

DEXTER VILLAGE COUNCIL  
REGULAR MEETING  
MONDAY, JANUARY 14, 2013

APPROX 1-28-13  
ITEM C-1

**A. CALL TO ORDER**

The meeting was called to order at 7:30 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

**B. ROLL CALL:** President Keough

J. Carson  
D. Fisher  
J. Semifero

P. Cousins  
J. Knight  
R. Tell

Also present: Donna Dettling, Village Manager; Courtney Nicholls, Assistant Village Manager; Carol Jones, Village Clerk; Dan Schlaff, Public Services Superintendent; Scott Maurer and Eric Hartman, Water & Sewer Department; Paul Evanoff, JJR; Patrick Droze, Orchard, Hiltz & McCliment; Captain Don Dettling, Dexter Area Fire Department; Gretchen Driskell, State Representative District 52; residents and media.

**C. APPROVAL OF THE MINUTES**

1. Regular Council Meeting – December 26, 2012

Motion Knight; support Cousins to approve the minutes of the Regular Council Meeting of December 26, 2012 with one correction under Old Business adding the word *on* between *working* and *a fact sheet*.

Unanimous voice vote for approval

**D. PREARRANGED PARTICIPATION**

None

**E. APPROVAL OF THE AGENDA**

Motion Fisher; support Tell to approve the agenda as presented.

Unanimous voice vote for approval

**F. PUBLIC HEARINGS**

*Action on each public hearing will be taken immediately following the close of the hearing*

None

## G. NON-ARRANGED PARTICIPATION

Gretchen Driskell, State Representative for the 52<sup>nd</sup> District, introduced herself to Council and announced that she would be in the Village on Friday to meet with Council members. It was decided that the meeting would take place at 10 AM in Village offices.

## H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. Faith in Action Newsletter
4. Catholic Social Services Information on Assistance for Seniors
5. Letter from American Legion Post 557

Trustee Cousins reported that the Dexter Rotary Club is working on plans to host the Memorial Day Parade and ceremonies in 2013.

## I. REPORTS

1. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

*Dexter Area Fire Department – written update*

Dexter Fire Board Representative, Ray Tell, reported on the 2013 Fire Department Budget.

*Gateway Initiative (Big 400) – written report*

Trustee Cousins reported that the Gateway Initiative group met last Friday (January 11). Mark Lantz was present at the meeting; and the group voted on a new logo for “The Big 400” and the website has been updated. Mr. Cousins spoke about the Spring Event of a Maple Syrup and Pancake Breakfast and a Fall Event revolving around the Sandhill cranes. He also mentioned that soon there will be a new state park west of Manchester of approximately 2000 acres and that our area in Michigan will have the largest amount of state land for parks and recreation in the state of Michigan.

*Arts, Culture and Heritage Committee – update report*

Trustee Cousins reported that the committee has lost a member who was a representative for those outside of the Village and there is a need for a replacement. Also the committee discussed the bridge troll art piece after finding out they did not receive the grant.

2. Subcommittee Reports

Economic Preparedness

Facilities

Website – see Village Manager report

3. Village Manager Report

Mrs. Dettling deferred the first part of her report to Paul Evanoff of JJR who spoke about Mill Creek Park and the problem with the completion of the park project. Mr. Evanoff explained the situation and what has transpired to get this project completed.

Motion Tell; support Cousins to release funds in the amount of \$63,745.95 for payment request #9 to Cedroni.

Ayes: Carson, Cousins, Fisher, Knight, Tell and Keough

Nays: Semifero

Motion carries 6 to 1

Mrs. Dettling submits her report as per packet. Mrs. Dettling gave the following verbal updates:

- The speed display was installed today (January 14) on Eastridge and it will display when speed is over 25 miles per hour. It will be rotated throughout the Village.
- Ms. Nicholls spoke about the Tornado Relief Fund and that there is about \$36,000 left in the fund which will be used for trees in the tornado area and glass removal at Huron Farms. There are plans to hold some type of ceremony on the anniversary date of the tornado.
- Update on beekeeping – this was put before Planning Commission but it appears to be a little more complicated than first thought.
- A question was raised about why the need for a change in the Village's email and website address which will now be [www.dexter.mi.gov](http://www.dexter.mi.gov).
- A question was also raised regarding the Double Up Food Bucks at the Farmers Market and the amount of time involving staff that it may take in reporting.
- Mr. Schlaff introduced the Village's new hire at the water and sewer department, Eric Hartman, and he also introduced Scott Maurer from the water and sewer department who is a candidate for promotion.

#### 4. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough gave the following verbal update:

- President Keough reviewed the upcoming Goal Setting and Project workshops and Town Hall meeting schedule.
- Mentioned attending a meeting with Mrs. Dettling and representatives from Dex-Tech.

## J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$284,722.49

Motion Fisher; support Carson to approve item 1 of the Consent Agenda.

Unanimous voice vote for approval

**K. OLD BUSINESS-Consideration and Discussion of:**

1. Discussion of: Cityhood Next Steps – Draft Informational Flyer

A draft of a Cityhood Fact Sheet was included in the packet which will be available at the February Town Hall meeting.

**L. NEW BUSINESS-Consideration of and Discussion of:**

1. Discussion of: DTE Easement Request over Well House Property

Matt and Whitney Parachek introduced themselves and explained the circumstances for the need for an easement to get power to the property they would like to purchase.

2. Consideration of: Resolution to Allow Dexter Area Fire Department to Perform Fireworks Inspections

Motion Carson; support Fisher to approve the resolution to allow the Dexter Area Fire Department to perform fireworks inspections for consumer fireworks sales.

Ayes: Cousins, Fisher, Knight, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

3. Consideration of: Organizational Matters Resolution

Motion Semifero; support Fisher to approve the Organizational Matters Resolution.

Ayes: Fisher, Knight, Semifero, Tell, Carson, Cousins and Keough

Nays: None

Motion carries

4. Consideration of: Council Rules

Motion Carson; support Fisher to approve Council Rules as published.

Ayes: Knight, Semifero, Tell, Carson, Cousins, Fisher and Keough

Nays: None

Motion carries

5. Consideration of: Promotion of Scott Maurer to Lead Operator

Motion Cousins; support Fisher to promote Scott Maurer to Lead Operator effective January 15, 2013.

Ayes: Semifero, Tell, Carson, Cousins, Fisher, Knight and Keough

Nays: None

Motion carries

6. Consideration of: 2013 Local Street Fund Project

Motion Carson; support Fisher to approve 2013 Local Street project involving crush and shape the roadway and install sidewalk on Hudson Street from Cottonwood Condos to Second Street and also install new sidewalk down Second from Hudson to Inverness and also look at alternative variations of sidewalk placement.

Ayes: Tell, Carson, Cousins, Fisher, Knight, Semifero and Keough

Nays: None

Motion carries

**M. COUNCIL COMMENTS**

Carson	None
Fisher	None
Knight	None
Jones	None
Tell	Noticed that there is a house for sale on Forest and wondered if the DDA would be interested.
Semifero	Inquired about publishing Public Notices from the Village in the Sun Times News since this publication is delivered to all Dexter residents. Invited all Council members to meet for breakfast prior to the Saturday, January 26 meeting.
Cousins	Asked the question why some residents get the Sun Times in the mail and some get the newspaper in their yard.

**N. NON-ARRANGED PARTICIPATION**

None

**O. ADJOURNMENT**

Motion Carson; support Knight to adjourn at 10:09 PM.

Unanimous voice vote for approval

Respectfully submitted,

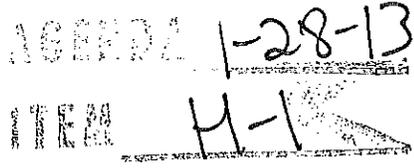
Carol J. Jones  
Clerk, Village of Dexter

Approved for Filing:\_\_\_\_\_



## 2013 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Dexter Village Council Work Session	1/26/2013	8:30 a.m.	Dexter Senior Center		
Dexter Village Council	1/28/2013	7:30 p.m.	Dexter Senior Center	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	
Scio Township Planning	1/28/2013	7:30 p.m.	Scio Township Hall	<a href="http://www.sciotownship.org/">http://www.sciotownship.org/</a>	
Huron River Watershed Council	1/31/2013	5:30 p.m.	1100 N. Main, Suite 210, Ann Arbor	<a href="http://www.hrwc.org/">http://www.hrwc.org/</a>	Paul Cousins
Dexter Community Schools Board of Education	2/4/2013	7:00 p.m.	Creekside Intermediate School	<a href="http://dexterschools.org/">http://dexterschools.org/</a>	
Dexter District Library Board	2/4/2013	7:00 p.m.	Dexter District Library	<a href="http://www.dexter.lib.mi.us/">http://www.dexter.lib.mi.us/</a>	Pat Cousins
Dexter Village Planning Commission	2/4/2013	7:30 p.m.	Senior Center	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	Joe Semifero
Dexter Village Arts, Culture & Heritage Commission	2/5/2013	7:00 p.m.	Dexter Senior Center	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	
Washtenaw County Board of Commissioners	2/6/2013	6:45 p.m.	Board Room, Admin Building	<a href="http://www.evashtenaw.org/">http://www.evashtenaw.org/</a>	
Washtenaw Area Transportation Study-Technic	2/6/2013	9:30 a.m.	Road Commission Offices	<a href="http://www.miwats.org/">http://www.miwats.org/</a>	Rhett Gronevelt
Dexter Area Historical Society Board	2/7/2013	7:00 p.m.	Dexter Area Historical Museum	<a href="http://www.dextermuseum.org/">http://www.dextermuseum.org/</a>	
Gateway Initiative (Big 400)	2/8/2013	9:30 a.m.	Waterloo Recreation Area		Paul Cousins, Carol Jones
Dexter Village Council	2/11/2013	7:30 p.m.	Dexter Senior Center	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	
Scio Township Planning	2/11/2013	7:30 p.m.	Scio Township Hall	<a href="http://www.sciotownship.org/">http://www.sciotownship.org/</a>	
Scio Township Board	2/12/2013	7:00 p.m.	Scio Township Hall	<a href="http://www.sciotownship.org/">http://www.sciotownship.org/</a>	
Dexter Village Town Hall Meeting	2/12/2013	7:00 p.m.	Dexter District Library	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	
Regional Fire Consolidation	2/13/2013	3:30 p.m.	Scio Township Hall		Shawn Keough
Dexter Area Chamber of Commerce	2/13/2013	8:15 a.m.	Copeland Board Room	<a href="http://www.dexterchamber.org/">http://www.dexterchamber.org/</a>	Julie Knight


  
 1-28-13  
 M-K

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village Representative



2013 Temporary Sign Requests

AGENDA 1-28-13  
M-2

Month	Name of Group	Dates	Number Approved	Approval Date	Locations	Name of Group	Dates	Number Approved	Approval Date	Locations
January	Friends of the Library - Book Sale	1/3-1/5	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20	Boy Scouts - Rummage Sale	6/19-6/22	2 - 4' x 4'	1/10/2013	1, 5
	St. Andrew's - Blood Drive	1/3-1/7	2 - 28" x 22"	1/3/2013	8 (2)					
	K of C - Quarter Mania	1/9-1/24	5 - 18" x 24"	1/8/2013	1, 2, 4, 5, 10					
	Mill Creek Middle - Blood Drive	1/17-1/24	2 - 18" x 24"	1/16/2013	21 (2)					
February	K of C - Rummage Sale	1/24-2/9	5 - 18" x 24"	1/8/2013	1, 2, 4, 5, 10					
	Friends of the Library - Book Sale	1/31-2/2	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20					
	St. Andrew's - Monthly Dinner	2/4-2/7	1 - 36" x 24"	1/3/2013	8	Encore - Intermittent	7/11-8/11	1 - 36" x 24"	12/3/2012	15
	High School Drama Club - Play	1/26-2/10	3 - 18" x 24"	1/11/2013	1, 2, 4, 5, 44	Friends of the Library - Book Sale	8/8-8/10	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20
	Education Foundation - Auction	2/9-2/24	2 - 22" x 28"	1/23/2013	1, 2, 4, 5, 44					
March	Encore - Intermittent	2/7-3/3	1 - 36" x 24"	12/3/2012	15					
	Friends of the Library - Book Sale	2/28-3/2	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20					
	St. Andrew's - Monthly Dinner	3/4-3/7	1 - 36" x 24"	1/3/2013	8					
April	Encore - Intermittent	3/28-4/14	1 - 36" x 24"	12/3/2012	15					
	Friends of the Library - Book Sale	4/4-4/6	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20					
	St. Andrew's - Monthly Dinner	4/1-4/4	1 - 36" x 24"	1/3/2013	8					
	St. Andrew's - Blood Drive	4/11-4/22	2 - 28" x 22"	1/3/2013	8 (2)					
May	Friends of the Library - Book Sale	5/2-5/4	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20					
	St. Andrew's - Monthly Dinner	4/29-5/2	1 - 36" x 24"	1/3/2013	8					
June	Encore - Intermittent	5/16-6/9	1 - 36" x 24"	12/3/2012	15					
	Friends of the Library - Book Sale	5/30-6/1	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20					
<p>Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy, 26 - Warrior Creek Park Drive, 27 - Dexter Flowers, 28 - Terry B's, 29 - 7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wyllie, 33 - Lions Park, 35 - Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor, 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad, 43 - 3rd/Dover, 44 - Ryan/Dexter Ann Arbor, 45 - Meadowview/Dexter Ann Arbor, 46 - Ice Rink</p>										
<p>** Dexter Farmers Market will place up to 5 signs on Saturday and Tuesday from May through October to advertise for the market</p>										



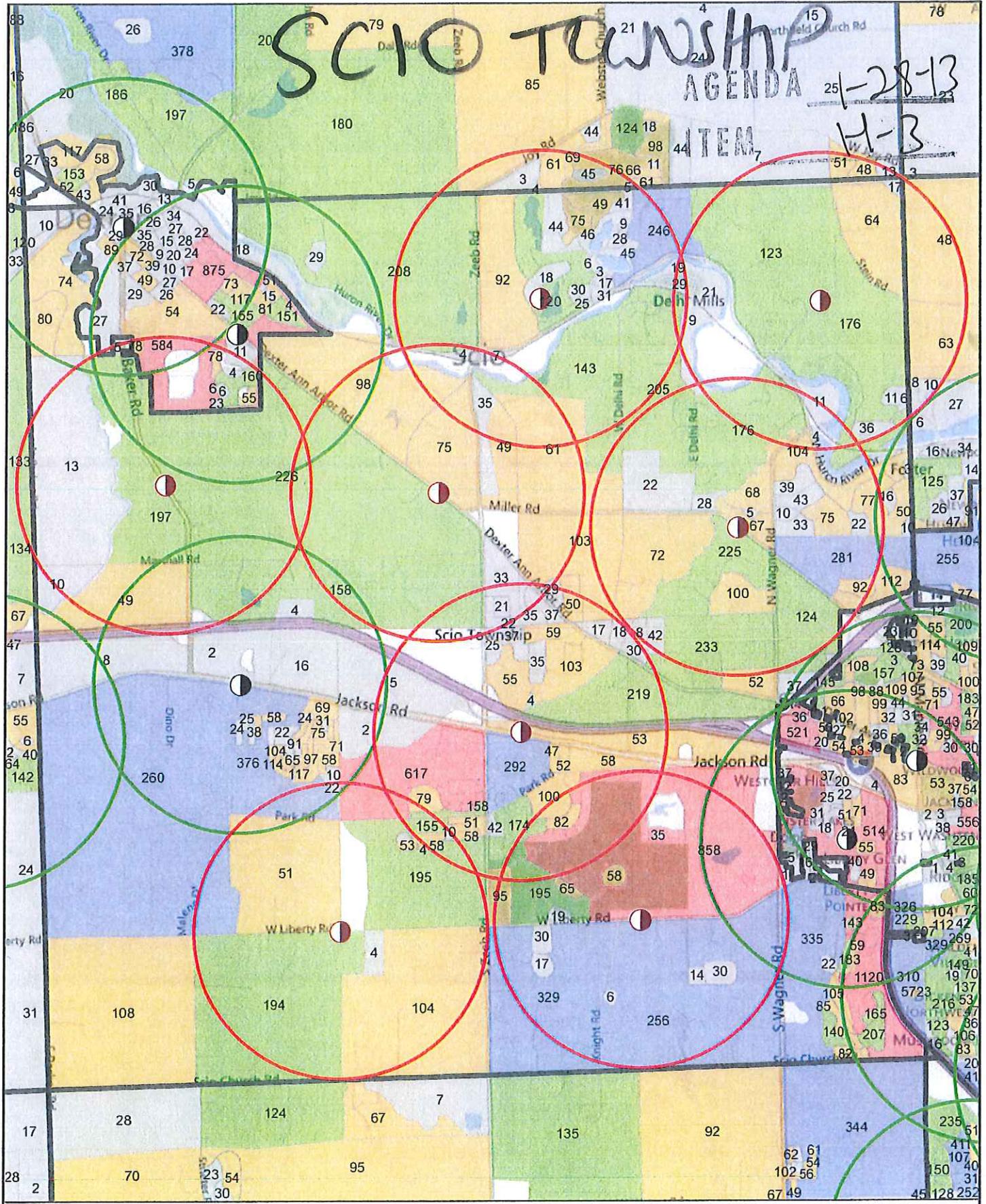
# SCIO TOWNSHIP

AGENDA

1-28-13

ITEM

H-3



2010 Census Blocks with Current & Proposed Sirens



- Proposed Sirens
  - Existing Sirens
  - Proposed Siren Coverage
  - Existing Siren Coverage
  - Jurisdiction Boundary
- | Census Block Population |            |
|-------------------------|------------|
|                         | 1 - 46     |
|                         | 47 - 117   |
|                         | 118 - 235  |
|                         | 236 - 450  |
|                         | 451 - 1120 |

Path: H:\GIS\Data\_Owners\Emergency\_Management\Siren Population SCT.mxd



# Could Your Workplace Be Better Prepared?

Learn How at Our FREE Workplace Seminar



1-28-13  
H-4

## Learn How to Protect Your Employees and Facility

Implementing a comprehensive, organization-wide safety, preparedness and business continuity program is an enormous task. Fortunately, the American Red Cross has compiled a package of resources and simple, affordable solutions into a ½ day seminar that will help you build a safer workplace. Learn more about preparing for disasters, Automated External Defibrillators, as well as the latest in health and safety training programs. This seminar is ideal for facility managers, safety and human resource professionals, and other individuals tasked with managing safety and emergency preparedness plans.

### FREE Continental Breakfast and Workplace Seminar

#### Upcoming Dates:

February 20, 2013 – Detroit

March 21, 2013 – Detroit

April 17, 2013 - Flint

April 25, 2013 – Ann Arbor

(all sessions are 9:00am – 12:00pm)

*Pre-registration required. Maximum 2 people per organization please.  
Reserve your space by contacting [Kathryn.Danaher@RedCross.org](mailto:Kathryn.Danaher@RedCross.org)*



**American  
Red Cross**



**Treasurer/Finance Director's Report to Council  
Fiscal Year 2012/2013  
Second Quarter**

I am pleased to present you with the Treasurer/Finance Director's Report to Council for the Second Quarter of Fiscal Year 2012/2013.

In this report I will give Council a more detailed view of this department's activities, as well as an overview of the Village's financial outlook. As always, if you have any questions, please call me. I would be happy to sit down with you.

**Department Activities**

**Fiscal Year 2011-2012 Audit and Filings**

The auditor will present the Fiscal Year 2011-2012 Audit to Council at the January 28, 2013 meeting - an electronic copy is located on the website.

The following required annual reports were filed:

- The Audit was filed with the Department of Treasury by the auditor.
- The Continuing Disclosure Report (required by SEC Rule 15(c)2-12 for bonding purposes) was filed by Umbaugh & Associates.
- The Village Qualifying Statement was filed with Treasury.
- The DDA Qualifying Statement was filed with Treasury.
- The Audit was filed with Standard and Poor's.
- The Act 51 Report was filed with the Michigan Department of Treasury.
- State Form F-65 was filed with Treasury by the auditor.
- The DDA Annual Report will be published in February.

**Village Website**

The Village website is close to being complete. Following are recent developments:

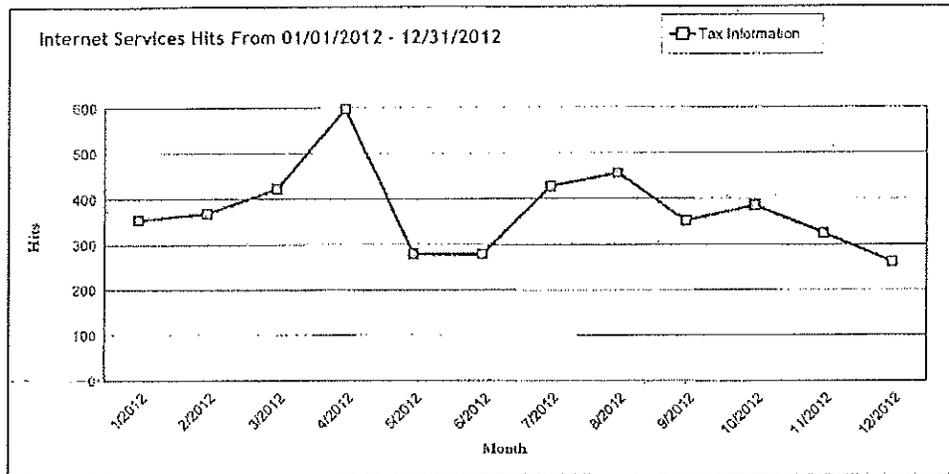
- The domain name of DexterMI.gov has been secured.
- Google Apps has been set up for staff and Council. The email addresses used will be similar to what currently exists, except instead of ending in villageofdexter.org they will end in DexterMI.gov. Please visit <http://www.google.com/enterprise/apps/business/> for more information about Google Apps.

- Once the website is launched, people will be able to get their using either the new address, or by being redirected from the old address. The redirect will be instantaneous. We can keep the villageofdexter.org domain active indefinitely (for a small fee), or we can decide at some point in the future to phase it out.
- Emails will be forwarded from the villageofdexter.org address to the DexterMI.gov address. Ciesa recommends at least six months. It will be necessary to pay the associated fees with Absolute Internet during this time period.
- All forms will be fillable by the time the site is launched (the creation of these forms is in progress at the time of this report). Users will be able to fill them out on line, save them, and print or email them to the Village as desired.

## 2012 Internet Services Report

BS&A provided us with our 2012 internet services report.

### Village of Dexter



## Education and Committee Memberships

- I am a current member of the Michigan Municipal Treasurer Association's (MMTA) Education Committee and the Michigan Government Finance Officers (MGFOA) Mentoring Committee, and am continuing as a budget reviewer for the Government Finance Officer's Association.

## Fiscal Year 2012/2013 Second Quarter Budget Reports

The Revenue/Expenditure Report is used to track how our revenue and expenditures compare to our budget. A general rule of thumb is that each quarter represents 25% of the budget, although certain departments may spend all of their budget at one time.

### General Fund Revenue and Expenditures:

- General Fund revenue is at 77% due to the fact that a majority of property taxes have been received. The Village has paid the Downtown Development Authority its 2012 tax capture.
- Enterprise administrative fees will now be booked quarterly. This report contains the first two quarters.
- Most expenditure departments are at or near benchmark, and we will continue to monitor them throughout the rest of the fiscal year.
- Economic Development (78%) was addressed in the first quarter budget amendments and is expected to finish the year under budget.
- Insurance and Bonds (92%) is due to full payment being made for OPEB and liability insurance.

Used: malie  
 PB: Dexter

PERIOD ENDING 12/31/2012

108

GL NUMBER	DESCRIPTION	2012-13 ORIGINAL BUDGET	2012-13 AMENDED BUDGET	END BALANCE 12/31/2012 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDCGT USED
<b>Fund 101 - GENERAL FUND</b>						
<b>Revenues</b>						
000.000-ASSETS, LIABILITIES & REVENUE		3,061,200.00	3,061,200.00	2,352,147.05	709,052.95	76.84
<b>TOTAL Revenues</b>		<b>3,061,200.00</b>	<b>3,061,200.00</b>	<b>2,352,147.05</b>	<b>709,052.95</b>	<b>76.84</b>
<b>Expenditures</b>						
101.000-VILLAGE COUNCIL		52,600.00	52,600.00	23,044.19	29,555.81	43.81
172.000-VILLAGE MANAGER		267,800.00	267,800.00	137,064.44	130,735.56	51.18
201.000-FINANCE DEPARTMENT		12,000.00	12,000.00	1,216.13	10,783.87	10.13
210.000-ATTORNEY		25,000.00	25,000.00	14,013.00	10,987.00	56.05
215.000-VILLAGE CLERK		8,700.00	8,700.00	2,461.67	6,238.33	28.30
253.000-TREASURER		104,800.00	104,800.00	48,547.03	56,252.97	46.32
265.000-BUILDINGS & GROUNDS		62,500.00	62,500.00	28,589.69	33,910.31	45.74
285.000-VILLAGE TREE PROGRAM		24,000.00	24,000.00	9,318.49	14,681.51	38.83
301.000-LAW ENFORCEMENT		565,500.00	565,500.00	235,459.49	330,040.51	41.64
336.000-FIRE DEPARTMENT		450,000.00	450,000.00	223,278.01	226,721.99	49.62
400.000-PLANNING DEPARTMENT		119,200.00	119,200.00	53,522.03	65,677.97	44.90
410.000-ZONING BOARD OF APPEALS		1,100.00	1,100.00	172.75	927.25	15.70
441.000-DEPARTMENT OF PUBLIC WORKS		169,800.00	169,800.00	83,832.85	85,967.15	49.37
442.000-DOWNTOWN PUBLIC WORKS		80,000.00	80,000.00	37,305.39	42,694.61	46.63
447.000-ENGINEERING		11,000.00	11,000.00	3,277.50	7,722.50	29.80
448.000-MUNICIPAL STREET LIGHTS		75,600.00	75,600.00	37,550.46	38,049.54	49.67
528.000-SOLID WASTE		524,600.00	524,600.00	237,530.75	287,069.25	45.28
751.000-PARKS & RECREATION		6,500.00	11,500.00	9,026.35	2,473.65	78.49
850.000-LONG-TERM DEBT		79,600.00	86,800.00	48,129.42	38,670.58	55.45
851.000-INSURANCE & BONDS		125,300.00	125,300.00	30,203.75	95,096.25	24.11
875.000-CONTRIBUTIONS		117,800.00	117,800.00	109,096.50	8,703.50	92.61
890.000-CONTINGENCIES		23,300.00	23,300.00	11,000.00	12,300.00	47.21
901.000-CAPITAL IMPROVEMENTS		23,000.00	23,000.00	0.00	23,000.00	0.00
		152,000.00	152,000.00	88,238.99	63,761.01	58.05
<b>TOTAL Expenditures</b>		<b>3,081,700.00</b>	<b>3,093,900.00</b>	<b>1,471,878.88</b>	<b>1,622,021.12</b>	<b>47.57</b>
<b>Fund 101:</b>						
<b>TOTAL REVENUES</b>		<b>3,061,200.00</b>	<b>3,061,200.00</b>	<b>2,352,147.05</b>	<b>709,052.95</b>	<b>76.84</b>
<b>TOTAL EXPENDITURES</b>		<b>3,081,700.00</b>	<b>3,093,900.00</b>	<b>1,471,878.88</b>	<b>1,622,021.12</b>	<b>47.57</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(20,500.00)</b>	<b>(32,700.00)</b>	<b>880,268.17</b>	<b>(912,968.17)</b>	<b>(2,691.9)</b>

## Streets Funds (Fund 202, Fund 203 and Fund 204)

- In Major and Local Streets, the Gas & Weight revenue lines are slightly lower than benchmark due to the fact that the State withheld the winter maintenance payments until the Audit was filed. We will see those back payments in our January check.

### Major Streets (Fund 202) Expenditures

- The Administration department is over benchmark because the entire budgeted OPEB payment has been made.
- Contracted Road Construction is over benchmark because the budgeted projects are complete.
- We will continue to monitor Routine Maintenance as we move through the rest of the fiscal year.

### Local Streets (Fund 203) Expenditures

- The Administration department is over benchmark because the entire budgeted OPEB payment has been made.
- An amendment is being presented for the Stormwater department.

### Municipal Streets (Fund 204) Expenditures

- Transfers have been made to the Major and Local Streets Funds as needed.
- One half of the annual enterprise administrative fees have been charged to the Administration department.

User: marie  
 By: Dexter

PERIOD ENDING 12/31/2012

GL NUMBER	DESCRIPTION	2012-13		2012-13		END BALANCE 12/31/2012	AVAILABLE BALANCE	% BDCY USED
		ORIGINAL BUDGET	AMENDED BUDGET	NORMAL	(ABNORMAL)			
Fund 202 - MAJOR STREETS FUND								
Revenues								
000.000-ASSETS, LIABILITIES & REVENUE		654,200.00	654,200.00	499,507.35	154,692.65	76.35		
<b>TOTAL Revenues</b>		<b>654,200.00</b>	<b>654,200.00</b>	<b>499,507.35</b>	<b>154,692.65</b>	<b>76.35</b>		
Expenditures								
248.000-ADMINISTRATION		4,700.00	4,700.00	4,512.75	187.25	96.02		
445.000-STORMWATER		17,900.00	17,900.00	9,195.29	8,704.71	51.37		
451.000-CONTRACTED ROAD CONSTRUCTION		445,000.00	452,000.00	414,448.56	37,551.44	91.69		
463.000-ROUTINE MAINTENANCE		70,800.00	70,800.00	44,036.37	26,763.63	62.20		
474.000-TRAFFIC SERVICES		40,500.00	40,500.00	14,386.34	26,113.66	35.52		
478.000-WINTER MAINTENANCE		65,300.00	65,300.00	13,531.14	51,768.86	20.72		
890.000-CONTINGENCIES		10,000.00	10,000.00	0.00	10,000.00	0.00		
<b>TOTAL Expenditures</b>		<b>654,200.00</b>	<b>661,200.00</b>	<b>500,110.45</b>	<b>161,089.55</b>	<b>75.64</b>		
Fund 202:								
TOTAL REVENUES		654,200.00	654,200.00	499,507.35	154,692.65	76.35		
TOTAL EXPENDITURES		654,200.00	661,200.00	500,110.45	161,089.55	75.64		
NET OF REVENUES & EXPENDITURES		0.00	(7,000.00)	(603.10)	(6,396.90)	8.62		

GL NUMBER	DESCRIPTION	2012-13		2012-13		END BALANCE		AVAILABLE		% BGD USED
		ORIGINAL BUDGET	AMENDED BUDGET	NORMAL	ABNORMAL	12/31/2012 NORMAL (ABNORMAL)	12/31/2012 ABNORMAL	NORMAL (ABNORMAL)	BALANCE	
Fund 203 - LOCAL STREETS FUND										
Revenues										
000.000-ASSETS, LIABILITIES & REVENUE		461,900.00	461,900.00	461,900.00		110,163.03		351,736.97		23.85
TOTAL Revenues		461,900.00	461,900.00	461,900.00		110,163.03		351,736.97		23.85
Expenditures										
248.000-ADMINISTRATION		4,800.00	4,800.00	4,800.00		4,513.02		286.98		94.02
445.000-STORMWATER		54,700.00	54,700.00	54,700.00		36,713.36		17,986.64		67.12
451.000-CONTRACTED ROAD CONSTRUCTION		240,000.00	240,000.00	240,000.00		40,872.50		199,127.50		17.03
463.000-ROUTINE MAINTENANCE		71,600.00	71,600.00	71,600.00		34,802.41		36,797.59		48.61
474.000-TRAFFIC SERVICES		23,300.00	23,300.00	23,300.00		9,195.02		14,104.98		39.46
478.000-WINTER MAINTENANCE		57,500.00	57,500.00	57,500.00		9,424.35		48,075.65		16.39
890.000-CONTINGENCIES		10,000.00	10,000.00	10,000.00		0.00		10,000.00		0.00
TOTAL Expenditures		461,900.00	461,900.00	461,900.00		135,520.66		326,379.34		29.34
Fund 203:										
TOTAL REVENUES		461,900.00	461,900.00	461,900.00		110,163.03		351,736.97		23.85
TOTAL EXPENDITURES		461,900.00	461,900.00	461,900.00		135,520.66		326,379.34		29.34
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00		(25,357.63)		25,357.63		100.00

User: marie  
 DP: Dexter

PERIOD ENDING 12/31/2012

GL NUMBER	DESCRIPTION	2012-13		2012-13 AMENDED BUDGET	END BALANCE 12/31/2012 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDDT USED
		ORIGINAL BUDGET	BUDGET				
Fund 204 - MUNICIPAL STREETS							
Revenues							
000.000-ASSETS, LIABILITIES & REVENUE		540,100.00	540,100.00	540,100.00	510,747.58	29,352.42	94.57
<b>TOTAL Revenues</b>		<b>540,100.00</b>	<b>540,100.00</b>	<b>540,100.00</b>	<b>510,747.58</b>	<b>29,352.42</b>	<b>94.57</b>
Expenditures							
248.000-ADMINISTRATION		42,400.00	42,400.00	18,223.88	42.98		
965.000-TRANSFERS OUT - CONTROL		877,400.00	877,400.00	505,000.00	372,400.00		57.56
<b>TOTAL Expenditures</b>		<b>919,800.00</b>	<b>919,800.00</b>	<b>523,223.88</b>	<b>396,576.12</b>	<b>56.88</b>	
Fund 204:							
<b>TOTAL REVENUES</b>		<b>540,100.00</b>	<b>540,100.00</b>	<b>510,747.58</b>	<b>29,352.42</b>	<b>94.57</b>	
<b>TOTAL EXPENDITURES</b>		<b>919,800.00</b>	<b>919,800.00</b>	<b>523,223.88</b>	<b>396,576.12</b>	<b>56.88</b>	
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(379,700.00)</b>	<b>(379,700.00)</b>	<b>(12,476.30)</b>	<b>(367,223.70)</b>	<b>3.29</b>	

## Enterprise Funds (Fund 590 and Fund 591)

### Sewer Fund (Fund 590) Revenue and Expenditures

- Revenues are just below benchmark due to the billing cycle.
- One half of the annual enterprise administrative fees have been charged to the Administration department.
- The Utilities Department is slightly higher than benchmark, and amendments are being presented for Council's approval.
- The Capital Improvements Department is higher than benchmark due to the property purchase being complete.

### Water Fund (Fund 591) Revenue and Expenditures

- Revenues are at benchmark.
- One half of the annual enterprise administrative fees have been charged to the Administration department.
- The Utilities Department is slightly higher than benchmark, and amendments are being presented for Council's approval.

User: marie  
 ID: Dexter

PERIOD ENDING 12/31/2012

24

GL NUMBER	DESCRIPTION	2012-13 ORIGINAL BUDGET	2012-13 AMENDED BUDGET	END BALANCE 12/31/2012	AVAILABLE BALANCE	% BDDT USED
				NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	
<b>Fund 590 - SEWER ENTERPRISE FUND</b>						
<b>Revenues</b>						
000.000-ASSETS, LIABILITIES & REVENUE		1,001,200.00	1,053,000.00	436,360.82	616,639.18	41.44
<b>TOTAL Revenues</b>		<b>1,001,200.00</b>	<b>1,053,000.00</b>	<b>436,360.82</b>	<b>616,639.18</b>	<b>41.44</b>
<b>Expenditures</b>						
248.000-ADMINISTRATION		72,700.00	72,700.00	41,080.49	31,619.51	56.51
548.000-SEWER UTILITIES DEPARTMENT		578,100.00	578,100.00	315,347.35	262,752.65	54.55
850.000-LONG-TERM DEBT		288,500.00	288,500.00	145,304.80	143,195.20	50.37
890.000-CONTINGENCIES		15,000.00	15,000.00	0.00	15,000.00	0.00
901.000-CAPITAL IMPROVEMENTS		55,000.00	134,000.00	101,266.47	32,733.53	75.57
<b>TOTAL Expenditures</b>		<b>1,009,300.00</b>	<b>1,088,300.00</b>	<b>602,999.11</b>	<b>485,300.89</b>	<b>55.41</b>
<b>Fund 590:</b>						
<b>TOTAL REVENUES</b>		<b>1,001,200.00</b>	<b>1,053,000.00</b>	<b>436,360.82</b>	<b>616,639.18</b>	<b>41.44</b>
<b>TOTAL EXPENDITURES</b>		<b>1,009,300.00</b>	<b>1,088,300.00</b>	<b>602,999.11</b>	<b>485,300.89</b>	<b>55.41</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(8,100.00)</b>	<b>(35,300.00)</b>	<b>(166,638.29)</b>	<b>131,338.29</b>	<b>472.06</b>

PERIOD ENDING 12/31/2012

GL NUMBER	DESCRIPTION	2012-13		2012-13		END BALANCE		AVAILABLE		BDGT	USED
		ORIGINAL BUDGET	AMENDED BUDGET	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	BALANCE	(ABNORMAL)		
Fund 591 - WATER ENTERPRISE FUND											
Revenues											
000.000-ASSETS, LIABILITIES & REVENUE		695,800.00	705,800.00	374,814.61		330,985.39		53.10			
<b>TOTAL Revenues</b>		<b>695,800.00</b>	<b>705,800.00</b>	<b>374,814.61</b>		<b>330,985.39</b>		<b>53.10</b>			
Expenditures											
248.000-ADMINISTRATION		75,600.00	75,600.00	38,157.69		37,442.31		50.47			
556.000-WATER UTILITIES DEPARTMENT		362,100.00	365,100.00	210,351.36		154,748.64		57.61			
850.000-LONG-TERM DEBT		277,800.00	277,800.00	204,366.16		73,433.84		73.57			
890.000-CONTINGENCIES		15,000.00	15,000.00	300.00		14,700.00		2.00			
<b>TOTAL Expenditures</b>		<b>730,500.00</b>	<b>733,500.00</b>	<b>453,175.21</b>		<b>280,324.79</b>		<b>61.78</b>			
Fund 591:											
<b>TOTAL REVENUES</b>		<b>695,800.00</b>	<b>705,800.00</b>	<b>374,814.61</b>		<b>330,985.39</b>		<b>53.10</b>			
<b>TOTAL EXPENDITURES</b>		<b>730,500.00</b>	<b>733,500.00</b>	<b>453,175.21</b>		<b>280,324.79</b>		<b>61.78</b>			
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(34,700.00)</b>	<b>(27,700.00)</b>	<b>(78,360.60)</b>		<b>50,660.60</b>		<b>282.89</b>			

**Other Funds (Fund 275, Fund 303 and Fund 402)**

**Tree Fund (Fund 275) Revenue and Expenditures**

- There has been no significant activity in this fund.

**Streetscape Debt Service Fund (Fund 303) Revenue and Expenditures**

- The Administration department is higher than benchmark because the Special Assessment refunds have been completed.

**Equipment Replacement Fund (Fund 402) Revenue and Expenditures**

- All lines are at or below benchmark.

GL NUMBER	DESCRIPTION	2012-13 ORIGINAL BUDGET	2012-13 AMENDED BUDGET	END BALANCE 12/31/2012 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	\$ BDCGT USED
Fund 275 - TREE REPLACEMENT FUND						
Revenues						
000.000-ASSETS, LIABILITIES & REVENUE		800.00	800.00	573.19	226.81	71.65
TOTAL Revenues		800.00	800.00	573.19	226.81	71.65
Expenditures						
965.000-TRANSFERS OUT - CONTROL		8,000.00	8,000.00	0.00	8,000.00	0.00
TOTAL Expenditures		8,000.00	8,000.00	0.00	8,000.00	0.00
Fund 275:						
TOTAL REVENUES		800.00	800.00	573.19	226.81	71.65
TOTAL EXPENDITURES		8,000.00	8,000.00	0.00	8,000.00	0.00
NET OF REVENUES & EXPENDITURES		(7,200.00)	(7,200.00)	573.19	(7,773.19)	(7.96)

PERIOD ENDING 12/31/2012

GL NUMBER	DESCRIPTION	2012-13		2012-13		END BALANCE 12/31/2012	AVAILABLE		
		ORIGINAL BUDGET	AMENDED BUDGET	NORMAL	(ABNORMAL)		BALANCE	% BDGT USED	
Fund 303 - STREETSCAPE DEBT SERVICE FUND									
Revenues									
000.000-ASSETS, LIABILITIES & REVENUE		169,800.00	169,800.00	161,201.83	8,598.17	94.94			
<b>TOTAL Revenues</b>		<b>169,800.00</b>	<b>169,800.00</b>	<b>161,201.83</b>	<b>8,598.17</b>	<b>94.94</b>			
Expenditures									
248.000-ADMINISTRATION		41,100.00	44,600.00	43,985.08	614.92	98.62			
570.000-STREETSCAPE		229,400.00	229,400.00	75,510.00	153,890.00	32.92			
<b>TOTAL Expenditures</b>		<b>270,500.00</b>	<b>274,000.00</b>	<b>119,495.08</b>	<b>154,504.92</b>	<b>43.61</b>			
Fund 303:									
<b>TOTAL REVENUES</b>		<b>169,800.00</b>	<b>169,800.00</b>	<b>161,201.83</b>	<b>8,598.17</b>	<b>94.94</b>			
<b>TOTAL EXPENDITURES</b>		<b>270,500.00</b>	<b>274,000.00</b>	<b>119,495.08</b>	<b>154,504.92</b>	<b>43.61</b>			
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(100,700.00)</b>	<b>(104,200.00)</b>	<b>41,706.75</b>	<b>(145,906.75)</b>	<b>(40.03)</b>			

GL NUMBER	DESCRIPTION	2012-13 ORIGINAL BUDGET	2012-13 AMENDED BUDGET	END BALANCE 12/31/2012 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDCGT USED
Fund 402 - EQUIPMENT REPLACEMENT FUND						
Revenues						
000.000-ASSETS, LIABILITIES & REVENUE		75,500.00	75,500.00	27,687.84	47,812.16	36.67
TOTAL Revenues		75,500.00	75,500.00	27,687.84	47,812.16	36.67
Expenditures						
246.000-ADMINISTRATION		200.00	200.00	189.99	10.01	95.00
441.000-DEPARTMENT OF PUBLIC WORKS		20,000.00	20,000.00	10,379.88	9,620.12	51.90
903.000-CAPITAL IMPROVEMENTS-VEHICLES		11,000.00	11,000.00	10,158.00	842.00	92.35
TOTAL Expenditures		31,200.00	31,200.00	20,727.87	10,472.13	66.44
Fund 402:						
TOTAL REVENUES		75,500.00	75,500.00	27,687.84	47,812.16	36.67
TOTAL EXPENDITURES		31,200.00	31,200.00	20,727.87	10,472.13	66.44
NET OF REVENUES & EXPENDITURES		44,300.00	44,300.00	6,959.97	37,340.03	15.71

**Village of Dexter  
Cash Accounts**

General Ledger Name	Bank & Account Name	Purpose	Balance 12/31/12	Status of Cash
<b>General Fund</b>				
Cash	TCF & PNC Pooled	General operating	\$ 1,069,622.49	Unrestricted
Cash Savings	TCF Bank	General operating	\$ 100,802.00	Unrestricted
Chelsea Bank CD	Chelsea Bank	General operating	\$ 206,392.56	Unrestricted
CSB Investments Money Market	Chelsea Bank	General operating	\$ 73,124.05	Unrestricted
MBIA Class	MBIA Class	General operating	\$ 100,435.43	Unrestricted
Building Reserve Account	TCF Pooled	Reserved for future building project	\$ 8,710.56	Restricted
Building Reserve CD	Multi-Bank Securities	Reserved for future building project	\$ 235,000.00	Restricted
Bank of Holland CD	Multi-Bank Securities	General Operating	\$ 100,000.00	Unrestricted
Petty Cash	Office	Small cash purchases	\$ 100.00	Unrestricted
Property Tax Savings	TCF Property Tax Savings	Clearing account for undistributed tax collections	\$ 58,309.37	Unrestricted*
Property Tax Checking	TCF Property Tax Checking	Used to distribute taxes and make refunds	\$ 4,096.37	Unrestricted
Voluntary Public Parking	TCF Pooled	Reserved for parking activities	\$ 10,044.38	Restricted
Arts, Culture & Heritage	TCF Pooled	Reserved for Arts, Culture & Heritage	\$ 2,061.78	Restricted
Facilities Bond Debt	PNC Bank	Debt retirement	\$ 38,463.89	Restricted
<b>Subtotal Unrestricted</b>			<b>\$ 1,712,882.27</b>	
<b>Subtotal Restricted</b>			<b>\$ 294,280.61</b>	
<b>Total General Fund</b>			<b>\$ 2,007,162.88</b>	

\*This account contains undistributed taxes collections. New this fiscal year is breaking this account across funds (like Pooled).

**Major Streets Fund**

Cash	TCF Pooled	General operating for major streets activities	\$ 6,491.38	Unrestricted*
<b>Subtotal Unrestricted</b>			<b>\$ 6,491.38</b>	
<b>Total Major Streets Fund</b>			<b>\$ 6,491.38</b>	

\*These funds come from the State in the form of Act 51 payments and transfers from Municipal Streets.

\*\*This is the reimbursement from the Ann-Arbor Street project, which must be used in Major Streets.

**Local Streets Fund**

Cash	TCF Pooled	General operating for major streets activities	\$ 5,343.44	Unrestricted*
Metro Act Account (Pooled)	TCF Pooled	Reserved for right of way activities	\$ 2,622.05	Restricted
<b>Subtotal Unrestricted</b>			<b>\$ 5,343.44</b>	
<b>Subtotal Restricted</b>			<b>\$ 2,622.05</b>	
<b>Total Local Streets Fund</b>			<b>\$ 7,965.49</b>	

\*These funds come from the State in the form of Act 51 payments and transfers from Municipal Streets.

**Municipal Streets Fund**

Cash	TCF Pooled	Available for transfer to Major & Local Streets	\$ 691,839.11	Unrestricted
Property Tax Savings	TCF Property Tax Savings	Available for transfer to Major & Local Streets	\$ 11,622.56	Unrestricted
<b>Subtotal Unrestricted</b>			<b>\$ 703,461.67</b>	
<b>Subtotal Restricted</b>			<b>\$ -</b>	
<b>Total Municipal Streets Fund</b>			<b>\$ 703,461.67</b>	

**Village of Dexter  
Cash Accounts**

General Ledger Name	Bank & Account Name	Purpose	Balance 12/31/12	Status of Cash
<b>Tree Replacement Fund</b>				
Multi-Bank CD	Multi-Bank Securities	Restricted for trees	\$ 125,002.91	Restricted
Restricted Tree Replacement	PNC Bank	Restricted for trees	\$ 49,656.90	Restricted
<b>Subtotal Unrestricted</b>			<b>\$ -</b>	
<b>Subtotal Restricted</b>			<b>\$ 174,659.81</b>	
<b>Total Tree Replacement Fund</b>			<b>\$ 174,659.81</b>	
<b>Streetscape Debt Service Fund</b>				
Cash	TCF Pooled	Tax collections for GO Bond payments	\$ 152,924.92	Restricted
Property Tax Savings	TCF Property Tax Savings	Tax collections for GO Bond payments	\$ 3,356.83	Restricted
<b>Subtotal Unrestricted</b>			<b>\$ -</b>	
<b>Subtotal Restricted</b>			<b>\$ 156,281.75</b>	
<b>Total Streetscape Debt Service Fund</b>			<b>\$ 156,281.75</b>	
<b>Equipment Replacement Fund</b>				
Cash	TCF Pooled	Reserved for vehicle expenses including capital p	\$ 213,705.97	Restricted
<b>Subtotal Restricted</b>			<b>\$ 213,705.97</b>	
<b>Total Equipment Replacement Fund</b>			<b>\$ 213,705.97</b>	
<b>Sewer Enterprise Fund</b>				
Cash	TCF Pooled	Sewer operating	\$ 16,217.38	Unrestricted
University Bank CD - Taps	University Bank Ann Arbor	Sewer tap-in fees	\$ 254,886.10	Unrestricted
Property Tax Savings	TCF Property Tax Savings	Tax collections for delinquent utilities	\$ 0.07	Unrestricted
Sewer Tap Fees Account	TCF Sewer & Water	Sewer tap-in fees	\$ 432,212.90	Unrestricted
<b>Subtotal Unrestricted</b>			<b>\$ 703,316.45</b>	
<b>Subtotal Restricted</b>			<b>\$ -</b>	
<b>Total Sewer Enterprise Fund</b>			<b>\$ 703,316.45</b>	
<b>Water Enterprise Fund</b>				
Cash	TCF Pooled	Water operating	\$ 11,188.29	Unrestricted
Bank of Ann Arbor CD	Bank of Ann Arbor	Water tap-in fees	\$ 257,424.91	Unrestricted
Property Tax Savings	TCF Property Tax Savings	Tax collections for delinquent utilities	\$ 0.04	Unrestricted
Water Tap Fees Account	TCF Sewer & Water	Water tap-in fees	\$ 363,948.63	Unrestricted
<b>Subtotal Unrestricted</b>			<b>\$ 632,561.87</b>	
<b>Subtotal Restricted</b>			<b>\$ -</b>	
<b>Total Water Enterprise Fund</b>			<b>\$ 632,561.87</b>	

**Village of Dexter  
Cash Accounts**

General Ledger Name	Bank & Account Name	Purpose	Balance 12/31/12	Status of Cash
<b>Trust &amp; Agency Fund</b>				
Performance Guarantees	TCF Performance Guarantees	Escrows for development bonds such as tree bond	\$ 19,265.25	Restricted
Site Plan Review	TCF Pooled	Escrows for payment of development related fees	\$ 70,048.50	Restricted
Tree Escrow	TCF Pooled	Escrows for Tree Replacement	\$ -	Restricted
<b>Subtotal Unrestricted</b>			<b>\$ -</b>	
<b>Subtotal Restricted</b>			<b>\$ 89,313.75</b>	
<b>Total Trust &amp; Agency Fund</b>			<b>\$ 89,313.75</b>	

**Retiree Health Care Fund**

Cash	Mers	Funds reserved for OPEB	\$ 327,929.10	Restricted
<b>Subtotal Unrestricted</b>			<b>\$ -</b>	
<b>Subtotal Restricted</b>			<b>\$ 327,929.10</b>	
<b>Total Trust &amp; Agency Fund</b>			<b>\$ 327,929.10</b>	

\*Balance as of September 30, 2012.

**Payroll Fund**

Cash	TCF Payroll	Funds reserved for payment of accrued benefits	\$ 18,045.64	Restricted
<b>Subtotal Unrestricted</b>			<b>\$ -</b>	
<b>Subtotal Restricted</b>			<b>\$ 18,045.64</b>	
<b>Total Trust &amp; Agency Fund</b>			<b>\$ 18,045.64</b>	

Total Unrestricted	\$ 3,764,057.08
Total Restricted	\$ 1,276,838.68
<i>Funds spent on capital projects (SRF, DWRP and Park), awaiting reimbursement from outside sources</i>	<i>\$ (231,772.81)</i>
<b>Grand Total Cash</b>	<b>\$ 4,809,122.95</b>

**Summary of General Funds Available for Non-Operational Use**

General Fund Unrestricted	\$ 1,712,882.27
15% Fundbalance (based on revenue budget)	\$ (459,180.00)
Expected revenue (based on budget)	\$ 709,052.95
Expected expenditures (based on budget)	\$ (1,622,021.12)
<b>Available Unrestricted</b>	<b>\$ 340,734.10</b>
<b>Restricted for Equipment</b>	<b>\$ 213,705.97</b>
<b>Restricted for Facilities</b>	<b>\$ 243,710.56</b>
<b>Restricted for Public Parking</b>	<b>\$ 10,044.38</b>
<b>Restricted for Arts, Culture &amp; Heritage</b>	<b>\$ 2,061.78</b>
<b>Restricted for Trees</b>	<b>\$ 174,659.81</b>

---

# Village of Dexter Washtenaw County, Michigan

\$1,610,000 - Unlimited Tax Refunding Bonds, Series 2002

CUSIP Base 252248

*(Dated October 10, 2002)*

\$1,700,000 Limited Tax General Obligation Bonds, Series 2006

CUSIP Base 252248

*(Dated November 1, 2006)*

\$1,600,000 Downtown Development Bonds, Series 2008A

(Limited Tax General Obligation) (Taxable)

CUSIP Base 252248

*(Dated May 15, 2008)*

\$2,000,000 Downtown Development Bonds, Series 2008B

(Limited Tax General Obligation)

CUSIP Base 252248

*(Dated July 9, 2008)*

\$4,025,000 2012 General Obligation Limited Tax Refunding Bonds

CUSIP Base 252248

*(Dated May 31, 2012)*

## **Annual Information for Compliance with SEC Rule 15(c)2-12**

---

VILLAGE OF DEXTER

*Property Valuations*

Year	State Equalized Valuation	Taxable Valuation*
2012	\$208,633,900	\$202,117,770

State of Michigan	2012	\$287,919
-------------------	------	-----------

*Taxable Value by Composition*

	2012 Taxable Valuation	Percentage
Residential	\$118,495,498	58.6%
Commercial	29,319,849	14.5%
Industrial	23,339,623	11.6%
Personal	30,962,800	15.3%
Total	\$202,117,770	100.0%

*Tax Levies and Collections*

Tax Season	Total Tax Levy	Collections to March 1, Following Year	Collection Plus Funding to June 1
2009	\$2,060,698	94.24%	100.00%
2010	\$1,973,774	93.38%	100.00%
2011	\$1,941,323	97.03%	100.00%

*Tax Rates*

	Levy Year	
	2011	2012
Village Operating	9.8151	9.8337
Streets	2.8874	2.8874
Voted GO Bond	0.8537	0.8351
Total	13.5562	13.5562

The Village general operating millage maximum, after the Headlee Rollback, was 9.8807 for the 2012 levy

VILLAGE OF DEXTER

*Top Taxpayers  
Year 2012*

Taxpayer	Taxable Value
Dexter Fastener Technologies	\$20,729,057
United Methodist Retirement Comm.	4,753,317
Dapco Industries	2,756,100
Dexter Crossings Associates LLC	2,308,002
Tri-Bro LLC	2,289,800
Dexter LLC	1,872,749
Shamrock Development Corp, LLC	1,800,371
Walkabout Creek I	1,790,000
Variety Die & Stamping Co.	1,634,568
Detroit Edison	1,626,000

*Major Employers in the Village of Dexter*

<u>Employer</u>	<u>Enterprise</u>	<u>Employees</u>
Dexter Community Schools	K-12 education	425
ReCellular	Cell phone recycling	260
Dexter Fastener Technologies	Engine Fasteners	162
Dapco Industries	Valves & fittings	120
Busch's	Grocery Store	89
Country Market	Grocery Store	70
Variety Die & Stamping	Metal Stampings	60
Dexter Research Center, Inc.	Infrared heat detectors	53
Aubree's	Restaurant	50

VILLAGE OF DEXTER

*Debt by Issue*  
(As of 12/14/12)

Date	Issue	Security/ Revenue Support	Final Maturity	Principal Amount Outstanding
2002	Public Improvements Refunding	UT	05/01/17	\$700,000
2006	Capital Improvement Bonds	LT	05/01/27	1,405,000
2008	Downtown Development Authority Bonds-Series A	LT/Tax Incrm.	05/01/33	1,585,000
2008	Downtown Development Authority Bonds-Series B	Taxable	05/01/33	1,975,000
2009	Wastewater Treatment (CWRF)	LT/Rates	10/01/30	1,606,000
2010	Water (DWRF) Loan	LT/Rates	10/01/30	1,195,000
2011	Water (DWRF) Loan	LT/Rates	10/01/31	895,000
2011	Downtown Development Authority Refunding Bonds	LT/GO	05/01/20	522,000
2012	General Obligation Limited Tax Refunding Bonds	LT/Rates	10/01/31	3,960,000
2012	Sewer (SRF) Loan	LT/Rates	10/01/33	3,300,000
	Total			\$17,143,000

*Debt Limitation*

Debt Limitation (December 14, 2012)		
2012 State Equalized Valuation		\$208,633,900
	X	10%
Legal Debt Limit		\$20,863,390
Direct General Obligation Debt		\$17,143,000
Less: Pollution Abatement / Court or Agency Order		(1,606,000)
Direct Debt		\$15,537,000
Debt Limit Margin		\$5,326,390

VILLAGE OF DEXTER

Overlapping Debt  
(As of 12/14/2012)

			Net Tax	Village's
%		Municipality	Supported Debt	Share
<b>Township</b>				
13.71		SCIO (Washtenaw)	\$18,616,810	\$2,552,365
5.14		Webster (Washtenaw)	799,190	41,078
		Township Total		2,593,443
<b>School District</b>				
17.94		Dexter	\$131,423,552	\$23,577,385
<b>County</b>				
1.4		Washtenaw	\$76,066,094	\$1,064,925
<b>Community College</b>				
1.44		Washtenaw Community College	\$23,270,000	\$335,088
<b>Library</b>				
17.94		Dexter District Library	\$6,075,000	\$1,089,855
		Total Net Overlapping Debt:		<u>\$28,660,697</u>

Source: Municipal Advisory Council of Michigan.





## Memorandum

To: Village Council and President Keough  
Donna Dettling, Village Manager  
From: Allison Bishop, AICP, Community Development Manager  
Re: REPORT  
Date: January 19, 2013

### Parks and Recreation Commission

**Water Trail** – The Michigan Natural Resources Trust Fund (MNRTF) has indicated that Water Trail funding is a priority for 2013 MNRTF applications. Trustee Cousins and staff have attended several meetings with the Huron River Watershed Council (HRWC) over the last several years based on a HRWC initiative to create a Huron River Water Trail. Staff and Trustee Cousins plan to meet with the HRWC to discuss potential grant applications/projects that they may be interested in assisting the Village with. Projects could include signage, boat lockers, possible parking improvements, other. Staff would like Council to provide feedback on whether or not there is interest in applying to the Trust Fund for funding. Please note that there is a 25% match requirement and past awards may be considered in future requests, such as a potential Mill Creek Park Phase 2 request in the future.

**Mill Creek Park Phase 2** - President Keough has recommended that staff put together an anticipated timeline for MNRTF grant application for Mill Creek Park Phase 2. The PaRC has also discussed the desire to make preliminary improvements to Phase 2 such as foot trail clearing up to the schools property over the next year. Commissioner Coy has offered to spearhead the potential project.

**Park Vision 2013** – The PaRC discussed their goals for the following year and the CIP updates. The main discussions surrounded bathrooms. The PaRC feels strongly that bathrooms near Monument Park are essential. A motion was made by the PaRC requesting that Council consider a budget amendment to permit the construction of a “temporary” porta-potty enclosure in Monument Park. Staff is preparing anticipated project costs and possible schematics for the project and will present the information at an upcoming meeting.

**Easter Egg Hunt 2013** – March 30<sup>th</sup> has been selected as the 3<sup>rd</sup> Annual Easter Egg Hunt date.

**State of Michigan Passport Grant** – The PaRC discussed potential passport grant applications and projects. The PaRC selected submitting an application for approximately \$45,000 to reconstruct the Community Park asphalt path that is in disrepair (\$40,000+design), purchase of soccer nets for the park (\$1,000) and possibly purchase of a new entry sign (\$5,000). The grant has a 25% match requirement, therefore prior to moving forward staff would like to know if Council would be supportive of such an application. There may also be a potential to apply to the 5H Wellness Foundation for funding as well.

**Dog Park** – The PaRC has indicated preliminarily that implementing a dog park at the property on Dan Hoey Road is a priority for FY 2013-14. Preliminary estimates are that the Dog Park would cost approximately \$16,000 to implement. Funding may be available from the 5H Wellness Foundation due to the Move More initiative.

**B2B Trail Signage** – Staff walked the B2B trail through the Village with County Parks Representatives to review blaze sign locations along the route. Blaze signs are 6” x 12” and used as recognition symbol sign to help users identify that they are on the B2B. The County plans to prepare a presentation for the Council in the upcoming months. Staff will continue to work with the County; however the preferred route is through downtown and down Central Street. The preferred route was selected to utilize the ADA ramp and reduce the road crossings necessary along the trail.

**Stone Based Kiosks** – Staff is working with the County to create the information panels that will be placed within the stone based kiosks. It is anticipated that a draft will be presented within the next few months and that sign installation will occur late spring.

Please feel free to contact me if you have any additional questions.

Thank you.



## Memorandum

To: Village Council and President Keough  
Donna Dettling, Village Manager  
From: Allison Bishop, AICP, Community Development Manager  
Re: Mill Creek Park Update  
Date: January 23, 2013

---

Staff and JJR continue to work through the outstanding Mill Creek Park items.

Staff is not prepared to present any recommendations at this time because we are still waiting on additional information from the contractor. Staff is expecting that the following information will be available for discussion at the next meeting if additional information is received.

1. Change Order #3 – An additional \$7,000 (approximate) will be requested. This will include \$5,825.17 for the changes to the ADA ramp railing that was required due to changes in the ADA requirements made after the project was bid. Council has discussed this however the paperwork to complete the change order was never provided by the contractor; \$385 for an additional curb cut that was necessary in Jeffords Streets for the proper drainage into the northern rain garden, this was a field authorization due to improper drainage; \$800 contractor mark-up that is permitted per the contract was omitted from Council's approval of Change Order #2.
2. Contract Extension Date – The attached letter from Cedroni Associates is essentially requesting a contract extension. Staff is essentially prepared to make a recommendation to extend the contract from July 1, 2012 given that the park was essentially open to the public and our Grand Opening was held on August 11, 2012. Extension of the contract will be recommended given that a bulk of the project was completed. A date for the recommended extension is TBD given that there are still items that the Village is waiting on from the contractor.
3. Revised Punchlist – JJR is in the process of revising the punchlist based on the January 16<sup>th</sup> site walk.
4. Grant Close Out – Staff is working with Grant Administrators to determine if grant close out can be expedited in lieu of contractor delays.

Please feel free to contact me if you have any additional questions.

Thank you.



**CEDRONI ASSOCIATES INC.**

**General Contractors**

5639 Auburn rd.

Utica.,MI 48317

Phone (586) 254-7778

Fax (586) 254-4517

Monday, January 21, 2013

Village of Dexter

RE: January Meeting

Distinguished members of the board,

First off, congratulations are in order to you for your insight and vision in the creation of this grand space and for all connected with this project. The park looks to be enjoyed by the entire community and the people are quick to compliment the quality work and the park in general. It has been our privilege to be part of this project and we will proudly be showcasing this work to prospective future clients.

Our work here is almost complete. Our main focus at this time is to clean up on the paperwork and get the change orders processed for the work we have provided on verbal approval. Our subcontractors have provided service to the village beyond their scope of work and should be fairly compensated for that work.

I am not asking for more time to complete the few punch list items. They will be completed as weather allows. I am insisting that the time adjustments on the pending change orders are in alignment with the date of substantial completion. The certificate of substantial Completion was issued after we received final building inspection. This final building approval was held up due to the fact the railing on the stairs was re designed to meet required building codes. This work was completed with the expectation a change order would be processed to include this work along with all other work requested by the Village that had been put in the "one last change order" file. I will be preparing that Request for Change Order to include the costs of these items.

- Delays in construction were not specifically addressed but include:
  - Unfavorable weather conditions
    - Wettest fall on record
    - High water alerts
    - Tornadoes
    - Summer drought conditions for plantings
  - Gross miscalculations of fill material needed to complete project and misrepresentation of work involved
    - Shortage of fill material to meet required contours
  - Additional work requested by village without extension of time to install
    - Add bottom rail to winding walk
    - Install redesigned Rail on alpine street stair to meet code

Respectfully yours,

Richard Cedroni  
Cedroni Associates, Inc.



**MEMORANDUM**

TO: Village Council / Planning Commission  
Donna Dettling, Village Manager

FROM: Allison Bishop, AICP, Community Development Manager

SUBJECT: 1<sup>st</sup> Quarter Board and Commission Update FY 12-13

DATE: January 10, 2013

---

Attached you will find the FY 12-13 1<sup>st</sup> Quarter Board and Commission update, Zoning/Ordinance Activity report, and Project Summary. You will also find an update on current Village projects and a summary of ongoing projects and activity from the Community Development Office.

**Parks and Recreation Commission (PaRC)**

Mill Creek Park – The project continued to progress.

- Outstanding items remained and staff and the consultant attempted to work with the contractor on project close out items. Bi-monthly meetings held with contractor to monitor progress.
- Official Park Opening was held on August 11, 2012.
- Staff and consultants worked with contractor to close out Waterways Grant with grant administrator.
- Staff worked with MNRTF to obtain grant extension to March 2013.
- Coordinated interpretive sign design and installation.
- Discussed volunteer and donation coordination.

Mill Creek Park – Timber borders were installed around play equipment in park to improve park appearance.

B2B Segment D1 – Staff worked with the contractor to coordinate easements and construction. Council approved an easement agreement to allow the contractor access through the DPW property. Project to be completed by end 2012.

Eagle Scout Project – Staff coordinated Eagle Scout project to install timber borders around play equipment in Community Park.

Tobacco Free Parks – Policy recommended to the Village Council for adoption. Council adopted recommended policy.

CIP – 2013-2018 worksheet review initiated.

Elections – Annual officer elections held.

Dog Park – PaRC began discussion of dog park at Community Garden.

Participation – The PaRC began discussion on increased participation in Dexter Daze and the 5H Coalition.

## Planning Commission

### Zoning Ordinance –

Article 5, Parking and Loading – Amendments were adopted and effective on August 29, 2012.

Article 2, Definitions – An amendment adding a definition for ‘Tasting Room’ was approved and effective on October 17, 2012.

Article 7, Signs – The Planning Commission and staff continue to work on ordinance amendments. The Planning Commission moved to postpone further action at this time.

Northern United Brewing Company – A special land use application for a Tasting Room was recommended for approval. Council approved the request on August 13, 2012.

## Other

Medical Marihuana Moratorium – Initiated contact with Village attorney to recommend extension of the Medical marihuana Moratorium to July 18, 2014.

Development Coordination – Continue to meet with prospective property owners and developers about potential property purchases and/or developments within the Village, including properties for sale, foreclosures and vacant properties.

OHM Update Meetings – Participated in meetings and project coordination of water main projects and trees, stormwater projects and parks, stormwater projects and other grant proposals currently under review, coordination and update information into the CIP. Assist in the revisions to the Engineering standards based on experience, environmental stewardship and development projects within the Village.

Dexter Schools Coordination – Continue to meet with the schools about project collaboration, including school improvements, education and regulatory requirements.

Dexter Crossing – Met with new owner, Oxford Properties, to discuss potential plans for building improvement and development of outlots.

FACEBOOK – Over 1327 (up from 1194 fans in 4<sup>th</sup> quarter 11-12). Continue to provide updates on a variety of information in and around the Village, including project information, event information, board and commission meeting information, news press on the Village, environmental education and economic development. Add photographs of events, activities when available.

Newsletter – Contributed to the newsletter, ordinance reminders, project/trail updates, parks, tree planting, environmental/storm water education, other.

Gateway Communities – Continue to participate in initiative and team to establish goals and commitment to creating a regional outdoor and recreation destination image for the area. Annual meeting to be held September 2012 to launch brand for region.

Enforcement Activity – Continue enforcement activity as necessary.

## ZBA

Case #2012-02 – Lisa Phillips setback variance – 3360 Edison Street.

**Village of Dexter**  
**1<sup>st</sup> Quarter Update 2012-13**  
**July 1, 2012 – September 30, 2012**

**Park Construction Projects**

Mill Creek Park

- Village Council awarded project to Cedroni Associates on June 13, 2011.
- Pre construction meeting held on June 30, 2011.
- Earthwork commenced week of July 25, 2011.
- Stream Restoration and Rock Vein Structures completed week of November 7, 2011
- Council authorized change order April 9, 2012 to complete additional work.
- Contractor requested a Substantial Completion extension to July 1, 2012.
- MNRTF Grant Extension requested and granted to September 1, 2012.
- Weekly Update meetings held to note progress and outstanding issues.
- Stairway to start August 2012 and be completed by September 1, 2012
- Waterways Grant items to be wrapped up by July 26, 2012 and final grant administrator walk scheduled.
- Substantial completion/punch list to be generated; items being discussed weekly.
- August 11<sup>th</sup> Ribbon Cutting Scheduled following Dexter Daze Parade.
- Library stairway completed; ADA railing completed.
- Waterways grant punchlist generated and waiting on contractor as-builts to close out grant.
- Requested MNRTF extension to March 2013.
- Need as-builts to close out project and complete MNRTF final walk through.
- Interpretive signs installed October 2012.
- Contractor last payment August 2012.
- Village received Washtenaw County Parks contribution to project.

County Border to Border and Subdivision Connector

- Village Council approved the site plan August 27, 2010.
- Construction commenced July 11, 2011.
- Project Grand Opening and Wellness Walk held March 24, 2012.
- Punch list generated April 12<sup>th</sup>, items to be completed by May 2012.
- Project Completed, items addressed as needed.

County Segment D1

- Village Council approved the site plan March 14, 2011.
- MDEQ permit for project expired July 2012 for bridge installation.
- Bridge crossing Huron River at Dexter Huron Park installed April 6, 2012.
- Boardwalk construction completed for Phase 1-2012.
- Phase 2a of the project started in October 2012 and was completed in December 2012.  
Village approved construction access easement and obtained maintenance and damage guarantee.
- Phase 2 of project into the Village of Dexter at Central Street under consideration with Village and Railroad at this time.
- Easement necessary over Village utility easement.
- MDOT purchases railroad and must grant easement.
- Village applied for Connecting Communities Funding to fund construction of last segment into Village. Award announcements made February 2013.

HCMA Hike/Bike Trail

- Bids out. Award to be made by year end 2012. Project to commence in early 2013.

**Dexter Crossing – Blackhawk Development / Signature Home Traditions**

*Victoria Condominiums*

Preliminary Zoning Compliance	0
Final Zoning Compliance	0
Units Not Sold (Total Units)	106(114)
Single Family Homes Final Zoning Compliance	0

**CONDOS**

- A maximum of five buildings may be under construction at any one time.
- Homestead exemption forms required for each Final Zoning Compliance request.
- Nuisance Violation for open basement. Basement filled in December 2010.
- As-Builts submitted in March 2012 and approved.
- Project for Sale.

**SINGLE FAMILY**

- 8 vacant single-family home sites remain in Dexter Crossing under BHD control.
- The roads within Phases 1-5A were milled and resurfaced – October 2009

**COMMERCIAL**

- Dexter Pharmacy, Pack N Mail Plus, Movie Planet, Monica’s and Frivolities have vacated the mall leaving occupancy at less than 45% (based on square footage).
- MI Dance Academy moved in July 2011.
- As-Builts submitted in March 2012 approved.
- Land Division approved February 2012; project sold to Oxford Properties.
- Oxford Properties considering development of outlot.

**Dexter Crossing (Phases 6-8) - Peters Building Company**

Preliminary Zoning Compliance	7
Final Zoning Compliance	1
Units Remaining (ready for occupancy, not sold)	0
Vacant Lots ( <i>Total Lots Phases 6-8 = 76</i> )	39

- Final punch list walk through conducted October 2006. Another final walk necessary prior to dedication.
- Residents interested in what is required to dedicate roads, request made to Village, Village reviewing options, not recommended by Village Engineer.
- An assessment of road maintenance is recommended due to the age of the roads and due to the future request for road dedication.

**West Ridge of Dexter – Peters Building Company, Norfolk Development, B & H Properties, Iconolast Homes, Brian Robards, Trowbridge Homes**

Preliminary Zoning Compliance	9
Final Zoning Compliance	3
Units Remaining (ready for occupancy, not sold)	0
Vacant Lots	53

- Norfolk Development purchased vacant lots in March 2012.
- Hazel Ravine Partnership and Robertson Brothers control approximately 15 lots.
- Westridge of Dexter (Peters Building) controls 22 vacant lots.
- Construction on the Westside Connector and Subdivision Connector completed March 2012.
- Several builders are constructing in the development. Staff is working with HOA to assure architectural compatibility.

**Cedars of Dexter – UMRC / Gordon Hall Project**

Preliminary Zoning Compliance	0
Final Zoning Compliance	0
Total Units	60
Units Occupied	49 (11 available)

- The Planning Commission recommended approval of the Final site plan on May 7, 2007. The Village Council approved the final site plan on September 24, 2007.
- The development agreement was approved by the Village Council on January 14, 2008.
- Water and sewer permits were granted by the MDEQ in May 2008.
- The Club House was completed in October 2010.
- The tree contribution of \$240,188.52 has been submitted.
- EDC approved Cedars of Dexter Project Plan/Council approved 12-13-10.
- Project final walk through completed and substantial completion list generated for project close out (7/9/12).
- Project built out, no further building construction.

**Dexter Wellness Center (Former Colorbok site)**

- The Village Council approved the final site plan for the overall site development on October 8, 2007. An extension has been granted until October 8, 2011.
- The Planning Commission and Village Council reviewed a revised site plan and approved the final site plan in February 2012.
- Water and Sewer permits for the project were issued by the MDEQ in March 2012.
- Brownfield Plan approved by DDA and Council March 2011.
- 5 year timeline requirement to complete project.
- Demolition started June 2012, utility installation to start August 2012.
- Project completion anticipated for June 2013.
- Landscaping amendments approved due to resident concerns. Approximately 20 trees relocated or species was changed. 10 new trees added.

**Schulz Development – Mill Creek Building**

- The Planning Commission recommended approval of the combined site plan on November 5, 2007. The Village Council approved the combined site plan on November 26, 2007.
- The final site plan and development agreement were granted an extension by the DDA and Village Council to December 1, 2010. A second extension of the site plan and development agreement by the DDA and Village Council

until December 1, 2012. A third extension of the site plan and development agreement was granted by the DDA and Village Council until December 1, 2014.

#### **LaFontaine Chevrolet**

- LaFontaine Chevrolet Combined Site Plan Approved December 27, 2010.
- Project under construction, slated to be completed spring 2012.
- Temporary parking granted at Dexter Crossing commercial during construction. New vehicle storage approved April 2012 at 7931 Grand Street.
- Streetscape light pole wind turbine request made to the Planning Commission in April 2012; action postponed and then applicant withdrew request.
- Phase 1 of redevelopment to be completed by May 2012, Phase 2 to be complete by September 2012.
- Sign variance granted (Case#2012-01) for building signage and ground signage.
- Project close out and final inspection requested for early 2013.

#### **Plan Reviews/Approved**

- K-Space Associates Combined Site Plan Approved June 27, 2011; project complete July 2012.
- DAPCO Addition Combined Site Plan approved October 28, 2011; project complete June 2012. Tap Fee payment agreement and sidewalk construction deferral granted.
- MedHub Combined Site Plan and PUD minor amendment approved October 14, 2011; interior renovations underway.
- Dr. Gray Dental Office (3060 Baker Road) site plan approved; renovations complete.
- Dexter Plaza – sold March 2012 to AF Jonna.
- Dexter Crossing – sold April 2012 to Oxford Properties; PUD amendment granted in November 2012 for different outlot configuration.
- 8040 Fourth Street – PUD amendment approved to permit small animal clinic

#### **Grants**

- MNRTF-Michigan Natural Resources Trust Fund 2009 - \$450,000 (Awarded - Project to be completed early 2013)
- Waterways Infrastructure 2009 - \$48,000 (Awarded - Project Underway) Project to be completed early 2013)
- DTE Tree Planting Grant - \$2,830 (Mill Creek Park-Awarded) \$2,000 added to grant to assist with tornado restoration. Reimbursement for \$4,830 submitted July 2012.
- Nascar Green – 35 free trees planted throughout the community.
- Wellhead Protection Grant - \$10,103.94 (submitted June 2011-awarded)
- Wellhead Protection Grant - \$8,154.12 (submitted June 2012- awarded)
- MEDC Project Planning Grant - \$13,250 (submitted June 2011-awarded, project close out anticipated August 2012)
- 5 Healthy Towns Playground Equipment Grant - \$10,000 (submitted September 2011- Awarded, Project completed June 2012.
- Connecting Communities Application – submitted for B2B, award announcement February 2013.

Village of Dexter  
1st Quarter Report 2012-13  
July 1 - September 30, 2012

1st Quarter Activity July 1 - September 30, 2012	1st Qtr. July-Sept	2nd Qtr. Oct-Dec	3rd Qtr. Jan-March	4th Qtr. April-June	12-13 YTD TOTAL	11-12 YTD Total	10-11 YTD Total	09-10 YTD Total	08-09 YTD Total	07-08 YTD Total	06-07 YTD Total	05-06 YTD Total	04-05 YTD Total	03-04 YTD Total
Prelim. Zoning Compli. Permits (New Construction)*	29				29	49	41	65	32	32	98	67	211	161
Condominium Units (Commercial/Office)	18				18	17	6	8	2	2	11	12	107	75
(Additions/Remodels/Build outs)) (Accessory structure)	0				0	0	18	39	0	2	0	0	1	2
(Decks)	1				1	6	8	8	5	5	30	8	3	3
	5				5	2	9	20	13	10	21	5	5	3
	1				1	9	2	1	2	1	4	1	5	3
	4				4	15	11	9	8	10	24	38	65	65
Final Zoning Compli. Permits (New Construction)	8				8	24	46	36	29	44	58	188	157	122
(Additions/Remodels/Build Outs)	5				5	11	7	8	2	10	9	38	85	78
(Decks)	0				0	5	9	7	9	10	4	19	6	1
(Accessory structure)	1				1	1	3	7	0	13	25	121	58	43
(Commercial/Office)	1				1	0	1	0	0	2	0	2	1	0
(Condominium Units)	1				1	2	11	6	18	6	19			
	0				0	14	18	15	0	3	0	8	7	0
INTERIOR REMODEL (Prelim./Final)	7				7	31								
FENCE PERMITS	7				7	12								
PERMITS/OTHER	0				0									
Temporary Uses/Structures	1				1	3	4	7	0	6	7	11	7	0
Land Division / Combination	0				0	1	0	2	3	4	2	0	3	2
Ordinance Amendments	2				2	8	9	9	4	15	11	9	11	6
Rezoning or Conditional Rezoning	0				0	0	0	1	2	0	1	0	1	0
Special Use Permits	1				1	0	0	1	1	0	8	6	1	3
Preliminary Site Plan Approvals	0				0	1	0	0	0	1	4	3	0	1
Final Site Plan Approvals	0				0	1	1	0	0	2	4	3	0	2
Combined Site Plan Approvals	0				0	1	2	2	1	3	1	2	0	1
PUD Area Plan	0				0	0	0	0	0	0	1	0	0	2
PUD Amendment	0				0									
Sign Permits	6				6	13	11	9	10	12	21	13	11	14
Temporary Signs/Sandwich/Use	5				5	36	37	32	13	21	37	21	14	
Outdoor Seating Permits	2				2	4	11	10	6	2	5	6		
(ZBA Cases) Non-Residential	0				0	1	2	2	1	1	2	3	5	3
(ZBA Cases) Residential	1				1	1	1	0	2	2	4	4	3	2
Variances Granted	1				1	2	2	2	2	2	5	7	7	5
Demolition Permits	1				1	6	2	6	2	2	6	5	2	4
Right-of-way permits	2				2	10	2	7	1	2	0	4	3	
Park Use	7				7	19	8	15	14	6	7	4		
Home Occupation Permits	0				0	0	0	0	0	2	3	2	2	1

Village of Dexter  
1st Quarter Report 2012-13  
July 1 - September 30, 2012

1st Quarter/Activity	1st Qtr. July-Sept	2nd Qtr. Oct-Dec	3rd Qtr. Jan-March	4th Qtr. April-June	12-13 YTD TOTAL	11-12 YTD Total	10-11 YTD Total	09-10 YTD Total	08-09 YTD Total	07-08 YTD Total	06-07 YTD Total	05-06 YTD Total	04-05 YTD Total	03-04 YTD Total
Freedom of Information Requests	0				0	2	0	0	0	1	1	1	1	8
Hawkers & Peddlers Permits	4				4	7	6	12	9	9	12	10	7	4
Requests for service/Correspondence	0				0	11	0	1	14	9	28	15	33	-
Resident/Merchant/Business Communic. Enforcement	14				14	24	36	92	6	24	48	38		
Initial Notice	24				24	166	287	156	108	181	123	83	155	113
Second Notice	1				1	15	17	9	11	11	8	10	11	20

\* General Code Amendment : None

\* Zoning Ordinance Amendment Pending: Article 7, Signs-TBD

\* Zoning Ordinance Amendments: Article 2, Definitions; Article 5, Parking and Loading

\* Site Plans : None

\* Sign Permits: LaFontaine, United Bank and Trust, Vision Source, Dexter Wellness Center, Dexters Coney Island, Subway

\* Rezoning: None

\* Special Use Permits: NUBC Tasting Room

\* Resident Communication - Street tree trimming in Westridge; Home reconstruction following tornado

\* Resolutions/Support : Mill Creek Park Grand Opening - August 11, 2012; CDBG Grant Close Out; Tobacco Free Parks Policy; Medical Marihuana Moratorium extended to July 18, 2014

\* Enforcement :6 weeds, 17 signs, 1 nuisance(dog)

\* ZBA :Lisa Phillips 3360 Edison Street (Case 2012-02)

\* Modification requests: None

\* Zoning Compliance - 2 new homes were re-builds from March 15, 2012 tornado

\* Master Plan Update - Planning Commission adopted June 4, 2012 Village Council adopted June 25, 2012

Revenue -

Through September 30, 2012 Zoning Compliance Permits: \$2,955  
Site Plan Review Fees: \$0  
101,000,000.477,000  
101,000,000.608,000

Through December 31, 2012

Zoning Compliance Permits:  
Site Plan Review Fees:

Through March 31, 2013

Zoning Compliance Permits:  
Site Plan Review Fees:

Through June 30, 2013

Zoning Compliance Permits:  
Site Plan Review Fees:



**VILLAGE OF DEXTER – COMMUNITY DEVELOPMENT OFFICE**

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

---

**MEMORANDUM**

TO: Village Council / Planning Commission  
Donna Dettling, Village Manager

FROM: Allison Bishop, AICP, Community Development Manager

SUBJECT: 2<sup>nd</sup> Quarter Board and Commission Update FY 12-13

DATE: January 16, 2013

---

Attached you will find the FY 12-13 2<sup>nd</sup> Quarter Board and Commission update, Zoning/Ordinance Activity report, and Project Summary. You will also find an update on current Village projects and a summary of ongoing projects and activity from the Community Development Office.

**Parks and Recreation Commission (PaRC)**

CIP – 2013-2018 worksheet review initiated.

2013 Goals – In December the Commission began discussing the next FY goals.

**Planning Commission**

Oxford Properties – PUD Area Plan amendment was approved for the Dexter Crossing outlot.

Bits and Pizza – An outdoor seating special land use application was submitted and withdrawn.

8040 Fourth Street – A Major PUD amendment was submitted for a small animal clinic to be permitted within the PUD.

CIP – The Commission began review of the CIP.

**ZBA**

Case #2012-03 – Dexter Wellness Center sign variance approved.

**Village of Dexter**  
**2<sup>nd</sup> Quarter Update 2012-13**  
**October 1, 2012 – December 31, 2012**

*Updates in Italics*

**Park Construction Projects**

Mill Creek Park

- Village Council awarded project to Cedroni Associates on June 13, 2011.
- Pre construction meeting held on June 30, 2011.
- Earthwork commenced week of July 25, 2011.
- Stream Restoration and Rock Vein Structures completed week of November 7, 2011
- Council authorized change order April 9, 2012 to complete additional work.
- Contractor requested a Substantial Completion extension to July 1, 2012.
- MNRTF Grant Extension requested and granted to September 1, 2012.
- Weekly Update meetings held to note progress and outstanding issues.
- Stairway to start August 2012 and be completed by September 1, 2012
- Waterways Grant items to be wrapped up by July 26, 2012 and final grant administrator walk scheduled.
- Substantial completion/punch list to be generated; items being discussed weekly.
- August 11<sup>th</sup> Ribbon Cutting Scheduled following Dexter Daze Parade.
- Library stairway completed; ADA railing completed.
- Waterways grant punchlist generated and waiting on contractor as-builts to close out grant.
- Requested MNRTF extension to March 2013.
- Need as-builts to close out project and complete MNRTF final walk through.
- Interpretive signs installed October 2012.
- Contractor last payment August 2012.
- Village received Washtenaw County Parks contribution to project.

County Border to Border and Subdivision Connector

- Village Council approved the site plan August 27, 2010.
- Construction commenced July 11, 2011.
- Project Grand Opening and Wellness Walk held March 24, 2012.
- Punch list generated April 12<sup>th</sup>, items to be completed by May 2012.
- Project Completed, items addressed as needed.

County Segment D1

- Village Council approved the site plan March 14, 2011.
- MDEQ permit for project expired July 2012 for bridge installation.
- Bridge crossing Huron River at Dexter Huron Park installed April 6, 2012.
- Boardwalk construction completed for Phase 1-2012.
- Phase 2a of the project started in October 2012 and was completed in December 2012.  
Village approved construction access easement and obtained maintenance and damage guarantee.
- Phase 2 of project into the Village of Dexter at Central Street under consideration with Village and Railroad at this time.
- Easement necessary over Village utility easement.
- MDOT purchases railroad and must grant easement.
- Village applied for Connecting Communities Funding to fund construction of last segment into Village. Award announcements made February 2013.

HCMA Hike/Bike Trail

- Bids out. Award to be made by year end 2012. Project to commence in early 2013.

**Dexter Crossing – Blackhawk Development / Signature Home Traditions**

*Victoria Condominiums*

Preliminary Zoning Compliance	0
Final Zoning Compliance	0
Units Not Sold (Total Units)	106(114)
Single Family Homes Final Zoning Compliance	0

**CONDOS**

- A maximum of five buildings may be under construction at any one time.
- Homestead exemption forms required for each Final Zoning Compliance request.
- Nuisance Violation for open basement. Basement filled in December 2010.
- As-Builts submitted in March 2012 and approved.
- Project for Sale.

**SINGLE FAMILY**

- 8 vacant single-family home sites remain in Dexter Crossing under BHD control.
- The roads within Phases 1-5A were milled and resurfaced – October 2009

**COMMERCIAL**

- Dexter Pharmacy, Pack N Mail Plus, Movie Planet, Monica’s and Frivolities have vacated the mall leaving occupancy at less than 45% (based on square footage).
- MI Dance Academy moved in July 2011.
- As-Builts submitted in March 2012 approved.
- Land Division approved February 2012; project sold to Oxford Properties.
- Oxford Properties considering development of outlot
- *Oxford received approval of amended PUD Area Plan for outlot*

**Dexter Crossing (Phases 6-8) - Peters Building Company**

Preliminary Zoning Compliance	2
Final Zoning Compliance	0
Units Remaining (ready for occupancy, not sold)	0
Vacant Lots ( <i>Total Lots Phases 6-8 = 76</i> )	37

- Final punch list walk through conducted October 2006. Another final walk necessary prior to dedication.
- Residents interested in what is required to dedicate roads, request made to Village, Village reviewing options, not recommended by Village Engineer.
- An assessment of road maintenance is recommended due to the age of the roads and due to the future request for road dedication.

**West Ridge of Dexter – Peters Building Company, Norfolk Development, B & H Properties, Iconolast Homes, Brian Robards, Trowbridge Homes**

Preliminary Zoning Compliance	4
Final Zoning Compliance	3
Units Remaining (ready for	0

occupancy, not sold)	
Vacant Lots	49

- Norfolk Development, Hazel Ravine Partnership and Robertson Brothers and Westridge of Dexter (Peters Building) control various lots
- Construction on the Westside Connector and Subdivision Connector completed March 2012.
- Several builders are constructing in the development. Staff is working with HOA to assure architectural compatibility.
- *HCMA Trail to Hudson Mills to start construction in January 2012.*

**Cedars of Dexter – UMRC / Gordon Hall Project**

Development Complete	60 units
Pre-sold units	4
Units available for sale	4
Units Occupied	52

- The Planning Commission recommended approval of the Final site plan on May 7, 2007. The Village Council approved the final site plan on September 24, 2007.
- The development agreement was approved by the Village Council on January 14, 2008.
- Water and sewer permits were granted by the MDEQ in May 2008.
- The Club House was completed in October 2010.
- The tree contribution of \$240,188.52 has been submitted.
- EDC approved Cedars of Dexter Project Plan/Council approved 12-13-10.
- Project final walk through completed and substantial completion list generated for project close out (7/9/12).
- Project built out, no further building construction.

**Dexter Wellness Center (Former Colorbok site)**

- The Village Council approved the final site plan for the overall site development on October 8, 2007. An extension has been granted until October 8, 2011.
- The Planning Commission and Village Council reviewed a revised site plan and approved the final site plan in February 2012.
- Water and Sewer permits for the project were issued by the MDEQ in March 2012.
- Brownfield Plan approved by DDA and Council March 2011.
- 5 year timeline requirement to complete project.
- Demolition started June 2012, utility installation to start August 2012.
- Project completion anticipated for June 2013.
- Landscaping amendments approved due to resident concerns. Approximately 20 trees relocated or species was changed. 10 new trees added.
- *Temporary Sales Office to open in former Dexter Pharmacy downtown location in February 2012.*

**Schulz Development – Mill Creek Building**

- The Planning Commission recommended approval of the combined site plan on November 5, 2007. The Village Council approved the combined site plan on November 26, 2007.

- The final site plan and development agreement were granted an extension by the DDA and Village Council to December 1, 2010. A second extension of the site plan and development agreement by the DDA and Village Council until December 1, 2012. A third extension of the site plan and development agreement was granted by the DDA and Village Council until December 1, 2014.

#### **LaFontaine Chevrolet**

- LaFontaine Chevrolet Combined Site Plan Approved December 27, 2010.
- Project under construction, slated to be completed spring 2012.
- Temporary parking granted at Dexter Crossing commercial during construction. New vehicle storage approved April 2012 at 7931 Grand Street.
- Streetscape light pole wind turbine request made to the Planning Commission in April 2012; action postponed and then applicant withdrew request.
- Phase 1 of redevelopment to be completed by May 2012, Phase 2 to be complete by September 2012.
- Sign variance granted (Case#2012-01) for building signage and ground signage.
- Project close out and final inspection requested for early 2013.

#### **Plan Reviews/Approved**

- K-Space Associates Combined Site Plan Approved June 27, 2011; project complete July 2012.
- DAPCO Addition Combined Site Plan approved October 28, 2011; project complete June 2012. Tap Fee payment agreement and sidewalk construction deferral granted.
- MedHub Combined Site Plan and PUD minor amendment approved October 14, 2011; interior renovations underway.
- Dr. Gray Dental Office (3060 Baker Road) site plan approved; renovations complete.
- Dexter Plaza – sold March 2012 to AF Jonna.
- Dexter Crossing – sold April 2012 to Oxford Properties; PUD amendment granted in November 2012 for different outlot configuration.
- 8040 Fourth Street – PUD amendment approved to permit small animal clinic

#### **Grants**

- MNRTF-Michigan Natural Resources Trust Fund 2009 - \$450,000 (Awarded - Project to be completed early 2013)
- Waterways Infrastructure 2009 - \$48,000 (Awarded - Project Underway) Project to be completed early 2013)
- DTE Tree Planting Grant - \$2,830 (Mill Creek Park-Awarded) \$2,000 added to grant to assist with tornado restoration. Reimbursement for \$4,830 submitted July 2012.
- Nascar Green – 35 free trees planted throughout the community.
- Wellhead Protection Grant - \$10,103.94 (submitted June 2011-awarded)
- Wellhead Protection Grant - \$8,154.12 (submitted June 2012- awarded)
- MEDC Project Planning Grant - \$13,250 (submitted June 2011-awarded, project close out anticipated August 2012)

- 5 Healthy Towns Playground Equipment Grant - \$10,000 (submitted September 2011- Awarded, Project completed June 2012.
- Connecting Communities Application – submitted for B2B, award announcement February 2013.

Village of Dexter  
2nd Quarter Report 2012-13  
October 1 - December 31, 2012

2nd Quarter Activity October 1 - December 31, 2012	1st Qtr. July-Sept		2nd Qtr. Oct-Dec		3rd Qtr. Jan-March		4th Qtr. April-June		12-13 YTD TOTAL		11-12 YTD 10-11 YTD		09-10 YTD		08-09 YTD		07-08 YTD		06-07 YTD		05-06 YTD		04-05 YTD		03-04 YTD			
	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	
Prelim. Zoning Compli. Permits (New Construction)*	29	14							43	49	41	65	32	32	98	67	211	161										
Condominium Units (Commercial/Office)	18	7							25	17	6	8	2	2	11	12	107	75										
(Additions/Remodels/Build outs) (Accessory structure)	0	0							0	0	18	39	0	2	0	0	1	21	2									
(Decks)	1	0							1	6	8	8	5	5	30	8	3											
Final Zoning Compli. Permits (New Construction)	5	5							10	2	9	20	13	10	21	5	5	3										
(Additions/Remodels/Build Outs)	1	0							6	15	11	9	8	10	24	38	65	65										
(Decks)	8	5							13	24	46	36	29	44	58	188	157	122										
(Accessory structure)	5	5							10	11	7	8	2	10	9	38	85	78										
(Commercial/Office)	0	0							0	5	9	7	9	10	4	19	6	1										
(Condominium Units)	1	0							1	1	3	7	0	13	25	121	58	43										
INTERIOR REMODEL (Prelim./Final)	1	0							1	0	1	0	0	2	0	2	1	0										
FENCE PERMITS	1	0							1	2	11	6	18	6	19													
PERMITS/OTHER	0	0							0	14	18	15	0	3	0	8	7	0										
Temporary Uses/Structures	7	10							17	31																		
Land Division / Combination	7	2							9	12																		
Ordinance Amendments									0																			
Rezoning or Conditional Rezoning	1	0							1	3	4	7	0	6	7	11	7	0										
Special Use Permits	0	0							0	1	0	1	1	0	8	6	1	3										
Preliminary Site Plan Approvals	0	0							0	1	0	0	0	1	4	3	0	1										
Final Site Plan Approvals	0	0							0	1	1	0	0	2	4	3	0	2										
Combined Site Plan Approvals	0	0							0	1	2	2	1	3	1	2	0	1										
PUD Area Plan	0	1							1	0	0	0	0	0	1	0	0	2										
PUD Amendment	0	1							1	1																		
Sign Permits	6	4							10	13	11	9	10	12	21	13	11	14										
Temporary Signs/Sandwich/Use	5	4							9	36	37	32	13	21	37	21	14											
Outdoor Seating Permits	2	0							2	4	11	10	6	2	5	6												
(ZBA Cases) Non-Residential	0	1							1	1	2	2	1	1	2	3	5	3										
(ZBA Cases) Residential	1	0							1	1	1	0	2	2	4	4	3	2										
Variances Granted	1	1							2	2	2	2	2	2	5	7	7	5										
Demolition Permits	1	0							1	6	2	6	2	2	6	5	2	4										
Right-of-way permits	2	1							3	10	2	7	1	2	0	4	3											
Park Use	7	1							8	19	8	15	14	6	7	4												
Home Occupation Permits	0	0							0	0	0	0	0	2	3	2	2	1										

**Village of Dexter  
2nd Quarter Report 2012-13  
October 1 - December 31, 2012**

2nd Quarter Activity October 1 - December 31, 2012	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	12-13 YTD	11-12 YTD	10-11 YTD	09-10 YTD	08-09 YTD	07-08 YTD	06-07 YTD	05-06 YTD	04-05 YTD	03-04 YTD
	July-Sept	Oct-Dec	Jan-March	April-June	TOTAL									
Freedom of Information Requests	0	0			0	2	0	0	1	1	1	1	1	8
Hawkers & Peddlers Permits	4	1			5	7	6	12	9	9	12	10	7	4
Requests for service/Correspondence	0	0			0	11	0	1	14	9	28	15	33	-
Resident/Merchant/Business Communic. Enforcement	14	1			15	24	36	92	6	24	48	38		
Initial Notice	24	6			30	166	287	156	108	181	123	83	155	113
Second Notice	1	0			1	15	17	9	11	11	8	10	11	20

\* General Code Amendment : None

\* Zoning Ordinance Amendment Pending: Article 7, Signs-TBD

\* Zoning Ordinance Amendments: None

\* Site Plans : None

\* Sign Permits: Dexter Wellness Center, All State, CMR Mechanical, WISD/Lippert

\* Rezoning: None

\* Special Use Permits: Bits and Pizza TBD

\* Resident Communication - Solar Panels

\* Resolutions/Support : Connecting Communities Grant Support

\* Enforcement : 1 vehicle, 2 nuisance, 2 sign, 1 ROW

\* ZBA : Dexter Wellness Center Sign (ZBA Case #2012-02)

\* PUD Amendment/Modification requests: 8040 Fourth Street - Major Amendment - Small Animal Clinic

\* Zoning Compliance - 2 new homes were re-builds from March 15, 2012 tornado

Revenue -  
Through September 30, 2012      Zoning Compliance Permits:      \$2,955      101,000,000.477,000  
Site Plan Review Fees:      \$0      101,000,000.608,000

Through December 31, 2012      Zoning Compliance Permits:      \$4,015  
Site Plan Review Fees:      \$1,475

Through March 31, 2013      Zoning Compliance Permits:  
Site Plan Review Fees:

Through June 30, 2013      Zoning Compliance Permits:  
Site Plan Review Fees:

AGENDA 1-28-13

ITEM I-5

Manager Report  
January 28, 2013  
Page 1 of 2

**VILLAGE OF DEXTER**

8140 Main Street Dexter, MI 48130-1092

[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

Phone (734)426-8303 ext 11 Fax (734)426-5614

**MEMO**

**To: President Keough and Council Members**  
**From: Donna Dettling, Village Manager**  
**Date: January 23, 2013**  
**Re: Assistant Village Manager &  
Village Manager Report - Meeting of January 28, 2013**

1. Meeting Review:

- January 10<sup>th</sup> – Border to Border River Terrace access
- January 10<sup>th</sup> – Mill Creek Park Phase 1 project close out
- January 11<sup>th</sup> – Dexter Relief Fund – Planning for Spring Tree Planting
- January 15<sup>th</sup> – Park Commission Meeting
- January 16<sup>th</sup> – Meet with Rob D’Oria 8099 Main Project
- January 17<sup>th</sup> – DDA Meeting
- January 18<sup>th</sup> – Meet with Dextech
- January 18<sup>th</sup> – Meet with Gretchen Driskell
- January 18<sup>th</sup> – Research Interview Environment and Natural Resources
- January 21<sup>st</sup> – Utility Committee, see attached notes from the meeting.

2. Upcoming Meeting Review:

- January 23<sup>rd</sup> – Farmer’s Market/Community Garden Committee
- January 24<sup>th</sup> – Meet with Brian Kurbuski of ASTI
- January 26<sup>th</sup> – Work Session -Facilities
- January 29<sup>th</sup> – Planning and Zoning Basic Training
- January 31<sup>st</sup> – Sludge Project Progress Meeting

3. Banner Schedule. Staff is processing more and more requests for banners on Main Street and unfortunately we are starting to turn people away. To accommodate more requests we will be taking a strict stance with the 14-day maximum (may vary with schedule). Our position on varying the schedule will be to limit to 7-day maximum if we need to accommodate another group. If Council can support an overflow option for the fence next to the DAFD, we could include it as an option on the application if Main Street isn’t available and charge \$100 for a 14 day period. We also might need to start looking for another spot to place banner poles; Central Street or Baker Road possibly.

4. Speed Display Update. The Speed Display is on Eastridge Drive Northbound after Bridgeway just before the trail. It was put up on January 18<sup>th</sup> and will be taken down on January 24<sup>th</sup> to collect the data and recharge it for Ryan Drive. You’ll get the reports from the data collected in the next meeting packet.

5. Light Pole Delivery Central Street. The decorative lights were installed January 22<sup>nd</sup> on Central Street. DTE has issued a miss dig to remove their lighting and pole from the site, but have not done the work yet. Staff will follow-up with DTE to confirm this work will be completed.

6. Revenue Sharing. The second requirement to receive what was formerly known as statutory revenue sharing is the Consolidation of Services Plan which is due by February 1, 2013. An update of last year's plan is included for your review.
7. Drinking Water Lead & Copper Update. Included with my report is the letter from the DEQ acknowledging receipt of our report on the 40 residential tap samples for lead and copper. The results of this sampling did allow the DEQ to reduce the Village's monitoring requirements to one time per year, which will result in reduced costs to the village.
8. Fed-aid Updated List. Included with this report is an email from Rhett and a copy of the latest approved (1/14/13) Urban Surface Transportation Program FAC U.
9. Repair on Main Street Cross Walk. Attached to this report is a memo from OHM providing an update on the repair of the concrete ribbon at the cross walk next to DQ.
10. Newsletter. The next Village newsletter is scheduled to be sent to the printer by the end of the week of the 21<sup>st</sup> so that it can go out in time to be used as the main source of advertisement for the Town Hall meeting on Tuesday, February 12, 2013.
11. Library Lighting Request. Attached is a summary of a situation brought to my attention by Paul McCann. I prepared background and a recommendation. I am requesting Council support to move forward with a letter to Paul McCann outlining the Village position on the Library's request.
12. Nativity Scene in the Park. I typically receive at least one inquiry every year asking if the Nativity Scene is legally allowed on public property. This year was no different, so I decided to get a legal opinion to establish a guideline to protect the village from a challenge. Attached is the legal opinion from Scott Munzel that lays out the conditions under which the Nativity is legally permitted to be in the Park. I will use the Park Use Application each year (sample attached) and I will let the Association know that they will need to include a sign on the display fence identifying the sponsor.
13. Energy Audit. The Village was selected to receive an introductory energy evaluation of the Fire/Police Station, Department of Public Works and Wastewater Treatment Plant. We made the application through the Rebuild Michigan program back in October 2012. The next step is completing a questionnaire for each building and then a site visit will be conducted.

# **UTILITIES SUBCOMMITTEE MINUTES**

**THE VILLAGE OF DEXTER**

**8140 MAIN STREET**

**Monday January 21, 2013**

**7:30 a.m.**

**At Village Office, Second Floor NatCity**

## **January 21, 2013**

Attendance: Joe Semifero, Shawn Keough, Ray Tell, Courtney Nicholls, Donna Dettling, Dan Schlaff, Scott Maurer, Dan Whalen of Williams and Works, Ted Mouw of Raymer Water Supply, and Blair Selover and Jim Brody of Fleis & Vandenbrink.

The Utility Committee met because in May of 2012, Dan started noticing vibration problems with the 5<sup>th</sup> Well as well as the gallons per minute going down. This led staff to evaluate the situation with the help of village engineers and consultants. Since the 5<sup>th</sup> Well is still under warranty, Peerless Midwest was asked to be involved in the evaluation. It was determined that the 5<sup>th</sup> well needed to be inspected, and Council approval was given to permit Raymer Water Supply to do the job. The 5<sup>th</sup> Well was chemically and mechanically cleaned and redeveloped in December.

The committee focused on how the aquifer is currently performing compared to how we expected it to perform. This meeting was necessary to understand our current and future water demands, as well as develop options to handle our current and future water demand before the DEQ tells us how to handle our water demand.

The committee reviewed what we know about the Fifth Well Site, which included several reports: Summary Report Water Treated 2011 and 2012, Daily Pump Records March 2012 to December 2012, Well & Pump Inspection Report-Well No: 5 on Parker Road, and the Groundwater Resource Evaluation dated April 14, 2008.

- Recharge rate in the unconfined aquifer at the 5<sup>th</sup> Well site is low; this aquifer is already pushing its limits without a 6<sup>th</sup> Well on this aquifer. The static Water level in the aquifer has been observed to be 9 feet lower in 2012 than in 2008.
- Discussed value vs. cost of adding the 6<sup>th</sup> Well or 2<sup>nd</sup> Well on the Parker Road Site. It is anticipated that we would get 160+- additional gallons per minutes (GPM) if we add another Well. We need to understand if it's worth the investment. Dan Whalen will provide calculations on how the 5<sup>th</sup> Well site has performed and determine if we can realistically expect to get more production off of this aquifer. Donna Dettling will pull together an estimate to install another Well, but the group general felt it would easily be a \$100,000 investment.
- Dan Whalen said that typically aquifers perform better if they can rest as long as or longer than they pump to allow for recharge of the aquifer. During the summer of 2012 this didn't happen. Over the next three months while usage is down, staff will increase the rest periods for the 5<sup>th</sup> Well, and collect more data on water levels.
- Other operational changes to the run/rest ratio on both aquifers will be applied immediately and evaluated with the collection of water level data. It was recommended

that Dan Schlaff reduce the variable frequency drive for the 5<sup>th</sup> Well from 380 GPM to 340 GPM.

- Discussed mandatory odd/even outdoor watering usage in the summer months and a possible temporary moratorium on 2<sup>nd</sup> meters for irrigation.
- Further investigation of meter data currently being collected to confirm reliability of data and also conduct additional aquifer water level data collected and analysis.

Committee adjourned at 9:00 a.m.

Respectfully Submitted:

Donna Dettling  
Village Manager

## Village of Dexter

### Cooperation, Collaboration, and Consolidation Plan

January 28, 2013

**Purpose:** To document existing efforts and propose a new effort to increase efficiency and save money.

**Background:** The State of Michigan requires communities to submit a plan prior to February 1, 2013 as a requirement to obtain Economic Vitality Incentive Program funds. The plan should include an update on the status of the proposals that were in the previous year's plan and one or more proposals to increase the existing level of cooperation, collaboration and consolidation.

The plan will be available to the public via the Village website.

Ongoing cooperation, collaboration, and consolidation examples:

#### **Police Services**

The Village of Dexter is in year two of a four year contract with the Washtenaw County Sheriff Office for the provision of police service. The Townships of Webster and Dexter also contract with the Washtenaw County Sheriff's Office for service. The Village participates in resource sharing with Dexter Township and Webster Township that allows the Village (and the two Townships) to receive 24-7 police coverage. The Village provides a substation for the deputies that work in this collaboration. If the Village were to create its own police force it would cost approximately \$500,000 more per year and provide a lower level of service to our residents.

#### **Fire Protection**

The Village continues to be a member of the Dexter Area Fire Department (DAFD). The DAFD was formed in 1985 under the Urban Cooperation Act and provides fire service to Dexter Village, Dexter Township, Webster Township and a portion of Lima Township. Village Council recently reviewed the department's 2013 budget. The Village provides a building that is used by the department. An estimate is not available regarding the cost of the Village providing its own fire service; however it would not be unreasonable to expect that 24-7 coverage would require a substantial capital investment and likely a minimum of \$600,000 of increased yearly expense.

#### **Economic Development**

The Village continues to participate in a regional economic development effort to promote the natural features of our area. Involved in this "Gateway" initiative are the City of Chelsea, Chelsea Chamber of Commerce, Waterloo Recreation Area, Pinckney Recreation Area and the Ann Arbor Convention and Visitor's Bureau.

### **Tax Collection**

The Village Treasurer has the responsibility of collecting personal property tax on Village businesses. When these accounts become delinquent, the Treasurer works with the Treasurers of Scio Township and Webster Township to bring the accounts into compliance. Working together saves legal/auction/personnel fees that would be necessary if each entity attempted to gain compliance on their own.

### **Public Transit**

The Village continues to be a member of Western Washtenaw Area Value Express (WAVE). The contracts with WAVE for the door-to-door and commuter services are renewed by Council on an annual basis. WAVE is a non-profit service organization that exists to provide affordable transportation to older adults, persons with disabilities, and other transit-dependent individuals in western Washtenaw County. Providing this service to our residents without the assistance of the collaborative effort would require a capital investment for vans and the ongoing payment of drivers and a program manager.

### **Regional Planning**

The Village engages in regional planning activities through participation in the Chelsea Area Planning Team/Dexter Area Regional Team. Finished access plan

### **Regional Transit**

Over the past two years the Village has participated in an attempt to form a regional transit authority in Washtenaw County. The initial attempts to form the authority were unsuccessful. As a core urban community the Village has continued to talk with the City of Ann Arbor and the Ann Arbor Transportation Authority to generate ideas for cost effective methods to increase transit opportunities for our residents.

### **Stormwater Management**

In 2009 the Village formed a partnership with the Dexter Community Schools that allowed them to become a nested jurisdiction under the Village's MS4 Stormwater Permit.

The Village is a member of the Huron River Watershed Council - Middle Huron Cooperative which is a group of communities that have been working for several years to contest phosphorous loading standards in the watershed. Collaborating on this initiative has saved all involved communities from paying individually for their own representation in this effort.

The Village is a member of the Huron River Watershed Council – Middle Huron Program and Stormwater Advisory Group. Participation in this group provides assistance to the Village in meeting our MS4 Stormwater Permit requirements.

### **Building Department**

The Village continues to utilize the services of the Washtenaw County Building Department for all building inspections within the Village. Utilizing this Countywide service prevents the Village from having to contract out for or provide this service internally.

### **Trail Development**

The Village has been working with the Washtenaw County Road Commission, Washtenaw County Parks and Huron Clinton Metropolitan Authority to develop the Border to Border Trail through the Village. The trail from Dexter Village to Hudson Mills Metropark will be under construction in February 2013. The final 300 feet of path that connects Dexter Huron Metropark to the Village of Dexter will be completed in summer 2013.

### **Connectivity**

The Village partnered with the Washtenaw County Road Commission to place a sidewalk in Road Commission right-of-way to connect the Cedars of Dexter subdivision to the Village's sidewalk/trail network. The Road Commission provided design and construction engineering services at a flat rate and completed the necessary traffic signal work, while the Village paid for construction.

### **Procurement**

The Village participates in the Michigan Intergovernmental Trade Network, which is a collaboration amongst municipalities that provides a centralized network to release bids. MITN provides a bid library that allows participating communities to access sample bids and bid results. The Village also participates with MiDeal, which is a State of Michigan procurement program that allows municipalities to utilize State of Michigan acquired bid prices.

### **Water/Sewer Service**

The Village provides water and sewer service to locations outside the jurisdiction through 425 Agreements with surrounding Townships. Water and sewer services are provided to Dexter High School through a 425 Agreement with Scio Township. These services are also provided to several businesses through a 425 Agreement with Webster Township.

Update on efforts mentioned last year:

### **Fire Protection**

The Townships of Dexter, Scio and Webster along with the Village have been meeting over the course of three years to join together to form a larger regional fire department. This effort would result in an approximately \$70,000 savings to the Village due to the use of an updated cost allocation model. The consolidation will also increase service and overall efficiency of the department. The draft inter-local agreement is currently being reviewed by each of the four

municipalities. Current points of discussion include the name of the organization and the municipality's representation on the governing board.

### **Connectivity**

The Village has partnered with the Dexter Community Schools as they establish their Safe Routes to School Program. Participating in this program will provide the community with grants that will be used to increase the amount of sidewalk available throughout the community along with providing other upgrades to increase pedestrian safety. An administrator for this program was hired in 2012 through a grant from the Chelsea Area Wellness Foundation. A draft Safe Routes to School plan document is expected to be completed in February

### **Assessing Services**

The Village has initiated the process for incorporation as a Home Rule City. Our petition has been found legally sufficient by the State Boundary Commission and the Director of Licensing and Regulatory Affairs. A referendum election to determine whether the process should move forward is scheduled for May 2013. If the Village should be successful in achieving Cityhood, it is likely that the Village (City) would investigate some type of shared assessing service with the Townships of Scio and Webster. This idea is not something that can be certain at this point in time, however, we believe it could be a future area where cooperation could result in both efficiency and cost savings.

New collaboration:

### **Stormwater Study**

The Village intends to submit for an S2 Grant to fund a stormwater study. The purpose of the study is to inventory the Village's stormwater assets and create a document that can be used as a guide as infrastructure improvements are made in the Village. The Village will be partnering with Dexter Community Schools to complete the stormwater investigation on school property along with the rest of the Village. Dexter Community Schools owns a considerable amount of land, so this partnership is essential to ensure that the study is complete.



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
JACKSON DISTRICT OFFICE



DAN WYANT  
DIRECTOR

January 14, 2013

Ms. Andrea Dorney  
Village of Dexter  
8140 Main Street  
Dexter, Michigan 48130

Dear Ms. Dorney:

SUBJECT: Village of Dexter – WSSN: 01810  
Lead and Copper Monitoring of Drinking Water Taps

We received your report for the monitoring period July 1, 2012, through December 31, 2012.

Action Levels in parts per billion (ppb)	Results this monitoring period		Next monitoring period	
	90 <sup>th</sup> Percentile	No. of Samples Above Action Level	No. of Samples Required	Take Samples Within These Dates
Lead 15 ppb	2.8 ppb	0	20	June 1, 2013, and September 30, 2013 Submit results to this office by October 10, 2013
Copper 1,300 ppb	800 ppb	0		

Ninety percent of the sites you tested are within the action levels (AL) under the administrative rules promulgated under the Michigan Safe Drinking Water Act, 1976 PA 399, as amended. These results must be reported in your 2012 Consumer Confidence Report (CCR) due to our office, your customers, and the local health department by July 1, 2013.

**Samples due during the next period resume your annual monitoring.** Please make every attempt to select the same sites used in the previous monitoring period, giving Tier 1 sites first priority. If original sites are unavailable, select replacement sites based on the Tier 1, 2, and 3 criteria. We strongly encourage you to sample early in the monitoring period.

The village of Dexter Water System (Village) is hereby recognized as having **optimized corrosion control treatment**. As a result, water quality parameter monitoring is no longer required.

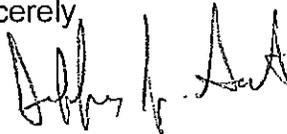
Please be aware that the Village must continue to feed phosphate at a sufficient rate so as to maintain a phosphate residual of at least 0.5 mg/L (as P) in the distribution system, as outlined in the October 22, 2010 letter.

Ms. Andrea Dorney,  
Page 2  
January 10, 2013

The village should also collect phosphate residuals from the distribution system several times a month. You may use the Monthly Operation Reports to report the phosphate dosage and residuals.

If you have any other questions, please contact me by email at [antilj@michigan.gov](mailto:antilj@michigan.gov) or at the phone number below.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Antil". The signature is written in a cursive style with a large initial "J" and "A".

Jeff Antil  
Drinking Water Analyst  
Jackson District Office  
Office of Drinking Water and Municipal Assistance  
517-780-7840

ja:red

cc: Mr. Shawn Keough, Village President

## Donna Dettling

---

**From:** Gronevelt, Rhett <rhett.gronevelt@ohm-advisors.com>  
**Sent:** Tuesday, January 22, 2013 8:43 AM  
**To:** Donna Dettling  
**Cc:** Courtney Nicholls; Jim Carson (jcarson@aiserv.net); Droze, Patrick  
**Subject:** FW: Urban FAC Meeting January 14 Adoped Progam  
**Attachments:** Urban Federal Aid Programs 1\_14\_13.pdf; FAC U January 2013 Packet.pdf; MAP-21.pdf

Donna-

There was a WATS Fed-Aid Committee last Monday. Attached please find a copy of the Agenda Packet and an updated copy of the latest approved Fed-aid project list as a result of the meeting. The meeting was scheduled to primarily make minor adjustments to the approved program due to updated funding targets that WATS had received from SEMCOG. While the future targets for STP-U funding were generally decreased, there was also additional funding as a result of a new program in the latest Federal Transportation Bill (MAP-21). This new program, NHPP (National Highway Preservation Program) brought more funding than was lost from the decrease in STP-U, so the net impact was roughly a \$350k - \$400k (roughly 10%) increase per year to the WATS Urban areas.

The Committee decided to use the current project list to allocate the addition funds. Not all projects on the list are eligible, as the NHPP money must go to roads on the National Highway System. Sufficient projects existed on the list to use all of the NHPP money. I can explain the allocation discussion in greater detail in person, but the net result did not add funds to a project for the Village at this time. This is primarily due to the fact that the Village has received more money over the past ten years than is targeted (based on the population % allocation). This will however help the Village receive additional funds at a future call for projects, as it helps to get other agencies closer to their targets.

I can help answer any questions for you or Council.

**Rhett A. Gronevelt, PE**

Associate

**OHM Advisors | ARCHITECTS. ENGINEERS. PLANNERS.**

T 734.522.6711  
F 734.522.6427  
D 734.466.4582

*Advancing Communities*

[ohm-advisors.com](http://ohm-advisors.com) | [Facebook](#) | [Twitter](#) | [LinkedIn](#)

This message, including attachments, is confidential and may be privileged. If you are not an intended recipient, please notify the sender then delete and destroy the original message and all copies. You should not copy, forward and/or disclose this message, in whole or in part, without permission of the sender.

---

**From:** Eric Bombery [mailto:bomberye@miwats.org]  
**Sent:** Monday, January 14, 2013 4:02 PM  
**To:** Eric Bombery  
**Cc:** Ryan Buck  
**Subject:** Urban FAC Meeting January 14 Adoped Progam

Committee Members,

Attached is the adopted urban program from today's meeting.

Eric Bombery  
Transportation Planner  
Washtenaw Area Transportation Study  
705 N. Zeeb Rd.  
Ann Arbor, MI 48103  
734-994-3127  
[www.miwats.org](http://www.miwats.org)

---

**From:** Eric Bombery  
**Sent:** Monday, January 07, 2013 4:29 PM  
**To:** Eric Bombery  
**Cc:** Ryan Buck; Julie Nixon ([nixonj@wcroads.org](mailto:nixonj@wcroads.org)); Julie Nixon ([jmn518@aol.com](mailto:jmn518@aol.com))  
**Subject:** Urban FAC Meeting January 14 Packet

Committee Members,

Attached is the packet for the Urban Federal Aid Committee meeting on Monday, January 14 at 9:30 am. The meeting will be held in the WATS office. Funding has changed since the last meeting in October. MAP-21 added the NHPP program which must be used on Principal Arterials. WATS developed a draft program to facilitate committee discussion in the packet. Let me know if you have any questions.

Eric Bombery  
Transportation Planner  
Washtenaw Area Transportation Study  
705 N. Zeeb Rd.  
Ann Arbor, MI 48103  
734-994-3127  
[www.miwats.org](http://www.miwats.org)

**Urban Surface Transportation Program  
FAC U 1/14/2013**

		Washtenaw County STP	Washtenaw County NHPP	Livingston County UA	Major NM YES/NO
<b>FY 2013</b>	<b>Allocation*</b>	<b>\$4,324,096</b>	<b>\$393,647</b>	<b>\$ 130,810</b>	
Packard (Anderson to Eisenhower) - AA		\$ 546,353	\$ 393,647		YES
Miller (Maple to Newport) - AA	OB	\$ 1,493,709			YES
State at Ellsworth AC - AA	OB	\$ 160,000			YES
Plymouth (Dixboro to M-153) - WC	OB	\$ 350,782			YES
Preventive Maintenance - WC		\$ 719,605		\$ 300,000	NO
Urban Resurfacing - WC		\$ 893,647		\$ 150,000	NO
State at Ellsworth AC - WC	OB	\$ 160,000			YES
Total		\$ 4,324,096	\$ 393,647	\$ 450,000	
Ending Balance		\$ -	\$ -	\$ 553,524	
<b>FY 2014</b>	<b>Allocation*</b>	<b>\$4,259,214</b>	<b>\$401,520</b>	<b>\$ 137,525</b>	
Stone School (I-94 to Ellsworth) - AA		\$ 900,000			YES
Non-motorized IP - AA		\$ 200,000			YES
Carpenter (Packard to Washtenaw) - WC		\$ 923,606	\$ 401,520		YES
Ann Arbor (Baker to Kensington) - DV		\$ 383,000			NO
Ann Arbor (Bennett to Tower) - SC		\$ 450,608			YES
Grove (Emerick to Tyler) - YC		\$ 452,000			YES
Ann Arbor-Saline (Oak Valley to Eisenhower) -WC		\$ 250,000			NO
Ellsworth (Golfside to Hewitt) - WC		\$ 500,000			NO
Preventive Maintenance - WC		\$ 100,000			NO
Resurfacing -WC		\$ 100,000			NO
Total		\$ 4,259,214	\$ 401,520	\$ -	
Ending Balance		\$ -	\$ (0)	\$ 691,049	

<b>FY 2015</b>	<b>Allocation*</b>	<b>\$4,344,399</b>	<b>\$409,550</b>	<b>\$ 140,276</b>	
Carpenter AC (Packard to Washtenaw) - WC	\$	-	\$ 409,550		YES
Packard AC (Anderson to Eisenhower) - AA	\$	-	\$ -		YES
Newport (Sunset to City limits) - AA	\$	1,373,440			YES
Non-motorized IP - AA	\$	200,000			YES
Hewitt (Michigan to Packard) - WC	\$	500,000			NO
Textile (at Hitchingham) - WC	\$	400,000			YES
NHS Roof - PEX	\$	60,000			NO
Austin Bridge (over Bauer Drain) - WC	\$	400,000			NO
Preventive Maintenance - WC	\$	161,381			NO
State PE (Morgan to Ellsworth) - WC	\$	200,000			NO
Preventive Maintenance - YC	\$	360,000			NO
Resurfacing - WC	\$	200,000			NO
Border to Border (Dexter Huron Metropark to Zeeb) - 1	\$	89,578			YES
Huron River & Superior (Hewitt to Cornell and Huron River Dr to Huron River) - WC	\$	400,000			NO
<b>Total</b>	\$	4,344,399	\$ 409,550	\$ -	
<b>Ending Balance</b>	\$	-	\$ 0	\$ 1,012,990	

Major  
NM

<b>FY 2016</b>	<b>Allocation*</b>	<b>\$4,431,287</b>	<b>\$417,741</b>	<b>\$ 143,081</b>	
Huron/Whittaker (Stony Creek to I-94) - WC	\$	500,000			NO
Prospect (Holmes to Geddes) - WC	\$	200,000			NO
Stadium (Hutchins to Kipke) - AA	\$	1,374,261	\$ 417,741		YES
Stone School (I-94 to Ellsworth) AC - AA	\$	200,000			YES
Non-motorized IP - AA	\$	200,000			YES
Preventive Maintenance - YC	\$	460,000			NO
Textile (Ann Arbor-Saline to Maple) - WC	\$	400,000			YES
Ann Arbor-Saline (at Textile) - WC	\$	500,000			YES
Preventive Maintenance - WC	\$	250,000			NO
Resurfacing - WC	\$	347,026			NO
<b>Total</b>	\$	4,431,287	\$ 417,741	\$ -	
<b>Ending Balance</b>	\$	-	\$ 0	\$ 1,156,071	

**FY 2017**

**Allocation\* \$4,519,912 \$426,096 \$ 145,943**

Stadium (Hutchins to Kipke) - AA	\$ 373,904	\$ 426,096	YES
Non-motorized IP - AA	\$ 200,000		YES
Preventive Maintenance - YC	\$ 360,000		NO
Austin ( US-12 to City Limit) - SC	\$ 400,000		NO
Baker (Dan Hoey to Main) - DV	\$ 400,000		YES
Preventive Maintenance - WC	\$ 700,000		NO
Resurfacing - WC	\$ 704,965		NO
Whittaker (at Merritt) - WC	\$ 700,000		YES
Carpenter (Judd to Textile) - WC	\$ 500,000		YES
Mill Creek Path (Creekside School to Mill Creek Path) - DV	\$ 181,043		YES
<b>Total</b>	<b>\$ 4,519,912</b>	<b>\$ 426,096</b>	<b>\$ -</b>
<b>Ending Balance</b>	<b>\$ -</b>	<b>\$ 0</b>	<b>\$ 1,302,013</b>

Key AA - Ann Arbor DV - Dexter SC - Saline YC - Ypsilanti WC - Washtenaw County Road Commission

\* Note the Livingston County funds must be spent each year and are included in the County allocation.

## Memorandum

**Date:** January 22, 2013  
**To:** Donna Dettling, Village Manager  
**From:** Rhett Gronevelt, P.E.  
Patrick M. Droze, P.E.  
**Re:** Main Street Pavement Repairs

On Wednesday, December 12, 2012, representatives with GM & Sons met with Dan Schlaff at the decorative cross walk at the Main and Central Street intersection. GM & Sons served as the concrete subcontractor to Proline Excavating, Inc. which performed the Main Street Resurfacing project between April and June of 2012. The meeting was called due to observed failures with approximately 14 feet of the crosswalk concrete in the westbound and center lanes of the crosswalk connecting the Dairy Queen with Monument Park. The failure was observed in the western 1-foot wide plain-concrete paver band. After the meeting, GM & Sons elected to proceed with an immediate repair to avoid further damage that might be caused by snow plows. Given that the project is still well within the 2 year Maintenance & Guarantee period, the Contractor was required to replace failing work at no cost to the Village.

### Paver Band Construction

As background, the paver bands are the 12 inch plain concrete bands that were poured separately along each side of the decorative concrete. Prior to placing the paver bands the existing composite (asphalt over concrete) pavement was sawcut and removed. Earth was then excavated from beneath the old concrete and replaced with a compacted aggregate base placed to provide support. Rebar was drilled and epoxy anchored into the existing pavement, followed by the placement of plain concrete. The rebar was placed to provide a load transfer device allowing the narrow concrete band to partially utilize the structure of the existing pavement and decorative crosswalk for support.

### Removal

On Thursday, December 13, 2012, GM & Sons removed the failed sections of concrete and began repairs. During removal, it was found that sections of steel rebar that connected to the paver band to original pavement slab had been broken. Without the load transfer device in place, the 12-inch paver band had become structurally isolated from the surrounding pavement and began to settle from the repeated compaction caused from vehicle tires. While the exact cause of the sheared rebar is not known for certain, it is suspected that loose (uncompact) aggregate base material may have resulted in higher than anticipated shear on the rebar due to

the diminished base support.

#### Repair

To ensure the success of the repair, the base was re-compacted-in-place and additional rebar was added to ensure proper load transfer for the repair. Due to the aforementioned difficulties drilling the concrete, some rebar was placed on an angle to provide additional support between the existing slab and the new paver band. Concrete was poured and given proper cure time to ensure that sufficient strength had developed within the poured bands before reopened to traffic.

#### Warranty Period

As noted above, the project is still well within the 2 year warranty period. While the failure of the pavement was unexpected, GM & Sons has indicated that they will stand behind their work and will repair any damaged work within this period. Given the relatively hard freeze that is occurring this year and the opportunity to experience a second winter in 2014, the period should provide a sufficient window to bring any additional failures to light. OHM and Village staff will continue to monitor the performance of the pavements.

# VILLAGE OF DEXTER

[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

## MEMO

To: President Keough and Council  
From: Donna Dettling, Village Manager  
Date: January 14, 2013  
Re: Library Lighting Request

The following is a summary of a situation brought to my attention by Paul McCann. I have prepared background information and provided a recommendation to bring resolution to this matter.

Paul McCann contacted me in November to request that the decorative street lamps (6) along Alpine Street installed as part of the Library Site Plan be transferred to the village to pay the monthly electric bill. The Library purchased the lights and their contractor assumed that the lights were to be wired to the building. Laura and I researched the Site Plan approval documents and the approved site plan, but couldn't find anything that explained why or how the lighting arrangement was settled on.

Below is the streetlight section of the engineering standards:

“When an applicant proposes improvements to a property within the DDA boundary, ornamental streetlights shall be placed within the right-of-way along the road frontage as part of the improvements. The developer shall provide a connection to the closest available light or hand hole on the side of the street on which the development is proposed. The work shall also include the installation of conduit across the entire frontage of the property to facilitate adjacent expansions. Once installed, the Village will accept responsibility of the streetlights as part of the dedication process.”

Mr. McCann wanted to know if there were other businesses in the downtown that are paying the electric bill for the decorative street lamps. Mug and Bops although not within the DDA boundary and the lights are not in the right of way, is the only example of a business that has the decorative street lighting wired to their meter. All street lighting in the downtown is metered and paid for by the village out of general fund.

I asked Chris at Hopp Electric to determine if the 6 decorative street lights could be easily segregated from other electric usage at the Library in the event the village decided to reimburse the electric usage. He said the 6 lights are on two circuits, which would require rewiring to place the 6 lights onto one circuit by itself in order to meter them separately. He estimated it will cost \$2,200 to put the lights on a separate circuit and install a meter to determine the usage and reimburse the Library. Chris at Hopp Electric estimated the cost to rewire the lights into the Village grid at \$5,000.

Another view for how this arrangement may be approached differently is that the Library doesn't pay real property taxes like other businesses in the DDA boundary, so therefore they are not contributing to the revenue stream used to pay for street lighting. The engineering standards don't make a distinction between taxable vs. non-taxable entities in the DDA Boundary.

A compromise that I am recommending is to retro-fit the lights with LED fixtures, which will cost \$3,000 and potentially save the Library about 40% on their electric bill. This effort also improves the Village's overall commitment to green initiatives. Paul doesn't have a cost broken out on his electric bill for these 6 lights. For illustration purposes; assume the six lights used a total of 4,000 Kilowatt Hours each year at .10 per Kilowatt Hour; the annual cost would be \$400. If we assume a 40% savings with LED, the annual cost would be \$240.

In addition, the Village also has an agreement with the Library to change out light bulbs in the parking lot for a fee. We charge them for actual time spent changing out the bulbs, with a minimum of 1-hour for two employees and the lift truck. The DPW did this once in 2011 for \$85 and once so far in 2013 for \$94. In addition to retro-fitting the 6 poles with LED fixtures, I am also recommending that we cover this cost. The Library in exchange would continue to pay the electric bill for the Street Lights.

**I am looking for Council support to move forward with a letter to Paul McCann outlining the Village position on his request.**

**Scott E. Munzel, P.C.**  
**Attorney at Law**

[www.munzelloaw.com](http://www.munzelloaw.com)

603 W. Huron Street  
Ann Arbor, MI 48103  
T 734 994 6610/F 734 769 9055  
[sem@munzelloaw.com](mailto:sem@munzelloaw.com)

---

To: Donna Dettling, Dexter Village Manager  
From: Scott E. Munzel  
Re: Monument Park "Nativity Scene"  
Date: January 14, 2013

*Attorney-Client Privileged Communication; Exempt from Disclosure from Freedom of Information Act Pursuant to MCL 15.243(1)(g) and May Be considered in Closed Session Pursuant to MCL 15.268(h).*

This memo is a brief summary of the law that applies to the placement of the "nativity scene" display in Monument Park. As a very general conclusion, it is likely that such a display is permissible under Constitutional principles, although the Village may need to take certain actions to minimize the chance of potential litigation challenging the display, now or in the future. I am happy to expand upon the information or analysis contained in this memo if desired.

As you explained to me, the nativity scene display is constructed by a private organization comprised of individuals (the Employees) who are employed by the Dexter Area Firefighters Association (DAFA). Thus, it is not constructed by either DAFA or the Village of Dexter. I am uncertain whether the Village has an application process for any displays in the Park, and whether the Employees obtained a permit to construct this display.

This situation presents questions related to two Constitutional principles contained in the First Amendment. The first is the right to freedom of expression (including religious expression). The second is what is known as the "Establishment Clause," by which the government is not allowed to "establish" a religion. In the nativity scene situation, there could be a conflict between the Employees' right to express themselves regarding certain religious beliefs, and the obligation of the Village to not act in such a way as to "establish" a religion.

Very briefly, under the First Amendment, public parks are viewed as "public forums," historically used by the public for assembling, communicating thoughts, and discussing public questions. Perry Educ. Ass'n v. Perry Local Educators' Ass'n, 460 U.S. 37, 45 (1983). In "public forums," the public has the broadest rights of expression, and the government has the least ability to regulate expression. I am not aware of any information that would lead to a conclusion that Monument Park is anything other than such a public forum.

In public forums, the public has a right to express itself, including expressions of religious beliefs. There have been several U.S. Supreme Court cases upholding religious displays, including nativity scenes, on public property, as protected expression under the First Amendment. In essence, in public forums, the content of expression can only be restricted if it is necessary to serve a compelling governmental interest; and any restrictions designed to protect

that governmental interest are narrowly drawn to achieve that end. Nevertheless, the government may still enforce regulations related to “time, place, and manner” of expression, provided the regulations are 1) content-neutral, 2) narrowly drawn, and 3) leave open alternative channels of communication. Perry, at 45. This means that in public forums, religious expression is permitted, unless the government has some compelling interest in preventing such expression. I am not aware of any information that would lead to a conclusion that the Village has some compelling interest that would preclude the nativity scene display. This means that prohibiting the nativity scene would likely violate the Employees’ First Amendment right to freedom of expression.

Notwithstanding the above, the Village cannot act in such a manner that would “establish” a religion in violation of the Establishment Clause. Some members of the public may assert that the nativity display on public property violates the Establishment Clause because it “endorses” religion, or argue that preventing the display so as to avoid any Establishment Clause issues is a compelling governmental interest, such that the Village may prohibit it.

These issues have also been addressed by the U.S. Supreme Court. Very briefly, private religious expression on public property does not violate the Establishment Clause as long as the government 1) does not sponsor the religious expression, 2) the expression is in a public forum, and 3) the permission required for the expression has been through the same application process, and on the same terms, as any other application for expression. Capitol Square Review and Advisory Bd. v. Pinette, 515 U.S. 753, 761-63 (1995). Thus, allowing the nativity scene would not violate the Establishment Clause if the Village complied with these three criteria.

I visited the display on January 4. There was nothing that indicated who constructed the display. As such, it could be mistakenly viewed as being constructed by the Village, which could raise Establishment Clause issues because of a perception that the Village was sponsoring a religious display. As such, I would recommend that a sign be installed immediately that identifies the Employees as the sponsor/constructor of the nativity scene display. I would also suggest that the sign contain language noting that the views expressed by the display are solely those of the sponsor, and that the Village does not take any position on any expression occurring in Monument Park.

In the longer term, I would suggest that the Village implement a formal application process for members of the public wishing to use Monument Park for expressive purposes, and that any criteria for approval comply with the standards set forth in the Perry and Pinette decisions noted above. The Village may already have such a process, and I am simply unaware of it.



# VILLAGE OF DEXTER-PARKS COMMISSION

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Date Received: \_\_\_\_\_

Receipt #: \_\_\_\_\_

## APPLICATION AND RELEASE OF LIABILITY WAIVER FOR PARK/FACILITY USE and/or ROAD CLOSURE

EVENT: Placement of Nativity Scene EVENT DATES/TIMES: \_\_\_\_\_

EVENT LOCATION: Monument Park

Applicant/Sponsoring Party Dexter Firefighter Association Phone/Email \_\_\_\_\_

Primary Contact \_\_\_\_\_ Phone/Email \_\_\_\_\_

Secondary Contact \_\_\_\_\_ Phone/Email \_\_\_\_\_

Address (City, State, Zip) \_\_\_\_\_

Event Description: \_\_\_\_\_

### TYPE OF EVENT (Check all that apply)

- Park Use     Facility Use: List the Facility \_\_\_\_\_
- Road Closure: List Event \_\_\_\_\_ (Village Council Approval Required) DATE APPROVED \_\_\_\_\_
- Fire/Open Burning (DAFD Approval Required) DATE APPROVED \_\_\_\_\_

### FEES

Residents – \$25/4 hours / Non Village Residents -\$150/4 hours, \$50 each additional hour

Chamber, Non-profits, Community Events exempt from fee

**\*\$200 Damage Deposit Required**

### THE FOLLOWING ACTIVITIES REQUIRE A PERMIT (Check all that apply)

- Road Closure – *additional requirements apply.*
- Hold a parade – *additional requirements apply.*
- Conduct exhibitions, erect any building or structure, sell or giveaway any food, drink, or other upon or across park lands.
- Display, or offer for sale, any article in any park or recreation area.
- Hold assembly involving 30 participants or more (exempts classroom activities).
- Distribute, deliver or place any bill, billboard, placard, banner, circular, or other advertisement – *additional requirements apply.*
- Furnish and/or consume any beer, wine, or other alcoholic beverage within the boundaries of any park or recreation area – *additional requirements apply.*
- Fire Pit or other open burning activities. Type of Burning: NA

### INSTRUCTIONS AND REQUIREMENTS FOR APPLICATION

1. Application must be filed, and complete, at least 3 weeks prior to scheduled event (includes administrative approval).
2. Village Services - Provide information on the requested village services, i.e. barricades, detour signs, etc.
3. Road Closure Applications - A complete diagram/map/routes for events and road closures must include distances, schedule, etc. Sheriff's Dept. and Fire Dept. approvals are required for road closures. Contracts and authorizations will be required prior to permit approval. This can take up to 3 weeks, please plan accordingly. Upon approval by both departments obtain signatures below. Road Closures require that the

applicant notify all residents/businesses affected by the closure. Notification must be completed a minimum of 2 weeks prior to the event. Please indicate on the permit the date in which notification will be completed.

DATE COMPLETED: NA

- a. Contact the Washtenaw County Sheriff Department substation-Dexter (734) 424-0587- to arrange contracted officers for events requiring road closures. Provide copy of agreement/contract with WCSD.
- b. Contact the Dexter Area Fire Department (734) 426-4500 to arrange contracted services or to provide information for event requiring road closures. Provide copy of agreement/contract with the DAFD.

<u>NA</u>	_____	<u>NA</u>	_____
DAFD Signature	Date	WCSD Signature	Date

- c. Provide the Village with a road closure barricade and sign plan indicating where road closures are required. The Village of Dexter has four (4) road closure barricades available for use therefore additional contracts may be required. Contact Poco-734-397-1677; or Spartan- 313-292-2488, if applicable.
- d. The Washtenaw County Road Commission (734) 761-1500 may require additional Road Closure permits for events within their jurisdiction. Contact the Village for more information on jurisdiction.

4. Insurance –

- a. Private and/or Nonprofit Group Sponsored Event or Personal Events (weddings, birthday parties, etc.) - The following insurance coverage's are required:
  - i. Home Owners Policy coverage certificate or renters policy with general liability coverage of \$100,000 must be provided to show host coverage for offsite events in an amount.
  - ii. General liability insurance in the amount of \$1,000,000 naming the Village of Dexter, including all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and their board members, employees and volunteers.
- b. Alcohol – Events
  - i. Selling alcohol requires a permit from the Michigan Liquor Control Commission. General liability insurance in the amount of \$1,000,000 naming the Village of Dexter, including all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and their board members, employees and volunteers, is required. Alcohol sales must be separate and fenced from the rest of the event.
  - ii. Serving alcohol at a private/host events requires a Home Owners Policy or renters policy with \$1,000,000 worth of coverage for Host Liquor. Single day coverage may be necessary for special events. Applicants should check with their insurance companies. Copies of coverage certificates are required prior to issuance of permit.

5. Hold Harmless/Indemnification Waiver (below) must be signed and dated by the sponsoring party and/or representative.

6. Signage – On site and off site signage is permitted with approval. *See Temporary Sign Permit.*

7. Loading and Unloading - NOT permitted within parks unless permission is specifically granted. If loading and unloading is required temporary road closures may be arranged.

8. Waste Management – Upon completion of the event, the sponsors are responsible for removal of all equipment brought to the site, and for returning the site to the same condition as prior to the event. Arrangements should be made with Waste Management for trash disposal: (800) 796-9696.

9. Publication Methods – Please circle all that apply: (Village event calendar, village newsletter, Dexter Leader, Chamber Newsletter, Flyers, Brochures, Banners, Others \_\_\_\_\_)

10. Waiver – The event sponsor may petition the Village in writing for a waiver of one or more of the rules, policies or fees in this document. Upon receipt of the written request, if it appears to Village Manager or their designee that one or more of the rules, policies or fees creates an unnecessary hardship, not created by action of the event sponsor, or that a genuine hardship exists because of the unusual circumstances with regard to the particular activity, such requirement or requirements may be waived at the discretion of the Village Manager or their designee and consent of the Village Council.

**TERMS OF USE**

As a representative for and on behalf of the Sponsoring Party, the applicant acknowledges the following:

1. Completed application, rental fees and damage deposits, must be paid in full before the permit is granted.
2. If the Sponsoring Party is authorized to use a park gazebo or other designated facility or space, expect to have exclusive use of that gazebo, facility or designated space for the period defined in this permit.
3. The park, in which the authorized activity will be located, will continue to be open for use by the public during the period of the authorized activity and the authorized activity or use of the park will not unreasonably interfere with or detract from the general public's enjoyment of the park during the authorized hours of the event.
4. The authorized activity or use will not unreasonably interfere with the promotion of public health, welfare, safety and recreation consistent with Dexter's mission.
5. The authorized activity or use will not include or cause violence, crime or disorderly conduct on the part of any individual participating in the authorized event, activity, or use.
6. Village of Dexter parks and park facilities are valuable community assets and, as such, are to be treated with respect and care including, but not limited to, all structures, lighting, benches, and related physical assets. No modifications (use of nails, tape, etc.) are to be made to any park, park asset, including gazebos, light poles, etc. without the express written consent of the Village of Dexter. All natural areas, trees, boulders, and other landscaping, and memorials are to be protected from damage and not subject to wear and tear from either human or animal activity.
7. A \$200 damage deposit will be required for ALL events. The deposit will be returned upon inspection of the facilities the following workday. The deposit may be picked up or destroyed upon inspection of the facilities the following workday. Damage will be documented with photos and provided to applicant if any portion of the damage deposit is retained. Damage consists of anything that requires Village staff time, resources or additional contracts to repair and/or restore.
8. The Sponsoring Party agrees that all site clean-up is the responsibility of the Sponsoring Party and not the Village of Dexter.
9. To the best of the Sponsoring Party's ability, the authorized activity will not require or cause unanticipated or unauthorized expense by the Village of Dexter, its departments, units or services, or its community police operations. The Village of Dexter and/or its community police operation reserve the right to invoice the Sponsoring Party for additional costs incurred as a result of the authorized use specified in this application. It will be the responsibility of the Sponsoring Party to pay such costs. Such costs may be related but not limited to police services, damage to facilities, landscaping, sidewalks, grass, or other park assets, or post-activity area or facility clean-up.
10. The Sponsoring Party must provide a copy of the permit, if requested, at the event.

**HOLD HARMLESS AGREEMENT**

To the fullest extent permitted by law, \_\_\_\_\_, the Sponsoring Party, agrees to defend, pay in behalf of, indemnify, and hold harmless the Village of Dexter, its elected and appointed officials, employees and volunteers and others working in behalf of the Village of Dexter against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the Village of Dexter, its elected and appointed officials, employees, volunteer or others working in behalf of the Village of Dexter, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this contract.

Date \_\_\_\_\_ Signed \_\_\_\_\_

**FOR OFFICE USE ONLY**

Approved/Denied on \_\_\_\_\_ By: \_\_\_\_\_  
Title: \_\_\_\_\_

Approval Granted with the following conditions: \_\_\_\_\_

<input type="checkbox"/>	Village Resident (\$25)
<input type="checkbox"/>	Non-Village Resident (\$150)
<input type="checkbox"/>	Chamber/Non Profit (No Fee)
<input type="checkbox"/>	\$50 Additional Fee for Special Event Road Closure
<input type="checkbox"/>	Damage Deposit (ck# _____)
<b>POSTED:</b> _____	
<b>FEE:</b> _____ <b>REC#:</b> _____	

Thank you for supporting the Village of Dexter and Dexter's Parks.

Please let us know how we can help by contacting the Village Offices at 734-426-8303 or by visiting our website at [www.villageofdexter.org](http://www.villageofdexter.org)

We encourage you to contact the Dexter Area Chamber of Commerce at 734-426-0887 for information on local businesses that may be able to assist in making your event a success.

Village President Report by Shawn Keough  
January 28, 2013

AGENDA 1-28-13  
ITEM I-6

Hello Residents and Fellow Council Members,

Here is a summary of my recent activities and some of my planned activities for the future:

Recent Activities

January 15, 2013 – Banner Discussion with Village Manager and Assistant Village Manager – I asked Donna Dettling and Courtney Nicholls to make sure they were making every effort to share the banner space when multiple users were requesting to place a banner over Main Street at the same time.

January 17, 2013 – Village Downtown Development Authority meeting – The DDA meeting centered on 3 main items. The first included a review of the financial forecast of tax increment revenue and expenditures. The DDA discussed re-establishing/reconvening the committee for the redevelopment of 3045 Broad Street. The DDA Board also reviewed and commented on items for the 2013-2018 Village Capital Improvement Plan.

January 17<sup>th</sup> and January 22<sup>nd</sup> – Assistant Village Manager Courtney Nicholls and I reviewed text on many of the new pages for the new website. This effort to proof read and update the text will occur at least one more time before the site is ready to go live.

January 18, 2013 – Meeting with Dexter FASTER Technologies (DexTech) – Village Manager Donna Dettling and I met with Mike Frazier and 3 other representatives to discuss their future expansion ideas. DexTech is interested in expanding their plant and needs additional land in order to have room for movement around their site and parking. They are interested in purchasing land from the Sloan Family to the south of their facility. They wanted to share their ideas with the Village and find out what future approvals would be required given that the property to the south is in Scio Township. They asked if annexation could be one potential way for their site plan review to be conducted by one entity rather than two simultaneously. Donna and I suggested that we have a follow-up meeting with Scio Township to get everyone in one room so that the discussion could be all encompassing. It is envisioned that additional Village personnel (i.e. community development director, potentially our Village Planner, Planning Commission Chair, Planning Ex-officio, etc...) would be included in the meeting.

January 18, 2013 – Meeting with Gretchen Driskell – our new State Representative stopped by Village Offices to introduce herself and discuss current events in Dexter.

January 21, 2013 – Village Utility Committee meeting – I attended this meeting along with Trustee Semifero, Trustee Tell and several members of our Village staff and our consultants. Please see the summary prepared by our Village Manager under her report in this packet.

Future Activities

January 26, 2013 – Village Council Workshop – a workshop to discuss short and long term facility needs with a focus on next steps for improving our fire station.

January 28, 2013 – Village Council Meeting

February 4, 2013 – Regional Fire Department Committee – the committee is hoping to get a meeting scheduled for this date with Dexter and Scio Fire Department representatives to discuss potential names for the potential new regional department.

February 11, 2013 – Village Council Meeting

February 12, 2013 – Town Hall Meeting

February 13, 2013 – Regional Fire Department Committee

Goals and Objectives for January/February 2013 – completed goals have been shown in *Italics*.

1. *Finalize goal setting, village manager review and budget review meetings (please see final list of proposed dates below).*

2. *Finalize with Council/Staff dates for Special Workshops on “Developing a Street Improvement Plan” and “Fire Station Improvements” (please see final list of proposed dates).*
3. *Discuss with Council/Staff dates for Town Hall Meetings – please see first scheduled date below.*
4. *Identify a Street or Sidewalk Improvement project for the 2012-2013 budget year.*
5. *Develop fact sheet on Cityhood and discuss information sharing plan with Council.*
6. *Review impacts of elimination of personal property tax.*

I would like to thank everyone for their feedback on the proposed goal setting, project and budget review workshop dates. Here is the updated list of dates for the various workshops we will be having over the next 6 months. We will try to finalize the meeting locations as we get closer to each workshop.

Proposed Goal Setting, Project and 2013-2014 Budget Review Workshops

- January 26<sup>th</sup> (Saturday morning – 8:30 am) – A workshop focused on “Fire Station Improvements”.
- February 23<sup>rd</sup> (Saturday morning – 8:30 am) – A workshop focused on “Developing a Street Improvement Plan”.
- March 16<sup>th</sup> (Saturday morning – 8:30 am ) – Goal Setting Session #1
- April 3<sup>rd</sup> (Wednesday evening – 6:30 or 7 pm) – Goal Setting Session #2
- May 1<sup>st</sup> (Wednesday evening – 6:30 or 7 pm) – Budget Review Session #1 (General Fund)
- May 8<sup>th</sup> (Wednesday evening - 6:30 or 7 pm) – Budget Review Session #2 (Streets, Water & Sewer)
- May 22<sup>nd</sup> (Wednesday evening - 6:30 or 7 pm) – Budget Review Session #3, (if necessary)

Proposed Village Manager Review Workshop

- April 17<sup>th</sup> (Wednesday evening - 6 pm)

Proposed 2013 Town Hall Meeting Dates

- February 12<sup>th</sup> (Tuesday)
- April 23<sup>rd</sup>, 24<sup>th</sup>, or 30<sup>th</sup> (Still TBD)
- Fall 2013 (Still TBD)

Thanks again for your input.

I look forward to seeing you around our town!

Shawn Keough, Village President  
[skeough@villageofdexter.org](mailto:skeough@villageofdexter.org)  
 (313) 363-1434 (cell)



User: erin

DB: Dexter

EXP CHECK RUN DATES 01/21/2013 - 01/23/2013

JOURNALIZED OPEN AND PAID

BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. A.Z.SHMINA	198,246.92		
2. ABSOLUTE COMPUTER SERVICES	150.00		
3. ARBOR SPRINGS WATER CO.INC	5.75		
4. AT&T	595.76		
5. BOULLION SALES	527.85		
6. CARLISLE-WORTMAN ASSOCIATES	2,927.50		
7. CARUS CORPORATION	1,000.40		
8. COMCAST - DPW	145.95		
9. COMCAST	265.75		
10. DETROIT AIR COMPRESSOR COMPANY	36.00		
11. DEXTER MILL	80.64		
12. DEXTER VILLAGE	340.87		
13. DORNBOS SIGN & SAFTEY INC.	109.57		
14. DTE ENERGY	3,410.77		
15. DTE ENERGY-STREET LIGHTING	6,232.14		
16. HERITAGE NEWSPAPERS	76.50		
17. HOLBEN PROFESSIONAL ENVIRONMENTAL	150.00		
18. JETT PUMP & VALVE, LLC	21.23		
19. KENNEDY INDUSTRIES, INC.	432.00		
20. LESSORS WELDING SUPPLY	69.45		
21. LINCOLN NATIONAL LIFE INS CO	475.31		
22. MICHIGAN GOVERNMENT FINANCE OF	104.00		
23. ORCHARD, HILTZ & MCCLIMENT INC	53,289.10		
24. PARAGON LABORATORIES INC	40.00		
25. PNC	687.42		
26. PRINT-TECH, INC.	114.46		
27. RAYMER	7,250.00		
28. RICOH AMERICAS CORPORATION	765.00		
29. ROARK SUPPLY, INC.	125.71		
30. SCIO TOWNSHIP TREASURER	1,013.97		
31. SCOTT E. MUNZEL, PC	5,164.50		
32. SIGNS IN 1 DAY	203.00		
33. SMALL BUSINESS ASSOC OF MICH	16,407.65		
34. STAPLES BUSINESS ADVANTAGE	487.89		
35. STATE OF MICH DEPT OF TECHNOLO	180.00		
36. SUN VALLEY EQUIPMENT	309.48		
37. VERIZON WIRELESS	390.47		
38. VIEBAHN, TODD	85.00		
39. WASHTENAW COUNTY ROAD	1,091.75		
40. WASHTENAW COUNTY TREASURER	1,301.33		
***TOTAL ALL CLAIMS***	304,311.09		

User: erin  
DB: Dexter

EXP CHECK RUN DATES 01/21/2013 - 01/23/2013  
JOURNALIZED OPEN AND PAID  
BANK CODE: POOL

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101-000 VILLAGE COUNCIL							
101-101.000-959.000	ARTS, CULTURE & HERITAGE	SIGNS IN 1 DAY	ART WORK	23491	01/23/13	203.00	39240
			Total For Dept 101.000 VILLAGE COUNCIL			203.00	
Dept 172.000 VILLAGE MANAGER							
101-172.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	FEBRUARY 2013	01/21/13	01/23/13	1,620.29	39241
101-172.000-722.000	LIFE & DISABILITY INSURA	LINCOLN NATIONAL LIFE	FEBRUARY 2013	01/21/13	01/23/13	119.04	39229
			Total For Dept 172.000 VILLAGE MANAGER			1,739.33	
Dept 210.000 ATTORNEY							
101-210.000-810.000	ATTORNEY FEES	SCOTT E. MUNZEL, PC	DDA TUPPER PROPERTIES	961	01/23/13	5,164.50	39239
			Total For Dept 210.000 ATTORNEY			5,164.50	
Dept 215.000 VILLAGE CLERK							
101-215.000-901.000	PRINTING & PUBLISHING	HERITAGE NEWSPAPERS	LEGALS	01/21/13	01/23/13	76.50	39224
			Total For Dept 215.000 VILLAGE CLERK			76.50	
Dept 253.000 TREASURER							
101-253.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	FEBRUARY 2013	01/21/13	01/23/13	1,166.05	39241
101-253.000-722.000	LIFE & DISABILITY INSURA	LINCOLN NATIONAL LIFE	FEBRUARY 2013	01/21/13	01/23/13	35.00	39229
101-253.000-727.000	OFFICE SUPPLIES	PRINT-TECH, INC.	ENVELOPES	213761	01/23/13	114.46	39234
101-253.000-960.000	EDUCATION & TRAINING	MICHIGAN GOVERNMENT F	SEMINAR	01/21/13	01/23/13	104.00	39230
			Total For Dept 253.000 TREASURER			1,419.51	
Dept 265.000 BUILDINGS & GROUNDS							
101-265.000-727.000	CONTRACTED SERVICES	ARBOR SPRINGS WATER C	OFFICE	1388093	01/23/13	5.75	39211
101-265.000-803.000	CONTRACTED SERVICES	PNC	WEBSITE	533751	01/23/13	125.00	39233
101-265.000-803.000	UTILITIES	PNC	DNS TECHNOLOGY	100588	01/23/13	20.90	39233
101-265.000-920.000	UTILITIES	COMCAST	OFFICE	01/21/13	01/23/13	265.75	39216
101-265.000-920.000	UTILITIES	DTE ENERGY	DEC 2013	01/23/13	01/23/13	479.77	39222
101-265.000-920.000	UTILITIES	PNC	DTE	01/21/13	01/23/13	241.52	39233
101-265.000-936.000	EQUIPMENT SERVICE CONTRA	RICOH AMERICAS CORPOR	RENTAL	88321539	01/23/13	765.00	39236
101-265.000-937.000	EQUIPMENT MAINTENANCE &	ABSOLUTE COMPUTER SER	SERVER SERVICE	64223	01/23/13	150.00	39210
			Total For Dept 265.000 BUILDINGS & GROUNDS			2,053.69	
Dept 301.000 LAW ENFORCEMENT							
101-301.000-807.000	UTILITIES	WASHENAW COUNTY TREA	OT LAW ENFORCEMENT	22196	01/23/13	1,301.33	39248
101-301.000-920.000	UTILITIES	DEXTER VILLAGE	DPW	01/21/13	01/23/13	117.35	39220
			Total For Dept 301.000 LAW ENFORCEMENT			1,418.68	
Dept 336.000 FIRE DEPARTMENT							
101-336.000-920.000	UTILITIES	DEXTER VILLAGE	DPW	01/21/13	01/23/13	146.69	39220
			Total For Dept 336.000 FIRE DEPARTMENT			146.69	
Dept 400.000 PLANNING DEPARTMENT							
101-400.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	FEBRUARY 2013	01/21/13	01/23/13	1,166.05	39241
101-400.000-722.000	LIFE & DISABILITY INSURA	LINCOLN NATIONAL LIFE	FEBRUARY 2013	01/21/13	01/23/13	33.50	39229
101-400.000-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSO	PLANNING	2131-101	01/23/13	2,310.00	39214
101-400.000-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSO	PLANNING	2131-102	01/23/13	617.50	39214
			Total For Dept 400.000 PLANNING DEPARTMENT			4,127.05	
Dept 441.000 DEPARTMENT OF PUBLIC WORKS							

User: erin  
Dexter

EXP CHECK RUN DATES 01/21/2013 - 01/23/2013  
JOURNALIZED OPEN AND PAID  
BANK CODE: POOL

8888

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check.
Fund 101 GENERAL FUND							
Dept 441.000 DEPARTMENT OF PUBLIC WORKS							
101-441.000-721.000 HEALTH & DENTAL INSURANC		SMALL BUSINESS ASSOC	FEBRUARY 2013	01/21/13	01/23/13	1,590.49	39241
101-441.000-721.000 HEALTH & DENTAL INSURANC		VIEBAHN, TODD	MISC	01/21/13	01/23/13	85.00	39246
101-441.000-722.000 LIFE & DISABILITY INSURA		LINCOLN NATIONAL LIFE	FEBRUARY 2013	01/21/13	01/23/13	35.87	39229
101-441.000-740.000 OPERATING SUPPLIES		LESSORS WELDING SUPPL	SUPPLIES	537801	01/23/13	69.45	39228
101-441.000-920.000 UTILITIES		COMCAST - DPW	DPW	01/21/13	01/23/13	145.95	39217
101-441.000-920.000 UTILITIES		DEXTER VILLAGE	DPW	01/21/13	01/23/13	76.83	39220
101-441.000-920.000 UTILITIES - TELEPHONES		DTE ENERGY	DEC 2013	01/23/13	01/23/13	938.00	39222
101-441.000-958.000 MEMBERSHIPS & DUES		VERIZON WIRELESS	CELLULAR	2856452037	01/23/13	165.24	39245
		STATE OF MICH DEPT OF	ANNUAL	MIDEAL 1407	01/23/13	180.00	39243
		Total For Dept 441.000 DEPARTMENT OF PUBLIC WORK				3,286.83	
Dept 447.000 ENGINEERING							
101-447.000-830.000 ENGINEERING CONSULTING		ORCHARD, HILTZ & MCCL	INVOICES THRU DEC 2, 2012	01/23/13	01/23/13	840.75	39231
		Total For Dept 447.000 ENGINEERING				840.75	
Dept 448.000 MUNICIPAL STREET LIGHTS							
101-448.000-920.003 UTILITIES - STREET LIGHT		DTE ENERGY-STREET LIG	STREETLIGHTS	01/21/13	01/23/13	6,232.14	39223
		Total For Dept 448.000 MUNICIPAL STREET LIGHTS				6,232.14	
Dept 751.000 PARKS & RECREATION							
101-751.000-721.000 HEALTH & DENTAL INSURANC		SMALL BUSINESS ASSOC	FEBRUARY 2013	01/21/13	01/23/13	256.53	39241
101-751.000-722.000 LIFE & DISABILITY INSURA		LINCOLN NATIONAL LIFE	FEBRUARY 2013	01/21/13	01/23/13	5.79	39229
		Total For Dept 751.000 PARKS & RECREATION				262.32	
Dept 851.000 INSURANCE & BONDS							
101-851.000-721.001 RETIREE HEALTH INSURANCE		SMALL BUSINESS ASSOC	FEBRUARY 2013	01/21/13	01/23/13	556.82	39241
		Total For Dept 851.000 INSURANCE & BONDS				556.82	
Fund 202 MAJOR STREETS FUND							
Dept 451.000 CONTRACTED ROAD CONSTRUCTION							
202-451.000-974.009 CENTRAL STREET PROJECT		ORCHARD, HILTZ & MCCL	INVOICES THRU DEC 2, 2012	01/23/13	01/23/13	1,905.50	39231
		Total For Fund 101 GENERAL FUND				27,527.81	
Dept 463.000 ROUTINE MAINTENANCE							
202-463.000-721.000 HEALTH & DENTAL INSURANC		SMALL BUSINESS ASSOC	FEBRUARY 2013	01/21/13	01/23/13	1,333.96	39241
202-463.000-722.000 LIFE & DISABILITY INSURA		LINCOLN NATIONAL LIFE	FEBRUARY 2013	01/21/13	01/23/13	30.09	39229
202-463.000-802.000 PROFESSIONAL SERVICES		ORCHARD, HILTZ & MCCL	INVOICES THRU DEC 2, 2012	01/23/13	01/23/13	898.50	39231
		Total For Dept 463.000 ROUTINE MAINTENANCE				2,262.55	
Dept 474.000 TRAFFIC SERVICES							
202-474.000-721.000 HEALTH & DENTAL INSURANC		SMALL BUSINESS ASSOC	FEBRUARY 2013	01/21/13	01/23/13	410.45	39241
202-474.000-722.000 LIFE & DISABILITY INSURA		LINCOLN NATIONAL LIFE	FEBRUARY 2013	01/21/13	01/23/13	9.26	39229
202-474.000-740.000 OPERATING SUPPLIES		DORNBOS SIGN & SAFTY	DPW	10018	01/23/13	109.57	39221
202-474.000-740.000 OPERATING SUPPLIES		WASHTENAW COUNTY ROAD	ROUTINE MAINTENANCE	509212	01/23/13	546.75	39247
		Total For Dept 474.000 TRAFFIC SERVICES				1,076.03	
Dept 478.000 WINTER MAINTENANCE							
202-478.000-721.000 HEALTH & DENTAL INSURANC		SMALL BUSINESS ASSOC	FEBRUARY 2013	01/21/13	01/23/13	820.90	39241
202-478.000-722.000 LIFE & DISABILITY INSURA		LINCOLN NATIONAL LIFE	FEBRUARY 2013	01/21/13	01/23/13	23.15	39229

User: erin  
DB: Dexter

EXP CHECK RUN DATES 01/21/2013 - 01/23/2013  
JOURNALIZED OPEN AND PAID  
BANK CODE: POOL

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 202 MAJOR STREETS FUND							
Dept 478.000 WINTER MAINTENANCE							
			Total For Dept 478.000 WINTER MAINTENANCE			844.05	
Fund 203 LOCAL STREETS FUND							
Dept 445.000 STORMWATER							
203-445.000-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL	INVOICES THRU DEC 2, 2012	01/23/13	01/23/13	1,025.25	39231
			Total For Dept 445.000 STORMWATER			1,025.25	
Dept 463.000 ROUTINE MAINTENANCE							
203-463.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	FEBRUARY 2013	01/21/13	01/23/13	410.46	39241
203-463.000-722.000	LIFE & DISABILITY INSURA	LINCOLN NATIONAL LIFE	FEBRUARY 2013	01/21/13	01/23/13	9.26	39229
203-463.000-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL	INVOICES THRU DEC 2, 2012	01/23/13	01/23/13	292.25	39231
			Total For Dept 463.000 ROUTINE MAINTENANCE			711.97	
Dept 474.000 TRAFFIC SERVICES							
203-474.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	FEBRUARY 2013	01/21/13	01/23/13	102.61	39241
203-474.000-722.000	LIFE & DISABILITY INSURA	LINCOLN NATIONAL LIFE	FEBRUARY 2013	01/21/13	01/23/13	2.31	39229
203-474.000-740.000	OPERATING SUPPLIES	WASHTENAW COUNTY ROAD	ROUTINE MAINTENANCE	509212	01/23/13	545.00	39247
			Total For Dept 474.000 TRAFFIC SERVICES			649.92	
Dept 478.000 WINTER MAINTENANCE							
203-478.000-721.000 HEALTH & DENTAL INSURANC							
			FEBRUARY 2013	01/21/13	01/23/13	205.22	39241
			Total For Dept 478.000 WINTER MAINTENANCE			205.22	
Fund 204 MUNICIPAL STREETS							
Dept 248.000 ADMINISTRATION							
204-248.000-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC	FEBRUARY 2013	01/21/13	01/23/13	603.60	39241
			Total For Dept 248.000 ADMINISTRATION			603.60	
Fund 402 EQUIPMENT REPLACEMENT FUND							
Dept 441.000 DEPARTMENT OF PUBLIC WORKS							
402-441.000-939.000	VEHICLE MAINTENANCE & RE	BOULLION SALES	SUPPLIES	227445	01/23/13	527.85	39213
402-441.000-939.000	VEHICLE MAINTENANCE & RE	DETROIT AIR COMPRESSO	DPW	01/21/13	01/23/13	36.00	39218
402-441.000-939.000	VEHICLE MAINTENANCE & RE	SUN VALLEY EQUIPMENT	SUPPLIES	25501	01/23/13	308.88	39244
402-441.000-939.000	VEHICLE MAINTENANCE & RE	SUN VALLEY EQUIPMENT	SUPPLIES	25504	01/23/13	0.60	39244
			Total For Dept 441.000 DEPARTMENT OF PUBLIC WORK			873.33	
Fund 403 SRF PROJECT FUND							
Dept 907.000 SLUDGE PROJECT							
403-907.000-830.000	ENGINEERING CONSULTING	ORCHARD, HILTZ & MCCL	INVOICES THRU DEC 2, 2012	01/23/13	01/23/13	47,018.35	39231
403-907.000-970.000	CAPITAL IMPROVEMENTS	A.Z.SHMINA	WWTP	01/21/13	01/23/13	198,246.92	39209
			Total For Dept 907.000 SLUDGE PROJECT			245,265.27	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
<b>Fund 403 SRF PROJECT FUND</b>							
Total For Fund 403 SRF PROJECT FUND 245,265.27							
<b>Fund 590 SEWER ENTERPRISE FUND</b>							
Dept 248.000 ADMINISTRATION							
590-248.000-843.000	PROPERTY TAXES	SCIO TOWNSHIP TREASUR	8258 HURON ST	01/21/13	01/23/13	1,013.97	39238
Total For Dept 248.000 ADMINISTRATION						1,013.97	
<b>Dept 548.000 SEWER UTILITIES DEPARTMENT</b>							
590-548.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	FEBRUARY 2013	01/21/13	01/23/13	2,930.38	39241
590-548.000-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC	FEBRUARY 2013	01/21/13	01/23/13	1,247.93	39241
590-548.000-722.000	LIFE & DISABILITY INSURA	LINCOLN NATIONAL LIFE	FEBRUARY 2013	01/21/13	01/23/13	103.23	39229
590-548.000-742.000	CHEMICAL SUPPLIES - PLAN	CARUS CORPORATION	WWTP	10000049	01/23/13	1,000.40	39215
590-548.000-745.000	UNIFORM ALLOWANCE	DEXTER MILL	CLOTHING ALLOWANCE	CLOTHING	01/23/13	80.64	39219
590-548.000-802.000	PROFESSIONAL SERVICES	JETT PUMP & VALVE, LL	WWTP	10246	01/23/13	21.23	39226
590-548.000-802.000	PROFESSIONAL SERVICES	KENNEDY INDUSTRIES, I	WWTP	543128	01/23/13	432.00	39227
590-548.000-802.000	PROFESSIONAL SERVICES	ROARK SUPPLY, INC.	SUPPLIES	211748	01/23/13	125.71	39237
590-548.000-802.000	PROFESSIONAL SERVICES	STAPLES BUSINESS ADVA	OFFICE	8024142947	01/23/13	399.99	39242
590-548.000-824.000	TESTING & ANALYSIS	PARAGON LABORATORIES	LAB	73686	01/23/13	40.00	39232
590-548.000-920.000	UTILITIES	DTE ENERGY	DEC 2013	01/23/13	01/23/13	375.00	39222
590-548.000-920.001	UTILITIES - TELEPHONES	AT&T	WWTP	01/21/13	01/23/13	393.20	39212
590-548.000-920.001	EDUCATION & TRAINING	VERIZON WIRELESS	CELLULAR	2856452037	01/23/13	159.14	39245
590-548.000-960.000	EDUCATION & TRAINING	HOLBEN PROFESSIONAL E	TRAINING	01/21/13	01/23/13	75.00	39225
590-548.000-960.000	EDUCATION & TRAINING	PNC	LAB WORK	01/21/13	01/23/13	150.00	39233
Total For Dept 548.000 SEWER UTILITIES DEPARTMENT						7,533.85	
<b>Fund 591 WATER ENTERPRISE FUND</b>							
Dept 556.000 WATER UTILITIES DEPARTMENT							
Total For Fund 590 SEWER ENTERPRISE FUND 8,547.82							
591-556.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	FEBRUARY 2013	01/21/13	01/23/13	1,472.61	39241
591-556.000-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC	FEBRUARY 2013	01/21/13	01/23/13	513.30	39241
591-556.000-722.000	LIFE & DISABILITY INSURA	LINCOLN NATIONAL LIFE	FEBRUARY 2013	01/21/13	01/23/13	68.81	39229
591-556.000-740.000	OPERATING SUPPLIES	STAPLES BUSINESS ADVA	WWTP	8024142947	01/23/13	87.90	39242
591-556.000-920.000	UTILITIES	DTE ENERGY	DEC 2013	01/23/13	01/23/13	1,618.00	39222
591-556.000-920.001	UTILITIES - TELEPHONES	AT&T	WWTP	01/21/13	01/23/13	202.56	39212
591-556.000-920.001	EDUCATION & TRAINING	VERIZON WIRELESS	CELLULAR	2856452037	01/23/13	66.09	39245
591-556.000-960.000	EDUCATION & TRAINING	HOLBEN PROFESSIONAL E	TRAINING	01/21/13	01/23/13	75.00	39225
591-556.000-960.000	EDUCATION & TRAINING	PNC	LAB WORK	01/21/13	01/23/13	150.00	39233
591-556.000-974.000	CIP CAPITAL IMPROVEMENTS	RAYMER	SERVICE	15017	01/23/13	7,250.00	39235
Total For Dept 556.000 WATER UTILITIES DEPARTMENT						11,504.27	
<b>Fund 701 TRUST &amp; AGENCY FUND</b>							
Dept 000.000 ASSETS, LIABILITIES & REVENUE							
Total For Fund 591 WATER ENTERPRISE FUND 11,504.27							
701-000.000-254.000-D	SPR - DEXTER WELLNESS	ORCHARD, HILTZ & MCCL	INVOICES THRU DEC 2, 2012	01/23/13	01/23/13	978.50	39231
701-000.000-254.000-D	SPR - DEXTER CROSSINGS P	ORCHARD, HILTZ & MCCL	INVOICES THRU DEC 2, 2012	01/23/13	01/23/13	257.50	39231
701-000.000-254.000-L	SPR - LAFONTAINE	ORCHARD, HILTZ & MCCL	INVOICES THRU DEC 2, 2012	01/23/13	01/23/13	72.50	39231
Total For Dept 000.000 ASSETS, LIABILITIES & REV						1,308.50	
<b>Fund 701 TRUST &amp; AGENCY FUND</b>							
Total For Fund 701 TRUST & AGENCY FUND 1,308.50							

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
-----------	----------------	--------	---------------	---------	----------	--------------

Fund Totals:						
	Fund 101	GENERAL FUND				27,527.81
	Fund 202	MAJOR STREETS FUND				6,088.13
	Fund 203	LOCAL STREETS FUND				2,592.36
	Fund 204	MUNICIPAL STREETS				603.60
	Fund 402	EQUIPMENT REPLACEMENT FUND				873.33
	Fund 403	SRF PROJECT FUND				245,265.27
	Fund 590	SEWER ENTERPRISE FUND				8,547.82
	Fund 591	WATER ENTERPRISE FUND				11,504.27
	Fund 701	TRUST & AGENCY FUND				1,308.50

Total For All Funds: 304,311.09





AGENDA 1-28-13

ITEM 5-2

VILLAGE OF DEXTER-PARKS COMMISSION  
8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Date Received: \_\_\_\_\_  
Receipt #: \_\_\_\_\_

**APPLICATION AND RELEASE OF LIABILITY WAIVER  
FOR PARK/FACILITY USE and/or ROAD CLOSURE**

EVENT: MEMORIAL DAY PARADE / CEREMONY EVENT DATES/TIMES: MAY 28, 2013 PARADE 10: A.M.; SET UP 9 A.M.

EVENT LOCATION: VILLAGE OF DEXTER

Applicant/Sponsoring Party ROTARY CLUB OF DEXTER Phone/Email \_\_\_\_\_

Primary Contact STEVE FEINMAN Phone/Email FREDERICK SPINARDO, COA 504-909-5305

Secondary Contact FRED SCHMID Phone/Email 734-475-7219 fredrx@bgsd.com

Address (City, State, Zip) PO Box 37, DEXTER, MI

Event Description: PARADE AT 10 A.M. OPTIONAL CEREMONY 9 A.M.

**TYPE OF EVENT (Check all that apply)**

- Park Use  Facility Use: List the Facility GAZEBO
- Road Closure: List Event MEMORIAL DAY PARADE (Village Council Approval Required) DATE APPROVED \_\_\_\_\_
- Fire/Open Burning (DAFD Approval Required) DATE APPROVED \_\_\_\_\_

**FEES**

Residents – \$25/4 hours / Non Village Residents -\$150/4 hours, \$50 each additional hour  
Chamber, Non-profits, Community Events exempt from fee  
\*\$200 Damage Deposit Required

**THE FOLLOWING ACTIVITIES REQUIRE A PERMIT (Check all that apply)**

- Road Closure – *additional requirements apply.*
- Hold a parade – *additional requirements apply.*
- Conduct exhibitions, erect any building or structure, sell or giveaway any food, drink, or other upon or across park lands.
- Display, or offer for sale, any article in any park or recreation area.
- Hold assembly involving 30 participants or more (exempts classroom activities).
- Distribute, deliver or place any bill, billboard, placard, banner, circular, or other advertisement – *additional requirements apply.*
- Furnish and/or consume any beer, wine, or other alcoholic beverage within the boundaries of any park or recreation area – *additional requirements apply.*
- Fire Pit or other open burning activities. Type of Burning: \_\_\_\_\_

**INSTRUCTIONS AND REQUIREMENTS FOR APPLICATION**

1. Application must be filed, and complete, at least 3 weeks prior to scheduled event (includes administrative approval).
2. Village Services - Provide information on the requested village services, i.e. barricades, detour signs, etc.
3. Road Closure Applications - A complete diagram/map/routes for events and road closures must include distances, schedule, etc. Sheriff's Dept. and Fire Dept. approvals are required for road closures. Contracts and authorizations will be required prior to permit approval. This can take up to 3 weeks, please plan accordingly. Upon approval by both departments obtain signatures below. Road Closures require that the

applicant notify all residents/businesses affected by the closure. Notification must be completed a minimum of 2 weeks prior to the event. Please indicate on the permit the date in which notification will be completed.  
DATE COMPLETED: \_\_\_\_\_

- a. Contact the Washtenaw County Sheriff Department substation-Dexter (734) 424-0587- to arrange contracted officers for events requiring road closures. Provide copy of agreement/contract with WCSD.
- b. Contact the Dexter Area Fire Department (734) 426-4500 to arrange contracted services or to provide information for event requiring road closures. Provide copy of agreement/contract with the DAFD.

 1-22-13  
DAFD Signature Date

 1-22-13  
WCSD Signature Date

- c. Provide the Village with a road closure barricade and sign plan indicating where road closures are required. The Village of Dexter has four (4) road closure barricades available for use therefore additional contracts may be required. Contact POCO-734-397-1677; or Spartan- 313-292-2488, if applicable.
  - d. The Washtenaw County Road Commission (734) 761-1500 may require additional Road Closure permits for events within their jurisdiction. Contact the Village for more information on jurisdiction.
4. Insurance –
- a. Private and/or Nonprofit Group Sponsored Event or Personal Events (weddings, birthday parties, etc.) - The following insurance coverage's are required:
    - i. Home Owners Policy coverage certificate or renters policy with general liability coverage of \$100,000 must be provided to show host coverage for offsite events in an amount.
    - ii. General liability insurance in the amount of \$1,000,000 naming the Village of Dexter, including all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and their board members, employees and volunteers.
  - b. Alcohol – Events
    - i. Selling alcohol requires a permit from the Michigan Liquor Control Commission. General liability insurance in the amount of \$1,000,000 naming the Village of Dexter, including all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and their board members, employees and volunteers, is required. Alcohol sales must be separate and fenced from the rest of the event.
    - ii. Serving alcohol at a private/host events requires a Home Owners Policy or renters policy with \$1,000,000 worth of coverage for Host Liquor. Single day coverage may be necessary for special events. Applicants should check with their insurance companies. Copies of coverage certificates are required prior to issuance of permit.
5. Hold Harmless/Indemnification Waiver (below) must be signed and dated by the sponsoring party and/or representative.
6. Signage – On site and off site signage is permitted with approval. *See Temporary Sign Permit.*
7. Loading and Unloading - NOT permitted within parks unless permission is specifically granted. If loading and unloading is required temporary road closures may be arranged.
8. Waste Management – Upon completion of the event, the sponsors are responsible for removal of all equipment brought to the site, and for returning the site to the same condition as prior to the event. Arrangements should be made with Waste Management for trash disposal: (800) 796-9696.
9. Publication Methods – Please circle all that apply: (Village event calendar, village newsletter, Dexter Leader, Chamber Newsletter, Flyers, Brochures, Banners, Others \_\_\_\_\_)
10. Waiver – The event sponsor may petition the Village in writing for a waiver of one or more of the rules, policies or fees in this document. Upon receipt of the written request, if it appears to Village Manager or their designee that one or more of the rules, policies or fees creates an unnecessary hardship, not created by action of the event sponsor, or that a genuine hardship exists because of the unusual circumstances with regard to the particular activity, such requirement or requirements may be waived at the discretion of the Village Manager or their designee and consent of the Village Council.

**TERMS OF USE**

As a representative for and on behalf of the Sponsoring Party, the applicant acknowledges the following:

1. Completed application, rental fees and damage deposits, must be paid in full before the permit is granted.
2. If the Sponsoring Party is authorized to use a park gazebo or other designated facility or space, expect to have exclusive use of that gazebo, facility or designated space for the period defined in this permit.
3. The park, in which the authorized activity will be located, will continue to be open for use by the public during the period of the authorized activity and the authorized activity or use of the park will not unreasonably interfere with or detract from the general public's enjoyment of the park during the authorized hours of the event.
4. The authorized activity or use will not unreasonably interfere with the promotion of public health, welfare, safety and recreation consistent with Dexter's mission.
5. The authorized activity or use will not include or cause violence, crime or disorderly conduct on the part of any individual participating in the authorized event, activity, or use.
6. Village of Dexter parks and park facilities are valuable community assets and, as such, are to be treated with respect and care including, but not limited to, all structures, lighting, benches, and related physical assets. No modifications (use of nails, tape, etc.) are to be made to any park, park asset, including gazebos, light poles, etc. without the express written consent of the Village of Dexter. All natural areas, trees, boulders, and other landscaping, and memorials are to be protected from damage and not subject to wear and tear from either human or animal activity.
7. A \$200 damage deposit will be required for ALL events. The deposit will be returned upon inspection of the facilities the following workday. The deposit may be picked up or destroyed upon inspection of the facilities the following workday. Damage will be documented with photos and provided to applicant if any portion of the damage deposit is retained. Damage consists of anything that requires Village staff time, resources or additional contracts to repair and/or restore.
8. The Sponsoring Party agrees that all site clean-up is the responsibility of the Sponsoring Party and not the Village of Dexter.
9. To the best of the Sponsoring Party's ability, the authorized activity will not require or cause unanticipated or unauthorized expense by the Village of Dexter, its departments, units or services, or its community police operations. The Village of Dexter and/or its community police operation reserve the right to invoice the Sponsoring Party for additional costs incurred as a result of the authorized use specified in this application. It will be the responsibility of the Sponsoring Party to pay such costs. Such costs may be related but not limited to police services, damage to facilities, landscaping, sidewalks, grass, or other park assets, or post-activity area or facility clean-up.
10. The Sponsoring Party must provide a copy of the permit, if requested, at the event.

**HOLD HARMLESS AGREEMENT**

To the fullest extent permitted by law, ROTARY CLUB OF DEXTER, the Sponsoring Party, agrees to defend, pay in behalf of, indemnify, and hold harmless the Village of Dexter, its elected and appointed officials, employees and volunteers and others working in behalf of the Village of Dexter against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the Village of Dexter, its elected and appointed officials, employees, volunteer or others working in behalf of the Village of Dexter, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this contract.

Date 8/10/2012 Signed Diederick Schward

**FOR OFFICE USE ONLY**

Approved/Denied on \_\_\_\_\_ By: \_\_\_\_\_ Title: \_\_\_\_\_

Approval Granted with the following conditions: \_\_\_\_\_

<input type="checkbox"/>	Village Resident (\$25)
<input type="checkbox"/>	Non-Village Resident (\$150)
<input type="checkbox"/>	Chamber/Non Profit (No Fee)
<input type="checkbox"/>	\$50 Additional Fee for Special Event Road Closure
<input type="checkbox"/>	Damage Deposit (ck# _____)
<b>POSTED:</b> _____	
<b>FEE:</b> _____ <b>REC#:</b> _____	

Thank you for supporting the Village of Dexter and Dexter's Parks.

Please let us know how we can help by contacting the Village Offices at 734-426-8303 or by visiting our website at [www.villageofdexter.org](http://www.villageofdexter.org)

We encourage you to contact the Dexter Area Chamber of Commerce at 734-426-0887 for information on local businesses that may be able to assist in making your event a success.



## Village of Dexter

## Cityhood Fact Sheet

On May 7, 2013, the following Ballot Question will be placed in front of Village of Dexter voters – Shall the proceedings continue that purpose to incorporate the Village of Dexter and lands in Webster and Scio Townships, Washtenaw County, as a Home Rule City?

A “yes” vote permits the incorporation proceedings to continue

A “no” vote terminates incorporation proceedings

If “yes” receives the majority of votes, does the Village become a City?

A yes vote means the Cityhood process continues. If the process continues, the next step is for Village residents to vote to select a nine member Charter Commission. This could occur as soon as November 2013. Residents interested in serving can gather petition signatures to put their name on the ballot. The Charter Commission will then write the Charter, which is the governing document for the City. The Charter must be voted on and passed by the residents of the Village within three years. If the Charter is adopted by the residents, the Village becomes a City.

What will change if the Village becomes a City?

- The two Townships will no longer collect taxes on behalf of the City. Property owners will receive two tax bills instead of three. All property and personal property taxes will be collected by the City and then distribution to the proper entity (e.g. Dexter Community Schools, Washtenaw County, etc.).
- Elections will be administered by the City. Polling places will be located within City limits.
- Assessing services will be provided by the City.
- City residents will no longer be able to vote for Township Offices/ballot questions.
- The Boundary will change slightly in a couple of places primarily to provide connectivity in the area of Westridge and the Cedars of Dexter using vacant land or to simplify the current description (attach map with final fact sheet).

What does not have to change?

- Our current Code of Ordinances does not have to change. They will obviously have to be updated to reflect the name change, but the ordinances themselves can remain unchanged.
- Road maintenance will remain the responsibility of the City.
- Water and sewer services will still be provided by the City.
- The City can remain a member of the Dexter Area Fire Department for fire/rescue services.
- The City can continue to contract with the Washtenaw County Sheriff for police services.
- Trash collection/recycling can continue to be provided by Waste Management.

What are the new services expected to cost? How will they be paid for?

- Assessing – (estimated by assessing contractor at approx. \$40,000 per year)
- Elections (start-up - \$6000 for equipment; ongoing per election – approx. \$2000)
- 12 Year payment to Webster Township (required by 425 Agreement) - \$27,225
- The City will have the option to collect the 1% administration fee on tax bills that the Township currently collects, which would bring in an additional \$102,153 in revenue. This money would be used to offset

the cost of assessing and tax collection. This increased revenue is expected to generate enough additional funding to cover the increased costs.

How much are Village residents/businesses currently paying in Scio and Webster Township taxes?

- Currently Village taxpayers pay \$229,113 (1.446 mills) in taxes to Scio Township and \$70,930 (3.0221 mills) in taxes to Webster Township.
- The Townships also collect a 1% administration fee on each tax bill that generates \$66,114 for Scio and \$9,050 for Webster.
- Owner of a \$200,000 home in Scio Township - \$145 per year
- Owner of a \$200,000 home in Webster Township - \$302 per year
- Business in Scio Township with a taxable value of \$2,000,000 - \$2,892 per year

How are Village taxes structured compared to City taxes?

- The current maximum allowable millage rates for Dexter, which is a general law village, are set by State Law:
  - o General Operating – 12.5 mills
  - o Streets – 5 mills
  - o Garbage Collection - 3 mills
  - o Cemetery – 1 mills
- The Village's current allowable rates due to the Headlee Amendment are as follows:
  - o General Operating – 9.8807 mills
  - o Streets – 3.952 mills
  - o Garbage Collection – not levied by the Village
  - o Cemetery – not levied by the Village
- The Village is currently levying the following rates:
  - o General Operating – 9.8337 mills
  - o Streets – 2.8874 mills
  - o General Obligation Bond for the Downtown Streetscape added by popular vote – 0.8351 mills
- A city's maximum allowable millage rate is 20 mills and is set by the City Charter.
  - o The City Charter Commissioners can decide to designate the 20 mills for specific purposes.
  - o The law also allows for an additional 3 mills to be levied for garbage collection.
  - o The voters in Dexter will have the final say in deciding what the maximum allowable millage rate is that the City can levy though the vote on the City Charter.
  - o Both the City Study Committee and Village Council anticipate that the millage rate structure for the City will be very similar to the current structure.

AGENDA 1-28-13

ITEM L-2

**VILLAGE OF DEXTER**

[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

**MEMO**

To: President Keough and Council  
From: Donna Dettling, Village Manager  
Date: January 28, 2013  
Re: Easement Request

Attached are several documents necessary to complete a request from DTE for an underground electric easement across the village's Well House property off of Ryan Drive on behalf of Matt and Whitney Parachek. Listed below are the documents provided for your review.

- Agreement Regarding Real Estate
- Summary of Expenses incurred to process easement request.
- Aerial maps showing the location of the easement.
- DTE Electric Company Underground Easement, including exhibits

The Parachek's and another family member are planning to build homes (2) on this 14 acre parcel, but they only have an access easement off of Ann Arbor Road. They have attempted and failed to secure an easement from their neighbors on Ann Arbor Road to provide electric service to the parcel. The Parachek's are working with DTE to bring electric service and Comcast to this parcel through village property and Huron Farm's Homeowner Association property. Both the Village easement and the Homeowners easement are being sought at this time.

Dan Schlaff, OHM and Scott Munzel, a Village Attorney have reviewed the easement and provided input to protect the village's interests. The summary of expenses incurred to process the easement request covers these costs.

The agreement will be recorded with the deed to the Parachek's property and will require them or a future property owner to cover the cost to move the utility if the village needed to use this property in the future.

Council is being asked to support the execution of the Agreement with the Parachek's and the Easement with DTE.

## **AGREEMENT REGARDING REAL ESTATE**

The Village of Dexter, a Michigan municipal corporation, whose address is 8140 Main Street, Dexter, Michigan 48130 (Dexter), and Matt and Whitney Parachek, husband and wife, whose address is 7056 Ulrich Street, Dexter, Michigan 48130 (Paracheks), enter into this Agreement Regarding Real Estate (Agreement), dated \_\_\_\_\_, 2013.

### **Recitals:**

- A. Paracheks desire to purchase land located just to the east of the Village of Dexter (the Property). The Property is not yet served by utilities. The legal description of the Property is attached as Exhibit A.
- B. At this time, the Paracheks intend to divide the Property into two parcels, but may in the future divide the Property into additional parcels as permitted by local zoning and State of Michigan law.
- C. Dexter owns a parcel of land over which the Paracheks desire to obtain an easement so that DTE Energy and Comcast Cablevision can install utilities to serve the Property. The legal description of Dexter's parcel of land (Dexter Parcel) is attached as Exhibit B.
- D. Dexter is willing to grant an easement over the Dexter Parcel to DTE Energy and Comcast Cablevision for the benefit of Paracheks upon the terms and conditions stated below.

### **Agreement:**

Based on the Recitals stated above, and the consideration stated below, Dexter and Paracheks agree as follows:

- 1. Paracheks shall pay to Dexter its actual out-of-pocket expenses incurred by Dexter in reviewing and processing Paracheks request, including but not limited to engineering and legal expenses (Review Expenses).
- 2. Dexter shall execute an easement in the form attached as Exhibit C, granting to DTE Energy and Comcast Cablevision the right to install underground utility line

facilities (the DTE Easement) over the Dexter Parcel. At such time, but no earlier, as the Paracheks A) close on the purchase of the Property and B) pay the Review Expenses; and C) have this Agreement recorded, they may record the DTE Easement.

3. The Paracheks and their successors and assigns may use the DTE Easement for utilities for the benefit of single family dwellings (and related accessory structures) located on the Property.

4. Notwithstanding the rights granted to DTE Energy and Comcast Cablevision pursuant to the DTE Easement, A) without the prior written approval of Dexter, Paracheks and their successors and assigns shall not allow DTE or any other utility provider to construct any additional above-ground facilities on the Dexter Parcel; and B) the rights granted by Dexter pursuant to the DTE Easement are limited solely to DTE Energy and Comcast Cablevision and their facilities.

5. If for any reason, and in its sole discretion, Dexter must re-locate any of the DTE (or any other utility) facilities located on the Dexter Parcel, or if the grantees under the DTE Easement require Dexter to re-locate or remove any improvements on the Dexter Parcel, Paracheks, their successors and assigns, shall reimburse to Dexter the actual costs it incurs to complete such re-location or removal (Re-location Expenses).

6. The Paracheks, their successors and assigns, shall hold indemnify, defend, and hold Dexter harmless from and against any and all claims, damages, liabilities, costs and expenses, of every nature and kind whatsoever, including reasonable attorney fees and court costs arising from or on account of any act, event, occurrence, omission or other event on, relating to or otherwise arising on account of or use of the DTE Easement or this Agreement (Hold Harmless Expenses).

7. The obligation to reimburse to Dexter the Re-location Expenses or the Hold Harmless Expenses is joint and several for the Paracheks, and their successors and assigns, and Paracheks, or their successors and assigns, shall reimburse to Dexter such amounts within 30 days after Dexter sends to them written notice of such amounts. If Paracheks, or their successors or assigns, fail to reimburse Dexter for such expenses within 30 days after Dexter sends to them written notice, the Paracheks, or their successors or assigns, shall be in default of their obligations under this Agreement (Default). The amount due to Dexter, plus all costs of collection of such amounts (including reasonable attorneys' fees and costs), shall become a lien upon the Property, or any portion of it, and Dexter may pursue any legal remedies to collect such amounts, including but not limited to the ability to foreclose upon the lien as provided by Michigan statute, including foreclosure by advertisement. After a Default, Dexter shall provide 30 days' written notice to Paracheks, or their successors and assigns, prior to instituting foreclosure activities.

THIS AGREEMENT CONTAINS A POWER OF SALE AND UPON THE FAILURE TO REIMBURSE DEXTER AS REQUIRED BY THIS PARAGRAPH 6 MAY BE FORECLOSED BY ADVERTISEMENT. IN FORECLOSURE BY ADVERTISEMENT AND THE SALE OF THE PREMISES IN CONNECTION

THEREWITH, NO HEARING IS REQUIRED AND THE ONLY NOTICE REQUIRED IS THE PUBLICATION OF NOTICE IN A LOCAL NEWSPAPER AND THE POSTING OF A COPY OF THE NOTICE ON THE PREMISES. PARACHEKS WAIVE ALL RIGHTS UNDER THE CONSTITUTION AND LAWS OF THE UNITED STATES AND THE STATE OF MICHIGAN TO A HEARING PRIOR TO SALE IN CONNECTION WITH FORECLOSURE OF THIS MORTGAGE BY ADVERTISEMENT AND ALL NOTICE REQUIREMENTS EXCEPT AS SET FORTH IN THE MICHIGAN STATUTE PROVIDING FOR FORECLOSURE BY ADVERTISEMENT.

8. Paracheks shall record this Agreement immediately upon closing on the purchase of the Property, and shall not allow any other document, including but not limited to any deed, mortgage, or other financing document, to be recorded prior to the recording of this Agreement.

9. This Agreement shall be binding upon the heirs, legal representatives, successors and assigns of the parties. This Agreement shall be construed in accordance with the laws of the State of Michigan. Time shall be of the essence in this Agreement. In any dispute over the terms of this Agreement, the prevailing party is entitled to reimbursement of its costs, including reasonable attorneys' fees, from the non-prevailing party. This Agreement may be executed in counterparts and such counterparts taken together shall be construed as an original document.

Village of Dexter

\_\_\_\_\_  
By:

Its:

Date:

The foregoing instrument was acknowledged before me by \_\_\_\_\_,  
\_\_\_\_\_ of the Village of Dexter, a Michigan municipal corporation, on  
behalf of the Village of Dexter, this \_\_\_\_ day of January, 2013.

STATE OF MICHIGAN  
COUNTY OF WASHTENAW

\_\_\_\_\_  
Notary Public, State of Michigan

County of Washtenaw

My Commission Expires: \_\_\_\_\_

Acting in the County of \_\_\_\_\_

*Additional signatures on following page*

Village of Dexter (continued)

By: \_\_\_\_\_

Its:

Date:

The foregoing instrument was acknowledged before me by \_\_\_\_\_, \_\_\_\_\_ of the Village of Dexter, a Michigan municipal corporation, on behalf of the Village of Dexter, this \_\_\_\_ day of January, 2013.

STATE OF MICHIGAN  
COUNTY OF WASHTENAW

\_\_\_\_\_  
Notary Public, State of Michigan  
County of Washtenaw  
My Commission Expires: \_\_\_\_\_  
Acting in the County of \_\_\_\_\_

\_\_\_\_\_  
Matt Parachek

\_\_\_\_\_  
Whitney Parachek

The foregoing instrument was acknowledged before me by Matt Parachek and Whitney Parachek, this \_\_\_\_ day of January, 2013.

STATE OF MICHIGAN  
COUNTY OF WASHTENAW

\_\_\_\_\_  
Notary Public, State of Michigan  
County of Washtenaw  
My Commission Expires: \_\_\_\_\_  
Acting in the County of \_\_\_\_\_

Exhibits: A-legal description of the Property (Tax ID No. \_\_\_\_\_)  
B- legal description of the Dexter Parcel (Tax ID No. \_\_\_\_\_)  
C- DTE Easement

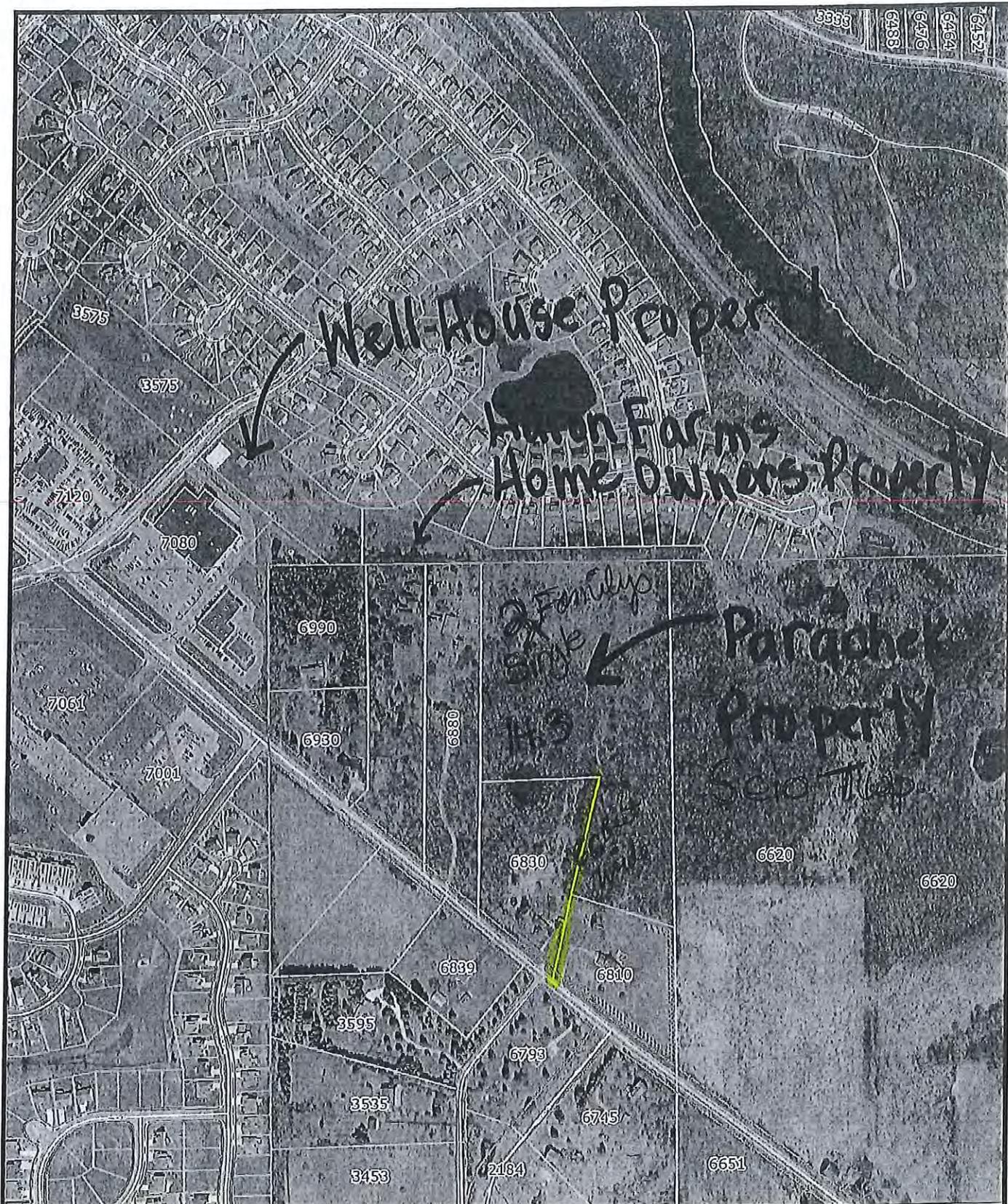
Drafted by:  
Scott E. Munzel (P39818)  
603 W. Huron Street  
Ann Arbor, MI 48103

After recording, return to:  
Donna Dettling, Manager, Village of Dexter  
8140 Main Street  
Dexter, MI 48130

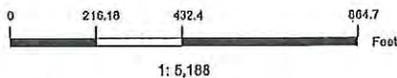
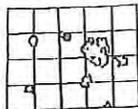
Donna Dettling  
January 21, 2013

Expenses incurred by Village to process Easement Request

Staff Time includes Dan Schlaff and Donna Dettling	\$400
OHM Time includes Patrick Droze	\$420
Attorney Review includes Scott Munzel	\$1,000
Total due to Village to process Easement Request:	\$1,820



**DTE Easement**



1/0/2013



Geographic Information System

NOTE: Parcels may not be to scale.

The information contained in this cadastral map is used to locate, identify and inventory parcels of land in Washtenaw County for registration and listing purposes only and is not to be construed as a "survey description". The information is provided with the understanding that the contributor's drawn from such information use solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

© 2011 Washtenaw County

THIS MAP REPRESENTS PARCELS AT THE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHTENAW COUNTY EQUALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-222-6662.



Huron Farms  
HOA

**DTE Electric Company Underground Easement (Right of Way) No. 35304251-35304283-A**

On \_\_\_\_\_, 2013, for the consideration of system betterment, Grantor grants to Grantee a permanent, non-exclusive underground easement ("Right of Way") in, on, under, and across a part of Grantor's Land called the "Right of Way Area".

"Grantor" is: **VILLAGE OF DEXTER, 8140 MAIN ST., DEXTER, MI 48130**

"Grantee" is: DTE Electric Company, a Michigan corporation, One Energy Plaza, Detroit, Michigan 48226  
Comcast Cablevision, 27800 Franklin Rd., Southfield, MI 48034

"Grantor's Land" is in SW & SE ¼ Sec 5, T2S, R5E, VILLAGE OF DEXTER, County of WASHTENAW, and State of Michigan, and is described as follows:

**AS SHOWN ON ATTACHED LEGAL DESCRIPTION, EXHIBIT 'A',  
WHICH IS ATTACHED HERETO AND MADE A PART HEREOF.**

Tax Identification Number(s): HD-08-05-440-603  
More commonly known as: **VILLAGE OF DEXTER WELL SITES**

The "Right of Way Area" is a twelve (12') foot wide easement on part of Grantor's Land. The centerline of the Right of Way Area shall be established in the as-built location of the centerline of Grantee's facilities, and shall be installed on Grantor's land in the approximate location described as follows:

**AS SHOWN ON ATTACHED DETROIT EDISON DRAWING, EXHIBIT 'B',  
WHICH IS ATTACHED HERETO AND MADE A PART HEREOF.**

- 1. Purpose:** The purpose of this Right of Way is to construct, reconstruct, modify, add to, operate and maintain underground utility line facilities consisting of manholes, conduits, pipes, cables, transformers and accessories.
- 2. Access:** Grantee has the right of access to and from the Right of Way Area.
- 3. Buildings or other Permanent Structures:** No buildings or other permanent structures or improvements may be constructed or placed in the Right of Way Area without Grantee's prior, written consent. Grantor agrees, at its own expense, to remove any improvement that interferes with the safe and reliable operation, maintenance and repair of Grantee's facilities upon the written demand of Grantee. If Grantor fails to comply with such demand, Grantor agrees that Grantee may remove any such improvement and bill Grantor for the cost thereof, which cost Grantor shall pay within thirty (30) days after demand therefor.
- 4. Excavation:** Pursuant to 1974 Public Act 53, MISS DIG (1-800-482-7171 or 811 in some areas) must be called before any excavation in the Right of Way Area may proceed.
- 5. Trees, Bushes, Branches, Roots, Structures and Fences:** Grantee may trim, cut down, remove or otherwise control any trees, bushes, branches and roots growing or that could grow in the Right of Way Area and remove any structures, improvements, fences, buildings or landscaping in the Right of Way Area that Grantee believes could interfere with the safe and reliable construction, operation, maintenance and repair of Grantee's facilities. No landscaping, trees, plant life, structures, improvements or fences may be planted, grown or installed within 8 feet of the front door, or within 2 feet of the other sides, of transformers or switching cabinet enclosures, and Grantee will not be responsible for any damage to, or removal of, landscaping, trees, plant life, structures, improvements and/or fences located in such areas.
- 6. Restoration:** If Grantee's agents, employees, contractors, subcontractors, vehicles or equipment damage Grantor's Land while entering Grantor's Land for the purposes stated in this Right of Way, then Grantee will restore Grantor's Land as nearly as is reasonably practicable to the condition in which it existed prior to such damage. Restoration with respect to paved surfaces shall consist of asphalt cold patching of the damaged portion of any asphalted surfaces and the cement patching of the damaged portion of any cemented surfaces. Grantee shall have no liability, however, for the restoration or cost of any improvements whatsoever.

including, but not limited to, paving, roadways, parking areas, parking islands, sidewalks, curbing, gutters, fences or landscaping such as trees, bushes, flowers or grass located within the Right of Way Area that are damaged by Grantee in the course of constructing, reconstructing, modifying, adding to, repairing, replacing, operating or maintaining its facilities as described in paragraph 1 above.

7. **Successors:** This Right of Way runs with the land and binds and benefits Grantor's and Grantee's successors and assigns.

8. **Exemptions:** Exempt under MCL 207.505(a) and MCL 207.526(a).

9. **Governing Law:** This Agreement shall be governed by the laws of the State of Michigan.

Grantor(s): Village of Dexter

By: \_\_\_\_\_

Print: \_\_\_\_\_

Title: \_\_\_\_\_

Acknowledged before me in \_\_\_\_\_ County, Michigan, on \_\_\_\_\_, 2013,

By: \_\_\_\_\_ the \_\_\_\_\_ of  
Village of Dexter.

Notary's Stamp \_\_\_\_\_ Notary's Signature \_\_\_\_\_

Drafted by and return to: DTB Electric Company, Karen Green, 8001 S. Haggerty Rd., Belleville, MI 48111

## EXHIBIT "A"

A parcel of land in the Southeast 1/4 and Southwest 1/4 of Section 5, Town 2 South, Range 5 East, Village of Dexter, Washtenaw County, Michigan, described as: Commencing at the South 1/4 corner of said Section 5; thence South 88 degrees 47 minutes 00 seconds East 193.10 feet along the South line of said Section 5 to the Point of Beginning of Parcel "A"; thence proceeding North 47 degrees 56 minutes 10 seconds West 572.76 feet; thence North 46 degrees 34 minutes 00 seconds East 95.00 feet; thence 171.09 feet along the arc of the curve to the right having a radius of 434.00 feet passing through a central angle of 22 degrees 35 minutes 14 seconds with a chord of North 57 degrees 51 minutes 38 seconds East 169.99 feet; thence South 48 degrees 19 minutes 20 seconds East 172.82 feet; thence South 54 degrees 51 minutes 34 seconds West 60.94 feet; thence South 47 degrees 56 minutes 10 seconds East 254.69 feet; thence South 68 degrees 37 minutes 51 seconds East 84.19 feet; thence South 1 degree 13 minutes 00 seconds West 190.94 feet; thence North 88 degrees 47 minutes 00 seconds West 130.43 feet along the South line of Section 5 to the Point of Beginning.



AGENDA 1-28-13  
ITEM L-3

## VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092  
5614

[cnicholls@villageofdexter.org](mailto:cnicholls@villageofdexter.org)

Phone (734)426-8303 ext 17 Fax (734)426-

### MEMO

**To: President Keough and Council Members**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: January 23, 2013**  
**Re: Local Streets Project Scope**

Orchard, Hiltz & McCliment has drafted the attached scope of work for the local street project approved at the last Council meeting.

The total value of the approved work is \$124,000 and includes road work on Hudson, sidewalk along Second from Inverness to Hudson and sidewalk along Hudson from Cottonwood to the alley past Third. The decision was made to include all of this work in the bid before a determination is made on what length of sidewalk to complete. OHM's scope of \$12,500 fits within the estimated 10% of engineering cost generally attributed to design and bidding. Staff and OHM had originally discussed the idea of bidding the work jointly with the Forest Street stormwater project however due to the differences in the type of work and the timing of the two projects we are now recommending separate bids.

A second scope will be required for construction engineering/contract administration, which will be approved at the same time as the bid.

Staff supports acceptance of this proposal from OHM in the amount not to exceed \$12,500.

January 22, 2013

VILLAGE OF DEXTER  
8140 MAIN STREET  
DEXTER, MI 48130

Attention: Ms. Donna Dettling  
Village Manager

Subject: Village of Dexter  
2013 Paving and Sidewalk Improvements  
Proposal for Engineering Design Services

Dear Ms. Dettling:

Orchard, Hiltz & McCliment, Inc. (OHM) is pleased to submit this proposal for engineering design services to prepare the contract documents and bid package to rehabilitate a section of roadway and construct sidewalk. The scope of work includes the following:

- Rehabilitate Hudson Street from Second to Cottonwood Condominiums
- Construct new sidewalk along Hudson from existing sidewalk (between Fourth and Third) to the Cottonwood Condominiums
- Construct sidewalk along Second between Hudson and Inverness on one side of the roadway.

It is understood that portions of the Hudson Street sidewalk may be deleted from the Contract depending on the bid prices received.

#### **PROJECT UNDERSTANDING**

On January 14, 2013, the Village Council elected to proceed with the aforementioned improvements. It is currently anticipated that the roadway segment will be rehabilitated through use of a "crush and shape" technique with new asphalt pavement placed. The sidewalks will be concrete and will help to provide pedestrian mobility to sections of the Village that are currently disconnected. The project will be bid separately from previously approved Forest Street drainage improvements due to schedule variation and separate specialties of work.

#### **DESIGN PARAMETERS**

1. The proposed rehabilitation is a crush and shape project. It is currently proposed that the existing asphalt material will be pulverized, graded to provide a crowned base and replace with 4 inches of asphalt. Road edges will be supported through use of an aggregate shoulder or thickened asphalt at edges. The overall width of asphalt paving will not be increased as part of the work.
2. Ditches will be improved where necessary along the improved roadway.
3. Sidewalk will be constructed within 1 foot of the right of way line where practical. In instances where this cannot be accomplished due to trees, landscaping or drainage

- ditches, the sidewalk alignment will be moved within the right of way. Easements will not be required for the proposed work.
4. Right of way drainage will be maintained. Culverts will be provided at intersections to maintain current drainage patterns and minor ditch grading to accommodate drainage.
  5. Sidewalk ramps and crosswalks will be upgraded per the findings of the crosswalk evaluation study.
  6. Impacted areas will be restored with topsoil and sod.
  7. Minor paving work to match the new pavement with existing driveways and pavement will be included in the work.
  8. Utility work replacement is not anticipated for the project.

### **SCOPE OF SERVICES**

The following is a detailed scope of services to deliver the project outlined above:

1. Perform a preliminary engineering analysis using field investigations and GIS information to determine locations of sidewalks, roadway improvement extents and drainage improvements. Prepare aerial figures showing the location of proposed work as well as updated opinions of probable cost. Review the recommendations with Village Staff and Council representatives. Prepare one letter to residents in the area of the work.
2. Attend one (1) public meeting to share recommended improvements with impacted property owners.
3. Review the received feedback with Staff and revise the recommended alternative where appropriate to accommodate resident impacts.
4. Conduct as needed topographic survey to determine elevations for detailed design of sidewalks. We anticipate one day of survey.
5. Prepare Plans for the project including a cover sheet, project notes, traffic maintenance and control, construction plans, details and restoration.
6. Prepare a final engineer's opinion of probable construction cost. Based on final estimates, place portions of the contract within separate divisions to allow for scope reduction if bids exceeds the project budget.
7. Submit a proposed schedule showing the general timeframe for completion.
8. Advertise the project and attend the bid opening. Answer questions during the bidding process. Prepare Award Recommendation for Council's review.

### **ADDITIONAL SERVICES**

In the event it becomes apparent that additional tasks will be required to complete the analysis, OHM will provide a separate proposal for professional services to the Village for approval prior to carrying out those items.

### **DELIVERABLES**

OHM will provide the Village with the following:

- Contract documents including plans and specifications for bidding purpose.
- Final opinion of probable cost

**FEE**

OHM proposes to provide the above outlined professional design engineering services on an hourly not to exceed basis as follows:

<b>TOTAL FEE</b>	<b>\$12,500.00</b>
------------------	--------------------

Compensation will be based on hourly rates times the cumulative hours worked. OHM will invoice the Village on a monthly basis.

**SCHEDULE**

The project is intended for the Summer 2013 construction season. We anticipate the following schedule for the project:

Preliminary Engineering and Public Meeting	February 26, 2013
Topographic Survey	March 8, 2013
Design Engineering and Bidding	April 26, 2013
Construction Phase	June 2013

**CONTRACT TERMS AND CONDITIONS**

The attached Standard Terms and Conditions, dated March 2003 and as shown as Exhibit 1, are incorporated into this proposal by reference. Section No. 7 is omitted per request of the Village.

We thank you for this opportunity to provide professional engineering services. Please do not hesitate to contact us if you have questions. Should you find our proposal acceptable, please execute both copies of the attached agreement and return one copy to us for our files.

Very truly yours,

**ORCHARD, HILTZ & McCLIMENT, INC.**



Rhett Gronevelt, P.E.  
Principal

cc: Dan Sclaff, Superintendent of Public Services  
Kurt Augustine, Streets Foreman  
file

P:\0126\_0165\0130130020\_2013\_Paving\_and\_Sidewalks\PM\2013\_PavingSidewalk\_Proposal.docx

AGENDA 1-28-13  
ITEM L-4

## VILLAGE OF DEXTER

[cnicholls@villageofdexter.org](mailto:cnicholls@villageofdexter.org)

8140 Main Street Dexter, MI 48130-1092  
5614

Phone (734)426-8303 ext 17 Fax (734)426-

### MEMO

**To: President Keough and Council Members**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: January 22, 2013**  
**Re: Set Information Meeting to Adjust Sewer Surcharge Rates**  
**Amended Resolution for Sewer System Extra Strength Surcharges and**  
**Industrial Cost Recovery Charges**

Provided for your review is a memo from Blair Selover of F & V Operations regarding the recommended increases in extra strength surcharges and industrial cost recovery surcharges for sewer system users. The rates in our current resolution have not been modified in approximately 30 years. The new rates are based on the Village current treatment cost.

Presented for your review is an amendment to the water/sewer/refuse rates resolution that is passed each June. If the resolution is passed the rates will go into effect March 1, 2013. Northern United Brewing is intending to start operations within the next month and the rates need to be established for use in their State of Michigan required Significant Industrial User permit.

Blair Selover will be at the meeting to address any questions.

**Council action is requested to set an informational meeting for the February 11, 2013 Regular Council Meeting to adjust Sewer System Extra Strength Surcharges and Industrial Cost Recovery Charges.**



January 21, 2013

Ms. Donna Dettling  
Village Manager  
Village of Dexter  
8140 Main Street  
Dexter, MI 48130

**RE: Extra Strength Surcharges and Industrial Cost Recovery  
Village of Dexter, Washtenaw County, Michigan**

Dear Ms. Dettling,

One of the milestone tasks within the Maximum Allowable Headworks Loading Study we are finalizing is to develop new rates for extra strength and industrial wastewater discharges to the wastewater treatment plant. We have reviewed the cost of treatment and developed new rates which reflect current treatment cost. A summary of the recommendation for new rates is as follows:

Extra Strength Surcharges

BOD in excess of 300 mg/L	\$0.62/lb
Suspended solids in excess of 275 mg/L	\$0.21/lb
Phosphorus as P in excess of 12 mg/L	\$4.57/lb

Industrial Cost Recovery

Water usage in excess of 22 gallons per employee per day (gpepd)	\$0.28 per 1,000 gallons
BOD in excess of 300 mg/L	\$0.62/lb
Suspended solids in excess of 275 mg/L	\$0.21/lb
Phosphorus as P in excess of 12 mg/L	\$4.57/lb

Please let me know if you have any questions or concerns we will be happy to address them. Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to read 'H Blair Selover', is written over a light blue horizontal line.

H Blair Selover  
F&V Operations

## NOTICE OF PUBLIC HEARING ON PROPOSED SEWER SURCHARGE RATES

Notice is hereby given that the Dexter Village Council will hold a public hearing on Monday, February 11, 2013 at 7:30 p.m. at the Dexter Senior Center – 7720 Ann Arbor Street, Dexter, Michigan for the purpose of hearing public comment regarding a proposed Sewer Surcharge Rate Increase. Extra Strength Surcharges and Industrial Cost Recovery Charges are assessed on commercial/resident (non-residential) users whose wastewater exceeds certain limits.

### Extra Strength Surcharges-- Current:

BOD in excess of 300 mg/l	\$0.09/pound
Suspended solids in excess of 275 mg/l	\$0.1/pound
Phosphorous as P in excess of 16 mg/l	\$1.41/pound

### Industrial Cost Recovery-- Current:

Water usage in excess of 22 gpepd	\$0.140 per 1,000 gallons
BOD in excess of 300 mg/l	\$0.09/pound
Suspended solids in excess of 275 mg/l	\$0.1/pound
Phosphorous as P in excess of 16 mg/l	\$1.41/pound

### Extra Strength Surcharges-- Proposed:

BOD in excess of 300 mg/l	\$0.62/pound
Suspended solids in excess of 275 mg/l	\$0.21/pound
Phosphorous as P in excess of 12 mg/l	\$4.57/pound

### Industrial Cost Recovery-- Proposed:

Water usage in excess of 22 gpepd	\$0.28 per 1,000 gallons
BOD in excess of 300 mg/l	\$0.62/pound
Suspended solids in excess of 275 mg/l	\$0.21/pound
Phosphorous as P in excess of 12 mg/l	\$4.57/pound

Donna Dettling  
Dexter Village Manager

Publish: February 7, 2013

Resolution # \_\_\_-2013

**RESOLUTION FOR THE PURPOSE OF ESTABLISHING WATER, SEWER AND REFUSE RATES EFFECTIVE JULY 1, 2012 FOR THE VILLAGE OF DEXTER, MICHIGAN AMENDED FOR THE PURPOSE OF UPDATING EXTRA STRENGTH SURCHARGES AND INDUSTRIAL COST RECOVERY EFFECTIVE MARCH 1, 2013**

At a regular meeting of the Village Council of the Village of Dexter, Michigan called to order by President Keough on February 11, 2013 at 7:30 p.m., the following resolution was offered:

Moved by:                      Second by:

WHEREAS, Village Council has accepted the "Fund Analysis and Rate Study" on April 10, 2006, which provides a cost of service analysis to adjust water and sewer rates in the Village according to the following schedule, and

WHEREAS, the "Fund Analysis and Rate Study" is available for public inspection at the Village Office, and

WHEREAS, the Village published these proposed rates prior to their adoption, and provided a "Public Informational Meeting" on June 11, 2012 for public education and comment, and

WHEREAS, Village Ordinance requires rates to be established by Council by Resolution.

NOW THEREFORE BE IT RESOLVED:

Water Rates (+3%) – Effective July 1, 2012 Usage Billing rate established as follows:

Ready To Serve Monthly Fee	\$6.91
First Meter Per 1,000 Gallons	\$3.12
Second Meter Per 1,000 Gallons (135%)	\$4.21

Sewer Rates (+6%) – Effective July 1, 2012 Usage Billing rate established as follows:

Ready To Serve Monthly Fee	\$6.15
Per 1,000 Gallons	\$7.57

Other Charges and Penalties:

Penalties on Late Monthly Charges (Cumulative)	2%
Turn-on and Turn-off Charges	\$35
Meter Calibration Charge	\$35
Water Only Meter	\$250

Refuse Rates– Effective July 1, 2012:

Monthly Fee	\$17.50
-------------	---------

Extra Strength Surcharges– Effective March 1, 2013:

<b>BOD in excess of 300 mg/l</b>	<b>\$0.62/pound</b>
<b>Suspended solids in excess of 275 mg/l</b>	<b>\$0.21/pound</b>
<b>Phosphorous as P in excess of 12 mg/l</b>	<b>\$4.57/pound</b>

Industrial Cost Recovery– Effective March 1, 2013:

<b>Water usage in excess of 22 gpepd</b>	<b>\$0.28 per 1,000 gallons</b>
--	---------------------------------

<b>BOD in excess of 300 mg/l</b>	<b>\$0.62/pound</b>
<b>Suspended solids in excess of 275 mg/l</b>	<b>\$0.21/pound</b>
<b>Phosphorous as P in excess of 12 mg/l</b>	<b>\$4.57/pound</b>

AYES:

NAYS:

---

Carol Jones, Clerk

RESOLUTION DECLARED ADOPTED THIS 11<sup>th</sup> DAY OF FEBRUARY 2013.



2012-2013 Budget Amendments

General Fund 101

APPROVED 1-28-13  
L-S

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
101-101-000-802-000	Council - Professional Services	No	Expenditure	\$ 5,000	\$ -	\$ 2,500	\$ 7,500
<b>Reason for Amendments</b>	\$6500 for website development and transition to Google Aps occurred in this fiscal year - was originally budgeted for 11-12; leaves \$1000 for regional fire consultant work if necessary						
101-336-000-807-000	Fire Department - Contracted Services	No	Expenditure	\$ 440,000	\$ -	\$ 6,000	\$ 446,000
<b>Reason for Amendments</b>	Payment to DAFD increased over the budgeted amount						
101-400-000-703-000	Planning - Non Union Salaries	No	Expenditure	\$ 61,800	\$ -	\$ (8,500)	\$ 53,300
<b>Reason for Amendments</b>	Reduction due to employee use of short term disability						
101-400-000-723-000	Planning - Defined Benefit Plan	No	Expenditure	\$ 7,500	\$ -	\$ (1,000)	\$ 6,500
<b>Reason for Amendments</b>	Reduction due to employee use of short term disability						
101-400-000-802-000	Planning - Profession Services	No	Expenditure	\$ 5,000	\$ -	\$ 10,000	\$ 15,000
<b>Reason for Amendments</b>	Increase due to use of Carlisle Wortman to cover employee absence						
101-441-000-721-000	DPW - Health Insurance	No	Expenditure	\$ 25,000	\$ -	\$ 10,000	\$ 35,000
<b>Reason for Amendments</b>	Increase due to an additional employee being added to the plan						
101-441-000-941-000	DPW - Equipment Rentals	No	Expenditure	\$ 6,000	\$ -	\$ (2,000)	\$ 4,000
<b>Reason for Amendments</b>	Internal equipment rentals less than budgeted - \$4,000 spent in FY 11-12						
101-901-000-970-000	Capital Improvements	No	Expenditure	\$ 152,000	\$ -	\$ (1,500)	\$ 150,500
<b>Reason for Amendments</b>	Final payments made for Cedars Sidewalk - reduction is amount remaining in that line item						
101-890-000-955-000	Contingencies	No	Expenditure	\$ 20,000	\$ -	\$ (15,500)	\$ 4,500
<b>Reason for Amendments</b>	Use of contingency funds to offset increases in expenditures						

Total change in Revenue - increase / (decrease): \$ -  
 Total change in Expenditures - increase / (decrease): \$ -  
 Change to Overall Budget's revenue over expenditures: No Change - Increases in Expenditures offset by Decreases in Expenditures

Source of Reserves, if applicable: N/A

2012-2013 Budget Amendments

Major Streets 202

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
202-445-000-704-000	Stormwater - Union Salaries	No	Expenditure	\$ 2,000	\$ -	\$ 5,000	\$ 7,000
	Reason for Amendment Increased distribution of salaries to stormwater line item - offset by reduction in local streets routine maintenance salaries						
202-451-000-974-009	Central Street	No	Expenditure	\$ 445,000	\$ -	\$ 78,000	\$ 523,000
	Reason for Amendment Project completed entirely in FY 12-13						
202-890-000-955-000	Contingencies	No	Expenditure	\$ 10,000	\$ -	\$ (10,000)	\$ -
	Reason for Amendment Use of contingency funds to offset increases in expenditures						

Total change in Revenue - increase/(decrease): \$ -  
 Total change in Expenditures - increase/(decrease): \$ 73,000  
 Change to Overall Budget's revenue over expenditures: \$ 73,000

Municipal Streets - See attached municipal street fund account activity spreadsheet - Budget Amendment to Increase Transfer from Municipal Streets to Major Streets will be made with future amendments

Source of Reserves, if applicable:

2012-2013 Budget Amendments

Local Street Fund - 203

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
203-445-000-704-000	Stormwater - Union Salaries	No	Expenditure	\$ 2,000	\$ -	\$ 3,500	\$ 5,500
<b>Reason for Amendment</b>	Increased distribution of salaries to stormwater line item						
202-445-000-803-000	Stormwater - Contracted Services	No	Expenditure	\$ 25,000	\$ -	\$ 9,000	\$ 34,000
<b>Reason for Amendment</b>	Increased due to stormwater work to enclose open drainage on Fourth Street and correct runoff problem at the end of the Third Street						
202-463-000-704-000	Routine Maintenance - Union Salaries	No	Expenditure	\$ 27,000	\$ -	\$ (5,000)	\$ 22,000
<b>Reason for Amendment</b>	Reduction due to increased spread of salaries to stormwater line item						
202-590-000-955-000	Contingencies	No	Expenditure	\$ 10,000	\$ -	\$ (7,500)	\$ 2,500
<b>Reason for Amendment</b>	Use of contingency funds to offset increases in expenditures						

Total change in Revenue - increase/(decrease): \$ -

Total change in Expenditures - increase/(decrease): \$ -

Change to Overall Budget's revenue over expenditures: No Change - Increases in Expenditures offset by Decreases in Expenditures

Source of Reserves, if applicable: N/A

**Municipal Streets Fund Account Activity**  
**Assumptions - Flat Millage Rate and Taxable Value; 3% Operating Cost Increase in Estimated Years**

	Fund Balance at the end of 2011-2012	\$715,938	
Revenue	Expected Millage 2012-2013	\$540,100	Budget
Revenue	Major/Local Streets Act 51/Interest	\$238,700	Budget
Expense	Central Continued	(\$523,000)	Budget
Expense	Local Streets Operating 2012-2013	(\$216,900)	Budget
Expense	Forest Stormwater & Hudson, Second - Road/Sidewalk Project	(\$200,000)	Budget
Expense	Repair of DBRP Storm Pipe	(\$25,000)	Budget
Expense	Major Streets Operating 2012-2013	(\$209,200)	Budget
Expense	Municipal Streets Admin 2012-2013	(\$42,400)	Budget
	Expected Fund Balance at the end of 2012-2013	\$278,238	Estimate
Revenue	Expected Millage 2013-2014	\$540,100	Estimate
Revenue	Major/Local Streets Act 51/Interest	\$238,700	Estimate
Expense	Ann Arbor Street Project Design	(\$37,600)	Estimate
Expense	Local Street/Sidewalk Project	(\$200,000)	Estimate
Expense	Local Streets Operating 2013-2014	(\$223,407)	Estimate
Expense	Major Streets Operating 2013-2014	(\$215,476)	Estimate
Expense	Municipal Streets Admin 2013-2014	(\$43,672)	Estimate
	Expected Fund Balance at the end of 2013-2014	\$336,883	Estimate
Revenue	Expected Millage 2014-2015	\$540,100	Estimate
Revenue	Major/Local Streets Act 51/Interest	\$238,700	Estimate
Expense	Ann Arbor Street Project Construction (Match/Crosswalks)	(\$135,000)	Estimate
Expense	Ann Arbor Street Project CA/CE/Testing	(\$76,700)	Estimate
Expense	Possible Central Street Project (2nd to 3rd)	(\$210,355)	Estimate
Expense	Local Streets Operating 2014-2015	(\$230,109)	Estimate
Expense	Major Streets Operating 2014-2015	(\$221,940)	Estimate
Expense	Municipal Streets Admin 2014-2015	(\$44,982)	Estimate
	Expected Fund Balance at the end of 2014-2015	\$196,596	Estimate
Revenue	Expected Millage 2015-2016	\$540,100	Estimate
Revenue	Major/Local Streets Act 51/Interest	\$238,700	Estimate
Expense	Local Streets Operating 2015-2016	(\$237,012)	Estimate
Expense	Major Streets Operating 2015-2016	(\$228,598)	Estimate
Expense	Municipal Streets Admin 2015-2016	(\$46,332)	Estimate
Expense	Local Street/Sidewalk Project	(\$200,000)	Estimate
	Expected Fund Balance at the end of 2015-2016	\$263,454	Estimate
Revenue	Expected Millage 2016-2017	\$540,100	Estimate
Revenue	Major/Local Streets Act 51/Interest	\$238,700	Estimate
Expense	Local Streets Operating 2016-2017	(\$244,123)	Estimate
Expense	Major Streets Operating 2016-2017	(\$235,456)	Estimate
Expense	Municipal Streets Admin 2016-2017	(\$47,722)	Estimate
Expense	Local Street/Sidewalk Project	(\$200,000)	Estimate
	Expected Fund Balance at the end of 2016-2017	\$314,953	Estimate

2012-2013 Budget Amendments

Sewer Fund 590

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
590-000-000-672-000	WAVE Reimbursement for Gas	No	Revenue	\$ 5,000		\$ 4,000	\$ 9,000
Reason for Amendment Increased reimbursement from WAVE							
590-548-000-751-000	Gasoline & Oil	No	Expenditure	\$ 12,500		\$ 5,000	\$ 17,500
Reason for Amendment Increased fuel cost - partially offset by increase reimbursement from WAVE							
590-248-000-843-000	Property Taxes	Yes	Expenditure	\$ -		\$ 1,100	\$ 1,100
Reason for Amendment New line for property taxes for 8258 Huron							
590-890-000-955-000	Contingencies	No	Expenditure	\$ 15,000		\$ (2,100)	\$ 12,900
Reason for Amendment Reduction due to increased expenditures							
			Total change in Revenue - increase / (decrease):	\$ 4,000			
			Total change in Expenditures - increase / (decrease):	\$ 4,000			
			Change to Overall Budget's revenue over expenditures:	\$0.0			

Source of Reserves, if applicable: N/A

Sewer Fund Reserves

Assuming Flat Future Consumption and 6% Rate Increases; Operating Cost Increases Per Rate Study

Fund Balance at the End of FY 11-12		\$921,041	Actual		
<b>2012-2013</b>					
Revenue	Rates	\$983,342		Estimate (increased due to unbudgeted consumption increase)	
Revenue	Tap Fees	\$63,000		Estimate (increased to reflect 1/3 of Wellness Center taps)	
Revenue	Misc.	\$15,000	Budget		
Expense	Operating	(\$654,800)	Budget		
Expense	Capital Purchases	(\$55,000)	Budget		
Expense	Purchase of Canter Property	(\$79,000)	Budget		
Expense	Potential Additional Sludge Project Expense	(\$100,000)			
Expense	Bond Payments	(\$288,500)	Budget		
	Balance at the End of FY 12-13	\$805,083	Estimate	124%	of operating
<b>2013-2014</b>					
Revenue	Rates	\$1,042,343	Estimate		
Revenue	Tap Fees	\$56,800	Estimate		
Revenue	Misc.	\$11,000	Estimate		
Expense	Operating	(\$674,444)	Estimate		
Expense	Capital Purchases	(\$45,000)	Estimate		
Expense	Potential Additional Sludge Project Expense	(\$100,000)			
Expense	Bond Payments	(\$355,898)	Estimate		
	Balance at the End of FY 13-14	\$739,884	Estimate	111%	of operating
<b>2014-2015</b>					
Revenue	Rates	\$1,104,883	Estimate		
Revenue	Tap Fees	\$56,800	Estimate		
Revenue	Misc.	\$11,000	Estimate		
Expense	Operating	(\$694,677)	Estimate		
Expense	Capital Purchases	(\$45,000)	Estimate		
Expense	Bond Payments	(\$477,196)	Estimate		
	Balance at the End of FY 14-15	\$695,693	Estimate	102%	of operating
<b>2015-2016</b>					
Revenue	Rates	\$1,171,176	Estimate		
Revenue	Tap Fees	\$25,000	Estimate		
Revenue	Misc.	\$11,000	Estimate		
Expense	Operating	(\$715,518)	Estimate		
Expense	Capital Purchases	(\$45,000)	Estimate		
Expense	Bond Payments	(\$481,773)	Estimate		
	Balance at the End of FY 15-16	\$660,579	Estimate	94%	of operating
<b>2016-2017</b>					
Revenue	Rates	\$1,241,447	Estimate		
Revenue	Tap Fees	\$25,000	Estimate		
Revenue	Misc.	\$11,000	Estimate		
Expense	Operating	(\$736,983)	Estimate		
Expense	Capital Purchases	(\$45,000)	Estimate		
Expense	Bond Payments	(\$480,083)	Estimate		
	Balance at the End of FY 16-17	\$675,959	Estimate	94%	of operating

2012-2013 Budget Amendments

Water Fund 591

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
591-556-000-705-000	Overtime	No	Expenditure	\$ 6,000	\$ -	\$ 3,000	\$ 9,000
Reason for Amendment		Use of overtime to cover employee absence					
591-556-000-741-000	Road Repair Expense	No	Expenditure	\$ 2,000	\$ 5,000	\$ 5,000	\$ 10,000
Reason for Amendment		Contractor assistance with water main breaks					
591-556-000-743-000	Chemicals	No	Expenditure	\$ 18,000	\$ -	\$ 6,000	\$ 24,000
Reason for Amendment		Higher than budgeted chemical expense - \$24,000 spent in FY 11-12					
591-556-000-751-000	Gasoline & Oil	No	Expenditure	\$ 4,000	\$ -	\$ 3,000	\$ 7,000
Reason for Amendment		Increased fuel cost					
591-000-000-633-003	Utility Bills	No	Revenue	\$ 660,000	\$ 670,000	\$ 10,000	\$ 680,000
Reason for Amendment		Higher than budgeted water use					
591-890-000-955-000	Contingencies	No	Expenditure	\$ 15,000	\$ -	\$ (7,000)	\$ 8,000
Reason for Amendment		Reduction due to increased expenditures					

Total change in Revenue - increase / (decrease): \$ 10,000  
 Total change in Expenditures - increase / (decrease): \$ 10,000  
 Change to Overall Budget's revenue over expenditures: \$0

Source of Reserves, if applicable: N/A

Approved by Council on January 28, 2013

Carol J. Jones, Village of Dexter Clerk

Water Fund Reserves

Assuming Flat Future Consumption and 3% Rate Increases; Operating Cost Increases Per Rate Study

	Fund Balance at the End of FY 11-12	\$701,189	Actual		
<b>2012-2013</b>					
Revenue	Rates/Delinquent on Taxes/Penalties	\$711,124	Estimate (increased due to unbudgeted consumption increase)		
Revenue	Tap Fees	\$36,300	Estimate (increased to reflect 1/3 of Wellness Center taps)		
Revenue	Misc.	\$10,500	Budget		
Expense	Operating	(\$407,700)	Budget		
Expense	Capital Purchases	(\$47,000)	Budget		
Expense	Bond Payments	(\$277,800)	Budget		
	Balance at the End of FY 12-13	\$726,613	Estimate	181%	of operating
<b>2013-2014</b>					
Revenue	Rates/Delinquent on Taxes/Penalties	\$732,458	Estimate		
Revenue	Tap Fees	\$32,500	Estimate		
Revenue	Misc.	\$13,915	Estimate		
Expense	Operating	(\$419,931)	Estimate		
Expense	Capital Purchases	(\$30,000)	Estimate		
Expense	Ann Arbor Street Water Main Design	(\$26,400)	Estimate		
Expense	Bond Payments	(\$248,290)	Estimate		
	Balance at the End of FY 13-14	\$780,865	Estimate	190%	of operating
<b>2014-2015</b>					
Revenue	Rates/Delinquent on Taxes/Penalties	\$754,431	Estimate		
Revenue	Tap Fees	\$32,500	Estimate		
Revenue	Misc.	\$12,071	Estimate		
Expense	Ann Arbor Street Water Main Construction	(\$279,000)	Estimate		
Expense	Ann Arbor Street Water Main CA/CE/Testing	(\$41,300)	Estimate		
Expense	Operating	(\$432,529)	Estimate		
Expense	Capital Purchases	(\$30,000)	Estimate		
Expense	Bond Payments	(\$254,716)	Estimate		
	Balance at the End of FY 14-15	\$542,322	Estimate	131%	of operating
<b>2015-2016</b>					
Revenue	Rates/Delinquent on Taxes/Penalties	\$777,064	Estimate		
Revenue	Tap Fees	\$15,000	Estimate		
Revenue	Misc.	\$13,387	Estimate		
Expense	Operating	(\$445,505)	Estimate		
Expense	Capital Purchases	(\$30,000)	Estimate		
Expense	Bond Payments	(\$245,991)	Estimate		
	Balance at the End of FY 15-16	\$626,278	Estimate	147%	of operating
<b>2016-2017</b>					
Revenue	Rates/Delinquent on Taxes/Penalties	\$800,376	Estimate		
Revenue	Tap Fees	\$15,000	Estimate		
Revenue	Misc.	\$15,044	Estimate		
Expense	Operating	(\$458,870)	Estimate		
Expense	Capital Purchases	(\$30,000)	Estimate		
Expense	Water Tower	(\$200,000)	Estimate		
Expense	Bond Payments	(\$257,078)	Estimate		
	Balance at the End of FY 16-17	\$510,750	Estimate	117%	of operating