Policy	3/16/2011	9:30 a.m.	Scio Township Hall	<a href="http://www.twp.webster.mi.us/">http://www.twp.webster.mi.us/</a>	
Webster Township Planning	3/16/2011	7:30 p.m.	Webster Township Hall	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	
Washtenaw County Board of Commissioners	3/16/2011	6:45 p.m.	Board Room, Admin Building	<a href="http://www.ewashtenaw.org/government/boc/">http://www.ewashtenaw.org/government/boc/</a>	
Regional Fire Consolidation	3/16/2011	3:30 p.m.	Dexter District Library		Shawn Keough
Healthy Community Steering Committee	3/17/2011	8:30 a.m.	Chelsea Hospital - White Oak Room		Paul Cousins
Dexter Downtown Development Authority	3/17/2011	7:30 a.m.	Senior Center	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	Shawn Keough
Dexter Area Fire Board	3/17/2011	6:00 p.m.	Dexter Township Hall	<a href="http://dexterareafire.org/">http://dexterareafire.org/</a>	Ray Tell/Jim Seta
Village Facilities Committee	3/21/2011	5:00 p.m.	Village Offices	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	Jim Smith, Shawn Keough
Chelsea Area Planning Team/Dexter Area Region	3/21/2011	7:00 p.m.	Dexter Township Hall	<a href="http://www.ewashtenaw.org/">http://www.ewashtenaw.org/</a>	Jim Carson
Dexter Community Schools Board of Education	3/21/2011	7:00 p.m.	Creekside Intermediate School	<a href="http://web.dexter.k12.mi.us/">http://web.dexter.k12.mi.us/</a>	
Dexter Village Zoning Board of Appeals	3/21/2011	7:00 p.m.	Senior Center	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	Ray Tell
Western Washtenaw Area Value Express	3/22/2011	8:15 a.m.	Chelsea Community Hospital		Jim Carson
Scio Township Board	3/22/2011	7:00 p.m.	Scio Township Hall	<a href="http://www.twp.scio.mi.us/">http://www.twp.scio.mi.us/</a>	
Farmers Market/Community Garden Oversight	3/22/2011	6:00 p.m.	Village Offices	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	Ray Tell
Southeast Michigan Council of Governments	3/24/2011	4:30 p.m.	Royalty House - Warren	<a href="http://www.sencog.org">http://www.sencog.org</a>	Shawn Keough
Dexter Village Council	3/28/2011	7:30 p.m.	Dexter Senior Center	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	
Scio Township Planning	3/28/2011	7:30 p.m.	Scio Township Hall	<a href="http://www.twp.scio.mi.us/">http://www.twp.scio.mi.us/</a>	

AGENDA 3-14-11  
ITEM H-1

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village Representative

4-2

2011 Sign Requests

Month	Name of Group	Dates	Number Approved	Approval Date	Locations	Month	Name of Group	Dates	Number Approved	Approval Date	Locations
January	St. Andrew's - Blood Drive	Dec 23-3	2 - 28" x 22"	12/9/2010	8, 22	June	Cont.				
	Friends of the Library - Book Sale	6-8	5 - 18" x 24"	11/19/2010	1,4,16, 19, 20						
February	K of C - Rummage Sale	Jan 21-5	5 - 18" x 24"	1/7/2011	1, 5, 10, 6, 2	July	Encore Theatre - Intermittent	June 23-31	2 - 36" x 24"	1/31/2011	15, 16
	St. Andrew's - Monthly Dinner	Jan 28-3	1 - 36" x 24"	12/9/2010	8						
	Encore Theatre - Intermittent	Jan 20 - 20	2 - 36" x 24"	1/31/2011	15, 16						
	Friends of the Library - Book Sale	3-5	5 - 18" x 24"	11/19/2010	1,4,16, 19, 20						
	Knights of Columbus - Fish Fry	12-26	5 - 18" x 24"	1/24/2011	1, 6, 5, 2, 10						
Community Band - Concert	14-27	2 - 2' x 4' 1 - 18" x 24"	1/31/2011	1,3,5							
March	Community Orchestra - Concert	Feb 23-6	2 - 3' x 4'	1/3/2011	5, 9	August	Friends of the Library - Book Sale	11-13	5 - 18" x 24"	11/19/2010	1,4,16, 19, 20
	St. Andrew's - Monthly Dinner	Feb 25-3	1 - 36" x 24"	12/9/2010	8						
	Friends of the Library - Book Sale	3-5	5 - 18" x 24"	11/19/2010	1,4,16, 19, 20						
April	Historical Society - Art Fair	7-19	2 - 5' x 6' 3 - 18" x 24"	12/15/2010	1, 2, 5, 7, 10	September	Encore Theatre - Intermittent	Aug 18 - 18	2 - 36" x 24"	1/31/2011	
	Friends of the Library - Book Sale	March 31-2	5 - 18" x 24"	11/19/2010	1,4,16, 19, 20		St. Andrew's - Monthly Dinner	2-8	1 - 36" x 24"	12/9/2010	8
	St. Andrew's - Monthly Dinner	1-7	1 - 36" x 24"	12/9/2010	8		St. Andrew's - Blood Drive	15-26	2 - 28" x 22"	12/9/2010	8, 22
	St. Andrew's - Blood Drive	14-25	2 - 28" x 22"	12/9/2010	8, 22		Friends of the Library - Book Sale	Sept 29-1	5 - 18" x 24"	11/19/2010	1,4,16, 19, 20
	Encore Theatre - Intermittent	April 7 - 8	2 - 36" x 24"	1/31/2011	15, 16		St. Andrew's - Monthly Dinner	Sept 30-6	1 - 36" x 24"	12/9/2010	8
May	Community Band - Concert	April 18-1	2 - 2' x 4' 1 - 18" x 24"	1/31/2011	1,3,5	November	St. Andrew's - Monthly Dinner	Oct 28-3	1 - 36" x 24"	12/9/2010	8
	St. Andrew's - Monthly Dinner	April 29-5	1 - 36" x 24"	12/9/2010	8		Friends of the Library - Book Sale	3-5	5 - 18" x 24"	11/19/2010	1,4,16, 19, 20
	Friends of the Library - Book Sale	5-7	5 - 18" x 24"	11/19/2010	1,4,16, 19, 20		St. Andrew's - Monthly Dinner	Nov 25-1	1 - 36" x 24"	12/9/2010	8
	Community Orchestra - Concert	11-22	2 - 3' x 4'	1/3/2011	5, 9		Friends of the Library - Book Sale	1-3	5 - 18" x 24"	11/19/2010	1,4,16, 19, 20
	Friends of the Library - Book Sale	2-4	5 - 18" x 24"	11/19/2010	1,4,16, 19, 20						
June	Friends of the Library - Book Sale										

Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Comerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Fourth/Inverness, 24 - Dexter Bakery, 25 - Dexter Pharmacy, 26 - Warrior Creek Park Drive, 27 - Dexter Flowers, 28 - Terry B's, 29 - 7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33 - Lions Park, 34 - Lions Park, 35 - Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor, 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor

\*\* Connexions Church received permission to place 4 signs on Sunday mornings through 2011 in locations - 1,5,36,21



# Washtenaw County Sheriff's Activity Log

Area: 39 Dexter Village  
Date Range: 02/01/2011 - 02/28/2011

## Activity Log Citation by Area Report

Log ID: 245564	Date: 02/06/2011	Location: DEXTER ANN ARBOR/LEXINGTON	
Log ID: 246045	Date: 02/01/2011	Location: MAIN/BAKER	
Log ID: 246045	Date: 02/01/2011	Location: BAKER/DAN HOEY	
Log ID: 246045	Date: 02/01/2011	Location: BAKER/FOREST	
Log ID: 246207	Date: 02/02/2011	Location: DEX-A2/LEXINGTON	Ticket #: 11WD107
Log ID: 246316	Date: 02/02/2011	Location: WELLINGTON	
	Citation 1: MISD	Other: ATV in road	
Log ID: 246390	Date: 02/03/2011	Location: BA2ER/FOREST	Ticket #: NONE
Log ID: 246418	Date: 02/03/2011	Location: DEX-A2/MEADOW VIEW	Ticket #: SH 265623
	Citation 1: C/I	Defective headlights	
Log ID: 246418	Date: 02/03/2011	Location: DEX-A2/LEXINGTON	
Log ID: 246418	Date: 02/03/2011	Location: BAKER/FOREST	
	Citation 1: C/I	Other: DEF EQUIP- TAIL LT	Ticket #: SH 265622
Log ID: 246449	Date: 02/03/2011	Location: ANN ARBOR / INVERNESS	
Log ID: 246481	Date: 02/03/2011	Location: ANN ARBOR/INVERNESS	
	Citation 1: C/I	Speed	
Log ID: 246701	Date: 02/04/2011	Location: ANN ARBOR/INVERNESS	Ticket #: SH 266705
	Citation 1: C/I	30/25	Citation 2: C/I No Proof Ins.
Log ID: 246863	Date: 02/05/2011	Location: ANN ARBOR/INVERNESS	Ticket #: SH 266706
	Citation 1: C/I	30/25	
Log ID: 246968	Date: 02/06/2011	Location: KENSINGTON/ANN ARBOR	Ticket #: SH 266708
	Citation 1: C/I	Disregard Stop Sign	
Log ID: 246968	Date: 02/06/2011	Location: CENTRAL/FOURTH	Ticket #: SH 266707
	Citation 1: C/I	30/25	Citation 2: C/I No proof Ins
Log ID: 246968	Date: 02/06/2011	Location: ANN ARBOR/INVERNESS	
	Citation 1: C/I	Speed	
Log ID: 247139	Date: 02/07/2011	Location: ANN ABOR / DOVER	Ticket #: SH271034
	Citation 1: C/I	30 in a 25 zone	
Log ID: 247202	Date: 02/07/2011	Location: CENTRAL / THIRD	
Log ID: 247202	Date: 02/07/2011	Location: DOVER / FOURTH	
Log ID: 247245	Date: 02/09/2011	Location: BAKER/MAIN	
Log ID: 247245	Date: 02/09/2011	Location: DEXTER ANN ARBOR/LEXINGTON	

AGENDA 3-14-11  
ITEM H-3

Log ID: 247314	Date: 02/08/2011	Location: BAKER/DAN HOEY	Ticket #: 11WD00121
Citation 1:	C/I	Other: seatbelt	
Log ID: 247420	Date: 02/09/2011	Location: BAKER/SHIELD	
Log ID: 247420	Date: 02/09/2011	Location: BAKER/HUDSON	Ticket #: SH264426
Citation 1:	C/I	one headlight	
Log ID: 247420	Date: 02/09/2011	Location: ISLAND LAKE/DEXTER PINCKNEY	
Log ID: 247429	Date: 02/09/2011	Location: MAIN/ ALPINE	Ticket #: SH257192
Citation 1:	C/I	SPEED 30/25	
Log ID: 247445	Date: 02/09/2011	Location: AA/KENSINGTON	
Log ID: 247445	Date: 02/09/2011	Location: AA/EDISON	Ticket #: 11WD133
Citation 1:	C/I	Other: impede	
Log ID: 247547	Date: 02/09/2011	Location: BAKER RD/DAN HOEY RD	Ticket #: N/A
Log ID: 247623	Date: 02/10/2011	Location: DEX-A2/MEADOW VIEW	
Log ID: 247623	Date: 02/10/2011	Location: BAKER/HUDSON	Ticket #: SH 270328
Citation 1:	C/I	Other: NOPROOF INS	
Log ID: 247667	Date: 02/11/2011	Location: FOURTH/CENTRAL	Ticket #: SH 266711
Citation 1:	C/I	Disregard Stop Sign	
Log ID: 247667	Date: 02/11/2011	Location: ANN ARBOR/INVERNESS	Ticket #: SH 266710
Citation 1:	C/I	30/25 Citation 2: C/I	No proof Ins.
Log ID: 247673	Date: 02/10/2011	Location: BAKER /HUDSON	Ticket #: SH-271078
Citation 1:	C/I	Violation of posted speed limit	
Log ID: 247858	Date: 02/11/2011	Location: DEXTER PICKNEY/EASTRIDGE	Ticket #: NONE
Log ID: 247858	Date: 02/11/2011	Location: BAKER/SHIELD	Ticket #: SH270206
Citation 1:	MISD	EXPIRED	
Log ID: 247858	Date: 02/11/2011	Location: BAKER/SHIELD	Ticket #: NONE
Log ID: 247858	Date: 02/11/2011	Location: DEXTER ANN ARBOR/DANHOEY	Ticket #: NONE
Log ID: 247858	Date: 02/11/2011	Location: INVERNESS/DOVER	Ticket #: SH270205
Citation 1:	C/I	EQUIPMENT	
Log ID: 247877	Date: 02/11/2011	Location: BAKER/HUDSON	Ticket #: SH 270329
Citation 1:	MISD	Suspended/revoked ops	Other: NO PROOF INS
Log ID: 247877	Date: 02/11/2011	Location: BAKER/HUDSON	
Log ID: 247915	Date: 02/11/2011	Location: ANN ARBOR/KENSINGTON	
Citation 1:	C/I	Speed	
Log ID: 247938	Date: 02/11/2011	Location: ANN AROBOR / DOVER	
Log ID: 247938	Date: 02/11/2011	Location: BROAD / FIFTH	
Log ID: 248069	Date: 02/12/2011	Location: HRD/VILLAGE LIMITS	Ticket #: SH 266717
Citation 1:	C/I	40/35	
Log ID: 248069	Date: 02/12/2011	Location: HRD/VILLAGE LIMITS	Ticket #: SH 266718
Citation 1:	C/I	40/35	No proof ins.
Log ID: 248069	Date: 02/12/2011	Location: HRD/VILLAGE LIMITS	Ticket #: SH 266716
Citation 1:	C/I	Citation 2: C/I	

30/25	Citation 1: C/I	Log ID: 248069	Date: 02/12/2011	Location: ANN ARBOR/MEADOWVIEW	Citation 2: C/I	Ticket #: SH 266712
				Disobey traffic signal		No proof Ins.
	Citation 1: C/I	Log ID: 248069	Date: 02/12/2011	Location: ANN ARBOR/EDISON		Ticket #: SH 266714
30/25	Citation 1: C/I	Log ID: 248069	Date: 02/12/2011	Location: ANN ARBOR/INVERNESS	Citation 2: C/I	No proof Ins
30/25	Citation 1: C/I	Log ID: 248069	Date: 02/12/2011	Location: ANN ARBOR/INVERNESS		Ticket #: SH 266713
30/25	Citation 1: C/I	Log ID: 248069	Date: 02/12/2011	Location: ANN ARBOR/INVERNESS		Ticket #: SH 266715
30/25	Citation 1: C/I	Log ID: 248195	Date: 02/13/2011	Location: ANN ARBOR/KENSINGTON		Ticket #: SH 266724
30/25	Citation 1: C/I	Log ID: 248195	Date: 02/13/2011	Location: ANN ARBOR/INVERNESS	Citation 2: MISD	Ticket #: SH 266723
30/25	Citation 1: C/I	Log ID: 248195	Date: 02/13/2011	Location: ANN ARBOR/INVERNESS		No ops on person
30/25	Citation 1: C/I	Log ID: 248195	Date: 02/13/2011	Location: ANN ARBOR/INVERNESS		Ticket #: SH 266719
30/25	Citation 1: C/I	Log ID: 248195	Date: 02/13/2011	Location: ANN ARBOR/INVERNESS		Ticket #: SH 266721
30/25	Citation 1: C/I	Log ID: 248195	Date: 02/13/2011	Location: INVERNESS/FOURTH	Citation 2: C/I	Ticket #: SH 266720
				Expired License		Disobey Stop Sign
30/25	Citation 1: C/I	Log ID: 248195	Date: 02/13/2011	Location: ANN ARBOR/INVERNESS		Ticket #: SH 266722
30/25	Citation 1: C/I	Log ID: 248222	Date: 02/13/2011	Location: DAN HOEY/DEX-A2		Ticket #: SH 270336
				Violation of posted speed limit		
30/25	Citation 1: C/I	Log ID: 248263	Date: 02/13/2011	Location: BROAD ST/CENTRAL ST		Ticket #: N/A
30/25	Citation 1: C/I	Log ID: 248477	Date: 02/15/2011	Location: DEXTER ANN ARBOR/DAN HOEY		Ticket #: SH217662
				no proof of insurance		
30/25	Citation 1: C/I	Log ID: 248630	Date: 02/15/2011	Location: ANN ARBOR ST/KENSINGTON ST		Ticket #: N/A
30/25	Citation 1: C/I	Log ID: 248630	Date: 02/15/2011	Location: CENTRAL ST/SECOND ST		Ticket #: N/A
30/25	Citation 1: C/I	Log ID: 248720	Date: 02/16/2011	Location: DEX-A2/MEADOWVIEW		
30/25	Citation 1: C/I	Log ID: 248720	Date: 02/16/2011	Location: DEX-A2/MEADOWVIEW		
30/25	Citation 1: C/I	Log ID: 248720	Date: 02/16/2011	Location: DEX-A2/MEADOWVIEW		Ticket #: SH 217663
				Other: DEF EQUIP- TAIL LT		
30/25	Citation 1: C/I	Log ID: 248720	Date: 02/16/2011	Location: DEX-A2/LEXINGTON		
30/25	Citation 1: C/I	Log ID: 248740	Date: 02/16/2011	Location: AA/KENSINGTON		Ticket #: 11WD186
				Other: impede		
30/25	Citation 1: C/I	Log ID: 248740	Date: 02/16/2011	Location: BAKER		Ticket #: 11WD176
				Other: impede		
30/25	Citation 1: C/I	Log ID: 248751	Date: 02/16/2011	Location: BAKER / CREEKSIDE		
30/25	Citation 1: C/I	Log ID: 248758	Date: 02/16/2011	Location: ANN ARBOR/KENSINGTON		Ticket #: SH 266725

Log ID: 248937	Date: 02/17/2011	Location: DEX-A2/MEADOW VIEW	Ticket #: SH 266726
Log ID: 248963	Date: 02/17/2011	Location: ANN ARBOR/KENSINGTON	
Citation 1:	C/I	30/25	
Log ID: 248963	Date: 02/17/2011	Location: ANN ARBOR/KENSINGTON	
Citation 1:	C/I	Speed	
Log ID: 248986	Date: 02/17/2011	Location: BAKER / HUDSON	Ticket #: SH271035
Log ID: 248986	Date: 02/17/2011	Location: BAKER / HUDSON	
Citation 1:	C/I	35 in a 30 zone.	
Log ID: 249099	Date: 02/17/2011	Location: BAKER / HUDSON	
Citation 1:	C/I	Unlighted reg plate	
Log ID: 249113	Date: 02/18/2011	Location: BAKER/DAN HOEY	Ticket #: SH 270340
Citation 1:	C/I	Defective headlights	
Log ID: 249113	Date: 02/18/2011	Location: DEX-A2/MEADOW VIEW	
Log ID: 249113	Date: 02/18/2011	Location: DEX-A2/MEADOW VIEW	Ticket #: SH 279343
Citation 1:	C/I	Violation of posted speed limit	
Log ID: 249113	Date: 02/18/2011	Location: BAKER/DAN HOEY	Ticket #: SH 270342
Citation 1:	C/I	Violation of posted speed limit	
Log ID: 249143	Date: 02/23/2011	Location: HRD/MAST	Ticket #: 11WD209
Citation 1:	C/I	Violation of posted speed limit	Other: no insurance
Log ID: 249153	Date: 02/18/2011	Location: CENTRAL / SECOND	
Log ID: 249153	Date: 02/18/2011	Location: CENTRAL / SECOND	
Log ID: 249160	Date: 02/18/2011	Location: ANN ARBOR/KENSINGTON	Ticket #: SH 266727
Citation 1:	C/I	30/25	
Log ID: 249298	Date: 02/19/2011	Location: ANN ARBOR/HUDSON	
Log ID: 249341	Date: 02/19/2011	Location: BAKER/DAN HOEY	Ticket #: SH 270344
Citation 1:	C/I	Violation of posted speed limit	
Log ID: 249346	Date: 02/19/2011	Location: ANN ARBOR/KENSINGTON	Ticket #: SH 266732
Citation 1:	C/I	30/25	No proof of ins.
Log ID: 249346	Date: 02/19/2011	Location: ANN ARBOR/HUDSON	
Citation 1:	C/I	No Seatbelt	
Log ID: 249346	Date: 02/19/2011	Location: ANN ARBOR/HUDSON	Ticket #: SH 266731
Citation 1:	C/I	30/25	No proof of ins.
Log ID: 249346	Date: 02/19/2011	Location: ANN ARBOR/KENSINGTON	Ticket #: SH 266730
Citation 1:	C/I	30/25	No proof of ins.
Log ID: 249346	Date: 02/19/2011	Location: ANN ARBOR/KENSINGTON	Ticket #: SH 266729
Citation 1:	C/I	30/25	No proof of ins.
Log ID: 249346	Date: 02/19/2011	Location: ANN ARBOR/KENSINGTON	Ticket #: SH 266728
Citation 1:	C/I	30/25	No proof of ins.
Log ID: 249389	Date: 02/19/2011	Location: DEXTER ANN ARBOR/DEXTER CHELSEA/	Ticket #: SH270303
Citation 1:	C/I	Violation of posted speed limit	Other: Fail to signal turn

Log ID: 249433	Date: 02/19/2011	Location: ANN ARBOR/INVERNESS	
Log ID: 249451	Date: 02/20/2011	Location: ANN ARBOR/BAKER	
Log ID: 249465	Date: 02/20/2011	Location: ANN ARBOR/INVERNESS	Ticket #: SH 266733
	Citation 1: C/I	30/25	No Registration on Person
		Citation 2: C/I	
Log ID: 249720	Date: 02/22/2011	Location: ANN ARBOR / DOVER	
Log ID: 249720	Date: 02/22/2011	Location: CENTRAL / SECOND	
Log ID: 249889	Date: 02/23/2011	Location: ANN ARBOR/HUDSON	Ticket #: SH 266736
	Citation 1: MISD	Expired License	30/25
		Citation 2: C/I	
Log ID: 250000	Date: 02/24/2011	Location: DEX-A2/HURON VIEW CT	
Log ID: 250000	Date: 02/24/2011	Location: BAKER/DAN HOEY	
Log ID: 250040	Date: 02/24/2011	Location: ANN ARBOR / INVERNESS	
Log ID: 250108	Date: 02/24/2011	Location: ANN AROBR/DOVER	Ticket #: SH 266739
	Citation 1: MISD	Violation of Restricted License	30/25
		Citation 2: C/I	
Log ID: 250108	Date: 02/24/2011	Location: ANN ARBOR/INVERNESS	Ticket #: SH 266738
	Citation 1: C/I	30/25	
Log ID: 250108	Date: 02/24/2011	Location: ANN AROBR/INVERNESS	Ticket #: SH 266737
	Citation 1: C/I	30/25	Speed
		Citation 2: C/I	
Log ID: 250206	Date: 02/25/2011	Location: BAKER/DANHOEY	Ticket #: NONE
Log ID: 250232	Date: 02/25/2011	Location: BAKER/DAN HOEY	Ticket #: SH 270653
	Citation 1: C/I	Other: PLATE LIGHT	
Log ID: 250232	Date: 02/25/2011	Location: DEX-A2/HURON VIEW CT	Ticket #: SH 270351
	Citation 1: C/I	Violation of posted speed limit	
Log ID: 250232	Date: 02/25/2011	Location: DEX-A2/HURON VIEW CT	Ticket #: SH 270655
	Citation 1: C/I	Violation of posted speed limit	
Log ID: 250232	Date: 02/25/2011	Location: BAKER/MAIN	Ticket #: SH 270350
	Citation 1: C/I	Defective headlights	Other: NO PROOF INS
Log ID: 250232	Date: 02/25/2011	Location: DEX-A2/HURON VIEW CT	Ticket #: SH 270654
	Citation 1: C/I	Other: N PROOF INS	
Log ID: 250323	Date: 02/25/2011	Location: ANN ARBOR/INVERNESS	
	Citation 1: C/I	Following to close	
Log ID: 250412	Date: 02/26/2011	Location: ANN ARBOR/KENSINGTON	Ticket #: SH 266740
	Citation 1: C/I	30/25	
Log ID: 250412	Date: 02/26/2011	Location: ANN ARBOR/INVERNESS	Ticket #: SH 266741
	Citation 1: C/I	30/25	
Log ID: 250412	Date: 02/26/2011	Location: ANN ARBOR/INVERNESS	Ticket #: SH 266742
	Citation 1: C/I	30/25	
Log ID: 250412	Date: 02/26/2011	Location: ANN ARBOR/KENSINGTON	Ticket #: SH 266743
	Citation 1: C/I	30/25	No Registration on person
Log ID: 250412	Date: 02/26/2011	Location: ANN ARBOR/KENSINGTON	Ticket #: SH 266745
	Citation 1: C/I	30/25	
		Citation 2: C/I	
Log ID: 250412	Date: 02/26/2011	Location: ANN ARBOR/KENSINGTON	

Citation 1: C/I      No proof of Ins      Citation 2: C/I      Speed  
Log ID: 250412      Date: 02/26/2011      Location: ANN ARBOR/KENSINGTON      Ticket #: SH 266744  
Citation 1: C/I      30/35

Total Traffic Stops: 120  
Total Citations Issued: 104  
Total Citation1's: 75  
Total Citation2's: 23  
Total Citation3's: 6  
Tickets Not Issued: 52  
Traffic Stops that ended in an Arrest: 1



AGENDA 3-14-11  
ITEM M-4

February 25, 2011

Donna Dettling, Manager  
Village of Dexter  
8140 Main St.  
Dexter, MI 48130

RE: Important Information – Price Changes

Dear Ms. Dettling:

Beginning April 1, 2011, we are adjusting some of our video-related prices in Michigan.

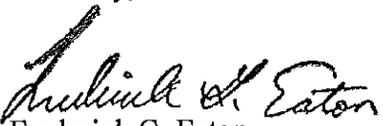
While we have been highly focused on controlling our costs for the benefit of our customers, our costs have increased. We also continue to invest in next-generation technology and equipment to support new product features, more programming choices and improved customer experience. These investments make it possible to provide the additional High Definition (HD) and 3D channels customers demand while delivering continued innovations such as digital video and sound, video on demand, and a new interactive guide.

At Comcast, we are focused on transforming our products by adding the content, interactivity and new features that customers want in order to bring them the greatest value in entertainment. And we stand behind it all with the Comcast Customer Guarantee: our promise to provide a consistently superior experience backed by 24/7 customer service, more convenient appointments and the best products and services. The enclosed attachment will provide you with detailed information regarding the scheduled video price adjustments, starting April 1, 2011.

Visit us at [Comcast.com](http://Comcast.com) to learn more.

As always, if you should have any questions or concerns regarding this matter, or any matter, please feel free to contact me at 734-254-1888.

Sincerely,

  
Frederick G. Eaton  
Government Affairs Manager  
Comcast, Michigan Region  
41112 Concept Drive  
Plymouth, MI 48170

Enclosure

**Schedule of video-related price changes; effective April 1, 2011, unless noted below.**

All prices are subject to applicable franchise fees and state sales tax, and are subject to change.

<b>VIDEO SERVICES</b>	<b><u>CURRENT MONTHLY PRICE</u></b>	<b><u>NEW MONTHLY PRICE APRIL 1, 2011</u></b>
Limited Basic Service	\$17.99	\$18.99
Digital Starter Package (includes Limited Basic and Standard Basic channels)	\$60.98	\$60.98
Digital Preferred (requires subscription to Digital Starter Package)	\$16.95	\$17.95
Digital Preferred Package	\$77.93	\$78.93
Digital Preferred Package with 1 Premium (includes Digital Preferred and choice of HBO, Showtime, Starz or Cinemax)	\$96.49	\$97.49
Digital Preferred Package with 2 Premiums (includes Digital Preferred, HBO and choice of Showtime, Starz or Cinemax)	\$107.99	\$108.99
Digital Preferred Plus Package (includes Digital Preferred, HBO and Starz )	\$113.99	\$114.99
Digital Premier Package (includes Digital Preferred, HBO, Showtime, Starz and Cinemax)	\$120.99	\$121.99
Digital Premier Package plus Sports Entertainment Package (includes Digital Preferred, HBO, Showtime, Starz, Cinemax and Sports Entertainment Package)	\$128.94	\$129.94
Senior Limited Basic	\$16.19	\$17.09
Digital Additional Outlet Service	\$7.95	\$8.95
AnyRoom™ (DVR) Service Additional Outlet	\$7.95	\$8.95

<b>TRIPLE PLAY BUNDLES</b>	<b><u>CURRENT MONTHLY PRICE</u></b>	<b><u>NEW MONTHLY PRICE APRIL 1, 2011</u></b>
TP3.0 Value Plus	\$119.99	\$124.99
TP3.0 Starter	\$134.99	\$139.99
TP3.0 Preferred with Blast!	\$164.99	\$169.99
TP3.0 Premier	\$199.99	\$204.99

<b><u>INSTALLATION/SERVICE CHARGES</u></b>	<b><u>CURRENT PRICE</u></b>	<b><u>NEW PRICE</u></b>
Service Protection Plan (monthly)	\$2.95	\$3.95
Hourly Service Charge (effective 5/1/11)	\$50.00	\$60.00
Wall Fish (per 15 minutes) (effective 5/1/11)	\$12.50	\$15.00
Live Agent Assisted Payment Fee (by phone) (effective 5/1/11)	\$4.00	\$5.00

Subscription to Limited Basic is required to receive any other level of service. Certain services are available separately or as a part of other levels of service. Unless otherwise specified, prices shown are the monthly charge for residential service only and do not include federal, state and local taxes, FCC user and franchise fees or Regulatory Recovery fees or other related costs. Prices, services and features are subject to change. Not all services are available in all areas.

# SEMCOG... Equipping local government leaders now and for the future

Southeast Michigan Council of Governments • 535 Griswold Street, Suite 300 • Detroit, Michigan 48226-3602 • 313-961-4266 • Fax 313-961-4869  
www.semco.org

February 23, 2011

AGENDA 3-14-11  
ITEM H-5

Donna Dettling, Manager  
Village of Dexter  
8140 Main Street  
Dexter, MI 48130-1092

Dear Manager Dettling:

Thank you for your membership, your continued support, and your involvement in SEMCOG. While we all continue to face unprecedented challenges, SEMCOG continues to work with our membership to position ourselves for the opportunities of the future. You may know that we have reduced our staff and reorganized our departments, I am confident that you will find our member service and support stronger than ever. We seized the opportunity to reorganize in a way that will allow us to serve our membership in a more holistic way, creating multi-faceted solutions to your most pressing challenges. SEMCOG services include:

- access to free consulting services for fiscal assessments and budget analysis, developing collaborative arrangements, and organizational restructuring;
- access to individualized assistance on a range of local transportation, environmental, and community and economic development projects;
- a strong advocate for Southeast Michigan with state and federal legislators and agencies for the good of the region and our citizens; and
- free training on a variety of topics important to the future of Southeast Michigan.

SEMCOG continues to monitor member satisfaction with our services. While satisfaction levels remain strong, we know that many members are adjusting priorities to meet fiscal challenges. SEMCOG is committed to serving your needs. I am happy to report that with membership renewal, your 2011 dues will be frozen at 2010 rates.

For additional information on making your SEMCOG membership work for you, visit [www.semco.org/members.aspx](http://www.semco.org/members.aspx), or contact Amy Malmer at 313/324-3308 or by e-mail at [malmer@semco.org](mailto:malmer@semco.org).

It is an honor to serve your community. Please let us know if we can better serve you.

Sincerely,



Paul Tait, CAE  
Executive Director  
SEMCOG

2011 dues = \$734.00

*The SEMCOG experience is different for all who choose to become involved. Each community brings their own needs to this regional table. But, all communities also come with a similar desire to improve the quality of life in Southeast Michigan.*

**SEMCOG**

# Your Participation

in SEMCOG makes a difference

- SEMCOG is committed to engaging our members in policy development, delivery of member services, and regional leadership opportunities.
- To quickly leverage the expertise of our members and other regional stakeholders, SEMCOG uses **issue-specific task forces and affiliation groups**.
- E-communication** is the foundation of the affiliation groups, with emphasis on opportunities for two-way communication, whether in-person or through the use of technology.
- For those interested in **transportation planning**, SEMCOG's Transportation Advisory Council (TAC) addresses issues related to the existing and future transportation system, including roads and bridges, traffic safety, transit, airports, rail, bicycle, and pedestrian. TAC also recommends actions on the regional transportation plan (RTP) and implementation through the Transportation Improvement Program (TIP).

# Serves Southeast Michigan

- Southeast Michigan's local governments join with SEMCOG to solve regional problems and promote the most efficient use of limited tax dollars.
- SEMCOG's member local governments regularly work on issues that cross local government boundaries in Livingston, Macomb, Monroe, Oakland, St. Clair, Washtenaw, and Wayne Counties.
- Local government decision making is supported by SEMCOG in the areas of transportation, land use, environment, community and economic development, and education.
- Local elected officials of SEMCOG's member governments make policy decisions, ensuring that regional policies reflect the interests and concerns of member communities.
- SEMCOG is the premier resource for data about Southeast Michigan's economy and quality of life.

For more information on SEMCOG and how to become involved, go to [www.semcoq.org/members.aspx](http://www.semcoq.org/members.aspx)

Bringing communities together

# SEMCOG

Please mark your 2011 calendar with the dates below, or post this schedule as a reminder.

## Executive Committee meetings

Friday, January 21    Thursday, July 21  
Friday, February 25    Thursday, August 25  
Friday, April 29    (tentative)  
Thursday, May 19    Friday, September 16  
Friday, December 2

Executive Committee meetings are held in SEMCOG's Ambassador Room, unless otherwise noted. Meetings are open to the public and convene at 1 p.m. Networking and lunch for members begins at 12:30 p.m.

## General Assembly meetings

Thursday, March 24  
The Royalty House • Warren  
  
Thursday, June 23  
The MSU Management Education  
Center • Troy  
  
Thursday, October 27  
Crystal Gardens Banquet Center • Howell

General Assembly meetings are open to the public, and usually convene at 4:30 p.m. For more information about any SEMCOG meeting, contact Karen Wieber at (313) 324-3345, or visit [www.semCog.org](http://www.semCog.org).

# 2011

## SEMCOG

535 Griswold St., Suite 300 • Detroit, Michigan 48226  
(313) 961-4266 • Fax: (313) 961-4869  
[www.semCog.org](http://www.semCog.org) • [infoCenter@semCog.org](mailto:infoCenter@semCog.org)

**SEMCOG**

*Equipping local government leaders now and for the future*  
Southeast Michigan Council of Governments





**Memorandum**

To: Village Council and President Keough  
Donna Dettling, Village Manager  
From: Allison Bishop, AICP, Community Development Manager  
Re: REPORT  
Date: March 9, 2011

**Mill Creek Park Update** – The Village’s consultants have been working directly with MDNRE staff to finalize the stream restoration plans for the Mill Creek Park. The cross vein details have been agreed upon and the final plans will be submitted back to the MDNRE by the end of the week. It is expected that the Village’s permit will be issued within 1-2 weeks following submittal of the information. At this time it is the intent to bid the project the first week of April with construction to commence in May.

**County Parks, Village and Road Commission Funding Agreement** – On the agenda for action on the 28<sup>th</sup> will be the agreement provided by the Washtenaw County Road Commission regarding the funding exchange for the use of the Village’s Federal Funds and County Parks grant to the Village. The Village attorney does not have any major issues with the agreement; however it has been recommended that the mechanics of the funding reimbursement and administration be added to the agreement. County Parks also has some issues with the agreement that they would like amended. President Keough also provided some comments on the agreement to assure protection of the Village’s full funding amount. Staff will continue to work through the issues and provide a revised copy for approval.

**Warrior Creek Stairs Scope of Services** – JJR is proceeding with the engineering and design for the stairs in an effort to bid the project with the Mill Creek Park project.

**Ordinance Review**

The Planning Commission is currently in the process of reviewing the following ordinances:

- Article 7 – Signs – Multi-tenant and multi-story building signage – staff to provide recommendation
- Article 20 – Schedule of Regulations – Building Height – amendments recommended for approval
- Article 15B and 15D – Ann Arbor and Baker Road Corridor Standards – standardizing the regulations – subcommittee to meet after April meeting.

**2011-2016 Capital Improvements Plan** – A public hearing was held on March 7, 2011 for the 2011-2016 Capital Improvements Plan. The Planning Commission approved the CIP following discussion of the Executive Summary, completed and new projects and streets projects. The plan is available on the Village’s website (Reference Desk, Planning Commission) for review. The plan will be presented to Council on March 28, 2011.

**Washtenaw County Parks – Segment D1 of the B2B** – The Planning Commission reviewed and recommended approval of the Segment D1 site plan contingent upon railroad easement approval and revising engineering comments. The plan will be before the PaRC on March 22 and the Village Council on March 28<sup>th</sup>. The trail starts at Central Street and the DPW access drive and heads east to Dexter Huron Park. The trail is within the Village limits for approximately 2000 feet.

**Baker Road Storm Project** – The Village has received the Baker Road Storm permit from the MDEQ. The permit is for the repair of the storm outlet adjacent to the school and Generation’s Together. The outlet is collapsing and repair should be planned for the FY11-12 budget to protect the sidewalk and roadway infrastructure in the area.

Please feel free to contact me if you have any additional questions. Thank you.

**HUDSON MILLS BORDER-TO-BORDER  
NON-MOTORIZED TRAIL  
FUNDING AGREEMENT**

*Draft with  
President Keough's  
suggested changes.*

**Village of Dexter – Washtenaw County Parks & Recreation Commission –  
Washtenaw County Road Commission**

This contract is made and entered into by and between:

The **Village of Dexter**, a Michigan Municipal Corporation, with offices at 8140 Main Street, Dexter, Michigan 48130 (the “**Village**”); and

The **Washtenaw County Parks & Recreation Commission**, a Michigan Municipal Corporation, with offices at 2230 Platt Road, Ann Arbor, Michigan 48104 (the “**County Parks**”); and

The **Board of County Road Commissioners of the County of Washtenaw**, a Michigan Municipal Corporation, with offices at 555 Zeeb Road, Ann Arbor, Michigan 48103 (the “**Road Commission**”).

**1.0 ACKNOWLEDGMENTS**

1.1 The Huron-Clinton Metropolitan Authority (HCMA), in cooperation with the Village, County Parks and the Road Commission, desires to construct a non-motorized pathway from the Village of Dexter to its existing facility in the Hudson Mills Metro Park (the “Project”).

1.2 The HCMA, the Village, County Parks and the Road Commission have applied for and received preliminary approval for several sources of local, state and federal funding for the Project. The Michigan Department of Transportation (the “MDOT”) will only distribute federal funds on behalf of the Federal Highway Administration (the “FHWA”) to agencies eligible to receive Public Act 51 of 1951 funds. Due to this mandate, the Road Commission agrees to accept approximately \$780,000 of FY2012 Surface Transportation Program – Enhancement (STE) funds and approximately \$100,000 of FY2012 Surface Transportation Program – Urban (STU) funds for the Project on behalf of the HCMA.

1.3 County Parks has approved approximately \$600,000 in local county park funds for the Project.

1.4 The Village has programmed approximately \$458,000 in FY2012 STU funds for the Mill Pond Non-Motorized Pathway (is this the official name of the Village project on the WATS list?).

1.5 The Road Commission will administer the Project through the MDOT Local Agency Programs and oversee construction of the Project in conjunction with HCMA.

NOW, THEREFORE, in exchange for their mutual promises as set forth in Section 1.0 and other good and valuable consideration, the parties agree as follows:

## 2.0 CONTRACT

2.1 In order to most efficiently administer and construct both the Project and the Mill Creek Park Pond Non-Motorized Pathway, the Village will request that the Washtenaw Area Transportation Study (WATS) transfer approximately \$458,000 in STU funds currently allocated to the Mill Creek Park Pond Non-Motorized Pathway to the Project.

2.2 The Village of Dexter has planned 3 improvement projects in the vicinity of the Border to Border trail that will be additional assets to the non-motorized trail network that the County Parks is trying to create. They are identified as the Mill Creek Park Non-Motorized Pathway, the Stairway from Warrior Creek Park to Alpine Street and the Subdivision Connector.

2.3 In order to maintain full funding for both the Project and the Mill Creek Park Non-Motorized Pathway Village's improvement projects, County Parks will transfer approximately \$458,000 in local county parks funds from the Project to the Mill Creek Park Non-Motorized Pathway, the Stairway from Warrior Creek Park to Alpine Street and the Subdivision Connector. A summary of estimated funding for the Project is attached hereto as Exhibit A.

2.34 The Road Commission will coordinate design and construction engineering efforts with HCMA, authorize MDOT to advertise and let bids for the Project, hire a contractor, and enter into a contract to complete the Project, in the ordinary and normal course, and according to the Road Commission's and MDOT's standard practices and procedures.

2.5 Upon completion of all of the projects, a review of the funding transfer will be conducted to insure that the County Parks transfers to the Village equate to approximately \$458,000 as originally intended. Additional Village projects may need to be identified following this review.

## 3.0 GENERAL PROVISIONS

3.1 All notices and invoices under this contract are deemed given when mailed by first class mail, postage pre-paid, or personally delivered as follows:

### For the Village

Community Development Manager  
Village of Dexter  
8140 Main Street  
Dexter, MI 48130

### For the County Parks

Director

Washtenaw County Parks & Recreation Commission  
2230 Platt Road  
Ann Arbor, MI 48104

**For the Road Commission**

Managing Director  
Washtenaw County Road Commission  
555 Zeeb Road  
Ann Arbor, MI 48103

3.2 This contract constitutes the entire contract between the parties and all previous communications between the parties, whether written or oral with reference to the subject matter of this contract, are hereby canceled and superseded.

3.3 If any provision of this contract violates any law, the remaining provisions of this contract shall continue in full force and effect.

3.4 This contract shall be interpreted and construed in all respects in accordance with the laws of the State of Michigan.

3.5 This contract has been jointly drafted by the parties and, therefore, shall be construed and interpreted accordingly.

3.6 Failure or delay in performance of this contract by either party shall not be deemed to be a breach thereof when such failure or delay is occasioned by or due to any act of God, labor strike, lock-out, war, riot, epidemic, explosion, terrorism, breakage or accident to machinery or lines of pipe, the binding order of any court or governmental authority or any other cause, whether of the kind enumerated here or otherwise, not within the control of the party claimed to be responsible for such failure or delay or other similar alleged breach of this contract.

3.7 Without the prior written consent of the governing body of either party, neither this contract, any interest created by this contract, or any claim arising under this contract shall be transferred or assigned by either party.

3.8 The parties agree and it is specifically understood that the parties' performance under this contract does not and shall not confer upon the Road Commission any right, title or interest in the Project and does not confer upon the Village or County Parks any right, title or interest in any road work improvements associated with the Project.

3.9 This contract does not create or vest any rights or privileges in any third party not a party to this contract. Notwithstanding any other provision of this contract, this contract and actions taken by either party under this contract, will not and shall not be construed by any third party or any court of law as vesting any rights or privileges in any third party under any circumstances.

3.10 Nothing herein shall be construed to constitute either party to this contract, or their member communities, contractors, agents or assigns, as a joint venturer or agent or general

partner of the other, nor do the parties intend to create or engage in a joint venture or joint venture partnership by entering into and satisfying the terms and conditions of this contract.

3.11 This contract shall be effective and binding on the date on which the last of the parties signs this contract. It may be executed in counterpart originals, one of which shall be retained by each party and each of which may serve as the original of this contract.

3.12 If applicable, this contract will be null and void if the Road Commission does not enter into contract(s) between the Road Commission and the MDOT.

IN WITNESS WHEREOF, the parties have set their hands to this contract the day and year here written.

**VILLAGE OF DEXTER**

Dated: \_\_\_\_\_, 2011

\_\_\_\_\_  
By: ??  
Its: Title??

Dated: \_\_\_\_\_, 2011

\_\_\_\_\_  
By: ??  
Its: Title??

**WASHTENAW COUNTY PARKS &  
RECREATION COMMISSION**

Dated: \_\_\_\_\_, 2011

\_\_\_\_\_  
By: Robert Tetens  
Its: Director

Dated: \_\_\_\_\_, 2011

\_\_\_\_\_  
By: ??  
Its: Title??

**WASHTENAW COUNTY ROAD  
COMMISSION**

Dated: \_\_\_\_\_, 2011

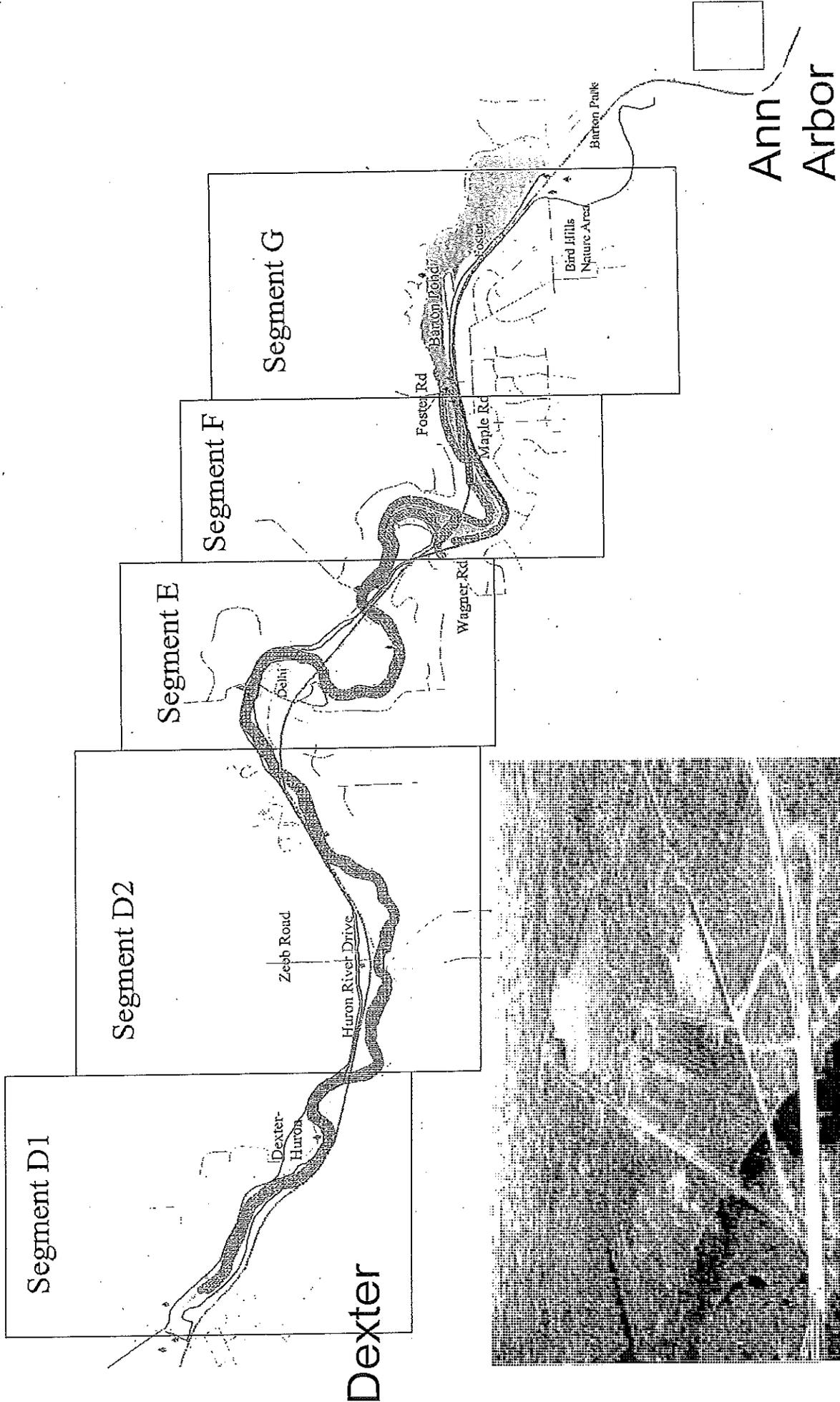
\_\_\_\_\_  
By: Steven M. Puuri  
Its: Managing Director

Dated: \_\_\_\_\_, 2011

\_\_\_\_\_  
By: Douglas E. Fuller  
Its: Board Chair



# Segments D-G

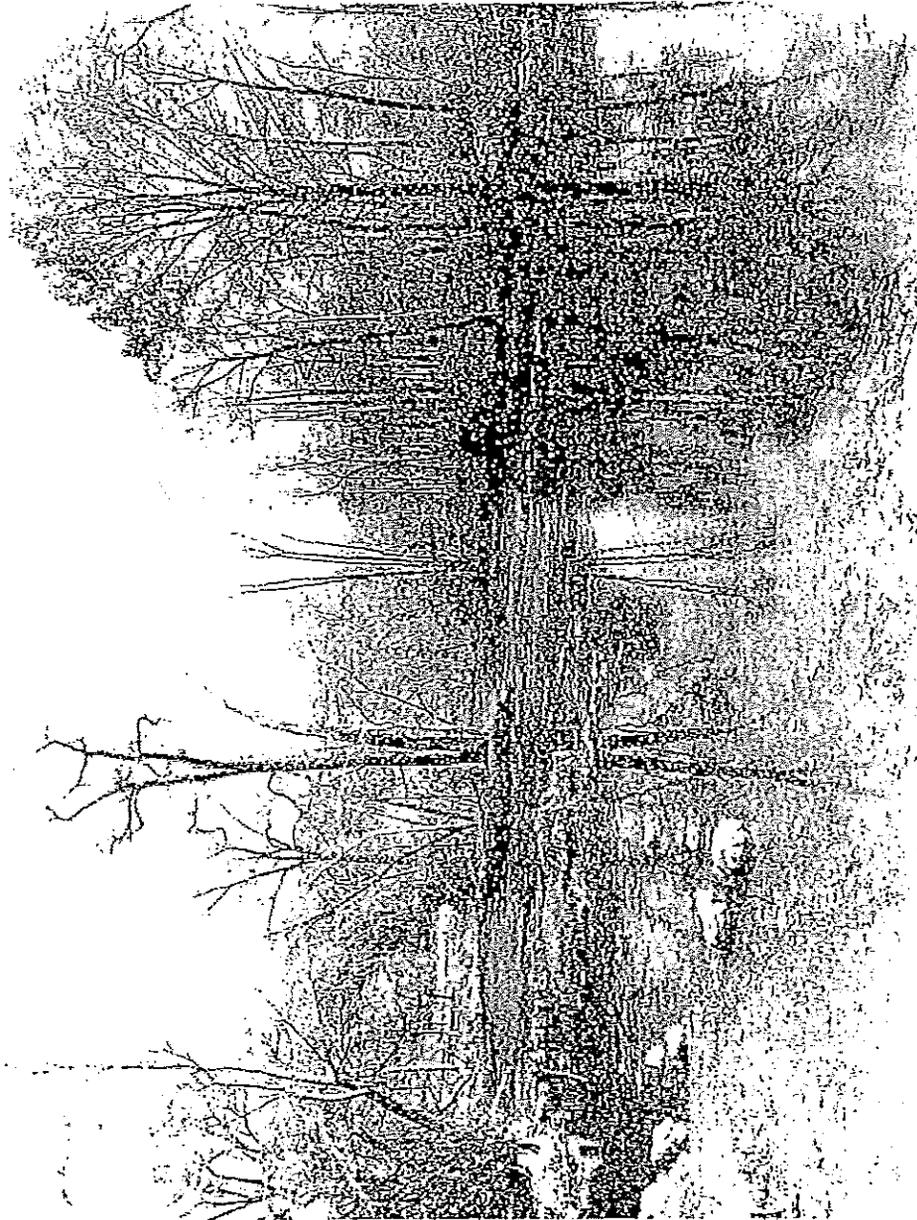




# Segments D-G

## The Huron River Bikeway Study

Ann Arbor-Dexter  
Washtenaw County, Michigan



The Huron River in late fall; photographed near Delhit Road.

8 October 1984

Prepared  
for

Ann Arbor-Ypsilanti Urban Area  
Transportation Study  
Committee  
111 West Kingsley  
Ann Arbor, Michigan

By

Pollack  
Design  
Associates

220 South Main Street  
Ann Arbor, Michigan 48104

Washtenaw Engineering Co., Inc.  
3250 Liberty Road  
Ann Arbor, Michigan

Matthew Heumann  
Natural Features Consultant  
8802 River Valley Drive  
Brighton, Michigan

# Segments D-G

## *Segment D Border to Border Nonmotorized Trail ~ Summary Report*

from the Village of Dexter to Delhi Metropark  
Washtenaw County, Michigan



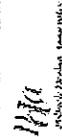
4 February 2004

Prepared  
for  
Washtenaw County  
Parks and Recreation  
Commission  
P.O. Box 8645  
2230 Platt Road  
Ann Arbor, Michigan 48107

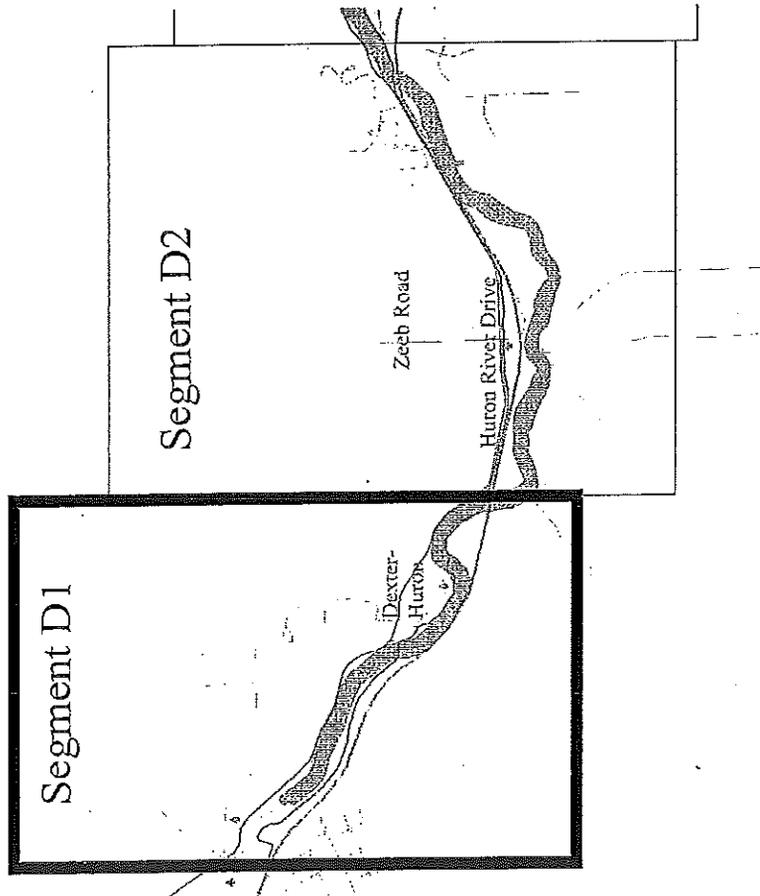
with  
Huron Clinton  
Metropolitan Authority  
13000 High Ridge Drive  
Brighton, Michigan 48116

by  
*Pollack Design Associates*  
220 South Main Street  
Ann Arbor, Michigan 48104

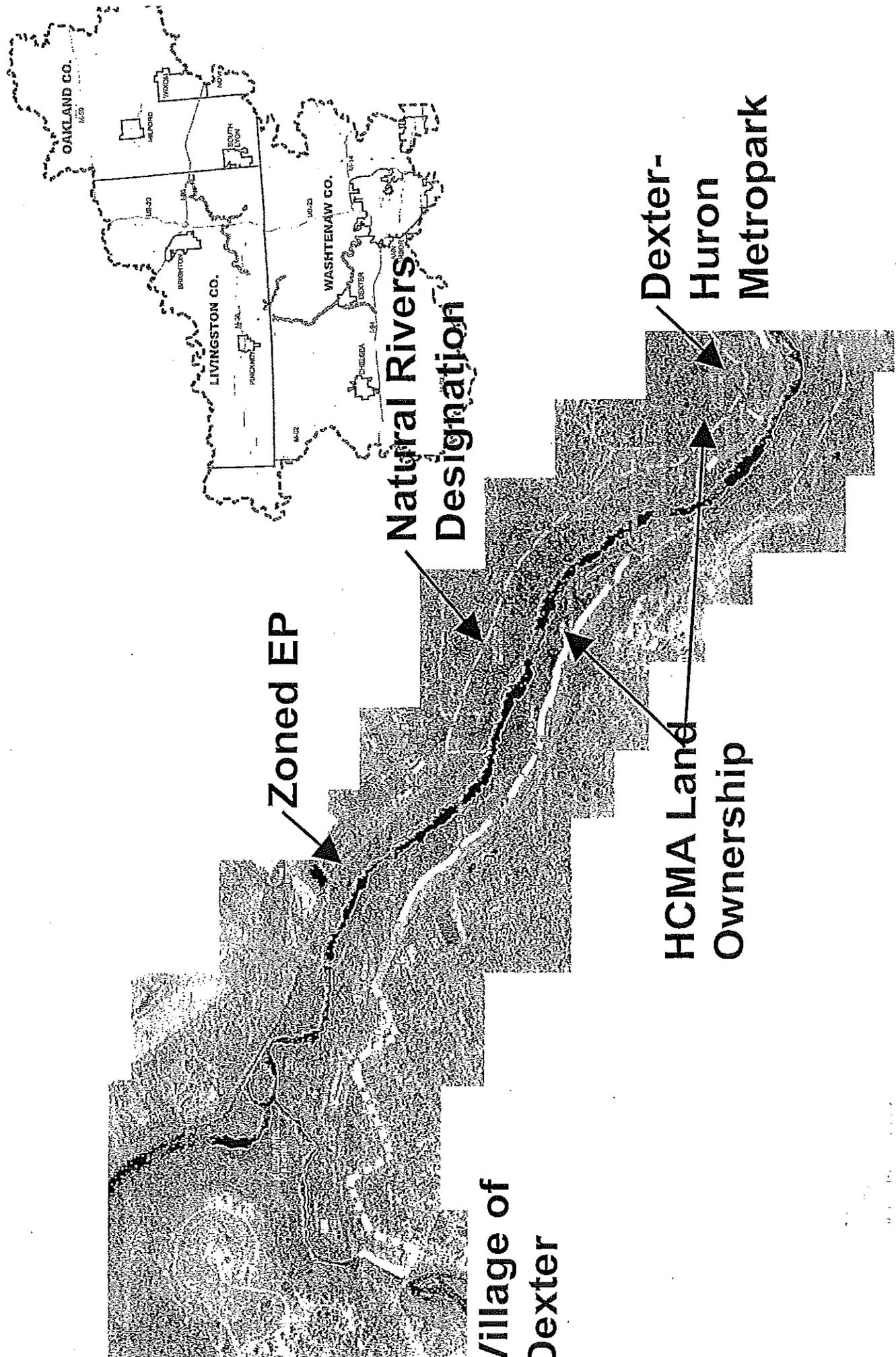
with  
Washtenaw Engineering Co., Inc.  
3250 West Liberty Road  
Ann Arbor, Michigan 48103



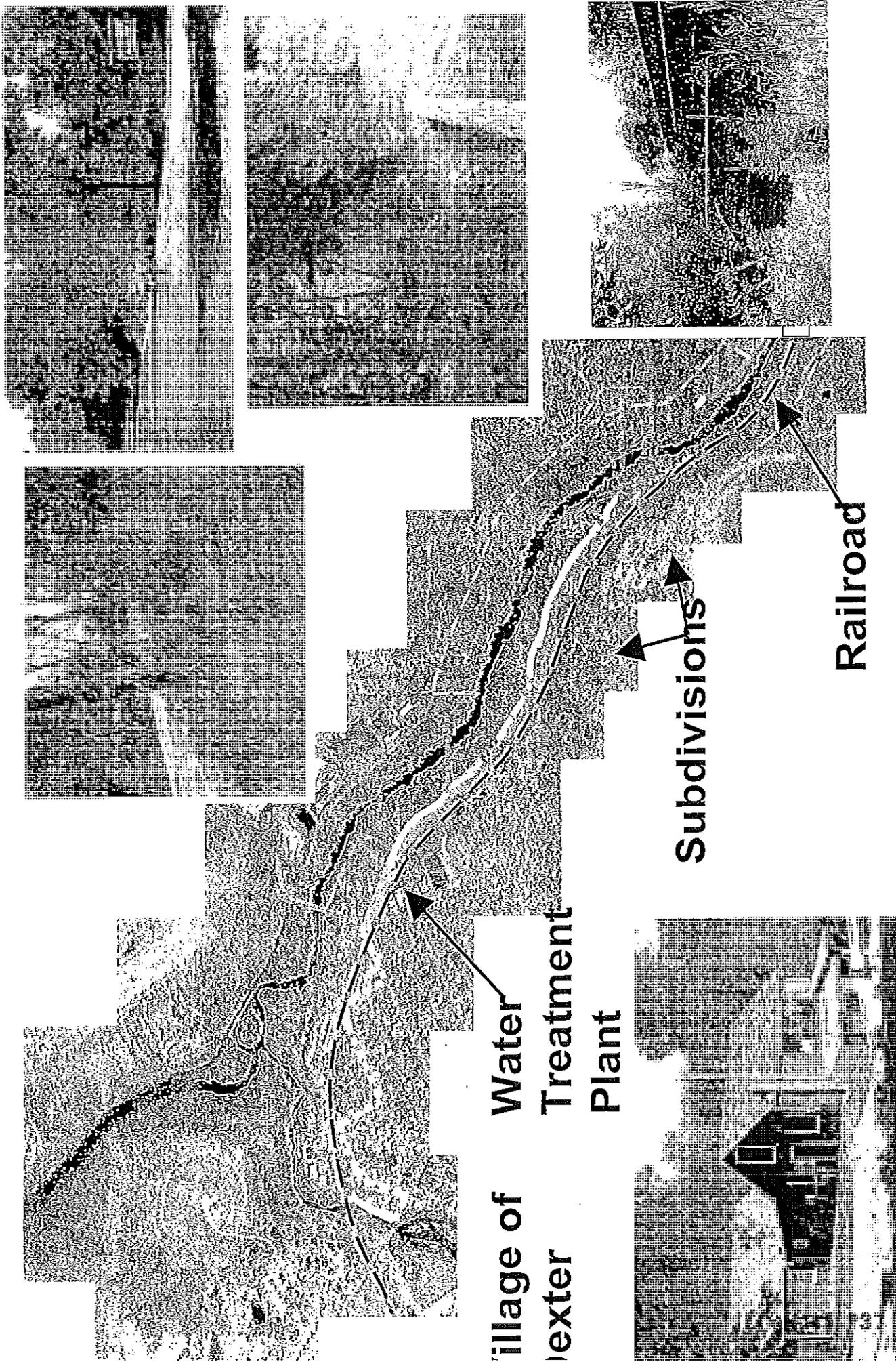
# Segment D1



# Segment D1~Context



# Segment D1 ~ Built Conditions



Village of Dexter

Water Treatment Plant

Subdivisions

Railroad



# MICHIGAN DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENT PERMIT

## ISSUED TO:

Village of Dexter  
8140 Main Street  
Dexter, MI 48130

Permit No.	11-81-0001-P
Issued	March 7, 2011
Extended	
Revised	
Expires	March 7, 2016

This permit is being issued by the Department of Natural Resources and Environment (DNRE) under the provisions of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA) and specifically:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Part 301 Inland Lakes and Streams  | <input type="checkbox"/> Part 315 Dam Safety                           |
| <input type="checkbox"/> Part 325 Great Lakes Submerged Lands          | <input type="checkbox"/> Part 323 Shorelands Protection and Management |
| <input type="checkbox"/> Part 303 Wetlands Protection                  | <input type="checkbox"/> Part 353 Sand Dune Protection and Management  |
| <input type="checkbox"/> Part 31 Floodplain/Water Resources Protection |  |

Permission is hereby granted, based on permittee assurance of adherence to State requirements and permit conditions to:

### Permitted Activity:

Extend an existing 36-inch diameter outlet pipe an additional 24 feet by placement of a maximum of 35 cubic yards of clean granular fill for pipe bedding and riprap. Remove the failing retaining wall and create a stable 1:4 slope from the new pipe end section to the sidewalk. All work shall be completed in accordance with the attached plans dated March 7, 2011.

Water Course Affected: Mill Creek

Property Location: Washtenaw County, Village of Dexter, Section 6

Subdivision, Lot                      Town/Range 2S, 5E    Property Tax No. hd-08-06-300-029

### Authority granted by this permit is subject to the following limitations:

- Initiation of any work on the permitted project confirms the permittee's acceptance and agreement to comply with all terms and conditions of this permit.
- The permittee in exercising the authority granted by this permit shall not cause unlawful pollution as defined by Part 31, Floodplain/Water Resources Protection of the NREPA.
- This permit shall be kept at the site of the work and available for inspection at all times during the duration of the project or until its date of expiration.
- All work shall be completed in accordance with the plans and the specifications submitted with the application and/or plans and specifications attached hereto.
- No attempt shall be made by the permittee to forbid the full and free use by the public of public waters at or adjacent to the structure or work approved herein.
- It is made a requirement of this permit that the permittee give notice to public utilities in accordance with Act 53 of the Public Act of 1974 and comply with each of the requirements of that act.
- This permit does not convey property rights in either real estate or material, nor does it authorize any injury to private property or invasion of public or private rights, nor does it waive the necessity of seeking federal assent, all local permits or complying with other state statutes.
- This permit does not prejudice or limit the right of a riparian owner or other person to institute proceedings in any circuit court of this state when necessary to protect his rights.
- Permittee shall notify the DNRE within one week after the completion of the activity authorized by this permit, by completing and forwarding the attached, preaddressed post card to the office addressed thereon.
- This permit shall not be assigned or transferred without the written approval of the DNRE.
- Failure to comply with conditions of this permit may subject the permittee to revocation of permit and criminal and/or civil action as cited by the specific State Act, Federal Act and/or Rule under which this permit is granted.
- Work to be done under authority of this permit is further subject to the following special instructions and specifications:

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....



TETRA TECH

AGENDA 3-14-11

ITEM F-2

H. Blair Selover  
Plant Operations Group Leader

March 7, 2011

Ms. Donna Dettling, Village Manager  
Village of Dexter  
8140 Main Street  
Dexter, Michigan 48130

**Re: Project Status Report**

Dear Ms. Dettling:

This is the monthly Village of Dexter Administrative Public Works Supervisor Report. Staff has continued to progress and a significant amount of work has been accomplished since my last report on February 4, 2011. Progress is continuing key areas of the project. However the impact of shrinking staff is being observed.

Since my last update the following project milestones have been accomplished.

- The Training and Certification plan has been provided in the areas of Activated Sludge, Solids Handling and, Basic Mathematics
- Near term solids handling solutions have been implemented for the wastewater plant. We are continuing wastewater treatment process modification/optimization
- Continued budget training and review has been provided

**MDNRE:** The January daily and monthly Michigan Department of Environmental Quality reports were completed by Andrea. The Village maintained full compliance with all parameters for the month of January 2011.

Michigan Department of Environmental Quality Drinking Water staff performed a review of the new facilities and reviewed changes in monitoring protocols associated with the start up of these facilities. During the course of the inspection and review Michigan Department of Environmental Quality raised concerns regarding operator certification.

**Department Activities:**

Tetra Tech, Inc.  
710 Avis Drive Ann Arbor, MI 48108  
Tel 734.213.4014 Fax 734.665.2750 www.tetrattech.com



Both supervisors, Kurt and Dan have been involved in continuing budget review and tracking, and are continuing to clarify and organize their associated budget line items. This will improve overall tracking of their expenditures.

The improvements and modification of the disinfection chemical feed system at the drinking water filtration plant have been implemented. Punch list items are being mitigated.

The wastewater treatment plant new Geo-membrane sludge dewatering System has been successfully installed and is in operation. Staff has received training in start up and operation procedures regarding the unit. The Geo membrane system reduces loading on the treatment processes and improves solids handling within the treatment plant. The geo membrane also significantly reduces the risk of permit violations due to continued solids recycling within the treatment process, as has been the case in past years.

We are continuing to implement operational changes to lower sludge production and energy cost. Specifically flow adjustment to the Return Activated Sludge (RAS) System and the Waste Activated Sludge (WAS) System. We will continue to implement these changes as training is completed. Changes to the chemical feed system have begun to be implemented, particularly with regards to solids handling. Additional modifications are planned for the month of March. These changes should result in a higher quality effluent and lower power, sludge production and chemical cost to the village.

Staff also completed numerous routine and non-routine preventative and corrective maintenance activities, including plumbing connections and modifications to the Geo membrane.

The Streets Department has been extremely busy due to the recent snow storms. Due to multiple storm events, a great deal of effort has been directed towards plowing and salting village streets and sidewalks. Preventative and corrective maintenance efforts have also been increased to ensure all snow removal equipment remains operational.

With the onset of spring, staff is also increased pothole patching efforts.

The streets department has also conducted routine inspections of storm water system infrastructure including the Forest Street treatment and storage unit. An operation and maintenance procedures document has been developed regarding storm water infrastructure.

Again I would like to express my appreciation of all the cooperation and efforts of your staff. Please contact me if you have any concerns at 810.252.8884 or via e-mail at [blair.selover@tetrattech.com](mailto:blair.selover@tetrattech.com).





AGENDA 3-14-11

ITEM I-3

Dexter District Library

Highlights of Library Activities October 2010 – February 2011

During this five month period the Library has:

- Received an average of 400 to 500 visitors per day for a total of 58,405 stops in Dexter's downtown central business district during this period.
- Loaned over 188,000 items to community residents
- Provided computer access to over 11,100 visitors for Internet access and applications software use
- On November 2, 2010, the Library's ballot issue for renewal of 0.6925 mills for a period of six years was approved by voters of the District. This issue represents 60% of the Library's general operating income and the successful passage of this issue will allow the Library to maintain its current level of services and open hours.
- Hosted 120 meetings for outside groups in its meeting room space
- Presented over 150 programs attracting more than 5,200 people to the Library to attend music performances, investment seminars, movie showings, story times, craft days, book discussion groups, lectures and nature shows. The most ambitious program during this period was the "Tide Pool" interactive program where parents and children were allowed to interact with a variety of sea creatures including horseshoe crabs, sea urchins, starfish and a small leopard shark.
- Completed the annual financial audit with a clean report from the auditors.
- The Friends of the Library held monthly book sales. Currently, the Friends of the Library raise approximately \$1,000 per month through book sales and these funds help further Library programming and collections.
- Completed the first full year of providing downloadable ebooks and eaudiobooks for Library patrons to borrow. While the market continues to evolve, the Library has seen an encouraging increase in use of this new format. The Library averages 150-250 electronic items checked out each month by Library patrons.
- Current budget discussions in Lansing call for an additional 40% cut to State Aid to public libraries. Should this cut be enacted, State support to public libraries will have been cut 72% since 2000 and the current budget proposal will represent funding at approximately 20% of the levels outlined in state law. All residents of Michigan could lose access to a variety of full-text databases and face the dissolution of the statewide resource MeLcat, which allows all residents to borrow materials from libraries throughout Michigan. If the cuts are enacted, the Dexter Library will see the loss of \$3,000 to \$6,000 in direct aid from the State as well as minimum increased costs of \$10,000 to maintain current levels of service.

10/10/10

10/10/10

10/10/10

10/10/10

10/10/10

10/10/10

10/10/10

10/10/10

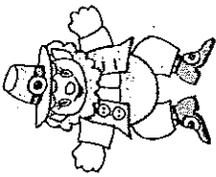
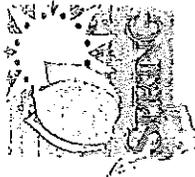
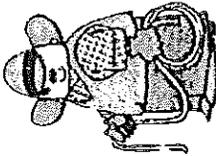
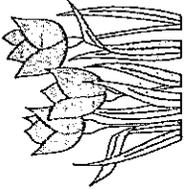
# Dexter District Library

## March 2011 – Adult Programs

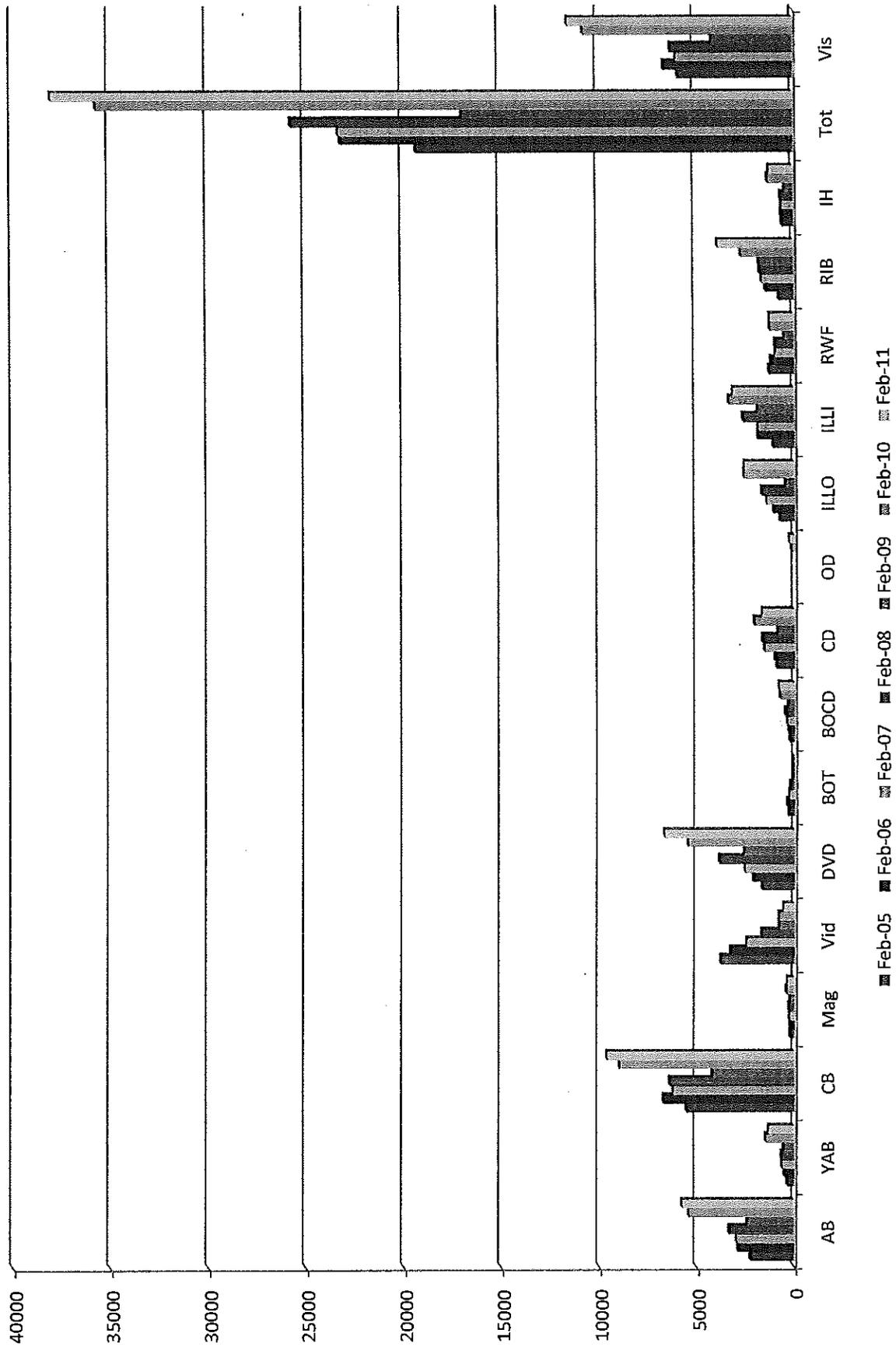
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>Wednesday, March 2:</b> Cutting Costs with the Couponista. Save 20-50% off your weekly grocery bills!	1 * Microsoft Excel 9:30 – 11:30 am	2 Cutting Costs with the Couponista 7:00 PM	3 * Computer Basics II 9:30 – 11:30 am	4	5 Friends of the Library Used Book Sale 9 a.m. – 3 p.m.
6	7 Dexter District Library Board Meeting 7:30 PM Open to the public	8 * Introduction to Social Networking 9:30 – 11:30 am	9 * Computer Basics I 6:00 – 8:00 pm	10	11 Friday Night Movies GLORY ROAD 6:30 p.m.	12
13	14 Somewhere in Time Book Club 7:00 p.m.	15	16 Spring Gardening Series: Helpful Hints 7:00 pm * Computer Basics II 6:00 – 8:00 pm	17 Better off Read Book Club 2pm Individual Small Business Counseling: Call for Appointment	18 MUFFINS & MOVIES: Waking Ned Devine 2:00 P.M.	19 Genealogy: Extracting Information 2:00 pm registration
20	21	22 Friends of the Library Meeting 7:00 pm	23 David Trotter presents Two Ships... Frozen in Time 7:00 pm * Microsoft Word 6:00 – 8:00 pm	24	25	26
27	28 Sip 'n Stitch: Bring your own knitting/needlecraft. All ages and skill levels welcome. 7 p.m.	29	30 Spring Gardening Series: Composting 7:00 pm * Microsoft Excel 6:00 – 8:00 pm	31	March 23: Renowned deep sea diver David Trotter presents tales of discovery in Lake Huron. * Registration is required for all computer classes	

# Dexter District Library Youth Programs - March 2011

P48

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>March is National Reading Month</p>	<p>1 Preschool Story Time 1:00 Drawing Contest for Tweens &amp; Teens begins</p> 	<p>2 Toddler Story Time 10:30 a.m. Toddler &amp; Preschool Story Time 11:30 a.m. Registration</p>	<p>3 Toddler Story Time 10:30 a.m. Preschool Story Time 11:30 a.m. Registration</p>	<p>4 <b>First Grade Reader Round-Up for Bates School</b> 3:00 Mardi Gras Party for Teens</p>	<p>5 10:00 a.m. U of M Hands-On Science Workshop: "Discover Water!" for Ages 6 and Up Registration</p>	
<p>6</p>	<p>7 Toddler Story Time 10:30 a.m. Preschool Story Time 11:30 a.m. Registration</p>	<p>8 Preschool Story Time 1:00 Registration</p>	<p>9 Toddler &amp; Preschool S.T. 4:30 p.m. Super Stories for Grades K-2 <i>Cat the Cat by Mo Willems</i> Registration</p>	<p>10 Toddler &amp; Preschool S.T. BINGO FOR BOOKS! 1:00 - 2:00 p.m. Ages 6 and Up</p>	<p>11 1:00 - 3:00 Drop-In Craft For All Ages 1:00 - 2:30 After School Anime</p>	<p>12</p> 
<p>13</p> <p>Daylight Savings Time Begins</p> 	<p>14 Registration for Spring Story Times Begin</p>	<p>15</p> 	<p>16 4:30 p.m. Book Snackers for Grades 3-5 <i>The Dragonlayers</i> by Bruce Coville Registration</p>	<p>17</p> 	<p>18 "People ask me what I do in winter when there's no baseball. I'll tell you what I do. I stare out the window and wait for spring." ~Rogers Hornsby</p>	<p>19 11:00 a.m. Drop-In Story Time and Craft for all Ages. Folktales! 2:00 p.m. Meet Cartoonist Jerzy Drozd! Grades 4-12</p>
<p>20</p> 	<p>21 <b>First Grade Reader Round-Up for Cornerstone School</b></p>	<p>22</p> 	<p>23</p>	<p>24 11:00 a.m. Toddler/Preschool Movie! <i>The Little Mermaid</i> Bring a pillow and a stuffed friend. Snacks</p>	<p>25 3:00 p.m. Teen Drop-In Craft for Grades 6-12</p>	<p>26</p>
<p>27</p>	<p>28 Toddler Story Time 10:30 a.m. Preschool Story Time 11:30 a.m. Registration</p>	<p>29 Preschool Story Time 1:00 Registration</p>	<p>30 Toddler Story Time 10:30 a.m. Toddler/Preschool Story Time 11:30 a.m. Registration</p>	<p>31</p> 	<p>"Spring is when you feel like whistling even with a shoe full of slush." - Doug Larson</p>	<p>This Year's Summer Reading Program Kicks-Off on June 17<sup>th</sup></p>

# Circulation - February 2005-2011



**February 2011**  
Circulation Statistics

Adult Books	5761
Young Adult Books	1330
Children's Books	9634
Magazines	379
Videos	568
DVD	6668
Books on Tape	42
Books on CD	815
Music CD	1671
Overdrive	
ILL lent out	2576
ILL borrowed	3156
Renewals Workflows	1254
Renewals Ibistro	3909
<b>Total</b>	<b>37763</b>

In-house use	1257
Library visits	11593

Reference questions	2019
Items withdrawn	194
New items added	798
Total holdings	98234
New cards issued	91
Total card holders	11644
Internet usage	2185
Museum Pass	8
Web site visits	7797
Program attendance	1187
Equipment circ	1
Fax	56

Old DAPCO Site Redevelopment Team  
Meeting Minutes  
February 14, 2011

AGENDA 3-14-11  
ITEM I-4

Attendance: Jim Carson, Donna Fisher, Tom Covert, Donna Dettling, Steve Brouwer, Derk Wilcox, Dan O'Haver, and Shawn Keough

Absent: Allison Bishop, Joe Nowak, and Randy Hermann

Jim Carson opened the meeting and reviewed highlights from prior meeting minutes. Bullet points below are the highlights from prior meetings.

- RFP-Determine how and when RFP process will begin
- Concern about timeline for completing environmental review.
- DTE substation, get DTE involved early on to discuss their plan for the electric substation.
- Wait for feedback from DNRE, then evaluate options for road location
- Ask Deb Stuart of MEDC to attend a meeting

Shawn Keough provided an overview of the park permit process. The plan is to bid the park project in March and be ready to construct in May. This is contingent on receiving the permit from DEQ in the next two weeks. We're also waiting on a temporary easement from Bill Tupper for placement of the walking path next to the building. The DDA, Dan O'Haver will be a signatory on the easement as he signed the original purchase agreement, which doesn't allow Mr. Tupper to assign easements without the DDA's approval.

The DEQ was determined to protect as much of the wetland as possible. The sidewalk had to be shifted closer to building, and within approximately 5 feet of the building. The sidewalk will be constructed as an asphalt path as a temporary option to accommodate the potential of a future road construction project.

The team briefly discussed two properties on Forest Street; 8077 and 8087 that the Village and the DDA have put an offer on. Both properties are being offered on a short sale, which complicates the procedure for acquiring them. There is an offer with the Banks of both of these properties and the Village is securing a position as next in line to make an offer, if the Bank rejects the current offer.

The team discussed the Tupper purchase agreement requirement that the building be vacant when the DDA takes possession in September 2012 as well as the plan to reissue the taxable bond for a lower non-taxable rate when the building is vacant. The savings expected on the Bond reissuance is around \$50,000 per year.

The group discussed two businesses Elite Arms and Dancers Edge both tenants in the DAPCO building and the importance of keeping them in Dexter. Both of these businesses are looking for options to stay in Dexter. Each business occupies about 6,000 square feet and it was speculated that their current lease rate is  $\frac{1}{4}$  of current market rates.

The team discussed what opportunities were possible if we considered trying to keep these businesses to jump start the redevelopment. Figure out how to structure a private/public partnership. Concern that Dancer's Edge who needs 5,000 to 6,000 square feet would be unable to cover the going rate

Discussed investigating partial demolition or phased demolition of the structure and possibly rehabilitation and occupancy of parts of the structure or rebuilding parts of the structure for Elite Arms to purchase and occupy. Group wants to thoroughly investigate options for a phased approach, determine if a phased approach is viable and how it could be implemented. **Since the purchase agreement requires vacancy in September 2012, we need to figure out how to address this vacancy requirement if we're serious about the flexibility of phasing.**

Putting a project together that will be successful will require significant economic inducements and even with economic inducements the market environment with many existing vacant buildings will make it difficult to compete. Current rates are \$18 to \$24 per square foot. The current tenants, if they wanted 10,000 square feet would pay \$180,000 a year or \$15,000 per month compared to paying \$3,750 a months.

Team feels it is **worthwhile to go see the tenants and determine interest and understand what they are able to pay. Consensus of the team is to explore options on how a project could be financially structured to be competitive and attract interest.**

If we wanted to keep a strategic business like Elite Arms in Dexter, how could we structure a deal to keep a portion of the site tax exempt and leave a portion taxable. It was stressed that banks prefer to make deals in an owner occupied scenario versus an investment real-estate scenario.

It would help if a vision or multiple visions of the area could be developed that would include renderings of possible site layouts of the area. Show how space could be developed into condo sites or leased space or build out space on an as needed timeline. Look at all options; purchase or lease and create a site layout that lends itself to the flexibility needed to phase the properties demolition and/or rehabilitation and/or construction. Really understand our options, what is our best flexible plan, determine if the site is better developed in pieces.

We need renderings for visual ideas that we will require the services of an architect. We need a template to start with that can be used to structure a private/public partnership. Team wants to go after proposals from several architects to provide services for visual concepts. Find out if DDA would pay for a concept up to a specified amount. **Team asked that an RFQ for an architect be issued and the group will make a request to the DDA to pay for the service after they have reviewed the RFQ's.**

Jim Carson will set up our next meeting after a meeting with the tenants has taken place and he will work on an RFQ process to bring to the next meeting.

Respectfully Submitted  
Donna Dettling

**VILLAGE OF DEXTER**

[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext 11 Fax (734)426-5614

**MEMO**

**To: President Keough and Council Members**  
**From: Donna Dettling, Village Manager**  
**Date: March 8, 2011**  
**Re: Assistant Village Manager &  
Village Manager Report - Meeting of March 14, 2011**

1. Meeting Review:
  - February 22<sup>nd</sup> – Farmer’s Market and Community Garden Committee
  - February 23<sup>rd</sup> – Wellness Coalition Meeting at the Library
  - February 23<sup>rd</sup> – AATA Master Plan
  - February 24<sup>th</sup> – Capitol Day in Lansing
  - February 25<sup>th</sup> - SRF Project Plan Kick-off meeting
  - February 25<sup>th</sup> – Negotiations
  - February 26<sup>th</sup> – Funding Workshop
  - February 28<sup>th</sup> – Mark Ouimet, Legislative Update Breakfast
  - March 4<sup>th</sup> – Negotiations
  - March 8<sup>th</sup> – Property Taxes Town Hall Meeting Mark Ouimet
  - March 9<sup>th</sup> – Pre-construction meeting LaFontaine
  
2. Upcoming Meeting Review:
  - March 10<sup>th</sup> – Annual Chamber Dinner
  - March 11<sup>th</sup> – Annual Certified Business Park meeting Lansing
  - March 12<sup>th</sup> – Council Work Session
  - March 17<sup>th</sup> – DDA Meeting
  - March 21<sup>st</sup> – Facility Committee
  - March 29<sup>th</sup> – 5H Coalition Meeting
  
3. Dexter 5H Coalition. Attached to my report is an update and invitation to the next Coalition meeting. The next meeting is scheduled for Tuesday, March 29, 2011 at 7:00 p.m. at the Dexter Library.
  
4. Temporary Employee The temporary employee is providing valuable assistance at the Water and Wastewater Department. It is expected that the employee on disability leave will return to work in May.
  
5. Hiring process. As updated verbally at the last meeting, 22 applications were submitted for the position of Utilities Operator. There were 9 candidates that possessed experience or licenses. Phone interviews were conducted with these candidates and references were checked to confirm experience and licenses. Up to five candidates will be called in and interviewed by Dan Schlaff, Courtney Nicholls and myself this week. A recommendation for a hire will be provided to Council at a future meeting.

6. Police Services. The Police Services Steering Committee (PSSC) met on March 2. The financial subcommittee is working on a report covering four areas: future Police Service Unit contract price, length of future contracts, metrics related to contract cost increases and decreases, and the process for adding or reducing Police Service Units. The sub-committee expects to report back to the full committee on April 6. The next step will be a recommendation on these areas from the PSSC to the Board of Commissioners, which will likely be presented at the April 21 Board working session. Our County Commissioner, Rob Turner, has been appointed to the PSSC.
7. Newsletter. We are planning the next Village newsletter for the beginning of April. This issue will include notification that fluoridation of the Village's water will begin May 1. Other general topics include an invitation to participate in the Master Plan survey, details on the Parks & Recreation Commission Easter egg hunt, tree order forms, summer project updates, ordinance reminders, information on the 11-12 budget process, Farmers Market and Community Garden information, tornado season preparation, and (hopefully) an update on the status of the cityhood process. If anyone has any other topic suggestions please let us know as soon as possible.
8. Single Audit. Local governments who spend over \$500,000 in federal funds are required to perform what is referred to as a "single audit" of those funds. The purpose of the audit is to ensure that the federal money is being spent in accordance with federal standards, including the Buy American Act and Davis-Bacon Act (wage rates). The single audit has been completed and is included in your packet. The auditor found no material or significant deficiencies and provided an unqualified opinion.



March 4, 2011

Dear Community Members:

Last month over 30 of Dexter's movers and shakers gathered for the first Dexter Wellness Coalition informational meeting. For those of you who were able to attend, we hope that the event was inspirational as well as an opportunity to connect with others. For those unable to make it, it's not too late to join the coalition and help transform Dexter into one of the healthiest towns in the country. You're invited to join us for the next coalition meeting on Tuesday, March 29<sup>th</sup> at 7:00 p.m. in the Dexter Library.

On March 29, we will review the 5H Initiative, and what this means for Dexter. You will also get an opportunity to meet Amy Heydlauff, Executive Director of the Chelsea-Area Wellness Foundation (CWF). She will explain the CWF's intent to invest resources, including expertise and funding, in Dexter and the rest of the CWF service area.

Most importantly, we will begin to build a Wellness Coalition in Dexter. We hope you'll be part of this coalition. As Larry Cobler said at the last meeting, there will be many ways to be involved. Initially, we need people willing to take coalition leadership roles, and help with a Community Assessment. Once the assessment is complete, and strengths and opportunities for change identified, a Community Health Action Plan will be developed and presented to the foundation.

Roles on the coalition and other volunteer opportunities will involve a small to moderate time commitment. If you are ready to take part in coalition building, please contact us or sign up at the next meeting. There are many ways for you to get involved and help us take advantage of this wonderful opportunity to build a healthier Dexter and we are getting ready to roll!

Sincerely,

Lisa Carolin 734-253-2193  
Jeremy Hannich 734-474-1607  
Lisa Klinkman 734-995-0507  
Larry Cobler 734-426-1233

lwcarolin@aol.com  
youthguy@dexterumc.org  
lklinkman@nkfm.org  
l.cobler@gmail.com

[info@5healthytowns.org](mailto:info@5healthytowns.org)





AGENDA 3-14-11

Village President Report

ITEM I-6

Hello Residents and Fellow Council Members,

Here is a summary of my activity since my last report and some of my future planned activities:

Activities Since my Last Report

February 24, 2011 – Meeting with Spaulding Clark, Supervisor of Scio Twp – we discussed the Regional Fire Department meeting that Supervisor Clark missed in mid February.

February 26, 2011 – Funding Workshop to discuss Mill Creek Park and other project funding heading into the budget planning process.

February 28, 2011 – Legislative Update with State Representative Mark Ouimet – information on the topics covered at this meeting was passed out at the last Council meeting.

March 4, 2011 – Union Negotiation meeting – we met with our union representatives at the Village offices. We continued to discuss the next contract. Additional details will be provided in closed session on March 14<sup>th</sup>.

March 8, 2011 – Village website committee meeting

Future Activities

March 10, 2011 – Dexter Chamber of Commerce Annual Dinner

March 12, 2011 (Saturday – 8 am) – Goals and Objectives Workshop – this workshop will also include a discussion on the transition of the superintendent position from Tetra Tech.

March 16, 2011 – Regional Fire Department meeting

March 17, 2011 – Village of Dexter Downtown Development Authority meeting

March 18, 2011 – Michigan Municipal League seminar on Cityhood in Lansing.

March 21, 2011 – Village Facilities Committee

Please let me know if you have any questions. I hope to see you around our town.

Shawn Keough

Village President

(734) 426-5486 (home) or (313) 363-1434 (cell phone)

... the ... of ...  
... the ... of ...

AGENDA 3-14-11

ITEM 5-1

**SUMMARY OF BILLS AND PAYROLL**

**14-Mar-11**

Payroll Check Register      03/09/11      \$32,709.48      Bi-weekly payroll processing

Account Payable Check Register      03/09/11      \$325,549.45

**\$358,258.93** TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS

Summary Items from Bills & Payroll	Amount	Comments
------------------------------------	--------	----------

**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS  
DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**

Exceptions:

Line Items associated with Ed's cashouts and the longevity cashouts may need to be adjusted depending on the overall expenditures of the relevant departments

Line Item 101-210-000-810-000 will need an amendment to cover additional attorney fees

*"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."*

VENDOR APPROVAL SUMMARY REPORT

Date: 03/09/2011

Time: 11:41am

Page: 1

Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ALEXANDER CHEMICAL CORPORATION	ALEXANDER	CREDIT	1,027.00	0.00
AMSTERDAM PRINTING & LITHO	AMSTERDAM	envelope	308.27	0.00
ANGELO'S SUPPLIES, INC.	ANGELO S	MAINTENACE	552.92	0.00
ARBOR SPRINGS WATER CO.INC	ARBOR SPRI	OFFICE	17.25	0.00
ALLISON BISHOP	BISHOP	EASTER EGG HUNT	181.23	0.00
CALL CENTER SHARED SERVICES	CALL CENTE	JOB POSTING	607.48	0.00
CARLISLE-WORTMAN ASSOCIATES	CARL-WORT	PLANNING	657.50	0.00
CAROL A. BREUNINGER	CAROL BREU		2,500.00	0.00
CINTAS CORPORATION	CINTAS	OFFICE	681.31	0.00
COMCAST	COMCAST	WWTP	65.28	0.00
CORRIGAN OIL COMPANY	CORRIGAN O	FEB 2011	4,161.43	0.00
DEXTER AREA FIRE DEPARTMENT	DAFD	QUARTERLY PAYMENT	92,100.00	0.00
DEXTER COMMUNITY SCHOOLS	DEX SCHOOL	50% PER AGREEMENT PSU	73,849.50	0.00
DEXTER PHARMACY	DEX PHARMA	SHIPPING	16.94	0.00
DEXTER SENIOR CITIZENS CENTER	DEX SENIOR	QUARTERLY PAYMENT	750.00	0.00
DTE ENERGY	DET EDISON	DTE	1,103.00	0.00
GOVERNMENT FINANCE OFFICERS	GFOA	MEMBERSHIP	160.00	0.00
GRAINGER	GRAING	DISCHARGE HOSE	186.53	0.00
GRISSOM JANITORIAL	GRISSOM	FEB SERVICE	320.00	0.00
HACKNEY HARDWARE	HACKNEY	FEB 2011	325.52	0.00
HERITAGE NEWSPAPERS	HERITAGE N	LEGALS	130.50	0.00
JETT PUMP & VALCE,LLC	JETT	CONNECTOR	55.12	0.00
JJR,LLC	JJR,LLC	MILL CREEK POND	7,641.00	0.00
LESSORS WELDING SUPPLY	LESSORS	SUPPLIES	22.50	0.00
MICH DEPT OF NATURAL RESOURCES	NATURAL RE	SITE REGISTRATION	600.00	0.00
MICHIGAN GOVERNMENT FINANCE OF	MGFOA	SPRING SEMINAR	99.00	0.00
NORTH CENTRAL LABORATORIES	NCL		474.31	0.00
ORCHARD, HILTZ & MCCLIMENT INC	OHM	FEB INVOICES	33,763.26	0.00
PARTS PEDDLER AUTO SUPPLY	PARTS PEDD	FEB INVOICES	742.80	0.00
POSTMASTER	US POSTAL	STANDARD MAIL PERMIT	185.00	0.00
RICOH AMERICAS CORPORATION	RICOH AMER	COPIER	386.98	0.00
DOUG SCHLAFF	DOUG SCHLA	CLOTHING REIMBURSEMENT	114.99	0.00
SHULTS EQUIPMENT, INC.	SHULTS EQU	PARTS	134.40	0.00
SIGNS IN 1 DAY	SIGNS	DOG DUTY SIGNS	58.00	0.00
SOUTHEAST MICHIGAN COUNCIL	SEMOG	MEMBERSHIP	844.00	0.00
TETRA TECH	TETRA TECH	DPW ASSISTANCE	9,860.00	0.00
TRUCK & TRAILER SPECIALTIES	TRUCK & TR	PARTS	125.83	0.00
UIS PROGRAMMABLE SERVICES INC	UIS PROGRA		4,497.34	0.00
URBAN FORESTER, INC	URBAN FORE	TREE WORK	560.00	0.00
US BANK CORPORATE TRUST	US	SPECIAL ASSESSMENT BOND	5,625.00	0.00
VARNUM, RIDDERING, SCHMIDT	VARNUM, RI	LEGAL SERVICES	425.75	0.00
WASHTENAW COUNTY TREASURER	W CTY TREA	LAW ENFORCEMENT	37,648.75	0.00
WASTE MANAGEMENT	WASTE MANA	COMMERCIAL	35,552.43	0.00
WATERSOLVE	WATERSOLVE	GENERAL EQUIPMENT	4,598.00	0.00
WESTERN-WASH. AREA VALUE EXPR.	CATS	QUARTERLY PAYMENT	1,833.33	0.00
Grand Total:			325,549.45	0.00

INVOICE APPROVAL LIST BY FUND

Date: 03/09/2011  
 Time: 11:41am  
 Page: 1

Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund						
Dept: Village Council						
101-101.000-943.000	Council Ch	DEXTER SENIOR CITIZENS CENTER QUARTERLY PAYMENT	0	03/07/11	03/07/2011	600.00
101-101.000-958.000	Membership	SOUTHEAST MICHIGAN COUNCIL MEMBERSHIP	0		03/07/2011	734.00
Total Village Council						1,334.00
Dept: Village Clerk						
101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS LEGALS	0	03/07/11	03/07/2011	45.00
101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS LEGALS	0	03/07/11	03/07/2011	54.00
Total Village Clerk						99.00
Dept: Village Treasurer						
101-253.000-727.000	Office Sup	AMSTERDAM PRINTING & LITHO envelope	0	2747567	03/07/2011	78.27
101-253.000-958.000	Membership	GOVERNMENT FINANCE OFFICERS MEMBERSHIP	0	0100601	03/07/2011	160.00
101-253.000-960.000	Education	MICHIGAN GOVERNMENT FINANCE OF SPRING SEMINAR	0	03/07/11	03/07/2011	99.00
Total Village Treasurer						337.27
Dept: Buildings & Grounds						
101-265.000-727.000	Office Sup	HACKNEY HARDWARE FEB 2011	0		03/07/2011	28.82
101-265.000-727.000	Office Sup	ARBOR SPRINGS WATER CO. INC OFFICE	0		03/07/2011	17.25
101-265.000-727.000	Office Sup	AMSTERDAM PRINTING & LITHO envelopes	0	2718949	03/07/2011	230.00
101-265.000-728.000	Postage	POSTMASTER STANDARD MAIL PERMIT	0	03/07/11	03/07/2011	185.00
101-265.000-935.000	Bldg Maint	CINTAS CORPORATION OFFICE	0	03/09/11	03/09/2011	84.10
101-265.000-935.001	Office Cle	GRISSOM JANITORIAL FEB SERVICE	0	132.	03/07/2011	320.00
101-265.000-936.000	Equip Serv	RICOH AMERICAS CORPORATION COPIER	0	411726402	03/08/2011	386.98
Total Buildings & Grounds						1,252.15
Dept: Village Tree Program						
101-285.000-803.000	Contracted	URBAN FORESTER, INC TREE WORK	0	29947	03/07/2011	560.00
Total Village Tree Program						560.00
Dept: Law Enforcement						
101-301.000-803.000	Contracted	WASHTENAW COUNTY TREASURER LAW ENFORCEMENT	0	03/07/11	03/07/2011	37,648.75
101-301.000-803.001	DCS Office	DEXTER COMMUNITY SCHOOLS 50% PER AGREEMENT PSU	0	03/08/11	03/08/2011	73,849.50
101-301.000-920.000	Utilities	DTE ENERGY DTE	0	03/07/11	03/07/2011	811.00
Total Law Enforcement						112,309.25
Dept: Fire Department						
101-336.000-803.000	Contracted	DEXTER AREA FIRE DEPARTMENT QUARTERLY PAYMENT	0	03/08/11	03/08/2011	92,100.00
Total Fire Department						92,100.00
Dept: Planning Department						
101-400.000-802.000	Profession	CARLISLE-WORTMAN ASSOCIATES MASTER PLAN	0	211289	03/07/2011	537.50
101-400.000-802.000	Profession	CARLISLE-WORTMAN ASSOCIATES PLANNING	0	211288	03/07/2011	120.00
101-400.000-861.000	Travel & M	ALLISON BISHOP EASTER EGG HUNT	0	03/07/11	03/07/2011	30.00
101-400.000-901.000	Printing &	HERITAGE NEWSPAPERS LEGALS	0	03/07/11	03/07/2011	31.50
Total Planning Department						719.00

Dept: Department of Public Works

INVOICE APPROVAL LIST BY FUND

Date: 03/09/2011  
 Time: 11:41am  
 Page: 2

Village of Dexter

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Abbrev	Invoice Description	Number	Number	Date		
Fund: General Fund							
Dept: Department of Public Works							
101-441.000-740.000	Operating	LESSORS WELDING SUPPLY SUPPLIES	0	03/07/11	03/07/2011	22.50	
101-441.000-740.000	Operating	PARTS PEDDLER AUTO SUPPLY FEB INVOICES	0	03/07/11	03/07/2011	5.29	
101-441.000-745.000	Uniform Al	CINTAS CORPORATION FEB INVOICES	0	03/07/11	03/07/2011	222.46	
101-441.000-751.000	Gasoline &	PARTS PEDDLER AUTO SUPPLY FEB INVOICES	0	03/07/11	03/07/2011	350.00	
101-441.000-751.000	Gasoline &	CORRIGAN OIL COMPANY FEB 2011	0	03/07/11	03/07/2011	2,686.38	
101-441.000-803.000	Contracted	TETRA TECH DPW ASSISTANCE	0	50434190	03/08/2011	1,193.00	
101-441.000-937.000	Equip Main	HACKNEY HARDWARE FEB 2011	0		03/07/2011	19.46	
101-441.000-937.000	Equip Main	PARTS PEDDLER AUTO SUPPLY FEB INVOICES	0	03/07/11	03/07/2011	278.97	
101-441.000-937.000	Equip Main	SHULTS EQUIPMENT, INC. PARTS	0	0027968	03/07/2011	134.40	
101-441.000-937.000	Equip Main	TRUCK & TRAILER SPECIALTIES PARTS	0	CC30552	03/07/2011	125.83	
101-441.000-937.000	Equip Main	ANGELO'S SUPPLIES, INC. MAINTENACE	0	259044	03/07/2011	552.92	
						Total Department of Public Works	5,591.21
Dept: Downtown Public Works							
101-442.000-740.000	Operating	SIGNS IN 1 DAY DOG DUTY SIGNS	0	20462	03/09/2011	58.00	
101-442.000-802.000	Profession	DEXTER SENIOR CITIZENS CENTER QUARTERLY PAYMENT	0	03/07/11	03/07/2011	150.00	
						Total Downtown Public Works	208.00
Dept: Engineering							
101-447.000-830.000	Engineerin	ORCHARD, HILTZ & MCCLIMENT INC FEB INVOICES	0	03/07/11	03/07/2011	915.00	
						Total Engineering	915.00
Dept: Solid Waste							
101-528.000-805.000	Solid Wast	WASTE MANAGEMENT RESIDENTIAL	0	71034645	03/08/2011	17,247.62	
101-528.000-805.000	Solid Wast	WASTE MANAGEMENT COMMERCIAL	0	7104741	03/08/2011	18,304.81	
101-528.000-805.000	Solid Wast	MICH DEPT OF NATURAL RESOURCES SITE REGISTRATION	0	03/07/11	03/07/2011	600.00	
101-528.000-806.000	Contracted	CAROL A. BREUNINGER	0	03/07/11	03/07/2011	2,500.00	
						Total Solid Waste	38,652.43
Dept: Parks & Recreation							
101-751.000-955.000	Miscellaneous	ALLISON BISHOP EASTER EGG HUNT	0	03/07/11	03/07/2011	151.23	
						Total Parks & Recreation	151.23
Dept: Contributions							
101-875.000-965.001	WAVE	WESTERN-WASH. AREA VALUE EXPR. QUARTERLY PAYMENT	0	03/07/11	03/07/2011	1,000.00	
101-875.000-965.004	WAVE D&D	WESTERN-WASH. AREA VALUE EXPR. QUARTERLY PAYMENT	0	03/07/11	03/07/2011	833.33	
						Total Contributions	1,833.33
						Fund Total	256,061.87
Fund: Major Streets Fund							
Dept: Administration							
202-248.000-803.000	Contracted	TETRA TECH DPW ASSISTANCE	0	50434190	03/08/2011	1,923.00	
						Total Administration	1,923.00
Dept: Contracted Road Construction							
202-451.000-803.000	Contracted	ORCHARD, HILTZ & MCCLIMENT INC FEB INVOICES	0	03/07/11	03/07/2011	1,798.76	

INVOICE APPROVAL LIST BY FUND

Date: 03/09/2011  
 Time: 11:41am  
 Page: 3

Village of Dexter

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
<b>Fund: Major Streets Fund</b>							
Dept: Contracted Road Construction							
Total Contracted Road Construction							1,798.76
Dept: Routine Maintenance							
202-463.000-802.000		Profession	ORCHARD, HILTZ & MCCLIMENT INC FEB INVOICES	0	03/07/11	03/07/2011	1,175.00
Total Routine Maintenance							1,175.00
Fund Total							4,896.76
<b>Fund: Local Streets Fund</b>							
Dept: Administration							
203-248.000-803.000		Contracted	TETRA TECH D&W ASSISTANCE	0	50434190	03/08/2011	1,657.00
Total Administration							1,657.00
Dept: Contracted Road Construction							
203-451.000-803.000		Contracted	ORCHARD, HILTZ & MCCLIMENT INC FEB INVOICES	0	03/07/11	03/07/2011	885.00
203-451.000-803.000		Contracted	ORCHARD, HILTZ & MCCLIMENT INC FEB INVOICES	0	03/07/11	03/07/2011	1,798.75
Total Contracted Road Construction							2,683.75
Fund Total							4,340.75
<b>Fund: Streetscape Debt Service Fund</b>							
Dept: Streetscape							
303-570.000-996.005		Streetscap	US BANK CORPORATE TRUST SPECIAL ASSESSMENT BOND	0		03/07/2011	3,000.00
Total Streetscape							3,000.00
Fund Total							3,000.00
<b>Fund: SRF Project Fund</b>							
Dept: Equalization Basin							
403-905.000-830.000		Engineerin	ORCHARD, HILTZ & MCCLIMENT INC FEB INVOICES	0	03/07/11	03/07/2011	1,312.50
Total Equalization Basin							1,312.50
Fund Total							1,312.50
<b>Fund: D&amp;RF Project Fund</b>							
Dept: Capital Improvements							
404-901.000-830.000		Engineerin	ORCHARD, HILTZ & MCCLIMENT INC FEB INVOICES	0	03/07/11	03/07/2011	4,957.50
Total Capital Improvements							4,957.50
Dept: Water Project Phase 2							
404-906.000-830.000		Engineerin	ORCHARD, HILTZ & MCCLIMENT INC FEB INVOICES	0	03/07/11	03/07/2011	14,688.25
Total Water Project Phase 2							14,688.25
Fund Total							19,645.75
<b>Fund: Mill Creek Park Project Fund</b>							
Dept: Capital Improvements							
405-901.000-830.000		Engineerin	JJR,LLC MILL CREEK PARK	0	0080704	03/07/2011	5,905.00
405-901.000-830.000		Engineerin	JJR,LLC MILL CREEK POND	0	0080703	03/07/2011	1,736.00
Total Capital Improvements							7,641.00
Fund Total							7,641.00
<b>Fund: Sewer Enterprise Fund</b>							
Dept: Administration							

INVOICE APPROVAL LIST BY FUND

Date: 03/09/2011  
 Time: 11:41am  
 Page: 4

Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount
			Abbrev	Invoice Description	Number	Number	Date	
<b>Fund: Sewer Enterprise Fund</b>								
<b>Dept: Administration</b>								
590-248.000-803.000			Contracted	TETRA TECH	0		03/08/2011	3,182.00
				DPW ASSISTANCE		50434190		
590-248.000-811.000			Atty Misc	VARNUM, RIDDERING, SCHMIDT	0		03/07/2011	425.75
				LEGAL SERVICES		839669		
								-----
				Total Administration				3,607.75
<b>Dept: Sewer Utilities Department</b>								
590-548.000-740.000			Operating	HACKNEY HARDWARE	0		03/07/2011	75.76
				FEB 2011				
590-548.000-740.000			Operating	GRAINGER	0		03/07/2011	186.53
				DISCHARGE HOSE		03/07/11		
590-548.000-740.000			Operating	PARTS PEDDLER AUTO SUPPLY	0		03/07/2011	9.49
				FEB INVOICES		03/07/11		
590-548.000-742.000			Chem Plant	ALEXANDER CHEMICAL CORPORATION	0		03/07/2011	1,252.00
				CHEMICALS		0448866		
590-548.000-742.000			Chem Plant	ALEXANDER CHEMICAL CORPORATION	0		03/07/2011	-225.00
				CREDIT		0448867		
590-548.000-743.000			Chem Lab	NORTH CENTRAL LABORATORIES	0		03/07/2011	220.43
				CHEMICALS		283327		
590-548.000-743.000			Chem Lab	NORTH CENTRAL LABORATORIES	0		03/07/2011	253.88
						283472		
590-548.000-745.000			Uniform Al	DOUG SCHLAFF	0		03/07/2011	114.99
				CLOTHING REIMBURSEMENT		03/07/11		
590-548.000-745.000			Uniform Al	CINTAS CORPORATION	0		03/07/2011	155.24
				FEB INVOICES		03/07/11		
590-548.000-751.000			Gasoline &	CORRIGAN OIL COMPANY	0		03/07/2011	1,023.70
				FEB 2011		03/07/11		
590-548.000-802.000			Profession	ORCHARD, HILTZ & MCCLIMENT INC	0		03/07/2011	1,876.25
				FEB INVOICES		03/07/11		
590-548.000-802.000			Profession	SOUTHEAST MICHIGAN COUNCIL	0		03/07/2011	110.00
				MEMBERSHIP CHARGE		03/07/11		
590-548.000-803.003			Sludge hau	HACKNEY HARDWARE	0		03/07/2011	175.45
				FEB 2011				
590-548.000-803.003			Sludge hau	UIS PROGRAMMABLE SERVICES INC	0		03/07/2011	3,703.09
						530337144		
590-548.000-803.003			Sludge hau	WATERSOLVE	0		03/07/2011	4,598.00
				GENERAL EQUIPMENT		3481		
590-548.000-824.000			Testing &	DEXTER PHARMACY	0		03/07/2011	16.94
				SHIPPING		03/07/11		
590-548.000-920.000			Utilities	COMCAST	0		03/07/2011	32.64
				WWT		03/07/11		
590-548.000-920.000			Utilities	DTE ENERGY	0		03/07/2011	292.00
				DTE		03/07/11		
590-548.000-935.000			Bldg Maint	CINTAS CORPORATION	0		03/07/2011	99.23
				FEB INVOICES		03/07/11		
590-548.000-937.000			Equip Main	JETT PUMP & VALCE, LLC	0		03/07/2011	55.12
				CONNECTOR		8061		
590-548.000-937.000			Equip Main	PARTS PEDDLER AUTO SUPPLY	0		03/07/2011	67.29
				FEB INVOICES		03/07/11		
								-----
				Total Sewer Utilities Department				14,093.03
								-----
				Fund Total				17,700.78
<b>Fund: Water Enterprise Fund</b>								
<b>Dept: Administration</b>								
591-248.000-803.000			Contracted	TETRA TECH	0		03/08/2011	1,905.00
				DPW ASSISTANCE		50434190		
								-----
				Total Administration				1,905.00
<b>Dept: Water Utilities Department</b>								
591-556.000-740.000			Operating	HACKNEY HARDWARE	0		03/07/2011	26.03
				FEB 2011				
591-556.000-740.000			Operating	PARTS PEDDLER AUTO SUPPLY	0		03/07/2011	31.76
				FEB INVOICES		03/07/11		
591-556.000-745.000			Uniform Al	CINTAS CORPORATION	0		03/07/2011	120.28
				FEB INVOICES		03/07/11		
591-556.000-751.000			Gasoline &	CORRIGAN OIL COMPANY	0		03/07/2011	451.35
				FEB 2011		03/07/11		
591-556.000-802.000			Profession	ORCHARD, HILTZ & MCCLIMENT INC	0		03/07/2011	1,976.25
				FEB INVOICES		03/07/11		

INVOICE APPROVAL LIST BY FUND

Date: 03/09/2011  
 Time: 11:41am  
 Page: 5

Village of Dexter

Fund	Department	Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Water Enterprise Fund								
Dept: Water Utilities Department								
		591-556.000-901.000	Printing &	CALL CENTER SHARED SERVICES JOB POSTING	0	03/07/11	03/07/2011	607.48
		591-556.000-920.000	Utilities	COMCAST WWTP	0	03/07/11	03/07/2011	32.64
		591-556.000-937.000	Equip Main	UIS PROGRAMMABLE SERVICES INC WWTP SERVICE	0	530337143	03/07/2011	794.25
								-----
Total Water Utilities Department								4,040.04
Dept: Long-Term Debt								
		591-850.000-995.004	1998 Water	US BANK CORPORATE TRUST GO BONDS	0	03/07/11	03/07/2011	2,625.00
								-----
Total Long-Term Debt								2,625.00
								-----
Fund Total								8,570.04
Fund: Trust & Agency Fund								
Dept: Assets, Liabilities & Revenue								
		701-000.000-253.054	Dexter Sch	ORCHARD, HILTZ & MCCLIMENT INC FEB INVOICES	0	03/07/11	03/07/2011	550.00
		701-000.000-253.059	LaFontaine	ORCHARD, HILTZ & MCCLIMENT INC FEB INVOICES	0	03/07/11	03/07/2011	1,082.50
		701-000.000-253.060	KCM-QED	ORCHARD, HILTZ & MCCLIMENT INC FEB INVOICES	0	03/07/11	03/07/2011	747.50
								-----
Total Assets, Liabilities & Revenue								2,380.00
								-----
Fund Total								2,380.00
								-----
Grand Total								325,549.45





---

## Memorandum

To: Village Council and President Keough  
Donna Dettling, Village Manager  
From: Allison Bishop, AICP, Community Development Manager  
Re: Medical Marihuana Ordinance  
Recommendation from Planning Commission  
Date: March 9, 2011

---

At the last meeting the Village Council directed staff to contact Scio, Dexter, Webster and Lima Townships to discuss interest in participating in a regional collaboration to discuss the Michigan Medical Marihuana Law of 2008.

Staff contacted Township Supervisors and received interested in discussing the issue from all four (4) townships.

At this time each jurisdiction is at the following place in the process:

Dexter Village – Council considering ordinance recommended by the Planning Commission  
Scio Township – No Action  
Webster Township – Comprehensive ordinance review under consideration.  
Dexter Township – Planning Commission considering ordinance amendment.  
Lima Township – Planning Commission considering ordinance amendment.

Staff indicated to the Supervisors that were contacted that the Village would likely follow up with a meeting time and location upon receipt of further direction from Council.

Council also requested that staff clarify 2 questions with the Village attorney –

1. Should the Village's medical marihuana ordinance be consistent with the 1000 foot Drug Free School Zone Act?
  - a. The Village attorney has advised YES. The proposed ordinance included in your packet has been amended to reflect such.
2. Should the medical marihuana home occupation regulations also be consistent with the 1000 feet Drug Free School Zone Act?
  - a. The Village attorney has advised YES. The proposed ordinance is included in your packet has been amended to reflect such.

### **ACTION REQUESTED**

Please provide staff with direction on how to proceed with the regional collaboration concept.

Please feel free to contact me if you have any additional questions.  
Thank you.



## ARTICLE II

### DEFINITIONS

#### Section 2.01 INTERPRETATION

For the purpose of this Ordinance, certain term or word uses shall be interpreted as follows:

- A. The word person includes a firm, association, organization, partnership, trust, corporation or company, as well as an individual.
- B. The present tense includes the future tenses. the singular number includes the plural and the plural includes the singular:
- C. The word shall is mandatory, the word may is permissive. The words used or occupied include the words intended, designed, or arranged to be used or occupied.
- D. Any word or term not defined herein shall have the meaning of common or standard use, which is reasonable for context in which used herein.
- E. Questions of interpretation arising hereunder shall be decided by the Zoning Administrator whose decision may be appealed to the Zoning Board of Appeals.

Whenever used in these Zoning Regulations, the following words and phrases shall have the meaning ascribed to them in this Section:

#### Section 2.02 DEFINITIONS

**Accessory use, building, or structure:** A use, building, or structure, which is, clearly incidental to, customarily found in connection with, subordinate to, and is located on the same zoning lot as the principal use to which it is exclusively related and is devoted exclusively to an accessory use.

**Accessory use or accessory:** A use, which is, clearly incidental to, customarily found in connection with, and (except in the case of accessory off-street parking spaces or loading) located on the same zoning lot as the principal use to which it is related. When "accessory" is used in this text, it shall have the same meaning as accessory use. Accessory use includes, but it is not limited to uses such as those that follow:

- A. Residential accommodations for servants and/or caretakers within the principal building.
- B. Swimming pools for the use of the occupants of a residence, or their guests.
- C. Domestic or agricultural storage in a barn, shed, tool room, or similar accessory building or other structure.
- D. Storage of merchandise normally carried in stock in connection with a business or industrial use, unless such storage is excluded in the applicable district regulations.

Definitions

**Medical Marihuana Dispensary:** Any store front, office building, facility, or other structure or entity, including a membership, compassion, or private club that dispenses, transfers, facilitates, sells, or provides, in any manner, marihuana or cannabis or any product containing marihuana or cannabis to patients or caregivers pursuant to and in compliance with the Michigan Medical Marihuana Act of 2008, as amended, and the Administrative Regulations developed by the Michigan Department of Community Health (MDCH).

Deleted:

Deleted: permitted by the State of Michigan and in compliance with the

Deleted: , as amended

Deleted:

**Medical Marihuana Home Occupation:** Means the cultivation of medical marihuana by a registered primary caregiver as defined in Sec. 3 of the Act, MCL §333.26423(g), within a dwelling unit that is the registered primary caregiver's primary residence and which cultivation is in conformity with the restrictions and regulations contained in the Act, as amended and in the MDCH Administrative Regulations.

Deleted: Medical Marihuana Dispensary does not include a dwelling unit that is the primary residence of the patient to whom marihuana is dispensed provided that the patient is a qualifying patient, as defined in Sec. 3 of the Act, MCL §333.26423(h), and is registered with the Department of Community Health (MDCH).

Deleted: .

**Medical Marihuana Home Use:** Means a dwelling unit that is the primary residence of a qualifying patient, as defined in Sec. 3 of the Act, MCL §333.26423(h), who is registered with the Department of Community Health (MDCH). In his or her primary residence, a registered qualifying patient may lawfully cultivate medical marihuana for him or herself in accordance with the Michigan Medical Marihuana Act of 2008 and the MDCH Administrative Rules, as amended. In his or her primary residence, a registered qualifying patient may receive assistance from his or her primary caregiver with whom the registered qualifying patient is connected to through the MDCH registration process pursuant to MCL §333.26426(d) in accordance with the Michigan Medical Marihuana Act of 2008 and the MDCH Administrative Rules, as amended.

Deleted: Medical Marihuana Dispensary means a facility, including a membership club, compassion, or private club where primary caregivers who are legally registered by the MDCH may lawfully assist qualifying patients to whom the primary caregiver is connected through the state registration process and who are also legally registered by the MDCH with the medical use of marihuana in accordance with the Michigan Medical Marihuana Act (the "Act"), as amended.

**Mezzanine:** An intermediate floor in any story occupying not to exceed one-third (1/3) of the floor area of such story.

Deleted: No retail sales of drug paraphernalia as defined by this ordinance are permitted at the Dispensary, except to patients and primary caregivers registered by the Michigan Department of Community Health (MDCH). No growing or cultivation is permitted at a Dispensary. A Dispensary shall not include or permit consumption of medical marihuana. A use which purports to have engaged in the medical use of marihuana prior to enactment of said Ordinance, § shall be deemed to not be a legally established use, and therefore not entitled to legal nonconforming status under the provisions of this Ordinance and/or State Law.

**Mini-warehouse:** A building or group of buildings, each of which contains several individual storage units, each with a separate door and lock and which can be leased on an individual basis. Mini-warehouses are typically contained within a fenced, controlled-access compound.

Deleted: single family dwelling

Deleted: State

**Mobile home:** A structure, transportable in one (1) or more sections, which is built on a chassis and designed to be used as a dwelling unit, with or without permanent foundation, when connected to the required utilities, and including the plumbing, heating, air conditioning, and electrical systems contained in the structure. Mobile home does not include a trailer coach (recreational vehicle).

Deleted: developed by the Michigan Department of Community Health (MDCH)

Formatted: Font: Bold

**Mobile home sales:** A person, other than a manufacturer, engaged in the business of buying, selling, exchanging, leasing, or renting mobile homes.

Deleted: ¶

**Mobile home park:** A parcel or tract of land, under the control of a person, upon which three (3) or more mobile homes are located on a continual non-recreational basis and including all appurtenances that are incidental to the occupancy of a mobile home.

**Modular home:** A premanufactured unit assembled of materials or products intended to comprise all or part of a building or structure and is assembled at other than the final location of

## Article III

# GENERAL PROVISIONS

Deleted: (Amended June 8, 2008)¶

### Section 3.01 ADMINISTRATIVE REGULATIONS

**A. Scope of Regulations**

No structure or tract of land shall hereafter be used or occupied, and no structure, or part thereof, shall be erected, altered, or moved, except in conformity with the provisions of this Ordinance.

However, where a building permit for a building or structure has been issued in accordance with law prior to the effective date of this Ordinance and construction is begun within six (6) months of the effective date, said building or structure may be completed in accordance with the approved plans. Furthermore, upon completion the building may be occupied under a Certificate of Zoning Compliance for the use for which the building was originally designated, subject thereafter to the provisions of Article IV concerning nonconformities. Any subsequent text or map amendments shall not affect previously issued valid permits.

**B. Minimum Requirements**

The provisions of this Ordinance shall be held to be the minimum requirements for the promotion of public health, safety, convenience, comfort, morals, prosperity, and general welfare.

**C. Relationship To Other Ordinances or Agreements**

This Ordinance is not intended to abrogate or annul any ordinance, rule, regulation, permit, easement, covenant, or other private agreement previously adopted, issued, or entered into and not in conflict with the provisions of this Ordinance.

However, where the regulations of this Ordinance are more restrictive or impose higher standards or requirements than other such ordinances, rules, regulations, permits, easements, covenants, or other private agreements, the requirements of this Ordinance shall govern.

**D. Vested Right**

Nothing in this Ordinance should be interpreted or construed to give rise to any permanent vested rights in the continuation of any particular use, district, zoning classification, or permissible activities therein. Furthermore, such rights as may exist through enforcement of this Ordinance are hereby declared to be subject to subsequent amendment, change or modification as may be necessary for the preservation or protection of public health, safety, and welfare.

- H. **Sewage disposal and water supply:** Each such dwelling unit shall be connected to a public sewer and water supply.
- I. **Exceptions:** The foregoing standards shall not apply to a mobile home located in a licensed mobile home park except to the extent required by state or federal law or otherwise specifically required in this ordinance and pertaining to such parks. Mobile homes which do not conform to the standards of this section shall not be used for dwelling purposes within the Village unless located within a mobile home park or a mobile home subdivision district for such uses, or unless used as a temporary residence as otherwise provided in this Ordinance.

### Section 3.05 HOME OCCUPATION

- A. A home occupation may be permitted in a single-family detached dwelling within a zoning district where such dwelling is permitted, subject to the following conditions.
  - (1) Application and approval of the home occupation is received from the Village of Dexter in accordance with this section.
  - (2) Certain uses by the nature of their operation have a pronounced tendency to increase in intensity beyond the limits permitted for home occupations, thereby impairing the reasonable use and value of surrounding residential properties. Therefore, the following uses shall not be permitted as home occupations: medical care services, mortuaries, funeral homes, tea rooms (café's & coffee houses), antique shops, restaurants, private clubs, veterinary clinics, animal grooming establishments, barbers shops or beauty parlors with more than one stylist, clinics or hospitals, commercial stables or kennels, real estate offices, restaurants, vehicle repair or painting shops, retail sales, landscape installation and maintenance businesses, snow removal businesses, construction contractors, trailer rentals, funeral homes, nursing homes, private clubs, adult regulated uses and repair shops in general. However, this section is not intended to prohibit offices related to the administration of construction contracting, landscaping, maintenance, or snow removal businesses. Note, this list does not include every use that is prohibited as a home occupation.
  - (3) The use of the dwelling unit for a home occupation shall be clearly incidental and subordinate to its use for residential purposes, and not more than one-quarter (25%) of the floor area of the dwelling unit may be used for the purposes of the home occupation or for storage purposes in conjunction with the home occupation.
  - (4) A home occupation shall be conducted completely within the principal structure.
  - (5) There shall be no change in the outside appearance of the structure or premises, or other visible evidence of conduct of such home occupation, and there shall be no external or internal alterations not customary in residential areas including the expansion of off-street parking areas in excess of residential standards.
  - (6) No article shall be sold or offered for sale on the premises except such as is primarily produced within the dwelling.
  - (7) A home occupation shall not create noise, dust, vibration, smell, smoke, glare, electrical interference, wireless communications interference, fire hazard, or any other hazard or nuisance to any greater or more frequent extent than would normally be generated in a similarly zoned residential district.
  - (8) Signs not customarily found in residential areas shall be prohibited. However, one

**Deleted:** A home occupation may be permitted in a single-family detached dwelling within a zoning district where such dwelling is permitted, subject to the following conditions:¶

**Formatted:** Indent: Left: 0", Hanging: 0.5"

**Formatted:** Font: Times New Roman, 12 pt

**General Provisions**

(1) non-illuminated name plate, not more than two (2) square feet in area, may be attached to the building, and which sign shall contain only the name, occupation, and address of the premises.

(9) There shall be no deliveries to or from a home occupation with a vehicle larger than a 15,000-pound truck with not more than two (2) axles.

(10) In no case shall a home occupation be open to the public earlier than 8:00 a.m., nor later than 7:00 p.m.

(11) No outdoor display or storage of materials, goods, supplies, or equipment used in the home occupation shall be permitted on the premises. The home occupation shall not be visible from the street.

(12) Bed & Breakfast operations shall be permitted in Residential Districts as regulated in Section 8.11 of this Ordinance.

(13) No more than one other person shall be employed or involved with such activity on premises other than a member of the immediate family residing in the dwelling unit.

(14) Services and transactions shall be conducted by appointment only, walk-in retail trade shall be prohibited.

Formatted: Font: (Default) Times New Roman, 12 pt

Formatted: Font: Times New Roman, 12 pt

B. Medical Marihuana Home Occupation. In addition to the requirements in Section 3.05(1), Medical marihuana home occupations shall be subject to the following requirements:

Formatted: Indent: First line: 0.5"

(1) The medical use of marihuana shall comply at all times and in all circumstances with the Michigan Medical Marihuana Act and the General Rules of the Michigan Department of Community Health, as they may be amended from time to time.

Formatted: Font: Times New Roman, 12 pt

(2) Medical Marihuana Home Occupations are not permitted within 1000 feet of a public school or public library in accordance with the Drug Free School Zone Act (MCL 333.7410).

Formatted: Indent: Left: 0.5", First line: 0"

(3) All medical marihuana shall be contained within the main building in an enclosed, locked facility.

Formatted: Font: (Default) Times New Roman, 12 pt

(4) The registered primary caregiver may cultivate marihuana for compensation, for up to 5 patients, plus themselves, to whom the primary caregiver is connected through the Michigan Department of Community Health registration system.

Formatted: Font: Times New Roman, 12 pt

(5) All necessary building, electrical, plumbing and mechanical permits shall be obtained for any portion of the residential structure in which electrical wiring, lighting and/or watering devices that support the cultivation, growing or harvesting of marihuana are located.

Formatted: Indent: Left: 0.5", First line: 0"

(6) If a room with windows is utilized as a growing location, any lighting methods that exceed usual residential periods between the hours of 11pm and 7am shall employ shielding methods, without alteration to the exterior of the residence, to prevent ambient light spillage that may create a distraction for adjacent residential properties.

Formatted: Font: Times New Roman, 12 pt

(7) That portion of the residential structure where energy usage and heat exceeds typical residential use, such as grow room, and the storage of any chemicals such as herbicides, pesticides, and fertilizers shall be subject to inspection and approval by the Fire Department to insure compliance with the Michigan Fire Protection Code.

Formatted: Font: Times New Roman, 12 pt



## Article VIII

### SPECIAL LAND USES

Adopted June 12, 1995

#### Section 8.01 INTENT

This Article is intended to regulate uses which may be compatible with uses in some, but not all, locations within a particular zoning district. Among the purposes of the Special Land Use standards of this Article are to accomplish the following:

- Provide a mechanism for public input on decisions involving more intense land uses.
- Establish criteria for both new development and infill/redevelopment consistent with the Village's land use goals and objectives as stated in the Village Master Plan.
- Regulate the use of land on the basis of impact to the Village overall, and adjacent properties in particular.
- Promote a planned and orderly development pattern which can be served by public facilities and service in a cost-effective manner.
- Ensure uses can be accommodated by the environmental capability of specific sites.
- Provide site design standards to diminish negative impacts of potentially conflicting land uses.
- Provide greater flexibility to integrate land uses within the Village.

This Article provides both general standards for all Special Land Uses (Section 8.03) and specific location, site or operational standards for particular Special Land Uses (Section 8.11). The process for a Special Land Use involves a Public Hearing with the Planning Commission with final review on the use and site plan by the Village Council. Approval of any Special Land Use requires a Special Land Use Permit.

#### Section 8.02 APPLICATION, REVIEW AND APPROVAL PROCEDURES

The procedure for Special Land Use review shall be as follows:

- a. An applicant for a Special Land Use shall submit an application for review and pay the required fee. The application presented for consideration shall contain the following:
  1. Name of proposed development.
  2. Common description of the property and complete legal description (also address, if available.)
  3. Dimensions of land: width, length, acreage, and frontage.
  4. Existing zoning classification and zoning of all adjacent properties.
  5. Proposed use of the land.
  6. Name, address, and phone number of:
    - (a) Firm or individual who prepared the application.

Deleted: Effective 4-9-09

## Section 8.11 SPECIAL LAND USE SPECIFIC REQUIREMENTS

The following sections identify specific requirements, which shall be complied with by individual Special Land Uses, as determined by the Planning Commission and Village Council, in addition to the general standards of Section 8.03.

- A. **Listing:** Special Land Uses with specific site and/or use standards described on the following pages:
1. Accessory apartment on upper floors of commercial buildings
  2. Accessory apartment in a single family home
  3. Accessory use or storage of hazardous materials
  4. Accessory commercial outdoor sales or storage (see commercial outdoor sales)
  5. Adult regulated uses
  6. Arcades and similar devices at public commercial mechanical amusement device centers
  7. Automobile service centers (minor repair) and major auto repair establishments
  8. Automobile service (gasoline) stations including those accessory to another use
  9. Automobile washes, automatic or self-service
  10. Banks, credit unions, savings and loan institutions with three or more drive-through lanes
  11. Bed-and-breakfast inns
  12. Cemeteries
  13. Churches
  14. Commercial outdoor sales or storage (as permitted or accessory use)
  15. Essential public service buildings and structures
  16. Essential public service storage yards
  17. Family day care homes and foster family homes
  18. Funeral Homes

Deleted: Effective 4-9-08

Special Land Uses

- 19. General and specialty hospitals
- 20. Group Foster Care Homes
- 21. Group day care homes
- 22. Housing for the elderly, retirement villages, etc.
- 23. Kennels, commercial
- 24. Medical Marihuana Dispensary
- 25. Motels, hotels including accessory convention/meeting facilities and restaurants

- 26. Nursing and convalescent homes Deleted: 5
- 27. Open air business - see commercial outdoor display, sales and storage Deleted: 6
- 28. Outdoor eating areas Deleted: 7
- 29. Radio, television microwave, and cellular phone towers Deleted: 8
- 30. Recreation: Commercial outdoor establishments (excluding golf related uses) Deleted: 29
- 31. Recreation: Indoor commercial recreation (bowling alleys, ice areas, skating rinks, etc.) Deleted: 0
- 32. Recreation: Private, non-commercial institutional or community recreation facilities, and swimming pool clubs. Deleted: 1
- 33. Residential cluster development Deleted: 2
- 34. Restaurants and other establishments with drive-in or drive-thru facilities Deleted: 3
- 35. Veterinary Clinics and hospitals Deleted: 4

B. List of specific requirements by use:

1. Accessory apartments on upper floors of mixed-use buildings

Housing above retail uses is encouraged in the Village Commercial and Central Business District. These units are designed for singles, younger couples and elderly people without children. A mix of land uses, housing, jobs, and income creates a more balanced commercial district there by reduces traffic and creates better fiscal balance.

Deleted: Effective 4-9-08

- f. All units shall have at least one (1) living room and one (1) bedroom, except that not more than ten (10) percent of the units may be of an efficiency-type apartment.
- g. The gross density of the dwelling units shall not exceed twenty (20) units per acre, exclusive of any dedicated public right-of-way of either interior or bounding roads.
- h. Except as provided herein, all buildings and sites shall be in compliance with Article XX - Schedule of Regulations.
- i. No housing for the elderly shall be converted to any other use without complying with the provisions of the Zoning Ordinance in effect.
- j. The Village Council may add any conditions it deems appropriate to ensure the compatibility of the development with the surrounding area.
- k. All buildings permitted hereunder shall not exceed thirty-five (35) feet in height.

23. Kennels, Commercial

- a. For kennels housing dogs, the minimum lot size shall be ten (10) acres.
- b. Building wherein dogs are kept, dog runs, and/or exercise areas shall not be located nearer than one hundred (100) feet to property lines and shall not be located in any required front, rear or side yard setback area.
- c. Such facilities shall be subject to other conditions and requirements necessary to prevent possible nuisances (i.e., fencing, sound-proofing, sanitary requirements).
- d. An operations/management plan shall be submitted to the Village.

24. Medical Marihuana Dispensary.

The intent of the Zoning Ordinance is to regulate medical marihuana dispensaries by providing for regulations and fees in a manner that promotes and protects the public health, safety and welfare, mitigates potential impacts on surrounding properties and persons, and that conforms with the policies and requirements of the Michigan Medical Marihuana Act, MCL 333.26421, et seq (hereinafter "Act"). Nothing in this Chapter, or in any companion regulatory provision adopted in any other provision of this Code, is intended to grant, nor shall they be construed as granting, immunity from criminal prosecution for growing, sale, consumption, use, distribution, or possession of medical marihuana, not in strict compliance with the Act, the MDCH Administrative Rules, and this Ordinance. Since the Act does not protect users, caregivers or the owners of properties on

Deleted: . 24. .

Deleted: .

Deleted: A use which purports to have engaged in the medical use of marihuana prior to enactment of said Ordinance, shall be deemed to not be a legally established use, and therefore not entitled to legal nonconforming status under the provisions of this Ordinance and/or State Law.

Deleted: or the General Rules,

Deleted: Effective 4-9-08

which the medical use of marihuana is occurring from Federal Prosecution, or from having their property seized by Federal authorities under the Federal Control Substances Act, nothing in this Chapter, or in any companion regulatory provision adopted in any other provision of this Code, is intended to grant, nor shall they be construed as granting, immunity from criminal prosecution or forfeiture of property under Federal law. A use which purports to have engaged in the medical use of marihuana prior to enactment of said Ordinance, shall be deemed to not be a legally established use, and therefore not entitled to legal nonconforming status under the provisions of this Ordinance and/or State Law.

Deleted: Also, since Federal law is not affected by the Act or the General Rules,

Deleted: The Act does not protect users, caregivers or the owners of properties on which the medical use of marihuana is occurring from Federal Prosecution, or from having their property seized by Federal authorities under the Federal Control Substances Act.

The following Standards for Medical Marihuana Dispensaries shall apply:

(a) The medical use of marihuana shall comply at all times and in all circumstances with the Michigan Medical Marihuana Act and the Administrative Rules of the Michigan Department of Community Health, as they may be amended from time to time;

Deleted: General

(b) No person shall own or operate a medical marihuana dispensary in the Village without first applying for and receiving a permit from the Village.

Deleted: facility

(c) Permits are non transferrable and shall only apply to the person listed on the permit.

(d) Permits shall be valid for a period of one year.

(e) Application for a Medical Marihuana Dispensary Permit shall be made to the Village upon application forms provided by the Village for Medical Marihuana Dispensary Permit and signed by the applicant verifying the truth and accuracy of all information and representations in the application. Applications including information and documentation provided pursuant to an application shall be subject to the confidentiality rules under the Act. In addition to information and submittals, the application shall include payment of application fee in an amount set by the Village Council;

(f) The sheriffs department shall review the proposed application to operate a dispensary regarding public health, safety, and welfare concerns of the proposal;

(g) Revocation of Permit; Appeal: Permits issued pursuant to this section may be revoked by the Village upon finding based upon competent, material and substantial evidence of the following clauses:

1. Any fraud, misrepresentation or false statement contained in the application or in connection with the services and/or merchandise;
2. Any violation of this section;
3. Conviction by the permittee of any felony; or
4. Conducting the business in an unlawful manner or in such a manner as to constitute breach of the peace.

Deleted: Effective 4-9-08

5. Conducting the business in a manner that does not comply with the Medical Marihuana Act, MCL 333.26421 et seq. and Michigan Administrative Rules, R 333.101 et seq.

6. If the operation of a Medical Marihuana Dispensary is held invalid or unconstitutional by any court of competent jurisdiction.

7. Notice of revocation of permit shall be given in writing, setting forth specifically the grounds for the revocation; such notice shall be mailed to the permittee at the address provided in the application. Any permittee whose permit has been revoked as herein provided shall have the right to appeal the revocation to the Village Council at a public hearing. Village Council shall submit to the applicant a written statement of its findings and determinations. The Council's determination shall be based upon competent, material and substantial evidence showing failure to comply with the requirements.



(h) The dispensary site shall not be located within a 1000 foot radius of a school building and/or public library in accordance with the Drug Free School Zone Act (MCL 333.7410);

Formatted: Font: (Default) Times New Roman

(i) The dispensary site shall not be located within five hundred (500) feet of a lawfully existing medical marihuana dispensary, as measured from the outermost boundaries of the subject lot or parcels;

(j) A maximum of two (2) primary caregivers are permitted to operate out of one (1) establishment. Primary caregivers must be legally registered with the MDCH to assist qualifying patients who are legally registered with the MDCH to use medical marihuana. A primary caregiver may only dispense medical marihuana to the five (5) qualifying patients to whom the caregiver is connected to through the MDCH registration process pursuant to MCL §333.26426(d).

Deleted: providers

Deleted: Caregivers

Deleted: in accordance with the Act

Deleted: .

Deleted: registered with the caregiver at the Michigan Department of Community Health.

(k) Smoking and/or consumption of medical marihuana shall be prohibited at the dispensary;

Deleted: and/or use

(l) Growing or cultivation of medical marihuana is prohibited;

(m) No retail sales of drug paraphernalia are permitted at the dispensary.

Deleted: as defined by this ordinance are permitted at the Dispensary, except to qualifying patients and primary caregivers registered by the Michigan Department of Community Health (MDCH)

(n) All activity related to the dispensary shall be done indoors;

Deleted: )

(o) The facility shall not be permitted to have drive-thru facilities.

Deleted: n

(p) No patients shall be allowed in the facility after hours.

Deleted: o

(q) The facility shall open no earlier than 8:00 am and close no later than 8:00 pm.

Deleted: p

(r) Parking requirements for a facility shall be consistent with the parking requirements for medical clinics.

Deleted: q

Deleted: Effective 4-9-08

(s) Security systems must be installed. Proof of system installation and ongoing monitoring is required. System must include security cameras and alarms. At least one licensed security guard must be present at the dispensary at all times during business hours. All security guards must be licensed by the proper authorities and must possess a valid Security Guard Identification card issued by the Department of Energy, Labor, and Economic Growth.

Deleted: r

(t) The premises shall be open for inspection upon request by the Building Official, the Fire Department and law enforcement officials for compliance with all applicable laws and rules, during the stated hours of operation/use and as such other times as anyone is present on the premises.

Deleted: s

(u) Inspections may be made by the Village Official's designee to confirm the dispensary is operating in accordance with applicable laws including, but not limited to, State Law and Village Ordinances;

Deleted: t

(v) Any medical marijuana dispensary shall not have exterior signage using the word "marihuana" and/or "marijuana" or any other word, phrase or picture commonly understood to refer to marihuana.

Deleted: u

(w) Any medical marijuana dispensary shall maintain a log book and/or database identifying by date the amount of medical marijuana on the premises for each registered qualifying patient and or registered primary caregiver, keeping the qualifying patient and caregiver information confidential. This log shall be available to law enforcement personnel to confirm that the medical marijuana dispensary does not have more medical marijuana than authorized at the location and shall not be used to disclose more information than is reasonably necessary to verify the lawful amount of medical marijuana at the facility. The facility shall maintain the confidentiality of qualifying patients and caregivers in compliance with the Michigan Medical Marijuana Act, as amended.

Deleted: v

(x) If the dispensary ceases operation for a length of time of sixty (60) days or greater, the permit shall expire;

Deleted: w

(y) All medical marijuana shall be contained within the main building in an enclosed, locked facility;

Deleted: x

(z) Any person who violates any provision of this article shall be responsible for violations as set forth in Article 22, Section 22.09.

Deleted: y

**25. Motels Hotels, including accessory convention/meeting facilities and restaurants.**

a. Access shall be provided so as not to conflict with the adjacent business uses or adversely affect traffic flow on a major thoroughfare.

Deleted: Effective 4-9-08

## **Article XIV**

### **C-1 GENERAL BUSINESS DISTRICT**

#### **Section 14.01 INTENT**

This district is intended to encourage planned and integrated groupings of retail, service, and administrative establishments which will retail convenience and comparison goods and provide personal and professional services for the entire Village and tributary area and to accommodate commercial establishments which cannot be practically provided in the Village commercial area, but can be integrated into the Village at a scale and intensity consistent with the small Midwest town character.

#### **Section 14.02 PERMITTED PRINCIPAL USES**

- A. Retail sale of foods, drugs, hardware notions, books and similar convenience goods.
- B. Personal service, include barber shops and beauty salons; medical and dental clinics; self-service laundromats; sale and repair shops for watches, shoes, radios, televisions and home electronics, bicycle repair, tailor shop and music studio.
- C. Business, professional and medical offices.
- D. Stores and shops for the conducting of a service or retail business.
- E. Restaurants
- F. Any service establishment of an office-showroom workshop nature of an electrician, decorator, dressmaker, tailor, baker, printer, upholsterer or an establishment doing radio or home electronics or appliance repair, photographic reproduction and similar service establishments that require a retail adjunct.
- G.. Theaters and studios for professional work.
- H. Private clubs, fraternal organizations and lodge halls.
- I. Business schools and colleges, or private schools operated for profit.
- J. Financial Institutions.

**C-1 General Business District**

- K. Off-street parking in accordance with the regulations of ARTICLE V.
- L. Signs in accordance with the regulations of ARTICLE VII.

**Section 14.03 SPECIAL USES**

The following uses may be permitted, upon review and approval by the Village Council in accordance with the general standards for all Special Land Uses listed in Section 8.03, and the standards for the specific use listed in Section 8.11.

- A. Restaurants and other establishments with drive-in or drive-thru facilities.
- B. Commercial outdoor sales and open air business uses.
- C. Indoor commercial recreation such as bowling alleys, billiard halls, archery ranges, tennis courts, skating rinks, and arcades.
- D. Funeral homes.
- E. Mechanical amusement device centers and arcades as a principal or accessory use if there are more than four (4) such devices.
- F. Automobile service (gasoline) stations when developed as part of a larger planned shopping center with shared access and similar architecture.
- G. Essential public service building and storage yards.
- H. Accessory commercial outdoor sales and storage.
- I. Bars serving alcohol.
- J. Showroom and sales of new automobiles and the display and sale of used cars when in conjunction with a showroom and sale of new units thereof; and repair of same when in conjunction with a showroom and sales of new units thereof.
- K. Outdoor Seating at Restaurants only.
- L. Cleaning establishments when in compliance with fire regulations and all other Village ordinances relating thereto.
- M. Used car lots.
- N. Small animal clinic.

***C-1 General Business District***

- O. Automobile service center.
- P. Adult regulated uses.
- Q. Single family, two family and multiple family dwelling units above the ground floor.
- R. A dwelling unit of a resident manager or owner is permitted on the ground floor.
- S. Motels & hotels.
- T. Automatic or self serve car wash.
- U. Mixed Use Developments.
- V. Government or Community Owned Buildings
- W. Medical Marihuana Dispensary

**Sec. 22-10. Schedule of civil fines.**

(a) A schedule of civil fines payable to the bureau for admissions of responsibility by persons served with municipal ordinance violation notices is established. The fines for the violations listed in this section shall be, as follows:

TABLE INSET:

Code Section	Municipal Civil Infraction	First Violation	First Repeat Violation	Second or Subsequent Repeat Violation
10-31	Dogs	\$ 50.00	\$ 100.00	\$ 250.00
18-1	Failure to remove a temporary sign, poster or advertising	50.00	100.00	250.00
18-34	Failure to abate a public nuisance	50.00	100.00	250.00
18-61	Noise	50.00	100.00	250.00
18-82	Roadside dumping and littering	50.00	100.00	250.00
18-112	Storage and repair of motor vehicles	50.00	100.00	250.00
22-9a	Failure to obtain a permit	50.00	100.00	250.00
38-34	Collection and disposal of solid waste	50.00	100.00	250.00
46-76	Failure to remove snow, ice, dirt or debris	50.00	100.00	250.00
54-81	Parking violations	See section 54-81		
54-135	Operation of controlled vehicle in regulated area	5.00	25.00	100.00
<u>The Zoning Ordinance of the Village of Dexter, Article 8.11</u>	<u>Medical Marihuana Dispensary Violation</u>	<u>1000.00</u>	<u>2000.00</u>	<u>3000.00</u>

Formatted Table



## Application for Medical Marihuana Facility

Failure to submit the required information may result in a delay in the processing of your application. Information will be reviewed for compliance by the Village/Washtenaw County Sheriff's Department. All individual/personal will be kept confidential during outside review. The Sheriff's Department will review the dispensary security plan, screening procedure, operating plan, and inventory controls for compliance with the regulations of the Village of Dexter Zoning Ordinance.

Parcel ID # \_\_\_\_\_ Zoning District \_\_\_\_\_

Business Name: \_\_\_\_\_ Address/Ste #: \_\_\_\_\_

Telephone/Cell: \_\_\_\_\_ Email/Fax: \_\_\_\_\_

**IF THE APPLICANT IS INDIVIDUAL, COMPLETE THE FOLLOWING:**

Home Address: \_\_\_\_\_

SS#: \_\_\_\_\_ DOB: \_\_\_\_\_

DL#: \_\_\_\_\_ Jurisdiction that issued Driver's License: \_\_\_\_\_

**IF APPLICANT IS A CORPORATION, PARTNERSHIP, ASSOCIATION OR LIMITED LIABILITY CORPORATION: APPLICANT MUST LIST ALL OFFICERS, DIRECTORS, GENERAL PARTNERS, AND MANAGING MEMBERS. In addition applicant must list any stockholders, partners, or members with ownership of 10% or more in the operation.**

NAME	HOME ADDRESS, CITY, STATE&ZIP CODE	DOB	POSITION	%OWNED

Has the applicant or any partner, member, officer, director, or stockholder of the applicant even been convicted of a felony or controlled substances violation(s) in a federal, state or other court?

YES  NO

If the answer is yes, please provide the following: (if necessary, provide additional information on a separate sheet)

NAME AND LOCATION OF COURT	CHARGE CONVICTED OF	SENTENCE	DATE OF SENTENCING	LAST DATE OF incarceration /parole /probation

Has the applicant been denied an application for a medical marihuana dispensary in any jurisdiction?  Yes  No

Has the applicant had a medical marihuana dispensary license suspended or revoked by any jurisdiction?  Yes  No

Does the applicant have legal possession of the premises for at least one year from the date that this license will be issued by virtue of ownership, lease or other arrangement?

Ownership       Lease       Other (explain in detail) \_\_\_\_\_

If leased, list the name of the landlord and tenant, and date of expiration, EXACTLY as they appear on the lease:

LANDLORD	TENANT	EXPIRES

If a premise is leased, attach written consent by the owner of the property to the licensing of the premises for a medical marihuana dispensary.

Name of Manager for licensed premises: \_\_\_\_\_ DOB: \_\_\_\_\_

SS#: \_\_\_\_\_ DL#: \_\_\_\_\_

Registry ID #: \_\_\_\_\_ Building Owner: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Square footage occupied: \_\_\_\_\_ Number of Employees: \_\_\_\_\_

Hours of Operation: \_\_\_\_\_ Number of Registered Qualifying Patients: \_\_\_\_\_

Does the applicant have an alarm system in place?  Yes  No

(Ongoing monitoring is REQUIRED) Provide a copy of the contract for ongoing monitoring.

Alarm/Monitoring Company Name and Phone: \_\_\_\_\_

Security Guard Company: \_\_\_\_\_ Name of Guard: \_\_\_\_\_

Guard License #: \_\_\_\_\_ Guard Hours: \_\_\_\_\_

**Oath of Application**

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Village of Dexter Code and all Rules and Regulations and the Michigan Medical Marihuana Law of 2008, which govern my Medical Marihuana Dispensary License Application.

AUTHORIZED SIGNATURE	PRINT NAME	TITLE	DATE

Fees\*:

Subject to change by Village Council without notice.

\$3,000 Initial Application Fee

\$1,000 Annual Application Renewal

Items must be submitted with application for review. Failure to submit all required information may result in a delay in the processing of your application.

\_\_\_\_\_ Provide a copy of any lease or rental agreement pertaining to the Dispensary with this application;

\_\_\_\_\_ Provide a description of the security plan, including but not limited to, any lighting, alarms, barriers, recording/monitoring devices, and security guard arrangements proposed for the Dispensary facility and premises;

\_\_\_\_\_ An executed Release of Liability, Indemnification and Hold Harmless waiver (see attached);

\_\_\_\_\_ Proof of Insurance, including ????

\_\_\_\_\_ Area map, drawn to scale, indicating the radius of five hundred (500) feet from the boundaries of the proposed dispensary site, the proximity of the site to any school, existing dispensary site or public library.

\_\_\_\_\_ Description of the screening, registration and validation process for persons receiving or dispensing medical marihuana at the proposed dispensary;

\_\_\_\_\_ Disclosure of any citation or conviction for, or guilty/no contest plea to, any violation of the laws of the United States, any state, or any local unit of government regulating controlled substances by the applicant or any of its members, officials, owners or stockholders;

\_\_\_\_\_ Description of the process for tracking medical marihuana quantities and inventory controls;

\_\_\_\_\_ Description of an operating plan for the proposed dispensary including the following:

1. A description of the products and services to be provided at the dispensary;
2. Floor plan, drawn to scale, showing the layout of the dispensary and the principle uses of the floor area depicted therein.
3. Detailed description of all marihuana storage facilities and equipment including enclosed, locked facilities, as required by the Act.

\_\_\_\_\_ Description of any proposed signs in accordance with Article 7, Signs, including detailed depiction of sign language or displays, dimensions, locations, quantity, configuration and illumination.

\_\_\_\_\_ Description and drawing of proposed buildings (exterior) to be constructed or used.

The approval of the above use and occupancy is limited to those described, and that further change, expansion or addition from the approved use if expressly prohibited.

-----FOR DEPARTMENT USE ONLY-----

Planning/Zoning

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Signature

Date

Other Approvals?



RESOLUTION TO EXTEND  
RESOLUTION #2010-14

RESOLUTION #2011-\_\_\_\_\_

RESOLUTION TO IMPOSE A  
TEMPORARY MORATORIUM ON  
THE USE OF PROPERTY AND  
STRUCTURES IN THE VILLAGE FOR  
DISPENSING OR CULTIVATING  
MARIHUANA

Village of Dexter  
County of Washtenaw  
State of Michigan

Minutes of a regular meeting of the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, held on the 14<sup>th</sup> day of March, 2011, Eastern Daylight Time.

PRESENT: Members:

ABSENT: Members:

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

WHEREAS, on August 23, 2010 the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan (the "Village"), adopted resolution #2010-14, titled a "Resolution to Impose a 120 day Moratorium on the use of property and structures in the Village for the dispensing or cultivation of marihuana"; and

WHEREAS, on December 13, 2010 the Village Council adopted resolution #2010-14 titled a "Resolution to Impose a 90 day Moratorium on the use of property and structures in the Village of Dexter for the dispensing or cultivation of marihuana" from December 21, 2010 to March 21, 2011; and

WHEREAS, the current moratorium expires on March 21, 2011; and

WHEREAS, the Village Council has received a recommendation from the Planning Commission for the consideration of Zoning Ordinance and General Code amendments; and

WHEREAS, the Village Council has additional questions and desires collaborate with surrounding jurisdictions to ascertain the best and safest path to compliance with the Michigan Medical Marihuana Act, MCL 333.26423(d) in order to protect the public health, safety and welfare; and

WHEREAS, the Village Council directed staff to contact surrounding jurisdictions leadership to discuss the idea of regional collaboration on compliance with the Michigan Medical Marihuana Act, MCL 333.26423(d);

RESOLVED, that Village Council hereby extends the moratorium temporarily prohibiting the initiation of the use of any property in the Village as a facility for dispensing marihuana for medical or any other purpose for (90 days/120 days), in conjunction with the continued study and revision of the Village Zoning Ordinance or other ordinances regarding this issue and the regional collaboration initiative being explored with surrounding jurisdictions;

RESOLVED, that this moratorium does not apply to the following:

- A dwelling unit (as defined by the Zoning Ordinance) where a qualifying patient under the Act resides and is cultivating up to the maximum number of marijuana plants permitted by the Act for personal use or possesses up to the maximum amount of marihuana permitted by the Act for personal use.
- A building or structure (as defined by the Zoning Ordinance) other than a dwelling unit where no more than one qualifying patient under the Act is cultivating up to the maximum number of marijuana plants permitted by the Act for personal use or possesses up to the maximum amount of marihuana permitted by the Act for personal use.
- A dwelling unit or other building or structure where no more than one primary caregiver under the Act is cultivating up to the maximum number of marihuana plants permitted by the Act for assisting a qualifying patient or possesses up to the maximum amount of marijuana permitted by the Act for assisting a qualifying patient.

BE IT FURTHER RESOLVED, that this moratorium expires on (June 19, 2011/July 19, 2011).

AYES:

NAYS:

ABSENT:

**RESOLUTION DECLARED ADOPTED THIS 14<sup>th</sup> DAY OF MARCH, 2011**

---

Village President – Shawn W. Keough

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on the 14<sup>th</sup> day of March, 2011.

---

Village Clerk – Carol J. Jones



AGENDA 3-14-11

ITEM K-3

## VILLAGE OF DEXTER

[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

### MEMO

**To: President Keough and Council**  
**From: Donna Dettling, Village Manager**  
**Courtney Nicholls, Assistant Village Manager**  
**Date: March 14, 2011**  
**Re: Draft Right of Way Policy**

Attached is the DRAFT Road and Right-of-Way Improvement Policy and included below are the comments from Planning Commission and comments from the last Council meeting. Also provided is a recommendation from staff in support of the policy.

#### Planning Commission February 7, 2011 comments:

The following is a list of the road and right of way policy discussion that the Planning Commission had at their meeting on February 7<sup>th</sup>.

1. Planning consistency important, roads and ROW planning a significant Planning Commission issue.
2. Some areas are more sensitive than others requiring different solutions.
3. Formula approach to design doesn't always work; consideration should be given to evaluating projects individually and basis of existing conditions.
4. Each area is different and has different needs, i.e. stormwater. Parking, slope, existing vegetation.
5. One size does not fit all; formula approach assumes needs of each area are the same. Forcing different situations into a mold does not always work.
6. Municipal projects should be reviewed by the Planning Commission as well.
7. Why a policy? Should be a Planning Commission issue as well.
8. Addition of more impervious surface when not necessary is costly and not environmentally conscious.
9. Policy is not precedent for these types of decisions.
10. Different ways to accomplish goals of consistency and guidelines other than a policy.

#### Council Meeting February 28, 2011 summary of comments:

1. Desire to hold off on Policy to allow time to evaluate areas in the village after snow is gone and determine what is best.
2. Not interested in applying engineering standards to old part of village. Engineering standards for new subdivisions makes sense. Less asphalt is better for environment and costs less, better to leave these areas alone. Create more problems that it solves. Recommend having a Town Hall meeting on topic.
3. Policy doesn't change anything as is suggested, it allows flexible consideration for how to handle ROW's. Evaluate every situation and determine what works best is how this policy will be applied.

#### Staff Comments and Recommendation

The creation of a road/right-of-way policy for the Village is a needed step as we move forward and consider future projects and this document provides a very good start.

The idea of planning street projects on a street by street basis with no attempt at standardization creates difficulty for both staff and residents. Having a document that serves as a consistent starting point for all street projects will establish the foundation staff needs to begin discussing design components. We think that adding a procedure into the design process to allow Planning Commission review and comment would be consistent with the recent projects undertaken by the Village. This policy, as proposed, does not establish such a rigid standard that individual areas of concern cannot be addressed on a project by project basis. Instead, it provides a starting standard for discussion and recommends that each street be evaluated independently prior to the design/construction of each street.

The idea has been offered that the engineering standards were not meant to apply to the original village. However, private redevelopment projects done within the original Village (i.e. the Pharmacy, the former Busch's property) and recent DDA improvement projects (i.e. Jeffords with the wider streets for bike lanes) must conform to these standards. It would be difficult to explain to residents that the Village felt it was necessary for the new developments to provide designated on street parking, but that we do not feel that it is an amenity necessary for our original village residents, especially with the right of way that is available. Having the general standard to include on-street parking also affords us the opportunity to improve the irregular, gravel areas in the original village right of way and create a more appealing overall look to our community.

The adoption of a one size fits all policy is not possible for an area as diverse as our original village. Staff does not think that this policy is proposed as a one size fits all approach. Yet, not providing any basic standard is just as problematic and contrary to the Village's commitment to making well-planned decisions that go beyond individual projects and take into account the big picture.

Village projects, staff's ability to manage and deliver these projects and communication with residents will benefit from a general policy like this. Staff is requesting that Council adopt this policy because it will improve our projects and give us a tool we need.

DRAFT  
Village of Dexter  
Road and Right-of-Way Improvement Policy  
February 22, 2011 (Update March 8, 2011)

This policy shall serve as a working guide to future road and right-of-way improvement projects within the Village of Dexter. This policy is hereby set forth to help establish significant, but not absolute, consistency throughout the Village with respect to roadway widths, parking within the public right of way, drainage within the right-of-way and restoration of right of ways resulting from projects that involve the rehabilitation and/or reconstruction of Village Streets. The policy is supported by the Village's current Engineering Standards, Master Plan, Capital Improvement Plan and Code of Ordinances.

The primary goals of this policy are described as follows:

1. To establish consistency in planning for a minimum width for all Village Streets during projects involving the rehabilitation and/or reconstruction of Village Streets.
2. To create reasonable opportunity for on street parking on Village Streets (i.e. – not on the grass, gravel shoulder or greenbelt areas) in a safe manner.
3. To create a reasonably consistent aesthetic look and function along each street with respect to driveways, sidewalk, alley entrances and greenbelt areas.
4. To recognize the difference between Major and Local Streets
5. To incorporate complete streets practices whenever possible to insure safe right-of-ways, including provisions for new sidewalks and accessible walkways for all pedestrians.

The following criteria shall be considered when determining the road width and street configuration for street rehabilitation and/or reconstruction projects:

1. The primary functions of the roadway
2. The need for parking along the street
3. The current use of the roadway and right-of-way (i.e. traffic patterns, volumes, proximity to schools, businesses, etc..)

All Major Streets shall be striped to delineate a minimum of two independent lanes of traffic. Striping of local streets can be done in areas of higher traffic volumes or where lane markings create a safer overall street network.

The roadway and right-of-way improvements consistent with this policy include:

1. 27 foot minimum width asphalt or concrete roadways without curb and gutter; 28 foot minimum width from back of curb to back of curb for roads with curb and gutter
2. Elimination of gravel surface shoulders as parking areas
3. When an existing paved drive approach is removed, it will be replaced with the material that was removed; if the material removed was gravel it will be replaced with asphalt
4. 5 foot wide concrete sidewalk along at least one side of the roadway.

It is envisioned that a 27 ft wide minimum width will provide safe opportunity for most of the Village's local street network, while providing opportunity for parking on the street on one side of the roadway. In some cases, the minimum width may need to be wider to accommodate additional lanes of traffic, parking on more than one side of the roadway or to facilitate key turning movements for large vehicles. In other cases, the road width may need to remain narrower due to narrow right-of-ways or existing conditions. Huron Street is an example of a right-of-way that would require a narrower road width. Each street should be evaluated independently prior to the design/construction of each street to establish proper road widths and design criteria that provide a safe roadway and satisfy the functional use of the roadway in that area of the Village.

#### Parking in the Right-of-Way

On street parking within the Village right-of-ways will be primarily parallel parking. Angle parking can be incorporated into the street design in the downtown areas, generally within the DDA district boundary. 90 degree parking should be avoided and eliminated on most local streets. The Village will notify and work with residents/commercial businesses that have historically had 90 degree parking of the Village's intent to complete a road improvement project without 90 degree parking.

Residents and businesses are encouraged to park within their driveways whenever possible or use delineated on street parking areas.

Parking on greenbelt and/or grass areas within the right-of-way is prohibited consistent with the Village's code of ordinances.

#### Additional Right-of-Way Improvements

Whenever possible, new sidewalk should be installed, at least along one side of the right-of-way, during rehabilitation and/or reconstruction projects. The recommendations provided in the Village's recent crosswalk study should be reviewed and incorporated into the sidewalk designs whenever possible.

It is recommended that concrete curb and gutter is evaluated and incorporated as part of the rehabilitation or reconstruction on streets where parking is anticipated to be quite common. This will help prevent parking on the grass areas and help maintain the integrity of the edge of pavement in high frequency parking areas. Current examples of this could include, but is not limited to, portions of Broad Street, Fifth Street between Broad and Dover, Fourth Street near Central Street, and Hudson Street near Main Street, etc. In general, some of the streets closer to the downtown area have historically had a higher frequency of on-street parking. This parking should be maintained as an element of the creative design of these streets.

Drainage improvements should be incorporated into the street design as appropriate. The goal is to have positive drainage within the right-of-way whenever possible. For curbed roadways, storm sewer improvements should be completed along with the pavement

improvements. In areas with no curb and gutter, culverts and swales will be used along local streets to appropriately collect and transport storm water runoff.

#### Review of Future Street and Right-of-Way Projects

Upon completion of preliminary design plans, the plans shall be presented to the Planning Commission for their review and comment, similar to the process that the Village has used for park, pathway and other recent improvement projects.





AGENDA 3-14-11  
ITEM 6-1

**Memorandum**

To: Village Council and President Keough  
Donna Dettling, Village Manager  
From: Allison Bishop, AICP, Community Development Manager  
Re: Westridge Subdivision Connector Site Plan Approval  
Parks and Recreation Commission Recommendation  
Planning Commission Recommendation  
Date: March 9, 2011

Included in your packet is the Westridge Subdivision Connector Site Plan.

**PARKS AND RECREATION COMMISSION & PLANNING COMMISSION ACTION**

On February 15, 2011 the Parks and Recreation Commission recommended approval of the site plan contingent upon permitting approval.

On March 7, 2011 the Planning Commission recommended approval of the site plan contingent upon permitting approval.

**RECOMMENDATION**

The Westridge Subdivision Connector site plan has been prepared with the cooperation and consideration of the Westridge of Dexter Home Owners Association (HOA), URS Corporation (Village Consultant), the Michigan Department of Natural Resources (permitting agency) and Washtenaw County Parks. The trail alignment was proposed to have the least amount of wetland impact and to properly align with the County B2B and HCMA proposed trails.

The plan consists of construction of a 10 foot wide concrete, asphalt or boardwalk trail through the Westridge of Dexter Common Area. See attached FAQ for additional details.

On February 19, 2011 the Westridge HOA approved granting an easement to the Village for the construction of the trail and the MDEQ permit request was submitted.

**ACTION REQUESTED**

The Village Council is being asked to recommend approval of the site plan contingent upon permitting approval.

OHM has reviewed the plan and has provided a few comments that will be incorporated into the plans as necessary.

**SUGGESTED MOTIONS**

Based upon the information received from the applicant, reflected in minutes of this meeting, and in conformance with Section 21.04(E)3 of the Village of Dexter Zoning Ordinance, the Village Council finds the Subdivision Connector Site Plan (meets / fails to meet) the requirements for approval of the combined site plans.

In making this determination, the following additional considerations shall apply:

1. Approval of Village staff, engineers and permitting authorities.
2. \_\_\_\_\_
3. \_\_\_\_\_

OR

Move to postpone the action on the Subdivision Connector site plan until \_\_\_\_\_ (date) \_\_\_\_\_, to allow the applicant and Village Council time to address the following items:

1. \_\_\_\_\_
2. \_\_\_\_\_

Please feel free to contact me prior to the meeting with questions/comments.

Thank you.

**Allison Bishop**

---

**From:** Phillips, Christine [Christine.Phillips@ohm-advisors.com]  
**Sent:** Thursday, March 03, 2011 1:43 PM  
**To:** Allison Bishop  
**Subject:** RE: Plans for Spur trail

Allison,

We completed a cursory review (a structural review was not completed) of the Westridge Subdivision Connector Trail plans dated December 1, 2010, and offer the following recommendations:

ITEMS FOR THE VILLAGE'S CONSIDERATION

1. It does not appear that storm sewer is proposed as part of the project. However, should storm sewer be determined necessary during construction, Class III RCP is proposed. The Village standards specify Class IV RCP for public storm sewer. The Village should determine if Class III RCP is acceptable.
2. The Village should review the Soil Erosion Control Measures on Sheet 6 to determine if the proposed process meets the Village's expectations. Specifically, the section regarding rigorous growth on 5 test plots. For past projects, rigorous growth has been required on all areas of restoration.

RECOMMENDED PLAN REVISIONS

1. Under General Notes, include a note that indicates that "improvements covered by these plans shall be done in accordance with the Village of Dexter Engineering Standards."
2. Show the Village's Standard Notes on the plans.
3. It did not appear that Detail C35 referenced on Sheet 3 is included in the plans.
4. It is recommended to include MDOT's sidewalk ramp details (R-28-G) be referenced on Sheet 6. In addition, the General Plan Notes should be reviewed to ensure appropriate reference to the Village of Dexter.
5. For clarification purposes, it is recommended that the horizontal alignment be shown on the trail on one of the plan views. In addition, on the profile, the location of the concrete to bituminous trail change should be shown.
6. It is recommended that the elevations associated with the contour lines be shown to clarify grade changes, if any. In addition, it appears that the trail is proposed to be constructed slightly above existing grade (less than 2') along the ridge around the detention basin. It should be verified that this slight change will not result in runoff issues.
7. Several trees and shrubs are proposed near the existing storm pipe and sanitary sewer force main. It is recommended that the trees and shrubs be placed at a minimum of 6 feet away from

existing utilities. More distance between the utilities and the trees/shrubs is preferred.

Feel free to contact me with any questions/concerns.

Regards,  
Christine

Christine Phillips, PE  
Project Engineer

**OHM | Architects. Engineers. Planners.**  
34000 Plymouth Road  
Livonia, MI 48150  
p. 734.522.6711  
f. 734.522.6427  
d. 734.466.4575

*Advancing Communities*

[www.ohm-advisors.com](http://www.ohm-advisors.com)

This message, including attachments, is confidential and may be privileged. If you are not an intended recipient, please notify the sender then delete and destroy the original message and all copies. You should not copy, forward and/or disclose this message, in whole or in part, without permission of the sender.

# VILLAGE OF DEXTER

## WESTRIDGE SUBDIVISION CONNECTOR TRAIL

VILLAGE OF DEXTER, MICHIGAN

### INDEX OF SHEETS

1 TITLE DRAWING

### CONSTRUCTION DRAWINGS

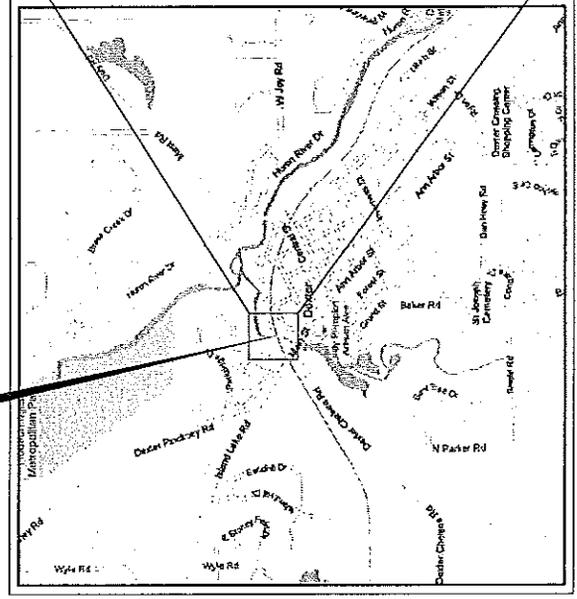
- 2 OVERALL SITE PLAN
- 3 TRAIL PLAN & PROFILE
- 4 WESTRIDGE SUBDIVISION SIDEWALK PLAN - ALTERNATE
- 5 LANDSCAPE PLAN
- 6 DETAILS AND GENERAL NOTES
- 7 ENLARGEMENTS AND DETAILS

OWNER/APPLICANT:  
 ALLISON BISHOP - COMMUNITY DEVELOPMENT MANAGER  
 VILLAGE OF DEXTER  
 8140 MAIN ST.  
 DEXTER, MI 48130  
 (734) 425-8303

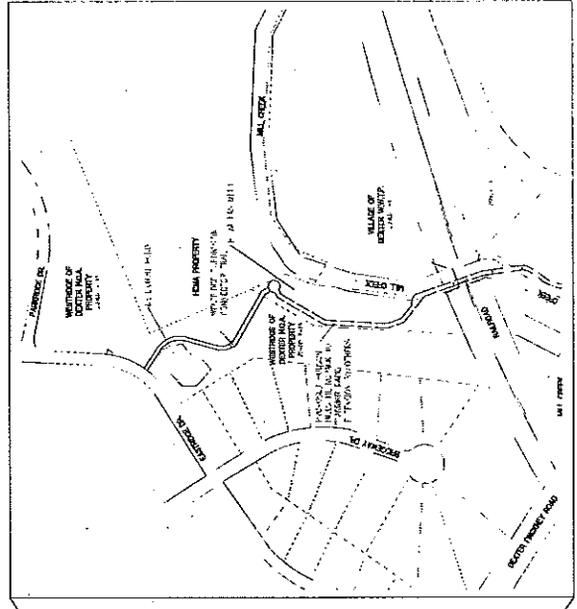
### DESIGN STANDARDS GENERAL NOTES

- 1) MATERIALS AND WORKMANSHIP SHALL BE IN ACCORDANCE WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION 2003 STANDARD SPECIFICATIONS FOR CONSTRUCTION EXCEPT WHERE OTHERWISE INDICATED ON THESE PLANS OR IN THE PROPOSAL OR SUPPLEMENTAL SPECIFICATIONS & SPECIAL PROVISIONS.
- 2) THE PROPOSED IMPROVEMENTS COVERED BY THESE PLANS ARE IN ACCORDANCE WITH THE ASSISTANT ENGINEER'S POLICY ON GEOMETRIC DESIGN OF HIGHWAYS AND STREETS, 2004, AND AS AMENDED BY SUPPLEMENTAL SPECIFICATIONS AND SPECIAL PROVISIONS.
- 3) THE IMPROVEMENTS COVERED BY THESE PLANS SHALL BE DONE IN ACCORDANCE WITH THE 2005 MICHIGAN MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES.

PROJECT  
 LOCATION



LOCATION MAP  
 NO SCALE



SITE MAP  
 NO SCALE



DATE	DESCRIPTION

DATE	DESCRIPTION



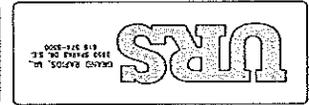
VILLAGE OF DEXTER  
 WESTRIDGE SUBDIVISION CONNECTOR TRAIL  
 TITLE SHEET  
 DEXTER, MI

DRAWING  
 1  
 FILE  
 129.42690

Copyright © 2010 URS Corporation, Inc. All Rights Reserved.

DATE	ISSUED FOR

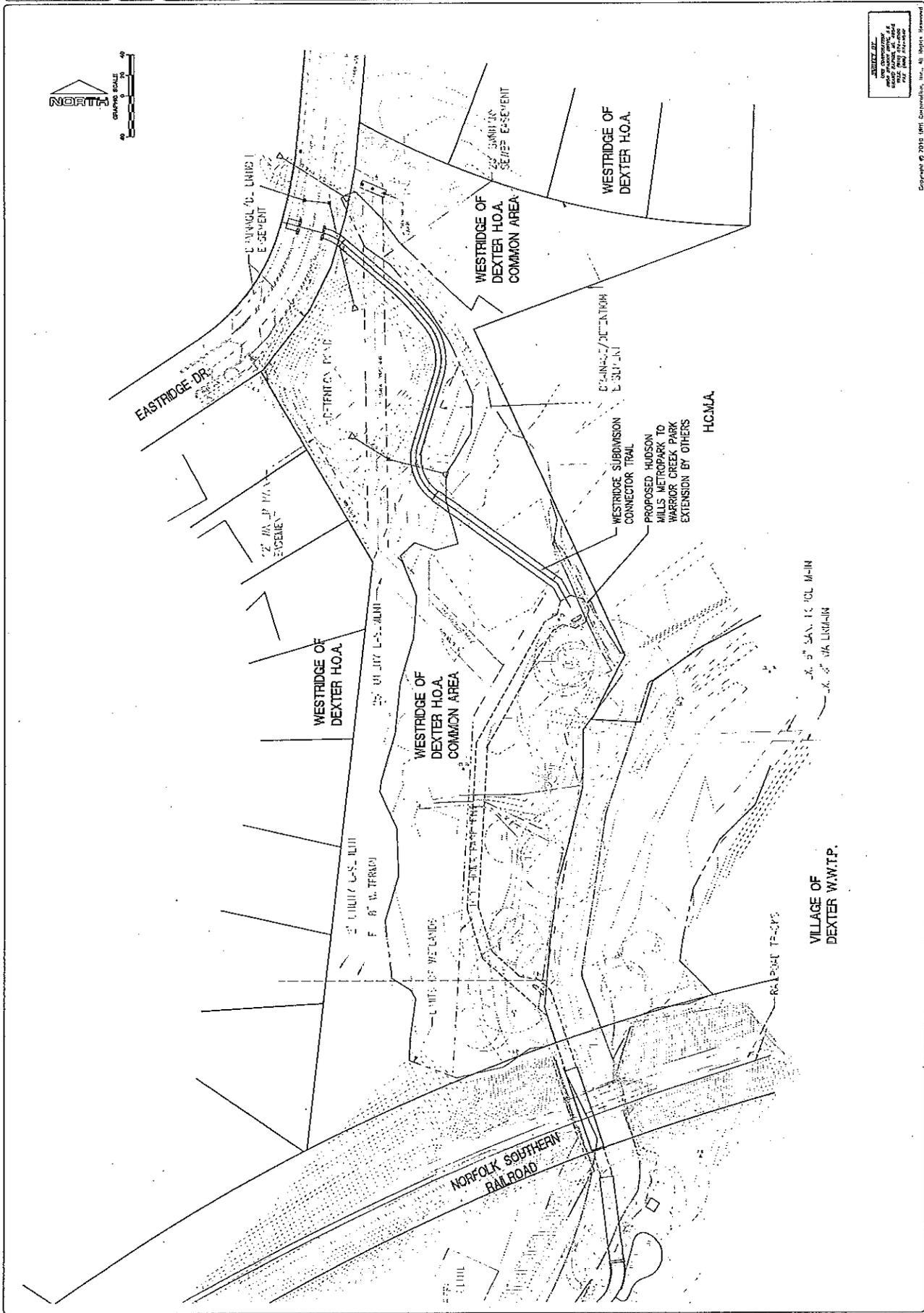
IN CHARGE
APP



VILLAGE OF DEXTER  
WESTRIDGE SUBDIVISION CONNECTOR TRAIL  
DEXTER, MO

DRAWING

FILE  
129-42690



DATE: 08/14/10  
DRAWN BY: J. H. HARRIS  
CHECKED BY: J. H. HARRIS  
SCALE: AS SHOWN

Copyright © 2010 URS Corporation, Inc. All Rights Reserved.



DATE	ISSUED FOR

DATE	IN CHARGE



WESTRIDGE SUSPENSION CONNECTOR TRAIL  
DEXTER, MI

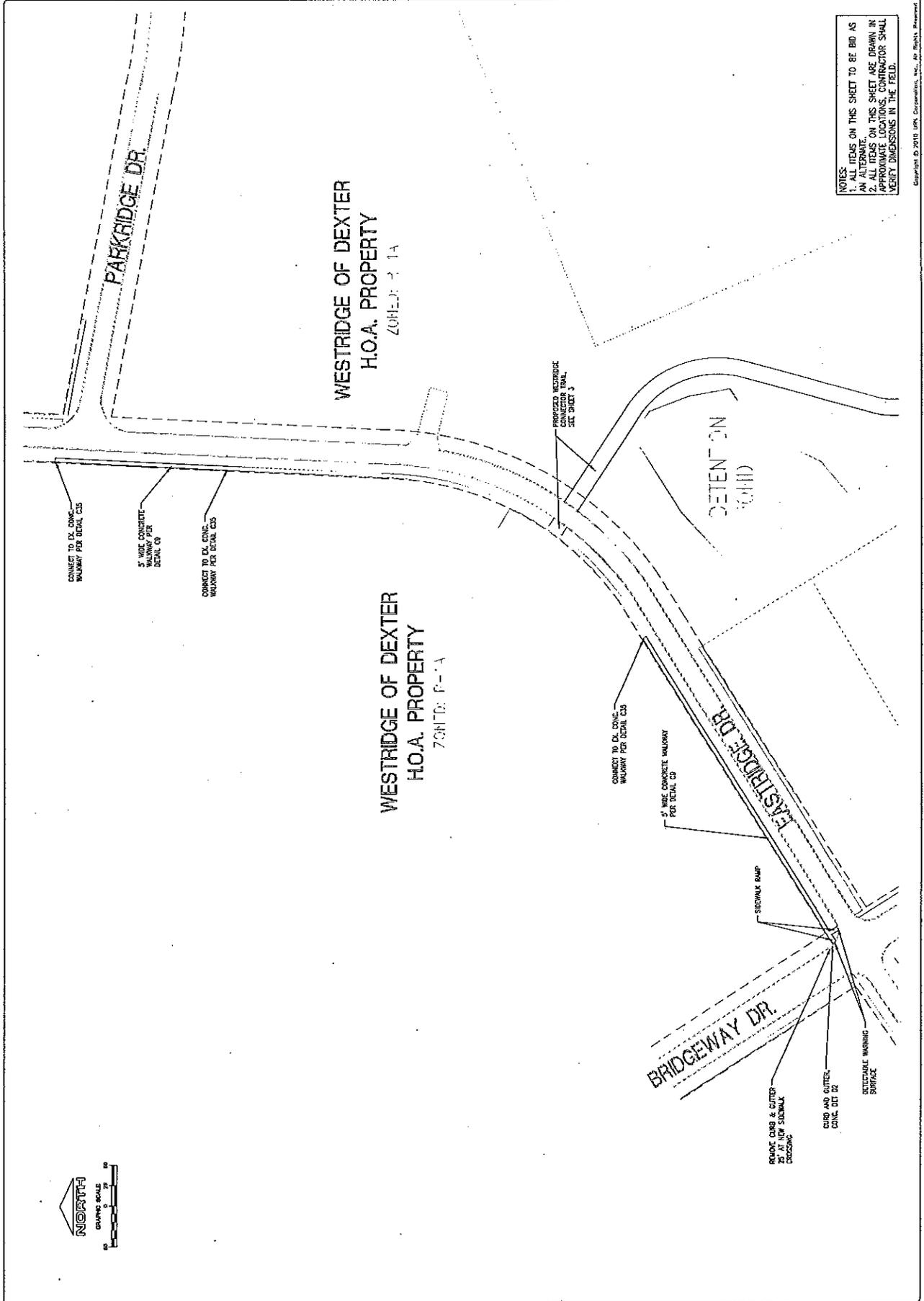
VILLAGE OF DEXTER

DRAWING

FILE  
12942690

NOTES:  
1. ALL ITEMS ON THIS SHEET TO BE BID AS SHOWN.  
2. ALL ITEMS ON THIS SHEET ARE DRAWN IN APPROXIMATE LOCATIONS. CONTRACTOR SHALL VERIFY DIMENSIONS IN THE FIELD.

Copyright © 2010 URS Corporation, Inc. All Rights Reserved.







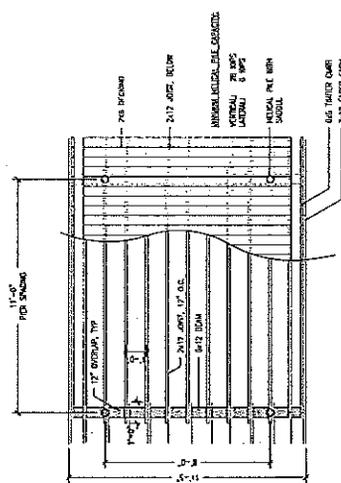
DATE	05-10-04
BY	W. J. CHASE
CHKD BY	W. J. CHASE
APP'D	
CR	
PR	
DATE	

PROJECT NO.	
DATE	
BY	
CHKD BY	
APP'D	
CR	
PR	
DATE	

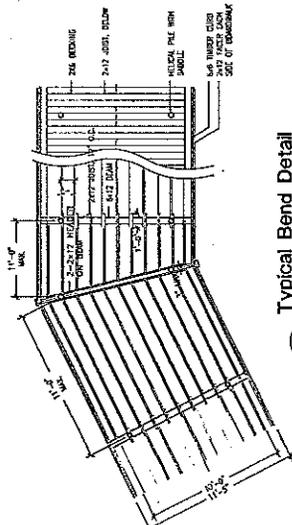


VILLAGE OF DEXTER  
 WESTSIDE REVISION CONNECTION TRAIL  
 DEXTER, MI

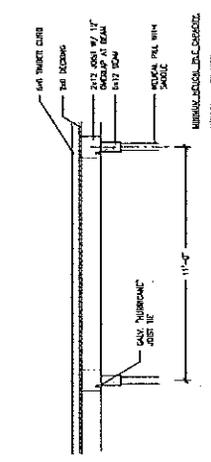
DRAWING  
 7  
 FILE  
 12942690



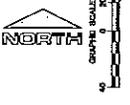
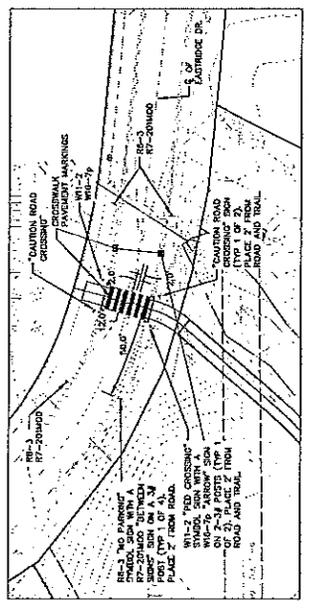
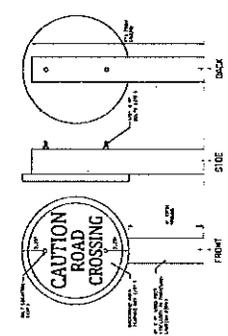
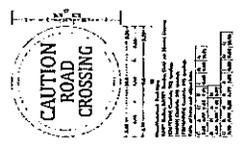
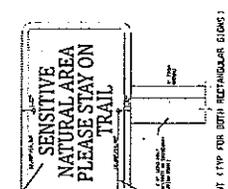
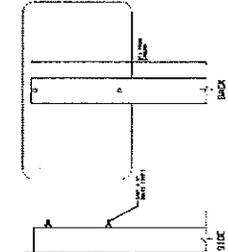
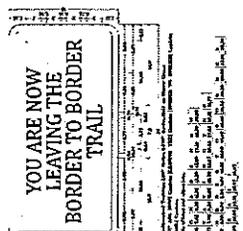
1 Typical Boardwalk Plan View  
 Scale: 3/8"=1'-0" 0 1'-0" 2'-0" 3'-0" 4'-0"



2 Typical Bend Detail for Timber Boardwalk  
 Scale: 1/4"=1'-0" 0 2'-0" 4'-0"



4 Boardwalk Profile  
 Scale: 3/8"=1'-0" 0 1'-0" 2'-0" 3'-0" 4'-0"



3 Boardwalk Cross Section (No Rails)  
 Scale: 3/8"=1'-0" 0 1'-0" 2'-0" 3'-0" 4'-0"

Copyright © 2010 URS Corporation, Inc. All Rights Reserved.

# WESTSIDE CONNECTOR – SUBDIVISION CONNECTOR *FACT SHEET*

## **Project:**

The project includes construction of a 400 foot non motorized path and subdivision connection to connect Westridge of Dexter to the Village of Dexter. The pathway would consist of approximately 300 feet of asphalt path and 100 feet of boardwalk. The pathway will provide for safe pedestrian and bicycle access from Westridge to the Village of Dexter and direct and free access to the Hudson Mills Metropark and over 10 miles of off road non motorized paths.

## **Funding:**

The project funding includes a combination of potential sources including, Washtenaw County, Village of Dexter and potentially Federal Funding. Construction and maintenance of the connector will be at no cost to the Westridge HOA.

## **Westridge Association Approvals:**

In order for the Village to move forward with the construction of a non motorized path connecting Westridge to the Village of Dexter the Westridge Home Owner Association (HOA) must grant the Village of Dexter a permanent public easement for construction and recreational use of a non motorized path. The requested easement is 25 feet wide permanent easement and 30 feet for a temporary construction easement. The construction easement would be to allow for access to the property to construct the path. The permanent public easement would allow public access to the pathway and be necessary based on the funding being allocated to the project. The permanent easement would state that the Village would be responsible for any maintenance, improvements and liability associated with the path. The Village will indemnify the Westridge HOA from any potential liability given that the easement and path will be public. The public easement CANNOT be restricted for use only by residents due to the funding being used to construct the project. The pathway easement will cross existing utility easements controlled by the Village, therefore there will be no conflicts.

As previously mentioned a construction easement will be required. The language within the construction easement will include a requirement for repairing any and all damages to areas outside of the construction. Washtenaw County Soil Erosion will require a permit and detailed soil erosion plan as part of the construction of the path. Public safety on the path will be conducted by Village/County sheriff as necessary.

## **Path Design:**

The design and construction of the path will be consistent throughout the HCMA, Village and the subdivision connector path segments. The path will be constructed to withstand a vehicle up to 5 tons. The Westridge subdivision connector is design to be approximately 100 feet of 10-12 foot wide boardwalk with a curb bumper AND 300 feet of 10 foot wide asphalt. There will be no railings, handrails or guardrails on the paved portion of the pathway.

The Village will provide supplemental landscaping along the open area of the pathway to help provide additional buffering for surrounding property owners. A landscaping plan is provided on the project site plans. The plans will also be available at the February 19, 2011 meeting.

**Signage:**

No parking signage could be installed at the Westridge Parkridge entrance to the path. Additional signage will be placed along the asphalt portion of the pathway to discourage users from exiting the path. Details provided on the project site plan.

**Next Steps:**

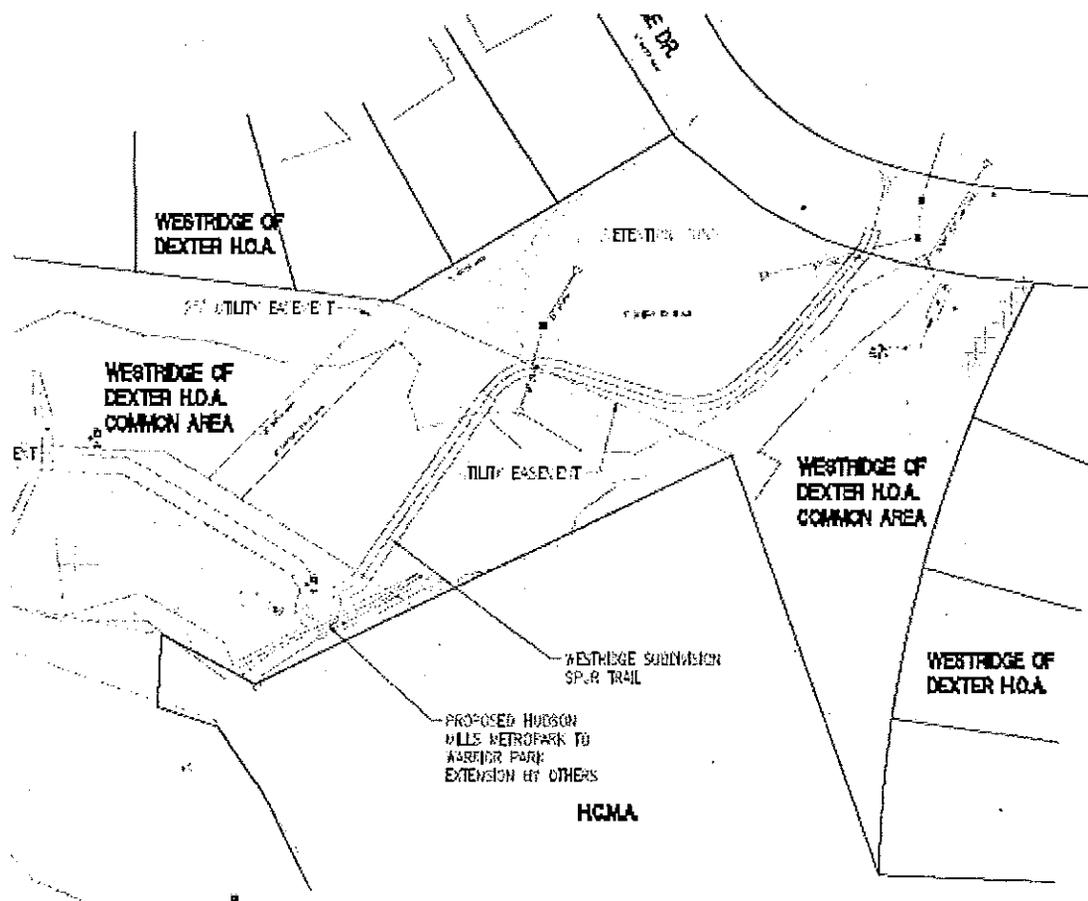
The Village has authorized URS Corporation, an engineering consultant, to design the pathway connection to the Westridge Subdivision. Based on permitting, design and project timeline requirements the Village anticipates that the project would be under construction in May 2011 or May 2012 (timeline dependent on funding). Upon execution of the easement the Village will be able to proceed with the permitting, final design and programming necessary to take advantage of the available funding.

**Path Facts:**

- <http://www.americanpaths.org/resources/adjacent/sumadjacent.html>
- <http://www.hellerspringfield.com/issues/pathissues.htm>
- <http://www.hellerspringfield.com/issues/images/lametro.pdf>
- [http://www.railstopaths.org/resources/documents/resource\\_docs/tgc\\_economic.pdf](http://www.railstopaths.org/resources/documents/resource_docs/tgc_economic.pdf)
- [www.americanpaths.org](http://www.americanpaths.org) ; [www.railstopath.org](http://www.railstopath.org)

In a 2002 survey of recent home buyers sponsored by the National Association of realtors and National Association of Home Builders, paths ranked as the second most important community amenity out of a list of 18 choices. Consumers survey on Smart Choices for Home Buyers.

*For more information on path planning contact the Village Offices at 734-426-8303 or [abishop@villageofdexter.org](mailto:abishop@villageofdexter.org)*







**Memorandum**

To: Village Council and President Keough  
Donna Dettling, Village Manager  
From: Allison Bishop, AICP, Community Development Manager  
Re: Recommendation to approve Ann Arbor Landscape for Spring 2011 Tree Planting  
Date: March 9, 2011

---

Attached are the 2011 Spring Tree Planting Bid Tabulation and Bid based on the Tree Management Plan and Tree Board recommendations.

The Village proposed to plant approximately 25 trees throughout the Village, primarily along Dexter Ann Arbor Road (completion of planting started last year) and Baker Road to complete the entrance corridors within the Village, and to replace other tree removals that have occurred throughout the Village.

The Village received 5 responses to the bid and Ann Arbor Landscape was the low bidder.

The Village has worked with Ann Arbor Landscape for the last 4 years and has seen a remarkable tree survival rate and has been very satisfied with the level of service provided by Ann Arbor Landscape. It is therefore recommended that Ann Arbor Landscape be awarded the 2011 Spring Tree Planting Contract.

As presented the contract is for \$5,295; however it is recommended that the contract be approved in an amount not to exceed \$6,000 due to potential resident participation in the tree planting program.

**ACTION REQUESTED**

Please approve Ann Arbor Landscape for the 2011 Spring Tree Planting contract.

101.285.000.731.001 - \$6,000 funds budgeted for tree plantings.

Please feel free to contact me if you have any questions.  
Thank you.

# BIDDER'S LIST

## 2011 Spring tree planting

FIRM NAME	ADDRESS	PHONE	BID TOTAL COST
L n J Landscaping	Dexter	734-426-0846 734-426-8377	\$7,175
Milligan's Landscaping milligansLLC@yahoo.com	Dexter	734-424-0611 734-424-9271	\$6,840
Yard Master	Willis	734-439-1795 734-439-1755	\$6,430
Ann Arbor Landscape John Reding	Ann Arbor	665-3311 665-9481	\$5,295
Vaquera and Biggert	Dexter	961-0333 961-0334	\$8,660

**TREES FOR SPRING 2011 PLANTING**

<u>QUANTITY</u>	<u>VARIETY*</u>	<u>UNIT PRICE</u>	<u>QUANTITY PRICE</u>
5	Autumn Blaze Maple ( <i>Acer freemantii</i> )	\$ 268 <sup>00</sup>	\$ 1340 <sup>00</sup>
5	Elm (Accolade) ( <i>Ulmus x 'Accolade'</i> )	\$ 340 <sup>00</sup>	\$ 1700 <sup>00</sup>
5	Magyar Ginko (male only) ( <i>Ginkgo biloba</i> )	\$ 490 <sup>00</sup>	\$ 2450 <sup>00</sup>
5	Japanese Zelkova (Greenvase) ( <i>Zelkova serrata</i> )	\$ 317 <sup>00</sup>	\$ 1585 <sup>00</sup>
5	Redmond Linden ( <i>Tilia americana 'Redmond'</i> )	\$ 317 <sup>00</sup>	\$ 1585 <sup>00</sup>

\*All trees to be warrantied for one year.

\*The Village will stake locations. The contractor shall contact MISS DIGG, if necessary.

\*Actual quantities may vary based on additional orders. Additional orders likely.

**\$ 8660**

Va.



TREES FOR SPRING 2011 PLANTING

<u>QUANTITY</u>	<u>VARIETY*</u>	<u>UNIT PRICE</u>	<u>QUANTITY PRICE</u>
5	Autumn Blaze Maple ( <i>Acer freemanii</i> )	\$ 210.00	\$ 1050.00
5	Elm (Accolade) ( <i>Ulmus x 'Accolade'</i> )	\$ 265.00	\$ 1325.00
5	Magyar Ginko (male only) ( <i>Ginkgo biloba</i> )	\$ 331.00	\$ 1655.00
5	Japanese Zelkova (Greenveasc) ( <i>Zelkova serrata</i> )	\$ 265.00	\$ 1325.00
5	Redmond Linden ( <i>Tilia americana 'Redmond'</i> )	\$ 215.00	\$ 1075.00

\*All trees to be warranted for one year.

\*The Village will stake locations. The contractor shall contact MISS DIGG, if necessary.

\*Actual quantities may vary based on additional orders. Additional orders likely.

\$6,430

Hardmaster

TREES FOR SPRING 2011 PLANTING

<u>QUANTITY</u>	<u>VARIETY*</u>	<u>UNIT PRICE</u>	<u>QUANTITY PRICE</u>
5	Autumn Blaze Maple ( <i>Acer freemani</i> )	\$250. <sup>00</sup>	\$1250. <sup>00</sup>
5	Elm (Accolade) ( <i>Ulmus x 'Accolade'</i> )	\$300. <sup>00</sup>	1500. <sup>00</sup>
5	Magyar Ginko (male only) ( <i>Ginko biloba</i> )	\$300. <sup>00</sup>	1500. <sup>00</sup>
5	Japanese Zelkova (Greenvase) ( <i>Zelkova serrata</i> )	259. <sup>00</sup>	1295. <sup>00</sup>
5	Redmond Linden ( <i>Tilia americana 'Redmond'</i> )	<del>330.<sup>00</sup></del> 259. <sup>00</sup> DAM	<del>\$1295.<sup>00</sup></del> \$6840. <sup>00</sup>

\*All trees to be warranted for one year.

\*The Village will stake locations. The contractor shall contact MISS DIGG, if necessary.

\*Actual quantities may vary based on additional orders. Additional orders likely.

Milligan's Landscape  
3/2/2011

TREES FOR SPRING 2011 PLANTING

<u>QUANTITY</u>	<u>VARIETY*</u>	<u>UNIT PRICE</u>	<u>QUANTITY PRICE</u>
5	Autumn Blaze Maple ( <i>Acer freemanii</i> )	<u>240.-</u>	<u>1200.-<sup>00</sup></u>
5	Elm (Accolade) ( <i>Ulmus x 'Accolade'</i> )	<u>325.-</u>	<u>1625.-<sup>00</sup></u>
5	Magyar Ginko (male only) ( <i>Ginko biloba</i> )	<u>350.-</u>	<u>1750.-<sup>00</sup></u>
5	Japanese Zelkova (Green vase) ( <i>Zelkova serrata</i> )	<u>260</u>	<u>1300.-<sup>00</sup></u>
5	Redmond Linden ( <i>Tilia americana 'Redmond'</i> )	<u>260</u>	<u>1300.-<sup>00</sup></u>

\*All trees to be warranted for one year.

\*The Village will stake locations. The contractor shall contact MISS DIGG, if necessary.

\*Actual quantities may vary based on additional orders. Additional orders likely.

\$7175

LNT

TREES FOR SPRING 2011 PLANTING

<u>QUANTITY</u>	<u>VARIETY*</u>	<u>UNIT PRICE</u>	<u>QUANTITY PRICE</u>
5	Autumn Blaze Maple ( <i>Acer freemani</i> )	\$ 195 ea	\$ 975
5	Elm (Accolade) ( <i>Ulmus x 'Accolade'</i> )	\$ 215 ea	\$ 1075
5	Magyar Ginko (male only) ( <i>Ginko biloba</i> )	\$ 225 ea	\$ 1125
5	Japanese Zelkova (Green vase) ( <i>Zelkova serrata</i> )	\$ 225 ea	\$ 1125
5	Redmond Linden ( <i>Tilia americana 'Redmond'</i> )	\$ 199	\$ 995

- \*All trees to be warranted for one year.
- \*The Village will stake locations. The contractor shall contact MISS DIGG, if necessary.
- \*Actual quantities may vary based on additional orders. Additional orders likely.

\$5,295

Ana Arber  
Landscaper

**SPRING – 2011**  
**VILLAGE OF DEXTER**  
**DEPARTMENT OF PUBLIC SERVICES**  
**AND COMMUNITY DEVELOPMENT**

SPECIFICATIONS AND BID SHEET: DECIDUOUS TREES (2" TO 2 ½")

**THIS BID IS FOR:**

**SPRING 2011 STREET TREE PLANTING**

**BIDS ARE DUE BY NOON ON THURSDAY MARCH 3, 2011**

**TO: Village of Dexter**  
**Allison Bishop**  
**8140 Main Street**  
**Dexter, MI 48130**

**OR via fax Attn: Allison Bishop, 734-426-5614**

**SPECIFICATIONS**

**PLANTING LOCATION**

Planting of 25+ street trees will occur primarily along Dexter Ann Arbor Road and Baker Road, with additional localized planting around the Village of Dexter.

**GENERAL**

Section includes supply of trees, installation, soil treatments and/or amendment as specified herein. Trees shall be warranted for one (1) year after date of installation. Village would like to hand select trees from yard if possible.

Trees shall be Michigan State Agriculture Department inspected and certified. Trees shall be nursery grown and dug for sale in conformance with the American Standard for Nursery Stock, published by the American Association of Nurserymen. Nursery of origin of all trees shall be noted on the bid as plant material may be inspected. A Michigan Department of Agriculture certificate will be **required** for all planting from out-of-state. Stock obtained from municipal or government nurseries must meet relevant standards per the Michigan Insect Pest and Plant Disease Act, Public Act 189, 1931.

The Contractor shall notify the Village of all delivery times in order that a representative of the Village be present upon delivery to inspect the trees prior to off-loading. Trees shall be true to name, free of disease, insects, mechanical injuries, root and trunk damage, and other objectionable features. Trees exhibiting damage, or with evidence of pest infestation or disease will be rejected.

Trees shall be installed in locations as staked by the Village. The contractor will ensure that Miss Dig has inspected staked locations, if necessary. The Village to confirm that trees will not be in conflict with underground utilities. Tree sites in locations where there are overhead lines will have been staked to avoid conflict with the lines. If obstructions are encountered that were not indicated, the Contractor shall not proceed with planting until an alternative location has been identified by the Village's representative.

The planting schedule shall be included on a separate form, with starting and ending dates. No planting shall be carried out in frozen soil, and installation shall be completed no later than May 1, 2011. **Village strongly prefers that planting be completed the week of April 25<sup>th</sup> in conjunction with Arbor Day Celebrations.**

**PLANT MATERIAL**

Trees shall be true to name, and as specified on the Plant List. All trees shall be balled and burlapped. Trees shall to be two (2) to two and a half (2 ½) inches caliper, with a soil ball of twenty-four (24) inches minimum diameter. Height shall be within AAN standards (typically 12-14', maximum 16' for 2-2 1/2" caliper trees). Minimum branch height shall be 5-6' depending on species. Upon planting, remove burlap from top 1/3 of ball and bend back top of wire basket.

Trees shall be uniform in growth habit, with straight trunks, well-developed root systems, balanced branching; and shall be symmetrical in growth. The height of bottom branches shall be in conformance with AAN standards for street trees, and in proper relationship to the size and kind of tree, in order to assure good balance with the trunk as the tree grows.

### **TREE PLANTING**

Tree installation shall be carried out in accordance with the planting details supplied by the Village. (Additional references are the Michigan Department of Natural Resources standards and National Arbor Day Foundation standards).

Planting pits shall be round, with vertical sides and a flat bottom, and sized in accordance with outlines and dimensions shown on the detail. Remove and dispose of sod, weeds, roots within the circumference of the tree planting pit.

Scarify the bottom four (4) inches of the planting pit. Scarify sides of the planting pit, if excavation has been by auger or other mechanical means that leaves a smooth impervious surface on the sides of the pit.

Remove and dispose of any rocks, roots or other foreign material encountered in excavation of the planting pit.

Center the tree in the pit, on four (4) inches of compacted planting mixture, or as necessary for the root collar to be at the level of finished grade. Remove the burlap from the top 1/3 of the ball and bend back the top of the wire basket. Place planting mixture (excavated material from the tree pit amended with superphosphate at a rate of 2 lbs. per cubic yard of backfill) around the ball and carefully compact to fill in voids around and under sides of the root ball. Backfill pit to approximately two-thirds full, then add water and allow the plant mix to settle. After water is absorbed, fill the planting pit with the rest of the plant mix and tamp lightly to grade and form a watering basin of the size indicated on the planting detail.

Mulch the newly installed tree with finely shredded composted bark, spread to depth and placement as shown on the detail, minimum 4 inches deep. No mulch to touch the tree's trunk or be piled higher than 4".

Stakes shall be installed per the planting detail, immediately upon completion of planting.

Trees must be watered upon completion of planting.

Installation will be inspected during work.

The **Hold Harmless Agreement** (Page HHA-1) of this Contract shall be executed by the CONTRACTOR. Bidders must sign enclosed Hold Harmless Agreement and supply insurance prior to starting work. Insurance requirements are as follows:

- Contractor Insurance Requirements: The Contractor shall not commence work under this Contract until he has obtained the insurance required under this paragraph. All coverages shall be with insurance companies licensed and admitted to do business in the State of Michigan. All coverages shall be with insurance carriers acceptable to the Village of Dexter, Michigan.
- A. Workers's Compensation Insurance: The CONTRACTOR shall procure and maintain during the life of this Contract, Worker's Compensation Insurance, including Employer's Liability Coverage, in accordance with all applicable Statutes of the State of Michigan.
- B. Commercial General Liability Insurance: The CONTRACTOR shall procure and maintain during the life of this Contract, Commercial General Liability Insurance, on an "Occurrence Basis", with limits of liability not less than \$300,000 per occurrence and/or aggregate combined single limit Personal Injury, Bodily Injury and

Property Damage. Coverage shall include the following extensions: (a) Contractual Liability; (b) Products and Completed Operations; (c) Independent Contractor's Coverage; (d) Broad Form General Liability Extensions, or equivalent; (e) Deletion of all Explosion, Collapse and Underground (XCU) Exclusions, if applicable.

- C. Motor Vehicle Liability: The CONTRACTOR shall procure and maintain during the life of this Contract, Motor Vehicle Liability Insurance, including Michigan No-Fault Coverage, with limits of liability not less than \$300,000 per occurrence combined single limit Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.
- D. Additional Insured: Commercial General Liability Insurance and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating the following shall be "Additional Insured": The Village of Dexter, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof.
- E. Cancellation Notice: Worker's Compensation Insurance, Commercial General Liability Insurance, and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating the following: "It is understood and agreed that thirty (30) days Advance Written Notice of Cancellation, Non-Renewal, and/or Material Change in Coverage will be sent to: Village of Dexter, 8140 Main, Dexter, MI 48130.
- F. Owner's & Contractor's Protective Liability: The CONTRACTOR shall procure and maintain during the life of this Contract, Owner's and Contractor's Protective Liability with the limits of liability not less than \$300,000 per occurrence and/or aggregate, combined single limit, Bodily Injury and Property Damage. The Village of Dexter, Michigan, shall be "Named Insured" on said coverage. Thirty (30) days notice of cancellation shall apply to this policy.
- G. Proof of Insurance Coverage: The CONTRACTOR shall provide the Village of Dexter, Michigan, at the time contracts are returned by him for execution, certificates and policies as listed below:
- a. Three (3) copies of Certificates of Insurance for Worker's Compensation Insurance;
  - b. Three (3) copies of Certificates of Insurance for Commercial General Liability Insurance;
  - c. Three (3) copies of Certificates of Insurance for Vehicle Liability Insurance;
  - d. Original Policy, or Original Binder pending issuance of policy, or Owner's & Contractor's Protective Liability Insurance;
  - e. If so requested, Certified copies of all policies mentioned above will be furnished.
- H. If any of the above coverages expire during the term of this Contract, the CONTRACTOR shall deliver renewal certificates and/or policies to the Village of Dexter at least thirty (30) days prior to expiration date.
- I. The **Hold Harmless Agreement** (Page HHA-1) of this Contract shall be executed by the CONTRACTOR.

**TREES FOR SPRING 2011 PLANTING**

<u>QUANTITY</u>	<u>VARIETY*</u>	<u>UNIT PRICE</u>	<u>QUANTITY PRICE</u>
5	Autumn Blaze Maple ( <i>Acer freemani</i> )	_____	_____
5	Elm (Accolade) ( <i>Ulmus x 'Accolade'</i> )	_____	_____
5	Magyar Ginko (male only) ( <i>Ginko biloba</i> )	_____	_____
5	Japanese Zelkova (Greenvase) ( <i>Zelkova serrata</i> )	_____	_____
5	Redmond Linden ( <i>Tilia americana 'Redmond'</i> )	_____	_____

\*All trees to be warrantied for one year.

\*The Village will stake locations. The contractor shall contact MISS DIGG, if necessary.

\*Actual quantities may vary based on additional orders. Additional orders likely.

ANY AND ALL DEVIATIONS FROM PRECEDING SPECIFICATIONS ARE TO BE LISTED ON THE  
FOLLOWING LINES: \_\_\_\_\_

START DATE: \_\_\_\_\_ END DATE: \_\_\_\_\_

LOCATION OF GROWING NURSERY (include necessary certifications if stock received from outside of Michigan):  
\_\_\_\_\_

DELIVERY DATE: \_\_\_\_\_ TERMS: \_\_\_\_\_

BID FIRM FOR: \_\_\_\_\_ F.O.B. VILLAGE OF DEXTER, MICHIGAN.

FIRM FOR SIGNATURE: \_\_\_\_\_

BID PREPARED BY: \_\_\_\_\_  
NAME OF INDIVIDUAL TITLE

NAME OF COMPANY: \_\_\_\_\_

ADDRESS CITY STATE/ZIP

PHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_

REFERENCES (if applicable): \_\_\_\_\_

AGENDA 3-14-11  
ITEM L-3

**VILLAGE OF DEXTER**

[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 Fax (734)426-5614

**MEMO**

**To: President Keough and Council**  
**From: Donna Dettling, Village Manager**  
**Date: March 14, 2011**  
**Re: Utility Vehicle Bid**

Attached is a recommendation from Kurt Augustine to purchase a Utility vehicle. This type of purchase is made out of Fund 402 Equipment Replacement, which currently has a balance of \$148,703.08. As Kurt mentions in his memo this vehicle will enhance our ability and reduce cost to remove snow and apply salt in the downtown and in our parks. This vehicle will be essential for the additional work that will be required when the new Park which will add more sidewalks and trails is completed.

Kurt secured three bids and used a purchasing alliance that two of the three manufacturers participate in. The Bobcat Dealer doesn't participate in the alliance but offered a lower bid price than offered through MiDeal. The bids were within \$220 to \$830 of each other and Kurt provided rationale for recommending the second lowest bid, which was \$220 more than the lowest bid.

Boullion Sales Inc. located at 8510 N. Territorial Road and Diuble Equipment located at 3665 S. Parker Road are two local preferred vendors. Kurt was asked to solicit local vendors and all three product lines; Bobcat, John Deer and Kubota are available from local vendors. It is my opinion that Kurt has followed the village's bidding guideline to make a practical recommendation for this purchase.

**I support Kurt's recommendation and request that Council approve the expenditure of \$22,945.32 for a Kubota Utility Vehicle from Boullion Sales Inc. located at 8510 N. Territorial Road to be paid from 402.903.000.981.000. A budget amendment will be necessary and this budget amendment will be presented at a meeting in April prior to the expenditure.**



## VILLAGE OF DEXTER D.P.W.

3600 Central Street + Dexter, Michigan 48130-1092 + (734) 426-8530

---

To: Donna Dettling  
From: Kurt Augustine  
RE: Utility vehicle bids

Donna here is the bid pricing for the utility vehicles that we have discussed. I got three bids. The prices for the Kubota and John Deere are through National Joint Powers Alliance. NJPA have done the bidding for us on these models. The third price is for Bobcat which is their bid pricing on their model. This vehicle will be equipped with a plow and a V-box Salter. It will give us the tools to expedite our snow removal efforts in the downtown, parks, and the approximately 3000' of new trails/sidewalks. It will also be used for watering trees, sidewalk surveys, sprinkler repair, and many other small projects around town. Here is the pricing on all the models:

Bobcat: \$22,725.00  
John Deere : \$23,561.04  
Kubota : \$22,945.32

My recommendation is for the Kubota. It didn't come in as the lowest bid but some of the features on the machine make it well worth it. The Kubota has better payload, drive train, and hydraulic outlets. The payload is 1,653 lbs compare to 1,100 lbs for the Bobcat and John Deere. The Kubota has a 3 cylinder diesel, and hydrostatic drive that we have in some of our equipment already. We have had good luck and longevity with both. The Bobcat and John Deere are both belt driven like a gas golf cart. The Kubota is the only model to have auxiliary hydraulic outlets that can be used for other attachments. With the V-box we will be able to use the same salt that we use on the roads, which will save the Village around \$850 a ton on salt. This vehicle will be street legal so it will save time driving to all parks/trails.

Kurt Augustine



- [Products](#)
- [Dealers](#)
- [Finance](#)
- [Parts](#)
- [Support](#)
- [Safety](#)
- [About Kubota](#)
- [Merchandise](#)
- [Contact Us](#)
- [Search](#)

- [Home](#)
- [Features](#)
- [Specifications](#)
- [Competitive Comparison](#)
- [Photo Gallery](#)
- [Finance Offers](#)
- [Parts](#)

Home Utility Vehicle RTV900

[Build My Kubota](#)



LINEUP
FEATURES
ACCESSORIES
SPECIFICATIONS
PHOTO GALLERY



## ACCESSORIES



 Kubota Product Category  
Choose the one that fits you

Kubota Tractor Corporation and its affiliated companies supply products and services to customers who are residents of the United States. If you seek information regarding products or services outside the United States, see this listing of Kubota International Offices: Kubota Corporation, Japan.  
For technical issues and comments pertaining to kubota.com please contact the Webmaster.

© 2011 Kubota Tractor Corporation. All rights reserved.  
Legal / Web Privacy / KCC Privacy



AGENDA 3-14-11  
ITEM L-4

## **VILLAGE OF DEXTER**

8140 Main Street Dexter, MI 48130-1092

[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

Phone (734)426-8303

Fax (734)426-5614

### **MEMO**

**To: President Keough and Council**  
**From: Donna Dettling, Village Manager**  
**Date: March 14, 2011**  
**Re: Proposal for SRF Project Plan**  
**Stormwater 2011 Non-Point Source**

This memo and proposal from OHM are provided as discussion items to help sort out our priorities for future spending on a global level. As it relates to this type of project, it will be helpful to have a comprehensive work session to discuss Council's priorities for the coming construction season and next fiscal year.

As mentioned in the last OHM Project update, SRF funding is available to stormwater projects as well as sewer projects. The S2 Grant is also being made available for stormwater projects. Staff met with OHM on February 17<sup>th</sup> to discuss stormwater projects that could be eligible for a project plan. OHM put together a proposal to complete the project plan for a SRF Non-Point Source Stormwater Project. If we decided to move forward the project plan would be due July 1, 2011 and the public hearing can be held in conjunction with the Sanitary Sewer Project Plan.

This is an excellent opportunity for the village to make a commitment to stormwater projects that have been on the back burner. The projects identified on the OHM proposal would benefit the village's overall stormwater plan.

The projects listed on the village CIP stormwater section are the foundation for this proposal, but the list also includes Warrior Park Trailhead Parking. Included for your review are the Stormwater CIP worksheets. Staff reviewed possible projects and developed a rough estimate of approximately \$700,000 in project cost. This would require a Bond payment of \$50,000, which would be paid from Major and Local Streets Fund. A commitment to make Bond payments out of these funds must consider other Street Project priorities.

Item 5 on the proposal for storm water improvement along Central Street was included to provide an additional funding source for the Central Street Project. This item is not included in the estimated cost above, but could be included in the Central Street funding plan.

As with any project plan, the village will need to score in the fundable range to move forward with the projects. The village has the option to complete these projects if we secure other funding.

Covering the cost of the OHM proposal for the project plan would be taken from Major and Local Streets funds. An amendment for a portion of the proposed project cost of \$31,500 may be necessary. This expense wasn't budgeted, but there will likely be some capacity to cover the expense in the current budget.



March 7, 2011

Village of Dexter  
8140 Main Street  
Dexter, MI 48130

Attn: Donna Dettling, Village Manager

Re: 2011 Non-Point Source SRF Project Plan

Dear Donna:

Orchard, Hiltz & McCliment, Inc. (OHM) is pleased to submit this proposal for engineering services to prepare an Non-Point Source (NPS) SRF project plan for the fiscal year 2012 for storm water projects in the Village of Dexter. We have prepared the project understanding and scope of services based on our previous discussions with Village staff. Below is a summary of the project work tasks that are related to the development of the Project Plan.

#### PROJECT UNDERSTANDING

The Village of Dexter is very familiar with the State Revolving Fund (SRF) program having used funding from this program to rehabilitate sanitary sewer and construct an equalization basin. The SRF program can also be used to fund the design and construction of projects that address non-point source pollution control and storm water treatment. Since the Village has a desire to improve storm water treatment facilities within the Village, the SRF funding mechanism is a good option for the Village to consider.

From our discussions, several projects have been identified that can be included in the SRF Project Plan. They are listed below:

1. Outfall Improvements at three outfalls in the Village, the Baker Road Outfall and two outfalls on the School Property
2. Warrior Park Trailhead Parking using Best Management Practices (i.e. porous pavers, etc)
3. Rain Gardens and Bio Swales throughout the Village
4. Regional Detention Basin for the Central Business District
5. Storm water improvements along Central Street

The Project Plan will include an alternatives analysis of the sites and projects noted above along with the DNRE required public hearing to obtain input on the project plan being developed.

Finally, as was mentioned with the sanitary SRF project plan, the S2 Grant is available to fund the project plan development. As a reminder, in December 2010, an additional \$40 million was approved for the S2 Grant program, a program to provide grants to municipalities for planning and design of wastewater and storm water projects that qualify for SRF funding. The grants require just a 10% match. Final appropriation and details for the application process are still pending.

## SCOPE OF SERVICES

### Task 1. Prepare Background Information

OHM will prepare the required information necessary for Background Section. The Middle Huron and Mill Creek Watershed Management Plans will be incorporated as appropriate. Notification letters will also need to be sent out for the Project Areas. Below is a summary of the work to be provided:

1. Hold a kick-off meeting with the Village staff.
2. Write notification letters to SEMCOG, Michigan State Historic Preservation Office, Tribal Historic Preservation Office (fourteen tribes), MDNRE Environmental Science and Services Division, USFWS and MDNRE and obtain responses for the proposed projects. This will be combined with the sanitary SRF project plan letters.
3. Review the Middle Huron and Mill Creek Watershed Management Plans. Incorporate information and goals established in the watershed management plans in project plan. Also, review existing plans and reports (where available).
4. Develop the Need for the Project section.

### Task 2. Alternatives Analysis

Under this task OHM will prepare an alternatives analysis as required by the DNRE and prepare for and attend one team meeting to review the proposed conceptual projects with the Village of Dexter, as appropriate. Specific work efforts include:

1. Create conceptual plans for Best Management Practices for each project.
2. Create "second alternative", where applicable, for each site for the Analysis of Alternatives section.
3. Calculate expected water quality benefits for storage, phosphorus removal and qualitative *E.coli* reductions for each alternative.
4. Determine cost opinions for each concept plan.
5. Calculate present worth of each alternative considering construction costs and operation/maintenances costs.
6. Prepare a description of the selected alternatives.
7. Develop a design schedule and determine user costs.
8. Prepare the Mitigation and Evaluation of Environmental Impacts section including a description and analysis of the impacts.

### Task 3. Finalize Project Plan and Public Hearing

Under this task, OHM will use the information developed in Tasks 1 and 2 and prepare a draft and final project plan for submittal to the DNRE. Specific work efforts include:

1. Submit a draft Project Plan to the Village and obtain comments.
2. Provide copies of the draft Project Plan to the Village to put on display for public comment 30 days prior to the Public Hearing date.
3. Prepare for and attend the Public Hearing. Obtain transcript and update Project Plan based on public input.
4. Finalize the Project Plan and submit copies to the DNRE and Village.

SCHEDULE

The project plan will be submitted to the DNRE by the required July 1, 2010 deadline. Milestone dates for the public hearing and other meetings will be coordinated with the Village.

COMPENSATION

OHM proposes to provide the above outlined professional services as detailed below:

Task 1: Prepare Background Information	\$5,200
Task 2: Alternatives Analysis	\$23,600
Task 3: Finalize Project Plan and Public Hearing	<u>\$2,700</u>
TOTAL	\$31,500

Services will be provided on an hourly to maximum basis. The Village will be invoiced monthly for the value of services completed to date, in accordance with OHM's current hourly rate schedule.

CONTRACT TERMS AND CONDITIONS

The attached Standard Terms and Conditions, dated March 2003 and as shown as Exhibit 1, are incorporated into this proposal by reference. Section No. 7 is omitted per request of the Village.

We thank you for this opportunity to provide professional engineering services. Please do not hesitate to contact us if you have questions. Should you find our proposal acceptable, please execute the agreement below and return a copy to us for our files.

Very truly yours,  
ORCHARD, HILTZ & McCLIMENT, INC.



Rhett Gronevelt, P.E.  
Principal

2011 NPS SRF PROJECT PLAN  
VILLAGE OF DEXTER

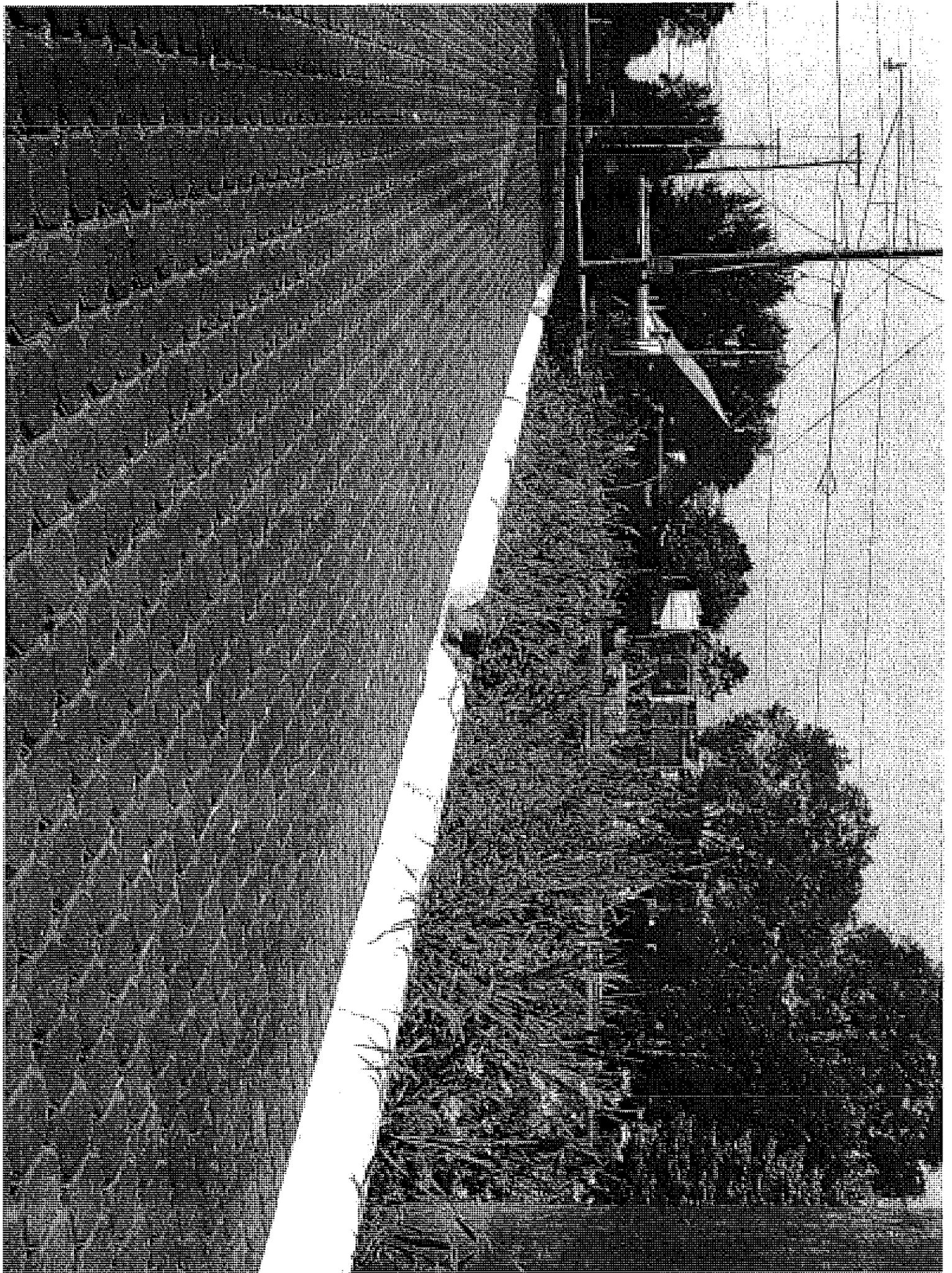
Accepted By: \_\_\_\_\_

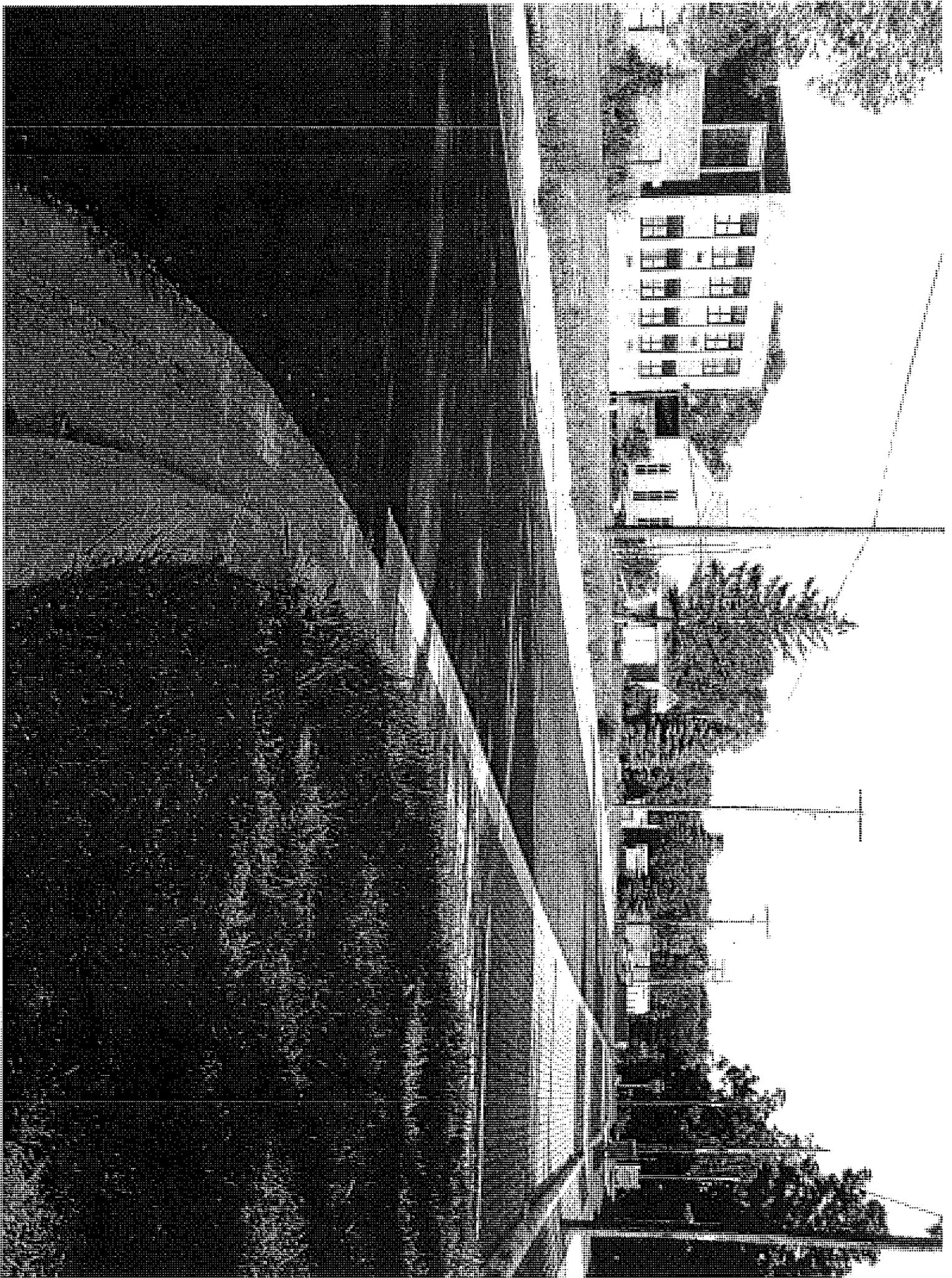
Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Attachments: Exhibit 1 – Standard Terms and Conditions





VILLAGE OF DEXTER \* CAPITAL IMPROVEMENTS PLAN

**PROJECT NAME: Storm Outlet Rehabilitation**

**PROJECT ID: 06-7.0-2009**

**PRIORITY: DESIRABLE**

**PROJECT TYPE: Storm Water Maintenance**

**TOTAL COST: \$200,000**

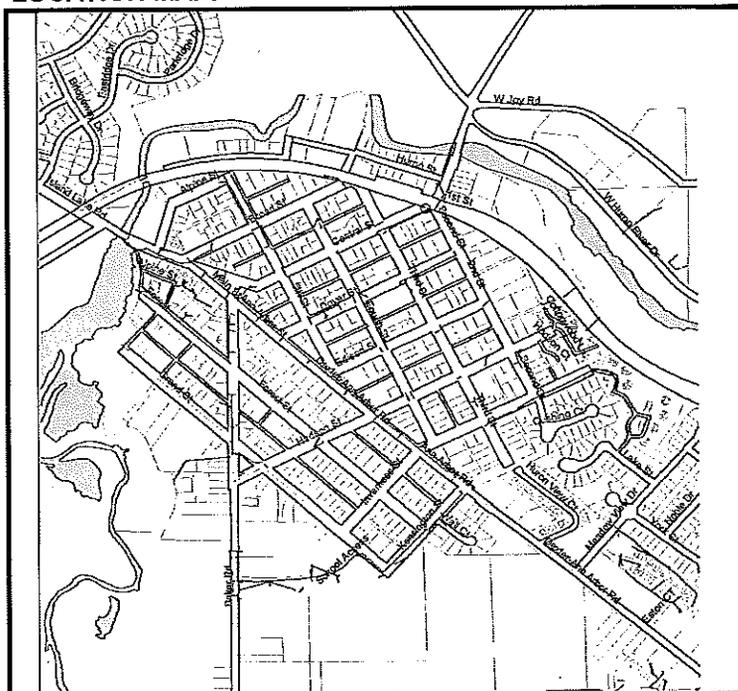
**SUBMITTED BY: Village Staff**

**YEARS IN CIP (Beginning year): 2 (2009)**

**DESCRIPTION:**

Storm outlets within the Village are in need of rehabilitation. Locations include outdoor lab outlet from Walkabout Creek and other small outlets into the Mill Creek and Huron River.

**LOCATION MAP:**



**PROJECT JUSTIFICATION:**

Value indicates the degree to which the project will help to: 0=Not Applicable 1=Somewhat Important 2=Important 3=Very Important

2	Protect health, safety, lives of citizens
3	Maintain or improve public infrastructure, facilities
3	Reduce energy consumption, impact on the environment
2	Enhance social, cultural, recreational, aesthetics opportunities
1	Improve customer service, convenience for citizens
<b>11</b>	<b>TOTAL SCORE</b>

**BENEFICIAL IMPACTS:**

Compliance with Phase 2 regulations, reduction in pollutants entering the Mill Creek and Huron River and improved infrastructure

**MASTER PLAN AND/OR STUDY REFERENCE:**

Storm Water Management Study 2004, Mill Creek Master Plan and regional trail coordination

**SCHEDULE:**

	Start		End	
	Month	Year	Month	Year
Study:		2011		2012
Design/Acquisition:		2013		2014
Construction:		2015		2016

**SCHEDULE JUSTIFICATION:**

Project is not a priority, however should be considered. Outlets at certain locations may be improved with other ongoing projects. SRF S2 low interest loan and potential principle forgiveness being considered by Village Council in March 2011.

**PROJECT COST DETAIL:**

Storm Outlet Rehabilitation Major/Local Streets \$200,000

**EXPENDITURES (in thousands)**

Funding Source	Prior Yrs	FY11-12	FY12-13	FY13-14	FY14-15	FY15-16	Beyond FY16	TOTALS
Streets Fund							\$200	\$200
								\$0
								\$0
								\$0
<b>TOTALS</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$200	\$200

VILLAGE OF DEXTER \* CAPITAL IMPROVEMENTS PLAN

**PROJECT NAME: Baker Road Storm Channel Rehabilitation**

**PROJECT ID: 03-7.0-2009**

**PRIORITY: IMPORTANT**

**PROJECT TYPE: Stormwater Maintenance**

**TOTAL COST: \$50,000**

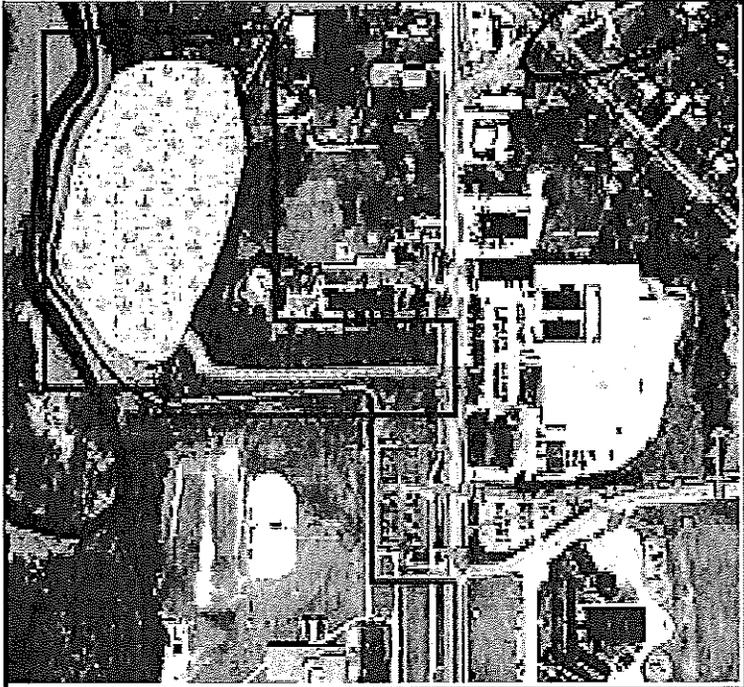
**SUBMITTED BY: Village Staff**

**YEARS IN CIP (Beginning year): 2 (2009)**

**DESCRIPTION:**

Rehabilitate the storm channel between the storm outlet from Baker Road and the proposed constructed wetland with pool steps and riparian buffers. Current channel heavily eroded from flash flows and likely contributes to significant sediment in Mill Creek.

**LOCATION MAP: West of Baker Road north of schools**



**PROJECT JUSTIFICATION:**

Value indicates the degree to which the project will help to: 0=Not Applicable 1=Somewhat Important 2=Important 3=Very Important

3	Protect health, safety, lives of citizens
3	Maintain or improve public infrastructure, facilities
3	Reduce energy consumption, impact on the environment
2	Enhance social, cultural, recreational, aesthetics opportunities
2	Improve customer service, convenience for citizens
<b>13</b>	<b>TOTAL SCORE</b>

**BENEFICIAL IMPACTS:**

Reduction of pollutants entering the Mill Creek, rehab of a channel that is heavily eroded, improve quality of stormwater entering the Mill Creek watershed.

**MASTER PLAN AND/OR STUDY REFERENCE:**

Clean Michigan Initiative (CMI) Part 319 Grant Application 2009 and Mill Creek Park Master Plan

**SCHEDULE:**

**SCHEDULE JUSTIFICATION:**

	Start		End	
	Month	Year	Month	Year
Study:		2008		2009
Design/Acquisition:		2010		2010
Construction:		2011		2012

Outlet from baker should be considered priority due to potential damage to sidewalk and road. Completion of outlet rehab TOP priority and should be funded ASAP to protect roadway and pedestrians. Remainder of project important and should be considered when funding available.

**PROJECT COST DETAIL:**

Channel Rehabilitation	Major/Local Streets	\$14,000
	CMI 319 Grant	\$36,000

**EXPENDITURES (in thousands)**

Funding Source	Prior Yrs	FY11-12	FY12-13	FY13-14	FY14-15	FY15-16	Beyond FY16	TOTALS
Streets Fund		\$14						\$14
CMI 319 Grant		\$36						\$36
<b>TOTALS</b>	\$0	\$50	\$0	\$0	\$0	\$0	\$0	\$50

VILLAGE OF DEXTER \* CAPITAL IMPROVEMENTS PLAN

**PROJECT NAME: Bio-retention systems**

**PROJECT ID: 07-7.0-2009**

**PRIORITY: DESIRABLE**

**PROJECT TYPE: Stormwater Management**

**TOTAL COST: \$160,000**

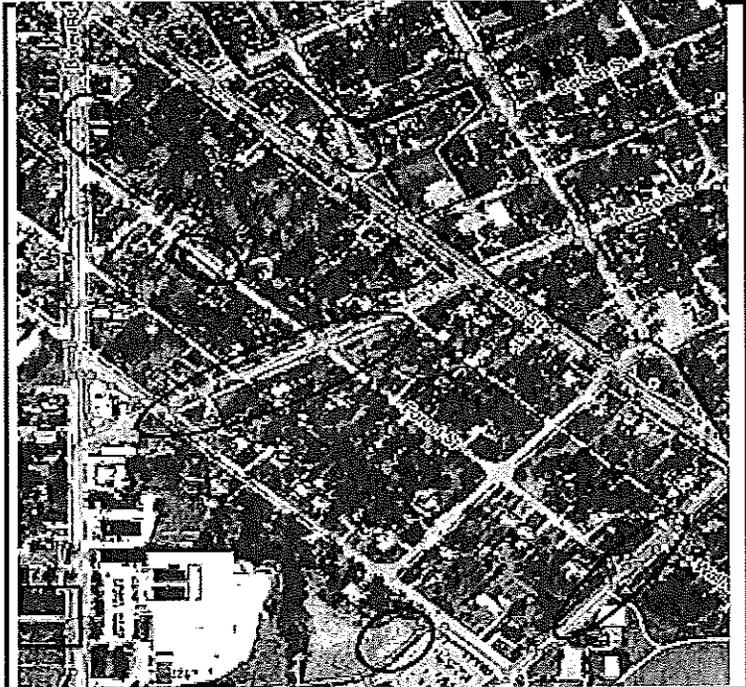
**SUBMITTED BY: Village Staff**

**YEARS IN CIP (Beginning year): 2 (2009)**

**DESCRIPTION:**

Construct 12 vegetated swales within the right-of-way and 8 rain gardens on private property to help manage and treat stormwater and educate the public.

**LOCATION MAP:**



**PROJECT JUSTIFICATION:**

Value Indicates the degree to which the project will help to: 0=Not Applicable 1=Somewhat Important 2=Important 3=Very Important

2	Protect health, safety, lives of citizens
3	Maintain or improve public infrastructure, facilities
3	Reduce energy consumption, impact on the environment
2	Enhance social, cultural, recreational, aesthetics opportunities
1	Improve customer service, convenience for citizens
<b>11</b>	<b>TOTAL SCORE</b>

**BENEFICIAL IMPACTS:**

Improved stormwater quality entering the Mill Creek, reduction of pollutants entering the creek and public involvement and education.

**MASTER PLAN AND/OR STUDY REFERENCE:**

Clean Michigan Initiative (CMI) Part 319 Grant Application 2009

**SCHEDULE:**

**SCHEDULE JUSTIFICATION:**

	Start		End	
	Month	Year	Month	Year
Study:		2008		2009
Design/Acquisition:		2010		2013
Construction:		2011		2013

Project based on CMI grant submittal in 2010. Project announcements are made in June 2011. Project only a priority with grant funding.

**PROJECT COST DETAIL:**

Bio-Retention Swales/Raingardens	Major/Local Streets	\$60,000
	CMI 319 Grant	\$100,000

**EXPENDITURES (in thousands)**

Funding Source	Prior Yrs	FY11-12	FY12-13	FY13-14	FY14-15	FY15-16	Beyond FY16	TOTALS
Streets Fund		\$30	\$30					\$60
CMI 319 Grant/Other		\$50	\$50					\$100
<b>TOTALS</b>	\$0	\$80	\$80	\$0	\$0	\$0	\$0	\$160

VILLAGE OF DEXTER \* CAPITAL IMPROVEMENTS PLAN

**PROJECT NAME: Regional Storm Basin**

**PROJECT ID: 02-7.0-2009**

**PRIORITY: IMPORTANT**

**PROJECT TYPE: Stormwater Management**

**TOTAL COST: \$274,000**

**SUBMITTED BY: Village Staff**

**YEARS IN CIP (Beginning year): 2 (2009)**

**DESCRIPTION:**

Construct a wetland within the Mill Creek watershed at the end of 2 storm outfalls along Baker Road behind the day care center. The wetland will serve as a stormwater treatment facility, educational area and can hold additional storm water generated from development in the area.

**LOCATION MAP: West of Baker Road, north of schools**



**PROJECT JUSTIFICATION:**

Value Indicates the degree to which the project will help to: 0=Not Applicable 1=Somewhat Important 2=Important 3=Very important

3	Protect health, safety, lives of citizens
3	Maintain or Improve public infrastructure, facilities
3	Reduce energy consumption, impact on the environment
2	Enhance social, cultural, recreational, aesthetics opportunities
1	Improve customer service, convenience for citizens
<b>12</b>	<b>TOTAL SCORE</b>

**BENEFICIAL IMPACTS:**

Will improve the quality of up to 15% of the stormwater from the Village entering the Mill Creek and reduce the nutrients, sediments, etc entering the creek and improve the natural habitat with the creek.

**MASTER PLAN AND/OR STUDY REFERENCE:**

Clean Michigan Initiative (CMI) Part 319 Grant Application 2009 AND Mill Creek Park Master Plan

**SCHEDULE:**

**SCHEDULE JUSTIFICATION:**

	Start		End	
	Month	Year	Month	Year
Study:		2008		2009
Design/Acquisition:		2010		2011
Construction:		2011		2012

CMI Grant not awarded, application will be resubmitted as CMI priorities meet Village needs. Village should consider HRWC submittal of project based on funding awards in 2009. Project should be coordinated with other funded projects, including Mill Creek Park Development or private redevelopment of the former PILOT site on Grand Street.

**PROJECT COST DETAIL:**

Constructed Wetland	Major/Local Streets	\$69,000
	CMI 319 Grant	\$205,000

**EXPENDITURES (In thousands)**

Funding Source	Prior Yrs	FY11-12	FY12-13	FY13-14	FY14-15	FY15-16	Beyond FY16	TOTALS
Street Fund			\$69					\$69
CMI 319 Grant/Other			\$205					\$205
<b>TOTALS</b>	\$0	\$0	\$274	\$0	\$0	\$0	\$0	\$274

VILLAGE OF DEXTER \* CAPITAL IMPROVEMENTS PLAN

**PROJECT NAME: Fourth Street Storm Sewer**

PROJECT ID: 04-7.0-2005

PRIORITY: IMPORTANT

PROJECT TYPE: Storm Sewer Construction TOTAL COST: \$100,000

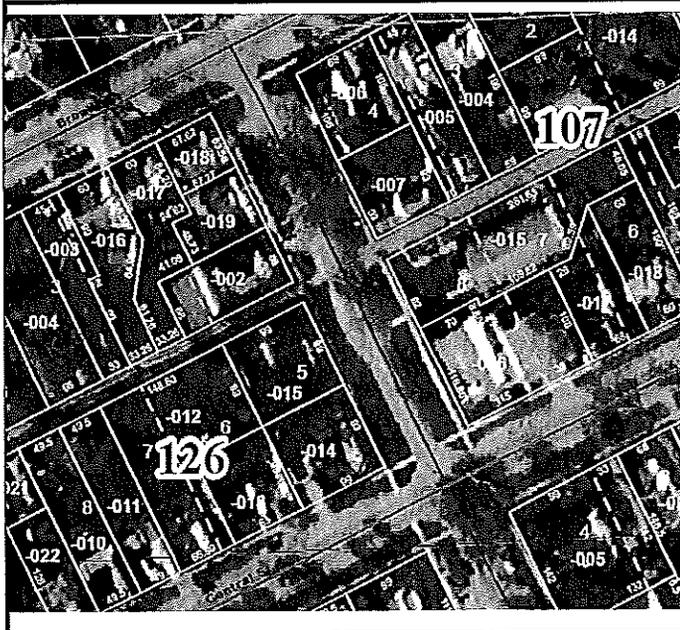
SUBMITTED BY: Utility Department

YEARS IN CIP (Beginning year): 6 (2005)

**DESCRIPTION:**

Construction of storm sewer near the old library site (Fourth Street between Central and Broad Streets) to reduce flooding and soil erosion. Curb and gutter should be considered to accommodate on street parking.

**LOCATION MAP: Fourth St between Central and Broad**



**PROJECT JUSTIFICATION:**

Value indicates the degree to which the project will help to: 0=Not Applicable 1=Somewhat Important 2=Important 3=Very Important

3	Protect health, safety, lives of citizens
3	Maintain or Improve public Infrastructure, facilities
2	Reduce energy consumption, impact on the environment
1	Enhance social, cultural, recreational, aesthetics opportunities
2	Improve customer service, convenience for citizens
11	<b>TOTAL SCORE</b>

**BENEFICIAL IMPACTS:**

Improve stormwater conveyance, eliminate yard flooding and eliminate erosion of roadway shoulder.

**MASTER PLAN AND/OR STUDY REFERENCE:**

Storm Water Management Study 2004 and OHM recommendation

**SCHEDULE:**

**SCHEDULE JUSTIFICATION:**

	Start		End		Project should be coordinated with any redevelopment of the former library site OR should be completed following Fifth and Central Street drainage issues.
	Month	Year	Month	Year	
Study:		2004		2005	
Design/Acquisition:		2011		2012	
Construction:		2012		2013	

**PROJECT COST DETAIL:**

Storm sewer construction Major/Local Streets \$100,000

**EXPENDITURES (in thousands)**

Funding Source	Prior Yrs	FY11-12	FY12-13	FY13-14	FY14-15	FY15-16	Beyond FY16	TOTALS
Streets Fund				\$100				\$100
								\$0
								\$0
								\$0
<b>TOTALS</b>	\$0	\$0	\$0	\$100	\$0	\$0	\$0	\$100

VILLAGE OF DEXTER \* CAPITAL IMPROVEMENTS PLAN

**PROJECT NAME: Grand Street Storm Sewer**

**PROJECT ID: 05-7.0-2009**

**PRIORITY: IMPORTANT**

**PROJECT TYPE: Storm Sewer Construction**

**TOTAL COST: \$135,000**

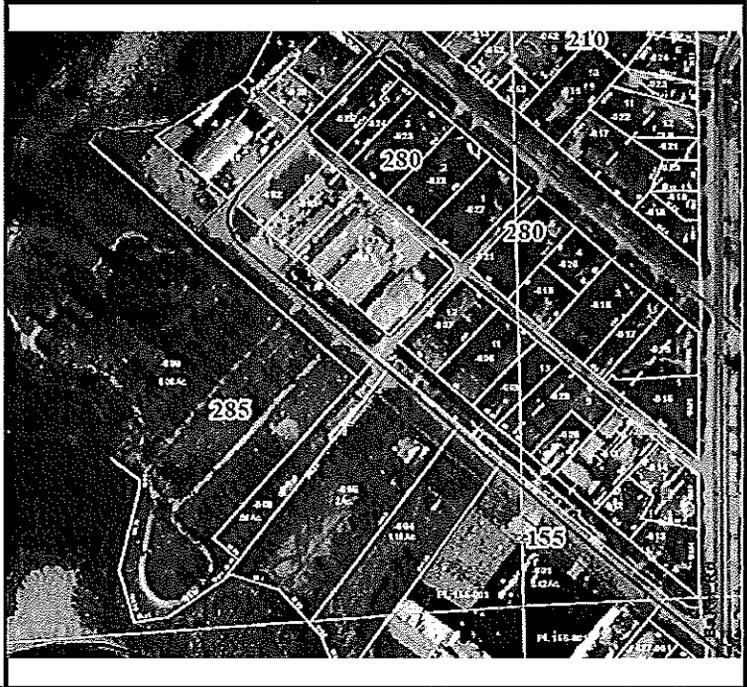
**SUBMITTED BY: Utility Department**

**YEARS IN CIP (Beginning year): 2 (2009)**

**DESCRIPTION:**

Adding storm sewer along Grand Street improves the redevelopment potential in accordance with the DDA Plan. Storm sewer is needed to convey water off-site and accommodate development. Swales would likely be used on south side of street. Water can be conveyed to Mill Pond park detention area for additional treatment.

**LOCATION MAP: Grand Street between Baker and Mill Creek**



**PROJECT JUSTIFICATION:**

Value indicates the degree to which the project will help to: 0=Not Applicable 1=Somewhat Important 2=Important 3=Very Important

2	Protect health, safety, lives of citizens
3	Maintain or improve public infrastructure, facilities
2	Reduce energy consumption, impact on the environment
1	Enhance social, cultural, recreational, aesthetics opportunities
2	Improve customer service, convenience for citizens
<b>10</b>	<b>TOTAL SCORE</b>

**BENEFICIAL IMPACTS:**

Improves redevelopment potential, improves the Village's storm sewer system, meets Phase 2 requirements.

**MASTER PLAN AND/OR STUDY REFERENCE:**

Storm Water Management Study 2004 and DDA Development Plan recommendations

**SCHEDULE:**

**SCHEDULE JUSTIFICATION:**

	Start		End	
	Month	Year	Month	Year
Study:		2004		2010
Design/Acquisition:		2012		2013
Construction:		2013		2014

Additional research will be necessary for project, should be coordinated with Mill Creek Park storm basin construction, water and sewer improvements slated for FY12-13 and redevelopment along Grand Street.

**PROJECT COST DETAIL:**

Storm sewer construction Major/Local Streets \$135,000

**EXPENDITURES (in thousands)**

Funding Source	Prior Yrs	FY11-12	FY12-13	FY13-14	FY14-15	FY15-16	Beyond FY16	TOTALS
Streets Fund					\$135			\$135
								\$0
								\$0
								\$0
<b>TOTALS</b>	\$0	\$0	\$0	\$0	\$135	\$0	\$0	\$135

VILLAGE OF DEXTER \* CAPITAL IMPROVEMENTS PLAN

**PROJECT NAME: Catch Basin Replacement**

**PROJECT ID:** 01-7.0-2004

**PRIORITY:** IMPORTANT

**PROJECT TYPE:** Storm Sewer Maintenance

**TOTAL COST:** \$300,000

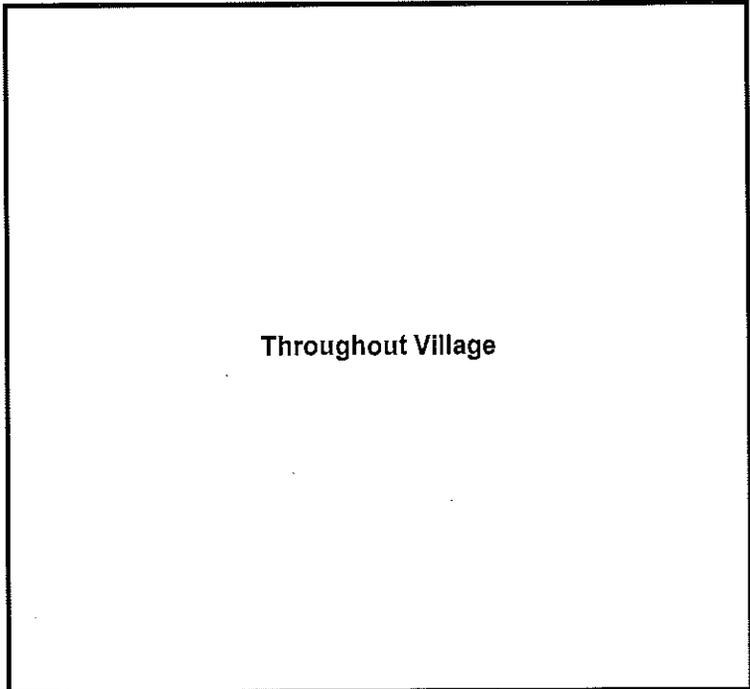
**SUBMITTED BY:** Utility Department

**YEARS IN CIP (Beginning year):** 7 (2004)

**DESCRIPTION:**

Repair and replacement of catch basins in Village. Of 41 identified 30 have been repaired. Funding needed to address continual infrastructure failures due to age, etc.

**LOCATION MAP: 41 areas identified in 2004**



**PROJECT JUSTIFICATION:**

Value indicates the degree to which the project will help to: 0=Not Applicable  
1=Somewhat Important 2=Important 3=Very Important

2	Protect health, safety, lives of citizens
3	Maintain or improve public infrastructure, facilities
3	Reduce energy consumption, impact on the environment
2	Enhance social, cultural, recreational, aesthetics opportunities
1	Improve customer service, convenience for citizens
<b>11</b>	<b>TOTAL SCORE</b>

**BENEFICIAL IMPACTS:**

Reduction of inflow and infiltration into wastewater treatment plant, improves capacity at plant, meets Phase 2 stormwater requirements.

**MASTER PLAN AND/OR STUDY REFERENCE:**

Stormwater Study (OHM 2004) AND 2008 CIP AND staff field records

**SCHEDULE:**

**SCHEDULE JUSTIFICATION:**

	Start		End	
	Month	Year	Month	Year
Study:		2004		2005
Design/Acquisition:		ongoing		ongoing
Construction:		2006		ongoing

Annually funding is set aside for catch basin replacement.

**PROJECT COST DETAIL:**

Catch Basin Repair/Replacement      Municipal Streets      \$300,000

**EXPENDITURES (in thousands)**

Funding Source	Prior Yrs	FY11-12	FY12-13	FY13-14	FY14-15	FY15-16	Beyond FY16	TOTALS
Streets Fund		\$50	\$50	\$50	\$50	\$50	\$50	\$300
								\$0
								\$0
								\$0
<b>TOTALS</b>	\$0	\$50	\$50	\$50	\$50	\$50	\$50	\$300



AGENDA 3-14-11

ITEM L-5

## VILLAGE OF DEXTER

[cnicholls@villageofdexter.org](mailto:cnicholls@villageofdexter.org)

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

**To: President Keough and Council Members**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: March 8, 2011**  
**Re: Liquor Licenses**

Recently the Village received a liquor license transfer request from the Liquor Control Commission for a business that had not yet opened in downtown. Receiving this request with no idea of what the business was planning to do led to some confusion around the appropriate timing and the proper amount of information Council should have before being asked to consider the transfer. To alleviate this in the future, it would be helpful to have a standard process to handle these requests.

To accomplish this, staff has created the attached form for your review. When we receive a liquor license transfer request from the Liquor Control Commission we will have the applicant complete the attached, which will be provided as part of the agenda item.





**VILLAGE OF DEXTER - COMMUNITY DEVELOPMENT OFFICE**  
8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

**VILLAGE OF DEXTER  
LIQUOR LICENSE TRANSFER APPLICATION**

Date Rec'd: \_\_\_\_\_

Property Address

Tax Code I.D.

Zoning

Property Owner, Address, City, State, Zip

Phone

Applicant,

Applicant Address, City, State, Zip

E-Mail/Phone

Name, address and type of license as it appears on current liquor license:

---

---

Name of all persons listed on current liquor license:

---

---

Type of license that you are requesting (new, permit, transfer of ownership, transfer into the Village):

---

Name, address and type of license as it is proposed (if change is approved):

---

---

---

