

DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, JUNE 25, 2012

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: President Keough

J. Carson	P. Cousins
D. Fisher -absent	J. Semifero
J. Smith	R. Tell

Also present: Donna Dettling, Village Manager; Courtney Nicholls, Assistant Village Manager; Carol Jones, Village Clerk; Patrick Droze, Orchard, Hiltz & McCliment; Dan Schlaff, Public Services Superintendent; Paula Palmer, Dexter Area Chamber of Commerce, Paul Evanoff, JJR; Mark Ouimet, District 52 State Representative; Dan Smith District 2 County Commissioner; and residents and media.

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting – June 11, 2012

Motion Smith; support Carson to approve the minutes of the Regular Council Meeting of June 11, 2012 with the following correction:

Page 4, Subcommittee Reports – Website – add the word *system* to the end of the phrase *content management* and change the word *operating* to *operational*.

Unanimous voice vote for approval with Trustee Fisher absent

D. PREARRANGED PARTICIPATION

None

E. APPROVAL OF THE AGENDA

Motion Semifero; support Smith to approve the agenda with following additional information:

I-4, Village Managers Report – Additional information regarding Central Street Maintenance of Traffic Alternative
J-2, Consent Agenda, - Consideration Item 2 – Application for Appointment to Planning Commission

K-3, Old Business – Strike out the phrase (pieces will be voted on individually) from the consideration item of recommendations from the Public Art Selection Committee

L-1, New Business – Resolution of Adoption of the Fiscal Year 2012-2013 Budget

L-2, New Business – Amended copy of the 2011-2012 Budget Amendments

Unanimous voice vote for approval with Trustee Fisher absent

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

G. NON-ARRANGED PARTICIPATION

None

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. May Citation Report

I. REPORTS

1. Community Development Manager – Allison Bishop

Ms. Bishop submits her report as per packet. As Ms. Bishop was not present, President Keough asked for any comments regarding her report. Mr. Smith asked that the Mill Creek Park opening ceremony be held on Saturday morning of Dexter Daze. Comments were made regarding the Border to Border trail and that some of the boards are coming up on the trail and issues of graffiti on the viaduct and possible means of controlling it.

2. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

Dexter Area Chamber – Paula Palmer

Ms. Palmer reported the following:

- The Chamber had another successful Annual Meeting and joint Golf Outing with the Chelsea Chamber.
- The Summer Series is underway and Ms. Palmer offered Council the opportunity to emcee one of the performances.
- The Chamber offers opportunities for members to interact with others and the next coming event will be the Townie Party prior to the Ann Arbor Art Fair.
- The Chamber is increasing its presence with facebook and twitter.
- Will be posting a position for Administrative Assistant.

Memorial Day Planning Committee – Donna Fisher, Jim Smith

A report on the wrap up meeting of the parade committee was included in the packet. Trustee Cousins reported that the Dexter Rotary Club would like to participate in sponsoring the 2013 Memorial Day Parade.

3. Subcommittee Reports

Economic Preparedness

Facilities

Website-Trustee Smith announced that training will take place in Lansing on Wednesday morning, June 27, for Ms. Nicholls, Ms. Sherry, Mr. Smith and President Keough.

4. Village Manager Report

Mrs. Dettling submits her report as per packet. Mrs. Dettling gave the following verbal updates:

- Mr. Droze of Orchard, Hiltz & McCliment addressed Council regarding the Central Street Project and the two alternatives for traffic control.

Motion Carson; support Smith to proceed with full closure of southbound Central Street and northbound Central Street open throughout the project.

Ayes: Cousins, Smith, Semifero, Tell, Carson and Keough

Nays: None

Absent: Fisher

Motion carried

- Mrs. Dettling introduced Mr. Schlaff as the official Public Services Superintendent and reported that Scott Mauer received his D3 license and Andrea Dorney has received her D2.
- Will begin the new hire process when the new budget goes into effect.
- Crack sealing was started last week but the equipment did break down. It is supposed to be fixed this week.
- Council pay will go into accounts on Wednesday.
- Mr. Canter of Huron Street is interested in a life lease on his property which is located next to the wastewater treatment plant.

5. Mr. Keough submits his report as per packet. In addition Mr. Keough gave the following verbal update:

- Reported on attending the Webster Township Board Meeting on June 19 to answer question from the township board regarding the new Fire Interlocal Agreement.
- Introduced Scott Stewart from the audience as a recommended appointee to the Planning Commission.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$366,523.45
2. Consideration of: Appointment to the Planning Commission

Motion Semifero; support Tell to approve items 1 and 2 of the Consent Agenda.

Unanimous voice vote for approval with Trustee Fisher absent

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Cityhood Next Steps

Nothing new to report.

2. Consideration of: Recommendation from Planning Commission to Adopt the Master Plan

Motion Carson; support Semifero to approve the recommendation of the Planning Commission to adopt the Master Plan.

Ayes: Smith, Semifero, Tell, Carson, Cousins and Keough

Nays: None

Absent: Fisher

Motion carries

3. Discussion of: Recommendations from Public Art Selection Committee for the Temporary Art Display
 - a. Rick DeTroyer – Spiral Ring
 - b. Michael Jones – Ceol Tire
 - c. Brian Ferriby – Drednaught
 - d. John Himmelfarb – Truck

Motion Cousins; support Semifero to approve the recommendations from the Public Art Selection Committee for the four pieces of Temporary Art as presented.

Motion Smith; support Tell to vote on the selections for the Temporary Art Display individually.

Ayes: Smith and Keough

Nays: Semifero, Tell, Carson and Cousins

Absent: Fisher

Motion fails 4 – 2

Original Motion: Motion Cousins; support Semifero to approve the recommendations from the Public Art Selection Committee for the four pieces of Temporary Art as presented.

Ayes: Tell, Carson, Cousins, Semifero and Keough

Nays: Smith

Absent: Fisher

Motion carries 5 – 1

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Adoption of the 2012-2013 Fiscal Year Budget

Motion Carson; support Smith to adopt the 2012-2013 Fiscal Year Budget as presented.

Ayes: Carson, Cousins, Smith, Tell and Keough

Nays: Semifero

Absent: Fisher

Motion carries 5 to 1

2. Consideration of: Final 2011-2012 Budget Amendments

Motion Semifero; support Cousins to approve the final 2011-2012 Budget Amendments as presented.

Ayes: Cousins, Smith, Semifero, Tell, Carson and Keough

Nays: None

Absent: Fisher

Motion carries

3. Consideration of: Streetscape Special Assessment Refunds

Motion Smith; support Carson to instruct the Village Treasurer to distribute the excess funds in the Streetscape Special Assessment cash account in the amount of \$43,3965.62, pursuant to Section 42-51 of the Village Ordinances, as set forth in the Streetscape Special Assessment District No. 95-1 Payoff Worksheet dated 6/18/2012.

Ayes: Smith, Semifero, Tell, Carson, Cousins and Keough.

Nays: None

Absent: Fisher

Motion carries

4. Consideration of: Expenditure of up to \$22,000 with Raymer to Clean and Repair Well #4

Motion Carson; support Semifero to approve the expenditure of up to \$22,000 to Raymer for the cleaning and repair of Well #4.

Ayes: Semifero, Tell, Carson, Cousins, Smith and Keough

Nays: None

Absent: Fisher

Motion carries

5. Consideration of: Bid Award for the Dexter Pinckney Road Sidewalk

Motion Semifero: support Cousins to award the bid for the Dexter Pinckney Road Sidewalk to Fonson Inc. in the amount of \$55,522.

Ayes: Tell, Carson, Cousins, Smith, Semifero and Keough
Nays: None
Absent: Fisher
Motion carries

6. Consideration of: Village Manager Employment Agreement

Motion Cousins; support Carson to approve the Employment Agreement for the Village Manager from July 1, 2012 to June 30, 2013.

Ayes: Carson, Cousins, Smith, Tell and Keough
Nays: Semifero
Absent: Fisher
Motion carries 5 - 1

7. Consideration of: Finance Director/Treasurer's Employment Agreement

Motion Cousins; support Carson to approve the Employment Agreement for the Finance Director/Treasurer from July 1, 2012 to June 30, 2013.

Ayes: Cousins, Smith, Semifero, Tell, Carson and Keough
Nays: None
Absent: Fisher
Motion carries

8. Consideration of: Mill Creek Park Change Order

Motion Cousins; support Smith to approve the Mill Creek Park change order in the amount of \$5,825.17.

Ayes: Smith, Semifero, Tell, Carson, Cousins and Keough
Nays: None
Absent: Fisher
Motion carries

M. COUNCIL COMMENTS

Carson	None
Tell	None
Smith	None
Jones	Inquired as to the date proposed for the Central Street southbound closing.
Semifero	Suggested sending the agenda by a separate e-file rather than with the balance of the packet as currently it makes the search for a page difficult. The Parks and Recreation Commission have been looking into the possible use of the property on Dan Hoey Road for a dog park.

Cousins The next Yellow Door Event will take place on Friday, August 10 from 8-11 at the Cousins residence. In the past, Council did discuss having chickens and bees in the Village. Would like to have Council reconsider having bees in the area of the community garden.

N. NON-ARRANGED PARTICIPATION

Mark Ouimet, State Representative from District 52, reported that the Michigan Budget has been passed by the House and the Senate and is waiting for the Governor's signature. The only difference in the House and Senate version is that the Senate did not approve the teacher retirement.

O. ADJOURNMENT

Motion Smith support Cousins to adjourn at 8:37 PM.

Unanimous voice vote for approval with Trustee Fisher absent

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

NEW TRANSPORTATION AUTHORITY

ARTICLES OF INCORPORATION

ARTICLE 1 INTRODUCTION

The Washtenaw County Board of Commissioners adopts these Articles of Incorporation, pursuant to the provisions of Act 196 of Public Acts of 1986 so as to create the NEW Transportation Authority and establish its powers, duties, rights, and responsibilities; the composition and selection process for its Board of Directors; and establishes the effective date for these Articles of Incorporation.

ARTICLE 2 DEFINITIONS

The following definitions will be applicable to, and utilized throughout these Articles of Incorporation:

- **ACT 7:** "Act 7" means public Act No. 7 of the Public Acts of 1967, as amended, known as the Urban Cooperation Act, being sections 124.501 to 124.512 of the Michigan Compiled Laws.
- **ACT 196:** "Act 196" means Act No. 196 of the Public Acts of 1986, as amended, known as the Public Transportation Authority Act, being sections 125.451 to 124.479 of the Michigan Compiled Laws.
- **AUTHORITY:** "Authority" means the public transportation authority created under Act 196 and these Articles of Incorporation.
- **BOARD:** "Board" means the governing body of the Authority, consisting of directors described in article 4.
- **MEMBER:** "Member" means any political subdivision that forms the authority or which joins the authority as a member as allowed by Act 196.
- **POLITICAL SUBDIVISION:** "Political subdivision" means Washtenaw County, or any city, village, or township within Washtenaw County.
- **PUBLIC TRANSPORTATION, PUBLIC TRANSPORTATION SERVICE, PUBLIC TRANSPORTATION PURPOSE:** "Public transportation" means the movement of people and goods by publicly or privately owned water vehicle, bus, railroad car, rapid transit vehicle, taxi cab or other conveyance which provides general or special service to the public, but not including charter or sightseeing service or transportation which is exclusively used for school purposes. Public transportation, public transportation services, or public transportation purposes as defined are declared by law to be transportation purposes within meaning of section 9 of article IX of the Michigan Constitution.
- **TAXABLE PROPERTY:** "Taxable property" means the property taxable under the general property tax act(s) of the State of Michigan, except for property expressly exempted by act(s) of the state legislature.

ARTICLE 3
AUTHORITY FORMATION

SECTION 3.01: CREATION, NAME, PURPOSES, AND POWERS

The Washtenaw County Board of Commissioners hereby creates a public transportation authority pursuant to Act 196. The Authority shall be a public body corporate and shall be known and exercise its powers under the title of “NEW Transportation Authority” or other such names as decided by its board of directors. Upon succeeding to the AATA as described in Section 3.07, the Authority has the power to use the names “The Ride”, “Ann Arbor Transportation Authority”, and any other name owned by AATA. The Authority is created for the purpose of providing public transportation services under Act 196. The Authority shall possess all of the powers articulated in these articles, Act 196, and as provided in the Public Transportation Agreement between the Ann Arbor Transportation Authority, The Cities of Ann Arbor and Ypsilanti and the County of Washtenaw, dated _____, 2012.

SECTION 3.02: JURISDICTIONAL BOUNDARY AND MEMBERSHIP

The jurisdictional boundary of the Authority for purposes of Act 196, is the geographical area known as the County of Washtenaw, Michigan, and includes the territory within all political subdivisions within Washtenaw County, subject to withdrawal of any political subdivision pursuant to Act 196. The County of Washtenaw is initially the only member of the Authority. Other political subdivisions may become members pursuant to Act 196. Notwithstanding the foregoing, the Authority may provide services outside its jurisdictional boundary as authorized by law.

The Authority shall send certified letters to the chief elected official, the clerk and chief administrative official, as appropriate, of each political subdivision of the County giving them notice of their rights to withdraw (so-called “opt-out”) within 30 days under the first sentence of Act 196 section 8(5). If there is a vote on a funding mechanism for the operations of the authority, only those communities that have not opted out will vote and be subject to any tax adopted as a funding mechanism.

The County will cease to be a member immediately after the opt out period and the remaining political subdivisions will become the members.

SECTION 3.03: ADOPTION, ENDORSEMENT, AND PUBLICATION

The Washtenaw County Clerk/Register of Deeds (hereinafter “Clerk”) shall endorse these Articles of Incorporation after their adoption by the Washtenaw County Board of Commissioners. The Authority shall publish them once in a newspaper including but not limited to *Washtenaw Legal News* on a date at least 10 days, but not more than 30 days, after their adoption.

SECTION 3.04: FILING OF ARTICLES

The Clerk shall file a printed copy of these Articles of Incorporation in the Clerk’s Office, and the Authority shall file them with the Michigan Secretary of State, and the

Director of the Michigan Department of Transportation and provide confirmation of such filing to the Clerk and, if requested, any political subdivision to be served by the Authority.

SECTION 3.05: EFFECTIVE DATE; VALIDITY PRESUMED

The Authority shall become operative, and these Articles of Incorporation shall become effective, thirty (30) days after filing with the Clerk's Office, with the Michigan Secretary of State, and the Director of the Michigan Department of Transportation (MDOT), whichever is later. The validity of the incorporation of the Authority will be conclusively presumed unless questioned in a court of competent jurisdiction within sixty (60) days after the publication of the articles of incorporation.

SECTION 3.06: SUCCESSOR-IN-INTEREST TO ANN ARBOR TRANSPORTATION AUTHORITY (AATA)

Notwithstanding the operative effective date of the Authority, it shall not succeed the AATA as provider of a Public Transportation Service within the cities of Ann Arbor and Ypsilanti and be entitled to assume or assert any financial or other rights as successor-in-interest unless and until all of the following occurs: (a) passage of a countywide funding mechanism and approval of the MDOT and Federal Transit Administration, (b) approval of the Public Transportation Agreement by the governing bodies of the County of Washtenaw, cities of Ann Arbor and Ypsilanti, and the Ann Arbor Transportation Authority and satisfaction of the terms and conditions therein, and (c) approval of these Articles of Incorporation by an affirmative vote of a majority of persons elected to and serving on the legislative body of each political subdivision which contributes revenue in the form of a charter millage to AATA.

SECTION 3.07: SEVERABILITY

The requirements and the various chapters, parts, sections, and clauses of these Articles of Incorporation are severable. If a court of competent jurisdiction determines that any article, part, sentence, paragraph, section, or clause is unconstitutional or invalid, the remaining chapters, parts, portions, and provisions of these Articles of Incorporation shall remain in full force and effect, except that if any of the conditions (a) through (c) in Section 3.07 are declared unconstitutional or invalid, the Authority shall not succeed to the AATA, as described in that section.

SECTION 3.08: MEMBER ADMISSION AND RELEASE AFTER AUTHORITY FORMATION

If conditions in Act 196 are met after the conclusive formation of the Authority, political subdivisions may become members in the Authority and members may be released from membership in the Authority.

SECTION 3.09: POLITICAL SUBDIVISION WITHDRAWAL AFTER AUTHORITY FORMATION

If conditions in Act 196 are met after the conclusive formation of the Authority, a political subdivision may withdraw from the Authority.

ARTICLE 4
BOARD OF DIRECTORS

SECTION 4.01: INITIAL BOARD

Subject to Section 4.02 of these Articles of Incorporation, the Board shall consist of fifteen (15) directors appointed by the following entities based principally on population, historical investment, and ongoing financial contributions:

<u>Number</u>	<u>Appointing Entity</u>
7	City of Ann Arbor
1	City of Ypsilanti
1	Pittsfield Township
2	South East District (under an interlocal agreement among the following political subdivisions: Townships of Augusta and Ypsilanti)
1	South Middle District (under an interlocal agreement among the following political subdivisions: Cities of Milan and Saline and the Townships of Lodi, Saline and York)
1	West District (under an interlocal agreement among the following political subdivisions: the City of Chelsea, Village of Manchester and the Townships of Bridgewater, Dexter, Freedom, Lima, Lyndon, Manchester, Sharon, and Sylvan)
1	North East District (under an interlocal agreement among the following political subdivisions: the Townships of Ann Arbor, Northfield, Salem, and Superior)
<u>1</u>	North Middle District (under an interlocal agreement among the following political subdivisions: the Village of Dexter, and the Townships of Scio and Webster)
15	

The governing bodies of the Cities of Ann Arbor and Ypsilanti and the Charter Township of Pittsfield shall appoint their respective directors in accordance with their adopted policies and procedures for appointment to boards and commissions and retain the right to remove and replace such directors in accordance with the same procedures. The other districts select directors through Act 7 Interlocal Agreements, which contain procedures

for appointment and removal. The County of Washtenaw, may but is not required to, appoint a non-voting ex-officio to the Board. Appointing governing bodies or districts may select an alternate to serve in place of the member or members in their absence. When a director is absent, the alternate shall have the same voting powers but may not assume an officer position.

SECTION 4.02: BOARD MAKE UP REVIEW

The directors shall revisit the Board make-up if (a) either Ann Arbor or Ypsilanti City reduces or fails to contribute its charter millage to the Authority; (b) if another community levies a millage and contributes it to the Authority; or (c) if all communities within one of the Act 7 districts withdraw from the Authority. The Board make-up shall also be reviewed and be subject to change by two-thirds of the directors after each census to assure appropriate attention to population distribution.

SECTION 4.03: TERM

The terms of office of the first Board of Directors appointed shall be fixed by the respective appointing bodies so that the terms for 2 city of Ann Arbor directors and 1 Pittsfield Township director will be for 1 year; 1 city of Ann Arbor director, 1 director appointed from the South East District, 1 director appointed from the North Middle District and 1 director from the West District will be for 2 years; 2 city of Ann Arbor directors, 1 South Middle District director and 1 North East director will be for 3 years; and 2 city of Ann Arbor directors, 1 South East District director and the city of Ypsilanti director will be for 4 years. For the purposes of appointment the areas identified shall correspond to the areas in Attachment A. After the initial Board is formed, all directors will be appointed for 4 years, subject to conditions of their appointment by their respective appointing bodies. All regular appointments to the Board shall be made to coincide with October 1 of each calendar year; however, seated directors will hold over until a successor has been appointed, and when such a successor has been appointed the appointment term shall be modified so that it terminates to coincide with the regular appointment term. A vacancy in office shall be filled by that director's original appointing body for the remainder of the unexpired term. The term of director's alternate shall expire according to the same schedule as the director.

The Authority shall notify the respective appointing bodies at least 45 days prior to the expiration date of the term of office of any person serving on the Board.

SECTION 4.04: RESIGNATIONS, VACANCIES, AND REMOVALS

A director may resign at any time and such resignation shall become effective upon the Authority's receipt of a written resignation notice, unless the notice specifies a later date. The Authority Board may, upon a 2/3rds vote of its other directors, remove a director prior to the expiration of that director's term of office for persistent failure to perform the duties of that director's office, other reasons as specified in the bylaws, gross misconduct in office, conviction of a felony involving extortion, or financial misconduct. A director may be removed from office with or without cause at any time by the same local body or process that appointed the director.

SECTION 4.05: COMPENSATION

Directors shall serve without compensation.

SECTION 4.06: INTERESTS IN CONTRACTS

Directors may not have a financial interest, direct or indirect, in any contract with the Authority, except as permitted by law.

SECTION 4.06: BOARD QUALIFICATIONS

All Authority directors shall be residents of Washtenaw County, at least eighteen years old, shall be representative of public transportation interests as they exist in the County and other qualifications as detailed in the Bylaws of the Authority. Notwithstanding the above, any of these requirements may be waived by a governing body authorized to appoint directors under section 4.01 by resolution concurred in by not less than 2/3rds of that governing body's directors. Directors may not hold office in violation of Michigan's Incompatible Offices Act, MCLA 15.181-.185, or other similar law.

ARTICLE 5
PUBLIC MEETINGS

SECTION 5.01: PUBLIC MEETINGS

The Authority shall conduct all meetings of the Board in compliance with the Open Meetings Act (Act 267 of the Public Acts of 1976). The Authority shall provide public notice of the time, date, and place of the meeting in the manner required by Act 267 of 1976, as amended. The Authority shall meet at regular intervals. It shall adopt its own rules of procedure and shall keep a record of its proceedings. A majority of the directors appointed and serving and present in person at a meeting shall constitute a quorum. Each director shall have one vote. Decisions of the Board require a majority vote of the directors appointed and serving at a Board meeting having a quorum present. No director shall cast a vote in proxy for an absent director; however, the Board shall permit a director's alternate, if any, to attend a meeting in the director's absence and vote.

ARTICLE 6
POWERS

SECTION 6.01: OPERATIONAL POWERS

The Authority may plan, promote, finance, acquire, improve, enlarge, extend, own, construct, operate, maintain, replace, and contract for public transportation services by means of one or more public transportation systems and public transportation facilities pursuant to the provisions of Act 196.

The Authority shall be administered in the manner determined by the Board and as provided in these Articles. However, no enumeration of powers in these Articles shall be construed as a limitation on the general powers of the Authority under Act 196.

SECTION 6.02: EXEMPTION FROM MOTOR CARRIER ACT

In the exercise of its powers within its boundaries, the Authority is exempt from the Motor Carrier Act, Act No. 254 of the Public Acts of 1933, being sections 475.1 to 479.20 of the Michigan Compiled Laws; Act No. 3 of the Public Acts of 1939, being Sections 460.1 to 460.8 of the Michigan Compiled Laws; and Act No. 42 of the Public Acts of 1982, being Sections 474.101 to 474.141 of the Michigan Compiled Laws.

ARTICLE 7
FUNDING

SECTION 7.01: FUNDING

The Authority may apply for and accept grants, loans, or contributions from the federal government or any of its agencies, the state, other public or private agencies, or other lawful sources.

SECTION 7.02: FINANCING

The Authority may finance public transportation services, including any public transportation system and public transportation facilities pursuant to the provisions of Act 196. Budgets and appropriations shall be made in accordance with Act 2 of the Public Acts of 1968.

SECTION 7.03: TAX LEVY

The Authority may levy a tax for public transportation purposes as provided for and within the time limits and rates established by Act 196 within its jurisdictional boundary subject to the tax limitations of which are provided by general law within the meaning of section 6 of article IX of the Michigan Constitution of 1963.

No tax may be levied except upon the approval of a majority of the registered electors residing within the jurisdictional boundary of the Authority affected and qualified to vote and voting on the tax at a general or special election called in accordance with Act 196.

SECTION 7.04: POLITICAL SUBDIVISION TAX LEVY

Any member of the Authority or a political subdivision otherwise granted taxing authority under state law may levy a tax within the limits of the political subdivision, and appropriate, grant, or contribute, in whole or in part, the tax levied and collected to the Authority for public transportation purposes as authorized by Act 196, or to provide sufficient money to fulfill its contractual obligations to the Authority, which tax will be within charter, statutory, and constitutional limitations thereon.

SECTION 7.05: PAYMENTS, APPROPRIATIONS, OR CONTRIBUTIONS

Any member of the Authority or a political subdivision outside Washtenaw County may contract with the Authority to make payments, appropriations, or contributions to the Authority of the proceeds of taxes, special assessments, or charges imposed or collected

by the political subdivision or out of any other funds legally available in exchange for service.

SECTION 7.06: FULL FAITH AND CREDIT

Any political subdivision within the Authority's jurisdiction may, but is not required to, pledge its full faith and credit for payment of its contractual obligation to the Authority.

SECTION 7.07: NOTES AND BONDS

If the Authority has issued notes or bonds in anticipation of payments, appropriations, or contributions to be made to the Authority pursuant to a contract by a political subdivision, the political subdivision may levy a tax, subject to all appropriate statutory and constitutional requirements, on all taxable property in the political subdivision to provide sufficient money to fulfill its contractual obligations to the Authority in accordance with law.

SECTION 7.08: EXISTING LEVIES

Any political subdivision outside the Authority's jurisdiction that has authorized the levy of a tax to provide money for public transportation purposes or has imposed, collected special assessments, or charges for public transportation purposes may contract with the Authority to make payments, appropriations, or contributions to the Authority of the proceeds of the taxes, special assessments, subject to the conditions of the original authorization of such levy in exchange for service.

SECTION 7.09: BORROWING MONEY

By resolution of the Board, the Authority may borrow money and issue notes and bonds to provide funds for operating purposes or for capital purposes related to transportation facilities pursuant to the provisions of Act 196.

SECTION 7.10: REVENUES PLEDGED FOR PAYMENT OF DEBT

The revenues pledged for payment of debt service on bonds or notes shall be, and remain subject to, a statutory lien until the payment in full of the principal and interest on the bonds or notes unless the resolution authorizing the issuance of the bonds or notes provides for earlier discharge of the lien by substitution of other security. The pledge of revenues and any statutory lien that exists for the payment of debt services on bonds or notes shall be effective for all purposes without delivery of any evidence in this regard or any recording.

SECTION 7.11: INVESTMENTS

The Authority may invest any of its money in accordance with all applicable laws and regulations.

ARTICLE 8
COLLECTIVE BARGAINING AGREEMENTS

SECTION 8.01: CONTRACTUAL OBLIGATIONS

The Authority shall have the right to collectively bargain and enter into agreements with labor organizations pursuant to applicable law. Upon succession by the Authority to a public transportation system, the Authority shall assume and be bound by any existing collective bargaining agreements applicable to that system for the remainder of the term of that agreement, and, except where the existing collective bargaining agreement may otherwise permit, shall retain the employees covered by that collective bargaining agreement. The succession to a public transportation system by the Authority shall not adversely affect any existing rights and obligations contained in the existing collective bargaining agreement.

SECTION 8.02: EMPLOYEE RETIREMENT

The Authority shall honor the pension or retirement system established by any succeeded public transportation system and members and beneficiaries of those retirement system shall continue to have the same rights, privileges, benefits, obligations, and status.

ARTICLE 9
AUDITS

The Authority shall obtain an annual audit in accordance with sections 6 to 13 of Act 2 of the Public Acts of 1968 of the Michigan Compiled Laws. The audit shall be in accordance with generally accepted government auditing standards as promulgated by the United States General Accounting Office and satisfy federal regulations relating to federal grant requirements.

The Authority shall publish notice that an annual audit has been obtained once in the *Washtenaw County Legal News* and file a printed copy with the Clerk of each of the political subdivisions represented by directors on the Board, the State Treasurer, and the State Transportation Department, as provided for in Act 196.

ARTICLE 10
ARTICLES OF INCORPORATION;

SECTION 10.01: AMENDMENTS

These Articles of Incorporation may be amended only upon a two-thirds (2/3) vote of the directors appointed and serving on the Authority. All amendments must comply with applicable state and federal laws. All amendments to the Articles of Incorporation become effective only after they are executed jointly by the Chairperson and by the Secretary of the Board of the Authority, filed with the recording officer of the Washtenaw County Clerk, and filed and published in the same manner as the original Articles of Incorporation.

SECTION 10.02: DISSOLUTION OF THE AUTHORITY

The Authority may be dissolved in accordance with the provisions of Act 196 and as provided for in Section 12 of the Public Transportation Agreement referenced in section 3.01. If the City of Ann Arbor is the only political subdivision in the County remaining within the Authority after the expiration of the statutory 30-day withdrawal period, the Authority shall be dissolved. The dissolution action shall provide for the effective date of such dissolution and shall include provisions for the distribution of all assets and for the settlement of all debts and liabilities of the Authority and the provision for continued transportation services to Ann Arbor and Ypsilanti. Notice of such dissolution shall be executed jointly by the Chairperson and by the Secretary of the Board of the Authority, filed with the recording officer of the Washtenaw County Clerk, and filed and published in the same manner as the original Articles of Incorporation.

Notwithstanding anything in these articles to the contrary, if the first funding request passed by the voters within the Authority's district receives more "no" votes than "yes" votes from voters within the City of Ann Arbor, the Authority shall be promptly dissolved.

Except as provided above, dissolution is not required if either (a) a member political subdivision is released from membership pursuant to Section 3.08, or (b) a political subdivision withdraws from the Authority pursuant to Section 3.09.

On release from or dissolution of the Authority, any millage obligation pledged for the use by the Authority shall be deemed extinguished as of the date of the dissolution subject to payment or provision for payment of all obligations of the political subdivision to the Public Authority or its creditors as of the date of release or dissolution; and thereafter in the case of dissolution of the Authority, the respective political subdivision shall have no obligation to pledge the respective tax levy to any successor-in-interest to the Authority.

CLERK ENDORSEMENT

The foregoing Articles of Incorporation for the Authority were adopted by an affirmative vote of a majority of the members serving on Washtenaw County Board of Commissioners at a meeting duly held on the _____ day of _____, A. D. 20 _____. Pursuant to Act 196 execution of this endorsement here below by the Clerk/Registrar of Washtenaw County, the incorporating authority, shall be evidence of adoption of the Articles of Incorporation.

COUNTY OF WASHTENAW

Chairperson, Washtenaw County
Board of Commissioners

DATE: _____

County Clerk/Register of Deeds

DATE: _____

AGENDA 7-9-12

ITEM D-2
cnicholls@villageofdexter.org

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: June 29, 2012
Re: Discussion of Waste Management Contract Extension Proposal

Over the past few months staff and President Keough have been meeting with our Waste Management representative, Pat Greve, to discuss our contract for refuse disposal which expires March 1, 2013. Provided for your review are several options that have resulted from these discussions.

The current contract includes a three year extension starting March 1, 2013 with 2.5% increases in each of the three years.

The first option on the worksheet shows that Waste Management is now proposing a 0% increase in the first year and 2% increases for the following two years to maintain the current service.

The second option provided reduces the cost in the first year by 4% by switching to every other week recycle service using the current bins while allowing people to also place recycling in larger containers if they chose. The resident would just need to put a recycling sticker on the container. Prices would increase 2% in years two and three.

The third option shown has 2% increases for each of the five years and provides every other week recycle service using Waste Management supplied 96 gallon containers. The five year term is necessary to amortize the cost of the containers.

All of the options keep trash pick-up weekly and yard waste pick-up weekly from April through November.

Commercial rates would increase at the same level as the increases proposed in each option.

All options show an increase in the fuel surcharge with an escalation based on the contract price increase.

The Village requested Waste Management consider a change to the recycle rebate. Currently the Village receives a recycle rebate when Waste Management sells our recycling for an amount over \$30 per ton. Conversely if Waste Management has to pay more than \$30 per ton to dispose of the recycling, the Village would pay the difference. Waste Management agreed to change that to \$20 per ton at the Village's option. Over the course of our current contract the Village has received a recycle rebate of an average of \$200 per month. There has only been on month where the Village did not receive a credit because the recycle market was at \$28.83. Lowering the amount to \$20 does increase our potential liability by \$10 per ton, but the market would have to fall considerably to reach this threshold.

The purpose of this discussion item is to get Council's feedback on the proposals that have been provided by Waste Management.



WASTE MANAGEMENT
MICHIGAN/OHIO AREA
48797 Alpha Drive -- Suite 100
Wixom, MI 48393
(248) 596-3500
(248) 596-3595 Fax

July 2, 2012

Mrs. Donna Dettling, Village Manager
Village of Dexter
8140 Main Street
Dexter, Michigan 48130

RE: Extension Options for Solid Waste Collection Contract

Mrs. Dettling:

Introduction

Waste Management is proud to be your trusted provider for solid waste, recycling and yardwaste services. The partnership between the Village of Dexter and Waste Management has resulted in a successful program for this vital community service. Maintaining excellent service is always important considering the service expectations of your residents. WM will ensure the best service in the industry continues to be the standard while maintaining costs that fit your budget.

As is the case in every community we service, the Village can rest assured that solid waste collection, a vital and core service provided by the Village to its residents, will remain a top priority of Waste Management. Our goal is to complete this work each week on time and in a manner that will meet or exceed your expectations. If we make mistakes, the level of effort we put forth to ensure corrective action in a timely and professional manner will be second to none given the success of the partnership we have established with the Village.

Simply put, we seek to ensure the complete and total satisfaction of your residents when it comes to the proper delivery of solid waste collection and disposal services.

Solid Waste Service Contract Extension Options

The term of the current agreement between the Village and Waste Management ends on February 28, 2013. The contract terms let the parties mutually agree to extend the agreement. Waste Management is interested in extending the contract for an additional three-year period. To this end, we have provided the enclosed options with proposed pricing and terms for the extension. Please see the enclosed pricing schedule and service summary for details.

Mrs. Donna Dettling, Village Manager
July 2, 2012
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Each of the proposed extension options continues the solid waste service program that is in place at this time with two alternative service levels that allow residents the ability to use a larger container for recycling.

Option for Addition of Recyclebank Rewards Program

In addition, WM can provide the Recyclebank rewards program to residents with the modification to the contract described in Option 3 on the attached summary.

The Recyclebank program lets residents earn rewards for simply recycling. The more they recycle, the greater the rewards. The Recyclebank program will allow residents to recapture value from the recycling program.

In summary, the Recyclebank program allows each resident to set up an individual account. In the account, they will earn points for each pound recycled in the Village. The recycle center tracks the weight of the recycle truck and 2.5 points are earned for every pound of recycling collected. The points are allocated equally to the resident accounts. Residents can then accumulate and redeem their points online or over the phone for discounts and deals at area merchants. More information on the program is attached.

WM can include the Recyclebank program in the contract extension if Option 3 is implemented.

Conclusion and Summary

In conclusion, by extending the contract with WM the Village can achieve the following:

1. Ensure that it continues to provide a critical service to its residents including the current level of service that has met with their satisfaction.
2. Ensure that service continues in an economically responsible manner that fits the Village budget.
3. Rest assured knowing that WM will do everything it possibly can to provide top quality service within the community given our established relationship as a community partner.

Mrs. Donna Dettling, Village Manager
July 2, 2012
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4. At the sole option of the Village, add the Recyclebank rewards program and provide residents with the ability to recapture value from the recycling program.

Please contact me at 248-640-9089 with questions. Thank you for your consideration of this matter.

Sincerely,



Patrick G. Greve
Public Sector Solutions Representative

Enclosed Information:

Extension Proposal Pricing & Solid Waste Services Summary
Recyclebank program information

DEXTER CONTRACT EXTENSION OPTION SUMMARY

Current Service Weekly Trash, Recycle and Yardwaste (Apr-Nov)	3/1/2012				
Current Rate/Unit/Month	\$13.39				
Fuel Surcharge Addition	\$0.11				
Annual Rate/Unit	\$162.00				
Annual Contract Amount (Residential)	\$228,258				
Current Fuel Surcharge Base Rate/Gal.	\$3.39				
Extension Provision Now in Contract					
Current Service Weekly Trash, Recycle and Yardwaste (Apr-Nov)	3/1/2013	3/1/2014	3/1/2015		
Existing Contract Extension Rate/Unit/Month	\$13.72	\$14.07	\$14.42		
Fuel Surcharge Addition	\$0.11	\$0.11	\$0.11		
Annual Rate/Unit	\$166.02	\$170.13	\$174.35		
Annual Contract Amount (Residential)	\$233,918	\$239,719	\$245,666		
Fuel Surcharge Base Rate/Gal.	\$3.48	\$3.57	\$3.66		
OPTION 1					
Current Service Weekly Trash, Recycle and Yardwaste (Apr-Nov)	3/1/2013	3/1/2014	3/1/2015		
WM Proposed Extension Rate/Unit/Month	\$13.39	\$13.66	\$13.93		
Fuel Surcharge Addition	\$0.11	\$0.11	\$0.11		
Annual Rate/Unit	\$162.00	\$165.21	\$168.49		
Annual Contract Amount (Residential)	\$228,258	\$232,786	\$237,404		
WM Proposed Fuel Surcharge Base Rate/Gal.	\$3.39	\$3.48	\$3.57		
OPTION 2					
Alternate Service Weekly Trash & Yardwaste (Apr-Nov), Every Other Week Recycle w Bin/Can	3/1/2013	3/1/2014	3/1/2015		
WM Proposed Extension Rate/Unit/Month	\$12.87	\$13.13	\$13.39		
Fuel Surcharge Addition	\$0.11	\$0.11	\$0.11		
Annual Rate/Unit	\$155.76	\$158.85	\$162.00		
Annual Contract Amount (Residential)	\$219,466	\$223,818	\$228,258		
WM Proposed Fuel Surcharge Base Rate/Gal.	\$3.48	\$3.57	\$3.66		
OPTION 3					
Alternate Service Weekly Trash & Yardwaste (Apr-Nov), Every Other Week Recycle w 96-Gallon Cart	3/1/2013	3/1/2014	3/1/2015	3/1/2016	3/1/2017
WM Proposed Extension Rate/Unit/Month	\$13.66	\$13.93	\$14.21	\$14.49	\$14.78
Fuel Surcharge Addition	\$0.11	\$0.11	\$0.11	\$0.11	\$0.11
Annual Rate/Unit	\$165.21	\$168.49	\$171.83	\$175.25	\$178.72
Annual Contract Amount (Residential)	\$232,786	\$237,404	\$242,115	\$246,920	\$251,822
WM Proposed Fuel Surcharge Base Rate/Gal.	\$3.48	\$3.57	\$3.66	\$3.75	\$3.84

Other Items for Term on Extension:

All annual service rate increases limited to 2% in years 2 and 3 of Option 1 instead of 2.5% currently in contract
 Fuel base rate shall follow schedule above for each option
 Commercial and YW disposal rates shall be the same as the residential percentage change for each option
 Recycle rebate share to continue above and below \$30/ton in current contract
 Most recent commercial monthly billing \$19,816.29 (includes fuel and rolloff)
 Most recent recycle rebate yield: \$135.60/month to Village



Waste Management brings you Recyclebank

Waste Management and Recyclebank are working together in their shared commitment to advancing diversion and recycling, and ultimately helping to create a more sustainable future. The alliance brings together Waste Management's large national curbside collection infrastructure with Recyclebank's vast online community and incentive platform, enhancing growth prospects for both companies and motivating and mobilizing more people, communities and schools to recycle.

What Recyclebank means for municipalities

Recyclebank is a proven incentive program that helps municipalities meet their economic and environmental goals.

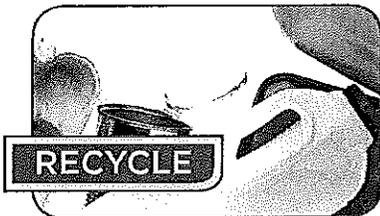
Even if your municipality is already recycling, supplementing the program with Recyclebank can give your residents and your municipality added value — which translates into real savings — for doing something that they already want to do.

With Recyclebank your municipality and residents can recycle more, earn more, and save more.

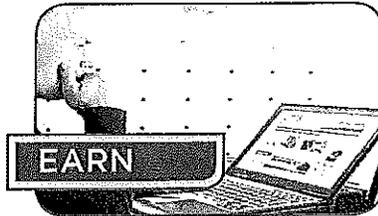
Why cities choose Recyclebank

REALIZE GOALS	ENGAGE THEIR COMMUNITIES	IMPROVE CITY WASTE PROGRAM
<ul style="list-style-type: none"> • Sustainability & waste diversion • Zero waste initiatives • Increase revenue to local businesses 	<ul style="list-style-type: none"> • Rewards • Education • Outreach • Ongoing communications 	<ul style="list-style-type: none"> • Reduce contamination • Divert waste from landfills • Increase recycling tonnage

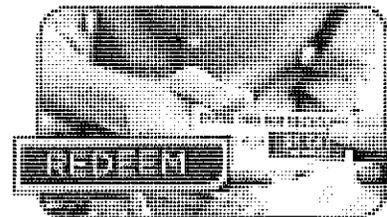
How Recyclebank works



Recycle all that you can.



Earn Recyclebank Points every time you recycle — they'll be deposited to your account.



Go to Recyclebank.com to shop for the rewards of your choice.





The User Experience

Residents are encouraged to visit Recyclebank.com to:

- Sign up for the program
- Sign into their account
- Check their point balance
- Browse the catalog of rewards
- Redeem their points for the rewards of their choice

Learn more about the Recyclebank gateway to green living:

- Discover other ways to earn points for green actions
- Learn about ways to reduce your environmental impact

The Recyclebank Impact

Partnering with Recyclebank is a way to protect our environment, invigorate your local economy, keep your community clean and deliver meaningful, everyday savings to your residents.

"We are recycling more, our residents are saving more and our local businesses are benefiting from the Recyclebank rewards program."

Mayor Bryan Barnett
Rochester Hills, MI
Recyclebank launched 2009

The screenshot shows the Recyclebank website with the Waste Management logo at the top left. A navigation bar includes 'Sign Up' and 'Sign In' buttons. Below this, there are icons for 'Sign Up Today for you' and 'Sign In to your account to check out your points and rewards'. A central section titled 'Learn more about the partnership between Waste Management and Recyclebank' features a 'Learn more' button. Below this, there are two columns of text: one describing Waste Management Inc. as a leading provider of comprehensive waste management services, and another describing Recyclebank's mission to create a more sustainable future by rewarding green actions. The bottom of the screenshot shows social media icons for Facebook, Twitter, and LinkedIn.

About Waste Management

"Our collaboration with Recyclebank gives us a competitive advantage, and, at the same time, incentivizes more recycling by motivating people to change how they consume and dispose. It's a triple win for Waste Management, our customers and the environment," said David Steiner, president and CEO of Waste Management.

Waste Management, Inc., based in Houston, Texas, is the leading provider of comprehensive waste management services in North America. Through its subsidiaries, the company provides collection, transfer, recycling and resource recovery, and disposal services. It is the largest residential recycler and also a leading developer, operator and owner of waste-to-energy and landfill gas-to-energy facilities in the United States. The company's customers include residential, commercial, industrial, and municipal customers throughout North America. To learn more information about Waste Management visit www.wm.com or www.thinkgreen.com.

About Recyclebank

"Our agreement with Waste Management gives us the resources and reach we need to expand our business and motivate and mobilize more people to make a collective, positive impact on the environment," said Jonathan Hsu, CEO of Recyclebank.

Recyclebank helps create a more sustainable future by rewarding people for taking everyday green actions with discounts and deals from more than 3,000 local and national businesses. Through its online platform and partnerships with municipalities, haulers, small businesses and corporate brands, Recyclebank is empowering individuals to make a collective impact on the environment by increasing household recycling, reducing household energy usage and taking other environmentally-preferred actions. For more information, visit www.Recyclebank.com.



2012 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Dexter Village Council	7/9/2012	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Planning	7/9/2012	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Scio Township Board	7/10/2012	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Dexter Village Arts, Culture & Heritage Comm	7/10/2012	7:00 p.m.	Dexter Senior Center	http://www.villageofdexter.org	Paul Cousins
Dexter Area Chamber of Commerce	7/11/2012	8:00 a.m.	Copeland Board Room	http://www.dexterchamber.org/	Paul Cousins
Regional Fire Consolidation	7/11/2012	8:30 a.m.	Scio Township Hall		Shawn Keough
Washtenaw County Board of Commissioners	7/11/2012	6:45 p.m.	Board Room, Admin Building	http://www.ewashtenaw.org/government/boc/	
Dexter Township Board	7/17/2012	7:00 p.m.	Dexter Township Hall	http://www.twp-dexter.org/	
Dexter Village Parks Commission	7/17/2012	7:00 p.m.	Village Offices	http://www.villageofdexter.org	Joe Semifero
Webster Township Board	7/17/2012	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	
Webster Township Planning	7/18/2012	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	
Washtenaw Area Transportation Study-Policy	7/18/2012	9:30 a.m.	Scio Township Hall	http://www.mi.wats.org/	Jim Carson
Dexter Area Fire Board	7/19/2012	6:00 p.m.	Dexter Township Hall	http://dexterareafire.org/	Ray Tell/Jim Seta
Dexter Downtown Development Authority	7/19/2012	7:30 a.m.	Senior Center	http://www.villageofdexter.org	Shawn Keough
Healthy Community Steering Committee	7/19/2012	8:30 a.m.	Chelsea Hospital - White Oak Room		Paul Cousins
Dexter Village Council	7/23/2012	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Planning	7/23/2012	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Scio Township Board	7/24/2012	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Western Washtenaw Area Value Express	7/24/2012	8:15 a.m.	Chelsea Community Hospital		Jim Carson
Farmers Market/Community Garden Oversight	7/25/2012	5:30 p.m.	Village Offices	http://www.villageofdexter.org	Ray Tell

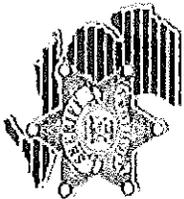
AGENDA 7-9-12
ITEM M-1

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village Representative

2012 Sign Requests

Month	Name of Group	Dates	Number Approved	Approval Date	Locations	Name of Group	Dates	Number Approved	Approval Date	Locations
January	St. Andrews - Blood Drive	1/29-1/19	2 - 28" x 22"	9/2/2011	8, 22	Historical Society - Civil War Days	5/21-6/4	2 - 4' x 4'	5/21/2012	1, 5
	Friends of the Library - Book Sale	1/5-1/7	5 - 18" x 24"	1/22/2011	1, 4, 16, 19, 20	Senior Center - Ice Cream Social	5/25-6/3	5 - 18" x 24"	5/2/2012	1, 2, 4, 5, 44
	K of C - Quarter Mania	1/9-1/20	5 - 18" x 24"	1/6/2012	1, 2, 4, 5, 10	Friends of the Library - Book Sale	5/31-6/2	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20
	Encore - Interment	1/16-2/26	2 - 36" x 24"	1/31/2011	15, 16	Historical Society - Civil War Days	5/31-6/11	5 - 18" x 24"	5/30/2012	1, 2, 4, 5, 10
	Mill Creek - Blood Drive	1/16-1/30	2 - 18" x 24"	1/20/2012	21	Dexter Soccer Club - Registration	6/2-6/17	5 - 18" x 24"	5/2/2012	2, 4, 5, 10, 44
February	K of C - Rummage Sale	1/23-2/5	5 - 18" x 24"	1/6/2012	1, 2, 4, 5, 10	St. Andrews - Rummage Sale	5/25-6/9	5 - 18" x 24"	5/16/2012	1, 2, 4, 5, 36
	St. Andrews - Monthly Dinner	1/27-2/2	1 - 36" x 24"	1/23/2012	8	St. James - Concert	6/10-6/24	5 - 18" x 24"	6/4/2012	1, 2, 4, 10, 44
	Friends of the Library - Book Sale	2/2-2/4	5 - 18" x 24"	1/23/2012	1, 4, 16, 19, 20	Boy Scouts - Rummage Sale	6/20-6/23	2 - 4' x 4'	5/30/2012	1, 5
	Dexter High Drama Club - Play	2/1-2/12	2 - 2' x 4'	2/9/2012	1, 3	Community Orchestra - Concert	6/1-6/15	2 - 3' x 4'	3/2/2012	5, 9
	Little League - Registration	2/9-2/22	5 - 18" x 24"	2/10/2012	1, 2, 5, 44, 4	St. Joseph - Flea Market	7/2-7/16	4 - 18" x 24"	7/2/2012	1, 2, 4, 10
March	Varsity Hockey Team - Skate	2/10-2/18	3 - 18" x 24"	2/1/2012	1, 46	Friends of the Library - Book Sale	8/9-8/11	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20
	Community Band - Concert	2/13-2/26	2 - 2' x 4'	2/10/2012	1, 3, 5					
	St. Andrews - Monthly Dinner	2/24-3/1	1 - 36" x 24"	1/23/2012	8					
	Friends of the Library - Book Sale	3/1-3/3	5 - 18" x 24"	1/23/2012	1, 4, 16, 19, 20					
	Historical Society - Art Fair	3/3-3/17	5 - 18" x 24"	2/9/2012	1, 2, 4, 10, 5	St. Andrews - Monthly Dinner	8/31-9/6	1 - 36" x 24"	1/23/2012	8
April	Community Orchestra - Concert	3/7-3/18	2 - 3' x 4'	3/2/2012	5, 9	United Methodist - Rummage Sale	9/17-9/30	2 - 2' x 3'	4/9/2012	1, 2, 4, 5, 10
	Civil War Days - Volunteer Recruitment	3/16-3/26	5 - 18" x 24"	3/15/2012	1, 2, 4, 5, 10					
	Peace Lutheran - Easter Egg Hunt	3/22-3/31	1 - 24" x 30"	3/22/2012	1					
	Knights of Columbus - Quartermania	3/26-3/30	5 - 18" x 24"	3/26/2012	1, 2, 4, 5, 10					
	Connexions - Easter Egg Hunt	3/26-4/8	1 - 3' x 5'	3/14/2012	9					
May	Village - Easter Egg Hunt	4/3-4/7	1 - 2' x 4'	4/3/2012	44					
	Friends of the Library - Book Sale	4/5-4/7	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20					
	St. Andrews - Blood Drive	4/2-4/16	2 - 28" x 22"	9/2/2011	8, 22					
	St. Andrews - Monthly Dinner	4/6-4/12	1 - 36" x 24"	1/23/2012	8					
	Community Band - Concert	4/16-4/29	2 - 2' x 4'	2/10/2012	1, 3, 5					
June	United Methodist - Rummage Sale	4/16-4/29	2 - 2' x 3'	4/9/2012	1, 2, 4, 5, 10					
	Dexter Drama Club - Musical	4/23-4/30	1 - 4' x 6'	4/23/2012	7, 3					
	Village - Arbor Day/ReLeaf	4/27-5/3	5 - 18" x 24"	4/26/2012						
	Peace Lutheran - Family Fun Day	4/23-5/7	1 - 24" x 30"	4/19/2012	44					
	St. Andrews - Monthly Dinner	4/27-5/3	1 - 36" x 24"	1/23/2012	8	St. Andrews - Monthly Dinner	11/30-12/6	1 - 36" x 24"	1/23/2012	8
July	St. Joseph - Plant Sale	5/5-5/19	5 - 18" x 24"	4/19/2012	1, 2, 44, 5, 10	Friends of the Library - Book Sale	11/29-12/1	5 - 18" x 24"	11/22/2011	1, 4, 16, 19, 20
	St. James - Concert	5/7-5/21	2 - 2' x 3'	4/27/2012	5, 10					
	Community Orchestra - Concert	5/9-5/20	2 - 3' x 4'	3/2/2012	5, 9					
	Relay for Life	5/14-5/20	5 - 18" x 24"	5/9/2012	2, 4, 5, 10, 21					
	Historical Society - Dinner	5/11-5/27	5 - 18" x 24"	5/11/2012	1, 2, 4, 5, 10					
August	Young People's Theater - Play	5/19-5/22	1 - 18" x 24"	5/17/2012	44					
	K of C - Chicken Broil	5/18-5/29	5 - 18" x 24"	5/17/2012	1, 2, 4, 5, 44					
	Dexter Lacrosse - Playoffs	5/23-5/26	5 - 18" x 24"	5/23/2012	1, 2, 4, 44, 3					
September										
October										
November										
December										

* Dexter Farmers Market will place up to 5 signs on Saturday and Tuesday to advertise for the market



Washtenaw County Sheriff's Activity Log

Area: 39 Dexter Village
Date Range: 06/01/2012 - 06/30/2012

Activity Log Citation by Area Report

Log ID:	Date:	Location:	Ticket #:
334378	06/01/2012	DEX AA/MAIN	VW
334448	06/01/2012	ANN ARBOR & DAN HOEY	
334566	06/02/2012	KENSINGTON / FOREST	
334726	06/03/2012	BAKER / MAIN	SH-281536
Citation 1: C/I Other: Impede Traffic			
334815	06/04/2012	DOVER/4TH	SH276366
Citation 1: MISD Expired license			
334905	06/05/2012	BAKER/GRAND	
334905	06/05/2012	CENTRAL/5TH	
335025	06/05/2012	GRAND / BROAD	
335025	06/06/2012	SECOND / THIRD	
335038	06/05/2012	BAKER / HUDSON	
335038	06/05/2012	BAKER / HUDSON	
335038	06/05/2012	BAKER / HUDSON	
335380	06/07/2012	DEX AA/KENSINGTON	SH273967
Citation 1: C/I SPEED			
335715	06/09/2012	ANN ARBOR/HUDSON	
335715	06/09/2012	BROAD/MAIN	
335715	06/09/2012	HURON RIVER DRIVE/MAST	
335715	06/09/2012	MAIN/ALPINE	
335715	06/09/2012	MOBILE GAS STATION	
335780	06/09/2012	BAKER/HUDSON	
335780	06/09/2012	BAKER/HUDSON	
335852	06/10/2012	DAN HOEY/BISHOP	
335951	06/11/2012	DAN HOEY/BISHOP	
336030	06/11/2012	MAIN AND BROAD	SH266399
Citation 1: C/I EXPIRED PLATE			
336105	06/12/2012	ANN ARBOR/EDISON	
336105	06/12/2012	ANN ARBOR/KENSINGTON	SH279762
Citation 1: C/I IMPEDING			
336676	06/15/2012	ANN ARBOR/KENSINGTON	

AGENDA 7-9-12
ITEM H-3

Log ID: 336691	Date: 06/15/2012	Location: BAKER/HUDSON	
Log ID: 336695	Date: 06/15/2012	Location: DEX AA/KENSINGTON	
Log ID: 336779	Date: 06/15/2012	Location: ISLAND LAKE/EAST RIDGE	
Log ID: 336876	Date: 06/16/2012	Location: DEXTER/EDISON	Ticket #: VW
Log ID: 336949	Date: 06/16/2012	Location: MAIN/ALPINE	
Log ID: 337107	Date: 06/18/2012	Location: BAKER/ANN ARBOR	
Log ID: 337271	Date: 06/19/2012	Location: ANN ARBOR/BAKER	
Log ID: 337304	Date: 06/19/2012	Location: DAN HOEY/ LEXINGTON	Ticket #: SH282978
	Citation 1: C/I	Other: impeding	
Log ID: 337316	Date: 06/19/2012	Location: DEXTER AA/EDISON	
Log ID: 337486	Date: 06/20/2012	Location: DAN HOEY/BISHOP	
Log ID: 337486	Date: 06/20/2012	Location: ANN ARBOR/HURON VIEW	
Log ID: 337540	Date: 06/20/2012	Location: DEX AA/INVERNESS	Ticket #: SH273971
	Citation 1: C/I	SPEEDING	Citation 2: C/I NO PROOF INSURANCE
Log ID: 337839	Date: 06/25/2012	Location: DEXTER ANN ARBOR/ HUDSON	Ticket #: NO
Log ID: 337851	Date: 06/22/2012	Location: ISLAND LAKE/ EASTRIDGE	Ticket #: NO
Log ID: 337851	Date: 06/22/2012	Location: DAN HOEY/ BAKER	Ticket #: SH 282980
	Citation 1: C/I	Other: impeding	
Log ID: 337872	Date: 06/22/2012	Location: MAIN/ALPINE	
Log ID: 338063	Date: 06/23/2012	Location: MAIN/DEXTER CHELSEA	
Log ID: 338410	Date: 06/26/2012	Location: BAKER / DAN HOEY	
Log ID: 338662	Date: 06/27/2012	Location: DOVER/4TH	
Log ID: 338794	Date: 06/28/2012	Location: BAKER/HUDSON	
Log ID: 338810	Date: 06/28/2012	Location: EB I94-US12	
	Citation 1: C/I	LANE USE	Ticket #: NONE
Log ID: 338865	Date: 06/28/2012	Location: MAIN/ CENTRAL	
	Citation 1: C/I	Other: NO SEATBELT USE	Ticket #: SH 282981
Log ID: 339014	Date: 06/28/2012	Location: PARKER/SHIELD	
Log ID: 339163	Date: 06/29/2012	Location: BAKER/DAN HOEY	
Log ID: 339163	Date: 06/29/2012	Location: BAKER RD LAFONTAINE LOT	
Log ID: 339163	Date: 06/29/2012	Location: BAKER/GRAND	

Total Traffic Stops: 52
Total Citations Issued: 13
 Total Citation1's: 10
 Total Citation2's: 3
 Total Citation3's: 0
Tickets Not Issued: 39
Traffic Stops that ended in an Arrest: 0



michigan municipal league

Empire Communities, Dexter Michigan

AGENDA 7-9-12
ITEM 4-4

June 26, 2012

Ms. Carol Jones
Village Clerk
Dexter
8140 Main St.
Dexter, MI 48130-1092

Dear Ms. Jones,

Thank you for your continued participation and support of the Michigan Municipal League. The League is your advocate for all the important issues facing local government. With the continuing challenges we face in Lansing and Washington our work for you is even more critical. As we move forward together, the League is working for you to help create a more prosperous state with more vibrant communities. We are enjoying unprecedented access to key leaders, and are confident that we will achieve great things in the months ahead. We will continue to fight for you on the issues that matter most, and support every member by leading advocacy efforts in support of municipal issues.

The League will remain on the cutting edge, helping forge a new Michigan. The League's Center for 21st Century Communities (21c3) is working to assist local officials in identifying, developing, and implementing programs and strategies to enhance our member communities' ability to be vibrant places for the 21st century, providing low-cost education related to effective and efficient governance. Further, our Legal Defense Fund is providing advocacy of a different type as they continue to work to protect your interests in the courts and regulatory arena.

The League's Board of Trustees recognizes the strained financial conditions present in many Michigan communities. We have worked very hard over the last several years to reduce our dues burden which has resulted in savings of over 30%, and this year we are passing along a modest 2.7% inflationary adjustment to League dues.

Alone your municipality is one voice; but when combined with the voices of communities across Michigan, we can make a real difference. Michigan Municipal League membership is one of the best investments your community can make. Be sure to maximize your membership by contacting us with your questions, and by actively participating at League events. Thank you for your support. We look forward to our continued partnership with your community.

Sincerely,

Daniel P. Gilmartin
Executive Director & CEO

Karen Majewski
President, 2011-2012

pd
7/9/12

Enc.

1398⁰⁰



michigan municipal league

Member Benefits at a Glance

Advocacy of Municipal Issues

- Legislative Advocacy – expert advocacy and dedicated representation at the state and federal levels on municipal issues
- Legislative Committees – member advisory committees help shape League-wide positions on important matters
- Legislative Link E-Newsletter – a weekly rundown of legislative activity
- Inside 208 Blog – timely conversations on legislative and advocacy issues

Information

- Inquiry Service – information and custom research on your municipal questions
- Center for 21st Century Communities (21c3) – tools to better position your community for the 21st century
- Directory of Michigan Municipal Officials* – annual listing of elected and key appointed city and village officials
- The Review* – bimonthly magazine geared specifically to the municipal audience
- Wage and Salary Database – searchable database of 143 titles, available to respondents of the annual online survey

Educational Opportunities (*member rates apply*)

- Convention and Capital Conference – gain tools to improve your community and receive the latest Lansing updates
- Seminars and workshops – on-site and online training opportunities
- Elected Officials Academy – certification program designed to help elected officials lead in the 21st century

Documents on the League's Website

- EVIP Resource Page – guidance on how to qualify for EVIP funding
- E-Books, including: *Handbook for Municipal Officials* and *Handbook for General Law Village Officials*
- One-Pager *Plus* Fact Sheets – easy to read summaries of common municipal topics
- Sample contracts, ordinances, policies, resolutions, and Request for Proposals (RFPs)

Insurance Programs (*premiums apply*)

- League Workers' Compensation Fund
- League Liability and Property Pool
- League Sponsored BCBSM Program
- Unemployment Compensation Fund

Savings and Partnerships

- Telecommunications – cut your telecom costs by partnering with Abilita, a telecommunications consulting leader
- U.S. Communities Government Purchasing Alliance – favorable pricing to various products and services
- Natural Gas Purchasing Program – coming soon!
- Business Alliance Partners – vendors who provide services to the municipal market

Additional League Services (*member rates apply*)

- CDL Drug and Alcohol Testing Consortium – random testing program in accordance with DOT regulations
- Classified Ads – municipal job openings, as well as items for sale, on the League's website
- Consulting Services – draw on the League's expertise for your management consulting needs
- Executive Search Service – recruit the League to facilitate your executive search process
- Legal Defense Fund (LDF) – legal assistance to LDF member municipalities in cases that have statewide impact

Questions? Contact: Holly Ingram, Finance Department; hingram@mml.org; (800) M-LEAGUE;

Access the League's website by visiting www.mml.org.



Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: REPORT
Date: July 3, 2012

Park Updates

Mill Creek Park Project Update – Project meetings continue to be held weekly. The bricks within the plazas will be finished this week, installation of the railing should begin and landscaping installation will continue. A substantial completion list will be generated by JJR and discussed at the weekly update meeting Thursday. Staff will provide any verbal updates at the meeting.

Mill Creek Park Opening - The Parks and Recreation Commission is working towards a small grand opening celebration on August 11th following the Dexter Daze parade. Please forward any ideas or expectations that you have for the event to staff and/or the Parks and Recreation Commission. Staff is also continuing to coordinate events at the park such as fly fishing and boating demonstrations with Colton Bay Outfitters and Trout Unlimited.

B2B Trail at Central Street DPW– Staff is continuing to meet with County Parks to coordinate construction of the Segment D1 of the B2B. Coordination with the railroad is the latest delay and will likely postpone construction until the fall.

Planning Commission

Northern United Brewing Company (NUBC) – The Planning Commission held a public hearing on July 2, 2012 on the special land use application submitted by NUBC for a tasting/sampling room at 2319 Bishop Circle East. The applicant was not present and therefore the Planning Commission moved to postpone action until the applicant was present to answer questions. The applicant has subsequently requested the Village process the interior remodeling plans in order for the applicant to proceed with the renovations necessary to prepare the building for the manufacturing operations.

Article 7, Sign Regulations – The Planning Commission discussed Article 7, Sign Regulations of the Village of Dexter Zoning Ordinance and the Sign Regulations Proposal from Carlisle Wortman at the July 2, 2012 meeting. The Carlisle Wortman Proposal included was provided to assist in facilitating revisions to the sign regulations. The Planning Commission and staff feel as though it is necessary to involve an outside consultant to help facilitate discussions and revisions to the sign ordinance. The Planning Commission is not satisfied with the proposed revisions and feels as though revisions to the ordinance have been piecemeal over the years and the ordinance is still not meeting the needs of the commission and community. The Planning Commission would like an outside facilitator to guide us through creation of a new ordinance that is simplified and that can be adopted with buy-in from the community. The Planning Commission is frustrated by the annual review of the ordinance, review taking months and the results never achieving what was anticipated

upon initiation. The Planning Commission moved to recommend that the Village Council approve the proposal from Carlisle Wortman in an amount not to exceed \$10,000. The cost included in the proposal is \$7,250, however the Planning Commission is not confident that 5 meetings will be sufficient or that there will not be additional revisions and administration required to achieve the desired results. Staff is requesting that Council provide feedback on the potential to approve the proposal. If Council would like to proceed with the proposal staff will place the item on the next agenda and provide the necessary budget amendment information for Council approval.

Bylaws and Elections -- The Planning Commission reviewed the bylaws as required within the bylaws and did not propose any amendments at this time. The following officers were elected for the next year. Chair – Matt Kowalski, Vice Chair – Scott Bell, Secretary – Molly Wade.

CAPT/DART – The Planning Commission received the CAPT/DART Motorized and Non-Motorized Access Plan and will discuss it at the August meeting. CAPT/Dart has requested comments back by August 20th. CAPT/DART intends to request that Boards and Commission for communities included in the plan adopt the plan.

Please feel free to contact me prior to the meeting with questions.
Thank you.



CARLISLE | WORTMAN ASSOCIATES, INC.

SIGN REGULATIONS

VILLAGE OF DEXTER

PROPOSAL

JUNE 2012



Carlisle|Wortman Associates, Inc. has extensive experience in developing new and innovative sign regulation language. We are well-versed in the latest and legally defensible zoning techniques.

As the Village planning consultant, we are aware of the concerns and issues regarding the current sign ordinance. Through a collaborative effort of Village officials, residents, and business owners, we believe we can come to a lasting solution resulting in a fair and enforceable ordinance.

We will work closely with the Village through the development of the new regulations. Regular interaction and communication via telephone, e-mail, and face-to-face meetings will help facilitate updated regulations tailored to the Village.

The following work program outlines the suggested approach our firm would undertake in revising the Village of Dexter sign regulations.

TASK 1.0 ESTABLISHMENT OF STEERING COMMITTEE (MEETING 1)

- 1.1 We recommend a six (6) member committee made up of two (2) Planning Commissioners, two (2) Village Council members, one (1) business owner (downtown), and the Village Community Development Director.

The Committee would meet monthly to review sections of the Ordinance and provide comments and direction. We propose six (6) meetings with the Steering Committee.

- 1.2 We recommend the kick-off meeting to be held on a mutually agreeable date in July or August.

TASK 2.0 ASSESSMENT / SIGN PREFERENCING EXERCISE (MEETING 2)

Review all aspects of the current Ordinance with Village staff to understand administration issues.

- 2.1 Complete sign preferencing exercise with Steering Committee.
- 2.2 Compile results of exercise.



**TASK 3.0 REVIEW PREFERENCING RESULTS - BROAD
RECOMMENDATIONS (MEETING 3)**

- 3.1 Review/discuss results
- 3.2 Regulatory preferences
- 3.3 Enforcement preferences

TASK 4.0 DRAFT LANGUAGE (BIG PICTURE) (MEETING 4)

Provide recommendations and receive comments on the following:

- 4.1 Sign Area
- 4.2 Sign Height
- 4.3 Sign Number
- 4.4 Sign Location

Zoning districts will be considered for each of the above.

TASK 5.0 DRAFT LANGUAGE (FULL DETAILS) (MEETING 5)

- 5.1 Full draft for review and comment.
- 5.2 Complete one (1) full revision.

TASK 6.0 DRAFT LANGUAGE TO PLANNING COMMISSION

- 6.1 Provide full draft for review and comment.
- 6.2 Complete one (1) full revision for public hearing.

Based on the work program, we propose the following cost estimate for your consideration.

Task	Principal Doug Lewan	Community Planner Laura Kreps	CAD/GIS	Support Staff
1.0	4	3		
2.0	4	8		
3.0	5	10		
4.0	5	10	5	
5.0	8	15	5	5
6.0	5	12		5
Hours	31	58	10	10
Average Hourly Rate	\$80 per hour	\$65 per hour	\$55 per hour	\$45 per hour
Subtotal	\$2,480	\$3,770	\$550	\$450
TOTAL	\$7,250			



DOUG LEWAN, AICP, PCP, PRINCIPAL received his Masters of Urban Planning from Wayne State University and a Bachelors Degree in Community Planning from Northern Michigan University. He acts as Managing Director of CWA, and was made a shareholder of the firm in 2002. Doug has more than twenty years of professional practice experience in the public and private sector, and has worked in site plan review, zoning ordinance amendments, corridor studies, land use planning, and recreation planning. He has also written zoning ordinances and master plans for numerous communities in Michigan. Additionally, he has acquired extensive experience with zoning questions and interpretations while working with the Zoning Board of Appeals in various communities. He leads the firm's Municipal Services Division, and is a Michigan Certified Zoning Administrator.



EDUCATION

MUP, Masters of Urban Planning | Wayne State University

BS, Community Planning | Northern Michigan University

EXPERIENCE

Community Planner, Carlisle|Wortman Associates, Inc.
Ann Arbor, MI, 1993-Present

Associate Planner, McKenna Associates
Farmington Hills, MI, 1992-1993

Planning and Economic Development Coordinator, Charter Township of Springfield
Davisburg, MI, 1988-1992

CAD Operator/Construction Inspector, Hubbell, Roth and Clark
Bloomfield Hills, MI, 1986-1988

CREDENTIALS

American Institute of Certified Planners |
License No. 13020

Professional Community Planner,
State of Michigan | Registration No. 654

Certified Zoning Administrator, State of Michigan

PROFESSIONAL ACTIVITIES

Member of MDEQ advisory group for the development
of "Zoning for Wellhead Protection" Bulletin

Speaker, Michigan Association of Planning seminars
on various planning topics

Speaker, Planning Seminar; "Defend Your Community
with Sound Planning and Zoning Decisions," 2011,
Dearborn, Michigan

Speaker, Michigan Association of Planning; "The ABC's
of Zoning Enforcement and Compliance," Annual
Conference 2001, Mackinac Island, Michigan

Speaker, Michigan Association of Planning;
"Nonconformity or Zoning Violation You be the Judge,"
Annual conference 2003, Grand Rapids, Michigan

Instructor, MSU Citizen Planner Program



LAURA K. KREPS, AICP is a community planner with over ten years of experience working as a professional planner both in municipal government and consulting. Mrs. Kreps has experience in zoning, land use and comprehensive planning, Tax Increment Financing, economic development, site plan review, capital improvement project programming, downtown development, and grant writing/administration. Prior to joining Carlisle|Wortman Associates in 2007, Mrs. Kreps worked for the City of Monroe in the capacities of land use planner, grant writer/administrator, and Downtown Development Authority staff planner. She currently serves as planner in numerous communities in Monroe, Wayne, and Washtenaw Counties. Mrs. Kreps is also a certified Main Street Manager.



EDUCATION

BS, Urban and Regional Planning | Michigan State University

EXPERIENCE

Community Planner, Carlisle|Wortman Associates, Inc.
Ann Arbor, MI, 2007-Present

Community Planner/Land Use Planner, City of Monroe
Michigan, 2000-2007

Site Acquisition Specialist, Prudential Dickson Hughes
Michigan, 1999-2000

PROFESSIONAL AFFILIATIONS

American Planning Association

Michigan Association of Planning

PROFESSIONAL CERTIFICATIONS

AICP Membership No. 120124

Michigan Municipal League Parliamentary
Procedure Training

Certified Main Street Manager

Michigan Economic Development
Association Practitioners Certification



LUCIE FORTIN, RLA has been a registered Landscape Architect practicing for over 25 years. While she is involved in many land use planning efforts, she specializes in historic preservation, natural resource management and most particularly, recreation planning, where she has lead numerous park, recreation, and trail/greenway designs and plans.



EDUCATION

MSLA, Master of Science, Landscape Architecture | University of Wisconsin

BAP, Landscape Architecture | Université de Montréal

EXPERIENCE

Landscape Architect, Carlisle|Wortman Associates, Inc.
Ann Arbor, MI, 1991-Present

Landscape Architect, Atwell-Hicks, Inc.
Ann Arbor, MI, 1987-1991

Landscape Architect, Environment Canada-Parks
Ottawa, Canada, 1986

Landscape Architect, Poirier Cardinal
Montréal, Canada, 1985

Teaching Assistant, Department of Landscape Architecture
University of Wisconsin, 1983-1985

PROFESSIONAL ACTIVITIES

Historic District Commission, City of Monroe, 1999-2002

Secretary, Michigan Chapter, American Society of Landscape Architects, 1998

Adjunct Professor, University of Michigan, Department of Landscape Architecture, 1996

Adjunct Professor, Lawrence Technological University, 1995

www.cwapian.com

CREDENTIALS

Registered Landscape Architect,
State of Michigan

HONORS

Michigan Society of Planning Officials,
Honor Awards: 1995

Outstanding Graduate Publication Award, 1988
(Department of Landscape Architecture, University of
Wisconsin-Madison)

Frederick Law Olmsted Scholarship, 1982 (Corporation
Première Québec)

PUBLICATIONS AND PRESENTATIONS

Co-author with Peter Jacobs, "L'histoire du paysage
urbain au Québec" | Habitat, Vol. 27 No. 3, 1984

Author, "The Evolution and Persistence of Three
Land Division Systems in the Green Bay Region of
Wisconsin" | Landscape Journal, Vol. 7 No. 1, 1988

Author, "Community Parks and Recreation Master
Planning" | Michigan Planner, Vol. 2 No. 10, 1998

Presenter, "How to Develop a Recreation Plan"
SEMCOG University, 2010



PLANNING

RETAINER SERVICES: Consulting support to local staff, officials, and planning commissions on a continuing basis. Such consultation includes attendance at meetings, interpretation of ordinances, training and education, and direction of staff on policies and procedures.

DEVELOPMENT REVIEW: Review of site plans, subdivisions, site condominiums, rezoning petitions, variance requests, and special use permits for conformance with ordinances and policies.

MASTER PLANNING: Preparation of community master plans, including demographic, land use, transportation, and environmental studies, as well as public visioning and input.

RECREATION PLANNING: Preparation of community recreation master plans, park master plans, greenway plans, and recreational facility design.

HISTORIC PRESERVATION: Preparation of historic district ordinances, historic district surveys and preservation strategies.

WIRELESS + TECHNOLOGICAL PLANNING: Communication tower and technology ordinance review, interpretation, and development. Objective review of tower proposals and plans. Master planning for wireless towers and technological infrastructure.

COMMUNITY INPUT/VISIONING: Coordination and facilitation of public input workshops, including visioning, goal setting and prioritization, data collection, and community buy-in.

GEOGRAPHIC INFORMATION: Land use analysis, mapping, presentation development, and computer-aided design services using GIS and CAD technology.

ZONING

ZONING + LAND USE: Preparation of comprehensive zoning regulation ordinances, single purpose land use ordinances, and environmental ordinances to fit within the context of a community's current regulations. Modification and updates to existing ordinances to meet current legal requirements. Development of model ordinance language.



ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT: Development of feasibility and market analysis. Preparation of industrial, commercial and waterfront development and redevelopment programs that consider labor characteristics, projected growth, and site and environmental characteristics, among others.

DOWNTOWN DEVELOPMENT: Preparation of downtown development and financing plans, streetscape plans, design guidelines, and other design improvements to enhance the economic and visual environment in downtowns and transportation corridors.

GREEN DEVELOPMENT

ENVIRONMENTAL CONSULTING: Site visits, preparation of site surveys, and analysis of natural resources. Consulting support to local staff, officials and planning commissions regarding environmental issues such as wetland, woodland, steep slope impacts, and construction site issues, such as soil erosion and stormwater.

ENVIRONMENTAL/OPEN SPACE PLANNING: Preparation of environmental preservation and open space plans, including identification and evaluation of ecosystems, community input and visioning, goal setting, and development of action plans. Preservation plans strive to integrate people into the natural environment while preserving/restoring connections between landscape features.

ENERGY PLANNING: Integration of energy efficiency and conservation into community master plans, ordinances and engineering/design standards. Preparation of ordinances to assimilate renewable and alternative energy systems into the community. CWA has three community planners who have earned the LEED AP credentials on staff.

WATERSHED PLANNING: Development of water quality planning tools, including watershed group facilitation, watershed management plan preparation, and water resource planning.

LOW IMPACT DEVELOPMENT: Assist with the integration of Low Impact Development (LID) approaches and techniques into local planning documents, ordinances, and engineering/design standards.

ENVIRONMENTAL ORDINANCES: Preparation of ecologically-based ordinances that allow for development while preserving the site's natural features and ecological functioning. Ordinances range from preserving open space links and ecosystems through clustering and open space developments, to feature-specific regulations such as wetlands protection, riparian buffers, and woodlands/tree preservation. Another area of expertise includes regulations pertaining to zoning design standards, such as setbacks, private roads, and parking areas.



OTHER COMMUNITY SERVICES

CAPITAL IMPROVEMENTS: Development of various capital planning tools, such as capital improvement plans and building feasibility studies. Facilitation of group meetings involving different municipal departments, elected officials and public leaders.

EMERGENCY MANAGEMENT: Research and preparation of hazard analysis and pre-and post-disaster mitigation plans. Risk assessment, mapping, and ordinance development.

PLANNING ADMINISTRATION: Provide administrative services including management of day-to-day planning, building and code enforcement activities.

ZONING + BUILDING CODE ENFORCEMENT: Field inspection and follow-up to resolve zoning code infractions. Review of construction documents for compliance with the construction codes related to building, plumbing, electrical, mechanical, and fire suppression. Resolution of non-compliance issues to create plans acceptable for permit issuance.

GRANT WRITING: Research for and preparation of grant applications for a wide array of activities, including transportation, recreation, brownfield redevelopment, environmental preservation, and downtown development projects.

EXPERT TESTIMONY: Research and testimony in land use and zoning disputes and condemnation.

MUNICIPAL SERVICE PARTNERS

CODE ENFORCEMENT SERVICES (CES): a division of Carlisle/Wortman Associates, Inc. assists communities through zoning ordinance and general code enforcement, construction plan review, consultation of construction code issues, and construction inspection services. CES also offers a full-service Building Department program.
www.cescode.com

Sketches of Countywide Service: Three Relationship Options between WAVE and a "WTA"

	WAVE as WTA division	WAVE as Contractor	↔ Independent Operator
Concept	"WTA" runs services—hires WAVE staff, purchases assets, etc.	"WTA" issues RFP for service	MOU between "WTA" and WAVE with service/maintenance standards, fare structures, who provides vehicles, safety, etc
Pros	<p>Relatively easy to administer</p> <p>Easiest coordination of marketing, purchasing, operations</p>	<p>Maintains 501c3 and brand if WAVE is contractor</p> <p>Maintains local flexibility</p> <p>Local donations</p> <p>Can switch to subsidiary model if necessary</p>	<p>Maintains 501c3 and WAVE brand</p> <p>Maintains local flexibility, entrepreneurship</p> <p>Local donations</p> <p>Can switch to contractor or subsidiary models if necessary</p> <p>Mutual agreement on relationship through MOU</p>
Cons	<p>Loss of WAVE independence and flexibility</p> <p>Loss of local support, goodwill, and identity</p> <p>Likely increase in labor costs/relations</p> <p>Makes it harder to get local financial support</p>	<p>Contracts would need to be rebid periodically—not necessarily WAVE or the same operator next contract</p> <p>AATA would define terms of contract through RFP</p> <p>Unlikely to be able to switch to Independent Operator at a later date</p>	<p>Some pressure on wages?</p> <p>Potential disagreements on how</p> <p>More effort required by WTA and WAVE</p>

Mutual Goals (others?)

- Service standards throughout service area (time of operations)
- Funding
 1. Stabilize and grow
- Identity
 1. Maintain local identity
 2. Establish countywide co-branding
- Operations
 1. Maintain and enhance current service
 2. Maintain some flexibility
- 3. Maintenance
- 4. Coordinated Scheduling
- 5. Driver Professionalization and Safety Training
- 6. Reduce deadheads
- Purchasing
 1. Vehicle procurement
 2. Other
- Other services
 1. Shared marketing
 2. Technical assistance

Chelsea City Bus (#1)		
	2010/11	2011/12
Oct	702	612 -12.82%
Nov	568	616 8.45%
Dec	504	536 6.35%
Jan	580	641 10.52%
Feb	478	649 35.77%
Mar	692	736 6.36%
Apr	637	663 4.08%
May	637	727 14.13%
Jun	488	
Jul	588	
Aug	631	
Sept	591	
Total	7096	5180

#1 is a door-to-door, reserved ride program serving the Chelsea area.

Special Trips (#2)		
	2010/11	2011/12
Oct	128	90 -42.22%
Nov	66	78 18.18%
Dec	80	74 -7.50%
Jan	56	102 82.14%
Feb	56	101 80.36%
Mar	68	369 442.65%
Apr	62	80 29.03%
May	42	91 116.67%
Jun	72	
Jul	44	
Aug	59	
Sept	48	
Total	781	985

#2 is a group trip program mainly serving the WISD program in Chelsea & Dexter.

Community Connector (#3)		
	2010/11	2011/12
Oct	662	706 6.65%
Nov	693	721 4.04%
Dec	644	697 8.23%
Jan	740	744 0.54%
Feb	655	821 25.34%
Mar	888	741 -16.55%
Apr	802	760 -5.24%
May	928	888 -4.31%
Jun	832	
Jul	685	
Aug	660	
Sept	642	
Total	8831	6078

#3 is a hop-on service that links Chelsea with Dexter and Ann Arbor.

Scio Urban Route M-F (#3U)		
	2010/11	2011/12
Oct	55	101 83.64%
Nov	44	76 72.73%
Dec	41	95 131.71%
Jan	55	143 160.00%
Feb	66	116 75.76%
Mar	108	97 -10.19%
Apr	96	88 -8.33%
May	73	86 17.81%
Jun	91	
Jul	110	
Aug	93	
Sept	115	
Total	947	802

#3U is an adjacent housing area route attached to program #3 off Parkland Plaza.

Dexter School District Bus (#4)		
	2010/11	2011/12
Oct	261	524 100.77%
Nov	321	447 39.25%
Dec	315	454 44.13%
Jan	418	422 0.96%
Feb	362	527 45.58%
Mar	515	487 -5.44%
Apr	433	444 2.54%
May	420	528 25.71%
Jun	314	
Jul	204	
Aug	164	
Sept	320	
Total	4047	3833

#4 is a door-to-door, reserved ride program for Dexter School District riders.

Lifeline Svc (#5)		
	2010/11	2011/12
Oct	55	58 5.45%
Nov	63	51 -19.05%
Dec	50	49 -2.00%
Jan	31	70 125.81%
Feb	43	61 41.86%
Mar	49	71 44.90%
Apr	96	53 -44.79%
May	137	53 -61.31%
Jun	130	
Jul	101	
Aug	128	
Sept	137	
Total	1020	466

#5 is a Chelsea door-to-door van service allowing residents to travel county-wide.

Chelsea Com Ride Shuttle M-S (#6)		
	2010/11	2011/12
Oct	406	473
Nov	465	501
Dec	441	485
Jan	455	448
Feb	375	406
Mar	464	448
Apr	427	465
May	440	506
Jun	549	
Jul	492	
Aug	534	
Sept	522	
Total	5570	3732

#6 is Chelsea's free shuttle program operating Monday through Saturday.

Chelsea Com Ride Shuttle Sunday (#7)		
	2010/11	2011/12
Oct	141	151
Nov	108	122
Dec	108	105
Jan	174	135
Feb	140	97
Mar	160	125
Apr	153	180
May	199	129
Jun	153	
Jul	181	
Aug	150	
Sept	148	
Total	1815	1044

#7 is Chelsea's free shuttle program operating on Sunday.

Chelsea Enrichment (#8)		
	2010/11	2011/12
Oct	590	799
Nov	464	503
Dec	332	417
Jan	311	282
Feb	246	380
Mar	307	310
Apr	395	586
May	512	561
Jun	584	
Jul	449	
Aug	871	
Sept	486	
Total	5547	3838

#8 is the Chelsea senior life enrichment program offering group trips for seniors.

Community Connector Weekends	
	2011/12
NEW	
Oct	0
Nov	56
Dec	55
Jan	69
Feb	97
Mar	95
Apr	107
May	118
Jun	
Jul	
Aug	
Sept	
Total	597

Total of weekend ridership for the Community Connector route.

Ridership Summary		
	2010/11	2011/12
April	3,099	3,420
May	3,386	3,684
Oct-May	23,288	26,546

Cost per ride in May: \$11.47/ride

All Programs		
	2010/11	2011/12
Oct	3,000	3,514
Nov	2,792	3,171
Dec	2,515	2,967
Jan	2,820	3,056
Feb	2,421	3,255
Mar	3,251	3,479
Apr	3,101	3,420
May	3,388	3,684
Jun	3,213	
Jul	2,854	
Aug	3,290	
Sept	3,009	
Total	35,654	26,546

The sum of all program ridership.

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddetling@villageofdexter.org

Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: July 3, 2012
**Re: Assistant Village Manager &
Village Manager Report - Meeting of July 9, 2012**

1. Meeting Review:

- June 25th – Meet with Dancer's Edge re: Lease
- June 27th – Central Street Project Update Meeting
- June 27th – Pre-bid Meeting re: SRF Sludge Management Project
- June 27th – Dexter, Dexter, Webster Police Services Meeting
- June 29th – Patrick Greve, WM solid waste renewal options

2. Upcoming Meeting Review:

- July 10th – 5H Dexter Coalition
- July 19th – DDA Meeting

3. Central Street Project Update. A permit to install the traffic signal cable over the Railroad and connect the cable to the RR cabinet will not be issued in time to allow for the installation of the temporary traffic signal. Council approved an alternative at the last meeting to implement a detour for southbound traffic. A detour map, detour description and a copy of an updated schedule is attached. Although Concord indicates a completion date and open to traffic date of 9/12/12, we will be opening the road for two-way traffic on September 4th, using flaggers. We anticipate needing flaggers for 3 to 5 days, which would cost \$2,800 for the full 5 days. OHM and staff will meet on-site on Monday, July 9th and work out the details with Concord to open the site to two-way traffic on the weekends.

4. Red Cross. On June 25, 2012 the Red Cross hosted a lunch meeting. One of the topics was the Dexter tornado response. Discussion was held about the services provided and the gaps in service that were recognized. Gaps identified include mass volunteerism coordination and in-kind donation management. This incident also demonstrated to the Red Cross that they need to do more education on the services they are able to provide and the services they are not able to provide during and following a disaster. They are going to continue to meet with community partners to help identify lead agencies for services they do not provide to help prepare communities to handle the human services side of future incidents in Washtenaw County. On August 14, 2012 at noon the Red Cross will be having a disaster planning meeting as a part of these ongoing discussions. Other information on Red Cross initiatives that was provided at the meeting is included with this report.

5. Agenda/Packet Management. Back in March of 2012 the Village was invited to participate in a webinar on IQM2 which is a tracking and organization system for minutes, which also has a tool that would allow for meetings to be streamed online.

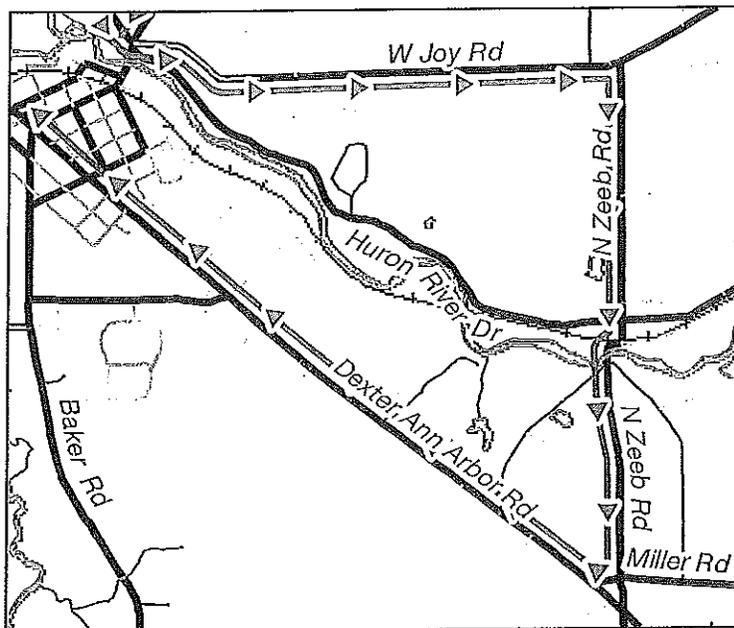
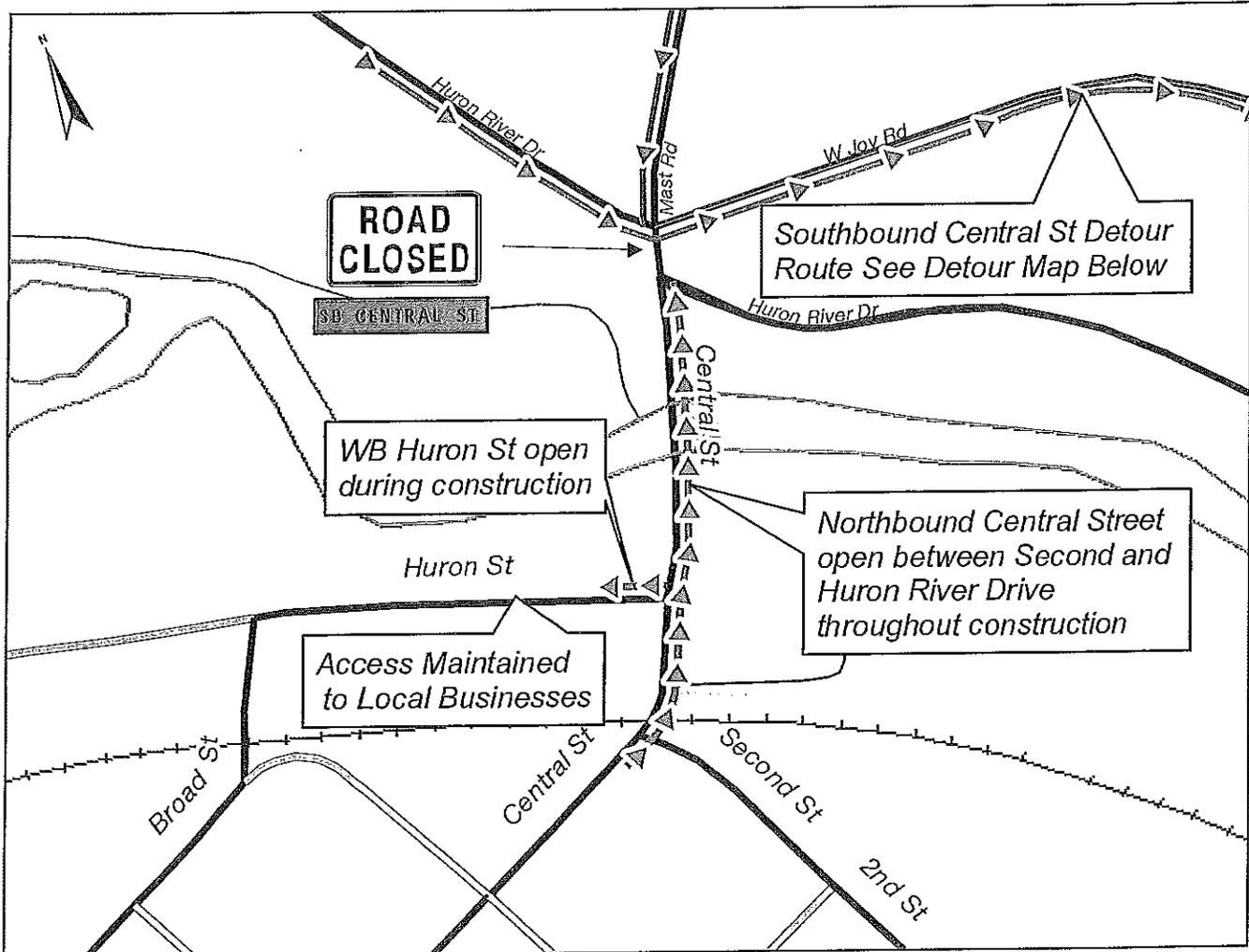
Attached is a power point presentation that was provided by the company. If this is something Council is interested in pursuing staff will determine whether there are other companies that also provide this service and request a firm pricing quote.

6. SRF Sludge Management Project. A mandatory pre-bid meeting for the Sludge Project was held on June 27th at the WWTP. Sixteen people attended, and 8 General Contractors were represented. The bids are due July 11, 2012 and Council will need to award the project and adopt the Bond Authorizing Resolution at the July 23rd Council meeting to meet the SRF milestone schedule.
7. MERS Annual Actuarial Report. We typically receive the Actuarial Report in June, but MERS informed me that the reports would be late this year. MERS decided to hire in house actuaries and they are working to build the necessary software programs to complete the analysis. The best time estimate they could provide was sometime between July and October.
8. Website Update. Courtney, Marie, Trustee Smith and President Keough attended training in Lansing with our website designer on Wednesday, June 27, 2012. After reviewing the draft website a few items from the site map appeared to be missing, so Ciesa was asked to look into adding that information to the site. Once this is complete, staff will begin working on adding information to the draft website in preparation for its launch.
9. Dexter, Dexter, Webster Police Services Meeting. Lieutenant Filipiak scheduled an update meeting for general concerns and to review expectations for Sergeant Flores. The consensus after three months is that Sergeant Flores is a great fit for our region. The group discussed our individual expectations for Sergeant Flores' attendance at our Board meetings and the development of an executive or observational summary that he would bring to the meetings.
10. Farmers Market/Community Garden Oversight Committee. The Committee met on June 27, 2012. The Community Garden is doing well. The water issue was resolved with the simple fix of tying the spigot into a better part of the water line from the well. All the gardeners are actively participating. The Farmers Market is also having a good season. The vendors are interested in starting a market Facebook page; however, staff is asking them to instead pass along information to us for posting on the Village Facebook page, which reaches over 1000 people. Acceptance of Bridge cards will start on July 14, 2012.
11. Front Counter Reworked. Staff hired Doors and Drawers to rework our front counter to provide better customer service and improve the function of workspace. We got a price from the original supplier of the divider walls as well as Doors and Drawers. We were able to rework the counter for \$1,500 and this will be paid for from 101.265 Buildings and Grounds.
12. Crack Sealing. The cracking sealing equipment broke down the week of June 25th. The vendor sends someone to fix it on site. A part was ordered this week and the equipment should be repaired to allow crack sealing to begin again the week of July 9th.

CENTRAL STREET RECONSTRUCTION

SECOND STREET TO MAST ROAD BRIDGE

VILLAGE OF DEXTER



Legend

- ▶ — — ▶ Detour Routing
- ▶ — — ▶ One Way Traffic

Southbound Central Detour

Central Street Detour July 9 thru September 12

Road work is scheduled to begin on Central Street between Second Street and the Mast Road Bridge beginning July 9. As part of this work, Central Street will be closed to southbound traffic between Huron River Drive and Second Street. During this time, southbound motorists will be detoured east along Joy Road, then south on Zeeb Road. Motorists with an intended destination within the Village of Dexter will then follow Dexter-Ann Arbor Road west into the Village Limits.

Northbound motorists will be permitted to travel through the work zone throughout construction. Provisions will also be made to maintain access for residents and businesses within the work zone. Westbound Huron Street at Central Street will be maintained throughout construction to permit for residents and businesses to access points south of the work zone.

PROGRESS SCHEDULE

JOB: VILLAGE OF DEXTER, CENTRAL STREET PHASE I - REVISED -

BID DATE: FEBRUARY 24, 2012

PRE CONSTRUCTION MEETING: MAY 22, 2012

OUTLINE OF PROPOSED ORDER OF WORK FOR CONTROLLING WORK ITEMS - WHEN APPROVED, THIS OUTLINE WILL BECOME PART OF THE CONTRACT.

CONTROLLING WORK ITEM <input type="checkbox"/> CALENDAR DAY <input type="checkbox"/> WORK DAY <input checked="" type="checkbox"/> CALENDAR DATE	DURATION OF CONTROLLING OPERATION	
	START (DATE/WORK DAY)	COMPLETE (DATE/WORK DAY)
MOBILIZE & SIGN FOR DETOUR	7/5/12	7/6/12
PAVEMENT, CURB AND SIDEWALK REMOVAL	7/9/12	7/10/12
STORM SEWER WORK AND ELECTRICAL CONDUIT	7/10/12	7/20/12
PLACE CONCRETE	7/21/12	7/24/12
BACKFILL CONCRETE	7/24/12	7/25/12
PLACE AGGREGATE BASE	7/26/12	7/28/12
PLACE ASPHALT BASE AND LEVELING	7/30/12	7/31/12
CHANGE OVER TRAFFIC	8/1/12	8/1/12
PAVEMENT AND CURB REMOVAL	8/2/12	8/6/12
STORM SEWER WORK AND ELECTRICAL CONDUIT	8/6/12	8/11/12
PLACE CONCRETE	8/13/12	8/16/12
BACKFILL CONCRETE	8/17/12	8/20/12
PLACE AGGREGATE BASE	8/20/12	8/23/12
PLACE ASPHALT BASE AND LEVELING	8/24/12	8/25/12
COMPLETE ELECTRICAL WORK AND RESTORATION	8/27/12	8/31/12
PLACE ASPHALT TOP	9/4/12	9/5/12
PAVEMENT MARKING	9/6/12	9/7/12
FINAL CLEAN-UP	9/10/12	9/12/12

** Open to traffic*

REMARKS: WE WILL CLOSE THE ROADWAY FOR ONE WAY TRAFFIC ON JULY 9, 2012
 COMPLETION DATE IS CONDITIONED ON OBTAINING PERMITS IN A TIMELY FASHION

CONTRACT COMPLETION DATE: 9/12/12

OPEN TO TRAFFIC DATE: 9/12/12

CONTRACTOR NAME: CONCORD EXCAVATING AND GRADING, INC.

CONTRACTOR SIGNATURE: Charles Williams

DATE: 5/14/12

TITLE: PRESIDENT

6-28-12



mission

The American Red Cross prevents and alleviates human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors.

vision

The American Red Cross, through its strong network of volunteers, donors and partners, is always there in times of need. We aspire to turn compassion into action so that...

...all people affected by disaster across the country and around the world receive care, shelter and hope;

...our communities are ready and prepared for disasters;

...everyone in our country has access to safe, lifesaving blood and blood products;

...all members of our armed services and their families find support and comfort whenever needed; and

...in an emergency, there are always trained individuals nearby, ready to use their Red Cross skills to save lives.

values

We reaffirm our commitment to the Fundamental Principles of the International Red Cross and Red Crescent Movement and add to these principles five values that are essential to our continued success in meeting our mission.

Compassionate: We are dedicated to improving the lives of those we serve and to treating each other with care and respect.

Collaborative: We work together as One Red Cross family, in partnership with other organizations, and always embrace diversity and inclusiveness.

Creative: We seek new ideas, are open to change and always look for better ways to serve those in need.

Credible: We act with integrity, are transparent guardians of the public trust and honor our promises.

Committed: We hold ourselves accountable for defining and meeting clear objectives, delivering on our mission and carefully stewarding our donor funds.



The Youth Vision of the American Red Cross

The American Red Cross educates, encourages, and empowers youth to be role models in their communities so, as current and future leaders, they can further the mission and fundamental principles of the Red Cross and touch more lives nationwide and around the world.

Exploring Humanitarian Law (EHL) - Grades 6-8

- Explain how conflict intersects with human rights and protections at home and abroad.
- Curriculum is a flexible toolkit of easy-to-use materials to unravel complex global issues.
- Sample topics: Geneva Conventions, rules governing war and their impact on human life and dignity.
- Helps teachers connect lessons from the past with events happening now.
- Contact: Ashley Cieslinski, Director of Emergency Services,
Ashley.Cieslinski@redcross.org 734-961-1010

****Aligns with Social Science Curriculum****

Microvolunteering-Any Age

- Easy, short, meaningful volunteering opportunities not requiring training, supervision, or a long-term commitment.
- We have a menu of volunteer opportunities which can easily be integrated in the classroom setting to provide students with a taste of volunteerism.
 - Sample Opportunity: Holiday Mail for Heroes
 - 130 year tradition supporting members of the military and their families!
 - Throughout the holiday season purchase or make holiday cards to be sent by the American Red Cross to service members around the world.
 - Contact: Stephanie Boles, Director of Volunteer Resources,
Stephanie.Boles@redcross.org 734-971-5300 X215

Preparedness Education - Grades K-12

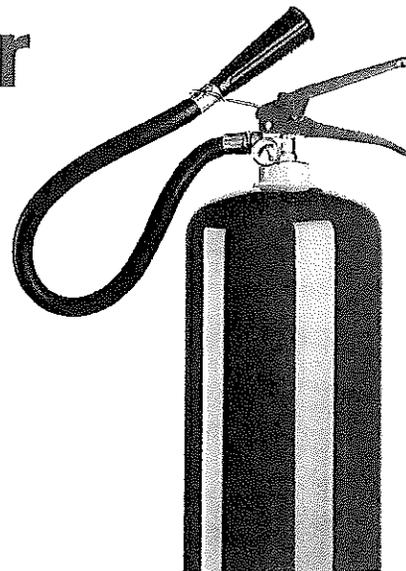
- Facilitates group-awareness activities in a variety of settings and communities.
- Designed to focus on a specific facet of emergency preparedness
- Participate in activities without prior disaster or emergency preparedness knowledge.
- Sample topics: Finding Local Emergency Resources, Keeping in Contact during a Disaster, Planning an Evacuation, Building an Emergency Preparedness Kit
- Hands-Only CPR: Offered in conjunction with at least one additional preparedness topic
- Contact: Ashley Cieslinski, Director of Emergency Services,
Ashley.Cieslinski@redcross.org 734-961-1010

****Aligns with Health Curriculum****

Red Cross Clubs-Grades 6-12

- School-based service groups that help the Red Cross fulfill its humanitarian mission
- Participate in service projects that impact the community and the world.
- Students develop leadership skills while involving their peers in community service.
- Students hold positions as president, vice president, secretary, & treasurer
- Clubs may reach out to other schools within the district to initiate student led Red Cross service projects and fundraisers
- Contact: Stephanie Boles, Director of Volunteer Resources,
Stephanie.Boles@redcross.org 734-971-5300 X215

If an emergency strikes, will your business or school be ready?



Up to 40% of businesses
fail after a natural or
man-made disaster.*

82% of businesses
agree that...

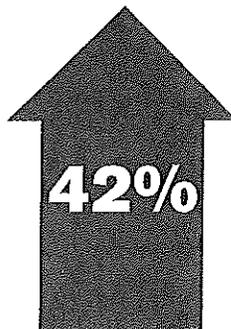
"If someone could
make it easy for me
to be prepared,
I'd do it." **

Ready Rating members
have increased their
readiness level by
as much as 42%.

American Red Cross Ready Rating™

It's free. It's easy. It's online.

1. Go to readyrating.org
2. Conduct a readiness assessment.
3. Use free tools and resources to improve your readiness level.



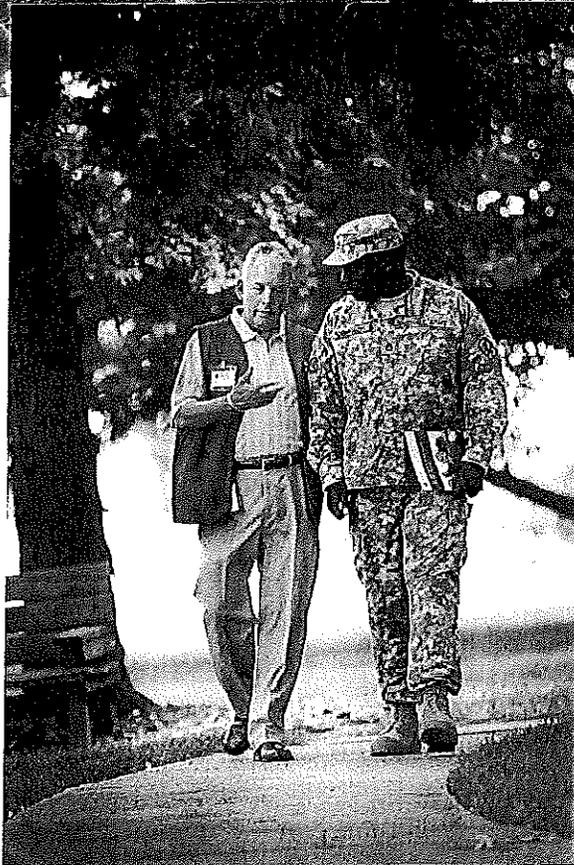
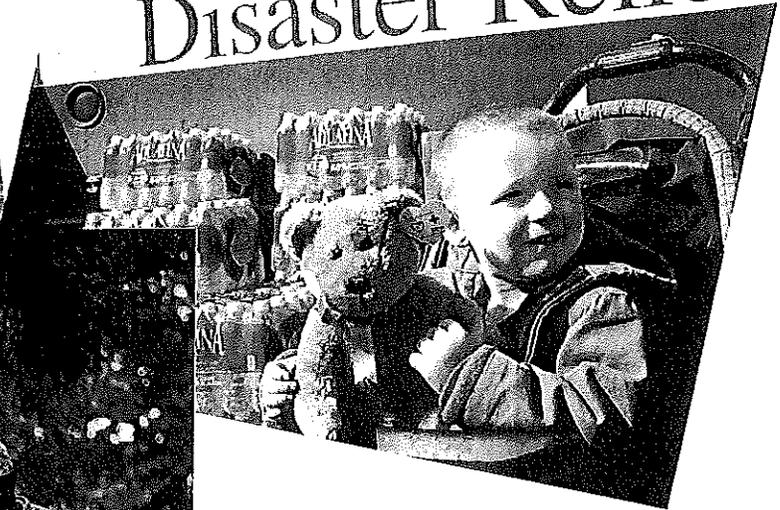
The time to prepare is now. Visit readyrating.org.

*Insurance Information Institute **American Red Cross Wirthlin Worldwide Preparedness Survey

**American
Red Cross**



Disaster Relief



2011 Annual Report



American Red Cross
Washtenaw-Lenawee Chapter



Mission Statement

The American Red Cross prevents and alleviates human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors.

Principles of the International Red Cross and Red Crescent Network

Humanity · Impartiality · Neutrality · Independence · Voluntary service · Unity · Universality

A Message from the Chairman and CEO

This past year, an unprecedented number of life-threatening emergencies challenged our friends and neighbors here at home, across the country, and around the globe.

From Japan's devastating earthquake to tornadoes that tore across communities; from fires that destroyed the security of local families to medical emergencies requiring blood; from those who needed lifesaving CPR, first aid or water safety skills to military families navigating hardships while a loved one was deployed...Red Cross was there for thousands as they faced the unexpected, extending comfort and restoring hope.

It was also a year of great change within our own organization. As did many other nonprofits, businesses, and public agencies across the country, we continued to look for ways to support relied-upon core Red Cross services in the midst of a difficult economy. As part of an organizational restructuring, we centralized many of our back office support functions, enabling a greater percentage of our funds to deliver critical services.

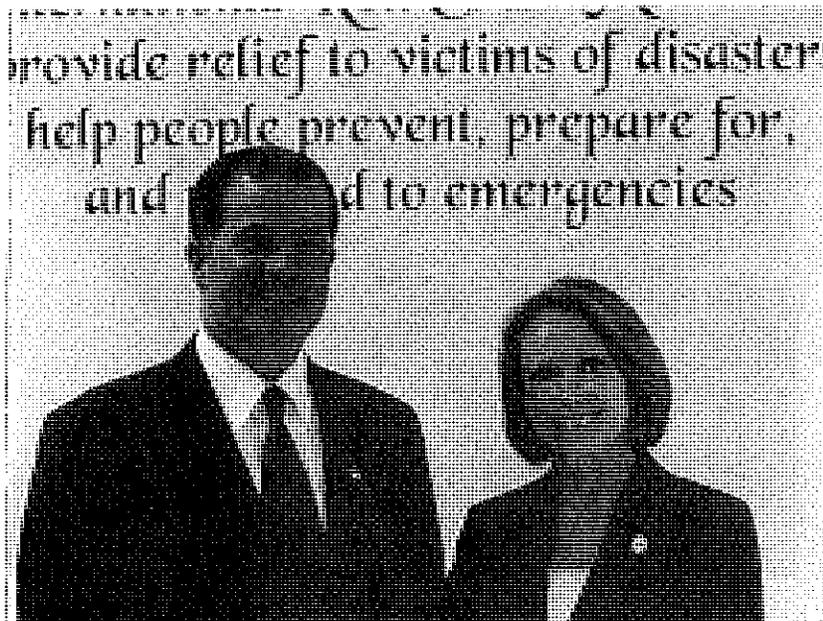
When there was a pivotal staffing change at the Red Cross in Lenawee County, the Washtenaw County and Lenawee County chapters also made a unified decision to join forces by merging. This move was structured to increase our capacity to respond to local disasters and sustain other services, while containing overhead expenses.

Our newly combined organization, your Washtenaw-Lenawee Chapter of the American Red Cross, continues to be on call 24 hours a day, 7 days a week, ready to provide immediate assistance to victims of disaster and other essential services across a two-county area. And as our communities have for the last 94 years, you can count on us to be there when we are needed.

Our efforts cannot occur without the help of many, and we hope you see your own hearts in this report. It is really so simple, yet so profound...Red Cross is present whenever people are in need and being served. Red Cross is where you find our volunteers, our blood donors, and the support of caring communities.

For all that you made possible this last year, and for the many ways that you will touch lives into the future, we truly can't say "thank you" enough. We are YOUR Red Cross; Red Cross happens because of YOU.

With our deep appreciation,



Chris Conlin
Board Chair

Donna Duvin
CEO

YOU Make It Possible

The Washtenaw-Lenawee Chapter of the American Red Cross provides vital services from responding to home fires in local neighborhoods to teaching first aid and CPR to community groups.

We're able to provide these services thanks to a corps of 1,128 dedicated volunteers and the generosity of our donors. The American Red Cross puts these donations to good use. We are proud that we invest an average of 91 cents of every dollar in humanitarian services and programs, well above the industry standard.

The Washtenaw-Lenawee Chapter stands ready to deliver vital support to over 458,000 residents within our service area. In this report, which covers fiscal year 2011 (July 1, 2010 - June 30, 2011), you'll learn about how we help our neighbors - down the street, across the country and around the world.



Down the Street

House Fires to Tornadoes

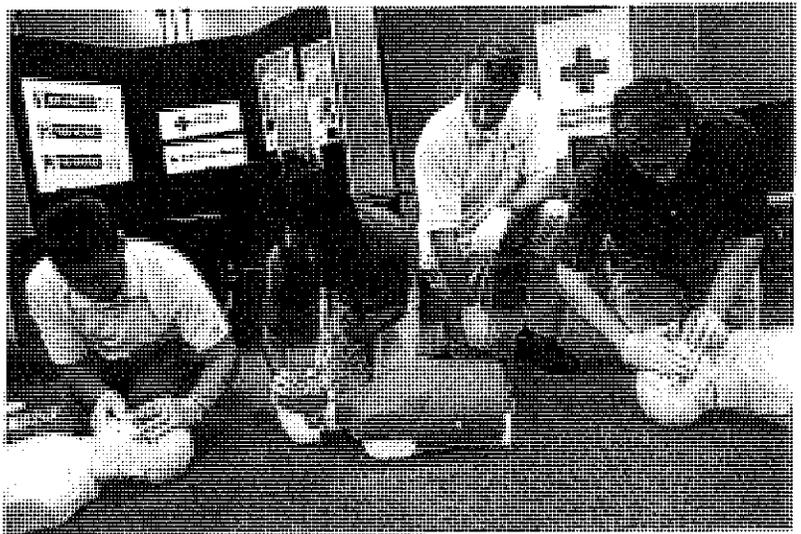
We're ready to respond to disaster 7 days a week, 365 days a year in our community, providing shelter, food, clothing and emotional support at no cost to those in need. The Washtenaw-Lenawee Chapter is also part of a nationwide network of Red Cross chapters that work together to respond to large scale relief efforts.

Home fires are the most common disaster to which the Red Cross responds. On average, the Washtenaw-Lenawee Chapter responds to a house fire every 4 days. Although these fires don't typically make the news as hurricanes or other large-scale events do, they are devastating for those who have suddenly lost their homes, possessions, and sense of security.

In fiscal year 2011, we...

- Assisted 79 local families affected by fires and other local disasters
- Opened and staffed 3 shelters in response to a severe winter/ice storm that knocked out power to a good portion of Lenawee County for 6 days.

We also teach families, organizations, and corporations how to be prepared for emergencies through free educational presentations. Last year, 7,115 people attended community disaster education and preparedness programs offered by the Washtenaw-Lenawee Chapter.



Preparing for the Unexpected

Every year, the Washtenaw-Lenawee Chapter teaches people the lifesaving skills they need to protect themselves and their families including first aid, CPR, and water safety.

We offer these trainings in multiple ways:

online training, traditional classroom settings, and full-service courses where we bring the training to your workplace or organization.

Last year, 58,845 individuals learned critical skills through Red Cross lifesaving courses, where we...

- Trained 25,043 in first aid/CPR/AED
- Certified 24,746 in Water safety/ aquatics
- Empowered 1,056 with Babysitting, Family Care giving, and other health and safety instruction

Serving the Military, Their Families and Veterans

The Red Cross gives support to active-duty military members, National Guard and Reserve members, veterans and their families. We provide pre-deployment briefings, called "Get to Know Us, Before You Need Us," and connect families with needed resources when their loved ones are deployed, as well as when soldiers return to their home communities.

Deployed service members also count on us to deliver emergency messages, such as notification of an illness or death in the family. Military families rely on these verified communications, which help commanders decide when to grant leave. We also provide support for the sick and wounded at military and veterans'

hospitals, such as the Veterans Hospital in Ann Arbor, as well as assistance in obtaining emergency financial support.

During fiscal year 2011, the Washtenaw-Lenawee Chapter...

- Briefed 72 families through the "Get to Know Us, Before You Need Us" program
- Provided 369 services to military members, veterans and families, including emergency communications

Blood — Making Sure It's Available

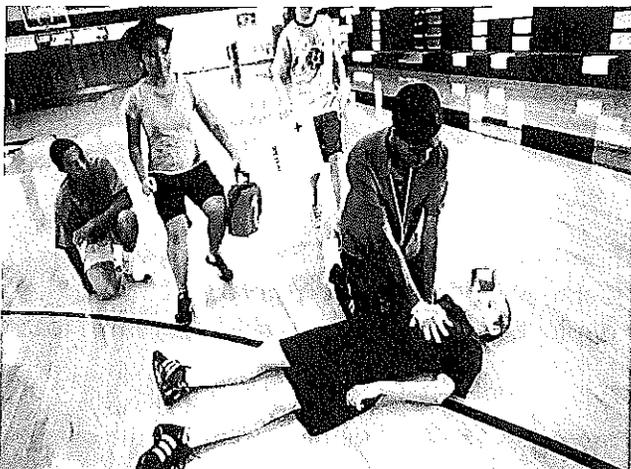
We supported the efforts of the American Red Cross Southeastern Michigan Blood Services Region, which processes, tests and safeguards blood collected from donors, and distributes nearly 97% of the lifesaving blood needed by local hospitals.

This last year alone in Washtenaw and Lenawee counties, we supported the collection of 33,169 units of blood. There is no substitute for blood, and each unit collected has the capacity to save 3 lives!



Local Efforts, Global Reach

As part of a worldwide humanitarian network, the Washtenaw-Lenawee Chapter works to do the following: deliver international humanitarian aid in the wake of disasters; prevent disease and teach preparedness; reconnect families separated by armed conflict; and educate the public about International Humanitarian Law.



Last year, we...

- Enrolled 127 people in International and Humanitarian Law and other International Service programs
- Provided 6 international tracing services

Responding to Community Needs

Every year, our volunteer First Aid Support Team (FAST) makes its services available to over 3 million people attending many events in Washtenaw and Lenawee counties – from UM Football to the Ann Arbor Art Fairs. This last year, the FAST program provided services at over 100 events and treated over 1,300 needing first aid. This included providing support during two cardiac 'saves.'

Across the Country

Through a network of nearly 600 chapters, 36 blood services regions, and a presence on military installations across the country, the American Red Cross helps people when they need it most: when disaster strikes; when a hospital patient is in need of lifesaving blood; when a military family needs emergency assistance; and when people want to learn the skills needed to protect themselves and their family.

Helping Families After Disaster

The American Red Cross responds to nearly 70,000 disasters every year across the United States. Ranging from single-family house fires to tornadoes and hurricanes. The Red Cross is always on call to provide immediate care and comfort to those in need.

Winter 2011 brought severe winter storms to a large portion of the U.S., knocking out power for thousands of people and closing schools and businesses. In January, Red Cross workers operated shelters from Florida to Connecticut to help those affected by storms. Severe weather continued into February as a massive winter storm buried the country in ice and snow from the Rocky Mountains to Maine. The Red Cross responded in 19 states, offering food, comfort and a safe place to hundreds of people.

Multiple disasters in spring 2011 made it one of the deadliest seasons in U.S. history. A severe outbreak of tornadoes across the South and Midwest - which hit communities such as Tuscaloosa, AL and Joplin, MO - took lives and destroyed homes. Red Cross workers were on the ground immediately to help, providing shelter for people whose homes were damaged or destroyed, and fanning out across affected areas to assess the damage. Red Cross nurses and mental health workers were also deployed to help people cope with the aftermath of these disasters.

As North Dakota, Minnesota and towns along the Mississippi River fought floods last spring, Texas grappled with the opposite extreme, as an exceptional drought continued and wildfires burned millions of acres. The Red Cross supported first responders as they fought the fires, and provided food, shelter and emotional support to people whose homes were threatened or destroyed.

In total, the Red Cross worked in 31 states in response to the spring tornadoes, floods and wildfires, opening more than 283 shelters, providing 3.2 million meals and snacks, and distributing 1.5 million relief items.



Supporting Military Families

When a U.S. service member is deployed and a crisis happens at home, the Red Cross is there to help. Through its hundreds of chapters in the U.S., as well as offices on military installations around the world, the Red Cross works 24 hours a day, 365 days a year to verify and relay emergency messages to deployed service members, including those in remote locations and on ships at sea.

In fiscal year 2011, the Red Cross provided more than 386,000 services to service members, veterans and their families.



To further support military families, the Red Cross briefed more than 1.3 million people through “Get to Know Us, Before You Need Us” program, which helps service members and their families understand how the Red Cross can help them in times of need.

The Red Cross also provided training scholarships to more than 2,800 military family members in courses such as first aid and CPR, Nurse Assistant Training and Family Caregiving, and provided training for nearly 400 dental and medical assistants on military installations.

Teaching Lifesaving Skills in New Ways

Nearly 8.3 million people across the country learned lifesaving skills such as first aid and CPR from the Red Cross last year. In addition, some 3.6 million people attended preparedness presentations.

The Red Cross also launched a campaign to educate people in hands-only CPR, releasing the “Citizen CPR” course that teaches the technique in just 30 minutes. Supplementing this are a hands-only CPR video and a quick reference sheet available on redcross.org. The video is also available on YouTube.

In partnership with Dr. OZ and ShareCare, the Red Cross developed an application for Android mobile devices that provides real-time instruction for emergency situations. Users can follow step-by-step videos with demonstrations by Dr. Oz, and 3-D animations are included for the more complex scenarios, such as hands-only CPR and choking. The app even has an audio and visual counter for giving real-time CPR compressions.

In May 2011, the Red Cross launched www.ReadyRating.org nationwide to help schools and businesses with their emergency planning and preparedness efforts. Members of this free program can use an online assessment to measure their current preparedness efforts and receive customized feedback about how to improve their preparedness level.

Celebrating Blood Donors, Raising Awareness

Someone receives a blood transfusion from a generous Red Cross donor 21,000 times a day – and many of us have either needed blood or know someone who has needed it. The Red Cross serves the needs of communities across the United States by providing approximately 43 percent of the nation’s blood supply. While we have one of the safest blood supplies in the world, we continually seek to improve safety.

The Red Cross held more than 200,000 blood drives last year, collecting 6.2 million units of lifesaving blood. These donations were then processed into 9.1 million blood products for transfusion to meet the needs of nearly 3,000 hospitals across the United States.

Around the World

With your support, the American Red Cross responds to disasters, builds safer communities and educates future humanitarians around the world every day. This past year, we worked with our partners in the global Red Cross and Red Crescent network to assist 299 million people in 76 countries.



Responding to Disasters

When disasters hit, the local Red Cross or Red Crescent can often handle the crisis alone, but sometimes they

reach out for help. The American Red Cross helps meet urgent needs by deploying disaster specialists, mobilizing relief supplies and contributing financial assistance. During the fiscal year 2011, the American Red Cross provided assistance to more than 8.6 million people from Japan and Haiti.

For example, after a devastating earthquake and tsunami hit Japan in March 2011, the American Red Cross joined the Japanese Red Cross to help provide water and new appliances, as well as repair damaged medical facilities. As of June 2011, the American Red Cross has provided \$230.8 million to the Japanese Red Cross and other partners to support relief operations, reaching more than 200,000 people with assistance.

Last year, the American Red Cross continued to help people in Haiti rebuild and recover from the January 2010 earthquake. The Red Cross is helping Haitians rebuild their lives through activities such as constructing homes, delivering clean water, supporting hospitals, improving sanitation and trash disposal, providing income-generating opportunities, and fighting outbreaks of disease such as cholera.

Building Safer, Healthier Communities

The American Red Cross works with its Red Cross and Red Crescent partners to build safer, more resilient communities around the world, reducing the devastating effects of natural disasters and health crises.

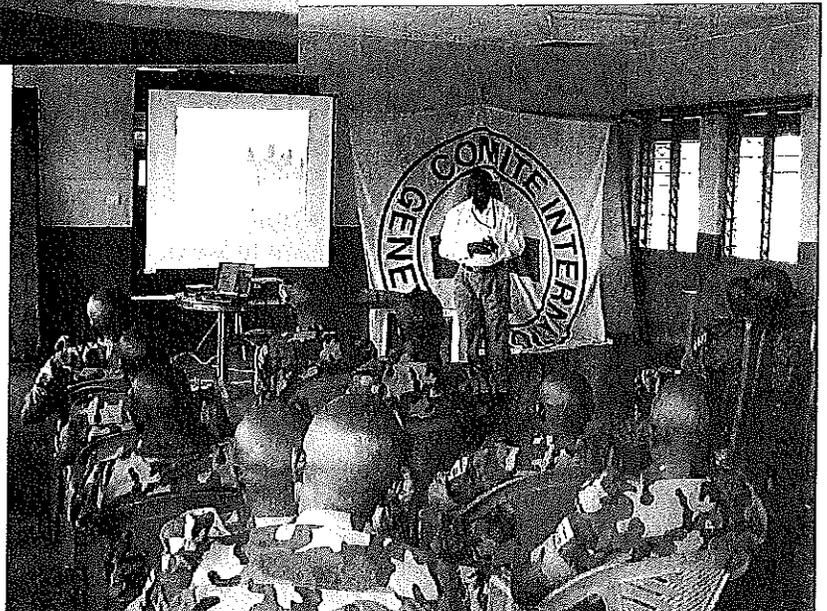
Continuing the highly successful Measles Initiative, the American Red Cross helped lead the program toward vaccinating 1 billion children in the last decade, putting us on the continued path toward eradication of this deadly disease. Since the Measles Initiative began in 2001, measles deaths have decreased by 78 percent worldwide.



Educating Future Humanitarians

Humanitarian principles are at the core of the Red Cross mission, and continuing this work requires inspiring and engaging the next generation. Across the United States, American Red Cross chapters help both adults and youth understand International Humanitarian Law, its relevance to our daily lives, and the issues we face as a country.

Last year, the American Red Cross educated 139,000 people in more than 40 states in International Humanitarian Law, teaching students about humanitarian issues around the world and the critical need to protect civilians, as well as combatants in times of war and conflict.



Sources of Financial Support

In our Community

The American Red Cross Washtenaw-Lenawee Chapter is able to provide vital services – from responding to home fires to teaching first aid and CPR – thanks to your generous contributions.

The Washtenaw - Lenawee Chapter received \$904,744 in total contributions for the fiscal year 2011 (July 1, 2010 - June 30, 2011). This included:

- \$753,375 in corporate, foundations and individual giving – all charitable cash contributions given during this year to the Red Cross, including gifts from all types of entities, for various purposes supporting the mission of the Red Cross.
- \$103,451 in United Way and other federated support – funds raised for the Red Cross through United Way, Combined Federal Campaign (CFC) and other agency campaigns.
- \$47,918 in legacies and bequests – all cash and other assets received by the Red Cross as a result of a donor's will, trust or annuity.
- \$13,056 in services and materials – the valuation of non-cash donations of materials, property, equipment, office space and utilities for fixed sites, and personal services given to support the mission of the Red Cross.

Contributions to the American Red Cross Washtenaw-Lenawee Chapter

Fiscal Year 2011

Corporate, foundation and individual giving	\$753,375
United Way and other federated	103,451
Legacies and bequests	47,918
Services and materials	13,056
Total	\$904,744

Across the Country

The American Red Cross works in communities across the country to prepare for and respond to disasters; teach lifesaving skills; serve military members, veterans, and their families; and provide nearly half the nation's blood supply. As part of the International Red Cross and Red Crescent network, the American Red Cross also works to prevent and relieve suffering in countries around the world. Total contributions to the American Red Cross for fiscal year 2011 were \$914,040,000.

Nationwide Contributions to the American Red Cross (in thousands)

Fiscal Year 2011

Corporate, foundation and individual giving	\$685,947
United Way and other federated	111,273
Legacies and bequests	81,548
Services and materials	35,272
Total	\$914,040

A full statement of operating funds and functional expenses for the American Red Cross is available on redcross.org/publications.

IQM2

INTELLIGENT MEETING
MANAGEMENT

M MinuteTraq™

M MediaTraq™

EB e-Boardroom™

An easier way to...

Manage *your* Public Meetings

while Cutting Costs

and Reconnecting with Citizens

Submit Agenda Files



SUBMIT

- MS Office Like
- Templates
- Categorized
- Attachments
- Save & Submit
- Edit in MS Word
- Formal Printouts Generated
- Searchable
- Legislative Database

Resolution ID# 1322

Start Name: Purchase MinuteTraq from IQM2 Status: Draft

Document: [Dropdown] Title: [Dropdown]

City Manager: [Dropdown] James Keene [Dropdown] Town Meeting: 10/20/11 12:00 AM (Thu) - Regular Meeting [Dropdown]

Requester: [Dropdown] Dennis Wilson [Dropdown] Categories: [Dropdown] Agreements, Coronas, Lessee [Dropdown]

Resolution Body

Formal Title / Summary: Resolution Authorizing the Purchase of MinuteTraq from IQM2 to Improve Our Public Meeting Process and Realize Estimated Savings of \$263,000 Per Year from Improved Efficiencies

Formal Body:

WHEREAS, the Town of Southampton has demonstrated a continued commitment to open government and improving public access with the introduction of the new MinuteTraq Town Clerk Citizens Portal web site, and

WHEREAS, the Town of Southampton would like to provide additional enhancements to the Town Clerk Citizens Portal which will allow the public to view digital video of Town Board meetings on the new web site, and

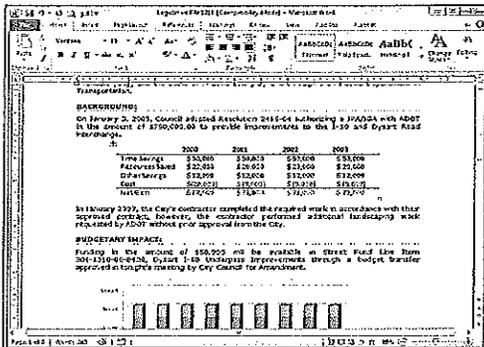
WHEREAS, IQM2's MediaTraq module for MinuteTraq provides this capability as demonstrated to the Town Board on December 15, 2009 for their approval; be it therefore

RESOLVED, that the Town Board approve the purchase of the MediaTraq module including setup, two days of on-site training and one year maintenance contract in an amount not to exceed \$13,000 to be funded through Central Data Processing Account 60-10-1680-21-0300-1016.

MS Word Integration



Approve Agenda Files



WORD-UP!

- Rich Text Editor
- One-Click
- Edit in MS Word
- Paste from Word
- Fonts, Tables, Images
- Word Track Changes

Document Review

Approve Document

Requester: 1322 Purchase of MinuteTraq

Approved From: [Dropdown] Town Manager

Next Step: [Dropdown] Town Board

Comments: Please move this to the top of the agenda!

[Approve] [Cancel]

APPROVED

- Simple Workflow
- Approve / Reject
- Email Notifications
- Complete History
- Oversight
- Edit Document
- Audit Trail

Routing

Step	Requester	Modifier	Due Date	Status
1	Town Manager	Legal Review		Completed
2	Town Manager	Agenda Approval		Pending
3	Town Board	Meeting	10/20/11 12:00 AM	Pending

Track Changes / Audit Trail



Outline Agenda



Resolution ID# 1211
 (Date Res. Took Effect) 12/20/2011

Short Name: Status: Submitted

Agenda - Dynat Road Improvement 2011

Department: Initials: Target Meeting: 5/22/11 12:00 AM (Fri) - Regular Meeting

Information Technology: Chris Computer Chrysos Contact

Finance (Optional): Aris Cunningham Contact

Routing Add Work Item

Seq#	Reviewer	Description	Due Date	Status
1	Admin Admin	Review		Completed
2	Purchasing	Purchasing Review		Pending
3	Finance	Finance Review		Pending
4	Castle Rock Town Board	Town Board Meeting	6/20/11 12:00 AM	Pending

HISTORY

- All Edits are Logged
- Who, What, When & IP
- Email Notifications
- Opens & Views by User
- MS Word Track Changes
- Save Revisions
- Legislative Audits

Department of Transportation
 Regular Meeting
 - Agenda -

Tuesday, March 14, 2011 7:01 PM City Council

Click to Schedule Items

- I. Call to Order
- 1. Roll Call
- II. Consent Agenda
- 1. RES-2009-9: Enforcement Action
- 2. RES-2004-11: Intercommunal Agr
- 3. RES-2003-203: Equipment Dispo
- 4. RES-2003-204: Discussion of Re
- III. Resolutions
- 1. RES-2009-205: Re-activation Co
- 2. RES-2009-205: Request for Pres
- 3. RES-2009-207: Purchase Milest
- IV. Public Hearings
- 1. Public Hearing for Fun Park
- V. Proposals
- 1. PRO-2008-1: Second Vote Resul

DONE

- 1-Click Outline
- View Status of Submitted Items
- Template Based
- Generate 4 Versions
- Publish & Distribute
- Web Agenda
- Confidential Version
- Word or PDF Format

Meeting Portal



Video Streaming



Town of Southampton
 Southampton Town Board

Meeting Agenda

Meeting Calendar

Meeting Details

Meeting Minutes

Meeting Documents

Meeting Videos

Meeting Archives

Meeting Search

Meeting Filter

Meeting Sort

Meeting List

SHARE

- Automatic Publishing
- Google-like Search
- Recent Meetings
- View Public Documents
- Agendas, Minutes, etc.
- Board Member Login for Non-Public Docs

Consider and take appropriate action on request for support renovation projects at 700 Levee to Endicott

Information

Legislative No: 1211

Status: Draft Review Final

Effective Date: 03/30/2011 9:00 AM

Document Body

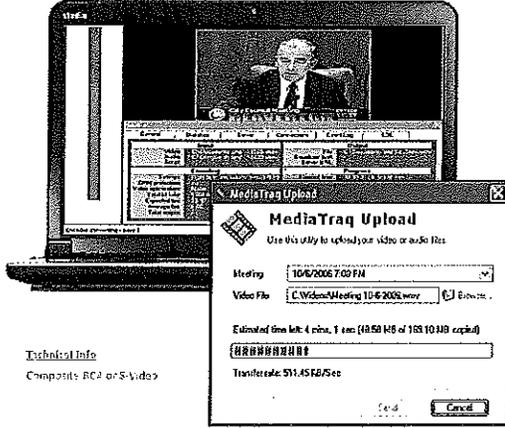
HS&A, Project Manager for lower level, first and second is requesting an additional \$1,776,688 be authorized for project. Mr. Stouch's letter of March 30, 2011 is attached.

Facilities Management Department (FMD) identified a need for \$345,000 to provide furniture to support department moves to the 700 Levee Building. This is an unbudgeted item and no funding is allocated for this purpose in the budget. Attached is a spreadsheet showing the furniture funding needed to support departmental moves in FY 11. Also, FMD is requesting \$81,690 to pay for the 700 Levee

CONNECT

- Live & On-Demand
- Simple - Start & Stop
- Unlimited Archives
- Time Stamp Agenda Items
- iPhone & iPad
- Less Time on Minutes
- Search Video

MediaTraq Encoder

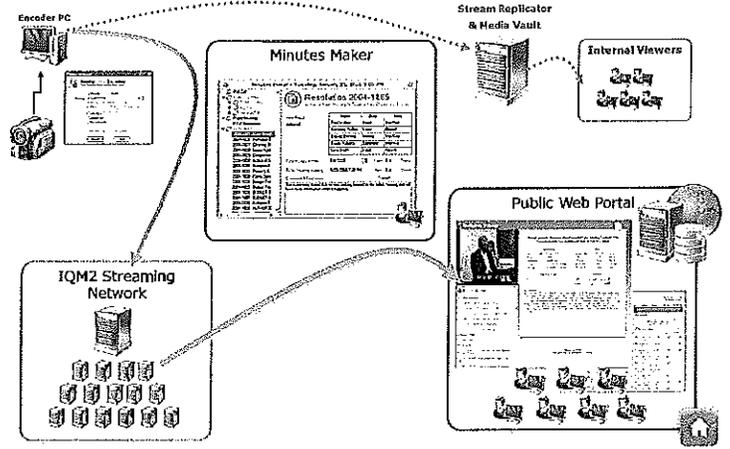


Technical Info
Composites: RCU or S-Video

ENCODER

- Simple Start / Stop
- Remote Start
- Real-time Monitor
- Portable
- Works Offline
- Works with any A/V
- Closed Caption Support

Streaming Components



IQM2 Streaming Network



NETWORK

- Same Infrastructure Used by Google & YouTube
- 75 Logical Datacenters
- > 1 Million T-1's
- Thousands of Servers
- Smart Caching
- Fiber Network

Record Minutes



Resolution RES-2011-708
Resolution Authorizing the Purchase of Minutes from IQM2 to Support Our Pub.

Title: RES-2011-708: Purchase Minutes from IQM2

Video Result	Adapted	Video	Role	Vote
		Richard Durkin	Initiator	Yes/No
		Peter Brecken	Secunder	Yes/No
		Lindy Taba	Voter	Yes/No
		Hancy Berkin		
		Steven Fortis		

Comments & Discussion

These are the comments and discussion of the agenda item was discussed.

These are the comments and discussion of the agenda item was discussed.

Department of Transportation
Regular Meeting
Monday, March 13, 2011 2:29 PM
City Council Chamber

- RES-2011-708: STATEMENT OF PARTICIPATION

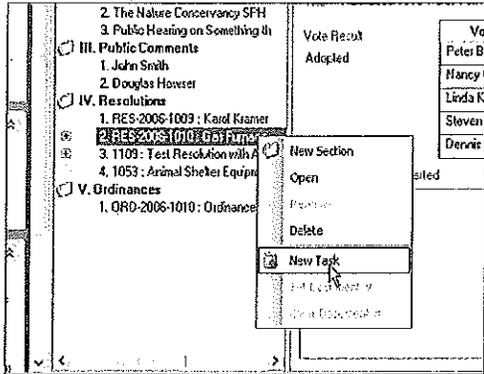
RECORD

- Vote Records
- Comments & Discussion
- Template Based
- Validates Minutes
- Generate 4 Versions
- Publish & Distribute
- Word or PDF Format

Same Type of Infrastructure Used by



Follow-Up Tasks



TASKS

- Delegate Tasks
- Assign Due Dates
- Link to Agenda Item
- Dashboard to Update
- Progress Reports



IQM2 Training Academy



TRAINING

- FREE Training FOREVER
- Weekly Webinars
- New Staff
- New Board Members
- Group OR Individual Sessions

IQM2 Training Academy

Welcome to the IQM2 Training Academy where customers can register for our free webinars classes. You may attend as many training webinars as you want and make requests for your classes or topics to be covered.

To request more information or make suggestions on topics to be covered please contact us by emailing Training@IQM2.com.

Thu, Sep 22 3:00 PM *Searching Documents*

Duration: 45 minutes

Description: The ability to search through documents is one of the major strengths of IQM2's Kinetic Trac. This session will help you learn to narrow down searching within the program.

Dial-In: 312-378-0246 **Access Code:** 312-342-012

Webinar ID: 1794-02-024

Registration: [\[Register\]](#)

Thu, Sep 24 3:00 PM *Question and Answer Session*

Duration: 45 minutes

Description: This Webinar will be an open forum for microphone or recording relating to all of our software and all functionality.

Dial-In: 312-378-0246 **Access Code:** 412-165-032

Webinar ID: 819-105-022

Registration: [\[Register\]](#)

Thu, Sep 24 3:00 PM *Question and Answer Session*

Thu, Sep 29 3:00 PM *Templates - Default Entry Page (DDEP)*

Thu, Oct 1 3:00 PM *Basic Submission Tutorial / Q&A*

Thu, Oct 6 3:00 PM *Hi5Tree - Video Overlay*

Thu, Oct 9 3:00 PM *Basic KineticTrac Administration*

Thu, Oct 13 3:00 PM *Searching Documents*

Thu, Oct 15 3:00 PM *Hi5's Links & Other Features*

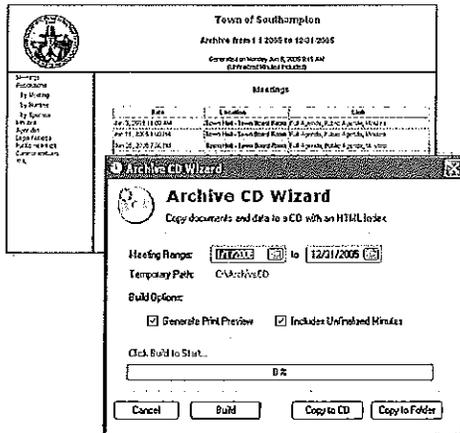
Thu, Oct 20 3:00 PM *Basic Submission Tutorial / Q&A*

Thu, Oct 22 3:00 PM *Question and Answer Session*

Thu, Oct 27 3:00 PM *Templates - Default Entry Page (DDEP)*



Archive Wizard



ARCHIVE

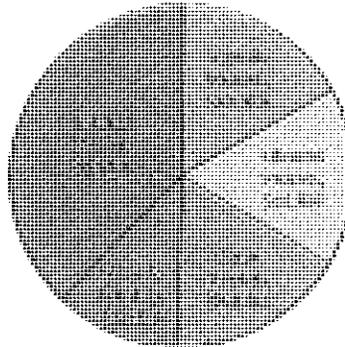
- Any Date Range
- Download to Network
- Original Documents
- No Proprietary Formats
- Generates HTML Index
- XML Data Included
- Burn to DVD
- Great for Mass FOIA Requests



Average Savings



Population: 4,067



Total Estimate Savings
\$69,529 / Year

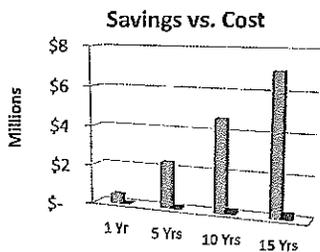
- Agenda Process : 70% to 90% Time Saved
- 100% Self-Service portal for Open Records Requests.
- Reduction in Paper, Toning, Scanning, Collating, etc.
- Internal Search : Automatically builds a searchable Legislative Database.

Cost: Village of Dexter, MI



Product	Monthly
MediaTraq	\$400
MinuteTraq	\$380

MediaTraq
\$400 / Month



- No Up-front Costs
- Simple Monthly fee
- Unlimited Meeting Groups
- Unlimited Users
- No Risk / Pay as You Go
- Free Setup & Training
- 24x7 Phone Support
- Fully Hosted
- Redundant Back Up Sites

Village President Report

AGENDA 7-9-12

ITEM I-5

Hello Residents and Fellow Council Members,

Here is a summary of my recent activities since the last Council meeting (June 25, 2012) and some of my planned activities for the future:

Recent Activities

We have advertised for open positions on the Arts, Culture & Heritage committee and the Parks & Recreation Commission. I am looking for some interested residents to apply. We have received a couple applications from non-residents. I will be bringing forward recommendations as I am able to find residents willing to serve.

June 27, 2012 – Website meeting with Ciesa Design – I attended this meeting to observe the training that our staff received on the operation of our new website.

June 29, 2012 – Meeting with Pat Greve of Waste Management – along with Village Manager Donna Dettling and Assistant Village Manager Courtney Nicholls, we met to discuss possible renewal options for the Village's next contract period which will begin on March 1, 2013. Please see the information in the packet under Pre-Arranged Participation (Item D).

Future Activities

July 9, 2012 – Village Council Meeting

July 11, 2012 – Regional Fire Department Meeting

July 19, 2012 – Downtown Development Authority Meeting – 7:30 am at the Senior Center

July 23, 2012 – Village Council Meeting

August 13, 2012 – Village Council Meeting

Please let me know if you have any questions. I hope everyone had a safe and happy 4th of July. I hope to see you around our town.

Shawn Keough, Village President
skeough@villageofdexter.org
(313) 363-1434 (cell)

User: BRENDA

DB: Dexter

POST DATES 06/29/2012 - 07/03/2012

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. 1ST AYD CORPORATION	227.76		
2. ANN ARBOR.COM	100.00		
3. ARBOR SPRINGS WATER CO.INC	5.75		
4. ARNETS INC.	174.00		
5. BELL EQUIPMENT CO	258.00		
6. BISBEE INFRARED	300.00		
7. CEDRONI ASSOCIATES INC	141,399.54		
8. CENTER FOR TECHNOLOGY & TRAINING	20.00		
9. CHEMCO PRODUCTS INC	4,340.38		
10. COMCAST	346.03		
11. CORRIGAN OIL COMPANY	1,842.13		
12. CULLIGAN WATER CONDITIONING	29.95		
13. DEXTER MILL	100.34		
14. DORNBOS SIGN & SAFTEY INC.	312.10		
15. ENDODONTIC ASSOCIATES	60.80		
16. ETNA SUPPLY CO	65.00		
17. GRISSOM JANITORIAL	400.00		
18. HERITAGE NEWSPAPERS	123.75		
19. JOHN'S SANITATION	375.00		
20. LORMAN EDUCATION SERVICES	219.00		
21. MARY ANN SIMPKINS	42.53		
22. METRO ENVIROMENTAL SERVICES	2,205.00		
23. MICHIGAN ORAL SURGEONS	184.70		
24. MICHIGAN ASSOC OF PLANNING	625.00		
25. MICHIGAN MUNICIPAL LEAGUE	1,393.00		
26. MICHIGAN MUNICIPAL RISK	28,907.00		
27. MICHIGAN MUNICIPAL TREASURERS	150.00		
28. NORTH CENTRAL LABORATORIES	185.68		
29. ORCHARD, HILTZ & MCCLIMENT INC	36,862.50		
30. PARAGON LABORATORIES INC	620.00		
31. PITNEY BOWES GLOBAL	135.00		
32. PLANNING & ZONING CENTER, INC.	185.00		
33. PNC BANK REALTY SERVICES	5,400.00		
34. POSTMASTER	771.75		
35. PURCHASE POWER	1,447.97		
36. SPEARS FIRE & SAFETY SERVICES	105.45		
37. URBAN FORESTER, INC	800.00		
38. VARNUM, RIDDERING, SCHMIDT	79.50		
39. VERIZON WIRELESS	306.10		
40. VICTOR STANLEY, INC.	3,484.00		
41. WASHTENAW COUNTY TREASURER	37,648.75		
TOTAL ALL CLAIMS	272,238.46		

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF DEXTER

POST DATES 06/29/2012 - 07/03/2012
 JOURNALIZED
 OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101.000 VILLAGE COUNCIL	MEMBERSHIPS & DUES	MICHIGAN MUNICIPAL LEAGU	MEMBERSHIP	1,393.00	
101-101.000-958.000		Total For Dept 101.000	VILLAGE COUNCIL	1,393.00	
Dept 215.000 VILLAGE CLERK	PRINTING & PUBLISHING	HERITAGE NEWSPAPERS	AD	54.00	
101-215.000-901.000		Total For Dept 215.000	VILLAGE CLERK	54.00	
Dept 253.000 TREASURER	TAX BILL PRINTING & SERVICES	POSTMASTER	TAX BILLS-VILLAGE OF DEXTER	771.75	
101-253.000-902.000	EDUCATION & TRAINING	MICHIGAN MUNICIPAL TREAS	REGISTRATION FEE FOR MARIE SHERRY	150.00	
101-253.000-960.000		Total For Dept 253.000	TREASURER	921.75	
Dept 265.000 BUILDINGS & GROUNDS		ARBOR SPRINGS WATER CO.I	WATER	5.75	
101-265.000-727.000		PURCHASE POWER	ACCT. NO. 8000-9090-0591-9134 POSTAGE	1,000.00	
101-265.000-728.000	POSTAGE	COMCAST	DEXTER VILLAGE HALL	273.75	
101-265.000-920.000	UTILITIES	GRISSOM JANITORIAL	OFFICE CLEANING	400.00	
101-265.000-935.001	EQUIPMENT SERVICE CONTRACTS	PITNEY BOWES GLOBAL	LEASE PYMT	135.00	
101-265.000-936.000	RENT-VILLAGE OF DEXTER 8123 MAI	PNC BANK REALTY SERVICES	5400.00	5,400.00	
101-265.000-943.001	COMMUNITY GARDEN	DEXTER MILL	WATER CAN	7.49	
101-265.000-962.000		Total For Dept 265.000	BUILDINGS & GROUNDS	7,221.99	
Dept 285.000 VILLAGE TREE PROGRAM	CONTRACTED SERVICES	URBAN FORESTER, INC	TREE PRUNING WESTRIDGE	800.00	
101-285.000-803.000		Total For Dept 285.000	VILLAGE TREE PROGRAM	800.00	
Dept 301.000 LAW ENFORCEMENT	CONTRACTED SERVICES	WASHENAW COUNTY TREASUR	LAW ENF JULY 2012	37,648.75	
101-301.000-803.000		Total For Dept 301.000	LAW ENFORCEMENT	37,648.75	
Dept 400.000 PLANNING DEPARTMENT	HEALTH & DENTAL INSURANCE	ENDODONTIC ASSOCIATES	PAUL BISHOP	60.80	
101-400.000-721.000	HEALTH & DENTAL INSURANCE	MICHIGAN ORAL SURGEONS	PAUL BISHOP III	184.70	
101-400.000-721.000	PRINTING & PUBLISHING	HERITAGE NEWSPAPERS	AD	40.50	
101-400.000-901.000	PRINTING & PUBLISHING	HERITAGE NEWSPAPERS	AD	29.25	
101-400.000-901.000	MEMBERSHIPS & DUES	MICHIGAN ASSOC OF PLANNI	ANNUAL MEMBERSHIP	625.00	
101-400.000-958.000	EDUCATION & TRAINING	PLANNING & ZONING CENTER	SUBSCRIPTION	185.00	
101-400.000-960.000	EQUIPMENT	VICTOR STANLEY, INC.	PARK BENCH AND LITTER RECEPTACLE	3,484.00	
101-400.000-977.000		Total For Dept 400.000	PLANNING DEPARTMENT	4,609.25	
Dept 441.000 DEPARTMENT OF PUBLIC WORKS	OPERATING SUPPLIES	1ST AXD CORPORATION	PARTS	227.76	
101-441.000-740.000	OPERATING SUPPLIES	DEXTER MILL	SUNNY LAWN BAGS AND STRAW	55.95	
101-441.000-740.000	OPERATING SUPPLIES	SPEARS FIRE & SAFETY SER	INSPECTION AND MAINTENANCE	105.45	
101-441.000-740.000	UNIFORM ALLOWANCE	DEXTER MILL	WORKWEAR	27.90	
101-441.000-745.000	UTILITIES - TELEPHONES	CORRIGAN OIL COMPANY	GAS	555.56	
101-441.000-751.000	EDUCATION & TRAINING	VERIZON WIRELESS	ACCT 587136356-00001	123.05	
101-441.000-920.001		CENTER FOR TECHNOLOGY &	TRAINING	20.00	
101-441.000-960.000		Total For Dept 441.000	DEPARTMENT OF PUBLIC WORKS	1,115.67	

POST DATES 06/29/2012 - 07/03/2012
JOURNALIZED
OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 442.000 DOWNTOWN PUBLIC WORKS					
101-442.000-730.000	FARMERS MARKET SUPPLIES	ANN ARBOR.COM	AD FOR SUN TIMES	100.00	
101-442.000-730.000	FARMERS MARKET SUPPLIES	MARY ANN SIMPKINS	FARMERS MARKET CRAFTS	42.53	
101-442.000-740.000	OPERATING SUPPLIES	DEXTER MILL	CYPRESS MULCH	9.00	
		Total For Dept 442.000 DOWNTOWN PUBLIC WORKS		151.53	
Dept 447.000 ENGINEERING					
101-447.000-830.000	ENGINEERING CONSULTING	ORCHARD, HILTZ & MCCLIME	JUNE INVOICES	558.50	
		Total For Dept 447.000 ENGINEERING		558.50	
Dept 751.000 PARKS & RECREATION					
101-751.000-944.000	PORTABLE TOILET RENTAL	JOHN'S SANITATION	PORTA POTTIES	375.00	
101-751.000-955.000	MISCELLANEOUS	LORMAN EDUCATION SERVICE	WEBINAR	219.00	
101-751.000-977.000	EQUIPMENT	ARNETS INC.	BRONZE PLAQUE	174.00	
		Total For Dept 751.000 PARKS & RECREATION		768.00	
Dept 851.000 INSURANCE & BONDS					
101-851.000-911.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK	INSURANCE	12,430.01	
		Total For Dept 851.000 INSURANCE & BONDS		12,430.01	
		Total For Fund 101 GENERAL FUND		67,672.45	
Fund 202 MAJOR STREETS FUND					
Dept 445.000 STORMWATER					
202-445.000-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCLIME	JUNE INVOICES	154.50	
		Total For Dept 445.000 STORMWATER		154.50	
Dept 451.000 CONTRACTED ROAD CONSTRUCTION					
202-451.000-974.000	CIP CAPITAL IMPROVEMENTS	CEDRONI ASSOCIATES INC	MILL CREEK PARK-PH 1 DEVELOPMENT	35,300.00	
202-451.000-974.009	CENTRAL STREET PROJECT	ORCHARD, HILTZ & MCCLIME	JUNE INVOICES	5,060.00	
202-451.000-974.010	MAIN STREET RESURFACING	ORCHARD, HILTZ & MCCLIME	JUNE INVOICES	13,790.25	
		Total For Dept 451.000 CONTRACTED ROAD CONSTRUCTION		54,150.25	
Dept 463.000 ROUTINE MAINTENANCE					
202-463.000-911.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK	INSURANCE	2,601.63	
		Total For Dept 463.000 ROUTINE MAINTENANCE		2,601.63	
Dept 474.000 TRAFFIC SERVICES					
202-474.000-740.000	OPERATING SUPPLIES	DORNBOS SIGN & SAFTEY IN	SIGN PARTS AND SUPPLIES	156.05	
202-474.000-911.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK	INSURANCE	346.88	
		Total For Dept 474.000 TRAFFIC SERVICES		502.93	
Dept 478.000 WINTER MAINTENANCE					
202-478.000-911.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK	INSURANCE	433.61	
		Total For Dept 478.000 WINTER MAINTENANCE		433.61	
		Total For Fund 202 MAJOR STREETS FUND		57,842.92	
Fund 203 LOCAL STREETS FUND					
Dept 463.000 ROUTINE MAINTENANCE					
203-463.000-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCLIME	JUNE INVOICES	1,729.25	
203-463.000-911.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL RISK	INSURANCE	673.53	

POST DATES 06/29/2012 - 07/03/2012
 JOURNALIZED
 OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 203 LOCAL STREETS FUND					
Dept 463.000 ROUTINE MAINTENANCE					
Dept 474.000 TRAFFIC SERVICES			Total For Dept 463.000 ROUTINE MAINTENANCE	2,402.78	
203-474.000-740.000 OPERATING SUPPLIES				156.09	
203-474.000-911.000 LIABILITY INSURANCE			DORNOS SIGN & SAFFEY IN SIGN PARTS AND SUPPLIES MICHIGAN MUNICIPAL RISK INSURANCE	338.21	
Dept 478.000 WINTER MAINTENANCE			Total For Dept 474.000 TRAFFIC SERVICES	494.26	
203-478.000-911.000 LIABILITY INSURANCE			MICHIGAN MUNICIPAL RISK INSURANCE	433.61	
Fund 402 EQUIPMENT REPLACEMENT FUND			Total For Dept 478.000 WINTER MAINTENANCE	433.61	
Dept 441.000 DEPARTMENT OF PUBLIC WORKS			Total For Fund 203 LOCAL STREETS FUND	3,330.65	
402-441.000-939.000 VEHICLE MAINTENANCE & REPAIRS			BELL EQUIPMENT CO SIDE BROOM, GUTTER BROOM	258.00	
Fund 404 DWRP PROJECT FUND			Total For Dept 441.000 DEPARTMENT OF PUBLIC WORKS	258.00	
Dept 906.000 WATER PROJECT PHASE 2			Total For Fund 402 EQUIPMENT REPLACEMENT FUND	258.00	
404-906.000-830.000 ENGINEERING CONSULTING			ORCHARD, HILTZ & MCCLIME JUNE INVOICES	14,566.75	
Fund 405 MILL CREEK PARK PROJECT FUND			Total For Dept 906.000 WATER PROJECT PHASE 2	14,566.75	
Dept 901.000 CAPITAL IMPROVEMENTS			Total For Fund 404 DWRP PROJECT FUND	14,566.75	
405-901.000-974.000 CIP CAPITAL IMPROVEMENTS			CEDRONI ASSOCIATES INC MILL CREEK PARK-PH 1 DEVELOPMENT	106,099.54	
Fund 590 SEWER ENTERPRISE FUND			Total For Dept 901.000 CAPITAL IMPROVEMENTS	106,099.54	
Dept 248.000 ADMINISTRATION			Total For Fund 405 MILL CREEK PARK PROJECT FUND	106,099.54	
590-248.000-811.000 ATTORNEY FEES - MISCELLANEOUS			VARNUM, RIDDERING, SCHMI LEGAL SERVICES	79.50	
Dept 548.000 SEWER UTILITIES DEPARTMENT			Total For Dept 248.000 ADMINISTRATION	79.50	
590-548.000-728.000 POSTAGE			PURCHASE POWER	333.97	
590-548.000-740.000 OPERATING SUPPLIES			CULLIGAN WATER CONDITION EQUIPMENT	29.95	
590-548.000-743.000 CHEMICAL SUPPLIES - LAB			NORTH CENTRAL LABORATORI CHEMICALS	165.68	
590-548.000-751.000 PROFESSIONAL SERVICES			CORRIGAN OIL COMPANY GAS	1,286.57	
590-548.000-802.000 PROFESSIONAL SERVICES			BISBEE INFRARED INFRARED ELECTRICAL INSPECTION FOR WW	300.00	
590-548.000-802.000 PROFESSIONAL SERVICES			METRO ENVIRONMENTAL SERVI VACTOR SERVICE	1,500.00	
590-548.000-911.000 LIABILITY INSURANCE			ORCHARD, HILTZ & MCCLIME JUNE INVOICES	463.50	
590-548.000-920.000 UTILITIES			MICHIGAN MUNICIPAL RISK INSURANCE	8,672.10	
590-548.000-920.001 UTILITIES - TELEPHONES			COMCAST 09588 358642-02-2	36.14	
			VERIZON WIRELESS ACCT 587136356-00001	133.83	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER ENTERPRISE FUND					
Dept 548.000 SEWER UTILITIES DEPARTMENT				12,941.74	
Dept 901.000 CAPITAL IMPROVEMENTS				705.00	
590-901.000-974.000	CIP CAPITAL IMPROVEMENTS			705.00	
			Total For Fund 590 SEWER ENTERPRISE FUND	13,726.24	
Fund 591 WATER ENTERPRISE FUND					
Dept 556.000 WATER UTILITIES DEPARTMENT				4,340.38	
591-556.000-743.000	CHEMICAL SUPPLIES - LAB			620.00	
591-556.000-824.000	TESTING & ANALYSIS			2,977.42	
591-556.000-911.000	LIABILITY INSURANCE			36.14	
591-556.000-920.000	UTILITIES			49.22	
591-556.000-920.001	UTILITIES - TELEPHONES			65.00	
591-556.000-937.000	EQUIPMENT MAINTENANCE & REPAIR			114.00	
591-556.000-961.000	WELLHEAD PROTECTION PROGRAM				
			Total For Dept 556.000 WATER UTILITIES DEPARTMENT	8,202.16	
			Total For Fund 591 WATER ENTERPRISE FUND	8,202.16	
Fund 701 TRUST & AGENCY FUND					
Dept 000.000 ASSETS, LIABILITIES & REVENUE				103.00	
701-000.000-254.000-DAPCOA SITE PLAN REVIEW DEPOSITS				188.75	
701-000.000-254.000-KSPACE SITE PLAN REVIEW DEPOSITS				248.00	
701-000.000-255.004	FOREST STREET DRAINAGE			539.75	
			Total For Dept 000.000 ASSETS, LIABILITIES & REVENUE	539.75	
			Total For Fund 701 TRUST & AGENCY FUND	539.75	
			Fund Totals:		
			Fund 101 GENERAL FUND	67,672.45	
			Fund 202 MAJOR STREETS	57,842.92	
			Fund 203 LOCAL STREETS	3,330.65	
			Fund 402 EQUIPMENT REP	258.00	
			Fund 404 DMRF PROJECT	14,566.75	
			Fund 405 MILL CREEK PA	106,099.54	
			Fund 590 SEWER ENTERPR	13,726.24	
			Fund 591 WATER ENTERPR	8,202.16	
			Fund 701 TRUST & AGENC	539.75	
			Total For All Funds:	272,238.46	



VILLAGE OF DEXTER-PARKS COMMISSION
8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Date Received: 5/8/12
Receipt #: N/A

APPLICATION AND RELEASE OF LIABILITY WAIVER
FOR PARK/FACILITY USE and/or ROAD CLOSURE

EVENT: Dexter Daze EVENT DATES/TIMES: Aug 10 + 11, 2012

EVENT LOCATION: Monument Park

Applicant/Sponsoring Party Dexter Daze Committee Phone/Email _____

Primary Contact Karen Bentley Phone/Email _____

Secondary Contact Carol Jones Phone/Email 426-8114 dextercofc@aol.com

Address (City, State, Zip) PO Box 31, Dexter

Event Description: _____

TYPE OF EVENT (Check all that apply)

- Park Use Facility Use: List the Facility _____
- Road Closure: List Event _____ (Village Council Approval Required) DATE APPROVED _____
- Fire/Open Burning (DAFD Approval Required) DATE APPROVED _____

FEES

Residents – \$25/4 hours / Non Village Residents – \$150/4 hours, \$50 each additional hour
Chamber, Non-profits, Community Events exempt from fee
***\$200 Damage Deposit Required**

THE FOLLOWING ACTIVITIES REQUIRE A PERMIT (Check all that apply)

- Road Closure – additional requirements apply.
- Hold a parade – additional requirements apply.
- Conduct exhibitions, erect any building or structure, sell or giveaway any food, drink, or other upon or across park lands.
- Display, or offer for sale, any article in any park or recreation area.
- Hold assembly involving 30 participants or more (exempts classroom activities).
- Distribute, deliver or place any bill, billboard, placard, banner, circular, or other advertisement – additional requirements apply.
- Furnish and/or consume any beer, wine, or other alcoholic beverage within the boundaries of any park or recreation area – additional requirements apply.
- Fire Pit or other open burning activities. Type of Burning: _____

INSTRUCTIONS AND REQUIREMENTS FOR APPLICATION

1. Application must be filed, and complete, at least 3 weeks prior to scheduled event (includes administrative approval).
2. Village Services - Provide information on the requested village services, i.e. barricades, detour signs, etc.
3. Road Closure Applications - A complete diagram/map/routes for events and road closures must include distances, schedule, etc. Sheriff's Dept. and Fire Dept. approvals are required for road closures. Contracts and authorizations will be required prior to permit approval. This can take up to 3 weeks, please plan accordingly. Upon approval by both departments obtain signatures below. Road Closures require that the

SH-1
6-18-12
applicant notify all residents/businesses affected by the closure. Notification must be completed a minimum of 2 weeks prior to the event. Please indicate on the permit the date in which notification will be completed.

DATE COMPLETED: _____

- a. Contact the Washtenaw County Sheriff Department substation-Dexter (734) 424-0587- to arrange contracted officers for events requiring road closures. Provide copy of agreement/contract with WCSD.
- b. Contact the Dexter Area Fire Department (734) 426-4500 to arrange contracted services or to provide information for event requiring road closures. Provide copy of agreement/contract with the DAFD.

J. J. J. 6-18-12 [Signature] 6-19-12
DAFD Signature Date WCSD Signature Date

- c. Provide the Village with a road closure barricade and sign plan indicating where road closures are required. The Village of Dexter has four (4) road closure barricades available for use therefore additional contracts may be required. Contact POCO-734-397-1677; or Spartan- 313-292-2488, if applicable.
 - d. The Washtenaw County Road Commission (734) 761-1500 may require additional Road Closure permits for events within their jurisdiction. Contact the Village for more information on jurisdiction.
4. Insurance –
- a. Private and/or Nonprofit Group Sponsored Event or Personal Events (weddings, birthday parties, etc.) - The following insurance coverage's are required:
 - i. Home Owners Policy coverage certificate or renters policy with general liability coverage of \$100,000 must be provided to show host coverage for offsite events in an amount.
 - ii. General liability insurance in the amount of \$1,000,000 naming the Village of Dexter, including all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and their board members, employees and volunteers.
 - b. Alcohol – Events
 - i. Selling alcohol requires a permit from the Michigan Liquor Control Commission. General liability insurance in the amount of \$1,000,000 naming the Village of Dexter, including all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and their board members, employees and volunteers, is required. Alcohol sales must be separate and fenced from the rest of the event.
 - ii. Serving alcohol at a private/host events requires a Home Owners Policy or renters policy with \$1,000,000 worth of coverage for Host Liquor. Single day coverage may be necessary for special events. Applicants should check with their insurance companies. Copies of coverage certificates are required prior to issuance of permit.
5. Hold Harmless/Indemnification Waiver (below) must be signed and dated by the sponsoring party and/or representative.
6. Signage – On site and off site signage is permitted with approval. See *Temporary Sign Permit*.
7. Loading and Unloading - NOT permitted within parks unless permission is specifically granted. If loading and unloading is required temporary road closures may be arranged.
8. Waste Management – Upon completion of the event, the sponsors are responsible for removal of all equipment brought to the site, and for returning the site to the same condition as prior to the event. Arrangements should be made with Waste Management for trash disposal: (800) 796-9696.
9. Publication Methods – Please circle all that apply: (Village event calendar, village newsletter, Dexter Leader, Chamber Newsletter, Flyers, Brochures, Banners, Others SIGNS)
10. Waiver – The event sponsor may petition the Village in writing for a waiver of one or more of the rules, policies or fees in this document. Upon receipt of the written request, if it appears to Village Manager or their designee that one or more of the rules, policies or fees creates an unnecessary hardship, not created by action of the event sponsor, or that a genuine hardship exists because of the unusual circumstances with regard to the particular activity, such requirement or requirements may be waived at the discretion of the Village Manager or their designee and consent of the Village Council.

TERMS OF USE

As a representative for and on behalf of the Sponsoring Party, the applicant acknowledges the following:

1. Completed application, rental fees and damage deposits, must be paid in full before the permit is granted.
2. If the Sponsoring Party is authorized to use a park gazebo or other designated facility or space, expect to have exclusive use of that gazebo, facility or designated space for the period defined in this permit.
3. The park, in which the authorized activity will be located, will continue to be open for use by the public during the period of the authorized activity and the authorized activity or use of the park will not unreasonably interfere with or detract from the general public's enjoyment of the park during the authorized hours of the event.
4. The authorized activity or use will not unreasonably interfere with the promotion of public health, welfare, safety and recreation consistent with Dexter's mission.
5. The authorized activity or use will not include or cause violence, crime or disorderly conduct on the part of any individual participating in the authorized event, activity, or use.
6. Village of Dexter parks and park facilities are valuable community assets and, as such, are to be treated with respect and care including, but not limited to, all structures, lighting, benches, and related physical assets. No modifications (use of nails, tape, etc.) are to be made to any park, park asset, including gazebos, light poles, etc. without the express written consent of the Village of Dexter. All natural areas, trees, boulders, and other landscaping, and memorials are to be protected from damage and not subject to wear and tear from either human or animal activity.
7. A \$200 damage deposit will be required for ALL events. The deposit will be returned upon inspection of the facilities the following workday. The deposit may be picked up or destroyed upon inspection of the facilities the following workday. Damage will be documented with photos and provided to applicant if any portion of the damage deposit is retained. Damage consists of anything that requires Village staff time, resources or additional contracts to repair and/or restore.
8. The Sponsoring Party agrees that all site clean-up is the responsibility of the Sponsoring Party and not the Village of Dexter.
9. To the best of the Sponsoring Party's ability, the authorized activity will not require or cause unanticipated or unauthorized expense by the Village of Dexter, its departments, units or services, or its community police operations. The Village of Dexter and/or its community police operation reserve the right to invoice the Sponsoring Party for additional costs incurred as a result of the authorized use specified in this application. It will be the responsibility of the Sponsoring Party to pay such costs. Such costs may be related but not limited to police services, damage to facilities, landscaping, sidewalks, grass, or other park assets, or post-activity area or facility clean-up.
10. The Sponsoring Party must provide a copy of the permit, if requested, at the event.

HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law, Dexter Daze, the Sponsoring Party, agrees to defend, pay in behalf of, indemnify, and hold harmless the Village of Dexter, its elected and appointed officials, employees and volunteers and others working in behalf of the Village of Dexter against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the Village of Dexter, its elected and appointed officials, employees, volunteer or others working in behalf of the Village of Dexter, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this contract.

Date 5-7-2012 Signed Kellen Bentley

FOR OFFICE USE ONLY

Approved/Denied on _____ By: _____ Title: _____

Approval Granted with the following conditions: _____

<input type="checkbox"/>	Village Resident (\$25)
<input type="checkbox"/>	Non-Village Resident (\$150)
<input checked="" type="checkbox"/>	Chamber/Non Profit (No Fee)
<input type="checkbox"/>	\$50 Additional Fee for Special Event Road Closure
<input checked="" type="checkbox"/>	Damage Deposit (ck# <u>1817</u>)
POSTED: _____	
FEE: _____ REC#: _____	

Thank you for supporting the Village of Dexter and Dexter's Parks.

Please let us know how we can help by contacting the Village Offices at 734-426-8303 or by visiting our website at www.villageofdexter.org

We encourage you to contact the Dexter Area Chamber of Commerce at 734-426-0887 for information on local businesses that may be able to assist in making your event a success.

Donna Dettling
Dexter Village Manager
8140 Main Street
Dexter, MI 48130

Dexter Daze Committee
P. O. Box 31
Dexter, Michigan 48130
May 7, 2012

Dear Donna:

The purpose of this letter is to formally request the assistance of the Village in conjunction with the annual Dexter Daze Festival. This year's festival is scheduled for August 10 & 11, 2012. As in the past, the Dexter Daze Committee relies on the Village for assistance to hold a successful event. We request that the Village assist us in the following ways:

1. Shut off the sprinklers in Monument Park from Wednesday, August 8, 2012 at 1:00 pm through Sunday, August 12, 2012 at 1:00 pm. This will enable us to begin preparing for the event set-up Wednesday afternoon and for clean up on Sunday morning.
2. Block off Central Street at Main and at Fifth on Wednesday, August 8, 2012 after the morning rush hour, so the committee can start arranging booth assignments in the Park.
3. Post NO PARKING signs along the Main Street side of Monument Park. We limit parking along this area to exhibitors for the purpose of unloading their supplies and merchandise and then direct them to parking areas away from the park.
4. Assist the Sheriff's department in closing off Dexter-Ann Arbor Road and Main streets on Saturday, August 11, 2012 from 9:45 am, to approximately 11:45 am, from Kensington to Alpine streets for the parade, which starts at 10:00 am.
5. Run the street sweeper on Sunday to assist us with the general clean up efforts.

As in the past, The Dexter Daze Committee has planned for a clean up project on Sunday, August 12, 2012. We will remove all the trash from Monument Park and outlining areas through out town. The park will be raked and litter free. During the festival we will empty trash containers as needed into Mr. Rubbish dumpsters we have rented for the event. We ask that the Village green containers be emptied on Friday morning, prior to the start of the event. We will be placing extra trash containers near all of the Village containers to help with trash over flow.

Dexter Daze is in the progress of putting together an evacuation plan that would keep a lane on Central Street and the alley open.

We at the Dexter Daze Committee look forward to your help and assistance in holding yet another successful event to showcase our community. If you have any questions or need to reach me, please free to call at 734-645-9944.

Warmest regards,
Karen Bentley-Dexter Daze Chair



CERTIFICATE OF LIABILITY INSURANCE

OP ID: KB

DATE (MM/DD/YYYY)

05/07/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Palmer Insurance PO Box 187, 3074 Baker Rd. Dexter, MI 48130 Palmer Insurance	734-426-5047	CONTACT NAME:	
	734-426-5069	PHONE (A/C, No., Ext):	FAX (A/C, No):
		E-MAIL ADDRESS:	
		PRODUCER CUSTOMER ID #:	DXCHA-1
		INSURER(S) AFFORDING COVERAGE	
		INSURER A:	Auto-Owners Ins. Company
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	
INSURED	Dexter Area Chamber of Commerce 3215 Central Street Dexter, MI 48130		NAIC # 18988

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	GENERAL LIABILITY			14436146	05/10/12	05/10/13	EACH OCCURRENCE	\$ 1,000,000	
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 50,000	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ 5,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:							PERSONAL & ADV INJURY	\$ 1,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE	\$ 2,000,000	
								PRODUCTS - COMP/OP AGG	\$ 1,000,000
									\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$	
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$	
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident)	\$	
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident)	\$	
	<input type="checkbox"/> HIRED AUTOS							\$	
	<input type="checkbox"/> NON-OWNED AUTOS							\$	
									\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$	
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE	\$	
	<input type="checkbox"/> OCCUR							\$	
	<input type="checkbox"/> CLAIMS-MADE							\$	
	DEDUCTIBLE								\$
	RETENTION \$								\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			14000795	05/10/12	05/10/13	<input checked="" type="checkbox"/> WC STATUTORY LIMITS	<input type="checkbox"/> OTHER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	\$ 100,000	
	if yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				E.L. DISEASE - EA EMPLOYEE	\$ 100,000	
								E.L. DISEASE - POLICY LIMIT	\$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Dexter Days August 10-11, 2012

CERTIFICATE HOLDER**CANCELLATION**

DXVILL1

Village of Dexter
 Fax 734-426-5614
 8140 Main St
 Dexter, MI 48130

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
 Palmer Insurance

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Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: Medical Marihuana Moratorium
Date: July 3, 2012

The Village's Medical Marihuana moratorium expires on July 18, 2012. Communication with the Village's attorney has concluded that given the continued unknowns with the legislation that the Village should consider extended the moratorium an additional 2 years. Staff has prepared the attached draft resolution to extend the current moratorium 2 years.

Please feel free to contact me prior to the meeting with questions.
Thank you.

**RESOLUTION TO EXTEND
RESOLUTION #2011-04**

RESOLUTION #2011-23

RESOLUTION #2012-_____

**RESOLUTION TO IMPOSE A 730 DAY
TEMPORARY MORATORIUM ON
THE USE OF PROPERTY AND
STRUCTURES IN THE VILLAGE FOR
DISPENSING OR CULTIVATING
MARIHUANA**

**Village of Dexter
County of Washtenaw
State of Michigan**

Minutes of a regular meeting of the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, held on the 9th day of July, 2012, Eastern Daylight Time.

PRESENT: Members:

ABSENT: Members:

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, on August 23, 2010 the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan (the "Village"), adopted resolution #2010-04, titled a "Resolution to Impose a 120 day Moratorium on the use of property and structures in the Village for the dispensing or cultivation of marihuana"; and

WHEREAS, on December 13, 2010 the Village Council adopted resolution #2010-14 titled a "Resolution to Impose a 90 day Moratorium on the use of property and structures in the Village of Dexter for the dispensing or cultivation of marihuana" from December 21, 2010 to March 21, 2011; and

WHEREAS, on March 14, 2011 the Village Council adopted resolution #2011-04 titled a "Resolution to Impose a 120 day Moratorium on the use of property and structures in the Village of Dexter for the dispensing or cultivation of marihuana" from March 14, 2011 to July 19, 2011; and

WHEREAS, on July 11, 2012 the Village Council adopted resolution #2011—23 titled a "Resolution to Impose a 365 day temporary moratorium on the use of property and structures in the Village of Dexter for the dispensing or cultivation of marihuana"

from July 11, 2011 to July 18, 2012; and

WHEREAS, the current moratorium expires on July 18, 2012; and

WHEREAS, the Village Council has additional questions and desires to pursue the best and safest path to compliance with the Michigan Medical Marihuana Act, MCL 333.26423(d) in order to protect the public health, safety and welfare;

THEREFORE BE IT RESOLVED, that Village Council hereby extends the moratorium temporarily prohibiting the initiation of the use of any property in the Village as a facility for dispensing marihuana for medical or any other purpose for 730 days, in conjunction with the continued study of the Village Zoning Ordinance or other ordinances regarding this issue and the outcome and/or clarification of the Michigan Medical Marihuana Act, MCL 333.26423(d) in order to protect the public health, safety and welfare;

BE IT FURTHER RESOLVED, that this moratorium does not apply to the following:

- A dwelling unit (as defined by the Zoning Ordinance) where a qualifying patient under the Act resides and is cultivating up to the maximum number of marijuana plants permitted by the Act for personal use or possesses up to the maximum amount of marihuana permitted by the Act for personal use.
- A building or structure (as defined by the Zoning Ordinance) other than a dwelling unit where no more than one qualifying patient under the Act is cultivating up to the maximum number of marijuana plants permitted by the Act for personal use or possesses up to the maximum amount of marihuana permitted by the Act for personal use.
- A dwelling unit or other building or structure where no more than one primary caregiver under the Act is cultivating up to the maximum number of marihuana plants permitted by the Act for assisting a qualifying patient or possesses up to the maximum amount of marijuana permitted by the Act for assisting a qualifying patient.

BE IT FURTHER RESOLVED, that this moratorium expires on July 18, 2014.

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED THIS 9th DAY OF JULY, 2012

Village President – Shawn W. Keough

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on the 9th day of July, 2012.

Village Clerk – Carol J. Jones

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager; Dan Schlaff, Public Services Superintendent
Date: June 29, 2012
Re: Dexter Business & Research Park Detention Basin Outlet Pipe Replacement

The 2012-2013 budget includes funds to repair the outlet pipe at the Dexter Business and Research Park Detention Basin. A bid was posted on MITN on Friday, May 11, 2012 and bids were received on June 4, 2012. The bid results are as follows:

- Bedient - \$19,900 open cut
- Fonson - \$28,120 open cut
- Higgins - \$29,600 open cut
- Cataldo - \$35,064.40 open cut
- USA - \$75,000 pipe bursting; \$55,000 slip lining

The project consists of replacement of approximately 180 feet of 15 inch storm sewer pipe and restoration of the outfall filter. The portion of the corrugated metal pipe (CMP) visible at the standpipe was rusted through which is an indicator that the rest of the pipe is also failing. The pipe was originally installed in 1989 with the construction of the Dexter Business and Research Park. The property where the work will be performed is owned by the Village. Kurt Augustine, Streets Foreman has discussed the project with the low bidder and they are prepared to move forward once the bid is awarded. Staff will be providing inspection for the project.

The budgeted amount for this project is \$20,000 and it will be paid for from
Local Streets – Stormwater – 203-445-000-803-000.

Please award the bid to Bedient in an amount not to exceed \$20,000 for the Dexter Business and Research Park Detention Basin Outlet Pipe Replacement project.

BID FORM

**DEXTER BUSINESS AND RESEARCH PARK DETENTION BASIN
OUTLET PIPE REPLACEMENT**

Village of Dexter

THIS BID IS SUBMITTED TO:

Village of Dexter
8140 N. Main Street
Dexter, MI 48130

The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with OWNER in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

Bidder accepts all of the terms and conditions of the Advertisement to Bid, Instructions to Bidders and Supplemental Instructions to Bidders.

In submitting this Bid, Bidder represents, as set forth in the Agreement, that:

- A. Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, receipt of all which is hereby acknowledged.

Addendum No.	Addendum Date	Signature
<u>N/A</u>	<u>N/A</u>	<u>N/A</u>

- B. Bidder has visited the site and become familiar with and is satisfied as to the general, local and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress and performance of the Work.
- D. Bidder does not consider that any further examinations, investigations, exploration, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times and in accordance with the other terms and conditions of the Bidding Documents.
- E. Bidder is aware of the general nature of work to be performed by OWNER and others at the Site that relates to the Work as indicated in the Bidding Documents.
- F. Bidder has correlated the information known to Bidder, information and observations obtained from visits to the Site, reports and drawings identified in the Bidding Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Bidding Documents.

May 11, 2012

BF - 1

DBRP Outlet Pipe Replacement

- G. Bidder has given OWNER written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by OWNER is acceptable to Bidder.
- H. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.

Bidder further represents that this Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any individual or entity to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over OWNER.

Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

Nineteen Thousand Nine Hundred ⁰⁰/₁₀₀

**BID FORM for
DEXTER BUSINESS AND RESEARCH PARK DETENTION BASIN OUTLET PIPE
REPLACEMENT**

Village of Dexter, Washtenaw County, State of Michigan

Business Name: Bedient Construction

Description	Amount
Completion of Project/Pipe Bursting	\$ No BID
Completion of Project/Open Cut	\$ 19,900.00

May 11, 2012

BF - 3

DBRP Outlet Pipe Replacement

Bidder agrees that the Work will be Substantially Complete on or before August 15, 2012, and completed and ready for final payment in accordance with the General Conditions on or before August 31, 2012. Work can begin after July 1, 2012.

Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work within the times specified above, which shall be stated in the Agreement.

The following documents are attached to and made a condition of this Bid:

- Reference List
- Subcontractor Listing
- Legal Status of Bidder

SUBMITTED on June 1st, 20 12

State Contractor License No. A1227136. (If applicable)

If Bidder is:

An Individual

Name (typed or printed): _____

By: _____ (SEAL)
(Individual's signature)

Doing business as: _____

Business address: _____

Phone No.: _____ FAX No.: _____

A Partnership

Partnership Name: _____ (SEAL)
By: _____
(Signature of general partner – attach evidence of authority to sign)
Name (typed or printed): _____
Business address: _____

Phone No.: _____ FAX No.: _____

A Corporation

Corporation Name: Bedient Construction (SEAL)
State of Incorporation: Michigan
Type (General Business, Professional, Service, Limited Liability): General
By: Mark Bedient
(Signature – attach evidence of authority to sign)
Name (typed or printed): Mark Bedient
Title: President
Attest: Mark Bedient (CORPORATE SEAL)
(Signature of Corporate Secretary)
Business address: 2573 Leach
Rochester Hills MI 48309
Phone No.: 248-853-0810 FAX No.: 248-853-6289
Date of Qualification to do business is: 5-13-14

A Joint Venture

Joint Venture Name: _____ (SEAL)

By: _____
(Signature of joint venture partner -- attach evidence of authority to sign)

Name (typed or printed): _____

Title:

Business address: _____

Phone No.: _____ FAX No.: _____

Joint Venture Name: _____ (SEAL)

By: _____
(Signature of joint venture partner -- attach evidence of authority to sign)

Name (typed or printed): _____

Title:

Business address: _____

Phone No.: _____ FAX No.: _____

Phone and FAX Number, and Address for receipt of official communications.

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above).

RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

A1227136

RESIDENTIAL BUILDERS' AND
MAINTENANCE & ALTERATION CONTRACTORS' BOARD
RESIDENTIAL BUILDER
LICENSE

- 0. 0. - MARK P BEDIENT

INDV#:2101119220

BEDIENT CONSTRUCTION INC
2573 LEACH
ROCHESTER HILLS MI 48309

PERMANENT I.D. NO.

2102185303

EXPIRATION DATE

05/31/2014

AUDIT NO.

2421954

THIS DOCUMENT IS DULY ISSUED
UNDER THE LAWS OF THE STATE
OF MICHIGAN.

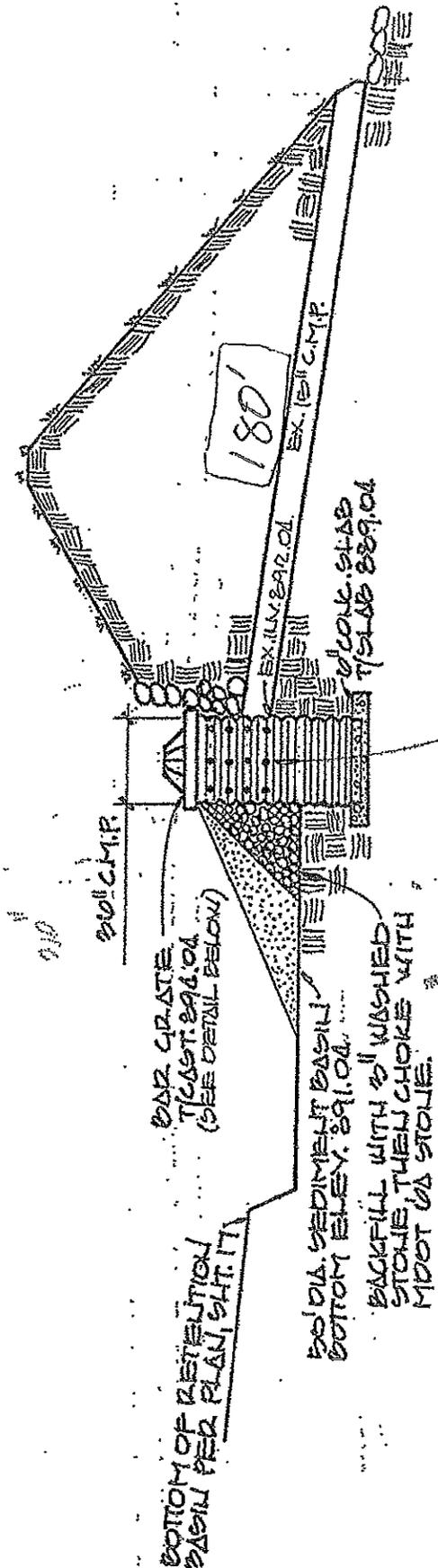
REFERENCES

George W. Auch Company
Phone: 248-334-2000
735 South Paddock
Pontiac, Michigan 48341

Granger Construction
Phone: 517-393-1670
6267 Aurelius Road
Lansing, Michigan 48911

Garrison Company
Phone: 248-932-9100
32871 Middlebelt
Suite 100
Farmington Hills, Michigan 48334

Original Design



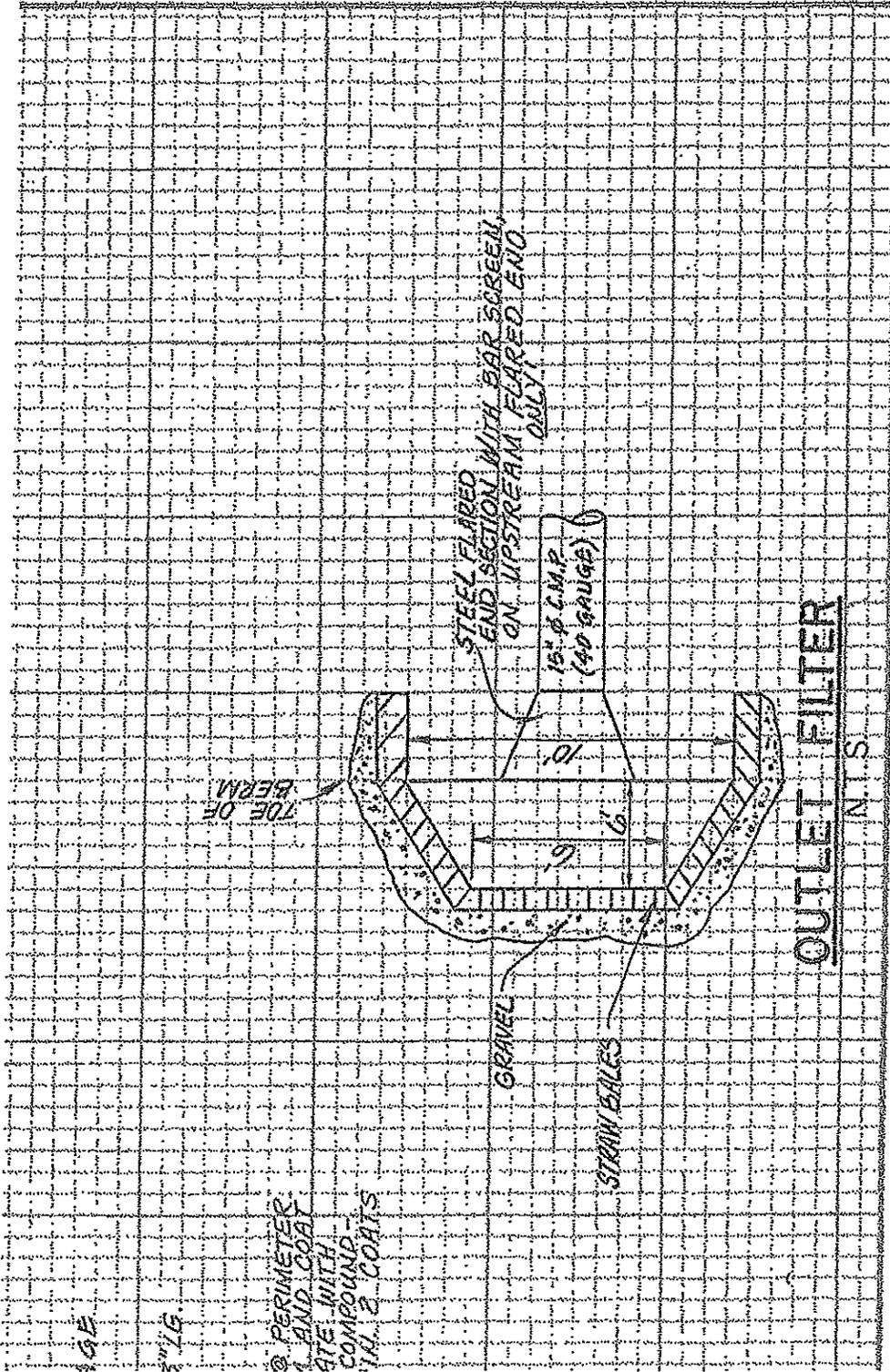
2" DIA. OUTLET HOLES AT 6" ON CENTER AROUND PERIPHERY AT ELEVATIONS 892.04, 892.54, 893.04 AND 893.54.

NOTE: EXTREME CARE MUST BE EXERCISED TO INSURE THAT THE OUTLET HOLES IN THE STAND PIPE DO NOT BECOME CLOGGED WITH SEDIMENT.

PERMANENT DETENTION BASIN OUTLET FILTER

N.T.S.

Original Design



ORCHARD, HILTZ & MCCLIMENT, INC.

CONSULTING ENGINEERS
34935 SCHOOLCRAFT ROAD
LIVONIA, MICHIGAN 48150
(313) 522-5711



BUSINESS AND RESEARCH PARK

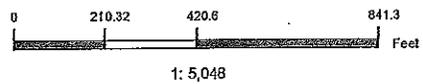
PHASE I

GE BASIN CROSS SECTION D-D

PART OF SECTIONS 7 & 8, T.2S, R.5E,
OF DEYTER, WASHTENAW COUNTY, MICHIGAN

DAN HOLEY RD

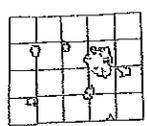
W. BISHOP CIRCLE



NOTE: Parcels may not be to scale.
The information contained in this cadastral map is used to locate, identify and inventory parcels of land by Washtenaw County for appraisal and taxing purposes only and is not to be considered as a "survey description". The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

5/7/2012

THIS MAP REPRESENTS PARCELS AT THE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHTENAW COUNTY EQUALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-272-6867.



VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: June 29, 2012
Re: Discussion of STPU Funding

During the call for projects for Surface Transportation-Urban (STPU) funding through the Washtenaw Area Transportation Study (WATS), the Village submitted applications for road improvement projects on Central Street, Ann Arbor Street and Baker Road. The project that scored the highest and received funding for 2013-2014 (State Fiscal year is October 2013 to September 2014) was Baker Road in the amount of \$400,000. The 2014 STPU ranking is provided for your review. A copy of a memo from Orchard, Hiltz & McCliment (OHM) summarizing the applications, along with the applications that were submitted are also provided. The Village does have the option of reallocating the funding to one of the other projects. WATS is planning to schedule a federal aid committee meeting in Fall of 2012 and that would be the appropriate time to request the change. The Village also has the option of doing the work sooner than 2014 as an "advance construct" where we would spend the money and then seek reimbursement.

In May 2012 an application for \$100,000 in grant funding was submitted to the Michigan Transportation Economic Development Fund for Category F funding which is for economic development road projects. If received, the funding would be available in fiscal year 2013-2014 (State Fiscal year is October 2013 to September 2014) and would need to be used for the portion of Central Street that acts as the truck route (Second to Third).

Another potential grant opportunity is available through the Michigan Department of Transportation's Transportation Enhancement Program. This funding is available for streetscapes and non-motorized improvements. It could be used for portions of any of the three proposed projects. Enhancement grants are awarded on a rolling basis throughout the year. The next round of applications is due on August 13, 2012. An application schedule and description of the types of projects that are competitive for this funding is attached.

Currently the three roads eligible for federal aid funding through WATS are Baker, Main and Central. Main Street is currently classified as a minor arterial. A principal arterial is the top of the hierarchical system and is defined as a road that carries long distance, through-travel movements and provides access to important traffic generators. Minor arterials are similar to principal arterials, except that they carry trips of shorter distance and to lesser traffic generators. Central Street is classified as a major collector which is described as tending to provide more access to property than arterials. They also funnel traffic from residential or rural areas to arterials.

If the Village would like to change a road's classification we can request to do so through WATS. If WATS was in support of the request, it would go to the Southeast Michigan Council of Government (SEMCOG) and then to the Michigan Department of Transportation (MDOT) for their approval. The federal government has guidelines on how many roads throughout the state can be in certain classifications, which is why MDOT approval is necessary. The Village could request to change our federal aid eligible roads to include the truck route which currently runs from Central Street to Third to Broad to Main. MDOT conducts a post-census review of federal aid eligible roadways and has indicated that they will begin this review in late summer or fall of 2013.

The purpose of this discussion item is to continue to work towards setting priorities for road projects in the Village, determine where our current STPU allocation is best spent, review which roads the Village would like to be eligible for federal funding and discuss pursuing additional grant funding.

Memorandum



Date: February 7, 2012
To: Donna Dettling, Village Manager
From: Rhett Gronevelt, P.E.
Re: Central Street Improvements Phase 2

At the January 18, 2012 WATS FAC Meeting, final rankings were released to the Federal Aid Committee for funding of the 2014 STU Road Program. In total, 11 projects were submitted by eligible road agencies with the Village submitting three projects. The Village Projects are summarized in the table below:

TABLE 1: 2041 Federal Aid Project Submittals for the Village of Dexter

Rank	Project	Limits	Federal Request	Local Match	Match Potential	Total Amount
3	Baker Road	Dan Hoey to Main Street	\$400,000	\$0	\$150,000	\$550,000
4	Central Street	Fifth Street to Second Street	\$920,000	\$280,000	\$400,000	\$1,600,000
8	Ann Arbor Street	Baker to Kensington	\$260,000	\$0	\$65,000	\$325,000

From this list, Baker Road was designated as the Village's highest ranked project qualifying the Village for up to \$400,000 in Federal Dollars for 2014 Construction. Per the direction of WATS, these funds could be used on any of the applied for Federal Aid projects within the Village. In discussions with Village staff, OHM was asked to summarize how the money might be utilized for Central Street, in lieu of Baker Rd

As visible in Table 1, \$400,000 will not provide the sufficient level of funding necessary to complete the entire remaining segment of Central Street. One option that could be considered is to divide the remaining project into two phases. By dividing the project at the northerly radius of the Central and Fourth Street intersection, two separate projects of approximately 800 and 900 feet respectively are created. A summary of the costs is provided in Table 2.

TABLE 2: Central Street Cost Summary

Limits	Participating Cost	Non Participating Cost	Total Cost	Summary of Work
2 nd to 4 th Street	\$460,000	\$130,000	\$590,000	Complete removal and reconstruction of Central with asphalt, concrete curb and storm sewer. Bump-out parking lanes are provided along the project length. <i>Total Project Length: 900 ft</i>
4 th Street to 275' south of 5 th Street	\$490,000	\$120,000	\$610,000	Complete removal and reconstruction of Central with asphalt, concrete curb and storm sewer. Bump-out parking lanes are provided along the project length. The project includes storm sewer work on 5 th Street between Central and Broad. <i>Total Project Length: 800 ft</i>
Enhancements	\$0	\$400,000	\$400,000	Scope of Enhancements still to be determined. May be eligible for Transportation Enhancement Funding

The participating costs in Table 2 represent all work required to construct two travel lanes, two bike lanes, drainage improvements and restoration. Costs associated with the parking lane bump outs proposed during the preliminary engineering phase would not be eligible for federal funding and would therefore be paid by the Village. The Non-Participating Costs also include engineering.

Enhancement amenities such as decorative lighting, knee walls, benches and landscaping that have been considered for the corridor are listed separately for the entire length. These costs would not be eligible under the \$400,000 in STP-U Funds. However, these could be paid for under enhancement grants which are available quarterly through MDOT. The grant requires a local match of at least 20% and range in amounts from \$50,000 to upwards of \$0.5 million. It should be noted that the grant process is competitive and acquisition of a grant will greatly reduce chances of additional funding through this program in the immediate future.

The Council needs to give direction if the 2014 money should be utilized on the Baker Road project as applied, or shifted to Central Street. If Central Street is prioritized, the Council then needs to consider if the remaining project should be further phased or if funding is available to construct the complete project. Based on that feedback, we can continue to assist with additional funding applications, and plan the project accordingly. We can be available to answer any questions.



ORCHARD, HILTZ & McCLIMENT, INC.

34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 466-4557

OPINION OF PROBABLE
CONSTRUCTION COST

PROJECT: Central Street
LOCATION: Village of Dexter
WORK: Preliminary Estimate
Second to 275' South of Fifth

DATE: May 11, 2012
PROJECT #: 0130-12-0011
ESTIMATOR: PMD
CHECKED BY:
CURRENT ENR:

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
1	Mobilization, Max \$	1	LS	\$30,000.00	\$30,000.00
2	Erosion Control	1	LS	\$6,000.00	\$6,000.00
3	Traffic Maintenance and Control	1	LS	\$20,000.00	\$20,000.00
4	Audio Video Route Survey	1	LS	\$5,000.00	\$5,000.00
5	Pavt, Rem	7298	Syd	\$6.50	\$47,435.99
6	Sidewalk, Rem	330	Syd	\$6.00	\$1,980.00
7	Subgrade Undercutting, Type II Modified	300	Cyd	\$20.00	\$6,000.00
8	Station Grading	17	Sta	\$4,000.00	\$68,000.00
9	Sewer, CI IV, 12 inch, Tr Det B	1940	Ft	\$30.00	\$58,200.00
10	Sewer, CI IV, 18 inch, Tr Det B	550	Ft	\$48.00	\$26,400.00
11	Sewer, CI IV, 24 inch, Tr Det B	55	Ft	\$67.00	\$3,685.00
12	Dr Structure, 24 inch dia	6	Ea	\$800.00	\$4,800.00
13	Dr Structure, 48 inch dia	16	Ea	\$1,100.00	\$17,600.00
14	Maintenance Aggregate, 21AA	80	Ton	\$15.00	\$1,200.00
15	Aggregate Base, 21AA, 10 inch	6985	Syd	\$10.00	\$69,845.67
16	HMA, 2C, 3.5	1322	Ton	\$60.00	\$79,343.50
17	HMA, 3C, 2"	756	Ton	\$60.00	\$45,339.14
18	HMA, 13A, 2"	756	Ton	\$65.00	\$49,117.40
19	HMA, 36A, Driveway Approach	380	Ton	\$100.00	\$38,000.00
20	Concrete Curb and Gutter, Detail F4	3800	Ft	\$18.00	\$68,400.00
21	Subgrade Underdrain, 6"	3700	Ft	\$8.00	\$29,600.00
22	Sidewalk, Conc, 4 inch	3500	Sft	\$4.00	\$14,000.00
23	Stamped Colored Concrete, 9"	300	Ft	\$140.00	\$42,000.00
24	Sidewalk Ramp, ADA	28	Ea	\$500.00	\$14,000.00
25	Structure, Adj, Case 1	12	Ea	\$400.00	\$4,800.00
26	Structure, Adj, Add Depth	6	Ft	\$300.00	\$1,800.00
27	Topsoil, Seed and Mulch, 3 inch	2700	Syd	\$5.00	\$13,500.00
28	Permanent Signs	1	Ls	\$8,000.00	\$8,000.00
29	Pavement Markings, Waterborne	1	Ls	\$15,000.00	\$15,000.00
Non Participating Costs (Parking Lanes)					
16	HMA, 2C, 3.5	306	Ton	\$55.00	\$16,812.42
17	HMA, 3C, 2"	175	Ton	\$60.00	\$10,480.47
18	HMA, 13A, 2"	175	Ton	\$65.00	\$11,353.84
CONSTRUCTION SUBTOTALS					
Participating (Road, Sidewalk, Restoration)					\$789,046.69
Non Participating (Parking Lanes)					\$ 38,646.73
SUB TOTAL					\$827,693.43
CONTINGENCY (15%)					\$124,154.01
CONSTRUCTION TOTAL					\$951,847.44
Administrative					
Construction Engineering and Testing (15%)					\$142,777.12
TOTAL OPINION OF PROBABLE CONSTRUCTION COST =					\$1,100,000.00

2014 STU Ranking

Washtenaw 2014 STU Funds Available = \$4,410,578

Rank	Agency	Project	Limits	Description	Federal Request	Match Committed	Match Potential	Total	Application Points
1	Ann Arbor	Packard	Anderson to Platt	Resurfacing of the roadway and 4-to-3 lane conversion with bike lanes from Anderson to Eisenhower.	\$1,900,000	\$2,500,000	\$0	\$4,400,000	69
2	Ann Arbor	Stone School	I-94 to Ellsworth	Full road reconstruction; installation of new sidewalk on west side of Stone School; create an additional pedestrian crossings add bicycle lanes; make stormwater improvements using SRF funding. (specifics to be determined)	\$1,100,000	\$2,595,000	\$825,000	\$4,520,000	60
3	Dexter	Baker	Dan Hoey to Main	The work would entail milling off 1.5 inches of asphalt, completing some pavement repairs where necessary and placing 2.5 inches of asphalt. Bike lanes to be striped and sharrows added. Other non-motorized & ADA upgrades	\$400,000	\$0	\$150,000	\$550,000	57
4	WCRC	Carpenter	Packard to Washtenaw	Reconstruct pavement section, replace deficient curb and gutter, repair storm sewer, construct sidewalk where needed, install pedestrian refuge islands.	\$1,600,000	\$400,000	\$0	\$2,000,000	54
4	WCRC	Ellsworth	Golfside to Hewitt	Mill and resurface existing 5-lane roadway, upgrade pedestrian facilities	\$500,000	\$125,000	\$0	\$625,000	54
4	Dexter	Central	Fifth to Second	Full reconstruction of the road. Bike lanes will be included in both directions along with parallel parking. Curb and gutter and storm sewer will be placed along the entire length of the project.	\$920,000	\$280,000	\$400,000	\$1,600,000	54
7	Saline	Ann Arbor	Bennett to Tower	Resurface, New ADA ramps, bike lanes, new signs & pavement markings	\$369,000	\$0	\$300,000	\$669,000	48
8	Dexter	Ann Arbor	Baker to Kensington	The work would entail milling off 1.5 inches of asphalt, completing some pavement repairs where necessary and placing 1.5 inches of asphalt. Sharrows to be added.	\$260,000	\$0	\$65,000	\$325,000	46
9	Ypsilanti	Grove	Emerick to Tyler	Pavement removal and replacement, guardrail upgrades, ADA upgrades	\$352,000	\$88,000	\$0	\$440,000	43
10	WCRC	Preventive Maintenance	Countywide - Urban	Capital preventative maintenance including crack sealing, chip seal, milling and/or overlay of HMA pavement.	\$325,000	\$81,250	\$0	\$406,250	16
10	WCRC	Resurfacing	Countywide - Urban	Milling and/or overlay of HMA pavement.	\$350,000	\$87,500	\$0	\$437,500	16
Non-Motorized Urban					TOTAL				
					\$8,076,000				

Non-Motorized Urban

Rank	Agency	Project	Limits	Description	Federal Request	Match Committed	Match Potential	Total	Application Points
1	WCRC	Border to Border	Dexter-Huron Metropark to Zeeb	Construct new non-motorized path.	\$100,000	\$0	\$400,000	\$500,000	37
TOTAL					\$100,000				

STP Funding Application

Washtenaw Area Transportation Study

734-994-3127
wats@miwats.org

Applicant Information

Name of Requesting Agency	Village of Dexter
Project Name	Central Street Reconstruction and Street Enhancements
Year of Project	2014
Long Range Plan #5532	Long Range Plan Year: 2014
Project Limits	Central Street from Fifth Street to Second Street
Project Length	1700 ft
Briefly describe existing pavement conditions	Roadway is deteriorating. PASER ratings of 5 & 7
Describe condition of existing non-motorized and ADA accommodations	No bike lanes currently exist. Sidewalk exists along most of the corridor. Ramps are not to current ADA standards
Briefly describe existing drainage facilities	Incomplete storm sewer and swales exist along the entire length of the project
Briefly describe the proposed project work	Full reconstruction of the road. Bike lanes will be included in both directions along with parallel parking. Curb and gutter and storm sewer will be placed along the entire length of the project.

PROJECT TYPE

Pts. -6/0

- ROW needed? Yes No If yes, please fill out the additional ROW section (Page 6)
- Will federal funds be requested for ROW? Yes No
- Is EPE complete? Yes No
- Is final design: Complete Initiated Not Started
- Is this a standalone ROW project? Yes No If so, please skip to the ROW Section (page 6)
- Will federal funds be requested for EPE? Yes No If yes, please skip to EPE section (Page 6)
- Has the project acquired all necessary State of Michigan permits?
Yes No, has yet to acquire permits No state permits necessary

PROJECT INFORMATION

Pts. 0/30

- Is construction phase included in agency CIP? Yes No
If no, attach financial commitment documentation
- Was this project identified in a locally adopted Master Plan or Non-Motorized Plan, or in the WATS Non-Motorized Plan? Yes No
If yes, which plan(s)? Non-motorized pathways map to include future bike lanes

3. Current ADT: 7700 Year of ADT: 2007

4. Freight: Provide direct access to freight facility/terminal/freeway
 No Through Truck Restrictions

Class-A roadway
 On truck route

Safety (Required for all project types except standalone ROW)

5. Provide crash history for the three most current years available.

Number of Property Damage Only Crashes	<u>7</u>
Number of Non-Motorized Crashes	<u>1</u>
Number of Injury Crashes	<u>1</u>
Number of Fatalities	<u>0</u>

6. How will this project mitigate crashes and improve roadway safety?

Bump outs will be provided at intersections to reduce the distance for pedestrians crossing the street. The bump outs will also be a traffic calming measure. Roadway horizontal and vertical will meet current ASHTO standards and improve sight distance.

PROJECT FUNDING

Pts. 0/10

1. Total STP Funds Requested \$920,000

2. List all Potential funding partners contributing to the local match. Attach explanation if funding source is time sensitive.
 Outside funding can increase projects likelihood to secure STP funding

Source	Fund Type	Amount	Indicate if funding is potential or committed
Village of Dexter	Local	\$280,000	committed
Transportation Enhancement	State	\$200,000	potential
DDA	Local	\$200,000	potential
TOTAL		\$680,000	

Notes:

3. Is your agency planning to apply for EPA (1)(2), State DEQ, or other funding sources for stormwater management techniques?
 Yes No

PROJECT COORDINATION

Pts. 0/5

1. Please list jurisdictional responsibility for the following:

- i. Water system Village of Dexter
- ii. Sanitary sewer system Village of Dexter
- iii. Storm sewer system Village of Dexter

2. Which agencies are you working with to coordinate this project?

WCRC, MDOT

ROADWAY CHARACTERISTICS

Pts. 0/38

1. Enter the required information in the table below

Total Number of Travel Lanes	EXISTING		PROPOSED	
	General Purpose 2	Transit	General Purpose 2	Transit
Parking Lanes	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Type: _____		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Type: <u>Parallel Parking</u>	
Shoulder Width in Feet	10		0	
Shoulder Surfacing	<input type="checkbox"/> Paved <input checked="" type="checkbox"/> Unpaved		<input type="checkbox"/> Paved <input type="checkbox"/> Unpaved	
Sidewalk Placement	<input type="checkbox"/> One Side <input checked="" type="checkbox"/> Both Sides <input type="checkbox"/> Intermittent <input type="checkbox"/> ADA Compliant <input type="checkbox"/> None		<input type="checkbox"/> One Side <input checked="" type="checkbox"/> Both Sides <input checked="" type="checkbox"/> Gap Fill <input checked="" type="checkbox"/> ADA Compliant <input type="checkbox"/> No change	
On Road Non-Motorized Facilities	<input type="checkbox"/> Bike Lanes <input type="checkbox"/> Sharrows Other _____		<input checked="" type="checkbox"/> Bike Lanes <input type="checkbox"/> Sharrows Other _____	

2. If the project does not include non-motorized facility improvements, please explain

3. Most recent PASER Rating (Average for segment): 5

4. Congestion data: Year congested in 2035 plan: 2005/2020

Road

Road Surfacing Improvements

1. Select all that apply from the following

- Reconstruction
 3R
 PM
 New Roadway

Non-motorized (Required for all project types)

- Will project connect to existing non-motorized facilities? Yes No
- Will the project complete a gap or extend an existing non-motorized route? Yes No
- Does this project include a Shared Use Path? Yes No
- List type of pedestrian crossing (i.e. refuge island, countdown signals): bump outs, enhanced crosswalks
- Is project a stand-alone non-motorized project? Yes No
- Will project provide direct access to:

Employment <input checked="" type="checkbox"/>	Lifeline destination <input type="checkbox"/>
Residential Area <input checked="" type="checkbox"/>	Transit <input type="checkbox"/>
School <input type="checkbox"/>	Park and Ride Lot <input type="checkbox"/>
	Recreation Area <input checked="" type="checkbox"/>

Transit (Required for all project types)

1. Is improvement on a transit route? Yes No

If yes, list routes: _____

2. Does the project scope include transit enhancements? Yes No

If yes, list enhancements: _____

Examples: Provides new transit service, bus pull-out, lead walks, queue jump lane, signal preemption, transit only lane

Bridge

1. Does project include bridge rehabilitation or reconstruction? Yes No

2. Is the bridge Structurally Deficient or Functionally Obsolete? SD FO

3. Is bridge closed? Yes No

4. Is bridge weight restricted? Yes No Provide weight restriction: _____

Other

1. Describe any other improvements (e.g. signals, safety, signing) not captured in the Road, Non-Motorized, Transit, or Bridge sections above.

The streetscape will be enhanced with brick pavers, ornamental street lights, landscaping, etc.

SUSTAINABILITY

Pts. 0/12

1. Has your agency adopted a green house gas reduction, sustainability, complete streets, or energy conservation plan, policy, ordinance, or resolution?

Yes No If yes, please provide a attach a copy of that policy to this form (only necessary to attach once if submitting multiple projects)

2. Describe your planned reuse of existing onsite materials (e.g. trails/farm lane, re-pavement, etc)

Existing HMA & aggregate likely to be reused in roadway construction.

3. Is there any new landscaping (excluding restoration)? Yes No

Will new landscaping use native vegetation (Native plant resource)? Yes No

4. Will this project include the installation or replacement of street lighting? Yes No

If so, will you be using energy efficient lighting? Yes No unknown at this time

5. Will the project install solar power panels or use on-site power generation technology to support facilities in the right of way? Yes No

For assistance with stormwater related questions, please contact the Washtenaw County Water Resources Commissioner's Office at 734-222-6860.

6. Watershed(s) within the proposed project area (eWashtenaw Map) (County Watersheds Map)

Huron Grand Rouge Stony Creek Raisin Swan Creek

7. List County drains within the project area (Maps)

N/A

Note: If stormwater discharges into a county drain, then the project must apply for a permit with the Washtenaw County Water Resources Commissioner's Office

8. Please list any stormwater best management practices (BMPs) and/or low-impact development (LID) techniques that you may consider (please refer the table: Stormwater BMPs and LID Techniques).

The Village is considering using porous pavement in the parallel parking areas and placing bioswales along the road to capture stormwater prior to entering the storm sewer system

9. Please identify the level of stormwater management for proposed stormwater best management practices or low impact development techniques. Check all that apply:

First Flush Bankfull Flood 100 Year Flood/1% Storm

10. For any wetlands that may be near the project or affected by the project, please provide the wetland(s) type and classification code from this Interactive Map. (Zoom to Washtenaw County; select "Wetlands" under Map Layers)

N/A

SITE MAINTENANCE/LONG-TERM MAINTENANCE

Pts. 0/5

1. Does the agency have a long-term maintenance plan for stormwater management techniques (as per the rules of the Washtenaw County Water Resources Commissioner's Office) Yes No
2. Will the non-motorized facilities have winter maintenance? Yes No

STP Funding Application

Washtenaw Area Transportation Study

734-994-3127

wats@miwats.org

Applicant Information

Name of Requesting Agency	Village of Dexter
Project Name	Baker Road Resurfacing
Year of Project	2014
Long Range Plan #4667	Long Range Plan Year: 2014
Project Limits	Dan Hoey Rd to Main St
Project Length	3750 ft
Briefly describe existing pavement conditions	In 2009, the PASER rating was a 7.
Describe condition of existing non-motorized and ADA accommodations	There is a lack of sidewalk connectivity along this stretch of road. The midblock crossing is minimal for the amount of use by school children. No bike lanes currently exist.
Briefly describe existing drainage facilities	Storm sewer exists along the entire length of the project. The main outlet is a large swale to Mill Creek.
Briefly describe the proposed project work	The work would entail milling off 1.5 inches of asphalt, completing some pavement repairs where necessary and placing 2.5 inches of asphalt. Bike lanes to be striped and sharrows added. Other

PROJECT TYPE

Pts. -6/0

1. **ROW needed?** Yes No If yes, please fill out the additional **ROW** section (Page 6)
2. Will federal funds be requested for ROW? Yes No
3. Is EPE complete? Yes No
4. Is final design: Complete Initiated Not Started
5. Is this a **standalone** ROW project? Yes No If so, please skip to the **ROW** Section (page 6)
6. **Will federal funds be requested for EPE?** Yes No If yes, please skip to **EPE** section (Page 6)
7. Has the project acquired all necessary State of Michigan permits?
 Yes No, has yet to acquire permits No state permits necessary

PROJECT INFORMATION

Pts. 0/30

1. **Is construction phase included in agency CIP?** Yes No
 If no, attach financial commitment documentation
2. Was this project identified in a locally adopted Master Plan or Non-Motorized Plan, or in the WATS Non-Motorized Plan? Yes No
 If yes, which plan(s)? non-motorized plan

3. Current ADT: 12,379 Year of ADT: 2010

4. Freight: Provide direct access to freight facility/terminal/freeway Class-A roadway
 No Through Truck Restrictions On truck route

Safety (Required for all project types except standalone ROW)

5. Provide crash history for the three most current years available.

Number of Property Damage Only Crashes	<u>18</u>
Number of Non-Motorized Crashes	<u>0</u>
Number of Injury Crashes	<u>6</u>
Number of Fatalities	<u>0</u>

6. How will this project mitigate crashes and improve roadway safety?

PROJECT FUNDING

Pts. 0/10

1. Total STP Funds Requested \$400,000
2. List all Potential funding partners contributing to the local match. Attach explanation if funding source is time sensitive.
 Outside funding can increase projects likelihood to secure STP funding

Source	Fund Type	Amount	Indicate if funding is potential or committed
Village of Dexter	Local	\$100,000	potential
Dexter Community Schools		\$50,000	potential
TOTAL		\$150,000	

Notes: Village is in discussion with Dexter Community Schools about contribution to the pedestrian refuge island.

3. Is your agency planning to apply for EPA (1)(2), State DEQ, or other funding sources for stormwater management techniques?
 Yes No

PROJECT COORDINATION

Pts. 0/5

1. Please list jurisdictional responsibility for the following:
- i. Water system Village of Dexter
 - ii. Sanitary sewer system Village of Dexter
 - iii. Storm sewer system Village of Dexter

2. Which agencies are you working with to coordinate this project?

Washtenaw County Road Commission, Dexter Community Schools, MDOT

ROADWAY CHARACTERISTICS

Pts. 0/38

1. Enter the required information in the table below

Total Number of Travel Lanes	EXISTING		PROPOSED	
	General Purpose 3	Transit	General Purpose 3	Transit
Parking Lanes	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Type: Parallel _____		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Type: Parallel _____	
Shoulder Width in Feet	N/A		N/A	
Shoulder Surfacing	<input checked="" type="checkbox"/> Paved <input type="checkbox"/> Unpaved		<input checked="" type="checkbox"/> Paved <input type="checkbox"/> Unpaved	
Sidewalk Placement	<input type="checkbox"/> One Side <input type="checkbox"/> Both Sides <input checked="" type="checkbox"/> Intermittent <input type="checkbox"/> ADA Compliant <input type="checkbox"/> None		<input type="checkbox"/> One Side <input checked="" type="checkbox"/> Both Sides <input checked="" type="checkbox"/> Gap Fill <input checked="" type="checkbox"/> ADA Compliant <input type="checkbox"/> No change	
On Road Non-Motorized Facilities	<input type="checkbox"/> Bike Lanes <input type="checkbox"/> Sharrows Other _____		<input checked="" type="checkbox"/> Bike Lanes <input checked="" type="checkbox"/> Sharrows Other _____	

2. If the project does not include non-motorized facility improvements, please explain

3. Most recent PASER Rating (Average for segment): 7

4. Congestion data: Year congested in 2035 plan: N/A

Road

Road Surfacing Improvements

1. Select all that apply from the following

- Reconstruction
 3R
 PM
 New Roadway

Non-motorized (Required for all project types)

- Will project connect to existing non-motorized facilities? Yes No
- Will the project complete a gap or extend an existing non-motorized route? Yes No
- Does this project include a Shared Use Path? Yes No
- List type of pedestrian crossing (i.e. refuge island, countdown signals): Refuge Island with Rapid-Flashing Beacon
- Is project a stand-alone non-motorized project? Yes No
- Will project provide direct access to:

Employment <input checked="" type="checkbox"/>	Lifeline destination <input type="checkbox"/>
Residential Area <input checked="" type="checkbox"/>	Transit <input checked="" type="checkbox"/>
School <input checked="" type="checkbox"/>	Park and Ride Lot <input type="checkbox"/>
	Recreation Area <input checked="" type="checkbox"/>

Transit (Required for all project types)

1. Is improvement on a transit route? Yes No

If yes, list routes: W.A.V.E.

2. Does the project scope include transit enhancements? Yes No

If yes, list enhancements: _____

Examples: Provides new transit service, bus pull-out, lead walks, queue jump lane, signal preemption, transit only lane

Bridge

1. Does project include bridge rehabilitation or reconstruction? Yes No

2. Is the bridge Structurally Deficient or Functionally Obsolete? SD FO

3. Is bridge closed? Yes No

4. Is bridge weight restricted? Yes No Provide weight restriction: _____

Other

1. Describe any other improvements (e.g. signals, safety, signing) not captured in the Road, Non-Motorized, Transit, or Bridge sections above.

SUSTAINABILITY

Pts. 0/12

1. Has your agency adopted a green house gas reduction, sustainability, complete streets, or energy conservation plan, policy, ordinance, or resolution?

Yes No If yes, please provide a attach a copy of that policy to this form (only necessary to attach once if submitting multiple projects)

2. Describe your planned reuse of existing onsite materials (e.g. trails/farm lane, re-pavement, etc)

The project will involve milling the pavement, assessing the pavement condition, and replacing only the pavement areas that are in poor condition.

3. Is there any new landscaping (excluding restoration)? Yes No

Will new landscaping use native vegetation (Native plant resource)? Yes No

4. Will this project include the installation or replacement of street lighting? Yes No

If so, will you be using energy efficient lighting? Yes No unknown at this time

5. Will the project install solar power panels or use on-site power generation technology to support facilities in the right of way? Yes No

For assistance with stormwater related questions, please contact the Washtenaw County Water Resources Commissioner's Office at 734-222-6860.

6. Watershed(s) within the proposed project area (eWashtenaw Map) (County Watersheds Map)

Huron Grand Rouge Stony Creek Raisin Swan Creek

7. List County drains within the project area (Maps)

N/A

Note: If stormwater discharges into a county drain, then the project must apply for a permit with the Washtenaw County Water Resources Commissioner's Office

8. Please list any stormwater best management practices (BMPs) and/or low-impact development (LID) techniques that you may consider (please refer the table: Stormwater BMPs and LID Techniques).

N/A - Existing facilities will be used

9. Please identify the level of stormwater management for proposed stormwater best management practices or low impact development techniques. Check all that apply:

First Flush Bankfull Flood 100 Year Flood/1% Storm

10. For any wetlands that may be near the project or affected by the project, please provide the wetland(s) type and classification code from this Interactive Map. (Zoom to Washtenaw County; select "Wetlands" under Map Layers)

N/A

SITE MAINTENANCE/LONG-TERM MAINTENANCE

Pts. 0/5

1. Does the agency have a long-term maintenance plan for stormwater management techniques (as per the rules of the Washtenaw County Water Resources Commissioner's Office) Yes No
 2. Will the non-motorized facilities have winter maintenance? Yes No
-

STP Funding Application

Washtenaw Area Transportation Study

734-994-3127

wats@miwats.org

Applicant Information

Name of Requesting Agency	Village of Dexter
Project Name	Ann Arbor St Resurfacing
Year of Project	2014
Long Range Plan #4667	Long Range Plan Year: 2014
Project Limits	Baker Road to Kensington St
Project Length	2650 ft
Briefly describe existing pavement conditions	In 2009, the PASER ratings were 5 and 6.
Describe condition of existing non-motorized and ADA accommodations	There is a lack of sidewalk connectivity along this stretch of road. The midblock crossings are minimal on the school walking route. No bike lanes currently exist.
Briefly describe existing drainage facilities	Storm sewer exists along the entire length of the project.
Briefly describe the proposed project work	The work would entail milling off 1.5 inches of asphalt, completing some pavement repairs where necessary and placing 1.5 inches of asphalt. Sharrows to be added.

PROJECT TYPE

Pts. -6/0

1. **ROW needed?** Yes No If yes, please fill out the additional **ROW** section (Page 6)
2. Will federal funds be requested for ROW? Yes No
3. Is EPE complete? Yes No
4. Is final design: Complete Initiated Not Started
5. Is this a **standalone** ROW project? Yes No If so, please skip to the **ROW** Section (page 6)
6. **Will federal funds be requested for EPE?** Yes No If yes, please skip to **EPE** section (Page 6)
7. Has the project acquired all necessary State of Michigan permits?
 Yes No, has yet to acquire permits No state permits necessary

PROJECT INFORMATION

Pts. 0/30

1. **Is construction phase included in agency CIP?** Yes No
 If no, attach financial commitment documentation
2. Was this project identified in a locally adopted Master Plan or Non-Motorized Plan, or in the WATS Non-Motorized Plan? Yes No
 If yes, which plan(s)? Non-motorized plan

3. Current ADT: not avail. Year of ADT: _____

4. Freight: Provide direct access to freight facility/terminal/freeway
 No Through Truck Restrictions

- Class-A roadway
 On truck route

Safety (Required for all project types except standalone ROW)

5. Provide crash history for the three most current years available.

Number of Property Damage Only Crashes	<u>12</u>
Number of Non-Motorized Crashes	<u>0</u>
Number of Injury Crashes	<u>0</u>
Number of Fatalities	<u>0</u>

6. How will this project mitigate crashes and improve roadway safety?

PROJECT FUNDING

Pts. 0/10

1. Total STP Funds Requested \$260,000
2. List all Potential funding partners contributing to the local match. Attach explanation if funding source is time sensitive.
 Outside funding can increase projects likelihood to secure STP funding

Source	Fund Type	Amount	Indicate if funding is potential or committed
Village of Dexter	Local	\$65,000	potential
TOTAL		\$65,000	

Notes:

3. Is your agency planning to apply for EPA (1)(2), State DEQ, or other funding sources for stormwater management techniques?
 Yes No

PROJECT COORDINATION

Pts. 0/5

1. Please list jurisdictional responsibility for the following:

- i. Water system Village of Dexter
- ii. Sanitary sewer system Village of Dexter
- iii. Storm sewer system Village of Dexter

2. Which agencies are you working with to coordinate this project?

WCRC, MDOT

ROADWAY CHARACTERISTICS

1. Enter the required information in the table below

Total Number of Travel Lanes	EXISTING		PROPOSED	
	General Purpose 2	Transit	General Purpose	Transit
Parking Lanes	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Type: parallel _____		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Type: parallel _____	
Shoulder Width in Feet	-		-	
Shoulder Surfacing	<input checked="" type="checkbox"/> Paved <input type="checkbox"/> Unpaved		<input checked="" type="checkbox"/> Paved <input type="checkbox"/> Unpaved	
Sidewalk Placement	<input type="checkbox"/> One Side <input checked="" type="checkbox"/> Both Sides <input type="checkbox"/> Intermittent <input type="checkbox"/> ADA Compliant <input type="checkbox"/> None		<input type="checkbox"/> One Side <input checked="" type="checkbox"/> Both Sides <input type="checkbox"/> Gap Fill <input checked="" type="checkbox"/> ADA Compliant <input type="checkbox"/> No change	
On Road Non-Motorized Facilities	<input type="checkbox"/> Bike Lanes <input type="checkbox"/> Sharrows Other _____		<input type="checkbox"/> Bike Lanes <input checked="" type="checkbox"/> Sharrows Other _____	

2. If the project does not include non-motorized facility improvements, please explain

3. Most recent PASER Rating (Average for segment): 5 _____

4. Congestion data: Year congested in 2035 plan: 2005 _____

Road

Road Surfacing Improvements

1. Select all that apply from the following

- Reconstruction 3R PM New Roadway

Non-motorized (Required for all project types)

- Will project connect to existing non-motorized facilities? Yes No
- Will the project complete a gap or extend an existing non-motorized route? Yes No
- Does this project include a Shared Use Path? Yes No
- List type of pedestrian crossing (i.e. refuge island, countdown signals): midblock and intersection crosswalks
- Is project a stand-alone non-motorized project? Yes No
- Will project provide direct access to:

Employment <input checked="" type="checkbox"/>	Lifeline destination <input type="checkbox"/>
Residential Area <input checked="" type="checkbox"/>	School <input type="checkbox"/>
Transit <input checked="" type="checkbox"/>	Park and Ride Lot <input type="checkbox"/>
	Recreation Area <input checked="" type="checkbox"/>

Transit (Required for all project types)

1. Is improvement on a transit route? Yes No

If yes, list routes: W.A.V.E.

2. Does the project scope include transit enhancements? Yes No

If yes, list enhancements: _____

Examples: Provides new transit service, bus pull-out, lead walks, queue jump lane, signal preemption, transit only lane

Bridge

1. Does project include bridge rehabilitation or reconstruction? Yes No

2. Is the bridge Structurally Deficient or Functionally Obsolete? SD FO

3. Is bridge closed? Yes No

4. Is bridge weight restricted? Yes No Provide weight restriction: _____

Other

1. Describe any other improvements (e.g. signals, safety, signing) not captured in the Road, Non-Motorized, Transit, or Bridge sections above.

SUSTAINABILITY

Pgs. 0/12

1. Has your agency adopted a green house gas reduction, sustainability, complete streets, or energy conservation plan, policy, ordinance, or resolution?

Yes No If yes, please provide a attach a copy of that policy to this form (only necessary to attach once if submitting multiple projects)

2. Describe your planned reuse of existing onsite materials (e.g. trails/farm lane, re-pavement, etc)

3. Is there any new landscaping (excluding restoration)? Yes No

Will new landscaping use native vegetation (Native plant resource)? Yes No

4. Will this project include the installation or replacement of street lighting? Yes No

If so, will you be using energy efficient lighting? Yes No unknown at this time

5. Will the project install solar power panels or use on-site power generation technology to support facilities in the right of way? Yes No

For assistance with stormwater related questions, please contact the Washtenaw County Water Resources Commissioner's Office at 734-222-6860.

6. Watershed(s) within the proposed project area (eWashtenaw Map) (County Watersheds Map)

Huron Grand Rouge Stony Creek Raisin Swan Creek

7. List County drains within the project area (Maps)

none

Note: If stormwater discharges into a county drain, then the project must apply for a permit with the Washtenaw County Water Resources Commissioner's Office

8. Please list any stormwater best management practices (BMPs) and/or low-impact development (LID) techniques that you may consider (please refer the table: Stormwater BMPs and LID Techniques).

none

9. Please identify the level of stormwater management for proposed stormwater best management practices or low impact development techniques. Check all that apply:

First Flush Bankfull Flood 100 Year Flood/1% Storm

10. For any wetlands that may be near the project or affected by the project, please provide the wetland(s) type and classification code from this Interactive Map. (Zoom to Washtenaw County; select "Wetlands" under Map Layers)

none

SITE MAINTENANCE/LONG-TERM MAINTENANCE

Pgs. 0/5

1. Does the agency have a long-term maintenance plan for stormwater management techniques (as per the rules of the Washtenaw County Water Resources Commissioner's Office) Yes No

2. Will the non-motorized facilities have winter maintenance? Yes No

2012 Transportation Enhancement Program Grant Application Planning Guide

To assist grant applicants with project timeline planning

The following schedule is offered in order to allow applicants to reasonably plan project timelines for potential grant applications. This grant program does not have a defined call for projects. Applications are accepted year-round. Applications that are selected for funding may receive conditional commitments for funding in the current or a future state fiscal year. Missing or inaccurate information may delay a grant request into the next selection review cycle. For further details, contact the MDOT Grant Coordinator for your region.

Transportation Enhancement Program	Recommended Contact with Grant Coordinator	Application Complete and Submitted	Any Application Revisions Completed	Selection Advisory Committee (SAC) Meeting	Tentative Conditional Commitment Date
	at least 8 weeks before SAC	6 weeks before SAC	2 weeks before SAC		4 weeks after SAC
	01/16/12	01/30/12	02/27/12	03/12/12	04/09/12
	04/16/12	04/30/12	05/28/12	06/11/12	07/09/12
	07/30/12	08/13/12	09/10/12	09/24/12	10/22/12
	10/15/12	10/29/12	11/26/12	12/10/12	01/07/13



Michigan Department of Transportation

Transportation Enhancement (TE) Program

What types of projects are competitive for TE funding?

Nonmotorized Category

- Nonmotorized facilities that:
 - connect and develop documented regional or statewide trail systems
 - are appropriate for the need and user types targeted
 - benefit state tourism or economic development initiatives
 - if locally significant, have strong transportation connection and involve planning efforts or serve as connectors to regional trails
 - are a priority on MDOT, county or regional trail plans
 - address documented safety deficiencies
 - are part of a broader non-TE funded nonmotorized system
- Nonmotorized amenities that increase usability of nonmotorized facilities

Transportation Aesthetics Category

- Scenic Acquisitions that:
 - protect viewsheds of the Great Lakes and/or provide a benefit to state tourism
- Streetscapes that:
 - are located in established traditional downtowns or historic districts
 - use a creative design approach and take into account the community identity, history, context, and the human environment
 - accomplish multiple goals (traffic calming, pedestrian safety, tied with other initiatives, water quality improvements, etc.)
 - receive input and support from citizens, local businesses, economic developers, traffic engineers, historians, etc.
- Highway Landscaping that:
 - defines a gateway to an important location
 - screens an area that creates a negative visual impact from the highway
 - accomplishes multiple goals (water quality improvements, native plants, traffic calming, etc.)

Historic Preservation Category

- Historic preservation projects that:
 - enhance National Register-listed historic districts, locally designated districts or National Heritage Areas
 - preserve original structure on site (off site if only option available for bridges)
 - promote cultural tourism

Water Quality Category

- Water Quality projects that:
 - will have a positive effect on important watersheds or water bodies with sensitive fisheries or that is not attaining the state water quality standards
 - include monitoring after implementation or projections of water quality improvement
 - are consistent with a local watershed management plan
 - include an inspection and maintenance schedule

Wildlife Mortality Category

- Wildlife Mortality projects that:
 - involve threatened or endangered species
 - improve safety by directly lowering vehicle/animal collisions
 - are research or study oriented in regards to design and highway planning

- over -



VILLAGE OF DEXTER - COMMUNITY DEVELOPMENT OFFICE

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

AGENDA 7-9-12
ITEM 6-4

Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: Discussion of - Planning Commission Recommended Ordinance Amendments
Article 5, Parking and Loading
Date: July 3, 2012

On May 7, 2012 the Planning Commission held a public hearing on the proposed amendments to Article 5, Parking and Loading. The proposed amendments were recommended for approval by the Planning Commission with the following motion and presented to the Village Council on May 14, 2012:

Per Section 23.06, Criteria for Amendment to the Zoning Ordinance Text and the Public Hearing held by the Planning Commission on May 7, 2012, the Planning Commission recommends that the Village Council amend Article 5, Parking and Loading in order to promote implementation of the goals and objectives of the Master Plan and to provide the highest quality and most consistent standards throughout the Village's Zoning districts.

On May 14, 2012 the Village Council reviewed the recommended amendments and requested that the Planning Commission reconsider the following 3 items:

- 1. Section 5.01A – Off-street parking spaces may be located within a non-required side or rear yard and within the rear yard setback unless otherwise provided by this Ordinance. Off-street parking shall not be permitted within a front yard or a side yard setback unless permitted by the Planning Commission otherwise provided in this Ordinance.

Village Council requested additional consideration be given to adding "Off-street parking shall not be permitted within a front yard unless recommended by the Planning Commission and approved by the Village Council.

- 2. Section 5.07F – Off Street Loading and Unloading - The minimum number of loading spaces shall be provided in accordance with the following table:

Institutional, Commercial and Office Uses	Required Loading/Unloading Spaces
Up to 5,000 sq. ft. Gross Floor Area (GFA)	1 space
5,001 – 60,000 sq. ft. GFA	1 space, plus 1 space per 20,000 sq. ft.
60,001 sq. ft. GFA and over	3 spaces, plus 1 space per 50,000 sq. ft.
Industrial Uses	
Up to 1,400 sq. ft. GFA	0 spaces
1,401 – 20,000 sq. ft. GFA	1 space
20,001 – 100,000 sq. ft. GFA	1 space, plus 1 space per each 20,000 sq. ft.

	GFA in excess of 20,000 sq. ft.
100,000 sq. ft. GFA and over	5 spaces

Village Council requested additional consideration be given to the formulas for calculating the required loading and unloading parking spaces. Staff reviewed calculations required by the Village and several other communities and it was recommended that the Planning Commission consider revising the standard. Staff recommended that to simplify the standard the following be required:

Gross Floor Area	Minimum Number of Loading and Unloading Spaces
0 - 15,000	1 space
15,001 – 30,000	2 spaces
30,001 – 90,000	3 spaces
90,001 – 150,000	4 spaces
150,001 and over	4 spaces, plus 1 for each additional 50,000

3. Section 5.10 Access Management, E. Standards for the Number of Commercial Driveways – The number of commercial driveways shall be the minimum necessary to provide reasonable access for regular traffic and emergency vehicles, while preserving traffic operations and safety along the public roadway. A single means of direct or indirect access shall be provided for each separately owned parcel. Where possible, this access shall be via a shared driveway or a service drive. Where it is not possible to provide shared access, this access may be by a single commercial driveway. Additional commercial driveways may be permitted at the discretion of the Planning Commission only under one of the following circumstances (See Page 5-13).
 - a. One (1) additional commercial driveway may be allowed for properties with a continuous frontage of over three hundred (300) feet, and one (1) additional driveway for each additional three hundred (300) feet of frontage.
 - b. Two one-way commercial driveways may be permitted along a frontage of at least one hundred twenty five (125) feet, provided the driveways do not interfere with operations at other driveways or along the street.
 - c. Additional commercial driveways may be justified due to the amount of traffic generated by the use without compromising traffic operations along the public street, based upon a traffic impact study submitted by the applicant.

Village Council requested review of the Planning Commission’s discretion to permit additional commercial driveways. The Planning Commission considered amending the language to “Additional commercial driveways may be permitted if recommended by the Planning Commission and approved by the Village Council and only under one of the following circumstances (See Page 5-13 and a-c above).

PLANNING COMMISSION ACTION

At the June 4, 2012 meeting the Planning Commission was asked by the Village Council to reconsider the following sections of Article 5, Parking and Loading.

1. Section 5.01A – Location of off-street parking spaces
2. Section 5.07F – Off Street Loading and Unloading
3. Section 5.10 Access Management, E. Standards for the Number of Commercial Driveways

The Planning Commission discussed the items Council requested for reconsideration and did not support revising the language giving the Planning Commission discretion given the number of locations throughout the ordinance in which the Planning Commission is given discretion and based on the Village Council's ultimate approval of anything recommended by the Planning Commission.

On June 4, 2012 the Planning Commission moved the following:

-Moved Schmid, support Wade to reject Village Council's suggestion to incorporate additional language as proposed by staff for items 1. (Section 5.01A) and 3. (Section 5.10).

-Moved Wade, support Schmid to incorporate number 2. Section 5.07F-Off Street Loading and Unloading item D.-remove clearance requirement of 14 feet in height for loading and unloading and for Small Commercial Minimum Number of Loading and Unloading Spaces change Gross Floor Area to 0-5000 no loading requirement and for 5000-15,000 requirement of 1 space and set a public hearing for July 2, 2012 at 7:30 pm, at the Dexter Area Senior Center to give the public an opportunity to comment on the proposed amendments to Article 5, Parking and Loading.

On July 2, 2012 the Planning Commission held an additional public hearing to consider the additional proposed ordinance amendments to Section 5.07 Off Street Loading and Unloading. There was no public wishing to address the Planning Commission on the proposed amendments. The Planning Commission discussion included clarification of the process and the items proposed for amendment since the original recommendation.

The Planning Commission recommended approval of the ordinance included in the Council packet with the following motion:

Per Section 23.06, Criteria for Amendment to the Zoning Ordinance Text and the Public Hearing held by the Planning Commission on July 2, 2012, the Planning Commission recommends that the Village Council amend Article 5, Parking and Loading in order to clarify conflicts in implementation of specific standards and regulations of the Zoning Ordinance and to promote the implementation of the goals and objectives of the Village's Master Plan.

CRITERIA FOR AMENDMENT TO THE ZONING ORDINANCE TEXT

When considering an amendment to the zoning ordinance text, Section 21.07 states the Planning Commission and Village Council shall consider the following criteria to determine the appropriateness of amending the text, standards and regulations of the Zoning Ordinance.

- A. Documentation has been provided from Village Staff or the Board of Zoning Appeals indicating problems and conflicts in implementation of specific sections of the Ordinance.

- B. Reference materials, planning and zoning publications, information gained at seminars or experiences of other communities demonstrate improved techniques to deal with certain zoning issues, or that the Village's standards are outdated.
- C. The Village Attorney recommends an amendment to respond to significant case law.
- D. The amendment would promote implementation of the goals and objectives of the Village's Master Plan.
- E. Other factors deemed appropriate by the Planning Commission and Village Council.

ACTION REQUESTED

Please take action on the Planning Commission's recommendation to amend Article 5, Parking and Loading, of the Village of Dexter Zoning Ordinance.

SUGGESTED MOTIONS

Per Section 23.06, Criteria for Amendment to the Zoning Ordinance Text and the recommendation of the Planning Commission, the Village Council approves the amendments to Article 5, Parking and Loading, in order to clarify conflicts in implementation of specific standards and regulations of the Zoning Ordinance and to promote the implementation of the goals and objectives of the Village's Master Plan.

OR

Based on the information presented at the meeting the Village Council moves to postpone the recommendation for the proposed amendments until _____ (DATE) _____ to allow more time for the following:

- 1. _____
- 2. _____

Please feel free to contact me prior to the meeting if you have any questions.

Thank you.

Article V

PARKING AND LOADING

Section 5.01 OFF-STREET PARKING REQUIREMENTS

The purpose of this section is to provide in all districts at the time of erection or enlargement of any main building or structure, automobile off-street parking space with adequate access to all spaces. Within the Village Commercial (VC) District, two options exist for meeting parking requirements; on site private parking or participation in the voluntary public parking program. Refer to Section 5.09 for public parking program standards. Parking spaces, in conjunction with all land or building uses, shall be provided, prior to the issuance of a certificate of occupancy, as hereinafter prescribed:

- A. Off-street parking spaces may be located within a nonrequired side or rear yard and within the rear yard setback unless otherwise provided in this Ordinance. Off-street parking shall not be permitted within a front yard ~~or a side yard setback unless permitted by the Planning Commission~~ otherwise provided in this Ordinance.
- B. Off-street parking shall be convenient and pedestrian accessible, either on the same lot or within three hundred (300) feet of the building it is intended to serve, measured from the nearest point of the building to the nearest point of the off-street parking lot. Ownership shall be shown of all lots or parcels intended for use as parking by the Applicant.
- C. Required residential off-street parking spaces shall consist of a parking strip, parking bay, driveway, garage, or combination thereof and shall be located on the premises they are intended to serve, and subject to the provisions for accessory uses, buildings and structures (Section 3.02 Accessory Structures).
- D. Any area once designated as required off-street parking shall not be changed to any other use unless and until equal facilities are provided elsewhere.
- E. Off-street parking existing at the effective date of this Ordinance, in connection with the operation of an existing building or use, shall not be reduced to an amount less than hereinafter required for a similar new building or new use.
- F. Two (2) or more buildings or uses may collectively provide the required off-street parking; in which case, the required number of parking spaces shall not be less than the sum of the requirements for the several individual uses computed separately.

Two (2) or more buildings or uses may collectively provide the required off-street parking, in which case the required number of parking spaces for the uses calculated individually may be reduced if a signed agreement is provided by the property owners, and the Planning Commission determines that the peak usage will occur at significantly

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different periods of the day and/or there is potential for a customer to visit two (2) or more uses.

- G. Flexibility in Application. The Village recognizes that, due to the specific requirements of any given development, inflexible application of the parking standards set forth in Section 5.03 may result in development with inadequate parking or parking far in excess of which is needed. The former situation may lead to traffic congestion or unauthorized parking on adjacent streets or neighboring sites. The latter situation may result in excessive paving and stormwater runoff and a waste of space, which could be left as open space.

The Planning Commission may permit deviations from the requirements of Section 5.03 and may require more or allow less parking whenever it finds that such deviations are more likely to provide a sufficient number of parking spaces to accommodate the specific characteristics of the use in question.

The Planning Commission may attach conditions to the approval of a deviation from the requirement of Section 5.03 that bind such approval to the specific use in question. Where a deviation results in a reduction of parking, the Planning Commission may further impose conditions, which ensure that adequate reserve area, is set-aside for future parking, if needed.

- H. Where two or more uses are present on the premises, parking requirement shall be calculated for each use, unless specifically provided otherwise herein.
- I. The storage of merchandise, motor vehicles for sale, trucks, or the repair of vehicles is prohibited.
- J. For those uses not specifically mentioned, the requirements for off-street parking facilities shall be in accord with a use which the Planning Commission considers similar in type.

For uses not specifically listed in Section 5.03, the requirements for off-street parking facilities shall be in accordance with a similar use or based on documentation regarding the specific parking needs for the particular use, as determined by the Planning Commission.

- K. Parking lot landscaping see Section 6.04 and 6.08.
- L. During construction, off-street parking shall be provided on site for all construction vehicles and employees.
- M. Carports and garages for multiple-family dwellings shall be calculated as parking spaces on a one to one basis. Carports and garages in multiple-family dwelling developments shall have a maximum height of fourteen (14) feet, measured from the grade to the peak of the structure. Carports shall be partially screened by landscape screen walls, berms,

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retainer walls, or a combination thereof, along the sides and front end facing any public streets or internal street or drive.

Section 5.02 PARKING UNITS OF MEASUREMENT

A. Floor Area/Gross Floor Area:

1. In calculating bench seating for places of assembly, each twenty-four (24) inches of benches, pews or other such seating, shall be counted as one seat.
2. Where the number of spaces required is based on the number of employees, calculations shall be based upon the maximum number of employees likely to be on the premises during the peak shift.
3. When units of measurements determining the number of required parking or loading spaces results in a fractional space, any fraction shall be counted as one (1) additional space.
4. See Section 2.02 for Gross Floor Area Definitions.

Section 5.03 PARKING SPACE NUMERICAL REQUIREMENTS

The number of off-street parking spaces by type of use shall be determined in accordance with the following schedule. The Planning Commission encourages the following schedule to be used as maximum requirements unless an applicant can demonstrate a need for additional parking; excessive parking diminishes opportunities for new buildings and new businesses, thereby reducing business activity and commercial viability of businesses within the Village Commercial (VC) District. Less impervious surfaces are also desired to minimize storm water demands and increased run-off pollutants. The Planning Commission strongly encourages participation in the voluntary public parking program within the VC District, which provides more efficient land usage, fewer private curb cuts, improved safety, and higher density.

The following table provides the parking requirements for districts other than the Central Business District (CBD) by usage:

<u>USE</u>	<u>NUMBER OF MINIMUM PARKING SPACES PER UNIT OF MEASURE</u>
<u>Residential</u>	
1. Single and two-family dwellings	2.0 spaces per dwelling unit
2. Multiple-family dwellings	2.0 spaces per dwelling unit 0.5 guest space per every 3 dwelling units

- Parking and Loading***
3. Senior independent units 1.0 spaces per unit
 4. Senior "interim care" and "intermediate care" units retirement villages, etc. 1.0 spaces per each room or two beds, whichever is less, plus 1.0 space per each employee expected during the peak shift
 5. Convalescent homes, nursing home units, sanitariums, rest homes, etc. 1.0 space per each three beds or two rooms, whichever is less, up to 120 beds; plus 3.0 spaces per each additional eight beds over 120 beds
 6. Manufactured homes in a mobile home park 2.0 spaces per each manufactured/mobile home unit or site

Institutional

1. Churches, places of worship 1.0 spaces per each three seats or six feet of pews
2. Hospitals, including emergency rooms but excluding areas devoted to outpatient care 2.5 spaces per each licensed bed; or 1.0 space per each two licensed beds, plus 1.0 space per each staff doctor and employee during peak shifts, whichever is greater (requirements for outpatient care listed separately)
3. Primary schools (elementary and junior high schools) 1.0 space per each instructor, employee and administrator, plus spaces required for any assembly hall, auditorium and/or outdoor arena
4. Secondary (high) schools, commercial schools, colleges required for any assembly hall, auditorium, or outdoor arena 1.0 per each instructor, plus 1.0 per each employee and administrator, plus 5.0 spaces per each classroom, plus parking
5. Dance and union halls, fraternal orders, civic clubs, banquet rooms, and similar uses or facilities 1.0 space per every two persons of capacity authorized by the County Building Code
6. Fraternity or Sorority One (1) for each five (5) permitted active members, or one (1) for each two (2) beds, whichever is less
7. Auditoriums, assembly halls and outdoor arenas 1.0 space per each three seats or six feet of bleachers
8. Theaters and Auditoriums One (1) for each three (3) seats plus one (1) for each two (2) employees
9. Child care centers 2.0 spaces plus 1.0 additional space per each eight children of licensed authorized capacity

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- 10. Public Libraries Three (3) spaces per 1,000 square feet of gross floor area
- 11. Public Recreation Centers 5.0 spaces per 1,000 square feet of gross floor area

Business and Commercial

- 1. Planned Commercial or Shopping Center or enclosed malls Three (3) spaces per 1,000 square feet of gross floor area
- 2. Automobile Wash (Automatic)* Two (2) spaces, plus 1.0 space per each employee on peak shift
- 3. Auto Wash (Self-Service or Coin Operated)* Two (2) spaces for each washing stall in addition to the stall itself
- 4. Barber Shop/Beauty Salon 2.5 spaces per each barber or beautician's chair/station
- 5. Bowling Centers 5.0 spaces per lane plus 25% of the required parking for any lounge
- 6. Ice/Roller Skating Rink 6.0 spaces per 1,000 sq. ft.
- 7. Restaurant - sit down type with liquor license. 12.0 spaces per 1,000 sq. ft. of gross floor area
- 8. Bar/lounges/night club with liquor license and dancing 12.0 spaces per 1,000 sq. ft. of gross floor area
- 9. Restaurant - take out with less than six tables and/or booths 5.0 spaces plus 1.0 space for each employee on peak shift
- 10. Restaurant - standard (a family-type restaurant without a bar or lounge area) 12.0 spaces per 1,000 sq. ft. of gross floor area or 0.5 space per seat, whichever is greater, plus any spaces required for any banquet or meeting rooms.
- 11. Restaurant - fast food with drive-through window 12.0 spaces per 1,000 sq. ft. of gross floor area, plus 1.0 space for each employee on peak shift
- 12. Showroom of a plumber, decorator or similar trade 1.0 space per 1,000 sq. ft. of gross floor area
- 13. Appliance Store 3.0 spaces per 1,000 sq. ft. of gross floor area
- 14. Convenience Store, with or without gasoline service* 4.0 spaces per 1,000 sq. ft. of gross floor area, plus spaces required for an auto service station activities or gasoline sales.
- 15. Equipment Repair 1.0 space per 1,000 sq. ft. of gross floor area
- 16. Laundromat 1.0 space per each two washing machines

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|-----|---|--|
| 17. | Funeral Homes | 1.0 space per 50 sq. ft. of gross floor area for service parlors, chapels and reception area, plus 1.0 space per each funeral vehicle stored on the premises |
| 18. | Motel/Hotel with Lounge, Restaurant, Conference or Banquet Rooms or Exhibit | 1.0 space per guest room plus 7.0 spaces per 1,000 sq. ft. of gross floor area lounge, restaurant, conference or banquet rooms or exhibit space |
| 19. | Motel with Restaurant/Lounge | 1.0 space per guest room, plus 10.0 spaces per 1,000 sq. ft. of gross floor area for restaurant/lounge space |
| 20. | Motel without Restaurant/Lounge; Bed and Breakfast Inn | 1.0 spaces per guest room, plus 2.0 spaces for employees |
| 21. | Automobile Sales | 5.0 spaces per 1,000 sq. ft. of gross floor area, plus 2.0 spaces per each auto service bay. The areas devoted to customer service and employee parking shall be clearly delineated on the parking plan and reserved for that purpose. |
| 22. | Auto Service Station and Auto Care Centers without Convenience Goods | 2.0 spaces per each service bay, plus 1.0 space per employee, plus 1.0 space per each tow truck, plus 2.0 spaces for each 1,000 square feet of gross floor area devoted to sales of automotive goods |
| 23. | Other general retail uses not specified* | 3.0 spaces per 1,000 sq. ft. of gross floor area |
| 24. | Health Fitness Centers without Swimming Pool | 4.0 spaces per 1,000 sq. ft. of gross floor area |
| 25. | Swimming Pool | 1.0 space per each three (3) persons of capacity authorized by the County Building Code |
| 26. | Racquetball/Tennis Centers | 1.0 space per 1,000 sq. ft. of gross floor area or 6.0 spaces per court, whichever is greater |

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Offices

1. Branch Bank, Credit Union or Savings and Loans * 5.0 spaces per 1,000 sq. ft. of gross floor area plus 2.0 spaces per each 24-hour teller
2. General Office Building 3.0 spaces per 1,000 sq. ft of gross floor area
3. Medical/Dental Clinic/Office 4.0 spaces per 1,000 sq. ft of gross floor area
4. Business and Professional Offices 3 spaces per 1000 sq. ft. of gross floor area for second and upper story office uses.

* See Section 5.04 for required stacking spaces

Industrial (Amended April 22, 1996. Effective May 13, 1996.)

1. Light Industrial, Manufacturing, testing Labs, Research and Development Centers 1.5 spaces per 1,000 sq. ft of gross floor area, or 1.2 spaces per employee at peak shift, whichever is less; plus 1.0 space for each corporate vehicle.
2. Warehousing 1.5 space per each 1,000sq. ft. of gross floor area, or 1.0 space per employee at peak shift, whichever is greater; plus 1.0 space for each corporate vehicle (separate standard provided for mini-storage)

Bicycle Parking

1. Commercial, retail, and office buildings 1.0 bicycle hoop per twenty (20) parking spaces.

Section 5.04 STACKING SPACE REQUIREMENTS

A. Separate, outdoor, stacking spaces which will not conflict with traffic accessing the use, and each twenty-five (25) feet in length, shall be provided for the following uses:

- | | | |
|---|---|--------------------------|
| (1) Automobile repair station | = | 1 space per bay |
| (2) Automobile service station | = | 2 spaces per pump island |
| (3) Convenience store drive through | = | 2 spaces |
| (4) Drive-through financial institution | = | 4 spaces per window |
| (5) Drive-through food service | = | 10 spaces |
| (6) Dry cleaning drop-off station | = | 2 spaces |
| (7) Fully automatic car wash | = | 10 spaces per bay |

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- (8) Self serve car wash = 2 spaces per bay
- (9) Semi-automatic car wash = 10 spaces per bay

B. Stacking spaces which block access to parking spaces shall not be included in calculating the required number of spaces.

Section 5.05 BARRIER FREE PARKING REQUIREMENTS

Handicapped parking space(s) shall be located for convenient access to elevators, ramps, walkways, and entrances so that the physically handicapped are not compelled to wheel or walk behind parked cars to reach them. Access from the parking lot to the principal use and all accessory uses shall be by means of ramping consisting of asphalt and/or concrete material constructed to the engineering specifications and standards of the Village.

On each site proposed for use, additions, and/or redevelopment, for which the Zoning Ordinance requires submission of a site plan, designated handicapped parking spaces shall be provided in accordance with the following table. The number of barrier free spaces may be increased if needed to comply with the Michigan Department of Labor, Construction Code Commission, Barrier Free Design Division, or the Americans with Disabilities Act or for which the Planning Commission determines may have a higher demand for such spaces. Such space(s) shall be a minimum of twelve (12) feet wide and twenty (20) feet in depth, clearly depicted upon the site plan, and clearly indicated by a sign and/or pavement markings. A fifteen (15) foot wide space for vans may also be required.

<u>Total Spaces</u>	<u># Required</u>	<u>Total Spaces</u>	<u># Required</u>
1-25	1	151-200	6
26-50	2	201-300	12
51-75	3	301-400	12
76-100	4	Over 400	12 plus 2 for every 250 or fraction thereof over 400
101-150	5		

Where a curb exists between a parking lot surface and a sidewalk entrance, an inclined approach or curb cut with a gradient of not more than a 1: 12 slope and width of a minimum four (4) feet shall be provided for wheelchair access.

Section 5.06 OFF-STREET PARKING SPACE LAYOUT, STANDARDS, CONSTRUCTION AND MAINTENANCE

Whenever the off-street parking requirements above require the building of an off-street parking facility are provided, such off-street parking lots shall be laid out, constructed and maintained in accordance with the following standards and regulations:

Parking and Loading

A. No parking lot shall be constructed until a permit is issued by the Zoning Administrator. Applications for a permit shall be submitted in a form specified by the Zoning Administrator. Applications shall be accompanied with two (2) sets of site plans for the development and construction of the parking lot showing that the provisions of this Section will be fully complied with.

B. Plans for the layout of off-street parking facilities shall be in accord with the following minimum requirements:

<u>Parking Pattern</u>	<u>Maneuvering Lane Width</u>	<u>Parking Space Width</u>	<u>Parking Space Length</u>
0° (Parallel parking)	11'	8 ft.	23 ft.
30° to 53°	12 ft.	8 ft. 6 in.	20 ft.
54° to 74°	15'	8 ft. 6 in.	20 ft.
75° to 90°	22'	9 ft.	18 ft.

Note: where a parking space is curbed, the vehicle overhang of the curb may be credited as two feet if abutting landscaping or abutting a sidewalk at least seven (7) feet wide.

C. All spaces shall be provided adequate access by means of maneuvering lanes. Parking lots shall be designed to prevent vehicles from backing into the street or requiring use of the street for maneuvering between parking rows.

D. Adequate ingress and egress to the parking lot by means of clearly defined drives shall be provided for all vehicles. Adequate ingress and egress to the parking facility shall be provided by clearly defined driveways. All driveways and parking lots shall have a concrete or asphalt surface in accordance with specifications of the Village of Dexter. The parking area shall be surfaced within one (1) year of the date the occupancy permit is issued.

E. Each entrance and exit to and from any off-street parking lot located in an area zoned for other than single-family residential use shall be at least twenty-five (25) feet distant from adjacent property located in any One Family Residential District.

F. See Article VI for required parking lot screening and internal landscaping.

G. Off-street parking areas shall be drained to prevent surface flow into adjacent property or toward buildings.

H. All lighting used to illuminate any off-street parking area shall be installed to be shielded within and directed onto the parking area only. All parking lot or display lighting shall be designed, located and/or shielded to prevent spill over onto adjacent properties, and shall be arranged to prohibit adverse affect on motorist visibility on adjacent public roadways. All lighting shall be shoebox fixtures with no recessed lighting. (See Section 3.20, Exterior Lighting.)

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- I. Curbing or bumper blocks shall be provided where parking spaces abut landscaping, property lines, sidewalks or required setback areas.

Section 5.07 OFF-STREET LOADING AND UNLOADING

On premise space for standing, loading and unloading vehicles shall be provided for each use involving the receipt or distribution of goods.

- A. The size of the loading area shall be sufficient to prevent undue interference with adjacent required parking spaces, maneuvering aisles or traffic flow or public streets.
- B. Loading docks and loading areas facing a residential district shall be adequately screened by a wall and/or landscaping as described in Article VI, Landscape Standards.
- C. Loading/unloading areas or docks shall not be provided in the front yard or on any building side directly visible to a public street.
- D. All required loading and unloading spaces shall be laid out in the dimension of at least ten by fifty (10 x 50) feet, or five hundred (500) square feet in area, with a clearance of at least fourteen (14) feet in height. Loading dock approaches shall be provided with a pavement having an asphalt or portland cement binder so as to provide a permanent, durable and dustless surface:
- E. All loading and unloading in the I-1 and RD Districts shall be provided off-street in the rear yard or interior side yard, and shall in no instance be permitted in a front yard. In those instances where exterior side yards have a common relationship with an industrial district across a public thoroughfare, loading and unloading may take place in said exterior side yard when the setback is equal to at least fifty (50) feet. Required loading areas shall not be included in calculations for off-street parking space requirements.
- F. The minimum number of loading spaces provided shall be in accordance with the following table:

Institutional, Commercial and Office Uses

Up to 5,000 sq. ft. GFA	= 1.0 space
5,001 - 60,000 sq. ft. GFA	= 1.0 space, plus 1.0 space per each 20,000 sq. ft. Gross Floor Area (GFA)
60,001 sq. ft. GFA and over	= 3.0 spaces, plus 1.0 space per each additional 50,000 sq. ft. GFA

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Industrial Uses

up to 1,400 sq. ft. GFA	= 0
1,401 - 20,000 sq. ft. GFA	= 1.0 space

Parking and Loading

~~20,001 – 100,000 sq. ft. GFA – 1.0 space, plus 1.0 space per each 20,000 sq. ft. GFA in excess of 20,000 sq. ft.~~

~~100,001 sq. ft. GFA and over – 5.0 spaces~~

<u>Gross Floor Area</u>	<u>Minimum Number of Loading and Unloading Spaces</u>
4,999 sq. ft. or less	0 spaces
5,000 – 15,000	1 space
15,001 – 30,000	2 spaces
30,001 – 90,000	3 spaces
90,001 – 150,000	4 spaces
150,001 and over	4 spaces, plus 1 for each additional 50,000

G. The Planning Commission may permit deviations from the requirements of Section 5.07 and may require more, allow for less, or waive off-street loading and unloading requirements whenever it finds that such changes are more likely to provide a sufficient number of off-street loading and unloading spaces, or that no loading space is required to accommodate the specific characteristics of the use in question.

The Planning Commission may attach conditions to the approval of a deviation to the requirements of Section 5.07 that bind such approval of the specific use in question. Where a deviation results in a reduction or complete waiver of off-street loading and unloading spaces, the Planning Commission may further impose conditions, which ensure that adequate reserve area, is set aside for future off-street loading and unloading spaces, if needed in the future.

Section 5.08 RESTRICTIONS OF THE USE OF PARKING LOTS

- A. Parking and/or storage of recreational vehicles or recreational equipment shall meet the standards listed in the General Provisions (Section 3.19).
- B. Parking or outdoor storage of commercial vehicles greater than one (1) ton, semi-trucks and trailers, mobile homes, tractors, earthmoving equipment, and similar vehicles shall be prohibited from residential districts unless associated with approved construction on the site.
- C. Parking of commercial vehicles over one (1) ton for a period exceeding 24 hours shall be prohibited in the Village Commercial and Central Business District, and prohibited in the front yard in the General Business, Village Residential and One Family Residential Districts.
- D. The parking of vehicles advertised for sale on land not leased or owned by the owner of the vehicle for over 24 hours shall be restricted to permitted automobile sales establishments.

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Section 5.09 VILLAGE COMMERCIAL (VC) DISTRICT PARKING 5.09
VILLAGE COMMERCIAL DISTRICT PARKING

Village Commercial (VC) District Parking may be either on-site private parking as outlined in Section 5.03 or the property owner may participate in the voluntary public parking program to satisfy all or part of the parking requirements of this ordinance.

The Public Parking Program has the same parking requirement by usage per Section 5.03, but may be met by contributing \$2500 for each required space to the voluntary "Public Parking Fund", or such other amount as the Village Council may establish by resolution.

Elimination of an existing curb cut provides a credit of \$2000 towards any voluntary "Public Parking Fund" obligation as incurred through participation. No cash refunds are given.

No new mid block curb cuts are permitted. Shared driveways are strongly encouraged. Access changes are permitted where drives can be consolidated or repositioned for sharing, improved safety, or more on-street parking can be provided.

Public Parking/Land Swap Option: Where a portion of a lot can be potentially developed for public parking the DDA and Planning Commission will consider swapping land in exchange for any voluntary Public Parking Fund contribution. Any exchange must be reviewed by the DDA and approved by the Planning Commission prior to the approval of any site plan.

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Section 5.10 ACCESS MANAGEMENT

A. Statement of Purpose

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The purpose of this section is to provide access standards which will facilitate through traffic operations, ensure public safety along roadways, and protect the public investment in the street system; while providing property owners with reasonable, though not always direct, access. The standards are specifically designed for streets whose primary function is the movement of through traffic, as opposed to local streets whose primary function is access to adjacent properties.

B. Commercial Driveway Definition: For the purposes of this Section, a commercial driveway is defined as any vehicular access except those serving one (1) or two (2) dwelling units, or serving just an essential public service structure.

C. Application of Standards

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1. The access standards contained herein shall be required in addition to, and where permissible shall supersede the requirements of the Washtenaw Road Commissioner.

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2. For expansion and/or redevelopment of existing sites where the Planning Commission determines that compliance with all standards of this section is unreasonable, the standards shall be applied to the maximum extent possible. In such situations, suitable alternatives which substantially achieve the purpose of this section may be accepted by the Planning Commission, provided that the applicant demonstrates all of the following apply:

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- a) Size of the parcel is insufficient to meet the dimensional standards.
- b) The spacing of existing, adjacent driveways or environmental constraints prohibit adherence to the access standards at a reasonable cost.
- c) The use will generate less than five-hundred (500) total vehicle trips per day or less than seventy-five (75) total vehicle trips in the peak hour of travel on the adjacent street, based on rates developed by the Trip Generation Institute of Transportation Engineers.
- d) There is no other reasonable means of access.

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D. General Standards for Driveway Location

1. Driveways shall be located so as to minimize interference with the free movement of traffic, to provide adequate sight distance, and to provide the most favorable driveway grade to be determined at engineering review.
2. Driveways, including the radii or tapered approach but not including right turn lanes, passing lanes and tapers, shall be located entirely within the right-of-way frontage, unless otherwise approved by the Village Engineer and upon written certification (such as an easement) from the adjacent property owner agreeing to such encroachment.

E. Standards for the Number of Commercial Driveways

The number of commercial driveways shall be the minimum necessary to provide reasonable access for regular traffic and emergency vehicles, while preserving traffic operations and safety along the public roadway. A single means of direct or indirect access shall be provided for each separately owned parcel. Where possible, this access shall be via a shared driveway or a service drive. Where it is not possible to provide shared access, this access may be by a single commercial driveway. Additional commercial driveways may be permitted at the discretion of the Planning Commission only under one of the following circumstances:

1. One (1) additional commercial driveway may be allowed for properties with a continuous frontage of over three hundred (300) feet, and one (1) additional driveway for each additional three hundred (300) feet of frontage.
2. Two one-way commercial driveways may be permitted along a frontage of at least

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one hundred twenty five (125) feet, provided the driveways do not interfere with operations at other driveways or along the street.

3. Additional commercial driveways may be justified due to the amount of traffic generated by the use without compromising traffic operations along the public street, based upon a traffic impact study submitted by the applicant.

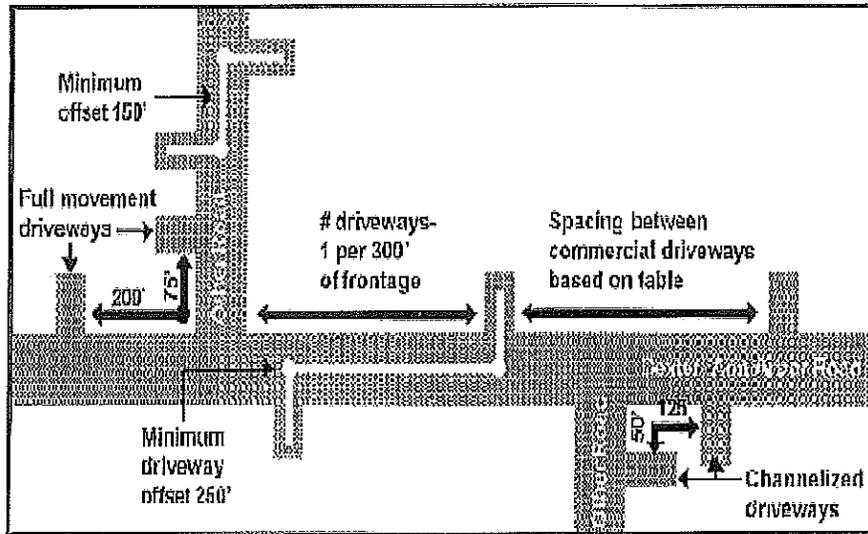
F. Driveway Spacing Standards

1. Between driveways: The minimum spacing between two commercial driveways on the same side of the road shall be based upon posted speed limits along the parcel frontage. The minimum spacings indicated below are measured from centerline to centerline of the driveway.

<u>Posted Speed Limit (MPH)</u>	<u>Minimum Driveway Spacing (In Feet)</u>
<u>25</u>	<u>125</u>
<u>30</u>	<u>155</u>
<u>35</u>	<u>185</u>

2. For sites with insufficient street frontage to meet the above criterion, the Planning Commission may require construction of the driveway along a side street, a shared driveway with an adjacent property, or construction of a driveway along the property line farthest from the intersection.
3. Offsets: To reduce left-turn conflicts, new commercial driveways should be aligned with driveways or streets on the opposite side of the roadway where possible. If alignment is not possible, driveways should be offset a minimum of two hundred fifty (250) feet along Dexter-Ann Arbor Road and one hundred fifty (150) feet along other roadways. Longer offsets may be required depending on the expected inbound left-turn volumes of the driveways, or sight distance limitations.
4. Spacing from intersections: Minimum spacing requirements between a proposed full movement or channelized commercial driveway and an intersection either adjacent or on the opposite side of the street may be set on a case-by-case basis by the Planning Commission during site plan review. In no instance shall the spacing distance be less than the distances listed in the following table. The following measurements are from the near edge of the proposed driveway, measured at the throat perpendicular to the street, to the near lane edge of the intersecting street or pavement edge for uncurbed sections. For sites with insufficient street frontage to meet the above criterion, the Planning Commission may require construction of the driveway along a side street, a shared driveway with an adjacent property, or construction of a driveway along the property line farthest from the intersection.

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MINIMUM COMMERCIAL DRIVEWAY SPACING FROM STREET INTERSECTIONS

Location of Driveway	Minimum Spacing for a Full Movement Driveway	Minimum Spacing for a Channelized Driveway Restricting Left Turns
Along Dexter-Ann Arbor Road	200 feet	125 feet
Along other Roads	75 feet	50 feet

G. Commercial Driveway Design

1. All commercial driveways shall be designed according to the Village of Dexter Engineering Standards or Washtenaw County Road Commission, as appropriate.
2. For high traffic generators, or for commercial driveways along roadways experiencing or expected to experience congestion, the Planning Commission may require two clearly marked egress lanes.
3. Where a boulevard entrance is desired by the applicant or Planning Commission, a fully curbed island shall separate the ingress and egress lanes. The radii forming the edges on this island shall be designed to accommodate the largest vehicle that will normally use the driveway. The minimum area of the island shall be one-hundred-eighty (180) square feet. The Planning Commission may require landscaping on the section outside the public right-of-way. Such

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landscaping shall be tolerant of roadway conditions.

- 4. All commercial driveways shall provide an unobstructed clear vision of ten (10) feet in a triangular area measured ten (10) feet back from the point of intersection of the driveway edge and the street right-of-way.
- 5. The edge of commercial driveways shall be setback at least four (4) feet from the side or rear property line. This setback is intended to help control storm water runoff, and permit snow storage on site, and provide adequate area for any necessary on-site landscaping.

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H. Shared Driveways and Service Drives

The use of shared driveways and service roads, in conjunction with driveway spacing, is intended to preserve traffic flow along major thoroughfares and minimize traffic conflicts, while retaining reasonable access to the property. Where noted above, or where the Planning Commission determines that reducing the number of access points may have a beneficial impact on traffic operations and safety while preserving the property owner's right to reasonable access, access from a side street, a shared driveway or service road connecting two or more properties or uses may be required in the following cases:

- 1. Where the driveway spacing standards of this section can not be met.
- 2. When the driveway could potentially interfere with traffic operations at an existing or potential traffic signal location.
- 3. Where there is congestion or a relatively high number of accidents.
- 4. Where the property frontage has limited sight distance.
- 5. Where the fire department recommends a second means of emergency access.
- 6. Where the access is serving properties within the same zoning district or the uses are determined by the Planning Commission to be compatible such as commercial to professional business uses or single family to multiple family development.
- 7. Where an access agreement between all property owners involved is provided to the Village for review.

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I. Service Road Design Standards

- 1. Location: Service roads shall generally be parallel or perpendicular to the rear property line and may be located either, adjacent to, or behind, principal buildings and shall not be permitted in front of the principal building. In considering the most appropriate alignment for a service road, the Planning Commission shall consider the setbacks of existing buildings and anticipated traffic flow for the site.

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Parking and Loading

2. **Access Easement:** The service road shall be within an access easement permitting traffic circulation between properties. This easement shall be sixty (60) feet wide. The required width shall remain free and clear of obstructions, unless otherwise approved by the Planning Commission.
3. **Construction and Materials:** Service roads shall have a base, pavement and curb with gutter in accordance with the Village Engineering Standards for public streets, except the width of the service road shall have a minimum pavement width of eighteen (18) feet face-to-face of curb.
4. **Parking:** The service road is intended to be used exclusively for circulation, not as a parking maneuvering aisle. The Planning Commission may require the posting of "no parking" signs along the service road. In reviewing the site plan, the Planning Commission may permit temporary parking in the easement area where a continuous service road is not yet available, provided that the layout allows removal of the parking in the future to allow extension of the service road.
5. **Access to Service Road:** The Planning Commission shall approve the location of all accesses to the service road, based on the driveway spacing standards of this Section.
6. **Temporary Access:** The Planning Commission may approve temporary accesses where a continuous service road is not yet available and a performance bond or escrow is created to assure elimination of temporary access when the service road is continued. Occupancy permits shall not be issued until monies have been deposited with the Village of Dexter.
7. **Elevation:** The site plan shall indicate the proposed elevation of the service road at the right-of-way line and the Village shall maintain a record of all service road elevations so that their grades can be coordinated.
8. **Maintenance:** Each property owner shall be responsible for maintenance of the easement and service drive. The required easement agreement shall state the responsibilities of the property owner(s).

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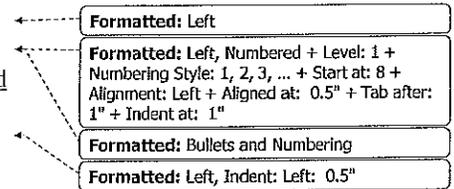
J. Modification of Standards for Special Situations

The Planning Commission shall have the authority to modify the standards of this section upon consideration of the following:

1. The standards of this section would prevent reasonable access to the site.
2. Access via a shared driveway or service road is not possible due to the presence of existing buildings or topographic conditions.
3. Roadway improvements (such as the addition of a traffic signal, a center turn lane or bypass lane) will be made to improve overall traffic operations prior to project completion, or occupancy of the building.

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- 4. The use involves the redesign of an existing development or a new use which will generate less traffic than the previous use.
- 5. The proposed location and design is supported by the Village Engineer as an acceptable design under the existing site conditions. The Planning Commission may also request the applicant provide a traffic impact study to support the requested access design.
- 6. The modification shall be of the minimum amount necessary, but in no case shall spacing to another full-access driveway be less than sixty (60) feet, measured centerline to centerline.
- 7. Where there is a change in use or expansion at a site that does not comply with standards herein, the Planning Commission shall determine the amount of upgrade needed in consideration of the existing and expected traffic pattern and the capability to meet the standards herein to the extent practical.
- 8. Where installation of additional impervious surface and subsequent additional stormwater cannot be properly managed or justified based on the overall plan and purpose of the additional drive.



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