

Consideration of: Amendments to the General Code of Ordinances, Chapter 54,
Traffic and Vehicles

Page#11-28

Consideration of: Fee Schedule for Chapter 54 Violations

Page # 29

G. NON-ARRANGED PARTICIPATION:

Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. TheRide Newsletter
4. HRWC Membership Renewal
5. Comcast
6. Changes to Michigan Income Tax on Individuals

Page # 31-50

I. REPORTS:

1. Community Development Manager – Allison Bishop

Page # 51-59

2. Board, Commission, & Other Reports- "Bi-annual or as needed"
Arts, Culture & Heritage Committee – Paul Cousins Page#61-80
Chelsea Area Planning Team / Dexter Area Regional Team
Dexter Area Chamber
Dexter Area Fire Department
Downtown Development Authority Chair
Farmers Market/Community Garden Rep.
Gordon Hall Mgmt Team Representative
Huron River Watershed Council Representative
Library Board Representative
Parks & Recreation Commission
Planning Commission
Washtenaw Area Transportation Study Policy Rep
Western Washtenaw Area Value Express Representative

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3. Subcommittee Reports
 - Old DAPCO Site Redevelopment Team
 - Downtown Fire Detection
 - Economic Preparedness
 - Facilities
 - Website

4. Village Manager Report **Page # 81-86**

5. President's Report **Page # 87-88**

J. CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.

1. Consideration of: Bills & Payroll in the amount of: \$64,977.30
Page#89-94

2. Consideration of: Contract with Washtenaw Area Value Express for Door to Door Service – July 1, 2011 to June 30, 2012 in the amount of \$12,000 (same funding level as 2010-2011)
Page # 95-97

3. Consideration of: Contact with Washtenaw Area Value Express for Community Connector Service – July 1, 2011 to June 30, 2012 in the amount of \$10,000 (same funding level as 2010-2011)
Page#99-101

4. Consideration of: Request from the Dexter Daze Committee to hold the Dexter Daze Parade on August 13, 2011 from Inverness and Ann Arbor Street to Main and Jeffords
Page#103-105

5. Consideration of: Request from the Dexter Daze Committee to close Central Street from Main to 5th from noon on August 11 to noon on August 14
Page#103-105

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K. OLD BUSINESS- Consideration and Discussion of:

1. Consideration of: Recommendation from the Planning Commission on Medical Marihuana Related Zoning Ordinance Amendments

Article 2, Definitions, of the Village of Dexter Zoning Ordinance – Add Medical Marihuana Home Occupation and Medical Marihuana Home Use
Article 3, General Provision, of the Village of Dexter Zoning Ordinance – Amend Home Occupations and add Medical Marihuana Home Occupation.

Page#107-116
2. Consideration of: Amendments to the General Code of Ordinances, Chapter 22-10a, Municipal Civil Infractions, Violations for Medical Marihuana Home Occupations

Page#117-118
3. Consideration of: Fee Schedule for Applications and Permits

Page#119-121
4. Discussion of: Medical Marihuana Dispensary Moratorium
5. Consideration of: Revised Scope of Services from Orchard, Hiltz & McCliment for the Main Street Resurfacing Project

Page#123-142

June 13, 2011 Meeting: MOTION Cousins; support Smith to postpone to a future date the consideration of scope of services from Orchard, Hiltz & McCliment for the Main Street Resurfacing Project

L. NEW BUSINESS- Consideration and Discussion of:

1. Consideration of: State Revolving Fund Project Plan

Page # 143-150
2. Consideration of: Fiscal Year 2010-2011 Budget Amendments

Page#151-154
3. Consideration of: Fiscal Year 2011-2012 Budget

Page#155-156
4. Consideration of: Combined Site Plan for K-Space

Page#157-174

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5. Consideration of: Proposal for Final Design Services from Orchard, Hiltz & McCliment for Central Street Improvements-Phase 1 from Second Street east to Mast Road Bridge in an amount not to exceed \$28,000

Page # 175-179

M. COUNCIL COMMENTS

N. NON-ARRANGED PARTICIPATION

Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING POTENTIAL PURCHASE OF PROPERTY AND PENDING LITIGATION IN ACCORDANCE WITH MCL 15.268 Sec. 8

P. ADJOURNMENT

"This meeting is open to all members of the public under Michigan Open Meetings Act."

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DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, JUNE 13, 2011

AGENDA 6-27-11
ITEM C-1

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:31 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: President Keough

J. Carson

P. Cousins

D. Fisher

J. Semifero

J. Smith

R. Tell

Also present: Donna Dettling, Village Manager; Courtney Nicholls, Assistant Village Manager; Allison Bishop, Community Development Manager; Carol Jones, Village Clerk; Dan Schlaff and Kurt Augustine; Village of Dexter; Steve Brouwer, Downtown Development Authority Chairman; Rhett Gronevelt, Christine Phillips, and Vicki Putala of Orchard, Hiltz & McCliment; Pat Greve, Waste Management; Richard Cedroni, Cedroni Associates; Paul Evanoff, JJR; ; residents and media.

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting – May 23, 2011
2. Work Session Minutes – May 23, 2011
3. Work Session - May 18, 2011

Motion Smith; support Tell to approve the minutes of the Regular Council Meeting of May 23, 2011, the Work Session Minutes from May 23, 2011, and the Work Session Minutes from May 18, 2011 with the following correction:

Page 9, May 18 Work Session, Item 5 – Salaries, replace the last sentence to read as follows: *He is looking at organizational structures for the Water & Sewer Department as well as the Department of Public Works.*

Unanimous voice vote for approval

D. PREARRANGED PARTICIPATION

Pat Greve of Waste Management introduced himself as the representative from the company to Dexter and mentioned that he is also a resident of Dexter. He spoke about the use of recycling, types of pickups that Waste Management provides and the weight limits on pickup items.

E. APPROVAL OF THE AGENDA

Motion Smith; support Fisher to approve the agenda with one change:

Move item J-2, Consideration of Commission/Committee Reappointments, to item L-12 and add additional information for New Business item L-1.

Unanimous voice vote for approval

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

1. State Revolving Fund Project Plan -- Will be a Consideration Item on June 27, 2011.

Vicki Putala of Orchard, Hiltz and McCliment gave a short presentation on the need for the project, a description of the project, and the proposed improvements. At 8:00 PM the hearing was opened for Public Comments. There were none from the audience. Council comments included the following: Council did have a previous workshop to discuss this topic, there is a need to do this project and may need to raise sewer rates, question as to what increase in rates would be needed, question raised as to when re-payment would begin, suggestion that the Utility Committee needs to get back together, and that the vote on adopting the plan would come at the June 27th meeting. The hearing was closed at 8:05 PM.

2. Proposed 2011 Millage Rates
Consideration of: Resolution to Establish 2011 Millage Rates

The hearing was opened at 8:06 PM. The proposed Millage Rates for 2011 were read by Village President, Shawn Keough. There were no additional comments and the hearing was closed at 8:07 PM.

Motion Carson; support Smith that the 2011 Millage Rate for the Village of Dexter, for real and personal property is hereby established and approved as follows:

General Operating	9.8151
Streets	2.8874
General Obligation Debt	0.8537
Total	13.5562

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

3. Proposed 2011-2012 Water/Sewer/Refuse Rates
Consideration of: Resolution for the Purpose of Establishing Water, Sewer, and Refuse Rates Effective July 1, 2011

The hearing was opened at 8:09 PM. It was noted that the Water and Sewer Rate will increase by 3% and the Refuse Rate will remain the same. There were no additional comments and the hearing was closed at 8:10 PM.

Motion Smith; support Semifero to adopt the 2011-2012 Water/Sewer/Refuse Rates as proposed effective July 1, 2011.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough
Nays: None
Motion carries

4. Proposed 2011-2012 Budget – Will be a Consideration Item on June 27, 2011

The hearing was opened at 8:11. Ms. Nicholls provided updates on the budget which included the following: Making the last payment to the schools for the 5th Well. Wait another 5 years on water tower repairs, but put aside \$40,000 per year to cover cost. 2011-12 Budget does not include a contribution to Gateway Communities. Potential changes in January for non-bargaining employees to pay 20% of health care, and Shawn suggested a mid-year salary adjustment to help off-set some of this burden. Arts, Culture and Heritage looking for funding, plan to bring a presentation of their plan. Funding for Cedars Sidewalk connector is included in 2011-12 Budget. There were no additional comments and the hearing was closed at 8:12.

G. NON-ARRANGED PARTICIPATION

Donna Palmer of 2303 Scio Road, Dexter spoke about the recent Memorial Day Parade and what didn't happen. She stated that she was sad that there was not a program in the park but understood that there was not enough time to prepare for one. She would like to make sure that the celebration happens as it has happened in the past. Mrs. Palmer volunteered to help out next year to continue the tradition.

Paul Cousins, 7648 Forest, Dexter spoke of the past weekend's Civil War Days and thanked Donna Fisher for all of her efforts in organizing an outstanding event.

Donna Fisher, 3035 Inverness, Dexter also offered her assistance for the development of next year's Memorial Day ceremonies.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. May Citation List

I. REPORTS

1. Community Development Manager – Allison Bishop

Ms. Bishop submits her report as per packet. Ms. Bishop updated on the following: a) the subdivision connector project has begun and Ms. Bishop noted in her report that the change order was authorized by the County and not by Council as printed; b) answered a question regarding the ZBA request on non-conforming use; and c) spoke about attending a conference recently and received ideas for funding for the DAPCO Redevelopment project.

3. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

Downtown Development Authority Chair – Steve Brouwer

Mr. Brouwer reported that the DAPCO site is the big thing on the DDA’s agenda. Discussion followed on the DDA’s 2011-2012 Budget regarding the \$9100 for downtown maintenance and the payback on the park project and property acquisition.

4. Subcommittee Reports

Old DAPCO Site Redevelopment Team – see Village Manager report

Downtown Fire Detection

Economic Preparedness

Facilities – Notes from May 25 meeting will be in a future packet

Website – update from June 6th meeting. Trustee Smith spoke about the requirements needed to put together a Request For Proposal and a question was raised regarding a business park website and linking such a site.

5. Village Manager Report

Mrs. Dettling submits her report as per packet Mrs. Dettling gave the following verbal updates: a) Hazel’s Home Cookin’ is looking to go month to month on a lease and doesn’t want to sign a one year lease at this time; b) a Face Book page has been set up for the Community Garden; c) the DAPCO Redevelopment team is still looking at proposals and will have more information at the next meeting; d) question was asked regarding taxes from North Point, have received personal property but delinquent utilities are owed and will be added to property taxes; e) question raised on the Meadowview/Dexter-Ann Arbor Road signal and will it change for the summer and also a comment that a left turn signal would be a good idea; f) Council comment to thank staff for cleaning up the Temporary Sign Permit; and g) Council comment to bid Huron Street project with the Central Street to railroad track project.

6. President’s Report

Mr. Keough submits his report as per packet. Mr. Keough reminded Council of the June 16th meeting with the State Boundary Commission and the recent email Legislative update from Rep. Ouimet.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$279,457.39

Motion Fisher support Smith to approve item 1 of the consent agenda.

Unanimous voice vote for approval

At 8:55 PM a recess was taken and the meeting resumed at 9:00 PM.

K. OLD BUSINESS-Consideration and Discussion of:

None

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Bid Award Resolution to Cedroni Associates to complete the Mill Creek Park Project and Warrior Creek Stairway at a cost not to exceed \$1,267,000

Motion Cousins; support Carson that the Village Council of the Village of Dexter does hereby award the construction contract for the Mill Creek Park – Phase 1 Improvements Project to Cedroni Associates, Inc. a total contract price of \$1,242,000.00 inclusive of the \$1,180,000.00 base bid and \$62,000.00 Alternate #4, Warrior Creek Wood Steps. Be it further resolved, that staff and JJR recommend that the Village Council authorize an additional \$25,000 in contingency funding due to unknown sediment factors for a project total not to exceed \$1,267,000.00.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough

Nays: None

Motion carries

2. Consideration of: Scope of Services from Orchard, Hiltz & McCliment for Main Street Resurfacing Project for an amount not to exceed \$29,800

Motion Cousins; support Smith to postpone to a future date the consideration of scope of services from Orchard, Hiltz & McCliment for the Main Street Resurfacing Project.

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero and Keough

Nays: None

Motion carries

3. Consideration of: Scope of Services for Construction Engineering/Contract Administration for the 2011 Drinking Water Revolving Fund Project for an amount not to exceed \$210,900

Motion Semifero; support Smith to approve the scope of services for Engineering / Contract Administration for the 2011 Drinking Water Revolving Fund Project for an amount not to exceed \$210,900 with a contingency for review of additional design services by staff.

Ayes: Carson, Cousins, Fisher, Smith, Semifero, Tell and Keough

Nays: None

Motion carries

4. Consideration of: Recommendation to Fill the Vacant Public Utility Operator

Position retro-active to May 26, 2011

Motion Semifero; support Smith to fill the vacant Public Utility Operator position retro-active to May 26, 2011 with the hire of Scott Maurer

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

5. Consideration of: 2011-2012 Downtown Development Authority Budget

Motion Semifero; support Carson to approve the 2011-2012 Downtown Development Authority Budget.

Ayes: Smith, Semifero, Tell, Carson, Fisher and Keough

Nays: Cousins

Motion carries 6-1

6. Consideration of: Bid Award for the Baker Road Stormwater Outfall Project to Iron Creek for an amount not to exceed \$7500

Motion Carson; support Cousins to award the bid for the Baker Road Stormwater Outfall Project to Iron Creek for an amount not to exceed \$7500.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough

Nays: None

Motion carries

7. Consideration of: Municipal Employee Retirement System of Michigan (MERS)
- Resolution to Open the Defined Contribution Program

Motion Carson; support Semifero to approve the resolution for the Restated Uniform Defined Contribution program of the Municipal Employee system of Michigan (MERS) to open the defined contribution program as of March 1, 2011 for all new employees and sets the parameters to allow current employees to consider switching and be it also resolved that the Restated Defined Contribution Plan Adoption Agreement from MERS sets the parameters of the defined contribution as a 2.5% employer contribution and a 5% employee contribution with immediate vesting.

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero and Keough

Nays: None

Motion carries

8. Consideration of: Sidewalk Connection to Cedars of Dexter

Motion Cousins; support Semifero to set aside up to \$100,000 in the 2011-2012 budget for the Sidewalk Connection between Cedars of Dexter and Westridge using unrestricted fund balance and to seek a contribution from Cedars of Dexter to defray costs.

Ayes: Carson, Cousins, Fisher, Smith, Semifero, Tell and Keough

Nays: None
Motion carries

9. Consideration of: Village Manager Employment Agreement

Motion Smith; support Semifero to approve the 2011-2012 Village Manager Employment Agreement.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough
Nays: None
Motion carries

10. Consideration of: Village Treasurer/Finance Director Employment Agreement

Motion Carson; support Smith to approve the 2011-2012 Village Treasurer / Finance Director Employment Agreement.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough
Nays: None
Motion carries

11. Consideration of: Bid Award to Blue Star, Inc for Demolition of 8077 Forest for an amount not to exceed \$8,900

Motion Semifero; support Carson to approve the bid from Blue Star, Inc for demolition of 8077 Forest for an amount not to exceed \$8,900.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough
Nays: None
Motion carries

12. Consideration of: Commission/Committee Reappointments

Motion Fisher; support Carson to re-appointment the following to Village Commissions and Committees with terms ending in 2014:

John Coy and Mike Cavanaugh to Parks and Recreation Commission
Derk Wilcox and Molly Wade to Planning Commission
Eric Bombrey and Sandy Hansen to Zoning Board of Appeals
Audrey Becker, Tom Rosenbaum and Matt McCormack to Arts, Culture & Heritage

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero and Keough
Nays: None
Motion carries

M. COUNCIL COMMENTS

Cousins Distributed the Festival Guide for the Ann Arbor Summer Festival being a member of the Board of Directors of the organization and called attention to a couple s special events...Architects of Air and Strange Fruit. Mr. Cousins also mentioned that the Dexter Concert

	Series will begin on Friday with a performance by the Dexter Community Orchestra.
Tell	None
Smith	Mentioned that the Dexter Alumni Association held a successful banquet over the weekend.
Jones	Thanked the Village for installing the swales when doing the Third Street Project as now there is a place for the excess water from the backyard to flow into.
Fisher	None
Semifero	Spoke of the recycling materials from Waste Management and consider sending them out again to Village residents to let people know of the reduced charges with recycling; asked if Council will be discussing what to do with 8077 Forest Street; and looking for an update on crack sealing for road maintenance.
Carson	None

N. NON-ARRANGED PARTICIPATION

Mary Fialkowski, 8055 Forest, Dexter inquired of Council as to what will happen with the 8077 Forest property and also spoke of cars still going too fast around the curve at Jeffords and Forest.

O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING POTENTIAL PURCHASE OF PROPERTY & PENDING LITIGATION IN ACCORDANCE WITH MCL 15.268 Sec. 8

Motion Smith; support Semifero to go into closed session at 10:10 PM for the purpose of discussing potential purchase of property and pending litigation.

Ayes: Carson, Cousins, Fisher, Smith, Semifero, Tell and Keough
 Nays: None
 Motion carries

Motion Fisher; support Smith to leave closed session at 10:38 PM.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough
 Nays: None
 Motion carries

P. ADJOURNMENT

Motion Smith; support Fisher to adjourn at 10:39 PM.
 Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones
 Clerk, Village of Dexter

Approved for Filing: _____

DEXTER VILLAGE COUNCIL
WORK SESSION
MONDAY, JUNE 13, 2011

AGENDA 6-27-11
ITEM C-2

A. CALL TO ORDER

The meeting was called to order at 6:10 PM in the Dexter Senior Center at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

B. ROLL CALL: President Keough – arrived at 6:19 PM

J. Carson	P. Cousins
D. Fisher	J. Semifero
J. Smith	R. Tell

Also attending Village Manager, Donna Dettling; Assistant Village Manager, Courtney Nicholls; Council Clerk, Carol Jones; and Rhett Gronevelt, Christine Phillips and Vicki Putala from Orchard, Hiltz & McCliment.

C. 2011 DWRP (Drinking Water Revolving Fund) Water Main Update

Mr. Gronevelt reviewed the projected time line and steps to follow for the Water Main upgrades and answered question regarding the process.

D. 2011 SRF (Sewer Revolving Fund) Project Plan

Ms. Putala gave background on the 2006 SRF and an update on the current issues that are being faced.

E. Main Street Resurfacing

Mr. Gronevelt discussed the project looking at the type of street closure (full, one-lane or thirds) and timing of the project, before or after Dexter Daze. Also discussed use of a Refuge Island near the Dairy Queen.

F. ADJOURNMENT

Adjourned at 7:20 PM

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

AGENDA 6-27-11

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

MEMO

ITEM chollis@villageofdexter.org

Phone (734)426-8303 ext 17 Fax (734)426-5614

F-2

To: President Keough & Council

From: Staff

Date: June 14, 2011

Re: Amendments to the General Code of Ordinances, Chapter 54 - Traffic & Vehicles

As follow up to the May 9th public hearing and Council direction at that meeting, Planning Commission, the Dexter Area Fire Department and the Washtenaw County Sheriff were asked to review and provide comment on the proposed amendments to Village Code of Ordinances, Chapter 54 – Traffic & Vehicles.

Chief Yates of the Dexter Area Fire Department inquired as to whether emergency vehicles responding to emergencies are exempt from the parking requirements. A memo prepared by Sgt. Gieske for Chief Yates that outlines the state laws that provide this exemption is included for your information.

Sgt. Gieske asked whether we had the coverage we needed for removal of cars during large snow events. State law (MCL 257.252d) allows for the removal of cars during a fire, flood, storm, snow, natural or manmade disaster, or other emergency.

Staff also reviewed with Sgt. Gieske the procedure that will be followed when a complaint is made when a vehicle, trailer, boat, camping vehicle, motorcycle, and/or snow mobile is parked on a street for an extended period of time. When a complaint is made staff will educate the resident making the complaint that vehicles, etc. are allowed to be stored for up to 48 hours. Staff will also communicate to the homeowner upon who the complaint was made that a vehicle, etc cannot be parked on a street for over 48 hours. If this is not enough to gain compliance, the Sheriff will be contacted to speak to the owner of the vehicle, etc. and officially tag it for towing if it is not removed within 48 hours. The homeowner could also be subject to fines under the adopted fine schedule.

Planning Commission discussed the revision at the June meeting. Thom Phillips commented on the parking prohibition between 2 am and 6 am. He stated that he is aware of some communities who have this provision in place so that cars parked on the street during those hours draw attention to themselves. It can act as a crime deterrent because a criminal cannot park on the street without getting noticed.

Staff pointed out the request made at the public hearing about prohibiting parking within a certain distance from a driveway. No support was shown for this prohibition.

A conversation was also held about the section of the ordinance dealing with parking in the lawn extension, specifically along Grand Street. It was explained that the Village is aware that occasional parking will occur in that area due to school events and that under the ordinance amendment parking would be permitted along the side of the road on gravel shoulders and/or improved gravel parking areas.

The following is a synopsis of the changes that are proposed to the ordinance.

The original text of the ordinance that is proposed to be added back to Chapter 54 is underlined. Revisions are highlighted. The complete text of the original ordinance is included in the draft document unless noted below.

Revisions to the ordinance include:

- Section 54-62 – changed language to state that violation is a civil infraction

- Section 54-68 -- added language to clarify that storage includes vehicles, trailers, boats, camping vehicles, motorcycles, and snow mobiles
- Section 54-68 -- included public parking lots as an area where the activities are prohibited
- Section 54-72 -- added language to clarify the standards for residential parking on curbed vs. non-curbed streets
- Section 54-73 -- updated the language to match the changes made to 54-72
- Section 54-77 - updated area code
- Section 54-77 - clarified the language that once a person acquires 6 or more unpaid parking tickets their drivers license can be suspended
- Section 54-77 -- changed language to state that fines are set by resolution
- Section 54-79 - removed the language that states that the Sheriff will make a quarterly report to Council on parking tickets
- Section 54-81 -- removed fines from this section -- will be adopted by resolution
- Section 54-133 - clarified the language regarding parking on the roadway in cul-de-sacs in the Westridge subdivision
- Section 54-135 - changed the language to say police station instead of village offices
- Section 54-135 -- changed language to state that fines are set by resolution

Elimination of Restricted Hours Section in the Original Ordinance:

The only section of the original ordinance that has been proposed to not be added back to the ordinance is the following:

- (1) *It shall be unlawful for any person to park or stand any motor vehicle upon the curbed public street of the Village of Dexter between the hours of 2:00 a.m. and 6:00 a.m., nightly.*
- (2) *Exemptions. An exemption may be obtained for special circumstances, issued by the chief of police. Permit shall be in writing and shall be prominently displaced on the front windshield of the vehicle. Permit shall be issued for a specified period of time not to exceed 90 days.*

This ordinance was likely drafted before development of the new subdivisions. Prior to their development the only curbed streets in the Village were along Main Street and in the vicinity of downtown. With the developments of the past ten years the majority of the curbed streets are now in the subdivisions. These subdivisions are also governed by Homeowners Associations, which have rules about parking. Westridge and Dexter Crossing allow on-street overnight parking. Huron Farms prohibits on-street overnight parking.

It does not seem necessary to prohibit on street overnight parking on curbed streets when it is allowed on non-curbed streets. The prohibition against parking a vehicle for over 48 hours (Section 54-68) will still prevent cars from parking on the street and not moving for extended periods of time. Parking on Main Street will continue to be regulated with 2 hour parking traffic control orders. The Michigan Vehicle Code will still allow for the removal of cars that create a public safety hazard when parked on the street during snow events.

Other Areas for Discussion:

A few suggestions were made at the public hearing that were not incorporated into the document. These are provided below for your review.

- Additional language that prevents parking within a set distance from a driveway. A resident on 5th Street commented on several instances where the alley near his house or his driveway has been

crowded by vehicles. State law prohibits parking within 15 feet of an alley, however no such prohibition exists for driveways.

- Removal of the provisions in Section 54-65. Traffic control orders could be used when it is necessary to regulate parking on a one-way street.
- A question was raised about the language in Section 54-69 -- should it be clarified or removed?

Chapter 54

TRAFFIC AND VEHICLES*

Article I. In General

Secs. 54-1--54-19 - Reserved.

Article II. Michigan Vehicle Code

Sec. 54-20. Code adopted.
Sec. 54-21. References in code.
Sec. 54-22. Notice to be published.
Sec. 54-23. Penalties
Sec. 54-24. Prosecution of violations.
Secs. 54-25 – 54-30. Reserved.

Article III. Uniform Traffic Code

Sec. 54-31. Code and amendments and revisions adopted.
Sec. 54-32. References in code.
Sec. 54-33. Notice to be published.
Sec. 54-34. Penalties.
Sec. 54-35. Prosecution of violations.
Secs. 54-36--54-60. Reserved.

Article IV. Stopping, Standing and Parking

Division 1. Generally

Sec. 54-61 Traffic Engineer
Sec. 54-62 Traffic-control devices on private property
Sec. 54-63 Limited parking zones
Sec. 54-64 Standing or parking close to curb; violation as civil infraction
Sec. 54-65 Parking on one-way streets; violation as civil infraction
Sec. 54-66 Stopping, standing, or parking on streets signed for angle parking; violation as civil infraction
Sec. 54-67 Parking in a manner that obstructs traffic; violation as civil infraction
Sec. 54-68 Parking for certain purposes prohibited; violation as civil infraction
Sec. 54-69 Standing or parking on 1-way roadway prohibited; exception; violation as civil infraction
Sec. 54-70 Limited parking zones; violation as civil infraction
Sec. 54-71 Evidentiary presumption relating to parking violators

* **Cross References:** Any ordinances prescribing traffic regulations, including through streets, speed limits, one-way traffic, limitations on load of vehicles or loading zones saved from repeal, § 1-6(10); roadside dumping and littering, § 18-81 et seq.; storage and repair of motor vehicles, § 18-111 et seq.; municipal civil infractions, ch. 22; offenses, ch. 26; collection and disposal of solid waste, § 38-31; commercial collection and transportation of solid waste, § 38-51 et seq.; streets, sidewalks and certain other public places, ch. 46.

State Law References: Michigan Vehicle Code, MCL 257.1 et seq.; regulation by local authorities, MCL 257.605, 257.606, 257.610; adoption by reference MCL 66.4, 257.951.

Sec. 54-72 Parking on lawn extension

Sec. 54-73 Parking in setback area

Sec. 54-74 Residential zones, parking of commercial vehicles within; truck or bus on residential street,
restricted hours

Division 2. Parking Violations Bureau

Sec. 54-76. Creation of parking violations bureau.

Sec. 54-77. Issuance of notice of parking violations.

Sec. 54-78. Appearances before parking violations bureau; notice.

Sec. 54-79. Accounting.

Sec. 54-80. Record of violations.

Sec. 54-81. Fines for parking violations.

Secs. 54-82--54-100. Reserved.

Article V. Motor Carriers

Sec. 54-101. Vehicle weight limit.

Sec. 54-102. Motor carrier safety.

Secs. 54-103--54-130. Reserved.

Article VI. Operation of Controlled Vehicles in Regulated Areas

Sec. 54-131. Definitions.

Sec. 54-132. Regulated areas.

Sec. 54-133. Prohibitions.

Sec. 54-134. Exceptions.

Sec. 54-135. Civil infractions; enforcement; penalties.

ARTICLE I. IN GENERAL

Secs. 54-1--54-19. Reserved.

ARTICLE II. MICHIGAN VEHICLE CODE

Sec. 54-20. Code adopted.

The Michigan vehicle code, 1949 PA 300, MCL 257.1 to 257.923, is adopted by reference.
State Law References: Authority to adopt Michigan Vehicle Code by reference, MCL 66.4.

Sec. 54-21. References in code.

References in the Michigan vehicle code to "local authorities" shall mean the Village of Dexter.

Sec. 54-22. Notice to be published.

The village clerk shall publish this ordinance in the manner required by law and shall publish, at the same time, a notice stating the purpose of the Michigan Vehicle Code and the fact that a complete copy of the code is available to the public at the office of the clerk for inspection.

Sec. 54-23. Penalties.

The penalties provided by the Michigan Vehicle Code are adopted by reference, provided, however, that the village may not enforce any provision of the Michigan Vehicle Code for which the maximum period of imprisonment is greater than 93 days.

Sec. 54-24. Prosecution of violations.

The village authorizes and directs the village attorney to prosecute alleged violations of the Motor Vehicle Code in the manner required by law as agent to the village.

Sec. 54-25 – 54-30. Reserved.

ARTICLE III. UNIFORM TRAFFIC CODE

Sec. 54-31. Code and amendments and revisions adopted.

The Uniform Traffic Code for Cities, Townships and Villages as promulgated by the director of the Michigan department of state police pursuant to the administrative procedures act of 1969, 1969 PA 306, MCL 24.201 to 24.328 and made effective October 30, 2002, and all future amendments and revisions to the Uniform Traffic Code when they are promulgated and effective in this state are incorporated by reference.

State Law References: Authority to adopt uniform traffic code by reference, MCL 257.951.

Sec. 54-32. References in code.

References in the Uniform Traffic Code for Cities, Townships, and Villages to a “governmental unit” shall mean the village of Dexter

Sec. 54-33. Notice to be published.

The village clerk shall publish this ordinance in the required by law and shall publish, at the same time, a notice stating the purpose of the Uniform Traffic Code for Cities, Townships, and Villages and the fact that a complete copy of the code is available to the public at the office of the clerk for inspection.

Sec. 54-34. Penalties.

The penalties provided by the Uniform Traffic Code for Cities, Townships, and Villages are adopted by reference.

Sec 54-35. Prosecution of violations.

The village authorizes and directs the village attorney to prosecute alleged violations of the Uniform Traffic Code in the manner required by law as agent to the village.

Sec 54-36--54-60 Reserved.

ARTICLE IV. STOPPING, STANDING AND PARKING

* State Law References: Authority to regulate standing or parking of vehicles, MCL 257.606(1)(a).

DIVISION 1. GENERALLY

Sec. 54-61. Traffic engineer.

The office of traffic engineer is hereby established. The traffic engineer shall be appointed by resolution of the ordinance-making body and shall exercise the powers and duties provided in this code in a manner which is consistent with prevailing traffic engineering and safety practices and which is in the best interests of this governmental unit. If a traffic engineer is not appointed, the authority of such engineer shall be vested in the village manager.

Sec. 54-62. Traffic-control devices on private property.

(1) With the consent, or at the request, of the owners or persons in charge of private property open to the general public for travel, the traffic engineer may determine controls of the movement of vehicles and

pedestrians, and the parking of vehicles, needed for the safety and convenience of the public and users of the property. The owner or persons in charge of the private property shall be responsible for the installation and proper maintenance of the traffic-control devices deemed necessary by the traffic engineer.

(2) A person who violates the directions of the traffic-control devices is responsible for a civil infraction, guilty of a misdemeanor.

Sec. 54-63. Limited parking zones.

The traffic engineer is hereby authorized, subject to the approval of the ordinance-making body, to determine and designate limited parking zones and to install as many signs as necessary in the limited parking zones, if it is determined that the installation of parking signs is necessary to aid in the regulation, control, and inspection in the parking of vehicles.

Sec. 54-64. Standing or parking close to curb; violation as civil infraction.

(1) A person shall not stand or park a vehicle in a roadway other than parallel with the edge of the roadway, headed in the direction of lawful traffic movement and with the right-hand wheels of the vehicle within 12 inches of the curb or edge of the roadway, except as otherwise provided in this ordinance.

(2) A person who violates this section is responsible for a civil infraction.

Sec. 54-65. Parking on one-way streets; violation as civil infraction.

(1) Vehicles may park with the left-hand wheels adjacent to, and within 12 inches of the left-hand curb or properly signed one-way streets.

(2) A person who violates this section is responsible for a civil infraction.

Sec. 54-66. Stopping, standing, or parking on streets signed for angle parking; violation as civil infraction.

(1) Angle parking is permitted only in designated areas.

(2) A person who violates this section is responsible for a civil infraction.

Sec. 54-67. Parking in a manner that obstructs traffic; violation as civil infraction.

(1) A person shall not park any vehicle on a street in a manner that leaves an insufficient width of the roadway available for free movement of vehicular traffic.

(2) A person who violates this section is responsible for a civil infraction.

Sec. 54-68. Parking for certain purposes prohibited; violation as civil infraction.

(1) A person shall not park on any street or public parking lot for the principal purpose of doing any

of the following:

- (a) Displaying such vehicle for sale.
 - (b) Greasing, or repairing such vehicle, except for repairs necessitated by an emergency.
 - (c) Displaying advertising.
 - (d) Selling merchandise from such vehicle except in a duly established market place or when so authorized or licensed under the ordinances of the Village of Dexter.
 - (e) Storage for more than 48 continuous hours. This shall include vehicles, trailers, boats, camping vehicles, motorcycles, and snow mobiles.
- (2) A person who violates this section is responsible for a civil infraction.

Sec. 54-69. Standing or parking on 1-way roadways prohibited; exception; violation a civil infraction.

(1) If a street includes two or more separate roadways and traffic is restricted to one direction on such roadway, a person shall not stand or park a vehicle on the left-hand side of such one-way roadway, unless signs are erected to permit such standing or parking.

(2) A person who violates this section is responsible for a civil infraction.

Sec. 54-70. Limited parking zones; violation as civil infraction.

(1) When a sign limiting the time for parking is erected adjacent to or within a zone marked for parking, such space or spaces shall be a limited parking zone, and a person shall not stop a vehicle in any such zone for a period of time longer than that designated on the sign.

(2) A person who violates this section is responsible for a civil infraction.

Sec. 54-71. Evidentiary presumption relating to parking violators.

In any proceeding for violation of this ordinance relating to the standing or parking of a vehicle proof that the particular vehicle described in the complaint was parked in violation of any such law or regulation together with proof that the defendant named in the complaint was, at the time of such parking, the registered owner of such vehicle, shall constitute in evidence a presumption that the registered owner of such vehicle was the person who parked or placed such vehicle at the point where, and for the time during which such violation occurred.

Sec. 54-72. Parking on lawn extension.

For curbed areas within the Village, no person shall drive upon, park or stand any vehicle between the curb and the lot line (right-of-way line) nearest the street, such area being commonly known as the lawn extension. This only applies to areas where curbs are in place. For uncurbed roadways, parking is allowed on

existing gravel shoulders or permitted gravel shoulders along uncurbed streets. For uncurbed roadways, no person shall drive upon, park or stand any vehicle between the edge of the gravel shoulder and the lot line (right-of-way line) nearest the street, such area being commonly known as the lawn extension. Parking on the grass areas, commonly known as lawn extension, is prohibited within the Village's right of ways.

Sec. 54-73. Parking in setback area.

No person shall park a motor vehicle in the area between the lot line and the front yard set back line, except on the driveway, in a structure or within an approved parking space or lot. When the lot is a corner lot, no person shall park a motor vehicle between the lot lines and the set back lines of either street. ~~This law is not intended to preclude persons from legally parking vehicles on the lawn extensions of street where there are no curbs.~~

Sec. 54-74. Residential zones, parking of commercial vehicles within; truck or bus on residential street, restricted hours.

1) Parking of motor vehicles, in residential zones, shall be limited to passenger vehicles, and not more than one commercial vehicle of the light delivery type, not to exceed three-fourths ton shall be permitted per dwelling unit. The parking of any other type of vehicle, or bus, except for those parked on school or church property, is prohibited in a residential zone.

2) It is unlawful to park or stand any truck or bus, except those actively providing a service, on any residential street between the hours of 8:00 p.m. and 8:00 a.m. For the purposes of this section, the term "residential street" shall mean the portions of any street which is adjacent to land which is zoned as residential. For the purposes of this section, the term "truck or bus" shall mean any vehicle which is licensed for an empty weight of more than 5,500 pounds or exceeds 22 feet in length.

DIVISION 2. PARKING VIOLATIONS BUREAU

Sec. 54-76. Creation of parking violations bureau.

A parking violations bureau is established for the village. The parking violations bureau shall be the same bureau as the village's municipal ordinance violations bureau as set forth in Chapter 22 of this Code. The parking violations bureau shall be operated by such person as the village council shall designate by appropriate resolution.

(Ord. eff. 5-24-1993, § 1)

State Law References: Authority to establish parking violations bureau, MCL 600.8395.

Sec. 54-77. Issuance of notice of parking violations.

The violator of any provision of Part 8 of the Uniform Traffic Code, as adopted and amended by ordinance of the village Code, shall be served by the complaining officer with a parking violation notice on a form as prescribed by village council by appropriate resolution. The notice shall give the date and time of the violation, the location of the violation, the nature of the violation, the signature and identification number of the issuing officer, the vehicle make and license number and other pertinent information as specified on the notice. The notice shall also include a schedule of fines for parking violations as set forth in ~~section 54-81~~ by Council resolution and the following notice:

The owner of the vehicle described on this parking violation notice is notified that the vehicle was parked in violation of the Village of Dexter Code. If you wish to admit responsibility for the violation, you may either mail a check or money order, payable to the Village of Dexter for the amount indicated, in this envelope, or pay in person at the Dexter Village Hall, 8140 Main St., Dexter, MI 48130.

If you wish to deny responsibility or admit responsibility with an explanation you may appear in person at the Dexter Village Hall or call the Dexter Village Hall at (313~~734~~) 426-8303 for information on how to proceed.

Fine amounts increase after 14 days. YOU MUST RESPOND ON OR BEFORE 14 DAYS FROM THE DATE THIS CITATION WAS ISSUED. Failure to respond will result in a default judgment against you and additional costs.

Six or more unpaid notices may result in:

- (1) Impoundment of your vehicle. Vehicles are subject to impoundment until payment is received by the Dexter Violations Bureau.
- (2) ~~Loss of your right to renew~~ Suspension of your drivers license.
- (3) Issuance of a warrant for your arrest.

Sec. 54-78. Appearances before parking violations bureau; notice.

(a) If any person who has received a parking violation notice, within the time limited in such notice, pays at the village hall or mails the fine and notice to the parking violations bureau as set forth in the preceding section, such fine and cost shall be in complete satisfaction for the violation charge.

(b) If the person who has received such a notice does not mail in or bring in person the fine and notice within the time required, the violation notice shall be forwarded to the appropriate district court under the provisions of the village Code. The parking violations bureau shall notify the police department when parking violation notices are forwarded to the district court. The police department shall record the information in their parking violations log.

Sec. 54-79. Accounting.

(a) Accounting shall be made by the parking violations bureau within ten days after the end of each month of all fines and costs received by it during the previous month. A copy thereof shall be delivered to the village manager and another copy shall be delivered to the police department. A reconciliation of the issued parking violation notices will be completed between the police department and the parking violations bureau quarterly, so as to determine the status of each notice.

~~(b) The police department shall make a report of the quarterly reconciliations to the village council once the reconciliations are completed.~~

Sec. 54-80. Record of violations.

After the complaining officer issues a parking violation notice he shall record the violation notice in the parking violation notices log. The notice shall then be forwarded to the parking violations bureau of the village for collection. The parking violations bureau shall keep a record of all such violation notices, whether the violation notices are issued by an officer or on the complaint of any other person.

Sec. 54-81. Fines for parking violations.

The parking violations set forth in this section, when the violator desires to plead responsible, may be paid to the parking violations bureau and the penalty for such violations shall be as adopted by council resolution.

Violation	Within 14 Days	After 14 Days
Overtime Parking	\$ 10.00	\$ 15.00
No Parking Here to Corner	10.00	15.00
No Parking Anytime	10.00	15.00
No Parking Between Signs	10.00	15.00
No Parking 2:00 a.m. to 6:00 a.m.	10.00	15.00
No Stopping or Standing	10.00	15.00
Parked on Lawn Extension	10.00	15.00
Double Parking	10.00	15.00
Within 15 feet of Fire Hydrant	25.00	45.00
Parked on Sidewalk	10.00	15.00
Left to Curb	10.00	15.00
Blocking Driveway	10.00	15.00
Blocking Crosswalks	10.00	15.00
Blocking Alley	10.00	15.00
Blocking Traffic	10.00	15.00
Blocking Sidewalk	10.00	15.00
Within 30 feet of Stop/Yield Sign	10.00	15.00
Handicapped Parking	75.00	100.00
Over 12 inches from Curb	10.00	15.00
Improper Parking on One-Way Street	10.00	15.00
No Parking Fire Lane	10.00	15.00
No Parking This Side of Street	10.00	15.00
Snow Removal	25.00	30.00
Ahead of Setback Line	10.00	15.00
Abandoned Vehicles	25.00	30.00
Occupying Two Spaces	10.00	15.00
Angle Parking Only	10.00	15.00
Other	10.00	15.00
In Intersection	10.00	15.00
Within 20 Feet of Crosswalk	10.00	15.00
Improper Storage	10.00	15.00
Truck/Bus in Residential Area	10.00	15.00
Private Property	10.00	15.00
Exceed One Commercial Vehicle in Residential Area	10.00	15.00

Secs. 54-82--54-100. Reserved.

ARTICLE V. MOTOR CARRIERS

Sec. 54-101. Vehicle weight limit.

Sections 722, 724 and 726 of Public Act No. 300 of 1949 (MCL 257.722, 257.724 and 257.726) (vehicle weight limit), as amended, are hereby adopted and incorporated herein by reference.
(Ord. eff. 6-12-1995(3), § 2)

Sec. 54-102. Motor carrier safety.

The Motor Carrier Safety Act, Public Act No. 181 of 1963 (MCL 480.11 et seq.) as amended, is hereby adopted and incorporated herein by reference.
(Ord. eff. 6-12-1995(3), § 3)

Secs. 54-103--54-130. Reserved.

ARTICLE VI. OPERATION OF CONTROLLED VEHICLES IN REGULATED AREAS

Sec. 54-131. Definitions.

The following words, terms and phrases when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Controlled vehicle means any machine designed to traverse along a surface. Controlled vehicles include those powered by either muscles or engines. Controlled vehicles include but are not limited to unicycles, bicycles, tricycles, quadracycles, toy vehicles, scooters, wagons, roller skates, skateboards, remote controlled vehicles, sleds, toboggans, ice skates, snowmobiles, motorcycles, motor scooters, mopeds, and automobiles.

Operation of a controlled vehicle means any use of inherent design capabilities other than that which causes it to be carried, pushed, or pulled at speeds less than or equal to an average walk.

Regulated areas means those areas in which the operation of controlled vehicles is restricted.

Roadway means any street intended for the operation of automobiles.

Sidewalks means paved walkways located between the facade of a building, front yard, parking lot or easement and the curb, easement or edge of a roadway. Sidewalks are primarily intended for pedestrian traffic.
(Ord. No. 88-1411001, § 1, eff. 12-5-1988; Ord. No. 21-2006, eff. 10-9-2006)

Cross references: Definitions generally, § 1-2.

Sec. 54-132. Regulated areas.

(a) Regulated areas shall be posted with signs at all points of entry. Signs shall be placed so as to be visible by operators of all types of vehicles. Wording of the signs shall be established by the village manager.

(b) Initial boundaries include the following:

- (1) Main Street from Baker to Alpine;
- (2) Broad Street in the central business district and zoned VC;
- (3) Central Street in the central business district and zoned VC;
- (4) All of Monument Park; and
- (5) Westridge of Dexter.

(c) The village council may change boundaries or add new regulated areas from time to time.

(Ord. No. 88-1411001, § 1, eff. 12-5-1988; Ord. No. 21-2006, eff. 10-9-2006)

Sec. 54-133. Prohibitions.

(a) Controlled vehicles shall not be operated on sidewalks within the boundaries of regulated areas in section 54-132(b)(1), (2), (3), or (4). Controlled vehicles shall be carried, pushed, or pulled on sidewalks in regulated areas. The carrying, pushing, or pulling of a regulated vehicle shall be maintained a speed no greater than an average walk.

(b) Parking is only permitted on one side of the roadway in the Westridge of Dexter Subdivision
Parking is not permitted on the mailbox side of the roadway in Westridge of Dexter, which is a regulated area in section 54-132(b)(5). In cul-de-sacs where mailboxes are present on both sides of the street, parking shall be permitted outside of the cul-de-sac and no closer than 50 feet from the nearest mailbox.

(c) Engine powered controlled vehicles are permitted to be operated in the roadways of a regulated area when they are not prohibited by county, state or federal law.

(d) Of muscle-powered controlled vehicles, only bicycles are permitted to be operated in the roadways of a regulated area, and only in a manner allowed by county, state, or federal law.

(Ord. No. 88-1411001, § 2, eff. 12-5-1988; Ord. No. 21-2006, eff. 10-9-2006)

Sec. 54-134. Exceptions.

(a) *Delivery and utility equipment.* Vehicles designed to move material or provide utility are permitted when they are operated in accordance with services typically required by commercial, office, or residential functions.

(b) *Special events.* Controlled vehicles can be operated in regulated areas during special events. Permission must first be obtained from the village council.

(c) *Handicapped.* Controlled vehicles can be operated in regulated areas if they are designed to enhance the mobility of a handicapped person and are limited to a speed no greater than a walk.

(Ord. No. 88-1411001, § 3, eff. 12-5-1988; Ord. No. 21-2006, eff. 10-9-2006)

Sec. 54-135. Civil infractions; enforcement; penalties.

(a) *Jurisdiction.* Violations of this article shall be enforced and punished as municipal civil infractions.

(b) *Penalties and fines.*

(1) A person in violation of this article shall pay a fine for a first, second, or third offense and of not more than five dollars for the first offense, \$25.00 for the second offense, and \$100.00 for the third offense and each offense thereafter committed within a period of one year from the date of the first offense as set by Council resolution. A violation occurring after the one-year limitation shall be treated as a first offense.

(2) An authorized village official as defined in Chapter 22 of this Code may, in addition to enforcement activities authorized by that chapter, impound controlled vehicles and eject violators from regulated areas.

(3) The adult who is legally responsible for a minor shall be held responsible for payment of a fine.

(4) The impounded controlled vehicle can be recovered at the ~~village offices~~ police station during regular business hours after the fine is paid.

(Ord. No. 88-1411001, § 4, eff. 12-5-1988; Ord. No. 21-2006, eff. 10-9-2006)



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

Chief Yates,

Below is information relating to your questions regarding the proposed ordinance(s) by the Dexter Village Council. As you see through the Michigan Motor Vehicle Code there are exemptions related to the operation of an authorized emergency vehicle while responding to emergency requests. If you should have any questions feel free to get with me.

mcl **257.2 "Authorized emergency vehicle" defined.**

Sec. 2.

"Authorized emergency vehicle" means any 1 of the following:

(a) Vehicles of the fire department, police vehicles, ambulances, or privately owned motor vehicles of volunteer or paid fire fighters if authorized by the chief of an organized fire department, or privately owned motor vehicles of volunteer or paid members of a life support agency licensed by the department of consumer and industry services if authorized by the life support agency.

(b) For purposes of section 698(5)(c) during an emergency, a vehicle owned and operated by a federally recognized nonprofit charitable organization that is used exclusively for assistance during that emergency.

(c) For purposes of section 653a, a road service vehicle giving a visual signal by means of a flashing, rotating, or oscillating red or amber light. As used in this subdivision, "road service vehicle" means a vehicle that is clearly marked and readily recognizable as a vehicle used to assist disabled persons.

257.603 Applicability of chapter to government vehicles; exemption of authorized emergency vehicles; conditions; exemption of police vehicles not sounding audible signal; exemption of persons, vehicles, and equipment working on surface of highway.

Sec. 603.

(1) The provisions of this chapter applicable to the drivers of vehicles upon the highway apply to the drivers of all vehicles owned or operated by the United States, this state, or a county, city, township, village, district, or any other political subdivision of the state, subject to the specific exceptions set forth in this chapter with reference to authorized emergency vehicles.

(2) The driver of an authorized emergency vehicle when responding to an emergency call, but not while returning from an emergency call, or when pursuing or apprehending a person who has violated or is violating the law or is charged with or suspected of violating the law may exercise the privileges set forth in this section, subject to the conditions of this section.

(3) The driver of an authorized emergency vehicle may do any of the following:

(a) Park or stand, irrespective of this act.

(b) Proceed past a red or stop signal or stop sign, but only after slowing down as may be necessary for safe operation.

(c) Exceed the prima facie speed limits so long as he or she does not endanger life or property.

(d) Disregard regulations governing direction of movement or turning in a specified direction.

(4) The exemptions granted in this section to an authorized emergency vehicle apply only when the driver of the vehicle while in motion sounds an audible signal by bell, siren, air horn, or exhaust whistle as may be reasonably necessary, except as provided in subsection (5), and when the vehicle is equipped with at least 1 lighted lamp displaying a flashing, oscillating, or rotating red or blue light visible under normal atmospheric conditions from a distance of 500 feet in a 360 degree arc unless it is not advisable to equip a police vehicle operating as an authorized emergency vehicle with a flashing, oscillating or rotating light visible in a 360 degree arc. In those cases, a police vehicle shall display a flashing, oscillating, or rotating red or blue light visible under normal atmospheric conditions from a distance of 500 feet to the front of the vehicle. Only police vehicles that are publicly owned shall be equipped with a flashing, oscillating, or rotating blue light that when activated is visible under normal atmospheric conditions from a distance of 500 feet in a 360 degree arc.

(5) A police vehicle shall retain the exemptions granted in this section to an authorized emergency vehicle without sounding an audible signal if the police vehicle is engaged in an emergency run in which silence is required.

(6) The exemptions provided for by this section apply to persons, teams, motor vehicles, and other equipment while actually engaged in work upon the surface of a highway but do not apply to those persons and vehicles when traveling to or from work. The provisions of this chapter governing the size and width of vehicles do not apply to vehicles owned by public highway authorities when the vehicles are proceeding to or from work on public highways.

Sincerely,


Sgt. Beth Gleske

cc: Courtney Nichols, Assistant Village Manager



VILLAGE OF DEXTER - FEE SCHEDULE

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

AGENDA 6-27-11
ITEM F-2

WHEREAS, the Village Code requires that fees be paid for violations of Chapter 54 – Traffic and Vehicles, in conjunction with the Michigan Vehicle Code as adopted by reference, and further provides that the fees for these violations be established from time to time by resolution of the Village Council;

NOW, THEREFORE BE IT RESOLVED, that effective June 27, 2011 the fees for the following violations shall be as follows:

Violation	Within 14 Days	After 14 Days
Overtime Parking	\$ 10.00	\$ 15.00
No Parking Here to Corner	10.00	15.00
No Parking Anytime	10.00	15.00
No Parking Between Signs	10.00	15.00
No Parking 2:00 a.m. to 6:00 a.m.	10.00	15.00
No Stopping or Standing	10.00	15.00
Parked on Lawn Extension	10.00	15.00
Double Parking	10.00	15.00
Within 15 feet of Fire Hydrant	25.00	45.00
Parked on Sidewalk	10.00	15.00
Left to Curb	10.00	15.00
Blocking Driveway	10.00	15.00
Blocking Crosswalks	10.00	15.00
Blocking Alley	10.00	15.00
Blocking Traffic	10.00	15.00
Blocking Sidewalk	10.00	15.00
Within 30 feet of Stop/Yield Sign	10.00	15.00
Handicapped Parking	75.00	100.00
Over 12 inches from Curb	10.00	15.00
Improper Parking on One-Way Street	10.00	15.00
No Parking Fire Lane	10.00	15.00
No Parking This Side of Street	10.00	15.00
Snow Removal	25.00	30.00
Ahead of Setback Line	10.00	15.00
Abandoned Vehicles	25.00	30.00
Occupying Two Spaces	10.00	15.00
Angle Parking Only	10.00	15.00
Other	10.00	15.00
In Intersection	10.00	15.00
Within 20 Feet of Crosswalk	10.00	15.00
Improper Storage	10.00	15.00
Truck/Bus in Residential Area	10.00	15.00
Private Property	10.00	15.00
Exceed One Commercial Vehicle in Residential Area	10.00	15.00

Violations of Chapter 54 Article VI:

- \$5.00 for the first offense
- \$25.00 for the second offense occurring within a one year period from the first violation
- \$100.00 for the third offense occurring within a one year period from the first violation

Carol J. Jones, Village Clerk

2011 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Dexter Village Council	6/27/2011	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Planning	6/27/2011	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Western Washtenaw Area Value Express	6/28/2011	8:15 a.m.	Chelsea Community Hospital		Jim Carson
Scio Township Board	6/28/2011	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Dexter District Library Board	7/4/2011	7:30 p.m.	Dexter District Library	http://www.dexter.lib.mi.us/	
Dexter Village Planning Commission	7/5/2011	7:30 p.m.	Senior Center	http://www.villageofdexter.org	Jim Carson
Dexter Village Arts, Culture & Heritage Committ	7/5/2011	7:00 p.m.	Dexter Senior Center	http://www.villageofdexter.org	Paul Cousins
Washtenaw Area Transportation Study-Technica	7/6/2011	9:30 a.m.	Road Commission Offices	http://www.miwats.org/	Rhett Gronevelt
Washtenaw County Board of Commissioners	7/6/2011	6:45 p.m.	Board Room, Admin Building	http://www.washtenaw.org/government/boc/	
Dexter Village Council	7/11/2011	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Planning	7/11/2011	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Village Website Committee	7/12/2011	4:00 p.m.	Village Offices		Donna Fisher, Jim Smith
Scio Township Board	7/12/2011	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Dexter Area Chamber of Commerce	7/13/2011	8:00 a.m.	Copeland Board Room	http://www.dexterchamber.org/	Paul Cousins

AGENDA 6-27-11

ITEM H-1

Due to the possibility of cancellations please verify the meeting date with the listed
website or the Village Representative

2011 Sign Requests

Month	Name of Group	Dates	Number Approved	Approval Date	Locations	Name of Group	Dates	Number Approved	Approval Date	Locations
January	St. Andrews - Blood Drive	12/23-1/3	2 - 28" x 22"	12/9/2010	8, 22	Encore Theatre - Intermittent	5/9-6/5	2 - 36" x 24"	1/31/2011	15, 16
	Friends of the Library - Book Sale	1/6-1/8	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20	Ice Cream Social	5/22-6/4	5 - 18" x 24"	5/3/2011	1, 2, 6, 7, 36
February	K of C - Rummage Sale	1/21-2/5	5 - 18" x 24"	1/7/2011	1, 5, 10, 6, 2	Dexter Soccer Club - Registration	5/28-6/18	5 - 18" x 24"	5/2/2011	5, 10, 4, 32, 11
	St. Andrews - Monthly Dinner	1/28-2/3	1 - 36" x 24"	12/9/2010	8	Historical Socy. - Civil War Days	5/29-6/12	2 - 4' x 8'	5/2/2011	1, 10
March	Encore Theatre - Intermittent	1/20 - 2/20	2 - 36" x 24"	1/31/2011	15, 16	St. Andrew's - Rummage Sale	5/31-6/11	4 - 18" x 24"	5/25/2011	2, 4, 5, 6, 36
	Friends of the Library - Book Sale	2/3-2/5	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20	Friends of the Library - Book Sale	6/2-6/4	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20
April	Knights of Columbus - Fish Fry	2/12-2/26	5 - 18" x 24"	1/24/2011	1, 6, 5, 2, 10	Community Orchestra - Concert	6/6-6/17	2 - 3' x 4'	1/3/2011	5, 9
	Community Band - Concert	2/14-2/27	1 - 18" x 24"	1/31/2011	1, 3, 5	Boy Scouts - Rummage Sale	6/15-6/18	2 - 4' x 5'	6/1/2011	1, 7
May	Community Orchestra - Concert	2/23-3/6	2 - 3' x 4'	1/3/2011	5, 9	Encore Theatre - Intermittent	6/23-7/31	2 - 36" x 24"	1/31/2011	15, 16
	St. Andrews - Monthly Dinner	2/25-3/3	1 - 36" x 24"	12/9/2010	8	St. Joseph - Festival	7/4-7/18	5 - 18" x 24"	5/24/2011	1, 2, 5, 6, 10
June	Friends of the Library - Book Sale	3/3-3/5	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20	Dexter Daze	7/31-8/14	5 - 18" x 24"	6/7/2011	1, 2, 4, 5, 36
	Historical Society - Art Fair	3/7-3/19	2 - 5' x 6'	12/15/2010	1, 2, 5, 7, 10	Friends of the Library - Book Sale	8/11-8/13	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20
July	St. Andrews - Festival of Hymns	3/21 - 4/4	1 - 36" x 24"	3/18/2011	8	Encore Theatre - Intermittent	8/18 - 9/18	2 - 36" x 24"	1/31/2011	15, 16
	Friends of the Library - Book Sale	3/31-4/2	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20	St. Andrew's - Monthly Dinner	9/2-9/8	1 - 36" x 24"	12/9/2010	8
August	St. Andrews - Monthly Dinner	4/1-4/7	1 - 36" x 24"	12/9/2010	8	Methodist Church - Rummage Sale	9/11-9/25	2 - 2' x 3'	3/14/2011	5, 10, 1, 2, 3
	St. Andrews - Blood Drive	4/11-4/18	2 - 28" x 22"	12/9/2010	8, 22	St. Andrews - Blood Drive	9/15-9/26	2 - 28" x 22"	12/9/2010	8, 22
September	American Legion - Dinner	4/25-4/29	1 - 18" x 24"	4/25/2011	1	Friends of the Library - Book Sale	9/29-10/1	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20
	Dexter High Drama - Play	4/18-5/1	1 - 4' x 8'	4/12/2010	3, 1, 19	St. Andrew's - Monthly Dinner	9/30-10/6	1 - 36" x 24"	12/9/2010	8
October	Community Band - Concert	4/18-5/1	1 - 3' x 3'	1/31/2011	1, 3, 5	St. Andrew's - Monthly Dinner	10/28-11/3	1 - 36" x 24"	12/9/2010	8
	Historical Socy. - Civil War meeting	4/23-5/2	5 - 22" x 14"	4/18/2011	1, 2, 9, 5, 4	Friends of the Library - Book Sale	11/3-11/5	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20
November	Encore Theatre - Intermittent	4/7 - 5/8	2 - 36" x 24"	1/31/2011	15, 16	St. Andrew's - Monthly Dinner	11/25-12/1	1 - 36" x 24"	12/9/2010	8
	Methodist Church - Rummage Sale	4/18 - 5/1	2 - 2' x 3'	3/14/2011	5, 10, 1, 2, 3	Friends of the Library - Book Sale	12/1-12/3	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20
December	St. Andrews - Monthly Dinner	4/29-5/5	1 - 36" x 24"	12/9/2010	8	St. Andrew's - Monthly Dinner	11/25-12/1	1 - 36" x 24"	12/9/2010	8
	Relay for Life	5/2-5/16	5 - 18" x 24"	5/2/2011	1, 4, 5, 6 (2)	Friends of the Library - Book Sale	12/1-12/3	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20
January	St. Andrews - Quilt Show	5/6-5/14	1 - 36" x 24"	12/9/2010	8	St. Andrew's - Monthly Dinner	9/30-10/6	1 - 36" x 24"	12/9/2010	8
	Friends of the Library - Book Sale	5/5-5/7	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20	St. Andrew's - Monthly Dinner	9/30-10/6	1 - 36" x 24"	12/9/2010	8
February	Historical Socy. - Civil War Dinner	5/6-5/20	4 - 18" x 24"	5/2/2011	2, 6, 7, 21, 41	St. Andrew's - Monthly Dinner	9/30-10/6	1 - 36" x 24"	12/9/2010	8
	St. Joseph - Plant Sale	5/7-5/15	2 - 18" x 24"	5/6/2011	1, 36	Friends of the Library - Book Sale	11/3-11/5	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20
March	Community Orchestra - Concert	5/11-5/22	2 - 3' x 4'	1/3/2011	5, 9	St. Andrew's - Monthly Dinner	9/30-10/6	1 - 36" x 24"	12/9/2010	8
	Remodeled Home Tour	5/13-5/16	3 - 18" x 24"	5/4/2011	1, 15 (2), 20, 42	Friends of the Library - Book Sale	11/3-11/5	5 - 18" x 24"	11/19/2010	1, 4, 16, 19, 20
April	Knights of Columbus-Chicken Broil	5/15-5/30	5 - 18" x 24"	5/6/2011	1, 2, 5, 6, 10	St. Andrew's - Monthly Dinner	9/30-10/6	1 - 36" x 24"	12/9/2010	8
	Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Comerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy, 26 - Warrior Creek Park Drive, 27 - Dexter Flowers, 28 - Terry B's, 29 - 7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33-Lions Park, 35-Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor, 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad									

AGENDA 6-27-11

Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Comerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy, 26 - Warrior Creek Park Drive, 27 - Dexter Flowers, 28 - Terry B's, 29 - 7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33-Lions Park, 35-Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor, 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad

** Connexions Church received permission to place 4 signs on Sunday mornings through 2011 in locations - 1, 5, 36, 21
 *** Dexter Farmers Market will place up to 5 signs on Saturday and Tuesday to advertise for the market



Ann Arbor Transportation Authority
2700 South Industrial Highway
Ann Arbor, Michigan 48104
734.973.6500 734.973.6338 F
theride.org

AGENDA 6-27-11
ITEM 4-3

Donna Dettling
Village of Dexter
8140 Main Street
Dexter, Michigan 48130

June 16, 2011

Dear Donna,

I have appreciated the discussions with you over the last several months regarding transit in Washtenaw County. I am excited about the progress we have made so far, but want to make sure that you are getting regular updates from me to ensure that we are communicating clearly, ensuring a transparent process, and creating a regional dialogue.

To that end, I have included a **newsletter** for local government officials— this first issue covers the proposed countywide transit governance process. It's a long, fairly complex process, but we hope that it allows time to work on common issues and come to consensus, while also providing flexibility.

Please take a look! I will be mailing each township, city, and village hall a hard copy. Please feel free to forward this on to your trustees or print off for constituents. I would also be happy to add folks to the regular distribution list if you are interested. Let my assistant, Sarah (spressprich@theride.org) know to whom you would like us to send subsequent issues.

As we move further on in the process, we will continue to offer updates on governance, service delivery, funding options, and other topics as they arise.

Don't hesitate to call if you have any questions.

All the Best,

Handwritten signature of Michael Ford in black ink.

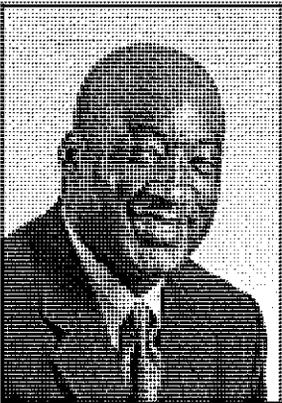
Michael Ford
CEO, TheRide/Ann Arbor Transportation Authority

MOVING YOU FORWARD

June 2013

Twitter.com/CatchTheRide
Facebook.com/CatchTheRide

Working Together



By Michael Ford
CEO, TheRide

It is with great pleasure that I present this first update on the progress of transit "governance" for the Washtenaw region. We are using a new approach to work with communities and to solve our transportation challenges.

Enclosed you will find a draft timeline, governance process, and all the steps we anticipate on the way to a countywide transit authority.

We have a long road ahead of us, but I am encouraged every day by the support we receive for regional cooperation.

I hope that this newsletter will be the basis for a regular communication with local government officials and in-

What is the Community saying about the Transit Master Plan?

"It would be wonderful to see the County's communities integrated with reliable transit service. If it can be successfully financed and made reality, I am all for it!"

"Thank you for your forward thinking efforts! Gas prices are only going to rise; public transportation options 'must' be developed now to meet people's needs!"

Read more public comments gathered through the Moving You Forward website on Page 4.

terested citizens. As the process moves ahead, we anticipate the need to establish clear communication channels between new community representatives and the citizens in the districts they serve. We welcome your questions and invite you to contact us at any time!

Superior Township and Ann Arbor Township pass the Northeast Interlocal Agreement on May 16!

In northeast Washtenaw County, on May 16, two communities - Ann Arbor and Superior townships - passed Act 7 Interlocal Agreements, which they negotiated for their district along with Salem and Northfield Townships. Northfield Township is expected to submit the agreement to their board for a vote in July.

We will continue to work with Salem Township as they deliberate joining the Northeast district Act 7.

We are finishing up presentations to Lyndon Township and the City of Milan, and hope to schedule Act 7 discussions within the next month for the West, South Middle, North Middle, and Southeast Districts. We will continue to meet and make presentations to all townships, villages and cities in the county.

For a description of the governance process, please take a look at the following pages.

PROPOSED GOVERNANCE STRUCTURE

Our first step toward countywide governance is to establish a regional board that will develop a service plan, by-laws and funding sources and levels.

In order to achieve representation from throughout the county, we have proposed eight transit "districts". *This governance proposal is contingent on the cities of Ann Arbor and Ypsilanti maintaining their levels of transit funding*—these areas need and use higher levels of transit than other Washtenaw County communities.

Each district's local governments would develop an Act 7 interlocal agreement to establish how each representative would be selected for a new unincorporated board. It is important to note that sending a representative to the unincorporated board DOES NOT mean that a given community has to participate in the incorporated authority. We would highly encourage each community to participate in governance, even if it is unlikely that the community would want transit service within the next five years.

Participating in the process to select a board member allows each community to be informed and to help make decisions about what kinds of transit services will be implemented in the county. It also helps establish local governments' ability to participate in the incorporated authority in the future, if they so desire.

West

1 board seat
2010 population: 31,511
Townships: Lyndon, Dexter, Sylvan, Lima, Sharon, Freedom, Manchester, Bridgewater
Cities/Villages: Manchester, Chelsea
Existing transit services: WWAVE and Manchester Senior Services

North Middle

1 board seat
2010 population: 26,458
Townships: Webster, Scio
Cities/Villages: Dexter
Existing transit service: WWAVE

South Middle

1 board seat
2010 population: 28,685
Townships: Lodi, Saline, York
Cities/Villages: Saline, Milan (half)
Existing transit service: People's Express (Saline)

North East

1 board seat
2010 population: 35,039
Townships: Northfield, Salem, Ann Arbor, Superior
Existing transit service: TheRide (limited service in Superior Township), People's Express (Northfield)

Pittsfield Township

1 board seat
2010 population: 37,224
Townships: Pittsfield
Existing transit service: TheRide (limited service in Pittsfield Township)

South East

2 board seats
2010 population: 60,017
Townships: Ypsilanti, Augusta
Existing transit service: TheRide (limited service in Ypsilanti Township)

City of Ypsilanti

1 board seat
EXISTING TRANSIT MILLAGE: 0.98 mills
2010 population: 19,419
Cities/Villages: City of Ypsilanti
Existing transit service: TheRide

City of Ann Arbor

7 board seats
EXISTING TRANSIT MILLAGE: 2.04 mills
(2.5mills pre-Headlee)
2010 population: 109,934
Cities/Villages: City of Ann Arbor
Existing transit service: TheRide

Pathways Forward: The Governance Process

To guide the implementation of the Transit Master Plan, a preliminary plan for the governance process has been developed. It is lengthy, but it provides a fair, safe, and effective way for municipalities to work together on this important issue.

Selecting representatives to the Countywide transit board

1. Municipalities in each district negotiate an Act 7 interlocal agreement establishing the terms to select representatives to the unincorporated countywide transit board.
2. The interlocal agreement is submitted to municipal Boards for approval.
3. Upon approval of the Interlocal agreement, municipalities establish a selection committee to select district representatives as determined by the approved Interlocal agreement. Draft language recommends:
 - a. Each municipality send 1 person to the "Transit Selection Committee"
 - b. Then, the "Transit Selection Committee" shall develop board member criteria and solicit resumes from interested individuals
 - c. The "Transit Selection Committee" shall consider potential representatives and provide a recommendation to the municipal boards.
 - d. The municipal boards then vote on recommended candidates to appoint a district representative to the unincorporated countywide transit board.

The Unincorporated Countywide Transit board meets to determine procedures and develop services

4. After all districts and municipalities have appointed representatives, the unincorporated countywide transit board will start meeting. We hope to start in Fall 2011.

- a. The unincorporated transit board will establish recommended
 - i. Bylaws
 - ii. Transit Services and locations
 - iii. Amount and type of funding
 - iv. Policy on how/if to provide service outside of the authority's boundaries
- b. The unincorporated transit board, with support of TheRide staff, will communicate regularly with municipal boards and seek local input on service development and needs.

Incorporation of the Authority

5. When the unincorporated transit board has come to an agreement on a service and funding plan, they will vote to incorporate the countywide Transit Authority.
6. The unincorporated board, with the County, will file the Articles of Incorporation.
7. All municipalities will then be informed that the articles have been filed and will have 30 days to decide to continue as a member of the incorporated authority (there will be no service and no millage for those who choose not to remain as members).
8. Board members coming from communities who choose not to remain as a member will be replaced through the interlocal Act 7 agreement (as currently drafted).

Incorporated Countywide Transit board

9. After the 30-day waiting period, the members of the Incorporated Authority Board (minus communities who chose not to be members) adopt recommended Bylaws and proceed with negotiated next steps on funding. AATA's assets would not transfer to the Countywide authority until funding is established.

Interested in reading the legislation used in this process?

Act 7: <http://legislature.mi.gov/doc.aspx?mcl-Act-7-of-1967-Ex-Sess->

Act 196: <http://legislature.mi.gov/doc.aspx?mcl-Act-196-of-1986>

UPCOMING DATES AND EVENTS

Plan and Governance Presentations

West

Sylvan Township, 7pm, July 5

Lyndon Township, 8pm, July 12

It is anticipated that the West district interlocal agreement discussions will be scheduled after mid-July

South Middle

York Township, 7:30pm, June 14

City of Saline, 7:30pm, June 20

City of Milan, 7:30pm, June 27

It is anticipated that South Middle's interlocal agreement discussions will be scheduled after mid-July

North Middle

Interlocal agreement discussions are currently being scheduled

Southeast

Interlocal agreement discussions are currently being scheduled

Northeast

An interlocal agreement has already been discussed by Northfield, Salem, Superior and Ann Arbor townships. Ann Arbor and Superior Township boards approved the agreement on May 16. Northfield Township is expected to vote on July 12. We will continue to work with Salem.

Have questions? Need a presentation?

Unsure about the Transit Master Plan implementation process or timing?

Sarah Pressprich (governance)

TheRide, spressprich@theride.org; 734.794.1816

Michael Benham (planning)

TheRide, mberham@theride.org; 734.794.1851

Terri Blackmore (governance)

WATS, blackmoret@miwats.org 734.994.3127



Upcoming Service Planning Discussions by "district"

As the master planning process wraps up, we can start more detailed service planning with local communities. This will help prepare for upcoming board decisions, provide more detailed data, and design the best service implementation for each area. As we have met with local leaders, we asked for recommendations on local experts to assist with this process. We will be arranging meetings in the coming months, please contact Michael Benham (mberham@theride.org) to let us know who else should be involved in this process.

Funding Discussions

A financial advisory group will be convening in July or August to review long-range financial options. More details will be provided as they become available.

Community comments

"Can't wait for service to Dexter! It's about time AATA had more service to surrounding communities!"

"It would really help to have regular commuter transport to and from Detroit/Ann Arbor."

"Frequent late-night service, please!"

"It's important to improve what already exists. Implement flexibility to expand the ridership and other county communities become more involved and willing to share resources."

"This particular area needs to upgrade its transit to accommodate the average working persons that are without transportation and need to get to their jobs 24 hours a day."

"Thank you for your bold vision in moving Countywide transit and easy airport access a reality!"

"Please make sure there are connections available (across shored service regions) to all neighboring counties, not just north and east."

"So excited about this!!! Let's Move Forward!!!"

You are welcome to share this newsletter with others who may be interested in the future of public transit, either by email or photocopy.



Huron
River
Watershed
Council

Protecting the river since 1965

1100 N. Main Street, Ann Arbor, MI 48104
(734) 769-5123 | fax (734) 998-0163
www.hrwc.org

AGENDA 6-27-11

ITEM H-4

May 19, 2011

To: *Huron River Watershed Council Member Communities*
From: *Laura Rubin, Executive Director*

I'm writing to thank you for your support of the Watershed Council, to provide you with a brief update on the accomplishments of the past year and to submit an invoice for services in the coming year.

First, thank you for your continued support of the Watershed Council's work. I know that your budgets are tight and that every dollar counts. Your membership counts; it goes directly to protect clean water, recreational opportunities and to a high quality of life. It allows us to provide services and conduct research not otherwise provided through grant funding and provide matching funds for grants. The Watershed Council currently matches each dollar of government member dues with over **ten dollars** from other sources.

This past year the Watershed Council continued to expand its programs and services and to receive accolades for that work. The enclosed material gives you an overview of the services we provide to member governments and a brief summary of our successes in 2010.

The formula for calculating dues for membership in the Watershed Council remains the same:

- ~~The formula for cities, villages, and townships is \$0.10 per capita;~~
- The formula for counties is \$0.05 per capita plus \$1.50 per square mile in the watershed.

Dues have been calculated based on the 2010 estimated census data; the minimum value for annual dues remains \$400; dues for larger communities have no cap; and communities are only billed for the percentage of their population estimated to live within the watershed.

We understand the financial pressures on local resources and are happy to come to your board meeting to talk about the benefits of membership and answer questions. Please feel free to call me or your Watershed Council Board representative.

Again, thank for your membership in the Huron River Watershed Council. We look forward to another year of working collectively to protect and restore the Huron.

Yours truly,

Laura Rubin
Executive Director
lrubin@hrwc.org

Will pay \$406.70
7-11-11
Dues = April 2011 to March 2012



HURON RIVER WATERSHED COUNCIL

1100 N. Main St. Suite 210
Ann Arbor, MI 48104

Phone # (734) 769-5123

Invoice

BILL TO
VILLAGE OF DEXTER CLERK'S OFFICE 8140 MAIN DEXTER, MI 48130

DATE	6/7/2011
------	----------

INVOICE #	1432
-----------	------

TERMS

Payment due upon receipt.

DESCRIPTION	AMOUNT
Annual Council Membership Dues: <u>April 2011- March 2012</u>	406.70
Total \$406.70	

*ok to pay on 7-11-11
101.101.000.958.000
FY 2011/12 Dues*

2011/12 Budget

HURON RIVER WATERSHED COUNCIL

Services Provided to Member Governments

The Huron River Watershed Council is a public, nonprofit coalition of local governments, businesses, and citizens established to protect the Huron River and its tributary streams, lakes, wetlands, and groundwater. Membership is voluntary for municipalities located wholly or partially within the Huron River Watershed. Annual membership dues for townships, cities, and villages are assessed at a rate of \$0.10 per capita (based on 2010 census figures). Annual dues for counties are assessed at a rate of \$0.05 per capita (watershed population) plus \$1.50 per square mile of watershed area. Each community is able to appoint one representative and an alternate to the Council for each 20,000 in population. For counties, representation is based upon the population of eligible communities not otherwise represented. The following are programs and services of the Council that communities receive for their membership.

I. Water Quality Monitoring and Education

A. Promote and Coordinate Studies Regarding Water Resources

1. HRWC staff, board members, and volunteers serve on local river/watershed related committees and work with lake associations, municipal agencies and departments as requested;
2. The Council performs fieldwork to generate water quality information (stream and river quality, too), and utilizes that and other existing water quality and quantity information to develop watershed management plans for priority areas of the Huron River Basin;
3. The Adopt-A-Stream program generates creek reports for the creeks and streams in the monitoring program.

B. Prepare periodic reports concerning emerging issues within the Huron River Watershed

C. Provide specific information to the public regarding the Huron River, its lakes, streams, flood plains, wetlands and groundwater, and research conducted by the Council

D. Distribute a quarterly newsletter on water resource issues

The newsletter informs members of Council activities and emerging issues regarding water quality and the Huron River. Copies are provided for each member of the community's governing board and planning commission. Additional copies are provided for distribution to the public visiting the municipal offices and through area public libraries. Additional action bulletins/e-mails are distributed when the need arises to detail important initiatives affecting the river.

E. Conduct presentations, workshops, and hands-on educational programs on the Huron River and its ecosystem

1. We train teachers in the use of environmental education materials on rivers, wetlands, and groundwater, and develop new curricula to augment existing curricula;
2. The Council has developed the State's premiere Adopt-A-Stream program through which citizen volunteers receive hands-on training to learn stream ecology, assess the health of area creeks and take action locally to protect these sensitive systems;

3. Staff is available to do video and slide presentations.

II. Technical Assistance and Policy Development

A. Provide technical analysis of data and reports regarding water resources

B. Provide technical assistance in the development of water resource protection policy and ordinances

1. We assist local planners in stormwater management planning, and in developing ordinances/policies for protecting wetlands, flood plains, riparian zones and groundwater resources;
2. The Council also provides statewide leadership in issues related to watershed protection.

C. Permit and development proposal review/assessment of potential impacts to surface and groundwater resources

1. HRWC staff and technical advisors review permit applications under Michigan's Goemaere-Anderson Wetland Protection Act, Inland Lakes and Streams Act, Flood Plain Regulatory Authority, and National Pollution Discharge Elimination Program and other programs administered by State and Federal Agencies;
2. We also provide technical assistance on proposed development plans and environmental management plans and practices.

III. Regional, State and Federal Representation

A. Provide member governments with a forum for the resolution of inter-governmental disputes or inter-jurisdictional problems arising from the management of shared water resources.

B. Provide regional representation by serving on committees

C. Comment upon State and Federal legislation, polity or planning initiatives that affect local governments and water resources.

In addition, the Council will perform more in-depth work on each of the above services on a fee-for-service based system. Some additional services not mentioned above include:

- Informational and educational "tip" cards providing steps/ideas on how to conserve water in the home, care for a septic system, use watershed-friendly lawn care products, properly dispose of hazardous waste and more.
- Land Use planning tools
- Stormwater permits
- Natural feature mapping/GIS
- Facilitation of inter-governmental planning



AGENDA 6-27-11

ITEM H-5

June 15, 2011

Donna Dettling, Manager
Village of Dexter
8140 Main St.
Dexter, MI 48130

Dear Ms. Dettling:

Starting June 20, 2011, Comcast is changing the names of its video, Internet and voice services in Dexter to XFINITY TV, XFINITY INTERNET and XFINITY VOICE.

XFINITY represents Comcast's tremendous investment in our network and products in Michigan to offer our subscribers more HD, more speed, more choices and more control than ever before. Our customers can enjoy the best entertainment and communications choices whenever they want, wherever they are and however they want.

- **XFINITY TV** offers triple the HD channels, increasing to 5,000+ HD choices, and the best HD picture quality available, as well as 50 to 70 multi-cultural channels and approaching 20,000+ Video On Demand choices.
- **FANCAST XFINITY TV** offers thousands of movies, top shows and other content available online, at home or on the go.
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Sincerely,

Frederick G. Eaton
Government Affairs Manager
Comcast, Michigan Region
41112 Concept Drive
Plymouth, MI 48170

Donna Dettling

AGENDA 6-27-11

From: Nikki Lang [Nikki@pslz.com]
Sent: Tuesday, June 21, 2011 11:00 AM
To: Debbie Cox
Subject: Changes to Michigan Income Tax on Individuals

ITEM H-6

Dear Clients and Colleagues,

As you may have heard, Governor Rick Snyder signed into law Michigan Tax Reform Package on May 26, 2012, which radically changed the tax structure in Michigan, largely effective January 1, 2012. Here are some of the key components:

Changes to Michigan Income Tax on Individuals

To partially pay for the elimination of the Michigan Income Tax (MBT), the "Tax Reform Package" contains significant changes to the Michigan Income Tax on individuals. The most publicized of these changes are those that deal with the taxation of pension and retirements. The State has "phased in" the impact based on the date of births of individuals as follows: (All of these changes begin January 1, 2012)

- Taxpayers born before 1946 would continue to have the same treatment of retirement and Social Security income as in current law, and could claim the personal exemptions for which they are eligible. These individuals will exclude private pensions of \$45,120 for single and \$90,240 for joint filers, and public pensions (government) will not be taxed. 401-K and IRA's will be treated the same as under current law.
- Taxpayers born in 1946 and through 1952 get an exemption of \$20,000 for a single return and \$40,000 for joint return against retirement income until age 67, and then could take that same exemption amount against all types of income. In addition, these taxpayers at any age could claim personal exemptions for which they were eligible and could exempt Social Security income. However, the \$20,000/\$40,000 exemption would not be available where total "household resources" (yet to be defined) exceeds \$75,000 for a single return or \$150,000 for a joint return.
- Taxpayers born after 1952 would receive no exemption for retirement income until reaching age 67, except for the Social Security exemption. Then, they would have a choice between (1) the \$20,000/40,000 exemption against all types of income, with no personal exemptions and with no additional exemption for Social Security, or (2) continuing the exemption for Social Security, along with the personal exemptions for which they were eligible. However, the \$20,000/\$40,000 exemption would not be available where total "household resources" (yet to be defined) exceeds \$75,000 for a single return or \$150,000 for a joint return.
- Military pensions will not be taxed.

6/21/2011

These different treatments were the result of the compromises necessary to approve legislation; the original proposal sought to eliminate the pension/retirement exclusions for all taxpayers.

Other Changes for all taxpayers:

- Eliminates deductions, such as Child deduction, political contributions, exclusions for certain prizes and raffles, distributions from a retirement plan contributed directly to charity, and certain distributions from IRAs used to pay higher education expenses.
- Credits eliminated for: City income taxes, public contributions, community foundations, homeless shelter/food bank, college tuition and fees, earned income, and vehicle donations.
- Tax rate will be 4.35% for 2012, and 2013 it is permanently set to 4.25% (is there such a thing as a permanent tax rate reduction?)
- Personal exemptions of \$3,700 begin to be phased out if your "household resources" (yet to be defined) exceed \$75,000 for single filers, and \$150,000 for joint.
- Homestead property tax credits are eliminated if your homestead is greater than \$135,000 in taxable value or your household resources are greater than \$50,000.
- Eliminates the deduction for interest and dividends earned by seniors, except those born before 1946.

Michigan Business Tax Repealed

- Effective January 1, 2012, the hugely unpopular Michigan Business Tax (MBT) is repealed and replaced with a new corporate income tax (CIT), that applies only to business organized or who elect to be taxed under subchapter C of the federal income tax code. Subchapter S corporations, Partnerships, and LLC's and other 'pass through' entities, who elect to be taxed as a partnership or an S corporation do not file or pay CIT. This is a big departure from the MBT, and its equally unpopular predecessor, the Single Business Tax. MBT and SBT applied regardless of the business structure, and generally resulted in double taxation to owners of these entities.
- The corporate income tax base is federal taxable income subject to the following addition and subtraction adjustments:
 - bonus depreciation is added back;
 - the federal domestic production activities deduction is added back;
 - interest and dividends from other states' obligations are added back;
 - taxes measured by net income are added back;
 - net operating loss carry backs or carryovers are added back;

- dividends and royalties received from persons other than U.S. persons and foreign operating entities may be deducted;
- royalty, interest, or other expenses paid to a related person for use of an intangible asset if the person is not included in the taxpayer's unitary business group are added back;
- interest income from U.S. obligations may be subtracted; and
- for tax years beginning after 2011, income and expenses from producing oil and gas subject to the severance tax are eliminated. With the exception of the oil and gas income and expenses adjustment, these adjustments are substantially similar to those made under the Michigan business tax.

Our Response

Obviously these changes will have impact on almost every income and MBT filers in the State. It is important to note that the **MBT is still in effect for 2011**, and you should continue to pay your estimated tax payments towards those obligations. In 2012, those of you who own interests in the pass through entities that have MBT liabilities, will finally be relieved of the double taxation imposed since the SBT was implemented in 1976. For our C corporation clients with gross receipts of \$350,000 or more, we will be working with you closely to manage your new tax obligations under the CIT in 2012. We will also review during the 2011 tax season (or sooner if you wish to consult with us during this year), estimated tax options necessitated by these changes. Many of our clients wish to pay the minimum amounts necessary to avoid penalties, others wish to pay estimated taxes that more closely mirror their liabilities to avoid large amounts due on April 15, 2013.

As always, please feel free to call our office if you have any questions about this or other matters.

Sincerely,

Post, Smythe, Lutz and Ziel, CPA's LLP



Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: REPORT
Date: June 21, 2011

Subdivision Connector/B2B – Project schedule is included in your packet, please note it is subject to change.

Mill Creek Park – The contract has been executed with Cedroni Associates and a pre construction meeting has been scheduled for Thursday, June 30th. It is anticipated that construction will commence by mid-July.

ZBA – The ZBA approved the Huddleston determination of appropriateness for a single family use within an R-3 District. A Notice of Decision attached. A variance application has been submitted for 7842 Grand Street to request a variance from the accessory building setback requirements. The meeting will be on July 18, 2011.

Medical Marihuana – Based on the numerous pending Michigan Medical Marihuana Law of 2008 court cases staff will prepare a resolution and recommendation to extend the medical marihuana moratorium set to expire July 19, 2011. An additional 12 months will be recommended for consideration at the July 11th meeting.

Parks and Recreation Commission

Flag Pole in First Street/Horseshoe Park – A request was made by the Dexter Ringers to install a flag pole within First Street/Horseshoe. The Commission moved to permit installation of the flag pole but required that the flag only be displayed when events were taking place to assure proper flag etiquette.

Elections – Chair-Brian Brassow; Vice Chair-Steve Berlage; Secretary-John Coy

Economic Development

Ann Arbor Area Visitors Guide – The Village participated by splitting the cost of a ¼ page ad within the Ann Arbor Area Visitors Guide. The goal is to promote Dexter and facilitate economic development. The guide goes out to over 125,000 Ann Arbor area destinations. The ad will appear in the 2012 edition. Additional information is attached for your reference and a copy of the guide will be circulated at the meeting.

Parking Lot Directional Tenant Signage – Attached is an example of signage that is recommended for installation in the parking lot location between the Dairy Queen and Dexter Pharmacy

building. Currently there is an Encore Theatre sign that was approved by Council and is marginal at best. By funding a standard themed Village sign and allowing tenants to purchase space on the sign the Village can support local businesses and eliminate the Encore Theatre sign that is currently in the location. Frequently the Village receives complaints about the lack of signage for buildings located behind Main Street, but with access from Main Street or from the rear. The sign will cost \$3550 installed. Each tenant panel (removable for changes in tenants) will cost between \$100-300 (TBD). Several tenants/business owners have been polled and would likely participate if given the option. Staff is looking for feedback from Council on the desire to assist with the installation of this type of signage. The signage could be installed by Dexter Daze.

Gateway Initiative – Trustee Cousins and I have been working with the Gateway Initiative team as a follow up from the September 2010 Chelsea Partnerships in Prosperity workshops. A PowerPoint presentation requesting Council's commitment to the project will likely be given at the July 11th meeting at which time the team would like to request a commitment from the Village to participate in a branding study for the area. Mark Lantz, Pure Michigan, has provided a proposal to the team to assist in developing a brand for the area and the team would like to work with him and is requesting commitments to fund the proposal.

Baker Road Storm – Project slated to start Tuesday, July 5th and be completed by Friday, July 8th, weather dependent.

Please feel free to contact me if you have any additional questions.

Thank you.

VILLAGE OF DEXTER - ZONING BOARD OF APPEALS

8140 Main Street, Dexter, Michigan 48130-1092 Phone (734)426-8303 ext. 15 Fax (734)426-5614

NOTICE OF DECISION

TO: Village Council
Planning Commission

CC: Richard and Juli Huddleston, 7390 Dexter Ann Arbor Road
Donna Dettling, Village Manager

FROM: Allison Bishop, Community Development Manager

DATE: Wednesday, June 22, 2011

RE: ZBA Decision (Case #2011-02)
7390 Dexter Ann Arbor Road
Tax ID's HD-08-05-300-021

In compliance with the Zoning Board of Appeals Rules of Procedure and Policy, Article III, notice of the following ZBA decisions is given to Village Council and Planning Commission:

Variance Request (ZBA Case #2011-02)

On June 20, 2011, the ZBA reviewed a change of use request, submitted by Richard and Juli Huddleston for 7390 Dexter Ann Arbor Road, to determine the appropriateness of a single family use in an R-3 Multi-Family district in accordance with the following section of the Village of Dexter Zoning Ordinance: Article 4, Section 4.06(C) - If no structural alterations are made, any nonconforming use of a structure, may be changed to another nonconforming use of the same or a more restricted classification provided that the Board of Appeals either by general rule or by making findings in the specific case, shall find that the proposed use is equally appropriate or more appropriate to the district than the existing nonconforming use.

The public hearing was opened and the staff review was presented. The applicant gave a presentation on the request and the public was given the opportunity to speak. Gerald Brooks from the Huron View Condominiums spoke in regard to understanding the request and the process for the present and future zoning requests, including potential future uses and zoning, reduced parking area, weeds on berm, cars on site, stormwater problems, and no objection to someone living in the property. The applicant and board exchanged in discussion regarding the project. No other public comment was made.

The ZBA and the applicant discussed the request and the concerns with the request, including but not limited to the following:

- The applicant's intent on using the structure as a temporary resident.
- The applicant's understanding that the property cannot be reverted back to commercial or retail upon seeking this determination.
- Potential future use of the property.
- Past uses of the property.
- Typical number of cars on the site.
- Reductions in the parking area to conform to a residential structure appearance.
- Further determination of the property line and berm maintenance.

- Gravel approach and implications on pedestrians and bicyclists.
- Stormwater – Village to review potential problems.
- Reduction in the parking area and driveway width to conform to driveway standards.
- Single Family uses is the most benign possible use for the property and more logical than the property immediately west; change to single family will be an improvement for traffic and pedestrians.
- Single Family use more appropriate and compatible with surrounding uses.

ZBA Decision

On June 20, 2011, the Village of Dexter Board of Zoning Appeals moved the following:

Based on the information provided by the applicant, Richard and Juli Huddleston for 7390 Dexter Ann Arbor Road, HD-08-05-300-021, at the June 20, 2011 Zoning Board of Appeals meeting the Board determines that per Section 4.06(C), changing a non-conforming use, the request (Case #2011-02) to determine that a single family use is equally as appropriate or more appropriate than the indoor recreation use be **GRANTED**. The applicant is therefore **PERMITTED** to use 7390 Dexter Ann Arbor Road as a single family home. The applicant shall note that in accordance with Section 4.06(C) where a non-conforming use is hereafter changed to a more conforming use, it shall not thereafter be changed to a less conforming use.

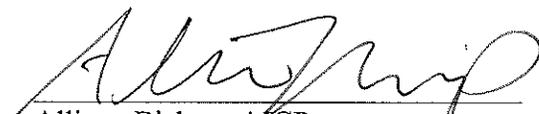
The determination was made with consideration of the following per Section 24.05 of the Village of Dexter Zoning Ordinance and/or conditions:

1. Criteria #3, Public Safety and Welfare; Criteria #5, No Safety Hazard or Nuisance; Criteria #6, Surrounding Land Uses.
2. Established lawn must be infilled from the inside of the public sidewalk to the front of the building and the driveway shall be no wider than 24 feet (exclusive of a front walk, if necessary).

Please feel free to contact me with any questions regarding the variance request or decision.

Thank you.

Respectfully submitted,



Allison Bishop, AICP
Community Development Manager

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Reach Thousands of Potential Visitors

Over 125,000 copies of this publication are distributed to area hotels, universities, hospitals, Michigan Welcome Centers, and various other locations. The Guide is also sent to potential visitors per requests received via the Bureaus' websites, www.visitannarbor.org and www.visitypsinow.org. In addition, a PDF copy of the guide with hyperlinked advertisements is available for download on both sites.

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The Bureaus also participate in the award-winning Pure Michigan advertising campaign. This year, radio and television ads for the Ann Arbor area will be seen and heard by over 3 million people in Cleveland, Cincinnati, and Indianapolis. These advertisements will direct potential visitors to the Ann Arbor area's landing page on www.michigan.org, which features a link to the "Visitors Guide Request" page on www.visitannarbor.org.

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The Bureaus would like to encourage potential advertisers to include a "QR," or "Quick Response" image in their advertisements. These 2-dimensional barcodes take readers directly to a website when scanned with a mobile device. If you are unfamiliar with QR codes but would like to incorporate one into your advertisement, we would be happy to generate an image code for you and include it in your ad at no additional cost.

Reserve Your Space Today

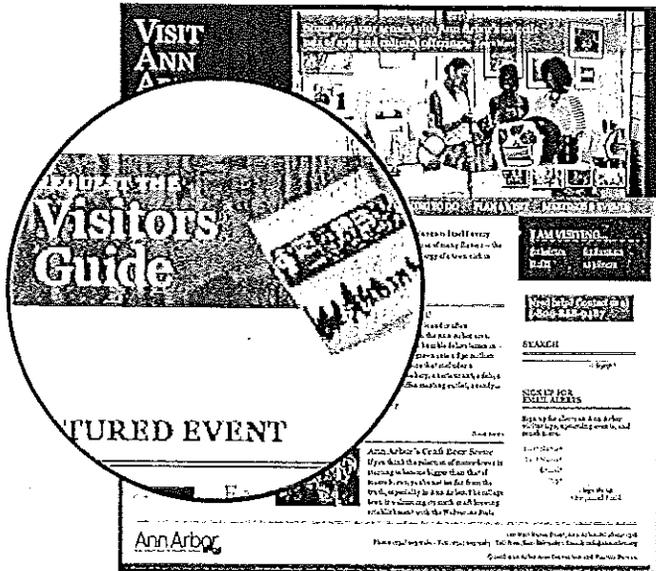
Please see the enclosed documents for further information on available advertisement sizes and specifications. An advertising contract is also included; if you would like to take advantage of this exciting advertising opportunity, I encourage you to return this contract as soon as possible.

If you have any questions, please feel free to contact me at (734) 995-7281 (ext. 308), or via email at ddoyle@annarbor.org

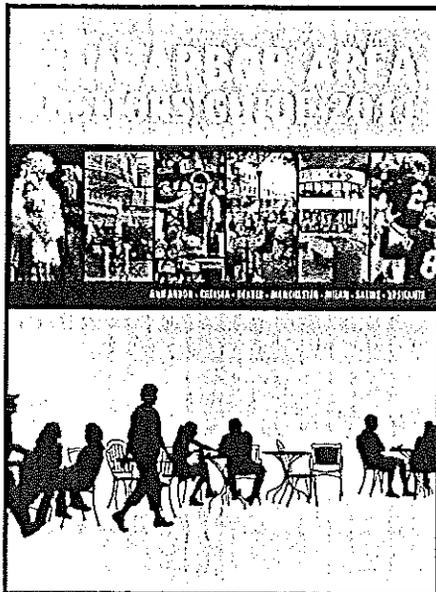
Sincerely,

Dennis Doyle
Director of Sales & Marketing
Ann Arbor Area Convention & Visitors Bureau

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Now with a mouse click more than a million people can download the guide or request a paper copy.



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The 2012 Guide will be available on our new website even before it hits the streets. That means your ad could reach up to a million potential customers. And it won't cost a penny more to advertise. Statistics prove that people go to visitann Arbor.org before and during their visit to find out what the area has to offer.

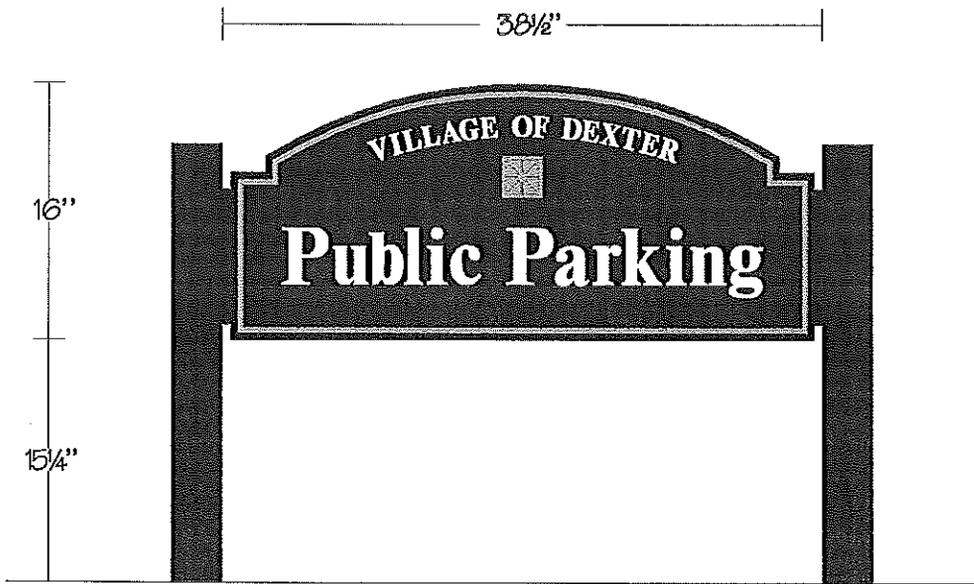
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- Visitors bureaus, welcome centers and Chambers of Commerce throughout Michigan
- Detroit Metro Airport, shopping centers and hospitals
- Regional travel offices
- U of M and EMU visitors and new students
- Visitor information requests

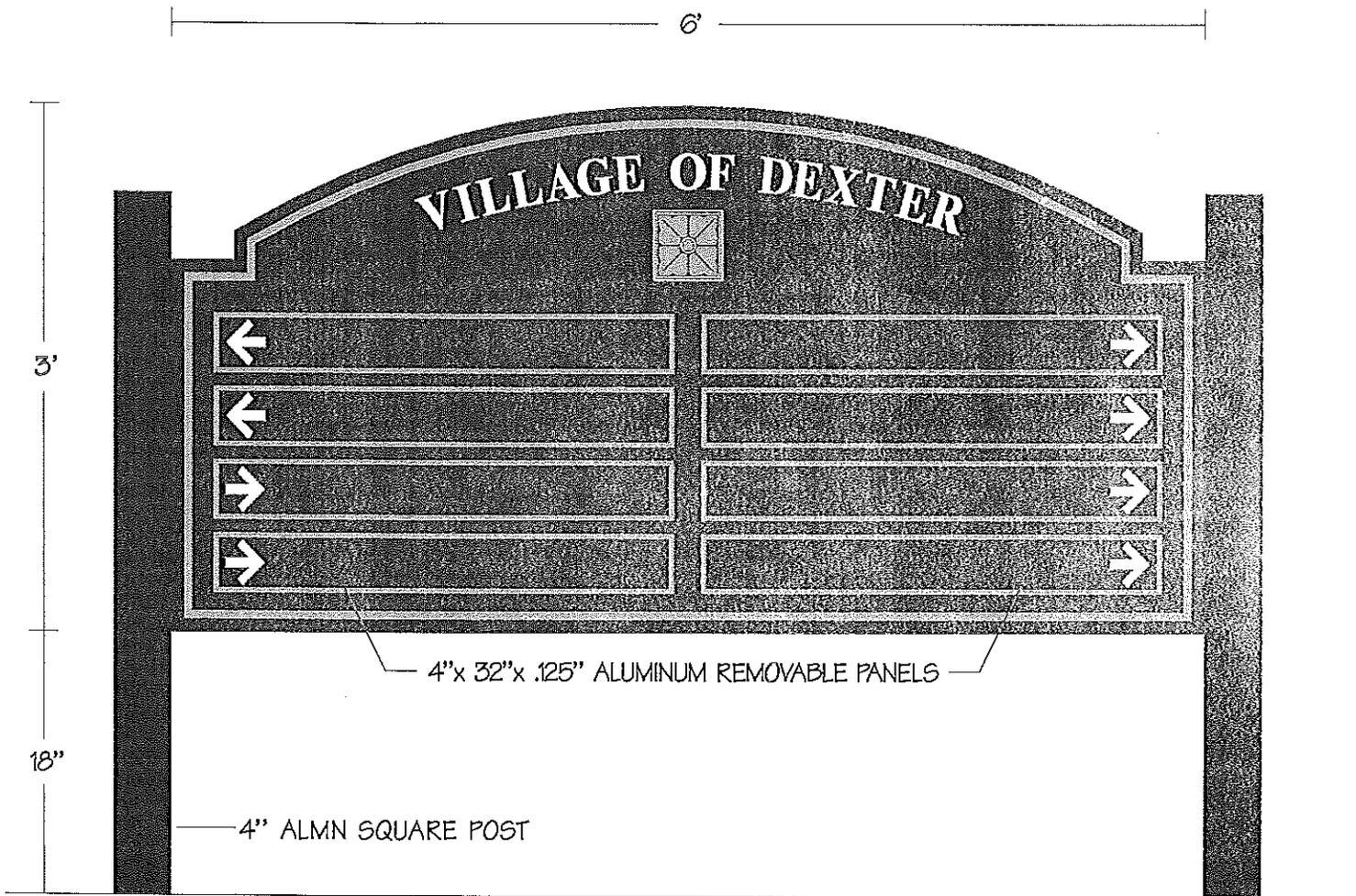
The Visitors Guide is the official publication of the Ann Arbor Area Convention & Visitors Bureau and the Ypsilanti Area Convention & Visitors Bureau.

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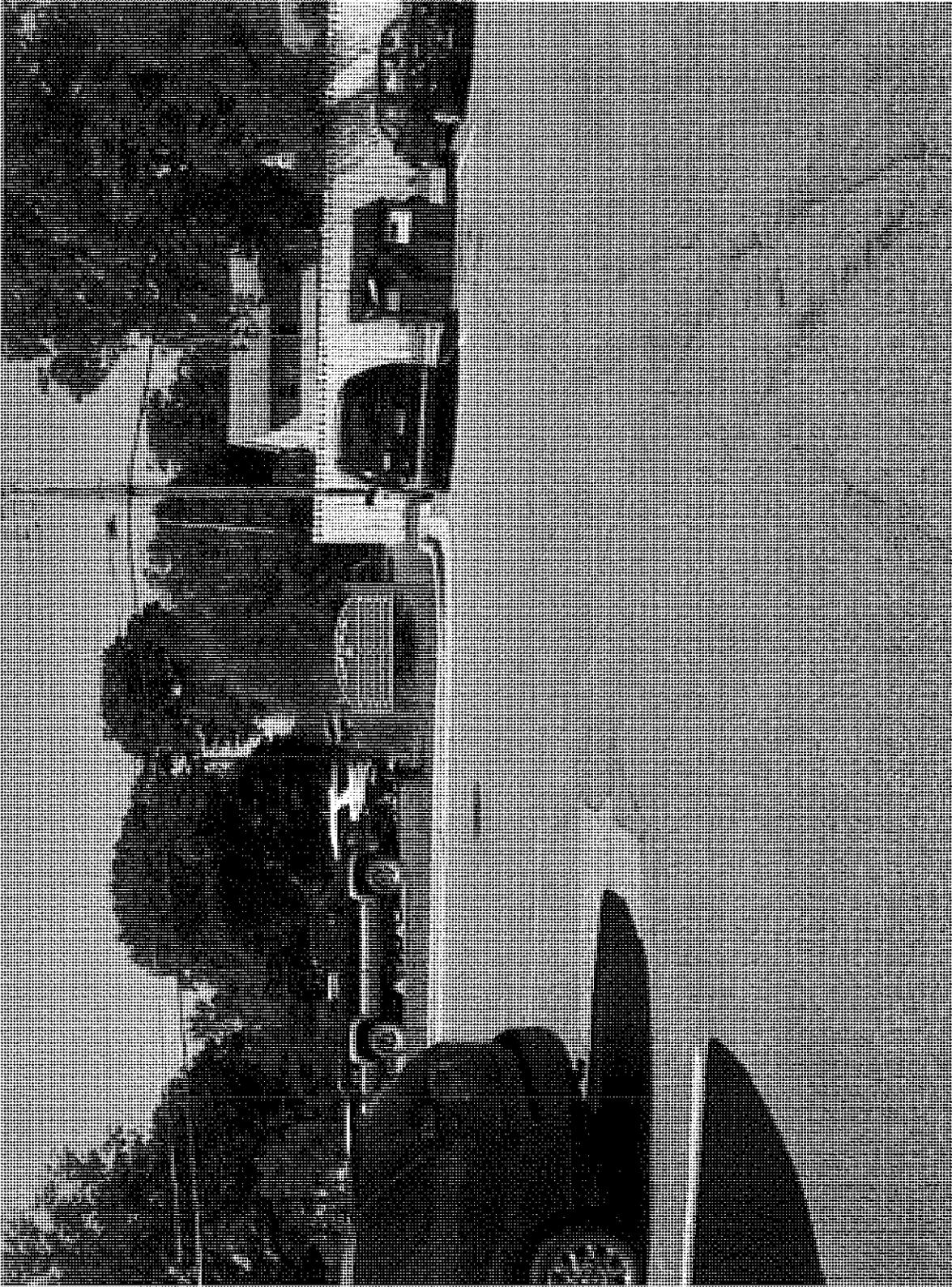
visitypsi



EXISTING PARKING SIGNS = 1 ON POLES & 2 ON FENCES



(1) PROPOSED NEW SINGLE FACE DIRECTIONAL SIGN IN PARKING LOT



AGENDA 6-27-11

ITEM I-2

cnicholls@villageofdexter.org

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Trustee Cousins & Courtney Nicholls, Assistant Village Manager
Date: June 17, 2011
Re: Public Art Plan

Provided for your review is the public art plan put together by the Arts, Culture & Heritage Committee. The Plan includes a draft of a public art ordinance. Also included is a draft PowerPoint presentation as a supplement to the plan.

A work session on the plan will be held prior to the July 11th Council meeting. Committee members will be in attendance to talk through the plan and answer questions/collect feedback from Council.

Dexter Arts, Culture, and Heritage Committee
June 2011

SUPPLEMENT TO PUBLIC ART ORDINANCE OF THE VILLAGE OF DEXTER

“The impulse to create art in public places is one of the things that make us human.”
— Barbara Goldstein 1

Title: Dexter Arts, Culture, and Heritage Committee: Plan for Public Arts

Purpose: To support and advocate for the adoption of the Public Art Ordinance of the Village of Dexter. To describe the participation of the Arts, Culture, and Heritage Committee (hereafter referred to as ACH) in enacting and supporting the Public Art Ordinance. The ACH is the “oversight body” as named in the Public Arts Ordinance of the Village of Dexter.

Planning Team: Mike Vickers (chair), Victoria Schon (vice chair), Pam O’Hara, Courtney Fitzpatrick, Tom Rosenbaum, Lynn Babcock, Audrey Becker, Matthew McCormack, Paul Cousins (ex officio), Courtney Nicholls (Assistant Village Manager)

Summary of Proposal: The primary focus of this current proposal—a supplement to the Public Art Ordinance of the Village of Dexter—is to identify areas of need for public art in Dexter; to offer examples and visual images which illustrate possibilities for public art in Dexter; to outline some ways in which the allocation of funds will support public art in the Village of Dexter; and to demonstrate how funding public arts can be put to use in Dexter. This will involve adopting the proposed Public Art Ordinance of the Village of Dexter. We believe that Dexter should demonstrate its commitment to our growing community by funding public arts. The following proposal is modeled upon similar plans from communities across the country which have established comparable public policies to ensure funding for public arts. For details on other communities’ plans, policies, and ordinances we have referred to Goldstein’s *Public Art by the Book*, and Fleming’s *The Art of Placemaking*.

For Further Reference

Goldstein, Barbara. *Public Art by the Book*. Seattle: University of Washington Press, 2005.

Walljasper, Jay. *The Great Neighborhood Book: A Do-It-Yourself Guide to Placemaking*. Gabriola Island, BC: New Society Publishers, 2007.

Project for Public Spaces. *How to Turn a Place Around: A Handbook for Creating Successful Public Spaces*. New York: Project for Public Spaces, 2000.

Fleming, Ronald Lee. *The Art of Placemaking: Interpreting Community Through Public Art and Urban Design*. London: Merrell, 2007.

Why Fund Public Art?

“Public art at its best helps us to see the rest of the space differently. It is an extraordinary quality, a remarkable opportunity and a huge prize for anyone commissioning public art.”

— John Tusa, *The Observer*, May 11, 2008.

The members of the Dexter ACH committee are unified in the belief that public arts should be supported by and funded with public money. We propose that public arts serve the entire community by enhancing the sense of local distinctiveness; by growing the local economy; by increasing the awareness of Dexter as a destination; by creating opportunities for residents; and by improving individual and collective experiences of culture in our community. The impact of art is wide ranging: we support the proposed Public Art Ordinance of the Village of Dexter and are supplementing the official Ordinance with many visual examples to convey the ways in which other small and large communities have used public art for various positive effects.

What is Public Art?

For the purposes of the ACH committee, “art” refers to a wide range of expressions in the visual and performing arts including, but not limited to, conventional categories such as: sculpture (figural, abstract, kinetic), engravings, mosaics, murals, paintings, mixed media, drawings, stained glass, street furniture that incorporates artistic elements, dramatic performances, music performances, etc. Visual art may or may not be incorporated as part of architectural elements. Further, for the purposes of the ACH committee, “public art” refers to installations, placements, and stagings of artistic expression, both temporary and permanent, that is not privately owned. “Art in public places” refers to art installed, placed, or staged in public places that is privately owned/operated and is dependent upon the discretion of private entities. (As an example of this category, a mural on a building exterior may be widely visible to the public, but might be removed by the building owner, or eliminated by a new owner in a transfer/sale of property, etc.).

ACH Mission Statement

Dexter’s *Arts, Culture, and Heritage Committee* promotes and facilitates arts and culture in Dexter, Michigan. Our mission includes increasing awareness of Dexter’s heritage and history; serving the local community by providing networking resources and opportunities; acting as a liaison to existing artistic and cultural organizations; and fostering a wide range of cultural activities that enrich our community.

Potential Locations for Public Arts in the Village Dexter

- Community Park
- Warrior Creek Park
- Mill Creek Park
- Peace Park
- Lion’s Park
- Pedestrian areas / trails
- Dexter-Ann Arbor corridor
- Baker Road corridor

Projects could include: Sculpture, Mosaics, Decorative paths, Functional art, and/or Furniture art

Potential Project Types

In *Public Art by the Book*, Barbara Goldstein identifies several “project types.” The five categories that the Dexter ACH committee and the Village Council should consider are the following:

- a) Artist-Initiated Projects – Project centered around a specific project
- b) Gifts and Memorials – Projects that are a result of a gift or memorial donation
- c) Community Generated Projects – Grassroots projects driven by community involvement
- d) Design Team Projects – Project involving the input of a paid consultant
- e) Artist-In-Residence Projects – Helping artists partner with businesses to bring artistic perspective to the company

These projects would be approved by the ACH committee and completed under their guidance and direction.

Generating Ideas through Visual Examples: A Power Point Presentation

Attached to this document is a hard copy of a power point presentation that illustrates potential for Public Art in Dexter. These images came from several sources:

- First, members of the Dexter ACH committee each provided a series of images that they felt best offered ideas for how Dexter could incorporate public art. Some of these images came from Web searches. However, many came from personal experience as committee members reflected on their own encounters with public art in Michigan (and other) locations.
- Second, ACH committee members used published resources (listed in Further Reading, above) that provided images and examples of how communities have incorporated public art.
- Third, ACH subcommittee members visited locations in Dexter and compiled a photographic record of area spaces that might be improved by the addition of public art.

Additional Online Examples of Local Public Art Projects

<http://treetownmurals.com/mural-art/public-art/manchester-mi-mural/>

http://articles.directorym.com/Adding_Art_To_Business_Spaces_South_Lyon_MI-r961624-South_Lyon_MI.html

http://www.heritage.com/articles/2011/04/13/saline_reporter/news/doc4da5320e72924296868568.txt

<http://www.mackinac.org/11463>

http://www.mytecumseh.org/index.php?option=com_mtree&cf_id=28&lang=en&task=searchby&value=Arts

Chapter ** – Public Art

Title

This chapter shall be known as the Public Art Ordinance of the Village of Dexter.

Intent and Purpose

The State of Michigan has recognized, through the enactment of the Faxon-McNamee Art in Public Places Act (MCL 18.71 et. seq.), the importance of promoting art in government spaces and facilities. Village council has determined that the creation of public art will improve the aesthetic quality of public spaces and structures, provide cultural and recreational opportunities, contribute to the local heritage, stimulate economic activity and promote the general welfare of the community.

Village Council recognizes the responsibility of government to foster the development of culture and the arts. It is therefore declared to be municipal policy that a portion of expenditures for capital improvement projects be devoted to the purchase and maintenance of public art.

Definitions

The following words are defined for purposes of this chapter.

Capital improvement project means any construction or renovation of any public space or facility including buildings, parks, recreation areas, parking facilities, roads, highways, bridges, paths, sidewalks, streetscape improvements and utilities. This definition includes only those projects designed to create a permanent improvement or betterment, and does not include projects that are primarily for the purpose of ordinary maintenance or repair.

Construction costs means all costs necessary to complete a capital improvement project, excluding costs allocated for:

- the acquisition of real property
- soil remediation
- demolition
- issuance of debt
- permits and administrative fees
- fixtures, equipment and furnishings
- contingencies

Initial project estimate means the amount calculated as the construction costs for a capital improvement project at the time the project is first authorized.

Public Art means works of art created, purchased, produced or otherwise acquired for display in public spaces or facilities. Public art may include artistic design features incorporated into the architecture, layout, design or structural elements of the space or facility. Public art may be any creation, production, conception, or design with an aesthetic purpose, including freestanding

objects, sculptures, mural, mosaics, ornamentation, paint or decoration schemes, use of particular structural materials for aesthetic effect, or spatial arrangement of structures.

Art funding requirements for capital improvement projects.

- (1) Except as otherwise provided in this section, all capital improvement projects funded wholly or partly by the village shall include funds for public art equal to 1% of the construction cost identified in the initial project estimate, up to a maximum of \$10,000 per project. Where a capital improvement project is only partly funded by the village, the amount of funds allocated for public art shall be 1 percent of that portion of the project that is village-funded, up to a maximum of \$10,000 per project. All appropriations for capital improvements falling within the provisions of this chapter shall be deemed to include funding to implement the requirements of this section.
- (2) Where federal or state grants are to be used to fund a capital improvement project, those grants shall, to the extent possible, be treated as subject to the public art funding requirements of this chapter. Where the terms of the grant do not forbid it, the grant application shall include a request for public art funds in the same amount as for village-funded projects under the terms of this chapter. If a grant does not include funds specifically earmarked for public art, any grant funds received shall be used to fulfill the public art requirements of this chapter, unless such use is prohibited by the terms of the grant.
- (3) A capital improvement project funded by special assessments or improvement charges is not subject to the requirements of subsection (1) of this section.
- (4) The requirement of subsection (1) of this section shall not apply to a capital improvement project or to a portion of a capital improvement project funded with funds that do not permit an expenditure for public art, whether by law or by restrictions placed by the source of the funding, and the requirement of subsection (1) shall be subject to any other restrictions imposed by law or by the source of the funding.

Inclusion of public art as part of a capital improvement project; pooling of funds for public art; use of pooled funds.

- (1) Funds for public art that are included as part of a capital improvement project financed from the village's general fund may be used as part of that capital improvement project for the creation, purchase, production or other acquisition of art incorporated as a part of the capital improvement project, including art located on the site where the project is located.
- (2) Funds for public art that are included as part of a capital improvement project financed from the village's general fund may instead be pooled in a separate public art fund within the General Fund
- (3) Funds for public art that are included as part of a capital improvement project financed from a village fund other than the village's general fund shall be accounted for within that fund and may be used as part of that capital improvement project for the creation, purchase, production or other acquisition of art incorporated as part of

the capital improvement project, including art located on the site where the project is located.

- (4) Funds for public art that are included as part of a capital improvement project financed from a village fund other than the village's general fund may instead be pooled in a separate public art fund within that fund. Public art funds that are held within a village fund other than the general fund shall be expended only on projects that are related to the purposes of that fund.
- (5) Funds in pooled public art funds may be used for the creation, purchase, production or other acquisition of art for display in public spaces or facilities; for extraordinary maintenance, repair or refurbishment, including structural reconstruction, and for relocation, alteration and removal of public art.

Disbursement of public art funds.

- (1) Funds for public art that are included as part of a capital improvement project or that are in a pooled public art fund may be used for the purposes identified in the above section.
- (2) Funds for public art that are included as part of a capital improvement project or that are in a pooled public art fund also may be used to fund the administration of the village's public art program and projects, including staff time.
- (3) Funds for public art that are included as part of a capital improvement project or that are part of a pooled public art fund may not be transferred to any other fund, encumbered or utilized for any purpose except the purposes specifically set forth in this chapter.
- (4) Contracts, including but not limited to those for the creation, production, purchase or other acquisition of public art, and to install, maintain, alter, repair, refurbish, relocate or remove public art, shall be processed and approved in accordance with all applicable village requirements.

Ownership and maintenance of work

- (1) No work of art shall be considered for acquisition under this chapter without an estimate for future maintenance costs.
- (2) Routine maintenance of public art shall be provided for and funded by the service area responsible for maintenance of the facility or space where the art is located. Routine maintenance shall include periodic cleaning, regular mechanical maintenance, operational costs and other necessary upkeep resulting from normal use. Funds for extraordinary maintenance or refurbishment, including structural reconstruction, shall be drawn from the public art funds. No extraordinary maintenance, repair, relocation or alteration of public art shall be undertaken without prior written consent of the oversight body.
- (3) All art acquired pursuant to this chapter shall be the sole property of the village unless an alternative arrangement is recommended by the oversight body and approved by village council.

Oversight body.

The oversight body shall be the Dexter Arts, Culture and Heritage Committee.

The oversight body shall:

- (1) Promulgate guidelines, subject to the approval of village council, to implement the provisions of this chapter, including procedures for soliciting and selecting public art and for determining suitable locations for public art;
- (2) By April 1 of each year, submit to the village council a plan detailing potential projects and desirable goals to be pursued in the next fiscal year;
- (3) Make determinations, subject to the approval of the village manager, for each proposed capital improvement project as to whether it is eligible for public art funding under this chapter and, if so, calculate the total construction costs of the project and the total amount of art funding required;
- (4) Make recommendations, subject to the approval of the village manager, regarding disbursement of public art funds to acquire, produce, install, maintain, alter, relocate or remove public art;
- (5) Raise funds above and beyond the funds for public art that are included as part of a capital improvement project or that are in a pooled public art fund, interact with donors of funds or art works on behalf of the village, and foster public/private partnerships to support public art;
- (6) Promote awareness of public art;
- (7) Present an annual report to village council within 60 days after the end of each fiscal year containing:
 - (a) A report on the status of all public art incorporated into or funded by capital improvement projects in progress or completed during the preceding fiscal year;
 - (b) A maintenance report on each work of public art presently under village management detailing maintenance costs for the preceding fiscal year, anticipated maintenance costs for the next fiscal year, and any significant future maintenance concerns, including prioritized recommendations for the maintenance, repair or renovation of particular works;
 - (c) A review of the village's public art with regard to the purposes stated in this chapter;
 - (d) A report on the oversight body's efforts to promote awareness of public art;
 - (e) A report on donations of art and where such art was placed;
 - (f) A report on additional funds raised and how such funds were used; and
 - (g) Any other matter of substantial financial or public importance relating to the public art in the village.
- (8) Perform any related duty delegated by village council; and
- (9) Provide advice to and assist both potential donors of art and other governmental entities regarding possible public locations for placement of art when such art cannot be placed on any village property or incorporated into a capital project of the village.

On an annual basis, the village manager shall provide the oversight body with information regarding the authorized capital improvement projects for that fiscal year, including information

regarding the dollar amounts included in each project budgeted for public art and information regarding the dollar amounts available in the pooled public art funds. On an annual basis, following the annual audit of village funds and financial report to village council, the village manager will provide the oversight body with an update regarding the authorized capital improvement projects and the pooled public art funds, based on the audit.

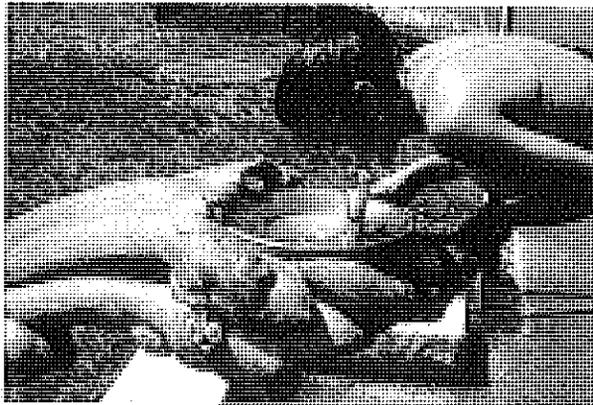


Village of Dexter Arts, Culture & Heritage Committee

Public Art Plan



Public Art Examples

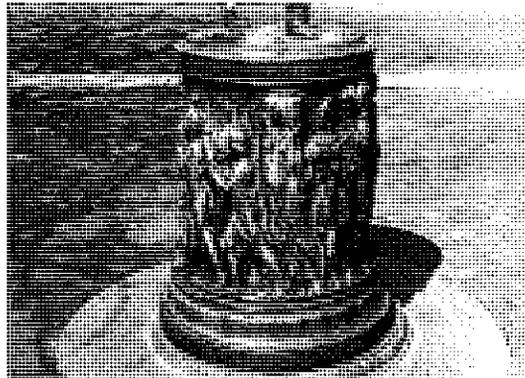




Public Art Examples



Public Art Examples

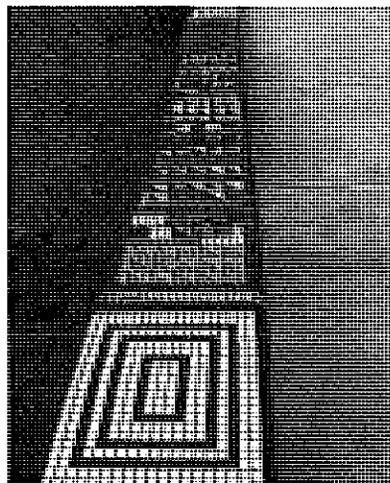




Public Art Example

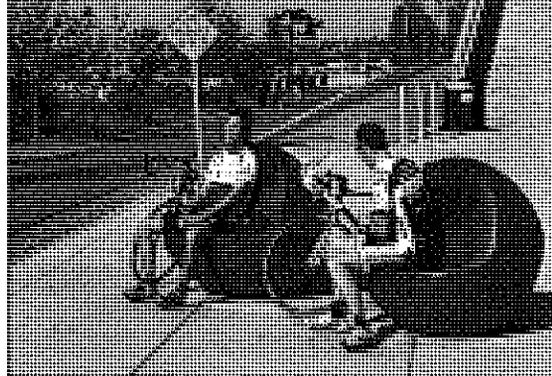


Public Art Examples





Public Art Examples



Public Art Examples

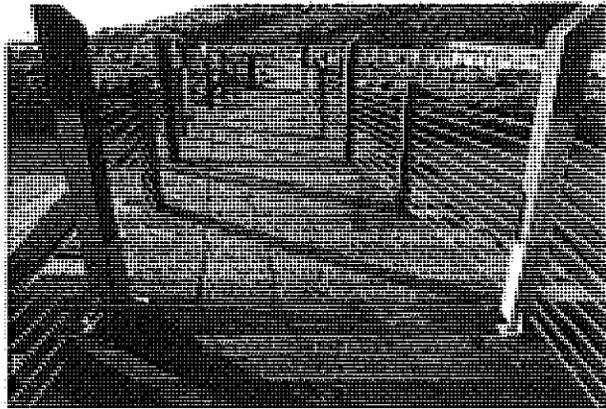




Public Art Examples



Public Art Examples

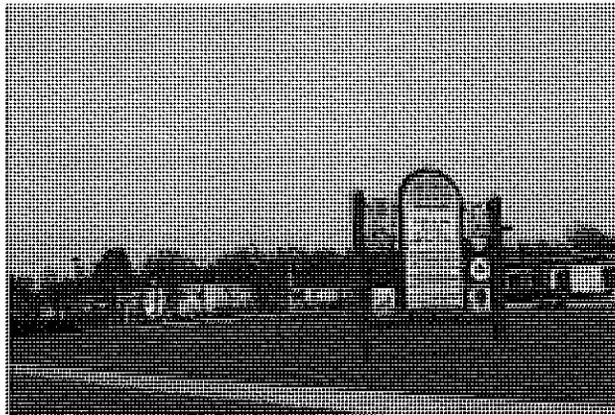




Potential Locations for Art - Entrance to the Village along Dexter Ann Arbor

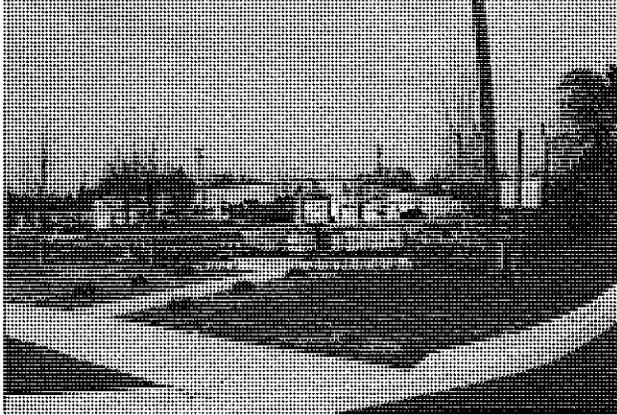


Potential Locations for Art – Baker Road Corridor





Potential Locations for Art – Baker Road Corridor



Potential Locations for Art – Main & Jeffords





Potential Locations for Art – Broad & Main



Potential Locations for Art – Lion's Park





Potential Locations for Art –

Entrance to the Village on Central



Potential Locations for Art –

Peace Park





Potential Locations for Art –

Peace Park



VILLAGE OF DEXTER

ddettling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

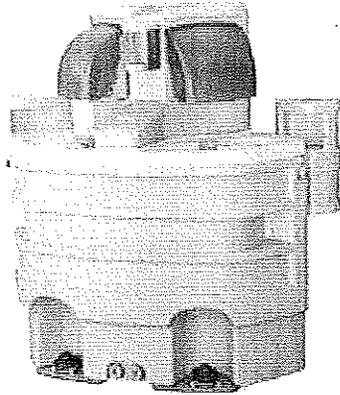
To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: June 21, 2011
**Re: Assistant Village Manager &
Village Manager Report - Meeting of June 27, 2011**

1. Meeting Review:
 - June 6th – Shawn Keough re: Manager Review
 - June 8th – DAPCO Redevelopment Team
 - June 9th – Dexter, Dexter, Webster Work Group
 - June 13th – Council Work Session
 - June 13th – Council Meeting
 - June 16th – DDA Meeting
 - June 16th – Boundary Commission Legal Sufficiency Hearing
 - June 17th – OHM/Tetra Tech & Village Staff re: WWTP Operations meeting
 - June 17th – OHM review Operation and Maintenance Manual
 - June 21st – DDA Bond Restructuring Meeting
2. Upcoming Meeting Review:
 - June 22nd – DCS Meeting re: Projects & Collaboration
 - June 22nd – MDEQ Visit Mill Creek Park Project Site and EQ Basin
 - June 24th – Steve Estey of Dykema requested informational meeting re: Attorney Ron Reynolds for Blackhawk Development
3. Grand Street Sewer Repair. The sewer main on Grand Street near Wylie School was televised after the school's service lead blockage incident. The video shows a collapsed area of the sewer main that needed an emergency repair. Dan got three quotes for the repair, and the lowest bid of \$4,500 was selected and work was completed this week. Dan is working with OHM on a permanent solution for 530 feet of 6" sewer main that runs from the School's property to Inverness Street, all of which is in bad shape and needs to be replaced. Due to low flows and the condition of the Sewer Main it requires flushing every month. It is our hope to excavate and replace the 530 feet while school is out. This will be a follow-up item on a future agenda.
4. Highway Maintenance. OHM is setting up a meeting between Jeff Demek of Highway Maintenance and the Village to resolve chip seal issues from their efforts last summer. There are potentially additional repairs that will be made as part of their contract from last year or there will be a contract adjustment.
5. Farmers Market. Proposed in the budget amendments is an increase in revenue and expense for the Farmers Market watering station. The watering station will be slightly different than what was shared with Council a few weeks ago. A picture of the station is attached to the report. It will be ordered on June 28 and should be delivered within the week.
6. Vacation. I am planning a vacation for the week of July 11, 2011, and will be missing the next Council meeting.
7. Road Maintenance Update. Courtney and Kurt are working on a plan for crack sealing efforts for this summer. They will put together a budget, schedule and list of streets that are candidates

for this type of maintenance, which will be included in the July 11, 2011 packet. Kurt will also evaluate the list of alleys and develop a plan for using the \$10,000 budgeted for alley maintenance this summer.

8. Bridge Anti Graffiti. Bruce Whitley completed application of the anti graffiti solution on the bridge this week. It looks great and WHEN the bridge is used as a canvas again it will clean up with soap and water.
9. Andrea S-3. The village received verbal notification from MDEQ that Andrea Dorney has achieved the S-3 license classification. Scott Maurer also has an S-3 license and Dan Schlaff plans to take the test this fall.
10. Scout Project. Daniel Kesterson will be constructing 4 raised gardens at the community garden on Dan Hoey. An aerial map is attached to my report showing the approximate location of the raised beds.
11. Farm House Damage. Kurt and staff have repaired damage at the farm house due to raccoons taking up residence. The raccoons have been removed from the premises and all obvious areas of entry secured. Staff continues to monitor the home. As the farm house sits unoccupied its condition continues to decline. Just wanted to keep this on the radar for a future facility meeting.
12. Meeting Follow-up. I plan to have meeting summaries for both the DDA Bond Restructuring meeting held on June 21st and an OHM/Tetra Tech/Village Staff WWTP Operations meeting held on June 17th for distribution at the meeting Monday night. If meeting summaries aren't complete, verbal updates will be provided.

[HOME](#) >> [PRODUCTS](#) >> [HAND WASHING & SANITIZING](#) >> [APPLAUSE™](#)



APPLAUSE™

[PRICE INQUIRY](#)

[E-MAIL PAGE](#)

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[ASSEMBLY INSTRUCTIONS](#) [PARTS LISTING](#)

Features:

Part number: SK3-1000/2000

Large 60 gallon Capacity

Hands-free foot pump operation

Soap and paper towel dispenser at the user's fingertips

Handles molded in for easy movement

Great for large job sites

Easy to fill and service

3840 pumps of water

Available Options:

Water Mains Hookup - Part number: SK3-3000

[Parts Listing](#) | [Assembly Instructions](#)

Hard Inner Liner Conversion - Converts the vinyl inner liner to a hard inner liner - Part number: SK2-SK3

[Assembly Instructions](#)

Retro-Fit Conversion Kit - Converts the screwed on top to a hinged top - Part Number: SK2-SK3-1000

[Assembly Instructions](#)

Description	Values
Height	47.5 in / 121 cm
Width	50.5 in / 128 cm
Depth	21.7 in / 55 cm

Weight Empty	80 lb / 36 kg
Fresh Water Capacity (Vinyl Liner) (Hard Liner)	60 gal / 227 ltr 33 gal / 125 ltr
Grey Water Capacity (Vinyl Liner) (Hard Liner)	60 gal / 227 ltr 34 gal / 129 ltr
Number of Single Dispenses (Vinyl Liner) (Hard Liner)	3840 2112
Pump Capacity (per stroke)	2 fl. oz. / 59.14 ml
Paper Towel Dispenser	
1000 towels per wash station. (Four packs of single-fold towels Georgia Pacific 23504) Or (2-rolls Baywest Ecosoft 46200)	
Soap Dispenser Capacity (ea)	30 fl. oz. / 887 ml

Note: In certain geographical areas of the USA, a warning decal, "Not for Drinking or Cooking" is required. This sink is supplied with PC-000782 Warning Decal, which is located directly below the faucet. It is suggested that this decal be replaced if it becomes damaged or worn out.

All materials, including resin, pigments and additives used to make the plastic components as well as the plumbing components that come in contact with the fresh water supply are U.S. Government Food & Drug Administration (FDA) food grade compliant materials

All dimensions are subject to change due to environmental factors.

[Email This Page](#)

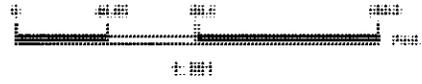
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Community Garden

Related Garden Project

City of Washington County



City of Washington County Seal
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Hello Residents and Fellow Council Members,

June 27th will be the last meeting of the 2010 – 2011 fiscal year. We will be approving final budget amendments and approving the budget for the 2011 – 2012 fiscal year. As I look ahead, I would like to share a few notes on my recent activity and provide some insight on my future initiatives:

Activities Since my Last Report

June 16, 2011 – State Boundary Commission Meeting (Lansing) – The Village's petition for Cityhood was considered for legal sufficiency at this meeting. Webster Township is challenging the petition and the State Boundary Commission is seeking an Attorney General opinion on the challenge. The next State Boundary Commission meeting is in August of 2011. We expect to be on that agenda. I will try to elaborate more at the Village Council meeting.

June 21, 2011 – Downtown Development Authority (DDA) Bond Restructuring meeting – Tom Traciak (HJ Umbaugh & Associates), Tom Colis (Miller Canfield – Bond Counsel), Tom Covert (DDA Treasurer), Doug Finn (DDA Member), Donna Dettling (Village Manager), Marie Sherie (Village Finance Director) and I met to discuss options to reduce or restructure the debt payments that the DDA currently has.

As Council will recall, the DDA has 3 current bonds that require debt service payments totaling approximately \$340,000 through the fiscal year 2017 - 2018. The debt service payments increase beyond that point in time to a peak of nearly \$450,000 in 2027 – 2028. The problem is that the DDA's taxable valuation has declined over the past few years and it is difficult to predict when the recovery will occur. As a result of the lower taxable value, the DDA revenue stream is predicted to be lower than our bond payments. The purpose of the meeting was to evaluate options for restructuring or refinancing our current debt. We learned that our 2001 Bonds could be refinanced to save approximately \$4,000 to \$5,000 per year. The 2008 tax exempt Bonds that were sold to complete the recent round of DDA projects is not callable until the year 2017- 2018, so there is not anything we can do with that series for a while.

There are options associated with the 2008 Taxable Bonds that were sold to purchase the DAPCO property. Most of these options wouldn't save the DDA much or would be difficult to achieve. One option that is available would be to convert the Bonds to non-taxable bonds, but that would require that the property was 100% used for the public in the future, which doesn't accomplish the Village's or DDA goal of creating a development opportunity at that location. That option would save approximately \$40,000 per year in payments.

It appears to me that in order to help the DDA make their future bond payments, the Village may have to continue to pick up the annual \$40,000 Downtown Maintenance Contribution (or most of it as we have budgeted this coming year) that the DDA has been contributing to the Village General Fund Budget. It also appears that the DDA may have to postpone the repayment to the Village for the ADA Ramp, the recent property purchases and any DAPCO redevelopment initiatives that are undertaken. Lastly, it appears that the Village and DDA should reexamine the opportunities to lease space in the DAPCO property to generate additional revenue.

Future Activities

June 24, 2011 – Meeting with Blackhawk Development – Donna Dettling asked me to attend a meeting with Blackhawk Development and the Village's attorney related to the Dan Hoey Road property issue across from Dexter Crossing. I will provide an update at the Council meeting based on what we learn at the meeting.

June 27, 2011 – Village Council Meeting – Key items will include adoption of the 2011/2012 Budget, 2010/2011 Budget amendments, Public Hearing and Consideration of Amendments to the Village's

Ordinances for Adding Medical Marihuana Home Occupation and Home Use, and Public Hearing and Consideration of amendments to Chapter 54 of the Villages General Code, Traffic and Vehicles.

July 11, 2011 – Village Council meeting

July 20, 2011 – Regional Fire Department Meeting

July 21, 2011 – Downtown Development Authority Meeting

I hope everyone has a Happy Fourth of July Holiday and I look forward to the next fiscal year for the Village of Dexter!

Please let me know if you have any questions. I hope to see you around our town.

Shawn Keough

Village President

(734) 426-5486 (home) or (313) 363-1434 (cell phone)

AGENDA 6-27-11

ITEM J-1

SUMMARY OF BILLS AND PAYROLL			27-Jun-11
Payroll Check Register	06/15/11	\$35,206.97	Bi-weekly payroll processing
Account Payable Check Register	06/27/11	\$27,320.33 \$2,450.00	
		\$64,977.30	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS
Summary Items from Bills & Payroll		Amount	Comments
ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS			
DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED			
Exceptions:			
Line items associated with Ed's cashouts and the longevity cashouts may need to be adjusted depending on the overall expenditures of the relevant departments			
Municipal Street Lighting will need to be amended by approx. \$500			
<i>"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."</i>			

VENDOR APPROVAL SUMMARY REPORT

Date: 06/21/2011

Time: 11:54am

Page: 1

Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ARBOR SPRINGS WATER CO. INC	ARBOR SPRI	OFFICE	5.75	0.00
AT&T	AT&T	734 426 4572	213.33	0.00
BOULLION SALES	BOULLION	FLOW	2,300.00	0.00
CARLISLE-WORTMAN ASSOCIATES	CARL-WORT	K-SPACE SITE PLAN	706.50	0.00
CHAMPION WATER TREATMENT	CHAMPION W	WWTP	8.50	0.00
COMCAST	COMCAST	DPW	410.88	0.00
CORRIGAN OIL COMPANY	CORRIGAN O	WWTP	2,234.82	0.00
COURTNEY NICHOLLS	COUR	WORK SESSION DINNER	34.97	0.00
DEXTER AREA CHAMBER	DEX CHAMBE	COLOR AD	895.00	0.00
DONNA DETTLING	DONNA D	MEETING 05/17/2011	17.69	0.00
DTE ENERGY	DET EDISON	APRIL/MAY	196.00	0.00
DTE ENERGY-STREET LIGHTING	DTE ENERGY	CHARGES 5/1-5/31	5,881.04	0.00
HEARTS & FLOWERS	HEARTS & F	WREATH FOR PARADE	75.00	0.00
HERITAGE NEWSPAPERS	HERITAGE N	LEGALS	220.50	0.00
L-N-J LANDSCAPING AND LAWCARE	L-N-J	DOWNTOWN LANDSCAPE SERVICE	5,400.00	0.00
LESSORS WELDING SUPPLY	LESSORS	SUPPLIES	130.18	0.00
LINCOLN NATIONAL LIFE INS CO	LINCOLN LI	PERIOD 07/1-07/31/2011	419.95	0.00
LOWE'S BUSINESS ACCOUNT	LOWE S	CEMENT	50.28	0.00
MOBILE MOWER REPAIR	MOBILE MOW	PARTS	7.84	0.00
NEXTEL COMMUNICATIONS	NEXTEL COM	COVERAGE 05/7-06/6	311.19	0.00
NORTH CENTRAL LABORATORIES	NCL	LAB	150.15	0.00
PLATEMATE	PLATEMATE	MARKET	169.50	0.00
ROTO ROOTER	ROTO ROOTE	MARKET <i>sewer Grand St Main</i>	535.00	0.00
MARIE A. SHERRY	SHERRY/MA	MILEAGE	128.22	0.00
SOUTHEASTERN EQUIPMENT CO. INC	SOUTHEASTE	SUPPLIES	333.11	0.00
TETRA TECH	TETRA TECH	AS NEEDED SERVCIES <i>May</i>	3,685.40	0.00
URS CORPORATION	URS CORP	trail connection	1,826.03	0.00
WASHTENAW COUNTY TREASURER	W CTY TREA	LOCAL UNIT <i>May 01</i>	973.50	0.00
Grand Total:			27,320.33	0.00

INVOICE APPROVAL LIST BY FUND

Date: 06/21/2011
 Time: 11:54am
 Page: 1

Village of Dexter

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: General Fund							
Dept: Village Council							
101-101.000-956.000	Council Di		HEARTS & FLOWERS	0		06/20/2011	75.00
			WREATH FOR PARADE		4052		
101-101.000-956.000	Council Di		DONNA DETTLING	0		06/20/2011	17.69
			MEETING 05/17/2011		06/20/11		
101-101.000-956.000	Council Di		COURTNEY NICHOLLS	0		06/20/2011	34.97
			WORK SESSION DINNER		06/20/11		
Total Village Council							127.66
Dept: Village Manager							
101-172.000-722.000	Life & Dis		LINCOLN NATIONAL LIFE INS CO	0		06/20/2011	116.38
			PERIOD 07/1-07/31/2011		06/20/11		
Total Village Manager							116.38
Dept: Village Clerk							
101-215.000-901.000	Printing &		HERITAGE NEWSPAPERS	0		06/20/2011	198.00
			LEGALS		06/20/11		
Total Village Clerk							198.00
Dept: Village Treasurer							
101-253.000-722.000	Life & Dis		LINCOLN NATIONAL LIFE INS CO	0		06/20/2011	34.81
			PERIOD 07/1-07/31/2011		06/20/11		
101-253.000-727.000	Office Sup		MARIE A. SHERRY	0		06/20/2011	2.32
			MILEAGE		06/20/11		
101-253.000-861.000	Travel & M		MARIE A. SHERRY	0		06/20/2011	125.90
			MILEAGE		06/20/11		
Total Village Treasurer							163.03
Dept: Buildings & Grounds							
101-265.000-727.000	Office Sup		ARBOR SPRINGS WATER CO. INC	0		06/21/2011	5.75
			OFFICE		1272722		
101-265.000-920.000	Utilities		COMCAST	0		06/20/2011	266.93
			OFFICE				
101-265.000-920.001	Telephones		NEXTEL COMMUNICATIONS	0		06/20/2011	25.93
			COVERAGE 05/7-06/6		06/20/11		
Total Buildings & Grounds							298.61
Dept: Law Enforcement							
101-301.000-803.000	Contracted		WASHTENAW COUNTY TREASURER	0		06/20/2011	973.50
			LOCAL UNIT		20067		
Total Law Enforcement							973.50
Dept: Planning Department							
101-400.000-722.000	Life & Dis		LINCOLN NATIONAL LIFE INS CO	0		06/20/2011	33.14
			PERIOD 07/1-07/31/2011		06/20/11		
101-400.000-802.000	Profession		CARLISLE-WORTMAN ASSOCIATES	0		06/20/2011	162.50
			MASTER PLAN		2116-149		
101-400.000-802.000	Profession		CARLISLE-WORTMAN ASSOCIATES	0		06/20/2011	160.00
			PLANNING		2116-148		
Total Planning Department							355.64
Dept: Zoning Board of Appeals							
101-410.000-901.000	Printing &		HERITAGE NEWSPAPERS	0		06/20/2011	22.50
			LEGALS		06/20/11		
Total Zoning Board of Appeals							22.50
Dept: Department of Public Works							
101-441.000-722.000	Life & Dis		LINCOLN NATIONAL LIFE INS CO	0		06/20/2011	35.68
			PERIOD 07/1-07/31/2011		06/20/11		
101-441.000-740.000	Operating		LESSORS WELDING SUPPLY	0		06/21/2011	130.18
			SUPPLIES		513042		
101-441.000-740.000	Operating		LOWE'S BUSINESS ACCOUNT	0		06/20/2011	50.28
			CEMENT		06/15/11		
101-441.000-920.000	Utilities		COMCAST	0		06/20/2011	143.95
			DFW		06/20/11		
101-441.000-920.001	Telephones		NEXTEL COMMUNICATIONS	0		06/20/2011	129.66
			COVERAGE 05/7-06/6		06/20/11		
Total Department of Public Works							489.75
Dept: Downtown Public Works							
101-442.000-730.000	Farmers Ma		PLATEMATE	0		06/20/2011	169.50
			MARKET		130373		

INVOICE APPROVAL LIST BY FUND

Date: 06/21/2011
 Time: 11:54am
 Page: 2

Village of Dexter

Fund	Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund							
	Dept: Downtown Public Works 101-442.000-802.000	Profession	L-N-J LANDSCAPING AND LAWCARE DOWNTOWN LANDSCAPE SERVICE	0	06/20/11	06/20/2011	5,400.00

Total Downtown Public Works							5,569.50
	Dept: Municipal Street Lights 101-448.000-920.003	St Lights	DTE ENERGY-STREET LIGHTING CHARGES 5/1-5/31	0	6048937	06/20/2011	5,881.04

Total Municipal Street Lights							5,881.04
	Dept: Parks & Recreation 101-751.000-722.000	Life & Dis	LINCOLN NATIONAL LIFE INS CO PERIOD 07/1-07/31/2011	0	06/20/11	06/20/2011	5.76
	101-751.000-901.000	Printing &	DEXTER AREA CHAMBER COLOR AD	0	06/21/11	06/21/2011	895.00

Total Parks & Recreation							900.76
	Dept: Capital Improvements 101-901.000-970.000	Capital Im	URS CORPORATION trail connection	0	4714386	06/20/2011	1,826.03

Total Capital Improvements							1,826.03

Fund Total							16,922.40
Fund: Major Streets Fund							
	Dept: Routine Maintenance 202-463.000-722.000	Life & Dis	LINCOLN NATIONAL LIFE INS CO PERIOD 07/1-07/31/2011	0	06/20/11	06/20/2011	29.93

Total Routine Maintenance							29.93
	Dept: Traffic Services 202-474.000-722.000	Life & Dis	LINCOLN NATIONAL LIFE INS CO PERIOD 07/1-07/31/2011	0	06/20/11	06/20/2011	9.21

Total Traffic Services							9.21
	Dept: Winter Maintenance 202-478.000-722.000	Life & Dis	LINCOLN NATIONAL LIFE INS CO PERIOD 07/1-07/31/2011	0	06/20/11	06/20/2011	18.42

Total Winter Maintenance							18.42

Fund Total							57.56
Fund: Local Streets Fund							
	Dept: Routine Maintenance 203-463.000-722.000	Life & Dis	LINCOLN NATIONAL LIFE INS CO PERIOD 07/1-07/31/2011	0	06/20/11	06/20/2011	9.21

Total Routine Maintenance							9.21
	Dept: Traffic Services 203-474.000-722.000	Life & Dis	LINCOLN NATIONAL LIFE INS CO PERIOD 07/1-07/31/2011	0	06/20/11	06/20/2011	2.30

Total Traffic Services							2.30
	Dept: Winter Maintenance 203-478.000-722.000	Life & Dis	LINCOLN NATIONAL LIFE INS CO PERIOD 07/1-07/31/2011	0	06/20/11	06/20/2011	4.60

Total Winter Maintenance							4.60

Fund Total							16.11
Fund: Equipment Replacement Fund							
	Dept: Department of Public Works 402-441.000-939.000	Vehicle Ma	SOUTHEASTERN EQUIPMENT CO. INC SUPPLIES	0	B21753	06/20/2011	333.11
	402-441.000-939.000	Vehicle Ma	MOBILE MOWER REPAIR PARTS	0	06/20/11	06/20/2011	7.84

Total Department of Public Works							340.95
Dept: Capital Improvements-Vehicles							

INVOICE APPROVAL LIST BY FUND

Date: 06/21/2011
 Time: 11:54am
 Page: 3

Village of Dexter

Fund	Department	Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Equipment Replacement Fund								
Dept: Capital Improvements-Vehicles								
		402-903.000-981.000	Vehicles	BOULLION SALES PLOW	0	06/20/11	06/20/2011	2,300.00
								2,300.00
Total Capital Improvements-Vehicles								2,300.00
								2,640.95
Fund Total								2,640.95
Fund: Sewer Enterprise Fund								
Dept: Sewer Utilities Department								
		590-548.000-722.000	Life & Dis	LINCOLN NATIONAL LIFE INS CO PERIOD 07/1-07/31/2011	0	06/20/11	06/20/2011	72.31
		590-548.000-742.000	Chem Plant	NORTH CENTRAL LABORATORIES LAB	0	288019	06/20/2011	150.15
		590-548.000-751.000	Gasoline &	CORRIGAN OIL COMPANY WWTTP	0	06/20/11	06/20/2011	2,234.82
		590-548.000-802.000	Profession	TETRA TECH AS NEEDED SERVCIES	0	50459565	06/20/2011	1,474.16
		590-548.000-802.000	Profession	ROTO ROOTER WYLIE SCHOOL	0	669380	06/20/2011	535.00
		590-548.000-920.000	Utilities	DTE ENERGY APRIL/MAY	0	06/20/11	06/20/2011	146.00
		590-548.000-920.001	Telephones	AT&T 734 426 4572	0	06/20/11	06/20/2011	140.80
		590-548.000-920.001	Telephones	NEXTEL COMMUNICATIONS COVERAGE 05/7-06/6	0	06/20/11	06/20/2011	77.80
								4,831.04
Total Sewer Utilities Department								4,831.04
								4,831.04
Fund Total								4,831.04
Fund: Water Enterprise Fund								
Dept: Water Utilities Department								
		591-556.000-722.000	Life & Dis	LINCOLN NATIONAL LIFE INS CO PERIOD 07/1-07/31/2011	0	06/20/11	06/20/2011	48.20
		591-556.000-740.000	Operating	CHAMPION WATER TREATMENT WWTTP	0	06/20/11	06/20/2011	8.50
		591-556.000-802.000	Profession	TETRA TECH AS NEEDED SERVCIES	0	50459565	06/20/2011	2,211.24
		591-556.000-920.000	Utilities	DTE ENERGY APRIL/MAY	0	06/20/11	06/20/2011	50.00
		591-556.000-920.001	Telephones	AT&T 734 426 4572	0	06/20/11	06/20/2011	72.53
		591-556.000-920.001	Telephones	NEXTEL COMMUNICATIONS COVERAGE 05/7-06/6	0	06/20/11	06/20/2011	77.80
								2,468.27
Total Water Utilities Department								2,468.27
								2,468.27
Fund Total								2,468.27
Fund: Trust & Agency Fund								
Dept: Assets, Liabilities & Revenue								
		701-000.000-253.052	K-Space	CARLISLE-WORTMAN ASSOCIATES K-SPACE SITE PLAN	0	2116-150	06/20/2011	384.00
								384.00
Total Assets, Liabilities & Revenue								384.00
								384.00
Fund Total								384.00
								27,320.33
Grand Total								27,320.33

INVOICE APPROVAL LIST BY FUND

Date: 06/21/2011
 Time: 12:34pm
 Page: 1

Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check Number	Invoice Number	Due Date	Amount
			Abbrev	Invoice Description				
Fund: Sewer Enterprise Fund								
Dept: Sewer Utilities Department								
	590-548.000-803.003		Sludge hau	WATERSOLVE CONTAINER	0	3604	06/21/2011	2,450.00

Total Sewer Utilities Department								2,450.00

Fund Total								2,450.00

Grand Total								2,450.00

AGREEMENT

WESTERN-WASHTENAW AREA VALUE EXPRESS, P.O. Box 272, Chelsea, MMI 48118

(hereinafter "WAVE") and the VILLAGE OF DEXTER (hereinafter "DEXTER"), in consideration of the mutual promises contained herein, do hereby agree as follows this _____ day of _____ 2011.

- 1. Background:** WAVE, a Michigan Non-Profit Corporation, formed under state statute, receives 'pass-through' funding through operating funds from the Michigan Department of Transportation (MDOT) pursuant to Public Act 51 of 1951 for the purpose of providing transportation according to its Articles and Bylaws within portions of the ANN ARBOR TRANSPORTATION AUTHORITY (hereinafter "AATA") service area, within Washtenaw County. DEXTER desires to contract with WAVE for WAVE to provide a portion of said public transportation within the AATA service area, and specifically to provide door-to-door service for the Village of Dexter and Dexter School District area.
- 2. Term:** The term of this Agreement shall be from July 1, 2011 through June 30, 2012.
- 3. Public transportation service to be provided:** This agreement does not impose any duty or obligation upon WAVE to provide any specific public transportation service beyond what is stated expressly herein. WAVE hereby agrees to extend door-to-door service to DEXTER, five days per week, eight hours per day, Monday through Friday. It is mutually understood that WAVE is solely responsible for determining all aspects of the service to be provided including the hours of service, routes, and vehicle scheduling, and for determining all aspects of the quality and safety of

operation without oversight by DEXTER or consultation with DEXTER. Aspects of quality and safety of operation may include (as an example), eliminating part or all of a shift due to weather or other safety related issues.

4. **Ridership reporting:** WAVE agrees to maintain ridership data by demographics and to provide the same on a yearly basis to DEXTER.
5. **Payment:** DEXTER agrees to pay WAVE the sum of TWELVE THOUSAND and NO/DOLLARS (\$12,000) for the services described in this in equal installments due on the first day of each month of the Agreement. The quarterly installments amount shall be THREE THOUSAND DOLLARS (\$3,000.00). The first installment shall be due on July 1, 2011. DEXTER understands that the sum does not fully cover operational expenses of a five-day-per-week door-to-door service. If local or other funding to subsidize this door-to-door service is not achieved, service days may be reduced accordingly during the agreement period.
6. **Indemnification:** WAVE agrees to indemnify and hold DEXTER harmless from all claims of any sorts, including but not limited to claims for personal injury or property damages which arise from any action or failure to act by WAVE in relation to its obligations under this Agreement. DEXTER agrees to indemnify and hold WAVE harmless for any and all claims of any sort arising out of a breach of this agreement by DEXTER.
7. **Insurance:** WAVE will provide such insurance as may be required by MDOT relating to the obligations of WAVE under this Agreement, and will name DEXTER as an additional insured under any policy of insurance which may be required.

8. **Termination:** Either party may terminate this Agreement for cause at any time in the event that the other party fails to perform its obligations hereunder. Unless non-performance results in immediate threat to public health or safety, DEXTER will provide WAVE with written notice of non-compliance and a 30-day period to cure such non-compliance before termination of services. Further, either party may terminate this Agreement for its convenience upon 60 days written notice, providing that the parties shall continue their obligations to each other under the terms of this agreement until it is terminated.
9. **Assignment:** WAVE may not assign its obligations under this Agreement without the prior written consent of DEXTER.
10. **Governing law:** This agreement shall be governed by the law of Michigan.
11. **Severability:** In the event any provision of this Agreement is determined to be invalid, the remainder of this Agreement shall remain in full force and effect.

VILLAGE OF DEXTER

Sign: _____

Print: _____

WESTERN-WASHTENAW AREA VALUE EXPRESS

Sign: _____

Print: _____

AGREEMENT

WESTERN-WASHTENAW AREA VALUE EXPRESS, P.O. Box 272, Chelsea, MI 48118 (hereinafter "WAVE") and the VILLAGE OF DEXTER (hereinafter "DEXTER"), in consideration of the mutual promises contained herein, do hereby agree as follows this _____ day of _____ 2011.

1. **Background:** WAVE, a Michigan Non-Profit Corporation, formed under state statute, receives 'pass-through' funding through operating funds from the Michigan Department of Transportation (MDOT) pursuant to Public Act 51 of 1951 for the purpose of providing transportation according to its Articles and Bylaws within portions of the ANN ARBOR TRANSPORTATION AUTHORITY (hereinafter "AATA") service area, within Washtenaw County. DEXTER desires to contract with WAVE for WAVE to provide a portion of said public transportation within the AATA service area, and specifically to provide an inter-urban express connector service to an AATA transfer point that is located on Jackson Road, near Wagner Road with the City of Ann Arbor, and WAVE desires to provide public transportation on those terms.
2. **Term:** The Term of this Agreement shall be from July 1, 2011 to June 30, 2012.
3. **Public transportation service to be provided:** This agreement does not impose any duty or obligation upon WAVE to provide any specific public transportation service beyond what is stated expressly herein. WAVE hereby agrees to extend its current service to DEXTER to provide additional pick-up locations within DEXTER, and provide shuttle service from DEXTER to the AATA transfer point referenced above. It is mutually understood that WAVE is solely

responsible for determining all aspects of the service to be provided including the hours of service, routes, and vehicle scheduling, and for determining all aspects of the quality and safety of operation without oversight by DEXTER or consultation with DEXTER. Aspects of quality and safety of operation may include (as an example), eliminating part or all of a shift due to weather or other safety related issues.

4. **Ridership reporting:** WAVE agrees to maintain ridership data by pick up location and to provide the same on a yearly basis to DEXTER.
5. **Payment:** DEXTER agrees to pay WAVE the sum of TEN THOUSAND and NO/100 DOLLARS (\$10,000) for the services described in this in equal installments due on the first day of each month of the Agreement. The quarterly installment amount shall be TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500.00). The first installment shall be due on July 1, 2011.
6. **Indemnification:** WAVE agrees to indemnify and hold DEXTER harmless from all claims of any sorts, including but not limited to claims for personal injury or property damages which arise from any action or failure to act by WAVE in relation to its obligations under this Agreement. DEXTER agrees to indemnify and hold WAVE harmless for any and all claims of any sort arising out of a breach of this agreement by DEXTER.
7. **Insurance:** WAVE will provide such insurance as may be required by MDOT relating to the obligations of WAVE under this Agreement, and will name DEXTER as an additional insured under any policy of insurance which may be required.

8. **Termination:** Either party may terminate this Agreement for cause at any time in the event that the other party fails to perform its obligations hereunder. Unless non-performance results in immediate threat to public health or safety, DEXTER will provide WAVE with written notice of non-compliance and a 30-day period to cure such non-compliance before termination of services. Further, either party may terminate this Agreement for its convenience upon 60 days written notice, provided that the parties shall continue their obligations to each other under the terms of this agreement until it is terminated.
9. **Assignment:** WAVE may not assign its obligations under this Agreement without the prior written consent of DEXTER.
10. **Governing law:** This agreement shall be governed by the law of Michigan.
11. **Severability:** In the event any provision of this Agreement is determined to be invalid, the remainder of this Agreement shall remain in full force and effect.

VILLAGE OF DEXTER Sign _____

Print _____

WESTERN-WASHTENAW AREA VALUE EXPRESS

Sign _____

Print _____



AGENDA 6-27-11

ITEM J-4 and J-5

VILLAGE OF DEXTER-PARKS-COMMISSION
8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Date Received: 6/6/11
Receipt #: N/A
NON-PROFIT

APPLICATION AND RELEASE OF LIABILITY WAIVER
FOR PARK/FACILITY USE
and/or
ROAD CLOSURE

EVENT: Dexter Daze EVENT
DATE/TIME: Aug 12 + 13
Applicant/Sponsoring Party Dexter Daze Phone/Email
Primary Contact Karen Bentley Phone/Email Central ST closed
Secondary Contact Carol Jones Phone/Email Starting @ 5 PM 8-18
426-8114 dextercofecool.com until noon 8-21
Address (City, State, Zip) PO Box 31 Dexter Main ST to Fifth ST
Event Description: Community Celebration

TYPE OF EVENT (Check all that apply)
 Park Use Facility Use: List the Facility GAZEBO MONUMENT PARK
 Road Closure: List Event _____ (Village Council Approval Required) DATE APPROVED _____
 Fire/Open Burning (DAFD Approval Required) DATE APPROVED _____

FEES
Residents - \$25/4 hours
Non Village Residents - \$150/4 hours, \$50 each additional hour
Chamber, Non-profits, Community Events exempt from fee
*\$200 Damage Deposit Required

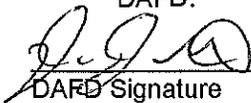
- THE FOLLOWING ACTIVITIES REQUIRE A PERMIT (Check all that apply)
- Road Closure - additional requirements apply.
 - Hold a parade - additional requirements apply.
 - Conduct exhibitions, erect any building or structure, sell or giveaway any food, drink, or other upon or across park lands.
 - Display, or offer for sale, any article in any park or recreation area.
 - Hold assembly involving 30 participants or more (exempts classroom activities).
 - Distribute, deliver or place any bill, billboard, placard, banner, circular, or other advertisement - additional requirements apply.
 - Furnish and/or consume any beer, wine, or other alcoholic beverage within the boundaries of any park or recreation area - additional requirements apply.
 - Fire Pit or other open burning activities. Type of Burning: _____

INSTRUCTIONS AND REQUIREMENTS FOR APPLICATION

1. Application must be filed, and complete, at least 3 weeks prior to scheduled event (includes administrative approval).

2. Village Services - Provide information on the requested village services, i.e. barricades, detour signs, etc.
3. Road Closure Applications - A complete diagram/map/routes for events and road closures must include distances, schedule, etc. Sheriff's Dept. and Fire Dept. approvals are required for road closures. Contracts and authorizations will be required prior to permit approval. This can take up to 3 weeks, please plan accordingly. Upon approval by both departments obtain signatures below. Road Closures require that the applicant notify all residents/businesses affected by the closure. Notification must be completed a minimum of 2 weeks prior to the event. Please indicate on the permit the date in which notification will be completed.
DATE COMPLETED: _____

- a. Contact the Washtenaw County Sheriff Department substation-Dexter (734) 424-0587- to arrange contracted officers for events requiring road closures. Provide copy of agreement/contract with WCSD.
- b. Contact the Dexter Area Fire Department (734) 426-4500 to arrange contracted services or to provide information for event requiring road closures. Provide copy of agreement/contract with the DAFD.

 _____ DAFD Signature	C-6-11 _____ Date	 _____ WCSD Signature	6-7-11 _____ Date
--	-------------------------	---	-------------------------

- c. Provide the Village with a road closure sign plan indicating where road closure signs are required. The Village of Dexter has limited road closure signage therefore additional contracts may be required. Contact POCO-734-397-1677; or Spartan- 313-292-2488, if applicable.
 - d. The Washtenaw County Road Commission (734) 761-1500 may require additional Road Closure permits for events within their jurisdiction. Contact the Village for more information on jurisdiction.
4. Insurance –
 - a. Private and/or Nonprofit Group Sponsored Event or Personal Events (weddings, birthday parties, etc.) - The following insurance coverage's are required:
 - i. Home Owners Policy coverage certificate or renters policy with general liability coverage of \$100,000 must be provided to show host coverage for offsite events in an amount.
 - ii. General liability insurance in the amount of \$1,000,000 naming the Village of Dexter, including all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and their board members, employees and volunteers.
 - b. Alcohol – Events
 - i. Selling alcohol requires a permit from the Michigan Liquor Control Commission. General liability insurance in the amount of \$1,000,000 naming the Village of Dexter, including all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and their board members, employees and volunteers, is required. Alcohol sales must be separate and fenced from the rest of the event.
 - ii. Serving alcohol at a private/host events requires a Home Owners Policy or renters policy with \$1,000,000 worth of coverage for Host Liquor. Single day coverage may be necessary for special events. Applicants should check with their insurance companies. Copies of coverage certificates are required prior to issuance of permit.
 5. Hold Harmless/Indemnification Waiver (below) must be signed and dated by the sponsoring party and/or representative.
 6. Signage – On site and off site signage is permitted with approval. *See Temporary Sign Permit.*
 7. Loading and Unloading - NOT permitted within parks unless permission is specifically granted. If loading and unloading is required temporary road closures may be arranged.
 8. Waste Management – Upon completion of the event, the sponsors are responsible for removal of all equipment brought to the site, and for returning the site to the same condition as prior to the event. Arrangements should be made with Waste Management for trash disposal: (800) 796-9696.
 9. Publication Methods – Please circle all that apply: (Village event calendar, village newsletter, Dexter Leader, Chamber Newsletter, Flyers, Brochures, Banners, Others _____)

TERMS OF USE

As a representative for and on behalf of the Sponsoring Party, the applicant acknowledges the following:

1. Completed application, rental fees and damage deposits, must be paid in full before the permit is granted.
2. If the Sponsoring Party is authorized to use a park gazebo or other designated facility or space, expect to have exclusive use of that gazebo, facility or designated space for the period defined in this permit.
3. The park, in which the authorized activity will be located, will continue to be open for use by the public during the period of the authorized activity and the authorized activity or use of the park will not unreasonably interfere with or detract from the general public's enjoyment of the park during the authorized hours of the event.
4. The authorized activity or use will not unreasonably interfere with the promotion of public health, welfare, safety and recreation consistent with Dexter's mission.
5. The authorized activity or use will not include or cause violence, crime or disorderly conduct on the part of any individual participating in the authorized event, activity, or use.
6. Village of Dexter parks and park facilities are valuable community assets and, as such, are to be treated with respect and care including, but not limited to, all structures, lighting, benches, and related physical assets. No modifications (use of nails, tape, etc.) are to be made to any park, park asset, including gazebos, light poles, etc. without the express written consent of the Village of Dexter. All natural areas, trees, boulders, and other landscaping, and memorials are to be protected from damage and not subject to wear and tear from either human or animal activity.
7. A \$200 damage deposit will be required for ALL events. The deposit will be returned upon inspection of the facilities the following workday. The deposit may be picked up or destroyed upon inspection of the facilities the following workday. Damage will be documented with photos and provided to applicant if any portion of the damage deposit is retained. Damage consists of anything that requires Village staff time, resources or additional contracts to repair and/or restore.
8. The Sponsoring Party agrees that all site clean-up is the responsibility of the Sponsoring Party and not the Village of Dexter.
9. To the best of the Sponsoring Party's ability, the authorized activity will not require or cause unanticipated or unauthorized expense by the Village of Dexter, its departments, units or services, or its community police operations. The Village of Dexter and/or its community police operation reserve the right to invoice the Sponsoring Party for additional costs incurred as a result of the authorized use specified in this application. It will be the responsibility of the Sponsoring Party to pay such costs. Such costs may be related but not limited to police services, damage to facilities, landscaping, sidewalks, grass, or other park assets, or post-activity area or facility clean-up.
10. The Sponsoring Party must provide a copy of the permit, if requested, at the event.

HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law, Dexter Daze, the Sponsoring Party, agrees to defend, pay in behalf of, indemnify, and hold harmless the Village of Dexter, its elected and appointed officials, employees and volunteers and others working in behalf of the Village of Dexter against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the Village of Dexter, its elected and appointed officials, employees, volunteer or others working in behalf of the Village of Dexter, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this contract.

Date 6/6/2011 Signed X

FOR OFFICE USE ONLY

Approved/Denied on _____ By: _____ Title: _____

Approval Granted with the following conditions: _____

<input type="checkbox"/>	Village Resident (\$25)
<input type="checkbox"/>	Non-Village Resident (\$150)
<input checked="" type="checkbox"/>	Chamber/Non Profit (No Fee)
<input type="checkbox"/>	\$50 Additional Fee for Special Event Road Closure
<input checked="" type="checkbox"/>	Damage Deposit (ck# <u>1523</u>)
POSTED: _____	
FEE: _____ REC#: _____	

Thank you for supporting the Village of Dexter and Dexter's Parks.

Please let us know how we can help by contacting the Village Offices at 734-426-8303 or by visiting our website at www.villageofdexter.org

We encourage you to contact the Dexter Area Chamber of Commerce at 734-426-0887 for information on local businesses that may be able to assist in making your event a success.



AGENDA 6-27-11

ITEM K-1

Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: Planning Commission Recommendation
Zoning Ordinance / General Code Amendment / Application / Fee
Date: June 21, 2011

ITEMS FOR CONSIDERATION –

1. Article 2, Definitions
2. Article 3, General Provisions
3. Chapter 22, Section 22-10, Municipal Civil Infraction Fines

ITEM FOR DISCUSSION/CONSIDERATION –

1. Medical Marihuana Home Occupation DRAFT application and establishing fee

Over the past several months the Village has been considering potential amendments to the Zoning Ordinance and General Code in response to the Michigan Medical Marihuana Law of 2008 (MMM).

After several months of discussion related to Medical Marihuana, the Planning Commission held a public hearing on proposed amendments to the Village’s Zoning Ordinance in January 2011. Following the Planning Commission recommendation to Council to approve the proposed amendments additional discussion occurred and regional collaboration was initiated.

Following additional consideration, discussion, collaboration and education, revisions were made to the proposed ordinance and an additional public hearing was necessary. It was also recommended that the Village consider adopting amendments to the Zoning Ordinance to address the explicit permissions within the MMM for Home Occupations.

Zoning Ordinance Amendments - Planning Commission Public Hearing and Discussion

On Monday, June 6, 2011 the Planning Commission held public hearings on the proposed amendments to the following:

Article 2 Definitions – Adding Medical Marihuana Home Occupation and Medical Marihuana Home Use.

Article 3 General Provisions – Amending Home Occupation regulations and adding Medical Marihuana Home Occupation regulations.

No other zoning amendments were proposed or recommended for consideration at that time. The proposed amendments are regulations for the use of Medical Marihuana that are explicitly permitted by the MMM of 2008. The Village is only proposing to provide regulations to protect the public health, safety and welfare for something that is permitted by State Law.

The Planning Commission discussed what was being recommended, what was permitted by the law and what was not being considered that had previously been discussed. There was no public comment.

The Planning Commission recommended Council adopt the amendments to Article 2 and 3 with the following motion:

Per Section 23.06, Criteria for Amendment to the Zoning Ordinance Text and the Public Hearing held by the Planning Commission on June 6, 2011, the Planning Commission **recommends** that the Village Council amend Article 2, Definitions to add Medical Marihuana Home Occupation and Medical Marihuana Home Use and Article 3, General Provisions to amend Section 3.05 Home Occupations and add Medical Marihuana Home Occupation due to Michigan Medical Marihuana Law of 2008.

General Code Amendment

The Village Council will hold a public hearing on June 27, 2011 on the proposed amendments to Chapter 22, Municipal Civil Infractions, Section 22-10, to establish fines for violations of the Medical Marihuana Home Occupation Regulations being considered for adoption within Articles 2 and 3 of the Zoning Ordinance. The fines are being considered in conjunction with the above mentioned zoning amendments to establish civil infraction fines for violation of the proposed regulations if adopted.

The fines are recommended to protect the public's health, safety and welfare as it relates to uses permitted by the Zoning Ordinance for Medical Marihuana Uses.

If Council adopts the proposed ordinance amendments they will be effective July 27, 2011.

Medical Marihuana DRAFT Home Occupation Application / Amendment to Fee Resolution

A draft Medical Marihuana Home Occupation application has been provided for Council's review. The application has been prepared to address the requirements and regulations currently being considered. Please provide staff with feedback in order to have a permit available for if/when the proposed amendments become effective.

Council also needs to establish the fee associated with the permit. It is recommended that the fee be \$100.00 to cover the administration and coordination with outside agencies needed to review and approve the permit.

CRITERIA FOR AMENDMENT TO THE ZONING ORDINANCE TEXT

When considering an amendment to the zoning ordinance text, Section 21.07 states the Planning Commission and Village Council shall consider the following criteria to determine the appropriateness of amending the text, standards and regulations of the Zoning Ordinance.

- A. Documentation has been provided from Village Staff or the Board of Zoning Appeals indicating problems and conflicts in implementation of specific sections of the Ordinance.
- B. Reference materials, planning and zoning publications, information gained at seminars or experiences of other communities demonstrate improved techniques to deal with certain zoning issues, or that the Village's standards are outdated.
- C. The Village Attorney recommends an amendment to respond to significant case law.
- D. The amendment would promote implementation of the goals and objectives of the Village's Master Plan.
- E. Other factors deemed appropriate by the Planning Commission and Village Council.

SUGGESTED MOTIONS

Zoning – Article 2 and 3

Per Section 23.06, Criteria for Amendment to the Zoning Ordinance Text the Village Council approves the amendments to Article 2, Definitions to add Medical Marihuana Home Occupation and Medical Marihuana Home Use and Article 3, General Provisions to amend Section 3.05 Home Occupations and add Medical Marihuana Home Occupation due to Michigan Medical Marihuana Law of 2008.

OR

The Village Council moves to **postpone** the Planning Commission recommendation for the proposed amendments to Article 2, Definitions and Article 3, General Provisions to address the Michigan Medical Marihuana Law of 2008 until _____(DATE)_____ to allow more time for the following:

- 1. _____
- 2. _____

General Code – Chapter 22

Following the public hearing held on June 27, 2011 the Village Council moves to approve the proposed amendments to the General Code, Chapter 22, Municipal Civil Infraction, Section 22-10, Schedule of Fines to include Medical Marihuana Home Occupation Violations.

OR

The Village Council moves to **postpone** action on the proposed amendments to the General Code, Chapter 22, Municipal Civil Infractions, Section 22-10, Schedule of Fines for Medical Marihuana Home Occupations until _____(DATE)_____ to allow more time for the following:

- 1. _____
- 2. _____

Please feel free to contact me prior to the meeting if you have any questions.

Thank you.

ARTICLE II

DEFINITIONS

Section 2.01 INTERPRETATION

For the purpose of this Ordinance, certain term or word uses shall be interpreted as follows:

- A. The word person includes a firm, association, organization, partnership, trust, corporation or company, as well as an individual.
- B. The present tense includes the future tenses. the singular number includes the plural and the plural includes the singular.
- C. The word shall is mandatory, the word may is permissive. The words used or occupied include the words intended, designed, or arranged to be used or occupied.
- D. Any word or term not defined herein shall have the meaning of common or standard use, which is reasonable for context in which used herein.
- E. Questions of interpretation arising hereunder shall be decided by the Zoning Administrator whose decision may be appealed to the Zoning Board of Appeals.

Whenever used in these Zoning Regulations, the following words and phrases shall have the meaning ascribed to them in this Section:

Section 2.02 DEFINITIONS

Accessory use, building, or structure: A use, building, or structure, which is, clearly incidental to, customarily found in connection with, subordinate to, and is located on the same zoning lot as the principal use to which it is exclusively related and is devoted exclusively to an accessory use.

Accessory use or accessory: A use, which is, clearly incidental to, customarily found in connection with, and (except in the case of accessory off-street parking spaces or loading) located on the same zoning lot as the principal use to which it is related. When "accessory" is used in this text, it shall have the same meaning as accessory use. Accessory use includes, but it is not limited to uses such as those that follow:

- A. Residential accommodations for servants and/or caretakers within the principal building.
- B. Swimming pools for the use of the occupants of a residence, or their guests.
- C. Domestic or agricultural storage in a barn, shed, tool room, or similar accessory building or other structure.
- D. Storage of merchandise normally carried in stock in connection with a business or industrial use, unless such storage is excluded in the applicable district regulations.

Definitions

Medical Marijuana Home Occupation: Means the cultivation of medical marijuana by a registered primary caregiver as defined in Sec. 3 of the Act, MCL §333.26423(g), within a dwelling unit that is the registered primary caregiver's primary residence and which cultivation is in conformity with the restrictions and regulations contained in the Act, as amended and in the MDCH Administrative Regulations.

Medical Marijuana Home Use: Means a dwelling unit that is the primary residence of a qualifying patient, as defined in Sec. 3 of the Act, MCL §333.26423(h), who is registered with the Department of Community Health (MDCH). In his or her primary residence, a registered qualifying patient may lawfully cultivate medical marijuana for him or herself in accordance with the Michigan Medical Marijuana Act of 2008 and the MDCH Administrative Rules, as amended. In his or her primary residence, a registered qualifying patient may receive assistance from his or her primary caregiver with whom the registered qualifying patient is connected to through the MDCH registration process pursuant to MCL §333.26426(d) in accordance with the Michigan Medical Marijuana Act of 2008 and the MDCH Administrative Rules, as amended.

Mezzanine: An intermediate floor in any story occupying not to exceed one-third (1/3) of the floor area of such story.

Mini-warehouse: A building or group of buildings, each of which contains several individual storage units, each with a separate door and lock and which can be leased on an individual basis. Mini-warehouses are typically contained within a fenced, controlled-access compound.

Mobile home: A structure, transportable in one (1) or more sections, which is built on a chassis and designed to be used as a dwelling unit, with or without permanent foundation, when connected to the required utilities, and including the plumbing, heating, air conditioning, and electrical systems contained in the structure. Mobile home does not include a trailer coach (recreational vehicle).

Mobile home sales: A person, other than a manufacturer, engaged in the business of buying, selling, exchanging, leasing, or renting mobile homes.

Mobile home park: A parcel or tract of land, under the control of a person, upon which three (3) or more mobile homes are located on a continual non-recreational basis and including all appurtenances that are incidental to the occupancy of a mobile home.

Modular home: A premanufactured unit assembled of materials or products intended to comprise all or part of a building or structure and is assembled at other than the final location of the unit of the building or structures by a repetitive process under circumstances intended to ensure uniformity of quality and material content.

Mortuary or funeral home: An establishment where the dead are prepared for burial or cremation and where wakes or funerals may be held.

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Article III

GENERAL PROVISIONS

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Section 3.01 ADMINISTRATIVE REGULATIONS

A. Scope of Regulations

No structure or tract of land shall hereafter be used or occupied, and no structure, or part thereof, shall be erected, altered, or moved, except in conformity with the provisions of this Ordinance.

However, where a building permit for a building or structure has been issued in accordance with law prior to the effective date of this Ordinance and construction is begun within six (6) months of the effective date, said building or structure may be completed in accordance with the approved plans. Furthermore, upon completion the building may be occupied under a Certificate of Zoning Compliance for the use for which the building was originally designated, subject thereafter to the provisions of Article IV concerning nonconformities. Any subsequent text or map amendments shall not affect previously issued valid permits.

B. Minimum Requirements

The provisions of this Ordinance shall be held to be the minimum requirements for the promotion of public health, safety, convenience, comfort, morals, prosperity, and general welfare.

C. Relationship To Other Ordinances or Agreements

This Ordinance is not intended to abrogate or annul any ordinance, rule, regulation, permit, easement, covenant, or other private agreement previously adopted, issued, or entered into and not in conflict with the provisions of this Ordinance.

However, where the regulations of this Ordinance are more restrictive or impose higher standards or requirements than other such ordinances, rules, regulations, permits, easements, covenants, or other private agreements, the requirements of this Ordinance shall govern.

D. Vested Right

Nothing in this Ordinance should be interpreted or construed to give rise to any permanent vested rights in the continuation of any particular use, district, zoning classification, or permissible activities therein. Furthermore, such rights as may exist through enforcement of this Ordinance are hereby declared to be subject to subsequent amendment, change or modification as may be necessary for the preservation or protection of public health, safety, and welfare.

- H. **Sewage disposal and water supply:** Each such dwelling unit shall be connected to a public sewer and water supply.
- I. **Exceptions:** The foregoing standards shall not apply to a mobile home located in a licensed mobile home park except to the extent required by state or federal law or otherwise specifically required in this ordinance and pertaining to such parks. Mobile homes which do not conform to the standards of this section shall not be used for dwelling purposes within the Village unless located within a mobile home park or a mobile home subdivision district for such uses, or unless used as a temporary residence as otherwise provided in this Ordinance.

Section 3.05 HOME OCCUPATION

- A. A home occupation may be permitted in a single-family detached dwelling within a zoning district where such dwelling is permitted, subject to the following conditions.
 - (1) Application and approval of the home occupation is received from the Village of Dexter in accordance with this section.
 - (2) Certain uses by the nature of their operation have a pronounced tendency to increase in intensity beyond the limits permitted for home occupations, thereby impairing the reasonable use and value of surrounding residential properties. Therefore, the following uses shall not be permitted as home occupations: medical care services (unless otherwise permitted by law and Village ordinance), mortuaries, funeral homes, tea rooms (café's & coffee houses), antique shops, restaurants, private clubs, veterinary clinics, animal grooming establishments, barbers shops or beauty parlors with more than one stylist, clinics or hospitals, commercial stables or kennels, real estate offices, restaurants, vehicle repair or painting shops, retail sales, landscape installation and maintenance businesses, snow removal businesses, construction contractors, trailer rentals, funeral homes, nursing homes, private clubs, adult regulated uses and repair shops in general. However, this section is not intended to prohibit offices related to the administration of construction contracting, landscaping, maintenance, or snow removal businesses. Note, this list does not include every use that is prohibited as a home occupation.
 - (3) The use of the dwelling unit for a home occupation shall be clearly incidental and subordinate to its use for residential purposes, and not more than one-quarter (25%) of the floor area of the dwelling unit may be used for the purposes of the home occupation or for storage purposes in conjunction with the home occupation.
 - (4) A home occupation shall be conducted completely within the principal structure.
 - (5) There shall be no change in the outside appearance of the structure or premises, or other visible evidence of conduct of such home occupation, and there shall be no external or internal alterations not customary in residential areas including the expansion of off-street parking areas in excess of residential standards.
 - (6) No article shall be sold or offered for sale on the premises except such as is primarily produced within the dwelling.
 - (7) A home occupation shall not create noise, dust, vibration, smell, smoke, glare, electrical interference, wireless communications interference, fire hazard, or any other hazard or nuisance to any greater or more frequent extent than would normally be generated in a similarly zoned residential district.
 - (8) Signs not customarily found in residential areas shall be prohibited. However, one

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General Provisions

- (1) non-illuminated name plate, not more than two (2) square feet in area, may be attached to the building, and which sign shall contain only the name, occupation, and address of the premises.
- (9) There shall be no deliveries to or from a home occupation with a vehicle larger than a 15,000-pound truck with not more than two (2) axles.
- (10) In no case shall a home occupation be open to the public earlier than 8:00 a.m., nor later than 7:00 p.m.
- (11) No outdoor display or storage of materials, goods, supplies, or equipment used in the home occupation shall be permitted on the premises. The home occupation shall not be visible from the street.
- (12) Bed & Breakfast operations shall be permitted in Residential Districts as regulated in Section 8.11 of this Ordinance.
- (13) No more than one other person shall be employed or involved with such activity on premises other than a member of the immediate family residing in the dwelling unit.
- (14) Services and transactions shall be conducted by appointment only, walk-in retail trade shall be prohibited.

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B. Medical Marihuana Home Occupation. The intent of the zoning ordinance is to regulate medical marihuana home occupations by providing for regulations and fees in a manner that promotes and protects the public health, safety and welfare, mitigates the potential impacts on surrounding properties and persons, and that conforms with the policies and requirements of the Michigan Medical Marihuana Act, MCL 333.26421, et seq. In addition to the requirements in Section 3.05(1), Medical marihuana home occupations shall be subject to the following requirements:

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- (1) The medical use of marihuana shall comply at all times and in all circumstances with the Michigan Medical Marihuana Act and the General Rules of the Michigan Department of Community Health, as they may be amended from time to time.
- (2) Medical Marihuana Home Occupations are not permitted within 1000 feet of a public school or public library in accordance with the Drug Free School Zone Act (MCL 333.7410).
- (3) All medical marihuana shall be contained within the main building in an enclosed, locked facility.
- (4) The registered primary caregiver may cultivate marihuana for compensation, for up to 5 patients, plus themselves, to whom the primary caregiver is connected through the Michigan Department of Community Health registration system.
- (5) No patients to whom the primary caregiver is not connected through the Michigan Department of Community Health registration system shall be permitted to visit the home as a customer. No other patients to whom the primary caregiver is not connected through the Michigan Department of Community Health registration system are allowed to purchase or receive medical marihuana at the home, nor are any patient to patient transfers of any kind allowed at the home except between the primary caregiver and the patients connected to the primary caregiver.
- (6) All necessary building, electrical, plumbing and mechanical permits shall be obtained for any portion of the residential structure in which electrical wiring, lighting and/or watering devices that support the cultivation, growing or harvesting of marihuana are located.

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General Provisions

(7) If a room with windows is utilized as a growing location, any lighting methods that exceed usual residential periods between the hours of 11pm and 7am shall employ shielding methods, without alteration to the exterior of the residence, to prevent ambient light spillage that may create a distraction for adjacent residential properties.

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(8) That portion of the residential structure where energy usage and heat exceeds typical residential use, such as grow room, and the storage of any chemicals such as herbicides, pesticides, and fertilizers shall be subject to inspection and approval by the Fire Department to insure compliance with the Michigan Fire Protection Code.

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(9) Any person who violates any provision of this article shall be responsible for violations as set forth in Chapter 22, Section 22-10a.

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(10) Revocation of Permit; Appeal: Permits issued pursuant to this section may be revoked by the Village upon finding based upon competent, material and substantial evidence of the following clauses:

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1. Any fraud, misrepresentation or false statement contained in the application or in connection with the home occupation being permitted;

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2. Any violation of this section;

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3. Conviction by the permittee of any felony;

4. Conducting the home occupation in an unlawful manner or in such a manner as to constitute breach of the peace.

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5. Conducting the home occupation in a manner that does not comply with the Medical Marihuana Act, MCL 333.26421 et seq. and Michigan Administrative Rules, R 333.101 et seq.

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6. If the medical marihuana home occupation is held invalid or unconstitutional by any court of competent jurisdiction.

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7. Notice of revocation of permit shall be given in writing, setting forth specifically the grounds for the revocation; such notice shall be mailed to the permittee at the address provided in the application. Any permittee whose permit has been revoked as herein provided shall have the right to appeal the revocation to the Village Council at a public hearing. Village Council shall submit to the applicant a written statement of its findings and determinations. The Council's determination shall be based upon competent, material and substantial evidence showing failure to comply with the requirements.

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Section 3.06 TEMPORARY STRUCTURES AND USES

A. General Requirements

Temporary buildings and structures shall comply with the following requirements:

1. Temporary Structures Used for Residential Purposes

A building or structure may be approved for temporary residential use only while damage to the principal dwelling due to fire, flood, ice, wind, or other natural disaster is being repaired. Any such temporary building shall not be used as a residence without prior review and approval by the Zoning Administrator.

AGENDA 6-27-11

ITEM K-2

Chapter 22 Municipal Civil Infractions
 Sec. 22-10. Schedule of civil fines.

(a) A schedule of civil fines payable to the bureau for admissions of responsibility by persons served with municipal ordinance violation notices is established. The fines for the violations listed in this section shall be as follows:

TABLE INSET:

Code Section	Municipal Civil Infraction	First Violation	First Repeat Violation	Second or Subsequent Repeat Violation
10-31	Dogs	\$ 50.00	\$ 100.00	\$ 250.00
18-1	Failure to remove a temporary sign, poster or advertising	50.00	100.00	250.00
18-34	Failure to abate a public nuisance	50.00	100.00	250.00
18-61	Noise	50.00	100.00	250.00
18-82	Roadside dumping and littering	50.00	100.00	250.00
18-112	Storage and repair of motor vehicles	50.00	100.00	250.00
22-9a	Failure to obtain a permit	50.00	100.00	250.00
38-34	Collection and disposal of solid waste	50.00	100.00	250.00
46-76	Failure to remove snow, ice, dirt or debris	50.00	100.00	250.00
54-81	Parking violations	See section 54-81		
54-135	Operation of controlled vehicle in regulated area	5.00	25.00	100.00
<u>The Zoning Ordinance of the Village of Dexter, Section 3.05(B)</u>	<u>Medical Marihuana Home Occupation Violation</u>	<u>1000.00</u>	<u>2000.00</u>	<u>3000.00</u>

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VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

AGENDA 6-27-11

ITEM K-3

Date Received: _____
Receipt #: _____
FEE: \$XXX.00

APPLICATION REQUEST FOR
MEDICAL MARIHUANA
HOME OCCUPATION

Property Address Tax Code I.D. Type of Home Occupation
Property Owner, Address, City, State, Zip Phone/Email
Applicant, Business Name, Address, City, State, Zip Phone/Email

Regulations and Standards

- (1) The medical use of marihuana shall comply at all times and in all circumstances with the Michigan Medical Marihuana Act and the General Rules of the Michigan Department of Community Health, as they may be amended from time to time.
(2) Medical Marihuana Home Occupations are not permitted within 1000 feet of a public school or public library in accordance with the Drug Free School Zone Act (MCL 333.7410).
(3) All medical marihuana shall be contained within the main building in an enclosed, locked facility.
(4) The registered primary caregiver may cultivate marihuana for compensation, for up to 5 patients, plus themselves, to whom the primary caregiver is connected through the Michigan Department of Community Health registration system.
(5) No patients to whom the primary caregiver is not connected through the Michigan Department of Community Health registration system shall be permitted to visit the home as a customer. No other patients to whom the primary caregiver is not connected through the Michigan Department of Community Health registration system are allowed to purchase or receive medical marihuana at the home, nor are any patient to patient transfers of any kind allowed at the home except between the primary caregiver and the patients connected to the primary caregiver.
(6) All necessary building, electrical, plumbing and mechanical permits shall be obtained for any portion of the residential structure in which electrical wiring, lighting and/or watering devices that support the cultivation, growing or harvesting of marihuana are located.
(7) If a room with windows is utilized as a growing location, any lighting methods that exceed usual residential periods between the hours of 11pm and 7am shall employ shielding methods, without alteration to the exterior of the residence, to prevent ambient light spillage that may create a distraction for adjacent residential properties.
(8) That portion of the residential structure where energy usage and heat exceeds typical residential use, such as grow room, and the storage of any chemicals such as herbicides, pesticides, and fertilizers shall be subject to inspection and approval by the Fire Department to insure compliance with the Michigan Fire Protection Code.
(9) Any person who violates any provision of this article shall be responsible for violations as set forth in Chapter 22, Section 22-10a.
(10) Revocation of Permit; Appeal: Permits issued pursuant to this section may be revoked by the Village upon finding based upon competent, material and substantial evidence of the following clauses:



VILLAGE OF DEXTER - FEE SCHEDULE

WHEREAS, the Village Code requires that fees be paid for applications to the Village for various permits and further provides that the fees for most of these such permits shall be established from time to time by resolution of the Village Council; and

WHEREAS, the Village Council desires to revised permit fees effective as of October 12, 2009.

NOW, THEREFORE, be it resolved that effective October 12, 2009, and revised on October 11, 2010, the fees for the following permits required under the Village Code shall be as follows:

1. Zoning Compliance Applications
 - a) Residential Home.....\$50.00
 - b) Multi-Family/Commercial Build out/Industrial/Quasi-Public.....\$100.00
 - c) Remodel (Commercial or Residential) /Deck/Fence.....\$25.00
 - d) Temporary Structure.....\$25.00
2. Sign Permit.....\$50.00
 - a) Sandwich Board Sign Permit.....\$25.00
 - b) Temporary Sign / Banner Permit (not over road).....\$15.00
 - c) Banner Permit (over road).....\$200.00
3. Zoning Board of Appeals
 - a) Residential.....\$250.00
 - b) Non-Residential.....\$350.00
 - c) Meeting attendance by consultant.....\$150.00
4. Rezoning (Zoning Ordinance/Map Amendments).....\$750.00 + \$40.00/acre + Deposit
5. Special Meeting – Planning Commission.....\$600.00
6. Special Use Application/Permit.....\$350.00 + \$5.00/acre
7. Site Plan Review Fees*
 - a) Preliminary Site plan.....\$600.00* + \$50.00/acre + Deposit
 - b) Final Site Plan.....\$900.00* + \$50.00/acre + Deposit
 - c) Combined Site Plan.....\$1100.00* + \$50.00/acre + Deposit
*Includes \$100.00 Dexter Area Fire Department Review
 - d) Administrative Review.....\$350.00
8. PUD Area Plan Review*.....\$1000.00 + \$50.00/acre + Deposit
Major or Minor Site Plan Amendment Determination.....\$300.00
9. Subdivision (Plat) Review*
 - a) Tentative Preliminary.....\$400.00 + \$5.00/lot + Deposit
 - b) Preliminary.....\$200.00 + \$3.00/lot + Deposit
 - c) Final Plat.....\$200.00 + \$2.00/lot + Deposit
10. Conceptual Plan Review.....\$50.00/hour
11. Demolition Permit.....\$50.00
12. Lot Split/Combination/Boundary Adjustment.....\$350.00
13. Annexation Request.....\$1000.00 + Deposit

- 14. Home Occupation Permit.....\$50.00
 Medical Marihuana Home Occupation Permit.....\$100.00
- 15. Park and Park Facility Use Permit.....\$25.00 (Resident), \$150 (Non-Resident)
- 16. Outdoor Seating Permit.....\$25.00 (one time) + Special Land Use fee
- 17. Right of Way Permit.....Varies (see ordinance)
- 18. Special Event Form.....\$50.00
- 19. Parking Space Contribution.....\$2500.00
- 20. Multiple Animals (4 or More).....\$100 (first time) + \$25 annually

*SITE PLAN REVIEW DEPOSIT.....\$3000.00

Deposit: Covers services of Village Consultant (Engineers and Planners) for site plan review, as well as legal fees incurred related to the project. Additional costs beyond the deposit shall be required upon depletion of initial required deposit. The applicant shall receive a refund of any portion of the deposit that is not allocated.

The above fees represent the amount to be paid by the owner/applicant at the time the application is submitted. The fees are intended to cover the costs incurred by the Village for personnel, publishing, and printing. If a deposit is required, it is intended to cover any and all consultant fees (including engineering, planning, and legal fees). If the deposit collected is not depleted by the consultant fees the balance will be returned to the owner/applicant.

Adopted April 29, 1997
 Amended November 10, 1997
 Amended October 13, 1998
 Amended May 10, 1999
 Amended June 10, 2002
 Amended March 28, 2005
 Amended April 16, 2006
 Amended November 12, 2007
 Amended October 12, 2009
 Amended October 11, 2010
 PROPOSED June 27, 2011

Carol Jones, Village Clerk

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AGENDA 6-27-11

ITEM J-5

ddettling@villageofdexter.org

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: June 27, 2011
Re: Main Street Resurfacing Project

Attached is a proposal from OHM dated June 20, 2011 for preliminary engineering design services in the amount of \$13,500 for work completed to date on the Main Street Resurfacing Project. An additional \$1,500 in expenses was incurred to cover pavement core samples, for a total of \$15,000. At the last Council meeting; it sounded like a majority of you may want to hold off bidding and constructing the project this construction season; in favor of a spring 2012 construction.

Several follow-up items were discussed at the June 13, 2011 meeting; secure the cost of services incurred to date from OHM, including costs for pavement core data. Determine how 2-way traffic during construction will impact the construction schedule. Determine the cost to include the Jeffords Street Crosswalk for improvement and further clarify the minimum width of each parking stall for reverse angle parking. The attached memo provides the additional follow-up information that was requested.

These services will be covered in the Major Street Fund 202,451,000.974,010. A line item in Major Streets was created to track this project and a budget amendment is proposed to cover expenses incurred in the 2010-11 fiscal year. This project is included in the 2011-12 fiscal year budget with the expectation that Council will sort out options on schedule as well as design features. A spring 2012 construction also allows time to inform and educate the downtown merchants and general public on the details of the project.

It is recommended that a Council Work Session be scheduled later this year possibly sometime in September to sort out options on scheduling, settle on design features and seek additional feedback.



June 20, 2011

Village of Dexter
8140 Main Street
Dexter, MI 48130

Attention: Ms. Donna Dettling
Village Manager

Regarding: Village of Dexter
Main Street Resurfacing
Preliminary Engineering Design Services

Dear Ms. Dettling:

On June 8, 2011, Orchard, Hiltz & McCliment, Inc. (OHM) provided a proposal for Council review and approval for the Main Street Resurfacing Project. At the work session and subsequent Council meeting on June 13, 2011, the Village Council decided to postpone action on the design of the Main Street Resurfacing project. We understand that the Council chose to delay the construction of the project until the spring of 2012.

Prior to the meeting, there was some expectation that the Village may want to proceed quickly with the construction of the project yet this summer; therefore, work had begun in preparation of the project bidding. As a result of the decision to postpone the project, the Village Council indicated intention to compensate OHM for the preliminary work that had already been completed. The effort associated with the preliminary work completed on the project is \$13,500. This work includes the following items:

1. Revisiting the previously proposed scope and cost estimates, and combining them to develop a scope and preliminary opinion of probable cost that includes resurfacing Main Street from Jeffords St through the Baker Rd intersection.
2. Investigating various design options, such as reversed angle parking, signing, and crosswalk enhancements.
3. Preparing documents for discussion at Council budget sessions and work session, and attending the Council work session.
4. Coordinating consultant work to get pavement cores of the project area to confirm mill and overlay depths.
5. Preparing one-stage and two-stage schedules for Village review.
6. Preparing draft details for use in the contract documents, including a detour plan, staging plan, pavement marking plan, typical section detail, and crosswalk, sidewalk, and concrete repair details.

In addition, three questions regarding the project were raised during the Council meeting:

1. *Could two-way traffic be maintained throughout the project construction?* It would be possible. This would entail a three-stage construction process, and is expected to add 10 - 12 days to the proposed two-stage construction schedule. This results in construction lasting approximately 40 days. When considering whether this is an appropriate schedule alternative, besides the traffic detour and schedule impacts, the Village should also

consider the overall quality of the final project. Each "Stage" will require a new concrete pour on each crosswalk with construction joints between each pour. The fewest phases will result in the most consistency with the concrete work. In the enhanced crosswalks, one may see a slight difference in the color and stamping pattern with each pour. Also, there is the additional testing, inspection, etc that is involved with multiple concrete pours that will increase the construction costs.

2. *There was interest in enhancing the crosswalk at the Jeffords St intersection.* The additional cost to enhance this crosswalk with stamped colored concrete is approximately \$8,000.

3. *The possibility of reversed-angle parking was discussed, and whether the same number of parking spaces could be maintained in each block if the angle were reversed.* There are essentially three items to consider when addressing reversed-angle parking:
 - The width of the parking stall – It is recommended that the width of the parking stall be at least 10 ft. This gives drivers a larger "target" than the traditional 9-ft width when backing into a parking space.
 - The angle of the parking stall – The maximum recommended angle is 60 degrees, 45 degrees is preferred. When the angles are greater than 60 degrees, drivers are completing a hard turn to back into the parking stall. The 45-degree angle parking allows for a more streamlined turn to occur.
 - The vehicle overhang – Generally, the overhang between the rear wheels and the back end of a vehicle is longer than the overhang between the front wheels and the front end of the vehicle. Therefore, more clear space between the curb and any streetscape is needed with reverse-angle parking.

Based on the three items above, we would recommend that reverse angle parking be 10-ft wide at a 45-degree angle. This would result in a loss of parking spaces along Main Street. The extent of how many spaces would be lost with this configuration is dependent on the existing parking stall widths and angles, which appear to vary along Main Street between Alpine St and Central Street.

Let us know of any other information we can provide. We look forward to working with you on this project next spring. Assuming the project proceeds generally as planned, all of the completed work will be used. When the Council is ready to proceed, we can provide an amended scope of work.

Very truly yours,
ORCHARD, HILTZ & McCLIMENT, INC.



Rhett Gronevelt, P.E.
Principal-in-Charge



June 8, 2011

Village of Dexter
8140 Main Street
Dexter, MI 48130

Attention: Ms. Donna Dettling
Village Manager

Regarding: Village of Dexter
Main Street Resurfacing
Proposal for Engineering Design Services

Dear Ms. Dettling:

Orchard, Hiltz & McCliment, Inc. (OHM) is pleased to submit this proposal for engineering design services to prepare the contract documents and bid package to resurface Main Street from Jeffords St through the Baker Road intersection.

PROJECT UNDERSTANDING

The Village has been exploring the possibility of resurfacing Main Street through the downtown area since 2008. In 2008, a preliminary engineering review proposed several rehabilitation methods and associated costs were completed. At a recent budget work session, the Village discussed the potential road projects that could be completed this year to continue to improve their road network. A project to resurface Main Street was proposed.

OHM completed preliminary engineering revisiting the previous proposed scope and cost estimates. Design options, such as reversed angle parking, signing, and crosswalk enhancements, were also reviewed during the preliminary engineering work.

The project is currently proposed as a "log-style" project. This means that basic engineering drawings, which will be incorporated into the contract book for bidding purposes, will be provided to give direction to the construction engineer and contractor during construction. The construction engineer will direct some final detailed engineering in the field.

DESIGN PARAMETERS

Based on the Village discussion and preliminary engineering, the following design parameters will provide a basis for the design.

1. The project limits are Main Street from just east of Jeffords St (at the pavement joint) through the Baker Rd intersection, including the crosswalk on the east side of the intersection.

2. The proposed rehabilitation is a mill and overlay project. It is currently proposed that 2 ½ inches of asphalt will be milled off and replaced with 3 ½ inches of asphalt. The road and parking areas are included in the mill and overlay area. Once the area is milled, the construction engineer will determine where additional base repair, which involves full pavement removal and replacement, needs to be completed.
3. Crosswalks within the project limits will be enhanced with stamped colored concrete. (A rapid-flashing beacon will not be proposed as part of this project.) A standard color (grey) concrete ribbon will be placed on either side of the crosswalk. Stamped colored concrete (color to be determined) will be placed within the crosswalk itself. ADA compliant ramps will also be constructed at the crosswalks, involving full removal and replacement of the ramps.

It is proposed that nine crosswalks within the project limits be enhanced, three at the Baker Rd intersection, two at the Central St intersection, three at the Broad St intersection, and one at the Alpine St intersection. Two existing crosswalks within the project limits are proposed for removal – the crosswalk on the west side of the Central St intersection and the crosswalk on the east side of the Alpine St intersection. In addition, to enhance the crosswalk on the east side of the Central St intersection, it is proposed to relocate the crosswalk approximately 40 ft east, and construct a pedestrian refuge island there. This refuge island would consist of a straight-thru crossing or zigzag crossing, and could be enhanced with greenery or the stamped-colored concrete.

4. Angle parking will remain as it exists. The possibility of changing the angle parking to reverse angle parking was evaluated. The Village decided to keep the parking as it exists today.
5. The Village would like to consider improvements to the traffic signal detection equipment. Loop detectors or pucks were mentioned that could be added to the project if the Village desires. OHM could evaluate the various upgrade options, make recommendation to the Village, and incorporate the chosen alternative. A separate fee has been provided for this effort should the Village wish to proceed.
6. Construction of the project would occur after Dexter Daze, which is scheduled for Aug 12 and 13. The best option to complete the construction involves closing down Main Street to traffic for approximately 2 to 3 weeks. This would allow the contractor to complete all the work at once, as opposed to staging it. A detour would be established along Dan Hoey Rd, Shield Rd, Parker Rd, and Dexter-Chelsea Rd.

SCOPE OF SERVICES

The following is a detailed scope of services of work completed for the project outlined above:

1. Conduct field review of existing features in the area that may be affected by construction.
2. Obtain pavement cores to confirm the existing and proposed pavement cross-section.
3. Prepare contract documents based on a log format. The log book will show pertinent details to construct the project, such as typical cross-sections, maintaining traffic details, construction signage details, permanent signing and striping details.
4. Prepare preliminary engineer's opinion of probable construction cost.

5. Submit proposed schedule showing the general timeframe for completion.
6. Hold a public meeting to inform the Village residents and businesses of the proposed work.
7. Advertise the project and attend the bid opening. Answer questions during the bidding process. Prepare Award Recommendation for Council's review.

ADDITIONAL SERVICES

In the event it becomes apparent that additional tasks will be required to complete the analysis, OHM will provide a separate proposal for professional services to the Village for approval prior to carrying out those items.

DELIVERABLES

OHM will provide the Village with the following:

- A contract book that contains engineering details for bidding
- Final opinion of probable cost
- Project Schedule

FEE

OHM proposes to provide the above outlined professional design engineering services on an hourly not to exceed basis as follows:

Preliminary Engineering	\$ 4,500
Design Engineering	\$23,200
Signal Detector Evaluation	\$ 2,100

Compensation will be based on hourly rates times the cumulative hours worked. OHM will invoice the Village on a monthly basis.

CONTRACT TERMS AND CONDITIONS

The attached Standard Terms and Conditions, dated March 2003 and as shown as Exhibit 1, are incorporated into this proposal by reference. Section No. 7 is omitted per request of the Village.

We thank you for this opportunity to provide professional engineering services. Please do not hesitate to contact us if you have questions. Should you find our proposal acceptable, please execute both copies of the attached agreement and return one copy to us for our files.

Very truly yours,
ORCHARD, HILTZ & McCLIMENT, INC.



Rhett Gronevelt, P.E.
Client Representative

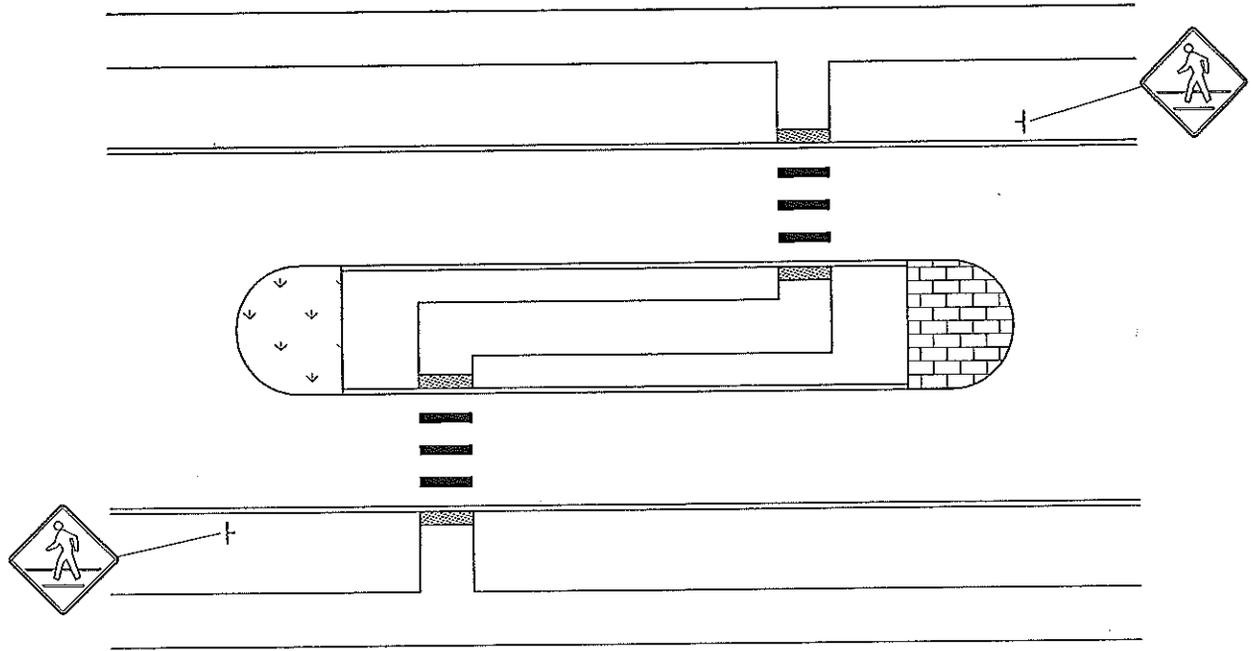
Village of Dexter
Main Street Resurfacing Project

Accepted By: _____

Printed Name: _____

Title: _____

Date: _____



MID-BLOCK CROSSWALK
WITH ZIGZAG REFUGE ISLAND

CROSSWALK EVALUATION FIGURES

SCALE	
H. NTS	V. NTS
SHEET	
3	
OF 3	



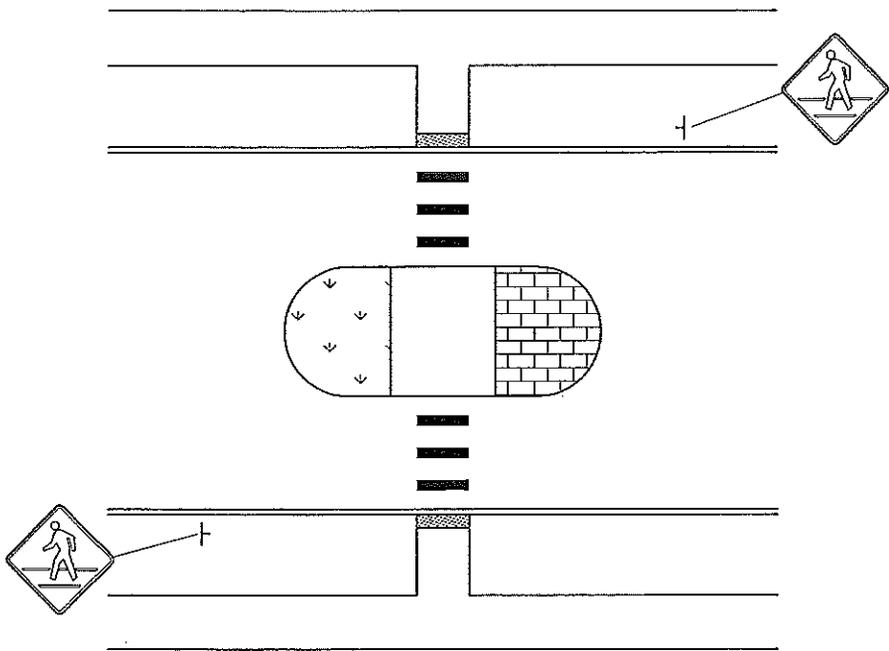
CLIENT:
VILLAGE OF DEXTER

JOB #
0130-10-0040

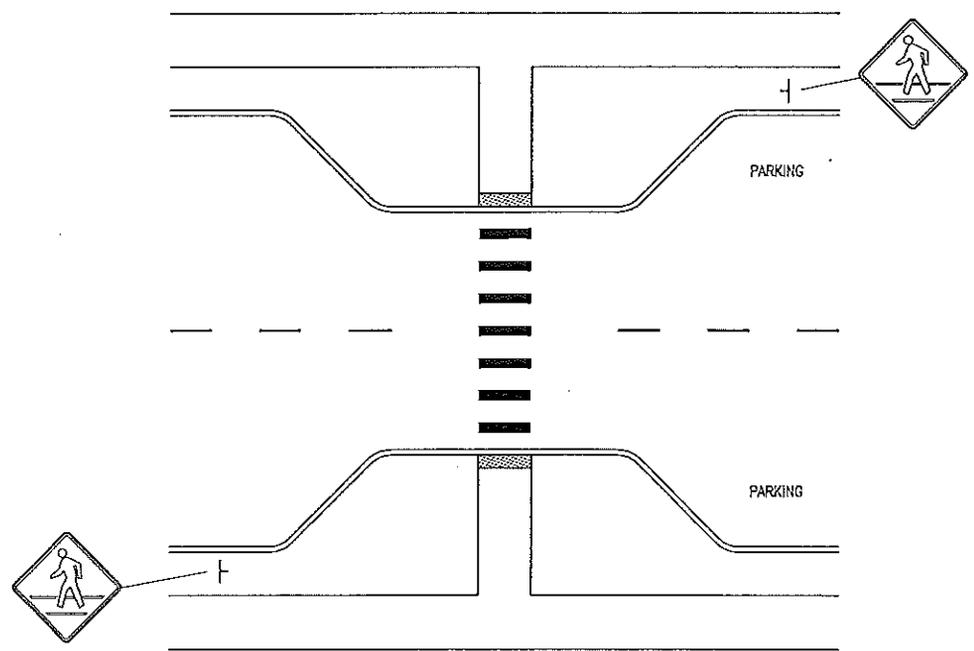
34000 Plymouth Road | Livonia, MI 48150 | P (734) 522-6711 | F (734) 522-6427 | WWW.OHM-ADVISORS.COM

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DRAWING PATH: P:\0125_0145\0130100040_Crosswalk_Eval\dwg\641525\Crosswalk Eval30s.dwg Nov 17, 2010 - 4:06pm



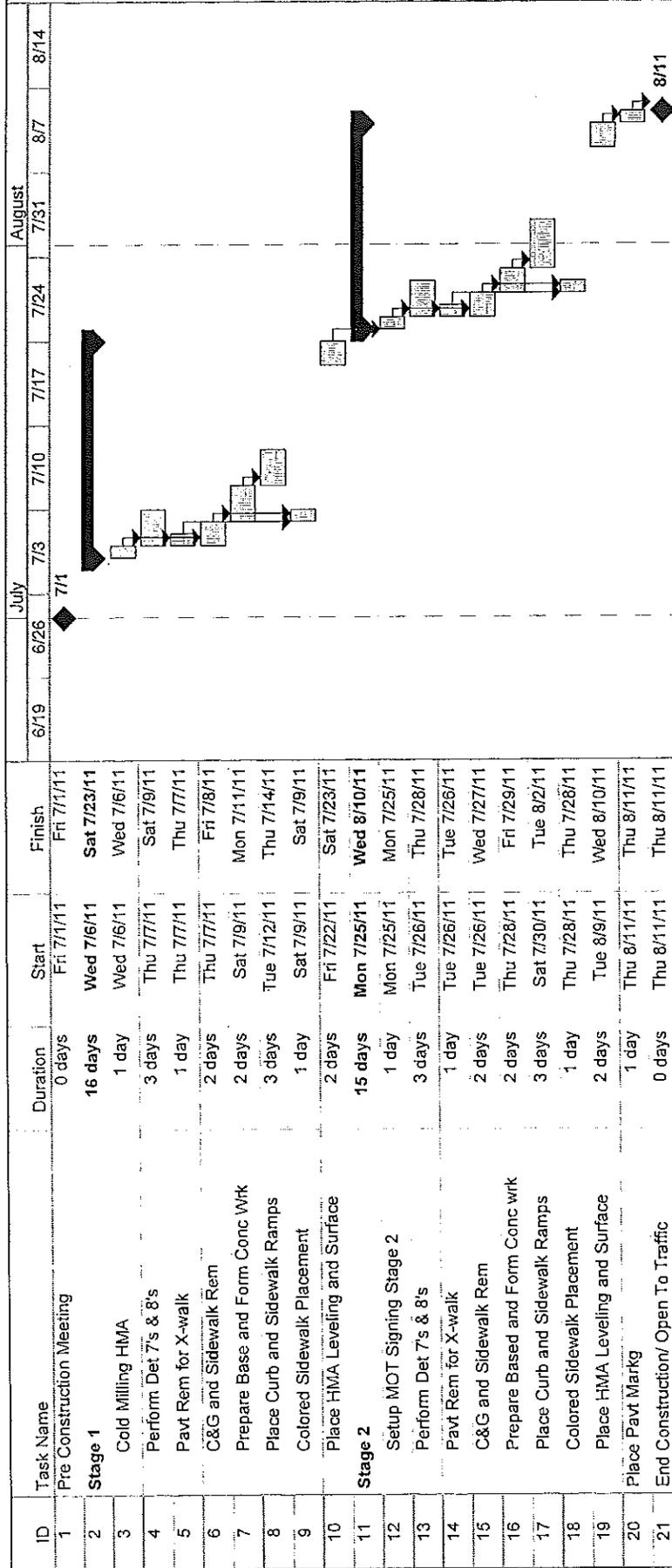
MID-BLOCK CROSSWALK
WITH REFUGE ISLAND



MID-BLOCK CROSSWALK
WITH BUMPOUTS

CROSSWALK EVALUATION FIGURES		SCALE		
		H: NTS	V: NTS	
CLIENT VILLAGE OF DEXTER		JOB # 0130-10-0040		
34000 Plymouth Road Livonia, MI 48150 P (734) 522-6711 F (734) 522-6427 WWW.OHM-ADVISORS.COM				
<small>COPYRIGHT 2007 OHM ALL RIGHTS RESERVED. ANY WRITTEN MATERIALS APPEARING HEREIN CONSTITUTE THE ORIGINAL AND UNPUBLISHED WORK OF OHM AND THE SAME MAY NOT BE REPRODUCED, DISTRIBUTED, OR DISCLOSED WITHOUT PRIOR WRITTEN CONSENT OF OHM.</small>				
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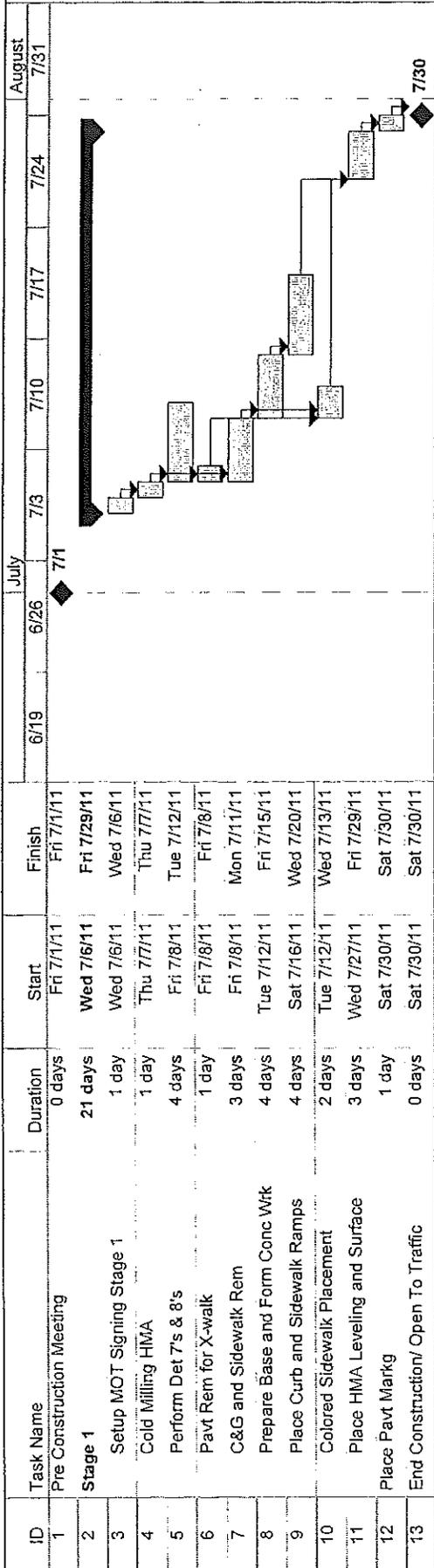
**Main Street Resurfacing (Alpine to Baker)
Dexter, MI
Two Stage (One-Way) Construction Sequence & Schedule**



Task
 Split
 Progress
 Milestone
 Summary
 Project Summary
 External Tasks
 External Milestone
 Deadline

Project: MainSt_TwoStage
Date: Fri 5/27/11

**Main Street Resurfacing (Alpine to Baker)
Dexter, MI
One Stage (Full Closure) Construction Sequence**



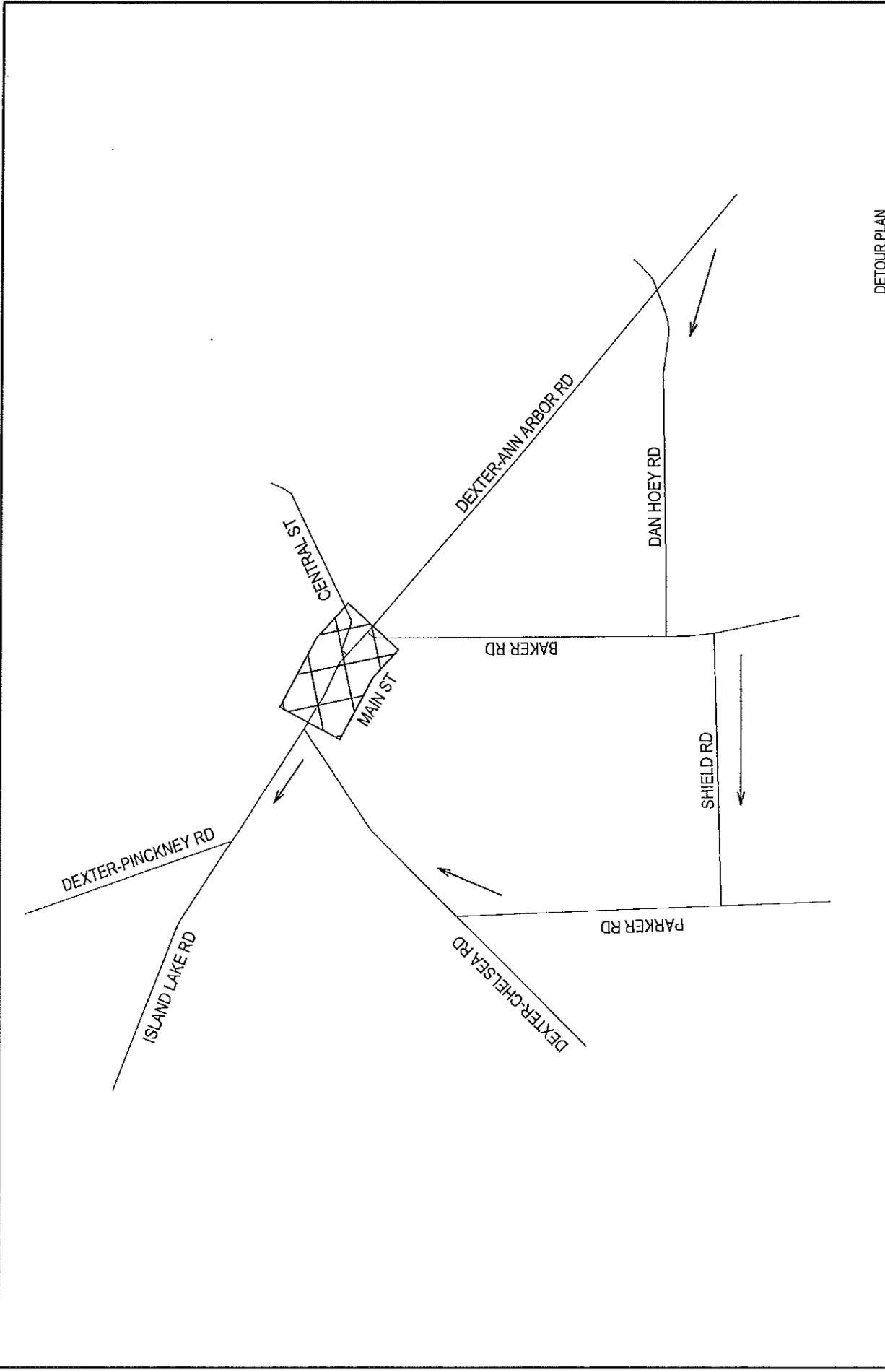
Task
Milestone
External Tasks

Split
Summary
External Milestone

Progress
Project Summary
Deadline

Project: MainSt_OneStage
Date: Fri 5/27/11

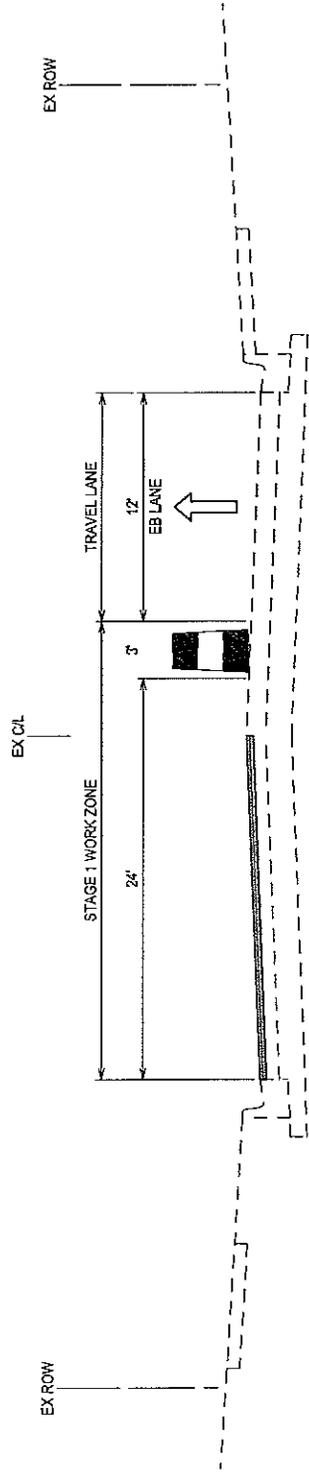
FILE NAME: 0031_Detour.dgn



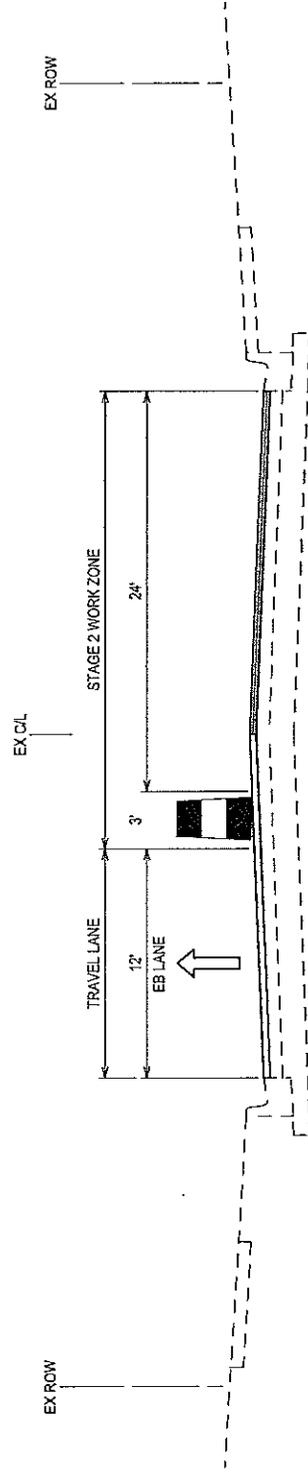
DETOUR PLAN

	MAIN ST REHABILITATION (VILLAGE OF DEXTER)			
	DATE	SCALE	CLIENT	JOB NO.
	05/18/11	N.A.	VILLAGE OF DEXTER	0130110031
				SHEET NO.

FILE NAME: 0031_MOT_Typ.dgn



STAGE 1 TYPICAL



STAGE 2 TYPICAL

MAINTENANCE OF TRAFFIC TYPICAL SECTION

MAIN ST REHABILITATION (VILLAGE OF DEXTER)

DATE 05/18/11

SCALE N.A.

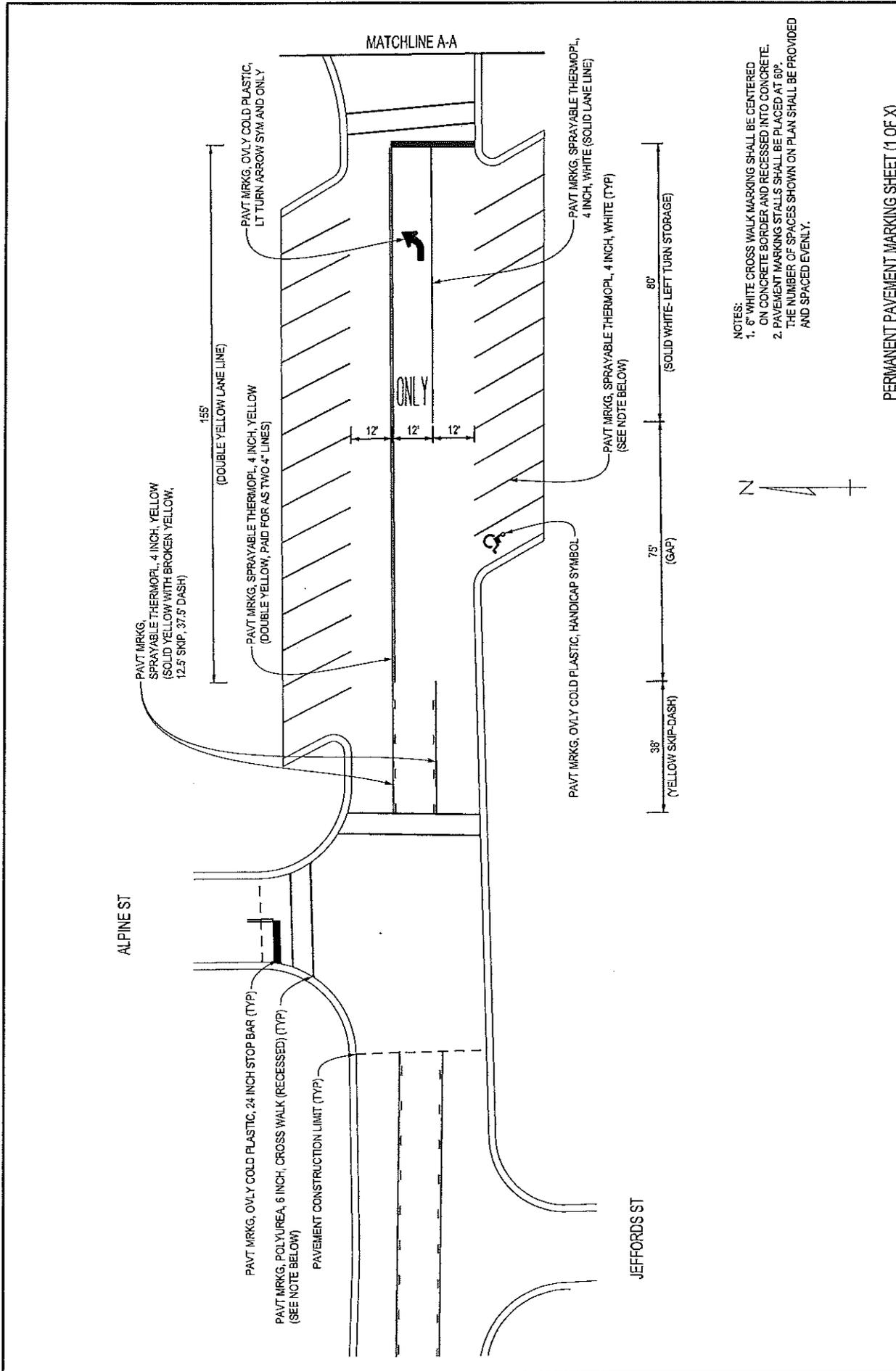
CLIENT VILLAGE OF DEXTER

JOB NO. 0130110031

SHEET NO.



FILE NAME: 0031_PvdMfrkg1.dgn



NOTES:
 1. 6" WHITE CROSS WALK MARKING SHALL BE CENTERED ON CONCRETE BORDER AND RECESSED INTO CONCRETE.
 2. PAVEMENT MARKING STALLS SHALL BE PLACED AT 60". THE NUMBER OF SPACES SHOWN ON PLAN SHALL BE PROVIDED AND SPACED EVENLY.

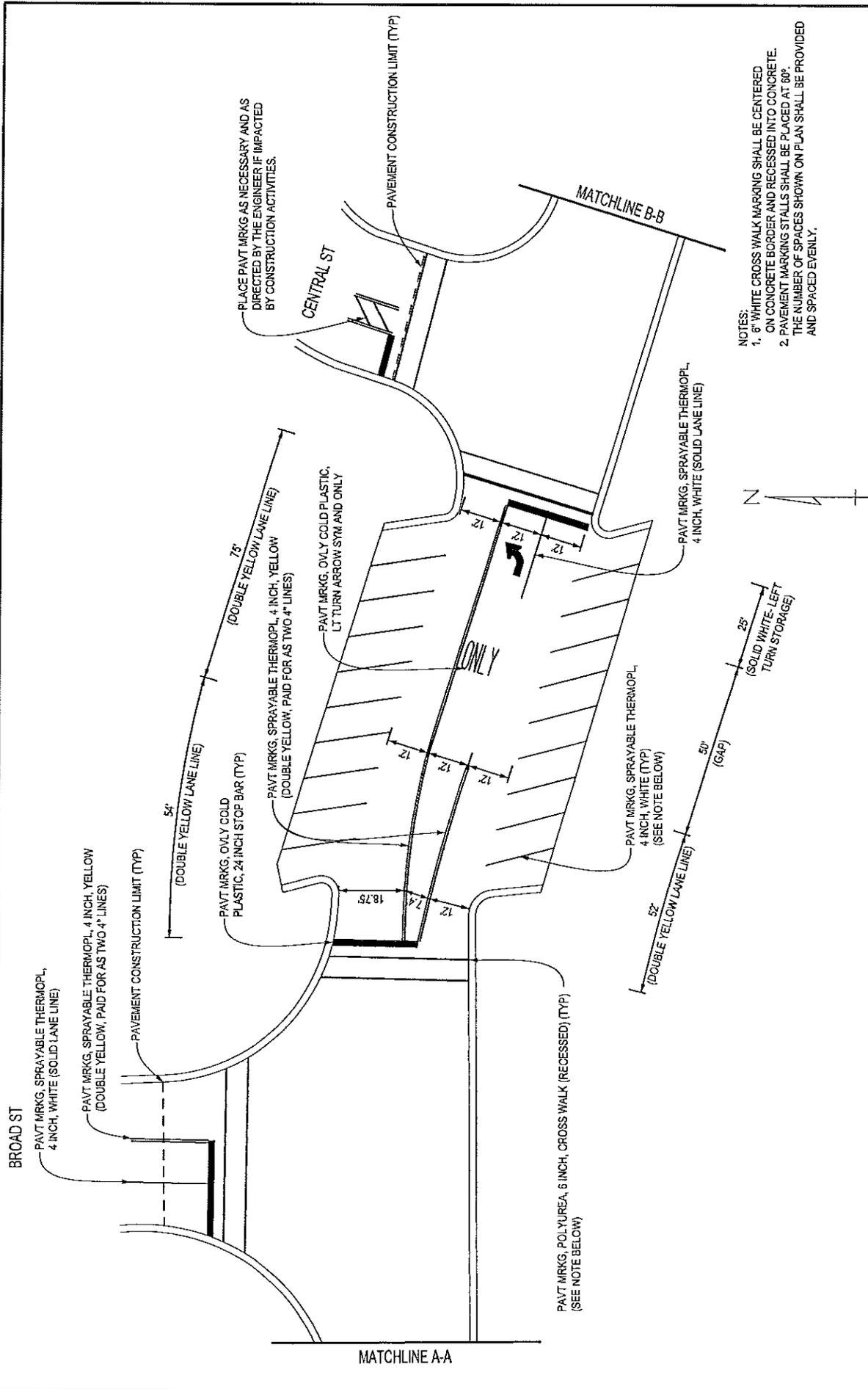


PERMANENT PAVEMENT MARKING SHEET (1 OF X)

	DATE	CLIENT	JOB NO.	SHEET NO.
	05/18/11	VILLAGE OF DEXTER	0130110031	

MAIN ST REHABILITATION (VILLAGE OF DEXTER)

FILE NAME: 0031_PvtMrkg2.dgn



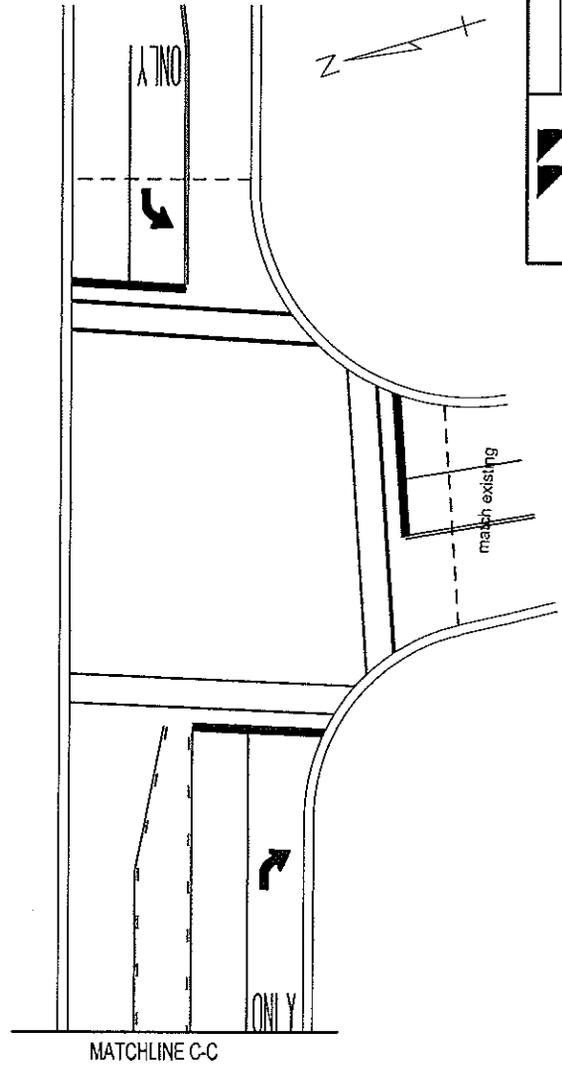
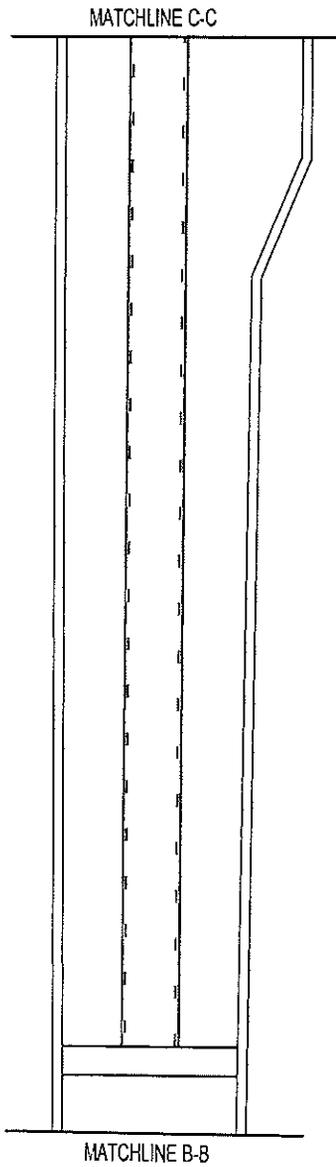
- NOTES:
1. 6" WHITE CROSS WALK MARKING SHALL BE CENTERED ON CONCRETE BORDER AND RECESSED INTO CONCRETE.
 2. PAVEMENT MARKING STALLS SHALL BE PLACED AT 80". THE NUMBER OF SPACES SHOWN ON PLAN SHALL BE PROVIDED AND SPACED EVENLY.

PERMANENT PAVEMENT MARKING SHEET (2 OF X)
 MAIN ST REHABILITATION (VILLAGE OF DEXTER)

DATE 05/18/11	SCALE 1"=20'	CLIENT	JOB NO.	SHEET NO.
		VILLAGE OF DEXTER	0130110031	



FILE NAME: 0031_PvdMkrg3.dgn

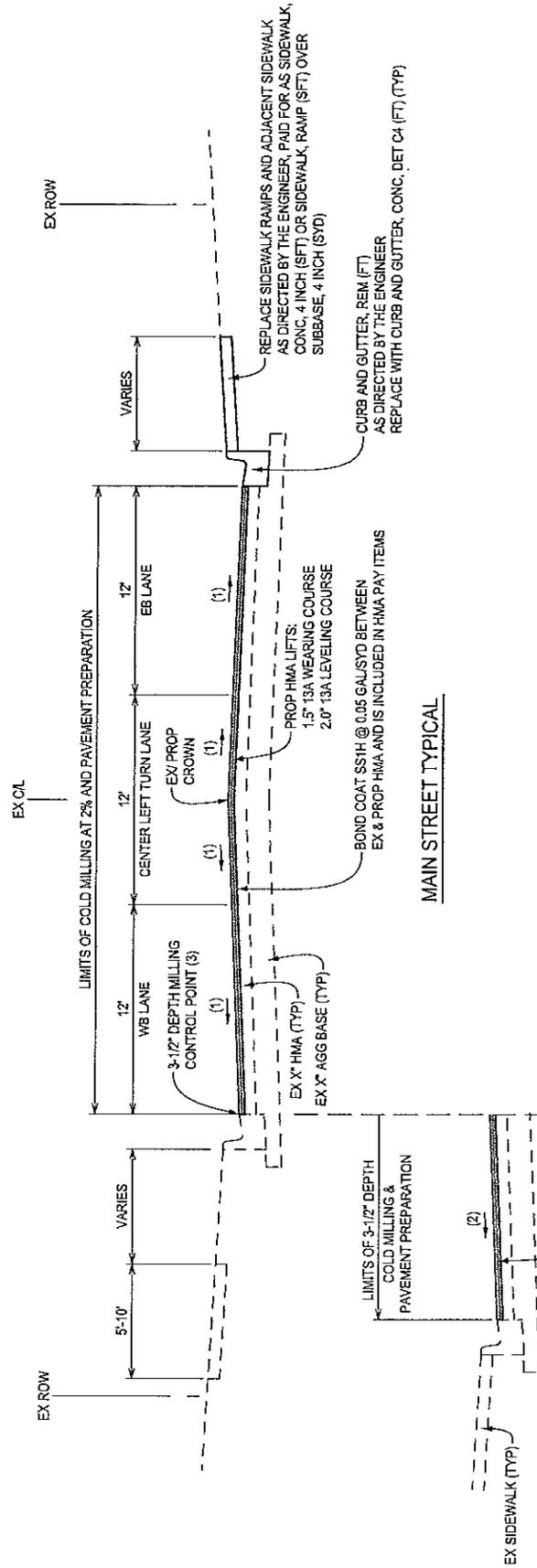


NOTES:
1. 6" WHITE CROSS WALK MARKING SHALL BE CENTERED ON CONCRETE BORDER AND RECESSED INTO CONCRETE.

PERMANENT PAVEMENT MARKING SHEET (3 OF 3)
MAIN ST REHABILITATION (VILLAGE OF DEXTER)



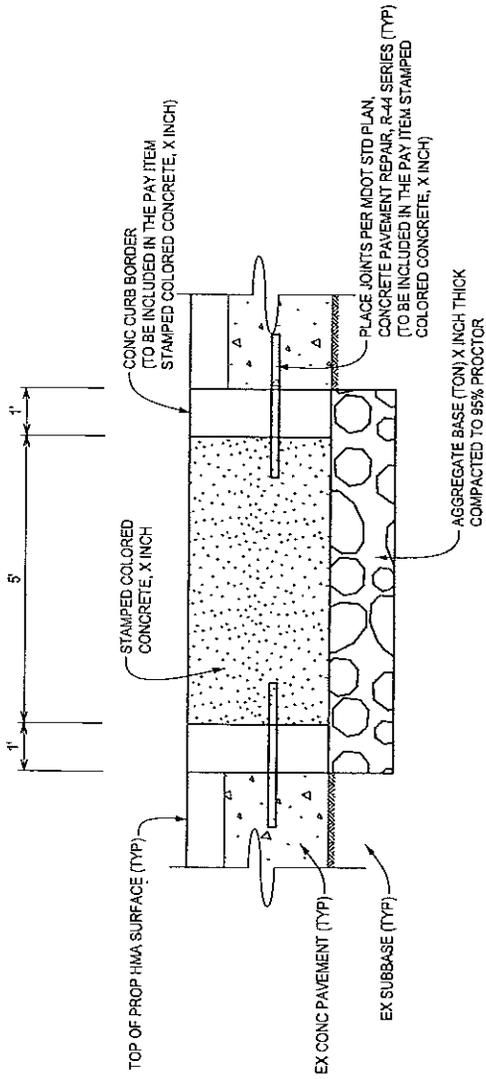
DATE	SCALE	CLIENT	JOB NO.	SHEET NO.
05/18/11		VILLAGE OF DEXTER	0130110031	



- NOTES:
- (1) PROP SLOPE 2% OR AS DIRECTED BY THE ENGINEER
 - (2) PROP SLOPE SHALL MATCH EXISTING OR AS DIRECTED BY THE ENGINEER
 - (3) MILLING CONTROL POINT AT THE THROUGH LANE EDGE OF METAL

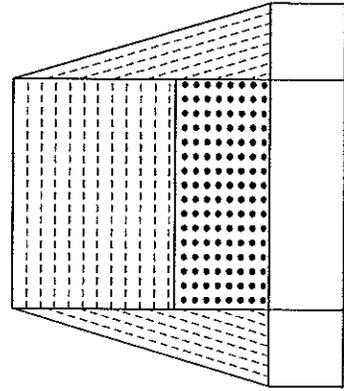
TYPICAL SECTION

		MAIN ST REHABILITATION (VILLAGE OF DEXTER)		
		DATE 05/18/11	SCALE N.A.	CLIENT VILLAGE OF DEXTER

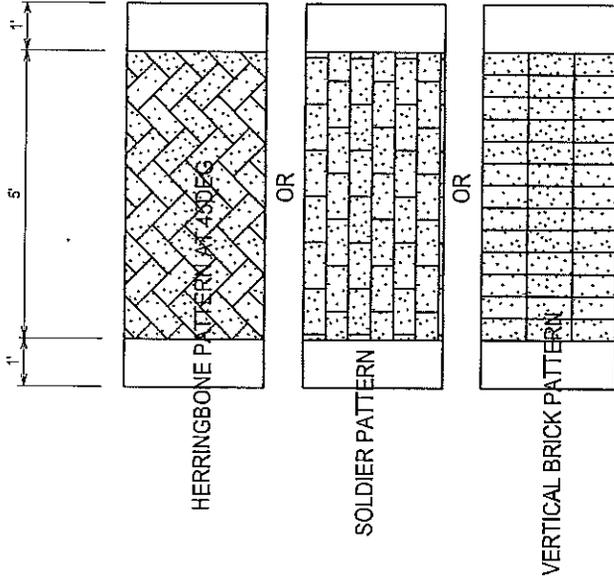


TYPICAL STAMPED COLORED CROSSWALK

- NOTES:
 1. COLORED CONCRETE SLAB STAMP PER PATTERN ON PLANS.
 COLOR AND FINISH ADDITIVES PER SPECIFICATIONS.



ADA RAMP IN BRICK PAVER AREA



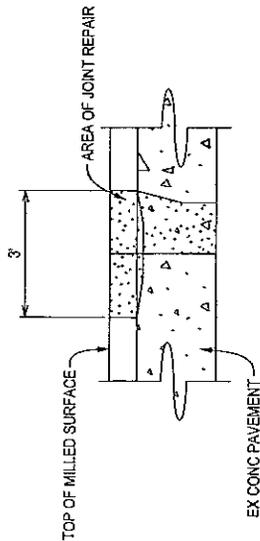
PLAN VIEW CROSSWALK PAVER PATTERN

- NOTES:
 1. XXXXXXXXXXXXXXXXXXXX

COLOR OF BRICK MUST BE APPROVED BY ENGINEER

MISCELLANEOUS DETAILS

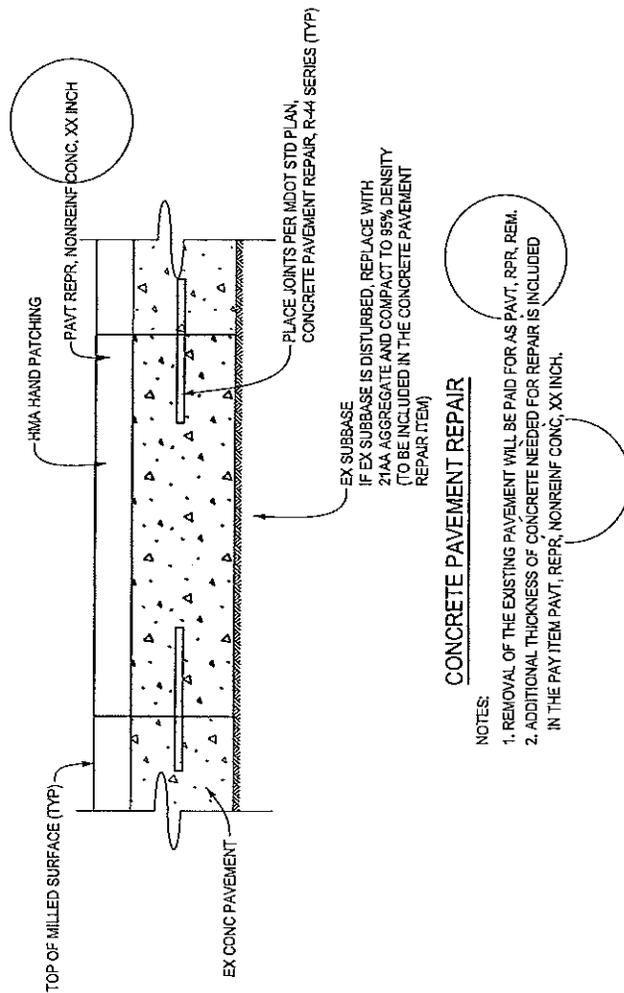
DATE		SCALE		CLIENT		JOB NO.		SHEET NO.	
05/18/11		N.A.		VILLAGE OF DEXTER		013010031		013010031	
MAIN ST REHABILITATION (VILLAGE OF DEXTER)									



DETAIL 7 / DETAIL 8

NOTES:

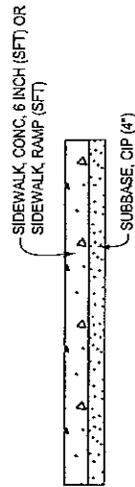
1. DETAIL FOR INFORMATION ONLY TO SHOW WIDTH OF HAND PATCHING (TON).
2. PAVT JOINT AND CRACK REPR, DET 7 AND PAVT JOINT AND CRACK REPR, DETAIL 8 SHALL BE CONSTRUCTED AS DIRECTED BY THE ENGINEER AND AS SHOWN IN MDOT STANDARD PLAN, R-44 SERIES.



CONCRETE PAVEMENT REPAIR

NOTES:

1. REMOVAL OF THE EXISTING PAVEMENT WILL BE PAID FOR AS PAVT, RPR, REM.
2. ADDITIONAL THICKNESS OF CONCRETE NEEDED FOR REPAIR IS INCLUDED IN THE PAVT, PAVT, REPR, NONREINF CONC, XX INCH.



SIDEWALK

MISCELLANEOUS DETAILS

		MAIN ST REHABILITATION (VILLAGE OF DEXTER)		JOB NO.	SHEET NO.
		DATE 05/18/11	SCALE N.A.	CLIENT VILLAGE OF DEXTER	0130110031

AGENDA 6-27-11

ITEM L-1

cnicholls@villageofdexter.org

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: June 14, 2011
Re: SRF Project Plan Adoption

Included for your consideration is the adoption resolution for the SRF Project Plan. If adopted, the plan will be filed with the Michigan Department of Environmental Quality (DEQ) this week.

At the public hearing it was requested that staff provide an estimate of the impact that completing this work would have on rates. If the work is completed in accordance with the plan schedule, the first bond payment for the sludge project (estimated at \$75,000) would be made in FY 12-13. The full bond payment of \$180,000 would be due starting in 2013-2014. The \$39,000 bond payment for the grit system improvements is estimated to start in 2015-2016 and the \$26,000 for the instrumentation upgrade would start in 2017-2018.

To provide the estimate, the future bond payments were built into the rate model.

One of the major assumptions in the rate model is consumption. Over the past three years this number has ranged from 120,000 gallons to 102,000 gallons. This fiscal year we did see an increase to 105,000 gallons. For the purposes of this exercise, a 1% per year consumption increase was assumed. At a 1% per year increase over the course of the next seven fiscal years the consumption number would increase to 113,000 gallons. If this number increases at a higher rate than assumed, the rate increases described below could be reduced.

Sewer rates are calculated using two charges, a ready to serve charge that is a standard monthly charge applied to all users and a commodity charge that is applied per 1,000 gallons. Since the rate study was completed in 2006 these charges have increased at the following percentages:

2005-2006	5% water; 0% sewer
2006-2007	5% water; 3% sewer
2007-2008	5% water; 3% sewer
2008-2009	3% water; 3% sewer
2009-2010	3% water, 3% sewer
2010-2011	3% water, 3% sewer
2011-2012	3% water, 3% sewer

These charges in fiscal year 2011-2012 will be: ready to serve fee \$5.80 and commodity charge \$7.14.

Adding the bond payments within the current rate increase structure of 3% per year results in a significant budget deficit starting in fiscal year 2012-2013. If rates are not adjusted the reserves would be exhausted by 2015-2016.

To make the bond payments it is estimated that the commodity charge would need to increase by 12% to \$7.99 per gallon in 2012-2013 and 12% to \$8.95 per gallon in 2013-2014 – an overall increase of 25.35% over two years. If the ready to serve charge was increased by the customary 3%, using the typical example of a family using 10,000 gallons in a 2 month period, the overall sewer increase would be 10.67% in year

1 and 10.84% in year 2 – an overall increase of 22.67% over two years. Starting in 2014-2015 the rate increases could be returned to 3% per year for each charge.

	2011-2012	2012-2013	2013-2014
Ready to Serve Charge	\$ 11.60	\$ 11.96	\$ 12.32
Commodity Charge 10,000 gallons	\$ 71.40	\$ 79.90	\$ 89.50
	\$ 83.00	\$ 91.86	\$ 101.82

An updated copy of the model showing this increase, along with a copy showing a 3% increase is provided for your review. The model still shows negative cash flow balances in upcoming years, however it is at an amount that could be covered by reserves or reduced by reductions in expenditures.

The expenses in the model do not include estimates for possible savings due to the use of the gas collection system as a power source and the need to haul less sludge on a yearly basis.

It is also worth noting that the numbers used in the project plan are estimates. The projects have not been designed, so the estimates are subject to change during the formal design process. According to DEQ rules the maximum amount that a community is eligible for is determined by the project plan, so the estimates need to be conservative.

**A RESOLUTION ADOPTING A FINAL PROJECT PLAN
FOR WASTEWATER SYSTEM IMPROVEMENTS AND
DESIGNATING AN AUTHORIZED PROJECT REPRESENTATIVE**

WHEREAS, the Village of Dexter recognizes the need to make improvements to its existing wastewater treatment and collection system; and

WHEREAS, the Village of Dexter authorized Orchard, Hiltz & McCliment, Inc. to prepare a Project Plan, which recommends the rehabilitation of the anaerobic digestion process to be supplemented with a geotube for additional storage, the rehabilitation of the existing aerated grit chamber with the addition of a new screen, and an upgrade of the existing instrumentation and controls to allow for remote monitoring and control of wastewater treatment components; and

WHEREAS, said Project Plan was presented at a Public Hearing held on June 13, 2011 and all public comments have been considered and addressed;

NOW THEREFORE BE IT RESOLVED, that the Village of Dexter formally adopts said Project Plan and agrees to implement the selected alternative (Alternative Nos.1A for sludge handling process and Alternative No. 1 for the grit handling process and instrumentation and controls upgrade).

BE IT FURTHER RESOLVED, that the Village Manager, a position currently held by Donna Dettling, is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Plan as the first step in applying to the State of Michigan for a revolving fund loan to assist in the implementation of the selected alternative.

Yeas:

Nays:

Abstain:

Absent:

I certify that the above Resolution was adopted by the Village Council on June 27, 2011.

BY:

Name and Title *(please print or type)*

Signature

Date

390 only

Village of Dexter
Sewer System
Projected Cash Flow

Fiscal Year:

	Actual 2007-2008	Actual 2008-2009	Actual 2009-2010	Estimated 2010-2011	Projected 2011-2012	Projected 2012-2013	Projected 2013-2014	Projected 2014-2015	Projected 2015-2016	Projected 2016-2017	Projected 2016-2017
Assumptions											
Annual Rate Adjustment											
RTS Charge	\$5.15	\$5.31	\$5.47	\$5.63	\$5.80	\$5.98	\$6.16	\$6.34	\$6.53	\$6.73	\$6.93
Commodity Charge	\$6.34	\$6.53	\$6.73	\$6.93	\$7.14	\$7.35	\$7.57	\$7.77	\$7.80	\$8.03	\$8.27
Commodity Charge - Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Commodity Charge - Non-Resident	\$0.00	\$0.00	\$0.47	\$6.73	\$7.14	\$7.35	\$7.57	\$7.77	\$7.80	\$8.03	\$8.27
Connection Charge	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
New connections - Approved Plan Prior [1]	N/A	N/A	N/A	N/A	0	0	0	0	0	0	0
New connections - Approved Plan New [1]	N/A	N/A	N/A	N/A	0	0	0	0	0	0	0
New connections - Development [1]	N/A	N/A	N/A	N/A	23	10	5	5	5	5	5
Total Meters [1]	1,488	1,494	1,500	1,508	1,514	1,524	1,534	1,534	1,539	1,544	1,549
Volume Billed - Annual	120,900	108,400	102,600	105,700	106,757	107,825	108,903	109,992	111,092	112,203	113,325
Volume Billed - Annual, Non-Resident	0	0	0	0	0	0	0	0	0	0	0
Revenue											
Service Charges [2]	858,261	802,967	789,053	824,792	853,418	882,297	911,246	940,174	969,108	998,042	1,026,976
Debt Surcharge [2]	0	0	0	0	105,418	109,297	112,946	116,714	120,608	124,630	128,784
RTS Charge	0	0	0	0	739,578	769,363	800,389	832,645	866,200	901,108	937,423
Commodity Charge	0	0	0	0	0	0	0	0	0	0	0
Commodity Charge - Debt	0	0	0	0	0	0	0	0	0	0	0
Commodity Charge - Non-Resident	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous	10,491	27,798	2,495	5,597	6,500	5,000	5,000	5,000	5,000	5,000	5,000
Interest Income	38,252	11,234	4,864	5,068	6,000	8,728	7,692	5,531	3,524	1,325	-676
Total Revenue	907,004	841,999	796,411	846,455	857,496	892,408	926,026	959,890	995,332	1,032,063	1,070,531
Expenses [3]											
Personnel	339,803	365,628	375,000	384,000	393,000	402,000	411,000	420,000	429,000	438,000	447,000
Operating Expenses	122,637	119,401	116,165	112,929	109,690	106,454	103,218	100,000	96,764	93,528	90,292
Operating Expenses - Contingencies	0	0	0	0	0	0	0	0	0	0	0
Utility	97,763	90,126	82,489	74,852	67,215	59,578	51,941	44,304	36,667	29,030	21,393
Repairs & Maintenance	9,430	6,525	3,626	1,111	1,300	1,300	1,300	1,300	1,300	1,300	1,300
Professional & Contracted Services	109,521	105,440	101,359	97,278	93,197	89,116	85,035	80,954	76,873	72,792	68,711
Administrative Cost	69,217	68,060	66,903	65,746	64,589	63,432	62,275	61,118	60,000	58,881	57,762
Administrative Cost (New) Retiree HC	0	0	0	0	0	0	0	0	0	0	0
One Time Administrative Cost	0	0	0	0	0	0	0	0	0	0	0
Total Expense	748,371	755,180	752,567	747,128	746,984	746,832	746,680	746,528	746,376	746,224	746,072
Net Operating Cash Flow	158,633	86,819	104,190	86,777	218,402	243,495	260,666	277,632	295,716	314,613	334,757
Non-Operating Revenue											
Tap-In Charges - Approved Plan Prior [4]	61,159	15,063	160,896	140,000	0	0	0	0	0	0	0
Tap-In Charges - Approved Plan New [4]	0	0	0	0	0	0	0	0	0	0	0
Tap-In Charges - Development [4]	0	0	0	0	115,000	50,000	25,000	25,000	25,000	25,000	25,000
State Grants	0	0	0	0	0	0	0	0	0	0	0
Transfer in from SRF Funds	0	0	292,876	0	0	0	0	0	0	0	0
LDFA Contribution	0	0	0	0	0	0	0	0	0	0	0
Total Non-Operating Revenue	61,159	15,063	453,771	140,000	115,000	50,000	25,000	25,000	25,000	25,000	25,000
Non-Operating Expense											
Capital Purchases [5]	76,620	15,904	58,700	64,500	45,000	45,000	45,000	45,000	45,000	45,000	45,000
Debt Service	92,620	92,495	93,295	93,020	92,695	92,320	92,870	92,345	92,745	93,045	93,045
2000A Revenue Bonds - USDA	73,638	72,763	73,844	73,859	73,831	73,759	73,644	73,485	73,281	74,012	74,012
2000B Revenue Bonds - USDA	0	0	0	19,589	113,000	111,025	110,263	112,438	110,563	108,688	108,688
2010 SRF	0	0	0	0	0	0	0	0	0	0	0
Future SRF (Sludge Only)	0	0	0	0	0	0	0	0	0	0	0
Future SRF (Instrumentation)	0	0	0	0	0	0	0	0	0	0	0
Total Non-Operating Expense	281,512	181,162	225,839	251,068	324,526	397,104	501,777	503,268	540,589	539,745	565,745
Net Cash Flow	-61,720	-79,280	332,122	-22,291	8,876	-103,609	-216,111	-200,636	-219,873	-205,132	-205,988

Cash & Investments [7]	589,561	378,551	612,139	614,823	604,203	481,094	245,483	25,347	(214,026)	(433,658)	(669,146)
Cash Receivable - SRF Project	101,634	209,932	229,570	249,070	268,570	288,070	307,570	327,070	346,570	366,070	385,570
Restricted Assets - RRI [8]	92%	78%	128%	114%	137%	119%	83%	52%	19%	-9%	-37%
Percent of O&M [9]											
Restricted Assets - Debt	23,568										

NOTE: Fiscal year end will change to June 30 in 2006, however, all years shown in 12 month periods.
 [1] Number of individual meters, not REL. Based on estimates for development plus current.
 [2] Calculated in projection years.
 [3] Expenses do not include Depreciation.
 [4] Estimate based on projected connections at current connection charge.
 The "Approved Plan Prior" refers to certain connections that will be charged on the existing \$2,500 fee.
 The "Approved Plan" are those with approved site plans.
 The "Development" includes potential development and redevelopment.
 [5] Estimated on-going capital improvement needs.
 [6] N/A
 [7] Unrestricted; taken from current "cash accounts" report. Includes taps
 [8] Represents only funds related to USDA loan - annual contribution to repair, replacement, and improvement reserve.
 [9] The percentage of Cash & Investments (including RRI) compared to Total Operating Expenses. Minimum target 75%.

Annual restriction for RD R&I	19500										
REFERENCE ONLY:											
2000A Revenue Bonds - Refund at 28 years	184,000	184,000	184,000	184,000	184,000	184,000	184,000	184,000	184,000	184,000	184,000
2000A Revenue Bonds - Refund at 20 years	212,000	212,000	212,000	212,000	212,000	212,000	212,000	212,000	212,000	212,000	212,000
2010 SRF	212,000	212,000	0	43,650	112,775	111,025	110,263	112,438	110,563	108,688	108,688

12.9% in 2012-2013 + 12.9% in 2013-2014

Village of Dexter
Sewer System
Projected Cash Flow

Fiscal Year:

	Actual 2007-2008	Actual 2008-2009	Actual 2009-2010	Estimated 2010-2011	Projected 2011-2012	Projected 2012-2013	Projected 2013-2014	Projected 2014-2015	Projected 2015-2016	Projected 2016-2017	Projected 2016-2017
Assumptions											
Annual Rate Adjustment											
RTS Charge	\$5.15	\$5.31	\$5.47	\$5.63	\$5.80	\$5.98	\$6.16	\$6.34	\$6.53	\$6.73	\$6.93
Commodity Charge	\$6.34	\$6.53	\$6.73	\$6.93	\$7.14	\$7.39	\$7.65	\$7.92	\$8.20	\$8.48	\$8.76
Commodity Charge - Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Commodity Charge - Non-Resident	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Connection Charge	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
New connections - Approved Plan Prior [1]	N/A	N/A	N/A	N/A	0	0	0	0	0	0	0
New connections - Approved Plan New [1]	N/A	N/A	N/A	N/A	23	10	5	5	5	5	5
New connections - Development [1]	N/A	N/A	N/A	N/A	1,514	1,524	1,529	1,534	1,539	1,544	1,549
Total Meters [1]	1,488	1,494	1,500	1,508	1,514	1,524	1,529	1,534	1,539	1,544	1,549
Volume Billed - Annual	120,900	108,400	102,600	106,700	108,825	109,932	111,039	112,146	113,253	114,360	115,467
Volume Billed - Annual, Non-Resident	0	0	0	0	0	0	0	0	0	0	0
Revenue											
Service Charges [2]	858,261	802,967	769,053	834,732	899,418	974,765	1,054,914	1,141,654	1,235,063	1,333,472	1,437,981
Debt Surcharge [2]	0	0	0	0	105,418	109,297	112,946	116,714	120,608	124,630	128,784
RTS Charge	0	0	0	0	761,765	861,709	974,765	1,074,048	1,188,792	1,299,427	1,416,654
Commodity Charge	0	0	0	0	0	0	0	0	0	0	0
Commodity Charge - Debt	0	0	0	0	0	0	0	0	0	0	0
Commodity Charge - Non-Resident	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous	10,491	27,798	2,495	5,537	6,500	5,000	5,000	5,000	5,000	5,000	5,000
Interest Income	38,252	11,234	4,864	6,056	5,000	8,350	8,359	8,433	8,270	8,008	8,034
Total Revenue	907,004	841,999	796,411	846,455	879,683	984,956	1,101,550	1,144,196	1,188,792	1,235,063	1,283,472
Expenses [3]											
Personnel	253,894	253,894	253,894	253,894	253,894	253,894	253,894	253,894	253,894	253,894	253,894
Operating Expenses	88,000	88,000	88,000	88,000	88,000	88,000	88,000	88,000	88,000	88,000	88,000
Operating Expenses - Contingencies	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Utility	77,000	77,000	77,000	77,000	77,000	77,000	77,000	77,000	77,000	77,000	77,000
Repairs & Maintenance	13,500	13,500	13,500	13,500	13,500	13,500	13,500	13,500	13,500	13,500	13,500
Professional & Contracted Services	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000
Administrative Cost	80,700	80,700	80,700	80,700	80,700	80,700	80,700	80,700	80,700	80,700	80,700
Administrative Cost (New) Retiree HC	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000
One Time Administrative Cost	639,094	639,094	639,094	639,094	639,094	639,094	639,094	639,094	639,094	639,094	639,094
Total Expense	158,633	86,819	104,190	88,777	240,589	336,043	436,189	481,938	489,176	517,612	547,698
Net Operating Cash Flow											
Net Operating Cash Flow	61,159	15,063	160,896	140,000	115,000	30,000	25,000	25,000	25,000	25,000	25,000
Non-Operating Revenue	0	0	0	0	0	0	0	0	0	0	0
Tap-In Charges - Approved Plan Prior [4]	0	0	0	0	0	0	0	0	0	0	0
Tap-In Charges - Approved Plan New [4]	0	0	0	0	0	0	0	0	0	0	0
Tap-In Charges - Development [4]	0	0	0	0	0	0	0	0	0	0	0
State Grants	0	0	0	0	0	0	0	0	0	0	0
Transfer in from SRF Funds	0	0	292,876	0	0	0	0	0	0	0	0
LDFA Contribution	0	0	0	0	0	0	0	0	0	0	0
Total Non-Operating Revenue	61,159	15,063	453,771	140,000	115,000	30,000	25,000	25,000	25,000	25,000	25,000
Net Operating Revenue											
Net Operating Revenue	76,620	15,904	58,700	54,330	45,000	45,000	45,000	45,000	45,000	45,000	45,000
Capital Purchases [5]											
2000A Revenue Bonds - USDA	92,620	92,495	93,295	93,020	92,695	92,320	92,870	92,345	92,745	93,045	93,045
2000B Revenue Bonds - USDA	73,688	72,763	73,844	73,859	73,831	73,759	73,644	73,485	73,281	73,012	72,743
2010 SRF	0	0	0	19,589	113,000	111,025	110,263	112,438	110,663	108,688	106,688
Future SRF (Sludge Only)	0	0	0	0	0	75,000	180,000	180,000	180,000	180,000	180,000
Future SRF (Grit)	0	0	0	0	0	0	180,000	180,000	180,000	180,000	180,000
Future SRF (Instrumentation)	0	0	0	0	0	0	0	0	0	0	0
Total Non-Operating Expense	281,512	181,162	225,839	251,068	324,526	397,104	501,777	503,268	540,569	589,745	653,745
Net Cash Flow											
Net Cash Flow	-61,720	-79,280	332,122	-22,291	31,053	-11,061	-40,588	-16,330	-26,413	2,867	6,953

3.0%

Cash & Investments [7]	589,561	378,561	612,139	574,823	526,354	555,630	535,742	493,912	453,368	437,366	424,819
Cash Receivable - SRF Project	101,634	209,932	229,570	249,070	268,570	288,070	307,570	327,070	346,570	366,070	385,570
Restricted Assets - RRI [8]	92%	78%	128%	114%	140%	136%	127%	121%	114%	112%	110%
Percent of O&M [9]											
Restricted Assets - Debt	23,568	0									

NOTE: Fiscal year end will change to June 30 in 2006, however, all years shown in 12 month periods.
 [1] Number of individual meters, not REU. Based on estimates for development plus current.
 [2] Calculated in projection years.
 [3] Expenses do not include Depreciation.
 [4] Estimate based on projected connections at current connection charge.
 The "Approved Plan Phor" refers to certain connections that will be charged on the existing \$2,500 fee.
 The "Approved Plan" are those with approved site plans.
 The "Development" includes potential development and redevelopment.
 [5] Estimated on-going capital improvement needs.
 [6] N/A
 [7] Unrestricted, taken from current "cash accounts" report. Includes taps
 [8] Represents only funds related to USDA loan - annual contribution to repair, replacement, and improvement reserve.
 [9] The percentage of Cash & Investments (including RRI) compared to Total Operating Expenses. Minimum target 75%.

Annual restriction for RD R&I	19500										
REFERENCE ONLY:											
2000A Revenue Bonds - Refund at 28 years	184,000	184,000	184,000	184,000	184,000	184,000	184,000	184,000	184,000	184,001	184,001
2000A Revenue Bonds - Refund at 20 years	212,000	212,000	212,000	212,000	212,000	212,000	212,000	212,000	212,000	212,001	212,001
2010 SRF	212,000	212,000	0	43,650	112,775	111,025	110,263	112,438	110,563	108,688	108,688

Task Description	Anticipated Schedule
Anaerobic Sludge Digestion with Geotube for Storage - design	September 2011 - May 2012
Anaerobic Sludge Digestion with Geotube for Storage - permitting	April 2012 – June 2012
Anaerobic Sludge Digestion with Geotube for Storage - bidding and contractor selection	June 2012 – September 2012
Anaerobic Sludge Digestion with Geotube for Storage - construction	September 2012 – October 2013
Upgrade Grit Handling System and Add New Screen - design	September 2013 - May 2014
Upgrade Grit Handling System and Add New Screen - permitting	April 2014 – June 2014
Upgrade Grit Handling System and Add New Screen - bidding and contractor selection	June 2014 – September 2014
Upgrade Grit Handling System and Add New Screen - construction	September 2014 – June 2015
Upgrade Instrumentation and Controls - design	September 2015 - May 2016
Upgrade Instrumentation and Controls – permitting	April 2016 – June 2016
Upgrade Instrumentation and Controls – bidding and contractor selection	June 2016 – September 2016
Upgrade Instrumentation and Controls - construction	September 2016 – May 2017

B. Cost Summary

Table 11 summarizes the cost of the selected alternatives.

Table 11: Summary of Total Cost for Selected Alternatives

Activity	Estimated Cost
Anaerobic Digestion with Geotube for Storage	\$2,775,000
Upgrade Grit Handling System and Add New Screen	\$600,000
Upgrade Instrumentation and Controls	\$400,000
Total SRF Funds Requested	\$3,775,000

C. Authority to Implement Selected Alternative

The Village of Dexter has the authority to implement the selected alternative. All proposed work is located on the existing WWTP site owned by the Village of Dexter.

D. User costs

2010-2011 Budget Amendments

General Fund 101

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
101-000.000-667.002	Farmers Market	No	Revenue	\$ 2,500	\$ -	\$ 1,000	\$ 3,500
Reason for Amendment Increased due to donation from Walkabout Creek for watering station							
101-172.000-711.000	Village Manager - Longevity	No	Expenditure	\$ 2,300	\$ -	\$ 4,000	\$ 6,300
Reason for Amendment Longevity cash-out, for Aiken and Tuscano							
101-210.000-810.000	Attorney Fees	No	Expenditure	\$ 22,500	\$ 30,000	\$ 3,000	\$ 33,000
Reason for Amendment Attorney Fees used throughout the year for medical marihuana, purging of uncollectable taxes, labor issues, review of easements/funding agreement, review of conflict of interest statutes, ticket/ordinance violation prosecution and cityhood							
101-265.000-920.000	Buildings & Grounds - Utilities	No	Expenditure	\$ 12,000	\$ -	\$ 2,600	\$ 14,600
Reason for Amendment Bill Spread Correction - DTE bill previously charged to water was moved to this account							
101-441.000-711.000	Public Works - Longevity	No	Expenditure	\$ 800	\$ -	\$ 5,000	\$ 5,800
Reason for Amendment Longevity cash-out							
101-442.000-730.000	Downtown Public Works - Farmers Market	No	Expenditure	\$ 2,000	\$ -	\$ 1,000	\$ 3,000
Reason for Amendment Increase for water station - Offset by donation from Walkabout Creek							
101-442.000-920.000	Downtown Public Works - Utilities	No	Expenditure	\$ 6,000	\$ -	\$ 2,800	\$ 8,800
Reason for Amendment Additional energy costs due to a full year of use of the new poles in the Jeffords/Broad corridor							
101-448.000-920.003	Municipal Street Lights	No	Expenditure	\$ 65,000	\$ -	\$ 1,000	\$ 66,000
Reason for Amendment Increase needed to cover final monthly payment of \$5,500							
101-851.000-910.000	Insurance & Bonds - Workers Comp	No	Expenditure	\$ 11,800	\$ -	\$ 1,000	\$ 12,800
Reason for Amendment Workers Comp cost higher than budgeted							
101-965.000-999.405	Transfer Out to Mill Creek Park Fund	No	Expenditure	\$ -	\$ 112,300	\$ (19,400)	\$ 92,900

AGENDA 6-27-11

ITEM L-2

2010-2011 Budget Amendments

Reason for Amendment

Less of a transfer was necessary due to work that will be completed in 2011-2012

Total change in Revenue - increase/(decrease):
Total change in Expenditures - increase/(decrease): \$ -
Change to Overall Budget's revenue over expenditures: \$ -

Source of Reserves, if applicable:
Major Streets Fund 202

Line Number	Line Description	New Line #?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
202-248.000-840.010	Bank Service Charges	No	Expenditure	\$ 100	-	\$ 100	\$ 200
Reason for Amendment Bank Fee Spread Changed when Restricted Money was Added to the Pooled Account							
202-451.000-974.010	Contracted Road Construction - Main St	Yes	Expenditure	-	-	\$ 13,500	\$ 13,500
Reason for Amendment Main Street Design							
202-451.000-974.009	Contracted Road Construction - Central	No	Expenditure	\$ 55,000	-	\$ (13,600)	\$ 41,400
Reason for Amendment Less work completed than was budgeted							

Total change in Revenue - increase/(decrease):
Total change in Expenditures - increase/(decrease): \$ -
Change to Overall Budget's revenue over expenditures: \$ -

Source of Reserves, if applicable:

Creation of Tree Replacement Fund 205

Line Number	Line Description	New Line #?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
205-000.000-675.007	Restricted Tree Contribution	Yes	Revenue	-	-	\$ 240,200	\$ 240,200

Reason for Amendment This fund is being established to track the revenues and expenditures for the Restricted Tree Fund

Total change in Revenue - increase/(decrease): \$ 240,200
Total change in Expenditures - increase/(decrease):
Change to Overall Budget's revenue over expenditures: \$ 240,200

2010-2011 Budget Amendments

Source of Reserves, if applicable:

Sewer Fund 590							
Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
590-248.000-811.000	Attorney Fees	No	Expenditure	\$ 2,000		\$ 1,000	\$ 3,000
Reason for Amendment Higher than usual due to increase work on the TMDL contested case and a review of the response letter to the EPA							
590-548.000-803.003	Sludge Hauling	No	Expenditure	\$ -	\$ 73,000	\$ 25,000	\$ 98,000
Reason for Amendment Sludge Hauling on June 22							
590-548.000-802.000	Professional Services	No	Expenditure	\$ 95,000	\$ 55,000	\$ 8,000	\$ 63,000
Reason for Amendment Increase needed due to collapsed sewer repair on Grand and May & June Tetra Tech Contract							
		Total change in Revenue - increase/(decrease):					
		Total change in Expenditures - increase/(decrease):		\$ 34,000			
		Change to Overall Budget's revenue over expenditures:		\$ 34,000			
Sewer Fund Reserves - Estimated 2010-2011 year end unrestricted reserves through May 2011 - \$625,000							

Source of Reserves, if applicable:

Water Fund 590							
Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
591-556.000-802.000	Professional Services	No	Expenditure	\$ 25,000	\$ 25,000	\$ 6,000	\$ 31,000
Reason for Amendment Increase needed for May & June Tetra Tech Contract							
		Total change in Revenue - increase/(decrease):					
		Total change in Expenditures - increase/(decrease):		\$ 6,000			
		Change to Overall Budget's revenue over expenditures:		\$ 6,000			
Sewer Fund Reserves - Estimated 2010-2011 year end unrestricted reserves through May 2011 -							

Approved by Council on June 27, 2011

Carol J. Jones, Village of Dexter Clerk

AGENDA 6-27-11

ITEM L-3

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

cnicholls@villageofdexter.org

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: June 14, 2011
Re: 2011-2012 Budget Adoption

Provided in your packet are final copies of the 2011-2012 Budget spreadsheets.

Two changes were made as described at the June 13th meeting: the capital improvements line in the Water Fund was decreased from \$120,000 to \$30,000 and \$100,000 was added to the General Fund for the Cedars of Dexter sidewalk connection.

The budget has also been updated to reflect the final 2010-2011 budget amendments on tonight's agenda.

The formal budget document will be distributed to Council at the first meeting in July.

Village of Dexter Resolution 2011-

**Resolution of Adoption
Fiscal Year 2011-2012 Budget**

At a regular meeting of the Village Council of the Village of Dexter held at the Dexter Senior Center – 7720 Ann Arbor Street, called to order by President Keough on June 27, 2011 at 7:30 p.m. the following resolution was offered:

Motion by: Seconded by:

Whereas, a detailed revenue and expenditure plan has been presented in accordance with all applicable Village, State and Federal statutes; and

Whereas, a public hearing was held on June 13, 2011 on the proposed budget;

Now, Therefore Be It Resolved, that the attached budget for July 1, 2011 through June 30, 2012 is hereby adopted and made a part of this resolution.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED THIS 27th DAY OF JUNE 2011

Carol J. Jones
Village Clerk



6-27-11

ITEM L-4

Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: **Planning Commission Recommendation**
K-Space Associates, 2182 Bishop Circle East
#2011-01 – Combined Site Plan
Date: June 21, 2011

PLANNING COMMISSION DECISION

On June 6, 2011 the Planning Commission reviewed and recommended approval of the K – Space Phase 2 Combined Site Plan dated 5-18-11. Discussion included, but was not limited to: storm water management, landscaping, parking and elevations. The project is a mirror image of the building constructed in 2008 and meets all the provisions of the Village requirements. K –Space owner Daryl Bartlett also provided an overview of what K – Space does and the award that they received as the #1 Small Business Exporter of the Year nationally. K Space did over \$80 million in sales last year.

The following motion was passed:

Based upon the information received from the applicant, reflected in minutes of this meeting, and in conformance with Section 21.04(E)3 of the Village of Dexter Zoning Ordinance, the Planning Commission finds the K Space Associates combined site plan dated 5-18-11 meets the requirements to recommend approval of the combined site plan. In making this determination, the following additional condition shall apply:

1. Applicant shall address the pre construction concerns noted in the engineering consultant review dated June 1, 2011.

REVIEW

Included in your packet are the consultant reviews for the applicant’s combined site plan submittal, plan date 5-18-11. Pursuant to Section 21.05 of the Village of Dexter Zoning Ordinance staff has authorized the applicant to submit for combined preliminary and final site plan. Please note that the site plan is combined preliminary and final and that Village Council will not see the site plan again following approval.

The K-Space Associates project is located within the Dexter Business and Research Park located off of Dan Hoey Road in the RD District. The applicant is proposing to construct a 1 story - 6,840 square foot building addition. The addition is essentially a mirror image of the existing building constructed in 2008.

The site plan has been revised since the initial submittal and there are only a few outstanding issues that remain prior to the start of construction. The project is simple given that it is an

addition to an existing building and storm water is handled regionally within the RD Park. Tap fees associated with the project will be \$20,517.60.

The plan has been reviewed for conformance with the Village zoning and engineering standards and the following reviews are attached:

1. Planning Consultant Review dated May 11, 2011 – all comments have been addressed to the satisfaction of the Village.
2. Engineering Consultant Review dated June 1, 2011 – all comments have been addressed to the satisfaction of the Village engineer – pre construction activities only
3. DAFD Review dated May 6, 2011 – comments have been addressed to the satisfaction of the DAFD.

RECOMMENDATION

Based on the consultant reviews it is recommended that the K – Space Associates Combined Site Plan be recommended for approval.

SITE PLAN REVIEW AND APPROVAL

Per Section 21.04(E)3 the Planning Commission and Village Council shall consider the following standards when reviewing a combined site plan:

- a. That the final site plan conforms to the preliminary site plan as approved by the Village Council;
- b. That the plan meets all applicable standards in Section 21.04D(2). herein;
- c. That the plan meets the specifications of Dexter Village for fire and police protection, water supply, sewage disposal or treatment, storm drainage, and other public facilities and services, and has been reviewed by the Village Planner, Village Fire Chief and the Village Engineer;
- d. That the proposed development will not cause soil erosion or sedimentation problems;
- e. That the drainage plan for the proposed development is adequate to accommodate anticipated storm water runoff and will not cause undue runoff onto neighboring property or overloading of watercourses in the area; that the proposed development is coordinated with improvements serving the subject property and with the other developments in the general vicinity;
- f. That outside lighting will not adversely affect adjacent or neighboring properties, or traffic on adjacent streets;
- g. That outdoor storage of garbage and refuse is contained, screened from view, and located so as not to be a nuisance to the subject property or neighboring properties;
- h. That grading or filling will not destroy the character of the property or the surrounding area and will not adversely affect the adjacent or neighboring properties;
- i. That parking layout will not adversely affect the flow of traffic within the site or to and from the adjacent streets;
- j. That the plan meets the standards of other government agencies, where applicable, and that the approval of these agencies has been obtained or is assured; and
- k. That the plan provides for the proper expansion of existing public streets serving the site, where applicable.
- l. That the plan meets all other requirements /standards established by the Village of Dexter.

SUGGESTED MOTIONS

Based upon the information received from the applicant, reflected in minutes of this meeting, and in conformance with Section 21.04(E)3 of the Village of Dexter Zoning Ordinance, the Village Council finds the K Space Associates combined site plan dated 5-18-11 (meets / fails to meet) the requirements for approval of the combined site plan.

In making this determination, the following additional conditions shall apply:

- 2. Applicant shall address the pre construction concerns noted in the engineering consultant review dated June 1, 2011.
- 3. _____
- 4. _____

OR

Move to postpone the action on the K –Space Associates combined site plan dated 5-18-11 until _____(date)_____, to allow the applicant and Village Council time to address the following items:

- 1. _____
- 2. _____

Please contact me prior to the meeting with questions.

**VILLAGE OF DEXTER
SITE PLAN REVIEW & SPECIAL USE APPLICATION**

See Fee Schedule for Details; Receipt #: _____ Date Rec'd: 5/6/11

Application is being made for: Preliminary Site Plan Review; Final Site Plan Review
 Combined Site Plan Special Use Permit

2182 BISHOP CIRCLE EAST HD-08-07-125-037 MANUF. RD
 Property Address Tax Code I.D. Proposed Use Zoning District

K-SPACE HOLDINGS, LLC 2182 BISHOP CIRCLE EAST DEXTER (734) 426-7955
 Property Owner, Address, City, State, Zip Phone

RAND CONSTRUCTION ENG. 1270 RICKET ROAD, BRIGHTON, 48116 (810) 227-7011
 Applicant, Address, City, State, Zip Phone

DESINE INC. 2183 PLESS DR., BRIGHTON, 48114 (810) 227-9533
 Representative, (e.g. Engineer), Address, City, State, Zip Phone

Regulations and Standards (applicant must complete):
 Applicable standards must be noted on site plan.

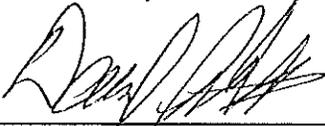
	<u>Plan Submitted</u>	<u>Requirement</u>	
1. Front Yard Setback (ft)	<u>118.7</u>	<u>50.0</u>	() check here if corner lot
2. Side Yard Setback (ft)	<u>23.7</u>	<u>22.5</u>	
3. Rear Yard Setback (ft)	<u>171.1</u>	<u>35.0</u>	
4. Lot Coverage (%) (7a/6)	<u>18%</u>	<u>35%</u>	
5. Height (ft)	<u>14.5</u>	<u>40.0</u>	
6. Total Site Area (ft)	<u>76,788</u>	<u>13,560</u>	
7. a. Blg. Coverage / b. Floor Area(ft)	<u>13,680</u>	<u>13,680</u>	
8. Floor Area Ratio (%) (7b/6)	<u>18%</u>	<u>-</u>	
9. Total Paved area (ft)	<u>16,770</u>	<u>-</u>	
10. Total Impervious Cov. (7a+15)/6	<u>39.7%</u>	<u>-</u>	
11. # Parking Stalls	<u>30</u>	<u>30</u>	
12. Density (6/13)	<u>N/A</u>	<u>N/A</u>	
13. # Units (residential Only)	<u>N/A</u>	<u>N/A</u>	
14. For Multi-Family: efficiency	<u>N/A</u>	<u>N/A</u>	
1 bedroom	<u>N/A</u>	<u>N/A</u>	
2 bedroom	<u>N/A</u>	<u>N/A</u>	

**VILLAGE OF DEXTER
SITE PLAN REVIEW & SPECIAL USE APPLICATION**

See Fee Schedule for Details; Receipt #: _____ Date Rec'd: _____

Additional required information for Special Use Permit:

- 15. Statement describing the use proposed. This should include information about the hours of operation, number of employees and clients, type of programming or services, traffic expected to be generated, and any other pertinent information and/or site development characteristics. *SEE ATTACHED*
- 16. All applications are presented to the Planning Commission at a public hearing for a recommendation prior to begin forwarded to the Village Council for final consideration. Therefore, all applications must be submitted 4 weeks prior to 1st Monday of month in order to ensure proper notice time and preparation time. Incomplete applications cannot be processed.



Owner's Signature

4/21/11

Date



Applicant's Signature

4/21/11

Date

Damon Zorch Rand Construction

STAFF REVIEW:

Planning Commission review date: *6/6/11*
Council review date: *6/27/11*

Date _____ Approved _____
_____ Denied _____

APPROVAL STAMP

Reviewed by: _____

REASONS FOR DENIAL:

EXISTING NONCONFORMITY'S/ VARIANCES GRANTED:

Statement describing the proposed use

k-Space is planning to double the size of its existing building, in order to accommodate increased manufacturing and development needs. The addition will include 6 offices for new employees, as well as manufacturing/development space. Our hours of operation will remain similar to current hours, i.e. 8am – 6pm Mon-Fri. We currently employ ~ 20 people, and expect to be ~ 25 people within 12-18 months. Traffic increase will be marginal, due mainly to the increase in employees and a ~ 15% increase in delivery trucks, which currently consist of mainly Fed-X and UPS deliveries. k-Space will continue to manufacture diagnostic tools for the semiconductor industry. These tools are a combination of hardware and software, both manufactured in-house @ k-Space, with custom machining of parts for these tools being done at local machine shops.



CIVIL ENGINEERS LAND SURVEYORS
2183 PLESS DRIVE, BRIGHTON, MICHIGAN 48114-9463
(810) 227-9533 FAX (810) 227-9460
EMAIL: desine@desineinc.com

May 18, 2011

Ms. Allison Bishop
Community Development Manager
Village of Dexter
8140 Main Street
Dexter, Michigan 48130

Re: K – Space Building Addition

Dear Ms. Bishop:

We have completed revisions to the site plan and construction drawings for the above referenced project to address site plan review comments received. Review comments have been provided by OHM Engineering Advisors, dated May 11, 2011, Carlisle/Wortman Associates, Inc, dated May 11, 2011, and the Dexter Area Fire Department, dated May 6, 2011.

The construction plans have been revised as follows:

- Limit of the existing water main easement, and the proposed additional water main easement, have been depicted on the plan. A water main easement agreement has been prepared for the proposed extension.
- The water main quantities list has been moved to the cover sheet.
- Existing REU's and calculations for the additional REU's required for the proposed addition have been added to the site plan.
- The pavement area has been expanded to provide adequate turning space for the waste disposal vehicle following unloading of the dumpster.
- Two additional parking spaces have been added to the Northerly parking area.
- The sand fill specification has been revised to Class II in the Bituminous Pavement Notes.
- Slope on the drainage swale East of the addition has been increased to 1.0%.
- Building areas and parking calculations have been revised to reflect the proposed uses within the addition.

The following information is provided in response to additional review comments:

- Storm pipe connections at existing manhole MH-B have been designed to provide a nearest point separation distance between pipe openings of no less than 7 inches. The structural integrity of the existing manhole will not be adversely affected due to the proposed coring of the structure.

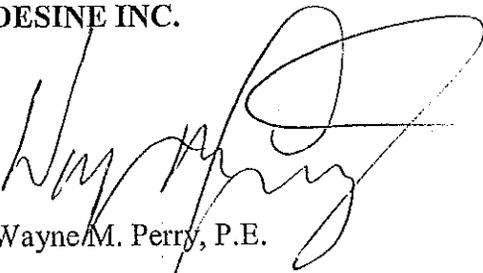
- The existing transformer is located on the North side of the proposed building addition, within the drive aisle for the northerly parking spaces. Exiting turning movements from two of the northerly parking spaces, anticipated be used as employee parking only, are impacted by the location of the transformer pad and protecting bollards. The clear distance between the bollards protecting the transformer pad and the South end of the parking spaces is in excess of 16 feet, adequate space to allow for the careful maneuvering of vehicles backing out of the two affected spaces.
- Existing site improvements include two ADA compliant parking spaces near the front entrance having an ADA accessible access route to the building.
- The current owner, and occupant of the building, does not use semi-trucks for shipping or receiving. In the rare event a large semi-truck needs to access the site, the existing drive and loading space configuration necessitates the truck back in from the street. This condition remains unchanged in the proposed plan.

We are submitting sixteen (16) sets of the revised plans for your consideration and approval. Additionally, a water main easement agreement for the water main extension and opinion of probable construction cost are enclosed. We have also prepared the MDEQ permit application for construction of the water main extension under Act 399 and have submitted the application and four sets of plans directly to OHM Engineering Advisors to initiate the permitting process.

If you have any questions pertaining to the revised plans, or should additional information be required, please contact me at your convenience.

Respectfully,

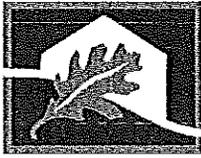
DESINE INC.



Wayne M. Perry, P.E.

Encl.

cc: Damon Zvoch, Rand Construction Engineering



CARLISLE/WORTMAN ASSOCIATES, INC.
Community Planners / Landscape Architects

605 S. Main, Suite 1
Ann Arbor, MI 48104
734-662-2200
fax 734-662-1935

6401 Citation Drive, Suite E
Clarkston, MI 48346
248-625-8480
fax 248-625-8455

Date: May 11, 2011

Combined Site Plan Review For Village of Dexter, Michigan

GENERAL INFORMATION

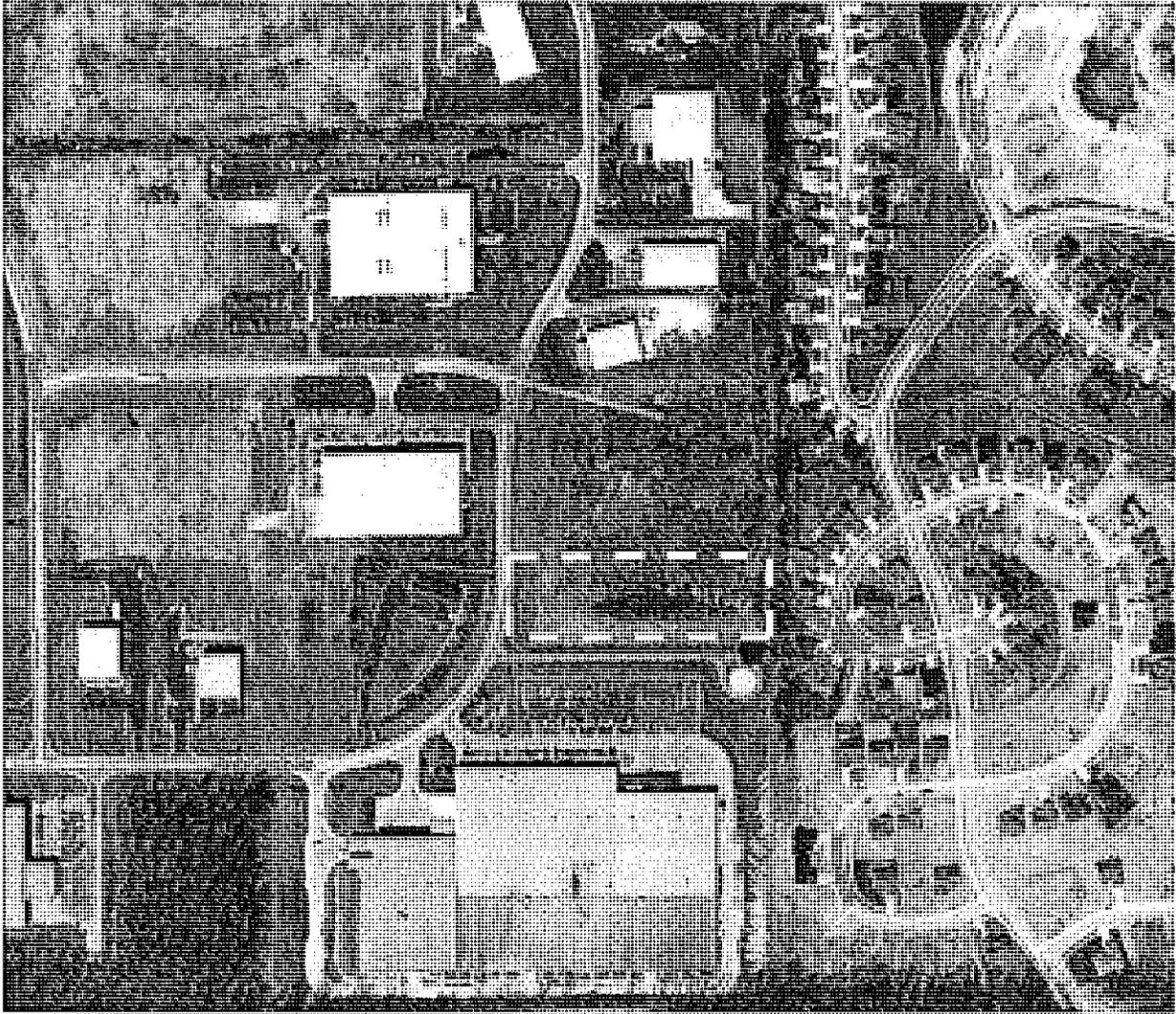
Applicant: Rand Construction Engineering
Project Name: K-Space Building Expansion
Plan Date: April 19, 2011
Latest Revision: NA
Location: 2182 Bishop Circle East
Zoning: RD, Research and Development
Action Requested: Combined Preliminary/Final Site Plan Approval
Required Information: Deficiencies are noted in the sections below.

PROJECT AND SITE DESCRIPTION

This is our first review of the combined preliminary and final site plan of the proposed building and parking lot expansion of the K-Space site.

The applicant proposes to construct a 6,840 building addition, doubling the size of the existing facility. The building addition will include five (5) offices, and assembly space. In addition to the building expansion, other site improvements include: eleven (11) new parking spaces, new dumpster location and enclosure, new loading zone location, periphery landscaping and three (3) new exterior light fixtures.

Existing Site Conditions



This aerial photograph (via Google Earth) has not been updated since 2005. While this aerial photo does not depict the existing building, it is useful in showing the existing land uses that surround the subject site, particularly the homes found directly east of the proposed addition within the Dexter Crossing subdivision. We would also point out the Village water tower directly south of this site.

AREA, WIDTH, HEIGHT, SETBACKS

The required regulations for the RD district and what has been proposed are provided in the table on the following page:

	RD, Required	Proposed
Lot Area	43,560 s.f.	76,788 s.f.
Lot Width	150 feet	150 feet
Setbacks		
Front (west, Bishop Circle East)	50 feet	148.7 feet
Side (north, south)	One (1) side =15 feet Total of two (2) sides = 45 feet	North = 52.5 feet South = 23.7 feet
Rear (east)	35 feet	171.1 feet
Building Height	2 stories; 40 feet maximum	1 stories; 14.5 feet
Lot Coverage	35.0%	18%

As proposed, the building addition meets the dimensional standards of the ordinance as presented.

Items to be addressed: None.

PARKING, LOADING

The floor plan indicates that the existing and proposed building houses office, manufacturing and warehouse uses. Each of these uses has varying parking space requirements. The site data provided on sheet SP provides two (2) varying calculations of the proposed addition’s office and manufacturing areas square footage. In general, the site appears to provide adequate parking; however, clarification regarding the area utilized by each use will be required in order to verify ordinance compliance.

Items to be addressed: Verify square footage calculations of each use to be contained within the proposed building addition.

SITE ACCESS AND CIRCULATION

One (1) existing driveway is provided to the site from Bishop Circle Drive East. On-site circulation will be improved with the expansion of the parking area along the north building elevation. The applicant indicates that most deliveries will be smaller package delivery type vehicles. We do note, however, that larger semi-truck type vehicles will have to either back into or out of this facility, as internal circulation is not available for larger vehicles.

Items to be addressed: Describe how larger semi-truck type vehicles will circulate within the site.

SIDEWALKS

An existing internal concrete sidewalk is located along the front (west) building elevation. Section 3.12 of the Zoning Ordinance provides an exception to public sidewalk construction for properties within the RD district.

Items to be addressed: None.

LANDSCAPING

A landscape plan been provided on a separate plan sheet, and includes the following information:

Composition – The proposed plant composition is acceptable, and builds on previously approved and installed material.

Site Landscaping – Section 6.07 requires at least five (5%) percent of the total lot area be landscaped. For this site, 3,833 square feet of interior landscaping is required. Additionally, eleven (11) trees and sixteen (16) shrubs are proposed to be planted within this required landscaped area. The applicant has provided the required number of plantings.

Interior Parking Lot Landscaping – Section 6.08 requires all parking areas containing at least 3,000 square feet of pavement, that at least three (3%) percent of the total parking area be landscaped. We calculate the total parking area for the development to be approximately 13,090 square feet. Approximately 612 square feet of parking lot landscaping is proposed exceeding the three (3%) percent requirement.

Buffer/Screen – Residential uses are adjacent to the east side of the site, Mill Creek Park (Village water tower) is adjacent to the south, and an industrial use is adjacent to the north side of the site. Based upon the buffer requirements found in Section 6.06, the eastern property line requires a “D” type buffer, and the northern and southern property lines requires an “B” type buffer. The requirements and what has been provided are listed in the table on the following page.

	Required	Provided
East Buffer ("D"), 150 feet	20' wide; 1 ornamental tree AND 1 evergreen tree AND 5 shrubs per each 30 linear feet (5 ornamental trees; 5 evergreen trees; 25 shrubs) AND an 8-foot high continuous wall, fence OR 4-foot high planted berm	EXISTING -20' wide; 5 ornamental trees, 5 evergreen and 25 shrubs. An existing 8' high berm is provided, meeting this requirement.
North Buffer ("A"), 498 feet	10' wide; 1 ornamental OR evergreen every 50 lineal feet along the property line, and 5 shrubs per each 30 linear feet along the property line. 10 trees and 17 shrubs are required.	10' wide; 10 evergreen trees; 28 shrubs.
South Buffer ("A"), 150 feet	10' wide; 1 ornamental OR evergreen every 50 lineal feet along the property line, and 5 shrubs per each 30 linear feet along the property line. 11 trees and 18 shrubs are required.	10' wide; 11 evergreen trees; 18 shrubs.

Buffer requirements for the project have been met.

Dumpster– One (1) dumpster enclosure is located at the west end of the proposed parking area north of the building. The applicant has provided details of the enclosure which will be constructed of split face CMU of a finish and color to match the building with an opaque gate made of cedar fencing.

Tree Replacement – According to sheet LA of the site plan, there are six (6) existing Douglas fir trees and three (3) Colorado Spruce trees that will be relocated from the southern property line to the northeast portion of the property.

Items to be addressed: None.

LIGHTING

Two (2) new light poles 18.5 feet in height are proposed north of the expanded parking area along the north property line. One (1) new wall-mounted fixture is also proposed in the northeast corner of the building addition. A photometric plan has been provided demonstrating lighting levels throughout the site and at property lines. Details of the pole-mounted and wall-mounted fixtures are down-shielded, in compliance with the ordinance.

Items to be addressed: None.

SIGNS

One (1) existing ground sign is demonstrated within the front yard. No additional signage is proposed.

Items to be addressed: None.

FLOOR PLANS AND ELEVATIONS

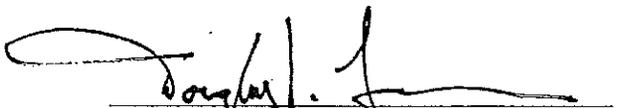
Floor plans as well as all elevations have been provided.

Items to be addressed: None.

RECOMMENDATIONS

Prior to recommending approval of the combined site plan, we recommend the applicant address the following comments to the satisfaction of the Planning Commission. Our comments are summarized below:

1. Verify the square footage calculations of each use to be contained within the proposed building addition.
2. Describe how larger vehicles will circulate through the site, as noted.



CARLISLE/WORTMAN ASSOC., INC.
Douglas J. Lewan, AICP, PCP
Principal

241-02-1101

cc: K-Space Holdings, 2182 Bishop Circle East, Dexter, MI
Rand Construction, 1270 Ricket Road, Brighton, MI 48116
Desine Inc., 2183 Pless Drive, Brighton, MI 48114

June 1, 2011

VILLAGE OF DEXTER
8140 Main Street
Dexter, MI 48130



Attention: Ms. Allison Bishop
Community Development Manger

Regarding: **K-Space Building Addition – Review #2**
OHM Job # 0130-11-1031

Dear Ms. Bishop:

The design plans dated May 18, 2011 for the above-mentioned project have been reviewed for conformance with the requirements for combined site plans, as indicated in the Village of Dexter Engineering Standards Manual. At this time, we *Take No Exception* to the engineering plans.

Prior to Construction

No work shall be allowed until the Village and OHM Construction Division has received all necessary insurance certificates and permits. The Contractor shall provide copies of all permits and letters from any agencies waiving any required permits to the OHM Construction Division prior to the start of work.

1. The following permits need to be obtained prior to holding the pre-construction meeting. It is recommended that the applicant submit the permit applications as soon as possible to ensure timely constructions start. A copy of each permit needs to be provided to the Village of Dexter.
 - a. Soil Erosion and Sedimentation Control Permit from Washtenaw County Water Resources Commission
 - b. Building Permit from the Washtenaw County Building Department
2. The application for the Act 399 Permit from the Michigan Department of Environmental Quality has been submitted with four sets of water main plans. This package will be submitted to the DEQ for processing.
3. We note that a 12-ft wide easement has been provided for the proposed 8-inch water main. Once construction is completed, the easement needs to be submitted and approved by the Village of Dexter prior to recording with the Washtenaw County Register of Deeds. This ensures that the easement reflects what was constructed in the field.
4. The additional REU's that are proposed to be added to the system have been provided on Sheet SP. The applicant should discuss any proposed tap fees with the Village of Dexter.

Should there be any questions or comments, please contact this office at (734) 522-6711.

Sincerely,
ORCHARD, HILTZ & McCLIMENT, INC.

Christine Al Phillips

Christine Phillips, PE
Project Engineer

cc: Ms. Donna Dettling, Village Manager
Mr. Dan Schlaff, Utilities Foreman
Mr. Kurt Augustine, Village Streets Administrator
K-Space Holdings, LLC, 2182 Bishop Circle, Dexter, MI 48130
Mr. Wayne Perry, Desine Inc, 2183 Pless Drive, Brighton, MI 48114

May 11, 2011

VILLAGE OF DEXTER
8140 Main Street
Dexter, MI 48130

OHM

Engineering Advisors

Attention: Ms. Allison Bishop
Community Development Manger

Regarding: **K-Space Building Addition – Review #1**
OHM Job # 0130-11-1031

Dear Ms. Bishop:

The design plans dated April 19, 2011 for the above-mentioned project have been reviewed for conformance with the requirements for combined site plans, as indicated in the Village of Dexter Engineering Standards Manual. The plans cannot be recommended for approval at this time. The following comments should be addressed prior to approval:

1. It appears that there is an existing 12-foot wide water main easement. It should be confirmed that the proposed water main is proposed within the existing easement. Otherwise, the easement should be extended to provide for the proposed water main.
2. It is noted that the water quantity table is provided on Sheet UT1. This should also be shown on the cover sheet for permitting purposes.
3. The change in the number of REUs from the site due to the building addition needs to be provided.
4. It should be confirmed that the proposed storm sewer angles at existing MH-B will not negatively impact the structural integrity of the manhole.
5. It should be confirmed that a vehicle could back out safely from the parking areas across from the transformer pad. In addition, it should be confirmed that the T-turn is placed appropriately to provide adequate turning room for a trash truck.
6. We note in the Bituminous Pavement Notes on Sheet DT, unsuitable soils are proposed to be replaced with Class III sand. The Village requires that Class II sand be used to replace unsuitable soils.
7. The Village standards note that a minimum slope of 1 percent should be provided for the drainage swale
8. It should be confirmed that the existing facilities meet ADA standards.
9. The following permits need to be obtained prior to holding the pre-construction meeting:
 - a. Soil Erosion and Sedimentation Control Permit from Washtenaw County Water Resources Commission
 - b. Building Permit from the Washtenaw County Building Department
 - c. Act 399 Permit from the Michigan Department of Environmental Quality. Four sets of water main plans with a completed permit application should be submitted to OHM to start the permit process.
10. A detailed, itemized construction cost estimate for all water main, sanitary sewer, paving, and drainage improvements must be submitted. The estimate shall be signed and sealed by a professional engineer licensed to practice in the State of Michigan.

Should there be any questions or comments, please contact this office at (734) 522-6711.

Sincerely,
ORCHARD, HILTZ & McCLIMENT, INC.

Christine AC Phillips

Christine Phillips, PE
Project Engineer

cc: Ms. Donna Dettling, Village Manager
Mr. Dan Schlaff, Utilities Foreman
Mr. Kurt Augustine, Village Streets Administrator
K-Space Holdings, LLC, 2182 Bishop Circle, Dexter, MI 48130
Mr. Wayne Perry, Desine Inc, 2183 Pless Drive, Brighton, MI 48114



Dexter Area Fire Department

May 6, 2011

Allison Bishop
Community Development Manager
Village of Dexter
8140 Main St.
Dexter, MI 48130

**Re: Plan review of: K-Space
Plans Dated: April 19, 2011**

Dear Mrs. Bishop:

The Dexter Area Fire Department (DAFD) has reviewed plans submitted to this department. We have reviewed these plans with Fire Safety and Prevention in mind. Our resources are the Fire Protection Ordinance (FPO) and Village Standards. Below are our comments.

DAFD Comments: none

Village of Dexter Engineering Standards (DAFD only reviews and comments on above ground fire hydrants, fire department connections and the water mains that will service these items): Plans are Within Standards

Fire Protection Ordinance: Requirements of this ordinance will need to be incorporated in future plans before approval is granted: **Knox Box, Addressing, Fire Alarm Systems and Fire Suppression Systems. Fire Lane Widths:** Plans are Within Ordinance

DAFD Recommendations: DAFD supports approval of this project.

The Dexter Area Fire Department stands ready to assist you or any member of your team. Should you have questions or comments, please feel free to contact the Fire Chief or the Fire Inspector.

Donald Dettling
Fire Inspector

cc/

Loren Yates Fire Chief

AGENDA 6-27-11

ITEM L-5

June 20, 2011

Village of Dexter
8140 N. Main Street
Dexter, Michigan 48130

OHM

Engineering Advisors

Attention: Ms. Donna Dettling
Village Manager

Regarding: Village of Dexter
Central Street Improvements – Phase 1
From Second Street east to Mast Road Bridge
Proposal for Final Design Services

Dear Ms. Dettling:

Orchard, Hiltz & McCliment, Inc. (OHM) is pleased to submit this proposal to provide final design engineering services for the above referenced project.

PROJECT UNDERSTANDING

In February of 2009, the Village authorized OHM to begin Engineering Design on a project to reconstruct Central Street from just west of Fifth St, northeast to the Mast Road Bride (Village Limits). Since that time, OHM has completed the preliminary plans to approximately 40% complete. Horizontal and vertical alignments, as well as typical cross-sections, were developed. These preliminary plans were circulated to some of the project stakeholders for review and comment, particularly the Norfolk Southern Railroad. Since that time the project has been on hold, pending the availability of construction funding.

We understand the Village would like to proceed with a portion of the overall Central Street project in the 2012 construction season. The limits of the Central Street Improvements – Phase 1 project are proposed to extend from 75' west of Second Street to the Mast Road Bridge (Village limits). This proposal is to use the plans in process for this Phase, and complete them for permitting and bidding. While the Village does have future Federal Funding for this project, we understand the funding for Phase 1 will be covered by the Village and not use the federal-aid.

Based on the preliminary work already completed, most of the project parameters have been defined.. The project involves the complete replacement of the existing asphalt pavement with concrete pavement with integral curb and gutter. The construction influence area will include the roadway, driveways, sidewalks, railroad crossing and associated drainage system.

SCOPE OF SERVICES

Below is our proposed scope of services for completing the plans and specifications necessary to proceed with the Central Street Improvements – Phase 1 project through to our recommendation of award of the Contract to a suitable bidder. Conceptual plans for the future development of Central Street from the downtown area to the western project limits shall be considered during the design of this portion of Central Street, but will be completed at a later date.

1. **General:** OHM is requested to provide final design services for roadway improvements on Central Street from Second Street to the Village Limits (Mast Road Bridge), approximately 600 ft of roadway. The limits of construction will include the Central Street intersections at Second

Street, Huron Street, and the railroad crossing. The limits of construction will not include any work on the Mast Road Bridge, currently under rehabilitation by the WCRC.

2. **Design and Project Management Services:** The following represents the individual tasks to complete plans and specifications for bidding the project:
 - o Attend pre-design meeting with the Village staff to finalize project approach and schedule.
 - o Attend and facilitate two meetings with Village Council to confirm the project scope and review final design.
 - o Facilitate an informational meeting with the Village residents.
 - o Notify all known utility agencies of the proposed work, check the existing known utilities, public and private, within the project limits for conflicts and coordinate relocations.
 - o Review compiled records for utility as-builts along Central Street.
 - o Geotechnical data from previous project will be referenced during this design.
 - o Identify and address non-compliant ADA sidewalk ramps within the project limits. The work shall be in accordance with MDOT Standard Detail R-28-G or the current version at time of the bid letting. Existing, compliant sidewalks will not be replaced as part of the project.
 - o Review topographic information already gathered for the construction influence area, and determine the necessity of any supplemental topographical survey. This is not expected at this time. In addition, we will verify the precise right-of-way limits and confirm assumptions made during the preliminary design to avoid ROW impacts. Acquisition of easements, if necessary, will be an additional service.
 - o Construction Plans: The plans will show construction items in plan & profile sheets. A scale of 1" = 40' for horizontal and 1" = 4' for vertical will be used. Geometric improvements will be shown on the sheets and focus on grading limits, drainage impacts, and specific design features will coordinate with future improvements previously discussed with the Village.
 - o Prepare pavement marking and striping details within the affected influence of the project in accordance with the MMUTCD requirements.
 - o Maintenance of traffic issues and coordination due to commercial businesses, fire and sheriff department within the project limits will be incorporated into the contract documents.
 - o Prepare contract documents showing project details, pay items in 2003 MDOT English format with Village modifications, as required, and special provisions.
 - o Prepare preliminary engineer's opinion of probable construction costs.
 - o Submit plans for review meetings at 30% and 80% completion stage with the Village.
 - o Setup and attend one utility meeting to coordinate the project with private utility companies.
 - o Define the location of potential grading easements and driveway grading easements necessary to construct the project. Village is responsible for obtaining the necessary easements once they are defined.
 - o Perform Quality Control/Quality Assurance reviews at each submittal point and final design stages.
 - o Prepare and place an advertisement for bid to appear online on the Michigan Infrastructure and Transportation Association (MITA) advertising website. The Village will be responsible for the advertising costs. Produce three (3) sets of final bid documents for the Village and twenty-five (25) sets for distribution to bidders.
 - o Attend a bid opening to be held at Village Offices.
 - o Evaluate the submitted bids. This task includes the following responsibilities: (1) Prepare and review a project bid tab. The bid tab shall include all bidding contractors'

total project bid and unit price breakdown, (2) Check references of the three lowest bidding contractors, and (3) Provide the bid results with a recommendation to the Village Council at a Council Meeting.

3. Design Parameters: The Design Parameters and assumptions include the following criteria:
- o Design Speed: 30 mph, Posted Speed 25 mph
 - o The existing road is classified as an urban collector. Our design will use guidelines for a Class A all-season road.
 - o Typical Pavement Cross-Section: 9" non-reinforced concrete pavement with integral curb and gutter over 9" of aggregate base.
 - o Typical Roadway profile: two 12'-wide driving lanes, and two 5'-wide bike lanes. Parallel parking is not proposed through this section of Central Street. The existing ditches along the road would be filled.
 - o Drainage: New underground storm sewer system will be connected to existing sewers near the Second Street intersection. Existing storm sewer along Central Street between Second Street and Mast Road Bridge will be evaluated to determine if necessary capacity exists. Some of the existing sewers may need to be replaced due to inadequate capacity.
 - o Horizontal Alignment: Modify existing alignment between the Dexter Mill and Mast Road Bridge, as proposed on current preliminary plans.
 - o Vertical Alignment: Maintain existing alignment except to facilitate new underground storm sewer system, as proposed on current plans.
 - o General Design Standards: MDOT, Village of Dexter, and Michigan Manual of Uniform Traffic Control Devices Standards (MMUTCD).
 - o Specifications: The Village's and OHM's specifications along with the MDOT: "2003 Standard Specifications for Construction", including the current Special Provisions and Supplemental Specifications.
 - o Maintenance of Traffic: Develop construction staging and detour plan, as necessary. It is expected to maintain access to all properties throughout construction. Through traffic may be temporarily diverted (or detoured) as required.
 - o Lane Line Markings: Replace as required including any special crosswalks.
 - o Permanent Signing: Signs are anticipated to be replaced. An analysis will be made if any additional signing is required. Signs observed to be in noncompliance with current standards will be brought to the Village's attention and replaced, if necessary.
 - o Driveways: Driveway approaches will be designed to meet Village of Dexter's typical requirements. Concrete driveways will be replaced with concrete, asphalt driveways will be replaced with asphalt, and gravel driveways will be replaced with asphalt to the ROW line. The driveway approach for the DPW yard will be placed back as concrete.
 - o Anticipated Permits:
 - A permit from the railroad company (Norfolk Southern) will be required for encroaching onto their rail system at the Central Street crossing. Note that 30 hours of effort is included in this proposal towards obtaining this permit. Should additional effort be needed, OHM will notify the Village and provide a separate proposal for additional work.
 - Washtenaw County - Soil Erosion & Sediment Control permit
 - Washtenaw County Road Commission- Encroachment to Mast Road Bridge, and signage.
 - National Pollutant Discharge Elimination System (NPDES) Permit may be required for storm water discharges from construction activity.
 - Applications for permits will be prepared by OHM. The applications will be submitted by the Village of Dexter. Permits fees will be paid by the Village.

4. **Additional Design:** These services are expected as part of this project, based on discussions with staff and Council:
- o Coordinate proposed non-motorized improvements that are part of Segment D1 Trail by the WCPARC at the Central Street railroad crossing. The design of these improvements will be completed by others. One meeting with WCPARC and minimal coordination (up to 8 hrs) is expected as part of this work.
 - o Incorporate pavement repairs to Huron Street between Central St and Broad St. We will meet with the Village staff to discuss road deficiencies and identify potential repairs. Once the type of repair is determined and the exact scope of work on Huron St is identified, OHM will provide a scope for additional services, if needed.
 - o Include new sidewalk on the northwest side of Central Street between the Mast Rd Bridge and Huron St (not included as part of the original preliminary design).

ADDITIONAL SERVICES

These services are available, but not included in the compensation noted below.

1. Setup and attend a pre-bid meeting.
2. Development of permanent right-of-way and/or easement documents.
3. Acquisition of permanent right-of-way and/or easements.

SCHEDULE

It is anticipated that the design will be completed by February of 2012 and bid out in March of 2012. This is dependent on permit approvals, in particular the permit from Norfolk Southern Railroad.

COMPENSATION

OHM proposes to provide the above outlined professional services for an hourly to maximum fee of:

Design and Project Management Services	\$28,000
Easement/ROW Document Preparation (If necessary)	\$600 / each

As a point of reference, from the February 3, 2009 proposal, OHM was authorized for \$105,000 in design services. To date, \$52,000 of that budget has been utilized. The Village will be invoiced monthly for the value of services completed to date, in accordance with OHM's current hourly rate schedule.

CONTRACT TERMS AND CONDITIONS

The attached Standard Terms and Conditions, dated March 2003 and as shown as Exhibit 1, are incorporated into this proposal by reference, with Section 7 omitted at the request of the Village.

We thank you for this opportunity to provide professional engineering services. Please do not hesitate to contact us if you have questions.

Very truly yours,
ORCHARD, HILTZ & McCLIMENT, INC.



Rhett Gronevelt, P.E.
Principal in Charge

VILLAGE OF DEXTER
Central Street Improvements – Phase 1

Accepted By: _____

Printed Name: _____

Title: _____

Date: _____

Attachments: Exhibit 1 – Standard Terms and Conditions