

AGENDA 6-10-13  
ITEM C-1

DEXTER VILLAGE COUNCIL  
BUDGET WORK SESSION  
WEDNESDAY, MAY 22, 2013

**A. CALL TO ORDER**

The meeting was called to order at 6:11 PM by President Keough in the Copeland Board Room at 7714 Dexter Ann Arbor Rd. in Dexter, Michigan

**B. ROLL CALL:** President Keough

J. Carson	P. Cousins
D. Fisher	J. Knight
J. Semifero	R. Tell

Also attending: Village Manager, Donna Dettling; Assistant Village Manager, Courtney Nicholls; Community Development Manager, Allison Bishop; Finance Director/Treasurer, Marie Sherry; Council Clerk, Carol Jones; Public Services Superintendent, Dan Schlaff; and Scott Maurer, Water and Sewer Department.

**C. GENERAL FUND/ MAJOR, LOCAL, MUNICIPAL STREETS/ WATER & SEWER**

- Ms. Nicholls reviewed the major changes from the May 1 meeting of Funds
- Discussion was held regarding the DDA District, contribution to WAVE service, personnel changes, improvements to Horseshoe Park and road dedication in Dexter Crossings.

**D. ADJOURNMENT**

Adjourned at 8:36 PM

This is a Special Council work session; action will NOT be taken.

*"This meeting is open to all members of the public under Michigan Open Meetings Act"*

Respectfully submitted,  
Carol J. Jones  
Clerk, Village of Dexter

Approved for Filing: \_\_\_\_\_



DEXTER VILLAGE COUNCIL  
REGULAR MEETING  
MONDAY, MAY 28, 2013

**A. CALL TO ORDER**

The meeting was called to order at 7:30 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

**B. ROLL CALL:** President Keough

J. Carson  
D. Fisher  
J. Semifero

P. Cousins  
J. Knight  
R. Tell

Also present: Donna Dettling, Village Manager; Courtney Nicholls, Assistant Village Manager; Allison Bishop, Community Development Manager; Carol Jones, Village Clerk; Dan Schlaff, Public Services Superintendent; Scott Maurer, Water and Sewer Department; Patrick Droze, Orchard, Hiltz & McCliment; Sgt. Keith Flores, Washtenaw County Sheriff's Department; residents and media.

**C. APPROVAL OF THE MINUTES**

1. Regular Council Meeting – May 13, 2013
2. Joint Work Session Meeting – May 13, 2013

Motion Tell; support Knight to approve the minutes of the Regular Council Meeting of May 13, 2013 and the Joint Works Session Meeting of May 13, 2013 as presented.

Unanimous voice vote for approval

**D. PREARRANGED PARTICIPATION**

None

**E. APPROVAL OF THE AGENDA**

Motion Tell; support Fisher to approve the agenda as printed.

Unanimous voice vote for approval

**F. PUBLIC HEARINGS**

*Action on each public hearing will be taken immediately following the close of the hearing*

None

**G. NON-ARRANGED PARTICIPATION**

None

## H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar

## I. REPORTS

### 1. Washtenaw County Sheriff's Office – Sgt. Keith Flores

Sgt. Flores addressed Council on the following:

- Breaking and entering groups in Dexter – one group has been sentenced and the other will go to trial in August.
- The Dexter-Ann Arbor Run is this Sunday.
- Used underage decoys recently to attempt to purchase liquor in the Village and those visited all passed the test.
- A meth lab was found in Scio Township not far from the Village.
- Have moved the department's vacancy spot to the afternoon shift and the county will pick up the overtime cost to fill the shift.
- Red Barrel – waiting on protocol and policy on the Red Barrel. Hope to have them installed in a couple of weeks.

### 2. Community Development Manager – Allison Bishop

Ms. Bishop submits her report as per packet. Ms. Bishop gave the following verbal updates:

- Mill Creek Park – looking to have the landscaping and concrete work done by the end of the week. Will meet again on Friday for a walk through. Deadline for completion is June 1 but will need until August 1 to finish the Trust Fund paper work. There will be a cleanup work day on Saturday, July 27 to get the park ready for Dexter Daze. Hope to finalize the kiosks at either the June 10 or 24 meeting.
- Permit Procedures – working on changes for the developers to become effective immediately.
- LaFontaine – concrete work and landscaping to be completed this week.
- The PUD in Dexter Crossings has expired and developers will need to come before the Planning Commission and Council with a revised area plan.
- Trustee Cousins reported that there has been further discussion on the Border to Border Trail and MDOT and commented on the diseased tree in Monument Park.

### 3. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

*Gordon Hall Mgmt Team Representative – Donna Fisher*

- Trustee Fisher reported that the mortgage on Gordon Hall is now approximately \$247,000.
- The Hall has been increasingly busy with rentals and developing new programs and activities.
- Civil War Days will be coming up on June 7, 8 and 9 and the next big event will be Christmas at the Mansion.
- Have a very active grant writing team and now being looked at by the Jeffris Foundation.
- Something new this year is the Dexter Daze Raffle which will benefit Gordon Hall.

#### 4. Subcommittee Reports - None

Broad Redevelopment Committee  
 Economic Preparedness  
 Facilities  
 Website

#### 5. Village Manager Report

Mrs. Dettling submits her report as per packet. Mrs. Dettling gave the following verbal updates:

- Received a call from Fred Schmid representing the Dexter Rotary Club that it was great to put together the Memorial Day Parade and they want to do it again next year.
- Will have a closed session at the June 10 meeting at 6 pm.
- The downtown landscapers have worked with volunteers to plant flowers downtown.
- Hope to have some data from the traffic monitor from Ann Arbor Street for the next packet. Trustee Fisher mentioned a unit she has seen in Williamston.
- Still working on the MAHL (Maximum Allowable Headwork Loading) study and usage.
- Questions were asked regarding NUBCo permitting and preconstruction meeting on the sidewalk project.

#### 6. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough reported on the following:

The Memorial Day Parade was well planned and well attended.

### **J. CONSENT AGENDA**

#### 1. Consideration of: Bills and Payroll in the amount of \$230,844.89

Motion Fisher; support Carson to approve item 1 of the Consent Agenda.

Unanimous voice vote for approval

**K. OLD BUSINESS-Consideration and Discussion of:**

1. Discussion of: Cityhood Next Steps  
Letter to Clerk's Calling for Charter Commissioner Election

Ms. Nicholls spoke about petition deadline of August 13 for the Charter Commission November election. She also mentioned receiving notice from the county that the May election cost was \$4000 but need to see the actual report.

**L. NEW BUSINESS-Consideration of and Discussion of:**

1. Consideration of: Options for resolution of Street Light Standard in the DDA District

Motion Cousins; support Carson to temporarily suspend item #3 of the Street Lighting Standard without a developer's obligation and require that the DDA create a lighting plan for the DDA District.

Ayes: Carson, Cousins, Fisher, Knight, Tell and Keough

Nays: Semifero

Motion carries 6 to 1

2. Consideration of: Recommendation from Planning Commission on Dexter Town Center – Building 3

Motion Semifero; support Cousins to approve the recommendation from the Planning Commission on Building 3 of the Dexter Town Center.

Ayes: Cousins, Fisher, Knight, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

3. Consideration of: OHM Scope for 2013 Paving/Sidewalk/Stormwater Improvement Project

Motion Carson; support Tell to accept staff's recommendation for the scope of work from OHM for the 2013 Paving/Sidewalk/Stormwater Improvement Project in an amount not to exceed \$36,300.

Ayes: Fisher, Knight, Semifero, Tell, Carson, Cousins and Keough

Nays: None

Motion carries

4. Consideration of: Purchase of Permanent Art from Twisted Fish Gallery for \$2,400

Motion Cousins; support Fisher to approve the purchase of a permanent piece of art for Mill Creek Park from Twisted Fish Gallery for \$2,400.

Ayes: Knight, Semifero, Tell, Carson, Cousins, Fisher and Keough  
Nays: None  
Motion carries

5. Consideration of: Payment in Lieu of Retiree Health Care Agreement with Keith Kitchen

Motion Carson; support Tell to approve the lump sum payment in lieu of retiree health care for Keith Kitchen

Ayes: Semifero, Tell, Carson, Cousins, Fisher, Knight and Keough  
Nays:  
Motion carries

6. Consideration of: Recommendation from Dexter Downtown Development Authority to accept the 2013-2014 DDA Budget

Motion Carson; support Knight to accept the 2013-2014 Budget for the Dexter Downtown Development Authority.

Ayes: Tell, Carson, Cousins, Fisher, Knight, Semifero and Keough  
Nays: None  
Motion carries

7. Discussion of: Well Report from William & Works

Mr. Schlaff explained the issues regarding the water system and that the Village does not have a good rest time for the wells to recover. May need to look for another aquifer. Also have no way to accurately monitor the Ryan Drive well's recovery. Beginning May 29, DPW will be tagging homes and businesses not observing the proper watering routine.

#### **M. COUNCIL COMMENTS**

Carson	None
Tell	None
Knight	Encourage all to attend Dexter's Civil War Days June 7-9
Jones	Also invited all to the Civil War Days and reminded Council about the upcoming Dexter Daze meeting on June 3
Semifero	Asked if it would be possible for the Village to write to the county regarding the soil erosion issues and concerns. Also inquired about a commitment from the Village to put in a play structure at Victoria Commons.
Fisher	Also encourage all to attend the Civil War Days at Gordon Hall.
Cousins	Thanked all for attending Monday's Memorial Day Parade. Had a great crowd and there was a lot of cooperation among all involved.

#### **N. NON-ARRANGED PARTICIPATION**

None

**O. ADJOURNMENT**

Motion Carson; support Fisher to adjourn at 9:19 PM.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones  
Clerk, Village of Dexter

Approved for Filing: \_\_\_\_\_

AGENDA  
ITEM F-1

# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

cnicholls@dextermi.gov

Phone (734)426-8303 ext 17 Fax (734)426-5614

## MEMO

**To: President Keough and Village Council**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: June 3, 2013**  
**Re: 2013-2014 Budget Public Hearing**

Provided in the packet for your review is the draft 2013-2014 budget. The required public hearing on the budget will be held on June 10, 2013. The budget will be proposed for consideration on June 24, 2013.

The budget has been reviewed by Council at two work sessions which were held on May 1 and May 22. The two changes to the budget since the May 22 meeting are an additional \$50,000 to local streets (now \$100,000 total) to complete the 2013 Paving/Sidewalk/Stormwater Project and an increase from \$2,000 to \$4,100 to cover the cost for the November election.

An overview of the highlights of the budget is provided below.

### All Funds

The percentage of payroll number used for the Village's defined benefit retirement contribution is 10% or \$61,400 based on the current estimated payroll of \$614,000. With Keith Kitchen's retirement this program now covers 11 active employees. Our required contribution for the defined benefit plan is a flat rate of \$4346 per month which is approximately 8.3% of payroll or \$52,152 per year.

Continuing to pay more than the minimum payment will lower the unfunded liability faster and ease the burden for future councils as the amortization period of the unfunded liability continues to be reduced. Our funded percentage at the end of 2010 was 79%; at the end of 2011 it was 86.8%. The 2012 valuation will be released in June 2013.

\$95,000 was budgeted for the OPEB (retiree health care) savings account - \$75,000 from general fund, and a total of \$20,000 from roads, water and sewer.

Our health care renewal increase for active employees is 3%; the increase for retirees is 5.5%.

Salary increases for union staff are 1% per the union contract. Salary increases for non-union staff are shown as a 1.5% increase to the base and a 1.5% lump sum, with the exception of the superintendent which is shown as a 3% lump sum.

Our liability/property insurance through MMRMA was reduced by 6% for FY 13-14. We will also be receiving a \$9,476 distribution of net assets payment from MMRMA in June 2013.

Due to the necessary relocation of the material storage piles at the Department of Public Works, a budget estimate of \$50,000 was included to create a new area on the DPW property. Funding for this was split across funds as 25% general fund, 25% major streets, 25% local streets, 12.5% sewer and 12.5% water.

### 101 - General Fund

The GO Bond millage rate needed to make the bond payment was reduced from 0.8351 to 0.8023 due to the increase in taxable value. The lowering of the GO Bond rate allowed us to increase the General

Fund millage rate from 9.8337 to 9.8665, which means the total tax revenue increase for 2013-2014 is \$94,700. The Headlee maximum for the General Fund is 9.8807.

Taxable value for 2012 – 197,441,849

Taxable value for 2013 – 208,868,860

\$1,006,600 of the increase was on property covered under an IFT.

To prepare for the possible changes in the personal property tax law, the budget was completed without using \$60,000 which represents the amount that would not be reimbursed by the state as the law is currently written. The budget was also completed without spending the \$40,000 first installment of the reimbursement from the DDA for a portion of the ADA ramp in Mill Creek Park and the purchase of the Forest Street houses. The intention is to add this \$100,000 to reserves.

Per the contract with the Washtenaw County Sheriff the cost of a police service unit will raise 1% in 2013 from \$152,101 per PSU to \$153,622 per PSU.

The Dexter Area Fire Department payment is estimated to stay flat at the 2013 rate.

The Restricted Tree Account is proposed to be used to offset \$8,000 in General Fund tree planting costs.

The Community Development Manager's salary line item was reduced 20%. \$20,000 was added to the Village Manager budget for a three day per week part-time employee at the Village Offices.

\$10,000 is included in capital improvements for facility research

#### **202, 203, 204 - Major/Local/Municipal Streets**

The current millage rate for the street fund is 2.8874. The maximum allowable rate for the street fund is 3.9520. The 2013-2014 budget shows the millage rate remaining the same.

Design for the Ann Arbor Street and Central Street projects are included. Construction and engineering/inspection for the Ann Arbor Street was also included. The final timeline has not been determined, so these numbers could change based on the order the projects are completed in. It is likely that both projects will not be completed until the 2014-2015 fiscal year.

\$100,000 is included in local streets to complete the 2013 Paving/Sidewalk/Stormwater project since it will not be complete by June 30.

#### **402 – Equipment Replacement Fund**

Fund that receives revenue from General Fund and the Street Fund based on equipment/vehicle usage. Money is used for equipment/vehicle maintenance and replacement. The following improvements are included in the fund:

Replacement of stainless steel box on the 2005 International - \$16,000. The current box on this truck has rusted through.

Underbody replacement on the 1999 Sterling - \$6,000

Kubota mower with broom & cab - \$40,000. This will be used for mowing difficult to reach areas of Mill Creek Park and for sweeping snow.

## **590, 591 - Water/Sewer**

Water budget is based on a 3% increase; sewer is based on a 6% increase. The 6% increase is necessary due to the impending bond payments for the sludge improvement project and the use of reserves towards this project.

Estimate for tap fees – Third and final payment from DAPCO, second of three payments from Wellness Center, and 10 residential units.

The projected water/sewer revenue from rates was calculated using flat consumption so the amount of revenue we expect to receive was raised 3% (water) and 6% (sewer) for 2013-2014.

Two (2) new employees were added to the fund (one new position, one due to the retirement of Keith Kitchen. They are budgeted to be paid 50% from water and 50% from sewer. This could change in the future as one employee is likely to take on additional non water and sewer duties.

### **Sewer**

The sewer fund includes interest payments on our second SRF loan (sludge project). The first principle payment will not be due until October 2014. The sewer fund does include the estimated \$340,000 to cover costs related to the sludge project that exceed the loan amount.

Budgeted sewer projects include: Grand Street Sewer Repair - \$30,000. Staff had originally budgeted for this project in 12-13 and planned to handle it “in-house” but has decided it necessitates assistance by OHM; \$16,000 for 2 check valves, \$15,000 for manholes in three locations (WWTP and two dead end clean-outs), \$15,000 to dispose of the geotube bag, \$10,000 for computer/equipment upgrades to SCADA, \$3,000 to repair failing pavement around manholes.

### **Water**

Water budget includes bond payment for our two DWRP loans. Both of these projects have been closed out by the MDEQ. The budget also includes \$346,700 for the design and construction of the Ann Arbor Street water main replacement project which will be completed in conjunction with the Ann Arbor Street road project.

The work on the water tower will not be completed until Fall 2013, so funds were included in water – capital improvements to cover the cost.

Budgeted water projects include: Repairs to 5 hydrants (\$25,000), rebuilding of one high service pump (\$5,000), installation of variable frequency drives on the pumps at the Ryan Drive wellhouse (\$20,000), generator for the water tower (\$8,000), replacement of piping to well meters at the Ryan Drive wellhouse (\$6,000).



Fund: 101 GENERAL FUND

Calculations as of '05/31/2013

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
<b>ESTIMATED REVENUES</b>							
Dept 000.000-ASSETS,	LIABILITIES & REVENUE						
101-000.000-402.000	TAXES - REAL PROPERTY	1,398,435.97	1,470,040.50	1,832,700.00	1,777,100.00	1,467,907.00	1,672,000.00
	ACTUAL TAXABLE VALUE TIMES THE CURRENT MILLAGE RATE, LESS THE DDA CAPTURE						
101-000.000-410.000	TAXES - PERSONAL PROPERTY	257,707.52	248,921.43			264,366.00	
	ZERO FOR BUDGET PURPOSES, NUMBER IS INCLUDED IN 402.000						
101-000.000-412.000	DELINQUENT TAXES - REAL PROP	117,606.45	54,707.14			44,993.00	
	ZERO FOR BUDGET PURPOSES - NUMBER IS INCLUDED IN 402.000						
101-000.000-420.000	DELINQUENT TAX - PERSONAL PROP	5,136.44		1,000.00	1,000.00		500.00
101-000.000-425.000	DELINQUENT UTILITY BILLS (TAX)	13,757.45	4,532.89	4,000.00	4,000.00		
	UTILITY BILLS PLACED ON THE TAX ROLL						
101-000.000-445.000	TAXES - PENALTIES & INTEREST	9,112.90	7,709.19	9,000.00	9,000.00	4,373.99	5,000.00
101-000.000-452.000	CABLE TV FRANCHISE FEES	57,553.20	59,029.72	58,000.00	58,000.00	62,800.00	63,000.00
	QUARTERLY PAYMENTS AVERAGE - \$15,700						
101-000.000-476.000	BANNER PERMITS	2,615.00	2,875.00	2,500.00	2,500.00	2,900.00	3,000.00
101-000.000-477.000	ZONING COMPLIANCE PERMITS	4,650.00	6,545.00	5,000.00	5,000.00	7,026.00	7,000.00
	ZBA APPLICATIONS, ZONING, DEMO, FENCE/DECK, TEMP SIGN PERMITS						
101-000.000-478.000	PARK USE PERMITS	50.00	225.00	200.00	200.00	50.00	200.00
101-000.000-574.000	STATE SHARED REVENUE	232,851.00	291,002.00	293,500.00	293,500.00	304,647.00	306,000.00
	CONSTITUTIONAL REVENUE SHARING						
101-000.000-575.000	STATE SHARED - LIQUOR LICENSES	2,607.55	2,996.95	3,000.00	3,000.00	3,418.00	3,000.00
	LOCAL PORTION OF LIQUOR LICENSES						
101-000.000-580.000	STATE GRANTS	50,000.00	26,426.00				
101-000.000-581.000	CONTRIBUTION FROM LOCAL GOVT	687.50		1,000.00	1,000.00		
101-000.000-582.000	SCHOOL FIRE RUN REIMBURSEMENT	8,716.00	8,890.00	5,000.00	5,000.00	5,000.00	5,000.00
	FIRE RUNS TO DEXTER HIGH SCHOOL PER 425 AGREEMENT						
101-000.000-590.000	ENTERPRISE FUND ADMIN FEES	138,171.44	130,510.44	124,000.00	124,000.00	132,308.00	135,000.00
	WATER AND SEWER EACH PAY FOR 37.5% OF ERIN, 10% OF BRENDA, COURTNEY & DONNA & 16% FOR MARIE						
101-000.000-590.001	ACT 51 ADMIN FEES	28,029.14	27,000.00	28,000.00	28,000.00	28,324.00	28,500.00
	MUNICIPAL STREETS PAYS 5% FOR ERIN, 6% FOR COURTNEY & DONNA, 16% FOR MARIE						
101-000.000-608.000	SITE PLAN REVIEW FEES	3,115.00	4,500.00	5,000.00	5,000.00	3,916.80	3,000.00
101-000.000-612.000	IPT APPLICATION FEE		1,200.00			800.00	
101-000.000-628.000	SOLID WASTE COLLECTION FEE	521,063.17	529,937.36	533,000.00	533,000.00	533,939.00	535,000.00
	\$17.50 PER RESIDENCE; COMMERCIAL PASS THROUGH + 3% ADMIN FEE						
101-000.000-644.000	SALES - COMPOSTING PROGRAM		80.00				
101-000.000-645.000	SALES - RECYCLING PROGRAM	600.00	705.00			485.00	400.00
	SALE OF \$5 RECYCLE BINS						
101-000.000-657.000	PARKING VIOLATIONS	300.00	50.00	200.00	200.00	50.00	200.00
101-000.000-658.000	DISTRICT COURT FINES	6,106.94	4,767.36	5,000.00	5,000.00	3,896.40	4,000.00
101-000.000-663.001	ORDINANCE VIOLATION FINES			100.00	100.00		
101-000.000-665.000	INTEREST EARNED	8,573.58	7,950.55	9,000.00	9,000.00	6,120.00	6,500.00
101-000.000-667.000	RENTS (GENERAL)	7,450.00	6,250.00	7,500.00	7,500.00	5,200.00	7,500.00
	12 MONTHS - \$625 PER MONTH FROM HOTEL HICKMAN						
101-000.000-667.001	LEASE INCOME - DAFD	12,158.00	11,886.00	10,000.00	10,000.00	11,000.00	11,000.00
	RENT PAYMENT IN ACCORDANCE WITH INTERLOCAL AGREEMENT						
101-000.000-667.002	FARMERS MARKET	4,330.00	3,515.00	4,000.00	4,000.00	4,000.00	4,000.00
	VENDOR FEES						
101-000.000-667.004	COMMUNITY GARDEN PLOT RENTAL	975.00	685.00	1,000.00	1,000.00	1,000.00	1,000.00
101-000.000-671.000	OTHER REVENUE	24,732.32	38,921.79	7,000.00	7,000.00	7,718.00	5,000.00
101-000.000-675.001	CONTRIBUTIONS - PARK	484.00	114.00	500.00	500.00	1,630.00	1,600.00

Calculations as of 05/31/2013

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
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ESTIMATED REVENUES							
101-000.000-675.004	EASTER EGG HUNT						
	CONTRIBUTIONS-ARTS COMMITTEE	50.00	2,548.00				1,500.00
	DONATIONS, REVENUE FROM PLEIN AIR FESTIVAL						
101-000.000-675.006	CONTRIBUTIONS - ICE RINK	1,311.00	1,511.00	1,000.00	1,000.00	1,250.00	1,300.00
101-000.000-679.000	MISCELLANEOUS GRANTS		14,830.00	62,000.00	62,000.00	62,000.00	8,000.00
101-000.000-695.275	TRANSFER IN FROM TREE FUND		8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
	OFFSETS TREE PURCHASE EXPENSE IN 101-285-000-731-001						
	OFFSETS IN DDA	40,000.00	9,100.00	41,000.00	44,000.00	44,309.00	50,000.00
	TRANS IN DDA						
	\$10,000 FROM DDA TO OFFSET EXPENSES 101-442; \$20,000 PAY BACK FOR ADA RAMP, \$20,000 FOR HOUSE PURCHASE						
Totals for dept 000.000-ASSETS, LIABILITIES & REVENUE		2,958,936.57	2,987,962.32	3,061,200.00	3,008,600.00	3,025,524.19	3,068,200.00

TOTAL ESTIMATED REVENUES							
		2,958,936.57	2,987,962.32	3,061,200.00	3,008,600.00	3,025,524.19	3,068,200.00

APPROPRIATIONS

Dept 101.000-VILLAGE COUNCIL							
101-101.000-702.000	SALARIES - ELECTED OFFICIALS	17,480.00	17,525.00	18,000.00	18,000.00	17,600.00	18,000.00
	6 TRUSTEES X \$80 X 24 MEETINGS; 1 PRESIDENT X \$275 X 24 MEETINGS						
101-101.000-720.000	SOCIAL SECURITY & MEDICARE	1,337.24	1,340.68	1,400.00	1,400.00	1,346.40	1,400.00
	7.65% OF WAGES						
101-101.000-727.000	OFFICE SUPPLIES		49.95	300.00	300.00	600.00	300.00
	PROFESSIONAL SERVICES	4,083.50	14,670.52	5,000.00	7,500.00	7,500.00	2,000.00
	CONSULTANT SERVICES						
101-101.000-861.000	TRAVEL & MILEAGE	193.70	7,083.92	500.00	500.00	7,769.00	500.00
	PRINTING & PUBLISHING	8,066.92	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
101-101.000-901.000	NEWSLETTER; TOWN HALL MEETING POSTCARDS						
101-101.000-943.000	COUNCIL CHAMBERS LEASE	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00
	\$200 PER MONTH FOR DEXTER SENIOR CENTER						
101-101.000-955.000	MISCELLANEOUS	264.72	200.00	500.00	500.00	500.00	500.00
101-101.000-956.000	COUNCIL DISCRETIONARY EXPENSES	674.21	1,537.84	1,500.00	1,500.00	1,500.00	1,500.00
101-101.000-958.000	MEMBERSHIPS & DUES	4,215.00	4,266.40	4,500.00	4,500.00	4,300.00	4,500.00
	PMU, WATS, CHAMBER, SEMCOG, MEDA, HRWC						
101-101.000-959.000	ARTS, CULTURE & HERITAGE	1,101.50	1,242.38	10,000.00	10,000.00	10,000.00	10,000.00
	PER COMMITTEE BUDGET REQUEST						
101-101.000-960.000	EDUCATION & TRAINING	215.00	140.00	500.00	500.00	200.00	500.00
Totals for dept 101.000-VILLAGE COUNCIL		40,031.79	50,456.69	52,600.00	55,100.00	53,215.40	49,600.00

Dept 172.000-VILLAGE MANAGER							
101-172.000-703.000	SALARIES - NON UNION	120,417.96	126,595.05	129,400.00	129,400.00	128,872.74	132,800.00
	1.5% INCREASE TO BASE SALARY, 1.5% LUMP SUM						
101-172.000-703.001	SALARIES - PART TIME						
	PART TIME EMPLOYEE - ESTIMATE OF 1040 HOURS PER YEAR						
101-172.000-704.000	SALARIES - UNION	63,497.27	63,264.14	66,500.00	66,500.00	66,332.19	67,400.00
	1% UNION WAGE INCREASE; 100% OF ERIN, 54% OF BRENDA						
101-172.000-705.000	SALARIES - OVERTIME		498.51	4,800.00	4,800.00	4,800.00	4,800.00
	CAR ALLOWANCE	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00
101-172.000-710.000	\$400 PER MONTH PER VM CONTRACT						
101-172.000-712.000	VACATION/SICK TIME CASH OUT	1,833.60	1,581.76	500.00	500.00	134.00	500.00
101-172.000-720.000	SOCIAL SECURITY & MEDICARE	15,079.29	15,172.81	15,500.00	15,500.00	15,310.56	17,400.00

User: courtney  
 DB: Dexter  
 Fund: 101 GENERAL FUND  
 Calculations as of '05/31/2013

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
<b>APPROPRIATIONS</b>							
101-172.000-721.000	7.65% OF WAGES	33,359.14	27,262.46	33,000.00	37,000.00	36,400.00	37,000.00
101-172.000-721.000	HEALTH & DENTAL INSURANCE						
101-172.000-721.002	100% OF COURNEY, BRENDA AND ERIN		6,000.00			6,000.00	3,000.00
101-172.000-722.000	PAY IN LIEU OF MEDICAL INSURANCE						
	\$3000 - DONNA						
101-172.000-723.000	LIFE & DISABILITY INSURANCE	1,511.99	1,396.56	1,500.00	1,500.00	1,417.33	1,500.00
101-172.000-723.000	100% OF COURNEY, ERIN, BRENDA, DONNA						
101-172.000-723.003	DEFINED BENEFIT PLAN	20,941.99	8,250.59	7,000.00	7,000.00	6,664.21	6,800.00
101-172.000-723.004	10% OF GROSS WAGES FOR ERIN AND BRENDA		793.21	5,000.00	5,000.00	1,423.16	1,500.00
	DEFINED CONTRIBUTION PLAN						
	2.5% OF WAGES FOR COURNEY		3,555.86			3,269.16	3,600.00
101-172.000-727.000	ICMA CONTRIBUTION						
	5% OF WAGES FOR DONNA						
101-172.000-745.000	OFFICE SUPPLIES	380.43	501.95	500.00	500.00	610.67	500.00
101-172.000-802.000	UNIFORM ALLOWANCE	100.00	100.00	100.00	100.00	100.00	100.00
101-172.000-861.000	PROFESSIONAL SERVICES	1,077.55	1,257.91	1,500.00	1,500.00	1,361.00	2,000.00
101-172.000-901.000	TRAVEL & MILEAGE	588.92	385.34	500.00	500.00	350.00	500.00
101-172.000-955.000	PRINTING & PUBLISHING		499.00	200.00	200.00		
101-172.000-958.000	MISCELLANEOUS	480.49	589.76	500.00	500.00	642.00	500.00
101-172.000-977.000	MEMBERSHIPS & DUES	110.00	110.00	300.00	300.00	110.00	300.00
	MLGMA MEMBERSHIP						
101-172.000-960.000	EDUCATION & TRAINING	714.00	370.00	1,000.00	1,000.00	600.00	1,000.00
101-172.000-977.000	EQUIPMENT	867.41	2,000.00				
<b>Totals for dept 172.000-VILLAGE MANAGER</b>		265,760.04	264,984.91	267,800.00	271,800.00	274,397.01	302,000.00
<b>Dept 201.000-FINANCE DEPARTMENT</b>							
101-201.000-802.000	PROFESSIONAL SERVICES	2,574.00	3,771.00	3,000.00	3,000.00	2,631.00	3,000.00
101-201.000-802.001	ANNUAL DISCLOSURE STATEMENT, PAYROLL PROVIDER						
101-201.000-840.000	FINANCIAL AUDIT	8,000.00	8,000.00	8,000.00	5,500.00	5,500.00	6,000.00
	GENERAL FUND SHARE OF ANNUAL AUDIT						
101-201.000-840.000	BANK SERVICE CHARGES	617.91	896.74	1,000.00	1,000.00	614.67	1,000.00
<b>Totals for dept 201.000-FINANCE DEPARTMENT</b>		11,191.91	12,667.74	12,000.00	9,500.00	8,745.67	10,000.00
<b>Dept 210.000-ATTORNEY</b>							
101-210.000-810.000	ATTORNEY FEES	32,646.75	22,979.19	25,000.00	35,000.00	35,000.00	25,000.00
	GENERAL SERVICES: DYKEMA, TOM RYAN, TOM STRINGER						
<b>Totals for dept 210.000-ATTORNEY</b>		32,646.75	22,979.19	25,000.00	35,000.00	35,000.00	25,000.00
<b>Dept 215.000-VILLAGE CLERK</b>							
101-215.000-702.000	SALARIES - ELECTED OFFICIALS	1,920.00	1,920.00	2,000.00	2,000.00	1,840.00	2,000.00
101-215.000-720.000	24 MEETINGS X \$80 PER MEETING						
101-215.000-802.000	SOCIAL SECURITY & MEDICARE	146.88	146.88	200.00	200.00	140.76	200.00
	7.65% OF GROSS WAGES						
101-215.000-802.000	PROFESSIONAL SERVICES						
101-215.000-815.000	CHARTER COMMISSION ELECTION						
101-215.000-861.000	ORDINANCE CODIFICATION	400.00	675.00	2,500.00	1,000.00	675.00	2,500.00
	YEARLY ACCESS FEE; SUPPLEMENT TO GENERAL CODE						
	TRAVEL & MILEAGE						
	3.00						

Calculations as of 10/31/2013  
 10-11 ACTIVITY  
 11-12 ACTIVITY  
 12-13 ADOPTED BUDGET  
 12-13 AMENDED BUDGET  
 12-13 PROJECTED ACTIVITY  
 13-14 REQUESTED BUDGET

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
APPROPRIATIONS							
101-215.000-901.000	PRINTING & PUBLISHING	3,129.85	3,486.32	3,500.00	3,500.00	3,000.00	3,000.00
	PUBLICATION OF MINUTES, PUBLIC HEARING NOTICES			500.00	500.00		500.00
	EDUCATION & TRAINING			8,700.00	9,200.00	7,655.76	12,300.00
101-215.000-960.000	TOTALS FOR DEPT 215.000-VILLAGE CLERK	5,599.73	6,228.20	8,700.00	9,200.00	7,655.76	12,300.00
Dept 253.000-TREASURER							
101-253.000-703.000	SALARIES - NON UNION	64,450.10	65,094.60	66,400.00	66,400.00	66,400.00	68,400.00
	1.5% INCREASE TO BASE, 1.5% LUMP SUM						
101-253.000-720.000	SOCIAL SECURITY & MEDICARE	4,930.38	4,951.09	5,100.00	5,100.00	5,079.60	5,300.00
	7.65% OF WAGES						
101-253.000-721.000	HEALTH & DENTAL INSURANCE	16,716.32	15,917.68	18,000.00	18,000.00	14,329.33	15,500.00
	100% OF MARIE						
101-253.000-722.000	LIFE & DISABILITY INSURANCE	442.43	417.71	500.00	500.00	416.00	500.00
	100% OF MARIE						
101-253.000-723.000	DEFINED BENEFIT PLAN	7,701.84	6,136.05	6,700.00	6,700.00	6,640.00	6,900.00
	10% OF WAGES						
101-253.000-727.000	OFFICE SUPPLIES	561.78	638.79	700.00	700.00	900.00	1,000.00
101-253.000-861.000	TRAVEL & MILEAGE	775.85	1,622.98	1,000.00	1,000.00	500.00	500.00
101-253.000-902.000	TAX BILL PRINTING & SERVICES	3,163.15	3,730.53	3,700.00	3,700.00	3,700.00	3,700.00
	TAX BILL WEB HOSTING, TAX BILL MAILING, SOFTWARE SUPPORT						
101-253.000-955.000	MISCELLANEOUS	125.00	443.33	500.00	500.00	500.00	500.00
101-253.000-958.000	MEMBERSHIPS & DUES	415.00	443.33	500.00	500.00	445.00	500.00
101-253.000-960.000	EDUCATION & TRAINING	1,169.00	1,023.00	1,200.00	1,200.00	600.00	1,000.00
101-253.000-977.000	EQUIPMENT	15.00	2,000.00	500.00	500.00	250.00	
TOTALS FOR DEPT 253.000-TREASURER		100,465.85	101,975.76	104,800.00	104,800.00	99,259.93	103,800.00
Dept 265.000-BUILDINGS & GROUNDS							
101-265.000-727.000	OFFICE SUPPLIES	3,004.72	3,799.39	3,700.00	3,700.00	3,653.33	3,700.00
101-265.000-728.000	POSTAGE	2,316.71	2,533.66	3,000.00	3,000.00	2,974.00	3,000.00
101-265.000-803.000	CONTRACTED SERVICES	5,632.00	4,756.98	7,000.00	7,000.00	5,254.67	6,000.00
	COMPUTER REPAIRS, \$180 FOR EMAIL UPDATE LIST MGMT, BSA SOFTWARE SUPPORT, GOOGLE						
101-265.000-843.000	PROPERTY TAXES	2,344.46	5,616.41	2,500.00	2,500.00	1,884.00	2,000.00
	8050 MAIN (\$1500 SCIO - \$400 VILLAGE)						
101-265.000-920.000	UTILITIES	13,664.29	11,488.07	11,000.00	11,000.00	12,514.80	13,000.00
	COMCAST AND DTE						
101-265.000-920.001	UTILITIES - TELEPHONES	572.30	358.92			414.00	400.00
	FARMERS MARKET PHONE LINE						
101-265.000-935.000	BUILDING MAINTENANCE & REPAIR	3,483.71	8,309.39	9,000.00	9,000.00	8,500.00	3,000.00
	CINTAS, CMR						
101-265.000-935.001	OFFICE CLEANING	4,080.00	4,240.00	4,200.00	4,200.00	4,200.00	4,200.00
	\$80 PER WEEK						
101-265.000-936.000	EQUIPMENT SERVICE CONTRACTS	6,959.30	9,146.31	7,200.00	7,200.00	6,500.67	7,000.00
	COPY MACHINE (\$6000); POSTAGE MACHINE (\$600);						
101-265.000-937.000	EQUIPMENT MAINTENANCE & REPAIR	699.37		500.00	500.00	377.33	500.00
101-265.000-943.001	OFFICE SPACE RENT	10,200.00	10,800.00	11,400.00	11,400.00	10,800.00	10,800.00
	PNC RENT - 900 PER MONTH						
101-265.000-955.000	MISCELLANEOUS	279.97	430.00	1,000.00	1,000.00	1,000.00	1,000.00
101-265.000-962.000	COMMUNITY GARDEN	1,318.19	1,581.31	2,000.00	2,000.00	1,504.00	8,000.00
101-265.000-977.000	EQUIPMENT	1,112.23	5,500.00				

Calculations as of '05/31/2013

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
<b>APPROPRIATIONS</b>							
<b>NEW SERVER; PORTION OF FINAL PAYMENT FOR BS&amp;A</b>							
Totals for dept 265.000-BUILDINGS & GROUNDS		55,667.25	68,560.44	62,500.00	62,500.00	59,576.80	62,600.00
Dept 285.000-VILLAGE TREE PROGRAM							
101-285.000-731.000 LANDSCAPE SUPPLIES		400.00	570.47	1,000.00	1,000.00	805.33	1,000.00
101-285.000-731.001 LANDSCAPE SUPPLIES - TREES		8,116.00	8,240.00	8,000.00	8,000.00	8,000.00	8,000.00
	PURCHASE OF TREES AS RECOMMENDED BY THE TREE BOARD - OFFSET BY RESTRICTED TREE FUNDS						
101-285.000-803.000 CONTRACTED SERVICES		10,220.00	12,377.50	15,000.00	15,000.00	14,157.33	15,000.00
	REMOVAL OF DAMAGED/DANGEROUS TREES; TREE TRIMMING						
Totals for dept 285.000-VILLAGE TREE PROGRAM		18,736.00	21,187.97	24,000.00	24,000.00	22,962.67	24,000.00
Dept 301.000-LAW ENFORCEMENT							
101-301.000-807.000 CONTRACTED PUBLIC SAFETY		463,324.85	473,221.68	478,000.00	478,000.00	473,163.00	479,000.00
	CURRENT RATE - \$152,101; 1% INCREASE STARTING JANUARY 2014 TO \$153,622						
101-301.000-807.001 DCS OFFICER & CROSSING GUARDS		76,511.14	78,039.85	80,000.00	78,500.00	78,435.00	79,500.00
	50% OF SCHOOL OFFICER AND \$3000 FOR CROSSING GUARD						
101-301.000-920.000 UTILITIES		4,339.45	4,520.22	5,500.00	5,500.00	4,093.33	4,500.00
	DTE AND WATER FOR PORTION OF 8140 MAIN						
101-301.000-935.000 BUILDING MAINTENANCE & REPAIR		103.00	103.00	2,000.00	2,000.00	713.33	1,000.00
	BUILDING REPAIR NEEDS						
Totals for dept 301.000-LAW ENFORCEMENT		544,175.44	555,884.75	565,500.00	564,000.00	556,404.67	564,000.00
Dept 336.000-FIRE DEPARTMENT							
101-336.000-807.000 CONTRACTED PUBLIC SAFETY		371,460.00	403,708.00	440,000.00	446,000.00	445,479.00	452,000.00
	2013 PAYMENT - \$451,940						
101-336.000-920.000 UTILITIES		4,511.89	5,650.28	7,000.00	7,000.00	4,729.33	5,000.00
	PORTION OF DTE AND WATER FOR 8140 MAIN						
101-336.000-935.000 BUILDING MAINTENANCE & REPAIR		2,786.47	2,560.43	2,000.00	2,000.00	2,399.00	2,000.00
	OUTDOOR WARNING SIREN PM, HVAC, PEST CONTROL						
101-336.000-970.000 CAPITAL IMPROVEMENTS		741.33		1,000.00	1,000.00		1,000.00
Totals for dept 336.000-FIRE DEPARTMENT		379,499.69	411,918.71	450,000.00	456,000.00	452,607.33	460,000.00
Dept 400.000-PLANNING DEPARTMENT							
101-400.000-703.000 SALARIES - NON UNION		59,999.94	60,599.94	61,800.00	53,300.00	53,038.00	47,200.00
	1.5% INCREASE TO BASE, 1.5% LUMP SUM - REDUCTION IN HOURS TO 32 PER WEEK						
101-400.000-704.000 SALARIES - UNION		12,578.54	11,811.20	12,000.00	12,000.00	10,413.62	10,700.00
	30% OF BRENDA - 1% UNION WAGE INCREASE						
101-400.000-705.000 SALARIES - OVERTIME		566.78	487.97	500.00	500.00	350.32	500.00
101-400.000-706.000 SALARIES - PLANNING COMMISSION		2,680.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
101-400.000-720.000 SOCIAL SECURITY & MEDICARE		5,787.78	5,309.03	6,000.00	6,000.00	5,124.48	4,700.00
	7.65% OF WAGES						
101-400.000-721.000 HEALTH & DENTAL INSURANCE		16,731.82	17,756.93	18,000.00	18,000.00	16,062.67	17,000.00
	100% OF ALLISON						
101-400.000-722.000 LIFE & DISABILITY INSURANCE		431.99	397.68	400.00	400.00	398.67	
	100% OF ALLISON						
101-400.000-723.000 DEFINED BENEFIT PLAN		9,239.81	6,870.06	7,500.00	6,500.00	6,089.47	5,900.00

User: Courtney  
DB: Dexter

Fund: 101 GENERAL FUND

Calculations as of 10/31/2013

GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ADOPTED BUDGET	AMENDED BUDGET	PROJECTED ACTIVITY	REQUESTED BUDGET
		10-11	11-12	12-13	12-13	12-13	13-14

APPROPRIATIONS

10% OF UNION AND NON-UNION WAGES

101-400.000-727.000	OFFICE SUPPLIES		527.13	351.21	500.00	500.00	300.00
101-400.000-802.000	PROFESSIONAL SERVICES		7,351.00	12,490.88	5,000.00	15,000.00	7,000.00
	PLANNING CONSULTANT - CARLISLE WORTMAN						
101-400.000-861.000	TRAVEL & MILEAGE		557.42	565.36	500.00	500.00	500.00
101-400.000-901.000	PRINTING & PUBLISHING		729.00	1,153.00	1,000.00	1,000.00	500.00
	PLANNING COMMISSION PUBLIC HEARINGS						
101-400.000-955.000	MISCELLANEOUS		137.39	95.37	500.00	500.00	500.00
101-400.000-958.000	MEMBERSHIPS & DUES		1,190.00	1,480.00	1,500.00	1,500.00	1,500.00
	AICP, APA, MSP						
101-400.000-960.000	EDUCATION & TRAINING		759.00	699.00	1,000.00	1,000.00	1,000.00
101-400.000-977.000	EQUIPMENT		92.99	500.00			
Totals for dept 400.000-PLANNING DEPARTMENT			119,360.59	123,567.63	119,200.00	119,700.00	113,239.22

Totals for dept 410.000-ZONING BOARD OF APPEALS			99.00	635.50	1,100.00	1,100.00	1,010.00
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DEPT 410.000-ZONING BOARD OF APPEALS

101-410.000-802.000	PROFESSIONAL SERVICES			635.00	500.00	500.00	500.00
	CARLISLE WORTMAN REVIEW OF REQUESTS						
101-410.000-901.000	PRINTING & PUBLISHING		99.00	58.50	500.00	500.00	500.00
	PUBLIC HEARING NOTICES						
101-410.000-955.000	MISCELLANEOUS				100.00	100.00	100.00
Totals for dept 410.000-ZONING BOARD OF APPEALS			99.00	635.50	1,100.00	1,100.00	1,010.00

DEPT 441.000-DEPARTMENT OF PUBLIC WORKS

101-441.000-703.000	SALARIES - NON UNION		3,408.18	201.00	6,000.00	6,000.00	5,384.48
	6% OF DAN						
101-441.000-703.001	SALARIES - PART TIME				67,000.00	52,500.00	1,000.00
	SALARIES - UNION		77,771.61	59,370.63			53,000.00
	PORTION OF FOUR DPW EMPLOYEES (TOTAL SALARY OF \$204,400)						
101-441.000-704.000	SALARIES - OVERTIME		822.71	3,616.82	1,000.00	1,000.00	784.11
	LONGEVITY		6,867.13	1,586.40	500.00	500.00	1,000.00
101-441.000-712.000	VACATION/SICK TIME CASH OUT				5,700.00	5,700.00	4,229.00
101-441.000-720.000	SOCIAL SECURITY & MEDICARE		7,396.22	4,996.37			
	7.65% OF WAGES						
101-441.000-721.000	HEALTH & DENTAL INSURANCE		21,821.69	22,245.30	25,000.00	43,000.00	44,000.00
	PORTION OF BENEFITS FOR FOUR UNION EMPLOYEES						
101-441.000-721.002	PAY IN LIEU OF MEDICAL INSURANCE		459.26	3,000.00	500.00	500.00	1,750.00
101-441.000-722.000	LIFE & DISABILITY INSURANCE			428.16			426.67
	PORTION OF BENEFITS FOR FOUR UNION EMPLOYEES						
101-441.000-723.000	DEFINED BENEFIT PLAN		19,207.58	6,492.29	5,700.00	5,700.00	6,059.37
	10% OF WAGES						
101-441.000-740.000	OPERATING SUPPLIES		5,758.00	5,642.45	6,000.00	6,000.00	7,437.33
	TOOLS, WELDING SUPPLIES, PARTS, CLEANING SUPPLIES						
101-441.000-745.000	UNIFORM ALLOWANCE		3,530.74	4,519.65	4,000.00	4,000.00	4,000.00
101-441.000-751.000	GASOLINE & OIL		10,322.47	12,286.04	12,000.00	12,000.00	13,500.00
101-441.000-802.000	PROFESSIONAL SERVICES		4,263.60	3,996.00	2,000.00	2,000.00	2,000.00
101-441.000-803.000	CONTRACTED SERVICES		7,158.00				
101-441.000-861.000	TRAVEL & MILEAGE			290.65	500.00	500.00	500.00
101-441.000-901.000	PRINTING & PUBLISHING			49.50	200.00	200.00	
101-441.000-920.000	UTILITIES		17,461.18	17,277.97	19,000.00	19,000.00	15,042.67

User: courtney  
DB: Dexter

Fund: 101 GENERAL FUND

Calculations as of '05/31/2013

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
<b>APPROPRIATIONS</b>							
101-441.000-920.001	DTE (3600 CENTRAL AND PORTION OF 8140 MAIN), WATER, COMCAST UTILITIES - TELEPHONES VERIZON	1,696.49	1,519.62	1,500.00	1,500.00	1,958.67	2,000.00
101-441.000-935.000	BUILDING MAINTENANCE & REPAIR	258.52	2,521.30	2,000.00	2,000.00	1,365.00	2,000.00
101-441.000-937.000	EQUIPMENT MAINTENANCE & REPAIR	139.83		1,000.00	1,000.00		1,000.00
101-441.000-941.000	EQUIPMENT RENTALS	11,651.77	3,095.70	6,000.00	4,000.00	1,606.67	2,000.00
101-441.000-955.000	INTERNAL EQUIPMENT RENTAL (TRANSFER TO 402)						
101-441.000-957.000	MISCELLANEOUS	129.18	722.52	200.00	200.00	700.00	500.00
	MISCELLANEOUS FEES	60.00	393.00	500.00	500.00	713.00	800.00
	CDL FEES, STATE INSPECTIONS						
101-441.000-958.000	MEMBERSHIPS & DUES	145.00	346.00	500.00	500.00	349.00	500.00
101-441.000-960.000	EDUCATION & TRAINING		567.60	1,000.00	1,000.00		500.00
101-441.000-963.000	MEDICAL EXPENSES	280.00	30.00	500.00	500.00		500.00
101-441.000-970.001	CAPITAL IMPROVEMENTS-SIDEWALKS	20,863.94	20,430.20				
101-441.000-977.000	EQUIPMENT	1,358.90	1,614.00	1,500.00	1,500.00		1,000.00
<b>Totals for dept 441.000-DEPARTMENT OF PUBLIC WORKS</b>		<b>222,832.00</b>	<b>177,239.17</b>	<b>169,800.00</b>	<b>171,300.00</b>	<b>164,478.97</b>	<b>168,900.00</b>
Dept 442.000-DOWNTOWN	PUBLIC WORKS						
101-442.000-703.000	SALARIES - NON UNION	1,241.00	1,670.49	8,000.00	8,000.00	8,000.00	8,000.00
101-442.000-703.001	SALARIES - PART TIME						
	PORTION OF SUMMER HELP AND DOWNTOWN LANDSCAPER						
101-442.000-704.000	SALARIES - UNION	28,009.26	23,751.18	25,000.00	25,000.00	27,246.76	28,000.00
	DEW TIME WORKING IN DOWNTOWN (PORTION OF \$204,400 SALARY); 16% OF BRENDA						
101-442.000-705.000	SALARIES - OVERTIME	5,212.61	2,342.88	4,000.00	4,000.00	1,719.71	2,000.00
	UNION STAFF WORK AT FARMERS MARKET						
101-442.000-720.000	SOCIAL SECURITY & MEDICARE	2,636.41	2,116.46	2,100.00	2,100.00	2,827.82	3,000.00
	7.65% OF WAGES						
101-442.000-723.000	DEFINED BENEFIT PLAN		2,497.93	2,900.00	2,900.00	2,895.90	3,000.00
	10% OF UNION WAGES						
101-442.000-730.000	FARMERS MARKET SUPPLIES	2,560.77	2,175.95	2,000.00	2,000.00	2,000.00	2,000.00
101-442.000-731.000	LANDSCAPE SUPPLIES	925.00	32.99				6,000.00
	PLANT MATERIAL FOR DOWNTOWN LANDSCAPING						
101-442.000-740.000	OPERATING SUPPLIES	4,493.24	4,759.66	5,000.00	5,000.00	7,000.00	2,000.00
101-442.000-744.000	HOLIDAY DISPLAY SUPPLIES	571.75	5,453.19	5,000.00	5,000.00	4,028.00	5,000.00
	REPLACEMENT BULBS/WRAPPS, DECORATION OF CLOCK/BRIDGE						
101-442.000-802.000	PROFESSIONAL SERVICES	22,308.75	23,458.67	16,000.00	16,000.00	10,296.00	5,000.00
	PM ON CLOCK (\$500), SENIOR CENTER RENT FOR DDA (50*12), \$3000 FOR POLE PAINTING						
101-442.000-920.000	UTILITIES	8,191.36	6,548.10	8,000.00	8,000.00	6,882.67	8,000.00
	METERED STREET LIGHTS						
101-442.000-977.000	EQUIPMENT	400.00	2,410.00	2,000.00	2,000.00	1,000.00	1,000.00
<b>Totals for dept 442.000-DOWNTOWN PUBLIC WORKS</b>		<b>76,550.15</b>	<b>77,217.50</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>73,896.87</b>	<b>73,000.00</b>
Dept 445.000-STORMWATER							
101-445.000-802.000	PROFESSIONAL SERVICES	4,890.00					
<b>Totals for dept 445.000-STORMWATER</b>		<b>4,890.00</b>					

GL NUMBER	DESCRIPTION	Calculations as of '05/31/2013	ADOPTED BUDGET	AMENDED BUDGET	PROJECTED ACTIVITY	REQUESTED BUDGET
		10-11 ACTIVITY	11-12 ACTIVITY	12-13 BUDGET	12-13 BUDGET	12-13 ACTIVITY

<b>APPROPRIATIONS</b>						
101-447.000-830.000	ENGINEERING CONSULTING GENERAL ENGINEERING SERVICES	9,090.75	10,924.50	11,000.00	11,000.00	11,000.00
<b>Totals for dept 447.000-ENGINEERING</b>		<b>9,090.75</b>	<b>10,924.50</b>	<b>11,000.00</b>	<b>11,000.00</b>	<b>11,000.00</b>

101-448.000-MUNICIPAL STREET LIGHTS	STREET LIGHTS UTILITIES - STREET LIGHTS UNMETERED STREET LIGHTS	66,165.34	77,196.44	75,600.00	75,600.00	74,428.00
101-448.000-970.000	CAPITAL IMPROVEMENTS	72,299.42				
<b>Totals for dept 448.000-MUNICIPAL STREET LIGHTS</b>		<b>138,464.76</b>	<b>77,196.44</b>	<b>75,600.00</b>	<b>75,600.00</b>	<b>74,428.00</b>

101-528.000-SOLID WASTE	SALARIES - NON UNION 2% OF DAN	2,054.09	887.00	3,000.00	3,000.00	2,438.53
101-528.000-703.001	SALARIES - PART TIME PORTION OF SUMMER HELP					
101-528.000-704.000	SALARIES - UNION PORTION OF FOUR UNION EMPLOYEES	22,374.14	35,879.90	25,000.00	25,000.00	29,850.00
101-528.000-705.000	SALARIES - OVERTIME SOCIAL SECURITY & MEDICARE 7.65% OF WAGES	1,043.03	1,276.73	1,500.00	1,500.00	405.05
101-528.000-720.000	DEFINED BENEFIT PLAN 10% OF WAGES	1,948.55	2,910.34	2,000.00	2,000.00	2,501.01
101-528.000-723.000	OPERATING SUPPLIES CONTRACTED SOLID WASTE SERVICE 1 & INCREASE IN MARCH 2014; INCREASED COMMERCIAL USAGE	3,912.17	3,619.90	2,600.00	2,600.00	3,100.00
101-528.000-740.000	CONTRACTED WITH BREUNINGERS - \$4000; WM COST TO HAUL SPECIAL WASTE	1,133.73	556.71	2,000.00	2,000.00	1,406.67
101-528.000-805.000	PRINTING & PUBLISHING PORTION OF UTILITY BILL PRINTING	439,059.99	462,680.38	463,000.00	473,000.00	473,000.00
101-528.000-806.000	EQUIPMENT RENTALS INTERNAL EQUIPMENT RENTAL - TRANSFER TO 402	8,670.86	7,176.06	8,000.00	8,000.00	6,704.00
101-528.000-901.000	MISCELLANEOUS	234.16	294.13	500.00	500.00	500.00
101-528.000-941.000		14,120.63	15,901.61	17,000.00	17,000.00	11,938.67
101-528.000-955.000			404.24			
<b>Totals for dept 528.000-SOLID WASTE</b>		<b>494,551.35</b>	<b>531,587.00</b>	<b>524,600.00</b>	<b>534,600.00</b>	<b>531,843.93</b>

101-728.000-ECONOMIC DEVELOPMENT	PROFESSIONAL SERVICES PRINTING & PUBLISHING MARKETING MATERIALS/ADS	33,215.75	5,000.00	9,000.00	8,776.00	1,000.00
101-728.000-802.000	EDUCATION & TRAINING	595.00	1,000.00	1,000.00	1,000.00	500.00
101-728.000-901.000		180.00	500.00	500.00	500.00	
<b>Totals for dept 728.000-ECONOMIC DEVELOPMENT</b>		<b>33,990.75</b>	<b>6,500.00</b>	<b>10,500.00</b>	<b>9,276.00</b>	<b>1,000.00</b>

101-751.000-PARKS & RECREATION	SALARIES - NON UNION 2% OF DAN	3,063.09	2,875.00	5,000.00	5,000.00	4,108.00
101-751.000-703.001	SALARIES - PART TIME PORTION OF SUMMER HELP, \$7500 FOR LANDSCAPER FOR MILL CREEK PARK					
101-751.000-704.000	SALARIES - UNION	13,272.16	23,857.49	15,000.00	15,000.00	17,316.00
<b>Totals for dept 751.000-PARKS &amp; RECREATION</b>		<b>13,272.16</b>	<b>23,857.49</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>17,316.00</b>

User: courtney  
DB: Dexter

Fund: 101 GENERAL FUND

Calculations as of '05/31/2013

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
<b>APPROPRIATIONS</b>							
101-751.000-705.000	PORTION OF FOUR UNION EMPLOYEES						
101-751.000-709.000	SALARIES - OVERTIME	108.75				333.00	500.00
101-751.000-709.000	SALARIES - PARK COMMISSIONERS	1,260.00	930.00	1,500.00	1,500.00	1,500.00	1,500.00
101-751.000-720.000	SOCIAL SECURITY & MEDICARE	1,346.14	2,124.47	1,700.00	1,700.00	1,779.16	2,000.00
	7.65% OF WAGES						
101-751.000-721.000	HEALTH & DENTAL INSURANCE	2,512.48	2,487.70	3,000.00	3,000.00	3,000.00	3,100.00
101-751.000-722.000	PORTION OF FOUR UNION EMPLOYEES						
101-751.000-722.000	LIFE & DISABILITY INSURANCE	74.09	69.12	100.00	100.00	68.00	100.00
101-751.000-723.000	PORTION OF FOUR UNION EMPLOYEES						
101-751.000-723.000	DEFINED BENEFIT PLAN	2,315.27	2,166.23	1,700.00	1,700.00	1,942.57	2,000.00
	10% OF WAGES						
101-751.000-731.000	LANDSCAPE SUPPLIES	4,938.00	1,925.00	7,000.00	7,000.00	3,770.00	8,000.00
101-751.000-732.000	LANDSCAPING BED MAINTENANCE, WOOD CHIPS, INCLUDES \$3500 FOR MILL CREEK PARK						
	ICE RINK SUPPLIES	9,105.29	1,713.95	3,800.00	3,800.00	4,473.00	4,700.00
	INSTALLATION, MAINTENANCE, NEW LINER, KICK PLATES						
101-751.000-740.000	OPERATING SUPPLIES	494.56	1,093.97	1,000.00	1,000.00	500.00	1,000.00
101-751.000-802.000	PROFESSIONAL SERVICES	195.00	156.71				17,300.00
101-751.000-803.000	JUR FOR STREAM MONITORING; MATCH FOR POSSIBLE COMMUNITY PARK PATH GRANT						
101-751.000-803.000	CONTRACTED SERVICES	1,670.00		24,500.00	24,500.00	7,200.00	1,000.00
101-751.000-901.000	PRINTING & PUBLISHING						
101-751.000-901.000	MARKETING - WORKING WITH COUNTY B2B/TRAIL MAPS						
101-751.000-937.000	EQUIPMENT MAINTENANCE & REPAIR	1,160.50	1,147.48	3,500.00	3,500.00	4,839.00	6,000.00
101-751.000-941.000	REPAIR OR REPLACEMENT OF TRASH CANS, PARK EQUIPMENT, BENCHES						
101-751.000-941.000	EQUIPMENT RENTALS	2,373.97	2,572.13	2,000.00	2,000.00	4,854.00	5,000.00
101-751.000-944.000	PORTABLE TOILET RENTAL	2,630.63	3,105.00	2,600.00	2,600.00	2,149.33	2,200.00
101-751.000-955.000	MISCELLANEOUS	515.87	1,145.81	1,700.00	1,700.00	839.00	1,700.00
101-751.000-977.000	DEXTER DAZE EVENT PARTNERSHIP, EGGSTRAVAGANZA, GEOCACHE						
	EQUIPMENT	5,416.74	15,541.00	5,500.00	5,500.00	3,488.00	7,000.00
	BENCHES AT MILL CREEK PARK NORTH, BIKE RACKS, COMMUNITY PARK SOCCER NETS						
<b>Totals for dept 751.000-PARKS &amp; RECREATION</b>		<b>52,343.79</b>	<b>63,019.81</b>	<b>79,600.00</b>	<b>86,800.00</b>	<b>86,659.07</b>	<b>94,100.00</b>
<b>Dept 850.000-LONG-TERM DEBT</b>							
101-850.000-990.005	'06 FACILITIES BOND PRINCIPAL	60,000.00	65,000.00	65,000.00	65,000.00	65,000.00	70,000.00
	FINAL PAYMENT MAY 2027						
101-850.000-992.000	BOND FEES	225.00	225.00	300.00	300.00	225.00	300.00
101-850.000-996.004	'06 FACILITIES BOND INTEREST	64,957.50	62,557.50	60,000.00	60,000.00	59,956.00	57,500.00
	FINAL PAYMENT MAY 2027						
<b>Totals for dept 850.000-LONG-TERM DEBT</b>		<b>125,182.50</b>	<b>127,782.50</b>	<b>125,300.00</b>	<b>125,300.00</b>	<b>125,181.00</b>	<b>127,800.00</b>
<b>Dept 851.000-INSURANCE &amp; BONDS</b>							
101-851.000-719.000	UNEMPLOYMENT COMPENSATION	96.15	90.29	300.00	300.00	100.00	100.00
101-851.000-721.001	RETIREE HEALTH INSURANCE	26,963.30	6,373.70	8,000.00	8,000.00	8,000.00	8,000.00
	10% OF ED, 50% OF JAN, 50% OF PAT						
101-851.000-723.001	OTHER POST EMPLOYMENT BENEFITS	10,000.00	10,000.00	75,000.00	75,000.00	75,000.00	75,000.00
101-851.000-723.002	ADDITIONAL MEBS CONTRIBUTION	15,668.00					
101-851.000-726.001	VACATION/SICK ACCRUAL	(5,129.17)					
101-851.000-910.000	WORKERS COMPENSATION	13,347.67	8,845.59	1,000.00	1,000.00	9,473.00	1,000.00
101-851.000-911.000	LIABILITY INSURANCE	29,888.01	25,364.62	25,000.00	25,000.00	24,860.00	23,500.00
<b>Totals for dept 851.000-INSURANCE &amp; BONDS</b>		<b>90,833.96</b>	<b>50,694.20</b>	<b>117,800.00</b>	<b>117,800.00</b>	<b>117,433.00</b>	<b>117,100.00</b>

Calculations as of '05/31/2013

GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ADOPTED BUDGET	AMENDED BUDGET	PROJECTED ACTIVITY	REQUESTED BUDGET
		10-11	11-12	12-13	12-13	12-13	13-14

APPROPRIATIONS

Dept 875.000-CONTRIBUTIONS							
101-875.000-965.001	CONTRIBUTION TO WAVE	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00
101-875.000-965.002	CONTRIBUTION TO COMMUNITY SERV	250.00	250.00	300.00	300.00	250.00	300.00
101-875.000-965.003	CONTRIBUTION TO SENIOR CENTER	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
101-875.000-965.004	CONT TO WAVE DOOR TO DOOR	9,999.96	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Totals for dept 875.000-CONTRIBUTIONS		23,249.96	23,250.00	23,300.00	23,300.00	23,250.00	23,300.00

Dept 890.000-CONTINGENCIES							
101-890.000-955.000	MISCELLANEOUS						
101-890.000-957.001	PROPERTY TAX REFUNDS	747.86	11,898.65	20,000.00	4,500.00	33,000.00	10,000.00
101-890.000-969.000	DISASTER RECOVERY		(901.40)	3,000.00	33,000.00		2,000.00
101-890.000-969.001	DISASTER RECOVERY OVERTIME		832.26				
101-890.000-969.002	DISASTER RECOVERY FICA		151.12				
Totals for dept 890.000-CONTINGENCIES		747.86	11,980.63	23,000.00	37,500.00	33,000.00	12,000.00

Dept 901.000-CAPITAL IMPROVEMENTS							
101-901.000-970.000	CAPITAL IMPROVEMENTS	34,297.39	15,580.39	152,000.00	150,500.00	150,239.00	21,500.00
101-901.000-975.011	GENERAL FUND SHARE OF DPW SPOILS PILE, \$9,000 FOR B2B TRAIL DESIGN	58,358.50	115,514.07				10,000.00
101-901.000-975.016	PROPERTY ACQUISITION						
	CAPITAL IMPROVEMENTS - FACILITIES						
	CONSULTANT FOR EVALUATION OF FACILITY NEEDS						
Totals for dept 901.000-CAPITAL IMPROVEMENTS		92,655.89	131,094.46	152,000.00	150,500.00	150,239.00	31,500.00

Dept 965.000-TRANSFERS OUT - CONTROL							
101-965.000-999.405	TRANSFER OUT - MILL CREEK FUND	67,116.13	402,600.00				
Totals for dept 965.000-TRANSFERS OUT - CONTROL		67,116.13	402,600.00				

TOTAL APPROPRIATIONS		2,971,743.14	3,359,682.45	3,081,700.00	3,136,900.00	3,084,760.29	2,985,400.00
NET OF REVENUES/APPROPRIATIONS - FUND 101		(12,806.57)	(371,720.13)	(20,500.00)	(128,300.00)	(59,236.10)	82,800.00
BEGINNING FUND BALANCE		1,567,316.86	1,547,377.26	1,175,657.13	1,175,657.13	1,175,657.13	1,116,421.03
ENDING FUND BALANCE		1,554,510.29	1,175,657.13	1,155,157.13	1,047,357.13	1,116,421.03	1,199,221.03

User: courtney  
 DB: Dexter  
 Fund: 202 MAJOR STREETS FUND  
 Calculations as of '05/31/2013

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ACCEPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
<b>ESTIMATED REVENUES</b>							
Dept 000.000-ASSETS, 202-000.000-576.000	LIABILITIES & REVENUE STATE SHARED REV-GAS & WEIGHT ACT 51	112,647.99	149,425.98	160,000.00	160,000.00	169,256.00	173,000.00
202-000.000-577.000	STATE SHARED REV-LOCAL ROADS ACT 51	3,771.39	5,435.25	5,000.00	5,000.00	6,079.00	6,000.00
202-000.000-665.000	INTEREST EARNED	922.42	245.79	300.00	300.00	100.00	100.00
202-000.000-695.203	TRANSFER IN - LOCAL STREETS	37,000.00					
202-000.000-695.204	TRANS IN - MUNICIPAL STREETS FUNDS TRANSFERRED IN FROM MUNICIPAL STREETS	190,000.00	265,000.00	488,900.00	488,900.00	536,459.79	326,800.00
<b>Totals for dept 000.000-ASSETS, LIABILITIES &amp; REVENUE</b>		<b>344,341.80</b>	<b>420,107.02</b>	<b>654,200.00</b>	<b>654,200.00</b>	<b>711,894.79</b>	<b>505,900.00</b>
<b>APPROPRIATIONS</b>							
Dept 248.000-ADMINISTRATION 202-248.000-723.001	OTHER POST EMPLOYMENT BENEFITS CONTRIBUTION TO RETIREE HEALTH CARE FUND	1,450.00	1,450.00	4,500.00	4,500.00	4,500.00	4,500.00
202-248.000-803.000	CONTRACTED SERVICES	11,538.00					
202-248.000-840.000	BANK SERVICE CHARGES	242.99	184.52	200.00	200.00	200.00	200.00
<b>Totals for dept 248.000-ADMINISTRATION</b>		<b>13,230.99</b>	<b>1,634.52</b>	<b>4,700.00</b>	<b>4,700.00</b>	<b>4,700.00</b>	<b>4,700.00</b>
Dept 445.000-STORMWATER 202-445.000-703.000	SALARIES - NON UNION		20.00				
202-445.000-704.000	SALARIES - UNION PORTION OF FOUR UNION EMPLOYEES		3,533.00	2,000.00	7,000.00	7,593.37	8,000.00
202-445.000-720.000	SOCIAL SECURITY & MEDICARE 7.65% OF WAGES		271.81	200.00	200.00	580.86	700.00
202-445.000-723.000	DEFINED BENEFIT PLAN 10% OF WAGES		353.30	200.00	200.00	759.00	800.00
202-445.000-740.000	OPERATING SUPPLIES CULVERTS, BLOCK, MORTAR BASIN LIDS		4,927.81	5,000.00	5,000.00	2,500.00	3,000.00
202-445.000-802.000	PROFESSIONAL SERVICES HRWC MIDDLE HURON PARTNERSHIP		10,624.89	5,000.00	5,000.00	500.00	1,000.00
202-445.000-803.000	CONTRACTED SERVICES CATCH BASIN VACTORING		26,601.37	5,000.00	5,000.00	5,000.00	5,000.00
202-445.000-960.000	EDUCATION & TRAINING		227.75	500.00	500.00	322.00	500.00
<b>Totals for dept 445.000-STORMWATER</b>			<b>46,559.93</b>	<b>17,900.00</b>	<b>22,900.00</b>	<b>17,255.23</b>	<b>19,000.00</b>
Dept 451.000-CONTRACTED ROAD CONSTRUCTION 202-451.000-803.000	CONTRACTED SERVICES	13,760.49				1,213.00	
202-451.000-932.000	SIDEWALKS	37,008.10					
202-451.000-974.000	CIP CAPITAL IMPROVEMENTS 12.5% OF DPW SPOILS PILE	58,785.66	36,180.56				12,500.00
202-451.000-974.009	CENTRAL STREET PROJECT DESIGN OF CENTRAL STREET FROM 2ND TO 3RD	4,267.50	71,529.42	445,000.00	523,000.00	517,077.64	34,000.00
202-451.000-974.010	MAIN STREET RESURFACING	1,495.00	314,350.21		7,000.00	5,742.00	
202-451.000-975.015	ANN ARBOR STREET PROJECT						250,000.00



Calculations as of '05/31/2013

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
<b>APPROPRIATIONS</b>							
202-474.000-802.000	BULBS, SIGNS, POSTS			11,000.00	11,000.00	11,000.00	10,000.00
	PROFESSIONAL SERVICES	4,437.98	8,609.58				
	SIGNAL REPAIR, CONTRACTED STREET PAINTING, TCO REVIEWS						
202-474.000-910.000	WORKERS COMPENSATION	422.89	280.26	400.00	400.00	300.00	300.00
202-474.000-911.000	LIABILITY INSURANCE	834.08	708.41	700.00	700.00	693.00	700.00
202-474.000-941.000	EQUIPMENT RENTALS	1,591.90	2,929.36	3,000.00	3,000.00	2,250.00	3,000.00
	Totals for dept 474.000-TRAFFIC SERVICES	23,074.20	29,761.44	40,500.00	40,500.00	40,894.77	39,300.00
<b>Dept 478.000-WINTER MAINTENANCE</b>							
202-478.000-703.000	SALARIES - NON UNION	3,056.35		5,000.00	5,000.00	4,248.95	4,300.00
	5% OF DAN						
202-478.000-704.000	SALARIES - UNION	10,836.07	4,232.09	11,000.00	11,000.00	9,431.00	10,000.00
	PORTION OF FOUR UNION EMPLOYEES						
202-478.000-705.000	SALARIES - OVERTIME	4,182.71	2,411.88	5,000.00	5,000.00	5,368.00	5,500.00
202-478.000-720.000	SOCIAL SECURITY & MEDICARE	1,375.10	508.23	1,700.00	1,700.00	1,382.00	1,600.00
	7.65% OF WAGES						
202-478.000-721.000	HEALTH & DENTAL INSURANCE	8,040.05	7,960.66	8,500.00	8,500.00	9,665.00	10,000.00
	PORTION OF FOUR UNION EMPLOYEES						
202-478.000-722.000	LIFE & DISABILITY INSURANCE	237.07	221.04	200.00	200.00	238.67	300.00
	PORTION OF FOUR EMPLOYEES						
202-478.000-723.000	DEFINED BENEFIT PLAN	2,744.75	664.41	2,000.00	2,000.00	1,806.00	2,000.00
	10% OF WAGES						
202-478.000-740.000	OPERATING SUPPLIES	15,787.44	15,492.20	15,000.00	15,000.00	8,958.00	15,500.00
	SALT						
202-478.000-802.000	PROFESSIONAL SERVICES			500.00	500.00	216.93	500.00
202-478.000-901.000	PRINTING & PUBLISHING		405.30			409.19	500.00
202-478.000-910.000	WORKERS COMPENSATION	621.13	411.63	500.00	500.00	440.00	500.00
202-478.000-911.000	LIABILITY INSURANCE	1,042.61	885.52	900.00	900.00	867.00	900.00
202-478.000-941.000	EQUIPMENT RENTALS	11,334.47	4,913.98	15,000.00	15,000.00	11,480.00	12,000.00
	INTERNAL EQUIPMENT RENTAL - TRANSFER TO FUND 402						
	Totals for dept 478.000-WINTER MAINTENANCE	59,257.75	38,106.94	65,300.00	65,300.00	54,510.73	63,600.00
<b>Dept 890.000-CONTINGENCIES</b>							
202-890.000-955.000	MISCELLANEOUS			10,000.00			10,000.00
	Totals for dept 890.000-CONTINGENCIES			10,000.00			10,000.00
<b>TOTAL APPROPRIATIONS</b>							
	TOTAL APPROPRIATIONS	293,703.59	602,915.32	654,200.00	734,200.00	711,894.79	505,900.00
<b>NET OF REVENUES/APPROPRIATIONS - FUND 202</b>							
	BEGINNING FUND BALANCE	50,638.21	(182,808.30)		(80,000.00)	6,994.48	6,994.48
	ENDING FUND BALANCE	142,631.57	189,802.78	6,994.48	6,994.48	6,994.48	6,994.48
		193,269.78	6,994.48	6,994.48	(73,005.52)	6,994.48	6,994.48



Calculations as of '05/31/2013

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
<b>APPROPRIATIONS</b>							
203-463.000-703.001	SALARIES - PART TIME PORTION OF SUMMER HELP						1,700.00
203-463.000-704.000	SALARIES - UNION	25,642.03	23,606.25	27,000.00	22,000.00	17,604.74	18,000.00
203-463.000-705.000	SALARIES - OVERTIME	443.17	332.82	300.00	300.00	91.68	100.00
203-463.000-712.000	VACATION/SICK TIME CASH OUT		200.00	200.00	200.00		
203-463.000-720.000	SOCIAL SECURITY & MEDICARE 7.65% OF WAGES	2,277.94	1,872.08	2,500.00	2,500.00	1,790.41	1,900.00
203-463.000-721.000	HEALTH & DENTAL INSURANCE PORTION OF FOUR UNION EMPLOYEES	4,020.03	3,980.29	4,500.00	4,500.00	4,831.00	5,000.00
203-463.000-722.000	LIFE & DISABILITY INSURANCE PORTION OF FOUR UNION EMPLOYEES	118.54	110.52	200.00	200.00	98.67	
203-463.000-723.000	DEFINED BENEFIT PLAN 10% OF WAGES	4,599.08	2,261.48	3,200.00	3,200.00	2,216.84	2,300.00
203-463.000-740.000	OPERATING SUPPLIES ASPHALT, GRAVEL, SOIL, SAND, CONCRETE	4,246.06	5,687.00	5,000.00	5,000.00	2,256.00	3,000.00
203-463.000-802.000	PROFESSIONAL SERVICES	5,162.50	7,915.87	2,000.00	2,000.00	3,089.00	3,000.00
203-463.000-803.002	PAVEMENT MANAGEMENT CRACK SEALING, PAVEMENT REPAIRS	1,825.98	9,604.65	10,000.00	10,000.00	7,472.00	10,000.00
203-463.000-910.000	WORKERS COMPENSATION	370.04	245.22	300.00	300.00	261.33	300.00
203-463.000-911.000	LIABILITY INSURANCE	1,619.51	1,375.49	1,400.00	1,400.00	1,347.00	1,300.00
203-463.000-941.000	EQUIPMENT RENTALS INTERNAL EQUIPMENT RENTALS - TRANSFER TO 402	8,511.68	8,897.29	10,000.00	10,000.00	8,000.00	8,000.00
<b>Totals for dept 463.000-ROUTINE MAINTENANCE</b>		62,527.94	66,421.96	71,600.00	66,600.00	54,859.41	58,900.00
<b>Dept 474.000-TRAFFIC SERVICES</b>							
203-474.000-703.000	SALARIES - NON UNION 5% OF DAN	1,931.15	22.00	5,000.00	5,000.00	4,180.00	4,300.00
203-474.000-704.000	SALARIES - UNION PORTION OF FOUR UNION EMPLOYEES	1,204.54	5,266.78	3,000.00	3,000.00	6,569.79	6,400.00
203-474.000-705.000	SALARIES - OVERTIME		223.42	200.00	200.00	145.05	200.00
203-474.000-720.000	SOCIAL SECURITY & MEDICARE 7.65% OF WAGES	239.85	421.70	700.00	700.00	893.58	900.00
203-474.000-721.000	HEALTH & DENTAL INSURANCE PORTION OF FOUR UNION EMPLOYEES	1,005.03	995.11	1,200.00	1,200.00	1,206.00	1,300.00
203-474.000-722.000	LIFE & DISABILITY INSURANCE PORTION OF FOUR UNION EMPLOYEES	29.61	27.60	100.00	100.00	26.67	100.00
203-474.000-723.000	DEFINED BENEFIT PLAN 10% OF WAGES	422.93	527.63	800.00	800.00	1,164.53	1,200.00
203-474.000-740.000	OPERATING SUPPLIES SIGNS, POSTS, BULBS	4,621.44	1,685.86	4,500.00	4,500.00	3,984.00	4,000.00
203-474.000-802.000	PROFESSIONAL SERVICES SIGNAL REPAIR AND CONTRACTED STREET PAINTING, \$5000 FOR LIBRARY STREETLIGHTS	1,492.80	4,859.57	5,000.00	5,000.00	5,000.00	10,000.00
203-474.000-910.000	WORKERS COMPENSATION	132.17	87.59	100.00	100.00	93.00	100.00
203-474.000-911.000	LIABILITY INSURANCE	813.23	690.70	700.00	700.00	676.00	700.00
203-474.000-941.000	EQUIPMENT RENTALS INTERNAL EQUIPMENT RENTAL - TRANSFER TO FUND 402	588.66	1,887.12	2,000.00	2,000.00	1,942.00	2,000.00
<b>Totals for dept 474.000-TRAFFIC SERVICES</b>		12,481.41	16,705.08	23,303.00	23,300.00	25,880.61	31,200.00

Calculations as of 10/31/2013

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
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APPROPRIATIONS

Dept 478.000-WINTER MAINTENANCE							
203-478.000-703.000	SALARIES - NON UNION	2,292.18		5,000.00	5,000.00	4,473.37	4,300.00
	5% OF DAN						
203-478.000-704.000	SALARIES - UNION	10,940.68	5,110.18	10,000.00	10,000.00	9,865.00	10,000.00
	PORTION OF FOUR UNION EMPLOYEES						
203-478.000-705.000	SALARIES - OVERTIME	5,230.64	3,281.77	5,000.00	5,000.00	4,681.00	5,000.00
203-478.000-720.000	SOCIAL SECURITY & MEDICARE	1,420.17	641.99	1,600.00	1,600.00	1,363.00	1,500.00
	7.65% OF WAGES						
203-478.000-721.000	HEALTH & DENTAL INSURANCE	2,010.06	1,990.15	2,300.00	2,300.00	2,415.00	2,700.00
	PORTION OF FOUR UNION EMPLOYEES						
203-478.000-722.000	LIFE & DISABILITY INSURANCE	59.21	55.20	100.00	100.00	36.00	100.00
	PORTION OF FOUR UNION EMPLOYEES						
203-478.000-723.000	DEFINED BENEFIT PLAN	2,792.22	839.21	1,900.00	1,900.00	1,781.00	2,000.00
	10% OF WAGES						
203-478.000-740.000	OPERATING SUPPLIES	12,710.98	13,039.24	15,000.00	15,000.00	9,076.00	15,500.00
	SALT						
203-478.000-802.000	PROFESSIONAL SERVICES		405.31	500.00	500.00	217.00	500.00
203-478.000-901.000	PRINTING & PUBLISHING		192.67	200.00	200.00	409.18	500.00
203-478.000-910.000	WORKERS COMPENSATION	290.74	192.67	200.00	200.00	205.00	200.00
203-478.000-911.000	LIABILITY INSURANCE	1,042.61	885.50	900.00	900.00	867.00	900.00
203-478.000-941.000	EQUIPMENT RENTALS	11,579.11	4,631.95	15,000.00	15,000.00	11,376.00	12,000.00
	INTERNAL EQUIPMENT RENTAL - TRANSFER TO FUND 402						
Totals for dept 478.000-WINTER MAINTENANCE		50,368.60	31,073.17	57,500.00	57,500.00	46,764.55	55,200.00

Dept 890.000-CONTINGENCIES							
203-890.000-955.000	MISCELLANEOUS		52,523.06	10,000.00	2,500.00		10,000.00
203-890.000-969.000	DISASTER RECOVERY		52,523.06	10,000.00	2,500.00		10,000.00
Totals for dept 890.000-CONTINGENCIES			52,523.06	10,000.00	2,500.00		10,000.00

TOTAL APPROPRIATIONS		135,159.17	208,730.20	461,900.00	461,900.00	436,805.89	314,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 203		121,902.30	(16,800.60)	33,323.12	33,323.12	33,323.12	33,323.12
BEGINNING FUND BALANCE		4,342.37	50,123.72	33,323.12	33,323.12	33,323.12	33,323.12
ENDING FUND BALANCE		126,244.67	33,323.12	33,323.12	33,323.12	33,323.12	33,323.12

User: courtney  
DB: Dexter

Fund: 204 MUNICIPAL STREETS

Calculations as of '05/31/2013

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
<b>ESTIMATED REVENUES</b>							
Dept 000.000-ASSETS, LIABILITIES & REVENUE							
204-000.000-403.000	TAXES - STREETS (REAL)	414,404.93	432,435.45	538,100.00	521,600.00	431,006.00	547,900.00
204-000.000-410.000	TAXES - PERSONAL PROPERTY	76,040.10	73,226.52			77,623.00	
204-000.000-412.000	DELINQUENT TAXES - REAL PROP	34,701.15	16,093.14			13,210.00	
204-000.000-445.000	TAXES - PENALTIES & INTEREST	2,682.98	2,259.23	1,000.00	1,000.00	732.60	1,000.00
204-000.000-665.000	INTEREST EARNED	1,037.97	965.03	1,000.00	1,000.00	660.00	1,000.00
Totals for dept 000.000-ASSETS, LIABILITIES & REVENUE		528,867.13	524,979.37	540,100.00	523,600.00	523,231.60	549,900.00

TOTAL ESTIMATED REVENUES 528,867.13 524,979.37 540,100.00 523,600.00 523,231.60 549,900.00

**APPROPRIATIONS**

Dept 248.000-ADMINISTRATION							
204-248.000-721.001	RETIREE HEALTH INSURANCE 40% OF ED, 50% OF MARY MCKILLEN		9,213.26	9,600.00	9,600.00	6,893.33	7,500.00
204-248.000-802.001	FINANCIAL AUDIT	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
204-248.000-840.000	BANK SERVICE CHARGES	432.44	724.97	800.00	800.00	800.00	1,000.00
204-248.000-841.000	VILLAGE ADMINISTRATIVE COSTS	28,029.14	27,000.00	28,000.00	28,000.00	28,324.00	28,500.00
204-248.000-957.001	PAYMENT TO GENERAL FUND FOR 5% OF SALARY AND BENEFITS FOR ERIN, 6% FOR COURTNEY & DONNA, 16% FOR MARIE PROPERTY TAX REFUNDS	77.44	3,550.04	2,000.00	10,000.00	10,000.00	2,000.00
TAX TRIBUNAL/BOARD OF REVIEW							
Totals for dept 248.000-ADMINISTRATION		30,539.02	42,488.27	42,400.00	50,400.00	48,017.33	41,000.00

Dept 965.000-TRANSFERS OUT - CONTROL							
204-965.000-999.202	TRANSFER OUT TO MAJOR STREETS	190,000.00	265,000.00	488,900.00	488,900.00	536,459.79	326,800.00
204-965.000-999.203	TRANSFER OUT TO LOCAL STREETS	195,000.00	125,000.00	388,500.00	388,500.00	359,624.89	233,900.00
Totals for dept 965.000-TRANSFERS OUT - CONTROL		385,000.00	390,000.00	877,400.00	877,400.00	896,084.68	560,700.00

**TOTAL APPROPRIATIONS**

TOTAL APPROPRIATIONS		415,539.02	432,488.27	919,800.00	927,800.00	944,102.01	601,700.00
NET OF REVENUES/APPROPRIATIONS - FUND 204		113,328.11	92,491.10	(379,700.00)	(404,200.00)	(420,870.41)	(51,800.00)
BEGINNING FUND BALANCE		510,118.76	623,446.87	715,937.97	715,937.97	715,937.97	295,067.56
ENDING FUND BALANCE		623,446.87	715,937.97	336,237.97	311,737.97	295,067.56	243,267.56

Calculations as of '05/31/2013

GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ADOPTED BUDGET	AMENDED BUDGET	PROJECTED ACTIVITY	REQUESTED BUDGET
		10-11	11-12	12-13	12-13	12-13	13-14

<b>ESTIMATED REVENUES</b>							
Dept 000.000-ASSETS, LIABILITIES & REVENUE		510.02					
275-000.000-665.000 INTEREST EARNED			1,388.08	800.00	800.00	800.00	800.00
275-000.000-675.007 RESTRICTED TREE CONTRIBUTION		240,188.52					
<b>Totals for dept 000.000-ASSETS, LIABILITIES &amp; REVENUE</b>		<b>240,698.54</b>	<b>1,388.08</b>	<b>800.00</b>	<b>800.00</b>	<b>800.00</b>	<b>800.00</b>

<b>TOTAL ESTIMATED REVENUES</b>		<b>240,698.54</b>	<b>1,388.08</b>	<b>800.00</b>	<b>800.00</b>	<b>800.00</b>	<b>800.00</b>
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**APPROPRIATIONS**

Dept 965.000-TRANSFERS OUT - CONTROL							
275-965.000-999.101 TRANSFER OUT TO GENERAL FUND			8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
275-965.000-999.405 TRANSFER OUT - MILL CREEK FUND			60,000.00				
<b>Totals for dept 965.000-TRANSFERS OUT - CONTROL</b>			<b>68,000.00</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>8,000.00</b>

<b>TOTAL APPROPRIATIONS</b>		<b>68,000.00</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>8,000.00</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 275</b>		<b>240,698.54</b>	<b>(66,611.92)</b>	<b>(7,200.00)</b>	<b>(7,200.00)</b>	<b>(7,200.00)</b>	<b>(7,200.00)</b>
<b>BEGINNING FUND BALANCE</b>		<b>240,698.54</b>	<b>240,698.54</b>	<b>174,086.62</b>	<b>174,086.62</b>	<b>174,086.62</b>	<b>166,886.62</b>
<b>ENDING FUND BALANCE</b>		<b>240,698.54</b>	<b>174,086.62</b>	<b>166,886.62</b>	<b>166,886.62</b>	<b>166,886.62</b>	<b>159,686.62</b>

Calculations as of '05/31/2013

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
<b>ESTIMATED REVENUES</b>							
Dept 000.000-ASSETS, LIABILITIES & REVENUE							
303-000.000-402.000	TAXES - REAL PROPERTY	135,879.53	142,115.90	143,100.00	143,100.00		141,900.00
303-000.000-404.000	STREETSCAPE SPECIAL ASSESSMENT	49,487.58	44,822.18				
303-000.000-410.000	TAXES - PERSONAL PROPERTY	22,656.03	21,649.58	26,000.00	26,000.00		24,800.00
303-000.000-411.000	DEL TAXES - STREETSCAPE SPECIA	10,166.85	4,863.06				
303-000.000-412.000	DELINQUENT TAXES - REAL PROP	10,124.10	4,757.70				
303-000.000-445.000	TAXES - PENALTIES & INTEREST	1,522.28	982.92	500.00	500.00		
303-000.000-665.000	INTEREST EARNED	573.93	321.43	200.00	200.00		100.00
Totals for dept 000.000-ASSETS, LIABILITIES & REVENUE		230,410.30	219,512.77	169,800.00	169,800.00		166,800.00

<b>TOTAL ESTIMATED REVENUES</b>							
		230,410.30	219,512.77	169,800.00	169,800.00		166,800.00
<b>APPROPRIATIONS</b>							
Dept 248.000-ADMINISTRATION							
303-248.000-840.000	BANK SERVICE CHARGES	7.87	79.06	100.00	100.00		100.00
303-248.000-957.001	PROPERTY TAX REFUNDS	19.82	1,000.00	500.00	3,000.00		
303-248.000-957.003	SPECIAL ASSESSMENT REFUNDS			40,500.00	44,000.00		
Totals for dept 248.000-ADMINISTRATION		27.69	1,079.06	41,100.00	47,100.00		100.00

Dept 570.000-STREETSCAPE							
303-570.000-990.002	'98 STREETSCAPE SPEC ASSESS BOND	60,000.00	60,000.00	60,000.00	60,000.00		
303-570.000-990.003	'02 GO BOND REFUNDING PRINCIPAL	130,000.00	135,000.00	140,000.00	140,000.00		
303-570.000-991.002	STREETSCAPE SPECIAL ASSESSMENT IN	7,500.00	4,500.00	1,500.00	1,500.00		
303-570.000-991.003	'02 GO BOND REFUNDING INTEREST	37,130.00	32,580.00	27,300.00	27,300.00		
303-570.000-992.000	BOND FEES	550.00	550.00	600.00	600.00		200.00
Totals for dept 570.000-STREETSCAPE		235,180.00	232,630.00	229,400.00	229,400.00		162,800.00

<b>TOTAL APPROPRIATIONS</b>							
		235,207.69	233,709.06	270,500.00	276,500.00		162,900.00
<b>NET OF REVENUES/APPROPRIATIONS - FUND 303</b>							
	BEGINNING FUND BALANCE	(4,797.39)	(14,196.29)	(100,700.00)	(106,700.00)		3,900.00
	ENDING FUND BALANCE	133,568.68	128,771.29	114,575.00	114,575.00		114,575.00
		128,771.29	114,575.00	13,875.00	7,875.00		118,475.00

Calculations as of 05/31/2013

ACTIVITY	ACTIVITY	ADOPTED BUDGET	AMENDED BUDGET	PROJECTED ACTIVITY	REQUESTED BUDGET
10-11	11-12	12-13	12-13	12-13	13-14

ESTIMATED REVENUES

Dept 000.000-ASSETS, LIABILITIES & REVENUE					
402-000.000-665.000 INTEREST EARNED	319.04	212.10	500.00	500.00	116.00
402-000.000-667.003 EQUIPMENT RENTAL	73,155.13	55,861.26	75,000.00	75,000.00	55,244.00
TOTAL OF EQUIPMENT RENTAL LINE ITEMS IN 101, 202, 203					
TOTALS FOR DEPT 000.000-ASSETS, LIABILITIES & REVENUE	73,474.17	56,073.36	75,500.00	75,500.00	55,360.00

TOTAL ESTIMATED REVENUES

TOTAL ESTIMATED REVENUES	73,474.17	56,073.36	75,500.00	75,500.00	55,360.00
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APPROPRIATIONS

Dept 248.000-ADMINISTRATION					
402-248.000-840.000 BANK SERVICE CHARGES	119.85	151.36	200.00	200.00	273.33
TOTALS FOR DEPT 248.000-ADMINISTRATION	119.85	151.36	200.00	200.00	273.33

Dept 441.000-DEPARTMENT OF PUBLIC WORKS

402-441.000-939.000 VEHICLE MAINTENANCE & REPAIRS	15,061.53	20,617.97	20,000.00	20,000.00	20,000.00
GENERAL VEHICLE REPAIRS; \$16,000 FOR BOX REPLACEMENT; \$6000 FOR UNDERBODY REPLACEMENT					
TOTALS FOR DEPT 441.000-DEPARTMENT OF PUBLIC WORKS	15,061.53	20,617.97	20,000.00	20,000.00	20,000.00

Dept 903.000-CAPITAL IMPROVEMENTS-VEHICLES

402-903.000-981.000 VEHICLES	170,969.42		11,000.00	155,000.00	155,000.00
KUBOTA MOWER WITH BROOM & CAB - \$40,000					
TOTALS FOR DEPT 903.000-CAPITAL IMPROVEMENTS-VEHICLES	170,969.42		11,000.00	155,000.00	155,000.00

TOTALS FOR DEPT 903.000-CAPITAL IMPROVEMENTS-VEHICLES

TOTALS FOR DEPT 903.000-CAPITAL IMPROVEMENTS-VEHICLES	170,969.42		11,000.00	155,000.00	155,000.00
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TOTALS FOR DEPT 903.000-CAPITAL IMPROVEMENTS-VEHICLES

TOTAL APPROPRIATIONS	186,150.80	20,769.33	31,200.00	175,200.00	175,273.33
NET OF REVENUES/APPROPRIATIONS - FUND 402	(112,676.63)	35,304.03	44,300.00	(99,700.00)	(119,913.33)
BEGINNING FUND BALANCE	284,118.60	171,441.97	206,746.00	206,746.00	206,746.00
ENDING FUND BALANCE	171,441.97	206,746.00	251,046.00	107,046.00	86,832.67
TOTALS FOR DEPT 903.000-CAPITAL IMPROVEMENTS-VEHICLES	170,969.42		11,000.00	155,000.00	155,000.00

BUDGET REPORT FOR VILLAGE OF DEXTER  
 Fund: 402 EQUIPMENT REPLACEMENT FUND

Calculations as of '05/31/2013

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
	ESTIMATED REVENUES - ALL FUNDS	4,633,789.98	4,401,952.52	4,963,500.00	4,894,400.00	4,753,616.47	4,668,800.00
	APPROPRIATIONS - ALL FUNDS	4,237,503.41	4,926,294.63	5,427,300.00	5,720,500.00	5,360,836.31	4,655,100.00
	NET OF REVENUES/APPROPRIATIONS -	396,286.57	(524,342.11)	(463,800.00)	(826,100.00)	(607,219.84)	13,700.00



WATER/SEWER BUDGET WORKSHEET 2013-2014

	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Current Year 2012/2013			Proposed 2013-2014
					July 1st FY Adopted	July 1st FY As Amended	Estimated YE Position	
<b>Fund: 590 Sewer Enterprise Fund</b>								
Revenues 590								
425.000 Delinquent Bills (Tax Roll)	8,139	11,135	12,147	3,568	4,000	4,000	500	1,000
633.002 Utility Bills - Sewer	789,203	773,832	832,987	920,806	950,000	970,000	993,222	1,053,000
6% Increase on 12-13 estimated year end projection								
634.000 Utility Bill Penalties	5,625	4,087	3,873	3,393	5,000	5,000	3,540	4,000
636.001 Sewer Tap In Fees	15,063	160,896	185,186	134,384	31,200	63,000	140,946	87,000
\$7,000 from DAPCO, \$30200 from Wellness Center, 10 residential units								
665.000 Interest Earned	11,234	4,864	5,307	6,400	5,000	5,000	1,519	2,000
671.000 Other Revenue	25,011	-	10,739	5,598	1,000	1,000	13,104	1,000
672.000 Reimbursements for Gasoline	2,587	2,495	1,679	4,495	5,000	9,000	8,239	8,500
Fuel Reimbursements from WAVE								
673.001 Reimburse for SRF Costs		292,876		31,236				
674.000 Sale of Fixed Assets	200		747					
<b>Total Revenues</b>	<b>857,062</b>	<b>1,250,183</b>	<b>1,052,665</b>	<b>1,109,879</b>	<b>1,001,200</b>	<b>1,057,000</b>	<b>1,161,069</b>	<b>1,156,500</b>
<b>Use of Reserves</b>	<b>50,049</b>				<b>8,100</b>	<b>35,300</b>		<b>290,100</b>
<b>Total of Revenue and Reserves</b>	<b>907,111</b>	<b>1,250,183</b>	<b>1,052,665</b>	<b>1,109,879</b>	<b>1,009,300</b>	<b>1,092,300</b>	<b>1,161,069</b>	<b>1,446,600</b>

WATER/SEWER BUDGET WORKSHEET 2013-2014

					Current Year 2012/2013			Proposed 2013-2014
	Actual 2009	Actual 2010	Actual 2011	Actual 2012	July 1st FY Adopted	July 1st FY As Amended	Estimated YE Position	
<b>Expenditures 590</b>								
Dept: 248,000 Administration								
723,000 OPEB			4,900	4,900	6,000	6,000	6,000	6,000
Contribution to Retiree Health Care								
802,001 Financial Audit	2,500	2,500	4,591	2,500	2,500	2,500	2,500	7,500
Increased due to single audit requirements for SRF Loan								
803,000 Contracted Services			19,092	4,194	-	-	-	-
811,000 Attorney Fees	1,706	1,237	2,822	1,556	2,000	2,000	4,212	3,000
Contested Case for NPDBS Permit regarding Phosphorous Levels								
840,000 Bank Service Charges	49	2	35	22	200	200	249	200
841,000 Village Administrative Costs	63,805	66,196	69,086	65,255	62,000	62,000	66,154	67,500
Proportion of actual salaries and benefits for employees performing services - 37.5% Erin, 10% Brenda, 10% Courtney, 20% Marie, 10% Donna								
843,000 Property Taxes						1,100	1,014	1,100
Taxes on Carter Property								
<b>Administration</b>	68,060	71,935	100,526	78,427	72,700	73,800	80,129	85,300
<b>Expenditures 590</b>								
Dept: 548,000 Sewer Utilities Department								
703,000 Salaries - Non Union	23,073	26,082	10,326	44	30,000	30,000	29,821	31,100
35% of Dan								
703,001 Salaries - Part Time								2,500
Portion of Summer Help								
704,000 Salaries - Union	214,267	203,341	179,587	150,974	132,000	132,000	132,000	154,000
75% - Andrea, 75% Doug, 50% Eric, 50% Scott, 50% of proposed new hires								
705,000 Salaries - Overtime	8,292	7,940	22,732	14,555	10,000	10,000	14,436	10,000
711,000 Longevity	2,317	2,266	6,897	-	-	-	-	-
712,000 Vacation/Sick Time Cash Out	6,198		10,794	9,230	8,700	8,700	8,154	4,000
Final Payout for Superintendent - July 2013								
720,000 Social Security & Medicare	20,980	18,332	17,592	13,116	14,000	14,000	13,976	15,500
Covers 7.65% of total gross wage								
721,000 Health & Dental Insurance	54,671	59,286	58,424	36,226	49,000	49,000	37,615	54,000
Premium Cost - 75% Andrea, 75% Doug, 50% of proposed new hires								
721,001 Retiree Health Care				17,960	20,000	20,000	15,813	17,000
30% Ed, 25% Jan, 80% Larry								
721,002 Pay in Lieu of Insurance				2,413			3,000	1,500
50% of Scott cash out								
722,000 Life & Short Term Disability Insurance	1,446	1,459	1,167	1,074	1,200	1,200	1,168	1,200
Partial Coverage for Sewer/Water Employees								
723,000 Defined Benefit Retirement Plan	34,383	31,980	34,382	14,179	13,000	13,000	13,410	10,800

WATER/SEWER BUDGET WORKSHEET 2013-2014

	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Current Year 2012/2013			Proposed 2013-2014
					July 1st FY Adopted	July 1st FY As Amended	Estimated YE Position	
10% of wages for 75% of Andrea, 75% Doug, 35% of Dan								
723.002 Additional MERS Contribution			7,714					
723.003 Defined Contribution Retirement Plan				566	1,030	1,000	956	2,000
2.5% of wages for 50% of Scott and Eric and 50% of proposed new hires								
728.000 Postage	1,384	400	544	882	1,530	1,500	1,295	1,500
Portion of Utility Bill postage								
740.000 Operating Supplies	2,460	1,960	2,895	2,892	3,500	3,500	5,050	5,000
741.000 Road Repair Supplies	544	-	-	-	2,000	2,000	-	4,000
Road repair due to main break; repairs around manholes								
742.000 Chemical Supplies - Plant	36,048	25,690	36,907	33,191	35,000	35,000	28,342	32,000
Wastewater Treatment Chemicals Only								
743.000 Chemical Supplies - Lab	7,382	7,873	8,792	9,219	10,000	10,000	10,506	11,000
745.000 Uniform Allowance	3,211	2,443	2,646	1,872	2,000	2,000	3,053	2,000
751.000 Gasoline & Oil	9,707	10,379	11,217	11,670	12,500	17,500	18,320	20,000
Average monthly calculated and additional expense for WAVE (reimbursed)								
802.000 Professional Services	100,470	86,215	69,671	51,827	40,000	40,000	50,117	45,000
Sewer cleaning, O&M, UIS								
803.003 Sludge			95,239	82,192	50,000	50,000	50,000	65,000
Removal of Sludge, Removal of Geotube Bag, 13/14 Estimate - 1.2 million gallons								
824.000 Testing & Analysis	4,989	2,897	1,346	1,157	2,000	2,000	915	1,500
861.000 Travel & Mileage	33	61	134	120	200	200	473	500
901.000 Printing & Publishing	312	217	442	371	300	300	505	500
910.000 Workers Compensation	5,930	5,649	7,136	4,729	4,700	4,700	5,065	5,100
911.000 Liability Insurance	22,559	21,957	20,852	17,710	18,000	18,000	17,344	16,500
920.000 Utilities	78,012	70,654	61,672	63,588	65,000	65,000	65,161	66,000
DTE, Water, Comcast								
920.001 Utilities - Telephones	12,114	12,666	6,632	2,589	3,000	3,000	4,256	4,500
AT&T for WWTP and Verizon								
935.000 Building Maintenance & Repair	3,860	1,174	9,981	9,169	8,000	8,000	8,000	8,000
Preventative Maintenance / Building Repair								
937.000 Equipment Maintenance & Repair	2,075	3,819	3,760	9,416	25,000	41,500	31,836	15,000
Lift station evaluation								
938.000 Lab Equipment Maintenance & Repair								5,000
Replacement of Lab Equipment								
939.000 Vehicle Maintenance & Repairs	47	49	-	1,488	1,500	1,500	1,604	1,500
Preventative Vehicle Repair - Tires/Brakes								

WATER/SEWER BUDGET WORKSHEET 2013-2014

	Current Year 2012/2013					July 1st FY Adopted	July 1st FY As Amended	Estimated YE Position	Proposed 2013-2014
	Actual 2009	Actual 2010	Actual 2011	Actual 2012					
955,000 Miscellaneous	-	14,730	439	554	500	500	1,618	500	
957,004 State Licenses/Permits				1,950	2,000	2,000	1,950	2,500	
958,000 Memberships & Dues	100	110	-	783	500	500		500	
960,000 Education & Training	275	659	970		2,000	2,000	1,000	2,000	
970,000 Capital Improvements	770	4,978							
977,000 Equipment	4,273	9,547	9,624	8,827	10,000	10,000	10,000	31,000	
Check valves, testing equipment, computer equipment/SCADA									
981,000 Vehicles									
999,000 Transfer Out									
<b>Sewer Utilities Department</b>	<b>662,163</b>	<b>634,812</b>	<b>700,513</b>	<b>576,535</b>	<b>578,100</b>	<b>599,600</b>	<b>586,757</b>	<b>649,700</b>	

WATER/SEWER BUDGET WORKSHEET 2013-2014

	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Current Year 2012/2013			Proposed 2013-2014
					July 1st FY Adopted	July 1st FY As Amended	Estimated YE Position	
<b>Expenditures 590</b>								
Dept: 890.000 Contingencies								
955.000 Miscellaneous					15,000	12,900		15,000
Used for health premium shortfall, and emergencies								
<b>Contingencies Total</b>					15,000	12,900	-	15,000
<b>Expenditures 590</b>								
Dept: 901.000 CIP Plan								
970.005 Sludge Project								340,000
Sludge project costs not covered by the revolving loan								
974.000 Capital Improvements + Eng	11,631	44,175	54,597	23,896	55,000	55,000	30,000	51,300
Grand Street Sewer Repair (\$50,000), installation of three manholes, portion of materials storage area renovation at DPW								
975.011 Property Acquisition						79,000		79,320
Purchase of Canter property								
<b>CIP Plan Total</b>	11,631	44,175	54,597	23,896	55,000	134,000	109,320	391,300
<b>Expenditures 590</b>								
Dept: 850.000 Debt								
995.002 RD Sewer Bond A&B Principal	43,000	47,000	49,000	51,000				
Refunded in 2012								
995.005 SRF #1 2009 Bond Principal				70,000	70,000	70,000	65,000	70,000
Final Payment in 2032								
995.006 SRF #2 2012 Bond Principal								
First Payment in October 2014								
995.007 2012 Sewer Bond Principal (RD Refunding)					85,000	85,000	85,000	90,000
Final Payment in 2031								
996.002 RD Sewer Bond A&B Interest	122,258	120,139	117,880	115,527				
Refunded in 2012								
996.005 SRF #1 2009 Bond Interest			19,589	37,920	34,000	34,000	39,579	37,800
Final Payment in 2032								
996.006 SRF #2 2012 Bond Interest					50,000	33,500	1,757	50,000
996.007 2012 Sewer Bond Interest (RD Refunding)								
Final Payment in 2031					49,500	49,500	49,457	57,500
<b>Debt Total</b>	165,258	167,139	186,469	274,447	288,500	272,000	240,793	305,300
<b>Total Expenditures</b>	907,111	918,061	1,020,006	1,009,300	1,092,300	1,016,999	1,446,600	
<b>Sewer Enterprise Fund - Rev over Exp</b>	0	332,122	32,659	144,070				



WATER/SEWER BUDGET WORKSHEET 2013-2014

	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Current Year 2012/2013			Proposed 2013-2014
					July 1st FY Adopted	July 1st FY As Amended	Estimated YE Position	
<b>Fund: 591 Water Enterprise Fund</b>								
<b>Revenues 591</b>								
425.000 Delinquent Utility Bills (Tax)	5,612	7,954	5,976	2,279	3,500	3,500	500	500
579.000 MDOT Well Grant/VRD Water	2,246	2,940	2,889		2,500	2,500	2,800	2,500
580.000 State Grants		23,588						
633.003 Utility Bills - Water	597,896	542,076	573,948	694,101	660,000	680,000	705,820	727,000
3% Increase on 12-13 estimated year end projection								
634.000 Utility Bill Penalties	5,022	2,875	2,575	2,347	3,000	3,000	2,468	2,500
636.002 Water Tap In Fees	9,039	96,613	111,436	81,267	18,800	64,400	81,967	52,200
\$18,000 from Wellness Center, \$4,200 from DAPCO, 10 residential units								
646.000 Sales of 2nd Water Meters	4,000	2,605	7,970	2,915	1,000	1,000	7,810	3,000
665.000 Interest Earned	13,875	5,277	5,993	5,381	4,000	4,000	2,393	2,500
671.000 Other Revenue	8,920	683	13,890	16,407	3,000	3,000	500	1,000
672.000 Reimbursements for Gasoline	2,580	3,078	2,326	2,958				-
Moved WAVE reimbursement to sewer								
673.002 Reimburse DWRP Costs								
Reimbursement for prior year DWRP costs		97,692						
<b>Total Revenues</b>	<b>649,191</b>	<b>785,381</b>	<b>727,003</b>	<b>797,655</b>	<b>695,300</b>	<b>761,400</b>	<b>804,258</b>	<b>791,200</b>
<b>Estimated Use of Reserves</b>			<b>101,933</b>		<b>34,700</b>	<b>28,700</b>		<b>366,550</b>
<b>Total of Revenue and Reserves</b>	<b>649,191</b>	<b>785,381</b>	<b>828,936</b>	<b>797,655</b>	<b>730,500</b>	<b>790,100</b>	<b>804,258</b>	<b>1,157,750</b>

WATER/SEWER BUDGET WORKSHEET 2013-2014

	Current Year 2012/2013					Estimated YE Position	Proposed 2013-2014
	Actual 2009	Actual 2010	Actual 2011	Actual 2012	July 1st FY Adopted		
<b>Fund: 591 Water Enterprise Fund</b>							
<b>Expenditures 591</b>							
Dept: 248,000 Administration							
723,000 OPEB							
Contribution to Retiree Health Care Fund							
802,001 Financial Audit	1,000	1,000	3,174	6,391	6,500	6,500	6,500
803,000 Contracted Services			11,430				
811,000 Attorney Fees	4,933	990	-	240	2,000	2,000	-
840,000 Bank Service Charges	200	31	51	56	100	100	109
841,000 Village Administrative Costs	63,805	68,196	69,086	66,255	62,000	62,000	66,154
Proportion of actual salaries and benefits for employees performing services - 37.5% Erin, 10% Brenda, 10% Courtney, 20% Marie, 10% Donna							
Administration	69,938	70,217	85,990	74,193	75,600	75,600	77,763
<b>Expenditures 591</b>							
Dept: 556,000 Water Utilities Department							
703,000 Salaries - Non Union	18,207	15,543	13,965	-	22,000	22,000	21,250
25% of Dan							
703,001 Salaries - Part Time							
Portion of Summer Help							
704,000 Salaries - Union	61,987	83,770	73,380	109,569	86,500	86,500	86,500
25% - Andrea; 25% Doug; 50% Eric; 50% Scott; 50% of proposed new hires							
705,000 Salaries - Overtime	4,698	2,932	6,338	15,037	6,000	9,000	10,465
712,000 Vacation/Sick Time Cash Out	950	1,384	8,720	2,021	6,700	6,700	8,154
Final Payout for Superintendent - July 2013							
720,000 Social Security & Medicare	7,788	8,194	8,192	9,809	9,500	9,500	9,667
7.65% of gross wages							
721,000 Health & Dental Insurance	16,527	17,819	16,964	11,638	22,000	22,000	18,684
25% Andrea; 25% Doug; 50% Proposed new hire							
721,001 Retiree Health Care				6,516	8,000	8,000	6,311
20% Larry, 20% Ed, 25% Jan							
721,001 Payment In Lieu of Insurance				2,413			3,000
50% of Scott							
722,000 Life & Short Term Disability Insurance	964	973	778	716	1,200	1,200	779
Partial Coverage for Water/Sewer Employees							
723,000 Defined Benefit Retirement Plan	11,723	14,048	13,361	10,274	5,000	5,000	5,625
10% of wages for 25% of Andrea, 25% of Doug, 25% of Dan							
723,002 Additional MERS Contribution			3,499				
723,000 Defined Contribution Retirement Plan				555	1,000	1,000	896

WATER/SEWER BUDGET WORKSHEET 2013-2014

	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Current Year 2012/2013			Proposed 2013-2014
					July 1st FY Adopted	July 1st FY As Amended	Estimated YE Position	
					2009	2010	2011	
2.5% of wages for 50% of Scott, Eric and 50% of proposed new hires								
728.000 Postage	1,902	3,090	1,690	1,802	2,000	2,000	621	1,000
740.000 Operating Supplies	2,385	1,183	3,429	2,611	3,500	3,500	5,043	5,000
741.000 Road Repair Supplies	1,750	-	-	2,000	2,000	10,000	10,278	4,000
Road repair due to water main breaks, pavement replacement around curb stop boxes								
743.000 Chemicals			580	23,033	18,000	24,000	23,009	24,000
Fluoride, Orthophosphate, Polyphosphate								
745.000 Uniform Allowance	2,428	1,662	1,794	2,069	2,000	2,000	2,000	2,000
751.000 Gasoline & Oil	7,211	5,060	7,360	7,665	4,000	7,000	6,469	7,000
802.000 Professional Services	23,470	18,783	32,146	20,381	20,000	20,000	16,859	20,000
OHM, UIS, Williams & Works								
824.000 Testing & Analysis	700	3,377	3,670	8,263	10,000	10,000	6,120	10,000
MDEQ requirements								
861.000 Travel & Mileage	708	403	41	-	500	500	300	500
901.000 Printing & Publishing	819	931	2,001	825	1,000	1,000	573	1,000
910.000 Workers Compensation	2,405	2,291	2,894	1,918	2,000	2,000	2,053	2,100
911.000 Liability Insurance	6,830	7,188	7,159	6,081	6,100	6,100	5,954	5,600
920.000 Utilities	54,867	66,404	49,276	41,265	41,000	41,000	41,151	41,500
DTE, Water, Comcast								
920.001 Utilities - Telephones	5,038	6,267	4,321	2,175	2,000	2,000	2,715	3,000
AT&T, Verizon								
935.000 Building Maintenance & Repair	413	434	500	1,192	1,000	1,000	735	1,000
Misc. repairs, painting, unexpected repair and upkeep of buildings. PM								
937.000 Equipment Maintenance & Repair	5,966	1,879	4,754	36,633	25,000	25,000	26,997	21,000
General Maintenance plus rebuilding of one high service pump and repiping of the meters at the Ryan Drive wellhouse								
938.000 Lab Equipment Maintenance & Repair								5,000
Replacement of Lab Equipment								
939.000 Vehicle Maintenance & Repairs	1,135	169	763	763	1,000	1,000	1,460	1,500
Preventative Vehicle Maintenance								
941.000 Equipment Rentals	1,252	737	-	22	-	-	-	-
(Marie adjustment for fund 402)								
955.000 Miscellaneous	36	6,288	376	597	500	500	752	500
957.004 State Licenses/Permits				1,096	1,100	1,100	1,695	1,700
958.000 Memberships & Dues	769	886	731	746	1,000	1,000	295	500
Rural Water, Miss Digg								

WATER/SEWER BUDGET WORKSHEET 2013-2014

	Current Year 2012/2013					July 1st FY Adopted	July 1st FY As Amended	Estimated YE Position	Proposed 2013-2014
	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Actual 2013				
960,000 Education & Training	120	240	-	1,034	1,000	1,000	1,000	606	1,000
961,000 Wellhead Protection Program	2,478	1,748	75	605	2,500	2,500	2,500	2,500	2,500
Offset by Wellhead Protection Grant									
970,000 Capital Improvements	26,198	4,813		5,683				3,066	
974,000 CIP Capital Improvements				791	22,000	22,000	22,000	22,000	25,000
Hydrant Repair									
977,000 Equipment	30,870	62,324	26,493	28,823	25,000	36,000	36,187	33,000	
Well house meters, domestic meters and appurtenances, generator for the water tower									
981,000 Vehicles									
<b>Water Utilities Department Total</b>	<b>302,594</b>	<b>340,818</b>	<b>295,251</b>	<b>366,620</b>	<b>362,100</b>	<b>393,100</b>	<b>390,767</b>		<b>418,900</b>
<b>Expenditures 591</b>									
Dept: 890,000 Contingencies					15,000	8,000	-		15,000
955,000 Miscellaneous									
<b>Contingencies Total</b>					<b>15,000</b>	<b>8,000</b>	<b>-</b>		<b>15,000</b>
<b>Expenditures 591</b>									
Dept: 901,000 CIP Plan									
974,000 Other Capital Improvements	45,720	142,263	243,302	12,063		25,000			26,250
Installation of variable frequency drives at the filtration plant, share of materials storage area renovation at DPW									
974,001 CIP Capital Improvements				10,592					25,000
Water Tower Work									
975,015 Ann Arbor Street Water Main									346,700
Design and Construction of Watermain Replacement on Ann Arbor Street									
<b>CIP Plan Total</b>	<b>45,720</b>	<b>142,263</b>	<b>243,302</b>	<b>22,654</b>	<b>-</b>	<b>25,000</b>	<b>-</b>		<b>397,950</b>
<b>Expenditures 591</b>									
Dept: 850,000 Debt									
992,000 Bond Fees	300	300	300	300	300	300	300	300	300
995,003 RD Water Bond Principal	44,000	46,000	48,000	50,000					
Refunded in 2012									
995,004 1998 Bond Water Project	56,035	53,853	56,500	54,000	56,500	56,500	56,375		
Final Payment - October 2012									
995,008 DWRF # 1 2010 Bond Principal				50,000	50,000	50,000	50,000		50,000
Final Payment in 2030									
995,009 DWRF # 2 2011 Bond Principal					35,000	35,000	35,000		35,000
Final Payment in 2031									
995,010 2012 Water Bond Principal (RD Refunding)					60,000	60,000	60,000		70,000
Final Payment in 2031									

WATER/SEWER BUDGET WORKSHEET 2013-2014

	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Current Year 2012/2013			Proposed 2013-2014
					July 1st FY Adopted	July 1st FY As Amended	Estimated YE Position	
996.003 RD Water Interest Refunded in 2012	91,438	89,469	87,413	85,269				
996.008 DWRF # 1 2010 Bond Interest Final Payment in 2030			12,181	28,064	29,000	29,000	28,877	27,500
996.009 DWRF # 2 2011 Bond Interest Final Payment in 2031				3,639	13,000	18,600	18,534	21,500
996.010 2012 Water Bond Interest (RD Refunding) Final Payment in 2031					34,000	39,000	38,965	45,500
<b>Debt Total</b>	<b>191,773</b>	<b>189,621</b>	<b>204,393</b>	<b>271,271</b>	<b>277,800</b>	<b>288,400</b>	<b>288,051</b>	<b>249,800</b>
<b>Total Expenditures Water Fund</b>	<b>610,025</b>	<b>742,919</b>	<b>828,936</b>	<b>734,738</b>	<b>730,500</b>	<b>790,100</b>	<b>756,582</b>	<b>1,157,750</b>
<b>Water Enterprise Fund - Rev over Exp</b>	<b>39,166</b>	<b>42,462</b>	<b>(0)</b>	<b>62,917</b>	<b>-</b>	<b>-</b>	<b>47,676</b>	<b>-</b>



# VILLAGE OF DEXTER

[cnicholls@dextermi.gov](mailto:cnicholls@dextermi.gov)

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

**To: President Keough and Council Members**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: June 3, 2013**  
**Re: 2013-2014 Millage Rate Adoption**

AGENDA 6-10-13  
ITEM F-2

A public hearing is required to be held prior to the adoption of the 2013-2014 millage rate and budget. As in past years, Council is asked to take action on the millage rate following the public hearing on June 10, 2013 and take action on the budget at the June 24, 2013 meeting.

Provided for your consideration is a draft resolution to adopt the millage rate. The millage rate has been held constant at 13.5562 since 2006.

VILLAGE OF DEXTER

RESOLUTION \_\_\_-2013

TO ESTABLISH 2013-2014 MILLAGE RATES

At a regular meeting of the Village Council of the Village of Dexter held at the Dexter Senior Center – 7720 Dexter-Ann Arbor Road, called to order by President Keough on June 10, 2013 at 7:30 p.m. the following resolution was offered:

Motion by:

Seconded by:

WHEREAS, the Village of Dexter will adopt the 2013-2014 Budget prior to July 1, 2013 in accordance with the millage rate herein established, and

WHEREAS, it is necessary to establish a millage rate for the 2013-2014 Fiscal Year to support a 2013-2014 Budget, and

WHEREAS, the Village Council held a Public Hearing on June 10, 2013, and has met the requirements to establish such millage rates.

NOW, THEREFORE BE IT RESOLVED, THAT THE 2013-2014 MILLAGE RATE FOR THE VILLAGE OF DEXTER, for real and personal property is hereby established and approved as follows:

General Operating - 9.8665  
Streets – 2.8874  
General Obligation Debt - 0.8023  
Total – 13.5562

BE IT FURTHER RESOLVED, that the Village will collect the taxes generated from this millage, including applicable interest and penalties that accrue after the September 15, 2013 due date, until February 28, 2014.

BE IT FURTHER RESOLVED that all resolutions in conflict herewith are hereby rescinded.

Yeas:

Nays:

RESOLUTION DECLARED ADOPTED THIS \_\_\_ DAY OF JUNE 2013

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Carol J. Jones, Village Clerk

VILLAGE OF DEXTER  
NOTICE OF PUBLIC HEARING ON THE PROPOSED 2013-2014  
MILLAGE RATE AND PROPOSED 2013-2014 BUDGET

Notice is hereby given that the Dexter Village Council will hold a public hearing Monday, June 10, 2013 at 7:30 p.m. at the Dexter Senior Center, 7720 Dexter-Ann Arbor Road, Dexter, Michigan, for the purpose of hearing public comment regarding the proposed 2013-2014 Millage Rate and the Proposed Fiscal Year 2013-2014 Budget.

The proposed millage rate for real and personal property is 13.5562 levied as:

General Operating – 9.8665  
Streets – 2.8874  
General Obligation Debt - 0.8023

Information regarding the Proposed Fiscal Year July 1, 2013 through June 30, 2014 Budget is available for public inspection at the Village Office, on the second floor of the PNC Bank Building, 8123 Main Street, Dexter MI weekdays between 9:00 am and 5:00 pm and online at <http://www.dextermi.gov>.

Statement as required by MCL 141.412 – “The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing”

Donna Dettling  
Village Manager

Publish: May 21, 2013



AGENDA 6-10-13  
ITEM F-3 & L-5

## VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

[cnicholls@dextermi.gov](mailto:cnicholls@dextermi.gov)

### MEMO

**To: President Keough and Council Members**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: June 3, 2013**  
**Re: Water/Sewer/Refuse Rates**

At the June 10, 2013 Council meeting, the annual public hearing for water/sewer/refuse rates will be held.

As has been discussed through the budget process, water rates are proposed to increase at 3%, while sewer rates are proposed to increase by 6% to prepare for the bond payment for the ongoing sludge handling system improvement project. Refuse rates are proposed to remain the same.

In accordance with the study completed by Fleis & Vandenbrink in 2013, the industrial cost recovery and sewer system extra strength surcharges are also proposed to increase. A discussion item, which includes information about these rates, is a new business item on the June 10, 2013 agenda. Council has the option of adopting the rates following that discussion item, or waiting until the June 24, 2013 meeting.

Attached is a copy of the resolution to set the rates effective July 1, 2013.

**RESOLUTION # \_\_\_-2013**

**RESOLUTION FOR THE PURPOSE OF ESTABLISHING WATER,  
SEWER AND REFUSE, EXTRA STRENGTH SURCHARGES  
AND INDUSTRIAL COST RECOVERY RATES EFFECTIVE  
JULY 1, 2013 FOR THE VILLAGE OF DEXTER, MICHIGAN**

At a regular meeting of the Village Council of the Village of Dexter, Michigan called to order by President Keough on June \_\_\_, 2013 at 7:30 p.m., the following resolution was offered:

Moved by:                      Second by:

WHEREAS, Village Council accepted the "Fund Analysis and Rate Study" on April 10, 2006, which provides a cost of service analysis to adjust water and sewer rates in the Village, and

WHEREAS, this study is updated by staff on an annual basis, and

WHEREAS, the Village contracted with Fleis & Vandenbrink to conduct a study (completed in 2013) to update the rates applicable to Special Industrial Users, which are set based on the actual cost of operating and maintaining the sewer system and

WHEREAS, the "Fund Analysis and Rate Study" and 2013 Sewer Surcharge Rate Study are available for public inspection at the Village Office, and

WHEREAS, the Village published these proposed rates prior to their adoption, and provided a "Public Informational Meeting" on June 10, 2013 for public education and comment, and

WHEREAS, Village Ordinance requires rates to be established by Council by Resolution.

NOW THEREFORE BE IT RESOLVED:

Water Rates (+3%) – Effective July 1, 2013 Usage Billing rate established as follows:

Ready To Serve Monthly Fee	\$7.12
First Meter Per 1,000 Gallons	\$3.21
Second Meter Per 1,000 Gallons (135%)	\$4.34

Sewer Rates (+6%) – Effective July 1, 2013 Usage Billing rate established as follows:

Ready To Serve Monthly Fee	\$6.52
Per 1,000 Gallons	\$8.02

Other Charges and Penalties:

Penalties on Late Monthly Charges (Cumulative)	2%
Turn-on and Turn-off Charges	\$35
Meter Calibration Charge	\$35
Water Only Meter	\$350

Refuse Rates– Effective July 1, 2013:

Monthly Fee	\$17.50
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Extra Strength Surcharges– Effective July 1, 2013:

BOD in excess of 300 mg/l	\$0.62/pound
Suspended solids in excess of 275 mg/l	\$0.21/pound
Phosphorous as P in excess of 12 mg/l	\$4.57/pound

Industrial Cost Recovery– Effective July 1, 2013:

Water usage in excess of 22 gpcpd	\$0.28 per 1,000 gallons
BOD in excess of 300 mg/l	\$0.62/pound
Suspended solids in excess of 275 mg/l	\$0.21/pound
Phosphorous as P in excess of 12 mg/l	\$4.57/pound

AYES:

NAYS:

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Carol Jones, Clerk

RESOLUTION DECLARED ADOPTED THIS \_\_\_\_\_ DAY OF JUNE 2013.

**NOTICE OF PUBLIC HEARING  
ON PROPOSED WATER AND SEWER RATE INCREASE**

Notice is hereby given that the Dexter Village Council will hold a public hearing on Monday, June 10, 2013 at 7:30 p.m. at the Dexter Senior Center – 7720 Ann Arbor Street, Dexter, Michigan for the purpose of hearing public comment regarding a proposed Water and Sewer Rate Increase.

<u>Water Rates</u>	<u>Current Rates</u>	<u>Proposed 3% increase</u>
Ready To Serve Monthly Fee	\$6.91	\$7.12
First Meter Per 1,000 Gallons	\$3.12	\$3.21
Second Meter Per 1,000 Gallons	\$4.21	\$4.34

<u>Sewer Rates</u>	<u>Current Rates</u>	<u>Proposed 6% increase</u>
Ready to Serve Monthly Fee	\$6.15	\$6.52
Per 1,000 Gallons	\$7.57	\$8.02

<u>Other Charges and Penalties</u>	<u>Current Rates</u>	<u>Proposed Rates</u>
Penalties on Late Charges	2% Cumulative	2% Cumulative
Turn-on and Turn-off Charges	\$35	\$35
Meter Calibration Charge	\$35	\$35
Water Only Meter 1 inch	\$250	\$350

<u>Refuse Rates</u>	<u>Current Rates</u>	<u>Proposed Rate</u>
Monthly Charge	\$17.50	\$17.50

The chart below illustrates the impact the proposed rate adjustment will have on a family using 10,000 gallons of water during a 2-month billing cycle. The overall increase during a 2-month billing cycle would be \$6.56 each billing cycle or \$3.28 per month. The overall percentage increase is 3.9%.

<u>WATER- 3%</u>	<u>Current</u>	<u>Proposed</u>
Ready to Serve Charge	\$13.82	\$14.24
Commodity Charge 10,000 gallons	\$31.20	\$32.10
 <u>SEWER- 6%</u>		
Ready to Serve Charge	\$12.30	\$13.04
Commodity Charge 10,000 gallons	\$75.70	\$80.20
 <u>REFUSE</u>		
	\$35	\$35
	\$168.02	\$174.58

Public comment will also be received on proposed Sewer Surcharge Rate Increase. Extra Strength Surcharges and Industrial Cost Recovery Charges are assessed on commercial/industrial (non-residential) users whose wastewater exceeds certain limits.

Extra Strength Surcharges– Current:

BOD in excess of 300 mg/l	\$0.09/pound
Suspended solids in excess of 275 mg/l	\$0.1/pound

Phosphorous as P in excess of 16 mg/l	\$1.41/pound
<b><u>Industrial Cost Recovery-- Current:</u></b>	
Water usage in excess of 22 gpepd	\$0.140 per 1,000 gallons
BOD in excess of 300 mg/l	\$0.09/pound
Suspended solids in excess of 275 mg/l	\$0.1/pound
Phosphorous as P in excess of 16 mg/l	\$1.41/pound
<b><u>Extra Strength Surcharges-- Proposed:</u></b>	
BOD in excess of 300 mg/l	\$0.62/pound
Suspended solids in excess of 275 mg/l	\$0.21/pound
Phosphorous as P in excess of 12 mg/l	\$4.57/pound
<b><u>Industrial Cost Recovery-- Proposed:</u></b>	
Water usage in excess of 22 gpepd	\$0.28 per 1,000 gallons
BOD in excess of 300 mg/l	\$0.62/pound
Suspended solids in excess of 275 mg/l	\$0.21/pound
Phosphorous as P in excess of 12 mg/l	\$4.57/pound

Donna Dettling  
Dexter Village Manager

Publish: May 21, 2013



# 2013 Meeting Calendar

Board	Date	Time	Location	Website	Village Representative
Dexter Village Council	6/10/2013	7:30 p.m.	Dexter Senior Center	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	
Scio Township Planning	6/10/2013	7:30 p.m.	Scio Township Hall	<a href="http://www.sciotownship.org/">http://www.sciotownship.org/</a>	
5H - Dexter Coalition	6/11/2013	5:30 p.m.	Copeland Board Room		Paul Cousins, Donna Dettling
Scio Township Board	6/11/2013	7:00 p.m.	Scio Township Hall	<a href="http://www.sciotownship.org/">http://www.sciotownship.org/</a>	Julie Knight
Dexter Area Chamber of Commerce	6/12/2013	8:15 a.m.	Copeland Board Room	<a href="http://www.dexterchamber.org/">http://www.dexterchamber.org/</a>	Shawn Keough
Regional Fire Consolidation	6/12/2013	8:30 a.m.	Scio Township Hall		Paul Cousins, Carol Jones
Gateway Initiative (Big 400)	6/14/2013	9:30 a.m.	Waterloo Recreation Area		Jim Carson
Chelsea Area Planning Team/Dexter Area Regional Team	6/17/2013	7:00 p.m.	TBD	<a href="http://www.ewashtenaw.org/">http://www.ewashtenaw.org/</a>	
Dexter Community Schools Board of Education	6/17/2013	7:00 p.m.	Creekside Intermediate School	<a href="http://dexterschools.org/">http://dexterschools.org/</a>	
Dexter Village Zoning Board of Appeals - if needed	6/17/2013	7:00 p.m.	Senior Center	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	Jim Carson
Dexter Township Board	6/18/2013	7:00 p.m.	Dexter Township Hall	<a href="http://www.twp-dexter.org/">http://www.twp-dexter.org/</a>	
Dexter Village Parks Commission	6/18/2013	7:00 p.m.	Village Offices	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	Donna Fisher
Webster Township Board	6/18/2013	7:30 p.m.	Webster Township Hall	<a href="http://www.twp.webster.mi.us/">http://www.twp.webster.mi.us/</a>	
Dexter Downtown Development Authority	6/19/2013	7:30 a.m.	Senior Center	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	Shawn Keough
Washtenaw Area Transportation Study-Policy	6/19/2013	9:30 a.m.	Scio Township Hall	<a href="http://www.miwats.org/">http://www.miwats.org/</a>	Jim Carson
Southeast Michigan Council of Governments	6/20/2013	4:30 p.m.	400 Monroe Street, Detroit	<a href="http://www.semco.org">http://www.semco.org</a>	Shawn Keough
Dexter Area Fire Board	6/20/2013	6:00 p.m.	Dexter Township Hall	<a href="http://dexterareafire.org/">http://dexterareafire.org/</a>	Ray Tell/Jim Seta
Dexter Village Council	6/24/2013	7:30 p.m.	Dexter Senior Center	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	
Scio Township Planning	6/24/2013	7:30 p.m.	Scio Township Hall	<a href="http://www.sciotownship.org/">http://www.sciotownship.org/</a>	
Scio Township Board	6/25/2013	7:00 p.m.	Scio Township Hall	<a href="http://www.sciotownship.org/">http://www.sciotownship.org/</a>	
Western Washtenaw Area Value Express	6/25/2013	8:15 a.m.	Chelsea Community Hospital	<a href="http://www.ridethewavebus.org/">http://www.ridethewavebus.org/</a>	Jim Carson
Farmers Market/Community Garden Oversight	6/26/2013	5:30 p.m.	Village Offices	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	Julie Knight

AGENDA 6-10-13  


Due to the possibility of cancellations please verify the meeting date with the listed website or the Village representative



AGENDA 6-10-13  
 H-2

Month	Name of Group	Dates	Number Approved	Approval Date	Locations	Name of Group	Dates	Number Approved	Approval Date	Locations	
January	Friends of the Library - Book Sale	1/3-1/5	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20	Boy Scouts - Rummage Sale	6/19-6/22	2 - 4' x 4'	1/10/2013	1, 5	
	St. Andrew's - Blood Drive	1/8-1/7	2 - 28" x 24"	1/3/2013	8 (2)	Dexter Senior Citrce Cream Social	5/25-6/2	5 - 18" X 24"	5/3/2013	1, 4, 44, 2, 5	
	K of C - Quarter Mania	1/9-1/24	5 - 18" x 24"	1/8/2013	1, 2, 4, 5, 10	Dexter Soccer Club-Tryouts	6/1-6/17	5 - 18" X 24"	5/9/2013	4, 44, 5, 11, 32	
	Mill Creek Middle - Blood Drive	1/17-1/24	2 - 18" x 24"	1/16/2013	21 (2)	St. Andrew's rummage sale	5/25-6/8	5 - 18 X 24	5/16/2013	1, 4, 5, 2, 36	
						3rd Annual Fun Day/Fundraiser	6/9-6/23	5 - 18 X 24	5/24/2013	1, 2, 4, 5, 10	
						Parade of Homes	6/19-6/23	1 - 18" x 24"	5/30/2013	1	
						Walking Wellness Program SHT	6/1-6/8	5 - 18 X 24	5/30/2013	1, 2, 4, 5, 44	
						Breast Cancer Walk/Local Fundraise	6/16-6/29	5 - 18 X 24	6/3/2013	1, 2, 4, 44, 10	
February	K of C - Rummage Sale	1/24-2/9	5 - 18" x 24"	1/8/2013	1, 2, 4, 5, 10	St. Joseph - Flea Market	6/27-7/13	4 - 18" X 24"	3/14/2013	1, 4, 5, 38, 44	
	Friends of the Library - Book Sale	1/31-2/2	5 - 18" x 24"	1/23/2013	1, 2, 4, 5, 44	St. Joseph - Parish Festival	7/6-7/22	1 - 4' x 4'	3/14/2013	1, 2, 4, 5, 10	
	St. Andrew's - Monthly Dinner	2/4-2/7	1 - 36" x 24"	1/3/2013	8	St. Andrew's Red Cross Blood Drive	7/8-7/22	2 - 28 X 22	5/16/2013	8, 22	
	High School Drama Club - Play	1/26-2/10	2 - 3' x 4'	1/11/2013	1, 2, 4, 5, 44	Encore - Intermittent	7/11-8/11	1 - 36" x 24"	12/3/2012	15	
	Education Foundation - Auction	2/9-2/24	3 - 18" x 24"	1/23/2013	1, 2, 4, 5, 44	Friends of the Library - Book Sale	8/8-8/10	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20	
	Little League - Sign Ups	2/6-2/22	5 - 18" x 24"	1/7/2013	1, 4, 5, 44 (2)						
	Encore - Intermittent	2/7-3/3	1 - 36" x 24"	12/3/2012	15						
	Friends of the Library - Book Sale	2/28-3/2	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20						
	Community Band - Concert	2/18-3/3	2 - 2' x 4'	2/18/2013	1, 3, 5						
	St. Andrew's - Monthly Dinner	3/4-3/7	1 - 36" x 24"	1/3/2013	8						
March	Historical Society - Art Fair	2/23-3/9	5 - 18" x 24"	1/24/2013	1, 2, 4, 10, 5	St. Andrew's - Monthly Dinner	8/30-9/5	1 - 36" x 24"	1/3/2013	8	
	Peace Lutheran - Easter Egg Hunt	3/9-3/23	1 - 2' x 30"	2/21/2013	1	St. Andrew's - Blood Drive	9/12-9/23	2 - 28" x 22"	1/3/2013	8 (2)	
	High School Drama Club - Play	3/2-3/10	1 - 3' x 4'	2/25/2013	3	United Methodist - Rummage Sale	9/15-9/28	3 - 18" x 24"	3/28/2013	1, 2, 4, 5, 44	
	Community Orchestra - Concert	3/3-3/17	2 - 3' x 4'	2/25/2013	1, 5	Encore - Intermittent	9/26-10/20	1 - 36" x 24"	12/3/2012	15	
	Friends of the Library - Book Sale	4/4-4/6	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20	Friends of the Library - Book Sale	10/31-11/2	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20	
	St. Andrew's - Monthly Dinner	4/1-4/4	1 - 36" x 24"	1/3/2013	8	St. Andrew's - Monthly Dinner	9/30-10/3	1 - 36" x 24"	1/3/2013	8	
	St. Andrew's - Blood Drive	4/11-4/22	2 - 28" x 22"	1/3/2013	8 (2)						
	High School Drama Club - Play	4/6-4/21	3 - 18" x 24"	2/25/2013	2, 4, 5, 44, 3						
	Community Orchestra - Ensemble	4/12-4/14	2 - 3' x 4'	4/11/2013	1, 5						
	United Methodist - Rummage Sale	4/15-4/27	3 - 16" x 24"	3/28/2013	1, 2, 4, 5, 44						
April	Encore - Intermittent	3/28-4/14	1 - 36" x 24"	12/3/2012	15						
	Friends of the Library - Book Sale	4/4-4/6	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20						
	St. Andrew's - Monthly Dinner	4/1-4/4	1 - 36" x 24"	1/3/2013	8						
	St. Andrew's - Blood Drive	4/11-4/22	2 - 28" x 22"	1/3/2013	8 (2)						
	High School Drama Club - Play	4/6-4/21	3 - 18" x 24"	2/25/2013	2, 4, 5, 44, 3						
	Community Orchestra - Ensemble	4/12-4/14	2 - 3' x 4'	4/11/2013	1, 5						
	United Methodist - Rummage Sale	4/15-4/27	3 - 16" x 24"	3/28/2013	1, 2, 4, 5, 44						
	Community Band - Concert	4/17-4/28	1 - 18" x 24"	2/18/2013	1, 3, 5						
May	Friends of the Library - Book Sale	5/2-5/4	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20	Encore - Intermittent	11/22-12/22	1 - 36" x 24"	12/3/2012	15	
	St. Andrew's - Monthly Dinner	4/23-5/2	1 - 36" x 24"	1/3/2013	8	Friends of the Library - Book Sale	12/6-12/7	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20	
	St. Andrew's Annual Quilt Show	4/23-5/4	1 - 2x6	4/22/2013	8	St. Andrew's - Monthly Dinner	12/2-12/5	1 - 36" x 24"	1/3/2013	8	
	St. Joseph Church-Plant Sale	5/4-5/19	5 - 18x24	5/1/2013	1, 4, 2, 5, 10						
	K of C - Chicken Broil	5/17-5/28	5 - 18x24	5/17/2013	1, 2, 4, 5, 44						
	Encore - Intermittent	5/16-6/9	1 - 36" x 24"	12/3/2012	15						
	Friends of the Library - Book Sale	5/30-6/1	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20						
	Historical Society-Civil War Days	5/12-6/10	5 - 18 X 27	4/24/2013	1, 4, 44, 2, 5						
June	Location Listing: 1 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Units, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy, 26 - Warner Creek Park Drive, 27 - Dexter Flowers, 28 - Terry B's, 29-7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33-Lions Park, 35-Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor, 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad, 43 - 3rd/Dover, 44 - Ryan/Dexter Ann Arbor, 45 - Meadowview/Dexter, Ann Arbor, 46 - Ice Rink										

\*\* Dexter Farmers Market will place up to 5 signs on Friday, Saturday and Tuesday from May through October to advertise for the market





## WEBSTER TOWNSHIP BOARD OF TRUSTEES NOTICE OF PUBLIC HEARING

THE WEBSTER TOWNSHIP BOARD OF TRUSTEES WILL HOLD A PUBLIC HEARING AT THEIR REGULAR MEETING ON TUESDAY, JUNE 18, 2013 AT 7:30 P.M. AT THE WEBSTER TOWNSHIP HALL, 5665 WEBSTER CHURCH ROAD, DEXTER, MI 48130

### AGENDA:

- 1) Consideration of request by Thomson-Shore, Inc. to receive a new Industrial Facilities Exemption Certificate located at 7300 Joy Road, Dexter, MI. The exemption is for Personal Property in the amount of TWO MILLION ONE HUNDRED THOUSAND dollars (\$2,100,000.00) for twelve (12) years and an increase of 10 employees.

Written comments may be made in advance mailed or delivered to the above address.

Those with disabilities must notify the Township Clerk no less than 7 (seven) days prior to the meeting, so that accommodations may be furnished to satisfy their disability and allow for meaningful attendance.

Mary Dee Heller, Clerk

Posted: May 21, 2013  
Publish: May 30, 2013





michigan municipal league

Better Communities. Better Michigan.

AGENDA 6-10-13  
ITEM M-4

May 01, 2013

Ms. Carol Jones  
Village Clerk  
Dexter  
8140 Main St.  
Dexter, MI 48130-1092

Dear Ms. Jones,

Thank you for your continued participation and support of the Michigan Municipal League. The League is your advocate for all the important issues facing local government. With the continuing challenges we face in Lansing and Washington, our work for you is even more critical. We are enjoying unprecedented access to key leaders, and will keep working on key issues like transportation funding, EVIP and the personal property tax repeal. We will continue to fight for you on the issues that matter most, and support every member by leading advocacy efforts in support of municipal issues.

The League will remain on the cutting edge, helping forge a new Michigan. The League's Center for 21st Century Communities (21c3) is working to assist local officials in identifying, developing, and implementing programs and strategies to enhance our member communities' ability to be vibrant places for the 21st century, providing low-cost education related to effective and efficient governance. Further, our Legal Defense Fund is providing advocacy of a different type as they continue to work to protect your interests in the courts and regulatory arena.

The League's Board of Trustees recognizes the strained financial conditions present in many Michigan communities. We have worked very hard over the last several years to reduce our dues, resulting in *savings of over 30%*. This year we are passing along a modest 2.4% inflationary adjustment to League dues.

The true power of the League comes from the combined voices of communities across Michigan. Together we can make a real difference. Your Michigan Municipal League membership is one of the best investments your community can make. Be sure to maximize your membership by contacting us with your questions, and by actively participating at League events. Thank you for your support. We look forward to our continued partnership with your community.

Sincerely,

Daniel P. Gilmartin  
Executive Director & CEO

David Lossing  
President, 2012-2013

Enc.

pd  
\$1427.00  
6/4/13



## *Member Benefits at a Glance*

### **Advocacy of Municipal Issues**

- Legislative Advocacy – expert advocacy and dedicated representation at the state and federal levels on municipal issues
- Legislative Committees – member advisory committees help shape League-wide positions on important matters
- Legislative Link E-Newsletter – a weekly rundown of legislative activity
- Inside 208 Blog – timely conversations on legislative and advocacy issues

### **Information**

- Inquiry Service – information and custom research on your municipal questions
- Center for 21<sup>st</sup> Century Communities (21c3) – tools to better position your community for the 21<sup>st</sup> century
- Directory of Michigan Municipal Officials* – annual listing of elected and key appointed city and village officials
- The Review* – bimonthly magazine geared specifically to the municipal audience
- Wage and Salary Database – searchable database of 143 titles, available to respondents of the annual online survey

### **Educational Opportunities (*member rates apply*)**

- Convention and Capital Conference – gain tools to improve your community and receive the latest Lansing updates
- Seminars and workshops – on-site and online training opportunities
- Elected Officials Academy – certification program designed to help elected officials lead in the 21<sup>st</sup> century

### **Documents on the League's Website**

- EVIP Resource Page – guidance on how to qualify for EVIP funding
- E-Books, including: *Handbook for Municipal Officials* and *Handbook for General Law Village Officials*
- One-Pager *Plus* Fact Sheets – easy to read summaries of common municipal topics
- Sample contracts, ordinances, policies, resolutions, and Request for Proposals (RFPs)

### **Insurance Programs (*premiums apply*)**

- League Workers' Compensation Fund
- League Liability and Property Pool
- League Sponsored BCBSM Program
- Unemployment Compensation Fund

### **Savings and Vendor Services**

- Natural Gas Purchasing Program – a program designed to reduce your gas utility costs
- Telecommunications – cut your telecom costs by partnering with Abilita, a telecommunications consulting leader
- U.S. Communities Government Purchasing Alliance – favorable pricing to various products and services
- Business Alliance Program – vendors who provide services to the municipal market

### **Additional League Services (*member rates apply*)**

- CDL Drug and Alcohol Testing Consortium – random testing program in accordance with DOT regulations
- Classified Ads – municipal job openings, as well as items for sale, on the League's website
- Consulting Services – draw on the League's expertise for your management consulting needs
- Executive Search Service – recruit the League to facilitate your executive search process
- Legal Defense Fund (LDF) – legal assistance to LDF member municipalities in cases that have statewide impact

Questions? Contact: Holly Ingram, Finance Department; [hingram@mml.org](mailto:hingram@mml.org); (800) M-LEAGUE;

Access the League's website by visiting [www.mml.org](http://www.mml.org).



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
LANSING



DAN WYANT  
DIRECTOR

May 24, 2013

AGENDA 6-10-13  
ITEM H-5

Ms. Julie Koch  
Human Resource Manager  
Dapco Industries  
2500 Bishop Circle East  
Dexter, Michigan 48130

Dear Ms. Koch:

I am pleased to inform you that your request for renewal of your Clean Corporate Citizen (C3) designation for Dapco Industries is approved. This facility continues to exemplify corporate environmental responsibility through its continuing commitment to maintain, protect, and enhance Michigan's environmental resources. I commend you for your continued participation in the C3 Program and your proactive environmental efforts. As a C3, we look to you to be a model for others in both your industry and community to emulate.

Dapco Industries has demonstrated its environmental ethic and stewardship by continuing to meet the criteria for C3 designation: the development and implementation of an environmental management system, the practice of pollution prevention, and a strong environmental compliance record. Integrating environmental factors into the daily operations at your facility has resulted in a dedicated recycling program aimed at paper, cardboard, batteries, ink cartridges, and toner. Also, a mop water filtration system removes 100 percent of sludge which is recycled and/or properly disposed.

Enclosed please find a Certificate of Recognition that acknowledges your renewal status and your accomplishments as a C3. This renewal is valid until May 24, 2018, at which time it will need to be renewed. An annual report summarizing the goals and objectives of your environmental management system and pollution prevention programs, along with a compliance self-certification, will be required to maintain your C3 status.

We look forward to your continued efforts and commitment as a leader in the small engine component, refrigeration, and air conditioning industries in protecting and enhancing our shared environment. If you have any questions concerning your designation, please contact Mr. Jeff Spencer, Program Manager, Office of Environmental Assistance, at 517-241-5719 or the Department of Environmental Quality (DEQ), P.O. Box 30457, Lansing, Michigan 48909-7957.

Congratulations on retaining your designation as a Michigan Clean Corporate Citizen.

Sincerely,

Dan Wyant  
Director  
517-373-7917

Enclosure

Ms. Julie Koch  
Page 2  
May 24, 2013

cc: Senator Rebecca Warren  
Representative Gretchen Driskell  
Ms. Carol Jones, Clerk, City of Dexter  
*The Ann Arbor News*  
Mr. Jim Sygo, Deputy Director, DEQ  
Ms. Maggie Datema, Director of Legislative Affairs, DEQ  
DEQ Division/Office Chiefs  
Mr. Jeff Spencer, DEQ



**VILLAGE OF DEXTER - COMMUNITY DEVELOPMENT OFFICE**

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

AGENDA 6-10-13

ITEM: I-1

**Memorandum**

To: Village Council and President Keough  
Donna Dettling, Village Manager  
From: Allison Bishop, AICP, Community Development Manager  
Re: REPORT  
Date: June 10, 2013

**Parks and Recreation Commission**

Mill Creek Park – Staff and JJR met with Cedroni Associates on Friday, May 31<sup>st</sup> to go over the remaining punch list items prior to the June 1 deadline. At this time the following items remain:

1. Concrete flag replacement – completed June 3<sup>rd</sup>.
2. Landscaping – 90% of the plant replacements have occurred, the remaining plant material delivery was delayed, however will be installed by the end of the week.
3. Repairs to the Rain garden outlet will be completed this week (6/3)
4. As-builts will be provided following completion of concrete (6/3)
5. Full unconditional waivers have been provided for all contractors except LaVante and Dean Marine. Staff has confirmed with both contractors that the amount shown on the sworn statement is what they are owed and will be made whole when paid.

Based on anticipated completion of the remaining items staff has included the 11<sup>th</sup> and final pay application in the bills and payroll for Council's approval. Staff intends to hold onto the check until as-builts have been submitted. Following submittal of the as-builts the contract with Cedroni Associates for the Mill Creek Project will be officially closed. The only remaining items will be for staff to finalize paperwork the MNRTF to be eligible for our final grant reimbursement (\$45,000). The total project cost was \$1,325,540.52.

MNRTF Site Visit – Staff was contacted by our MNRTF Grant Administrator and she will be on site for a final walk through on Thursday, June 13 at 9:00 am. Staff and JJR plan to walk the site with her.

**5H**

Staff is working with the 5H Dexter Wellness Coalition to submit grants for updated walking maps and installation of bike racks. Staff is working with the coalition to identify the recommended bike rack location based on the inventory. A copy of the inventory and preliminary recommendations is included for your review. If you have any comments or suggestions please feel free to share them.

Please always feel free to contact me if you have any questions or would like updates on current projects that I am working on.

**Planning Commission**

In an effort to move forward on the ordinance revisions the Planning Commission has discussed the Planning Commission established a subcommittee. The subcommittees charge is to come up with a list

of goals and objectives to present to the Planning Commission and Council for "buy in". It was suggested that a representative from the ZBA (Sandy Hansen) be included in the committee for additional perspective based on the variance applications the ZBA has acted on. Mrs. Hansen has agreed to volunteer, as well as Planning Commissioners Schmid and Phillips and Councilpersons Carson and Fisher. The plan will be to meet to draft a list and determine how to proceed from that point.

Please do not hesitate to contact me prior to the meeting if you ever have any questions, comments or concerns.

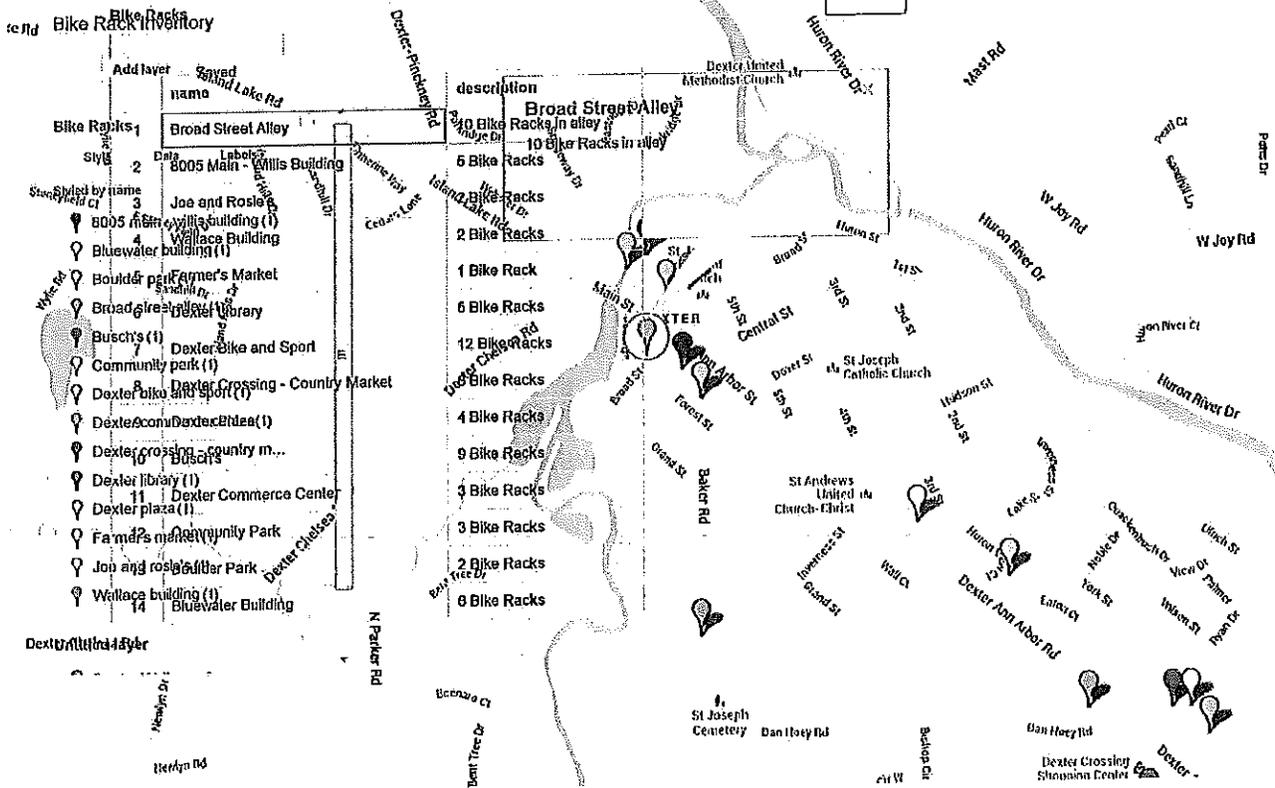
Thank you.

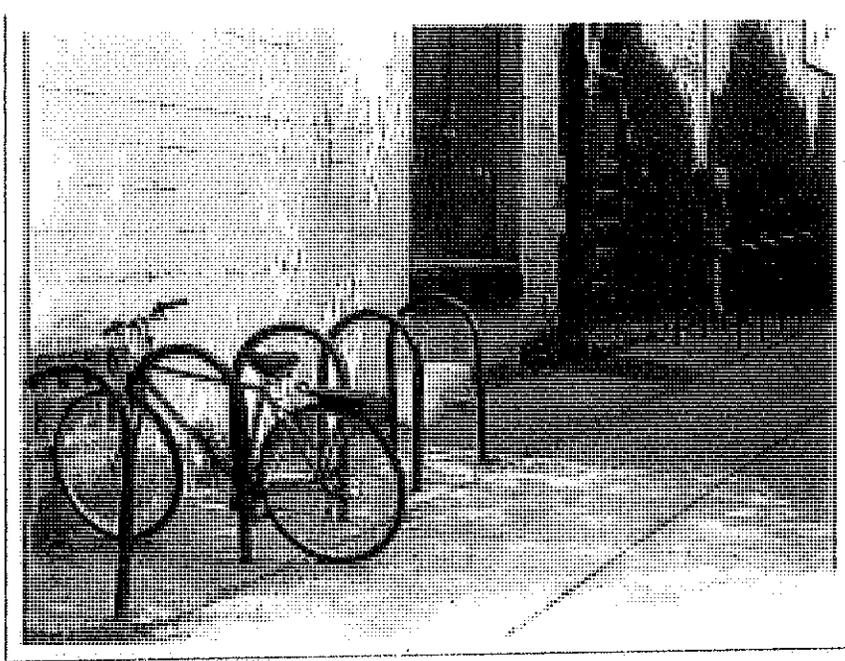
	<u>Existing Locations</u>	#	
A	Dexter Bakery	10	Hoops
B	Willis Building	5	Hoops
C	Joe and Rosie's	2	Hoops
D	Wallace Building	2	Hoops
E	Dexter Library	5	Hoops
F	Dexter Farmers Market	1	Hoops
G	Dexter Bike & Sport	12	Racks
H	Dexter Wellness	9	Hoops
I	Dexter Pharmacy	1	Hoops
J	Dexter Pharmacy	2	Hoops
K	Dexter Town Center 3	3	Hoops <i>Future</i>
L	Bluewater Building	6	Hoops
M	Boulder Park	2	Hoops
N	Dexter Commerce Center	3	Hoops
O	Community Park	3	Hoops
P	Busch's	9	Racks
Q	Dexter Plaza	4	Hoops
R	Country Market	8	Racks
	TOTAL	87	

	<u>Recommended Locations</u>	
1	Mill Creek Park North at Steps	2 Hoops
2	Mill Creek Park North at Play Equipment	2 Hoops
3	Mill Creek Park South at cemetery	2 Hoops
4	Dairy Queen	2 Hoops
5	Monument Park	3 Hoops
6	Copeland - School Administration	3 Hoops
7	Dexter Crossing Commercial Center	4 Hoops
8	Peace Park	2 Hoops
9	Lions Park	2 Hoops
10	Other Schools?	
	TOTAL	22

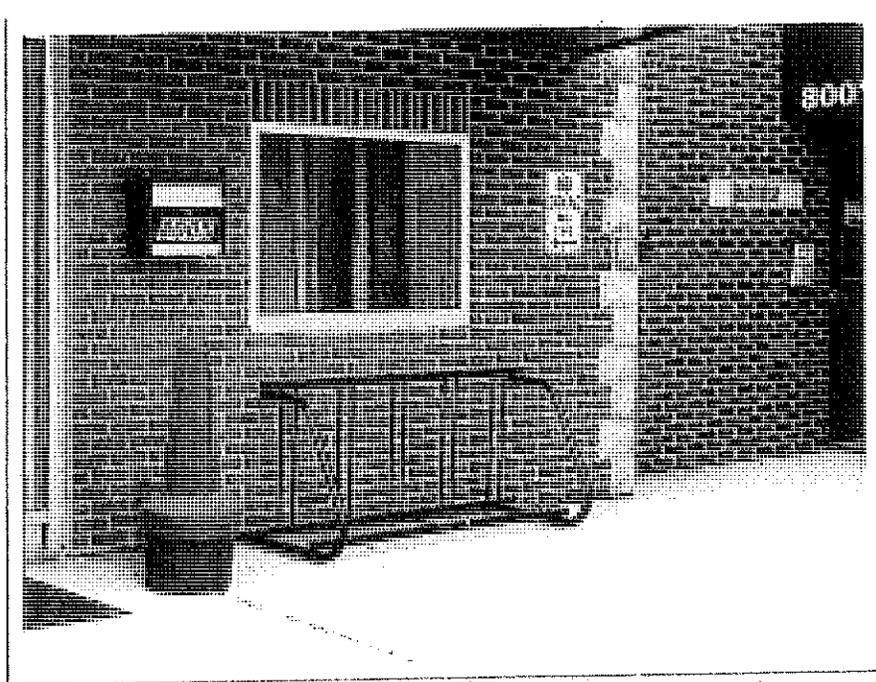
+You Search Images Maps Play YouTube News Gmail More

elisonbishop45@gmail.com

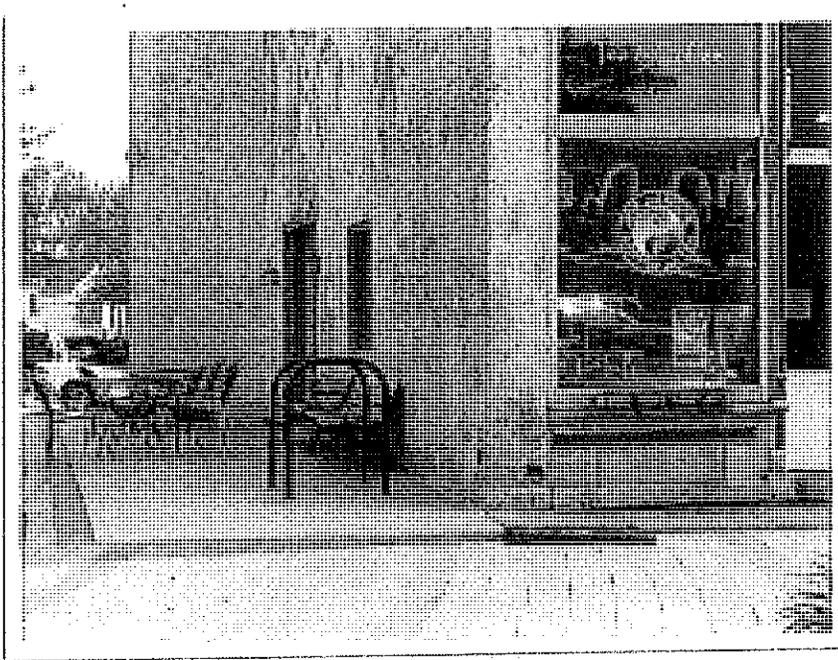




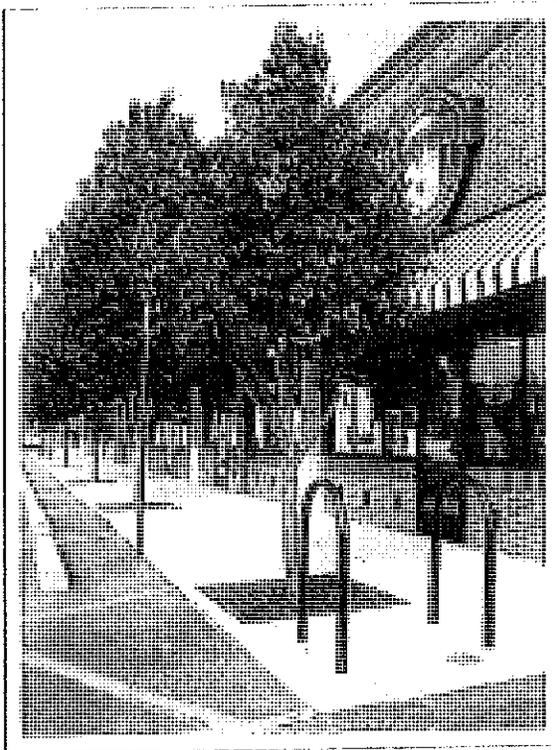
Dexter Bakery (10 Hoops)



Willis Building (5 Racks)



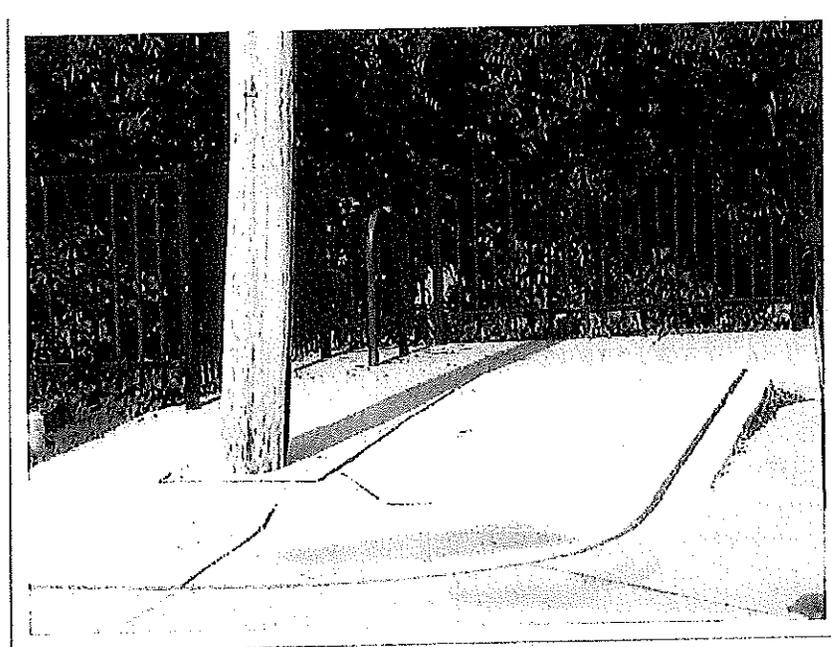
Joe and Rosie's (2 Hoops)



Wallace Building (2 Hoops)



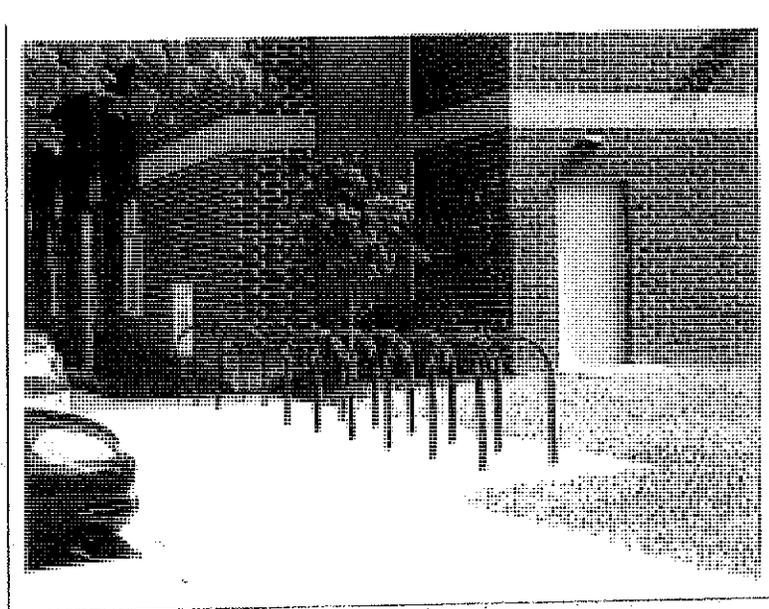
Dexter Library (5 Hoops)



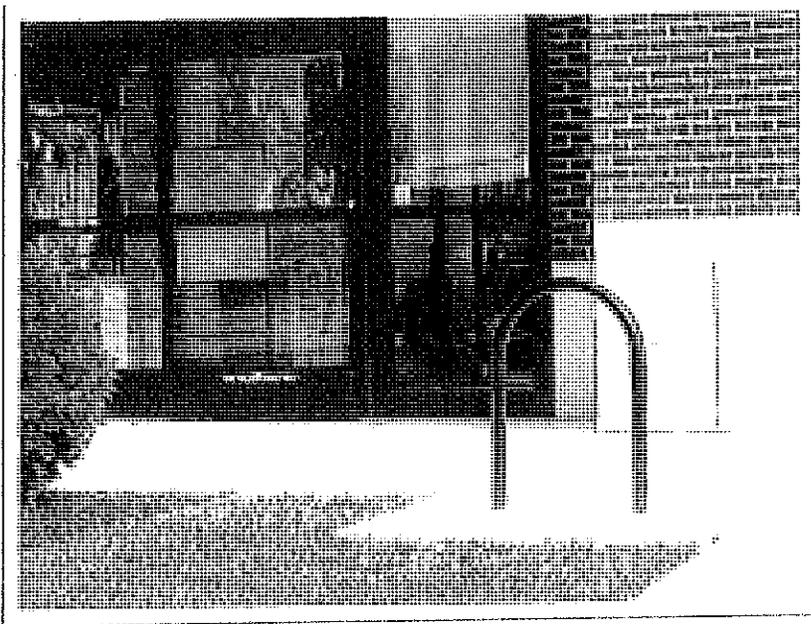
Dexter Farmers Market (1 Hoop)



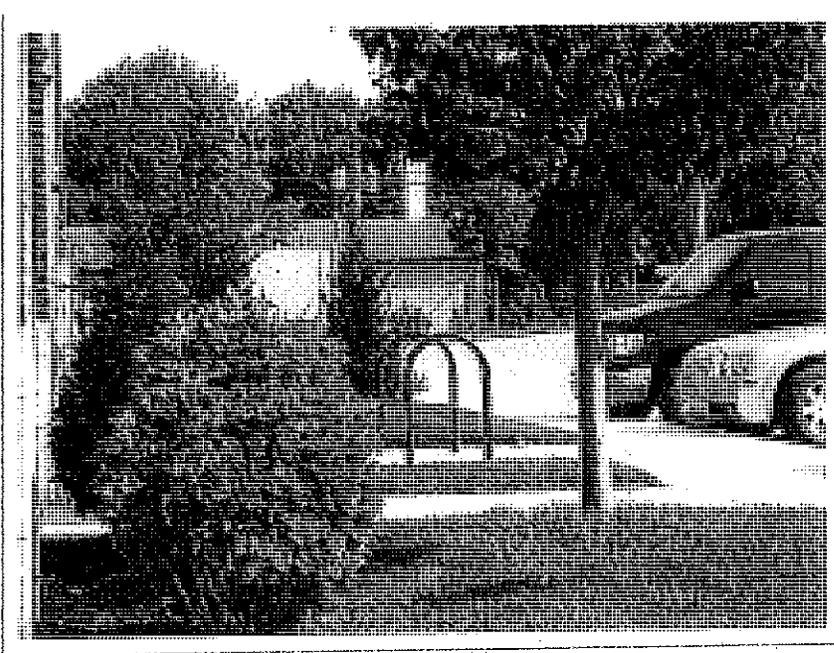
Dexter Bike & Sport (12 Racks)



Dexter Wellness Center (9 Hoops)

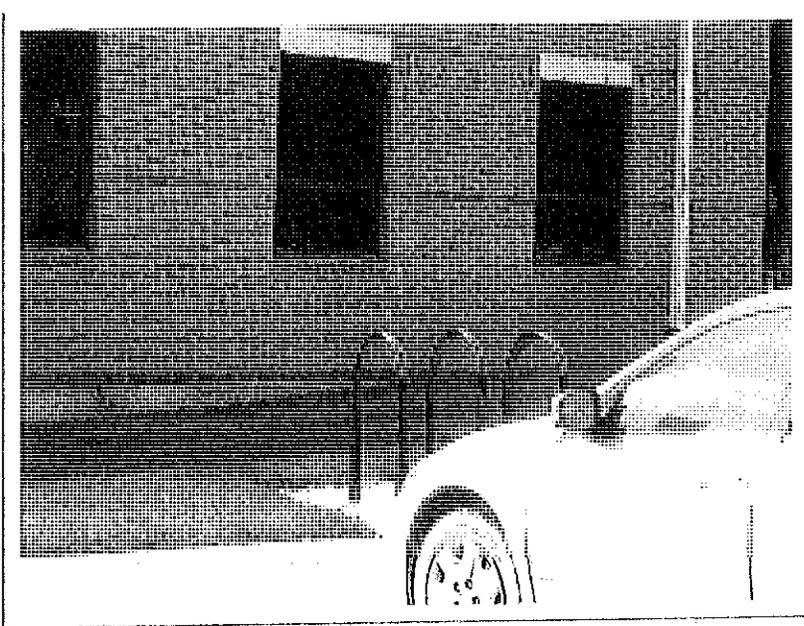


Dexter Pharmacy (1 Hoop)

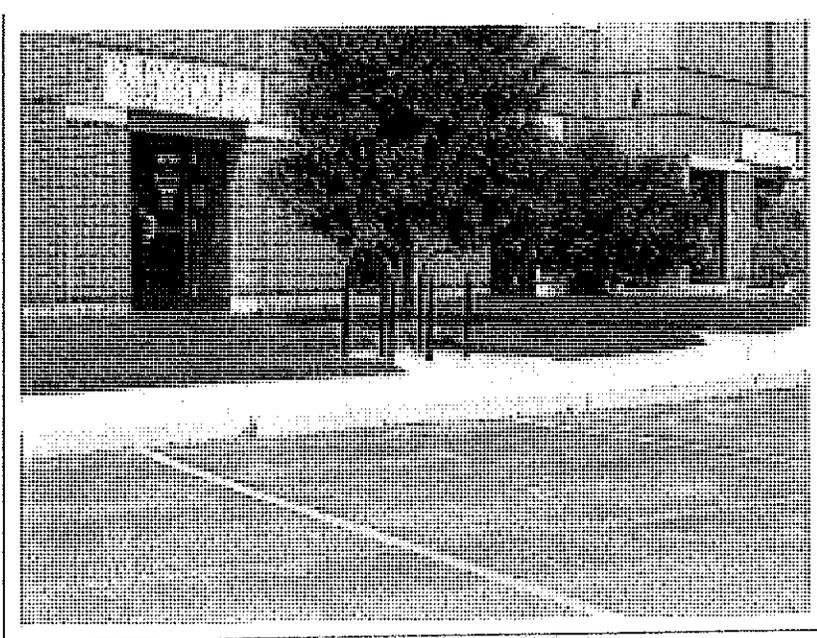


Dexter Pharmacy (2 Hoops)

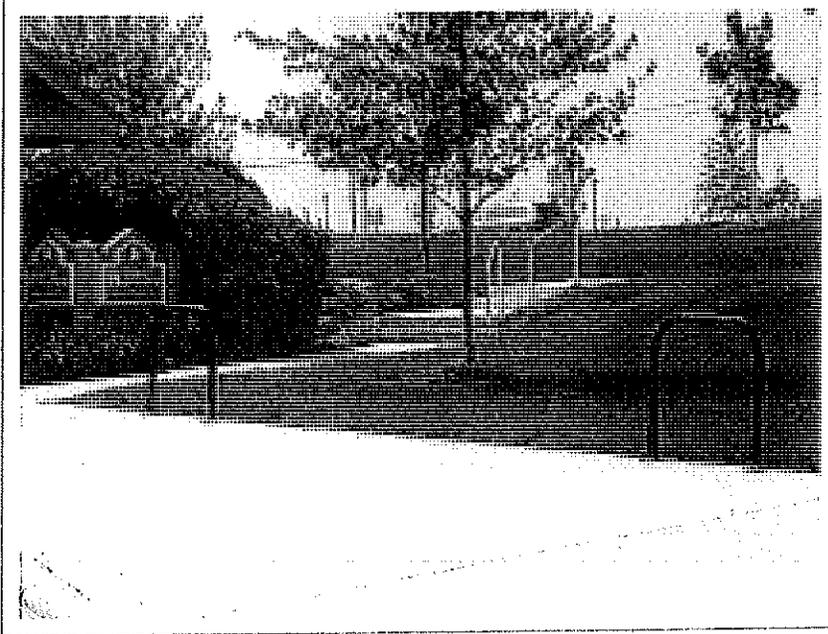
\*\*\*Dexter Town Center Building 3 (3 Racks on approved site plan)\*\*\*



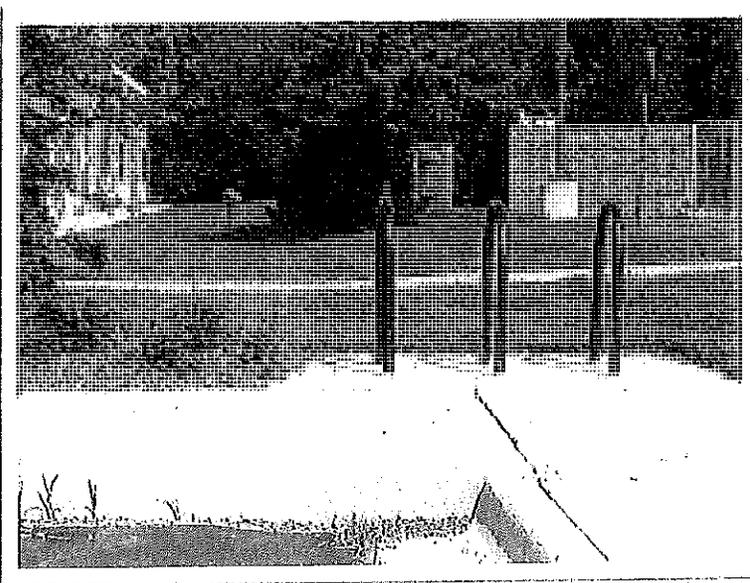
Bluewater Building (3 Hoops)



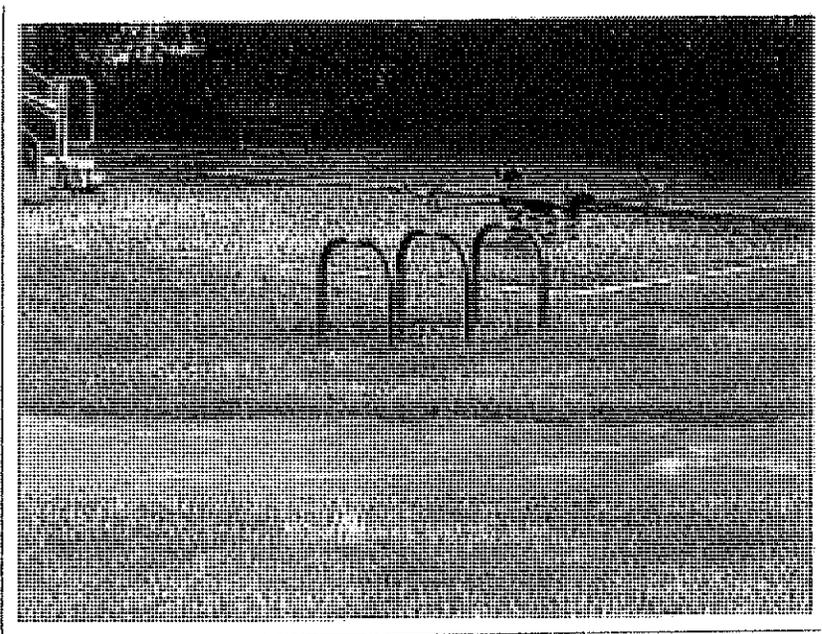
Bluewater Building (3 Hoops)



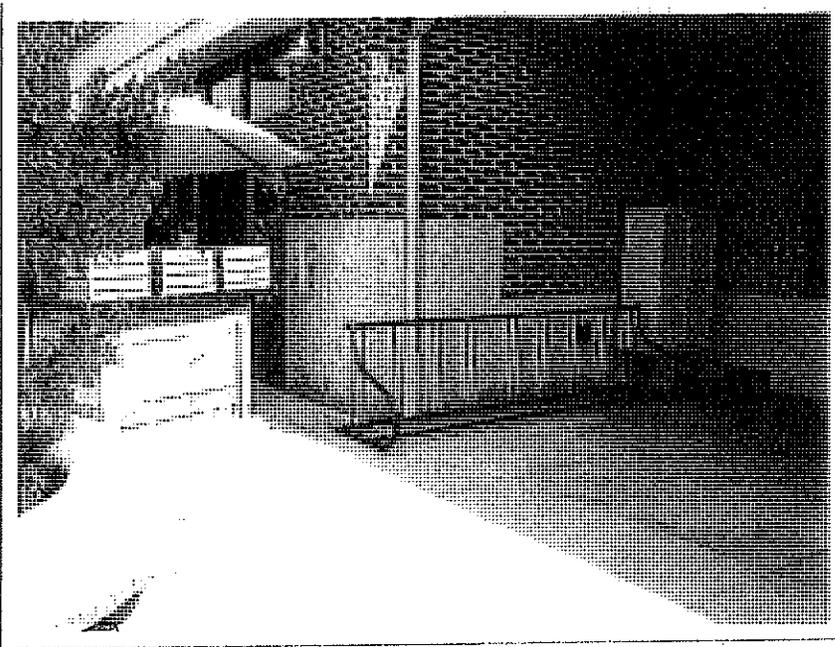
Boulder Park (2 Hoops)



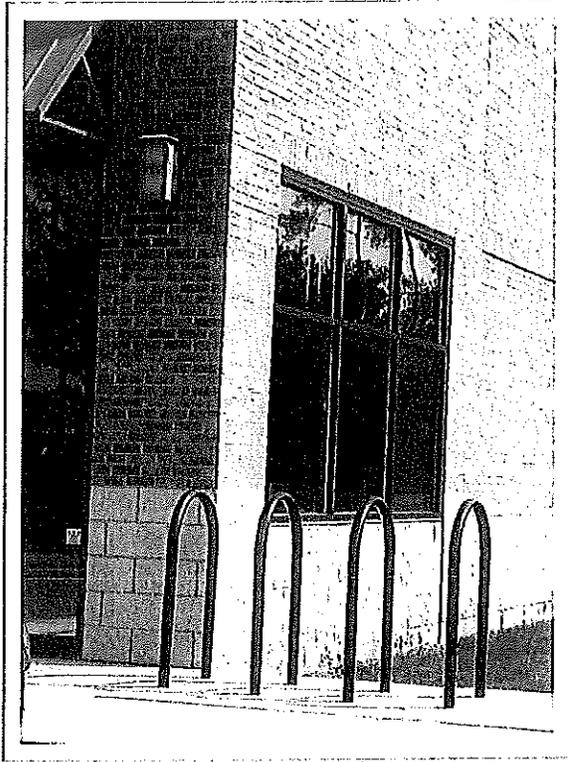
Dexter Commerce Center (3 Hoops)



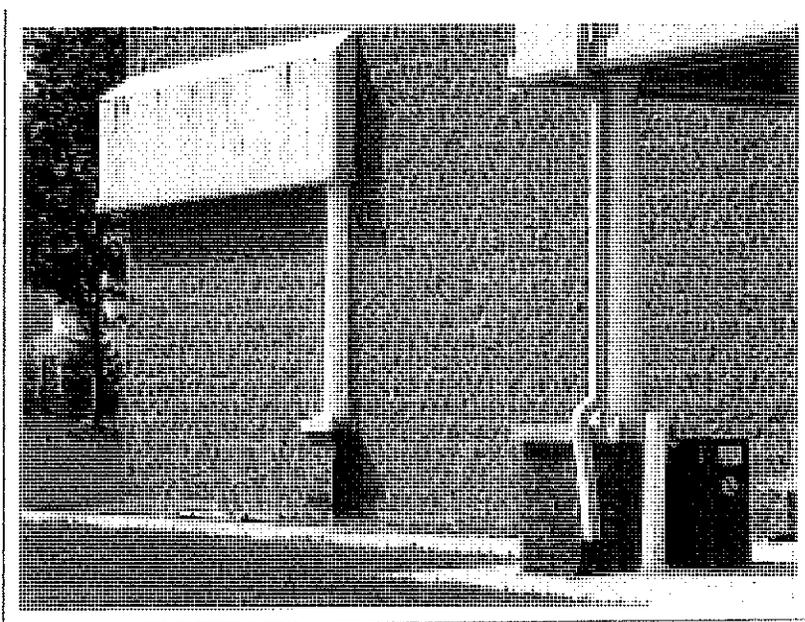
Community Park (3 Hoops)



Busch's (9 Racks)



Dexter Plaza (4 Hoops)



Country Market (8 Racks)



**VILLAGE OF DEXTER****ddettling@dextermi.gov**

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext. 11 Fax (734)426-5614

**MEMO**

**To: President Keough and Council Members**  
**From: Donna Dettling, Village Manager**  
**Date: June 5, 2013**  
**Re: Assistant Village Manager &  
Village Manager Report - Meeting of June 10, 2013**

1. Meeting Review:
  - May 23<sup>rd</sup> – SR2S Follow-up re: MDOT Funding Application
  - May 23<sup>rd</sup> – Walking Map Meeting
  - May 24<sup>th</sup> – NUBCo review Permit and Load Limits
  - May 27<sup>th</sup> – Memorial Day Parade
  - May 29<sup>th</sup> – Mandatory pre-bid for 3045 Broad demolition
  - May 29<sup>th</sup> – Wellness Center Grand Open
  - May 30<sup>th</sup> – Sludge Project Progress Meeting
  - May 30<sup>th</sup> – Pre-construction meeting with Birkenstock for 2013 Pavement/Stormwater/Sidewalk Project
2. Upcoming Meetings:
  - June 4<sup>th</sup> – Arts, Culture & Heritage Committee
  - June 10<sup>th</sup> – Village Council
  - June 12<sup>th</sup> – Regional Fire
3. Dextech Annexation Request Update. Attached is a copy of the draft minutes from the May 28, 2013 Scio Township Board meeting. Scio Township Board took action to support the request made by the village on behalf of Dextech. The approved meeting minutes will be forward to the County to include with the County Commissioners Board packet for the July 10, 2013 Public Hearing on the Annexation request.
4. Speed Display Update. The display is still being used to collect data on Ann Arbor Street and will be shifted to Central Street after that. The data for Ann Arbor Street is attached for your review. Data sets are included for both inbound and outbound traffic. Both weeks of data were collected with the sign not displaying the speed. For some reason we had errors with the sign when it was activated to display the speed (on both sides of the road) which caused the data to not be collected. The data clearly indicates that a majority of the cars that come through this area are exceeding the 25 mph speed limit. This data has been shared with the Sheriff's Office. The display will be used next on Central Street and then the PASER Rated 4 and below roads to collect speed data as well as counts for the Road/Sidewalk/Alley Asset Committee to use in conjunction with prioritizing road projects.
5. Water Restriction Update. Kurt and DPW employees were out the last week of May looking for odd/even and 6a to 10a irrigation so they could hang the yellow warning tag. The yellow tag is being used to help educate residents and businesses of the outdoor

water restrictions implemented by the village effective May 15, 2013. Approximately 25 door hangers have been placed so far on residents and businesses. A copy of the tag is attached to the report.

6. Freedom of Information Act Request. The Village received and responded to a Freedom of Information Act request from Plunkett Cooney for correspondence, contracts, inspection & investigation reports, photographs, and witness statements regarding the work being done at the plant and the incident on April 22, 2013. Plunkett Cooney is representing Regal Recycling who was acting as a sub-contractor to Platinum Mechanical on the day of the accident.
7. Downtown Development Authority Boundaries. At the May 22, 2013 work session, Council was made aware of a discrepancy between the Downtown Development Authority District and the area that was actually being captured. In reviewing the situation it was determined that when the development area boundaries established in 1993 were expanded in 2007 to include the whole district, Scio Township's records were not updated. For the past five tax years, the DDA has not been capturing all the revenue that it should have been from the taxing authorities. Marie Sherry, Courtney Nicholls, Village President Shawn Keough, DDA Treasurer Tom Covert, and DDA Chairman Steve Brouwer met with Tom Colis of Miller Canfield to review the issue. The notices that were provided for the plan adoption in 2007 were sufficient to fulfill the requirements of the law, so the current development plan was adopted properly. Tom Colis indicated that we are under no statutory requirement to recoup the funds that were not captured by the taxing authority over the five years. We were unable to locate a legal description of the entire district, so OHM created a map based on the descriptions from the 1993 development plan and the 1986 amendment to the district. We are currently reviewing the map to confirm some areas that are unclear, likely due to the expansion of the Village boundary over this same time period. Once we have the parcel map complete it will be turned over to Jim Merte so he can update his records. We will then verify that list with our parcel list on an annual basis. President Keough suggested sending a letter to all the residents and businesses in the DDA to let them know that they are in the DDA, what a DDA is, what the DDA has done for the community over the past several years, and soliciting for a new board member.
8. 3045 Broad Demolition Bid. The bid for the phased demolition of 3045 Broad was issued on May 20, 2013. The bid was structured to allow the majority of the building, minus the Dancer's Edge area, to be taken down first, with the Dancer's Edge piece scheduled for a later date. A mandatory pre-bid meeting was held on May 29, 2013. Fifteen vendors were in attendance at the meeting, along with our environmental consultant ASTI. The bids are due on June 10, 2013.
9. 2013 Pavement/Stormwater/Sidewalk Project. A pre-construction meeting with Birkenstock Construction was held on May 30, 2013. A copy of the schedule provided by the contractor is attached. Informational letters were mailed to the residents in the Second/Hudson area on May 30. A copy of the letter is attached. A similar letter will be mailed to the Forest Street residents by Friday, June 7.

10. Arts, Culture & Heritage Committee. The ACH Committee met on June 4. Wendy Baker, who proposed several friendly troll sculptures, was in attendance along with Selection Committee member Phil Arbour. Wendy was very enthusiastic and brought a sample cast of the head of the troll so that we could see the look of the concrete material she is proposing to use. She is going to provide an updated troll design, which will be presented to the Selection Committee and Council. The Committee also continued to discuss the Plein Air Event. We are working on advertising to get the word out to as many artists and potential attendees as possible. The Committee is also working on the 2013 Temporary Sculpture Display. Attached is the press release that will go out the week of June 10<sup>th</sup> to announce that the applications are available. The current pieces will be taken down the week of August 19, 2013 and we hope to be able to put up the new pieces soon after.

3. Action to reappoint Irwin Martin and Jim Crowfoot to the Land Preservation Committee for terms ending May 1, 2016. *(no materials.)*

**TO REAPPOINT IRWIN MARTIN AND JIM CROWFOOT TO THE LAND PRESERVATION COMMITTEE FOR TERMS ENDING MAY 1, 2016; AND**

4. Action on a proposed rezoning, OA 3410, John Binder, seeking a rezoning of property at 4010 Pratt from A-1 (general agriculture) to R-1 (single family residential).

**TO ADOPT THE FINDINGS OF THE TOWNSHIP'S PLANNING COMMISSION, AND TO APPROVE PROPOSED OA #3140, REZONING 22.83 ACRES TO R-1, SINGLE FAMILY RESIDENTIAL.**

**AYES: GREEN, DELONG, HEDBERG, READ, PALMER, KNOWLES, CLARK  
NO: NONE  
ABSENT: NONE**

**MOTION CARRIED.**

**D) ACTION AGENDA ITEMS**

1. Action to proceed with the proposal of a draft development of a Historical Easement on the Gordon Hall property to DAHS&M.

**13080: MOTION BY TRUSTEE GREEN, SUPPORT BY CLERK HEDBERG, TO PROCEED WITH THE DEVELOPMENT OF A HISTORICAL EASEMENT ON THE GORDON HALL PROPERTY TO DAHSAM.**

**YES: 6**

**NO: 1**

**MOTION CARRIED.**

2. Action to authorize proposed changes to the Township's fee schedule adopted on January 24, 2012, to reflect changes in the fees charged by the Township's Engineers, OHM.

**13081: MOTION BY TRUSTEE PALMER, SUPPORT BY TRUSTEE READ, TO MODIFY AND AMEND THE TOWNSHIP'S FEE SCHEDULE RELATING TO PLANNING, ZONING, AND DEVELOPMENT MATTERS TO ACCOMMODATE CHANGES IN OHM'S FEE STRUCTURE.**

**YES: 7      NO: 0**

**MOTION CARRIED.**

3. Action on the request of Dexter Village to annex 16.66 acres of land from Scio Township into the Village and associated with the proposed expansion of the Dexter Fastener Technologies (Dextech) facilities.



**13082: MOTION BY TRUSTEE KNOWLES, SUPPORT BY TRUSTEE DELONG,**

**WHEREAS THE TOWNSHIP HAS BEEN ADVISED OF THE REQUEST FROM THE VILLAGE OF DEXTER TO ANNEX CERTAIN TOWNSHIP PROPERTY, TO WIT: 16.66 ACRES OF PROPERTY IN SECTIONS 7 & 8, AND AS MORE FULLY DESCRIBED IN THE FURNISHED MATERIALS; AND**

**WHEREAS THE TOWNSHIP BOARD HAS REVIEWED THOSE MATERIALS AND THE REQUEST OF THE VILLAGE; NOW THEREFORE,**

**THE SCIO TOWNSHIP BOARD OF TRUSTEES HAVING BEEN FULLY INFORMED WITH REGARD TO THE REASONS FOR THE REQUESTED ANNEXATION, DOES HEREBY APPROVE AND SUPPORT THE REQUEST OF THE VILLAGE OF DEXTER FOR SAID ANNEXATION.**

**YES: 7      NO: 0**

**MOTION CARRIED.**

4. Action to consider a request for the Township to financially contribute to road improvements relating to the proposed special assessment districts for Parkland Plaza, Rose Drive and Newman Boulevard.

No action was taken. The Local Roads Committee will be asked to develop some criteria for distribution of limited funds to help subdivisions that undertake road improvement.

5. Action on conditional use application, CU 2150, Kelly Frutig, Misty Valley, seeking a conditional use under A-1 zoning for property at 7650 Scio Church Road as an agricultural commercial/tourism business (special event venue use.)

**13083: MOTION BY TRUSTEE READ, SUPPORT BY TRUSTEE KNOWLES, TO ADOPT BY REFERENCE THE FINDINGS OF THE TOWNSHIP PLANNING COMMISSION MADE ON APRIL 22, 2013, AND DETERMINE THAT THE CONDITIONAL LAND USE FOR AN AGRICULTURAL COMMERCIAL/TOURISM BUSINESS (SPECIAL EVENT VENUE USE) BE APPROVED, SUBJECT TO (1) THE PROPERTIES INVOLVED BE COMBINED AND SAME BE RECORDED BEFORE THIS APPROVAL BECOMES EFFECTIVE; (2) THAT WEEKLY EVENTS BE LIMITED TO ONE PUBLIC AND TWO PRIVATE EVENTS; (3) THAT ALL ISSUES CONTAINED IN THE CWA REVIEW DATED APRIL 16, 2013 BE ADDRESSED SATISFACTORILY; AND (4) THAT ALL ISSUES CONTAINED IN THE OHM REVIEW DATED APRIL 11, 2013 BE ADDRESSED SATISFACTORILY.**

**AYES: READ, PALMER, KNOWLES, HEDBERG, GREEN, DELONG, CLARK**

**NO: NONE**

**ABSENT: NONE.**

**MOTION CARRIED.**

# Charts Report

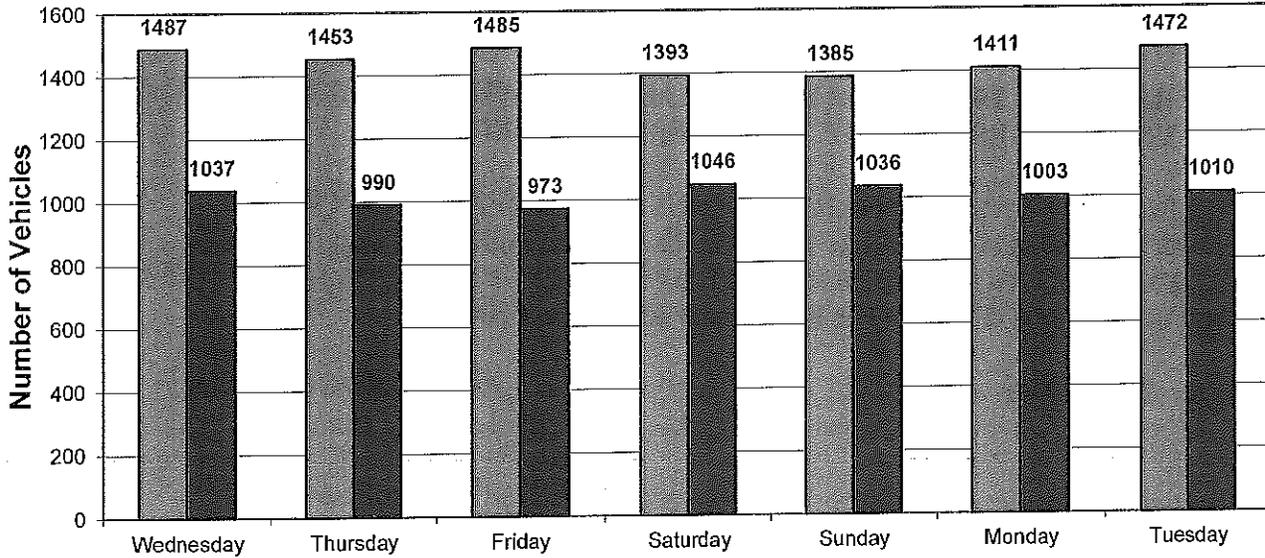
## Vehicle and Speed Violator Counts



Tot. Vehicles  
 # Violators

Ann Arbor Street - *inbound*

Speed Limit = 25 MPH



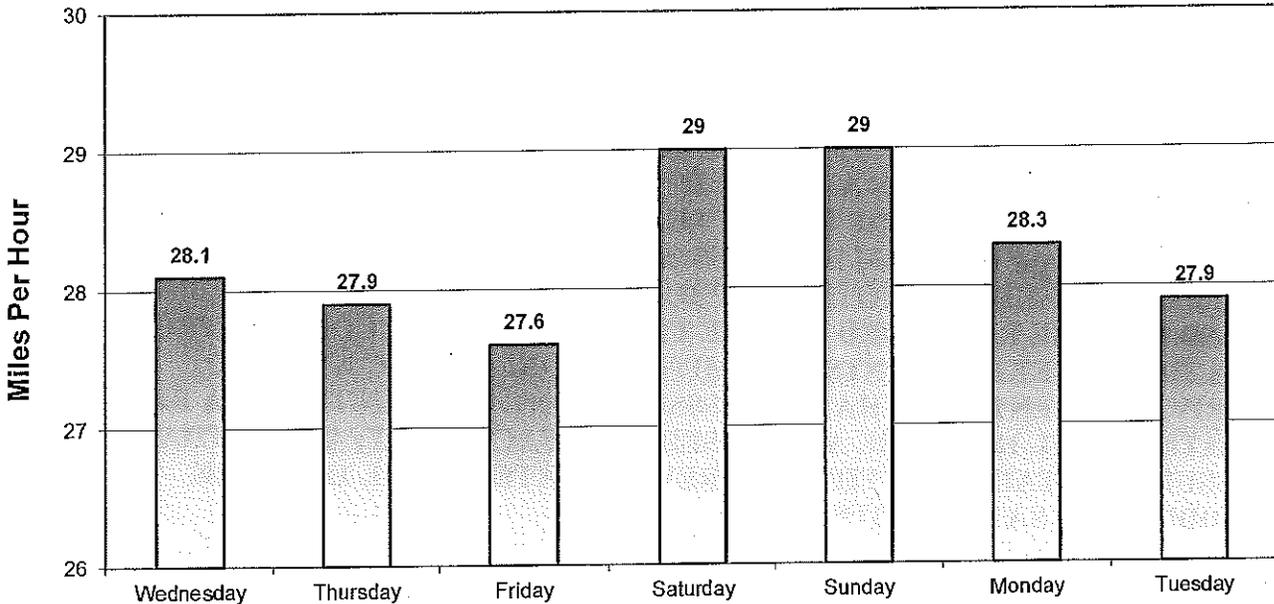
WEEK OF: 5/8/2013 - 5/14/2013

## Daily Average Speeds



Ann Arbor Street

Speed Limit = 25 MPH



WEEK OF: 5/8/2013 - 5/14/2013

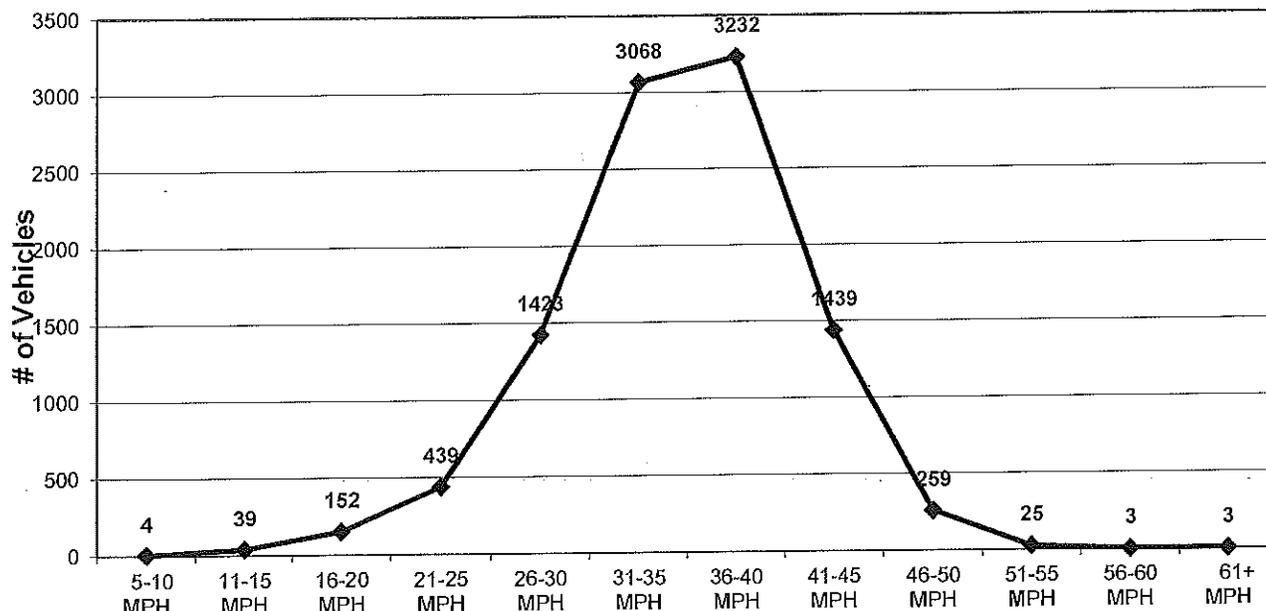
# Charts Report

## Vehicle Count by Peak Speed Bins



Ann Arbor Street

Speed Limit = 25 MPH



WEEK OF: 5/8/2013 - 5/14/2013

# Charts Report

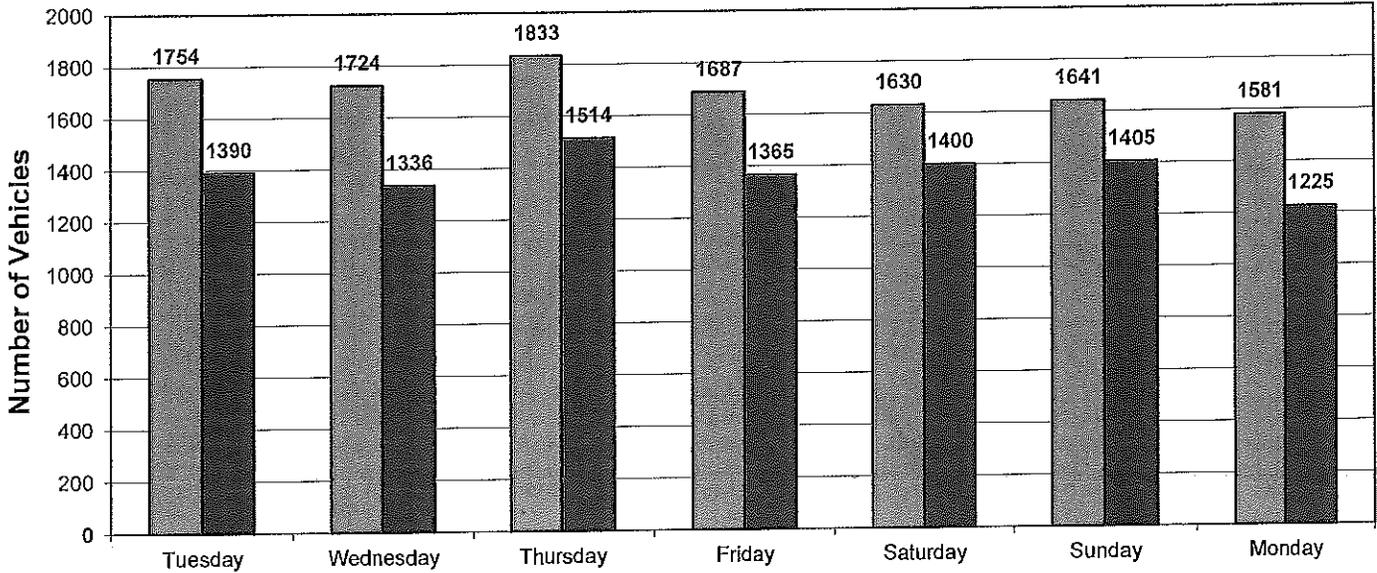
## Vehicle and Speed Violator Counts



Tot. Vehicles  
 # Violators

Ann Arbor Street - *outbound*

Speed Limit = 25 MPH



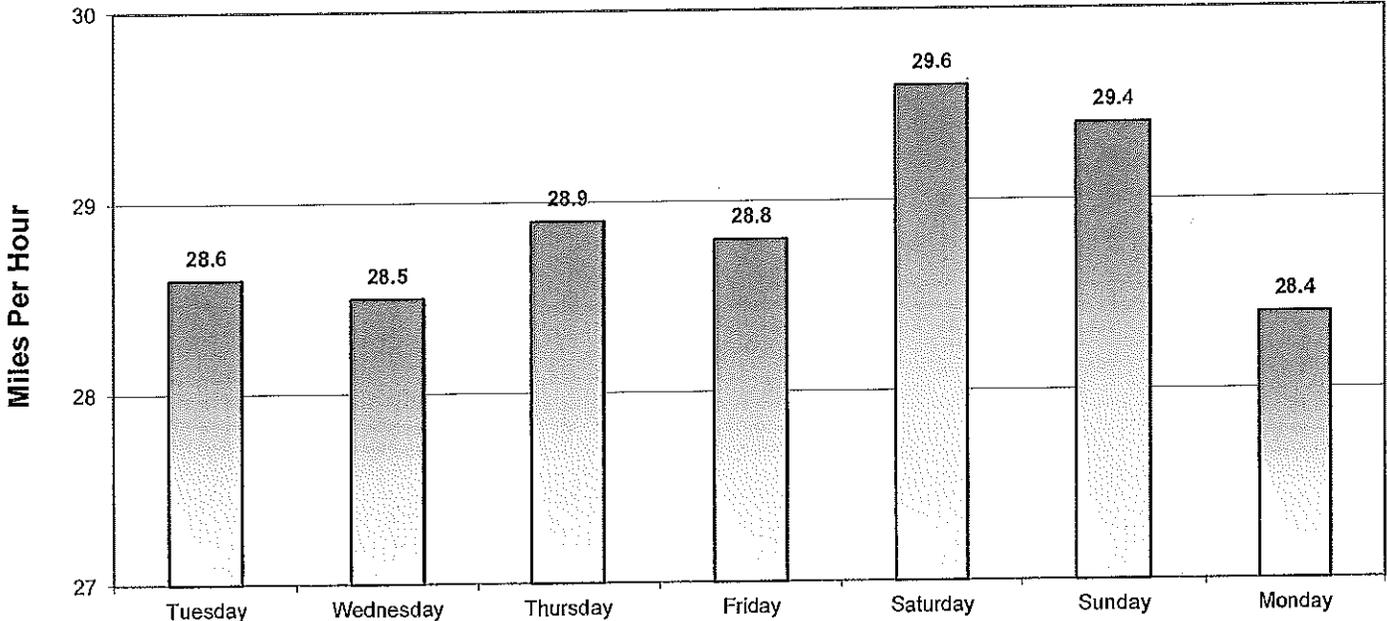
WEEK OF: 5/21/2013 - 5/27/2013

## Daily Average Speeds



Ann Arbor Street

Speed Limit = 25 MPH



WEEK OF: 5/21/2013 - 5/27/2013

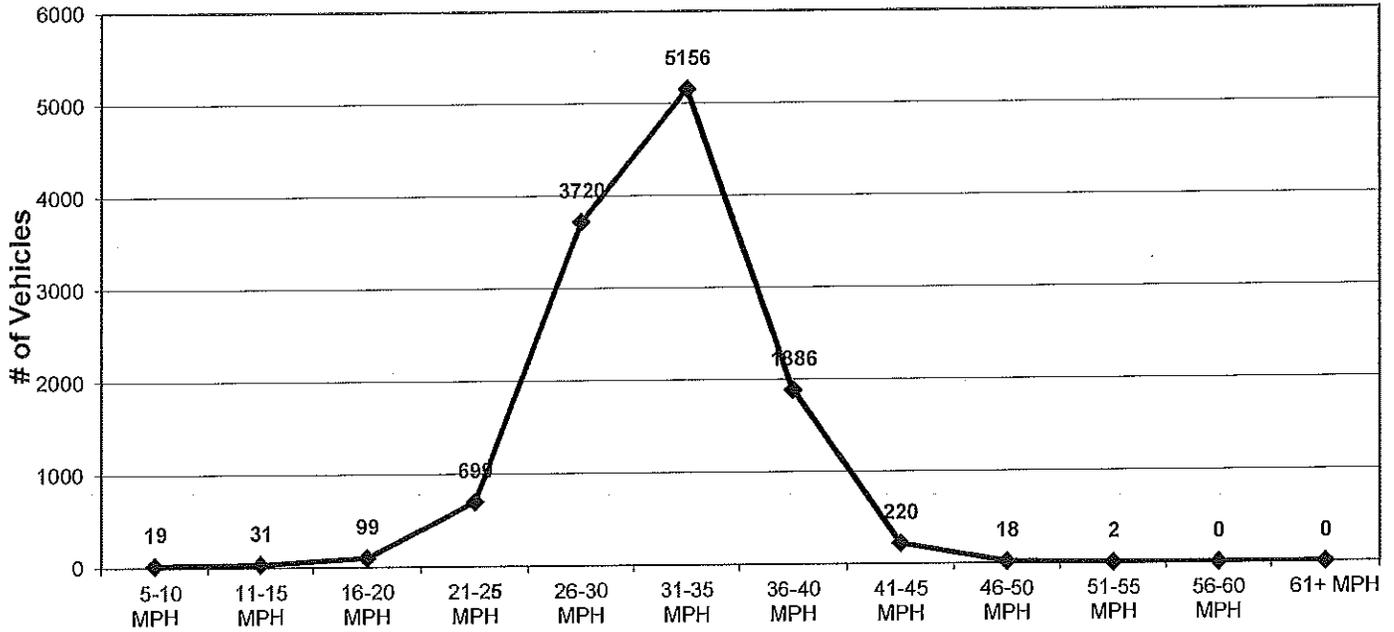
# Charts Report

## Vehicle Count by Peak Speed Bins



Ann Arbor Street

Speed Limit = 25 MPH



WEEK OF: 5/21/2013 - 5/27/2013

# **MANDATORY OUTDOOR WATERING RESTRICTIONS IN EFFECT**

Outdoor watering is permitted on numbered days (1, 3, 5, 7, 9) for residents with odd numbered addresses and even numbered days (2, 4, 6, 8, 0) for residents with even numbered addresses. Outdoor watering is prohibited between 6 am and 10 am.

Violation of these restrictions could result in the issuance of a fine.

If you have any questions please contact the Utilities Department at 734-426-4572 or the Village Office at 734-426-8303.

Thank you for your cooperation.  
Donna Dettling  
Village Manager

**Village of Dexter  
2013 Paving and Drainage Improvements**

**Week of June 2-8**

Mobilize  
Grade for sidewalk work on Hudson & Second  
Storm Sewer Installation

**Week of June 9-15**

Sidewalk – prep  
Asphalt Pad – prep  
Minor Storm Installation

**Week of June 16-22**

Concrete sidewalk Installation  
Finish Grading sidewalk area

**Week of 23-24**

Start Storm Sewer on Forest

**Week of June 30-July 6**

Finish storm sewer on Forest

**Week of July 7-13**

Paving on Hudson and Forest  
Restoration – Hudson and Second

**Week of July 14-20**

Restoration

**Week of July 21-27**

Restoration

**BIRKENSTOCK CONSTRUCTION LLC 810-499-7144**

May 30, 2013



# VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303

## Village Council

Shawn Keough  
*President*

Ray Tell  
*President Pro-Tem*

Jim Carson  
*Trustee*

Paul Cousins  
*Trustee*

Donna Fisher  
*Trustee*

Julie Knight  
*Trustee*

Joe Semifero  
*Trustee*

## Administration

Donna Dettling  
*Manager*

Carol Jones  
*Clerk*

Marie Sherry, CPFA  
*Treasurer/Finance Director*

Courtney Nicholls  
*Assistant Village Manager*

Allison Bishop, AICP  
*Community Development Manager*

Dan Schlaff  
*Public Services Superintendent*

THE VILLAGE OF  
DEXTER IS AN EQUAL  
OPPORTUNITY  
PROVIDER AND  
EMPLOYER

www.  
dextermi.gov

May 30, 2013

Re: Hudson Street Road Repair and Hudson/Second Street Sidewalk Installation

Dear Resident:

We are pleased to inform you that the sidewalk and paving improvement project in your area is scheduled to begin the week of June 3, 2013. The contract has been awarded and a pre-construction meeting was held on Thursday, May 30. The contractor that was selected for the project is Birkenstock Construction of Brighton, Michigan.

The following is a description of the project, including contact information and the anticipated schedule:

### SIDEWALK CONSTRUCTION

Sidewalk will be added in your area to provide a safe place for pedestrians to walk and to expand the network of pedestrian connectivity in the Village. The two project areas identified for construction this year are both areas that currently do not have sidewalk within the public right-of-way. The planned work will generally include the construction of a 5-foot wide concrete sidewalk along the edge of the right-of-way, wherever reasonably feasible. While our goal is to provide as consistent and straight alignment as possible, the new sidewalk has been designed along an alignment that minimizes impacts to mature trees, utility infrastructure and takes into account the resident comments received during the comment period.

As part of the work, some minor storm water improvements such as culvert extensions, catch basin and drainage swales construction will occur to improve the function of drainage along the corridor. All intersections will have sidewalk ramps installed which meet the current Americans with Disabilities Act (ADA) requirements to allow for all users to cross the streets safely. The two locations of sidewalk construction are generally described as follows:

1. Hudson Street from Cottonwood Condos to the alley between Third Street and Fourth Street  
New sidewalk will be constructed on the south side of Hudson Street. This side of the street has been selected to connect to the existing sidewalk that currently ends at the alley midway between Third Street and Fourth Street. The selected alignment will minimize impacts to mature trees, while maintaining the general alignment within the right-of-way that currently exists throughout the Hudson corridor. The new sidewalk will end at the Cottonwood Condominium entrance.
2. Second Street from Inverness to Hudson  
New sidewalk will be installed on the west side of Second Street from Inverness Street to Hudson Street. The new sidewalk will align with the existing sidewalk that is already in place at the Inverness and Second Street intersection; however ramp improvements will also be made to meet the current ADA requirements at this intersection.



## VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303

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### PAVING IMPROVEMENTS

The street improvements are planned as part of the Village's goal to improve the overall quality of our roadway network. The section of Hudson Street between the Second Street and the Cottonwood Condominiums has been identified as one of our lowest quality streets. This section of Hudson Street will be significantly upgraded. The work will include pulverizing the existing pavement and placing 4 inches of new asphalt. Minor swale and storm sewer construction may occur as part of the improvements to ensure that the roadway and right-of-way area is properly drained.

### CONSTRUCTION REMINDERS

During construction, access to homes within the construction area will be maintained. To allow the concrete time to cure, you may be asked to not use your driveway. If this is necessary, a flyer will be delivered directly to your home.

The contractor will be working to reduce impacts on any landscaping when possible. Some smaller trees and landscaping will need to be removed or relocated. These removals or relocations were discussed with property owners during the design process. If you have a particular concern about a relocation or removal, please contact us using the information below. Lawn areas that are impacted will be restored with topsoil and sod.

### CONTACT INFORMATION

Field Engineer, OHM  
Chris Donajkowski  
734-466-4571 – Office Phone  
734-891-2447 – Cell Phone

Village of Dexter Department of Public Services  
Dan Schlaff, Superintendent  
734-426-4572 – Office Phone  
734-216-3810 – Cell Phone

### ANTICIPATED SCHEDULE

Start Construction	June 3, 2013
Completion	July 19, 2013

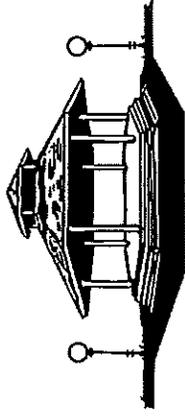
Thank you for your cooperation as we improve the Village infrastructure and increase pedestrian connectivity in our community.

Sincerely,

Donna Dettling  
Village Manager

# SECOND AND HUDSON ST CONSTRUCTION AREA WORK SUMMARY

05.29.2013



## VILLAGE OF DEXTER

### Legend

-  Proposed Sidewalk
-  Proposed Work Area
-  Parcel
-  Roadway Improvement



Source: Data provided by the Village of Dexter. OHM does not warrant the accuracy of the data and/or the map. This document is intended to depict the approximate spatial location of the mapped features within the Community and all use is strictly at the user's own risk.

Coordinate System: NAD 1983 HARN StatePlane Michigan South FIPS 2113 Feet Intl

888.522.6711 | ohm-advisors.com



**NOTE TO RESIDENTS:**  
Construction Activities within the "Proposed Work Area" may include street installation, grading, driveway and sidewalk construction.  
Impacted areas in front yards will be restored with topsoil and sod. Work area limits shown are approximate and may vary slightly based on

Press Release

Contact:  
Courtney Nicholls  
[cnicholls@dextermi.gov](mailto:cnicholls@dextermi.gov)

### **Call for Artists Issued for Dexter Village Temporary Sculpture Display**

**Dexter, MI –**

The Dexter Arts, Culture and Heritage Committee is currently conducting a search for professional artists who are interested in donating their artwork to the Village for one year for our 2<sup>nd</sup> Annual Temporary Sculpture Display. The applications will be reviewed by a nine member selection committee, composed of members of the Arts, Culture and Heritage Committee, representatives from the Parks and Recreation Commission, Downtown Development Authority and Planning Commission, along with two at-large Village residents. The committee will make recommendations to Village Council, who will make the final selections.

The five proposed locations for the temporary art installations are: Lion's Park, Jeffords and Main, Peace Park, downtown Dexter along Main Street and the Dexter District Library. Although the Committee is not limiting the medium or style of art that is accepted, the artwork will have to withstand the elements.

Applications to participate in the display are now available and can be downloaded from the Village's website at <http://www.dextermi.gov/arts>.



Village President Report by Shawn Keough  
June 10, 2013

AGENDA 6-10-13  
ITEM I-5

Hello Residents and Fellow Council Members,

Here is a summary of my recent activities and some of my planned activities for the future:

Recent Activities

May 27, 2013 – Participation in the Memorial Day Ceremony in Monument Park

May 30, 2013 – Met with Tom Colis of Miller Canfield regarding the Downtown Development Authority Boundary issue along with Marie Sherry, Courtney Nicholls, DDA Treasurer Tom Covert and DDA Chairman Steve Brouwer. See the Village Manager report for more details about the meeting.

June 4, 2013 – Dexter Chamber of Commerce Golf Outing

June 4, 2013 – Responded to resident questions related to Village sidewalk project on Hudson Street. Following receipt of an email, I met with residents Jim McCargar and Matt Tierney to review sidewalk location on Hudson Street after it was staked. Both residents were happy to understand the staking notations that were marked and are happy with the sidewalk location.

Future Activities

June 10, 2013 – Village Council meeting

June 12, 2013 – Regional Fire Committee meeting

June 19, 2013 – Village of Dexter Downtown Development Authority meeting

Week of June 17 – Facility Committee meeting (still being scheduled)

Goals and Objectives for June 2013

1. Complete the budget preparation and approval process for the new fiscal year starting July 1, 2013
2. Complete Re-appointments for Boards and Commissions – you will see some recommendations in this packet under consent agenda.
3. Resolve the DDA Tax Capture discrepancy that has recently been discovered.
4. Share a draft regional fire agreement with Council.
5. Determine an alignment for the Border to Border Trail near the DPW driveway.
6. Get a Facilities Committee Meeting scheduled (targeting the week of June 17)

I look forward to seeing you around our town!

Shawn Keough, Village President  
skeough@DexterMI.gov  
(313) 363-1434 (cell)



**SUMMARY OF BILLS AND PAYROLL** **10-Jun-13**

Payroll Check Register	5/29/2013	\$41,627.69	
Employer Retirement Contributions (paid via electronic transfer)	5/29/2013	\$2,788.29	
Account Payable Check Register	6/10/2013	\$223,876.00	
		<b>\$268,291.98</b>	<b>TOTAL BILLS &amp; PAYROLL EXPENDED ALL FUNDS</b>
Summary Items from Bills & Payroll		Amount	Comments

The due date column on the accounts payable worksheets represent the date the checks will be mailed.

**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS  
DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**

Exceptions: The sludge hauling line item in sewer will require a budget amendment. We had estimated hauling 1 million gallons and 1.2 million were actually hauled plus the cost of polymer for the geo tube bag. We also had additional costs due to the cleaning of the secondary digester which will be paid back to the Village as a deduct in the Shmina contract.

The Clerk's Office budget will likely need an amendment to cover election expenses over the \$2000 budgeted.

*"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."*

User: erin

DB: Dexter

EXP CHECK RUN DATES 05/23/2013 - 06/05/2013

JOURNALIZED OPEN AND PAID

BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. ABSOLUTE COMPUTER SERVICES	160.00		
2. ALEXANDER CHEMICAL CORPORATION	1,730.69		
3. ALLIED EAGLE SUPPLY CO	102.75		
4. ANN ARBOR LANDSCAPING INC.	600.00		
5. ARBOR SPRINGS WATER CO.INC	35.60		
6. BIOTECH	48,004.10		
7. BRUCE WHITLEY	75.00		
8. CEDRONI ASSOCIATES INC	83,985.90		
9. CHEMCO PRODUCTS INC	495.00		
10. COMCAST	343.94		
11. CORRIGAN OIL COMPANY	1,406.62		
12. COURTNEY NICHOLLS	79.28		
13. CRIBLEY WELL DRILLING CO INC	9.50		
14. DEXTER GARDEN CLUB	125.00		
15. DEXTER MILL	569.83		
16. DEXTER PHARMACY	30.84		
17. DISPLAY SALES	391.00		
18. DTE ENERGY	9,791.55		
19. DYKEMA GOSSETT PLLC	7,226.80		
20. ERIN M. AIKEN	50.00		
21. GOOGLE INC	89.28		
22. GREEN GUYS LAWN AND LANDSCAPE	595.25		
23. GRISSOM JANITORIAL	320.00		
24. HAROLD GROSS	61.82		
25. HERITAGE NEWSPAPERS	223.00		
26. HURON RIVER WATERSHED COUNCIL	2,345.33		
27. JOHN'S SANITATION	610.00		
28. KENNEDY INDUSTRIES, INC.	1,485.00		
29. KLAPPERICH WELDING	49.00		
30. LA FONTAINE	1,879.20		
31. LESSORS WELDING SUPPLY	29.70		
32. LOWE'S BUSINESS ACCOUNT	49.92		
33. MASTERCRAFT PLUMBING	1,145.69		
34. MICHIGAN CAT	1,387.00		
35. MICHIGAN MINERAL RESOURCES, LL	1,737.30		
36. MICHIGAN MUNICIPAL LEAGUE	1,452.00		
37. PNC	89.04		
38. PRINT-TECH, INC.	207.07		
39. RACHEL VISSCHER	150.00		
40. SCOTT MAURER	260.71		
41. THOMAS J RYAN P.C	402.50		
42. TWISTED FISH GALLERY	2,400.00		
43. USA BLUE BOOK	99.38		
44. UTILITIES INSTRUMENTATION SERV	9,538.60		
45. WASHTENAW COUNTY CLERK	4,030.81		
46. WASHTENAW COUNTY TREASURER	38,025.00		
***TOTAL ALL CLAIMS***	223,876.00		

User: erin  
DB: Dexter

EXP CHECK RUN DATES 05/23/2013 - 06/05/2013  
JOURNALIZED OPEN AND PAID  
BANK CODE: POOL

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 000.000 ASSETS, LIABILITIES & REVENUE							
101-000.000-667.004	COMMUNITY GARDEN PLOT RE	ERIN M. AIKEN	REFUND FOR COMM GARDEN	06/05/13	06/11/13	50.00	
Total For Dept 000.000 ASSETS, LIABILITIES & REV						50.00	
Dept 101.000 VILLAGE COUNCIL							
101-101.000-956.000	COUNCIL DISCRETIONARY EX	COURTNEY NICHOLLS	MILEAGE	06/03/13	06/11/13	6.00	
101-101.000-956.000	COUNCIL DISCRETIONARY EX	PNC	WORK SESSION	06/03/13	06/11/13	89.04	
101-101.000-958.000	MEMBERSHIPS & DUES	MICHIGAN MUNICIPAL LE	MEMBERSHIP	06/05/13	06/11/13	1,427.00	
101-101.000-959.000	ARTS, CULTURE & HERITAGE	TWISTED FISH GALLERY	FISH MOBIL	06/05/13	06/11/13	2,400.00	
Total For Dept 101.000 VILLAGE COUNCIL						3,922.04	
Dept 172.000 VILLAGE MANAGER							
101-172.000-802.000	PROFESSIONAL SERVICES	ABSOLUTE COMPUTER SER	DONNA	64433	06/11/13	70.00	
101-172.000-861.000	TRAVEL & MILEAGE	COURTNEY NICHOLLS	MILEAGE	06/03/13	06/11/13	73.28	
Total For Dept 172.000 VILLAGE MANAGER						143.28	
Dept 210.000 ATTORNEY							
101-210.000-810.000	ATTORNEY FEES	DYKEMA GOSSETT PLLC	LEGAL SERVICES	1516117	06/11/13	4,279.20	
101-210.000-810.000	ATTORNEY FEES	THOMAS J RYAN P.C	ANNEXATION VS. 425 AGREEMENT	10490	06/11/13	402.50	
Total For Dept 210.000 ATTORNEY						4,681.70	
Dept 215.000 VILLAGE CLERK							
101-215.000-802.000	PROFESSIONAL SERVICES	WASHTENAW COUNTY CLER	ELECTION	5212013	06/11/13	4,030.81	
Total For Dept 215.000 VILLAGE CLERK						4,030.81	
Dept 265.000 BUILDINGS & GROUNDS							
101-265.000-727.000	CONTRACTED SERVICES	ARBOR SPRINGS WATER C	OFFICE	1416318	06/11/13	35.60	
101-265.000-803.000	CONTRACTED SERVICES	ABSOLUTE COMPUTER SER	DONNA	64433	06/11/13	90.00	
101-265.000-803.000	CONTRACTED SERVICES	GOOGLE INC	COMMITMENT	2089994096	06/11/13	89.28	
101-265.000-920.000	UTILITIES	COMCAST	OFFICE	06/03/13	06/11/13	268.70	
101-265.000-920.000	UTILITIES	DTE ENERGY	MAY 2013	06/03/13	06/11/13	714.45	
101-265.000-935.001	UTILITIES	GRISSOM JANITORIAL	MAY SERVICE	255	06/11/13	320.00	
Total For Dept 265.000 BUILDINGS & GROUNDS						1,518.03	
Dept 285.000 VILLAGE TREE PROGRAM							
101-285.000-731.001	LANDSCAPE SUPPLIES - TRE	ANN ARBOR LANDSCAPING	TREE WORK	06/05/13	06/11/13	600.00	
Total For Dept 285.000 VILLAGE TREE PROGRAM						600.00	
Dept 301.000 LAW ENFORCEMENT							
101-301.000-807.000	UTILITIES	WASHTENAW COUNTY TREA	LAW ENFORCEMENT	22840	06/11/13	38,025.00	
101-301.000-920.000	UTILITIES	DTE ENERGY	MAY 2013	06/03/13	06/11/13	267.20	
Total For Dept 301.000 LAW ENFORCEMENT						38,292.20	
Dept 336.000 FIRE DEPARTMENT							
101-336.000-920.000	UTILITIES	DTE ENERGY	MAY 2013	06/03/13	06/11/13	344.00	
Total For Dept 336.000 FIRE DEPARTMENT						344.00	
Dept 400.000 PLANNING DEPARTMENT							
101-400.000-960.000	EDUCATION & TRAINING	MICHIGAN MUNICIPAL LE	TRAINING	05/01-05/31	06/11/13	25.00	
Total For Dept 400.000 PLANNING DEPARTMENT						25.00	
Dept 441.000 DEPARTMENT OF PUBLIC WORKS							
101-441.000-740.000	OPERATING SUPPLIES	DEXTER MILL	DFW	23912	06/11/13	56.95	
101-441.000-740.000	OPERATING SUPPLIES	LESSORS WELDING SUPPL	RENTAL	238768	06/11/13	29.70	

User: erin  
 DE Dexter

EXP CHECK RUN DATES 05/23/2013 - 06/05/2013  
 JOURNALIZED OPEN AND PAID  
 BANK CODE: POOL

02

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 441.000	DEPARTMENT OF PUBLIC WORKS						
101-441.000-920.000	UTILITIES	DTE ENERGY	MAY 2013	06/03/13	06/11/13	56.80	
101-441.000-955.000	MISCELLANEOUS	BRUCE WHITLEY	REIMBURSEMENT	05/05/13	06/11/13	75.00	
101-441.000-955.000	MISCELLANEOUS	HAROLD CROSS	REIMBURSEMENT	06/05/13	06/11/13	61.82	
			Total For Dept 441.000 DEPARTMENT OF PUBLIC WORK			280.27	
Dept 442.000 DOWNTOWN PUBLIC WORKS							
101-442.000-730.000	FARMERS MARKET SUPPLIES	DEXTER MILL	FARMERS MARKET	23762	06/11/13	25.24	
101-442.000-730.000	FARMERS MARKET SUPPLIES	HERITAGE NEWSPAPERS	LEGALS	06/05/13	06/11/13	200.50	
101-442.000-730.000	FARMERS MARKET SUPPLIES	RACHEL VISSCHER	LOGO	06/05/13	06/11/13	150.00	
101-442.000-740.000	OPERATING SUPPLIES	DEXTER GARDEN CLUB	HONEY BEE HOSTA	05/05/13	06/11/13	125.00	
101-442.000-740.000	OPERATING SUPPLIES	DEXTER MILL	DOWN TOWN GARDENS	06/03/13	06/11/13	487.64	
101-442.000-740.000	OPERATING SUPPLIES	DISPLAY SALES	FLAGS	90638	06/11/13	391.00	
101-442.000-740.000	OPERATING SUPPLIES	LOWE'S BUSINESS ACCOU	DPW	06/03/13	06/11/13	49.92	
101-442.000-920.000	UTILITIES	DTE ENERGY	MAY 2013	06/03/13	06/11/13	548.83	
			Total For Dept 442.000 DOWNTOWN PUBLIC WORKS			1,978.13	
Dept 751.000 PARKS & RECREATION							
101-751.000-740.000	OPERATING SUPPLIES	GREEN GUYS LAWN AND L	PARKS	06/03/13	06/11/13	595.25	
101-751.000-944.000	PORTABLE TOILET RENTAL	JOHN'S SANITATION	PARKS	36029	06/11/13	235.00	
101-751.000-944.000	PORTABLE TOILET RENTAL	JOHN'S SANITATION	PARKS	36030	06/11/13	375.00	
			Total For Dept 751.000 PARKS & RECREATION			1,205.25	
Fund 202 MAJOR STREETS FUND							
Dept 445.000	STORMWATER						
202-445.000-740.000	OPERATING SUPPLIES	KLAPPERICH WELDING	DPW	665	06/11/13	49.00	
202-445.000-802.000	PROFESSIONAL SERVICES	HURON RIVER WATERSHED	SERVICES	06/03/13	06/11/13	1,172.67	
			Total For Dept 445.000 STORMWATER			1,221.67	
			Total For Fund 202 MAJOR STREETS FUND			1,221.67	
Fund 203 LOCAL STREETS FUND							
Dept 445.000	STORMWATER						
203-445.000-802.000	PROFESSIONAL SERVICES	HURON RIVER WATERSHED	SERVICES	06/03/13	06/11/13	1,172.66	
			Total For Dept 445.000 STORMWATER			1,172.66	
Dept 451.000 CONTRACTED ROAD CONSTRUCTION							
203-451.000-803.000	CONTRACTED SERVICES	MICHIGAN MINERAL RESO	SERVICE	26981	06/11/13	1,737.30	
			Total For Dept 451.000 CONTRACTED ROAD CONSTRUCT			1,737.30	
			Total For Fund 203 LOCAL STREETS FUND			2,909.96	
Fund 402 EQUIPMENT REPLACEMENT FUND							
Dept 441.000	DEPARTMENT OF PUBLIC WORKS						
402-441.000-939.000	VEHICLE MAINTENANCE & RE	LA FONTAINE	SERVICE	118672	06/11/13	1,879.20	
402-441.000-939.000	VEHICLE MAINTENANCE & RE	MICHIGAN CAT	DPW	3105059	06/11/13	1,367.00	
			Total For Dept 441.000 DEPARTMENT OF PUBLIC WORK			3,266.20	
			Total For Fund 402 EQUIPMENT REPLACEMENT FUND			3,266.20	

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF DEXTER  
EXP CHECK RUN DATES 05/23/2013 - 06/05/2013  
JOURNALIZED OPEN AND PAID  
BANK CODE: POOL

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 405 MILL CREEK PARK PROJECT FUND							
Dept 901.000	CAPITAL IMPROVEMENTS	CEDRONI ASSOCIATES IN FINAL PAYMENT		06/03/13	06/11/13	83,985.90	
405-901.000-974.000	CIP CAPITAL IMPROVEMENTS			Total For Dept 901.000 CAPITAL IMPROVEMENTS		83,985.90	
Fund 590 SEWER ENTERPRISE FUND							
Dept 248.000	ADMINISTRATION	DYKEMA GOSSETT PLLC	LEGAL SERVICES	1516117	06/11/13	2,489.00	
590-248.000-811.000	ATTORNEY FEES - MISCELLA			Total For Dept 248.000 ADMINISTRATION		2,489.00	
Dept 548.000 SEWER UTILITIES DEPARTMENT							
590-548.000-742.000	CHEMICAL SUPPLIES - PLAN	ALEXANDER CHEMICAL CO	CHEMICALS	100046240000	06/11/13	990.40	
590-548.000-742.000	CHEMICAL SUPPLIES - PLAN	ALEXANDER CHEMICAL CO	CHEMICALS	10005093	06/11/13	120.00	
590-548.000-742.000	CHEMICAL SUPPLIES - PLAN	ALEXANDER CHEMICAL CO	CHEMICALS	10005117	06/11/13	620.29	
590-548.000-802.000	PROFESSIONAL SERVICES	CRIBLEY WELL DRILLING	DPW	57888	06/11/13	9.50	
590-548.000-802.000	PROFESSIONAL SERVICES	KENNEDY INDUSTRIES, I	SERVICE CALL	546203	06/11/13	1,485.00	
590-548.000-802.000	PROFESSIONAL SERVICES	UTILITIES INSTRUMENTA	LAB PANEL	530341287	06/11/13	3,271.50	
590-548.000-802.000	PROFESSIONAL SERVICES	UTILITIES INSTRUMENTA	CONTROL PANEL	530341289	06/11/13	1,908.00	
590-548.000-803.003	SLUDGE HAULING	BIOTECH	TESTING	959	06/11/13	21,979.10	
590-548.000-803.003	SLUDGE HAULING	BIOTECH	SLUDGE	969	06/11/13	12,550.00	
590-548.000-803.003	SLUDGE HAULING	BIOTECH	SLUDGE	970.	06/11/13	7,000.00	
590-548.000-803.003	SLUDGE HAULING	BIOTECH	SLUDGE	971	06/11/13	6,475.00	
590-548.000-803.003	SLUDGE HAULING	CHEMCO PRODUCTS INC	WWTP	95026	06/11/13	495.00	
590-548.000-803.003	SLUDGE HAULING	UTILITIES INSTRUMENTA	W.R.A.S & R.A.S FLOW METERS	530341284	06/11/13	420.10	
590-548.000-824.000	TESTING & ANALYSIS	USA BLUE BOOK	WWTP	965675	06/11/13	99.38	
590-548.000-920.000	UTILITIES	COMCAST	WWTP	06/05/13	06/11/13	37.62	
590-548.000-920.000	UTILITIES	DTE ENERGY	MAY 2013	06/03/13	06/11/13	5,030.27	
590-548.000-935.000	BUILDING MAINTENANCE & R	ALLIED EAGLE SUPPLY C	WWTP	549226	06/11/13	102.75	
590-548.000-955.000	MISCELLANEOUS	DEXTER PHARMACY	SHIPPING	06/03/13	06/11/13	30.84	
590-548.000-960.000	EDUCATION & TRAINING	SCOTT MAURER	MILEAGE	06/05/13	06/11/13	260.71	
Total For Dept 548.000 SEWER UTILITIES DEPARTMENT						62,885.46	
Fund 591 WATER ENTERPRISE FUND							
Dept 248.000	ADMINISTRATION	DYKEMA GOSSETT PLLC	LEGAL SERVICES	1516117	06/11/13	458.60	
591-248.000-811.000	ATTORNEY FEES - MISCELLA			Total For Dept 248.000 ADMINISTRATION		458.60	
Dept 556.000 WATER UTILITIES DEPARTMENT							
591-556.000-751.000	PROFESSIONAL SERVICES	CORRIGAN OIL COMPANY	WWTP	5763110	06/11/13	1,406.62	
591-556.000-802.000	PROFESSIONAL SERVICES	MASTERCRAFT PLUMBING	WWTP	14993	06/11/13	1,145.69	
591-556.000-802.000	PROFESSIONAL SERVICES	UTILITIES INSTRUMENTA	WELL #5	530341288	06/11/13	3,939.00	
591-556.000-901.000	PRINTING & PUBLISHING	HERITAGE NEWSPAPERS	LEGALS	06/05/13	06/11/13	22.50	
591-556.000-901.000	PRINTING & PUBLISHING	PRINT-TECH, INC.	DOORHANGERS	215906	06/11/13	207.07	
591-556.000-920.000	UTILITIES	COMCAST	WWTP	06/05/13	06/11/13	37.62	
591-556.000-920.000	UTILITIES	DTE ENERGY	MAY 2013	06/03/13	06/11/13	2,830.00	
Total For Dept 556.000 WATER UTILITIES DEPARTMENT						9,588.50	
Fund Totals:						10,047.10	

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF DEXTER

User: erin  
Dexter

EXP CHECK RUN DATES 05/23/2013 - 06/05/2013  
JOURNALIZED OPEN AND PAID  
BANK CODE: POOL

04

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
			Fund 101 GENERAL FUND			57,070.71
			Fund 202 MAJOR STREETS FUND			1,221.67
			Fund 203 LOCAL STREETS FUND			2,909.96
			Fund 402 EQUIPMENT REPLACEMENT FUND			3,266.20
			Fund 405 MILL CREEK PARK PROJECT FUN			83,985.90
			Fund 590 SEWER ENTERPRISE FUND			65,374.46
			Fund 591 WATER ENTERPRISE FUND			10,047.10
Total For All Funds:						223,876.00

**VILLAGE OF DEXTER**

[cnicholls@dextermi.gov](mailto:cnicholls@dextermi.gov)

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

**MEMO**

**To: President Keough & Village Trustees**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: June 4, 2013**  
**Re: Cityhood Update**

The next step in the process of becoming a city is electing a Charter Commission to write the City Charter. Once it is drafted, it must be passed by village voters at which point the village would become a city.

The Charter Commission will consist of 9 members who will be elected on November 5, 2013. To qualify to run, interested registered voters who are residents of the village must file 20 nominating signatures and an affidavit of identity with the Washtenaw County Clerk. The deadline to file is August 13, 2013 at 4:00 p.m.

The required forms are available at the Washtenaw County Clerk's Office, Scio Township Clerk's Office, Webster Township Clerk's Office and the Village Offices.

A copy of the notice alerting people of the availability of the petitions is attached. The ad was published by the Washtenaw County Clerk and ran in the Sun Times, Washtenaw Legal News and the Dexter Leader.

**NOTICE OF ELECTION  
TO THE QUALIFIED ELECTORS OF THE VILLAGE OF DEXTER**

NOTICE IS HEREBY GIVEN THAT ON

**TUESDAY, NOVEMBER 5, 2013**

**AN ELECTION WILL BE HELD FOR THE PURPOSE OF ELECTING  
NINE (9) CHARTER COMMISSION MEMBERS**

THE QUALIFICATIONS FOR THE OFFICE OF CHARTER COMMISSION MEMBER ARE AS FOLLOWS: A CANDIDATE MUST BE A REGISTERED ELECTOR RESIDING WITHIN THE VILLAGE OF DEXTER.

A CANDIDATE FOR THIS OFFICE WHO SEEKS TO APPEAR ON THE BALLOT MUST SUBMIT AN AFFIDAVIT OF IDENTITY AND VILLAGE NONPARTISAN NOMINATING PETITION BEARING SIGNATURES OF A MINIMUM OF 20 QUALIFIED ELECTORS RESIDING WITHIN THE VILLAGE OF DEXTER TO THE WASHTENAW COUNTY CLERK/REGISTER OF DEEDS AT 200 N. MAIN ST., SUITE 120, ANN ARBOR, MI 48104, ON OR BEFORE 4:00 P.M. ON AUGUST 13, 2013.

**NOMINATING PETITION FORMS AND AFFIDAVITS OF IDENTITY MAY BE OBTAINED AT THE FOLLOWING LOCATIONS:**

WASHTENAW COUNTY CLERK/REGISTER OF DEEDS – ELECTIONS DIVISION  
200 N. MAIN STREET, SUITE 120, ANN ARBOR, MI 48104

VILLAGE OF DEXTER  
8123 MAIN STREET, 2ND FLOOR, DEXTER, MI 48130

SCIO TOWNSHIP CLERK  
827 N. ZEEB ROAD, ANN ARBOR, MI 48103

WEBSTER TOWNSHIP CLERK  
5665 WEBSTER CHURCH, DEXTER, MI 48130

FOR MORE INFORMATION CONTACT THE COUNTY CLERK/REGISTER'S OFFICE AT 734-222-6730.

AGENDA 6-10-13  
ITEM 6-13

## VILLAGE OF DEXTER

[ddettling@dextermi.gov](mailto:ddettling@dextermi.gov)

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

### MEMO

**To: President Keough and Council**  
**From: Donna Dettling, Village Manager**  
**Date: June 10, 2013**  
**Re: Safe Routes to School/MDOT Infrastructure Funding Update**

Attached is a draft Resolution in Support of the Safe Routes to School infrastructure funding application to MDOT. Also included are draft worksheets of the proposed infrastructure projects that would be completed with this funding. I have included a copy of the SR2S Action Plan for your review as well. This document was provided to Council in a PDF on April 23, 2013. A SR2S update meeting was held prior to the Council meeting on April 22, 2013. A brief discussion at the April 22, 2013 meeting took place, but this is the first opportunity Council has had to review this topic. Staff has met on several occasions with the SR2S Coordinator and Patrick Droze of OHM to sort out details. I have summarized below some of the details.

This is a discussion item and action will not be taken. The Resolution of Support will be finalized and presented at the next meeting for adoption. This document is a requirement in the MDOT application process and the application deadline is the end of July.

1. This MDOT grant opportunity is available only to Communities that have a SR2S Action Plan in place.
2. MDOT grant awards can only be made to Act 51 communities. The village, not the school district, is the Act 51 entity.
3. There's \$400,000 available in grant funding, based on the two schools Wylie and Creekside included in the Action Plan; \$200,000 for Wylie and \$200,000 for Creekside. The 20% match typically required for MDOT projects is waived for this grant.
4. Of the \$400,000 in funding \$384,000 is assigned for infrastructure projects and \$16,000 must be used for non-infrastructure projects. Non-infrastructure projects are awarded to support safety and education for walking or biking to school.
5. The application deadline is the end of July and notification of grant award is made the end of October. Construction could begin in spring of 2014.
6. Kristen Delany, SR2S Coordinator is completing the application. 5H funding for SR2S is covering Kristen's effort.
7. Patrick Droze is working on the preliminary design and cost estimates (see attached). The budget for his services is \$3,000 and CWF recommended that we request unused

SR2S dollars that were allocated through the Dexter Community Wellness Plan to cover this cost. I will make that request at the next 5H meeting.

8. The grant funding will only cover construction costs. A list of the ineligible infrastructure treatments is included below. All engineering costs; final design, bidding, inspection, material testing, any cost overruns will be assumed by the applicant. Using a typical 20% markup on the proposed total construction costs of \$327,000.00, \$65,400.00 would be needed to cover engineering costs if awarded this grant.
9. I asked Larry Cobler, School Board President and Chelsea Wellness Foundation Board Member if he would be willing to request a commitment from the School Board to cover half of the engineering costs. Mr. Cobler couldn't commit, but he is willing to do the best he can and offered up a possible deferral option due to budget timing, if the village could cover the costs up front and wait for reimbursement. Larry also committed to exploring the possibility of funds from CWF or the Dexter 5H Coalition Comprehensive Wellness Plan to cover the engineering cost for this project.

### **Ineligible Infrastructure Treatments**

**Listed below are examples of infrastructure treatments and items that are ineligible for federal Safe Routes to School funding:**

- Property acquisition (construction access, purchase of right of way, etc.)
- Sidewalks or other pathways on school property that do not connect directly with community sidewalk systems (e.g. connecting schools on a campus)
- Sidewalks or other pathways with the primary purpose of connecting the school with recreational facilities, athletic facilities or commercial areas
- Improvements to routes to bus stops
- Improvements to pick-up and drop-off areas that do not primarily benefit children walking and bicycling to school
- Stand-alone curb ramps, which should be done with other funds to meet ADA requirements
- Raised crosswalks
- Landscaping
- The costs for required traffic signal warrant studies
- Costs for preliminary engineering (design) and construction engineering (including, but not limited to, inspection and staking)
- Project administration
- Permit costs
- Environmental clearance and mitigation
- Construction extras and cost overruns
- Supplanting or replacing any existing funding
- Professional services (e.g. consultants)

**VILLAGE OF DEXTER**  
**RESOLUTION NO. [number]**

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS TO CARRY OUT VARIOUS INFRASTRUCTURE PROJECTS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR INFRASTRUCTURE FUNDED BY THE SAFE ROUTES TO SCHOOL PROGRAM

Minutes of a regular meeting of the Council of the Village of Dexter, Washtenaw County, Michigan, held at the Dexter Senior Center, 7720 Ann Arbor Street in said Village, on [date] at [time].

PRESENT:

ABSENT:

The following preamble and resolution were offered by Trustee [Name], and supported by Trustee [Name].

WHEREAS, the Safe Routes to School program, a federally funded program administered in Michigan by the Michigan Department of Transportation (MDOT).

WHEREAS, the Village of Dexter, in partnership with Dexter Community Schools, is applying for funds through MDOT from the Safe Routes to School program to construct certain infrastructure projects throughout the Village, including [types of improvements, e.g. *sidewalks, crosswalks, and bike lanes*], to enable and encourage children to safely walk and bike to school.

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED THAT, the Village has authorized Donna Dettling, Village Manager to act as agent on behalf of the Village to request Safe Routes to School funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the Village attests to the existence of, and commits to, the funds necessary to carry out the project, including engineering for design and construction, permit fees, administration costs, and cost overruns.

BE IT FURTHER RESOLVED THAT, the Village commits to owning operating, funding and implementing a maintenance program over the design life of the facilities constructed with Safe Routes to School funding.

PRESENT:

NAYS:

ABSENT: ]

RESOLUTION DECLARED ADOPTED.

[name]  
[title]

### CERTIFICATION

The forgoing resolution was certified at a regular meeting of the [name] of the Village of [name] held on [date].

[name]  
[title]

## memorandum

**Date:** May 31, 2013

**To:** Donna Dettling, Village Manager  
**From:** Patrick M. Droze, P.E.

**Re:** Dexter Community Schools – Safe Routes to School Applications

As a part of ongoing efforts to improve pedestrian safety in the Village, the Dexter Community Schools and the Chelsea Wellness Foundation engaged the services of the Michigan Fitness Foundation, Michigan State University and the Wayne State University Transportation Research Group to develop a Safe Routes to School Action Plan. As part of this plan, a number of suggested projects were explored with the goal of improving pedestrian mobility to and from Wylie Elementary and Creekside Intermediate School.

Following the release of the plan, a series of meetings with members from Dexter Community Schools and the Chelsea Wellness Foundation and Village staff were held to discuss potential projects and the steps necessary to submit the projects for funding through MDOT's program. A member of the Michigan Fitness Foundation, the agency which administers the Safe Routes to Schools program on behalf of MDOT was also present.

Based on these meetings, we have developed four (4) projects. A summary of each is provided below. Preliminary project estimates and conceptual figures are attached.

### **PROJECT 1 – BAKER ROAD PEDESTRIAN CROSSING**

The project includes the construction of a pedestrian refuge island and an upgrade of the existing pedestrian warning sign to a pedestrian actuated rapid flashing beacon sign. This work would include the construction of a raised curbed island within the center of Baker Road. Due to uncertainty with regard to future improvements at the school and the existence of adjoining sidewalks to area schools, the improvements will be located at the location of the current crossing. The enhancements proposed with this project will work to better identify and alert motorists of the crossing.

### **PROJECT 2 – DAN HOEY AND BAKER ROAD SIDEWALK**

The project includes the construction of sidewalk that will connect to existing pedestrian facilities at Bates Elementary School and an existing pedestrian crossing on Dan Hoey Road at the Walkabout Creek development. The proposed sidewalk will run parallel to the existing fence along the St. Joseph's Cemetery along Dan Hoey and Baker Road. The construction of the sidewalk along Dan Hoey will pose some constructability concerns, specifically in the area closest to Baker Road. The construction challenges are primarily due to the proximity of large, mature trees and an existing fence along the Cemetery. As a result of this, the attached estimate includes costs to remove the trees and construct a retaining wall.



### PROJECT 3 – DEXTER CROSSING TO MILL CREEK SIDEWALK

This project includes the construction of sidewalk from the Dexter Crossing development to an existing sidewalk on the north side of Dan Hoey Road leading to Mill Creek School. The improvement will include the creation of a mid-block crossing near the loading driveways at the DAPCO Industries site. As part of an effort to maintain a consistent design for mid-block crossings, a refuge island and a rapid flashing beacon is proposed as part of the project. The installation of the refuge island will require that a portion of Dan Hoey Road east of the crossing is widened to accommodate a lane taper. A portion of the widened roadway adjacent to DAPCO will be converted to the eastbound through lane.

### PROJECT 4 – KENSINGTON RAPID FLASHING BEACON

This project includes the construction of a rapid flashing beacon at an existing pedestrian crossing on Ann Arbor Street at Kensington Street. Due to existing "bump-ins" at this location, a refuge island is not proposed.

### PROJECT SUMMARY TABLE

Project No.	Description	Construction Cost
1	Baker Road Crosswalk	\$68,000.00
2	Dan Hoey / Baker Road Sidewalk	\$125,000.00
3	Dan Hoey (Dexter Crossing to Mill Creek School) Sidewalk	\$94,000
4	Kensington Rapid Flashing Beacon	\$40,000.00
<b>TOTAL CONSTRUCTION COST</b>		<b>\$327,000.00</b>

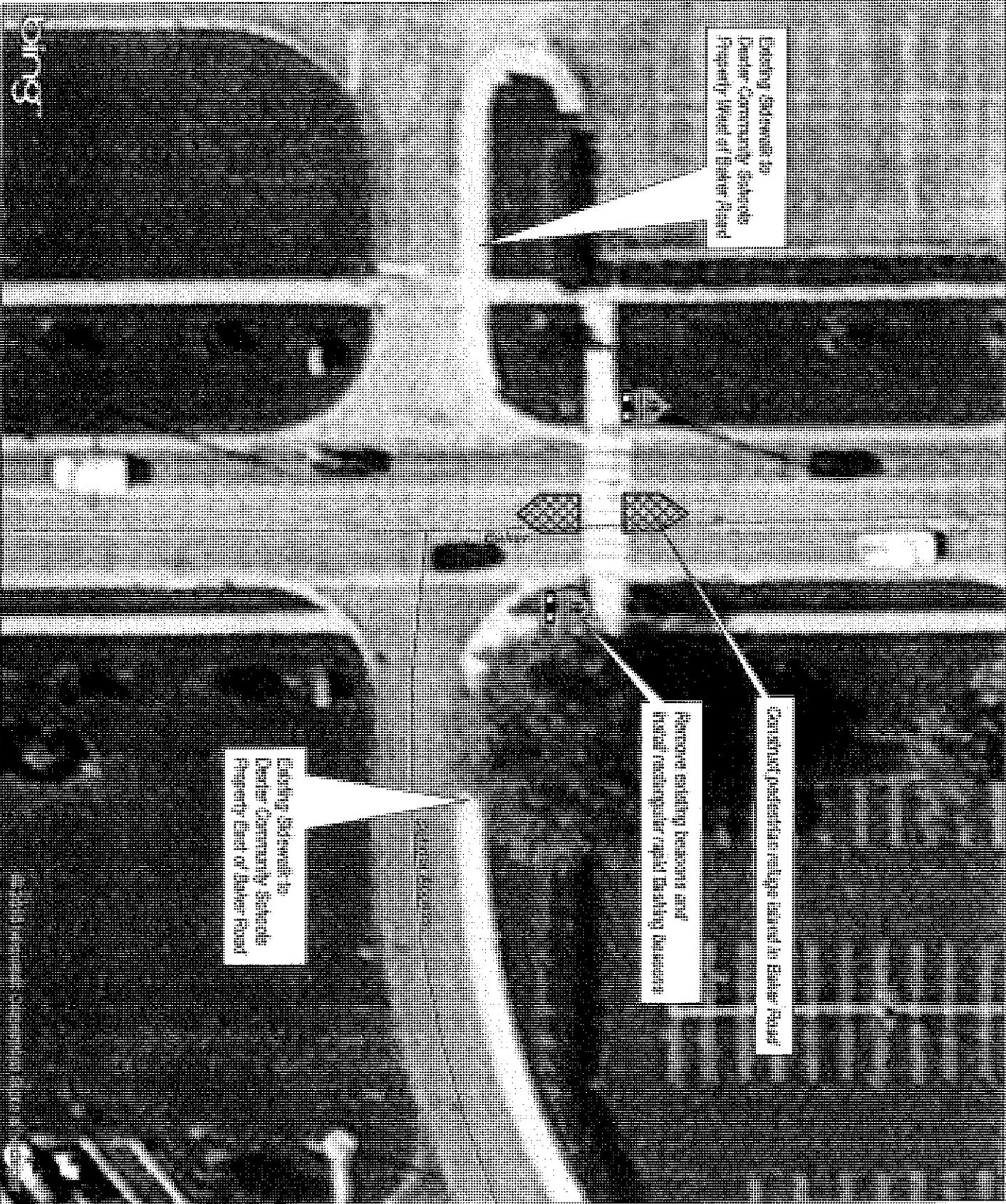
Attachments:

*Project Estimates (4 Sheets)*

*Project Conceptual Plans (4 Sheets)*

# Safe Routes To School Concept Plans

00115113



Existing Stairwell to  
Dunbar Community School  
Property East of Baker Road

Personnel walking bus route and  
school crossingguard signal flashing bus route

Construction of pedestrian refuge island to Baker Road

Existing Stairwell to  
Dunbar Community School  
Property West of Baker Road

**0**

Notes: Items provided for information sharing and the design of the project. Study areas are shown in the vicinity of the school property. The study area is intended to provide the appropriate level of detail to the project. The project is intended to provide the appropriate level of detail to the project. The project is intended to provide the appropriate level of detail to the project.



# OPINION OF PROBABLE CONSTRUCTION COST

**ORCHARD, HILTZ & McCLIMENT, INC.**  
34000 Plymouth Road, Livonia, Michigan, 48150

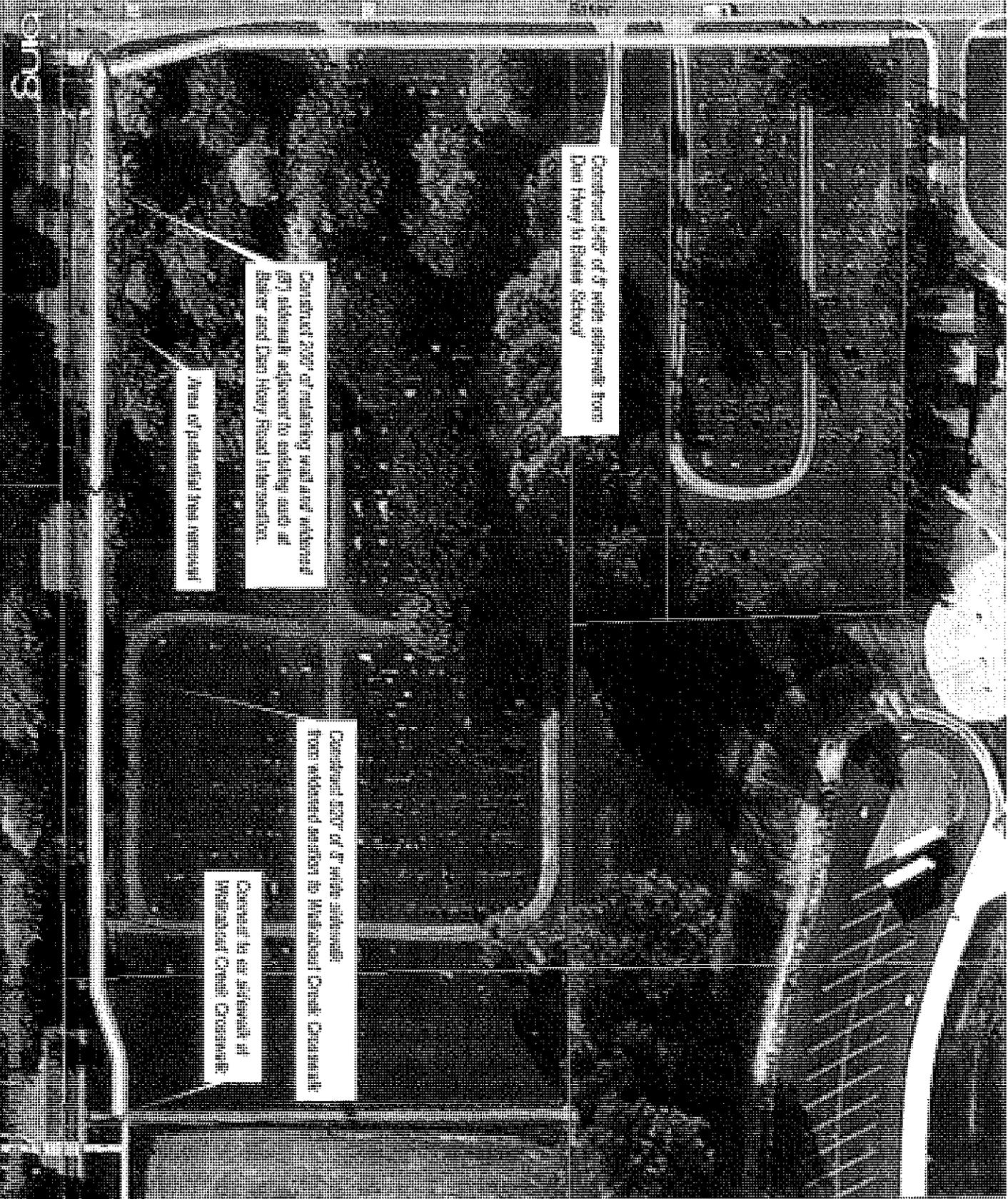
Telephone: (734) 522-6711 FAX: (734) 466-4557

PROJECT: Village of Dexter General Services  
 LOCATION: Safe Routes to School  
 WORK: P1 - Baker Road Crosswalk

DATE: May 31, 2013  
 PROJECT #: 0130-12-0041  
 ESTIMATOR: PMD  
 CHECKED BY: \_\_\_\_\_  
 CURRENT ENR: PMD

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
1	Mobilization	LS	1	\$ 5,000.00	\$ 5,000.00
2	Pavt, Rem	Syd	56	\$ 10.00	\$ 560.00
3	Sidewalk, Rem	Syd	38	\$ 5.00	\$ 190.00
4	Curb and Gutter, Rem	Ft	40	\$ 10.00	\$ 400.00
5	Grading	LS	1	\$ 2,000.00	\$ 2,000.00
6	Aggregate Base, Supplemental	Syd	100	\$ 10.00	\$ 1,000.00
7	Crosswalk, Stamped Concrete	Sft	400	\$ 14.00	\$ 5,600.00
8	Sidewalk Ramp, Conc	Ea	2	\$ 500.00	\$ 1,000.00
9	Curb and Gutter, Conc	Ft	80	\$ 15.00	\$ 1,200.00
10	Slope Paving, Decorative, Conc	Sft	400	\$ 14.00	\$ 5,600.00
11	HMA, Hand Patching	Ton	10	\$ 100.00	\$ 1,000.00
12	Signs and Pavement Markings	LS	1	\$ 1,500.00	\$ 1,500.00
13	Directional Bore, Conduit	LS	1	\$ 3,000.00	\$ 3,000.00
14	Sign and Beacon, Ex, Rem	LS	1	\$ 1,500.00	\$ 1,500.00
15	Rapid Flashing Beacon, Powered (Set)	Ea	1	\$ 20,000.00	\$ 20,000.00
16	Traffic Maintenance and Control	LS	1	\$ 5,000.00	\$ 5,000.00
17	Erosion Control	LS	1	\$ 1,500.00	\$ 1,500.00
18	Topsoil, Seed and Mulch	Syd	15	\$ 10.00	\$ 150.00
SUBTOTAL					\$ 56,000.00
CONTINGENCY (20%)					\$ 12,000.00
<b>TOTAL</b>					<b>\$ 68,000.00</b>

Santa Route 75 School  
 Concept Plans  
 09/01/2013



Condition 507' of 5' with sidewalk from  
 Don Henry to Butler School

Condition 207' of existing road and adjacent  
 107' adjacent to adjacent to existing road at  
 Butler and Don Henry Road intersection.

Area of potential tree removal

Condition 507' of 5' with sidewalk  
 from adjacent section to Midland Creek Crossing

Condition to be adjacent to  
 Midland Creek Crossing

Notes: Data provided by Watershed Planning  
 and the Village of Santa Fe. Data and accuracy  
 the accuracy of the data is not guaranteed. This  
 information is provided for informational purposes  
 only and should not be used as a basis for  
 any decision-making or as a substitute for  
 professional engineering or architectural services.  
 The information is provided for informational  
 purposes only and should not be used as a basis  
 for any decision-making or as a substitute for  
 professional engineering or architectural services.



# OPINION OF PROBABLE CONSTRUCTION COST

**ORCHARD, HILTZ & McCLIMENT, INC.**

34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 466-4557

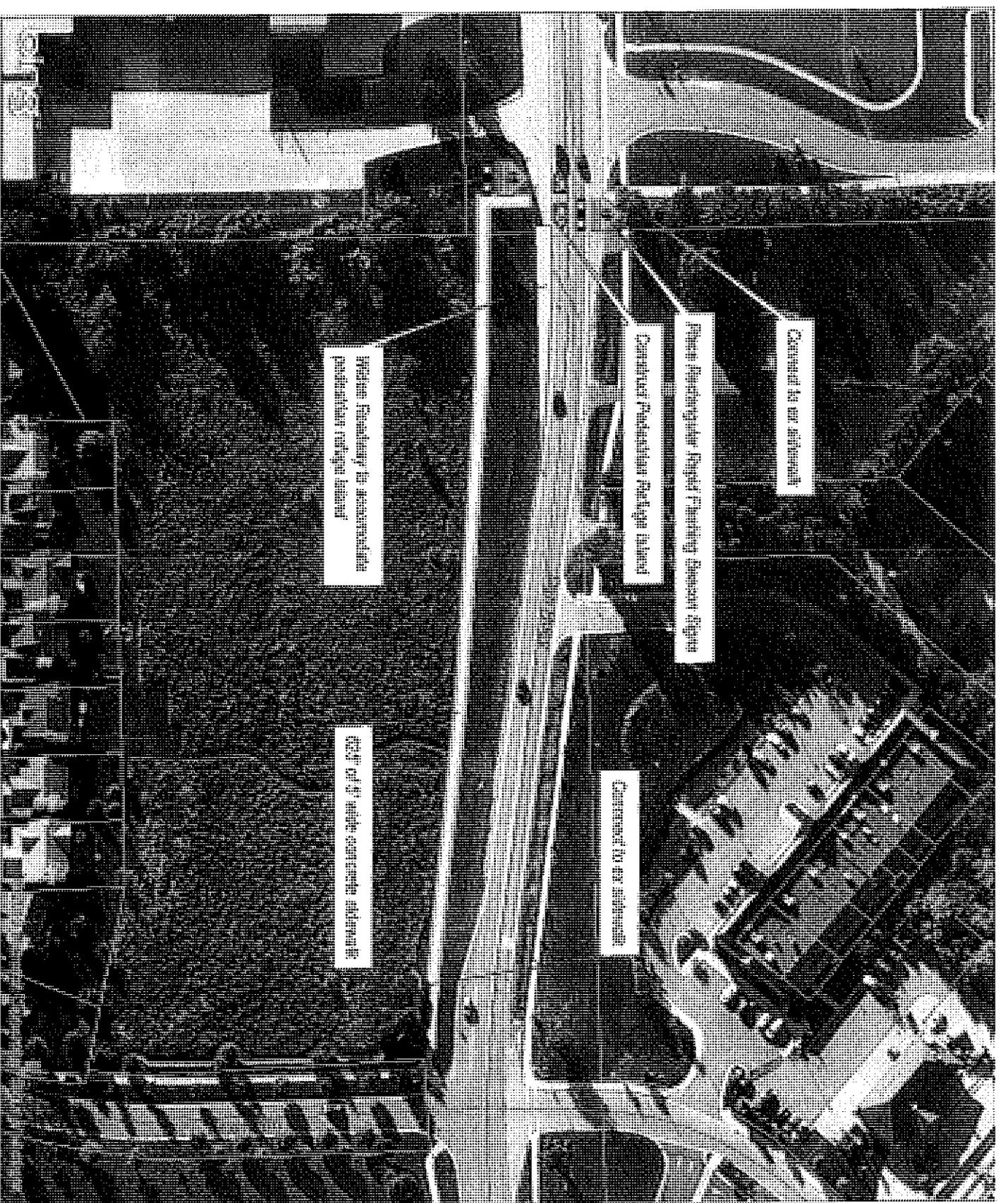
PROJECT: Village of Dexter General Services  
 LOCATION: Safe Routes to School  
 WORK: P2 - Walkabout to Bates Sidewalk

DATE: May 31, 2013  
 PROJECT #: 0130-12-0041  
 ESTIMATOR: PMD  
 CHECKED BY: \_\_\_\_\_  
 CURRENT ENR: PMD

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
1	Mobilization	LS	1	\$ 5,000.00	\$ 5,000.00
2	Tree, Rem	Ea	10	\$ 1,200.00	\$ 12,000.00
3	Sidewalk Earthwork	Sta	12	\$ 1,300.00	\$ 15,600.00
4	Shoulder, 21AA	Syd	178	\$ 8.00	\$ 1,422.22
5	Remove and Replace Fence	Ft	250	\$ 15.00	\$ 3,750.00
6	Retaining Wall, Block	Ft	200	\$ 30.00	\$ 6,000.00
7	Reconstruct Brick Pillar	Ea	1	\$ 3,000.00	\$ 3,000.00
8	Sidewalk, Conc (8' wide)	Sft	1600	\$ 4.50	\$ 7,200.00
9	Sidewalk, Conc (5' wide)	Sft	5325	\$ 4.00	\$ 21,300.00
10	Remove and Replace Signs	LS	1	\$ 1,500.00	\$ 1,500.00
11	Erosion Control	LS	1	\$ 2,000.00	\$ 2,000.00
12	Traffic Maintenance and Control	LS	1	\$ 5,000.00	\$ 5,000.00
13	Topsoil, Seed and Mulch	Syd	6667	\$ 3.00	\$ 20,000.00
SUBTOTAL FOR					\$ 104,000.00
CONTINGENCY (20%)					\$ 21,000.00
<b>TOTAL</b>					<b>\$ 125,000.00</b>

Sub Route To School  
**Concept Plans**  
 a.

04/21/2013



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Notes: This drawing is for informational purposes only and does not constitute a contract. The drawings are subject to the terms and conditions of the contract. The drawings are not to be used for any other purpose without the written consent of the architect. The drawings are not to be used for any other purpose without the written consent of the architect.



# OPINION OF PROBABLE CONSTRUCTION COST

**ORCHARD, HILTZ & McCLIMENT, INC.**  
34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 466-4557

PROJECT: Village of Dexter General Services  
LOCATION: Safe Routes to School  
WORK: Project 3 - Dexter Crossing to Mill Creek

DATE: May 31, 2013  
PROJECT #: 0130-12-0041  
ESTIMATOR: PMD  
CHECKED BY: \_\_\_\_\_  
CURRENT ENR: PMD

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
1	Mobilization	LS	1	\$ 5,000.00	\$ 5,000.00
2	Curb and Gutter, Rem	Ft	40	\$ 20.00	\$ 800.00
3	Pavt, Rem	Syd	86	\$ 10.00	\$ 855.56
4	Machine Grading	Sta	2	\$ 800.00	\$ 1,600.00
5	Aggregate Base, 10 inch	Syd	200	\$ 10.00	\$ 2,000.00
6	HMA, 2C	Ton	33	\$ 80.00	\$ 2,640.00
7	HMA, 3C	Ton	17	\$ 75.00	\$ 1,237.50
8	HMA, 13A	Ton	17	\$ 75.00	\$ 1,237.50
9	Curb and Gutter, Conc, Def F4	Ft	80	\$ 15.00	\$ 1,200.00
10	Slope Paving, Decorative, Conc	Sft	400	\$ 14.00	\$ 5,600.00
11	Sidewalk Station Grading	Sta	7	\$ 600.00	\$ 4,200.00
12	Erosion Control	LS	1	\$ 1,500.00	\$ 1,500.00
13	Traffic Maintenance and Control	LS	1	\$ 4,000.00	\$ 4,000.00
14	Sidewalk, Conc	Sft	3100	\$ 4.00	\$ 12,400.00
15	Sidewalk Ramp, Conc	Ea	2	\$ 500.00	\$ 1,000.00
16	Rapid Flashing Beacon, Solar (Set)	Ea	1	\$ 25,000.00	\$ 25,000.00
17	Signage	LS	1	\$ 750.00	\$ 750.00
18	Pavement Markings	LS	1	\$ 1,500.00	\$ 1,500.00
19	Topsoil, Seed and Mulch	Syd	1722	\$ 3.00	\$ 5,166.67
SUBTOTAL FOR					\$ 78,000.00
CONTINGENCY (20%)					\$ 16,000.00
<b>TOTAL</b>					<b>\$ 94,000.00</b>



# OPINION OF PROBABLE CONSTRUCTION COST

**ORCHARD, HILTZ & McCLIMENT, INC.**

34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 466-4557

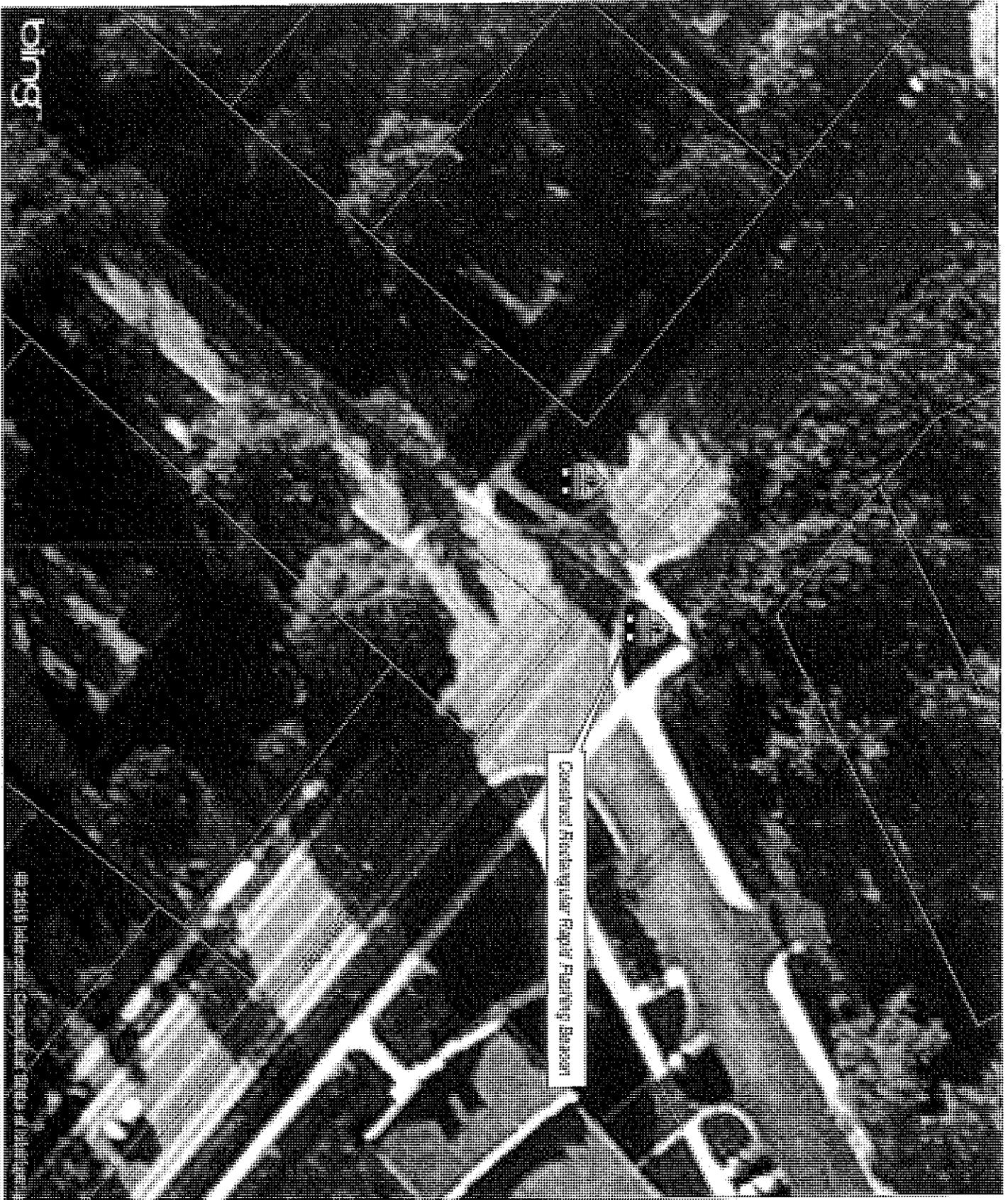
PROJECT: Village of Dexter General Services  
 LOCATION: Safe Routes to School  
 WORK: P4 - Ann Arbor - Kensington RRFB

DATE: May 31, 2013  
 PROJECT #: 0130-12-0041  
 ESTIMATOR: PMD  
 CHECKED BY: \_\_\_\_\_  
 CURRENT ENR: PMD

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
1	Mobilization	LS	1	\$ 2,000.00	\$ 2,000.00
12	Signs and Pavement Markings	LS	1	\$ 500.00	\$ 500.00
13	Directional Bore, Conduit	LS	1	\$ 3,000.00	\$ 3,000.00
15	Rapid Flashing Beacon, Solar (Set)	Ea	1	\$ 25,000.00	\$ 25,000.00
16	Traffic Maintenance and Control	LS	1	\$ 1,500.00	\$ 1,500.00
17	Erosion Control	LS	1	\$ 500.00	\$ 500.00
18	Topsoil, Seed and Mulch	Syd	15	\$ 10.00	\$ 150.00
SUBTOTAL					\$ 33,000.00
CONTINGENCY (20%)					\$ 7,000.00
<b>TOTAL</b>					<b>\$ 40,000.00</b>

# Safe Routes To School Concept Plans

2011-2012



Conduct Meeting with Parent Meeting Bureau

Map of the City of Portland, Oregon, showing the location of the project area.

## Project Description

This project is a Safe Routes to School project. It involves the development of a concept plan for a new route. The project is located in the city of Portland, Oregon. The project area is shown on the map above.

Map of the City of Portland, Oregon, showing the location of the project area.



## Safe Routes to School Action Plans

Wylie Elementary School  
Creekside Intermediate School

Dexter Community Schools  
Dexter, Michigan



## What is Safe Routes to School (SR2S)?

- MDOT manages Michigan's SR2S program with support from Michigan Fitness Foundation (MFF)
- Michigan State University provides technical assistance on behalf of MFF
- Purpose of SR2S:
  - To enable and encourage children, including those with disabilities, to walk and bicycle to school
  - To make bicycling and walking to school a safer and more appealing transportation alternative in an effort to encourage a healthy/active lifestyle from young age
  - To facilitate the planning, development, and implementation of projects/activities that will improve safety and reduce traffic, fuel consumption, and air pollution in the vicinity of schools

## Participating Dexter Schools

- Wylie Elementary School
  
- Creekside Intermediate School

## MSU SR2S Technical Assistance

- SR2S Action Plan
  - For use in leveraging SR2S implementation funding
  
  - Includes programming strategies and design alternatives
  
  - Recommendations/Strategies based upon:
    - Conducting a Walking Audit
    - Case Studies
  
- Design Assistance
  - Utilizes traffic engineering data and community input to target problem intersections/areas along route

## Timeline and Accomplishments

- Completed Initial Community Input Phase
  - October 2012
    - Held initial community input meeting
  - Conducted a walking audit
- December 2012
  - MSU Team identified strategies and design options for Wylie and Creekside with assistance from the Wayne State University Transportation Research Group (WSU)

## Timeline and Accomplishments

- Next Steps:
  - Tonight: Receive community input on identified strategies
  - Final Community Stakeholder Meeting:
    - MSU Team will present final strategies and SR2S Action Plans for Wylie Elementary School and Creekside Intermediate School
  - Application for Implementation Funding
    - Using SR2S Action Plans, Dexter Schools may apply for Michigan SR2S funding for implementation

## Community Input Meeting Summary

- Meeting took place October 10, 2012
  
- What is Working Well?
  - Bus “Hub” System
    - Roundabout in the center of campus
  
  - Community involvement, participation and law enforcement presence
  
  - High standard of walkability

## Community Input Meeting Summary

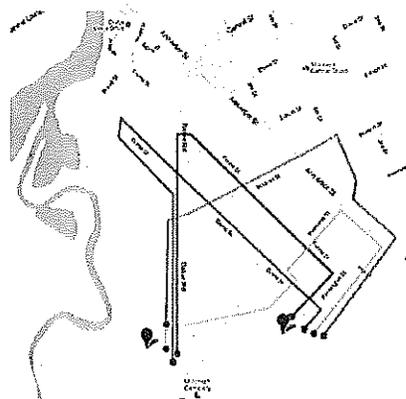
- What is Not Working Well?
  - Safety Concerns Along Major Roads
    - Includes: Shield, Baker, Dexter-Ann Arbor, & Dan Hoey
    - No traffic signal: few gaps between cars to properly direct pedestrians
    - Poor lighting and visibility around the campus
  
  - Suggested that more crossing guards needed at troubleshoot intersections
  
  - Heavy industrial traffic to the industrial park
  
  - Disconnected Non-Motorized Routes
  
  - Lack of Bicycle Parking

## Community Input Meeting Summary

- Suggestions from Community
  - Walking School Buses
  - Connecting the downtown to the schools
  - Working with Sio Township on Shield Rd. problems
  - Awareness education for drivers, parents, students
  - Education on traffic
    - car/pedestrian habits and communication
  - Additional bike racks

## Walking Audit Summary

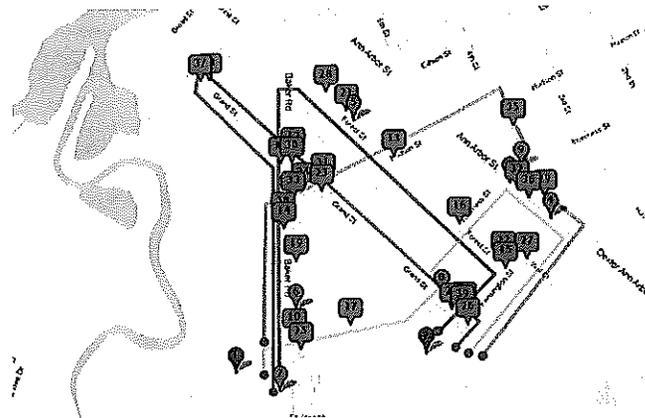
- Conducted for both Wylie Elementary School and Creekside Intermediate School
- Walking Groups included:
  - Students
  - Parents
  - Community Leaders
- Focus:
  - High speed roads
  - Deteriorating Concrete
  - Crosswalks (Lack of)
  - Staired Paths
  - Sidewalks (Lack of)
  - Areas with Poor Visibility



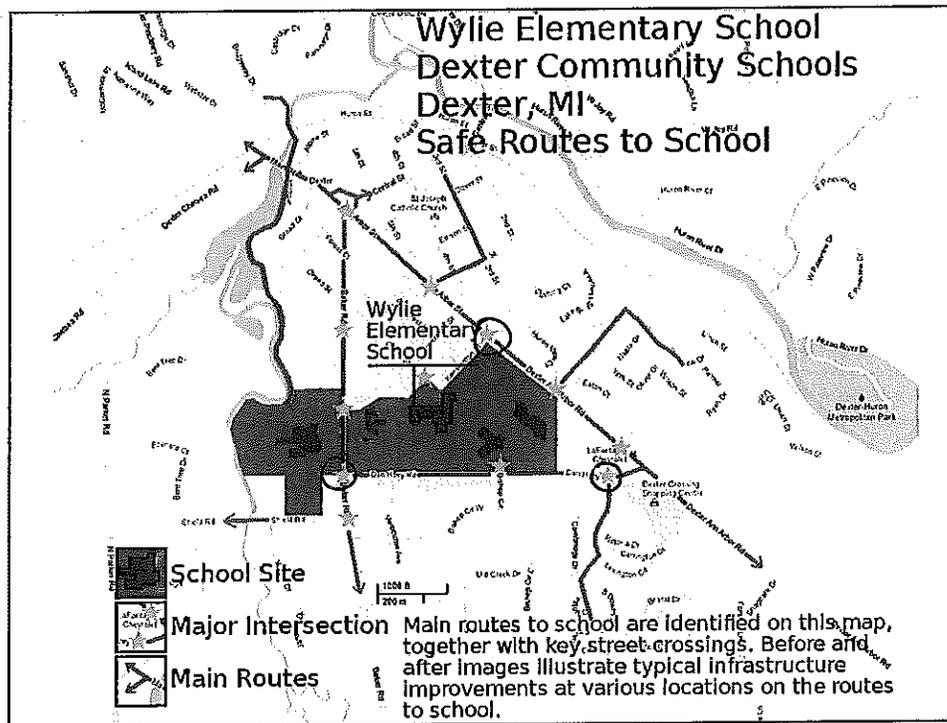
Map of Audit Route  
Source: CommunityWalk.org

# Walking Audit Results & Design Recommendations

## Walking Audit Route: Problem Areas



Source: CommunityWalk.org



**SAFE ROUTES TO SCHOOL  
INFRASTRUCTURE NEEDS  
WYLIE ELEMENTARY SCHOOL  
DEXTER, MI**

- INDEX OF SHEETS**
- MAP OF INTERSECTION DETAIL LOCATIONS**
1. DEXTER ANN ARBOR RD. AND MEADOW VIEW DR.
  2. DAN HOEY RD. AND LEONGTON DR.
  3. DAN HOEY RD. AND DOKGARA DR.
  4. BAKER ROAD CROSSING AT SCHOOL DRIVEWAY
  5. BAKER AND GRAND
  6. BAKER AND DAN HOEY RD.
  7. BAKER AND SHIELD

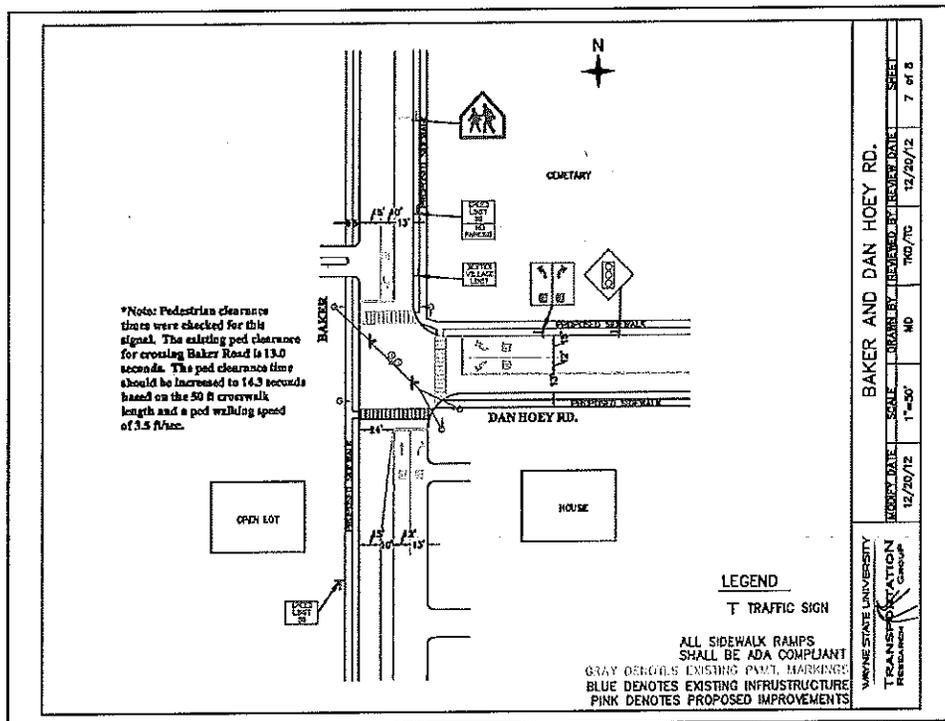
PREPARED BY:  
**WAYNE STATE UNIVERSITY**  
**TRANSPORTATION**  
RESEARCH GROUP

Note: Non-fundable improvements may not be included.

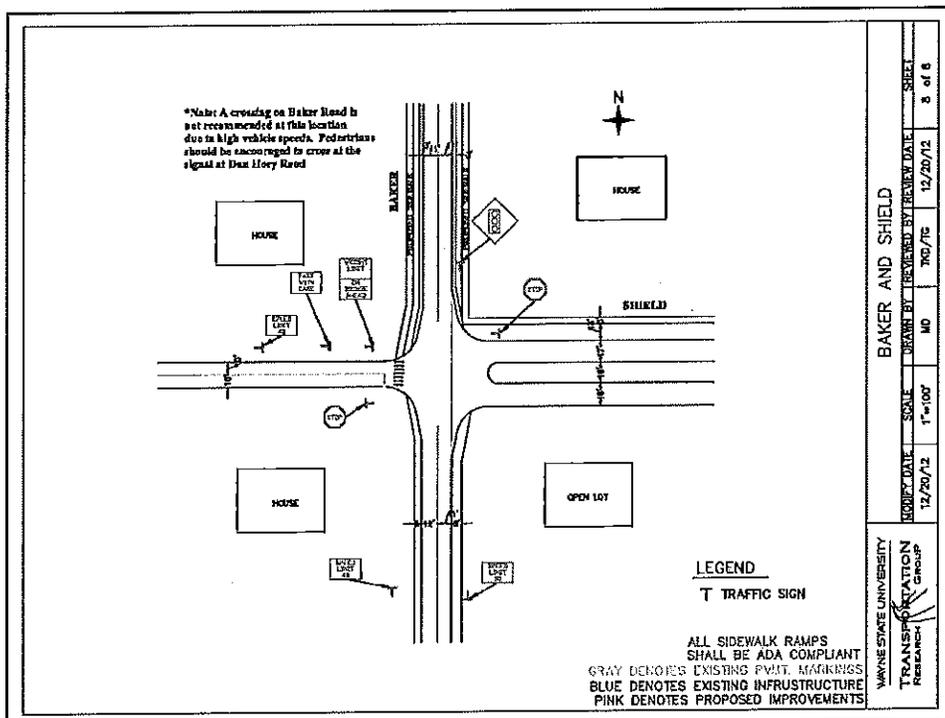




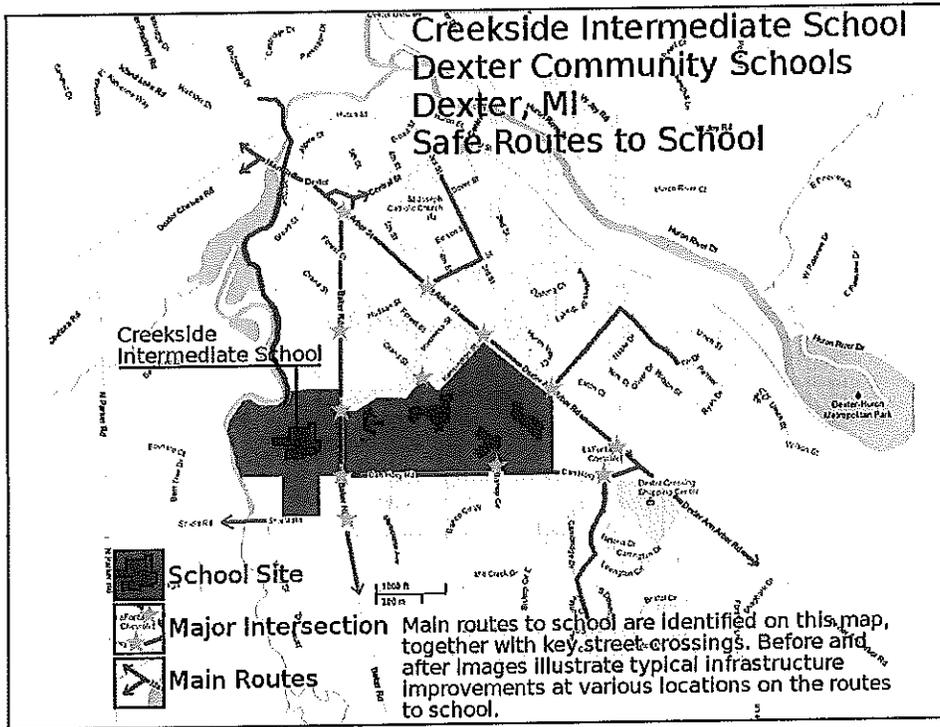




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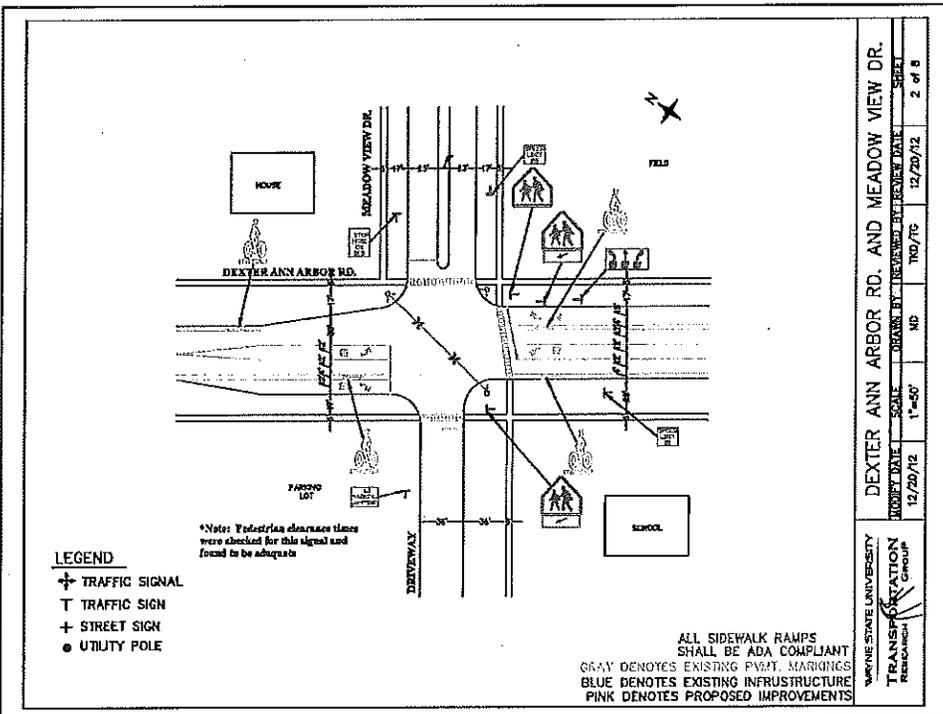
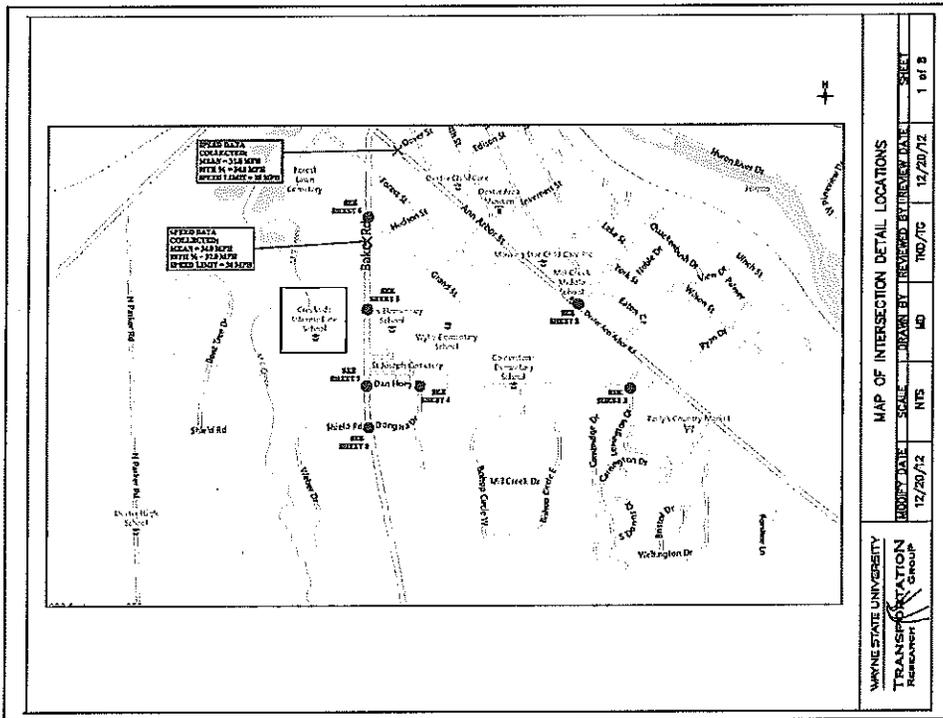
**SAFE ROUTES TO SCHOOL  
INFRASTRUCTURE NEEDS  
CREEKSIDE INTERMEDIATE SCHOOL  
DEXTER, MI**

**INDEX OF SHEETS**

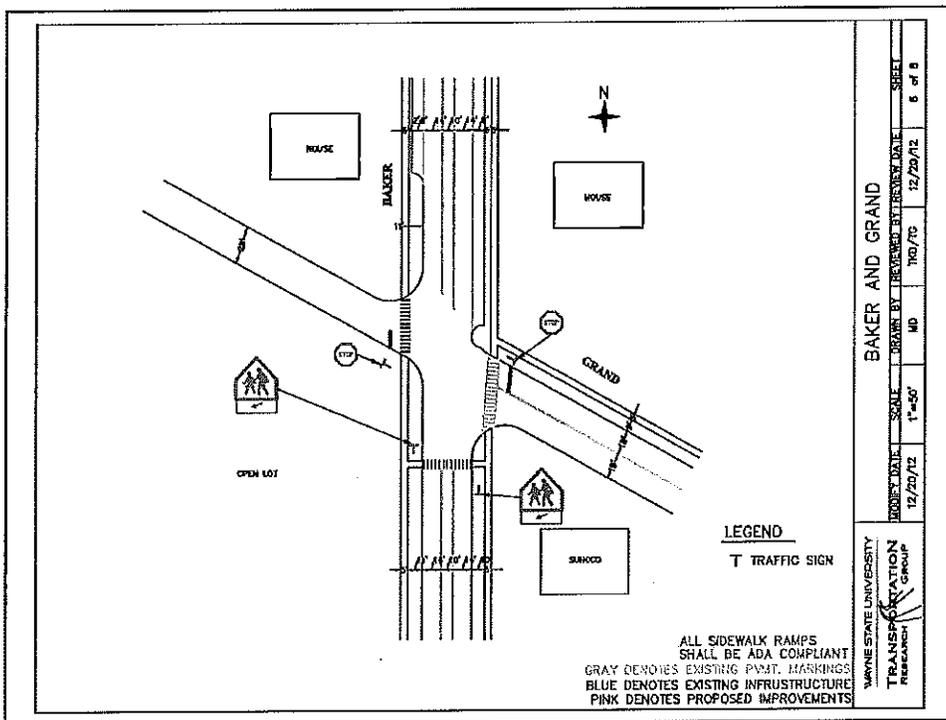
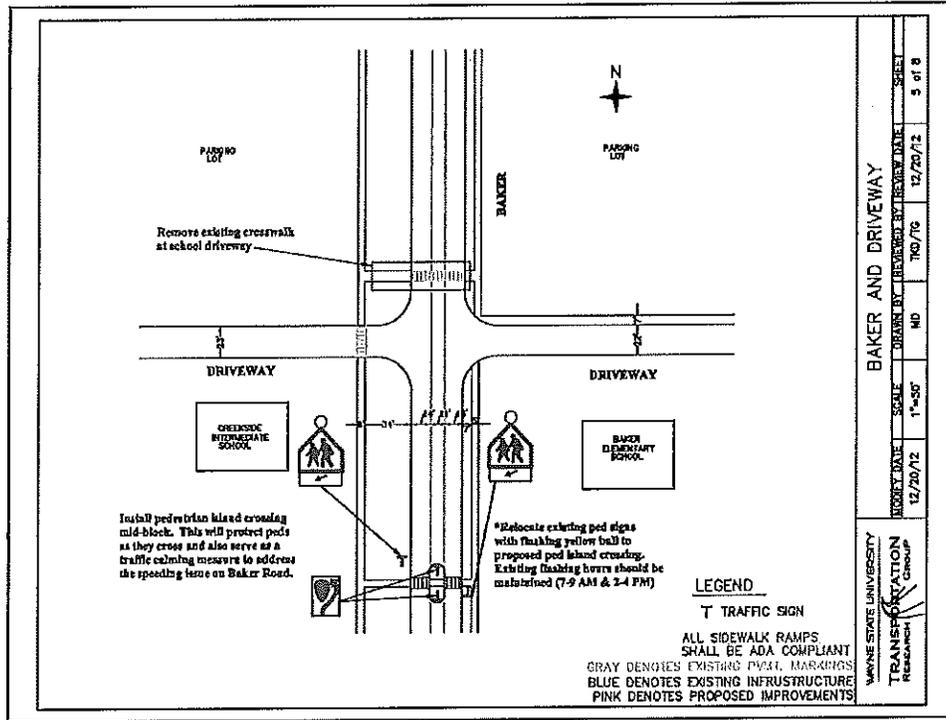
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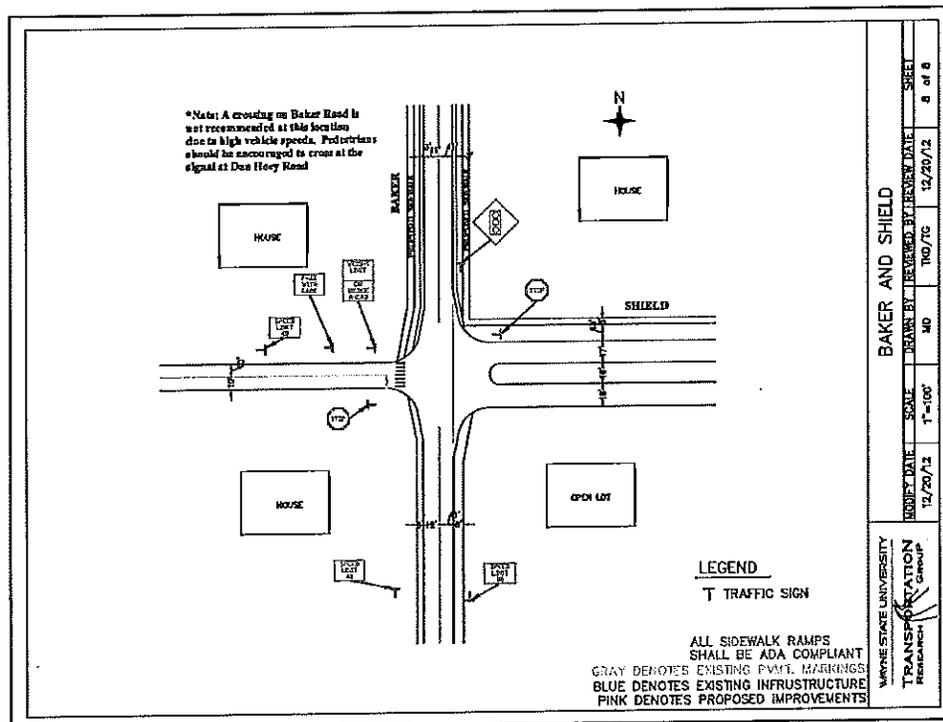
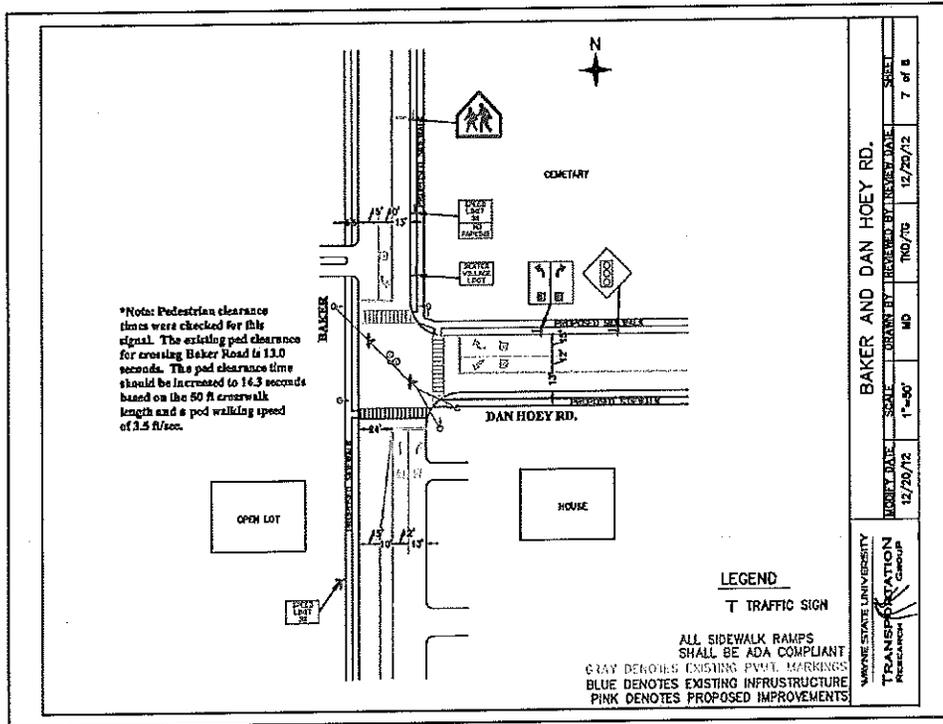
PREPARED BY  
**WAYNE STATE UNIVERSITY**  
**TRANSPORTATION RESEARCH GROUP**

Note: Non-fundable improvements may not be included.



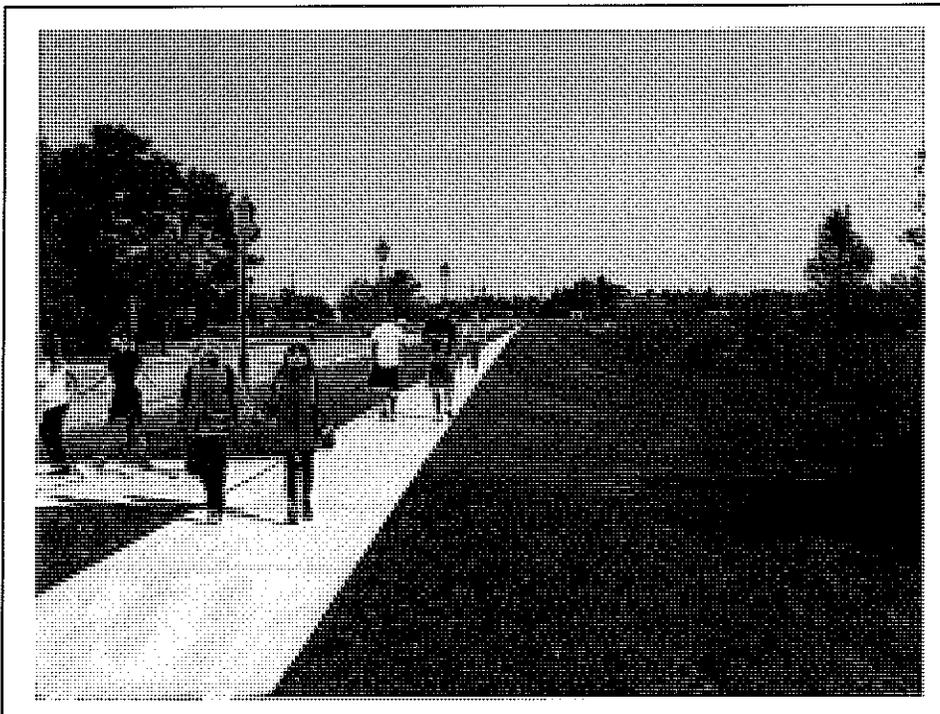


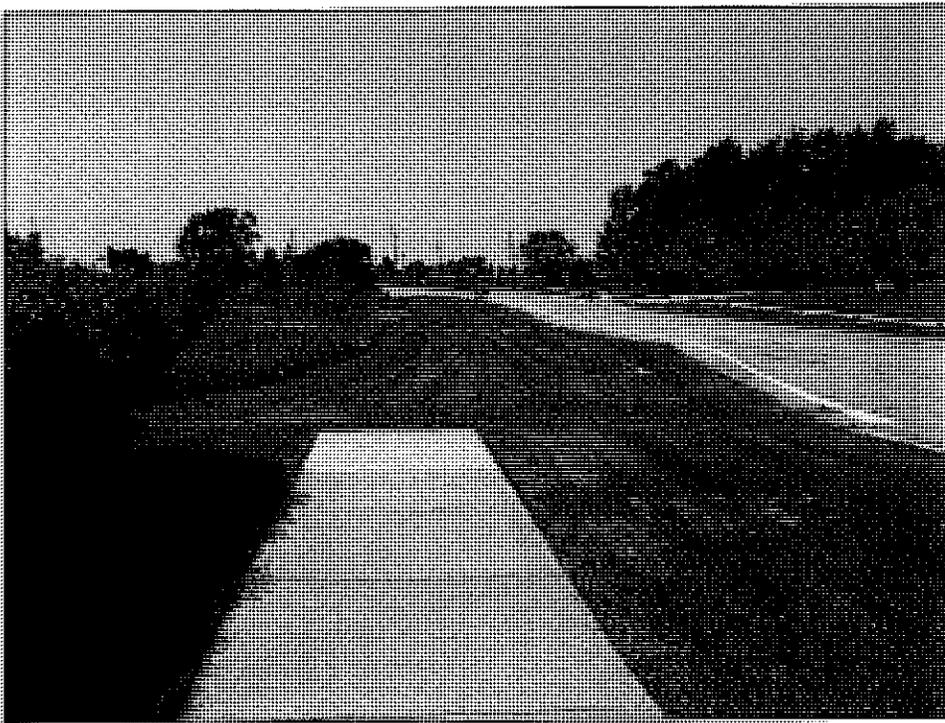
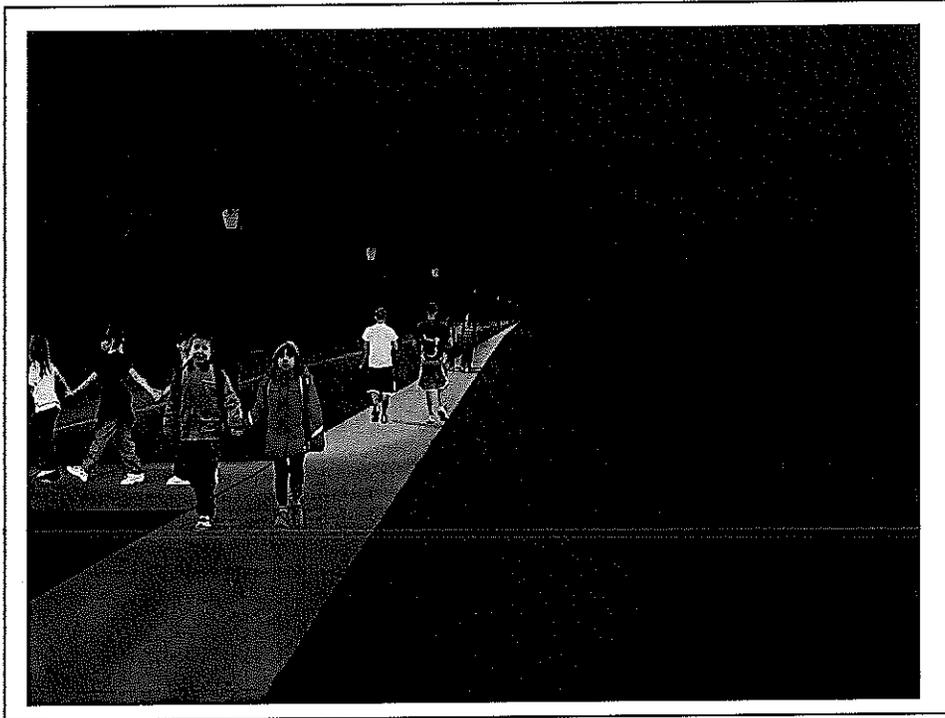




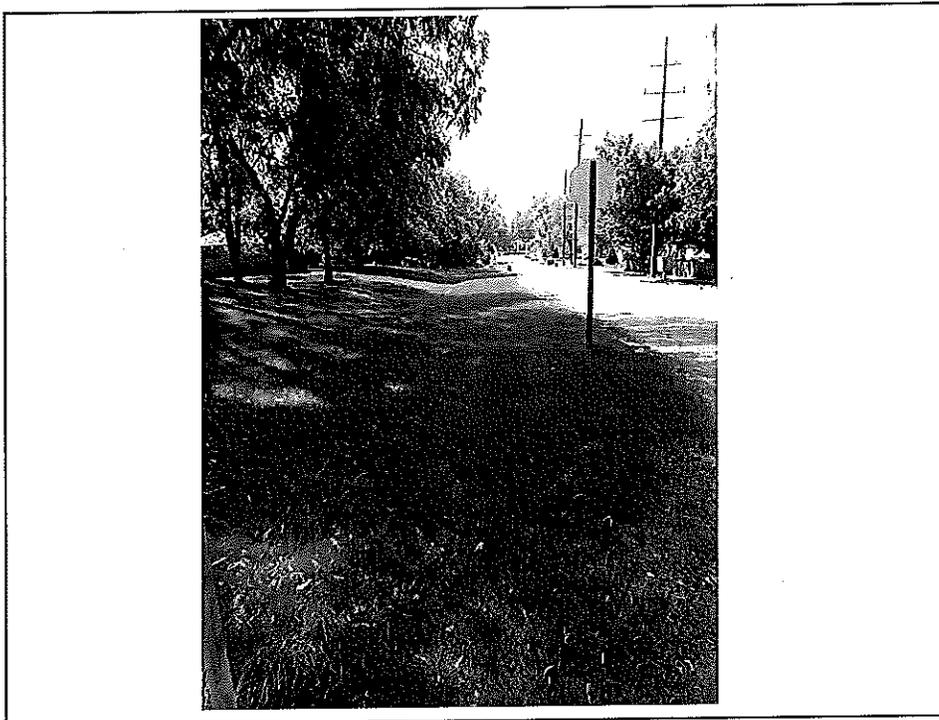
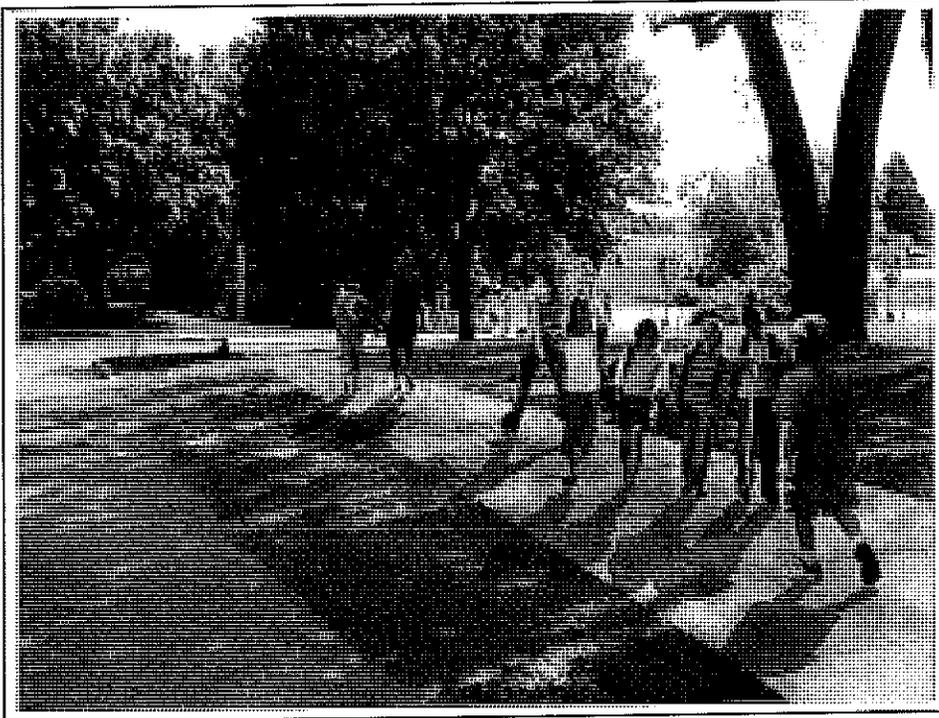
## Example: Lack of Sidewalks

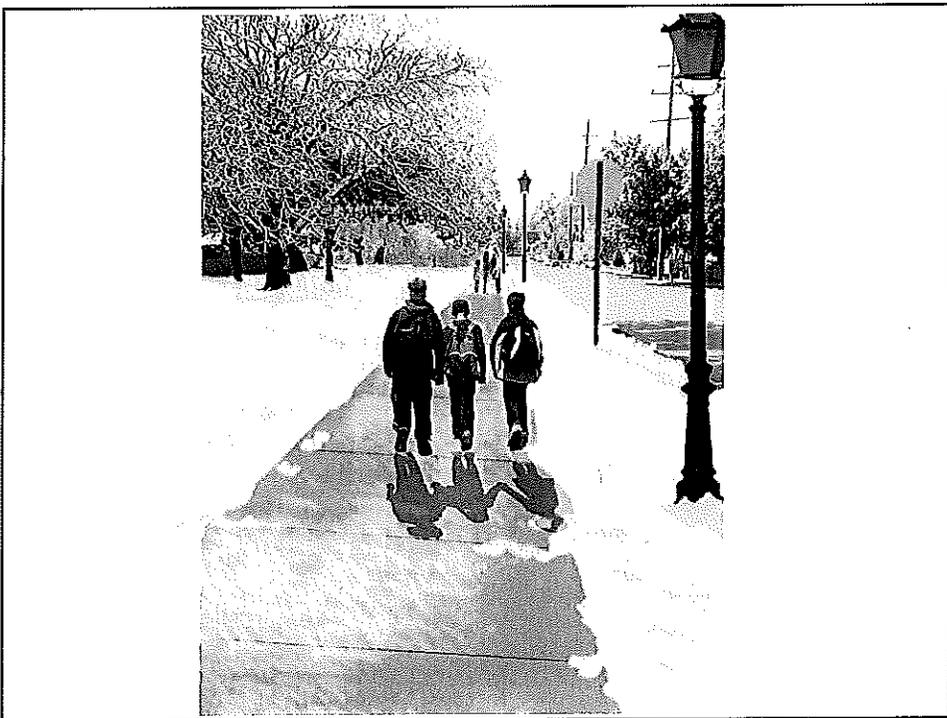
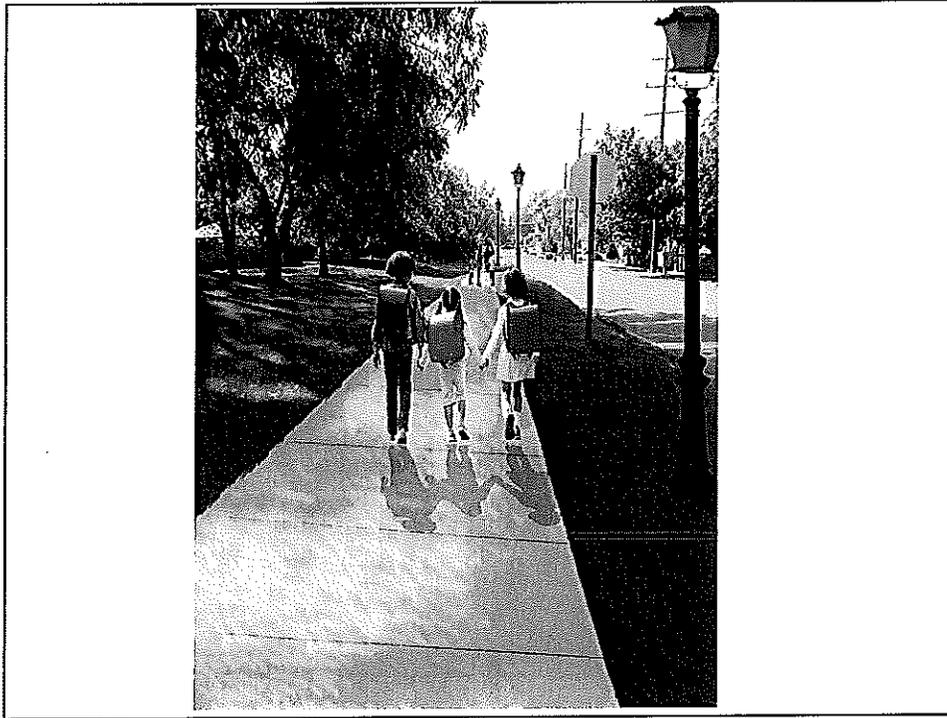
- Ex. Locations:
  - Grand
  - Forest
  - Grand/Hudson

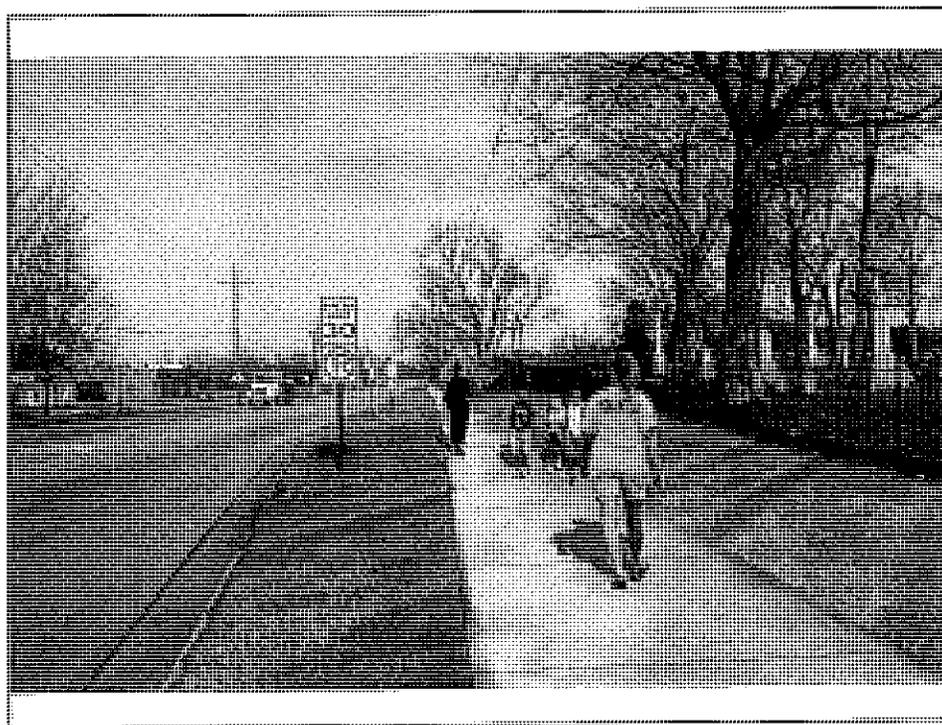
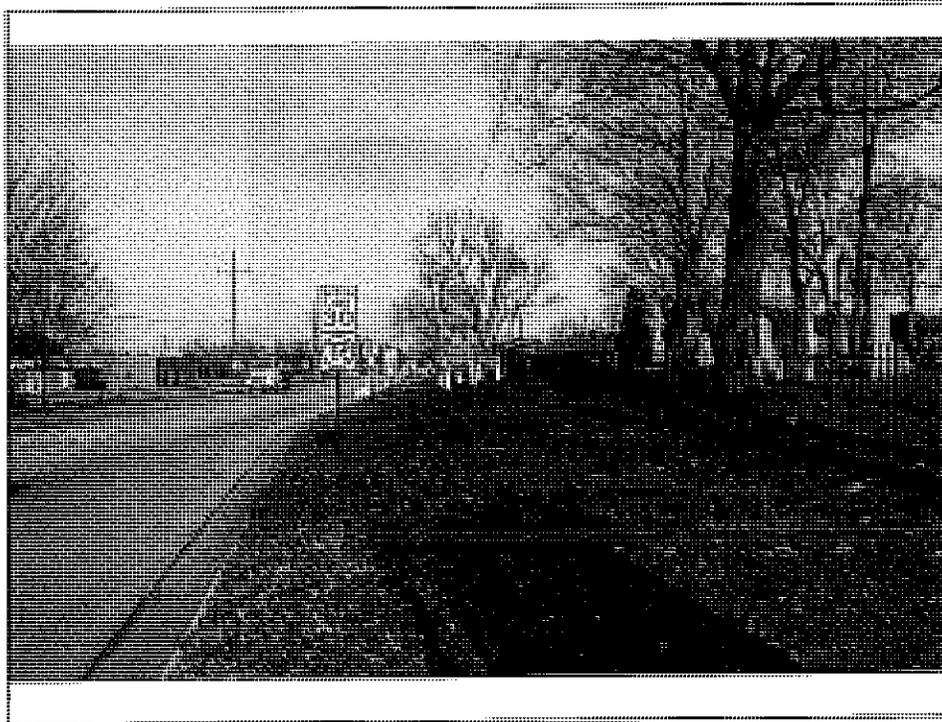


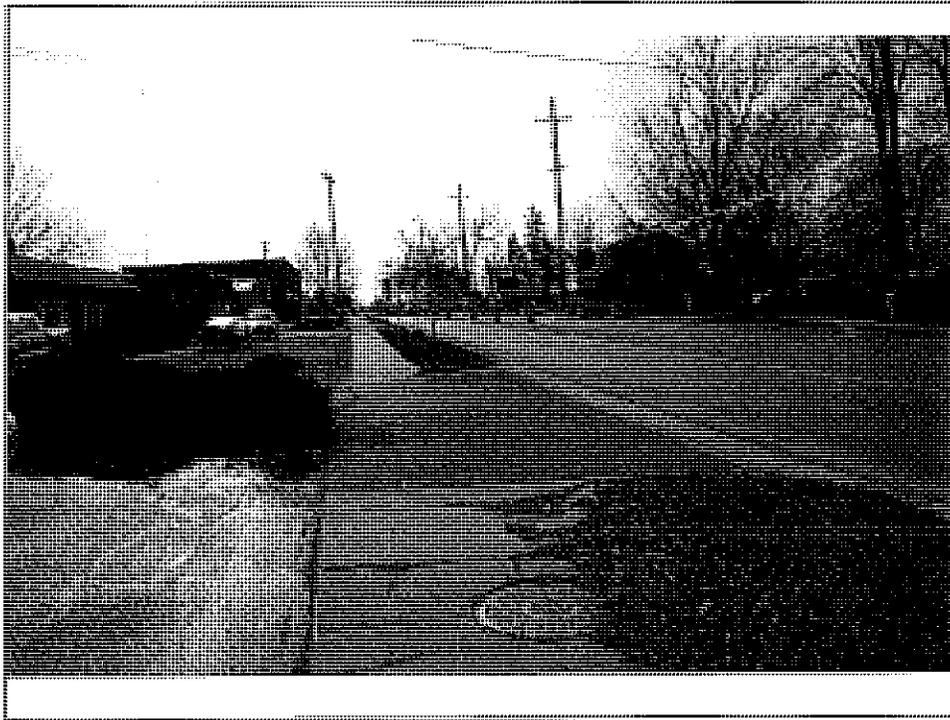


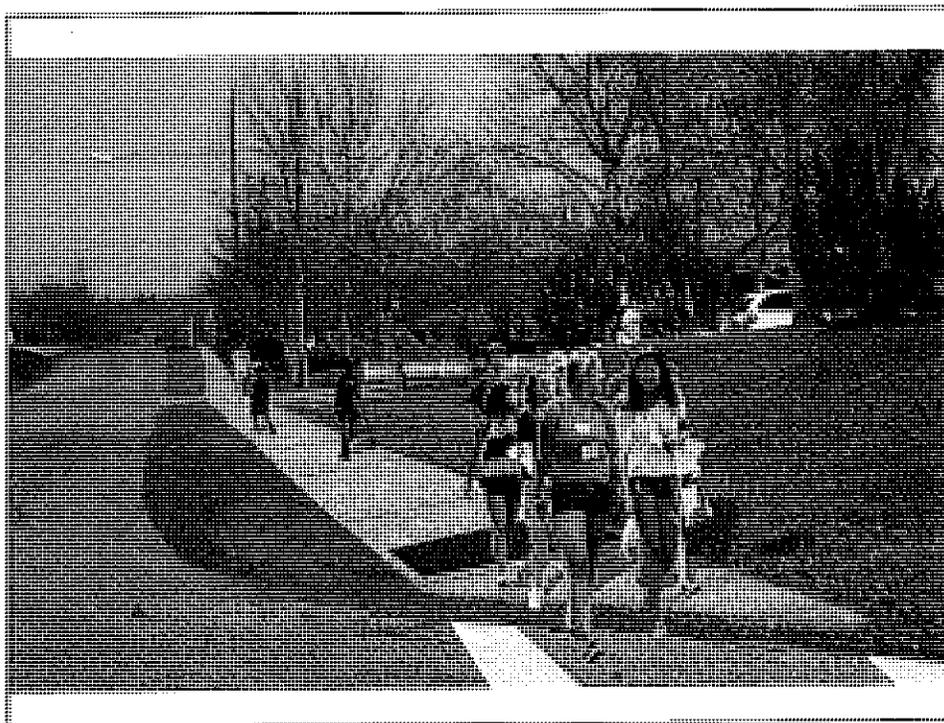
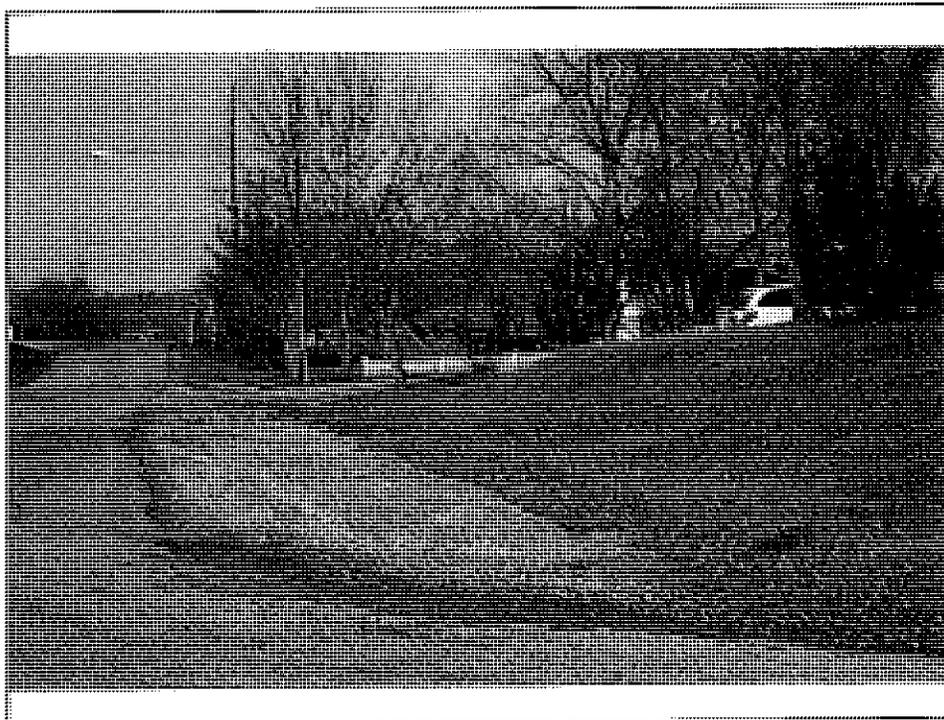






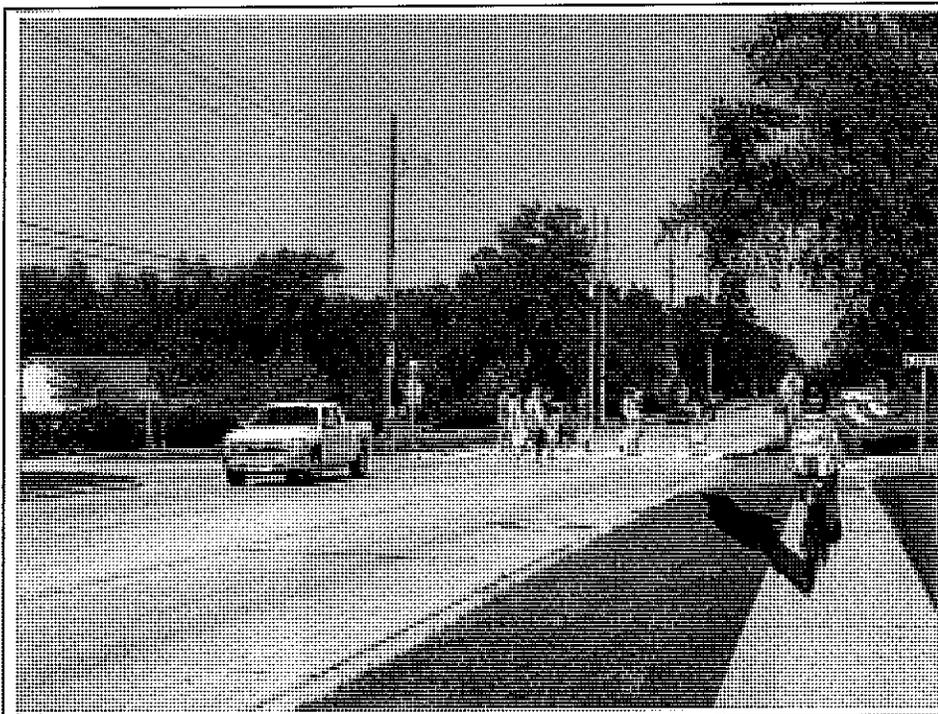


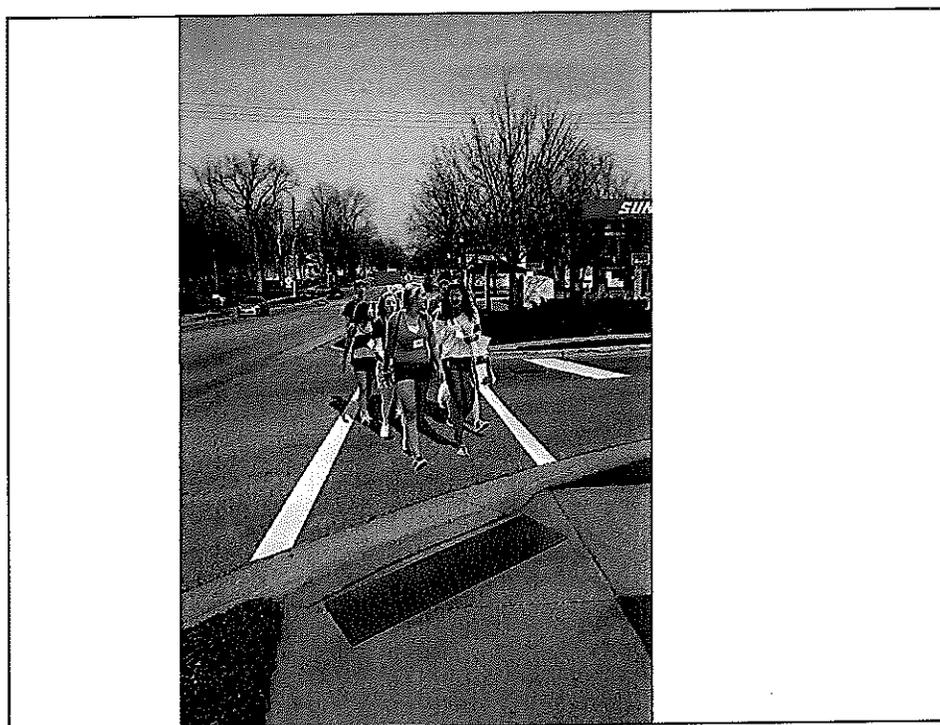
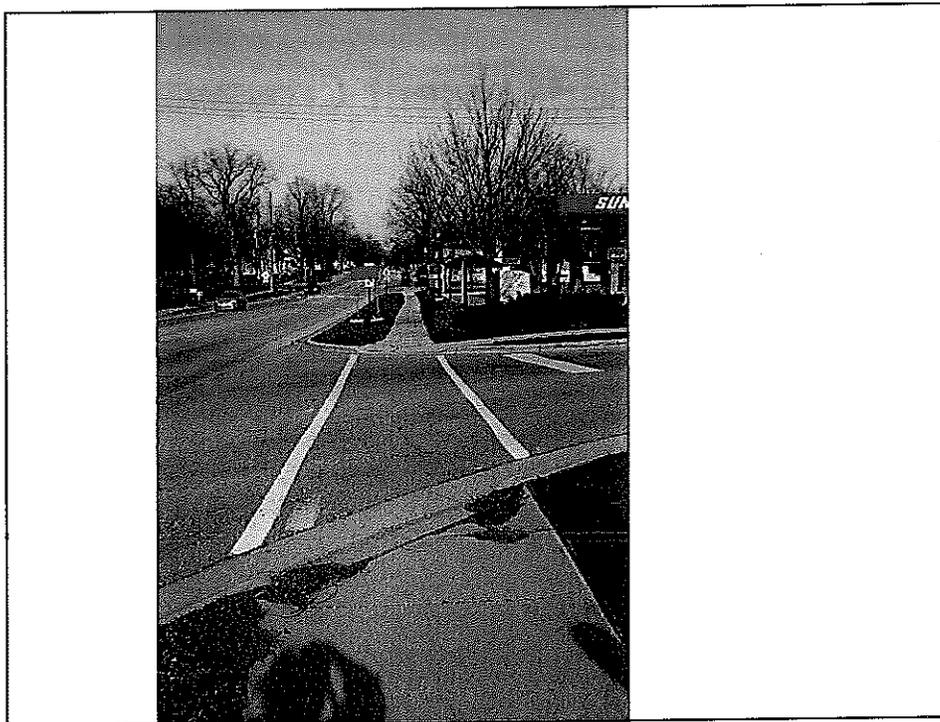


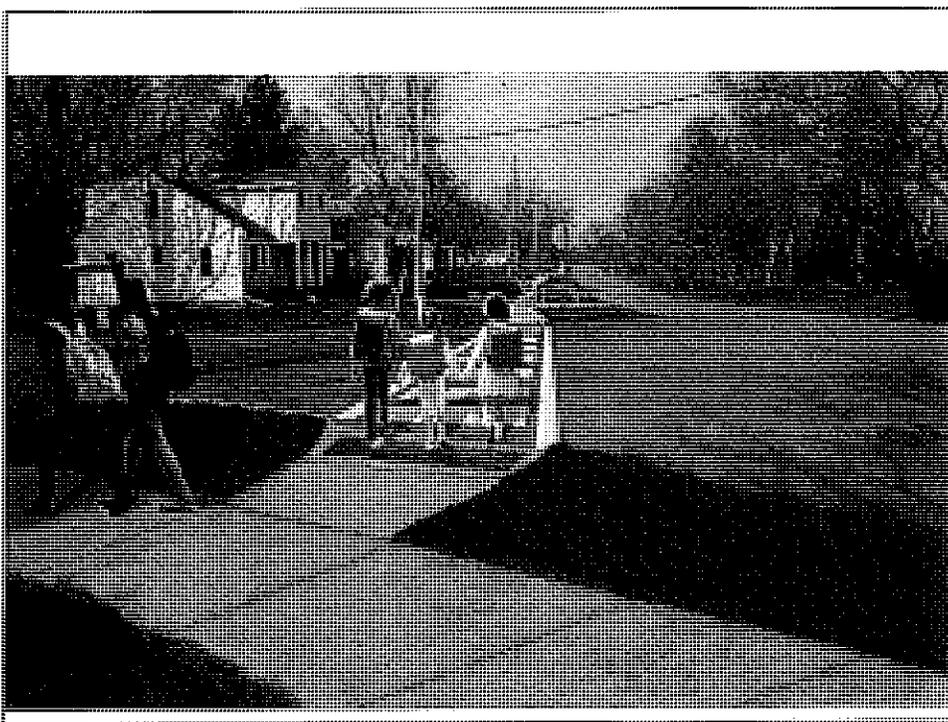


## Example: Faded/Absent Crosswalk

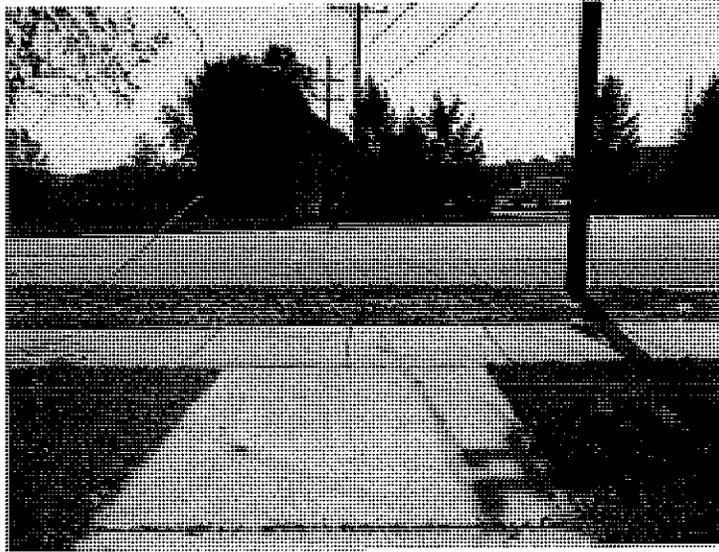
- Ex. Locations:
  - Forest/Hudson
  - Generations Together on Baker
  - Kensington/Forest
  - Forest/Inverness

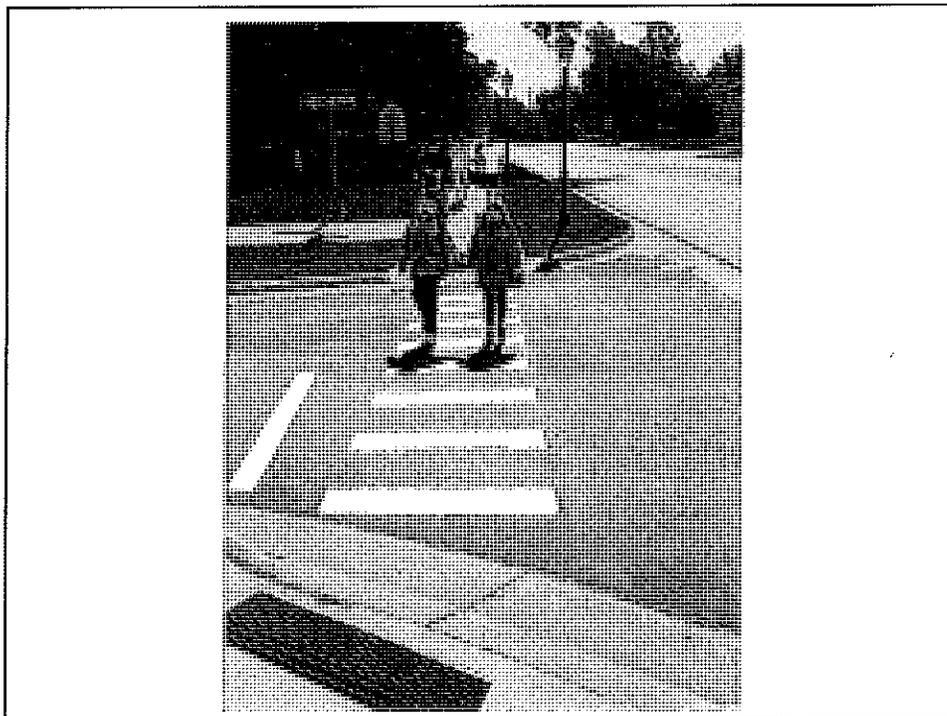
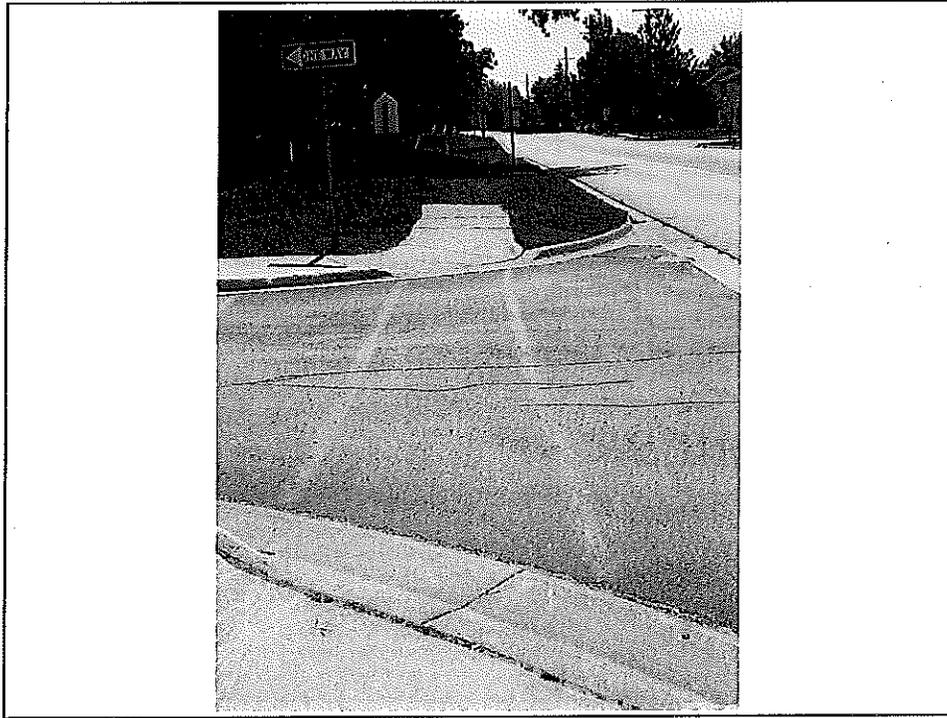


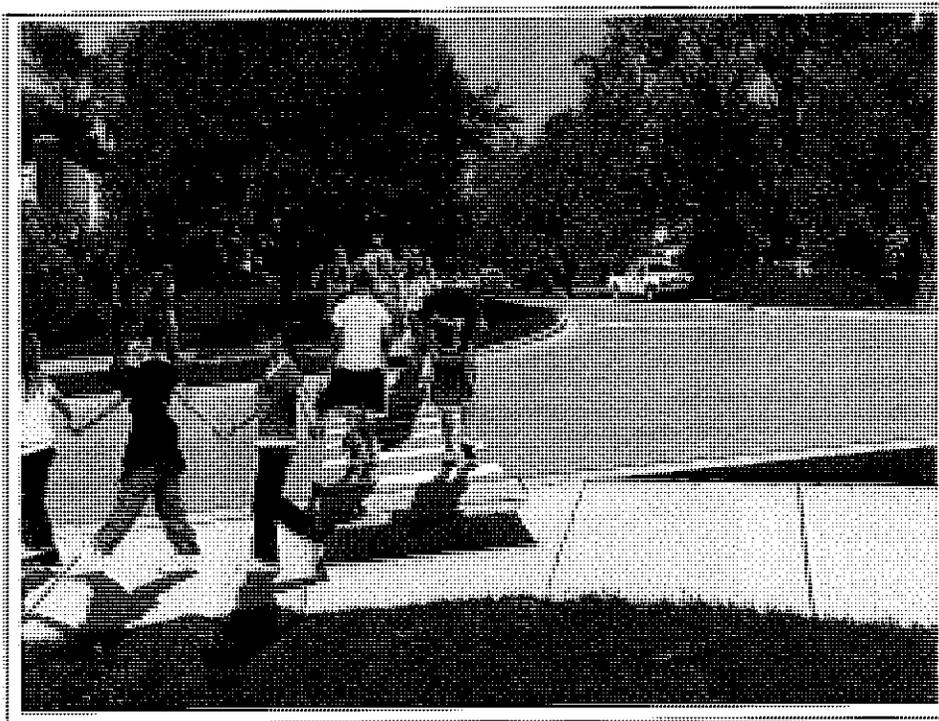
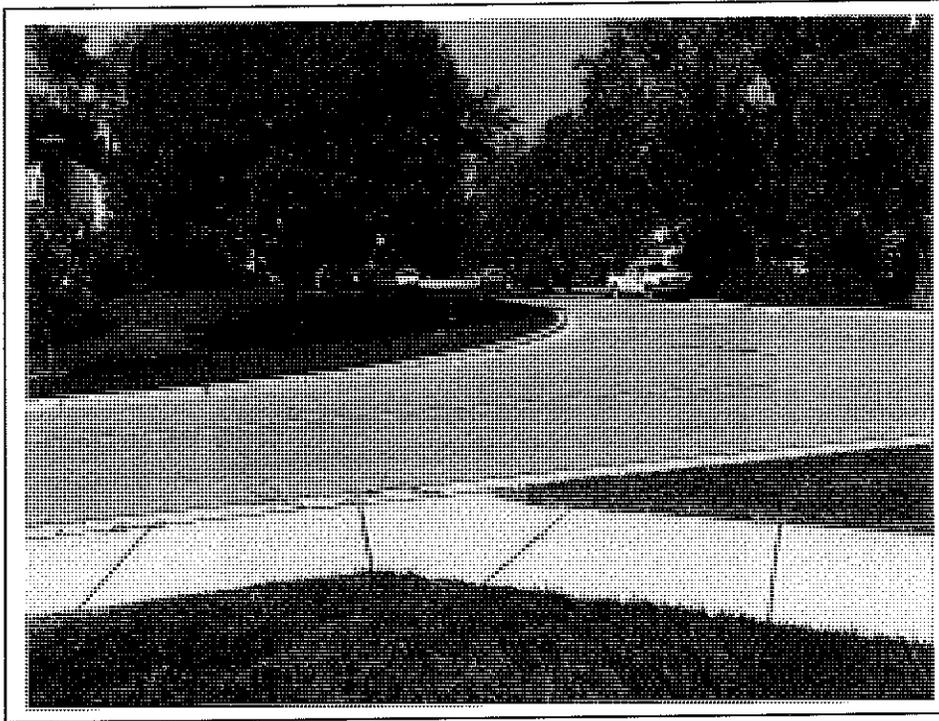




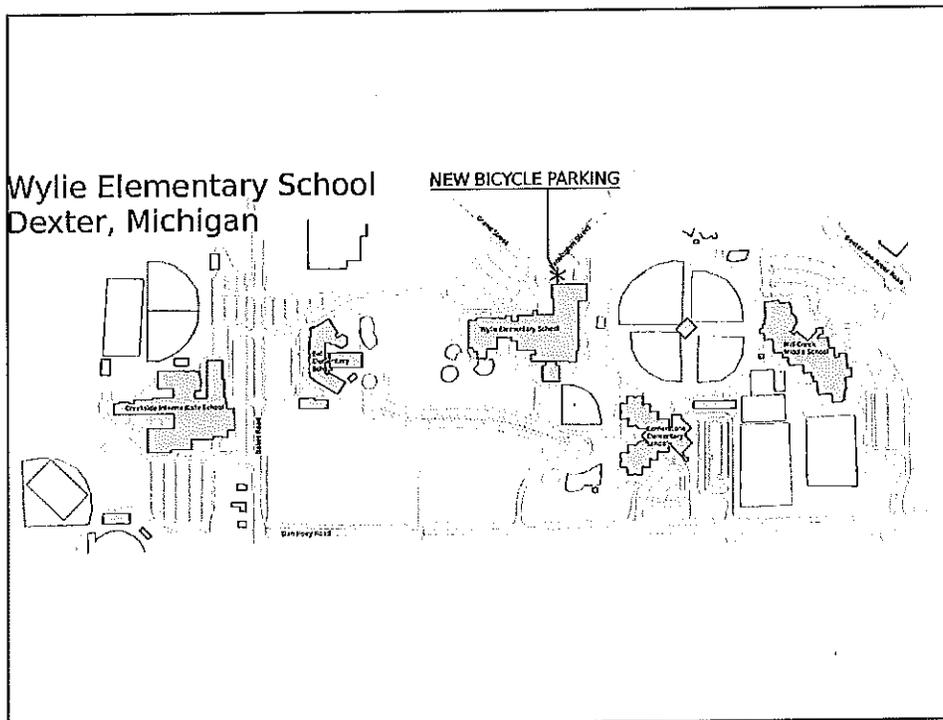
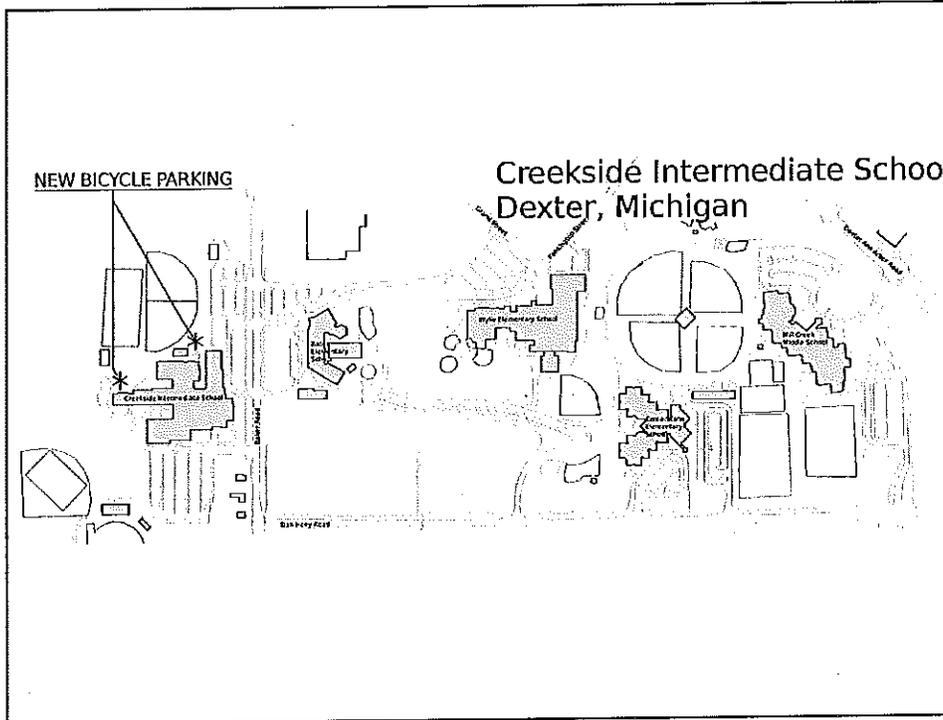
## Example: Establish Connectivity















## **SR2S Action Plan Strategies**

## Action Plan Strategies

- Four Categories:
  - Education
  - Encouragement
  - Enforcement
  - Engineering (Covered Previously)
- Apply to both Wylie Elementary School and Creekside Intermediate School in most instances

## Recommended Strategies: Education

- Publicize School SR2S Efforts
  - Quick Steps:
    - Increase signage in the school
    - Partner with the local media
    - Distribute flyers/brochures at neighborhood events
    - Develop student stories/activities that encourage walking/bicycling safety
- What are you doing now?
  - Wylie:
  - Creekside:

## Recommended Strategies: Education

- Develop an Anti-Speeding Campaign for Parents
  - Quick Steps:
    - Identify trouble spots
    - Hand out informational materials
    - Involve students
    - Notify parents of the lesson/volunteer opportunity
- Start a Bicycle Rodeo (Wylie Only)
  - Quick Steps:
    - Choose a location
    - Recruit volunteers
    - Publicize event
    - Acquire necessary equipment/prizes
    - Design/build the course to be realistic/age-appropriate

## Recommended Strategies: Education

- Distribute Safety Pamphlets
  - Quick Steps:
    - Produce/acquire educational materials to distribute
    - Have materials accessible to both students and parents
    - Locate the wall rack in centralized position
    - Notify parents of available material
- Student/Teacher Created Safety Videos
  - Quick Steps:
    - Garner student/teacher participation
    - Partner with the media department
    - Develop/execute safety skits
    - Broadcast product in classroom announcements

## Recommended Strategies: Education

- Walking/Bicycling Safety
  - Quick Steps:
    - Choose what/how much content will be covered
    - Implement the use of pedometers
    - Create a lesson plan of desired activities
    - Integrate these activities with PE class
- Create Incentives for Students (Wylie Only)
  - Quick Steps:
    - Identify coordinator/obtain school support
    - Send educational information home to parents and distribute pedometers
    - Decide where children can accrue mileage
    - Track participation/integrate results into math and PE
    - Make changes as needed

## Recommended Strategies: Education

- Student-Designed Safe Routes to School Competition
  - Quick Steps:
    - Identify coordinator
    - Outline a set of rules and publicize the competition
    - Bring city officials, teachers, community members to judge
    - Publicize the winner/provide opportunity for city to utilize student suggestions in future plans

## Recommended Strategies: Encouragement

- Bicycle Train: Group of children that bicycle to school together accompanied by one or more adults.
  - Informal Structure
  - Formal Structure
- Formalize a Walk, Bike, and/or Carpool Match List Program
  - Quick Steps:
    - Announce program
    - Gather volunteers
    - Organize care pool groups based on location
    - Organize driver rotation schedules
    - Implement the car pool program

## Recommended Strategies: Encouragement

- Designate Official, Monitored Routes
  - Quick Steps:
    - Identify key routes to school in the community that receive the greatest use
    - Advertise identified routes to drivers and parents as those frequented by children in transit
    - Incorporate other SR2S efforts
- Annual Walk to School Day Class Competition
  - Quick Steps:
    - Find volunteer to coordinate effort
    - Decide how the school will participate in Walk-to-School Day (incentives, find a way for parents to be involved, etc.)
    - Register on the Walk-to-School Day website
    - Advertise

## Recommended Strategies: Encouragement

- Walking School Bus Hub
  - Quick Steps:
    - Identify a viable location
    - Inform parents of this option/coordinate w/ the school district transportation department
    - Implement walking school bus from identified point
  
- Community Scavenger Hunt
  - Quick Steps:
    - Identify volunteer event coordinator
    - Campaign for community awareness/support in the form of donated time/prizes
    - Integrate education and encouragement into scavenger hunt tasks
    - Invite local businesses to be involved
    - Provide food, beverages, prizes, and entertainment after event

## Recommended Strategies: Encouragement

- Implement a Pace Car Program
  - Quick Steps:
    - Increase signage within school zone
    - Gain media coverage
    - Distribute sign-up sheets/bumper stickers during neighborhood events
  
- Mileage Club
  - Quick Steps:
    - Identify coordinator/obtain school support
    - Decide how children can accrue mileage
    - Create system for logging/tracking mileage or number of times walked/bicycled
    - Decide upon incentives
    - Promote club
    - Throw kick-off
    - Track/recognize/reward participation

## Recommended Strategies: Enforcement

- Campaign for Awareness on Busy Streets
  - Quick Steps:
    - Identify coordinator/obtain school support
    - Develop consensus on streets that need attention
    - Notify businesses/residents in these areas
    - Display signage/notices along corridor to cars to be alert and safe
  
- Neighborhood Watch
  - Quick Steps:
    - Acquire radar guns
    - Offer education to community volunteers on radar gun usage
    - Volunteers monitor/record vehicles that consistently speed through neighborhoods
    - Produce findings to law enforcement/city
    - Law enforcement/city send warnings to offenders

## Recommended Strategies: Enforcement

- Adult Crossing Guards
  - Quick Steps:
    - Identify key intersections and create an agenda/wish list
    - Recruit/hire crossing guards
    - Identify a funding source if necessary
    - Facilitate proper training sessions
    - Notify parents of locations/schedules
  
- Student Safety Patrol
  - Quick Steps:
    - Identify tasks appropriate for student safety patrol
    - Recruit student volunteers
    - Acquire safety vests/hand-held stop signs/etc.
    - Send out/collect permission slips from parents
    - Provide student volunteers with safety training
    - Provide an incentive for participation (optional)

## Recommended Strategies: Enforcement

- Police Partnership Education
  - Quick Steps:
    - Recruit the aid of local law enforcement
    - Facilitate education sessions and events with schools/students
    - Strengthen community/police efforts to curb driving hazards
  
- Radar Trailers
  - Quick Steps:
    - Locate trouble spots for speeding near schools (with engineers and law enforcement)
    - Install radar trailer in visible location
    - Determine any upkeep necessary to sustain it

## Thank You!

- Feedback Segment of Program





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## Memorandum

To: Village Council and President Keough  
Donna Dettling, Village Manager  
From: Allison Bishop, AICP, Community Development Manager  
Re: Permit Revisions and Fee Schedule Revisions  
Date: June 10, 2013

---

Over the past several months staff has been working to improve the Village's processes and procedures on a number of items related to construction, including street trees, soil erosion / sedimentation control and sidewalk/drive approach construction within the Village's right of way.

Attached to this memo is the following:

1. DRAFT Revisions to the Fee Schedule Resolution. A fee of \$100 is proposed to be added for OHM to provide inspection services. Staff is not proposing to raise fees for internal administration of zoning compliance applications.
2. DRAFT letter to developers explaining the permit process and why the changes are being implemented.

The letter outlines the changes and explains why the changes are proposed.

3. Revised DRAFT Preliminary and Final Zoning Compliance applications.

Permits have been updated to provide information on the regulations and standards and update the inspection checklist for staff.

4. Village of Dexter Right of Way Pavement Construction Permit.

A permit instruction sheet and a construction permit has been drafted by OHM and reviewed by staff to outline a process for inspection of public sidewalk and drive approaches, and to provide photo evidence of pre and post construction right of way conditions. It is recommended that the inspection procedures be implemented to assure compliance with the Village's Engineering Standards and to protect infrastructure that the Village assumes responsibility for when the developer is gone. OHM has determined that it will take \$100 per permit to assist in this capacity. OHM will conduct all inspections and developers will be responsible for providing the photo records. Staff is not proposing to raise any additional fees at this time; however we think that it is imperative that the Village implement procedures for protection of public infrastructure. If the Village continues to remove and replace sidewalks through the general fund the Village needs to make sure that the sidewalks are properly installed, including grade, compaction, aggregate base, and slopes. Staff has found that some sidewalks are not providing the anticipated longevity and therefore recommends that inspection services be provided. Staff is also attempting to protect existing curb/gutter and roads by requiring developers provide pre and post construction photos.

Due to the proposed additional fee a DRAFT Fee Schedule Resolution is included in the packet. There are no proposed changes other than those discussed above.

The Fee Schedule Resolution must be adopted by Council prior to implementation of the above permit process and procedure revisions. Staff is looking for feedback on our recommendation to adopt the Fee Schedule Resolution, however in the interest of making changes effective immediately and during prime construction season; staff hopes that Council take action at the June 10<sup>th</sup> meeting.

Staff has been discussing implementation of the new permits and procedures for several months and would like to notify developer and implement the changes effective immediately.

Please take action on the attached resolution so that implementation can occur.

Please feel free to contact me with any questions.

Thank you.



## VILLAGE OF DEXTER - FEE SCHEDULE

WHEREAS, the Village Code requires that fees be paid for applications to the Village for various permits and services. The Code and further provides that the fees for most of these such permits and services shall be established and/or updated from time to time by resolution of the Village Council; and

WHEREAS, the Village Council desires to revise permit fees effective as of June 27, 2011;

NOW, THEREFORE, be it resolved that effective June 10, 2013, as amended, the fees for the following permits and services are required under the Village Code and shall be as follows:

1. Zoning Compliance Applications\*
  - a) Residential Home.....\$50.00
  - b) Multi-Family/Commercial Build out/Industrial/Quasi-Public.....\$100.00
  - c) Remodel (Commercial or Residential) /Deck/Fence.....\$25.00
  - d) Temporary Structure.....\$25.00
- \*Right of Way Pavement Construction Permit (required for all sidewalk and approach construction within the ROW).....\$100.00
2. Sign Permit.....\$50.00
  - a) Sandwich Board Sign Permit.....\$25.00
  - b) Temporary Sign / Banner Permit (not over road).....\$15.00
  - c) Banner Permit (over road).....\$200.00
3. Zoning Board of Appeals
  - a) Residential.....\$250.00
  - b) Non-Residential.....\$350.00
  - c) Meeting attendance by consultant.....\$150.00
4. Rezoning (Zoning Ordinance/Map Amendments).....\$750.00 + \$40.00/acre + Deposit
5. Special Meeting – Planning Commission.....\$600.00
6. Special Use Application/Permit.....\$350.00 + \$5.00/acre
7. Site Plan Review Fees\*
  - a) Preliminary Site plan.....\$600.00\* + \$50.00/acre + Deposit
  - b) Final Site Plan.....\$900.00\* + \$50.00/acre + Deposit
  - c) Combined Site Plan.....\$1100.00\* + \$50.00/acre + Deposit

\*Includes \$100.00 Dexter Area Fire Department Review

  - d) Administrative Review.....\$350.00
8. PUD Area Plan Review\*.....\$1000.00 + \$50.00/acre + Deposit
- Major or Minor Site Plan Amendment Determination.....\$300.00
9. Subdivision (Plat) Review\*
  - a) Tentative Preliminary.....\$400.00 + \$5.00/lot + Deposit
  - b) Preliminary.....\$200.00 + \$3.00/lot + Deposit
  - c) Final Plat.....\$200.00 + \$2.00/lot + Deposit
10. Conceptual Plan Review.....\$50.00/hour
11. Demolition Permit.....\$50.00

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- 12. Lot Split/Combination/Boundary Adjustment.....\$350.00
- 13. Annexation Request.....\$1000.00 + Deposit
- 14. Home Occupation Permit.....\$50.00  
Medical Marihuana Home Occupation Permit.....\$100.00
- 15. Park and Park Facility Use Permit.....\$25.00 (Resident), \$150 (Non-Resident)
- 16. Outdoor Seating Permit.....\$25.00 (one time) + Special Land Use fee
- 17. Right of Way Permit(occupation/utility construction/pavement cuts).....Varies (see ordinance)
- 18. Special Event Form.....\$50.00
- 19. Parking Space Contribution.....\$2500.00
- 20. Multiple Animals (4 or More).....\$100 (first time) + \$25 annually

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\*SITE PLAN REVIEW DEPOSIT.....\$3000.00  
 Deposit: Covers services of Village Consultant (Engineers and Planners) for site plan review, as well as legal fees incurred related to the project. Additional costs beyond the deposit shall be required upon depletion of initial required deposit. The applicant shall receive a refund of any portion of the deposit that is not allocated.

The above fees represent the amount to be paid by the owner/applicant at the time the application is submitted. The fees are intended to cover the costs incurred by the Village for personnel, publishing, and printing. If a deposit is required, it is intended to cover any and all consultant fees (including engineering, planning, and legal fees). If the deposit collected is not depleted by the consultant fees the balance will be returned to the owner/applicant.

Adopted April 29, 1997  
 Amended November 10, 1997  
 Amended October 12, 1998  
 Amended May 10, 1999  
 Amended June 10, 2002  
 Amended March 28, 2005  
 Amended April 10, 2006  
 Amended November 12, 2007  
 Amended October 12, 2009  
 Amended October 11, 2010  
 Amended June 27, 2011  
 Amended June 10, 2013 - TID2

Formatted: Superscript

**RESOLUTION DECLARED ADOPTED THIS 10<sup>th</sup> DAY OF JUNE, 2013**

\_\_\_\_\_  
 Village President – Shawn W. Keough

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on the 10<sup>th</sup> day of June, 2013.

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\_\_\_\_\_  
 Village Clerk – Carol J. Jones



## VILLAGE OF DEXTER – COMMUNITY DEVELOPMENT OFFICE

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

---

DATE

DEVELOPERS

5435453 XXXXXXXXX

LOCATION, MI

To whom it may concern:

The Village of Dexter would like to inform you that we will be changing our permitting process effective immediately. The permit process changes are necessary for the Village to properly manage compliance with the Village's Site Plan and Engineering Requirements and are as follows:

1. Revised Zoning Compliance Permit (attached)
  - a. Proposed Street Tree Placement shall be shown on the plot plan included with the submittal of a request for Preliminary Zoning Compliance. The location shall be chosen with consideration given to water/sewer leads, sidewalks, driveways and adjacent tree locations. Street trees shall be placed:
    - at least 6 feet from water/sewer leads and driveways
    - at least 5 feet from the edge of the driveway
    - Minimum of 20 feet from other street trees
  - b. Submittal of a copy of the Washtenaw County Soil Erosion and Sedimentation Control permit
    - A copy of the approved permit and plan are required in order for the Village to assist in the enforcement of required soil erosion control measures put in place to protect public infrastructure, rivers, pond and streams and in accordance with the Clean Water Act of 1972.
  - c. Submittal of a copy of the Village of Dexter Right of Way Pavement Construction Permit and required fee.
    - Submittal of the Right of Way Pavement Construction Permit (attached) along with pre construction photos as detailed on the instruction sheet. Photographs are necessary for the Village to have documentation of existing conditions within the right of way.
    - Contractors are responsible for following the instructions and arranging for inspections. Failure to follow the instructions and inspection requirements will impact issuance of Final Zoning Compliance.

Please note that the permit requirements are effective immediately. If you have any questions, please contact me at the Village Offices, 734-426-8303 ext. 15 or [abishop@dextermi.gov](mailto:abishop@dextermi.gov)

Sincerely,

Allison Bishop, AICP  
Community Development Manager  
Village of Dexter

CC: Donna Dettling, Village Manager  
Brenda Tuscano, Community Development Assistant

## PRELIMINARY ZONING COMPLIANCE

This application is to be used only for the items listed below. All other uses first require Site Plan Review by the Planning Commission and Village Council. A complete application shall include a scaled site plan (plot plan, survey), building plans, floor plan, elevations and fees.

Approval is requested for:	New Single Family Dwelling*	Addition to single-family dwelling
	Detached structure (garage, fence*, etc.)	Multiple family dwelling
	Remodeling of an existing building	Commercial office building
	Deck	Other property alteration: _____

Property Address: \_\_\_\_\_

Tax ID Number: \_\_\_\_\_

Proposed Use: \_\_\_\_\_

Zoning District: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Property Owner Address: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

**Regulations and Standards (applicant must complete):** In addition to the basic requirements for each zoning district, the following regulations also apply:

1. Corner Lots are considered to have two (2) front yards and two (2) side yards.
2. All additions to a dwelling, including attached garages and decks, are considered part of the dwelling and must meet the same setbacks. Detached structures must be at least ten (10) feet from any other structure; Detached structures may be placed not less than three (3) feet from any rear lot line or the rear yard portion of the side lot line.
3. Height limitations are 35 feet for dwellings, and 14 feet for detached accessory buildings. (Height is measured to the middle of the roofline for a pitched roof).
4. Proposed street tree planting location shall be shown on the plot plan. Attempts should be made to plant trees in a pattern that is uniform to the surrounding street trees. The following should be considered when selecting the planting location: Call MISS DIGG, at least 6 feet from water/sewer leads and driveways; at least 5 feet from the edge of the driveway; Minimum of 20 feet from other street trees. Please note that the tree species and planting date will be required information on the Final Zoning Compliance application.
5. A copy of the Washtenaw County Soil Erosion and Sedimentation Control Plan and permit must be submitted along with application. In addition all streets/roads are required to be kept clean and may from time to time require street sweeping.

6. A Right-of-Way Pavement Construction Permit must be submitted and approved along with a Preliminary Zoning Compliance Permit in accordance with the permit requirements and permit instructions.

	Requirement	Plan Submitted
Front Yard Setback (ft) ( ) Check here if corner lot	_____	_____
Side Yard Setback (ft) – Principal/Accessory Structure	_____	_____
Rear Yard Setback (ft) – Principal/Accessory Structure	_____	_____
Lot Coverage (Structures) (%)	_____	_____
Height (ft) – Principal/Accessory Structure	_____	_____

Owner's Signature _____	Date _____	Applicant's Signature _____	Date _____
-------------------------	------------	-----------------------------	------------

Staff Review: Fee: \_\_\_\_\_ Date Received: \_\_\_\_\_ Receipt # \_\_\_\_\_

*Remodel/Deck/Fence \$25; Residential Home \$50; Multi-Family/Commercial/Industrial/Quasi-Public \$100*

Site Plan	Acceptable	
	Yes	No
Date, north arrow and scale.		
Property address and legal description, including the sf area of the property.		
Location and dimensions of all existing and proposed structures.		
Setback dimensions to property lines for all existing and proposed structures.		
A clear description of all existing and proposed uses, including those not within buildings.		
Street Tree Planting Location; Tree Species _____		

Building Plan	Acceptable	
	Yes	No
Floor plan of proposed structure or alteration/remodeling plan/use.		
Elevation views of the proposed structure		
Estimated tap fee: _____		

Other	Acceptable	
	Yes	No
SESC Permit		
Right of Way Pavement Construction Permit and Fee		

Date: \_\_\_\_\_

Approved

Denied

Reviewed by: \_\_\_\_\_

REASONS FOR DENIAL: \_\_\_\_\_

EXISTING NON-CONFORMITIES/VARIANCES GRANTED: \_\_\_\_\_

APPROVAL STAMP:

**DRAFT**

\*\*\* APPROVAL EXPIRES 6 MONTHS FROM THE APPROVAL DATE \*\*\*

## FINAL ZONING COMPLIANCE

**This application is to be used to request a final zoning inspection for the items listed below.**

Approval is requested for:	New Single Family Dwelling*	Addition to single-family dwelling
	Detached structure (garage, fence*, etc.)	Multiple family dwelling
	Remodeling of an existing building	Commercial office building
	Deck	Other property alteration: _____

Property Address: \_\_\_\_\_

Tax ID Number: \_\_\_\_\_

Proposed Use: \_\_\_\_\_

Zoning District: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Property Owner Address: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

**Regulations and Standards (applicant must complete):** In addition to the basic requirements for each zoning district, the following regulations also apply:

1. Corner Lots are considered to have two (2) front yards and two (2) side yards.
2. All additions to a dwelling, including attached garages and decks, are considered part of the dwelling and must meet the principle building setbacks and lot coverage requirements.
3. Detached structures must be at least ten (10) feet from any other structure; placed not less than three (3) feet from any side or rear lot line; placed behind the front building line.
4. Height limitations are 35 feet for dwellings, and 14 feet for detached accessory buildings. (Height is measured to the middle of the roofline for a pitched roof).
5. Street trees must be planted. Planting Date: \_\_\_\_\_ Species: \_\_\_\_\_
6. Right of Way Pavement Construction permit must be closed out.

	Requirement	Plan Submitted
Front Yard Setback (ft) Check here if corner lot	_____	_____
Side Yard Setback (ft)	_____	_____

Rear Yard Setback (ft) \_\_\_\_\_

Lot Coverage (%) (7a/6) \_\_\_\_\_

Height (ft) \_\_\_\_\_

Owner's Signature

Date

Applicant's Signature

Date

Staff Review: Date Received: \_\_\_\_\_

	Acceptable	
	Yes	No
<b>Site Plan</b>		
Date, north arrow and scale.		
Property address and legal description, including the sf area of the property.		
Location and dimensions of all existing and proposed structures.		
Setback dimensions to property lines for all existing and proposed structures.		
A clear description of all existing and proposed uses, including those not within buildings.		
Sidewalk installed, final grade complete		
Street Tree(s) planted / Landscaping Planted; Bond: _____		

	Acceptable	
	Yes	No
<b>Building Plan</b>		
Floor plan of proposed structure or alteration/remodeling plan/use.		
Elevation views of the proposed structure		
<b>Other</b>	Yes	No
SESC Permit Close out		
Right of Way Pavement Construction Permit Close out		
Tap fee due: _____ REU Calculation: _____		
MXU Installed		

Reviewed by: \_\_\_\_\_

Date: \_\_\_\_\_

Approved

Denied

Date Site Checked: \_\_\_\_\_

Date Utilities Checked: \_\_\_\_\_

REASONS FOR DENIAL: \_\_\_\_\_

\_\_\_\_\_

EXISTING NON-CONFORMITIES/VARIANCES GRANTED: \_\_\_\_\_

\_\_\_\_\_

APPROVAL STAMP:

Phone: 734-426-8303  
Fax: 734-426-5614  
E-mail: abishop@dextermi.gov

**VILLAGE OF DEXTER  
RIGHT OF WAY PAVEMENT  
CONSTRUCTION PERMIT**

(Mail) 8140 Main Street,  
Dexter, MI 48130  
(Physical) 8123 Main Street,  
Dexter, MI 48130

**PERMIT INSTRUCTIONS**

**GENERAL**

1. Sidewalk and driveway approach construction shall be in accordance with Section V.F of the Village of Dexter Engineering Standards.
2. The Village of Dexter shall be contacted prior to performing any work at the phone number listed above.
3. Failure of inspections will require an additional \$50 for each additional visit. Inspection fees shall be deposited prior to subsequent inspections.

**SUBGRADE INSPECTION**

4. Pre-Construction photographs shall be taken showing the proposed walk corridor parallel to the road and drive approach area with the right of way line. Two additional photos shall be obtained viewing the proposed corridor longitudinally from each end.
5. Part 1 shall be completed and a permit fee of \$100 shall be submitted or delivered to the Village offices.
6. After the Contractor completes the items listed under the Part 2 –Subgrade Inspection, the Village of Dexter shall be contacted to schedule an inspection. An inspection will occur within three (3) working days of contacting the Village.
7. The permit shall be posted on site at all times and shall be sealed within a watertight, transparent enclosure.

**FORM INSPECTION**

8. The Contractor shall notify the Village of Dexter when appropriate aggregate/granular base and forms have been placed. An inspection will occur within three (3) working days of contacting the Village.
9. The Village inspector will contact the Contractor upon Approval of the base and forms.
10. After performing the concrete pour and appropriate cure time, the Contractor shall remove all forms, tape, barrels or other protective devices.
11. The Contractor shall deliver the original permit and post construction photographs to the Village Offices.

**PERMIT CLOSEOUT**

12. The Village of Dexter will provide the Contractor with a copy of the final processed permit (hand delivered or via e-mail).
13. Final Zoning Compliance will not be issued until the release of the permit and correction of any damage within the right of way.

Phone: 734-426-8303  
 Fax: 734-426-5614  
 E-mail: abishop@dextermi.gov

**VILLAGE OF DEXTER  
 RIGHT OF WAY PAVEMENT  
 CONSTRUCTION PERMIT**

(Mail) 8140 Main Street,  
 Dexter, MI 48130  
 (Physical) 8123 Main Street,  
 Dexter, MI 48130

**PART 1 - GENERAL INFORMATION**

CONTRACTOR		DATE (Received by Village)	BY
PHONE	E-MAIL		
STREET	LOT NO.	ADDRESS (If Available)	

**PART 2 - SUBGRADE INSPECTION**

To be completed by Contractor:

- Pre-construction photographs taken looking parallel and perpendicular to the proposed sidewalk and driveway.
- Sidewalk located 1 foot inside of public right of way line.
- Subgrade with a width of at least 5.5 feet is prepared.
- Subgrade was compacted in place using a plate compactor.

To be completed by Inspector:

- Permit posted on site.
- Subgrade suitable

STATUS OF INSPECTION  
 Approved  Rejected

Notes:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

INSPECTOR APPROVAL STAMP
INSPECTION DATE/TIME

**PART 3 - FORM INSPECTION**

To be completed by Inspector

- Inspection 1 Approved
- 4 inches of MDOT Class II granular base material or 21AA limestone aggregate base placed above approved subgrade and compacted in place. 6 inches of 21AA shall be provided below driveways.
- Forms placed along sidewalk and placed 5 feet apart
- Cross-slope of sidewalk towards street does not exceed 2%
- Forms set for 6 inch concrete at driveway crossing, 4 inch depth elsewhere

STATUS OF INSPECTION  
 Approved  Rejected

Notes:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

INSPECTOR APPROVAL STAMP
INSPECTION DATE/TIME

**PART 4 - PERMIT CLOSEOUT CHECKLIST (To be completed by Village Staff)**

- Pre Photographs Submitted  Post Construction Photographs sent to Village
- Permit document delivered to Village Offices
- Permit Fee (\$100, \$50 per extra inspections)
- Copy of Permit Sent to Contractor

DATE	STAFF REVIEWER
------	----------------





**Memorandum**

To: Village Council and President Keough  
Donna Dettling, Village Manager  
From: Allison Bishop, AICP, Community Development Manager  
Re: Stone Based Kiosk  
Recommendation from PaRC to approve fabrication and installation  
Date: June 10, 2013

Attached are the recommended stone based kiosk signs for installation in Mill Creek Park.

The recommendation is to install the following:

**4 sided**

Welcome to Mill Creek Park (attached)  
Water Trails Info provided by HRWC (attached-note tan background)  
MNRTF sign (picture attached); General Bulletin Board for Announcements  
Border to Border (B2B) Sign (attached) "You are Here" to change with location

**2 sided**

Border to Border (B2B) Sign (attached) "You are Here" to change with location  
Village Destination Map (To be provided prior to meeting)

Photographs of the locations are also included for your review.

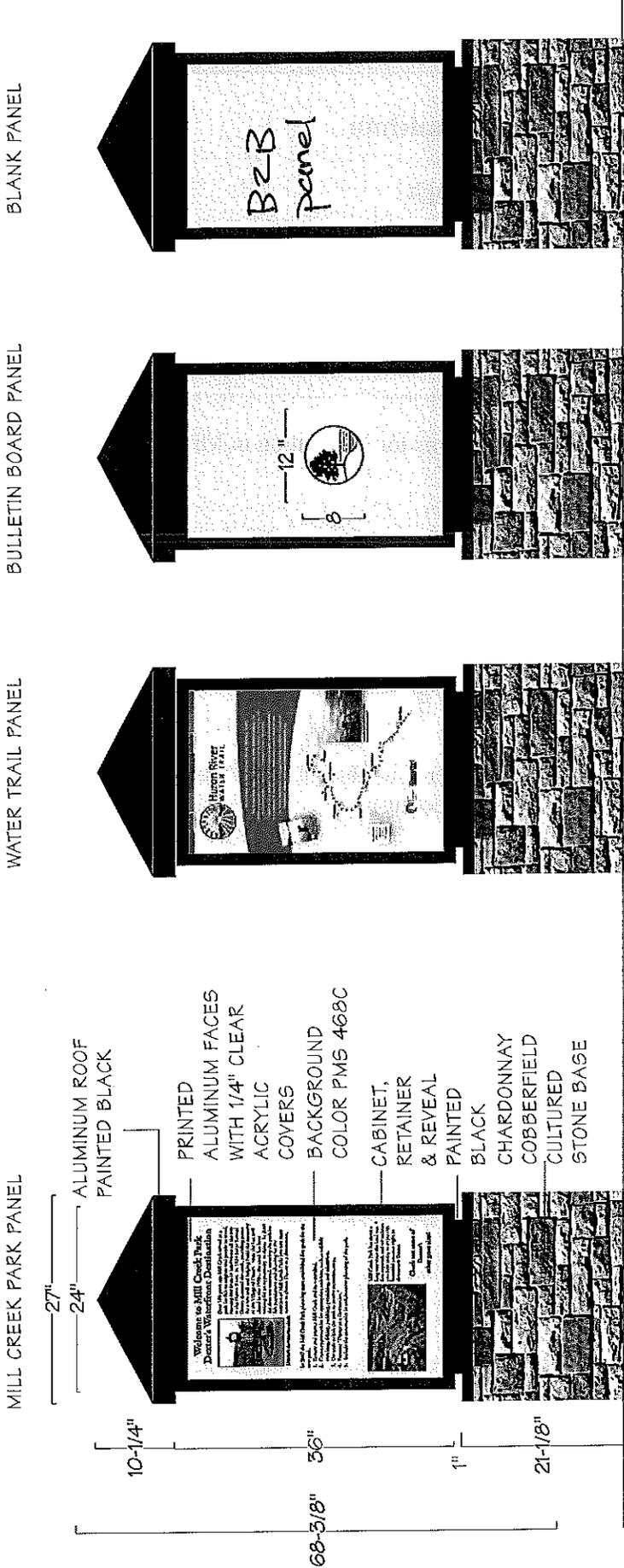
The PaRC has recommended installation of the signs and the funding is budgeted in FY 12-13.

101-751-000-901-000 - \$18,822.20 remains in the fund and the cost estimate for both signs is less than \$10,000. Washtenaw County has also agreed to pay for 50% of the 2 sided sign.

Staff is looking for Council's approval to proceed.

Please do not hesitate to contact me prior to the meeting if you ever have any questions, comments or concerns.

Thank you.



(1) 4 SIDED KIOSK

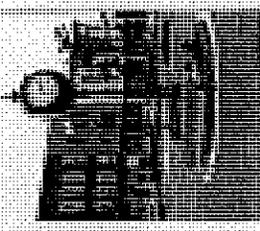
SCALE 3/4"=1'

DEX-TH-060313-LE

CITY OF DEXTER  
DEXTER, MI

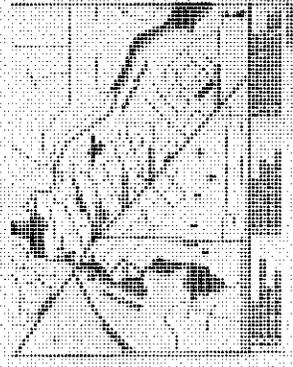
# Welcome to Mill Creek Park Dexter's Waterfront Destination

Over 180 years ago, Mill Creek served as a path for fish to migrate and people to travel, creating the focus for businesses all the way to the Upper River. In 1824, Judge Eugene Dexter started the creek, providing power for a saw mill and helping build the economy of the Village of Dexter. Since the first mill closed in the 1950s, the creek has been waiting for an opportunity to return. In 2007, the state was restored, providing the path for fish populations and allowing for the creation of Mill Creek Park, just one more reason to choose Dexter as a destination.



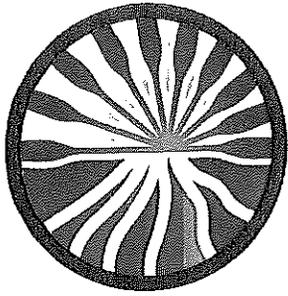
In 2007, the Mill Creek Park planning team established five goals for the new park:

1. Restore and protect Mill Creek and its watershed.
2. Create opportunities for appropriate activities, such as wildlife watching, fishing, paddling, picnicking, and education.
3. Use trails to link the park to nearby recreation areas.
4. Promote "Dexter as a Destination."
5. Include the community in collaborative planning of the park.



Mill Creek Park has been a busy area since the first trail was first opened, and we welcome you here today to enjoy the beautiful scenery right in downtown Dexter.

Check out some of  
Dexter's  
other great sites!



# Huron River WATER TRAIL

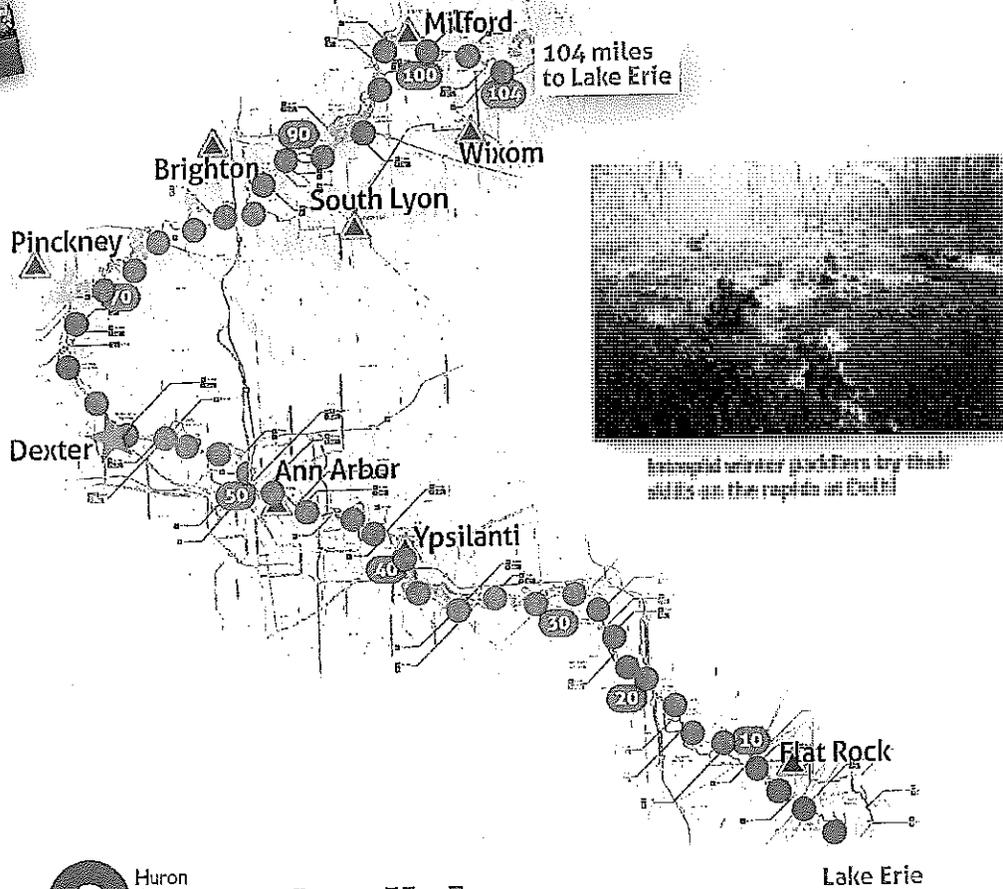
*Background  
to match  
others - tan*

## Welcome to the Huron River Water Trail!

The Huron River Water Trail is a 104-mile inland paddling trail connecting people to the river's natural environment, its history, and the communities it touches in Michigan's Lower Peninsula.

Cared for by a consortium of interested groups and communities, it is a project of the Huron River Watershed Council and RiverUp!

For more information, or to purchase the *Paddler's Companion* mapbook, please visit [www.huronriverwatertrail.org](http://www.huronriverwatertrail.org)

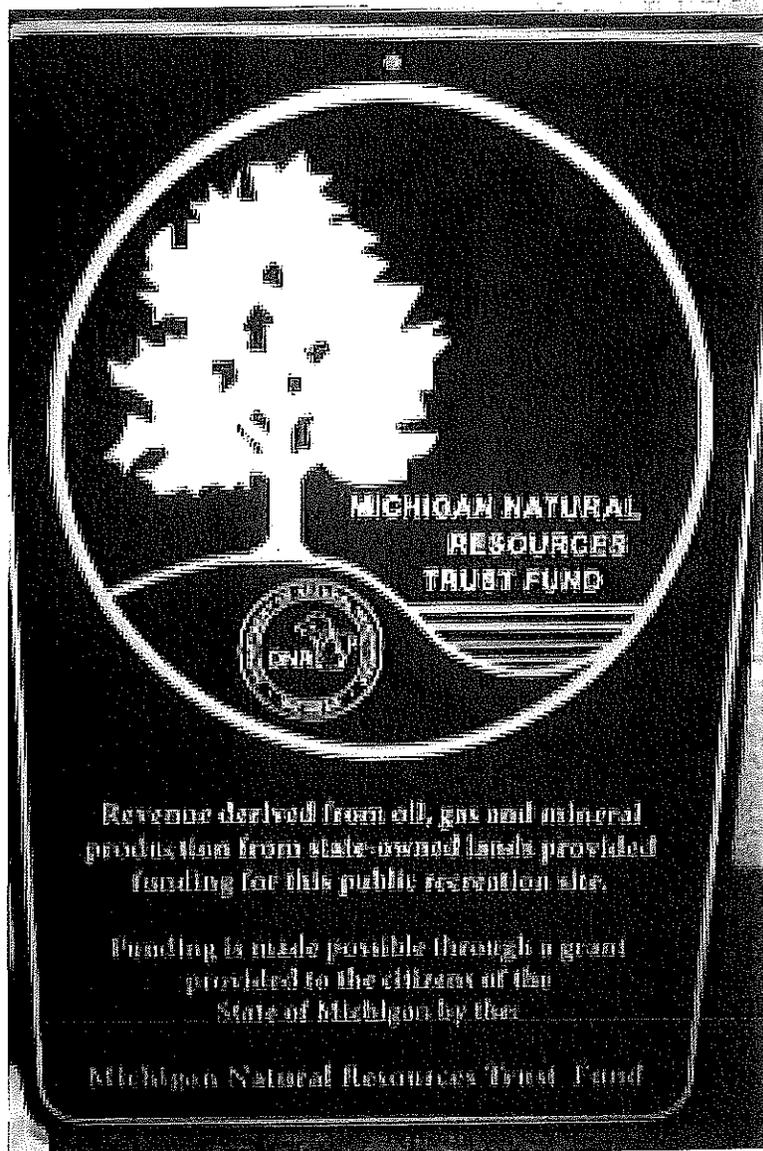


You are here!  
Distance to  
Lake Erie:  
63 miles  
(101.4 km)



**RiverUp!**

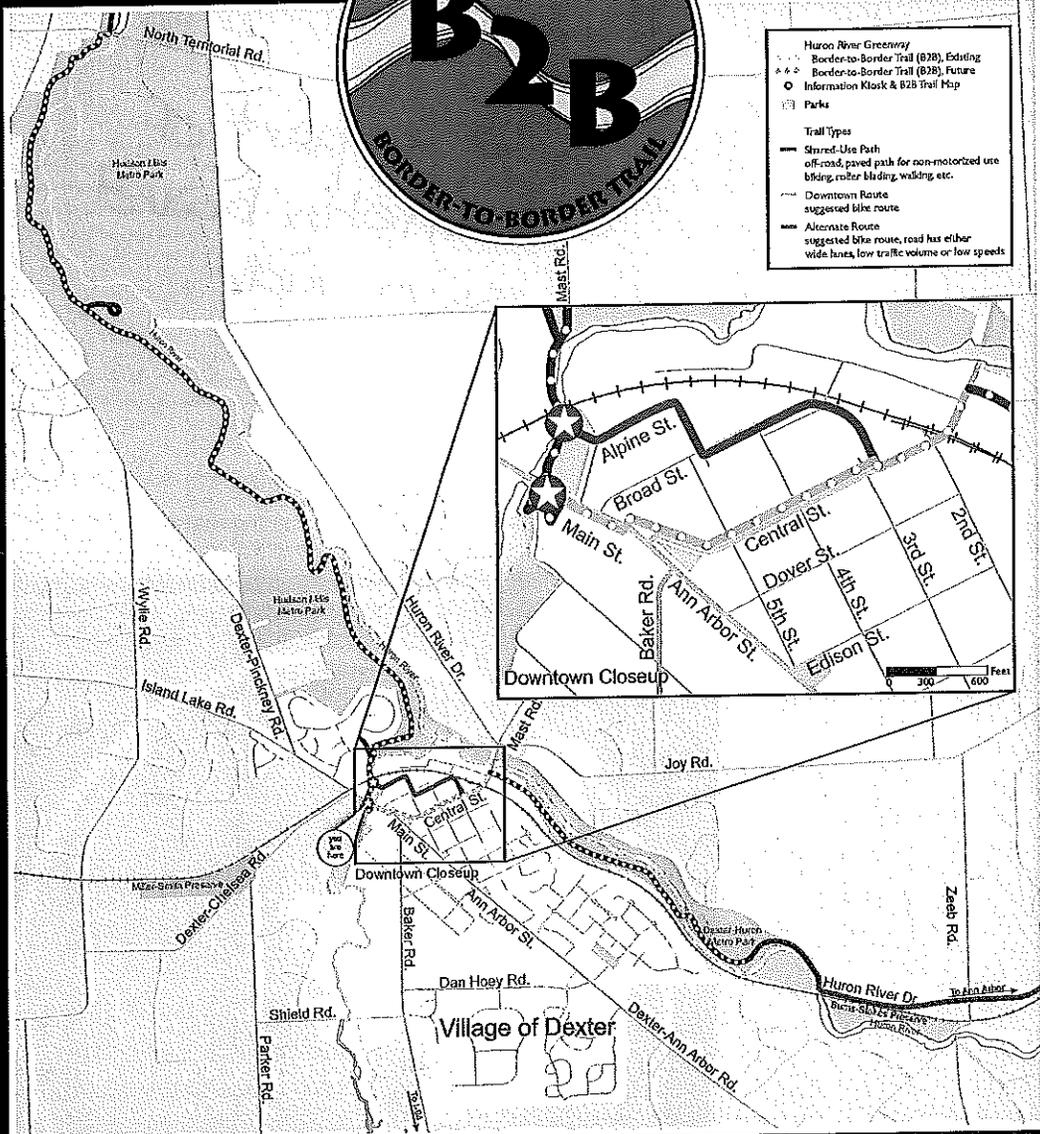
To be part of  
bulletin board  
sign side.



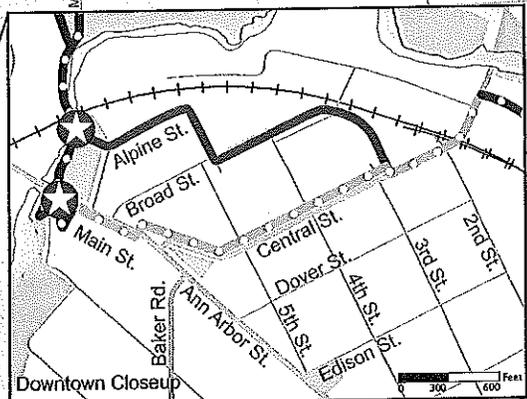
Revenue derived from oil, gas and mineral products from state-owned lands provided funding for this public recreation site.

Funding is made possible through a grant provided to the citizens of the State of Michigan by the

Michigan Natural Resources Trust Fund



- Huron River Greenway**
- Border-to-Border Trail (B2B), Existing
  - - - Border-to-Border Trail (B2B), Future
  - Information Kiosk & B2B Trail Map
  - ☀ Parks
- Trail Types**
- Shared-Use Path  
off-road, paved path for non-motorized use  
biking, roller blading, walking, etc.
  - - - Downtown Route  
suggested bike route
  - Alternate Route  
suggested bike route, road has either  
wide lanes, low traffic volume or low speeds



**WHAT IS THE BORDER TO BORDER TRAIL?**

The Washtenaw County Parks and Recreation Commission (WCPARC) has made a serious commitment to expand hike and bike trails throughout the county, and the Border to Border Trail (B2B) is WCPARC's major initiative to fulfill this commitment. It is the result of an ongoing collaboration between the WCPARC and other communities and organizations within Washtenaw County that are committed to the protection and enjoyment of the Huron River Greenway.

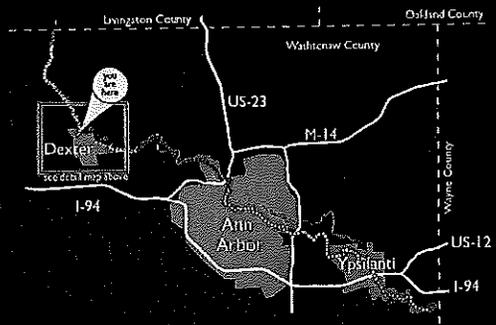
**THIS TRAIL SEGMENT COOPERATIVELY FUNDED BY:**



Village of Dexter

FOR MORE INFORMATION VISIT US ONLINE AT

**[b2b.ewashtenaw.org](http://b2b.ewashtenaw.org)**

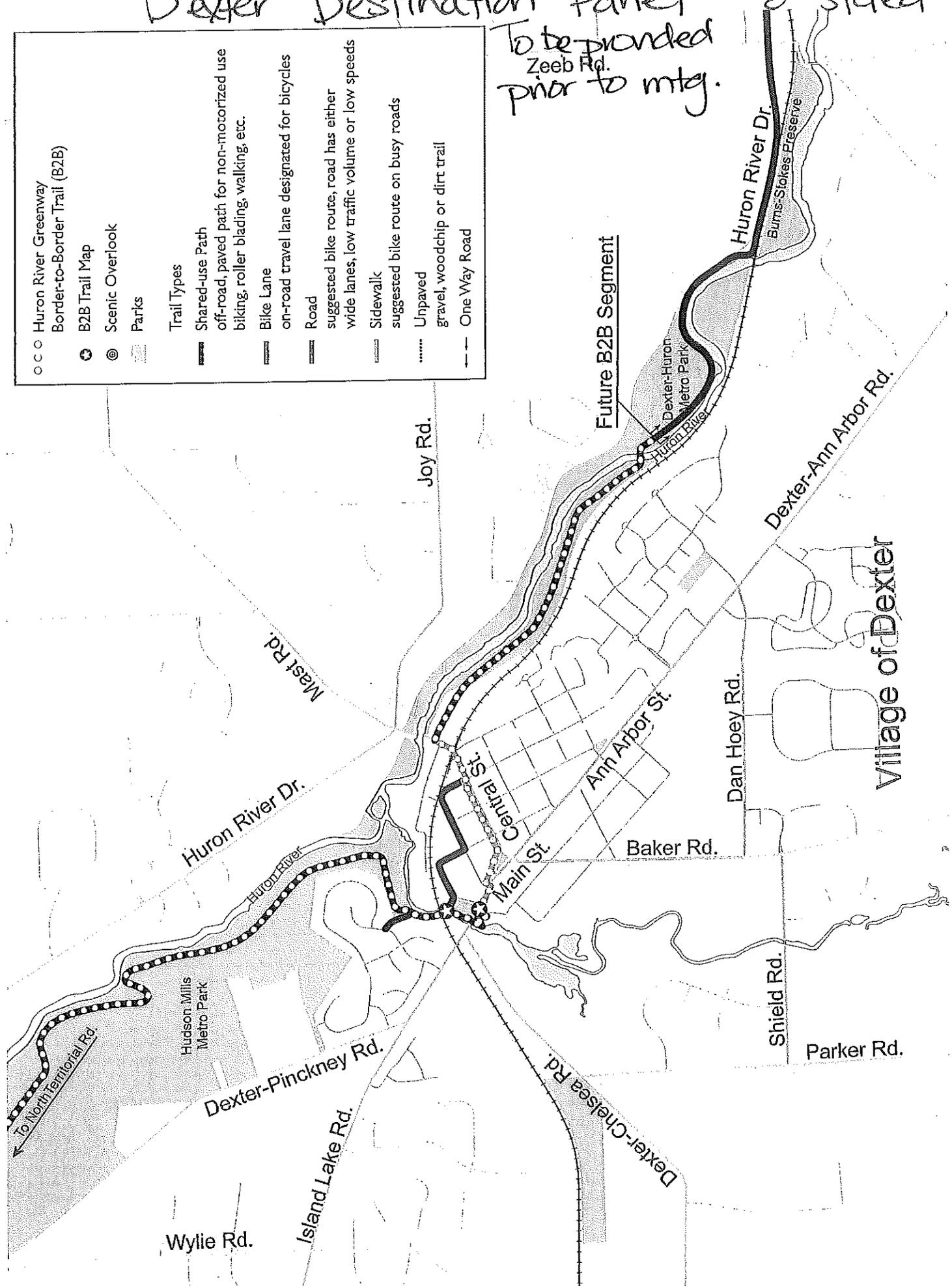


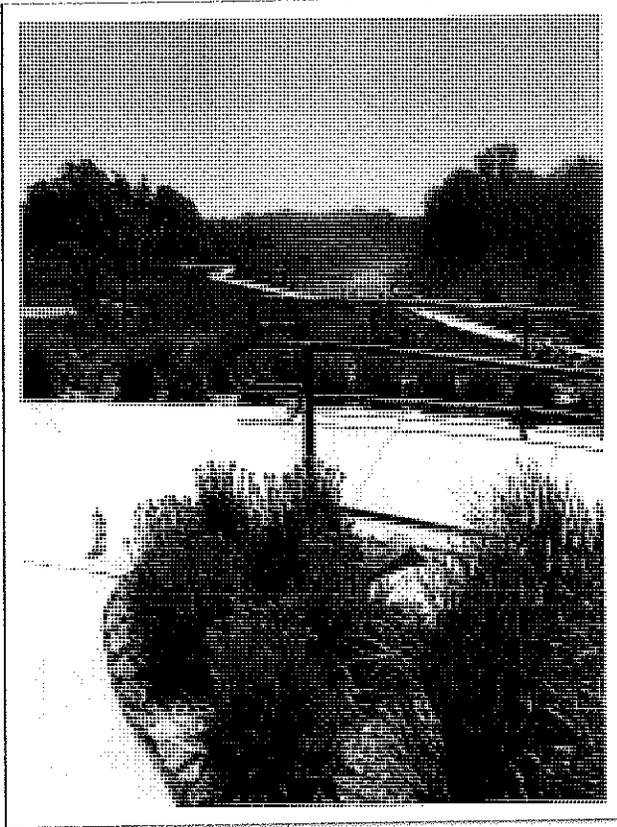
Existing B2B Trail  
Future B2B Trail

# Dexter Destination Panel

To be provided  
Zeeb Rd.  
prior to mtg.

○ ○ ○	Huron River Greenway Border-to-Border Trail (B2B)
⊛	B2B Trail Map
⊙	Scenic Overlook
▨	Parks
<b>Trail Types</b>	
—	Shared-use Path off-road, paved path for non-motorized use biking, roller blading, walking, etc.
—	Bike Lane on-road travel lane designated for bicycles
—	Road suggested bike route, road has either wide lanes, low traffic volume or low speeds
—	Sidewalk suggested bike route on busy roads
⋯	Unpaved gravel, woodchip or dirt trail
—	One Way Road

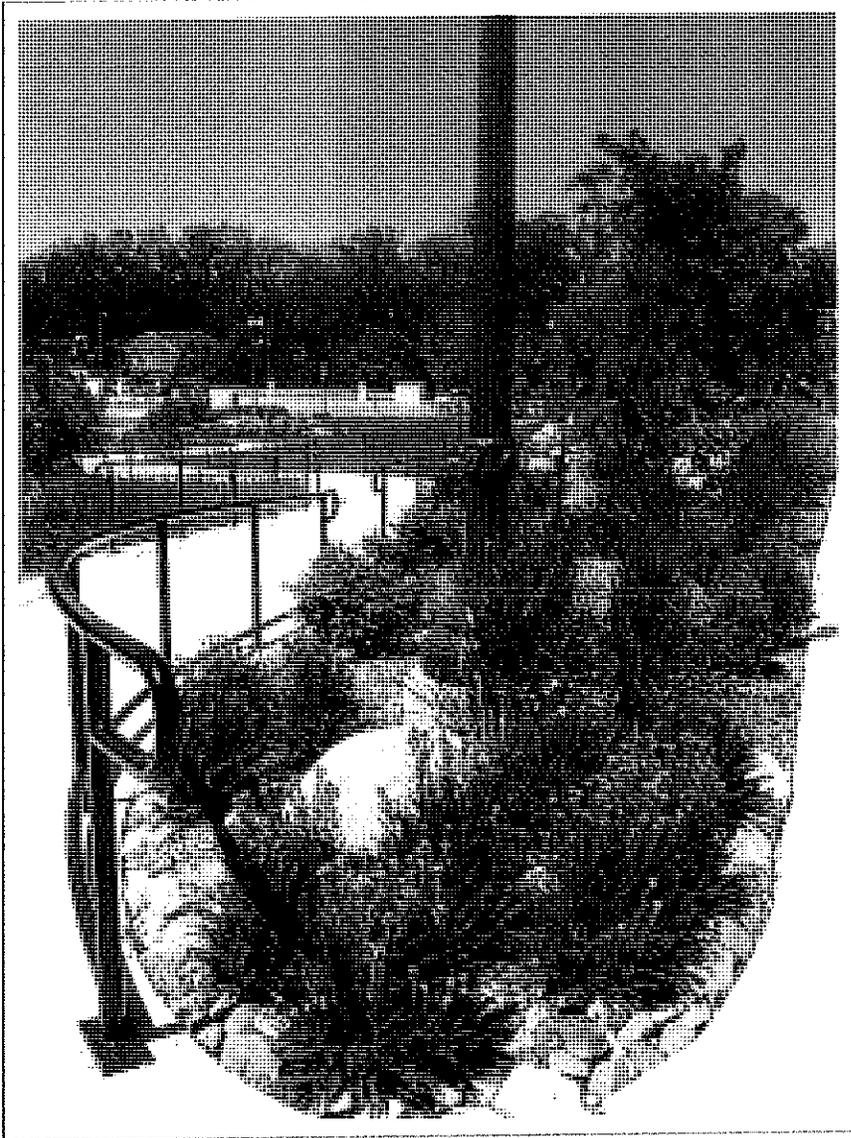




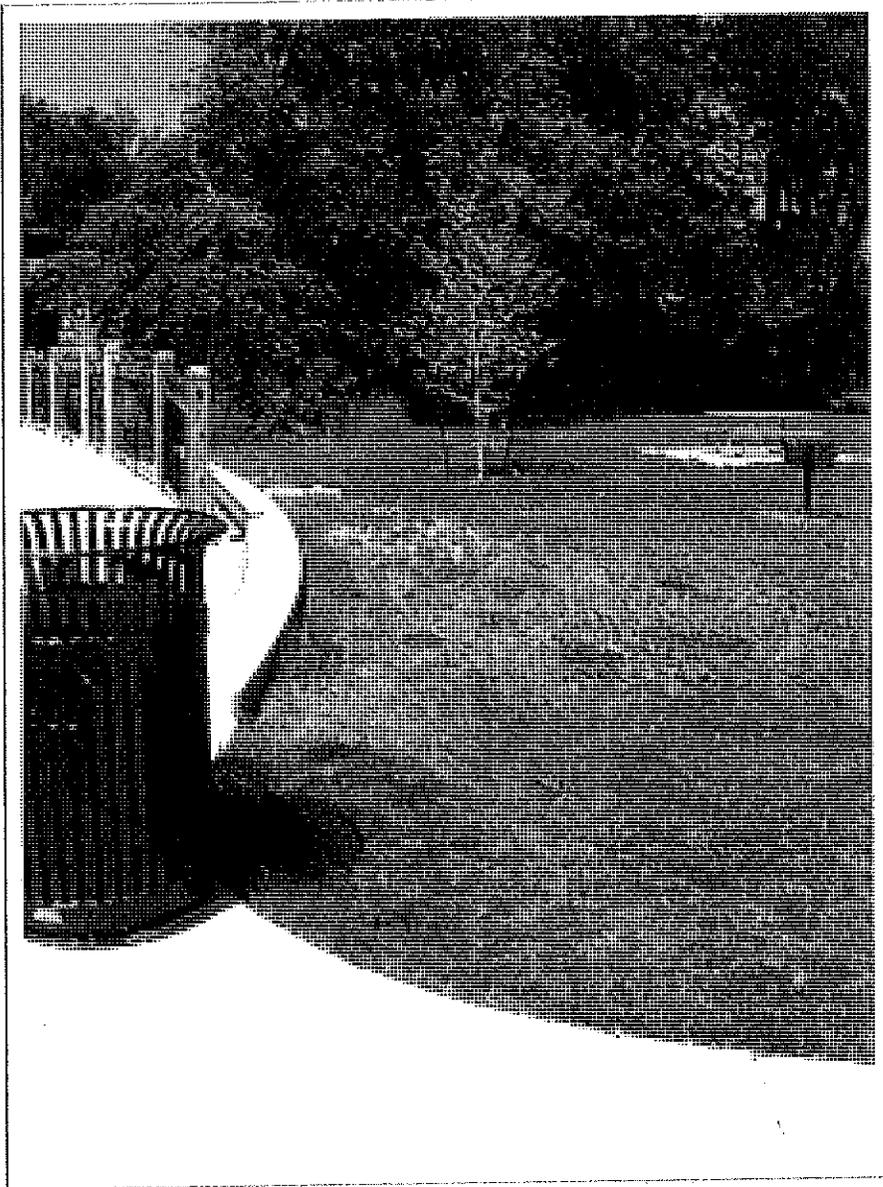
4 SIDED KIOSK LOCATION



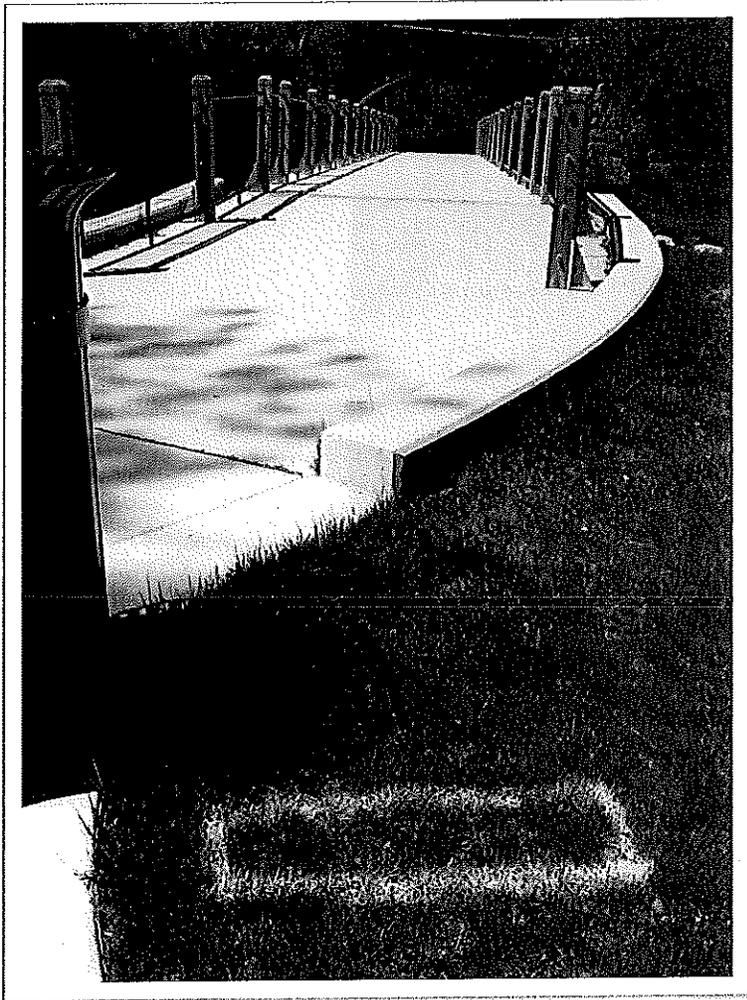
APPROXIMATE DIMENSIONS



4 SIDED KIOSK LOCATION



2 SIDED KIOSK LOCATION



APPROX. SIZE AND LOCATION



2 SIDED KIOSK LOCATION

# Johnson Sign Company Inc. PROPOSAL & SALES AGREEMENT

2240 Lansing Avenue. Jackson, MI. 49202

Phone (517) 784-3720 FAX (517) 784-1556

Proposal Submitted to - PURCHASER		JOB LOCATION	Date: 6-3-13
Company	Village of Dexter	Village of Dexter	Quotation #2
Address	8140 Main St	8123 Main Street	Cust. Code
City/State	Dexter, MI	Dexter, MI	Sales Rep. JR
Name	Allison Bishop	Allison Bishop	
Phone	734-426-8303 ext 15	734-426-8303 ext 15	

We are pleased to submit the quote to furnish all labor, material, and equipment to fabricate and install the following sign package as per print and specifications detailed within.

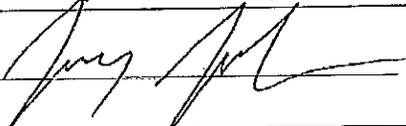
**SIGN PACKAGE:**

**(1) 4 Sided 3' x 27" Non Illuminated Sign on 21 1/8" x 27" Stone Base**  
 CABINET= 1 1/2" aluminum square tube and 1 1/2" aluminum angle retainers  
 FACES= Printed 3mm poly-metal faces with UV protectant ink  
 REVEAL= 1 1/2" Aluminum reveal from sign and stone base  
 COVER= 1/4" Clear acrylic cover for Bulletin Board Panel  
 ROOF= .090 Heavy aluminum sheet with tubular frame  
 PAINT= All aluminum and metal will be degreased, etched, primed and painted with acrylic polyurethane paint  
 STONE BASE= 2" steel aluminum frame and structure with cultured stone and mortar attached to frame with aluminum cap  
 INSTALLATION= On (2) 3" steel posts directly buried in 4' deep concrete foundation with 33" x 33" x 4" cement slab

Sign= \$4,500  
 Install= \$1,600  
 Total= \$6,100

The above quoted prices DO NOT include Permit Fees or Electrical Service to Sign (will be added to final invoice).

**WE PROPOSE** hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:  
 Six Thousand One Hundred Dollars & 00/100 \$6,100  
 1/2 down payment in the amount of \_\_\_\_\_ and the Balance upon completion.

Johnson Sign Company  
 Authorized Signature:   
 Note: This proposal may be withdrawn by us if not accepted within 30 days.

**See reverse side for Terms & Conditions, which are a part of this agreement.**

**ACCEPTANCE OF PROPOSAL** — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_



## VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

[ddettling@dextermi.gov](mailto:ddettling@dextermi.gov)

Phone (734)426-8303

Fax (734)426-5614

### MEMO

**To: President Keough and Council**  
**From: Donna Dettling, Village Manager and Dan Schlaff, Superintendent**  
**Date: June 10, 2013**  
**Re: Updates Maximum Allowable Headwork's Loading Evaluation (MAHL)  
Sewer Use Ordinance (SUO) and Significant Industrial User (SIU) Permit**

Attached is a copy of the letter received from DEQ dated May 24, 2013 providing comments on the Village's Draft MAHL Evaluation. On Wednesday, May 29, 2013, Dan Schlaff, Scott Maurer, Andrea Dorney and I met with Rich Grant of F&V and Mark Jacobs of Dykema to review the comments and prepare a response to the items in the letter. An email is included that provides comments that will be submitted to the DEQ on village letterhead in response to DEQ.

One of the next steps identified in a memo to Council on February 25, 2013, was to get buy-in from DEQ to establish our BOD loading at 1495 lb/day, see item 5 of the DEQ comment letter. We anticipated that this would be round one for establishing the WWTP capacity for BOD at 1495 lb/day and round two could occur after sufficient data on the Brewery is collected to demonstrate that the Wastewater Treatment Plant can handle more. The good news; DEQ has accepted the BOD plant capacity load limit of 1495 lb/day. F&V is updating the MAHL with several minor items that were pointed out in the DEQ comment letter and the Village will be submitting the final version of the MAHL for acceptance by the DEQ. Staff will evaluate when and/or if the time is right to pursue a BOD Plant Capacity load limit of 1,678 lb/day.

Mark Jacobs provided a draft of the "Special Agreements" or "Special Allocation Limits" provision to be added to the existing sewer use ordinance. A copy is attached for your review. Included below are several comments from Mr. Jacobs on the process.

1. The existing ordinance establishes limits on the amount of pollutants that all dischargers may discharge to the Wastewater Treatment Plant.
2. NUBCO needs to discharge amounts to the WWTP in excess of the established amounts.
3. To allow the increased discharge, the Village needed to:
  - Determine the amount of pollutants the WWTP could handle and how that amount should be allocated – thus the need to prepare and get MDEQ approval of the MAHL (including the need to respond to MDEQ comments on the draft MAHL);
  - Revise the sewer use ordinance to specifically authorize the discharge of amounts of pollutants in excess of the established limits, to revise those limits in accordance with the MAHL, and get MDEQ's approval of the revised ordinance. We may also need to revisit the surcharge provisions of the ordinance. **"I have an email into Mark to explain this in more detail."**
4. The draft "Special Agreement" addresses the revision to the ordinance to authorize the discharge of increased amounts of pollutants, which is the most pressing provision in light of the NUBCO issues. We will begin discussions with the MDEQ on this provision shortly.

## Surcharge Mechanics

The bullet points below are my understanding of how the surcharge will work. This is taken from the SIU permit and refined through guidance and questions of F&V staff.

- Northern United Brewing Company was issued a 90-day Significant Industrial User Permit that went into effect on June 6, 2013.
- The 1<sup>st</sup> monitoring report from NUBCo is due 45 days after the issuance date May 6, 2013, which is June 21, 2013.
- The monitoring report will be due on the 15<sup>th</sup> of the month; therefore NUBCo will submit a monitoring report on July 15, 2013 that will contain 2 sets of sample data taken on 3 consecutive days in the month of June.
- The permit is silent on billing frequency, therefore the village can charge similar to water and sewer bi-monthly or we can invoice monthly. To start we plan to invoice NUBCo on August 15, 2013 for two months' of surcharges at two different rates, provide the new surcharge rates are adopted and effective July 1, 2013.
- The 6 monitoring data points each month will be averaged and a monthly surcharge calculated and both months added together to create the bi-monthly invoice to NUBCo. The surcharge invoice would go out the opposite months as the water bill.

Elaine Venema from F&V provided theoretical calculations of surcharges (worksheets attached) based on samples the village and NUBCo collaborated to collect from April 29 to May 9 prior to the permit effective date. She has illustrated what a surcharge would be using the proposed surcharge rates for each day we have data. When we calculate an invoice for NUBCo we will average the pounds and apply the surcharge rate. The average is shown on the worksheet. Below is the introduction Elaine provided with her spreadsheet.

I added the highlighted portions of the worksheet to demonstrate a monthly invoice amount at our current surcharge rates and our proposed surcharge rates.

*The surcharges are a way to recover costs associated with treatment of sewage that is higher than "typical domestic" strength (e.g. coming from a house).*

*Here's how it works, using the BOD result for 4/29/13:*

*The estimated flow for that day was 7,045 gpd and BOD was 850 mg/L.*

*Surcharges start at 300 mg/L, so we subtract 300 from 850 mg/L to determine the "extra" strength.  $850 - 300 \text{ mg/L} = 550 \text{ mg/L}$  This "extra" amount is then converted to a lb/day basis by multiply  $550 \text{ mg/L} * 7045 \text{ gpd} / 1,000,000 * 8.34$  (factor to convert mg/L to lb/day) = 32.3 lb/day.*

*This 32.3 lb/day is then multiplied by the rate of \$0.62 per pound of BOD.*

*$32.3 \text{ lb/day} * \$0.62/\text{lb} = \$20.03$  surcharge for that day for BOD.*

*Using the current rate of \$.09/lb = \$2.89 surcharge for that day for BOD.*

## Consultant services budget projections and funding.

Staff has required assistance from F&V and Mark Jacobs, of Dykema to continue our effort to finalize the MAHL, update the Sewer Use Ordinance and implement an SIU Permit for Northern United Brewing

Company. Both F&V and Mark Jacobs's services on this project will require budget amendments in the sewer fund. Below is a summary of the budgets needed for this assistance.

- The budget for F&V to assist with the DEQ response, finalize the MAHL, and provide technical direction for SUO edits is \$4,800.
- The budget summary for Mark Jacobs, he feels he is a little less than half way through and has incurred \$3,200 in fees to date. He anticipates a total of \$7,500 for the project, subject to any unanticipated difficulties getting MDEQ approval.

### **Introduction of Capacity Fee Concept**

There is also the question of a capacity fee associated with the 150 lb/day of BOD that NUBCo has requested. A capacity fee deals with sewer strength whereas a connection fee deals with flow and effects residential and commercial units not high BOD industrial users. Our Sewer Use Ordinance addresses sewer strength charges and updating it is a significant step to protecting the Village's limited sewer capacity.

The Village needs to determine a capital charge value for the extra WWTP service capacity that will be available to service industry, commercial or residential development. This value will be substantial to either sell or lease access to the extra seats on the bus, which Rich Grant of F&V presented in the February Work Session. The value will not be the same, but it can be compared to the charge for residential connection. Both legal and engineering support is important to help build a win-win and legally defensible user charges under the Clean Water Act.



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
JACKSON DISTRICT OFFICE



DAN WYANT  
DIRECTOR

May 24, 2013

Ms. Donna Dettling, Village Manager  
Village of Dexter  
8140 Main Street  
Dexter, Michigan 48130-1092

Dear Ms. Dettling:

SUBJECT: Maximum Allowable Headworks Loading (MAHL) Submittal  
Industrial Pretreatment Program (IPP)  
NPDES Permit No. MI0022829 - Dexter WWTP

This letter acknowledges receipt of the Village of Dexter Wastewater Treatment Plant's (WWTP) Maximum Allowable Headworks Loading (MAHL) Evaluation Report dated March 21, 2013.

We have conducted a review of the submittal and have determined it to be a substantial modification in accordance with the criteria set forth in the Pretreatment Rules, R 323.2309 of the Michigan Administrative Code. The proposed modifications consist of increases to various local limits and non-uniform allocation of compatible pollutants to certain permitted industrial users.

We have reviewed the MAHL submittal and find the proposed toxics (i.e. incompatible/metals) limits approvable. However, more information is needed with regard to the proposed compatible pollutants. We also have a few general comments which need to be addressed. Our comments are as follows:

*General Comments:*

1. The village proposes both monthly average and daily maximum limits for toxics. In many cases, only the most restrictive values are used in the industrial pretreatment program (IPP), especially for toxics. Does the village wish to have the added complexity of both daily and monthly limits? If not, you may wish to consider using only the more restrictive value (monthly average limit) for toxic pollutants in your sewer use ordinance (SUO).
2. The submittal states the local limits for volatile and semi-volatile compounds are no longer needed because a local plastics producer moved out of town several years ago and no industries are using these chemicals currently. I am in agreement with this justification. However, the proposed list of toxics pollutants includes Phthalate Esters with a limit of 0.94 mg/L (current SUO local limit). Please provide an explanation as to why you decided to include this pollutant and why the limit of 0.94 mg/L remains appropriate.

In addition the submittal did not include justification regarding the exclusion of Chemical Oxygen Demand (COD), Chlorine Demand, Oil and Grease, or pH, from the list of proposed pollutants. Please provide clarification whether the limits for these pollutants will remain the same as listed in the current SUO, and/or provide justification for eliminating/changing them.

3. It appears the 10 percent safety factor is not subtracted from the MAHL until after the domestic and reserve loadings are deducted. The safety factor should be subtracted from the MAHL before other loadings are subtracted, resulting in a lower maximum allowable industrial loading (MAIL). Please make the necessary corrections to the calculations.

*Compatible Pollutant Comments:*

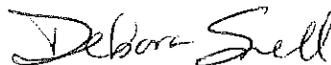
4. You have proposed standard local limits for compatible pollutants [biochemical oxygen demand (BOD), total suspended solids (TSS), total phosphorus (TP) and ammonia (NH<sub>3</sub>-N)] for all non-domestic users without an industrial permit, using a flow of 0.076 MGD ("Other Industrial/Commercial Flow" listed in Table 2). You propose to increase the BOD limit from the current 300 mg/L to a monthly average of 550 mg/L and a daily maximum of 750 mg/L. The TSS limit is proposed to increase from the current 350 mg/L to a monthly average of 600 mg/L and a daily maximum of 1000 mg/L. In addition, you propose a phosphorus limit of 15 mg/L and an ammonia limit of 42 mg/L. From the information provided it is unclear to me exactly how these limits were developed. Has a comprehensive survey been conducted to characterize the "other industrial/commercial flow", and has the loading from this flow been considered in the development of the standard local limits for compatible pollutants? Please provide further justification for the proposed standard local limits.
5.
  - a) The MAHL for BOD is 1,495 lbs/day based on the Ten State Standards loading for activated sludge. You also calculated a MAHL loading of 1,678 lbs/day based on the WWTP being able to meet effluent limits on August 8, 2011 without any performance issues. Based on this the calculated BOD maximum day loading for the brewery is 376 lbs/day or 3,500 mg/L. We are unable to approve this based on only one day of data. We would prefer you use a minimum of 6 data points which demonstrate the WWTP can handle more than 1,495 lbs BOD/day.
  - b) You assume a 14 percent removal of BOD from the primary clarifiers. It is unclear how many data points you used to calculate this number. Please elaborate on this.
  - c) I noticed a typographical error in the fourth paragraph under the "BOD Allocation and Local Limits Development" heading. It references NUBCO's 2013/14 flow as 1,300 gpd. This should be 13,000 gpd.
6.
  - a) For TSS, the report says calculations using standard loadings recommended in Ten State Standards demonstrate that the Dexter treatment plant is currently capable of handling an average TSS loading of 1,583 lb/day and a peak hour loading of 3,534 lb/day. In the calculations, you use 1.12 lbs TSS/sf, but it is unclear how you came up with this number. Please clarify whether you are basing it on the capacity of the primary clarifiers, or secondary clarifiers, or both?
  - b) The TSS monitoring results for Alpha Metal Finishing was higher than their permit limit of 350 mg/L. Their average sample result was listed as 389 mg/L in Table 12. Therefore the predicted loading based upon their permit limit may not be their actual loading if Alpha is not in compliance with their permit. You may want to consider recalculating Alpha's loading based on actual sampling data.

- c) You propose to allocate TSS to NUBCO as follows: monthly average limit of 295 lb/day or 2,700 mg/L, and a daily maximum limit of 423 lb/day or 3,900 mg/L. TSS sampling at NUBCO indicates an average TSS concentration of only 411 mg/L (Table 12). In addition you are proposing a TSS standard local limit of 600 and 1,000 mg/L. I feel it may not be necessary to allocate such a large amount of TSS to this facility. Please provide further detail as to why you propose to allocate so much TSS to NUBCO.
7. a) In the phosphorus calculations you list two pumps at 48 gpd each. Please note that the amount of phosphorus removed should be based on one pump, as the other serves as a backup. Based on our calculations you would get 20.40 lbs phosphorus removed by one pump, not 40.8 lbs.  $[(48\text{gpd} \times 1.53\text{lbs Fe/gal}) / 3.6\text{lb Fe/lb P} = 20.40\text{ lbs}]$ . Therefore, the phosphorus limits should be half of what has been calculated (assuming my math is correct).
- b) Sampling results for NUBCO indicate an average phosphorus concentration of 33 mg/L. You are currently proposing to allocate 2.2 lb/day or 20 mg/L to NUBCO. These numbers may change based on comments in item 10. How does NUBCO plan to achieve the required phosphorus limits? Will they be installing pretreatment?
- c) Please note with regard to Alpha's permit, Dexter currently does not have a local limit for phosphorus so Alpha's permit limit of 16 mg/L is not technically appropriate. Alpha's current average discharge concentration for phosphorus is listed as 3.6 mg/L in Table 12. It may be appropriate to adjust Alpha's phosphorus allocation.
8. In Table 15 – Allocation of MAIL to Non-Domestic Users, you list only the lb/day allocation, yet in the narrative you describe monthly average and daily maximum limits in both lbs/day and mg/L. Please be sure to include all proposed allocation limits for which you are seeking approval in Table 15.

Please be advised once the MAHL is approved, the Village will need to update their Sewer Use Ordinance (SUO) language to reflect the new local limits and non-uniform allocation. You may also need to develop a non-uniform allocation procedure depending on how you plan to handle allocations in the future and how you address this in your SUO.

Please respond to the items listed above at your earliest convenience. Should you require further information, please contact me at 517-780-7929; [snellid@michigan.gov](mailto:snellid@michigan.gov); or DEQ, WRD, Jackson District Office, 301 East Louis Glick Highway, Jackson, Michigan 49201-1556.

Sincerely,



Debora Snell  
Environmental Quality Analyst  
Water Resources Division

cc: Mr. Dan Schlaff, Public Services Superintendent, Village of Dexter  
Mr. Rich Grant, Fleis & Vandenbrink Engineering, Inc.  
Ms. Grace Scott, DEQ, WRD (via e-mail)  
Mr. Brett Bodnar, DEQ, WRD, Lansing District (via e-mail)  
File: Dexter WWTP, M10022829, Washtenaw County, IPP

## Donna Dettling

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**From:** Donna Dettling <ddettling@DexterMI.gov>  
**Sent:** Saturday, June 01, 2013 2:22 PM  
**To:** Dan Schlaff (dschlaff@dextermi.gov); Nicholls Courtney  
**Subject:** FW: initial thoughts regarding MAHL comments

Notes from May 29, 2013 meeting. Responses to the May 24, 2103 DEQ letter providing comments on the Village's draft MAHL.

-----Original Message-----

From: Elaine J. Venema [mailto:evenema@fveng.com]  
Sent: Friday, May 31, 2013 11:08 AM  
To: ddettling@dextermi.gov  
Cc: Rich Grant  
Subject: initial thoughts regarding MAHL comments

Hi Donna,

as you requested during our conversation, here are our initial thoughts on a response letter to address the DEQ comments on the MAHL report. We have summarized their comment first and then put down our thoughts (the numbering matches the comment number in the DEQ letter).

- 1) Regarding the Std Limits: DEQ is wondering if the Village wants Monthly Avg AND Daily Max limits for non-compatible (toxic) pollutants:
  - a. Village would need to collect data to evaluate this question. Is there more burden for Avg Monthly and Max Day vs. just monthly limits? Unlikely that the monitoring requirements would be different.
  - b. Will commercial/light industrial users will be OK with Monthly Avg limits?
  - c. The Standard Limits in the SUO will not be applicable to SIU Alpha Metals (metal finisher): they have the limits they need due to non-uniform allocation
- 2) DEQ is requesting justification/clarification for exclusion or no-change of parameters:
  - a. Why phthalates limit? It's still perceived to be a common contaminant... Village relies on the previous MAHL without changes
  - b. COD: eliminate the limit for COD. No rationale identified for keeping a Local Limit on this parameter, beyond that for BOD.
  - c. Chlorine demand: No change proposed to existing 15 mg/L. Village relies on the previous MAHL.
  - d. Grease/Oils/Wax/Fats: No change proposed to existing language or numerical limit of 50 mg/L. Village relies on the previous MAHL. Is there experience to alter this conclusion?
  - e. pH: No change proposed to existing language or numerical range limits (5.5 < pH < 9.5). Village relies on the previous MAHL. Is there experience to alter this conclusion?

- 3) 10% S.F. subtracted from MAHL first. (toxics is calculated as such. Compatibles can be modified.) OK
- 4) Justification of Std Local Limits for Compatibles:
- a. Flow data? Detailed metered flows from all commercial users.
  - b. Loading and concentrations? Comprehensive survey? Flow yes. Loading? No... no sampling results requested from these commercial/light industrial customers. Std Local Limits Group was treated as a group allocation, after allocations to domestic and to SIUs and within the MAHL.
- 5) DEQ comments on BOD capacity of WWTP
- a. DEQ is OK with the 1495 lb/D BOD calculated from 10-States Stds. Not OK with 1678 lb/D from one event ... need multiple events to justify more than 1495.
  - b. Explain 14% BOD removal for the primary clarifiers: average percent removal from 24 MORs (2 years).
  - c. Typo: OK will change to 13,000 in report. (calculation is correct)
- 6) TSS Capacity and allocations:
- a. Identify the source of the 1.12 lb/SF/D loading used: noted on report table (design basis, per 9/20/2011 O&M manual by OHM)
  - b. Alpha Metals: please use 389 mg/L TSS average sampling result in lieu of 350 mg/L current limit.
    - i. No. We desire to continue their current allocation and have them improve pollution control or waste minimization operations.
  - c. NUBCO TSS allocation: F&V will need to review their recent monitoring data in order to resolve this DEQ comment.
- 7) Phosphorus Capacity:
- a. We propose that the Village's shelf spare be recognized by DEQ as the "Back-up" because both installed pumps are designed to be used concurrently.
  - b. NUBCO phos allocation: F&V will need to review their recent monitoring data in order to resolve this DEQ comment. (Early batch sampling results indicate 33 mg/L in lieu of F&Vs 20 mg/L estimate for full scale operations. NUBCO has committed to waste minimization. Is it yet successful?)
  - c. Alpha Metal's Permit:
    - i. Avg phos was 3.6 mg/L in sampling results. DEQ suggests reducing their discharge permit limit.  
  
We don't think this is an industry-friendly approach. Not an important mass of phos at 0.013 mgd \* 16 mg/L.
    - ii. Permit includes a phosphorus limit/SUO doesn't include a limit: Right. SUO will be modified to include a standard local limit for phosphorus, as currently proposed. 15 mg/L is proposed.

8) Clarify Table 15 allocation limits ... specifically the units. mg/L and lb/D. OK, will we update the table in the revised MAHL report submittal.

Let me know if we can do anything else for you.

Thanks,

Elaine Venema, PE  
[evenema@fveng.com](mailto:evenema@fveng.com)  
616.446.9669

Special agreements. Nothing in this section shall be construed as preventing a special agreement between the Village and any user, which may be in the form of a use permit, whereby wastewater otherwise prohibited by this section is accepted into the POTW and other special arrangements are made between the Village and any user. The special arrangements may include, but are not limited to, pollutant concentration and mass discharge limitations different than those provided in this section, flow limitations and requirements to accurately collect and report discharge flows and concentrations. In developing discharge limits for special agreements the Village may consider, among other things, the treatment capacity and capabilities of the POTW, current user discharge and POTW influent data, local economic policy decisions and best professional judgment. Pollutant concentration discharge limits shall not be less restrictive than applicable limits specified in federal categorical pretreatment standards. The Village shall not be obligated to enter into a special agreement but may do so in its sole discretion. A special agreement shall not create any vested rights or property rights for the user. A special agreement shall not create rights to discharge to the POTW which the user would not have in the absence of a special agreement. The special agreement may be terminated or modified at will by the Village. Provisions relating to termination or modification of a special agreement may be more fully set forth in the special agreement. As a condition to the issuance of or entry into a special agreement, the Village shall require the user to sign an acknowledgement and acceptance of the provisions of this subsection. The agreement or arrangement may contain provisions for the user to pay a surcharge to the Village. All special agreements shall be protective of the environment, human health and safety, public and private property as well as the welfare of the general community. A violation of the terms of any special agreement shall be a violation of this chapter.

Est sewage gpd	SURCHARGEABLE AMOUNTS			ESTIMATED SURCHARGE			
	BOD lb/day	TSS lb/day	Phos lb/day	BOD \$/day	TSS \$/day	Phos \$/day	
7045	32.3	0.0	0.0	\$ 20.03	\$ -	\$ -	
7045	164.5	22.6	0.6	\$ 101.99	\$ 4.75	\$ 2.68	
7045	64.6	13.2	0.8	\$ 40.07	\$ 2.78	\$ 3.76	
7045	264.4	54.3	0.8	\$ 163.92	\$ 11.41	\$ 3.76	
7045	293.8	48.5	0.4	\$ 182.13	\$ 10.18	\$ 1.88	
6975	244.3	36.9	1.0	\$ 151.48	\$ 7.76	\$ 4.52	
6975	151.2	42.2	0.6	\$ 93.77	\$ 8.86	\$ 2.92	
6975	197.8	88.7	1.7	\$ 122.63	\$ 18.63	\$ 7.71	
6975	261.8	27.6	1.5	\$ 162.30	\$ 5.80	\$ 6.91	
	186.1	37.1	0.8	\$ 115.37	\$ 7.80	\$ 3.79	Avg Day
	5582.4	1113.7	24.9	\$ 3,461.08	\$ 233.88	\$ 113.82	Monthly
				.62/lb	.21/lb	4.57/lb	Proposed
				\$ 502.41	\$ 111.37	\$ 35.12	
				.09/lb	.1/lb	1.41/lb	Current

NUBCO Sampling Data

Date	BOD mg/L	TSS mg/L	Phos mg/L	BOD >300 mg/L	TSS >275 mg/L	Phos >12 mg/L
4/29/2013	850	220	5	550	0	0
4/30/2013	3100	660	22	2800	385	10
5/1/2013	1400	500	26	1100	225	14
5/2/2013	4800	1200	26	4500	925	14
5/5/2013	5300	1100	19	5000	825	7
5/6/2013	4500	910	29	4200	635	17
5/7/2013	2900	1000	23	2600	725	11
5/8/2013	3700	1800	41	3400	1525	29
5/9/2013	4800	750	38	4500	475	26

NUBCO Water usage

units are 1,000 Gal.

Date	Bath Meter	Brewing Meter	ID#	Brewing meter Difference	est gpd
2/28/2013	17	168			
4/11/2013	21	400		232	
4/19/2013	21	459		59	7375
4/26/2013	22	506		47	6714
5/6/2013	23	558		52	5200
5/10/2013	23	593		35	8750
5/12/2013	24	645		52	26000