

DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, JANUARY 28, 2013

A. CALL TO ORDER

The meeting was called to order at 7:30 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: President Keough

J. Carson	P. Cousins
D. Fisher	J. Knight
J. Semifero	R. Tell

Also present: Donna Dettling, Village Manager; Courtney Nicholls, Assistant Village Manager; Allison Bishop, Community Development Manager; Marie Sherry, Finance Director/Treasurer; Carol Jones, Village Clerk; Dan Schlaff, Public Services Superintendent; Patrick Droze, Orchard, Hiltz & McCliment; Rana Emmons, Post, Smythe, Lutz & Ziel; Blair Selover, F & V Operations; Kent Martinez-Kratz, Washtenaw County Commissioner District 1; Steve Feinman, Past President of the Dexter Rotary Club; and residents.

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting – January 14, 2013

Motion Knight; support Tell to approve the minutes of the Regular Council Meeting of January 14, 2013 as presented.

Unanimous voice vote for approval

D. PREARRANGED PARTICIPATION

Village Auditor - Rana Emmons, Post, Smythe, Lutz & Ziel
2011-2012 Audit

Ms. Emmons commented on the following in reviewing the audit:

- a) Taxable values were down to -2% in 2012 as opposed to -5% as projected. The Village was able to keep expenditures down and under budget and praise to Village management for keeping to a budget with proper planning.
- b) The Village is able to do capital projects by utilizing federal funds and state dollars which enables the Village to maximize taxpayer dollars to complete projects.
- c) The restructuring of debt this year gave the Village cost savings in 2012.

Motion Cousins: second Fisher to suspend the rules, move item L-1 up and accept the 2011-2012 Audit.

Ayes: Carson, Cousins, Fisher, Knight, Semifero, Tell and Keough

Nays: None

Motion carries

Steve Feinman – Rotarian

Review Memorial Day Event Planning

Mr. Feinman introduced himself as the Past President of the Dexter Rotary Club. He reviewed how the club would plan the Memorial Day Parade Event with the use of Facebook and other means of social media as well as printed news to keep the community updated about the parade. They plan to have rules laid out early as to how the parade will function and they have two members who have military backgrounds working on the ceremony.

E. APPROVAL OF THE AGENDA

Motion Carson; support Fisher to approve the agenda as printed.

Unanimous voice vote for approval

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

G. NON-ARRANGED PARTICIPATION

Kent Martinez-Kratz of 698 Old Forge Court, Chelsea introduced himself as the new County Commissioner for District 1 and a past Chelsea Council member. He spoke about budgeting and that the County is looking into 2014-2016 for budget planning.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. Scio Township's Proposed Outdoor Warning Siren Locations
4. Red Cross Workplace Seminar Offer

I. REPORTS

1. Marie Sherry – Finance Director/Treasurer
2nd Quarter Report

Ms. Sherry submits her report as per packet. Ms. Sherry gave the following verbal updates:

- Website – We hope to have the new website ready to launch on February 12. Have assigned new email addresses to Council and Staff and now working on forms and committees.
- Spoke about the changes with the new financial software.
- Investments rates are projected to stay low until 2015.
- Possible changes may be coming to replace personal property tax but the details of the replacement are not yet available and are dependent on an August 2014 statewide vote.

2. Allison Bishop – Community Development Manager
 Parks & Recreation Commission/Mill Creek Park Report
 1st Quarter Report
 2nd Quarter Report

Ms. Bishop submits her report as per packet Ms. Bishop gave the following verbal updates:

- The 1st quarter of this fiscal year was the busiest with new construction since 2005.
- The Parks and Recreation Commission would like to participate in the State of Michigan Passport Grant to reconstruct the asphalt path at Community Park.
- The Parks and Recreation Commission is also looking into temporary but good looking enclosure fencing for Porti-Potties in Mill Creek Park.
- A question was asked about tree placement on lots in Westridge.
- Trustee Cousins reported that the Dexter Garden Club would be interested in doing some plantings along the new stairway at the Dexter Library.
- Mentioned possibly applying for a Waterways grant for Mill Creek Park and what they may require.
- Will be meeting with the new Dexter Area Chamber of Commerce Executive Director, Bernadette Quist.
- Spoke about possible construction in a vacant lot of a structure at 3rd Street and Broad.

3. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

None

4. Subcommittee Reports

Economic Preparedness
 Facilities
 Website – see Finance Director/Treasurer report

5. Village Manager Report

Mrs. Dettling submits her report as per packet. Mrs. Dettling gave the following verbal updates:

- At the Farmers Market/Community Garden meeting on January 23, the new Community Garden manager spoke of assessing a refundable

commitment fee for the garden of \$20 that would be refunded for the participation in the end of the season clean up.

- Banner scheduling – trying to work with the days available. Looking at limiting length of time, placement of a banner at Main Street and Alpine Street, and/or placement of an additional banner pole possibly on Baker Road.
- Speed Display – will be recharging the device tonight (January 28) and then it will be placed at Ryan Drive with 5Th Street next.
- The light poles are up on Central Street and they look good. DTE has not removed their poles yet from the site.
- The Dexter Library has contacted the Village regarding the 6 street lamps on Alpine near the Library and who should be responsible for the electric fees on them. Mrs. Dettling asked Council for feedback on the issue.
- Would like to hold a Work Session at 6 PM prior to the February 11 meeting.

6. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough mentioned that he is trying to schedule a February 4, 2013 meeting regarding the potential name for the Regional Fire Department.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$346,471.19
2. Consideration of: Park Use and Road Closure Application for the Memorial Day Parade to be held May 27, 2013

Motion Fisher; support Carson to approve items 1 and 2 of the Consent Agenda.

Unanimous voice vote for approval

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Cityhood Next Steps – Draft Informational Flyer

L. NEW BUSINESS-Consideration of and Discussion of:

2. Consideration of: DTE Easement Request over Well House Property

Motion Carson; support Semifero to approve the DTE easement over the Well House property.

Ayes: Cousins, Fisher, Knight, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

3. Consideration of: Approval of Scope of Service from Orchard, Hiltz & McCliment for Paving and Sidewalk Improvements for an amount not to exceed \$12,500

Motion Carson; support Cousins to approve the Scope of Service from Orchard, Hiltz & McCliment for paving and sidewalk improvements for an amount not to exceed \$12,500.

Ayes: Fisher, Knight, Semifero, Tell, Carson, Cousins and Keough
Nays: None
Motion carries

4. Consideration of: Set Public Information Meeting on February 11, 2012 to Receive Public Comment on an Increase to Sewer Fund Surcharges Effective March 1, 2013

Motion Cousins; support Semifero to set a Public Information meeting on February 11, 2013 to receive public comment on an increase to Sewer Fund Surcharges effective March 1, 2013.

Ayes: Knight, Semifero, Tell, Carson, Cousins, Fisher and Keough
Nays: None
Motion carries

5. Consideration of: 2012-2013 2nd Quarter Budget Amendments

Motion Semifero; support Cousins to approve the 2012-2013 2nd Quarter budget amendments.

Ayes: Semifero, Tell, Carson, Cousins, Fisher, Knight and Keough
Nays: None
Motion carries

M. COUNCIL COMMENTS

Cousins	Inquired if the Village could purchase the book by Michael Hodges on Michigan's Historic Railroad Stations which includes the Dexter Depot for the Village Office lobby.
Fisher	None
Semifero	Requested data from the Speed Display used on Eastridge. Also requested that the stop sign at Boulder and Bridgeway be evaluated to either be removed or changed to a yield sign.
Jones	Mentioned that the Dexter Daze Committee will begin meeting in February on Wednesday evening, February 6 at 6 PM at the Keller Williams Office in the Dexter Crossings Mall.
Knight	None
Tell	None
Carson	None

N. NON-ARRANGED PARTICIPATION

None

O. ADJOURNMENT

Motion Tell; support Knight to adjourn at 9:16 PM.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: February 11, 2013