

DEXTER VILLAGE COUNCIL  
REGULAR MEETING  
MONDAY, MARCH 11, 2013

AGENDA 3-25-13

ITEM C-1

**A. CALL TO ORDER**

The meeting was called to order at 7:30 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

**B. ROLL CALL:** President Keough

J. Carson

P. Cousins

D. Fisher

J. Knight

J. Semifero

R. Tell

Also present: Donna Dettling, Village Manager; Courtney Nicholls, Assistant Village Manager; Allison Bishop, Community Development Manager; Carol Jones, Village Clerk; Dan Schlaff, Public Services Superintendent; Scott Mauer, Water and Sewer Department; Mike Vickers, Arts, Culture & Heritage Committee; Coy Vaughn, Washtenaw County Parks and Recreation; residents and media.

**C. APPROVAL OF THE MINUTES**

1. Regular Council Meeting – February 25, 2013
2. Work Session – February 23, 2013

Motion Knight; support Fisher to approve the minutes of the Regular Council Meeting of February 25, 2013 and the Work Session of February 23, 2013 as presented.

Unanimous voice vote for approval

**D. PREARRANGED PARTICIPATION**

None

**E. APPROVAL OF THE AGENDA**

Motion Tell; support Fisher to approve the agenda with the addition of additional information for item L3 – Border to Border Trail Update Meeting from March 11, 2013.

Unanimous voice vote for approval

**F. PUBLIC HEARINGS**

*Action on each public hearing will be taken immediately following the close of the hearing*

None

## G. NON-ARRANGED PARTICIPATION

Kevin Clipper, 6399 Huron Creek Court, Dexter introduced himself as a Boy Scout from troop 477 and reported that he was at the Council Meeting as a requirement for his Citizenship Badge.

## H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. SEMCOG Renewal
4. Thank You Letter
5. Transportation Economic Development Fund Grant Award Letter for Reconstruction of Central between 2<sup>nd</sup> and 3<sup>rd</sup>

## I. REPORTS

### 1. Allison Bishop – Community Development Manager

Ms. Bishop submits her report as per packet. The following questions and/or comments were provided regarding Ms. Bishop's report:

- Have received donations for restroom in Monument Park from the Dexter Rotary Club and the Dexter Chamber.
- The ice rink is closed. Dave Steptoe has recommended that we put a lock on the gate as people walking on the ice will leave marks and it take additional time to groom it for skating. We have received questions regarding our ice rink, one coming from the city of Ann Arbor.
- Received a donation from Dave and Barb Klumpp for 50 tickets for the Easter Egg Hunt.
- Pre-application meeting on Wednesday, March 13 for the Dexter Town Center Building 3.
- Mentioned a letter from DWC Investments regarding land banked parking spaces.
- The Planning Commission will hold a public hearing for the CIP on April 1.
- A question was raised regarding the 2013 Ordinance Revisions as to how detailed the revisions would be.
- A question was raised regarding the "We Love Dexter" event on Thursday at LaFontaine's.

### 2. Boards, Commissions. & Other Reports-"Bi-annual or as needed"

*Arts, Culture & Heritage Committee – Mike Vickers*

- Mr. Vickers introduced James Davis as a new member of the Arts, Culture & Heritage Committee (AC&H) who has experience in writing grants.

- The committee is working with the school district in getting banners designed by the students for the light poles in Dexter.
- Mr. Vickers inquired if anyone on Council had any comments regarding the first round or art installation in the Village and the permanent display of the Great Blue Heron. The next permanent displays will be The Twisted Fish and The Troll and they hope to have them in place before the end of the fiscal year.
- Mr. Vickers announced that the AC&H will be hosting a Plein Air Art Festival the week after Dexter Daze. This event will have artists coming to Dexter to paint scenes from the area for 5 days and then display their works.

*Washtenaw Area Transportation Study Policy Rep – Jim Carson*  
*Western Washtenaw Area Value Express Representative – Jim Carson*

Mr. Carson reported that an Interim Director has been appointed for the Washtenaw Area Transportation Study (WATS). He is Ryan Buck and they are working a job description to solicit for a new director. There will be another Federal Aid meeting as \$533,000 has been released for county projects.

Mr. Carson reported that ridership numbers and a financial report was included in the packet for the Western Washtenaw Area Value Express (WAVE) and answered a question regarding the financial status of the WAVE.

### 3. Subcommittee Reports - None

Broad Redevelopment Committee  
 Economic Preparedness  
 Facilities  
 Website

### 4. Village Manager Report

Mrs. Dettling submits her report as per packet. Mrs. Dettling gave the following verbal updates:

- In regards to 8140 Main Street, MiOSHA has closed their report and we will not have to build an additional exit, but improve on the primary egress.
- Would like to have a meeting with the Utility Committee on March 18 at 4 PM.
- In regards to the Library lighting issue, would like to recommend that the lights be re-wired. Looking for a quote from Hopp Electric and budget this into the 2013-2014 budget.
- Did get a call from Mr. McCargar regarding the Second and Hudson Street sidewalk design and will have something for Council.
- Bee Keeping – have asked Brian Koval and Evelyn Smith for some help in researching this for an ordinance change.
- Dexter Crossings dedication – trying to work out the ownership on the streets to dedicate. A question was raised as to the maintenance and condition of these roads and the possible need to include them in CIP planning.

- Ms. Nicholls asked Council for any comments or changes in the new Waste Management recycling flyer.

#### 5. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough reported on the following:

- Inquired if Tuesday, March 26 or Wednesday, March 27 would be a suitable date for a joint meeting with the DDA. A question was raised if maybe it could be at 6 PM on March 25.
- Also looking for a date for the next Town Hall meeting. A suggested date is April 30
- Wished the Dexter Girls Basketball team good luck on the Tuesday quarterfinal game.

#### **J. CONSENT AGENDA**

1. Consideration of: Bills and Payroll in the amount of \$248,656.07
2. Consideration of: Knights of Columbus Request to Sell Tootsie Rolls on Village Sidewalk March 22, 2013 to March 24, 2013

Motion Fisher; support Carson to approve items 1 and 2 of the Consent Agenda.

Unanimous voice vote for approval

#### **K. OLD BUSINESS-Consideration and Discussion of:**

1. Discussion of: Cityhood Next Steps  
Ballot Proof  
Updated Cityhood Flyer

#### **L. NEW BUSINESS-Consideration of and Discussion of:**

1. Consideration of: Road Closure Permit from Dexter Daze Committee for Closure of Jeffords from Wednesday, August 7, 2013 at 1:00 p.m. to Sunday, August 11, 2013 at 1:00 p.m.

Motion Carson; support Semifero to approve the Road Closure Permit for the Dexter Daze Committee to closure Jeffords Street from Wednesday, August 7, 2013 at 1:00 p.m. to Sunday August 11, 2013 at 1:00 p.m.

Ayes: Carson, Cousins, Fisher, Knight, Semifero, Tell and Keough

Nays: None

Motion carries

2. Consideration of: Planning Commission Recommendation to Approve a Special Land Use Request from Bits and Pizzas (8099 Main) for

## Outdoor Seating

Motion Cousins; support Semifero to approve a special land use request from Bits and Pizzas located at 8099 Main Street for outdoor seating per Planning Commission recommendation.

Ayes: Cousins, Fisher, Knight, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

3. Consideration of: Recommendation to Contribute a Match to the Connecting Communities Grant in an amount not to exceed \$10,000

Motion Tell; support Fisher to postpone the consideration on the contribution of a match to the Connecting Communities Grant.

Ayes: Fisher, Knight, Semifero, Tell, Carson, Cousins and Keough

Nays: None

Motion carries

4. Consideration of: Recommendation to Award the 2013 Pavement Marking Program to M & M Pavement Marking in an amount not to exceed \$10,500

Motion Semifero; support Carson to award the 2013 Pavement Marking Program to M & M Pavement Marking in an amount not to exceed \$10,500.

Ayes: Knight, Semifero, Tell, Carson, Cousins, Fisher and Keough

Nays: None

Motion carries

5. Consideration of: Investment Policy Update

Motion Cousins; support Fisher to update the Village's Investment Policy with the change of proof of National Association of Securities Dealers (NASD) to registration with the Financial Industry Regulation Authority (FINRA).

Ayes: Semifero, Tell, Carson, Cousins, Fisher, Knight and Keough

Nays: None

Motion carries

6. Consideration of: Resolution of Support for Passport Grant

Motion Semifero; support Carson to approve the Resolution of Support for the Community Park non-motorized path Passport Grant.

Ayes: Tell, Carson, Cousins, Fisher, Knight, Semifero and Keough

Nays: None

Motion carries

## M. COUNCIL COMMENTS

Cousins	Will be attending the Dexter girls Basketball game on Tuesday, Dexter Rotary Club will be hosting a scholarship fundraiser on March 23 at the Encore Theatre and have tickets for the event.
Fisher	None
Tell	None
Jones	None
Knight	Will be out of town from April 11 to April 26
Semifero	None
Carson	None

**N. NON-ARRANGED PARTICIPATION**

None

**O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING PENDING LITIGATION IN ACCORDANCE WITH MCL 15.268**

Motion Carson; support Fisher to move into closed session for the purpose of discussing pending litigation in accordance with MCL 15.268 at 9:22 PM.

Ayes: Carson, Cousins, Fisher, Knight, Semifero, Tell and Keough

Nays: None

Motion carries

Motion Carson; support Fisher to leave closed session at 9:33 PM.

Ayes: Cousins, Fisher, Knight, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

**P. ADJOURNMENT**

Motion Carson; support Fisher to adjourn at 9:34 PM.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones  
Clerk, Village of Dexter

Approved for Filing: \_\_\_\_\_

DEXTER VILLAGE COUNCIL  
WORK SESSION  
SATURDAY, MARCH 16, 2013

**A. CALL TO ORDER**

The meeting was called to order at 8:36 AM by President Keough in the Dexter Senior Center at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

**B. ROLL CALL:** President Keough

- |           |             |
|-----------|-------------|
| J. Carson | P. Cousins  |
| D. Fisher | J. Semifero |
| J. Smith  | R. Tell     |

Also attending: Village Manager, Donna Dettling; Assistant Village Manager, Courtney Nicholls; Council Clerk, Carol Jones; and Dan Schlaff, Public Services Superintendent.

**C. GOALS AND OBJECTIVES**

- Review the Goals and Objectives Worksheet
- Goals and objectives were reviewed with suggestions made to update the Goals and Objectives for 2013-2014.*

**D. PRIORITIZATION OF LARGE GENERAL FUND PROJECTS**

- Phase II of Mill Creek Park
  - Possible re-design and additional cost to complete Border to Border Trail Segment D1
  - Village Office/Fire Hall
- Discussion followed on prioritizing the list above.*

**E. ADJOURNMENT**

Adjourned at 11:28 AM

This is a Special Council work session; action will NOT be taken.

*"This meeting is open to all members of the public under Michigan Open Meetings Act"*

Respectfully submitted,

Carol J. Jones  
Clerk, Village of Dexter

Approved for Filing: \_\_\_\_\_



AGENDA 3-25-13

ITEM

F-1

## VILLAGE OF DEXTER

[cnicholls@dextermi.gov](mailto:cnicholls@dextermi.gov)

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

### MEMO

**To: President Keough and Council**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: March 15, 2013**  
**Re: Industrial Facilities Tax Exemption**  
**3515 Broad St. LLC (MedHub)**

At the February 25, 2013 Council set a public hearing to review the request from 3515 Broad St. LLC (MedHub) for an Industrial Facilities Tax Exemption. Included for your review is a draft resolution, public hearing notice and a copy of the application and evaluation form.

The applicant requests a 50% abatement of Real and Personal Property Taxes over a 6 year period on \$1,429,628 in Real Property and 2 year period on \$300,000 on Personal Property invested at 3515 Broad Street.

The project consists of approximately 6,000 square feet of converted storage space to office space. The rehabilitation of the Old Mill Site by Peter Orr, President of MedHub was undertaken with the intent to maintain the character of the current structure and keep the approved site plan relatively unchanged from an aesthetic standpoint. Mr. Orr is converting remaining structure into a mix of owner occupied and leased tenant spaces which reflects the intent of the Village's Master Plan. His plan has been to move MedHub, Inc. headquarters to downtown Dexter and bring the village jobs and employees who will shop downtown.

This abatement will reduce MedHub's tax liability approximately \$24,443.24 per year. This includes both the reduction in Village taxes and a reduction in Scio Township, Dexter District Library, Dexter Community Schools, Washtenaw County, Washtenaw County Intermediate School District and Washtenaw County Community College taxes.

The goal of the Village's Industrial Facilities tax abatement program is to encourage new companies to invest in our community and to assist our existing companies as they continue to invest in their businesses. The amount of temporary tax relief that a business is eligible for is based on the value of their investment in the community as determined by the Village's abatement evaluation criteria. By granting the abatement, the Village helps relieve the tax burden created by the company's financial investment. The Village benefits by receiving 50% of the tax revenue that we wouldn't otherwise have received if the company had not made the investment. In the case of 3515 Broad St. LLC (MedHub) the additional revenue is \$5,861.80 in real and personal property, which will be increased to \$11,723.60 after the abatements expire. This is calculated as the taxable value (half of the value of the improvements - \$714,814 in real property and \$150,000 in personal property) divided by \$1,000 and multiplied by half the Village millage rate (6.7781). The Village also benefits from the jobs that are brought to and retained in the community.

**RESOLUTION # -2013**

**RESOLUTION APPROVING THE REQUEST FROM  
3515 BROAD ST LLC FOR AN INDUSTRIAL  
FACILITES EXEMPTION CERTIFICATE FOR REAL  
AND PERSONAL PROPERTY INVESTMENTS  
LOCATED AT 3515 BROAD, DEXTER MI**

The following resolution was offered by Member \_\_\_\_\_ and seconded by Member \_\_\_\_\_

WHEREAS, pursuant to P.A. Act 198 of 1974, M.C.L. 207.551 et seq., after duly noticed public hearing held on February 13, 2012 the Council by resolution established an Industrial Development District known as the Huron Street High Tech-Light Industrial Development District; and

WHEREAS, 3515 Broad St. LLC, has filed an application for an Industrial Facilities Exemption Certificate with respect to real property investment of \$1,429,628 and personal property investment of \$300,000 at their facility located at 3515 Broad; and

WHEREAS, before acting on said application, the Village of Dexter held a hearing on March 25, 2013 at the Dexter Senior Center, 7720 Dexter-Ann Arbor Street, Dexter Michigan at 7:30 p.m., at which the applicant, the Assessor and a representative of each of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, completion of the proposed investment is calculated to and will at the time of issuance of the certificate have the reasonable likelihood to retain, create or prevent the loss of employment in the Village of Dexter; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the Village of Dexter, after granting this certificate, will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property this exempted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF DEXTER THAT:

1. The Council finds and determines that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974 and Act No. 255 of the Public Acts of 1978, shall not have the effect of substantially impeding the operation of the Village of Dexter, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the Village of Dexter.

**RESOLUTION # -2013**

**Page 2 of 2**

2. The application of 3515 Broad St. LLC for an Industrial Facilities Exemption Certificate with respect to real property investment of \$1,429,628 and personal property investment of \$300,000 at their facility located at 3515 Broad be approved as submitted.
3. The Industrial Facilities Exemption Certificate when issued shall be and remain in full force and effect for a period of 6 (six) years for real property and 2 (two) for personal property. The applicant shall remain within the Village of Dexter during the period of time for which the individual applications for abatement has been approved. **If the applicant relocates within this period of time, the applicant shall pay to the affected taxing units an amount equal to those taxes it would have paid had the abatement not been in effect.**

AYES:

NAYS:

ABSENT:

**RESOLUTION DECLARED ADOPTED**

**THIS 25<sup>th</sup> DAY OF MARCH 2013**

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Shawn W. Keough, Village President

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on the 25<sup>TH</sup> day of March 2013, with a duly noticed public hearing held on March 25, 2013.

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Carol J. Jones, Village Clerk

NOTICE OF PUBLIC HEARING  
INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE  
DEXTER VILLAGE COUNCIL

The Dexter Village Council will hold a public hearing **Monday, March 25, 2013** at 7:30 p.m. at the Dexter Senior Center, 7720 Ann Arbor Street, Dexter, Michigan. The purpose of the hearing is to receive public input on an application filed by **3515 Broad St. LLC located at 3515 Broad**, Dexter Michigan, for an Industrial Facilities Tax Exemption Certificate.

3515 Broad St. LLC is renovating a historic grain mill for use as offices for MedHub, a medical software company. High Tech companies are eligible to apply for Industrial Facilities Tax Exemptions when located in an established Industrial Development District. The project consists of approximately \$1,429,628 in new real property investment and \$300,000 in new personal property investment. The exemption would apply to the taxable value of the real and personal property at their facility located in Dexter Michigan for a period of 6 years for the real property and 2 years for the personal property.

The application is on file and available for review at the Village Office, 8123 Main Street, 2<sup>nd</sup> Floor of the PNC Bank Building, Dexter, Michigan, weekdays between 9:00 a.m. and 5:00 p.m. Written comments regarding this project should be submitted to the Village Manager, and must be received no later than 5:00 p.m. **Tuesday, March 19, 2013.**

Donna Dettling  
Village Manager

Publish: March 5, 2013

# Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

**INSTRUCTIONS:** File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk <i>Carol J. Jones</i>	Date received by Local Unit <b>2-19-2013</b>
STC Use Only	
Application Number	Date Received by STC

**APPLICANT INFORMATION**

All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) <b>3515 Broad St. LLC</b>		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) <b>7379</b>	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) <b>3515 Broad Street Dexter, Michigan 48130</b>		1d. City/Township/Village (indicate which) <b>Dexter Village</b>	1e. County
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(1)) <input type="checkbox"/> Research and Development (Sec. 2(9))		3a. School District where facility is located <b>Dexter, Mi.</b>	3b. School Code <b>81050</b>
4. Amount of years requested for exemption (1-12 Years) <b>6 yr. real property, 2 yr personal property</b>			

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

Structure is a 75% unfinished historic grain mill built in 1899. Applicant is completely rennovating the structure for use as offices for a medical software company.

6a. Cost of land and building improvements (excluding cost of land) .....	▶ <b>\$1,429,628.45</b>
* Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures .....	▶ <b>\$300,000.00</b>
* Attach itemized listing with month, day and year of beginning of installation, plus total	Personal Property Costs
6c. Total Project Costs .....	▶ <b>\$1,729,628.45</b>
* Round Costs to Nearest Dollar	Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements ▶	9/22/12	5/1/13	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements ▶	2/1/13	5/1/13	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption.     Yes     No

9. No. of existing jobs at this facility that will be retained as a result of this project. <b>7</b>	10. No. of new jobs at this facility expected to create within 2 years of completion. <b>8</b>
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11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land) .....	_____
b. TV of Personal Property (excluding inventory) .....	_____
c. Total TV .....	_____

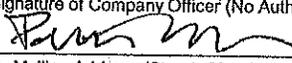
12a. Check the type of District the facility is located in:  
 Industrial Development District       Plant Rehabilitation District

12b. Date district was established by local government unit (contact local unit) <b>2/13/12</b>	12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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**APPLICANT CERTIFICATION - complete all boxes.**

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name <b>Peter Orr</b>	13b. Telephone Number <b>(734) 213-3707</b>	13c. Fax Number <b>(734) 213-3779</b>	13d. E-mail Address <b>peter@medhub.com</b>
14a. Name of Contact Person <b>Peter Orr</b>	14b. Telephone Number <b>(734) 213-3707</b>	14c. Fax Number <b>(734) 213-3779</b>	14d. E-mail Address <b>peter@medhub.com</b>
▶ 15a. Name of Company Officer (No Authorized Agents) <b>Peter Orr</b>			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number <b>(734) 213-3779</b>	15d. Date <b>2/18/13</b>
▶ 15e. Mailing Address (Street, City, State, ZIP Code) <b>2804 West Delhi Rd, Ann Arbor, Mi. 48103</b>		15f. Telephone Number <b>(734) 213-3707</b>	15g. E-mail Address <b>peter@medhub.com</b>

**LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.**

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: <b>Check or Indicate N/A if Not Applicable</b> <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit <b>Check or Indicate N/A if Not Applicable</b> <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
16c. LUCI Code	16d. School Code
17. Name of Local Government Body	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

**State Tax Commission**  
Michigan Department of Treasury  
P.O. Box 30471  
Lansing, MI 48909-7971

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

MedHub Tax Abatement Investment

**CONSTRUCTION**

General Conditions, Supervision	83,500
Demolition	75,453
Earthwork	5,800
Utilities/Gas Allowance	5,400
Asphalt Paving	7,160
Traffic Signage	1,800
Landscaping	3,211
Concrete	3,450
Structural Steel, Misc Steel and Rails	248,563
Carpentry, Primary Rough and Finish	227,400
Spray Foam Insulation	53,480
Metal Roofing, Flashing and Sheet Mateal	28,680
Caulking and Sealants	3,000
Doors, Frames and Hardware	44,000
Wood Windows	68,540
Gypsum Drywall	94,200
Hard Tile	4,640
Resilient Flooring	1,656
Cork Flooring	14,268
Re-Finish Wood Floor Allownace	32,000
Painting	29,700
Exterior Painting	8,727
Toilet Partitions	1,800
Fire Extinguishers and Cabinets Allowance	2,000
Toilet Accessories Allownace	4,000
Pre Manufactured Cabinets & Tops Allowance	10,000
Plumbing	42,610
HVAC	39,570
Server Room Cooling	3,500
Electrical	55,700
Cut Patch, Shoring, Bracing, Secondary Carpentry	117,481
Change Order #1 add 16 windows	25,500
Light Fixtures	60,000
CM Fee inclusive of Project Management @ 5.0%	82,839
	<u>1,489,628</u>

**PERSONAL PROPERTY**

Furniture and fixtures 250,000

**TOTAL REAL AND PERSONAL 1,739,628**

MedHub IFT

**LEGAL DESCRIPTION**

3515 Broad Street, Dexter Village

Parcel No. HD-03-31-475-001

**Description:**

A 1.20 PARCEL OF LAND IN THE SE 1/4 SEC 31, T1S, R5E, VILLAGE OF DEXTER, INCL PORTIONS OF LOTS 25 & 26 OF MARY J RAYWALT'S SECOND ADDN , DESC AS: COM AT NE COR LOT 25, BEING POB; TH S 75-30-00 E 253.05 FT; TH S 26-48-05 W 151.80 FT; TH ALG CRV TO LEFT, RAD 2386.68 FT, RAD 2602.82 FT, CHD N 74-55-45 W 237.08 FT; TH S 20-53-47 W 6.25 FT; TH N 82-39-24 W 29.53 FT; TH N 82-S7-45 W 54.49 FT; TH N 07-40-05 E 164.09 FT; TH S 75-30-00 E 119.91 FT TO POB. %

**VILLAGE OF DEXTER  
P.A. 198 INDUSTRIAL FACILITIES EXEMPTION  
TAX ABATEMENT FORM  
REAL PROPERTY**

Company:

**SECTION 2. EMPLOYMENT**

**A. Jobs**

1 Number of Jobs retained	<u>7</u>	X	0.5	=	<u>3.5</u>
					(Max 25)
2 Number of New Jobs	<u>15</u>	X	0.5	=	<u>7.5</u>
					(Max 25)
<b>Total Section 2 Points</b>					<u>11</u>
					(Max 25)

**SECTION 3. AESTHETIC & PRACTICAL FEATURES**

A. The Dexter Village Planning Commission or CDM will evaluate the approved final site plan aesthetic and practical features and award points based on the scale below

Exemplary (2) points    Well Designed (1) point    Adequate (0) points

Building architecture & site compatibility	<u>2</u>
Building exterior construction materials	<u>2</u>
Landscaping & screening	<u>2</u>
Exterior lighting & identification	<u>1</u>
Traffic flow, safety & efficiency	<u>0</u>
<b>Total Section 3 Points</b>	
<u>7</u>	
(Max 10)	

**VILLAGE OF DEXTER  
P.A. 198 INDUSTRIAL FACILITIES EXEMPTION  
TAX ABATEMENT FORM  
REAL PROPERTY**

**Company:**

**SECTION 4. COMMITMENT TO COMMUNITY**

For businesses with existing operations in the Village OR Dexter school district the following BONUS points will be awarded

How long has the company had ongoing operations in the Village or School District?

Village	0	Months
Dexter School District	192	Months

A. Time in Community	Village	School District	
For 6 to 36 months add:	2.50	1.20	
For 37 to 96 months add:	5.00	2.40	
For 97 to 144 months add:	7.50	3.60	
For 145 or more months add:	10.00	5.00	
			<b>Total Section 4 Points</b>
			5
			(Max 10)

**SECTION 5. COST TO COMMUNITY**

<b>A.</b>	1 Added infrastructure costs directly necessitated by this development (including engineering):	\$0
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If the cost to community is zero then skip this section.  
If there are community costs use the following calculation to determine the number of points to subtract.

Total Project Cost: \$		=	0
Total Community Cost	\$0		

- a. 100 or greater, subtract ZERO points for each point decline below 100.
- b. 99 to 50, subtract 0.2 points for each point decline below 100.
- c. 49 to 30, subtract 0.42 points for each point decline below 100.
- d. 29 to 1, subtract 1.0 point for each point decline below 100.

<b>Total Section 5 Points</b>	0
	(Max -100)
<b>Total Application Points</b>	60.5
	(Max 110)

**VILLAGE OF DEXTER  
P.A. 198 INDUSTRIAL FACILITIES EXEMPTION  
TAX ABATEMENT FORM  
PERSONAL PROPERTY**

**SECTION 1. INVESTMENT**

**A. Personal Property**

<b>1</b>	<b>Equipment</b>	Cost of machinery and equipment:	\$250,000
		Cost of furniture & fixtures: \$	
		Total: \$	

Add (1) point for each \$20,000 of the first \$1,000,000 in personal property investment.

	12.5
	(Max 50)

Add (1) point for each \$160,000 of the remaining personal property investment.

	0
	(Max 25)

	<b>Total Section 1 Points</b>	12.5
		(Max 75)

**SECTION 2. EMPLOYMENT**

**A. Jobs**

<b>1</b>	Number of Jobs retained	<u>7</u>	X	0.5	=		3.5
							(Max 25)

<b>2</b>	Number of New Jobs	<u>15</u>	X	0.5	=		7.5
							(Max 25)

	<b>Total Section 2 Points</b>	11
		(Max 25)

**VILLAGE OF DEXTER  
P.A. 198 INDUSTRIAL FACILITIES EXEMPTION  
TAX ABATEMENT FORM  
PERSONAL PROPERTY**

**SECTION 3. COMMITMENT TO COMMUNITY**

For businesses with existing operations in the Village OR Dexter school district the following BONUS points will be awarded

How long has the company had ongoing operations in the Village or School District?

Village	<u>0</u> Months
Dexter School District	<u>192</u> Months

**A. Time in Community**

	<b>Village</b>	<b>School District</b>
For 6 to 36 months add:	2.50	1.20
For 37 to 96 months add:	5.00	2.40
For 97 to 144 months add:	7.50	3.60
For 145 or more months add:	10.00	5.00

**Total Section 3 Points** 5  
(Max 10)

**SECTION 4. COST TO COMMUNITY**

**A. 1** Added infrastructure costs directly necessitated by this development (including engineering): \$0

If the cost to community is zero then skip this section.  
If there are community costs use the following calculation to determine the number of points to subtract.

Total Project Cost: \$		=		<u>0</u>
Total Community Cost	<u>\$0</u>			

- a. 100 or greater, subtract ZERO points for each point decline below 100.
- b. 99 to 50, subtract 0.2 points for each point decline below 100.
- c. 49 to 30, subtract 0.42 points for each point decline below 100.
- d. 29 to 1, subtract 1.0 point for each point decline below 100.

**Total Section 4 Points** 0  
(Max -100)

**Total Application Points** 28.5  
(Max 110)

VILLAGE OF DEXTER  
P.A. 198 INDUSTRIAL FACILITIES EXEMPTION  
TAX ABATEMENT FORM

YEARS OF TAX ABATEMENT ELIGIBILITY

<u>Points</u>	<u>Years</u>
0 - 9	0
10 - 19	1
20 - 29	2 <i>personal</i>
30 - 39	3
40 - 49	4
50 - 59	5
60 - 69	6 <i>real</i>
70 - 74	7
75 - 79	8
80 - 84	9
85 - 89	10
90 - 94	11
95 - 100 +	12

## Village of Dexter - Industrial Facilities Tax Exemptions

<b>Real Property - Active</b>			
Business	Year Expires	Estimated Taxable Value of Property	Estimated Tax Revenue Increase (6.7781 mills)
K-Space	2013	\$248,400.00	\$1,683.68
Berry & Associates	2015	\$187,300.00	\$1,269.54
K-Space	2019	\$352,066.00	\$2,386.34
Northern United Brewing	2019	\$786,381.00	\$5,330.17
QED	2022	\$379,021.50	\$2,569.05
DAPCO	2024	\$439,590.00	\$2,979.58
<b>Personal Property - Active</b>			
Business	Year Expires	Estimated Taxable Value of Property	Estimated Tax Revenue Increase (6.7781 mills)
DAPCO	2013	\$149,700.00	\$1,014.68
DAPCO	2013	\$282,800.00	\$1,916.85
Berry & Associates	2015	\$34,300.00	\$232.49
K-Space	2019	\$42,877.00	\$290.62
Northern United Brewing	2020	\$810,000.00	\$5,490.26
QED	2022	\$52,249.00	\$354.15
Dexter Research	2022	\$3,000.00	\$20.33
DAPCO	2024	\$643,395.00	\$4,361.00
<b>Issued - Not Used as of 2012</b>			
Business	Year Expires	Estimated Taxable Value of Property	Estimated Tax Revenue Increase (6.7781 mills)
Dexter Research (Real)	2022	\$520,000.00	\$3,524.61
<b>Real Property - Expired Over The Past 5 Years</b>			
Business	Year Expires	Estimated Taxable Value of Property	Estimated Tax Revenue Increase (6.7781 mills)
Dexter Fastener	2007	\$819,000.00	\$5,551.26
Ann Arbor Fabrications	2007	\$749,000.00	\$5,076.80
Ann Arbor Fabrications	2008	\$205,000.00	\$1,389.51
Variety Die & Stamping	2009	\$264,000.00	\$1,789.42
Dexter Fastener	2011	\$1,905,300.00	\$12,914.31
Abeltech	2011	\$228,200.00	\$1,546.76
<b>Personal Property - Expired Over The Past 5 Years</b>			
Business	Year Expires	Estimated Taxable Value of Property	Estimated Tax Revenue Increase (6.7781 mills)
Dexter Fastener	2007	\$2,510,000.00	\$17,013.03
Dexter Fastener	2007	\$1,388,000.00	\$9,408.00
Protomatic	2007	\$205,000.00	\$1,389.51
Ann Arbor Fabrications	2007	\$10,000.00	\$67.78
Variety Die & Stamping	2009	\$166,000.00	\$1,125.16
DAPCO	2010	\$1,155,000.00	\$7,828.71
Dexter Fastener	2011	\$505,100.00	\$3,423.62
Abeltech	2011	\$3,200.00	\$21.69
Dexter Fastener	2012	\$661,800.00	\$4,485.75
Protomatic	2012	\$91,700.00	\$621.55
Locations of Districts:			
Dexter Business and Research Park			Established May 26, 1987
7931 Grand			Established August 14, 1995
7300 Huron River Drive			Established November 23, 2009
Huron Street High Tech-Light Industrial Development District			Established February 13, 2012

# 2013 Meeting Calendar

Board	Date	Time	Location	Website	Village Representative
Dexter Area Fire Board	3/21/2013	6:00 p.m.	Dexter Township Hall	<a href="http://dexterareafire.org/">http://dexterareafire.org/</a>	Ray Tell/Jim Seta
Healthy Community Steering Committee	3/21/2013	8:30 a.m.	Chelsea Hospital - White Oak Room		Paul Cousins
Dexter Village Council	3/25/2013	7:30 p.m.	Dexter Senior Center	<a href="http://www.villageofdexter.org/">http://www.villageofdexter.org/</a>	
Scio Township Planning	3/25/2013	7:30 p.m.	Scio Township Hall	<a href="http://www.sciotownship.org/">http://www.sciotownship.org/</a>	
Scio Township Board	3/26/2013	7:00 p.m.	Scio Township Hall	<a href="http://www.sciotownship.org/">http://www.sciotownship.org/</a>	
Western Washtenaw Area Value Express	3/26/2013	8:15 a.m.	Chelsea Community Hospital	<a href="http://www.ridethewavebus.org/">http://www.ridethewavebus.org/</a>	Jim Carson
Southeast Michigan Council of Governments	3/28/2013	4:30 p.m.	Suburban Collection Showplace	<a href="http://www.semcoog.org/">http://www.semcoog.org/</a>	Shawn Keough
Dexter Village Planning Commission	4/1/2013	7:30 p.m.	Senior Center	<a href="http://www.villageofdexter.org/">http://www.villageofdexter.org/</a>	Joe Semifero
Dexter Village Arts, Culture & Heritage Committee	4/2/2013	7:00 p.m.	Dexter Senior Center	<a href="http://www.villageofdexter.org/">http://www.villageofdexter.org/</a>	
Washtenaw County Board of Commissioners	4/3/2013	6:45 p.m.	Board Room, Admin Building	<a href="http://www.ewashtenaw.org/">http://www.ewashtenaw.org/</a>	
Washtenaw Area Transportation Study-Technical	4/3/2013	9:30 a.m.	Road Commission Offices	<a href="http://www.miwats.org/">http://www.miwats.org/</a>	Rhett Gronevelt
Dexter Area Historical Society Board	4/4/2013	7:30 p.m.	Dexter Area Historical Museum	<a href="http://www.dextermuseum.org/">http://www.dextermuseum.org/</a>	
Dexter Community Schools Board of Education	4/8/2013	7:00 p.m.	Creekside Intermediate School	<a href="http://dexterschools.org/">http://dexterschools.org/</a>	
Dexter District Library Board	4/8/2013	7:00 p.m.	Dexter District Library	<a href="http://www.dexter.lib.mi.us/">http://www.dexter.lib.mi.us/</a>	Pat Cousins
Dexter Village Council	4/8/2013	7:30 p.m.	Dexter Senior Center	<a href="http://www.villageofdexter.org/">http://www.villageofdexter.org/</a>	
Scio Township Planning	4/8/2013	7:30 p.m.	Scio Township Hall	<a href="http://www.sciotownship.org/">http://www.sciotownship.org/</a>	
Farmers Market/Community Garden Oversight	3/27/2013	5:30 p.m.	Dexter District Library	<a href="http://www.villageofdexter.org/">http://www.villageofdexter.org/</a>	Julie Knight
5H - Dexter Coalition	4/9/2013	5:30 p.m.	Copeland Board Room		Paul Cousins, Donna Dettli
Scio Township Board	4/9/2013	7:00 p.m.	Scio Township Hall	<a href="http://www.sciotownship.org/">http://www.sciotownship.org/</a>	
Regional Fire Consolidation	4/10/2013	8:30 a.m.	Scio Township Hall		Shawn Keough
Dexter Area Chamber of Commerce	4/10/2013	8:15 a.m.	Copeland Board Room	<a href="http://www.dexterchamber.org/">http://www.dexterchamber.org/</a>	Julie Knight
Gateway Initiative (Big 400)	4/12/2013	9:30 a.m.	Waterloo Recreation Area		Paul Cousins, Carol Jones
Chelsea Area Planning Team/Dexter Area Regional Team	4/15/2013	7:00 p.m.	TBD	<a href="http://www.ewashtenaw.org/">http://www.ewashtenaw.org/</a>	Jim Carson
Dexter Village Zoning Board of Appeals	4/15/2013	7:00 p.m.	Senior Center	<a href="http://www.villageofdexter.org/">http://www.villageofdexter.org/</a>	Jim Carson

AGENDA 3-25-13  
ITEM 1-1

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village representative



Month	Name of Group	Dates	Number Approved	Approval Date	Locations	June Cont	Name of Group	Dates	Number Approved	Approval Date	Locations
January	Friends of the Library - Book Sale	1/3-1/5	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20	Boy Scouts - Rummage Sale	6/19-6/22	2 - 4' x 4'	1/10/2013	1, 5	
	St. Andrew's - Blood Drive	1/3-1/7	2 - 28" x 22"	1/3/2013	8 (2)						
	K of C - Quarter Mania	1/9-1/24	5 - 18" x 24"	1/8/2013	1, 2, 4, 5, 10						
	Mill Creek Middle - Blood Drive	1/17-1/24	2 - 18" x 24"	1/16/2013	21 (2)						
February	K of C - Rummage Sale	1/24-2/9	5 - 18" x 24"	1/8/2013	1, 2, 4, 5, 10						
	Friends of the Library - Book Sale	1/31-2/2	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20						
	St. Andrew's - Monthly Dinner	2/4-2/7	1 - 36" x 24"	1/3/2013	8						
	High School Drama Club - Play	1/26-2/10	2 - 3' x 4'	1/11/2013	1, 2, 4, 5, 44						
	Education Foundation - Auction	2/9-2/24	3 - 18" x 24"	1/23/2013	1, 2, 4, 5, 44						
	Little League - Sign Ups	2/8-2/22	5 - 18" x 24"	1/7/2013	1, 4, 5, 44 (2)						
March	Encore - Intermittent	2/7-3/3	1 - 36" x 24"	12/3/2012	15						
	Friends of the Library - Book Sale	2/28-3/2	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20						
	Community Band - Concert	2/18-3/3	1 - 18" x 24"	2/18/2013	1, 3, 5						
	St. Andrew's - Monthly Dinner	3/4-3/7	1 - 36" x 24"	1/3/2013	8						
	Historical Society - Art Fair	2/23-3/9	5 - 18" x 24"	1/24/2013	1, 2, 4, 10, 5						
	Peace Lutheran - Easter Egg Hunt	3/9-3/23	1 - 2' x 30"	2/21/2013	1						
	High School Drama Club - Play	3/2-3/10	1 - 3' x 4'	2/25/2013	3						
	Community Orchestra - Concert	3/3-3/17	2 - 3' x 4'	2/26/2013	1, 5						
	Knights of Columbus - Quartermen	3/7-3/21	5 - 18" x 24"	3/5/2013	1, 2, 4, 5, 10						
	Encore - Intermittent	3/28-4/1/4	1 - 36" x 24"	12/3/2012	15						
April	Friends of the Library - Book Sale	4/4-4/6	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20						
	St. Andrew's - Monthly Dinner	4/1-4/4	1 - 36" x 24"	1/3/2013	8						
	St. Andrew's - Blood Drive	4/11-4/22	2 - 28" x 22"	1/3/2013	8 (2)						
	High School Drama Club - Play	4/6-4/21	2 - 3' x 4'	2/25/2013	2, 4, 5, 44, 3						
May	Friends of the Library - Book Sale	5/2-5/4	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20						
	St. Andrew's - Monthly Dinner	4/29-5/2	1 - 36" x 24"	1/3/2013	8						
	Encore - Intermittent	5/16-5/19	1 - 36" x 24"	12/3/2012	15						
June	Friends of the Library - Book Sale	5/30-6/1	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20						
	Encore - Intermittent	5/16-5/19	1 - 36" x 24"	12/3/2012	15						
July	St. Joseph - Flea Market	6/27-7/13	4 - 18" x 24"	3/14/2013	1, 4, 5, 38, 44						
	St. Joseph - Parish Festival	7/6-7/22	4 - 18" x 24"	3/14/2013	1, 2, 4, 5, 10						
	Encore - Intermittent	7/11-8/11	1 - 36" x 24"	12/3/2012	15						
	Friends of the Library - Book Sale	8/8-8/10	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20						
	St. Andrew's - Monthly Dinner	8/30-9/5	1 - 36" x 24"	1/3/2013	8						
	St. Andrew's - Blood Drive	9/12-9/23	2 - 28" x 22"	1/3/2013	8 (2)						
	Encore - Intermittent	9/26-10/20	1 - 36" x 24"	12/3/2012	15						
	Friends of the Library - Book Sale	10/3-10/5	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20						
	St. Andrew's - Monthly Dinner	9/30-10/3	1 - 36" x 24"	1/3/2013	8						
	Friends of the Library - Book Sale	10/31-11/2	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20						
	St. Andrew's - Monthly Dinner	11/4-11/7	1 - 36" x 24"	1/3/2013	8						
	November	Encore - Intermittent	11/22-12/22	1 - 36" x 24"	12/3/2012	15					
Friends of the Library - Book Sale		12/5-12/7	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20						
St. Andrew's - Monthly Dinner		12/2-12/5	1 - 36" x 24"	1/3/2013	8						
December	Encore - Intermittent	11/22-12/22	1 - 36" x 24"	12/3/2012	15						
	Friends of the Library - Book Sale	12/5-12/7	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20						
	St. Andrew's - Monthly Dinner	12/2-12/5	1 - 36" x 24"	1/3/2013	8						

Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy, 26 - Warner Creek Park Drive, 27 - Dexter Flowers, 28 - Terry Bs, 29 - 7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33 - Lions Park, 35 - Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor, 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad, 43 - 3rd/Dover, 44 - Ryan/Dexter Ann Arbor, 45 - Meadowview/Dexter Ann Arbor, 46 - Ice Rink





Catherine McClary, CPFO, CPFIM  
Washtenaw County Treasurer  
[taxes@ewashtenaw.org](mailto:taxes@ewashtenaw.org)  
(734) 222-6600

AGENDA 3-25-13  
ITEM H-3

## Announcing a New State Resource for Property Tax Assistance



Up to \$30,000 available per qualifying household for one-time assistance with late taxes and/or mortgage payments.

### Basic eligibility requirements:

- Applicant is listed as an owner on the property
- Primary residence only
- Household has less than 1 ½ times the annual property taxes available in cash and savings (not including retirement funds)
- Qualifying, involuntary hardship led to property taxes falling behind
- Demonstrated ability to sustain mortgage and tax payments going forward

### Documents to gather before applying:

- Recent mortgage statement (if applicable)
- Recent pay stub or other proof of income
- Benefit statement if receiving unemployment, Social Security, or Disability income
- Recent bank statement(s)
- Property I.D. number and legal description of your property (from your mortgage documents or property tax bill)

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Apply online at: [www.StepForwardMichigan.org](http://www.StepForwardMichigan.org)

Or call (866) 946-7432





## Memorandum

To: Village Council and President Keough  
Donna Dettling, Village Manager  
From: Allison Bishop, AICP, Community Development Manager  
Re: REPORT  
Date: March 20, 2013

### Parks and Recreation Commission

**Downtown Restrooms** – Staff is still waiting on quotes for the preferred design for the porta potty enclosure. It is still the plan to get the structure constructed prior to the Memorial Day Parade. Staff has also received donations totaling \$750; \$250 Dexter Chamber, \$250 Dexter Rotary; \$250 Dexter Garden Club. Due to the donations it is not anticipated that a budget amendment will be necessary to fund the project. If Council is ok, staff will proceed with plans to complete the project prior to the Memorial Day Parade. Thank you notes will be sent to all contributors.

**Washtenaw County Trail Identification Signage** - Attached the initial proposal from Washtenaw County Parks to install trail marker signage through the B2B connection through downtown. The PaRC discussed the proposal and recommended a different alignment. The preferred alignment of the PaRC is along the northwest side of Central Street crossing downtown at the Main and Broad intersection and again at the intersection of Central and Third. The PaRC discussed the challenges and left turning movements at Main and Baker as a deterrent to sending users along the proposed alignment. The PaRC also discussed the pedestrian crossing at Third and Central, but agreed that there are less turning movements at this intersection as opposed to Fifth and Fourth Streets where drivers are typically heading to Ann Arbor or out Mast Road. Additional discussion included, but was not limited to: defining a historical loop down Broad Street, an alternate loop down Alpine to Fifth Street, however the PaRC wanted to send people down the most route that highlighted the Village's more prominent and improved street (Central, now and as a priority street for pedestrian and bicycle improvements) and away from the impacts of the WWTP. The PaRC also discussed the preferred installation to be on existing light and utility poles and adding no new poles. Based on the discussion staff planned to work with the County to refine the proposal prior to presenting the final recommendation to Council for approval.

**2013-2018 PaRC CIP Worksheets** – The PaRC reviewed the changes made to the CIP worksheets following the discussion at the February meeting and moved to recommend that the Planning Commission incorporate the PaRC worksheets into the 2013-2018 CIP. The public hearing for the CIP will held on April 1, 2013 at the Planning Commission meeting.

**FY 2013-14 Budget Recommendations** – The draft budget recommendations are attached, but postponed by the PaRC for further discussion and refinement. It is anticipated that the PaRC will be prepared with a recommendation for FY13-14 funds following their April meeting.

**Passport Grant** – The draft application was included for discussion. Feedback was provided by the Commission and will be incorporated into the application. The application is due April 1, 2013.

**Easter Eggstravaganza Update** – Volunteers and arrangements have been made for the 3<sup>rd</sup> annual event. Over 50 tickets have been sold to date. The past 2 years we have found that 1/3 of the tickets are sold in advance and 2/3 are sold the day of. We expect approximately 200 participants again this year if the weather is reasonable. We are still looking for face painting volunteers, if anyone has any suggestions for volunteers please let me know.

**Mill Creek Park – Phase 2 Natural Trail Development** – John Coy provided an update on his assessment of the needs for the rustic trail development of Mill Creek Park Phase 2. John, Toni Henkemeyer and Randy Hermann walked the trail this past weekend and found that 4 small floating bridges will be necessary to cross existing drainage swales. John is working to provide an anticipated budget for the materials, but has volunteered to lead the clearing efforts. John reported that providing access to the property is the main goal because it is an asset worth highlighting. John indicated that a nature trail is something that the Village does not currently have and is worth spending a minor amount of money and volunteer time to improve. Staff is reviewing the details for liability, signage, permitting, etc. Staff will also walk the trail with John to provide photo documentation of the conditions and proposal. As John has more information he can come to the Council to provide a presentation. If anyone is interested in more details at this time please feel free to contact John directly.

**Mill Creek Park** - The Village received the first and final reimbursement from the Waterways Grant for \$46,636.63. This is the full grant amount. An email update was also sent along to the Village Council.

**Washtenaw County B2B** – Based on the last Council discussion staff requested that OHM provide a scope of services to review an alternative alignment for the County B2B trail behind the DPW. The proposal and scope for \$1,100 is attached. Staff also completed a very rough estimate based on existing information from contract units pricing and known site conditions and has determined that the alternative alignment behind the DPW would cost around \$643,079. The estimate was created based on 500 lineal feet of boardwalk at \$600 per foot; 1000 lineal feet of asphalt at \$40 per foot, construction access, landscape buffering, fencing, vegetation clearing, permitting, and additional design (15%). It should also be anticipated that wetland and floodplain permitting will take 120 days to complete. With this additional information staff would like direction from Council on how to proceed. Options are authorize OHM to complete the proposed \$1,100 scope to get additional information to further consider the alternative alignment or give County Parks authorization to proceed with additional design to complete the original trail alignment as initially proposed. Please provide staff with direction.

Staff also made contact with MDOT to discuss the design challenges with the project, specifically with the trail crossing the DPW drive. Emails from the correspondence with MDOT are attached for your review. Essentially the Village was requesting that MDOT reconsider the location of the trail south of the DPW drive in an effort to eliminate the trail crossing the drive. MDOT indicated that they are only willing to consider the trail location at the outermost edge of the MDOT right of way, which requires that the trail be placed north of the DPW Drive and result in the trail crossing the drive. Staff has suggested that if the original alignment is considered that a perpendicular crossing be designed along with a 4-way stop. Landscaping, drive paving, cross sections and alignment must also be reviewed in more detail.

Moving forward staff would meet with Washtenaw County to finalize the details of the plan to the satisfaction of MDOT, the County and Village prior to presenting the plans to the various Boards and Commissions for final sign off and then submission to MDOT for final approval. If possible the County would still like to proceed with fall 2013 construction.

**Soil Erosion Control** – Staff will be meeting with Katie Lee from Washtenaw County Water Resources Commission on soil erosion control this week to discuss ways to improve soil erosion control in the Village. The Village currently uses Washtenaw County as our designated permitting and enforcement

agency, however they are under staffed and not able to keep up with the Village's enforcement needs, particularly during certain times of year. The goal of meeting is to attempt to find ways to assist each other in keeping Village streets and catch basins clean, as well as holding builders and developers more accountable for their construction activities.

**Wellhead Protection** – The second quarter Wellhead Protection meeting will be held on Thursday, March 21<sup>st</sup>. Educational coordination is the focus right now. Staff will be working on updating the Wellhead Protection Plan in FY 13-14. The grant runs through September 30, 2013.

### Tree Board

**Spring Planting** – 10 residents have opted to participate in the resident cost share tree program this year. The number of participants is pretty typical. The Tree Board has also planned to install 22 trees: 8 at the DBRP entrance, 6 along Dan Hoey at the schools, 2 in Huron Farms, 2 along Second Street at the car wash, and 4 along the toe of the slope at the Mill Creek Park to shield the old DAPCO Building. The trees proposed for Huron Farms and Second Street will also have a sign acknowledging the March 15, 2012 tornado.

**Arbor Day – April 26, 2013 is Arbor Day.** A banner will be installed over Main Street, seedlings will be given away at the Library from 10 am to noon (while supplies last), educational information will be provided at various sites around the Village.

**Tree Separation at Westridge** – The Tree Board discussed the issue raised by Trustee Semifero regarding the distance that street trees are being planted in Westridge. The following is an excerpt from the February minutes:

Per a Council request, staff provided information on the tree planting requirements, typical lot frontages and challenges related to street tree planting in Westridge, specifically the distance or separation between trees planted on individual lots. Staff discussed the Council's concern that trees are being planted too close together, the development agreement requirement that 2 trees be planted per lot and the ordinance requirement that there should be 30-60 feet of separation between trees to allow for proper tree growth. The Board discussed the challenges and will individually visit the site to view the circumstances. The Board did not take action and will discuss again at the March meeting prior to spring planting occurring. The Board discussed 2 potential options, 1. Require only one tree like the rest of the new subdivisions 2. Require that one tree be planted in the front yard and one on the ROW to increase the separation, but still plant the 2 required trees.

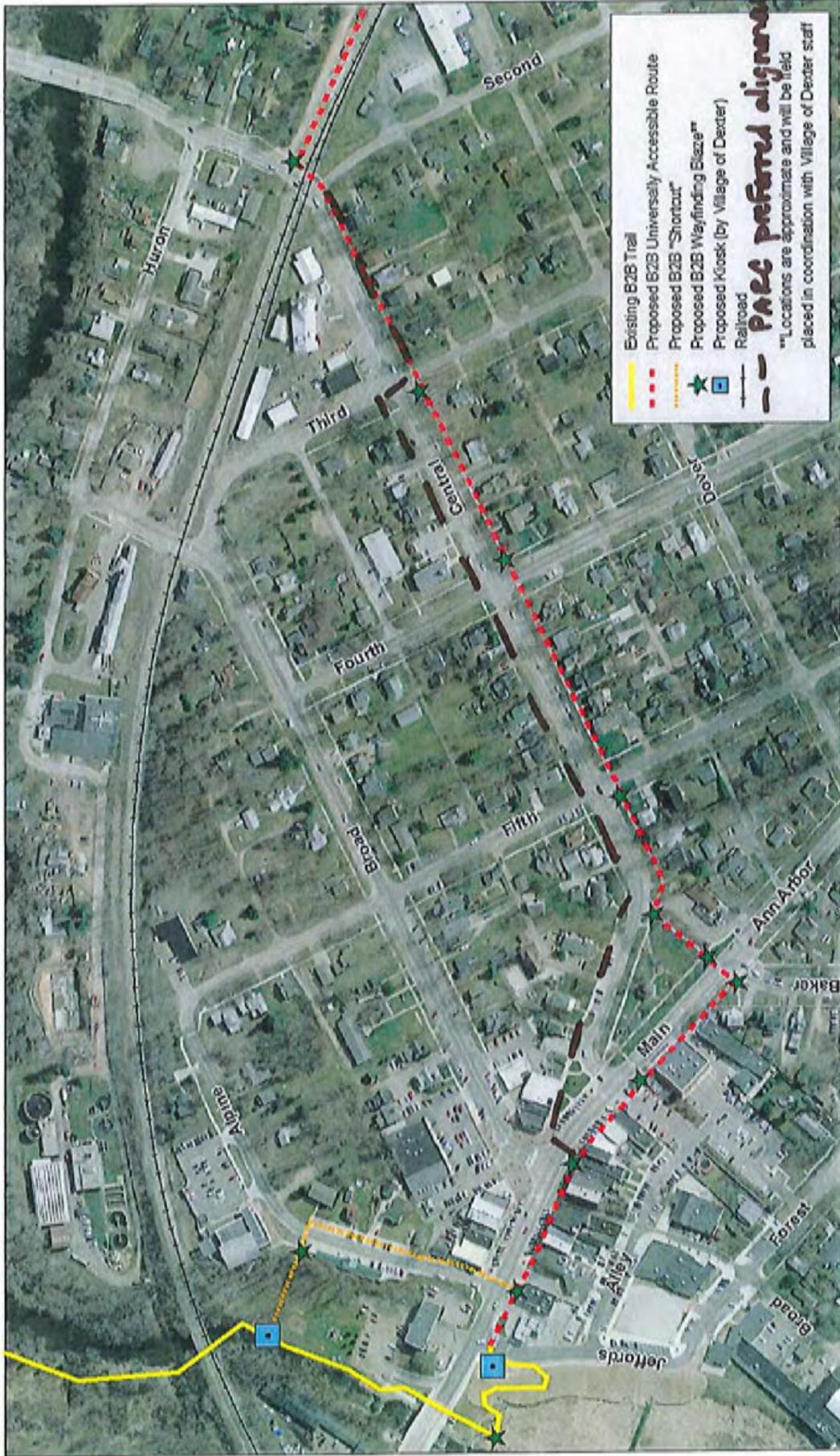
After additional consideration the Tree Board made the following recommendation, Moved Henes, Support Coy, that the Village Ordinances require that street trees be planted 30-60 feet apart, therefore given the conditions in Westridge, including but not limited to lot widths, driveways, utilities, sidewalks and other trees, that only one street tree be required in the right of way. Due to the development agreement in Westridge and the requirement for 2 street trees, it is recommended that one of the required trees be permitted to be an ornamental tree that should be planted in the front yard. A list of preferred street trees will be provided to developers and staff will work to notify developers of the modification to the requirement.

Please provide staff with direction for moving forward.

**Tree trimming** – The Tree Board would like to propose moving forward with a fall early management street trimming bid and contract. In reviewing the street trees in Westridge it was noted that many of the street trees are between 5-10 years old and in need of early management and structural pruning. The goal of the board would be to attempt to identify all the street trees in the new subdivisions, bid out a project with a specified annual budget and obtain quotes from contractors recommending a multi-year

pruning plan. Since the Village does not have a forester the goal would be to establish a relationship for tree management that can also provide expertise to the Tree Board on recommendations. The Tree Board does not plan to focus on this project until the summer in preparation for a fall bid and late fall trimming.

Please feel free to contact me if you have any additional questions.  
Thank you.



Proposed B2B Blaze Locations

Date: 2/26/2013  
 Data Source: Washburn County GIS





\* Preferred





**PROJECT NAME: Community Park Improvements**

**PROJECT ID: 01-2.0-1998**

**PRIORITY: IMPORTANT**

**PROJECT TYPE: Park Enhancement**

**TOTAL COST: \$400,000**

**SUBMITTED BY: Parks and Recreation**

**YEARS IN CIP (Beginning year): 15(1998)**

**DESCRIPTION:**

Improvements started 2004, play equipment 2005 Community Build, asphalt path in 2007, gazebo 2008, play court 2009. Remaining improvements include permanent bathrooms, water fountain, court shelter, path reconstruction. Pathway reconstruction required following drainage improvements resulting from LaFontaine stormwater improvements. Park should be complete following installation of above items.

**PROJECT JUSTIFICATION:**

Value indicates the degree to which the project will help to: 0=Not Applicable 1=Somewhat Important 2=Important 3=Very Important

2	Protect health, safety, lives of citizens
3	Maintain or improve public infrastructure, facilities
2	Reduce energy consumption, impact on the environment
3	Enhance social, cultural, recreational, aesthetics opportunities
2	Improve customer service, convenience for citizens
<b>12</b>	<b>TOTAL SCORE</b>

**BENEFICIAL IMPACTS:**

Parks provide citizens will with healthy recreation and open space opportunities within the Village. Safe, enjoyable access to parks and recreation opportunities is an important goal as stated within the Master Plan.

**LOCATION MAP: Dexter Ann Arbor Road and Ryan Drive**



**MASTER PLAN AND/OR STUDY REFERENCE:**

See Parks and Recreation Master Plan Goals 1, 2 and 6 AND 2012 Village Master Plan.

**SCHEDULE:**

**SCHEDULE JUSTIFICATION:**

	Start		End	
	Month	Year	Month	Year
Study:		1998		ongoing
Design/Acquisition:		1998		ongoing
Construction:		2004		2016

The project has been ongoing. Pathway should be first priority following drainage improvements (completed 2012-LaFontaine). Passport Grant Application under consideration for 2013. Design would be necessary with licensed architect. Project to be complete after projects listed.

**PROJECT COST DETAIL:**

Bathrooms and Water Fountain	General Fund	\$100,000
Pavilion/Shelter at Play court	General Fund	\$50,000
Path reconstruction	General Fund/Passport Grant	\$60,000
	5-H Mini-Grant	\$0
New Signage	General Fund	\$5,000
Soccer Nets	General Fund	\$1,000

**EXPENDITURES (in thousands)**

Funding Source	Prior Yrs	FY13-14	FY14-15	FY15-16	FY16-17	FY17-18	Beyond FY18	TOTALS
General Fund	\$200	\$15		\$100		\$50		\$365
Grants		\$45						\$45
								\$0
								\$0
<b>TOTALS</b>	<b>\$200</b>	<b>\$60</b>	<b>\$0</b>	<b>\$100</b>	<b>\$0</b>	<b>\$50</b>	<b>\$0</b>	<b>\$410</b>

VILLAGE OF DEXTER \* CAPITAL IMPROVEMENTS PLAN

**PROJECT NAME: Dog Park**

**PROJECT ID: 02-2.0-2013**

**PROJECT TYPE: Park Development**

**SUBMITTED BY: Parks and Recreation**

**PRIORITY: IMPORTANT**

**TOTAL COST: \$23,000**

**YEARS IN CIP (Beginning year): 0 (2013)**

**DESCRIPTION:**

The Village owns property on Dan Hoey Road where the Community Garden is located. Development of an off leach dog area (approx. 3/4 acre) on the west side of the 4 acre parcel would meet the needs of a portion of the Village's dog owner population. This project was discussed as a top priority by the PaRC upon Council determination of long term plans for property.

**PROJECT JUSTIFICATION:**

Value indicates the degree to which the project will help to: 0=Not Applicable 1=Somewhat Important 2=Important 3=Very Important

3	Protect health, safety, lives of citizens
3	Maintain or improve public infrastructure, facilities
2	Reduce energy consumption, impact on the environment
3	Enhance social, cultural, recreational, aesthetics opportunities
2	Improve customer service, convenience for citizens
<b>13</b>	<b>TOTAL SCORE</b>

**BENEFICIAL IMPACTS:**

Providing additional park facilities/amenities for a variety of citizens. Promotes exercise, healthy relationships and community. The 5-H Coalition may be able to assist in the development.

**LOCATION MAP:**



**MASTER PLAN AND/OR STUDY REFERENCE:**

Parks and Recreation Master Plan 2009-2014 AND Dog Park Research in file (2012)

**SCHEDULE:**

**SCHEDULE JUSTIFICATION:**

	Start		End	
	Month	Year	Month	Year
Study:		2013		2013
Design/Acquisition:		2013		2013
Construction:		2013		2014

Study and cost estimates being completed, design, etc. to be done in 2013-2014. Construction slated for 2013-2014 when funding has been secured. 5-H Coalition could assist with mini-grant although project not listed in plan.

**PROJECT COST DETAIL:**

Property Development	General Fund	750 l.f. fencing	\$12,000
		clearing approx. 1 acre	\$6,000
		parking/culvert	\$5,000

**EXPENDITURES (In thousands)**

Funding Source	Prior Yrs	FY13-14	FY14-15	FY15-16	FY16-17	FY17-18	Beyond FY18	TOTALS
General Fund				\$23				\$23
Donations								\$0
5-H Mini-Grant (14-15)								\$0
<b>TOTALS</b>	\$0	\$0	\$0	\$23	\$0	\$0	\$0	\$23



VILLAGE OF DEXTER \* CAPITAL IMPROVEMENTS PLAN

**PROJECT NAME: Monument Park Enhancement**

**PROJECT ID: 04-2.0-2007**

**PRIORITY: IMPORTANT**

**PROJECT TYPE: Park Enhancement**

**TOTAL COST: \$192,000**

**SUBMITTED BY: Parks and Recreation**

**YEARS IN CIP (Beginning year): 6 (2007)**

**DESCRIPTION:**

Temporary and/or permanent bathrooms are a TOP PRIORITY. PaRC recommends a temporary fix until a time when funding is available for permanent bathrooms. PaRC recommends bathrooms as a key element in desirable parks and downtown event space. Gazebo replacement/enhancement in future must be considered.

**PROJECT JUSTIFICATION:**

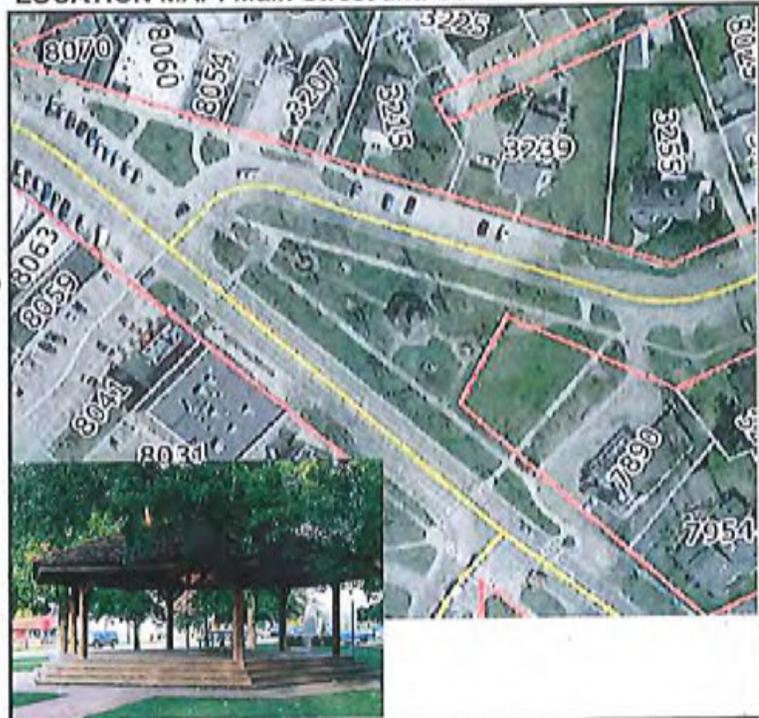
Value indicates the degree to which the project will help to: 0=Not Applicable 1=Somewhat Important 2=Important 3=Very Important

- 2 Protect health, safety, lives of citizens
- 3 Maintain or improve public infrastructure, facilities
- 2 Reduce energy consumption, impact on the environment
- 3 Enhance social, cultural, recreational, aesthetics opportunities
- 3 Improve customer service, convenience for citizens
- 13 TOTAL SCORE**

**BENEFICIAL IMPACTS:**

The gazebo in Monument Park is a centerpiece for downtown and festivals. The gazebo is wood and will eventually require replacement. It is recommended that a new gazebo be designed to be consistent with the architecture downtown or consistent with the gazebo built in Community Park.

**LOCATION MAP: Main Street and Central Street**



**MASTER PLAN AND/OR STUDY REFERENCE:**

Parks and Recreation Master Plan 2009-2014; 2013 PaRC Goals

**SCHEDULE:**

	Start		End	
	Month	Year	Month	Year
Study:		2013		2013
Design/Acquisition:		2013		2013
Construction:		2013		2013

**SCHEDULE JUSTIFICATION:**

Bathrooms are a top priority. Temporary bathrooms and enclosure recommended for 2013. Permanent bathrooms in park or nearby in Village owned building. The gazebo is in good condition currently, however should be evaluated in the next 5 years for rehab or rebuilding.

**PROJECT COST DETAIL:**

Bathrooms	General Fund	temp. bathrooms - \$7,000	75,000
Park Enhancement	General Fund		\$40,000
	DDA/Donations		\$40,000

**EXPENDITURES (in thousands)**

Funding Source	Prior Yrs	FY13-14	FY14-15	FY15-16	FY16-17	FY17-18	Beyond FY18	TOTALS
General Fund/Bathrooms	\$10	\$7				\$75	\$55	\$147
DDA							\$25	\$25
Donations							\$20	\$20
<b>TOTALS</b>	<b>\$10</b>	<b>\$7</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$75</b>	<b>\$100</b>	<b>\$192</b>

**PROJECT NAME: Mill Creek Park (North) Formerly Warrior Creek Park**

**PROJECT ID: 05-2.0-2001**

**PRIORITY: IMPORTANT**

**PROJECT TYPE: Park Enhancement**

**TOTAL COST: \$290,000**

**SUBMITTED BY: Parks and Recreation**

**YEARS IN CIP (Beginning year): 12 (2001)**

**DESCRIPTION:**

In conjunction with improvements to Mill Creek Park improvements, B2B and upgrade the Village facility bathrooms and parking improvements are necessary. Project coordination could be completed with Village facility upgrades, although parking improvements/needs may be more immediate.

**LOCATION MAP: Main Street and Alpine Street**



**PROJECT JUSTIFICATION:**

Value indicates the degree to which the project will help to: 0=Not Applicable  
1=Somewhat Important 2=Important 3=Very Important

2	Protect health, safety, lives of citizens
3	Maintain or improve public infrastructure, facilities
3	Reduce energy consumption, impact on the environment
3	Enhance social, cultural, recreational, aesthetics opportunities
3	Improve customer service, convenience for citizens
<b>14</b>	<b>TOTAL SCORE</b>

**BENEFICIAL IMPACTS:**

Enhancement of the trailhead, park parking and restroom facilities that serve a larger area, including downtown. Promotes economic development.

**MASTER PLAN AND/OR STUDY REFERENCE:**

2009 Parks and Recreation Master Plan, Mill Creek Park Master Plan 2009 and 2012 Master Plan

**SCHEDULE:**

**SCHEDULE JUSTIFICATION:**

	Start		End	
	Month	Year	Month	Year
Study:		2008		2009
Design/Acquisition:		2013		2015
Construction:		2013		2017

Project will be completed following improvements to Phase 1 Mill Creek Park and as funding permits or progress is made towards improvements to Village facilities.

**PROJECT COST DETAIL:**

Parking Lot Improvements	General Fund	\$100,000
Picnic Shelter	General Fund	\$90,000
Public Restrooms	General Fund/Grants	\$100,000
Play Equipment	5 Healthy Towns Grant	complete 2012 \$10,000
Stair access from Alpine	Connecting Communities Grant/B2B	complete 2012 \$75,000

Funding Source	Prior Yrs	FY13-14	FY14-15	FY15-16	FY16-17	FY17-18	Beyond FY18	TOTALS
GO Bond								\$0
General Fund			\$200			\$90		\$290
Other	\$75							\$75
Grants	\$10							\$10
<b>TOTALS</b>	<b>\$85</b>	<b>\$0</b>	<b>\$200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$90</b>	<b>\$0</b>	<b>\$375</b>

VILLAGE OF DEXTER \* CAPITAL IMPROVEMENTS PLAN

**PROJECT NAME: Mill Creek Park Improvements/Construction - PHASE 2**

PROJECT ID: 06-2.0-2010

PRIORITY: IMPORTANT

PROJECT TYPE: Park Development

TOTAL COST: \$1,200,000

SUBMITTED BY: Parks and Recreation

YEARS IN CIP (Beginning year): 13 (2000)

**DESCRIPTION:**

Construction of a passive natural trail system south of Grand Street to the Dexter Community Schools property. Provides a major connection to a developing regional trail system and the school outdoor education area. Provides possible trailhead parking opportunity at Shield Road upon completion. Includes stormwater system improvements see project ID 02-7.0-2009. Consider eliminating trail along river at point to reduce cost and reduce impacts to habitat, may also reduce permitting needs.

**LOCATION MAP: East of Mill Creek South of Main Street**



**PROJECT JUSTIFICATION:**

Value indicates the degree to which the project will help to: 0=Not Applicable 1=Somewhat Important 2=Important 3=Very Important

1	Protect health, safety, lives of citizens
3	Maintain or improve public infrastructure, facilities
3	Reduce energy consumption, impact on the environment
3	Enhance social, cultural, recreational, aesthetics opportunities
3	Improve customer service, convenience for citizens
13	<b>TOTAL SCORE</b>

**BENEFICIAL IMPACTS:**

Preserve and enhance the parkland along the Mill Creek and west of the Village, improve habitat and natural areas, connect parks and provide recreational opportunities to citizens.

**MASTER PLAN AND/OR STUDY REFERENCE:**

Parks and Recreation Master Plan 2009-2014 AND Mill Creek Park Master Plan 2009; 2013 PaRC Goal to initiate natural trail in future trail location to create access.

**SCHEDULE:**

	Start		End	
	Month	Year	Month	Year
Study:		2008		2009
Design/Acquisition:		2015		2016
Construction:		2017		2017

**SCHEDULE JUSTIFICATION:**

Start design work in 14-15 to prepare for MNRTF acquisition grant in April 2015. STP-U funding redesignated to Westridge Subdivision connector and B2B initiative north of Warrior Creek Park. Coordination with school and outdoor lab advised. Community Connector funding or B2B funding with County should be reviewed.

**PROJECT COST DETAIL:**

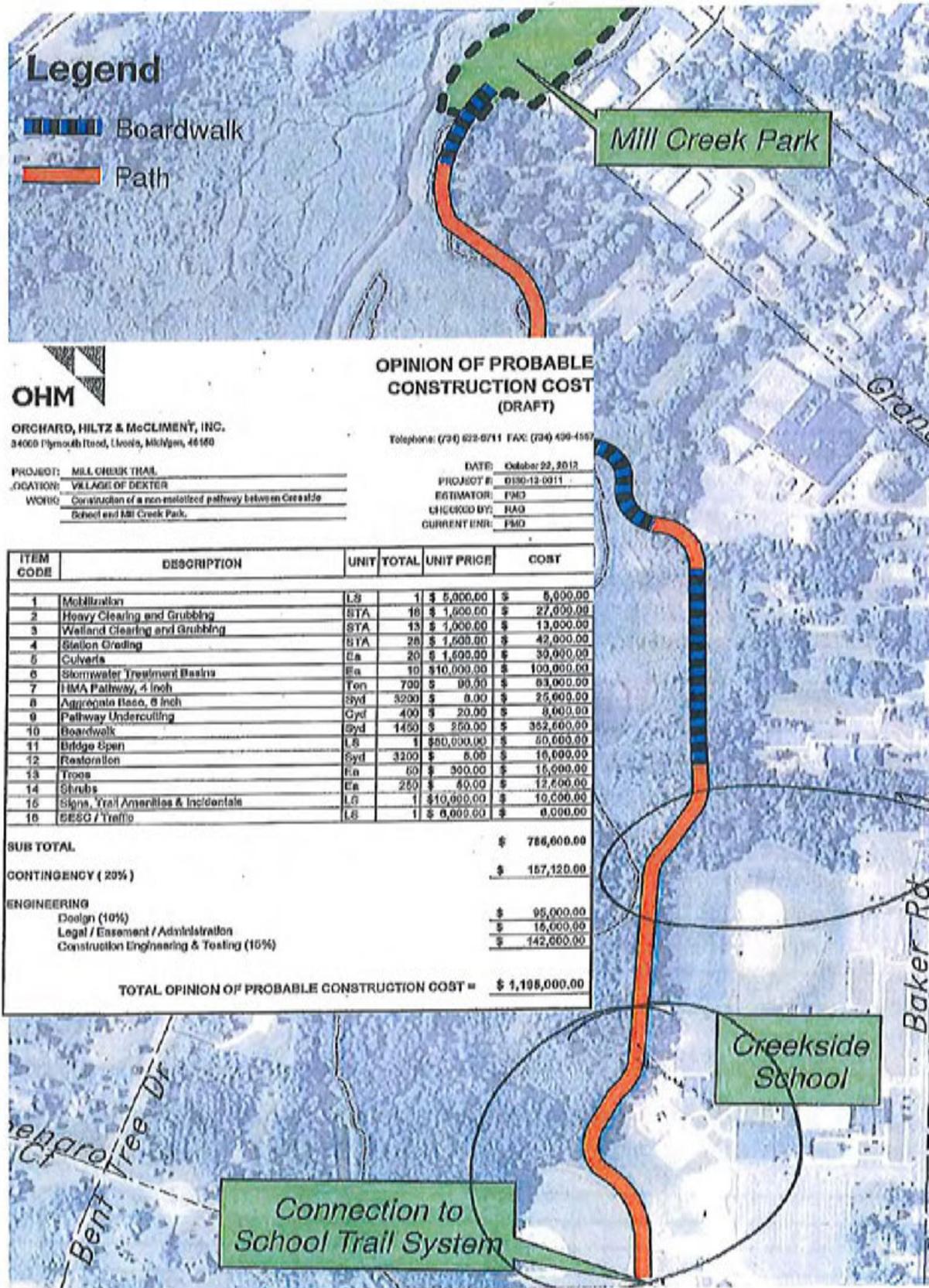
Phase 2 Park Development- Grand Street to School	Phase 2	\$1,200,000
Project 02-7.0-2009 should be coordinated		\$250,000

**EXPENDITURES (in thousands)**

Funding Source	Prior Yrs	FY13-14	FY14-15	FY15-16	FY16-17	FY17-18	Beyond FY18	TOTALS
Village Commitment*		\$7	\$10	\$20		\$500		\$537
MNRTF Grant/Other Grants						\$400		\$400
Other - Unknown						\$100		\$100
Landmark Structure Donation						\$200		\$200
Inland Fisheries								\$0
<b>TOTALS</b>	\$0	\$7	\$10	\$20	\$0	\$1,200	\$0	\$1,237

\* Consider adding project back to TIP for future STP-U funding.

VILLAGE OF DEXTER \* CAPITAL IMPROVEMENTS PLAN



**Legend**

-  Boardwalk
-  Path



**ORCHARD, HILTZ & MCCLIMENT, INC.**  
 3400 Plymouth Road, Livonia, Michigan, 48150

**OPINION OF PROBABLE  
 CONSTRUCTION COST  
 (DRAFT)**

Telephone: (734) 622-8711 FAX: (734) 499-4587

PROJECT: MILL CREEK TRAIL  
 LOCATION: VILLAGE OF DEXTER  
 WORK: Construction of a non-motorized pathway between Creekside School and Mill Creek Park.

DATE: October 22, 2012  
 PROJECT #: 0130-12-0011  
 ESTIMATOR: PMO  
 CHECKED BY: HAO  
 CURRENT ENR: PMO

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
1	Mobilization	LS	1	\$ 5,000.00	\$ 5,000.00
2	Heavy Clearing and Grubbing	STA	18	\$ 1,500.00	\$ 27,000.00
3	Wetland Clearing and Grubbing	STA	13	\$ 1,000.00	\$ 13,000.00
4	Station Grading	STA	28	\$ 1,500.00	\$ 42,000.00
5	Culverts	Ea	20	\$ 1,500.00	\$ 30,000.00
6	Stormwater Treatment Basins	Ea	10	\$10,000.00	\$ 100,000.00
7	HMA Pathway, 4 inch	Ton	700	\$ 90.00	\$ 63,000.00
8	Aggregate Base, 8 inch	Syd	3200	\$ 8.00	\$ 25,600.00
9	Pathway Undercutting	Cyd	400	\$ 20.00	\$ 8,000.00
10	Boardwalk	Syd	1400	\$ 250.00	\$ 352,000.00
11	Bridge Open	LS	1	\$80,000.00	\$ 80,000.00
12	Restoration	Syd	3200	\$ 5.00	\$ 16,000.00
13	Trees	Ea	60	\$ 300.00	\$ 18,000.00
14	Shrubs	Ea	250	\$ 40.00	\$ 10,000.00
15	Signs, Trail Amenities & Incidentals	LS	1	\$10,000.00	\$ 10,000.00
16	SESO / Trefoil	LS	1	\$ 0,000.00	\$ 0,000.00
<b>SUB TOTAL</b>					<b>\$ 786,000.00</b>
<b>CONTINGENCY ( 20% )</b>					<b>\$ 157,120.00</b>
<b>ENGINEERING</b>					
Design (10%)					\$ 95,000.00
Legal / Easement / Administration					\$ 15,000.00
Construction Engineering & Testing (10%)					\$ 142,000.00
<b>TOTAL OPINION OF PROBABLE CONSTRUCTION COST =</b>					<b>\$ 1,185,000.00</b>

VILLAGE OF DEXTER \* CAPITAL IMPROVEMENTS PLAN

**PROJECT NAME: Parkland Property Acquisition**

**PROJECT ID: 07-2.0-2010**

**PRIORITY: DESIRABLE**

**PROJECT TYPE: Park Acquisition**

**TOTAL COST: \$unknown**

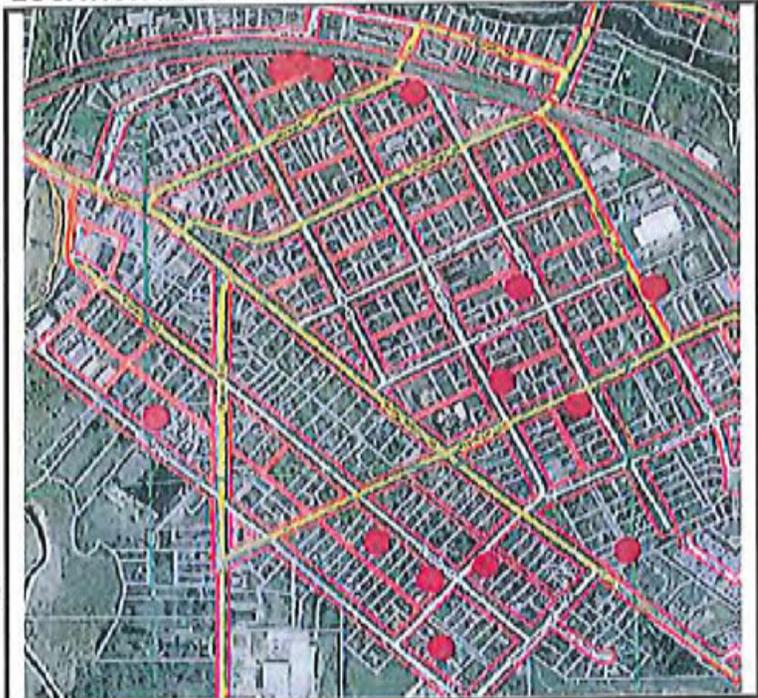
**SUBMITTED BY: Parks and Recreation**

**YEARS IN CIP (Beginning year): 3 (2010)**

**DESCRIPTION:**

The Parks and Recreation Commission is recommending that funding be available to create mini-parks (0.25 acres or less) in neighborhoods throughout the Village. Funding necessary for purchase and for grant matching requirements.

**LOCATION MAP: Various vacant location identified**



**PROJECT JUSTIFICATION:**

Value indicates the degree to which the project will help to: 0=Not Applicable 1=Somewhat Important 2=Important 3=Very Important

2	Protect health, safety, lives of citizens
3	Maintain or improve public infrastructure, facilities
2	Reduce energy consumption, impact on the environment
3	Enhance social, cultural, recreational, aesthetics opportunities
3	Improve customer service, convenience for citizens
<b>13</b>	<b>TOTAL SCORE</b>

**BENEFICIAL IMPACTS:**

Funding will be available for property purchase when properties become available. Match available for when grants become available.

**MASTER PLAN AND/OR STUDY REFERENCE:**

Parks and Recreation Master Plan 2009-2014 AND Property Acquisition Inventory 2008

**SCHEDULE:**

	Start		End	
	Month	Year	Month	Year
Study:		2010		ongoing
Design/Acquisition:				ongoing
Construction:				ongoing

**SCHEDULE JUSTIFICATION:**

Study should occur each winter in anticipation of potential MNRTF application in April. Coordination with surrounding jurisdictions will also prioritize acquisitions and projects. Contribution to fund is likely dependent upon excess revenues.

**PROJECT COST DETAIL:**

Park Development/Property Acquisition

General Fund  
MNRTF Acquisition

TBD  
TBD

**EXPENDITURES (in thousands)**

Funding Source	Prior Yrs	FY13-14	FY14-15	FY15-16	FY16-17	FY17-18	Beyond FY18	TOTALS
General Fund							unknown	\$0
MNRTF Acquisition							unknown	\$0
Donations-project dependent								\$0
<b>TOTALS</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

VILLAGE OF DEXTER \* CAPITAL IMPROVEMENTS PLAN

**PROJECT NAME: School Property Acquisition (Mill Creek)**

**PROJECT ID: 08-2.0-2010**

**PRIORITY: DESIRABLE**

**PROJECT TYPE: Park Acquisition**

**TOTAL COST: unknown**

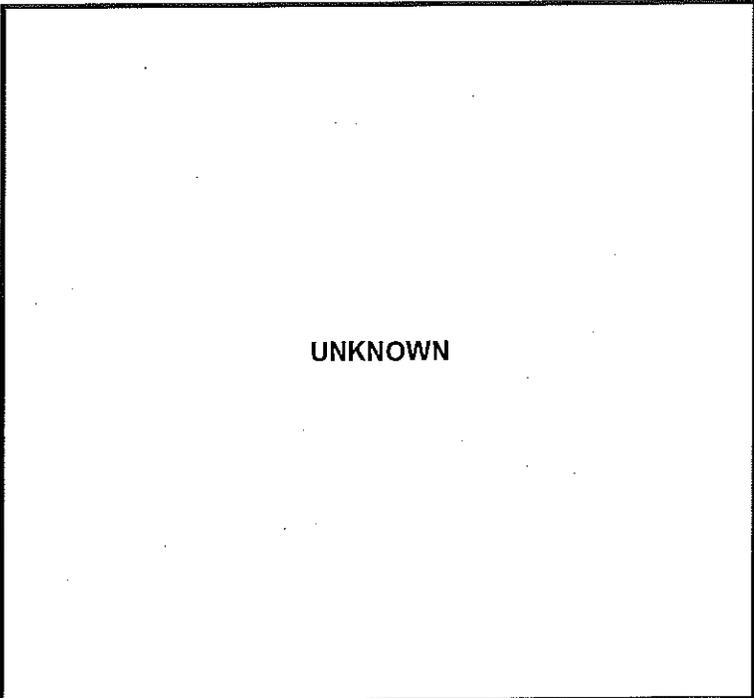
**SUBMITTED BY: Parks and Recreation**

**YEARS IN CIP (Beginning year): 3 (2010)**

**DESCRIPTION:**

Dexter Community Schools purchased property along the Mill Cr ek at Shield Road (8100 Shield Road). In 2010 the school indicated that they were not sure what they planned to do with the property. The property is adjacent to the creek and would be an asset to the Village Park system and Mill Creek park development plans.

**LOCATION MAP: LOCATION TBD**



**PROJECT JUSTIFICATION:**

Value indicates the degree to which the project will help to: 0=Not Applicable  
1=Somewhat Important 2=Important 3=Very Important

1	Protect health, safety, lives of citizens
2	Maintain or improve public infrastructure, facilities
1	Reduce energy consumption, impact on the environment
3	Enhance social, cultural, recreational, aesthetics opportunities
2	Improve customer service, convenience for citizens
<b>9</b>	<b>TOTAL SCORE</b>

**BENEFICIAL IMPACTS:**

Additional park land for village's system, opportunity to create a greenbelt around village, cooperation with Scio Township, access to creek for parking and boat launch, expansion of Mill Creek Park.

**MASTER PLAN AND/OR STUDY REFERENCE:**

Parks and Recreation Master Plan 2009-2014 AND Property Acquisition Inventory 2008

**SCHEDULE:**

	Start		End	
	Month	Year	Month	Year
Study:		2010		ongoing
Design/Acquisition:				
Construction:				

**SCHEDULE JUSTIFICATION:**

Project should be discussed annually to determine potential MNRTF application in April. Coordination with surrounding jurisdictions will also prioritize acquisitions and projects. Consider portion of property based on schools use.

**PROJECT COST DETAIL:**

Park Development/Property Acquisition	General Fund			unknown
		Purchase Price 2008	6.5 acres \$83,846/acre	\$545,000
	MNRTF Acquisition			unknown

**EXPENDITURES (in thousands)**

Funding Source	Prior Yrs	FY13-14	FY14-15	FY15-16	FY16-17	FY17-18	Beyond FY18	TOTALS
General Fund								\$0
MNRTF Acquisition				unknown				\$0
Anticipates 3 acre purchase								\$0
<b>TOTALS</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

DDA PROJECTS

01-1.0-2009	DAPCO Property Redevelopment	13	DDA	50	50	50	450	50	50	50	700
02-1.0-2009	Parking Lot Maintenance	10	DDA	10	10	10	10	10	10	10	60
03-1.0-2007	Central Street Streetscape Enhancement	10	DDA						200		200
04-1.0-2007	Baker Road Streetscape	13	TOTAL	0	0	0	30	0	300	0	330
			DDA				30		100		130
			Federal Aid-TE						200		200
05-1.0-2007	Downtown Property Acquisition	10	DDA								unknown
06-1.0-2007	Dexter Ann Arbor Road Corr. Impro.	12	TOTAL	518	0	0	0	300	0	818	
			DDA					200		200	
			Federal Aid-TE	518				100		618	
07-1.0-2010	Downtown Facade Improvements	11	DDA								unknown
08-1.0-2010	Downtown Fire Safety/Detection	10	DDA						10		10
09-1.0-2006	Forest Street Enhancements	10	DDA						750		750
	Main St Alley Parking Lot Rehab and Water										
10-1.0-2009	Main Upgrade	12	DDA							95	95

SECTION TOTALS

TOTAL	578	60	60	490	360	1415	2963
DDA	60	60	60	490	260	1215	2145
Federal Aid-TE	518	0	0	0	100	200	818

PARKS & RECREATION PROJECTS

01-2.0-1998	Community Park	12	TOTAL	60	0	100	0	50	0	210
			General Fund	15	100			50		165
			Grants	45						45
02-2.0-2013	Dog Park	13	TOTAL	0	23	0	0	0	0	23
			General Fund		23					23
			Grants							0
			Unknown							0
03-2.0-2013	Lions Park Play Equipment	13	General Fund	15						15
04-2.0-2007	Monument Park Enhancement	13	TOTAL	7	0	0	0	75	100	182
			General Fund	7				75	55	137
			DDA					25		25
			Unknown					20		20
05-2.0-2001	Mill Creek Park (North) Formerly Warrior Creek	14	General Fund	200				90		290
06-2.0-2010	Mill Creek Park Phase 2	13	TOTAL	7	10	20	0	1200	0	1237
			General Fund	7	10	20		500		537
			Grants					400		400
			Unknown					300		300
07-2.0-2010	Parkland Property Acquisition	13	TOTAL							unknown
			General Fund							
			Grants							
08-2.0-2010	School Property Acquisition	9	TOTAL							unknown
			General Fund							
			Grants							

SECTION TOTALS

TOTAL	74	225	143	0	1415	100	1957
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Village of Dexter  
CIP FY 2012-2017

Project and Fund Summary

PROJECT SCORE	PROJECT NAME	FUNDING SOURCES					1st Year			2nd Year			3rd Year			4th Year			5th Year			BEYOND			TOTAL ESTIMATED EXPENDITURES (thousands)		
		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 13-14	FY 14-15	FY 15-16		FY 16-17	FY 17-18
	General Fund	29	0	225	143	0	715	55																			1167
	DDA	0	0	0	0	0	0	25																			25
	Grants	45	0	0	0	0	400	0																			445
	Various Unassigned	0	0	0	0	0	330	20																			330

SIDEWALKS AND WALKABILITY

PROJECT SCORE	PROJECT NAME	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL ESTIMATED EXPENDITURES (thousands)
14	Annual Sidewalk Repair and Replace	10	10	10	10	10											60
12	Sidewalk Minor Repairs	10	10	10	10	10											60
14	Baker Road New Sidewalk Installation	28															28
14	Dan Hoey Road New Sidewalk Installation	38															38
12	Crosswalk and Barrier Free Improvements	10	10	10	10	10											50
12	Baker Road Crosswalk at Schools			134													134
12	Dan Hoey Crosswalk			15													15
10	Grand Street New Sidewalk Installation				76												76
10	Edison Street New Sidewalk Installation(North)				76												76
10	Second Street New Sidewalk Installation				95												95
10	Fifth Street New Sidewalk Installation				30												30
10	Fourth Street New Sidewalk Installation				38												38
10	Hudson Street New Sidewalk Installation				65												65
10	Forest Street New Sidewalk Installation				76												76
10	Meadowview Drive New Sidewalk Installation				15												15
10	Inverness Street New Sidewalk Installation				50												50
10	Edison Street New Sidewalk Installation(South)				30												30
12	Baker Road Pedestrian Crossings			10													10
13	Walkabout Creek Pedestrian Connection																50
10	Huron Farms B2B Connection																50
	Various Unassigned																
	<b>TOTAL</b>	<b>96</b>	<b>55</b>	<b>164</b>	<b>277</b>	<b>163</b>	<b>241</b>	<b>241</b>	<b>163</b>	<b>241</b>	<b>241</b>	<b>163</b>	<b>241</b>	<b>241</b>	<b>163</b>	<b>241</b>	<b>996</b>
	General Fund	96	40	164	277	163	241	241	163	241	241	163	241	241	163	241	981
	Street Fund	0	15	0	0	0	0	0	0	0	0	0	0	0	0	0	15
	Various Unassigned																

SECTION TOTALS

<b>TOTAL</b>	<b>96</b>	<b>55</b>	<b>164</b>	<b>277</b>	<b>163</b>	<b>241</b>	<b>241</b>	<b>163</b>	<b>241</b>	<b>241</b>	<b>163</b>	<b>241</b>	<b>241</b>	<b>163</b>	<b>241</b>	<b>996</b>
General Fund	96	40	164	277	163	241	241	163	241	241	163	241	241	163	241	981
Street Fund	0	15	0	0	0	0	0	0	0	0	0	0	0	0	0	15
Various Unassigned																

BUILDINGS, GROUNDS and EQUIPMENT

PROJECT SCORE	PROJECT NAME	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL ESTIMATED EXPENDITURES (thousands)
13	Village Hall																0
15	Downtown Restrooms				100												100
9	Equipment Replacement	20		35	75												185
10	DPW Spoils Area Construction	50															50
14	Downtown and Park Bike Racks			3	3												10
10	Logo Development/Branding/Marketing	15	5	5													25
12	Fire Department Facility																0
9	Street lighting Upgrades	10	10	10	10	10											50
11	Wayfinding Signage	5	5	5													15
	Office Equipment Replacement/Software Upgrades														25		25
	<b>TOTAL</b>	<b>100</b>	<b>58</b>	<b>55</b>	<b>188</b>	<b>10</b>	<b>29</b>	<b>440</b>									
	Equipment Replacement	30	45	45	85	10	0	10	0	10	0	10	0	10	0	215	215
	General Fund	70	13	10	103	0	29	10	29	10	29	10	29	10	29	225	225
	Various																

SECTION TOTALS

<b>TOTAL</b>	<b>100</b>	<b>58</b>	<b>55</b>	<b>188</b>	<b>10</b>	<b>29</b>	<b>440</b>									
Equipment Replacement	30	45	45	85	10	0	10	0	10	0	10	0	10	0	215	215
General Fund	70	13	10	103	0	29	10	29	10	29	10	29	10	29	225	225
Various																

PROJECT # (Priority-Section-Year)	PROJECT NAME	PROJECT SCORE	FUNDING SOURCES	1st Year FY 13-14	2nd Year FY 14-15	3rd Year FY 15-16	4th Year FY 16-17	5th Year FY 17-18	BEYOND FY 18	UNDECIDE D	TOTAL ESTIMATED EXPENDITURES (Revised)
01-5.0-2010	Zoning Ordinance Update	10	General Fund	10	10	0	12	12	32		76
02-5.0-2009	Tree Inventory	12	General Fund	10	10	0	12	12	32		76
03-5.0-2009	Permit Management Software	12	General Fund			12	12	12			36
04-5.0-2011	Master Plan Update	10	General Fund				20	20			20
<b>SECTION TOTALS</b>											
	TOTAL		General Fund	10	10	0	12	12	32		76
	General Fund			10	10	0	12	12	32		76

**STREETS AND ALLEYS**

01-6.0-2012	DPW Access Driveway	11	Street Fund		90						90
02-6.0-2008	Road/Soft Maintenance-Crack Sealing, Etc.	14	Street Fund	10	10	10	10	10	10		60
03-6.0-2004	Central Street Streetscape	13	TOTAL	0	400	0	1000	0	0		1400
			Street Fund		200		400				600
			DIDA		0	200	200				200
			Federal Aid-STP		200		400				400
04-6.0-2012	Baker Road Resurfacing/Ped. Improvements	13	TOTAL		200			550			550
			Federal Aid-STP					400			400
			Street Fund					100			100
			Dexter Schools					50			50
05-6.0-2012	Ann Arbor Street Resurfacing	13	TOTAL		518			0			518
			Federal Aid-STP		383						383
			Street Fund		135						135
06-6.0-2000	Huron Street Reconstruction	10	Street Fund	200							200
07-6.0-2009	Alley Maintenance	9	Street Fund	10	10	10	10	10			60
08-6.0-2010	Alley Project (Baker & Hudson/Forest & Grand)	9	Street Fund	60							60
09-6.0-2012	DBRP Street Resurfacing	10	Street Fund		400						400
10-6.0-2000	Edison Street Resurfacing	9	Street Fund		375						375
11-6.0-2000	Inverness Street Resurfacing	11	Street Fund		250						250
12-6.0-2010	Alley Project (Inverness & Hudson/Forest & Grand)	9	Street Fund		10						10
13-6.0-2000	Dover Street Resurfacing	11	Street Fund			280					280
14-6.0-2000	Fourth Street Resurfacing	9	Street Fund			300					300
15-6.0-2000	Forest Street Resurfacing	9	Street Fund		300						300
16-6.0-2000	Grand Street Resurfacing	9	Street Fund		275						275
17-6.0-2010	Alley Project (Baker & Broad/Forest and Grand)	9	Street Fund		50						50
18-6.0-2000	Fifth Street and Alpine Street Resurfacing	11	Street Fund			300					300
19-6.0-2000	Second Street Resurfacing	9	Street Fund			300					300
20-6.0-2000	Hudson Street Resurfacing	9	Street Fund			243					243
21-6.0-2000	Broad Street Resurfacing	9	Street Fund			200					200
22-6.0-2010	Street Sign Replacement	9	Street Fund		5	5	5	10			30
<b>SECTION TOTALS</b>											
	TOTAL		Street Fund	280	1533	850	1905	788	480		5816
	Street Fund			280	1150	850	1305	768	30		4983
	DIDA			0	0	0	200	0	0		200
	Federal Aid-STP			0	383	0	400	0	400		1163
	Dexter Schools			0	0	0	0	0	50		50

**STORM WATER**

01-7.0-2013	Stormwater Master Plan	11	TOTAL	240	0	0	0	0	0		240
			Street Fund	22							22

Village of Dexter  
CIP FY 2012-2017

Project and Fund Summary

PROJECT # (Priority-Section-Year) PROJECT NAME PROJECT SCORE FUNDING SOURCES 1st Year FY 13-14 2nd Year FY 14-15 3rd Year FY 15-16 4th Year FY 16-17 5th Year FY 17-18 BEYOND FY 18 UNDECIDE D TOTAL ESTIMATED EXPENDITURES (Thousands)

PROJECT # (Priority-Section-Year)	PROJECT NAME	PROJECT SCORE	FUNDING SOURCES	1st Year FY 13-14	2nd Year FY 14-15	3rd Year FY 15-16	4th Year FY 16-17	5th Year FY 17-18	BEYOND FY 18	UNDECIDE D	TOTAL ESTIMATED EXPENDITURES (Thousands)
			Grants	245							245
			Dexter Schools	3							3
01-7.0-2004	Catch Basin Replacement	11	Street Fund	50	50	50	50	50	50		300
02-7.0-2009	Regional Storm Basin	12	TOTAL	0	0	274	0	0	0		274
			Street Fund			69					69
			Grants			205					205
03-7.0-2009	Baker Road Storm Channel Rehabilitation	13	TOTAL	50	14						64
			Street Fund								14
			Grants		36						36
04-7.0-2005	Fourth Street Storm Sewer	11	Street Fund				100				100
05-7.0-2009	Grand Street Storm Sewer	10	Street Fund				135				135
06-7.0-2009	Storm Outlet Rehabilitation	11	Street Fund				200				200
07-7.0-2009	Bio-retention swales	11	TOTAL	0	0	0	0	160			160
			Street Fund					60			60
			Grants					100			100

SECTION TOTALS

TOTAL	75	50	100	324	285	410	1244
Street Fund	72	50	64	119	285	310	878
Grants	0	0	36	205	0	100	341
Dexter Schools	3	0	0	0	0	0	3

WASTE WATER

01-8.0-2008	Sanitary Sewer Rehabilitation	12	Sewer Fund	20	20	20	20	20	20		80
02-8.0-2009	Grand Street Sewer Main Replacement	11	Sewer Fund	135							135
03-8.0-2011	WWTP Property Acquisition	9	Sewer Fund					100			100
04-8.0-2011	Wastewater System - Equipment Assets	10	TOTAL	3000	0	0	0	680			3680
			Federal Aid (SRF)	3000							3000
			Sewer Fund					680			680
05-8.0-2011	Wastewater System - Building Assets	10	Sewer Fund	20	20	20	205				265
06-8.0-2012	Baker Road Sanitary Replacement	11	Sewer Fund				400				400

SECTION TOTALS

TOTAL	0	3175	40	40	625	780	4660
Federal Aid (SRF)	0	3000	0	0	0	0	3000
Sewer Fund	0	175	40	40	625	780	1660

WATER SYSTEM

01-9.0-2013	Ann Arbor Street Watermain Replacement	10	Water Fund								275
02-9.0-2009	Grand Street New Water Main	12	Water Fund		335						335
03-9.0-2009	Dan Hoey New Water Main Loop	10	Water Fund		125						125
04-9.0-2005	2nd Water Well Construction	13	Federal Aid (DWRP)				150				150
05-9.0-2013	Second Street Watermain	10	Water Fund					290			290
06-9.0-2011	Water System - Equipment Assets	11	Water Fund	10	10	10	10	245			285
07-9.0-2011	Water System - Building Assets	12	Water Fund	10	10	10	10	18			48
08-9.0-2005	Emergency Water Storage	12	Water Fund				1300				1300
09-9.0-2012	Baker Road Watermain Replacement	12	Water Fund					250			250

SECTION TOTALS

TOTAL	20	289	375	1310	920	843	3757
Federal Aid (DWRP)	0	0	0	0	150	290	440
Water Fund	20	289	375	1310	770	553	3307

REGIONAL COOPERATION PROJECTS

PROJECT # (Priority-Section-Year)	PROJECT NAME	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18	UNDECIDE	TOTAL ESTIMATED EXPENDITURES (thousands)
01-10.0-2000	Baker/Shield Intersection							Unknown	0
02-10.0-2000	Phase 2 Main Street Underpass		30					Unknown	30
03-10.0-2000	Border to Border Trail Connection thru Village		10						10
	Street Fund		10						10
	County Park		10						10

SECTION TOTALS

TOTAL	0	30	0	0	0	0	0	0	30
General Fund	0	10	0	0	0	0	0	0	10
County Parks	0	10	0	0	0	0	0	0	10
Street Fund	0	10	0	0	0	0	0	0	10

BEYOND

FUNDING SOURCES	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18	TOTAL CIP EXPENDITURES
TOTAL	1230	5102	1787	4146	4458	3730	20453
General Fund	205	298	317	392	890	357	2459
Equipment Replacement	30	45	45	85	10	0	215
Street Fund	352	1225	914	1424	1053	340	5308
Sewer Fund	0	175	40	40	625	780	1660
Water Fund	28	289	375	1310	779	353	3317
DDA	60	60	60	690	260	1240	2370
Federal Aid	518	3000	0	0	150	290	3958
Seniors	45	0	36	205	400	190	786
Dexter Schools	0	0	0	0	0	50	50
County Parks	0	10	0	0	0	0	10
Unknown	0	0	0	0	300	20	320

GRAND TOTALS

TOTAL - DDA & COOPERATIVE  
12969

\* Unknown

Baker Road Streetscape - Unknown - Numerous partners anticipated.  
 Paris - School Property Acquisition - Anticipated cost - \$500,000+  
 Village Hall - Anticipated cost - \$2,000,000+  
 Fire Department Facility - Anticipated cost - \$2,000,000+  
 Baker Shield Intersection - WATSWCRC Estimate Forthcoming  
 Phase 2 Main Street Underpass - 2010 Cost Estimate \$10,000,000

**FY 2013-14 Parks and Recreation Commission Budget Request**

		TOTAL PROJECT COST	BUDGET REQUEST	GRANTS	DONATIONS (potential)
<b>Capital Projects</b>					
Theme - Park Improvement	Community Park Path Reconstruction	\$60,000	\$15,000	\$45,000	
	Benches at MCP North play equipment	\$4,000	\$4,000		
	Bike Racks-coordinate with 5H	\$1,000	\$1,000		
	Mill Creek Park Phase 2 - Natural Pathway Development	\$2,500	\$2,500		volunteers or solicit donations
	Community Park Soccer Nets	\$2,000	\$2,000		
	Community Park Timber Borders	\$2,000	\$2,000		
<b>Event and Promotional Materials</b>					
	Ice Rink Installation	\$4,000			\$1,000
	Maintenance		\$1,600		
	New Liner		\$800		
	Easter Eggstravaganza and Geocache	\$1,000	\$1,000		
	Misc. Equipment Repairs or Replacement (benches, trash cans, swings, equipment, etc.)	\$5,000	\$5,000		
	Dexter Daze Event Sponsorship	\$1,000	\$1,000		
	Marketing-work with County B2B maps	\$1,000	\$1,000		
	<b>TOTAL</b>	<b>\$82,500</b>	<b>\$37,500</b>	<b>\$45,000</b>	<b>\$1,000</b>

\* If Passport Grant not awarded PaRC recommends use of funds for Lions Park Play Equipment

ITEM	QUANTITY	PRICE	TOTAL
Mobilization	1	\$50,000	\$50,000
Tree Protection	1	\$15,000	\$15,000
Soil Erosion	1	\$8,000	\$8,000
Clearing and Grubbing	1	\$65,000	\$65,000
Installation on construction access	1	\$5,000	\$5,000
Soil Excavation, removal and disposal	1	\$20,000	\$20,000
Install Temporary Shoring, Temp. Crane Pad and restoration	1	\$25,000	\$25,000
Asphalt Path	1000 lf	\$40	\$40,000
Boardwalk with railing	500 lf	\$600	\$300,000
Fencing - 6 foot wood privacy installed	500 lf - 83 sections	\$13	\$1,079
Final Grading and seeding			\$20,000
Landscaping - buffer plantings	20		\$4,000
Engineering Design	15% of \$600,000		\$90,000
*Assumes no bridges or retaining walls			
		<b>TOTAL</b>	<b>\$643,079</b>

Connecting Communities Grant - \$225,000



ARCHITECTS. ENGINEERS. PLANNERS.

March 15, 2013

VILLAGE OF DEXTER  
8140 MAIN STREET  
DEXTER, MI 48130

Attention: Ms. Allison Bishop, AICP  
Community Development Manager

Subject: Village of Dexter  
D1 Trail – Preliminary Engineering Alternatives Analysis  
Proposal for Engineering Design Services

Dear Ms. Bishop:

OHM Advisors is pleased to submit this proposal for engineering services to perform a preliminary engineering evaluation for the proposed D1 trail adjacent to the DPW facility.

#### **PROJECT UNDERSTANDING & DESIGN PARAMETERS**

The Washtenaw County Country Parks and Recreation Commission is (WCPRC) in the process of constructing trails along the Huron River near the Village of Dexter as part of a continuing effort to create a trail spanning the County from the its borders with Livingston and Wayne Counties. Segment D1 of this trail is proposed to connect the Village of Dexter to Dexter Huron Metropark. The design is based off a preliminary alignment plan developed by Pollack Design Associates.

While trails are under construction immediately east of the DPW facility, the segment between the DPW facility and Central Street remains in the design phase. WCPRC has engaged the services of Conservation Design Forum to develop design plans for this remaining section. However, prior to completing the final design, the Village has been asked to provide guidance on determining a preferred alignment for the trail on the DPW property. The guidance is required to help resolve issues related to the DPW driveway, DPW property use and also evaluate impacts to Village assets.

In an effort to provide the WCPRC design team with the necessary clarification related to a preferred alternative, the Village Council directed staff and OHM to perform a review of alternate routes around the DPW facility. The review will include two alternatives. Each alternative will be analyzed against the following criteria:

- Horizontal Alignment
- Vertical Alignment
- Floodplains
- Wetlands
- DPW Property Impacts
- Utility Crossing
- Cost

**OHM Advisors**  
34000 PLYMOUTH ROAD  
LIVONIA, MICHIGAN 48150

T 734.522.6711  
F 734.522.6427

OHM-Advisors.com

## SCOPE OF SERVICES

The following is a detailed scope of services to deliver the project outlined above:

1. Develop a base map using readily available GIS information including 2-foot contours, FEMA floodway information, National Wetlands Inventory information, prior wetland assessments, parcel data and utility information.
2. Develop two conceptual (2) alignments near the existing DPW facility. The alignments will be designed per current AASHTO requirements. Design will consist of a horizontal and vertical alignment review.
  - a. Alignment 1 (north) will consist of a route north of the DPW facility and will abut the westerly property line of the DPW facility to accommodate a future yard and storage facility.
  - b. Alignment 2 (south) will follow the current route proposed by CDF.
2. Perform a preliminary analysis that identifies impacts to floodplains, wetlands, DPW property, DPW driveway and utilities.
3. Develop preliminary cost estimates for each alternative. Costs for HMA pathway and boardwalk construction will be based of the Hudson Mills Trail project bid results.
4. Prepare a technical memorandum describing the findings of the analysis. Include figures showing proposed routing of the pathway and locations of HMA and boardwalk sections.
5. Attend and present findings at one Village Council meeting.

## ADDITIONAL SERVICES

In the event it becomes apparent that additional tasks will be required to complete the project, OHM will provide a separate proposal for professional services to the Village for approval prior to carrying out those items.

## DELIVERABLES

OHM will provide the Village with the following:

- Technical Memorandum summarizing Findings and a Preferred Alternative
- Conceptual Plan (22" x 34")
- Engineer's Opinion of Probable Cost for Alternative 1 and 2

## FEE

OHM proposes to provide the above outlined professional engineering services on an hourly, not to exceed basis as follows:

**TOTAL FEE**

**\$1,100.00**

OHM will invoice the Village on a monthly basis.

## SCHEDULE

Upon receiving approval, a technical memorandum will be provided to the Village within 3 weeks.

**CONTRACT TERMS AND CONDITIONS**

This proposal shall adhere to the OHM Standard Terms and Conditions, dated March 2003 with Section No. 7 is omitted per request of the Village.

We thank you for this opportunity to provide professional engineering services. Please do not hesitate to contact us if you have questions. Should you find our proposal acceptable, please execute both copies of the attached agreement and return one copy to us for our files.

Very truly yours,

**OHM ADVISORS**

  
Patrick M. Dfoze, P.E.  
Project Engineer

cc: Rhett Gronevelt, P.E., Principal  
Donna Dettling, Village Manager  
file

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**Village of Dexter  
D1 Trail – Preliminary Engineering Alternatives Analysis  
Engineering Services**

\_\_\_\_\_  
Accepted By:

\_\_\_\_\_  
Printed Name:

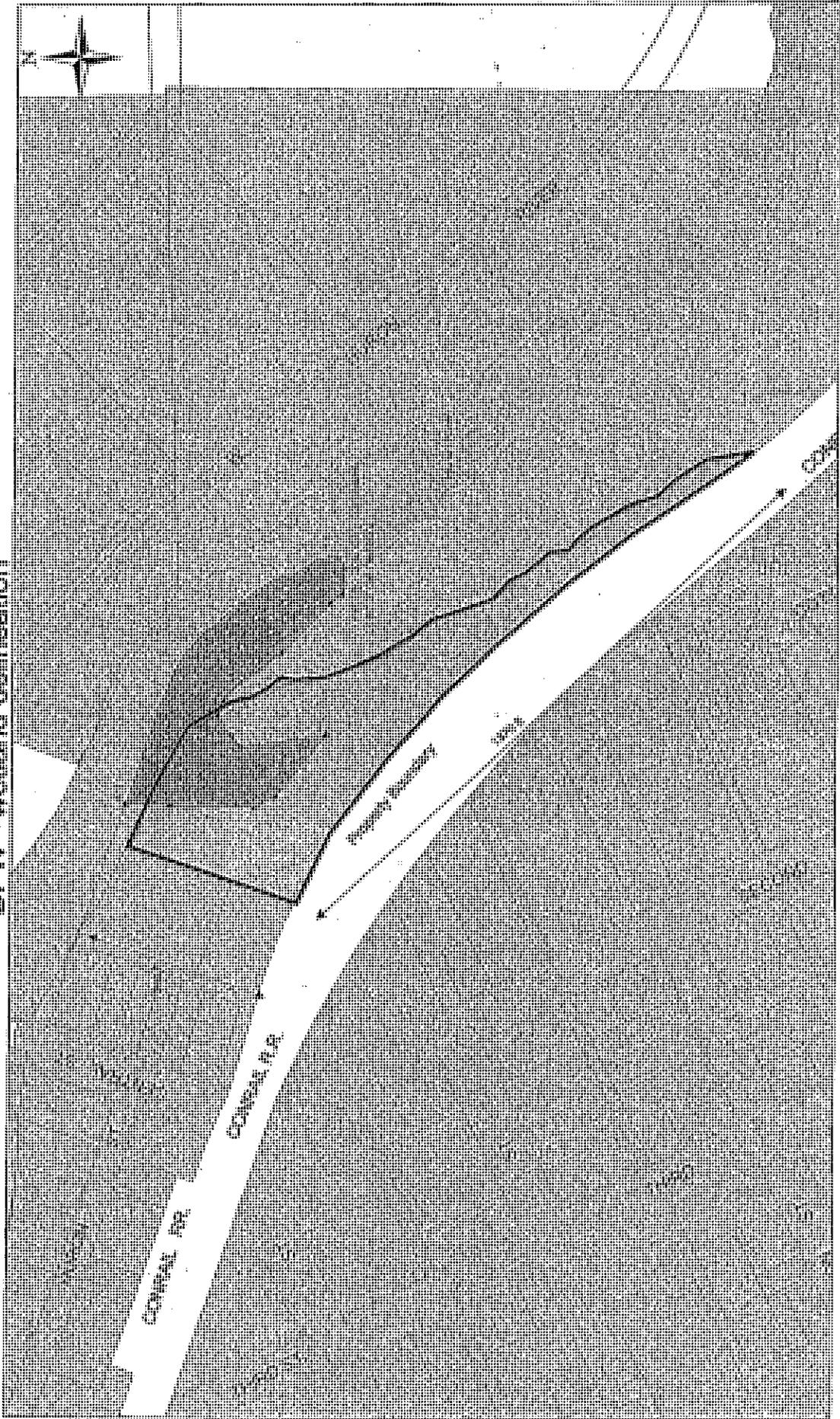
\_\_\_\_\_  
Title:

\_\_\_\_\_  
Date:





Village of Dexter  
DPW - wetland delineation



Area of wetland (OHM) = 2.6 ac  
Area of wetland on property (OHM) = 1.0 ac  
Area of property = 6 ac



## Allison Bishop

---

**From:** Allison Bishop <abishop@dextermi.gov>  
**Sent:** Tuesday, March 12, 2013 3:46 PM  
**To:** 'Keough, Shawn'; vaughnc@ewashtenaw.org  
**Cc:** Donna Dettling (ddettling@dextermi.gov); 'Dan Schlaff' (dschlaff@dextermi.gov)  
**Subject:** MDOT Discussion - B2B Trail near DPW

All –

I called Josh DuBruyn, MDOT Pedestrian Representative, that was at our meeting with MDOT at the end of January to discuss some of the challenges and concerns that we are having with the B2B trail alignment crossing the DPW drive.

Josh is the pedestrian advocate (for lack of his official title) for MDOT therefore I contacted him in hopes that he would consider helping us get MDOT to acknowledge our concerns with pedestrians crossing the DPW drive and how we may go about getting MDOT to reconsider the pedestrian trail on the north side of the DPW drive.

Josh was very receptive to the challenges that I attempted to outline in the design. Josh indicated that they have been experiencing an increase in RR and trail projects that are challenging (specifically mentioned Dexter and Kalamazoo). Josh also mentioned that they need to have an in-house discussion about philosophy of rails to trails, trail construction, sense of place, place making, context sensitive design, etc. now that they own the rails.

Josh mentioned that he needed to talk with his boss about how they can work with communities to build trails that he believes are supported by Governor Snyder and within the scope of their goals. He said that they have a staff meeting tomorrow and that he will bring up our project challenges and discuss how MDOT as an agency can work more collaboratively with communities.

Josh also mentioned that his former boss, Tim Heffner, is now the Director of the Office of Rail. Josh stated that he knows that Tim supports the concept of trails and just needs to figure out how they can work together.

Josh will follow up with me this week or early next, but I feel as though Josh can help the Village advocate for the initial trail alignment south of the DPW Drive that would eliminate the crossing. Stay tuned.

In the meantime I am going to request that OHM provide me with a "very" preliminary cost estimate of what it would take to review the alternative alignment behind the DPW and to identify some of the challenges that may exist.

Thanks.

Please note that the Village's email addresses have been changed. My new email is [abishop@dextermi.gov](mailto:abishop@dextermi.gov). I will continue to receive emails at my old email address for a limited time. Thank you.

**Allison Bishop, AICP**  
Community Development Manager  
Village of Dexter  
734-426-8303 ext 15

## Allison Bishop

---

**From:** Allison Bishop <abishop@dextermi.gov>  
**Sent:** Friday, March 15, 2013 10:57 AM  
**To:** 'Keough, Shawn'; vaughnc@ewashtenaw.org  
**Cc:** Donna Dettling (ddettling@dextermi.gov); 'Dan Schlaff' (dschlaff@dextermi.gov); Kurt Augustine; Judd, Patrick (PJudd@cdfinc.com); Droze, Patrick  
**Subject:** RE: MDOT Discussion - B2B Trail near DPW

**Follow Up Flag:** Follow up  
**Due By:** Monday, March 18, 2013 4:00 PM  
**Flag Status:** Flagged

All -

I spoke with Josh DuBruyn from MDOT this morning. Josh basically said that we (County and Village) need to submit a site plan showing the trail at the northern most point along the MDOT ROW. He said that they are willing to consider trails in the ROW, however they want all trails at the outermost place possible. He indicated that they are concerned about setting precedent with trails throughout the ROW and that they need to provide space for maintenance, staging, future expansion, and need to have comfortable space to operate the tracks within the ROW (which is limited when trails are too close to the tracks).

He said that they reviewed what the plan would look like and they believe that the distance from fence to rail of 12-18' is too narrow. I understand that this will not really change even with the trail on the north side of the ROW, however they prefer the trail being as far as possible from the tracks.

He also expressed to me that they discussed what they understood about the DPW operations, including the number of employees (4) and the hours of DPW operations (M-F, 7-3) and felt as though the peak trail use times would result in some use interaction, but not frequent. MDOT felt as though signs and notification was sufficient to address the concern. Winter maintenance would also play into the months of the year that the trail was used. They are "hypothesizing" that peak trail use will be after 3 and on weekends.

I asked about process and timing once we have a plan submitted and Josh indicated that MDOT reviews and provides Amtrak with an opportunity to comment and then we would begin the easement and legal review. Given that this is all new to MDOT they have no idea how long it would all take.

Moving forward I think we need to meet again. I am expecting a proposal from OHM by early next week to review the scope for researching the alternative alignment behind the DPW and then Council will review the new information from MDOT and the scope. Following the Council meeting on the 25<sup>th</sup> maybe we could meet to determine what design changes need to be made, if the current alignment continues to move forward.

Items that I think need to be reviewed again:  
Notification and signage plan for trail crossing DPW drive.  
Changing 45 degree crossing to a 90 degree - 4 way stop  
Paving of DPW Drive; storm, curb/gutter  
Cross-section of trail where vehicles will be driving

Please let me know your thoughts.

Thanks.

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**Allison Bishop, AICP**  
Community Development Manager  
Village of Dexter  
734-426-8303 ext 15

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AGENDA 3-25-13

ITEM I-2

**VILLAGE OF DEXTER**

[cnicholls@dextermi.gov](mailto:cnicholls@dextermi.gov)

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

**To: President Keough and Council Members**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: March 20, 2013**  
**Re: Dexter Area Fire Board By-Laws**

Provided for Council's review are by-law updates for the Dexter Area Fire Board. According to the by-laws, revisions are required to be provided to the participating municipalities 30 days prior to their adoption. No formal action by Council is required. The by-laws were last modified on October 23, 2003.

# **DEXTER AREA FIRE DEPARTMENT**

## **ADMINISTRATION BOARD**

### **BY-LAWS**

#### **PROPOSED ADOPTION (April 18, 2013)**

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#### **ARTICLE I – NAME**

The name of this committee shall be the Dexter Area Fire Department Administration Board, hereinafter called the Board.

#### **ARTICLE II – OBJECTIVES**

The objectives of this Board are those set forth by the Dexter Area Fire Interlocal Agreement signed March 26, 1985 and amended December 6, 1999. The Board shall be responsible for the safe, economical, efficient operation of the Dexter Area Fire Department and shall make any and all efforts necessary to achieve or maintain this stated objective.

#### **ARTICLE III – OFFICERS AND THEIR DUTIES**

##### **SECTION 1**

The officers of the Board shall be a Chair, Vice-Chair, Secretary and Treasurer.

##### **SECTION 2: CHAIR**

The Chair shall preside at all meetings and insure observance of the operating rules as may be determined from time to time by the Board. The chair has the general responsibility of carrying out the stated purpose, adopted policies and procedures of the Board as contained in the Dexter Area Fire Department Interlocal Agreement and these by-laws.

The chair shall be responsible for posting notices of meetings.

##### **SECTION 3: VICE-CHAIR**

The Vice-Chair shall assume all duties and responsibilities of the Chair in the absence of the Chair, and shall assist in the performance of the duties of the Chair.

#### SECTION 4: SECRETARY

The Secretary shall be responsible for preparation of the agenda, and make and maintain a record of the Board meeting minutes, correspondence and other materials as they may come before the Board. The Secretary shall be responsible for all correspondence of the Board, including receiving and filing.

#### SECTION 5: TREASURER

The Treasurer shall be responsible for insuring the Fire Department accounts are accurate as to the fiscal actions of the Board. The Treasurer and Chair (or other officer(s) designated by the Board) shall sign all checks approved by the Board. The Treasurer shall work closely with Fire Chief to maintain a record of cash flow and equity of the Dexter Area Fire Department funds, and make available to the board and public, a complete record of all transactions.

### ARTICLE IV – ELECTION OF OFFICERS

#### SECTION 1

Officers shall be elected at the last regular meeting each year, and assume their duties January first of the succeeding year.

#### SECTION 2

Nominations shall be made from the floor and election shall be by roll call vote. Each Officer shall be voted on separately. The nominee receiving a majority vote shall be declared elected and shall serve for one year or until a successor takes office.

#### SECTION 3

Vacancies in offices shall be filled immediately by regular election procedures.

### ARTICLE V – MEETINGS

#### SECTION 1

The Board shall meet a minimum of six (six) times each year. The last regular meeting each year shall be to approve the Fire Department budget for the next fiscal year.

#### SECTION 2

A quorum of the Board shall be necessary to conduct business. A simple majority of the regular member positions provided for in the InterLocal Agreement shall constitute a quorum.

### SECTION 3

A simple majority vote of the regular member positions provided for in the InterLocal Agreement shall determine all decisions of the Board, except as otherwise may be provided for in these by-laws

### SECTION 4

Each member present at a Board meeting shall vote yes or no on each question, unless the member or a family member has a financial interest in the item to be voted on. A roll call vote is required on questions relating to the appropriation or expenditure of funds, or when called for by the Chair or a Board member.

### SECTION 5

Special meetings of the Board may be called by the Chair or upon written request to the Chair by Board members from two (2) participating governmental units. Notification must be in writing and state the specific intent of the special meeting. Notices of Special Meetings shall be posted at the principle office of each participating municipality, on the website of each participating municipality, and at each station of the DAFD in accordance with the provisions of the Michigan Open Meetings Act, P.A. 267 of 1976, as amended.

### SECTION 6

All meetings shall be held in accordance with the Michigan Open Meetings Act, P.A. 267 of 1976, as amended.

### SECTION 7

Parliamentary procedures in Board meetings shall be governed by *Robert's Rules of Order*.

### SECTION 8

The Fire Chief or his/her designee shall be present at all Board meetings unless excused by a majority of the Board members.

## ARTICLE VI- ORDER OF BUSINESS

## SECTION 1

The Order of Business at the Board meetings shall be:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes
- D. Audience Participation
- E. Approval, additions or deletions to the agenda
- F. Approval of expenses
- G. Reports
  1. Fire Chief
  2. Others
- H. Old business
- I. New Business
- J. Dexter Firefighters Association
- K. Audience participation
- L. Future Agenda Items
- M. Concerns of Board Members
- N. Adjournment

## SECTION 2

The Order of Business may be suspended by a simple majority vote of the Board members present.

## ARTICLE VII- SPECIAL COMMITTEES

### SECTION 1

The Chair may select a "Special Study Committee" from among Board members. The consent of a majority of the Board is necessary for implementation of Special Study Committee recommendations.

### SECTION 2

Each "Special Study Committee" shall have the right to recommend changes, corrections or reaffirmation to the Board in their designated area of study.

Implementation of Special Study Committee recommendations are subject to the provisions of the Dexter Area Fire Department Interlocal Agreement and these by-laws.

**ARTICLE VII-TENURE**

All members of the Board shall retain all rights and privileges of their appointment until either their resignation is submitted in writing to the Board of their unit of government or that member is removed by his/her unit of government, or, in the case of the "Member At Large", is removed by the DAFD Board

**ARTICLE IX- AMENDMENT OF BY-LAWS**

**SECTION 1**

These by-laws may be repealed or amended by a majority vote of the Board members. Such action can be considered only after advising each unit government participating in the Dexter Area Fire Department Interlocal Agreement with a written Notice of Intent at least thirty (30) days prior to an Administration Board meeting at which the actions will be considered.

**SECTION 2**

Any and all articles of these by-laws found and proven to be contrary to the conditions contained in the adopted Dexter Area Fire Department Interlocal Agreement are null and void.

**ARTICLE X – ADOPTION**

Notification to participating municipalities (date) \_\_\_\_\_

Adoption by DAFD Board (date) \_\_\_\_\_

Signature (DAFD Chair) \_\_\_\_\_

# DEXTER AREA FIRE DEPARTMENT

## ADMINISTRATION BOARD

### BY-LAWS

ADOPTED (New date 2013)

---

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~~The Treasurer shall submit to the Board a proposed budget by December 5 of each year. The actual handling of funds shall be done by the Chair, Vice Chair, Treasurer, Secretary, or other designated agents, who shall be bonded.~~

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fiscal year.

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### **SECTION 2**

The Order of Business may be suspended by a ~~two-third~~simple majority vote of the Board members present.

## **ARTICLE VII- SPECIAL COMMITTEES**

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SECTION2

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SECTION2

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ARTICLE X – ADOPTION

Notification to participating municipalities (date)

Adoption by DAFD Board (date)

Signature (Chair)



AGENDA 3-25-13  
ITEM I-4

Manager Report  
March 25, 2013  
Page 1 of 3

**VILLAGE OF DEXTER**

[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 11 Fax (734)426-5614

**MEMO**

**To: President Keough and Council Members**  
**From: Donna Dettling, Village Manager**  
**Date: March 20, 2013**  
**Re: Assistant Village Manager &  
Village Manager Report - Meeting of March 25, 2013**

1. Meeting Review:
  - March 11<sup>th</sup> – Coy Vaughn re: Segment D1 Trail meeting
  - March 12<sup>th</sup> – 5H Dexter Coalition
  - March 12<sup>th</sup> – Farmers Market/Community Garden Oversight
  - March 13<sup>th</sup> – Visit City of Ann Arbor IT re: CMMS “summary below”
  - March 13<sup>th</sup> - 3045 Broad Street Redevelopment Team-
  - March 14<sup>th</sup> – Dextech re: Expansion Planning
  - March 16<sup>th</sup> – Council Work Session - Goal Setting
  - March 18<sup>th</sup> – Utility Committee
  - March 20<sup>th</sup> – DDA March Meeting
  
2. Upcoming Meetings:
  - March 27<sup>th</sup> – Farmer’s Market/Garden Committee Meeting
  - March 28<sup>th</sup> - Sludge Project Progress Meeting
  - April 3<sup>rd</sup> – Tentative Council/DDA Joint Session
  - April 9<sup>th</sup> – 5H Meeting
  
3. 8140 Main Street, Improve Primary Egress. Attached is a memo that provides the resolution to the Serious Hazards identified by MIOSHA at 8140 Main Street.
  
4. Protecting Public Rights of Way. Staff is working on finding ways to better protect public rights of way during the construction of homes. The Zoning Compliance and building permit process is being evaluated to include a step that would allow us to document the condition of the ROW prior to the contractor starting the home and then holding the contractor responsible for making repairs. We are also looking at the Village’s Right of Way Permit and how we might integrate that into the Zoning Compliance process.
  
5. Maximum Allowable Headworks Loading (MAHL) Evaluation. The MAHL Draft report dated February 2013 was formally submitted to MDEQ for review on March 21, 2013. Staff is working with Mark Jacobs at Dykema on the Sewer Use Ordinance (SUO). DEQ is helping us focus on which areas of the SUO need to be updated. Staff is also reviewing SUO’s from similar communities. A service proposal from F&V will be needed to finalize the Significant Industrial User (SIU) Permit for NUBCo. as well as assist in the development of our Industrial Pretreatment Program to manage the requirements of this SIU.

6. Speed Display Update. The Speed Display was placed on Fourth Street, March 1, 2013 but the battery died and it was charged and placed again on March 6<sup>th</sup>. It is set for data collection only (display is dark) for the first week and will be set to alert drivers to speeds over 25 mph the second week. Data for Fourth Street will be provided the first meeting in April.
7. Computerized Maintenance Management Systems (CMMS). Dan Schlaff, Scott Maurer, Allison Bishop and Donna Dettling attended an informational meeting on Wednesday, March 13, 2013 at the City of Ann Arbor for a demonstration of City Works their Computerized Maintenance Management System. Staff is researching various CMMS models to determine the best fit for the village. Our goal is to develop a plan that Council can support to implement and pay for an Asset Management Tool.
8. Farmers Market/Community Garden Meeting. The March and April Farmers Market meetings have been rescheduled to April 9, 2013 at 5:30 p.m. at the Dexter District Library. Following the meeting Jeff Peters will be giving a presentation to our vendors with tips for marketing their individual businesses.
9. Woodchip Pile. The "Free" woodchip pile will be moved to the Dan Hoey property. This information will be posted to our web site and facebook page.
10. Washtenaw Area Transportation Update. Attached is a memo from Patrick Droze, OHM providing an update from the WATS Technical Committee meeting held on March 6, 2013.
11. Utility Committee Update. A summary from the Utility Committee meeting held on March 18, 2103 is attached for your review. Staff plans to have a proposed Change Order #4 for the Sludge Project ready for action at the first meeting in April. We will also be recommending an increase in inspection fees for OHM on this project. If you have any questions, please contact me or any of the members in attendance.
12. Water Tower Maintenance Update. Staff is further evaluating the Dixon Water Tower Assessment and Maintenance Planning Report that was completed last year. Dan is concerned that the iron build up in the water tower will require attention before 2016 when we were planning to undertake the entire project at a cost of around \$200,000. We're looking at breaking the work into phases, and will be recommending that the iron build up removal and mud valve installation (to remove the iron in the future) be undertaken this spring.
13. Request for Sewer. Larry Stalker, 2470 Baker Road called to request that he be able to hook-up to the Village's sewer. His septic is failing and he is sorting out what the requirements are to hook up to the village. A map of his property is attached; 2470 Baker is not in the village. Current practice has been to only allow water and sewer hook-up under the terms of a 425 Agreement (Conditional Transfer).
14. 3045 Broad Street Update. A copy of the "Draft" minutes from the 3045 Broad Street Redevelopment meeting is attached for your review. If you have any questions, please contact me or any of the members in attendance.

15. Second/Hudson Sidewalk Alignment. Staff and OHM will be meeting with Mr. McCargar and Mr. Tierney on March 21, 2013. The topography data was collected the week of March 11, 2013. Once OHM completes a proposed alignment it will be forwarded to Council. There will be a discussion item to review the proposed alignment at the April 8, 2013 Council meeting. The goal is to bid the project in mid-April.



# VILLAGE OF DEXTER

ddettling@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council  
From: Donna Dettling, Village Manager  
Date: March 11, 2013  
Re: Proposal for Construction Services  
Improvement to Primary means of Egress

After sorting out the code requirements and working through this matter with Deb Gundry and her staff at MiOSHA, it turns out **we simply need to improve the primary means of egress, we DO NOT need to create a secondary means of egress.** I am working with local contractors to complete this work. These improvements are expected to be under \$5,000.00; therefore I'll be completing the work as soon as possible and introducing a budget amendment on account 101.301.000.935.000 to cover this improvement. There is \$200 left in this account and my plan is to amend the budget after I've confirmed the final cost.

I have included emails as well as other documents that provide the back up for how we arrived at this conclusion.

*February 22, 2013 email from Deb Gundry, reprinted below:*

*"There seems to be some confusion as to what George indicated on his hazard survey (items 2 and 3 of the report). What we (MIOSHA) are looking for is a primary means of egress not a secondary means. The current means of egress does not meet our standards as a primary exit because of the location of the living/sleeping quarters on the 2<sup>nd</sup> floor along with the maze design of getting to the stairway, then the construction of the stairway, and then the maze at the bottom of the stairs to get to an exit; hence, no clear path of travel to get to an exit.*

*In reviewing Donald Dettling required actions it reads as follows:*

*"Construct a second means of egress from the second floor. This exit shall be: 1) A window meeting the requirements of NFPA 101 32.2.2.3.1 and said window shall exit onto existing balcony or a new balcony. Or 2) Install a door and stairway meeting current State of Michigan Building Codes exiting directly to public way. Remove or limit obstructions within the path of egress this path shall be at least thirty-six inches (36") in width." In reviewing these two options only option #2 would be allowed for the abatement since we are requiring a primary means of egress.*

*In September, I sent George Zagresky an email indicating options for these two hazards, and he forwarded the email to Jason. As you will see, there are four options to abate these two items. I did also list an interim protection option; however, it is only for interim protection which is similar to Mr. Dettling's option 1.*

*Immediately after this email is sent, I will forward you the September email.*

*If you or anyone else has any questions, please feel free to give me a call."*

*Reprinted below are the contents of the September email:*

- 1. Install a fire escape stairway from second floor*
- 2. Do not allow sleeping on the second floor-- set up on first floor*
- 3. Bring in a mobile sleeping unit*

4. *Remove obstacles in getting to the stairway i.e. add additional doorways; remove walls (there must be a clear path of travel to the stairs and within the required distance. Once the employee gets to 1st floor they would need to be able to exit immediately without traveling in a maze or high hazard area (truck bays).*

*The above options would allow abatement of the items.*

*Interim protection options:*

1. *Install an egress knock out window in current sleeping quarters with a fixed ladder on the outside of the window, add extra fire extinguishers, extra smoke detectors, possibly have the 911 operator serve as a watch person if located in the same building of the fire house. Some or all of these may be an option, but it is still only interim protection and would need to be abated in the near future.*

The attached letter, dated February 25, 2013 from Donald Dettling, Fire Inspector reacts to the information provided above from Ms. Gundry. I was able to discuss the February 25, 2013 letter with Ms. Gundry on March 1, 2013 and she followed up with written guidance in an email, reprinted below:

*"As we discussed on the phone this morning (3-1-2013), Option #4 which includes six items is an acceptable means for interim protection for items #2 and #3 of George Zagresky's hazard survey. The stairway still may be nonconforming to MIOSHA's Part 6 Fire Exits, Rule 647 (1) Table 3 which states the minimum width clear of all obstruction except handrails must be 36 inches where total occupancy of all floors is served by stairway is less than 50 persons due to the stairway's current width and also Part 2 Rule 223 (1) which states - A stairway or a fixed industrial stair shall not have a slope of more than 50 degrees or less than 30 degrees from the horizontal .... due to the current slope of the stairway; however, we realize this is interim protection and the Fire Department/Village is moving towards building a new fire house.*

*Please keep me informed of your progress, and if you have any further questions, please do not hesitate to call me."*

Ms. Gundry also reviewed this information with enforcement staff in her office, and they agreed that improving the primary egress resolves the serious hazard noted in the survey conducted last April. The stairway as Ms. Gundry pointed out in her email still may be nonconforming, but she assured me that a citation for the nonconforming stairs would be considered an other than serious (OTS) hazard. There are no fines or penalties associated with OTS hazards.



# Dexter Area Fire Department

February 25, 2013

Donna Dettling  
Manager  
Village of Dexter  
8140 Main St.  
Dexter, MI 48130

Subject: Recently received e-mails from Deb Gundry (MIOSHA Case # 36G12141)

Mrs. Dettling:

After reviewing e-mails that have recently been forwarded to me dating back to September 26<sup>th</sup>, I am getting a clearer interpretation of the hazards. Mr. Zagresky is correct in stating you have to protect your employees today while we wait for a new fire station. I was also unaware that MIOSHA was suggesting or has suggested "interim protection options".

As I have determined the travel distance from the farthest point in the sleeping area to the exit door is seventy-three feet (73') the Code (MIOSHA, NFPA & State of MI Building) requires that at seventy-five feet (75') or more a second mean of egress shall be provided. The exit travel path goes from the sleeping area (Residential Board & Care Occupancy) through the office/meeting room (Business Occupancy) to the exit. Therefore MIOSHA claim of needing a second means of egress could be challenged as both Occupancies require the means of egress to be at or over seventy-five feet (75') before a second means of egress is needed. When you apply the mixed occupancy matrix the distance is still seventy-five feet (75') and at no point does an employee have to travel through the highest hazard occupancy apparatus bays (Storage Occupancy) to gain access outside the building. However I believe this is not a path the village wants to go down nor do I suggest this course of action.

May I suggest that you offer the following: (option #4 e-mail dated September 26, 2012) **1)** Relocated the doorway going to the sleeping area to a location directly accessible to the stairway (this action reduces the travel distance from seventy-three feet (73') to forty-nine feet (49') (15' first floor 8' stairs 26' second floor) this also removes the "maze hazard" along the exit travel path **2)** Remove the door located at the bottom of the stairwell. **3)** Construct a cover or remove and replace pocket door that goes from the meeting room directly to the fire truck bays (NOT within the path of egress) with an approved fire resistant rating of not less than 2 hours door or wall **4)** Install a fire alarm horn/strobe device within the sleeping area, if owner can demonstrate the existing horn/strobe device (located in the meeting room) meets at least 120Db audible notification within all areas of the sleeping area. A strobe only device will be required.

- 5) Connect and continuously monitor existing fire alarm system to an approved central station.
- 6) Replace/repair existing exit door on the main level so the swing of the door is with the travel path of the occupants exiting building.

Other options made within this e-mail under Interim protection options # 1: There is no need for another fire extinguisher as there are already 2 located in each occupancy on the second floor (Code requires 1). Adding more smoke detectors are not needed as the entire buildings is already equipped with a heat & smoke detection system with full building notification as well as pull stations. (MIOSHA requires 1 smoke detector and 1 carbon monoxide detector within the sleeping area)

By implementing the above action items in my belief the intent of protecting the employees have been met by removing the maze hazard within the mean of egress and establishing a clear means of egress from the second floor to the first floor and out the exit door. The other action items only enhances safety and protection of employees from heat/smoke/fire by physically separating the higher occupancy hazard from the sleeping area. By notifying the employees of fire/heat/smoke via the existing and improvement made to the fire alarm system whereby the fire alarm system would activate in a fire's incipient stage providing far more time to exit the building than what current code requires.

I would suggest a phone conference with Ms. Gundry or meeting with Mr. Zagresky or any combination to resolve this matter in the shortest amount of time possible.

Regards:



Donald Dettling  
Fire Inspector.

Enclosed Photo file shows existing conditions, means of egress components and proposed improvements

Cc/

Loren Yates Fire Chief  
Jason Hilberer H & S Officer

## memorandum

**Date:** March 18, 2013

**To:** Donna Dettling

**From:** Patrick Droze & Rhett Gronevelt

**Re:** March 6, 2013 WATS Technical Committee Meeting  
March 18, 2013 WATS FAC Urban Meeting

### **TECHNICAL COMMITTEE MEETING (MARCH 6, 2013)**

The March 6, 2013 Technical Committee meeting of WATS included general updates as well as four new business items. These included:

1. Voting to approve FY 2011-2014 Transportation Improvement Program (TIP) - FY 2013 TIP Amendments.
2. Information on FY 2011-2014 Transportation Improvement Program, Administrative Modifications.
3. Information on the SEMCOG Congestion/Air Quality (CMAQ) selection process
4. Voting to prioritize 2015-2017 CMAQ WATS Region projects.

A brief discussion of the items follows:

#### Item 1: FY 2013 TIP Amendments

This item included amending 5 projects to the TIP (four additions and one deletion). The projects were transit related and involved an overall increase of \$459,000 to the TIP. The increase of costs was offset by funding through grants for the projects.

#### Item 2: FY 2011-2014 Administrative Modifications

This item included minor (<\$25,000) administrative modifications to twelve items on the current TIP.

#### Item 3: SEMCOG CMAQ Grant Selection Process

Representatives from SEMCOG presented on their region-wide process to select CMAQ eligible projects. An example of a CMAQ project might include traffic signal interconnects such as those completed within the Village traffic signals. Other projects include roundabouts and equipment replacements such as street sweepers or busses. Projects are submitted and are scored based on their cost effectiveness in reducing volatile organic compounds (VOC) and mono nitrogen oxides (NOx) over the life of the project. Additional factors such as the importance of the regional corridor on which the project is proposed, the presence of existing congestion and timely implementation are also used in scoring, though at a much lesser rate than removal of VOC and NOx.

Currently, the SEMCOG region CMAQ funds are divided into transit and non-transit categories. Under SEMCOG selection policy, each County receives funding for their top project using the scoring discussed above. After each County has received its project, all of the remaining applications are combined and scored collectively. The remaining funds are then distributed to the highest scoring projects throughout the SEMCOG region until funding is exhausted.

**Item 4: Prioritization of WATS CMAQ Projects**

Historically, WATS had developed its own scoring system as a way to demonstrate to the public and the Federal Highway Administration that a system was in place to prioritize its CMAQ projects. However, after the discussion of SEMCOG's scoring, it was determined that a local ranking at the WATS level had no discernible value to SEMCOG. Based on this, the Committee to voted to submit the WATS CMAQ projects for 2014-2017 to SEMCOG without a ranking.

**Other items:**

The Public is invited to provide feedback on transportation projects related to the 2040 Long Range Plan. By visiting <http://www.micommunityremarks.com/miwats/>, users can find planned transportation improvements and provide comments on each project. In addition, if there is a desired project that isn't included in the plan, users can "add" the project to the map.

**Jobs** Walking Biking  
**Economy** Environment  
**Safe Options** Land Use  
**Efficiency**  
**2040 Long Range Plan**

**YOU CAN MAKE A DIFFERENCE!**  
**2040 Long Range Plan Project Map**

Washtenaw Area Transportation Study (WATS) - [www.miwats.org](http://www.miwats.org)

MI COMMUNITY REMARKS

Home | Add Project to This Map

Click on a project below to comment or add and describe your own project. All comments will be included in the 2040 Long Range Transportation Plan.

**Mill Creek Path**  
 [Map ID] 1051  
 [Project Limits] Creekside school to Mill Creek Park  
 [Proposed Work] Construct non-motorized amenities  
 [Project Type] Non-motorized  
 Year 2017  
 [Total Cost]  
 Comment on this project

**Show Only:**  
 Bridge Projects  
 Capacity Change Projects  
 Intersection Improvement Projects  
 Non-motorized Projects  
 Other Improvement Projects  
 Other-Corridor Improvement Projects  
 Pavement Improvement Projects

### **FEDERAL AID COMMITTEE – URBAN MEETING (MARCH 18, 2013)**

On March 18, 2013 the FAC Urban Committee meeting met to discuss the distribution of Federal STP-U funds recently made available through MDOT & SEMCOG. The Ann Arbor Urban Area was allocated approximately \$533,000 of additional allocation, with the preference to FY 2013 projects, and the possibility of FY 2014 funding.

Given the time constraints, the Committee approved moving a FY 2014 project (Grove Rd) to FY 2013 that was listed as an Advanced-Construct project. The remaining funds were moved to FY 2014 and distributed in the 2014 projects. The Village does have a FY 2014 project (Ann Arbor Street from Baker to Kensington), but it is already funded to 80% with Federal Money, and was not in a position to easily accept additional monies. We did indicate that the Central Street project (2<sup>nd</sup> to 3<sup>rd</sup>) that was recently funded with TEDF money could possibly absorb additional funds.

The additional funding to other agencies will continue to allow the Village to request increases in future (FY 2016/17) projects that are being limited by the ongoing population target distribution.



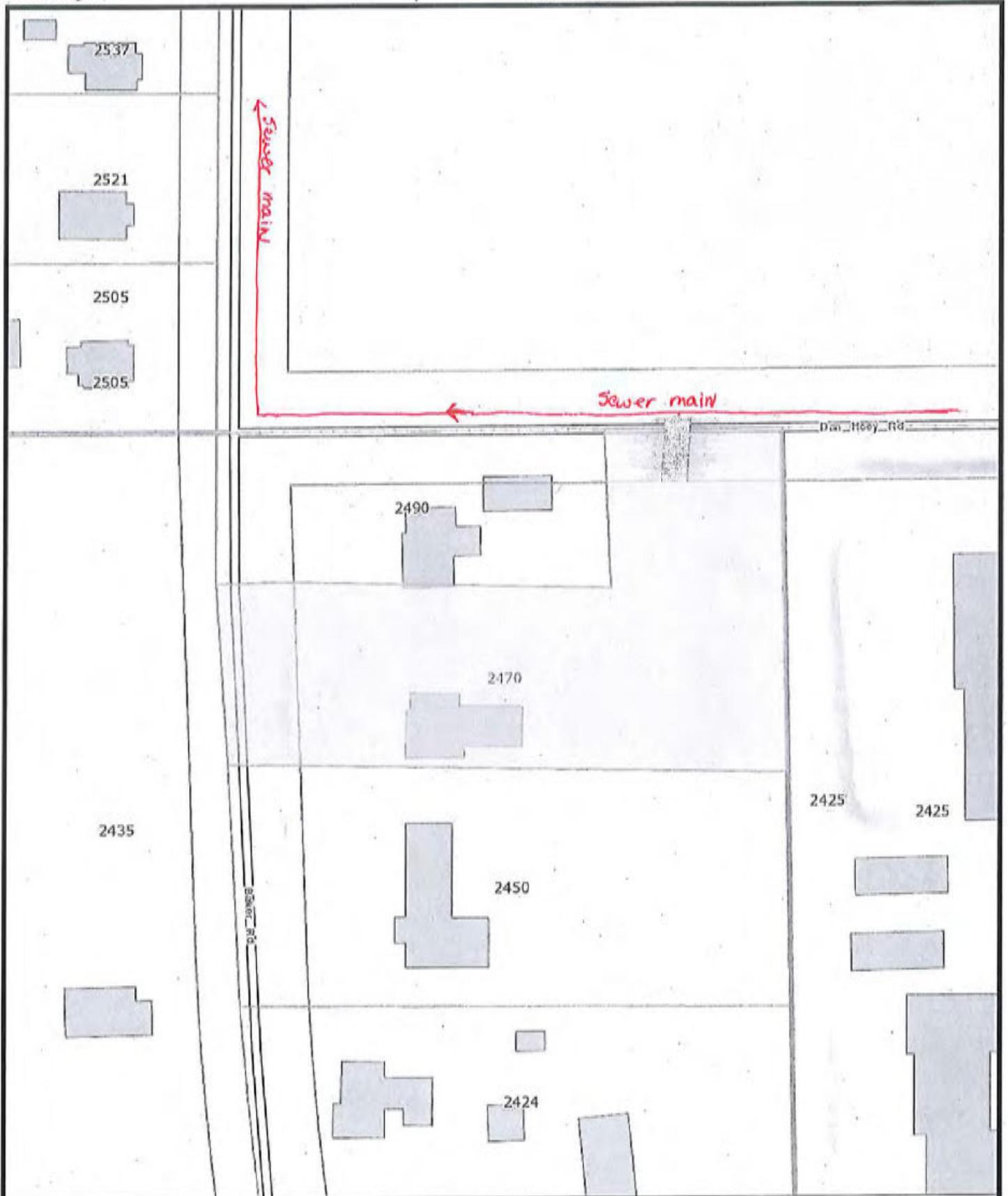
## Dexter Utility Committee Meeting Notes

### Topics of Discussion:

Donna opened up the meeting to Rhett to give download on the current Sludge Handling Project status:

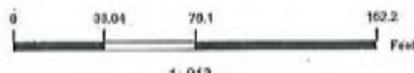
- Rhett indicated that the project is roughly 35% complete. The contractor is slightly behind the original detailed schedule, but still claims to be on track for 11/30/13 completion. Three Change Orders have been completed to date, and the group reviewed the status of the current contract with AZ Shmina.
  - Construction Contract value is as follows:
    - \$2,867,000 – Original Bid
    - \$ (115,400) – Change Order 1
    - \$ 100,984 – Change Order 2
    - \$ 41,241.50 – Change Order 3
    - \$2,893,835.50 Current Total
  - Discussed Construction Engineering budget, and part-time staffing on-site to maintain approved project budgets. Current schedule has been 2-3 days/week of coverage.
- Dan Schlaff discussed concerns with the WWTP/WTP staff being stretched thin by the existing work done to maintain the plants, and accommodating construction work on Sludge Project by altering operations at the plant as required. Dan feels the project needs additional coverage on-site and his staff does not have the time. The Village is considering requesting up to an additional \$90,000 in inspection budget for OHM to be out here more than 2 days per week.
  - OHM and The Village will work with one another to coordinate being on-site as a means to save cost. If OHM isn't required out on site, they won't be here.
  - Some difficulties experienced on site with contractor requiring more of OHM's attention and time to coordinate properly and keep construction operations from impeding or impacting Villages day-to-day operations.
- Rhett & Chris reviewed the Post-bid Project Cost Tracking Sheet.
  - Reviewed changes that have been considered to the contract, initiated by the Village, OHM, or Contractor.
    - Several have been denied or rejected.
    - Approved changes have been incorporated into the Change Orders (1-3)
    - Several pending changes are being considered, the largest item being a second new Boiler.
  - The group reviewed the original plans to salvage the existing boiler, and the conditions that have caused us to seek installation of two new boilers. The boilers (proposal request C and I) comprise nearly \$165,000 of the total additions to the contract value.
  - Considering what has been identified thus far, we are estimating that project construction cost changes could total approximately \$145,000 above the funding already approved for construction.

- Donna reviewed the projected cash flow in the Sewer Fund. Currently it shows an additional \$100k in FY 2013 and FY 2014 to cover additional costs from the Sludge project that are not covered by the loan. After discussing the items above (\$150k for construction, and \$90k for inspection), the Committee discussed showing a potential need of \$250k from the Fund over the next 2 FYs.
- OHM to draft Change Order #4 once negotiations with AZ Shmina are complete. OHM to draft Scope for additional on-site inspection budget. Currently targeting this information for first Council Meeting in April.



NOTE: Parcels may not be to scale.

The information contained in this cadastral map is used to locate, identify and inventory parcels offered in Washtenaw County for appraisal and taxing purposes only and is not to be construed as a 'survey description'. The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status or title shall be hereby understood.



3/20/2013

THIS MAP REPRESENTS PARCELS AT THE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHTENAW COUNTY EVALUATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-222-4055.

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**“3045 BROAD STREET” REDEVELOPMENT TEAM**

**DRAFT MINUTES**

**Wednesday March 13, 2013 at 5:30p**

The Redevelopment Team met at the Village Office on Wednesday, March 13, 2013 with the following present: Jim Carson, Allison Bishop, Donna Dettling, Steve Brouwer, Shawn Keough, Donna Fisher, Derk Wilcox, and Tom Covert.

Also in attendance Jim Chaconas of Colliers Real Estate and Paul Ganz of DTE.

**Jim Chaconas of Colliers provided the following:**

- General guidance that an RFP isn't very effective in getting responses from Developers. In his experience an RFP doesn't get you where you want to be. Marketing site nationwide will help get interest and get project executed.
- Developers don't want to fight with local units of government. Must have a clear goal of where you want to be so that developers do not have to guess. All Commissions/Committees should be on board.
- Best to take building down to remove more of the risks and entice more investors. This would help get the best deal for the Village/DDA. This helps you get better investors looking and more money.
- The Village and the DDA need to know what they want on the property. Provide general guidance on desire for residential, retail, office or some combination of uses. Architectural guidelines as well.
- Get all the pertinent information out in a **Marketing Package**.
- Shawn suggested that we involve all groups (DDA, Village, PC, Parks, Dexter Chamber, other?) and Jim Chaconas concurred that a successful Marketing Package involves gathering feedback from all groups early and often.
- Village/DDA can work with Colliers or another agent to develop a Marketing Package.
- Agent would get the word out with the Marketing Package and work with those interested in presenting a plan for redevelopment to the Village/DDA.
- Agent would bring qualified responses to the table for further review.
- Proposals for a marketing packet are typically 6% of the property selling price. A fee would need to be negotiated upfront with the agent, in case the properties were sold at a discounted amount.

**Paul Ganz of DTE provided the following:**

- Provided a brief update on infrastructure upgrades. Three new substations in our area.
- Very tough to site and feed a new substation.
- DTE needs all of its substations.
- DTE can be creative with design features in and around substations. They're willing to work with us on how to improve the aesthetics.
- Screening and density of poles are definite possibilities.
- Moving the substation onto the property where the houses were removed on Forest Street might be a possibility, but Paul wanted to check into this further before he committed DTE to anything.

- DTE can't legally invest or absorb capital improvements that are absorbed by the rest of the rate base.
- Paul asked about our budget to off-set costs that DTE can't legally absorb into the rest of the rate base.
- DTE is planning an upgrade to this substation and Paul will determine what flexibility he has to include aesthetics improvements and or moving it onto other village property.

**Highlights from Team discussion:**

- Steve Brouwer will bring up the Marketing Package and hiring an agent at the next DDA meeting (March 20, 2013) to see if the DDA is interested in paying for this assistance.
- Work with DTE to determine if moving the substation onto adjacent Village property is a possibility.
- Continue working on the scope of the work for the demolition and change dates on the draft bid. Get asbestos removal done.
- Take draft demolition bid to DDA meeting in March to discuss moving forward.
- Get the Electric and Gas meters removed/shut off from the site as soon as possible. Need to keep service to Dancer's Edge. Start working with DTE on a work order to get this completed prior to July 1, 2013.
- Team agreed that we probably only need to do the final round of air monitoring for Dancer's Edge, and not in building #9 since we're probably going to tear it down. To be confirmed with DDA, get their concurrence.
- Set up meeting with MEDC Community Assistance Team (CAT) for next month to review available programs and incentives.

Team didn't set the next meeting, but we'll shoot for a target of meeting once per month and add meetings more often if we find it's necessary.

Respectfully Submitted,

Donna Dettling, Village Manager

Village President Report by Shawn Keough  
March 25, 2013

AGENDA 3-25-13  
ITEM I-5

Hello Residents and Fellow Council Members,

Here is a summary of my recent activities and some of my planned activities for the future:

Recent Activities

March 13, 2013 – Regional Fire Committee meeting – the committee reviewed the proposed cost structure again and re-affirmed that the proposed cost % for each community does not change much when the weighting factors are varied. Representation on the future board was also discussed and will be discussed again at the next meeting.

March 13, 2013 – Pre-application meeting for 3<sup>rd</sup> Building at Dexter Town Center – I was unable to attend this meeting.

March 13, 2013 – DAPCO Redevelopment Committee meeting – I attended this meeting along. Please see the minutes attached to the Village Manager's report.

March 14, 2013 – Meeting with Dextech and Scio Township Supervisor to discuss Dextech's future expansion plans and how their plans could be approved the quickest. Dextech is our largest business and they are having a high amount of success growing their business. Dextech would like to finalize their purchase of property adjacent to their existing building (please note that it is in Scio Township) and begin the site plan approval process. Joint approval, 425 agreements and annexation were all discussed as possible ways to help Dextech through the site plan approval process. The Scio Supervisor agreed to share the information with the rest of the Scio Board and provide feedback on the best option to help Dextech. Everyone agreed that finding a way to help them is in the best interest of the entire region, regardless of whether the expansion occurs in Dexter or across the Dexter municipal boundary into Scio Township.

March 16, 2013 – Council Goal Setting Session – The workshop provided a solid discussion opportunity for all 7 members of Council, our clerk, Village Manager, Assistant Village Manager and Superintendent. This workshop is the prelude to kick off the 2013-2014 Budget Development Process.

March 18, 2013 – Village Utility Committee meeting – Along with Trustee Tell, we reviewed the Sludge Project costs with OHM and Village staff. The Sludge Project is being expanded slightly to provide to new boilers (one that runs on Digester gas and the other on natural gas). These were not planned in the original project, however recent problems with our existing dual gas boiler have required the Village to purchase these now. Hopefully these capital expenditures will reduce future maintenance and repair costs.

March 20, 2013 – Village Downtown Development Authority Meeting

Future Activities

March 25, 2013 – Village Council Meeting

March 28, 2013 – Urban Core Transit Meeting – Pittsfield Township – I have been invited to attend this meeting as conversations continue regarding regional transportation options in Washtenaw County.

April 9-10, 2013 – Michigan Municipal League Capitol Conference – Village Manager Donna Dettling and I are going to attend this conference. There are a number of presentations that I am interested in and would like to learn about that are shown on the draft agenda.

Goals and Objectives for March 2013 (accomplished)

1. Establish date for joint Village Council/DDA meeting (Targeting April 3, 2013 pending approval from the DDA)
2. Set date for next Town Hall meeting – Saturday, April 27<sup>th</sup> at noon has been selected. Residents with questions on the pros/cons of Cityhood or the upcoming referendum election on May 7<sup>th</sup> are encouraged to attend or call me at the number below with any questions.

I look forward to seeing you around our town!

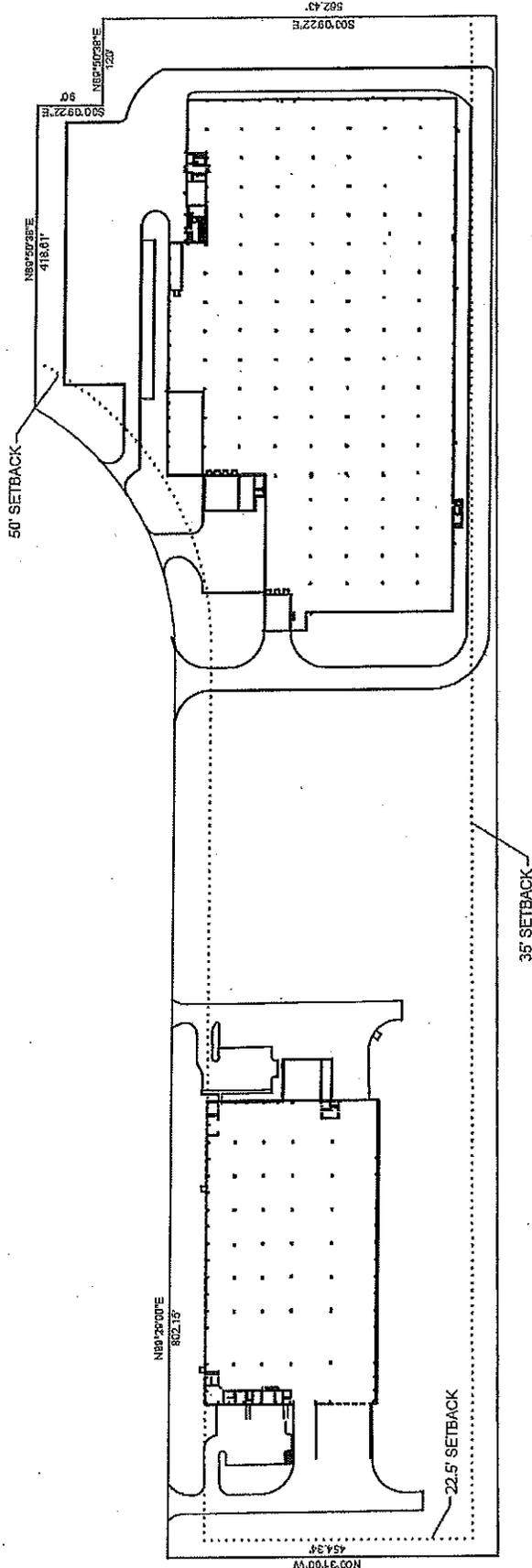
Shawn Keough, Village President

[skeough@villageofdexter.org](mailto:skeough@villageofdexter.org)

(313) 363-1434 (cell)

# PLANT EXPANSION

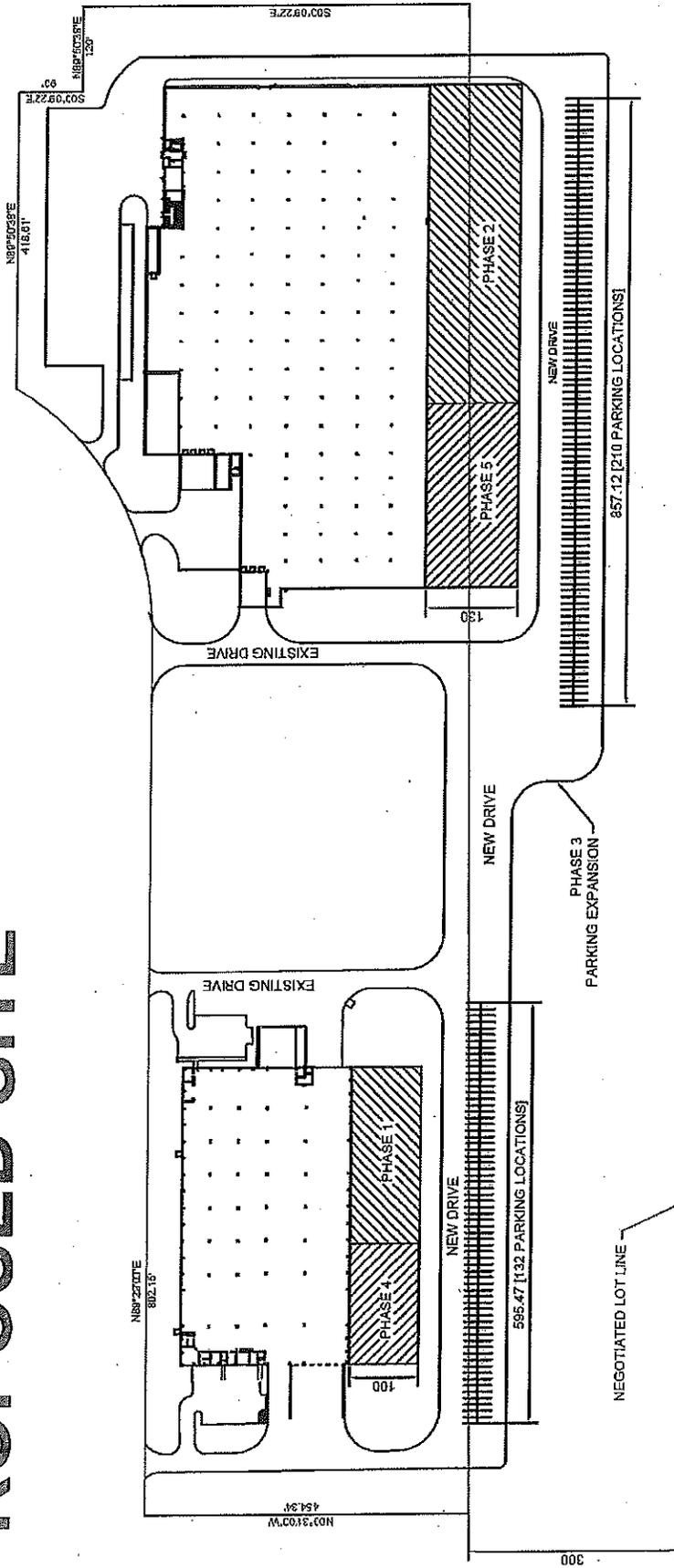
## CURRENT SITE





# PLANT EXPANSION

## PROPOSED SITE



## GOALS

- Complete all annexation and rezoning requirements.
- Complete land purchase and sell 2558 Bishop Circle property.
- Address any variance and easement requirements and receive site plan approval.
- Begin construction July 1<sup>st</sup> 2013.



EXP CHECK RUN DATES 03/07/2013 - 03/20/2013  
JOURNALIZED OPEN AND PAID  
BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. A.Z.SHMINA	199,643.84		
2. ABSOLUTE INTERNET SERVICES	196.60		
3. ALEXANDER CHEMICAL CORPORATION	1,670.69		
4. ARBOR CARE TREE SURGEONS	425.00		
5. ARBOR SPRINGS WATER CO.INC	11.50		
6. BRUCE WHITLEY	2,500.00		
7. CARLISLE-WORTMAN ASSOCIATES	372.50		
8. CAROL KERBER	101.00		
9. CIESA DESIGN	2,450.00		
10. CMR MECHANICAL	533.00		
11. COMCAST - DPW	145.95		
12. CORRIGAN OIL COMPANY	2,853.23		
13. COURTNEY NICHOLLS	210.00		
14. CRIBLEY WELL DRILLING CO INC	16.00		
15. DANIEL SCHLAFF	88.97		
16. DAVIDSON, SEAN	60.00		
17. DETROIT SALT COMPANY	2,272.75		
18. DEXTER VILLAGE	490.53		
19. DIUBLE EQUIPMENT INCORPORATED	161.85		
20. DONNA DETTLING	154.74		
21. DOORS & DRAWERS	63.60		
22. DTE ENERGY	4,320.53		
23. ETNA SUPPLY CO	5,970.89		
24. F&V OPERATIONS	3,050.00		
25. FEDEX FREIGHT	16.75		
26. GOVERNMENT FINANCE OFFICERS	160.00		
27. GRAPHIC CONTROLS	135.91		
28. GREEN GUYS LAWN AND LANDSCAPE	384.10		
29. HACH COMPANY	608.85		
30. HERITAGE NEWSPAPERS	47.25		
31. LEXISNEXIS RISK SOLUTIONS INC	36.00		
32. MADISON ELECTRIC	14.40		
33. MICHIGAN CAT	16.60		
34. NORTH CENTRAL LABORATORIES	236.22		
35. ODEN TRAINING	220.00		
36. ORCHARD, HILTZ & MCCLIMENT INC	55,184.00		
37. PARAGON LABORATORIES INC	55.00		
38. PITNEY BOWES GLOBAL	135.00		
39. PNC	740.16		
40. POSTMASTER	463.84		
41. SCIO TOWNSHIP	307.10		
42. SKY CREATIVE	260.00		
43. SMALL BUSINESS ASSOC OF MICH	16,407.65		
44. SMITHGROUP JJR	316.88		
45. STAPLES BUSINESS ADVANTAGE	901.64		
46. SUN VALLEY EQUIPMENT	89.17		
47. THE SUN TIMES	52.65		
48. US BANK CORPORATE TRUST	381,455.00		
49. WASHTENAW COUNTY TREASURER	1,240.00		

User: erin

DB: Dexter

EXP CHECK RUN DATES 03/07/2013 - 03/20/2013

JOURNALIZED OPEN AND PAID

BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
50. WASTE MANAGEMENT	38,849.41		
51. WAYNE FAMILY DENTAL ASSOC	761.50		
52. WOLVERINE FREIGHTLINER-WESTSID	68.91		
***TOTAL ALL CLAIMS***	726,927.16		

User: erin  
Dexter

EXP CHECK RUN DATES 03/07/2013 - 03/20/2013  
JOURNALIZED OPEN AND PAID  
BANK CODE: POOL

102

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101-101.000 VILLAGE COUNCIL							
101-101.000-802.000	PROFESSIONAL SERVICES	CIESA DESIGN	WEBSITE	10195	03/18/13	2,450.00	39412
101-101.000-802.000	PROFESSIONAL SERVICES	SCIO TOWNSHIP	LEGAL FEES	2217	03/18/13	307.10	39443
101-101.000-959.000	ARTS, CULTURE & HERITAGE	SKY CREATIVE	TROLL SCULPTURE FLYER DESIGN	2013017	03/18/13	260.00	39444
101-101.000-960.000	EDUCATION & TRAINING	PNC	CONFERENCE	03/18/13	03/18/13	100.00	39442
			Total For Dept 101.000 VILLAGE COUNCIL			3,117.10	
Dept 172.000 VILLAGE MANAGER							
101-172.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	APRIL COVERAGE 2013	03/18/13	03/18/13	1,613.88	39445
101-172.000-721.000	HEALTH & DENTAL INSURANC	WAYNE FAMILY DENTAL A	PATIENT: MARK TUSCANO	03/18/13	03/18/13	761.50	39453
101-172.000-727.000	OFFICE SUPPLIES	STAPLES BUSINESS ADVA	SUPPLIES	03/18/13	03/18/13	92.34	39447
101-172.000-861.000	TRAVEL & MILEAGE	DONNA DETTLING	REIMBURSEMENT MISC	03/18/13	03/18/13	4.75	39423
101-172.000-955.000	MISCELLANEOUS	DONNA DETTLING	REIMBURSEMENT MISC	03/18/13	03/18/13	149.99	39423
101-172.000-960.000	EDUCATION & TRAINING	PNC	CONFERENCE	03/18/13	03/18/13	100.00	39442
			Total For Dept 172.000 VILLAGE MANAGER			2,722.46	
Dept 215.000 VILLAGE CLERK							
101-215.000-901.000	PRINTING & PUBLISHING	HERITAGE NEWSPAPERS	LEGALS	03/18/13	03/18/13	47.25	39433
101-215.000-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICE	37718	03/18/13	52.65	39449
			Total For Dept 215.000 VILLAGE CLERK			99.90	
Dept 253.000 TREASURER							
101-253.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	APRIL COVERAGE 2013	03/18/13	03/18/13	1,166.76	39445
101-253.000-958.000	EQUIPMENT SERVICE CONTRA	GOVERNMENT FINANCE OF	MEMBERSHIP	03/18/13	03/18/13	160.00	39429
			Total For Dept 253.000 TREASURER			1,326.76	
Dept 265.000 BUILDINGS & GROUNDS							
101-265.000-727.000	OFFICE SUPPLIES	ARBOR SPRINGS WATER C	OFFICE	1399311	03/18/13	11.50	39408
101-265.000-727.000	POSTAGE	STAPLES BUSINESS ADVA	SUPPLIES	03/18/13	03/18/13	542.85	39447
101-265.000-728.000	CONTRACTED SERVICES	PNC	MAILING	03/18/13	03/18/13	14.10	39442
101-265.000-803.000	UTILITIES	PNC	MISC	03/20/13X	03/18/13	15.12	39442
101-265.000-920.000	EQUIPMENT SERVICE CONTRA	DTE ENERGY	FEB 13'	03/20/13	03/18/13	143.53	39425
101-265.000-936.000	EQUIPMENT MAINTENANCE &	FITNEY BOWES GLOBAL	LEASE	1503400-MR13	03/18/13	135.00	39441
101-265.000-937.000		DOORS & DRAWERS	DESK DRAWER	05270039	03/18/13	63.60	39424
			Total For Dept 265.000 BUILDINGS & GROUNDS			925.70	
Dept 285.000 VILLAGE TREE PROGRAM							
101-285.000-731.001	LANDSCAPE SUPPLIES - TRE	PNC	ARBOR DAY	031/18/13	03/18/13	300.00	39442
101-285.000-803.000	CONTRACTED SERVICES	ARBOR CARE TREE SURGE	TREE WORK	03/20/13	03/18/13	425.00	39407
			Total For Dept 285.000 VILLAGE TREE PROGRAM			725.00	
Dept 301.000 LAW ENFORCEMENT							
101-301.000-807.000	UTILITIES	WASHTEENAW COUNTY TREA	LAW ENFR OT	22603	03/18/13	1,240.00	39451
101-301.000-920.000	UTILITIES	DEXTER VILLAGE	8140 MAIN	03/19/13	03/18/13	126.50	39421
			Total For Dept 301.000 LAW ENFORCEMENT			1,366.50	
Dept 336.000 FIRE DEPARTMENT							
101-336.000-920.000	UTILITIES	DEXTER VILLAGE	8140 MAIN	03/19/13	03/18/13	210.83	39421
101-336.000-935.000	BUILDING MAINTENANCE & R	CMR MECHANICAL	10027		03/18/13	533.00	39413
			Total For Dept 336.000 FIRE DEPARTMENT			743.83	
Dept 400.000 PLANNING DEPARTMENT							
101-400.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	APRIL COVERAGE 2013	03/18/13	03/18/13	1,166.76	39445

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 400.000 PLANNING DEPARTMENT							
101-400.000-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSO	VARIANCE	2133-139	03/18/13	177.50	39410
			Total For Dept 400.000 PLANNING DEPARTMENT			1,344.26	
Dept 410.000 ZONING BOARD OF APPEALS							
101-410.000-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSO	PLANNING	2133-138	03/18/13	195.00	39410
			Total For Dept 410.000 ZONING BOARD OF APPEALS			195.00	
Dept 441.000 DEPARTMENT OF PUBLIC WORKS							
101-441.000-721.000	HEALTH & DENTAL INSURANC	BRUCE WHITLEY	PATIENT: HANNA WHITLEY	03/18/13	03/18/13	2,500.00	39409
101-441.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	APRIL COVERAGE 2013	03/18/13	03/18/13	1,591.46	39445
101-441.000-740.000	OPERATING SUPPLIES	CRIBLEY WELL DRILLING	DPW	57025	03/18/13	16.00	39417
101-441.000-740.000	OPERATING SUPPLIES	STAPLES BUSINESS ADVA	SUPPLIES	03/18/13	03/18/13	7.69	39447
101-441.000-751.000	OPERATING SUPPLIES	CORRIGAN OIL COMPANY	DPW	5738466	03/18/13	871.06	39415
101-441.000-802.000	PROFESSIONAL SERVICES	GREEN GUYS LAWN AND L	CLEARING SNOW	2136	03/18/13	60.00	39431
101-441.000-920.000	UTILITIES	COMCAST - DPW	DPW	03/18/13	03/18/13	145.95	39414
101-441.000-920.000	UTILITIES	DEXTER VILLAGE	DPW	03/19/13	03/18/13	68.88	39421
101-441.000-920.000	UTILITIES	DEXTER VILLAGE	8140 MAIN	03/19/13	03/18/13	84.32	39421
101-441.000-920.000	UTILITIES	DTE ENERGY	FEB 13'	03/20/13	03/18/13	938.00	39425
101-441.000-957.000	MISCELLANEOUS FEES	LEXISNEXIS RISK SOLUT	DPW	976106	03/18/13	36.00	39434
			Total For Dept 441.000 DEPARTMENT OF PUBLIC WORK			6,319.36	
Dept 442.000 DOWNTOWN PUBLIC WORKS							
101-442.000-920.000	UTILITIES	DTE ENERGY	FEB 13'	03/20/13	03/18/13	454.00	39425
			Total For Dept 442.000 DOWNTOWN PUBLIC WORKS			454.00	
Dept 447.000 ENGINEERING							
101-447.000-830.000	ENGINEERING CONSULTING	ORCHARD, HILTZ & MCCL	INVOICES THRU 02/09/13	03/18/13	03/18/13	1,020.25	39439
			Total For Dept 447.000 ENGINEERING			1,020.25	
Dept 528.000 SOLID WASTE							
101-528.000-740.000	OPERATING SUPPLIES	POSTMASTER	UTILITY BILLS	03/15/13	03/15/13	463.84	39402
101-528.000-805.000	OPERATING SUPPLIES	WASTE MANAGEMENT	COMMERCIAL	7267833	03/18/13	19,792.68	39452
101-528.000-805.000	OPERATING SUPPLIES	WASTE MANAGEMENT	RESIDENTIAL	7269170	03/18/13	19,056.73	39452
			Total For Dept 528.000 SOLID WASTE			39,313.25	
Dept 751.000 PARKS & RECREATION							
101-751.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	APRIL COVERAGE 2013	03/18/13	03/18/13	256.69	39445
101-751.000-732.000	ICE RINK SUPPLIES	GREEN GUYS LAWN AND L	ICE RINK	2137	03/18/13	324.10	39431
			Total For Dept 751.000 PARKS & RECREATION			580.79	
Dept 850.000 LONG-TERM DEBT							
101-850.000-990.005	'06 FACILITIES BOND PRIN	US BANK CORPORATE TRU	GO BOND	03/20/13	03/18/13	65,000.00	39450
101-850.000-996.004	'06 FACILITIES BOND INTE	US BANK CORPORATE TRU	GO BOND	03/20/13	03/18/13	29,978.75	39450
			Total For Dept 850.000 LONG-TERM DEBT			94,978.75	
Dept 851.000 INSURANCE & BONDS							
101-851.000-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC	APRIL COVERAGE 2013	03/18/13	03/18/13	557.60	39445
			Total For Dept 851.000 INSURANCE & BONDS			557.60	
Fund 202 MAJOR STREETS FUND							
Dept 445.000 STORMWATER							
			Total For Fund 101 GENERAL FUND			155,790.51	

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 202 MAJOR STREETS FUND							
Dept 445.000 STORMWATER							
202-445.000-960.000	EDUCATION & TRAINING	PNC	DEQ WORKSHOP	03/18/13	46.66	39442	
			Total For Dept 445.000 STORMWATER		46.66		
Dept 451.000 CONTRACTED ROAD CONSTRUCTION							
202-451.000-974.009	CENTRAL STREET PROJECT	ORCHARD, HILTZ & MCCL	INVOICES THRU 02/09/13	03/18/13	2,467.50	39439	
			Total For Dept 451.000 CONTRACTED ROAD CONSTRUCT		2,467.50		
Dept 463.000 ROUTINE MAINTENANCE							
202-463.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	APRIL COVERAGE 2013	03/18/13	1,334.77	39445	
202-463.000-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL	INVOICES THRU 02/09/13	03/18/13	1,110.00	39439	
			Total For Dept 463.000 ROUTINE MAINTENANCE		2,444.77		
Dept 474.000 TRAFFIC SERVICES							
202-474.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	APRIL COVERAGE 2013	03/18/13	410.70	39445	
			Total For Dept 474.000 TRAFFIC SERVICES		410.70		
Dept 478.000 WINTER MAINTENANCE							
202-478.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	APRIL COVERAGE 2013	03/18/13	821.40	39445	
			Total For Dept 478.000 WINTER MAINTENANCE		821.40		
Fund 203 LOCAL STREETS FUND							
Dept 445.000 STORMWATER							
203-445.000-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL	INVOICES THRU 02/09/13	03/18/13	1,653.75	39439	
			Total For Dept 445.000 STORMWATER		1,653.75		
Dept 463.000 ROUTINE MAINTENANCE							
203-463.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	APRIL COVERAGE 2013	03/18/13	410.70	39445	
203-463.000-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL	INVOICES THRU 02/09/13	03/18/13	392.25	39439	
			Total For Dept 463.000 ROUTINE MAINTENANCE		802.95		
Dept 474.000 TRAFFIC SERVICES							
203-474.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	APRIL COVERAGE 2013	03/18/13	102.67	39445	
			Total For Dept 474.000 TRAFFIC SERVICES		102.67		
Dept 478.000 WINTER MAINTENANCE							
203-478.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	APRIL COVERAGE 2013	03/18/13	205.35	39445	
203-478.000-740.000	OPERATING SUPPLIES	DETROIT SALT COMPANY	SALT	03/18/13	2,272.75	39420	
			Total For Dept 478.000 WINTER MAINTENANCE		2,478.10		
			Total For Fund 203 LOCAL STREETS FUND		5,037.47		
Fund 204 MUNICIPAL STREETS							
Dept 248.000 ADMINISTRATION							
204-248.000-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC	APRIL COVERAGE 2013	03/18/13	604.24	39445	
			Total For Dept 248.000 ADMINISTRATION		604.24		
			Total For Fund 204 MUNICIPAL STREETS		604.24		
Fund 303 STREETSCAPE DEBT SERVICE FUND							
Dept 570.000 STREETSCAPE							
303-570.000-990.003	'02 GO BOND REFUNDING PR	US BANK CORPORATE TRU	GO BOND	03/18/13	13,860.00	39450	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 303 STREETScape DEBT SERVICE FUND							
Dept 570.000	STREETScape	US BANK CORPORATE TRU	GO BOND	03/20/13X	03/18/13	140,000.00	39450
303-570.000-991.003	'02 GO BOND REFUNDING IN	US BANK CORPORATE TRU	GO BOND	Total For Dept 570.000 STREETScape		153,860.00	
Fund 402 EQUIPMENT REPLACEMENT FUND							
Dept 441.000	DEPARTMENT OF PUBLIC WORKS						
402-441.000-939.000	VEHICLE MAINTENANCE & RE	DIUBLE EQUIPMENT INCO	MAINTENANCE	6114	03/18/13	22.99	39422
402-441.000-939.000	VEHICLE MAINTENANCE & RE	DIUBLE EQUIPMENT INCO	MAINTENANCE	6080	03/18/13	138.86	39422
402-441.000-939.000	VEHICLE MAINTENANCE & RE	MICHIGAN CAT	DPW	03/18/13	03/18/13	16.60	39436
402-441.000-939.000	VEHICLE MAINTENANCE & RE	SUN VALLEY EQUIPMENT	MAINTENANCE	25638	03/18/13	89.17	39448
402-441.000-939.000	VEHICLE MAINTENANCE & RE	WOLVERINE FREIGHTLINE	FREIGHT	385343	03/18/13	68.91	39454
Total For Dept 441.000 DEPARTMENT OF PUBLIC WORK						336.53	
Total For Fund 402 EQUIPMENT REPLACEMENT FUND						336.53	
Fund 403 SRF PROJECT FUND							
Dept 907.000	SLUDGE PROJECT	ORCHARD, HILTZ & MCCL	INVOICES THRU 02/09/13	03/18/13	03/18/13	46,261.50	39439
403-907.000-830.000	ENGINEERING CONSULTING	A.Z.SEMINA	SLUDGE HANDLING UPGRADES	03/20/13	03/18/13	199,643.84	39404
403-907.000-970.000	CAPITAL IMPROVEMENTS					245,905.34	
Total For Dept 907.000 SLUDGE PROJECT						245,905.34	
Total For Fund 403 SRF PROJECT FUND						245,905.34	
Fund 405 MILL CREEK PARK PROJECT FUND							
Dept 901.000	CAPITAL IMPROVEMENTS	SMITHGROUP JJR	93985		03/18/13	316.88	39446
405-901.000-830.000	ENGINEERING CONSULTING					316.88	
Total For Dept 901.000 CAPITAL IMPROVEMENTS						316.88	
Total For Fund 405 MILL CREEK PARK PROJECT FUND						316.88	
Fund 590 SEWER ENTERPRISE FUND							
Dept 548.000	SEWER UTILITIES DEPARTMENT						
590-548.000-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC	APRIL COVERAGE 2013	03/18/13	03/18/13	2,929.40	39445
590-548.000-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC	APRIL COVERAGE 2013	03/18/13	03/18/13	1,248.89	39445
590-548.000-740.000	OPERATING SUPPLIES	STAPLES BUSINESS ADVA	SUPPLIES	03/18/13	03/18/13	129.38	39447
590-548.000-742.000	CHEMICAL SUPPLIES - PLAN	ALEXANDER CHEMICAL CO	CHEMICALS	10002273	03/18/13	1,000.40	39406
590-548.000-743.000		NORTH CENTRAL LABORAT	TESTING	317699	03/18/13	140.66	39437
590-548.000-743.000		NORTH CENTRAL LABORAT	WWTP	318331	03/18/13	95.56	39437
590-548.000-743.000	CHEMICAL SUPPLIES - LAB	PNC	CALGON	03/18/13	03/18/13	40.95	39442
590-548.000-751.000		CORRIGAN OIL COMPANY	WWTP	5738467	03/18/13	1,046.92	39415
590-548.000-802.000	PROFESSIONAL SERVICES	F&V OPERATIONS	WWTP	360	03/18/13	3,050.00	39427
590-548.000-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL	INVOICES THRU 02/09/13	03/18/13	03/18/13	236.25	39439
590-548.000-802.000	PROFESSIONAL SERVICES	PNC	LOG ME IN	03/20/13	03/18/13	29.99	39442
590-548.000-920.000	UTILITIES	DTE ENERGY	FEB 13'	03/20/13	03/18/13	361.00	39425
590-548.000-955.000	MISCELLANEOUS	CAROL KERBER	7905 FOURTH	03/18/13	03/18/13	101.00	39411
590-548.000-960.000	EDUCATION & TRAINING	COURTNEY NICHOLLS	TESTING	03/18/13	03/18/13	70.00	39416
590-548.000-960.000	EDUCATION & TRAINING	ODEN TRAINING	TRAINING	03/20/13	03/18/13	220.00	39438
590-548.000-960.000	EDUCATION & TRAINING	PNC	DEQ WORKSHOP	03/18/13	03/18/13	46.67	39442
Total For Dept 548.000 SEWER UTILITIES DEPARTMENT						10,747.07	
Total For Fund 590 SEWER ENTERPRISE FUND						45,000.00	39403

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF DEXTER

User: erin  
DB Dexter

EXP CHECK RUN DATES 03/07/2013 - 03/20/2013  
JOURNALIZED OPEN AND PAID  
BANK CODE: POOL

106

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
<b>Fund 590 SEWER ENTERPRISE FUND</b>							
Dept 850.000 LONG-TERM DEBT							
590-850.000-996.007	2012 SEWER BOND INTEREST	US BANK CORPORATE TRU	GO BOND	03/15/13	29,415.00	39403	
Total For Dept 850.000 LONG-TERM DEBT						29,415.00	
<b>Fund 591 WATER ENTERPRISE FUND</b>							
Dept 556.000 WATER UTILITIES DEPARTMENT							
591-556.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	APRIL COVERAGE 2013	03/18/13	1,472.62	39445	
591-556.000-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC	APRIL COVERAGE 2013	03/18/13	513.76	39445	
591-556.000-740.000	OPERATING SUPPLIES	ABSOLUTE INTERNET SER	MONITOR	03/18/13	196.60	39405	
591-556.000-740.000	OPERATING SUPPLIES	MADISON ELECTRIC	WWTP	03/18/13	14.40	39435	
591-556.000-740.000	OPERATING SUPPLIES	STAPLES BUSINESS ADVA	SUPPLIES	03/18/13	129.38	39447	
591-556.000-743.000	CHEMICAL SUPPLIES - LAB	ALEXANDER CHEMICAL CO	CHEMICALS	03/18/13	670.29	39406	
591-556.000-751.000		CORRIGAN OIL COMPANY	WWTP	03/18/13	935.25	39415	
591-556.000-802.000	PROFESSIONAL SERVICES	GRAPHIC CONTROLS	WWTP	03/18/13	135.91	39430	
591-556.000-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL	INVOICES THRU 02/09/13	03/18/13	52.25	39439	
591-556.000-824.000	TESTING & ANALYSIS	FEDEX FREIGHT	WWTP	03/18/13	16.75	39428	
591-556.000-824.000	TESTING & ANALYSIS	HACH COMPANY	WWTP	03/18/13	454.85	39432	
591-556.000-824.000	TESTING & ANALYSIS	HACH COMPANY	WWTP	03/18/13	154.00	39432	
591-556.000-824.000	TESTING & ANALYSIS	PARAGON LABORATORIES	WWTP	03/18/13	55.00	39440	
591-556.000-861.000	TRAVEL & MILEAGE	DANIEL SCHLAFF	MILEAGE	03/18/13	88.97	39418	
591-556.000-920.000	UTILITIES	DTE ENERGY	FEB 13'	03/20/13	2,424.00	39425	
591-556.000-960.000	EDUCATION & TRAINING	COURTNEY NICHOLLS	TESTING	03/18/13	140.00	39416	
591-556.000-960.000	EDUCATION & TRAINING	PNC	DEQ WORKSHOP	03/18/13	46.67	39442	
591-556.000-977.000	EQUIPMENT	ETNA SUPPLY CO	SUPPLIES	100471845.001	03/18/13	993.08	39426
591-556.000-977.000	EQUIPMENT	ETNA SUPPLY CO	SUPPLIES	100593952.001	03/18/13	85.84	39426
591-556.000-977.000	EQUIPMENT	ETNA SUPPLY CO	SUPPLIES	100599241.001	03/18/13	659.25	39426
591-556.000-977.000	EQUIPMENT	ETNA SUPPLY CO	SUPPLIES	100593153.001	03/18/13	569.34	39426
591-556.000-977.000	EQUIPMENT	ETNA SUPPLY CO	SUPPLIES	100576735.001	03/18/13	454.78	39426
591-556.000-977.000	EQUIPMENT	ETNA SUPPLY CO	SUPPLIES	100576982.001	03/18/13	148.33	39426
591-556.000-977.000	EQUIPMENT	ETNA SUPPLY CO	SUPPLIES	100610370.001	03/18/13	593.33	39426
591-556.000-977.000	EQUIPMENT	ETNA SUPPLY CO	SUPPLIES	100674412.001	03/18/13	263.42	39426
591-556.000-977.000	EQUIPMENT	ETNA SUPPLY CO	SUPPLIES	100674151.001	03/18/13	2,203.52	39426
Total For Dept 556.000 WATER UTILITIES DEPARTMENT						13,471.59	
<b>Dept 850.000 LONG-TERM DEBT</b>							
591-850.000-995.010	2012 WATER BOND PRINCIPA	US BANK CORPORATE TRU	GO BOND	03/15/13	35,000.00	39403	
591-850.000-996.010	2012 WATER BOND INTEREST	US BANK CORPORATE TRU	GO BOND	03/15/13	23,201.25	39403	
Total For Dept 850.000 LONG-TERM DEBT						58,201.25	
<b>Fund 701 TRUST &amp; AGENCY FUND</b>							
Dept 000.000 ASSETS, LIABILITIES & REVENUE							
701-000.000-254.000-D	SPR - DEXTER WELLNESS	ORCHARD, HILTZ & MCCL	INVOICES THRU 02/09/13	03/18/13	698.00	39439	
701-000.000-254.000-L	SPR - LAFONTAINE	ORCHARD, HILTZ & MCCL	INVOICES THRU 02/09/13	03/18/13	1,230.75	39439	
701-000.000-254.000-U	SPR - UMRC CEDARS OF DEX	ORCHARD, HILTZ & MCCL	INVOICES THRU 02/09/13	03/18/13	61.50	39439	
701-000.000-255.007	LAWN MOWING & SNOW REMOV	DAVIDSON, SEAN	SIDEWALKS CLEARED	03/20/13	60.00	39419	
Total For Dept 000.000 ASSETS, LIABILITIES & REV						2,050.25	
<b>Total For Fund 701 TRUST &amp; AGENCY FUND</b>							
						2,050.25	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund Totals:						
	Fund 101	GENERAL FUND				155,790.51
	Fund 202	MAJOR STREETS FUND				6,191.03
	Fund 203	LOCAL STREETS FUND				5,037.47
	Fund 204	MUNICIPAL STREETS				604.24
	Fund 303	STREETScape DEBT SERVICE FU				153,860.00
	Fund 402	EQUIPMENT REPLACEMENT FUND				336.53
	Fund 403	SRE PROJECT FUND				245,905.34
	Fund 405	MILL CREEK PARK PROJECT FUN				316.88
	Fund 590	SEWER ENTERPRISE FUND				85,162.07
	Fund 591	WATER ENTERPRISE FUND				71,672.84
	Fund 701	TRUST & AGENCY FUND				2,050.25
Total For All Funds:						726,927.16



VILLAGE OF DEXTER  
8140 MAIN STREET  
DEXTER, MI 48130

PRESORTED  
STANDARD  
U.S. POSTAGE PAID  
PERMIT NO. 100  
DEXTER MICHIGAN

## VILLAGE OF DEXTER TOWN HALL MEETING

Citizens with questions about the purpose of the  
May 7, 2013 referendum election and/or Cityhood  
are encouraged to attend.

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APRIL 27, 2013 – 12:00 P.M. AT THE  
DEXTER DISTRICT LIBRARY (3255 ALPINE)

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For more information visit:  
<http://www.dextermi.gov>

Postcard will be mailed April 8, 2013 so that they are received by residents  
the week after spring break.

AGENDA 3-25-13  
ITEM K-1

*Draft*



**VILLAGE OF DEXTER**

ddettling@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 Fax (734)426-5614

**MEMO**

**To: President Keough and Council**  
**From: Donna Dettling, Village Manager**  
**Date: March 25, 2013**  
**Re: Recommendation to hire Seasonal Employee for  
Downtown Landscaping**

Last summer I proposed trying something different for the Downtown Landscaping duties instead of hiring a Landscaping Company and entering into a contract. I proposed hiring a part-time seasonal employee to take care of landscape islands in the downtown. I didn't get the response I had hoped for when the position was posted last summer, so I improvised last season with the gracious assistance of the Dexter Garden Club, who took on the clock area and the Flag Pole (all donated flowers and labor). In addition to that, the village purchased the flowers from Dexter Mill last year and hired Al Gorgas a Garden Club member to plant them. DPW staff and summer employees helped fill in the gaps. Although we were able to limp along with this approach last year and stay within budget, it was my intent to keep looking for someone to fill this position.

Through our newsletter, website, word of mouth, and most recently the Sun Times word has gotten out about the position and although there were only 8 applicants, three of them had experience. I called the three applicants and discussed the position with them. There are two applicants that I plan to bring in for an interview Judy Johnson and Judy McArthur. Both have landscaping experience and both are looking for part-time seasonal work, and they are both willing to work within the hourly rate allotted for this position \$12. Judy Johnson worked for Debbie Helzerman for 10 years and Debbie highly recommended her. She lives in Dexter and works as a Home Health Aid part-time. Judy Johnson is highly motivated and energetic, and feels this position would fit nicely with her Home Health responsibilities. Judy McArthur earned her Master Gardener certification and worked as a seasonal gardener at Pierce lake Golf Course. Judy McArthur lives in Chelsea. I'd like to offer one of these Judy's the position and get her started in April. I am also evaluating whether it could work to bring them both on board to share the 20 hours per week.

This position entails; general flower bed clean up, mulching, planting annuals and perennials, applying fertilizer, pruning, pest control, keeping things tidy, seasonal displays as well as assistance coordinating volunteers. Dexter Garden Club confirmed that they would like to participate again this year and donate all material and labor for the Clock area and the Flag Pole area. Dave Steptoe who works with the Leo Club, which is a youth group with the Lion's Club asked about volunteering his kids could do in the downtown.

Our current Downtown Landscaping budget is sufficient to cover the expense for this position as well as the material costs. There are 13 weeks from April to June 30, 2013, which will require \$3,120 for labor (13 weeks x 20 hours x \$12) the budget still has \$5,000 remaining through June 30. Material costs are also covered through June 30, 2013, which I've estimated at \$4,000, and this budget still has \$7,000 remaining. In Fiscal Year budget 2013/14 we'll budget for the remainder of this landscaping season and next spring. I hope to have material costs more exact to recommend for the next budget.

I am requesting that Council make a motion to support hiring part-time/seasonal employee(s).



AGENDA/ 3-25-13

ITEM L-2

## VILLAGE OF DEXTER

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### MEMO

**To: President Keough and Council**  
**From: Donna Dettling, Village Manager**  
**Date: March 25, 2013**  
**Re: Engineering Standards Update**

To clarify that the "Dedication of Public Streets and Utilities" Guideline document is a guideline and not a Council adopted policy an amendment is proposed to the Engineering Standards document. Page 55 item #7, the words guidance and guideline are the requested changes to this section. I am requesting Council approval of the attached amendment to the Engineering Standards to clarify the intended use of the Dedication Guideline. Please let me know if you have any questions.

5. **Compaction Testing:** All density testing will be provided by the proprietor through the design engineer or an independent testing company to verify the compaction requirements to the satisfaction of the Village Engineer. This report shall be signed and sealed by a registered State of Michigan Engineer. A sieve analysis of the backfill material and copies of material test reports will be furnished to the Village Engineer for approval.
6. **Shop Drawings:** Shop drawings will be furnished to the Village Engineer two weeks before construction or installation of all special fabricated structural and mechanical parts of the system as determined by the Village Engineer. Operation and maintenance manuals will be furnished for all water booster pump stations, sanitary lift stations, and similar installations.
7. **Final Inspections and Acceptance:** Prior to acceptance of public utilities and right-of-way for use and maintenance by the Village, final inspections and all necessary tests of the system must be made. Any tests that fail will be redone after repairs have been completed. This will take place until the tests show satisfactory performance of the utilities. Any portions of the work found unacceptable will be repaired or replaced before acceptance.

Prior to final acceptance, a two (2) year maintenance and guarantee bond in the amount equal to one-half (1/2) the cost of the improvements (utilities, roadway pavement, sidewalks, curb and gutter, water main, sanitary sewers, storm drains, detention/retention systems, etc) will be posted with the Village by the proprietor.

Final acceptance will not be made until all improvements and other heavy construction on the site have been completed. Record drawings, CAD drawings, and GIS layers (requirements noted in the Appendix) must be submitted and approved by the Village prior to final acceptance.

For further ~~requirements-guidance~~ prior to acceptance and a description of the acceptance process, refer to the Village's ~~policyguideline~~, "Dedication of Public Streets and Utilities."

## **B. Water Main Construction:**

1. **Pipe Certification and Inspection:** All pipe and fittings will be inspected when they are delivered to the job site. Certification papers showing that the pipe and fittings have been tested according to applicable specifications and that they meet project specifications will also be required. No cracked, broken or damaged pipe or fittings will be allowed.

Rejected pipe and fittings will be immediately removed from the job site by the contractor at no expense to owner.