

**THE VILLAGE OF DEXTER
VILLAGE COUNCIL MEETING**

Monday, March 26, 2012

Closed Session will begin at 6:00 p.m.

Regular Meeting will begin at 7:30 p.m.

DEXTER SENIOR CENTER – 7720 ANN ARBOR ST.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. ROLL CALL: President Keough

J. Carson

P. Cousins

D. Fisher

J. Semifero

J. Smith

R. Tell

**CLOSED SESSION FOR THE PURPOSE OF DISCUSSING PENDING LITIGATION IN
ACCORDANCE WITH MCL 15.268 Sec. 8**

Koback v. Village of Dexter – Washtenaw Circuit Court Case #11-579-NZ

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting – March 12, 2012
2. Work Session – March 10, 2012

Page # 1-10

D. PRE-ARRANGED PARTICIPATION:

Pre-arranged participation will be limited to those who notify the Village office before 5:00 p.m. Monday of the week preceding the meeting, stating name, intent and time requirements. (10-minute limit per participant)

Hamburg Pirate Youth Football Association Check Presentation

Rob Turner – Washtenaw County Commissioner

E. APPROVAL OF AGENDA:

“This meeting is open to all members of the public under Michigan Open Meetings Act.”

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F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

G. NON-ARRANGED PARTICIPATION:

Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. Procedure Update from the Michigan Liquor Control Commission
4. Letter from Comcast
5. Information from Senator Warren's Office regarding Comcast
6. Letter from the Consulate General of Japan
7. Letter from the Congressional Prayer Caucus

Page # 11-24

I. REPORTS:

1. Community Development Manager Report– Allison Bishop – verbal update

2. Board, Commission, & Other Reports- "Bi-annual or as needed"
 - Arts, Culture & Heritage Committee
 - Chelsea Area Planning Team / Dexter Area Regional Team
 - Dexter Area Chamber
 - Dexter Area Fire Department – Jim Seta/Ray Tell**
 - Downtown Development Authority Chair
 - Farmers Market/Community Garden
 - Gateway Initiative
 - Gordon Hall Mgmt Team Representative
 - Huron River Watershed Council Representative
 - Library Board Representative
 - Parks & Recreation Commission
 - Planning Commission
 - Washtenaw Area Transportation Study Policy Rep – Jim Carson**
 - Western Washtenaw Area Value Express Representative – Jim Carson**

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3. Subcommittee Reports
 - Downtown Fire Detection
 - Economic Preparedness
 - Facilities
 - Website**

4. Village Manager Report

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5. President's Report

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J. CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.

1. Consideration of: Bills & Payroll in the amount of: \$ 83,310.50

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K. OLD BUSINESS- Consideration and Discussion of:

1. Discussion of: Cityhood Next Steps

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2. Discussion of: Central Street Bid Award

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L. NEW BUSINESS- Consideration and Discussion of:

1. Discussion of: Post-Tornado Update

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"This meeting is open to all members of the public under Michigan Open Meetings Act."

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2. Consideration of: Additional Scope of Services from Orchard, Hiltz & McCliment in the Amount of \$16,500 for the Sludge Handling Improvement Project

Page # 61-70

3. Consideration of: Appointment of Public Art Selection Committee Members

Page # 71-74

4. Consideration of: 2012-2017 Capital Improvements Plan Recommendation from the Planning Commission

Page # 75-76

5. Consideration of: Bid Award to Ann Arbor Landscape for Residential Tree Planting Program

Page # 77-84

M. COUNCIL COMMENTS

N. NON-ARRANGED PARTICIPATION

Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

O. ADJOURNMENT

DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, MARCH 12, 2012

AGENDA 3-26-12
ITEM C-1

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:31 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: President Keough

J. Carson
D. Fisher
J. Smith

P. Cousins
J. Semifero
R. Tell

Also present: Donna Dettling, Village Manager; Courtney Nicholls, Assistant Village Manager; Allison Bishop, Community Development Manager; Carol Jones, Village Clerk; Jason Hilberer, president of the Dexter Firefighters Association; Rhett Gronewelt and Patrick Droze, from Orchard, Hiltz & McCliment; Paul Evanoff, from JJR; residents and media.

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting – February 27, 2012

Motion Smith; support Semifero to approve the minutes of the Regular Council Meeting of February 27, 2012 as presented.

Unanimous voice vote for approval

D. PREARRANGED PARTICIPATION

None

E. APPROVAL OF THE AGENDA

Motion Smith; support Fisher to approve the agenda with following additional information:

- H-7, Communications – Public Transportation Agreement, additional information
- I-3, Website – additional information
- 1-4, Village Manager's Report – Westridge Stop Sign Request
- K-1, Cityhood Next Steps – printed documents sent to Boundary Commission

Unanimous voice vote for approval

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

K-Space Industrial Facilities Tax Exemption

Consideration of: Request from K-Space for an Industrial Facilities Tax Exemption on \$704,132 in Real Property and \$85,754 in Personal Property for a period of seven (7) years

The hearing was opened by President Keough at 7:34 PM. Darryl Bartlett, owner of K-Space Holdings, LLC addressed Council with a request for tax abatement so that the company can increase their building space and hire 10-12 new employees over the next 18 months. Mr. Bartlett explained that the company works in semi-conductors and recently has expanded into solar panels. The hearing was closed at 7:37 PM.

Motion Fisher; support Carson to approve the request from K-Space for an Industrial Facilities Tax Exemption on \$704,132 in Real Property and \$85,754 in Personal Property for a period of seven years.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough
Nays: None
Motion carries

G. NON-ARRANGED PARTICIPATION

Kevin Troncalli of 3280 Eastridge Drive, Dexter made note of the wonderful improvements in the Village but stated that the Village is not a pedestrian friendly community as cars do not yield the right-of-way. Mr. Troncalli cited incidents of street crossing issues and he encourages the Village to make people coming into the area more aware by placing crossing signage until more permanent changes can be made. President Keough responded to Mr. Troncalli's observations and suggestions with what will be happening on Main Street this spring with the proposed roadwork.

Robert Hoatlin of 3565 Hudson Street, Dexter spoke about the possible change in the name of the Dexter Area Fire Department and that he is against the change. Mr. Hoatlin gave a brief history of the Department, reported that he was the son of the long time Fire Chief Keith Hoatlin and shared a photo of the Department from the 1950's.

Bene Fusilier of 9200 Dexter-Chelsea Road, Dexter introduced herself as the new president of the Dexter Area Historical Society and Dexter Museum. She also spoke about the upcoming Civil War Days and the Volunteer Kick-off on March 25 at 2 PM at the Dexter Library.

Roger Sullivan of 3220 Eastridge Drive, Dexter spoke about the request for a 4-way stop at Bridgeway and Eastridge. Mr. Sullivan spoke about preventing an accident before it happens and would like Council's assistance to keep following through with this. He also mentioned the need even more now because of the new connector which has brought more pedestrian traffic into Westridge.

Henry Dyson of 3225 Eastridge Drive, Dexter also spoke about the request for the 4-way stop and that this would not impede any other Village streets.

Kevin Troncalli of 3280 Eastridge Drive, Dexter reported that the Homeowners Association is trying to put pressure on the residents to abide speed limits and slow down, but they cannot control visitors. Mr. Troncalli stated that if the area needs a stop sign it should be done. He also mentioned that there is a stop sign further down on Eastridge that would be more useful if moved forward such as up to Bridgeway.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. February Citation List
4. Invitation to Dexter Community Schools "From Bus to Business"
5. Letter to Comcast
6. Information from DTE Regarding Meter Changes
7. Information on the Transit Authority 4 Party Agreement

Ms. Nicholls reported that she had received a call from Senator Warren's office that the office had received a letter regarding the Comcast issue.

I. REPORTS

1. Community Development Manager – Allison Bishop

Ms. Bishop submits her report as per packet. Ms. Bishop gave the following updates:

- Will be working with LaFontaine on the wind turbine light polls they would like to install.
- Reported on an email from Jon Rush regarding the boardwalk in Mill Creek Park and that it should be moved and a comment regarding access to Mill Creek at the south end. Ms. Bishop distributed a drawing showing the railing and where it will be installed and where it will not be needed. Mr. Evanoff spoke that the Village does not have a permit to do anything different with the walkway and that the soil is not stable in the area of question. Mr. Evanoff suggested posting signage that this is a flood plain and wetlands area. He does not recommend that any changes be made and as far as the height of the piles, he stated that they have not completed the work on the elevations yet and some may be trimmed down.
- In regards to the false windows and signage, Ms. Bishop requesting Council's direction for the staff and Planning Commission as to how to proceed or recommendation for the issue to go to the Zoning Board of Appeals.
- Made mention of the Mill Creek Park schedule saying that we have been told that it would be done in May, but looking more realistically that it will be done by Dexter Daze.
- Included in the packet were three possible sign shapes and Ms. Bishop reported that Planning Commission favors design two.

2. Boards, Commissions. & Other Reports-"Bi-annual or as needed"

None

3. Subcommittee Reports

Downtown Fire Detection
Economic Preparedness
Facilities

Website – Jim Smith

Mr. Smith reported on two color variations for the website and asked for any comments on them.

4. Village Manager Report

Mrs. Dettling submits her report as per packet. Mrs. Dettling gave the following verbal updates:

- Reported on problems with the door at the Sheriff's Department at 8140 Main Street and will need to replace the entire frame.
- Looking to hold another planning session possible April 7 or March 24 after the dedication and walk.
- The ribbon cutting for the Community Connector will be at 10:00 on March 24 along with the 5 Healthy Communities walk. Invitations will be going out.
- Discussed the request from Westridge residents for stop signs on Eastridge at the Eastridge and Bridgeway intersection. Jim Valenta sent a report back saying that a stop sign in that location is not warranted. Discussion followed as to how far to pursue this issue for the residents, changing the location of signs from Bridgeway to Eastridge, and what other means could be employed to calm traffic.

Motion Carson; support Fisher to approve the Traffic Control Service Request Guideline.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough

Nays: None

Motion carries

- There will be a residents meeting for the Main Street and Central Street projects on March 29 most likely at the Dexter Senior Center.
- Discussion was held on a proposed job creation form to be used by those applying for the Industrial Facilities Tax Exemption.
- Ms. Nicholls asked Council for any concerns or questions on the Sculpture Display form from the Arts, Culture and Heritage Committee. She will be sending out this form tomorrow.

5. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough thanked Council members for a good goal setting meeting on Saturday, March 10.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$174,686.18
2. Consideration of: Knights of Columbus Tootsie Roll Sale on Village Sidewalks from March 30, 2012 to April 1, 2012

Motion Fisher support Tell to approve items 1 and 2 of the Consent Agenda.

Unanimous voice vote for approval

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Cityhood Next Steps

Ms. Nicholls reported that we are now in the seven day rebuttal period. Copies of citizen's responses were distributed as well as a draft rebuttal response prepared by Ms. Nicholls. She asked for any comments from Council. Tentatively the next meeting of the State Boundary Commission would be May 9.

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Main Street Resurfacing Bid Award to Pro-Line Asphalt Paving Corp. in the amount of \$254,162.70

Motion Cousins; support Fisher to award the bid for the Main Street Resurfacing project to Pro-Line Asphalt Paving Corp. in the amount of \$254,162.70.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough

Nays: None

Motion carries

2. Consideration of: Proposal from Orchard, Hiltz & McCliment for Construction Services/Testing Services for the Main Street Resurfacing project in an amount not to exceed \$47,000 and Additional Design Services in the amount of \$3,400

Motion Cousins; support Carson to approve the proposal from Orchard, Hiltz & McCliment for Construction Services/Testing Services for the Main Street Resurfacing project in an amount not to exceed \$47,000 and Additional Design Services in an amount of \$3,400.

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero and Keough

Nays: None

Motion carries

3. Discussion of: Central Street Project

Discussion included but was not limited to having time before the awarding of the bid to look at other options with Central Street and the possibility of a total shut down of the street and what this may involve. Will bring this to a vote on March 26.

4. Consideration of: Approval of Sludge Hauling Contract with BioTech Agronomics

Motion Fisher; support Smith to approve the Sludge Hauling Contract with Bio-Tech Agronomics.

Ayes: Carson, Cousins, Fisher, Smith, Semifero, Tell and Keough

Nays: None

Motion carries

5. Consideration of: Resolution to Adopt the Updated Engineering Standards

Motion Carson; support Tell to adopt the Updated Engineering Standards.

Ayes: Cousins, Fisher, Smith, Tell, Carson and Keough

Nays: Semifero

Motion carries

6. Consideration of: Resolution and Agreement to Allow Employees to Voluntarily Participate in the Municipal Employees Retirement System of Michigan's 457 Plan

Motion Cousins; support Semifero to adopt the resolution and agreement to allow employees to voluntarily participate in the Municipal Employees Retirement System of Michigan's 457 Plan.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough

Nays: None

Motion carries

7. Consideration of: Resolution to Support the Conceptual Interlocal Agreement for Fire and Rescue Services with Dexter Township, Scio Township, Webster Township and the Village of Dexter

Motion Tell; support Carson to accept the resolution to support the conceptual Interlocal Agreement for Fire and Rescue Services with Dexter Township, Scio Township, Webster Township and the Village of Dexter and replacing the specific naming of the department of Washtenaw Fire and Rescue to the generic phrase - a regional fire department.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough

Nays: None

Motion carries

8. Consideration of: Budget Amendment for the Purchase of Playground Equipment with the 5 Healthy Communities Grant

Motion Tell; support Cousins to approve the budget amendment for the purchase of playground equipment with the 5 Healthy Communities Grant.

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero and Keough
Nays: None
Motion carries

M. COUNCIL COMMENTS

Carson	Would like to recognize all the work that Courtney and Shawn have put in over the past few years on the fire agreement.
Tell	None
Smith	None
Jones	The Dexter Pioneer Arts Fair will be held on Saturday, March 17 at Creekside.
Fisher	Reminder that the Volunteer Kick-off for Civil War Days will be on Sunday, March 25 at 2 PM at the Dexter Library.
Semifero	None
Cousins	None

N. NON-ARRANGED PARTICIPATION

None

O. ADJOURNMENT

Motion Semifero; support Cousins to adjourn at 10:31 PM.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

DEXTER VILLAGE COUNCIL
WORK SESSION
SATURDAY, MARCH 10, 2012

AGENDA 3-26-12
ITEM C-2

A. CALL TO ORDER

The meeting was called to order at 8:10 AM by President Keough in the Dexter Senior Center at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

B. ROLL CALL: President Keough

J. Carson	P. Cousins
D. Fisher	J. Semifero
J. Smith	R. Tell

Also attending: Village Manager, Donna Dettling; Assistant Village Manager, Courtney Nicholls; and Council Clerk, Carol Jones.

C. GOALS AND OBJECTIVES

1. Review the Goals and Objectives Worksheet
Discussion included but was not limited to the following: media and the community, retirement health care and premium sharing, communications, DDA and signage.

D. CAPITAL IMPROVEMENTS PLAN

1. Review the CIP 3-ring binder
Questions raised on including a page on branding/logo.

E. REVIEW FUND PRIORITIES

1. General Fund
Discussion included the additional funds in the General Account above the 15% reserve and should it be spent or maintained.
2. Water Fund
3. Sewer Fund
4. Streets Fund/Road and Stormwater Improvement Projects
Discussion included but was not limited to looking at smaller street projects, waiting, accelerating funding to local streets, and what are the other options available to the Village.

F. CENTRAL STREET PHASE 2

1. Review OHM Memo Date 2-7-2012
2. Discuss STU Funding options – Do we prioritize Central Street Phase 2 ahead of Baker Road?

G. NEXT STEPS FOR SUPERINTENDENT POSITION

Discussion included but was not limited to pay scale and what to offer for the position.

H. ADJOURNMENT

Adjourned at 12:15 PM with looking at scheduling at a follow-up meeting.

This is a Special Council work session; action will NOT be taken.

"This meeting is open to all members of the public under Michigan Open Meetings Act"

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

AGENDA 3-26-12

ITEM H-1

2012 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Dexter Community Schools Board of Education	3/26/2012	7:00 p.m.	Creekside Intermediate School	http://web.dexter.k12.mi.us/	
Dexter Village Council	3/26/2012	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Planning	3/26/2012	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Scio Township Board	3/27/2012	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	Jim Carson
Western Washtenaw Area Value Express	3/27/2012	8:15 a.m.	Chelsea Community Hospital		Ray Tell
Farmers Market/Community Garden Oversight	3/28/2012	5:30 p.m.	Village Offices	http://www.villageofdexter.org	
Main Street Project - Resident Meeting	3/29/2012	7:00 p.m.	Dexter Senior Center		
Dexter District Library Board	4/2/2012	7:30 p.m.	Dexter District Library	http://www.dexter.lib.mi.us/	Jim Carson
Dexter Village Planning Commission	4/2/2012	7:30 p.m.	Senior Center	http://www.villageofdexter.org	
Dexter Village Arts, Culture & Heritage Committ	4/3/2012	7:00 p.m.	Dexter Senior Center		
Washtenaw County Board of Commissioners	4/4/2012	6:45 p.m.	Board Room, Admin Building	http://www.ewashtenaw.org/government/boc/	
Washtenaw Area Transportation Study- Technica	4/4/2012	9:30 a.m.	Road Commission Offices	http://www.miwats.org/	Rhett Gronewelt
Dexter Area Historical Society Board	4/5/2012	7:30 p.m.	Dexter Area Historical Museum	http://www.dextermuseum.org/	
Dexter Community Schools Board of Education	4/9/2012	7:00 p.m.	Creekside Intermediate School	http://web.dexter.k12.mi.us/	
Dexter Village Council	4/9/2012	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Planning	4/9/2012	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Scio Township Board	4/10/2012	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Dexter Area Chamber of Commerce	4/11/2012	8:00 a.m.	Copeland Board Room	http://www.dexterchamber.org/	Paul Cousins

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village Representative

AGENDA 3-26-12
H-2

2012 Sign Requests

Month	Name of Group	Dates	Number Approved	Approval Date	Locations	Name of Group	Dates	Number Approved	Approval Date	Locations	
January	St. Andrew's - Blood Drive	12/29-1/9	2 - 28" x 22"	9/2/2011	8, 22		July				
	Friends of the Library - Book Sale	1/5-1/7	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20						
	K of C - Quaran Mania	1/9-1/20	5 - 18" x 24"	1/6/2012	1, 2, 4, 5, 10						
	Encore - Intermittent	1/16-2/26	2 - 36" x 24"	1/31/2011	15, 16		August	8/9-8/11	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20
	Mill Creek - Blood Drive	1/16-1/30	2 - 18" x 24"	1/20/2012	21						
February	K of C - Rummage Sale	1/23-2/5	5 - 18" x 24"	1/6/2012	1, 2, 4, 5, 10						
	St. Andrew's - Monthly Dinner	1/27-2/2	1 - 36" x 24"	1/23/2012	8						
	Friends of the Library - Book Sale	2/2-2/4	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20						
	Dexter High Drama Club - Play	2/1-2/12	2 - 2' x 4'	2/3/2012	1, 3		September	8/31-9/6	1 - 36" x 24"	1/23/2012	8
	Little League - Registration	2/9-2/22	5 - 18" x 24"	2/10/2012	1, 2, 5, 44, 4						
March	Varsity Hockey Team - Skate	2/10-2/18	3 - 18" x 24"	2/17/2012	1, 46						
	Community Band - Concert	2/13-2/26	2 - 2' x 4'	2/10/2012	1, 3, 5						
	St. Andrew's - Monthly Dinner	2/24-3/1	1 - 36" x 24"	1/23/2012	8						
	Friends of the Library - Book Sale	3/1-3/3	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20						
	Historical Society - Art Fair	3/3-3/17	5 - 18" x 24"	2/9/2012	1, 2, 4, 10, 5						
April	Community Orchestra - Concert	3/7-3/18	2 - 3' x 4'	3/2/2012	5, 9		October	9/28-10/4	1 - 36" x 24"	1/23/2012	8
	Civil War Days-Volunteer Recruitment	3/16-3/26	5 - 18" x 24"	3/15/2012	1, 2, 4, 5, 10			10/4-10/6	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20
	Friends of the Library - Book Sale	4/5-4/7	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20						
	St. Andrew's - Blood Drive	4/2-4/16	2 - 28" x 22"	9/2/2011	8, 22						
	St. Andrew's - Monthly Dinner	4/6-4/12	1 - 36" x 24"	1/23/2012	8						
May	Community Band - Concert	4/16-4/29	2 - 2' x 4'	2/10/2012	1, 3, 5						
	St. Andrew's - Monthly Dinner	4/27-5/3	1 - 36" x 24"	1/23/2012	8						
	Community Orchestra - Concert	5/9-5/20	2 - 3' x 4'	3/2/2012	5, 9		November	10/28-11/1	1 - 36" x 24"	1/23/2012	8
	Friends of the Library - Book Sale	5/31-6/2	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20			11/1-11/3	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20
June	Friends of the Library - Book Sale	11/30-12/6	1 - 36" x 24"	1/23/2012	8		December	11/30-12/6	1 - 36" x 24"	1/23/2012	8
								11/29-12/1	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20

Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy, 26 - Warrior Creek Park Driveway, 27-Dexter Flowers, 28-Terry B's, 29-7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33-Lions Park, 35-Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor, 37 - Dover/Main, 38 - Fourth/Central, 39 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad, 43 - 3rd/Dover, 44 - Ryan/Dexter Ann Arbor, 45 - Meadowview/Dexter Ann Arbor, 46 - Ice Rink

** Dexter Farmers Market will place up to 5 signs on Saturday and Tuesday to advertise for the market



AGENDA 3-26-12
ITEM H-3

RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
MICHIGAN LIQUOR CONTROL COMMISSION
ANDREW J. DELONEY
CHAIRMAN

STEVEN H. HILFINGER
DIRECTOR

MLCC Bulletin No. 2012-05

DATE: February 28, 2012
TO: Local Units of Government, Local Law Enforcement Agencies,
and Applicants for MLCC Licenses.
FROM: Michigan Liquor Control Commission
SUBJECT: Local Approvals for Licensing Application Process

This is an important notice about local approvals as part of the application process for the Michigan Liquor Control Commission ("Commission"). Effective April 1, 2012 the Commission is changing the procedure for obtaining approvals set forth in the Michigan Liquor Control Code and Administrative Rules. As of April 1, 2012, the Commission is requiring all applicants for licenses to submit required approvals from the local unit of government or the local law enforcement agency to the Commission.

The Commission is requiring the applicant to directly submit requests for these local approvals to the local unit of government or local law enforcement agency; these forms will not be transmitted directly from the Commission after April 1, 2012. The Commission's website has forms available for use at:
www.michigan.gov/lcc.

The Commission cannot review or consider an application until that application is "complete," as defined in MCL 436.1525(6). A completed application must include any information, records, approval or similar item required by law or rule from a law enforcement agency or local unit of government.

Also, the Commission will continue to provide the applicant's names, home and business addresses, and home and business phone numbers to the local unit of government and to the local chief of police when required to do so under MCL 436.1501(2).

Please contact the Commission's Licensing Division at (866) 813-0011 if you have any questions.



AGENDA 3-26-12
ITEM H-4

March 2, 2012

Donna Dettling, Manager
Village of Dexter
8140 Main St.
Dexter, MI 48130

Re: XFINITY Signature Support

Dear Ms. Dettling:

I am pleased to let you know that Comcast customers in your community will soon receive notice of enhancements to XFINITY Signature Support, which provides expanded tech support for computers, home networks and connected devices along with affordable warranty protection plans for home electronic equipment such as computers, laptops, tablets, flat-panel televisions and home phones.

Starting March 21, Comcast customers in your community will have the option of purchasing *Triple Play Protection*, which provides protection for computers, flat-panel televisions and home phones under one warranty for just \$19.95 a month. Customers may also choose *Computer Protection Plus*, which provides protection for computers, laptops and tablets for just \$9.95 a month. Both plans also include our home wiring protection service, the *Service Protection Plan*, at no additional cost. Comcast subscribers who currently purchase XFINITY Signature Support will have the option of retaining their current plans or moving to one of our new plans.

Please let me know if I can provide any additional information about XFINITY Signature Support or any of Comcast's services. I can be reached at 734-254-1888. Information about XFINITY Signature Support is also available online at <https://signaturesupport.xfinity.com>.

Sincerely,

Frederick G. Eaton
Government Affairs Manager
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170



March 2, 2012

Donna Dettling, Manager
Village of Dexter
8140 Main St.
Dexter, MI 48130

Dear Ms. Dettling:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community, I am writing to notify you of some changes to our channel lineup effective April 15, 2012. Customers are being notified of these changes via bill message.

Spike TV (Ch. 60), will no longer be available on Digital Economy or Digital Economy HD. Spike TV will still be available on Digital Starter and Digital Preferred.

H2 (Ch. 116), formerly History International, will be added to Digital Economy and Digital Economy HD.

As always, feel free to contact me directly at 734-254-1888 with any questions you may have.

Sincerely,

A handwritten signature in blue ink that reads "Frederick G. Eaton". The signature is written in a cursive style with a large initial "F".

Frederick G. Eaton
Government Affairs Manager
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170

AGENDA 3-26-12
ITEM H-5

Courtney Nicholls

From: Patricia Petitpren <Ppetitpren@senate.michigan.gov>
Sent: Friday, March 16, 2012 2:35 PM
To: Courtney Nicholls
Subject: Comcast Rate

Hello Ms. Nicholls,

Below you will find resources to help with your concerns w/ Comcast Rates and process to file a complaint against Comcast.

Complaint against Cable/Video Television provider:
MPSC's website: <http://www.michigan.gov/mpsc/0,4639,7-159-49641-193534--,00.html>
Complaint form: http://www.michigan.gov/documents/mpsc/mpsc-ca_videocomplaint_275049_7.pdf
Phone number: 800-292-9555 or 517-241-6911

Complaint against Telecommunication provider:
MPSC's website: http://www.michigan.gov/mpsc/0,1607,7-159-16368_16415---,00.html
Complaint form: <http://www.dleg.state.mi.us/mpsc/comm/telecomp.html>
Phone number: 800-292-9555 (from within Michigan)

Complaint against internet service providers:
Internet service providers are not regulated by the state or the Federal Communications Commission (FCC). I found the following information on FCC's website:
"The FCC does not regulate the Internet or Internet Service Providers (ISPs). You may contact your state consumer protection office or if there is possible fraud involved, you may contact the Federal Trade Commission" (FTC).

If the constituent feels there is fraud, they may contact the FTC – FTC's website: <https://www.ftccomplaintassistant.gov/>
Complaint form: https://www.ftccomplaintassistant.gov/FTC_Wizard.aspx?Lang=en
Phone number: 1-877-FTC-HELP (1-877-382-4357)

Lastly, they could contact the Attorney General's Consumer Protection Division – AG's Consumer Protection Division
website: <http://www.michigan.gov/ag/0,4534,7-164-17337---,00.html>
Complaint website: <http://www.michigan.gov/ag/0,4534,7-164-17331-42077--00.html>
Complain form: <https://secure.ag.state.mi.us/complaints/consumer.aspx>
Phone number: (517) 373-1140 or toll free 1-877-765-8388

I hope this information is helpful and please do not hesitate to contact me with further questions.

CONSULATE GENERAL OF JAPAN
400 RENAISSANCE CENTER, SUITE 1600
DETROIT, MICHIGAN 48243
PHONE: (313) 567-0120
FAX: (313) 567-0274

AGENDA 3-26-12
ITEM H-76

Shawn Keough
Village President of Dexter
8140 Main Street
Dexter, Michigan 48130

March 19, 2012

Dear Mr. Keough,

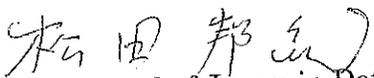
As Consul General of Japan in Detroit, I would like to take this opportunity to express my grave concern for the village and people of Dexter, in the aftermath of last week's devastating tornadoes. While the loss of precious homes and property is truly heartbreaking for Dexter's residents, I was relieved to learn that there were no fatalities or severe injuries.

Last year, when Japan was devastated by the Great East Japan Earthquake and resultant tsunami, many individuals, corporations and non-profits in the Ann Arbor region gave generously and expressed close solidarity with Japan. I would like to specifically thank and recognize Cornerstone Elementary School for donating. To reciprocate and honor Cornerstone's kind outreach, the Consulate General of Japan wishes to offer a donation to assist with the reconstruction efforts.

The Japanese Business Society of Detroit, individual Japanese companies and members of the Japanese community are also currently in the planning stages of organizing aid for the residents of Dexter.

If I may be of any assistance, please do not hesitate to contact the consulate.

Regards,


Consul General of Japan in Detroit
Kuninori Matsuda

Congress of the United States
Washington, DC 20515

AGENDA 3-26-12
ITEM M-7

March 21, 2011

Ms. Donna Dettling
Manager, Village of Dexter
8140 Main Street
Dexter, MI 48130

Dear Ms. Dettling,

Please know that we are standing with you in prayer and support as you lead your village in recovery efforts in the wake of the recent tornado. We pray the residents of Dexter will experience hope and unity as you begin to rebuild, and that you will find new grace and strength each day.

We write as Members of the Congressional Prayer Caucus, a bipartisan group of 104 Members of the U.S. House of Representatives dedicated to protecting religious liberty, acknowledging the important role that prayer plays in American life, and recognizing our nation's rich, spiritual history. Each week, Members of the Prayer Caucus gather in Room 219 of the U.S. Capitol to pray for our nation and other specific prayer requests. Rep. Tim Walberg requested prayer for the residents of Dexter this week. We just wanted you to know that we prayed for you, and that you will remain in our thoughts and prayers in the coming days.

Sincerely,

<u>Tim Walberg MI-07</u>	<u>J. R. Forster, Va 04</u>
<u>Gregg Harper MS-3</u>	<u>Paul Brown GA-10</u>
<u>Robert B. Aderhold</u>	<u>John Flornoy LA-04</u>
<u>Tom Graves GA-9</u>	<u>Scott Marra NJ-05</u>
<u>Phil Roe TN-01</u>	<u>Mark Amodeo FL-02</u>
<u>Don G. Thompson PA-05</u>	<u>Bill Johnson OH-6</u>
<u>Steve Pearce NM-02</u>	<u>Jeff Flake NE-1</u>

AGENDA 3-26-12

ITEM I-4

Manager Report
March 26, 2012
Page 1 of 2

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org

Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: March 21, 2012
**Re: Assistant Village Manager &
Village Manager Report - Meeting of March 26, 2012**

1. Meeting Review:

- March 8th – Stormwater Audit Preparation
- March 8th – Meet with DCS: Mary Marshall, Sean Burton, Mark Newman
- March 8th - ASTI Environmental Re: 3045 Broad Street Redevelopment
- March 8th – Planning meeting for Community Walk/Ribbon Cutting Ceremony
- March 10th – Goal Setting/Project Planning Work Session
- March 13th – BSNA Software Training
- March 13th – OHM, Tetra Tech and Staff re: SRF-Sludge Management Project
- March 14th – MDEQ Stormwater MS4 Permit Audit
- March 15th – MDEQ Stormwater MS4 Permit Audit
- March 15th – Met with Jason Hilberer re: 8140 Main Building Needs
- March 15th – Annual Chamber Dinner
- March 15th – DDA Meeting
- March 19th – BS&A Software Training

2. Upcoming Meeting Review:

- March 24th - Community Walk/Ribbon Cutting Ceremony
- March 26th – SPARK and Village retention visit at Abeltech
- March 27th – HRWC Stormwater Advisory Group meeting
- March 29th – Main Street Project Pre-construction meeting
- March 29th – Main Street Project Resident meeting
- March 30th – OHM, Tetra Tech and Staff re: SRF-Sludge Management Project
- March 30th – Meet with Pat Greve, WM Representative
- April 10th – Dexter Coalition 5 Healthy Towns 5H
- April 17th – WCSD participate in Sergeant Interviews

3. Water Main Project-Bricco Update Bricco will mobilize March 26th to repair service lead shut offs throughout the project site as well as repair areas next to driveways and sidewalks that were washed out due to the storm. The week of March 26th Bricco will be meeting with OHM and Staff for direction on all punch list items as well as project restoration items that were put on hold last fall.

4. Main Street Project Pre-construction & Resident meetings. The pre-construction meeting for the Main Street Project will be held on March 29th at 4:00 p.m. at the DPW Facility. A copy of the meeting notice is attached. The residents meeting will be held

on March 29th at 7:00 pm at the Dexter Senior Center. A copy of the letter and map that was mailed out to residents and business owners is attached.

5. Traffic Control Device Request Guideline. At this time there is no follow-up on the Traffic Control items from the last meeting. Jim Valenta is working out of town until April and I decided to contact the traffic engineer at OHM, Steve Dearing to finalize the request from Roger Sullivan of the Westridge Homeowners' Association for a 4-way stop at Eastridge and Bridgeway. I will work with OHM to finalize our TCO request guideline as well and report at the next meeting.
6. Environmental Update 3045 Broad Street. The village received a proposal on March 14th from ASTI Environmental to complete the environmental assessment at 3045 Broad Street (estimated at \$16,000 - \$19,000), the old DAPCO site. At the March DDA meeting, DDA was given a verbal update on the proposal and we discussed the possibility of the DDA reimbursing the village for this expense in the next budget 2012-13. This will be brought back to Council for consideration at the next meeting.
7. Mill Creek Park Grant Reimbursement. The village received our first reimbursement of \$173,137.94 from the State of Michigan Natural Resources Trust Fund on March 15, 2012.

NOTICE OF MEETING

OHM

est.1962

SUBJECT: Village of Dexter
Main Street Resurfacing Project
Pre-Construction Meeting

DATE: Thursday, March 29, 2012
TIME: 4:00 PM

LOCATION: Village of Dexter - DPW Facility
3600 Central St.
Dexter, MI 48130

NOTICE TO:

Ms. Donna Dettling, Village of Dexter	(via-e-mail)
Ms. Allison Bishop, Village of Dexter	(via-e-mail)
Mr. Dan Schlaff, Village of Dexter	(via-e-mail)
Mr. Kurt Augustine, Village of Dexter	(via-e-mail)
Mr. Don Dettling, Dexter Area Fire Department	(via-e-mail)
Mr. Clay Combee, Detroit Edison	(via-e-mail)
Mr. Joe LaBeau, Comcast	(via-e-mail)
Mr. Sal Portuesi, Michigan Consolidated Gas Co.	(via-e-mail)
Mr. Gary Clinton, AT&T	(via-e-mail)
Mr. Matthew MacDonell, WCRC	(via-e-mail)
Mr. Matthew Jones, Proline Excavating	(via-e-mail)
Mr. Rhett Gronewelt, OHM	(via-e-mail)
Mr. Chris Donajkowski, OHM	(via-e-mail)

FROM: Patrick Droze, OHM
pat.droze@ohm-advisors.com | d: 734.466.4573 | f:734.522.6427

Construction of the above mentioned project is scheduled to begin on April 16, 2012. All affected agencies and companies are encouraged to attend the above meeting. If you have any questions, please contact the number above.

For your convenience, plans have been uploaded to OHM's FTP Server for your review.

Short URL: <http://goo.gl/bKqou>

Long URL: <https://ohm.filetransfers.net/downloadFilePublic.php?filePassId=bb79f81a0488a7cc3c6bda6cc41b140b>



VILLAGE OF DEXTER

8140 Main Street ♦ Dexter, Michigan 48130-1092 ♦ (734) 426-8303 ♦ Fax (734) 426-5614

Village Council

Shawn Keough
President

Ray Tell
President Pro-Tem

Jim Carson
Trustee

Paul Cousins
Trustee

Donna Fisher
Trustee

Joe Semifero
Trustee

James Smith
Trustee

Administration

Donna Dettling
Manager

Carol Jones
Clerk

Marie Sherry, CPFA
Treasurer/Finance Director

Courtney Nicholls
Assistant Village Manager

Allison Bishop, AICP
Community Development Manager

THE VILLAGE OF
DEXTER IS AN EQUAL
OPPORTUNITY
PROVIDER AND
EMPLOYER

www.
villageofdexter.org

March 15, 2012

Re: Main, Baker, Broad, Central Street Residents and Business Owners

Dear Resident/Business Owner:

Starting this April, the Village will be resurfacing Main Street from Baker to Jeffords. As a resident/business owner in or around the project area we are contacting you to share information about what to expect in the coming months. The project consists of a mill and overlay of the asphalt on Main Street and the addition of stamped colored concrete crosswalks. All of the crosswalks in the downtown area will be enhanced, with the exception of the crosswalk from the former Dexter Pharmacy to Huron Camera, which will be removed.

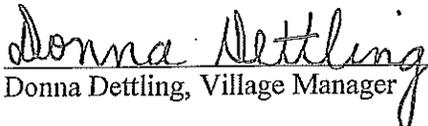
During construction, one-way traffic heading eastbound will be maintained on Main Street. Parking in the downtown will be limited and in most instances completely unavailable in front of the storefronts due to the construction. The project is expected to last six weeks and be substantially complete prior to Memorial Day. A copy of the posted detour route is provided for your information.

The Village will be holding an informational meeting about this project. A representative from Pro-Line Asphalt Paving will be in attendance, along with our Village Engineers and Staff.

The informational meeting is scheduled for 7:00 pm on Thursday, March 29, 2012 and will be held at the Dexter Senior Center.

We hope that you can attend the meeting and take part in making this a successful project for everyone. **If your building has apartment tenants or multiple commercial tenants please help us get the word out by making sure they receive a copy of this letter.** If you cannot attend the meeting, but would like more information on the project please don't hesitate to contact the Village Offices at 734-426-8303.

Sincerely,

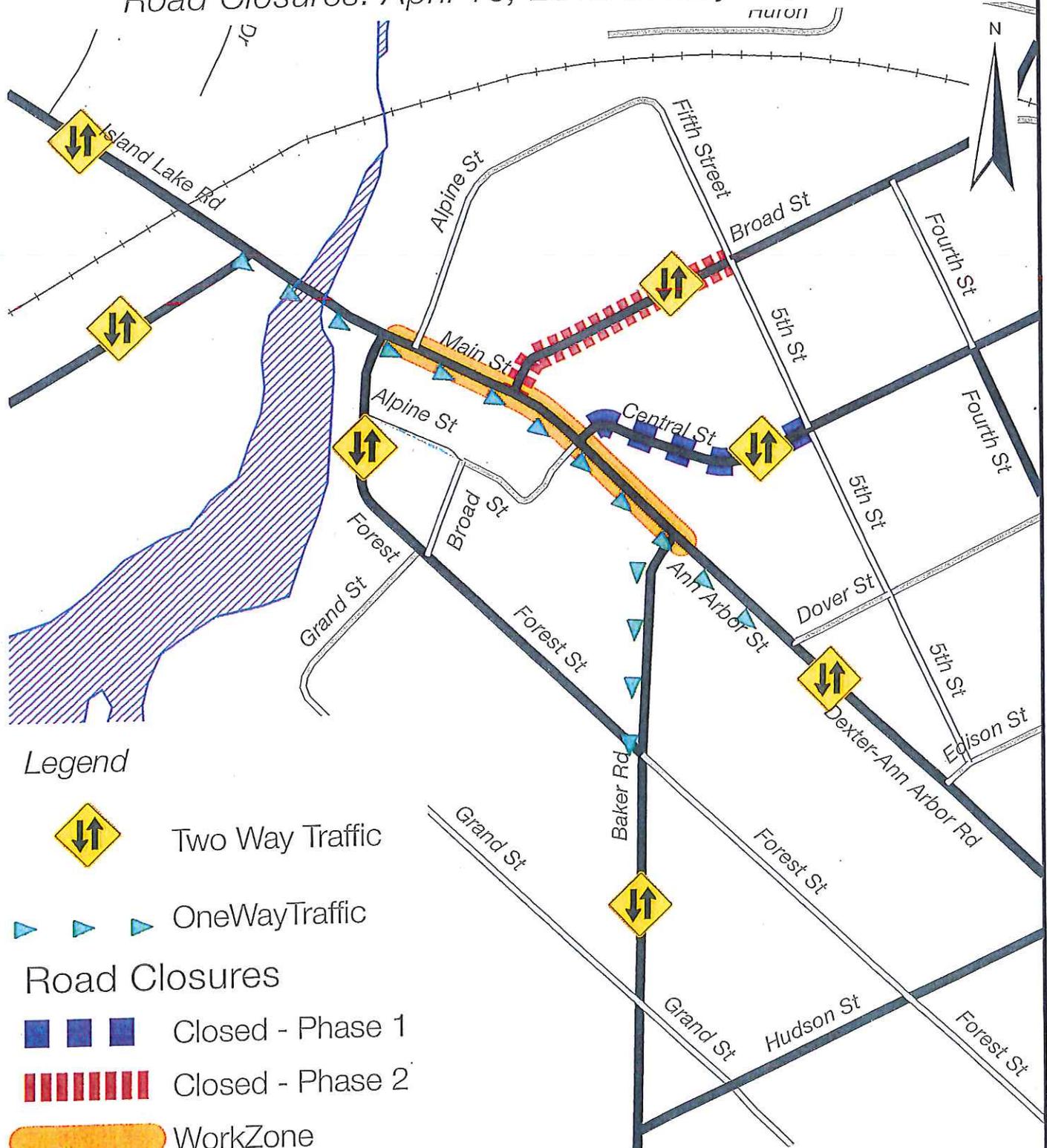

Donna Dettling, Village Manager

VILLAGE OF DEXTER

Main Street Resurfacing Project

Alpine Street to Baker Road

Road Closures: April 16, 2012 to May 12, 2012



Village President Report

AGENDA 3-26-12
ITEM I-5

Hello Residents and Fellow Council Members,

Here is a summary of my recent activities since the last Council meeting and future meeting schedule:

Recent Activities

March 10, 2012 - Goal Setting Workshop – the goal setting workshop we had was very good and we need to schedule a second one to continue the discussion. Possible dates include Saturday – March 31, Wednesday – April 4, or Saturday - April 14.

March 15, 2012 - Village Downtown Development Authority meeting – I was not able to attend this meeting due to being out of town.

March 15th through March 22nd – I am very thankful that the Community of Dexter did not lose any lives from the tornado that hit the area last Thursday evening. The amount of damage is unbelievable, but the togetherness that has been exhibited since that time has been tremendous. Since the actual event, I have been assisting our Village Manager and Assistant Village Manager, as needed or requested, with coordinated activity related to the cleanup effort, communication with residents, communication with the school district, answering media questions, providing guidance to people wishing to make donations and being available when needed to talk to residents and businesses owners. Our entire Village staff has done a tremendous job over this past week. Their hard work is appreciated by all. Many thanks for a job well done!

Future Activities

March 24, 2012 – Westside Connector Opening/Chelsea Wellness Foundation walk – please come and celebrate the opening of the new walkway.

March 26, 2012 – Village Council meeting – Although I indicated earlier that I would late for this meeting, I have made arrangements to be at the meeting from the beginning.

March 28, 2012 – Regional Fire Committee meeting – the regional fire committee will be meeting in late March to provide additional information to Webster Twp. As I understand it, Webster postponed action indefinitely at their meeting on Tuesday, March 20th and requested a preliminary budget and organizational chart for the new department. We already have some sample organization structures established that can be shared. Courtney and I are going to begin work on a preliminary budget document for discussion at that meeting.

April 9, 2012 – Village Council meeting – one key topic for consideration will include Central Street Reconstruction Award.

April 19, 2012 – Village of Dexter Downtown Development Authority meeting – The DDA Board will be reviewing a draft of their fiscal year 2012/2013 budget.

Please let me know if you have any questions. I hope to see you around our town.

Shawn Keough

Village President

skeough@villageofdexter.org

(734) 426-5486 (home) or (313) 363-1434 (cell phone)

User: erin

DB: Dexter

POST DATES 03/19/2012 - 03/21/2012
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. ABSOLUTE COMPUTER SERVICES	225.00		
2. ALEXANDER CHEMICAL CORPORATION	2,042.00		
3. ARBOR SPRINGS WATER CO.INC	11.50		
4. BELL EQUIPMENT CO	428.88		
5. BS&A SOFTWARE	3,150.00		
6. CARRIER & GABLE, INC.	616.00		
7. CMR MECHANICAL	184.00		
8. COMCAST - DPW	145.95		
9. DAN DAPPRICH	400.00		
10. DEXTER PHARMACY	16.87		
11. DEXTER VILLAGE	1,763.28		
12. DR. SOPHIA CORNISH	839.03		
13. DTE ENERGY	2,132.00		
14. DYNA CAL, LLC	420.00		
15. ELHORN ENGINEERING CO	242.29		
16. FANTASY ATTIC	70.00		
17. GRISSOM JANITORIAL	320.00		
18. HACH COMPANY	247.95		
19. HERITAGE NEWSPAPERS	65.25		
20. KEMIRA WATER SOLUTIONS INC	4,051.14		
21. KLAPPERICH WELDING	173.00		
22. KURT AUGUSTINE	201.61		
23. LESSORS WELDING SUPPLY	42.98		
24. LINCOLN NATIONAL LIFE INS CO	444.45		
25. MASTERCRAFT PLUMBING	2,113.24		
26. MICHIGAN DEPT OF TRANSPORTATIO	880.56		
27. NEXTEL COMMUNICATIONS	259.54		
28. ORIENTAL TRADING CO	422.92		
29. PITNEY BOWES GLOBAL	135.00		
30. PNC	207.17		
31. PRINT-TECH, INC.	1,493.99		
32. QUATUM LABORATOIES	295.00		
33. RICOH AMERICAS CORPORATION	797.35		
34. ROBERT TAUB	1,538.39		
35. SMALL BUSINESS ASSOC OF MICH	15,933.20		
36. SUN VALLEY EQUIPMENT	21.37		
TOTAL ALL CLAIMS	42,330.91		

POST DATES 03/19/2012 - 03/21/2012
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
nd 101 General Fund				
pt 101.000 Village Council				
1-101.000-901.000	PRINT-TECH, INC.	NEWSLETTER	1,493.99	38077
1-101.000-956.000	PNC	Misc	95.02	38057
	Total For Dept 101.000 Village Council		1,589.01	
pt 172.000 Village Manager				
11-172.000-721.000	SMALL BUSINESS ASSOC OF	COVERAGE APRIL 2012	1,859.76	38081
11-172.000-722.000	LINCOLN NATIONAL LIFE IN	LIFE INS	116.38	38072
11-172.000-727.000	PNC	Misc	19.07	38057
	Total For Dept 172.000 Village Manager		1,995.21	
pt 210.000 Attorney				
11-210.000-810.000	ROBERT TAUB	LEGAL SERVICES	1,538.39	38080
	Total For Dept 210.000 Attorney		1,538.39	
pt 215.000 Village Clerk				
11-215.000-901.000	HERITAGE NEWSPAPERS		65.25	38067
	Total For Dept 215.000 Village Clerk		65.25	
pt 253.000				
01-253.000-721.000	SMALL BUSINESS ASSOC OF	COVERAGE APRIL 2012	1,338.08	38081
01-253.000-722.000	LINCOLN NATIONAL LIFE IN	LIFE INS	34.81	38072
	Total For Dept 253.000		1,372.89	
pt 265.000 Buildings & Grounds				
01-265.000-727.000	ARBOR SPRINGS WATER CO.I	office	11.50	38049
01-265.000-803.000	DYNA CAL, LLC	CONTRACTED SERVICE	420.00	38062
01-265.000-920.000	DTE ENERGY		24.00	38059
01-265.000-935.001	GRISSOM JANITORIAL	feb service	320.00	38065
01-265.000-936.000	PITNEY BOWES GLOBAL	LEASE	135.00	38070
01-265.000-936.000	RICOH AMERICAS CORPORATI	software	797.35	38086
01-265.000-977.000	BS&A SOFTWARE	software	618.72	38052
01-265.000-977.000	ABSOLUTE COMPUTER SERVIC	NEW PC'S	225.00	38047
	Total For Dept 265.000 Buildings & Grounds		2,551.57	
pt 301.000 Law Enforcement				
01-301.000-920.000	DEXTER VILLAGE	water bills	148.32	38061
	Total For Dept 301.000 Law Enforcement		148.32	
pt 336.000 Fire Department				
01-336.000-920.000	DEXTER VILLAGE	water bills	185.40	38061
	Total For Dept 336.000 Fire Department		185.40	
pt 400.000 Planning Department				
01-400.000-721.000	SMALL BUSINESS ASSOC OF	COVERAGE APRIL 2012	1,338.08	38081
01-400.000-722.000	LINCOLN NATIONAL LIFE IN	LIFE INS	33.14	38072
	Total For Dept 400.000 Planning Department		1,371.22	
pt 441.000 Department of Public Works				
01-441.000-721.000	KURT AUGUSTINE	DENTAL REIMBURSEMENT	84.97	38050
01-441.000-721.000	DR. SOPHIA CORNISH	PATIENT: AMANDA KNAPP	839.03	38056
01-441.000-721.000	SMALL BUSINESS ASSOC OF	COVERAGE APRIL 2012	1,257.29	38081

Erin Dexter 36

POST DATES 03/19/2012 - 03/21/2012
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund				
Dept 441.000 Department of Public Works				
01-441.000-722.000 Life & Disability Insurance	LINCOLN NATIONAL LIFE IN	LIFE INS	35.68	38072
01-441.000-740.000 Operating Supplies	LESSORS WELDING SUPPLY	SUPPLIES	42.98	38071
01-441.000-740.000 Operating Supplies	SUN VALLEY EQUIPMENT	CHAIN 16 IN	21.37	38082
01-441.000-802.000 Professional Services	MASTERCRAFT PLUMBING	BACK FLOW	786.25	38073
01-441.000-920.000 Utilities	COMCAST - DPW	DPW	145.95	38055
01-441.000-920.000 Utilities	DEXTER VILLAGE	water bills	123.12	38061
01-441.000-920.000 Utilities	NEXTEL COMMUNICATIONS	cellular	129.77	38075
01-441.000-957.000 Miscellaneous Fees	KURT AUGUSTINE	EXPENSE REORT	43.00	38050
01-441.000-963.000 Medical Expenses	KURT AUGUSTINE	EXPENSE REORT	30.00	38050
		Total For Dept 441.000 Department of Public Works	3,539.41	
Dept 442.000 Downtown Public Works				
01-442.000-920.000 Utilities	DTE ENERGY		306.00	38059
		Total For Dept 442.000 Downtown Public Works	306.00	
Dept 751.000				
01-751.000-721.000 Health & Dental Insurance	SMALL BUSINESS ASSOC OF	COVERAGE APRIL 2012	202.79	38081
01-751.000-722.000 Life & Disability Insurance	LINCOLN NATIONAL LIFE IN	LIFE INS	5.76	38072
01-751.000-955.000 Miscellaneous	FANTASY ATTIC	EASTER BUNNY COSTUME	70.00	38064
01-751.000-955.000 Miscellaneous	ORIENTAL TRADING CO	EASTER HUNT	422.92	38076
		Total For Dept 751.000	701.47	
Dept 851.000 Insurance & Bonds				
01-851.000-721.001 Retiree Health Insurance	SMALL BUSINESS ASSOC OF	COVERAGE APRIL 2012	595.71	38081
		Total For Dept 851.000 Insurance & Bonds	595.71	
Fund 202 Major Streets Fund				
02-445.000-802.000 Professional Services	KURT AUGUSTINE	EXPENSE REORT	43.64	38050
		Total For Dept 445.000	43.64	
Dept 451.000 Contracted Road Construction				
02-451.000-974.000 CIP Capital Improvements	MICHIGAN DEPT OF TRANSP	dexter & dan hoey	880.56	38085
		Total For Dept 451.000 Contracted Road Construction	880.56	
Dept 463.000 Routine Maintenance				
02-463.000-721.000 Health & Dental Insurance	SMALL BUSINESS ASSOC OF	COVERAGE APRIL 2012	1,054.51	38081
02-463.000-722.000 Life & Disability Insurance	LINCOLN NATIONAL LIFE IN	LIFE INS	29.93	38072
02-463.000-740.000 Operating Supplies	BS&A SOFTWARE	software	1,265.64	38052
		Total For Dept 463.000 Routine Maintenance	2,350.08	
Dept 474.000 Traffic Services				
02-474.000-721.000 Health & Dental Insurance	SMALL BUSINESS ASSOC OF	COVERAGE APRIL 2012	324.46	38081
02-474.000-722.000 Life & Disability Insurance	LINCOLN NATIONAL LIFE IN	LIFE INS	9.21	38072
02-474.000-740.000 Operating Supplies	CARRIER & GABLE, INC.	OPERATING SUPPLIES	616.00	38053
02-474.000-740.000 Operating Supplies	DAN DAPPRICH	INSTALL PEDESTRIAN SIGNAL POST	400.00	38058
		Total For Dept 474.000 Traffic Services	1,349.67	

er: erin
: Dexter

POST DATES 03/19/2012 - 03/21/2012
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
nd 202 Major Streets Fund				
pt 478.000				
2-478.000-721.000	SMALL BUSINESS ASSOC OF	COVERAGE APRIL 2012	648.93	38081
2-478.000-722.000	LINCOLN NATIONAL LIFE IN	LIFE INS	18.42	38072
	Total For Dept 478.000		667.35	
	Total For Fund 202 Major Streets Fund		5,291.30	
nd 203 Local Streets Fund				
pt 463.000 Routine Maintenance				
3-463.000-721.000	SMALL BUSINESS ASSOC OF	COVERAGE APRIL 2012	324.46	38081
3-463.000-722.000	LINCOLN NATIONAL LIFE IN	LIFE INS	9.21	38072
3-463.000-740.000	BS&A SOFTWARE	software	1,265.64	38052
	Total For Dept 463.000 Routine Maintenance		1,599.31	
pt 474.000 Traffic Services				
3-474.000-721.000	SMALL BUSINESS ASSOC OF	COVERAGE APRIL 2012	81.12	38081
3-474.000-722.000	LINCOLN NATIONAL LIFE IN	LIFE INS	2.30	38072
	Total For Dept 474.000 Traffic Services		83.42	
pt 478.000				
3-478.000-721.000	SMALL BUSINESS ASSOC OF	COVERAGE APRIL 2012	162.23	38081
3-478.000-722.000	LINCOLN NATIONAL LIFE IN	LIFE INS	4.60	38072
	Total For Dept 478.000		166.83	
	Total For Fund 203 Local Streets Fund		1,849.56	
nd 204 Municipal Streets				
pt 248.000 Administration				
94-248.000-721.001	SMALL BUSINESS ASSOC OF	COVERAGE APRIL 2012	679.75	38081
	Total For Dept 248.000 Administration		679.75	
	Total For Fund 204 Municipal Streets		679.75	
nd 402 Equipment Replacement Fund				
pt 441.000 Department of Public Works				
02-441.000-939.000	BELL EQUIPMENT CO	work light	52.88	38051
02-441.000-939.000	BELL EQUIPMENT CO	broom set	376.00	38051
	Total For Dept 441.000 Department of Public Works		428.88	
	Total For Fund 402 Equipment Replacement Fund		428.88	
nd 590 Sewer Enterprise Fund				
pt 548.000 Sewer Utilities Department				
90-548.000-721.000	SMALL BUSINESS ASSOC OF	COVERAGE APRIL 2012	3,244.63	38081
90-548.000-721.001	SMALL BUSINESS ASSOC OF	COVERAGE APRIL 2012	1,444.76	38081
90-548.000-722.000	LINCOLN NATIONAL LIFE IN	LIFE INS	87.01	38072
90-548.000-742.000	ALEXANDER CHEMICAL CORPO	Chemicals	745.00	38048
90-548.000-742.000	KEMIRA WATER SOLUTIONS I	CHEMICALS	4,051.14	38068
90-548.000-743.000	DEXTER PHARMACY	SHIPPING	16.87	38060
90-548.000-802.000	CMR MECHANICAL	wtp	184.00	38054
90-548.000-920.000	DEXTER VILLAGE	water bills	1,306.44	38061
90-548.000-920.001	NEXTEL COMMUNICATIONS	cellular	77.86	38075

ser: erin
B D Dexter

POST DATES 03/19/2012 - 03/21/2012
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

L Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
und 590 Sewer Enterprise Fund					
ept.548.000 Sewer Utilities Department					
90-548.000-935.000	Building Maintenance & Repair	MASTERCRAFT PLUMBING	BACK FLOW	1,026.99	38073
90-548.000-937.000	Equipment Maintenance & Repair	HACH COMPANY	ROLLER ASSY, 1075 PUMP	247.95	38066
90-548.000-960.000	Education & Training	PNC	Misc	93.08	38057
		Total For Dept 548.000 Sewer Utilities Department		12,525.73	
		Total For Fund 590 Sewer Enterprise Fund		12,525.73	
und 591 Water Enterprise Fund					
ept 556.000 Water Utilities Department					
91-556.000-721.000	Health & Dental Insurance	SMALL BUSINESS ASSOC OF	COVERAGE APRIL 2012	811.16	38081
91-556.000-721.001	Retiree Health Insurance	SMALL BUSINESS ASSOC OF	COVERAGE APRIL 2012	565.48	38081
91-556.000-722.000	Life & Disability Insurance	LINCOLN NATIONAL LIFE IN	LIFE INS	58.00	38072
91-556.000-743.000	Chemical Supplies - Lab	ALEXANDER CHEMICAL CORPO		1,297.00	38048
91-556.000-824.000	Testing & Analysis	QUATUM LABORATOIRES	CHEMICALS	295.00	38079
91-556.000-920.000	Utilities	DTE ENERGY		1,802.00	38059
91-556.000-920.001		NEXTEL COMMUNICATIONS	cellular	51.91	38075
91-556.000-937.000	Equipment Maintenance & Repair	KLAPPERICH WELDING	WATER SHUT OF KEY WRENCH	173.00	38069
91-556.000-937.000	Equipment Maintenance & Repair	MASTERCRAFT PLUMBING	BACK FLOW	300.00	38073
		Total For Dept 556.000 Water Utilities Department		5,353.55	
ept 850.000 Long-Term Debt					
91-850.000-990.000	Debt Service	ELHORN ENGINEERING CO	VAVLE ASM, INJECTION 1/2 INCH	242.29	38063
		Total For Dept 850.000 Long-Term Debt		242.29	
		Total For Fund 591 Water Enterprise Fund		5,595.84	
		Fund Totals:			
		Fund 101 General Fund		15,959.85	
		Fund 202 Major Streets		5,291.30	
		Fund 203 Local Streets		1,849.56	
		Fund 204 Municipal Str		679.75	
		Fund 402 Equipment Rep		428.88	
		Fund 590 Sewer Enterpr		12,525.73	
		Fund 591 Water Enterpr		5,595.84	
		Total For All Funds:		42,330.91	

AGENDA 3-26-12
ITEM K-1



VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303

Village Council

Shawn Keough
President

Ray Tell
President Pro-Tem

Jim Carson
Trustee

Paul Cousins
Trustee

Donna Fisher
Trustee

Joe Semifero
Trustee

James Smith
Trustee

Administration

Donna Dettling
Manager

Carol Jones
Clerk

Marle Sherry, CPFA
Treasurer/Finance Director

Courtney Nicholls
Assistant Village Manager

Allison Bishop, AICP
Community Development Manager

THE VILLAGE OF
DEXTER IS AN EQUAL
OPPORTUNITY
PROVIDER AND
EMPLOYER

www.
villageofdexter.org

March 19, 2012

State Boundary Commission
Office of Land Survey and Remonumentation
PO Box 30254
Lansing, MI 48909

Re: SBC Docket #10-I-2
Proposed City Incorporation of the Village of Dexter
Village Rebuttal Letter

Dear Boundary Commissioners:

Thank you for the opportunity to respond to the information regarding the Village's incorporation petition that was gathered during the 30 day public comment period between January 17, 2012 and February 16, 2012. We are very pleased that only 3 emails were received by your office expressing concerns over our incorporation petition during the 30 day public comment period. We have reviewed the information posted on your website and offer the following responses for the Boundary Commission's consideration:

Response to the letter from Erin McKillen dated February 16, 2012

Ms. McKillen's letter offers a simple opposing position, but does not provide any reasons. We understand that some people may feel this way, but without knowing why she opposes the idea of incorporation, we are unable to offer a specific response other than we hope she knows that very little will change in terms of the services provided to all residents if the incorporation is successful.

Response to the letter from Richard and Barbara Fisher dated February 13, 2012

1. The Village currently provides services to the residents that are commonly found in a city, including police protection, fire and rescue services, and trash/compost/recyclable collection, and water and sewer services. All of these services are paid for solely by the 4,067 Village residents through Village taxes. The Townships, as they both stated in their questionnaires, do not provide services to our residents beyond those required by State Law (elections, assessing and taxing for other jurisdictions). Village Council has held the millage rate constant since 2006 at 13.5562. During this time, Council has had the ability to raise the millage rate by up to 1.1 mills but has chosen to keep it constant, even as taxable values were lowering revenue. Village Council does not need to become a City to raise taxes, they could do so now, but have chosen not to. The allowable millage rates for the City will be set by the Charter Commission and finally determined by the residents when they vote to adopt the Charter.



VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303

2. Currently as a Village, we already have some control over growth and annexation issues. If a property owner wants to be annexed into the Village today, the process requires that the petition be considered by the Washtenaw County Board of Commissioners, not the Township. The Village's pursuit of Cityhood is not a means to circumvent any process and is not at all tied to annexation or growth. If the Village were to become a City, future petitions for annexation would be considered by the State Boundary Commission. No layer of authority over an annexation petition is being removed; it is just handled by a different government body.
3. The process of pursuing incorporation began in 2006. Over the past five years, approximately \$50,000 has been spent on the process. \$38,000 of this was spent to create an accurate Village Boundary Map, which had not been done since the new subdivisions were added into the Village over the past 15 years. This is an average of \$10,000 per year for a project that is expected to save our residents \$250,000 annually in township taxes. All information on the cost has been publicly stated at several Council meetings, Town Hall meetings and is available on the Village website. We feel we have been very open in communicating all information and will continue to do so.

Response to the letter from Susan Betz dated January 25, 2012

In the Boundary Commission's August 18, 2011 motion to find the Village's petition legally insufficient, one of the stated reasons was concern about a lawsuit due to the disagreement between the Village and Webster Township about the proposed city boundary. The Village had "drawn in" additional land in an attempt to form a contiguous boundary without separating one part of Webster Township from another. This solution was not acceptable to Webster Township and the Commissioners encouraged us to find a solution that was amenable to all parties. Though the decision of the Director of Licensing and Regulatory Affairs to find the petition legally sufficient with the boundaries proposed in the petition meant that we were no longer required to find an amenable solution, the Village decided to continue to meet with Webster Township. After the meetings between both the Village and Township and with the Boundary Commission staff, a solution (alternate boundary) that was acceptable to the Village and the Township was discovered. This solution was introduced and presented to the Boundary Commission at the meeting in November 2011, discussed at several Village Council meetings, and presented again (formally with Webster Township) at the Public Hearing on January 17, 2012. It was very important to the Village to work together with our neighbor to find a boundary that would not create unnecessary ill will between the Village and Township. Though the Village and the Township worked together to determine this boundary, no signed agreement on this issue exists between the Village and Township. The new proposed boundary is a recommendation based on the Boundary's Commission suggestion that we find an acceptable solution; the Boundary Commission makes the final determination of the city boundary. We are asking that the Boundary Commission accept the alternate proposed boundary as presented at the January 2012 Public Hearing.

In April of 1997, the Village of Dexter and Webster Township signed a 425 Agreement that allowed certain pieces of land in the Township to be conditionally transferred into the Village upon the request of the property owner. To date, the Westridge of Dexter Subdivision and the Cedars of Dexter community have been conditionally transferred. In accordance with the terms of the 425 Agreement, the Village is required to pay the Township 1.5 mills times the taxable value of the property covered under the 425 Agreement for a period of twelve years once it incorporates as a city.



VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303

The proposed tax decrease that has been described to the residents was first presented by the City Study Committee and is outlined in their 2006 report. This report has been distributed at several public meetings and is available on the Village's website. The decrease in taxes will result from the fact that residents and businesses will no longer have to pay taxes to either Webster or Scio Township if Dexter becomes a City. The City Study Report estimated that the City cost of providing the new services (elections and assessing) could be covered for less than 0.25 mills, which is less than the current taxable amounts paid to the Township today. The current tax rates for the Townships are 1.446 for Scio Township and 2.7721 for Webster Township. The conclusion was that the cost of providing the new services as a City would actually represent an overall savings to our taxpayers.

Throughout this nearly 6 year process, the Village of Dexter has used several methods to keep the public informed. The Village website has extensive information that is updated regularly that outlines the steps that the Village has taken. Village newsletters, which are delivered to each residence and business 3 to 4 times each year, have contained articles about the process. Town Hall meetings were held in June 2008 and June 2009 with cityhood as the advertised topic. Postcards were mailed to each residence and businesses advertising these meetings. Subsequent town hall meetings have been held with time at the end for any questions at which time cityhood has been brought up. The public hearing by the Boundary Commission was also held within the Village so that the residents could attend. We are confident that we have done everything within our means to answer questions and keep the public informed as we have worked through this process. It is the goal of the Village to find ways to provide services more effectively and efficiently for all of our taxpayers and incorporating as a city would be an achievement toward fulfilling that commitment to our taxpayers.

Review of Township Questionnaires

We have reviewed the criteria questionnaires for incorporation submitted by Scio Township and Webster Township. Neither Township questionnaire expressed any opposition to the Village's proposed incorporation. We know that the proposed alternate boundary is acceptable to both Townships.

Thank you for this opportunity to express our viewpoint on the above items. Please contact us directly at (734) 426-8303 if any additional information would be helpful to your deliberation.

Sincerely,

Shawn W. Keough
Village President

CC: Mr. Kevin O'Brien, P.S., Office of Land Survey and Remonumentation
Ms. Courtney Nicholls, Village of Dexter

AGENDA 3-26-12

ITEM K-2

cnicholls@villageofdexter.org

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: March 19, 2012
Re: Central Street Project Discussion

Attached for your review are several items of follow-up on the Central Street project.

- Recommendation of Bid Award Letter from OHM
- Information from Concord Excavating & Grading regarding the contract price decrease with a full road closure
- Detour route information
- Feedback from the Washtenaw County Road Commission
- Updated Construction Services proposal from OHM

Staff is working on obtaining three easements needed for the project:

- 3670 Central – Temporary Construction Easement and Permanent Access Easement for Sidewalk
- 3668 Central – Temporary Construction Easement

At this time this information is being presented as a discussion item in preparation for a possible action item at the April 9, 2012 meeting.

March 19, 2012

Village of Dexter
8140 Main Street
Dexter, MI 48130



Attention: Donna Dettling
Village Manager

Regarding: Central Street Phase 1
Recommendation Letter
OHM Job # 0130-09-0021

Dear Ms. Dettling:

Bids for the Central Street Phase 1 project were received on Friday, February 24, 2012 at the Village of Dexter offices. Bids were received from six bidders, with bids ranging from \$552,112.05 to \$654,521.95, as shown on the attached tabulation. The scope of work includes the reconstruction of Central Street (Category 1), the construction of an asphalt access drive to the DPW facility (Category 2) and pavement rehabilitation of Huron Street (Category 3). The apparent low bid was received from Concord Excavating and Grading, Inc., 13000 Homer Rd., PO Box 250, Concord, MI 48237 in the amount of \$552,112.05. Our review confirmed Concord Excavating and Grading Inc. as the low bidder. Total prices for Category 1, 2 and 3 were \$460,219.23, \$61,284.82 and \$30,608.00 respectively.

At the March 12, 2012 Village Council Meeting, it was requested that additional bid analysis was performed to evaluate potential cost savings from changing the maintenance of traffic from a partial closure to a full closure. A Bulletin was provided to Concord Excavating and Grading Inc. that requested updated unit prices and schedule credits related to the change. The completed bulletin (attached) indicates that the change to a full closure will yield a savings of \$16,459.00 reducing the total cost of Category 1 to \$443,760.23. The Contractor also provided a two week reduction of the total Contract length reducing the total number of days from 96 to 80.

We have contacted the Contractor's project and financial references enclosed with their bid and find them to be in good standing. Based on the information submitted in the bid and their references, it is felt that Concord Excavating and Grading Inc. is capable of performing the work. It is recommended that the Central Street Phase 1 contract be awarded to Concord Excavating and Grading Inc. in the amount representing the total of the selected categories designated by Council.

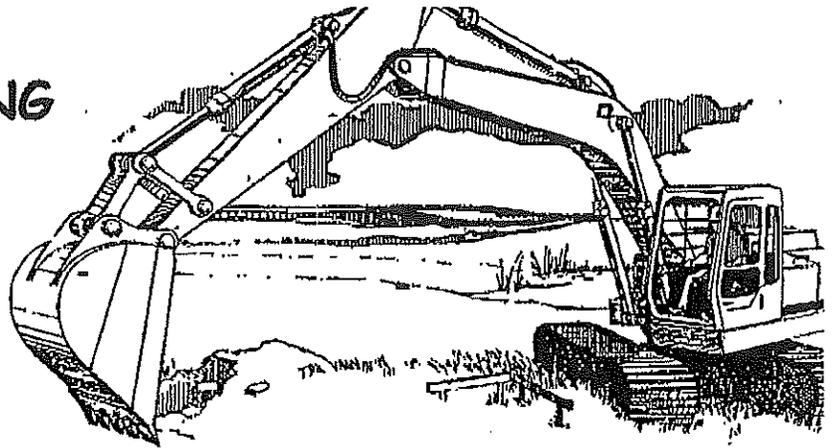
Should there be any questions, please contact this office at (734) 522-6711.

Sincerely,
ORCHARD, HILTZ & McCLIMENT, INC.

Rhett Gronevelt, PE
Principal

cc: Dan Schlaff, Utilities Department
Concord Excavating and Grading, Inc., 13000 Homer Rd., PO Box 250, Concord, MI 48237

CONCORD EXCAVATING & GRADING, INC.



FAX

DATE: 3-16-12

COMPANY: OHM

ATTENTION: Pat

FROM: Ken

REGARDING: Dexter

NUMBER OF PAGES INCLUDING COVER SHEET: 3

COMMENTS:

Bulletin No. 1



To: Concord Excavating and Grading, Inc.
 PO Box 250
 Concord, MI 48237

Date: March 15, 2012

Project: Village of Dexter
 Central Street - Phase 1

Attn: Mr. Charles Williams

OHM Project No.: 0130-09-0021

INTENT: This is not a Change Order. This is a request to the Contractor for a detailed price breakdown of proposed changes in the Work.

PROPOSED CHANGES:

General Information/Reason for Change:

1. The Village wishes to consider changing the traffic control from a partial closure with one lane maintained through the use of a temporary traffic signal to a full closure of Central Street between the Mast Road Bridge and Second Street.
2. The work will eliminate the need for the temporary traffic signals.
3. The work will require the revision of the traffic control plan to that is generally shown in Exhibit 1.

Will the work covered by this Bulletin result in a reduction of the contract completion date? Yes No

How many calendar days? 30 days

It is required that the spaces provided for the change in contract amount, signature and date be filled in and (1) copy returned to this office. The Contractor shall complete the quotation worksheet included with this document to reflect any increases, decrease or maintaining of unit prices or quantity associated with this work. The quotation shall set forth the breakdown of labor, material and markup, is to be attached to each copy of the Bulletin, showing the addition, credit or no charge for each item.

ORCHARD, HILTZ & McCLIMENT

BY: *Rhett Gronevelt* for:
 Rhett Gronevelt, P.E.

Change in Contract Amount (From Attached Worksheet)

Net Contract Change Sixteen thousand four hundred fifty nine Dollars ^{100/100}
(\$ 16,459.00)

BY: *[Signature]*
 DATE: 3-16-12

Bulletin No. 1



Quotation Worksheet

As part of the proposal to eliminate the partial closure of Central Street and institute a full closure, the following pay items will be modified. Provide updated prices for items shown below:

Item	Description	Estimated Quantity		Unit Price	Amount
1)	Mobilization, Max. \$10,000	1	LS	\$10,000.00	\$10,000.00
9)	Pavt, Rem, Modified	2941	Syd	\$6.00	\$17,646.00
12)	Station Grading	7	Sta	\$2,500.00	\$17,500.00
18)	Aggregate Base, 6 inch, Modified	581	Syd	\$5.00	\$2,905.00
19)	Aggregate Base, 10 inch, Modified	2562	Syd	\$9.11	\$23,339.82
35)	HMA, 2C	542	Ton	\$66.00	\$35,772.00
36)	HMA, 3C	310	Ton	\$65.00	\$20,150.00
37)	HMA, 13A	319	Ton	\$65.00	\$20,735.00
41)	Curb and Gutter, Conc, Det F4, Modified	1346	Ft	\$16.78	\$22,585.88
59)	PTS System, Portable, Temp, Furn	1	Ea	\$12,440.00	\$12,440.00
60)	PTS System, Portable, Temp, Oper	1	Ea	\$2,000.00	\$2,000.00
61)	Temporary Traffic Maintenance and Control	1	LS	\$6,116.25	\$6,116.25
A. TOTAL BID AMOUNT					\$191,189.95

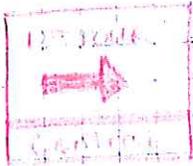
Item	Description	Estimated Quantity		Unit Price	Amount
1)	Mobilization, Max. \$10,000	1	LS	\$10,000.00	\$10,000.00
9)	Pavt, Rem, Modified	2941	Syd	\$6.00	\$17,646.00
12)	Station Grading	7	Sta	\$2,500.00	\$17,500.00
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35)	HMA, 2C	542	Ton	\$66.00	\$35,772.00
36)	HMA, 3C	310	Ton	\$65.00	\$20,150.00
37)	HMA, 13A	319	Ton	\$65.00	\$20,735.00
41)	Curb and Gutter, Conc, Det F4, Modified	1346	Ft	\$15.28	\$20,566.88
59)	PTS System, Portable, Temp, Furn	0	Ea	\$12,440.00	\$0.00
60)	PTS System, Portable, Temp, Oper	0	Ea	\$2,000.00	\$0.00
61)	Temporary Traffic Maintenance and Control	1	LS	\$6,116.25	\$6,116.25
B. TOTAL ALTERNATE AMOUNT					174,730.95

TOTAL ADDITIONAL DEDUCTION (Line A - Line B) (Deduction) (Addition) (Circle One)	\$ 16,459.00
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PROJECT WORK SHEET

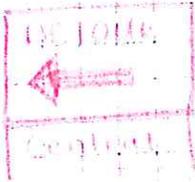
A.



MH 7B. (30x21)

W16 8. (30x18)

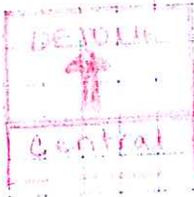
B.



MH 7B. (30x21)

W16 8. (30x18)

C.



MH 7B. (30x21)

W16 8. (30x18)

D.



SS-1. (72x48)

E.



MH 8A. (30x18)

SUBJECT

Central of I-75 - Sign

BY

JAM

DATE

3/11/12

SHEET NO.

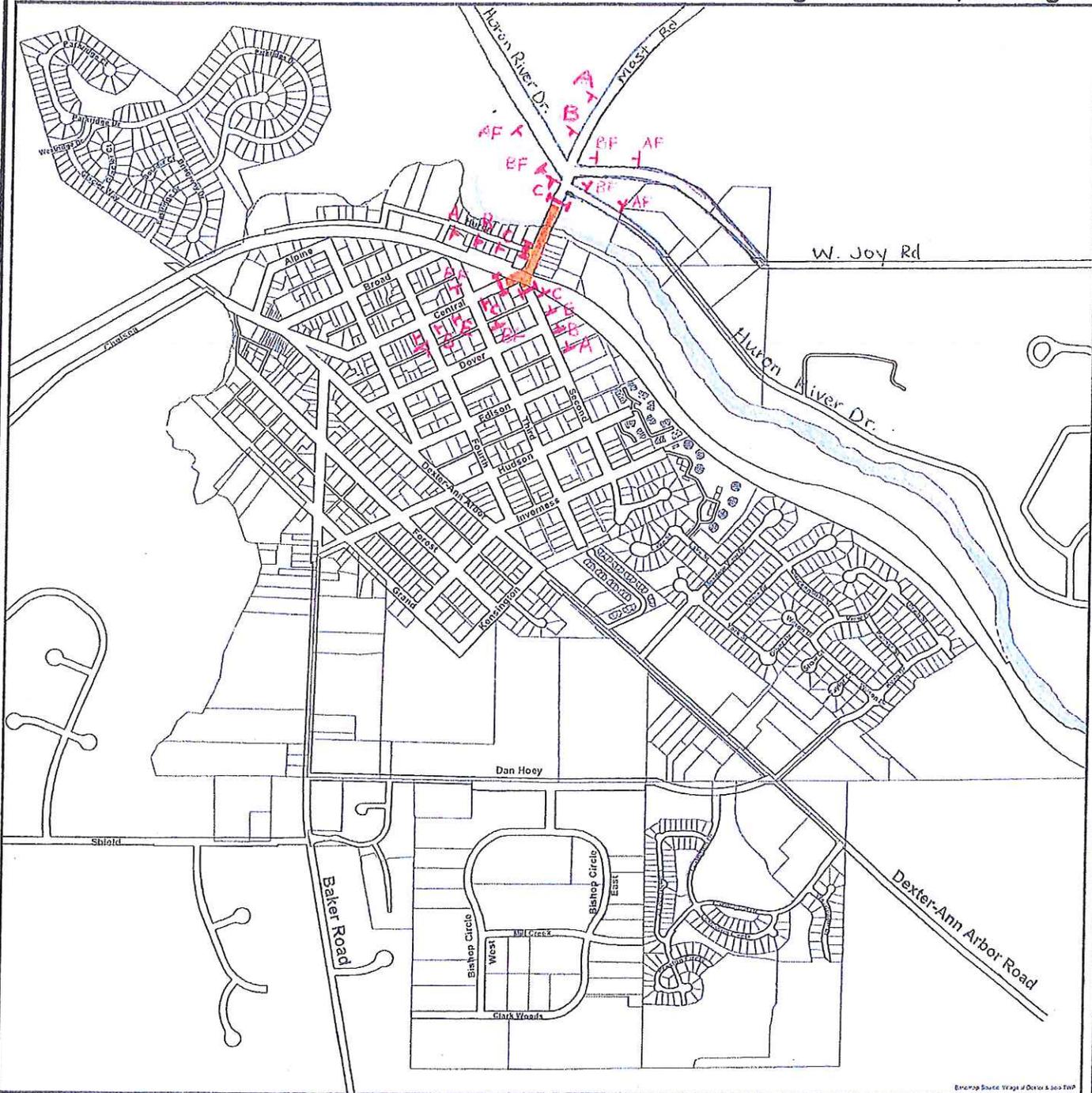
OF

JOB NUMBER

130 of 0004



Village of Dexter, Michigan



Boundary Source: Village of Dexter & 2002 TWP

Street Map

0 500 1000 FL



11/26/2002

➔ INDICATES (3) TYPE III BARRIAGES, EACH WITH (1) P11-2 ("ROAD CLOSED") SIGN



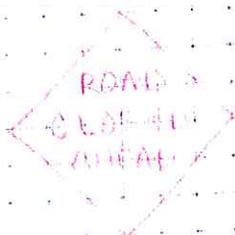
PROJECT WORK SHEET

A.



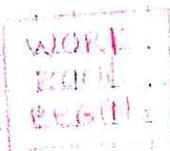
W10:1 (36x36)

B.



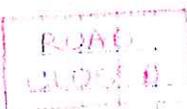
W10:3 (36x36)

C.



F5-18c (48x48)

D.



A11-28 (48x30)
to be used with T/F all lanes

E.



R11-3 (60x30)

F.



R11-28 (48x30)

SUBJECT

Control of traffic at intersection

BY

SAM

DATE

3/14/12

SHEET NO.

OF

JOB NUMBER

130.07.004



PROJECT WORK SHEET

Work Zone Signing

- (12) Type III barricades
 - (7) W20-1
 - (9) W20-3
 - (4) R5-18C
 - (4) R11-2
 - (2) R11-3
 - (8) W16-8
- } Temp. Signs

Detour Signing

- (7) M4-9R
 - (6) M4-9L
 - (5) M4-9S
 - (18) W16-8
 - (9) SS-1
 - (1) M4-8a
- } Temp. Signs

Courtney Nicholls

From: Gronevelt, Rhett <rhett.gronevelt@ohm-advisors.com>
Sent: Monday, March 19, 2012 4:37 PM
To: Courtney Nicholls
Subject: FW: Village of Dexter - Mast Road / Central Street
Attachments: 20120315101312.pdf

WCRC Feedback and detour map.

Rhett A. Gronevelt, PE
Municipal Group Manager

OHM | Architects. Engineers. Planners.
34000 Plymouth Road
Livonia, MI 48150
p. 734.522.6711
f. 734.522.6427
d. 734.466.4582

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www.ohm-advisors.com

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Do you really need to print this e-mail? Please think Green.

From: MacDonell, Matt [mailto:macdonellm@wccroads.org]
Sent: Thursday, March 15, 2012 4:50 PM
To: Droze, Patrick; Gronevelt, Rhett
Cc: Townsend, Roy; Siddall, Sheryl; Schlack, Brent
Subject: RE: Village of Dexter - Mast Road / Central Street

Patrick & Rhett-

Seeing how the Road Commission completed last year's Mast Road Bridge project maintaining traffic, I don't think we would be in support of a detour. Aside from the impact to the traveling public, the detour raises questions of emergency service response times as well. A permit to close the road would require a resolution by the Village and the WCRC Board's approval. Please contact me with any questions or comments.

Thanks,

Matt

Matthew F. MacDonell, P.E.
Senior Project Manager - Permits & Construction

Washtenaw County Road Commission
555 North Zeeb Road
Ann Arbor, MI 48103
phone: (734) 761-1500
direct: (734) 327-6688
fax: (734) 761-3737

macdonellm@wroads.org
www.wroads.org

From: Droze, Patrick [mailto:pat.droze@ohm-advisors.com]
Sent: Tuesday, March 13, 2012 11:15 AM
To: MacDonell, Matt
Cc: Gronevelt, Rhett
Subject: Village of Dexter - Mast Road / Central Street

Matt:

I know you are out a few days for training at MDOT, but I wanted to inquire about a suggestion made at a Dexter Village Council meeting last evening. As I think you are aware (please let me know if you are not), the Village is reconstruction a section of Central Street between the bridge and Second Street. The project was set up previously with a temporary traffic signal to allow for at least one lane of traffic through the job site.

Bids came in slightly higher than anticipated and as a result, the Council is looking at ways to manage costs. One alternative was to utilize a full closure of the road. Would this closure and the subsequent detour be permissible by WCRC? Let me know your thoughts.

Thanks

Patrick M. Droze, PE

OHM | Architects. Engineers. Planners.

34000 Plymouth Road
Livonia, MI 48150
p. 734.522.6711
f. 734.522.6427
d. 734.466.4573

Advancing Communities

www.ohm-advisors.com

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March 19, 2012



VILLAGE OF DEXTER
8140 Main Street
Dexter, MI 48130

Attention: Donna Dettling, Village Manager

Re: **Central Street Paving Improvements
Construction Services**

Dear Ms. Dettling:

Orchard, Hiltz & McCliment, Inc. (OHM) is pleased to submit this proposal for construction engineering, contract administration, inspection, and construction staking for the Central Street Paving Improvements project.

PROJECT UNDERSTANDING

On Friday, February 24, 2012, bids were received with an apparent low bidder of Concord Excavating & Grading. Assuming that the Village accepts their bid, it is anticipated that construction would begin the week of June 4, 2012. The construction schedule calls for completion of the project by early September.

The proposed scope of work for Central Street includes the complete removal and replacement of the existing roadway between Second Street on the south and the Huron River bridge on the north. The project will also include upgrades to drainage as well as the installation of sidewalks and lighting. In addition, the work will potentially include the construction of an access driveway to the DPW facility as well as pavement rehabilitation along Huron Street. For the purpose of this proposal, we have assumed all of the work will proceed.

SCOPE OF SERVICES

We would like to offer the following scope of services for construction phase portion of the project:

Construction Layout

1. Stakes providing proper line and grade will be provided for all proposed storm sewer, drainage structures and lighting appurtenances.
2. Staking for the roadway and driveway construction will be provided along the project.
3. Re-staking will be back-charged to the contractor

Construction Observation

4. Full-time daily observation will be provided when significant construction work or testing is occurring. Daily field reports will be prepared documenting pay item quantities and general progress for the day. Checking line and elevation for compliance with contract documents will also be provided as part of the construction observer's regular responsibilities.
5. A project engineer will oversee and supervise observation. In addition, the engineer will be responsible for resolving any interpretations or issues which may arise with the plans or contract documents.

Construction Engineering and Contract Administration

6. Assist the Village in execution of the contract documents.
7. Schedule and conduct a public informational meeting with the Village and contractor.
8. Convene a pre-construction meeting with the successful bidder and prepare meeting notes.
9. Conduct (6) Bi-weekly (or as determined) progress meetings to coordinate project details, and communicate project status.
10. A submittal log will be developed for review and approval of all shop drawings, catalogue sheets and samples related to the proposed work.
11. Respond to Contractor requests for information providing design clarifications or revisions as necessary.
12. Request and review construction progress schedule from the Contractor. Progress will be monitored throughout the project to ensure timely construction of the contract work items.
13. Prepare construction pay estimates. It is assumed that four (4) monthly estimates will be prepared for the project.
14. Assist in claim resolution and review and process any change order requests from the Contractor and provide recommendations on action to the Village.
15. Prepare a final punch list and monitor resolution of these items as well as final restoration until completion of the project.

Record Drawings

Upon completion of the construction, OHM will compile the as-built information for the road, storm sewer and lighting system into the final record drawings. We will submit one paper copy and one digital CD with PDFs of the record drawings for the Village's records.

Additional Services

The services outlined herein constitute the total obligation of the parties. If additional services are requested, they can be provided in accordance with OHM's Hourly Rate Schedule for the year in which the services are performed or at an agreed upon fee.

Construction Testing Services

In September of 2011, proposals for testing services were sought from three area firms for the 2011 DWRP Water Main improvements within the Village. At that time, Testing Engineers & Consultants, Inc. (TEC) was recommended for testing services based on their submitted rates. TEC will be within the Village this spring as the 2011 water main work draws to a close and has agreed to hold to their previously quoted rates. A copy of their proposal for testing on the Central Street Phase 1 project is attached for your review.

Bid Categories and Alternatives

After bidding, the Village Council sought additional flexibility related to costs of the project. An alternative that was pursued included the use of a full road closure in place of a partial closure (Category 1A). The Contractor provided a credit for this change as well as a reduction in the total contract term. A summary of the contract amounts is provided in Table 1.

TABLE 1: Bid Breakdown

Category	Work	Contract Amount
1	Central Street - Partial Closure	\$460,219.23
1A	Central Street - Full Closure	\$443,760.23
2	DPW Driveway	\$61,284.82
3	Huron Street Repair	\$30,608.00
1+2+3	TOTAL BID AMOUNT	\$552,112.05

COMPENSATION

The Village will be invoiced monthly for services rendered on an hourly basis, with a not to exceed amount. Compensation due will be based on the actual hours worked during each phase of the project. For your consideration, Table 2 computes effort for tasks within the scope of services and subdivides each by category of work. In addition, costs for testing and construction are provided to compute an estimated total project cost.

TABLE 2: Summary of Construction Services

Task	Category 1	Category 1A	Category 2	Category 3	TOTAL
		(Full Closure)			(Cat. 1+2+3)
Construction Staking	\$9,000	\$9,000	\$2,200	\$0	\$11,200
Construction Observation	\$45,000	\$38,000	\$5,500	\$1,500	\$52,000
Construction Engineering/Contract Administration	\$15,500.00	\$15,500.00	\$2,500	\$1,000	\$19,000
Record Drawings	\$3,800	\$3,800	\$800	\$0	\$4,600
Construction Engineering Services Total	\$73,300	\$66,300	\$11,000	\$2,500	\$86,800
Testing	\$10,000	\$10,000	\$1,300	\$700	\$12,000
Construction	\$460,219.23	\$443,760.23	\$61,284.82	\$30,608.00	\$552,112.05
TOTAL PROJECT COST	\$543,519.23	\$520,060.23	\$73,584.82	\$33,808.00	\$650,912.05

SCHEDULE

It is anticipated that the Central Street Improvements project will be completed in September of 2012. Selection of a full closure will result in a completion date in mid August.

CONTRACT TERMS AND CONDITIONS

The attached Standard Terms and Conditions, dated March 2003 and as shown as Exhibit 1, are incorporated into this proposal by reference, with Section 7 omitted at the request of the Village.

We thank you for this opportunity to provide professional engineering services. Please do not hesitate to contact us if you have questions. Should you find our proposal acceptable, please execute the agreement below and return a copy to us for our files.

Very truly yours,
ORCHARD, HILTZ & McCLIMENT, INC.



Rhett Gronevelt, P.E.
Client Representative

VILLAGE OF DEXTER
CENTRAL STREET IMPROVEMENTS
Construction Phase Engineering Services

Accepted By: _____

Printed Name: _____

Title: _____

Date: _____

AGENDA 3-26-12

ITEM 6-1

cnicholls@villageofdexter.org

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: March 20, 2012
Re: Tornado Response Update

On Thursday, March 15, 2012 at approx. 5:30 p.m. an EF-3 tornado struck Dexter Township and the Village of Dexter. The major damage in the Village occurred on Central, Second, Huron and in the Huron Farms Subdivision. Immediately following the tornado, the emergency response was initiated by the Dexter Area Fire Department and the Washtenaw County Sheriff. An emergency shelter was opened at Mill Creek Middle School and a staging area for emergency responders was established at the Dexter High School.

The first priority was ensuring that there were no injuries or trapped individuals. The County Tactical Response Team did a door to door search in the impacted areas. Michcon and DTE arrived immediately to begin the work of restoring power and stopping gas leaks. Village water department staff shut off water services to the impacted homes to stop flooding from broken service leads. Village water and sewer services were not impacted, though a majority of the facilities were running on back-up generators until power was restored to the Village at approximately 2 am Friday morning. A police checkpoint was established at the two entrances to Huron Farms to restrict access to the area. On Friday morning, Village Council attended a meeting with emergency management officials to receive an update on the coordinated response and develop a consistent message to get out to the residents.

Starting Friday morning, Village Department of Public Works and Water/Sewer Employees began debris removal. Tree crews from Milligans and LnJ Landscaping were hired to begin removing trees that had fallen in the roadways on Second and Huron Streets. Dumpsters were brought in by Waste Management to Huron Farms and a staging area in the Industrial Park on Mill Creek Drive. Repairs were made to the traffic signal and pedestrian signal at Ryan and Dexter Ann Arbor Road by Village Staff with the assistance of Dan Dapprich. Once the Village's Comcast service was restored on Friday afternoon, e-mail updates were sent and the website was updated with storm recovery information. The Facebook page was also updated via an internet connection at the library before the Village Comcast connection was re-established.

Friday and Saturday nights Village staff along with 7 employees of the City of Chelsea worked to remove debris from the impacted areas. This work was done at night due to the congestion in the neighborhoods during the day. Staff also used the street sweeper to sweep the streets in the impacted areas and clean the catch basins in case of additional rain.

The temporary shelter that had been established by Red Cross was closed on Saturday, March 17 and their operations transferred to a distribution center set up at Creekside Intermediate School. They also established a hotline for those that were impacted by the tornado.

On Sunday, March 18, Village President Shawn Keough, Village Manager Donna Dettling, and Assistant Village Manager Courtney Nicholls attended a Township Board meeting in Dexter Township to hear a report of their recovery efforts. This meeting was followed up by a meeting Monday morning between Dexter Township, the Village, Road Commission and County Officials to continue the conversation about coordinating their clean-up efforts.

Starting Monday, work started on replacing street name and traffic control signs. Clean-up of debris on Village property, including parks, also continued. To assist in this effort several supervised work details from the Cassidy Lake Work Camp were utilized. On Wednesday evening, Village staff did another round of debris removal from the impacted areas.

There was a minor amount of siding/roof damage to the Ryan Drive wellhouse. This will be reported to the Village insurance company. Staff will also be compiling a list of damaged sidewalk that will need to be replaced.

Village staff has continued to coordinate with various groups on human service needs. The Red Cross ended their operations in the Village on March 20. They are continuing to staff the hotline through March 30. A Committee has been established to begin working on the application process for the distribution of the money that has been received for the "Dexter Relief Fund" from the United Way and through the Chelsea State Bank/LaFontaine fundraiser for tornado relief. The applications will be mailed directly to the impacted families or accessed through Committee representatives. Courtney attended the first Committee meeting that was held on Thursday, March 22. Applications should be mailed by the end of the week.

As groups/individuals call to volunteer we are attempting to match them with residents that need assistance. Staff continues to look around the community for properties that are not being cleaned up to determine whether these residents need additional assistance.

Over the next few weeks, staff will be working on preparing thank you letters and making thank you visits to many of the agencies that have been so good in providing us with assistance.

Below is a summary of the costs we have incurred at this time:

Employee Overtime through the end of the day Sunday, March 18, 2012	\$6,321
MERS, Social Security/Medicare (17.65%)	\$1,116
Dan Dapprich	\$400
Carrier and Gable – Pedestrian Signal Parts	\$616
LnJ Landscaping – tree removals/clean-up (March 16 – March 18)	\$12,581
Milligan's Landscaping – tree removals/clean-up	\$8,000-\$10,000
Corrigan Oil – Refilling generators/diesel	\$1,550

Our contract price for the dumpsters delivered by Waste Management would normally be \$300 per dumpster. At this time we have used approx. 25 dumpsters. Waste Management has been an excellent partner in the clean-up and we are still working with them to determine final pricing.

The Sheriff's Office has indicated they will not be billing us for overtime that has been incurred. This is also true for the Michigan State Police. The City of Chelsea has also donated the cost for the equipment and overtime for the 7 employees who assisted Village staff with debris clean-up.

For tracking purposes we are paying all storm related expenditures out of a separate account. If it is determined that we will not be receiving reimbursement, it will be disbursed to the appropriate funds. The process for requesting reimbursement involves gathering our costs and relaying them to County Emergency Management Director Mark Breckenridge. He is responsible for putting together a formal request to the Governor to declare a disaster area. From what we have heard from County and State sources it is unlikely that federal or state emergency assistance will be available, however we will still be doing everything we can to pursue funding.

AGENDA 3-26-12
ITEM L-2

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: March 26, 2012
Re: Sludge Handling Improvement Project Update
Proposal for additional Design Services

The Sludge Handling Improvement Project was started in May of 2011 when Council approved \$55,000 for the creation of State Revolving Fund Project Plan. Once the project plan was complete and scored by the State in the "fundable" range, design services were approved in the amount of \$172,500. The Village also applied for and received an S2 Grant in the amount of \$210,246 to cover the cost of the project plan and design services. We will be able to receive reimbursement from this fund in April 2012. The documents attached provide an update on how we've progressed on the design effort since last fall.

Provided for your review is a 2-page memo and plan worksheets that walk you through the effort by OHM and staff. Rhett Gronevelt and Dan Schlaff will be available at the meeting to address any questions. The preliminary estimate in the project plan was \$2.7 million and the current estimate is \$2.8 million.

Also attached is a proposal for additional design services in the amount of \$16,500 to cover the design services needed for the 900 sft building addition to accommodate the installation of the components of this project.

Staff is recommending that Council approve the additional design services in the amount of \$16,500. The money will be expended from the SRF project fund, which will be reimbursed with the SRF loan. The SRF project fund (403.901.003.830.000) does not have a specific budget number associated with it; it is used as a tracking fund because the money will be reimbursed when the SRF loan is received. The loan is expected to close in September 2012. Until the loan is available, the money to cover the project cost will be covered with sewer reserves.

Memorandum

The logo for OHM (Ohio Hydro-Metals) consists of the letters "OHM" in a bold, sans-serif font. To the right of the letters is a stylized graphic of a globe or a map of Ohio.

est. 1962

Date: March 19, 2012
To: Donna Dettling, Village Manager
CC: Dan Schlaff
From: Rhett Gronevelt, PE
Re: Sludge Handling Improvement Project Update

In October of 2011, OHM began working on the design of the Sludge Handling Improvement Project. This project received SRF funding for FY 2012, and an S2 Grant to assist with the planning and engineering costs. The preliminary design phase was recently completed, and through our discussions this presented a good time to provide an update to the Village Council.

The project team (Village, OHM and OHM's subconsultant TetraTech) has meet regularly to review and evaluate several aspects of the project. Initially, the team met to review the original concept for the project that was included within the project plan. The team reconsidered the original recommendation for the improvements, replacement of the anaerobic digester equipment and upon further evaluation the team arrived at the same conclusion that the existing digester rehabilitation was the most cost-effective solution for the Village. A detailed basis of design document was prepared for this option and submitted to the MDEQ for review.

The preliminary design for the digester rehabilitation has been started. The various replacement equipment component options have been presented to the Village staff, as well as benefits and disadvantages for each of them. Operation and maintenance (O&M) procedures were also discussed. In order to provide the Village with a level of comfort for some of the new equipment, a field visit to the Ypsilanti Communities Utility Authority (YCUA) WWTP for the team was arranged. The field visit allowed the Village to speak directly with YCUA operators and maintenance staff to discuss YCUA's experience with the various components and to gain knowledge to their application at the Dexter WWTP. Based on the information presented by the team and the operation and maintenance requirements for the equipment, the Village team made decisions on the major equipment items to incorporate into the preliminary drawings.

Memorandum



OHM

est. 1962

Preliminary drawings were prepared and submitted to the Michigan Department of Environmental Quality (MDEQ) on March 9, 2012. The preliminary drawings presented a layout that took into account the available building space, equipment accessibility, reliability and long-term O&M. Any proposed layout only using the existing building area does not provide adequate space. A building extension along the north side of the existing garage and storage building on the river side is proposed. The building is approximately 900 square feet and will house the digester gas room and raw sludge transfer pumps.

Preliminary estimates were prepared to review the status of the project budget. The original cost opinion that was included in the project plan was \$2,775,000. The current estimate is approximately \$2,860,000. The increase in the estimated cost is mainly due to the building addition which is necessary to accommodate the selected digester sludge mixing equipment. However, there are some system components that have not been reviewed to date and these items will be discussed to determine if they need to be incorporated into the final design (for example the return activated sludge pumps which were rebuilt last year). It is possible that the final costs will still be within the original budget, and we will continue to refine the cost opinion as the design is completed.

At this time we have included a few pages from the preliminary design plan set that we can review with the Village Council, as well as the updated cost opinion. We will also need authorization for the design budget to accommodate the building addition.

VILLAGE OF DEXTER WASTEWATER TREATMENT PLANT (WWTP) IMPROVEMENTS SLUDGE HANDLING UPGRADES

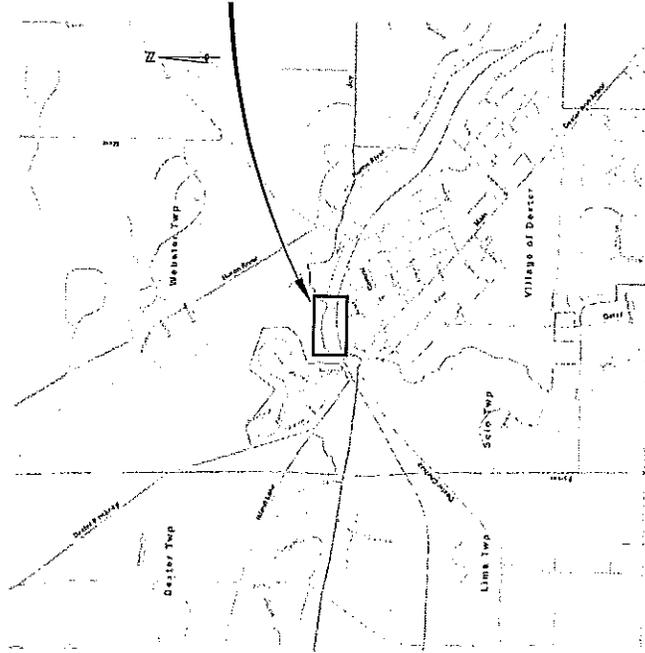
VILLAGE COUNCIL

- SHAWN KEOUGH
• PRESIDENT •
- RAY TELL
• PRESIDENT PRO-TEM •
- CAROL JONES
• CLERK •
- JIM CARSON
- PAUL COUSINS
- DONNA FISHER
- JOE SEMIFERO
- JAMES SMITH
• TRUSTEES •

VILLAGE MANAGER

DONNA DETLING

PROJECT LOCATION
VILLAGE OF DEXTER WWTP
8360 HURON STREET
DEXTER, MI 48130



LOCATION MAP
N.T.S.

SHEET NO.	INDEX OF SHEETS	DESCRIPTION
01	COVER SHEET	
02	GENERAL NOTES	
03	PROCESS BUILDING - FIRST FLOOR PLAN	
04	PROCESS BUILDING - SECOND FLOOR PLAN	
05	PROCESS BUILDING - ELECTRICAL	
06	ELECTRICAL WORK ORGANIZATION DIAGRAM	
07	CHIL SITE	
08	CHIL SITE LEGEND	
09	PROPOSED SITE PLAN	
10	PROPOSED PUMP LEGEND	
11	PROCESS FLOOR LEGEND	
12	MAIN BUILDING - GAS PUMP PLAN AND SECTIONS	
13	SLUDGE PIT - PLAN AND SECTIONS	
14	PROCESS BUILDING - COVER PLAN	
15	PROCESS BUILDING - FIRST FLOOR PLAN	
16	PROCESS BUILDING - SECOND FLOOR PLAN	
17	PROCESS BUILDING - ELECTRICAL	
18	PROCESS BUILDING - SECTIONS (NOT INCLUDED IN THIS SUBMITTAL)	
19	SECTIONS AND DETAILS (NOT INCLUDED IN THIS SUBMITTAL)	
20	Mechanical, LEGEND & NOTE (NOT INCLUDED IN THIS SUBMITTAL)	
21	PROCESS GAS PIPING - SEPARATION SEPARATE (NOT INCLUDED IN THIS SUBMITTAL)	
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- CONSULTANTS:**
 WASTEWATER CONSULTANTS, INC.
 3300 HURON ST.
 DEXTER, MI 48130
 (313) 577-1200
- DESIGNER:**
 TETRA TECH
 7500 N. HURON ST.
 ANN ARBOR, MI 48106
- PREPARED BY:**
 SHERRI A. WRIGHT, P.E.
 (313) 577-1200
- DATE:**
 05/02/2012
- PROJECT NO.:**
 0130-11-0071
- REVISIONS:**
- | NO. | DATE | DESCRIPTION |
|-----|------------|-----------------------|
| 1 | 05/02/2012 | PRELIMINARY SUBMITTAL |

THE LOCATION OF ALL PUBLIC UTILITIES SHOWN ON THESE PLANS IS BASED ON THE BEST AVAILABLE DATA. THE WASTEWATER COUNTY ROAD COMMISSION HAS THE RESPONSIBILITY FOR VERIFYING THE LOCATION OF ALL UTILITIES FROM THE LOCATIONS SHOWN. THE USER SHALL BE RESPONSIBLE FOR ANY DAMAGE TO A UTILITY FROM THIS CONTRACT. NOTICE SHALL BE GIVEN TO THE ROAD COMMISSION, PHONE (800) 482-2770, TO VERIFY THE LOCATION OF UTILITIES. THE ROAD COMMISSION HAS NO LIABILITY FOR DAMAGE TO UTILITIES FROM THIS CONTRACT. THE ROAD COMMISSION HAS NO LIABILITY FOR DAMAGE TO UTILITIES FROM THIS CONTRACT. THE ROAD COMMISSION HAS NO LIABILITY FOR DAMAGE TO UTILITIES FROM THIS CONTRACT.

CONTRACT FOR IMPROVEMENTS TO THE EXISTING SLUDGE HANDLING FACILITY AT THE WWTP.

TETRA TECH
 7500 N. HURON ST.
 ANN ARBOR, MI 48106

OHM
 Ann Arbor, Michigan
 500 State Street, 11th Floor
 Ann Arbor, MI 48106

PREPARED UNDER THE SUPERVISION OF:

SHERRI A. WRIGHT, P.E.
 Registration No. 38293
 Date

REVISIONS

PROJECT NO. 0130-11-0071

APPLICATION DATE	PERMITS	APPROVAL DATE
-	MIED PART 41 SEWERAGE CONSTRUCTION PERMIT	-
-	WASTEWATER COUNTY SOIL EROSION PERMIT	-
-	WASTEWATER COUNTY BUILDING PERMIT	-

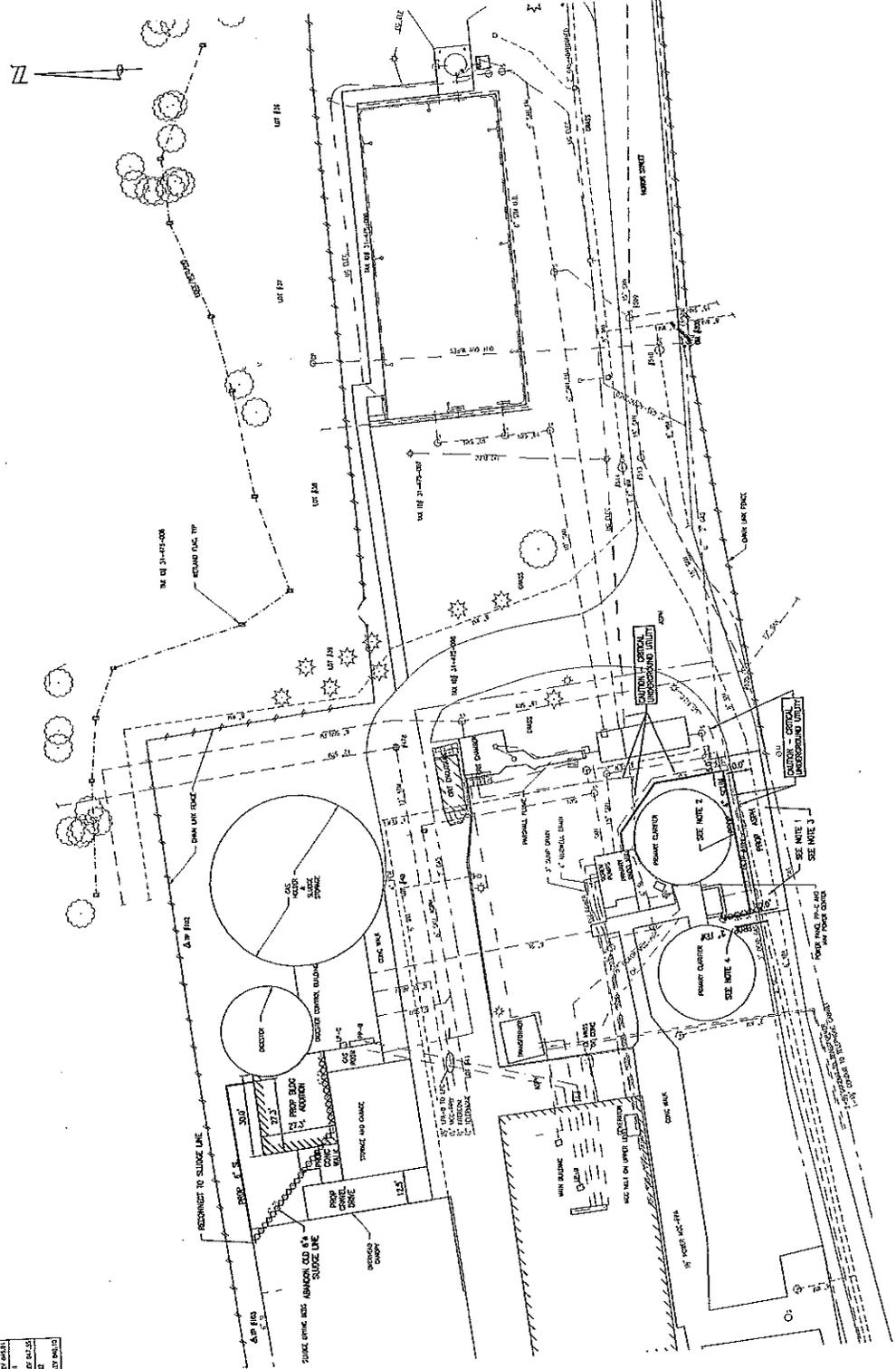
3 FULL WORKING DAYS
BEFORE YOU DIG
CALL MISSISSAUGA
800-387-7271

WASTEWATER TREATMENT PLANT IMPROVEMENTS
PROPOSED SLUDGE HANDLING UPGRADES

34000 Plymouth Road Toronto, ON M4B 1A7 Tel: (416) 291-2222	
WWW.OHM-ADVISORS.COM	
VILLAGE OF DEXTER	
DATE: 01-30-11-0871	SCALE: AS SHOWN
PROJECT NO: 11-02-002	CLIENT: VILLAGE OF DEXTER
DESIGNER: OHM	APPROVED: [Signature]

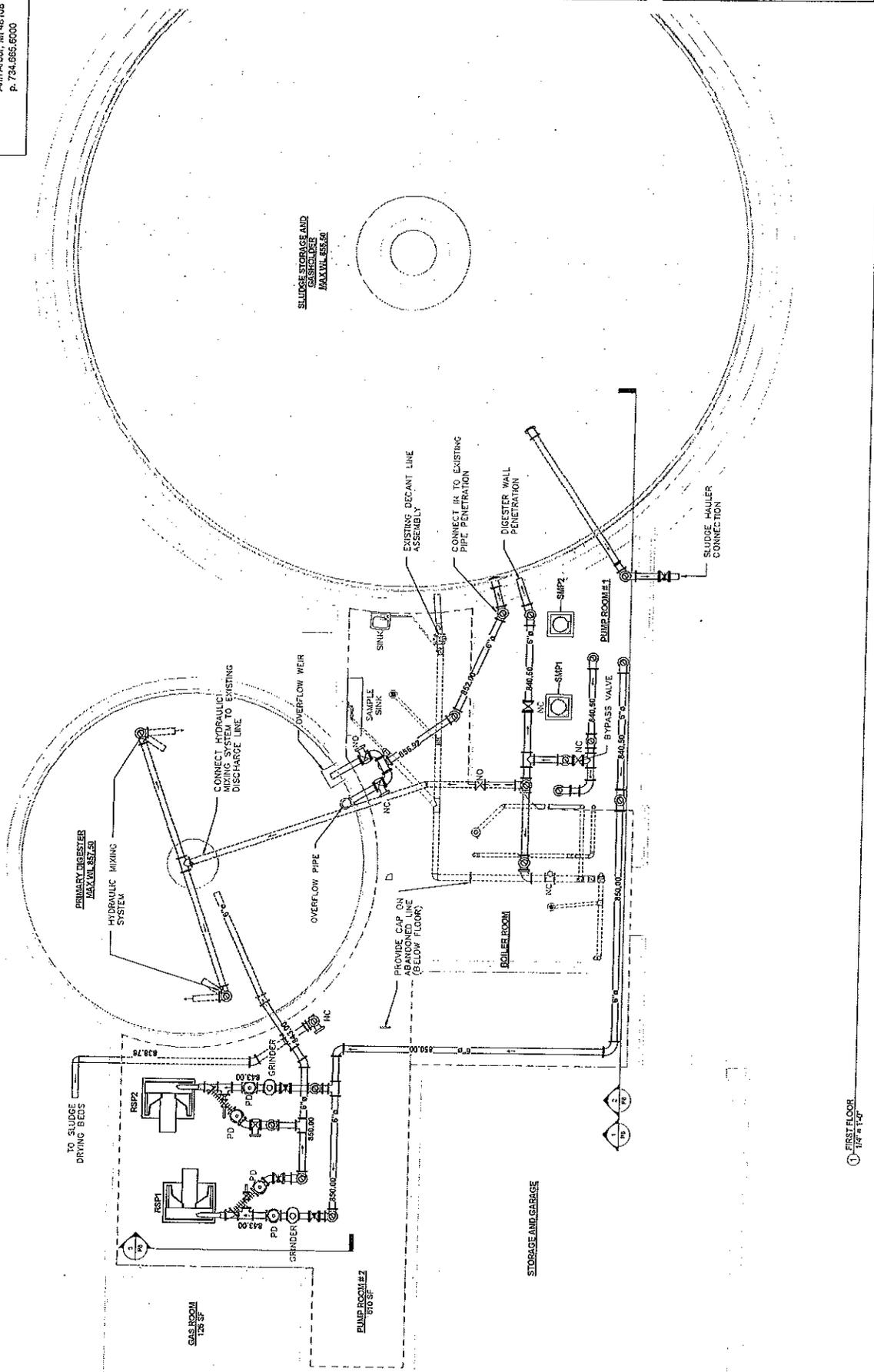


- NOTES:
1. CONSULT WITH A RANGE OF 10' HORIZONTALS FROM EXISTING WATER MAIN.
 2. EXISTING AND PROPOSED UTILITY LOCATIONS ARE SHOWN FOR REFERENCE ONLY. VERIFY ALL EXISTING UTILITIES AND CONDUITS HORIZONTAL AND DEPTH BEFORE ANY CONSTRUCTION. PROVIDE A 1' CLEARANCE FROM ALL EXISTING UTILITIES.
 3. BEWARE AND REPAIR EXISTING ASPHALT ROAD ANY SOLE. SEE BEHAL.
 4. ALL NEW CONDUITS SHALL BE INSTALLED TO MEET ALL REQUIREMENTS OF THE VILLAGE OF DEXTER. REPLACE IN LINE WITH NEW, RELOCATED TO MAINTAIN REGULATION OF 4' FROM EXISTING WATER MAIN.



DATE: 01-30-11-0871	SCALE: AS SHOWN
PROJECT NO: 11-02-002	CLIENT: VILLAGE OF DEXTER
DESIGNER: OHM	APPROVED: [Signature]
PROJECT NO: 11-02-002	CLIENT: VILLAGE OF DEXTER
DESIGNER: OHM	APPROVED: [Signature]

3400 Plymouth Road Livonia, MI 48150 P. (734) 522-8111 F. (734) 522-8427	
WWW.OHM-ADVISORS.COM	
PROJECT	WASTE WATER TREATMENT PLANT (WWTP) IMPROVEMENTS
DATE	01.30.11-0070
DESIGNED BY	W. MOSE
CHECKED BY	M. MOSE
SCALE	AS SHOWN
DATE	01.30.11



① FIRST FLOOR
 1/4" = 1'-0"



est. 1962

March 19, 2012

Village of Dexter
8140 N. Main Street
Dexter, Michigan 48130

Attention: Ms. Donna Dettling
Village Manager

Regarding: Village of Dexter
Sludge Handling System Upgrade
Proposal for Additional Design Services

Dear Ms. Dettling:

Orchard, Hiltz & McCliment, Inc. (OHM) is pleased to submit this proposal for additional design services to accommodate the proposed upgrades to the sludge handling process at the wastewater treatment plant (WWTP). We have prepared the project understanding and scope of services based on the work completed to date on the project, and the communications with you and the Village staff involved. Below is a summary of the additional project tasks.

PROJECT UNDERSTANDING

OHM has been working on the design of the Sludge Handling System upgrades for the village WWTP, out outlined in our original scope of services dated September 20, 2011. Through the preliminary design phase, major components of the improvements have been selected, and the team evaluated several layout options to accommodate installation of the components. The team currently believes the best option is to include a small (roughly 900 sft) building addition on the north side of the existing digester building, and modify the current layout as shown on the attached preliminary plans.

The preparation of plans for a building addition was not budgeted for in the original scope of services, and therefore we have prepared this supplement for the Village's consideration:

SCOPE OF SERVICES

- 1) OHM will arrange for the completion of one soil boring in the area of the addition for foundation design.
- 2) OHM will visit the site to document the existing conditions at the point(s) of connection to the building and detail how demolition and construction will interface.
- 3) OHM will complete supplemental topographical survey work along the north side of the garage, and along the east side of the sludge drying beds, where existing survey information was not complete.
- 4) OHM will prepare plan sheets and construction documents for the following:

- a. Foundations
 - b. Floor plans
 - c. Elevations
 - d. Wall Section(s)
- 5) OHM will complete design of lighting and convenience outlets in the proposed addition.
 - 6) OHM's sub consultant (TTMPS) will complete design of the heating and ventilation system for the addition.
 - 7) One room of the addition will house the sludge gas collection equipment. This room will be designed with explosion protection.
 - 8) OHM will make initial submittal of the plans and application to Washtenaw County Building Department.
 - 9) The proposed work will be incorporated into the plans in progress for the base project, and all other work in the original scope of services still applies.

SCHEDULE

The schedule will continue to follow the MDEQ milestone schedule for a 4th quarter loan closing project. Anticipated remaining key dates are shown below through final engineering.

Design Phase

Geotechnical/Survey Work	March 2012
Final Engineering	March 2012 – June 2012
Submit Final Bidding Documents to MDEQ	May 15, 2012

COMPENSATION

OHM proposes to provide the above outlined professional services as detailed below:

Geotechnical Investigation	\$ 2,000
Supplemental Topographical Survey	\$ 1,500
Architectural drawings for addition	\$11,000
Mechanical/Electrical/Plumbing	<u>\$ 2,000</u>
TOTAL COMPENSATION	\$16,500

Services will be provided on an hourly to maximum basis. The Village will be invoiced monthly for the value of services completed to date, in accordance with OHM's current hourly rate schedule. The Village will be responsible for any applicable permitting fees from the County Building Department.

CONTRACT TERMS AND CONDITIONS

The attached Standard Terms and Conditions, dated March 2003 and as shown as Exhibit 1, are incorporated into this proposal by reference. Section No. 7 is omitted per request of the Village.

We thank you for this opportunity to provide professional engineering services. Please do not hesitate to contact us if you have questions. Should you find our proposal acceptable, please execute both copies of the attached agreement and return one copy to us for our files.

Very truly yours,
ORCHARD, HILTZ & McCLIMENT, INC.



Rhett Gronevelt, P.E.
Principal in Charge

SLUDGE HANDLING SYSTEM UPGRADES
ADDITIONAL SERVICES
VILLAGE OF DEXTER

Accepted By: _____

Printed Name: _____

Title: _____

Date: _____

Attachments: Exhibit 1 – Standard Terms and Conditions

Michigan Department of Environmental Quality (DEQ)
 State Revolving Fund (SRF) Project Milestone Schedule
 for 4th Quarter Financing in Fiscal Year 2012
 Anticipated Loan Closing on September 18, 2012

Applicant Name: Village of Dexter
 Project Number: 5491-01
 Project Description: Sludge Handling System Updates

<u>Milestone</u>	<u>By No Later Than</u>
Publication of Environmental Assessment	05/15/12
Public Notice Clearance	06/15/12
DEQ Approval of Project Plan	06/15/12
Submittal of Draft User Charge System and Legal Documents	03/15/12
DEQ Comments on Draft User Charge System and Legal Documents	04/15/12
Submittal of Final User Charge System and Legal Documents	05/15/12
DEQ Approval of User Charge System and Legal Documents	06/15/12
Submittal of Draft Plans & Specifications	02/24/12
DEQ Comments on Draft Plans & Specifications	04/20/12
Submittal of Final Plans & Specifications	05/04/12
Issuance of Construction Permit	06/15/12
DEQ Approval of Plans & Specifications	06/15/12
Submittal of Application Part I	05/24/12
Submittal of Application Part II	06/15/12
Submittal of Application Part III (Including Resolution of Tentative Contract Award)	07/27/12
Publication of Bid Advertisement	06/15/12
Opening of Bids	07/13/12
Resolution of Tentative Contract Award by Governing Body	07/20/12
DEQ Order of Approval	08/27/12

As the authorized representative for this project, I understand that failure to adhere to this schedule may result in the bypass of this project and the assignment of funds reserved for it to other projects on Michigan's Project Priority List in accordance with the provisions of Section 5310 of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.

Accepted on 12/12/2011

By: Donna Dotling
 Applicant's Authorized Representative

Accepted on 1/18/2012

By: Karen L. Nichols
 Project Manager, Revolving Loan Section
 Resource Management Division

Approved on 1/19/12

By: Jeffery D. Butler for Sonya T. Butler
 Chief, Revolving Loan Section
 Resource Management Division

AGENDA 3-26-12

ITEM L-3

cnicholls@villageofdexter.org

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: March 15, 2012
Re: Public Art Selection Committee Appointments

The following individuals have volunteered to serve on the Public Art Selection Committee. They will serve a one year term from April 1, 2012 to March 31, 2013.

- Downtown Development Authority Representative
- Parks & Recreation Commission Representative
- Planning Commission Representative
- Arts, Culture & Heritage Committee Representative
- Arts, Culture & Heritage Committee Representative
- Arts, Culture & Heritage Committee Representative
- Village Trustee
- Resident At-Large
- Resident At-Large

- Rich Bellas
- Brian Brassow
- Marni Schmid
- Audrey Becker
- Tom Rosenbaum
- Mary Bowe
- Paul Cousins
- Mary Ellen Miller (application attached)
- Laura Telesco (application attached)

The applications for the temporary sculpture display are due on April 16, 2012. The committee will meet as soon as possible after this date to begin reviewing the submittals. The goal will be to have the recommendations ready for Council review by the May 14, 2012 Council meeting, with the final decision made at the May 28, 2012 Council meeting.

Village of Dexter
8140 Main St. Dexter, Michigan 48130
Phone (734) 426-8303
Fax (734) 426-5614

**Application for Appointment as Commission or
Committee Member**

Date 3-9-12
Name Mary-Ellen Miller
Address 7654 Forest Email maryellen48130@yahoo.com
Phone 426-2398 Best time to call day
evenings

Which Commission/Committee are you applying for?

- Zoning Board of Appeals Downtown Development Authority
 Planning Commission Parks Commission
 Arts, Culture & Heritage Committee Tree Board
 Farmers Market Oversight Committee
 Other (Specify) Public Art Selection Committee

Why are you interested in serving on this Commission/Committee? Are there current events that have spurred your interest?

sounded interesting to choose the first person

What particular skills and/or background do you feel that you could bring to this appointment? What other, if any, commissions or committees have you served on?

I was on the Parks for 8 yrs
Currently on Farmer's Market/Garden Com.

Please list/attach any other information that you would like to have considered.

Village of Dexter
8140 Main St. Dexter, Michigan 48130
Phone (734) 426-8303
Fax (734) 426-5614

**Application for Appointment as Commission or
Committee Member**

Date 2/22/12

Name Laura Telesco

Address 8247 Webster Dr Email SLOHWTelesco@ComCast.Nc
or Nicholsandstafford@gmail.com

Phone 734 634-0519 Cell Best time to call anytime
734 253-2494 Store
734 424-0665 home

Which Commission/Committee are you applying for?

- Zoning Board of Appeals
- Downtown Development Authority
- Planning Commission
- Parks Commission
- Arts, Culture & Heritage Committee
- Tree Board
- Farmers Market Oversight Committee
- Other (Specify) Art Selection Committee

Why are you interested in serving on this Commission/Committee? Are there current events that have spurred your interest?

As a business owner in the village, I have a vested interest in the growth and activities planned for the future.

What particular skills and/or background do you feel that you could bring to this appointment? What other, if any, commissions or committees have you served on?

I appreciate beautiful and interesting art and respect the power of art in our lives and everyday surroundings for enjoyment.

Please list/attach any other information that you would like to have considered.

VILLAGE OF DEXTER
WASHTENAW COUNTY, MICHIGAN

RESOLUTION ACCEPTING THE
2012 - 2017 CAPITAL IMPROVEMENTS PLAN RECOMMENDATION
FROM THE PLANNING COMMISSION

WHEREAS, the Village of Dexter Planning Commission adopted the Master Plan on April 11, 2005, as amended, and is currently working on a revision to the Master Plan, the said Master Plan recommends the adoption of an annually updated Capital Improvements Program to evaluate, prioritize, and structure the financing of public improvement projects; and

WHEREAS, the Village of Dexter Planning Commission has systematically reviewed the 2012 – 2017 Capital Improvements Program, as well as the proposed improvements related to the Master Plan and its Addendums, the improvements proposed by the Village Department Heads, the Parks and Recreation Commission, the Downtown Development Authority; and

WHEREAS, the 2012 – 2017 Capital Improvements Program has been prepared to address said review of projects, and presents a public improvements program that focuses on the current and future needs of the residents of Dexter; and

WHEREAS, a duly noticed public hearing was held by the Planning Commission on February 6, 2012;

WHEREAS, the Planning Commission recommended adoption of the 2012-2017 Capital Improvements Plan on February 6, 2012;

BE IT THEREFORE RESOLVED, that the Village of Dexter Village Council accepts the Planning Commission recommended 2012 – 2017 Capital Improvements Program as a guide in funding priority capital projects within the plan and to develop the FY 2012-2013 Budget.

MOVED BY:

SUPPORTED BY:

YEAS:

NAYS:

RESOLUTION DECLARED ADOPTED THIS _____ DAY OF _____ 2012.

Shawn Keough, Village President

CERTIFIED BY:

Carol Jones, Village Clerk



AGENDA 3-26-12

ITEM L-5

Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: Recommendation to approve Ann Arbor Landscape for Spring 2012 and 2013
Tree Planting
Date: March 22, 2012

Attached are the 2012 and 2013 Spring Tree Planting Bid Tabulation and Bid based on the Tree Management Plan and Tree Board recommendations.

Annually the budget includes funding for street tree planting and replacement in accordance with the Master Plan and Tree Management Plan. This year the Tree Board is recommending the Village plant approximately 15 street trees throughout the Village, primarily along Dan Hoey Road and Kensington Street. In accordance with the Tree Management Plan the goals are to plant trees along the major corridors of the Village and then transition to secondary streets. This year the Tree Board is recommending street tree planting near the schools along Dan Hoey Road and along Kensington Street, which is one of the most highly traveled streets within the Village.

The Village received 3 responses to the bid and Ann Arbor Landscape was the low overall bidder based on the per tree pricing.

The Village has worked with Ann Arbor Landscape for the last 5 years and has seen a remarkable tree survival rate and has been satisfied with the level of service provided by Ann Arbor Landscape.

It is therefore recommended that Ann Arbor Landscape be awarded the 2012 and 2013 Spring Tree Planting Contract.

As recommended the contract would be for an amount not to exceed \$7,000 for both 2012 and 2013. A multi-year contract is recommended given the contractors willingness to hold pricing for two contract seasons and the success that we have had with Ann Arbor Landscape.

\$7,000 includes approximately 15 street trees and 15 resident cost share participants each year.

ACTION REQUESTED

Please approve Ann Arbor Landscape for the 2012 and 2013 Spring Tree Planting contract and add \$7,000 in the FY 12/13 budget for tree planting.

101.285.000.731.001 - \$8,000 funds budgeted for tree plantings.

TORNADO DAMAGE

The Tree Board will meet on March 27, 2012 to discuss replacement of other street tree removals that have occurred throughout the Village as a result of the recent tornado. Due to the tornado there may be additional services recommended this fall to restore street trees lost on Second Street and Huron Street upon completion of the clean up efforts. Preliminary reports are that there were 34 street trees that will be in need of replacement due to the storm. Staff will also be contacting the State of Michigan for guidance on potential grant funds available to assist with the replanting efforts.

Please feel free to contact me if you have any questions.
Thank you.

Village of Dexter
2012/2013 Spring Tree Planting
 Bid due date – March 6, 2012 at Noon

BIDDER'S LIST / Bid Tab

BIDDERS	Ann Arbor Landscape	Sun and Shade Design Landscaping	Yard Master
<i>TREE SPECIES</i>			
Sugar Maple	\$225	\$290	\$295
Thornless Honeylocust	\$225	\$240	\$268.75
Magyar Ginkgo	\$310	\$328	\$335.68
Japanese Zelkova	\$230	\$270	\$286.25
Scarlet Oak	\$275	\$302	\$330
Yellowwood	\$285	N/A	N/A
London Plane Tree	\$225	\$260	\$263.50
Hackberry	\$225	\$270	\$286.25
Common Serviceberry	\$235	\$230	\$249.50
Kwanzan Cherry	\$245	\$260	\$268.75
Winter King Hawthorn	\$225	\$230	\$251.25

*Shading marks per species low bid

Overall low bidder was Ann Arbor Landscape.

Bids were also sent to the following contractors:

- L N J Landscape
- Lotus Gardens
- John Kelly Landscape
- Milligan's Landscape
- Green Glacier
- Vaquera and Biggert
- Gee Farms

SPRING – 2012 and 2013
VILLAGE OF DEXTER
DEPARTMENT OF PUBLIC SERVICES
AND COMMUNITY DEVELOPMENT

SPECIFICATIONS AND BID SHEET: DECIDUOUS TREES (2" TO 2 ½")

THIS BID IS FOR:

SPRING 2012 STREET TREE PLANTING
SPRING 2013 STREET TREE PLANTING

BIDS ARE DUE BY NOON ON TUESDAY, MARCH 6, 2012

TO: Village of Dexter
Allison Bishop
8140 Main Street
Dexter, MI 48130

OR via fax Attn: Allison Bishop, 734-426-5614

SPECIFICATIONS

PLANTING LOCATION

Planting of 15+ street trees each year for a total of 30+ trees over a two year contract period. Planting will be localized within the right of way throughout the Village of Dexter as determined by the Tree Board.

GENERAL

This is a 2 year contract. Bidders are expected to hold their pricing for the 2012 and 2013 Spring tree planting order from the Village of Dexter. The Village of Dexter will place the 2013 order no later than March 1, 2013.

Section includes supply of trees, installation, soil treatments and/or amendment as specified herein. Trees shall be warranted for one (1) year after date of installation. Village would like to hand select trees from yard if possible.

Trees shall be Michigan State Agriculture Department inspected and certified. Trees shall be nursery grown and dug for sale in conformance with the American Standard for Nursery Stock, published by the American Association of Nurserymen. Nursery of origin of all trees shall be noted on the bid as plant material may be inspected. A Michigan Department of Agriculture certificate will be **required** for all planting from out-of-state. Stock obtained from municipal or government nurseries must meet relevant standards per the Michigan Insect Pest and Plant Disease Act, Public Act 189, 1931.

The Contractor shall provide the Village with the opportunity to select the trees from the contractors yard, if applicable. The Contractor shall notify the Village of all delivery times in order that a representative of the Village be present upon delivery to inspect the trees prior to off-loading. Trees shall be true to name, free of disease, insects, mechanical injuries, root and trunk damage, and other objectionable features. Trees exhibiting damage, or with evidence of pest infestation or disease will be rejected.

Trees shall be installed in locations as staked by the Village. The contractor will ensure that Miss Dig has inspected staked locations, if necessary. The Village to confirm that trees will not be in conflict with underground utilities. Tree sites in locations where there are overhead lines will have been staked to avoid conflict with the lines. If obstructions are encountered that were not indicated, the Contractor shall **P80** not proceed with planting until an alternative location has been identified by the Village's representative.

The planting schedule shall be included on a separate form, with starting and ending dates. No planting shall be carried out in frozen soil, and installation shall be completed no later than May 1, 2012. **Village strongly prefers that planting be completed the week of April 23th in conjunction with Arbor Day Celebrations.**

PLANT MATERIAL

Trees shall be true to name, and as specified on the Plant List. All trees shall be balled and burlapped. Trees shall be two (2) to two and a half (2 ½) inches caliper, with a soil ball of twenty-four (24) inches minimum diameter. Height shall be within AAN standards (typically 12-14', maximum 16' for 2-2 1/2" caliper trees). Minimum branch height shall be 5-6' depending on species. Upon planting, remove burlap from top 1/3 of ball and bend back top of wire basket.

Trees shall be uniform in growth habit, with straight trunks, well-developed root systems, balanced branching; and shall be symmetrical in growth. The height of bottom branches shall be in conformance with AAN standards for street trees, and in proper relationship to the size and kind of tree, in order to assure good balance with the trunk as the tree grows.

TREE PLANTING

Tree installation shall be carried out in accordance with the planting details supplied by the Village. (Additional references are the Michigan Department of Natural Resources standards and National Arbor Day Foundation standards).

Planting pits shall be round, with vertical sides and a flat bottom, and sized in accordance with outlines and dimensions shown on the detail. Remove and dispose of sod, weeds, roots within the circumference of the tree planting pit.

Scarify the bottom four (4) inches of the planting pit. Scarify sides of the planting pit, if excavation has been by auger or other mechanical means that leaves a smooth impervious surface on the sides of the pit.

Remove and dispose of any rocks, roots or other foreign material encountered in excavation of the planting pit.

Center the tree in the pit, on four (4) inches of compacted planting mixture, or as necessary for the root collar to be at the level of finished grade. Remove the burlap from the top 1/3 of the ball and bend back the top of the wire basket. Place planting mixture (excavated material from the tree pit amended with superphosphate at a rate of 2 lbs. per cubic yard of backfill) around the ball and carefully compact to fill in voids around and under sides of the root ball. Backfill pit to approximately two-thirds full, then add water and allow the plant mix to settle. After water is absorbed, fill the planting pit with the rest of the plant mix and tamp lightly to grade and form a watering basin of the size indicated on the planting detail.

Mulch the newly installed tree with finely shredded composted bark, spread to depth and placement as shown on the detail, minimum 4 inches deep. No mulch to touch the tree's trunk or be piled higher than 4".

Stakes shall be installed per the planting detail, immediately upon completion of planting.

Trees must be watered upon completion of planting.

Contractor shall call for inspection prior to backfilling the tree pit.

The **Hold Harmless Agreement** (Page HHA-1) of this Contract shall be executed by the CONTRACTOR. Bidders must sign enclosed Hold Harmless Agreement and supply insurance prior to starting work. Insurance requirements are as follows:

Contractor Insurance Requirements: The Contractor shall not commence work under this Contract until he has obtained the insurance required under this paragraph. All coverages shall

be with insurance companies licensed and admitted to do business in the State of Michigan. All coverages shall be with insurance carriers acceptable to the Village of Dexter, Michigan.

- A. Workers's Compensation Insurance: The CONTRACTOR shall procure and maintain during the life of this Contract, Worker's Compensation Insurance, including Employer's Liability Coverage, in accordance with all applicable Statutes of the State of Michigan.
- B. Commercial General Liability Insurance: The CONTRACTOR shall procure and maintain during the life of this Contract, Commercial General Liability Insurance, on an "Occurrence Basis", with limits of liability not less than \$300,000 per occurrence and/or aggregate combined single limit Personal Injury, Bodily Injury and Property Damage. Coverage shall include the following extensions: (a) Contractual Liability; (b) Products and Completed Operations; (c) Independent Contractor's Coverage; (d) Broad Form General Liability Extensions, or equivalent; (e) Deletion of all Explosion, Collapse and Underground (XCU) Exclusions, if applicable.
- C. Motor Vehicle Liability: The CONTRACTOR shall procure and maintain during the life of this Contract, Motor Vehicle Liability Insurance, including Michigan No-Fault Coverage, with limits of liability not less than \$300,000 per occurrence combined single limit Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.
- D. Additional Insured: Commercial General Liability Insurance and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating the following shall be "Additional Insured": The Village of Dexter, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof.
- E. Cancellation Notice: Worker's Compensation Insurance, Commercial General Liability Insurance, and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating the following: "It is understood and agreed that thirty (30) days Advance Written Notice of Cancellation, Non-Renewal, and/or Material Change in Coverage will be sent to: Village of Dexter, 8140 Main, Dexter, MI 48130.
- F. Owner's & Contractor's Protective Liability: The CONTRACTOR shall procure and maintain during the life of this Contract, Owner's and Contractor's Protective Liability with the limits of liability not less than \$300,000 per occurrence and/or aggregate, combined single limit, Bodily Injury and Property Damage. The Village of Dexter, Michigan, shall be "Named Insured" on said coverage. Thirty (30) days notice of cancellation shall apply to this policy.
- G. Proof of Insurance Coverage: The CONTRACTOR shall provide the Village of Dexter, Michigan, at the time contracts are returned by him for execution, certificates and policies as listed below:
 - a. Three (3) copies of Certificates of Insurance for Worker's Compensation Insurance;
 - b. Three (3) copies of Certificates of Insurance for Commercial General Liability Insurance;
 - c. Three (3) copies of Certificates of Insurance for Vehicle Liability Insurance;
 - d. Original Policy, or Original Binder pending issuance of policy, or Owner's & Contractor's Protective Liability Insurance;
 - e. If so requested, Certified copies of all policies mentioned above will be furnished.
- H. If any of the above coverages expire during the term of this Contract, the CONTRACTOR shall deliver renewal certificates and/or policies to the Village of Dexter at least thirty (30) days prior to expiration date.
- I. The **Hold Harmless Agreement** (Page HHA-1) of this Contract shall be executed by the CONTRACTOR.
- J. The Village of Dexter reserves the right to not award the contract without cause.

TREES FOR SPRING 2012 and 2013 PLANTING

Species quantities will be selected following receipt of pricing.

<u>QUANTITY</u>	<u>VARIETY*</u>	<u>UNIT PRICE</u>
TBD	Sugar Maple (Green Mountain) (<i>Acer saccharum</i>)	_____
TBD	Thornless Honeylocust (Skyline) (<i>Gleditsia triacanthos</i>)	_____
TBD	Magyar Ginko (male only) (<i>Ginko biloba</i>)	_____
TBD	Japanese Zelkova (Greenvase) (<i>Zelkova serrata</i>)	_____
TBD	Scarlet Oak (<i>Quercus coccinea</i>)	_____
TBD	Yellowwood (<i>Cladrastis kentukea</i>)	_____
TBD	London Plane Tree (<i>Platanus occidentalis</i>)	_____
TBD	Hackberry (<i>Celtis occidentalis</i>)	_____
TBD	Common Serviceberry (Cumulus) (<i>Amelanchier laevis</i>)	_____
TBD	Kwanzan Cherry (<i>Prunus 'Kwanza'</i>)	_____
TBD	Winter King Hawthorn (<i>Crataegus viridis</i>)	_____

*All trees to be warrantied for one year.

*The Village will stake locations. The contractor shall contact MISS DIGG, if necessary.

*Actual quantities may vary based on additional orders. Additional orders likely.

ANY AND ALL DEVIATIONS FROM PRECEDING SPECIFICATIONS ARE TO BE LISTED ON THE
FOLLOWING LINES: _____

START DATE: _____ END DATE: _____

LOCATION OF GROWING NURSERY (include necessary certifications if stock received from outside of Michigan):

DELIVERY DATE: _____ TERMS: _____

BID FIRM FOR: _____ F.O.B. VILLAGE OF DEXTER, MICHIGAN.

FIRM FOR SIGNATURE: _____

BID PREPARED BY: _____
NAME OF INDIVIDUAL TITLE

NAME OF COMPANY: _____

ADDRESS CITY STATE/ZIP

PHONE #: _____ FAX #: _____

REFERENCES (if applicable): _____