



**G. NON-ARRANGED PARTICIPATION:**

*Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.*

**H. COMMUNICATIONS:**

1. Upcoming Meeting List
2. Sign Calendar
3. April Citation List
4. United Methodist Retirement Communities – Highlights from 2010 and Plans for 2011
5. Pure Michigan -- Community Development Workshops
6. Census Data
7. Complete Streets – Public Meetings
8. Michigan Municipal League – Membership Renewal
9. Cityhood Update
10. Tour de Cure

**Page # 9-38**

**I. REPORTS:**

1. Washtenaw County Sheriff's Office – Sgt. Gieske
  
2. Community Development Manager – Allison Bishop

**Page # 39-60**

3. Board, Commission, & Other Reports- "Bi-annual or as needed"
  - Arts, Culture & Heritage Committee
  - Chelsea Area Planning Team / Dexter Area Regional Team
  - Dexter Area Chamber
  - Dexter Area Fire Department
  - Downtown Development Authority Chair
  - Farmers Market/Community Garden Rep.
  - Gordon Hall Mgmt Team Representative – Donna Fisher**
  - Huron River Watershed Council Representative
  - Library Board Representative
  - Parks & Recreation Commission
  - Planning Commission
  - Washtenaw Area Transportation Study Policy Rep
  - Western Washtenaw Area Value Express Representative

*"This meeting is open to all members of the public under Michigan Open Meetings Act."*

**[www.villageofdexter.org](http://www.villageofdexter.org)**

4. Subcommittee Reports

Old DAPCO Site Redevelopment Team – see Village Manager report

Downtown Fire Detection

Economic Preparedness

Facilities – May 25 at 7:30 a.m. at the Village Offices

Website - update from May 16<sup>th</sup> meeting

5. Village Manager Report

**Page # 61-78**

6. President's Report

**Page # 79-84**

**J. CONSENT AGENDA**

*Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.*

1. Consideration of: Bills & Payroll in the amount of: \$240,408.68

**Page # 85-94**

**K. OLD BUSINESS- Consideration and Discussion of:**

1. Consideration of: Amending a Previous Motion for the Purpose of Allowing the Funds for the Purchase of 8077 Forest to come from Unrestricted General Fund Reserves

**Page # 95-96**

**L. NEW BUSINESS- Consideration and Discussion of:**

1. Consideration of: Resolution of Support for the Source Water Protection Policy and Administrative Procedures (needed for Wellhead Protection Grant submittal)

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2. Consideration of: Setting a Public Hearing on June 27, 2011 on amendments to the General Code of Ordinances, Chapter 22-10a, Municipal Civil Infractions, Violations for Medical Marihuana Home Occupations

**Page # 105-112**

3. Consideration of: Setting a Public Hearing on June 27, 2011 on amendments to the General Code of Ordinances, Chapter 54, Traffic and Vehicles

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**M. COUNCIL COMMENTS**

**N. NON-ARRANGED PARTICIPATION**

*Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.*

**O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING POTENTIAL PURCHASE OF PROPERTY IN ACCORDANCE WITH MCL 15.268 Sec. 8 (if necessary)**

**P. ADJOURNMENT**

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DEXTER VILLAGE COUNCIL  
REGULAR MEETING  
MONDAY, MAY 9 2011

**AGENDA** 5-23-11  
**ITEM** C-1

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:30 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

**B. ROLL CALL:** President Keough

J. Carson	P. Cousins-absent
D. Fisher-absent	J. Semifero
J. Smith	R. Tell

Also present: Donna Dettling, Village Manager; Courtney Nicholls, Assistant Village Manager; Carol Jones, Village Clerk; residents and media.

**C. APPROVAL OF THE MINUTES**

1. Regular Council Meeting – April 25, 2011
2. Closed Session Minutes – April 20, 2011

Motion Smith; support Carson to approve the minutes of the Regular Council Meeting of April 25, 2011 and the Closed Session Minutes from April 20, 2011 as presented.

Unanimous voice vote for approval with Trustees Fisher and Cousins absent

**D. PREARRANGED PARTICIPATION**

None

**E. APPROVAL OF THE AGENDA**

Motion Smith; support Carson to approve the agenda as presented.

Unanimous voice vote for approval with Trustees Fisher and Cousins absent

**F. PUBLIC HEARINGS**

*Action on each public hearing will be taken immediately following the close of the hearing*

Amendment to the Village General Code of Ordinances – Chapter 54, Traffic and Vehicles. Action will not be taken.

The Public Hearing was opened at 7:31 PM

Paul Wensel, who owns property at 8040 Fifth Street, Dexter, would like to see language in the ordinance regarding a 15 foot clearance from an alley and driveway.

He has brought this before Council previously and stated that the issue is better but not completely resolved.

Trustee Cousins entered the meeting at 7:33 PM.

Dave Reynhout introduced himself as an aide from Mark Ouimet's office and will be attending meetings and passing information back to Mark.

Eric Bombery of 445 Cambridge, Dexter, ZBA Chairman and member of Washtenaw Area Transportation Study; spoke regarding the parking on curbed streets from 2 AM – 6 AM. He favors having parking allowed as it is a safety issue in that it indicates people are home and it slows down traffic on the streets. He also called attention to item 54-69 and suggested that an engineer should look at this item.

Mary Ellen Miller of 7654 Forest, Dexter addressed Council regarding the changes made on Forest Street and the issue with parking on the street. The decision not to have parking in front of a house is not reasonable. The Miller's have maintained a parking area in front of the property and parking behind off the alley is not viable. She also does not like the alignment of the Inverness/Forest intersection

The hearing was closed at 7:51 PM.

Council Discussion: The following areas were discussed: a) procedure revisions and additional recommendations to consider to the General Code/Ordinances; b) request for 15 feet from the alley or driveway and use of 'No Parking' signage for alleys; and c) discussion of next steps such as review by the Planning Commission and another public hearing.

Motion Cousins; support Semifero to send the Village General Code of Ordinances – Chapter 54, Traffic and Vehicles to Planning Commission for comments; to have it reviewed by the Sheriff's Department and Fire Department; and to publish the ordinance.

Ayes: Cousins, Smith, Semifero, Tell, Carson and Keough

Nays: None

Absent: Fisher

Motion carries

#### **G. NON-ARRANGED PARTICIPATION**

None

#### **H. COMMUNICATIONS:**

1. Upcoming Meeting List
2. Sign Calendar
3. Letter from Comcast
4. Sunday Liquor Sales Permit – Dexter Pub

## I. REPORTS

### 1. Community Development Manager – Allison Bishop – written report only

Ms. Bishop submits her report as per packet. Discussion followed on the upcoming Planning Commission items; everyone was pleased about Ms. Bishop's email regarding the Park permitting; and Council would like clarification on the Dexter Schools busing plan.

### 2. Boards, Commissions, & Other Reports-“Bi-annual or as needed”

None

### 3. Subcommittee Reports

Old DAPCO Site Redevelopment Team

Downtown Fire Detection

Economic Preparedness

Facilities – will be scheduled in May

Website – May 16<sup>th</sup> at 4 PM at the Village Offices

### 4. Village Manager Report

Mrs. Dettling submits her report as per packet Mrs. Dettling gave the following verbal updates: a) looking for 2 people to attend the Healthy Livable Communities Conference in Lansing on June 7; b) reported on the Memorial Day Parade and that the American Legion will not be holding any commemorative ceremony this year; c) the Washtenaw County Board of Commissioners will hold a public hearing on May 18 on the LaFontaine Brownfield project; d) Andrea Dorney did take the S3 test for licensing but Dan was unable to take it due to lack of staffing; e) hope to make a decision at the June meeting regarding the new hire and appointment of the new supervisor; and f) there will be a public auction at North Point on May 19.

### 5. President's Report

Mr. Keough submits his report as per packet. Mr. Keough reported that he is working on a draft plan for the Regional Fire Department and Council will see that report soon and asked a question about the banner across Main Street.

## J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$187,789.13

2. Consideration of: Closure of Central Street between Main and 5<sup>th</sup> on June 4, 2011  
Between 7 a.m. and 5 p.m. for the Ice Cream Social

Motion Smith; support Semifero to approve items 1 and 2 of the consent agenda.

Unanimous voice vote for approval with Trustee Fisher absent

**K. OLD BUSINESS-Consideration and Discussion of:**

None

**L. NEW BUSINESS-Consideration of and Discussion of:**

1. Consideration of: Purchase of 8077 Forest in the amount of \$57,389 with Associated Budget Amendment in the amount of \$58,000 from the Restricted Building Reserve Fund

Motion Cousins; support Smith to purchase the property at 8077 Forest for the amount of \$57,388.50; to un-restrict \$58,000 from the Restricted Building Reserve Fund with the understanding that this is a loan and repayment made by the Downtown Development Authority will be placed back into the Restricted Building Reserve Fund; and make the necessary budget amendment to place \$58,000 in General Fund Expense line item –property acquisition 101.900.000.975.011.

Ayes: Smith, Semifero, Tell, Carson, Cousins and Keough

Nays: None

Absent: Fisher

Motion carries

2. Consideration of: Contract extension with Village Auditor Post, Smythe, Lutz & Ziel LLC to perform the 2010-2011 (corrected from 2011-2012) Village audit

Motion Carson; support Semifero to approve the one year extension audit agreement with Post, Smythe, Lutz & Ziel for the 2010-2011 audit for the cost of \$11,500 for the Village Audit, \$5000 for the Single Audit, and \$1500 for the DDA Audit for a total of \$18,000.

Ayes: Semifero, Tell, Carson, Cousins, Smith and Keough

Nays: None

Absent: Fisher

Motion carries

3. Consideration of: Resolution Authorizing Notice of Intent and Declaring Intent to Reimburse for the 2011 Drinking Water Revolving Fund Water Main Replacement Project

Motion Tell; support Cousins to approve the resolution authorizing the notice of intent and declaring intent to reimburse for the 2011 Drinking Water Revolving Fund Water Main Replacement Project.

Ayes: Tell, Carson, Cousins, Smith, Semifero and Keough

Nays: None

Absent: Fisher

Motion carries

4. Consideration of: 2011-2012 Contracts for the Participation in the Huron River Watershed Council's Middle Huron Partnership and

Stormwater Advisory Group at a cost of \$3,853.

Motion Cousins; support Semifero to approve the 2011-2012 contracts for participation in the Huron River Watershed Council's Middle Huron Partnership and Stormwater Advisory Group at a cost of \$3,853.

Ayes: Carson, Cousins, Smith, Semifero, Tell and Keough

Nays: None

Absent: Fisher

Motion carries

#### **M. COUNCIL COMMENTS**

Carson	None
Smith	None
Jones	Invited all to come down to Monument Park on Saturday, May 14 for Relay for Life and please volunteer for the Civil War Days in June
Semifero	Spoke of the issue of pushing snow across the street when plowing and the need for a snow policy at Westridge.
Cousins	None
Tell	None
Fisher	Absent

#### **N. NON-ARRANGED PARTICIPATION**

None

#### **O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING POTENTIAL PURCHASE OF PROPERTY IN ACCORDANCE WITH MCL 15.268 Sec. 8**

Motion Smith; support Tell to go into Closed Session for the purpose of discussing potential property purchase at 9:53 PM.

Ayes: Cousins, Smith, Semifero, Tell, Carson and Keough

Nays: None

Absent: Fisher

Motion carries

Motion Smith; support Tell to leave Closed Session at 9:57 PM.

Ayes: Smith, Semifero, Tell, Carson, Cousins and Keough

Nays: None

Absent: Fisher

Motion carries

#### **P. ADJOURNMENT**

Motion Smith; support Tell to adjourn at 9:57 PM.

Unanimous voice vote for approval with Trustee Fisher absent

Respectfully submitted,

Carol J. Jones  
Clerk, Village of Dexter

Approved for Filing: \_\_\_\_\_

DEXTER VILLAGE COUNCIL  
WORK SESSION  
WEDNESDAY, MAY 4, 2011

AGENDA 5-23-11  
ITEM C-2

**A. CALL TO ORDER**

The meeting was called to order at 6:19 AM by President Keough in the Copeland Board Room at 7714 Dexter Ann Arbor Rd. in Dexter, Michigan

**B. ROLL CALL:** President Keough

J. Carson	P. Cousins
D. Fisher –arr at 9:12	J. Semifero
J. Smith	R. Tell

Also attending: Village Manager, Donna Dettling; Assistant Village Manager, Courtney Nicholls; Utility Foreman, Dan Schlaff; and Clerk, Carol Jones.

**C. 2011 – 2012 BUDGET WORK SESSION**

1. General Fund

Assistant Village Manager, Courtney Nicholls reviewed information on all budget areas which included the Village's retirement contribution, retiree health care and Superintendent salary. Ms. Nicholls also reviewed the following in determining the General Fund budget: millage rate is flat, Mill Creek Park improvements only showing what is used, discussion of what percentage of funds to keep in the reserves, currently have paid for projects out of the General Fund rather than bonding for them, restricted tree account to be used as an offset for tree planting costs, costs of website redesign and software, need for an actuarial valuation of retiree health care, police services from Washtenaw County, use of funds for sidewalks and where to do the projects, Christmas décor purchases, Parks and Recreation Commission budget, and movement of storm water line to Major/Local Streets. Also mentioned was consideration for a budget for Arts, Culture & Heritage

2. Major, Local, Municipal Streets

Discussion was held on rehabilitating Main Street in the 2011-2012 Fiscal Year. A request was made for updated cost estimates and to put a place holder in the budget for the project. Also discussed was the sidewalk project to complete the missing area on Edison or to do Central Street from the Mast Road Bridge to Huron Street and whether to do a road project on a local street or save for the Central Street Project.

3. Water & Sewer

**D. ADJOURNMENT**

A plan was made to meet again on May 18 to continue to review the budget.

Adjourned at 9:08 PM

This is a Special Council work session; action will NOT be taken.

*“This meeting is open to all members of the public under Michigan Open Meetings Act”*

Respectfully submitted,

Carol J. Jones  
Clerk, Village of Dexter

Approved for Filing: \_\_\_\_\_

## 2011 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Village Council Work Session	5/18/2011	6:00 p.m.	Copeland Board Room	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	
Washtenaw County Board of Commissioners	5/18/2011	6:45 p.m.	Board Room, Admin Building	<a href="http://www.ewashtenaw.org/government/boc/">http://www.ewashtenaw.org/government/boc/</a>	
Webster Township Planning	5/18/2011	7:30 p.m.	Webster Township Hall	<a href="http://www.twp.webster.mi.us/">http://www.twp.webster.mi.us/</a>	
Dexter Area Fire Board	5/19/2011	6:00 p.m.	Dexter Township Hall	<a href="http://dexterareafire.org/">http://dexterareafire.org/</a>	Ray Tell/Jim Setta
Dexter Downtown Development Authority	5/19/2011	7:30 a.m.	Senior Center	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	Shawn Keough
Healthy Community Steering Committee	5/19/2011	8:30 a.m.	Chelsea Hospital - White Oak Room		Paul Cousins
Dexter Community Schools Board of Education	5/23/2011	7:00 p.m.	Creekside Intermediate School	<a href="http://web.dexter.k12.mi.us/">http://web.dexter.k12.mi.us/</a>	
Dexter Village Council	5/23/2011	7:30 p.m.	Dexter Senior Center	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	
Scio Township Planning	5/23/2011	7:30 p.m.	Scio Township Hall	<a href="http://www.twp.scio.mi.us/">http://www.twp.scio.mi.us/</a>	
Scio Township Board	5/24/2011	7:00 p.m.	Scio Township Hall	<a href="http://www.twp.scio.mi.us/">http://www.twp.scio.mi.us/</a>	
Western Washtenaw Area Value Express	5/24/2011	8:15 a.m.	Chelsea Community Hospital		Jim Carson
Village Facilities Committee	5/25/2011	7:30 a.m.	Village Offices		Shawn Keough, Jim Smith
Washtenaw County Board of Commissioners	6/1/2011	6:45 p.m.	Board Room, Admin Building	<a href="http://www.ewashtenaw.org/government/boc/">http://www.ewashtenaw.org/government/boc/</a>	
Washtenaw Area Transportation Study- Technical	6/1/2011	9:30 a.m.	Road Commission Offices	<a href="http://www.miwats.org/">http://www.miwats.org/</a>	Rhett Gronewelt
Dexter Area Historical Society Board	6/2/2011	7:30 p.m.	Gordon Hall	<a href="http://www.hvcn.org/info/dextertermuseum/">http://www.hvcn.org/info/dextertermuseum/</a>	
Village Website Committee	6/6/2011	4:00 p.m.	Village Offices		Donna Fisher, Jim Smith
Dexter Community Schools Board of Education	6/6/2011	7:00 p.m.	Creekside Intermediate School	<a href="http://web.dexter.k12.mi.us/">http://web.dexter.k12.mi.us/</a>	
Dexter District Library Board	6/6/2011	7:30 p.m.	Dexter District Library	<a href="http://www.dexter.lib.mi.us/">http://www.dexter.lib.mi.us/</a>	
Dexter Village Planning Commission	6/6/2011	7:30 p.m.	Senior Center	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	Jim Carson
Dexter Village Arts, Culture & Heritage Committ	6/7/2011	7:00 p.m.	Dexter Senior Center	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	Paul Cousins
Dexter Area Chamber of Commerce	6/8/2011	8:00 a.m.	Copeland Board Room	<a href="http://www.dexterchamber.org/">http://www.dexterchamber.org/</a>	Paul Cousins
Dexter Village Council	6/13/2011	7:30 p.m.	Dexter Senior Center	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	
Scio Township Planning	6/13/2011	7:30 p.m.	Scio Township Hall	<a href="http://www.twp.scio.mi.us/">http://www.twp.scio.mi.us/</a>	
Scio Township Board	6/14/2011	7:00 p.m.	Scio Township Hall	<a href="http://www.twp.scio.mi.us/">http://www.twp.scio.mi.us/</a>	

AGENDA 5-23-11  
ITEM M-1

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village Representative

Month	Name of Group	Dates	Number Approved	Approval Date	Locations	Name of Group	Dates	Number Approved	Approval Date	Locations
January	St. Andrew's - Blood Drive	12/23-1/3	2 - 28" x 24"	12/9/2010	8, 22	Ice Cream Social	5/22-6/4	5 - 18" x 24"	5/3/2011	1, 2, 6, 7, 36
	Friends of the Library - Book Sale	1/6-1/8	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20	Dexter Soccer Club - Registration	5/28-6/18	5 - 18" x 24"	5/2/2011	5, 10, 4, 32, 11
February	K of C - Rummage Sale	1/21-2/5	5 - 18" x 24"	1/7/2011	1, 5, 10, 6, 2	Historical Socy. - Civil War Days	5/29-6/12	4 - 18" x 24"	5/2/2011	2, 6, 7, 21, 41
	St. Andrew's - Monthly Dinner	1/28-2/3	1 - 36" x 24"	12/9/2010	8	Friends of the Library - Book Sale	6/2-6/4	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20
	Encore Theatre - Intermittent	1/20 - 2/20	2 - 36" x 24"	1/31/2011	15, 16	Encore Theatre - Intermittent	6/23-7/31	2 - 36" x 24"	1/31/2011	15, 16
	Friends of the Library - Book Sale	2/3-2/5	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20					
	Knights of Columbus - Fish Fry	2/12-2/26	5 - 18" x 24"	1/24/2011	1, 6, 5, 2, 10					
	Community Band - Concert	2/14-2/27	2 - 2' x 4'	1/31/2011	1, 3, 5					
March	Community Orchestra - Concert	2/23-3/6	1 - 18" x 24"	1/31/2011	1, 3, 5	Friends of the Library - Book Sale	8/11-8/13	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20
	St. Andrew's - Monthly Dinner	2/25-3/3	2 - 3' x 4'	1/3/2011	5, 9					
	Friends of the Library - Book Sale	3/3-3/5	1 - 36" x 24"	12/9/2010	8					
	Historical Society - Art Fair	3/7-3/19	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20	Encore Theatre - Intermittent	8/18 - 9/18	2 - 36" x 24"	1/31/2011	15, 16
April	St. Andrew's - Festival of Hymns	3/21 - 4/4	3 - 18" x 24"	12/15/2010	1, 2, 5, 7, 10	St. Andrew's - Monthly Dinner	9/2-9/8	1 - 36" x 24"	12/9/2010	8
	Friends of the Library - Book Sale	3/31-4/2	1 - 36" x 24"	3/18/2011	8	Methodist Church - Rummage Sale	9/11-9/25	3 - 18" x 24"	3/14/2011	5, 10, 1, 2, 3
	St. Andrew's - Monthly Dinner	4/1-4/7	1 - 36" x 24"	11/19/2010	1, 4, 16, 19, 20	St. Andrew's - Blood Drive	9/15-9/26	2 - 28" x 22"	12/9/2010	8, 22
	St. Andrew's - Blood Drive	4/11-4/18	2 - 28" x 22"	12/9/2010	8, 22	Friends of the Library - Book Sale	9/29-10/1	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20
	American Legion - Dinner	4/25-4/29	1 - 18" x 24"	4/25/2011	1	St. Andrew's - Monthly Dinner	9/30-10/6	1 - 36" x 24"	12/9/2010	8
May	Dexter High Drama - Play	4/18-5/1	1 - 4' x 8'							
	Community Band - Concert	4/18-5/1	1 - 3' x 3' 1							
	Historical Socy. - Civil War meeting	4/23-5/2	2 - 2' x 4'	4/12/2010	3, 1, 19	St. Andrew's - Monthly Dinner	10/28-11/3	1 - 36" x 24"	12/9/2010	8
	Encore Theatre - Intermittent	4/7 - 5/8	1 - 18" x 24"	1/31/2011	1, 3, 5	Friends of the Library - Book Sale	11/3-11/5	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20
	Methodist Church - Rummage Sale	4/18 - 5/1	5 - 22' x 14"	1/31/2011	1, 2, 9, 5, 4					
	St. Andrew's - Monthly Dinner	4/29-5/5	2 - 36" x 24"	1/31/2011	15, 16					
	Relay for Life	5/2-5/16	2 - 2' x 3'	3/14/2011	5, 10, 1, 2, 3					
	St. Andrew's - Quilt Show	5/6-5/14	3 - 18" x 24"	12/9/2010	8	St. Andrew's - Monthly Dinner	11/25-12/1	1 - 36" x 24"	12/9/2010	8
	Friends of the Library - Book Sale	5/5-5/7	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20	Friends of the Library - Book Sale	12/1-12/3	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20
	Historical Socy. - Civil War Dinner	5/6-5/20	1 - 4' x 8'	5/2/2011	2, 6, 7, 21, 41					
June	St. Joseph - Plant Sale	5/7-5/15	4 - 18" x 24"	5/6/2011	1, 36					
	Community Orchestra - Concert	5/11-5/22	2 - 18" x 24"	1/3/2011	5, 9					
	Remodeled Home Tour	5/13-5/16	3 - 18" x 24"	5/4/2011	1, 15 (2), 20, 42					
	Knights of Columbus-Chicken Broil	5/15-5/30	3 - 18" x 24"	5/6/2011	1, 2, 5, 6, 10					
July										
August										
September										
October										
November										
December										

Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy, 26 - Warner Creek Park Drive, 27 - Dexter Flowers, 28 - Terry B's, 29 - 795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33 - Lions Park, 35 - Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor, 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad

\*\* Connexions Church received permission to place 4 signs on Sunday mornings through 2011 in locations - 1, 5, 36, 21  
 \*\* Dexter Farmers Market will place up to 5 signs on Saturday and Tuesday to advertise for the market



# Washtenaw County Sheriff's Activity Log

Area: 39 Dexter Village  
Date Range: 04/01/2011 - 04/30/2011

## Activity Log Citation by Area Report

Log ID: 256715	Date: 04/01/2011	Citation 1: C/I	Location: DEX-A2/MEADOW VIEW Other: DEF TAIL LT	Ticket #: SH 270358
Log ID: 256715	Date: 04/01/2011	Citation 1: C/I	Location: BAKER/DAN HOEY Violation of posted speed limit	Ticket #: SH 270357 Other: NO PROOF INS
Log ID: 256715	Date: 04/01/2011	Citation 1: C/I	Location: BAKER/HUDSON	
Log ID: 256715	Date: 04/01/2011	Citation 1: C/I	Location: DEX-A2/LEXINGTON	
Log ID: 256877	Date: 04/01/2011	Citation 1: C/I	Location: 4TH/CENTRAL Other: No Proof Insurance	Ticket #: SH270307 License & Registration
Log ID: 256972	Date: 04/02/2011	Citation 1: C/I	Location: ANN ARBOR/INVERNESS 30/25	Ticket #: SH 269515 No proof of Ins
Log ID: 256972	Date: 04/02/2011	Citation 1: C/I	Location: ANN ARBOR/INVERNESS 30/25	Ticket #: SH 269516
Log ID: 257081	Date: 04/03/2011	Citation 1: C/I	Location: ANN ARBOR/HUDSON 30/25	Ticket #: SH 269520
Log ID: 257081	Date: 04/03/2011	Citation 1: C/I	Location: ANN ARBOR/KENSINGTON 30/25	Ticket #: SH 269519 No Proof of Ins
Log ID: 257081	Date: 04/03/2011	Citation 1: C/I	Location: ANN ARBOR/INVERNESS No Proof of Ins	Ticket #: SH 269518 Speed
Log ID: 257081	Date: 04/03/2011	Citation 1: C/I	Location: ANN ARBOR/INVERNESS Speed	
Log ID: 257083	Date: 04/03/2011	Citation 1: C/I	Location: CENTRAL/4TH	
Log ID: 257083	Date: 04/03/2011	Citation 1: C/I	Location: CENTRAL/3RD	
Log ID: 257146	Date: 04/03/2011	Citation 1: C/I	Location: BAKER RD/GRAND ST	Ticket #: N/A
Log ID: 257157	Date: 04/03/2011	Citation 1: C/I	Location: BAKER RD/SHIELD Violation of posted speed limit	Ticket #: SH270308
Log ID: 257189	Date: 04/04/2011	Citation 1: C/I	Location: ANN ARBOR & KENSINGTON	Ticket #: NONE
Log ID: 257218	Date: 04/04/2011	Citation 1: C/I	Location: AA/INVERNESS Other: impede	Ticket #: SH267038
Log ID: 257333	Date: 04/04/2011	Citation 1: C/I	Location: ANN ARBOR ST/EDISON ST	Ticket #: N/A
Log ID: 257333	Date: 04/04/2011	Citation 1: C/I	Location: BAKER RD/GRAND ST	Ticket #: N/A
Log ID: 257536	Date: 04/05/2011	Citation 1: MISC	Location: DAN HOEY RD/BAKER RD No ops on person	Ticket #: SH252835
Log ID: 257536	Date: 04/05/2011	Citation 1: MISC	Location: ANN ARBOR ST/KENSINGTON ST	Ticket #: N/A
Log ID: 257536	Date: 04/05/2011	Citation 1: MISC	Location: ANN ARBOR ST/KENSINGTON ST	Ticket #: N/A

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ITEM H-3

Log ID: 257575	Date: 04/06/2011	Location: MAIN/BAKER	Ticket #: SH 270362
Log ID: 257787	Date: 04/07/2011	Location: DEX-A2/MEADOW VIEW	Ticket #: SH 270365
Citation 1:	C/I	Violation of posted speed limit	
Log ID: 257787	Date: 04/07/2011	Location: BAKER/HUDSON	Ticket #: SH 270364
Citation 1:	C/I	Other: DEF PLATE LT	
Log ID: 258167	Date: 04/09/2011	Location: ISLAND LAKE, DEXTER PINCKNEY	Ticket #: N/A
Log ID: 258332	Date: 04/10/2011	Location: BAKER/DAN HOEY	
Log ID: 258332	Date: 04/10/2011	Location: BAKER/DAN HOEY	Ticket #: SH 270367
Citation 1:	C/I	Violation of posted speed limit	
Log ID: 259263	Date: 04/15/2011	Location: DEX-A2/INVERNESS	
Log ID: 259263	Date: 04/15/2011	Location: DEX-A2/HUDSON	
Log ID: 259263	Date: 04/15/2011	Location: LAFONTAINE LOT- 7120 DEX-A2	
Log ID: 259263	Date: 04/15/2011	Location: DEX-A2/MEADOW VIEW	
Log ID: 259263	Date: 04/15/2011	Location: DEX-PINC/MEADOW VIEW	
Log ID: 259263	Date: 04/15/2011	Location: DEX-A2/MEADOW VIEW	Ticket #: SH 270370
Citation 1:	C/I	Other: DEF TAIL LIGHTS	
Log ID: 259367	Date: 04/15/2011	Location: ANN ARBOR/INVERNESS	Ticket #: SH 269525
Citation 1:	C/I	30/25	No ops on Person
Log ID: 259367	Date: 04/15/2011	Location: ANN ARBOR/INVERNESS	Ticket #: SH 269524
Citation 1:	C/I	Impede	Speed
Log ID: 259367	Date: 04/15/2011	Location: ANN ARBOR/INVERNESS	Ticket #: SH 269523
Citation 1:	C/I	30/25	
Log ID: 259367	Date: 04/15/2011	Location: ANN ARBOR/INVERNESS	Ticket #: SH 269522
Citation 1:	C/I	30/25	No reg on person
Log ID: 259458	Date: 04/16/2011	Location: DEXTER ANN ARBOR/DAN HOEY	
Log ID: 259496	Date: 04/16/2011	Location: BAKER/	
Log ID: 259496	Date: 04/16/2011	Location: CENTRAL/FIFTH	Ticket #: SH266762
Citation 1:	C/I	Impeding	
Log ID: 259722	Date: 04/18/2011	Location: DEXTER ANN ARBOR RD/DAN HOEY RD	Ticket #: N/A
Log ID: 259722	Date: 04/18/2011	Location: BAKER RD/GRAND ST	Ticket #: N/A
Log ID: 259856	Date: 04/18/2011	Location: LEXINGTON	Ticket #: 11WD526
Citation 1:	C/I	Careless driving	
Log ID: 259856	Date: 04/18/2011	Location: LEXINGTON	Ticket #: 11WD525
Citation 1:	C/I	Careless driving	
Log ID: 259963	Date: 04/19/2011	Location: MAIN/ALPINE	
Log ID: 260352	Date: 04/20/2011	Location: DEXTER ANN ARBOR/DEXTER CHELSE/	
Log ID: 260352	Date: 04/20/2011	Location: DEXTER ANN ARBOR/DAN HOEY	Ticket #: SH270311
Citation 1:	C/I	Disobey stop sign	
Log ID: 260352	Date: 04/20/2011	Location: AARON EPHRAIM BOWLES II	Ticket #: SH270312
Citation 1:	C/I	Defective headlights	Never Acquired ops
Log ID: 260352	Date: 04/20/2011	Location: MAST/HURON RIVER DR	Ticket #: SH270372
Citation 1:	C/I	Disobey stop sign	

Citation C/I Other: No Proof Insurance

Log ID: 260636	Date: 04/22/2011	Location: BAKER & MAIN	Ticket #: SH267448
Citation 1:	C/I	IMPROPER PARKING	LEFT TO CURB
Log ID: 260636	Date: 04/22/2011	Location: BAKER & DAN HOEY	Ticket #: SH267447
Citation 1:	C/I	DEFECTIVE EQUIPMENT	NO PROOF INSURANCE
Log ID: 260636	Date: 04/22/2011	Location: BAKER & DAN HOEY	Ticket #: SH267446
Citation 1:	C/I	DEFECTIVE HEADLIGHT	
Log ID: 260636	Date: 04/22/2011	Location: BAKER & KATIES	Ticket #: NONE
Log ID: 260636	Date: 04/22/2011	Location: BAKER & DAN HOEY	Ticket #: SH267445
Citation 1:	C/I	expired plate	
Log ID: 260857	Date: 04/23/2011	Location: ANN ARBOR/INVERNESS	Ticket #: SH 269532
Citation 1:	C/I	30/25	No Proof Ins
Log ID: 260857	Date: 04/23/2011	Location: CENTRAL/FOURTH	Ticket #: SH 269533
Citation 1:	C/I	No proof Ins	No reg on person
Log ID: 260923	Date: 04/23/2011	Location: CENTRAL ST/SECOND ST	Ticket #: SH252836
Citation 1:	MISD	Suspended/revoked ops	
Log ID: 260985	Date: 04/24/2011	Location: DEXTER ANN ARBOR/EATON COURT	
Log ID: 260985	Date: 04/24/2011	Location: DEXTER PINCKNEY/DAN HOEY	
Log ID: 261009	Date: 04/24/2011	Location: DAN HOEY/BISHOP	Ticket #: SH267550
Citation 1:	C/I	Other: IMPEDING TRAFFIC	
Log ID: 261015	Date: 04/24/2011	Location: ANN ARBOR/INVERNESS	
Citation 1:	C/I	Speed	
Log ID: 261079	Date: 04/24/2011	Location: BAKER RD/DAN HOEY RD	Ticket #: N/A
Log ID: 261081	Date: 04/24/2011	Location: DEXTER ANN ARBOR/DAN HOEY	Ticket #: SH270313
Citation 1:	C/I	Other: Defective Tail lights	
Log ID: 261248	Date: 04/25/2011	Location: STATION 3	Ticket #: SH265162
Citation 1:	C/I	EXP OPS	
Log ID: 261395	Date: 04/26/2011	Location: ANN ARBOR / DOVER	
Log ID: 261704	Date: 04/27/2011	Location: BAKER/MAIN	
Log ID: 261897	Date: 04/28/2011	Location: BAKER RD/DAN HOEY	Ticket #: SH270315
Citation 1:	C/I	Defective headlights	
Log ID: 261961	Date: 04/29/2011	Location: ANN ARBOR/KENSINGTON	Ticket #: SH272796
Citation 1:	C/I	SPEED	
Log ID: 261964	Date: 04/29/2011	Location: BAKER/GRAND	
Log ID: 261964	Date: 04/29/2011	Location: BAKER/DAN HOEY	Ticket #: SH 270106
Citation 1:	C/I	Other: DEF PLATE LT	
Log ID: 262218	Date: 04/30/2011	Location: HURON/CENTRAL	Ticket #: SH266776
Citation 1:	C/I	Improper Display Plate	
Log ID: 262273	Date: 04/30/2011	Location: MAIN ST/INVERNESS ST	Ticket #: N/A

Total Traffic Stops: 73

Activity Log Citation by Area Report

Total Citations Issued: 57

Total Citation1's: 42  
Total Citation2's: 13  
Total Citation3's: 2  
Tickets Not Issued: 33  
Traffic Stops that ended in an Arrest: 0



May, 2011

## FROM THE CEO:

Every fall, the UMRC Board of Directors and senior leadership staff meet to review and revise the strategic plan for United Methodist Retirement Communities (UMRC). This plan is the foundation for all we do and all our efforts. I'd like to share some excerpts from that strategic plan, and highlight what that meant for 2010 and what it will mean in 2011.

### QUALITY

Our mission statement says that UMRC will "promote the wellness, dignity and independence of older adults by providing high-quality, innovative residential and support services." Just as UMRC led the way in 1906 by providing a "home" for seniors, we are committed to continuing to lead the way in senior housing.

As our mission statement says, we are committed to providing high-quality care, but how do we ensure that we are, in fact, providing quality care? Research has shown that education and monitoring are the key to building a Total Quality System (TQS) and sustaining excellence.

- In 2010, supervisors at all levels in the organization were trained on quality indicators, problem solving, employee performance, and communication skills. These workshops built on previous seminars -- reinforcing existing skills and introducing new ones.

- A data “scorecard” for UMRC was developed. This scorecard measured performance on everything from the time it took to answer a call light, to resident and family satisfaction, to UMRC’s overall financial performance.

It was especially gratifying to see how well we did across the board. This scorecard not only highlighted our accomplishments, it also helped us identify problem areas early on, before they became major issues. For example, the care at UMRC is labor-intensive. Minimizing staff overtime is critical to keep operations “in the black.” Our scorecard measures overtime, and will highlight that if it increases. This signals us to look at why that is happening – Has a key staff member changed their schedule? Do we need more on-call staff? Or is it simply that there are more patients in our rehab program so more staff are needed.

We are continuing both these strategies in 2011, and adding another component. We expect the Health Care Reform Act to have a significant effect on our industry, and we are incorporating principles of Health Care Reform into our Total Quality System. Specifically, we will be monitoring when a resident is admitted to the hospital and what is needed when a patient is discharged to our services.

### INNOVATION

We understand senior citizens are getting younger all the time, and are staying active longer. Also, expectations for “senior living” have changed. And that is why we developed The Cedars of Dexter. As we talked to people who would make this new community their home, there was a consistent message – they needed and wanted space and facilities for activity.

One of the most important components in making The Cedars an active community was the Clubhouse, which had its Grand Opening on October 3<sup>rd</sup>. Cedars residents have 24-hour access to state-of-the-art exercise equipment, salt-

water resistance pool and classroom. Casual and formal dining options are available Wednesday-Sunday.

Despite the worst housing market in decades, The Cedars continues to attract new community members. We are looking forward to completing construction on all 60 units in 2011, and welcoming those new residents.

I encourage you to visit The Cedars if you haven't already done so. Please contact Christen Dobbin at [cdobbin@umrc.com](mailto:cdobbin@umrc.com) or 734-433-1210. Mention this invitation, and she will work with you to arrange a convenient time for your visit.

Every person who walks through the front door of the Clubhouse for the first time has had the same reaction – Wow! I hope you'll take the time to see if The Cedars "wows" you too.

In addition to innovation in Chelsea and Dexter, UMRC worked with Presbyterian Villages of Michigan (PVM) to develop a remarkable program in the City of Detroit. Currently, the only option for low-income residents of Detroit, who want to remain in the City and need assistance with daily care, is a nursing home. While there are many housing alternatives for people who can live independently, there is nothing for those needing some assistance. In 2010, UMRC and PVM worked together to develop the first affordable assisted living project in Detroit. Ground-breaking will take place in 2011, with occupancy scheduled for the spring of 2012.

UMRC was founded in 1906 to provide a "home" for the elderly, which could not be found anywhere else, and we continue that commitment today. When this project is completed, UMRC will be the only organization providing affordable assisted living in Detroit.

I am excited and proud to be part of this milestone.

An important component in many affordable assisted living communities is a PACE. A PACE – Program of All-Inclusive Care for the Elderly – is designed to keep people in their home. Funded with Medicare and Medicaid dollars, PACE provides regular check-ups and medical treatment, and helps people monitor chronic diseases, such as diabetes and hypertension. As we know, without proper care, these conditions can eventually require a move to a nursing home. With modest treatment, people can stay in their home, saving money and enjoying a better quality of life.

A PACE will be part of the project we are developing in Detroit. In addition, UMRC has been working to develop a PACE for Ypsilanti/eastern Washtenaw County. We hope to see final approval for this program in 2011.

### CELEBRATION

For those who remember the excitement and anticipation that accompanied the opening of Towsley Village, it's hard to believe it's been ten years since that day.

We celebrated that milestone all during 2010, with a special Towsley Village Reunion held in July. Every person who had a loved one at Towsley since it opened was invited to our campus to celebrate this anniversary.

The Rev. Dr. William Ritter provided the keynote address. Dr. Ritter noted how important places like Towsley are for those who live there and their families. Both family members and staff welcomed the opportunity to reconnect with people who played such an important role in their lives.

In addition to celebrations and events to mark the anniversary, the Towsley Initiative was launched. In 2010, UMRC provided more than \$1.3 million in benevolent care – care that is not supported by Medicare, Medicaid, or any other form of funding. The vast majority of that care takes place at Towsley Village. To recognize a decade of care, and to provide for the future, we are seeking to establish a \$1.5 million endowment, dedicated to care for Towsley residents. All gifts to this initiative will be invested, so their value will grow over time. The

income from those investments will support Towsley residents who have outlived their savings.

If you would like to give to this initiative, please contact Marie Seddon, Executive Director, UMRC Heritage Foundation at [mseddon@umrc.com](mailto:mseddon@umrc.com) or 734-475-7209. Your gift can recognize someone important in your life, and equally importantly, will help us care for those who for so long cared for others.

2010 was a notable year for UMRC, with many accomplishments and achievements. As I look forward to 2011, I see a bright future for our organization.

Please know we simply could not continue our work without your help and support. On behalf of those we serve, I thank you.

Sincerely,

A handwritten signature in cursive script, appearing to read "John J. Thorhauer".

John J. Thorhauer  
President and CEO



**PURE MICHIGAN**<sup>®</sup>  
 Michigan Economic Development Corporation

**COMMUNITY DEVELOPMENT WORKSHOPS**

The MEDC is hosting a series of Community Development workshops covering Community Assistance and Community Development Block Grant (CDBG) training.

**Community Assistance (CA Team)**

The CA Team will provide overviews on the Michigan Brownfield and CDBG programs and community leaders can discuss challenges and share solutions with each other. The CA Team will also be available to discuss specific projects and topics. There is a \$15 fee for each CA Team workshop.

CA Team TRAINING AGENDA	
9 a.m. - 9:30 a.m.	Registration
9:30 a.m. - 9:45 a.m.	Welcome
9:45 a.m. - 10:30 a.m.	Michigan Brownfield program overview
10:30 a.m. - 10:45 a.m.	Break
10:45 a.m. - 11:45 a.m.	CDBG program overview
11:45 a.m. - 1:15 p.m.	Lunch (on your own)
1:15 p.m. - 2:45 p.m.	Roundtable discussion and CA Team technical assistance

**CDBG**

With a focus on CDBG grant administration including federal laws and regulations, attendees will learn about environmental review, Uniform Relocation Act, labor standards, record keeping requirements and more. First-time grantees or those looking to apply for a grant in the next two years are highly encouraged to attend. There is a \$40 fee for each CDBG workshop, including Marquette.

CDBG TRAINING AGENDA	
8 a.m. - 8:30 a.m.	Registration
8:30 a.m. - 8:45 a.m.	Welcome
8:45 a.m. - 9 a.m.	Training overview
9 a.m. - 10:30 a.m.	Environmental review
10:30 a.m. - 10:45 a.m.	Break
10:45 a.m. - 11:30 a.m.	Uniform Relocation Act
11:30 a.m. - 12:15 p.m.	Procurement
12:15 p.m. - 1 p.m.	Lunch
1 p.m. - 1:30 p.m.	Labor standards
1:30 p.m. - 2:30 p.m.	Grant administration
2:30 p.m. - 2:45 p.m.	Break
2:45 p.m. - 3 p.m.	Job creation reporting
3 p.m. - 3:30 p.m.	Payment request
3:30 p.m. - 4 p.m.	Project monitoring and close-out

**WORKSHOPS**

**THURSDAY, MAY 26**

**CDBG - Gaylord**  
 2nd Floor Training Room, City Hall  
 305 E. Main Street, Gaylord  
 Hosted by the City of Gaylord and the Otsego County Economic Alliance

**THURSDAY, JUNE 9**

**CA Team - Ann Arbor**  
 SPARK Central  
 330 E. Liberty, Lower Level, Ann Arbor  
 Hosted by Ann Arbor SPARK  
 Lunch is on your own

**THURSDAY, JULY 21**

**CDBG - South Haven**  
 539 Phoenix Street, South Haven  
 Hosted by the City of South Haven

**WEDNESDAY, AUGUST 3**

**CA Team - Traverse City**  
 Northwestern Michigan College  
 Hagerty Center, 715 E. Front Street, Traverse City  
 Hosted by the Traverse City Chamber of Commerce  
 Lunch is on your own

**THURSDAY, AUGUST 25**

**CA Team - Kalamazoo**  
 Southwest Michigan First Board Room  
 241 E. Michigan Avenue, Kalamazoo  
 Hosted by Southwest Michigan First  
 Lunch is on your own

**TUESDAY, AUGUST 30**

**CA Team - Marquette**  
 Upfront & Company, 102 E. Main Street, Marquette  
 Hosted by the Marquette Downtown Development Authority  
 Lunch is on your own

**WEDNESDAY, AUGUST 31**

**CDBG - Marquette**  
 Upfront & Company, 102 E. Main Street, Marquette  
 Hosted by the Marquette Downtown Development Authority

**THURSDAY, OCTOBER 27**

**CDBG - Brighton**  
 City Council Meeting Room  
 200 N. First Street, Brighton  
 Hosted by the City of Brighton



AGENDA 5-23-11ITEM H-6

Donna Dettling

From: Allison Bishop  
 Sent: Tuesday, May 17, 2011 11:49 AM  
 To: Donna Dettling; Courtney Nicholls; Marie Sherry  
 Subject: Dexter Info 2010 Census  
 New Census info for dexter - FYI

<b>Geocode</b>	26	2622160
<b>Area Name</b>	Michigan	Dexter village

Both Sexes	All Ages	9,883,640	4,067
	Age 0-4	596,286	354
	Age 5-9	637,784	390
	Age 10-14	675,216	347
	Age 15-19	739,599	242
	Age 20-24	669,072	121
	Age 25-29	589,583	223
	Age 30-34	574,566	283
	Age 35-39	612,493	391
	Age 40-44	665,481	426
	Age 45-49	744,581	342
	Age 50-54	765,452	206
	Age 55-59	683,186	218
	Age 60-64	568,811	175
	Age 65-69	418,625	100
	Age 70-74	306,084	77
	Age 75-79	244,085	58
	Age 80-84	200,855	60
	Age 85+	191,881	54
		Median Age	38.9
Males	Age 16+	7,832,236	2,906
	Age 18+	7,539,572	2,808
	Age 21+	7,085,405	2,716
	Age 62+	1,687,274	454
	Age 65+	1,361,530	349
	All Ages	4,848,114	1,916
	Age 0-4	304,587	162

Age 5-9	326,145	202
Age 10-14	345,558	181
Age 15-19	379,477	127
Age 20-24	338,569	63
Age 25-29	295,323	99
Age 30-34	285,510	135
Age 35-39	302,902	176
Age 40-44	330,419	205
Age 45-49	367,747	173
Age 50-54	376,056	91
Age 55-59	333,377	89
Age 60-64	275,260	89
Age 65-69	199,261	46
Age 70-74	140,775	27
Age 75-79	104,920	19
Age 80-84	80,635	15
Age 85+	61,593	17
Median Age	37.6	34.5
Age 16+	3,798,521	1,340
Age 18+	3,647,803	1,288
Age 21+	3,416,741	1,235
Age 62+	744,516	181
Age 65+	587,184	124

Females	All Ages	5,035,526	2,151
	Age 0-4	291,699	192
	Age 5-9	311,639	188
	Age 10-14	329,658	166
	Age 15-19	360,122	115
	Age 20-24	330,503	58
	Age 25-29	294,260	124
	Age 30-34	289,056	148
	Age 35-39	309,591	215
	Age 40-44	335,062	221
	Age 45-49	376,834	169
	Age 50-54	389,396	115
	Age 55-59	349,809	129
	Age 60-64	293,551	86
	Age 65-69	219,364	54
	Age 70-74	165,309	50
	Age 75-79	139,165	39
	Age 80-84	120,220	45
	Age 85+	130,288	37

	Median Age	40.0	37.3
	Age 16+	4,033,715	1,566
	Age 18+	3,891,769	1,520
	Age 21+	3,668,664	1,481
	Age 62+	942,758	273
	Age 65+	774,346	225

All		9,883,640	4,067	
One	Total	9,653,321	3,979	
	White	7,803,120	3,771	
	Black	1,400,362	44	
	Native American	62,007	17	
	Asian	Total	238,199	112
		Asian Indian	77,132	16
		Chinese	44,496	40
		Filipino	22,047	4
		Japanese	10,911	9
		Korean	24,186	24
		Vietnamese	16,787	1
		Other Asian	42,640	18
	Pacific Islander	Total	2,604	1
		Native Hawaiian	753	1
		Guamanian or	521	-
		Samoan	359	-
		Other Pacific Is.	971	-
Other Race	147,029	34		
Multiracial	Total	230,319	88	
	White + Native American	52,202	18	
	White + Asian	38,198	44	
	White + Black	72,344	11	
	White + Other	22,133	5	

White Alone or in Combination	8,006,969	3,857
Black Alone or in Combination	1,505,514	60
Native American Alone or in Combination	139,095	37
Asian Alone or in Combination	289,607	157
Pacific Islander Alone or in Combination	9,348	6
Other Race Alone or in Combination	181,749	41

All Ethnicities		9,883,640	4,067
Hispanic	Total	436,358	113
	Mexican	317,903	55
	Puerto Rican	37,267	4
	Cuban	9,922	2
	Other Hispanic	71,266	52
Non-Hispanic	Total	9,447,282	3,954

All Ethnicities		9,883,640	4,067
Hispanic	Total	436,358	113
	White alone	233,181	78
	Black alone	16,606	1
	Nat. Amer. alone	7,342	2
	Asian alone	1,709	-
	Pacific Islander	434	-
	Other Race alone	137,163	25
	Multiracial	39,923	7
Non-Hispanic	Total	9,447,282	3,954
	White alone	7,569,939	3,693
	Black alone	1,383,756	43
	Nat. Amer. alone	54,665	15
	Asian alone	236,490	112
	Pacific Islander	2,170	1
	Other Race alone	9,866	9
	Multiracial	190,396	81

Total Population		9,883,640	4,067	
Populatio	Total Household Population	9,654,572	4,067	
	Household			
Househol	Householders	3,872,508	1,590	
	Spouses	1,857,127	823	
	Own Children	All Ages	2,892,845	1,410
		Under Age 18	2,095,753	1,214
	Other	All Ages	493,487	111
		Under Age 18	194,878	40
		Age 65+	66,113	23
	Non-Relatives	All Ages	538,605	133
		Under Age 18	45,773	5
		Age 65+	22,476	8

		Unmarried	247,283	75
Populatio	Total Group Quarter Population		229,068	-
Group	Institutionalize	Both Sexes	109,867	-
		Male	76,607	-
		Female	33,260	-
	Not Institutionalize	Both Sexes	119,201	-
		Male	60,781	-
		Female	58,420	-

Total Households			3,872,508	1,590
Family	All Types	Total	2,554,073	1,067
		With Own	1,106,735	656
Househol	Husband-Wife	Total	1,857,127	823
		With Own	730,892	501
	Male Heads	Total	185,363	49
		With Own	91,281	30
	Female Heads	Total	511,583	195
		With Own	284,562	125
Non-	All Types		1,318,435	523
	Househol	One-Person Households	Total	1,079,678
Male (all ages)			483,093	179
Male (age 65+)			114,063	27
Female (all ages)			596,585	270
Female (age			281,374	112
	Multi-Person Households	With Members <	1,224,631	677
		With Members	985,333	279

Average Household Size	2.49	2.56
Average Family Size	3.05	3.20

Total Housing Units	4,532,233	1,704
Occupied Units	3,872,508	1,590

Vacant U	Total	659,725	114
	For Rent	141,687	43
	Rented	6,684	1
	For Sale	77,080	41
	Sold	17,978	2
	For Seasonal, Recreational, or	263,071	10
	Other Vacant Units	153,225	17

Non-Rental Vacancy Rate	2.7	3.4
Rental Vacancy Rate	11.5	9.3

Total Occupied Housing Units		3,872,508	1,590
Owner-Occupied	Number of Units	2,793,342	1,172
	Number of	7,183,134	3,205
	Average	2.57	2.73
Renter-Occupied	Number of Units	1,079,166	418
	Number of	2,471,438	862
	Average	2.29	2.06

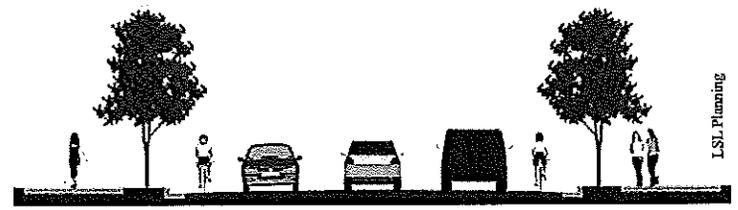
**Source:** U.S. Census Bureau, 2010 Census, Demographic Profiles for Released May 5, 2011



### Washtenaw Area Transportation Study (WATS)



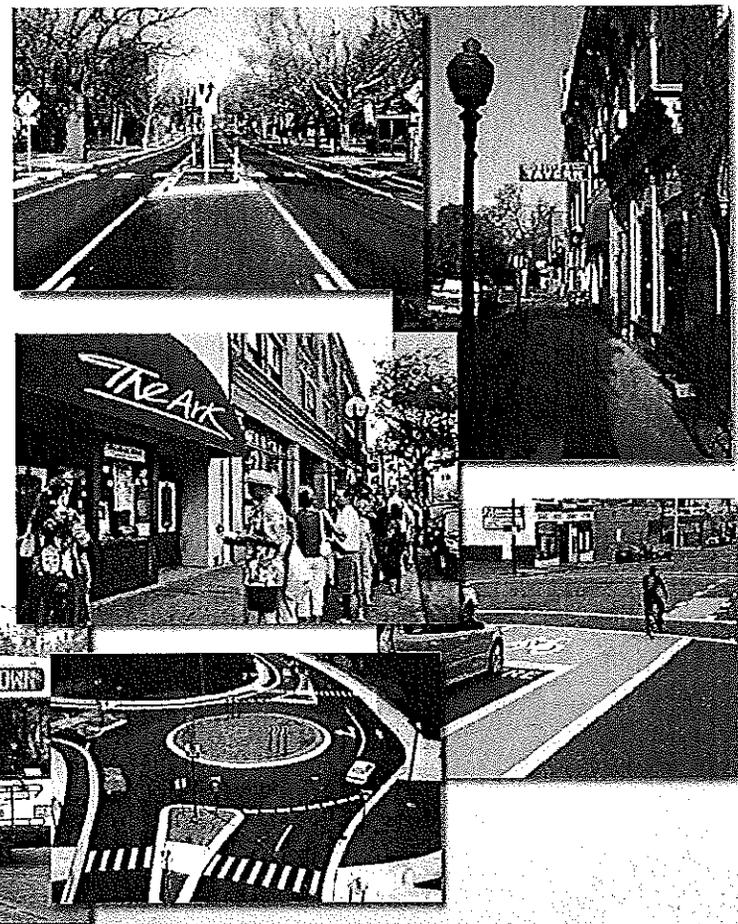
WATS provides continuing, cooperative and comprehensive transportation planning to guide the use of federal and state transportation funding in Washtenaw County



## Public Meeting

Our streets should be designed for everyone within the context of area type, whether young or old, motorist or bicyclist, walker or wheelchair user, bus rider, farmer or shopkeeper.

Help assemble the complete streets needs in your community. WATS staff will be on hand to answer questions and explain our local complete streets planning initiative. A fun, family friendly activity lets you and your children be the planner and design your own complete street.



**Tuesday, May 24**  
**Ypsilanti Township Hall**  
**7200 South Huron River Drive**  
**Ypsilanti**  
**5:00-7:00 PM**

**Thursday, May 26**  
**Ann Arbor City Council Chambers**  
**Guy C. Larcom, Jr. Municipal Building,**  
**301 E. Huron Street, Ann Arbor**  
**5:00-6:30 PM**

For more information visit our website [www.miwats.org](http://www.miwats.org) Follow us on twitter @miwats Find us on facebook





michigan municipal league

Better Communities. Better Michigan.

AGENDA 5-23-11  
ITEM H-8

May 02, 2011

Ms. Carol Jones  
Village Clerk  
Dexter  
8140 Main St.  
Dexter, MI 48130-1092

Dear Ms. Jones,

The League is once again freezing your membership dues for the 2011/12 billing year. This follows the 12% reduction for 2010/11, when the League Board eliminated the Environmental Affairs Assessment. The actions taken by the League's Board of Trustees will have saved members almost 18% in the last three (3) years, and nearly 32% in the last seven (7) years from the expected dues.

The challenges we face in Lansing and Washington, DC make our work even more critical. As we move forward, the League is working for you to help create a more prosperous state with vibrant communities. We are enjoying unprecedented access to key leaders, and are confident that we will achieve great things in the months ahead. While obtaining new revenues will be a challenge, our government reforms are laying a new foundation for us to build upon. We will continue to support every member by leading advocacy efforts to support municipal issues, and providing free and low-cost education related to effective and efficient governance.

The League will remain on the cutting edge, helping forge a new Michigan. The League's Center for 21st Century Communities (21c3) is working to assist local officials in identifying, developing, and implementing programs and strategies to enhance our member communities' ability to be vibrant places for the 21st century. Further, our Legal Defense Fund is providing advocacy of a different type as they continue to work to protect your interests in the courts and regulatory arena.

The League's Board of Trustees recognizes the strained financial conditions present in many Michigan communities. They know that for communities to survive, we must stand together and defend our interests. Alone your municipality is one voice; but when combined with the voices of communities across Michigan, we can make a real difference.

Michigan Municipal League membership is one of the best investments your community can make. Be sure to maximize your membership by contacting us with your questions, and by actively participating at League events. Thank you for your support. We look forward to our continued partnership with your community.

Sincerely,

Daniel P. Gilmartin  
Executive Director & CEO

Carol Shaffo  
President, 2010-2011

pd  
5/23/11

\$ 1356.00



**Donna Dettling**

---

**From:** Keough, Shawn [SKEOUGH@WadeTrim.com]  
**Sent:** Tuesday, May 17, 2011 10:13 AM  
**To:** Donna Dettling; Courtney Nicholls  
**Cc:** Carol Jones; donna fisher; ellistell@aol.com; jcarson@aiserv.net; Jim Smith; Joe Semifero (jrsemifero@yahoo.com); millpond89@comcast.net  
**Subject:** Cityhood Update

Hello Donna and Courtney,

I received a call back from Kevin O'Brien, the State of Michigan Surveyor from the State Boundary Commission, this morning. He informed me that he has reviewed our Cityhood petition and prepared a draft memorandum for Mr. Lambert (his boss) to review. Kevin thought our petition looked ok and he expects the official letter of recommendation to be released through the normal notification channels on or about June 1<sup>st</sup> (pending final review). He indicated that it is very likely that the Village's petition will be on the June 16<sup>th</sup> agenda at 10:00 am (note the time change from previous meetings). We would be the first one on the agenda.

You may want to forward this message to Rhett at OHM and Thomas Ryan (attorney) to give them a heads up on the date.

I think this is good news and wanted to share this information with everyone, but obviously it is still unofficial until they issue the official letter and notice of the meeting.

If anyone has any questions, please feel free to give me a call.

Shawn

---

Please consider the environment before printing this message.

This electronic mail message and any attached files contain information intended for the exclusive use of the individual or entity to whom it is addressed and may contain information that is proprietary, privileged and/or confidential under applicable law. If you are not the intended recipient, please notify the sender by electronic mail or telephone and delete the original message without making any copies; any unauthorized viewing, copying, disclosure or distribution of this information may be subject to legal restriction and penalty.





- using St. Joes church for rest area - nothing else

May 13, 2011

Village Manager Donna Dettling  
City of Dexter  
8140 Main Street  
Dexter, MI 48130

Notification Only - No Permit necessary

Dear Village Manager Dettling:

I am writing to request permission for Tour de Cure to travel through your jurisdiction on Saturday June 11, 2011.

**Tour de Cure** is an annual bicycle ride to benefit the American Diabetes Association. Approximately 1,000 riders will join together to raise money and awareness of a disease that affects millions of Americans each year, including thousands right here in our area.

Tour de Cure is a fully-supported ride, not a race, with people of all ages, shapes, and sizes riding side by side. It will be an extremely challenging experience for all involved.

I have enclosed the route that we propose to use to travel through your area. Please review the enclosed materials. If permission is granted, please fill out, sign and return the Notification and Approval of Event form attached.

We expect riders to be coming through your area from approximately 7:00 AM - 9:00 AM. You can contact either Anika Halladay, Special Events Manager, or myself at any time if you would like to discuss specific safety and traffic concerns for the section of the route in your jurisdiction. We will have course marshals along the road and on motorcycles and SAG vehicles along the course.

Please feel free to call me at (248) 207-2653 or email me at [cies@novonordisk.com](mailto:cies@novonordisk.com), or you can reach Anika Halladay at (248) 433-3830, ext. 6694 or [ahalladay@diabetes.org](mailto:ahalladay@diabetes.org) to discuss this request. We look forward to partnering with you to make a difference in the fight against diabetes in our community.

Sincerely,

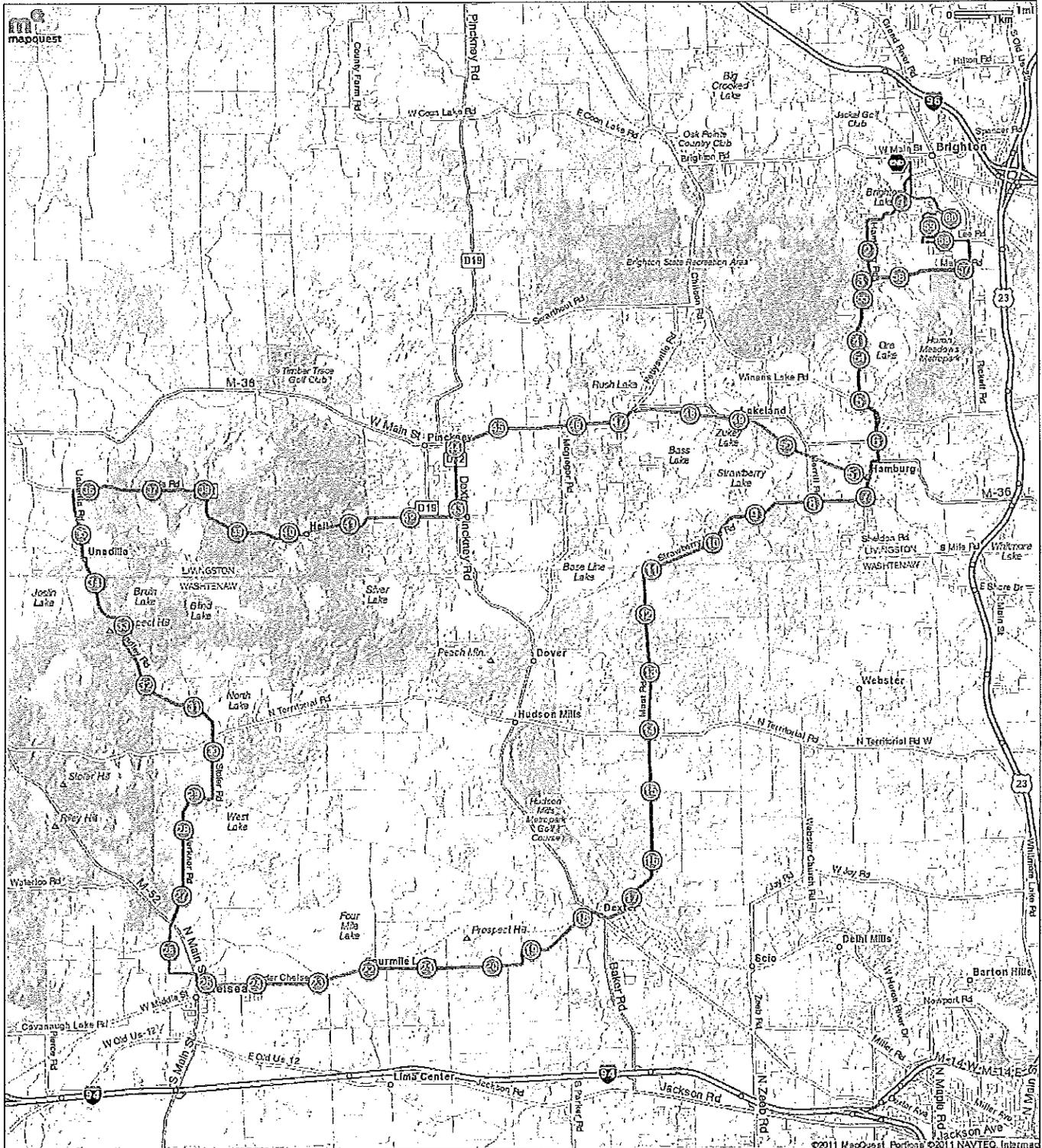
- We need to know if they plan to stop @ the park ? NOT stopping

Carrie Seim  
Route & Logistics Chair  
Tour de Cure 2011

# 62 mile route - Michigan Tour de Cure - 2011

Starts In Brighton, Michigan

## 61.53 miles

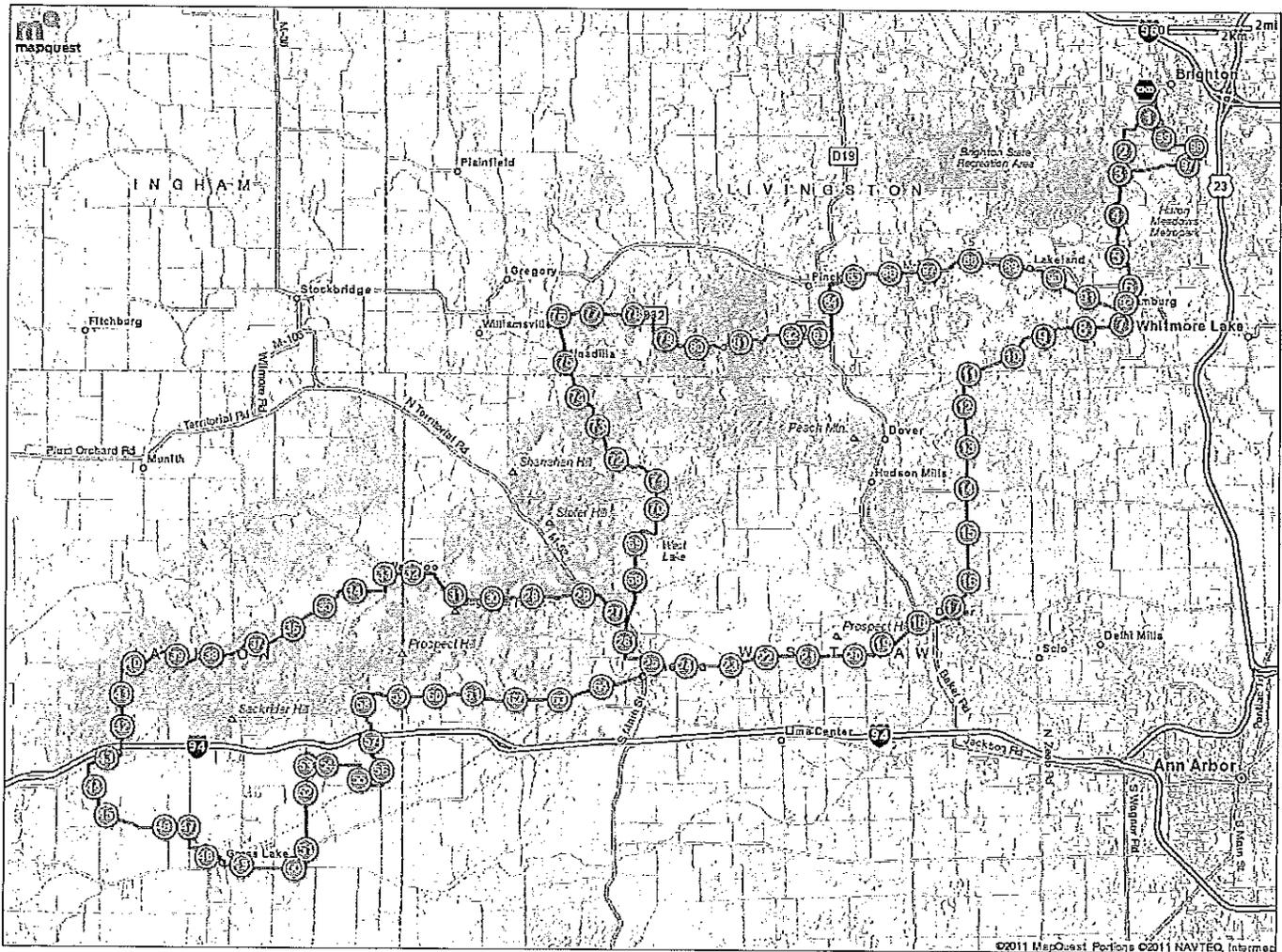


Description  
Revised 62 mile route as of April 2011

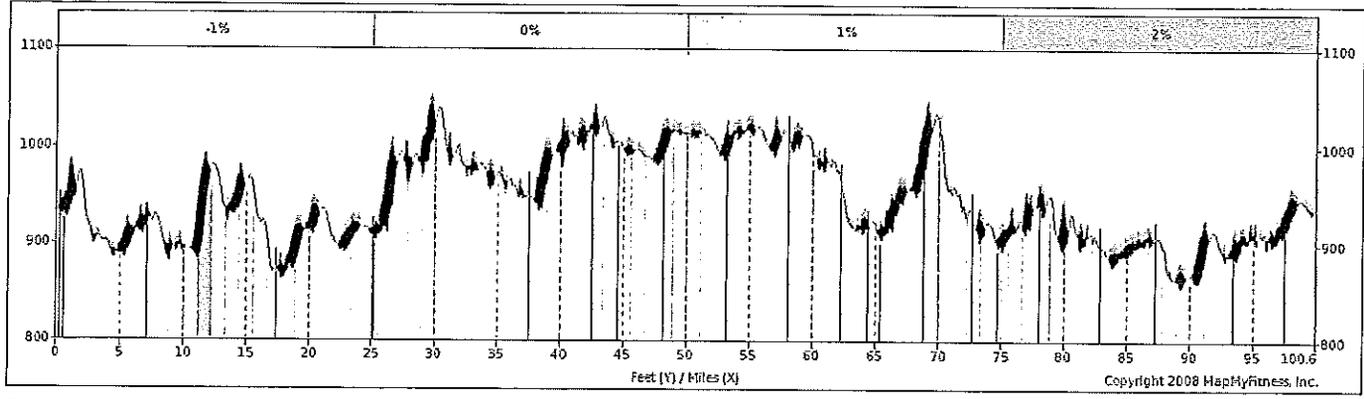
# 100 mile route - Michigan Tour de Cure - 2011

Starts in Brighton, Michigan

**100.24** miles



©2011 MapQuest Portions ©2011 NAVTEQ, Intermex



Description  
Revised 100- mile route for this year's Tour de Cure





## Memorandum

To: Village Council and President Keough  
Donna Dettling, Village Manager  
From: Allison Bishop, AICP, Community Development Manager  
Re: REPORT  
Date: May 23, 2011

Medical Marihuana Panel Discussion – On Friday, May 13, 2011 I went to a Washtenaw County Bar Association Panel discussion on medical marihuana. I gained some new knowledge and was made aware of new information that came out of various State Attorney General Offices (attached). The main message was that the law remains vague and that clarification would be beneficial to both sides of the debate. It was encouraged that we email our State Representatives to encourage clarification of the Michigan Medical Marihuana Act of 2008. The latest numbers of registered patients in Michigan are likely to exceed 111,000 this year with the Department of Community Health receiving over 700 applications a day. The vagueness of the law impacts everyone involved, including patients, caregivers, law enforcement, prosecutors, business owners, tenants and the public.

K-Space Associates – The K-Space Associates Combined site plan has been reviewed for conformance with the Village's standards. The plan is an addition that will double the size of the building. There will be no site plan review meeting given that the addition is essentially a mirror image of the existing site and there are very few comments from the Village's consultants. Attached is a copy of the plan for your review. The site plan will likely be before Council in June.

School Busing Plan – The Village continues to work with the school on reviewing their bus lot located off of Dan Hoey Road. The school will be required to obtain approval from the Village for the right of way permit and the storm sewer connections.

Border to Border Construction – Warrior Creek Park is closed and will likely remain closed for a majority of the summer. Construction of both the Subdivision Connector and the Warrior Creek path and bridge will start this week and be completed by September. A detailed construction schedule will be provided in the upcoming weeks.

Planning Commission- The Planning Commission continues to evaluate Article 7 Signs and Articles 15B and 15D, ARC and BRC. Friday, May 13<sup>th</sup> the proposed revisions to Article 7 were emailed out to Council and the Planning Commission. Please provide any feedback that you may have on the ordinance in order for the Planning Commission to consider any items that may be of concern.

Please feel free to contact me if you have any additional questions. Thank you.





**ATTORNEY GENERAL OF COLORADO**  
**John W. Suthers**

April 26, 2011

Governor John Hickenlooper  
Colorado State Capitol

Members of the Colorado General Assembly  
Colorado State Capitol

Re: Federal Enforcement of Marijuana Laws

Dear Governor Hickenlooper and Members of the Colorado General Assembly:

I feel compelled to advise you of recent developments in regard to the federal law enforcement position regarding medical marijuana.

As you are aware, in October of 2009 the U.S. Department of Justice issued a memo to federal law enforcement (the "Ogden memo") indicating that, while manufacturing, possession and distribution of marijuana was a violation of federal law, the department would not employ its resources to pursue individuals acting in strict compliance with state medical marijuana laws.

Since the Ogden memo was issued several states, including Colorado, have enacted medical marijuana regulatory schemes that have resulted in explosive growth in the number of persons claiming to be using marijuana for medical purposes. In Colorado for example, there are now approximately 123,000 registered medical marijuana patients. As a result, the DOJ, through various United States Attorneys, has responded to inquiries in order to clarify the scope of the Ogden memo. I am enclosing copies of several such letters, including a letter to me from John Walsh, the United States Attorney for the District of Colorado. These letters indicate that while the Department of Justice will not focus its limited resources on seriously ill individuals who use marijuana as part of a medically recommended treatment regimen in compliance with state law, it does maintain its full authority to vigorously enforce federal law against individuals and organizations that participate in unlawful manufacturing and distribution activity involving marijuana, even if such activities are permitted under state law. Of great concern is the fact that some of the letters make clear the U.S. Attorneys do not consider state employees who conduct activities under state medical marijuana laws to be immune from liability under federal law.

Governor Hickenlooper, General Assembly

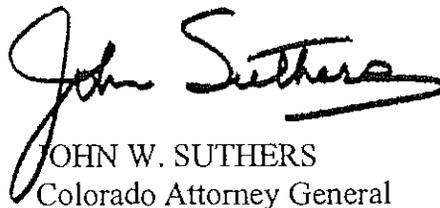
April 26, 2011

Page 2

The letter from U.S. Attorney Walsh, in addition to sharing the viewpoint of the other U.S. Attorneys about the legality of grow operations and dispensaries, elaborates on his specific concerns regarding Colorado House Bill 1043, currently pending in the General Assembly.

Because this clarification of the Ogden memo raises significant issues regarding the medical marijuana regulatory scheme enacted by the Colorado General Assembly in 2010 (which has resulted in widespread manufacture and distribution of medical marijuana in Colorado) and issues regarding currently pending legislation, I wanted to ensure that you were made aware of these developments as soon as possible.

Sincerely,



JOHN W. SUTHERS  
Colorado Attorney General

Enclosures

c: Roxy Huber, Executive Director, Department of Revenue  
Dr. Christopher E. Urbina, Executive Director, CDPHE



U.S. DEPARTMENT OF JUSTICE

John F. Walsh

*United States Attorney  
District of Colorado*

*1225 Seventeenth Street, Suite 700  
Seventeenth Street Plaza (FAX)  
Denver, Colorado 80202*

*303-454-0100  
303-454-0400*

April 26, 2011

John Suthers  
Attorney General  
State of Colorado  
1525 Sherman St., 7<sup>th</sup> Floor  
Denver, CO 80203

Dear Attorney General Suthers:

I am writing in response to your request for clarification of the position of the U.S. Department of Justice (the "Department") with respect to activities that would be licensed or otherwise permitted under the terms of pending House Bill 1043 in the Colorado General Assembly. I have consulted with the Attorney General of the United States and the Deputy Attorney General of the United States about this bill, and write to ensure that there is no confusion as to the Department's views on such activities.

As the Department has noted on many prior occasions, the Congress of the United States has determined that marijuana is a controlled substance, and has placed marijuana on Schedule I of the Controlled Substances Act (CSA). Federal law under Title 21 of the United States Code, Section 841, prohibits the manufacture, distribution or possession with intent to distribute any controlled substance, including marijuana, except as provided under the strict control provisions of the CSA. Title 21, Section 856 makes it a federal crime to lease, rent or maintain a place for the purpose of manufacturing, distributing or using a controlled substance. Title 21, Section 846 makes it a federal crime to conspire to commit that crime, or any other crime under the CSA. Title 18, Section 2 makes it a federal crime to aid and abet the commission of a federal crime. Moreover, federal anti-money laundering statutes, including Title 18, Section 1956, make illegal certain financial transactions designed to promote illegal activities, including drug trafficking, or to conceal or disguise the source of the proceeds of that illegal activity. Title 18, Section 1957, makes it illegal to engage in a financial transaction involving more than \$10,000 in criminal proceeds.

In October 2009, the Department issued guidance (the "Ogden Memo") to U.S. Attorneys around the country in states with laws authorizing the use of marijuana for medical purposes

under state law. At the time the Ogden Memo issued, Colorado law, and specifically, Amendment 20 to the Colorado Constitution, authorized the possession of only very limited amounts of marijuana for medical purposes by individuals with serious illnesses and those who care for them.<sup>1</sup> As reiterated in the Ogden memo, the prosecution of individuals and organizations involved in the trade of any illegal drugs and the disruption of drug trafficking organizations is a core priority of the Department. This core priority includes prosecution of business enterprises that unlawfully market and sell marijuana. Accordingly, while the Department does not focus its limited resources on seriously ill individuals who use marijuana as part of a medically recommended treatment regimen in compliance with state law as stated in the Ogden Memo, we maintain the authority to enforce the CSA vigorously against individuals and organizations that participate in unlawful manufacturing and distribution activity involving marijuana, even if such activities are permitted under state law. The Department's investigative and prosecutorial resources will continue to be directed toward these objectives.

It is well settled that a State cannot authorize violations of federal law. The United States District Court for the District of Colorado recently reaffirmed this fundamental principle of our federal constitutional system in *United States v. Bartkowitz*, No. 10-cr-00118-PAB (D. Colo. 2010), when it held that Colorado state law on medical marijuana does not and cannot alter federal law's prohibition on the manufacture, distribution or possession of marijuana, or provide a defense to prosecution under federal law for such activities.

The provisions of Colorado House Bill 1043, if enacted, would permit under state law conduct that is contrary to federal law, and would threaten the ability of the United States government to regulate possession, manufacturing and trafficking in controlled substances, including marijuana. First, provisions of a proposed medical marijuana investment fund amendment to H.B. 1043, which ultimately did not pass in the Colorado House but which apparently may be reintroduced as an amendment in the Colorado Senate, appear to contemplate that the State of Colorado would license a marijuana investment fund or funds under which both Colorado and out-of-state investors would invest in commercial marijuana operations. The Department would consider civil and criminal legal remedies regarding those who invest in the production of marijuana, which is in violation of federal law, even if the investment is made in a state-licensed fund of the kind proposed.

Second, the terms of H.B. 1043 would authorize Colorado state licensing of "medical marijuana infused product" facilities with up to 500 marijuana plants, with the possibility of licensing even larger facilities, with no stated number limit, with a state-granted waiver based upon consideration of broad factors such as "business need." Similarly, the Department would consider civil actions and criminal prosecution regarding those who set up marijuana growing facilities and dispensaries, as well as property owners, as they will be acting in violation of federal law.

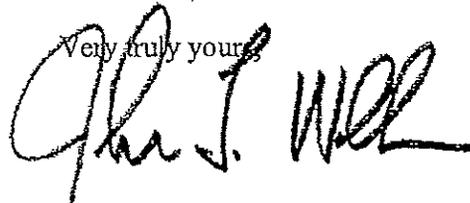
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<sup>1</sup> As passed by Colorado voters in 2000, Amendment 20 made lawful under Colorado law the possession by a patient or caregiver of patient of "[n]o more than two ounces of a useable form of marijuana or no more than six marijuana plants with three or fewer being mature, flowering plants producing a usable form of marijuana." Colo. Const. art. XVIII, § 14(4)(a). Within these limits, the Amendment authorized a medical marijuana "affirmative defense" to state criminal prosecution for possession of marijuana. Colo. Const. art. XVIII, § 14(2)(a), (b).

John Suthers  
April 26, 2011  
Page 3

As the Attorney General has repeatedly stated, the Department of Justice remains firmly committed to enforcing the federal law and the Controlled Substances Act in all states. Thus, if the provisions of H.B. 1043 are enacted and become law, the Department will continue to carefully consider all appropriate civil and criminal legal remedies to prevent manufacture and distribution of marijuana and other associated violations of federal law, including injunctive actions; civil penalties; criminal prosecution; and the forfeiture of any property used to facilitate a violation of federal law, including the Controlled Substances Act.

I hope this letter provides the clarification you have requested, and assists the State of Colorado and its potential licensees in making informed decisions regarding the cultivation, manufacture, and distribution of marijuana, as well as related financial transactions.

Very truly yours,  


JOHN F. WALSH  
United States Attorney  
District of Colorado

cc: Eric Holder, Attorney General of the United States  
James Cole, Deputy Attorney General of the United States



U.S. Department of Justice

United States Attorney  
Northern District of California

Melinda Haag  
United States Attorney

11th Floor, Federal Building  
450 Golden Gate Avenue, Box 36055  
San Francisco, California 94102-3495

(415) 436-7200  
FAX:(415) 436-7234

February 1, 2011

John A. Russo, Esq.  
Oakland City Attorney  
1 Frank Ogawa Plaza, 6th Floor  
Oakland, California 94612

Dear Mr. Russo:

I write in response to your letter dated January 14, 2011 seeking guidance from the Attorney General regarding the City of Oakland Medical Cannabis Cultivation Ordinance. The U.S. Department of Justice is familiar with the City's solicitation of applications for permits to operate "industrial cannabis cultivation and manufacturing facilities" pursuant to Oakland Ordinance No. 13033 (Oakland Ordinance). I have consulted with the Attorney General and the Deputy Attorney General about the Oakland Ordinance. This letter is written to ensure there is no confusion regarding the Department of Justice's view of such facilities.

As the Department has stated on many occasions, Congress has determined that marijuana is a controlled substance. Congress placed marijuana in Schedule I of the Controlled Substances Act (CSA) and, as such, growing, distributing, and possessing marijuana in any capacity, other than as part of a federally authorized research program, is a violation of federal law regardless of state laws permitting such activities.

The prosecution of individuals and organizations involved in the trade of any illegal drugs and the disruption of drug trafficking organizations is a core priority of the Department. This core priority includes prosecution of business enterprises that unlawfully market and sell marijuana. Accordingly, while the Department does not focus its limited resources on seriously ill individuals who use marijuana as part of a medically recommended treatment regimen in compliance with state law as stated in the October 2009 Ogden Memorandum, we will enforce the CSA vigorously against individuals and organizations that participate in unlawful manufacturing and distribution activity involving marijuana, even if such activities are permitted under state law. The Department's investigative and prosecutorial resources will continue to be directed toward these objectives.

Consistent with federal law, the Department maintains the authority to pursue criminal or civil actions for any CSA violations whenever the Department determines that such legal action is warranted. This includes, but is not limited to, actions to enforce the criminal provisions of the CSA such as Title 21 Section 841 making it illegal to manufacture, distribute, or possess with intent to distribute any controlled substance including marijuana; Title 21 Section 856 making it

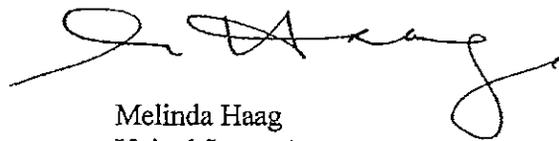
John A. Russo  
February 1, 2011  
Page 2

unlawful to knowingly open, lease, rent, maintain, or use property for the manufacturing, storing, or distribution of controlled substances; and Title 21 Section 846 making it illegal to conspire to commit any of the crimes set forth in the CSA. Federal money laundering and related statutes which prohibit a variety of different types of financial activity involving the movement of drug proceeds may likewise be utilized. The government may also pursue civil injunctions, and the forfeiture of drug proceeds, property traceable to such proceeds, and property used to facilitate drug violations.

The Department is concerned about the Oakland Ordinance's creation of a licensing scheme that permits large-scale industrial marijuana cultivation and manufacturing as it authorizes conduct contrary to federal law and threatens the federal government's efforts to regulate the possession, manufacturing, and trafficking of controlled substances. Accordingly, the Department is carefully considering civil and criminal legal remedies regarding those who seek to set up industrial marijuana growing warehouses in Oakland pursuant to licenses issued by the City of Oakland. Individuals who elect to operate "industrial cannabis cultivation and manufacturing facilities" will be doing so in violation of federal law. Others who knowingly facilitate the actions of the licensees, including property owners, landlords, and financiers should also know that their conduct violates federal law. Potential actions the Department is considering include injunctive actions to prevent cultivation and distribution of marijuana and other associated violations of the CSA; civil fines; criminal prosecution; and the forfeiture of any property used to facilitate a violation of the CSA. As the Attorney General has repeatedly stated, the Department of Justice remains firmly committed to enforcing the CSA in all states.

I hope this letter assists the City of Oakland and potential licensees in making informed decisions regarding the cultivation, manufacture, and distribution of marijuana.

Very truly yours,



Melinda Haag  
United States Attorney  
Northern District of California

cc: Kamala D. Harris, Attorney General of the State of California  
Nancy E. O'Malley, Alameda County District Attorney



U.S. Department of Justice

United States Attorney  
District of Hawaii

PJJK Federal Building  
300 Ala Moana Blvd., Room 6-100  
Honolulu, Hawaii 96850

(808) 541-2850  
FAX (808) 541-2958

April 12, 2011

Jodie F. Maesaka-Hirata, Director  
Department of Public Safety  
State of Hawaii  
919 Ala Moana Boulevard, 4<sup>th</sup> Floor  
Honolulu, Hawaii 96814

Re: SENATE BILL 1458 SD2, HD2

Dear Ms. Maesaka-Hirata:

This replies to your letter dated April 6, 2011, seeking guidance from the Attorney General and my office with regards to S.B. No. 1458, which if enacted, would establish in each County of this State for a five year test period at least one "medical marijuana compassion center" for the manufacture and distribution of marijuana. Under this bill, such marijuana distribution centers licensed by the State Department of Public Safety, would be authorized to sell marijuana within the respective counties in which they are located. In addition, the Bill also authorizes the sale of marijuana to other caregivers and non-resident patients visiting from other states. This letter is written to ensure there is no confusion regarding the Department of Justice's view of such distribution centers.

As the Department has said on many prior occasions, Congress has determined that marijuana is a controlled substance. Congress placed marijuana in Schedule I of the Controlled Substances Act, 21 U.S.C. § 801 et. seq. ("CSA") and as such, growing, distributing, and possessing marijuana in any capacity, other than as part of a Federally authorized research program, is a violation of Federal law regardless of state laws permitting such activities.

As a way of emphasizing the foregoing, the CSA's penalties for felony marijuana offenses (manufacture,

Jodie F. Maesaka-Hirata  
April 12, 2011  
Page 2

distribution, possession with intent to distribute) should be considered:

-1,000 or more marijuana plants, or 1,000 kilograms: 10 years - life imprisonment;

-100 or more marijuana plants, or 100 kilograms: 5 - 40 years imprisonment;

-50 marijuana plants or more, or more than 50 kilograms: up to 20 years imprisonment; and

-Less than 50 marijuana plants, or less than 50 kilograms: up to 5 years imprisonment.

The prosecution of individuals and organizations involved in the trade of any illegal drugs and the disruption of drug trafficking organizations is a core priority of the Department. This core priority includes prosecutions of business enterprises that unlawfully market and sell marijuana. Accordingly, while the Department does not focus its limited resources on seriously ill individuals who use marijuana as part of a medically recommended treatment regimen in compliance with state law, we maintain the authority to enforce the CSA vigorously against individuals and organizations that participate in unlawful manufacturing and distribution activity of controlled substances, including marijuana, even if such activities are permitted under state law.

Consistent with federal law, the Department maintains the authority to pursue criminal or civil actions for any CSA violations whenever the Department determines that such legal action is warranted. This includes, but is not limited to, actions to enforce the criminal provisions of the CSA such as:

-21 U.S.C. § 841 (making it illegal to manufacture, distribute, or possess with intent to distribute any controlled substance including marijuana);

-21 U.S.C. § 856 (making it unlawful to knowingly open, lease, rent, maintain, or use property for the manufacturing, storing, or distribution of controlled substances);

Jodie F. Maesaka-Hirata  
April 12, 2011  
Page 3

-21 U.S.C. § 860 (making it unlawful to distribute or manufacture controlled substances within 1,000 feet of schools, colleges, playgrounds, and public housing facilities, and within 100 feet of any youth centers, public swimming pools, and video arcade facilities);

-21 U.S.C. § 843 (making it unlawful to use any communication facility to commit felony violations of the CSA); and

-21 U.S.C. § 846 (making it illegal to conspire to commit any of the crimes set forth in the CSA).

In addition, Federal money laundering and related statutes which prohibit a variety of different types of financial activity involving the movement of drug proceeds may likewise be utilized. The Government may also pursue civil injunctions, and the forfeiture of drug proceeds, property traceable to such proceeds, and property used to facilitate drug violations.

This Bill would create a State licensing scheme which permits the marijuana distribution center in each county to support unlimited numbers of resident caregivers and patients and non-resident patients visiting from other states. As such, this scheme would authorize large-scale marijuana manufacture and sales, which is contrary to Federal law and threatens the Federal government's efforts to regulate the possession, manufacturing, and trafficking of controlled substances. Accordingly, the Department is carefully considering civil and criminal legal remedies if this Bill is enacted and becomes law, with respect to those who seek to create such marijuana distribution centers pursuant thereto. Individuals who elect to operate such marijuana centers will be doing so in violation of Federal law. Others who knowingly facilitate and assist the actions of the licensees (including property owners, landlords, and financiers) should also know that their conduct violates Federal law. Potential actions the Department may consider include injunctive actions to prevent cultivation and distribution of marijuana and other associated violations of the CSA; civil fines; criminal prosecution; and the forfeiture of any property used to facilitate a violation of the CSA. As the Attorney General has repeatedly stated, the Department of Justice remains firmly committed to enforcing the CSA in all states.

Jodie F. Maesaka-Hirata  
April 12, 2011  
Page 4

I hope this letter assists the State of Hawaii and potential licensees in making informed decisions regarding the cultivation, manufacture, and distribution of marijuana.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Florence T. Nakakuni".

FLORENCE T. NAKAKUNI  
United States Attorney



U.S. Department of Justice

United States Attorney

Eastern District of Washington

Suite 340 Thomas S. Foley U. S. Courthouse (509) 353-2767  
P. O. Box 1494 Fax (509) 353-2766  
Spokane, Washington 99210-1494

Honorable Christine Gregoire  
Washington State Governor  
P.O. Box 40002  
Olympia, Washington 98504-0002

April 14, 2011

Re: Medical Marijuana Legislative Proposals

Dear Honorable Governor Gregoire:

We write in response to your letter dated April 13, 2011, seeking guidance from the Attorney General and our two offices concerning the practical effect of the legislation currently being considered by the Washington State Legislature concerning medical marijuana. We understand that the proposals being considered by the Legislature would establish a licensing scheme for marijuana growers and dispensaries, and for processors of marijuana-infused foods among other provisions. We have consulted with the Attorney General and the Deputy Attorney General about the proposed legislation. This letter is written to ensure there is no confusion regarding the Department of Justice's view of such a licensing scheme.

As the Department has stated on many occasions, Congress has determined that marijuana is a controlled substance. Congress placed marijuana in Schedule I of the Controlled Substances Act (CSA) and, as such, growing, distributing, and possessing marijuana in any capacity, other than as part of a federally authorized research program, is a violation of federal law regardless of state laws permitting such activities.

The prosecution of individuals and organizations involved in the trade of any illegal drugs and the disruption of drug trafficking organizations is a core priority of the Department. This core priority includes prosecution of business enterprises that unlawfully market and sell marijuana. Accordingly, while the Department does not focus its limited resources on seriously ill individuals who use marijuana as part of a medically recommended treatment regimen in compliance with state law as stated in the October 2009 Ogden Memorandum, we maintain the authority to enforce the CSA vigorously against individuals and organizations that participate in unlawful manufacturing and distribution activity involving marijuana, even if such activities are permitted under state law. The Department's investigative and prosecutorial resources will continue to be directed toward these objectives.

Consistent with federal law, the Department maintains the authority to pursue criminal or civil actions for any CSA violations whenever the Department determines that such legal action is warranted. This includes, but is not limited to, actions to enforce the criminal provisions of the CSA such as:

- 21 U.S.C. § 841 (making it illegal to manufacture, distribute, or possess with intent to distribute any controlled substance including marijuana);
- 21 U.S.C. § 856 (making it unlawful to knowingly open, lease, rent, maintain, or use property for the manufacturing, storing, or distribution of controlled substances);
- 21 U.S.C. § 860 (making it unlawful to distribute or manufacture controlled substances within 1,000 feet of schools, colleges, playgrounds, and public housing facilities, and within 100 feet of any youth centers, public swimming pools, and video arcade facilities);
- 21 U.S.C. § 843 (making it unlawful to use any communication facility to commit felony violations of the CSA); and
- 21 U.S.C. § 846 (making it illegal to conspire to commit any of the crimes set forth in the CSA).

In addition, Federal money laundering and related statutes which prohibit a variety of different types of financial activity involving the movement of drug proceeds may likewise be utilized. The Government may also pursue civil injunctions, and the forfeiture of drug proceeds, property traceable to such proceeds, and property used to facilitate drug violations.

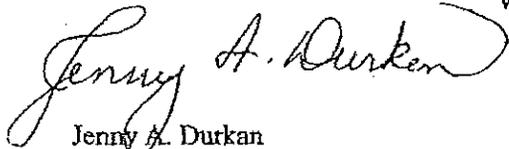
The Washington legislative proposals will create a licensing scheme that permits large-scale marijuana cultivation and distribution. This would authorize conduct contrary to federal law and thus, would undermine the federal government's efforts to regulate the possession, manufacturing, and trafficking of controlled substances. Accordingly, the Department could consider civil and criminal legal remedies regarding those who set up marijuana growing facilities and dispensaries as they will be doing so in violation of federal law. Others who knowingly facilitate the actions of the licensees, including property owners, landlords, and financiers should also know that their conduct violates federal law. In addition, state employees who conducted activities mandated by the Washington legislative proposals would not be immune from liability under the CSA. Potential actions the Department could consider include injunctive actions to prevent cultivation and distribution of marijuana and other associated violations of the CSA; civil fines; criminal prosecution; and the forfeiture of any

Honorable Christine Gregoire  
April 14, 2011  
Page 3

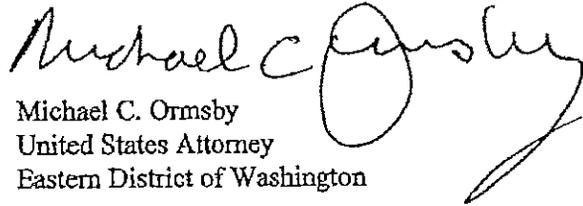
property used to facilitate a violation of the CSA. As the Attorney General has repeatedly stated, the Department of Justice remains firmly committed to enforcing the CSA in all states.

We hope this letter assists the State of Washington and potential licensees in making informed decisions regarding the cultivation, manufacture, and distribution of marijuana.

Very truly yours,



Jenny A. Durkan  
United States Attorney  
Western District of Washington



Michael C. Ormsby  
United States Attorney  
Eastern District of Washington



U.S. Department of Justice

*United States Attorney  
District of Montana*

---

MICHAEL W. COTTER  
United States Attorney

901 Front Street, Suite 1100  
Helena, Montana 59628

406-467-5120

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April 20, 2011

Senator Jim Peterson, Senate President  
Representative Mike Milburn,  
Speaker of the House of Representatives  
PO Box 200500  
Helena, Montana 59620-0500

Gentlemen:

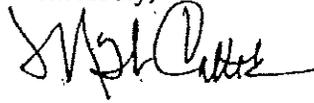
This acknowledges receipt of your letter dated April 18, 2011, requesting Department of Justice guidance concerning a proposed regulatory scheme by the Montana Legislature for the use of marijuana and marijuana infused products for therapeutic purposes. While the Department of Justice has not reviewed the specific legislative proposal for licensing and regulating medical marijuana that you indicate is being finalized, the Department has stated on many occasions that Congress placed marijuana in Schedule I of the Controlled Substances Act (CSA) and, as such, growing, distributing, and possessing marijuana in any capacity, other than as part of a federally authorized research program, is a violation of federal law regardless of state laws that purport to permit such activities.

The prosecution of individuals and organizations involved in the trade of any illegal drugs and the disruption of drug trafficking organizations is a core priority of the Department. This core priority includes prosecution of business enterprises that unlawfully market and sell marijuana. While the Department generally does not focus its limited resources on seriously ill individuals who use marijuana as part of a medically recommended treatment regimen consistent with applicable state law, as stated in the October 2009 Ogden Memorandum, we maintain the authority to enforce the CSA against individuals and organizations that participate in unlawful manufacturing and distribution activity involving marijuana, even if such activities are permitted under state law. The Department's investigative and prosecutorial resources will continue to be directed toward these objectives.

April 20, 2011  
Page 2

Hopefully this letter assists the Montana Legislature in making its decisions regarding the cultivation, manufacture and distribution of marijuana.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael W. Cotter". The signature is written in a cursive style with a large initial "M" and a long horizontal stroke at the end.

Michael W. Cotter  
United States Attorney



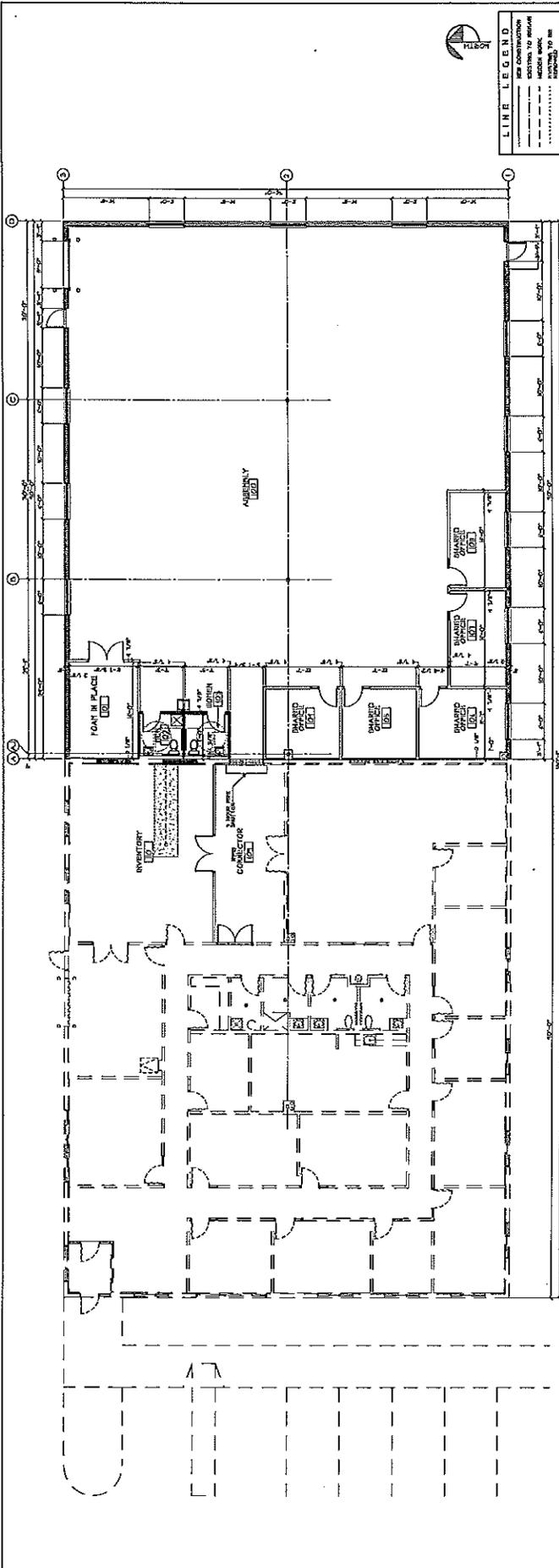
**Lindhout Associates**  
 architects dia pc  
 1455 Boston Ave. Brighton, MA 02135  
 Tel: (617) 327-5555 Fax: (617) 327-5555  
 www.lindhout.com

**Rand Construction**  
 1000 State Street, Suite 100  
 Boston, MA 02109  
 Tel: (617) 552-1100

DATE	02-24-11
BY	DR
PROJECT	1114
DESCRIPTION	COLLEGE RENOVATION
SCALE	AS SHOWN

**FLOOR PLAN**  
 BUILDING ADDITION FOR  
**K-SPACE**  
 PALACE OF DEXTER HEDGECOCK

**A1.1**  
 1114



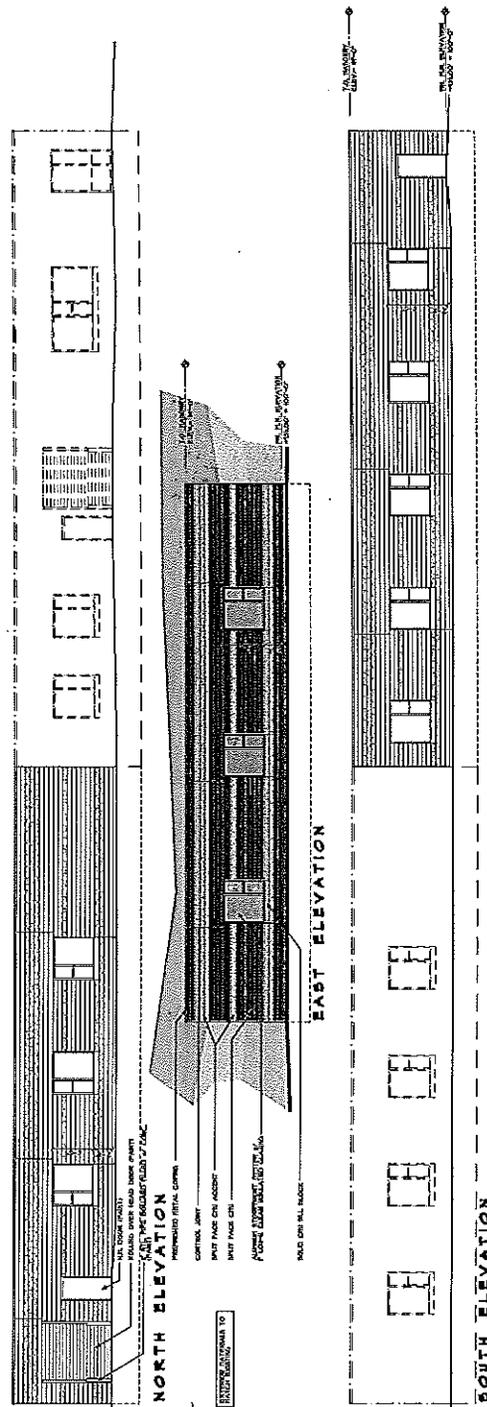
**LINE LEGEND**

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SCALE: 1/8" = 1'-0"

**FLOOR PLAN**



**NORTH ELEVATION**

**EAST ELEVATION**

**SOUTH ELEVATION**

**EXTERIOR ELEVATIONS**



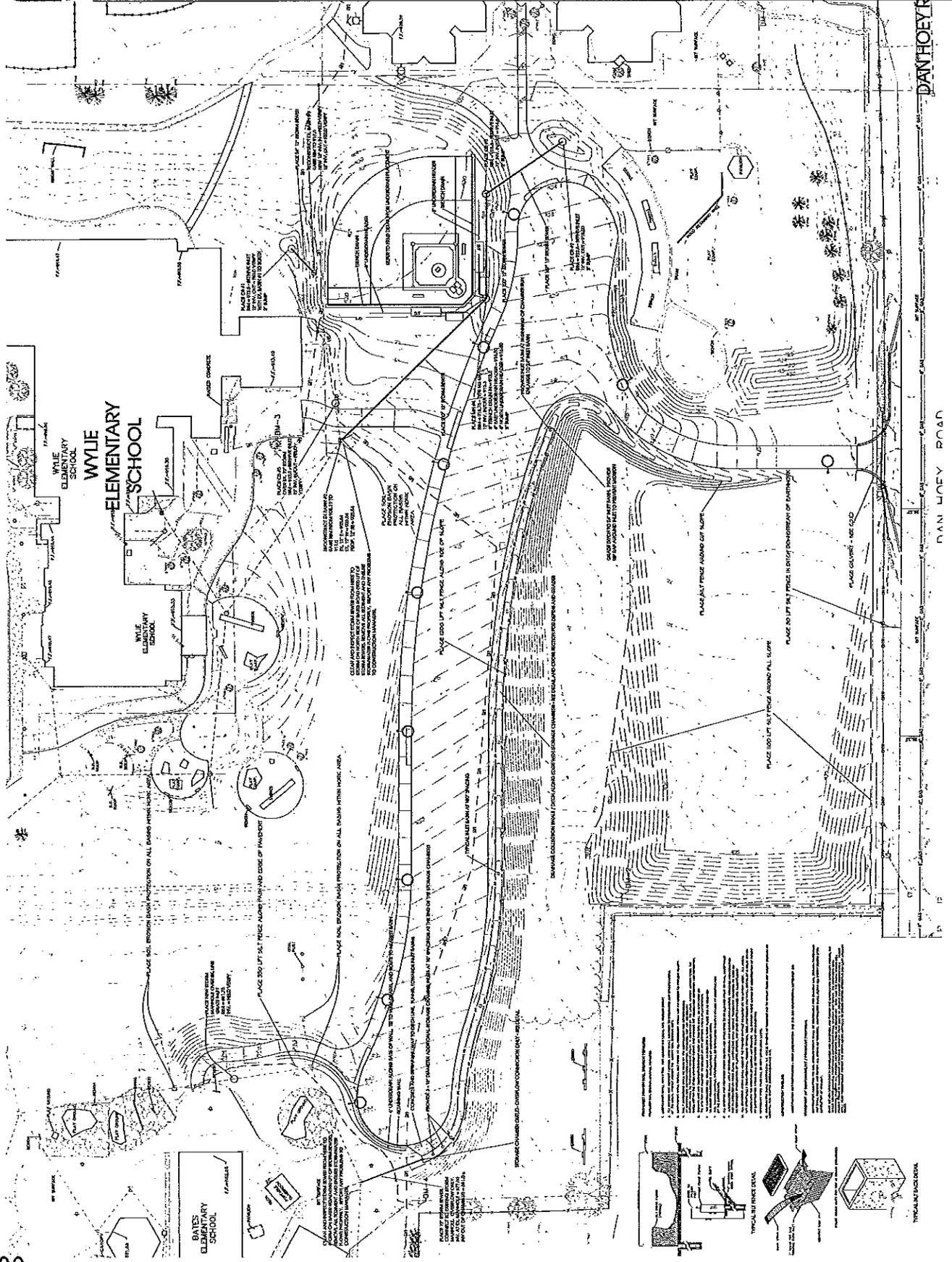


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SCALE: 1" = 40'  
NORTH

SITE DRAINAGE SOIL CONTROL PLAN

BL-C22



**NOTES:**

1. ALL EROSION CONTROL MEASURES SHALL BE INSTALLED AND MAINTAINED THROUGHOUT CONSTRUCTION AND UNTIL THE UNDERLYING EROSION CONTROL MEASURES ARE PERMANENTLY ESTABLISHED.
2. ALL EROSION CONTROL MEASURES SHALL BE DESIGNED AND CONSTRUCTED TO PREVENT EROSION AND SEDIMENTATION OF ADJACENT AREAS.
3. ALL EROSION CONTROL MEASURES SHALL BE DESIGNED AND CONSTRUCTED TO PREVENT POLLUTION OF ADJACENT AREAS.
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10. ALL EROSION CONTROL MEASURES SHALL BE DESIGNED AND CONSTRUCTED TO PREVENT POLLUTION OF ADJACENT AREAS.

**LEGEND:**

- 1. SILT FENCE
- 2. SEDIMENT BASIN
- 3. VEGETATIVE STABILIZATION
- 4. SLOTTED CURB AND GUTTER SYSTEM
- 5. EROSION CONTROL MATS
- 6. SLOTTED CURB AND GUTTER SYSTEM
- 7. SLOTTED CURB AND GUTTER SYSTEM
- 8. SLOTTED CURB AND GUTTER SYSTEM
- 9. SLOTTED CURB AND GUTTER SYSTEM
- 10. SLOTTED CURB AND GUTTER SYSTEM

SITE DRAINAGE & SOIL EROSION CONTROL  
SCALE: 1" = 40'

VILLAGE OF DEXTERddetling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext 11 Fax (734)426-5614

## MEMO

**To: President Keough and Council Members**  
**From: Donna Dettling, Village Manager**  
**Date: May 17, 2011**  
**Re: Assistant Village Manager &  
Village Manager Report - Meeting of May 23, 2011**

1. Meeting Review:
  - May 4<sup>th</sup> – SRF Sludge Handling Project Plan re: OHM review documents
  - May 4<sup>th</sup> – L-n-J Landscaping re: review contract
  - May 4<sup>th</sup> – Budget Work Session
  - May 5<sup>th</sup> – Memorial Day Parade re: organization meeting
  - May 5<sup>th</sup> – Memorial Day Parade update at Legion
  - May 6<sup>th</sup> – Tom Covert, DDA Treasurer DDA Financials meeting
  - May 11<sup>th</sup> – Jeff Kaiser at Recellular
  - May 12<sup>th</sup> – Sludge Handling Project review
  - May 13<sup>th</sup> – Wastewater Treatment Facility Operations meeting
  - May 17<sup>th</sup> – SEMCOG MS4 Permit Stormwater meeting at DPW, see item 8
  - May 17<sup>th</sup> – EDC Informational meeting
  - May 17<sup>th</sup> – Tom Covert, DDA Treasurer DDA Financials meeting
2. Upcoming Meeting Review:
  - May 18<sup>th</sup> – Budget Work Session
  - May 19<sup>th</sup> – DDA May meeting
  - May 23<sup>rd</sup> – Meghan Bonfiglio, Partners for Clean Streams
  - May 24<sup>th</sup> – Cisco Title re: Close on 8077 Forest Street
  - May 24<sup>th</sup> – 5H Meeting at Copeland
  - May 25<sup>th</sup> – Budget Work Session, if needed
3. 3200 Eastridge Drive. Council asked that I follow-up with the resident at 3200 Eastridge Drive regarding a repair to the ROW across from the residents driveway. The resident had plowed their driveway during the winter and pushed snow across the street to the curb and grass ROW area across the street. The resident was asked to repair the grass, and I will continue to follow-up to verify the repair.
4. SRF Sludge Handling Project Plan Staff met with OHM to further review and refine the project limits for the SRF Project plan. The SRF project plan will include Sludge Handling System improvements, Grit System Upgrade, and Instrumentation and Control upgrades. These items are from the Asset Management plan and are programmed over a 5-year period in the project plan. A memo from OHM is attached providing additional information regarding the project. An updated copy of the rate study is also attached for your review. An estimated bond payment has been added to the worksheet to illustrate the potential impact of a Future SRF Bond.
5. DAPCO Team Update. Fee proposals were requested from Cornerstone Design, Hobbs and Black, JJR/Smith Group and OHM/Bird Houk. They were asked to provide a fee proposal to complete concept site plans, project narratives, and building renderings. All four consultants will be invited to meet with the DAPCO Team to present their scope of services and fees tentatively planned for Wednesday June 1, 2011.

6. EDC Meeting Update. The Economic Development Corporation met on Tuesday, May 17<sup>th</sup> at DAPCO Industries and invited local businesses for an informational session on how the EDC Funding mechanism works. A verbal update will be provided.
7. Gateway Initiative Update. Attached to my report are documents from recent Gateway Communities Initiative meetings. I would like to recommend that any future updates be placed on our agenda under item 3, Board, Commission, & Other Reports; to allow for reports as needed. Paul Cousins attends these meetings on a regular basis and can provide updates. There are several others involved in the initiative; Jim Smith, Donna Fisher, Allison Bishop, Paula Palmer, Jim Carson and Donna Dettling. The Gateway group is looking for funding to develop a regional branding campaign.
8. MS4 Stormwater Permit Update. Kurt Augustine set up a storm water permit requirements instructive meeting with SEMCOG to evaluate the Village's effort on all MS4 permit requirements. MDEQ is in the process of auditing MS4 communities and this will help Kurt be prepared for the audit as well as ensure future reporting requirements are readily tracked and available.

# Memorandum



Date: May 17, 2010  
To: Donna Dettling, Village Manager  
From: Rhett Gronevelt, PE  
Vicki Putala, PE  
Re: Engineering Project Update

## 2011 DWRP Water Main Upgrades

The permit plans for the Dexter 2011 DWRP Water Main Upgrades project were sent to the Michigan Department of Environmental Quality (MDEQ) on Thursday, May 12. We incorporated the comments from the Village staff, the Village Council, the resident meeting, the MDEQ, the Tree Board, and the Dexter Area Fire Department into those plans. The following items highlight the changes made to the preliminary plans:

- The water main was kept outside the influence of the roadway to the best extent possible. Locations where pavement removal and replacement will occur are at intersections when the water main extends across the roadway. The intersections where larger areas of pavement removal and replacement are proposed include Fourth St and Central St, Ann Arbor St and Edison St, Fifth St and Dover St, Fourth St and Hudson St, and Second St and Edison St. Larger areas of pavement impact are due to connections to the existing water main or storm sewer work.
- The tree board reviewed the trees along the proposed water main route, and identified the trees that were worth saving and those that were not. For locations where the trees worth saving would be impacted by "open trench" construction method, the trenchless "directional drill" method has been identified on the plans. If trees were in the area of impact and less than 6 inches in diameter, they were called for removal. All trees that are called for removal will be replaced with approved replacement trees.
- Gravel parking areas are proposed to be replaced with an 8-ft wide gravel area, and grass adjacent to those areas. Where the gravel parking does not exist, a 2-ft gravel shoulder is proposed.
- For restoration purposes, grass seed and mulch and sod are proposed. The exact restoration that will be used will be determined by the time of year when the restoration occurs and the finished grades in the area of restoration.
- Storm sewer improvements were made throughout the project area. Swales will be created or regraded along the roadways on the side where the water main is replaced. Best Management Practices (i.e. stone check dams, leaching basins) are proposed in areas where there are known stormwater runoff issues.

It is expected that the MDEQ permit will be approved by June 17, 2011, in time for the plans to go out to bid on June 23, 2011. The contract award is then expected at the last Council meeting in July 2011. Copies of the plans have been provided to the Village. If comments or questions arise, we are available to discuss them.

### FY 2012 SRF Project Plan

At the meeting held at the wastewater treatment plant (WWTP) on Friday, May 13, 2011, OHM and Village staff further discussed the WWTP improvements that are being evaluated as part of the Fiscal Year (FY) 2012 State Revolving Fund (SRF) Project Plan. The meeting allowed OHM and the Village an opportunity to identify the critical areas of repair needed within the next 5 years in the wastewater treatment plant processes, and further solidify the projects that will be included in the FY 2012 SRF Project Plan.

At preliminary meetings in March and April, six potential projects were developed to become part of the project plan. The following projects were initially selected because of the inadequate sludge storage at the plant (identified by the Michigan Department of Environmental Quality), the 5-yr capital improvements listing in Asset Management Report, and the current maintenance issues being experienced with the sand filters. The selected projects included the following:

1. Sludge Handling Process Upgrades
2. Instrumentation and Controls (SCADA) Upgrades
3. Grit System Upgrades
4. Laboratory Remodel
5. Building Heating, Ventilation, and Air Conditioning (HVAC) Upgrades
6. Sand Filter Rehabilitation and Room Remodel

At the meeting last Friday (5/13), the Village staff and OHM identified the most crucial processes that are likely to need upgrades in the next five years. It is suspected that many of the maintenance issues at the WWTP (i.e. sand filter bypasses) are due to inadequate solids removal within the grit handling system and inadequate sludge storage. The inability of these processes to remove and store solids results in solids being transported or stored within the clarifiers. During peak wet weather flow events, these solids get flushed through to the sand filters resulting in blending and filter backwash, which then hydraulically overloads the treatment plant. It is suspected that if efficient solids removal were to occur, then the wastewater treatment process would be more efficient as a whole and permit violations would be minimized or eliminated. The SCADA upgrades would also allow for the improved monitoring and operation of the plant, including remote capability, leading to more efficient operations. The laboratory remodel, building HVAC upgrades, and sand filter rehabilitation could be put on hold for future work (beyond five years) as the sludge handling, grit system and SCADA upgrades are deemed more critical. Then, it is proposed to evaluate the sand filter performance after the solids handling upgrades (grit system and sludge storage system) are made to see if any future sand filter upgrades are needed.

Therefore, the following table shows the projects that will be evaluated in the FY 2012 SRF Project Plan and the associated costs.

FY 2012 SRF Project Costs	
Item	Preferred Option Cost
Sludge Handling System	\$ 2,775,000.00
Grit Chamber and Macerator	\$ 600,000.00
Instrumentation and Controls	\$ 400,000.00
TOTAL	\$ 3,775,000.00

User Cost Calculations

Total Project Cost (from above)	\$3,775,000
Annual Capital Cost*	\$242,155
Total Annual Cost	\$243,000
Total Number of REU's	2,415
Annual Cost per Household	\$100.62

\* Based on financing for 20 years at an interest rate of 2.5%.

The costs above are different than what was published in the Public Hearing notice on May 12 in the Dexter Leader. Those published costs included upgrades to the sludge system, SCADA system, sand filters, and building HVAC, and totaled approximately \$4.5 million. This costs change does not impact the SRF process that needs to be followed, as the published costs are higher than the expected costs for the sludge handling system, grit system and SCADA upgrades. The Public Hearing will still need to occur on June 13, 2011, and the Village Council will need to pass a resolution by June 30, 2011 adopting the project plan for the wastewater system improvements should the Village decide to move forward with funding through the State Revolving Fund in FY 2012.



Village of Dexter  
Water System  
Projected Cash Flow

	Actual 2007-2008	Actual 2008-2009	Actual 2009-2010	Estimated 2010-2011	Projected 2011-2012	Projected 2012-2013	Projected 2013-2014	Projected 2014-2015	Projected 2015-2016	Projected 2016-2017
<b>Assumptions</b>										
<b>Annual Rate Adjustment</b>										
RTS Charge	\$5.65	\$6.14	\$6.33	\$6.51	\$6.71	\$6.91	\$7.11	\$7.33	\$7.55	\$7.77
Commodity Charge - First Meter	\$2.64	\$2.77	\$2.86	\$2.94	\$3.03	\$3.12	\$3.21	\$3.31	\$3.41	\$3.51
Commodity Charge - Second Meter	\$3.55	\$3.74	\$3.85	\$3.97	\$4.09	\$4.21	\$4.34	\$4.47	\$4.60	\$4.74
Commodity Charge - Non-Resident	\$0.00	\$0.00	\$3.85	\$3.97	\$4.09	\$4.21	\$4.34	\$4.47	\$4.60	\$4.74
Connection Charge	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
New connections - Approved Plan Prior [1]	N/A	N/A	N/A	0	0	0	0	0	0	0
New connections - Approved Plan New [1]	N/A	N/A	N/A	28	0	0	0	0	0	0
New connections - Development [1]	N/A	N/A	N/A	23	0	10	5	5	5	5
Total Meters [1]	2,000	2,054	2,054	2,062	2,105	2,115	2,120	2,125	2,130	2,135
Volume Billod - Annual; First Meter	138,000	112,000	102,000	102,000	105,000	105,060	105,100	107,495	108,343	109,459
Volume Billod - Annual; Second Meter	34,000	36,000	28,000	28,000	25,000	25,250	25,503	25,758	26,015	26,275
Volume Billod - Annual; Non-Resident	360	360	0	0	0	0	0	0	0	0
<b>Revenue</b>										
Service Charges [2]	615,645	608,531	552,905	565,804	569,376	575,286	580,971	586,840	592,709	598,578
RTS Charge	0	0	0	0	189,376	175,286	180,971	186,840	192,709	198,578
Commodity Charge - First Meter	0	0	0	0	318,049	327,778	340,954	355,798	369,363	384,363
Commodity Charge - Second Meter	0	0	0	0	102,230	106,350	110,636	115,094	119,733	124,558
Commodity Charge - Non-Resident	0	0	0	0	0	0	0	0	0	0
Miscellaneous	25,288	10,746	32,894	25,336	5,500	5,000	5,000	5,000	5,000	5,001
Interest Income	39,739	30,000	5,277	7,214	9,000	11,017	10,233	10,246	10,536	11,168
Total Revenue	680,722	649,277	591,076	599,416	603,155	625,430	647,794	672,978	697,530	724,239
<b>Expenses [3]</b>										
Personnel	175,182	122,845	111,111	111,111	131,701	131,701	134,984	138,368	141,828	145,373
Operating Expenses	22,417	29,306	22,417	22,417	42,100	43,363	44,664	46,004	47,384	48,805
Operating Expenses - Contingencies	0	0	0	0	15,000	15,000	15,000	15,000	15,000	15,000
Utility	67,363	59,905	67,363	67,363	59,740	59,740	61,532	63,378	65,280	67,238
Repairs & Maintenance	17,186	9,264	17,186	17,186	5,500	5,665	6,010	6,375	6,750	7,125
Professional & Contracted Services	20,595	30,470	20,595	20,595	17,000	17,510	18,035	18,576	19,134	19,708
Administrative Cost	67,810	69,938	67,810	67,810	71,400	72,828	74,285	75,770	77,286	78,831
Administrative Cost (New) Ratios HC	0	0	0	0	9,000	9,450	9,923	10,419	10,940	11,487
One Time Administrative Cost	0	0	0	0	0	0	0	0	0	0
Total Expense	370,553	321,728	311,111	311,111	349,701	355,257	364,267	373,526	383,040	392,818
Net Operating Cash Flow	310,169	327,549	279,965	288,305	253,454	270,173	283,528	299,452	314,489	331,421
<b>Non-Operating Revenue</b>										
Tap-In Charges - Approved Plan Prior [4]	0	0	0	0	0	0	0	0	0	0
Tap-In Charges - Approved Plan New [4]	40,001	9,039	96,613	54,000	0	0	0	0	0	0
Tap-In Charges - Development [4]	0	0	0	0	69,000	30,000	15,000	15,000	15,000	15,000
Reimburse prior year DWRF costs	0	0	0	0	0	0	0	0	0	0
L DFA Contribution	0	0	0	0	0	0	0	0	0	0
Total Non-Operating Revenue	40,001	9,039	194,305	54,000	69,000	30,000	15,000	15,000	15,000	15,000
<b>Non-Operating Expense</b>										
Capital Purchases [5]	151,096	211,881	209,399	319,936	150,000	30,000	30,000	30,000	30,000	30,000
Existing Debt Service	135,319	135,438	135,469	135,412	135,269	135,098	134,719	134,313	133,819	134,216
1999 Revenue Bond - USDA	53,056	56,036	53,853	56,500	54,000	56,375	54,000	54,000	54,000	54,000
2010 DWRF Bonds	0	0	0	12,180	82,000	81,513	84,186	82,813	81,438	85,000
New Debt - DWRF Phase II	339,471	403,365	398,720	524,023	421,269	352,426	297,657	295,126	287,507	300,591
Total Non-Operating Expense	10,699	-66,767	43,126	-181,760	-96,815	-52,253	871	19,326	41,982	45,830

Cash and Investments [7]	529,544	591,531	451,258	609,730	489,315	424,662	408,533	410,899	435,842	464,672
Cash Receivable - DWRP Project	36,059	189,420	206,525	223,525	240,525	257,525	274,525	291,525	308,525	325,525
Percent of O&M	153%	243%	277%	244%	210%	192%	188%	188%	194%	201%
Restricted Assols - Debt [9]	342,677	198,106	63,183	0	0	0	0	0	0	0

NOTE: Fiscal year end will change to June 30 in 2006, however, all years shown in 12 month periods.  
 [1] Number of individual meters, not REL. Based on estimates for development plus current.  
 [2] In total for FYE 05 and 06, and calculated for projections.  
 [3] Expenses do not include Depreciation.  
 Personnel and Administrative cost increased annually for inflation by 0% through 2013, then 2.5%, all other operating expense by 3%.  
 [4] See accompanying detail for projections.  
 The "Approved Plan Prior" refers to certain connections that will be charged on the existing \$2,000 fee.  
 The "Development" includes potential development and redevelopment.  
 [5] From CIP and Asset Management plan - no large non-bond projects anticipated  
 [6] Not Applicable  
 [7] Unrestricted; taken from current "cash accounts" report - includes tap fees.  
 [8] Represents only funds related to USDA loan - annual contribution to repair, replacement, and improvement reserve.  
 [9] Represents only funds related to USDA loan - debt retirement. Funding transfers to RRI after one year debt service is reached.  
 [10] Proposed debt for DWRP Phase 2 projects - amounts from schedule provided by Tom T.

Green equals actual data										
Purple equals change in formula										
Pink equals estimated data										
DO NOT PRINT:										
1999 Revenue Bond - Refund at 28 years	148,000	148,000	148,000	148,000	148,000	148,000	148,000	148,000	148,000	148,000
1999 Revenue Bond - Refund at 20 years	174,000	174,000	174,000	174,000	174,000	174,000	174,000	174,000	174,000	174,000
2010 DWRP Bonds				37,800	81,775	81,513	84,188	82,813	81,438	85,000
Annual restriction for RD R&I until 2040			17,000							

Village of Dexter  
Sewer System  
Projected Cash Flow

	Fiscal Year:									
	Actual 2007-2008	Actual 2008-2009	Actual 2009-2010	Estimated 2010-2011	Projected 2011-2012	Projected 2012-2013	Projected 2013-2014	Projected 2014-2015	Projected 2015-2016	Projected 2016-2017
<b>Assumptions</b>										
<i>Annual Rate Adjustment</i>				3.0%						
RTS Charge	\$0.00	\$5.31	\$5.47	\$5.63	\$5.80	\$5.98	\$6.16	\$6.34	\$6.53	\$6.73
Commodity Charge	\$6.34	\$6.53	\$6.73	\$6.93	\$7.14	\$7.35	\$7.57	\$7.80	\$8.03	\$8.27
Commodity Charge - Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Commodity Charge - Non-Resident	\$0.00	\$0.00	\$5.47	\$6.93	\$7.14	\$7.35	\$7.57	\$7.80	\$8.03	\$8.27
Connection Charge	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
New connections - Approved Plan Prior [1]	N/A	N/A	N/A	N/A	0	0	0	0	0	0
New connections - Approved Plan New [1]	N/A	N/A	N/A	N/A	0	0	0	0	0	0
New connections - Development [1]	N/A	N/A	N/A	N/A	23	10	5	5	5	5
Total Meters [1]	1,436	1,430	1,430	1,430	1,453	1,463	1,468	1,473	1,478	1,483
Volume Billed - Annual	138,000	112,000	102,000	102,000	105,000	105,060	106,100	107,495	108,343	109,459
Volume Billed - Annual, Non-Resident	0	0	0	0	0	0	0	0	0	0
<b>Revenue</b>	858,261	802,967	789,053	824,752	101,170	104,923	108,440	112,073	115,627	119,706
Service Charges [2]	0	0	0	0	749,228	772,146	803,186	838,152	870,108	905,444
Debt Surcharge [2]	0	0	0	0	0	0	0	0	0	0
RTS Charge	0	0	0	0	0	0	0	0	0	0
Commodity Charge	0	0	0	0	0	0	0	0	0	0
Commodity Charge - Debt	0	0	0	0	0	0	0	0	0	0
Commodity Charge - Non-Resident	0	0	0	0	0	0	0	0	0	0
Miscellaneous	10,491	27,798	2,495	5,527	6,500	5,000	5,000	5,000	5,000	5,000
Interest Income	38,252	11,234	4,984	5,055	5,000	8,782	7,721	5,875	4,102	2,551
Total Revenue	907,004	841,999	796,411	845,455	862,899	890,850	924,347	961,050	995,037	1,032,701
<b>Expenses [3]</b>										
Personnel	339,803	365,628	365,628	365,628	253,884	253,884	260,241	266,747	273,416	280,251
Operating Expenses	122,637	119,401	119,401	119,401	86,000	90,640	93,359	96,160	98,045	102,016
Operating Expenses - Contingencies	0	0	0	0	15,000	15,000	15,000	15,000	15,000	15,000
Utility	97,763	90,126	90,126	90,126	77,000	79,310	81,689	84,140	86,664	89,264
Repairs & Maintenance	9,430	6,526	6,526	6,526	13,500	13,905	14,322	14,752	15,194	15,650
Professional & Contracted Services	108,521	105,440	105,440	105,440	90,000	92,700	95,481	98,345	101,296	104,335
Administrative Cost	69,217	68,060	68,060	68,060	80,700	82,314	83,960	85,639	87,352	89,099
Administrative Cost (New) Retiree HC	0	0	0	0	21,000	22,050	23,153	24,310	25,526	26,802
One Time Administrative Cost	0	0	0	0	0	0	0	0	0	0
Total Expense	748,371	755,180	755,180	755,180	639,084	649,813	667,206	685,094	703,493	722,418
Net Operating Cash Flow	158,633	86,819	104,190	88,777	223,805	241,037	257,141	275,956	291,544	310,283
<b>Non-Operating Revenue</b>										
Tap-In Charges - Approved Plan Prior [4]	61,159	15,063	160,896	140,000	0	0	0	0	0	0
Tap-In Charges - Approved Plan New [4]	0	0	0	0	0	0	0	0	0	0
Tap-In Charges - Development [4]	0	0	0	0	115,000	50,000	25,000	25,000	25,000	25,000
State Grants	0	0	0	0	0	0	0	0	0	0
Transfer in from SRF Funds	0	0	292,876	0	0	0	0	0	0	0
LDFCA Contribution	0	0	453,771	140,000	115,000	50,000	25,000	25,000	25,000	25,000
Total Non-Operating Revenue	61,159	15,063	453,771	140,000	115,000	50,000	25,000	25,000	25,000	25,000
<b>Non-Operating Expense</b>										
Capital Purchases [5]	76,620	15,904	58,700	62,650	45,000	45,000	45,000	45,000	45,000	45,000
Debt Service	92,620	92,495	93,295	93,020	92,695	92,320	92,870	92,345	92,745	93,045
2000A Revenue Bonds - USDA	73,638	72,763	73,644	73,659	73,831	73,759	73,641	73,485	73,281	74,012
2010 SRF	0	0	19,589	113,000	113,000	111,025	110,263	112,438	110,563	108,688
Future SRF (Sludge Only)	0	0	0	0	0	75,000	150,000	150,000	150,000	150,000
Total Non-Operating Expense	281,512	181,162	225,639	251,068	324,526	387,104	473,177	473,268	471,589	470,745
Net Cash Flow	-61,720	-79,290	332,122	-22,291	14,279	-106,067	-189,636	-172,312	-155,045	-135,462

Cash & Investments [7]	589,561	378,551	612,139	614,828	609,606	482,040	274,904	83,092	(91,453)	(246,415)
Cash Receivable - SRF Project	101,634	209,932	229,570	249,070	268,570	286,070	307,570	327,070	346,570	366,070
Restricted Assets - RRI [8]	92%	78%	128%	114%	137%	119%	87%	60%	36%	17%
Percent of O&M [9]										
Restricted Assets - Debt	23,568	0	108,298							

NOTE: Fiscal year end will change to June 30 in 2006, however, all years shown in 12 month periods.  
 [1] Number of individual meters, net REU. Based on estimates for development plus current.  
 [2] Calculated in projection years.  
 [3] Expenses do not include Depreciation.  
 [4] Estimate based on projected connections at current connection charge.  
 The "Approved Plan Prior" refers to certain connections that will be charged on the existing \$2,500 fee.  
 The "Approved Plan" are those with approved site plans.  
 The "Development" includes potential development and redevelopment.  
 [5] Estimated on-going capital improvement needs.  
 [6] N/A  
 [7] Unrestricted; taken from current "cash accounts" report. Includes taps  
 [8] Represents only funds related to USDA loan - annual contribution to repair, replacement, and improvement reserve.  
 [9] The percentage of Cash & Investments (including RRI) compared to Total Operating Expenses. Minimum target 75%.

Annual restriction for RD R&I	19500									
REFERENCE ONLY:										
2000A Revenue Bonds - Refund at 28 years	184,000	184,000	184,000	184,000	184,000	184,000	184,000	184,000	184,000	184,001
2000A Revenue Bonds - Refund at 20 years	212,000	212,000	212,000	212,000	212,000	212,000	212,000	212,000	212,000	212,001
2010 SRF	212,000	212,000	0	43,650	112,775	111,025	110,263	112,438	110,563	108,688

# Gateway Communities Initiative

## Meeting Agenda

Friday, May 13, 2011  
9:00 – 10:00 am  
Eddy Discovery Center

<b>Review Proposal from Mark Lantz</b> Approve scope and cost Develop list of funding options Establish Next Steps	<b>30 Minutes</b>
<b>Fundraising Concert</b> Approve project Assign committee to develop plan	<b>15 Minutes</b>
<b>Organization Structure for GCI</b>	<b>10 Minutes</b>
<b>Establish Quarterly Meeting Date/Agenda for all teams attending September Workshop</b>	<b>5 Minutes</b>
<b>Team Updates</b>	<b>TBD</b>

Next Meeting: June 10, 2011

## Gateway Communities Initiative Meeting Notes

April 27, 2011 Meeting

Present: Mary Zuccherro, Bob Pierce, Christine Linfield, Liz Roxberry  
Paul Cousins, Steve Olsen, Chuck Dennison, Heather Price  
Christine Laughren, Ray Berg, Ginny Trocchio

Absent: Gary Jones, Susan Lackey

Dave Lorenz – Travel Michigan

Mark Lantz – MarkLantzProject

We had a presentation by Mark Lantz outlining his work on Pure Michigan and other marketing/branding projects he has developed in the past. Most recently, he developed the Great Waters project in Michigan.

We reviewed the history of Gateway Communities Initiative and shared our projects and plans for the group.

Dave complimented the team on the progress we have made as a regional team. He said he felt like we had 80% of the work done on reaching a regional identity.

Mark presentation was impressive and inspiring and we asked that he send us a proposal for assisting us in brand/logo development for the region.

Dave suggested our next step is to formally organize the team. Suggestions from a 501(c)3 to a Destination Marketing Organization.

We discussed funding sources and will develop a list for possible grants to fund this portion of the project.

Bob brought up a possible fundraiser concert with Missy Raines and the New Hip. The team suggested we explore this further. Possible dates are July 22 or 23. Heather offered the space at Sandhill Crane Vineyards depending on availability.

## **Gateway Communities Initiative Meeting Notes**

April 8, 2011 Meeting

Present: Mary Zucchero, Bob Pierce, Christine Linfield, Liz Roxberry  
Paul Cousins, Steve Olsen, Chuck Dennison, Heather Price  
Christine Laughren, Ray Berg, Gary Jones, Susan Lackey

Absent: Ginny Trocchio

### Updates:

Manchester: Shared Use Trail: Engineering 2011 – Construction 2012 – Bridge construction 2013. Funding solid and the Village will incur any tax increase for this project.

Dexter; Mill Creek Park project: Construction begins 6/11/11.  
Allison reported on numerous other projects in various state of progress. I couldn't keep up with her!

Chelsea: Cedar Lake Outdoor Center: Liz reported on the progress toward opening the facility this spring. The public use strategy should increase usage by 20% annually. They will host a public read project with the Chelsea District Library.

Legacy Land Conservancy: Partnering with Chelsea Center for the Arts for an art project.

Gary reported that the new interpreter position at the Discovery Center will have expanded responsibilities to engage the public more in activities at the Center.

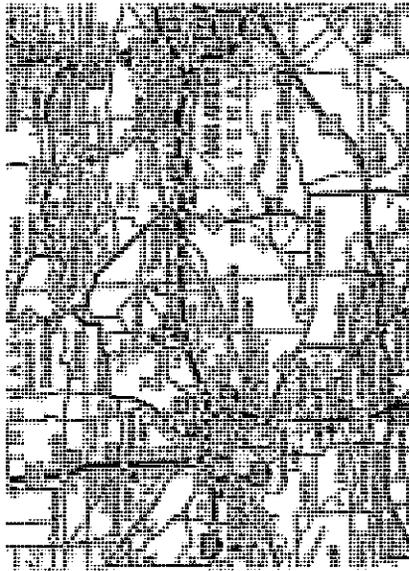
### Naming/Branding:

Mary will contact Dave Lorenz (Travel Michigan) to set up a meeting to discuss next steps in our process. Dave may bring Mark Lantz (Pure Michigan designer) to the meeting.

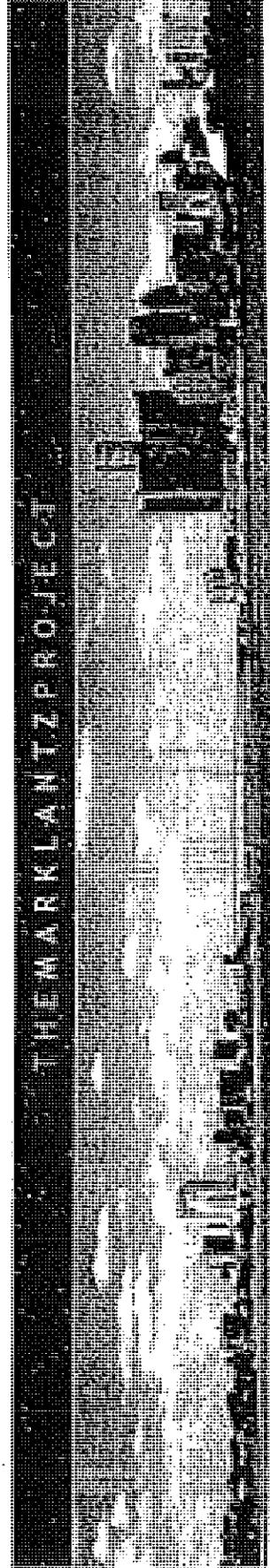
Susan discussed the "No Boundaries" map that was developed by Legacy Land Conservancy for our group. This map defines the area bordered by Sargent Road, Zeeb Road, Hayes State Park, and Pinckney Rec Area but includes on water and road within the area.

**Next meeting is May 13, 2011, 9:00 – 10:00 at the Discovery Center.**

## Your Values Brand: Turning A Region Into A Destination

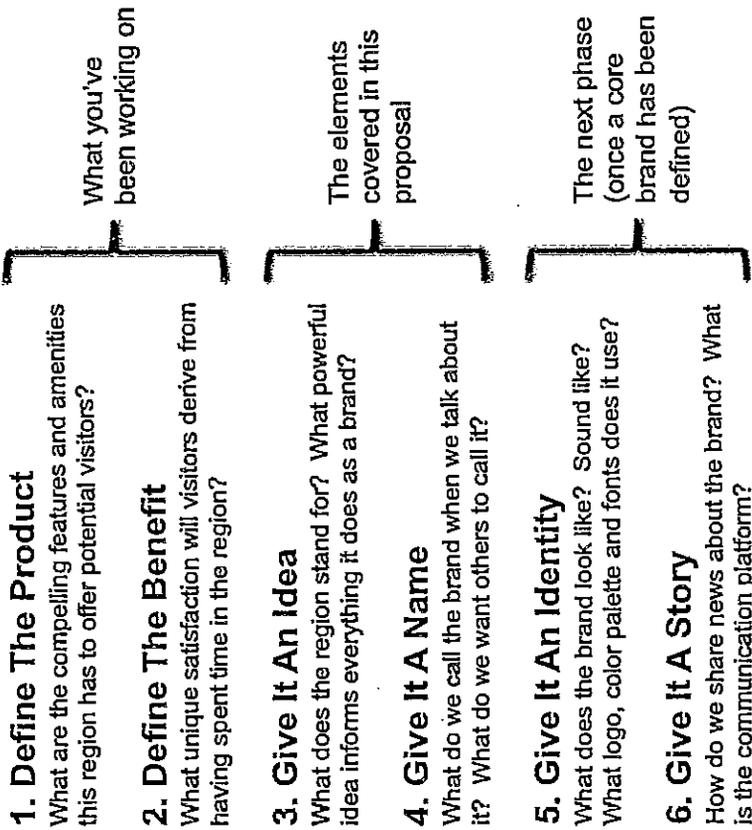


It's easy to miss it on the map. It's easy to drive through on your way from one place to another and never really give it a thought. Right now, it's easy to think of this place between Jackson and Ann Arbor as little more than a handful of small towns, some rolling hills and a whole bunch of lakes and rivers dotting and snaking their way along the Michigan countryside. But it can be more. Much more. Creating a regional tourism brand means seeing things from a bigger perspective. Not just adding up the amenities the assembled locales have to offer, but capturing that whole-greater-than-the-sum-of-the-parts essence that gives a region its heart, its character, its unique reason for being. And it means not just seeing what exists today, but what could exist five, ten, twenty years down the road: The challenge of creating a regional tourism brand is to capture a truth . . . then make it truer.

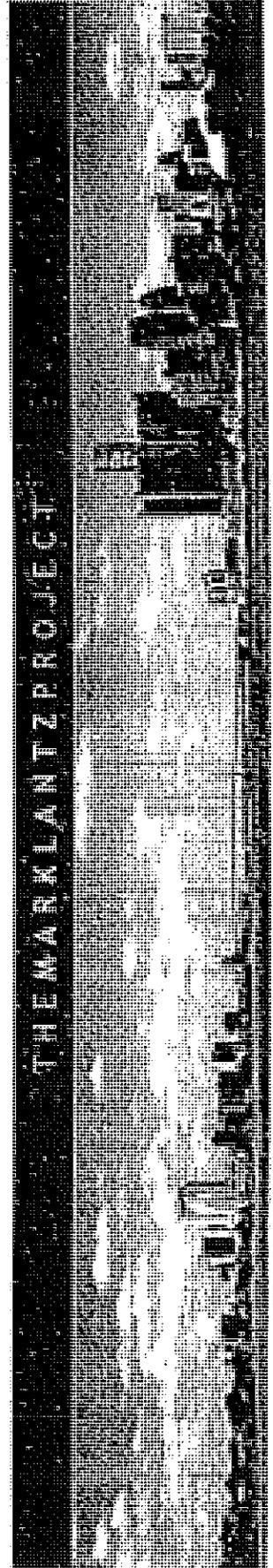


# Creating The Regional Brand: Six Critical Elements

Some regions are fairly easy to brand: They're defined by a geography (say, a mountain range) and reasons people visit are uniform (skiing, for instance). Others have to think a little harder about what makes them tick as an emerging destination brand. And they have to pick and choose, giving more weight to some features and benefits over others. In the end, creating a regional tourism brand is about finding a powerful, single-minded story to wrap around the destination, then telling that story over and over again.



7



## Creating A Name, Defining An Idea: Two Key Steps

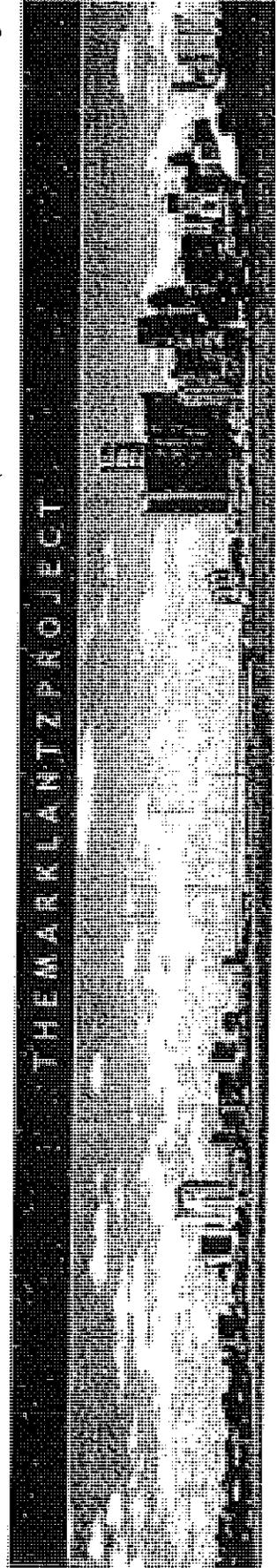
To create a core brand identity for the region – a name, a brand idea, initial direction on brand voice – a two step-process is recommended. This approach allows the region to take part in the strategy development process, leveraging their passion and expertise within a framework focused on effective marketing communications.

▶ **Step 1: Name/Idea Exploration**

In this step, 3 to 5 brand names/ideas (paired together) will be developed for the regional brand. Each idea will be served up in the form of a single-page “elevator story” concept that explains the idea and provides an indication of the “brand voice” to be leveraged when the idea is turned into actual communication. (A case study of one of these concept treatments is provided on the next two pages.)

▶ **Step 2: Platform Development**

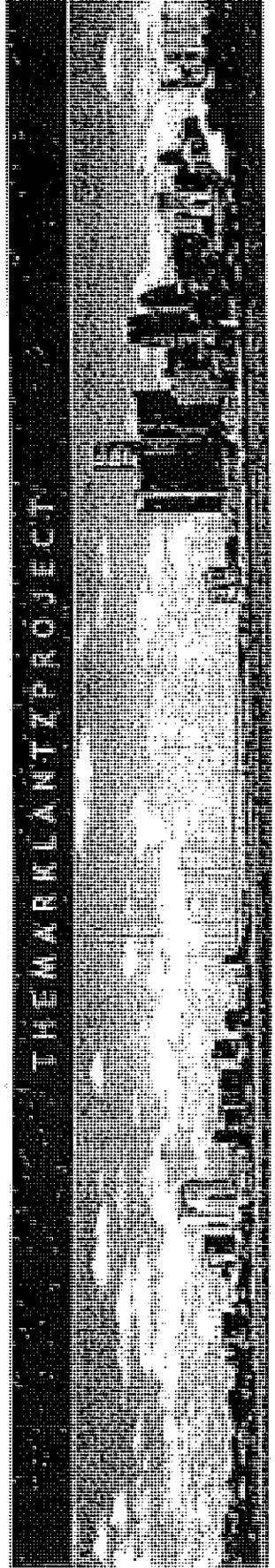
One brand name/idea will be chosen for further development. This concept will form the basis for a deeper brand strategy, providing guidance on how to turn the raw idea into effective communication. The strategy will guide all communicators in the way they treat the brand.



# Estimated Timing

The estimated timing for the project, from approval, is seven weeks.

- ▶ Week 1: Background/learning
- ▶ Week 2/3: Develop 3 to 5 alternative message platforms
  - Single-page “elevator statements” built around concise, evocative brand ideas
- ▶ Week 4: Share message platforms
  - Select one message platform for further development
- ▶ Week 5/6: Further messaging strategy development
  - Create brand manifesto to illustrate campaign idea among internal audiences
  - Provide strategy/tactics for bringing the message to the audience
- ▶ Week 7: Present final recommendation



(over)  
 June 10  
 next mtg @ 10:30am  
 Friday July 22  
 Sept Anniversary Workshop

# Proposed Fee

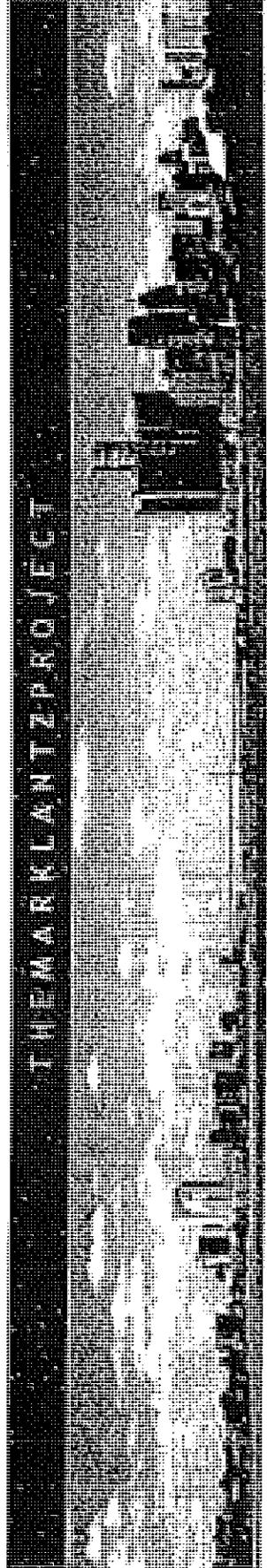
In working with public and not-for-profit organizations, I've been using a "good karma" pricing structure that:

- ▶ Estimates the amount of work the project would require
- ▶ Identifies a fee range that such a project would require on a for-profit assignment
- ▶ And proposes a fee based on one half of the lower number of the for-profit fee

For example, in four similar message/strategy development projects conducted in 2010 (two for non-profits, two focused on regional economic development in Michigan), fee development followed these parameters:

- ▶ The estimated for-profit fee range was \$30,000 to \$45,000
- ▶ The proposed (and accepted) fees were \$15,000

For this branding initiative, I propose a fee of \$15,000. This figure would be billed in whole at completion of the project.



Hello Residents and Fellow Council Members,

Here is a summary of my activity since my last report and some of my future planned activities:

Activities Since my Last Report

May 4, 2011 – 1<sup>st</sup> Council Workshop to review the draft budget for Fiscal Year 2011-2012 which begins July 1, 2011.

May 9, 2011 – Village Council Meeting

May 16, 2011 – Village website committee meeting with Jim Smith, Marie Sherry and Courtney Nicholls.

May 16, 2011 – AATA (The Ride) Presentation on their 30 year Master Plan effort

May 17, 2011 – Economic Development Committee Meeting – The EDC met with local businesses from Dexter that may qualify to benefit from the EDC's ability to issue tax exempt bonds for qualified projects.

May 18, 2011 – Regional Fire Department Committee meeting (at Dexter Township Hall) – a copy of the transition plan is included for your review and information. The Committee will begin drafting the articles of incorporation for the new regional fire department.

Future Activities

May 18, 2011 – 2<sup>nd</sup> Budget Review Workshop with Village Council and staff. We will be reviewing the budgets for the General, Street, Water and Sewer Funds, as well as reviewing a preliminary copy of the DDA budget.

May 19, 2011 – Downtown Development Authority meeting – we will be reviewing and adopting the DDA budget for 2011/2012 budget year.

May 23, 2011 – Village Council Meeting

May 25, 2011 – Facility Committee Meeting at Village offices

May 30, 2011 – Memorial Day Parade

June 7, 2011 – Dexter/Chelsea Combined Chamber Golf Outing

Please let me know if you have any questions. I hope to see you around our town.

Shawn Keough

Village President

(734) 426-5486 (home) or (313) 363-1434 (cell phone)



**Transition Plan Outline & Timeline (Draft)**  
**Western Washtenaw Regional Fire Department**  
**(DAFD and Scio Together)**  
**May 2011**

This transition plan has been developed as a draft document for the purpose of defining and organizing the next steps in the creation of a Regional Fire Department between Dexter Township, Scio Township, Village of Dexter and Webster Township. We have presented a brief vision for key elements that will shape the future of the regional department, along with several of the key steps that still need to be completed. All of this is presented in an approximate chronological order to describe the process that will unfold as the Regional Fire committee continues to work toward the establishment of the new Regional Fire Department.

**Summary Vision for the Future**

The following is a brief vision of several of the key items that help describe the future regional fire department:

**New Fire Administrative Board**

The committee believes that the establishment of an interlocal agreement, formed under Public Act 7, 1967 (extra session) Fire Administrative Board, will be the mechanism by which the new regional department is created. We will be focused on drafting this new interlocal agreement in conjunction with this transition plan so that the documents can receive simultaneous board approval from each of the 4 municipalities.

**One Chief**

It is envisioned that the new regional department will operate with one Fire Chief, responsible for the administrative and operational oversight of the entire regional department. It is further envisioned that finding and hiring the new Fire Chief will be one of the new Administrative Board's first actions.

**Response Protocol**

The response protocol will be standardized between the two departments. Currently Scio Fire responds to calls using the category 2 protocol of responding only to calls deemed by dispatch to be life-threatening. DAFD responds to calls using the category 1a protocol of responding to all calls. It is envisioned that the new department will adopt the category 1a protocol.

**Training**

We would like to see the two departments begin to coordinate training efforts for all fire fighters. It is envisioned that all fire fighters will be trained as non-transporting emergency medical technicians.

Please note that we have defined the transition plan in two key stages. The first stage of the transition is the Development Stage, which we are generally defining as the period of time from today until the new interlocal agreement is signed. The second stage of the transition is called the Start-Up Stage, and is defined as the period of time following the adoption of the interlocal agreement.

The transition plan will be a working document that is expected to evolve throughout the process. Once the interlocal Agreement has been drafted, it and the Start-Up portion of the transition plan will be presented to the elected bodies of the participating communities for approval.

The following is our vision of the key steps involved in the transition.

### **Development Stage - Next Steps**

The following steps need to be completed in order to create a new Fire Administrative Board:

#### **Asset/Liability Valuation**

The Committee will compile documents already received and seek out additional information as necessary to complete a valuation of the current assets and liabilities of each department. This information will be required as an appendix to the interlocal agreement.

Outside Assistance -- Fire Chiefs, possibly consultation with an auditor/CPA

Target Completion Date: May/June 2011

#### **Legal Organization & Creation of Interlocal Agreement**

As mentioned above, the Committee will draft an interlocal agreement under Public Act 7, known as the Urban Cooperation Act of 1967 (extra session) Fire Administrative Boards. It is envisioned that this will be created in conjunction with this transition plan so that the documents receive simultaneous board approval.

The purpose of the new interlocal agreement will be to establish the new Regional Fire Department and address the following areas, including but not limited to, ownership provisions, the department's operation, jurisdiction and authority of the new Board over personnel selection and operation, establishment of the Board's authority, rules and regulations for the conduct of personnel, authorization for the Board to employ personnel (full and part time), establishing a budgeting procedure, outlining how communities can join and/or leave the regional department (including distribution of assets/liabilities), establishing representation on the Board by member communities, illustrate how the budget will get approved, describe how the cost share will be calculated and apportioned to member communities, define when payments are due, etc....

Outside Assistance – Review by legal counsel is envisioned

Target Completion Date:

1. Draft Interlocal Agreement by July
2. Communities adopt Resolution to Authorize Signing the Interlocal Agreement in Fall 2011
3. Establishment of New Fire Board – Winter 2011/2012.

### **Current Staffing**

It is envisioned that the current staffing for the DAFD and Scio Fire will remain in place during the Development Stage and into the Start-Up Stage until such time as the new Fire Chief is hired by the new Fire Board.

### **Meet with Fire Unions**

The Committee will meet with representatives of both fire unions to begin the process of developing a new union agreement. This process could necessitate consultation with labor counsel. While this process could begin in the next couple of months, the formal adoption of the new union agreement would occur once the interlocal agreement is adopted by each community and the new board is established.

Outside Assistance – Union Representatives, possibly labor counsel, possibly current Fire Board members familiar with the current/recently agreed upon union contracts.

### **Start-up Stage**

Following the approval of the new interlocal agreement by all of the communities, the new Fire Administrative Board would need to be established. The first task of the new Board will be implementing the hiring process for a new fire chief. The two departments would begin operating together under their current organization structures on an interim basis until such time as a new fire chief was hired and the new fire board adopts a new union agreement.

### **Creation of Fire Administrative Board**

Once the interlocal agreement is approved, the four communities will make their appointments to the Fire Administrative Board. The Board will need to meet, organize and establish by-laws.

### **Hiring Process for Chief**

Committee will establish the hiring process for the Chief, although it is envisioned that new members of the new Fire Board would initiate the process.

Outside Assistance – Possibly surrounding communities for job descriptions/hiring practices

**Staffing Plan**

Following the hiring of the new Fire Chief, the current staffing level will be evaluated by the new Chief. The new Fire Chief will develop the staffing plan that fits current needs and anticipates future needs. This information will then be presented to the Fire Board for approval.

**Approval of New Union Agreement**

The new Fire Board will need to finalize a new contract with its new fire union membership.

**Summary of Transition Plan Timeline**

1. Complete draft administrative board interlocal agreement and start-up transition plan by July 2011
2. Combined Board Meeting/Roundtable to discuss the plan and agreement
3. Seek approval of the interlocal agreement and start-up transition plan from all 4 municipalities - Fall 2011
4. Establish Fire Administrative Board – Winter 2011/2012
5. Hire Fire Chief – Winter 2011/2012
6. Finalize new union contract – Winter 2011/2012
7. Start operating as one regional Department - Early 2012

SUMMARY OF BILLS AND PAYROLL			23-May-11
Payroll Check Register	05/18/11	\$33,231.58	Bi-weekly payroll processing
Account Payable Check Register	05/24/11	\$193,789.61	
	05/24/11	\$13,387.49	
		<b>\$240,408.68</b>	<b>TOTAL BILLS &amp; PAYROLL EXPENDED ALL FUNDS</b>
Summary Items from Bills & Payroll		Amount	Comments
<b>ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS</b>			
<b>DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED</b>			
Exceptions:			
Line items associated with Ed's cashouts and the longevity cashouts may need to be adjusted depending on the overall expenditures of the relevant departments			
<i>"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."</i>			

VENDOR APPROVAL SUMMARY REPORT

Date: 05/19/2011

Time: 10:50am

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Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ABSOLUTE COMPUTER SERVICES	ABSOLUTE C	VIRUS REMOVAL FOR ERIN	157.50	0.00
ANN ARBOR LANDSCAPING INC.	LANDSCAPIN	TREE REMOVAL	2,825.00	0.00
ARBOR SPRINGS WATER CO,INC	ARBOR SPRI	OFFICE	5.75	0.00
BLUE CARE NETWORK OF MICHIGAN	BLUE CARE	PERIOD 06/01-06/30/11	19,071.21	0.00
BS&A SOFTWARE	BS&A SOFTW	INTERNET SERVICES	2,150.00	0.00
CINTAS CORPORATION	CINTAS	APRIL SERVICE	526.61	0.00
COMCAST	COMCAST	DPW	143.95	0.00
CORRIGAN OIL COMPANY	CORRIGAN O	WWTP	1,404.78	0.00
COURTNEY NICHOLLS	COUR	POSTAGE	30.47	0.00
DEXTER CARDS & GIFTS SHOP	DEX CARDS	WWTP	55.99	0.00
DEXTER COMMUNITY SCHOOLS	DEX SCHOOL	CLASSROOM RENTAL	36.00	0.00
DEXTER MILL	DEX MILL	LAWN SEED	131.99	0.00
DEXTER VILLAGE	DEXVIL	UTILITY BILLS	1,879.05	0.00
DIUBLE EQUIPMENT INCORPORATED	DIUBLE EQU	MAINTENANCE	47.64	0.00
DTE ENERGY	DET EDISON	APRIL USAGE	7,131.57	0.00
ETNA SUPPLY CO	ETNA SUPPL	METER SUPPLIES	5,830.00	0.00
FIFTH STREET DENTAL CARE	FIFTH STRE	PARIENT: TODD VIEBAHN	39.50	0.00
COURTNEY FITZPATRICK	FITZPATRIC	CREATIVE CONNECTIONS	12.72	0.00
GREEN GUYS LAWN AND LANDSCAPE	G GUYS	DEXTER COMMUNITY PARK	190.00	0.00
HACKNEY HARDWARE	HACKNEY	APRIL INVOICES	448.87	0.00
HERITAGE NEWSPAPERS	HERITAGE N	LEGALS	108.00	0.00
JOHN LANTINI	LANTINI	SONGS,SLAMS, SMORES	150.00	0.00
LINCOLN FINANCIAL	LINCOLN FI	06/01-07/01/11	419.95	0.00
MARY ANN SIMPKINS	SIMPKINS	PAINTS	10.96	0.00
MCNAUGHTON-MCKAY	MCNAUGHTON	PARTS	281.80	0.00
METRO ENVIROMENTAL SERVICES	METRO ENVI	PUMP DOWN SERVICE1432.5	1,857.00	0.00
MICHIGAN FARMERS MARKET ASSOC	MICH FARM	MEMBERSHIP RENEWAL	150.00	0.00
MICHIGAN MUNICIPAL LEAGUE	MI MUN LEA	MEMBERSHIP RENEWAL	1,356.00	0.00
MICHIGAN MUNICIPAL LEAGUE	MICH UNEMP	QUARTERLY CONTRIBUTION	80.21	0.00
MML WORKERS COMPENSATION FUND	MML	QUARTERLY PAYMENT	4,083.00	0.00
NEXTEL COMMUNICATIONS	NEXTEL COM	PERIOD 04/07-05/06	331.57	0.00
NOVOPRINT USA, INC.	NOVOPRINT	CHAMBER MAP	420.00	0.00
PRINT-TECH, INC.	PRINT TECH	SHUT OFF HANGERS	164.58	0.00
RADTKE TRUCKING, LLC	ROY R	LIME STONE	1,665.00	0.00
SAFETY SUPPLY SOLUTIONS,INC	SAFETY SUP	SUPPLIES	77.88	0.00
SIGNS IN 1 DAY	SIGNS	PARK & REC YARD SIGN	61.00	0.00
SORENSEN GROSS	SORENSEN	CONSTRUCTION SERVICES	100,977.11	0.00
TRACTOR SUPPLY CO	TRACTOR SU	SERVICE	119.99	0.00
US BANK CORPORATE TRUST	US	STREETSCAPE SPECIAL	300.00	0.00
WASHTENAW COUNTY TREASURER	W CTY TREA	LAW ENFORCEMENT	565.42	0.00
WASTE MANAGEMENT	WASTE MANA	ROLL OFF	38,491.54	0.00
Grand Total:			193,789.61	0.00

VENDOR APPROVAL SUMMARY REPORT

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Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ALEXANDER CHEMICAL CORPORATION	ALEXANDER	chemicals	650.00	0.00
ANDREA DORNEY	DORNEY/AND	EXPENSE REPORT	40.50	0.00
DTE ENERGY-STREET LIGHTING	DTE ENERGY	ACCOUNT NO. 0000-7727-1	5,446.73	0.00
GOLDEN SEPTIC & LANDSCAPING	GOLDEN	TOP SOIL	139.95	0.00
GREEN GUYS LAWN AND LANDSCAPE	G GUYS	MONUMENT PK FERTILIZER	95.00	0.00
KEMIRA WATER SOLUTIONS INC	KEMIRA	CHEMICALS	3,754.96	0.00
PEERLESS MIDWEST INC.	PEERLESS	CHEMICAL SUPPLIES	524.88	0.00
UIS PROGRAMMABLE SERVICES INC	UIS PROGRA	SERVICES AT WWTP	941.47	0.00
WATERSOLVE	WATERSOLVE	DRUMS	1,794.00	0.00
Grand Total:			13,387.49	0.00

INVOICE APPROVAL LIST BY FUND

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Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount
			Abbrev	Invoice Description	Number	Number	Date	
Fund: General Fund								
Dept: Village Council								
		101-101.000-901.000	Printing &	NOVOPRINT USA, INC. CHAMBER MAP	0	73606	05/17/2011	420.00
		101-101.000-955.000	Miscellaneous	DEXTER COMMUNITY SCHOOLS CLASSROOM RENTAL	0	05/17/11	05/17/2011	36.00
		101-101.000-958.000	Membership	MICHIGAN MUNICIPAL LEAGUE MEMBERSHIP RENEWAL	0	05/17/11	05/17/2011	1,356.00
		101-101.000-959.000	Arts, Cult	COURTNEY FITZPATRICK CREATIVE CONNECTIONS	0	05/17/11	05/17/2011	12.72
		101-101.000-959.000	Arts, Cult	JOHN LANTINI SONGS, SLAMS, SMORES	0	05/18/11	05/18/2011	150.00
Total Village Council								1,974.72
Dept: Village Manager								
		101-172.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN PERIOD 06/01-06/30/11	0	05/17/11	05/17/2011	2,191.58
		101-172.000-722.000	Life & Dis	LINCOLN FINANCIAL 06/01-07/01/11	0	05/18/11	05/18/2011	116.38
Total Village Manager								2,307.96
Dept: Village Clerk								
		101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS LEGALS	0	05/18/11	05/18/2011	108.00
Total Village Clerk								108.00
Dept: Village Treasurer								
		101-253.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN PERIOD 06/01-06/30/11	0	05/17/11	05/17/2011	1,588.16
		101-253.000-722.000	Life & Dis	LINCOLN FINANCIAL 06/01-07/01/11	0	05/18/11	05/18/2011	34.81
		101-253.000-902.000	Tax Bill P	BS&A SOFTWARE INTERNET SERVICES	0	073633	05/17/2011	2,150.00
Total Village Treasurer								3,772.97
Dept: Buildings & Grounds								
		101-265.000-727.000	Office Sup	ARBOR SPRINGS WATER CO. INC OFFICE	0	05/17/11	05/17/2011	5.75
		101-265.000-727.000	Office Sup	HACKNEY HARDWARE APRIL INVOICES	0		05/17/2011	35.33
		101-265.000-727.000	Office Sup	PRINT-TECH, INC. SHUT OFF HANGERS	0	204454	05/18/2011	164.58
		101-265.000-920.000	Utilities	DTE ENERGY APRIL USAGE	0	05/18/11	05/18/2011	939.62
		101-265.000-920.001	Telephones	NEXTEL COMMUNICATIONS PERIOD 04/07-05/06	0	05/18/11	05/18/2011	27.63
		101-265.000-935.000	Bldg Maint	CINTAS CORPORATION APRIL SERVICE	0	05/17/11	05/17/2011	93.78
Total Buildings & Grounds								1,266.69
Dept: Village Tree Program								
		101-285.000-731.001	Trees	ANN ARBOR LANDSCAPING INC. TREE REMOVAL	0	05/17/11	05/17/2011	550.00
		101-285.000-731.001	Trees	ANN ARBOR LANDSCAPING INC. TREE WORK	0		05/17/2011	2,000.00
		101-285.000-731.001	Trees	ANN ARBOR LANDSCAPING INC. TREE REMOVAL	0		05/17/2011	275.00
Total Village Tree Program								2,825.00
Dept: Law Enforcement								
		101-301.000-803.000	Contracted	WASHTENAW COUNTY TREASURER LAW ENFORCEMENT	0	20007	05/17/2011	565.42
		101-301.000-920.000	Utilities	DEXTER VILLAGE UTILITY BILLS	0	05/17/11	05/17/2011	108.41
		101-301.000-920.000	Utilities	DTE ENERGY APRIL USAGE	0	05/18/11	05/18/2011	324.40
Total Law Enforcement								998.23
Dept: Fire Department								
		101-336.000-920.000	Utilities	DEXTER VILLAGE UTILITY BILLS	0	05/17/11	05/17/2011	135.52
		101-336.000-920.000	Utilities	DTE ENERGY APRIL USAGE	0	05/18/11	05/18/2011	324.40

INVOICE APPROVAL LIST BY FUND

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Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount
			Abbrev	Invoice Description	Number	Number	Date	
Fund: General Fund								
Dept: Fire Department								
								Total Fire Department
								459.92
Dept: Planning Department								
101-400.000-721.000	Health & L		Health & L	BLUE CARE NETWORK OF MICHIGAN PERIOD 06/01-06/30/11	0	05/17/11	05/17/2011	1,588.16
101-400.000-722.000	Life & Dis		Life & Dis	LINCOLN FINANCIAL 06/01-07/01/11	0	05/18/11	05/18/2011	33.14
101-400.000-977.000	Equipment		Equipment	HACKNEY HARDWARE APRIL INVOICES	0		05/17/2011	22.99
								Total Planning Department
								1,644.29
Dept: Department of Public Works								
101-441.000-721.000	Health & L		Health & L	FIFTH STREET DENTAL CARE PARIENT: TODD VIEBAHN	0	05/17/11	05/17/2011	39.50
101-441.000-721.000	Health & L		Health & L	BLUE CARE NETWORK OF MICHIGAN PERIOD 06/01-06/30/11	0	05/17/11	05/17/2011	1,476.99
101-441.000-722.000	Life & Dis		Life & Dis	LINCOLN FINANCIAL 06/01-07/01/11	0	05/18/11	05/18/2011	35.68
101-441.000-740.000	Operating		Operating	HACKNEY HARDWARE APRIL INVOICES	0		05/17/2011	104.75
101-441.000-740.000	Operating		Operating	SAFETY SUPPLY SOLUTIONS, INC SUPPLIES	0	1117	05/17/2011	77.88
101-441.000-745.000	Uniform Al		Uniform Al	CINTAS CORPORATION APRIL SERVICE	0	05/17/11	05/17/2011	225.16
101-441.000-745.000	Uniform Al		Uniform Al	CINTAS CORPORATION APRIL SERVICE	0	05/17/11	05/17/2011	-17.99
101-441.000-745.000	Uniform Al		Uniform Al	DEXTER MILL CLOTHING	0	05/17/11	05/17/2011	26.00
101-441.000-920.000	Utilities		Utilities	DEXTER VILLAGE UTILITY BILLS	0	05/17/11	05/17/2011	110.60
101-441.000-920.000	Utilities		Utilities	COMCAST DTE	0	05/17/11	05/17/2011	143.95
101-441.000-920.000	Utilities		Utilities	DTE ENERGY APRIL USAGE	0	05/18/11	05/18/2011	162.20
101-441.000-920.001	Telephones		Telephones	NEXTEL COMMUNICATIONS PERIOD 04/07-05/06	0	05/18/11	05/18/2011	138.15
								Total Department of Public Works
								2,522.87
Dept: Downtown Public Works								
101-442.000-730.000	Farmers Ma		Farmers Ma	DEXTER MILL FARMERS MARKET	0	9573	05/17/2011	19.99
101-442.000-730.000	Farmers Ma		Farmers Ma	MICHIGAN FARMERS MARKET ASSOC MEMBERSHIP RENEWAL	0	05/17/11	05/17/2011	150.00
101-442.000-730.000	Farmers Ma		Farmers Ma	MARY ANN SIMPKINS PAINTS	0	206427	05/17/2011	10.96
101-442.000-920.000	Utilities		Utilities	DTE ENERGY APRIL USAGE	0	05/18/11	05/18/2011	712.83
								Total Downtown Public Works
								893.78
Dept: Solid Waste								
101-528.000-805.000	Solid Wast		Solid Wast	WASTE MANAGEMENT COMMERCIAL	0	7135941	05/17/2011	18,919.99
101-528.000-805.000	Solid Wast		Solid Wast	WASTE MANAGEMENT RESIDENTIAL	0	7134647	05/17/2011	18,117.24
101-528.000-805.000	Solid Wast		Solid Wast	WASTE MANAGEMENT ROLL OFF	0	7134454-1389-9	05/17/2011	469.87
101-528.000-805.000	Solid Wast		Solid Wast	WASTE MANAGEMENT ROLL OFF	0	7137543-1389-6	05/17/2011	984.44
								Total Solid Waste
								38,491.54
Dept: Parks & Recreation								
101-751.000-721.000	Health & L		Health & L	BLUE CARE NETWORK OF MICHIGAN PERIOD 06/01-06/30/11	0	05/17/11	05/17/2011	238.22
101-751.000-722.000	Life & Dis		Life & Dis	LINCOLN FINANCIAL 06/01-07/01/11	0	05/18/11	05/18/2011	5.76
101-751.000-731.000	Landscape		Landscape	GREEN GUYS LAWN AND LANDSCAPE DEXTER COMMUNITY PARK	0	05/17/11	05/17/2011	190.00
101-751.000-740.000	Operating		Operating	DEXTER MILL LAWN SEED	0	009531	05/17/2011	86.00
101-751.000-955.000	Miscellaneous		Miscellaneous	HACKNEY HARDWARE APRIL INVOICES	0		05/17/2011	8.97

INVOICE APPROVAL LIST BY FUND

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Village of Dexter

Fund	Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount	
Fund: General Fund								
Dept: Parks & Recreation								
	101-751.000-977.000	Equipment	HACKNEY HARDWARE APRIL INVOICES	0		05/17/2011	37.74	
	101-751.000-977.000	Equipment	SIGNS IN 1 DAY PARK & REC YARD SIGN	0	20782	05/17/2011	61.00	
							Total Parks & Recreation	627.69
Dept: Insurance & Bonds								
	101-851.000-719.000	Unemploye	MICHIGAN MUNICIPAL LEAGUE QUARTERLY CONTRIBUTION	0	05/18/11	05/18/2011	80.21	
	101-851.000-721.001	Retiree He	BLUE CARE NETWORK OF MICHIGAN PERIOD 06/01-06/30/11	0	05/17/11	05/17/2011	4,174.35	
	101-851.000-910.000	Work Comp	MML WORKERS COMPENSATION FUND QUARTERLY PAYMENT	0	05/17/11	05/17/2011	2,061.92	
							Total Insurance & Bonds	6,316.48
							Fund Total	64,210.14
Fund: Major Streets Fund								
Dept: Routine Maintenance								
	202-463.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN PERIOD 06/01-06/30/11	0	05/17/11	05/17/2011	1,238.76	
	202-463.000-722.000	Life & Dis	LINCOLN FINANCIAL 06/01-07/01/11	0	05/18/11	05/18/2011	29.93	
	202-463.000-910.000	Work Comp	MML WORKERS COMPENSATION FUND QUARTERLY PAYMENT	0	05/17/11	05/17/2011	187.82	
							Total Routine Maintenance	1,456.51
Dept: Traffic Services								
	202-474.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN PERIOD 06/01-06/30/11	0	05/17/11	05/17/2011	381.16	
	202-474.000-722.000	Life & Dis	LINCOLN FINANCIAL 06/01-07/01/11	0	05/18/11	05/18/2011	9.21	
	202-474.000-910.000	Work Comp	MML WORKERS COMPENSATION FUND QUARTERLY PAYMENT	0	05/17/11	05/17/2011	65.33	
							Total Traffic Services	455.70
Dept: Winter Maintenance								
	202-478.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN PERIOD 06/01-06/30/11	0	05/17/11	05/17/2011	762.32	
	202-478.000-722.000	Life & Dis	LINCOLN FINANCIAL 06/01-07/01/11	0	05/18/11	05/18/2011	18.42	
	202-478.000-910.000	Work Comp	MML WORKERS COMPENSATION FUND QUARTERLY PAYMENT	0	05/17/11	05/17/2011	95.95	
							Total Winter Maintenance	876.69
							Fund Total	2,788.90
Fund: Local Streets Fund								
Dept: Routine Maintenance								
	203-463.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN PERIOD 06/01-06/30/11	0	05/17/11	05/17/2011	381.16	
	203-463.000-722.000	Life & Dis	LINCOLN FINANCIAL 06/01-07/01/11	0	05/18/11	05/18/2011	9.21	
	203-463.000-740.000	Operating	RADTKE TRUCKING, LLC LIME STONE	0		05/17/2011	1,665.00	
	203-463.000-910.000	Work Comp	MML WORKERS COMPENSATION FUND QUARTERLY PAYMENT	0	05/17/11	05/17/2011	57.16	
							Total Routine Maintenance	2,112.53
Dept: Traffic Services								
	203-474.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN PERIOD 06/01-06/30/11	0	05/17/11	05/17/2011	95.29	
	203-474.000-722.000	Life & Dis	LINCOLN FINANCIAL 06/01-07/01/11	0	05/18/11	05/18/2011	2.30	
	203-474.000-910.000	Work Comp	MML WORKERS COMPENSATION FUND QUARTERLY PAYMENT	0	05/17/11	05/17/2011	20.42	
							Total Traffic Services	118.01
Dept: Winter Maintenance								

INVOICE APPROVAL LIST BY FUND

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Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
<b>Fund: Local Streets Fund</b>						
Dept: Winter Maintenance						
203-478.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN PERIOD 06/01-06/30/11	0	05/17/11	05/17/2011	190.58
203-478.000-722.000	Life & Dis	LINCOLN FINANCIAL 06/01-07/01/11	0	05/18/11	05/18/2011	4.60
203-478.000-910.000	Work Comp	MML WORKERS COMPENSATION FUND QUARTERLY PAYMENT	0	05/17/11	05/17/2011	44.91
					Total Winter Maintenance	240.09
					Fund Total	2,470.63
<b>Fund: Streetscape Debt Service Fund</b>						
Dept: Long-Term Debt						
303-850.000-992.000	Bond Fees	US BANK CORPORATE TRUST STREETSCAPE SPECIAL	0	2849335	05/17/2011	150.00
					Total Long-Term Debt	150.00
					Fund Total	150.00
<b>Fund: Equipment Replacement Fund</b>						
Dept: Department of Public Works						
402-441.000-939.000	Vehicle Ma	DIUBLE EQUIPMENT INCORPORATED MAINTENANCE	0	05/17/11	05/17/2011	47.64
					Total Department of Public Works	47.64
					Fund Total	47.64
<b>Fund: SRF Project Fund</b>						
Dept: Equalization Basin						
403-905.000-970.000	Capital In	SORENSEN GROSS CONSTRUCTION SERVICES	0	05/18/11	05/18/2011	99,664.61
					Total Equalization Basin	99,664.61
					Fund Total	99,664.61
<b>Fund: Mill Creek Park Project Fund</b>						
Dept: Capital Improvements						
405-901.000-830.000	Engineerin	SORENSEN GROSS CONSTRUCTION SERVICES	0	05/18/11	05/18/2011	1,312.50
					Total Capital Improvements	1,312.50
					Fund Total	1,312.50
<b>Fund: Sewer Enterprise Fund</b>						
Dept: Sewer Utilities Department						
590-548.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN PERIOD 06/01-06/30/11	0	05/17/11	05/17/2011	3,811.58
590-548.000-722.000	Life & Dis	LINCOLN FINANCIAL 06/01-07/01/11	0	05/18/11	05/18/2011	72.31
590-548.000-740.000	Operating	HACKNEY HARDWARE APRIL INVOICES	0		05/17/2011	53.98
590-548.000-740.000	Operating	MCNAUGHTON-MCKAY PARTS	0	11357951-00	05/17/2011	281.80
590-548.000-742.000	Chem Plant	HACKNEY HARDWARE APRIL INVOICES	0		05/17/2011	1.29
590-548.000-743.000	Chem Lab	HACKNEY HARDWARE APRIL INVOICES	0		05/17/2011	10.49
590-548.000-745.000	Uniform Al	CINTAS CORPORATION APRIL SERVICE	0	05/17/11	05/17/2011	70.30
590-548.000-745.000	Uniform Al	TRACTOR SUPPLY CO SERVICE	0	05/17/11	05/17/2011	119.99
590-548.000-751.000	Gasoline &	CORRIGAN OIL COMPANY WWTP	0	05/17/11	05/17/2011	1,404.78
590-548.000-802.000	Profession	METRO ENVIRONMENTAL SERVICES INSPECTION	0	43807	05/18/2011	425.00
590-548.000-802.000	Profession	METRO ENVIRONMENTAL SERVICES PUMP DOWN SERVICE1432.5	0	43781	05/18/2011	1,432.00

INVOICE APPROVAL LIST BY FUND

Date: 05/19/2011  
 Time: 10:52am  
 Page: 5

Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check Number	Invoice Number	Due Date	Amount
			Abbrev	Invoice Description				
Fund: Sewer Enterprise Fund								
Dept: Sewer Utilities Department								
		590-548.000-803.003	Sludge hau	HACKNEY HARDWARE APRIL INVOICES	0		05/17/2011	118.83
		590-548.000-910.000	Work Comp	MML WORKERS COMPENSATION FUND QUARTERLY PAYMENT	0	05/17/11	05/17/2011	1,102.41
		590-548.000-920.000	Utilities	DEXTER VILLAGE UTILITY BILLS	0	05/17/11	05/17/2011	1,524.52
		590-548.000-920.000	Utilities	DTE ENERGY APRIL USAGE	0	05/18/11	05/18/2011	682.12
		590-548.000-920.001	Telephones	NEXTEL COMMUNICATIONS PERIOD 04/07-05/06	0	05/18/11	05/18/2011	82.89
		590-548.000-935.000	Bldg Maint	CINTAS CORPORATION APRIL SERVICE	0	05/17/11	05/17/2011	85.06
		590-548.000-935.000	Bldg Maint	HACKNEY HARDWARE APRIL INVOICES	0		05/17/2011	8.48
		590-548.000-937.000	Equip Main	ABSOLUTE COMPUTER SERVICES VIRUS REMOVAL FOR ERIN	0	63071	05/17/2011	157.50
Total Sewer Utilities Department								11,445.33
Fund Total								11,445.33
Fund: Water Enterprise Fund								
Dept: Water Utilities Department								
		591-556.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN PERIOD 06/01-06/30/11	0	05/17/11	05/17/2011	952.90
		591-556.000-722.000	Life & Dis	LINCOLN FINANCIAL 06/01-07/01/11	0	05/18/11	05/18/2011	48.20
		591-556.000-728.000	Postage	COURTNEY NICHOLLS POSTAGE	0	05/17/11	05/17/2011	30.47
		591-556.000-740.000	Operating	HACKNEY HARDWARE APRIL INVOICES	0		05/17/2011	46.02
		591-556.000-740.000	Operating	DEXTER CARDS & GIFTS SHOP WWTP	0	1501	05/17/2011	55.99
		591-556.000-745.000	Uniform Al	CINTAS CORPORATION APRIL SERVICE	0	05/17/11	05/17/2011	70.30
		591-556.000-910.000	Work Comp	MML WORKERS COMPENSATION FUND QUARTERLY PAYMENT	0	05/17/11	05/17/2011	447.08
		591-556.000-920.000	Utilities	DTE ENERGY APRIL USAGE	0	05/18/11	05/18/2011	3,986.00
		591-556.000-920.001	Telephones	NEXTEL COMMUNICATIONS PERIOD 04/07-05/06	0	05/18/11	05/18/2011	82.90
		591-556.000-977.000	Equipment	ETNA SUPPLY CO METER SUPPLIES	0	05/17/11	05/17/2011	5,830.00
Total Water Utilities Department								11,549.86
		591-850.000-992.000	Bond Fees	US BANK CORPORATE TRUST DOWNTOWN WATER/STORM	0	2849334	05/17/2011	150.00
Total Long-Term Debt								150.00
Fund Total								11,699.86
Grand Total								193,789.61

INVOICE APPROVAL LIST BY FUND

Date: 05/19/2011  
 Time: 4:04pm  
 Page: 1

Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount
			Abbrev	Invoice Description	Number	Number	Date	
<b>Fund: General Fund</b>								
<b>Dept: Municipal Street Lights</b>								
101-448.000-920.003	St Lights			DTE ENERGY-STREET LIGHTING ACCOUNT NO. 0000-7727-1	0		05/19/2011	5,446.73
								-----
				Total Municipal Street Lights				5,446.73
<b>Dept: Parks &amp; Recreation</b>								
101-751.000-731.000	Landscape			GREEN GUYS LAWN AND LANDSCAPE MONUMENT PK FERTILIZER	0		05/19/2011	95.00
101-751.000-740.000	Operating			GOLDEN SEPTIC & LANDSCAPING TOP SOIL	0		05/19/2011	139.95
								-----
				Total Parks & Recreation				234.95
								-----
				Fund Total				5,681.68
<b>Fund: Sewer Enterprise Fund</b>								
<b>Dept: Sewer Utilities Department</b>								
590-548.000-742.000	Chem Plant			ALEXANDER CHEMICAL CORPORATION chemicals	0	452576	05/19/2011	650.00
590-548.000-742.000	Chem Plant			KEMIRA WATER SOLUTIONS INC CHEMICALS	0		05/19/2011	3,754.96
590-548.000-803.003	Sludge hau			WATERSOLVE DRUMS	0	3559	05/19/2011	1,794.00
590-548.000-937.000	Equip Main			UIS PROGRAMMABLE SERVICES INC REPAIRS AT WWTP	0	530337484	05/19/2011	850.47
								-----
				Total Sewer Utilities Department				7,049.43
								-----
				Fund Total				7,049.43
<b>Fund: Water Enterprise Fund</b>								
<b>Dept: Water Utilities Department</b>								
591-556.000-802.000	Profession			UIS PROGRAMMABLE SERVICES INC SERVICES AT WWTP	0	530337505	05/19/2011	91.00
591-556.000-861.000	Travel & M			ANDREA DORNEY EXPENSE REPORT	0		05/19/2011	40.50
591-556.000-937.000	Equip Main			PEERLESS MIDWEST INC. CHEMICAL SUPPLIES	0	20831	05/19/2011	524.88
								-----
				Total Water Utilities Department				656.38
								-----
				Fund Total				656.38
								-----
				Grand Total				13,387.49



**VILLAGE OF DEXTER**

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 11 Fax (734)426-5614

**MEMO**

**To: President Keough and Council Members**  
**From: Donna Dettling, Village Manager/Marie Sherry, Finance Director/Treasurer**  
**Date: May 23, 2011**  
**Re: Property Purchase**

As part of the motion made at the May 9, 2011 to purchase 8077 Forest, Council authorized the use of restricted building reserve funds to pay for the purchase.

Staff would now like to request that Council amend this motion to take the \$58,000 from unrestricted general fund reserves. The building reserve fund is currently in year one of a four year CD. Breaking this CD would result in penalties that are unnecessary due to the availability of general fund reserves to cover this purchase.

The original motion read as follows:

- 1) Authorize the Village Manager to complete the property purchase transaction. The final purchase price with closing costs is \$57,388.50.
- 2) Un-restrict \$58,000 from the restricted building reserve fund with the understanding that this is a loan and repayment made by the DDA will be placed back into the restricted building reserve fund.
- 3) Make the necessary budget amendment to place the \$58,000 in General Fund expense line item – property acquisition 101.901.000.975.001

The suggested motion is as follows:

To amend item 2 of the motion made on May 9, 2011 in regards to the purchase of 8077 Forest, to read:

- 2) Use \$58,000 in unrestricted general fund reserves with the understanding that this is a loan and repayment made by the DDA will be placed back into the general fund's unrestricted reserves.





**VILLAGE OF DEXTER** - COMMUNITY DEVELOPMENT OFFICE

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

AGENDA 5-23-11

ITEM 6-1

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**Memorandum**

To: Village Council and President Keough  
Donna Dettling, Village Manager  
From: Allison Bishop, AICP, Community Development Manager  
Re: Wellhead Protection Resolution and Grant  
Date: May 23, 2011

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Attached is a resolution that staff is requesting Council pass in order to be able to apply for the 2012 Wellhead Protection Grant.

The Village has a Wellhead Protection Plan that details many of the obligations stated in the resolution or the Village has already implemented the administrative protocols mentioned.

Also attached is the DRAFT 2012 Wellhead Protection Application. The application may change given the State's new Groundwater Management Tool which would reduce the need to request funding for a wellhead delineation. The application is essentially requesting funding for public education and adding the Village's 5<sup>th</sup> well to the existing Wellhead Protection Plan.

Please feel free to contact me if you have any additional questions. Thank you.

Resolution No. \_\_\_\_\_

Village of Dexter  
Washtenaw County, Michigan

**SOURCE WATER PROTECTION POLICY  
AND  
ADMINISTRATIVE PROCEDURES**

**PREAMBLE:**

**Statement of Purpose**

The purpose of this resolution is to set forth the policies and administrative procedures that will be used by the Village Of Dexter to protect the municipal water supply.

**Background**

Groundwater is an essential source of fresh water for the public water supply system of the Village Of Dexter.

Virtually any activity on the surface of the ground, which involves hazardous substances, may contaminate the groundwater. Once polluted, groundwater is difficult, and sometimes impossible, to clean. The natural microorganisms which help break down some pollutants on the surface of the ground and in the top soil layers are not present (or not present in sufficient quantities) in groundwater. The slow rates of groundwater flow, ranging from one foot per day to one foot in fifty years, limit dilution or dispersal of contaminants. Groundwater contaminated by today's land uses and activities may remain contaminated for hundreds of years.

The State Of Michigan (Department of Environmental Quality) Wellhead Protection Program is encouraging all public water suppliers to develop local Wellhead Protection Programs. A complete program submission includes the following key elements:

- Defining roles and duties of government units, water supply agencies and other key personnel.
- Delineating a Wellhead Protection Area for each water supply source.
- Identifying potential and existing contaminant sources within each Wellhead Protection Area.
- Utilizing management approaches for protection of the groundwater, including but not limited to education and regulatory approaches.
- Creating contingency plans for public water supply sources including the location of alternate drinking water sources.
- Assuring proper siting on new water sources to minimize potential contamination.
- Encouraging public participation.

As defined, the WHPA is "the surface and subsurface area surrounding a water well or wellfield, supplying a public water system, through which contaminants are reasonably likely to move toward and reach such water well or well field." In order to develop a Wellhead Protection Plan, each of the above-mentioned elements must be addressed.

The Michigan Department of Environmental Quality recognizes the importance of local leadership and commitment for effective Wellhead Protection Programs. A wide range of management

strategies, including land use planning, zoning, subdivision controls, interagency cooperation and community education may be useful in a Wellhead Protection Program Plan.

It is the intent of the Village Of Dexter to alert persons applying for land use, zoning, or subdivision approvals about state requirements for environmental protection. Any land uses or activities which may pose a threat to the public water supply and groundwater shall be properly managed to minimize the possibility of contamination.

**RESOLUTION:**

**WHEREAS**, the Village Of Dexter recognizes the importance of its groundwater supply as a natural resource used for drinking; and

**WHEREAS**, it is within the responsibility of the Village Of Dexter, as a public water supplier, to consider the health, safety and welfare of its customers; and

**WHEREAS**, groundwater contamination can and does occur as a consequence of a variety of land use activities; and

**WHEREAS**, it is desirable to preserve and protect the quality and quantity of our groundwater resources to assure a continued safe, adequate, and useable supply both now and in the future; and

**WHEREAS**, the protection of current and potential future sources of groundwater used for drinking water is worthwhile from the standpoint of resource protection; and

**WHEREAS**, state, county and municipal laws and regulations require certain land uses to obtain permits and approvals for construction and operation; and

**WHEREAS**, state agencies are not always aware of new development proposals and the owners or developers of proposed new land uses are not always aware of state, county and municipal permit and approval requirements; and

**WHEREAS**, local government officials, through adopted zoning ordinances, have the legal authority to review and/or approve land uses for the purposes of meeting the needs of the state's residents for natural resource protection and public services, including public water supplies;

**NOW THEREFORE BE IT RESOLVED** that the Village Of Dexter does hereby agree to take action to: (1) protect the immediate Wellhead Protection Area and (2) take steps to update the zone of contribution to the wells or wellfield(s) in compliance with the State of Michigan Wellhead Protection Program; and

**BE IT FURTHER RESOLVED** that the Village Of Dexter has established a "Budget Line Item" for wellhead protection in order to determine the zone of contribution to their well(s) or wellfield(s), and to implement their Wellhead Protection Program Plan; and

**BE IT ALSO RESOLVED** that the Village Of Dexter issue no land use permit or zoning permit until such time that there is evidence that proper application to the responsible municipal, county, state or federal agencies has been made and significant issues affecting the Wellhead Protection Area have been addressed. An Environmental Permits Checklist has already been put in place for administrative use when new, changed or expanded land use activities are proposed.

Adopted this 23<sup>rd</sup> day of May, 2011

Moved by Trustee \_\_\_\_\_ supported by Trustee \_\_\_\_\_ that the foregoing Resolution No. \_\_\_\_\_ be adopted.

AYES:

NAYS:

ABSENT:

Resolution No. \_\_\_\_\_ declared adopted at the regular meeting of the Dexter Village Council held on May 23, 2011.

\_\_\_\_\_  
Shawn Keough, President

\_\_\_\_\_  
Carol Jones, Clerk

I hereby certify that the foregoing is a true and exact copy of the resolution adopted by the Dexter Village Council at a regular meeting held on May 23, 2011.

\_\_\_\_\_  
Carol Jones, Village Clerk



Michigan Department of Environmental Quality  
Resource Management Division  
Drinking Water & Environmental Health Section  
**Wellhead Protection 2012 Grant Application**

Water Supply Name: Village of Dexter WSSN: 1810

Address: 8140 Main Street

Contact: Allison Bishop Title: Grant Coordinator Date: 5/10/11

Contact's Address: 8140 Main Street, Dexter, MI 48130 Phone: 734-426-8303

Contact's e-mail address: abishop@villageofdexter.org Fax Number: 734-426-5614

Tax identification number: 38-6004671 County: Washtenaw

Population served by public water supply: 4,067 Number of wells: 5

Source of population data: 2010 Census

Consultant: Yes  No  Consultant: \_\_\_\_\_ Address: \_\_\_\_\_

e-mail address: \_\_\_\_\_ Phone: \_\_\_\_\_

- |    |  |                 |
|----|--|-----------------|
| I. | Grant assistance based on population served                              | a. <u>30000</u> |
|    | Supplemental assistance based on number of wells                         | b. <u>5000</u>  |
|    | Total grant assistance based on population and wells (add lines a and b) | c. <u>35000</u> |
|    | Total previous expenditures to date (table 1)                            | d. <u>0</u>     |
|    | Amount of grant assistance requested this application                    | e. <u>12000</u> |

f. Have you received grant assistance in previous Wellhead Protection Grant Contracts?

Yes  No

II. Demonstrate that funds have been committed to wellhead protection and attach documentation of the dedication of funds to the grant eligible activities for which grant assistance is being requested. Provide proof of the dedication of funds to grant eligible activities in the form of receipts for previous expenditures, proof of a written agreement, or proof of the funds as a local budget item. Please complete attached Table 1: Previous Expenditure Tabulation 2012, to document all previous expenditures. Include all documentation for this section as **Appendix A**. (Maximum 6 Points)  
*Re-applicants please see "Notes to Re-applicants" at the beginning of the instructions.*

III. For completion of this section, please refer to the attached Table 2: Grant Assistance Tabulation. The tabulation is completed to identify previous expenditures that can be utilized as a local match, identify projected project costs, and define the distribution of grant assistance to the grant eligible activities for which assistance is being requested.

1. Identify in column C, Activity Cost, and in column E, Previous Expend. subcolumn, the amount of previous expenditures to be used this contract period. Column C will equal column E in the first row.
2. Identify in column A the grant eligible activities to be completed for which you are requesting grant assistance. A breakdown of the grant eligible activities is important if you will be requesting a partial distribution of grant funds.
3. In column B, Deliverable, identify the "deliverable" related to the grant eligible activities.
4. In column C, Activity Cost, enter the projected cost for completion of the grant eligible activities identified in column A.
5. In column D, Amount Requested for the Activity, enter the amount of grant assistance you are requesting for the grant eligible activity identified in column A.

6. In Column E, Local Match, you will designate the amount of your local match which will be provided through previous expenditures and/or local funds.

EQP 2054  
(Rev. 4/2011)

When the table is properly completed, the Total for column C, Activity Cost, will be the sum of column D, Requested Grant Assistance, and the combined totals of the Local Funds and Previous Expend. Sub-columns in column E, Local Match. Column D will be 50 percent of column C. Include Table 2: Grant Assistance Tabulation 2012 at the end of **Appendix A**.

- IV. Establishment of a local team consisting of at least 3 individuals is required for a public water supply to be considered for grant assistance. The local team must meet quarterly during the contract period as a minimum requirement and a quarterly report submitted to Michigan Department of Environmental Quality (DEQ) after each meeting. The local team must include the PWSS superintendent and representation from the municipality or owner of the PWSS. Identify members of the local team by completing the following table. **All team members must complete a New Wellhead Protection Team Participation Agreement Form** to be included with the application to be eligible for a maximum of 5 points. **The original Participation Agreements must be submitted with the application. No photocopies will be accepted.** Adjacent municipality representation is worth 2 additional points. Include all documentation for this section as **Appendix B**.

<u>Local Team Representative</u>	<u>Name</u>	<u>Representing</u>
PWSS Superintendent	Dan Schlaff	Dexter Water and Wastewater Treatment Superintendent
Municipality	Donna Dettling	Village Manager
Local Health Department		
Local Fire Department	Donald Dettling	Dexter Area Fire Department
Business and Industry		
Agriculture		
Education	Courtney Nicholls	Village of Dexter
Planning	Allison Bishop	Village of Dexter-Grant Coordinator
Environmental Organization	Kurt Augustine	Village of Dexter - DPW
General Public	Jim Carson	Village of Dexter - HOA
Adjacent Municipality (2 pts)		

- V. Demonstrate a long-term commitment to the development, implementation, and maintenance of a Wellhead Protection Program. Attach documents, as applicable, to demonstrate your long-term commitment to wellhead protection. Include all documentation for this section as **Appendix C**. (Maximum 3 Points for any of the attachments)

Attachment 1: Local Ordinance or Resolution related to wellhead protection  
 Attachment 2: Schedule of Completion for local Wellhead Protection Program  
 Attachment 3: Evidence of incorporating wellhead protection into Master Plan or other land use planning programs  
 Attachment 4: Public Outreach and Education

- VI. I certify that all information in this application is true and complete. I understand any misstatement of facts may result in forfeiture of grant assistance eligibility.

SIGNATURE: \_\_\_\_\_ DATE 5/11/11

TITLE: Grant Coordinator - Community Development Manager

**\*PLEASE PROVIDE YOUR E-MAIL ADDRESS ON THIS FORM AND WE WILL SEND CONFIRMATION THAT YOUR APPLICATION HAS BEEN RECEIVED.**

**Mail completed application and attachments to:**

MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY  
 RESOURCE MANAGEMENT DIVISION  
 DRINKING WATER AND ENVIRONMENTAL HEALTH SECTION

**TABLE 2: Grant Assistance Tabulation 2012**  
 Contract Period October 1, 2011 to September 30, 2012

**Village of Dexter**  
 Water Supply Name

**DEQ USE ONLY**  
 Previous Expenditures: \$  
 Previous Expenditures to be used this contract period: \$  
 Remaining Previous Expenditures for use as future local match: \$

(A) Grant Eligible Activities	(B) Deliverable	(C) Activity Cost	(D) Requested Grant Assistance	(E) Local Match		
				Local Funds	Previous Expend.	
<b>PREVIOUS EXPENDITURES TO BE USED THIS CONTRACT PERIOD:</b>	DEQ approved previous expenditures		\$0	\$0		
Complete Delineation of new well - unconfined aquifer	Delineation Map and information; map and invoices	\$10,000.00	\$5,000.00	\$5,000.00	\$0	
Update Wellhead Protection Plan with new well information, including new delineation	Updated Wellhead Protection Plan; copy of updated plan, invoices	\$10,000.00	\$5,000.00	\$5,000.00	\$0	
Public Education	Bill Stuffers, mailing, newsletter, Facebook Page, Village Email update; invoices and copies	\$1,000.00	\$500.00	\$500.00	\$0	
New Wellhead Protection Brochures	New Brochure; copy and invoices	\$1,000.00	\$500.00	\$500.00	\$0	
Wellhead Protection Signs	Invoice and photographs	\$500.00	\$250.00	\$250.00	\$0	
Program Coordinator Time	Time Sheet; approx 55 hours at \$27.14/hour	\$1,500.00	\$750.00	\$750.00	\$0	
<b>Total</b>				\$24,000.00	\$12,000.00	\$12,000.00

Attention: Amendments to this table must be requested in writing at least 2 months prior to contract expiration and cannot increase the total contract amount.





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### Memorandum

To: Village Council and President Keough  
Donna Dettling, Village Manager  
From: Allison Bishop, AICP, Community Development Manager  
Re: Set Public Hearing for General Code amendment  
Chapter 22, Section 22-10a, Medical Marihuana Home Occupation Civil Infraction  
Violations  
Date: May 23, 2011

---

#### PLANNING COMMISSION ACTION

The Planning Commission is scheduled to hold a public hearing on the proposed amendments to Article 2, Definitions and Article 3, General Provisions related to Medical Marihuana on Monday, June 6, 2011. The public hearing notice is attached. Following the public hearing the recommendation of the Planning Commission will be presented to the Village Council on Monday June 27<sup>th</sup>.

#### VILLAGE COUNCIL ACTION

Please make a motion to set a public hearing for the proposed amendments related to Medical Marihuana and the Village General Code of Ordinances, Civil Infraction Violations, Chapter 22-10a, for Monday, June 27, 2011 at 7:30 pm. DRAFT notice attached.

Council will hold the public hearing on the proposed General Code amendments and discuss the proposed Zoning Ordinance amendments to Article 2, Definitions and Article 3, General Provisions at the June 27, 2011 meeting.

Please feel free to contact me if you have any additional questions. Thank you.

NOTICE OF PUBLIC HEARING  
 VILLAGE OF DEXTER  
 GENERAL CODE ORDINANCE AMENDMENTS

Notice is hereby given that the Village of Dexter Council will hold a public hearing on Monday, June 27, 2011 at 7:30 pm at the Dexter Senior Center, 7720 Ann Arbor Street, to hear public comment on the proposed amendments to Chapter 22, Section 22-10a, Municipal Civil Infraction Violations of the Village of Dexter General Code. The following is proposed:

Chapter 22, Section 22-10a, Municipal Civil Infraction Fines.

Add:		1 <sup>st</sup>	1 <sup>ST</sup> Repeat	2 <sup>nd</sup> or Subsequent
Article 3, Section 3.05(B)	Medical Marihuana Home Occupations	1000.00	2000.00	3000.00

Information regarding the proposed ordinance amendment is available for public inspection at the Village Offices, 8123 Main Street, Dexter, weekdays between 9:00 a.m. to 5:00 p.m. or by phone at (734) 426-8303 Ext. 15, or [abishop@villageofdexter.org](mailto:abishop@villageofdexter.org) Written comments regarding the proposed amendments should be submitted to the Village Offices, and must be received no later than 5:00 p.m., Thursday, June 23, 2011. Sign language interpreter, or other assistance, is provided upon request to the Clerk, at least 72 hours in advance of the meeting. Minutes of all meetings are available at Village Offices and on the Village website.

**Please post in the Dexter Leader on  
 June 16, 2011**

**Please send Affidavit**

**Sec. 22-10. Schedule of civil fines.**

(a) A schedule of civil fines payable to the bureau for admissions of responsibility by persons served with municipal ordinance violation notices is established. The fines for the violations listed in this section shall be as follows:

TABLE INSET:

Code Section	Municipal Civil Infraction	First Violation	First Repeat Violation	Second or Subsequent Repeat Violation	Formatted Table
10-31	Dogs	\$ 50.00	\$ 100.00	\$ 250.00	
18-1	Failure to remove a temporary sign, poster or advertising	50.00	100.00	250.00	
18-34	Failure to abate a public nuisance	50.00	100.00	250.00	
18-61	Noise	50.00	100.00	250.00	
18-82	Roadside dumping and littering	50.00	100.00	250.00	
18-112	Storage and repair of motor vehicles	50.00	100.00	250.00	
22-9a	Failure to obtain a permit	50.00	100.00	250.00	
38-34	Collection and disposal of solid waste	50.00	100.00	250.00	
46-76	Failure to remove snow, ice, dirt or debris	50.00	100.00	250.00	
54-81	Parking violations	See section 54-81			
54-135	Operation of controlled vehicle in regulated area	5.00	25.00	100.00	
<u>The Zoning Ordinance of the Village of Dexter, Section 3.05(B)</u>	<u>Medical Marihuana Home Occupation Violation</u>	<u>1000.00</u>	<u>2000.00</u>	<u>3000.00</u>	Deleted: ¶ .11
					Deleted:

NOTICE OF PUBLIC HEARING  
VILLAGE OF DEXTER PLANNING COMMISSION  
ORDINANCE AMENDMENT

Pursuant to Michigan Public Act 207 of 1921, as amended, notice is hereby given that the Village of Dexter Planning Commission will hold a public hearing on Monday, June 6, 2011 at 7:30 pm at the Dexter Senior Center, 7720 Ann Arbor Street, to hear public comment on the proposed amendments to Article 2, Definitions and Article 3, General Provisions, of the Village of Dexter Zoning Ordinance to address the Michigan Medical Marihuana Law of 2008. The following is proposed:

Article 2 Add:

Medical Marihuana Home Occupation: Means the cultivation of medical marihuana by a registered primary caregiver as defined in Sec. 3 of the Act, MCL §333.26423(g), within a dwelling unit that is the registered primary caregiver's primary residence and which cultivation is in conformity with the restrictions and regulations contained in the Act, as amended and in the MDCH Administrative Regulations.

Medical Marihuana Home Use: Means a dwelling unit that is the primary residence of a qualifying patient, as defined in Sec. 3 of the Act, MCL §333.26423(h), who is registered with the Department of Community Health (MDCH). In his or her primary residence, a registered qualifying patient may lawfully cultivate medical marihuana for him or herself in accordance with the Michigan Medical Marihuana Act of 2008 and the MDCH Administrative Rules, as amended. In his or her primary residence, a registered qualifying patient may receive assistance from his or her primary caregiver with whom the registered qualifying patient is connected to through the MDCH registration process pursuant to MCL §333.26426(d) in accordance with the Michigan Medical Marihuana Act of 2008 and the MDCH Administrative Rules, as amended.

Article 3, Section 3.05 Amend to the following:

- A. A home occupation may be permitted in a single-family detached dwelling within a zoning district where such dwelling is permitted, subject to the following conditions.
- (1) Application and approval of the home occupation is received from the Village of Dexter in accordance with this section.
  - (2) Certain uses by the nature of their operation have a pronounced tendency to increase in intensity beyond the limits permitted for home occupations, thereby impairing the reasonable use and value of surrounding residential properties. Therefore, the following uses shall not be permitted as home occupations: medical care services (unless otherwise permitted by law and Village ordinance), mortuaries, funeral homes, tea rooms (café's & coffee houses), antique shops, restaurants, private clubs, veterinary clinics, animal grooming establishments, barbers shops or beauty parlors with more than one stylist, clinics or hospitals, commercial stables or kennels, real estate offices, restaurants, vehicle repair or painting shops, retail sales, landscape installation and maintenance businesses, snow removal businesses, construction contractors, trailer rentals, funeral homes, nursing homes, private clubs, adult regulated uses and repair shops in general. However, this section is not intended to prohibit offices related to the administration of construction contracting, landscaping, maintenance, or snow removal businesses. Note, this list does not include every use that is prohibited as a home occupation.
  - (3) The use of the dwelling unit for a home occupation shall be clearly incidental and subordinate to its use for residential purposes, and not more than one-quarter

(25%) of the floor area of the dwelling unit may be used for the purposes of the home occupation or for storage purposes in conjunction with the home occupation.

(4) A home occupation shall be conducted completely within the principal structure.

(5) There shall be no change in the outside appearance of the structure or premises, or other visible evidence of conduct of such home occupation, and there shall be no external or internal alterations not customary in residential areas including the expansion of off-street parking areas in excess of residential standards.

(6) No article shall be sold or offered for sale on the premises except such as is primarily produced within the dwelling.

(7) A home occupation shall not create noise, dust, vibration, smell, smoke, glare, electrical interference, wireless communications interference, fire hazard, or any other hazard or nuisance to any greater or more frequent extent than would normally be generated in a similarly zoned residential district.

(8) Signs not customarily found in residential areas shall be prohibited. However, one (1) non-illuminated name plate, not more than two (2) square feet in area, may be attached to the building, and which sign shall contain only the name, occupation, and address of the premises.

(9) There shall be no deliveries to or from a home occupation with a vehicle larger than a 15,000-pound truck with not more than two (2) axles.

(10) In no case shall a home occupation be open to the public earlier than 8:00 a.m., nor later than 7:00 p.m.

(11) No outdoor display or storage of materials, goods, supplies, or equipment used in the home occupation shall be permitted on the premises. The home occupation shall not be visible from the street.

(12) Bed & Breakfast operations shall be permitted in Residential Districts as regulated in Section 8.11 of this Ordinance.

(13) No more than one other person shall be employed or involved with such activity on premises other than a member of the immediate family residing in the dwelling unit.

(14) Services and transactions shall be conducted by appointment only, walk-in retail trade shall be prohibited.

B. Medical Marihuana Home Occupation. The intent of the zoning ordinance is to regulate medical marihuana home occupations by providing for regulations and fees in a manner that promotes and protects the public health, safety and welfare, mitigates the potential impacts on surrounding properties and persons, and that conforms with the policies and requirements of the Michigan Medical Marihuana Act, MCL 333.26421, et seq. In addition to the requirements in Section 3.05(1), Medical marihuana home occupations shall be subject to the following requirements:

(1) The medical use of marihuana shall comply at all times and in all circumstances with the Michigan Medical Marihuana Act and the General Rules of the Michigan Department of Community Health, as they may be amended from time to time.

(2) Medical Marihuana Home Occupations are not permitted within 1000 feet of a public school or public library in accordance with the Drug Free School Zone Act (MCL 333.7410).

(3) All medical marihuana shall be contained within the main building in an

enclosed, locked facility.

(4) The registered primary caregiver may cultivate marihuana for compensation, for up to 5 patients, plus themselves, to whom the primary caregiver is connected through the Michigan Department of Community Health registration system.

(5) No patients to whom the primary caregiver is not connected through the Michigan Department of Community Health registration system shall be permitted to visit the home as a customer. No other patients to whom the primary caregiver is not connected through the Michigan Department of Community Health registration system are allowed to purchase or receive medical marihuana at the home, nor are any patient to patient transfers of any kind allowed at the home except between the primary caregiver and the patients connected to the primary caregiver.

(6) All necessary building, electrical, plumbing and mechanical permits shall be obtained for any portion of the residential structure in which electrical wiring, lighting and/or watering devices that support the cultivation, growing or harvesting of marihuana are located.

(7) If a room with windows is utilized as a growing location, any lighting methods that exceed usual residential periods between the hours of 11pm and 7am shall employ shielding methods, without alteration to the exterior of the residence, to prevent ambient light spillage that may create a distraction for adjacent residential properties.

(8) That portion of the residential structure where energy usage and heat exceeds typical residential use, such as grow room, and the storage of any chemicals such as herbicides, pesticides, and fertilizers shall be subject to inspection and approval by the Fire Department to insure compliance with the Michigan Fire Protection Code.

(9) Any person who violates any provision of this article shall be responsible for violations as set forth in Chapter 22, Section 22-10a.

(10) Revocation of Permit; Appeal: Permits issued pursuant to this section may be revoked by the Village upon finding based upon competent, material and substantial evidence of the following clauses:

1. Any fraud, misrepresentation or false statement contained in the application or in connection with the home occupation being permitted;
2. Any violation of this section;
3. Conviction by the permittee of any felony;
4. Conducting the home occupation in an unlawful manner or in such a manner as to constitute breach of the peace.
5. Conducting the home occupation in a manner that does not comply with the Medical Marihuana Act, MCL 333.26421 *et seq.* and Michigan Administrative Rules, R 333.101 *et seq.*
6. If the medical marihuana home occupation is held invalid or unconstitutional by any court of competent jurisdiction.
7. Notice of revocation of permit shall be given in writing, setting forth specifically the grounds for the revocation; such notice shall be mailed to the permittee at the address provided in the application. Any permittee whose permit has been revoked as herein provided shall have the right to appeal the revocation to the Village Council at a public hearing. Village Council shall submit to the applicant a written statement of its findings and determinations. The Council's

determination shall be based upon competent, material and substantial evidence showing failure to comply with the requirements.

Information regarding the proposed ordinance amendments is available for public inspection at the Village Offices, 8123 Main Street, Dexter, weekdays between 9:00 a.m. to 5:00 p.m. or by phone at (734) 426-8303 Ext. 15, or [abishop@villageofdexter.org](mailto:abishop@villageofdexter.org) Written comments regarding the proposed amendments should be submitted to the Village Offices, and must be received no later than 5:00 p.m., Wednesday, June 1, 2011. Sign language interpreter, or other assistance, is provided upon request to the Clerk, at least 72 hours in advance of the meeting. Minutes of all meetings are available at Village Offices and on the Village website.

**Please post in the Dexter Leader on  
May 19, 2011**

**Please send Affidavit**



AGENDA 5-23-11

ITEM 6-3  
[cnicholls@villageofdexter.org](mailto:cnicholls@villageofdexter.org)

# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

**To: President Keough and Council Members**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: May 16, 2011**  
**Re: Chapter 54 Public Hearing**

At the May 9, 2011 Council meeting a public hearing was held on General Code of Ordinances, Chapter 54, Traffic & Vehicles. As a result of the public hearing and Council discussion the ordinances have been sent to the Planning Commission, Sheriff's Office and Dexter Area Fire Department for review.

Council also requested that a second public hearing on the ordinance amendments be held.

Please set the public hearing for June 27, 2011.

