

**DEXTER VILLAGE COUNCIL  
CLOSED SESSION  
JUNE 10, 2013**

**A. CALL TO ORDER**

The meeting was called to order at 6:30 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

**B. ROLL CALL:** President Keough

J. Carson-ab

D. Fisher-ab

J. Semifero

P. Cousins

J. Knight

R. Tell-ab

Also present: Donna Dettling, Village Manager; Courtney Nicholls, Assistant Village Manager; Carol Jones, Village Clerk; Dan Schlaff, Public Services Superintendent; and Anne McClorey McLaughlin of Johnson, Rosati, Schultz & Joppich.

Motion Knight; support Cousins to go into Closed Session for the purpose of reviewing a communication provided under attorney/client privilege in accordance with MCL 15.268 at 6:31 PM.

Ayes: Cousins, Knight, Semifero and Keough

Nays: None

Absent: Carson, Fisher and Tell

Motion carries

Trustee Tell entered the meeting at 6:34 PM and Trustee Fisher entered the meeting at 6:39 PM. Trustee Tell stepped out of the meeting prior to the following vote.

Motion Knight; support Cousins to leave Closed Session at 7:20 PM

Ayes: Cousins, Fisher, Knight, Semifero and Keough

Nays: None

Absent: Carson and Tell

**REGULAR MEETING  
MONDAY, MAY 28, 2013**

**A. CALL TO ORDER**

The meeting was called to order at 7:30 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

**B. ROLL CALL:** President Keough

J. Carson -ab

D. Fisher

J. Semifero

P. Cousins

J. Knight

R. Tell

Also present: Donna Dettling, Village Manager; Courtney Nicholls, Assistant Village Manager; Allison Bishop, Community Development Manager; Carol Jones, Village Clerk; Dan Schlaff, Public Services Superintendent; Patrick Droze, Orchard, Hiltz & McCliment; Kristen Delaney, Safe Routes to School Coordinator; residents and media.

**C. APPROVAL OF THE MINUTES**

1. Work Session – May 22, 2013
2. Regular Council Meeting – May 28, 2013

Motion Semifero; support Knight to approve the minutes of the Work Session of May 22, 2013 and the Regular Council Meeting of May 28, 2013 as presented.

Unanimous voice vote for approval with Trustee Carson absent

**D. PREARRANGED PARTICIPATION**

None

**E. APPROVAL OF THE AGENDA**

Motion Tell; support Semifero to approve the agenda as printed.

Unanimous voice vote for approval with Trustee Carson absent

**F. PUBLIC HEARINGS**

*Action on each public hearing will be taken immediately following the close of the hearing*

**2013-2014 Budget and Millage Rate**

Consideration of: Resolution to Establish the 2013-2014 Millage Rate

President Keough opened the Public Hearing at 7:44 PM. President Keough explained that there would be a vote on the Millage Rate tonight and action will be taken on the 2013-2014 Budget at the June 24, 2013 meeting. The Public Hearing was closed at 7:45 PM.

Motion Cousins; support Semifero that it be resolved that the 2013-2014 Millage Rate for the Village of Dexter, for real and personal property, is hereby established and approved as follows: General Operating at 9.8665 mills, Streets at 2.8874 mills and General Obligation Debt at 0.8023 mills for a total of 13.5562 mills.

Ayes: Fisher, Knight, Semifero, Tell, Cousins and Keough

Nays: None

Absent: Carson

Motion carries

Discussion followed on Budget items including but not limited to Western Washtenaw Area Value Express funding, improvements to Horseshoe Park and Safe Routes to School.

### **2013-2014 Water/Sewer/Refuse Rates**

President Keough opened the Public Hearing at 8:12 PM. Robert Murphy of 3713 Bristol Drive, Dexter spoke about the increase of costs and the increase of water usage especially in Dexter Crossings and Westridge due to the new builds and the use of lawn sprinklers. He would like to see some emphasis placed on how people use the water and suggested that residents install water sensors to better control their usage. Matt Tierney of 7639 Second Street, Dexter inquired about the rate increases and how they are determined. President Keough gave an and explanation regarding the increases and also explained as to why the vote is listed as a new business item. The Public Hearing was closed at 8:25 PM.

### **G. NON-ARRANGED PARTICIPATION**

Robert Murphy of 3713 Bristol Drive, Dexter asked how the dedication of streets in Dexter Crossings is coming. President Keough explained that this will be discussed either at the June 24 or one of the July meetings.

### **H. COMMUNICATIONS:**

1. Upcoming Meeting List
2. Sign Calendar
3. Webster Township Public Hearing Notice – IFT for 7300 Joy Road
4. Michigan Municipal League Dues Renewal Letter
5. DEQ Recognition of DAPCO Clean Corporate Citizen Designation

### **I. REPORTS**

1. Community Development Manager – Allison Bishop

Ms. Bishop submits her report as per packet. Ms. Bishop gave the following verbal updates:

- Mill Creek Park – Almost there with the work. Will be walking the site with the administrator from the Michigan Trust Fund so as to work at completing the project.
- 5 Healthy Communities – last week submitted a request for a grant for 2000 Walking Maps. The next project will be the purchase of additional bike racks.
- Planning Commission is setting up a sub-committee to look at goals and objectives for ordinance revision.
- Received a call from Gretchen Driskell regarding MDOT and the Border to Border Trail. Will be meeting on Friday.
- Med Hub – have authorized a minor amendment to their PUD to put on a deck at the property.

- Dextech – as it stands currently, Dextech should be submitting their project plans in July for the August meeting.
- Trustee Semifero thanked Allison for getting a lot in Westridge mowed.

## 2. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

### *Huron River Watershed Council Representative – Paul Cousins*

- Trustee Cousins spoke about a recent article from the Huron River Watershed newsletter regarding the use of sensors and timers for more economical water usage.
- The Watershed Council has grown from its inception with increases in budget, staffing and what the Council handles.
- Was re-elected vice-chair again.

## 3. Subcommittee Reports - None

Broad Redevelopment Committee  
 Economic Preparedness  
 Facilities  
 Website

## 4. Village Manager Report

Mrs. Dettling submits her report as per packet. Mrs. Dettling gave the following verbal updates:

- Ms. Nicholls spoke about the recent demolition bid received for the old DAPCO property ranging from \$32,000 to over \$200,000. Will be checking out the references to award the contract.
- Mrs. Dettling reported the Village is working on getting recommendations for a new hire.
- A discussion was held regarding the Speed units on Dexter Ann Arbor Road.
- The question was asked about the water restrictions and are the warning tags being handed out. Mr. Schlaff explained that with the weather conditions and the cooperation of the residents, the Village is currently doing well with the water situation. Some tags have been used for informational purposes. Another question was also asked if there are other means to regulate the watering of lawns.

## 5. President’s Report

Mr. Keough submits his report as per packet. In addition Mr. Keough reported on the following:

- Will have reappointments to committees for the next meeting.
- Working on scheduling a facilities meeting and still need to find a DDA member for the committee.

## **J. CONSENT AGENDA**

1. Consideration of: Bills and Payroll in the amount of \$268,291.98

Motion Fisher; support Semifero to approve item 1 of the Consent Agenda.

Unanimous voice vote for approval with Trustee Carson absent

## **K. OLD BUSINESS-Consideration and Discussion of:**

1. Discussion of: Cityhood Next Steps

Ms. Nicholls reported on the procedures for filing for the Charter Commission election in November.

## **L. NEW BUSINESS-Consideration of and Discussion of:**

1. Discussion of: Safe Routes to School/MDOT Infrastructure Funding Update

Mrs. Dettling explained what need to be done and what has been done for the Safe Routes to School Grant. Mr. Droze answered questions regarding the plan and project.

2. Consideration of: Amending the Fee Schedule Resolution

Motion Semifero; support Knight to amend the Village of Dexter Fee Schedule as presented.

Ayes: Knight, Semifero, Tell, Cousins, Fisher and Keough

Nays: None

Absent: Carson

Motion carries

3. Consideration of: Purchase of Stone Based Kiosks for Mill Creek Park.

Motion Cousins; support Semifero to approve the recommended stone based kiosk signs for installation in Mill Creek Park.

Ayes: Semifero, Tell, Cousins, Fisher, Knight and Keough

Nays: None

Absent: Carson

Motion carries

4. Discussion of: MAHL Study Update & Sewer Use Ordinance Update and Significant Industrial User Permit Update

Mrs. Dettling reviewed the MAHL and Significant User information. The question was raised if the Village is doing the same with fees as other communities with breweries. Mrs. Dettling suggested that Council have a

workshop regarding this ordinance at 6 PM on Monday, June 24 prior to the next Council meeting.

5. Consideration of: Resolution for the Purpose of Establishing Water, Sewer and Refuse Rates Effective July 1, 2013 for the Village of Dexter

Motion Tell; support Fisher to postpone action on the resolution for the purpose of establishing Water, Sewer and Refuse Rates at this time.

Ayes: Tell, Cousins, Fisher, Knight, Semifero and Keough

Nays: None

Absent: Carson

Motion carries

#### **M. COUNCIL COMMENTS**

Cousins	As noted in the minutes, Council has approved the purchase of the next permanent art piece and it should be installed by Dexter Daze. Compliments to Donna for the work crews that are tending to the landscape in the downtown area. Had a great evening on Saturday at the Lincoln Dinner during Civil War Days and compliments to Donna Fisher for all of the work involved in putting on the event.
Fisher	Thanked the many who help out on the Civil War event and those from Council—Ray Tell, Courtney Nicholls, Carol Jones and Julie Knight.
Semifero	In regards to the packet on line, there is a need to re-orient the pages so they flow front to back.
Jones	This weekend Relay for Life will be in Monument Park and urge all to come out and see and/or participate in the event.
Knight	Reminded all that she will be gone for the next Council meeting.
Tell	None
Carson	Absent

#### **N. NON-ARRANGED PARTICIPATION**

None

#### **O. ADJOURNMENT**

Motion Fisher; support Cousins to adjourn at 9:48 PM.

Unanimous voice vote for approval with Trustee Carson absent

Respectfully submitted,

Carol J. Jones  
Clerk, Village of Dexter

Approved for Filing: June 24, 2013

**RESOLUTION # 10-2013**

**RESOLUTION OF ADOPTION  
2013-2014 MILLAGE RATES**

**Village of Dexter**  
County of Washtenaw  
State of Michigan

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Minutes of a regular meeting of the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, held on the 10<sup>th</sup> day of June, 2013, Eastern Time.

PRESENT: Members: Cousins, Fisher, Tell, Semifero, Knight and Keough

ABSENT: Member: Carson

The following preamble and resolution were offered by Member Cousins and supported by Member Semifero

WHEREAS, the Village of Dexter will adopt the 2013-2014 Budget prior to July 1, 2013 in accordance with the millage rate herein established, and

WHEREAS, it is necessary to establish a millage rate for the 2013-2014 Fiscal Year to support a 2013-2014 Budget, and

WHEREAS, the Village Council held a Public Hearing on June 10, 2013, and has met the requirements to establish such millage rates.

NOW, THEREFORE BE IT RESOLVED, THAT THE 2013-2014 MILLAGE RATE FOR THE VILLAGE OF DEXTER, for real and personal property is hereby established and approved as follows:

General Operating - 9.8665  
Streets – 2.8874  
General Obligation Debt - 0.8023  
Total – 13.5562

BE IT FURTHER RESOLVED, that the Village will collect the taxes generated from this millage, including applicable interest and penalties that accrue after the September 15, 2013 due date, until February 28, 2014.

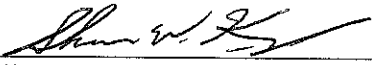
BE IT FURTHER RESOLVED that all resolutions in conflict herewith are hereby rescinded.

Yeas: Fisher, Knight, Semifero, Tell, Cousins, Keough

Nays: None

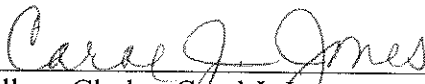
Absent: Carson

**RESOLUTION DECLARED ADOPTED THIS 10<sup>th</sup> DAY OF JUNE, 2013**

  
\_\_\_\_\_  
Village President – Shawn W. Keough

**CERTIFICATION**

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on the 10<sup>th</sup> day of June, 2013.

  
\_\_\_\_\_  
Village Clerk – Carol J. Jones





# VILLAGE OF DEXTER - FEE SCHEDULE

WHEREAS, the Village Code requires that fees be paid for applications to the Village for various permits and services. The Code further provides that the fees for most of these such permits and services shall be established and/or updated from time to time by resolution of the Village Council; and

WHEREAS, the Village Council desires to revise permit fees effective as of June 27, 2011;

NOW, THEREFORE, be it resolved that effective June 10, 2013, as amended, the fees for the following permits and services are required under the Village Code and shall be as follows:

1. Zoning Compliance Applications\*
  - a) Residential Home.....\$50.00
  - b) Multi-Family/Commercial Build out/Industrial/Quasi-Public.....\$100.00
  - c) Remodel (Commercial or Residential) /Deck/Fence.....\$25.00
  - d) Temporary Structure.....\$25.00

\*Right of Way Pavement Construction Permit (required for all sidewalk and approach construction within the ROW)...\$100.00
2. Sign Permit.....\$50.00
  - a) Sandwich Board Sign Permit.....\$25.00
  - b) Temporary Sign / Banner Permit (not over road).....\$15.00
  - c) Banner Permit (over road).....\$200.00
3. Zoning Board of Appeals
  - a) Residential.....\$250.00
  - b) Non-Residential.....\$350.00
  - c) Meeting attendance by consultant.....\$150.00
4. Rezoning (Zoning Ordinance/Map Amendments).....\$750.00 + \$40.00/acre + Deposit
5. Special Meeting – Planning Commission.....\$600.00
6. Special Use Application/Permit.....\$350.00 + \$5.00/acre
7. Site Plan Review Fees\*
  - a) Preliminary Site plan.....\$600.00\* + \$50.00/acre + Deposit
  - b) Final Site Plan.....\$900.00\* + \$50.00/acre + Deposit
  - c) Combined Site Plan.....\$1100.00\* + \$50.00/acre + Deposit

\*Includes \$100.00 Dexter Area Fire Department Review

  - d) Administrative Review.....\$350.00
8. PUD Area Plan Review\*.....\$1000.00 + \$50.00/acre + Deposit  
Major or Minor Site Plan Amendment Determination.....\$300.00
9. Subdivision (Plat) Review\*
  - a) Tentative Preliminary.....\$400.00 + \$5.00/lot + Deposit
  - b) Preliminary.....\$200.00 + \$3.00/lot + Deposit
  - c) Final Plat.....\$200.00 + \$2.00/lot + Deposit
10. Conceptual Plan Review.....\$50.00/hour
11. Demolition Permit.....\$50.00

- 12. Lot Split/Combination/Boundary Adjustment.....\$350.00
- 13. Annexation Request.....\$1000.00 + Deposit
- 14. Home Occupation Permit.....\$50.00  
Medical Marihuana Home Occupation Permit.....\$100.00
- 15. Park and Park Facility Use Permit.....\$25.00 (Resident), \$150 (Non-Resident)
- 16. Outdoor Seating Permit.....\$25.00 (one time) + Special Land Use fee
- 17. Right of Way Permit(occupation/utility construction/pavement cuts).....Varies (see ordinance)
- 18. Special Event Form.....\$50.00
- 19. Parking Space Contribution.....\$2500.00
- 20. Multiple Animals (4 or More).....\$100 (first time) + \$25 annually

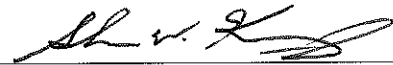
\*SITE PLAN REVIEW DEPOSIT.....\$3000.00

Deposit: Covers services of Village Consultant (Engineers and Planners) for site plan review, as well as legal fees incurred related to the project. Additional costs beyond the deposit shall be required upon depletion of initial required deposit. The applicant shall receive a refund of any portion of the deposit that is not allocated.

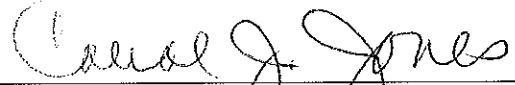
The above fees represent the amount to be paid by the owner/applicant at the time the application is submitted. The fees are intended to cover the costs incurred by the Village for personnel, publishing, and printing. If a deposit is required, it is intended to cover any and all consultant fees (including engineering, planning, and legal fees). If the deposit collected is not depleted by the consultant fees the balance will be returned to the owner/applicant.

Adopted April 29, 1997  
Amended November 10, 1997  
Amended October 12, 1998  
Amended May 10, 1999  
Amended June 10, 2002  
Amended March 28, 2005  
Amended April 10, 2006  
Amended November 12, 2007  
Amended October 12, 2009  
Amended October 11, 2010  
Amended June 27, 2011  
Amended June 10, 2013

**RESOLUTION DECLARED ADOPTED THIS 10<sup>th</sup> DAY OF JUNE, 2013**

  
Village President – Shawn W. Keough

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on the 10<sup>th</sup> day of June, 2013.

  
Village Clerk – Carol J. Jones