

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. March Citation List
4. Invitation to Faith in Action Annual Dinner
5. Letter from Comcast

Page # 9-18

I. REPORTS:

1. Washtenaw County Sheriff's Office – Sgt. Beth Gieske

2. Community Development Manager Report– Allison Bishop

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3. Board, Commission, & Other Reports- “Bi-annual or as needed”

Arts, Culture & Heritage Committee
Chelsea Area Planning Team / Dexter Area Regional Team
Dexter Area Chamber
Dexter Area Fire Department
Downtown Development Authority Chair
Farmers Market/Community Garden
Gateway Initiative
Gordon Hall Mgmt Team Representative
Huron River Watershed Council Representative
Library Board Representative – Pat Cousins
Parks & Recreation Commission
Planning Commission
Washtenaw Area Transportation Study Policy Rep
Western Washtenaw Area Value Express Representative

4. Subcommittee Reports
Economic Preparedness
Facilities
Website

5. Village Manager Report

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6. President's Report

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“This meeting is open to all members of the public under Michigan Open Meetings Act.”

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J. CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.

1. Consideration of: Bills & Payroll in the amount of: \$ 412,405.18
Page # 87-94

2. Consideration of: American Legion Poppy Sale on Village Sidewalks on Friday,
May 18, 2012 and Saturday, May 19, 2012
Page # 95-96

K. OLD BUSINESS- Consideration and Discussion of:

1. Discussion of: Cityhood Next Steps

2. Discussion of: Tornado Follow-Up

Page # 97-100

3. Discussion of: Central Street Project

Page # 101-104

L. NEW BUSINESS- Consideration and Discussion of:

1. Consideration of: Resolution Authorizing Issuance of 2012 General
Obligation Limited Tax Refunding Bonds (Refunding
of Water/Sewer Rural Development Bonds)
Page # 105-120

2. Consideration of: Change Orders to Village Contract with Cedroni for
Mill Creek Park Development
Page # 121-148

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3. Consideration of: Park Use Permit – Waiver of Insurance Requirement for the Dexter Garden Club

Page # 149-156

4. Consideration of: Resolution to Change the Name of Warrior Creek Park to Mill Creek Park

Page # 157-158

5. Consideration of: Resolution to Use Funding from the Tree Replacement Restricted Account to Restore and Replace Public Trees Lost in the March 15, 2012 Tornado

Page # 159-162

6. Discussion of: Traffic Control Guideline and Preliminary Review of Eastridge/Bridgeway Intersection

Page # 163-174

M. COUNCIL COMMENTS

N. NON-ARRANGED PARTICIPATION

Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

O. ADJOURNMENT

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DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, MARCH 26, 2012

AGENDA 4-9-12
ITEM C-1

CALL TO ORDER

The meeting was called to order at 6:07 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

ROLL CALL: President Keough

J. Carson	P. Cousins-AB
D. Fisher –AB	J. Semifero-AB
J. Smith	R. Tell

Also present: Donna Dettling, Village Manager; Courtney Nicholls, Assistant Village Manager; Carol Jones, Village Clerk; Dan Schlaff, Public Utility Foreman; Rhett Gronevelt, Orchard, Hiltz & McCliment; and Anne McLaughlin, Johnson, Rosati, Schultz & Joppich.

CLOSED SESSION FOR THE PURPOSE OF DISCUSSING PENDING LITIGATION IN ACCORDANCE WITH MCL 15.268 Sec. 8

Koback v. Village of Dexter – Washtenaw Circuit Case #11-579-NZ

Motion Tell; support Smith to go into closed session for the purpose of discussing pending litigation at 6:07 PM.

Ayes: Smith, Tell, Carson and Keough
Nays: None
Absent: Cousins, Fisher and Semifero
Motion carries

Ms. Fisher and Mr. Semifero entered the meeting at 6:08 PM

Motion Smith; support Fisher to leave closed session at 7:15 PM.

Ayes: Smith, Semifero, Tell, Carson, Fisher and Keough
Nays: None
Absent: Cousins
Motion carries

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called back to order at 7:30 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: President Keough

J. Carson	P. Cousins
D. Fisher	J. Semifero
J. Smith	R. Tell

Also present: Donna Dettling, Village Manager; Courtney Nicholls, Assistant Village Manager; Allison Bishop, Carol Jones, Village Clerk; Allison Bishop, Community Development Manager; Dan Schlaff, Public Utility Foreman; Jim Seta and Loren Yates, Dexter Area Fire Department; Rob Turner, Washtenaw County Commissioner; Mark Ouimet, State Representative; Dan Smith, Washtenaw County Commissioner; Rhett Gronevelt, Orchard, Hiltz & McCliment; members of the Hamburg Pirate Youth Football Association; Matt LaFontaine and Dave Klumpp representing the Dexter Disaster Relief Fund; and residents and media.

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting – March 12, 2012
2. Work Session – March 10, 2012

Motion Smith; support Fisher to approve the minutes of the Regular Council Meeting of March 12, 2012 and the Work Session of March 10, 2012 as presented.

Unanimous voice vote for approval

D. PREARRANGED PARTICIPATION

Hamburg Pirate Youth Football Association Check Presentation

Tim McDonald introduced the Board members from the Hamburg Pirate Youth Football Association and explained that the group wanted to do something to help Dexter after the tornado. They organized a bottle drive on March 16th and 17th and raised \$5000 to which the Association matched what was earned and presented a check for \$10,000 to Matt LaFontaine and Dave Klumpp who organized the Dexter Disaster Relief Fund.

Rob Turner – Washtenaw County Commissioner

Spoke of his personal experience with the tornado and how the Village and its residents handled the situation. He mentioned a comment from a restoration company who said that they had never seen a community help one another in a disaster as Dexter has done. He also spoke about Dexter Township and how the county could help Dexter Township, the Village of Dexter and parts of Webster Township with a pledge up to \$500,000 for overtime expenses for the Sheriff's Department and an extra car to patrol Huron Farms at night. Mr. Turner also commended the Village for doing an excellent job and the Washtenaw County Road Commission for the job they have done.

E. APPROVAL OF THE AGENDA

Motion Smith; support Fisher to approve the agenda with following additional information:

L-1, Post Tornado Update, additional information

Unanimous voice vote for approval

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

G. NON-ARRANGED PARTICIPATION

None

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. Procedure Update from the Michigan Liquor Control Commission
4. Letter from Comcast
5. Information from Senator Warren's Office regarding Comcast
6. Letter from the Consulate General of Japan
7. Letter from the Congressional Prayer Caucus

I. REPORTS

1. Community Development Manager – Allison Bishop

Ms. Bishop gave the following verbal updates:

- Introduced the representative from the boulder play equipment company, local resident Hope McGonigle
- The Tree Board meets tomorrow (March 27) and will be discussing tree replacement from the tornado. The question was raised about trees lost from the tornado and Ms. Bishop responded that 34 were lost around Second Street and have not inventoried all of Huron Farms yet.
- At the Parks and Recreation Commission, discussed where to place the kiosks in the Park and decided the best location would be back where the trail splits. Also discussed the waterless bathrooms and will be looking for local contractors for the project. The name change from Warrior Creek Park to Mill Creek Park was unanimously supported by the Parks and Recreation Commission and will come before Council probably at the next meeting.
- The contractor still says he will be done in Mill Creek Park by May 15th. Some change orders will be on the next Council agenda. Also Ms. Bishop spoke about the landscaping on the west bank and would like some direction from Council. A question was raised as to how the amphitheater will look and would like Mr. Evanoff to come and take a look at this before the final work is done.
- A question was raised about changes made on the Master Plan and could those changes be reported to Council. Also the questions was raised if suggestions made were taken into consideration in the final plan and Ms. Bishop responded with a yes.

2. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

Dexter Area Fire Department – Jim Seta/Ray Tell/Chief Yates

- Mr. Seta called the Dexter Fire Department’s response to the recent tornado as remarkable and that it makes him proud to be a part of the Dexter Area Fire Department.
- He reported that the department is back on their regular schedule and are tracking overtime and expenses. He mentioned that although there were numerous runs, The Village, Dexter Township and Webster Township will be charged with one run each.
- Mr. Seta praised Chief Yates for an outstanding job as well as all who showed up to help – the 13 area departments who responded for Mutual Aid, Emergency Operations Center, Technical Rescue Team, Huron Valley Ambulance, Red Cross, Salvation Army, Dexter Schools, the Department of Public Works and others.
- Mr. Seta also reviewed the types of training firefighters will be going through; mentioned that the department is in the process of hiring another full time firefighter; and in the process of buying a new pumper truck for \$369,000 to be placed at the Dexter Township station and Engine 3 to be moved to the Webster station.

Washtenaw Area Transportation Study Policy Rep. – Jim Carson

- Mr. Carson reported on participation in the counties complete streets program.
- 2014 funding was completed last week and the Village will be getting the \$400,000.
- The Ride Agreement has been in the news lately and the agreement may be reviewed again before any approval.

Western Washtenaw Are Value Express Representative – Jim Carson

- Mr. Carson reported that ridership is up 35% in February and is encouraged that residents are using public transportation.
- A bus was provided in Dexter Township to shuttle workers along Dexter Pinckney Road and Carriage Hills for the clean up last weekend.
- Mr. Carson also shared a community survey on The Ride.

3. Subcommittee Reports

Downtown Fire Detection
Economic Preparedness
Facilities

Website – Jim Smith

Mr. Smith reported that the next meeting will be in May and asked if anyone had any comments on the two design concepts that were distributed at the last meeting.

4. Village Manager Report

Mrs. Dettling submits her report as per packet. Mrs. Dettling gave the following verbal updates:

- Bricco will be back next week to make some corrections on curb stop boxes and finish restoration.
- A pre-construction meeting for Main Street will be held on March 29th and a meeting will also be held in the evening for residents.
- Received a bid for the environmental work on the old DAPCO property and will be asking the Downtown Development Authority for reimbursement of the cost.
- Did receive \$173,000 from the Michigan Trust fund.
- Trustee Cousins thanked Donna for getting the park ready for the Saturday Wellness Walk.

5. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough gave the following verbal updates:

- Thanked Donna and her team for a great job and for all of the effort to keep things going in the Village
- Need to choose a second goal setting date and suggested it be Wednesday April 11 in the Copeland Board Room
- Spoke about Webster Township postponing a vote on the Regional Fire Agreement in working on providing them the additional information they requested.
- Trustee Fisher thanked Shawn also for leading the Village through the tornado events. She stated that it didn't seem like chaos and that he kept us informed.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$83,310.50

Motion Fisher support Smith to approve item 1 of the Consent Agenda.

Unanimous voice vote for approval

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Cityhood Next Steps

President Keough mentioned that the response letter was sent to the Boundary Commission and that we think we are on the May 9th agenda. It is a two meeting process for the next step.

2. Discussion of: Central Street Bid Award.

Discussion included but was not limited to not having all the needed property easements yet and the county does not favor full road closure. Questions were raised on enhancing the design and replacing trees in the area with larger ones.

At 9:00 PM a recess was taken and the meeting resumed at 9:05 PM.

L. NEW BUSINESS-Consideration of and Discussion of:

1. Discussion of: Post-Tornado Update

Discussion included but was not limited to

- A thank you to the City of Chelsea for sending 7 people over to help with the clean-up and Saline Schools for donating their facilities for the Orchestra Concert.
- Recommend to the Tree Board that they plant 3-5 inch trees and offer trees at a discount to residents.
- A question was raised regarding the money donated to the Red Cross and if it will stay in Dexter.
- The money recently spent on the improvements at the waste-water treatment was well worth it with the events of the tornado; did have issues with the server and cell phone though.
- A great benefit to the Village was having the utilities underground at Huron Farms.
- Working on possible reimbursement for storm expenses.

2. Consideration of: Additional Scope of Services from Orchard, Hiltz & McCliment in the Amount of \$16,500 for the Sludge Handling Improvement Project

Motion Cousins; support Carson to approve the additional Scope of Services from Orchard, Hiltz & McCliment in the amount of \$16,500 for the Sludge Handling Improvement Project.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough

Nays: None

Motion carries

3. Consideration of: Appointment of Public Art Selection Committee Members

Motion Cousins; support Carson to approve the appointment of the Public Arts Selection Committee members

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero and Keough

Nays: None

Motion carries

4. Consideration of: 2012-2017 Capital Improvements Plan Recommendation from the Planning Commission

Motion Carson; support Cousins to approve the 2012-2017 Capital Improvement Plan Recommendation from the Planning Commission.

Ayes: Carson, Cousins, Fisher, Smith, Semifero, Tell and Keough

Nays: None

Motion carries

5. Consideration of: Bid Award to Ann Arbor Landscape for Residential Tree Planting Program

Motion Fisher; support Semifero to award the bid for the 2012-2013 Residential Tree Planting Program to Ann Arbor Landscape in the amount not to exceed \$7000 for each year.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough
Nays: None
Motion carries

M. COUNCIL COMMENTS

Cousins	Spoke about the email received in the morning of March 15 that Northern Brewing will be staying in the Village. This will be great for Dexter and will put us on the map. Thanks to all from the brewery for staying with the Village.
Fisher	None
Tell	None
Jones	With all of the help given to Dexter by organizations and volunteers hope that if the need ever arises, we as a community can pay it forward.
Smith	None
Semifero	None
Carson	None

N. NON-ARRANGED PARTICIPATION

None

O. ADJOURNMENT

Motion Carson; support Smith to adjourn at 9:29 PM.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

2012 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Dexter Area Historical Society Board	4/5/2012	7:30 p.m.	Dexter Area Historical Museum	http://www.dextermuseum.org/	
Dexter Community Schools Board of Education	4/9/2012	7:00 p.m.	Creekside Intermediate School	http://web.dexter.k12.mi.us/	
Dexter Village Council	4/9/2012	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Planning	4/9/2012	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Scio Township Board	4/10/2012	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	Paul Cousins
Dexter Area Chamber of Commerce	4/11/2012	8:00 a.m.	Copeland Board Room	http://www.dexterchamber.org/	
Village Council Work Session	4/11/2012	6:00 p.m.	Copeland Board Room	http://www.villageofdexter.org	Jim Carson
Chelsea Area Planning Team/Dexter Area Regional	4/16/2012	7:00 p.m.	Scio Township Hall	http://www.ewashtenaw.org/	
Dexter Township Board	4/17/2012	7:00 p.m.	Dexter Township Hall	http://www.twp-dexter.org/	Joe Semifero
Dexter Village Parks Commission	4/17/2012	7:00 p.m.	Village Offices	http://www.villageofdexter.org	
Webster Township Board	4/17/2012	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	Shawn Keough
Regional Fire Consolidation	4/18/2012	3:30 p.m.	Scio Township Hall	http://www.ewashtenaw.org/government/boc/	
Washtenaw County Board of Commissioners	4/18/2012	6:45 p.m.	Board Room, Admin Building	http://www.twp.webster.mi.us/	
Webster Township Planning	4/18/2012	7:30 p.m.	Webster Township Hall	http://www.miwats.org/	Jim Carson
Washtenaw Area Transportation Study-Policy	4/18/2012	9:30 a.m.	Scio Township Hall	http://dexterareafire.org/	Ray Tell/Jim Seta
Dexter Area Fire Board	4/19/2012	6:00 p.m.	Dexter Township Hall	http://www.villageofdexter.org	Shawn Keough
Dexter Downtown Development Authority	4/19/2012	7:30 a.m.	Senior Center	http://www.villageofdexter.org	
Dexter Community Schools Board of Education	4/23/2012	7:00 p.m.	Creekside Intermediate School	http://web.dexter.k12.mi.us/	
Dexter Village Council	4/23/2012	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Planning	4/23/2012	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Scio Township Board	4/24/2012	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	Jim Carson
Western Washtenaw Area Value Express	4/24/2012	8:15 a.m.	Chelsea Community Hospital		Ray Tell
Farmers Market/Community Garden Oversight	4/25/2012	5:30 p.m.	Village Offices	http://www.villageofdexter.org	

AGENDA 4-9-12
ITEM 1-1

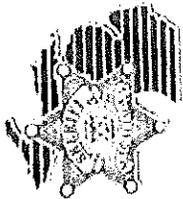
Due to the possibility of cancellations please verify the meeting date with the listed website or the Village Representative

2012 Sign Requests

	Name of Group	Dates	Number Approved	Approval Date	Locations	Name of Group	Dates	Number Approved	Approval Date	Locations	
January	St. Andrew's - Blood Drive	12/29-1/9	2 - 28" x 22"	9/2/2011	8, 22						
	Friends of the Library - Book Sale	1/5-17	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20						
	K of C - Quarter Mania	1/9-1/20	5 - 18" x 24"	1/6/2012	1, 2, 4, 5, 10						
	Encore - Intermittent	1/16-2/26	2 - 36" x 24"	1/31/2011	15, 16	Friends of the Library - Book Sale	8/9-8/11	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20	
	Mill Creek - Blood Drive	1/16-1/30	2 - 18" x 24"	1/20/2012	21						
February	K of C - Rummage Sale	1/23-2/5	5 - 18" x 24"	1/6/2012	1, 2, 4, 5, 10						
	St. Andrew's - Monthly Dinner	1/27-2/2	1 - 36" x 24"	1/23/2012	8						
	Friends of the Library - Book Sale	2/2-2/4	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20						
	Dexter High Drama Club - Play	2/1-2/12	2 - 2' x 4'	2/3/2012	1, 3	St. Andrew's - Monthly Dinner	8/31-9/6	1 - 36" x 24"	1/23/2012	8	
	Little League - Registration	2/9-2/22	5 - 18" x 24"	2/10/2012	1, 2, 5, 44, 4						
March	Varsity Hockey Team - Skate	2/10-2/18	3 - 18" x 24"	2/1/2012	1, 46						
	Community Band - Concert	2/13-2/26	2 - 2' x 4'	2/10/2012	1, 3, 5						
	St. Andrew's - Monthly Dinner	2/24-3/1	1 - 36" x 24"	1/23/2012	8						
	Friends of the Library - Book Sale	3/1-3/5	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20						
	Historical Society - Art Fair	3/3-3/17	5 - 18" x 24"	2/9/2012	1, 2, 4, 10, 5						
April	Community Orchestra - Concert	3/7-3/18	2 - 3' x 4'	3/2/2012	5, 9						
	Civil War Days-Volunteer Recruitment	3/16-3/28	5 - 18" x 24"	3/15/2012	1, 2, 4, 5, 10	St. Andrew's - Monthly Dinner	9/28-10/4	1 - 36" x 24"	1/23/2012	8	
	Peace Lutheran - Easter Egg Hunt	3/22-3/31	1 - 24" x 30"	3/22/2012	1	Friends of the Library - Book Sale	10/4-10/6	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20	
	Knights of Columbus-QuarterMania	3/26-3/30	5 - 18" x 24"	3/26/2012	1, 2, 4, 5, 10						
	Connexions - Easter Egg Hunt	3/26-4/8	1 - 3' x 5'	3/14/2012	9						
May	Village - Easter Egg Hunt	4/3-4/7	1 - 2' x 4'	4/3/2012	44						
	Friends of the Library - Book Sale	4/5-4/7	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20						
	St. Andrew's - Blood Drive	4/2-4/16	2 - 28" x 22"	9/2/2011	8, 22						
	St. Andrew's - Monthly Dinner	4/6-4/12	1 - 36" x 24"	1/23/2012	8	St. Andrew's - Monthly Dinner	10/28-11/1	1 - 36" x 24"	1/23/2012	8	
	Community Band - Concert	4/16-4/29	2 - 2' x 4'	2/10/2012	1, 3, 5	Friends of the Library - Book Sale	11/1-11/3	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20	
June	St. Andrew's - Monthly Dinner	4/27-5/3	1 - 36" x 24"	1/23/2012	8						
	Community Orchestra - Concert	5/9-5/20	2 - 3' x 4'	3/2/2012	5, 9						
	Friends of the Library - Book Sale	5/31-6/2	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20						

Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Comerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy, 26 - Warrior Creek Park Drive, 27-Dexter Flowers, 28-Terry B's, 29-7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wyle, 33-Lions Park, 35-Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor, 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad, 43 - 3rd/Dover, 44 - Ryan/Dexter Ann Arbor, 45 - Meadowview/Dexter Ann Arbor, 46 - Ice Rink

** Dexter Farmers Market will place up to 5 signs on Saturday and Tuesday to advertise for the market



Washtenaw County Sheriff's Activity Log

Area: 39 Dexter Village
Date Range: 03/01/2012 - 03/31/2012

Activity Log Citation by Area Report

Log ID:	Date:	Location:	Citation 1:	Citation 2:	Ticket #:
317986	03/01/2012	MAIN/BAKER Other: IMPEDING	C/I		SH280072
317986	03/01/2012	BAKER/FOREST			
317986	03/01/2012	HUDSON/FOREST			
318032	03/01/2012	MAIN / JEFFORDS			NONE
318061	03/01/2012	MAIN AND ALPINE PLATE			
318114	03/01/2012	DAN HOEY/BAKER IMPEDING TRAFFIC	C/I	NO PROOF INS	SH279010
318114	03/01/2012	DAN HOEY/BISHOP			
318126	03/01/2012	4TH / EDISON			
318126	03/01/2012	MAIN / BROAD			
318175	03/02/2012	ANN ARBOR & HUDSON IMPEDING			SH
318302	03/02/2012	DAN HOEY/BISHOP IMPEDING TRAFFIC			SH279012
318309	03/02/2012	CENTRAL / 5TH			
318450	03/03/2012	DAN HOEY/BISHOP IMPEDING TRAFFIC			SH279013
318588	03/04/2012	DAN HOEY/BISHOP			
318588	03/04/2012	ANN ARBOR/HUDSON IMPEDING TRAFFIC			SH279014
318679	03/05/2012	AA ST impede			12WD713
318679	03/05/2012	CENTRAL			
319034	03/07/2012	DEXTER ANN/MAIN			
319193	03/07/2012	HUDSON/THIRD			
319587	03/09/2012	MAIN/JEFFORD TEXTING			SH279015
319735	03/10/2012	ANN ARBOR/INVERNESS			
320105	03/13/2012	MAIN/BROAD Defective headlights			SH276358

AGENDA 4-9-12
ITEM 4-3

Log ID: 320270	Date: 03/14/2012	Location: BAKER/SHIELD	
Log ID: 320279	Date: 03/14/2012	Location: DEXTER-ANN ARBOR	
Log ID: 320374	Date: 03/14/2012	Location: BROAD AND FORREST DEF EQUIPMENT	Ticket #: SH266397
Citation 1: C/I			
Log ID: 321428	Date: 03/20/2012	Location: CENTRAL/SECOND	
Log ID: 321428	Date: 03/20/2012	Location: HRD/MAST	
Log ID: 321428	Date: 03/20/2012	Location: DEXTER ANN ARBOR/EATON CT	
Log ID: 321653	Date: 03/20/2012	Location: HUDSON/INVERNESS	
Log ID: 321653	Date: 03/20/2012	Location: BAKER/MAIN	
Log ID: 321698	Date: 03/21/2012	Location: DEXTER ANN ARBOR/DAN HOEY	
Log ID: 321779	Date: 03/21/2012	Location: DEXTER PINCKNEY	
Log ID: 322293	Date: 03/23/2012	Location: DAN HOEY/BISHOP IMPEDING TRAFFIC	Ticket #: NONE Ticket #: SH279018
Citation 1: C/I			
Log ID: 322293	Date: 03/23/2012	Location: DA HOEY/BISHOP IMPEDING TRAFFIC	Ticket #: SH279017
Citation 1: C/I			
Log ID: 322498	Date: 03/24/2012	Location: LSLAND LAKE/DEXTER PINCKNEY	
Log ID: 322540	Date: 03/25/2012	Location: MAIN/BAKER Other: Tinted Windows	Ticket #: SH276359
Citation 1: C/I			
Log ID: 322614	Date: 03/25/2012	Location: DEXTER-AA/INVERNESS Other: No Proof Insurance	Ticket #: SH280629
Citation 1: C/I			
Log ID: 323167	Date: 03/28/2012	Location: BAKER/DAN HOEY Other: IMPEDING	Ticket #: SH280994
Citation 1: C/I			
Log ID: 323167	Date: 03/28/2012	Location: BAKER/DAN HOEY No ops on person	Ticket #: SH280993 Other: IMPEDING
Citation 1: MISC			
Citation 2: C/I			
Citation 3: 0			
Total Traffic Stops: 39			
Total Citations Issued: 19			
Total Citation1's: 17			
Total Citation2's: 2			
Total Citation3's: 0			
Tickets Not Issued: 23			
Traffic Stops that ended in an Arrest: 0			



AGENDA 4-9-12
ITEM H-4

03.22.2012

FAITH IN ACTION, INC.

CHELSEA LOCATION

603 S. Main Street
Chelsea, MI 48118
Tel: (734) 475-3305
Fax: (734) 475-3136

DEXTER LOCATION

2716 Baker Road
Dexter, MI 48130
Tel: (734) 426-7002
web: www.faithinaction.org
email: nancypaul@faithinaction.org

BOARD OF TRUSTEES

Jack Edington
President
Dexter

Mary Underwood
Vice-President
Chelsea

Mary Ann Zeffelmaier
Secretary
Chelsea

Lisa Jones
Treasurer
Dexter

Cathy Grecker
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Chelsea

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Mary Marshall
Dexter

Marge Mastie
Chelsea

Maggie Morehouse
Chelsea

Lisa Nickel
Chelsea

Denise Schuh
Chelsea

DIRECTOR
Nancy Paul

PROGRAM COORDINATOR
Doug Smith

Dear Friends,

Please accept our hearty invitation to spend an evening with us as we raise funds for the work of Faith in Action, on Saturday, April 28, 2012, at Chelsea Community Hospital. In this 33rd year of service to Chelsea and Dexter, we will celebrate the spirit of service that is alive and well here in our home towns and help generate the resources needed to help our neighbors in these tough times.

Each year FIA honors a community member who exemplifies the spirit of FIA with the Howard S. Holmes Humanitarian of the Year Award. Kathleen Griffiths, the newly retired CEO of Chelsea Community Hospital, is being honored for her support of Faith in Action and for continuing the hospital's commitment to the poor begun under the tenure of Will Johnson.

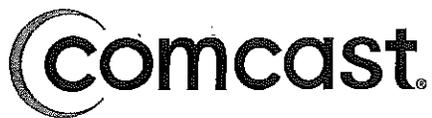
Tickets for the evening are \$100 per person or \$400 for a table of six. Chelsea Community Hospital will generously provide the dining room, food and service so all proceeds from ticket sales go directly into programs that aid local families. The evening will include dinner, fellowship, entertainment by Wesley Fritzemeier and friends, a silent auction, a live auction with John Hansen (including the opportunity to bid on services that will directly benefit programs), and community leader recognition.

Please return the enclosed reservation form and remittance by Friday, April 20. Our website will list locally donated auction items for your planning. If you are unable to attend we welcome your donation. On behalf of the entire Board of Trustees, I thank you.

Sincerely,

Jack Edington
President

Mission
Faith in Action is a community funded, faith-based assistance and resource center for families and individuals who need a helping hand in the Chelsea/Dexter area.



AGENDA 4-9-12
ITEM H-5

March 15, 2012

Ms. Donna Dettling, Manager
Village of Dexter
8140 Main St.
Dexter, MI 48130

Dear Ms. Dettling:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community, I am writing to notify you of an addition to our channel lineup. Customers are being notified of these changes via bill message.

Effective March 23, 2012, Disney Junior will be added to Digital Preferred on channel 151. A brand-new place on TV where the magic never ends, 24 hours a day, 7 days a week. Disney Junior, the channel has favorite pals like Jake, Mickey and Minnie... new characters like Doc McStuffins, exclusive shows like *Guess How Much I Love You* and returning favorites like *Rolie Polie Olie*. Plus, weekend family movie adventures with the Magical World of Disney Junior.

As always, feel free to contact me directly at 734-254-1888 with any questions you may have.

Sincerely,

Frederick G. Eaton
Government Affairs Manager
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170



Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: REPORT
Date: April 2, 2012

Park Updates

Easter Eggstravaganza – Saturday, April 7th is the 2nd Annual Easter Eggstravaganza at Community Park. Volunteers from the Dexter Lions Club, Dexter Rotary and the Parks and Recreation Commission are slated to assist with the event which starts at 10 am. Sponsors this year include Stucchi's, Lazer Planet, Busch's, LaFontaine Chevrolet, Dave Klump and Jack Melangton.

Signage Plan – The Parks and Recreation Commission has begun to discuss a more detailed sign plan. There is still a desire to wait to install any signage until the Mill Creek Park is complete and the number and location of signs can be more thoroughly reviewed. The PaRC does not want to over burden the park with signs. The PaRC discussed the potential of reducing the number of signs initially presented by the U of M students and shown in the attached information. The PaRC generally discussed the desire to have all Village park identification signs the same, with the exception of Peace Park and Lions Park. Park identification signage helps the Village's parks become recognizable and familiar to visitors and promotes a common design element in all parks. In Warrior Creek Park the PaRC would like to relocate the proposed Washtenaw County kiosk to the north end of the park near the B2B Bridge and pathway that will lead to the wooden stairway. The PaRC discussed the need for the kiosk to be located at this point so that people exiting the B2B pathway can review their location and determine if they want to continue on the B2B up the stairs or into the downtown. Staff would appreciate Council's feedback on the proposed kiosk location in order to be able to give the County direction on moving forward with the installation of the kiosk.

Dexter Parks Geocache Trail – The Dexter Parks Geocache Trail launch was a success. There were approximately 50 people in attendance at the event and approximately 30 geocachers finished the trail and collected their pathtag. Hackney Hardware has agreed to assist with the trail because they are open on the weekends for cachers to turn in their tracking log and collect their pathtag. Event photos were posted on the Village's Facebook Page.

Waterless Restrooms for Warrior Creek Park – The PaRC discussed the quotes and information on the waterless restrooms recommended for Warrior Creek Park. Due to the supplier being located in Oregon and not providing installation in Michigan the PaRC directed staff to work with local contractors to provide construction and installation of a waterless vault bathroom. Staff has contacted Milan Vault, located in Milan Michigan, to see if there may be a local alternative that could meet our downtown bathroom needs. For budgeting purposes the PaRC has recommended that \$30,000 be placed in the FY 12-13 budget to complete the construction and installation of a restroom in Warrior Creek Park.

2012-2013 Park Budget Recommendations – Attached to this report is the FY 12-13 budget recommendations from the Parks and Recreation Commission. Annually the PaRC prepares a recommended park projects budget, exclusive of staffing and maintenance costs. This year the largest budget recommendations were for fixing the walkway under the Main Street Bridge (\$17,000) and construction and installation of a bathroom within Warrior Creek Park (\$30,000). Reconstruction of the asphalt pathway in Community Park (\$25,000) was postponed to next year given the priority of bathrooms in the downtown.

Mill Creek Park –

West Bank Landscaping – At the last Village Council meeting there was a brief discussion of requesting bids to complete the landscaping on the west bank of the Mill Creek within Mill Creek Park. The Village had initially bid the landscaping of the west bank as an alternate in the Mill Creek Park bid, but opted not to complete the work due to the low bidders inability to meet his pricing. The Village subsequently requested that the low bidder (Cedroni Associates) provide the Village with a bid to add the work to the current contract. Cedroni came back with a quote of approximately \$80,000. At the last meeting staff presented the Village Council with 2 possible options for moving forward with the work. 1. Request that JJR provide bidding and contract administration services to rebid the project. JJR indicated that they would assist in the contract for \$3,000-4,000 2. Staff administering a new bid and contract with local contractors. It is anticipated that the cost of the project will be around \$50,000 based on previous contractor submittals. Staff is requesting that the Village Council provide guidance on whether or not the Village should move forward with considering completing the landscaping on the west bank of the Mill Creek.

Project Update – The Village has been working with the contractor to correct soil erosion control issues on the site. Some of the compliance issues have been addressed and the contractor continues to move forward with the project. The middle section of the boardwalk remains slightly higher than the design therefore the contractor will be revisiting this section of the boardwalk to lower the elevation to remain in compliance with the Michigan Building Code requirements. Additional railing will not be installed. Construction on the wood stairway and boat launch in Warrior Creek is anticipated to start within the next few weeks. Final grading and excavation will continue. The next project update meeting is scheduled for April 12th at 2 pm.

Amphitheatre Location – In response to Trustee Cousins concerns JJR has visited the site and confirmed that the location of the amphitheater is correct.

Grant Extension – Per the grant agreement the project was to be completed by May 1, 2012. Staff has requested an extension to September 1, 2012. Grant administration has indicated that paperwork to amend the grant agreement will be mailed to the Village to formalize the extension.

Planning Commission

Ordinance amendments – The Planning Commission has set public hearings for May 7, 2012 for the following ordinance amendments:

- Article 5, Parking and Loading
- Article 6, Landscaping Standards
- Article 15B, Dexter Ann Arbor Road Corridor ARC
- Article 15D, Baker Road Corridor BRC
- Article 20, Schedule of Regulations

The amendments were originally recommended by a subcommittee of the Planning Commission and then subsequently to the Village Council by the Planning Commission in October 2011. No action was taken and due to the amount of time that has passed additional public hearings are recommended.

Article 14A Professional Business PB District – Staff was contacted by representatives from Morning Star Child Care (MSCC) late Monday. MSCC was requesting that the Planning Commission consider adding child care and day care centers to the PB District. The Planning Commission had previously discussed this request during the Master Plan review process and with representatives from MSCC. A memo was presented to the Planning Commission and Village Council via email on 4/2/12. The Planning Commission subsequently amended the April 2, 2012 agenda to include discussion on the requested item. The Planning Commission was supportive of the change and set a public hearing to add child care centers and day care centers to Article 14A as permitted land use. The Planning Commission discussion included, but was not limited to, the use being less intense than some office related uses, the limited hours of the potential use, the reduced parking and impervious surface of the potential use, the districts encouragement of mixed uses, the proximity of the PB District to the school campus. Staff will post the public hearing and prepare a recommendation for the Planning Commission's consideration at the May 7, 2012 meeting.

Article 7, Sign Regulations – No additional action has been taken.

LaFontaine Chevrolet – The Planning Commission reviewed two items requested by LaFontaine Chevrolet.

1. **New Vehicle Parking** – In accordance with Article 3, Section 3.07 the applicant requested that a use compatibility determination be made to allow for new vehicle storage at 7931 Grand Street within the I-1 Light Industrial District. The Planning Commission determined that the use was compatible within the I-1 District. The Planning Commission determined that the use should be a permitted land use based on the auto related uses permitted within the district, the proposed storage being less intense than other permitted uses, the limited locations of the I-1 district and the “extras” associated with special land uses not being present with the proposed use.
2. **Street Light Wind Turbine** – In accordance with Article 3, Section 3.07 the applicant requested that a use compatibility determination be made to allow for the installation of small scale street light wind turbines at 7120 Dexter Ann Arbor Road within the C-1/ARC District. The Planning Commission postponed action on the request to allow more time for discussion, to consider alternate locations on the site and to more thoroughly review the Dexter Ann Arbor Road Corridor standards and the aesthetic requirements of the district. The Planning Commission's discussion included, but was not limited to, additional sustainability efforts being taken by the

applicant, consideration of other locations, existing conduit on site for light poles, site plan approval process and timing of request.

Other

Tree Funding – Staff has contacted the State of Michigan to see if there is funding available for the Village of Dexter to replace trees lost in the March 15th tornado. Kevin Sayers from the State indicated that he is looking into how the Village's current DTE Energy tree planting grant may be expanded to include additional funding. Staff will keep the Village Council posted on any new details as they become available.

Please feel free to contact me prior to the meeting with questions.
Thank you.

Potential Mill Creek Park Sign Locations

C - Stairway



Mill Creek Park Improvements

Dexter, Michigan

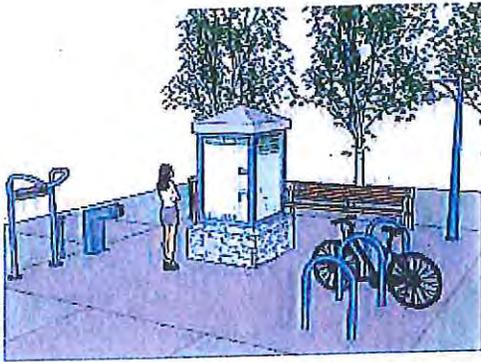


JJR

April 7, 2010

SIGN PLAN

1A – Orientation Kiosk and Park Identification – identifies park, locations and trails around the Village. Kiosk could be 2-4 sided. Information on regional trails, village parks, downtown events/services or other information could be included.



Active Transportation Hubs include the following amenities:

- Four Sided Information Kiosk
 - County Trail Map
 - Downtown Attractions/Walking Map
 - Bulletin Board with Events
 - General Tourist Information
- Drinking Fountains
- Bicycle Maintenance Station with Air Pump
- Bike Parking, Bench and Trash/Recycling receptacles
- Lighting
- Vending machines that dispense basic bicycle repair supplies if there is not a bike shop nearby



1B – County Parks/Village shared Kiosk



1 – Mill Creek Park Identification and Interpretive Sign

**Welcome to Mill Creek Park
Dexter's Waterfront Destination**

Over 180 years ago Mill Creek served as a path for fish to migrate and people to work, raising fish from its banks all the way to the Stone River. In 1824 Judge Samuel Dexter cleared the creek, providing passage for a mill and helping build the economy of the Village of Dexter. Since the last mill closed in the 1930s, the creek has been waiting for an opportunity to shine. In 2007 the dam was removed, restoring the path for fish, population, and allowing for the creation of Mill Creek Park just where you need to discover Dexter as a destination.

Check out some of Dexter's other great sites:

In 2007 the Mill Creek Park planning team established five goals for the new park:

1. Reuse and preserve Mill Creek and its watershed.
2. Create opportunities for recreation activities, such as walking, swimming, fishing, paddling, picnicking and education.
3. Use trails to link the park to nearby recreation areas.
4. Preserve Dexter as a Destination.
5. Include the community in collaboration planning of the park.

Mill Creek Park has come a long way since the last time it was opened, and we welcome you here today to enjoy the beautiful nature right in downtown Dexter.

**Mill Creek
Park**

**OPEN SUNRISE TO
SUNSET**

2 – Interior Interpretive Sign

History of Mill Creek Dam

The dam was originally built by Judge Samuel Dexter in 1824. Mill Creek got its name because the dam provided hydropower for the sawmills and gristmills that supplied much of the lumber and flour for the growing community within the Village and its surrounding farmlands. Mill Creek Dam was rebuilt twice by Henry Ford, once in 1919 and 1932.



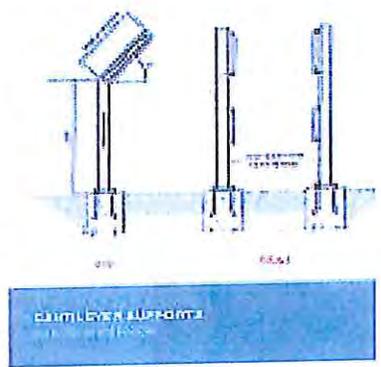
Aerial view of Mill Creek Dam in 2008



Mill Creek Dam - Courtesy of Dexter Historical Museum

The water behind the dam formed Mill Pond, a 22 acre impoundment area, taking in water from a 144 square mile watershed. Residents used this impoundment area for a variety of recreational activities including fishing, boating and, when the surface was frozen, horse racing and ice skating.

By the 21st century, the dam no longer served its original purpose. Along with the rebuilding of the Main St. Bridge, the dam was removed in 2008 and Mill Pond disappeared. This provided an opportunity to reshape the landscape adjacent to Mill Creek, leading to the development of Mill Creek Park.



3 – Interior Interpretive Sign

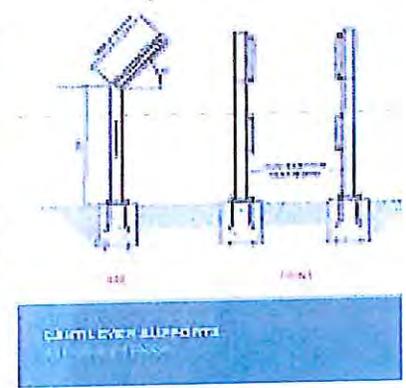
Stormwater: From the Street to the Creek

Did you know?
Urban stormwater is the largest contributor of pollutants to urban streams in the United States. Stormwater runoff picks up pollutants and debris from parking lots, fertilizers and pesticides from farms, and oil and grease from roads.

What is the Village of Dexter doing?
Dexter has installed a storm septic swirl concentrator to remove sediment, oils and grease before the water enters the creek. The storm septic produces a circular flow pattern that helps contaminants settle out of the water.



Three stormwater outlets, located along the east edge of the park, discharge into small rock-lined stream channels called bioswales. Like the storm septic, the bioswales filter sediments and nutrients from the stormwater runoff before it enters Mill Creek.



4 – Interior Interpretive Sign

Mill Creek: A Water Trail

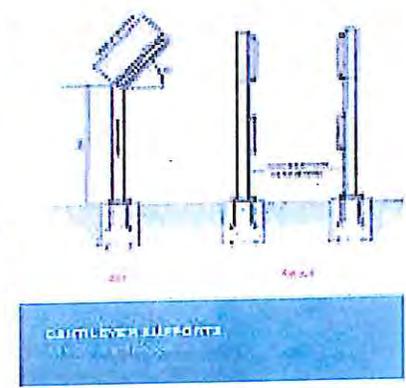
Put in from the public boat launch at Shield Road and take a trip along the water trail! Paddle upstream about 3.5 miles to Jerusalem Road or downstream 1.5 miles to Main Street Bridge. From there you can paddle another .5 miles to reach the Huron River.



Look Out!
There are lots of interesting sights along Mill Creek! Look for deer in the woods, a family of ducks swimming by, or raccoon tracks along the banks when you pass Dexter School's Outdoor Education Lab and Forest Lawn Cemetery.

As you paddle under Main Street Bridge, you're in for some fun among the rapids that were built as part of the creek's dam removal. When the water level is low, these rapids are considered Class I and are suitable for most people. During high water events, they are Class 3, and should only be attempted by experienced paddlers.

After you catch your breath, pass through the beautiful, historic Viaduct and you're on your way to the Huron River!

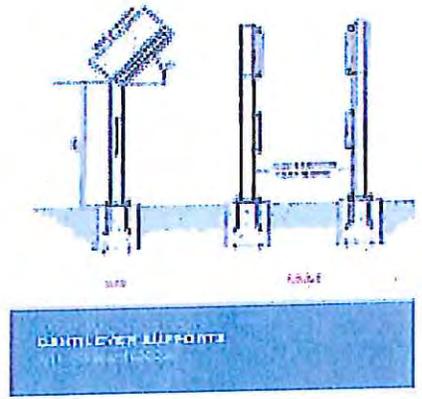
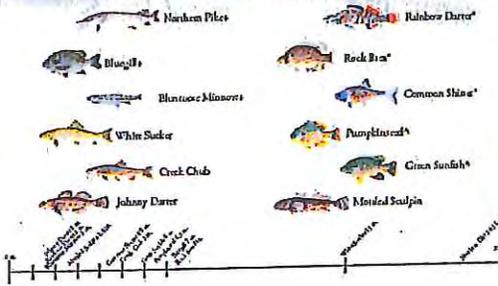


This background image shows the Mill Creek watershed as part of the Huron River watershed.

5 – Interior Interpretive Sign

What Fish Might You See in Mill Creek?

The removal of Mill Creek Dam in 2003 eliminated the barrier that prevented fish from passing between Mill Creek and the Huron River System. Now fish species from the Huron River can recolonize the creek. See if you can identify these common fish.

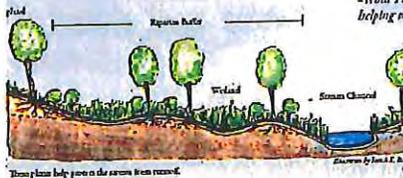


6 – Interior Interpretive Sign

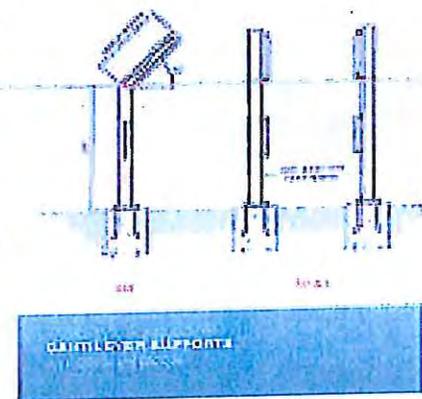
A Little Space Keeps Mill Creek Safe

What is a Riparian Buffer?
A riparian buffer is a natural space along the shores of a body of water, such as a lake or creek. Trees, grasses, and other plants grow along the edges and protect the water from pollution and the banks from erosion. This park is a riparian buffer for Mill Creek!

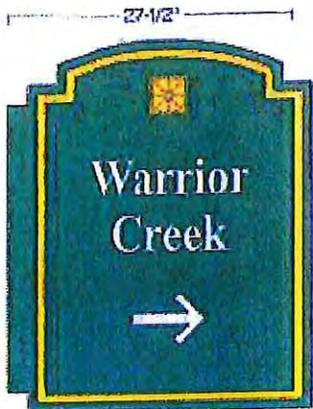
What do buffers do?
Most of the pollution entering our waterways comes from runoff of streets, parking lots, yards, and farms. Riparian buffers help filter these pollutants before they reach the water. They also provide habitat and food for animals, help keep the water cooler in the summer by providing shade, and allow rainwater to enter the creek more slowly.



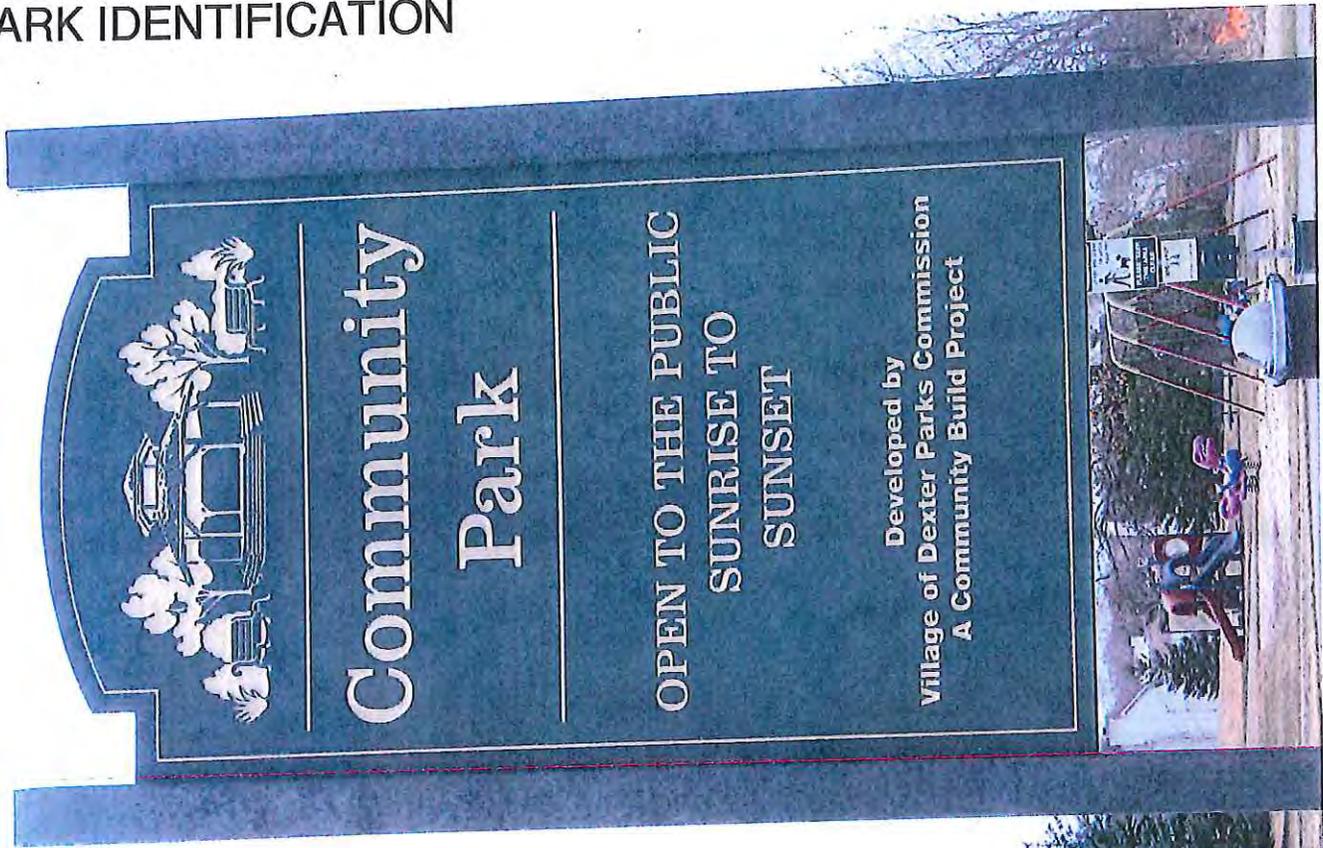
What plants do you see here that are helping to keep Mill Creek clean?
What can you do to help keep Mill Creek clean?



A, B & C – Directional Signage



PARK IDENTIFICATION





www.romtec.com
service@romtec.com

18240 North Bank Road, Roseburg, OR 97470

ph: (541) 496-3541
fax: (541) 496-0803

BUDGETARY ESTIMATE ONLY - NOT FOR PURCHASE DOCUMENTS

Date: 3/15/2012
 Job: Millcreek Park
 Customer: Village of Dexter
 Contact: Allison Bishop
 Address: 8140 Main Street
 City: Dexter
 State: Millcreek F Zip Code: 48130
 Phone: 734-726-8303
 Fax:
 E-mail: abishop@villageofdexter.org

Fed. Supply Contract #GS-07F-0095M
Pensylvania COSTARS Contract #014-096
Ohio STS Contract # 7756400307
CMAS CONTRACT #4-04-54-0011A State of California Contractor's License # 849246
TXMAS CONTRACT # TXMAS-5-56030
New Mexico Price Agreement #70-000-00-04031

This is not a formal quote or proposal from Romtec, this is an 'estimate only' given for budgetary purposes - costs will change over time

Quantity	Model	Description	Comm. Price	Extension
1	1011	SST Aspen Concrete Single Restroom Building Kit Package	\$14,250.00	\$14,250.00
Includes: One 750-gallon vault w/ vent, cleanout, toilet riser w/safety bars. Roofing: Dark brown metal, unless otherwise specified. Exterior: split-face mortar joint block to be purchased locally (optional smooth face). Building Package Includes: kickproof vents, doors/frames/door closures, lexan windows, and roof panels.				

SUBTOTAL \$14,250.00

DISCOUNT: Government Discount				-\$712.50
Design Services			\$2,500.00	\$2,500.00
Shipping & Handling Estimate From Roseburg, OR to: Dexter, MI	Zip Code:			\$5,000.00
Building Subtotal				\$21,037.50

INSTALLATION ESTIMATE ONLY				
BUILDING TURNKEY INSTALLATION ESTIMATE: This is an estimate only for construction of your building. THIS IS NOT A QUOTE. Too much information is unknown at this time to provide a real or accurate quote. Romtec does assume that this is a prevailing wage job which is semi-truck accessible. This includes site prep, building erection and finish work. Nothing outside the footprint of the building is included. This Turnkey Installation assumes there are no bonding requirements.				Installed by Others
TOTAL				\$21,037.50

EXCLUSIONS: All equipment, trades, and labor required to unload and install the building and fixtures. Other exclusions: engineered fill, concrete, slab sealer, mortar, grout, paint, sidewalks, plumbing rough-in, plumbing installation and trim, floor drains, drain valves, backflow check valve, electrical rough-in, electrical installation and trim, circuit breakers, fluorescent tubes for light fixtures, switches, and outlets.	
--	--

ROMTEC IS HUBZONE CERTIFIED

DO NOT ISSUE A PURCHASE ORDER BASED ON THIS BUDGETARY ESTIMATE - YOU MUST ASK ROMTEC FOR AN ACTUAL QUOTATION

Romtec cannot assure you that the actual costs will be similar to the estimate as other factors come into play. Romtec cannot be legally held to this estimate, however, we will assist you in every way possible to meet budget and job restraints. Many factors, including site conditions, local labor costs, custom materials, upgrades, etc. can affect the overall cost of a product. Until we actually cost out the exact design you approve, this estimate is simply to help you have a budget idea in the earliest stages of a project.

* This quote does not include any applicable sales or use taxes. Subsequent Purchase Order must include sales or use tax unless customer provides Romtec with a resale certificate or proof of exemption.

Nannette Sibley
Authorized Signature

3/15/2012
Date

PRELIMINARY

18240 NORTH BANK ROAD - ROSEBURG, OR 97470
(503) 438-3341 FAX (503) 438-0303

ROMTEC

PROJECT: 1011 8ST ASPEN SINGLE RESTROOM
CUSTOMER: PROJECT LOCATION
PROJECT: XXXX
WORKSHEET: 011
DATE: 01/04/11
REVISIONS
REV. DATE BY
DRAWN BY: CR
SHEET NO. 1

SHEET TITLE: FLOOR PLAN

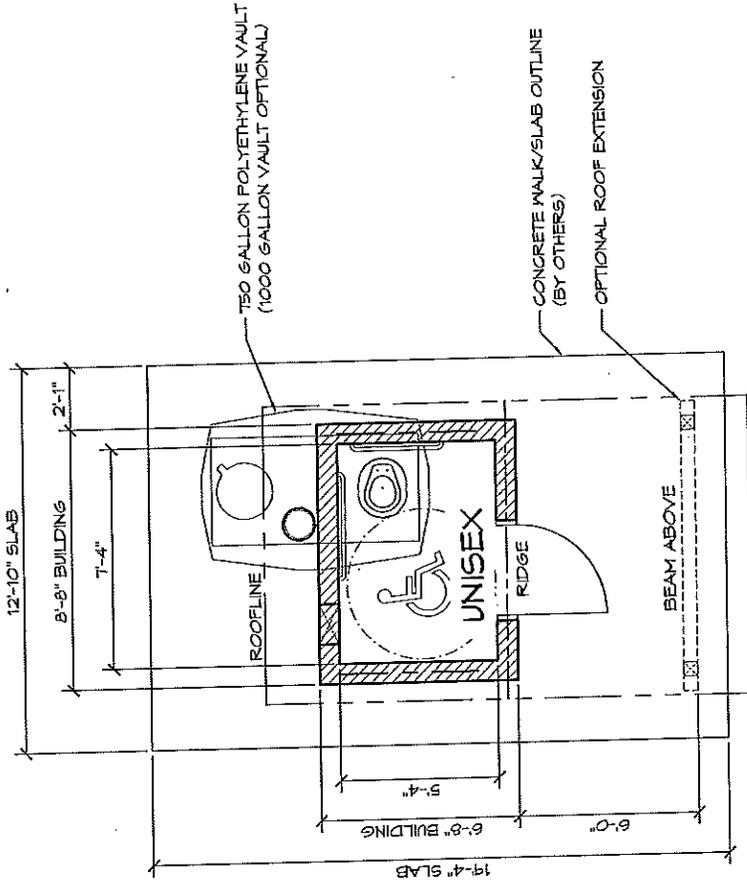
© 2011 ROMTEC, INC. ALL RIGHTS RESERVED. THESE PLANS AND DRAWINGS MAY NOT BE REPRODUCED, ADAPTED OR FURTHER DISTRIBUTED, AND NO BUILDINGS MAY BE CONSTRUCTED FROM THESE PLANS, WITHOUT THE WRITTEN PERMISSION OF ROMTEC, INC.

WALL TYPE SCHEDULE

8" DRY STACK CMU WALL
REINFORCED & GROUT FILLED



LEGEND		
SYMBOL	DESCRIPTION	AREA/ QUANTITY
----	GABLE WINDOW	2
	16" x 24" EXTERIOR WALL VENT LOCATED IN CMU WALL	1



PLAN NORTH

FLOOR PLAN

SCALE: 1/4" = 1'-0"

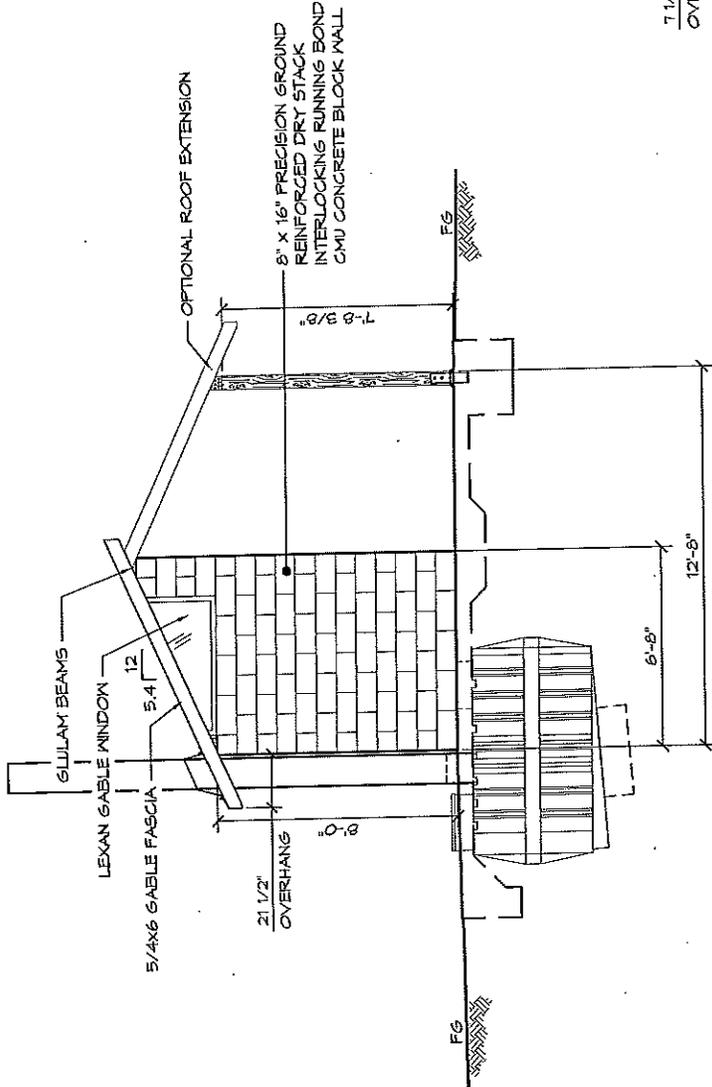
1

PRELIMINARY

18240 NORTH BANK ROAD - ROSEBURG, OR 97470
(503) 482-5511 FAX (503) 482-2003

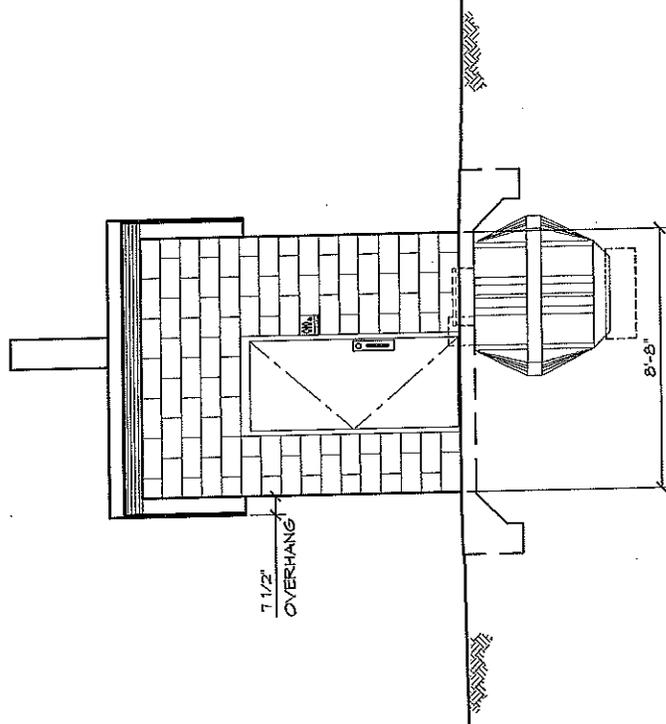


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PROJECT: 1011 5ST ASPEN SINGLE RESTROOM
CUSTOMER: CUSTOMER
PROJECT LOCATION: PROJECT LOCATION
SHEET TITLE: ELEVATIONS
PROJECT NO.: 1011
DATE: 01/04/11
REVISIONS:
REV. DATE: DC
DRAWN BY: CR
SHEET NO. 2



1 WEST ELEVATION

SCALE: 1/4" = 1'-0"



2 SOUTH ELEVATION

SCALE: 1/4" = 1'-0"

www.romtec.com
service@romtec.com



18240 North Bank Road, Roseburg, OR 97470

ph: (541) 496-3541
fax: (541) 496-0803

Fed. Supply Contract #GS-07F-0095M
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 State: MI Zip Code: 48130
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 Fax:
 E-mail: abishop@villageofdexter.org

This is not a formal quote or proposal from Romtec, this is an 'estimate only' given for budgetary purposes - costs will change over time

Quantity	Model	Description	Comm. Price	Extension
1	1016	SST Aspen Concrete Compact Double Restroom Building Kit Package	\$22,350.00	\$22,350.00
Includes: Two 750-gallon vault w/ vent, cleanout, toilet riser w/safety bars. Roofing: Dark brown metal, unless otherwise specified. Exterior: split-face mortar joint block to be purchased locally (optional smooth face). Building Package Includes: kickproof vents, doors/frames/door closures, lexan windows, and roof panels.				
SUBTOTAL				\$22,350.00

DISCOUNT: Government Discount			
Design Services		\$2,500.00	\$2,500.00
Shipping & Handling Estimate From Roseburg, OR to: Dexter, MI	Zip Code:		\$5,937.50
Building Subtotal			\$29,670.00

INSTALLATION ESTIMATE ONLY		
BUILDING TURNKEY INSTALLATION ESTIMATE: This is an estimate only for construction of your building. THIS IS NOT A QUOTE. Too much information is unknown at this time to provide a real or accurate quote. Romtec does assume that this is a prevailing wage job which is semi-truck accessible. This includes site prep, building erection and finish work. Nothing outside the footprint of the building is included. This Turnkey Installation assumes there are no bonding requirements.		Installed by Others
TOTAL		\$29,670.00

EXCLUSIONS: All equipment, trades, and labor required to unload and install the building and fixtures. Other exclusions: engineered fill, concrete, slab sealer, mortar, grout, paint, sidewalks, plumbing rough-in, plumbing installation and trim, floor drains, drain valves, backflow check valve, electrical rough-in, electrical installation and trim, circuit breakers, fluorescent tubes for light fixtures, switches, and outlets.	
--	--

ROMTEC IS HUBZONE CERTIFIED

DO NOT ISSUE A PURCHASE ORDER BASED ON THIS BUDGETARY ESTIMATE - YOU MUST ASK ROMTEC FOR AN ACTUAL QUOTATION

Romtec cannot assure you that the actual costs will be similar to the estimate as other factors come into play. Romtec cannot be legally held to this estimate, however, we will assist you in every way possible to meet budget and job restraints. Many factors, including site conditions, local labor costs, custom materials, upgrades, etc. can affect the overall cost of a product. Until we actually cost out the exact design you approve, this estimate is simply to help you have a budget idea in the earliest stages of a project.

* This quote does not include any applicable sales or use taxes. Subsequent Purchase Order must include sales or use tax unless customer provides Romtec with a resale certificate or proof of exemption.

PRELIMINARY

18240 NORTH BANK ROAD - ROSEBURG, OR 97470
 (503) 438-5541 FAX (503) 448-0880



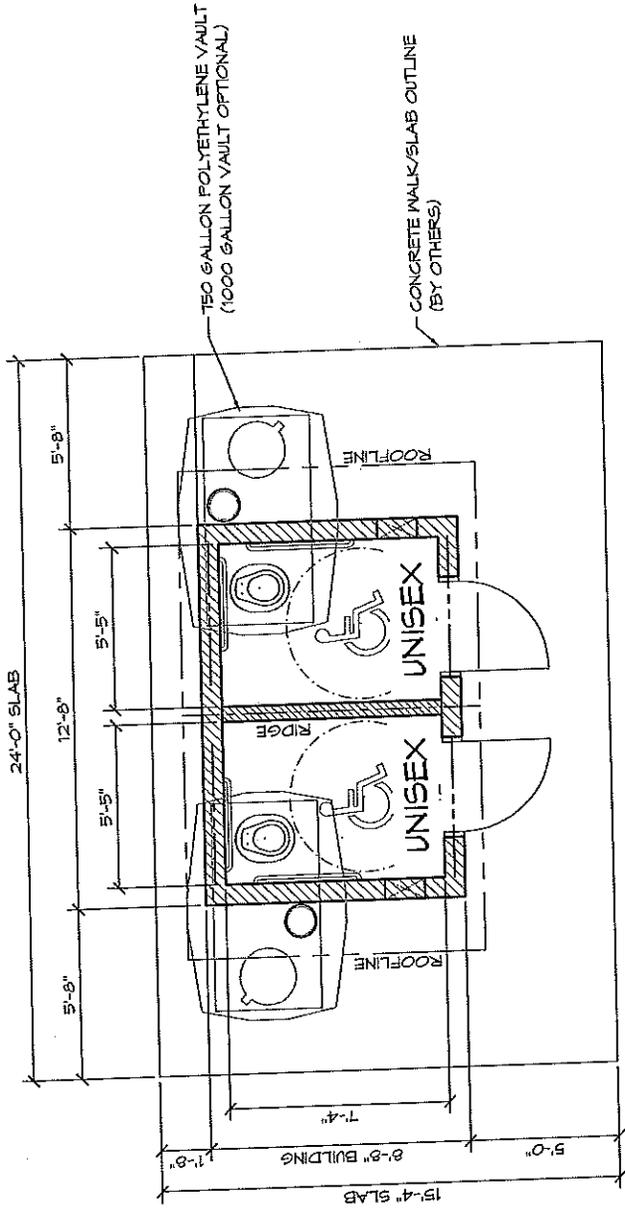
PROJECT: 1016 591 ASPEN COMPACT DOUBLE RESTROOM
 CUSTOMER LOCATION
 PROJECT: XXXX
 DATE: 01/04/11
 REVISIONS
 SHEET TITLE: FLOOR PLAN
 PROJECT NO. 1016
 DRAWING NO. CR
 SHEET NO. 1

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WALL TYPE SCHEDULE

-  8" DRY STACK CMU WALL REINFORCED & GROUT FILLED
-  6" DRY STACK CMU WALL REINFORCED & GROUT FILLED

LEGEND		AREA/ QUANTITY
---	GABLE WINDOW	4
---	16" x 24" EXTERIOR WALL VENT LOCATED IN CMU WALL	2



PLAN NORTH

1 FLOOR PLAN

SCALE: 1/4" = 1'-0"

1

PRELIMINARY

ROMTEC

18240 NORTH BANK ROAD - ROSEBURG, OR 97470
 (503) 698-5541 FAX (503) 698-0603

PROJECT: 1016 55T ASPEN COMPACT DOUBLE RESTROOM

CUSTOMER: PROJECT LOCATION

PHONE: XXXX

MODEL: 1016

DATE: 01/04/11

REVISIONS

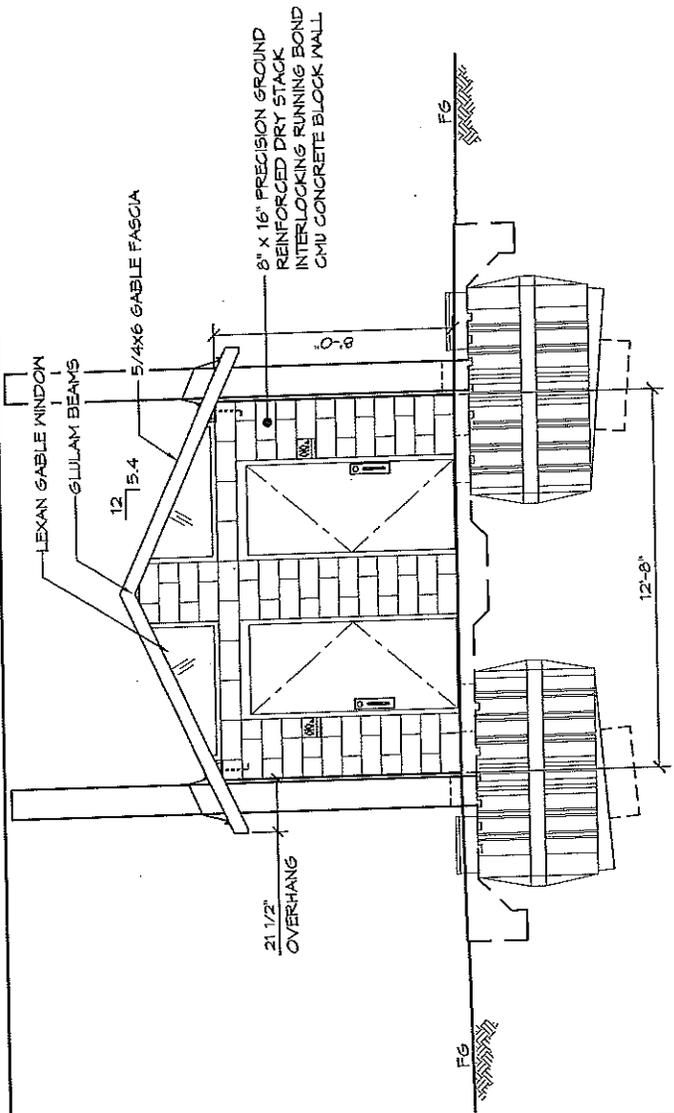
REV. DATE BY

DRAWN BY: CR

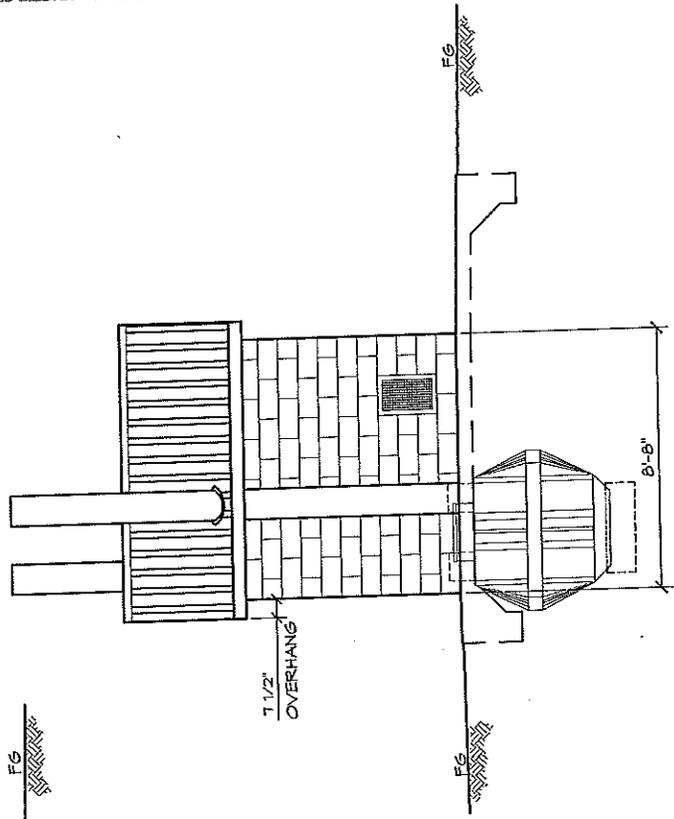
SHEET NO. 2

SHEET TITLE: ELEVATIONS

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1 SOUTH ELEVATION
 SCALE: 1/4" = 1'-0"



2 WEST ELEVATION
 SCALE: 1/4" = 1'-0"



**VILLAGE OF DEXTER -
PARKS AND RECREATION COMMISSION**

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Parks and Recreation Commission
Allison Bishop, AICP, Community Development Manager
Re: Parks and Recreation - FY 12-13 BUDGET REQUESTS
Date: April 2, 2012

- **Capital Projects**
 - **Community Park** – Eagle Scout basketball shelter \$1,000
 - **Warrior Creek Park and Community Park** – installation of playground border timbers approximately 850 feet at \$2.75/foot \$2,500
 - **Warrior Creek Park** – Signage (top of hill and staircase) \$2,500
 - **Warrior Creek Park** – Waterless Restroom \$30,000
 - **Mill Creek Park**
 - Main Street Bridge Flooding and Sediment Problem \$17,000
 - Signage/Promotional Maps \$13,000
 - Bike Racks (location TBD) \$2,000
 - Subtotal \$68,000

 - **Other General and Promotional Related Budget Needs**
 - Misc. Equipment Purchases/Repairs/Landscaping Needs \$7,000
 - Misc. Expenses/Printed Materials/Training \$1,000
 - Easter Egg Hunt and Geocache Trail \$700
 - Ice Rink –
 - New liner \$700
 - Maintenance \$1,500
 - Installation (disassembly by DPW) \$1,600
 - Subtotal \$12,500

 - **Parks and Recreation Promotion/Economic Development**
 - Dexter Daze Mill Creek Opening Event + sponsors \$1,000
 - Kayak Event-collaborate with University of Michigan Kayak Club \$500
 - Subtotal \$1,500
- GRAND TOTAL \$82,000**
-
- POSTPONED TO FY 13-14**
- **Community Park** – Asphalt path reconstruction \$25,000

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org

Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: April 4, 2012
**Re: Assistant Village Manager &
Village Manager Report - Meeting of April 9, 2012**

1. Meeting Review:

- March – BS&A Software Training
- March 24th – 5H Community Walk & Ribbon Cutting Ceremony
- March 29th – Main Street Project Pre-construction meeting
- March 29th – Main Street Project Resident meeting
- March 30th – OHM, Tetra Tech and Staff re: SRF-Sludge Management Project
- March 30th – Meet with Patrick Greve, WM Representative
- April 4th – Garden Club re: Donate time for downtown flower beds
- April 4th – Broad Street Redevelopment meeting

2. Upcoming Meeting Review:

- April 5th – Meet with School re: Projects
- April 5th – Health Care Renewal Meeting
- April 10th – OHM Project Update Meeting
- April 10th – Dexter Coalition 5 Healthy Towns 5H
- April 11th – Goal Setting/Project Prioritization Work Session
- April 13th – Bus to Business at High School
- April 17th – WCSD participate in Sergeant Interviews

3. Water Main Project-Bricco Update. Bricco completed the “urgent” repairs to service lead shut offs throughout the project site as well as areas next to driveways and sidewalks that were washed out due to the storm. A project progress meeting with is tentatively planned for April 10th with Bricco and the week of April 16th they will be back on-site completing the service lead repairs, project items held over from last fall as well as punch list items.

4. Main Street Project Pre-construction & Resident meetings. The pre-construction and residents meetings were both held on March 29th. The project will begin on April 16, 2012. The contractor cautioned that asphalt plants are not open yet, which could delay the start time. The project will begin with the milling of the entire project area; roadway and parking areas. The South side/Hackney Hardware side of the street will be prepped for the travel lane while the North side/Dexter Pub side will be constructed in Phase 1. Two weeks later traffic will be shifted to the North side while the South side is constructed. Phase 1 will require the closure of Ann Arbor Road to South Bound traffic while the concrete crosswalk is installed. Due to concrete cure times, there will be instances throughout the project that may appear that work isn’t being accomplished.

Dan Dapperich will be on-site this week and next preparing the traffic signals for one way shifting traffic.

5. Stormwater Utility Workshop. Staff meets quarterly to satisfy grant requirements for our Well Head Protection grant. We are advancing this quarterly meeting into a Water Quality Team that will meet quarterly to work on all types of the water quality concerns; protecting groundwater and surface water. The Team is planning a Stormwater Workshop prior to the Planning Commission meeting on May 7th at 6:00 p.m. An agenda for this workshop is being developed and will be provided to Council. One of the agenda items is to learn more about how Ann Arbor set up their Stormwater Utility.
6. Sludge Handling Improvement Project. Staff met with OHM, Tetra Tech and Utilities Instrumentation Service on March 30, 2012 to further refine instrumentation and control features of this project. By the first meeting in May Council will have a chance to review the final plans and the engineer's opinion of project cost. Dan Schlaff has asked any Council member that is interested in learning more about the project to let him know. Dan would appreciate the opportunity to walk Council members through the Sludge Handling improvements and provide an on-site summary of the changes that have taken place and will take place at the Wastewater Treatment Facility.
7. Waste Management Renewal. I met with Patrick Greve to discuss the village's contract with WM. Our current contract term expires March 1, 2013 and has a three year extension with 2.5 % increases. Patrick is putting together a proposal for a multiple year extension to spread out the container charges for the Tornado cleanup (\$6,000) as well as the cost of a Recycle program (\$84,000), that uses a 96 gallon container and every other week recycle pick-up. Included for your review is the recycle bank program, which is a component of the proposed recycle package.
8. Point & Pay Electronic Solutions. Attached to my report is a summary memo from Marie Sherry as well as a copy of the presentation from "Point & Pay. This information is intended to introduce council to the options available. Marie will be following up on this item at the April 23, 2012 meeting.
9. Economic Vitality Incentive Program. Provided for your review is the draft Employee Compensation Plan which is the third and final requirement to receive Economic Vitality Incentive Program (formerly statutory revenue sharing) funds. The Plan is due to the State of Michigan by May 1, 2012.
10. National Flood Insurance Program. The Village received notification that the Federal Emergency Management Agency (FEMA) has approved our application to participate in the National Flood Insurance Program. A letter will be sent to the 5 impacted properties informing them that a structure on their property is located in the floodplain and that the Village participates in the National Flood Insurance Program.
11. Temporary Art Display. The Arts, Culture and Heritage Committee met on April 3 and decided to extend the due date for the temporary art display from April 16 to May 1. At this time we have not received any submissions. We will be sending the application to

surrounding universities' art departments and resending it to those that were notified back on March 13. This will likely push the installation date to mid-June, early July.

12. Station Improvements Update. I met with Jason Hilberer on March 15th 2012 to review the list of improvements to 8140 Main Street. I will have an update that includes cost estimates by Monday the 9th, and plan to bring it to the meeting.
13. Work Session Reminder. Attached is a draft agenda for the Work Session planned for Wednesday, April 11, 2012 starting at 6:00p. We will be meeting in the Copeland Board Room.

Waste Management Brings you RecycleBank!

Waste Management's Recyclebank Pays Back Residents for Doing the Right Thing!



Waste Management's recycling rewards program, Recyclebank, is the premier recycling rewards program in the nation and can help create a more sustainable future by rewarding residents with discounts and deals for taking everyday green actions. Here is how the program works:

Residents recycle their paper, metal, plastic, and glass through their curbside recycling program. The weight of the recycled materials converts into Recyclebank points. Residents can use the points for valuable everyday rewards from hundreds of local and national businesses.

Recyclebank is an impactful program:

- It rewards residents for recycling
- It promotes a greener community through recycling and reuse
- It educates and empowers citizens through the use of the program

Recyclebank benefits residents:

- Residents gain satisfaction knowing they are doing the right thing for the community
- Reward points are redeemable at more than 3,000 local and national businesses, including:
 - McDonald's
 - Olive Garden
 - Bed, Bath, and Beyond
 - Dick's Sporting Goods
 - Coca-Cola, Dole, and many other national brands

The program is implemented as follows:

- **Community Weight Based Model**- Recyclables are collected by route. Tonnage is calculated and divided by all households on the route. Program points are awarded to households who are members of program. This option is the most cost efficient option.

The Recyclebank deployment program has a proven, structured, 90 -day implementation process to achieve a successful launch in Sterling Heights. Below is a high-level, example outline of the deployment plan:

Days	Activities
Project Commencement	<ul style="list-style-type: none"> ▪ Agreement signed and received by all parties ▪ Recyclebank program team identified
1-30	<ul style="list-style-type: none"> ▪ Kickoff meeting <ul style="list-style-type: none"> ○ Route & address lists ○ Marketing & communication plan ○ Local reward partner recruitment ○ Ongoing weekly status calls scheduled ▪ Implementation timeline confirmed ▪ Communications plan developed ▪ Cart delivery plan developed
31-60	<ul style="list-style-type: none"> ▪ Communication pieces designed ▪ Initial press release distributed ▪ Local reward partner outreach ▪ Letter to residents sent
61-90	<ul style="list-style-type: none"> ▪ Recyclebank program information sent ▪ Customer service introduction & training ▪ Local reward partner outreach ▪ Account registration begins
91+	<ul style="list-style-type: none"> ▪ First rewarded pick-up begins ▪ Community outreach events ▪ Account registration continues

Note : the above outline example will be modified accordingly to accommodate the final program agreement with Sterling Heights.

Waste Management can provide multi-channel marketing support to introduce and promote the Recyclebank program, including direct mail, out-of-home advertising, and door hangers. Community outreach is also an opportunity, leveraging existing community groups, providing support, communication tools, and making appearances at community events.

Recyclebank is a simple, exciting program that gets residents excited about recycling and helping to green the community.

Memo

To: Donna Dettling, Village Manager
From: Marie Sherry, Treasurer
Date: 4/2/2012
Re: Point & Pay Electronic Payment Solutions /BS&A Internet Services

As part of the conversion to the BS&A financial software package, I looked into the services offered by Point & Pay Electronic Payment Solutions. This is a company that is partnered with BS&A to offer credit card services to their clients. We currently use Official Payments (which also partners with BS&A) for tax payments, but it is my understanding that Point & Pay is more user friendly and offers a wider range of services that integrate with BS&A's non-tax software programs.

As with Official Payments, there is no charge to the Village for their services. All charges are user-based. I am including their presentation to me with this memo, but here are some of their advantages:

- Enables the Village to accept credit card payments at our counter, and provides the necessary equipment at no charge.
- Establishes a unique toll free number for customer service and over-the-phone payments that is dedicated solely to the Village of Dexter.
- Customizes their internet payment page to look like our website.
- Accepts payments for taxes, utility bills, and any other transaction the Village wishes (such as zoning and permit fees).
- Customizable reports, as well as integration directly into BS&A's software for receipting. (Under Official Payments, the payments had to be hand entered into the tax software.)
- They are working on being able to offer recurring payments, similar to what is being done by other utility providers.

We would also have to make a change to our BS&A Internet Services. Currently, taxes are available at no charge to anybody who wants to look at them. There are several options:

1. We could put the utility billing information on line with no restrictions. The information would be available to anybody who wanted to see it. The information shown is the amount due, penalties if any, and the name and address of the person on the bill. (See Scio Township's website for an example.) There is no charge, nor paperwork to sign, to add this to our existing internet services.

2. We can put utility billing information on line with restrictions. The account holder can create a log-in to get their information for free (and to pay their bill), but anyone else would have to pay a \$1 charge (to be kept by BS&A) to access this information.

If we decide to offer credit card payments to our residents, our next step would be deciding how we want to present the utility billing information to the public via our internet services, and approving the agreement with Point & Pay. A simple motion is fine. I will be available to answer any questions Council may have at my next quarterly report, which is the last meeting in April.

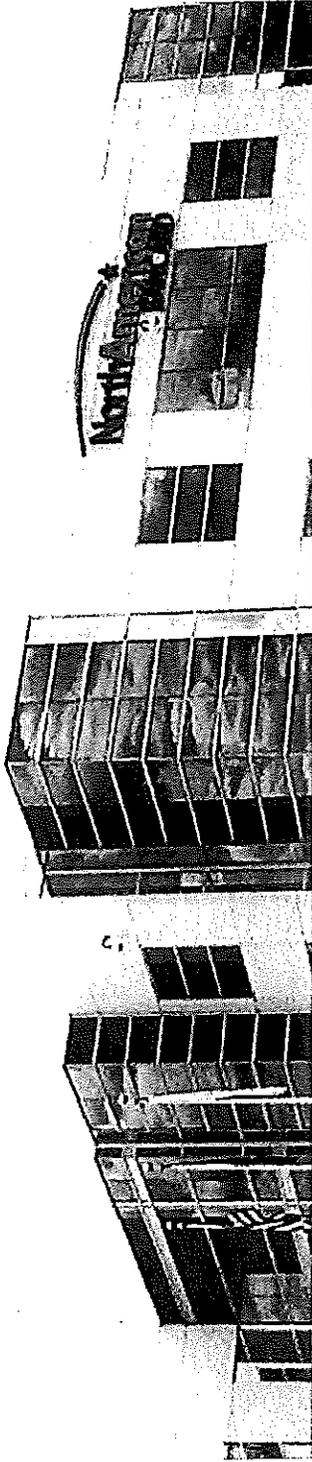


Point & Pay Electronic Payment Solutions

Presented by
Patty Melton
Account Executive

916-467-7283 Direct Line
248-330-4339 Cell

About Point & Pay

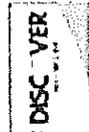
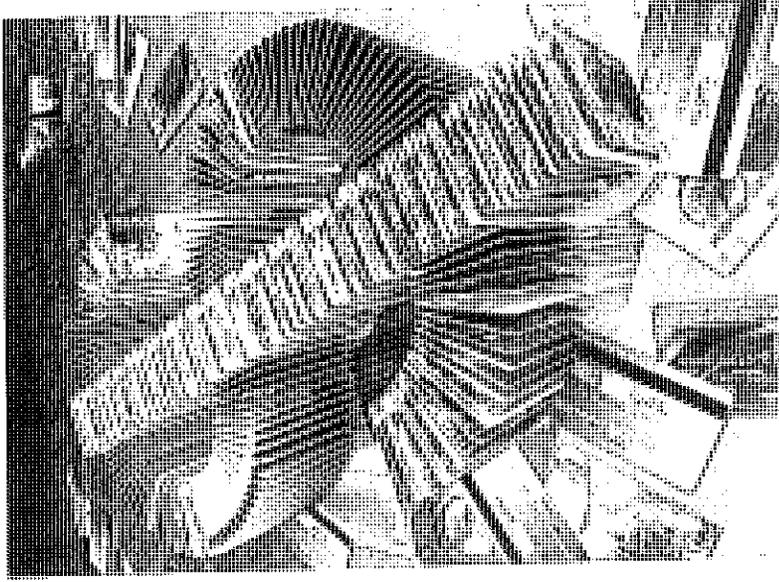


- Michigan based company, division of North American Bancard
- Nationwide payment processing solution, since 1999
- 110,000 Clients \$12 Billion/Year in Transactions Processed
- 450 Plus clients nationwide in 41 states and counting
- Focused on secure integrated payment solutions
- PCI level 1 Certified Payment Service Provider
- Specializing in processing payments for government agencies for Fees & Fines, Tickets, Taxes, Utilities and more.



Unique features of the Point & Pay services

- Custom Web pages
- Custom messaging on receipts
- Unique 800 number for IVR
- Custom recording
- Multi-Pay Checkout for counter transactions
- Real time notification and access to payments
- Standard POS, Wireless & more equipment options.
- Easily integrates into software solutions.



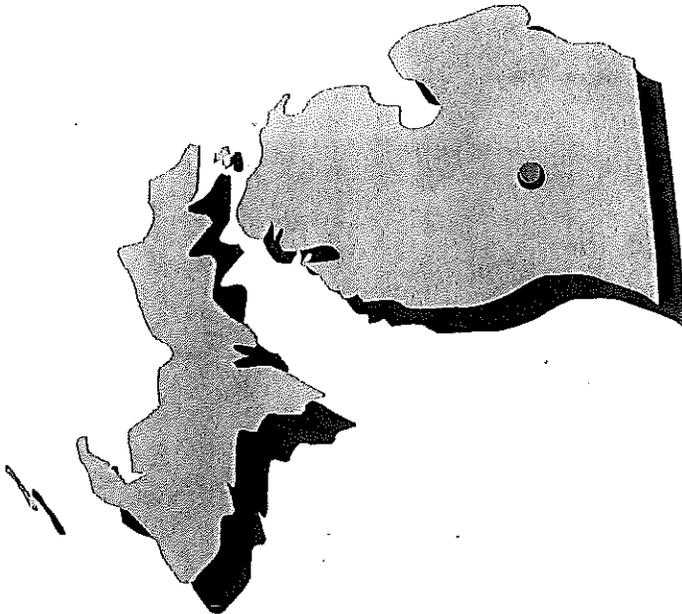
confidential



slide 3

Sample of Michigan Clients

- 89th District Court
- Beecher Metropolitan District
- Cheboygan County
- City of Allegan
- City of Alma
- City of Clare
- City of Dearborn
- City of Dearborn Heights
- City of Detroit
- City of Dowagiac
- City of Eastpointe
- City of Flushing
- City of Grandville
- City of Grosse Pointe Woods
- City of Harper Woods
- City of Harper Woods
- City of Hazel Park
- City of Houghton
- City of Hudsonville
- City of Inkster
- City of Jackson
- City of Lansing
- City of Marine City
- City of Morenci
- City of Novi
- City of Walled Lake
- City of Zeeland
- Coldwater Township(Branch)
- Columbia Township
- Deerfield Township(Lapeer)
- Delhi Township
- Erie Township
- Fruitport Township
- Georgetown Township
- Grass Lake Charter Township
- Green Oak Charter Township
- Hartland Township
- Higgins Township
- Ira Township(St. Clair)
- Lapeer Township
- Leoni Township
- Lodi Township
- Monroe County Treasurer
- Park Township(Ottawa)
- Redford Township
- Salem Township
- Scio Township
- Village of Birch Run
- Village of Blissfield
- Village of Cass City
- Village of Roscommon



Web Transaction through BS&A IS Solution

The screenshot shows the City of Monroe internet services website. At the top, there is a navigation bar with links for Home, Change Unit, Create an Account, Add to Favorites, and Login. Below this is a header area with the City of Monroe logo and the text 'City of Monroe internet services'. A user is logged in as 'Anonymous User'. The main navigation menu includes links for Services, Assessing (Property and Land Search), Current Tax (Current Tax Search), Building Department (Building Department Search), Utility Billing (Utility Billing Search), and Delinquent Personal Property Tax (Delinquent Personal Property). A 'Back to Nath' link is also present. The central content area features a large banner with the following text:

If you purchase or offer the IS Services solution from BS&A this is where your citizens will begin searching for their bill to make a payment.

In case you did not know you can bring over your website banner graphic into the BS&A header.

We would recommend posting your fees here and an explanation of payment options.

With Credit Card and E-check logos.

slide 5

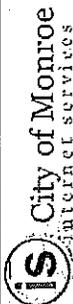


confidential

Web Transaction through BS&A IS Solution

The pay now button only appears if there is a bill to be paid and if the Municipality is currently accepting payments.

This feature is handled by BS&A.



City of Monroe
MUNICIPAL SERVICES

Home | Change Unit | Create an Account

Services

- Assessing
Property and Land Search
- Current Tax
Current Tax Search
- Building Department
Building Department Search
- Utility Billing
Utility Billing Search
- Delinquent Personal Property Tax
Delinquent Personal Property Search
- Back to Main

Main > Current Tax > Tax Information Search > Results > Details

Detailed Tax Information
Parcel: 50-22-24-100-023 Data Current As of: 12/28/2010 4:53:47 PM
[View this parcel on a map](#)

Property Address
41287 VINCENTI
NOVI, MI 48375

Owner Information
SMITH BROTHERS PROPERTIES
41287 VINCENTI
NOVI, MI 48375

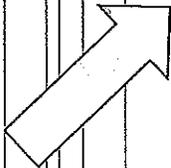
Taxpayer Information
SEE OWNER INFORMATION

Legal Information for 50-22-24-100-023
TUN, REE, SEC 24 VINCENTI INDUSTRIAL PARK LOT 2

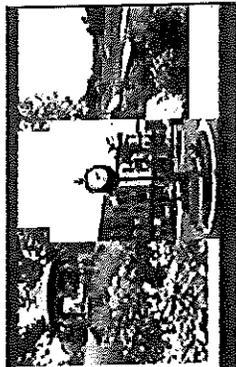
Enter Future Interest Date:

Use the +/- button to expand and collapse the Tax Detail Information.

Year / Season	Total Amt	Total Paid	Last Paid	Total Due
2010, Winter	\$3,528.49	\$0.00		\$3,528.49
2010, Summer	\$9,992.84	\$9,992.84	08/31/2010	\$0.00



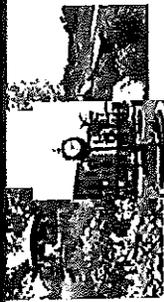
Payment Page



Village of Dexter

Washtenaw County, Michigan

- Home
- Business
- Community
- Downtown
- Government
- Services
- Reference Desk



Village of Dexter

Washtenaw County, Michigan

Step 1: Select Payments Step 2: Review and Submit Step 3: Confirmation and Receipt

At this point the constituent is at Point and Pay.

The parcel number, account number, etc, is transferred over by BS&A.

If you do not have BS&A IS Services this is where you will begin.

Step 1: Select Payments

Welcome to your payment page, hosted by Point & Pay. The information about your bills) have been transferred, and from here, we will help you complete a fast, easy, secure payment by credit card, debit card, or electronic check.

Please confirm the information about your bills, complete any additionally required information, and select how you want to pay to proceed.

Note: * indicates a required field.

My Bills



Payment Type: Amount Due:

Payment Type:

Add Item

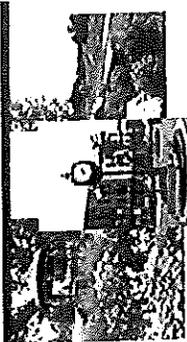
Customer Information

First Name: * Last Name: *

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slide 7

Payment processing and Receipt



Village of Dexter

Washtenaw County, Michigan

PROCESS RECEIPT

PROCESSING YOUR PAYMENT

Your payment was processed successfully. YOU SHOULD RECEIVE THIS PAGE. In the future, you will be notified by email. If you do not receive this page, please contact the City of Dearborn at 313-281-1111. If you have any questions, please call 1-888-891-6064.

We added a feature to have a window pop up for just a few seconds, so client/citizen knows their card is being processed.

The receipt can be customized with additional messaging. Some accounts like to add messaging about payments not posting for 24 hours or additional notes.

If an email address has been collected a copy of their transaction is emailed to them.

Thank you for your payment!

This service has been provided by City of Dearborn IT and Print & Pay. We value your business. Please keep this receipt for future reference.

You have made a payment to City of Dearborn MI. Your payment was processed at Treasury Office. The City of Dearborn Thanks You for your payment.

Name: ERIN SMITH
Address: 4727 SCHAEFER, DEARBORN MI, US, 48126
Contact: 2036454918
Comments:

Payment ID: 34692
Date: 09/15/10 10:33 PM
Subtotal: \$1451.87
Fee: \$43.56
Total: \$1495.43
Method: Charge(*****1111)

Item Purchased	Transaction Description	Account	Amount
Property Tax - Summer	Cty/DearbornPropTaxPmt	821018414027	\$1,451.87

Signature: _____ Date: _____

By signing this receipt you agree to the terms and conditions of this service.

You will see two line items on your credit or debit card statement. One line will indicate the amount you paid to the City of Dearborn and will read City/DearbornPropTaxPmt. If you have any questions about either of these charges please call 1-888-891-6064.

Print Receipt Close Window

Over the Phone - IVR Payments



- Custom 800 phone number for constituents to make payments
- Full Feature IVR system that accepts VISA, MasterCard, American Express, Discover Card, and Debit
- Integrated with BS&A
- Convenience Fee is presented prior to payment
- Unique confirmation number is presented for all payments
- Option to speak to Live Operator



Over the Counter-in BS&A or PNP

Cash Receipting User: SMERI DB Demo V Group: DEMO Version: 12/07/2010

Address: 1234 Main St, City: Anytown, State: IL, Zip: 60601

Customer: SMERI Batch: 0025

Post Date: 12/15/2010 Status: Open

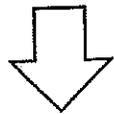
Receipt No: 018125

Amount: Distribution

Open Accounts: 35 Open (0112,555,56)

Unposted Journal Entries: 1

Adding New Receipt



After entering in items and swiping card this screen will show the convenience fee.

Before accepting the card or after you disclose the convenience fee to the constituent if they chose to not pay the fee you can exit the screen or accept the payment.

Input Credit Card Information

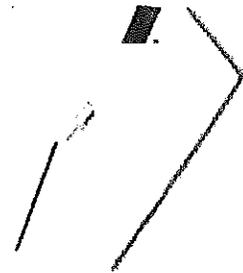
Swipe or Enter Card: Amount: \$412.07
 41111111111111111111 Fees: \$12.16
 Exp. Date (MM/YY): 03/13 Total: \$424.23

CVV and CVC Info: Card Type: Visa

Street Address: Street Address: 77 Marsh Rd
 City: Haslett State: MI Zip Code: 48840

Card Signer Information: First Name: JEFF Last Name: BACALIS
 Street Address: 77 Marsh Rd City: Haslett State: MI Zip Code: 48840

Buttons: OK Cancel



If you purchase the BS&A Cash Receipting. You will accept payments at the counter in BS&A Software.



Over the counter receipt

Payment Success!

You now have

View and print the receipt for this payment.

[View Receipt](#)

You can have the constituent sign this for your records.

And add custom messaging to the receipt.



Thank you for your payment!

This receipt has been provided by City of Dearborn All and Print & Pay. Within your business please keep this receipt for future reference.

You have made a payment to City of Dearborn till your payment was processed in Treasury office. The City of Dearborn Thanks You for your payment.

Name: ERIN SMITH
Address: 4227 SCHAEFER, DEARBORN MI, US, 48126
Contact: 2036194916
Comments:

Payment ID: 34692
Date: 09/15/10 10:33 PM
Subtotal: \$1451.87
Fee: \$43.56
Total: \$1495.43
Method: Charge[*****1111]

Item Purchased	Transaction Description	Account	Amount
Property Tax - Summary	CityDearbornPropTaxPmt	0240 00-14000	\$1,451.87

Signature: _____ **Date:** ____/____/____

By signing this receipt you agree to the terms and conditions of this service.

You will see two line items on your credit or debit card statement. One line will indicate the amount you paid to the City of Dearborn and will read CityDearbornPayment. If you have any questions about either of these charges please call 1-800-801-5864.

[Print Receipt](#) [Close Window](#)



Point & Pay Advantages: Real-Time Reporting

- Access to web-based real-time reports 24/7
- Viewed on screen or exported to Excel
- Secure, password-protected access
- Customizable based on:
 - Date Range
 - Payment Type
 - Channel
 - Office
 - Clerk
- Work-log reports track clerk usage in system

Home Reports Orders Editors Admin Logout

Account Report

Register Report

Credit Card Report

Merchant Report

Merchant Build File

All Channels All Payment Types

Beginning At: 07/23/2007 Time: 12:08 AM

Ending At: 07/23/2007 Time: 12:08 AM

Group By: Office

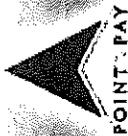
[Clear dates]

Order Id	Customer Name	Status	Office	Type	Product	Channel	Line Total	Order Total	Exp
1	d,d	Pending Rev	brooksville	Charge	Taxes	WEB	\$50.00	\$50.00	09/09/07
2	d,d	Pending Rev	brooksville	Charge	Vehicle/Vess	WEB	\$13.00	\$13.00	09/09/07
3	d,d	Pending Rev	brooksville	Charge	Vehicle/Vess	WEB	\$13.00	\$32.00	09/09/07
4	d,d	Pending Rev	brooksville	Charge	Occupational	WEB	\$20.00	\$32.00	09/09/07
5	d,d	Pending Rev	brooksville	Charge	Vesta Fee	WEB	\$2.00	\$2.00	09/09/07
6	d,d	Auth Fall	brooksville	Charge	Taxes	WEB	\$1,000.00	\$1,000.00	09/09/07
7	d,d	Auth Fall	brooksville	Charge	Check Reaser	WEB	\$572.11	\$572.11	09/09/07
8	d,d	Auth Fall	brooksville	Charge	Business Tab	WEB	\$28.00	\$577.11	09/09/07
9	d,d	Auth Fall	brooksville	Charge	Vesta Fee	WEB	\$25.50	\$25.50	09/09/07
10	d,d	Pending Rev	brooksville	Charge	Vehicle/Vess	WEB	\$3.00	\$3.00	09/09/07
11	d,d	Pending Con	brooksville	Charge	Vehicle/Vess	WEB	\$102.85	\$102.85	09/09/07
Office							Total Amount	\$298,673.33	
brooksville							Total Count	35	

Save Report Print

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Real Time Voids, Changes, and Duplicate Receipts



Home Reports Payments Editors Admin DMV Logout

You have not yet selected a partner for this session. Go to the Change Partner screen to do so.

Your Messages:
No recent messages

Payment Search

Search By Amount 1,000.00 Search

View Payment ID 07/06/10 09:33 AM \$1,000.00 Don, Russell Approved - PCB

Payment Details

Payment ID : 32930
 Created : 07/06/10 09:33 AM
 Type : Purchase
 Status : Approved - PCB
 Channel : Counter
 Partner : (DE)
 Office : Location 1
 User : Don Russell
 Related :

Customer Details

Name : Don Russell
 Address : 123 Main Street
 City/ST/Zip : Newark, DE 19712 US
 Email :
 Phone : 3028368334
 Mobile :
 Birthdate :
 Comments :

Saves Approve
 Print Receipt
 Void Comment
 Refresh Changeback
 New Payment

Payment Summary

Subtotal: \$1449.00
 Fee: \$37.25
 Total: \$1486.25
 Type: Credit
 Acct #: 4111111111111111

Line Item Details

Product	Account	Amount	Fee	PaymentId
Utility	148965327	99.00	3.00	32929
Motor Vehicles	14D9875	100.00	3.00	32929
Property Tax	36925874	250.00	0.00	32929
Real Estate Tax	12365498	1000.00	0.00	32930
PrP Fee	36925874	0.00	31.25	32931

Bank Request:

You can set parameters on which users can handle voids, credits, reprinting receipts. All features are available real-time.

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slide 15

Payment Reporting Tool



[Home](#) | [Reports](#) | [Payments](#) | [Editors](#) | [Admin](#) | [DMV](#) | [Logout](#)

Partner: [Veeva](#) | Office: [All Offices](#) | User: [Don Russell](#) | No recent messages

Payment Report

Start Date: 07/25/2010 12:00 AM

End Date: 07/29/2010 11:59 PM

Time: 11:59 PM

Partner: Dams - Don Russell (DE)

User: [All Users](#)

Product: [All Products](#)

Channel: [All Channels](#)

Summary: [Summary](#)

Display: [Display summary and details](#)

Print

Channel/Counter	Payment Id	Payment Type	Date	Account	Product	Name	Payment Amount	
	33314	CASH	07/26/2010 12:00 PM	661334	Motor Vehicle	Don Russell	\$65.00	
	33314	CASH	07/26/2010 12:00 PM	667563	Motor Vehicle	Don Russell	\$89.00	
	33314	CASH	07/26/2010 12:00 PM	326552	Motor Vehicle	Don Russell	\$100.00	
	33314	CASH	07/26/2010 12:00 PM	264431	Motor Vehicle	Don Russell	\$100.00	
Channel Summary								
CASH PAYMENTS							Count	4
CASH PAYMENTS							Transfer Amount	\$354.00
TOTAL							Count	4
TOTAL							Transfer Amount	\$354.00

Report Totals	Count	Transfer Amount
Summary	4	\$354.00
CASH PAYMENTS	4	\$354.00
CASH PAYMENTS	4	\$354.00
TOTAL	4	\$354.00

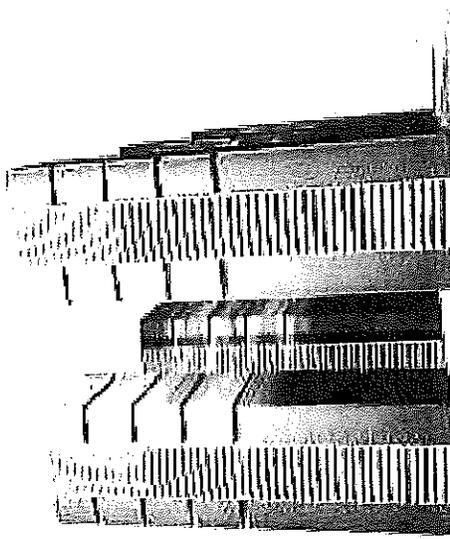
Monies are received directly into your bank account within in 48 hours in one lump sum.

This report will show the deposit information and you can drill down into the detail of the transactions.



Point & Pay Advantages: Software Integration

- Successfully integrated with several software packages nationwide, BSA, Manatron, Civics, Harris, Fund balance, Assyst and more
- Easy integration with standard API's
- Enables customer account information look-up and timely "real time" updates of payment information
- Billing data import tool adapts to your file format
- Revenue file generator exports payment information in your format



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slide 17

Implementation



- After contract is signed we will complete Product Worksheets and Client Application to set up each payment type and order Merchant Id's.
- You will receive a welcome kit with in two weeks.
- Any card readers requested are shipped out approximately week 2-4.
- Test links and test credit cards are sent approximately week 3-4.
- Online Training is scheduled and completed week 3-5.
- Go live approximately week 4-6.

Timelines are based on other client implementations, may vary based on the complexity of your individual set up.

Point & Pay Advantages: Personalized Support



- Assigned Account Manager and Project Manager
- Individual online /phone training for the Point & Pay system at agency personnel convenience
- Direct support for customers 24 hours a day, 7 days a week

Think of Point & Pay as an extension of your staff!

"Point to Convenience" Marketing Program

- Resources for Point & Pay clients to raise awareness of e-payment options

- Includes:

- **Statement inserts**
- **Posters**
- **Counter cards**
- **Info cards**
- **Print advertising**
- **Flyers**
- **Bill Messaging**
- **Website Banners**
- **Logos**

Usage Summary

Month	Usage
JAN	1
FEB	2
MAR	3
APR	4
MAY	5
JUN	6
JUL	7
AUG	8
SEP	9
OCT	10
NOV	11
DEC	12

ACCOUNT SUMMARY

Previous Balance	\$48.58
Payment(s) Received	.48
Subtotal Balance Forward	\$ 0.00
Current Charges	6.00
Monthly Service Charge Rate 0.0%	25.42
Gas Usage	22.2
Low Income Assistance	.31
Subtotal Current Charges	\$32.61
New Balance	\$32.61

FAST, EASY, SECURE.
 Non-branch ATM.
 24-hour service.
 No restrictions.

Convenient ways to pay. On time.

For your convenience, we accept credit cards and debit cards for payment.

TAX BILL ENCLOSED
 Pay by Credit Card

Convenience Fee Pricing

- No set up fees
- No Maintenance fees
- No Support Fees
- Online Training included



Property tax convenience fee Credit/Debit 3.0%

Option to add Visa Debit Only
\$3.95 -requires audit and does not follow same timeline for implementation.

E-checks

\$3.00 up to \$10,000
\$10.00 over \$10,000
or absorbed rate of \$.65

Non Tax flat convenience fee

\$3.00 per \$100.00	
\$1-\$50	\$1.50
\$51-\$100	\$3.00
\$101-\$200	\$6.00
\$201-\$300	\$9.00
\$301-\$400	\$12.00
\$401-\$500	\$15.00

Card Readers

2 included no cost for each department-additional card readers \$50.00 each.



POINT AND PAY
E-PAYMENT SERVICES AGREEMENT

Parties:

Point and Pay LLC ("PNP")
A subsidiary of NAB, doing business in Delaware

Village of Dexter, MI ("Client")

Terms

SECTION 1 E-PAYMENT SERVICES

1.1 Access to Payment Modules

1.1.1 Pursuant to this E-Payment Services Agreement (this "Agreement"), PNP grants Client a limited, non-exclusive, non-transferable and terminable license for the duration of the Term to use the electronic payment services (the "Services") and payment modules (each, a "Module") chosen in the attached client application ("Client Application") to enable Client's customers ("Customers") to make payments to Client using a Payment Device. "Payment Device" means the payment type(s) chosen by Client on the Client Application. A description of all Modules, Services, training and support offered by PNP is attached as Exhibit A (the "Services Description").

1.1.2 At the time of Client's execution of this Agreement, Client shall also return the completed Client Application to PNP. Subject to the terms and conditions of this Agreement, the Services may be also be used by the affiliated offices, bureaus, agencies or departments of Client ("Affiliates"). Each Affiliate shall complete a Client Application prior to commencement of the Services.

1.2 Client Representatives

PNP will provide Client's authorized representatives with a logon and password to access the Counter Module. Client shall be solely responsible for maintaining the confidentiality and security of the logons and passwords provided by PNP. Client will cause each of its representatives to change the initial password, keep the passwords confidential, refrain from sharing passwords and/or logon information with any unauthorized user, and use no other password to access the Counter Module. PNP shall be entitled to rely on any communications it receives under Client's passwords, logon information, and/or account number as having been sent by Client, without conducting any further checks as to the identity of the user of such information. PNP will not be responsible for the operability or functionality of any of Client's computer equipment, system, browser or Internet connectivity.

1.3 Payment Device Transactions

All Payment Device transactions using the Services will be processed through a secured link. The parties to each Payment Device transaction will be the Customer cardholder, the Client and PNP.

1.4 Service Promotion

Client will use reasonable efforts to promote the Services and build awareness of the Services with its customers through various media including, but not limited to:

- Print: Bill inserts, counter displays, and announcements in Client's newsletter
- Online: Home page announcements with an easily accessible, one-click link to payments page.
- Phone/IVR: Pre-recorded message with the ability to transfer to payments IVR (e.g., "Press 2 to make a payment") or provide the IVR phone number to call.
- Joint Press Releases: The parties shall mutually agree upon press releases announcing the availability of electronic payment services and the partnering of Client and PNP.

1.5 Trademark License

PNP grants Client a limited, non-exclusive, non-transferable license to use the PNP trademarks, service marks and logos provided by PNP to Client (the "Trademarks") solely in connection with Client's promotion of the Services to Customers. Client shall not alter the Trademarks nor use the Trademarks in any way which is disparaging, dilutive or otherwise adversely affects the reputation of PNP.

1.6 Client Logo License

Client grants PNP a limited, non-exclusive, non-transferable license to use its applicable logos, copyrighted works and trademarks ("Client Marks") solely in connection with the Services provided to Client. Client shall provide the Client Marks to PNP for use with the Services. Client represents that it has all intellectual property rights required for Client's and PNP's use of Client Marks, and shall indemnify PNP against any third party claims that the Client Marks infringe the intellectual property rights of a third party.

SECTION 2

COMPENSATION

2.1 Services Transaction Fee

PNP will charge the transaction fee to use the Services set forth on the Client Application. If Services fees are charged directly to Customers by PNP, Customers will receive a notice each time they use the Services stating that the Services are provided by PNP and that a convenience fee is charged for use of the Services. PNP may change the amount of such fee by notifying Client of such new amount at least thirty (30) days prior to such change.

2.2 Activation Fee

If applicable, Client shall pay the one-time Activation Fee set forth on the Client Application. If the Activation Fee or any portion of the Activation Fee is waived by PNP and the Client does not implement the Service under this Agreement within six months after the Effective Date, other than due to a material breach by PNP, the waived portion of the Activation Fee shall become immediately due and payable.

2.3 Charge-backs and Returns

Unless otherwise specified in the Client Application, PNP will set off (a) the amount of any charge-backs, refusals to pay and returns from any amounts otherwise owing by PNP to Client and (b) a transaction handling fee for charge-backs and non-sufficient funds (NSF) as specified in the Client Application

2.4 ACH Debit of Fees

Client hereby authorizes PNP, and any subsidiary or successor thereof, solely with respect to amounts due pursuant to this Agreement and any subsequent agreements between Client and PNP, including but not limited to service fees, transaction fees, charge-backs and returns as set forth in Sections 2.1 and 2.3 of this Agreement, to initiate Automated Clearing House ("ACH") Authorizations to credit and debit Client's bank account as set forth on the Banking Authorization Form attached hereto as Exhibit B or otherwise provided by Client. Client acknowledges that it will be subject to a \$25 reject fee if items are returned for insufficient funds.

SECTION 3

INTELLECTUAL PROPERTY; CONFIDENTIALITY

3.1 No Transfer or License

Except for the rights expressly granted to Client in this Agreement, no PNP Intellectual Property Right is transferred or licensed to Client pursuant to this Agreement, by implication or otherwise. PNP reserves and retains all rights, title and interests in and to the PNP Intellectual Property Rights, and all copies, revisions, modifications, updates, and upgrades thereof. Client agrees not to remove, alter or destroy any copyright, patent notice, trademark or other proprietary markings or confidential legends placed on or within any portion of the PNP Intellectual Property Rights. For purposes of this Agreement, "Intellectual Property Rights" means all the intellectual

property, industrial and other proprietary rights, protected or protectable, under the laws of the United States, any foreign country, or any political subdivision thereof, including (a) all trade names, trade dress, trademarks, service marks, logos, brand names and other identifiers, (b) copyrights, moral rights (including rights of attribution and rights of integrity), (c) all trade secrets, inventions, discoveries, devices, processes, designs, techniques, ideas, know-how and other confidential or proprietary information, whether or not reduced to practice, (d) all domestic and foreign patents and the registrations, applications, renewals, extensions and continuations (in whole or in part) thereof, and (e) all goodwill associated with any of the foregoing and (f) all rights and causes of action for infringement, misappropriation, misuse, dilution or unfair trade practices associated with (a) through (d) above.

3.2 Ownership and Use of PNP Materials

Any software developed by or on behalf of PNP for use in connection with the Services remains the exclusive property of PNP. Client will not sell, transfer, barter, trade, license, modify or copy any such software. Web pages accessible through use of the Services are the copyrighted intellectual property of PNP and may not be copied in whole or part by anyone. Any training materials (including, but not limited to, webinars and manuals) provided to Client by PNP shall remain the exclusive property of PNP. PNP grants Client and Client's personnel a limited, non-exclusive, non-transferrable license to use and to make copies of the training materials with its personnel solely in connection with the Services. Training materials may not be modified by Client or its personnel or disclosed to any third party, including Client's end-user customers. Client shall ensure all personnel shall complete and review all training materials prior to using the Services.

3.3 Reverse Engineering

Client will not reverse engineer, reverse assemble, decompile or disassemble any of PNP's intellectual property, nor will Client attempt to do so or enable any third party to do so or otherwise attempt to discover any source code, modify the Service in any manner or form, or use unauthorized modified versions of the Service, including (without limitation) for the purpose of building a similar or competitive product or service or for the purpose of obtaining unauthorized access to the Service. Client is expressly prohibited from sublicensing use of the Service to any third parties. If Client becomes aware that any person has engaged or is likely to have engaged in any of the activities described in this Section 3.3, Client will promptly notify PNP.

3.4 Confidential Information

3.4.1 Any Confidential Information provided by PNP to Client pursuant to this Agreement will remain the exclusive property of PNP. Client will disclose such Confidential Information only to those of its representatives and employees who need to know such Confidential Information for purposes of performing this Agreement, who are informed of the confidential nature of the Confidential Information and who agree, for the benefit of PNP, to be bound by the terms of confidentiality in this Agreement. Client will, and will cause each of its representatives and employees, to keep confidential and not to disclose in any manner whatsoever any Confidential Information provided by PNP pursuant to this Agreement, and not to use such Confidential Information, in whole or in part, directly or indirectly, for any purpose at any time other than for the purposes contemplated by this Agreement. Notwithstanding the foregoing, if Client is a city, county, township or similar entity, or government agency or department thereof, Client may disclose Confidential Information as necessary to comply with applicable public records laws.

3.4.2 For purposes of this Agreement, "Confidential Information" means all nonpublic or proprietary information of PNP, including proprietary, technical, development, marketing, sales, operating, performances, cost, know-how, business and process information, computer programs and programming techniques, security features (including, without limitation, multi-level access and log-in features, audit trail setup, interfaces between the Counter Module and the Internet or IVR Modules), all record bearing media containing or disclosing such information and techniques, and anything marked confidential, that is disclosed by PNP to Client pursuant to this Agreement. Confidential Information also includes the terms and conditions of this Agreement.

3.5 Exclusions

The term Confidential Information will not apply to information that: (a) is or becomes generally available to the public other than as a result of a disclosure by Client in breach of this Agreement; (b) was within Client's possession prior to its disclosure by or on behalf of PNP, provided that the discloser of such information was not known by Client to be bound by a confidentiality agreement with, or other contractual, legal or fiduciary obligation of confidentiality to, PNP with respect to such information; (c) becomes available to Client on a non-confidential basis from a source other than PNP, provided that such source is not known by Client to be bound by a confidentiality agreement with, or other contractual, legal or fiduciary obligation of confidentiality to, PNP with respect to such information; or (d) is developed independently by Client, as demonstrated by the written records of Client, without use of such information. The confidentiality obligations of Client pursuant to this Agreement will not apply to any Confidential Information of PNP that Client is legally compelled to disclose. In the event Client becomes legally compelled to disclose any Confidential Information provided pursuant to this Agreement,

Client will provide PNP with prompt written notice so that PNP may seek a protective order or other appropriate remedy or waive compliance with the confidentiality provisions of this Agreement.

3.6 Failure to Comply

If Client fails to comply with any of its obligations pursuant to this Section 3, PNP will have the right to immediately terminate this Agreement by providing written notice of such termination to Client.

3.7 Survival

The rights and obligations of the parties provided for in this Section 3 will survive any expiration or termination of this Agreement or its term.

SECTION 4 WARRANTIES; DISCLAIMER

4.1 Warranties

4.1.1 Each party represents and warrants that it has the full legal right, authority and power to enter into this Agreement and perform its obligations hereunder.

4.1.2 PNP represents and warrants that the Services will be provided in a professional, workman-like manner consistent with industry standards.

4.2 Disclaimers

4.2.1 PNP does not represent that Client's or its Customers use of the Services will be uninterrupted or error-free, or that the system that makes the Services available will be free of viruses or other harmful components resulting from the Internet or any third party providers or products outside the control of PNP.

4.2.2 EXCEPT FOR THE WARRANTIES EXPRESSLY SET FORTH IN THIS SECTION 4, PNP DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, STATUTORY OR OTHERWISE, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT. THE SERVICE IS PROVIDED TO CLIENT ON AN "AS IS" AND "AS AVAILABLE" BASIS, AND IS FOR COMMERCIAL USE ONLY.

SECTION 5

LIMITATIONS OF LIABILITY AND OBLIGATION

5.1 Damages and Liability Limit

IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER PARTY OR ANY THIRD PARTY IN CONNECTION WITH THIS AGREEMENT FOR INDIRECT, INCIDENTAL, CONSEQUENTIAL, RELIANCE, SPECIAL, EXEMPLARY OR PUNITIVE DAMAGES, INCLUDING DAMAGES FOR LOST PROFITS, EVEN IF THE OTHER PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. EACH PARTY RELEASES THE OTHER PARTY AND ALL OF THE OTHER PARTY'S AFFILIATES, EMPLOYEES, AND AGENTS FROM ANY SUCH DAMAGES. IN NO EVENT WILL PNP HAVE OR INCUR ANY LIABILITY TO CLIENT OR ANY THIRD PARTY IN EXCESS OF THE AGGREGATE COMPENSATION RECEIVED BY PNP FOR THE SIX-MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO A CLAIM FOR SUCH LIABILITY. THE FOREGOING EXCLUSIONS AND LIMITATIONS WILL APPLY TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, EVEN IF ANY REMEDY FAILS ITS ESSENTIAL PURPOSE.

5.2 Refusals of Payment

PNP will not be liable for charge-backs or other refusals of payment initiated by any Customer. All such charge-backs and other refusals of payment will be refunded by PNP to the Customer and Client will mark and otherwise treat the related Customer account as "unpaid."

5.3 Errors and Omissions

PNP will not be liable for any errors or omissions in data provided by Client or Customers. Client will be responsible for the accuracy of data provided to PNP for use in providing the Services.

5.4 Bank Actions

PNP will not be liable for any errors, omissions or delays attributable to the acts or omissions of any bank or other third party involved in the processing of any Payment Device payment.

SECTION 6

CARDHOLDER DATA SECURITY

To the extent applicable, each of the parties shall be required to comply at all times with the Payment Card Industry Data Security Standard Program ("PCI-DSS") in effect and as may be amended from time to time during the term of the Agreement. The current PCI-DSS specifications are available on the PCI Security Standards Council website at <https://www.pcisecuritystandards.org>.

SECTION 7

EXCLUSIVITY

Client agrees that PNP will be the [exclusive] provider of fee-based electronic payment services and that Client [will not] procure similar such services from any other party.

SECTION 8

TERM AND TERMINATION

8.1 Term

The initial term of this Agreement will commence on the Effective Date and will end on the first (1st) anniversary of the Effective Date (the "Initial Term"). This Agreement will automatically renew for successive one (1)-year terms (each, a "Renewal Term," and the Initial Term and any Renewal Term may be referred to as a "Term"). The term of this Agreement will terminate at the end of the Initial Term or any subsequent Renewal Term if either party provides written notice of such termination to the other party at least sixty (60) days prior to the expiration of the applicable Term.

8.2 In the Event of Breach; Effect on Affiliates

8.2.1 Subject to the opportunity to cure set forth below, either party may terminate this Agreement upon sixty (60) days written notice to the other party in the event of a material, uncured breach of any provision of this Agreement by the other party. Such notice by the complaining party shall expressly state all of the reasons for the claimed breach in sufficient detail so as to provide the alleged breaching party a meaningful opportunity to cure such alleged breach ("Notice").

8.2.2 Following receipt of Notice, the alleged breaching party shall have sixty (60) days to cure such alleged breach. Upon termination or expiration of this Agreement, Client shall have no rights to continue use of the Service or the Modules. Expiration or termination of the Agreement by Client or PNP shall also terminate the Affiliates' rights under the Agreement unless otherwise agreed by the parties in writing. PNP may terminate the Agreement solely with respect to an individual Affiliate without affecting the rights and obligations of Client and other Affiliates under the Agreement.

8.3 Modification to or Discontinuation of the Service

PNP reserves the right at any time and from time to time to modify, temporarily or permanently, the Service (or any part thereof). In addition, PNP will have the right to discontinue accepting any Payment Device by providing not less than ten (10) days' written notice to Client. In the event that PNP modifies the Service in a manner which removes or disables a feature or functionality on which Client materially relies, PNP, at Client's request, shall use commercially reasonable efforts to substantially restore such functionality to Client. In the event that PNP is unable to substantially restore such functionality within sixty (60) days, Client shall have the right to terminate the Agreement. Client acknowledges that PNP reserves the right to discontinue offering the Service and any support at the conclusion of Client's then-current Term. Client agrees that PNP shall not be liable to Client nor to any third party for any modification of the Service as described in this Section.

SECTION 9 PAYMENT DEVICE TRANSACTION DEPOSITS

The exact amount of each approved Payment Device transaction will be electronically deposited into the Client bank account identified on the Client Application. PNP shall initiate such deposits as specified on the attached Client Application. PNP will provide Client's authorized employees with access to PNP's online transaction reports for reconciliation purposes.

SECTION 10 FORCE MAJEURE

PNP will not be responsible for its failure to perform under this Agreement due to causes beyond its reasonable control, including acts of God, wars, riots, revolutions, acts of civil or military authorities, terrorism, fires, floods, sabotage, nuclear incidents, earthquakes, storms, or epidemics. If the provision of Services under this Agreement is delayed by such an event or condition, PNP will promptly notify Client thereof. PNP will use commercially reasonable efforts to overcome any such cause for delay as soon as is reasonably practicable.

SECTION 11 GOVERNING LAW

This Agreement will be interpreted, construed and enforced in all respects in accordance with the laws of the State of Michigan without reference to its conflicts of law principles.

SECTION 12 NOTICES

All notices or other communications required or permitted by this Agreement must be in writing and will be deemed to have been duly given when delivered personally to the party for whom such notice was intended, or upon actual receipt if sent by facsimile or delivered by a nationally recognized overnight delivery service, or at the expiration of the third day after the date of deposit if deposited in the United States mail, postage pre-paid, certified or registered, return receipt requested, to the respective parties at:

If to Client: See Merchant Application

If to PNP: Point and Pay LLC
110 State Street E, Suite D
Oldsmar, FL 34677
Fax: 863-248-1891

SECTION 13 MISCELLANEOUS

The headings of sections and subsections of this Agreement are for convenience of reference only and will not be construed to alter the meaning of any provision of this Agreement. PNP is an independent contractor and nothing in this Agreement will be deemed to create any agency, employee-employer relationship, partnership, franchise or joint venture between the parties. Except as otherwise specifically provided in this Agreement, neither party will have, or represent that it has the right, power or authority to bind, contract or commit the other party or to create any obligation on behalf of the other party. Each of the parties will have any and all rights and remedies available to them under all applicable laws. The remedies provided for in this Agreement will be deemed to be non-exclusive and in addition to any other available remedy at law or in equity. All rights and remedies are cumulative and may be exercised singularly or concurrently. Client may not assign or transfer any of its rights or delegate any of its obligations under this Agreement to any third party, by operation of law or otherwise, without the prior written consent of PNP. Any attempted assignment or transfer in violation of the foregoing will be void. This Agreement will be binding upon, and inure to the benefit of, the successors and permitted assigns of the parties. Client shall comply with all applicable laws, rules, treaties, and regulations in its performance of this Agreement. If any provision of this Agreement is held by a court of law to be illegal, invalid or unenforceable, the remaining provisions of this Agreement will not be affected and the illegal, invalid, or unenforceable provision will be deemed modified such that it the intention of the parties to the fullest extent possible. No amendment or modification of this Agreement will be effective unless it is in writing and executed by both of the parties. Nothing contained in this Agreement establishes, creates, or is intended to or will be construed to establish or create, any right in or obligation to any third party. This Agreement, the Exhibit(s) and the Client Application set forth the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes any and all prior or contemporaneous understandings and agreements, whether written or oral, between the parties with respect to such subject matter.

The parties have duly executed this Agreement as of the date of the last signature below (the "Effective Date").

Point and Pay LLC

Village of Dexter, MI |

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Exhibit A
Services Description

The following is a description of all Services and Modules offered by PNP. PNP shall provide the Services to Client and its end-user customers via the specific Modules and Payment Devices chosen by Client in the Client Application. Applicable fees, if any, for Client's elections are set forth on the Client Application. The Services include support and training outlined below at no additional charge to Client.

Service Modules

- **Counter Module.** The Counter Module allows customers to make payments to Client in a face-to-face environment or over the phone using a Payment Device. PNP will issue unique confirmation numbers to customers who have completed a payment transaction using the Counter Module. The Counter Module also enables Client's staff to access reports via the web. The Counter Module is required to access the PNP Services. The Counter Module may be used in conjunction with or independently of point-of-sale (POS) terminals.
- **Web Module.** THE WEB MODULE MUST BE CHOSEN TOGETHER WITH THE COUNTER MODULE. The Web Module allows customers to make payments to Clients online using a Payment Device via a secure website hosted by PNP. Customers who elect to make payments via the Internet can follow a link from the Client website to the Client-branded, PNP-hosted web pages to submit a payment. PNP will issue unique confirmation numbers to customers who have completed a payment transaction using the Web Module. PNP shall create the Client-branded, PNP-hosted web pages at no additional charge. Client may elect bill presentment and account validation functionality for the one-time set-up fee set forth on the Client Application under "Data File Integration."
- **Interactive Voice Response (IVR) Module.** THE IVR MODULE MUST BE CHOSEN TOGETHER WITH THE COUNTER MODULE. The IVR Module allows Customers to make payments to Clients over the phone using a Payment Device. The Customer calls a toll-free phone number provided and managed by PNP to access the Client branded IVR. The IVR system recognizes Customer instructions through making a payment; the phone keypad is used to enter Payment Device numbers. The IVR system is configured and tested by PNP. PNP will issue unique confirmation numbers to customers who have completed a payment transaction using the IVR Module. Election of the IVR Module includes a Client-branded IVR environment and, if applicable, Client shall pay the one-time IVR set-up fee for the IVR Module set forth on the Client Application. In addition, Client may elect to have bill presentment and account validation functionality enabled through the IVR for the one-time set-up fee on the Client Application under "Data File Integration."

Customer Payment Devices

Each of the Modules can provide the Customer with the ability to pay by Credit Card, Debit Card and/or Electronic Check.

Training

PNP shall provide instruction manuals and up to four (4) hours of webinar training to Client and Client personnel in connection with the Modules chosen by Client.

Support

The following support shall be provided to Client and Client's customers at no additional charge during the term of the Services:

- **First Level Support.** PNP shall provide first-level support to Customers via PNP's call center. Customer service representatives shall be available 8 a.m. EST to 10 p.m. EST M-F, to handle customer inquiries.
- **Second Level Support.** PNP shall provide first-level support to Client via telephone. Second level support shall be available Monday through Friday during normal business hours.

Support availability shall be exclusive of downtime due to scheduled maintenance or events out of PNP's control. Support for the Products may be modified, suspended or terminated in PNP's sole discretion upon prior written notice.

Village of Dexter

Employee Compensation Plan

April 23, 2012

Purpose: To document that the Village of Dexter intends to or has implemented the following employee compensation criteria for any new, modified or extended contract or employment agreement.

Background: The State of Michigan requires communities to submit a plan prior to May 1, 2012 as a requirement to obtain Economic Vitality Incentive Program funds.

Requirement #1 – New hires eligible for retirement plans will be placed on retirement plans that cap annual employer contributions at 10% of base salary if they are eligible for social security.

In the most recent union contract (effective March 1, 2011) new hires will enter a defined contribution program. The program requires a 5% employee contribution and a 2.5% employer contribution. The defined benefit program was closed, so both union and non-union new hires will be placed into this program.

Requirement #2 – For defined benefit plans a maximum 1.5% multiplier must be used if the employee is eligible for social security and retiree health care.

In the most recent union contract (effective March 1, 2011) employees, the multiplier used for all service from July 1, 2012 forward was lowered from 2.25% to 2%. This change was effective for all union and non-union employees in the MERS defined benefit plan. MERS only allows a “bridge” (lowering the multiplier) to be adopted once, so the Village is unable to lower the multiplier further. The defined benefit program is closed to new hires.

Requirement #3 – For defined benefit plans, the final average compensation shall be computed using at a minimum three years compensation and can't include more than 240 hours of paid leave. It also cannot include overtime.

The current union contract (which will expire February 28, 2014) allows employees to cash out their accrued vacation time at the time of retirement. The most an employee can accrue is 272 hours. Final average compensation is computed using 3 years of service and overtime is included. Non-union employees do not receive overtime and can only cash out any unused vacation time for the current year at the time they leave employment. The Village of Dexter intends to modify the terms of the union contract to conform to this standard in the next negotiation.

Requirement #4 – Health care premium costs for new hires shall include a minimum employee share of 20%, OR the employer's share shall be cost competitive with the new state preferred provider organization health plan on a per-employee basis.

The current union contract (which will expire February 28, 2014) allows new employees to join the same health care program as current employees. Union employees do not premium share or have a

deductible. Non-union employees do not premium share, but are responsible for paying a deductible. The employer cost for the non-union employee's health plan (medical and prescription) falls under the \$15,000 cap established by the Michigan Legislature (PA 152 of 2011). The Village of Dexter intends to modify the terms of the union contract to conform to, at a minimum, the standard set by PA 152 of 2011 in the next negotiation. The Village of Dexter will also continue to work with non-union employees to increase employee participation in health care costs.



FEMA

MAR 26 2012

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

Shawn Keough
President, Village of Dexter
8140 Main Street
Dexter, Michigan 48130

Dear Mr. Keough:

I am happy to announce that the Department of Homeland Security's Federal Emergency Management Agency (FEMA) has approved the Village of Dexter's application to participate in the National Flood Insurance Program (NFIP). In accordance with Section 1336 of the National Flood Insurance Act of 1968, the Village of Dexter is eligible to participate in the Emergency Phase of the NFIP effective on March 13, 2012. Flood insurance is now available to local property owners and may be purchased from any insurance agent or broker licensed to do business in the State where the insurable property is located.

I am enclosing a copy of the news release announcing the Village of Dexter's eligibility to participate in the NFIP. I hope it assists you in your efforts to publicize the availability of this important coverage. The Village of Dexter's property owners will want to know about this opportunity to obtain insurance protection against losses from future flooding. The buildings and contents coverage is now available to building owners and tenants.

There is a 30-day waiting period before a newly purchased flood insurance policy takes effect or for any additional coverage or endorsement that may increase policy limits. The waiting period ends and the policy takes effect at 12:01 a.m. on the 30th calendar day after the insurance policy application date and payment of premium.

There are 10 exceptions to the 30-day waiting period. However, I am only explaining the two most frequently used exceptions in this letter. The two most frequently used exceptions are: (1) when the initial purchase of flood insurance is in connection with the making, increasing, extension, or renewal of a loan, there is no waiting period and coverage is effective immediately; and (2) when the purchase of flood insurance is related to a revision or update of a Flood Hazard Boundary Map or Flood Insurance Rate Map (FIRM), there is a one-day waiting period. Flood insurance coverage takes effect at 12:01 a.m. on the day after the coverage is purchased for a structure located in a Special Flood Hazard Area (SFHA), an area subject to inundation by the base (1-percent-annual-chance) flood, on the revised flood map, which was not previously located in an SFHA prior to the revision. This exception is limited to a 13-month period and begins on the date the revised map is issued. The information on the remaining eight exceptions is contained in the enclosed NFIP "Policy Issuance 5-98" dated October 1, 1998.

Shawn Keough

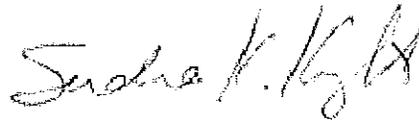
Page 2

Under the Flood Disaster Protection Act of 1973, as amended, flood insurance must be purchased by property owners seeking any Federal financial assistance for construction or acquisition of buildings in SFHAs. This financial assistance includes certain federally guaranteed mortgages and direct loans, federal disaster relief loans and grants, as well as other similarly described assistance from FEMA and other agencies.

In addition, all loans individuals obtain from Federally regulated, supervised, or insured lending institutions that are secured by improved real estate located in SFHAs are also contingent upon the borrower obtaining flood insurance coverage on the building. However, purchasing and maintaining flood insurance coverage on a voluntary basis is frequently recommended for properties located outside SFHAs.

If you need additional assistance or information, I recommend you contact Les Thomas, the NFIP State Coordinator, by telephone at (517) 335-3448, in writing at the Michigan Department of Environmental Quality, Post Office Box 30458, Lansing, Michigan 48909-7958, or by electronic mail at thomasl@michigan.gov. The FEMA Regional staff in Chicago, Illinois, is also available to assist you. You may contact the Regional staff by telephone at (312) 408-5500 or in writing. Please send your written inquiries to the Director, Federal Insurance and Mitigation Division, FEMA Region V, at 536 South Clark Street, Sixth Floor, Chicago, Illinois 60605.

Sincerely,



Sandra K. Knight, PhD, PE
Deputy Associate Administrator for Mitigation

Enclosures

cc: Andrew Velasquez, III, Regional Administrator, FEMA Region V
Les Thomas, NFIP State Coordinator, Michigan Department of Environmental Quality
Ron Baker, Building Inspector, Village of Dexter

SAMPLE NEWS RELEASE

FEDERAL FLOOD INSURANCE NOW AVAILABLE IN THE VILLAGE OF DEXTER, MICHIGAN

Washington, D.C. – The Village of Dexter has joined over 21,000 communities nationwide that are allowed to purchase federally backed flood insurance. This availability follows the community's adoption and enforcement of ordinances to reduce flood losses and acceptance by the National Flood Insurance Program (NFIP).

The Village of Dexter is now a participant in the NFIP effective on March 13, 2012. Residents of the Village of Dexter will be able to purchase flood insurance up to the limits under the Emergency Phase of the program. However, there is a 30-day waiting period before flood insurance coverage goes into effect. For single-family dwellings, the building coverage limit is \$35,000, and the contents coverage limit is \$10,000. Renters can also protect their belongings by purchasing contents coverage. For commercial properties, the building and contents coverage limits are both \$100,000. Higher limits of coverage will be available after the initial Emergency Phase.

Lenders must require borrowers whose properties are located in a designated flood hazard area to purchase flood insurance as a condition of receiving a federally backed mortgage loan in accordance with the Federal Disaster Protection Act of 1973.

The NFIP is implemented through the Federal Emergency Management Agency. There are over 5.5 million flood insurance policies in more than 21,000 participating communities nationwide.



FEMA

Policy Issuance 5-98

Subject: 30-Day Waiting Period

Effective Date: October 1, 1998

This Policy Issuance updates the Federal Insurance Administration's interpretations of the applicability of the 30-day waiting period to various mortgage lending and insurance underwriting situations in Policy Issuance 8-95 (December 5, 1995). This Policy Issuance supercedes Policy Issuance 8-95 and provides answers to additional questions regarding the 30-day waiting period from Write Your Own companies and insurance agents. These interpretations are intended to serve the Congressional intent for the imposition of the 30-day waiting period for the purchase of flood insurance to prevent abuse (i.e., property owners would purchase insurance only when a flood was imminent) and to facilitate lender compliance with the mandatory purchase of flood insurance.

Policy Decisions

1. The 30-day waiting period will not apply when there is an existing insurance policy and an additional amount of flood insurance is required in connection with the making, increasing, extension, or renewal of a loan, such as a second mortgage, home equity loan, or refinancing. The increased amount of flood coverage will be effective as of the time of the loan closing, provided the increased amount of coverage is applied for and the presentment of additional premium is made at or prior to the loan closing.

Explanation: This interpretation is consistent with a basic objective of the National Flood Insurance Reform Act of 1994 (NFIRA), namely, to facilitate lender compliance with the statutory requirements for flood insurance. The 30-day waiting period was established to prevent abuse by insureds from increasing coverage when flooding was imminent. The exemptions to the waiting period on the other hand were for loan closing situations and to facilitate lender compliance with the flood insurance purchase requirements. [Note: This policy interpretation has been retained from Policy Issuance 8-95 (December 5, 1995) and has not changed.]

2. The 30-day waiting period will not apply when an additional amount of insurance is required as a result of a map revision. The increased amount of coverage will be effective 12:01 a.m. on the first calendar day after the date the increased amount of coverage is applied for and the presentment of additional premium is made.

Explanation: This interpretation is also consistent with a basic objective of the NFIRA to facilitate lender compliance with the statutory requirements for flood insurance. The purchase of additional flood insurance is to comply with the statutory requirement for flood insurance in an amount equal to the outstanding principal balance of the loan for a property owner who was prudent enough to buy voluntarily flood insurance but now must increase the amount to comply with statutory requirements for flood insurance resulting from a Federal Emergency Management Agency map change. [Note:

This policy interpretation has been retained from Policy Issuance 8-95 (December 5, 1995) and has not changed.]

3. The 30-day waiting period will not apply when flood insurance is required as a result of a lender determining that a loan which does not have flood insurance coverage should be protected by flood insurance as required by Section 102(e) of the Flood Disaster Protection Act of 1973, as amended by NFIRA, because the building securing a loan is located in a Special Flood Hazard Area. The coverage will be effective upon completion of an application and the presentment of payment of premium.

Explanation: The interpretation is consistent with the purpose of the NFIRA to ensure compliance with the statutory requirements for flood insurance protection for property the subject of Federal or federally-related financial assistance even when the discovery is made by lender that flood insurance is required after the loan has closed. It is immaterial whether the lender's discovery of the need for flood insurance results from a scheduled mortgage loan portfolio review or a review of an individual loan file. [Note: This interpretation has been modified from that contained in Policy Issuance 8-95 to now provide that an exemption from the 30-day waiting period applies only to loans in Special Flood Hazard Areas, i.e., those loans for which the statute requires flood insurance.]

4. The 30-day waiting period does not apply when an additional amount of insurance is requested at renewal time that is no more than the amount of increase recommended by the insurer on the renewal bill to keep pace with inflation. The increased amount of coverage will be effective at 12:01 a.m. on the date of policy renewal provided the premium for the increased coverage is received before the expiration of the grace period. The 30-day waiting period applies to any additional amount of insurance requested at renewal time that is higher than any amount of increase offered on the renewal bill provided by the insurer. The beginning of the waiting period is determined by the normal rules. In the event that the insurer is unable to determine the application date and the presentment of premium, the insurer must use the premium receipt date in establishing the effective date for the increased coverage.

Explanation: To permit an insured to increase flood coverage to the amount recommended by the insurer as a safeguard against inflation without the 30-day waiting period is consistent with insurance industry practices and does not create a loophole for the kind of abuse Congress specifically wanted to prohibit with the statutory 30-day waiting period. To apply the 30-day waiting period in situations when a policyholder wants to significantly increase the amount of insurance beyond the amount recommended by the insurer to keep pace with inflation is in keeping with Congressional intent. [Note: This policy interpretation has been modified from that contained in Policy Issuance 8-95 to now provide that the 30-day waiting period applies to any additional amount of insurance requested at renewal time that is higher than any amount of increase offered on the renewal bill provided by the insurer.]

5. The waiting period does not apply to a renewal offer to the insured for the next higher limits available under PRP.

Explanation: This interpretation is consistent with other interpretations in this Issuance that exempt from the 30-day waiting period modest increases in coverage that are comparable to the inflation adjustment recommended by insurers at renewal.

6. The 30-day waiting period does not apply when an insured decides to rewrite the existing policy at the time of renewal from Standard to a Preferred Risk Policy (PRP), provided that the selected PRP coverage limit amount is no higher than the next highest PRP amount above that which was carried on the Standard policy using the highest of building and contents coverage. In those cases where the Standard policy has only one kind of coverage, either building or contents only, the 30-day waiting period applies.

In addition, if the structure is no longer eligible under the PRP or the insured decides to rewrite the existing PRP at renewal time to a Standard policy, the 30-day waiting period does not apply provided the coverage limit amount is no more than the previous PRP coverage amount or the next highest PRP amount above that.

Explanation: The change in coverage that results from converting a Standard Policy to a PRP or from converting a PRP to a Standard Policy with the limitations set forth above results in only a modest increase of flood insurance coverage--roughly equal to the amount of increase in No. 4 above.

7. Unless the contents are part of the security for a loan, the 30-day waiting period applies to the purchase of only contents coverage by a condominium unit owner at the time of the loan, i.e., where building coverage is not being purchased by the unit owner.

Explanation: Since the mandatory purchase of flood insurance applies only to property--real improved and/or any personal property--which is securing a loan, then a condominium unit owner who exercises his or her own option to buy insurance and is not responding to a lender's mandatory purchase decision is subject to the 30-day waiting period. This interpretation is consistent with other situations where an exemption to the 30-day waiting period applies only in situations to facilitate lender compliance with NFIRA.

8. Provided that the application and premium are received before an anniversary date, the 30-day waiting period does not apply to a cancel/rewrite of a 3-year policy at an anniversary date to obtain Increased Cost of Compliance (ICC) coverage.

Explanation: ICC coverage became effective for all new or renewal policies with effective dates on and after June 1, 1997. Those policyholders with 3-year policies without being able to cancel and rewrite in order to obtain ICC coverage would be delayed unnecessarily from obtaining coverage that Congress mandated under the NFIRA.

9. The insurer may rely on an agent's representation on the application that the loan exception applies unless there is a loss during the first 30 days of the policy period. In that case, the insurer must obtain documentation of the loan transaction, such as settlement papers, before adjusting the loss.

Explanation: It would be inconsistent with the intent of Congress for the NFIP to impose burdensome and time-consuming documentation requirements for the agent during the application process, in the case of loan transactions which Congress specifically wanted to exempt from the 30-day waiting period. Requiring documentation if a loss occurs during the first 30 days, however, assures that there will be no abuse of the rule.

10. The 30-day waiting period does not apply to a reduction of the deductible effective as of the

renewal date.

Explanation: The amounts involved are comparable to the modest inflation adjustments recommended by the insurer at renewal.

In order to provide a reasonable period of time for the insurers to comply with the new Policy Decisions (5 through 10), the effective date for Policy Decisions 5 through 10 is October 1, 1998.



VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303

Village Council

Shawn Keough
President

Ray Tell
President Pro-Tem

Jim Carson
Trustee

Paul Cousins
Trustee

Donna Fisher
Trustee

Joe Semifero
Trustee

James Smith
Trustee

Administration

Donna Dettling
Manager

Carol Jones
Clerk

Marie Sherry, CPFA
Treasurer/Finance Director

Courtney Nicholls
Assistant Village Manager

Allison Bishop, AICP
Community Development Manager

THE VILLAGE OF
DEXTER IS AN EQUAL
OPPORTUNITY
PROVIDER AND
EMPLOYER

www.villageofdexter.org

April 10, 2012

Dear Resident:

The Federal Emergency Management Agency (F.E.M.A.) has recently finalized a flood map for our area. The map took effect on April 3, 2012. Your property is identified by the map as having a structure that is located in the floodplain.

Once a property is determined to be in a floodplain, mortgage lenders can require a property to obtain flood insurance. Homeowners may also choose to obtain insurance to protect their property from a possible flood. In order for a property to obtain flood insurance the community in which it is located is required to participate in the National Flood Insurance Program. The Village of Dexter was recently accepted as a participant in this program.

FEMA does have a mechanism for contesting the location of the floodplain. Attached is information from the State of Michigan regarding submitting a Letter of Map Amendment which is the process available to property owners who do not feel their property should be considered to be in the floodplain.

Provided for your information is a copy of the section of the map in which your property is located. The maps in their entirety are available for review at the Village Offices.

If you have any questions regarding this information, please feel free to contact us.

Sincerely:

Courtney Nicholls
Assistant Village Manager

WORK SESSION
WEDNESDAY, APRIL 11, 2012
6:00 p.m.

THE VILLAGE OF DEXTER
VILLAGE COUNCIL

Copeland Board Room - 7714 Dexter Ann Arbor

1. Review Fund Priorities
 - a.) General Fund
 - b.) Water Fund
 - c.) Sewer Fund
 - d.) Streets Fund/Road and Stormwater Improvement Projects

This is a Special Council work session meeting; action will NOT be taken.

"This meeting is open to all members of the public under Michigan Open Meetings Act"

Village President Report

AGENDA 4-9-12

ITEM I-6

Hello Residents and Fellow Council Members,

Here is a summary of my recent activities since the last Council meeting and future meeting schedule:

Recent Activities

March 24, 2012 – Westside Connector Opening/Chelsea Wellness Foundation walk – this was a very well attended event and in my opinion a complete success. Thanks to everyone who walked and enjoyed the new connector path.

March 28, 2012 – Regional Fire Committee meeting – the regional fire committee met in late March. John Kingsley reviewed the concerns that some of the Webster Twp Board members still have and asked that the committee work on a draft budget and organizational chart for the new department. We already have some sample organization structures established that can be shared. Courtney and I are going to begin work on a preliminary budget document for discussion at the next meeting. The fire fighters from both Scio and DAFD reported that they would be getting together to discuss options for a new name for the department. The list of names that was developed by Trustees Semifero, Smith and Fisher along with the suggestion from Trustee Cousins was shared with the committee and the fire fighters for discussion. Discussion on the name will continue. So far there are very few comments or proposed changes to the interlocal agreement that was drafted. Comments received so far include adding an alternate voting member for each community in case the primary board members cannot attend a meeting, revisions in section 6.08 regarding stations in each community being part of the Master Service Plan and how to handle assignment of runs (for billing) in future catastrophic situations such as the tornado event that recently occurred. It is very positive that we all seem to agree that the interlocal agreement is solid. If we can find the right fit or compromise somehow on the name, I believe we can get this done. Please feel free to call me or ask at the meeting if anyone has any questions.

March 29, 2012 – Website Committee meeting – we discussed and decided on the color scheme and layout of the website homepage.

March 29, 2012 – Main Street Resurfacing Public Information meeting

April 2, 2012 – Mill Creek Park meeting – Community Development Manager Allison Bishop had originally scheduled this meeting to include herself, Village Manager Donna Dettling, Paul Evanoff from JJR (park engineering consultant) and myself. We were going to discuss Cedroni's (contractor for the park) efforts to address the Michigan Department of Environmental Quality notice of violation letter received on March 22nd. The meeting was actually canceled, but I was already on my way back to the Village. As a matter of coincidence, when I arrived at the Village, Mr. James Sallee of the MDEQ was on site doing a 10 day follow-up review from the date of his notice of violation letter. I walked the site with Mr. Sallee and took notes on the items that he still felt needed additional attention. After hearing that Mr. Sallee had quite a few concerns, I asked Allison to come out so that she could hear the concerns first hand. The Village has asked Cedroni to address the items of concern to bring the site into compliance with our MDEQ permit and Soil Erosion and Sedimentation Control permit.

Future Activities

April 4, 2012 – DAPCO Draft Assessment Review meeting – I have been invited to attend this meeting with OHM/Bird Houk, Allison Bishop, Trustee Carson (DAPCO Redevelopment Committee Chair) and VM Donna Dettling to review the draft assessment that OHM/Bird Houk have prepared.

April 9, 2012 – Village Council meeting

April 11, 2012 – Village Council Goal Setting Session #2 – 6 pm at Copeland

April 18, 2012 – Regional Fire Committee meeting at Scio Twp Hall.

April 18, 2012 – Village Manager Review workshop (in closed session) 6 pm at Copeland

April 19, 2012 – Village of Dexter Downtown Development Authority meeting – The DDA Board will be reviewing a draft of their fiscal year 2012/2013 budget.

April 19, 2012 – Chief Elected Officials meeting at Scio Twp

April 23, 2012 – Village Council meeting

Please let me know if you have any questions. I hope to see you around our town.

Shawn Keough

Village President

skeough@villageofdexter.org

(734) 426-5486 (home) or (313) 363-1434 (cell phone)

AGENDA 4-9-12

ITEM 5-1

9-Apr-12

SUMMARY OF BILLS AND PAYROLL

Payroll Check Register	04/04/12	\$42,676.39	Bi-weekly payroll processing Includes Council quarterly payment
Account Payable Check Register	4/9/2012	\$369,728.79	
		\$412,405.18	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS
Summary Items from Bills & Payroll		Amount	Comments

**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS
DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**

Exceptions:

An amendment to Buildings and Grounds will be necessary to cover property taxes for 8077 and 8087 Forest

"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."

User: erin

EXP CHECK RUN DATES 04/04/2012 - 04/04/2012

DB: Dexter

JOURNALIZED

OPEN

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. 1-800 WATER DAMAGE	10,565.79		
2. ABSOLUTE COMPUTER SERVICES	467.15		
3. ALEXANDER CHEMICAL CORPORATION	1,904.50		
4. ALLISON BISHOP	69.17		
5. ANN ARBOR TECHNICAL SERVICES	1,831.00		
6. ARBOR SPRINGS WATER CO.INC	11.50		
7. ASS. F PUBLIC TREASURES US & C	23.33		
8. BANDIT INDUSTRIES, INC.	413.70		
9. BELL EQUIPMENT CO	17.77		
10. BRENDA TUSCANO	166.10		
11. BRIDGEWATER TIRE COMPANY, INC.	40.00		
12. CARLISLE-WORTMAN ASSOCIATES	330.00		
13. CERTIFIED RESTORATION DRYCLEANING N	839.90		
14. COMCAST	338.04		
15. CORRIGAN OIL COMPANY	2,742.53		
16. COURTNEY NICHOLLS	29.67		
17. CULLIGAN WATER CONDITIONING	24.65		
18. DEXTER FAMILY DENISTRY, PC	7.00		
19. DEXTER MILL	21.09		
20. DEXTER VILLAGE	104.08		
21. DTE ENERGY	3,514.00		
22. DTE ENERGY-STREET LIGHTING	6,227.75		
23. DYKEMA GOSSETT PLLC	600.00		
24. ENDODONTIC ASSOCIATES	659.00		
25. ETNA SUPPLY CO	3,441.37		
26. F&V OPERATIONS	1,122.75		
27. GRAINGER	150.35		
28. GRISSOM JANITORIAL	400.00		
29. HACKNEY HARDWARE	832.06		
30. HERITAGE NEWSPAPERS	47.25		
31. IDEXX DISTRIBUTION CORP	402.50		
32. INDUSTRIAL TEST SYSTEMS, INC	186.77		
33. KENCO, INC.	12.68		
34. KURT AUGUSTINE	68.25		
35. LESSORS WELDING SUPPLY	28.50		
36. L-N-J LANDSCAPING AND LAWNCARE	12,581.25		
37. LOWE'S BUSINESS ACCOUNT	24.15		
38. MASTERCRAFT PLUMBING	1,760.00		
39. METRO ENVIROMENTAL SERVICES	4,100.00		
40. MILLIGANS LANDSCAPE SERVICES L	11,200.00		
41. NORTH CENTRAL LABORATORIES	45.40		
42. PARAGON LABORATORIES INC	615.00		
43. PNC	591.98		
44. PRINT-TECH, INC.	36.90		
45. ROGER, BECK	177.00		
46. S.F. STRONG	174.45		
47. SCHWALBACH'S AUTO CARE	21.95		
48. SCIO TOWNSHIP	1,349.75		
49. SYNAGRO CENTRAL	7,181.80		

04/04/2012 03:01 PM
User: erin
DB: Dexter

INVOICE APPROVAL BY VENDOR REPORT FOR VILLAGE OF DEXTER

EXP CHECK RUN DATES 04/04/2012 - 04/04/2012
JOURNALIZED
OPEN

Claimant	Amount Claimed	Amount Owed	Amount Rejected
50. THOMAS J RYAN P.C	437.50		
51. TRACTOR SUPPLY CREDIT PLAN	69.99		
52. UIS PROGRAMMABLE SERVICES INC	117.00		
53. US BANK CORPORATE TRUST	247,568.75		
54. USA BLUE BOOK	60.97		
55. WASHTENAW COUNTY TREASURER	38,474.75		
56. WESERN WASH. AREA VALUE EXP.	5,500.00		
TOTAL ALL CLAIMS	369,728.79		

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF DEXTER

EXP CHECK RUN DATES 03/30/2012 - 04/04/2012
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 General Fund							
Dept 101.000 Village Council	Professional Services	SCIO TOWNSHIP	FIRE CONSOLIDATION CHARGES	2065	04/04/12	1,349.75	38133
101-101.000-802.000	Council Discretionary Ex	COURTNEY NICHOLLS	WORK SESSION DINNER	03/30/12	04/04/12	29.67	38103
101-101.000-956.000			Total For Dept 101.000 Village Council			1,379.42	
Dept 172.000 Village Manager	Health & Dental Insuranc	DEXTER FAMILY DENISTR	PATIENT: TIM AIKEN	03/30/12	04/04/12	7.00	38108
101-172.000-721.000	Travel & Mileage	BRENDA TUSCANO	mlage	04/04/12	04/04/12	49.50	38138
101-172.000-861.000			Total For Dept 172.000 Village Manager			56.50	
Dept 210.000 Attorney	Attorney Fees	DYKEMA GOSSERT PLLC	LEGAL FEES	1444501	04/04/12	432.00	38112
101-210.000-810.000	Attorney Fees	THOMAS J RYAN P.C	LEGAL FEES	10408	04/04/12	437.50	38136
101-210.000-810.000			Total For Dept 210.000 Attorney			869.50	
Dept 215.000 Village Clerk	Printing & Publishing	HERITAGE NEWSPAPERS	LEGALIS	03/30/12	04/04/12	47.25	38119
101-215.000-901.000			Total For Dept 215.000 Village Clerk			47.25	
Dept 253.000 TREASURER	Memberships & Dues	ASS. F PUBLIC TREASUR	MEMBERSHIP	7200	04/04/12	23.33	38092
101-253.000-958.000			Total For Dept 253.000 TREASURER			23.33	
Dept 265.000 Buildings & Grounds	Contracted Services	ARBOR SPRINGS WATER C	OFFICE	1329191	04/04/12	11.50	38093
101-265.000-727.000		HACKNEY HARDWARE	march invoices	04/04/12	04/04/12	71.75	38118
101-265.000-727.000			ABSOLUTE COMPUTER SER	63723	04/04/12	247.50	38090
101-265.000-803.000	Contracted Services	ABSOLUTE COMPUTER SER	INTERNET CONNECTION	63716	04/04/12	180.00	38090
101-265.000-803.000	Contracted Services	ABSOLUTE COMPUTER SER	switch	645	04/04/12	39.65	38090
101-265.000-920.000	Utilities	COMCAST	OFFICE	03/30/12	04/04/12	265.75	38100
101-265.000-935.001	Office Cleaning	GRISSON JANITORIAL	MARCH SERVICE	198	04/04/12	400.00	38117
			Total For Dept 265.000 Buildings & Grounds			1,216.15	
Dept 285.000 Village Tree Program	Landscaping Supplies	PNC	ARBOR DAY	03/30/12	04/04/12	300.00	38105
101-285.000-731.000	Landscaping Supplies	HACKNEY HARDWARE	march invoices	04/04/12	04/04/12	16.98	38118
101-285.000-731.000			Total For Dept 285.000 Village Tree Program			316.98	
Dept 301.000 Law Enforcement	Contracted Services	WASHINGTON COUNTY TREA	LAW ENFORCEMENT	21180	04/04/12	826.00	38142
101-301.000-803.000		WASHINGTON COUNTY TREA	LAW ENFORCEMENT	21206	04/04/12	37,648.75	38142
101-301.000-803.000			march invoices	04/04/12	04/04/12	373.20	38107
101-301.000-920.000	Utilities	DTE ENERGY	Total For Dept 301.000 Law Enforcement			38,847.95	
Dept 336.000 Fire Department	Utilities	DTE ENERGY	march invoices	04/04/12	04/04/12	466.50	38107
101-336.000-920.000			Total For Dept 336.000 Fire Department			466.50	
Dept 400.000 Planning Department	Professional Services	CARLISLE-WORTMAN ASSO	GENERAL CONSULTATION	2123-140	04/04/12	330.00	38199
101-400.000-802.000	Travel & Mileage	ALLISON BISHOP	mlage	04/03/12	04/04/12	69.17	38097
101-400.000-861.000							

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User: erin
DB: Dexter

EXP CHECK RUN DATES 03/30/2012 - 04/04/2012
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101	General Fund						
Dept 400.000	Planning Department						
			Total For Dept 400.000 Planning Department			399.17	
Dept 441.000	Department of Public Works						
101-441.000-721.000	Health & Dental Insuranc	KURT AUGUSTINE	REIMBURSEMENT	04/03/12	04/04/12	68.25	38094
101-441.000-721.000	Health & Dental Insuranc	ENDODONTIC ASSOCIATES	PAYMENT; AMANDA KNAPP	933610	04/04/12	659.00	38113
101-441.000-740.000		HACKNEY HARDWARE	March Invoices	04/04/12	04/04/12	454.74	38118
101-441.000-751.000		CORRIGAN OIL COMPANY	FUEL	5629784	04/04/12	702.07	38101
101-441.000-920.000	Utilities	DTE ENERGY	March Invoices	04/04/12	04/04/12	1,285.30	38107
101-441.000-960.000	Education & Training	PNC	REGISTRATION FOR KURT AND DAN	04/03/12	04/04/12	125.00	38105
			Total For Dept 441.000 Department of Public Work			3,294.36	
Dept 442.000	Downtown Public Works						
101-442.000-703.000	Salaries - Non Union	LESSORS WELDING SUPPL	RENTAL	220418	04/04/12	28.50	38123
101-442.000-703.000	Salaries - Non Union	TRACTOR SUPPLY CREDIT	SUPPLIES	04/03/12	04/04/12	69.99	38137
101-442.000-730.000	Farmers Market Supplies	BRENDA TUSCANO	mileage	04/04/12	04/04/12	116.60	38138
			Total For Dept 442.000 Downtown Public Works			215.09	
Dept 448.000	Municipal Street Lights						
101-448.000-920.003	Utilities - Street Light	DTE ENERGY-STREET LIG	streetlights	04/03/12	04/04/12	6,227.75	38111
			Total For Dept 448.000 Municipal Street Lights			6,227.75	
Dept 528.000	Solid Waste						
101-528.000-901.000	Printing & Publishing	PRINT-TECH, INC.	UB BURSTING	209216	04/04/12	12.30	38130
			Total For Dept 528.000 Solid Waste			12.30	
Dept 751.000	PARKS & RECREATION						
101-751.000-740.000	Operating Supplies	LOWE'S BUSINESS ACCOU	SUPPLIES	01243	04/04/12	24.15	38124
101-751.000-955.000	Miscellaneous	PNC	EASTER EGG HUNT	03/30/12	04/04/12	41.98	38105
101-751.000-955.000	Miscellaneous	HACKNEY HARDWARE	March Invoices	04/04/12	04/04/12	5.98	38118
101-751.000-977.000	Equipment	ROGER, BECK	PATH TAGS	04/03/12	04/04/12	177.00	38131
			Total For Dept 751.000 PARKS & RECREATION			249.11	
Dept 850.000	Long-Term Debt						
101-850.000-990.000	Debt Service	US BANK CORPORATE TRU	LIMITED TAX GO BOND	04/03/12XX	04/04/12	65,000.00	38140
101-850.000-996.004	'06 Facilities Bond Inte	US BANK CORPORATE TRU	LIMITED TAX GO BOND	04/03/12XX	04/04/12	31,278.75	38140
			Total For Dept 850.000 Long-Term Debt			96,278.75	
Dept 875.000	Contributions						
101-875.000-965.001	Contribution to WAVE	WESTERN WASH. AREA VAL	quarterly payment	04/04/12	04/04/12	4,500.00	38143
101-875.000-965.004	Cont to WAVE Door to Doo	WESTERN WASH. AREA VAL	quarterly payment	04/04/12	04/04/12	1,000.00	38143
			Total For Dept 875.000 Contributions			5,500.00	
Dept 890.000	Contingencies						
101-890.000-969.000	DISASTER RECOVERY	CORRIGAN OIL COMPANY	FUEL	5629784	04/04/12	1,000.00	38101
101-890.000-969.000	DISASTER RECOVERY	CORRIGAN OIL COMPANY	Fuel	5630032	04/04/12	550.26	38101
101-890.000-969.000	DISASTER RECOVERY	L-N-J LANDSCAPING AND	TORNADO CLEAN UP	04/03/12	04/04/12	12,581.25	38122
101-890.000-969.000	DISASTER RECOVERY	MILLIGANS LANDSCAPE S	TORNADO CLEAN UP	2908	04/04/12	11,200.00	38127
			Total For Dept 890.000 Contingencies			25,331.51	
			Total For Fund 101 General Fund			180,731.62	

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF DEXTER
 EXP CHECK RUN DATES 03/30/2012 - 04/04/2012
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 303 Streetscape Debt Service Fund							
Dept 570.000 Streetscape	Debt Service - 02 Refund	US BANK CORPORATE TRU	GO BOND	04/03/12X	04/04/12	135,000.00	38140
303-570.000-990.003	'02 Refunding Interest	US BANK CORPORATE TRU	GO BOND	04/03/12X	04/04/12	16,290.00	38140
						151,290.00	
						151,290.00	
Fund 402 Equipment Replacement Fund							
Dept 441.000 Department of Public Works	Vehicle Maintenance & Re	BANDIT INDUSTRIES, IN	MAINTENANCE	336570	04/04/12	413.70	38095
402-441.000-939.000	Vehicle Maintenance & Re	BELL EQUIPMENT CO	SUPPLIES	0083658	04/04/12	17.77	38096
402-441.000-939.000	Vehicle Maintenance & Re	BRIDGEWATER TIRE COMP	LABOR	59132	04/04/12	40.00	38098
						471.47	
						471.47	
Fund 590 Sewer Enterprise Fund							
Dept 248.000 Administration	Contracted Services	FEV OPERATIONS	OPERATIONS AND MAINTENANCE ASSISTAN	64	04/04/12	561.38	38115
590-248.000-803.000						561.38	
						561.38	
Dept 548.000 Sewer Utilities Department							
590-548.000-740.000	Operating Supplies	DEXTER MITL	LIME	15476	04/04/12	21.09	38109
590-548.000-742.000	Chemical Supplies - Plan	HACKNEY HARDWARE	CHEMICALS	04/04/12	04/04/12	23.77	38118
590-548.000-742.000	Chemical Supplies - Plan	ALEXANDER CHEMICAL CO	CHEMICALS	0470681	04/04/12	745.00	38091
590-548.000-743.000	Chemical Supplies - Lab	ANN ARBOR TECHNICAL S	IAB SERVICES	0470524	04/04/12	1,159.50	38091
590-548.000-743.000	Chemical Supplies - Lab	CULLIGAN WATER CONDIT	EQUIPMENT	3615	04/04/12	1,831.00	38089
590-548.000-743.000	Chemical Supplies - Lab	HACKNEY HARDWARE	LABOR	04/03/12	04/04/12	24.65	38106
590-548.000-743.000	Chemical Supplies - Lab	NORTH CENTRAL LABORAT	CHEMICALS	301335	04/04/12	18.97	38118
590-548.000-751.000	Chemical Supplies - Lab	CORRIGAN OIL COMPANY	FUEL	5629784	04/04/12	45.40	38128
590-548.000-802.000	Professional Services	METRO ENVIRONMENTAL SE	WWTTP	45811	04/04/12	490.20	38101
590-548.000-802.000	Professional Services	UIS PROGRAMMABLE SERV	WWTTP	530339007	04/04/12	980.00	38126
590-548.000-803.003	Sludge Hauling	HACKNEY HARDWARE	Sludge invoices	04/04/12	04/04/12	117.00	38139
590-548.000-803.003	Sludge Hauling	SYNAGRO CENTRAL	Sludge	37759	04/04/12	7.37	38118
590-548.000-803.003	Sludge Hauling	SYNAGRO CENTRAL	Sludge	37799	04/04/12	7.37	38118
590-548.000-824.000	Testing & Analysis	INDUSTRIAL TEST SYSTE	TESTING	1027247	04/04/12	6,424.70	38135
590-548.000-901.000	Printing & Publishing	PRINT--TECH, INC.	TESTING	209216	04/04/12	757.10	38135
590-548.000-920.000	Utilities	COMCAST	UB BURSTING	03/30/12	04/04/12	186.77	38121
590-548.000-920.000	Utilities	DTE ENERGY	WWTTP	04/04/12	04/04/12	12.30	38130
590-548.000-935.000	Building Maintenance & R	HACKNEY HARDWARE	March invoices	04/03/12	04/04/12	36.14	38100
590-548.000-960.000	Education & Training	PNC	REGISTRATION FOR KURT AND DAN	04/03/12	04/04/12	153.00	38107
						38.96	38118
						125.00	38105
						13,197.92	
Dept 901.000							
590-901.000-974.000	CIP Capital Improvements	1-800 WATER DAMAGE	DEXTER CROSSING	528	04/04/12	10,565.79	38088
590-901.000-974.000	CIP Capital Improvements	MASTERCRAFT PLOWING	321 CAMBRIDGE	13799	04/04/12	1,760.00	38125
590-901.000-974.000	CIP Capital Improvements	METRO ENVIRONMENTAL SE	VACTOR JET	45777	04/04/12	3,120.00	38126
						15,445.79	
						15,445.79	
						29,205.09	

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF DEXTER

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 591 Water Enterprise Fund							
Dept 000.000	Assets, Liabilities & Revenue						
591-000.000-001.000	Cash	CERTIFIED RESTORATION		25725	04/04/12	839.90	38104
Total For Dept 000.000 Assets, Liabilities & Rev						839.90	
Dept 248.000 Administration							
591-248.000-811.000	Attorney Fees - Miscella	DYKEMA GOSSETT PLLC	LEGAL FEES	1444501	04/04/12	168.00	38112
Total For Dept 248.000 Administration						168.00	
Dept 556.000 Water Utilities Department							
591-556.000-740.000	Operating Supplies	KENCO, INC.	WWTTP	04/03/12	04/04/12	12.68	38102
591-556.000-740.000	Operating Supplies	HACKNEY HARDWARE	March Invoices	04/04/12	04/04/12	43.76	38118
591-556.000-740.000	Operating Supplies	S.F. STRONG	SUPPLIES	478877	04/04/12	174.45	38134
591-556.000-802.000	Professional Services	FEV OPERATIONS	OPERATIONS AND MAINTENANCE ASSISTMAN	64	04/04/12	561.37	38115
591-556.000-824.000	Testing & Analysis	IDEXX DISTRIBUTION CO	LAB	258133290	04/04/12	402.50	38120
591-556.000-901.000	Printing & Publishing	PARAGON LABORATORIES	LAB	70155	04/04/12	615.00	38129
591-556.000-920.000	Utilities	PRINT-TECH, INC.	UB BURSTING	209216	04/04/12	12.30	38130
591-556.000-920.001	Utilities - Telephones	DTE ENERGY	March Invoices	04/04/12	04/04/12	1,236.00	38107
591-556.000-937.000	Equipment Maintenance &	COMCAST	WWTTP	03/30/12	04/04/12	36.15	38100
591-556.000-937.000	Equipment Maintenance &	GRAINGER	MAINTENANCE	9786242868	04/04/12	40.45	38116
591-556.000-937.000	Equipment Maintenance &	GRAINGER	MAINTENANCE	9785851644	04/04/12	109.90	38116
591-556.000-937.000	Equipment Maintenance &	HACKNEY HARDWARE	March Invoices	04/04/12	04/04/12	149.78	38118
591-556.000-937.000	Equipment Maintenance &	SCHWABACH'S AUTO CAR	MAINTENANCE	6211	04/04/12	21.95	38132
591-556.000-937.000	Equipment Maintenance &	USA BLUE BOOK	LEAD TUBE	622477	04/04/12	60.97	38141
591-556.000-977.000	Equipment	ETNA SUPPLY CO	METER	100376661.01	04/04/12	1,390.00	38114
591-556.000-977.000	Equipment	ETNA SUPPLY CO	METER SUPPLIES	100370404.001	04/04/12	2,051.37	38114
Total For Dept 556.000 Water Utilities Department						6,918.63	
Total For Fund 591 Water Enterprise Fund						7,926.53	
Fund 792 Economic Development T & A							
Dept 965.000	Transfers Out - Control						
792-965.000-999.000	Transfer Out	DEXTER VILLAGE	10/11 VILLAGE AUDIT	D0680	04/04/12	104.08	38110
Total For Dept 965.000 Transfers Out - Control						104.08	
Total For Fund 792 Economic Development T & A						104.08	
Fund Totals:							
Fund 101 General Fund						180,731.62	
Fund 303 Streetscape Debt Service Fu						151,290.00	
Fund 402 Equipment Replacement Fund						471.47	
Fund 590 Sewer Enterprise Fund						29,205.09	
Fund 591 Water Enterprise Fund						7,926.53	
Fund 792 Economic Development T & A						104.08	
Total For All Funds:						369,728.79	

THE AMERICAN LEGION
8225 DEXTER-CHelsea ROAD
DEXTER, MICHIGAN 48130
POST 557



AGENDA 4-9-12
ITEM 5-2

April 2, 2012

To: Dexter Village Council

Re: Poppy Days

The Dexter American Legion has a request of the village council.

We would like permission to offer poppies on the sidewalks of Dexter on Friday, May 18th and Saturday, May 19, 2012.

Thank you very much for your consideration of this worthwhile event for the community of Dexter.

A handwritten signature in cursive script, appearing to read "Larry Stalker".

Larry Stalker
Adjutant Post # 557

AGENDA 4-4-12
ITEM K-2

VILLAGE OF DEXTER

cnicholls@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: April 3, 2012
Re: Tornado Follow-Up

Provided for your review is an updated cost estimate for work related to tornado clean-up. This list will be submitted to Washtenaw County's Emergency Manager Marc Breckenridge on Thursday, April 5, 2012 for inclusion in the disaster declaration request to the State of Michigan. The list includes actual costs paid by the Village, costs that were absorbed by other entities on behalf of the Village and an estimated cost for the destruction of 34 mature trees. Mr. Breckenridge will be attending the April 23rd Council meeting to do a presentation on the County's Emergency Response to this incident.

Village related work on the clean-up is wrapping up. Replacement of street/regulatory signs is nearing completion, trash removal is complete, stump removals have started and a majority of the damaged trees/brush has been removed from Village property. The only remaining area that will need some additional tree removals is located behind the filtration plant/DPW at 3600 Central.

The damage to the outside of the Ryan Drive wellhouse was more extensive than previously thought. Shingles and siding are missing and in some areas of the roof metal pieces have lodged between the shingles and the plywood. Our insurance deductible is \$250 and the insurance company will pay for the remainder of the repair.

The Dexter Relief Fund is operational and has started issuing checks to those impacted by the tornado. The money is being distributed through Faith in Action. The intention is to provide the funds directly to insurance companies/utility providers, etc instead of issuing money directly to individuals. Any resident/business owner who did not receive an application via mail can call the Village Office at 734-426-8303 x17 or e-mail cnicholls@villageofdexter.org. The Village billboard thanking those who donated the fund, which will include the fund's website address (www.dexterrelieffund.com) will be up for one month in mid-April.

The Donation Distribution Center (formerly located at Creekside Intermediate School) is continuing to operate at the Faith in Action office at 2822 Baker Rd., behind the Dexter Pharmacy. The hours will be Monday, Tuesday and Thursday from 12 pm to 4 pm and Wednesday from 12 pm to 7 pm. The clothing operation will shift to Faith in Action's main Clothing Room in their building in Chelsea and will be fully available free of charge to impacted families who wants to come during their open hours – Monday, Tuesday, Thursday, Friday from 9 am to 4 pm and Wednesday from 9 am to 7 pm.

Dexter Community Schools created a resource list for those impacted by the tornado. The list can be downloaded from the home page of the Village website.

The Village received an invitation to a presentation entitled "Picking Up The Pieces" which is a presentation about critical incident stress. A copy of the flyer is attached.

Vendor	Reason	Cost
L n J Landscaping	Tree Clearing/Removals	\$12,581.25
Milligans	Tree Clearing/Removals	\$11,200.00
Village of Dexter	Overtime for Clean-Up	\$7,437.00
Signage Repair	Traffic Control Sign Replacement	\$1,000.00
Diuble Equipment	Brush Rental - Clean-Up	\$500.00
Corrigan Oil	Diesel - Running Generators	\$1,550.00
Dan Dapprich/Carrier & Gable	Repairs to Pedestrian Signal	\$1,016.00
L n J Landscaping	Stump Removal	\$3,500.00
MMRMA	Insurance Deductible for Damage to Wellhouse	\$250.00
Sidewalk Repair	Damage Due to Fallen Trees	\$900.00
		\$39,934.25
Waste Management	Dumpsters - Clean-Up	\$6,000.00
Village of Dexter	Engine hours	\$5,751.10
City of Chelsea	Overtime/Engine Hours for Clean-Up	\$4,812.37
Tree Damage	Destruction of 35 Mature Trees	pending
A shaded box indicates actual payments that have been or will be made by the Village		

PICKING UP THE PIECES

A Presentation about Critical Incident Stress

Thursday April 12, 2012

6:30 to 8:30 PM

**Mill Creek Middle School
7305 Dexter-Ann Arbor Road
Dexter, MI 48130**

Presented by a community partnership

Dexter Community Schools

Washtenaw County Community Support and Treatment Services

The Washtenaw/Lenawee Chapter of the American Red Cross

Washtenaw County Traumatic Events Response Network

Washtenaw County Office of Community and Economic Development

Washtenaw County Sheriff's Office

Agenda

- I. Welcome message & introductions
- II. Incident Review
- III. What is Critical Incident Stress?
- IV. Resources Available
 - Representatives will summarize their services and how to contact
- V. Summary
 - Other services currently available
 - Review handout
 - Answer questions

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092
MEMO

ddettling@villageofdexter.org
Phone (734)426-8303 ext 11 Fax (734)426-5614

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: April 9, 2012
Re: Discussion of Central Street Phase 1

To assist Council in the analysis of the Central Street Project and work toward a decision to proceed or not proceed with the project, OHM was asked to adjust the estimated quantities based on items listed below. A worksheet will be provided via email later this week. Below is a list of items that have been mentioned for adjustment, these will be quantified on the worksheet. OHM was asked to provide additional recommendations for cutting cost on this project. There will be additional Design Services invoiced for this effort from OHM. Rhett felt he could provide the additional information not to exceed \$4,000. This is in addition to the \$1,200 needed to quantify with Concord the savings that would be possible with a full road closure.

- 24" vs. 30" curb and gutter.
- Include bike lanes, but make them 4 feet wide vs. 5 feet wide.
- Cost out 11 foot roadway lanes vs. 12 foot lanes.
- Remove the light pole on the southeast side of Central closest to the bridge.
- Install conduit and service but remove all lamps and bases, save \$31,000.
- Full closure v.s. Two-way traffic, save \$16,459. Difficulty getting permit to close Central Street from WCRC. Little support for full closure.
- Others as suggested by OHM...

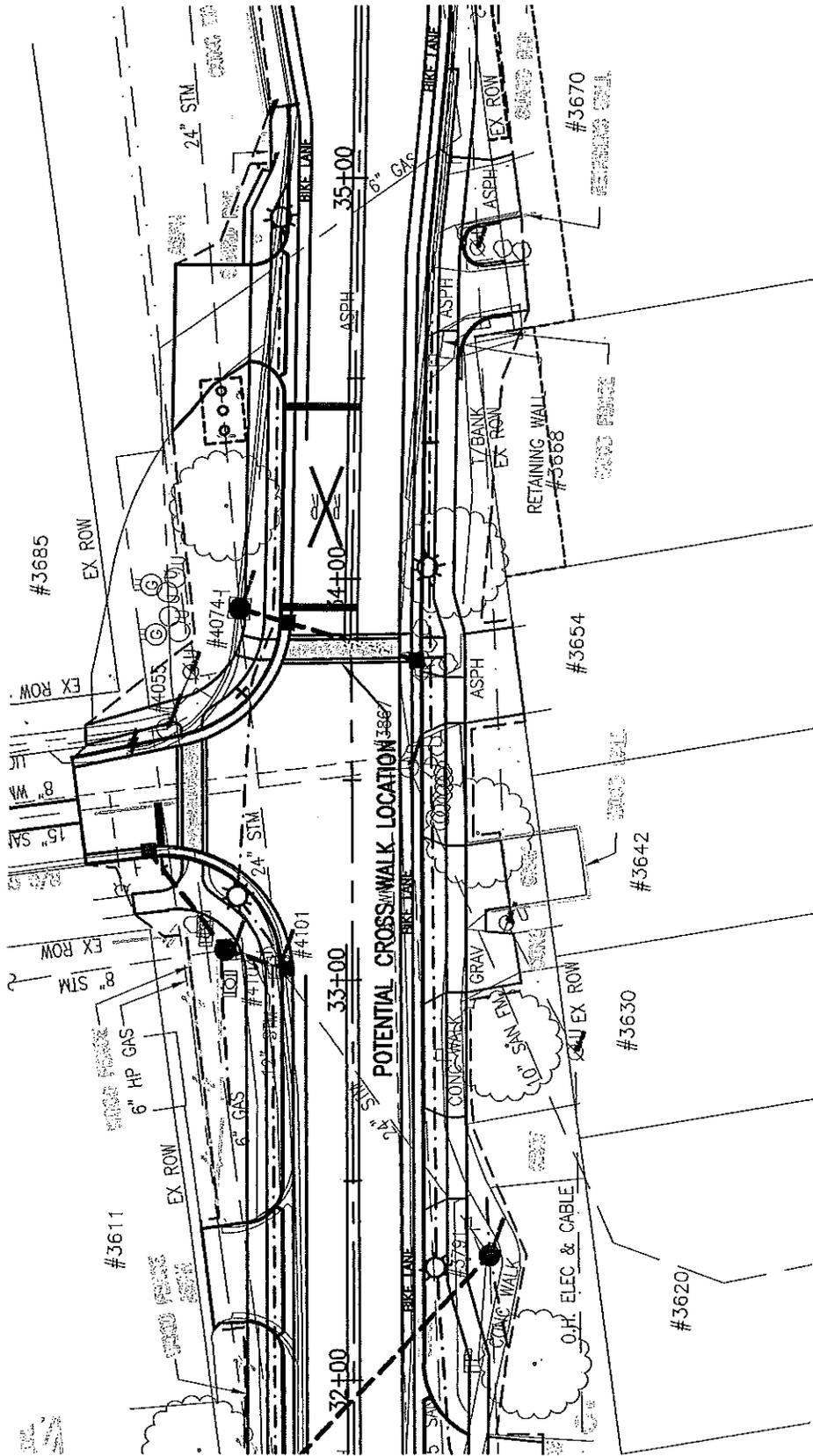
Included for your review is a site map that shows the possible location for a cross walk on Central Street. This item was originally proposed and eliminated in conjunction with the decision to extend sidewalk on the east side of Central Street to connect to the Mast Road bridge sidewalk. An estimate for this item is an additional \$4,000 of sidewalk ramp and stamped-colored concrete.

Also included for your review is the Municipal Streets Fund Account Activity worksheet. As you may recall the Budget for this project was set at \$374,000 (Line item 202.451.000.974.001), which isn't enough to complete Phase 1 of Central Street. With the project spanning two budgets, it is possible to spend approximately \$150,000 towards the project in the current fiscal year and \$445,000 in fiscal year 2012-2013.

Council needs to decide whether we should:

- Move forward with the project at the current bid price of \$460,219 in construction cost plus an additional crosswalk at \$4,000 plus material testing/engineering at \$83,300
- Move forward after reviewing and choosing modifications to the current base bid
- Postpone Phase 1 of Central Street at this time

HURON ST



SCALE: 1" = 40'
SHEET

FIGURE 1

CENTRAL STREET - PHASE 1
HURON STREET CROSS WALK
CONCEPT PLAN

JOB #
0130-09-0031

CLIENT
VILLAGE OF DEXTER

34000 Plymouth Road | Livonia, MI 48150 | P (734) 522-6711 | F (734) 522-6427 | WWW.OHM-ADVISORS.COM

DATE: 04/03/2012
DRAWING PATH: P:\0130_09\0130090031_Central Street\0130090031.dwg
APR 03, 2012 - 11:52am
COPYRIGHT: 2007 OHM ALL DRAWINGS AND WRITTEN MATERIALS APPEARING HEREIN CONSTITUTE THE ORIGINAL AND UNPUBLISHED WORK OF OHM AND THE SAME MAY NOT BE REPRODUCED, DISTRIBUTED, OR DISCLOSED WITHOUT PRIOR WRITTEN CONSENT OF OHM

Municipal Streets Fund Account Activity

Fund Balance at the end of 2010-2011	\$623,521	
Revenue Expected Millage 2011-2012	\$526,100	Budget
Revenue Major/Local Streets Act 51/Interest	\$225,000	Budget
Expense Local Streets Operating 2011-2012	(\$220,100)	Budget
Expense Major Streets Operating 2011-2012	(\$222,900)	Budget
Expense Municipal Streets Admin 2011-2012	(\$40,300)	Budget
Expense Stormwater Work on the Watermain Project	(\$7,000)	Budget Amendment Required
		Budget Amendment Required
Expense Stormwater Work on the Mill Creek Park Project	(\$19,516)	for Items 5, 6,7,8
Expense Main Street	(\$334,000)	Budget
Expense Central	(\$150,000)	Budget
 Use of Major Streets Fund Balance that must be used for a Major Street project (reimbursement of advance construct money from 2008 Dexter Ann-Arbor Project)	 \$203,266	 Actual
 Total Estimated Streets Fund Balance at the end of 2011-2012	 \$584,071	 Estimate
 Revenue Expected Millage 2012-2013	 \$526,033	 Estimate
Revenue Major/Local Streets Act 51/Interest	\$225,000	Estimate
Expense Central Continued	(\$445,000)	Estimate
Expense Local Streets Operating 2012-2013	(\$188,200)	Estimate
Expense Major Streets Operating 2012-2013	(\$233,600)	Estimate
Expense Municipal Streets Admin 2012-2013	(\$40,300)	Estimate
 Expected Fund Balance at the end of 2012-2013	 \$428,004	 Estimate
 Revenue Expected Millage 2013-2014	 \$526,033	 Estimate
Revenue Major/Local Streets Act 51/Interest	\$225,000	Estimate
Expense Local Streets Operating 2013-2014	(\$188,200)	Estimate
Expense Major Streets Operating 2013-2014	(\$233,600)	Estimate
Expense Municipal Streets Admin 2013-2014	(\$40,300)	Estimate
 Expected Fund Balance at the end of 2013-2014	 \$716,937	 Estimate
 Revenue Expected Millage 2014-2015	 \$526,033	 Estimate
Revenue Major/Local Streets Act 51/Interest	\$225,000	Estimate
Expense Local Streets Operating 2014-2015	(\$188,200)	Estimate
Expense Major Streets Operating 2014-2015	(\$233,600)	Estimate
Expense Municipal Streets Admin 2014-2015	(\$40,300)	Estimate
 Expected Fund Balance at the end of 2014-2015	 \$1,005,870	 Estimate

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: April 2, 2012
Re: Water/Sewer Bond Refinancing

Over the past several months, Council has been working towards refinancing our 3 water and sewer loans currently held by the United States Department of Agriculture's Rural Development Program. Refinancing the loans will result in a savings of approximately \$1,136,459.97 and a reduction in the remaining term of the loan to 20 years, which takes 6 years off the sewer bond and 3 years off the water bond. At the February 13, 2012 meeting Council approved the Notice of Intent to re-finance the bonds, which was published in the Dexter Leader on February 23, 2012.

The next step in the process is passing the Bond Authorizing Resolution, which is attached for your approval. The bond closing is scheduled for May 31, 2012. The final interest rate the Village will be receiving will be officially set on this date. Spreadsheets showing the use of funds and projected interest rates are included for your review. Bold words below indicate that it is the name of one of the attached spreadsheets.

The **Refunding Summary** is a compilation of the total flow of funds.

Sources of Funds:

- The par amount of the bonds is the principle amount that will be outstanding once the sale is complete
- The reoffering premium is the difference between the coupon rate (amount the investor will get on the bond) and the yield rate (actual interest rate the Village is paying) of the bond. The bank wants to be able to offer the bonds at a higher rate than the yield rate to make them attractive to investors. To do that they must pay the difference between the two rates, which equals \$183,836.25 (see the **Pricing Summary**).
- Conversely, towards the end of the term of the bonds, the Village will be paying a lower interest rate (yield) compared to the market rate of the bonds (coupon rate). To make up this difference we pay an additional amount up front, which equals \$5,140.05 (see the **Pricing Summary**). That amount is the original issue discount.
- The two transfer amounts are Village funds as described below.

Uses of Funds:

- The total underwriters discount is the fee to 5/3 Bank for selling the bonds. It is calculated at 0.850% of the par amount of the bonds (\$3,865,000)
- The cost of issuance is \$23,000 for Village Financial Advisor Tom Traciak (Umbaugh), \$27,500 for Village Bond Counsel Tom Colis (Miller Canfield), Department of Treasury fees and rating costs.
- Deposit to Current Refunding Fund is the amount that will be sent to Rural Development to pay off the existing loans.

In accordance with the original bond ordinance that was passed when the bonds were issued in 1999 and 2000, we are required to use any money that was set aside for the final year's bond payment. The Village has had two reserve accounts set up (\$195,000 in sewer and \$170,000 in water for a total of \$365,000) that were reserved for the final bond payments on the USDA loans. While the bond ordinance also required us to put aside a certain amount of money per month into a restricted account to make the yearly bond payments, the Village has been making bond payments as part of our operating expenses in both the

water and sewer fund on a pay as you go basis. We have also been accumulating cash reserves for equipment replacement that Rural Development required us to maintain (\$14,839 in sewer and \$19,377 in water).

At the time of the new refinancing bond sale, it will have been seven months since our last principle payment and one month since our last interest payment on our three outstanding loans. In reality, we have been setting aside certain funds from our bi-monthly water and sewer collections for the next bond payments, yet all of the money collected flows through the cash account in each fund. The total amount that we will need to pay at the time of the new refinancing has been calculated by financial advisor Tom Traciak and is shown on the attached **Estimated Sources and Uses of Funds** worksheet. We need to pay \$40,443.82 from our sewer fund and \$37,347.90 from our water fund for a total of \$77,791.72 as part of the refinancing scenario that is proposed. These funds are proposed to be taken in part from the cash reserves for equipment replacement that Rural Development required us to maintain – \$14,839 in sewer and \$19,377 in water. These amounts are not required to be used towards the refunding, but since they are no longer required to be held in reserve under the terms of the new bond, we will use them as part of the re-financing. The remaining amounts will come from cash reserves.

The final sheet provided for your review is the **Debt Service Comparison** which shows the previous debt service compared to the new debt service. This sheet is a compilation of the water and sewer funds. It will be broken into water/sewer for budgeting/payment purposes.

**RESOLUTION AUTHORIZING ISSUANCE OF
2012 GENERAL OBLIGATION LIMITED TAX REFUNDING BONDS**

VILLAGE OF DEXTER
County of Washtenaw, State of Michigan

Minutes of a regular meeting of the Village Council of the Village of Dexter, County of Washtenaw, Michigan, held at the Dexter Senior Center, on the 9th day of April, 2012 at 7:30 o'clock p.m., prevailing Eastern Time.

PRESENT: Trustees: _____

ABSENT: Trustees: _____

The following preamble and resolution were offered by Trustee _____ and supported by Trustee _____.

WHEREAS, the Village of Dexter, County of Washtenaw, State of Michigan (the "Village"), pursuant to the provisions of Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), has previously issued its 1999 Water Supply System Revenue Bonds, dated December 15, 1999 (the "1999 Bonds"), through the United State Department of Agriculture's Rural Development Program, payable solely and only from and secured by the revenues of the Water Supply System, for the purpose of paying for various Water Supply System improvements; and

WHEREAS, the Village, pursuant to the provisions of Act 94, has previously issued its Sewage Disposal System Revenue Bonds, Series 2000A, dated February 8, 2000 (the "2000A Bonds"), through the United State Department of Agriculture's Rural Development Program and its Sewage Disposal System Revenue Bonds, Series 2000B, dated February 8, 2000 (the "2000B Bonds, and together with the 1999 Bonds and the 2000A Bonds, the "Prior Bonds"), through the United State Department of Agriculture's Rural Development Program, all payable solely and only from and secured by the revenues of the Sewage Disposal System, for the purpose of paying for various Sewage Disposal System improvements; and

WHEREAS, the Village has been advised that it may be able to accomplish a net savings of debt service costs by refunding the Prior Bonds through the issuance of bonds secured by the general funds of the Village; and

WHEREAS, the Village desires to issue refunding bonds pursuant to Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), in an aggregate principal amount of not to exceed Four Million Two Hundred Thousand Dollars (\$4,200,000) for the purpose of paying all or part of the cost of refunding the Prior Bonds in order to achieve interest cost savings for the benefit of the Village and its taxpayers and ratepayers; and

WHEREAS, a notice of intent for bonds was published in accordance with Act 34 which provides that the bonds may be issued without a vote of the electors of the Village unless a proper

petition for an election on the question of the issuance of the bonds is filed with the Village Clerk within a period of forty-five (45) days from the date of publication and subsequent to said notice no petition was filed with the Clerk; and

WHEREAS, the Village has received a proposal from Fifth Third Securities, Inc. (the "Underwriter") to purchase the Bonds pursuant to a negotiated sale.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Authorization of Bonds; Bond Details. Bonds of the Village shall be issued in the aggregate principal amount of not to exceed Four Million Two Hundred Thousand Dollars (\$4,200,000), as finally determined upon sale thereof, to be designated 2012 GENERAL OBLIGATION LIMITED TAX REFUNDING BONDS (the "Bonds"), for the purpose of paying the cost of refunding all or a portion of the Prior Bonds and issuance costs of the Bonds.

The Bonds shall consist of bonds registered as to principal and interest of the denomination of \$5,000 or multiples of \$5,000 not exceeding for each maturity the aggregate principal amount of such maturity, dated as the date of delivery, or such other date as determined by the Village President, the Village Manager or the Treasurer/Finance Director (each, an "Authorized Officer"), numbered as determined by the Transfer Agent (hereinafter defined), and maturing or subject to mandatory sinking fund redemption beginning October 1, 2012, and semi-annually thereafter on April 1 and October 1 in the years 2013 to 2031, inclusive, or such other dates as shall be determined at the time of sale and in the amounts as determined by an Authorized Officer. The Bonds shall bear interest at a rate or rates to be determined at the time of sale thereof, but in any event not exceeding 5.50% per annum, payable on October 1, 2012 (or such other date as determined at the time of sale thereof), and semi-annually thereafter by check or draft mailed by the Transfer Agent (as hereinafter defined) to the registered owner of record as of the 15th day of the month prior to the payment date for each interest payment. The record date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the Village to conform to market practice in the future. The principal of the Bonds shall be payable at U.S. Bank National Association, Detroit, Michigan who is hereby selected to act as bond registrar, paying agent and transfer agent for the bonds (the "Transfer Agent"). The Bonds may be subject to optional or mandatory sinking fund redemption prior to maturity as determined at the time of sale.

3. Execution of Bonds; Book-Entry Only Form. The Bonds shall be signed by the manual or facsimile signatures of the Village President and the Village Clerk and shall have the facsimile seal of the Village printed on the Bonds. No Bond shall be valid until authenticated by an authorized representative of the Transfer Agent. The Bonds shall be delivered to the Transfer Agent for authentication and be delivered by it to the purchaser in accordance with instructions from the Village Treasurer upon payment of the purchase price for the Bonds in accordance with the offer therefor when accepted. Executed blank certificates for registration and issuance to transferees shall simultaneously, and from time to time thereafter as necessary, be delivered to the Transfer Agent for safekeeping.

The Bonds may be issued in book entry only form through the Depository Trust Company in New York, New York ("DTC") and the Authorized Officers are authorized to execute such custodial or other agreements with DTC as may be necessary to accomplish the issuance of the Bonds in book entry only form and to make such change in the Bond Form within the parameters of this Resolution as may be required to accomplish the foregoing.

Unless waived by any registered owner of Bonds to be redeemed, official notice of redemption shall be given by the Transfer Agent on behalf of the Village. Such notice shall be dated and shall contain at a minimum the following information: original issue date; maturity dates; interest rates; CUSIP numbers, if any; certificate numbers (and in the case of partial redemption) the called amounts of each certificate; the redemption date; the redemption price or premium; the place where Bonds called for redemption are to be surrendered for payment; and that interest on Bonds or portions thereof called for redemption shall cease to accrue from and after the redemption date.

In addition, further notice shall be given by the Transfer Agent in such manner as may be required or suggested by regulations or market practice at the applicable time, but no defect in such further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed herein.

3. Transfer of Bonds. The Transfer Agent shall keep the books of registration for this issue on behalf of the Village. Any Bond may be transferred upon such registration books by the registered owner of record, in person or by the registered owner's duly authorized attorney, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever any Bond or Bonds shall be surrendered for transfer, the Village shall execute and the Transfer Agent shall authenticate and deliver a new Bond or Bonds, for like aggregate principal amount. The Transfer Agent shall require the payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer.

4. Limited Tax Pledge; Defeasance of Bonds. The Village hereby pledges its limited tax full faith and credit for the prompt payment of the principal and interest on the Bonds. The Village shall, each year budget the amount of the debt service coming due in the next fiscal year on the principal of and interest on the Bonds and shall advance as a first budget obligation from its general funds available therefor, or, if necessary levy taxes upon all taxable property in the Village subject to applicable constitutional and statutory tax rate limitations, such sums as may be necessary to pay such debt service in said fiscal year. The Village Treasurer is authorized and directed to open a separate fund with a bank or trust company designated by the Village Council to be known as the 2012 GENERAL OBLIGATION LIMITED TAX REFUNDING BONDS DEBT RETIREMENT FUND (the "Debt Retirement Fund"), the moneys to be deposited into the Debt Retirement Fund to be specifically earmarked and used solely for the purpose of paying principal of and interest on the Bonds as they mature. Into said fund there shall be placed the accrued interest, if any, received at the time of delivery of the Bonds.

In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay the principal of and interest on the Bonds when due, shall be deposited in trust, this Resolution shall be defeased and the owners of the Bonds shall have no further rights under this Resolution except to receive payment of the principal of and interest on the Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

4. Issuance Fund; Escrow Account; Proceeds of Bond Sale. The Village Treasurer is authorized and directed to open a separate depository account with a bank or trust company or establish a separate account on the books of the Village, to be designated 2012 GENERAL OBLIGATION

LIMITED TAX REFUNDING BONDS ISSUANCE FUND (the "Issuance Fund") and deposit into the Issuance Fund a portion of the proceeds of the Bonds sufficient to pay the costs of issuance of the Bonds. The moneys in the Issuance Fund shall be used solely to pay the costs of issuance of the Bonds. Any amounts remaining in the Issuance Fund after payment of issuance expenses shall be transferred to the Debt Retirement Fund for the Bonds.

The balance of the proceeds of the Bonds, together with other funds provided by the Village, if any, shall be used to refund the Prior Bonds upon delivery of the Bonds, or, in the alternative, shall be deposited in an escrow fund (the "Escrow Fund") consisting of cash and investments in direct obligations of or obligations the principal of and interest on which are unconditionally guaranteed by the United States of America or other obligations the principal of or interest on which are fully secured by the foregoing not redeemable at the option of the Village in amounts fully sufficient to pay the principal of and interest on the Refunded Bonds as set forth in the Sale Order. The investments held in the Escrow Fund shall be such that the principal and interest payments received thereon will be sufficient, without reinvestment, to pay the principal of, interest and redemption premium, if any, on the Refunded Bonds as they become due pursuant to maturity or the call for redemption required by this paragraph. Following establishment of an Escrow Fund, any amounts remaining in the debt retirement funds for the Prior Bonds shall be transferred to the Debt Retirement Fund for the Bonds. Each Authorized Officer is authorized and directed to purchase or cause to be purchased, Escrow Securities, including United States Treasury Obligations – State and Local Government Series (SLGS), in an amount sufficient to fund the Escrow Fund.

5. Bond Form. The Bonds shall be in substantially the following form with such changes as may be required to conform to the final terms of the Bonds established by the Sale Order:

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF WASHTENAW

VILLAGE OF DEXTER

2012 GENERAL OBLIGATION LIMITED TAX REFUNDING BOND

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	October 1, 20__	_____, 2012	

Registered Owner:

Principal Amount:

Dollars

The Village of Dexter, County of Washtenaw, State of Michigan (the "Village"), acknowledges itself to owe and for value received hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America, on the Maturity Date specified above, unless prepaid prior thereto as hereinafter provided, with interest thereon (computed on the basis of a 360 day year consisting of twelve 30-day months) from the Date of Original Issue specified above or such later date to which interest has been paid, at the Interest Rate per annum specified above, payable on October 1, 2012 and semiannually thereafter. Principal of this bond is payable upon presentation and surrender of this bond at the designated corporate trust office of U.S. Bank National Association, Detroit, Michigan, or such other transfer agent as the Village may hereafter designate (the "Transfer Agent") by notice mailed to the registered owner not less than sixty (60) days prior to an interest payment date. Interest on this bond is payable to the person or entity which is the registered owner of record as of the 15th day of the month preceding the interest payment date as shown on the registration books of the Village kept by the Transfer Agent, by check or draft mailed by the Transfer Agent to the registered owner of record at the registered address.

This bond, including the interest thereon, is payable as a first budget obligation from the general funds of the Village, and the Village is required, if necessary, to levy ad valorem taxes on all taxable property in the Village for the payment thereof, subject to applicable constitutional and statutory tax rate limitations.

This bond is one of a series of bonds aggregating the principal sum of \$ _____, issued pursuant to Act 34, Public Acts of Michigan, 2001, as amended, and a resolution duly adopted by the Village Council of the Village for the purpose of paying all or part of the cost of refunding certain prior bond issues of the Village.

Bonds maturing in the years 2013 to 2022, inclusive, shall not be subject to redemption prior to maturity. Bonds or portions of bonds in multiples of \$5,000 maturing in the year 2023 and thereafter shall be subject to redemption prior to maturity, at the option of the Village, in any order of maturity and by lot within any maturity, on any date on or after October 1, 2022, at par and accrued interest to the date fixed for redemption.

In case less than the full amount of an outstanding bond is called for redemption, the transfer agent, upon presentation of the bond called for redemption, shall register, authenticate and deliver to the registered owner of record a new bond in the principal amount of the portion of the original bond not called for redemption.

Notice of redemption shall be given to the registered owner of any bond or portion thereof called for redemption by mailing of such notice not less than thirty (30) days prior to the date fixed for redemption to the registered address of the registered owner of record. A bond or portion thereof so called for redemption shall not bear interest after the date fixed for redemption, whether presented for redemption or not, provided funds are on hand with the Transfer Agent to redeem said bond or portion thereof.

This bond is transferable only upon the registration books of the Village kept by the Transfer Agent by the registered owner of record in person, or by the registered owner's attorney duly authorized in writing. Upon the surrender of this bond together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or the registered owner's attorney duly authorized in writing and upon the payment of the charges, if any, prescribed in the resolution authorizing this bond, a new registered bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolution authorizing this bond. Neither the Village nor the Transfer Agent shall be required to transfer or exchange this bond or portion of this bond either during the period of fifteen (15) days immediately preceding the date of the mailing of any notice of redemption or (except as to the unredeemed portion, if any, of this bond) after this bond or any portion of this bond has been selected for redemption.

It is hereby certified and recited that all acts, conditions and things required by law to be done, precedent to and in the issuance of this bond and the series of bonds of which this is one, exist and have been done and performed in regular and due form and time as required by law, and that the total indebtedness of the Village, including this bond and the series of bonds of which this is one, does not exceed any constitutional or statutory debt limitation.

This bond is not valid or obligatory for any purpose until the Transfer Agent's Certificate of Authentication on this bond has been executed by the Transfer Agent.

IN WITNESS WHEREOF, the Village of Dexter, County of Washtenaw, State of Michigan, by its Village Council, has caused this bond to be signed in its name of the Village by the facsimile signatures of its Village President and Village Clerk and a facsimile of its corporate seal to be printed hereon, all as of the Date of Original Issue.

VILLAGE OF DEXTER
County of Washtenaw
State of Michigan

By: _____
Its Village President

(SEAL)

By: _____
Its Village Clerk

[FORM OF TRANSFER AGENT'S CERTIFICATE OF AUTHENTICATION]

Date of Registration:

Certificate of Authentication

This bond is one of the bonds described in the within-mentioned resolution.

U.S. Bank National Association
Detroit, Michigan
Transfer Agent

By: _____

Authorized Signature

6. Negotiated Sale. The Village Council has considered the option of selling the Bonds through a competitive sale and a negotiated sale, and, pursuant to the requirements of Act 34 determines that a negotiated sale of the Bonds will allow more flexibility in accessing the municipal bond market, and to price and sell the Bonds at the time that is expected to best achieve the most advantageous interest rates and costs to the Village, and will provide the Village with greater flexibility in structuring bond maturities and adjust terms for the Bonds.

7. Bond Purchase Agreement; Delegation to Authorized Officer; Sale Order. The Authorized Officers are each hereby authorized to negotiate the sale of the Bonds with the Underwriter, negotiate and execute a Bond Purchase Agreement, execute a Sale Order specifying the final terms of the Bonds and take all other necessary actions required to effectuate the sale, issuance and delivery of the Bonds within the parameters authorized in this resolution. The Underwriter's discount shall not exceed 0.85% of the par value of the Bonds.

8. Adjustment of Bond Terms. The Authorized Officers are each hereby authorized to adjust the final bond details as set forth herein to the extent necessary or convenient to complete the sale of the Bonds and in pursuance of the foregoing is each authorized to exercise the authority and make the determinations pursuant to Sections 315(1)(d) of Act 34, including but not limited to determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, date of issuance, interest payment dates, redemption rights and other matters within the parameters established by this resolution.

9. Tax Covenant; Qualified Tax Exempt Obligations. The Village shall, to the extent permitted by law, take all actions within its control necessary to maintain the exclusion of the interest on each issue of the Bonds from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended (the "Code"), including, but not limited to, actions relating to any required rebate of arbitrage earnings and the expenditures and investment of Bond proceeds and moneys deemed to be Bond proceeds. The Village hereby designates the Bonds as "qualified tax exempt obligations" for purposes of deduction of interest expense by financial institutions pursuant to the Code.

10. Continuing Disclosure Undertaking. The Village covenants to enter into a continuing disclosure undertaking for the benefit of the holders and beneficial owners of the Bonds in accordance with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission, and the Authorized Officers are each hereby authorized to execute such undertaking prior to delivery of the Bonds.

11. Appointment of Bond Counsel. The appointment of the law firm of Miller, Canfield, Paddock and Stone, P.L.C. of Detroit, Michigan, as Bond Counsel for the Bonds is hereby confirmed, notwithstanding the periodic representation by Miller, Canfield, Paddock and Stone, P.L.C., in unrelated matters of the Underwriter and other parties and potential parties to the issuance of the Bonds.

12. Authorization of Other Actions. The Authorized Officers are each authorized and directed to (a) approve the circulation of a preliminary official statement describing the Bonds and to deem the preliminary official statement "final" for purposes of Rule 15c2-12 of the SEC; (b) approve the circulation of a final official statement describing the Bonds and to execute the same on behalf of the Village; (c) solicit bids for and approve the purchase of a municipal bond insurance policy for the Bonds if, upon the advice of the financial advisor to the Village, the acquisition of such insurance would be of

economic benefit to the Village; and (d) do all other acts and take all other necessary procedures required to effectuate the sale, issuance and delivery of the Bonds.

13. Rescission. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution be and the same hereby are rescinded.

RESOLUTION DECLARED ADOPTED.

YEAS: _____

NAYS: _____

ABSTAIN: _____

Village Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on April 9, 2012, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Village Clerk

19,995,376.2\022911-00027

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Village of Dexter
 County of Washtenaw, State of Michigan
 Utilities Water Refunding Bonds Series 2012

Refunding Summary

Dated 05/31/2012 | Delivered 05/31/2012

	Series 1999	Series 2000A	Series 2000B	Issue Summary
Sources Of Funds				
Par Amount of Bonds.....	\$1,700,000.00	\$1,155,000.00	\$1,010,000.00	\$3,865,000.00
Reoffering Premium.....	81,086.25	55,135.10	47,614.90	183,836.25
Original Issue Discount (OID).....	(2,208.30)	(1,563.60)	(1,368.15)	(5,140.05)
Transfers from Prior Issue Debt Service Funds.....	37,347.90	21,751.65	18,692.17	77,791.72
Transfers from Prior Issue DSR Funds.....	170,000.00	105,300.00	89,700.00	365,000.00
Total Sources.....	\$1,986,225.85	\$1,335,623.15	\$1,164,638.92	\$4,486,487.92
Uses Of Funds				
Total Underwriter's Discount (0.850%).....	14,450.00	9,817.50	8,585.00	32,852.50
Costs of Issuance.....	28,589.91	19,424.32	16,985.77	65,000.00
Deposit to Current Refunding Fund.....	1,938,029.17	1,311,238.68	1,135,217.71	4,384,485.56
Rounding Amount.....	5,156.77	(4,857.35)	3,850.44	4,149.86
Total Uses.....	\$1,986,225.85	\$1,335,623.15	\$1,164,638.92	\$4,486,487.92
Flow of Funds Detail				
State and Local Government Series (SLGS) rates for.....				
Date of OMP Candidates.....				
Primary Purpose Fund Solution Method.....	Net Funded	Net Funded	Net Funded	Net Funded
Total Cost of Investments.....	\$1,938,029.17	\$1,311,238.68	\$1,135,217.71	\$4,384,485.56
Total Draws.....	\$1,938,029.17	\$1,311,238.68	\$1,135,217.71	\$4,384,485.56
PV Analysis Summary (Net to Net)				
Net PV Cashflow Savings @ 3.372%(Bond Yield).....	345,369.34	327,732.91	200,981.32	874,083.56
Transfers from Prior Issue Debt Service Fund.....	(37,347.90)	(21,751.65)	(18,692.17)	(77,791.72)
Contingency or Rounding Amount.....	5,156.77	(4,857.35)	3,850.44	4,149.86
Net Present Value Benefit.....	\$313,178.21	\$301,123.91	\$186,139.59	\$800,441.70
Net PV Benefit / \$4,351,402 Refunded Principal.....	16.277%	23.156%	16.516%	18.395%
Bond Statistics				
Average Life.....	11.076 Years	11.048 Years	10.960 Years	11.037 Years
Average Coupon.....	3.9386090%	3.9375960%	3.9354697%	3.9374914%
Net Interest Cost (NIC).....	3.5964330%	3.5947153%	3.5952390%	3.5956094%
Bond Yield for Arbitrage Purposes.....	3.3718122%	3.3718122%	3.3718122%	3.3718122%
True Interest Cost (TIC).....	3.5037127%	3.5021501%	3.5029261%	3.5030411%
All Inclusive Cost (AIC).....	3.6929362%	3.6917981%	3.6941736%	3.6929167%

Series 2012 | Issue Summary | 4/3/2012 | 3:56 PM

Village of Dexter
 County of Washtenaw, State of Michigan
 Utilities Water Refunding Bonds Series 2012

Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	Dollar Price
10/01/2012	Serial Coupon	3.000%	0.450%	65,000.00	100.847%	65,550.55
04/01/2013	Serial Coupon	3.000%	0.750%	70,000.00	101.865%	71,305.50
10/01/2013	Serial Coupon	3.000%	0.750%	70,000.00	102.978%	72,084.60
04/01/2014	Serial Coupon	3.000%	1.050%	70,000.00	103.530%	72,471.00
10/01/2014	Serial Coupon	3.000%	1.050%	70,000.00	104.482%	73,137.40
04/01/2015	Serial Coupon	3.000%	1.450%	75,000.00	104.286%	78,214.50
10/01/2015	Serial Coupon	3.000%	1.450%	80,000.00	105.024%	84,019.20
04/01/2016	Serial Coupon	4.000%	1.650%	80,000.00	108.692%	86,953.60
10/01/2016	Serial Coupon	4.000%	1.650%	80,000.00	109.787%	87,829.60
04/01/2017	Serial Coupon	4.000%	1.890%	80,000.00	109.700%	87,760.00
10/01/2017	Serial Coupon	4.000%	1.890%	80,000.00	110.654%	88,523.20
04/01/2018	Serial Coupon	4.000%	2.220%	80,000.00	109.686%	87,748.80
10/01/2018	Serial Coupon	4.000%	2.220%	80,000.00	110.460%	88,368.00
04/01/2019	Serial Coupon	4.000%	2.490%	85,000.00	109.431%	93,016.35
10/01/2019	Serial Coupon	4.000%	2.490%	90,000.00	110.061%	99,054.90
04/01/2020	Serial Coupon	4.000%	2.760%	90,000.00	108.678%	97,810.20
10/01/2020	Serial Coupon	4.000%	2.760%	90,000.00	109.171%	98,253.90
04/01/2021	Serial Coupon	4.000%	2.990%	95,000.00	107.786%	102,396.70
10/01/2021	Serial Coupon	4.000%	2.990%	95,000.00	108.169%	102,760.55
04/01/2022	Serial Coupon	4.000%	3.160%	100,000.00	107.049%	107,049.00
10/01/2022	Serial Coupon	4.000%	3.160%	100,000.00	107.352%	107,352.00
04/01/2023	Serial Coupon	4.000%	3.250%	100,000.00	106.534%	c 106,534.00
10/01/2023	Serial Coupon	4.000%	3.250%	100,000.00	106.534%	c 106,534.00
04/01/2024	Serial Coupon	4.000%	3.350%	100,000.00	105.634%	c 105,634.00
10/01/2024	Serial Coupon	4.000%	3.350%	105,000.00	105.634%	c 110,915.70
04/01/2025	Serial Coupon	4.000%	3.450%	115,000.00	104.742%	c 120,453.30
10/01/2025	Serial Coupon	4.000%	3.450%	115,000.00	104.742%	c 120,453.30
04/01/2026	Serial Coupon	4.000%	3.550%	115,000.00	103.860%	c 119,439.00
10/01/2026	Serial Coupon	4.000%	3.550%	115,000.00	103.860%	c 119,439.00
04/01/2027	Serial Coupon	4.000%	3.650%	115,000.00	102.986%	c 118,433.90
10/01/2027	Serial Coupon	4.000%	3.650%	120,000.00	102.986%	c 123,583.20
04/01/2028	Serial Coupon	4.000%	3.750%	120,000.00	102.121%	c 122,545.20
10/01/2028	Serial Coupon	4.000%	3.750%	120,000.00	102.121%	c 122,545.20
04/01/2029	Serial Coupon	3.750%	3.860%	130,000.00	98.643%	128,235.90
10/01/2029	Serial Coupon	3.750%	3.860%	130,000.00	98.615%	128,199.50
04/01/2030	Serial Coupon	3.875%	3.920%	135,000.00	99.422%	134,219.70
10/01/2030	Serial Coupon	3.875%	3.920%	135,000.00	99.411%	134,204.85
04/01/2031	Serial Coupon	4.000%	3.970%	135,000.00	100.247%	c 135,333.45
10/01/2031	Serial Coupon	4.000%	3.970%	135,000.00	100.247%	c 135,333.45
Total	-	-	-	\$3,865,000.00	-	\$4,043,696.20

Bid Information

Par Amount of Bonds.....	\$3,865,000.00
Reoffering Premium or (Discount).....	178,696.20
Gross Production.....	\$4,043,696.20
Total Underwriter's Discount (0.850%).....	\$(32,852.50)
Bid (103.773%).....	4,010,843.70
Total Purchase Price.....	\$4,010,843.70
Bond Year Dollars.....	\$42,659.07
Average Life.....	11.037 Years
Average Coupon.....	3.9374914%
Net Interest Cost (NIC).....	3.5956094%
True Interest Cost (TIC).....	3.5030411%

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VILLAGE OF DEXTER
WASHITENAW COUNTY, MICHIGAN

ESTIMATED SOURCES AND USES OF FUNDS - 20 YEAR BOND ISSUE \$0 OF ADDITIONAL FUNDS APPLIED
(Assumes bonds dated May 15, 2012)

Estimated Sources of Funds:	Refunding of		Total
	2000A (-----Sewer-----)	2000B (---Water---)	
Proposed 2012 Refunding Revenue Bonds	\$1,210,000.00	\$1,050,000.00	\$4,035,000.00
Debt service funds on hand [1]	21,751.65	18,692.17	77,791.72
Debt service reserve balance on hand	105,300.00	89,700.00	365,000.00
Additional use of cash on hand		170,000.00	
Total estimated sources of funds	\$1,337,051.65	\$1,158,392.17	\$4,477,791.72
Estimated Uses of Funds:			
Underwriters' discount	\$10,285.00	\$8,925.00	\$34,297.50
Costs of issuance	19,491.94	16,914.50	65,000.00
Deposit to current refunding fund	1,308,348.90	1,133,026.32	4,375,663.28
Contingency and rounding	(1,074.19)	(473.65)	2,830.94
Total estimated uses of funds	\$1,337,051.65	\$1,158,392.17	\$4,477,791.72

[1] Calculated as follows:

2000A	10/01/12 Payment	Divide by Months	Monthly Transfer	Times Number of Transfers	Funds Available
Principal	\$28,000.00	12	\$2,333.33	7	\$16,333.31
Interest	32,510.05	6	5,418.34	1	5,418.34
2000B					
Principal	25,000.00	12	2,083.33	7	14,583.31
Interest	24,653.13	6	4,108.86	1	4,108.86
1999 Water					
Principal	52,000.00	12	4,333.33	7	30,333.31
Interest	42,087.54	6	7,014.59	1	7,014.59
Totals	\$204,250.72				\$77,791.72

(Preliminary - Subject to Change)
(Internal Use Only)

Village of Dexter
 County of Washtenaw, State of Michigan
 Utilities Water Refunding Bonds Series 2012

Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings	Fiscal Total
05/31/2012	-	(4,149.86)	(77,791.72)	(73,641.86)	-
06/30/2012	-	-	-	-	(73,641.86)
10/01/2012	114,950.31	114,950.31	204,250.68	89,300.37	-
04/01/2013	143,331.25	143,331.25	96,866.30	(46,464.95)	-
06/30/2013	-	-	-	-	42,835.42
10/01/2013	142,281.25	142,281.25	206,866.30	64,585.05	-
04/01/2014	141,231.25	141,231.25	94,366.30	(46,864.95)	-
06/30/2014	-	-	-	-	17,720.10
10/01/2014	140,181.25	140,181.25	208,366.30	68,185.05	-
04/01/2015	144,131.25	144,131.25	91,775.68	(52,355.57)	-
06/30/2015	-	-	-	-	15,829.48
10/01/2015	148,006.25	148,006.25	210,775.68	62,769.43	-
04/01/2016	146,806.25	146,806.25	89,069.43	(57,736.82)	-
06/30/2016	-	-	-	-	5,032.81
10/01/2016	145,206.25	145,206.25	215,069.43	69,863.18	-
04/01/2017	143,606.25	143,606.25	86,203.81	(57,402.44)	-
06/30/2017	-	-	-	-	12,460.74
10/01/2017	142,006.25	142,006.25	217,203.81	75,197.56	-
04/01/2018	140,406.25	140,406.25	83,225.68	(57,180.57)	-
06/30/2018	-	-	-	-	18,016.99
10/01/2018	138,806.25	138,806.25	220,225.68	81,419.43	-
04/01/2019	142,206.25	142,206.25	80,110.05	(62,096.20)	-
06/30/2019	-	-	-	-	19,323.23
10/01/2019	145,506.25	145,506.25	224,110.05	78,603.80	-
04/01/2020	143,706.25	143,706.25	78,835.05	(66,871.20)	-
06/30/2020	-	-	-	-	11,732.60
10/01/2020	141,906.25	141,906.25	226,835.05	84,928.80	-
04/01/2021	145,106.25	145,106.25	73,422.56	(71,683.69)	-
06/30/2021	-	-	-	-	13,245.11
10/01/2021	143,206.25	143,206.25	229,422.56	86,216.31	-
04/01/2022	146,306.25	146,306.25	69,872.56	(76,433.69)	-
06/30/2022	-	-	-	-	9,762.62
10/01/2022	144,306.25	144,306.25	232,872.56	88,566.31	-
04/01/2023	142,306.25	142,306.25	66,163.16	(76,143.07)	-
06/30/2023	-	-	-	-	12,423.24
10/01/2023	140,306.25	140,306.25	238,163.16	97,856.93	-
04/01/2024	138,306.25	138,306.25	62,247.56	(76,058.69)	-
06/30/2024	-	-	-	-	21,798.24
10/01/2024	141,306.25	141,306.25	241,247.56	99,941.31	-
04/01/2025	149,206.25	149,206.25	58,172.56	(91,033.69)	-
06/30/2025	-	-	-	-	8,907.62
10/01/2025	146,806.25	146,806.25	245,172.56	98,266.31	-
04/01/2026	144,606.25	144,606.25	53,913.18	(90,693.07)	-
06/30/2026	-	-	-	-	7,573.24
10/01/2026	142,306.25	142,306.25	248,913.18	106,606.93	-
04/01/2027	140,006.25	140,006.25	49,469.43	(90,538.82)	-
06/30/2027	-	-	-	-	16,070.11
10/01/2027	142,706.25	142,706.25	253,469.43	110,763.18	-
04/01/2028	140,306.25	140,306.25	44,819.43	(95,486.82)	-
06/30/2028	-	-	-	-	15,276.36
10/01/2028	137,906.25	137,906.25	257,819.43	119,913.18	-
04/01/2029	145,506.25	145,506.25	39,963.18	(105,543.07)	-
06/30/2029	-	-	-	-	14,370.11
10/01/2029	143,068.75	143,068.75	262,963.18	119,894.43	-
04/01/2030	145,631.25	145,631.25	34,878.80	(110,752.45)	-
06/30/2030	-	-	-	-	9,141.98
10/01/2030	143,015.63	143,015.63	267,878.80	124,863.17	-
04/01/2031	140,400.00	140,400.00	29,563.18	(110,836.82)	-
06/30/2031	-	-	-	-	14,026.35
10/01/2031	137,700.00	137,700.00	272,563.18	134,863.18	-
04/01/2032	-	-	24,019.43	24,019.43	-
06/30/2032	-	-	-	-	158,882.61
10/01/2032	-	-	279,019.43	279,019.43	-
04/01/2033	-	-	18,200.68	18,200.68	-
06/30/2033	-	-	-	-	297,220.11
10/01/2033	-	-	285,200.68	285,200.68	-
04/01/2034	-	-	12,106.93	12,106.93	-
06/30/2034	-	-	-	-	297,307.61
10/01/2034	-	-	247,106.93	247,106.93	-
04/01/2035	-	-	6,700.68	6,700.68	-
06/30/2035	-	-	-	-	253,607.61
10/01/2035	-	-	181,700.68	181,700.68	-
04/01/2036	-	-	3,031.93	3,031.93	-
06/30/2036	-	-	-	-	164,732.61
10/01/2036	-	-	94,433.93	94,433.93	-
04/01/2037	-	-	862.50	862.50	-
06/30/2037	-	-	-	-	95,396.43
10/01/2037	-	-	44,962.50	44,962.50	-
06/30/2038	-	-	-	-	44,962.50
Total	\$8,544,697.19	\$8,540,547.33	\$7,064,781.10	\$1,524,233.77	-

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	874,083.58
Net PV Cashflow Savings @ 3.372%(Bond Yield).....	874,083.58
Transfers from Prior Issue Debt Service Fund.....	(77,791.72)
Contingency or Rounding Amount.....	4,149.86
Net Present Value Benefit.....	\$800,441.70
Net PV Benefit / \$4,351,402 Refunded Principal.....	18.395%

Refunding Bond Information

Refunding Dated Date.....	5/31/2012
Refunding Delivery Date.....	5/31/2012

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AGENDA 4-4-12
ITEM L-2

Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: Mill Creek Park Change Orders
Date: April 3, 2012

Cedroni Associates, Mill Creek Park Development Contractor, was asked to provide pricing information on several changes and additions to the Mill Creek Park project and contract. The additions were requested based on site conditions, staff recommendations and staff maintenance needs. The additions or changes are as follows:

- 1. Additional Concrete Fill - \$5,754.00
 - 2. Plaza and Amphitheatre Paver Pattern Modification - \$5,915.42
 - 3. Geotextile placement at the southern kayak launch - \$783.75
 - 4. Revise asphalt pavement to concrete – Not recommended
 - 5. Widen ADA ramp from 8’ to 10’ - \$3,476.00
 - 6. Warrior Creek storm sewer replacement - \$6,176.50
 - 7. Grand Street storm sewer replacement - \$5,504.62
 - 8. Raise sidewalk under the Main Street Bridge - \$16,859.79
 - 9. Revise Park Bench style - \$261.18
 - 10. Credit – Habitat Structure removal - \$5,950.00
 - 11. Credit – Elimination of Clearing and Grubbing - \$800.00
 - 12. Credit – Elimination of Fence Repairs – TBD
 - 13. Additional Fill from Dexter Schools - \$948.75
 - 14. Additional Off-site fill - \$9,237.68
- TOTAL** **\$48,167.69**
RECOMMENDED not to exceed amount - \$49,000

The attached JJR memo explains the requested changes (Numbers 1-14) and the anticipated cost for each change.

RECOMMENDATION

JJR needs to review the information in greater details to assure that it conforms to the contract requirements, however in the interest of keeping the project moving it is recommended that Council take action on the change orders.

Staff supports the recommended contract adjustments including the additions due to existing site conditions that should be addressed while the contractor is on site and prior to closing out the construction activities on the site.

Items 1, 3, 13 and 14 are all items that are recommended due to the site conditions -	\$16,724.18
Items 2, 5, 6, 7, 8, and 9 are all items that are NEW to the contract -	\$38,193.51
Items 10, 11, and 12 are CREDIT items -	(\$6,750.00)
TOTAL	\$48,167.69

Item 4 from the bulletin is not being recommended at this time. Items 10, 11, 12 are credits that reduce the contract amount.

On June 13, 2011 the Village Council authorized Cedroni Associates to construct the Mill Creek Park and the Warrior Creek Park stairs for \$1,242,000. Council also authorized contingency funding of an additional \$25,000.

Based on the site condition items and the NEW items there is an additional \$29,917.49 in funding needed outside of the funding already budgeted for the project. JJR has recommended that not all the \$25,000 in contingency funding be used for the additions due to potential changes in the project between now and the project completion.

BUDGET AMENDMENTS

If Council approves the recommended project changes and additions the following budget amendments would be presented to Council at the next meeting. Budget amendments are necessary given that the following projects are not directly related to the park development. These expenses can be paid for by the Major Street fund. \$28,000 was budgeted for the Edison Street sidewalk replacement in Local Streets. Approximately \$9,000 was spent on design and approximately \$6,200 was used to complete sidewalk replacement on Fourth Street as part of the water main replacement program. That leaves approximately \$12,500 that could be used to offset the storm water portion of the park project.

- Item 5 - Widening of Sidewalk - \$3,476.00 – Municipal Street Reserves through Major Streets
- Item 6 - Warrior Creek and Item 7 - Grand Street Storm - \$11,681.12 - Municipal Street Reserves through Major Streets
- Item 8 - Main Street Bridge walkway - \$16,859.79 – unused funding for Edison Street sidewalk (transfer from Local to Major Streets) and Municipal Street Reserves through Major Streets

Attached is an updated breakdown of the Municipal Streets Fund to show the impact of the additional expense. Staff will also be reviewing the planned park expenditures to determine whether any of the included storm water work could be transferred to streets funding.

The remaining projects could be funded out of the \$25,000 contingency because they are directly related to the park development. The remaining contingency funding would be \$2,099.42 for the duration of the Mill Creek Park project.

ACTION REQUESTED

Council is being asked to take action on the recommended changes to the Mill Creek Park project in order to incorporate the recommended site amendments into the project and to keep the project moving forward.

Please feel free to contact me prior to the meeting with questions.
Thank you.

Municipal Streets Fund Account Activity

Fund Balance at the end of 2010-2011	\$623,521	
Revenue Expected Millage 2011-2012	\$526,100	Budget
Revenue Major/Local Streets Act 51/Interest	\$225,000	Budget
Expense Local Streets Operating 2011-2012	(\$220,100)	Budget
Expense Major Streets Operating 2011-2012	(\$222,900)	Budget
Expense Municipal Streets Admin 2011-2012	(\$40,300)	Budget
Expense Stormwater Work on the Watermain Project	(\$7,000)	Budget Amendment Required
		Budget Amendment Required
Expense Stormwater Work on the Mill Creek Park Project	(\$19,516)	for Items 5, 6, 7, 8
Expense Main Street	(\$334,000)	Budget
Expense Central	(\$150,000)	Budget
Use of Major Streets Fund Balance that must be used for a Major Street project (reimbursement of advance construct money from 2008 Dexter Ann-Arbor Project)	\$203,266	Actual
 Total Estimated Streets Fund Balance at the end of 2011-2012	 \$584,071	Estimate
Revenue Expected Millage 2012-2013	\$526,033	Estimate
Revenue Major/Local Streets Act 51/Interest	\$225,000	Estimate
Expense Central Continued	(\$445,000)	Estimate
Expense Local Streets Operating 2012-2013	(\$188,200)	Estimate
Expense Major Streets Operating 2012-2013	(\$233,600)	Estimate
Expense Municipal Streets Admin 2012-2013	(\$40,300)	Estimate
 Expected Fund Balance at the end of 2012-2013	 \$428,004	Estimate
Revenue Expected Millage 2013-2014	\$526,033	Estimate
Revenue Major/Local Streets Act 51/Interest	\$225,000	Estimate
Expense Local Streets Operating 2013-2014	(\$188,200)	Estimate
Expense Major Streets Operating 2013-2014	(\$233,600)	Estimate
Expense Municipal Streets Admin 2013-2014	(\$40,300)	Estimate
 Expected Fund Balance at the end of 2013-2014	 \$716,937	Estimate
Revenue Expected Millage 2014-2015	\$526,033	Estimate
Revenue Major/Local Streets Act 51/Interest	\$225,000	Estimate
Expense Local Streets Operating 2014-2015	(\$188,200)	Estimate
Expense Major Streets Operating 2014-2015	(\$233,600)	Estimate
Expense Municipal Streets Admin 2014-2015	(\$40,300)	Estimate
 Expected Fund Balance at the end of 2014-2015	 \$1,005,870	Estimate

MILL CREEK PARK PROJECT FUND BUDGET WORKSHEET 2011-2012

	Current Year 2010/2011			Council Adopted 2011-2012
	July 1st FY Adopted	July 1st FY As Amended	Estimated YE Position	
Fund: 405 Mill Creek Park Project Fund				
Revenues				
580,000 Grant Revenue				495,000
583,000 Washtenaw County Parks STPU Swap				283,000
695,101 Transfers in from General Fund		112,300	76,700	402,600
Amended 10/25/10 & 4/25/11 - 2011-2012 Amount includes \$95,600 for JJR contract from unrestricted reserves, \$280,000 for construction from unrestricted reserves, \$35,000 in funds reserved for parks and \$48,000 from the restricted waterways grant funds				
695,275 Transfers in from Restricted Tree Fund				60,000
Total Revenues	-	112,300	76,700	1,240,600
Expenditures				
Dept: 901,000 Capital Improvements				
830,000 Engineering Consulting		112,300	76,700	35,600
Amended 10/25/10 & 4/25/11				
974,000 Capital Improvements				1,205,000
Capital Improvements Total	-	112,300	76,700	1,240,600
Total Expenditures	-	112,300	76,700	1,240,600
Mill Creek Park Project Fund - Rev/ Exp	-	-	-	-

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Bulletin 2 Summary Memorandum

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Mill Creek Park – Phase 1 Improvements
Bulletin 2 Summary/ Recommendation
SUBJECT

March 20, 2012
DATE

50094.004
PROJECT NO.

TO

COMPANY

Allison Bishop, Community Development
Manager

Village Of Dexter

Paul Evanoff
FROM

734.669.2706

Overview:

On February 29, 2012, Construction Bulletin Number 2 was issued to Cedroni Associates Inc. Bulletin 2 was issued to formally establish pricing for:
Additional items of work performed by the Contractor to address site conditions,
Additional items of work the Village is considering implementing and
Credit prices for items of work that will be eliminated from the Contract.

A response to Bulletin 2 was received from Cedroni Associates Inc. on March 5, 2012. The total of all additions and deductions contained in the response would equal an addition to the contract price of \$67,912.94. JJR reviewed the Bulletin 2 response, and on March 6, 2012, requested additional back-up information related to several bulletin items. The additional information was received by JJR on March 15, 2012.

The prices submitted by the Contractor are significantly higher than those we would expect if these items of work were competitively bid, however, due to the complexity of the site, the desire to maintain continuity of construction, and the logistical and coordination difficulties of bringing another contractor on site to perform the items of additional work, we feel it is in the best interest of the Village of Dexter to accept the submitted prices.

A breakdown of Bulletin 2 items and proposed costs follows. The complete Bulletin 2 text and Bulletin 2 Response, including itemized breakdowns for each item are attached to this Memorandum.

Bulletin 2 Itemized Breakdown:

Item 1 – Additional Fill – Crushed Concrete

The Contractor placed approximately 300 tons of crushed concrete in an area of unsuitable soils. Although it was agreed by all parties that the unsuitable soils needed to be addressed, the placement of this material was performed by the Contractor without knowledge or approval of the Village or JJR. JJR recommends compensation for material and trucking only. 300 tons @ \$19.18 per ton.

Contractor requested compensation: \$11,122.35

JJR recommended compensation: **\$5,754.00.**

Item 2 – Plaza and Amphitheater Paver Modifications

At the request of the Village, a price was solicited to modify the brick paver pattern for the Amphitheater and Jeffords Street Plazas from the solid herringbone pattern shown on the Construction Documents to a pattern matching the existing Plaza at the corner of Main and Jeffords Street. JJR recommends acceptance of this proposal and price.

Contractor requested compensation: \$5,915.42

JJR recommended compensation: **\$5,915.42**

Item 3 – Geotextile placement at the southern kayak Launch

During Construction the soils in the location of the southern kayak launch were found to be too unstable to support the aggregate surface. The Contractor was directed to install a geotextile below the aggregate surface. JJR recommends acceptance of this proposal and price.

Contractor requested compensation: \$783.75

JJR recommended compensation: **\$783.75**

Item 4 – Revise asphalt pavement to concrete pavement

At the request of the Village, a price was solicited to eliminate the section of asphalt pavement linking Jeffords and Grand Streets. As this section of walk was designed to be temporary pending demolition of the adjacent building, JJR does not recommend acceptance of this proposal and price.

Contractor requested compensation: \$14,376.90

JJR recommended compensation: **\$0.00 (proposal acceptance not recommended)**

Item 5 – Widen the section of walk connecting Jeffords Street to the walkway under the Bridge from 8' to 10'

At the request of the Village, a price was solicited to widen this section of walk from 8' wide to 10' wide to allow better access by maintenance vehicles. JJR recommends acceptance of this proposal and price.

Contractor requested compensation: \$3,476.00

JJR recommended compensation: **\$3,476.00**

Item 6 – Warrior Park storm sewer replacement

At the request of the Village, a price was solicited to remove and replace the existing storm sewer pipe in the Warrior Park parking lot. JJR recommends acceptance of this proposal and price.

Contractor requested compensation: \$6,176.50

JJR recommended compensation: **\$6,176.50**

Item 7 – Grand Street storm sewer replacement

At the request of the Village, a price was solicited to remove and replace the existing storm sewer pipe at the end of Grand Street. JJR recommends acceptance of this proposal and price.

Contractor requested compensation: \$5,504.62

JJR recommended compensation: **\$5,504.62**

Item 8 – Adjustment of the elevation of the walkway under the Main Street Bridge over Mill Creek

At the request of the Village, a price was solicited to raise the elevation of the concrete walk under the Main Street Bridge over Mill Creek to help minimize walkway flooding. Proposed elevation adjustment will be a variable depth concrete overlay of the existing walk. JJR recommends acceptance of this proposal and price.

Contractor requested compensation: \$16,859.79

JJR recommended compensation: **\$16,859.79**

Item 9 – Revision of Park Bench Model

Contractor was requested to revise model of park bench to match City standard bench.

Contractor requested compensation: \$261.18

JJR recommended compensation: **\$261.18**

Item 10 – Credit for Elimination of Stream Habitat Structures

A price was solicited for a credit to the Contract for elimination of Stream Habitat Structures from Mill Creek. The Proposed Habitat Structures were to be sections of trees embedded in the river for fish habitat. It was determined that these structures would pose a hazard to kayak and canoe users. JJR recommends acceptance of the Contractor's proposed Credit.

Contractor proposed Credit to Contract: \$5,950.00

JJR Recommended acceptance: **\$5,950.00**

Item 11 – Credit for Elimination of Clearing and Grubbing

A price was solicited for a credit to the Contract for reduction in the overall amount of clearing and grubbing required. JJR recommends acceptance of the Contractor's proposed Credit.

Contractor proposed Credit to Contract: \$800.00

JJR Recommended acceptance: **\$800.00**

Item 12 – Credit for Elimination Cemetery Fence Repairs

A price was solicited for a credit to the Contract for elimination repairs and/or replacement of the fence adjacent to Forrest Lawn Cemetery. The Contractor states that no credit is due for this item of work. **As no Credit was offered for elimination of this item of work JJR expects this work to be performed per the Construction Documents.**

Contractor proposed Credit to Contract: \$0.00

Item 13 – Fill Transport from Dexter School stockpile on Dan Hoey Road

During Construction it was determined that the existing fill stockpile, located at the end of Grand Street, was inadequate to supply all of the fill required for construction of the soil stabilization key and placement under sidewalks and the Amphitheater. The Contractor was directed to transport suitable soils from the Dexter School stockpile on Dan Hoey Road. JJR recommends acceptance of the Contractor's proposed request for compensation for soil transportation. JJR recommends acceptance of this proposal and price.

Contractor requested compensation: \$948.75

JJR recommended compensation: **\$948.75**



Item 14 – Additional fill off-site Sources

During Construction it was determined that the existing fill stockpile, located at the end of Grand Street, and the additional fill from the Dexter School stockpile on Dan Hoey Road site would be inadequate to supply all of the fill required for construction. The Contractor was authorized to proceed with delivery of MDOT Cass III material from Off-Site Sources. JJR recommends acceptance of the Contractor's proposed request for compensation for soil materials. JJR recommends acceptance of this proposal and price.

Contractor requested compensation: \$9,237.68

JJR recommended compensation: **\$9,237.68**

Summary:

The Village of Dexter has set aside \$25,000.00 in reserve funds (contingency) to cover site related construction issues. Some or all of these reserve funds could be used to offset the recommended change in Contract Amount, however the majority of the costs associated with Bulletin 2 are added value / added scope and we do not recommend reserve funds be used to pay for these Items.

The Following Items should be paid for with Reserve funds:

ITEM 1
 ITEM 3
 ITEM 13
 ITEM 14

1. Crushed Concrete	\$5,754.00
2. Geotextile	\$783.75
3. Fill from Dexter School Stockpile	\$948.75
4. Fill from Off-Site	\$9,237.68
Total for Reserve Funds	\$16,724.18

We recommend the \$6,750.00 in credits to the Contract apply to these items to help preserve the reserve funds. \$16,724.18 - \$6,750.00 = \$9,974.18

This would leave \$15,025.82 in reserve funds available to finish the project.

JJR further recommends an additional \$38,193.51 be allocated to cover the costs of the value added / scope modifications contained in Bulletin 2. Those items include:

ITEM 2
 ITEM 5
 ITEM 6
 ITEM 7
 ITEM 8
 ITEM 9

1. Plaza Paver Modifications	\$5,915.42
2. Widening of Sidewalk	\$3,476.00
3. Warrior Park Storm Sewer Replacement	\$6,176.50
4. Grand Street Storm Sewer Replacement	\$5,504.62
5. Modifying the walk under the Main Street Bridge	\$16,859.79
6. Bench Model Revision	\$261.18
Total Value added Changes	\$38,193.51

Based on review of the prices and documentation provided by the Contractor in response to Bulletin 2, JJR recommends the following modifications to the Contract amount.

Total recommended additions to Contract = + \$54,917.69

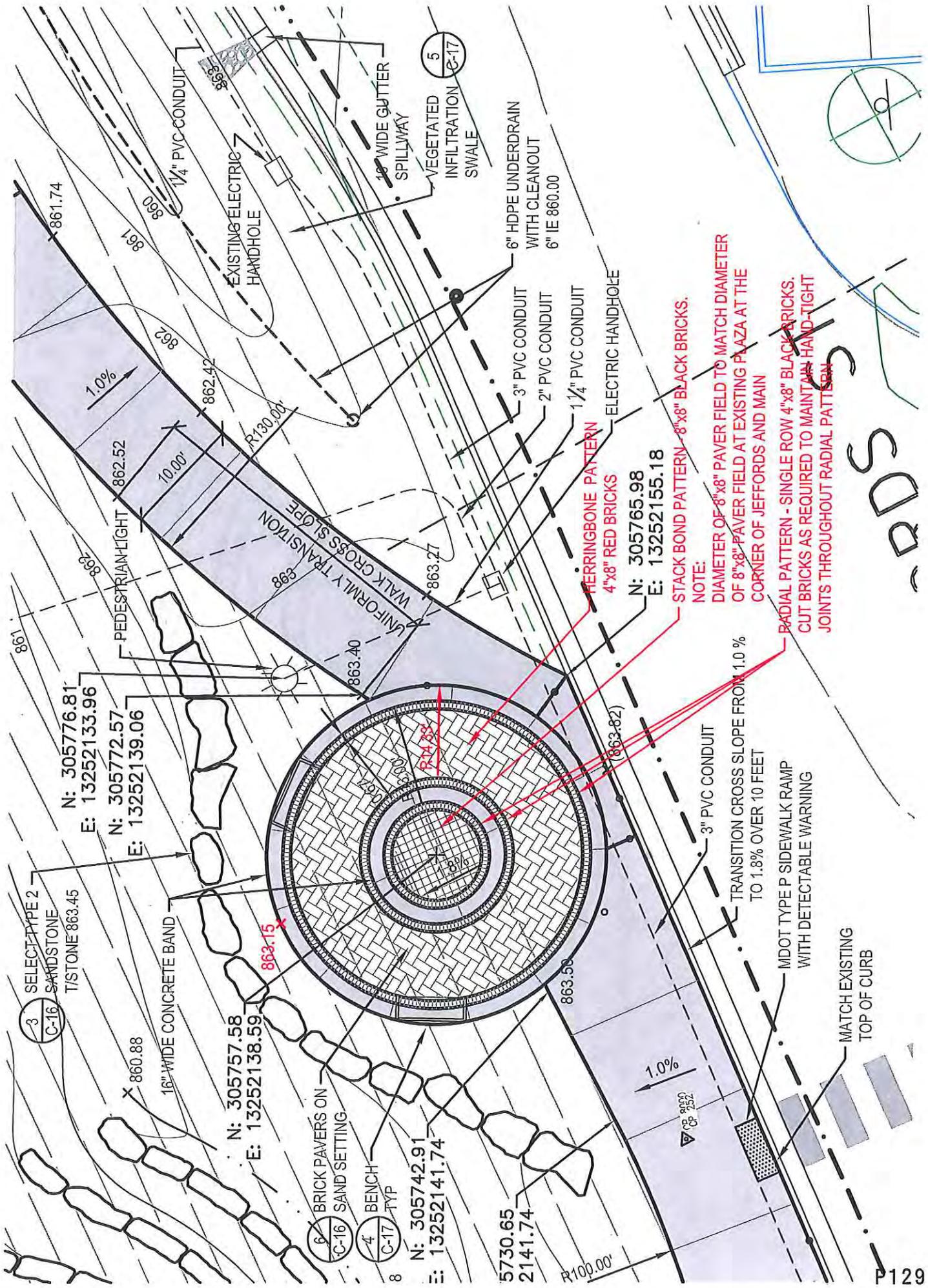
Total Recommended Credits to the Contract = - \$6,750.00

Total Recommended adjustment to the Contract Amount = + \$48,167.69

Current Contract Amount = \$1,242,000.00

Recommended Revised Total Contract Amount = \$1,290,167.69

End of Memorandum



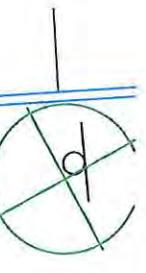
N: 305776.81
E: 13252133.96
N: 305772.57
E: 13252139.06

N: 305757.58
E: 13252138.59

N: 305742.91
E: 13252141.74

N: 305765.98
E: 13252155.18

NOTE:
DIAMETER OF 8"x8" PAVER FIELD TO MATCH DIAMETER OF 8"x8" PAVER FIELD AT EXISTING PLAZA AT THE CORNER OF JEFFORDS AND MAIN
RADIAL PATTERN - SINGLE ROW 4"x8" BLACK BRICKS. CUT BRICKS AS REQUIRED TO MAINTAIN HAND-TIGHT JOINTS THROUGHOUT RADIAL PATTERN



RDS



CEDRONI ASSOCIATES INC.
General Contractors

5639 Auburn Rd.
 Utica, MI 48317

Phone (586) 254-7778
 Fax (586) 254-4517

TITLE: Bulletin #2 - Outstanding Items
PROJECT: Mill Creek Park - Phase 1 Development

ESTIMATE NO. 9
DATE: 03/05/2012

TO: Attn: Roger Abraham
 JJR
 110 Miller Avenue
 Ann Arbor, Michigan 48104
 Phone:(734) 669-2706 Fax:(734) 662-0779

STARTED:
COMPLETED:
REQUIRED:

DESCRIPTION

See Bulletin #2.

Num Item	Description	Ref	Qty	Unit	Unit Price	Amount
1	Additional Fill - Crushed Conc		1.000	Each	10,111.23	10,111.23
2	Plaza/Unit Paver Modifications		1.000	Each	5,377.65	5,377.65
3	Geotextlie at Kayak Launch		1.000	Each	712.50	712.50
4	Revise Asphalt to Concrete		1.000	Each	13,069.91	13,069.91
5	Widen Sidewalk		1.000	Each	3,160.00	3,160.00
6	Warrior Park Storm Sewer Pipe		1.000	Each	5,615.00	5,615.00
7	Grant Blvd Storm Sewer Pipe		1.000	Each	5,004.20	5,004.20
8	Walk under Main St Bridge		1.000	Each	15,327.08	15,327.08
9	Site Furnishings - Bench Model		1.000	Each	237.44	237.44
10	Stream Habitat Strucutres		1.000	Each	-5,950.00	-5,950.00
11	Clearing and Grubbing		1.000	Each	-800.00	-800.00
12	Cemetary Fence		1.000	Each	0.00	0.00
13	Fill from the Dan Hoey Site		1.000	Each	862.50	862.50
14	Class III fill from off-site		1.000	Each	8,397.89	8,397.89

Total Price: \$61,125.40
Contractor Markup: \$6,787.54
Total: \$67,912.94

Prepared By: _____

Brian M. Lundberg

Date: 03/05/2012

DEAN MARINE & EXCAVATING INC.
 38135 CIRCLED R.
 HARRISON TWP.
 MICHIGAN 48045



Invoice

Date	Invoice #
11/4/2011	P41178

Bill To
Cedroni & Associates Inc. 5639 Auburn Rd. Utica., Mi 48317 Rick Cedroni

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Date	Description	Rate	Amount
299.75	11-1-11	Extra 1"+3" crush concrete in place for sidewalk	33.73221	10,111.23
Thank you for your business.			Total	\$10,111.23



CEDRONI ASSOCIATES INC.
General Contractors

5639 Auburn Rd.
 Utica, MI 48317

Phone (586) 254-7778
 Fax (586) 254-4517

Additional Costs to Modify Brick Paver layout per Bulletin # 2

Pavers

work description		reg	hrs	rate	labor	emp tax	labor cost	markup	total
layout and placement	laborer	35.96	6	1.00	215.76	88.46	304.22	45.63	349.85
<i>labor totals</i>									349.85
		area							
material & equipment		Orig	New	net	units	price/unit	cost	markup	total
	Red rolock	52.9611	52.9611	0	0.00	0.78	0.00	0.00	0.00
	Red Herringbone	476.9982	337.6269	-139.3713	-528	0.78	-411.84	-41.18	-453.02
	Black rolock	0	44.5988	44.5988	169	1.62	273.78	27.38	301.16
	black 8x8 field	0	50.1737	50.1737	73	3.15	229.95	23.00	252.95
	additional cut	240.82	444.82	204	204	3.75	765.00	76.50	841.50
<i>material & equipment totals</i>									942.58

TOTAL PAVERS

1,292.43 X3 3,877.30

Concrete

work description		reg	hrs	rate	labor	emp tax	labor cost	markup	total
layout and placement	cement mason	38.91	5.5	1.00	214.01	87.74	301.75	45.26	347.01
<i>material & equipment</i>									
	concrete	144.946	158.8833	13.9373	0.2580981	85.00	21.94	2.19	24.13
	forms				67	1.75	117.25	11.73	128.98

TOTAL CONCRETE

500.12 X3 1,500.35



CEDRONI ASSOCIATES INC.
G e n e r a l C o n t r a c t o r s

5639 Auburn Rd.
 Utica, MI 48317

Phone (586) 254-7778
 Fax (586) 254-4517

TITLE: Additional Geo-Fabric

ESTIMATE

NO. 8

PROJECT: Mill Creek Park - Phase 1 Development

DATE: 02/22/2012

TO: Attn: Roger Abraham
 JJR
 110 Miller Avenue
 Ann Arbor, Michigan 48104
 Phone:(734) 669-2706 Fax:(734) 662-0779

STARTED:

COMPLETED:

REQUIRED:

DESCRIPTION

Supply and install a non-woven geo-fabric to help stabilize the ground and create a barrier between the aggregate and the sub grade.

Num Item	Description	Ref	Qty Unit	Unit Price	Amount
1	Supply & Install Geo-Fabric	Material	1.000 Each	615.00	615.00
2	Supply & Install Geo-Fabric	Labor	1.000 Each	97.50	97.50
Total Price:					\$712.50

Prepared By: _____

Brian M. Lundberg

Date: 02/22/2012



CEDRONI ASSOCIATES INC.

General Contractors

5639 Auburn Rd.

Utica, MI 48317

Phone (586) 254-7778

Fax (586) 254-4517

TITLE: Revise Asphalt Paving to Concrete

ESTIMATE

NO. 10

PROJECT: Mill Creek Park - Phase 1 Development

DATE: 03/05/2012

TO: Attn: Roger Abraham

JJR

110 Miller Avenue

Ann Arbor, Michigan 48104

Phone:(734) 669-2706 Fax:(734) 662-0779

STARTED:

COMPLETED:

REQUIRED:

Num Item	Description	Ref	Qty Unit	Unit Price	Amount
1	Asphalt Paving		6,023.000 Sq. Ft.	-1.63	-9,817.49
2	Concrete		6,023.000 Sq. Ft.	3.80	22,887.40
Total Price:					\$13,069.91

Prepared By: _____

Brian M. Lundberg

Date: 03/05/2012 _____



CEDRONI ASSOCIATES INC.
General Contractors

5639 Auburn Rd.
 Utica, MI 48317

Phone (586) 254-7778
 Fax (586) 254-4517

TITLE: Widen Sidewalk

ESTIMATE

NO. 11

PROJECT: Mill Creek Park - Phase 1 Development

DATE: 03/05/2012

TO: Attn: Roger Abraham
 JJR
 110 Miller Avenue
 Ann Arbor, Michigan 48104
 Phone:(734) 669-2706 Fax:(734) 662-0779

STARTED:

COMPLETED:

REQUIRED:

Num Item	Description	Ref	Qty Unit	Unit Price	Amount
1	Widen Sidewalk		700.000 Sq. Ft.	3.80	2,660.00
2	Staking		1.000 Each	500.00	500.00
Total Price:					\$3,160.00

Prepared By: _____

Brian M. Lundberg

Date: 03/05/2012

Dean Marine & Excavating, Inc.

Item 6 WARRIOR CREEK 120-0

MOBILIZATION	\$245.00
LABOR	\$1,734.00
MATERIALS	\$2,526.00
EQUIPMENT	\$1,110.00
TOTAL	\$5,615.00

Item 7 GRAND BLVD 80-0

MOBILIZATION	\$245.00
LABOR	\$2,053.20
MATERIALS	\$1,608.00
EQUIPMENT	\$1,098.00
TOTAL	\$5,004.20

Item 8 RIP RAP FOR UNDER BRIDGE

LABOR	\$510.00
MATERIALS	\$300.00
EQUIPMENT	\$756.00
TOTAL	\$1,566.00



CEDRONI ASSOCIATES INC.
G e n e r a l C o n t r a c t o r s

5639 Auburn Rd.
Utica, MI 48317

Phone (586) 254-7778
Fax (586) 254-4517

TITLE: Modification of Walk under Main Street Bridge

ESTIMATE

NO. 12

PROJECT: Mill Creek Park - Phase 1 Development

DATE: 03/05/2012

TO: Attn: Roger Abraham
JJR
110 Miller Avenue
Ann Arbor, Michigan 48104
Phone:(734) 669-2706 Fax:(734) 662-0779

STARTED:

COMPLETED:

REQUIRED:

Num Item	Description	Ref	Qty Unit	Unit Price	Amount
1	Concrete		1.000 Each	13,761.08	13,761.08
2	Rip Rap (Dean Marine)		1.000 Each	1,566.00	1,566.00
Total Price:					\$15,327.08

Prepared By: _____

Brian M. Lundberg

Date: 03/05/2012 _____



CEDRONI ASSOCIATES INC. 5639 Auburn Rd.
General Contractors Utica.,MI 48317

Phone (586) 254-7778
 Fax (586) 254-4517

ITEM 8

Concrete @ Main Street Bridge

work description		reg	men	hrs	rate	labor	emp tax	labor cost	markup	total
Place Concrete	Cement Mason	38.98	8	8	1.00	2,494.72	1,072.73	3,567.45	535.12	4,102.57

labor totals 4,102.57

material & equipment

	Area	unit	depth	Quan	unit	Price/ unit	cost	markup	total
concrete	1550	sq ft	0.85	48.80	cu yds	85	4,147.69	414.77	4,562.45
Pump truck	1550	sq ft	0.85	48.80	cu yds	60	2,927.78	292.78	3,220.56
Form	200	ln ft		200	ln ft	3.5	700	70.00	770.00
WWF	1510	Sq ft		1510	Sq ft	0.5	755	75.50	830.50
exp/sealant	200	ln ft		200	ln ft	1.25	250	25.00	275.00

material & equipment totals 9,658.51

TOTAL 13,761.08



CEDRONI ASSOCIATES INC.
General Contractors

5639 Auburn Rd.
 Utica, MI 48317

Phone (586) 254-7778
 Fax (586) 254-4517

TITLE: Revised Benches **ESTIMATE NO.** 1
PROJECT: Mill Creek Park - Phase 1 Development **DATE:** 08/08/2011

TO: Attn: Roger Abraham
 JJR
 110 Miller Avenue
 Ann Arbor, Michigan 48104
 Phone:(734) 669-2706 Fax:(734) 662-0779

STARTED:
COMPLETED:
REQUIRED:

DESCRIPTION

Due to the revision in benches, an additional cost will be required.

Num Item	Description	Ref	Qty Unit	Unit Price	Amount
1	Original Benches		1.000 Each	-7,894.88	-7,894.88
2	New Benches		1.000 Each	8,132.32	8,132.32
Item Total:					\$237.44
Contractor Markup:					\$35.62
Total:					\$273.06

Prepared By: 

Brian M. Lundberg

Date: 08/02/2011



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SALES QUOTE

Sales Quote No: SQ46823

Revision Number:0

Sales Quote Date:05/20/11

Sell To:

Cedroni & Associates
Brian Lundberg
5639 Auburn Road
Utica, MI 48317

Customer No: C000384
Phone No: 586-254-7778
Contact Name:
Contact Phone No:
Terms: Pending
Associate: Danna Stanford

Project Name: DEXTER MILL CREEK PARK PHASE 1

Project Location State: MI

Ship To:

Please advise
Dexter, MI 48130

Ship Via: Pitt Ohio
Ship Freight: Prepaid
Shipping Method: FOB Factory

This Quote is valid for 30 days.

Estimated Lead Time: Allow 6 to 8 (weeks)
for Production of your order.

All credit determinations are made by our Credit Department.

Comments:

- * Orders are released into production upon receipt of signed sales/purchase order, credit determination and (where applicable) deposit, payment bond, etc.
- * Our standard powder coating colors for metalwork VS: Black, Bronze, Burgundy, Blue, Green, Tavern Square Green, Teal, Red and White. Our optional powder coating metallic colors for metalwork are Titanium and Silver.
- * All products must be permanently affixed to the ground. Consult your local codes for regulations. Anchor bolts NOT provided.
- * Common Carrier unloading is the responsibility of the receiver.
- * While the vast majority of our components satisfy Buy America requirements, we must know if there are Buy America requirements before the order is placed.
- * IF A LIFTGATE TRUCK IS REQUIRED FOR DELIVERY, PLEASE ADVISE AT THE TIME OF ORDER. LIFTGATE REQUIRED YES OR NO
- * This quote is valid for shipment within normal production time. No deferred shipping dates are accepted without prior written approval.

QTY	Model No.	Description	Unit Cost	Total Price
7	CR-296	Classic Series Backless Bench	1,064.00	7,448.00

CR-296 Components
6-Ft Scrolled Steel Slats
Standard Metalwork Color - To Be Determined
This Bench is Shipped Fully Assembled

For this order, Victor Stanley, Inc. will absorb the freight charges from our factory to the designated delivery site.

Sub-Total: 7,448.00
Total Sales Tax: 446.88
Total: 7,894.88

All figures are in US Dollars

Page: 1

Many Victor Stanley, Inc. products are covered by patents including but not limited to the following:
USA Patents D458,431 S; D441,932 S; D452,780 S; D450,166 S; D445,982 S; D483,539 S; D467,177 S; D487,537 S; D487,538 S; D454,238 S; D478,465 S; D476,464 S; D417,053; 6,339,944 B1; D335,231; 5,660,907; 5,791,047; D366,012; D376,937; D383,815; D376,271; D384,512; D523,263 S; D532,620 S; D526,805 S; D585,793 S; D582,169 S; D578,792 S; D579,694 S; D565,220 S; D573,766 S; D573,769 S; D553,821 S; D585,209 S; D566,144 S; D579,684 S; D578,783 S; D581,173 S; D581,188 S; D563,689 S; D579,227 S; D579,685 S; D542,993 S; D561,987 S; D593,915 S; D593,916 S; D599,670 S; D601,770 S; D602,221 S; D606,271 S; D595,873 S; D601,823 S; D607,229 S; D599,833 S; D598,862 S; D621,293 S; Canada@98101; 66010; 96159; 98103; 96108; 110953; 110054; 117191; 126714; 126322; 126323; 130714; 130717; 126317; 126318; 126319; 126320; 126321; 130652; 130653; 130715; 130716. Canada Patent 2,184,348. Mexico Reg. Des. 001871; 28182. EC Reg. Des. 000475579-0001; 000503297-0001; 000762638-0001; 000861404. Other Patent(s) Pending.

Please review our Standard Terms of Production on proceeding pages

STANDARD TERMS OF PRODUCTION

TAXES

Prices on the specified products are exclusive of all city, state and federal excise taxes, including, without limitation, taxes on manufacture, sales, receipts, gross income, occupation, use and similar taxes. It is the responsibility of the purchaser to remit to the appropriate state or local authority all state sales tax not herein designated as well as the applicable use taxes, local taxes, permits and fees of any kind.

REGULAR PAYMENT TERMS

All payment terms are determined by the credit department. No order will be processed or placed into production until credit has been determined and a deposit has been received (if required). Purchaser is responsible for the timely payment of Victor Stanley's invoices within Victor Stanley's payment terms. In the unlikely event that collection activity is necessary due to the non-payment of past due invoices, Purchaser agrees that all collection charges, legal fees and interest incurred in such collection activity will be the sole responsibility of the Purchaser.

CANCELLATION FEE

Victor Stanley, Inc. manufactures all products to specific orders, and therefore reserves the right to charge a 20% cancellation fee if this order is canceled by the Buyer while goods are in production.

DELIVERY

All prices are FOB Factory unless otherwise stated by Victor Stanley, Inc. in writing.

INTEREST

If Buyer fails to pay in accordance with the terms of this agreement, an interest charge of 1.5% per month may be added to the unpaid balance.

ATTORNEYS' FEES

In the event that the Buyer fails to timely pay for the goods in accordance with the terms of this agreement or is otherwise in breach of its obligations to Victor Stanley, Inc., Buyer agrees to pay to Victor Stanley, Inc. the cost of collection, including its reasonable attorney's fees and suit costs.

DELAYS

Our lead time is an estimate only and Victor Stanley, Inc. is not responsible for any delays in our previously quoted or estimated shipping time. Victor Stanley, Inc. will not be liable for any delay in the performance of orders or contracts, or in the delivery or shipment of goods, or for any damages suffered by Buyer by reason of such delay, if such delay is, directly or indirectly, caused by, or in any manner arises from, fires, floods, accidents, civil unrest, acts of God, war, governmental interference or embargoes, strikes, labor difficulties, shortage of labor, fuel, power, materials, or supplies, transportation delays, or any other cause or causes (whether or not similar in nature to any of these herein before specified) beyond its control.

NONCONFORMITY

All products made by Victor Stanley, Inc. are to be inspected before shipment, and should any of such materials prove defective due to faults in manufacture, or fail to meet the written specifications accepted by Victor Stanley, Inc., Buyer shall not return the goods, but notify Victor Stanley, Inc. immediately, stating full particulars in support of claim, and Victor Stanley, Inc. will either replace goods upon return of the defective or unsatisfactory material or adjust the matter fairly and promptly, but under no circumstances shall Victor Stanley, Inc. be liable for consequential or other damages, losses, or expenses in connection with or by reason of the use of or inability to use materials purchased for any reason.

LIMITED WARRANTY

We warrant to the original purchaser the goods manufactured by us to be free from defects in material and workmanship for one year under normal use and service. Our obligation under this warranty shall be limited to the repair or exchange of any part or parts which may thus prove defective under normal use and service within one year from date of delivery, and which our examination shall disclose to our satisfaction to be defective. This warranty expressly excludes acts of misuse, vandalism or freight damage. Ductile Iron castings include a 10-year limited warranty against breakage. **THIS WARRANTY IS EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES EXPRESSED OR IMPLIED INCLUDING THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR USE AND OF ALL OTHER OBLIGATIONS OR LIABILITIES ON OUR PART.**

CONDITIONS

All orders or contracts are accepted with the understanding that they are subject to Victor Stanley, Inc.'s ability to obtain the necessary raw materials, and all orders or contracts as well as shipments applicable thereto are subject to Victor Stanley, Inc.'s current manufacturing schedules, and government regulations, orders, directives, and restrictions that may be in effect from time to time.

CONTROLLING PROVISIONS

These terms and conditions shall supersede all provisions, terms and conditions contained on any confirmation order, or other writing Buyer may give or receive, and the rights of the parties shall be governed exclusively by the provisions, terms and conditions hereof. Victor Stanley, Inc. makes no representations or warranties concerning this order except such as are expressly contained herein, and this order may not be changed or modified orally.

CONTROLLING LAW

Any controversy or claim arising out of or relating to this order or the performance or breach thereof shall be governed by the laws of the State of Maryland and Buyer authorizes and agrees that suit may be brought within the State of Maryland by Victor Stanley, Inc. to collect for any breach of Buyer's obligations to pay for the goods.

CLAIMS

Any claim resulting from damages, loss or shortage must be noted by the Buyer on the bill of lading at the time of delivery and reported to Victor Stanley, Inc. within seven (7) days.



VICTOR STANLEY, INC.®

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P.O. Drawer 330, 2103 Brickhouse Road, Dunkirk, Maryland 20754 U.S.A.
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SALES QUOTE

Sales Quote No: SQ48422
Revision Number: 2
Sales Quote Date: 08/08/11

Sell To:

Cedroni & Associates
Brian Lundberg
5639 Auburn Road
Utica, MI 48317

Customer No: C000384
Phone No: 586-254-7778
Contact Name:
Contact Phone No:
Terms: Pending
Associate: Danna Stanford

Project Name: DEXTER MILL CREEK PARK PHASE 1
Project Location State: MI

Ship To:

Please advise
Jeffords Rd @
Main Street
Dexter, MI 48130

Ship Via: Pitt Ohio
Ship Freight: Prepaid
Shipping Method: FOB Factory

This Quote is valid for 30 days.

Estimated Lead Time: Allow 6 to 8 (weeks)
for Production of your order.

All credit determinations are made by our Credit Department.

Comments:

- * Orders are released into production upon receipt of signed sales/purchase order, credit determination and (where applicable) deposit, payment bond, etc.
- * Our standard powder coating colors for metalwork VS: Black, Bronze, Burgundy, Blue, Green, Tavern Square Green, Teal, Red and White.
- Our optional powder coating metallic colors for metalwork are Titanium and Silver.
- * All products must be permanently affixed to the ground. Consult your local codes for regulations. Anchor bolts NOT provided.
- * Common Carrier unloading is the responsibility of the receiver.
- * While the vast majority of our components satisfy Buy America requirements, we must know if there are Buy America requirements before the order is placed.
- * This quote is valid for shipment within normal production time. No deferred shipping dates are accepted without prior written approval.

QTY	Model No.	Description	Unit Cost	Total Price
7	C-7	Classic Series Backless Bench C-7 Components 6-Foot Standard Metalwork Color - To Be Determined 2x3 Ipe Slats No Stain	1,096.00	7,672.00

For this order, Victor Stanley, Inc. will absorb the freight charges from our factory to the designated delivery site.

Sub-Total: 7,672.00
Total Sales Tax: 460.32

Total: 8,132.32
All figures are in US Dollars

Page: 1

Many Victor Stanley, Inc. products are covered by patents including but not limited to the following:
USA Patents D458,431 S; D441,932 S; D452,780 S; D450,166 S; D445,982 S; D483,538 S; D487,177 S; D487,537 S; D487,538 S; D454,238 S; D476,455 S; D476,451 S; D417,053; 6,339,944 B1; D385,231; 5,660,907; 5,791,047; D386,012; D376,937; D383,615; D376,271; D384,512; D523,263 S; D532,620 S; D526,805 S; D585,793 S; D582,169 S; D578,792 S; D579,694 S; D585,220 S; D573,768 S; D573,769 S; D553,921 S; D535,209 S; D506,144 S; D579,684 S; D578,783 S; D581,173 S; D581,183 S; D563,689 S; D574,227 S; D579,835 S; D542,893 S; D561,587 S; D595,915 S; D595,916 S; D599,570 S; D601,770 S; D602,221 S; D606,271 S; D595,873 S; D601,823 S; D607,229 S; D609,933 S; D386,082 S; D621,295 S.
Canada: 98101; 96040; 96159; 98103; 06108; 110953; 110654; 117181; 126714; 126322; 126323; 138714; 138717; 126317; 126318; 126319; 126320; 126321; 130652; 130653; 130715; 130716. Canada Patent 2,184,345. Mexico Reg. Des. 001871; 28182.
EC Reg. Des. 003475576-0001; 000503297-0001; 000762638-0001; 000961404.
Other Patent(s): Pending.

Please review our Standard Terms of Production on proceeding pages

STANDARD TERMS OF PRODUCTION

TAXES

Prices on the specified products are exclusive of all city, state and federal excise taxes, including, without limitation, taxes on manufacture, sales, receipts, gross income, occupation, use and similar taxes. It is the responsibility of the purchaser to remit to the appropriate state or local authority all state sales tax not herein designated as well as the applicable use taxes, local taxes, permits and fees of any kind.

REGULAR PAYMENT TERMS

All payment terms are determined by the credit department. No order will be processed or placed into production until credit has been determined and a deposit has been received (if required). Purchaser is responsible for the timely payment of Victor Stanley's invoices within Victor Stanley's payment terms. In the unlikely event that collection activity is necessary due to the non-payment of past due invoices, Purchaser agrees that all collection charges, legal fees and interest incurred in such collection activity will be the sole responsibility of the Purchaser.

CANCELLATION FEE

Victor Stanley, Inc. manufactures all products to specific orders, and therefore reserves the right to charge a 20% cancellation fee if this order is canceled by the Buyer while goods are in production.

DELIVERY

All prices are FOB Factory unless otherwise stated by Victor Stanley, Inc. in writing.

INTEREST

If Buyer fails to pay in accordance with the terms of this agreement, an interest charge of 1.5% per month may be added to the unpaid balance.

ATTORNEYS' FEES

In the event that the Buyer fails to timely pay for the goods in accordance with the terms of this agreement or is otherwise in breach of its obligations to Victor Stanley, Inc., Buyer agrees to pay to Victor Stanley, Inc. the cost of collection, including its reasonable attorney's fees and suit costs.

DELAYS

Our lead time is an estimate only and Victor Stanley, Inc. is not responsible for any delays in our previously quoted or estimated shipping time. Victor Stanley, Inc. will not be liable for any delay in the performance of orders or contracts, or in the delivery or shipment of goods, or for any damages suffered by Buyer by reason of such delay, if such delay is, directly or indirectly, caused by, or in any manner arises from, fires, floods, accidents, civil unrest, acts of God, war, governmental interference or embargoes, strikes, labor difficulties, shortage of labor, fuel, power, materials, or supplies, transportation delays, or any other cause or causes (whether or not similar in nature to any of these herein before specified) beyond its control.

NONCONFORMITY

All products made by Victor Stanley, Inc. are to be inspected before shipment, and should any of such materials prove defective due to faults in manufacture, or fail to meet the written specifications accepted by Victor Stanley, Inc., Buyer shall not return the goods, but notify Victor Stanley, Inc. immediately, stating full particulars in support of claim, and Victor Stanley, Inc. will either replace goods upon return of the defective or unsatisfactory material or adjust the matter fairly and promptly, but under no circumstances shall Victor Stanley, Inc. be liable for consequential or other damages, losses, or expenses in connection with or by reason of the use of or inability to use materials purchased for any reason.

LIMITED WARRANTY

We warrant to the original purchaser the goods manufactured by us to be free from defects in material and workmanship for one year under normal use and service. Our obligation under this warranty shall be limited to the repair or exchange of any part or parts which may thus prove defective under normal use and service within one year from date of delivery, and which our examination shall disclose to our satisfaction to be defective. This warranty expressly excludes acts of misuse, vandalism or freight damage. Ductile Iron castings include a 10-year limited warranty against breakage. **THIS WARRANTY IS EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES EXPRESSED OR IMPLIED INCLUDING THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR USE AND OF ALL OTHER OBLIGATIONS OR LIABILITIES ON OUR PART.**

CONDITIONS

All orders or contracts are accepted with the understanding that they are subject to Victor Stanley, Inc.'s ability to obtain the necessary raw materials, and all orders or contracts as well as shipments applicable thereto are subject to Victor Stanley, Inc.'s current manufacturing schedules, and government regulations, orders, directives, and restrictions that may be in effect from time to time.

CONTROLLING PROVISIONS

These terms and conditions shall supersede all provisions, terms and conditions contained on any confirmation order, or other writing Buyer may give or receive, and the rights of the parties shall be governed exclusively by the provisions, terms and conditions hereof. Victor Stanley, Inc. makes no representations or warranties concerning this order except such as are expressly contained herein, and this order may not be changed or modified orally.

CONTROLLING LAW

Any controversy or claim arising out of or relating to this order or the performance or breach thereof shall be governed by the laws of the State of Maryland and Buyer authorizes and agrees that suit may be brought within the State of Maryland by Victor Stanley, Inc. to collect for any breach of Buyer's obligations to pay for the goods.

CLAIMS

Any claim resulting from damages, loss or shortage must be noted by the Buyer on the bill of lading at the time of delivery and reported to Victor Stanley, Inc. within seven (7) days.



CEDRONI ASSOCIATES INC. 5639 Auburn Rd.
General Contractors Utica, MI 48317

Phone (586) 254-7778
Fax (586) 254-4517

TITLE: Fill from Dan Hoey **ESTIMATE NO. 14**

PROJECT: Mill Creek Park - Phase 1 Development **DATE:** 03/05/2012

TO: Attn: Roger Abraham
JJR
110 Miller Avenue
Ann Arbor, Michigan 48104
Phone:(734) 669-2706 Fax:(734) 662-0779

STARTED:
COMPLETED:
REQUIRED:

DESCRIPTION

Transport fill materials from Dan Hoey stockpile.

<u>Num Item</u>	<u>Description</u>	<u>Ref</u>	<u>Qty Unit</u>	<u>Unit Price</u>	<u>Amount</u>
1	Subcontractor Bid		11.500 Hrs	75.00	862.50
Total:					\$862.50

Prepared By: _____

Brian M. Lundberg

Date: 03/05/2012 _____



CEDRONI ASSOCIATES INC.
General Contractors

5639 Auburn Rd.
Utica, MI 48317

Phone (586) 254-7778
Fax (586) 254-4517

TITLE: Extra Fill Sand
ESTIMATE NO. 13
PROJECT: Mill Creek Park - Phase 1 Development
DATE: 03/05/2012

TO: Attn: Roger Abraham
JJR
110 Miller Avenue
Ann Arbor, Michigan 48104
Phone:(734) 669-2706 Fax:(734) 662-0779
STARTED:
COMPLETED:
REQUIRED:

Num Item	Description	Ref	Qty Unit	Unit Price	Amount
1	Extra Fill Sand		641.060 Cu. Yd.	13.10	8,397.89
Total Price Per Cubic Yard:					\$8,397.89

Prepared By: _____
Brian M. Lundberg

Date: _____
03/05/2012



Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: Park Use Permit
Date: April 1, 2012

Park and Facility use permits are required to reserve a Village park or facility. The permit request from the Dexter Garden Club is attached.

The Village of Dexter has developed a Park and Facility use permit and regulations for issuance of a Park and Facility use permit. The standards and regulations were developed in accordance with the recommendations of the MMRMA (Michigan Municipal Risk Management Association) and the Village of Dexter General Code Ordinance, Chapter 30, Parks and Recreation.

Recently the Village had a request to waive the insurance requirements due to the organization not holding insurance coverage. In an effort to try to work with the local group staff met with MMRMA to discuss ways that the Village could accommodate small local organizations and permit them to use Village facilities. These groups request to host events in parks and at facilities that typically raise money for local causes and would be defined as low risk. MMRMA and staff reviewed the Risk Management and Special Events Manual prepared by MMRMA. Included in the manual is a provision for the waiver of permit requirements. Attached to this memo is an excerpt from the manual that addresses waivers.

Staff is recommending that item #10 of the Park and Facility Use permit be added to allow waivers. Staff is recommending that waivers be recommended by staff and approved by Council under the consent agenda.

The following language is recommended to be added to the permit:

#10 Waiver – The event sponsor may petition the Village in writing for a waiver of one or more of the rules, policies or fees in this document. Upon receipt of the written request, if it appears to Village Manager or their designee that one or more of the rules, policies or fees creates an unnecessary hardship, not created by action of the event sponsor, or that a genuine hardship exists because of the unusual circumstances with regard to the particular activity, such requirement or requirements may be waived at the discretion of the Village Manager or their designee and consent of the Village Council.

ACTION REQUESTED

It is staff's recommendation that a waiver provision be added to the permit to accommodate unique circumstances and as recommended by MMRMA. It is staff's experience that waivers will not be requested often and that staff will discourage waiver requests for items other than insurance waivers.

The Dexter Garden Club has submitted a waiver from the insurance requirements of the park and facility use permit for the annual Garden Club Plant Sale. The plant sale has been held for over 10 years and is very low risk in accordance with MMRMA standards for risk assessment.

Staff recommends that the insurance waiver be granted to the Dexter Garden Club to hold their annual plant sale on May 12, 2012.

Please determine if a waiver can be granted for the Dexter Garden Club.

Please feel free to contact me if you have any additional questions. Thank you.



VILLAGE OF DEXTER-PARKS COMMISSION

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Date Received: 2/16/12
Receipt #: N/A

APPLICATION AND RELEASE OF LIABILITY WAIVER FOR PARK/FACILITY USE and/or ROAD CLOSURE

EVENT: DEXTER GARDEN CLUB PLANT SALE EVENT DATES/TIMES: 5/12/12

EVENT LOCATION: MONUMENT PARK GAZEBO

Applicant/Sponsoring Party ALLEN GORGAS Phone/Email ALLEGORGAS@charter.net

Primary Contact _____ Phone/Email 426-8126

Secondary Contact _____ Phone/Email _____

Address (City, State, Zip) 8141 MAST, DEXTER MI 48130

Event Description: PLANT SALE

TYPE OF EVENT (Check all that apply)

- Park Use Facility Use: List the Facility GAZEBO
- Road Closure: List Event _____ (Village Council Approval Required) DATE APPROVED _____
- Fire/Open Burning (DAFD Approval Required) DATE APPROVED _____

FEES

Residents - \$25/4 hours / Non Village Residents - \$150/4 hours, \$50 each additional hour

Chamber, Non-profits, Community Events exempt from fee

*\$200 Damage Deposit Required

THE FOLLOWING ACTIVITIES REQUIRE A PERMIT (Check all that apply)

- Road Closure - additional requirements apply.
- Hold a parade - additional requirements apply.
- Conduct exhibitions, erect any building or structure, sell or giveaway any food, drink, or other upon or across park lands.
- Display, or offer for sale, any article in any park or recreation area.
- Hold assembly involving 30 participants or more (exempts classroom activities).
- Distribute, deliver or place any bill, billboard, placard, banner, circular, or other advertisement - additional requirements apply.
- Furnish and/or consume any beer, wine, or other alcoholic beverage within the boundaries of any park or recreation area - additional requirements apply.
- Fire Pit or other open burning activities. Type of Burning: _____

INSTRUCTIONS AND REQUIREMENTS FOR APPLICATION

1. Application must be filed, and complete, at least 3 weeks prior to scheduled event (includes administrative approval).
2. Village Services - Provide information on the requested village services, i.e. barricades, detour signs, etc.
3. Road Closure Applications - A complete diagram/map/routes for events and road closures must include distances, schedule, etc. Sheriff's Dept. and Fire Dept. approvals are required for road closures. Contracts and authorizations will be required prior to permit approval. This can take up to 3 weeks, please plan accordingly. Upon approval by both departments obtain signatures below. Road Closures require that the

N/A

applicant notify all residents/businesses affected by the closure. Notification must be completed a minimum of 2 weeks prior to the event. Please indicate on the permit the date in which notification will be completed.
DATE COMPLETED: _____

- a. Contact the Washtenaw County Sheriff Department substation-Dexter (734) 424-0587- to arrange contracted officers for events requiring road closures. Provide copy of agreement/contract with WCSD.
- b. Contact the Dexter Area Fire Department (734) 426-4500 to arrange contracted services or to provide information for event requiring road closures. Provide copy of agreement/contract with the DAFD.

DAFD Signature	Date	WCSD Signature	Date
----------------	------	----------------	------

- c. Provide the Village with a road closure barricade and sign plan indicating where road closures are required. The Village of Dexter has four (4) road closure barricades available for use therefore additional contracts may be required. Contact POCO-734-397-1677; or Spartan- 313-292-2488, if applicable.
- d. The Washtenaw County Road Commission (734) 761-1500 may require additional Road Closure permits for events within their jurisdiction. Contact the Village for more information on jurisdiction.

N/A

4. Insurance –

- a. Private and/or Nonprofit Group Sponsored Event or Personal Events (weddings, birthday parties, etc.) - The following insurance coverage's are required:
 - i. Home Owners Policy coverage certificate or renters policy with general liability coverage of \$100,000 must be provided to show host coverage for offsite events in an amount.
 - ii. General liability insurance in the amount of \$1,000,000 naming the Village of Dexter, including all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and their board members, employees and volunteers.
- b. Alcohol – Events
 - i. Selling alcohol requires a permit from the Michigan Liquor Control Commission. General liability insurance in the amount of \$1,000,000 naming the Village of Dexter, including all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and their board members, employees and volunteers, is required. Alcohol sales must be separate and fenced from the rest of the event.
 - ii. Serving alcohol at a private/host events requires a Home Owners Policy or renters policy with \$1,000,000 worth of coverage for Host Liquor. Single day coverage may be necessary for special events. Applicants should check with their insurance companies. Copies of coverage certificates are required prior to issuance of permit.

- 5. Hold Harmless/Indemnification Waiver (below) must be signed and dated by the sponsoring party and/or representative.
- 6. Signage – On site and off site signage is permitted with approval. See *Temporary Sign Permit*.
- 7. Loading and Unloading - NOT permitted within parks unless permission is specifically granted. If loading and unloading is required temporary road closures may be arranged.
- 8. Waste Management – Upon completion of the event, the sponsors are responsible for removal of all equipment brought to the site, and for returning the site to the same condition as prior to the event. Arrangements should be made with Waste Management for trash disposal: (800) 796-9696.
- 9. Publication Methods – Please circle all that apply: Village event calendar, village newsletter, Dexter Leader, Chamber Newsletter, Flyers, Brochures, Banners, Others _____
- 10. Waiver – The event sponsor may petition the Village in writing for a waiver of one or more of the rules, policies or fees in this document. Upon receipt of the written request, if it appears to Village Manager or their designee that one or more of the rules, policies or fees creates an unnecessary hardship, not created by action of the event sponsor, or that a genuine hardship exists because of the unusual circumstances with regard to the particular activity, such requirement or requirements may be waived at the discretion of the Village Manager or their designee and consent of the Village Council.

TERMS OF USE

As a representative for and on behalf of the Sponsoring Party, the applicant acknowledges the following:

1. Completed application, rental fees and damage deposits, must be paid in full before the permit is granted.
2. If the Sponsoring Party is authorized to use a park gazebo or other designated facility or space, expect to have exclusive use of that gazebo, facility or designated space for the period defined in this permit.
3. The park, in which the authorized activity will be located, will continue to be open for use by the public during the period of the authorized activity and the authorized activity or use of the park will not unreasonably interfere with or detract from the general public's enjoyment of the park during the authorized hours of the event.
4. The authorized activity or use will not unreasonably interfere with the promotion of public health, welfare, safety and recreation consistent with Dexter's mission.
5. The authorized activity or use will not include or cause violence, crime or disorderly conduct on the part of any individual participating in the authorized event, activity, or use.
6. Village of Dexter parks and park facilities are valuable community assets and, as such, are to be treated with respect and care including, but not limited to, all structures, lighting, benches, and related physical assets. No modifications (use of nails, tape, etc.) are to be made to any park, park asset, including gazebos, light poles, etc. without the express written consent of the Village of Dexter. All natural areas, trees, boulders, and other landscaping, and memorials are to be protected from damage and not subject to wear and tear from either human or animal activity.
7. A \$200 damage deposit will be required for ALL events. The deposit will be returned upon inspection of the facilities the following workday. The deposit may be picked up or destroyed upon inspection of the facilities the following workday. Damage will be documented with photos and provided to applicant if any portion of the damage deposit is retained. Damage consists of anything that requires Village staff time, resources or additional contracts to repair and/or restore.
8. The Sponsoring Party agrees that all site clean-up is the responsibility of the Sponsoring Party and not the Village of Dexter.
9. To the best of the Sponsoring Party's ability, the authorized activity will not require or cause unanticipated or unauthorized expense by the Village of Dexter, its departments, units or services, or its community police operations. The Village of Dexter and/or its community police operation reserve the right to invoice the Sponsoring Party for additional costs incurred as a result of the authorized use specified in this application. It will be the responsibility of the Sponsoring Party to pay such costs. Such costs may be related but not limited to police services, damage to facilities, landscaping, sidewalks, grass, or other park assets, or post-activity area or facility clean-up.
10. The Sponsoring Party must provide a copy of the permit, if requested, at the event.

HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law, Dexter Garden Club, the Sponsoring Party, agrees to defend, pay in behalf of, indemnify, and hold harmless the Village of Dexter, its elected and appointed officials, employees and volunteers and others working in behalf of the Village of Dexter against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the Village of Dexter, its elected and appointed officials, employees, volunteer or others working in behalf of the Village of Dexter, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this contract.

Date 2/16/12 Signed [Signature]

FOR OFFICE USE ONLY

Approved/Denied on _____ By: _____ Title: _____

Approval Granted with the following conditions: _____

<input type="checkbox"/>	Village Resident (\$25)
<input type="checkbox"/>	Non-Village Resident (\$150)
<input type="checkbox"/>	Chamber/Non Profit (No Fee)
<input type="checkbox"/>	\$50 Additional Fee for Special Event Road Closure
<input type="checkbox"/>	Damage Deposit (ck# _____)
POSTED: _____	
FEE: _____ REC#: _____	

Thank you for supporting the Village of Dexter and Dexter's Parks.

Please let us know how we can help by contacting the Village Offices at 734-426-8303 or by visiting our website at www.villageofdexter.org

We encourage you to contact the Dexter Area Chamber of Commerce at 734-426-0887 for information on local businesses that may be able to assist in making your event a success.

March 19, 2012

Ms Allison Bishop
Community Development Director
Village of Dexter
8140 Main Street
Dexter, MI 48130

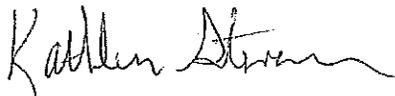
Dear Ms. Bishop:

The Dexter Garden Club is requesting a waiver from the Village regarding the requirement to obtain insurance for an event held at the gazebo in Monument Park. The Dexter Garden Club is holding their annual fundraiser plant sale on May 12th and the cost of buying insurance for this one day event would cause a financial hardship for the Club. The Dexter Garden Club is a small organization of volunteers and the people that have attended this fundraiser in the past have been 'hail and hardy' gardeners. Very few attendees actually go on to the gazebo since the sale is held on the lawn.

If you have any questions about the event or have any concerns please feel free to contact Allen Gorgas at 424-0679 or myself at 424-2580.

Thank you for your consideration of this request.

Yours truly,



Kathleen Stevenson
Dexter Garden Club President

VII. ALCOHOLIC BEVERAGES

Consumption of alcoholic beverages on any public property is prohibited.

[or, if alcohol is permitted]

A Liquor License from the Michigan Liquor Control Commission is required where alcoholic beverages are served and money, in any form, changes hands. A sponsor who secures the license is subject to claims under the Michigan Dram Shop Act and must provide Liquor Liability insurance coverage.

IX. WAIVER

The event sponsor may petition (municipality) in writing for a waiver of one or more of the rules, policies or fees in this document. Upon receipt of the written request, if it appears to (municipality) that one or more of the rules, policies or fees creates an unnecessary hardship, not created by action of the event sponsor, or that a genuine hardship exists because of unusual circumstances with regard to the particular activity, such requirement or requirements may be waived at the discretion of (municipality).

The nature of the event, the number of attendees anticipated, and the past history of similar events and/or sponsoring organizations are factors that will be considered in determining whether a waiver of a rule, policy, or fee is granted.

X. REVOCATION

(Municipality) may revoke a Special Event Application and Agreement whenever the sponsor, its employees, or agents fail, neglect, or refuse to fully comply with any and all provisions and requirements as set forth in this Rules, Policies, and Fees document, the Special Event Application and Agreement, or with any and all provisions, regulations, ordinances, statutes, or other laws incorporated herein by reference.

XI. VIOLATIONS

[ordinance violations that are violations of the rules or policies should be listed here]

AGENDA 4-9-12
ITEM 6-4

**Resolution #2012-13
VILLAGE OF DEXTER
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO CHANGE THE NAME OF
WARRIOR CREEK PARK TO MILL CREEK PARK**

WHEREAS, the Village of Dexter has invested over \$1 million in improvements to the Village parks along the Mill Creek; and

WHEREAS, on March 20, 2012 the Village of Dexter Parks and Recreation Commission recommended that the name of Warrior Creek Park be changed to Mill Creek Park; and

WHEREAS, the name of the creek on which the park is located is called Mill Creek; and

WHEREAS, both Mill Creek Park and Warrior Creek Park are adjacent to one another and connected by pedestrian connectivity; and

WHEREAS, the parks are a destination best described as one unit; and

WHEREAS, parks typically have several entrances and parking areas in which access can be gained; and

WHEREAS, directions and signage to the park can be provided more consistently;

BE IT FURTHER RESOLVED, that the Village of Dexter Village Council moves to change the name of Warrior Creek Park to Mill Creek Park;

MOVED BY:

SECONDED BY:

YEAS:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED THIS ____ DAY of APRIL 2012.

Shawn W. Keough, Village President

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on the ____ day of APRIL, 2012.

CERTIFIED BY:
Carol J. Jones, Village of Dexter Clerk

**Resolution #2012-14
VILLAGE OF DEXTER
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO USE FUNDING FROM THE TREE REPLACEMENT
RESTRICTED ACCOUNT TO RESTORE AND REPLACE PUBLIC TREES LOST
IN THE MARCH 15, 2012 TORNADO**

WHEREAS, the Village of Dexter was the target of a tornado on March 15, 2012; and

WHEREAS, approximately 35 street trees were impacted by the disaster; and

WHEREAS, the Village has funding available in the Tree Replacement Restricted Account; and

WHEREAS, funds available in the account are the result of the Village's Zoning Ordinance requirements to reduce tree removal and establish an account for the purpose of accepting contributions for the planting and preservation of trees; and

WHEREAS, the funds within the account are not intended to be used for routine or long term maintenance of trees; and

WHEREAS, the policy statement indicates that in the event of a natural disaster, such as the March 15, 2012 tornado, that the funds may be used to remove and replace tree provided use of the funds is recommended by the Tree Board and approved by the Village Council; and

WHEREAS, on March 27, 2012 the Tree Board unanimously supported the use of the Tree Replacement Restricted Account for the removal and replacement of street trees affected by the tornado;

WHEREAS, the Tree Board recommends that the Village Council approve use of the funds to assist in the tornado clean up and restoration efforts; and

WHEREAS, the Tree Board will assist in the recommendations for the timing of the replacement plantings and the species of tree replacement suitable for the unique conditions of each replacement location;

NOW THEREFORE BE IT RESOLVED, that the Village of Dexter Village Council approves the use of funds available in the Tree Replacement Restricted Account to assist with the March 15, 2012 tornado clean up and restoration efforts;

MOVED BY:

SECONDED BY:

YEAS:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED THIS ____ DAY of APRIL 2012.

Shawn W. Keough, Village President

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on the ____ day of APRIL, 2012.

CERTIFIED BY:

Carol J. Jones, Village of Dexter Clerk

VILLAGE OF DEXTER TREE REPLACEMENT RESTRICTED ACCOUNT

POLICY STATEMENT

2008

Amended August 9, 2010

The Village of Dexter, by resolution of the Village Council and pursuant to Article VI, Section 6.14 (Tree Replacement Standards), shall establish a restricted account for the purpose of accepting contributions for the sole purpose of funding planting and preservation of trees within the Village of Dexter. Planting and preservation shall include the purchase and planting of trees and the purchase of materials to assure the success of the planting including, but not limited to, water bags, mulch and stakes. The restricted account shall be entitled "Tree Replacement Restricted Account".

Any individual, corporation, agency or entity, public or private, may make unrestricted contributions to the account pursuant to Section 6.14 of the Village of Dexter Zoning Ordinance.

The Tree Replacement Restricted Account shall be administered and audited through the normal administrative structure of the Village of Dexter. The Village Manager or designee shall be responsible for the ultimate administration and accounting of all funds held in the account.

Funds in the Tree Replacement Restricted Account may be used to produce informational materials about tree planting and care. Such materials shall be approved by the Tree Board.

It is not the intent that funds in the Tree Replacement Restricted Account be used for routine or long-term tree maintenance, such as tree trimming or general storm damage clean-up, except where a tree is removed for the purpose of planting a new tree. Maintenance activities shall be funded and administered through the Village of Dexter's general operating fund. In the event of a natural disaster, epidemic disease, or insect infestation, funds in the restricted account may be used to remove and replace trees, provided use of the funds is recommended by the Tree Board and approved by the Village Council.

Contributors shall receive a copy of this policy statement. Additionally, contributors shall be given a standardized certificate of appreciation. Funds deposited in the Tree Replacement Restricted Account become the property of the Village of Dexter. Contributors shall be required to sign a release acknowledging their non-refundable contribution. The release shall also serve as a receipt for tax purposes.

APPEALS – Special project appeals are permitted when recommended by the Tree Board AND Parks and Recreation Commission AND approved by the Village Council. Appeals shall only be permitted for the following: tree removal and landscaping plantings that enhances the quality of parks and natural areas in the Village that is consistent with the goals and objectives of the Village of Dexter Tree Management Plan AND Parks and Recreation Master Plan. Engineering and design of such projects is not a permitted

appeal. When considering appeals all boards and commissions shall consider the remaining account balance for continued tree planting activities as intended by the creation of the account.

The Village of Dexter may from time to time amend the "Tree Replacement Account Policy Statement" by resolution of the Dexter Village Council.

Motion: Semifero

Support: Smith

Ayes: Carson, Cousins, Fisher, Smith, Keough

Nays: Semifero, Tell

Absent: None

Resolution recommended by the Tree Board on the 22nd day, January 2008.

Resolution declared adopted by the Village Council this 28th day, January 2008.

Resolution amended by the Village Council this 9th day, August 2010.

Shawn Keough, Village President

Carol Jones, Village Clerk

VILLAGE OF DEXTER

ddettling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: April 9, 2012
**Re: Traffic Control Guideline and
Preliminary Review of Eastridge Dr. at Bridgeway Dr.**

Steve Dearing, Traffic Engineer with OHM offered several enhancements to the "Traffic control Device Request Guideline" document. A copy of the red-line and the final version of the document are included for your review.

Procedurally the guideline remains the same as the version Council approved at the March 12, 2012 meeting. I continue to use this guideline to work through the request made by the Westridge Home Owner's Association to install stop signs to stop Eastridge Drive traffic, in affect creating an all-way stop at this intersection.

Also included for your review is an analysis to determine the proper traffic control for the intersection of Eastridge Drive at Bridgeway Drive, which was produced by Steve Dearing of OHM. The analysis concludes that an all-way STOP is not warranted, that Eastridge Drive should be assigned the priority of right of way (this addresses Trustee Semifero's question from the March 12th meeting), and that Council may want to consider modifying the intersection control to a YIELD.

As indicated in the guideline, "the village of Dexter will not accept the liability of installing a traffic control device that does not meet warrants or the standard and accepted engineering practices", therefore staff is recommending that we leave the intersection alone.

The guideline also indicates that if the device is not installed, staff and the Traffic Engineer will work with the resident to determine whether another method, such as traffic calming or increased enforcement, is suitable to rectify the situation. My plan is to start with enforcement to establish what concerns may be addressed with that approach. Sergeant Gieske committed to locating a smart trailer on Eastridge, when one is available so we can evaluate vehicle speeds along this roadway. I can also request the traffic counter from the WC Road Commission to get up to date vehicle counts.

I'll continue to work with the HOA to better refine how traffic and safety concerns can be addressed by the Village as well as encourage the HOA to monitor themselves on these matters. If enforcement doesn't achieve the desired result, a recommendation to evaluate traffic calming measures may be requested. As the guideline requires if additional study beyond the preliminary review is necessary a cost estimate from the Traffic Engineer will be obtained and brought back to Council for consideration.

Traffic Control Device Request Guideline

The Village of Dexter is committed to providing a safe and convenient network of streets for its residents and visitors. This includes providing adequate information for the regulation, warning and guidance of traffic by way of traffic control devices.

All traffic controls on our streets are subject to the requirements of the *Michigan Manual of Uniform Traffic Control Devices (MMUTCD)* [Michigan Vehicle Code, MCL 257.608]. Further, determinations on what constitutes appropriate controls is governed in Dexter by standard and accepted engineering practices as found in the Traffic Engineering Handbook, 5th Edition [Village of Dexter Code of Ordinances, Chapter 54, Article III – R 28.1126 Rule 126]

In an effort to achieve enhanced transparency for traffic controls requested in the Village of Dexter, residents/business owners who would like to submit a request for a traffic control device (stop sign, parking regulation, other regulatory or warning sign, etc.) should do so to the Village Manager in writing.

Council will be informed of the request via the Village Manager report.

The request will be submitted to the Village Traffic Engineer for preliminary review to determine whether the traffic control device meets the standard or warrant for installation. A preliminary review/report would include a site visit and simple measurements (sight distances, obstruction, and road geometry) and cost up to \$600.

If the preliminary review finds that a more comprehensive review is necessary, which could include data collection, meetings, modeling and possible topographic information; a cost estimate from the Traffic Engineer will be obtained and brought back to Council for consideration.

If the preliminary review finds that the Traffic Control Device meets the appropriate requirements, Council will be informed via the Village Manager report, and the device will be installed by the Department of Public Works.

If the requirements are not met, Council will be informed via the Village Manager report, and the device will not be installed.

The Village of Dexter will not accept the liability of installing a traffic control device that does not meet warrants or the standard and accepted engineering practices.

If the device is not installed, staff and the Traffic Engineer will work with the resident to determine whether another method, such as traffic calming or increased enforcement, is suitable to rectify the situation. A report of the alternatives considered will be provided to Council for their consideration.

Traffic Control Device Request Guideline

The Village of Dexter is committed to providing a safe and convenient network of streets for its residents and visitors. This includes providing adequate information for the regulation, warning and guidance of traffic by way of traffic control devices.

All traffic controls on our streets are subject to the requirements of the Michigan Manual of Uniform Traffic Control Devices (MMUTCD) [Michigan Vehicle Code, MCL 257.608]. Further, determinations on what constitutes appropriate controls is governed in Dexter by standard and accepted engineering practices as found in the Traffic Engineering Handbook, 5th Edition [Village of Dexter Code of Ordinances, Chapter 54, Article III – R 28.1126 Rule 126]

In an effort to achieve enhanced transparency for traffic controls ~~orders~~ requested in the Village of Dexter, residents/business owners who would like to submit a request for a traffic control device (stop sign, parking regulation, other regulatory or warning sign, etc.) should do so to the Village Manager in writing.

Council will be informed of the request via the Village Manager report.

The request will be submitted to the Village Traffic Engineer for preliminary review to determine whether the traffic control device meets the standard or warrant for installation. A preliminary review/report would include a site visit and simple measurements (sight distances, obstruction, and road geometry) and cost up to \$600.

If the preliminary review finds that a more comprehensive review is necessary, which could include data collection, meetings, modeling and possible topographic information; a cost estimate from the Traffic Engineer will be obtained and brought back to Council for consideration.

If the preliminary review finds that the Traffic Control Device meets the appropriate standard warrant requirements, Council will be informed via the Village Manager report, and the device will be installed by the Department of Public Works.

If the ~~standard is~~ requirements are not met, Council will be informed via the Village Manager report, and the device will not be installed.

The Village of Dexter will not accept the liability of installing a traffic control device that does not meet warrants or the standard and accepted engineering practices for a warrant.

If the device is not installed, staff and the Traffic Engineer will work with the resident to determine whether another method, such as ~~of~~ traffic calming or increased enforcement, is suitable to rectify the situation. A report of the alternatives considered will be provided to Council for their consideration.

Memorandum



OHM

est. 1962

Date: April 2, 2012

To: Donna Dettling
Village of Dexter Manager

CC: Rhett Gronevelt, PE

From: Stephen Dearing, PE, PTOE *SBD*
Manager of Traffic Engineering Services

Re: Eastridge Dr at Bridgeway Dr

As requested, we have reviewed the Eastridge at Bridgeway intersection to determine the proper traffic control. The subject intersection is a cross intersection located in the Village of Dexter, in the West Ridge Subdivision, north of Island Lake Road. The speed limit on both streets is 25 mph. There is currently a two-way stop control, with Bridgeway stopping for Eastridge.

Legal Basis for Traffic Controls

All traffic controls on public roads are subject to the requirements of the *Michigan Manual of Uniform Traffic Control Devices (MMUTCD)* [Michigan Vehicle Code, MCL Sect. 257.608]. Further, determinations on what constitutes appropriate controls is governed in Dexter by standard and accepted engineering practices as found in the Traffic Engineering Handbook, 5th Edition [Village of Dexter Code of Ordinances, Chapter 54, Article III – R 28.1126 Rule 126]

Background on Traffic Control Determination

Appropriate intersection control may range from no controls and reliance on the basic right of way rule (yield to vehicle approaching from your right), through YIELD, STOP, all-way STOP, up to signal controls. The determination of what constitutes appropriate control is based on the criteria contained in the *Michigan Manual of Uniform Traffic Control Devices (MMUTCD)* and standards of engineering practice expressed by FHWA and other safety and professional organizations. As the level of control increases, the stringency of the criterion / warrant increases as well as the data collection and analysis effort.

Uncontrolled intersections will work safely when the volumes of the streets are relatively low. More importantly, there must be sufficient sight distance through the quadrants of the intersection to be able to see if there is crossing traffic with sufficient time to slow or stop before a collision occurs.

Memorandum



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The use of a YIELD sign is intended to assign the right-of-way at intersections where it is not usually necessary to stop before proceeding into the intersection. Conversely, the STOP sign is intended for use where it is usually necessary to stop before proceeding into the intersection.

Determining the basic level of intersection control takes the form of a safe approach speed calculation. This involves an evaluation of the sight distance across the corners of the intersection. The guidance is that if safe approach speed to an intersection is 10 mph or less, the minor street approach to the intersection should be under STOP control. If the safe approach speed is 11 up to the posted speed limit of the approach, then a YIELD control is appropriate. If the safe approach speed is at or above the posted speed limit, then it may be appropriate for the intersection to be uncontrolled. Adjustments to this baseline criterion are then made to account for other factors. The following conditions should be fully evaluated to determine the level of control and how the right-of-way should be assigned:

- Traffic Volumes: Normally, the heavier volume of traffic should be given the right-of-way.
- Approach Speeds: The higher speed (limit) traffic should normally be given the right-of-way.
- Types of Roadways: When a minor roadway intersects a major roadway, it is usually desirable to control the minor roadway.
- Crash Experience: Need to evaluate for types of crashes susceptible to correction.

For all-way STOP controls, there are specific numerical requirements for traffic volumes and / or crashes. The MMUTCD indicates that multi-way STOP control may be warranted if there were at least 300 vehicles per hour from the major street approaches and 200 units (vehicles, pedestrians and bicycles) per hour from the minor street approaches for the same eight hours on an average day. The crash warrant requires five or more reported crashes in a 12-month period that are susceptible to correction by a multi-way stop installation. Such crashes include right-turn and left-turn collisions as well as right-angle collisions.

Many times STOP signs are installed where they may not be warranted. Traffic experts agree that unnecessary STOP signs:

- Cause accidents they are designed to prevent.
- Breed contempt for other necessary STOP signs.
- Waste millions of gallons of gasoline annually.
- Create added noise and air pollution.
- Increase, rather than decrease, speeds between intersections.

Moreover, there is an explicit requirement in the MMUTCD that YIELD and STOP signs shall not be used for speed control.

Sight Distance

There are sight distance obstructions in two of the four quadrants of the subject intersection. In the east corner, the topography of the parcel and profile of the streets are the determining factors. For this issue, the value of safe approach speed is calculated to be 11.2 mph. In the

Memorandum



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west quadrant, landscaping at the corner of the house comes into play. The safe approach speed based on that obstruction is 12.4 mph. The north and south corners are open and do not impact sight distance. Based on these calculations, YIELD control may be appropriate. The safe approach speed calculation spreadsheets are attached for your reference.

Traffic Volumes

We do not have current traffic volumes for this intersection. However, an older count (2010) seems to indicate that Bridgeway has less than 120 vehicles per day. This is far less than the hourly volumes needed for consideration of all-way STOP control. If there is some basis to expect that circumstances have changed, then new approach counts should be conducted at this intersection.

Types of Highways

Although both Eastridge at Bridgeway are considered local streets, Eastridge Drive is the continuing road from the development's entrance, and Bridgeway has limited continuity to the northwest and is a cul-de-sac to the southeast. This is reflected in the very low traffic volumes on Bridgeway, as noted above. In this situation, Eastridge should be assigned the priority of right of way.

Crash Analysis

A search has been made for reported crashes at this intersection. There have been no crashes reported since the construction of the development.

Recommendation

OHM recommends that Dexter consider modifying the intersection control such that Bridgeway Dr YIELD to Eastridge Dr.

Safe Approach Speed Calculation

Eastridge at Bridgeway
Village of Dexter MI

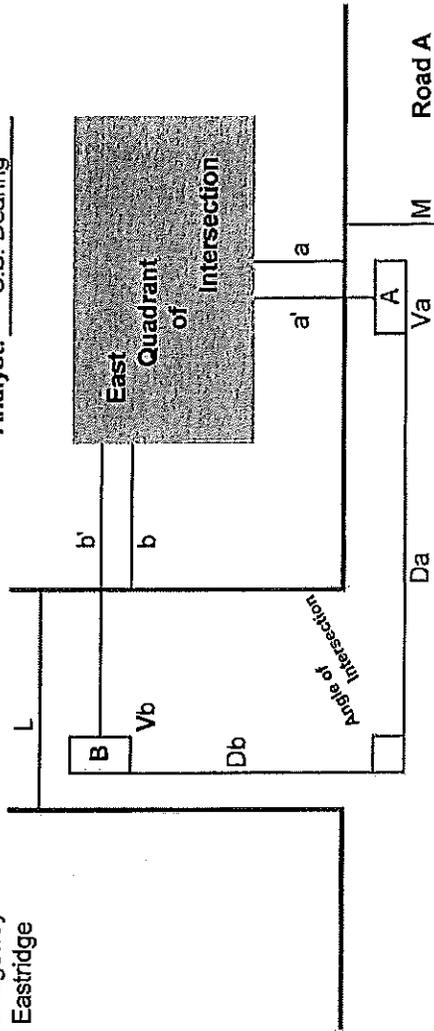
Road A = Bridgeway
Road B = Eastridge

Date: 4/2/2012

Analyst: S.B. Dearing

Measured:

Width of Roads	
Road A =	27 (ft)
Road B =	27 (ft)
Distance to Obstruction	
a =	30 (ft)
b =	30 (ft)
Angle of Intersection	
Delta =	90 (degrees)
Road A Posted	
Speed Limit =	25 (mph)



Assumed:

Speed of Vehicle A = Posted Speed Limit on Road A +	5 (mph)
Perception / Reaction Time (AASHTO)	Va = 30 (mph)
Deceleration rate (AASHTO)	t = 2.5 (sec)
Clearance distance in excess of safe stopping distance (AAA)	A = 11.20 (ft)
	C = 0 (ft)

Intermediate Calculations:

Da = 196
Db = 53.1

a' = 40.5
b' = 46.5

Based On $Da = (1.075 Va^2 / A) + 1.4667 Va t + C$
 $Db = \frac{a * Da}{(Da - b)}$

Calculated Safe Approach Speed for Vehicle Approaching on Road B

Vb = 11.2 (mph)

Notes: Enter field measurements in yellow highlighted area.
Blue fields are std. default values; change only for cause.
Calculated by spreadsheet

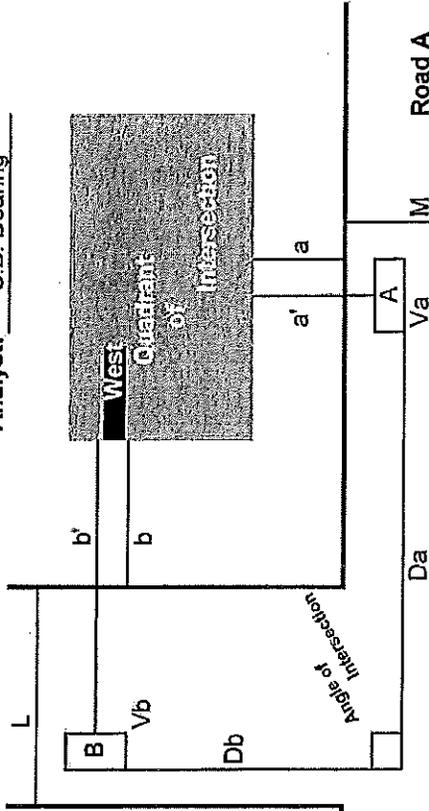
Recommended ROW control for Road B based on safe approach speed : **YIELD SIGN**

Safe Approach Speed Calculation

Eastridge at Bridgeway
 Village of Dexter MI
 Road A = Bridgeway
 Road B = Eastridge

Date: 4/2/2012
 Analyst: S.B. Dearing

Measured:
 Width of Roads
 Road A = 27 (ft)
 Road B = 27 (ft)
 Distance to Obstruction
 a = 33 (ft)
 b = 38 (ft)
 Angle of Intersection
 Delta = 90 (degrees)
 Road A Posted
 Speed Limit = 25 (mph)



Assumed:

Speed of Vehicle A = Posted Speed Limit on Road A + 5 (mph)
 Va = 30 (mph)
 Perception / Reaction Time (AASHTO)
 t = 2.5 (sec)
 Deceleration rate (AASHTO)
 A = 11.20
 Clearance distance in excess of safe stopping distance (AAA)
 C = 0 (ft)

Intermediate Calculations:

Da = 196
 Db = 60.2
 a' = 43.5
 b' = 54.5

Based On $Da = (1.075 Va^2 / A) + 1.4667 Va t + C$
 $Db = \frac{a' \cdot Da}{(Da - b)}$

Calculated Safe Approach Speed for Vehicle Approaching on Road B
 Vb = 12.4 (mph)

Notes: Enter field measurements in yellow highlighted area. Blue fields are std. default-values; change only for cause. Calculated by spreadsheet

Recommended ROW control for Road B based on safe approach speed : **YIELD SIGN**

Dexter, Michigan, Code of Ordinances >> - CODE OF ORDINANCES >> Chapter 54 - TRAFFIC AND VEHICLES >> ARTICLE III. - UNIFORM TRAFFIC CODE >>

ARTICLE III. - UNIFORM TRAFFIC CODE

Sec. 54-31. - Code and amendments and revisions adopted.

Sec. 54-32. - References in code.

Sec. 54-33. - Notice to be published.

Sec. 54-34. - Penalties.

Sec. 54-35. - Prosecution of violations.

Secs. 54-36—54-60. - Reserved.

Sec. 54-31. - Code and amendments and revisions adopted.

The Uniform Traffic Code for Cities, Townships, and Villages as promulgated by the director of the Michigan department of state police pursuant to the administrative procedures act of 1969, 1969 PA 306, MCL 24.201 to 24.328 and made effective October 30, 2002, and all future amendments and revisions to the Uniform Traffic Code when they are promulgated and effective in this state are incorporated by reference.

State law reference— Authority to adopt uniform traffic code by reference, MCL 257.951.

Sec. 54-32. - References in code.

References in the Uniform Traffic Code for Cities, Townships, and Villages to a "governmental unit" shall mean the village of Dexter.

Sec. 54-33. - Notice to be published.

The village clerk shall publish this ordinance in the manner required by law and shall publish, at the same time, a notice stating the purpose of the Uniform Traffic Code for Cities, Townships, and Villages and the fact that a complete copy of the code is available to the public at the office of the clerk for inspection.

Sec. 54-34. - Penalties.

The penalties provided by the Uniform Traffic Code for Cities, Townships, and Villages are adopted by reference.

Sec. 54-35. - Prosecution of violations.

The village authorizes and directs the village attorney to prosecute alleged violations of the Uniform Traffic Code in the manner required by law as agent to the village.

Secs. 54-36—54-60. - Reserved.

(2) A photocopy or electronic image shall be maintained if the original document is sent to another agency or to a court, except as provided in subrule (3) of this rule.

(3) A photocopy or electronic image is not required to be maintained by the police department if the original document, photocopy, or electronic image is maintained by another office of the municipality.

R 28.1124 Rule 124. Annual traffic safety report.

The police department shall annually prepare a traffic report that shall be filed with the executive head of this governmental unit and the ordinance making body of this governmental unit. The report shall contain all of the following information on traffic matters in this municipality:

- (a) The number of traffic accidents.
- (b) The number of persons killed.
- (c) The number of persons injured.
- (d) The number of traffic accidents investigated.
- (e) The plans and recommendations of the police department for future traffic safety activities.
- (f) Other pertinent data on the safety activities of the police.
- (g) Other pertinent traffic accident data.

R 28.1125 Rule 125. Traffic engineer.

(1) The office of traffic engineer is hereby established. The traffic engineer shall be appointed in a manner prescribed by the ordinance making body and shall exercise the powers and duties provided in this code in a manner that is consistent with prevailing traffic engineering and safety practices and that is in the best interests of this governmental unit. If a traffic engineer is not appointed, then the authority of the engineer shall be vested in the chief of police.

(2) The traffic engineer shall be responsible for any duties specifically delegated to the local authority by the Act, unless another office is specifically designated by the Act or by this code or is by its nature the more appropriate office.

R 28.1126 Rule 126. Duties of traffic engineer.

(1) The general duties of the traffic engineer are as follows:

- (a) To plan and determine the installation and proper timing and maintenance of traffic-control devices.
- (b) To conduct engineering analysis of traffic accidents and to devise remedial measures.
- (c) To conduct engineering investigations of traffic conditions.
- (d) To plan the operation of traffic on the streets of this governmental unit, including parking areas.
- (e) To cooperate with other officials of this governmental unit in the development of ways and means to improve traffic conditions.
- (f) To carry out the additional powers and duties imposed by the act and ordinances of this governmental unit.
- (g) To otherwise regulate the movement and parking of vehicles within the municipality consistent with the act.

(2) All duties carried out by the traffic engineer shall be in accordance with standard and accepted engineering practices as found in the Traffic Engineering Handbook, Fifth Edition, which is adopted by reference in these rules. The Handbook may be reviewed at the East Lansing Headquarters of the Michigan State Police, Special Operations Division, Traffic Services Section. The Handbook may be purchased from the Institute of Transportation Engineers, 1099 14TH Street, N.W., Suite 300 West, Washington, DC 20005-3438, or from the Michigan Department of State Police, Special Operations Division, Traffic Services Section, 714 South Harrison Road, East Lansing, MI 48823, at a cost as of the time of adoption of these rules of \$110.00 each.

R 28.1127 Rule 127. Emergency regulations.

The chief of police is hereby empowered to make and enforce temporary regulations to cover emergencies or special conditions. Temporary regulations shall remain in effect for not more than 90 days.

R 28.1128 Rule 128. Testing traffic-control devices.

The traffic engineer may test or experiment with traffic-control devices under actual conditions of traffic in accordance with procedures contained in the Michigan manual of uniform traffic-control devices.

Uniform Traffic Code for Cities, Townships, and Villages



November, 2003

