

DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, NOVEMBER 26, 2012

SWEARING IN CEREMONY

Prior to the meeting the following Village Officials were sworn in for four-year terms:

- Shawn Keough – Village President
- Paul Cousins – Village Trustee
- Julie Knight – Village Trustee
- Joe Semifero – Village Trustee

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: President Keough

- | | |
|-------------|------------|
| J. Carson | P. Cousins |
| D. Fisher | J. Knight |
| J. Semifero | R. Tell |

Also present: Courtney Nicholls, Assistant Village Manager; Dan Schlaff, Public Services Superintendent; Patrick Droze, Orchard, Hiltz & McCliment; residents and media.

President Keough presented outgoing Trustee Jim Smith with a proclamation thanking him for his service to the community.

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting – November 12, 2012

Motion Fisher; support Semifero to approve the minutes of the Regular Council Meeting of November 12, 2012.

Unanimous voice vote for approval

D. PREARRANGED PARTICIPATION

None

E. APPROVAL OF THE AGENDA

Motion Tell; support Knight to approve the agenda as presented

Unanimous voice vote for approval

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

Northern United Brewing Company request for an Industrial Facilities Tax Exemption

Hearing was opened at 7:36 pm. Tony Grant, representing Northern United located at 2319 Bishop Circle East addressed Council regarding the tax exemption request; giving an overview of the project and the status of its completion.

The public hearing was closed at 7:38 pm

ACTION – Consideration of: RESOLUTION APPROVING THE REQUEST FROM NORTHERN UNITED BREWING COMPANY FOR AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR REAL AND PERSONAL PROPERTY

Motion Fisher; support Semifero to adopt the Resolution as presented granting Northern United Brewing Company, 2319 Bishop Circle East, Dexter an Industrial Facilities Exemption Certificate for 6 (six) years \$1,572,762 in real property and 7 (seven) years for \$1,620,000 in personal property.

Ayes: Fisher, Knight, Cousins, Semifero, Tell, Carson, Keough
Nays: None

Motion carries

G. NON-ARRANGED PARTICIPATION

Victor Michaels of 3649 Cushing Court discussed his overall happiness with living in Dexter and that the only issue he has is the addition of fluoride in the water. He removes the fluoride in his water and wants to make sure that the Village continues to make residents aware that fluoride is being added.

Brian Koval of 7810 Fifth congratulated the newly elected officials and said that he also has a system that removes fluoride from his water.

Paul Cousins of 7648 Forest showed Council an aerial photo that was taken of Mill Creek Park this fall.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. Washtenaw Area Transportation Study – 2040 Long Range Plan Meeting Flyer

I. REPORTS

1. Subcommittee Reports

Website

- Marie has moved the files to the new file structure. The Committee is working on filling information into the new areas of the site. The goal is to have a Town Hall Meeting to launch the website in January.

4. Village Manager Report

Mrs. Dettling submits her report as per packet. Ms. Nicholls gave the following verbal updates:

- The donated trees from NASCAR/MIS have started to be planted. Representatives will be in the Village for a photo opportunity Tuesday morning at 9 a.m.
- The boiler at the Wastewater Treatment Plant has been repaired. The bill is on bills and payroll on the consent agenda. It did turn out to be necessary to complete the \$16,000 worth of work that was originally estimated.
- The 2011 Actuarial Valuation from MERS shows that the Village defined benefit pension system is now 87% funded which is up from 67% in 2008.
- Trustee Semifero asked about the DTE Easement –landowners along Dexter Ann Arbor have requested to cross Village property to get electricity to the property. This is in the area of the wellfield behind Busch's. The easement will come back to Council for consideration.
- Trustee Tell asked about the work needed at the 5th well. The gallons per minute being pumped from the well have dropped from when it was first brought online. It needs to be pulled and cleaned to determine whether it is a mechanical problem, an iron build up problem or an aquifer problem. This needs to be done over the winter when demand for water is low.
- Paul Evanoff of JJR gave an update on the status of the completion of Mill Creek Park. Substantial completion has been achieved. Some asphalt work might need to be completed in the Spring. The bike ramp will be installed on the stairway. Trustee Knight asked about the slipperiness of the boardwalk. No good solution exists due to the boardwalk material and its location over the creek. Signage has been placed alerting users that it can be slippery when wet.

5. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough gave the following verbal update:

- Met with Dexter Fastener about their potential future growth.
- Met with the Ann Arbor Transportation Authority (AATA) about their future plans for transportation in Washtenaw County. A second meeting was requested by AATA.

- Is supportive of the Town Hall meeting for the website and would like to go back to having them three times per year whether or not there is a set topic
- Would like feedback on the dates presented for a work session to discuss Organizational Matters; will also be scheduling work sessions to discuss prioritization of future road projects and fire station options.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$258,123.06

Motion Fisher; support Tell to approve Item 1 of the Consent Agenda.

Unanimous voice vote for approval

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Cityhood Next Steps

The Village has been informed by the Washtenaw County Clerk that the referendum election will be held on May 7, 2013. President Keough expressed his dissatisfaction with this decision, which seems to have been based on waiting a few extra months after a busy 2012 election cycle, instead of due to a financial benefit.

Council discussed creating a fact sheet for residents and updating the numerical information that was presented in 2006 with 2012 data. Staff will bring these documents back to Council for their review.

2. Consideration of: Resolution to Opt-Out of the Countywide Transit Authority

Motion Semifero, support Tell to adopt the Resolution to Opt-Out of the Countywide Transit Authority.

Ayes: Knight, Cousins, Semifero, Tell, Carson, Fisher, Keough

Nays: None

Absent: None

3. Discussion of: Local Street Fund Project for 2013

Discussion included a review of the estimates for street and sidewalk projects that were provided by Orchard, Hiltz & McCliment, the importance of connecting any new sidewalk to the existing sidewalk network and how the location of the sidewalk would be determined. Council will have a consideration on the next agenda to choose a project for 2013.

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Site Plan Extention for Mill Creek Terrace – 8140 Forest

Motion Tell; support Semifero that based on the information provided by the applicant and the provisions set forth in Section 21.04(E)9, Site Plan Extensions and the Planning Commission's recommendation, the Village Council moves to approve the applicant's request to extend the Mill Creek Terrace final site plan until December 1, 2014 based on the current economic conditions.

Ayes: Cousins, Semifero, Tell, Carson, Fisher, Knight, Keough
Nays: None
Motion carries

M. COUNCIL COMMENTS

Carson	None
Knight	None
Tell	None
Fisher	None
Semifero	None
Cousins	None

N. NON-ARRANGED PARTICIPATION

None

O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING THE POTENTIAL PURCHASE OF PROPERTY AND PENDING LITIGATION IN ACCORDANCE WITH MCL 15.268

Motion Fisher; support Cousins to go into Closed Session at 8:52 PM for the purpose of discussing the potential purchase of property and pending litigation in accordance with MCL 15.268.

Ayes: Semifero, Tell, Carson, Fisher, Knight, Cousins, Keough
Nays: None
Motion carries

Motion Fisher; support Knight to leave closed session at 9:48 PM.

Ayes: Tell, Carson, Fisher, Knight, Cousins, Semifero, Keough
Nays: None
Motion carries

Motion Semifero, support Carson to authorize the attorney to proceed as directed in closed session.

Ayes: Carson, Fisher, Knight, Cousins, Semifero, Tell, Keough
Nays: None
Motion carries

P. ADJOURNMENT

Motion Carson; support Semifero to adjourn at 9:50 PM.

Unanimous voice vote for approval

Respectfully submitted,

Courtney Nicholls
Assistant Village Manager, Village of Dexter

Approved for Filing:

2012 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Dexter Village Council	12/10/2012	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Planning	12/10/2012	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Scio Township Board	12/11/2012	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Dexter Area Chamber of Commerce	12/12/2012	8:00 a.m.	Copeland Board Room	http://www.dexterchamber.org/	Paul Cousins Shawn Keough
Regional Fire Consolidation	12/12/2012	9:30 a.m.	Scio Township Hall		
Dexter Area Historical Society Board	12/13/2012	7:00 p.m.	Dexter Area Historical Museum	http://www.dextermuseum.org/	
Chelsea Area Planning Team/Dexter Area Regi	12/17/2012	7:00 p.m.	Webster Township Hall	http://www.ewashatenaw.org/	Jim Carson
Dexter Village Parks Commission	12/18/2012	7:00 p.m.	Village Offices	http://www.villageofdexter.org	Joe Semifero
Dexter Township Board	12/18/2012	7:00 p.m.	Dexter Township Hall	http://www.twp-dexter.org/	
Webster Township Board	12/18/2012	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	
Washtenaw Area Transportation Study-Policy	12/19/2012	9:30 a.m.	Scio Township Hall	http://www.miwaits.org/	Jim Carson
Webster Township Planning	12/19/2012	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	
Dexter Area Fire Board	12/20/2012	6:00 p.m.	Dexter Township Hall	http://dexterareafire.org/	Ray Tell/Jim Seita
Dexter Downtown Development Authority	12/20/2012	7:30 a.m.	Senior Center	http://www.villageofdexter.org	Shawn Keough
Dexter Village Council	12/26/2012	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	

AGENDA 12-10-12
ITEM H-1

Due to the possibility of cancellations please verify the meeting date with the listed
website or the Village Representative

AGENDA 12-10-12
ITEM H-2

Month	Name of Group	Dates	Number Approved	Approval Date	Locations	Name of Group	Dates	Number Approved	Approval Date	Locations
January	St. Andrews - Blood Drive	1/29-1/30	2-28" x 24"	1/29/2011	8, 22	St. James - Concert	6/10-6/24	5-18" x 24"	6/4/2012	1, 2, 4, 10, 44
	Friends of the Library - Book Sale	1/5-1/7	5-18" x 24"	1/12/2011	1, 4, 16, 19, 20	Boy Scouts - Rummage Sale	6/20-6/23	2-4" x 4"	5/30/2012	1, 5
	K of C - Quarter Mania	1/9-1/20	5-18" x 24"	1/6/2012	1, 2, 4, 5, 10	Community Orchestra - Concert	6/1-6/15	2-3" x 4"	3/2/2012	5, 9
	Encore - Intermittent	1/15-2/26	2-36" x 24"	1/31/2011	15, 16					
February	Mill Creek - Blood Drive	1/16-1/30	2-18" x 24"	1/20/2012	21	St. Joseph - Flea Market	7/2-7/16	4-18" x 24"	7/2/2012	1, 2, 4, 5, 10
	K of C - Rummage Sale	1/29-2/5	5-18" x 24"	1/6/2012	1, 2, 4, 5, 10	St. Joseph - Parish Festival	7/9-7/23	4-18" x 24"	7/9/2012	1, 2, 4, 10
	St. Andrew's - Monthly Dinner	1/27-2/2	1-36" x 24"	1/23/2012	8	Peace Lutheran - Bible School	7/10-7/24	1-24" x 30"	7/10/2012	1
	Friends of the Library - Book Sale	2/2-2/4	5-18" x 24"	1/23/2012	8					
March	Dexter High Drama Club - Play	2/1-2/12	2-2" x 4"	1/23/2012	1, 4, 16, 19, 20	St. Andrew's - Ice Cream Social	7/20-8/3	5-18" x 24"	7/12/2012	1, 4, 5, 10, 22
	Little League - Registration	2/9-2/22	5-18" x 24"	2/9/2012	1, 3	Touchdown Club - Golf Outing	7/19-8/3	5-18" x 24"	7/19/2012	1, 5, 21, 44, 45
	Varsity Hockey Team - Skate	2/10-2/18	3-18" x 24"	2/1/2012	1, 46	Family Fun Day - Fundraiser	7/30-8/13	5-18" x 24"	7/30/2012	1, 2, 4, 5, 10
	Community Band - Concert	2/13-2/26	1-18" x 24"	2/1/2012	1, 3, 5	Friends of the Library - Book Sale	8/9-8/11	5-18" x 24"	11/22/2011	1, 4, 16, 19, 20
April	St. Andrew's - Monthly Dinner	2/24-3/1	1-36" x 24"	1/23/2012	8	Encore Theatre - Intermittent	7/12-8/12	2-36" x 24"	1/31/2011	15
	Friends of the Library - Book Sale	3/1-3/3	5-18" x 24"	1/22/2011	1, 4, 16, 19, 20	Historical Society - Quilt Show	8/1-8/13	1-18" x 24"	7/30/2012	1, 9, 44
	Historical Society - Art Fair	3/3-3/17	5-18" x 24"	2/9/2012	1, 2, 4, 10, 5	St. James - Chicken BBQ	8/1-8/11	2-2" x 2"	8/7/2012	1, 5
	Community Orchestra - Concert	3/7-3/18	2-3" x 4"	3/2/2012	5, 9	Peck 477 - Summer Picnic	8/13-8/14	3-18" x 24"	8/13/2012	1, 4, 5
May	Civil War Days - Volunteer Reenactment	3/16-3/26	5-18" x 24"	3/15/2012	1, 2, 4, 5, 10	St. Andrew's - Monthly Dinner	8/3-8/16	1-36" x 24"	1/23/2012	8
	Peace Lutheran - Easter Egg Hunt	3/22-3/31	1-24" x 30"	3/22/2012	1	Community Orchestra - Fundraiser	9/9-9/24	5-18" x 24"	8/16/2012	1, 4, 5, 9, 44
	Knights of Columbus - Quarter Mania	3/26-3/30	5-18" x 24"	3/26/2012	1, 2, 4, 5, 10	Dexter Touchdown Club - BBQ	9/15-9/22	5-18" x 24"	9/14/2012	1, 2, 4, 5, 10
	Comexions - Easter Egg Hunt	3/26-4/8	1-3" x 5"	3/14/2012	9	United Methodist - Rummage Sale	9/17-9/30	3-18" x 24"	4/9/2012	1, 2, 4, 5, 10
June	Village - Easter Egg Hunt	4/3-4/7	1-2" x 4"	4/3/2012	44	St. Andrew's - Blood Drive	9/17-9/24	2-28" x 22"	9/17/2012	8 (2)
	Friends of the Library - Book Sale	4/5-4/7	5-18" x 24"	1/22/2011	1, 4, 16, 19, 20	St. Andrew's - Monthly Dinner	9/28-10/4	1-36" x 24"	1/23/2012	8
	St. Andrews - Blood Drive	4/2-4/16	2-28" x 22"	9/2/2011	8, 22	Apple Daze	9/24-10/7	5-18" x 24"	9/17/2012	1, 2, 4, 5, 44
	St. Andrew's - Monthly Dinner	4/6-4/12	1-36" x 24"	1/23/2012	8	Friends of the Library - Book Sale	10/4-10/6	5-18" x 24"	11/22/2011	1, 4, 16, 19, 20
July	Community Band - Concert	4/16-4/29	1-18" x 24"	2/1/2012	1, 3, 5	St. Andrew's - Sauerkraut Supper	10/5-10/18	5-18" x 24"	9/17/2012	1, 2, 4, 5, 14
	United Methodist - Rummage Sale	4/16-4/29	3-18" x 24"	4/9/2012	1, 2, 4, 5, 10	Encore - Intermittent	9/27-10/21	2-36" x 24"	1/31/2011	15, 16
	Dexter Drama Club - Musical	4/23-4/30	1-2" x 4"	4/23/2012	7, 3	Community Players - Play	10/5-10/28	2-36" x 48"	9/19/2012	5, 14
	Village - Arbor Day/Release	4/27-5/3	5-18" x 24"	4/26/2012	44	Dexter High Drama - Play	10/22-10/26	2-3" x 3"	10/22/2012	1, 10
August	Peace Lutheran - Family Fun Day	4/29-5/7	1-24" x 30"	4/19/2012	44	St. Andrew's - Monthly Dinner	10/28-11/1	1-36" x 24"	1/23/2012	8
	St. Andrew's - Monthly Dinner	4/27-5/3	1-36" x 24"	1/23/2012	8	Westing Club - Registration	10/22-11/5	5-18" x 24"	10/15/2012	1, 4, 5, 10, 44
	St. Joseph - Plant Sale	5/5-5/19	5-18" x 24"	4/19/2012	1, 2, 4, 4, 5, 10	United Methodist - Craft Show	10/25-11/4	5-18" x 24"	10/22/2012	1, 2, 5, 10, 44
	Community Orchestra - Concert	5/9-5/20	2-3" x 4"	3/2/2012	5, 9	Community Orchestra - Concert	10/28-11/4	2-3" x 4"	10/24/2012	1, 2, 3, 4, 5, 9
September	Relay for Life	5/14-5/20	5-18" x 24"	5/9/2012	2, 4, 5, 10, 21	Community Band - Concert	10/28-11/11	1-18" x 24"	10/24/2012	1, 3, 5
	Historical Society - Dinner	5/11-5/27	5-18" x 24"	5/1/2012	1, 2, 4, 5, 10	Friends of the Library - Book Sale	11/1-11/3	5-18" x 24"	11/22/2011	1, 4, 16, 19, 20
	Young People's Theater - Play	5/19-5/22	1-18" x 24"	5/17/2012	44	American Legion - Craft Show	11/4-11/19	5-18" x 24"	8/27/2012	1, 2, 4, 5, 10
	K of C - Chicken Broil	5/18-5/26	5-18" x 24"	5/17/2012	1, 2, 4, 5, 44	St. Andrew's - Monthly Dinner	11/1-11/3	5-18" x 24"	11/22/2011	1, 4, 16, 19, 20
October	Dexter Lacrosse - Playoffs	5/23-5/26	5-18" x 24"	5/23/2012	1, 2, 4, 44, 3	Encore - Intermittent	11/19-12/23	2-36" x 24"	1/31/2011	15, 16
	Historical Society - Civil War Days	5/21-5/4	2-4" x 4"	5/21/2012	1, 5	Friends of the Library - Book Sale	11/30-12/6	1-36" x 24"	1/23/2012	8
	Senior Center - Ice Cream Social	5/25-6/3	5-18" x 24"	5/2/2012	1, 2, 4, 5, 44	Dexter Lions - Tree Sale	11/23-12/22	2-3" x 4"	8/7/2012	1, 10, 7
	Friends of the Library - Book Sale	5/31-6/2	5-18" x 24"	1/22/2011	1, 4, 16, 19, 20	Community Band - Concert	11/25-12/9	1-18" x 24"	10/24/2012	1, 3, 5
November	Historical Society - Civil War Days	5/31-6/11	5-18" x 24"	5/30/2012	1, 2, 4, 5, 10	Wrestling Club - Registration	11/28-12/12	5-18" x 24"	11/13/2012	1, 4, 5, 10, 44
	Dexter Soccer Club - Registration	6/2-5/17	5-18" x 24"	5/2/2012	2, 4, 5, 10, 44	Community Orchestra - Concert	12/7-12/16	2-3" x 4"	10/24/2012	1, 4, 5, 9
	St. Andrews - Rummage Sale	5/25-6/8	5-18" x 24"	5/18/2012	1, 2, 4, 5, 9, 36					
	Location Listing:									

Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Comerston, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy, 26 - Warner Creek Park Drive, 27 - Dexter Flowers, 28 - Terry B's, 29-7795 Ann Arbor St. 30 - 7915 Fourth, 31 - 3521 Dan Hopy, 32 - Wyllie, 33 - Lions Park, 34 - Dexter Crossing Entrance, 35 - Dan Hopy/Dexter Ann Arbor, 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad, 43 - 3rd/Dover, 44 - Rymar/Dexter Ann Arbor, 45 - Meadowview/Dexter Ann Arbor, 46 - Ice Run

* - Dexter Farmers Market will place up to 5 signs on Saturday and Tuesday to advertise for the market.



AGENDA 12-10-12
ITEM H-3

November 16, 2012

Donna Dettling, Manager
Village of Dexter
8140 Main St.
Dexter, MI 48130

RE: Important Information – Price Changes

Dear Ms. Dettling:

As part of our commitment to provide customers in Dexter with the best entertainment and communications experience, we continue to invest in making our services even better. Here are some highlights of the many services available to our customers, as well as some of the improvements we've made in the past year:

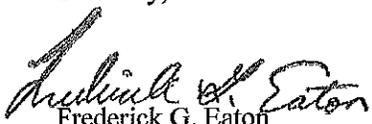
- XFINITY On Demand™ – with thousands of top shows, hit movies and more—with 90% FREE.
- We now offer many free help and how-to videos. Customers may visit www.youtube.com/xfinity to learn how to program a remote control or DVR, manage parental controls, sign up for paperless billing, and so much more.
- We've improved our online experience. Visit our new and improved website at www.comcast.com/myaccount, where customers can login or set up a user name. Through the website, customers can managed account preferences, equipment settings, pay their bill, manage appointments and get help whenever they need it. Customers can also watch favorite programs online, set their DVR, and add favorite shows to their queue. Customers can also use our mobile site at m.comcast.com from a smartphone to manage appointments, check their balance, and receive text alerts.

Of course, we back up our services with the Comcast Customer Guarantee. We promise to provide a consistently superior experience, including 24/7 customer service, two-hour appointment windows and on-time arrival—or we'll credit the customer \$20 or give them a free premium channel for three months.

While we continue to make these and other investments, we periodically need to adjust prices due to increases we incur in programming and other business costs. Starting January 1, 2013, new prices will apply to select* Video services and equipment as indicated in the attachment.

As always, if you should have any questions or concerns regarding this matter, or any matter, please feel free to contact me at 734-254-1888.

Sincerely,


Frederick G. Eaton
Government Affairs Manager
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170

**If a customer is currently receiving services on a promotional basis, under a minimum term agreement associated with a specific rate, or in the guaranteed period of one of our SurePrice™ plans, the prices for those specific services will not be affected during the applicable period.*

Schedule of video-related price changes; effective January 1, 2013 (Michigan)

<u>VIDEO, INSTALLATION and OTHER ONE-TIME FEES</u> <u>(Monthly unless noted otherwise)</u>	<u>CURRENT PRICE</u>	<u>NEW PRICE</u>
Limited Basic Service	\$20.49	\$21.95
Digital Starter Package (includes Limited Basic, additional digital channels, access to Pay-Per-View and On Demand programming and Music Choice.)	\$64.25	\$67.25
Digital Preferred Package (includes Digital Starter, additional digital channels, Encore, access to Pay-Per-View and On Demand programming and Music Choice)	\$82.20	\$85.20
Digital Preferred Package with 1 Premium (includes Digital Preferred and choice of 1 premium: HBO, Showtime, Starz, Cinemax or The Movie Channel)	\$100.99	\$103.99
Digital Preferred Package with 2 Premiums (includes Digital Preferred, HBO and choice of Showtime, Starz, Cinemax or The Movie Channel)	\$112.49	\$115.49
Digital Preferred Plus Package (includes Digital Preferred, HBO, Showtime and Starz)	\$118.49	\$123.49
Digital Premier Package (includes Digital Preferred, HBO, Showtime, Starz and Cinemax)	\$125.49	\$130.49
Digital Premier Package with Sports Entertainment Package (includes Digital Preferred, HBO, Showtime, Starz, Cinemax and Sports Entertainment Pack)	\$135.44	\$140.44
Digital Economy with Additional Product	\$29.95	\$34.95
MultiLatino Plus (includes Limited Basic and MultiLatino)	\$29.95	\$31.95
MultiLatino Extra (includes Digital Economy and MultiLatino)	\$39.95	\$41.95
MultiLatino Max (includes MultiLatino Extra and additional digital channels, access to Pay-Per-View and On Demand programming)	\$59.95	\$61.95
MultiLatino Ultra (includes MultiLatino Max and additional digital channels)	\$76.90	\$78.90
Digital Adapter Additional Outlet Service**	-	\$1.99
HD DVR Service	\$7.00	\$8.00
Other Install - Upgrade/Downgrade (one-time charge)	\$5.00	\$2.99
Self-Install Kit (Service Center Pick Up) (one-time charge)	\$10.00	\$15.00

<u>TRIPLE PLAY PACKAGES (Monthly)</u>	<u>CURRENT PRICE</u>	<u>NEW PRICE</u>
Economy Triple Play*	\$84.85	\$89.95
Economy Starter*	\$119.15	\$122.15
TP3.0 Value Plus*	\$134.15	\$137.15
TP3.0 Starter*	\$149.95	\$154.95
TP3.0 Preferred with Blast!*	\$179.95	\$184.95
TP3.0 Premier with Blast!*	\$209.95	\$214.95
Starter XF Triple Play	\$139.95	\$144.95
Preferred XF Triple Play	\$149.95	\$154.95
HD Preferred XF Triple Play	\$159.95	\$164.95
HD Preferred Plus XF Triple Play with Blast!	\$179.95	\$184.95
HD Premier XF Triple Play with Blast!	\$209.95	\$214.95
HD Compete XF Triple Play with Blast!	\$239.95	\$244.95

<u>MULTILATINO PAQUETE TRIPLE PACKAGES</u> <u>(Monthly)</u>	<u>CURRENT PRICE</u>	<u>NEW PRICE</u>
MultiLatino Max Paquete Triple	\$139.95	\$144.95
MultiLatino Ultra Paquete Triple	\$149.95	\$154.95
MultiLatino Ultra HD Paquete Triple	\$159.95	\$164.95
MultiLatino Ultra HD Plus Paquete Triple	\$179.95	\$184.95
MultiLatino Total HD Paquete Triple	\$209.95	\$214.95

*No longer available for sale. **Not available to customers with Limited Basic

Subscription to Limited Basic is required to receive any other level of service. Certain services are available separately or as a part of other levels of service. Unless otherwise specified, prices shown are the monthly charge for residential service only and do not include federal, state and local taxes, FCC user and franchise fees or Regulatory Recovery fees or other related costs. Prices, services and features are subject to change. Not all services are available in all areas.

Donna Dettling

From: Jim Carson <jcarson@villageofdexter.org>
Sent: Wednesday, December 05, 2012 10:40 AM
To: Donna Dettling; Courtney Nicholls; Shawn Keough
Cc: Jim Carson
Subject: Fw: Fw: Fluoridation Harmful, Ineffective & Wa\$teful, studies show

I would like to have this correspondence included under communications in a council packet. It's probably too late for the meeting on the 10th, unless we could add it under approval of the agenda. Could this correspondence be placed on the table to be added? The recent heavy stream of anti-fluoridation information that councilmembers have been receiving almost daily for the last week prompted me contact Dr. Kolb. I think that his comments should be shared with all council and staff.

Could the Village provide the same water test information that the county would charge our residents \$20.00 to obtain?

Thanks,
Jim

----- Original Message -----

From: Brent Kolb
To: Jim Carson
Sent: Tuesday, December 04, 2012 1:16 PM
Subject: Re: Fw: Fluoridation Harmful, Ineffective & Wa\$teful, studies show

Jim,

Great to hear from you and thank you for consulting me on this issue.

There are many factors to consider regarding fluoride and it's effects on teeth and overall health. In addition, there are countless studies that demonstrate that fluoride, when used at the appropriate levels, is helpful for the teeth and not harmful to the body.

As health care professionals, we need to use evidenced-based decision making ... which means we use the best "science" (or evidence) available and mesh that with what's best for the patient (since everyone is different and unique).

For residents who are concerned about the safety and efficacy of fluoride levels in the village water, I would encourage them to do the following:

- 1) have their drinking water tested (can be done for less than \$20 by the county)
- 2) take the water test results to their family doctor, pediatrician, or dentist and discuss their concerns.

For reference on American Dental Association and American Pediatric Associations' stance on water fluoridation, please refer to the following websites:

http://gsa.ada.org/search?q=fluoride&searchButton.x=0&searchButton.y=0&site=ADAorg_Collection&client=ADAFrontEnd&proxystylesheet=ADAFrontEnd&output=xml_no_dtd

<http://www.aap.org/en-us/search/pages/results.aspx?k=fluoride>

If there is anything else I can help with, please feel free to contact me anytime.
Best,

Brent Kolb, DDS
Dexter Family Dentistry, P.C.

On Tue, Dec 4, 2012 at 11:01 AM, Jim Carson <jcarson@villageofdexter.org> wrote:

Good Morning Dr. Kolb,

We have been getting inundated with information regarding adding fluoride to our Village water. I've forwarded one such correspondence for you to look at. I was wondering if you could provide your opinion as to the value of this information that is being sent to us. Please don't spend alot of your time on this, just wondering what your thoughts might be. I will share your comments with Village Council and Staff.

Thanks and have a good day!

Jim Carson

Donna Dettling

From: Mona Auerbach <auerbacm@dexterschools.org>
Sent: Wednesday, December 05, 2012 12:22 PM
To: Abby Goldberg; Donna Dettling; skeough@wadetrim.com
Subject: Invitation - Superintendent Input Session

Dear Abby, Donna & Shawn -

The Dexter Community Schools Board of Education has secured the services of the Michigan Leadership Institute to assist the Board with the selection of the district's next Superintendent of Schools. This most important decision will be made by the Board of Education. However, the Board of Education is seeking input from stakeholders across the district.

Representatives of the Michigan Leadership Institute will be in the district on Wednesday, December 19, 2012 to gather input regarding desired attributes the next Superintendent should be able to demonstrate. You are invited to be part of this activity. A specific time has been reserved for you and other members of your organization to meet with a representative of the Michigan Leadership Institute to provide your input. The time that has been reserved for you as business and/or community members is 6:30 - 7:30 p.m. This input session will be held in the Creekside Intermediate School media center.

Thank you in advance for your willingness to participate in this very important part of the superintendent selection process.

P.S. I am sending this invitation to you guys so that you can "advertise" throughout the business community. Please let me know if you have any questions. I can be reached at 734-424-4102 (direct line). Thanks so much...Mona

--

Mona Auerbach
Director, Office Management Services

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org

Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: December 5, 2012
Re: Assistant Village Manager &
Village Manager Report - Meeting of December 10, 2012

1. Meeting Review:
 - November 15th – DDA Meeting
 - November 15th – Sludge Project Progress Meeting Item #5
 - November 15th – OHM Project Update Meeting
 - November 28th - Farmer's Market/Community Garden Committee
 - November 30th – Community/Economic Development Seminar in Lansing
 - December 3rd – Meet with potential Garden Coordinators-Todd & Olga Austin
 - December 3rd – Planning Commission Meeting
 - December 4th – Meet with Patrick Greve of Waste Management
 - December 5th – MS4 Stormwater Permit Workshop for new Application
 - December 5th – WATS Long Range Plan
2. Upcoming Meeting Review:
 - December 6th – Scio Township re: property S. Dexter Fastener
 - December 10th – DEQ Workshop MS4 Permit Application
3. 8050 Main Update. Hotel Hickman BBQ has been wildly successful with their Grand Opening. The covered wagon in the ROW has really helped to draw in new customers as well as let their loyal customers know they're still in business. I'd like to approve the wagon for through the holiday with a Santa wearing a cowboy hat and Christmas lights. However, I wanted give council a heads up before I approved another ROW permit for the wagon in the green space out front. The time limitation would be through the New Year Holiday.
4. NASCAR Green. The trees have been planted and the project is complete.
5. Sludge Project Progress. I have attached an update on the Sludge Project changes that were summarized in a discussion item on the October 22, 2012. An updated worksheet showing the recommended changes and associated costs is attached.
6. Koback Settlement. The settlement offer was filed with the Court on November 28, 2012.
7. Farmers Market Vendor Dinner. The Farmers Market vendor dinner was successful with 25 people in attendance. We discussed continuing the use of Bridge Cards next season in light of the fact that it was not used in 2012. One of the vendors volunteered to staff the machine each week and the vendors were generally in support of increasing advertising

and giving it another year. We discussed having a training session over the winter with our new Farmers Market Committee member, Ken Gurney, to discuss marketing tips for the vendors to use to market their businesses and the market as a whole.

8. Ice Rink in Monument Park. The Ice Rink will be installed the week of December 10, 2012.
9. Audit Update. Village Auditor Rana Emmons will have the audit completed and filed by December 21, 2012. She will be attending the January 28, 2013 Council meeting to present her findings.
10. Winter Road Maintenance Flyer. The attached winter road maintenance flyer will be mailed to every address in the village in mid-December.
11. Bee Keeping Request. Brian Koval asked that council discuss bee keeping at the Community Garden. I have attached the Ordinance that was adopted in 2010, which is the last time Council discussed this topic.
12. Personal Property Tax. Attached is the most recent information from the Michigan Municipal League regarding the elimination of the Personal Property Tax. Hearings are currently being held on this issue. Also included is a document that shows the amount of revenue the Village currently receives from the Personal Property Tax.
13. Arts, Culture & Heritage Committee. The Arts, Culture & Heritage Committee met on December 5, 2012. Paul Cousins asked for the Committees support to begin the selection process for a fish sculpture/mobile for Mill Creek Park. The piece is currently available from the same gallery that sold the Village the Great Blue Heron. The Committee was supportive of the idea. We plan to schedule a Selection Committee meeting early in the New Year. The ACH Committee has approximately \$5,500 remaining in its fiscal year 12-13 budget. Paul Cousins also raised the issue of the signage at LaFontaine. He feels that the location of the sign at the corner of Dexter Ann Arbor and Ryan conflicts with the location of the art pad that was used to fulfill the aesthetic feature requirement of the site plan. He requested and the Committee supported sending a letter regarding this issue to staff, Council and the Planning Commission. Lynn Babcock is a member of the Ann Arbor Bicycle Touring Society and they are interested in potentially providing a bicycle sculpture or funding for a bicycle sculpture for display in the Village. She is going to go back to the Society to confirm their commitment and report back to the Committee.
14. NPDES-Application. Attached is the new Pollution Discharge Elimination System (NPDES) Permit that covers the Village's discharge of stormwater to surface waters. This application is due in April 2013. I attended a workshop to review the permit at the Huron River Watershed Council on December 5th. I will be attending a workshop put on by the DEQ on December 10th to assist in application planning.
15. 2013 Local Street Fund Project Estimates. Staff and OHM need additional time to put together the estimates for the potential 2013 local street fund project. This item will be back on the agenda on January 14, 2013.

16. Transportation Economic Development Fund Grant Request. Back in June of 2012 staff submitted a grant request to this funding source to complete Central Street from Second to Fifth. The grant request asked for \$200,000 in funding to complete the block from Second to Third which is on the truck route and showed the rest of the project being completed by the Village and STPU funds. The grant administrator said that the project was not scoring high because it contained roadway not on the truck route. He suggested that we remove Central from Third to Fifth and add Third Street from Broad to Central to the project since that stretch of truck route is in poor condition. Staff explained that Third Street is not a federal aid eligible roadway, which was why it wasn't included in the request. He suggested we resubmit an application for just the block of Central Street from Second to Third. He requested that we do this as soon as possible but by December 11th at the latest. Staff will be resubmitting in hopes that we score high enough to receive this funding in FY 2014. It could be possible to bid this project along with the Ann Arbor Street STPU project in 2014.

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092
5614

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Phone (734)426-8303 Fax (734)426-

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: December 10, 2012
Re: SRF Sludge Handling Improvements
Post-Bid Project Changes

Attached is an updated worksheet from OHM for the Post-Bid Sludge Project changes. As a reminder we have an approved State Revolving Fund Loan in the amount of \$3.3 million for this project, which includes about \$200,000 in contingencies.

We have approved items A-1, B-4, B-5 and C for a total of \$125,884 in change orders. With the revision of the Helical Pier and the associated savings of \$24,900, the total approved contract costs on Change Order #2 are \$100,984. Previously approved contract reductions in the amount of \$115,400 helped us keep our contingency in tack for pending items from the current list as well as other items that may come up over next year (substantial completion 12-2013).

Staff recognized the challenge to prioritize and maximize the use of the contingencies throughout this project as well as earmark current available revenue in the Sewer Fund to cover items that maybe in excess of the contingency. At this time we do not believe it will necessary to tap into reserves.

Dexter Sludge Handling System Project
 0130-11-0071
 November 19, 2012



Post-Bid project changes

Proposal Request	Description	Shmina Prop Cost	Comments
A-1	Revise Raw Sludge Waste Pipe	\$ 9,335.00	Proceed, 10/12/2012, Price Revised 11-9, Change Order #2
A-2	Add 6" line between Mixing Pumps	\$ 7,892.00	Revised 11-9, under review 11/12
A-3	Add 6" line from Mixing Pumps to Secondary Tank	\$ 7,218.00	Under review 11/12
B-1	45-deg bend to Sec Tank Discharge	\$ 3,205.00	Rev 11-9, Decided not to include 11/12
B-2	Add 6" line from Raw Sludge Pumps to Sec Tank	\$ 24,001.00	Rev 11-9, under review 11/12
B-3	Add "Scumbuster" Line/Nozzle	\$ 16,191.00	Rev 11-9, Decided not to include, 11/12
B-4	Add "Foambuster" Line/Nozzle	\$ 26,831.00	Decided to proceed, 11/12, Change Order #2
B-5	Add VFDs to Mixing Pumps	\$ 15,080.00	Decided to proceed, 11/12, Change Order #2
B-6	Add Flared fitting to Influent of Overflow Box	\$ 3,774.00	Decided not to include, 11/12
B-7	Raise Corbels in Sec Tank	\$ 7,649.00	Decided not to include, 11/12
C	Add 400mbh DG Boiler, delete dual-fuel option	\$ 74,638.00	Rev 11-5, Recommended
D	Add manhole at 6" Sludge line & 8" Sewer Line		pending
E	Increase Size of Overflow Pipe to 10 or 12 inch		pending
	Revise Deep-Foundation System to Helical Pier	\$ (24,900.00)	Recommended, approved 10/22
	Revise Valves on Sludge Lines		Not Recommended, rejected 11/1
Total Approved		\$ 100,984.00	
Total Pending		\$ 39,111.00	
Total Rejected		\$ 30,819.00	
Contract Summary			
Original Bid			
Change Order 1	Delete Cover Welds/Plates, RA5 Pumps, Suc. Dampners	\$ 2,867,000.00	
Change Order 2	Approved items from above	\$ (115,400.00)	
		\$ 100,984.00	
Current Total		\$ 2,852,584.00	

Village of Dexter Winter Road Maintenance

WINTER MAINTENANCE

Winter road maintenance is a top priority for the Village of Dexter.

The Village employs four Department of Public Works employees who are heavy equipment operators and responsible for snow plowing duties.

The Village is responsible for clearing approximately 18 miles of roadway.

Village snow plow operations begin when the Department of Public Works receives notification from the Washtenaw County Sheriff that the roads are experiencing a build-up of snow or ice.

ROAD PRIORITIES

Generally, snow will be removed/roads will be salted in the following priority order:

- Main Roads (Central, Baker, Main, Broad)
- Local Streets
- Alleys
- Parking Lots

SAFETY FIRST

Exercise extreme caution during inclement weather. If you must drive, carefully monitor weather advisories, give fellow drivers extra room and slow down.

WINTER MAINTENANCE FACTS

The Village spends approximately \$120,000 per year on winter maintenance.

As temperatures fall to 10-20 degrees, the action of salt (which lowers the freezing temperature of water) takes longer to work.

Sand is used on unpaved roads and sometimes on paved roads during extremely cold temperatures, when salt is less effective. Sand may provide better traction, but it doesn't melt snow and ice.

aren't secure, they will likely be damaged due to the force of the snow thrown from the snowplow. Mailboxes struck by the plow directly will be replaced. Those damaged by the weight of the snow will not.

✿ Dig out fire hydrants so that they are accessible by the Fire Department at all times. Private snow removal companies should be reminded not to plow snow in front of the hydrants.

✿ Remove the snow from around your mailbox and at the end of your driveway after the plow comes by.

✿ Remove snow from sidewalks within 48 hours of snow cessation in residential areas and within 4 hours of snow cessation or the start of business in commercial areas.

✿ Keep all snow removed from sidewalks and driveways on your property. Snow should not be plowed or shoveled onto surrounding properties, common areas, or into the street.

WHAT YOU CAN DO

While the Village of Dexter is performing winter road maintenance there are also some things home owners and business owners can do to help the Village provide the best service possible. These include:

- ✿ Remove vehicles from roads and public parking areas during and after winter storms. Vehicles left in the street while plowing is underway can be towed when they pose a safety concern. Parking in your driveway prevents cars from being plowed in and allows the entire roadway to be cleared.
- ✿ Before winter starts, check your mailbox and post to ensure they are secure. If the mailbox and post

VILLAGE OF DEXTER

VILLAGE COUNCIL

Shawn Keough

President

Ray Tell

President Pro-Tem

Jim Carson

Trustee

Paul Cousins

Trustee

Donna Fisher

Trustee

Julie Knight

Trustee

Joe Semifero

Trustee

ADMINISTRATION

Donna Detling

Village Manager

Courtney Nicholls

Assistant Village Manager

Marie Sherry, CPFA

Finance Director / Treasurer

Allison Bishop, AICP

Community Development Manager

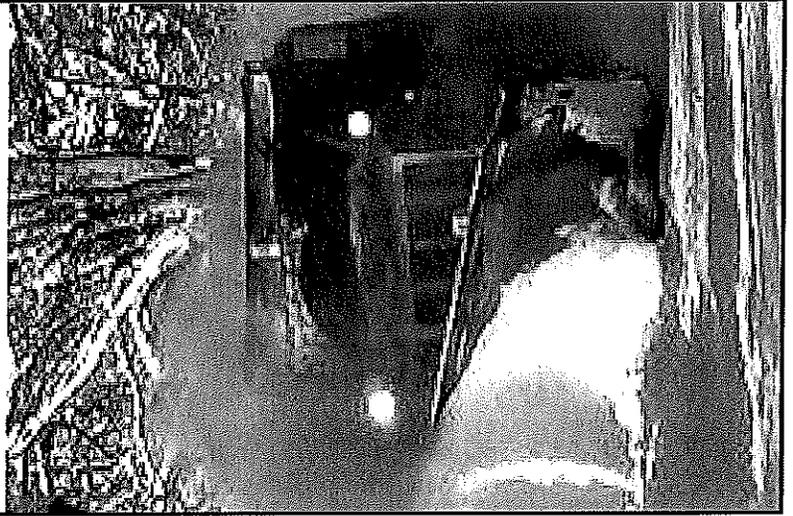
Dan Schlaff

Public Services Superintendent

Kurt Augustine

Streets Foreman

Winter Road Maintenance



Village of Dexter
8140 Main St
Dexter MI 48130

PRESORTED
STANDARD
U.S. POSTAGE
PAID
PERMIT NO. 100
DEXTER MICHIGAN

QUESTIONS OR COMMENTS?

CONTACT US AT:

8123 Main

Dexter • MI • 48130

Phone: 734-426-8303

Fax: 734-426-5614

E-mail:

cnicholls@villageofdexter.org

Office Hours: 9:00 a.m. to 5:00 p.m.

**VILLAGE OF DEXTER
WASHTENAW COUNTY, MICHIGAN
ORDINANCE #2010-04**

**AN ORDINANCE TO AMEND CHAPTER 10, ARTICLE I, ANIMALS AND
ARTICLE II, DOGS, OF THE VILLAGE OF DEXTER CODE OF
ORDINANCES.**

ARTICLE I. ANIMALS*

Sec. 10-1. Municipal civil infraction.

Any person who violates any provision of this article shall be responsible for a civil infraction, subject to payment of a civil fine as set forth in section 22-38. Repeat offenses under this article shall be subject to increased fines as set forth in section 22-38.

Sec. 10-2. Domestic animals and fowl.

- (1) No person shall keep or house any animals or domestic fowl within the Village limits except dogs, cats, rabbits, canaries or small animals commonly classified as pets which are customarily housed inside dwellings as household pets.
- (2) Subsection (1) shall not apply to animals or fowl that are kept or housed at Village parks facilities for exhibition.

Sec. 10-3. Other.

- 
- (1) Bees. Bee keeping, bee hives or apiary's are prohibited in the village limits.

Nothing in this ordinance shall prohibit the Village or a third party from bringing a nuisance action based on the keeping of animals.

ARTICLE II. DOGS*

***State law references:** Regulations pertaining to dogs, MCL 287.261 et seq.

Sec. 10-31. Municipal civil infraction.

Any person who violates any provision of this article shall be responsible for a civil infraction, subject to payment of a civil fine as set forth in section 22-38. Repeat offenses under this article shall be subject to increased fines as set forth in section 22-38.

Sec. 10-32. Definitions.

For the purpose of this chapter, the following terms shall have the following meanings respectively designated for each:

- (1) *Animal Control Officer.* Any Police Officer or County designate provided that such persons meet the qualifications specified by Act 339, Public Acts of 1919, as amended.
- (2) *Dangerous animal.* An animal which has bitten a person so as to draw blood or caused a person broken bones or which has repeatedly attacked, chased or menaced any person or damaged the property (including animals) of persons other than the owner. An animal shall not be considered dangerous solely because it has bitten or attacked a person

or any animal attacking its owner or its owner's family nor shall an animal be considered dangerous if it bites or injures a person who has, without justification, provoked it by attacking it or its young.

(3) *Own*. To have possession or a right of property in an animal or to permit a dog or cat to remain on or about one's premises 10 days or more.

(4) *Under reasonable control*. A dog which is:

- (a) Secured by a leash held by the owner or the owner's agent;
- (b) Secured by a leash which is attached to a stationary object and attended by the owner or the owner's agent; or
- (c) On the premises of the owner or confined in a vehicle.

(5) *Vicious animal*. An animal which:

- (a) Has killed a person or caused a person serious bodily injury, including, but not limited to, injuries resulting in hospital confinement or reconstructive surgery.
- (b) Is owned, possessed, harbored or trained for the purpose of animal fighting.
- (c) Repeatedly bites or in any way injures people.

Sec. 10-33. License, tag required for dogs six months old.

No person shall own any dog six months old or over, unless the dog is licensed pursuant to Public Act No. 339 of 1919 (MCL 287.261 et seq.) or own any dog six months old or over, that does not at all times wear a collar with a tag approved by the director of agriculture, attached as provided in Public Act No. 339 of 1919 (MCL 287.267), except when such dog is engaged in lawful hunting accompanied by its lawful owner or custodian; or for any person except the owner or authorized agent, to remove any license tag from a dog.

State law references: Dog license required, MCL 287.262; dog license tag kept on dog, MCL 287.267.

Sec. 10-34. Female dogs in heat; straying dogs prohibited.

It shall be a violation for any owner:

- (1) Of any female dog to permit the female dog to go beyond the premises of such owner when she is in heat, unless the female dog is held properly in leash;
- (2) Of any dog, except working dogs such as leader dogs, guard dogs, farm dogs, hunting dogs, and other such dogs, when accompanied by their owner or his authorized agent, while actively engaged in activities for which such dogs are trained, to stray, unless held properly in leash.

State law references: Similar provisions, MCL 287.262.

Sec. 10-35. Impoundment.

(a) If it is brought to the attention of the village or the law enforcement officer that a dog has strayed in violation of this section, the law enforcement officer shall issue a violation notice to the owner of any such dog and impound such dog.

(b) If it is necessary to impound a dog, it shall be taken to the Humane Society of Huron Valley.

(c) If a village law enforcement officer, pursuant to this section impounds a stray dog or an unlicensed dog, the owner or authorized agent of such dog shall be so informed. Such owner or authorized agent shall be required to pay the fees of impounding such dog, which fees shall include, but not be limited to, the actual expense of taking the dog into custody, transporting the dog to the location of impoundment, feeding, and caring for the dog during the period of confinement.

(d) The payment of impoundment and confinement costs shall not constitute a fine nor penalty but shall be in addition to any fine or penalty prescribed by law.

State law references: Authority to impound animals at large, MCL 67.3.

Sec. 10-36. Noisy dogs.

It shall be a violation for an owner to harbor or keep within the village a dog which by loud and frequent barking, yelping, growling or other noise causes material disturbance, or discomfort to persons in their reasonable use and enjoyment of premises thereabout. After 10:00 p.m. and before 7:00 a.m., animal noises audible beyond the property line of the property where the animal is located are presumed to be an annoyance and disturbance and are presumed to constitute a noise nuisance.

Cross references: Public nuisances, § 18-31 et seq.; noise, § 18-61 et seq.

Sec. 10-37. Dog waste.

The owner of a dog shall not permit or enable his dog to discharge its feces on property other than that of its owner unless the dog owner removes and disposes of such feces immediately. In addition to any other available enforcement or abatement mechanism provided by state or local law, violation of this section is a civil infraction and carries a maximum fine of \$50.00.

Sec. 10-38. Pet Ownership.

(1) Pet ownership of certain animals expressly owned by any residents shall be permitted in residential districts and shall include:

A. Small animals (legal, nonprotected species) confined solely within the dwelling proper (e.g. rodents, birds and reptiles);

B. Marine (fish) species except those prohibited by protective law;

C. Domesticated dogs and household cats as single pets providing they are in compliance with the ordinance;

(2) Keeping, possession, or harboring of live hogs, cows, sheep, goats, or any species of equines is prohibited.

(3) Keeping, possession, or harboring of protected species, except as federally approved, is prohibited. Keeping, possession, or harboring undomesticated animals of a wild or feral nature, or larger than a house cat, is prohibited.

(4) Any resident who keeps four (4) or more dogs and/or cats shall be required to first obtain a special use permit from the village council after a public hearing held in the manner required for special use permits under the provisions of the zoning ordinance of the village.

Any resident who keeps four (4) or more dogs and/or cats shall annually, on or before the first day of January, apply for and obtain from the village zoning official a zoning compliance permit, which application shall certify under oath that the applicant is in full compliance with all the provisions of this ordinance and all other ordinances pertaining to the keeping of dogs and cats in the village. The fee for such permit shall be as established by resolution of the village council.

Sec. 10-39. Violations.

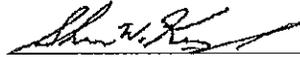
The owner of any dog or other animal shall be guilty of a violation of the chapter if:

- (1) The dog is at any time not under reasonable control;
- (2) The animal causes a noise nuisance;
- (3) The animal causes a sanitation nuisance;
- (4) The dog is over 6 months old and is not currently licensed or is not wearing a license tag issued pursuant to this chapter;
- (5) The dog (except leader dogs for the blind) discharges its feces on property other than that of its owner and the owner does not immediately remove such feces;
- (6) The animal is vicious;
- (7) The animal has symptoms of rabies or has bitten or been bitten by another animal showing symptoms of rabies and the owner fails to notify an Animal Control Officer of that fact;
- (8) The owner of a cat older than 6 months fails to have it at all times immunized against rabies;
- (9) The owner fails to provide the animal with proper food, drink or shelter from the weather;
- (10) The owner fails to provide the animal with medical attention necessary to prevent the animal from suffering;
- (11) The owner confines or leaves the animal in a vehicle or other enclosure without adequate ventilation to prevent the animal from suffering;
- (12) A dangerous dog, when kept out of doors, is not in a pen or kennel sufficient to restrain the dog and surrounded by a perimeter fence not sharing common fencing with the pen or kennel;
- (13) The animal, other than a dog, is dangerous and is not kept indoors;
- (14) The person is convicted of owning a vicious dog and then acquires another dog within 2 years of the date of the conviction.

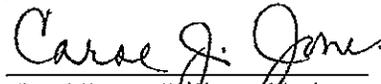
Moved by Trustee Semifero supported by Trustee Fisher that the foregoing Ordinance No. 2010-04 be adopted.

AYES: Fisher, Cousins, Tell, Semifero, Carson, Keough
NAYS: Smith
ABSENT: None

Ordinance No. 2010-04 declared adopted at the regular meeting of the Dexter Village Council held on October 11, 2010 and effective on November 10, 2010.


Shawn W. Keough, Village President

I hereby certify that the foregoing is true and exact copy of the ordinance adopted by the Dexter Village Council at the regular meeting held on October 11, 2010, and was published in the Dexter Leader on October 21, 2010.


Carol Jones, Village Clerk

Courtney Nicholls

From: Michigan Municipal League <mbach@mml.org>
Sent: Wednesday, December 05, 2012 3:23 PM
To: Courtney Nicholls
Subject: PPT moves forward, call your Republican Reps today



PPT moves forward, call your Republican Reps today

Ignoring pleas from the Michigan Municipal League and other organizations to slow down, the House Tax Policy Committee today pressed forward during this lame duck session to repeal the personal property tax. And now the League needs your help as the bills move to the full House.

Despite hearing numerous unanswered questions and concerns, the Tax Policy Committee voted along party lines (with Republicans supporting) to move the bills to the full House floor. The House could vote on the package as soon as today, but tomorrow is most likely.

These bills do not provide the revenue replacement guarantees the League has requested and could be yet another financial blow to Michigan communities already strapped with declining property tax revenue and loss of revenue sharing dollars.

The League needs our members to contact their Republican representatives today and tell them they need to vote against this package of bills because they will hurt the local communities they were elected to represent. Below are some talking points you can follow and a list of the Republican members of the House and their contact information. PLEASE contact them TODAY. It's essential they hear us!

Thank you,

Samantha Harkins, director of state affairs, Michigan Municipal League

[Click here](#) for contact information on Republican members of the House

Talking points:

- We are not opposed to the repeal of the PPT. We are opposed to rushing through this process when there are numerous questions that have not been addressed.
- Guaranteed replacement revenue is an absolute requirement. The cut or elimination of the PPT must not take effect if the ballot proposal to dedicate the use tax to replacement revenues is not approved by Michigan voters. The two must be tie-barred. If the use tax question is not approved by Michigan voters, the cut to PPT must not take effect.
- What is the impact of the extremely complicated formulas for calculating the Essential Services Assessment (ESA) and the reallocation of the use tax? Without an opportunity to fully vet the formulas against community data, we can't be sure of their impact on our

communities.

- Is there an opportunity for a local referendum to block the ESA?
- Why create a new level of government with its added cost and bureaucracy that appears to have broad power with little to no state oversight? This authority could create new conditions on funding that is vital for local operations.
- This 80% reimbursement is not acceptable; we need to get closer to 100% replacement funding.
- There were last minute amendments to the package of bills approved and it is not clear what those amendments do. One has to do with the ESA first being applied to retiree debt. We don't know the impact of the amendments added in committee today.
- The ESA should be allowed for all public safety, not just police, fire, and ambulance. It must include all public safety functions, including 9-1-1 authorities, special public safety millages, public health, etc. These are not viewed or typically funded separately at the local level.
- Cutting our revenue by varying amounts across the state without providing relief from our obligations will force locals to make up the revenue elsewhere.
- This combined with ESA shifts the taxing burden from the state to the locally elected body. Assessing a new tax or increasing an existing tax is as unpopular locally as it is on the state level.
- How will Treasury determine "total restricted qualified loss"?
- Will the ESA pass scrutiny under legal review?

Michigan Municipal League advocates on behalf of its member communities in Lansing, Washington D.C., and the courts; provides educational opportunities for elected and appointed municipal officials; and assists municipal leaders in administering services to their communities through League programs and services.

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Michigan Municipal League, 1675 Green Road, Ann Arbor, MI 48105

Courtney Nicholls

From: Michigan Municipal League <mbach@mml.org>
Sent: Tuesday, November 27, 2012 2:51 PM
To: Courtney Nicholls
Subject: ACTION ALERT: Personal Property Tax Plan Needs Guarantee!



ACTION ALERT: Personal Property Tax Plan

PLEASE CONTACT YOUR LEGISLATORS NOW to Ask for a Guarantee!

This afternoon Lt. Governor Brian Calley revealed his plan to eliminate and replace the personal property tax. The proposal will take parts of the plan that passed the Senate back in March and add additional components. The League's position continues to be full and guaranteed replacement for the personal property tax. Based upon several of the components below, including the need for a statewide vote of the people, we **do not** think this plan represents a guarantee for our members.

In accordance with what passed the Senate:

- Small Taxpayer PPT exemption: Beginning in 2014 a taxpayer's commercial and industrial personal property within a local tax collecting unit will be exempt, so long as the combined value of the property within the unit is less than \$40,000.
- Exemption for new personal property: Beginning in 2016, new eligible manufacturing personal property and eligible manufacturing personal property that was new in 2012-2015 will be 100% exempt.
- Existing (not new) personal property exemption: Beginning in 2016, eligible manufacturing personal property that was new in 2005 and before will be 100% exempt. In each subsequent year, one additional year is added to the exemption until all existing eligible manufacturing personal property would be exempt in 2022.
- Eligible manufacturing personal property: All industrial and commercial personal property located on a parcel of real property if the personal property is used more than 50% of the time in industrial processing and direct integrated support.

Lt. Governor Calley's new proposal:

- Our members can levy an essential services assessment (ESA) on industrial real property to replace 100% of lost PPT revenue for police and fire. The specifics of the formula are yet to be given.
- The ESA is an option for businesses. They can either continue to pay PPT or opt into the ESA.
- They intend to replace 80% of everything else (not police and fire) using a percentage of the use tax. It would require a **statewide vote of the people** to allow the authority to take a portion of the use tax. They are using the battery credits as a barometer for the amount

they'll need in the use tax, but they are saying it would be no more than 1.5% of the 6% use tax to replace PPT. According to the Department of Treasury, 1.5% of the use tax = \$300 million. The total loss to members of our Replace Don't Erase Coalition is \$470 million.

- The formula for reimbursement will go into the statute, but the authority has broad power.
- It goes into effect Jan. 1, 2014, so the intent is the statewide vote in November of next year.
- The vehicle bills for the above framework are House Bills 6022, 6024-6026.

Read the letter sent to Lt Governor Calley today on behalf of the Replace Don't Erase coalition.

Please contact your legislators immediately to voice your concerns. Use this link to find your legislative representatives.

Email management

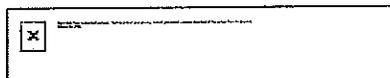
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Michigan Municipal League, 1675 Green Road, Ann Arbor, MI 48105



Important Update: Hearings on Proposal to Repeal Personal Property Tax To Be Held This Week in Lansing

December 3, 2012 15:10 by [Elizabeth Shaw](#)

The House will hold hearings on the proposal to repeal personal property taxes on Tuesday, December 4 and Wednesday, December 5 at 10:30 am in Room 521 of the House Office Building, 124 N. Capitol Ave., Lansing.

This proposal is very complicated, with a number of issues in need of resolution and understanding. Our hope is to have the debate continue beyond the lame duck session so that we can be certain to address all points of concern as opposed to rushing the proposal through in just a few days. If possible, please attend and share your concerns with the committee.

In addition, it is very important that your reps hear directly from their local constituents on this issue. The following are suggested talking points that identify many of the issues we would like members to speak about with their Senators and State Representatives as it relates to the repeal of the personal property tax (PPT). Please take a moment to call or write and express your concerns directly.

Talking Points:

We are not opposed to the repeal of The PPT. We are opposed to rushing through this process when there are numerous questions that have not been addressed.

Guaranteed replacement revenue is an absolute requirement. The cut or elimination of the PPT must not take effect if the ballot proposal to dedicate the use tax to replacement revenues is not approved by Michigan voters. The two must be tie-barred. If the use tax is not approved by Michigan voters, the cut to PPT must not take effect.

What are the formulas for calculating the Essential Services Assessment (ESA) and the reallocation of the use tax? Without an opportunity to fully vet the formulas against community data, we can't be sure of their impact on our communities.

Is there an opportunity for a local referendum to block the ESA?

Why create a new level of government with its added cost and bureaucracy that appears to have broad power with little to no state oversight? This authority could create new conditions on funding that is vital for local operations.

This new bureaucracy can also intercept 2% of already-diminished revenue.

80% reimbursement is not acceptable; we need to get closer to 100% replacement funding.

The ESA should be allowed for all public safety, not just police, fire, and ambulance. It must include all public safety functions, including jails, 9-1-1 authorities, special public safety millages, public health, etc. These are not viewed or typically funded separately at the local level.

Cutting our revenue by varying amounts across the state without providing relief from our obligations will force locals to make up the revenue elsewhere.

This combined with ESA shifts the taxing burden from the state to the locally elected body. Assessing a new tax or increasing an existing tax is as unpopular locally as it is on the state level.

What about debt millages? If the money isn't there from the ESA or use tax, that represents an automatic tax increase for homeowners.

How will revenue from special millages like street lights or refuse be reimbursed?

How will Treasury determine "total restricted qualified loss"?

Will the ESA pass scrutiny under a Bolt review?

What revenue has been identified to keep TIFAs and DDAs whole?

Thank you for taking action in this important matter.

Samantha Harkins, Director of State Affairs
Michigan Municipal League

12/05/2012
12:40 PM

2012 Village Adjusted Tax Roll

DB: V112012

VILLAGE OF DEXTER
Spec. Population: Ad Valorem+Special Acts

TOTAL ALL DISTRICTS	REAL	PERSONAL	EXEMPT	LEASED LAND	TOTAL
PARCEL COUNT	0	303	0	0	303
TAXABLE VALUE	0	27,594,800	0	0	27,594,800
ASSESSED VALUE	0	27,594,800	0	0	27,594,800
SEV VALUE	0	27,594,800	0	0	27,594,800
PRE/MBT TAXABLE	0	24,811,700	0	0	24,811,700
N PRE/MBT TAXABLE	0	2,783,100	0	0	2,783,100
(V) OPERATING	0.00	268,660.26	0.00	0.00	268,660.26
(V) STREETS	0.00	78,883.66	0.00	0.00	78,883.66
(V) GO BOND	0.00	22,813.96	0.00	0.00	22,813.96
(*) SP. ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
(V) TOTALS	0.00	370,357.88	0.00	0.00	370,357.88
GRAND TOTALS	0.00	370,357.88	0.00	0.00	370,357.88

State of Michigan

National Pollutant Discharge Elimination System Permit

Application for Discharge of Stormwater to Surface Waters from a Municipal Separate Storm Sewer System

DEPARTMENT OF ENVIRONMENTAL QUALITY
WATER RESOURCES DIVISION
PERMITS SECTION
P.O. BOX 30458
LANSING, MICHIGAN 48909-7958
TELEPHONE: 517-241-1346
FAX: 517-241-8133



Michigan Department of Environmental Quality – Water Resources Division
STORMWATER DISCHARGE PERMIT APPLICATION

Do Not Return This Page with the Completed Application

PURPOSE AND AUTHORITY

The National Pollutant Discharge Elimination System (NPDES) Program protects the surface waters of the state by assuring that discharges of wastewater comply with state and federal regulations. Anyone discharging or proposing to discharge wastewater to the surface waters of the state shall make application for and obtain a valid NPDES permit prior to the wastewater discharge.

NPDES permits are required under Section 402 of the Federal Clean Water Act (the Federal Act), as amended (33 U.S.C. 1251 et seq., P.L. 92-500, 95-217), and under Part 31, Water Resources Protection, of Michigan's Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (the Michigan Act). Part 31 of the Michigan Act also provides authority for the State to issue NPDES permits. The Michigan Department of Environmental Quality (MDEQ) administers the NPDES permit program for the State of Michigan. This application should be used to apply for a stormwater discharge from a regulated Municipal Separate Storm Sewer System (MS4) to the surface waters of the state.

ELIGIBLE PERMITTEES

Except as excluded below, any public body that owns or operates a regulated MS4 may be eligible for permit coverage including, but not limited to, the United States, the State of Michigan, a city, village, township, county, public school district, public college or university, a single purpose governmental agency, or any other governing body which is created by federal or state statute or law.

The DEQ will determine eligibility for permit coverage.

Nongovernmental entities, such as individuals, private schools, private colleges, and private universities, or industrial and commercial entities, are not eligible for permit coverage.

PENALTIES

The information in this Application is required by the Part 21 Rules of the Michigan Act. A municipality, business, or industry that violates the Part 21 Rules may be enjoined by action commenced by the Attorney General in a court of competent jurisdiction. Federal and State laws provide penalties for submitting false application information. The laws imposing those penalties are cited below.

The Federal Act, Section 309(c)(4): "Any person who knowingly makes any false material statement, representation, or certification in any application, record, report, plan, or other document filed or required to be maintained under this chapter or who knowingly falsifies, tampers with, or renders inaccurate any monitoring device or method required to be maintained under this chapter, shall upon conviction, be punished by a fine of not more than \$10,000, or by imprisonment for not more than 2 years, or by both. If a conviction of a person is for a violation committed after a first conviction of such person under this paragraph, punishment shall be a fine of not more than \$20,000 per day of violation, or by imprisonment of not more than 4 years, or by both."

The Michigan Act, Section 3115(2): "A person who at the time of the violation knew or should have known that he or she discharged a substance contrary to this part, or contrary to a permit or order issued or rule promulgated under this part, or who intentionally makes a false statement, representation, or certification in an application form pertaining to a permit or in a notice or report required by the terms and conditions of an issued permit, or who intentionally renders inaccurate a monitoring device or record required to be maintained by the department, is guilty of a felony and shall be fined not less than \$2,500.00 or more than \$25,000.00 for each violation. The court may impose an additional fine of not more than \$25,000.00 for each day during which the unlawful discharge occurred. If the conviction is for a violation committed after a first conviction of the person under this subsection, the court shall impose a fine of not less than \$25,000.00 per day and not more than \$50,000.00 per day of violation. Upon conviction, in addition to a fine, the court, in its discretion may sentence the defendant to imprisonment for not more than 2 years or impose probation upon a person for a violation of this part.

With the exception of the issuance of criminal complaints, issuance of warrants, and the holding of an arraignment, the circuit court for the county in which the violation occurred has exclusive jurisdiction. However, the person shall not be subject to the penalties of this subsection if the discharge of the effluent is in conformance with and obedient to a rule, order, or permit of the department. In addition to a fine, the attorney general may file a civil suit in a court of competent jurisdiction to recover the full value of the injuries done to the natural resources of the state and the costs of surveillance and enforcement by the state resulting from the violation."

The Michigan Department of Environmental Quality will not discriminate against any individual or group on the basis of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. Questions or concerns should be directed to the Office of Personnel Services, P.O. Box 30473, Lansing, MI 48909.

Michigan Department of Environmental Quality – Water Resources Division
STORMWATER DISCHARGE PERMIT APPLICATION

PLEASE TYPE OR PRINT

(Applicants for either new permit coverage or reissuance of a permit shall include all of the following requested information for Sections I-VIII.)

SECTION I. APPLICANT NAME AND MAILING ADDRESS		Current Permit/COC Number (if applicable)
(Additional Applicant Name Information)		
Street Address or P.O. Box		e-mail
(City or Village)	State	ZIP Code
(Telephone (with area code))		(FAX Number (with area code))

SECTION II. CONTACTS	<input type="checkbox"/> Application Contact <input type="checkbox"/> Stormwater Program Manager <input type="checkbox"/> Stormwater Billing	First Name		Last Name		
		Title		Business		
		Address 1		Address 2		
		City		State	ZIP Code	
		Telephone (with area code)		FAX (with area code)		e-mail
	<input type="checkbox"/> Application Contact <input type="checkbox"/> Stormwater Program Manager <input type="checkbox"/> Stormwater Billing	First Name		Last Name		
		Title		Business		
		Address 1		Address 2		
		City		State	ZIP Code	
		Telephone (with area code)		FAX (with area code)		e-mail
	<input type="checkbox"/> Application Contact <input type="checkbox"/> Stormwater Program Manager <input type="checkbox"/> Stormwater Billing	First Name		Last Name		
		Title		Business		
		Address 1		Address 2		
		City		State	Zip Code	
		Telephone (with area code)		FAX (with area code)		e-mail

SECTION III. PERMIT ACTION REQUESTED:

NEW AUTHORIZATION

REISSUANCE OF PREVIOUS AUTHORIZATION

MODIFICATION OF CURRENT PERMIT

SECTION IV. REGULATED AREA

Provide a map identifying the urbanized area within the applicant's jurisdictional boundary as defined by the 2000 Census. The regulated municipal separate storm sewer system (MS4) means an MS4 owned or operated by a city, village, township, county, district, association, or other public body created by or pursuant to state law and the nested MS4 identified in Section VI that is located in an urbanized area and discharges stormwater into surface waters of the state. (The 2000 Census maps are located at http://www.michigan.gov/documents/deq/wrd-stormwater-urbanizedareas_374344_7.pdf)

Michigan Department of Environmental Quality – Water Resources Division
STORMWATER DISCHARGE PERMIT APPLICATION

SECTION V. OUTFALLS AND POINTS OF DISCHARGE

Identify and provide the surface water of the state that receives the discharge from each of the applicant's outfalls and points of discharge in Table 1 or an alternative format. ~~(Please note that an MS4 is not a surface water of the state. For example, an open county drain that is a surface water of the state is not an MS4.)~~

SECTION VI. NESTED JURISDICTIONS

Submit the name and general description of each nested MS4 for which a cooperative agreement has been reached to carry out the terms and conditions of the permit for the nested jurisdiction. The applicant shall be responsible for assuring compliance with the permit for those nested jurisdictions with which they have entered into an agreement and listed as part of the Application. If the primary jurisdiction and the nested jurisdiction agree to cooperate so that the terms and conditions of the permit are met for the nested MS4, the nested jurisdiction does not need to apply for a separate permit. A city, village, or township shall not be a nested jurisdiction.

NESTED JURISDICTION NAME AND GENERAL DESCRIPTION:

SECTION VII. STORMWATER MANAGEMENT PROGRAM

This application requires a description of the Best Management Practices (BMPs) the applicant will implement for each minimum control measure and the applicable water quality requirements during this permit cycle. The applicant shall incorporate the BMPs to develop a Stormwater Management Program (SWMP) as part of the application. The SWMP shall be developed, implemented, and enforced to reduce the discharge of pollutants from the MS4 to the Maximum Extent Practicable and protect water quality in accordance with the appropriate water quality requirements of Michigan Act 451, Public Acts of 1994, Part 31, and the Federal Water Pollution Control Act, as amended, (33 U.S.C. 1251 *et seq.*). The Maximum Extent Practicable may be met by implementing the BMPs identified in the SWMP and demonstrating the effectiveness of the BMPs. The applicant shall attach any appropriate and necessary documentation to demonstrate compliance with the six minimum control measures and applicable water quality requirements as part of the application.

The applicant shall complete this application to the best of its knowledge and ensure that it is true, accurate, and meets the minimum requirements for a SWMP to the Maximum Extent Practicable.

When answering the questions in this section of the application, the applicant's MS4 encompasses what the applicant identified in Sections IV, V, and VI, above. The applicant shall include a measurable goal for each BMP. Each measurable goal shall include, as appropriate, a schedule for BMP implementation (months and years), including interim milestones and the frequency of the action. Each measurable goal shall have a measure of assessment to measure progress towards achieving the measurable goal. A United States Environmental Protection Agency (USEPA) guidance document on measurable goals available at <http://www.epa.gov/npdes/pubs/measurablegoals.pdf>.

Several minimum control measures include a statement requesting the applicant to indicate in the response if you are, or will be, working collaboratively with watershed or regional partners on any or all activities to meet the minimum control measure requirements. If the applicant chooses to work collaboratively with watershed or regional partners to implement parts of the SWMP, each applicant will be responsible for complying with the minimum permit requirements.

For purposes of this application a procedure means a written process, policy or other mechanism describing how the applicant will implement minimum requirements. It may be helpful to read all questions in each section first.

Enforcement Response Procedure (ERP)

The applicant shall describe the current and proposed enforcement responses to address violations of the applicant's ordinances and regulatory mechanisms identified in the SWMP. The following question represents the minimum requirement for the ERP. Please complete the question below.

1. Provide the ERP. The ERP shall include the applicant's expected response to violations to compel compliance with an ordinance or regulatory mechanism implemented by the applicant in the SWMP (e.g., written notices, citations, and fines). The ERP shall contain a method for tracking instances of non-compliance, including, as appropriate, the name of the person responsible for violating the applicant's ordinance or regulatory mechanism, the date and location of the violation, a description of the violation, a description of the enforcement response used, a schedule for returning to compliance, and the date the violation was resolved. The applicant may keep an electronic file or hard copy file of the enforcement tracking.

ERP Reference (page and paragraph of attachments): _____

Public Participation/Involvement Program (PPP)

The applicant shall describe the current and proposed BMPs to meet the minimum control measure requirements for the PPP to the maximum extent practicable, which shall be incorporated into the SWMP. Please indicate in your response if you are, or will be, working collaboratively with watershed or regional partners on any or all activities in the PPP during the permit cycle (i.e., identify collaborative efforts in the procedures). The following questions represent the minimum control measure requirements for the PPP. Please complete all the questions below. A measurable goal with a measure of assessment shall be included for each BMP, and, as appropriate, a schedule for implementation (months and years), including interim milestones and the frequency of the BMP.

Michigan Department of Environmental Quality – Water Resources Division
STORMWATER DISCHARGE PERMIT APPLICATION

2. Provide the procedure for making the SWMP available for public inspection and comment. The procedure shall include a process for notifying the public when and where the SWMP is available and of opportunities to provide comment. The procedure shall also include a process for complying with local public notice requirements, as appropriate.

Procedure Reference (Page and Paragraph of Attachments): _____

3. Provide the procedure for inviting public involvement and participation in the implementation and periodic review of the SWMP.

Procedure Reference (Page and Paragraph of Attachments): _____

Public Education Program (PEP)

The applicant shall describe the current and proposed BMPs to meet the minimum control measure requirements for the PEP to the maximum extent practicable, which shall be incorporated into the SWMP. Please indicate in your response if you are, or will be, working collaboratively with watershed or regional partners on any or all activities in the PEP during the permit cycle. The following questions represent the minimum requirements for the PEP. Please complete all the questions below. A measurable goal with a measure of assessment shall be included for each BMP, and, as appropriate, a schedule for implementation (months and years), including interim milestones and the frequency of the BMP. ~~The responses shall reflect the nested MS4s identified in Section VI.~~

4. Provide the procedure with the assessment of high priority community-wide issues and targeted issues to reduce pollutants in stormwater runoff as part of the PEP.

Procedure Reference (Page and Paragraph of Attachments): _____

5. The applicant shall identify applicable PEP topics below and prioritize based on the assessment in Question 4. For each applicable topic, identify the target audience; key message; delivery mechanism; year and frequency the BMP will be implemented; and the responsible party.

For each topic below, complete one or more of the following

- Fill out Table 2 for each applicable PEP topic.
- Reference the page number in your existing PEP document.
- Explain why the PEP activity is not applicable or a priority issue.

- A. Promote public responsibility and stewardship in the applicant's watershed(s).

Priority # _____

- See Table 2
- Attach existing approved PEP (page and paragraph of attachments): _____
- Not applicable. Provide explanation below.

- B. Inform and educate the public about the connection of the MS4 to area waterbodies and the potential impacts discharges could have on surface waters of the state.

Priority # _____

- See Table 2
- Attach existing approved PEP (page and paragraph of attachments): _____
- Not applicable. Provide explanation below.

- C. Educate the public on illicit discharges and promote public reporting of illicit discharges and improper disposal of materials into the MS4.

Priority # _____

- See Table 2
- Attach existing approved PEP (page and paragraph of attachments): _____
- Not applicable. Provide explanation below.

Michigan Department of Environmental Quality – Water Resources Division
STORMWATER DISCHARGE PERMIT APPLICATION

D. Promote preferred cleaning materials and procedures for car, pavement, and power washing.

Priority # _____

- See Table 2
 Attach existing approved PEP (page and paragraph of attachments): _____
 Not applicable. Provide explanation below.

E. Inform and educate the public on proper application and disposal of pesticides, herbicides, and fertilizers.

Priority # _____

- See Table 2
 Attach existing approved PEP (page and paragraph of attachments): _____
 Not applicable. Provide explanation below.

F. Promote proper disposal practices for grass clippings, leaf litter, and animal wastes that may enter into the MS4.

Priority # _____

- See Table 2
 Attach existing approved PEP (page and paragraph of attachments): _____
 Not applicable. Provide explanation below.

G. Identify and promote the availability, location, and requirements of facilities for collection or disposal of household hazardous wastes, travel trailer sanitary wastes, chemicals, yard wastes, and motor vehicle fluids.

Priority # _____

- See Table 2
 Attach existing approved PEP (page and paragraph of attachments): _____
 Not applicable. Provide explanation below.

H. Inform and educate the public on proper septic system care and maintenance, and how to recognize system failure.

Priority # _____

- See Table 2
 Attach existing approved PEP (page and paragraph of attachments): _____
 Not applicable. Provide explanation below.

I. Educate the public on, and promote the benefits of, green infrastructure and Low Impact Development.

Priority # _____

- See Table 2
 Attach existing approved PEP (page and paragraph of attachments): _____
 Not applicable. Provide explanation below.

J. Promote methods for managing riparian lands to protect water quality.

Priority # _____

- See Table 2
 Attach existing approved PEP (page and paragraph of attachments): _____
 Not applicable. Provide explanation on the next page.

Michigan Department of Environmental Quality – Water Resources Division
STORMWATER DISCHARGE PERMIT APPLICATION

K. Identify and educate commercial, industrial, and institutional entities likely to contribute pollutants to stormwater runoff.

Priority # _____

- See Table 2
- Attach existing approved PEP (page and paragraph of attachments): _____
- Not applicable. Provide explanation below.

6. Provide the procedure for evaluating and determining the effectiveness of the overall PEP. The procedure shall include a method for assessing changes in public awareness and behavior resulting from the implementation of the PEP and the process for modifying the PEP to address ineffective implementation.

Procedure Reference (page and paragraph of attachments): _____

Illicit Discharge Elimination Program (IDEP)

The applicant shall describe the current and proposed BMPs to meet the minimum control measure requirements for the IDEP to the Maximum Extent Practicable, which shall be incorporated into the SWMP. Please indicate in your response if you are or will be working collaboratively with watershed or regional partners on any or all BMPs in the IDEP during the permit cycle (e.g., identify collaborative efforts in the procedures). The following questions represent the minimum control measure requirements for the IDEP. Please complete all the questions below. If the "No" response is selected but a date is requested for the minimum requirement to be available, please provide a date to meet the minimum requirement. All dates provided by the applicant in this application should be on or before May 1, 2013 for fiscal year 2013 applicants and October 1, 2013 for fiscal year 2014 applicants. A measurable goal with a measure of assessment shall be included for each BMP, and, as appropriate, a schedule for implementation (months and years), including interim milestones and the frequency of the BMP. ~~The responses shall reflect the nested MS4s identified in Section VI.~~

The following definitions apply to the terms used below:

- Ⓐ Illicit Discharge: Any discharge to, or seepage into, an MS4 that is not composed entirely of stormwater or uncontaminated groundwater except discharges pursuant to an NPDES permit.
- Ⓑ Illicit Connection: A physical connection to an MS4 that primarily conveys non-stormwater discharges other than uncontaminated groundwater into the MS4; or a physical connection not authorized or permitted by the local authority, where a local authority requires authorization or a permit for physical connections.

The Center for Watershed Protection has a guide on developing and implementing an IDEP available at http://www.epa.gov/npdes/pubs/idde_manualwithappendices.pdf. This guide is a useful tool to assist with completing the application.

Storm Sewer System Map

7. Provide the location where an up-to-date storm sewer system map(s) is available. The map(s) shall identify the following: the storm sewer system, the location of all outfalls and points of discharge, and the names and location of the surface waters of the state that receive discharges from the permittee's MS4 (for both outfalls and points of discharge). A separate storm sewer system includes: roads, catch basins, curbs, gutters, parking lots, ditches, conduits, pumping devices, and man-made channels. A storm sewer system map(s) may include available diagrams, such as certification maps, road maps showing rights-of-way, as-built drawings, or other hard copy or digital representation of the storm sewer system.

The map (or maps) is available at the following location: _____

Illicit Discharge Identification and Investigation

8. Provide the procedure for prioritizing the applicant's MS4 for detecting non-stormwater discharges. The goal of the prioritization process is to target areas with high illicit discharge potential. The procedure shall document the process for selecting each priority area using the list below.

- Ⓐ Areas with older infrastructure
- Ⓑ Industrial, commercial, or mixed use areas
- Ⓒ Areas with a history of past illicit discharges
- Ⓓ Areas with a history of illegal dumping
- Ⓔ Areas with onsite sewage disposal systems
- Ⓕ Areas with older sewer lines or with a history of sewer overflows or cross-connections
- Ⓖ Areas with sewer conversions or historic combined sewer systems
- Ⓗ Areas with poor dry-weather water quality

Michigan Department of Environmental Quality – Water Resources Division
STORMWATER DISCHARGE PERMIT APPLICATION

- Areas with water quality impacts, including waterbodies identified in a Total Maximum Daily Load
- Priority areas applicable to the applicant not identified above

Procedure Reference (page and paragraph of attachments): _____

~~(Not applicable – The applicant will perform illicit discharge identification and investigation throughout the entire MS4. Skip to Question 10.)~~

9. Provide the geographical location of each prioritized area using either a narrative description or map and identify the prioritized areas that will be targeted during the permit cycle.

IDEP Prioritized Areas (page and paragraph of attachments): _____

10. Provide the procedure for performing field observations at all outfalls and points of discharge in the priority areas, as identified in the procedure above, ~~or for the entire MS4~~ during dry-weather at least once during the permit cycle. The procedure shall include a schedule for completing the field observations during the permit cycle or more expeditiously if the applicant becomes aware of a non-stormwater discharge. *As part of the procedure, the applicant may submit an interagency agreement with the owner or operator of the downstream MS4 identifying responsibilities for ensuring an illicit discharge is eliminated if originating from the applicant's point(s) of discharge. The interagency agreement would eliminate the requirement for performing a field observation at that point(s) of discharge.*

The focus of the field observation shall be to observe the following:

- | | |
|---|--|
| <input checked="" type="radio"/> Presence/absence of flow | <input checked="" type="radio"/> Water clarity |
| <input checked="" type="radio"/> Deposits/stains on the discharge structure or bank | <input checked="" type="radio"/> Color |
| <input checked="" type="radio"/> Vegetation condition | <input checked="" type="radio"/> Odor |
| <input checked="" type="radio"/> Structural condition | <input checked="" type="radio"/> Floatable materials |
| <input checked="" type="radio"/> Biology, such as bacterial sheens, algae, and slimes | |

Procedure Reference (page and paragraph of attachments): _____

11. Provide the procedure for performing field screening if flow is observed at an outfall or point of discharge and the source of an illicit discharge is not identified during the field observation. Field screening shall include analyzing the discharge for indicator parameters (e.g., ammonia, fluoride, detergents, and pH). The procedure shall include a schedule for performing field screening.

Procedure Reference (page and paragraph of attachments): _____

12. Provide the procedure for performing a source investigation if the source of an illicit discharge is not identified by field screening. The procedure shall include a schedule for performing a source investigation.

Procedure Reference (page and paragraph of attachments): _____

13. Provide the procedure for responding to illegal dumping/spills. The procedure shall include a schedule for responding to complaints, performing field observations, and follow-up field screening and source investigations as appropriate.

Procedure Reference (page and paragraph of attachments): _____

14. Provide the procedure for responding to illicit discharges outside of the priority areas. The procedure shall include a schedule for performing field observations, and follow-up field screening and source investigations as appropriate.

Procedure Reference (page and paragraph of attachments): _____

Not applicable -- Field observations will be conducted at all outfalls and points of discharge

15. Provide the procedure that includes a requirement to immediately report any release of any polluting materials from the MS4 to the surface waters or groundwaters of the state, unless a determination is made that the release is not in excess of the threshold reporting quantities in the Part 5 Rules, by calling the appropriate MDEQ District Office, or if the notice is provided after regular working hours call the MDEQ's 24-Hour Pollution Emergency Alerting System telephone number: 800-292-4706.

Procedure Reference (page and paragraph of attachments): _____

16. If the procedures requested in Questions 8 through 14 do not accurately reflect the permittee's procedure(s), describe the alternative approach to meet the minimum requirements.

Not applicable

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17. Provide the procedure for responding to illicit discharges once the source is identified. The procedure shall specify the corrective action, and a schedule to eliminate the illicit discharge and pursue enforcement actions. The procedure shall also address illegal spills/dumping.

Procedure Reference (page and paragraph of attachments): _____

IDEP Training and Evaluation

18. Provide the program to train staff employed by the applicant on identifying an illicit discharge or connection and the proper procedure for reporting and responding to an illicit discharge or connection. At a minimum, existing staff shall be trained at least once during the permit cycle and new hires within the first year of their hire date. The program shall include a training schedule for the permit cycle. *It is recommended that staff is trained more than once per permit cycle.*

Program Reference (page and paragraph of attachments): _____

19. Provide the procedure for evaluating and determining the overall effectiveness of the IDEP.

Procedure Reference (page and paragraph of attachments): _____

Illicit Discharge Ordinance

20. Is an ordinance or regulatory mechanism in effect that prohibits non-stormwater discharges into the applicant's MS4 (except the non-stormwater discharges addressed in Questions 21 and 22)?

Yes, ordinance number(s) or regulatory mechanism title(s) (attach a copy): _____
 No, an ordinance or regulatory mechanism will be available on _____

21. Does the ordinance or other regulatory mechanism exclude prohibiting the discharges or flows from firefighting activities to the applicant's MS4 and require that these discharges or flows only be addressed if they are identified as significant sources of pollutants to waters of the State?

Yes, ordinance or regulatory mechanism reference (page and paragraph of attachments): _____
 No, the ordinance or regulatory mechanism will be available on _____

22. Does the ordinance or other regulatory mechanism prohibit the following categories of non-stormwater discharges or flows if identified as significant contributors of pollutants to the applicant's MS4?

- a. Water line flushing and discharges from potable water sources
- b. Landscape irrigation runoff, lawn watering runoff, and irrigation waters
- c. Diverted stream flows and flows from riparian habitats and wetlands
- d. Rising groundwaters and springs
- e. Uncontaminated groundwater infiltration and seepage
- f. Uncontaminated pumped groundwater, except for groundwater cleanups specifically authorized by NPDES permits
- g. Foundation drains, water from crawl space pumps, footing drains, and basement sump pumps
- h. Air conditioning condensation
- i. Waters from noncommercial car washing
- j. Street wash water
- k. Dechlorinated swimming pool water from single, two, or three family residences. (A swimming pool operated by the permittee shall not be discharged to a separate storm sewer or to surface waters of the state without NPDES permit authorization from the MDEQ.)

Yes, ordinance or regulatory mechanism reference (page and paragraph of attachments): _____
 No, the ordinance or regulatory mechanism will be available on _____

23. Does the ordinance or regulatory mechanism regulate the contribution of pollutants to the applicant's MS4?

Yes, ordinance or regulatory mechanism reference (page and paragraph of attachments): _____
 No, the ordinance or regulatory mechanism will be available on _____

24. Does the ordinance or regulatory mechanism prohibit illicit discharges, including illicit connections and the direct dumping or disposal of materials into the applicant's MS4?

Yes, ordinance or regulatory mechanism reference (page and paragraph of attachments): _____
 No, the ordinance or regulatory mechanism will be available on _____

25. Does the ordinance or regulatory mechanism establish the authority to inspect, investigate, and monitor suspected illicit discharges into the applicant's MS4?

Yes, ordinance or regulatory mechanism reference (page and paragraph of attachments): _____
 No, the ordinance or regulatory mechanism will be available on _____

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26. Does the ordinance or regulatory mechanism require and enforce elimination of illicit discharges into the applicant's MS4, including providing the applicant the authority to eliminate the illicit discharge?
 Yes, ordinance or regulatory mechanism reference (page and paragraph of attachments): _____
 No, the ordinance or regulatory mechanism will be available on _____
27. Does the ordinance or regulatory mechanism include a schedule for eliminating illicit discharge into the applicant's MS4?
 Yes, ordinance or regulatory mechanism reference (page and paragraph of attachments): _____
 No, the ordinance or regulatory mechanism will be available on _____

Construction Stormwater Runoff Control Program

The applicant shall describe the current and proposed BMPs to meet the minimum control measure requirements for the construction stormwater runoff control program to the maximum extent practicable, which shall be incorporated into the SWMP. Please indicate in your response if you are or will be working collaboratively with watershed or regional partners on any or all requirements of this program during the permit cycle. The following questions represent the minimum control measure requirements for the construction stormwater runoff control program. Please complete all the questions below. A measurable goal with a measure of assessment shall be included for each BMP, and, as appropriate, a schedule for implementation (months and years), including interim milestones and the frequency of the BMP. (The responses shall reflect the nested MS4s identified in Section VI.)

Qualifying Local Soil Erosion and Sedimentation Control Programs

28. Is the applicant a Part 91 Agency? A list of Part 91 agencies is available at http://www.michigan.gov/deq/0,4561,7-135-3311_4113-8870--,00.html.
Yes. Choose type: County Enforcing Agency Municipal Enforcing Agency Authorized Public Agency
 No, the applicant relies on the following Qualifying Local Soil Erosion and Sedimentation Control Program (Part 91 Agency)

Construction Stormwater Runoff Control

29. Provide the procedure with the process for notifying the Part 91 Agency or appropriate staff when soil or sediment is discharged to the applicant's MS4 from a construction activity. The procedure shall allow for the receipt and consideration of complaints or other information submitted by the public or identified internally as it relates to construction stormwater runoff control. For non-Part 91 agencies, consideration of complaints may include referring the complaint to the qualifying local Soil Erosion and Sedimentation Control Program as appropriate. Construction activity is defined pursuant to Part 21, Wastewater Discharge Permits, Rule 323.2102 (K). The applicant may consider as part of their procedure when and under what circumstances the Part 91 Agency or appropriate staff will be contacted.
Procedure Reference (page and paragraph of attachments): _____
30. Provide the procedure for when to notify the MDEQ when soil, sediment, or other pollutants are discharged to the applicant's MS4 from a construction activity. Other pollutants include pesticides, petroleum derivatives, construction chemicals, and solid wastes that may become mobilized when land surfaces are disturbed. The applicant may consider as part of their procedure when and under what circumstances the MDEQ will be contacted.
Procedure Reference (page and paragraph of attachments): _____
31. Provide the procedure for ensuring that construction activity one acre or greater in total earth disturbance with the potential to discharge to the applicant's MS4 obtains a Part 91 permit, or is conducted by an approved Authorized Public Agency as appropriate. Note: For applicants that conduct site plan review, the procedure must be triggered at the site plan review stage.
Procedure Reference (page and paragraph of attachments): _____
32. Provide the procedure to advise the landowner or recorded easement holder of the State of Michigan Permit by Rule (Rule 323.2190).
Procedure Reference (page and paragraph of attachments): _____

Post-Construction Stormwater Runoff Program

Post-construction stormwater runoff controls are necessary to maintain or restore stable hydrology in receiving waters by limiting surface runoff rates and volumes and reducing pollutant loadings from sites that undergo development or significant redevelopment. The applicant shall describe the current and proposed BMPs to meet the minimum control measure requirements for the post-construction stormwater runoff program to the maximum extent practicable, which shall be incorporated into the SWMP. Please complete the questions below as appropriate. If the "No" response is selected but a date is requested for the minimum requirement to be available, please provide a date to meet the minimum requirement. All dates provided by the applicant in this application should be

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on or before **May 1, 2013** for fiscal year 2013 applicants and **October 1, 2013** for fiscal year 2014 applicants. Some questions are set up to allow for additional responses to meet the minimum requirements. If space is not available for an additional response, then the minimum requirement must be met in accordance with the question. A measurable goal with a measure of assessment shall be included for each BMP, and, as appropriate, a schedule for implementation (months and years), including interim milestones and the frequency of the BMP. (The responses shall reflect the nested MS4s identified in Section VI)

An applicant may reference in its ordinance or regulatory mechanism other technical documents used to implement the post-construction stormwater runoff program. For example, an applicant may answer a question with a reference to a performance or technical standards document in the ordinance **and** the reference in the technical document. When referencing the ordinance, regulatory mechanism, or other technical documents, attach the document and provide the page and paragraph reference.

The MDEQ has a manual with information on post-construction stormwater runoff control available at <http://www.semcoq.org/LowImpactDevelopment.aspx>. Chapter 9 of the *Low Impact Development Manual for Michigan* provides a methodology for addressing post-construction stormwater runoff.

Ordinance or Other Regulatory Mechanism

33. Is an ordinance or other regulatory mechanism in effect to address post-construction stormwater runoff from new development and redevelopment projects, including preventing or minimizing water quality impacts? The ordinance or other regulatory mechanism shall apply to private, commercial, and public projects, including projects where the applicant is the developer. This requirement may be met using a single ordinance or regulatory mechanism or a combination of ordinances and regulatory mechanisms.
- Yes, ordinance or regulatory mechanism reference (page and paragraph of attachments) _____
- No, the ordinance or regulatory mechanism will be available on _____
34. Does the ordinance or other regulatory mechanism apply to projects that disturb at least one or more acres, including projects less than an acre that are part of a larger common plan of development or sale and discharge into the applicant's MS4?
- Yes, ordinance or regulatory mechanism reference (page and paragraph of attachments) _____
- No, the ordinance or regulatory mechanism will be available on _____

Federal Facilities

Federal facilities are subject to the Energy Independence and Security Act of 2007. Section 438 of this legislation establishes post-construction stormwater runoff requirements for federal development and redevelopment projects.

35. Is the applicant the owner or operator of a federal facility with a stormwater discharge?
- Yes
- No, skip to Question 37
36. Is the applicant implementing the post-construction stormwater runoff control requirements in Section 438 of the Energy Independence and Security Act? A guidance document is available at http://www.epa.gov/greeningepa/documents/epa_swm_guidance.pdf
- Yes, regulatory mechanism reference (page and paragraph of attachments) _____
- No, the regulatory mechanism will be available on _____

The following performance standards questions are intended to establish the minimum post-construction stormwater runoff program requirements. Applicants may be implementing alternative performance standards that may meet the minimum requirements for a post-construction stormwater runoff program. Space is provided below the applicable questions for submitting alternatives. Applicants in fiscal years 2013 and 2014 who submit an alternative that is less restrictive than the water quality treatment and channel protection performance standards included below will be required to submit a demonstration showing that the alternative standard provides equivalent or a greater level of protection as the standards identified below no later than one year prior to permit reissuance. Applicants in fiscal year 2015 and later will be required to submit the demonstration with the application.

Water Quality Treatment Performance Standard

37. Does the ordinance or other regulatory mechanism include one of the following water quality treatment standards?
- Treat the first one inch of runoff from the entire site. Ordinance or other regulatory mechanism reference (page and paragraph of attachments) _____ Skip to Question 39.
- Treat the runoff generated from 90 percent of all runoff-producing storms. Ordinance or other regulatory mechanism reference (page and paragraph of attachments) _____
- No, the ordinance or other regulatory mechanism will be available on _____
- The ordinance or other regulatory mechanism is/will be available on _____ and includes the following water quality treatment standard. Provide an explanation as to how the water quality treatment standard will prevent or minimize water quality impacts.

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38. What is the source of the rainfall data if the applicant has chosen the water quality treatment standard of requiring the treatment of the runoff generated from 90 percent of all runoff-producing storms?

- The MDEQ's memo dated March 24, 2006 providing the 90 percent annual non-exceedance storm statistics. The memo is available at http://www.michigan.gov/documents/deq/lwm-hsu-nps-ninety-percent_198401_7.pdf.
- An analysis of at least ten years of local published rain gauge data following the method in the March 25, 2006, MDEQ memo titled *90 Percent Annual Non-Exceedance Storms* cited above.
- Other rainfall data source (page and paragraph of attachments) _____

39. Does the ordinance or other regulatory mechanism require that BMPs be designed on a site-specific basis to reduce post-development total suspended solids loadings by 80 percent or achieve a discharge concentration of total suspended solids not to exceed 80 milligram per liter?

- Yes, ordinance or other regulatory mechanism reference (page and paragraph of attachments) _____
- No, the ordinance or other regulatory mechanism will be available on _____
- The ordinance or other regulatory mechanism defines treatment as follows:

Channel Protection Performance Standard

40. Does the ordinance or other regulatory mechanism require that the post-construction runoff rate and volume of discharges not exceed the pre-development rate and volume for all storms up to the two-year, 24-hour storm at the site? At a minimum, pre-development is the last land use prior to the planned new development or redevelopment.

- Yes, ordinance or other regulatory mechanism reference (page and paragraph of attachments) _____
- No, the ordinance or other regulatory mechanism will be available on _____
- The ordinance or other regulatory mechanism is/will be available on _____ and includes the following channel protection standard. Provide an explanation as to how the channel protection standard will prevent or minimize water quality impacts.

41. Does the ordinance or other regulatory mechanism exclude any waterbodies from the channel protection performance standard? The channel protection performance standard is not required for the following waterbodies: the Great Lakes or connecting channels of the Great Lakes; Rouge River downstream of the Turning Basin; Saginaw River; Mona Lake and Muskegon Lake (Muskegon County); and Lake Macatawa and Spring Lake (Ottawa County).

- Yes, ordinance or other regulatory mechanism reference (page and paragraph of attachments) _____
- No, the ordinance or other regulatory mechanism will be available on _____
- Not applicable

Site-Specific Requirements

42. Provide the procedure for reviewing the use of infiltration BMPs to meet the water quality treatment and channel protection standards for new development or redevelopment projects in areas of soil or groundwater contamination in a manner that does not exacerbate existing conditions. The procedure shall include the process for coordinating with MDEQ staff as appropriate.

Procedure Reference (page and paragraph of attachments) _____

43. Does the ordinance or other regulatory mechanism require BMPs to address the associated pollutants in potential hot spots as part of meeting the water quality treatment and channel protection standards for new development or redevelopment projects? Hot spots include areas with the potential for significant pollutant loading such as gas stations, commercial vehicle maintenance and repair, auto recyclers, recycling centers, and scrap yards. Hot spots also include areas with the potential for contaminating public water supply intakes.

- Yes, ordinance or other regulatory mechanism reference (page and paragraph of attachments) _____
- No, the ordinance or other regulatory mechanism will be available on _____

Off-Site Mitigation and Payment in Lieu Programs

44. Does the ordinance or other regulatory mechanism allow for the approval of off-site mitigation for redevelopment projects that cannot meet 100 percent of the performance standards on-site after maximizing stormwater retention? Off-site mitigation refers to BMPs implemented at another location within the same jurisdiction and watershed/sewershed as the original project. A watershed is the geographic area included in a 10-digit Hydrologic Unit Code and a sewershed is the area where stormwater is conveyed by the applicant's MS4 to a common outfall or point of discharge.

- Yes, ordinance or other regulatory mechanism reference (page and paragraph of attachments) _____
- No, the ordinance or other regulatory mechanism will be available on _____

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(Not pursuing this option)

45. Does the ordinance or other regulatory mechanism allow for the approval of payment in lieu for projects that cannot meet 100 percent of the performance standards on-site after maximizing stormwater retention? A payment in lieu program refers to a developer paying a fee to the applicant that is applied to a public stormwater management project within the same jurisdiction and watershed/sewershed as the original project in lieu of installing the required BMPs onsite. The stormwater management project may be either a new BMP or a retrofit to an existing BMP and shall be developed in accordance with the applicant's performance standards. *A watershed is the geographic area included in a 10-digit Hydrologic Unit Code and a sewershed is the area where stormwater is conveyed by the applicant's MS4 to a common outfall or point of discharge.*

- Yes, ordinance or other regulatory mechanism reference (page and paragraph of attachments) _____
- No, the ordinance or other regulatory mechanism will be available on _____
- Not pursuing this option. If "not pursuing this option" was selected for both Questions 44 and 45, skip to Question 53

46. Does the ordinance or other regulatory mechanism establish criteria for determining the conditions under which off-site mitigation and/or payment in lieu are available and require technical justification as to the infeasibility of on-site management? The determination that performance standards cannot be met on-site shall not be based solely on the difficulty or cost of implementing, but shall be based on multiple criteria related to the physical constraints of the project site, such as: too small of a lot outside of the building footprint to create the necessary infiltrative capacity even with amended soils; soil instability as documented by a thorough geotechnical analysis; a site use that is inconsistent with the capture and reuse of stormwater; too much shade or other physical conditions that preclude adequate use of plants. The criteria shall also include consideration of the stream order and location within the watershed/sewershed as it relates to the water quality impacts from the original project site (e.g., *the water quality impact from a site with a discharge to a small-sized stream would be greater than a site on a large river and an offset downstream of the project site may provide less water quality benefit.*) The highest preference for off-site mitigation and in lieu projects shall be given to locations that yield benefits to the same receiving water that received runoff from the original project site.

- Yes, ordinance or other regulatory mechanism reference (page and paragraph of attachments) _____
- No, the ordinance or other regulatory mechanism will be available on _____

47. Does the ordinance or other regulatory mechanism establish a minimum amount of stormwater to be managed on-site as a first tier for off-site mitigation or payment in lieu? A higher offset ratio is required if off-site mitigation or payment in lieu is requested for the amount of stormwater identified as the first tier. *For example, a minimum of 0.4 inches of stormwater runoff shall be managed on-site as a first tier.*

- Yes, ordinance or other regulatory mechanism reference (page and paragraph of attachments) _____
- No, the ordinance or other regulatory mechanism will be available on _____
- The ordinance or other regulatory mechanism requires the following:

48. Does the ordinance or other regulatory mechanism require an offset ratio of 1:1.5 for the amount of stormwater above the first tier (identified in Question 47) not managed on-site to the amount of stormwater required to be mitigated at another site or for which in-lieu payments shall be made?

- Yes, ordinance or other regulatory mechanism reference (page and paragraph of attachments) _____
- No, the ordinance or other regulatory mechanism will be available on _____
- The ordinance or other regulatory mechanism requires the following:

49. Does the ordinance or other regulatory mechanism require that if demonstrated by the developer to the applicant that it is completely infeasible to manage the first tier of stormwater identified in Question 47 on-site, the offset ratio for the unmanaged portion is 1:2?

- Yes, ordinance or other regulatory mechanism reference (page and paragraph of attachments) _____
- No, the ordinance or other regulatory mechanism will be available on _____
- The ordinance or other regulatory mechanism requires the following:

50. Does the ordinance or other regulatory mechanism require a schedule for completing off-site mitigation and in-lieu projects? *Off-site mitigation and in-lieu projects should be completed within 24 months after the start of the original project site construction.*

- Yes, ordinance or other regulatory mechanism reference (page and paragraph of attachments) _____
- No, the ordinance or other regulatory mechanism will be available on _____
- The ordinance or other regulatory mechanism requires the following:

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[Empty rectangular box]

51. Does the ordinance or other regulatory mechanism require that offsets and in-lieu projects be preserved and maintained in perpetuity, such as deed restrictions and long-term operation and maintenance?

- Yes, ordinance or other regulatory mechanism reference (page and paragraph of attachments) _____
- No, the ordinance or other regulatory mechanism will be available on _____
- The ordinance or other regulatory mechanism requires the following:

[Empty rectangular box]

52. Describe the tracking system implemented, or to be implemented, to track off-site mitigation and/or in-lieu projects.

[Empty rectangular box]

53. Are there any other exceptions to the performance standards, other than off-site mitigation and payment in lieu, being implemented or to be implemented during the permit cycle?

- Yes, describe below

[Empty rectangular box]

- No

Site Plan Review

54. Does the ordinance or other regulatory mechanism include a requirement to submit a site plan for review and approval of post-construction stormwater runoff BMPs?

- Yes, ordinance or regulatory mechanism reference (page and paragraph of attachments) _____
- No, the ordinance or regulatory mechanism will be available on _____

55. Provide the procedure for site plan review and approval.

Procedure Reference (page and paragraph of attachments) _____

56. Provide the reference in the site plan review and approval procedure to the process for determining how the developer meets the performance standards and ensures long-term operation and maintenance of BMPs.

Procedure Reference (page and paragraph of attachments) _____

Long-Term Operation and Maintenance of BMPs

57. Does the ordinance or other regulatory mechanism require the long-term operation and maintenance of all structural and vegetative BMPs installed and implemented to meet the performance standards in perpetuity?

- Yes, ordinance or other regulatory mechanism reference (page and paragraph of attachments) _____
- No, the ordinance or other regulatory mechanism will be available on _____

58. Does the ordinance or other regulatory mechanism require a maintenance agreement between the applicant and owners or operators responsible for the long-term operation and maintenance of structural and vegetative BMPs installed and implemented to meet the performance standards?

- Yes, ordinance or other regulatory mechanism reference (page and paragraph of attachments) _____
- No, the ordinance or other regulatory mechanism will be available on _____
- The ordinance or other regulatory mechanism requires the following:

[Empty rectangular box]

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59. Does the maintenance agreement or other legal mechanism allow the applicant to complete the following? (Check if yes)
- Inspect the structural or vegetative BMP
 - Perform the necessary maintenance or corrective actions neglected by the BMP owner or operator
 - Track the transfer of operation and maintenance responsibility of the BMP (e.g., deed restrictions)

If any of the boxes above were not checked, provide a response explaining how the maintenance agreement or other legal mechanism allows the applicant to verify and ensure maintenance of the BMP.

Pollution Prevention and Good Housekeeping Program

The applicant shall describe the current and proposed BMPs to meet the minimum control measure requirements for the Pollution Prevention and Good Housekeeping Program to the maximum extent practicable, which shall be incorporated into the SWMP. The applicant shall develop and implement a Pollution Prevention and Good Housekeeping Program to prevent or reduce the discharge of pollutants from municipal facilities and operations.

The following definitions apply to the terms used below:

- ⓐ Fleet: A group of vehicles owned or operated as a unit.
- ⓑ Maintenance (includes, but not limited to): adding/changing vehicle fluids, fueling, lubrication, painting, mechanical repairs, parts degreasing, and vehicle/equipment washing.
- ⓒ Storage Yard (includes, but not limited to): areas where vehicles are stored longer than overnight/weekend; areas where road maintenance materials are stored; areas where vehicle maintenance materials are stored; areas where chemicals in bulk are stored; areas where catch basin cleaning wastes are stored; and areas where maintenance equipment such as mowers, tractors, vector trucks, and sweepers is stored.

Please complete the questions below as appropriate. A "Not Applicable" response is appropriate in cases where the applicant does not own or operate a municipal facility or stormwater structural control or does not perform the operation in the question. A measurable goal with a measure of assessment shall be included for each BMP, and, as appropriate, a schedule for implementation (months and years), including interim milestones and the frequency of the BMP. (The responses shall reflect the nested MS4s identified in Section VI)

Municipal Facility and Structural Stormwater Control Inventory

60. Provide an up-to-date inventory of applicant-owned or operated facilities and stormwater structural controls with a discharge of stormwater to surface waters of the state. The inventory shall include the location of each facility and an estimate of the number of structural stormwater controls for each category below (e.g., 100 catch basins and 7 detention basins).

Inventory Reference (Page and Paragraph of Attachments): _____

Check all applicant-owned or operated facilities with a discharge of stormwater to surface waters of the state:

- | | |
|--|---|
| <input type="checkbox"/> Administration buildings | <input type="checkbox"/> (Animal Control Building) |
| <input type="checkbox"/> Airports | <input type="checkbox"/> (Bus Stations and Garages) |
| <input type="checkbox"/> Cemeteries | <input type="checkbox"/> (Composting facilities) |
| <input type="checkbox"/> Equipment storage and maintenance facilities | <input type="checkbox"/> (Fire Stations) |
| <input type="checkbox"/> Fuel Farms | <input type="checkbox"/> (Hazardous waste disposal facilities) |
| <input type="checkbox"/> Hazardous waste handling and transfer facilities | <input type="checkbox"/> (Landfills) |
| <input type="checkbox"/> Landscape maintenance facilities | <input type="checkbox"/> (Libraries) |
| <input type="checkbox"/> Materials storage (yards) | <input type="checkbox"/> Mosquito Control Facility |
| <input type="checkbox"/> (Parks) | <input type="checkbox"/> Pesticide storage facilities |
| <input type="checkbox"/> (Police stations) | <input type="checkbox"/> Public golf courses |
| <input type="checkbox"/> (Public parking lots) | <input type="checkbox"/> Public schools |
| <input type="checkbox"/> (Public works yards) | <input type="checkbox"/> Recycling facilities |
| <input type="checkbox"/> (Salt storage facilities) | <input type="checkbox"/> Solid waste handling and transfer facilities |
| <input type="checkbox"/> (Vacant land and open space) | <input type="checkbox"/> Vehicle storage and maintenance yards |
| <input type="checkbox"/> (Other facilities - Provide a description below) | |

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Check all applicant-owned or operated structural stormwater controls with a discharge of stormwater to surface waters of the state:

- | | |
|--|--|
| <input type="checkbox"/> Catch basins | <input type="checkbox"/> Constructed wetlands |
| <input type="checkbox"/> Detention basins | <input type="checkbox"/> Infiltration basins and trenches |
| <input type="checkbox"/> Oil/water separators | <input type="checkbox"/> Porous pavement |
| <input type="checkbox"/> Pump Stations | <input type="checkbox"/> Rain gardens |
| <input type="checkbox"/> Secondary containment | <input type="checkbox"/> Underground storage vaults or tanks |
| <input type="checkbox"/> Vegetated swales | |
| <input type="checkbox"/> Other structural stormwater controls – Provide a description below: | |

61. Provide the location where an up-to-date map (or maps) is available with the location of the facilities and structural stormwater controls identified in Question 60. *The location of the facilities and structural stormwater controls may be included on the storm sewer system map maintained for the IDEP.*

The map (or maps) is available at the following location: _____

62. Provide the procedure for updating and revising the inventory in Question 60 and map (or maps) identified in Question 61 as facilities and structural stormwater controls are added, removed, or no longer owned or operated by the applicant. *A suggested timeframe for updating/revising the inventory and map(s) is 30 days following adding/removing a facility or structural stormwater control.*

Procedure Reference (page and paragraph of attachments): _____

Facility-Specific Stormwater Management

63. Provide the procedure for assessing each facility identified in Question 60 for the potential to discharge pollutants to surface waters of the state. The procedure shall include a process for updating and revising the assessment. *A recommended timeframe for updating/revising the assessment is 30 days prior to discharging stormwater from a new facility and within 30 days of determining a need to update/revise the facility assessment.*

The applicant should consider the following factors when assessing each facility:

- Amount of urban pollutants stored at the site (e.g., sediment, nutrients, metals, hydrocarbons, pesticides, fertilizers, herbicides, chlorides, trash, bacteria, or other site-specific pollutants)
- Identification of improperly stored materials
- The potential for polluting activities to be conducted outside (e.g., vehicle washing)
- Proximity to waterbodies
- Poor housekeeping practices
- Discharge of pollutants of concern to impaired waters

Procedure Reference (page and paragraph of attachments): _____

Not Applicable – The applicant does not own a facility that discharges stormwater to surface waters of the state. Skip to Question 71.

64. Provide the list of prioritized facilities using the assessment in Question 63. Each facility shall be prioritized based on having the high, medium, or low potential to discharge pollutants to surface waters of the state. Facilities with the high potential for pollutant runoff shall include, but are not limited to, the applicant's fleet maintenance and storage yards. The applicant may submit a demonstration with a description of how the applicant's fleet maintenance and storage yard has the low potential to discharge pollutants to surface waters of the state.

Prioritized Facility List (page and paragraph of attachments): _____

Fleet Maintenance and Storage Yard Demonstrations (page and paragraph of attachments): _____

65. Is a site-specific standard operating procedure (SOP) available identifying the structural and non-structural stormwater controls implemented and maintained to prevent or reduce pollutant runoff at each facility with the high potential for pollutant runoff? The SOP shall be available at each facility with the high potential for pollutant runoff and upon request from the MDEQ. The SOP shall identify the person responsible for oversight of the facility. *The MDEQ may request the submission of the SOP during the application review process.*

Yes, a site-specific SOP is available at each facility with the high potential for pollutant runoff

Not Applicable – The applicant does not own or operate any facilities with the high potential for pollutant runoff. Skip to Question 70.

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66. Provide the reference in the SOP, for each facility with the high potential for pollutant runoff, to the following: the list of significant materials stored on-site that could pollute stormwater; the description of the handling and storage requirements for each significant material; and the potential to discharge the significant material.

SOP Reference (page and paragraph of attachments): _____

This space is available to reference multiple site-specific SOPs

67. Provide the reference in the SOP, for each facility with the high potential for pollutant runoff, identifying the good housekeeping practices implemented at the site. *Good housekeeping practices include keeping the facility neat and orderly, properly storing and covering materials, and minimizing pollutant sources to prevent or reduce pollutant runoff.*

SOP Reference (page and paragraph of attachments): _____

This space is available to reference multiple site-specific SOPs

68. Provide the reference in the SOP, for each facility with the high potential for pollutant runoff, to the description and schedule for conducting routine maintenance and inspections of stormwater management and control devices to ensure materials and equipment are clean and orderly and to prevent or reduce pollutant runoff. *A biweekly schedule is recommended for routine inspections.*

SOP Reference (page and paragraph of attachments): _____

This space is available to reference multiple site-specific SOPs

69. Provide the reference in the SOP, for each facility with the high potential for pollutant runoff, to the description and schedule for conducting a comprehensive site inspection at least once every six months. The comprehensive inspection shall include an inspection of all structural stormwater controls and a review of non-structural stormwater controls to prevent or reduce pollutant runoff.

SOP Reference (page and paragraph of attachments): _____

This space is available to reference multiple site-specific SOPs

70. Provide the procedure identifying the BMPs currently implemented or to be implemented during the permit cycle to prevent or reduce pollutant runoff at each facility with the medium and lower potential for the discharge of pollutants to surface waters of the state using the assessment and prioritized list in Questions 63 and 64.

Procedure Reference (page and paragraph of attachments): _____

Structural Stormwater Control Operation and Maintenance Activities

71. Provide the procedure for prioritizing each catch basin for routine inspection, maintenance, and cleaning based on preventing or reducing pollutant runoff. The procedure shall include assigning a priority level for each catch basin and the associated inspection, maintenance and cleaning schedule based on preventing or reducing pollutant runoff. The procedure shall include a process for updating/revising the priority level for a catch basin giving consideration to inspection findings and citizen complaints. *A recommended timeframe for updating/revising the procedure is 30 days following the construction of a catch basin or a change in priority level.*

Procedure Reference (page and paragraph of attachments): _____

Not Applicable – The applicant does not own or operate catch basins. Skip to Question 75.

72. Provide the geographic location of the catch basins in each priority level using either a narrative description or map.

Catch Basin Priority Location (page and paragraph of attachments): _____

Michigan Department of Environmental Quality – Water Resources Division
STORMWATER DISCHARGE PERMIT APPLICATION

73. Provide the procedure for inspecting, cleaning, and maintaining catch basins to ensure proper performance. Proper cleaning methods include ensuring accumulated pollutants are not discharged during cleaning and are removed prior to discharging to surface waters of the state. *A compliance assistance document titled Catch Basin Cleaning Activities Guidance Document is available at http://www.michigan.gov/documents/deq/wb-stormwater-CatchBasinGuidance_216198_7.pdf.*

Procedure Reference (page and paragraph of attachments): _____

74. Provide the procedure for dewatering and disposal of materials extracted from catch basins. *A compliance assistance document titled Catch Basin Cleaning Activities Guidance Document is available at http://www.michigan.gov/documents/deq/wb-stormwater-CatchBasinGuidance_216198_7.pdf.*

Procedure Reference (page and paragraph of attachments): _____

75. Provide the procedure for inspecting and maintaining the structural stormwater controls (other than catch basins) identified in Question 60. The procedure shall include a description and schedule for inspecting and maintaining each structural stormwater control and the process for disposing of maintenance waste materials. The procedure shall require that controls be maintained to reduce to the maximum extent practicable the contribution of pollutants to stormwater. The procedure shall include a process for updating/revising the procedure to ensure a maintenance and inspection program for each structural stormwater control. *A recommended timeframe for updating/revising the procedure is 30 days following the implementation of a new structural stormwater control.*

- Procedure Reference (page and paragraph of attachments): _____
 Not Applicable – Applicant does not own or operate any structural stormwater controls

76. Provide the procedure requiring new applicant-owned or operated facilities or new structural stormwater controls for water **quantity** be designed and implemented in accordance with the post-construction stormwater runoff control performance standards and long-term operation and maintenance requirements.

Procedure Reference (page and paragraph of attachments): _____

Municipal Operations and Maintenance Activities

77. Provide the procedure with the assessment of the applicant's operation and maintenance activities for the potential to discharge pollutants to surface waters of the state. The assessment shall identify all pollutants that could be discharged from each applicable operation and maintenance activity and the BMPs being implemented or to be implemented to prevent or reduce pollutant runoff. The procedure shall include a process for updating and revising the assessment. *A suggested timeframe for updating/revising the assessment is 30 days following adding/removing BMPs to address new and existing operation and maintenance activities.*

At a minimum, the procedure shall include assessing the following municipal operation and maintenance activities if applicable:

- Road, parking lot, and sidewalk maintenance (e.g., pothole, sidewalk, and curb and gutter repair)
- Bridge maintenance
- Right-of-way maintenance
- Unpaved road maintenance
- Cold weather operations (e.g., plowing, sanding, application of deicing agents, and snow pile disposal)
- Vehicle washing and maintenance of applicant-owned vehicles (e.g., police, fire, school bus, public works)

- Procedure Reference (page and paragraph of attachments): _____
 Not Applicable – Provide an explanation below.

78. Provide the procedure for prioritizing applicant-owned or operated streets, parking lots, and other impervious infrastructure for street sweeping based on the potential to discharge pollutants to surface waters of the state. The procedure shall include assigning a priority level for each parking lot and street and the associated cleaning schedule (i.e., sweeping frequency and timing) based on preventing or reducing pollutant runoff. The procedure shall include a process for updating/revising the priority level giving consideration to street sweeping findings and citizen complaints. *A recommended timeframe for updating/revising the prioritization is 30 days following the construction of a new street, parking lot, or other applicant-owned or operated impervious surface or within 30 days of identifying a need to revise a priority level.*

- Procedure Reference (page and paragraph of attachments): _____
 Not Applicable – The applicant does not own or operate any streets, parking lots, or other impervious infrastructure. Skip to Question 82.

Michigan Department of Environmental Quality – Water Resources Division
STORMWATER DISCHARGE PERMIT APPLICATION

79. Provide the geographic location of the streets, parking lots, and other impervious surfaces in each priority level using either a narrative description or map.

Street Sweeping Priority Location (page and paragraph of attachments): _____

80. Provide the procedure identifying the sweeping methods based on the applicant's sweeping equipment and use of additional resources in sweeping seasonal leaves or pick-up of other materials. *Proper sweeping methods include operating sweeping equipment according to the manufacturers' operating instructions and to protect water quality.*

Procedure Reference (page and paragraph of attachments): _____

81. Provide the procedure for dewatering and disposal of street sweeper waste material. *A compliance assistance document titled Catch Basin Cleaning Activities Guidance Document is available at http://www.michigan.gov/documents/deq/wb-stormwater-CatchBasinGuidance_216198_7.pdf.*

Procedure Reference (page and paragraph of attachments): _____

Managing Vegetated Properties

82. Provide the procedure requiring the applicant's pesticide applicator to be certified by the State of Michigan as an applicator in the applicable category, to prevent or reduce pollutant runoff from vegetated land. A description of the categories is located at http://www.michigan.gov/mdard/0,4610,7-125-1569_16988_35289-11992--,00.html

Procedure Reference (page and paragraph of attachments): _____

Not Applicable – Provide an explanation below (e.g., the applicant's pesticide applicator only uses ready-to-use products from the original container).

Employee Training

83. Provide the employee training program to train employees involved in implementing the pollution prevention and good housekeeping program. The program shall include the training schedule. At a minimum, existing staff shall be trained once during the permit cycle and new hires within the first year of their hire date.

Program Reference (Page and Paragraph of Attachments): _____

Contractor Requirements and Oversight

84. Provide the procedure requiring contractors hired by the applicant to perform municipal operation and maintenance activities comply with all pollution prevention and good housekeeping BMPs as appropriate. The procedure shall include the process implemented for providing oversight of contractor activities to ensure compliance.

Procedure Reference (Page and Paragraph of Attachments): _____

Total Maximum Daily Load (TMDL) Implementation Plan

The following questions address discharges to impaired waters with a USEPA approved TMDL that includes a pollutant load allocation assigned to the permittee's MS4. BMPs shall be implemented to reduce the discharge of the TMDL pollutant from the MS4 to make progress in meeting Water Quality Standards. Applicable TMDLs are TMDLs approved prior to the applicant being notified of the need to apply for permit reissuance. Applicable TMDLs for the applicant were provided in the application notice letter.

The applicant shall describe the current and proposed BMPs to meet the minimum requirements for the TMDL Implementation Plan, which shall be incorporated into the SWMP. Please indicate in your response, if you are or will be working collaboratively with watershed or regional partners on any or all activities in the TMDL Implementation Plan during the permit cycle. The following questions represent the minimum requirements for a TMDL Implementation Plan. Please complete the following questions as appropriate. A measurable goal with a measure of assessment shall be included for each BMP, and, as appropriate, a schedule for implementation (months and years), including interim milestones and the frequency of the BMP. ~~The responses shall reflect the nested MS4s identified in Section VI.~~

~~The~~ USEPA has a document to assist with developing a TMDL Implementation Plan available at http://water.epa.gov/lawsregs/lawsguidance/cwa/tmdl/upload/region3_factsheet_tmdl.pdf.

Michigan Department of Environmental Quality – Water Resources Division
STORMWATER DISCHARGE PERMIT APPLICATION

85. Was a TMDL included in the applicant's application notice?

Yes, the following approved USEPA TMDL(s) was included in my application notice letter:

No, Skip to Section VIII.

86. Provide the procedure for identifying and prioritizing BMPs currently being implemented or to be implemented during the permit cycle to make progress toward achieving the pollutant load reduction requirement in each TMDL identified in Question 85. The procedure shall include a process for reviewing, updating, and revising BMPs implemented or to be implemented to ensure progress in achieving the TMDL pollutant load reduction.

Procedure Reference (page and paragraph of attachments): _____

87. Provide the list of prioritized BMPs currently being implemented or to be implemented during the permit cycle to make progress toward achieving the pollutant load reduction requirement in each TMDL identified in Question 85. Each BMP shall include a reference to the targeted TMDL pollutant.

TMDL BMP Priority List (page and paragraph of attachments): _____

88. Provide the monitoring plan for assessing the effectiveness of the BMPs currently being implemented, or to be implemented, in making progress toward achieving the TMDL pollutant load reduction requirement, including a schedule for completing the monitoring. Monitoring shall be specifically for the pollutant identified in the TMDL. Monitoring may include, but is not limited to, outfall monitoring, in-stream monitoring, or modeling. At a minimum, monitoring shall be conducted two times during the permit cycle or at a frequency sufficient to determine if the BMPs are adequate in making progress toward achieving the TMDL pollutant load reduction. *Existing monitoring data may be submitted for review as part of the plan to meet part of the monitoring requirement.*

TMDL Monitoring Plan (page and paragraph of attachments): _____

SECTION VIII. CERTIFICATION

Rule 323.2114(1-4) of the Part 21 Rules of Michigan Act 451, Public Act of 1994, Part 31, as amended, requires that this Application be signed by either a principal executive officer, the mayor, village president, city or village manager, or other duly authorized employee.

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for having knowledge of violations."

I understand that my signature constitutes a legal agreement to comply with the requirements of the NPDES Permit. I certify under penalty of law that I possess full authority on behalf of the legal owner/permittee to sign and submit this Application. I certify to the best of my knowledge that it is true, accurate and meets the minimum permit requirements for a SWMP to the MEP.

Print Name:

Title:

Representing:

Signature:

Date:

Please submit this completed Application and attachments to:

DEPARTMENT OF ENVIRONMENTAL QUALITY
 WATER RESOURCES DIVISION
 PERMITS SECTION
 P.O. BOX 30458
 LANSING, MICHIGAN 48909-7958

Michigan Department of Environmental Quality – Water Resources Division
STORMWATER DISCHARGE PERMIT APPLICATION

Table 1 – Outfall and Point of Discharge Information

An identification number shall be provided for each outfall and point of discharge. Please note that the latitude and longitude is not required as part of the application. When entering a point of discharge, the receiving water is the point where the stormwater enters a surface water of the state. The following definitions apply to these terms:

- ⓐ **Outfall** means a discharge point from an MS4 directly to surface waters of the state
- ⓑ **Point of Discharge** means a discharge from an MS4 to an MS4 owned or operated by another public body

<p>A. Outfall/ Point of Discharge No.:</p> <p>B. Receiving Water:</p> <p>C. Latitude/Longitude (Optional)</p>	<input type="checkbox"/> Outfall <input type="checkbox"/> Point of Discharge	<p>Outfall/Point of Discharge Identification No.:</p> <p>Receiving Water :</p> <p>Latitude: _____ Longitude: _____</p>
<p>A. Outfall/ Point of Discharge No.:</p> <p>B. Receiving Water:</p> <p>C. Latitude/Longitude (Optional)</p>	<input type="checkbox"/> Outfall <input type="checkbox"/> Point of Discharge	<p>Outfall/Point of Discharge Identification No.:</p> <p>Receiving Water :</p> <p>Latitude: _____ Longitude: _____</p>
<p>A. Outfall/ Point of Discharge No.:</p> <p>B. Receiving Water:</p> <p>C. Latitude/Longitude (Optional)</p>	<input type="checkbox"/> Outfall <input type="checkbox"/> Point of Discharge	<p>Outfall/Point of Discharge Identification No.:</p> <p>Receiving Water :</p> <p>Latitude: _____ Longitude: _____</p>
<p>A. Outfall/ Point of Discharge No.:</p> <p>B. Receiving Water:</p> <p>C. Latitude/Longitude (Optional)</p>	<input type="checkbox"/> Outfall <input type="checkbox"/> Point of Discharge	<p>Outfall/Point of Discharge Identification No.:</p> <p>Receiving Water :</p> <p>Latitude: _____ Longitude: _____</p>
<p>A. Outfall/ Point of Discharge No.:</p> <p>B. Receiving Water:</p> <p>C. Latitude/Longitude (Optional)</p>	<input type="checkbox"/> Outfall <input type="checkbox"/> Point of Discharge	<p>Outfall/Point of Discharge Identification No.:</p> <p>Receiving Water :</p> <p>Latitude: _____ Longitude: _____</p>
<p>A. Outfall/ Point of Discharge No.:</p> <p>B. Receiving Water:</p> <p>C. Latitude/Longitude (Optional)</p>	<input type="checkbox"/> Outfall <input type="checkbox"/> Point of Discharge	<p>Outfall/Point of Discharge Identification No.:</p> <p>Receiving Water :</p> <p>Latitude: _____ Longitude: _____</p>
<p>A. Outfall/ Point of Discharge No.:</p> <p>B. Receiving Water:</p> <p>C. Latitude/Longitude (Optional)</p>	<input type="checkbox"/> Outfall <input type="checkbox"/> Point of Discharge	<p>Outfall/Point of Discharge Identification No.:</p> <p>Receiving Water :</p> <p>Latitude: _____ Longitude: _____</p>

Michigan Department of Environmental Quality – Water Resources Division
STORMWATER DISCHARGE PERMIT APPLICATION

APPENDIX A

LOCAL DISTRICT OFFICE ADDRESSES AND COUNTY JURISDICTIONS

<u>DEQ DISTRICT OFFICES</u>	<u>TELEPHONE #</u>	<u>COUNTY JURISDICTIONS</u>		
CADILLAC DISTRICT OFFICE 120 WEST CHAPIN STREET CADILLAC MI 49601-2158	(231) 775-3960	ALPENA ALCONA ANTRIM BENZIE CHARLEVOIX CHEBOYGAN CRAWFORD EMMET	GRAND TRAVERSE KALKASKA LAKE LEELANAU MANISTEE MASON MISSAUKEE	MONTMORENCY OSCEOLA OSCODA OTSEGO PRESQUE ISLE ROSCOMMON WEXFORD
SOUTHEAST MICHIGAN DISTRICT OFFICE 27700 DONALD COURT WARREN, MI 48092	(586) 753-3700	MACOMB OAKLAND	ST. CLAIR	WAYNE
GRAND RAPIDS DISTRICT OFFICE STATE OFFICE BUILDING, FIFTH FLOOR 350 OTTAWA NW, UNIT 10 GRAND RAPIDS, MI 49503-2341	(616) 356-0500	BARRY IONIA KENT	MECOSTA MONTCALM MUSKEGON	NEWAYGO OCEANA OTTAWA
JACKSON DISTRICT OFFICE 301 EAST LOUIS GLICK HIGHWAY JACKSON MI 49201-1556	(517) 780-7690	HILLSDALE JACKSON	LENAWEE MONROE	WASHTENAW
UPPER PENINSULA DISTRICT OFFICE KI SAWYER INTERNATIONAL AIRPORT AND BUSINESS CENTER 420 FIFTH STREET GWINN, MI 49841	(906) 346-8300	ALGER BARAGA CHIPPEWA DELTA DICKINSON	GOGEBIC HOUGHTON IRON KEWEENAW LUCE	MARQUETTE MACKINAC MENOMINEE ONTONAGON SCHOOLCRAFT
KALAMAZOO DISTRICT OFFICE 7953 ADOBE ROAD KALAMAZOO MI 49009-5026	(269) 567-3500	ALLEGAN BERRIEN BRANCH	CALHOUN CASS KALAMAZOO	ST. JOSEPH VAN BUREN
SAGINAW BAY DISTRICT OFFICE 503 NORTH EUCLID AVENUE, SUITE 1 BAY CITY, MI 48706-2965	(989) 686-8025	ARENAC BAY CLARE GLADWIN	HURON IOSCO ISABELLA MIDLAND	OGEMAW SAGINAW SANILAC TUSCOLA
LANSING DISTRICT OFFICE CONSTITUTION HALL 4 TH FLOOR NORTH 525 WEST ALLEGAN PO BOX 30242 LANSING, MI 48909	(517) 335-4598	CLINTON EATON GENESEE	GRATIOT INGHAM LAPEER	LIVINGSTON SHIAWASSEE

Village President Report
December 10, 2012

AGENDA 12-10-12
ITEM I-4

Hello Residents and Fellow Council Members,

Here is a summary of my recent activities and some of my planned activities for the future:

Recent Activities

November 30, 2012 – Village Manager Donna Dettling and I met with Superintendent Dan Schlaff at the WWTP. In addition to getting a tour of the new project improvements, we discussed several topics related to Dan's new role as Superintendent, including staffing, setting expectations, scheduling of work, managing the budget, our current organizational structure, communication protocols and how we perform some of the services that we currently provide to our residents. We discussed leaf pickup, brush collection, and street sweeping, all very generally but with a focus on continuous improvement of these services. Dan shared his focus on preventative maintenance of our water system assets and wastewater treatment plant. Donna, Dan and I are planning to meet more regularly (every 3 or 4 months, but not set in stone) in the future.

December 3, 2012 – I attended the Village Planning Commission and listened to the discussion and comments related to both Public Hearings.

December 4, 2012 – Conference call regarding Blackhawk Development with Village Manager Donna Dettling and Attorney Steve Estey. Council will be updated in closed session.

December 5, 2012 – Meeting with Patrick Greve of Waste Management – In preparation for Agenda Item L-1 under New Business, Village Manager Donna Dettling, Assistant Village Manager Courtney Nicholls and I met with Patrick Greve of Waste Management. Please see agenda item L-1 for additional information about our discussion.

Future Activities

December 6, 2012 – As a follow-up to our meeting with Dexter Fastener, I have been invited to a meeting with Scio Township Supervisor and the property owner to the south of the Village Industrial Park. It sounds like Dexter Fastener is exploring ideas for possible expansion. I will be attending this meeting with our Village Manager Donna Dettling.

December 11, 2012 – Council Workshop to discuss Organizational Matters – this workshop will begin at 6 pm and will be held at the Senior Center.

December 12, 2012 – Regional Fire Department meeting – we will be meeting at Scio Twp Hall at 9:30 a.m.

December 20, 2012 - Village of Dexter Downtown Development Authority meeting

December 26, 2012 – Village Council Meeting – as this meeting is during the holidays, we will try to have a light agenda. As I have done in the past, I will plan to include some preliminary dates for future 2013 workshops (Goal setting, Budget Review, VM Review, etc.), so that we can get these scheduled and onto everyone's calendars.

January 14, 2013 – Village Council Meeting

Goals and Objectives for January 2013

1. Schedule goal setting, village manager review and budget review meetings.
2. Discuss with Council/Staff dates for Special Workshops on "Developing a Street Improvement Plan" and "Fire Station Improvements".
3. Discuss with Council/Staff dates for Town Hall Meetings – I think we should get 3 dates planned and advertised.
4. Identify a Street or Sidewalk Improvement project for the 2012-2013 budget year.
5. Develop fact sheet on Cityhood and discuss information sharing plan with Council.
6. Review impacts of elimination of personal property tax.

Please let me know if you have any questions. Have a safe and happy holiday season!

Shawn Keough, Village President
skeough@villageofdexter.org

(313) 363-1434 (cell)

User: erin

DB: Dexter

EXP CHECK RUN DATES 12/05/2012 - 12/05/2012

JOURNALIZED OPEN AND PAID

BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. ABSOLUTE COMPUTER SERVICES	90.00		
2. AMERICAN PUBLIC WORKS ASSOC	169.00		
3. ANDREA DORNEY	51.30		
4. ARBOR SPRINGS WATER CO.INC	5.75		
5. AT&T	526.19		
6. BATTERIES PLUS	175.00		
7. CARLISLE-WORTMAN ASSOCIATES	935.00		
8. COMCAST	72.29		
9. CORRIGAN OIL COMPANY	1,235.73		
10. COURTNEY NICHOLLS	178.90		
11. CULLIGAN WATER CONDITIONING	29.95		
12. DANIEL SCHLAFF	95.00		
13. DEPT. OF ENVIRN. QUALITY	45.00		
14. DEXTER AREA CHAMBER	250.00		
15. DEXTER VILLAGE	4,140.56		
16. DORNOS SIGN & SAFTEY INC.	444.48		
17. DTE ENERGY	9,945.89		
18. ELHORN ENGINEERING CO	1,196.00		
19. F&V OPERATIONS	5,753.50		
20. GRANT'S AUTOMOTIVE & TRUCKING	1,426.25		
21. GRISSOM JANITORIAL	320.00		
22. HACKNEY HARDWARE	1,008.64		
23. HERITAGE NEWSPAPERS	63.00		
24. HOPP ELECTRIC, INC.	269.58		
25. JOHNSON SIGN COMPANY, INC.	2,350.00		
26. KENCO, INC.	3.00		
27. KNIGHT'S GRADING & EXCAVATING	300.00		
28. KUBOTA	410.55		
29. LESSORS WELDING SUPPLY	44.70		
30. MCNAUGHTON-MCKAY	125.00		
31. MICHIGAN MUNICIPAL RISK	14,453.50		
32. MILLIGANS LANDSCAPE SERVICES L	800.00		
33. NORTH CENTRAL LABORATORIES	139.76		
34. PARTS PEDDLER AUTO SUPPLY	1,061.44		
35. PNC	448.08		
36. PRINT-TECH, INC.	36.90		
37. RADTKE TRUCKING, LLC	360.00		
38. URBAN FORESTERS, INC	118.00		
39. USA BLUE BOOK	147.57		
40. VARNUM, RIDDERING, SCHMIDT	56.10		
41. VERDIN COMPANY	490.00		
42. VERIZON WIRELESS	390.06		
43. WASHTENAW COUNTY TREASURER	37,648.75		
TOTAL ALL CLAIMS	87,810.42		

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF DEXTER
EXP CHECK RUN DATES 12/03/2012 - 12/05/2012
JOURNALIZED OPEN AND PAID
BANK CODE: POOL

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund 101 GENERAL FUND						
Dept 101-000 VILLAGE COUNCIL						
101-101.000-956.000	COUNCIL DISCRETIONARY EX	COURTNEY NICHOLLS	COUNCIL	12/04/12	12/05/12	34.98
101-101.000-956.000	COUNCIL DISCRETIONARY EX	PNC	MISC	12/04/12X	12/05/12	42.55
101-101.000-958.000	MEMBERSHIPS & DUES	DEXTER AREA CHAMBER	BENEFIT DUES	183	12/05/12	250.00
			Total For Dept 101.000 VILLAGE COUNCIL			327.53
Dept 172.000 VILLAGE MANAGER						
101-172.000-861.000	TRAVEL & MILEAGE	COURTNEY NICHOLLS	CONFERENCE	143.92	12/05/12	134.32
101-172.000-960.000	EDUCATION & TRAINING	PNC	MLGMA REGISTRATION	12/04/12	12/05/12	300.00
			Total For Dept 172.000 VILLAGE MANAGER			434.32
Dept 215.000 VILLAGE CLERK						
101-215.000-901.000	PRINTING & PUBLISHING	COURTNEY NICHOLLS	CONFERENCE	143.92	12/05/12	9.60
101-215.000-901.000	PRINTING & PUBLISHING	HERITAGE NEWSPAPERS	LEGALS	12/05/12	12/05/12	63.00
			Total For Dept 215.000 VILLAGE CLERK			72.60
Dept 265.000 BUILDINGS & GROUNDS						
101-265.000-727.000		ARBOR SPRINGS WATER C	OFFICE	1377143	12/05/12	5.75
101-265.000-727.000		HACKNEY HARDWARE	NOV INVOICES	12/05/12	12/05/12	31.37
101-265.000-920.000	UTILITIES	DTE ENERGY	OCT/ NOV 2012	12/04/12	12/05/12	755.05
101-265.000-935.001		GRISSOM JANITORIAL	NOV SERVICE	232	12/05/12	320.00
			Total For Dept 265.000 BUILDINGS & GROUNDS			1,112.17
Dept 285.000 VILLAGE TREE PROGRAM						
101-285.000-803.000	CONTRACTED SERVICES	HACKNEY HARDWARE	NOV INVOICES	12/05/12	12/05/12	10.49
101-285.000-803.000	CONTRACTED SERVICES	URBAN FORESTERS, INC	FERTILIZE	34383X	12/05/12	118.00
			Total For Dept 285.000 VILLAGE TREE PROGRAM			128.49
Dept 301.000 LAW ENFORCEMENT						
101-301.000-807.000		WASHTEWAW COUNTY TREA	LAW ENFORCEMENT	21949	12/05/12	37,648.75
101-301.000-920.000	UTILITIES	DEXTER VILLAGE	WATER BILLS	12/04/12	12/05/12	125.90
101-301.000-920.000	UTILITIES	DTE ENERGY	OCT/ NOV 2012	12/04/12	12/05/12	267.20
			Total For Dept 301.000 LAW ENFORCEMENT			38,041.85
Dept 336.000 FIRE DEPARTMENT						
101-336.000-920.000	UTILITIES	DEXTER VILLAGE	WATER BILLS	12/04/12	12/05/12	157.38
101-336.000-920.000	UTILITIES	DTE ENERGY	OCT/ NOV 2012	12/04/12	12/05/12	334.00
			Total For Dept 336.000 FIRE DEPARTMENT			491.38
Dept 400.000 PLANNING DEPARTMENT						
101-400.000-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSO	PLANNING	21211-119	12/05/12	935.00
			Total For Dept 400.000 PLANNING DEPARTMENT			935.00
Dept 441.000 DEPARTMENT OF PUBLIC WORKS						
101-441.000-740.000	OPERATING SUPPLIES	HACKNEY HARDWARE	NOV INVOICES	12/05/12	12/05/12	155.01
101-441.000-740.000	OPERATING SUPPLIES	LESSORS WELDING SUPPL	SUPPLIES	536016	12/05/12	15.00
101-441.000-740.000	OPERATING SUPPLIES	LESSORS WELDING SUPPL	SUPPLIES	227514	12/05/12	29.70
101-441.000-751.000	UTILITIES	CORRIGAN OIL COMPANY	DPW	5710070	12/05/12	380.32
101-441.000-920.000	UTILITIES	DEXTER VILLAGE	WATER BILLS	12/04/12	12/05/12	68.28
101-441.000-920.000	UTILITIES	DTE ENERGY	OCT/ NOV 2012	12/04/12	12/05/12	1,004.80
101-441.000-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS	CELLULAR	2827560946	12/05/12	165.03
101-441.000-958.000	MEMBERSHIPS & DUES	AMERICAN PUBLIC WORKS	MEMBERSHIP	693968	12/05/12	169.00

User: erin

DB: Dexter

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EXP CHECK RUN DATES 12/03/2012 - 12/05/2012
 JOURNALIZED OPEN AND PAID
 BANK CODE: POOL

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 441.000 DEPARTMENT OF PUBLIC WORKS							
Total For Dept 441.000 DEPARTMENT OF PUBLIC WORK							
Dept 442.000 DOWNTOWN PUBLIC WORKS						1,987.14	
101-442.000-730.000 FARMERS MARKET SUPPLIES	PNC				12/05/12	105.53	39094
101-442.000-744.000 HOLIDAY DISPLAY SUPPLIES	HACKNEY HARDWARE				12/05/12	85.01	39081
101-442.000-744.000 HOLIDAY DISPLAY SUPPLIES	MCNAUGHTON-MCKAY				12/05/12	125.00	39089
101-442.000-802.000 PROFESSIONAL SERVICES	VERDIN COMPANY				12/05/12	490.00	39100
101-442.000-920.000 UTILITIES	DTE ENERGY				12/05/12	590.12	39076
Total For Dept 442.000 DOWNTOWN PUBLIC WORKS							
Dept 528.000 SOLID WASTE						1,395.66	
101-528.000-901.000 PRINTING & PUBLISHING	PRINT-TECH, INC.				12/05/12	12.30	39095
Total For Dept 528.000 SOLID WASTE							
Dept 751.000 PARKS & RECREATION						12.30	
101-751.000-901.000 PRINTING & PUBLISHING	JOHNSON SIGN COMPANY,				12/05/12	2,350.00	39084
101-751.000-937.000 EQUIPMENT MAINTENANCE &	HACKNEY HARDWARE				12/05/12	59.96	39081
Total For Dept 751.000 PARKS & RECREATION							
Dept 851.000 INSURANCE & BONDS						2,409.96	
101-851.000-911.000 LIABILITY INSURANCE	MICHIGAN MUNICIPAL RI				12/05/12	6,215.01	39090
Total For Dept 851.000 INSURANCE & BONDS							
Fund 202 MAJOR STREETS FUND						53,563.41	
Dept 445.000 STORMWATER						6,215.01	
202-445.000-960.000 EDUCATION & TRAINING	DEPT. OF ENVIEN. QUAL				12/05/12	45.00	39072
Total For Dept 445.000 STORMWATER							
Dept 451.000 CONTRACTED ROAD CONSTRUCTION						45.00	
202-451.000-974.009 CENTRAL STREET PROJECT	MILLIGANS LANDSCAPE S				12/05/12	800.00	39091
Total For Dept 451.000 CONTRACTED ROAD CONSTRUCT							
Dept 463.000 ROUTINE MAINTENANCE						800.00	
202-463.000-740.000 OPERATING SUPPLIES	RADTKE TRUCKING, LLC				12/05/12	180.00	39096
202-463.000-911.000 LIABILITY INSURANCE	MICHIGAN MUNICIPAL RI				12/05/12	1,300.82	39090
Total For Dept 463.000 ROUTINE MAINTENANCE							
Dept 474.000 TRAFFIC SERVICES						1,480.82	
202-474.000-740.000 OPERATING SUPPLIES	DORNBOS SIGN & SAFETY				12/05/12	186.97	39075
202-474.000-911.000 LIABILITY INSURANCE	MICHIGAN MUNICIPAL RI				12/05/12	173.44	39090
Total For Dept 474.000 TRAFFIC SERVICES							
Dept 478.000 WINTER MAINTENANCE						360.41	
202-478.000-911.000 LIABILITY INSURANCE	MICHIGAN MUNICIPAL RI				12/05/12	216.80	39090
Total For Dept 478.000 WINTER MAINTENANCE							
Fund 203 LOCAL STREETS FUND						2,903.03	

User: erin
DB: Dexter

EXP CHECK RUN DATES 12/03/2012 - 12/05/2012
JOURNALIZED OPEN AND PAID
BANK CODE: POOL

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 203 LOCAL STREETS FUND							
Dept 463.000 ROUTINE MAINTENANCE							
203-463.000-740.000	OPERATING SUPPLIES	RADTKE TRUCKING, LLC	SAND	12/04/12	12/05/12	180.00	39096
203-463.000-911.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL RI	THIRD INSTALLMENT	12/04/12	12/05/12	336.77	39090
			Total For Dept 463.000 ROUTINE MAINTENANCE			516.77	
Dept 474.000 TRAFFIC SERVICES							
203-474.000-740.000	OPERATING SUPPLIES	DORNBOB SIGN & SAFTEY	DPW	60657	12/05/12	70.51	39075
203-474.000-740.000	OPERATING SUPPLIES	DORNBOB SIGN & SAFTEY	DPW	60695	12/05/12	187.00	39075
203-474.000-740.000	OPERATING SUPPLIES	HACKNEY HARDWARE	NOV INVOICES	12/05/12	12/05/12	29.99	39081
203-474.000-911.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL RI	THIRD INSTALLMENT	12/04/12	12/05/12	169.11	39090
			Total For Dept 474.000 TRAFFIC SERVICES			456.61	
Dept 478.000 WINTER MAINTENANCE							
203-478.000-911.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL RI	THIRD INSTALLMENT	12/04/12	12/05/12	216.79	39090
			Total For Dept 478.000 WINTER MAINTENANCE			216.79	
Fund 402 EQUIPMENT REPLACEMENT FUND							
Dept 441.000 DEPARTMENT OF PUBLIC WORKS							
402-441.000-939.000		PARTS PEDDLER AUTO SU		12/04/12	12/05/12	1,015.84	39093
			Total For Fund 203 LOCAL STREETS FUND			1,190.17	
			Total For Dept 441.000 DEPARTMENT OF PUBLIC WORK			1,015.84	
Fund 590 SEWER ENTERPRISE FUND							
Dept 248.000 ADMINISTRATION							
590-248.000-811.000	ATTORNEY FEES - MISCELLA	VARNUM, RIDDERING, SC	LEGAL SERVICES	887089	12/05/12	56.10	39099
			Total For Dept 248.000 ADMINISTRATION			56.10	
Dept 548.000 SEWER UTILITIES DEPARTMENT							
590-548.000-740.000	OPERATING SUPPLIES	CULLIGAN WATER CONDIT	WWTP	12/05/12	12/05/12	29.95	39070
590-548.000-740.000	OPERATING SUPPLIES	HACKNEY HARDWARE	NOV INVOICES	12/05/12	12/05/12	93.24	39081
590-548.000-740.000	OPERATING SUPPLIES	PARTS PEDDLER AUTO SU		12/04/12	12/05/12	13.22	39093
590-548.000-740.000	OPERATING SUPPLIES	USA BLUE BOOK	SUPPLIES	822309	12/05/12	147.57	39098
590-548.000-743.000	CHEMICAL SUPPLIES - LAB	HACKNEY HARDWARE	NOV INVOICES	12/05/12	12/05/12	3.57	39081
590-548.000-743.000		KENCO, INC.	SHIPPING	12/04/12	12/05/12	3.00	39085
590-548.000-751.000		NORTH CENTRAL LABORAT	CHEMICALS	313120	12/05/12	139.76	39092
590-548.000-802.000	PROFESSIONAL SERVICES	CORRIGAN OIL COMPANY	WWTP	5710071	12/05/12	855.41	39068
590-548.000-802.000	PROFESSIONAL SERVICES	F&V OPERATIONS	WWTP	273	12/05/12	5,588.00	39078
590-548.000-802.000	PROFESSIONAL SERVICES	HOPP ELECTRIC, INC.	WWTP	270	12/05/12	165.50	39078
590-548.000-824.000	TESTING & ANALYSIS	ANDREA DORNEY	WWTP	55266	12/05/12	269.58	39083
590-548.000-901.000	PRINTING & PUBLISHING	PRINT-TECH, INC.	UTILITY BILLS BURSTED	12/04/12	12/05/12	51.30	39062
590-548.000-911.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL RI	THIRD INSTALLMENT	213119	12/05/12	12.30	39095
590-548.000-920.000	UTILITIES	COMCAST	WWTP	12/05/12	12/05/12	4,336.05	39090
590-548.000-920.000	UTILITIES	DEXTER VILLAGE	WATER BILLS	12/05/12	12/05/12	36.14	39067
590-548.000-920.000	UTILITIES	DIE ENERGY	OCT/ NOV 2012	12/04/12	12/05/12	3,789.00	39074
590-548.000-920.001	UTILITIES - TELEPHONES	AT&T	4264572	12/03/12	12/05/12	5,331.72	39076
590-548.000-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS	CELLULAR	2827560946	12/05/12	347.29	39064
590-548.000-935.000	BUILDING MAINTENANCE & R	HACKNEY HARDWARE	NOV INVOICES	12/05/12	12/05/12	159.02	39101
			Total For Fund 402 EQUIPMENT REPLACEMENT FUND			1,015.84	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 590 SEWER ENTERPRISE FUND							
Dept 548.000	SEWER UTILITIES DEPARTMENT						
590-548.000-937.000	EQUIPMENT MAINTENANCE &	HACKNEY HARDWARE	NOV INVOICES	12/05/12	49.20	39081	
590-548.000-937.000		PARTS PEDDLER AUTO SU		12/04/12	32.38	39093	
590-548.000-939.000	VEHICLE MAINTENANCE & RE	GRANT'S AUTOMOTIVE &	MAINTENANCE	12/05/12	541.19	39079	
590-548.000-955.000	MISCELLANEOUS	GRANT'S AUTOMOTIVE &	MAINTENANCE	12/05/12	197.80	39079	
			Total For Dept 548.000 SEWER UTILITIES DEPARTMENT		22,275.79		
			Total For Fund 590 SEWER ENTERPRISE FUND		22,331.89		
Fund 591 WATER ENTERPRISE FUND							
Dept 556.000	WATER UTILITIES DEPARTMENT						
591-556.000-740.000		HACKNEY HARDWARE	NOV INVOICES	12/05/12	323.61	39081	
591-556.000-743.000	CHEMICAL SUPPLIES - LAB	ELHORN ENGINEERING CO	WWTP	12/05/12	1,196.00	39077	
591-556.000-802.000	PROFESSIONAL SERVICES	ABSOLUTE COMPUTER SER	WWTP	12/05/12	90.00	39060	
591-556.000-802.000	PROFESSIONAL SERVICES	KUBOTA	MAINTENANCE	12/05/12	410.55	39087	
591-556.000-901.000	PRINTING & PUBLISHING	PRINT-TECH, INC.	UTILITY BILLS BURSTED	12/05/12	12.30	39095	
591-556.000-911.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL RI	THIRD INSTALLMENT	12/05/12	1,488.71	39090	
591-556.000-920.000	UTILITIES	COMCAST	WWTP	12/05/12	36.15	39067	
591-556.000-920.000	UTILITIES	DTE ENERGY	OCT/ NOV 2012	12/05/12	1,663.00	39076	
591-556.000-920.001	UTILITIES - TELEPHONES	AT&T	4264572	12/04/12	178.90	39064	
591-556.000-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS	CELLULAR	12/05/12	66.01	39101	
591-556.000-935.000	BUILDING MAINTENANCE & R	HACKNEY HARDWARE	NOV INVOICES	12/05/12	83.59	39081	
591-556.000-939.000	VEHICLE MAINTENANCE & RE	GRANT'S AUTOMOTIVE &	MAINTENANCE	12/05/12	195.25	39079	
591-556.000-955.000	MISCELLANEOUS	GRANT'S AUTOMOTIVE &	RENEWAL	12/05/12	492.01	39079	
591-556.000-957.004	STATE LICENSE/PERMIT FEE	DANIEL SCHLAFF	BATTERY PACK	12/04/12	95.00	39071	
591-556.000-977.000	EQUIPMENT	BATTERIES PLUS	377-268684	12/05/12	175.00	39065	
			Total For Dept 556.000 WATER UTILITIES DEPARTMENT		6,506.08		
Dept 890.000	CONTINGENCIES						
591-890.000-955.000	MISCELLANEOUS	KNIGHT'S GRADING & EX	7759 DEXTER	12/04/12	300.00	39086	
			Total For Dept 890.000 CONTINGENCIES		300.00		
			Total For Fund 591 WATER ENTERPRISE FUND		6,806.08		
Fund Totals:							
			Fund 101 GENERAL FUND		53,563.41		
			Fund 202 MAJOR STREETS FUND		2,903.03		
			Fund 203 LOCAL STREETS FUND		1,190.17		
			Fund 402 EQUIPMENT REPLACEMENT FUND		1,015.84		
			Fund 590 SEWER ENTERPRISE FUND		22,331.89		
			Fund 591 WATER ENTERPRISE FUND		6,806.08		
			Total For All Funds:		87,810.42		

AGENDA 12-10-12
ITEM 6-1
cnicholls@villageofdexter.org

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: December 5, 2012
Re: Consideration of: 3 Year Contract Extension with Waste Management

Over the past several months President Keough and staff have been meeting with Waste Management representative Pat Greve, to discuss our contract for refuse disposal which expires March 1, 2013. During this time, as part of evaluating the options provided, we issued a survey to our residents to determine whether they would be in support of a potential change to every other week recycling using larger containers. A majority of the residents that replied to the survey were supportive of the change. Those residents that were not in favor of the change generally mentioned concerns about storage of materials, uncertainty of the correct day to place it out and concern that it would act as a deterrent to recycling.

The most recent meeting with Waste Management occurred on December 5, 2012. At this meeting President Keough asked Pat if he could reduce the contract extension price any further than the 0, 2%, 2% that was in the proposal, while keeping the service the same. Pat agreed to 0, 1%, 2% , which is shown in the attached updated proposal. This is a significant reduction from the original contract extension proposal in our existing contract which called for 2.5% per year increases over the next three years. We will also be able to offer our residents the opportunity to use a larger container (of their choosing with a sticker) for their recycling, while keeping weekly recycle service. The rate adjustments would also apply to our commercial accounts. The recycle rebate and fuel surcharge would remain the same.

We also discussed that if Council was still interested in pursuing the every other week recycle option, we could place a 30 yard recycle container at the DPW/Wastewater Treatment Plant, for use by those residents who do not have the room to store additional materials. The container would be emptied as needed and would cost approximately \$300 per haul.

Staff is recommending that Council accept Waste Management's proposal to extend the contract for three years with 0, 1%, 2% increases. This option would continue weekly recycling service while allowing for the use of a larger container if a resident chooses to use one. This will allow us to keep the rate charged to the residents flat for at least the next two years. Selecting this option achieves the goal of cost savings while maintaining recycling as a priority. Staff will continue to work on generating ideas to lower our overall yearly refuse cost so that a rate increase will also not be necessary in year three. We will also be working with Waste Management to develop a new flyer for distribution to residents that explains the refuse services they receive.



WASTE MANAGEMENT
MICHIGAN/OHIO AREA
48797 Alpha Drive – Suite 100
Wixom, MI 48393
(248) 596-3500
(248) 596-3595 Fax

December 4, 2012

Mrs. Donna Dettling, Village Manager
Village of Dexter
8140 Main Street
Dexter, Michigan 48130

RE: Revised Extension Options for Solid Waste Collection Contract

Mrs. Dettling:

Introduction

Waste Management is proud to be your trusted provider for solid waste, recycling and yardwaste services. The partnership between the Village of Dexter and Waste Management has resulted in a successful program for this vital community service. Maintaining excellent service is always important considering the service expectations of your residents. WM will ensure the best service in the industry continues to be the standard while maintaining costs that fit your budget.

As is the case in every community we service, the Village can rest assured that solid waste collection, a vital and core service provided by the Village to its residents, will remain a top priority of Waste Management. Our goal is to complete this work each week on time and in a manner that will meet or exceed your expectations. If we make mistakes, the level of effort we put forth to ensure corrective action in a timely and professional manner will be second to none given the success of the partnership we have established with the Village.

Simply put, we seek to ensure the complete and total satisfaction of your residents when it comes to the proper delivery of solid waste collection and disposal services.

Solid Waste Service Contract Extension Options

The term of the current agreement between the Village and Waste Management ends on February 28, 2013. The contract terms let the parties mutually agree to extend the agreement. Waste Management is interested in extending the contract for an additional three-year period. To this end, we have provided the enclosed options with proposed pricing and terms for the extension. Please see the enclosed pricing schedule and service summary for details.

Mrs. Donna Dettling, Village Manager
December 4, 2012
Page 2

Each of the proposed extension options continues the solid waste service program that is in place at this time and allow residents the ability to use a larger container for recycling.

Option for Addition of Recyclebank Rewards Program

In addition, WM can provide the Recyclebank rewards program to residents with the modification to the contract described in Option 3 on the attached summary.

The Recyclebank program lets residents earn rewards for simply recycling. The more they recycle, the greater the rewards. The Recyclebank program will allow residents to recapture value from the recycling program.

In summary, the Recyclebank program allows each resident to set up an individual account. In the account, they will earn points for each pound recycled in the Village. The recycle center tracks the weight of the recycle truck and 2.5 points are earned for every pound of recycling collected. The points are allocated equally to the resident accounts. Residents can then accumulate and redeem their points online or over the phone for discounts and deals at area merchants. More information on the program is attached.

WM can include the Recyclebank program in the contract extension if Option 3 is implemented.

Conclusion and Summary

In conclusion, by extending the contract with WM the Village can achieve the following:

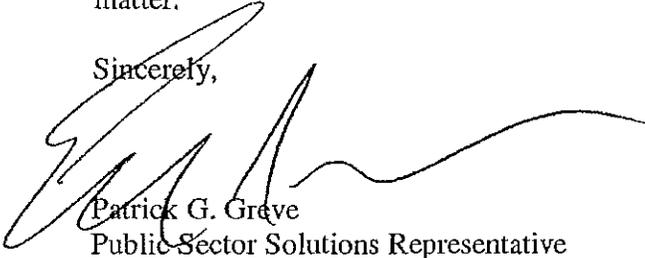
1. Ensure that it continues to provide a critical service to its residents including the current level of service that has met with their satisfaction.
2. Ensure that service continues in an economically responsible manner that fits the Village budget.
3. Rest assured knowing that WM will do everything it possibly can to provide top quality service within the community given our established relationship as a community partner.

Mrs. Donna Dettling, Village Manager
December 4, 2012
Page 3

4. At the sole option of the Village, add the Recyclebank rewards program and provide residents with the ability to recapture value from the recycling program.

Please contact me at 248-640-9089 with questions. Thank you for your consideration of this matter.

Sincerely,



Patrick G. Greve
Public Sector Solutions Representative

Enclosed Information:

Extension Proposal Pricing & Solid Waste Services Summary
Recyclebank program information

DEXTER CONTRACT EXTENSION OPTION SUMMARY

Current Service Weekly Trash, Recycle and Yardwaste (Apr-Nov)	3/1/2012					
Current Rate/Unit/Month	\$13.39					
Fuel Surcharge Addition	\$0.11					
Annual Rate/Unit	\$162.00					
Annual Contract Amount (Residential)	\$228,258					
Current Fuel Surcharge Base Rate/Gal.	\$3.39					
Extension Provision Now in Contract						
Current Service Weekly Trash, Recycle and Yardwaste (Apr-Nov)	3/1/2013	3/1/2014	3/1/2015			
Existing Contract Extension Rate/Unit/Month	\$13.72	\$14.07	\$14.42			
Fuel Surcharge Addition	\$0.11	\$0.11	\$0.11			
Annual Rate/Unit	\$166.02	\$170.13	\$174.35			
Annual Contract Amount (Residential)	\$233,918	\$239,719	\$245,666			
Fuel Surcharge Base Rate/Gal.	\$3.48	\$3.57	\$3.66			
OPTION 1						
Current Service Weekly Trash, Recycle w Bin/Can and Yardwaste (Apr-Nov)	3/1/2013	3/1/2014	3/1/2015			
WM Proposed Extension Rate/Unit/Month	\$13.39	\$13.52	\$13.79			
Fuel Surcharge Addition	\$0.11	\$0.11	\$0.11			
Annual Rate/Unit	\$162.00	\$163.61	\$166.85			
Annual Contract Amount (Residential)	\$228,258	\$230,522	\$235,095			
WM Proposed Fuel Surcharge Base Rate/Gal.	\$3.39	\$3.48	\$3.57			
OPTION 2						
Alternate Service Weekly Trash & Yardwaste (Apr-Nov), Every Other Week Recycle w Bin/Can	3/1/2013	3/1/2014	3/1/2015			
WM Proposed Extension Rate/Unit/Month	\$12.87	\$13.00	\$13.39			
Fuel Surcharge Addition	\$0.11	\$0.11	\$0.11			
Annual Rate/Unit	\$155.76	\$157.30	\$162.00			
Annual Contract Amount (Residential)	\$219,466	\$221,642	\$228,258			
Recycle Rolloff Located at DPW (cost per pick up)	\$298.50	\$301.50	\$307.50			
WM Proposed Fuel Surcharge Base Rate/Gal.	\$3.48	\$3.57	\$3.66			
OPTION 3						
Alternate Service Weekly Trash & Yardwaste (Apr-Nov), Every Other Week Recycle w 96-Gallon Cart	3/1/2013	3/1/2014	3/1/2015	3/1/2016	3/1/2017	
WM Proposed Extension Rate/Unit/Month	\$13.66	\$13.93	\$14.21	\$14.49	\$14.78	
Fuel Surcharge Addition	\$0.11	\$0.11	\$0.11	\$0.11	\$0.11	
Annual Rate/Unit	\$165.21	\$168.49	\$171.83	\$175.25	\$178.72	
Annual Contract Amount (Residential)	\$232,786	\$237,404	\$242,115	\$246,920	\$251,822	
WM Proposed Fuel Surcharge Base Rate/Gal.	\$3.48	\$3.57	\$3.66	\$3.75	\$3.84	

Other Items for Term on Extension:

All annual service rate increases limited to 1% in year 2 and 2% in year 3 of Option 1 & 2 instead of 2.5% currently in contract

Fuel base rate shall follow schedule above for each option

Commercial and YW disposal rates shall be the same as the residential percentage change for each option

Most recent commercial monthly billing \$19,778.66 (includes fuel and rolloff)

Recycle rebate share to continue above and below \$30/ton in current contract

Most recent recycle rebate yeild: \$0.00/month and total YTD \$625.60



Waste Management brings you Recyclebank

Waste Management and Recyclebank are working together in their shared commitment to advancing diversion and recycling, and ultimately helping to create a more sustainable future. The alliance brings together Waste Management's large national curbside collection infrastructure with Recyclebank's vast online community and incentive platform, enhancing growth prospects for both companies and motivating and mobilizing more people, communities and schools to recycle.

What Recyclebank means for municipalities

Recyclebank is a proven incentive program that helps municipalities meet their economic and environmental goals.

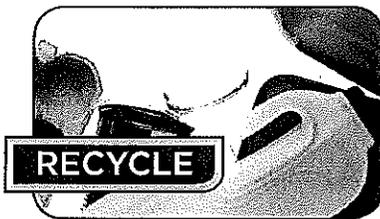
Even if your municipality is already recycling, supplementing the program with Recyclebank can give your residents and your municipality added value — which translates into real savings — for doing something that they already want to do.

With Recyclebank your municipality and residents can recycle more, earn more, and save more.

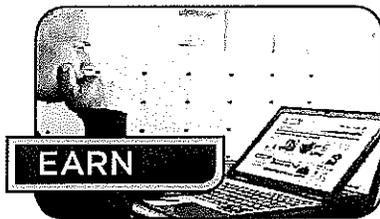
Why cities choose Recyclebank

REALIZE GOALS	ENGAGE THEIR COMMUNITIES	IMPROVE CITY WASTE PROGRAM
<ul style="list-style-type: none"> • Sustainability & waste diversion • Zero waste initiatives • Increase revenue to local businesses 	<ul style="list-style-type: none"> • Rewards • Education • Outreach • Ongoing communications 	<ul style="list-style-type: none"> • Reduce contamination • Divert waste from landfills • Increase recycling tonnage

How Recyclebank works



Recycle all that you can.



Earn Recyclebank Points every time you recycle — they'll be deposited to your account.



Go to Recyclebank.com to shop for the rewards of your choice.





The User Experience

Residents are encouraged to visit Recyclebank.com to:

- Sign up for the program
- Sign into their account
- Check their point balance
- Browse the catalog of rewards
- Redeem their points for the rewards of their choice

Learn more about the Recyclebank gateway to green living:

- Discover other ways to earn points for green actions
- Learn about ways to reduce your environmental impact

The Recyclebank Impact

Partnering with Recyclebank is a way to protect our environment, invigorate your local economy, keep your community clean and deliver meaningful, everyday savings to your residents.

"We are recycling more, our residents are saving more and our local businesses are benefiting from the Recyclebank rewards program."

Mayor Bryan Barnett
Rochester Hills, MI
Recyclebank launched 2009

The screenshot shows the Recyclebank website interface. At the top, it says "Waste Management BRINGS YOU Recyclebank". Below this is a navigation bar with "Sign Up" and "Sign In" buttons. The main content area features a large graphic of a recycling symbol made of plastic bottles. Text on the page includes "Waste Management brings you Recyclebank" and "Learn more about the partnership between Waste Management and Recyclebank". There are also links for "Sign up" and "Sign in" with brief descriptions of each action.

About Waste Management

"Our collaboration with Recyclebank gives us a competitive advantage, and, at the same time, incentivizes more recycling by motivating people to change how they consume and dispose. It's a triple win for Waste Management, our customers and the environment," said David Steiner, president and CEO of Waste Management.

Waste Management, Inc., based in Houston, Texas, is the leading provider of comprehensive waste management services in North America. Through its subsidiaries, the company provides collection, transfer, recycling and resource recovery, and disposal services. It is the largest residential recycler and also a leading developer, operator and owner of waste-to-energy and landfill gas-to-energy facilities in the United States. The company's customers include residential, commercial, industrial, and municipal customers throughout North America. To learn more information about Waste Management visit www.wm.com or www.thinkgreen.com.

About Recyclebank

"Our agreement with Waste Management gives us the resources and reach we need to expand our business and motivate and mobilize more people to make a collective, positive impact on the environment," said Jonathan Hsu, CEO of Recyclebank.

Recyclebank helps create a more sustainable future by rewarding people for taking everyday green actions with discounts and deals from more than 3,000 local and national businesses. Through its online platform and partnerships with municipalities, haulers, small businesses and corporate brands, Recyclebank is empowering individuals to make a collective impact on the environment by increasing household recycling, reducing household energy usage and taking other environmentally-preferred actions. For more information, visit www.Recyclebank.com.





Memorandum

To: Village Council
Donna Dettling, Village Manager
From: Laura Kreps, AICP, Planning Consultant
Re: DISCUSSION ITEM Dexter Crossing Area Plan Amendment
Date: December 4, 2012

As you may be aware, the Planning Commission held a public hearing and discussion on Oxford Properties application to amend the Dexter Crossing Area Plan in regard to the outlot reconfiguration at their December 3rd regular meeting. After the public hearing and discussion, the Planning Commission recommended approval of the area plan and established that the following items should be resolved during site plan review:

1. See comments related to essential services, facilities and utilities in OHM letter dated November 15, 2012
2. Provide a general concept of the pedestrian element.
3. Sidewalk ramps on the southeast corner of the intersection shall be updated to current ADA standards.
4. We defer additional comments related to building location and site arrangement to the Village Engineer.
5. Provide indication of why additional parking is proposed.
6. Provide detailed parking calculations at the site plan stage of review.
7. Provide a complete landscape plan for site plan review.
8. Provide photometric plan and lighting details during site plan review.
9. Location, placement and dimension of signage shall be provided for site plan review.
10. Provide floor plans and elevations for site plan review.

No public comments were heard during the public hearing. Tom Covert (representing the applicant) provided additional information related to the original outlot layout, parking, pedestrian circulation and amenities and site utilities. The Planning Commission's discussion included but was not limited to open space, parking, pedestrian amenities, loading area and dumpster location.

The CWA and OHM letters outlining their respective reviews of the proposed Area Plan are attached for your information. Based upon the review of the consultants and the recommendation

of the Planning Commission we recommend Village Council approve the Dexter Crossing Area Plan as amended with the following items to be resolved during site plan review:

1. See comments related to essential services, facilities and utilities in OHM letter dated November 15, 2012
2. Provide a general concept of the pedestrian element.
3. Sidewalk ramps on the southeast corner of the intersection shall be updated to current ADA standards.
4. We defer additional comments related to building location and site arrangement to the Village Engineer.
5. Provide indication of why additional parking is proposed.
6. Provide detailed parking calculations at the site plan stage of review.
7. Provide a complete landscape plan for site plan review.
8. Provide photometric plan and lighting details during site plan review.
9. Location, placement and dimension of signage shall be provided for site plan review.
10. Provide floor plans and elevations for site plan review.

This item is for discussion only at the 12-10-12 meeting. It will be on the agenda at the 1-14-13 meeting as a consideration item with the suggested motion below.

SUGGESTED MOTION

Based on the information provided by the applicant and the provisions set forth in Section 19.08 C., Standards for Petition and Area Plan Review and the Planning Commission's recommendation the Village Council moves to (APPROVE/DENY) the applicant's request to amend the Dexter Crossing Area Plan in regard to outlot configuration.



CARLISLE

WORTMAN
associates, inc.

605 S. Main Street, Ste. 1
Ann Arbor, MI 48104

(734) 662-2200
(734) 662-1935 Fax

Date: November 27, 2012

Planned Unit Development / Area Plan Review For Village of Dexter, Michigan

Applicant: Oxford Company, LLC

Project Name: Dexter Crossing Area Plan – Outlot Improvements

Plan Date: November 1, 2012

Location: 7061 Dexter-Ann Arbor Road – southeast corner of Dexter-Ann Arbor and Dan Hoey Roads intersection

Zoning: C-1, General Business; PUD within the Dexter-Ann Arbor Corridor Overlay District

Action Requested: Approval of amended Area Plan for the Dexter Crossings development.

Required Information: As provided herein

PROJECT AND SITE DESCRIPTION

The applicant is requesting approval to redevelop a portion of the existing Dexter Crossing Shopping Center for a new retail building and associated parking. The site is located at 7061 Dexter-Ann Arbor Road near the southeast corner of Dexter-Ann Arbor and Dan Hoey Road. The overall site is 9.49 acres and is zoned PUD within the Dexter-Ann Arbor Road Corridor overlay district. The underlying zoning of the subject property is C-1, General Business.

The proposed project includes construction of a 15,500 s.f. single-story retail building and approximately thirty (30) additional parking spaces. The proposed building will be a lease/build-to-suit. A portion of the existing parking lot and landscape islands will be reconfigured to accommodate the proposed building. All existing buildings on site and the remainder of the existing parking spaces and landscaping will remain. Additional site landscaping and additional pedestrian connections are also proposed as part of the project.

The site is currently served by existing public and franchise utilities. A portion of the existing on-site utilities will be removed/relocated to accommodate the proposed building. Access to the site will be provided by existing curb cuts onto Dexter-Ann Arbor and Dan Hoey Road. No improvements to the existing curb cuts are proposed as part of this project.

Figure 1. – Aerial Photo



NEIGHBORING ZONING AND LAND USE

Neighboring zoning and land uses are important considerations in the review of a Planned Unit Development.

- North:** North of the subject site is Chelsea State Bank which is zoned PUD within the Dexter-Ann Arbor Road Corridor with an underlying zoning of C-1, General Business same as the subject site. LaFontaine Chevrolet is also north of the subject site and is zoned C-1, General Business.
- East:** Busch's grocery store and multi-tenant commercial development are located east of the subject site and are zoned C-1, General Business.
- South:** The Country Market is located within the same commercial complex as the subject site immediately to the south. The Country Market is also zoned PUD within the Dexter-Ann Arbor Road Corridor with an underlying zoning of C-1, General Business.
- West:** The property to the west of the subject site is zoned R-3, Multiple-Family Residential. Four (4) multi-family buildings have been developed on the southern portion of this site. The remaining northern portion is currently vacant.

Items to be Addressed: None.

MASTER PLAN

The 2011 Master Plan designates that subject site and surrounding properties to the north, south, east as Mixed Use. Adjacent property to the west (Victoria Condos) is planned for Multiple-Family Residential.

The intent of the Dexter-Ann Arbor Road Corridor Mixed Use Future Land Use classification is to *encourage development that is distinct from the Village Center. This designation also plans for the following – Compact commercial center/node at Dan Hoey Intersection with less intensive office or multiple-family residential uses throughout the rest of the corridor.*

Appropriate uses for the Dexter-Ann Arbor Corridor Mixed Use classification include a *commercial center* at Dan Hoey.

Items to be Addressed: None.

NATURAL RESOURCES

The subject site is in an existing developed condition, significant natural features are not present.

Items to be Addressed: None.

ESSENTIAL FACILITIES AND SERVICES

Municipal sewer and water currently serve the existing development and will be modified to allow for construction of the proposed outlot retail structure. We defer any comments related to the existing or proposed modifications of the on-site utility systems to the Township Engineer (OHM communication attached to this report).

Items to be Addressed: See comments provided in OHM letter dated November 15, 2012.

PLANNED UNIT DEVELOPMENT STANDARDS

Section 19.08 C. outlines the Standards for Petition and Area Plan Review. The Planning Commission shall determine and shall provide evidence of same in its report to the Village Council, that the petition and area plan meet the following standards:

1. *The proposed PUD shall conform to the adopted Master Plan or any part thereof, or represents a land use policy, which, in the Planning Commission's opinion, is a logical and acceptable change to the adopted Master Plan.*

As described previously, the subject site and the majority of the surrounding area along the Dexter-Ann Arbor Corridor is classified as Dexter-Ann Arbor Road Corridor Mixed Use. The intent of the Dexter-Ann Arbor Road Corridor Mixed Use Future Land Use classification is to *encourage development that is distinct from the Village Center. This designation also plans for the following – Compact commercial center/node at Dan Hoey intersection with less intensive office or multiple-family residential uses throughout the rest of the corridor.* Appropriate uses for the Dexter-Ann Arbor Corridor Mixed Use classification include a *commercial center* at Dan Hoey.

Based upon the proposed amendment to the area plan, and the future land use of the area designated by the Master Plan, we find that the proposed modification to the area plan is a logical and acceptable change.

2. *The proposed PUD shall conform to the intent and all regulations and standards of a PUD District.*

The existing commercial complex was developed under a PUD agreement many years ago. The modification to the area plan is demonstrating a reconfiguration in the original outlot. Compliance with regulations and standards of the PUD district will be reviewed throughout this report.

- 3. The proposed PUD shall be adequately served by public utilities, facilities and services such as: highways, streets, police and fire protection, drainage courses, water and sanitary sewer facilities, refuse disposal; or that the persons or agencies responsible for the proposed development shall be able to properly provide such facilities and services.*

We defer any comments to the Village Engineer (OHM letter dated November 15, 2012).

- 4. Common open space, other common properties and facilities, individual properties, and all other elements of a PUD are so planned that they will achieve a unified open space and recreation area system, with open space-and all other elements in appropriate locations, suitably related to each other, the site and surrounding lands.*

A portion of the proposed retail building and supplementary parking will be located in the open space area currently provided at the northeast corner of the property. Additional landscaping and amenities are proposed for the open space area along Dan Hoey Road. A pedestrian element at the corner is also provided as a conceptual component that will be finalized during site plan review. At this time, we would like the applicant to provide at least a general concept of the pedestrian element.

- 5. The petitioner shall have made provision to assure that public and common areas will be or have been irrevocably committed for that purpose. Provisions shall have been made to provide for financing of improvement shown on the plan for open space and other common areas, and that proper maintenance of such improvements is assured.*

The applicant should provide documentation that the public and common areas have been committed for such purposes, and that financing for open space amenities and maintenance is available. This is particularly important for the pedestrian element on the corner as well as the remaining open space.

- 6. Traffic to, from, and within the site will not be hazardous or inconvenient to the project or the neighborhood. In applying this standard the Planning Commission shall consider, among other things, convenient routes for pedestrian traffic; relationship of the proposed project to main thoroughfares and street intersections; and the general character and intensity of the existing and potential development of the neighborhood.*

The existing development and the surrounding area are located at the intersection of Dexter-Ann Arbor and Dan Hoey Roads. Both of these roads are main thoroughfares, and any additional traffic created by the additional outlot development will be handled

through the existing curb cuts for the development at both Dexter-Ann Arbor and Dan Hoey Roads.

Traffic impacts will of course be dictated by the ultimate user(s) of the proposed retail store. Some general indication of what might be proposed will help determine the possible impacts. We provide the following traffic counts from ITE Trip Generation Tables for comparison:

- Free standing discount retail = 57 trips per day / 1,000 square feet of building.
- Fast food with drive-through = 496 trips per day / 1,000 square feet of building.
- Drive-in bank = 265 trips per day / 1,000 square feet of building.
- Pharmacy with drive-through = 88 trips per day / 1,000 square feet of building.

The above are provided for comparison purposes only and indicate the various traffic impacts to be expected for different uses. As the subject building is relatively large it is likely that some combination of uses would occur.

Pedestrian connections currently exist along both Dexter-Ann Arbor and Dan Hoey. The applicant demonstrates improvements in pedestrian access by providing sidewalk connections near the site driveway as well as from the Dexter-Ann Arbor Road and Dan Hoey Road intersection. The Village Engineer has indicated that the sidewalk ramps on the southeast corner of the intersection shall be updated to current ADA standards.

7. *The mix of housing unit types and densities, and the mix of residential and nonresidential uses shall be acceptable in terms of convenience, privacy, compatibility, and similar measures.*

The proposed PUD Area Plan does not demonstrate any residential component; therefore, this criterion does not apply.

8. *The Planning commission shall determine, where applicable, that noise, odor, light, or other external effects which are connected with the proposed use, will not adversely affect adjacent and neighboring lands and uses.*

As the site is currently developed as a commercial complex, the addition of the proposed retail building will not generate negative external effects in greater effect than the existing development. Specific site elements such as lighting and traffic impacts will be reviewed in greater detail during the site plan review process.

9. *The proposed development shall create a minimum disturbance to natural features and landforms.*

The subject site is in an existing developed condition, significant natural features are not present.

10. Streets shall follow topography, be properly spaced, and be located and aligned in accordance with the intended function of each street. The property shall have adequate access to public streets. The plans shall provide suitable street connections to adjacent parcels, where applicable.

The existing development is accessed via both Dexter-Ann Arbor and Dan Hoey Roads. No additional access points or streets or street connections are proposed in conjunction with the amended Area Plan.

11. Pedestrian circulation shall be provided within the site, and shall interconnect all use areas, where applicable. The pedestrian system shall provide for a logical extension of pedestrian ways outside the site and to the edges of the PUD, where applicable.

Sidewalks are demonstrated along the north and west elevations of the proposed retail building. In addition, new pedestrian connections in the form of sidewalks and pedestrian crossings are demonstrated along the Dexter-Ann Arbor Road driveway and at various locations at the public sidewalk along both Dexter-Ann Arbor and Dan Hoey Roads.

Items to be Addressed: 1) We defer review of the site utilities and services to the Village Engineer. 2) Sidewalk ramps on the southeast corner of the intersection shall be updated to current ADA standards.

SITE PLAN CONSIDERATIONS

AREA, WIDTH, HEIGHT, SETBACKS

The subject site is zoned PUD within the Dexter-Ann Arbor Road Corridor with an underlying zoning classification of C-1, General Business. The dimensional requirements of the C-1, General Business district are as follows:

	<u>Required</u>	<u>Provided</u>
Minimum Lot Area	2 acres	9.49 acres
Lot Width	200 feet	Dexter-Ann Arbor Road – 460 feet Dan Hoey Road – 363 feet
Building Setbacks:		
Front:	25 feet	Dexter-Ann Arbor Road – 56 feet Dan Hoey Road – 91 feet
Side:	10 feet / 20 feet total	N/A

Rear:	25 feet	37 feet (existing structure)
Building Height	2.5 stories / 35 feet	1 story
Maximum Lot Coverage	-	20.2%

As demonstrated on the Area Plan, the proposed structure meets the minimum dimensional requirements of the C-1, General Business underlying zoning classification.

Items to be Addressed: None.

NATURAL RESOURCES

The subject site is in an existing developed condition, significant natural features are not present.

Items to be Addressed: None.

BUILDING LOCATION AND SITE ARRANGEMENT

The proposed retail building is proposed to be located in the northeast corner of the property adjacent to the intersection of Dexter-Ann Arbor and Dan Hoey Roads. Configuration of the existing parking lot will be modified to accommodate the proposed structure. Utilities will also be re-routed from the proposed building location. We defer further comment regarding the proposed building location and site arrangement to the Village Engineer.

Items to be Addressed: We defer comments related to building location and site arrangement to the Village Engineer.

PARKING, LOADING

The applicant is proposing to modify the parking configuration to accommodate the new retail structure. The site currently contains 257 parking spaces; 26 additional parking spaces are proposed. The applicant should indicate why additional parking is necessary. It is our observation that this lot is underused much of the time. It is not our intention to promote additional impervious area that will not be used.

A loading area is depicted at the rear of the proposed retail structure 20 feet by 138 feet.

Complete detailed parking calculations and loading spacing calculations will be provided during site plan review once a use(s) is determined.

Items to be Addressed: 1) Provide indication of why additional parking is proposed. 2) Provide detailed parking calculations at the site plan stage of review.

SITE ACCESS AND CIRCULATION

The subject site is accessed by one (1) shared drive (with Country Market) off of Dexter-Ann Arbor Road and one (1) drive off of Dan Hoey Road. The access points will not be modified as part of the proposed outlot development.

Circulation within the site will allow for two-way traffic patterns with the exception of the proposed drive-through which will produce one-way traffic at the south elevation of the proposed building. The drive aisle along the west building elevation where the drive-through window will be located is approximately twenty (20) feet wide allowing a drive-through lane and by-pass lane. The number of required stacking spaces is dependent upon the use, and therefore will be evaluated during site plan review.

Sidewalks are demonstrated along the north and west elevations of the proposed retail building. In addition, new pedestrian connections in the form of sidewalks and pedestrian crossings are demonstrated along the Dexter-Ann Arbor Road driveway and at various locations at the public sidewalk along both Dexter-Ann Arbor and Dan Hoey Roads.

Items to be Addressed: None.

LANDSCAPING

The following landscape standards are taken from the Village ARC Overlay district standards. The ARC standards are generally more intensive than the standard landscape requirements. As this is being reviewed as an Area Plan, only conceptual landscape plan is required at this stage. A final landscape plan will be required at the time the final site plan is submitted to the Village. The following comments are provided for the information of the applicant in preparation for final site plan review.

Composition – Plant composition and size have not been provided, and are not required for this stage of review. Information related to type, size and number of each species shall be provided during site plan review.

Greenbelt – The greenbelt (street tree) plantings along Dexter-Ann Arbor and Dan Hoey Roads will remain.

Parking Lot – The proposed parking lot landscaping meets the requirements of 6.08. We note, however, that the dimensions of each parking lot island shall be provided during site plan review.

Buffer Screen – A landscape screen is required between the parking lot and Dexter-Ann Arbor Road. Parking area screening option #1 is demonstrated on the provided landscape plan. Shrubs will be added along both right-of-ways to enhance the parking lot screen. In addition, two (2) new street trees will be added along the Dexter-Ann Arbor Road right-of-way and one (1) new street tree along Dan Hoey Road.

Site Landscaping – A separate site landscape calculation is provided. Additional detail of site landscaping is required during site plan review.

Details – Planting and staking details will be required during site plan review.

Refuse Container – Location of a dumpster and enclosure has not been provided. This site element shall be included in the site plan submittal.

Items to be Addressed: Provide complete landscape plan for site plan review.

LIGHTING

Lighting locations, fixture types, pole heights, and a photometric lighting plan are not required at this stage of the review process. A photometric plan with lighting fixture detail should be provided during site plan review.

Items to be Addressed: Provide photometric plan and lighting details during site plan review.

SIGNS

No signage is proposed at this stage of the review. The location, placement and dimension of any signage should be provided during site plan review.

Items to be Addressed: Location, placement and dimension of signage shall be provided for site plan review.

FLOOR PLAN AND ELEVATIONS

Floor plans and building elevations have not been provided, and are not required in this stage of review. The ARC overlay district has very specific architectural standards that must be met. Those standards include: building orientation, building scale, defined streetscape, building

materials and design, and other site elements. A detailed review of each of these standards will be conducted during site plan review.

Items to be Addressed: Provide floor plans and elevations for site plan review.

RECOMMENDATIONS

Based upon our findings, we recommend the Planning Commission recommend approval of the Dexter Crossing Area Plan. The following items should be resolved during site plan review:

1. See comments related to essential services, facilities and utilities in OHM letter dated November 15, 2012
2. Provide a general concept of the pedestrian element.
3. Sidewalk ramps on the southeast corner of the intersection shall be updated to current ADA standards.
4. We defer additional comments related to building location and site arrangement to the Village Engineer.
5. Provide indication of why additional parking is proposed.
6. Provide detailed parking calculations at the site plan stage of review.
7. Provide a complete landscape plan for site plan review.
8. Provide photometric plan and lighting details during site plan review.
9. Location, placement and dimension of signage shall be provided for site plan review.
10. Provide floor plans and elevations for site plan review.



CARLISLE/WORTMAN ASSOC., INC.
Douglas J. Lewan, PCP, AICP
Principal



CARLISLE/WORTMAN ASSOC., INC.
Laura K. Kreps, AICP

November 15, 2012



VILLAGE OF DEXTER

8140 Main Street
Dexter, MI 48130

Attention: Mr. Laura Krepps, AICP
Carlyle Wortman Associates

Regarding: Dexter Crossing - Outlot Improvements
Area Plan Review No. 1
OHMJN: 0130-12-1021

Ms. Krepps:

The applicant, Oxford Company LLC is proposing the construction of a 15,500 square foot single story retail building. The building is located on the northernmost corner of the Dexter Crossing Commercial property located at the intersection of Dexter-Ann Arbor Road and Dan Hoey Road. We have reviewed the area plan in accordance with the Village of Dexter Engineering Standards and have reviewed our findings with staff from the Village Utilities, Public Works and the Dexter Area Fire Departments. This plan is acceptable from an area plan standpoint, however we recommend the following items are addressed prior to submitting the preliminary site plan.

GENERAL

1. It appears that the proposed mid-lot drive aisle will be designed to accommodate truck movements for the loading area. Several of the curb radii are not wide enough to allow for a WB-50 truck to pass through without using the opposing lane. Specific curbs to be reviewed include the north curb between the center aisle and the main driveway and the northern curb on the triangular island near the loading area.
2. The site proposes to reconfigure several driveways and hatching suggests that paving work is proposed over the majority of the parking lot within the site. The scope of pavement improvements (mill and resurface / removal and replacement) shall be identified on the plan.

GRADING

3. The site includes improving pedestrian access to the Dexter Crossing Commercial property by providing sidewalk connections near the site driveway as well as from the Dexter-Ann Arbor Road and Dan Hoey Road intersection. The sidewalk ramps and push buttons on the southeast corner of the intersection shall be updated to current ADA standards.

WATER MAIN

4. The existing water main which serves a hydrant within the parking lot is shown to be relocated as part of the site plan. The resulting water main length (~510') exceeds the maximum allowable length for 8 inch water main within the Village. We recommend that the applicant pursue looping the main to the existing located on the County Market site. An additional hydrant shall also be provided to improve coverage over the shopping center along the main drive aisle parallel to the existing building.

SANITARY SEWER

5. The Village Utility department reports that several of the existing tenants within the current shopping center are suspected of discharging significant amounts of fats, oils and greases to the existing on-site sanitary sewer. The discharges have resulted in significant system maintenance in sewers immediately downstream of the Dexter Crossings Commercial development. As part of the site improvements, the Utility Department is recommending that a sampling manhole and separator structure is placed on the discharge sewer behind the shopping center buildings.

STORM WATER

6. The existing site is currently served by a detention basin. This basin was prepared with an assumption for the previously undeveloped outlot area would have an impervious factor of 0.85. The plans shall include a computation to demonstrate that the proposed improvements do not exceed the previously established impervious factor.
7. The current Village Engineering Standards for storm water management now require that runoff is treated prior to discharge from the site. The plans should include stormwater treatment units within the parking lot or provide revised grading at the detention pond to include a forebay device.
8. While the site storm water management system is built to accommodate the proposed improvements, we encourage the use of low impact design that promotes the use of infiltration practices to reduce peak runoff from parking areas. The current site design may provide for alternatives such as bio-retention areas within parking lots islands.

FIRE DEPARTMENT

We have reviewed the plan with Don Dettling of the Dexter Area Fire Department. Mr. Dettling offers the following comments from his review.

9. The proposed building is listed as 15,500 square feet. This building will require a fire suppression system to be included. A separate fire suppression line shall be shown between proposed main and proposed building.
10. The existing hydrants located on the site behind the commercial buildings require Storz Connections. These shall be added as part of the site upgrades.

The above comments should be addressed prior to submitting for a preliminary site plan review. A cover letter indicating how each comment in this letter was addressed should be submitted with the revised plans. Should there be any questions or comments, please contact this office at (734) 522-6711.

Sincerely,

ORCHARD, HILTZ & McCLIMENT, INC.



Patrick M. Droze, P.E.

cc: Donna Dettling, Village Manager
Dan Schlaff, Village Utilities
Don Dettling, DAFD
Jeff Hauptman, Oxford Company, 312 S State Street, Second Floor, Ann Arbor, MI 48104
Tom Covert, P.E., Metro Consulting Associates, 6001 Schooner Dr., Belleville, MI 48111
File



Memorandum

To: Village Council
Donna Dettling, Village Manager
From: Laura Kreps, AICP, Planning Consultant
Re: DISCUSSION ITEM: 8040 Fourth Street – Major Amendment to a PUD
Date: December 4, 2012

As you may be aware, the Planning Commission held a public hearing and discussion on Dr. Mary Cardeccia's application for a major amendment to a Planned Unit Development Agreement at their December 3rd regular meeting. Dr. Cardeccia is requesting to add "small animal clinic" to the list of permitted uses within the PUD Agreement. After the public hearing and discussion, the Planning Commission made the following recommendation to Village Council in support of the proposed major amendment:

Based upon the information provided by the applicant and the provisions set forth in section 19.13C., the Planning Commission determines that the requested PUD amendment submitted by the applicant to be a major amendment. Further, in accordance with Section 19.13, Amendment and Revisions to a PUD and the Public Hearing held on December 3, 2012 the Planning Commission recommends that the Village Council determine the addition of "small animal clinic" as a permitted use meets the intent of the Master Plan and the Planned Unit Development provisions with the following contingent requirements:

1. That "small animal clinic with no overnight boarding" is limited to the permitted uses listed for 8040 Fourth Street.
2. That final approval by the Village Council (execution of Resolution of PUD Agreement Amendment) is contingent upon the applicant closing and taking possession of the property (8040 Fourth Street).
3. That appropriate parties sign off on the PUD Agreement Amendment.

Seven (7) residents public comments were heard during the public hearing; four (4) in support of the applicant's request and three (3) in opposition. Dr. Cardeccia provided additional information related to the types of services she provides her patients and general information pertaining to operational practices. The Planning Commission's discussion included but was not limited to noise, waste disposal, outdoor kennels and overnight boarding.

In addition to the residents that spoke on the record at the public hearing, two (2) letters of opposition were received (attached). One (1) resident noted that a petition had been generated and passed to neighbors; the petition and location map of those who signed is included for your review. There were 16 signatures on the petition, representing 14 properties against the PUD amendment.

The applicant also provided seven (8) letters in support of her business as well as copies of the PowerPoint presentation (attached).

The CWA report is also attached for your review.

At the close of the discussion, a number of concerns were raised with regard to the history of the PUD and the current ownership of properties within the PUD. I have attached a number of documents outlining the timeframe, intent and plans associated with the original PUD rezoning. They include the following:

1. The first document is entitled "Methodist Church Property Rezoning" which describes a brief history of site. It states, "*basically, the church has been attempting to sell the whole property for over 10 years but has been unsuccessful. Realizing the difficulty in selling each individual property, they found it necessary to ask for a rezoning where the uses of the property could more easily be defined by the community under a Planned Unit Development*". A timeline of the PUD rezoning process is also demonstrated beginning with the application submittal in December 1993 and ending with Ordinance adoption in May 1994.
2. The second document lists the current Permitted Uses for all PUD Parcels (3411 Central, 3425 Central, 3457 Central and 8040 Fourth).
3. The third document depicts the area to be rezoned PUD, and lists the parcels and their current uses at that time.
4. The fourth document is entitled "Proposed Planned Unit Development – Preliminary Site Plan" which demonstrates the proposed arrangement of the development area. Please note that 8040 Fourth Street is mislabeled "8048 Fourth Street".
5. The fifth document (2 pages) is the legal survey and descriptions of the four (4) resulting parcels that encompass the PUD area.
6. The sixth document (2 pages) is a letter from the applicant at the time of PUD Rezoning Application submittal. On the second page, the applicant's representative states, *the implementation strategy that I have discussed with church leadership would involve improvements shown on the PUD plan being made by the purchasers of the various parcels. The commitment to make these improvements would be a condition of the property's sale.*
7. The final document describes the minor PUD Amendment from June 5, 1995 to add libraries as a permitted use.

As demonstrated by document 6, the PUD was never intended to remain under single ownership, nor is it required by Ordinance. All of the properties were sold to a new owner in either 1994 or 1995, see below:

3411 Central – R. and D. Margenau (1994)

3425 Central – M. and N. McKeighan (1995)
P. Pegher (2006)
R. Eubanks (2008)

3457 Central – C. and J. Colby (1994)
R. and J. Truxall (2002)

8040 Fourth – Dexter Library (1995)
M. Hasting (2009)

Based upon all of this information, and the Planning Commission's recommendation to limit the "small animal clinic – no overnight boarding" to 8040 Fourth Street, an amendment to the existing PUD Agreement specific to 8040 Fourth Street would be in order between the Village and Dr. Mary Cardeccia once she has taken possession of the property. No other property owners would be required to execute the agreement.

This item is for discussion only at the 12-10-12 meeting. It will be on the 1-14-13 agenda as a consideration item with the suggested motion below.

SUGGESTED MOTION

Based upon the information provided by the applicant and the provisions set forth in section 19.13., and the Planning Commission recommendation the Village Council moves to **(APPROVE/DENY)** the addition of "small animal clinic" as a permitted use meets the intent of the Master Plan and the Planned Unit Development provisions with the following contingent requirements:

1. That "small animal clinic with no overnight boarding" is limited to the permitted uses listed for 8040 Fourth Street.
2. That final approval by the Village Council (execution of Resolution of PUD Agreement Amendment) is contingent upon the applicant closing and taking possession of the property (8040 Fourth Street).
3. That appropriate parties sign off on the PUD Agreement Amendment.

November 27, 2012

Village of Dexter
Planning Commission
8123 Main Street
Dexter, MI 48130

RE: PUD zoning amendment
8040 Fourth Street (HD-08-06-107-015)

To Whom It May Concern:

I am opposed to the proposed Zoning change at 8040 4th Street, Dexter, MI. 48130. I feel this zoning change can create a noise factor, health factor, and safety factor. I do not feel this zoning change will be beneficial for the residential neighborhood and a negative perception of this type of business will ultimately negatively affect property values. I have circulated a petition to local residences and have many signed supports of the "Do Not want the PUD amended to allow a small animal rehabilitation facility". I will forward on the signed petition at the Public hearing on Dec. 3rd, 2012.

Sincerely,



Al Maghes
8069 Third Street
Dexter, MI 48130

There has been a request for a major amendment to the current Planned Unit Development (PUD) zoning ordinance to allow a small animal rehabilitation facility at 8040 Fourth Street, Dexter, MI. We the undersigned DO NOT want the PUD amended to allow a small animal rehabilitation facility to be included in the approved specific business uses. The underlying zoning of the property is VR, Village Residential and pursuant to Article 11, small animal clinics are not listed as a permitted or special land use.

No.	Name (Print)	Address	Signature	Date
1	AL Maghes	8069 Third	Al Maghes	11-23-12
2	Jim Grissom	3310 Central	Jim Grissom	11-23/12
3	Rich Goodsell	3486 Central	Rich Goodsell	11/23/12
4	Kenneth Hohenhauer	3410 Broad St	Kenneth Hohenhauer	11/23/12
5	WALT KORNIA	8045 3RD	Walt Kornia	11/23/12
6	Gregory Hammond	3479 Central	Gregory Hammond	11/23/12
7	Albert Alfonso	3377 Central	Albert Alfonso	11/25/12
8	Carol Kaufman	8043 4th	Carol Kaufman	11/25/12

There has been a request for a major amendment to the current Planned Unit Development (PUD) zoning ordinance to allow a small animal rehabilitation facility at 8040 Fourth Street, Dexter, MI. We the undersigned DO NOT want the PUD amended to allow a small animal rehabilitation facility to be included in the approved specific business uses. The underlying zoning of the property is VR, Village Residential and pursuant to Article 11, small animal clinics are not listed as a permitted or special land use.

No.	Name (Print)	Address	Signature	Date
9	TAMARA DRES	3007 4th Street		11/25/12
10	Lee Miller	3430 Broad		11/25/12
11	DANNI FISCH	3455 Broad		11/25/12
12	KATHY BEAL COME	3390 Broad		11/25
13	PHILIP STONE	8065 fourth st		11/27/12
14	BONNIE J STONE	8065 fourth st		11/27/12
15	PATRICK LENTZ	3444 BROAD ST		12/3/12
16	NATALIE DUTSON LENTZ	3444 BROAD ST		12/3/12

To : Village of Dexter
Concerns : Amendment to the PUD for building at 8040 Fourth Street
From : Patrick Lentz (owner of home at 3444 Broad St.)
Date : 11/27/2012

To whom it concerns,

After receiving your letter in which you state that Ms. Mary Cardecia has requested a major amendment to the Planned Unit Development to allow an animal rehabilitation facility, I would like to state the following:

- I highly object to making this major amendment. As stated the zone the building is in is Village Residential and pursuant to Article 11. There is a reason we have zoning in place as well as lists of uses that are permitted within these zones. It is unclear to me why we, including the Village of Dexter, have to spend time and money, every time someone asks to make major amendments. Can the Village not point to the zoning that has been uniformly decided on and point out this usage is not permitted? Now the Village sends out letters and will be present at the hearing. The owners of surrounding property experience stress and have to spend time and money writing these comments as well as transporting themselves to the hearing. As an involuntary landlord that means a two hour drive for me personally. Obviously this is just a general comment in how these cases are handled.
- I highly object to making the amendment, just for the very fact that the building is within a residential area and surrounded by people who actually live there and expect to be able to enjoy the perks that come with living within the Village and a residential area in general. We pay a lot of extra taxes to own a home within the Village and as such we should be able to expect that our living experience within the Village and the current zoning will be respected. I urgently ask you to protect the lawful rights of the citizens of the Village of Dexter and the zoning as in place.
- I would want to avoid in the 'why' of the objections because I feel that is where the dissection will take place and expect to hear comments as 'that will really not that bad' and 'we'll be sure to make sure that doesn't happen'. I want to keep stressing that the zoning is in place for a reason and that this IS a residential area. There is a reason that current zoning does not list an animal rehabilitation center. Whomever thinks 'it shouldn't create any disadvantages for the surrounding properties' I ask you: so you wouldn't object at all if you got the chance to an Animal Rehabilitation Center started next to your home?
- As property owners we have been hit hard enough these last years. We personally bought this house at the top of the market in 2005 for \$192,500 and after putting a lot of money into this house over the years I still would only estimate it at \$145,000 at the most in the current market. I would like the opinion of a realtor on two questions: "will having an animal rehabilitation center next door have an effect on the value? Will this make my property a harder sell?". I personally was a real estate appraiser for years and I can tell you that yes, it does negatively affect the value of my property and yes, it does make it a harder sell. Do we really deserve this

November 28, 2012

Village of Dexter
Planning Commission
8123 Main Street
Dexter, MI 48130

RE: PUD zoning amendment
8040 Fourth Street (HD-08-06-107-015)

To Whom It May Concern:

I would like to address the concerns voiced by some of the neighboring residents about the proposed zoning change to allow my small animal rehabilitation practice to move from its current location at 7275 Joy Rd to 8040 Fourth Street. I certainly understand the concern of the neighbors, and would like to address any concerns in a positive fashion. As near as I understand the concerns of Mr. Al Maghes, they are as follows:

1. Noise factor

While I can understand the likelihood that someone occupying that building will create more noise than its current vacant state, our business is very quiet and unobtrusive. We are an outpatient treatment facility offering canine physical therapy programs, acupuncture, chiropractic care, and other natural healing methods. We do not board patients over night, hold any training classes, or host any events that would disturb the neighbors. In our current location, there are certainly businesses that *do* operate in this fashion, and that is one of the main reasons that as my business grows I would like to move it to this peaceful location. It is certainly not my intent to detract from the lovely neighborhood in any way, but rather to care for this building and grounds in such a fashion as to be much more attractive than its current vacant state, or even in its previous state of rental to another business. While I was outside talking to a gentleman that works at the Funeral Home, there was a neighbor's dog on the south side of Fourth Street outside barking incessantly. This is much more noise than you will ever experience from our presence.

2. Health factor

We have a relatively low patient volume in comparison to a primary care veterinary facility, and have had no problems keeping up with dog waste in our current location, which is shared with other businesses that have a high volume of dogs attending events on the weekends. On the off chance that one of our clients does not pick up after his dog, we do pick up after them, bag the waste, and dispose of it properly. In our current location there are neighboring businesses that are adamant that dogs not be walked on their property, so we and our clients are very familiar with limiting the areas that are used for elimination. Since we do not board dogs or hospitalize patients, it is far less likely that anyone will be inclined to walk a dog off of our property for elimination purposes as well. Our clientele is quite affluent (let's face it, no one *needs* acupuncture or rehabilitation as a primary service) and as such are very compliant with their primary care veterinarian's recommendations on routine fecal screening for parasites and deworming. This is easily the least likely population of dogs in Dexter to be carrying intestinal parasites.

buildings will negatively affect property values. I believe that at the time Mr. Lentz indicates that he purchased his rental home, there was already a business occupying this building. Preventing the amendment to zoning to allow my business will unfortunately not protect him from having a business eventually occupy this building again.

3. *The Village would like building to be used, or maintained during vacancy, but that should not cost the owners of the surrounding property money.*

This is really not an issue that I can address, but it does bring up the point that my occupation of the building will allow the Village to once again collect taxes on the property, and not to need to spend any money in maintenance or overseeing of the vacant property. My occupation as an owner will be more respectful of the building and surrounding community than if another investor buys the building and it is occupied by renters. My business is an upscale, quiet business that focuses on allowing families to improve the quality of life of some of their most precious members, and will detract from perception of the area far less than many other types of business that could already occupy the building given the current PUD agreement.

4. *While he maintains that he should not need to list the reasons why small animal clinics are not already in the current zoning, he mentions noise pollution, fecal matter to be found in the surrounding properties, public perception of living next to such a business, and his previous concern of lower property values.*

I believe I have addressed all of those issues either with the response to Mr. Maghes letter, or previously in response to Mr. Lentz, with the possible exception of public perception of living next to such a business. I would encourage Mr. Lentz to come see what we do before he passes that judgment. In general, my business is received with fascination and awe even from non-dog lovers, as people can't believe that we can do those things for animals. I am confident that perception of living next to the Animal Rehabilitation Facility would be higher than that of many other businesses that are currently allowed, and that we would be more respectful of the community than many of them. My business is already a member of the Dexter community, and has existed unobtrusively for about 6 years. We support local businesses and services any time that we can. We love the quaint village, send our clients to the local shops regularly, and in general wholeheartedly enjoy the Dexter experience. No one is more opposed to our business marring that in any way than am I.

Thank you for your time,



Mary L. Cardeccia, DVM, CVA, CVFT, CCRT
Certified in Animal Chiropractic by the AVCA
Animal Rehabilitation Facility
7275 Joy Rd
Dexter, MI 48130
734-417-4290
K9RehabMI@gmail.com
www.arf-animal.rehab.com



To Whom It May Concern

We have had the pleasure and fortune to know Dr. Mary Cardeccia for a long time, both as a friend and a dedicated veterinarian. As the proprietors of a canine performance team (the Rock-N-Roll K-9's) for the last 18 years, as well as the owners of several dogs that are extremely active, we have required the services of the Animal Rehabilitation Facility quite often. The office atmosphere is very calming and reassuring so that the canine patients are more at ease when receiving their treatments, whether it is acupuncture, herbal therapy, rehabilitation, conditioning, or to utilize the underwater treadmill. Often Mary will have light incense or soft music to help both the patient and owner relax during treatments. The owners that would seek this type of professional aid for their active or geriatric canines are the type of people that go far and beyond whatever it takes for their beloved family members to maintain good physical condition. They take extreme care when it comes to their dogs, keeping them updated with all their immunization and promptly addressing any health issue. Most of these patients live or have lived very active lives with training, agility, high energy sports to name a few and are tremendously well cared after and well behaved. We have had numerous appointments throughout the years and during all our visits, we have always found the Rehabilitation hospital to be well maintained, extremely clean and sanitary. The majority of clients that seek Dr. Cardeccia's aid are in search of acupuncture management, rehabilitation from surgeries, geriatric difficulties or recovering from some type of sport or activity related injury, unlike most of the typical veterinarian clinics that service all varieties of animals and health issues (such as parasites, bacterial or viral illnesses, surgeries and so on). Dr. Cardeccia's patients visit with Mary during their appointment (one on one), receive their treatment and then leave the facility. That means there are no kennels full of barking dogs and dogs aren't left on the premises over night. This is the sort of business that could only bring new and positive revenue to the community, offering a wonderful assistance to benefit our very special family members. Not only do we require Mary's services for our special companions, but a large majority of the Rock-N-Roll K-9's Performance Team does as well.

Sincerely

Pam Koons, Owner
Michelle Koons, Manager
Rock-N-Roll K-9's Performance Team, LLC

December 1, 2012

Heather Rink
1788 Argentine Road
Howell, MI 48843

The Village of Dexter
Planning Commission
Dexter, MI

To Whom It May Concern:

My dog has been a patient at Animal Rehab Facility for over a year. My dog is undergoing treatment for an injured leg which requires her to receive underwater treadmill treatment for this injury.

The current facility is always clean and quiet. The grounds outside are always clean and appropriate containers are available for waste. The staff is always very courteous and friendly towards me as well as my dog. When my dog attends her visits any other dogs at the facility are handled in a controlled manner.

Having this facility in your area will be an added value to your city by demonstrating the need for new growth and bringing in additional visitors to your area.

Sincerely,


Heather Rink

Zoning and Commission Board
Dexter, MI

December 2, 2012

Re: Animal Rehabilitation Facility

To whom it may concern;

It is my understanding that Dr. Mary L. Cardeccia, owner and operator of the Animal Rehabilitation Facility in Dexter, Michigan is working in collaboration with the local planning/zoning commission to relocate this cutting edge veterinary practice.

I have been securing veterinary services of Dr. Cardeccia for over the past year for my aging Airedale, Maggie. As a recent widower with no children, Maggie has become my life. I have sought only the best professional care for her as she ages and travel 1-2 hours to seek these types of services. Dr. Cardeccia is one of the few practices/facilities in Michigan that I have learned to trust and respect.

I chose the Animal Rehabilitation Facility for a number of reasons but first and foremost because of the cutting edge services they provide. Along with being progressive in veterinary medicine, they take sincere pride in providing a clean, healthy and safe environment for not only pets but pet owners and staff. Having an aging dog (and aging myself), noise level was also important and I have yet to see more than two other pets present during any of our visits. Most of the activity at the current facility is from dog agility competition that is a separate entity from Animal Rehabilitation Facility.

I am hoping that by sharing a few personal experiences with you that you will find the Animal Rehabilitation Facility to be an asset to any community rather than a hindrance. I would like to thank you in advance for taking your time and consideration in deciding the relocation of this facility. Please feel free to contact me at any time if you have additional questions or for public comment. I can be reached at 214-726-5509.

Sincerely,

Don Doudt

To Whom It May Concern:

December 2, 2012

I am writing in support of Dr. Mary Cardeccia/Animal Rehabilitation Facility's zoning request. I have the unique privilege of knowing Dr. Cardeccia as a previous co-worker at a traditional veterinary clinic, as a client at her new rehabilitation practice, and as a friend. This allows me to feel comfortable speaking as to her working practices, the services she is providing, and her personal character.

I understand that there are concerns from a few of the neighboring home owners about the possibility of Dr. Cardeccia's practice causing noise, health and safety factors in the neighborhood. My experience at ARF has been that there are very few patients in for treatment at any given time, and each patient is being worked with individually during the time that they are in the clinic. There are no dogs being boarded overnight or hospitalized during business hours. It is very similar to going to your own doctor or physical therapist's office; you go in, have your treatment, and go home. As a specialty practice, there is no general medicine going on, but rather treatments such as acupuncture, chiropractic, and hydrotherapy. The clinic is always clean and pleasant, and I have never encountered dog feces in the yard on my way in or out with my dogs. Dr. Cardeccia is extremely conscientious not only about the quality of the services she provides, but of the quality of the overall experience that coming to her practice provides. She takes extra care to make sure that all animals are handled safely and well-controlled, and schedules appointments in such a fashion as to keep the interaction between patients to a minimum as many of them are injured and the excitement of passing another dog may slow their recovery process.

On a professional level, for the last 7 years I have owned and operated Bark Town USA, LLC, located in Howell, MI. I provide dog training, grooming, daycare and boarding services. As a hobby I have trained, traveled, and competed with my dogs in a variety of canine sports. I am certified in canine training and behavior as well as dog grooming. To be quite honest, I would think that the concerns expressed about the Animal Rehabilitation Facility would be much more relevant if a business such as mine were asking to move into the area. ARF is a low-key, quiet specialty practice with a clientele that is highly devoted to their pets as family members.

Please feel free to contact me with any questions.

Sincerely,

April Hargraves
Owner
Bark Town USA, LLC
199 Lucy Road
Howell, MI 48843
517-548-9917

To The Village of Dexter Planning Commission

I am writing this letter to share my experiences with Dr. Mary Cardeccia at Animal Rehabilitation Facility (ARF).

ARF is a great veterinary office that has offered my dogs services not available at our primary care veterinary office. I have taken my dogs to ARF for at least 6 years. The first time was for Jacob who had knee surgery on both knees and needed help getting mobile again. The water treadmill helped him and he was soon running like a puppy.

The clients of ARF take exceptional care of their pets and therefore the pets that go to ARF are really well cared for and some may say spoiled animals.

When you walk into ARF, you notice the friendly staff and the cleanliness of the rooms. There are no "doggie" smells around. The first thing my pups do when they walk into ARF is look for Dr. Mary. They all love Dr. Mary. The calm and peaceful atmosphere in the office helps the dogs stay calm for whatever treatment they are there for.

Just some of the services I have used at ARF, for my dogs are: the water treadmill, acupuncture, chiropractic, massage, laser therapy and traditional Chinese veterinary services. These services are used on pets whose owners want to do everything they can, above normal veterinary practices, to improve the quality of their pet's life and maybe just keep their loved one around a little bit longer.

Wendy Niccoli

Mother of Rose Marie, Oliver Wendell, Anna Belle and James Joseph (all patients of ARF)

Planning Commission
Dexter
Michigan.

I am writing on behalf of Dr. Mary Cardeccia. I have been bringing my dogs to Dr. Mary for about five years, starting with my old dog Dino and now Sunny (a 22 month lab) and Zoey (a 13 year old German Shepherd).

I can only write with the deepest of sincerity that I am grateful for her services for the comfort she has brought my family. I know that many other pet owners feel the same way.

The routine with our visits is quite simple. Out of our car: Dogs always on leash. Arrive at the office of the Animal Rehab Facility. My dogs have been treated (and still are) with the water treadmill; then to the treatment room for acupuncture; chiropractic treatment and occasionally nail trimming. These treatments require a quiet; calming atmosphere and at no time have there been disturbances from other patients. I do believe the peaceful atmosphere of this clinic has helped my dogs enjoy being with Dr. Mary. I know for a certainty that my old Shepherd would not be walking now and playing with her young companion if it were not for the special attention she receives.

My last sentence may not have any bearing on this hearing, but how can I emphasize that pet owners, willing to go the extra mile, pay the extra expense; and enjoy the benefits of Dr. Mary, visit this clinic.

Vivienne Young



Mary Cardeccia <k9rehabmi@gmail.com>

ARF Moving to new facility

dterry6934@aol.com <dterry6934@aol.com>
To: k9rehabmi@gmail.com

Fri, Nov 30, 2012 at 3:24 PM

To anyone who might be interested, I have been bringing my St Bernard, "Wilson", to Animal Rehab for over three years. He is now four & a-half years old. Animal Rehab was recommended to me by the staff at Michigan State University after seeing him develop Osteoarthritis and Hip Displasia at a early age. Wilson's regular vet has repeatedly remarked about how much his condition and quality of life have been improved by the treatment he has received.

I understand there are community concerns related to Animal Rehab possibly moving to a new location. I suspect such concerns arise out of a lack of understanding about how the facility operates. This is not a training or field trial facility where there is a large congregation of animals being directed by loud voice commands or mechanical sounds. Such things would actually be detrimental to the focus of treatment. I have never observed more than four animals on-site at any one time and all treatments I have observed have been "low-impact" in nature. My dog walks on a underwater treadmill in a tank. I have observed others swimming in a pool or receiving acupuncture/ultrasound treatments. Everything is done in a quiet setting, once again to not disturb the animals' focus.

If waste is an issue, I can only say that materials for proper mitigation have always been provided and, since an hour is about as long as any animal is there, I have observed it occurring on very few occasions.

My name is Don Terry and I am in the phone book at 734-663-9133 should anyone feel the desire to talk to me about the ANIMAL REHAB FACILITY.

December 3, 2012

To Whom It May Concern,

My dogs and I have been clients of Dr. Mary Cardeccia for the past six years. My Newfoundlands who are under the care of Dr. Cardeccia at Animal Rehabilitation Facility hold many titles including the following:

- AKC Champion
- AKC Grand Champion
- Therapy Dog International
- Canine Good Citizen
- Companion Dog
- Rally Novice
- Newfoundland Club of America Water Dog
- Newfoundland Club of America Water Rescue Dog

All of my dogs are current on vaccinations, as well as heartworm preventative, and are free of internal and external parasites. The preceding actions are very important for my dogs to be able to compete in the activities we enjoy.

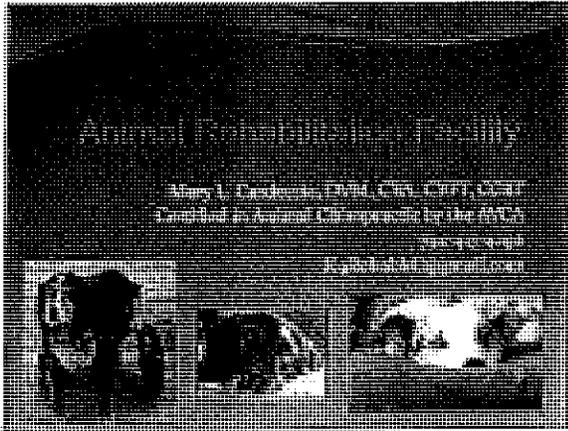
Karma, my four year old female Newfoundland, visits Dr. Cardeccia for acupuncture, chiropractic adjustments and massage. She suffers from spondiloyosis, severe arthritis and a ruptured lumbar disc. In order for her treatments to be worthwhile, the office is quiet and provides a calm atmosphere. I cannot imagine it would provide the benefit it does if other dogs were barking and causing her distress during her treatments.

My seven year old Newfoundland, Brady, ruptured his cruciate ligament two years ago. He was treated by Dr. Cardeccia for the recovery of his surgery to repair his ACL. Brady's therapy included utilization of the underwater treadmill and acupuncture. Once again, if a dog Brady's size (125 lb Male Newfoundland) is in a machine such as an underwater treadmill the atmosphere needs to be calm, quiet and conducive to healing. Animal Rehabilitation Facility provides this type of environment for my dogs and the many dogs of clients who love the work that Dr. Mary Cardeccia provides to our loved pets.

Sincerely,



Kathryn Rowland



Who We Are:



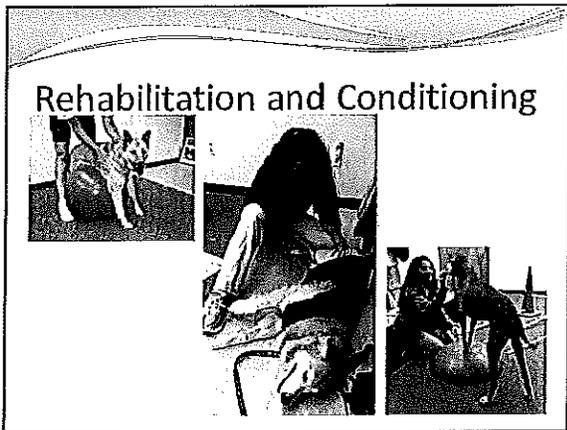
- Dr. Mary Cardeccia
- Licensed Veterinarian
- Practicing for 17 years
- Certified in Veterinary Acupuncture, Animal Chiropractic, Canine Rehabilitation and Reiki
- Three Employees (Office Manager, Licensed Technician, Receptionist/Assistant)

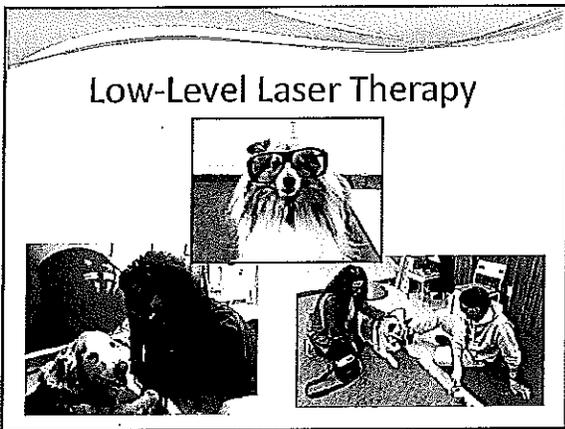
What We Do:

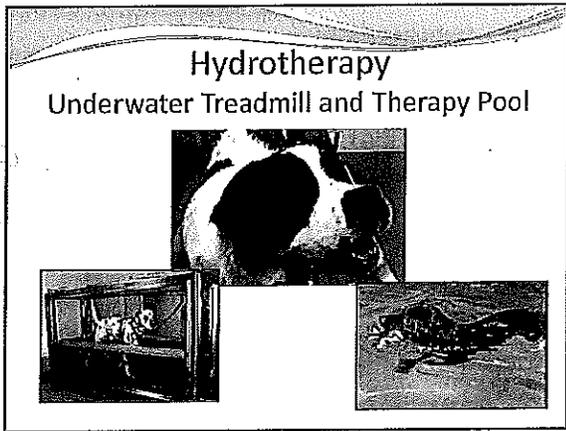
- Clinic Services include:
 - Traditional Chinese Veterinary Medicine/Acupuncture
 - Rehabilitation/Conditioning
 - Low-level Laser Therapy
 - Hydrotherapy
 - Pulsed Signal Therapy
 - Neuromuscular Electrostimulation
 - Therapeutic Exercise

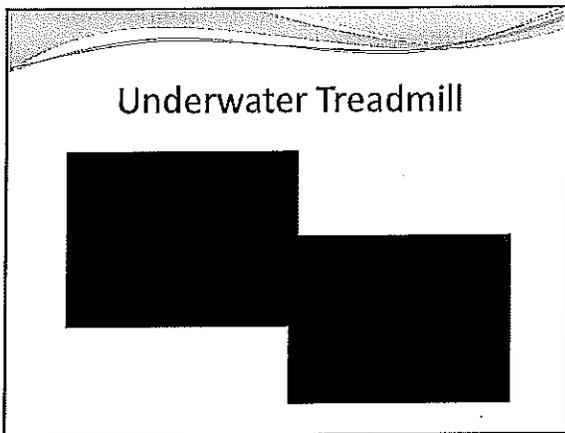


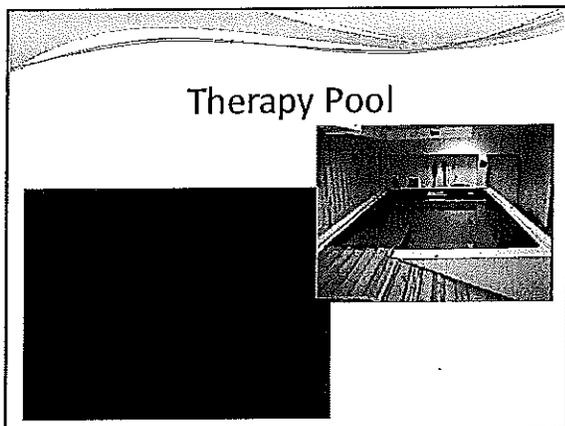








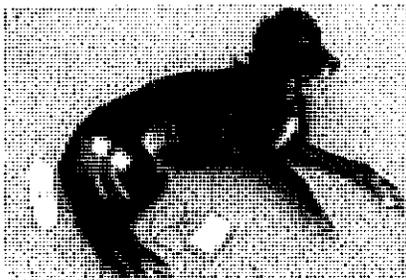




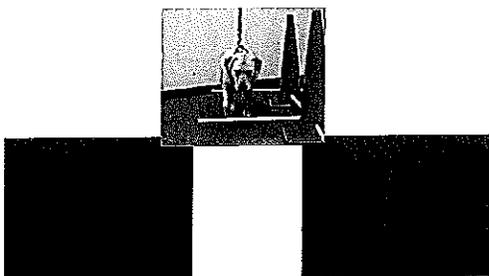
Pulsed Signal Therapy



Neuromuscular Electrostimulation



Therapeutic Exercise

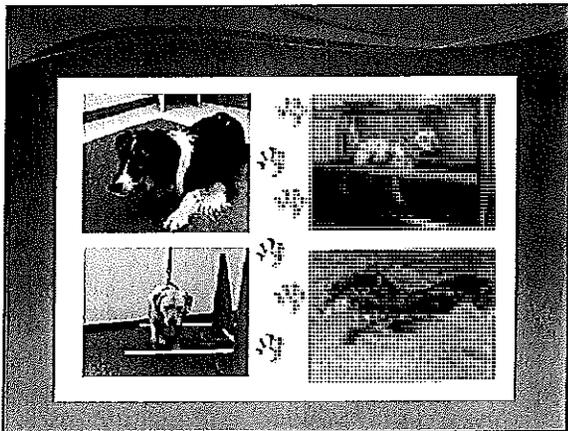


Thank you for your attention 😊

Please feel free to contact me with any questions:



Dr. Mary Cardeccia
Animal Rehabilitation Facility
7275 Joy Rd.
Dexter, MI 48130
www.arf-animal-rehab.com
734-417-4290
K9RehabMI@gmail.com





CARLISLE

WORTMAN
associates, inc.

605 S. Main Street, Ste. 1
Ann Arbor, MI 48104

(734) 662-2200
(734) 662-1935 Fax

Date: November 15, 2012

Major Site Plan Amendment Request For Village of Dexter, Michigan

Applicant: Mary Cardeccia

Project Name: Small Animal Rehabilitation Clinic

Location: 8040 Fourth Street

Zoning: VR, Village Residential / PUD, Planned Unit Development

Action Requested: Major Amendment to the Planned Unit Development Agreement

Required Information: As noted in report.

PROJECT AND SITE DESCRIPTION

The applicant is in the process of purchasing the property located at 8040 Fourth Street. It was recently brought to her attention that the intended use of the existing facility as a small animal rehabilitation clinic is not listed as a permitted or special land use either the PUD agreement (overlying zoning) or the VR, Village Residential (underlying zoning) districts.

The proposed use would occupy the building at 8040 Fourth Street (HD-08-06-107-015). Per the PUD agreement the following permitted uses are allowed for all PUD parcels:

- Day care centers

- Medical and dental clinics and offices
- Offices of architects, engineers, surveyors, community planners and other professions of a similar nature.
- Essential service structures, except telephone, electric and television lines and poles, transformer stations, substations, gas regulator stations and buildings, may be permitted when operating requirements necessitate the location of said structures within the boundaries of the property in order to serve the immediate vicinity.
- Accessory uses for structures.
- Non-illuminated and illuminated signs.
- Single-family residential.

Additionally the proposed use is not included as a permitted or special land use in the underlying VR zoning district. (Medical clinics are defined by the Ordinance as, *a place for the care, diagnosis, and treatment of sick or injured persons and those in need of medical or minor surgical attention. A clinic may incorporate laboratories and pharmacies, but shall not include facilities for in-patient care or major surgery.*)

Further, a "Small Animal Clinic" is defined by the Zoning Ordinance as: *a facility engaged in the prevention and treatment of animal diseases and ailments in common domestic house pets. A clinic shall not board animals overnight except when the animal is recovering from treatment rendered in the same clinic. No outdoor boarding shall be permitted. Farm animals including horses, cattle, sheep, swine and similar livestock are not to be treated at a small animal clinic.*

The proposed use is described by the applicant as a "small animal rehabilitation clinic". The business is open six (6) days a week with varying hours of operation with no overnight boarding of any kind. Approximately 10-15 patients are seen per day for various rehabilitation needs such as acupuncture, chiropractic, hydrotherapy, exercises, etc. Further, the applicant wishes to relocate to this facility from their Joy Road location.

The applicant is requesting to add "Small Animal Clinic" as a permitted use listed in the PUD agreement.

PUD AMENDMENT PROCESS

Per Article 19, PUD, Section 19.13 Amendment and Revision:

- A. A developer may request a change in an approved area plan, an approved preliminary site plan, or an approved final site plan. A change in an approved preliminary or final site plan, which is determined by the Zoning administrator to be a major change, as defined in this section, shall require an amendment to the approved area plan. All

amendments shall follow the procedures and conditions herein required for original submittal, review, and approval, including a public hearing and notification.

- B. A request for an amendment shall be made in writing to the Zoning Administrator and shall clearly state the reasons therefore. Such reasons shall be based upon considerations such as changing social or economic conditions, potential improvements in layout or design features, unforeseen difficulties, or advantages mutually affecting the interest of the Village of Dexter and the developer, such as technical causes, site conditions, state or federal projects and installation, and statutory revisions. Following payment of the appropriate fee, the developer shall submit the required information to the Zoning Administrator for review.
- C. Changes to be considered major, for which amendment is required pursuant to the procedures and conditions as required for the original submittal as set forth in this Article XIX, shall include one or more of the following;
1. Change in concept of the development.
 2. **Change in use or character of the development.**
 3. Change in type of dwelling unit as identified on the approved area plan.
 4. Increase in the number of dwelling units.
 5. Increase and/or decrease in nonresidential floor area of over five percent (5%).
 6. Increase and/or decrease in gross floor area or floor area ration of the entire PUD of more than one percent (1%).
 7. Rearrangement of lots, blocks, and building tracts.
 8. Change in the character or function of any street.
 9. Reduction in land area set aside for common open space or the relocation of such area(s).
 10. Horizontal and/or vertical elevation changes of five percent (5%) or more.
- E. The Zoning Administrator shall have the authority to determine whether a requested change is major or minor, in accordance with this section. The burden shall be on the applicant to show good cause for any requested change. Upon approval, revised drawings shall each be signed by the petitioner and the owner(s) of record or the legal representative(s) of said owner(s) and submitted for the record.

Based upon these standards, we determine that a major amendment is necessary, and was determined by the use change which will modify the character or times of the use. In addition,

Section 19.13 requires all major amendments to be reviewed based upon the all provisions within Article 19 to determine the proposal's applicability to the requirements for a PUD.

PUD REVIEW

The Dexter Methodist Church PUD was approved in 1994 and site plan issues, such as building placement, parking lot, stormwater landscaping, etc. were addressed in this initial submittal, and are not proposed to change under the current major amendment request. The focus of this review is how the proposed use meets the intent of the PUD, Master Plan, and Zoning Ordinance.

The Village's PUD Ordinance (Article 19) states its intent, in part, provides provisions for flexibility within the Zoning Ordinance, including, opportunities to: *encourage the use and improvement of existing sites or buildings when the uniform regulations contained in other zoning districts alone do not provide adequate protection and safeguards for the site or its surrounding areas or flexibility to consider adaptive re-use of existing structures.*

Further, Section 19.08 A. 4. F. 2), outlines the criteria for evaluating of impacts of a proposed development on a site and the surrounding area. The Planning Commission and Village Council shall consider the criteria listed below in their review of the proposed use:

- (a) Will be harmonious with and in accordance with the general objectives of the Master Plan.

The Future Land Use Map depicts the subject site as Village Commercial which is intended to incorporate a mix of uses typical of land abutting a central business district. Uses typical of these areas include convenience retail, personal services, offices, public spaces, and single and multiple-family residences. The Master Plan states further, increases in commercial floor space, through redevelopment with historically consistent architecture will improve the viability and attractiveness of this area into a high density, walkable downtown area.

The proposed use is compliant with the intent of the master plan as described by the future land use map, as well as the commercial development goal to: Provide commercial areas that meet the needs of village residents in terms of location and services offered. Objectives outlined under "Commercial" include:

- *Guide development to foster the responsible use of land, preserve natural features and to make best use of existing public services, utilities, and infrastructure.*

- *Commercial development shall be organized into compact, unified commercial centers that complement the scale and character of existing development or that promote the desired character for areas where new development is planned.*
- *Piecemeal or scattered development should be avoided and uncoordinated commercial strip development should be discouraged.*

Each of these objectives is met with the re-use of an existing commercial structure for an office use within this area of the Village.

- (b) Will be designed, constructed, operated, and maintained in harmony with the existing or future neighboring uses.

The surrounding area is zoned VR, Village Residential to the east, north and west and R-1B, Single Family Residential to the south. Future land use classifications adjacent to the site include: Commercial, Multi-Family Residential and Village Residential to the north; Village Residential to the east, west, and south.

As mentioned previously, medical clinics are a permitted use within the PUD, but are limited to people as defined by the Zoning Ordinance. The proposed use will service small animals which will not be kept or boarded on-site. There will be no outdoor runs or kennels as all services will be conducted within the building. Based upon this information, we find that the proposed use will be operated and maintained in harmony with the existing or future neighboring land uses.

- (c) Will not be hazardous or disturbing to existing or future neighboring uses.

The small animal rehabilitation clinic will not be hazardous or disturbing to existing or future neighboring uses. All activities will be conducted indoors and no keeping or boarding of animals will be provided on-site.

- (d) Will represent a substantial improvement to property in the immediate vicinity and to the community as a whole.

The current property owner is losing the property through bankruptcy, and the space is currently vacant. The addition of the proposed use will fill a vacant commercial structure for re-use.

- (e) Will be served adequately by essential public services and facilities, such as highways, streets, drainage structures, police and fire protection, and refuse disposal, or persons or agencies responsible for the establishment of the proposed use shall be able to provide adequately for such services.

The site is currently served by essential public services and facilities, and the proposed use will not cause a need for additional public services and facilities. We question, however, how the applicant proposes to dispose of animal waste and any medicine or medical supplies that will be used.

- (f) Will not create excessive additional requirements at public cost for public facilities and services, and will not be detrimental to the economic welfare of the community.

As mentioned previously, the site is developed and the proposed use will be utilizing an existing building and site. The proposed use has been in operation on Joy Street and will not be detrimental to the economic welfare of the community.

- (g) Will not involve uses, activities, processes, materials, equipment, and conditions of operations that will be detrimental to any persons, property, or the general health, safety and welfare by reason of excessive smoke, fumes, glare, noise, vibration or odors.

The proposed small animal rehabilitation clinic will not involve activities or processes that will be detrimental to any persons, property or the general health, safety and welfare by reason of excessive smoke, fumes, glare, noise, or vibration. The applicant should provide information regarding the handling of animal waste to the satisfaction of the Planning Commission.

RECOMMENDATION

Based upon the information provided, we find that the addition of "small animal clinic" as a permitted use to the existing PUD agreement will not be detrimental to the development or the surrounding area. The PUD already allows for medical and dental offices as a permitted use, and the applicant is not proposing to house or board any animals on-site.

We do recommend that the applicant provide additional information regarding the handling of any animal wastes, as well as medication or injections that will be utilized to ensure proper disposal to the Planning Commission's satisfaction.

PLANNING COMMISSION ACTION

Following a public hearing on the request the Planning Commission shall make a recommendation to the Village Council.

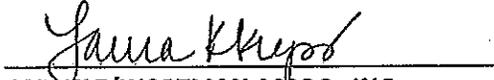
SUGGESTED MOTION:

Based upon the information provided by the applicant and the provisions set forth in Section 19.13 C, the Planning Commission (**DETERMINES / DOES NOT DETERMINE**) that the requested PUD amendment submitted by the applicant to be a major amendment. Further, in accordance with Section 19.13, Amendment and Revisions to a PUD and the Public Hearing held on December 3, 2012 the Planning Commission (**RECOMMENDS / DOES NOT RECOMMEND**) that the Village Council determine the addition of "small animal clinic" as a permitted use meets the intent of the Master Plan and the Planned Unit Development provisions with the following provisions:

1. An addendum to the PUD Agreement stating the conditions of the approval must be drafted and signed by the Village, the applicant and all property owners within the PUD:

3411 Central (HD-08-06-107-016) – Roy E & Dove Margenau ✓
3425 Central (HD-08-06-107-017) – Rachale Eubanks & Silas Johnson ✓
3457 Central (HD-08-06-107-018) - Richard Truxall & Jessica Frost ✓
8040 Fourth (HD-08-06-107-015) – (Applicant) Mary Cardeccia ✓
8048 Fourth (HD-08-06-126-005) – Kenneth & Marsha Greiner


CARLISLE/WORTMAN ASSOC., INC.
Douglas J. Lewan, PCP, AICP
Principal


CARLISLE/WORTMAN ASSOC., INC.
Laura K. Kreps, AICP

Methodist Church Property Rezoning

Prior History: Land is owned by Dexter Methodist Church. Mr. Stephenson is the Chairperson of the church committee. Basically, the church has been attempting to sell the whole property for over 10 years but has been unsuccessful. Realizing the difficulty in selling each individual property, they found it necessary to ask for a rezoning where the uses of the property could more easily be defined by the community under Planned Unit Development.

12/22/93: Application for rezoning was filed by Dr. Ross Stephenson with intent to sell all buildings as one site.

12/23/93: Letter to Village from Deardorff Design Resources Inc., noting proposed objectives for the conceptual plan.

12/27/93: Note from Evelyn Malloy to Planning Commission notifying them of the rezoning request and a suggested public hearing date.

1/3/94: Review petition by United Methodist Church for rezoning and set date for public hearing.

1/19/94: Published Public Hearing set for February 7, 1994 at 7:30 p.m.

1/21/94: Mailed public hearing notices

3/10/94: Village Council to hear rezoning request. Attachments included preliminary site plan, March 8 letter from Deardorff Design Resources, Inc., summarizing plans key features, and December 23rd letter from the same. Council denied request.

4/20/94: Memo to Village Council from Dennis White noting changes of the site plan.

4/25/94 - Approval of area plan w/ conditions

4/29/94: Letter to Village from Ed Coy Realty in notification of scheduled closing on sale of 3457 Central St. on Thursday, May 5, 1994. He also communicated the urgency of the matter due to the buyers financial situation.

5/4/94: Public hearing notices delivered by hand to land owners within 300 feet.

5/9/94: *Engineering comments submitted*

5/9/94 - *Request Preliminary Requirements by fax submitted to village*

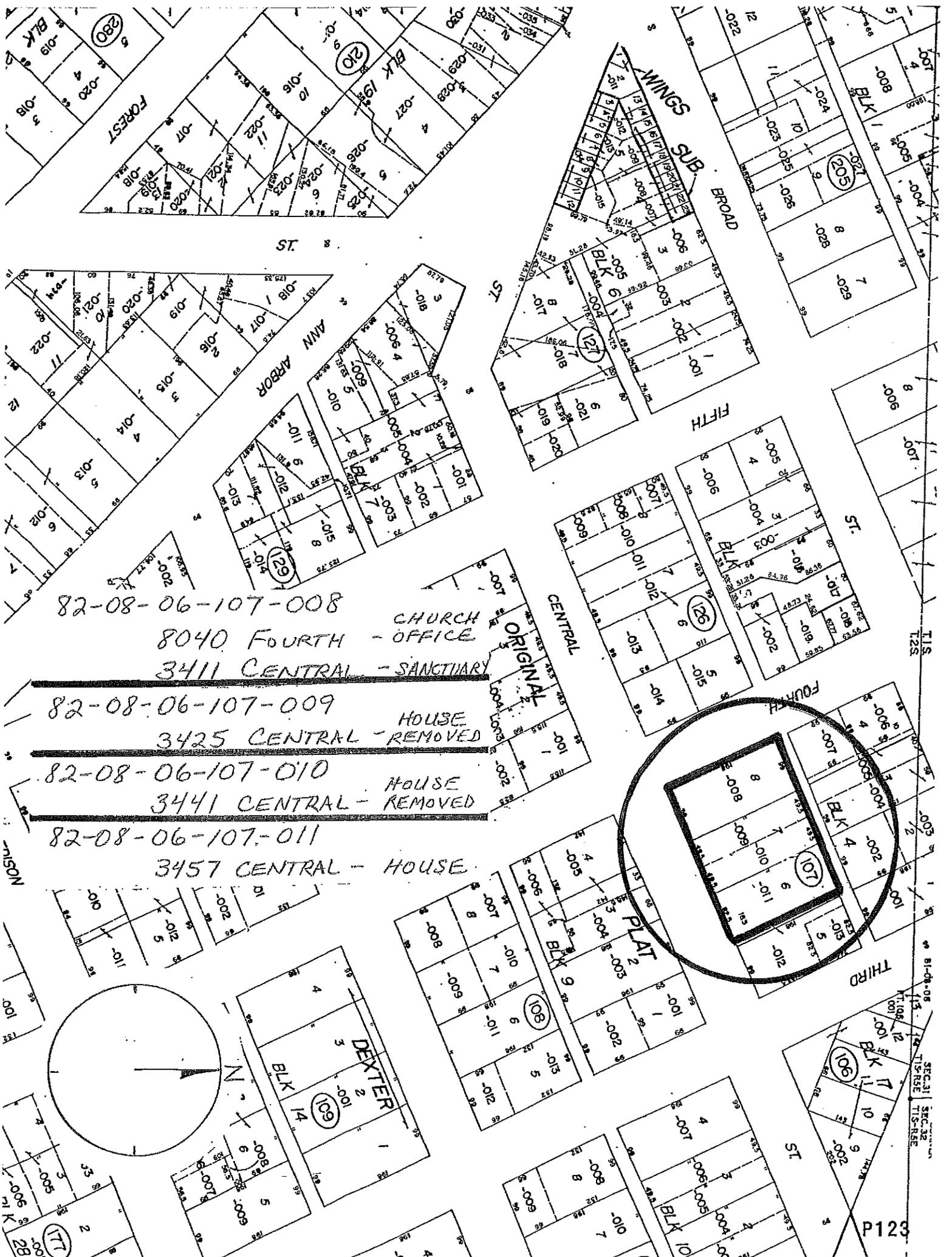
5/9/94 - *Ordinance Adopted*

4/25/

DEXTER UNITED METHODIST CHURCH

Permitted Uses for all PUD Parcels

1. Day care center. (For such purposes, a structure designed specifically for daytime care of children or a similar structure designed for group education or use such as an elementary school or church. An occupied dwelling unit or portion thereof shall not be considered a day care center. The term "day care center" shall include the commonly used term "nursery school".)
2. Medical and dental clinics and offices.
3. Offices of architects, engineers, surveyors, community planners and other professions of a similar nature.
4. Offices of executives, administrative, legal, accounting, and uses of a similar nature.
5. Essential service structures, except telephone, electric and television lines and poles, transformer stations, substations, gas regulator stations and buildings, may be permitted when operating requirements necessitate the location of said structures within the boundaries of the property in order to serve the immediate vicinity.
6. Accessory uses for structures.
7. Non-illuminated and illuminated signs. Only indirectly illuminated signs shall be allowed provided such sign is so shielded as to prevent direct rays from being visible from the public way or any adjacent property. All permitted signs shall conform to the standards of a residential district in accordance with the regulations in Article VII of the Dexter Zoning Ordinance.
8. Parking shall comply with the regulations in Article VI of the Dexter Zoning Ordinance with the understanding that the intensity of the allowed uses of each parcel shall be limited to those which can be served by the parking that will be available following implementation of the approved parking plan and with the understanding that on-street parking is expressly prohibited.
9. Single family residential (parcels 3 and 4 only).

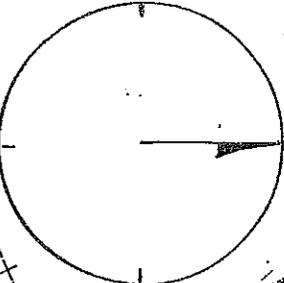


82-08-06-107-008 CHURCH OFFICE
 8040 FOURTH - OFFICE
 3411 CENTRAL - SANCTUARY

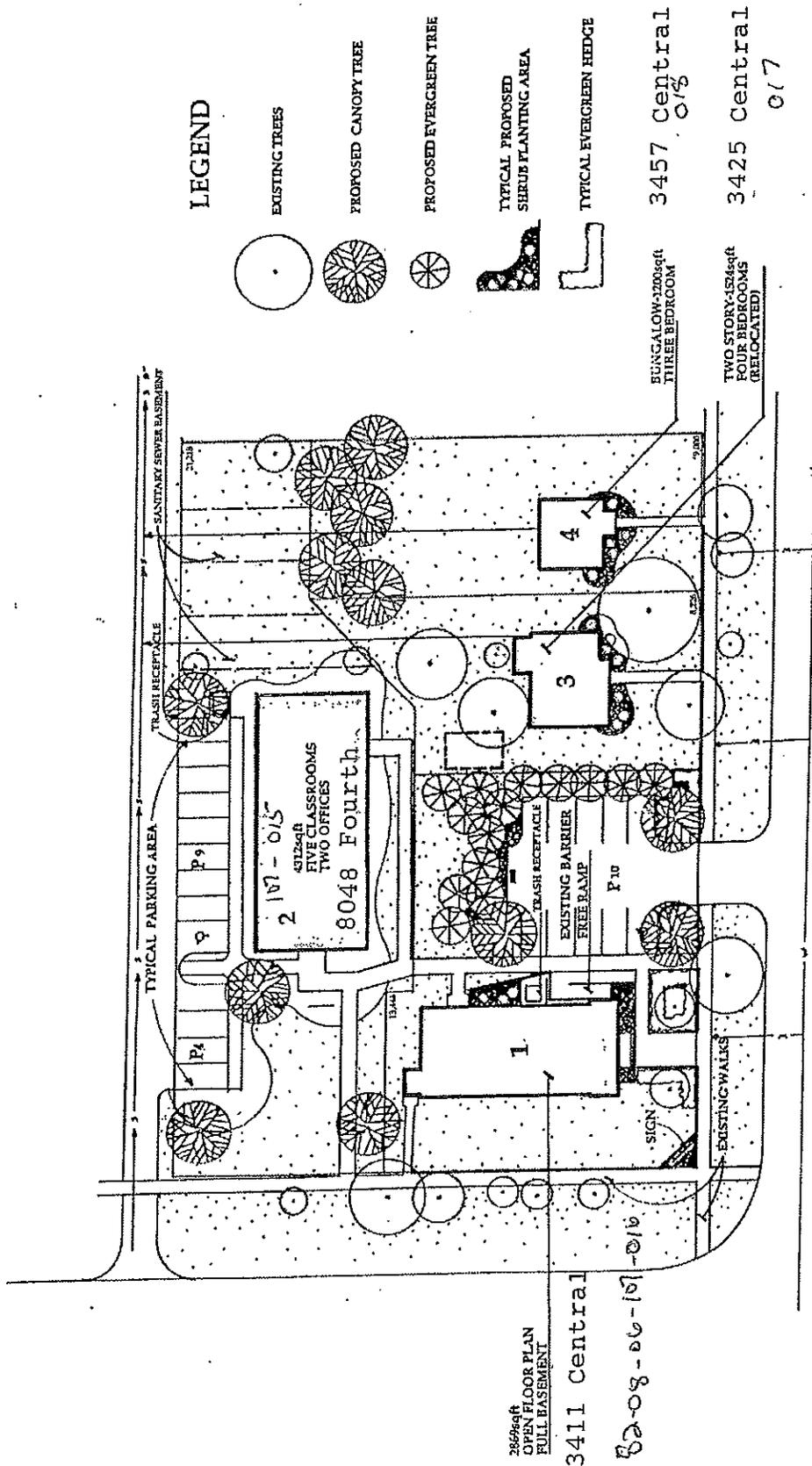
82-08-06-107-009 HOUSE
 3425 CENTRAL - REMOVED

82-08-06-107-010 HOUSE
 3441 CENTRAL - REMOVED

82-08-06-107-011 HOUSE
 3457 CENTRAL - HOUSE



SEC-11 SEC-12
 T-15R T-15R
 T-15R T-15R

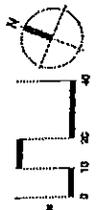


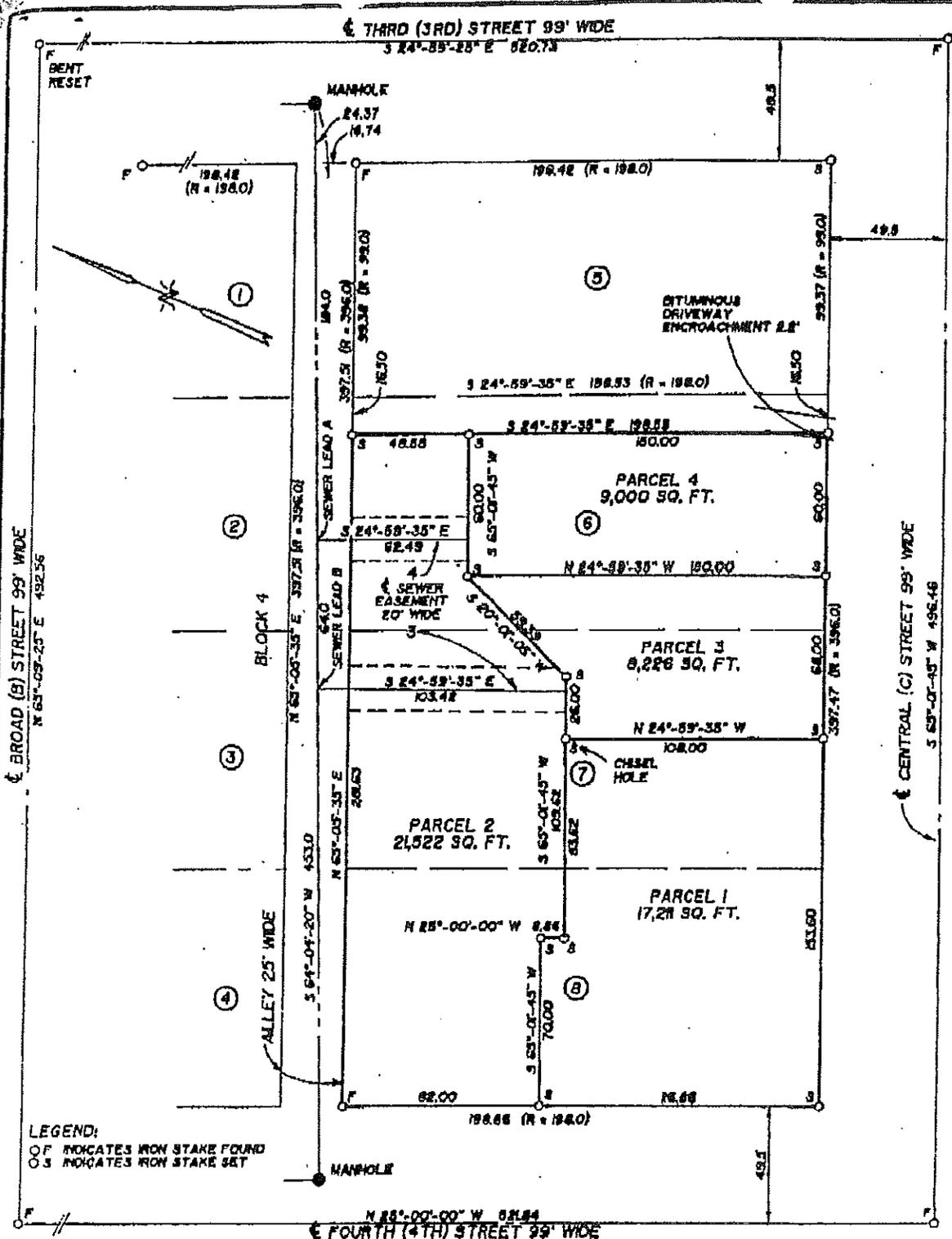
LEGEND

- EXISTING TREES
- PROPOSED CANOPY TREE
- PROPOSED EVERGREEN TREE
- TYPICAL PROPOSED SHRUB PLANTING AREA
- TYPICAL EVERGREEN HEDGE
- 3457 Central 0/5
- 3425 Central 0/7

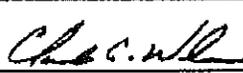
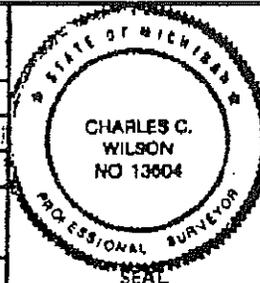
PROPOSED PLANNED UNIT DEVELOPMENT
 FOR THE PROPERTY OWNED BY THE DEXTER UNITED METHODIST CHURCH
 Dexter,
 Michigan

PRELIMINARY SITE PLAN
 DEARDORFF DESIGN RESOURCES, Inc.
 4/25/94





LEGEND:
 O F INDICATES IRON STAKE FOUND
 O S INDICATES IRON STAKE SET

CLIENT: DEXTER UNITED METHODIST CHURCH		JOB NO. 94039	
SECTION _____ T _____ R _____		SCALE - 1 INCH = 50 FEET	
TOWNSHIP OR MUNICIPALITY VILLAGE OF DEXTER		DRAWN TAS	
COUNTY OF WASHTENAW		DATE 04/26/94	
STATE OF MICHIGAN		CHECKED CCW	
M A S P B M		REVISOR	
 PROFESSIONAL SURVEYOR NO. 13604		DATE	
		CHECKED	
		FIELD BOOK PG.	
		SHEET 1 OF 3	
C. WILSON & ASSOCIATES, INC. Land Surveying		Box 330, Chelsea, Michigan 48118 313/476-1407	

ORIGINAL

DESCRIPTION: Parcel 1 (17,211 Sq. Ft.)

BEGINNING at the most Southerly corner of Lot 8, Block 4, Original Plat of the Village of Dexter as recorded in Liber 27 of Deeds, on Page 532, Washtenaw County Records; thence along the Westerly line of said Lot 8 and along the Easterly line of Fourth Street, N25 deg. 00' 00"W 116.86 feet; thence N65 deg. 01' 45"E 70.00 feet; thence S25 deg. 00' 00"E 8.86 feet; thence N65 deg. 01' 45"E 83.62 feet; thence S24 deg. 59' 35"E 108.00 feet to a point on the Southerly line of Lot 7 in said Block 4 and on the Northerly line of Central Street; thence along the Southerly line of said Lots 7 and 8 and along said Northerly line, S65 deg. 01' 45"W 153.60 feet to the Point of Beginning, being part of said Lots 7 and 8 in said Block 4 and containing 17,211 square feet of land more or less, subject to easements and restrictions of record, if any.

DESCRIPTION: Parcel 2 (21,522 sq. ft.)

Commencing at the most Southerly corner of Lot 8, Block 4, Original Plat of the Village of Dexter as recorded in Liber 27 of Deeds, on Page 532, Washtenaw County Records; thence along the Westerly line of said Lot 8 and along the Easterly line of Fourth Street, N25 deg. 00' 00"W 116.86 feet for a POINT OF BEGINNING; thence continuing along said Westerly line and along said Easterly line, N25 deg. 00' 00"W 82.00 feet; thence along the Northerly line of Lots 6, 7 and 8 in said Block 4 and along the Southerly line of an Alley, N65 deg. 05' 35"E 281.63 feet; thence S24 deg. 59' 35"E 48.55 feet; thence S65 deg. 01' 45"W 60.00 feet; thence S20 deg. 01' 05"W 59.39 feet; thence S65 deg. 01' 45"W 109.62 feet; thence N25 deg. 00' 00"W 8.86 feet; thence S65 deg. 01' 45"W 70.00 feet to the Point of Beginning, being part of said Lots 6, 7 and 8 in said Block 4 and containing 21,522 square feet of land more or less, subject to sanitary sewer easements 3 and 4 as are hereinafter described. Also subject to other easements and restrictions of record, if any.

DESCRIPTION: Parcel 3 (8,226 sq. ft.)

Commencing at the most Southerly corner of Lot 8, Block 4, Original Plat of the Village of Chelsea as recorded in Liber 27 of Deeds, on Page 532, Washtenaw County Records; thence along the Southerly line of Lots 7 and 8 in said Block 4 and along the Northerly line of Central Street, N65 deg. 01' 45"E 153.60 feet for a POINT OF BEGINNING; thence N24 deg. 59' 35"W 108.00 feet; thence N65 deg. 01' 45"E 26.00 feet; thence N20 deg. 01' 05"E 59.39 feet; thence S24 deg. 59' 35"E 150.00 feet to a point on the Southerly line of Lot 6 in said Block 4 and on the Northerly line of Central Street; thence along the Southerly line of said Lots 6 and 7 and along the Northerly line of Central Street, S65 deg. 01' 45"W 68.00 feet to the Point of Beginning, being part of said Lots 6 and 7 in said Block 4 and containing 8,226 square feet of land more or less, subject to easements and restrictions of record, if any. Also having an easement for a sanitary sewer line over Sanitary Sewer Easement 3 as is hereinafter described.

DESCRIPTION: Parcel 4 (9,000 sq. ft.)

Commencing at the most Southerly corner of Lot 8, Block 4, Original Plat of the Village of Dexter as recorded in Liber 27 of Deeds, on Page 532, Washtenaw County Records; thence along the Southerly line of Lots 6, 7 and 8 in said Block 4 and along the Northerly line of Central Street, N65 deg. 01' 45"E 221.60 feet for a POINT OF BEGINNING; thence N24 deg. 59' 35"W 150.00 feet; thence N65 deg. 01' 45"E 60.00 feet; thence S24 deg. 59' 35"E 150.00 feet to a point on the Southerly line of said Lot 6 and on the Northerly line of Central Street; thence said Southerly line and along said Northerly line, S65 deg. 01' 45"W 60.00 feet to the Point of Beginning, being part of said Lot 6 in said Block 4 and containing 9,000 square feet of land more or less, subject to easements and restrictions of record, if any. Also having an easement for a sanitary sewer line over Sanitary Sewer Easement 4 as is hereinafter described.

DEARDORFF DESIGN RESOURCES / inc.

Land Planning

Urban Design

December 21, 1993

Mr. Dennis White
Village Manager
Village of Dexter
8140 Main Street
Dexter, Michigan 48130

Dear Mr. White:

We really appreciated your taking the time to meet with us last week. As a follow up to that meeting, we have enclosed an application for a zoning change to Planned Unit Development for the property owned by the Dexter United Methodist at Central and Fourth Streets. In line with our discussion, we are proposing the following objectives for the Conceptual Plan:

1. The plan should respect the residential character of its neighbors.
2. The plan should provide for parking and ingress/egress that relates to existing traffic patterns.
3. The plan should be environmentally sensitive in regard to storm drainage.
4. The plan should accommodate a range of potential uses that are in physical and functional scale to the neighborhood. (Proposed uses should not intensify traffic beyond existing levels.)
5. The plan should be aesthetically pleasing so as to reflect positively on the Village of Dexter. It should preserve the architectural character of the existing sanctuary building.
6. The plan should be responsive to ADA requirements.

920 Long Blvd., Suite 17, Lansing, Michigan 48911 517 694 7595, FAX 517 694 7596

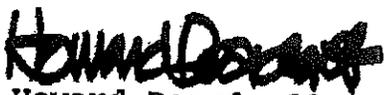
Our conceptual plan will define four parcels that can provide for a variety of uses:

1. **The Existing Sanctuary Parcel:** This will include the corner parcel at Fourth and Central with space for parking to the east along Central. Potential uses for this parcel include professional office (currently, Dr. Roy E. Margenau is in the process of purchasing this parcel), civic theater, day care center, or senior citizens' center.
2. **The Existing Education Building:** This parcel includes the property to the east boundary and additional land south of the building. Potential uses include; office, day care, or a senior citizens' center.
3. **The Existing Church Meeting House:** This parcel includes the white house and garage on the northwest corner of the property along Fourth Street. Its primary use potential would be residential, but it could be used as an office or day care center.
4. **The Existing Residence:** This parcel includes the existing vacant residence with the possibility of adding a garage. We see the primary use of this structure as being residential.

The implementation strategy that I have discussed with church leadership would involve improvements shown on the PUD plan being made by the purchasers of the various parcels. The commitment to make these improvements would be a condition of the property's sale. We have discussed this with Dr. Margineau and he has indicated a willingness to proceed with this as a condition of his purchasing parcel 1.

While we are aware of your site plan review requirements for Rezoning and Special Use Permit, we would like to present a Conceptual Site Plan for review by the Planning Commission and as a discussion piece with neighbors. We are requesting that we be on the Planning Commission Agenda to make an informal presentation for their January 3rd meeting. Our goal would be to achieve general consensus and agreement with the conceptual plan before proceeding to more detailed planning work.

Sincerely,



Howard Deardorff
President, Deardorff Design Resources/inc.

VILLAGE OF DEXTER

8140 Main Street Dexter, Michigan 48130 -1092

Phone (313) 426-8303 FAX (313) 426-5614

June 8, 1995

Martha Davis, Board President
Dexter District Library
3173 Baker Rd.
Dexter, MI 48130

Dear Ms. Davis,

This purpose of this letter is to inform you of the Village of Dexter Planning Commission action taken on June 5, 1995. The Planning Commission made a minor change to the permitted uses of the United Church Area Plan. The minor change adds libraries to number one of the permitted uses which is similar in nature to the uses stated therein.

This change allows for the Dexter District Library to occupy the building located at 8048 Fourth Street, currently occupied by a day care without site plan review. Let this letter formally stand as a zoning compliance for a library at the building located at 8048 Fourth Street. Additionally, please contact the building department at 971-1441 to determine if there are any regulations associated with your occupancy.

While the regulations do not require you to go through site plan review, the Planning Commission would like to see a site plan submitted for the purposes of conformance with the area plan layout. If you have any questions pertaining to this matter, please do not hesitate to call me. Thank you for your patience in this matter.

Sincerely,



Carolyn Casarico
Zoning and Ordinance Officer

MEMORANDUM

AGENDA 6/5/95
ITEM 8C

TO: Planning Commission
FROM: Carolyn Casarico
SUBJECT: Church Planned Unit Development Minor Change
DATE: June 1, 1995

Dexter Library is requesting a minor change to the Planned Unit Development Use Schedule.

The use schedule that was developed for the PUD did not fully reflect the uses that were already allowed under the R1C zone such as Community uses. As it presently stands, the uses are limited to that in the attached.

The Library is requesting to add a community facility to the attached uses.

Staff Recommendation:

The Planning Commission could approve the request for a minor change to allow the PUD to exist as an overlay zone rather than its own zone. I would not recommend adding the use to the list as it similar to a zoning ammendment rather than a area plan change. These types of uses are listed as special uses in both current and proposed zoning districts for the area.

***In addition, the new ordinance will reflect this area as an overlay zone as well.

Action :- Minor change to PUD.
- Add Library to # 1 of permitted use schedule.

DEXTER UNITED METHODIST CHURCH

Permitted Uses for all PUD Parcels

1. Day care center. (For such purposes, a structure designed specifically for daytime care of children or a similar structure designed for group education or use such as an elementary school or church. An occupied dwelling unit or portion thereof shall not be considered a day care center. The term "day care center" shall include the commonly used term "nursery school".)
2. Medical and dental clinics and offices.
3. Offices of architects, engineers, surveyors, community planners and other professions of a similar nature.
4. Offices of executives, administrative, legal, accounting, and uses of a similar nature.
5. Essential service structures, except telephone, electric and television lines and poles, transformer stations, substations, gas regulator stations and buildings, may be permitted when operating requirements necessitate the location of said structures within the boundaries of the property in order to serve the immediate vicinity.
6. Accessory uses for structures.
7. Non-illuminated and illuminated signs. Only indirectly illuminated signs shall be allowed provided such sign is so shielded as to prevent direct rays from being visible from the public way or any adjacent property. All permitted signs shall conform to the standards of a residential district in accordance with the regulations in Article VII of the Dexter Zoning Ordinance.
8. Parking shall comply with the regulations in Article VI of the Dexter Zoning Ordinance with the understanding that the intensity of the allowed uses of each parcel shall be limited to those which can be served by the parking that will be available following implementation of the approved parking plan and with the understanding that on-street parking is expressly prohibited.
9. Single family residential (parcels 3 and 4 only).



AGENDA 12-10-12

ITEM 2-9

VILLAGE OF DEXTER

cnicholls@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: December 10, 2012
Re: Connecting Communities Grant

During a meeting with Coy Vaughn and Bob Tetens of Washtenaw County Parks, they requested that the Village complete a Connecting Communities Grant to finish the segment of the Border to Border Trail from Dexter Huron Metropark to Central Street. Attached is the grant application along with the required resolution of support for Council's consideration. The grant application has a few blank lines that will be completed with the assistance of Coy Vaughn at Washtenaw County Parks. Applying for this grant does not have any financial implications on the Village.

VILLAGE OF DEXTER
WASHTENAW COUNTY, MICHIGAN

RESOLUTION REGARDING THE VILLAGE OF DEXTER COUNCIL SUPPORT FOR THE CONNECTING
COMMUNITIES INITIATIVE GRANT APPLICATION

WHEREAS, the Washtenaw County Parks and Recreation Commission has made funding available through the Connecting Communities Initiative to support and help fund projects that connect to the County Border to Border (B2B) trail or that link County residents to community resources such as parks, historic sites, places of employment, shopping areas; and

WHEREAS, the Village Master Plan, Capital Improvements Plan and the Complete Streets Policy support and/or include development of pedestrian connections; and

WHEREAS, the Washtenaw County Parks and Recreation Commission has constructed a non-motorized trail from Dexter Huron Metropark to the Village of Dexter, and

WHEREAS, the Village of Dexter is supportive of the Washtenaw County Parks and Recreation Commission's effort to connect this trail to Central Street,

BE IT THEREFORE RESOLVED, that the Village of Dexter Council supports requesting a Connecting Communities grant which will be used for construction of the remaining segment of non-motorized trail that will connect the existing trail from Dexter Huron Metropark to Central Street.

MOVED BY:

SECONDED BY:

YEAS:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED THIS ____ DAY OF DECEMBER 2012.

Shawn W. Keough, Village President

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on the ____ day of December 2012.

Carol J. Jones
Village Clerk



Connecting Communities Application Form

Washtenaw County Parks and Recreation Commission (WCPARC) wants to help communities expand the trail network in the County. In 2009 WCPARC made available \$600,000 per year, for five years (2010-2014), for the construction of non-motorized trails and accessory improvements. These funds must be matched by the local community with their own funds, or in-kind services, or funds obtained from other sources, i.e., state or federal allocations. Applications for Connecting Communities funding must also include a **resolution of support** for the project from the executive body of the community where the trail is proposed.

*Project applications must be received by **December 31st** of each year for funding consideration the following year. Projects deemed worthy of funding will be approved at the following March Commission meeting. The following information will be used by WCPARC in determining which projects it will fund. Please answer the following questions (limit response to 1,000 words total):*

1. What are the benefits of this project?

This project will complete a section of existing Border to Border Trail that connects Dexter Huron Metropark to the Village of Dexter. Completing this last segment of trail will achieve the desired non-motorized connectivity from Dexter Huron Metropark to Hudson Mills Metropark.

2. What efforts will be made to reduce the environmental impact of this project?

Completing this segment of trail will not have significant environmental impacts due to its location outside of wetland areas. Efforts will be made to minimize impacts to trees in the project area.

3. If constructed, how will the trail be maintained?

The path will be maintained by Washtenaw County Parks & Recreation.

4. What community facilities are connected by this project?

This segment of trail is part of the Border to Border Trail that connects Hudson Mills Metropark to Dexter Huron Metropark. This project would finish the trail connection between Dexter Huron Metropark and the Village of Dexter. This would allow a visitor to the Metropark to walk/bike to the Village of Dexter to visit downtown and take advantage of Village Parks, including the new Mill Creek Park. The connectivity also allows those in the Village and Townships to walk/bike to visit the Metropark.

5. What planning documents show the location of this trail? Provide page reference.

6. What natural and cultural features can be seen from the trail?

This segment of trail finishes an existing segment that starts in Dexter Huron Metropark. This trail is one of the few non-motorized crossing points on the Huron River in Washtenaw County and travels through a wetland and scenic wooded area before reaching the Village of Dexter. The trail joins with the Village sidewalk network at Central Street, half a block away from the Historic Dexter Cider Mill and two blocks from the Historic Former Railroad Station.

7. How many users are expected to use the trail annually?

8. What are likely objections to this project? How will these be addressed?

There are no likely objections to this project.

9. What background work has already been completed for the project?

This final segment of trail has been discussed for several years as part of the larger Border to Border Trail project. The trail will pick up where the current trail stops, which is approximately 1300 feet from Central Street.

10. What background work needs to be completed for the project?

The final decision on the location of the trail from its current end to Central Street needs to be determined. The trail will either follow the existing railroad easement, if cooperation is received from the railroad, or will be placed on Village of Dexter property.

Project Summary Sheet

APPLICANT	Village of Dexter
Date submitted	
Address	8140 Main, Dexter, MI 48130
Contact person	Courtney Nicholls
Telephone	734-426-8303
Email	cnicholls@villageofdexter.org
Project Title	Final Segment of Trail from Dexter Huron Metropark to the Village of Dexter
Project Description (50 words)	This grant would fund the remaining segment of asphalt trail of the Border to Border trail from Dexter Huron Metropark to Central Street.
Length of proposed trail	1300 ft
Starting Point	End of existing trail from Dexter Huron Metropark
Ending Point	Central Street
Trails connected to	Dexter Huron Metropark/Village of Dexter
Estimated Construction Costs and Amount Being Requested	\$300,000
Other Confirmed Project Funders	
Other Potential Project Funders	
Project Map & Photos	Attach an 11"x17" map of the trail location and send up to 10 photos by email to vaughnc@ewashtenaw.org
Applicant signature	
_____	_____
Print name	signature _____ date _____

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager and Dan Schlaff, Superintendent
Date: December 10, 2012
Re: 5th Well Preventive Maintenance

As mentioned in the last Village Manager report of 11-26-12, staff recommends that we shift Water Funds to cover the cost to clean and inspect the 5th Well. The 5th well experienced reductions in flow throughout the summer and it needs to be pulled, inspected and cleaned this winter in preparation for next summer's water consumption.

Staff is recommending Raymer to do the work per the attached quote of \$7,250. Staff is suggesting that we shift dollars budgeted for cleaning and inspecting one High Service Pump \$5,000 and the remaining budget from the clear well cleaning of \$3,000. The cleaning of the clear well was completed on October 26 and cost less than the \$6,000 that was budgeted. The clear well cleaning removed approximately 3-4 feet of iron that had built up in the 15 foot tank.

Raymer is being recommended because they drilled the wells in both our wellfields and completed previous work on well #1 and #2 and #4. They have extensive experience with our wells and with many other municipal systems and have performed all work for the Village in a thorough and timely manner and at their quoted price.

Since the 5th Well was installed as part of the 2010 Drinking Water Revolving Fund project, there is a possibility depending on what we find in the inspection that could be covered under warranty. This inspection will allow us to determine if anything can be covered under warranty before the warranty expires.

Staff requests Council make a motion to approve the Raymer quote of \$7,250 for the cleaning and inspection of the 5th Well.

Water Fund Revenue Update

A review of last fiscal year's actual revenue/expenditure numbers shows that instead of spending \$60,900 from reserves we ended up with positive revenue of \$44,600. This is due to the significant consumption increase that was seen over the dry summer and an increase in the number of tap fees that were received due to the DAPCO and K-Space projects.

Using the actual consumption from last fiscal year and adding the 3% rate increase would result in \$44,000 more in revenue this fiscal year than what is currently budgeted. Though it is unlikely that this summer will be as hot and dry, consumption is not expected to fall considerably due to the impending addition of the Wellness Center and Northern United Brewing to the system. We have also collected more revenue than was budgeted for tap fees in the amount of \$18,800. The budget included \$3,800 from DAPCO and 5 residential taps. So far this fiscal year we have already received 8 residential tap fees (\$24,000) and expect to receive the 2nd tap fee installment payment from DAPCO and \$17,500 in taps from the Wellness Center.

Staff will be meeting to review the current status of the water fund and the budgeted projects that have and have not been completed. At that time we will also discuss whether to recommend to Council to use some of the increased revenue to complete the pulling and cleaning of one of the three high service pumps this winter. We are also mindful that we are saving for two future large capital projects: replacement of the Ann Arbor Street water main and the water tower maintenance.

Kaymer

Noted To:
VILLAGE OF DEXTER
40 MAIN ST.
DEXTER, MI 48130

Location / Description:
WELL #5
CHEMICALLY & MECHANICALLY
CLEAN & RE-DEVELOP

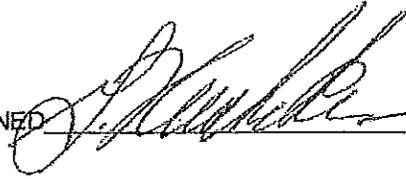
Customer ID	Good Thru	Payment Terms	Sales Rep
VILLAGE OF DEXTER	12/15/12	NET 30 DAYS	GERALD NEUBECKER III

Quantity	Description	Price	Amount
1.00	LS, CHEMICALLY & MECHANICALLY CLEAN & RE-DEVELOP 12" WELL X 70 FT. DEEP, INCLUDING PRE/POST CLEANING TEST PUMPING, PULL/SET LINESHAFT TURBINE PUMP, ALL NECESSARY WELL CLEANING CHEMICALS, COMPRESSOR, EQUIPMENT, TOOLS & LABOR.	7,950.00	7,950.00
1.00	LESS YOUR SPECIAL DISCOUNT	700.00	-700.00

TRACTOR'S GUARANTEE: We guarantee all materials used in this contract to be as specified above and the entire job to be completed in a neat, workmanlike manner. Any variations from plan or specifications requiring extra labor or material will be performed only in written order and billed in addition to the sum covered by this contract. Agreements made with our workmen are not recognized.

Subtotal 7,250.00
 Sales Tax
TOTAL 7,250.00

ACCEPTANCE OF PROPOSAL: The above specifications, terms and contract are satisfactory, and (i) (we) hereby authorize the performance of this work.

11/15/12 SIGNED  DATE _____ SIGNED _____

3,000 HS
 0.00 clear well = 3500.00 We \$s

 \$ 6500.00
 \$ 7250.00