

G. NON-ARRANGED PARTICIPATION:

Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. Ann Arbor SPARK's 2012 Annual Meeting Notice

Page # 13-18

I. REPORTS:

1. Community Development Manager Report– Allison Bishop

Page # 19-34

2. Board, Commission, & Other Reports- “Bi-annual or as needed”

Arts, Culture & Heritage Committee

Chelsea Area Planning Team / Dexter Area Regional Team

Dexter Area Chamber

Dexter Area Fire Department

Downtown Development Authority Chair

Farmers Market/Community Garden

Gateway Initiative

Gordon Hall Mgmt Team Representative

Huron River Watershed Council Representative – Paul Cousins

Library Board Representative

Parks & Recreation Commission

Planning Commission

Washtenaw Area Transportation Study Policy Rep

Western Washtenaw Area Value Express Representative

3. Subcommittee Reports

Economic Preparedness

Facilities

Website

4. Village Manager Report

Page # 35-38

5. President's Report

Page # 39-42

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J. CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.

1. Consideration of: Bills & Payroll in the amount of: \$ 230,494.11

Page # 43-50

K. OLD BUSINESS- Consideration and Discussion of:

1. Discussion of: Cityhood Next Steps

L. NEW BUSINESS- Consideration and Discussion of:

1. Consideration of: 2012 Pavement Marking Program Bid Award to M & M Pavement Marking in an Amount Not to Exceed \$10,000

Page # 51-60

2. Consideration of: Scope of Services from Orchard, Hiltz & McCliment for Central Street Post Bid Analysis, Layout, Construction Engineering, Contract Administration, Inspection, and Testing in an Amount Not To Exceed \$86,600

Page # 61-68

3. Consideration of: Amended Scope of Services from Orchard, Hiltz & McCliment for Completion of the Engineering Standards in the Amount of \$10,200

Page # 69-74

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4. Consideration of: Proposal from ASTI to Complete Due Diligence Environmental Assessments, Bearing Capacity Analysis and Well Abandonment for 3045 Broad in an Amount Not To Exceed \$20,000

Page # 75-94

5. Consideration of: Acceptance of Bid from Dexter Block to Complete Masonry Work at 8140 Main in an Amount Not To Exceed \$5,800

Page # 95-98

6. Consideration of: 3rd Quarter 2011-2012 Budget Amendments

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M. COUNCIL COMMENTS

N. NON-ARRANGED PARTICIPATION

Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

O. ADJOURNMENT

"This meeting is open to all members of the public under Michigan Open Meetings Act."

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DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, APRIL 9, 2012

AGENDA 4-23-12
ITEM C-1

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:31 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: President Keough

J. Carson

D. Fisher

J. Smith

P. Cousins

J. Semifero

R. Tell

Also present: Donna Dettling, Village Manager; Courtney Nicholls, Assistant Village Manager; Allison Bishop, Carol Jones, Village Clerk; Allison Bishop, Community Development Manager; Sgt. Beth Gieske, Washtenaw County Sheriff's Department; Rhett Gronevelt and Patrick Droze, Orchard, Hiltz & McCliment; Pat Cousins, Dexter District Library Board Representative; and residents and media.

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting – March 26, 2012

Motion Smith; support Semifero to approve the minutes of the Regular Council Meeting of March 26, 2012 with the following corrections:

Page 4, Subcommittee Reports, Website, *correct the next meeting date to March 29*

Page 5, President's Report, add *after tornado* to the first bullet point regarding thank you's

Page 5, President's Report, bullet point 3, replace *in* following Agreement with *and*

Unanimous voice vote for approval

D. PREARRANGED PARTICIPATION

None

E. APPROVAL OF THE AGENDA

Motion Semifero; support Smith to approve the agenda with following additional information:

I-3, Boards & Commissions, Circulation for March from Dexter District Library

I-5, Village Manager's Report, Notice of Position Available

I-5, Village Manager's Report, Station Improvements -8140 Main Street

K-3, Central Street Project, Phase 1-Alternatives

Unanimous voice vote for approval

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

G. NON-ARRANGED PARTICIPATION

Roger Sullivan of 3220 Eastridge, Dexter expressed his happiness that finally after three years of asking for traffic impediments in Westridge, it is on the agenda. He reported that since the last traffic report there have been 15 more homes built in the subdivision as well as the additional pedestrian traffic from the connector. However, he stated, there still is a problem with speeding and if a stop sign or speed bumps is not the answer, then he would like this issue taken seriously possibly with enforcement.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. March Citation List
4. Invitation to Faith in Action Annual Dinner
5. Letter from Comcast

I. REPORTS

1. Washtenaw County Sheriff's Office – Sgt. Beth Gieske

Sgt Gieske gave the following oral report:

- Addressed the term impeding traffic and explained this traffic infraction.
- Have requested a smart trailer for traffic speeds, it is not available but will have a traffic counter from the Washtenaw County Road Commission.
- Thanked Kurt Augustine and the Department of Public Works Staff and the Dexter Community Schools for all of their help during the tornado.
- The Dexter Schools bus hub will be used as a drop off point for the runners during the Dexter-Ann Arbor Run on June 3.
- Encourages groups who use the Village parks for events to have emergency procedures in place.
- President Keough thanked Sgt. Gieske and fellow officers for service during the tornado.
- A question was raised as to the cost of a smart trailer and/or speed tracking device.

2. Community Development Manager – Allison Bishop

Ms. Bishop gave the following verbal updates:

- Reported that there were 220 participants for the Easter Eggstravaganza.

- Signage Plan – asking for feedback on the kiosk location for the Border to Border Trail sign. A question was asked on the material for the County Parks sign and if it could be consistent with signs used in the Village. Will be waiting for the remaining signs until Mill Creek Park is finished.
- Mill Creek Park – regarding the west bank landscaping, staff can prepare a concept and have JJR review the landscaping concept again and possibly use the tree fund to finance.
- A question was raised on whether the amphitheater has the proper amount of seating.
- A question was raised about the purchase of a new liner for the skating rink in the Parks and Recreation Budget.
- A question was asked about the Grant Extension of the Trust Fund

3. Boards, Commissions, & Other Reports-“Bi-annual or as needed”

Library Board Representative – Pat Cousins

- Handed out a report to Council reporting on distribution and usage and that it continues to grow.
- Getting ready now for the summer reading program.
- Mrs. Cousins reported that she serves as the Board Treasurer, a member of the finance committee and a member of the facilities committee and that the Library has sent a resolution to Lansing on the current legislation regarding the repealing of the personal property tax until these monies can be replaced and that the Library is looking at ways to cut their budget.
- Mrs. Cousins also mentioned that the Friends of the Library book sales take in between \$1000-\$1400 each month and that they use these funds to help with the summer reading program and have purchased a defibrillator for the Library.

4. Subcommittee Reports

Downtown Fire Detection
Economic Preparedness
Facilities

Website – Jim Smith

Mr. Smith reported that he did not have an update at this time. The question was raised on implementation of the new website and Mr. Smith reported that in a few weeks we will know more about the starting date.

5. Village Manager Report

Mrs. Dettling submits her report as per packet. Mrs. Dettling gave the following verbal updates:

- Bricco will be back on site next week with sod coming the week of April 23 and the project completed by the end of April.
- Main Street Project – additional traffic signals going up for the traffic shift and still planning on the closing for April 16.
- Spoke of the request and advertising for temporary summer help for the Department of Public Works.
- Met with Jason Hilberer of the Dexter Firefighters Association regarding the deficiencies at 8140 Main Street and looking at what items can be

accomplished. Discussion followed on redoing the asphalt driveway during the current Main Street Project.

- Invited Village Council members to join with the Planning Commission at a workshop on storm water on May 7 at 6 PM.
- A question was asked regarding Waste Management contract renewal, the rolling in of \$6000 tornado cleanup fees and the proposed recycle program.
- Reminded Council members of the Wednesday night workshop and the agenda that was distributed at this meeting.
- A question was raised on the point and pay electronic options and that having residents pay fees for this service is not favorable.

6. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough gave the following verbal updates:

- Also mentioned the upcoming Work Session and that the Downtown Development Authority is looking at a draft budget this month.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$412,405.18
2. Consideration of: American Legion Poppy Sale on Village Sidewalks on Friday, May 18, 2012 and Saturday, May 19, 2012

Motion Fisher support Smith to approve items 1 and 2 of the Consent Agenda.

Unanimous voice vote for approval

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Cityhood Next Steps

President Keough reported that the Village is waiting to hear about the next meeting date.

2. Discussion of: Tornado Follow-up

Ms. Nicholls gave the following updates:

- The tree damage is estimated at a cost of \$10,000 per tree for a total of \$350,000. Will be meeting again on Wednesday (April 11) for the second round of request from the relief fund.
- A billboard will be going up in mid-April on Baker Road thanking all who have supported Dexter following the tornado.
- She spoke about how the Village Staff appreciated Council's help as well as the Dexter Community School's help after the tornado.
- Also mentioned was the Comcast issue and that it will be resolved.

3. Discussion of: Central Street Project

Discussion included but was not limited to needing to budget for the balance of the project into next fiscal year, do we want to do the project or wait, narrowing the street could slow the traffic, keep the bike lines, keep added width for truck traffic, and have sidewalks on both sides.

Motion Cousins; support Carson to award the Central Street Project to Concord Excavating & Grading in the amount of \$460,219.23 with the following changes: 11-foot road width, 5-foot bike lane, 5 feet between the sidewalk and the curb, sidewalks on both sides, no paving at the Department of Public Works driveway, wait on the Huron Street part of the project, two cross walks at Huron Street, one cross walk at Second Street, no light pole at the Mast Road Bridge and contingent upon the property easements.

Ayes. Cousins, Fisher, Semifero, Tell, Carson and Keough

Nays: Smith

Motion carries 6 to 1

At 9:53 PM a recess was taken and the meeting resumed at 9:59 PM.

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Resolution Authorizing Issuance of 2012 General Obligation Limited Tax Refunding Bonds (Refunding of Water/Sewer Rural Development Bonds)

Motion Carson; support Semifero to pass the resolution authorizing the issuance of 2012 General Obligation Limited Tax Refunding Bonds for the purpose to refunding the Water/Sewer Rural Development Bonds.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough

Nays: None

Motion carries

2. Consideration of: Change Orders to Village Contract with Cedroni for Mill Creek Park Development

Motion Tell; support Cousins to approve the change orders to the Village Contract with Cedroni for the Mill Creek Park Development not to exceed \$49,000.

Ayes: Tell, Fisher, Carson, Cousins, Smith and Keough

Nays: Semifero

Motion carries 6 to 1

3. Consideration of: Park Use Permit – Waiver of Insurance Requirement for the Dexter Garden Club

Motion Smith; support Cousins to approve the Park Use Permit for the Dexter Garden Club with the waiver of the insurance requirement.

Ayes: Tell, Carson, Cousins, Smith, Fisher and Semifero
Nays: Keough
Motion carries 6 to 1

4. Consideration of: Resolution to Change the Name of Warrior Creek Park to Mill Creek Park

Motion Carson; support Cousins to pass the resolution to change the name of Warrior Creek Park to Mill Creek Park.

Ayes: Carson, Cousins, Fisher, Smith, Semifero, Tell and Keough
Nays: None
Motion carries

5. Consideration of: Resolution to Use Funding from the Tree Replacement Restricted Account to Resolve and Replace Public Trees Lost in the March 15, 2012 Tornado

Motion Fisher; support Tell to pass the resolution to use funding from the Tree Replacement Restricted Account to resolve and replace public trees lost in the March 15, 2012 tornado.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough
Nays: None
Motion carries

6. Discussion of Traffic Control Guidelines and Preliminary Review of Eastridge/Bridgeway Intersection

Discussion included but was not limited to the report from Steve Dearing with suggestions for the intersection as well as looking at other means to calm traffic along with Sgt. Gieske offering to step up enforcement for speeding. Comments also came from the residents in the audience regarding traffic and pedestrian issues.

M. COUNCIL COMMENTS

Cousins	The Annual Meeting of the Huron River Watershed Council will take place on April 26 at the Dexter Library. Had a great turnout of 54 on April 7 for horseshoes at Horseshoe Park and will have another meet on the 21 st of April.
Semifero	None
Fisher	None
Jones	Mentioned how recyclables are collected in Phoenix and that Pastor Larry VanSlambrook from St. Andrew's Church is a finalist in the Ann Arbor Symphony's Pursuit of the Podium.
Smith	None
Tell	None
Carson	None

Keough Will be getting a group together to work on the planning for this year's Memorial Day Parade.

N. NON-ARRANGED PARTICIPATION

Lisa Paull of 8565 Parkridge, Dexter and a board member for the home owner's association spoke about the final cleanup from the connector that has not been done as of yet and that the connector is great.

She also spoke about the issue of construction in Westridge, storm water run-off, and the moving and piling of dirt on construction sites. She felt that nothing is being enforced with these issues.

Ms. Paull praised the Sheriff's Department and Fire Department for the warning given to the residents of the impending tornado.

O. ADJOURNMENT

Motion Smith; support Cousins to adjourn at 11:01 PM.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

DEXTER VILLAGE COUNCIL
WORK SESSION
WEDNESDAY, APRIL 11, 2012

AGENDA 4-23-12
ITEM C-2

A. CALL TO ORDER

The meeting was called to order at 6:16 PM by President Keough in the Copeland Board Room at 7714 Dexter Ann Arbor Rd. in Dexter, Michigan

B. ROLL CALL: President Keough

J. Carson-ab	P. Cousins
D. Fisher	J. Semifero
J. Smith	R. Tell

Also attending: Village Manager, Donna Dettling; Assistant Village Manager, Courtney Nicholls; and Clerk, Carol Jones.

Mr. Carson entered the meeting at 6:45 PM

C. REVIEW FUND PRIORITIES

1. General Fund

- Continue to pay down our unfunded liability by contributing more than the minimum required by MERS
- Contribute \$75,000 toward Retiree Health Care Fund
- Finish Mill Creek Park project, including budgeting for new signs in the Park. Brief mention of utilizing Tree Replacement Funds for west side of Creek.
- Form Regional Fire Department, if possible, to save an estimated \$80,000 in General Fund expenditures
- Lower Health Care costs (this goal carries over into the Street, Water and Sewer Funds as well) – Council reviewed options for health care plans – further discussion will occur as the budget process proceeds
- Give bonuses to 4 salaried staff
- Fund Public Art at \$10,000
- Program \$ for new email system
- Staff will complete repair estimates for improvements to 8140 Main Street and share those during the budget review process

2. Water Fund

- Council encouraged staff to complete 4 projects as proposed by staff – repairs to well #4 (\$20,000), repair 3 hydrants on Huron (\$24,000), rebuild high service pump (\$5,000) and clean out clear well (\$6,000).
- Council would like to set aside funds toward the future Water Tower repair, from current year's budget, if possible, but from reserves if necessary.

3. Sewer Fund

- Maintain support for Sludge Handling Project
- Review/set proposed sewer rates for 2012-2013 in preparation for Sludge Handling Project
- Council was generally supportive with trying to complete the 5 projects proposed by staff - WWTP maintenance cleaning (\$8,000), adding a manhole on Edison (\$8,000), new grinder pump (\$10,000), rebuild/repaint screw pump (\$15,000) and repair of sewer line on Grand (up to \$50,000) totaling approximately \$91,000.

4. Streets Fund/Road and Stormwater Improvement Projects

- Budget for the completion of Main Street Resurfacing and Central Street Reconstruction projects as necessary, if they overlap two fiscal calendars.
- Lots of discussion on Forest Street storm sewer improvement project (\$102,000 +)
- General support to repave at least one block of our worst section of roadway somewhere in the Village (TBD).
- Staff mentioned the need to replace the outlet structure at the DBRP Detention Basin (\$20,000 +/-)
- Staff asked to include a general capital improvement line item of around \$200,000 that can be further defined as we go through the budget process.
- Council to consider raising the Street millage to generate more revenue for street improvement projects.
- Discussion of speed/traffic count trailer purchase (\$4,000 +)
- Discussion of parking in the vicinity of the new park

- Council encouraged staff to complete 4 projects as proposed by staff – repairs to well #4 (\$20,000), repair 3 hydrants on Huron (\$24,000), rebuild high service pump (\$5,000) and clean out clear well (\$6,000).
- Council would like to set aside funds toward the future Water Tower repair, from current year’s budget, if possible, but from reserves if necessary.

D. DRAFT OF BROAD STREET REDEVELOPMENT PLAN

Financially assist the DDA over the next 5 months with the environmental cleanup review of the site, including the hiring of a consultant to help the Village in this effort.

- Review Purchase Agreement
- DDA will be requested to reimburse Village General Fund for \$13,000 Evaluation and \$19,000 in Environmental Consulting fees.
- Based on the information discovered by the consultant, begin discussions with Mr. Tupper regarding cleanup costs.
- Share OHM/Bird Houk report with DDA
- Share OHM/Bird Houk report with DAPCO Redevelopment Team

E. PARKS AND REC BUDGET REQUESTS

- Other than the signs and the raising of the sidewalk under the Main Street Bridge, Council did not discuss any of the other items on the list. This can be reviewed further once the draft budget is put together.

F. AD.JOURNMENT

Adjourned at 9:59 PM

This is a Special Council work session; action will NOT be taken.

“This meeting is open to all members of the public under Michigan Open Meetings Act”

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

2012 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Washtenaw County Board of Commissioners	4/18/2012	6:45 p.m.	Board Room, Admin Building	http://www.ewashtenaw.org/government/boc/	
Webster Township Planning	4/18/2012	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	
Washtenaw Area Transportation Study-Policy	4/18/2012	9:30 a.m.	Scio Township Hall	http://www.miwats.org/	Jim Carson
Dexter Area Fire Board	4/19/2012	6:00 p.m.	Dexter Township Hall	http://dexterareafire.org/	Ray Tell/Jim Sefta
Dexter Downtown Development Authority	4/19/2012	7:30 a.m.	Senior Center	http://www.villageofdexter.org/	Shawn Keough
Dexter Community Schools Board of Education	4/23/2012	7:00 p.m.	Creekside Intermediate School	http://web.dexter.k12.mi.us/	
Dexter Village Council	4/23/2012	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org/	
Scio Township Planning	4/23/2012	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Scio Township Board	4/24/2012	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Western Washtenaw Area Value Express	4/24/2012	8:15 a.m.	Chelsea Community Hospital		Jim Carson
Dexter Village Arts, Culture & Heritage Committ	5/1/2012	7:00 p.m.	Dexter Senior Center	http://www.villageofdexter.org/	Paul Cousins
Washtenaw County Board of Commissioners	5/2/2012	6:45 p.m.	Board Room, Admin Building	http://www.ewashtenaw.org/government/boc/	
Washtenaw Area Transportation Study-Technica	5/2/2012	9:30 a.m.	Road Commission Offices	http://www.miwats.org/	Rhett Groneveit
Village Council Budget Work Session	5/2/2012	6:00 p.m.	Copeland Board Room	http://www.villageofdexter.org/	
Dexter Area Historical Society Board	5/3/2012	7:30 p.m.	Dexter Area Historical Museum	http://www.dextermuseum.org/	
Dexter Community Schools Board of Education	5/7/2012	7:00 p.m.	Creekside Intermediate School	http://web.dexter.k12.mi.us/	
Dexter District Library Board	5/7/2012	7:30 p.m.	Dexter District Library	http://www.dexter.lib.mi.us/	
Dexter Village Planning Commission	5/7/2012	7:30 p.m.	Senior Center	http://www.villageofdexter.org/	Jim Carson
Scio Township Board	5/8/2012	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Dexter Area Chamber of Commerce	5/9/2012	8:00 a.m.	Copeland Board Room	http://www.dexterchamber.org/	Paul Cousins
Scio Township Planning	5/12/2012	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Dexter Village Council	5/14/2012	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org/	
Dexter Township Board	5/15/2012	7:00 p.m.	Dexter Township Hall	http://www.twp-dexter.org/	
Dexter Village Parks Commission	5/15/2012	7:00 p.m.	Village Offices	http://www.villageofdexter.org/	Joe Semifero
Webster Township Board	5/15/2012	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	

AGENDA 4-23-12
ITEM H-1

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village Representative

2012 Sign Requests

Month	Name of Group	Dates	Number Approved	Approval Date	Locations	Name of Group	Dates	Number Approved	Approval Date	Locations
January	St. Andrew's - Blood Drive	12/29-1/9	2 - 28" x 22"	9/2/2011	8, 22	Friends of the Library - Book Sale	8/9-8/11	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20
	Friends of the Library - Book Sale	1/5-1/7	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20	Friends of the Library - Book Sale	8/9-8/11	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20
	K of C - Quarter Mania	1/9-1/20	5 - 18" x 24"	1/6/2012	1, 2, 4, 5, 10	Friends of the Library - Book Sale	8/9-8/11	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20
	Encore - Intermittent	1/16-2/26	2 - 36" x 24"	1/31/2011	15, 16	Friends of the Library - Book Sale	8/9-8/11	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20
	Mill Creek - Blood Drive	1/16-1/30	2 - 18" x 24"	1/20/2012	21	Friends of the Library - Book Sale	8/9-8/11	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20
February	K of C - Rummage Sale	1/23-2/5	5 - 18" x 24"	1/6/2012	1, 2, 4, 5, 10	St. Andrew's - Monthly Dinner	8/3-8/6	1 - 36" x 24"	1/23/2012	8
	St. Andrew's - Monthly Dinner	1/27-2/2	1 - 36" x 24"	1/23/2012	8	United Methodist - Rummage Sale	9/17-9/30	2 - 2' x 3' 3"	4/9/2012	1, 2, 4, 5, 10
	Friends of the Library - Book Sale	2/2-2/4	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20	St. Andrew's - Monthly Dinner	8/3-8/6	1 - 36" x 24"	1/23/2012	8
	Dexter High Drama Club - Play	2/1-2/12	2 - 2' x 4'	2/3/2012	1, 3	United Methodist - Rummage Sale	9/17-9/30	2 - 2' x 3' 3"	4/9/2012	1, 2, 4, 5, 10
	Little League - Registration	2/9-2/22	5 - 18" x 24"	2/10/2012	1, 2, 5, 44, 4	St. Andrew's - Monthly Dinner	8/3-8/6	1 - 36" x 24"	1/23/2012	8
March	Varsity Hockey Team - Skate	2/10-2/18	3 - 18" x 24"	2/1/2012	1, 46	United Methodist - Rummage Sale	9/17-9/30	2 - 2' x 3' 3"	4/9/2012	1, 2, 4, 5, 10
	Community Band - Concert	2/13-2/26	2 - 2' x 4'	2/10/2012	1, 3, 5	St. Andrew's - Monthly Dinner	8/3-8/6	1 - 36" x 24"	1/23/2012	8
	St. Andrew's - Monthly Dinner	2/24-3/1	1 - 36" x 24"	1/23/2012	8	Friends of the Library - Book Sale	8/3-8/6	1 - 36" x 24"	1/23/2012	8
	Friends of the Library - Book Sale	3/1-3/3	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20	Historical Society - Art Fair	3/3-3/17	5 - 18" x 24"	2/9/2012	1, 2, 4, 10, 5
	Historical Society - Art Fair	3/3-3/17	5 - 18" x 24"	2/9/2012	1, 2, 4, 10, 5	Community Orchestra - Concert	3/7-3/18	2 - 3' x 4'	3/2/2012	5, 9
April	Community Orchestra - Concert	3/7-3/18	2 - 3' x 4'	3/2/2012	5, 9	Civil War Days-Volunteer Recruitment	3/16-3/26	5 - 18" x 24"	3/15/2012	1, 2, 4, 5, 10
	Peace Lutheran - Easter Egg Hunt	3/16-3/26	5 - 18" x 24"	3/15/2012	1, 2, 4, 5, 10	Peace Lutheran - Easter Egg Hunt	3/22-3/31	1 - 24" x 30"	3/22/2012	1
	Knights of Columbus-QuarterMania	3/22-3/30	5 - 18" x 24"	3/26/2012	1, 2, 4, 5, 10	St. Andrew's - Monthly Dinner	8/3-8/6	1 - 36" x 24"	1/23/2012	8
	Connexions - Easter Egg Hunt	3/26-4/8	1 - 3' x 5'	3/14/2012	9	Community Band - Concert	4/16-4/29	2 - 2' x 4'	2/10/2012	1, 3, 5
	Village - Easter Egg Hunt	4/3-4/7	1 - 2' x 4'	4/3/2012	44	United Methodist - Rummage Sale	4/16-4/29	2 - 2' x 3' 3"	4/9/2012	1, 2, 4, 5, 10
May	Friends of the Library - Book Sale	4/5-4/7	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20	St. Andrew's - Monthly Dinner	8/3-8/6	1 - 36" x 24"	1/23/2012	8
	St. Andrew's - Blood Drive	4/2-4/16	2 - 28" x 22"	9/2/2011	8, 22	Community Band - Concert	4/16-4/29	2 - 2' x 4'	2/10/2012	1, 3, 5
	St. Andrew's - Monthly Dinner	4/6-4/12	1 - 36" x 24"	1/23/2012	8	Friends of the Library - Book Sale	8/3-8/6	1 - 36" x 24"	1/23/2012	8
	Community Band - Concert	4/16-4/29	2 - 2' x 4'	2/10/2012	1, 3, 5	Friends of the Library - Book Sale	8/3-8/6	1 - 36" x 24"	1/23/2012	8
	United Methodist - Rummage Sale	4/16-4/29	2 - 2' x 3' 3"	4/9/2012	1, 2, 4, 5, 10	St. Andrew's - Monthly Dinner	8/3-8/6	1 - 36" x 24"	1/23/2012	8
June	St. Andrew's - Monthly Dinner	4/27-5/3	1 - 36" x 24"	1/23/2012	8	St. Andrew's - Monthly Dinner	8/3-8/6	1 - 36" x 24"	1/23/2012	8
	Community Orchestra - Concert	5/9-5/20	2 - 3' x 4'	3/2/2012	5, 9	Friends of the Library - Book Sale	8/3-8/6	1 - 36" x 24"	1/23/2012	8
	Friends of the Library - Book Sale	5/31-6/2	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20	St. Andrew's - Monthly Dinner	8/3-8/6	1 - 36" x 24"	1/23/2012	8
	St. Andrew's - Monthly Dinner	8/3-8/6	1 - 36" x 24"	1/23/2012	8	Friends of the Library - Book Sale	8/3-8/6	1 - 36" x 24"	1/23/2012	8
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Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy, 26 - Warrior Creek Park Drive, 27 - Dexter Flowers, 28 - Terry B's, 29-7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33-Lions Park, 35-Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor, 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad, 43 - 3rd/Dover, 44 - Ryan/Dexter Ann Arbor, 45 - Meadowview/Dexter Ann Arbor, 46 - Ice Rink

** Dexter Farmers Market will place up to 5 signs on Saturday and Tuesday to advertise for the market

AGENDA 4-23-12

ITEM H-3

ANN ARBOR
SPARK
IGNITING INNOVATION

Join us for Ann Arbor SPARK's 2012 Annual Meeting

Jack Roth Stadium Club, Level 4, Michigan Stadium
1201 S Main St., Ann Arbor, Michigan 48104

Monday, May 21, 2012 ■ 12:00 - 2:00 PM
Lunch will be served.

FEATURED SPEAKERS



IEDC CEO
Jeff Finkle



Ann Arbor SPARK CEO
Paul Krutko

During Paul Krutko's first year as SPARK's president and CEO, he's had one on one conversations with more than 100 private, public and non-profit leaders. Those leaders offered insight on the Ann Arbor region's challenges and future prospects. At the 2012 SPARK Annual Meeting, Paul will share the common themes from those conversations and SPARK's plans for the coming year.

Joining the discussion will be special guest Jeff Finkle, CEO of the International Economic Development Council (IEDC). Finkle is a recognized leader in economic development, and has been applying his expertise worldwide since the late 1970s.

Since its formation in 2001, he has grown the IEDC to a \$5 million annual operation with 4,225 members, 2,240 organizations, and 15 countries. The IEDC is recognized for its leadership in making sustainable economic development a priority in communities of all sizes.

At the SPARK Annual Meeting, Finkle will provide perspective on the US economy and how economic development organizations are making an impact across the nation.

To reserve your seat, please RSVP below by May 15
[Ann Arbor SPARK Annual Meeting RSVP](#)

[Click here to download a map and parking information.](#)

EVENT INVITATION IS NON-TRANSFERABLE.

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Ann Arbor SPARK | 201 S. Division | Suite 430 | Ann Arbor | MI | 48104



AGENDA 4-23-12
 ITEM I-1

Memorandum

To: Village Council and President Keough
 Donna Dettling, Village Manager
 From: Allison Bishop, AICP, Community Development Manager
 Re: REPORT
 Date: April 17, 2012

Planning Commission

LaFontaine Wind Turbines –

At the April 2, 2012 meeting the Planning Commission reviewed a request submitted by LaFontaine Chevrolet to install 7 street light wind turbines at 7120 Dexter Ann Arbor Road. The proposed street light wind turbines would replace the Village standard streetscape street lights. Wind turbines are typically listed as a use permitted in a Zoning Ordinance and since wind turbines are not currently listed in the Village of Dexter’s Zoning Ordinance, therefore Section 3.07 Uses Not Otherwise Included Within A District, was used to review the request. Section 3.07 requires that the Planning Commission make a determination if a proposed use is compatible within a district. The Planning Commission received a report from staff and the applicant was present at the meeting to give a presentation on the proposal to install wind turbines at 7120 Dexter Ann Arbor Road. The Planning Commission postponed action on the request until the May 7, 2012 meeting to allow more time for discussion, to consider alternate locations on the site and to more thoroughly review the Dexter Ann Arbor Road Corridor standards and the aesthetic requirements of the district. The Planning Commission’s discussion included, but was not limited to, additional sustainability efforts being taken by the applicant, solar panels on the building roof, wind turbines on existing parking lot light poles, why the request wasn’t made during the initial site plan review, consideration of other locations, such as on the building roof or at the rear of the site, existing conduit on site for light poles, noise of 7 turbines, the height of the poles compared to existing street lights and the late timing and urgency of the request. The Planning Commission also discussed the precedent that would be set by allowing for a change in the standard street scape lighting that is used throughout the Village and within the Dexter Ann Arbor Road and Baker Road Corridors. The Planning Commission also discussed the light poles sign-like qualities. The applicant was asked to provide any additional information for consideration at the May 7th meeting by Monday, April 30th. To date the applicant has indicated that they may consider relocating some of the wind turbines on the interior of the site; however a formal change in the request has not been submitted.

Park Updates

Mill Creek Park –

West Bank Landscaping – At the last meeting staff presented two options to move forward with the west bank landscaping as part of the Mill Creek Park Project. 1. Staff coordination of bid and planting or 2. JJR coordination of bid and planting for \$3-4,000. Council requested additional information on what the site plan included. A copy of the site plan is included in the packet. 39

trees that would qualify for funding through the Tree Replacement Restricted Account. The plan also includes approximately 350 other varieties of shrubs and perennials. Cedroni provided the Village with a quote to do the work for \$80,000. Bids received as part of the original bid process were approximately \$50,000. The PaRC also discussed the possibility of moving forward with the landscaping and recommended that at this time we postpone additional planting to allow the more natural vegetation to establish itself. The PaRC would like to possibly see a prairie or wild flower area that could be maintained by volunteers or possibly maintained through a controlled burn to prevent the development of a woodlot. Please provide staff with direction on how to move forward.

Project Update – A project update meeting was held on April 12, 2012. JJR reviewed many of the outstanding issues on the project, including erosion control and grading issues that were also brought up as a concern of the MDEQ. James Sallee from the MDEQ was also in attendance at the meeting to provide clear direction on the expectations for compliance. The change order information was presented to Cedroni and Cedroni subsequently requested a 1 ½ month extension to July 1, 2012 on the May 15th substantial completion date. Construction on the wooden staircase to the Library and Farmers Market is still supposed to start this month. Landscaping installation should commence this month and boardwalk construction should be completed by months end. Now that the project is entering the final stages of construction progress meetings will likely be held weekly.

Grant Extension –The Village has been granted an extension on completion of the Mill Creek Park Project until September 1, 2012.

County B2B and Subdivision Connector –

Project Close Out – Staff walked the project with representatives from the County, URS and Anlaan last week. Punch list items were reviewed, including regarding some areas of the project that have washed out, removing soil erosion control fencing, disposing of leftover construction debris, regarding Warrior Creek Park and seal coating the asphalt path. The contractor will be on-site at the beginning of May to finish up the project.

Waterless Restrooms –

Additional information on construction and installation of waterless restrooms was gathered using local contractors. It is anticipated that construction and installation of a building with 2 bathrooms would cost approximately \$20,000. The PaRC discussed the pros and cons of the waterless toilet systems and is recommending that the Village postpone construction of the bathrooms in Warrior Creek at this time due to the bathrooms essentially being a nice porta potty. The PaRC prefers that funding be budgeted to fund signage throughout the Mill Creek Park, including entrance signage and interpretive signage.

Comprehensive Sign Plan –

Staff is continuing to work on gathering pricing and installation information on park signage. Preliminary pricing is that signage will cost approximately \$23,000 (\$10,000 per stone base kiosk sign and \$500 per interpretive sign). Staff is also coordinating with the County Parks on signage therefore there could be a reduction in the cost if the County is willing to participate in a cost share. At the April meeting the PaRC discussed installation of a stone base sign/kiosk at both the Mill Creek Park plaza and at the end of the B2B Bridge. Similar signage could be used at the beginning of the Segment D1 Trail near the DPW as well. The signage would be consistent and match the Main Street and B2B Bridges. The PaRC also discussed installation of 5-6 interpretive signs within the Mill Creek Park. Mounting was also discussed and the PaRC is considering a one black pole,

no frame mount, similar to the attached. The PaRC will make a formal presentation of signage recommendations, including preliminary examples at the May 21, 2012 Village Council meeting.

Other

Tree Donation –

Lodi Farms, Ann Arbor, has contacted the Village and plans to donate 35 trees to replace street trees lost in the March 15th tornado. Staff is working with the Tree Board to determine species and location for the tree plantings and the planting will occur in coordination with Arbor Day. Staff has also mailed letters to all residents that lost trees in the tornado to inform them of the Village's intent to replace the trees.

DTE Grant –

Following an inquiry to the State of Michigan regarding funding to assist with tornado tree replacement the State informed staff that the Village's current DTE Tree Planting Grant would be extended until July 1, 2012 and that they would be providing us with an additional \$2,000 for replacement of street trees lost in the tornado.

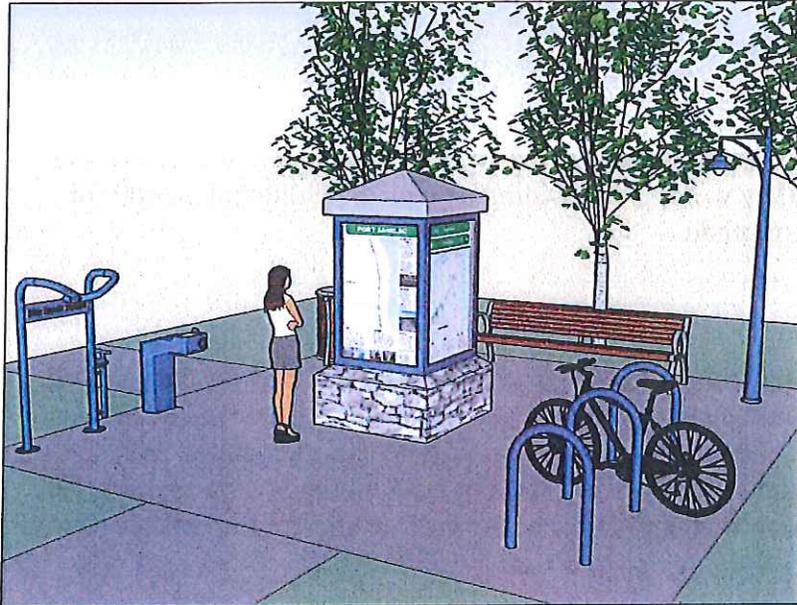
Arbor Day –

The Village Arbor Day Celebration and annual street tree planting is scheduled for the week of April 23rd. The Main Street banner has been hung to bring awareness to the day and event, plantings will occur during the week, the street tree plantings will be commemorated with signs and tree seedlings will be given away at the Dexter Library starting at 10 am and while supplies last. Library story times have also been coordinated to focus on Arbor Day and the importance of trees.

Please feel free to contact me prior to the meeting with questions.
Thank you.

ACTIVE TRANSPORTATION HUBS

Active Transportation Hubs serve as orientation and resource centers for non-motorized trips. They help those who are already walking, bicycling or paddling find community resources. They also introduce people to new walking, bicycling and paddling opportunities and events. Active Transportation Hubs are typically located in village centers or significant parks where key non-motorized routes or trail types. They are most effective when placed in high profile locations.



Active Transportation Hubs include the following amenities:

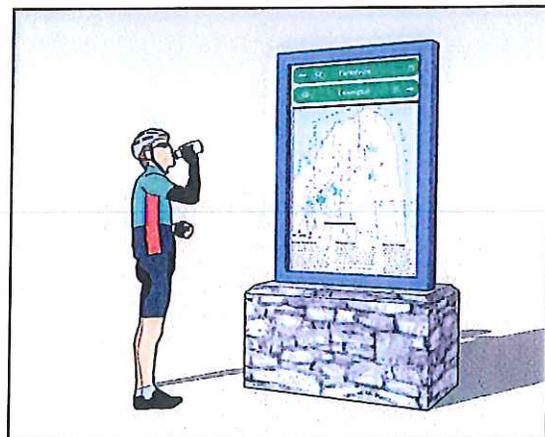
- Four Sided Information Kiosk
 - County Trail Map
 - Downtown Attractions/ Walking Map
 - Bulletin Board with Events
 - General Tourist Information
- Drinking Fountain
- Bicycle Maintenance Station with Air Pump
- Bike Parking, Bench and Trash/Recycling Receptacles
- Lighting
- Vending machines that dispense basic bicycle repair supplies if there is not a bike shop nearby

When Active Transportation Hubs are used consistently through a region, they become focal points for navigation and their locations are shown on regional maps.

Orientation Kiosks

Orientation Kiosks are scaled back versions of Active Transportation Hubs. The main purpose of these signs is to provide location and mapping information between major destinations.

Orientation Kiosks contain a map of the regional trail network noting the current location and additional information about the routes and travel distances.



Orientation Kiosks are placed in areas between major destinations where the water trail intersects with a bicycle route or a significant recreation facility.

History of Mill Creek Dam

The dam was originally built by Judge Samuel Dexter in 1824. Mill Creek got its name because the dam provided hydro-power for the sawmills and gristmills that supplied much of the timber and flour for the growing community within the Village and its surrounding farmlands. Mill Creek Dam was rebuilt twice by Henry Ford, once in 1919 and 1932.



The water behind the dam formed Mill Pond, a 22-acre impoundment area taking in water from a 111 square mile watershed. Residents used this impoundment area for a variety of recreational activities including fishing, boating and, when the surface was frozen, horse racing and ice skating.

By the 21st century, the dam no longer served its original purpose. Along with the rebuilding of the Main St. Bridge, the dam was removed in 2009 and Mill Pond disappeared. This provided an opportunity to reshape the landscape adjacent to Mill Creek, leading to the development of Mill Creek Park.

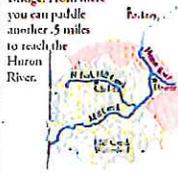


Mill Creek Dam. Courtesy of Historic Mill Creek.

1

Mill Creek: A Water Trail

Put in from the public boat launch at Sibley Road and take a trip along the water trail! Paddle upstream about 3.5 miles to Jerusalem Road or downstream 1.5 miles to Main Street Bridge. From there you can paddle another .5 miles to reach the Huron River.



This background image shows the Mill Creek watershed as part of the Huron River watershed.

Look Out!

There are lots of interesting sights along Mill Creek! Look for deer in the woods, a family of ducks swimming by, or racoon tracks along the banks when you pass Dexter Schools Outdoor Education Lab and Forest Lawn Cemetery.

As you paddle under Main Street Bridge, you're in for some fun among the rapids that were built as part of the creek's dam removal. When the water level is low, these rapids are considered Class 1 and are suitable for most people. During high water events, they are Class 3, and should only be attempted by experienced paddlers.

After you catch your breath, pass through the beautiful, historic Village and you're on your way to the Huron River!

2

Welcome to Mill Creek Park Dexter's Waterfront Destination

Over 100 years ago Mill Creek served as a path for fish to migrate and people to travel, turning fish from its headwaters all the way to the Huron River. In 1824 Judge Samuel Dexter dammed the creek, providing power for a saw mill and helping build the economy of the Village of Dexter. Since the last mill closed in the 1950s, the creek has been waiting for an opportunity to shine. In 2008 the dam was removed, restoring the path for fish, populations and allowing for the creation of Mill Creek Park, just one more reason to choose Dexter as a destination.

Check out some of Dexter's other great sites!



- In 2007 the Mill Creek Park planning team established five goals for the new park:
1. Restore and protect Mill Creek and its water bed.
 2. Create opportunities for appropriate activities, such as wildlife watching, fishing, paddling, picnicking, and education.
 3. Use trails to link the park to nearby recreation areas.
 4. Promote "Dexter as a Destination."
 5. Include the community in collaborative planning of the park.

Mill Creek Park has come a long way since the land was first exposed, and we welcome you here today to enjoy this beautiful resource right in downtown Dexter.



Dexter, Michigan, PA.

3

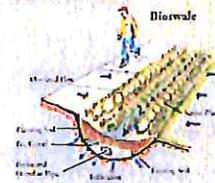
Stormwater: From the Street to the Creek

Did you know?

Urban stormwater is the largest contributor of pollutants in urban streams in the United States. Stormwater runoff picks up pollutants and debris from parking lots, fertilizers and pesticides from farms, and oil and grease from roads.

What is the Village of Dexter doing?

Dexter has installed a storm septic to remove sediments, oils and grease before the water enters the creek. The storm septic produces a circular flow pattern that helps contaminants settle out of the water.



Storm Septor



Three stormwater outlets, located along the east edge of the park, discharge into small rock-lined stream channels called bioswales. Like the storm septic, the bioswales filter sediments and nutrients from the stormwater runoff before it enters Mill Creek.

4

A Little Space Keeps Mill Creek Safe

What is a Riparian Buffer?

A riparian buffer is a natural space along the shores of a body of water, such as a lake or creek. Trees, grasses, and other plants grow along the edges and protect the water from pollution and the banks from erosion.

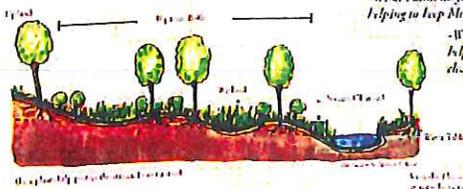
This park is a riparian buffer for Mill Creek!

What do buffers do?

Most of the pollution entering our watersheds comes from runoff of streets, parking lots, yards, and farms. Riparian buffers help filter these pollutants before they reach the water. They also provide habitat and food for animals, help keep the water cooler in the summer by providing shade, and allow rainwater to enter the creek more slowly.

What plants do you see here that are helping to keep Mill Creek clean?

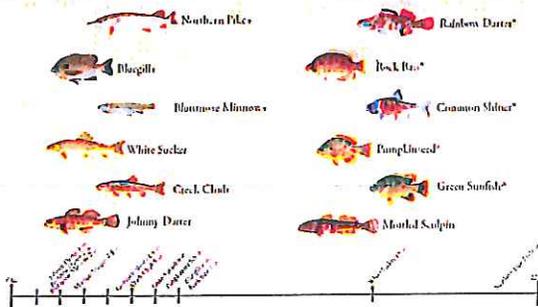
What can you do to help keep Mill Creek clean?



5

What Fish Might You See in Mill Creek?

The removal of Mill Creek Dam in 2009 eliminated the barrier that prevented fish from passing between Mill Creek and the Huron River System. Now fish species from the Huron River can recolonize the creek. See if you can identify these common fish.



6

Figure 5.10: Completed signs (Signs by Katherine Hollins and Alison Richardson)

Stormwater: From the Street to the Creek

Did you know?

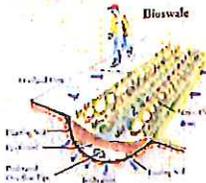
Urban stormwater is the largest contributor of pollutants to urban streams in the United States. Stormwater runoff picks up pollutants and debris from parking lots, fertilizers and pesticides from farms, and oil and grease from roads.

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Three stormwater outlets, located along the east edge of the park, discharge into small rock-lined stream channels called bioswales. Like the storm septic, the bioswales filter sediments and nutrients from the stormwater runoff before it enters Mill Creek.



Stormwater: From the Street to the Creek

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Three stormwater outlets, located along the east edge of the park, discharge into small rock-lined stream channels called bioswales. Like the storm septic, the bioswales filter sediments and nutrients from the stormwater runoff before it enters Mill Creek.

Figure 5.7: Original sign (left) and a simulation of what the sign would look like to a person with red-green color deficit vision. (Images by Katherine Hollins and Vischeck)

5.3.5. Installation

When installing signs, the audience must be considered. In particular, there should be a balance between the needs of wheelchair users and those of visitors with poor vision. In general, the bottom edge should be approximately 32 inches from the ground for angled signs and between 24 and 36 inches for upright signs. Signs angled toward the visitors at 30-45 degrees are accessible for the widest range of viewers (U.S. Forest Service Region 2, 2007; Harpers Ferry Center Accessibility Committee, 2009).

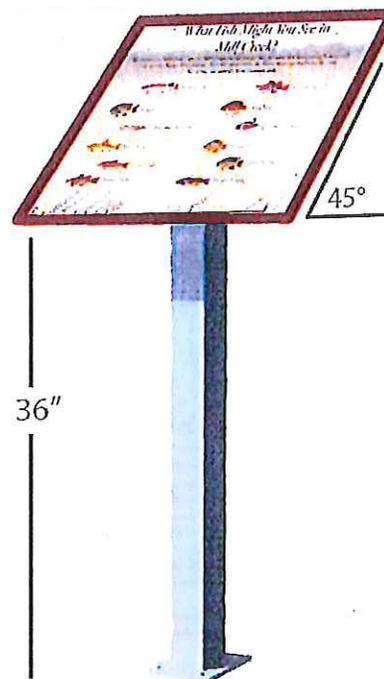


Figure 5.8: Signs should be angled at approximately 45° with the bottom edge approximately 36 inches above ground level.

5.3.6. Location

An interpretive sign's location can either enhance or diminish its effectiveness. Signs should be placed where there is enough visitor traffic to warrant them. It is equally important to place signs near enough to interpreted features for visitors to associate the signs with the features, but not so close that the signs obstruct visitors' view of the features. To increase accessibility, signs should be placed near



VILLAGE OF DEXTER – COMMUNITY DEVELOPMENT OFFICE

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

AGENDA 4-23-12

ITEM I-1

MEMORANDUM

TO: Village Council / Planning Commission
Donna Dettling, Village Manager

FROM: Allison Bishop, AICP, Community Development Manager

SUBJECT: 3rd Quarter Board and Commission Update FY 11-12

DATE: April 17, 2012

Attached you will find the FY 11-12 3rd Quarter Board and Commission update, Zoning/Ordinance Activity report, and Project Summary. You will also find an update on current Village projects and a summary of ongoing projects and activity from the Community Development Office.

Parks and Recreation Commission (PaRC)

Park Construction Projects –

Mill Creek Park – Project is underway and slated to be completed by the end of June 2012. Construction of the boardwalk should be completed by the end of the month followed by installation of the railings. Final grading and placement of the rock out cropping's will be the next phase, followed by landscaping installation and concrete and asphalt placement. The PaRC continues to prepare a recommendation for signage in the park and within other parks. Permits secured from the Washtenaw County Road Commission and MDEQ for Main Street Bridge walkway work recently approved by Council.

Subdivision Connector and B2B – The project was officially opened on March 24, 2012 with a ribbon cutting ceremony. Project close out and final punch list items will be addressed in May 2012. Staff is working on the installation of trash cans and working on signage with the PaRC and County Parks.

Geocaching – Michigan Geocaching Society assisted the Village in opening the Dexter Parks Geocache Trail on April 1st. Over 40 people have completed the trail to date and the trail has been successful thus far in bringing a new group of people to Dexter to enjoy our parks and community.

Ice Rink – The rink was disassembled in March following a warm winter. The rink was useable approximately 4 days this winter due to the mild winter.

CIP and Master Plan – Review of the CIP, Master Plan and PaRC Plan goals and objectives took place and recommendations were made to the Planning Commission and Village Council.

Easter Eggstravaganza – April 7, 2012 was the Village second annual scramble. The event hosted approximately 220 people and was a huge success. Thank you to everyone who assisted.

Park Name Change – On April 9, 2012 the Village Council approved the PaRC's recommendation to change the name of Warrior Creek Park to Mill Creek Park, Resolution #2012- 13

Waterless Restrooms – The PaRC is reviewing a potential recommendation for installation of restrooms in Mill Creek Park.

Intern – I am meeting with 2 prospective interns this week to assist in graphic design work to develop park and recreation brochures and maps. I also plan to find additional projects for an intern to assist with based on their availability and interests.

Planning Commission

Zoning Ordinance –

Article 5, Parking and Loading, Article 6, Landscaping Standards, Article 15B, Ann Arbor Road Corridor, Article 15D, Baker Road Corridor and Article 20, Schedule of Regulations, ordinance amendments were reviewed and additional public hearings were scheduled for May 2012.

Article 7, Signs – staff continues to work on providing recommended ordinance amendments to make the ordinance easier to read and easier to use.

Article 14A, Professional Business District – The Planning Commission will hold a public hearing on May 7, 2012 to review adding child care/day care centers to the PB zoning district.

Master Plan – A draft of the master plan was circulated to adjacent communities and jurisdictions for comment in accordance with PA 33 of 2008. Comments are due back and will be reviewed at the May 7, 2012 meeting. Following review of comments and any additional revisions necessary it is anticipated that the Planning Commission will recommend adoption of the plan.

2012-2017 CIP – Planning Commission completed their review of the CIP and adopted the CIP on February 6, 2012. The Village Council accepted the CIP on March 26, 2012.

Other

Ordinance Enforcement – Attended court for unlicensed and inoperable vehicles, case postponed to August 2012 based on order filed with court and defendants commitment to compliance. Signage enforcement is still the largest enforcement task. DPW assisted with temporary sign removal due to tornado contractors.

Project Management – Provided detail day to day management of numerous trail projects being coordinated in and around the Village. Coordinated necessary easements, agreements, specifications and bidding. Facilitated design of project elements to assure consistency in trail, railing, bridge, bench, boardwalk design.

Development Coordination – Continue to meet with prospective property owners and developers about potential property purchases and/or developments within the Village, including properties for sale, foreclosures and vacant properties.

OHM Update Meetings – Participated in meetings and project coordination of water main projects and trees, stormwater projects and parks, stormwater projects and other grant proposals currently under review, coordination and update information into the CIP. Assist in the revisions to the Engineering standards based on experience, environmental stewardship and development projects within the Village.

Dexter Schools Coordination – Continue to meet with the schools about project collaboration, including school improvements, education and regulatory requirements.

Downtown Fire Subcommittee – No Action.

DAPCO Redevelopment Subcommittee – Prepared progress report for CDBG Planning Grant (\$13,250). Participated in development team update meetings.

Northern United Brewing Company – Met with to discuss potential building purchase.

Dexter Plaza – Met with new owner to discuss potential plans for building expansion.

FACEBOOK – Over 1115 (up from 821 fans in 1st quarter). Increase in users due to tornado and the dissemination of information through the Facebook Page. Continue to provide updates on a variety of information in and around the Village, including project information, event information, board and commission meeting information, news press on the Village, environmental education and economic development. Add photographs of events, activities when available.

Newsletter – Contributed to the newsletter, ordinance reminders, project/trail updates, parks, tree planting, environmental education, other.

Chamber Board – I continue to participate on the Chamber Board and look for ways to coordinate Village activities and economic development opportunities for members, Village residents and business owners. The relationship has resulted in great information sharing and community collaboration, as well as better communication between boards, commissions and Village residents about chamber and economic development initiatives in the Village. I was recently reelected for another term expiring in November 2014. I am enjoying my participation and think that it is a great match for the Village and Chamber. My goal is to continue to improve the business/village relationship and continue to make Dexter a great place to live, work and raise a family.

Gateway Communities – Continue to participate in initiative and team to establish goals and commitment to creating a regional outdoor and recreation destination image for the area.

Cedars of Dexter Sidewalk – Secured easements from Dexter Historical Society and United Methodist Retirement Communities for sidewalk construction slated for June 2012.

Tornado Assistance – Assisted anyway possible with tornado clean up and relief efforts.

ZBA

No meetings.

Tree Board

Spring Planting – The Tree Board selected spring planting locations, species and bid spring tree planting for 2012. Ann Arbor Landscape was recommended and approved by Council. Staff coordinated resident participation in spring street tree planting.

Arbor Day – April 27, 2012 there will be an Arbor Day Celebration in the Village. Over 50 trees will be planted that day along Dan Hoey Road, Kensington Street, Huron Street, and Second Street. Lodi Farms has donated 35 trees to replace street trees lost in the March 15, 2012 tornado.

Please feel free to contact me if you have any questions.

Thank you.

**Village of Dexter
3rd Quarter Update 2011-12
January 1, 2012 – March 30, 2012**

Park Construction Projects

Mill Creek Park

- Village Council awarded project to Cedroni Associates on June 13, 2011.
- Pre construction meeting held on June 30, 2011.
- Invasive species eradication slated for July 20, 2011.
- Earthwork to commence week of July 25th.
- Stream Restoration and Rock Vein Structures completed week of November 7, 2011;
- Council authorized change order April 9, 2012 to complete additional work.
- Contractor requested a Substantial Completion extension to July 1, 2012.
- MNRTF Grant Extension requested and granted to September 1, 2012.

County Border to Border and Subdivision Connector

- Village Council approved the site plan August 27, 2010.
- Construction commenced July 11, 2011.
- Project Grand Opening and Wellness Walk held March 24, 2012.
- Punch list generated April 12th, items to be completed by May 2012.

County Segment D1

- Village Council approved the site plan March 14, 2011.
- MDEQ permit for project expires July 2012 for bridge installation.
- Bridge crossing Huron River at Dexter Huron Park installed April 6, 2012.
- Boardwalk construction to be completed for Phase 1 by Fall 2012.
- Phase 2 of project into the Village of Dexter at Central Street to be bid Fall 2012 with construction commencing in Fall 2012 or Spring 2013.
- Details continue to be coordinated with Village and Central Street Project.
- Easement from Norfolk Southern Railroad still necessary over Village utility easement.

Dexter Crossing – Blackhawk Development / Signature Home Traditions

Victoria Condominiums

Preliminary Zoning Compliance	0
Final Zoning Compliance	0
Units Not Sold (Total Units)	106(114)
Single Family Homes Final Zoning Compliance	0

CONDOS

- A maximum of five buildings may be under construction at any one time.
- Homestead exemption forms required for each Final Zoning Compliance request.
- Nuisance Violation for open basement. Basement filled in December 2010.
- As-Bulfts submitted in March 2012, currently under review.
- Project For Sale.

SINGLE FAMILY

- 8 vacant single-family home sites remain in Dexter Crossing under BHD control.
- The roads within Phases 1-5A were milled and resurfaced -- October 2009

COMMERCIAL

- Dexter Pharmacy, Pack N Mail Plus, Movie Planet, Monica's and Frivolities have vacated the mall leaving occupancy at less than 45% (based on square footage).
- MI Dance Academy moved in July 2011.
- As-Builts submitted in March 2012, currently under review.
- Land Division approved February 2012 due to pending sale of center.

Dexter Crossing (Phases 6-8) - Peters Building Company

Preliminary Zoning Compliance	1
Final Zoning Compliance	1
Units Remaining (ready for occupancy, not sold)	0
Vacant Lots (Total Lots Phases 6-8 = 76)	46

- Final punch list walk through conducted October 2006. Another final walk necessary prior to dedication.
- Residents interested in what is required to dedicate roads, request made to Village, Village currently reviewing options.
- An assessment of road maintenance is recommended due to the age of the roads and due to the future request for road dedication.

West Ridge of Dexter - Hazel Ravine Partnership, Peters Building Company and Others

Preliminary Zoning Compliance	4
Final Zoning Compliance	5
Units Remaining (ready for occupancy, not sold)	0
Vacant Lots	69

- Norfolk Development purchased vacant lots in March 2012.
- Hazel Ravine Partnership and Robertson Brothers control approximately 40 lots.
- Westridge of Dexter (Peters Building) controls 22 vacant lots.
- Construction on the Westside Connector and Subdivision Connector completed March 2012.

Cedars of Dexter - UMRC / Gordon Hall Project

Preliminary Zoning Compliance	0
Final Zoning Compliance	3 (8 units)
Total Units	60
Units Occupied	40

- The Planning Commission recommended approval of the Final site plan on May 7, 2007. The Village Council approved the final site plan on September 24, 2007.
- The development agreement was approved by the Village Council on January 14, 2008.
- Water and sewer permits were granted by the MDEQ in May 2008.
- The Club House was completed in October 2010.
- The tree contribution of \$240,188.52 has been submitted.
- EDC approved Cedars of Dexter Project Plan/Council approved 12-13-10.

Dexter Pharmacy (Phase 1)

- Final Site Plan was approved September 14, 2009 plan date 8-13-09.
- Demolition and site development started in December 2009.
- Site construction started spring 2010.
- Project was completed in September 2010 and the Pharmacy opened in October 2010.
- Tenant (Total Smiles Dentistry) build out occurring on second floor for approximately 1/3 of the available space.
- Michigan Rehabilitation Specialists opened in October in approximately 1/3 of the second floor space.
- Approximately 2,000 square feet remains vacant on the second story.

Dexter Wellness Center (Former Colorbok site)

- The Village Council approved the final site plan for the overall site development on October 8, 2007. An extension has been granted until October 8, 2011.
- The Planning Commission and Village Council reviewed a revised site plan and approved the final site plan in February 2012.
- Water and Sewer permits for the project were issued by the MDEQ in March 2012.
- Brownfield Plan approved by DDA and Council March 2011.
- 5 year timeline requirement to complete project.

Schulz Development – Mill Creek Building

- The Planning Commission recommended approval of the combined site plan on November 5, 2007. The Village Council approved the combined site plan on November 26, 2007.
- The final site plan and development agreement were granted an extension by the DDA and Village Council to December 1, 2010. A second extension of the site plan and development agreement by the DDA and Village Council until December 1, 2012.
- Developer still interest in the development, however financing cannot be awarded until property is 70% leased.

LaFontaine Chevrolet

- LaFontaine Chevrolet Combined Site Plan Approved December 27, 2010.
- Project under construction, slated to be completed spring 2012.
- Temporary parking granted at Dexter Crossing commercial during construction. New vehicle storage approved April 2012 at 7931 Grand Street.
- Streetscape light pole wind turbine request made to the Planning Commission in April 2012; action postponed.
- Phase 1 of redevelopment to be completed by May 2012, Phase 2 to start immediately following with demo of current building.

Plan Reviews/Approved

- K-Space Associates Combined Site Plan Approved June 27, 2011; under construction.

- DAPCO Addition Combined Site Plan approved October 28, 2011; construction to start November 2011.
- MedHub Combined Site Plan and PUD minor amendment approved October 14, 2011; interior renovations underway.
- Connexions Church – Bluewater PUD major amendment approved October 28, 2011; interior renovations (only) underway.
- Dr. Gray Dental Office (3060 Baker Road) site plan approved; interior renovations underway.
- Dexter Plaza – sold March 2012. AF Jonna.

Grants

- MNRTF-Michigan Natural Resources Trust Fund 2009 - \$450,000 (Awarded - Project Underway)
- Waterways Infrastructure 2009 - \$48,000 (Awarded - Project Underway)
- DTE Tree Planting Grant - \$2,830 (Mill Creek Park-Awarded)
- Wellhead Protection Grant - \$10,103.94 (submitted June 2011-Awarded)
- MEDC Project Planning Grant - \$13,250 (submitted June 2011-Awarded)
- 5 Healthy Towns Playground Equipment Grant - \$10,000 (submitted September 2011-Awarded, Project underway May 2012)

Village of Dexter
3rd Quarter Report 2011-12
January 1 - March 31, 2012

1st Quarter Activity January 1 - March 31, 2012	1st Qtr. July-Sept			2nd Qtr. Oct-Dec			3rd Qtr. Jan-Mar			4th Qtr. April-June			10-11 YTD Total			09-10 YTD Total			08-09 YTD Total			07-08 YTD Total			06-07 YTD Total			05-06 YTD Total			04-05 YTD Total			03-04 YTD Total											
	11	10	9	6	5	4	11	10	9	11	10	9	28	27	26	41	40	39	65	64	63	32	31	30	32	31	30	98	97	96	67	66	65	211	210	209	161	160	159						
Prefin. Zoning Compl. Permits (New Construction)	3	4	11	6	4	3	11	3	3	11	3	3	10	3	3	6	8	8	8	8	8	2	2	2	2	2	2	11	12	12	67	107	75	211	107	75	161	75	2						
Condominium Units (Commercial/Office)	1	0	0	0	0	0	0	0	0	0	0	0	4	0	0	8	8	8	8	8	8	5	5	5	5	5	5	30	8	8	8	3	3	3	3	3	5	5	3	3	3	3			
(Additions/Remodels/Build outs) (Accessory structure)	2	1	3	1	1	3	3	3	3	2	2	2	6	6	6	2	2	2	1	1	1	2	2	2	1	1	1	4	4	4	1	1	1	5	5	5	5	5	3	5	5	3			
(Decks)	4	1	2	1	1	2	2	2	2	1	1	1	7	7	7	11	9	9	9	9	9	8	8	8	10	10	10	24	38	65	38	65	65	65	65	65	65	65	65	65	65	65			
Final Zoning Compl. Permits (New Construction)	1	5	3	5	5	3	3	3	3	3	3	3	9	9	9	7	8	8	8	8	8	2	2	2	2	2	2	10	9	9	38	188	157	157	157	122	122	122	78	78	78	1			
(Additions/Remodels/Build Outs) (Decks)	1	0	0	0	0	0	0	0	0	0	0	0	1	1	1	3	7	7	7	7	7	9	9	9	10	10	10	4	19	6	19	6	6	6	6	6	6	6	6	1	1	1			
(Accessory structure)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	2	2	2	2	2	2	1	1	1	1	1	0	0	0	0			
(Commercial/Office)	0	1	0	1	1	0	0	0	0	0	0	0	1	1	1	11	6	6	6	6	6	18	18	18	6	6	6	19	19	19	19	19	19	19	19	19	19	19	19	19	19	19			
(Condominium Units)	6	0	8	0	0	8	8	8	8	12	12	12	14	14	14	18	15	15	15	15	15	0	0	0	3	3	3	0	8	7	8	7	7	7	7	7	7	7	7	7	7	7			
INTERIOR REMODEL (Prelim./Final)	6	6	12	6	6	12	12	12	12	2	2	2	24	24	24	18	15	15	15	15	15	0	0	0	3	3	3	0	8	7	8	7	7	7	7	7	7	7	7	7	7	7			
FENCE PERMITS	4	2	2	2	2	2	2	2	2	2	2	2	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8			
PERMITS/OTHER	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
(Temporary Uses/Structures)	0	0	2	2	2	2	2	2	2	2	2	2	2	2	2	4	7	7	7	7	7	0	0	0	6	6	6	7	11	7	11	7	7	7	7	7	7	7	7	7	7	7			
Land Division / Combination	0	0	1	1	1	1	1	1	1	1	1	1	1	1	1	0	2	2	2	2	2	3	3	3	4	4	4	2	0	3	0	3	2	3	2	2	2	2	2	2	2	2			
Ordinance Amendments	2	1	0	0	0	0	0	0	0	0	0	0	3	3	3	9	9	9	9	9	9	4	4	4	15	11	11	9	9	11	9	11	6	6	6	6	6	6	6	6	6	6	6	6	6
Rezoning or Conditional Rezoning	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	2	2	2	2	2	2	0	0	0	1	0	1	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0
Special Use Permits	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	1	1	1	1	1	1	0	0	0	8	6	1	6	1	3	1	3	0	1	3	0	1	3	0	1	3	0
Preliminary Site Plan Approvals	0	0	1	1	1	1	1	1	1	1	1	1	1	1	1	0	0	0	0	0	0	0	0	0	1	1	1	4	3	0	3	0	1	0	1	1	0	1	1	1	1	1	1	1	1
Final Site Plan Approvals	0	0	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0	0	0	0	0	0	2	2	2	4	3	0	3	0	2	0	2	2	0	2	2	2	2	2	2	2	2
Combined Site Plan Approvals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	2	2	2	2	2	1	1	1	3	3	3	1	2	0	2	0	1	0	2	1	0	2	1	0	2	1			
PUD Area Plan	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
PUD Amendment	2	4	4	4	4	4	4	4	4	4	4	4	12	11	11	9	9	9	10	10	10	10	10	10	12	12	12	13	11	14	11	14	14	14	14	14	14	14	14	14	14	14			
(Sign Permits)	20	7	2	7	7	2	2	2	2	2	2	2	29	37	37	32	32	32	13	13	13	21	21	21	37	37	37	21	21	14	14	14	14	14	14	14	14	14	14	14	14	14			
(Temporary Signs/Sandwich)	1	0	0	0	0	0	0	0	0	0	0	0	1	1	1	10	10	10	6	6	6	6	6	6	2	2	2	5	6	6	6	6	6	6	6	6	6	6	6	6	6	6			
Outdoor Seating Permits	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	2	2	1	1	1	1	1	1	1	1	1	2	3	5	3	5	3	5	3	3	3	3	3	3	3	3			
(ZBA Cases) Non-Residential	1	0	0	0	0	0	0	0	0	0	0	0	1	1	1	0	0	0	2	2	2	2	2	2	2	2	2	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4			
(ZBA Cases) Residential	1	0	0	0	0	0	0	0	0	0	0	0	1	1	1	1	1	1	2	2	2	2	2	2	2	2	2	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4			
Variances Granted	2	1	0	0	0	0	0	0	0	0	0	0	3	3	3	2	2	2	2	2	2	2	2	2	2	2	2	5	7	7	7	7	7	7	7	7	7	7	7	7	7	7			
Demolition Permits	1	1	1	1	1	1	1	1	1	1	1	1	3	3	3	2	6	6	2	2	2	2	2	2	2	2	2	6	5	2	5	2	4	2	4	4	2	4	4	2	4	4			
Right-of-way permits	1	1	1	1	1	1	1	1	1	1	1	1	3	3	3	2	7	7	1	1	1	1	1	1	1	1	1	2	4	3	4	3	3	3	3	3	3	3	3	3	3	3			

Village of Dexter
3rd Quarter Report 2011-12
January 1 - March 31, 2012

1st Qtr. July-Sept	2nd Qtr. Oct-Dec	3rd Qtr. Jan-March	4th Qtr. April-June	10-11 YTD			09-10 YTD			08-09 YTD			07-08 YTD			06-07 YTD			05-06 YTD			04-05 YTD			03-04 YTD		
				Total	Total	Total	Total	Total																			
Park Use	4	3	5	12	8	15	14	6	7	4																	
Home Occupation Permits	0	0	0	0	0	0	0	2	3	2																	
Freedom of Information Requests	0	1	1	2	0	0	1	1	1	1																	
Hawkers & Peddlers Permits	5	1	1	7	6	12	9	9	12	10																	
Requests for service/Correspondence	5	5	1	11	0	1	14	9	28	15																	
Resident/Merchant/Business Communic. Enforcement	10	12	2	24	36	92	6	24	48	38																	
Initial Notice	65	24	45	134	287	156	108	181	123	83																	
Second Notice	4	4	1	9	17	9	11	11	8	10																	
* General Code Amendment : None																											
* Zoning Ordinance Amendment Pending: Article 7, Signs, Article 5 Parking and Loading, Article 6, Landscaping Standards, Article 15B, Ann Arbor Road Corridor, Article 15D, Baker Road Corridor and Article 20 Schedule of Regulations																											
* Zoning Ordinance Amendments: none																											
* Site Plans : Dexter Wellness Center																											
* Sign Permits: Polly's Paper Studio, Christine's, Myrint Family Chiropractic, Dexter Rent-All																											
* Rezoning: None																											
* Special Use Permits: None																											
* Resolutions/Support : FY 2012-2017 Capital Improvements Plan																											
* Enforcement :42 signs, 1 SE5C, 1 vehicle, 1 solid waste, snow enforcement significantly down due to mild winter																											
* ZBA :None																											
* Modification requests: none																											
Revenue -																											
Through September 30, 2011																											
Through December 31, 2011																											
Through March 31, 2012																											
Through June 30, 2012																											

* Zoning Ordinance Amendment Pending: Article 7, Signs, Article 5 Parking and Loading, Article 6, Landscaping Standards, Article 15B, Ann Arbor Road Corridor, Article 15D, Baker Road Corridor and Article 20 Schedule of Regulations

- * Zoning Ordinance Amendments: none
- * Site Plans : Dexter Wellness Center
- * Sign Permits: Polly's Paper Studio, Christine's, Myrint Family Chiropractic, Dexter Rent-All
- * Rezoning: None
- * Special Use Permits: None
- * Resolutions/Support : FY 2012-2017 Capital Improvements Plan
- * Enforcement :42 signs, 1 SE5C, 1 vehicle, 1 solid waste, snow enforcement significantly down due to mild winter
- * ZBA :None
- * Modification requests: none

Revenue -
Through September 30, 2011
Zoning Compliance Permits: \$1,340
Site Plan Review Fees: \$4,196

Through December 31, 2011
Zoning Compliance Permits: \$2,840
Site Plan Review Fees: \$5,696

Through March 31, 2012
Zoning Compliance Permits: \$4,005
Site Plan Review Fees: \$6,046

Through June 30, 2012

VILLAGE OF DEXTER

ddettling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: April 18, 2012
**Re: Assistant Village Manager &
Village Manager Report - Meeting of April 23, 2012**

1. Meeting Review:

- April 4th – Broad Street Redevelopment meeting
- April 5th – Meet with School re: Projects
- April 5th – Health Care Renewal Meeting
- April 10th – OHM Project Update Meeting
- April 10th – Dexter Coalition 5 Healthy Towns 5H
- April 11th – Goal Setting/Project Prioritization Work Session
- April 13th – Bus to Business at High School
- April 17th – WCSD participate in Sergeant Interviews
- April 19th – Meet with Alex G. re: Relay for Life

2. Upcoming Meeting Review:

- April 23rd – Meet with Scott Munzel re: Leases and Tupper Purchase Agreement.
- April 30th – HRWC Stormwater Advisory Group
- May 2nd – Budget Review Work Session
- May 7th – Stormwater Workshop
- May 8th – Dexter Coalition 5H meeting
- May 9th – Budget Review Work Session

3. SRF Sludge Project Loan Update. At the May 14, 2012 meeting a Notice of Intent for the SRF Sludge Project Bond will be presented for approval by Council. Once the notice is approved the ad can be published, which will begin the 45-day referendum period.

4. Stormwater Work Session. Attached is a draft agenda for the May 7, 2012 stormwater work session being planned prior to the May meeting of the Planning Commission. Deb Snell and Rachel Matthews have agreed to participate.

5. Downtown Landscape Contract. I'm finishing up the contract with L-n-J through June 30, 2012. The Garden Club volunteered to plant and maintain the clock and flag pole area this year. Sandy Hansen also volunteered to put together a detailed plan for plantings in the several other areas throughout the downtown in the landscape islands. She also agreed to provide guidance for the planting effort this year. I'm going to propose something different for the downtown landscaping activities for 2012-13. I'd like to post a part-time seasonal position to hire someone to take care of the landscape islands and place them on the village payroll. I'm working out details for labor and materials for the 2012-13 budget.

6. Water Main Project-Bricco Update. Bricco has two crews in the Village working through the curb stop box repairs, restoration and punch list items. The landscaping company will begin work the week of April 23, 2012.
7. Main Street Project Pre-construction & Resident meetings. The Main Street project started as scheduled on April 17, 2012. The contractor completed the removal of the surface of the roadway and parking spaces on April 18, 2012. It appears that the base under the milled surface is in good condition, which means that the wearing course of asphalt will likely be put down earlier than expected, potentially by Friday, April 20, 2012. The detour/road closure signs were placed according to the plans. Staff, OHM and the Sheriff's Office have continued to evaluate the project area and determine where additional signs/barricades are needed.
8. Sludge Handling Improvement Project. Just a reminder that Dan Schlaff asked Council members that may be interested in learning more about the project to let him know. Dan would appreciate the opportunity to walk Council members through the Sludge Handling improvements and provide an on-site summary of the changes that have taken place and will take place at the Wastewater Treatment Facility.
9. Waste Management Renewal. I have a meeting scheduled with Patrick Greve on April 19th so this item will not be ready for this packet. The renewal proposal will be presented on the next agenda May 14, 2012.
10. Farmers Market. Opening day for the 2012 Dexter Farmers Market will be Saturday, May 5, 2012. The next meeting of the Community Garden/Farmers Market Oversight Committee will be April 25, 2012 at 5:30 p.m. The Committee will now be meeting monthly on the 4th Wednesday.
11. Budget Work Session. Reminder we have a budget work session scheduled for Wednesday, May 2, 2012 at 6:00 p.m. at the Copeland Board room. The packet will be delivered on April 25, 2012.
12. Third Quarter Finance Report. Typically the Third Quarter Report would have been presented with this agenda, but transition issues with BSNA software delayed finalizing this report. Marie will be attending the May 14, 2012 meeting to present the Third Quarter Financial Report. To aid in the budget work session a copy of the Third Quarter Report will be included in the work session packet for the May 2, 2012 meeting.
13. Dexter Community School Project Update. A summary and site work plans for the projects the School will be working on this construction season is being finalized and will be provided at the meeting. Mary Marshall confirmed that the school purchased the Naylor property located at the corner of Shield and Baker Road. Tentative plans are to use the property for track and field events and possibly make improvements in the summer of 2013 that would accommodate bus traffic into the site to avoid the intersection at Baker Road. Staff will continue discussions with the School to define opportunities for collaborating on a Baker Road Improvement project in the future.

STORM WATER WORKSESSION

May 7, 2012

DRAFT

1. Water is storm water and why is it important?
 - a. Regulatory Requirements
 - b. Permit Requirements
 - c. Public Education
2. Why does the Village need to care about storm water?
3. Storm water and the Master Plan
 - a. Goals and Objectives
 - b. Implementation Strategies
 - c. 2004 Storm Water Study
4. Storm water and the Capital Improvements Plan
 - a. Catch Basin Replacement
 - b. Regional Storm Water Management
 - c. Baker Road Storm Channel Rehabilitation
 - d. Fourth Street Storm Sewer
 - e. Grand Street Storm Sewer
 - f. Storm Outlet Rehabilitation
 - g. Bio-retention systems
 - h. DBRP Detention Basin Outlet
 - i. DPW - Small scale localized projects
5. Funding
 - a. Grants – Match Requirements
 - b. SRF
 - c. S2
 - d. Semcog
 - e. Storm water Utility
6. Next Steps

Village President Report

AGENDA 4-23-12
ITEM I-5

Hello Residents and Fellow Council Members,

Here is a summary of my recent activities since the last Council meeting and future meeting schedule:

Recent Activities

April 10, 2012 – Met with Chief Yates of the Dexter Area Fire Department – Chief Yates was helpful in providing firefighter salaries and department cost information for the preliminary regional budget that we are preparing for discussion at our next Regional Fire Department meeting (April 18th).

April 11, 2012 - Village Council Goal Setting Session #2 – Council's second goal setting session was a good one. Much discussion took place on many items and input was offered for the draft budget for 2012-2013. The draft budget will be passed out for Council review on April 25, 2012. A summary of my notes from the workshop is attached to my report.

April 12, 2012 – Mill Creek Park meeting – Met with Paul Evanoff of JJR (representing the Village), Allison Bishop (community development manager), Donna Dettling (Village Manager), James Sallee (MDEQ) and Rick Cedroni (Cedroni Contracting) regarding the Mill Creek Park soil project schedule and efforts to address the recent concerns expressed by the MDEQ on a couple areas of the site, specifically the soil erosion and sedimentation control efforts at the toe of the slope near the old DAPCO building and the lack of silt fence along the rock lined storm water swales that have become full of sediment. Cedroni is still indicating that a lot is going to happen in the coming weeks, however, there is a concern that they may not finish by the May 15th Substantial Completion date in the contract. Cedroni's progress is very dependent on the support of one of their subcontractors (Dean Marine Excavating) ability to be on site to help them finish with the remaining earth moving, shaping and grading work that still needs to be done. It was agreed by all that weekly meetings were necessary to discuss recent progress and achievable next steps that could be reasonably anticipated as the project progresses.

Future Activities

April 16, 2012 – Grand opening and ribbon cutting for CPA2Biz, a new accounting firm that opened an office recently on the 3rd Floor of the Monument Park Building

April 17, 2012 – WDIV Interview on York Street with local resident who had considerable home damage resulting from the March 15th Tornado. WDIV was doing an update on the status of rebuilding efforts in the Village one month later.

April 18, 2012 – Regional Fire Committee meeting at Scio Twp Hall – the Committee will be reviewing a first draft of the preliminary budget and organizational chart for the New Regional Fire Department. Other topics may be covered as well.

April 18, 2012 – Village Manager Review workshop (in closed session) 6 pm

April 19, 2012 – Village of Dexter Downtown Development Authority meeting – The DDA Board will be reviewing a draft of their fiscal year 2012/2013 budget, as well as discussing next steps for the old DAPCO property

April 19, 2012 – Chief Elected Officials meeting at Scio Twp – I am going to try and attend this meeting if my schedule will allow it.

April 23, 2012 – Village Council meeting

May 2, 2012 – Budget Review Workshop No. 1

May 14, 2012 – Village Council meeting

May 16, 2012 – Budget Review Workshop No. 2

I am trying to get a meeting scheduled to discuss the Memorial Day activities planned within the Village. I will keep all of you updated once I get the meeting scheduled.

Please let me know if you have any questions. I hope to see you around our town.

Shawn Keough

Village President

skeough@villageofdexter.org

(734) 426-5486 (home) or (313) 363-1434 (cell phone)

Courtney Nicholls

From: Keough, Shawn <SKEOUGH@WadeTrim.com>
Sent: Thursday, April 12, 2012 8:57 AM
To: millpond89@comcast.net; James Smith (jdsmith@umich.edu); jrsemifero@yahoo.com; donnadlf@gmail.com; ellistell@aol.com; Carol Jones (cjones@villageofdexter.org); jcarson@aiserv.net; Donna Dettling; Courtney Nicholls
Subject: Goal Setting Session #2 - Summary of Discussion and Direction provided to staff

Good morning everyone,

I would like to thank everyone for dedicating a full evening to our second goal setting session last night. There were many good conversations on a variety of topics.

Donna/Courtney – thanks for providing food and beverages for all of us.

Here is a summary of the priorities and direction we provided to staff as they prepare the draft budget for distribution on April 25th:

General Fund

- Continue to pay down our unfunded liability by contributing more than the minimum required by MERS
- Contribute \$75,000 toward Retiree Health Care Fund
- Finish Mill Creek Park project, including budgeting for new signs in the Park. Brief mention of utilizing Tree Replacement Funds for west side of Creek.
- Form Regional Fire Department, if possible, to save an estimated \$80,000 in General Fund expenditures
- Lower Health Care costs (this goal carries over into the Street, Water and Sewer Funds as well) – Council reviewed options for health care plans – further discussion will occur as the budget process proceeds.
- Give bonuses to 4 salaried staff
- Fund Public Art at \$10,000
- Program \$ for new email system
- Staff will complete repair estimates for improvements to 8140 Main Street and share those during the budget review process

Street Fund

- Budget for the completion of Main Street Resurfacing and Central Street Reconstruction projects as necessary, if they overlap two fiscal calendars.
- Lots of discussion on Forest Street storm sewer improvement project (\$102,000 +)
- General support to repave at least one block of our worst section of roadway somewhere in the Village (TBD).
- Staff mentioned the need to replace the outlet structure at the DBRP Detention Basin (\$20,000 +/-)
- Staff asked to include a general capital improvement line item of around \$200,000 that can be further defined as we go through the budget process.
- Council to consider raising the Street millage to generate more revenue for street improvement projects.
- Discussion of speed/traffic count trailer purchase (\$4,000 +)
- Discussion of parking in the vicinity of the new park

Water Fund

- Council encouraged staff to complete 4 projects as proposed by staff – repairs to well #4 (\$20,000), repair 3 hydrants on Huron (\$24,000), rebuild high service pump (\$5,000) and clean out clear well (\$6,000).

- Council would like to set aside funds toward the future Water Tower repair, from current year's budget, if possible, but from reserves if necessary.

Sewer Fund

- Maintain support for Sludge Handling Project
- Review/set proposed sewer rates for 2012-2013 in preparation for Sludge Handling Project
- Council was generally supportive with trying to complete the 5 projects proposed by staff - WWTP maintenance cleaning (\$8,000), adding a manhole on Edison (\$8,000), new grinder pump (\$10,000), rebuild/repaint screw pump (\$15,000) and repair of sewer line on Grand (up to \$50,000) totaling approximately \$91,000.

Dapco Redevelopment Team

- Financially assist the DDA over the next 5 months with the environmental cleanup review of the site, including the hiring of a consultant to help the Village in this effort.
- Review Purchase Agreement
- DDA will be requested to reimburse Village General Fund for \$13,000 Evaluation and \$19,000 in Environmental Consulting fees.
- Based on the information discovered by the consultant, begin discussions with Mr. Tupper regarding cleanup costs.
- Share OHM/Bird Houk report with DDA
- Share OHM/Bird Houk report with Dapco Redevelopment Team

Parks and Rec Budget Requests

- Other than the signs and the raising of the sidewalk under the Main Street Bridge, Council did not discuss any of the other items on the list. This can be reviewed further once the draft budget is put together.

I hope this represents an accurate summary of what we discussed last night. If I left anything out or incorrectly stated anything, please let me know.

Please consider the environment before printing this message.

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SUMMARY OF BILLS AND PAYROLL **23-Apr-12**

Payroll Check Register	04/18/12	\$34,000.35	Bi-weekly payroll processing
Account Payable Check Register	4/23/2012	\$196,493.76	
	12/22/37		
		\$230,494.11	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS
Summary Items from Bills & Payroll		Amount	Comments

**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS
 DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**

"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."

User: erin

DB: Dexter

EXP CHECK RUN DATES 04/18/2012 - 04/18/2012

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Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. ARBOR CARE TREE SURGEONS	1,750.00		
2. ARBOR SPRINGS WATER CO.INC	5.75		
3. AT&T	184.79		
4. BELL EQUIPMENT CO	201.08		
5. BOULLION SALES	112.66		
6. BROWN EQUIPMENT CO INC	184.35		
7. BRUCE WHITLEY	149.85		
8. BS&A SOFTWARE	6,205.00		
9. CARLISLE-WORTMAN ASSOCIATES	80.00		
10. CINTAS CORPORATION	739.65		
11. CORRIGAN OIL COMPANY	2,121.81		
12. DETROIT SALT COMPANY	4,840.37		
13. DEXTER HISTORICAL SOCIETY	250.00		
14. DEXTER MILL	73.49		
15. DEXTER SENIOR CITIZENS CENTER	1,100.00		
16. DONNA DETTLING	80.00		
17. DORNBOS SIGN & SAFTEY INC.	225.41		
18. DTE ENERGY	17,548.71		
19. HERITAGE NEWSPAPERS	72.00		
20. IDEXX DISTRIBUTION CORP	402.50		
21. LINCOLN FINANCIAL	444.45		
22. L-N-J LANDSCAPING AND LAWNCARE	3,500.00		
23. LOWE'S BUSINESS ACCOUNT	199.77		
24. NEXTEL COMMUNICATIONS	257.67		
25. NORTH CENTRAL LABORATORIES	609.03		
26. ORCHARD, HILTZ & MCCLIMENT INC	116,659.90		
27. PARAGON LABORATORIES INC	50.00		
28. PARTS PEDDLER AUTO SUPPLY	41.72		
29. PNC	114.75		
30. POSTMASTER	190.00		
31. QUALITY ASSURANCE SERVICE	120.00		
32. RADTKE TRUCKING, LLC	720.00		
33. ROGER, BECK	116.00		
34. SIGNS IN 1 DAY	143.00		
35. SMALL BUSINESS ASSOC OF MICH	16,200.88		
36. SOUTHEAST MICHIGAN COUNCIL	100.00		
37. SOUTHEASTERN EQUIPMENT CO. INC	317.08		
38. STAPLES BUSINESS ADVANTAGE	265.89		
39. UIS PROGRAMMABLE SERVICES INC	270.00		
40. UTILITIES INSTRUMENTATION SERV	792.00		
41. WASTE MANAGEMENT	19,054.20		
TOTAL ALL CLAIMS	196,493.76		

User: erin
DB: Dexter

POST DATES 04/17/2012 - 04/18/2012
JOURNALIZED PAID
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 General Fund							
Dept 101.000 Village Council							
101-101.000-955.000	Miscellaneous		ADDITIONAL MEETING IN MARCH	04/17/12	04/18/12	100.00	38159
101-101.000-956.000	Council Discretionary Ex	PNC	MISC	04/17/12	04/18/12	66.80	38154
			Total For Dept 101.000 Village Council			166.80	
Dept 172.000 Village Manager							
101-172.000-721.000	Health & Dental Insuranc		COVERAGE MAY 2012	04/17/12	04/18/12	1,898.00	38175
101-172.000-722.000	Life & Disability Insura	LINCOLN FINANCIAL	COVERAGE 05/01-05/31	04/17/12	04/18/12	116.38	38165
101-172.000-955.000	Miscellaneous	DONNA DETTLING	LUNCH MEETING	04/17/12	04/18/12	80.00	38160
			Total For Dept 172.000 Village Manager			2,094.38	
Dept 215.000 Village Clerk							
101-215.000-901.000	Printing & Publishing	HERITAGE NEWSPAPERS	LEGALS	04/17/12	04/18/12	72.00	38162
			Total For Dept 215.000 Village Clerk			72.00	
Dept 253.000 TREASURER							
101-253.000-721.000	Health & Dental Insuranc		COVERAGE MAY 2012	04/17/12	04/18/12	1,357.20	38175
101-253.000-722.000	Life & Disability Insura	LINCOLN FINANCIAL	COVERAGE 05/01-05/31	04/17/12	04/18/12	34.81	38165
			Total For Dept 253.000 TREASURER			1,392.01	
Dept 265.000 Buildings & Grounds							
101-265.000-727.000	Office Supplies	ARBOR SPRINGS WATER C	OFFICE SUPPLIES	1332180	04/18/12	5.75	38145
101-265.000-727.000	Postage	STAPLES BUSINESS ADVA	MISC	3172336769	04/18/12	38.48	38179
101-265.000-728.000	Postage	PNC		04/17/12	04/18/12	12.95	38154
101-265.000-728.000	Utilities	POSTMASTER	STANDARD MAIL PERMIT	04/17/12	04/18/12	190.00	38181
101-265.000-920.000	Equipment	DTE ENERGY	MARCH SERVICE	04/17/12	04/18/12	789.71	38155
101-265.000-935.000	Equipment	CINTAS CORPORATION	MARCH SERVICE	04/17/12	04/18/12	101.25	38152
101-265.000-977.000	Equipment	BS&A SOFTWARE	SOFTWARE CONVERSION	080766	04/18/12	2,790.23	38150
101-265.000-977.000	Equipment	BS&A SOFTWARE	TRAINING	081353	04/18/12	1,466.67	38150
			Total For Dept 265.000 Buildings & Grounds			5,395.04	
Dept 285.000 Village Tree Program							
101-285.000-731.000	Landscape Supplies	SIGNS IN 1 DAY	ARBOR DAY BANNER	22028	04/18/12	47.00	38177
			Total For Dept 285.000 Village Tree Program			47.00	
Dept 400.000 Planning Department							
101-400.000-721.000	Health & Dental Insuranc		COVERAGE MAY 2012	04/17/12	04/18/12	1,357.20	38175
101-400.000-722.000	Life & Disability Insura	LINCOLN FINANCIAL	COVERAGE 05/01-05/31	04/17/12	04/18/12	33.14	38165
101-400.000-802.000	Professional Services	CARLISLE-WORTMAN ASSO	LAFONTAIN	2124-140	04/18/12	80.00	38151
			Total For Dept 400.000 Planning Department			1,470.34	
Dept 441.000 Department of Public Works							
101-441.000-721.000	Health & Dental Insuranc		COVERAGE MAY 2012	04/17/12	04/18/12	1,275.08	38175
101-441.000-722.000	Life & Disability Insura	LINCOLN FINANCIAL	COVERAGE 05/01-05/31	04/17/12	04/18/12	35.68	38165
101-441.000-740.000	Operating Supplies	STAPLES BUSINESS ADVA	SUPPLIES	3172336769	04/18/12	25.83	38179
101-441.000-740.000	Operating Supplies	LOWE'S BUSINESS ACCOU	MISC	04/17/12	04/18/12	35.60	38166
101-441.000-745.000	Travel & Mileage	CINTAS CORPORATION	MARCH SERVICE	04/17/12	04/18/12	325.00	38152
101-441.000-751.000	Travel & Mileage	CORRIGAN OIL COMPANY	FUEL	5634310	04/18/12	789.16	38153
101-441.000-861.000	Travel & Mileage	BRUCE WHITLEY	MILEAGE	04/17/12	04/18/12	149.85	38184
101-441.000-920.001	Cellular	NEXTEL COMMUNICATIONS	CELLULAR	04/17/12	04/18/12	128.84	38168
			Total For Dept 441.000 Department of Public Work			2,765.04	

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Dexter

POST DATES 04/17/2012 - 04/18/2012
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund 101 General Fund						
Dept 442.000 Downtown Public Works						
101-442.000-920.000	Utilities	DTE ENERGY	MARCH USAGE	04/17/12	04/18/12	532.00
			Total For Dept 442.000 Downtown Public Works			532.00
Dept 447.000 Engineering						
101-447.000-830.000	Engineering Consulting	ORCHARD, HILTZ & MCCL	INVOICES THRU FEB 11, 2012	04/17/12	04/18/12	1,053.00
			Total For Dept 447.000 Engineering			1,053.00
Dept 528.000 Solid Waste						
101-528.000-805.000	Contracted Solid Waste S	WASTE MANAGEMENT	RESIDENTIAL	7195259	04/18/12	38183
			Total For Dept 528.000 Solid Waste			19,054.20
Dept 728.000 ECONOMIC DEVELOPMENT						
101-728.000-802.000	Professional Services	ORCHARD, HILTZ & MCCL	INVOICES THRU FEB 11, 2012	04/17/12	04/18/12	38169
101-728.000-802.000	Professional Services	ORCHARD, HILTZ & MCCL	INVOICES THRU MARCH 10 2012	04/17/12X	04/18/12	38169
			Total For Dept 728.000 ECONOMIC DEVELOPMENT			3,474.50
Dept 751.000 PARKS & RECREATION						
101-751.000-721.000	Health & Dental Insuranc	SMALL BUSINESS ASSOC	COVERAGE MAY 2012	04/17/12	04/18/12	38175
101-751.000-722.000	Life & Disability Insura	LINCOLN FINANCIAL	COVERAGE 05/01-05/31	04/17/12	04/18/12	38165
101-751.000-955.000	Miscellaneous	PNC	MISC	04/17/12	04/18/12	38154
101-751.000-955.000	Miscellaneous	ROGER, BECK	PATHFAGS	04/17/12	04/18/12	38173
101-751.000-955.000	Miscellaneous	SIGNS IN 1 DAY	EASTER EGG HUNT SIGNS	22169	04/18/12	38177
			Total For Dept 751.000 PARKS & RECREATION			458.42
Dept 851.000 Insurance & Bonds						
101-851.000-721.001	Retiree Health Insurance	SMALL BUSINESS ASSOC	COVERAGE MAY 2012	04/17/12	04/18/12	38175
			Total For Dept 851.000 Insurance & Bonds			616.74
Dept 875.000 Contributions						
101-875.000-965.002	Contribution to Communit	DEXTER HISTORICAL SOC		04/17/12	04/18/12	38157
101-875.000-965.003	Contribution to Senior C	DEXTER SENIOR CITIZEN		04/17/12X	04/18/12	38159
			Total For Dept 875.000 Contributions			1,250.00
Dept 890.000 Contingencies						
101-890.000-969.000	DISASTER RECOVERY	ARBOR CARE TREE SURGE	3679 HUDSON/STORM DAMAGE	04/17/12	04/18/12	38144
101-890.000-969.000	DISASTER RECOVERY	DORNBOS SIGN & SAFTY	DPW	57604	04/18/12	38161
101-890.000-969.000	DISASTER RECOVERY	L-N-J LANDSCAPING AND	STUMP REMOVAL	04/17/12	04/18/12	38164
			Total For Dept 890.000 Contingencies			5,475.41
Fund 202 Major Streets Fund						
Dept 445.000 STORMWATER						
202-445.000-740.000	Operating Supplies	LOWE'S BUSINESS ACCOU	MISC	04/17/12	04/18/12	38166
202-445.000-802.000	Professional Services	ORCHARD, HILTZ & MCCL	INVOICES THRU FEB 11, 2012	04/17/12	04/18/12	38169
202-445.000-802.000	Professional Services	ORCHARD, HILTZ & MCCL	INVOICES THRU MARCH 10 2012	04/17/12X	04/18/12	38169
			Total For Dept 445.000 STORMWATER			3,085.47
Dept 451.000 Contracted Road Construction						
202-451.000-974.009	Central Street Project	ORCHARD, HILTZ & MCCL	INVOICES THRU FEB 11, 2012	04/17/12	04/18/12	38169
202-451.000-974.009	Central Street Project	ORCHARD, HILTZ & MCCL	INVOICES THRU MARCH 10 2012	04/17/12X	04/18/12	38169

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF DEXTER
 POST DATES 04/17/2012 ~ 04/18/2012
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 202 Major Streets Fund							
Dept 451.000 Contracted Road Construction							
202-451.000-974.010	Main Street Resurfacing	ORCHARD, HILTZ & MCCL	INVOICES THRU FEB 11, 2012	04/17/12	04/18/12	7,076.75	38169
202-451.000-974.010	Main Street Resurfacing	ORCHARD, HILTZ & MCCL	INVOICES THRU MARCH 10 2012	04/17/12X	04/18/12	7,370.25	38169
			Total For Dept 451.000 Contracted Road Construct			15,273.00	
Dept 463.000 Routine Maintenance							
202-463.000-721.000	Health & Dental Insuranc	SMALL BUSINESS ASSOC	COVERAGE MAY 2012	04/17/12	04/18/12	1,069.42	38175
202-463.000-722.000	Life & Disability Insura	LINCOLN FINANCIAL	COVERAGE 05/01-05/31	04/17/12	04/18/12	29.93	38165
202-463.000-740.000	Operating Supplies	RADTKE TRUCKING, LLC	LIME STONE	04/17/12	04/18/12	720.00	38174
202-463.000-802.000	Professional Services	ORCHARD, HILTZ & MCCL	INVOICES THRU FEB 11, 2012	04/17/12	04/18/12	1,060.00	38169
202-463.000-802.000	Professional Services	ORCHARD, HILTZ & MCCL	INVOICES THRU MARCH 10 2012	04/17/12X	04/18/12	290.00	38169
			Total For Dept 463.000 Routine Maintenance			3,169.35	
Dept 474.000 Traffic Services							
202-474.000-721.000	Health & Dental Insuranc	SMALL BUSINESS ASSOC	COVERAGE MAY 2012	04/17/12	04/18/12	329.05	38175
202-474.000-722.000	Life & Disability Insura	LINCOLN FINANCIAL	COVERAGE 05/01-05/31	04/17/12	04/18/12	9.21	38165
			Total For Dept 474.000 Traffic Services			338.26	
Dept 478.000 WINTER MAINTENANCE							
202-478.000-721.000	Health & Dental Insuranc	SMALL BUSINESS ASSOC	COVERAGE MAY 2012	04/17/12	04/18/12	658.10	38175
202-478.000-722.000	Life & Disability Insura	LINCOLN FINANCIAL	COVERAGE 05/01-05/31	04/17/12	04/18/12	18.42	38165
			Total For Dept 478.000 WINTER MAINTENANCE			676.52	
Fund 203 Local Streets Fund							
Dept 463.000 Routine Maintenance							
203-463.000-721.000	Health & Dental Insuranc	SMALL BUSINESS ASSOC	COVERAGE MAY 2012	04/17/12	04/18/12	329.05	38175
203-463.000-722.000	Life & Disability Insura	LINCOLN FINANCIAL	COVERAGE 05/01-05/31	04/17/12	04/18/12	9.21	38165
203-463.000-740.000	Operating Supplies	DEXTER MILL	STRAW	15958	04/18/12	7.00	38158
203-463.000-740.000	Operating Supplies	LOWE'S BUSINESS ACCOU	MISC	04/17/12	04/18/12	47.45	38166
203-463.000-802.000	Professional Services	ORCHARD, HILTZ & MCCL	INVOICES THRU FEB 11, 2012	04/17/12	04/18/12	451.75	38169
			Total For Dept 463.000 Routine Maintenance			844.46	
Dept 474.000 Traffic Services							
203-474.000-721.000	Health & Dental Insuranc	SMALL BUSINESS ASSOC	COVERAGE MAY 2012	04/17/12	04/18/12	82.26	38175
203-474.000-722.000	Life & Disability Insura	LINCOLN FINANCIAL	COVERAGE 05/01-05/31	04/17/12	04/18/12	2.30	38165
			Total For Dept 474.000 Traffic Services			84.56	
Dept 478.000 WINTER MAINTENANCE							
203-478.000-721.000	Health & Dental Insuranc	SMALL BUSINESS ASSOC	COVERAGE MAY 2012	04/17/12	04/18/12	164.53	38175
203-478.000-722.000	Life & Disability Insura	LINCOLN FINANCIAL	COVERAGE 05/01-05/31	04/17/12	04/18/12	4.60	38165
203-478.000-740.000	Operating Supplies	DETROIT SALT COMPANY	SALT	26532	04/18/12	4,840.37	38156
			Total For Dept 478.000 WINTER MAINTENANCE			5,009.50	
Fund 204 Municipal Streets							
Dept 248.000 Administration							
248-248.000-721.001	Retiree Health Insurance	SMALL BUSINESS ASSOC	COVERAGE MAY 2012	04/17/12	04/18/12	696.96	38175
			Total For Dept 248.000 Administration			696.96	

User: erin
 PB: Dexter

POST DATES 04/17/2012 - 04/18/2012
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 204 Municipal Streets							
Fund 402 Equipment Replacement Fund							
Dept 441.000 Department of Public Works							
402-441.000-939.000	Vehicle Maintenance & Re	BELL EQUIPMENT CO	MAINTENANCE	0084059	04/18/12	201.08	38147
402-441.000-939.000	Vehicle Maintenance & Re	BOULLION SALES	MAINTENANCE	215513	04/18/12	112.66	38148
402-441.000-939.000	Vehicle Maintenance & Re	BROWN EQUIPMENT CO INC	DPW	22158	04/18/12	184.35	38149
402-441.000-939.000	Vehicle Maintenance & Re	PARTS PEDDLER AUTO SU	MAINTENANCE	04/17/12	04/18/12	27.98	38171
402-441.000-939.000	Vehicle Maintenance & Re	SOUTHEASTERN EQUIPMEN	MAINTENANCE	B73129	04/18/12	317.08	38178
Total For Dept 441.000 Department of Public Work						843.15	
Total For Fund 402 Equipment Replacement Fund						843.15	
Fund 403 SRF Project Fund							
Dept 901.003 Sludge Project							
403-901.003-830.000	Engineering Consulting	ORCHARD, HILTZ & MCCL	INVOICES THRU FEB 11, 2012	04/17/12	04/18/12	22,989.90	38169
403-901.003-830.000	Engineering Consulting	ORCHARD, HILTZ & MCCL	INVOICES THRU MARCH 10 2012	04/17/12X	04/18/12	32,484.25	38169
Total For Dept 901.003 Sludge Project						55,474.15	
Total For Fund 403 SRF Project Fund						55,474.15	
Fund 404 DWRP Project Fund							
Dept 901.002 Water Project Phase 2							
404-901.002-830.000	Engineering Consulting	ORCHARD, HILTZ & MCCL	INVOICES THRU FEB 11, 2012	04/17/12	04/18/12	24,573.50	38169
404-901.002-830.000	Engineering Consulting	ORCHARD, HILTZ & MCCL	INVOICES THRU MARCH 10 2012	04/17/12X	04/18/12	4,644.00	38169
Total For Dept 901.002 Water Project Phase 2						29,217.50	
Total For Fund 404 DWRP Project Fund						29,217.50	
Fund 590 Sewer Enterprise Fund							
Dept 548.000 Sewer Utilities Department							
590-548.000-721.000	Health & Dental Insuranc	SMALL BUSINESS ASSOC	COVERAGE MAY 2012	04/17/12	04/18/12	3,290.52	38175
590-548.000-721.001	Retiree Health Insuranc	SMALL BUSINESS ASSOC	COVERAGE MAY 2012	04/17/12	04/18/12	1,470.57	38175
590-548.000-722.000	Life & Disability Insura	LINCOLN FINANCIAL	COVERAGE 05/01-05/31	04/17/12	04/18/12	87.01	38165
590-548.000-740.000	Operating Supplies	STAPLES BUSINESS ADVA	SUPPLIES	3172336769	04/18/12	112.43	38179
590-548.000-743.000	Chemical Supplies - Lab	NORTH CENTRAL LABORAT	LAB	301668	04/18/12	517.93	38167
590-548.000-743.000	Chemical Supplies - Lab	NORTH CENTRAL LABORAT	LAB	301928	04/18/12	91.10	38167
590-548.000-745.000	Professional Services	CINTAS CORPORATION	MARCH SERVICE	04/17/12	04/18/12	158.04	38152
590-548.000-802.000	Professional Services	QUALITY ASSURANCE SER	WWTP	1143	04/18/12	120.00	38172
590-548.000-802.000	Professional Services	SOUTHEAST MICHIGAN CO	MEMBERSHIP FEE	04/17/12	04/18/12	100.00	38176
590-548.000-802.000	Professional Services	UIS PROGRAMMABLE SERV	WWTP	530339040	04/18/12	270.00	38180
590-548.000-802.000	Professional Services	UTILITIES INSTRUMENTA	WWTP	530339056	04/18/12	792.00	38182
590-548.000-920.000	Utilities	DTE ENERGY	MARCH USAGE	04/17/12	04/18/12	14,417.00	38155
590-548.000-920.001	Utilities	AT&T	04/17/12	04/17/12	04/18/12	92.40	38146
590-548.000-920.001	Utilities	NEXTEL COMMUNICATIONS	CELLULAR	04/17/12	04/18/12	77.30	38168
590-548.000-935.000	Building Maintenance & R	DEXTER CORPORATION	MARCH SERVICE	04/17/12	04/18/12	25.00	38152
590-548.000-955.000	Miscellaneous	DEXTER MILL	CONTRACTORS MIX	15802	04/18/12	66.49	38158
590-548.000-977.000	Equipment	BS&A SOFTWARE	SOFTWARE CONVERSION	080766	04/18/12	974.05	38150
Total For Dept 548.000 Sewer Utilities Departmen						22,661.84	
Total For Fund 850 Long-Term Debt						801.13	
Dept 850.000 Long-Term Debt							
590-850.000-977.002	Equipment - Screw Pumps	ORCHARD, HILTZ & MCCL	INVOICES THRU FEB 11, 2012	04/17/12	04/18/12	801.13	38169

User: erin
By: Dexter

POST DATES 04/17/2012 - 04/18/2012
JOURNALIZED PAID
BANK CODE: POOL

50

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
			Fund 701 Trust & Agency Fund			5,836.99
			Total For All Funds:			<u>196,493.76</u>

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager; Kurt Augustine, Streets Foreman
Date: April 23, 2012
Re: Pavement Markings

Provided for your review are the bids for the 2012 Pavement Marking Program. All streets that are currently striped will be re-striped with the exception of Main Street and Central Street in the project areas. All Village/DDA parking lots are included along with the parking spaces along Main and Broad.

The bid was posted on the Michigan Intergovernmental Trade Network (MITN) on March 27, 2012 and was due on April 13, 2012. Three bids were received: P.K. Contracting - \$16,793.88, Zebra Striping - \$14,467.80 and M & M Pavement Marking - \$9,723.36. Kurt spoke with the Livingston County Road Commission who provided a positive reference for M & M Pavement Marking's work.

Staff is recommending that the bid be awarded to M & M Pavement Marking for an amount not to exceed \$10,000.00. The original budgeted amount for this project was \$12,000 and will be paid for out of funds:

- 202.474.000.802.000 - \$7,000
- 203.474.000.802.000 - \$3,000

The contractor plans to begin work the week of May 14, 2012.



VILLAGE OF DEXTER

INVITATION TO BID

BID TITLE: 2012 Pavement Markings

BID DUE DATE: FRIDAY, APRIL 13, 2012 10:00 AM

ISSUING AGENCY INFORMATION

ISSUED BY: Village of Dexter, 8140 Main Street, Dexter, MI 48130

ISSUE DATE: 3-27-12

RETURN TO:

Village of Dexter
Assistant Village Manager
Courtney Nicholls
8140 Main Street (mailing)
8123 Main Street (drop off)
Dexter, MI 48130

Phone: (734) 426-8303 ext. 11

Fax: (734) 426-5614

Website: www.villageofdexter.org

INSTRUCTIONS TO BIDDERS

COMPLETE THE INFORMATION BELOW AND RETURN THIS PAGE WITH YOUR BID AND ANY REQUIRED DOCUMENTS TO THE ADDRESS LISTED ABOVE UNDER "ISSUING AGENCY INFORMATION."

Alternate Bids: Vendors may submit alternate bids (a bid on services other than specified). Alternate bids are considered only if the vendor is the lowest responsible vendor on their primary bid. Bids must be clearly identified as "Primary" and "Alternate".

BIDDERS MUST COMPLETE THE FOLLOWING

PAYMENT TERMS: NET 30 DAYS

DELIVERY DATE:

BIDDER NAME/ADDRESS/CERTIFICATIONS:

AUTHORIZED BIDDER SIGNATORY

(print and sign in ink):

M & M PAVEMENT MARKING, Inc.
P.O. BOX 530
GRAND BLANC, MI 48480

DAVID A. LATYSEK
[Signature]

BIDDER PHONE #:

BIDDER FAX #:

810-685-4833

810-685-4684

BIDDER EMAIL ADDRESS AND WEBSITE:

DAVEMM PAVEMENT@AOL.COM

IMPORTANT: SEE STANDARDS AND TERMS

**VILLAGE OF DEXTER – 2012 PAVEMENT MARKINGS
STANDARD TERMS AND CONDITIONS**

By submitting a response to this invitation for bid, request for proposal, limited solicitation, or acceptance of a contract, the vendor agrees to acceptance of the following Standard Terms and Conditions and any other provisions that are specific to this solicitation or contract.

ACCEPTANCE/REJECTION OF BIDS, PROPOSALS, OR LIMITED SOLICITATION RESPONSES: The Village reserves the right to accept or reject any or all bids, proposals, or limited solicitation responses, wholly or in part, and to make awards in any manner deemed in the best interest of the Village. Bids, proposals, and limited solicitation responses will be firm for 30 days, unless stated otherwise in the text of the invitation for bid, request for proposal, or limited solicitation.

ACCESS AND RETENTION OF RECORDS: The contractor agrees to provide the Village, or their authorized agents, access to any records necessary to determine contract compliance. The contractor agrees to create and retain records supporting the services rendered or supplies delivered for a period of three years after either the completion date of the contract or the conclusion of any claim, litigation, or exception relating to the contract.

ALTERATION OF SOLICITATION DOCUMENT: In the event of inconsistencies or contradictions between language contained in the Village's solicitation document and a vendor's response, the language contained in the Village's original solicitation document will prevail.

ASSIGNMENT, TRANSFER AND SUBCONTRACTING: The contractor shall not assign, transfer or subcontract any portion of the contract without the express written consent of the department.

COMPLIANCE WITH LAWS: The contractor must, in performance of work under the contract, fully comply with all applicable federal, state, or local laws, rules and regulations. Any subletting or subcontracting by the contractor subjects subcontractors to the same provision.

CONFORMANCE WITH CONTRACT: No alteration of the terms, conditions, delivery, price, quality, quantities, or specifications of the contract shall be granted without prior written consent of the Village of Dexter. Supplies delivered which do not conform to the contract terms, conditions, and specifications may be rejected and returned at the contractor's expense.

E-MAIL/FACSIMILE RESPONSES: E-Mail and Facsimile responses will be not be accepted. Bids, or portions thereof, received after the due time will not be considered.

HOLD HARMLESS/INDEMNIFICATION: The contractor agrees to protect, defend, and save the Village, its elected and appointed officials, agents, and employees, while acting within the scope of their duties as such, harmless from and against all claims, demands, causes of action of any kind or character, including the cost of defense thereof, arising in favor of the contractor's employees or third parties on account of bodily or personal injuries, death, or damage to property arising out of services performed or omissions of services or in any way resulting from the acts or omissions of the contractor and/or its agents, employees, representatives, assigns, subcontractors, except the sole negligence of the Village, under this agreement.

LATE BIDS AND PROPOSALS: Regardless of cause, late bids and proposals will not be accepted and will automatically be disqualified from further consideration. It shall be solely the vendor's risk to assure delivery at the designated office by the designated time. Late bids and proposals will not be opened and may be returned to the vendor at the expense of the vendor or destroyed if requested.

RIGHT TO REJECT: The Village has the right to reject bids and proposals with reason.

PAYMENT TERM: All payment terms will be computed from the date of delivery of supplies or services OR receipt of a properly executed invoice, whichever is later. Unless otherwise noted in the solicitation document, the Village is allowed 30 days to pay such invoices.

TAX EXEMPTION: The Village of Dexter is tax exempt (#38-6004671).

TERMINATION OF CONTRACT: Unless otherwise stated, the Village may, by written notice to the contractor, terminate the contract in whole or in part at any time the contractor fails to perform the contract.

COMPLIANCE WITH WORKERS' COMPENSATION ACT

The Contractor is required to supply the Village of Dexter with proof of compliance with the Workers' Compensation Act while performing work for the Village of Dexter. Neither the Contractor nor its employees are employees of the Village. The proof of insurance/exemption must be in the form of workers' compensation insurance, an independent contractor exemption, or documentation of corporate officer status

and must be received by the Village, within 10 working days of the Notice of Award and must be kept current for the entire term of the contract.

CONTRACTS WILL NOT BE ISSUED TO VENDORS WHO FAIL TO PROVIDE THE REQUIRED DOCUMENTATION WITHIN THE ALLOTTED TIME FRAME.

CONTRACT TERMINATION

Termination for Cause. The Village may, by written notice to the Contractor, terminate this contract in whole or in part at any time the Contractor fails to perform this contract.

INSURANCE REQUIREMENTS – BID/PROPOSAL

General Requirements: The Contractor shall maintain for the duration of the contract, at its cost and expense, insurance against claims for injuries to persons or damages to property, including contractual liability, which may arise from or in connection with the performance of the work by the Contractor, agents, employees, representatives, assigns, or subcontractors. This insurance shall cover such claims as may be caused by any negligent act or omission. All coverages shall be with insurance companies licensed and admitted to do business in the State of Michigan. All coverages shall be with insurance carriers acceptable to the Village of Dexter, Michigan.

Primary Insurance: The Contractor's insurance coverage shall be primary insurance as respect to the Village, its officers, officials, employees, and volunteers and shall apply separately to each project or location. Any insurance or self-insurance maintained by the Village, its officers, officials, employees or volunteers shall be in excess of the Contractor's insurance and shall not contribute with it.

Specific Requirements for Commercial General Liability: The Contractor shall purchase and maintain occurrence coverage with combined single limits for bodily injury, personal injury, and property damage of \$300,000 per occurrence and \$1,000,000 aggregate per year to cover such claims as may be caused by any act, omission, or negligence of the Contractor or its officers, agents, representatives, assigns or subcontractors. Coverages shall include the following extensions: (a) Contractual Liability; (b) Products and Completed Operations; (c) Independent Contractor's Coverage; (d) Broad Form General Liability Extensions, or equivalent; (e) Deletion of all Explosion, Collapse and Underground (XCU) Exclusions, if applicable.

Additional Insured Status: The Village, its officers, officials, employees, and volunteers are to be covered and listed as additional insureds; for liability arising out of activities performed by or on behalf of the Contractor, including the insured's general supervision of the Contractor; products and completed operations; premises owned, leased, occupied, or used.

Specific Requirements for Automobile Liability: The Contractor shall purchase and maintain coverage with limits of not less than \$300,000 per person (personal injury), \$1,000,000 per accident occurrence (personal injury), and \$100,000 per accident occurrence (property damage), OR combined single limits of \$1,000,000 per occurrence to cover such claims as may be caused by any act, omission, or negligence of the Contractor or its officers, agents, representatives, assigns or subcontractors. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.

Certificate of Insurance/Endorsements: Insurance must be placed with an insurer with a Best's rating of no less than A-. This insurance must be maintained for the duration of the contract. The Village must receive all required certificates and endorsements within 10 days from the date of the Notice of Award before a contract will be issued. Work may not commence until a contract is in place. The Contractor must notify the Village immediately, and no less than 30 days, of any material change in insurance coverage, such as changes in limits, coverage, change in status of policy, etc. The Village reserves the right to require complete copies of insurance policies at all times.

Proof of Insurance Coverage: The contractor shall provide the Village of Dexter, Michigan, at the time contracts are returned for execution, certificates and policies listed below:

- A. Certificate of Insurance for Worker's Compensation Insurance;
- B. Certificate of Insurance for Commercial Liability Insurance;
- C. Certificate of Insurance for Automobile Liability Insurance;
- D. Original Policy, or Original Binder pending insurance policy, or Owner's & Contractor's Protective Liability Insurance;
- E. If so requested, certified copies of all policies mentioned above will be furnished.

Hold Harmless: (Page HHA-1) of this contract shall be executed by the contractor and submitted no later than 10 days following the Notice of Award and acceptance of the contract.

HOLD HARMLESS AGREEMENT

"To the fullest extent permitted by law, M & M Pavement Mills, P.C., agrees to defend, pay in behalf of, indemnify, and hold harmless the Village of Dexter, its elected and appointed officials, employees and volunteers and others working for or in behalf of the Village of Dexter, against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the Village of Dexter, its elected and appointed officials, employees, volunteers or others working in behalf of the Village of Dexter, by reason of personal injury, including bodily injury and death; and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this Contract."


Signature DAVID A. LANDER

4/11/12
Date

2012 PAVEMENT MARKINGS - PROJECT SCOPE

Project Location:

Village of Dexter

Permitted Activity:

Placement of Pavement Markings as Outlined in the Attached Listing

Contractor Requirements:

Contractors bidding must be qualified to complete the work as proposed.

Village Staff will perform the inspection of the project.

Scope of Project:

Village Council is scheduled to award the bid on April 23, 2012. The work shall be started as soon as possible following this date and must be completed by June 30, 2012.

COMPANY NAME:	
PLEASE PROVIDE THE COMPANIES/SUPERVISORS QUALIFICATIONS AND EXPERIENCE PERFORMING SUCH WORK. MUNICIPAL REFERENCES ARE REQUIRED:	
LIVINGSTON COUNTY ROAD COMMISSION LEWIS COUNTY ROAD COMMISSION SWANSON COUNTY ROAD COMMISSION	
IDENTIFY MEMBERSHIP IN RELEVANT PROFESSIONAL ORGANIZATIONS:	
LIST BID CONTINGENCIES/CONDITIONS/DEVIATIONS:	
TOTAL BID PRICE (unit price sheet must also be completed and attached): \$ 9,723.36	
START DATE: 5/13/12	END DATE: 5/20/12
TERMS:	
BID MUST BE FIRM IN ACCORDANCE WITH PLANNED SCHEDULE	F.O.B VILLAGE OF DEXTER

Company Name: <i>M+M Pavement Marking</i>			
Description	Length	Unit	UNIT Price
Street - Center Lines - Skip Yellow	2551	Lf.	.08
Street - Solid White	18480	Lf.	.058
Street - Center Lines - Yellow	45861	Lf.	.058
Parking Lots - White	7520	Lf.	.15
Parking Lots - Yellow	815	Lf.	.15
Parking Lots - Blue	1380	Lf.	.20
Crosswalks - White - 24"	2000	Lf.	1.00
Crosswalks - White - 12"	255	Lf.	.75
Crosswalks - White - 6"	1420	Lf.	.50
Street - School Zone - Legend	2	each	45.00
Railroad Crossing	5	each	75.00
Left Arrow	4	each	35.00
Right Arrow	4	each	35.00
Thru Arrow	2	each	35.00
Combination Arrow	1	each	45.00
"only" Legend	6	each	40.00
Word "Stop"	4	each	40.00
Handicap Symbol	20	each	5.00
Total Price:			

TOTAL

204.08

1,071.84

2,659.94

1,128.00

122.25

276.00

2,000.00

191.25

710.00

90.00

375.00

140.00

140.00

70.00

45.00

240.00

160.00

100.00

\$ 9,723.36

*Council
Approval
8/3/20*

Company Name: <i>P.K. Contracting</i>			
Description	Length	Unit	Price
Street - Center Lines - Skip Yellow	2551	Lf.	<i>0.103</i>
Street - Solid White	18480	Lf.	<i>0.103</i>
Street - Center Lines - Yellow	45861	Lf.	<i>0.103</i>
Parking Lots - White	7520	Lf.	<i>0.35</i>
Parking Lots - Yellow	815	Lf.	<i>0.35</i>
Parking Lots - Blue	1380	Lf.	<i>0.35</i>
Crosswalks - White - 24"	2000	Lf.	<i>1.75</i>
Crosswalks - White - 12"	255	Lf.	<i>1.25</i>
Crosswalks - White - 6"	1420	Lf.	<i>0.75</i>
Street - School Zone - Legend	2	each	<i>65.00</i>
Railroad Crossing	5	each	<i>95.00</i>
Left Arrow	4	each	<i>25.00</i>
Right Arrow	4	each	<i>25.00</i>
Thru Arrow	2	each	<i>20.00</i>
Combination Arrow	1	each	<i>35.00</i>
"only" Legend	6	each	<i>35.00</i>
Word "Stop"	4	each	<i>35.00</i>
Handicap Symbol	20	each	<i>19.50</i>
Total Price:			<i>\$16,793.88</i>

Company Name: <i>Zebra Striping</i>			
Description	Length	Unit	Price
Street - Center Lines - Skip Yellow	2551	Lf.	<i>.15/A - \$382.65</i>
Street - Solid White	18480	Lf.	<i>.15/A - \$2772.00</i>
Street - Center Lines - Yellow	45861	Lf.	<i>.15/A - \$6879.15</i>
Parking Lots - White	7520	Lf.	<i>.15/A - \$1128.00</i>
Parking Lots - Yellow	815	Lf.	<i>.15/A - \$122.25</i>
Parking Lots - Blue	1380	Lf.	<i>.15/A - \$207.00</i>
Crosswalks - White - 24"	2000	Lf.	<i>.50/A - \$1000.00</i>
Crosswalks - White - 12"	255	Lf.	<i>.25/A - \$63.75</i>
Crosswalks - White - 6"	1420	Lf.	<i>.15/A - \$213.00</i>
Street - School Zone - Legend	2	each	<i>2 @ 100 - \$200.00</i>
Railroad Crossing	5	each	<i>5 @ 100 - \$500.00</i>
Left Arrow	4	each	<i>4 @ 25 - \$100.00</i>
Right Arrow	4	each	<i>4 @ 25 - \$100.00</i>
Thru Arrow	2	each	<i>2 @ 25 - \$50.00</i>
Combination Arrow	1	each	<i>1 @ 50 - \$50.00</i>
"only" Legend	6	each	<i>6 @ 50 - \$300.00</i>
Word "Stop"	4	each	<i>4 @ 50 - \$200.00</i>
Handicap Symbol	20	each	<i>20 @ 10 - \$200.00</i>
Total Price:			

\$14467.80

AGENDA 4-23-12

ITEM 6-2

OHM

est. 1962

April 16, 2012

VILLAGE OF DEXTER

8140 Main Street
Dexter, MI 48130

Attention: Donna Dettling, Village Manager

Re: **Central Street Paving Improvements
Construction Services**

Dear Ms. Dettling:

Orchard, Hiltz & McCliment, Inc. (OHM) is pleased to submit this updated proposal for construction engineering, contract administration, inspection, and construction staking for the Central Street Paving Improvements project.

PROJECT UNDERSTANDING

On Friday, February 24, 2012, bids were received with an apparent low bidder of Concord Excavating & Grading. The Village Council accepted their bid on April 9, 2012 which ensures that construction can begin the week of June 4, 2012. The construction schedule calls for completion of the project by early September.

The proposed scope of work for Central Street includes the complete removal and replacement of the existing roadway between Second Street on the south and the Huron River bridge on the north. The project will also include upgrades to drainage as well as the installation of sidewalks and lighting. Work related to the DPW driveway (category 2) and repairs to Huron Street (category 3) will not be included in the scope of work.

SCOPE OF SERVICES

We would like to offer the following scope of services for construction phase portion of the project:

Construction Layout

1. Stakes providing proper line and grade will be provided for all proposed storm sewer, drainage structures and lighting appurtenances.
2. Staking for the roadway and driveway construction will be provided along the project.
3. Re-staking will be back-charged to the contractor

Construction Observation

4. Full-time daily observation will be provided when significant construction work or testing is occurring. Daily field reports will be prepared documenting pay item quantities and general progress for the day. Checking line and elevation for compliance with contract documents will also be provided as part of the construction observer's regular responsibilities.
5. A project engineer will oversee and supervise observation. In addition, the engineer will be responsible for resolving any interpretations or issues which may arise with the plans or contract documents.

Construction Engineering and Contract Administration

6. Assist the Village in execution of the contract documents.
7. Schedule and conduct a public informational meeting with the Village and contractor.
8. Convene a pre-construction meeting with the successful bidder and prepare meeting notes.
9. Conduct (6) Bi-weekly (or as determined) progress meetings to coordinate project details, and communicate project status.
10. A submittal log will be developed for review and approval of all shop drawings, catalogue sheets and samples related to the proposed work.
11. Respond to Contractor requests for information providing design clarifications or revisions as necessary.
12. Request and review construction progress schedule from the Contractor. Progress will be monitored throughout the project to ensure timely construction of the contract work items.
13. Prepare construction pay estimates. It is assumed that four (4) monthly estimates will be prepared for the project.
14. Assist in claim resolution and review and process any change order requests from the Contractor and provide recommendations on action to the Village.
15. Prepare a final punch list and monitor resolution of these items as well as final restoration until completion of the project.

Record Drawings

Upon completion of the construction, OHM will compile the as-built information for the road, storm sewer and lighting system into the final record drawings. We will submit one paper copy and one digital CD with PDFs of the record drawings for the Village's records.

Post Bid Design Modifications

At the March 12, 2012 Village Council meeting, additional flexibility was sought related to costs of the project. An alternative that was pursued included the use of a full road closure in place of a partial closure. OHM prepared a bulletin detailing a proposed detour and solicited revised costs from the Contractor to perform work under a full road closure. OHM also reviewed the proposal with impacted agencies such as the Washtenaw County Road Commission and public safety and relayed concerns to Village staff. This information was relayed to the Village Council which then decided to abandon the full closure concept. *This additional effort already inducted totals \$1800.00.*

At the April 9, 2012 Village Council meeting, OHM was directed to make the following modifications to the as-bid construction drawings:

- reduce the north and southbound travel lanes from 12' to 11'
- provide two, 5-foot bike lanes (no change to as-bid plans)
- provide a stamped concrete cross-walk and associated sidewalk ramps at Huron Street
- where right of way permits, provide at least a 5 foot separation between the back of curb and sidewalk
- remove the light pole and associated conduit at STA 35+90

While some of these changes will result in minimal changes to the construction drawings, some minor modifications to the plans are felt necessary to ensure that curb and drainage infrastructure is properly staked and constructed by the Contractor. In addition, additional design effort is necessary to provide detailed grades for the proposed cross walk at Huron Street that were not previously included in the plans.

Subsequent to the last meeting, the Village has also approached the property owners for the sidewalk easements. Based on discussions with the property owners, the Village requested consideration of plan revisions to incorporate changes to the proposed retaining wall and grading, at the request of the property owner(s). These requests are currently under review.

Construction Testing Services

In September of 2011, proposals for testing services were sought from three area firms for the 2011 DWRP Water Main improvements within the Village. At that time, Testing Engineers & Consultants, Inc. (TEC) was recommended for testing services based on their submitted rates. TEC will be within the Village this spring as the 2011 water main work draws to a close and has agreed to hold to their previously quoted rates. A copy of their proposal for testing on the Central Street Phase 1 project is attached for your review.

COMPENSATION

The Village will be invoiced monthly for services rendered on an hourly basis, with a not to exceed amount. Compensation due will be based on the actual hours worked during each phase of the project. For your consideration, Table 2 computes effort for tasks within the scope of services and subdivides each by category of work. In addition, costs for testing are provided under additional services.

<u>TASK</u>	<u>FEE</u>
Construction Layout.....	\$9,000.00
Construction Observation.....	\$45,000.00
Construction Engineering/Contract Administration.....	\$15,500.00
Record Drawings	\$3,800.00
TOTAL CONSTRUCTION FEE.....	\$73,300.00

Additional Services

Post Bid Analysis & Engineering Redesign.....	\$4,300.00
Materials Testing Services (TEC Inc.).....	\$9,000.00

SCHEDULE

It is anticipated that the Central Street Improvements project will be completed in September of 2012.

CONTRACT TERMS AND CONDITIONS

The attached Standard Terms and Conditions, dated March 2003 and as shown as Exhibit 1, are incorporated into this proposal by reference, with Section 7 omitted at the request of the Village.

We thank you for this opportunity to provide professional engineering services. Please do not hesitate to contact us if you have questions. Should you find our proposal acceptable, please execute the agreement below and return a copy to us for our files.

Central Street Construction Services
April 16, 2012
Page 4

Very truly yours,
ORCHARD, HILTZ & McCLIMENT, INC.



Rhett Gronevelt, P.E.
Principal

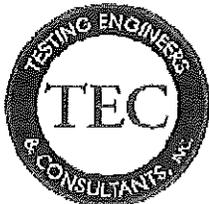
**VILLAGE OF DEXTER
CENTRAL STREET IMPROVEMENTS
Construction Phase Engineering Services**

Accepted By: _____

Printed Name: _____

Title: _____

Date: _____



Testing Engineers & Consultants, Inc.

1343 Rochester Road • PO Box 249 • Troy, Michigan 48099-0249
 (248) 588-6200 or (313) T-E-S-T-I-N-G

PROPOSAL AND AUTHORIZATION TO PROCEED

Client: Village of Dexter c/o OHM **Date:** March 1, 2012

Address: 34000 Plymouth Road, Livonia, Michigan 48150

Contact: Mr. Rhett Gronevelt, PE **Phone No.:** (734) 522-6711 **Fax No.:** (734) 522-6427

Email: rhett.gronevelt@ohm-advisors.com

Project: Central Street Phase I Improvements

Location: Village of Dexter, Michigan

Proposal Number: 010-12-0068

Scope of Services:

Testing Engineers & Consultants, (TEC) to provide construction materials testing services for the Central Street Phase I Improvements, Village of Dexter, Michigan.

Item No.	Inspection/Testing Activity	Quantity	Units	Unit Cost	Sub-Total	Total
1.01	Soil/Aggregate Density Testing					
	Senior Engineering Technician	10	Days	\$304.00	\$3,040.00	
	Nuclear Density Gauge	10	Day	\$10.00	\$100.00	
	Soil Moisture Density Relationship	5	Each	\$110.00	\$550.00	
	Sieve Analysis	5	Each	\$55.00	\$275.00	\$3,965.00
1.02	HMA Testing					
	Senior Engineering Technician	8	Days	\$304.00	\$2,432.00	
	Nuclear Density Gauge	8	Day	\$10.00	\$80.00	
	Extraction/Gradation	6	Each	\$175.00	\$1,050.00	\$3,562.00
1.03	Concrete Testing					
	Senior Engineering Technician	3	Days	\$304.00	\$912.00	
	Concrete Cylinder Tests	20	Each	\$11.00	\$220.00	\$1,132.00
1.04	Engineering Support/Reimbursables					
	Project Manager/Engineer	16	Hours	\$90.00	\$1,440.00	
	Trips (Site Visits and Sample P.U.)	26	Trips	\$35.00	\$910.00	\$2,350.00
					Total	\$11,009.00
					Contingency (OT, Retest, etc.)	\$991.00
					Testing Services Total	\$12,000.00

\$9,000 estimate after removal of Huron Street and DPW Driveway

Copyright 1997 Testing Engineers & Consultants, Inc. All rights reserved.

All services undertaken are subject to the following policy. Reports are submitted for exclusive use of the clients to whom they are addressed. Their significance is subject to the adequacy and representative character of the samples and the comprehensiveness of the tests, examinations and surveys made. No quotation from reports or use of TEC's name is permitted except as expressly authorized by TEC in writing.

CONSULTING ENGINEERS & FULL-SERVICE PROFESSIONAL TESTING AND INSPECTION
 OFFICES IN ANN ARBOR, DETROIT, AND TROY
 FOUNDED IN 1966

Testing Engineers & Consultants, Inc.

Client: Village of Dexter c/o OHM

Date: March 1, 2012

TEC Proposal Number: 010-12-0068

Schedule of Fees:

Personnel:

- Senior Engineering Technician..... Hour \$ 38.00
- Project Engineer/Manager..... Hour \$ 90.00
- Professional Engineer Hour \$ 115.00

Laboratory Tests:

- Concrete Cylinder Tests..... Each \$ 11.00
- Moisture Density Relationship of Soils Each \$ 110.00
- Sieve Analysis..... Each \$ 55.00

Equipment/Reimbursables:

- Nuclear Density Gauge Day \$ 10.00
- Trips (Site Visits and Sample P.U.) Trip \$ 35.00

Terms and Conditions:

1. The quoted fees represent standard rates for eight hours of continuous work including travel time between the hours of 7:00 a.m. and 5:00 p.m. Monday through Friday. Overtime rates would be applicable for Saturday and hours other than those stated above at 1.5 times the standard rate. Premium rates will be applicable for hours worked on Sundays and Holidays at 2.0 times the standard rate.
2. A two-hour minimum, inclusive of travel time and equipment charges, will apply to field services. The four-hour minimum will not apply to material sampling, cylinder collection, or engineering services.
3. Laboratory work that needs immediate attention will be billed at 1.5 times the standard test rate. This applies to work required to be performed on Saturdays or after 5:00 p.m. on weekdays. Work required to be performed on a Sunday or Holiday will be billed at 2.0 times the standard test rate.
4. Unless otherwise stated, local and on-site travel will be invoiced at the applicable personnel rate and \$0.55 per mile, portal-to-portal from TEC facilities. Lodging, subsistence and transportation for out-of-town services are invoiced at cost plus 20%.
5. For first time clients, invoice must be paid in full prior to release of reports. TEC accepts Check, Visa or M/C.
6. The invoice will be based upon the actual work performed and at the quoted rates. Unless otherwise stated, invoices are due 30 days from the invoice date. An administrative fee of 1.5% per month will be added to all delinquent accounts. It is agreed that the client is liable for all costs and expenses of collection, including reasonable attorney's fees, whether or not legal proceedings are instituted. Disputes of invoiced amounts must be submitted in writing within 30 days of invoice date.
7. The TEC fee for depositions, court appearances, expert witness, legal assistance, litigation, preparation, or other legal work is \$150.00 per hour plus expenses.
8. Except for circumstances caused by the willful misconduct of TEC, all claims for damages asserted against TEC by a client or third party, including claims against TEC's directors, officers, shareholders, employees and agents, are limited to the lesser amount of \$25,000 or the total dollar value of this contract.
9. All reports, plans, specifications, computer files, field data, notes and other documents prepared by TEC, as instruments of service shall remain the property of TEC. TEC shall retain all common law, statutory and other reserved rights, including the copyright thereto. The client shall not reuse or make any modifications to reports, plans, specifications, computer files or other documents without the prior written authorization of TEC.

Testing Engineers & Consultants, Inc.

Client: Village of Dexter c/o OHM

Date: March 1, 2012

TEC Proposal Number: 010-12-0068

Terms and Conditions: (cont'd)

10. In an effort to resolve any conflicts that arise during this project or following the completion of this project, the client and TEC agree that all disputes between them arising out of or relating to this project shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

Please authorize us to proceed by signing in the space provided below or by sending us a purchase order. A signed copy of this proposal or a purchase order must be returned to us before TEC can begin/continue work on your project.

Issued by TEC:

Accepted by:



William J. West, PE
Manager, Construction Services

Authorized Signature

Name/Title

Firm/FEIN.

Date

WJW/wjw

AGENDA 4-23-12

ITEM L-3

VILLAGE OF DEXTER

ddettling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: April 23, 2012
Re: OHM Services to complete Engineering Standard Manual

At the November 14, 2012 meeting, I provided an update on the Engineering Standards Manual and shared with you that the original Scope of Services we entered into in September 2010 in the amount of \$6,000 was expended as of July 2011. Rhett Gronevelt requested in November that OHM be paid for the additional services OHM provided the Village. At that time I didn't make the request to Council and this item fell off the radar. Subsequently Rhett followed up regarding the status of the request to be paid for the services and provided the attached memo.

I am requesting that Council approve Engineering Services in the amount of \$10,200 for services provided to complete the Engineering Standards manual. Outlined in the attached memo are the detailed areas of service that were provided beyond the original scope of services dated September 17, 2010, which is also attached for your review. Staff needed the extra help to complete a more thorough review then was originally foreseen in September 2010.

In anticipation of approving the service proposal, budget amendments where necessary are being proposed later on the agenda to the following line items to cover this expense. If Council chooses not to approve the services proposal, the proposed budget amendments can be adopted without the amendments shown below.

101.441.000.802.000	\$1,200.00
202.463.000.802.000	\$4,500.00
203.463.000.802.000	\$4,500.00

April 16, 2012

Village of Dexter
8140 Main St
Dexter, MI 48130



Attn: Donna Dettling
Village Manager

Re: Engineering Standards Manual Update
Additional Engineering Services

Dear Donna:

In September 2010, the Village authorized OHM to review and make recommendations for updating the Village's Engineering Standards Manual. The purpose was to update outdated technical standards or inconsistencies within the manual. This primarily consisted of notes that had been collected over the years by OHM and Village staff where the document was known to be out of date. These notes were reviewed and updates incorporated into the Engineering Standards Manual, including resolution of the discrepancies between different sections of the document, inclusion of the latest American with Disabilities Act guidelines, clarification to the underground storm water storage guidelines, etc.

As we reviewed the document in greater detail with Village staff, it became apparent that a more thorough review and revision of the Engineering Standards Manual would be beneficial. In September of 2011 we documented our concerns to you regarding the additional effort that was necessary accomplish what the Village desired, and subsequently proceeded with the additional reviews, revisions, and presentation to the Village, at your request.

Some of the additional effort included updates to the standard details, inclusion of new policies, review and clarification of the applicability of the Engineering Standards for Village projects, reformatting of the document, and additional review by other Village entities. Detail on this effort is provided below.

1. When discussing the Engineering Standards update with Village staff, we went through the standard details to be sure that they coincided with the standards. The need to revise the details became evident, as the Village's preference on materials and construction practices had changed since they were last updated. These updates would also remove some of the ambiguity that is currently experienced during construction. The water main and sanitary sewer details were provided to the Michigan Department of Environmental Quality (MDEQ) for review and comment. OHM had multiple meetings with staff to confirm that material preferences were clearly noted on the details and appropriate construction practices were included in the standards. Approximately 20 hrs of effort from the field engineer, CADD technicians, and staff engineer were needed to make the updates.
2. As part of the update process, a couple of new policies were included. In March 2010, the Village developed and adopted a Road and Right-of-Way Improvement Policy. This policy was incorporated by reference into the standards.

OHM was also aware that the Washtenaw County Water Resources Commissioner's Office is considering revisions to their storm water standards that integrated best management practices, or low-impact development. While those revisions have not yet been adopted by the County, OHM did review the proposed updates to the County's storm water standards and included those guidelines that could be easily incorporated into the Village's standards. Therefore, at this time, the County's storm water quality standards have been included by

reference. The review of these standards and incorporation of the some of the guidelines resulted in approximately 6 hrs of effort.

3. During the revision process, the completion of some Village projects has prompted consideration of the applicability of the document. Historically, the engineering standards have been primarily used to review site plans in the Village. Recent projects (i.e. Inverness St paving, 2011 DWRF project, Central St Reconstruction, etc) have prompted consideration of how the engineering standards are applied to all areas of the Village.

At a meeting with Village staff, we discussed how to address deviations from the engineering standards. Some explanation has been included in the standards to accommodate deviations from the engineering standards, and based on some of the recent projects; revisions were made to clarify existing Village standards. In addition, working with Village Staff an intent section was developed which includes clear directives on applying the design standards and procedures for accepting deviations. This resulted in approximately 12 hrs of additional effort.

4. One way to show that the standards are to apply to all areas of the Village was to reformat the document. By placing the Preliminary and Final Site Plan Checklists in the back of the document and reorganizing the front of the document, some of the emphasis on the site plan review process could be removed. Reformatting took approximately 8 hrs to complete, as the document was not originally formatted to easily make these changes. In addition, formatting inconsistencies, including repetition of several items were revised through this process.
5. Understanding the importance of this update to the community, a more thorough review by Village Council, Staff and Planning Commission was completed. This allowed for a more thorough update and familiarization of the document to more community leaders. The standards were presented for review to the Planning Commission as well as Village Staff in January. The final draft was presented to the Village Council at a work session and Council meeting for final adoptions. Final comments were collected and revisions made. Final revisions to the document resulted in approximately 12 hours.

The Standards were adopted by the Village at the March 12, 2012. The additional effort completed by OHM to finalize the documents includes making several recommendations to the engineering standards manual, completing revisions to the details, meeting with Village staff on multiple occasions and including their comments in the draft Engineering Standards manual, and reformatting the engineering standards document (Items 1 through 5 above). Our additional effort on this project totals \$10,200. Should you have any questions, do not hesitate to contact me.

Sincerely,
ORCHARD, HILTZ & McCLIMENT, INC.



Rhett Gronevelt, P.E.
Principal

September 17, 2010

The logo for OHM Engineering Advisors features the letters "OHM" in a large, bold, sans-serif font. To the right of the letters is a stylized graphic consisting of several thin, intersecting lines that form a grid-like pattern, possibly representing a technical drawing or a structural framework.

Engineering Advisors

Village of Dexter
8140 Main St
Dexter, MI 48130

Attn: Donna Dettling
Village Manager

Re: Engineering Standards Manual Update
Scope of Engineering Services

Dear Donna:

Thank you for this opportunity to provide professional engineering services to the Village. We have prepared the following project understanding and scope of services to be provided by Orchard, Hiltz, and McCliment, Inc. based on our previous discussions.

PROJECT UNDERSTANDING

The Engineering Standards Manual provides a listing of the required standards for development and construction of Village infrastructure. In July 2005, the Village of Dexter updated and adopted their current Engineering Standards Manual. Since that time, necessary revisions within the manual have been noted as outdated standards or inconsistencies within the standards have been brought to our attention. Based on the new engineering standards (i.e. stormwater quality, underground storage, ADA requirements, etc) and noted changes needed to the Engineering Standards Manual, it is recommended that the manual be updated.

SCOPE OF SERVICE

The scope of services to review and revise the Engineering Standards Manual includes the following effort:

- Review and revision of 87 pages of the Engineering Standards Manual and 54 pages of Appendices A and B. Revisions will be made to a Word document with the "Track Changes" option activated so that the Village can easily review the recommended changes.
- Two meetings with the Village, one specifically with representatives of the Department of Public Services, regarding recommended changes to the engineering standards.
- Incorporation of Village Staff recommendations and comments to the revised standards.
- Recommendation of changes to the Village for review.
- Provision of 5 hard copies and 5 CD's of the manual upon completion and Village acceptance.

SCHEDULE

The work for the project would begin immediately upon approval of this scope of services. It is expected that the work will take approximately 4 weeks to complete.

COMPENSATION

The services outlined above will be performed on an hourly basis for the not-to-exceed amount of \$6,000.00.

Should you find this agreement acceptable, please execute both copies and return one copy to us for our files. We look forward to providing professional services on this project. If you have any questions, please contact us.

Sincerely,
ORCHARD, HILTZ & McCLIMENT, INC.

Christine Al Phillips

Christine Phillips, PE
Project Engineer

**Village of Dexter
Engineering Standards Manual Update
Engineering Services**

Accepted By: _____

Printed Name: _____

Title: _____

Date: _____

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: April 23, 2012
Re: ASTI Environmental Services Proposal

The Village will close on the property at 3045 Broad Street, the Old DAPCO facility in September, and environmental analysis needs to be completed as part of our due diligence. The attached proposal dated March 14, 2012 from ASTI includes; Phase I at \$2,000, Phase II \$6,795, Baseline \$2,000, Due Care Plan \$1,500, Asbestos Containing Materials (ACM) Inspection and 75 samples \$3,300, any additional asbestos and soil gas samples \$1,100, totaling \$16,695.

Also attached is a site history prepared by ASTI dated March 8, 2012, which includes their recommendation to complete the necessary environmental analysis in the proposal they submitted.

A resolution that will be adopted by the DDA at their April meeting supporting repayment of these services in September when the DDA receives the interest from the DAPCO transaction is also included for your review.

ASTI will work with Cribley Drilling Company to properly abandon the water well on site. A quote of \$415 from Cribley to plug the well, remove the pump, and complete an abandonment log to the health department was secured by ASTI.

The DDA asked if bearing capacity analysis could be included with the ASTI services. ASTI provided an email quote of \$2,700 for a Bearing Capacity Analysis, which includes 5 soil borings 20 feet below grade. This item was requested to determine how heavy a building can be built on the site.

Motion: Staff recommends that Council make a motion to approve the ASTI services proposal in an amount not to exceed \$20,000 to be expensed from line item 101.728.000.802.000. A budget amendment will be proposed with the 3rd quarter budget amendments moving funds from reserves to cover this expense.

- ASTI Phase I and Phase II Environmental Site Assessment as Proposed, Baseline Environmental Assessment, Due Care plan, ACM Inspection 75 Samples, Any Additional Asbestos Samples, and Optional Soil Gas Sampling. **Estimated Cost \$16,695**
- Bearing Capacity Analysis **\$2,700**
- Abandon Well **\$415**

Sent Via Email

March 14, 2012

Ms. Donna Dettling
Village of Dexter
8140 Main Street
Dexter, MI 48130

RE: Phase I Environmental Site Assessment, Phase II Investigation, Baseline Environmental Assessment, and Asbestos-Containing Materials inspection, 3045 Broad Street, Dexter, Michigan (ASTI File No. BMK586-11)

Dear Ms. Dettling:

Thank you for your interest in the environmental services offered by ASTI Environmental (ASTI). Per our meeting on March 8, 2012, this letter is a cost quotation to conduct a Phase I Environmental Site Assessment (ESA), additional Phase II Investigation, Baseline Environmental Assessment (BEA), Due Care Plan, and Asbestos-Containing Materials (ACM) inspection of the above referenced Property. ASTI previously completed a Phase I ESA and Phase II ESA during 2007 and 2008 that identified impacts in groundwater and soil from historical and current uses of the Property. Based on the findings, the Property is considered a facility. This proposal is being completed for the potential redevelopment of the Property.

The objectives of this investigation are to (1) complete a Phase I ESA utilizing information from the 2007 Phase I ESA, (2) complete a Phase II ESA, (3) prepare the necessary due diligence documentation for a BEA, (4) complete a Due Care Plan for future site use, and (5) complete an ACM inspection for potential demolition/renovation.

Scope of Services

Phase I Environmental Site Assessment

ASTI will complete a site assessment at the above site according to the *Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process* issued by the American Society for Testing and Materials (ASTM) E 1527-05. The Phase I ESA will also be included in the BEA.

Report

At the completion of the assessment, two copies of the final report will be issued along with an electronic copy. The report will include an outline of the work completed during the investigation, a discussion of the items identified during the investigation, the results of the investigation, and appended copies of all supporting materials. Meetings or additional copies of the report are not included in this project, but can be provided on request.

The results of this assessment and any material provided by you will be kept confidential. Additional copies of the assessment report will not be provided without your prior written authorization.

Schedule

The final report will be provided three weeks after project initiation.

Phase II Investigation

A subsurface investigation is proposed in order to determine the current status of soil and groundwater. ASTI proposes the completion of seven soil borings to a maximum depth of 12-16 feet and the collection of one soil or groundwater sample from each boring location. The samples will be analyzed and completed in the following areas.

- Three soil borings will be completed in the area of Klapperich Welding where the 2008 Phase II investigation identified solvents in soil and groundwater. Due to the heavy machinery in the building, ASTI was unable to complete soil borings in the building section where Klapperich Welding operates. A total of three samples will be collected and analyzed for volatile organic compounds (VOCs), polynuclear aromatic hydrocarbons (PNAs), and 10 Michigan metals. ASTI anticipates collecting one groundwater sample from the borings.
- Two soil borings will be completed on the northern portion of the Property in area where solvents were identified in a soil sample completed by building Section 12. A total of two samples will be collected for VOCs, PNAs, and 10 Michigan metals.
- Two soil borings will be completed to eight feet bgs adjacent the electrical substation along the central portion of the Property. A total of two soil

samples will be collected and analyzed for polychlorinated biphenyls (PCBs). A duplicate samples will also be analyzed for PCBs.

All samples collected from each of the borings will be visually inspected and scanned with a photoionization detector (e.g. PID and/or OVA). One trip blank and one duplicate will be analyzed for quality assurance/quality control purposes.

Any groundwater samples will be collected using low flow sampling methods following proper development of the temporary wells. Sampling and analysis will be conducted according to USEPA and DEQ guidelines. Analytical results will be compared to Residential Closure Standards provided by DEQ.

An additional option that may be completed at the time of the Phase II investigation is completion of one sub-slab soil gas sample in the area of Klapperich Welding. This area was identified as containing the solvent trichloroethene in the groundwater. This location is also proposed for a residential/commercial structure as indicated in a proposed development sketch. The soil boring would be completed to three inches below the slab of the building with the collection of one soil gas sample and one duplicate soil gas sample for TO-15 parameters. The cost for this sampling assumes that it would be completed at the same time as the Phase II investigation.

Report

Two copies of the Phase II ESA report will be provided along with an electronic copy within the cost of this project. Additional copies or revisions to the text will be charged on a time and materials basis according to rates in effect at the time of the request.

Schedule

The investigation can be scheduled within five to seven working days of authorization to proceed. Laboratory analysis will require one week. The final report will be provided four to five weeks after authorization to proceed. Expedited analysis can be provided at additional cost.

Required Materials

In order to initiate the project, we require authorization in the spaces provided at the end of this proposal. We will schedule this project upon receipt of a signed copy of this proposal or a purchase order referencing this proposal.

Baseline Environmental Assessment

ASTI will use the Phase I ESA and Phase II info to complete a separate BEA for the above property according to DEQ requirements. ASTI will use the existing site data from the prior Phase II ESA along with any results from the proposed Phase II ESA that exceed Generic Residential Cleanup Criteria for the above

referenced Property.

Report

Two copies of the BEA will be provided along with an electronic copy within the cost of this project. Additional copies or revisions to the text will be charged on a time and materials basis according to rates in effect at the time of the request

Schedule

The BEA can be completed two to three weeks after completion of the soils investigation described above.

Due Care Plan

Purchasers of a facility that follow the procedures of Part 201, and have not caused the impact, are not liable for any historic contamination identified. However, in accordance with Part 201, a person who owns a property and has knowledge that it is a facility must prepare a written due care plan and must comply with the following due care obligations:

- undertake measures as necessary to prevent exacerbation of the existing contamination.
- exercise due care by undertaking response activities necessary to mitigate unacceptable exposure to hazardous substances and allow for the intended use of the facility in a manner that protects the public health and safety.
- take reasonable precautions against the foreseeable acts or omissions of a third party and the resultant consequences of those acts or omissions.
- provide reasonable cooperation, assistance, and access to the persons that are authorized to conduct response activities at the facility, including the cooperation and access necessary for the installation, integrity, operation, and maintenance of any complete or partial response activity at the facility. Nothing in this subdivision shall be interpreted to provide any right of access not expressly authorized by law, including access authorized pursuant to a warrant or a court order, or to preclude access allowed pursuant to a voluntary agreement.
- comply with any land use or resource use restrictions established or relied on in connection with the response activities at the facility; and take reasonable precautions against the foreseeable acts or omissions of a third party and the resultant consequences of those acts or omissions.
- not impede the effectiveness or integrity of any land use or resource use restriction employed at the facility in connection with response activities.

Therefore, ASTI will prepare a Section 7a Compliance Analysis, better known as a Due Care Plan to describe measures that will be taken to avoid exacerbating contamination, prevent or mitigate exposures to contamination, and to guard

against acts or omissions of a third party. The Due Care Plan will include due care measures during new construction and long-term commercial use. Based on preliminary information provided to ASTI, the proposed use of the Property includes a mixed residential/commercial development.

Report

Two copies of the Due Care Plan will be provided along with an electronic copy within the cost of this project. Additional copies or revisions to the text will be charged on a time and materials basis according to rates in effect at the time of the request

Schedule

The Due Care Plan can be completed two to three weeks after completion of the soils investigation described above.

Asbestos Inspection

No known ACM inspections have been completed on the Property. ASTI staff will perform sampling of suspect homogenous ACMs in accordance with the U.S. EPA Asbestos Hazard Emergency Response Act (AHERA) assessment protocol (40 CFR Part 763), which is also referred by the OSHA regulations. ASTI will submit the suspect ACM samples to an accredited laboratory for analysis via Polarized Light Microscopy (PLM) to determine those materials that contain one percent (1%) or more asbestos by the visual estimation method. Samples found to contain less than 10 percent (10%) asbestos via the visual estimation method of PLM will be further verified via the "Point Count Method" as defined by the AHERA regulations. ASTI estimates up 75 asbestos sample layers will be collected during the survey and are included in the cost. Any additional sample layers collected and analyzed beyond 75 will be billed at \$10 each.

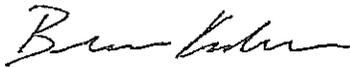
Fee

Our fees for conducting the services discussed in this proposal are provided below. Where indicated, services will be provided on a fixed fee basis. All other fees are estimates and will be invoiced on a time and materials basis for actual work performed. Any additional work outside the above scope of services will be performed at our standard fees, however, any additional work will not be performed without your prior authorization. This proposal is subject to the terms and conditions contained in Attachment A, which is made part of this agreement.

<u>Service</u>	<u>Fixed Fee</u>
Phase I ESA	\$2,000
Phase II ESA as Proposed	\$6,795
Baseline Environmental Assessment	\$2,000
Due Care Plan	\$1,500
ACM Inspection and 75 Samples	\$3,300
Any Additional Asbestos Samples at \$10 each	
Optional Soil Gas Sampling (During Phase II)	\$1,100
Estimated Cost	\$15,595-16,695

Thank you again for your interest in ASTI. If you have any questions or comments, please do not hesitate to call me at **800.395.ASTI**. We greatly appreciate the opportunity to work with you on this project.

Sincerely yours,



Brian Kuberski
Environmental Professional

Client Authorization:
ASTI File BMK586-11

Signature
For: Village of Dexter

Date _____
Federal ID Number _____

Attachment A Terms and Conditions

ASTI Environmental (CONSULTANT) shall perform for Village of Dexter (CLIENT) the services described in the proposal titled *Phase I Environmental Site Assessment, Phase II Investigation, Baseline Environmental Assessment, and Asbestos-Containing Materials inspection, 3045 Broad Street, Dexter, Michigan*, and dated March 14, 2012 by CONSULTANT (PROPOSAL) which is made a part of this agreement (ASTI File No. BMK586-11). Such services shall be performed during the period mutually agreed upon by CLIENT and the CONSULTANT, and as described in the PROPOSAL.

The services will be performed on behalf of and solely for CLIENT'S exclusive use and not for others. The services performed by CONSULTANT shall be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of the consulting profession in the same locale and acting under similar circumstances and conditions. Except as set forth herein, CONSULTANT makes no other representation, guarantee, or warranty, expressed or implied, in fact or by law, whether of merchantability, fitness for any particular purpose or otherwise, concerning any of the services which may be furnished by CONSULTANT to CLIENT.

Reports, maps, data, or any pertinent information or documents prepared or assembled by CONSULTANT under this Agreement are confidential, and CONSULTANT agrees that they shall not be made available to any individual or organization without prior written approval of CLIENT. CONSULTANT retains the right to destroy all historic project materials according to the time frames established by CONSULTANT in its document destruction policy.

The CLIENT shall grant or obtain a right of entry for CONSULTANT, its agents, staff, consultants, and contractors or subcontractors, for the purpose of performing and with the right to perform all acts, studies, evaluations, pursuant to the agreed services. CONSULTANT personnel will not access those portions of the subject property or adjacent properties where prearranged access has not been granted, or where personnel health and safety issues preclude entry.

CLIENT will provide CONSULTANT all information regarding the subject property that is known to or reasonably ascertainable by CLIENT, which may be necessary for completion of the services to be performed by CONSULTANT. Such information includes all records of any environmental assessment activities undertaken previously at the subject property. If, during the performance of these services, information within the description of the requested information referenced in the attached PROPOSAL becomes available to the CLIENT, the CLIENT shall provide prompt, full and complete disclosure to CONSULTANT of such new information if it could affect CONSULTANT's performance of its services or could pose potential hazardous conditions or risk to the health or safety of CONSULTANT's employees, agents, and subcontractors.

CONSULTANT COMPENSATION

Unless otherwise indicated the PROPOSAL, billings will be based on actual accrued time, reimbursables, and expenses incurred and will include additional costs for all applicable sales and use taxes. Unless otherwise indicated in the PROPOSAL, progress billings will be provided to the CLIENT at least monthly. For performance of the services described in the PROPOSAL, CLIENT shall pay to CONSULTANT according to the fees provided for in the PROPOSAL, payable upon receipt of invoice. CONSULTANT reserves the right to increase the unit rates included in this Agreement on the anniversary(s) of the effective date of this agreement.

All invoices are net 15 days. An additional 1.5% monthly service charge will be applied to all delinquent accounts. In the event CONSULTANT is required to pursue collection of any amount

due from CLIENT in connection with the scope of services contained in this letter, then CLIENT agrees to payment of all reasonable costs and attorney fees incurred in such collection efforts. CLIENT agrees Washtenaw County, Michigan will be proper venue for collection action.

Unless otherwise stated in the PROPOSAL, notice of cancellation of these services must be provided to CONSULTANT within 5 business days, and upon cancellation CLIENT will be charged 10 percent of PROPOSAL amount or at our standard fees for actual time, reimbursables and expenses incurred, whichever is greater. The PROPOSAL will remain in effect for a period of 30 days.

SITE ACTIVITIES

CONSULTANT will take reasonable precautions to minimize damage to the site due to the performance of its operations, but it shall be understood by CLIENT that in the normal course of performing these operations some damage may occur. CLIENT accepts the fact this is inherent to our work and will not hold CONSULTANT liable or responsible for any such effect, damage or alteration. Except as provided in the PROPOSAL, the costs of restoration for any damage resulting from CONSULTANT's operations are not included in the fees for the attached proposal. Upon request, and at CLIENT's sole cost and expense, CONSULTANT will provide additional services to restore the site to conditions reasonably similar to those existing prior to CONSULTANT's operations.

Unless otherwise indicated in the PROPOSAL, all site work is expected to be performed under Level D health and safety conditions. If the work is upgraded to Level C or higher, all pricing will be re-negotiated.

DISCOVERY OF UNANTICIPATED HAZARDOUS MATERIALS OR CONDITIONS

CONSULTANT and the CLIENT agree that the discovery of unanticipated hazardous materials or conditions may make it necessary for CONSULTANT to take immediate measures to protect the health and safety of its employees, agents or subcontractors. CLIENT agrees to pay the reasonable costs of such protective measures as well as any equipment decontamination or other costs incident to the discovery of unanticipated hazardous materials or conditions. CONSULTANT will notify CLIENT of such discovery as soon as practically possible.

LIMITATION OF LIABILITY

Except for circumstances caused by the willful misconduct of CONSULTANT, any and all liability or claim for damages asserted against CONSULTANT by CLIENT, whether based upon contract, tort, breach of warranty, professional negligence, or otherwise, including claims against CONSULTANT's directors, officers, shareholders, employees, and agents, is limited to 50% of CONSULTANT's available insurance coverage, not to exceed \$1,000,000. CONSULTANT is not responsible for any special, incidental, indirect, or consequential damages (including lost profits) incurred by CLIENT as a result of CONSULTANT's performance or nonperformance of services. Any claim shall be deemed waived unless made by CLIENT in writing and received by CONSULTANT within one (1) year after completion of the services with respect to which the claim is made.

CLIENT shall indemnify CONSULTANT from and against claims associated with or arising out of hazardous substances or other environmental conditions at the subject property, except to the extent of any release of a hazardous substance caused by CONSULTANT at the subject property.

COMPLIANCE WITH LAWS

CONSULTANT shall observe and abide by all applicable laws, ordinances, and regulations of federal, state and local governments, and any subdivision thereof, and the rules and regulations of any lawful regulatory body acting thereunder in connection with the service performed hereunder.

CLIENT represents that CLIENT possesses all necessary permits and licenses required for the continuation of CONSULTANT's activities at the site.

MEMO

ASTI Environmental

Date: 3/8/2012
To: Village of Dexter Downtown Development Authority
From: Brian Kuberski
Subject: 3045 Broad Street, Dexter, MI

Site History

According to Sanborn maps, the central portion of the Property was developed with an electrical company building, a creamery, butter tub house, and residence in 1912. The western portion of the Property was reportedly a sawmill in the early 1800s and early 1900s. The 1929 Sanborn map depicts the eastern portion of the Property as developed with a laundry building, outhouse, and a vacant building. The current building was constructed on the Property in 1951 with additions in 1956, 1958, 1972, 1974, 1977, and 1980. The building was primarily used for manufacturing from 1951 until current. Manufacturers that have operated on the Property consisted of Dexter Automotive Products (1970s), Dapco Industries (late 1970s and 1980s), and Klapperich Welding (1980 to current). Dexter Automotive Products and Dapco Industries made fittings, valves, filters, and pumps for engines. The eastern portion of the building was converted to a gym in approximately 1992, the Artist Collective in 1992, and a dance studio in approximately 1997.

Phase I ESA, ASTI Environmental, August 17, 2007

ASTI Environmental completed a Phase I ESA on the Property and identified the following Recognized Environmental Conditions (RECs). Access to the Property was not limited at the time of the assessment, except that ASTI did not have access to Section 7 of the building. In addition, the storage of miscellaneous materials in the interior of the building operated by Klapperich Welding and exterior storage of vehicles, boats, and trailers limited visual observations.

- use of the Property as a factory/metal fabrication/machine shop from 1951 to current
- oil stained areas within and near the exterior of section 6 of the building
- use of the northern portion of the Property for light vehicle repair
- past release of phenols and hydrocarbons on the western portion of the Property
- past historic use of one gasoline UST and two fuel oil USTs at the Property
- the designation of the eastern adjoining 8090 Grand Street property as a BEA and Brownfield site with a potential of contaminant migration onto the Property.

Phase II ESA, ASTI Environmental, May 1, 2008

On April 2 and 3, 2008, ASTI completed 17 soil borings on the Property in regard to the RECs identified during the Phase I ESA. A total of 12 soil samples and five groundwater samples were collected during the investigation. Analytical results reported concentrations of arsenic above the Generic Residential Cleanup Criteria (GRCC) for direct contact (DC) at two sample locations on the western portion of the Property. Additional metals were reported above the GRCC for drinking water protection (DWP) and groundwater surface water interface protection (GSIP). PNAs were reported in several samples but at concentrations below the GRCC. Volatile organic compounds (VOCs) were reported above the DWP

and GSIP in five soil samples. Included in the VOCs detected was the solvent trichloroethane, which is used as an industrial cleaner. One groundwater sample collected along the northwestern exterior of Klapperich Welding reported two VOC solvents above the GRCC for GSI.

Recommendations

The following are recommendations for Dexter Downtown Development Authority for potential purchase and redevelopment of the Property.

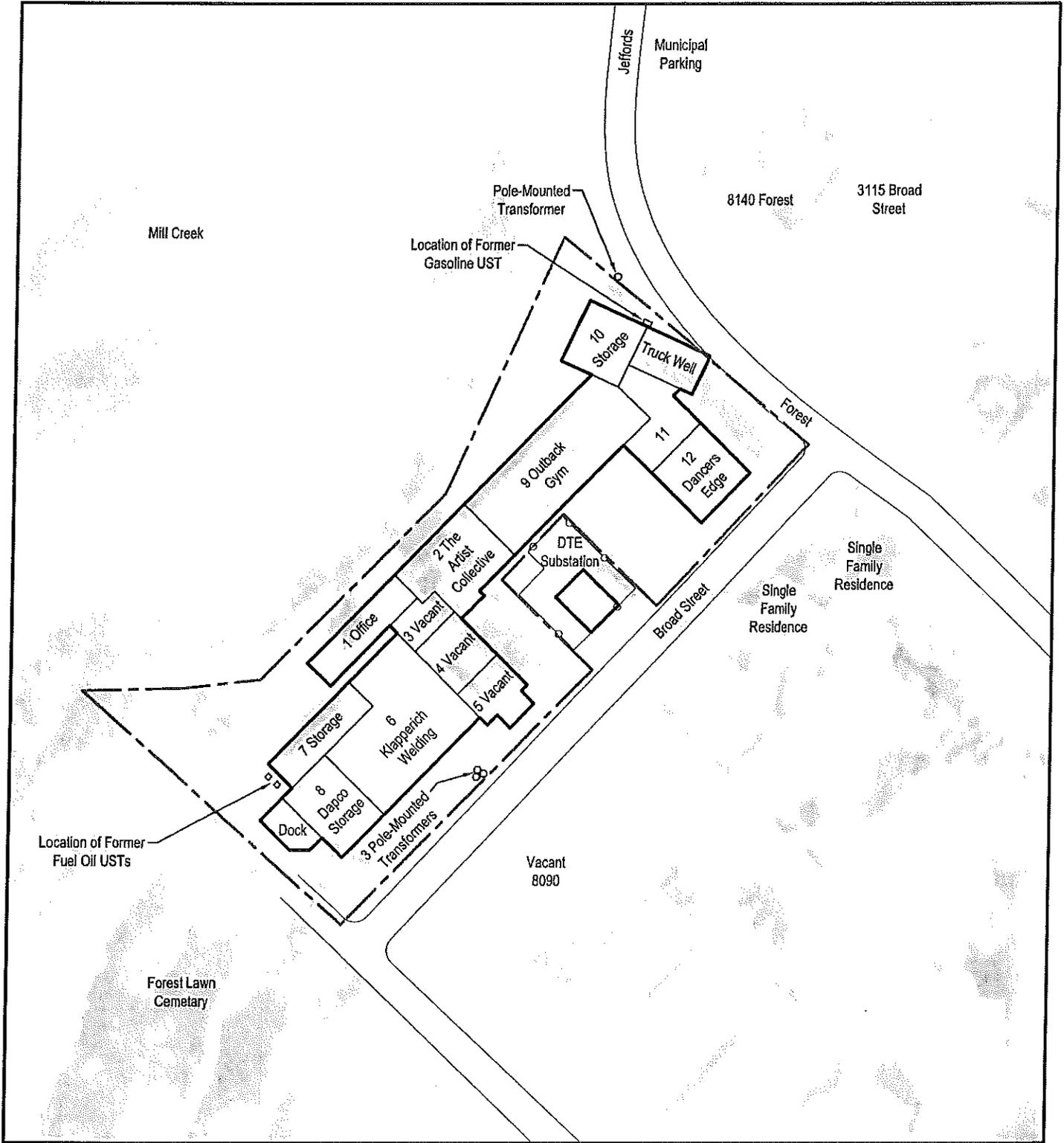
- ✓ • Completion of a new Phase I ESA
- ✓ • Completion of additional sampling for Due Care and for areas that were inaccessible during the 2008 subsurface investigation
- ✓ • Completion of Baseline Environmental Assessment for contamination liability protection. The report would be submitted to the Department of Environmental Quality.

Issues With Property Redevelopment

- The Property is a facility (a property where a hazardous substance in excess of the residential cleanup criteria has been released, deposited, or otherwise becomes located). Any soil removed from the Property during redevelopment would need to be properly characterized and transported to an appropriate landfill.
- Current contaminant levels for arsenic are unacceptable for residential use for direct contact. The surface soils in excess of the direct contact criterion would need to be removed or capped with a layer of clean fill material.
- Soil removed for utility construction cannot be placed back in the excavation. Clean fill would be required to be placed in utility trenches.
- Any water produced from de-watering activities will need to be properly containerized and kept on site. The containerized water will need to be sampled to determine the proper characterization for off-site disposal.

Additional Concerns For Redevelopment

- Proper abandonment of the water well on the Property
- Completion of an asbestos-containing material inspection for building demolition



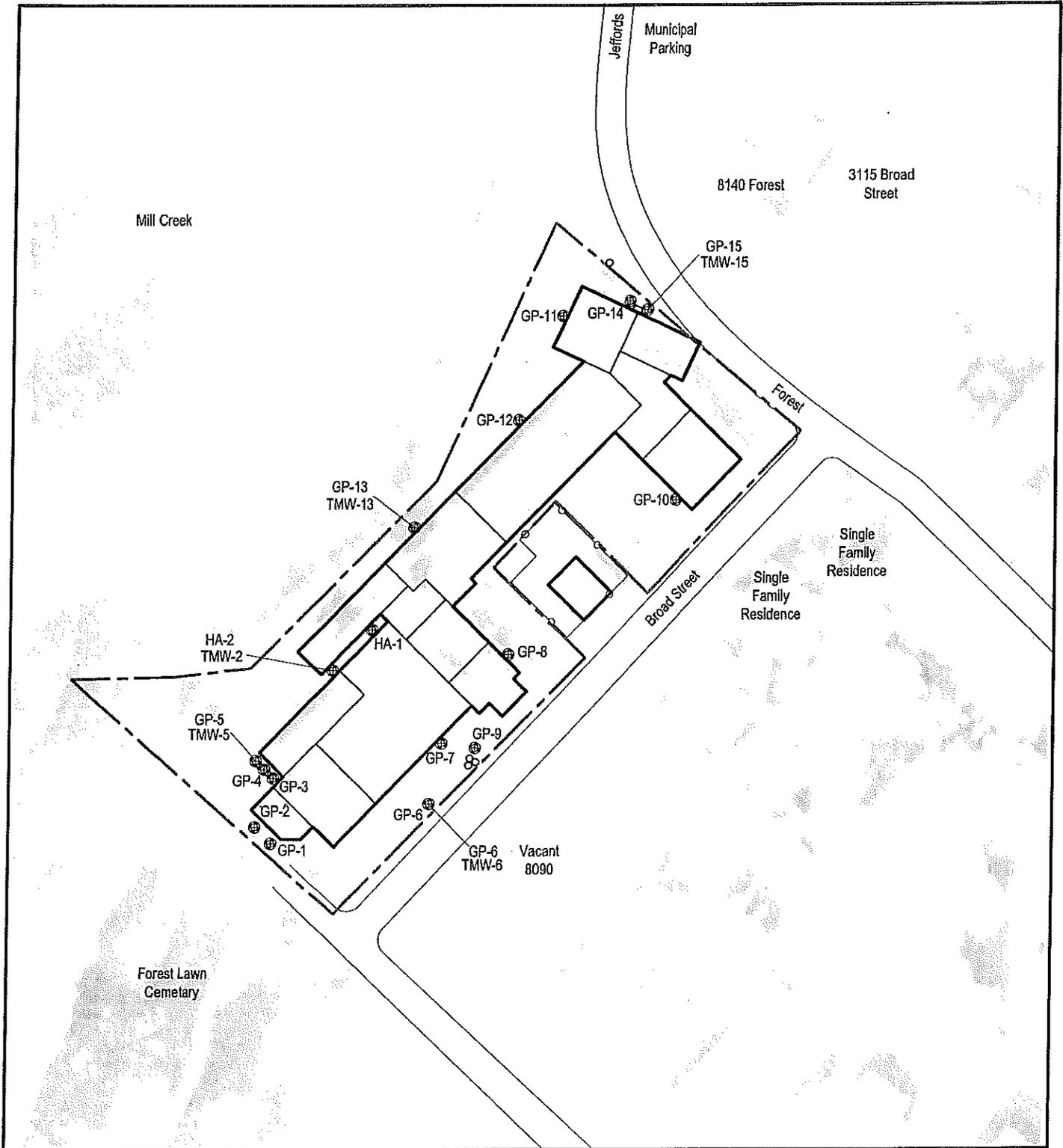
Phase I - 3045 Broad St. Dexter, MI

Created for: Village of Dexter DDA/ Beckett & Raeder, Inc.

ASTI Project 1-6555, JMD, April 15, 2008

ASTI Environmental 

Site Features Map



LEGEND

-  Approximate Property Line
-  Soil Boring

Phase II - 3045 Broad St.

Dexter, MI



Created for: Village of Dexter DDA
 ASTI Project I-6555, JMD, April 15, 2008

Figure 2 - Soil Boring Location Map

Table 1 Summary of Soil Sample Analytical Results
ASTI File No. 1-6555

Parameter	Statewide Default Background Levels*	Drinking Water Protection Criteria*	Groundwater Water Interface Protection Criteria*	Groundwater Contact Protection Criteria*	Soil Volatilization to Indoor Air Criteria*	Direct Contact Criteria*	GP-1	GP-2	GP-3	GP-4	GP-5	GP-7	GP-9	GP-10	GP-11	GP-1	GP-14	HA-1	
							4/2/08	6-8'	4/2/08	0.5-2'	4/2/08	6.5-8'	4/2/08	4-6'	6-8'	4/2/08	4/2/08	4/2/08	4/2/08
Total Arsenic	5,800	4,600	70,000 (X)	2,000,000	NLV	7,600	6,400	6,700	~	~	~	5,700	5,800	9,800	~	~	~	~	16,000
Total Barium	75,000	1,300,000	(G,X)	1,000,000,000	NLV	37,000,000	22,000	30,000	~	~	~	7,100	37,000	45,000	~	~	~	~	31,000
Total Cadmium	1,200	6,000	(G,X)	230,000,000	NLV	260,000	4,000	4,000	~	~	~	2,100	240	<50	460	~	~	~	290
Total Chromium	18,000	30,000	3,300	1,000,000,000	NLV	790,000,000	14,000	11,000	~	~	~	15,000	8,100	7,100	20,000	~	~	~	14,000
Total Copper	37,000	5,800,000	(G)	1,000,000,000	NLV	20,000,000	110,000	57,000	~	~	~	15,000	8,400	15,000	~	~	~	~	32,000
Total Lead	21,000	700,000	(G,X)	ID	NLV	400,000	84,000	23,000	~	~	~	15,000	8,700	34,000	11,000	~	~	~	8,100
Total Mercury	130	1,700	50 (S)	47,000	NLV	169,000	70	48,000	~	~	~	~	~	~	~	~	~	~	~
Total Selenium	410	4,000	400	78,000,000	NLV	2,600,000	200,000	~	~	~	~	~	~	~	~	~	~	~	~
Total Silver	1,000	4,500	100 (S)	200,000,000	NLV	2,500,000	100	<100	~	~	~	<100	<100	<100	~	~	~	~	~
Total Zinc	47,000	2,400,000	(G)	1,000,000,000	NLV	170,000,000	120,000	85,000	~	~	~	52,000	36,000	94,000	~	~	~	~	13,000
Acenaphthene	NA	300,000	4,400	970,000	190,000,000	41,000,000	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330
Acenaphthylene	NA	5,900	ID	440,000	1,600,000	1,600,000	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330
Anthracene	NA	41,000	ID	41,000	1,000,000,000 (D)	230,000,000	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330
Benzo (a) anthracene	NA	NLL	NLL	NLL	NLV	70,000	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330
Benzo (b) fluoranthene	NA	NLL	NLL	NLL	NLV	2,000	720	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330
Benzo (k) fluoranthene	NA	NLL	NLL	NLL	ID	20,000	400	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330
Benzo (g,h,i) perylene	NA	NLL	NLL	NLL	NLV	2,500,000	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330
Benzo (e) fluoranthene	NA	NLL	NLL	NLL	NLV	200,000	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330
Chrysene	NA	NLL	NLL	NLL	ID	2,000,000	920	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330
Dibenz (a,h) anthracene	NA	NLL	NLL	NLL	NLV	2,000	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330
Fluoranthene	NA	230,000	5,500	730,000	1,000,000,000 (D)	46,000,000	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330
Fluorene	NA	300,000	5,300	890,000	500,000,000	27,000,000	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330
Indeno (1,2,3-cd) pyrene	NA	NLL	NLL	NLL	NLV	20,000	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330
2-Methylnaphthalene	NA	57,000	ID	5,500,000	ID	8,100,000	<330	<330	2,100	<330	<330	<330	<330	<330	<330	<330	1,900	<330	<330
Naphthalene	NA	35,000	870	2,100,000	250,000,000	16,000,000	<330	<330	860	<330	<330	<330	<330	<330	<330	<330	580	<330	<330
Phenanthrene	NA	56,000	5,300	1,100,000	2,800,000	1,600,000	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330
Pyrene	NA	480,000	ID	480,000	1,000,000,000 (D)	29,000,000	470	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330	<330
Acetone	NA	15,000	34,000	110,000,000 (C)	110,000,000 (C)	23,000,000	<750	<750	~	~	~	<750	<750	<750	<750	~	~	~	<750
Acrylonitrile	NA	52	98 (X)	280,000	6,600	16,000	<100	<100	~	~	~	<100	<100	<100	<100	~	~	~	<100
Benzene	NA	100	4,000 (X)	220,000	1,600	180,000	<50	<50	<50	<50	<50	<50	<50	<50	<50	<50	<50	<50	<50
Bromobenzene	NA	550	NA	350,000	3,000,000	540,000	<50	<50	~	~	~	<50	<50	<50	<50	~	~	~	<50
Bromochloromethane	~	~	~	~	~	~	<50	<50	~	~	~	<50	<50	<50	<50	~	~	~	<50
Bromodichloromethane	NA	1,600 (W)	ID	280,000	1,200	110,000	<50	<50	~	~	~	<50	<50	<50	<50	~	~	~	<50
Bromofluoromethane	NA	1,600 (W)	ID	870,000	150,000	820,000	<50	<50	~	~	~	<50	<50	<50	<50	~	~	~	<50
Bromobenzene	NA	200	700	1,400,000	~	~	<200	<200	~	~	~	<200	<200	<200	<200	~	~	~	<200
2-Butanone	NA	260,000	84,000	27,000,000 (C)	27,000,000 (C)	27,000,000 (C,DD)	<250	<250	~	~	~	<250	<250	<250	<250	~	~	~	<250
Carbon disulfide	NA	16,000	ID	280,000 (C)	75,000	280,000 (C,DD)	<50	<50	~	~	~	<50	<50	<50	<50	~	~	~	<50
Carbon tetrachloride	NA	100	900 (X)	92,000	190	96,000	<50	<50	~	~	~	<50	<50	<50	<50	~	~	~	<50
Chlorobenzene	NA	2,000	940	260,000 (C)	120,000	260,000 (C)	<50	<50	~	~	~	<50	<50	<50	<50	~	~	~	<50
Chloroethane	NA	8,600	ID	950,000 (C)	950,000 (C)	950,000 (C)	<250	<250	~	~	~	<250	<250	<250	<250	~	~	~	<250
Chloroform	NA	1,600 (W)	3,400 (X)	1,500,000	7,200	1,200,000	<50	<50	~	~	~	<50	<50	<50	<50	~	~	~	<50
Chloroethane	NA	5,200	ID	1,100,000 (C)	2,300	1,100,000 (C)	<250	<250	~	~	~	<250	<250	<250	<250	~	~	~	<250
cis-1,2-Dichloroethane	NA	1,400	12,600	640,000 (C)	22,000	640,000 (C)	<50	<50	~	~	~	<50	<50	<50	<50	~	~	~	<50
cis-1,3-Dichloropropane	~	~	~	~	~	~	<50	<50	~	~	~	<50	<50	<50	<50	~	~	~	<50
Cyclohexane	NA	5,200,000	NA	220,000,000	17,000	220,000,000	<500	<500	~	~	~	<500	<500	<500	<500	~	~	~	<500
Dibromochloromethane	NA	1,600 (W)	ID	360,000	3,900	110,000	<50	<50	~	~	~	<50	<50	<50	<50	~	~	~	<50
1,2-Dibromo-3-chloropropane	~	~	~	~	~	~	<250	<250	~	~	~	<250	<250	<250	<250	~	~	~	<250
Ethylene Dibromide	NA	250 (S)	250 (S)	500	670	250 (S)	<20	<20	<20	<20	<20	<20	<20	<20	<20	<20	<20	<20	<20
Dibromomethane	NA	1,600	NA	2,000,000 (C)	ID	2,000,000 (C)	<50	<50	~	~	~	<50	<50	<50	<50	~	~	~	<50
1,2-Dichlorobenzene	NA	14,000	360	210,000 (C)	210,000 (C)	210,000 (C)	<50	<50	~	~	~	<50	<50	<50	<50	~	~	~	<50
1,3-Dichlorobenzene	NA	170	1,100	51,000	ID	170,000 (C)	<5	<5	~	~	~	<5	<5	<5	<5	~	~	~	<5
1,4-Dichlorobenzene	NA	1,700	290	140,000	19,000	400,000	85	<50	~	~	~	<50	65	<50	<50	~	~	~	69
Dichlorodifluoromethane	NA	95,000	ID	1,000,000 (C)	900,000	1,000,000 (C)	<100	<100	~	~	~	<100	<100	<100	<100	~	~	~	<100
1,1-Dichloroethane	NA	18,000	15,000	890,000 (C)	230,000	890,000 (C)	<50	<50	~	~	~	<50	<50	<50	<50	~	~	~	<50
1,2-Dichloroethane	NA	100	7,200 (X)	380,000	2,100	91,000	<50	<50	<50	<50	<50	<50	<50	<50	<50	<50	<50	<50	<50
1,1-Dichloroethene	NA	140	1,300 (X)	220,000	6	200,000	<50	<50	~	~	~	<50	<50	<50	<50	~	~	~	<50
1,2-Dichloropropane	NA	100	5,800 (X)	320,000	4,000	140,000	<50	<50	~	~	~	<50	<50	<50	<50	~	~	~	<50
Dietyl ether	NA	200	ID																

Table 1 Summary of Soil Sample Analytical Results
ASTI File No. 1-6355

Parameters	Groundwater				Soil Volatilization to Indoor Air Criteria*	Direct Contact Criteria*	HA-2 A-5 4/2/08	Dup 2 4/2/08	GP-1 8-10*
	Statewide Default Background Levels	Drinking Water Protection Criteria*	Surface Water Interface Protection Criteria*	Groundwater Contact Protection Criteria*					
Total Arsenic	5,000	4,600	76,800 (C)	2,000,000	NLV	7,600	8,400	7,600	--
Total Barium	75,000	1,300,000	(G,X)	1,000,000,000	NLV	31,000,000	28,000	21,000	--
Total Cadmium	1,200	6,000	(G,X)	230,000,000	NLV	550,000	250	210	--
Total Chromium	18,000	30,000	3,300	1,000,000,000	NLV	790,000,000	8,300	10,000	--
Total Copper	37,000	5,800,000	(G)	1,000,000,000	NLV	20,000,000	12,000	16,000	--
Total Lead	21,000	700,000	(G,X)	ID	NLV	400,000	6,500	17,000	--
Total Mercury	130	1,700	50 (M)	47,000	48,000	160,000	<50	<50	--
Total Selenium	710	4,000	400	78,000,000	NLV	2,800,000	260	350	--
Total Silver	1,000	4,500	100 (M)	200,000,000	NLV	2,500,000	<100	<100	--
Total Zinc	47,000	2,400,000	(G)	1,000,000,000	NLV	170,000,000	46,000	39,000	--
Acenaphthene	NA	300,000	4,400	970,000	190,000,000	41,000,000	<330	<330	--
Acenaphthylene	NA	5,900	ID	440,000	1,600,000	1,600,000	<330	<330	--
Anthracene	NA	41,000	ID	41,000	1,000,000,000 (D)	230,000,000	<330	<330	--
Benzo (a) anthracene	NA	NLL	NLL	NLL	NLV	20,000	<330	<330	--
Benzo (b) pyrene	NA	NLL	NLL	NLL	NLV	2,000	<330	<330	--
Benzo (k) fluoranthene	NA	NLL	NLL	NLL	ID	20,000	<330	<330	--
Benzo (ghi) perylene	NA	NLL	NLL	NLL	NLV	2,500,000	<330	<330	--
Benzo (h) fluoranthene	NA	NLL	NLL	NLL	NLV	200,000	<330	<330	--
Chrysene	NA	NLL	NLL	NLL	ID	2,000,000	<330	<330	--
Dibenz (a,h) anthracene	NA	NLL	NLL	NLL	NLV	2,000	<330	<330	--
Fluoranthene	NA	730,000	5,500	730,000	1,000,000,000 (D)	46,000,000	<330	<330	--
Fluorene	NA	390,000	5,300	890,000	380,000,000	27,000,000	<330	<330	--
Indeno (1,2,3-cd) pyrene	NA	NLL	NLL	NLL	NLV	20,000	<330	<330	--
2-Methylanthracene	NA	57,000	ID	5,500,000	ID	8,100,000	<330	<330	--
Naphthalene	NA	35,000	870	2,100,000	250,000	16,000,000	<330	<330	--
Phenanthrene	NA	56,000	5,300	1,100,000	2,800,000	1,600,000	<330	<330	--
Pyrene	NA	480,000	ID	480,000	1,000,000,000 (D)	29,000,000	<330	<330	--
Acetone	NA	15,000	34,000	110,000,000 (C)	110,000,000 (C)	23,000,000	<750	<750	<750
Acrylonitrile	NA	52	98 (X)	230,000	16,000	6,000	<100	<100	<100
Benzene	NA	100	4,000 (X)	220,000	1,600	180,000	<50	<50	<50
Bromobenzene	NA	550	NA	360,000	310,000	540,000	<50	<50	<50
Bromochloromethane	-	-	-	-	-	-	<50	<50	<50
Bromodichloromethane	NA	1,600 (W)	ID	280,000	1,200	110,000	<50	<50	<50
Bromoform	NA	1,600 (W)	ID	870,000	150,000	820,000	<50	<50	<50
Bromonethane	NA	200	700	1,400,000	860	320,000	<200	<200	<200
2-Butanone	NA	290,000	44,000	27,000,000 (C)	27,000,000 (C)	27,900,000 (C,DD)	<250	<250	<250
Carbon disulfide	NA	18,000	ID	280,000 (C)	76,000	280,000 (C,DD)	<50	<50	<50
Carbon tetrachloride	NA	100	900 (X)	92,000	190	96,000	<50	<50	<50
Chlorobenzene	NA	2,000	940	260,000 (C)	120,000	260,000 (C)	<50	<50	<50
Chloroethane	NA	8,600	ID	950,000 (C)	950,000 (C)	950,000 (C)	<250	<250	<250
Chloroform	NA	1,600 (W)	3,400 (X)	1,500,000	7,200	1,200,000	<50	<50	<50
Chloromethane	NA	5,200	ID	1,100,000 (C)	7,300	1,100,000 (C)	<250	<250	<250
cis-1,2-Dichloroethene	NA	1,400	12,000	640,000 (C)	23,000	640,000 (C)	<50	<50	<50
cis-1,3-Dichloropropene	-	-	-	-	-	-	<50	<50	<50
Cyclohexane	NA	5,200,000	NA	220,000,000	17,000	220,000,000	<500	<500	<500
Dibromochloromethane	NA	1,600 (W)	ID	360,000	3,900	110,000	<50	<50	<50
1,2-Dibromo-3-chloropropane	-	-	-	-	-	-	<250	<250	<250
Ethylene Dibromide	NA	250 (M)	250 (M)	500	670	250 (M)	<20	<20	<20
Dibromomethane	NA	1,600	NA	2,000,000 (C)	ID	2,000,000 (C)	<50	<50	<50
1,2-Dichlorobenzene	NA	14,000	360	210,000 (C)	210,000 (C)	210,000 (C)	<50	<50	<50
1,3-Dichlorobenzene	NA	170	1,100	51,000	ID	170,000 (C)	<5	<5	<5
1,4-Dichlorobenzene	NA	1,700	200	140,000	NA	140,000	<50	<50	<50
Dichlorodifluoroethane	NA	95,000	ID	1,000,000 (C)	900,000	1,000,000 (C)	<100	<100	<100
1,1-Dichloroethane	NA	18,000	15,000	890,000 (C)	230,000	890,000 (C)	<50	<50	<50
1,2-Dichloroethane	NA	100	7,200 (X)	380,000	1,200	91,000	<50	<50	<50
1,1-Dichloroethene	NA	140	1,300 (X)	220,000	62	200,000	<50	<50	<50
1,2-Dichloropropane	NA	100	5,800 (X)	370,000	4,000	140,000	<50	<50	<50
Diethyl ether	NA	200	ID	7,400,000 (C)	7,400,000 (C)	7,400,000 (C)	<200	<200	<200
Diisopropyl ether	NA	600	ID	1,300 (C)	1,300 (C)	1,300 (C)	<250	<250	<250
Ethyl benzene	NA	1,500	360	140,000 (C)	87,000	140,000 (C)	<50	<50	<50
Ethylhexyl butyl ether	-	-	-	-	-	-	<250	<250	<250
2-Hexanone	NA	20,000	NA	2,500,000 (C)	990,000	2,500,000 (C)	<250	<250	<250
Isopropylbenzene	NA	91,000	ID	390,000 (C)	390,000 (C)	390,000 (C)	<50	<50	<50
Methyl iodide	-	-	-	-	-	-	<50	<50	<50
Methylene chloride	NA	100	19,000 (X)	2,300,000	45,000	1,300,000	<100	<100	<100
2-Methylnaphthalene	NA	57,000	ID	5,500,000	ID	8,100,000	<250	<250	<250
4-Methyl-2-pentanone	NA	36,000	ID	2,700,000 (C)	2,700,000 (C)	2,700,000 (C)	<250	<250	<250
Methyl tertbutyl ether	NA	800	15,000 (X)	5,900,000 (C)	5,900,000 (C)	1,500,000	<50	<50	<50
Naphthalene	NA	35,000	870	2,100,000	250,000	16,000,000	<250	<250	<250
n-Butylbenzene	NA	1,600	ID	120,000	ID	2,500,000	<50	<50	<50
n-Propylbenzene	NA	1,600	NA	300,000	ID	2,500,000	<50	<50	<50
p-Isopropyl toluene	-	-	-	-	-	-	<50	<50	<50
sec-Butylbenzene	NA	1,600	ID	88,000	ID	2,500,000	<50	<50	<50
Styrene	NA	2,700	2,200	270,000	250,000	400,000	<50	<50	<50
tertbutyl Amyl methyl ether	NA	3,900	NA	410,000	58,000	440,000	<250	<250	<250
Tertiary Butyl alcohol	NA	78,000	NA	110,000,000 (C)	110,000,000 (C)	110,000,000 (C)	<2500	<2500	<2500
tert-Butylbenzene	NA	1,600	NA	180,000	ID	2,500,000	<50	<50	<50
1,1,1,2-Tetrachloroethane	NA	1,500	ID (X)	440,000 (C)	6,200	440,000 (C)	<50	<50	<50
1,1,2,2-Tetrachloroethane	NA	170	1,600 (X)	94,000	4,300	53,000	<50	<50	<50
Tetrachloroethane	NA	100	900 (X)	88,000 (C)	21,000	88,000 (C)	<50	<50	<50
Tetrahydrofuran	NA	1,900	220,000	32,000,000	1,300,000	2,900,000	<250	<250	<250
Toluene	NA	16,000	2,800	250,000 (C)	250,000 (C)	230,000 (C)	<50	<50	<50
trans-1,4-Dichloro-2-butene	-	-	-	-	-	-	<50	<50	<50
trans-1,2-Dichloroethene	NA	2,000	30,000	1,400,000 (C)	23,000	1,400,000 (C)	<50	<50	<50
trans-1,3-Dichloropropene	-	-	-	-	-	-	<50	<50	<50
1,2,3-Trichlorobenzene	-	-	-	-	-	-	<250	<250	<250
1,2,4-Trichlorobenzene	NA	4,200	1,800	1,100,000	1,100,000 (C)	990,000 (DD)	<250	<250	<250
1,1,1-Trichloroethane	NA	4,000	4,000	460,000 (C)	250,000	460,000 (C)	<50	<50	<50
1,1,2-Trichloroethane	NA	100	6,600 (X)	420,000	4,600	180,000	<50	<50	<50
Trichloroethene	NA	100	4,000 (X)	440,000	7,100	500,000 (C,DD)	670	<50	<50
Trichlorofluoroethane	NA	52,000	NA	560,000 (C)	560,000 (C)	360,000 (C)	<50	<50	<50
1,2,3-Trichloropropane	NA	840	NA	830,000 (C)	ID	830,000 (C)	<50	<50	<50
1,3,5-Trimesitylbenzene	NA	1,800	1,100	94,000 (C)	94,000 (C)	94,000 (C)	<50	<50	<50
1,2,4-Trimesitylbenzene	NA	2,100	570	110,000 (C)	110,000 (C)	110,000 (C)	<50	<50	<50
1,2,3-Trimesitylbenzene	-	-	-	-	-	-	<50	<50	<50
Vinyl chloride	NA	40	300	20,000	270	3,800	<40	<40	<40
Xylenes	NA	5,600	700	150,000 (C)	150,000 (C)	150,000 (C)	<150	<150	<150

*Per Operational Memorandum #1, Revised January 23, 2006

-- Parameter not tested for at his location.

ID-Inadequate data to develop criterion.

NA-Not available.

NLL-Hazardous substance is not likely to leach under moist soil conditions.

NLV-Hazardous substance is not likely to volatilize under most conditions.

C-Value presented is a screening level based on the chemical-specific generic soil saturation

concentration (C_{sat})

D-Calculated criterion exceeds 100%, hence it is reduced to 100% or 1.0E+9 ppb.

G-Groundwater Surface Water Interface (GSI) criterion depends on the pH or water hardness, or both,

of the receiving surface water.

M-Calculated criterion is below the analytical target detection limit, therefore, the

criteria defaults to the target detection limit.

T-Refer to the Federal Toxic Substance Control Act (TSCA), 40 CFR 761 Subpart D and 40 CFR 761

Subpart G to determine the applicability of TSCA cleanup standards.

W-Concentrations of inhaled substances in groundwater should be added together to determine

compliance with the Michigan drinking water standard of 100 µg/L.

X-The Groundwater Surface Water Interface (GSI) criterion shown in the generic cleanup criteria tables is not protective

for surface water that is used as a drinking water source.

DD-Hazardous substance causes developmental effects.

**RESOLUTION TO APPROVE THE
REIMBURSEMENT OF FUNDS TO THE
VILLAGE OF DEXTER FOR PROJECTS
RELATED TO 3045 BROAD**

Dexter Downtown Development Authority
County of Washtenaw
State of Michigan

Minutes of a regular meeting of the Downtown Development Authority of the Village of Dexter, County of Washtenaw, State of Michigan, held on the 19th day of April, 2012, Eastern Time.

PRESENT: Members:

ABSENT: Members:

The following preamble and resolution were offered by Member ____ and supported by Member ____

WHEREAS, the Downtown Development Authority will take ownership of 3045 Broad in September 2012, and

WHEREAS, the Village of Dexter has assisted the Downtown Development Authority by agreeing to pay for an environmental survey, bearing analysis, well removal and site analysis of the property located at 3045 Broad, and

WHEREAS, the village will not invoice the DDA for reimbursement for cost associated with environmental and analysis of the site until September 2012, and

WHEREAS, the Downtown Development Authority anticipates receiving interest revenue from the money that has been held in escrow for the purchase of the property,

BE IT RESOLVED that the Downtown Development Authority hereby agrees to repay the Village of Dexter for the following expenses using the interest revenue anticipated in September 2012:

- Environmental Assessment of the Property (ASTI), Well Removal, Bearing Analysis – not to exceed \$20,000
- Evaluation of the Potential Property Uses (OHM/Bird Houk) – not to exceed \$13,500

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED THIS 19th DAY OF APRIL, 2012

Chairman – Steve Brouwer

CERTIFICATION

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Downtown Development Authority of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on the 19th day of April, 2012.

Secretary – Carol J. Jones

VILLAGE OF DEXTER

ddettling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: April 23, 2012
Re: Masonry Work at 8140 Main Street

It is our intent to paint the back of the building at 8140 Main Street. To complete this properly, it is necessary to repair the brick. Additional masonry work is also needed between the overhead doors at the front of the building. Prior to bidding the painting, it is my goal to have the brick repair work in progress. There are three masonry contractors in the area and I attempted to get quotes from all three.

I am requesting that Council make a motion to hire Dexter Block to complete the brick repair at 8140 Main Street in an amount not to exceed \$5,880. It is anticipated that only \$3,880 will be necessary, however, staff is recommending an additional \$2,000 that could be needed for unforeseen problems.

A budget amendment for this work, along with the painting will be necessary to expense this item from the current budget. We will be requesting the budget amendment with the 4th quarter budget amendments, so we can use final cost figures. Staff will be recommending that these items be paid from the Restricted Facility Fund.

The Paint bid will be advertised on MITN next week and I'll have a recommendation back to Council on the May 14, 2012 agenda.

Below is the list of local masonry contractors contacted for a quote.

- Koch Masonry. A quote from Koch Masonry was received on April 17, 2012 in the amount of \$6,000.
- Dexter Block. A quote from Dexter Block was received on April 18, 2012 in the amount of \$3,800 plus problem area work.
- Scott Bell Masonry. I have not received a quote from Bell Masonry.

Scope of Work:

Repair columns between overhead doors at Fire Department
Repair masonry block on the back of the building.



SUBJECT	NUMBER	PAGE
Fax Quotation	402FR004	1 of 1
	VERSION	DATE REVISIED
	0-1	

To: Donna Dettling	From: Paul Koch
Fax: 734 426-	Date: April 17, 2012
Phone: 734 426-405	Pages: 1

Job Description: Dexter Fire Station

Customer: Duke Roofing

Estimator: PEK

Architect & Representative: _____

Estimate Number: _____

Due Date/Time: _____

Prints dated: _____

Revised Quote: _____

Addendum: 1 2 3 4 5 6 7 (Are Noted)

Alternates: 1 2 3 4 5 (Are Noted)

Base Bid includes:

Provide Labor and Materials to install masonry point work, including replace failing Concrete Masonry Unit face shells as requested and directed.

Base Bid Amt. \$ see below.

Notes: Caulking is not included this price.

Comments:

Bid as per discussion during site visit.

• **Price includes:**

- **Prep and repair (point) masonry mortar joints at North Elevation Block-work including grinding and repair work as necessary. Includes three mandays plus Lift and materials. \$ 3,200.00**
- **Repairs at Overhead Door Concrete Column Bases. Including removal of failing concrete, cleaning reinforcing and patchwork. Removal of steel angles if necessary included in this price. Patchwork to be performed at failing column bases only as discussed. \$ 2,800.00**

dk 6,000

If you have any questions please call. Bid good for 30 days

Koch Masonry Inc. Structural Masonry Specialists with Craftsmen certified by the Masonry Institute of Michigan and the International Masonry Institute. ICBO Certified Structural Masonry Inspector on Staff. MUST Participant.

Koch Masonry, Inc. 1745 Baker Rd., Dexter, MI 48130

734/424-9316 fax 734/424-9319

Donna Dettling

From: Kyle Davis <kdavis@dexterblock.com>
Sent: Wednesday, April 18, 2012 12:11 PM
To: Donna Dettling
Subject: firehouse repairs

Hi Donna,

Thank you for thinking of us to assist on the firehouse restoration project. After our onsite meeting I figured the scope of work would include:

- Repairing or replacing about 12 block faces near the downspouts on the rear of the building
- Tuckpointing any cracks on the back of the building greater than 1/8" along with all loose or crumbling mortar joints
- Patching of the sides of the front garage doors on the building
- Tuckpointing the step crack on the front of the building beneath the lettering
- Clean up and disposal of all debris

The total cost for this scope of work is \$3,880 which includes all labor and materials. There may be some issues with the block on the back of the building that are not currently visible, if there are problems not seen they will be discussed prior to initiating any additional work. All additional work can be done on a time and material basis at a rate of \$52 per man hour plus the cost of material. Let me know if you have any questions or if you need additional information on this project. Also if you would like to proceed with this project I can prepare a formal proposal for you.

Thank you for the opportunity.,

Kyle Davis

Dexter Block

Office- 734-424-9420

Cell -734-216-7372

Fax 734-426-4336

2011-2012 Budget Amendments

General Fund 101

Line Number	Line Description	New Line #?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
101-336.000-803.000	Fire Department - Contracted Services	No	Expenditure	\$ 371,000	\$ -	\$ 33,000	\$ 404,000
Reason for Amendments Increase due to quarterly payment increase to DAFD							
101-728.000-802.000	Economic Development - Prof. Services	No	Expenditure	\$ -	\$ 29,000	\$ 20,000	\$ 49,000
Reason for Amendments ASTI Environmental Costs - Will be Reimbursed by the DDA in 2012-2013							
101-201.000-802.000	Finance - Professional Services	No	Expenditure	\$ 8,000	\$ -	\$ (4,000)	\$ 4,000
Reason for Amendments Money originally budgeted for OPEB actuarial - which was provided free through insurance agent							
101-448.000-920.003	Street Lights - Utilities	No	Expenditure	\$ 66,000	\$ -	\$ 11,000	\$ 77,000
Reason for Amendments Higher than budgeted cost due to addition of 11 light poles that DTE was not billing for							
101-851.000-721.001	Insurance & Bonds - Retiree Health Care	No	Expenditure	\$ 13,000	\$ -	\$ (5,000)	\$ 8,000
Reason for Amendments Lower than budgeted due to passing of a retiree spouse							
101-751.000-802.000	Parks - Professional Services	No	Expenditure	\$ 7,000	\$ -	\$ (5,000)	\$ 2,000
Reason for Amendments Unused funds due to postponing of stormwater work in Community Park. Waiting to determine whether LaFontaine improvements fixed the issue.							
101-890.000-955.000	Contingencies	No	Expenditure	\$ 20,000	\$ -	\$ (20,000)	\$ -
Reason for Amendments Used to Offset Increases							
101-890.000-957.001	Contingencies - Property Tax Refunds	No	Expenditure	\$ 3,000	\$ -	\$ 1,500	\$ 4,500
Reason for Amendments Higher than budgeted refunds due to Board of Review/Tax Tribunal decisions							

Total change in Revenue - increase/(decrease):
Total change in Expenditures - increase/(decrease): \$ 31,500
Change to Overall Budget's revenue over expenditures: \$ 31,500

General Fund Reserves - Unrestricted reserve estimated at \$279,000 as of
 January 31, 2012

4 2012
 6-6

2011-2012 Budget Amendments

Major Streets 202

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
202-445.000-802.000	Stormwater - Professional Services	No	Expenditure	\$ 2,500	\$	\$ 11,000	\$ 13,500
	Reason for Amendment						
	Increase due to OHM assistance with MS4 Permit						
202-463.000-802.000	Routine Maintenance - Professional Services	No	Expenditure	\$ 5,000	\$	\$ 6,400	\$ 11,400
	Reason for Amendment						
	OHM - Additional Work on Engineering Standards and Applications for Funding through WATS						
202-478.000-704.000	Winter Maintenance - Salaries - Union	No	Expenditure	\$ 11,000	\$	\$ (6,000)	\$ 5,000
	Reason for Amendment						
	Lower than budgeted due to warm winter						
202-478.000-941.000	Winter Maintenance - Equipment Rentals	No	Expenditure	\$ 15,000	\$	\$ (5,000)	\$ 10,000
	Reason for Amendments						
	Lower than budgeted due to warm winter						
202-890.000-955.000	Contingency	No	Expenditure	\$ 10,000	\$	\$ (6,400)	\$ 3,600
	Reason for Amendments						
	Used to Offset Increases						

Total change in Revenue - increase/(decrease): \$ -
 Total change in Expenditures - increase/(decrease): \$ -
 Change to Overall Budget's revenue over expenditures: \$ -

Source of Reserves, if applicable:

2011-2012 Budget Amendments

Local Streets 203

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
203-445.000-802.000	Stormwater - Professional Services	No	Expenditure	\$ 2,500	\$ -	\$ 1,500	\$ 4,000
Reason for Amendment Increase due to OHM assistance with DBRP Outlet and MS4 Permit							
203-445.000-803.000	Stormwater - Contracted Services	No	Expenditure	\$ 5,000	\$ -	\$ 2,000	\$ 7,000
Reason for Amendment Increase due to repairs of storm manholes with sidewalk replacements							
203-463.000-802.000	Routine Maintenance-Professional Services	No	Expenditure	\$ 2,000	\$ -	\$ 4,400	\$ 6,400
Reason for Amendment Additional OHM work on Engineering Standards							
203-478.000-704.000	Winter Maintenance - Union Salary	No	Expenditure	\$ 10,000	\$ -	\$ (3,500)	\$ 6,500
Reason for Amendments Lower than budgeted due to warm winter							
203-890.000-955.000	Contingency	No	Expenditure	\$ 10,000	\$ -	\$ (4,400)	\$ 5,600
Reason for Amendments Used to Offset Increases							
<p style="text-align: right;">Total change in Revenue - increase /(decrease): \$ -</p> <p style="text-align: right;">Total change in Expenditures - increase /(decrease): \$ -</p> <p style="text-align: right;">Change to Overall Budget's revenue over expenditures: \$ -</p>							

Source of Reserves, if applicable:

2011-2012 Budget Amendments

Sewer Fund 590

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
590-548.000-803.003	Sludge Hauling	No	Expenditure	\$ 50,000	\$ -	\$ 20,000	\$ 70,000
Reason for Amendment Sludge Hauling - Higher than Budgeted Need for Sludge Hauling - currently averaging 1.2 million gallons per year							
590-548.000-920.000	Utilities	No	Expenditure	\$ 72,000	\$ -	\$ (5,000)	\$ 67,000
Reason for Amendment Lower than Budgeted Cost for Electricity							
590-890.000-955.000	Contingencies - Miscellaneous	No	Expenditure	\$ 15,000	\$ -	\$ (15,000)	\$ -
Reason for Amendments Used to offset increase							
				Total change in Expenditures - increase/(decrease):	\$ -	\$ -	
				Change to Overall Budget's revenue over expenditures:	\$ -	\$ -	

Source of Reserves, if applicable:

2011-2012 Budget Amendments

Water Fund 591

Line Number	Line Description	New Line #?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
591-556.000-705.000	Overtime	No	Expenditure	\$ 4,000	\$ -	\$ 7,000	\$ 11,000
Reason for Amendment Increase due to overtime generated by watermain replacement project							
591-556.000-743.000	Chemicals	No	Expenditure	\$ 7,000	\$ -	\$ 11,000	\$ 18,000
Reason for Amendment Higher than budgeted due to cost of adding fluoride, orthophosphate and polyphosphate - this is the first fiscal year that all of these chemicals have been used							
591-590.000-955.000	Contingencies - Miscellaneous	No	Expenditure	\$ 15,000	\$ -	\$ (15,000)	\$ -
Reason for Amendments Used to offset increase							
		Total change in Revenue - increase/(decrease):		\$ -			
		Total change in Expenditures - increase/(decrease):		\$ 3,000			
		Change to Overall Budget's revenue over expenditures:		\$ 3,000			

Source of Reserves, if applicable:

Water Fund Unrestricted Reserves Estimated at \$577,680 as of January 31, 2012

