

DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, FEBRUARY 25, 2013

A. CALL TO ORDER

The meeting was called to order at 7:30 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: President Keough

J. Carson

P. Cousins

D. Fisher

J. Knight

J. Semifero

R. Tell

Also present: Donna Dettling, Village Manager; Carol Jones, Village Clerk; Dan Schlaff, Public Services Superintendent; Scott Mauer, Water and Sewer Department; Tony Grant, Northern United Brewing Company; residents and media.

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting – February 1128, 2013
2. Work Session – February 11, 2013

Motion Knight; support Cousins to approve the minutes of the Regular Council Meeting of February 11, 2013 and the Work Session of February 11, 2013 as presented.

Unanimous voice vote for approval

D. PREARRANGED PARTICIPATION

None

E. APPROVAL OF THE AGENDA

Motion Fisher; support Carson to approve the agenda as presented.

Unanimous voice vote for approval

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

G. NON-ARRANGED PARTICIPATION

None

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar

I. REPORTS

1. Allison Bishop – Community Development Manager

Ms. Bishop submits her report as per packet. The following questions and/or comments were provided regarding Ms. Bishop's report:

- Question asked about the February 27 Border to Border Trail meeting.
- Suggestion was made to charge a small fee for park usage to cover the costs for the permanent Porti-Potty structure and maintenance.
- Question regarding the Passport Grant if the grant plus the match covers engineering and landscape costs.

2. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

None

3. Subcommittee Reports

3045 Broad Redevelopment Committee – Meeting Minutes included in packet
Economic Preparedness
Facilities
Website

4. Village Manager Report

Mrs. Dettling submits her report as per packet. Mrs. Dettling gave the following verbal updates:

- There was a need to change the DDA meeting from last week due to the lack of a quorum. It may be permanently changed to the third Wednesday morning.
- The Speed Display is on 5th Street and will be moved to 4th Street next and then to Ann Arbor Street.
- Still working on the Forest Street drainage project schedule. Letter has been delivered to those residents who are affected.

5. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough reported on the following:

- UIS (Utilities Instrumentation Services) is interested in buying the Moore Control building.
- Need to choose the next Town Hall meeting date. It seems the media downplayed the Cityhood process at the previous meeting. Looking at April 23 possibly for the meeting
- The Village is a few days away from the new website going live.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$316,326.78
2. Consideration of: Appointment of Mary Ebelt to the Arts, Culture & Heritage Committee with a terms expiring June 2014

Motion Cousins; support Knight to approve items 1 and 2 of the Consent Agenda.

Unanimous voice vote for approval

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Cityhood Next Steps – Draft Informational Flyer
2. Consideration of: Adopting Sewer Surcharge Rates Effective March 1, 2013

Motion to Postpone:

Motion Semifero; support Tell to postpone the vote on the proposed rate structure until the February 25, 2013 meeting

Ayes: Carson, Fisher, Knight, Semifero and Keough

Nays: Cousins and Tell

Motion carries 5 to 2

Motion Fisher; support Semifero to delay action on the Proposed Increase to Sewer Fund Surcharge Rates and coordinate the approval of increases to Surcharge Rates with the annual review and adoption of Water and Sewer Rates.

Ayes: Carson, Cousins, Fisher, Knight, Semifero, Tell and Keough

Nays: None

Motion carries

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Setting a Public Hearing on March 25, 2013 for an Industrial Facilities Tax Exemption for Medhub located at 3515 Broad

Motion Fisher; support Carson to set a Public Hearing on March 25, 2013 for an Industrial Facilities Tax Exemption for Medhub located at 3515 Broad Street.

Ayes: Cousins, Fisher, Knight, Semifero, Tell, Carson and Keough
Nays: None
Motion carries

2. Consideration of: Purchase of Loader from Michigan Cat for an amount not to exceed \$143,023 and Approval of the Necessary Budget Amendment

Motion Carson; support Semifero to approve the purchase of a Loader from Michigan Cat for an amount not to exceed \$143,023 and approval of the necessary budget amendment.

Ayes: Fisher, Knight, Semifero, Tell, Carson, Cousins and Keough
Nays: None
Motion carries

3. Consideration of: Changing the Village of Dexter's Newspaper of Record to the Sun Times

Motion Semifero; support Tell to change the Village of Dexter's newspaper of record to the Sun Times.

Ayes: Semifero, Tell, Cousins and Keough
Nays: Knight, Carson and Fisher
Motion carries 4 to 3

M. COUNCIL COMMENTS

Carson	None
Fisher	None
Knight	None
Jones	Invited all to attend the upcoming Dexter Pioneer Arts Fair sponsored by the Dexter Area Historical Society and Museum on March 9 at Creekside Intermediate School.
Tell	None
Semifero	None
Cousins	Well done on the funeral service for Judge Dexter this past Sunday. Will be going on vacation for a week beginning on Tuesday. Have tickets for the fund raiser for the Dexter Rotary Club's scholarships on March 23 at the Encore Theatre which will feature a jazz performance and live auction.

N. NON-ARRANGED PARTICIPATION

None

O. ADJOURNMENT

Motion Carson; support Knight to adjourn at 8:30 PM.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

DEXTER VILLAGE COUNCIL
WORK SESSION
SATURDAY, FEBRUARY 23, 2013

A. CALL TO ORDER

The meeting was called to order at 8:35 AM by President Keough in the Dexter Senior Center at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

B. ROLL CALL: President Keough

- | | |
|--------------|-------------|
| J. Carson | P. Cousins |
| D. Fisher-AB | J. Semifero |
| J. Smith | R. Tell-AB |

Also attending: Village Manager, Donna Dettling; Council Clerk, Carol Jones; and Dan Schlaff, Public Services Superintendent.

Mr. Tell entered the meeting at 8:43 AM.

C. FACILITY WORKSHOP FOLLOW-UP

Brief review of draft agenda for joint DDA/Council meeting on facilities.

D. STREET IMPROVEMENT WORKSHOP

1. Establishment of criteria for prioritizing road and sidewalk projects
Discussion included the PASER ratings
2. Review of currently planned projects
 - Hudson Street – Second to Cottonwood Condominium (2013)
 - Second/Hudson Sidewalk Improvements (2013)
 - Forest Street Storm Water Improvement Project (2013)
 - Ann Arbor Street – Baker to Kensington (2014)
 - Central Street – Recent TEDF Award for Second to Third (2014)
3. Discussion of funding for road and sidewalk projects
 - Street millage
 - Federal Funding (\$400,000) for Ann Arbor Street
 - TEDF Grant (\$200,000) for Central Street

Discussion included increasing the millage, bonding or staying the course at \$200,000 to \$250,000 each year; the Village gets more bang for the buck with sidewalk improvements over street improvements; and moving sidewalk funding back to the General Fund as it was some years ago.
4. Creation of a 3 to 5 year road CIP based on this criteria and available funding
Direction – need for a plan and policy for maintenance and/or reconstruction of streets and developing connectivity with sidewalks.

E. ADJOURNMENT

Adjourned at 10:58 AM

This is a Special Council work session; action will NOT be taken.

"This meeting is open to all members of the public under Michigan Open Meetings Act"

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

2013 Meeting Calendar

Board	Date	Time	Location	Website	Village Representative
Dexter Area Historical Society Board	3/7/2013	7:30 p.m.	Dexter Area Historical Museum	http://www.dextermuseum.org/	
Gateway Initiative (Big 400)	3/8/2013	9:30 a.m.	Waterloo Recreation Area		Paul Cousins, Carol Jones
Dexter Village Council	3/11/2013	7:30 p.m.	Dexter Senior Center	http://www.dextermi.gov	
Scio Township Planning	3/11/2013	7:30 p.m.	Scio Township Hall	http://www.sciotownship.org/	
SH - Dexter Coalition	3/12/2013	5:30 p.m.	Copeland Board Room		Paul Cousins, Donna Dettli
Farmers Market/Community Garden Oversight	3/12/2013	5:30 p.m.	Village Offices	http://www.dextermi.gov	Julie Knight
Scio Township Board	3/12/2013	7:00 p.m.	Scio Township Hall	http://www.sciotownship.org/	
Regional Fire Consolidation	3/13/2013	3:30 p.m.	Scio Township Hall		Shawn Keough
Dexter Area Chamber of Commerce	3/13/2013	8:15 a.m.	Copeland Board Room	http://www.dexterchamber.org/	Julie Knight
3045 Broad Street Redevelopment Team	3/13/2013	5:30 p.m.	Village Offices	http://www.dextermi.gov	Jim Carson, Donna Fisher
Dexter Village Council Work Session	3/16/2013	8:30 a.m.	Dexter Senior Center	http://www.dextermi.gov	
Chelsea Area Planning Team/Dexter Area Regional Team	3/18/2013	7:00 p.m.	TBD	http://www.ewashtenaw.org/	Jim Carson
Dexter Community Schools Board of Education	3/18/2013	7:00 p.m.	Creekside Intermediate School	http://dexterschools.org/	
Dexter Village Zoning Board of Appeals - if needed	3/18/2013	7:00 p.m.	Senior Center	http://www.dextermi.gov	Jim Carson
Dexter Township Board	3/19/2013	7:00 p.m.	Dexter Township Hall	http://www.twp-dexter.org/	
Dexter Village Parks Commission	3/19/2013	7:00 p.m.	Village Offices	http://www.dextermi.gov	Donna Fisher
Webster Township Board	3/19/2013	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	
Washtenaw County Board of Commissioners	3/20/2013	6:45 p.m.	Board Room, Admin Building	http://www.ewashtenaw.org/	
Washtenaw Area Transportation Study-Policy	3/20/2013	9:30 a.m.	Scio Township Hall	http://www.miwats.org/	Jim Carson
Dexter Area Fire Board	3/21/2013	6:00 p.m.	Dexter Township Hall	http://dexterareafire.org/	Ray Tell/Jim Seta
Dexter Downtown Development Authority	3/21/2013	7:30 a.m.	Senior Center	http://www.dextermi.gov	Shawn Keough
Healthy Community Steering Committee	3/21/2013	8:30 a.m.	Chelsea Hospital - White Oak Room		Paul Cousins
Dexter Village Council	3/25/2013	7:30 p.m.	Dexter Senior Center	http://www.dextermi.gov	
Scio Township Planning	3/25/2013	7:30 p.m.	Scio Township Hall	http://www.sciotownship.org/	
Scio Township Board	3/26/2013	7:00 p.m.	Scio Township Hall	http://www.sciotownship.org/	
Western Washtenaw Area Value Express	3/26/2013	8:15 a.m.	Chelsea Community Hospital	http://www.ridethewavebus.org/	Jim Carson
Southeast Michigan Council of Governments	3/28/2013	4:30 p.m.	Suburban Collection Showplace	http://www.semco.org	Shawn Keough

AGENDA 3-11-13
ITEM 4-1

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village representative

2013 Temporary Sign Requests

3-11-13
H-2

Month	Name of Group	Dates	Number Approved	Approval Date	Locations	June Cont	Name of Group	Dates	Number Approved	Approval Date	Locations
January	Friends of the Library - Book Sale	1/3-1/5	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20		Boy Scouts - Rummage Sale	6/19-6/22	2 - 4' x 4'	1/10/2013	1, 5
	St. Andrew's - Blood Drive	1/3-1/7	2 - 28" x 22"	1/3/2013	8 (2)						
	K of C - Quarter Mania	1/9-1/24	5 - 18" x 24"	1/8/2013	1, 2, 4, 5, 10						
	Mill Creek Middle - Blood Drive	1/17-1/24	2 - 18" x 24"	1/16/2013	21 (2)						
February						July					
	K of C - Rummage Sale	1/24-2/9	5 - 18" x 24"	1/8/2013	1, 2, 4, 5, 10						
	Friends of the Library - Book Sale	1/31-2/2	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20						
	St. Andrew's - Monthly Dinner	2/4-2/7	1 - 36" x 24"	1/3/2013	8	August	Encore - Intermittent	7/11-8/11	1 - 36" x 24"	12/3/2012	15
	High School Drama Club - Play	1/26-2/10	2 - 3' x 4'	1/11/2013	1, 2, 4, 5, 44		Friends of the Library - Book Sale	8/8-8/10	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20
	Education Foundation - Auction	2/9-2/24	2 - 22" x 28"	1/23/2013	1, 2, 4, 5, 44						
March	Little League - Sign Ups	2/8-2/22	3 - 18" x 24"	1/7/2013	1, 4, 5, 44 (2)						
	Encore - Intermittent	2/7-3/3	1 - 36" x 24"	12/3/2012	15						
	Friends of the Library - Book Sale	2/28-3/2	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20						
	Community Band - Concert	2/18-3/3	2 - 2' x 4'	2/18/2013	1, 3, 5	September	St. Andrew's - Monthly Dinner	8/30-9/5	1 - 36" x 24"	1/3/2013	8
April	St. Andrew's - Monthly Dinner	3/4-3/7	1 - 36" x 24"	1/3/2013	8		St. Andrew's - Blood Drive	9/12-9/23	2 - 28" x 22"	1/3/2013	8 (2)
	Historical Society - Art Fair	2/23-3/9	5 - 18" x 24"	1/24/2013	1, 2, 4, 10, 5						
	Peace Lutheran - Easter Egg Hunt	3/9-3/23	1 - 2' x 30"	2/21/2013	1						
	High School Drama Club - Play	3/2-3/10	1 - 3' x 4'	2/25/2013	3	October	Encore - Intermittent	9/26-10/20	1 - 36" x 24"	12/3/2012	15
	Community Orchestra - Concert	3/3-3/17	2 - 3' x 4'	2/26/2013	1, 5		Friends of the Library - Book Sale	10/3-10/5	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20
	Encore - Intermittent	3/28-4/14	1 - 36" x 24"	12/3/2012	15		St. Andrew's - Monthly Dinner	9/30-10/3	1 - 36" x 24"	1/3/2013	8
May	Friends of the Library - Book Sale	4/4-4/6	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20						
	St. Andrew's - Monthly Dinner	4/1-4/4	1 - 36" x 24"	1/3/2013	8						
	St. Andrew's - Blood Drive	4/11-4/22	2 - 28" x 22"	1/3/2013	8 (2)						
	High School Drama Club - Play	4/6-4/21	2 - 3' x 4'	2/25/2013	2, 4, 5, 44, 3	November	Friends of the Library - Book Sale	10/31-11/2	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20
June	Friends of the Library - Book Sale	5/2-5/4	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20		St. Andrew's - Monthly Dinner	11/4-11/7	1 - 36" x 24"	1/3/2013	8
	St. Andrew's - Monthly Dinner	4/29-5/2	1 - 36" x 24"	1/3/2013	8						
December	Encore - Intermittent	5/16-6/9	1 - 36" x 24"	12/3/2012	15						
	Friends of the Library - Book Sale	5/30-6/1	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20						

Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - FourH/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy, 26 - Warrior Creek Park Driveway, 27 - Dexter Flowers, 28 - Tery B's, 29-7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33-Lions Park, 35-Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor, 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad, 43 - 3rd/Dover, 44 - Ryan/Dexter Ann Arbor, 45 - Meadowview/Dexter Ann Arbor, 46 - Ice Rink

SEMCOG ... Shaping the Future of Southeast Michigan

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www.semco.org

AGENDA 3-11-13
ITEM H-3

February 18, 2013

Donna Dettling, Manager
Village of Dexter
8140 Main St
Dexter, MI 48130-1092

Dear Ms. Dettling,

Congratulations on participating with over 155 SEMCOG members to create a successful region! SEMCOG's strength and optimism are attributable to you and the rest of our member communities who make it your business to ensure Southeast Michigan is a great place to work, raise a family, and have fun. The dedication and positive outlook of local government officials ensures that we will successfully address our common challenges.

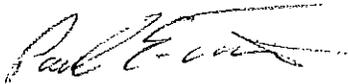
Make a commitment this year to surround yourself with others working hard to reshape Southeast Michigan. You can do this by increasing your involvement at SEMCOG as we pursue these regional goals:

- Economic prosperity,
- Desirable communities,
- Reliable, quality infrastructure,
- Fiscally sustainable public services,
- Healthy, attractive environmental assets,
- Access to services, jobs, markets, and amenities.

For additional information on making your SEMCOG membership work for you, visit www.semco.org/members.aspx, or contact Amy Malmer at 313/324-3308 or by e-mail at malmer@semco.org.

It is an honor to serve your community. Please let us know if we can better serve you.

Sincerely,



Paul Tait, CAE
Executive Director
SEMCOG

Renewed
3/11/13
\$ 737.00

SEMCOG

Please mark your 2013 calendar with the dates below, or post this schedule as a reminder.

Executive Committee meetings

Friday, January 18 (canceled)	Thursday, July 25
Friday, February 22	Thursday, August 22 (tentative)
Friday, April 26	Friday, September 27
Thursday, May 16	Friday, December 6

Executive Committee meetings are held in SEMCOG's Woodward Room, unless otherwise noted. Meetings are open to the public and convene at 1 p.m. Networking and lunch for members begins at 12:30 p.m.

General Assembly meetings

Thursday, March 28
Location TBD

Thursday, June 20
Location TBD

Thursday, October 24
Location TBD

General Assembly meetings are open to the public, and usually convene at 4:30 p.m. For more information about any SEMCOG meeting, contact Sally Walt at (313) 324-3317, or visit www.semco.org.

2013

SEMCOG

1001 Woodward Ave., Suite 1400
Detroit, Michigan 48226
(313) 961-4266 • Fax: (313) 961-4869
www.semco.org • infocenter@semco.org

AGENDA 3-1-13

ITEM M-4

Cand received
3/4/13

To all who were involved in planning and building the new trail between Westridge & downtown (AND to all who continually maintain and care for it),

A HUGE thank-you!! The trail is absolutely beautiful and is such a blessing to so many people. My family and I use it several times a week, and we are so thankful for it. Just wanted to let you all know how much we appreciate it. ☺

Sincerely,
A grateful neighbor



AGENDA 3-11-13
ITEM H-5

RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

KIRK T. STEUDLE
DIRECTOR

February 19, 2013

Mr. Shawn Keough
Village President
8140 Main Street
Dexter, Michigan 48130

Category F TEDF Application No. 634

Dear Mr. Keough:

I am pleased to inform you that your request for fiscal year 2014 Category F funding for Central Street from Second Street to Third Street has been approved. The grant is for actual costs up to the approved amount of \$200,000.

Please note that prior to awarding a construction contract for this project, a state/local agreement must be developed by the Michigan Department of Transportation and signed by the Village of Dexter. Funding is contingent upon 2014 appropriation by the state legislature. Within the next several weeks, Matt Wiitala will contact you or your staff to determine the most effective method in which to implement this project.

If you have any questions, please contact Matt at: (517) 241-2152 or by e-mail at wiitalam@michigan.gov.

Sincerely,

Michael Leon, Program Manager
Transportation Economic Development Fund
Office of Economic Development

cc: C. Nicholls, Village of Dexter



AGENDA 3-11-13
ITEM I-1

Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: REPORT
Date: March 5, 2013

Parks and Recreation Commission

Downtown Restrooms – Staff is working to obtain 3 quotes on the preferred design for the porta potty enclosure. Staff is also working on requesting donations for the construction. Donations have been requested from the Lions Club, Rotary Club, Chamber, Dexter Daze and the Dexter Garden Club. To date the Village has received \$250 from the Dexter Chamber. Staff will continue efforts to offset the anticipated \$2,000- \$3,000 cost.

Mill Creek Park – Staff is attempting to set up a meeting the week of the 18th with Cedroni Associates to review the plans for spring construction and completion of the Mill Creek Park Project. Cedroni is still concerned about an official time extension on the contract, a plan to address that will be discussed at the upcoming meeting.

Planning Commission

Dexter Town Center Building 3 – A pre application meeting has been requested by Steve Brouwer for the third and final building of the Dexter Town Center (Dexter Wellness Center and Dexter Pharmacy). The meeting has been scheduled for Wednesday, March 13th at 4:30. Trustee Semifero and Knight have been asked to attend as well as Planning Commissioners Kowalski and Wilcox. It is anticipated that the applicant will submit for combined site plan approval for the May Planning Commission meeting.

Dexter Town Center Parking – Attached is a letter from DWC Investments, owner of the Dexter Wellness Center. As part of site plan approval in January 2012 the applicant proposed to land bank 22 parking spaces on the south side of the Wellness Center. The Planning Commission approved the land banked parking spaces in accordance with Article 5, Parking and Loading, that promotes the reduction in parking to reduce impervious surface and avoid over-parking. The applicant has determined that based on the to-be proposed construction of Building 3 that the additional parking is warranted at this time. Article 21 of the site plan review standards does not specify how approval should occur for the construction of planned land banked parking spaces. The applicant was directed to submit a letter to staff stating the intention to construct the parking and the Planning Commission added the item to the March agenda for discussion. The Planning Commission reviewed the letter and discussed the information. The Planning Commission discussion included, but was not limited to the following:

1. The parking was reviewed and approved as part of site plan review.
2. Installation of the parking is voluntary
3. Land banked parking is not a singularly approvable item, it is up to developer
4. Discretion for installation of the parking needs to be permitted otherwise requirement needs to be in the ordinance.

5. Site plan approval process could add a condition of approval that notification be provided.
6. Requiring that additional approval be required to construct land banked parking could be added to ordinance; however that would discourage developers from land banking therefore not a preferred option.
7. Planning Commission appreciated notification, but did not expect more.
8. Agreed that notification to Council would be next step.

2013-2018 CIP – The Planning Commission has scheduled a public hearing for the CIP on April 1, 2013. It is anticipated that the CIP will be presented to the Council following adoption by the Planning Commission.

2013 Ordinance Revisions – During the CIP discussion the Planning Commission discussed the need to review the Village lighting, landscaping and sign ordinances. Staff provided several options for moving forward. The Planning Commission directed staff to prepare a list of goals and objectives to be accomplished with proposed ordinance review and revision. The Planning Commission will then discuss the goals and objectives and prepare a recommendation to Council for if and how to proceed with potential revisions. It is anticipated that a recommendation would be prepared for Council in May.

ACH and ZBA Planning Commissioner Representatives – The Planning Commission made a motion to support the continued service of Marni Schmid on the ACH Selection Committee and Derk Wilcox on ZBA.

Please feel free to contact me if you have any additional questions.
Thank you.

Allison Bishop

From: Allison Bishop <abishop@dextermi.gov>
Sent: Tuesday, February 26, 2013 12:04 PM
To: Dexter Chamber; 'DEXTERCOFC@aol.com'; 'Jim Carson'; Larry Cobler (l.cobler@gmail.com); allengorgas@charter.net
Cc: skhansen63@aol.com; ddetting@villageofdexter.org; millpond89@comcast.net
Subject: Monument Park Restrooms donation request

Dear Dexter Chamber, Dexter Lions Club, Dexter Garden Club, Dexter Rotary and Dexter Daze –

The Village of Dexter is very close to constructing an enclosure for 2 semi-permanent porta potties to be placed in Monument Park for a majority of the year, including all summer.

The enclosure would house one handicapped accessible and one standard porta potty within a wood enclosure at the location of the former small gazebo and current bike racks.

We are in the process of obtaining quotes to construct the enclosure which we anticipate to be between \$2,000-\$2,800.

The porta potties will be cleaned weekly and provide a much needed service to the residents and visitors of the park, including the weekly concerts and special events in the parks.

The Village will fund the monthly costs (approximately \$80 per) and a majority of the cost to construct the enclosure, however we were hoping that your organization would consider helping offset the cost of the construction.

The Village would like to request that you consider a donation of \$250. We feel as though the Village residents, visitors and event coordinators will all benefit tremendously from having bathrooms available.

The plan is to have the enclosure constructed and porta potties installed by the 2013 Memorial Day Parade.

Please let me know if you have any questions.

Thank you for your consideration.

Please note that the Village's email addresses have been changed. My new email is abishop@dextermi.gov. I will continue to receive emails at my old email address for a limited time. Thank you.

Allison Bishop, AICP
Community Development Manager
Village of Dexter
734-426-8303 ext 15

DWC Investments, LLC

7444 Dexter-Ann Arbor Road
Suite F
Dexter, MI 48130

Phone: 734-426-9980
Fax: 734-426-9985

March 4, 2013

Ms. Allison Bishop
Community Development Manger
Village of Dexter
8140 Main St.
Dexter, MI 48130

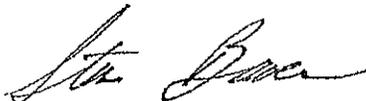
RE: Dexter Town Center
Banked Parking

Dear Allison,

The current and prospective occupants of the buildings at Dexter Town Center are concerned about the number of parking spaces available at peak usage times. To address this concern, DWC Investments LLC is considering the installation of the twenty-two (22) banked parking spaces that were indicated on the approved site plan drawings. This portion of the parking lot would be constructed in 2013. We wanted to advise the Village of our intentions and will notify you once the final timing has been determined.

Please feel free to contact me with any questions.

Sincerely,



Steve Brouwer
Member

WAVE
Financial Statement
January 2013

AGENDA 3-11-13
1 TEAM I-2

Cash Basis

	Jan 13	Budget	Oct '12 - Jan 13	YTD Budget	Annual Budget
Income					
4245.1 - JARC Operating - Previous Year	3,504.17		3,504.17		
4230.1 - Specialized Services Prev Year	0.00		3,214.75		
4110 Fares Chelsea	902.00	1,083.33	3,840.50	4,333.36	13,000.00
4120 Fares Special Trips	637.50	500.00	3,638.75	2,000.00	6,000.00
4130 Fares Community Connect	1,470.06	1,000.00	5,367.15	4,000.00	12,000.00
4135 Fares Com C Weekends	128.50	83.33	602.05	333.36	1,000.00
4138 Fares UM CC Subsidy	0.00		0.00		3,000.00
4140 Fares Dexter	654.00	791.66	3,542.50	3,166.72	9,500.00
4150 Fares Lifeline Services	343.00	416.66	1,214.00	1,666.72	5,000.00
4160 Urban Route Support Rev	2,250.00	2,250.00	6,750.00	9,000.00	27,000.00
4170 Contract Fares	9.00	14,690.00	12,977.75	28,010.00	57,390.00
4200 Municipal Support	5,500.00	5,500.00	5,500.00	11,000.00	71,000.00
4210 Organizational Support	2,500.00	2,500.00	6,000.00	4,500.00	30,500.00
4220 Pass Thru	21,919.00	21,919.00	87,676.00	87,676.00	263,022.00
4230 Specialized Services	3,214.75	3,215.00	3,214.75	6,430.00	12,860.00
4240 Mobility Management Rev	0.00		16,791.62		60,000.00
4245 - JARC Operating Assistance	0.00	6,375.00	0.00	6,375.00	25,500.00
4300 Donation Envelopes	325.00		915.00	500.00	5,500.00
4320 Foundations & Grants	0.00		0.00		1,000.00
4330 Government Capital Grants	132,237.09		134,868.79		
4400 RTAP	0.00		0.00		4,000.00
4410 Miscellaneous Income	0.00		17.00		100.00
4420 Interest	7.55	8.33	33.72	33.36	100.00
Total Income	175,601.62	60,332.31	299,668.50	169,024.52	607,472.00
Gross Profit	175,601.62	60,332.31	299,668.50	169,024.52	607,472.00
Expense					
5345 - Capital Grant Expense	131,753.00		131,753.00		
5100 Wages	38,877.29	26,427.42	110,371.02	105,709.64	317,129.00
5110 Payroll Taxes	3,601.74	2,192.58	9,139.87	8,770.36	26,311.00
5120 Workers' Comp Ins	1,291.90	1,133.60	2,401.20	2,267.20	11,336.00
5130 Employee Benefits	-136.76	708.33	1,935.55	2,833.32	9,500.00
5200 Gas & Oil	4,923.31	5,554.16	16,484.01	22,216.72	66,650.00
5210 Bus Maintenance	7,686.15	4,166.00	31,115.16	16,672.00	50,000.00
5212 Bus Maintenance Tires	0.00	833.33	1,012.20	3,333.38	10,000.00
5220 Bus Supplies	44.44	41.66	694.60	166.72	500.00
5230 Bus Washing	0.00	20.83	0.00	83.36	250.00
5300 Telephone	611.68	600.00	2,474.27	2,400.00	7,200.00
5310 Utilities	136.25	41.66	274.28	166.72	500.00
5320 Office Supplies	239.99	200.00	829.55	800.00	2,400.00
5322 Software Maintenance Contr	0.00		0.00		2,250.00
5330 Miscellaneous Expense	0.00	25.00	6.23	100.00	300.00
5340 Mobility Mgmt Expense	0.00		8,220.75		60,000.00
5400 Bus Insurance	0.00	2,093.00	2,728.37	8,372.00	25,116.00
5410 Office Insurance	0.00	187.83	56.06	751.36	2,254.00
5430 Audit	0.00		0.00		7,000.00
5440 FSL	984.20	458.00	1,987.50	1,836.00	5,500.00
5502 Mileage	0.00	4.16	58.98	16.72	50.00
5510 Education	0.00		0.00		4,000.00
5520 Staff Recognition	0.00		350.00	500.00	500.00
5530 Promotion	0.00	216.66	0.00	866.72	2,600.00
5540 Recruitment	0.00	16.66	0.00	66.72	200.00
5550 Drug Testing	149.00	50.00	197.00	200.00	600.00
Total Expense	190,162.19	44,970.88	322,089.58	178,128.92	612,146.00
Net income	-14,560.57	15,361.43	-22,421.08	-9,104.40	-4,674.00

Chelsea City Bus (#1)		
	2011/12	2012/13
Oct	612	742
Nov	616	729
Dec	536	595
Jan	641	768
Feb	649	
Mar	736	
Apr	663	
May	727	
Jun	597	
Jul	643	
Aug	657	
Sept	694	
Total	7771	2834

#1 is a door-to-door, reserved ride program serving the Chelsea area.

Community Enrichment (#2)		
	2011/12	2012/13
Oct	90	120
Nov	78	95
Dec	74	71
Jan	102	54
Feb	101	
Mar	369	
Apr	80	
May	91	
Jun	78	
Jul	205	
Aug	36	
Sept	46	
Total	1350	340

#2 is a communal D2D program serving WISD and senior activity programs.

Community Connector (#3)		
	2011/12	2012/13
Oct	706	1,138
Nov	721	915
Dec	697	815
Jan	744	1102
Feb	821	
Mar	741	
Apr	760	
May	888	
Jun	665	
Jul	690	
Aug	807	
Sept	785	
Total	9025	3,970

#3 is a hop-on service that links Chelsea with Dexter and Ann Arbor.

Scio Urban Route M-F (#3U)		
	2011/12	2012/13
Oct	101	88
Nov	76	93
Dec	95	114
Jan	143	178
Feb	116	
Mar	97	
Apr	88	
May	86	
Jun	107	
Jul	94	
Aug	93	
Sept	82	
Total	1178	473

#3U is an adjacent housing area route attached to program #3 off Parkland Plaza.

Dexter School District Bus (#4)		
	2011/12	2012/13
Oct	524	471
Nov	447	429
Dec	454	345
Jan	422	435
Feb	527	
Mar	487	
Apr	444	
May	528	
Jun	413	
Jul	311	
Aug	248	
Sept	300	
Total	5105	1680

#4 is a door-to-door, reserved ride program for Dexter School District riders.

Lifeline Svc (#5)		
	2011/12	2012/13
Oct	58	40
Nov	51	37
Dec	49	39
Jan	70	32
Feb	61	
Mar	71	
Apr	53	
May	53	
Jun	24	
Jul	34	
Aug	58	
Sept	38	
Total	620	148

#5 is a Chelsea door-to-door van service allowing residents to travel county-wide.

Chelsea Com Ride Shuttle M-S (#6)		
	2010/11	2012/13
Oct	473	528
Nov	501	522
Dec	485	511
Jan	448	532
Feb	406	
Mar	448	
Apr	465	
May	506	
Jun	503	
Jul	473	
Aug	540	
Sept	502	
Total	5750	2093

#6 is Chelsea's free shuttle program operating Monday through Saturday.

Chelsea Com Ride Shuttle Sunday (#7)		
	2011/12	2012/13
Oct	151	122
Nov	122	129
Dec	105	169
Jan	135	146
Feb	97	
Mar	125	
Apr	180	
May	129	
Jun	115	
Jul	152	
Aug	157	
Sept	160	
Total	1628	566

#7 is Chelsea's free shuttle program operating on Sunday.

Senior Enrichment (#8)		
	2011/12	2012/13
Oct	799	567
Nov	503	501
Dec	417	539
Jan	282	228
Feb	380	
Mar	310	
Apr	586	
May	561	
Jun	421	
Jul	408	
Aug	514	
Sept	487	
Total	5668	1835

#8 is a Chelsea senior D2D life enrichment program offering communal trips for seniors.

Community Connector Weekends		
	20011/12	
Oct	0	153
Nov	56	200
Dec	46	222
Jan	69	190
Feb	97	
Mar	95	
Apr	101	
May	115	
Jun	139	
Jul	111	
Aug	129	
Sept	149	
Total	1107	765

Total of weekend ridership for the Community Connector route.

Ridership Summary		
	2011/12	2012/13
Jan	3,056	3,635
Feb		
Mar		
Apr		
May		
Jun		
Jul		
Aug		
Sept		
Total	39,228	14,665

Cost per ride/November 2012: \$16.06

All Programs		
	2011/12	2012/13
Oct	3,514	3,969
Nov	3,171	3,650
Dec	2,967	3,411
Jan	3,056	3,635
Feb	3,255	
Mar	3,496	
Apr	3,420	
May	3,684	
Jun	3,062	
Jul	3,121	
Aug	3,239	
Sept	3,243	
Total	39,228	14,665

The sum of all program ridership.

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org

Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: March 6, 2013
**Re: Assistant Village Manager &
Village Manager Report - Meeting of March 11, 2013**

1. Meeting Review:

- February 19th – DEQ Lansing Office re: MAHL Draft Report
- February 23rd - Council Work Session - Street Improvement Plan
- February 27th – Washtenaw County Parks re: Border to Border Trail
- February 28th – February DDA Meeting (rescheduled from February 21)
- February 28th – Sludge Project Progress Meeting
- March 1st – Dexter Community Schools re: Stormwater Improvements
- March 5th – Cottonwood Condos Association Representative

2. Upcoming Meetings:

- March 16th - Council Work Session – Goal Setting
- March 12th – 5H Dexter Coalition
- March 12th – Farmers Market/Community Garden Oversight
- March 13th – Dexter Town Center Pre-Application Meeting
- March 13th – 3045 Broad Street Redevelopment Team
- March 14th – Dextech re: Expansion Planning
- March 16th – Goal Setting Session
- March 18th – Utility Committee

3. Library Proposal. Attached is a recommendation to budget in fiscal year 2013-14 to rewire the street lamps on Alpine. I am still working on the final cost estimate to rewire the 6 street lamps to the Village's grid. Hopp Electric is preparing a quote for the work, but their preliminary estimate was \$5,000. **I'm looking for consensus (formal action is not needed at this time)** to include this cost in the FY 2013-14 budget. The reason I feel this approach is fair, is due to the estimated electric costs that the Library has paid. If we assume \$400 a year for 7 years or approximately \$2,800, this is an amount that the village would have incurred in electric expenses if the lights were wired correctly from the beginning. I believe this is a fair trade off, for correcting this situation going forward.
4. Speed Display Update. The Speed Display was installed on Fifth Street near Dover. The charts provided show weekly data from February 15, 2013 to February 21, 2013 and February 22 2013 to February 28, 2013. Charts from Ryan and Eastridge are included again with new charts that show the total number of cars per day. Also included is an e-mail from the manufacturer describing the difference between the data in the "Vehicle and Speed Violator Count" charts versus the "Vehicle Count by Peak Speed Bins" chart. On Fifth Street, 8% of drivers reached a peak speed of over 30 miles per hour. 50% of drivers reached a peak speed between 26 and 30 miles per hour. The Speed Display was

placed on Fourth Street, March 1, 2013. It is set for data collection only (display is dark) for the first week and will be set to alert drivers to speeds over 25 mph the second week.

5. Forest Street Drainage. Included for your information is a DRAFT copy of the letter that will be mailed to residents in the area of the Forest Street project. Mr. Koback did respond to our letter and will be working with OHM to include stormwater improvements to his property as an alternate in our bid.
6. Second/Hudson Project. Attached is a summary of the feedback received so far on the Second/Hudson project. Staff and OHM met with a representative of the Cottonwood Condos association on Tuesday, March 5.
7. Refuse Flyer. Provided loose in your packet is a draft flyer produced by Waste Management which will be mailed to all homes in the Village. The flyer explains the changes to the recycle program and the other trash/recycle/compost options available to residents. One notable change is that residents can place one bulk item per week at the curb without having to call the Village Office for a special pick-up. The flyer also encourages residents to bundle their brush and to call the Village Office for a special pick-up if they are unable to bundle the brush and/or if they have a branch that is larger than 4" in diameter, which is a change from our current procedure. The goal is to encourage residents to use the service we are paying for from Waste Management first for brush removal.
8. Main Street Crosswalk Update. One of the sections of the concrete ribbon in the crosswalk in front of TCF Bank is showing signs of failure. Staff along with OHM will be working with GM & Sons to make repairs. This repair is under a 2-year warranty period that ends in August of 2014.
9. Dextech Tax Tribunal Update. Attached is an update from Marie Sherry on Dexter Fastener's appeal to the Michigan Tax Tribunal and the impact this will have on the Village budget.
10. Bee Keeping Update. I have included a proposed Ordinance change recommendation for Chapter 10- Sec.10-3 Other. I'd like to find out if this approach is something Council feels deserves further study. I am having difficulty managing my work load to provide adequate time to properly research this item and provide guidance for Council review. I will need to develop detail guidance and requirements as well as feedback from our liability carrier to advance an implementation strategy. Allison asked that Park Board be asked to comment on Bee Keeping ideas as they are developed.
11. Arts, Culture, and Heritage Committee. The Committee is moving forward with the solicitation for the friendly troll sculpture. Attached is the draft flyer that will be used to solicit applications. The deadline for submissions will be May 1, 2013. Also included is a flyer that will be used to solicit submissions from Dexter Community Schools' students for artwork for banners on downtown light poles. This deadline for these submissions will be April 20, 2013. The Committee is also continuing to work on Paint Dexter – A Plein Air Festival, which will be held August 13-17. The Committee will be working with organizers of the Summer Music Series to coordinate the Friday night event. The

Committee's intention is to pay to leave the Dexter Daze social tent up until Friday the 16th and use it for the Friday night art display/auction. At the next meeting the Committee will review its budget request for 2013-2014 and the applications for the 2013 temporary sculpture display.

12. Dexter Crossing 5B, 6, 7, & 8 Dedication Update. Attached is a 6-page summary from Jane Finkbeiner of Peter's Building Company. There are supporting documents for the items listed in the summary that are available in the Village Manager's office. I emailed three of the most recent examples of dedication paperwork that appeared on agendas in 2006 and 2007 and were approved by Council. At this time I am sorting out ownership of Dexter Crossing 5B, 6, 7 & 8 and working with Steve Estey of Dykema to determine what options are available to the Village for dedication.

VILLAGE OF DEXTER

ddettling@dextermi.gov

8140 Main Street Dexter, MI 48130-1092
5614

Phone (734)426-8303 ext 17 Fax (734)426-

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: March 11, 2013
Re: Library Lighting Proposal

Included below for your review is an email I received from Paul McCann on March 5, 2013 proposing a resolution to the Library Lighting issue.

I am still working on the final cost estimate to rewire the 6 street lamps to the Village's grid. Hopp Electric is preparing a quote for the work, but their preliminary estimate was \$5,000.

I recommend that the Village budget for this expense in the next fiscal year 2013/14 and complete this work in July.

I'm looking for consensus to include this cost in the FY 2013-14 budget. The reason I feel this is fair, is due to the estimated electric costs that the Library has paid so far. If we assume \$400 a year for 7 years or approximately \$2,800, this is the amount that the village would have incurred in electric expenses if the lights were wired correctly from the beginning. I believe this is a fair trade off, for correcting this situation going forward.

Dear Donna,

The Library Board has asked me to convey the following to the Village:

During the course of constructing the new Dexter District Library on Alpine Street, the Library was required by the Village to purchase and install six street lights for the public right of way at the Library's expense. During the course of construction, the Library complied with all Village requirements for plan review and approval as well as Village mandated site engineering inspections. The Village's engineering standards state "the Village will accept responsibility for the streetlights as part of the dedication process." The Board of Trustees of the Dexter District Library would like the Village of Dexter to disconnect the streetlights from the Library's electrical system and connect them to the public street lighting grid at the Village's expense.

Please feel free to contact me with any questions. I will be out of the office this morning, but back after lunch. I can be available to attend the next Village Council meeting, should that be helpful.

*Best regards,
Paul McCann*

*Paul McCann
Library Director
Phone: 734-426-4477
Fax: 734-426-1217*

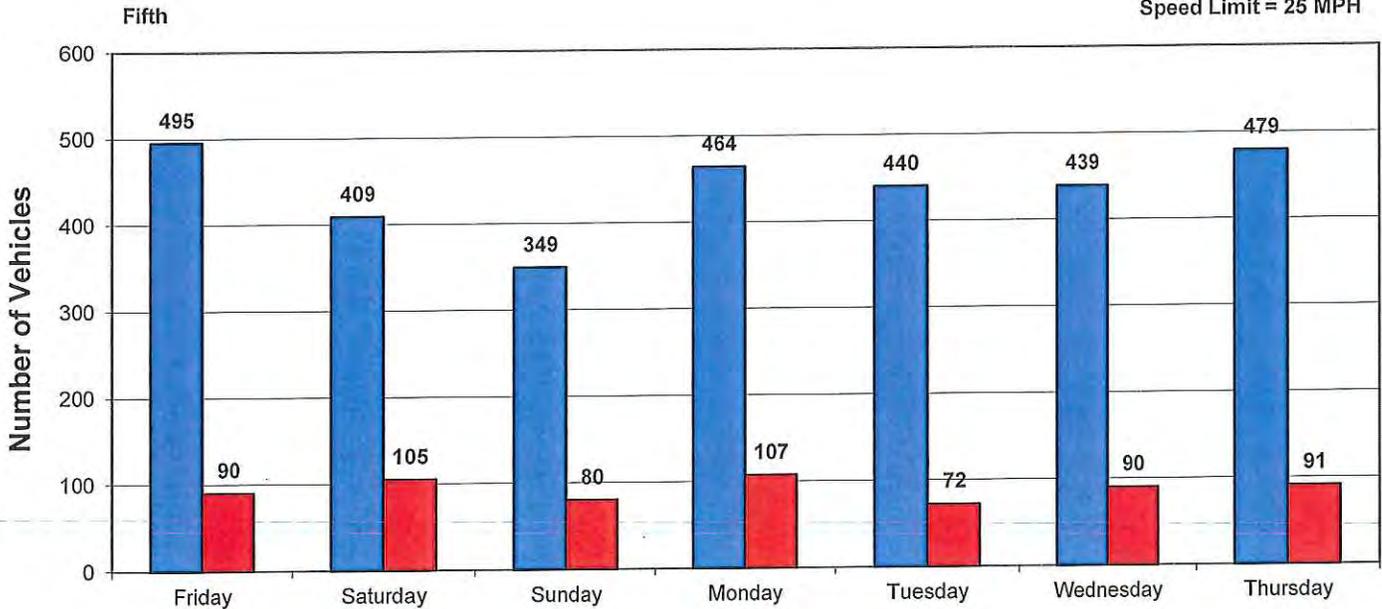
*Dexter District Library
3255 Alpine St.
Dexter, MI 48130
www.dexter.lib.mi.us*

Charts Report

Vehicle and Speed Violator Counts

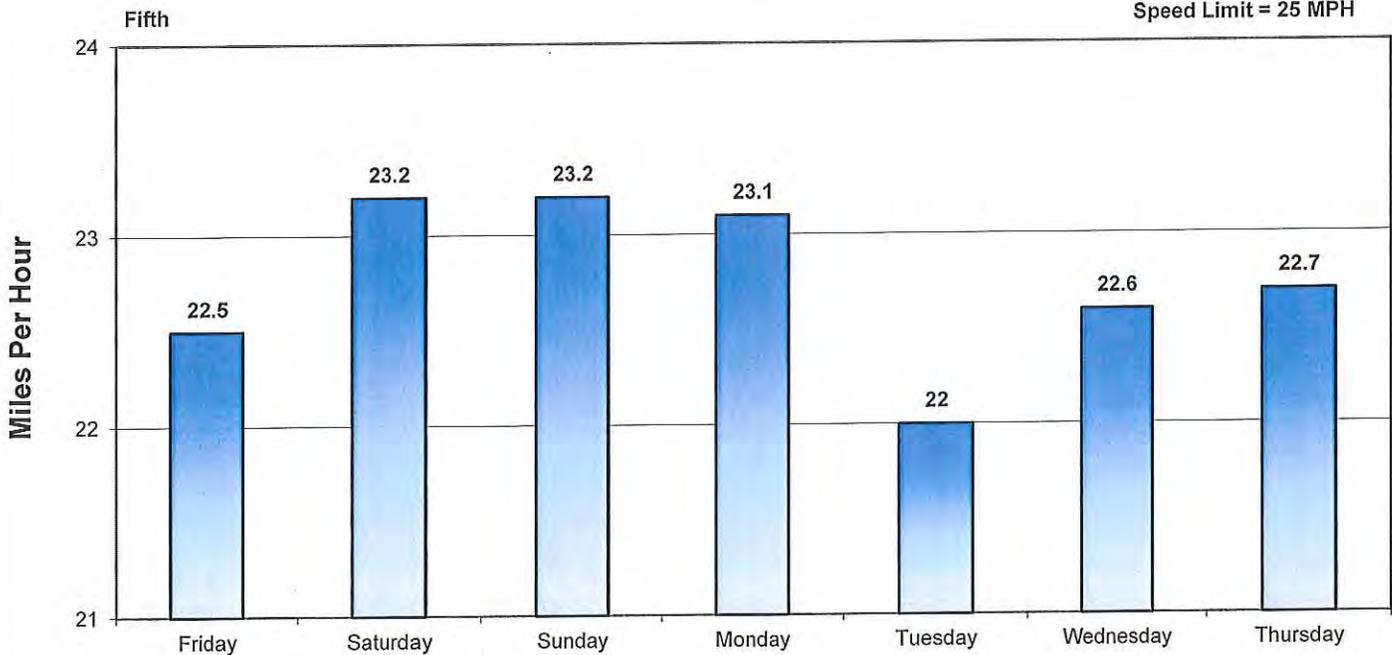


■ Tot. Vehicles
■ # Violators



WEEK OF: 2/22/2013 - 2/28/2013

Daily Average Speeds



WEEK OF: 2/22/2013 - 2/28/2013

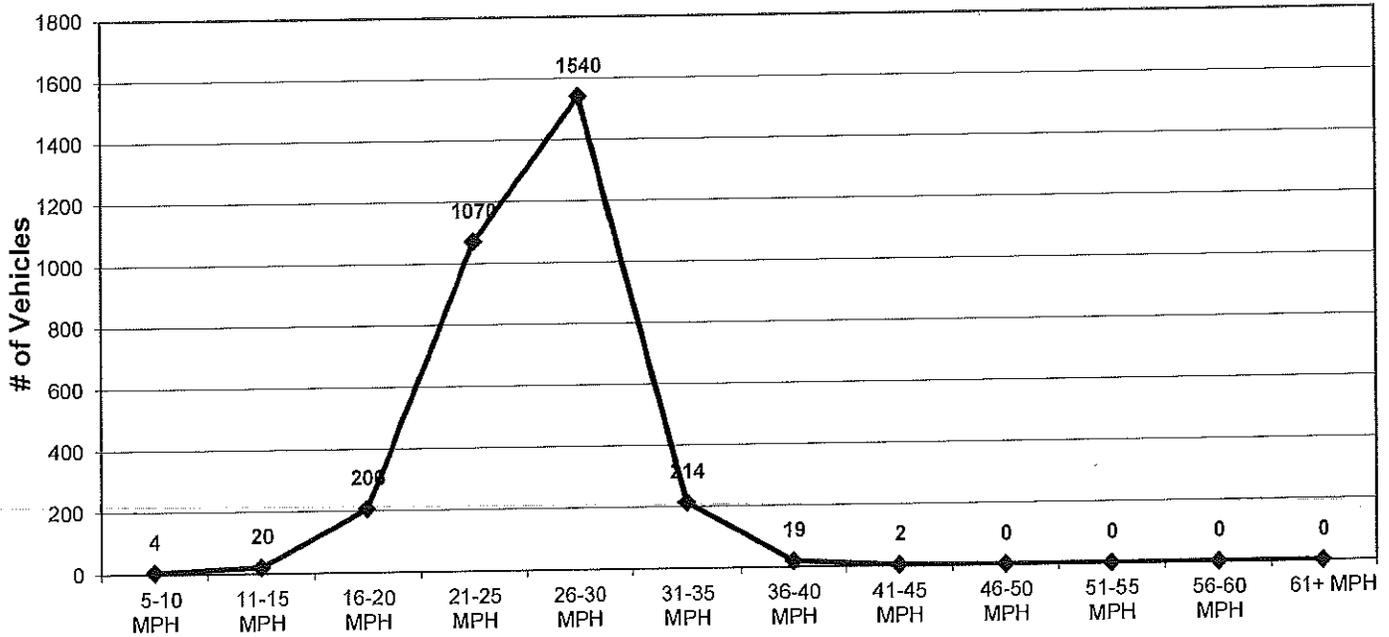
Charts Report

Vehicle Count by Peak Speed Bins



Fifth

Speed Limit = 25 MPH



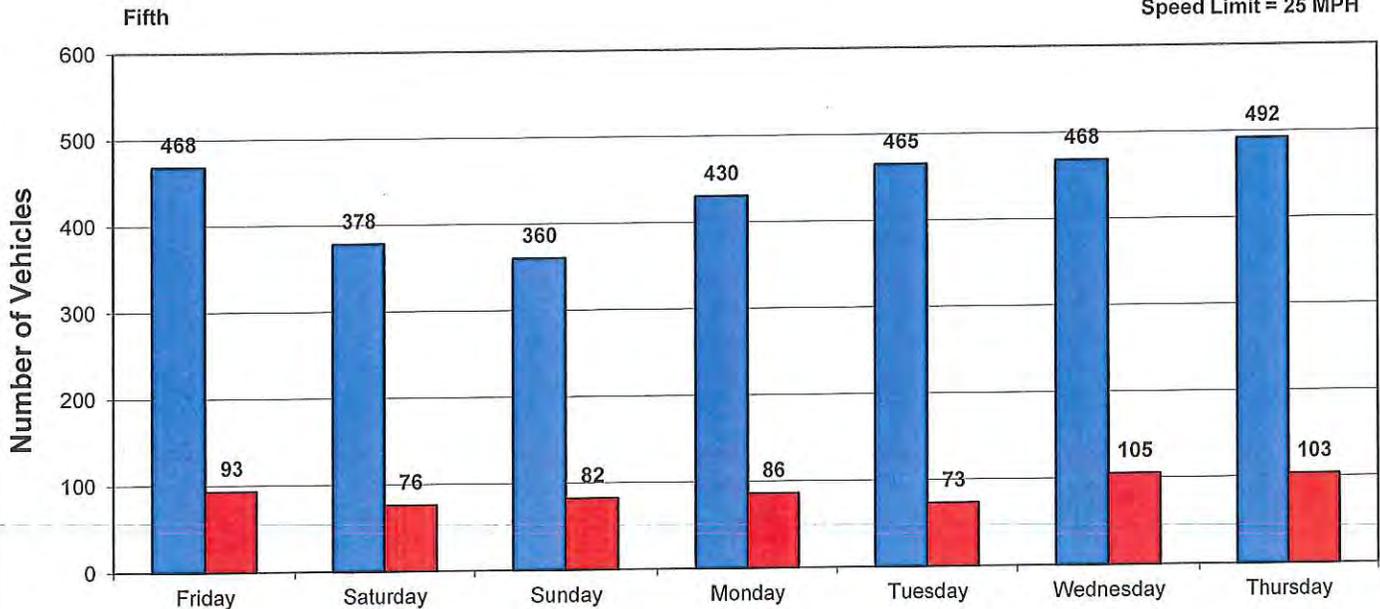
WEEK OF: 2/22/2013 - 2/28/2013

Charts Report

Vehicle and Speed Violator Counts

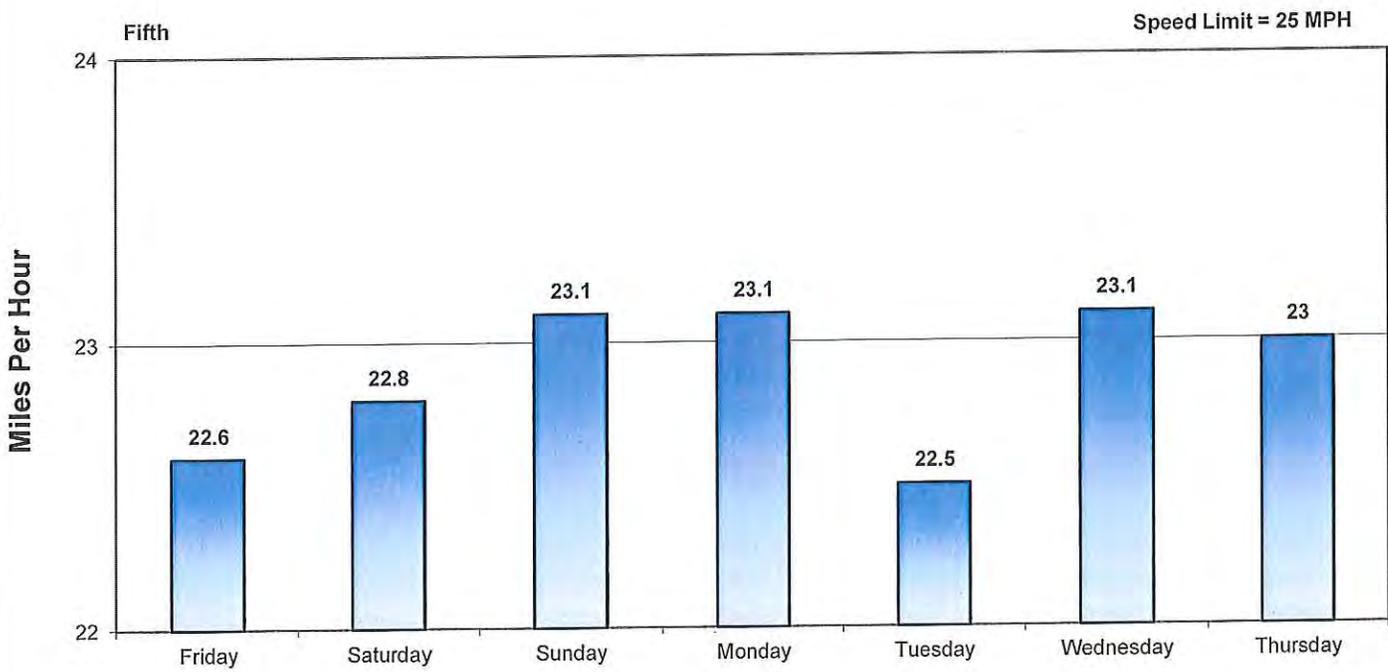


■ Tot. Vehicles
■ # Violators



WEEK OF: 2/15/2013 - 2/21/2013

Daily Average Speeds



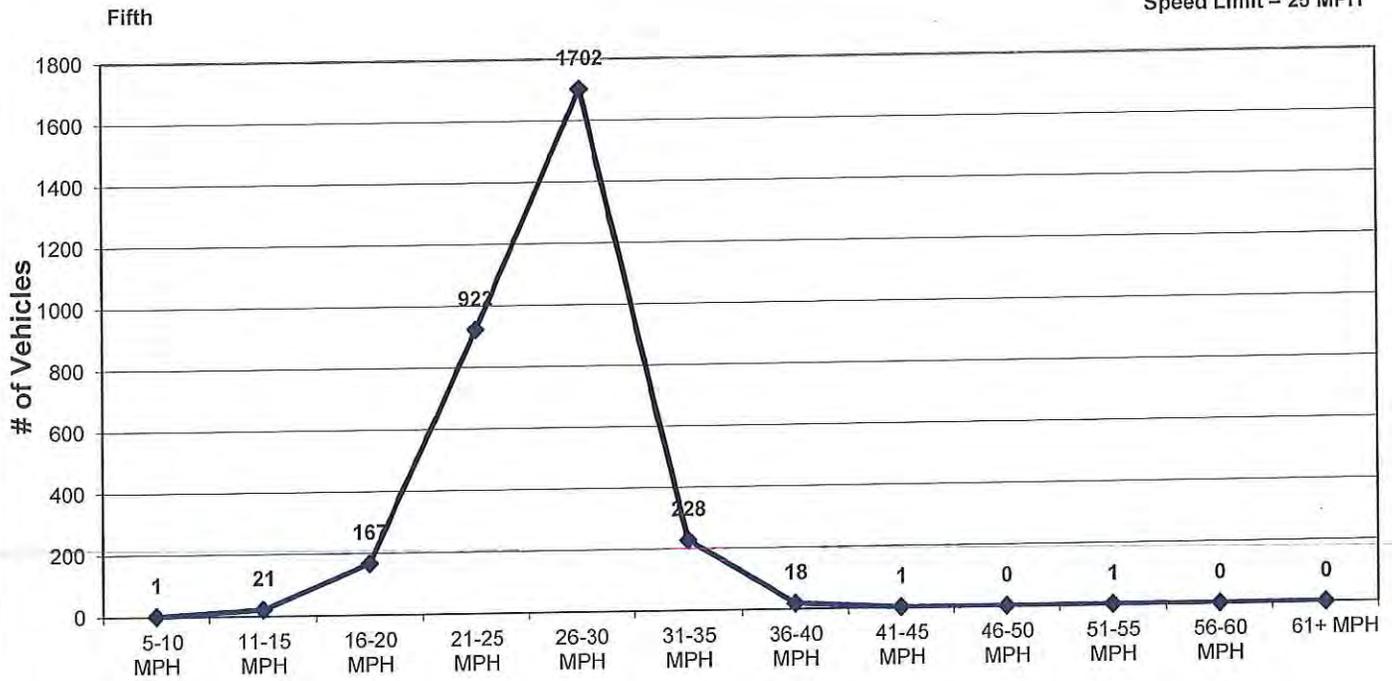
WEEK OF: 2/15/2013 - 2/21/2013

Charts Report



Vehicle Count by Peak Speed Bins

Speed Limit = 25 MPH



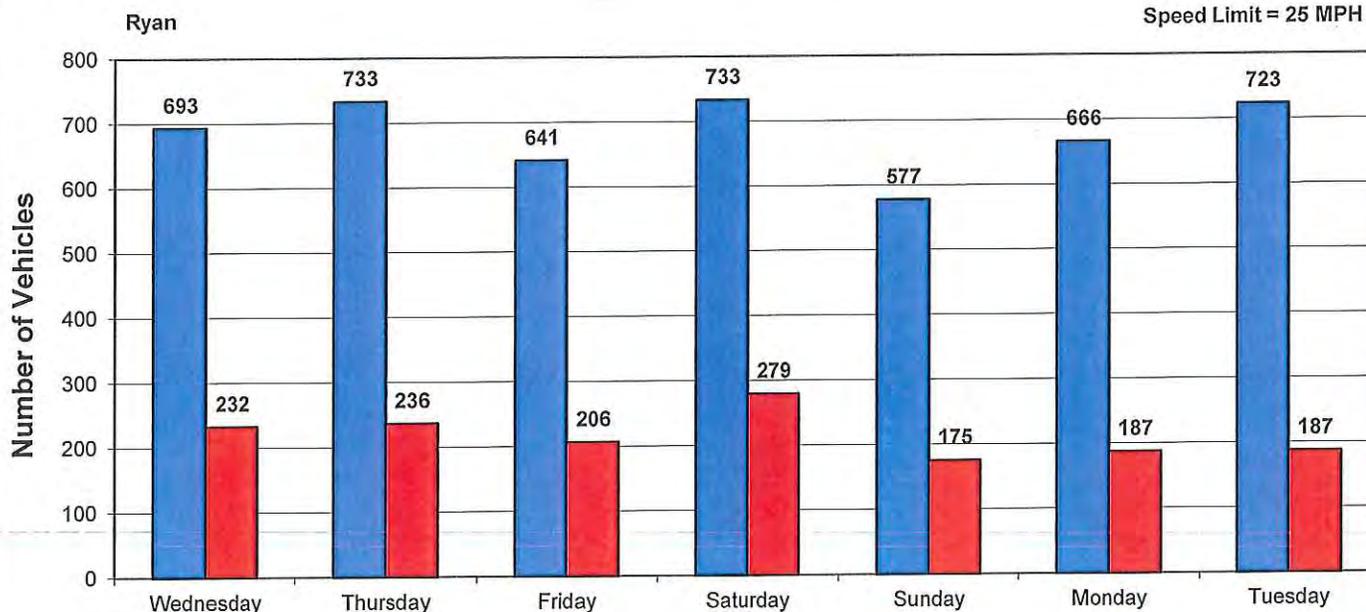
WEEK OF: 2/15/2013 - 2/21/2013

Charts Report

Vehicle and Speed Violator Counts

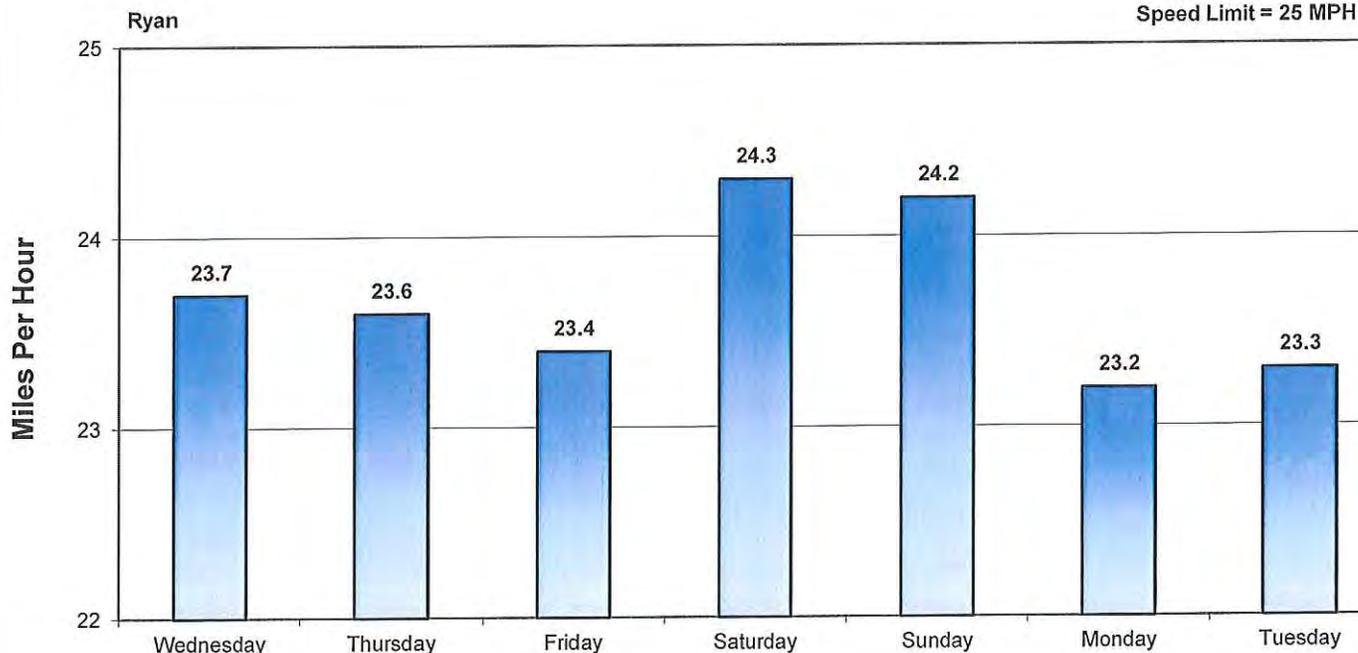


■ Tot. Vehicles
■ # Violators



WEEK OF: 2/6/2013 - 2/12/2013

Daily Average Speeds



WEEK OF: 2/6/2013 - 2/12/2013

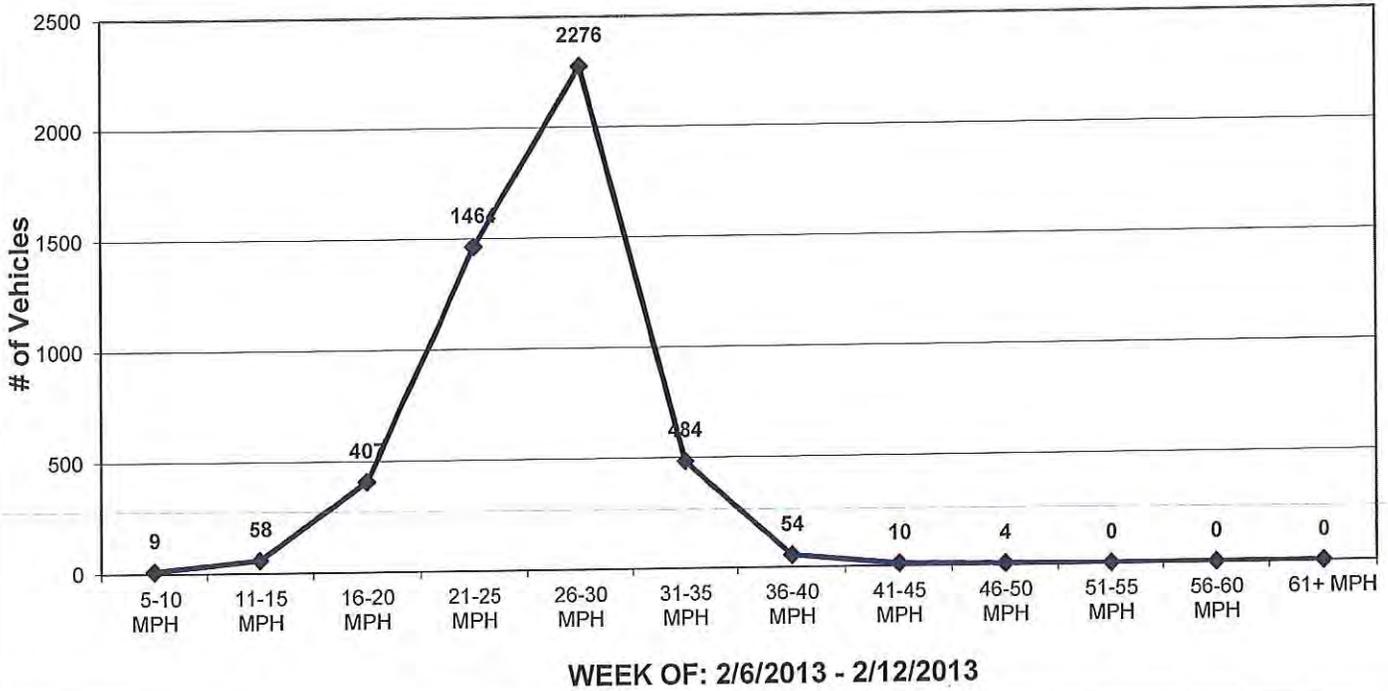
Charts Report



Vehicle Count by Peak Speed Bins

Ryan

Speed Limit = 25 MPH



Charts Report

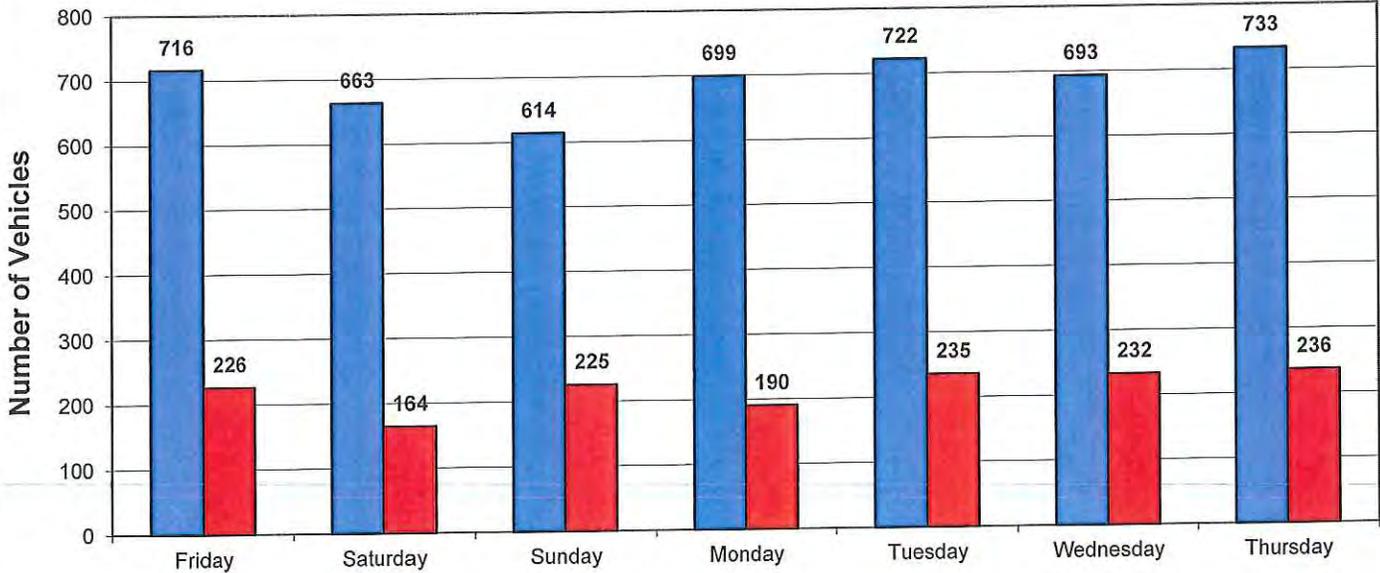
Vehicle and Speed Violator Counts



■ Tot. Vehicles
■ # Violators

Ryan

Speed Limit = 25 MPH



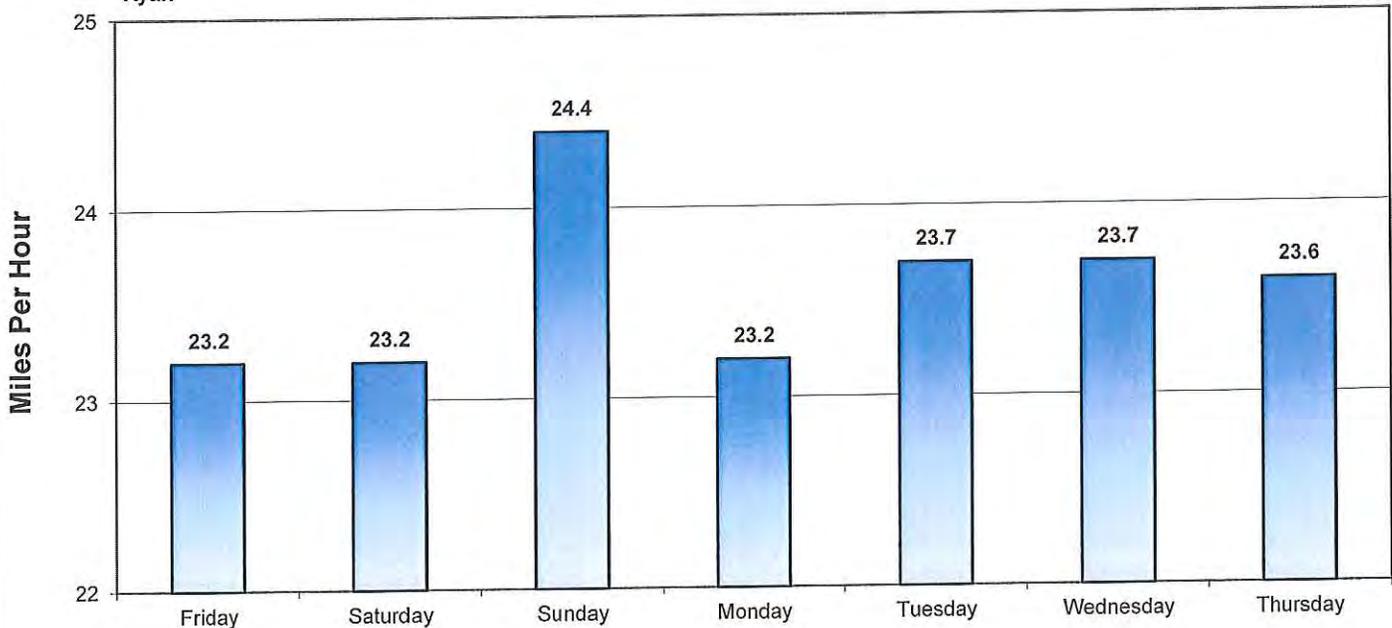
WEEK OF: 2/1/2013 - 2/7/2013

Daily Average Speeds



Ryan

Speed Limit = 25 MPH



WEEK OF: 2/1/2013 - 2/7/2013

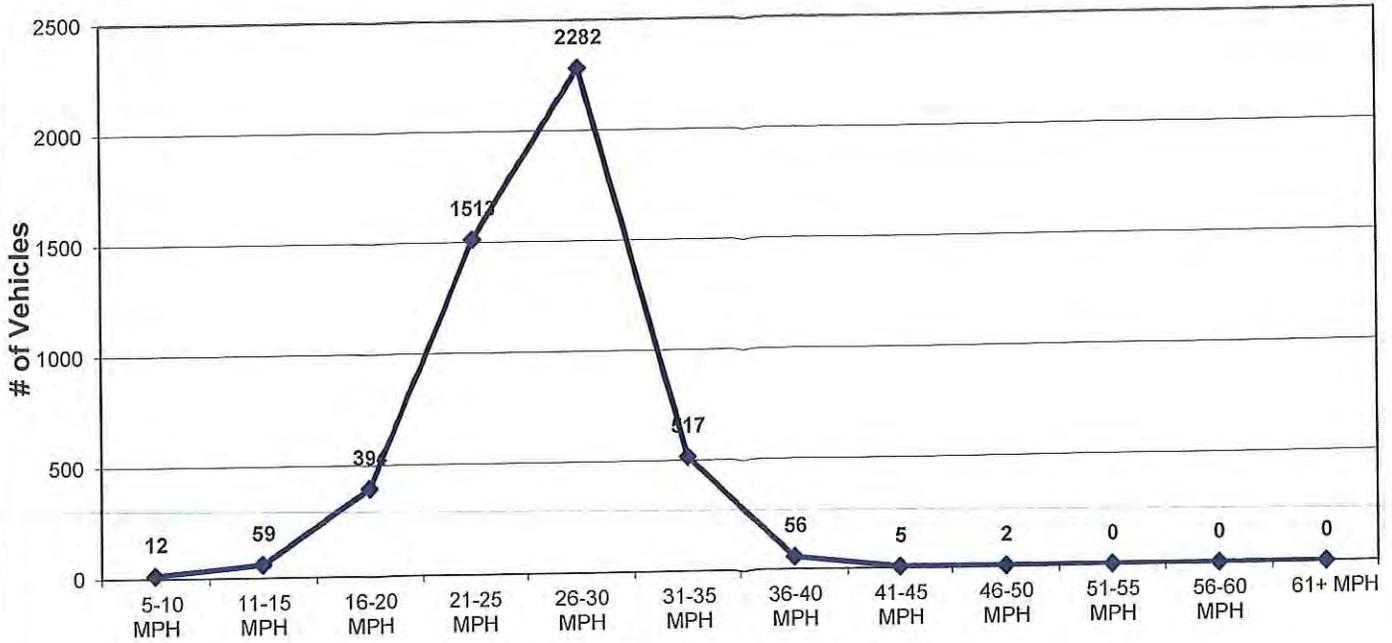
Charts Report

Vehicle Count by Peak Speed Bins



Speed Limit = 25 MPH

Ryan



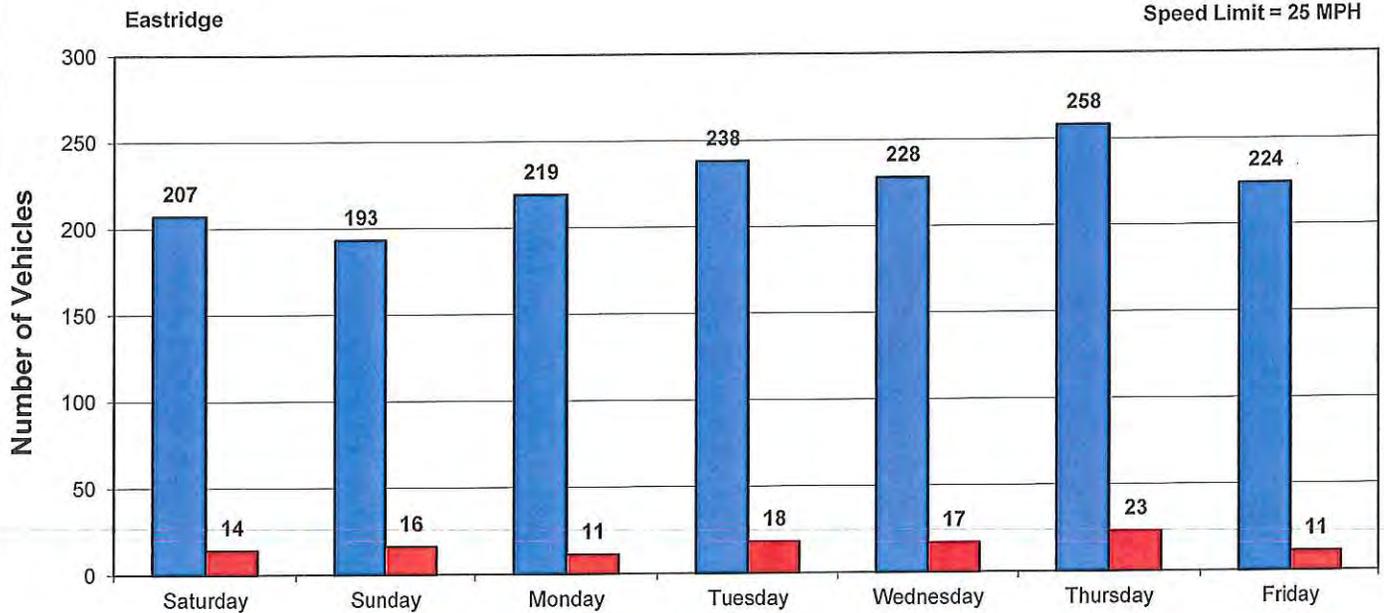
WEEK OF: 2/1/2013 - 2/7/2013

Charts Report

Vehicle and Speed Violator Counts

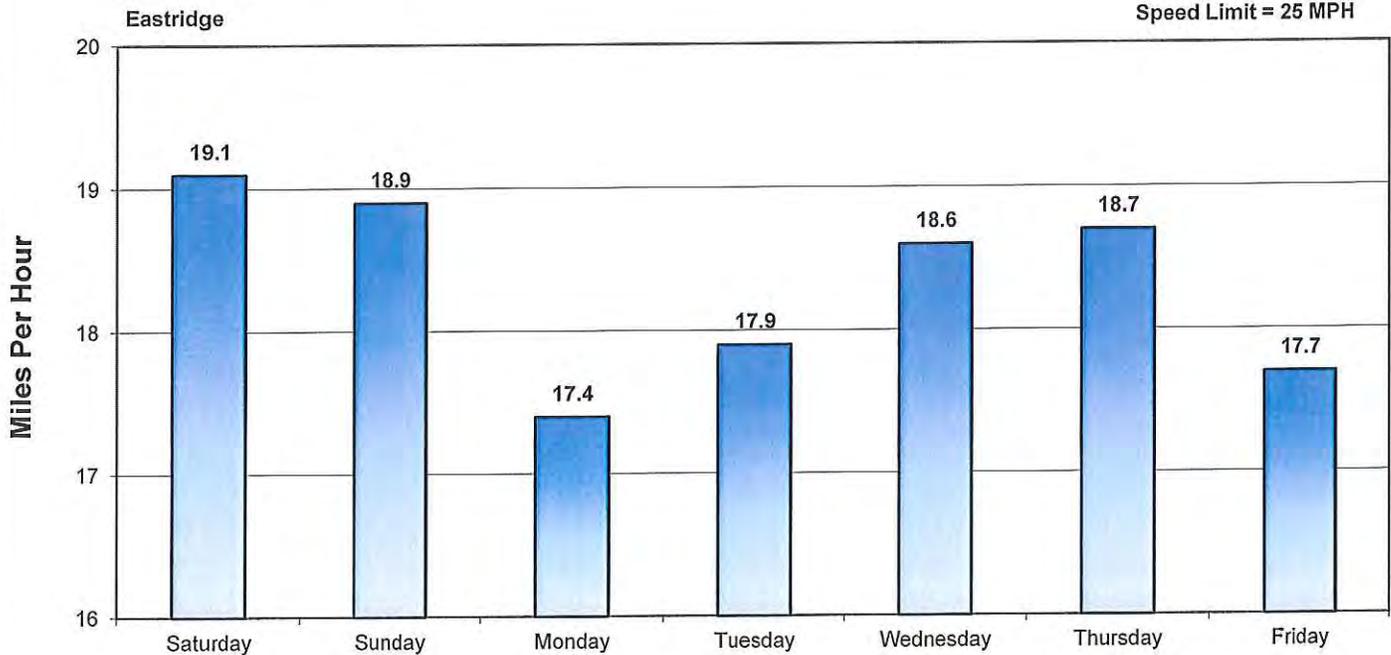


■ Tot. Vehicles
■ # Violators



WEEK OF: 1/19/2013 - 1/25/2013

Daily Average Speeds



WEEK OF: 1/19/2013 - 1/25/2013

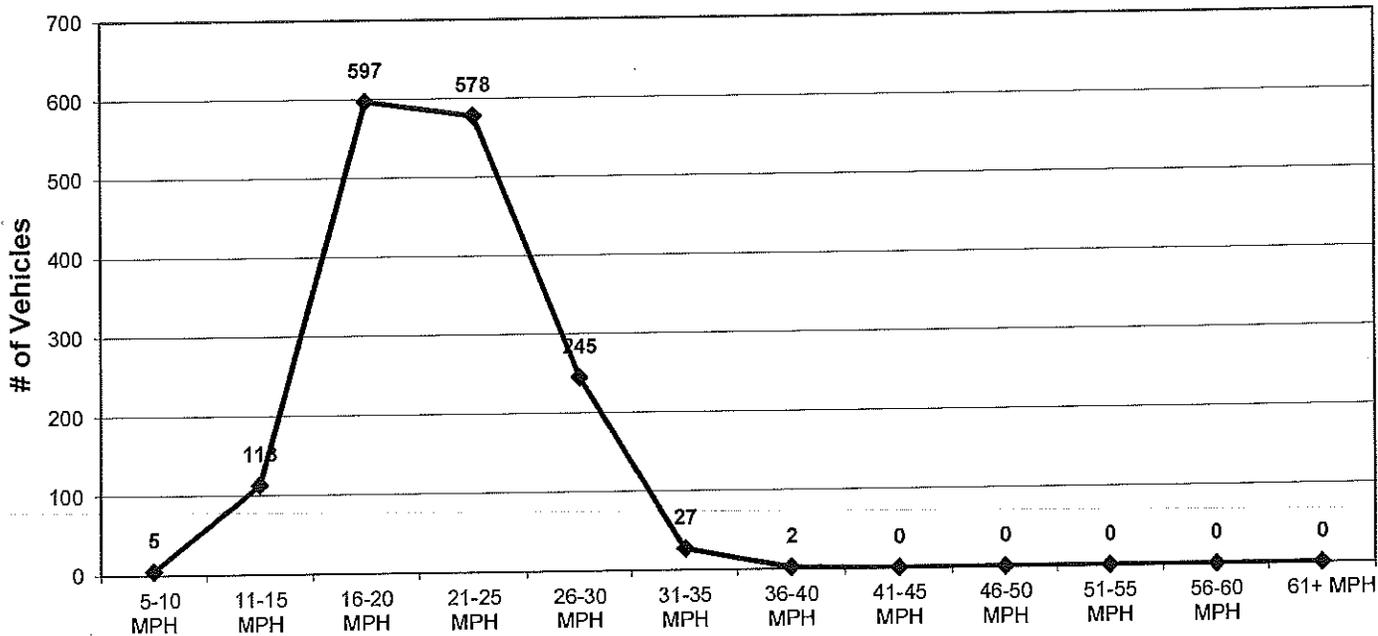
Charts Report

Vehicle Count by Peak Speed Bins



Eastridge

Speed Limit = 25 MPH



WEEK OF: 1/19/2013 - 1/25/2013

Donna Dettling

From: Courtney Nicholls <cnicholls@dextermi.gov>
Sent: Monday, March 04, 2013 11:56 AM
To: Donna Dettling
Subject: FW: data question

Courtney Nicholls
Assistant Village Manager

From: Charlie Robeson [mailto:crobeson@radarsign.com]
Sent: Sunday, March 03, 2013 2:33 PM
To: cnicholls@dextermi.gov
Subject: data question

Hello Courtney,

The charts you provided show 2 sets of numbers. We collect the peak speed of every vehicle and also the average speed of every vehicle. The first weekly bar chart shows the number of speeders based on average speed. So, if the speed limit is 25 mph, and a vehicle has a peak speed of 30, but slows down to an average of 25 or below, they are not counted as a speeder for the first chart.

The 3rd line chart tracks the vehicles base on peak speed only, so there will be a significantly higher number here, as compared to the average speed of each vehicle.

There is a daily line chart that compares the average to the peak numbers for vehicles each day you select.

Best regards,

Charlie Robeson
Director of Sales & Marketing



678-520-5152
678-278-1256 Fax
www.radarsign.com

Good afternoon,

I have a question about interpreting the data. I've attached a report to demonstrate my question. According to the Vehicle and Speed Violator Counts chart there were 618 violators. When I look at the Vehicle Count by Peak Speed Bin chart it looks like 1950 cars exceeded the speed limit. What am I missing?

Thanks!

Courtney Nicholls

Dear Resident:

The Village of Dexter is planning storm water improvements in your area. The improvements, which are designed to provide proper drainage to the low point on Forest Street, will be performed during the upcoming summer 2013 Construction season.

PROJECT SUMMARY

The project is intended to provide drainage relief to low, undrained areas along Forest Street. During past rain events, some properties along Forest Street have experienced stormwater runoff issues. In order to improve this situation, the Village will enter into a Contract with a construction company to build approximately 500 feet of new storm sewer starting on the northeast corner of Baker Road and Forest to the low point on Forest Street between Baker Road and Hudson Street. The storm sewer will be located within the greenbelt area along the northern side of Forest Street and will range in depth from 7 to 12 feet deep along the pipe. In addition, a new catch basin will be installed on the southern side of Forest Street near the low point.

POTENTIAL IMPACTS TO RESIDENTS

The project is expected to begin in early June of 2013 and should be completed by early July. Village Ordinances allow for work to occur between the hours of 7:00 am to 7:00 pm. However, the actual hours of work may be shorter depending on the Contractor's schedule.

During construction, there may be times during the day when driveway access will be interrupted to accommodate the construction of the storm sewer. The Contractor and Construction Engineers will ensure that adequate notice and alternative parking arrangements are made for any impacted residents. In addition, Hudson Street will be closed to through traffic temporarily to accommodate the construction of storm sewer under the road at the low point. Local traffic will be maintained at all times during construction.

PROJECT AREA RESTORATION

After construction of the storm sewer is completed, the Contractor will restore impacted driveways to a state equal or better than their current conditions between the roadway and the right of way line. All impacted turf areas will be restored by placing three inches of topsoil and sod.

QUESTIONS

Once the contractor is selected, you will be receiving a letter with their information and contact information for the Village staff and inspectors that will be on site. Should you have any questions or comments on the project, please feel free to contact the Village via phone, email or in person at one of the following:

Phone: 734-426-8303
E-mail: ddettling@dextermi.gov
In person: Village Offices – 2nd Floor of PNC Bank Building
8123 Main Street
Mail: Village of Dexter
8140 Main Street
Dexter, MI 48130



VILLAGE OF DEXTER

Job Name: 2013 Paving & Sidewalk Improvements
 Job Number: OHM JN: 0130-13-0021

Sheet Desc.: Residential Comments
 Date: 3/5/2013 By: PMD

Date	No.	Street	Name	Phone	E-Mail	Comment
2/25/2013	7639	Second	Matt Tierney	734-277-3978		Concerned about sidewalk alignment/grade on Hudson. Would like to see sidewalk marked out. Design should be sensitive to trees lost from Tornado. Village should be aware that residents will be very sensitive to any future tree loss.
2/22/2013	7710	Second	John Hollowel		john@jhollowell.com	"Can the water that runs across the intersection of Second and Hudson be diverted so it does not wash out the edge of the road at 7710 Second Street? The runoff from the intersection causes a ditch to form along the edge of Second street and washout a gully down through my parking lot at 7710 Second."
3/1/2013	7628	Cottonwood	Sherry Dickerson	734-426-3746		Spoke with Sherri who represents Cottonwood Condos board. Concerned about trees along Hudson. OHM agreed to meet on site to discuss potential corridors and impacts on 3/5/2013.
3/5/2013	-	Cottonwood	Sherry Dickerson	734-426-3746		Met on site (with Dan Schlaff, Sherry Dickerson, Property Manager Frank Gucker and another resident) to discuss impacts. Agreed to a route that will maximize offset from edge of pavement. Per direction of property manager, will remove two spruce trees and one maple (?) near the intersection of Cottonwood and Hudson Court. One section of fence rail will also be removed to accommodate sidewalk. Sidewalk will terminate at the mailboxes.

Donna Dettling

From: Matthew Tierney <matthew.tierney@me.com>
Sent: Tuesday, March 05, 2013 10:05 PM
To: ddetting@dextermi.gov
Subject: Sidewalk Construction Hudson/Second Streets w/attachments

I am writing to express my concerns regarding the planned sidewalk construction on the Hudson/Second Street block. As the homeowner of 7639 Second Street, I have the potential to be dramatically impacted by this project as my property has frontage along both Hudson and Second Streets.

I am in favor of the Village's plan to increase the sidewalk network, and would welcome a respectful installation of sidewalks along my property. I have two young children and an improved network of sidewalks is a benefit to my family and the families in my neighborhood.

My primary concern is regarding the proposed route of the sidewalk along Hudson Street. The conceptual plan sent to homeowners in February appears to detail a route for this sidewalk that extends much further into my property than should be necessary, and I have serious objections about this placement. Please see the attached photos with the proposed sidewalks and with my alternative routes marked out.

1. Not reflected by an aerial map is the elevation change on my property along Hudson St, and the proposed sidewalk route would require significant inclines for pedestrians along with extensive regrading and construction of retaining walls on my property. This does not sound cost-effective or pedestrian friendly.
2. As a homeowner with two young children I would adamantly oppose the addition of hazards such as retaining walls.
3. Walls would also inhibit my ability to maintain my property with a lawn tractor this hill is steep enough to prevent mowing along the incline and must be mowed up and down the hill.
4. The proposed route would take pedestrians far from the most direct route and would present difficulties for handicapped users.
5. My natural gas and water service enter my property from Hudson Street and would be an obstacle to major construction and grading.

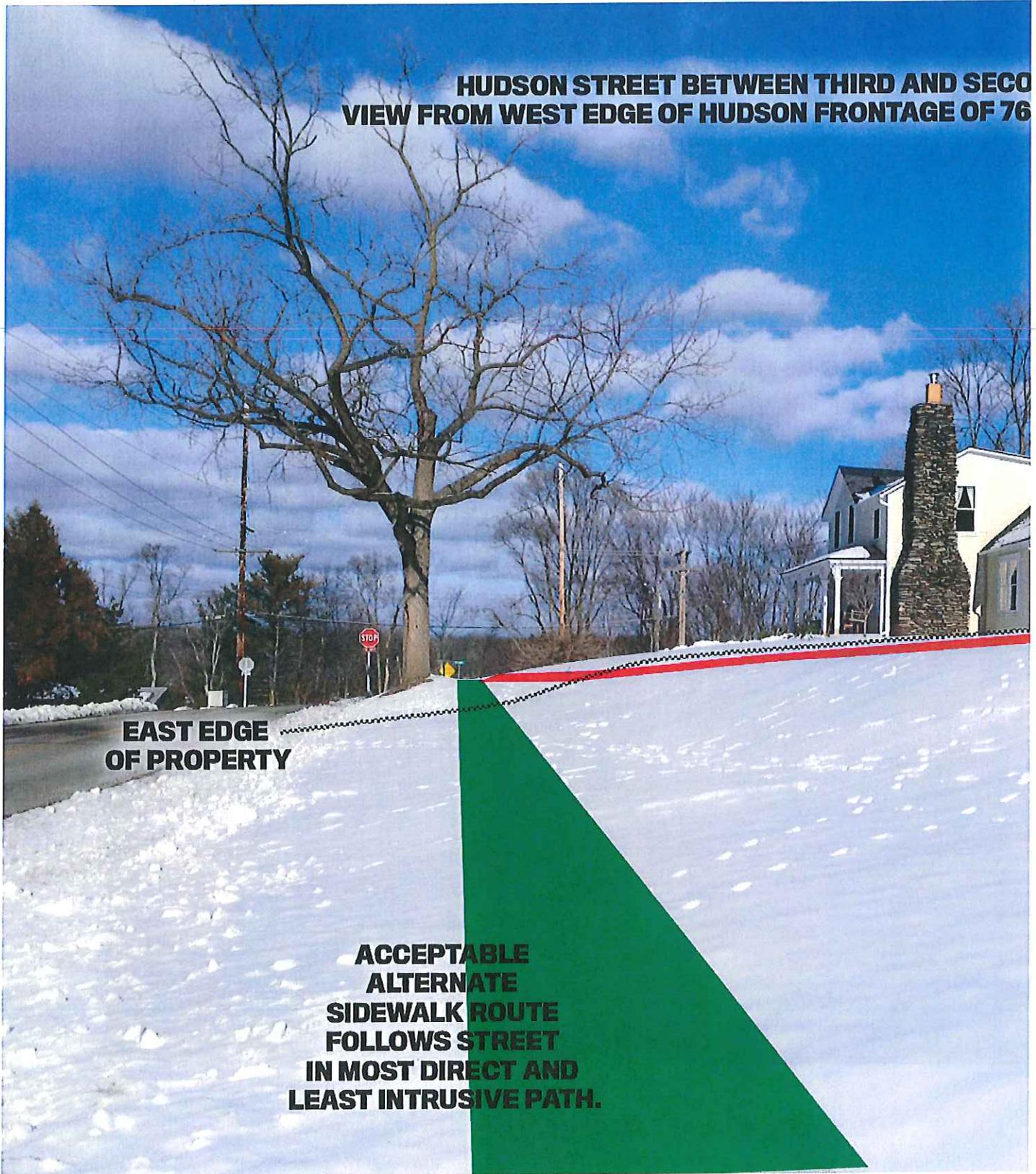
I can see no obstacles to constructing a sidewalk that follows the road at a distance of approximately 15 feet from the edge of Hudson. This would be clear of the drainage areas and culverts and follow the flattest, most-direct route from Third to Second Street and would minimize the impact on the affected properties. This alternate sidewalk placement would also keep it in close alignment with the existing sidewalk on Hudson St and the proposed Cottonwood extension.

On Second Street, my property is flat and the proposed route does not appear to threaten any of my trees. However, the proposed route through the properties of my adjacent and across-the-street neighbors would threaten their trees which does concern me. Our block suffered a massive blow from the tornado and any and all trees remaining need to be preserved wherever possible.

I will happily make myself available to attend any planning meetings or meet with any planners or village representatives on the site.

Thank you,
Matthew Tierney
7639 Second Street
734-277-3978

**HUDSON STREET BETWEEN THIRD AND SECO
VIEW FROM WEST EDGE OF HUDSON FRONTAGE OF 76**



**EAST EDGE
OF PROPERTY**

**ACCEPTABLE
ALTERNATE
SIDEWALK ROUTE
FOLLOWS STREET
IN MOST DIRECT AND
LEAST INTRUSIVE PATH.**

**HUDSON STREET BETWEEN THIRD AND SECOND STREETS.
VIEW FROM CORNER OF HUDSON AND THIRD.**

**STEEP INCLINE
REQUIRING
SIGNIFICANT
REGRADING AND
RETAINING WALL**

**INTRUSIVE
AND UNSAFE
PROPOSED
SIDEWALK
ROUTE**

**ACCEPTABLE
ALTERNATE
SIDEWALK ROUTE
FOLLOWS STREET
IN MOST DIRECT AND
LEAST INTRUSIVE PATH.**



**HUDSON STREET BETWEEN SECOND AND THIRD STREETS.
VIEW FROM CORNER OF HUDSON AND SECOND.**

**INTRUSIVE
AND UNSAFE
PROPOSED
SIDEWALK
ROUTE**

**ACCEPTABLE
ALTERNATE
SIDEWALK ROUTE
FOLLOWS STREET
IN MOST DIRECT
AND LEAST
INTRUSIVE PATH.**



**ACCEPTABLE
ALTERNATE
SIDEWALK ROUTE
FOLLOWS STREET
IN MOST DIRECT
AND LEAST
INTRUSIVE PATH.**

**INTRUSIVE
AND UNSAFE
PROPOSED
SIDEWALK
ROUTE**

25ft
10m

Memo

To: Village Council
From: Marie Sherry, Treasurer
CC: Village Manager
Date: 3/6/2013
Re: Dexter Fastener Technologies, Inc.

Council –

We received the Michigan Tax Tribunal judgment for Dexter Fastener Technology's two real property parcels. The Judgment covers three tax years (2010-2012), and one of the parcels was an IFT for two of those years (2010-2011). If refunds are necessary, current year ad valorem and prior year IFT taxes are to be refunded by the Village. Prior year ad valorem taxes are refunded by Washtenaw County.

Below is a breakdown of the refunds made to Dexter Fastener. Please note that the breakdown for the County is only an estimate, as we have not yet received the refund paperwork. I am using a verbal total given to me by the County Treasurer's office.

Parcel #	Tax Year	Old Taxable Value	New Taxable Value	Total Refund	Refunding Agency
HD-08-07-125-044	2010	\$ 4,503,139	\$ 3,713,286	\$ 11,107	County
HD-08-07-125-044	2011	\$ 4,408,300	\$ 3,450,786	\$ 13,576	County
HD-08-07-125-044	2012	\$ 4,347,000	\$ 3,188,286	\$ 16,017	Village
HD-08-99-000-504	2010	\$ 2,070,000	\$ 1,637,950	\$ 3,073	Village
HD-08-99-000-504	2011	\$ 1,905,300	\$ 1,561,075	\$ 2,421	Village
HD-08-07-125-043	2012	\$ 2,012,957	\$ 1,532,950	\$ 6,635	Village
				<u>\$ 52,829</u>	

Current year taxes are refunded from current year revenue. Prior year taxes will be charged to the Property Tax Refunds expense line. Below is the effect on our budget (keeping in mind that the County's breakdown is an estimate.) Budget amendments will be presented to Council after we get the actual paperwork and invoice from the County.

GL #	Description	Change	Current Budget
101-000.000-402.000 (Revenue)	Real Property Taxes	\$ (16,431)	\$ 1,832,700
101-890.000-957.001 (Expense)	Property Tax Refunds	\$ 21,749	\$ 3,000
204-000.000-403.000 (Revenue)	Real Property Taxes	\$ (4,825)	\$ 538,100
204-248.000-957.001 (Expense)	Property Tax Refunds	\$ 6,355	\$ 2,000
303-000.000-403.000 (Revenue)	Real Property Taxes	\$ (1,396)	\$ 143,100
303-248.000-957.001 (Expense)	Property Tax Refunds	\$ 2,073	\$ 500

We also received a very small Tax Tribunal judgment for Country Road LLC, parcel number HD-08-05-380-503 (7200 Dan Hoey Unit D), for the 2012 tax year only. The total refund to them was \$18.02.

If you have any questions, please do not hesitate to ask.

Ordinance Change Recommendation
Donna Dettling
March 11, 2013

AN ORDINANCE TO AMEND CHAPTER 10, ARTICLE I, ANIMALS AND ARTICLE II, DOGS, OF THE
VILLAGE OF DEXTER CODE OF ORDINANCE

CURRENT ORDINANCE LANGUAGE:

Sec. 10-3. Other

- (1) Bees. Bee keeping, bee hives or apiary's are prohibited in the village limits.

CHANGE ORDINANCE LANGUAGE:

Sec. 10-3. Other

- (1) Bees. Bee Keeping, bee hives or Apiary's are prohibited in the village limits. EXCEPT, that the Village of Dexter at its discretion and in conjunction with the Community Garden may allow for Bee Keeping, bee hives or Apiary's. Detailed guidance and requirements for this activity will be adopted by Resolution.

I am recommending a Village or public property approach instead of changing the Zoning Ordinance to permit Bee Keeping on private property in the Research and Development District as a special use. This is different from the last update on this topic as shown below:

At their meeting on Monday, January 7, 2012 the Planning Commission discussed an ordinance amendment to the general code Chapter 10, Article 1, Animals, specifically bee keeping. PC reviewed a sample Bee Keeping Ordinance from the city of Ypsilanti, a copy is attached to this report. PC is generally in favor of modifying the Ordinance to allow bee keeping, but felt it would be arbitrary to only allow at the Community Garden. They agreed that restricting bee keeping to a minimum parcel size or as a special use in the RD district were favorable options. Also, if the Village Council is intent on only allowing bee keeping at the Community Garden, it could be appropriate to rezone the Community Garden from RD to Public Land and modify the Public Land listed uses to allow bee keeping. As you can see from this discussion as well as the details contained in the sample ordinance, this isn't as straight forward as it may have seemed. I would like to understand Council's commitment to seeing this through, before effort is put forth to develop appropriate language and procedures.

Village of Dexter

Solicitation for "Friendly Troll" Sculpture

The Village of Dexter is seeking applications for a "friendly troll" sculpture that will be placed along the Border to Border Trail that runs through the Village of Dexter from Mill Creek Park across the Mill Creek to Hudson Mills Metropark. The sculpture can be an existing or proposed piece.

Selection Process

The Village Council and Selection Committee will evaluate the applications using the following criteria: quality of presentation and artistic merit, technical ability, experience fabricating and installing temporary artwork, and site suitability. *Size appropriateness*

Application Process

Please complete the application and return it with a photo or drawing of the sculpture. Applications should be returned to the Village Offices:

MAILING ADDRESS: 8140 Main, Dexter, MI 48130

PHYSICAL ADDRESS: 8123 Main, Dexter, MI 48130

May 1, 2013 deadline

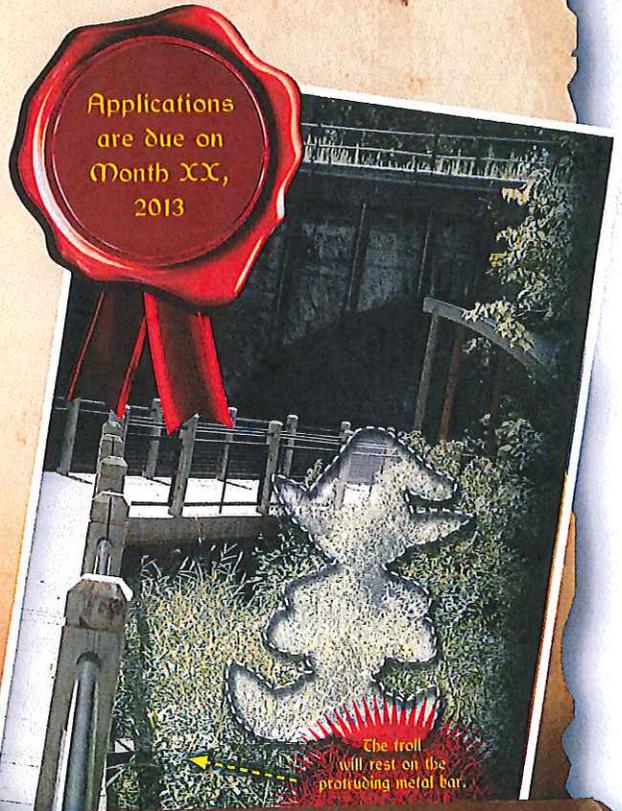
Stipend/Publicity

The artist selected will be paid \$*4,000*,000 for the sculpture.

Questions

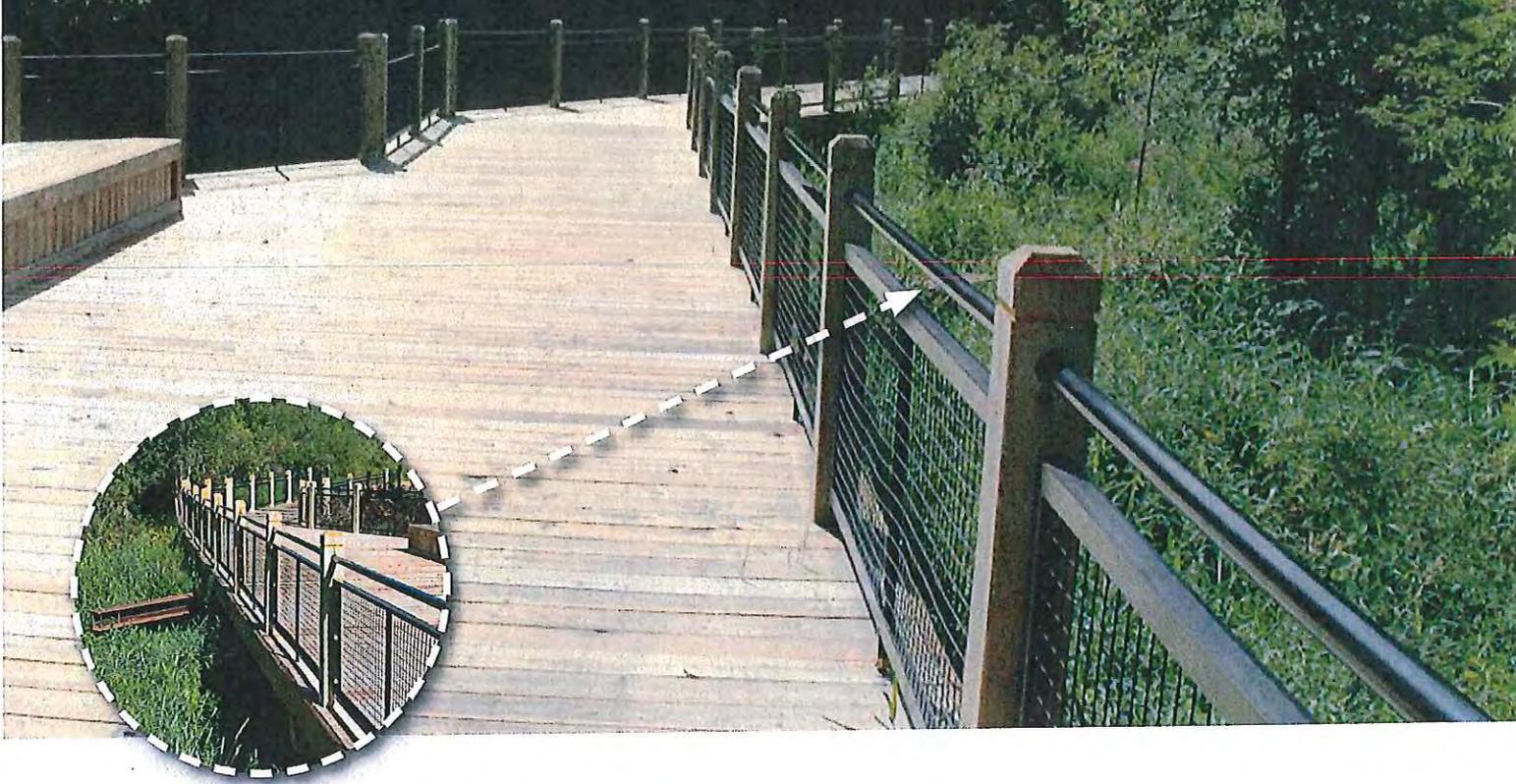
Questions regarding the application should be directed to Assistant Village Manager Courtney Nicholls at 734-426-8303 x17 or cnicholls@villageofdexter.org *dextermlgov*

Add language about disguising beam



Village of Dexter

Solicitation for "Friendly Troll" Sculpture



Please complete the form and return it to the Village of Dexter with required photos or drawing. Materials submitted will not be returned.

Applications should be returned to the Village Offices:

MAILING ADDRESS:
8140 Main, Dexter, MI 48130

PHYSICAL ADDRESS:
8123 Main, Dexter, MI 48130



ARTIST NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE: _____ E-MAIL: _____

WEBSITE: _____

SCULPTURE TITLE: _____ MEDIA: _____

DIMENSIONS (H x W x D) AND WEIGHT (IF AVAILABLE): _____

HOW DID YOU HEAR ABOUT THIS SOLICITATION? _____

SIGNATURE OF ARTIST _____

Calling all Dexter Community School Student Artists

Help us decorate Dexter Village



Contest!!

- \$\$\$ Win cash prizes!!!
- See *YOUR* artwork decorate the light poles in Dexter Village!
- Sponsored by the Dexter Arts, Culture, & Heritage Committee

Contest Rules:

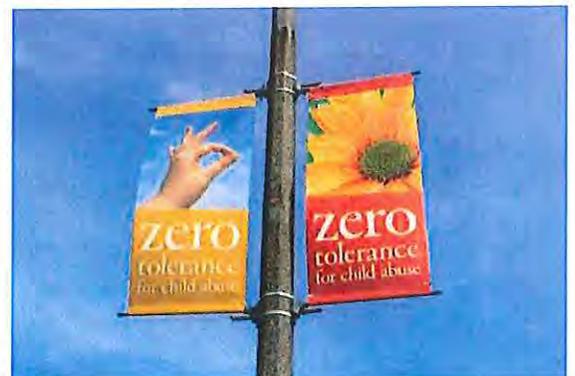
1. Contest open to all Dexter Community School students, K-12.
2. Theme: Nature and Recreation-Spring, Summer, Fall or Winter
3. Submit up to 3 original artworks.
4. All 2-D mediums accepted, unframed.
5. Size guidelines: minimum 8"x10", maximum 12"x16"
6. Deadline: April 20, 2013. Artwork must be received in the Dexter Village Office, 8140 Main Street.

For more information contact:

Victoria Schon

vs.daisylake@gmail.com

(734) 358-1744



**DEXTER CROSSING
PHASE 5B, 6, 7 & 8
DEDICATION INFORMATION**

To: Village of Dexter - Donna Dettling - Manager of Village of Dexter
From: Dexter Development, L.L.C.
Peters Building Co. - Manager of Dexter Development, L.L.C.
James G. Haeussler, President of Peters Building Co.
Date: March 1, 2013
Re: Request For Road Dedication Of Dexter Crossing Phases 5b, 6, 7 & 8

We respectfully request dedication of the roads and under ground utilities for Dexter Crossing Phases 5b, 6, 7 & 8 in their current condition.

The following provides timeframes in regards to the purchase of the property in 2002. Including information on the approval with the followup denial of phase 5b in 2003. Dexter Development denial for dedication was recommended because the Village of Dexter had not yet dedicated the previous phases in Dexter Crossing 1-5a.

Also included are details on our continued efforts in working through the process for dedication of the remaining phases 6,7 & 8 including the costs incurred for inspections for dedication of such phases along with details on sales and community giving.

- 2/22/2002** Village Letter on outstanding issues with Dexter Crossing - Blackhawk
- 2/28/2002** Dexter Leader article on concu extending developers deadline - Blackhawk
- 4/26/2002** **Aerial photo of Dexter Crossing**
- 6/27/2002** Letter to Blackhawk from County of drainage district in Dexter Crossing
- 7/11/2002** **93 homes had been sold by Blackhawk from 1996 - 2002**
- 7/11/2002** **Dexter Development, L.L.C. - Peters Building Co., the manager purchased the remaining phases of Dexter Crossing from Blackhawk Development 7 lots from previous phases remained vacant with continued ownership by Blackhawk as follows: 4 - lexington circle, 2 - wellington, 1 - southdowns**
- 8/13/2002** Memorandum from Allison Menard, Village of Dexter Zoning Officer to Donna Eureste, Village of Dexter Manager
Dexter Crossing Update With Developer Blackhawk
- 8/14/2002** Blackhawk status update from the 8/13/2012 memorandum
- 8/31/2002** Village of Dexter resolution with Blackhawk to extend development agreement for a period of 18 months to February 29, 2004 with outstanding construction issues identified 2/22/2002 as satisfactorily performed by August 31, 2002.
- 10/18/2002** Assignment of Rights and Obligations of Developer for Phases 6-8 transferring rights, title & interest in phases 6-8.
- 10/27/2002** **Aerial photo of Dexter Crossing - shows the road ways for phase 5b**

**DEXTER CROSSING
PHASE 5B, 6, 7 &
DEDICATION INFORMATION**

Page 2:

12/13/2002 OHM letter to Village of Dexter on Phase 5 - substantial completion of project Indicates the utilities and roads installed in accordance with approved plans and to line and elevations as provided by Developers engineer. All paving installed in substantial compliance with the approved plans.

Letter notes items needed to be completed and then once done OHM will recommend that those improvements be designated as public and accepted as part of the Village's system for maintenance purposes.

12/31/2002 no closing on homes in 2002 tape fees water \$2,000.00 sewer \$2,500.00

1/14/2003 Note - The above letter of approval was not provide until Janaury 14, 2003.

1/23/2003 PBC provided Village of Dexter with 2 copies of legal descriptions for dedication of Phase 5b indicating deed to follow as required in OHM letter dated 12/13/2002 Descriptions provided in anticipation of dedication of Phase 5b

2/17/2003 Correspondence letter from OHM concerning thesecond portion of Phase 5(5b) of the Dexter Crossing Planned Unit Development. The letter included the approved record drawings for Phase 5b.

Note: this letter was not ever provided to Peters Building Co.

2/27/2003 OHM letter to Village of Dexter - Dexter Crossing Phase 5b that references 1/17/2003 correspondence on Phase 5b. Letter provides acceptance for the legal descriptions for the rights of way and easements for Phase 5b, noting they have been reviewed and appear to be in order. Discusses the maintenance and guarantee bond in amount of \$460,000.00 proposed by Peters Building and provided via facsimile and appears consistent with the construction cos submitted by the proprietor prior to the start of Phase 5b. Details that the bond shall be posted with the Village of Dexter and be valid for two (2) years from the date of the final acceptance of the roads and utilities in Phase 5b.

Letter indicates that even though the record plans, legal decriptions and maintenance and guarantee bond amount apprear to be adequate for Phase 5b OHM cannot recommend the Village dedicate until the phases of the Dexter Crossing PUD lcoated downstream of Phase 5b are accepted as public.

3/28/2003 New document - guide for dedication process - details that upon completed installation of streets, and or water, serwer, storm utilities by a developer, the Village will consider the acceptance of the streets and utilities as public.

Document includes a checklist for the dedication process.

Note: this guide is provided after the 12/13/2002 approval of Phase 5b as well as after the 2/27/2003 denial letter from Ohm was provided.

6/6/2003 Letter to Village of Dexter from Dexter Fire Department in reference to Coventry Circle as a private road as originally planned. Fire Department supports road to be public not private.

**DEXTER CROSSING
PHASE 5B, 6, 7 &
DEDICATION INFORMATION**

Page 3:

- 7/9/2003** Letter to notify of minor/major amendment to the Dexter Crossing Planned Unit Development (PUD) was found by the Planning Commission to be a minor amendment with no further action required.
- 9/10/2003** From Peters Building requesting that Coventry Circle in Phase 6 be considered as a public road and not private road.
- 10/13/2003** From Village of Dexter informing request for minor amendment to Dexter Crossing PUD Phases 6-8 was approved amending Coventry Circle from private to public
- 10/22/2003** From Village of Dexter amending landscaping ordinance to eliminate all species of Ash trees as a species for installation.
- 12/4/2003** Letter from Village to Peters Building on change in procedure to better monitor when street trees are planted, trees to be planted prior to Final Zoning Compliance or performance escrows required.
- 12/11/2003** Letter from Village to All Developers on adopted updated resolution regarding performance escrows for incomplete site work. 2 page document with cost of escrows for unfinished site work.
- 12/30/2003** Legal description for final phases 6,7 & 8 provided to Village of Dexter as required for dedication process
- 12/31/2003** **23 closed homes tap fees water \$2,000.00 sewer \$2,500.00 = \$103,500.00**
- 5/27/2004** Letter from Village to Business Owners & Private Citizens from Park Commission on 5 parks with 5 year long-range plan. Letter provides wish list on items needed for the parks. See notes on 6' park benches with backs **\$550.00** be be paid for as follows - 1- Peters Building 1-Dexter Development 1-Westridge Development.
- 6/30/2004** **Aerial photo of Dexter Crossing - road ways for final phases 6,7, & 8**
- 7/29/2004** Mannnik & Smith inspection of property - noting all 3 phases 6,7 & 8 were inspected and in fine shape, developer and contractor demonstrate responsible approach with close detail in completing the projec per approved plans and the regulations and procedures of the Village of Dexter. All asphalt noted as being in place, complete and in new condition. Notes sedimentation continues to be a nuisance in project largely due to small lots and volume of production. Good news is that roads get scrapped & swept on needed basis with equipment on site.
- 7/29/2004** Newspaper notice of increase of water and sewer tap in fees
- 8/10/2004** Letter from Village to Peters Building on water and sewer tap in fees (note - PBC was granted old rate on those units sold to date through end of 04)
- 11/15/2004** Letter from Mannik & Smith to Village of Dexter in regards to the Dexter Crossing Phases 6,7 & 8 As-Constructed Drawing Review. Letter notes that after corrections to the plans as recommended to enhance the quality and value of the as-constructed plans are made they would conduct final review.

DEXTER CROSSING
PHASE 5B, 6, 7 & 8
DEDICATION INFORMATION

Page 4:

- 12/31/2004 \$4,245.00** Amount Dexter Development paid for snow removal as required since roads not yet dedicated public. Phase 5b was approved but denied approval since the roads downstream were not yet dedicated to the Village from the previous developer, Blackhawk.
- 12/31/2004 34 closed homes tape fees water \$2,000.00 sewer \$2,500.00 = \$153,000.00**
- 1/4/2005** Letter from Atwell Hicks to Mannik & Smith in regards to their final review letter dated 11.15.2004. 3 sets are provided for final approval as requested with the changes as requested.
Note: no records on file as to the approval or denial of roads for Phases 6,7 & 8
- 2/3/2005** Newspaper article on drainage issues with detention basin located in phase 1 the 34 platted units. Details indicate needs to be fixed in order to dedicate
- 8/31/2005 \$105,000.00** Berm construction project between Peters Building Co. and Dexter Fastener Technologies to install berm & fencing.
- 12/31/2005 22,534.60** Amount Dexter Development paid for snow removal as required since roads not yet dedicated public. Phase 5b was approved but denied approval since the roads downstream were not yet dedicated to the Village from the previous developer, Blackhawk. Includes Phases 6,7 & 8
- 12/31/2005 23 closed homes tape fees water \$3,000.00 sewer \$5000.00 = \$184,000.00**
(note - at previous rate cost would have been \$103,500.00 or \$80,500.00 less)
- 5/26/2006** Details on cost for cambridge drive manhole replacement as needed as part of the Villages efforts for dedication of previous phases.
(assuming this bid was awarded however no formal records as PBC would not have paid for the work, it would have been previous developer)
- 9/5/2006** Followup to OHM on phases 5a,6,7 & 8 (assuming typo as should be 5b)
(the report is not available - can request copy if Village does not have)
(it would be our understanding that it was in conjunction with the process of dedication of Phases 1,2,3 & 4 & 5a between Village & previous builder with anticipation of dedicating the final phases once 1-5a were complete)
- 10/13/2006** Village letter from public services department accepting 1,2,3,4 (not 5a)
- 12/31/2006 11,430.60** Amount Dexter Development paid for snow removal as required since roads not yet dedicated public. Phase 5b was approved but denied approval since the roads downstream were not yet dedicated to the Village from the previous developer, Blackhawk. Includes Phases 6,7 & 8
- 12/31/2006 5 closed homes tape fees water \$3,000.00 sewer \$5000.00 = \$40,000.00**
- 1/14/2007** Legal description for final phases 6,7 & 8 provided to Village of Dexter as required for dedication process, based on inspection for dedication that took place in September of 2006 as noted above
Legal description for phase 5b on file as already approved in 2003.

**DEXTER CROSSING
PHASE 5B, 6, 7 & 8
DEDICATION INFORMATION**

Page 5:

- 1/19/2007** Village letter from public services department accepting 5 & 5a.
(sounds like entire phase 5 was approved as stated in letter, if so did that 5b which is part of phase 5 or phase 6 which is a continuation of the road way of 5a located on South Downs) Perhaps inspection report can be provided to confirm what was exactly inspected and approved at this time.
- 2/5/2007** Paid invoice from Village of Dexter to PBC for OHM review of dedication paperwork and final punchlist paving
- 2/26/2007** Peters project balance sheet for Dexter Crossing Phases 6-8 details dates for review and inspections starting 4/3/2003 -2/26-2--7
- 6/5/2007** Village details on community park gazebo dedication. Listed as contributor for this project is Peters Building Co., providing \$5,000.00 in lumber
- 7/9/2007** Agenda item 7/9/2007 on bill of sale of two private roads to Village of Dexter Resolution for dediction of Dexter Crossing Phases 1 - 5a as public roads
- 8/6/2007** Email communication via PBC and Village on the process to request the two private roads be accepted by the Village as public roads.
- 8/6/2007** Continued email communication via PBC and Village on the private roads
- 9/19/2007** Peters letter to Village recommending the two private roads be dedicated public
- 10/17/2007** Email communication Village, Peters & Attorney on the dedication of private roads
- 11/5/2007** Continued email communication on dedication of two private roads public
- 11/21/2007** Peters Builidng Co. letter to Village on dedication of two private roads to public
- 11/29/2007** Resolution from board of directors to authorize James G. Haeussler to sign documentation in regards to dedicating two private roads public Includes the quit claim deeds for both roads with descriptions
- 12/5/2007** Letter from Dykema to Village on road dedication for two private roads to public
- 12/31/2007** 8,805.00 Amount Dexter Development paid for snow removal as required since roads not yet dedicated public. Phase 5b was approved but denied approval since the roads downstream were not yet dedicated to the Village from the previous developer, Blackhawk. Includes Phases 6,7 & 8
- 12/31/2007** 0 closed homes tape fees water \$3,000.00 sewer \$5000.00 = \$00.00
***** No followup on inspections for dedication of final phases on record as completed on 2/26/2007
- 12/31/2008** 14,298.75 Amount Dexter Development paid for snow removal as required since roads not yet dedicated public. Phase 5b was approved but denied approval since the roads downstream were not yet dedicated to the Village from the previous developer, Blackhawk. Includes Phases 6,7 & 8
- 12/31/2008** 1 closed homes tape fees water \$3,000.00 sewer \$5000.00 = \$8,000.00

DEXTER CROSSING

PHASE 5B, 6, 7 & 8

DEDICATION INFORMATION

Page6:

7/6/2009 Village of Dexter Blackhawk - Dexter Crossing Settlement

12/31/2009 14,298.75 Amount Dexter Development paid for snow removal as required since roads not yet dedicated public. Phase 5b was approved but denied approval since the roads downstream were not yet dedicated to the Village from the previous developer, Blackhawk. Includes Phases 6,7 & 8

12/31/2009 5 closed homes tape fees water \$3,000.00 sewer \$5000.00 = \$40,000.00

12/31/2010 10,192.50 Amount Dexter Development paid for snow removal as required since roads not yet dedicated public. Phase 5b was approved but denied approval since the roads downstream were not yet dedicated to the Village from the previous developer, Blackhawk. Includes Phases 6,7 & 8

12/31/2010 4 closed homes tape fees water \$3,000.00 sewer \$5000.00 = \$32,000.00

12/31/2011 12,782.25 Amount Dexter Development paid for snow removal as required since roads not yet dedicated public. Phase 5b was approved but denied approval since the roads downstream were not yet dedicated to the Village from the previous developer, Blackhawk. Includes Phases 6,7 & 8

12/31/2011 4 closed homes tape fees water \$3,000.00 sewer \$5000.00 = \$32,000.00

12/10/2012 Dexter Village Meeting - Robert Murphy's request for road dedication

12/11/2012 Phone call fom Village with email followup from Peters To Village

12/31/2012 4,395.00 Amount Dexter Development paid for snow removal as required since roads not yet dedicated public. Phase 5b was approved but denied approval since the roads downstream were not yet dedicated to the Village from the previous developer, Blackhawk. Includes Phases 6,7 & 8

During the last 9.5 years Dexter Development/Peters Building Co. has paid non-homestead property taxes on each of the vacant lots with these phases along with costs incurred for snow each winter for the roads that have remained undedicated for a total cost of \$104,592.70.

12/31/2012 3 closed homes tape fees water \$3,000.00 sewer \$5000.00 = \$24,000.00

2/10/2013 Village to Peters information provided on dedication using guidelines

3/2/2013 Detailed package delivered to Donna Dettling for road dedication

3/1/2013 2 closed homes tape fees water \$3,000.00 sewer \$5000.00 = \$16,000.00

3/31/2013 will close 2 homes tape fees water \$3,000.00 sewer \$5000.00 = \$16,000.00

4/31/2013 will close 1 homes tape fees water \$3,000.00 sewer \$5000.00 = \$8,000.00

6/31/2013 will close 2 homes tape fees water \$3,000.00 sewer \$5000.00 = \$16,000.00

7/31/2013 will close 2 homes tape fees water \$3,000.00 sewer \$5000.00 = \$16,000.00

10/31/2013 will close 2 homes tape fees water \$3,000.00 sewer \$5000.00 = \$16,000.00

12/31/2013 projected total 11 closings with \$8,000.00 tap in fees = \$88,000.00

By end of 2013 - we will have 32 vacant lots remaining out of 134 total or 75% sold

Village President Report by Shawn Keough
March 11, 2013

AGENDA 3-11-13
ITEM I-5

Hello Residents and Fellow Council Members,

Here is a summary of my recent activities and some of my planned activities for the future:

Recent Activities

February 27, 2013 – Village Downtown Development Authority (DDA) meeting – this meeting was rescheduled from the 21st due to a lack of a quorum. It was a pretty short meeting. We approved a few bills, including some reimbursements to the Village General Fund. We also appointed Rich Bellas to represent the DDA on the Arts, Culture & Heritage selection committee for another year. We also changed the regular date of the DDA meetings from the third Thursday to the third Wednesday of every month. The meeting start time of 7:30 a.m. and the Senior Center location will remain the same.

February 27, 2013 – Meeting with Dexter Community Schools and Steve Brouwer on behalf of Dexter Town Center – Steve Brouwer and Larry Cobler (DCS) discussed a shared parking arrangement to use a portion of the northern most parking at Creekside for employees of the future 3rd building on that site. An additional crosswalk was discussed, however, relative to the proposed shared parking arrangement, it was agreed that there is already a crosswalk in the vicinity of the proposed shared parking area that could be used.

February 27, 2013 – Border to Border Trail meeting – This meeting was held to discuss the Segment D1 non-motorized path connection to Central Street through the Railroad Easement and adjacent to the DPW building and DPW driveway. The proposed alignment that MDOT has suggested is not ideal, yet it is functional. The discussion focused on sharing ideas that would lessen the impact on the DPW operations and access through the railroad easement for further discussion with MDOT.

Future Activities

March 13, 2013 – Regional Fire Committee meeting – 8:30 am at Scio Township Hall

March 13, 2013 – Pre-application meeting for 3rd Building at Dexter Town Center – I may attend this if my schedule allows.

March 13, 2013 – 3045 Broad Street Redevelopment Team Meeting

March 14, 2013 – Meeting with Dextech to discuss their future expansion plans and how it may impact the Village.

March 16, 2013 – Council Goal Setting Session

March 18, 2013 – Village Utility Committee meeting – Review of Sludge Project costs

March 20, 2013 – Village Downtown Development Authority Meeting

March 25, 2013 – Village Council Meeting

Goals and Objectives for March 2013

1. Council Goal Setting Workshop on March 16th.
2. Establish date for joint Village Council/DDA meeting (hoping for last week in March)
3. Set date for next Town Hall meeting – considering April 10th, April 16th or April 23rd

I look forward to seeing you around our town!

Shawn Keough, Village President
skeough@dextermi.gov
(313) 363-1434 (cell)

AGENDA 3-11-13

ITEM 5-12

SUMMARY OF BILLS AND PAYROLL

11-Mar-13

Payroll Check Register	03/06/13	\$37,875.88	
Employer Retirement Contributions (paid via electronic transfer)	3/6/2013	\$3,157.36	
Account Payable Check Register	03/11/13	\$207,622.83	
		\$248,656.07	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS
Summary Items from Bills & Payroll		Amount	Comments

**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS
DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**

"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."

User: erin

DB: Dexter

EXP CHECK RUN DATES 03/06/2013 - 03/06/2013

JOURNALIZED OPEN AND PAID

BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. ALEXANDER CHEMICAL CORPORATION	670.40		
2. ALLIED EAGLE SUPPLY CO	175.76		
3. ARBOR SPRINGS WATER CO.INC	34.50		
4. BATTERIES PLUS	218.75		
5. BRUCE WHITLEY	75.00		
6. BRUENINGER FARMS	2,250.00		
7. CINTAS CORPORATION	782.61		
8. COMCAST	346.04		
9. CONCORD EXCAVATING & GRADING INC	70,611.83		
10. CORRIGAN OIL COMPANY	1,252.49		
11. CRIBLEY WELL DRILLING CO INC	8.50		
12. CULLIGAN WATER CONDITIONING	30.95		
13. CUMMINS BRIDGEWAY LLC	1,546.12		
14. DANIEL SCHLAFF	215.60		
15. DETROIT SALT COMPANY	4,462.58		
16. DEXTER SENIOR CITIZENS CENTER	750.00		
17. DEXTER VILLAGE	256.09		
18. DORNBOS SIGN & SAFTEY INC.	88.12		
19. DTE ENERGY	9,880.40		
20. DTE ENERGY-STREET LIGHTING	6,157.37		
21. DYKEMA GOSSETT PLLC	438.78		
22. ECONO	174.90		
23. ENVIRONMENTAL RESOURCE ASSOC	284.71		
24. ERIC HARTMAN	361.40		
25. ETNA SUPPLY CO	8,187.87		
26. F&V OPERATIONS	1,185.00		
27. GOOGLE INC	89.28		
28. GRAINGER	21.71		
29. GRIFFIN PEST SOLUTIONS	149.00		
30. GRISSOM JANITORIAL	320.00		
31. HACH COMPANY	125.88		
32. HACKNEY HARDWARE	455.36		
33. HERITAGE NEWSPAPERS	182.25		
34. KNIGHT'S GRADING & EXCAVATING	4,850.00		
35. LESSORS WELDING SUPPLY	69.66		
36. MCNAUGHTON-MCKAY	143.70		
37. METRO ENVIROMENTAL SERVICES	2,576.25		
38. NORTH CENTRAL LABORATORIES	163.09		
39. ORCHARD, HILTZ & MCCLIMENT INC	33,048.82		
40. PARTS PEDDLER AUTO SUPPLY	1,536.44		
41. PNC	414.93		
42. POSTMASTER	200.00		
43. SCOTT MAURER	182.80		
44. SMITHGROUP JJR	852.50		
45. SOUTHEAST MICHIGAN COUNCIL	737.00		
46. STATE OF MICHIGAN	130.00		
47. THE PICTURE FRAME CO	125.65		
48. THOMAS STRINGER	510.00		
49.70UIS PROGRAMMABLE SERVICES INC	6,345.00		

EXP CHECK RUN DATES 03/06/2013 - 03/06/2013
JOURNALIZED OPEN AND PAID
BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
50. UNIQUE PAVING MATERIALS	921.00		
51. VARNUM, RIDDERING, SCHMIDT	1,041.15		
52. WASHTENAW COUNTY TREASURER	41,985.59		
TOTAL ALL CLAIMS	207,622.83		

User: erin
 DB Dexter
 EXP CHECK RUN DATES 03/04/2013 - 03/06/2013
 JOURNALIZED OPEN AND PAID
 BANK CODE: POOL

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101.000 VILLAGE COUNCIL							
101-101.000-943.000	COUNCIL CHAMBERS LEASE	DEXTER SENIOR CITIZEN	RENT 1ST QUARTER	03/05/13	03/06/13	600.00	39364
101-101.000-956.000	COUNCIL DISCRETIONARY EX	THE PICTURE FRAME CO	PICTURE FRAMED	95650	03/06/13	125.65	39395
101-101.000-958.000	MEMBERSHIPS & DUES	SOUTHEAST MICHIGAN CO	MEMBERSHIP	030113	03/06/13	737.00	39393
		Total For Dept 101.000 VILLAGE COUNCIL				1,462.65	
Dept 210.000 ATTORNEY							
101-210.000-810.000	ATTORNEY FEES	DYKEMA GOSSETT PLLC	BLACKHAWK DEVELOPMENT	1500750	03/06/13	438.78	39369
101-210.000-810.000	ATTORNEY FEES	THOMAS SPRINGER	LEGAL FEES	03/05/13	03/06/13	510.00	39396
		Total For Dept 210.000 ATTORNEY				948.78	
Dept 215.000 VILLAGE CLERK							
101-215.000-901.000	PRINTING & PUBLISHING	HERITAGE NEWSPAPERS	LEGALS	03-05-13	03/06/13	110.25	39381
		Total For Dept 215.000 VILLAGE CLERK				110.25	
Dept 265.000 BUILDINGS & GROUNDS							
101-265.000-727.000		ARBOR SPRINGS WATER C	OFFICE	1396322	03/06/13	34.50	39352
101-265.000-727.000		HACKNEY HARDWARE	FEB INVOICES	03-05-13	03/06/13	46.47	39380
101-265.000-728.000	POSTAGE	PNC	MAILING	03/05/13	03/06/13	24.92	39389
101-265.000-728.000	POSTAGE	POSTMASTER	POSTAGE PERMIT STANDARD MAIL	03/05/13	03/06/13	200.00	39390
101-265.000-803.000	CONTRACTED SERVICES	GOOGLE INC	DEXTER MI.GOV	1833994096	03/06/13	89.28	39375
101-265.000-920.000	UTILITIES	COMCAST	OFFICE	03-04-13	03/06/13	273.75	39357
101-265.000-920.000	UTILITIES	DEXTER VILLAGE	8050 MAIN	03-05-13	03/06/13	256.09	39365
101-265.000-920.000	UTILITIES	DTE ENERGY	FEB 2013	03/06/13	03/06/13	642.00	39367
101-265.000-935.000	UTILITIES	CINTAS CORPORATION	FEBRUARY SERVICE	03/06/13	03/06/13	92.17	39356
101-265.000-935.001	UTILITIES	GRISSOM JANITORIAL	FEB SERVICE	244	03/06/13	320.00	39378
		Total For Dept 265.000 BUILDINGS & GROUNDS				1,979.18	
Dept 285.000 VILLAGE TREE PROGRAM							
101-285.000-731.000	LANDSCAPE SUPPLIES	PNC	ARBOR DAY	03/05/13	03/06/13	69.60	39389
		Total For Dept 285.000 VILLAGE TREE PROGRAM				69.60	
Dept 301.000 LAW ENFORCEMENT							
101-301.000-807.000		WASHTENAW COUNTY TREA	LAW ENFORCEMENT	22535	03/06/13	38,025.00	39400
101-301.000-807.000		WASHTENAW COUNTY TREA	LAW ENFC OT	22510	03/06/13	1,458.92	39400
101-301.000-807.000		WASHTENAW COUNTY TREA	JAN OT	22520	03/06/13	2,501.67	39400
101-301.000-920.000	UTILITIES	DTE ENERGY	FEB 2013	03/06/13	03/06/13	259.20	39367
		Total For Dept 301.000 LAW ENFORCEMENT				42,244.79	
Dept 336.000 FIRE DEPARTMENT							
101-336.000-920.000	UTILITIES	DTE ENERGY	FEB 2013	03/06/13	03/06/13	324.00	39367
101-336.000-935.000		GRIFFIN PEST SOLUTION	QUARTERLY SERVICE	1022039	03/06/13	149.00	39377
		Total For Dept 336.000 FIRE DEPARTMENT				473.00	
Dept 400.000 PLANNING DEPARTMENT							
101-400.000-901.000	PRINTING & PUBLISHING	HERITAGE NEWSPAPERS	LEGALS	03/05/13	03/06/13	72.00	39381
		Total For Dept 400.000 PLANNING DEPARTMENT				72.00	
Dept 441.000 DEPARTMENT OF PUBLIC WORKS							
101-441.000-740.000	OPERATING SUPPLIES	HACKNEY HARDWARE	FEB INVOICES	03-05-13	03/06/13	208.90	39380
101-441.000-740.000	OPERATING SUPPLIES	LESSORS WELDING SUPPL	SUPPLIES	229664	03/06/13	29.70	39383
101-441.000-740.000	OPERATING SUPPLIES	LESSORS WELDING SUPPL	SUPPLIES	539324	03/06/13	39.96	39383
101-441.000-745.000	OPERATING SUPPLIES	CINTAS CORPORATION	FEBRUARY SERVICE	03/06/13	03/06/13	295.44	39356

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 441.000	DEPARTMENT OF PUBLIC WORKS						
101-441.000-751.000		CORRIGAN OIL COMPANY	DPW	5734110	03/06/13	367.54	39358
101-441.000-751.000	GASOLINE & OIL	PART'S PEDDLER AUTO SU	PARTS PEDDLER	03/05/13	03/06/13	585.00	39388
101-441.000-802.000	PROFESSIONAL SERVICES	CUMMINS BRIDGEWAY LLC	GENERATOR	006-42050	03/06/13	1,546.12	39361
101-441.000-802.000	PROFESSIONAL SERVICES	KNIGHT'S GRADING & EX	DPW	03/05/13	03/06/13	1,212.50	39382
101-441.000-920.000	UTILITIES	DTE ENERGY	FEB 2013	03/06/13	03/06/13	65.00	39367
101-441.000-955.000	MISCELLANEOUS	BRUCE WHITLEY	MISC	03-04-13	03/06/13	75.00	39354
			Total For Dept 441.000 DEPARTMENT OF PUBLIC WORKS			4,425.16	
Dept 442.000 DOWNTOWN PUBLIC WORKS							
101-442.000-730.000	FARMERS MARKET SUPPLIES	DORNBOSS SIGN & SAFTEY	DPW	10365	03/06/13	88.12	39366
101-442.000-740.000	OPERATING SUPPLIES	MCKAY	DPW	12501631-00	03/06/13	143.70	39384
101-442.000-802.000	PROFESSIONAL SERVICES	DEXTER SENIOR CITIZEN	RENT 1ST QUARTER	03/05/13	03/06/13	150.00	39364
101-442.000-920.000	UTILITIES	DTE ENERGY	FEB 2013	03/06/13	03/06/13	348.23	39367
			Total For Dept 442.000 DOWNTOWN PUBLIC WORKS			730.05	
Dept 447.000 ENGINEERING							
101-447.000-830.000	ENGINEERING CONSULTING	ORCHARD, HILTZ & MCCL	INVOICES THRU JAN 12,2012	03/05/13	03/06/13	25.75	39387
			Total For Dept 447.000 ENGINEERING			25.75	
Dept 448.000 MUNICIPAL STREET LIGHTS							
101-448.000-920.003	UTILITIES - STREET LIGHT	DTE ENERGY-STREET LIG	STREETLIGHTING	03-05-13	03/06/13	6,157.37	39368
			Total For Dept 448.000 MUNICIPAL STREET LIGHTS			6,157.37	
Dept 528.000 SOLID WASTE							
101-528.000-806.000	CONTRACTED COMPOSTING	BRUENINGER FARMS	CONTRACT	03-04-13	03/06/13	2,250.00	39355
			Total For Dept 528.000 SOLID WASTE			2,250.00	
Dept 751.000 PARKS & RECREATION							
101-751.000-955.000	MISCELLANEOUS	PNC	EASTER HUNT	03/05/13	03/06/13	253.52	39389
101-751.000-977.000	EQUIPMENT	PNC	EASTER HUNT	03/06/13	03/06/13	66.89	39389
			Total For Dept 751.000 PARKS & RECREATION			320.41	
Fund 202 MAJOR STREETS FUND							
Dept 451.000	CONTRACTED ROAD CONSTRUCTION					61,268.99	
202-451.000-803.000	CONTRACTED SERVICES	KNIGHT'S GRADING & EX	DPW	03/05/13	03/06/13	1,212.50	39382
202-451.000-974.009	CENTRAL STREET PROJECT	ORCHARD, HILTZ & MCCL	INVOICES THRU JAN 12,2012	03/05/13	03/06/13	386.25	39387
202-451.000-974.009	CENTRAL STREET PROJECT	CONCORD EXCAVATING &	CENTRAL ST PHASE 1	03/06/13	03/06/13	70,611.83	39401
			Total For Dept 451.000 CONTRACTED ROAD CONSTRUCT			72,210.58	
Dept 463.000 ROUTINE MAINTENANCE							
202-463.000-740.000	OPERATING SUPPLIES	UNIQUE PAVING MATERIA	COLD PATCH	225582	03/06/13	245.00	39398
202-463.000-740.000	OPERATING SUPPLIES	UNIQUE PAVING MATERIA	COLD PATCH	225583	03/06/13	676.00	39398
202-463.000-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL	INVOICES THRU JAN 12,2012	03/05/13	03/06/13	257.50	39387
			Total For Dept 463.000 ROUTINE MAINTENANCE			1,178.50	
Dept 478.000 WINTER MAINTENANCE							
202-478.000-740.000	OPERATING SUPPLIES	DETROIT SALT COMPANY	SALT	31744	03/06/13	2,197.08	39363
			Total For Dept 478.000 WINTER MAINTENANCE			2,197.08	
			Total For Fund 202 MAJOR STREETS FUND			75,586.16	

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF DEXTER
 EXP CHECK RUN DATES 03/04/2013 - 03/06/2013
 JOURNALIZED OPEN AND PAID
 BANK CODE: POOL

User: erin
 Dexter
 374

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 203 LOCAL STREETS FUND							
Dept 463.000	ROUTINE MAINTENANCE	ORCHARD, HILTZ & MCCL	INVOICES THRU JAN 12, 2012	03/05/13	03/06/13	351.00	39387
203-463.000-802.000	PROFESSIONAL SERVICES		Total For Dept 463.000 ROUTINE MAINTENANCE			351.00	
Dept 474.000 TRAFFIC SERVICES							
203-474.000-802.000	PROFESSIONAL SERVICES	KNIGHT'S GRADING & EX DPW	INVOICES THRU JAN 12, 2012	03/05/13	03/06/13	1,212.50	39382
			Total For Dept 474.000 TRAFFIC SERVICES			1,212.50	
Dept 478.000 WINTER MAINTENANCE							
203-478.000-740.000	OPERATING SUPPLIES	DETROIT SALT COMPANY	INVOICES THRU JAN 12, 2012	31648	03/06/13	2,265.50	39363
			Total For Dept 478.000 WINTER MAINTENANCE			2,265.50	
Fund 402 EQUIPMENT REPLACEMENT FUND							
Dept 441.000	DEPARTMENT OF PUBLIC WORKS	HACKNEY HARDWARE	FEB INVOICES	03-05-13	03/06/13	13.99	39380
402-441.000-939.000		PARTS PEDDLER AUTO SU	PARTS PEDDLER	03/05/13	03/06/13	829.35	39388
402-441.000-939.000			Total For Dept 441.000 DEPARTMENT OF PUBLIC WORK			843.34	
Fund 403 SRF PROJECT FUND							
Dept 907.000	SLUDGE PROJECT	ORCHARD, HILTZ & MCCL	INVOICES THRU JAN 12, 2012	03/05/13	03/06/13	30,651.07	39387
403-907.000-830.000	ENGINEERING CONSULTING		Total For Dept 907.000 SLUDGE PROJECT			30,651.07	
Fund 405 MILL CREEK PARK PROJECT FUND							
Dept 901.000	CAPITAL IMPROVEMENTS	SMITHGROUP JJR	MILL CREEK POND	00936629	03/06/13	852.50	39392
405-901.000-830.000	ENGINEERING CONSULTING		Total For Dept 901.000 CAPITAL IMPROVEMENTS			852.50	
Fund 590 SEWER ENTERPRISE FUND							
Dept 248.000	ADMINISTRATION	VARNUM, RIDDERING, SC	LEGAL FEES	893361	03/06/13	1,041.15	39399
590-248.000-811.000	ATTORNEY FEES - MISCELLA		Total For Dept 248.000 ADMINISTRATION			1,041.15	
Dept 548.000 SEWER UTILITIES DEPARTMENT							
590-548.000-740.000	OPERATING SUPPLIES	PARTS PEDDLER AUTO SU	PARTS PEDDLER	03/05/13	03/06/13	122.09	39388
590-548.000-742.000	CHEMICAL SUPPLIES - PLAN	ALEXANDER CHEMICAL CO	CHEMICALS	10001300	03/06/13	670.40	39350
590-548.000-743.000	CHEMICAL SUPPLIES - LAB	CULLIGAN WATER CONDIT	WWTP	03/05/13	03/06/13	30.95	39360
590-548.000-743.000		HACKNEY HARDWARE	FEB INVOICES	03-05-13	03/06/13	153.04	39380
590-548.000-743.000		NORTH CENTRAL LABORAT	WWTP	316839	03/06/13	163.09	39386
590-548.000-745.000		CINTAS CORPORATION	FEBRUARY SERVICE	03/06/13	03/06/13	395.00	39356
590-548.000-751.000		CORRIGAN OIL COMPANY	WWTP	5734111	03/06/13	884.95	39358
590-548.000-802.000	PROFESSIONAL SERVICES	F&V OPERATIONS	WWTP	179	03/06/13	1,185.00	39374
590-548.000-802.000	PROFESSIONAL SERVICES	METRO ENVIRONMENTAL SE	WWTP	47835	03/06/13	2,576.25	39385
590-548.000-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL	INVOICES THRU JAN 12, 2012	03/05/13	03/06/13	51.50	39387
590-548.000-824.000	TESTING & ANALYSIS	CRIBLEY WELL DRILLING	WWTP	03-04-13	03/06/13	8.50	39359
590-548.000-861.000	TRAVEL & MILEAGE	DANIEL SCHLAFF	MILEAGE	03/05/13	03/06/13	107.80	39362

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 590 SEWER ENTERPRISE FUND							
Dept 548.000	SEWER UTILITIES DEPARTMENT						
590-548.000-861.000	TRAVEL & MILEAGE	SCOTT MAURER	TRAINING	03/05/13	03/06/13	182.80	39391
590-548.000-920.000	UTILITIES	COMCAST	WWTP	03/04-13	03/06/13	36.15	39357
590-548.000-920.000	UTILITIES	DTE ENERGY	FEB 2013	03/06/13	03/06/13	5,005.97	39367
590-548.000-935.000	BUILDING MAINTENANCE & R	ALLIED EAGLE SUPPLY C	SUPPLIES	531030	03/06/13	87.88	39351
590-548.000-935.000	BUILDING MAINTENANCE & R	GRAINGER	DPW	9066123143	03/06/13	21.71	39376
590-548.000-935.000	BUILDING MAINTENANCE & R	STATE OF MICHIGAN	WWTP	BLR339144	03/06/13	130.00	39394
590-548.000-937.000	EQUIPMENT MAINTENANCE &	HACKNEY HARDWARE	FEB INVOICES	03-05-13	03/06/13	26.97	39380
590-548.000-937.000	EQUIPMENT MAINTENANCE &	UTS PROGRAMMABLE SERV	WWTP	530340740	03/06/13	6,345.00	39397
590-548.000-955.000	MISCELLANEOUS	ECONO	BUSINESS CARDS	50685	03/06/13	174.90	39370
Total For Dept 548.000 SEWER UTILITIES DEPARTMENT						18,359.95	
Total For Fund 590 SEWER ENTERPRISE FUND						19,401.10	
Fund 591 WATER ENTERPRISE FUND							
Dept 556.000	WATER UTILITIES DEPARTMENT						
591-556.000-721.000	HEALTH & DENTAL INSURANC	ERIC HARTMAN	PATIENT: ERIN HARTMAN	03-05-13	03/06/13	335.00	39372
591-556.000-740.000	PROFESSIONAL SERVICES	HACKNEY HARDWARE	FEB INVOICES	03-05-13	03/06/13	5.99	39380
591-556.000-802.000	PROFESSIONAL SERVICES	KNIGHT'S GRADING & EX	DPW	03/05/13	03/06/13	1,212.50	39382
591-556.000-802.000	TESTING & ANALYSIS	ORCHARD, HILTZ & MCCL	INVOICES THRU JAN 12, 2012	03/05/13	03/06/13	564.50	39387
591-556.000-824.000	TESTING & ANALYSIS	ENVIRONMENTAL RESOURC	CHEMICALS	675506	03/06/13	284.71	39371
591-556.000-824.000	TESTING & ANALYSIS	HACH COMPANY	WWTP	8171913	03/06/13	125.88	39379
591-556.000-861.000	TRAVEL & MILEAGE	DANIEL SCHLAFF	MILEAGE	03/05/13	03/06/13	107.80	39362
591-556.000-861.000	TRAVEL & MILEAGE	ERIC HARTMAN	TRAINING	03-05-13	03/06/13	26.40	39372
591-556.000-920.000	UTILITIES	COMCAST	WWTP	03-04-13	03/06/13	36.14	39357
591-556.000-920.000	UTILITIES	DTE ENERGY	FEB 2013	03/06/13	03/06/13	3,236.00	39367
591-556.000-935.000	BUILDING MAINTENANCE & R	ALLIED EAGLE SUPPLY C	SUPPLIES	531030	03/06/13	87.88	39351
591-556.000-977.000	EQUIPMENT	BATTERIES PLUS	SUPPLIES	377-276343	03/06/13	218.75	39353
591-556.000-977.000	EQUIPMENT	ETNA SUPPLY CO	METER SUPPLIES	100611577.002	03/06/13	861.80	39373
591-556.000-977.000	EQUIPMENT	ETNA SUPPLY CO	SUPPLIES	100659410.001	03/06/13	1,506.07	39373
591-556.000-977.000	EQUIPMENT	ETNA SUPPLY CO	SUPPLIES	100599241.002	03/06/13	1,700.00	39373
591-556.000-977.000	EQUIPMENT	ETNA SUPPLY CO	SUPPLIES	100600158.001	03/06/13	2,170.00	39373
591-556.000-977.000	EQUIPMENT	ETNA SUPPLY CO	SUPPLIES	100587919.001	03/06/13	250.00	39373
591-556.000-977.000	EQUIPMENT	ETNA SUPPLY CO	SUPPLIES	100581918.001	03/06/13	1,700.00	39373
Total For Dept 556.000 WATER UTILITIES DEPARTMENT						14,429.42	
Total For Fund 591 WATER ENTERPRISE FUND						14,429.42	
Fund 701 TRUST & AGENCY FUND							
Dept 000.000	ASSETS, LIABILITIES & REVENUE						
701-000.000-254.000-D	SPR - DEXTER WELLNESS	ORCHARD, HILTZ & MCCL	INVOICES THRU JAN 12, 2012	03/05/13	03/06/13	180.00	39387
701-000.000-254.000-L	SPR - LAFONTAINE	ORCHARD, HILTZ & MCCL	INVOICES THRU JAN 12, 2012	03/05/13	03/06/13	581.25	39387
Total For Dept 000.000 ASSETS, LIABILITIES & REV						761.25	
Total For Fund 701 TRUST & AGENCY FUND						761.25	
Fund Totals:							
Fund 101 GENERAL FUND						61,268.99	
Fund 202 MAJOR STREETS FUND						75,586.16	
Fund 203 LOCAL STREETS FUND						3,829.00	
Fund 402 EQUIPMENT REPLACEMENT FUND						843.34	
Fund 403 SRF PROJECT FUND						30,651.07	
Fund 405 MILL CREEK PARK PROJECT FUND						852.50	

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF DEXTER

User: erin
Dexter

EXP CHECK RUN DATES 03/04/2013 - 03/06/2013
JOURNALIZED OPEN AND PAID
BANK CODE: POOL

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
			Fund 590 SEWER ENTERPRISE FUND			19,401.10
			Fund 591 WATER ENTERPRISE FUND			14,429.42
			Fund 701 TRUST & AGENCY FUND			761.25
Total For All Funds:						207,622.83



RAYMOND D. SINGER
Grand Knight
6066 Scully Road
Dexter, Michigan 48130
Phone: (734) 358-6480
E-mail: rdsinger@hotmail.com

Knights of Columbus

AGENDA 3-11-13
ITEM 5-2

DEXTER COUNCIL, No. 2959
8265 Dexter-Chelsea Road
Dexter, Michigan 48130
Phone/Fax: (734) 426-5558
E-mail: dexterkofc@ameritech.net

DAVID M. MILEY,
Financial Secretary
4710 Cameron Circle
Dexter, Michigan 48130
Phone: (734) 424-2717
Fax: (734) 426-5302
E-mail: miley4710@comcast.net

Dexter Village Council
8140 Main St.
Dexter, Mi. 48130

Received
2/26/13

February 20, 2013

Dear Council Members;

In past years the Village of Dexter has been kind enough to let members of the Knights of Columbus distribute tootsie rolls on the sidewalks of the village to help raise funds in support of the mentally impaired. We have contributed at least 50% of all money raised to help support the *special education programs in the Dexter School District*. The remaining funds are donated to the *St. Louis Center in Chelsea*.

This year's ***Tootsie Roll Drive*** is slated for **March 22nd, March 23rd, and March 24th.**

We hope you can see it in your hearts to grant us permission again, this year, to allow us to raise funds for a very worthy cause. Please call me, should you have any questions concerning this fundraiser. I may be contacted at (734) 475-2453, after 6pm.

Sincerely,

Randall Fox
Chairman
Dexter Knights of Columbus
Council No. 2959

AGENDA 3-11-13
K-1

Courtney Nicholls

From: Edward Golembiewski <golembiewskie@ewashtenaw.org>
Sent: Wednesday, March 06, 2013 3:07 PM
To: 'cjones@villageofdexter.org'
Cc: 'Courtney Nicholls'
Subject: Ballot Proofs for May 7 Election
Attachments: Dexter Village.pdf

Importance: High

Hello Ms. Jones,

Attached please find a proof ballot for the May 7, 2013 Special election containing your adopted proposal language.

Check the proof copy carefully for any errors in your adopted proposal language. If you find that there are corrections to be made, please follow the instructions listed below:

1. **BY NO LATER THAN FRIDAY, MARCH 8, 2013 AT 5:00 P.M.,** CALL our office at (734) 222-6730 or reply to this email, and inform us of the error.
2. Print the proof copy, make the correction(s) and sign it.
3. Return the proof to this office by:

Fax: (734) 222-6528
E-mail: golembiewskie@ewashtenaw.org
Drop-off: Washtenaw County Clerk/Register's Elections Division
200 N. Main St., Ste. 120
Ann Arbor, MI 48104

Return the proof copy **ONLY** if corrections are necessary; otherwise, no further action is required. If you have any questions please contact our office at the number listed above.

Thank you,



Ed Golembiewski
Director of Elections

Ed Golembiewski
Chief Deputy Clerk / Director of Elections
Washtenaw County

P: (734) 222-6730
F: (734) 222-6528

200 N. Main Street
Suite 120
Ann Arbor, MI 48104

OFFICIAL BALLOT
Special Election
Tuesday, May 7, 2013
Washtenaw County, Michigan
Webster Township, Precinct 3V

VILLAGE
VILLAGE OF DEXTER
REFERENDUM OF INCORPORATION PROCESS
<p>Shall the proceedings continue that propose to incorporate the Village of Dexter and lands in Webster and Scio Townships, Washtenaw County, as a Home Rule City?</p> <p>Note: A "Yes" vote permits the incorporation proceedings to continue. A "No" vote terminates incorporation proceedings.</p> <p align="right">YES <input type="radio"/> NO <input type="radio"/></p>

LOCAL SCHOOL DISTRICT
DEXTER COMMUNITY SCHOOLS
NON-HOMESTEAD MILLAGE "CUSHION" PROPOSAL
<p>This authorization will allow the Dexter Community Schools to levy mills previously authorized for general operating purposes on non-homestead property for which authority expires with the District's 2013 tax levy. If the Non-Homestead Millage Reauthorization Proposal is also approved by the electors, approval of this proposal would assure the School District of the authority to levy the statutory rate of 18 mills against non-homestead property required for the School District to receive revenues at the full foundation allowance permitted by the State compensating for future Headlee rollbacks of up to 3.00 mills.</p> <p>Shall the Dexter Community Schools, Counties of Washtenaw and Livingston, Michigan be authorized to levy 3.00 mills (\$3.00 per \$1,000 of taxable value) by increasing the limitation on the amount of taxes which may be imposed on taxable non-homestead property in the school district, for twenty (20) years, the years 2014 to 2033, inclusive, to provide funds for operating expenses of the District? This millage would raise approximately \$41,000 in the first year that it is levied.</p> <p align="right">YES <input type="radio"/> NO <input type="radio"/></p>

LOCAL SCHOOL DISTRICT
DEXTER COMMUNITY SCHOOLS
NON-HOMESTEAD MILLAGE REAUTHORIZATION PROPOSAL
<p>This proposal would reauthorize the levy of mills by the Dexter Community Schools for general operating purposes, and would restore the authority lost through application of the Headlee Amendment to the Michigan Constitution. The School District's existing authorization, which has been reduced by application of the Headlee Amendment, expires with the 2013 levy. Approval of this proposal together with other millage authority proposed to be approved by the voters would assure the School District of the authority to levy the statutory rate of 18 mills against non-homestead property required for the School District to receive revenues from the State at the full foundation allowance permitted by the State.</p> <p>Shall the limitation on the amount of taxes which may be imposed on taxable non-homestead property in the Dexter Community Schools, Counties of Washtenaw and Livingston, Michigan, be increased by 18.00 mills (\$18.00 per \$1,000 of taxable value) for twenty (20) years, the years 2014 to 2033, inclusive, to provide funds for operating expenses of the District? If approved, this millage would raise an estimated \$4,130,000 for the District in 2014.</p> <p align="right">YES <input type="radio"/> NO <input type="radio"/></p>

Language from Boundary Commission

ATTACHMENT B

REFERENDUM OF INCORPORATION PROCESS

Shall the proceedings continue that propose to incorporate the Village of Dexter and lands in Webster and Scio Townships, Washtenaw County, as a Home Rule City?

Note: A "Yes" vote permits the incorporation proceedings to continue.
A "No" vote terminates incorporation proceedings.

Yes [] No []

Village of Dexter

Cityhood Fact Sheet

On May 7, 2013, the following Ballot Question will be placed in front of Village of Dexter voters – Shall the proceedings continue that purpose to incorporate the Village of Dexter and lands in Webster and Scio Townships, Washtenaw County, as a Home Rule City?

A “yes” vote permits the incorporation proceedings to continue

A “no” vote terminates incorporation proceedings

If “yes” receives the majority of votes, does the Village become a City?

- A yes vote means the Cityhood process continues. If the process continues, the next step is for Village - residents to vote to select a nine member Charter Commission. This could occur as soon as November 2013. Residents interested in serving can gather petition signatures to put their name on the ballot. The Charter Commission will then write the Charter, which is the governing document for the City. The Charter must be voted on and passed by the residents of the Village within three years. If the Charter is adopted by the residents, the Village becomes a City.

What will change if the Village becomes a City?

- The two Townships will no longer collect taxes on behalf of the City. Property owners will receive two tax bills instead of three. All property and personal property taxes will be collected by the City and then distribution to the proper entity (e.g. Dexter Community Schools, Washtenaw County, etc.).
- Elections will be administered by the City. Polling places will be located within City limits.
- Assessing services will be provided by the City.
- City residents will no longer be able to vote for Township Offices/ballot questions.
- The Boundary will change slightly in a couple of places primarily to provide connectivity in the area of Westridge and the Cedars of Dexter using vacant land or to simplify the current description (attach map with final fact sheet).

What does not have to change?

- Our current Code of Ordinances does not have to change. They will obviously have to be updated to reflect the name change, but the ordinances themselves can remain unchanged.
- Road maintenance will remain the responsibility of the City.
- Water and sewer services will still be provided by the City.
- The City can remain a member of the Dexter Area Fire Department for fire/rescue services.
- The City can continue to contract with the Washtenaw County Sheriff for police services.
- Trash collection/recycling can continue to be provided by Waste Management.

What are the new services expected to cost? How will they be paid for?

- Assessing – (estimated by assessing contractor at approx. \$40,000 per year)
- Elections (start-up - \$6000 for equipment; ongoing per election – approx. \$2000)
- 12 Year payment to Webster Township (required by 425 Agreement) - \$27,225
- The City will have the option to collect the 1% administration fee on tax bills that the Township currently collects, which would bring in an additional \$102,153 in revenue. This money would be used to offset the cost of assessing and tax collection. This increased revenue is expected to generate enough additional funding to cover the increased costs.

How much are Village residents/businesses currently paying in Scio and Webster Township taxes?

- Currently Village taxpayers pay \$229,113 (1.446 mills) in taxes to Scio Township and \$70,930 (3.0221 mills) in taxes to Webster Township.
- The Townships also collect a 1% administration fee on each tax bill that generates \$66,114 for Scio and \$9,050 for Webster.
- Owner of a \$200,000 home in Scio Township - \$145 per year
- Owner of a \$200,000 home in Webster Township - \$302 per year
- Business in Scio Township with a taxable value of \$2,000,000 - \$2,892 per year

How are Village taxes structured compared to City taxes?

- The current maximum allowable millage rates for Dexter, which is a general law village, are set by State Law:
 - o General Operating – 12.5 mills
 - o Streets – 5 mills
 - o Garbage Collection - 3 mills
 - o Cemetery – 1 mills
- The Village's current allowable rates due to the Headlee Amendment are as follows:
 - o General Operating – 9.8807 mills
 - o Streets – 3.952 mills
 - o Garbage Collection – not levied by the Village
 - o Cemetery – not levied by the Village
- The Village is currently levying the following rates:
 - o General Operating – 9.8337 mills
 - o Streets – 2.8874 mills
 - o General Obligation Bond for the Downtown Streetscape added by popular vote – 0.8351 mills
- A city's maximum allowable millage rate is 20 mills and is set by the City Charter.
 - o The City Charter Commissioners can decide to designate the 20 mills for specific purposes.
 - o The law also allows for an additional 3 mills to be levied for garbage collection.
 - o The voters in Dexter will have the final say in deciding what the maximum allowable millage rate is that the City can levy though the vote on the City Charter.
 - o Both the City Study Committee and Village Council anticipate that the millage rate structure for the City will be very similar to the current structure.

How much has been spent on the process to become a city?

- Since 2006, \$62,868.57 has been spent on the following items:

o City Study Committee Costs – Attorney, Meeting Room, Notice Publication	\$1810.00
o Consultant Services from David Rutledge	\$388.57
o Engineering Cost for Boundary Survey	\$30,983.00
o Engineer's Attendance at Boundary Commission Meetings & Boundary Revisions in Response to State Staff Comments and to Provide Contiguity	\$7,362.75
o Tom Ryan – Cityhood Attorney	\$19,116.50
o Engineering Cost for Revisions to Boundary to remove Gordon Hall/ Mill Creek Sports	\$3,207.75

Donna Dettling
Dexter Village Manager
8140 Main Street
Dexter, MI 48130

Dexter Daze Committee
P.O. Box 31
Dexter, MI 48130
February 28, 2013

Dear Donna:

The purpose of this letter is to formally request the assistance of the Village in conjunction with the annual Dexter Daze Festival. This year's festival is scheduled for August 9 & 10th, 2013. Due to the growth of the community and the event we are seeking to expand our venue to include the newly renovated Mill Creek Park and Amphitheater.

To utilize this new asset we are asking the Village to assist in blocking approximately 200ft of Jeffords from Forest up to but not including the alley. (Please see attached map for details) To allow sufficient time for set up and take down we are asking for road closure from Wednesday August 7th 1:00pm through Sunday August 11th 1:00pm.

The committee plans on utilizing the road space to include an additional 10-20 high quality artist booths as well as holding 1-2 additional family friendly events. The events may include but are not limited to the following:

- Bingo Tent
- Car Show
- Sidewalk Chalk Exhibit
- Dance Demonstration

The Dexter Area Fire Department and the Washtenaw County Sheriff's Department have given approval of the request. We have adequately discussed traffic flow, safety and emergency issues with both departments.

We at the Dexter Daze Committee look forward to your help and assistance in holding yet another successful event to showcase our community. If you have any questions or need to reach me, please feel free to call at 734-255-0995

Sincerely,

Tom Paup --Dexter Daze Chair



VILLAGE OF DEXTER-PARKS COMMISSION

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Date Received: _____

Receipt #: _____

APPLICATION AND RELEASE OF LIABILITY WAIVER FOR PARK/FACILITY USE and/or ROAD CLOSURE

EVENT: Dexter Daze EVENT DATES/TIMES: Aug 9^{am} 9^{pm} - 10th

EVENT LOCATION: Mill Creek Park, Jeffords Rd

Applicant/Sponsoring Party Dexter Daze Committee Phone/Email 734-726-7340

Primary Contact Thomas Paup Phone/Email 734-255-0995

Secondary Contact Carol Jones Phone/Email +tpaup@upstreamip.com
dextercofc@aol.com

Address (City, State, Zip) PO Box 31, Dexter, MI, 48130

Event Description: Annual Community Festival

TYPE OF EVENT (Check all that apply)

- Park Use Facility Use: List the Facility Mill Creek Park
- Road Closure: List Event Dexter Daze (Village Council Approval Required) DATE APPROVED _____
- Fire/Open Burning (DAFD Approval Required) DATE APPROVED _____

FEES

Residents – \$25/4 hours / Non Village Residents -\$150/4 hours, \$50 each additional hour
Chamber, Non-profits, Community Events exempt from fee
***\$200 Damage Deposit Required**

THE FOLLOWING ACTIVITIES REQUIRE A PERMIT (Check all that apply)

- Road Closure – additional requirements apply.
- Hold a parade – additional requirements apply.
- Conduct exhibitions, erect any building or structure, sell or giveaway any food, drink, or other upon or across park lands.
- Display, or offer for sale, any article in any park or recreation area.
- Hold assembly involving 30 participants or more (exempts classroom activities).
- Distribute, deliver or place any bill, billboard, placard, banner, circular, or other advertisement – additional requirements apply.
- Furnish and/or consume any beer, wine, or other alcoholic beverage within the boundaries of any park or recreation area – additional requirements apply.
- Fire Pit or other open burning activities. Type of Burning: _____

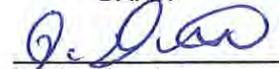
INSTRUCTIONS AND REQUIREMENTS FOR APPLICATION

1. Application must be filed, and complete, at least 3 weeks prior to scheduled event (includes administrative approval).
2. Village Services - Provide information on the requested village services, i.e. barricades, detour signs, etc.
3. Road Closure Applications - A complete diagram/map/routes for events and road closures must include distances, schedule, etc. Sheriff's Dept. and Fire Dept. approvals are required for road closures. Contracts and authorizations will be required prior to permit approval. This can take up to 3 weeks, please plan accordingly. Upon approval by both departments obtain signatures below. Road Closures require that the

applicant notify all residents/businesses affected by the closure. Notification must be completed a minimum of 2 weeks prior to the event. Please indicate on the permit the date in which notification will be completed.

DATE COMPLETED: 02/26/13

- a. Contact the Washtenaw County Sheriff Department substation-Dexter (734) 424-0587- to arrange contracted officers for events requiring road closures. Provide copy of agreement/contract with WCSD.
- b. Contact the Dexter Area Fire Department (734) 426-4500 to arrange contracted services or to provide information for event requiring road closures. Provide copy of agreement/contract with the DAFD.


DAFD Signature

2-27-13
Date


WCSD Signature

2/27/13
Date

- c. Provide the Village with a road closure barricade and sign plan indicating where road closures are required. The Village of Dexter has four (4) road closure barricades available for use therefore additional contracts may be required. Contact POCO-734-397-1677; or Spartan- 313-292-2488, if applicable.
- d. The Washtenaw County Road Commission (734) 761-1500 may require additional Road Closure permits for events within their jurisdiction. Contact the Village for more information on jurisdiction.

4. Insurance –

- a. Private and/or Nonprofit Group Sponsored Event or Personal Events (weddings, birthday parties, etc.) - The following insurance coverage's are required:
 - i. Home Owners Policy coverage certificate or renters policy with general liability coverage of \$100,000 must be provided to show host coverage for offsite events in an amount.
 - ii. General liability insurance in the amount of \$1,000,000 naming the Village of Dexter, including all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and their board members, employees and volunteers.
 - b. Alcohol – Events
 - i. Selling alcohol requires a permit from the Michigan Liquor Control Commission. General liability insurance in the amount of \$1,000,000 naming the Village of Dexter, including all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and their board members, employees and volunteers, is required. Alcohol sales must be separate and fenced from the rest of the event.
 - ii. Serving alcohol at a private/host events requires a Home Owners Policy or renters policy with \$1,000,000 worth of coverage for Host Liquor. Single day coverage may be necessary for special events. Applicants should check with their insurance companies. Copies of coverage certificates are required prior to issuance of permit.
5. Hold Harmless/Indemnification Waiver (below) must be signed and dated by the sponsoring party and/or representative.
 6. Signage – On site and off site signage is permitted with approval. *See Temporary Sign Permit.*
 7. Loading and Unloading - NOT permitted within parks unless permission is specifically granted. If loading and unloading is required temporary road closures may be arranged.
 8. Waste Management – Upon completion of the event, the sponsors are responsible for removal of all equipment brought to the site, and for returning the site to the same condition as prior to the event. Arrangements should be made with Waste Management for trash disposal: (800) 796-9696.
 9. Publication Methods – Please circle all that apply: (Village event calendar, village newsletter, Dexter Leader, Chamber Newsletter, Flyers, Brochures, Banners, Others _____)
 10. Waiver – The event sponsor may petition the Village in writing for a waiver of one or more of the rules, policies or fees in this document. Upon receipt of the written request, if it appears to Village Manager or their designee that one or more of the rules, policies or fees creates an unnecessary hardship, not created by action of the event sponsor, or that a genuine hardship exists because of the unusual circumstances with regard to the particular activity, such requirement or requirements may be waived at the discretion of the Village Manager or their designee and consent of the Village Council.

TERMS OF USE

As a representative for and on behalf of the Sponsoring Party, the applicant acknowledges the following:

1. Completed application, rental fees and damage deposits, must be paid in full before the permit is granted.
2. If the Sponsoring Party is authorized to use a park gazebo or other designated facility or space, expect to have exclusive use of that gazebo, facility or designated space for the period defined in this permit.
3. The park, in which the authorized activity will be located, will continue to be open for use by the public during the period of the authorized activity and the authorized activity or use of the park will not unreasonably interfere with or detract from the general public's enjoyment of the park during the authorized hours of the event.
4. The authorized activity or use will not unreasonably interfere with the promotion of public health, welfare, safety and recreation consistent with Dexter's mission.
5. The authorized activity or use will not include or cause violence, crime or disorderly conduct on the part of any individual participating in the authorized event, activity, or use.
6. Village of Dexter parks and park facilities are valuable community assets and, as such, are to be treated with respect and care including, but not limited to, all structures, lighting, benches, and related physical assets. No modifications (use of nails, tape, etc.) are to be made to any park, park asset, including gazebos, light poles, etc. without the express written consent of the Village of Dexter. All natural areas, trees, boulders, and other landscaping, and memorials are to be protected from damage and not subject to wear and tear from either human or animal activity.
7. A \$200 damage deposit will be required for ALL events. The deposit will be returned upon inspection of the facilities the following workday. The deposit may be picked up or destroyed upon inspection of the facilities the following workday. Damage will be documented with photos and provided to applicant if any portion of the damage deposit is retained. Damage consists of anything that requires Village staff time, resources or additional contracts to repair and/or restore.
8. The Sponsoring Party agrees that all site clean-up is the responsibility of the Sponsoring Party and not the Village of Dexter.
9. To the best of the Sponsoring Party's ability, the authorized activity will not require or cause unanticipated or unauthorized expense by the Village of Dexter, its departments, units or services, or its community police operations. The Village of Dexter and/or its community police operation reserve the right to invoice the Sponsoring Party for additional costs incurred as a result of the authorized use specified in this application. It will be the responsibility of the Sponsoring Party to pay such costs. Such costs may be related but not limited to police services, damage to facilities, landscaping, sidewalks, grass, or other park assets, or post-activity area or facility clean-up.
10. The Sponsoring Party must provide a copy of the permit, if requested, at the event.

HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law, Dexter Daze, the Sponsoring Party, agrees to defend, pay in behalf of, indemnify, and hold harmless the Village of Dexter, its elected and appointed officials, employees and volunteers and others working in behalf of the Village of Dexter against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the Village of Dexter, its elected and appointed officials, employees, volunteer or others working in behalf of the Village of Dexter, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this contract.

Date 2-28-13 Signed [Signature]

FOR OFFICE USE ONLY

Approved/Denied on _____ By: _____ Title: _____

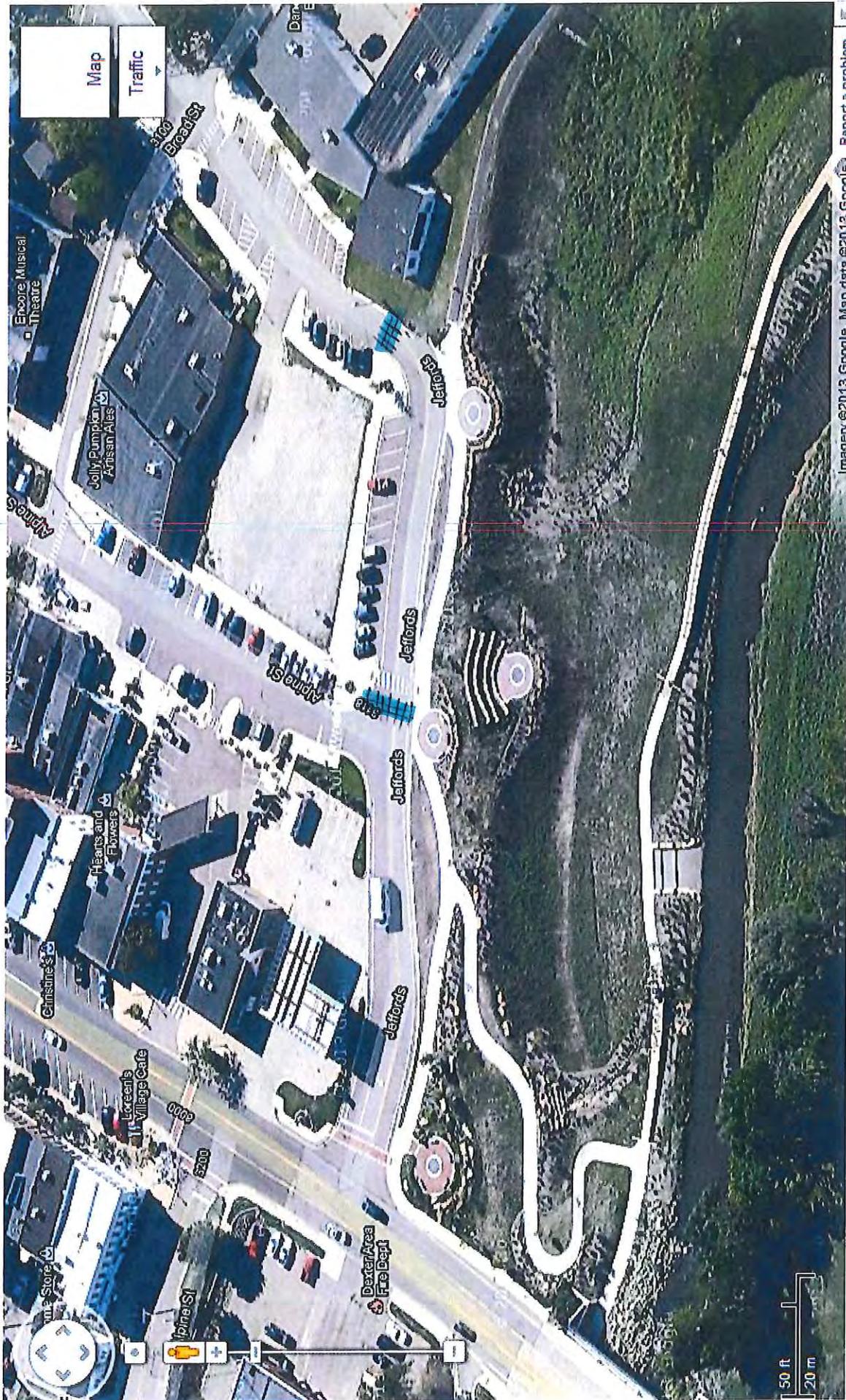
Approval Granted with the following conditions: _____

<input type="checkbox"/>	Village Resident (\$25)
<input type="checkbox"/>	Non-Village Resident (\$150)
<input type="checkbox"/>	Chamber/Non Profit (No Fee)
<input type="checkbox"/>	\$50 Additional Fee for Special Event Road Closure
<input type="checkbox"/>	Damage Deposit (ck# _____)
POSTED: _____	
FEE: _____ REC#: _____	

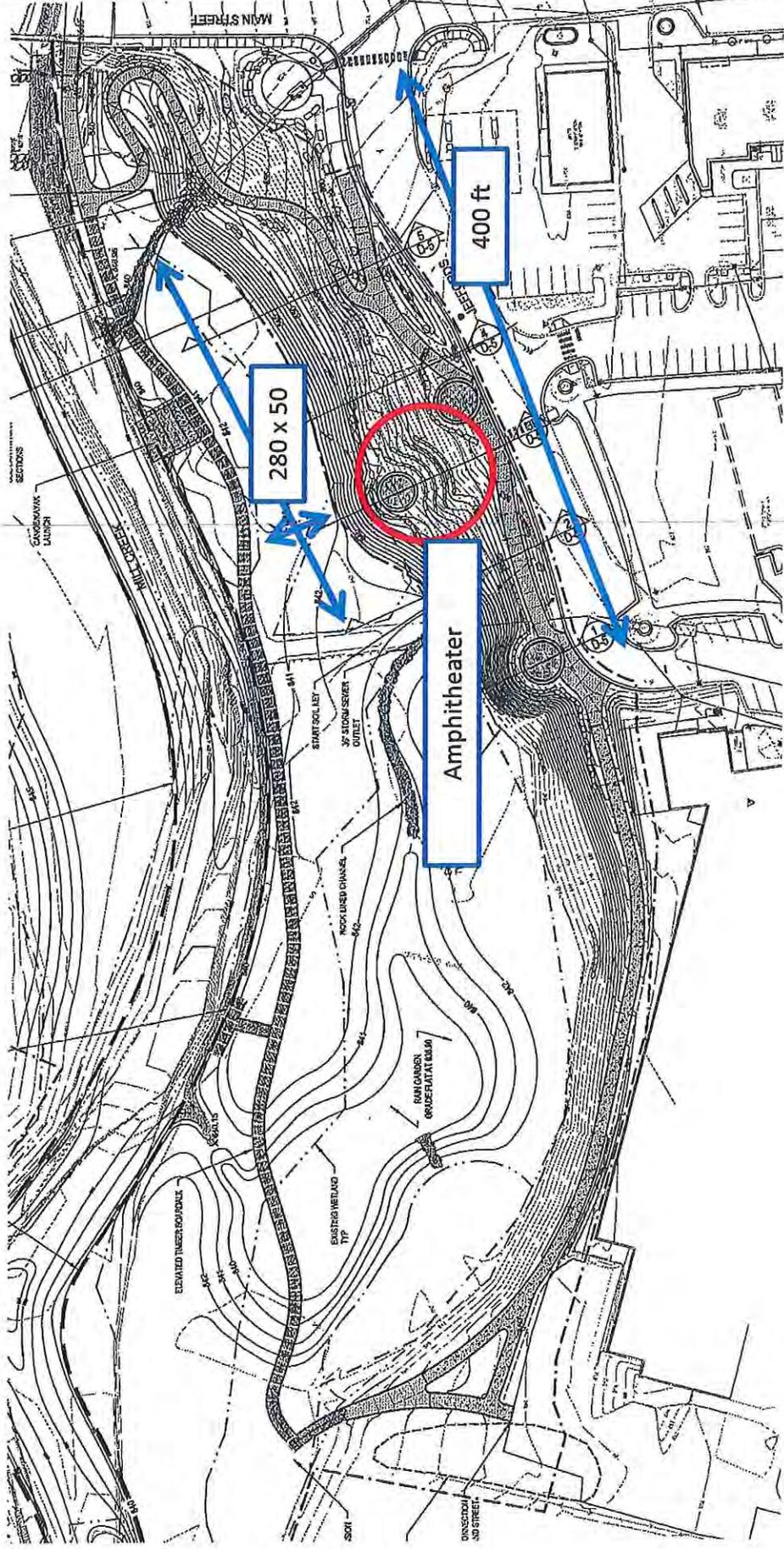
Thank you for supporting the Village of Dexter and Dexter's Parks.

Please let us know how we can help by contacting the Village Offices at 734-426-8303 or by visiting our website at www.villageofdexter.org

We encourage you to contact the Dexter Area Chamber of Commerce at 734-426-0887 for information on local businesses that may be able to assist in making your event a success.



NOT FC





AGENDA 3-11-13
ITEM L-2

VILLAGE OF DEXTER - COMMUNITY DEVELOPMENT OFFICE

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager

From: Allison Bishop, AICP, Community Development Manager

Re: Recommendation from the Planning Commission to Approve the
Bits and Pizza Special Land Use Request for Outdoor Seating at 8099 Main Street

Date: March 4, 2013

Attached is the information presented to the Planning Commission for their consideration of the Special Land Use request submitted by Bits and Pizza for outdoor seating at 8099 Main Street.

The Planning Commission held a public hearing and the discussion included, but was not limited to:

- Consultant review, including the sufficient information provided by the applicant based on the existing building and the requirements of the Washtenaw County Building Department.
- Existing site conditions
- Pedestrian access from the rear of the building.
- Approved and constructed ADA access; approved by building department and fire inspector.
- No tree removal required.
- Hours of operation, no hours Sunday and consideration for Dexter Daze (special events) not necessary.
- Lighting – string lights around perimeter of deck and on the back of building.
- No wrought iron fence- initial submittal changed
- Applicant considering making landscaping upgrades

The Planning Commission has recommended approval of the Special Land Use request:

Based on the information provided by the applicant at the March 4, 2013 Planning Commission meeting and pursuant to Section 8.03, Special Land Use review standards, the Planning Commission recommends that the Village Council APPROVE the Special Land Use application for outdoor seating at 8099 Main Street.

The Special Land Use permit is granted with the following conditions:

1. The applicant will be required to submit the outdoor seating permit.

ACTION REQUESTED

The Village Council must take action of the special land use request.

Please feel free to contact me if you have any additional questions.
Thank you.

**NOTICE OF PUBLIC HEARING
VILLAGE OF DEXTER
PLANNING COMMISSION**

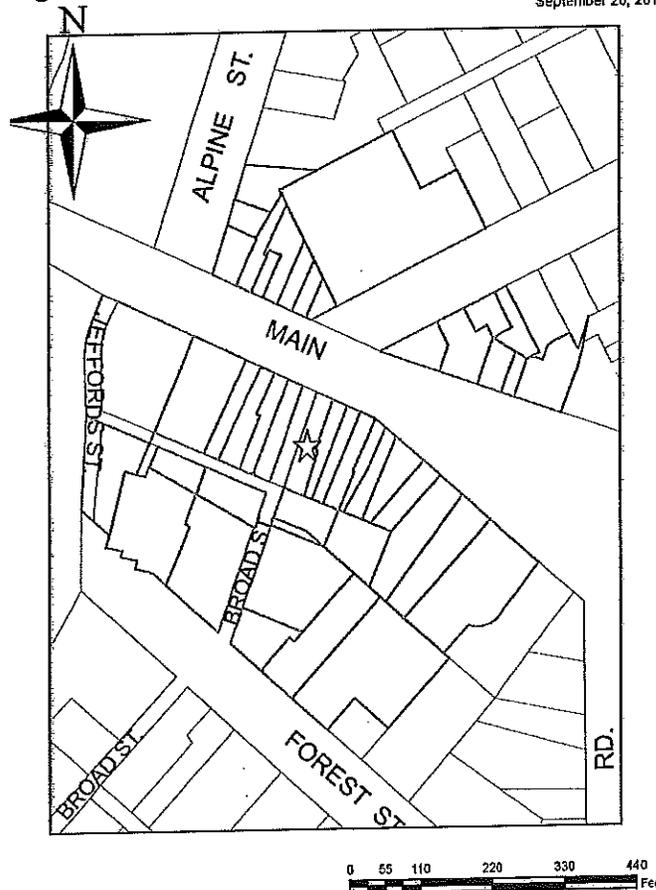
Pursuant to Michigan Public Act 110 of 2006, as amended, notice is hereby given that the Dexter Village Planning Commission will hold a public hearing on Monday, March 4, 2013 at 7:30 pm at the Dexter Senior Center, 7720 Ann Arbor Street, Dexter, Michigan, for the purpose of hearing public comment regarding the following special land use application:

Robert and Mindy D'Oria special land use application for outdoor seating at 8099 Main Street, Bits and Pizza - Per Section 15(A).03(G), Special Land Uses within the CBD Central Business District, a special land use application is required for outdoor seating and outdoor eating areas.

The applicant proposes to install outdoor seating on the private property courtyard at the rear of 8099 Main Street comprising of approximately 52 seats. The proposed hours of operation are approximately 11 am to 11 pm, closed on Sundays.

Information regarding the special land use application is available for public inspection at the Village Offices, 8123 Main Street, Dexter, weekdays between 9:00 a.m. to 5:00 p.m. or by phone at (734) 426-8303 Ext. 15. Written comments regarding the proposed special land use permit should be submitted to the Village Offices, and must be received no later than 5:00 p.m., Tuesday, February 26th. Sign language interpreter, or other assistance, is provided upon request to the Clerk, at least 72 hours in advance of the meeting. Minutes of all meetings are available at Village Offices and on the Village website following approval.

September 20, 2012



**Please post in the Dexter Leader on
February 14, 2013
Please send affidavit**

**VILLAGE OF DEXTER
SITE PLAN REVIEW & SPECIAL USE APPLICATION**

See Fee Schedule for Details; Receipt #: 15273 Date Rec'd: 9/19/12

Application is being made for: () Preliminary Site Plan Review; () Final Site Plan Review
() Combined Site Plan Special Use Permit

8099 Main MD-08-06-210-040 Outdoor Seating CBD
Property Address Tax Code I.D. Proposed Use Zoning District

Robert & Mindy D'Onia 2175 Loch Highland Dr., Dexter, MI 734 253 2084
Property Owner, Address, City, State, Zip Phone

Robert & Mindy D'Onia 2175 Loch Highland Dr., Dexter, MI 734 253 2084
Applicant, Address, City, State, Zip Phone

Robert D'Onia 2175 Loch Highland Dr., Dexter, MI 48130 734-253-2084
Representative, (e.g. Engineer), Address, City, State, Zip Phone

Regulations and Standards (applicant must complete):
Applicable standards must be noted on site plan.

	<u>Plan Submitted</u>	<u>Requirement</u>
1. Front Yard Setback (ft)	<u>N/A</u>	_____ () check here if corner lot
2. Side Yard Setback (ft)	<u>N/A</u>	_____
3. Rear Yard Setback (ft)	<u>N/A</u>	_____
4. Lot Coverage (%) (7a/6)	<u>N/A</u>	_____
5. Height (ft)	<u>N/A</u>	_____
6. Total Site Area (ft)	<u>N/A</u>	_____
7. a. Blg. Coverage / b. Floor Area(ft)	<u>N/A</u>	_____
8. Floor Area Ratio (%) (7b/6)	<u>N/A</u>	_____
9. Total Paved area (ft)	<u>N/A</u>	_____
10. Total Impervious Cov. (7a+9)/6	<u>N/A</u>	_____
11. # Parking Stalls	<u>N/A</u>	_____
12. Density (6/13)	<u>N/A</u>	_____
13. # Units (residential Only)	<u>N/A</u>	_____
14. For Multi-Family: efficiency	<u>N/A</u>	_____
1 bedroom	_____	_____
2 bedroom	_____	_____

VILLAGE OF DEXTER
SITE PLAN REVIEW & SPECIAL USE APPLICATION

See Fee Schedule for Details; Receipt #: 15273 Date Rec'd: 9/19/12

Additional required information for Special Use Permit:

- 15. Statement describing the use proposed. This should include information about the hours of operation, number of employees and clients, type of programming or services, traffic expected to be generated, and any other pertinent information and/or site development characteristics.
- 16. All applications are presented to the Planning Commission at a public hearing for a recommendation prior to begin forwarded to the Village Council for final consideration. Therefore, all applications must be submitted 4 weeks prior to 1st Monday of month in order to ensure proper notice time and preparation time. Incomplete applications cannot be processed.

[Signature] 9/12/12
Owner's Signature Date

[Signature] 9/19/12
Applicant's Signature Date

STAFF REVIEW:

Planning Commission review date: 3/4/13
Council review date: 3/11/13

Date _____ Approved
_____ Denied

APPROVAL STAMP

Reviewed by: _____

REASONS FOR DENIAL:

EXISTING NONCONFORMITY'S/ VARIANCES GRANTED:

Bits & Pizzas (8099 Main) Outdoor Seating

Hours of Operation: 11-10 Mon-Thurs, 11-11 Fri, 4-11 Sat, Closed on Sunday (seasonal, weather permitting).

Description: An outdoor seating area will be constructed in the courtyard behind 8099 Main. The plan is to enclose the courtyard in a decorative aluminum or wrought iron fence (representative sample below) around a concrete patio. As noted in the site plan, the patio will be accessible from the back of the building via stairs and ramp and accessible from the Broad St walkway via a ramp. The planned seating capacity for the outdoor dining area is 48 seats, comprised of (11) 4-top tables and (2) 2-top tables. Representative samples of tables, chairs, and umbrellas will be provided to the Village when we apply for the Outdoor Seating Permit.



Allison Bishop

From: Rob D'Oria <rob@bitsandpizzas.com>
Sent: Monday, February 04, 2013 12:43 PM
To: 'Allison Bishop'
Subject: RE: 3.4.13 Bits Pizza Outdoor Seating SLU.doc
Attachments: RevisedRamp1-29-13.pdf

Layout/floorplan for deck attached.

I'd also note again that we're not going to enclose the courtyard in fencing. The perimeter of the deck will be enclosed by a deck rail.

From: Allison Bishop [mailto:abishop@dextermi.gov]
Sent: Monday, February 04, 2013 12:20 PM
To: 'Rob D'Oria'
Subject: RE: 3.4.13 Bits Pizza Outdoor Seating SLU.doc

The more info the better.
Thanks.

From: Rob D'Oria [mailto:rob@bitsandpizzas.com]
Sent: Monday, February 04, 2013 9:32 AM
To: 'Allison Bishop'
Subject: RE: 3.4.13 Bits Pizza Outdoor Seating SLU.doc

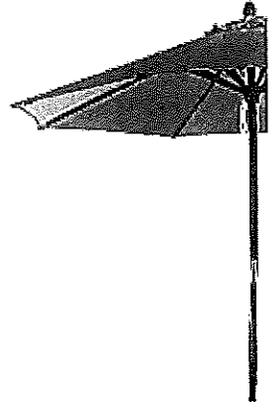
Allison,

Hours of operation: 11AM – 10PM MON-THU, 11AM-11PM FRI, 4PM-11PM SAT, CLOSED SUN

Number of tables: As currently designed there are 13 4-top tables or 52 seats.

Not sure if you need it for the special use permit, but we're looking at furniture like this:

Table	Chair	Umbrella
-------	-------	----------



Thanks,

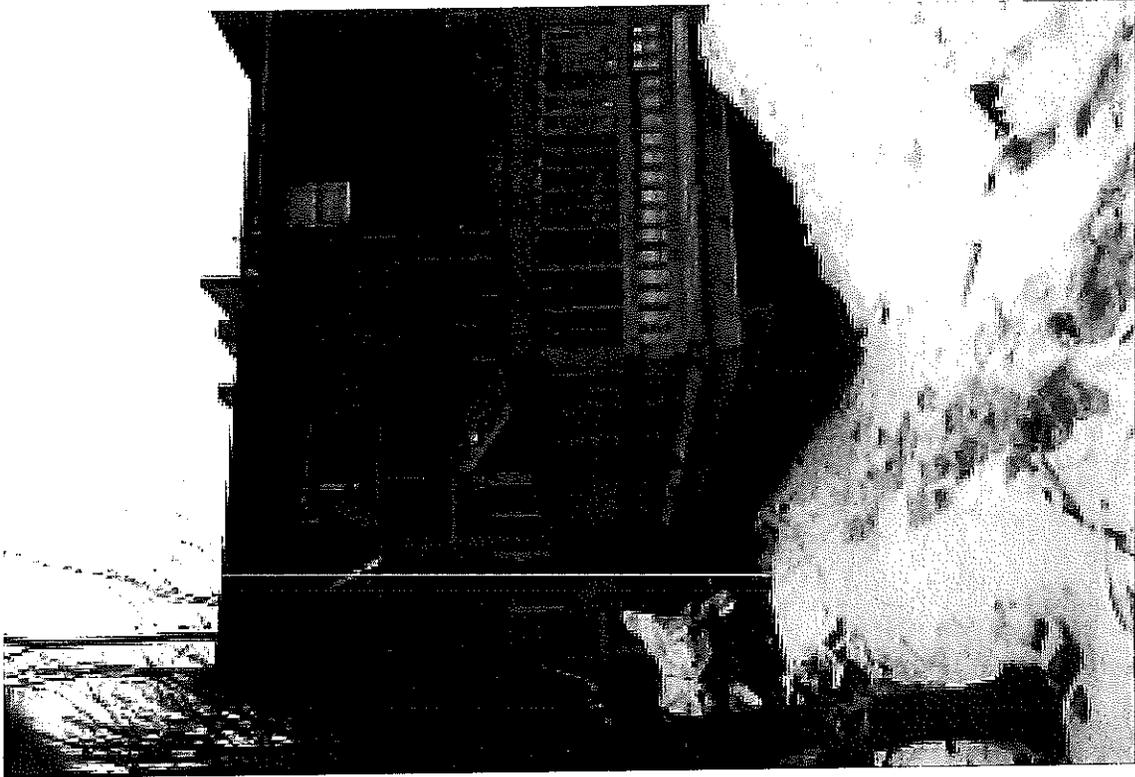
Rob

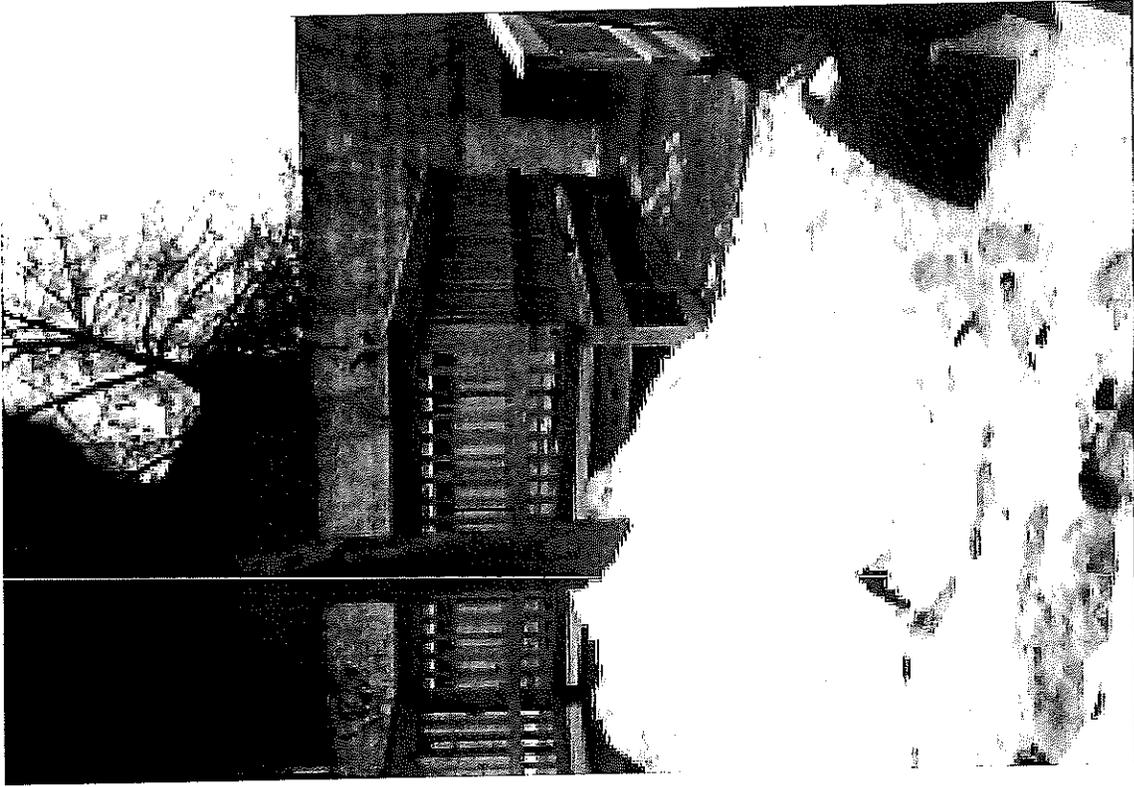
From: Allison Bishop [<mailto:abishop@dextermi.gov>]
Sent: Monday, February 04, 2013 9:12 AM
To: Rob D'Orta
Subject: 3.4.13 Bits Pizza Outdoor Seating SLU.doc

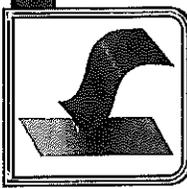
Rob –

Please confirm the hours of operation and the total seating that you provided as part of your original application will remain the same.

Thanks.







**HURON
SIGN CO.**

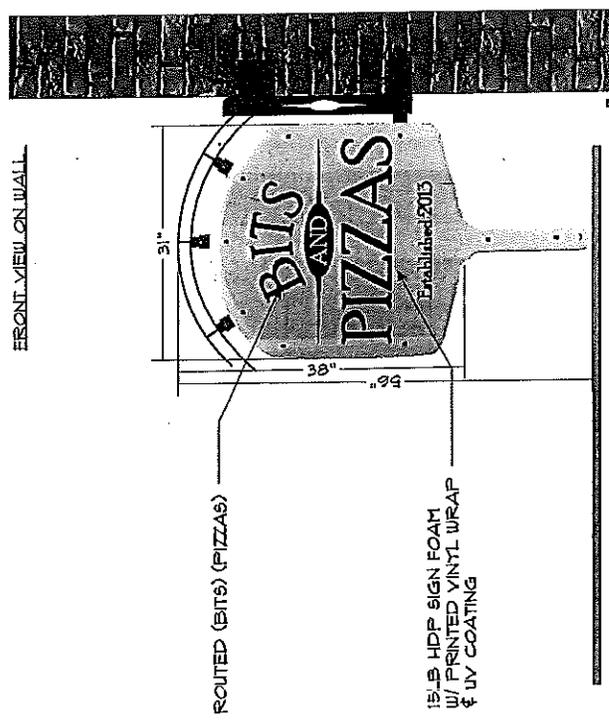
663 S. MANSFIELD
P.O. BOX 980423
YPSILANTI, MI 48198
PHONE 734-483-8000
1-800-783-0100
FAX 734-483-5164
www.huronsign.com



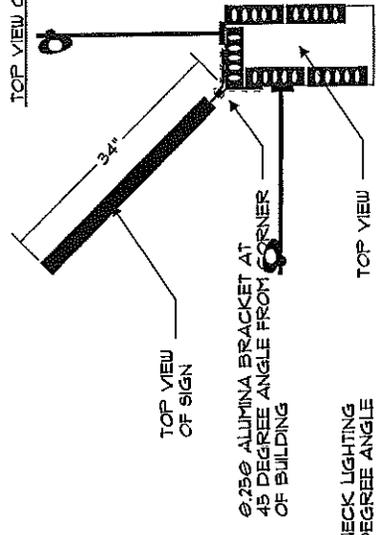
Bits and Pizzas - Dexter Mi

SCALE 1" = 1'

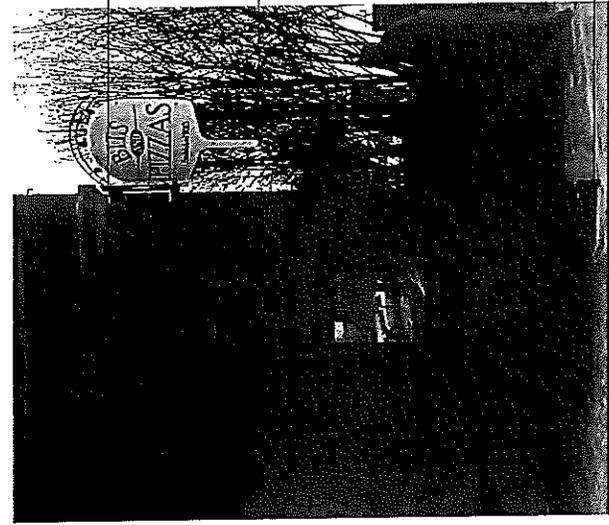
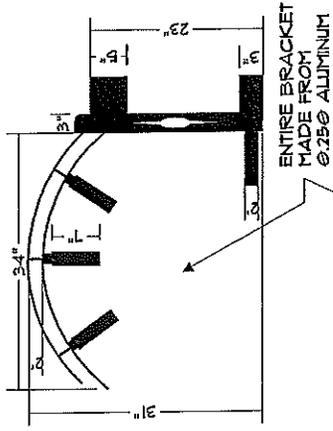
FRONT VIEW ON WALL



TOP VIEW ON WALL



BRACKET



NOTE: The colors called out in the rendering do not exactly match the print. To see actual color samples see your sales representative.

APPROVED BY: _____

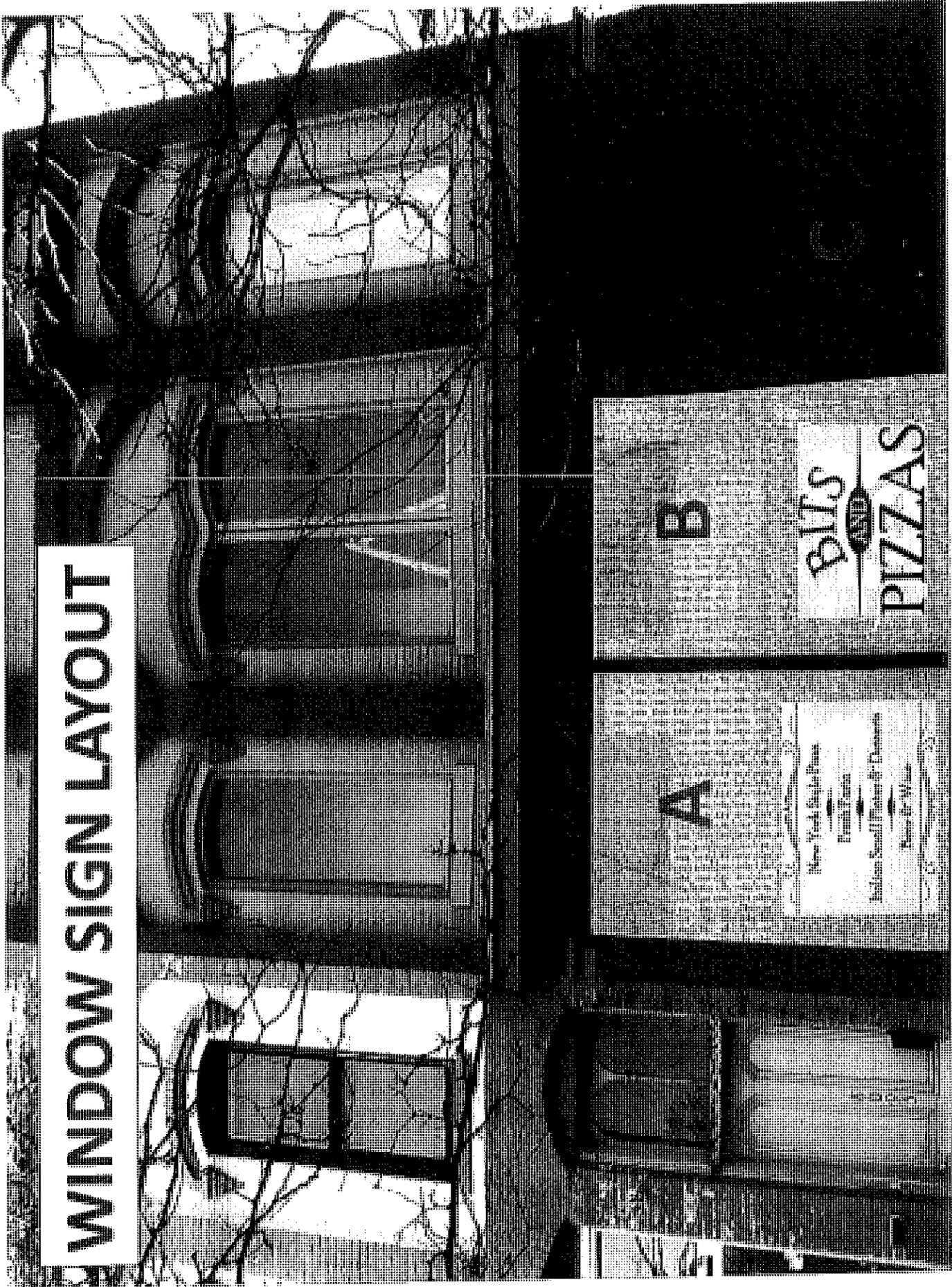
DATE: _____

THIS DESIGN CONCEPT © COPYRIGHT 2013

# OF SETS	1	RETURN DEPTH	N/A	RACEWAY COLOR	N/A	DESIGNER	MATTHEW ELLIOTT
FACE COLOR	PRINTED WOOD GRAIN	TYPE OF INSTALL	BLADE MOUNT	TRANSFORMER		DATE	2/11/2013
RETURN COLOR	N/A	TYPE OF FACE	HDP 15LB SIGN FOAM	BALLAST		JOB NO.	BAIP-8566-1
RETAINER COLOR	N/A	RACEWAY D.	H. L. SEE DRAWING	COMMENTS:		JOB NAME	BITS AND PIZZAS
LED COLOR	N/A	HOUSINGS		SALESPERSON:	MATTHEW	ADDRESS:	8099 MAIN STREET DEXTER, MI

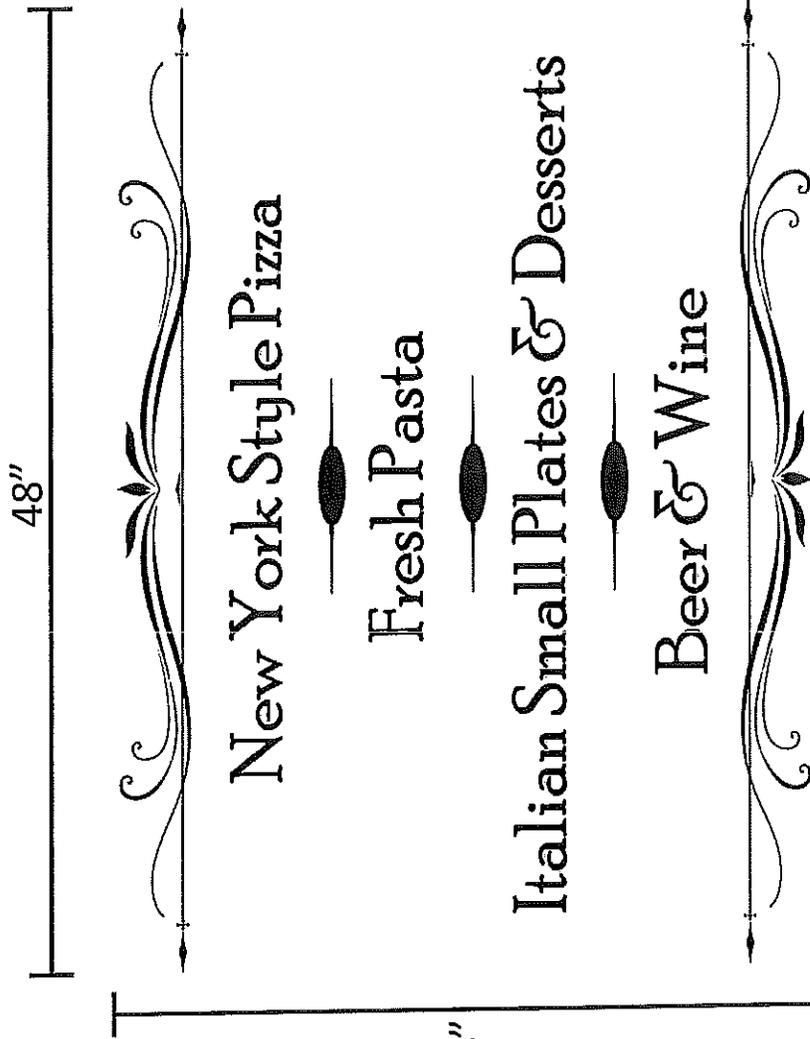


WINDOW SIGN LAYOUT



WINDOW SIGN A

Refer to layout for location on building



Window
 Dimensions 78" W x 120" H
 Square Feet 65

Sign
 Type of Material Vinyl
 Dimensions 48" W x 34" H
 Square Feet 11.33

Window/Sign Ratio 17%

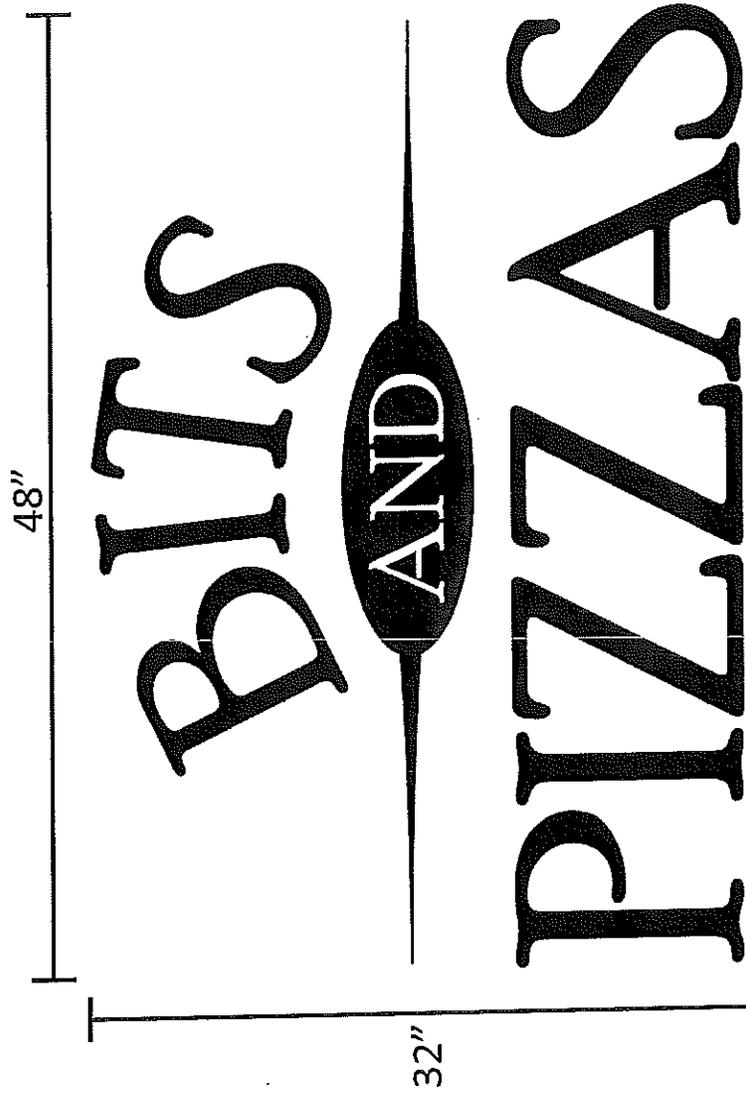
WINDOW SIGN B

Refer to layout for location on building

Window
Dimensions 78" W x 120" H
Square Feet 65

Sign
Type of Material Vinyl
Dimensions 48" W x 32" H
Square Feet 10.67

Window/Sign Ratio 16%

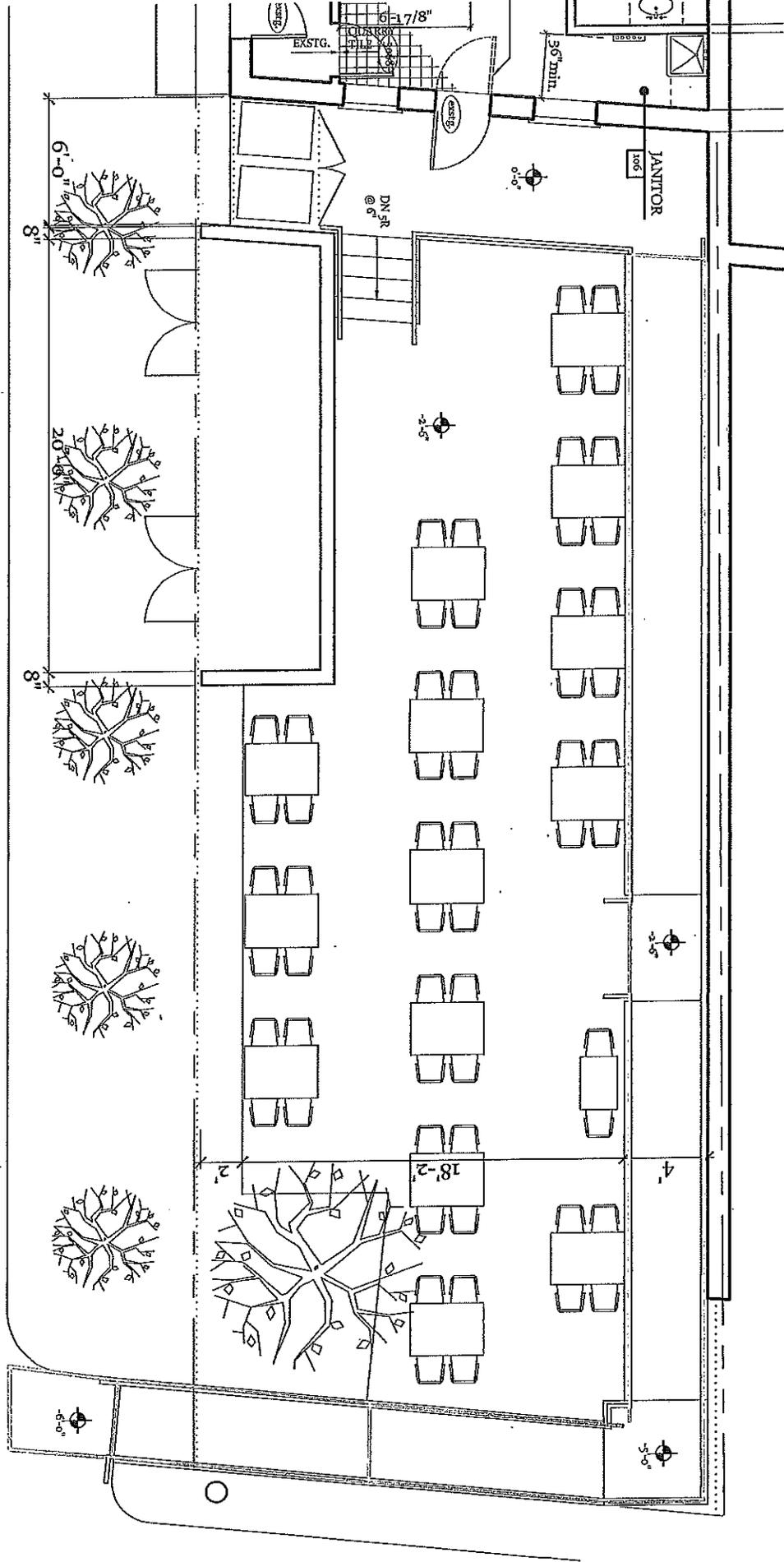


WINDOW SIGN C

Refer to layout for location on building



<u>Window</u>	
Dimensions	26" W x 41" H
Square Feet	7.4
<u>Sign</u>	
Type of Material	Vinyl
Dimensions	20" W x 14" H
Square Feet	1.9
Window/Sign Ratio	26%





CARLISLE

WORTMAN

associates, inc.

605 S. Main Street, Ste. 1
Ann Arbor, MI 48104

(734) 662-2200
(734) 662-1935 Fax

Date: November 13, 2012

Special Land Use/Preliminary Site Plan For Village of Dexter, Michigan

Applicant: Robert and Mindy D’Oria

Project Name: Bits n Pizza Outdoor Seating Special Land Use

Location: 8099 Main Street

Zoning: CBD, Central Business District – outdoor seating is a Special Land Use in the CBD

Action Requested: Special Land Use Approval

Required Information: Deficiencies are noted in the body of the following review.

PROJECT AND SITE DESCRIPTION

The applicant is requesting special land use approval for an outdoor seating area to be constructed in the courtyard behind 8099 Main Street. The applicant is proposing to enclose the courtyard with a decorative aluminum or wrought iron fence around a concrete patio. The patio will be accessible from Broad Street, and the planned seating capacity for the outdoor dining area is 48 seats which will be comprised of eleven (11) 4-top tables and two (2) 2-top tables.

Section 15(A).03 lists “outdoor cafes and eating areas” as a special land use in the CBD district. This report will review the proposed special use with respect to the general review standards

listed in Section 8.03 of the Zoning Ordinance and the specific standards for outdoor cafes and eating areas outlined in Section 8.11 B. 27. of the Zoning Ordinance.

SPECIAL USE CONSIDERATIONS

The Zoning Ordinance requires that the Planning Commission and Village council consider the following standards for the use at the proposed location (Section 8.03):

- A. *The Special Land Use will be consistent with the goals, objectives and future land use plan described in the Dexter Master Plan.*

The subject site is identified on the Village Future Land Use Map as Mixed Use. The intent of the Downtown-Mixed Use future land use classification is to incorporate a mix of uses within the core of the Village. Restaurants are identified as desirable land uses in the Downtown-Mixed Use designation. We find the proposed special land use request for an outdoor seating area is consistent with the Master Plan's goals and objectives.

- B. *The Special Land Use will be consistent with the stated intent of the zoning district.*

The intent of the Central Business District is: to foster an appealing high-density pedestrian environment, the CBD is intended to be physically compact and to provide a diversity of products and services, convenient parking, and pedestrian and vehicle safety. Buildings should front primary streets with parking lots to the rear of buildings. Mixed-uses are encouraged within buildings. Along primary streets (Main, Broad, and Central) retail and eatery uses should dominate ground floors, office uses and residential dwellings on upper floors, and all buildings should be clustered within shoulder-to-shoulder block groups wherever feasible. Therefore, we find that the addition of an outdoor seating area is consistent with the intent of the CBD zoning district.

- C. *The Special Land Use will be designed, constructed, operated and maintained to be compatible with, and not significantly alter, the existing or intended character of the general vicinity in consideration of environmental impacts, views, aesthetics, noise, vibration, glare, air quality, drainage, traffic, property values or similar impacts.*

The inclusion of outdoor seating areas is compatible with and will not alter the existing and intended character of the general vicinity.

- D. *The Special Land Use will not significantly impact the natural environment.*

The proposed outdoor seating area will not significantly impact the natural environment.

- E. *The Special Land Use will be served adequately by public facilities and services such as police and fire protection, schools, drainage structures, water and sewage facilities, and refuse disposal.*

The proposed outdoor seating area will be served by the site's existing municipal services.

- F. *The proposed use shall be of a nature that will make vehicular and pedestrian traffic no more hazardous than is normal for the district involved, taking into consideration the following:*

1. *Vehicular turning movements;*
2. *Proximity and relationship to intersections;*
3. *Adequacy of sight distances;*
4. *Location and access of off-street parking; and,*
5. *Provisions for pedestrian traffic.*

The proposed outdoor seating area may increase the amount of traffic. However, as the outdoor seating area is considered accessory to the main (indoor) restaurant use we find that the proposed use will not be of a nature that would make vehicular and pedestrian traffic more hazardous than normal based upon the criteria provided.

- G. *The proposed use shall be such that the location and height of buildings or structures, and the location, nature and height of walls, fences and landscaping will not interfere with or discourage the appropriate development and use of adjacent land and buildings or unreasonably affect their value.*

The proposed outdoor seating area will be located at the rear of the property within the existing vacant courtyard area adjacent to the building. Therefore we believe the requested special land use will not interfere with the appropriate development and use of adjacent land or unreasonably affect their value.

- H. *The proposed use shall be designed, located, planned, and operated to protect the public health, safety, and welfare.*

The proposed outdoor seating area will not negatively impact the public health, safety and welfare of Village residents.

Items to be Addressed: None.

STANDARDS FOR OUTDOOR EATING AREAS

Section 8.11 B. 27. outlines the standards for allowing outdoor eating areas as a special land use, as follows:

Restaurants shall be permitted to operate outdoor eating areas that are physically adjacent, and accessory to the principal restaurant use. Including areas within the public right-of-way and in courtyards provided that pedestrian circulation and access to store entrances shall not be impaired.

Outdoor seating shall be permitted to provide a unique environment for relaxation, food and beverage consumption, and the need to encourage additional pedestrian traffic and activity.

- a. *To allow pedestrian circulation, a minimum of five feet of clear sidewalk along the street frontage, and leading to the entrance to the establishment shall be maintained free of any encumbrances. A minimum of ten feet of sidewalk width must be provided to accommodate outdoor seating, if outdoor seating is placed on the public sidewalk.*

This criterion does not apply. The applicant is proposing outdoor seating within his private property adjacent (in the rear) of the proposed restaurant building.

- b. *When outdoor seating is located at a street corner, a ten-foot setback from the corner of the building shall be maintained along both frontages.*

The criterion does not apply. The applicant is not proposing outdoor seating at a street corner.

- c. *Planters, posts with ropes, or other removable enclosures are encouraged and shall be used as a way of defining the area occupied by the outdoor eating area. If liquor is served a removable enclosure is required.*

The applicant is proposing to define the boundaries of the proposed outdoor seating area with either decorative aluminum or wrought iron fencing.

- d. *Extended awnings, canopies, or large umbrellas shall be permitted and located to provide shade. Colors shall complement building colors.*

The applicant has stated in the application materials that representative examples of tables, chairs and umbrellas will be included in the submission for the required outdoor seating permit once the special land use request has been approved.

- e. *Tables, chairs, planters, trash receptacles, and other elements of street furniture shall be compatible with the architectural character of the building where the establishment is located. Photographs or drawings or manufacturers' brochures fully describing the appearance of all proposed tables, chairs, umbrellas, awnings, canopies, or other fixtures related to the outdoor seating area shall be included with the application.*

The application has stated in the application materials that representative examples of tables, chairs and umbrellas will be included in the submission for the required outdoor seating permit once the special land use request has been approved. A contingent requirement of special land use approval should be to provide the aforementioned representative examples.

- f. *Outdoor eating areas shall not be entitled to additional signage, over and beyond what is permitted for this type of establishment.*

No additional signage is demonstrated in the application materials.

- g. *The operators of the establishment shall be responsible for keeping the outdoor eating area and the immediately adjacent area, clean and void of litter at all times.*

This should be considered as a condition to the approval of the special land use.

- h. *The Village may restrict the hours of operation for outdoor seating areas immediately abutting residential districts. Applicants may on a case-by-case basis request that outdoor seating be able to remain outdoors (overnight).*

The applicant has provided that the proposed hours of operation are Monday through Thursday 11am to 10pm, Friday 11am to 11am, Saturday 4pm to 11pm, and closed on Sunday. Further, the proposed outdoor seating area is entirely within the applicant's private property; therefore the outdoor seating area may be able to remain overnight as the Village would only restrict overnight storage if within a public right-of-way.

- i. *Outdoor seating furniture and elements such as umbrellas and awnings, associated with outdoor seating furniture must be of substantial weight so that at no time will the outdoor seating furniture present an obstruction or risk to public safety. Proposed outdoor seating materials should be reviewed and considered on a case-by-case basis. If the outdoor seating furniture and elements associated with outdoor seating furniture is temporary in nature it is the responsibility of the proprietor to remove the outdoor seating furniture during inclement weather. All umbrellas should be closed and removed each evening.*

As mentioned previously, the applicant will provide representative examples of tables, chairs and umbrellas when they apply for the outdoor seating permit. In addition, the outdoor seating area will be maintained solely on the applicant's property, and will not pose an obstruction or risk to public safety.

- j. Each permit application for a sidewalk café or outdoor seating shall be accompanied by a policy or certificate of insurance, in an amount acceptable to the village, including workers compensation naming the Village as an additionally insured. Establishments serving alcohol shall also provide a liquor liability policy or certificate of insurance naming the Village as an additionally insured.*

This criterion does not apply as the requested outdoor seating area will be maintained solely within the confines of the applicant's private property.

- k. The permittee shall be responsible for repair of any damage to the sidewalk caused by the outdoor seating furniture.*

This criterion does not apply as the requested outdoor seating area will be maintained solely within the confines of the applicant's private property.

- l. All outdoor seating furniture is to be maintained in a manner that is compatible with the building site elements, i.e. signs awnings and walls. No broken, peeling, rusting or other aesthetic elements should be left outdoors for continued use.*

This should be considered as a condition to the approval of the special land use.

- m. Each permit shall be effective for one year from October 1 until September 30 and must be renewed annually through administrative review. The annual permit fee for establishing and maintaining outdoor seating shall be established by Village Council resolution.*

The applicant is required to submit an outdoor seating permit application, and this should be considered as a condition to the approval of the special land use.

- n. The Village of Dexter reserves the right to deny, revoke or suspend an outdoor seating permit if the permittee has failed to correct violations of the outdoor seating permit within the time specified on the violation notice. If the village denies, revokes, or suspends the permit the Village will notify the permittee in writing. The decision to deny, revoke, or suspend a permit may be appealed to the Village Council. Variances from the outdoor seating standards must be appealed before the Zoning Board of Appeals.*

The applicant should be aware of this provision, and the right of the Village to deny, revoke or suspend the outdoor seating permit if the applicant fails to correct violations.

LAND USE AND ZONING

The subject site and surrounding area is zoned for CBD, Central Business District and is located at the center of downtown Dexter. There are already a number of restaurants within the CBD that maintain outdoor seating areas.

Items to be addressed: None.

SITE PLAN REVIEW

In addition to both general and specific standards for special land uses, Article 8 also outlines the process for special land use which involves a public hearing in front of the Planning Commission and final review of the use and site plan by the Village Council.

Article 21 outlines the review and approval procedures for preliminary and final site plans. Specifically, Section 21.04 provides both general and specific criteria required for site plan submissions, such as but not limited to:

- Site plans shall be prepared, signed and sealed by a professional.
- Site plans shall always include an overall site plan for the entire development. Sheet size shall be not less than 24"x36".
- Existing zoning classification of property, delineation of required and proposed district regulations.
- Location, width and surface of proposed pedestrian ways.
- Existing building, structures and other improvements, including drives, utility poles and towers, easements, pipelines, etc.
- Adjacent land uses and zoning, location of adjacent buildings, drives and streets.
- Current site topography.

A partial site plan has been submitted for review by the applicant, as none of the above mentioned criteria have been provided on the submitted site plan drawing.

AREA, WIDTH, HEIGHT, SETBACKS

The area, width, and setback requirements have been met for the CBD zoning district.

Items to be Addressed: None

NATURAL RESOURCES

No natural resources will be affected by the proposed special land use.

Items to be Addressed: None.

BUILDING LOCATION AND SITE ARRANGEMENT

The outdoor seating area appears to be logically located and arranged. However, many aspects required by site plan review have not been provided on the drawings. Depiction of the proposed outdoor seating area in respect to the existing building and adjacent properties will need to be demonstrated.

Items to be Addressed: Provide additional information meeting site plan requirements noted above.

PARKING, LOADING

Parking and loading spaces are not required in the CBD district, and will not be impacted by the addition of the outdoor seating area.

Items to be Addressed: None.

SITE ACCESS / CIRCULATION / TRAFFIC

Based upon the drawing submitted, we are unable to determine if the applicant is intending for pedestrians to access the restaurant from the rear of the building as well as the main (front) entrance. Additionally, the application materials suggest that the applicant is proposing a ramp along one (1) side of the outdoor seating area (a north arrow has not been provided) detail of the ramp is required and will be reviewed by the Village Engineer to ensure compliance with ADA standards.

Further, circulation and traffic will not be affected by the proposed outdoor seating area.

Items to be Addressed: 1) Provide information related to whether pedestrian will be able to access the restaurant from the outdoor seating area. 2) Provide detail of the proposed ramp to ensure compliance with ADA standards.

LANDSCAPING

The site plan demonstrates perimeter trees; however, it is unclear from the submittal if these exist or proposed plantings. If proposed, additional detail and information related to the type, planting detail, etc. will need to be provided.

Items to be Addressed: Clarify whether perimeter trees are existing or proposed. If proposed, provide additional detail as specified above.

STORM WATER RUN OFF

The application has not provided the type of foundation material (concrete/asphalt/wood) that will encompass the outdoor seating area. This will need to be provided in order for the Village Engineer to evaluate storm water run-off.

Items to be Addressed: Provide additional detail/information of foundation material.

LIGHTING

No additional lighting is demonstrated on the plans. Any exterior lighting should be included on the final site plan.

Items to be Addressed: Provide location and detail of proposed exterior lighting, if applicable.

SIGNS

No signs are included in the applicant's submittal.

Items to be Addressed: Provide location and detail of proposed signage, if applicable.

ESSENTIAL SERVICES

The site is served by water and sanitary sewer service, and we do not believe the addition of the outdoor seating area will impact the Village's essential services.

Items to be Addressed: None.

FIRE AUTHORITY REVIEW

Upon submission of a complete site plan application, we will defer any related comments to the Village Fire Inspector.

Items to be Addressed: Review and approval of site plan by Village Fire Inspector.

RECOMMENDATIONS

Special Use:

Prior to recommendation of special land use approval by the Planning Commission to the Village Council, the comments of this review should be addressed to the satisfaction of the Planning Commission. Our comments are summarized below:

1. A condition of special land use approval shall be that the operators of the establishment shall be responsible for keeping the outdoor eating area and the immediately adjacent area, clean and void of litter at all times.
2. A condition of special land use approval shall be that all outdoor seating furniture is to be maintained in a manner that is compatible with the building site elements, i.e. signs awnings and walls. No broken, peeling, rusting or other aesthetic elements should be left outdoors for continued use.
3. A condition of special land use approval shall be that the applicant is required to submit an outdoor seating permit application.

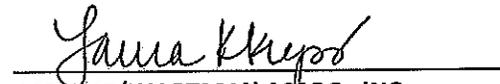
Site Plan Review:

Prior to further consideration of preliminary or final site plan review, the applicant shall submit site plan materials in accordance with Article 21 with particular emphasis on the following items aforementioned in this report, such as:

1. Site plans shall be prepared, signed and sealed by a professional.
2. Site plans shall always include an overall site plan for the entire development. Sheet size shall be not less than 24"x36".
3. Existing zoning classification of property, delineation of required and proposed district regulations.

4. Location, width and surface of proposed pedestrian ways.
5. Existing building, structures and other improvements, including drives, utility poles and towers, easements, pipelines, etc.
6. Adjacent land uses and zoning, location of adjacent buildings, drives and streets.
7. Current site topography.
8. Provide information related to whether pedestrian will be able to access the restaurant from the outdoor seating area.
9. Provide detail of the proposed ramp to ensure compliance with ADA standards.
10. Clarify whether perimeter trees are existing or proposed. If proposed, provide additional detail as specified above.
11. Provide additional detail/information of foundation material.
12. Provide location and detail of proposed exterior lighting, if applicable.
13. Provide location and detail of proposed signage, if applicable.
14. Review and approval of site plan by Village Fire Inspector.


CARLISLE/WORTMAN ASSOC., INC.
Douglas J. Lewan, PCP, AICP
Principal


CARLISLE/WORTMAN ASSOC., INC.
Laura K. Kreps, AICP



AGENDA 3-11-13
ITEM L-3

VILLAGE OF DEXTER – COMMUNITY DEVELOPMENT OFFICE

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager

From: Allison Bishop, AICP, Community Development Manager

Re: Segment D1 – Connecting Communities Match Request

Date: March 5, 2013

Washtenaw County Parks Commission is slated to award the Connecting Communities Grant Funding on Tuesday, March 12, 2013. The Village's grant application (attached) has scored very high and will likely be awarded funding. Upon review of the submittal the Commission requested additional information on the Village's contribution (grant match) to the project. At this time the Village has not proposed to provide any matching funds.

Washtenaw County staff has subsequently requested that the Village consider a contribution to the project. The County and Village staff have met several times to discuss the project and the impacts to the existing DPW facility and driveway, as well as previously during the Central Street Design review. Recent meetings with MDOT (owner of the Right-of-way and permit issuer) have also resulted in additional redesign costs. The Village has also recently requested additional consideration to paving the DPW Drive which will result in additional design and construction costs.

At this time it has been requested that an amount not to exceed \$10,000 be provided for project design. The \$10,000 would be considered a project match for the grant.

It is recommended that if Council chooses to contribute to the project that the funding be budgeted for FY13-14. If the Village commits to the funding for FY13-14 staff can work with the County to provide them with the match on July 1, 2013.

Please note that project design is not yet complete and final project cost estimates will likely change given the consideration to add a paved DPW drive. Staff, the County and consultants will meet again, Monday, March 11th at 8:30 am, to review additional project details and design and prior to submitting plans to MDOT for approval. Plans will also be provided to the Planning Commission, PaRC and Council for review and approval.

Please feel free to contact me if you have any additional questions.
Thank you.

Donna Dettling

From: Allison Bishop <abishop@dextermi.gov>
Sent: Tuesday, March 05, 2013 10:42 AM
To: Donna Dettling; Droze, Patrick; Danny Schlaff; Kurt Augustine
Subject: FW: Comments to CDF/WCPRC

Below in ORANGE are CDF's responses that we can discuss Monday.
Donna – do you want me to include this email in the Council packet?

All:

As discussed yesterday, attached are comments following up on our meeting. I would propose that these are sent to WCPRC (by either the Village or me) for their use in preparing a cover letter to MDOT to help guide the conversation and project. Given the number of conflicting design parameters, it seems that a follow up meeting/design workshop with MDOT might be worthwhile.

1. **Driveway Width:** The current DPW driveway varies from anywhere between 16 to 20 feet. For function, a width of 22' is optimal to accommodate passing vehicles along the corridor. Though we note that this may not be feasible in the extreme western ends of the corridor, it is preferred to design for passing on some portion of the pathway.

Key question: WCPRC/CDF to confirm with MDOT whether a wider drive can be accommodated.

When WCPARC/CDF forward the updated design to MDOT/Amtrak, we will provide the justification for increasing the width of the DPW driveway.

2. **Fencing adjacent to driveway:** The proposal to place cyclone fencing immediately alongside of the DPW driveway presents concerns from a snow removal standpoint. To ensure that the fence and DPW operations are not compromised, the Village requests an adequate buffer is provided to allow for snow piling.

Key question: WCPRC/CDF to confirm with MDOT whether additional buffer can be provided.

When WCPARC/CDF forward the updated design to MDOT/Amtrak, we will provide the justification for moving the fence south to accommodate snow removal piling/storage. What is DPW's minimum adequate width?

3. **Corridor Cross Section:** A recommendation was issued by MDOT which requested that the new pedestrian pathway is constructed as far north as possible. While we understand the objective to push pedestrians as far away from the rails as necessary, the proposed arrangement creates a crossing point over the DPW driveway which is undesirable from a pedestrian safety and DPW drive operation standpoint. Could an alternative be reviewed which maintained the pathway along the southern portion of the corridor as previously proposed, but perhaps included additional protection on the fencing such as vinyl slats/inserts or vegetation to protect users from debris "kicked up" by passing trains?

Key question: WCPRC/CDF to confirm with MDOT whether additional buffer can be provided.

At the January 27th meeting, WCPARC/CDF informed MDOT/Amtrak providing additional protection on the fencing such as vinyl slats/inserts or vegetation to protect users from debris "kicked up" by passing trains – their subsequent comments provided in a February 1st email still requested the trail be positioned north of the DPW driveway. Regardless WPARC/CDF will provide a fence detail to include slats and/or vegetation.

4. **Curbing:** During the meeting on 2/27, a design that included the use of a curb where the bike path would be elevated adjacent to the DPW driveway was discussed. Upon further discussions with DPW staff and a review of AASHTO, it would appear that there are some issues with this design. Generally, pathway designs incorporate a 2 foot buffer on either side to accommodate stopping bicycles or errant riders. A 6" drop-off immediately adjacent to the pathway would eliminate this and potentially cause a safety issue were a bicyclist to drop off the curb onto what will likely be a loose and uneven DPW drive surface. A solution to this might be the use of a more gradual sloped concrete paver band type installation that meets the AASTO recommendation of a 1:6 (V:H) side slope. This would still provide the definition/separation desired, but also provide a safer solution.

Key question: WCPRC/CDF to review which curb design is preferred internally and confirm with Village.

WCPARC/CDF will look into the a curb detail. But, on the other hand, what would prevent an errant vehicle from more easily riding of the sloped band?

5. Pavement: Aesthetically and functionally speaking, we feel that the corridor would be best served by paving both the driveway and the bike path.

Key question: WCPRC/CDF to review whether funds can be used to construct road improvements and confirm with Village. WCPARC currently has no funds available for construction of road improvements for the DPW driveway.

--

Patrick M. Droze, P.E.
Project Engineer

OHM Advisors | ARCHITECTS. ENGINEERS. PLANNERS.

T 734.522.6711
F 734.522.6427
D 734.466.4573
C 248.761.8108

Advancing Communities

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Connecting Communities Application Form

Washtenaw County Parks and Recreation Commission (WCPARC) wants to help communities expand the trail network in the County. In 2009 WCPARC made available \$600,000 per year, for five years (2010-2014), for the construction of non-motorized trails and accessory improvements. These funds must be matched by the local community with their own funds, or in-kind services, or funds obtained from other sources, i.e., state or federal allocations. Applications for Connecting Communities funding must also include a **resolution of support** for the project from the executive body of the community where the trail is proposed.

*Project applications must be received by **December 31st** of each year for funding consideration the following year. Projects deemed worthy of funding will be approved at the following March Commission meeting. The following information will be used by WCPARC in determining which projects it will fund. Please answer the following questions (limit response to 1,000 words total):*

1. What are the benefits of this project?

This project will complete a section of existing Border to Border Trail that connects Dexter Huron Metropark to the Village of Dexter. Completing this last segment of trail will achieve the desired non-motorized connectivity from Dexter Huron Metropark to Hudson Mills Metropark.

2. What efforts will be made to reduce the environmental impact of this project?

Completing this segment of trail will not have significant environmental impacts due to its location outside of wetland areas. Efforts will be made to minimize impacts to trees in the project area.

3. If constructed, how will the trail be maintained?

The path will be maintained by the Village of Dexter for routine seasonal maintenance. Long term maintenance, such as resurfacing, will be the responsibility of WCPARC.

4. What community facilities are connected by this project?

This segment of trail is part of the Border to Border Trail that connects Hudson Mills Metropark to Dexter Huron Metropark. This project would finish the trail connection between Dexter Huron Metropark and the Village of Dexter. This would allow a visitor to the Metropark to walk/bike to the Village of Dexter to visit downtown and take advantage of Village Parks, including the new Mill Creek Park. The connectivity also allows those in the Village and Townships to walk/bike to visit the Metropark.

5. What planning documents show the location of this trail? Provide page reference.

This is a segment of the B2B and is represented in the WCPARC master plan, The Washtenaw County Non-Motorized Plan, and the Southeast Michigan Greenway Plan.

6. What natural and cultural features can be seen from the trail?

This segment of trail finishes an existing segment that starts in Dexter Huron Metropark. This trail is one of the few non-motorized crossing points on the Huron River in Washtenaw County and travels through a wetland and scenic wooded area before reaching the Village of Dexter. The trail joins with the Village sidewalk network at Central Street, half a block away from the Historic Dexter Cider Mill and two blocks from the Historic Former Railroad Station.

7. How many users are expected to use the trail annually?

This is anticipated to be a heavily used trail segment with annual counts predicted at 3,000 to 5,000 users.

8. What are likely objections to this project? How will these be addressed?

There are no likely objections to this project.

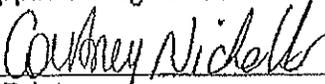
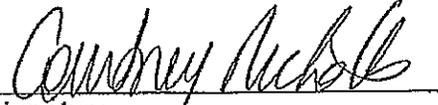
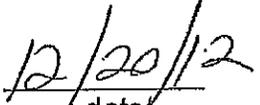
9. What background work has already been completed for the project?

This final segment of trail has been discussed for several years as part of the larger Border to Border Trail project. The trail will pick up where the current trail stops, which is approximately 1300 feet from Central Street.

10. What background work needs to be completed for the project?

The final decision on the location of the trail from its current end to Central Street needs to be determined. The trail will either follow the existing railroad easement, if cooperation is received from the railroad, or will be placed on Village of Dexter property.

Project Summary Sheet

APPLICANT	Village of Dexter
Date submitted	12/20/2012
Address	8140 Main, Dexter, MI 48130
Contact person	Courtney Nicholls
Telephone	734-426-8303
Email	cnicholls@villageofdexter.org
Project Title	Final Segment of Trail from Dexter Huron Metropark to the Village of Dexter
Project Description (50 words)	This grant would fund the remaining segment of the River Terrace trail, a Border to Border trail project, from Dexter Huron Metropark to Central Street.
Length of proposed trail	1300 ft
Starting Point	End of existing trail from Dexter Huron Metropark
Ending Point	Central Street
Trails connected to	Dexter Huron Metropark/Village of Dexter
Estimated Construction Costs and Amount Being Requested	\$300,000
Other Confirmed Project Funders	
Other Potential Project Funders	
Project Map & Photos	Attach an 11"x17" map of the trail location and send up to 10 photos by email to vaughnc@ewashtenaw.org
Applicant signature  Print name	 signature
	 date

VILLAGE OF DEXTER
WASHTENAW COUNTY, MICHIGAN

RESOLUTION REGARDING THE VILLAGE OF DEXTER COUNCIL SUPPORT FOR THE CONNECTING
COMMUNITIES INITIATIVE GRANT APPLICATION

WHEREAS, the Washtenaw County Parks and Recreation Commission has made funding available through the Connecting Communities Initiative to support and help fund projects that connect to the County Border to Border (B2B) trail or that link County residents to community resources such as parks, historic sites, places of employment, shopping areas; and

WHEREAS, the Village Master Plan, Capital Improvements Plan and the Complete Streets Policy support and/or include development of pedestrian connections; and

WHEREAS, the Washtenaw County Parks and Recreation Commission has constructed a non-motorized trail from Dexter Huron Metropark to the Village of Dexter, and

WHEREAS, the Village of Dexter is supportive of the Washtenaw County Parks and Recreation Commission's effort to connect this trail to Central Street,

BE IT THEREFORE RESOLVED, that the Village of Dexter Council supports requesting a Connecting Communities grant which will be used for construction of the remaining segment of non-motorized trail that will connect the existing trail from Dexter Huron Metropark to Central Street.

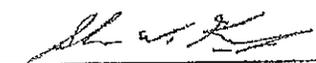
MOVED BY: Tell

SECONDED BY: Knight

YEAS: Semifero, Tell, Carson, Cousins, Fisher, Knight, Keough

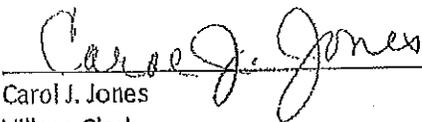
NAYS: None

RESOLUTION DECLARED ADOPTED THIS 10th DAY OF DECEMBER 2012.



Shawn W. Keough, Village President

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on the 10th day of December 2012.



Carol J. Jones
Village Clerk

Allison Bishop

From: Coy Vaughn <vaughnc@ewashtenaw.org>
Sent: Tuesday, March 05, 2013 10:36 AM
To: 'Allison Bishop'
Subject: FW: Proposed Non-Motorized Pathway on the Village of Dexter's DPW Driveway Easement Located on the Michigan Line

Is this what you need?.....

Coy P. Vaughn, AICP

Deputy Director
Washtenaw County Parks & Recreation Commission
2230 Platt Road
Ann Arbor, MI 48107
734-971-6337 #326 office
734-368-0073 cell

From: Bates, Shaun (MDOT) [mailto:BatesS2@michigan.gov]
Sent: Friday, February 01, 2013 3:28 PM
To: Coy Vaughn
Cc: DeBruyn, Joshua (MDOT)
Subject: Proposed Non-Motorized Pathway on the Village of Dexter's DPW Driveway Easement Located on the Michigan Line

Hi Coy-

After further discussion within the Department and Amtrak, MDOT is willing to work with the County and Village on having a non-motorized pathway or bike lane on the easement the Village has for their DPW office. We do not feel the current design shown to us last Friday is the safest option for the pedestrians, passenger trains, and freight trains.

The following are the two options that MDOT is willing to review:

1. A 10ft non-motorized pathway running along the north end of MDOT's ROW from Center St to within 10' - 15' of the DPW gate. The pathway will then cross the driveway at this location and run on the south side of the DPW fence. This existing DPW fence may need to be relocated depending on the offset needed between the track and the path. Offset between the pathway and driveway may be reduced to zero feet with the option of delineator posts. The driveway shall not be located closer to the track than its current location, and the driveway width will need to be reduced to 16ft with an 8ft fence located 3ft from the south edge of driveway. This fence will need to be from Center St until the path leaves MDOT on the east side of the DPW building. There will need to be another 8ft fence on the north side of the pathway from the east end of the existing DPW fence until the pathway leaves MDOT ROW.
2. Realign the drive to the north and pave it 22ft. Then strip the 22ft of pavement so there is a 5ft bike lane on both sides of a 12ft lane. The edge of the south bike lane shall not be located closer to the track than edge of existing driveway. There will need to be an 8ft fence located 3ft on the south side of the south bike lane. This fence will need to be from Center St until the path leaves MDOT ROW on the east side of the DPW building. This existing DPW fence may need to be relocated depending on the offset needed between the track

and the path. There will need to be another 8ft fence on the north side of the pathway from the east end of the existing DPW fence until the pathway leaves MDOT ROW.

After I receive the drawings of these two options, then MDOT will review your request for allowing a non-motorized pathway on MDOT ROW. Please ensure the drawings show the MDOT ROW lines, existing drive location, track locations, pathway, bike lane, dimensions, offsets, etc.

If you have any questions, feel free to email or call me.

Thanks,
Shaun

Shaun Bates
Railroad Infrastructure Manager - Delivery
MDOT- Office of Rail
425 W. Ottawa St
PO Box 30050
Lansing, MI 48909
517-335-3573

3-11-13
ITEM L-4
cnicholls@villageofdexter.org

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager; Kurt Augustine, Streets Foreman
Date: March 4, 2013
Re: Pavement Markings

In March 2012, the Village went through a bid process to select a contractor to apply pavement markings. M & M Pavement Marking was awarded the work. M & M has agreed to hold their pricing for 2013. Staff recommends that we accept their offer and award the 2013 work to them for an amount not to exceed \$10,500.00. The current estimate based on lineal feet and lane miles is \$10,279.

All streets that are currently striped will be re-striped along with all Village/DDA parking lots and the parking spaces along Main and Broad. We are not including Central Street between 2nd and the bridge because it was marked with a paint that is supposed to be longer lasting and we want to gauge how effective it is.

The work will be paid for from the following accounts:

- 202.474.000.802.000 - \$7,500
- 203.474.000.802.000 - \$3,000

The striping will be completed prior to Memorial Day.

In several areas of the Village the cold plastic markings need repair. This work was not included in last year's bid. Staff will be getting quotes to mill off the remaining markings and have the areas striped. If this work exceeds \$5,000 it will be brought back to Council for approval.

M & M Pavement Marking				
Description	Length	Unit	Price	
Street - Center Lines - Skip Yellow	3893	Lf.	\$0.08	\$311.44
Street - Solid White	17441	Lf.	\$0.06	\$1,011.58
Street - Center Lines - Yellow	54093	Lf.	\$0.06	\$3,137.39
Parking Lots - White	7519	Lf.	\$0.15	\$1,127.85
Parking Lots - Yellow	688	Lf.	\$0.15	\$103.20
Parking Lots - Blue	2771	Lf.	\$0.20	\$554.20
Crosswalks - White - 24"	1993	Lf.	\$1.00	\$1,993.00
Crosswalks - White - 12"	255	Lf.	\$0.75	\$191.25
Crosswalks - White - 6"	1420	Lf.	\$0.50	\$710.00
Street - School Zone - Legend	2	each	\$45.00	\$90.00
Railroad Crossing	2	each	\$75.00	\$150.00
Left Arrow	4	each	\$35.00	\$140.00
Right Arrow	4	each	\$35.00	\$140.00
Thru Arrow	2	each	\$35.00	\$70.00
Combination Arrow	1	each	\$45.00	\$45.00
"only" Legend	6	each	\$40.00	\$240.00
Word "Stop"	4	each	\$40.00	\$160.00
Handicap Symbol	21	each	\$5.00	\$105.00
Total Estimated Quantity:				\$10,279.91

8140 Main Street
Dexter, MI 48130
(734) 426-8303 x 5
msherry@villageofdexter.org

**Village of Dexter
Treasurer/Finance
Director's Office**

AGENDA 3-11-13

ITEM L-5

Memo

To: Village Council
From: Marie Sherry, Treasurer
CC: Village Manager
Date: 2/26/2013
Re: Investment Policy Update

On page 5 of the Investment Policy, paragraph 5.1, the National Association of Securities Dealers (NASD) is referenced. NASD has been combined with/replaced by the Financial Industry Regulation Authority (FINRA). I would appreciate it if Council could approve the attached amendment to the Investment Policy to reflect this change. Please let me know if you have any questions.

Thank you.

5.0 Safekeeping and Custody

5.1 Authorized Financial Dealers and Institutions

The Investment Officer will maintain a list of authorized financial institutions and broker/dealers. This list will be established based on the guidelines set forth in paragraph 4.1.1 of this policy.

All financial institutions and broker/dealers who desire to become qualified for investment transactions must supply the following (as appropriate):

- Audited financial statements;
- ~~Proof of National Association of Securities Dealers (NASD) certification;~~ Registration with the Financial Industry Regulation Authority (FINRA);
- Proof of state registration;
- Certification of having read, understood and agreed to compliance with the Village's investment policy.

An annual review of the financial condition and registration of qualified financial institutions and broker/dealers will be conducted by the investment officer. A current audited financial statement is required to be on file for each financial institution and broker/dealer in which the Village invests.

5.2 Internal Controls

The investment officer is responsible for establishing and maintaining an internal control procedure designed to ensure that the Village is reasonably assured of being protected from loss, theft or misuse. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the investment officer shall establish a process for quarterly review of internal controls by the Finance Committee to assure compliance with investment policies and procedures. In addition, internal controls shall be reviewed by the Village's independent auditor as a part of the annual comprehensive audit.

The internal control investment procedures shall address the following points:



Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: Passport Grant – Resolution
Date: March 6, 2013

The PaRC has recommended that the Village apply for a State of Michigan Passport Grant for the reconstruction and ADA retrofit of the Community Park asphalt pathway. The pathway is 10 feet wide and approximately 1300 lineal feet.

A resolution of support is attached and required for submittal of the grant application.

Based on the information gathered it anticipated that the project cost will be \$60,000 (including engineering).

The maximum grant request is \$45,000.

The resolution proposes to request the maximum \$45,000 and match the required 25% or \$15,000.

The grant application deadline is April 1, 2013.

The grant also requires that the Village have plans and bid documents prepared by a licensed engineer, landscape architect, etc., if awarded. Village staff requested quotes from the following consultants in order to establish an estimated construction cost and consultants fee to execute the project.

Although staff has obtained scope of services estimates for the project, consultant involvement is not necessary at this time. Based on the anticipated consultant fees the total project cost should be around \$60,000 (including engineering).

For Council's reference the scope of services estimates were provided by the following consultants. After further discussion, the minor differences in cost range and the resolution of organizational matters that names OHM as the Village's Engineer, staff will provide a future recommendation and budget amendment request to use OHM as the project engineer if the grant is awarded.

JJR – \$6,600 (excludes bidding and topo survey)
Metro Consulting Associates – \$7,000
OHM – \$7,700

At this time staff needs Council to essentially commit the funding to the project if the grant is awarded.

Grant awards are made in Fall 2013 and construction would likely not take place until Summer 2014. The program works similarly to the Michigan Natural Resources Trust Fund (MNRTF) and funds cannot be spent until a grant agreement is in place.

Given that the project will not be awarded until FY13-14 no budget amendments are necessary at this time, however funding must be committed (via resolution) for FY13-14.

FY 13-14 - \$15,000 101-751-000-803-000 – Parks and Recreation Contracted Services

Please note that if the Village is not awarded the project the FY13-14 \$15,000 would not be necessary.

Please feel free to contact me if you have any additional questions.

Thank you.

Resolution #2013-
VILLAGE OF DEXTER
WASHTENAW COUNTY, MICHIGAN

RESOLUTION OF SUPPORT
COMMUNITY PARK NON-MOTORIZED PATH
PASSPORT GRANT

WHEREAS, outdoor recreation is critical to the village's quality of life and to the health and welfare of its citizens and guests; and,

WHEREAS, the Village of Dexter recognizes the importance of providing a range of outdoor recreational opportunities to meet the needs of all citizens; and,

WHEREAS, the Village of Dexter desires to advance the quality of local recreational opportunities by providing facilities that are first-class and ADA accessible to its citizens and guests; and,

WHEREAS, the Parks and Recreation Commission has identified improvements to Community Park as a priority based on the frequency of use, proximity to population and as valuable resource in the Village's recreation network; and

WHEREAS, the proposed improvements are consistent with the goals and objectives of the Village's Parks and recreation Master Plan; and

WHEREAS, the Parks and Recreation Commission has identified restoration of the non-motorized pathway in Community Park as the top priority in the 2013-2018 Capital Improvements Plan and has been discussing the project as a priority annually for several years; and

WHEREAS, off-site drainage improvements have been made that improved the drainage surrounding the pathway; and

WHEREAS, the pathway is in disrepair and in need of ADA accessibility improvements; and

WHEREAS, the proposed project entails reconstruction of approximately 1,300 lineal feet of pathway, including ADA accessibility improvements; and

WHEREAS, the Village of Dexter hereby requests \$45,000 from the Passport Grant Program; and

WHEREAS, the Village Council hereby commits \$15,000 or 25% of the total \$60,000 project cost from its FY2013-14 Budget;

BE IT FURTHER RESOLVED, that the Village of Dexter Council hereby approves submittal of a Michigan Department of Natural Resources Passport grant application for 2013.

MOVED BY:

SECONDED BY:

YEAS:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED THIS 11th DAY of MARCH 2013.

Shawn W. Keough, Village President

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on the 11th day of MARCH, 2013.

CERTIFIED BY:

Carol J. Jones, Village of Dexter Clerk

DRAFT



ARCHITECTS. ENGINEERS. PLANNERS.

March 5, 2013

VILLAGE OF DEXTER
8140 MAIN STREET
DEXTER, MI 48130

Attention: Ms. Allison Bishop, AICP
Community Development Manager

Subject: Village of Dexter
Community Park Pathway Rehabilitation
Proposal for Engineering Design Services

Dear Ms. Bishop:

OHM Advisors is pleased to submit this proposal for engineering services to prepare plans and specifications for a bid package to rehabilitate HMA pathways within the Community Park.

PROJECT UNDERSTANDING & DESIGN PARAMETERS

The Village of Dexter is pursuing a Passport grant through the Michigan Department of Natural Resources. The grant will be used to improve failing pathway pavements within the Community Park near Ryan Drive. The project will include the rehabilitation of approximately 1,400 feet of eight foot wide asphalt pathway (see attached figure – Exhibit 1). We understand the Village has previously assessed the project area and has some understanding of the desired improvements, and an approximate \$50k budget for those improvements. Furthermore, we understand that the Village staff intends to perform some of the tasks required for the project. OHM is requested to provide assistance to the Village with the preparation of plans and specifications, and reviewing the construction work to confirm compliance. The generally anticipated scope of the construction work is described below:

1. Crush the existing 3 inch asphalt pathway in place and shape the material to provide a graded base. Adjust grades to confirm that vertical alignment geometry will be in accordance with ADA requirements.
2. Provide minor drainage improvements (trench underdrain with unrestricted outlets within the park) alongside of pathway improvements in low, undrained areas.
3. Provide a three inch bituminous asphalt overlay atop the crushed base material. Maximum cross slope of the pathway will not exceed 2% per ADA requirements.
4. Perform minor grading and place three inches of topsoil, seed and mulch alongside of the restored pathway.

Other Project Assumptions

5. Utility work replacement is not anticipated for the project.
6. The improved pathway will be rehabilitated within its current roadbed footprint. Significant horizontal and vertical alignment changes are not anticipated.
7. Pathway signage is not included with this project.
8. The Contractor will provide construction layout and will be responsible for achieving ADA compliance.

OHM Advisors
34000 PLYMOUTH ROAD
LIVONIA, MICHIGAN 48150

T 734.522.6711
F 734.522.6427

OHM-Advisors.com

9. Village staff will handle the grant application and administration, the contractor bidding and procurement, and prepare and execute the construction contract documents, including review and processing of any payments.

SCOPE OF SERVICES

The following is a detailed scope of services to deliver the project outlined above:

Topographic Survey and Preliminary Engineering

1. Conduct a topographic survey of the existing pathway system (+/- 10 feet adjacent) to determine existing elevations for use during detailed design. We anticipate one day of survey.
2. Perform a review of the existing pathway system topographic data noting any areas that are not in compliance with current ADA requirements, or where drainage issues may exist. This will include the following parameters:
 - a. Vertical grade
 - b. Horizontal cross slope
 - c. Level landing design
 - d. Pathway clear zone requirements

We will review a preliminary design of the necessary improvements to achieve the project's goals, and communicate our findings of this analysis to the Village for review. This will confirm that the assumptions made for the project's construction scope and budget are achievable. We would not proceed to the next task unless the Village is comfortable that the construction budget and project scope are consistent.

Design Plans and Bidding Phase

3. Prepare Plans for the project including a cover sheet, typical sections, construction plans, details and restoration. Plans will include limits of path rehabilitation and edge of pathway grades. Detailed grading of the pathway system is not anticipated. Provide plans and specifications to the Village as PDF's for project bidding.

Construction Phase

4. Attend a preconstruction kick-off meeting with the Contractor and Village to confirm the scope of work and process for compliance review.
5. Perform spot inspection of pathway construction at milestone points totaling 8 hours of effort. The Village will provide supplemental inspection or direction to the contractor.
6. Perform a final walkthrough with the Village and Contractor to confirm Contract and ADA compliance. This will include written documentation of compliance or any deficiencies. Effort for this subtask is estimated at 4 hours.

ADDITIONAL SERVICES

In the event it becomes apparent that additional tasks will be required to complete the project, OHM will provide a separate proposal for professional services to the Village for approval prior to carrying out those items.

DELIVERABLES

OHM will provide the Village with the following:

- Preliminary design sketches and project estimate to confirm scope of construction work.
- Contract documents including plans and specifications for bidding purpose.
- Final opinion of probable cost.

FEE

OHM proposes to provide the above outlined professional engineering services on an hourly not to exceed basis as follows:

Topographic Survey/Preliminary Engineering	\$3,000.00
Design and Bidding Phase	\$3,300.00
<u>Construction Phase Assistance</u>	<u>\$1,400.00</u>

TOTAL FEE

\$7,700.00

Compensation will be based on hourly rates times the cumulative hours worked. OHM will invoice the Village on a monthly basis.

SCHEDULE

The project schedule will be determined upon award of a Passport grant through MDNR. It is anticipated that the design phase work could be completed within 6 weeks of authorization.

CONTRACT TERMS AND CONDITIONS

This proposal shall adhere to the OHM Standard Terms and Conditions, dated March 2003 with Section No. 7 is omitted per request of the Village.

We thank you for this opportunity to provide professional engineering services. Please do not hesitate to contact us if you have questions. Should you find our proposal acceptable, please execute both copies of the attached agreement and return one copy to us for our files.

Very truly yours,

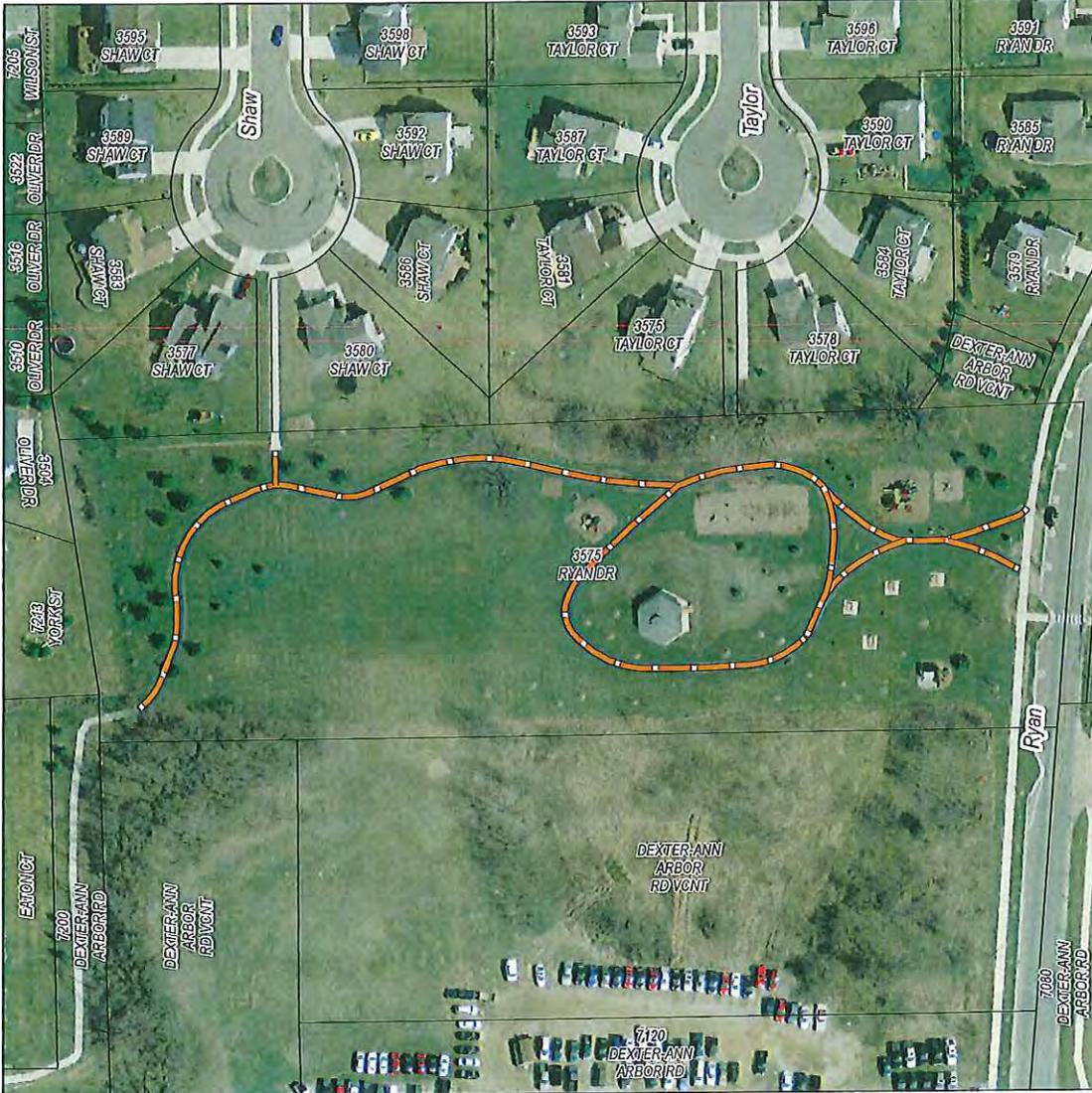
OHM ADVISORS



Rhett Gronevelt, P.E.
Principal

cc: Donna Dettling, Village Manager
file

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2013 PASSPORT GRANT COMMUNITY PARK PATH REHABILITATION

03.4.2013



VILLAGE OF DEXTER

Legend

-  Pathway Rehabilitation
-  Parcel



Source: Data provided by the Village of Dexter. OHM does not warrant the accuracy of the data and/or the map. This document is intended to depict the approximate spatial location of the mapped features within the Community and all use is strictly at the user's own risk.

Coordinate System: NAD 1983 HARN StatePlane Michigan South FIPS 2113 Feet Intl

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