

**DEXTER VILLAGE COUNCIL
CLOSED SESSION
JUNE 10, 2013**

A. CALL TO ORDER

The meeting was called to order at 6:30 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: President Keough

J. Carson-ab	P. Cousins
D. Fisher-ab	J. Knight
J. Semifero	R. Tell-ab

Also present: Donna Dettling, Village Manager; Courtney Nicholls, Assistant Village Manager; Carol Jones, Village Clerk; Dan Schlaff, Public Services Superintendent; and Anne McClorey McLaughlin of Johnson, Rosati, Schultz & Joppich.

Motion Knight; support Cousins to go into Closed Session for the purpose of reviewing a communication provided under attorney/client privilege in accordance with MCL 15.268 at 6:31 PM.

Ayes: Cousins, Knight, Semifero and Keough

Nays: None

Absent: Carson, Fisher and Tell

Motion carries

Trustee Tell entered the meeting at 6:34 PM and Trustee Fisher entered the meeting at 6:39 PM. Trustee Tell stepped out of the meeting prior to the following vote.

Motion Knight; support Cousins to leave Closed Session at 7:20 PM

Ayes: Cousins, Fisher, Knight, Semifero and Keough

Nays: None

Absent: Carson and Tell

**REGULAR MEETING
MONDAY, MAY 28, 2013**

A. CALL TO ORDER

The meeting was called to order at 7:30 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: President Keough

J. Carson -ab	P. Cousins
D. Fisher	J. Knight
J. Semifero	R. Tell

Also present: Donna Dettling, Village Manager; Courtney Nicholls, Assistant Village Manager; Allison Bishop, Community Development Manager; Carol Jones, Village Clerk; Dan Schlaff, Public Services Superintendent; Patrick Droze, Orchard, Hiltz & McCliment; Kristen Delaney, Safe Routes to School Coordinator; residents and media.

C. APPROVAL OF THE MINUTES

1. Work Session – May 22, 2013
2. Regular Council Meeting – May 28, 2013

Motion Semifero; support Knight to approve the minutes of the Work Session of May 22, 2013 and the Regular Council Meeting of May 28, 2013 as presented.

Unanimous voice vote for approval with Trustee Carson absent

D. PREARRANGED PARTICIPATION

None

E. APPROVAL OF THE AGENDA

Motion Tell; support Semifero to approve the agenda as printed.

Unanimous voice vote for approval with Trustee Carson absent

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

2013-2014 Budget and Millage Rate

Consideration of: Resolution to Establish the 2013-2014 Millage Rate

President Keough opened the Public Hearing at 7:44 PM. President Keough explained that there would be a vote on the Millage Rate tonight and action will be taken on the 2013-2014 Budget at the June 24, 2013 meeting. The Public Hearing was closed at 7:45 PM.

Motion Cousins; support Semifero that it be resolved that the 2013-2014 Millage Rate for the Village of Dexter, for real and personal property, is hereby established and approved as follows: General Operating at 9.8665 mills, Streets at 2.8874 mills and General Obligation Debt at 0.8023 mills for a total of 13.5562 mills.

Ayes: Fisher, Knight, Semifero, Tell, Cousins and Keough

Nays: None

Absent: Carson

Motion carries

Discussion followed on Budget items including but not limited to Western Washtenaw Area Value Express funding, improvements to Horseshoe Park and Safe Routes to School.

2013-2014 Water/Sewer/Refuse Rates

President Keough opened the Public Hearing at 8:12 PM. Robert Murphy of 3713 Bristol Drive, Dexter spoke about the increase of costs and the increase of water usage especially in Dexter Crossings and Westridge due to the new builds and the use of lawn sprinklers. He would like to see some emphasis placed on how people use the water and suggested that residents install water sensors to better control their usage. Matt Tierney of 7639 Second Street, Dexter inquired about the rate increases and how they are determined. President Keough gave an explanation regarding the increases and also explained as to why the vote is listed as a new business item. The Public Hearing was closed at 8:25 PM.

G. NON-ARRANGED PARTICIPATION

Robert Murphy of 3713 Bristol Drive, Dexter asked how the dedication of streets in Dexter Crossings is coming. President Keough explained that this will be discussed either at the June 24 or one of the July meetings.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. Webster Township Public Hearing Notice – IFT for 7300 Joy Road
4. Michigan Municipal League Dues Renewal Letter
5. DEQ Recognition of DAPCO Clean Corporate Citizen Designation

I. REPORTS

I. Community Development Manager – Allison Bishop

Ms. Bishop submits her report as per packet. Ms. Bishop gave the following verbal updates:

- Mill Creek Park – Almost there with the work. Will be walking the site with the administrator from the Michigan Trust Fund so as to work at completing the project.
- 5 Healthy Communities –last week submitted a request for a grant for 2000 Walking Maps. The next project will be the purchase of additional bike racks.
- Planning Commission is setting up a sub-committee to look at goals and objectives for ordinance revision.
- Received a call from Gretchen Driskell regarding MDOT and the Border to Border Trail. Will be meeting on Friday.
- Med Hub – have authorized a minor amendment to their PUD to put on a deck at the property.

- Dextech – as it stands currently, Dextech should be submitting their project plans in July for the August meeting.
- Trustee Semifero thanked Allison for getting a lot in Westridge mowed.

2. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

Huron River Watershed Council Representative – Paul Cousins

- Trustee Cousins spoke about a recent article from the Huron River Watershed newsletter regarding the use of sensors and timers for more economical water usage.
- The Watershed Council has grown from its inception with increases in budget, staffing and what the Council handles.
- Was re-elected vice-chair again.

3. Subcommittee Reports - None

Broad Redevelopment Committee
 Economic Preparedness
 Facilities
 Website

4. Village Manager Report

Mrs. Dettling submits her report as per packet. Mrs. Dettling gave the following verbal updates:

- Ms. Nicholls spoke about the recent demolition bid received for the old DAPCO property ranging from \$32,000 to over \$200,000. Will be checking out the references to award the contract.
- Mrs. Dettling reported the Village is working on getting recommendations for a new hire.
- A discussion was held regarding the Speed units on Dexter Ann Arbor Road.
- The question was asked about the water restrictions and are the warning tags being handed out. Mr. Schlaff explained that with the weather conditions and the cooperation of the residents, the Village is currently doing well with the water situation. Some tags have been used for informational purposes. Another question was also asked if there are other means to regulate the watering of lawns.

5. President’s Report

Mr. Keough submits his report as per packet. In addition Mr. Keough reported on the following:

- Will have reappointments to committees for the next meeting.
- Working on scheduling a facilities meeting and still need to find a DDA member for the committee.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$268,291.98

Motion Fisher; support Semifero to approve item 1 of the Consent Agenda.

Unanimous voice vote for approval with Trustee Carson absent

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Cityhood Next Steps

Ms. Nicholls reported on the procedures for filing for the Charter Commission election in November.

L. NEW BUSINESS-Consideration of and Discussion of:

1. Discussion of: Safe Routes to School/MDOT Infrastructure Funding Update

Mrs. Dettling explained what need to be done and what has been done for the Safe Routes to School Grant. Mr. Droze answered questions regarding the plan and project.

2. Consideration of: Amending the Fee Schedule Resolution

Motion Semifero; support Knight to amend the Village of Dexter Fee Schedule as presented.

Ayes: Knight, Semifero, Tell, Cousins, Fisher and Keough

Nays: None

Absent: Carson

Motion carries

3. Consideration of: Purchase of Stone Based Kiosks for Mill Creek Park.

Motion Cousins; support Semifero to approve the recommended stone based kiosk signs for installation in Mill Creek Park.

Ayes: Semifero, Tell, Cousins, Fisher, Knight and Keough

Nays: None

Absent: Carson

Motion carries

4. Discussion of: MAHL Study Update & Sewer Use Ordinance Update and Significant Industrial User Permit Update

Mrs. Dettling reviewed the MAHL and Significant User information. The question was raised if the Village is doing the same with fees as other communities with breweries. Mrs. Dettling suggested that Council have a

workshop regarding this ordinance at 6 PM on Monday, June 24 prior to the next Council meeting.

5. Consideration of: Resolution for the Purpose of Establishing Water, Sewer and Refuse Rates Effective July 1, 2013 for the Village of Dexter

Motion Tell; support Fisher to postpone action on the resolution for the purpose of establishing Water, Sewer and Refuse Rates at this time.

Ayes: Tell, Cousins, Fisher, Knight, Semifero and Keough

Nays: None

Absent: Carson

Motion carries

M. COUNCIL COMMENTS

Cousins	As noted in the minutes, Council has approves the purchase of the next permanent art piece and it should be installed by Dexter Daze. Compliments to Donna for the work crews that are tending to the landscape in the downtown area. Had a great evening on Saturday at the Lincoln Dinner during Civil War Days and compliments to Donna Fisher for all of the work involved in putting on the event.
Fisher	Thanked the many who help out on the Civil War event and those from Council—Ray Tell, Courtney Nicholls, Carol Jones and Julie Knight.
Semifero	In regards to the packet on line, there is a need to re-orient the pages so they flow front to back.
Jones	This weekend Relay for Life will be in Monument Park and urge all to come out and see and/or participate in the event.
Knight	Reminded all that she will be gone for the next Council meeting,
Tell	None
Carson	Absent

N. NON-ARRANGED PARTICIPATION

None

O. ADJOURNMENT

Motion Fisher; support Cousins to adjourn at 9:48 PM.

Unanimous voice vote for approval with Trustee Carson absent

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

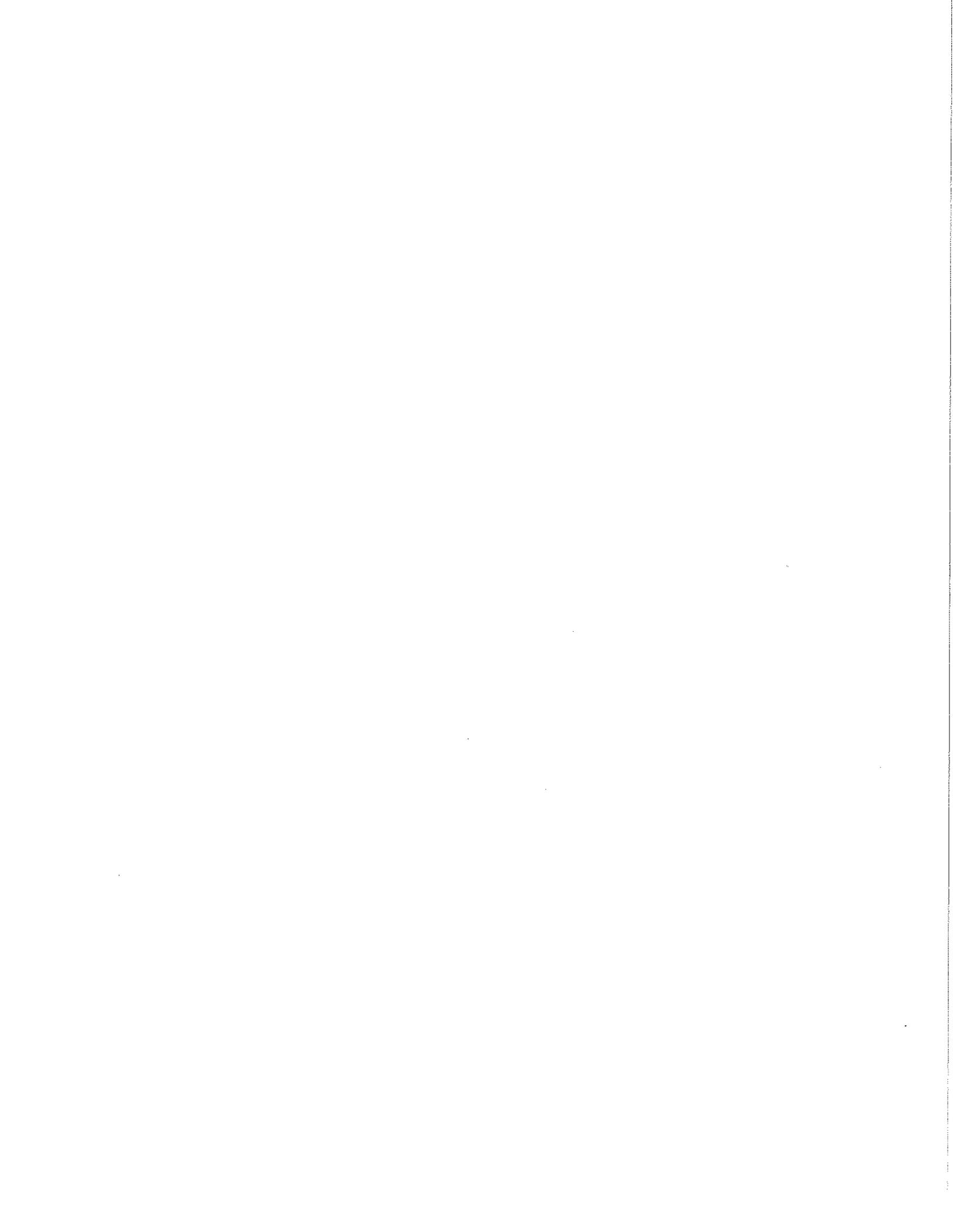
Approved for Filing: _____

2013 Meeting Calendar

Board	Date	Time	Location	Website	Village Representative
Dexter Village Council	6/24/2013	7:30 p.m.	Dexter Senior Center	http://www.dexter.mi.gov	
Scio Township Planning	6/24/2013	7:30 p.m.	Scio Township Hall	http://www.sciotownship.org/	
Scio Township Board	6/25/2013	7:00 p.m.	Scio Township Hall	http://www.sciotownship.org/	
Western Washtenaw Area Value Express	6/25/2013	8:15 a.m.	Chelsea Community Hospital	http://www.ridethewavebus.org/	Jim Carson
Farmers Market/Community Garden Oversight	6/26/2013	5:30 p.m.	Village Offices	http://www.dexter.mi.gov	Julie Knight
Dexter Community Schools Board of Education	7/1/2013	7:00 p.m.	Copeland Board Room	http://dexterschools.org/	
Dexter District Library Board	7/1/2013	7:00 p.m.	Dexter District Library	http://www.dexter.lib.mi.us/	Pat Cousins
Dexter Village Planning Commission	7/1/2013	7:30 p.m.	Senior Center	http://www.dexter.mi.gov	Joe Semifero
Dexter Village Arts, Culture & Heritage Committee	7/2/2013	7:00 p.m.	Dexter Senior Center	http://www.dexter.mi.gov	Paul Cousins
Washtenaw Area Transportation Study-Technical	7/3/2013	9:30 a.m.	Road Commission Offices	http://www.mi.wats.org/	Rhett Gronewelt
Dexter Village Council	7/8/2013	7:30 p.m.	Dexter Senior Center	http://www.dexter.mi.gov	
Scio Township Planning	7/8/2013	7:30 p.m.	Scio Township Hall	http://www.sciotownship.org/	
SH - Dexter Coalition	7/9/2013	5:30 p.m.	Copeland Board Room		Paul Cousins, Donna Dettling
Scio Township Board	7/9/2013	7:00 p.m.	Scio Township Hall	http://www.sciotownship.org/	
Washtenaw County Board of Commissioners	7/10/2013	6:45 p.m.	Board Room, Admin Building	http://www.ewashtenaw.org/	
Dexter Area Chamber of Commerce	7/10/2013	8:15 a.m.	Copeland Board Room	http://www.dexterchamber.org/	Julie Knight
Regional Fire Consolidation	7/10/2013	8:30 a.m.	Scio Township Hall		Shawn Keough
Gateway Initiative (Big 400)	7/12/2013	9:30 a.m.	Waterloo Recreation Area		Paul Cousins, Carol Jones
Chelsea Area Planning Team/Dexter Area Regional Team	7/15/2013	7:00 p.m.	TBD	http://www.ewashtenaw.org/	Jim Carson
Dexter Community Schools Board of Education	7/15/2013	7:00 p.m.	Copeland Board Room	http://dexterschools.org/	
Dexter Village Zoning Board of Appeals - if needed	7/15/2013	7:00 p.m.	Senior Center	http://www.dexter.mi.gov	Jim Carson

AGENDA 6-24-13
ITEM M-1

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village representative



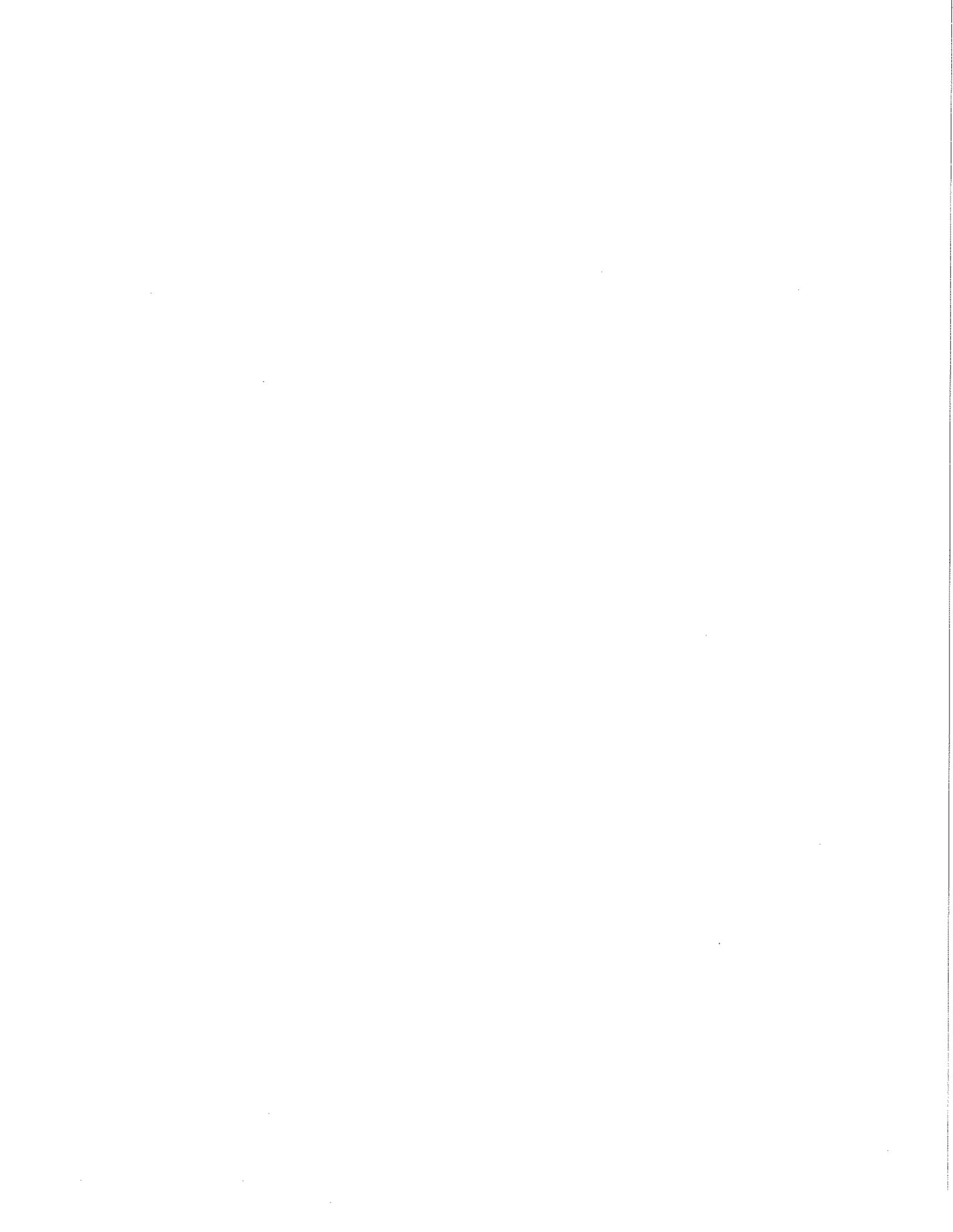
AGENDA 6-24-13
ITEM H-2

Month	Name of Group	Dates	Number Approved	Approval Date	Locations	June Cont	Name of Group	Dates	Number Approved	Approval Date	Locations
January	Friends of the Library - Book Sale	1/3-1/5	5 - 18" x 24"	1/10/2013	1, 4, 16, 19, 20		Boy Scouts - Rummage Sale	6/19-6/22	2 - 4' x 4'	1/10/2013	1, 5
	St. Andrew's - Blood Drive	1/3-1/7	2 - 28" x 24"	1/3/2013	8 (2)		Dexter Senior Cit-Ice Cream Social	5/25-6/2	5 - 18" X 24"	5/3/2013	1, 4, 44, 2, 5
	K of C - Quarter Mania	1/9-1/24	5 - 18" x 24"	1/8/2013	1, 2, 4, 5, 10		Dexter Soccer Club-Tryouts	6/1-6/17	5 - 18" X 24"	5/9/2013	4, 44, 5, 11, 32
	Mill Creek Middle - Blood Drive	1/17-1/24	2 - 18" x 24"	1/16/2013	21 (2)		St. Andrew's rummage sale	5/25-6/8	5 - 18 X 24	5/16/2013	1, 4, 5, 2, 36
	K of C - Rummage Sale	1/24-2/9	5 - 18" x 24"	1/8/2013	1, 2, 4, 5, 10		3rd Annual Fun Day/Fundraiser	6/9-6/23	5 - 18 X 24	5/24/2013	1, 2, 4, 5, 10
February	Friends of the Library - Book Sale	1/31-2/2	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20		Parade of Homes	6/19-6/23	1 - 18" x 24"	5/30/2013	1
	St. Andrew's - Monthly Dinner	2/4-2/7	1 - 36" x 24"	1/9/2013	8		Walking Wellness Program 5HT	6/1-6/8	5 - 18 X 24	5/30/2013	1, 2, 4, 5, 44
	High School Drama Club - Play	1/26-2/10	3 - 18" x 24"	1/11/2013	1, 2, 4, 5, 44		Breast Cancer Walk/Local Fundraiser	6/16-6/29	5 - 18 X 24	6/3/2013	1, 2, 4, 44, 10
	Education Foundation - Auction	2/9-2/24	2 - 22" x 28"	1/23/2013	1, 2, 4, 5, 44		Relay for Life	6/11-6/16	3 - 18 x 24	6/11/2013	1, 10, 44
	Little League - Sign Ups	2/8-2/22	5 - 18" x 24"	1/7/2013	1, 4, 5, 44 (2)	July	St. Joseph - Flea Market	6/27-7/13	4 - 18" x 24"	3/14/2013	1, 4, 5, 36, 44
March	Encore - Intermittent	2/7-3/3	1 - 36" x 24"	12/3/2012	15		St. Joseph - Parish Festival	7/6-7/22	4 - 18" x 24"	3/14/2013	1, 2, 4, 5, 10
	Friends of the Library - Book Sale	2/28-3/2	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20	August	St. Andrew's Red Cross Blood Drive	7/8-7/22	2 - 28 X 22	5/16/2013	8, 22
	Community Band - Concert	2/18-3/3	1 - 18" x 24"	2/18/2013	1, 3, 5		Encore - Intermittent	7/11-8/11	1 - 36" x 24"	12/3/2012	15
	St. Andrew's - Monthly Dinner	3/4-3/7	1 - 36" x 24"	1/9/2013	8		Friends of the Library - Book Sale	8/8-9/10	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20
	Historical Society - Art Fair	2/23-3/8	5 - 18" x 24"	2/24/2013	1, 2, 4, 10, 5		Encore - Intermittent	9/12-9/23	2 - 2' x 3'	1/3/2013	8 (2)
April	Peace Lutheran - Easter Egg Hunt	3/9-3/23	1 - 2 x 30"	2/21/2013	1	September	St. Andrew's - Monthly Dinner	9/30-9/5	1 - 36" x 24"	1/3/2013	8
	High School Drama Club - Play	3/2-3/10	1 - 3' x 4'	2/25/2013	3		St. Andrew's - Blood Drive	9/12-9/23	2 - 2' x 3'	1/3/2013	8 (2)
	Community Orchestra - Concert	3/7-3/17	2 - 3 x 4'	2/26/2013	1, 5		United Methodist - Rummage Sale	9/16-9/28	3 - 18" x 24"	3/28/2013	1, 2, 4, 5, 44
	Knights of Columbus - Quartermen	3/7-3/21	5 - 18" x 24"	3/5/2013	1, 2, 4, 5, 10		Encore - Intermittent	9/26-10/20	1 - 36" x 24"	12/3/2012	15
	Connexions Church - Egg Hunt	3/25-3/31	1 - 3' x 5'	3/21/2013	9	October	Friends of the Library - Book Sale	10/3-10/5	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20
May	Encore - Intermittent	3/28-4/14	1 - 36" x 24"	12/3/2012	15		St. Andrew's - Monthly Dinner	9/30-10/3	1 - 36" x 24"	1/3/2013	8
	Friends of the Library - Book Sale	4/4-4/6	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20	November	Friends of the Library - Book Sale	10/31-11/2	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20
	St. Andrew's - Monthly Dinner	4/1-4/4	1 - 36" x 24"	1/3/2013	8		St. Andrew's - Monthly Dinner	11/4-11/7	1 - 36" x 24"	1/3/2013	8
	St. Andrew's - Blood Drive	4/11-4/22	2 - 28" x 22"	1/5/2013	8 (2)		Encore - Intermittent	11/22-12/22	1 - 36" x 24"	12/3/2012	15
	High School Drama Club - Play	4/6-4/21	3 - 18" x 24"	2/25/2013	2, 4, 5, 44, 3	December	Friends of the Library - Book Sale	12/5-12/7	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20
June	Community Orchestra - Ensemble	4/12-4/14	2 - 3' x 4'	4/11/2013	1, 5		St. Andrew's - Monthly Dinner	12/2-12/5	1 - 36" x 24"	1/3/2013	8
	United Methodist - Rummage Sale	4/15-4/27	3 - 18" x 24"	3/28/2013	1, 2, 4, 5, 44		Encore - Intermittent	11/22-12/22	1 - 36" x 24"	12/3/2012	15
	Community Band - Concert	4/17-4/28	1 - 18" x 24"	2/18/2013	1, 3, 5		Friends of the Library - Book Sale	12/5-12/7	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20
	Friends of the Library - Book Sale	5/2-5/4	5 - 18" x 24"	12/5/2012	1, 4, 16, 19, 20		St. Andrew's - Monthly Dinner	12/2-12/5	1 - 36" x 24"	1/3/2013	8
	St. Andrew's - Monthly Dinner	4/29-5/2	1 - 36" x 24"	1/3/2013	8		Encore - Intermittent	11/22-12/22	1 - 36" x 24"	12/3/2012	15

Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Concessions, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy, 26 - Warrior Creek Park Drive, 27 - Dexter Flowers, 28 - Terry B's, 29-7795 Ann Arbor, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wyllie, 33-Lions Park, 35-Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor, 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad, 43 - 3rd/Dover, 44 - Ryan/Dexter Ann Arbor, 45 - Meadowview/Dexter Ann Arbor, 46 - Ice Rink.

** Dexter Farmers Market will place up to 5 signs on Friday, Saturday and Tuesday from May through October to advertise for the market

** Dexter Area Chamber will place 4 signs on Friday night to announce the summer series (1, 2, 5, 44)





Huron
River
Watershed
Council

Protecting the river since 1965

1100 N. Main Street, Ann Arbor, MI 48104
(734) 769-5123 | fax (734) 998-0163
www.hrwc.org

AGENDA 6-24-13
ITEM H-3

May 28, 2013

To: *Huron River Watershed Council Member Communities*
From: *Laura Rubin, Executive Director*

I'm writing to thank you for your support of the Watershed Council, to provide you with a brief update on the accomplishments of the past year and to submit an invoice for services in the coming year.

First, thank you for your continued support of the Watershed Council's work. I know that your budgets are tight and that every dollar counts. Your membership counts; it goes directly to protect clean water, recreational opportunities and to a high quality of life. It allows us to provide services and conduct research not otherwise provided through grant funding and provide matching funds for grants. The Watershed Council currently matches each dollar of government member dues with over **thirteen dollars** from other sources.

This past year the Watershed Council continued to expand its programs and services and to receive accolades for that work. The enclosed material gives you an overview of the services we provide to member governments and a brief summary of our successes in 2011-12.

The formula for calculating dues for membership in the Watershed Council remains the same:

- The formula for cities, villages, and townships is \$0.10 per capita;
- The formula for counties is \$0.05 per capita plus \$1.50 per square mile in the watershed.

Dues have been calculated based on the 2010 estimated census data; the minimum value for annual dues remains \$400; dues for larger communities have no cap; and communities are only billed for the percentage of their population estimated to live within the watershed.

We understand the financial pressures on local resources and are happy to come to your board meeting to talk about the benefits of membership and answer questions. Please feel free to call me or your Watershed Council Board representative.

Again, thank for your membership in the Huron River Watershed Council. We look forward to another year of working collectively to protect and restore the Huron.

Yours truly,

Laura Rubin
Executive Director
lrubin@hrwc.org

gd 6/24/13

HURON RIVER WATERSHED COUNCIL

Services Provided to Member Governments

The Huron River Watershed Council is a public, nonprofit coalition of local governments, businesses, and citizens established to protect the Huron River and its tributary streams, lakes, wetlands, and groundwater. Membership is voluntary for municipalities located wholly or partially within the Huron River Watershed. Annual membership dues for townships, cities, and villages are assessed at a rate of \$0.10 per capita (based on 2010 census figures). Annual dues for counties are assessed at a rate of \$0.05 per capita (watershed population) plus \$1.50 per square mile of watershed area. Each community is able to appoint one representative and an alternate to the Council for each 20,000 in population. For counties, representation is based upon the population of eligible communities not otherwise represented. The following are programs and services of the Council that communities receive for their membership.

I. Water Quality Monitoring and Education

A. Promote and Coordinate Studies Regarding Water Resources

1. HRWC staff, board members, and volunteers serve on local river/watershed related committees and work with lake associations, municipal agencies and departments as requested;
2. The Council performs fieldwork to generate water quality information (stream and river quality, too), and utilizes that and other existing water quality and quantity information to develop watershed management plans for priority areas of the Huron River Basin;
3. The Adopt-A-Stream program generates creek reports for the creeks and streams in the monitoring program.

B. Prepare periodic reports concerning emerging issues within the Huron River Watershed

C. Provide specific information to the public regarding the Huron River, its lakes, streams, flood plains, wetlands and groundwater, and research conducted by the Council

D. Distribute a quarterly newsletter on water resource issues

The newsletter informs members of Council activities and emerging issues regarding water quality and the Huron River. Copies are provided for each member of the community's governing board and planning commission. Additional copies are provided for distribution to the public visiting the municipal offices and through area public libraries. Additional action bulletins/e-mails are distributed when the need arises to detail important initiatives affecting the river.

E. Conduct presentations, workshops, and hands-on educational programs on the Huron River and its ecosystem

1. We train teachers in the use of environmental education materials on rivers, wetlands, and groundwater, and develop new curricula to augment existing curricula;
2. The Council has developed the State's premiere Adopt-A-Stream program through which citizen volunteers receive hands-on training to learn stream ecology, assess the health of area creeks and take action locally to protect these sensitive systems;

3. Staff is available to do video and slide presentations.

II. Technical Assistance and Policy Development

A. Provide technical analysis of data and reports regarding water resources

B. Provide technical assistance in the development of water resource protection policy and ordinances

1. We assist local planners in stormwater management planning, and in developing ordinances/policies for protecting wetlands, flood plains, riparian zones and groundwater resources;
2. The Council also provides statewide leadership in issues related to watershed protection.

C. Permit and development proposal review/assessment of potential impacts to surface and groundwater resources

1. HRWC staff and technical advisors review permit applications under Michigan's Goemaere-Anderson Wetland Protection Act, Inland Lakes and Streams Act, Flood Plain Regulatory Authority, and National Pollution Discharge Elimination Program and other programs administered by State and Federal Agencies;
2. We also provide technical assistance on proposed development plans and environmental management plans and practices.

III. Regional, State and Federal Representation

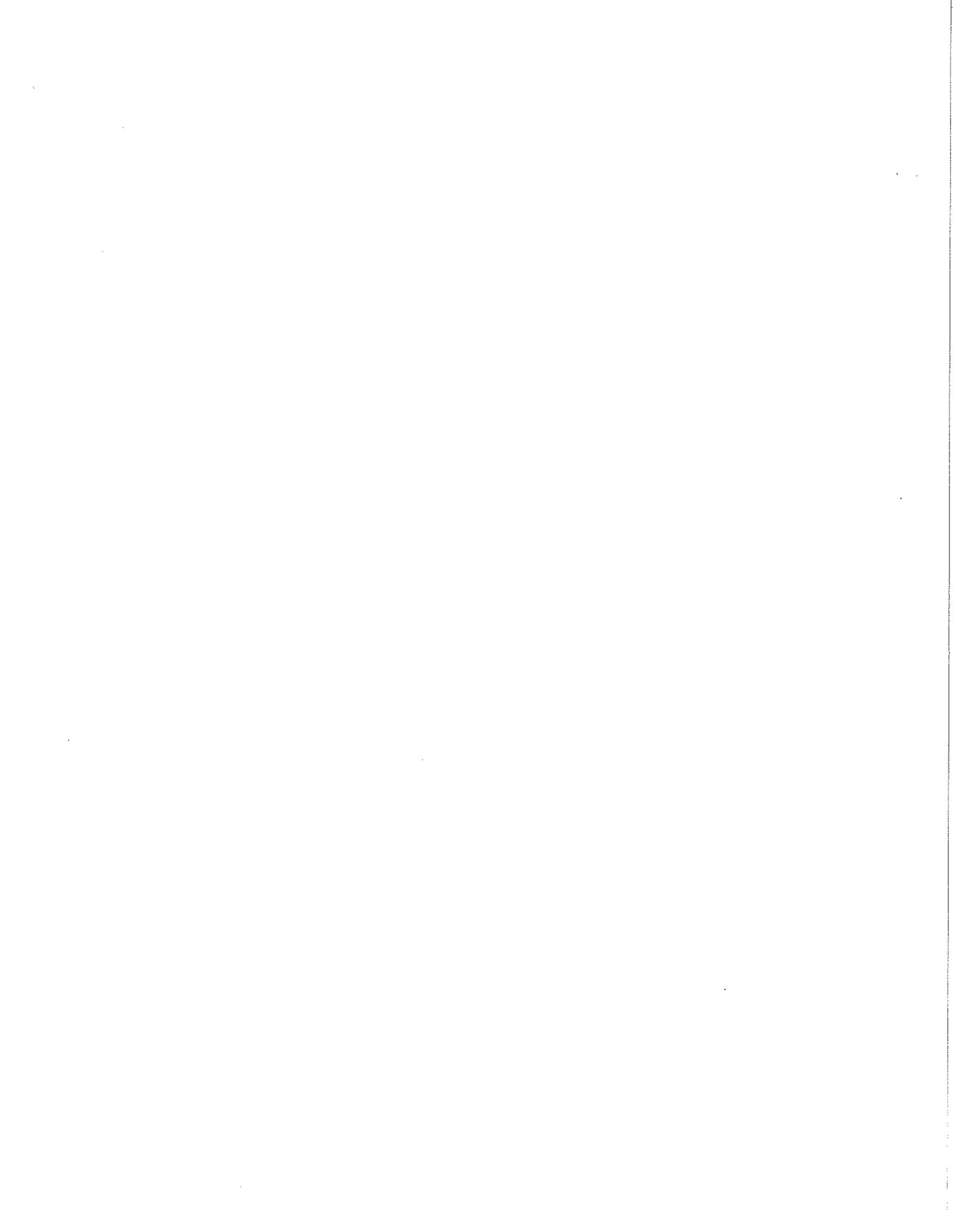
A. Provide member governments with a forum for the resolution of inter-governmental disputes or inter-jurisdictional problems arising from the management of shared water resources.

B. Provide regional representation by serving on committees

C. Comment upon State and Federal legislation, polity or planning initiatives that affect local governments and water resources.

In addition, the Council will perform more in-depth work on each of the above services on a fee-for-service based system. Some additional services not mentioned above include:

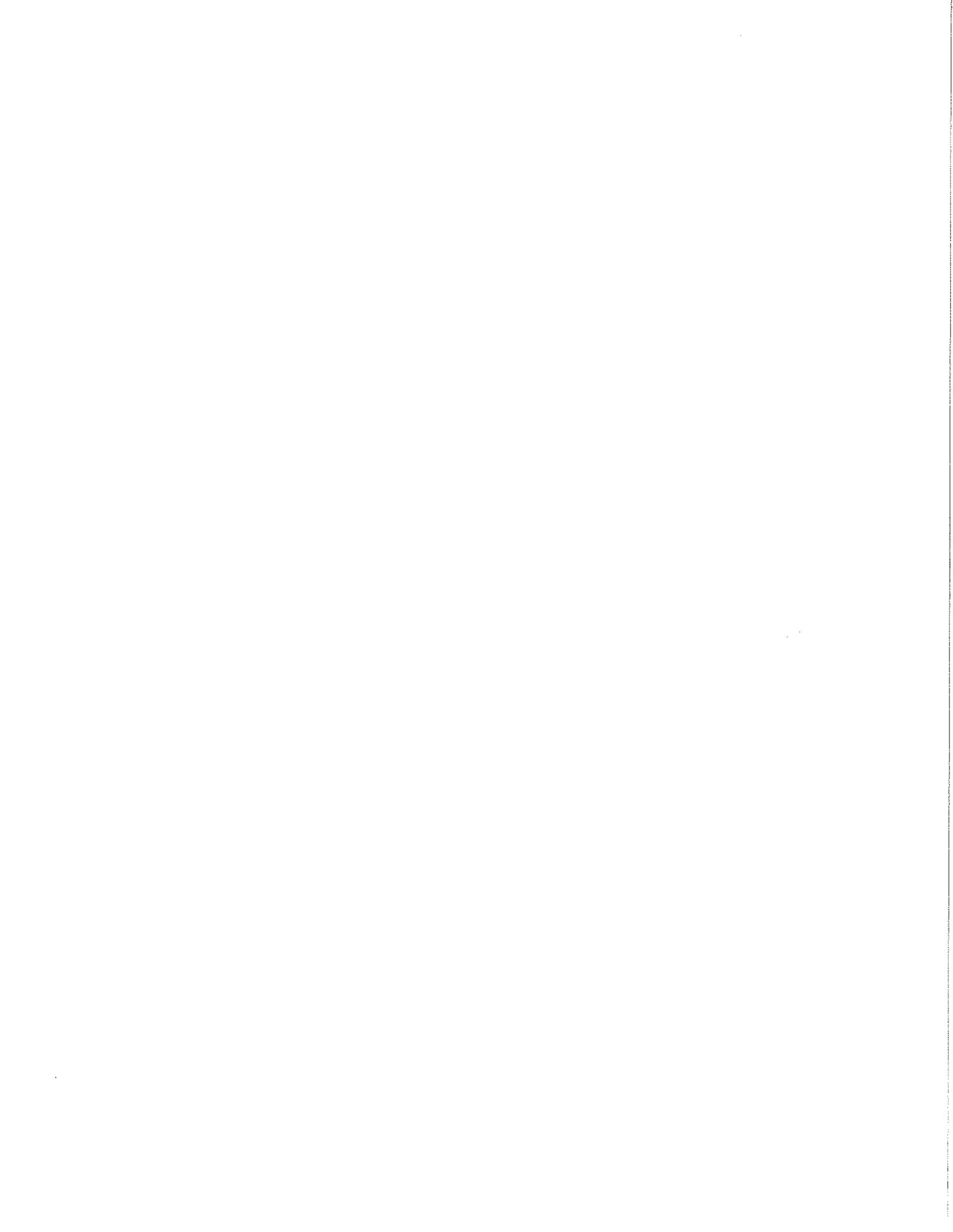
- Informational and educational "tip" cards providing steps/ideas on how to conserve water in the home, care for a septic system, use watershed-friendly lawn care products, properly dispose of hazardous waste and more.
- Land Use planning tools
- Stormwater permits
- Natural feature mapping/GIS
- Facilitation of inter-governmental planning



AGENDA 6-24-13
ITEM 14-4

DONNA,
THE ROTARY CLUB OF DEXTER WOULD
LIKE TO THANK THE VILLAGE OF DEXTER,
COUNCIL AND STAFF FOR THEIR OUTSTANDING
SUPPORT AND EFFORTS FOR THE 2013
DEXTER MEMORIAL DAY PARADE AND
CEREMONY.


and
Derek Akrid





Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: REPORT
Date: June 24, 2013

Parks and Recreation Commission

Mill Creek Park Workday – The PaRC has decided to postpone the July 27 Mill Creek Park Workday given that the park is in great shape given the work the contractor has recently completed and the summer helps maintenance of the park.

Volunteer Management – The PaRC discussed the draft plan included in the packet and plans to focus the next few months on completion of the plan and a recommendation to the Council for approval. Staff and the PaRC are recommending a plan for risk management purposes and to provide for better donation and volunteer guidance.

Segment D1 Update - Attached are the latest County Parks B2B Segment D1 plans discussed by Village staff, consultants, President Keough and Trustee Cousins on Friday, June 14th. The plans were revised based on feedback from Village staff and based on requirements of MDOT. The goal of the meeting was to attempt to reach an agreement on a trail alignment suitable for use by the DPW, as a part of the B2B and in accordance with MDOT requirements. The discussion at the meeting included, but was not limited to the following:

- Proposal – 10 foot trail, 24” concrete mountable curb, 16 foot DPW Drive.
- The B2B trail is located on the south side of the DPW Drive between the drive and the railroad tracks.
- DPW Drive Width – as proposed on the plan the drive was only 16 feet. The DPW expressed a desire to have at least a 20 foot drive.
- Landscaping – The existing vegetative buffer provides a landscape buffer between the homes and the drive and trail.
- In order to achieve the desired 20 foot + DPW Drive width the landscaping must be removed and the DPW Drive shifted north to gain additional area.
- A privacy fence will be proposed to replace the landscaping buffer area removed. Fence details will be provided on the revised plan.
- Pinch point – the first 250 feet of the trail, railroad and DPW Drive is the problematic location due to the width constraints. The remainder of the area provides adequate width for the trail, railroad and DPW Drive.
- The Village and County will need to resolve outstanding easement issues with MDOT as part of project.
- The Village will need to secure an appropriate easement for the DPW’s daily use; Village needs to consider fence relocation, storm water and easement needs as part of the spoil pile project. Village staff to coordinate with OHM.
- The County will need to secure an easement for construction and trail use.

- Plan revisions will be made by the County's consultant. Revisions anticipated by end of week of 24th. Group will reconvene to discuss plans and then prepare for submittal to MDOT for approval.
- Following MDOT sign off plans can be circulated to Planning Commission, Parks and Recreation Commission and Village Council for approval.

Passport Grant Site Visit – Community Park

Staff met with a representative from the State of Michigan Department of Natural Resources regarding the Village's Community Park Passport Grant for the pathway restoration. She mentioned that none of our amenities were accessible, but that we would have the opportunity to provide supplemental information for the grant in August. Given that we have requested the full amount any additional project investment will be 100% the Village's. That being said, staff has requested that OHM provide an estimate on adding additional asphalt path accessible routes to the following:

1. From the public sidewalk to the bathrooms
2. From the asphalt path to the gazebo (southwest side)
3. To one picnic table
4. To each play set (shortest route)

Upon receipt of the cost estimates staff will present to Council the anticipated cost impacts prior to resubmitting supplemental information committing the Village to completing the additional improvements if we are awarded.

Stone Based Kiosks

It is anticipated that the stone based kiosks will be installed prior to Dexter Daze. At this time the 2nd week of July is the tentative installation date.

Mill Creek Park

Staff is walking the park on Wednesday, June 19, to review long term invasive species management with David Mendell from Plant Wise and Paul Evanoff. Staff and Paul Evanoff will also walk the site to review general upkeep and maintenance with Judy Johnson, Downtown Landscaping Maintenance and DPW staff.

Plant replacements have been completed by LaVante and the Village is waiting for an update on when we can anticipate as-builts from Cedroni to close out the project. Staff expects to have an update by the meeting. The final project payment has not been released.

Dextech

A site plan will likely be submitted to the Planning Commission in July for the August meeting. Staff has met with Dextech to discuss some site challenges. Dextech will likely be requesting a deviation/waiver from some of the landscaping buffer requirements due to site challenges.

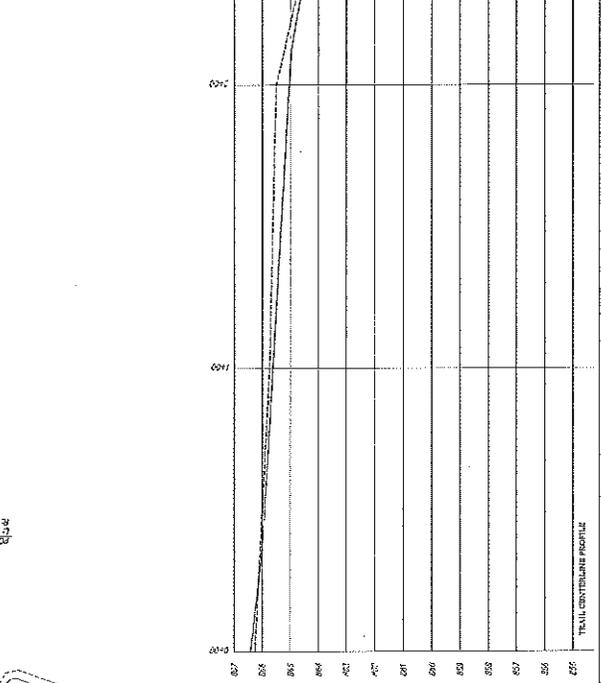
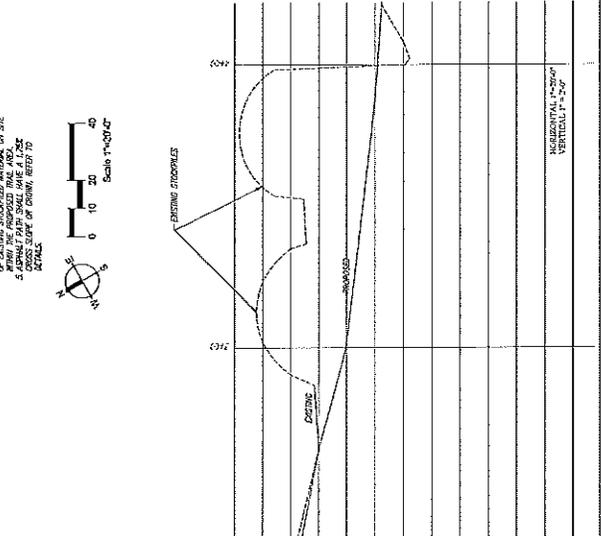
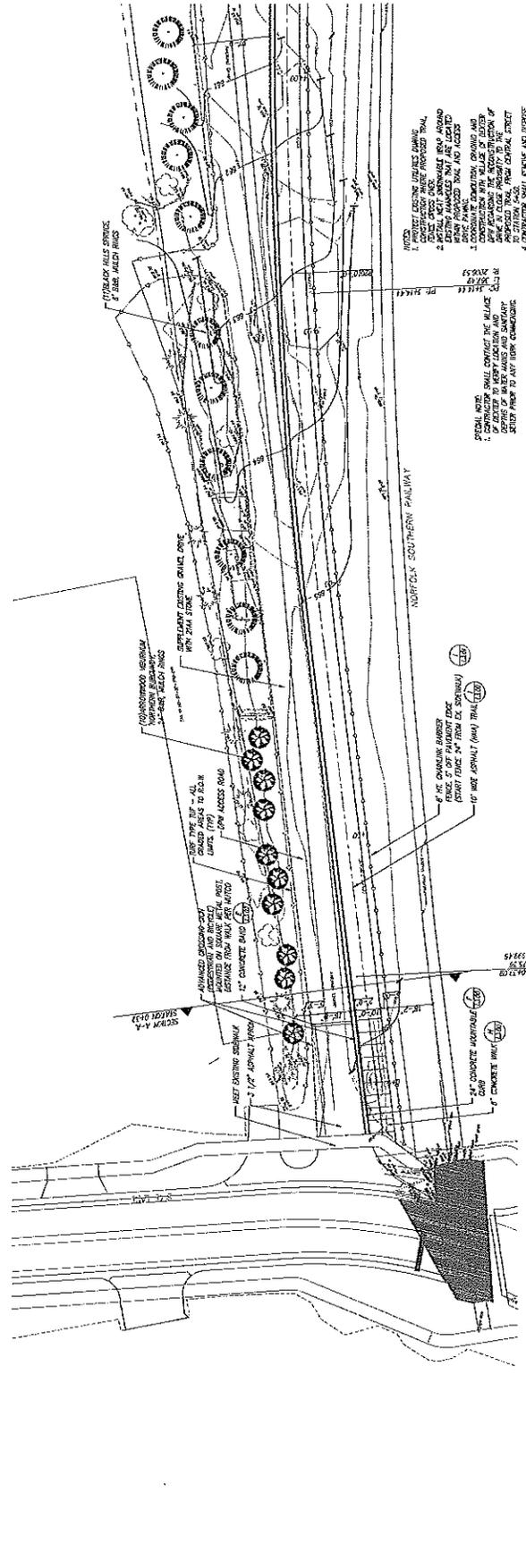
Please do not hesitate to contact me prior to the meeting if you ever have any questions, comments or concerns.

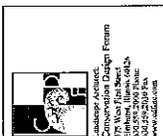
Thank you.

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Date:	Project No.:	Sheet No.:
08/15/13	1300000000	001



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Landscape Architecture
 Conservation Design Firm
 Inc.
 4000 1st Avenue
 Seattle, WA 98101
 206.461.2100
 www.cdfirm.com

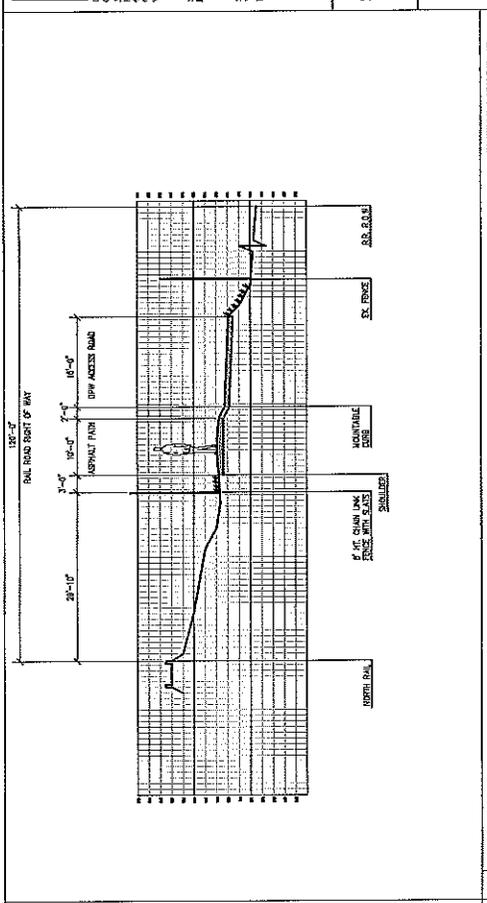
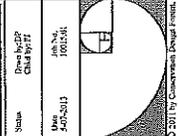
Principal Engineer
 Jimmie
 206.461.2100

Senior
 Washington Engineering Company,
 Inc.

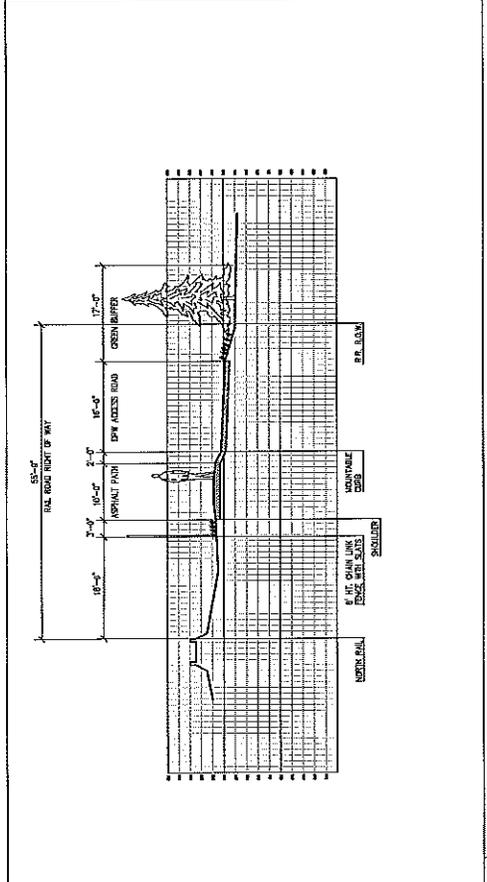
Client
 Washington County

Washington County River Terrace Trail Phase 2

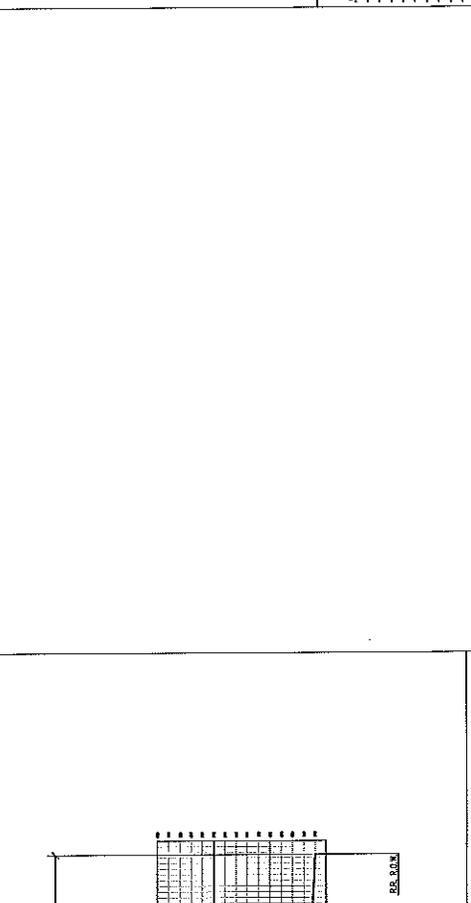
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Checked by	Blake
Scale	As Shown



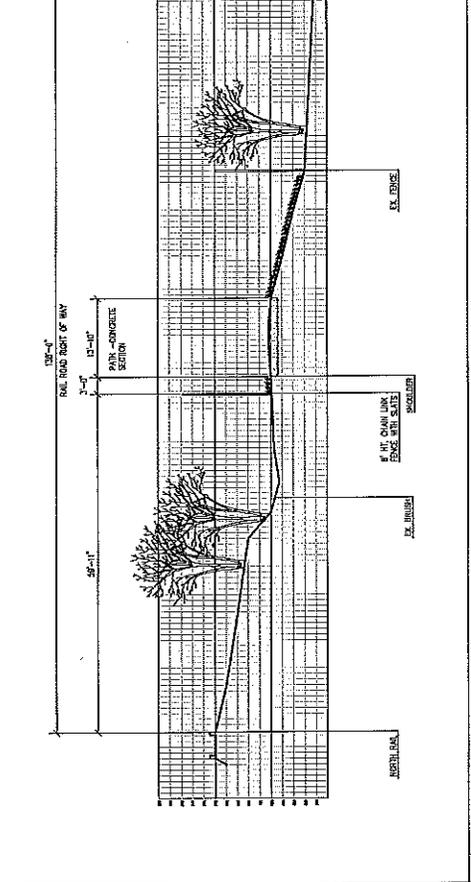
A SECTION A-A, STATION 0+39
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 VERTICAL SCALE 1" = 2'



B SECTION B-B, STATION 5+44
 HORIZONTAL SCALE 1" = 10'
 VERTICAL SCALE 1" = 2'



C SECTION C-C, STATION 9+42
 HORIZONTAL SCALE 1" = 10'
 VERTICAL SCALE 1" = 2'



D SECTION D-D, STATION 14+42
 HORIZONTAL SCALE 1" = 10'
 VERTICAL SCALE 1" = 2'

What fundraising is done currently and for last year specifically for Dexter, if any? What will continue to be done if fully funded by the Village? What will happen with funds raised if fully funded by Village?

To respond to this question, first refer to the WAVE Spread Sheet entitled WAVE Local Cost Analysis Based on Ridership / Program. This sheet details LOCAL costs of programming provided within the Village of Dexter. Let's begin with ACTUAL costs of providing the programming, which should show where funding comes from:

FY12 Actual Cost of Village of Dexter Programs:	105,430
5311 Funding:	-52,715
Local Cost of Village of Dexter Programs:	52,715
Funding	
Village of Dexter 2012 Contracts:	22,000
Fares:	+13,962
	35,962
Other public support needed:	+16,753
	52,715

In FY12, the Village of Dexter benefited by funds raised within our general funds that were applied across-the-board of all WAVE programming. In addition, WAVE's cost allocation shares indirect costs such as administration, dispatching and fuel with other programs. Specific fundraising in Dexter included requesting support via signage and donation envelopes placed at some locations within the Village. In FY13, the Dexter Lions provided \$1,000 funding. WAVE will continue to seek out additional support of WAVE programming through donations, grants and public funding.

Additional funding for Village of Dexter programs will 'pay the bills' associated with the local of rides generated within the limitations of our yearly contracts. Other local public support (ex. Dexter Lions) will fund increasing operating costs (ex. fuel, maintenance) as experienced in the last few years.

What is proposed level of service?

Village of Dexter services offered to travelers are:

- a) Demand response services, Monday-Friday
- b) LifeLine demand response services, Monday-Friday (county-wide travel)
- c) Community Connector Service, Monday-Friday
- d) Community Connector Service, Saturday-Sunday (while JARC funding is available)
- e) Community Enrichment Services: Group trips for MDOT approved groups associated with centers of senior living and intermediate school district students
- f) Eligibility to access other WAVE programming, such as the free Chelsea Community Ride service

There were a number of references to "enhanced" and "with weekends" in the presentation with multiple dollar values indicated.

Refer to the handout entitled WAVE Local Analysis Based on Ridership / Program – Village of Dexter. The first text box within that handout is entitled Current Programs. The first column within Current Programs details estimated costs to produce the next contract year's rides based upon FY12 actual ridership.

Each year, WAVE will be producing a similar sheet based upon the previous year's actual ridership. The second column within Current Programs estimates costs to produce the following year's rides and includes the additional funding needs to cover current JARC funded weekend programs.

The second text box within that handout is entitled CC Programming ON HOLD. As explained to the council, this workbook was developed for the WAVE Board of Directors to begin discussions about adding enhanced (hourly rather than every two hour) services on the Community Connector route. As stated in the title, programming is on hold until funding is found over-and-above base funding of current services. The costs shown within the CC Programming ON HOLD text box showed what costs would be for the Village of Dexter in the upcoming contract year (first column) and the following year (second column) IF ALL municipalities within the Community Connector route supported the enhancement. In other words, Chelsea, Dexter and Scio Township would have to fund service enhancements to make it happen.

What are the potential levels of service and the associated cost to the Village for each option?

A Village of Dexter contract with enhanced levels of service would offer:

Village of Dexter services offered to travelers are:

- a) Demand response services, Monday-Friday
- b) LifeLine demand response services, Monday-Friday (county-wide travel)
- c) Community Connector Service, Monday-Friday (**hourly service rather than every two hours**)
- d) Community Connector Service, Saturday-Sunday
- e) Community Enrichment Services: Group trips for MDOT approved groups associated with centers of senior living and intermediate school district students
- f) Eligibility to access other WAVE programming, such as the free Chelsea Community Ride service

Answers to Questions Posed From Dexter Village Council 6/10/13

Program	Under 65	Disabled & under 65	Senior	Disabled & over 65
Community Enrichment	30.17%	52.89%	16.94%	0
Community Connector	46.95%	44.35%	8.70%	0%
Community Connector Weekend	79.41%	18.63%	1.96%	0%
Dexter Demand Response	10.93%	64.74%	20.71%	3.62%

Examine WAVE demographics before reading the question below.

Can the fares be incrementally increased to offset the additional costs? Please understand this is not a question regarding whether or not WAVE recommends an increase, but whether or not it is possible to do so for the service which is related to the Village.

Fares can be increased for additional revenues. However, I don't recommend an increase for several reasons:

WAVE's mission statement: Western-Washtenaw Area Value Express is a non-profit service organization that exists to provide affordable transportation to older adults, persons with disability and other transit dependent riders in western Washtenaw County.

Wave's mission statement requires affordability. The demographics of riders show that three out of four programs identify seniors and disabled as primary users. These at-risk populations are often living on fixed incomes and budgeting tightly from month-to-month. Those named as Under 65 consists of many riders who work at low paying or minimum wage jobs along the route.

Fare elasticity: The transportation industry uses econometric models to demonstrate how, on average, "A ten percent increase in bus fares would result in a four percent decrease in ridership described as elasticity. In other words, fares and ridership move in opposite directions showing that today's transit users react severely to fare changes". (Autoregressive Integrated Moving Average – ARIMA Model). Using that model, a fare increase may cost the loss of about 300 rides in the Village of Dexter based on FY12 ridership numbers.

Answers to Questions Posed From Dexter Village Council 6/10/13

Comparable Fares: WAVE's fares are in line with industry standards. Here's a comparison:

Type of service	WAVE	AATA
Senior demand response:	\$2.00 in the village	\$3.00
Under 65 demand response:	\$4.00 in the village	None available
Fixed route – seniors/disabled	\$1.00 to Jackson/Wagner or to Chelsea \$1.50 from Chelsea to Jackson/Wagner	Free with reduced fare card
Fixed route – full fare	\$2.00 to Jackson/Wagner or to Chelsea \$3.00 from Chelsea to Jackson/Wagner	\$1.50

We need NUMBERS associated with the options so we can make a decision how to proceed.

The workbook that I presented to the Village of Dexter Council presented WAVE's entire ridership data, ridership attributable to minor civil divisions, the entire cost of running each program and local costs needed to operate services. Demographics were also provided.

Follow-up Answers to Questions Posed By Dexter Village Council 6/10/13

- 1. On page 1 of the Q & A document, the math in the first table appears to be incorrect at the top of the table. \$107,306 - \$52,715 does not equal \$52,715....also, what is the basis of the \$107,306?**

You are correct. The amount in the first box should be \$105,431. The previous amount was a typo. Please see the attached revised Q & A with the correction.

The basis of the \$105,431 is the workbook previously presented to Council and attached to today's responses. Please refer to the 'Current Program Analysis' tab of this workbook, which is entitled Copy of WAVE Cost Analysis Local Costs – Village of Dexter Specific.xlsx. \$105,431 is the sum of the highlighted local costs for ridership attributable to the Village of Dexter rides, Programs #2, #3 and #4 (\$1,145, \$24,480 & \$27,090 respectively).

- 2. On page 1 of the Q & A, the first table indicates that Fares under the Funding heading are \$13,962. Are these actual fares or projected fares? The budget document that was provided shows a revenue projection of \$9,500 from Fares from the Village of Dexter.**

The table indicating Fares under the Funding heading (\$13,962) is correct. Average fare costs for actual ridership for WAVE's FY 12 in programs #2, #3 and #4 were tallied. The FY13 budget document that was provided showing revenue projections of \$9,500 from Village of Dexter fares is a WAVE Board of Directors tool that estimated only demand response program ridership fares (Program #4). WAVE's FY 13 budget shouldn't be used with the presented cost study analysis for reasons we'll address later in this writing.

- 3. It appears that Chelsea's revenues from Fares are up over budget as well. Do we have a document that shows YTD revenue and expenses compared to the budget?**

In February 2013, WAVE created a detailed cost analysis based on actual costs associated with the previous year's expenses/revenues. The workbook presented to the Village of Dexter Council is the result of that study. Each year from this point forward, WAVE will examine costs directly related to actual ridership in each civil division from which local costs to provide services will be ascertained. The nature of the provision of transportation services with changing fuel and maintenance costs and changing (and uncertain) federal and state legislation provided the incentive to create this efficient system of cost allocations.

Monthly profit and loss statements are provided to all WAVE Board of Director members. Contract amounts from this point forward will be suggested and based on the actual expenses and ridership from WAVE's previous fiscal year. MDOT notifications will also be factored in.

Follow-up Answers to Questions Posed By Dexter Village Council 6/10/13

4. **Why does the summary of current programs cost = \$562,062 not match the total expenses in the FY12-13 budget = \$612,146? Shouldn't all of WAVE expenses be somehow included in the cost of the program?**

The Summary of Current Programs Cost = \$562,062 is related to WAVE's FY 12 expenses as named in the previously cited workbook. The \$612,146 relates expense does not relate to FY 12's budget. The budgeted amount (\$612,146) is cited in WAVE's current FY13 budget.

FY13 expenses (\$612,146) not only include expenses and revenues of ridership programs, but also relate to programs not associated with WAVE's in-house programs. For example, a Mobility Management grant was approved (\$60,000) for FY 13. Another transportation entity entered into a sub-contract with WAVE to provide these services. Therefore, WAVE is the fiduciary of this grant and funding based on expenses just passes through us to them.

These types of relationships are not apparent to non-members of WAVE's Board of Directors. Therefore, our budgets should not be used in comparison with the accurate cost analysis based on FY 12 ridership and actual expenses/revenues.

5. **Is there a breakdown of the individual program costs available for view?**

The breakdown of the individual program costs are included in the workbook previously provided. The workbook is entitled Copy of WAVE Cost Analysis Local Costs – Village of Dexter Specific.xlsx. Refer to the 'Current Program Analysis' tab for that information.

6. **How much does WAVE have in reserves?**

WAVE's reserves vary seasonally, based on funders' fiscal years, donation cycles and budgeting processes. WAVE reserves throughout the year may vary from \$65,000 to \$120,000, dependent upon the year and if/when MDOT issues checks for some operating expenses and capital grants. The average is around \$90,000. WAVE auditors agree that we should have approximately three months in reserve for expenses, such as salary, fuel and maintenance.

7. **Why do the percentage calculations use FYE 2012 rides as a basis for FYE 2014 projections? I assume it is the most complete "year" of record, but it seems like there could be a period of data more recent to use (i.e. July 2012 through June 2013).**

As cited in **Question 3**, above:

"In February 2013, WAVE created a detailed cost analysis based on actual costs associated with the previous year's expenses/revenues and ridership. The workbook presented to the Village of

Follow-up Answers to Questions Posed By Dexter Village Council 6/10/13

Dexter Council is the result of that study. Each year from this point forward, WAVE will examine costs directly related to actual ridership in each civil division from which local costs to provide services will be ascertained. The nature of the provision of transportation services with changing fuel and maintenance costs and changing (and uncertain) federal and state legislation provided the incentive to create this most system of local cost allocations."

WAVE has limited staff resources to provide more than one cost analysis per year. WAVE's fiscal year is based on the State of Michigan's fiscal year – October 1st through September 30th. Studies will be performed after full fiscal year data is analyzed internal to the agency.

- 8. In general, I am having trouble understanding what the projected deficiency is from the current fiscal year to the next two fiscal years. I think I understand that a portion of the cost of weekend service (\$14,000) in fiscal year 2015 is no longer going to be covered in the future and will need to be covered by a local share. It appears to still be grant funded in 2014.**

Weekend Services costs vary per year based on expenses and grant availability. In FY12, weekend services costs were around \$28,000. During our current FY 13, a JARC grant pays for all weekend services. MAP-21 legislation ended JARC funding last year, however, the existing (last) pool of JARC money was still available to pay for services. It was projected by the State that Weekend Services funding from that end pool would still be available in FY 14. We have not received a contract stating that as fact, however, we're fairly confident it will be there. It was suggested by the State that there will be no funding available for Weekend Services in FY15.

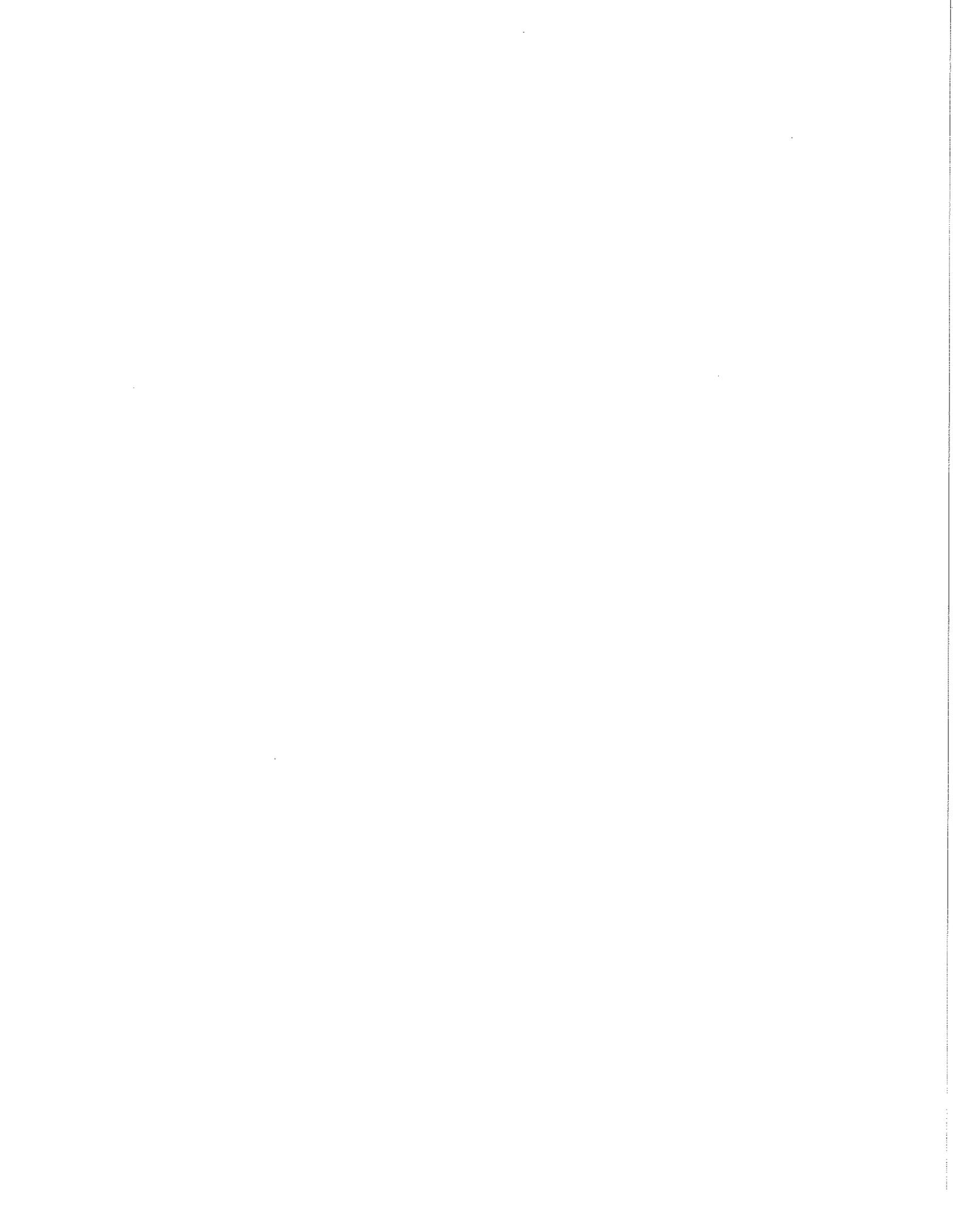
The amount of \$14,000 was used because WAVE receives on average 50% of eligible expenses (5311 Funding) for qualified programs. WAVE doesn't know the 'pass through' percent until August or September each year, therefore, estimates on all worksheets are based on this 50% average.

- 9. Do you have a projected draft budget for 2013-2014 that we could compare to the existing fiscal year?**

No. WAVE is not on the same fiscal year cycle as the Village of Dexter. Our fiscal year is October 1st through September 30th. Budget meetings have not yet begun.

WAVE Comments:

It takes several years of regular attendance on WAVE's Board to understand the specifics of operating a non-profit transportation agency that provides public transportation. Changing legislation concerning available funding mandate create new funding scenarios when they occur.



Mar-13

This workbook was developed for the purpose of discussing the cost of WAVE programming with the intent of finding lasting solutions to sustain WAVE programs. Calculations in the program analysis tabs of this workbook are based on FY 12 ridership and annualized expenses. FY 12 fare revenue was used to calculate worksheets.

IMPORTANT MDOT NOTIFICATIONS:

Federal legislation called MAP-21 (Moving Ahead for Progress in the 21st Century) has changed funding formulas for WAVE. Our currently successful weekend services program was 100% funded by a JARC grant (Job Access - Reverse Commute). WAVE was notified that JARC grant dollars are now folded into the non-urban 5311 grant program. 5311 funding provides 'formula' funding to states for the purpose of providing public transportation in areas with populations of less than 50,000 people. The funding formula is based on the non-urbanized population and land areas of the state. WAVE is eligible for 5311 funding we call 'Pass Through' funding through yearly contracts with AATA. However, previously considered JARC funded programs (weekend service) were granted at the rate of 100% of expenses incurred minus fare revenues.

At this time, 5311 funding grants approximately 50% of eligible expenses via the non-urban funding formula. WAVE must fund the remaining 50% locally for weekend services. WAVE's expenses will increase by \$14,000 to maintain weekend services. Local funding must be achieved or weekend services may end.

MDOT also notified WAVE this month that for the first time since the 1970's, transportation agencies must provide a 7% local match for all capital expenses (vehicles, equipment, etc.). It is anticipated that WAVE's 7% match for scheduled vehicle/equipment replacement over the next two years may be \$36,000. Municipalities in which WAVE operates will be asked to support a capital expense fund based upon vehicle usage. The amount noted for capital expense funding is NOT a yearly expense, but rather a cyclical expense based on WAVE's replacement schedules. Most vehicles are on a five to seven year replacement schedule.

Questions about these worksheets may be directed: Michaelene Pawlak, Executive Director
(734) 433-1338 office or wwaveadministration@comcast.net

Cost Analysis
Current WAVE Programs

Urban Contract -- Scio Township Monday-Saturday	\$29,855	3064	Scio Township	3064	100%	\$29,855.00	\$0.00	\$0.00	\$29,855.00	\$29,855.00	\$0.00	\$29,855.00
JARC Funded Community Connector Weekend Services <i>Main line only</i>	Grant = \$34,600 Actual: \$28,000	995	Currently JARC Funded No local cost share.	995	100%	\$34,600.00 \$28,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						Total Costs	Estimated 5311	Estimated 5311	Estimated Local	Estimated Local		
						FY 14:	\$562,061.76	\$247,103.37	\$247,103.37	\$281,958.37	\$281,958.37	

JARC funding for weekend services is unavailable in FY15 due to Map-21 legislation. Add the following local share amounts in FY15 for costs to operate services:

FY15: To Be Determined												
Possible sources of funding:	\$28,000	995				\$7,280.00	\$3,640.00	\$3,640.00	\$3,640.00			\$3,640.00
5311 funding (nonurban formula pass through)						\$10,080.00	\$5,040.00	\$5,040.00	\$5,040.00			\$5,040.00
(Substitute this FY15 scenario for JARC Funded Community Connector Weekend Services for FY14. Operating costs remain the same, but local share goes to \$14,000.						\$10,640.00	\$5,320.00	\$5,320.00	\$5,320.00			\$5,320.00
						<u>\$28,000.00</u>	<u>\$14,000.00</u>	<u>\$14,000.00</u>	<u>\$14,000.00</u>			<u>\$14,000.00</u>
						Total Costs	Estimated 5311	Estimated 5311	Estimated Local	Estimated Local		
						FY 15:	\$562,061.76	\$261,103.37	\$261,103.37	\$295,958.37	\$295,958.37	

WAVE Programs Cost Analysis
With Enhanced Community Connector

Program	Program Cost	Rides in FY12	MCD of Riders	Rides	% of Budget	Operating Cost by Area	Totals Costs	Estimated 5311 Funding (est. at 50%)	Estimated Total 5311	Local Funding Requirements	Estimated Local Funding
Program #1 City of Chelsea Bus:	\$86,000	7,771	City of Chelsea Dexter Township Lima Township Lyndon Township Sylvan Township	5983 497 388 390 513 7771	76.99% 6.39% 4.99% 5.01% 6.62%	\$66,211.40 \$5,495.40 \$4,291.40 \$4,308.60 \$5,693.20 \$86,000.00	\$86,000.00	\$33,105.70 \$2,747.70 \$2,145.70 \$2,154.30 \$2,846.60 \$43,000.00	\$43,000.00	\$33,105.70 \$2,747.70 \$2,145.70 \$2,154.30 \$2,846.60 \$43,000.00	\$43,000.00
Program #2 Community Enrichment	\$7,100.00	1350	City of Chelsea Village of Dexter	960 390 1350	71.00% 29.00%	\$5,041.00 \$2,059.00 \$7,100.00	\$7,100.00	\$2,520.50 \$1,029.50 \$3,550.00	\$3,550.00	\$2,520.50 \$1,029.50 \$3,550.00	\$3,550.00
Program #3 Community Connector Monday-Friday Main Line Only	\$118,000.00	8,891	Chelsea Area Dexter Area Scio Township Area	2280 3238 3373 8891	26% 36% 38%	\$30,700.00 \$42,480.00 \$44,820.00 \$118,000.00	\$118,000.00	\$15,350.00 \$21,240.00 \$22,410.00 \$59,000.00	\$59,000.00	\$15,350.00 \$21,240.00 \$22,410.00 \$59,000.00	\$59,000.00
Proposed Community Connector Enhancement Main Line Only	\$106,000.00	Unknown Estimate Only	Chelsea Area Dexter Area Scio Township Area		26% 36% 38%	\$27,600.00 \$38,140.00 \$40,260.00 \$106,000.00	\$106,000.00	\$13,800.00 \$19,070.00 \$20,130.00 \$53,000.00	\$53,000.00	\$13,800.00 \$19,070.00 \$20,130.00 \$53,000.00	\$53,000.00
Program #4 Village of Dexter Bus	\$76,000.00	5127	Village of Dexter Dexter Township Lima Township Scio Township Webster Township	3244 384 3 499 1022	63% 7% 0.00% 10% 20%	\$47,900.00 \$5,300.00 \$0.00 \$7,600.00 \$15,200.00 \$76,000.00	\$76,000.00	\$23,950.00 \$2,650.00 \$0.00 \$3,800.00 \$7,600.00 \$38,000.00	\$38,000.00	\$23,950.00 \$2,650.00 \$0.00 \$3,800.00 \$7,600.00 \$38,000.00	\$38,000.00
Program #5 LifeLine Program Chelsea #2 - 1/2 time LifeLine - 1/2 time	Total Cost: \$64,500.00 Ch: \$32,250 LI: \$32,250	598	Chelsea #2: Chelsea Lifeline: Dexter Township LL: Lima Township LL: Lyndon Township LL: Scio Township LL: Sylvan Township LL: Webster Township LL:	448 18 8 42 14 11 29	50% 75% 4% 2% 8% 3% 3% 5%	\$32,250.00 \$24,000.00 \$1,325.00 \$645.00 \$2,580.00 \$1,050.00 \$1,050.00 \$1,600.00 \$64,500.00	\$64,500.00	\$16,125.00 \$12,000.00 \$662.50 \$322.50 \$1,290.00 \$525.00 \$525.00 \$800.00 \$32,250.00	\$32,250.00	\$16,125.00 \$12,000.00 \$662.50 \$322.50 \$1,290.00 \$525.00 \$525.00 \$800.00 \$32,250.00	\$32,250.00

WAVE Programs Cost Analysis
With Enhanced Community Connector

Program #6 Chelsea Community Ride - Monday-Friday	5767	5767	100%	\$44,344.00	\$44,344.00	\$22,172.00	\$22,172.00	\$22,172.00	\$22,172.00
Program #7 Chelsea Community Ride - Sunday	1628	1628	100%	\$10,100.00	\$10,100.00	\$5,050.00	\$5,050.00	\$5,050.00	\$5,050.00
Program #8 Senior Life Enrichment	5668	5668	100%	\$43,000.00	\$43,000.00	\$21,500.00	\$21,500.00	\$21,500.00	\$21,500.00
Urban Contract -- Scio Township Monday-Saturday	3064	3064	100%	\$27,700.00	\$27,700.00	\$0.00	\$0.00	\$27,700.00	\$27,700.00
JARC Funded Community Connector Weekend Services <i>Main line only</i>	995	995	100%	Grant = \$34,600 Actual: \$28,000	\$28,000.00	\$0.00	\$0.00	\$0	\$0
FY 14: Total Costs									Estimated Local
									\$610,744.00
									\$277,522.00

JARC funding for weekend services is unavailable in FY15 due to Map-21 legislation. Add the following local share amounts in FY15 for costs to operate services:

FY15: To Be Determined									
Possible sources of funding:	995		26%	\$7,280.00	\$3,640.00	\$3,640.00	\$3,640.00	\$3,640.00	\$3,640.00
5311 funding (nonurban formula pass through)			36%	\$10,080.00	\$5,040.00	\$5,040.00	\$5,040.00	\$5,040.00	\$5,040.00
(Substitute this FY15 scenario for JARC Funded Community Connector Weekend Services for FY14. Operating costs remain the same, but local share goes to \$14,000.			38%	\$10,640.00	\$5,320.00	\$5,320.00	\$5,320.00	\$5,320.00	\$5,320.00
				\$28,000.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00
FY 15: Total Costs									Estimated Local
									\$291,522.00
									\$319,222.00
Same as above									

**WAVE Local Costs
Based Upon Ridership / Program**

Service Areas:	Current Programs			CC Enhancements - On Hold Due To Lack Of Funding	
	FY 2014 Current Programs	After Fares	FY 2015 Funding Needed to Sustain Current Programs With Weekends*	FY 2014 With CC Enhancement	FY 2015 To Sustain Enhancements & Weekend CC
City of Chelsea	\$88,607.30	\$62,141.71	\$92,247.30	\$92,901.20	\$96,541.20
Dexter Township	\$6,743.30	\$5,122.30	\$6,743.30	\$6,060.20	\$6,060.20
Lima Township	\$2,710.30	\$1,967.04	\$2,710.30	\$2,468.20	\$2,468.20
Lyndon Township	\$3,814.70	\$2,920.12	\$3,814.30	\$3,444.30	\$3,444.30
Scio Township	\$60,542.50	\$54,183.11	\$65,862.50	\$74,565.00	\$79,885.00
Sylvan Township	\$3,658.90	\$2,664.25	\$3,658.90	\$3,371.60	\$3,371.60
Webster Township	\$9,513.00	\$7,579.00	\$9,513.00	\$8,400.00	\$8,400.00
Village of Dexter	\$52,715.50	\$38,753.35	\$57,755.50	\$65,289.50	\$70,329.50
CRC	\$53,653.37	N/A	\$53,760.00	\$53,653.37	\$53,760.00
Grand Total Local Share:	\$281,958.87	\$175,330.88	\$296,058.10	\$310,153.37	\$319,222.00
				\$203,525.88	\$271,179.25

Plus Capital Expense Fund of: \$36,000.00

**WAVE Local Cost Analysis
Based on Ridership / Program**

	<u>% of Rides</u>	<u># of Rides</u>	<u>Current Programs</u>		<u>CC Programming ON HOLD</u>	
			<u>FY 2014 Current Programs</u>	<u>FY 2015 Funding Needed to Sustain Current Programs With Weekends*</u>	<u>FY 2014 With CC Enhancement</u>	<u>FY 2015 With CC Enhancements & Funding to Sustain Weekend CC Services*</u>
Village of Dexter						
Program #2 Community Enrichment:	29%	390	\$1,145.50	\$1,145.50	\$1,029.50	\$1,029.50
Program #3 Community Connector Monday-Friday Main Line Only:	36%	3,238	\$24,480.00	\$24,480.00	\$21,240.00	\$21,240.00
Proposed Enhancement Community Connector Monday-Friday (main line)	36%	TBD	N/A	N/A	\$19,070.00	\$19,070.00
Program #4 Village of Dexter Bus:	63%	3,244	\$27,090.00	\$27,090.00	\$23,950.00	\$23,950.00
JARC Weekend Services :	36%	>358	Grant Funded	\$5,040.00	Grant Funded	\$5,040.00
Totals:			\$52,715.50	\$57,755.50	\$65,289.50	\$70,329.50
Minus Fares:			-\$13,962.15	-\$13,962.15	-\$13,962.15	-\$13,962.15
Local Support to Sustain Programs: Plus Capital Expense (FY's 14-15):			\$38,753.35	\$43,793.35	\$51,327.35	\$56,367.35

Note: This is not an invoice, but rather a tool that shows costs associated with local programs and the funding needed to sustain them.

Recommended Program Support:	<u>FY 14</u>	<u>FY 15</u>
Recommended FY14-15 Capital Support Fund:	\$40,000.00	\$45,000.00

WAVE FY2013 Budget
October 2012 - September 2013

Cell: E11

Comment: Note: AATA changed the pass through amount AFTER WAVE's 9/25/12 budget meeting/vote. The federal percent went down to 16% rather than 18%. State is 38.48%. The new pass through rate is 54.48%/mp

Cell: C13

Comment: Scio Township Agreement - July 2012-2013 includes Monday-Saturday services/mp

Cell: C14

Comment: Follows the calendar year rather than WAVE's fiscal year/mp

Cell: C15

Comment: City of Chelsea, Village of Dexter, Townships of Sylvan, Lima, Dexter & Webster

Cell: C16

Comment: United Way, CCH, Chelsea Lions, Dexter Lions, Chelsea Rotary, Chelsea Kiwanis, CRC Residents Association,

Cell: B20

Comment: user:

\$40,000 grant for second year - however, FY12 expenses for 1st year program shows expenses will be nearer to \$25,500. We are reimbursed on expenses and won't receive \$40,000 if allocations are lower - thus this entry./mp

Cell: C22

Comment: Unknown - Research same and apply/mp

Cell: C23

Comment: RTAP is backed out of pass-thru calculations as ineligible because of the RTAP grant for education/mp

Cell: C32

Comment: Wages increases calculated and verified by PF Swope 8/30/12/mp

Increase includes additional 7 hours office time per week for maintenance/staff scheduler position/mp

Cell: C33

Comment: Payroll tax increases calculated and verified by PF Swope 8/30/12/mp

Cell: C34

Comment: Verified by Browrigg Insurance/mp

Cell: C35

Comment: This figure is Executive Director's benefits PLUS administrative fees for salaried and support staff buy-ins. Admin fee is 5% per City of Chelsea/mp

Cell: C36

Comment: Fuel projection based on 8 months actual, then averaged for 4 months PLUS fuel for expansion vehicle/mp

Cell: C41

Comment: land lines, internet service, cellular phone fees and equipment/mp

Cell: C42

WAVE FY2013 Budget
October 2012 - September 2013

Comment: electric bill - bus plug-ins

Cell: C50

Comment: MNA Membership, Newspaper Subscriptions, PFSwope Accounting, Chamber Membership, ARMI Payroll Fees

Cell: C53

Comment: holiday recognition of staff, cards, condolences, etc.

Cell: C54

Comment: Advertising, printing, promotional events, etc.

Cell: C55

Comment: classified advertising for staff

VILLAGE OF DEXTERddettling@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext. 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: June 19, 2013
Re: Assistant Village Manager &
Village Manager Report - Meeting of June 24, 2013

1. Meeting Review:
 - June 10th – Village Council
 - June 12th – Meet with Dunlavy's re: 8080 Grand Street
 - June 12th – Regional Fire
 - June 13th – Sludge Project Progress Meeting
 - June 17th – Work Session Sewer Capacity Study
 - June 18th – School Board and Council Members re: SR2S/MDOT Grant
 - June 19th – June DDA Meeting
 - June 19th – Meet with Dextech re: Site Plan Concerns
2. Upcoming Meetings:
 - June 20th – Wellhead Protection Meeting
 - June 20th – Police Services Meeting
 - June 21st OHM Project Status Meeting
3. Dextech Annexation Request Update. Attached is a copy of the notice of public hearing that was published on June 18th and will be published on June 25th and July 2, in accordance with the State statute. A copy of the resolution adopted by the County at their June 5, 2013 meeting setting a public hearing for July 10, 2103 is also included. Dextech employees, Mike Fraizer and Dan Johnson will be attending the Public Hearing and giving the PowerPoint presentation. I will be attending the Hearing and any Council members that would like to attend are welcome to join us.
4. Update for Water/Sewer/DPW Employee Search. Dan Schlaff, Scott Maurer and Courtney Nicholls interviewed 4 candidates last week and they are moving forward with reference checking before meeting with the two top candidates to discuss the terms of a hire and developing a recommendation that will be on the July 8, 2013 meeting agenda.
5. Reduced Schedule Update. Attached is an outline for the terms associated with the implementation of a reduced schedule for Allison Bishop effective July 1, 2013.
6. Part-time Office Employee Update. Attached is the job posting and job description for the part-time office employee that was budgeted in the 2013-14 budget. We will accept applicants through July 5, 2013. The job posting was placed in the Sun Times, on our website and Facebook, in the email update, and EMU. We have received 6 resumes so far and look forward to a sizable group of applicants to choose from. Our goal is to conduct interviews the week of July 8th and or 15th and have someone start in August.

7. Dedication 5B Update. Jane Finkbiner from Peter's Builders followed up with me to review the items needed to complete the dedication of Dexter Crossing 5B. She has pulled together and is organizing a number of documents; one of the documents is attached that highlights the roads to be dedicated in 5B. Jane was not able to meet the deadline for this packet, but she plans to have everything turned in by July 2, 2013 for the next meeting.
8. 8140 Main Street Update. Improvements to the primary means of egress at 8140 Main Street are substantially complete.
9. Downtown Development Authority Boundaries. Provided loose in your packet is a map of the DDA boundary. The map and parcel list has been sent to Jim Merte at Scio Township so he can correct the DDA boundaries in the assessing software. At the June 19, 2013 DDA meeting the Board reviewed the map and made a motion that acknowledged and accepted the map as presented.
10. 3045 Broad Demolition Bid. The DDA acted on the recommendation to move forward with one of the three low bidders to demolish 3045 Broad. The project will likely begin in mid to late July with the demolition of everything except the portion of the building occupied by Dancer's Edge.
11. Fireworks Regulation Legislation. The Michigan House and Senate have recently passed legislation that allows municipalities to pass an ordinance regulating the hours that fireworks can be used the day before, the day of and the day following national holidays. Once the legislation is signed by the Governor we can set a public hearing and then consider an ordinance. A copy of the legislation is provided for your review.

**NOTICE OF PUBLIC HEARING
COUNTY OF WASHTENAW
WASHTENAW COUNTY BOARD OF COMMISSIONERS**

**PUBLIC NOTICE OF HEARING ON THE PROPOSED PETITION FROM THE
VILLAGE OF DEXTER ON BEHALF OF DEXTER FASTENER TECHNOLOGIES
INC., TO ANNEX APPROXIMATELY 16.66 ACRES TO THE VILLAGE AS
DESCRIBED BELOW:**

A part of the Southeast 1/4 of Section 7 and the Southwest 1/4 of Section 8, Town 2 South, Range 5 East, Scio Township, Washtenaw County, Michigan described as: Commencing at the East 1/4 corner of said Section 7, said corner also being the West 1/4 Corner of said Section 8; thence along North 88°36'17" East 815.97 feet along the East-West 1/4 line of said Section 8 and the South line of "Dexter Business and Research Park No.2", a subdivision of part of the Northeast 1/4 of Section 7 and part of the Northwest 1/4 of Section 8, Town 2 South, Range 5 East, Village of Dexter, Washtenaw County, Michigan according to the plat thereof as recorded in Liber 30 of Plats, Pages 48 - 54, Washtenaw County records; thence South 00°09'22" East 338.67 feet; thence South 90°00'00" West 2197.18 feet; thence North 11°04'12" West 253.02 feet; thence South 89°10'45" West 445.02 feet to the Centerline of Boker Road as monumented; thence North 11°04'12" West 50.81 feet along said Centerline to the East-West 1/4 line of said Section 7; thence North 89°10'45" East 1884.03 along said East-West 1/4 line to the POINT OF BEGINNING, containing 16.66 acres of land, more or less.

PLEASE TAKE NOTICE that the Washtenaw County Board of Commissioners will hold a Public Hearing on the annexation of property to the Village of Dexter from property currently in Scio Township. This Hearing will consider the proposed alteration of the boundaries of the Village of Dexter to add approximately 16.66 acres as described above.

The annexation is necessary to promote business growth, job creation and investment in Dexter Fastener Technologies, Inc., located in the Dexter Business and Research Park in the Village of Dexter.

The Hearing will be held on Wednesday, July 10, 2013 in the Board of Commissioner's Meeting Room, County Administration Building, 220 N. Main Street, Ann Arbor, Michigan at 6.45 p.m.

All members of the public shall have the right to be heard on this matter and shall have an opportunity to provide written and oral comments and to ask questions.

Copies of the proposed petition for annexation are available for review at the Washtenaw County Clerk's Office, 200 N. Main Street, First Floor, Ann Arbor, Michigan (734) 222-6798 or can be viewed on line at www.ewashtenaw.org

Publish:

June 18, 2013

June 25, 2013

July 2, 2013

Proof of Publication Required

Allison Reduced Schedule

June 10, 2013

What are terms of the arrangement?

1. Trial period for 6-month starting July 1, 2013
2. Reduce salary 20% or \$12,360
3. Prorate Sick Leave and Vacation accrual and benefits, prorate Holiday pay.
4. Routine for 32 hours must be predictable so that staff and public can have access to Allison when she's in the office and not in the office. This is a salary position NOT an hourly position.
 - Schedule will be Four-8 hour days Monday – Thursday, with Friday's off. Scheduled work hours on Monday -Thursday will not be flexed for the 4- day work period.
 - Allison will be expected to attend night meetings (i.e. PC, PaRC, ZBA, VC, etc...) as well as other meetings that might get scheduled during her off hours.
 - Allison will help create a job description and advertisement to hire a part-time person to cover needs of office.
5. The evaluation of the trial period will be completed by the Village Manager to determine if the arrangement meets the needs of the community development office or the office generally. The fall-back position will be to either move Allison back to a 40 hour role or move Allison to the part-time role and hire a Full-time salary person.
6. Health Care Benefits. Thirty hours per week is still considered full-time as the Federal Law threshold for health insurance benefits is 30 hours per week and going to 29 hours per week in 2014. I am not proposed establishing a policy for premium sharing for full-time or part-time employees.

NOTICE
PART TIME POSITION AVAILABLE
Village of Dexter

The Village of Dexter seeks candidates to fill a part-time (24 hours per week) position. This position will be responsible for administrative services in the Village Office. Tasks include; code enforcement, community outreach, and general administrative duties. Starting wage is \$12-\$17 per hour. Must be able to attend meetings outside of normal working hours. Pick up applications at the Village Office or from the Village website www.DexterMI.gov. Candidates can email, mail or drop off their application, resume and cover letter to:

Village of Dexter
8140 Main Street
Dexter, MI 48130

DROP OFF: Village Offices
8123 Main Street
2nd Floor PNC Bank
Dexter, MI 48130

OR

ddettling@DexterMI.gov

Application accepted through close of business on July 5, 2013. The Village of Dexter is an Equal Opportunity Employer.

Village of Dexter Job Description

Job Title: Administrative Liaison
Status: Part-time 24 hours per week.

Pay Range: \$15/hour
Department: Administration

Occupation Summary:

Under the overall direction of the Village Manager, this position is responsible for assisting the assistant manager and various department heads in the areas of community development, community relations, and general clerical and administrative duties.

Tasks and Essential Duties:

Community Development

- Assist Community Development Manager with inspection and enforcement of the Village's zoning and general ordinances.
- Process and approve zoning and other planning permits.
- Under the direction of the Community Development Manager, prepare and deliver meeting packets for the Planning Commission, Zoning Board of Appeals, Parks Commission, and Tree Board.
- Assist in compliance activities for wellhead protection and other state and environmental programs.
- Respond to general resident complaints such as zoning and ordinance-related items.

Community Relations

- As assigned, represent the Village of Dexter at committee and other public meetings.
- Assist in the development and preparation of promotional material for the Arts, Culture and Heritage Committee, Farmers Market, and general Village activities.
- Assist with the administration and maintenance of Village social media outreach.

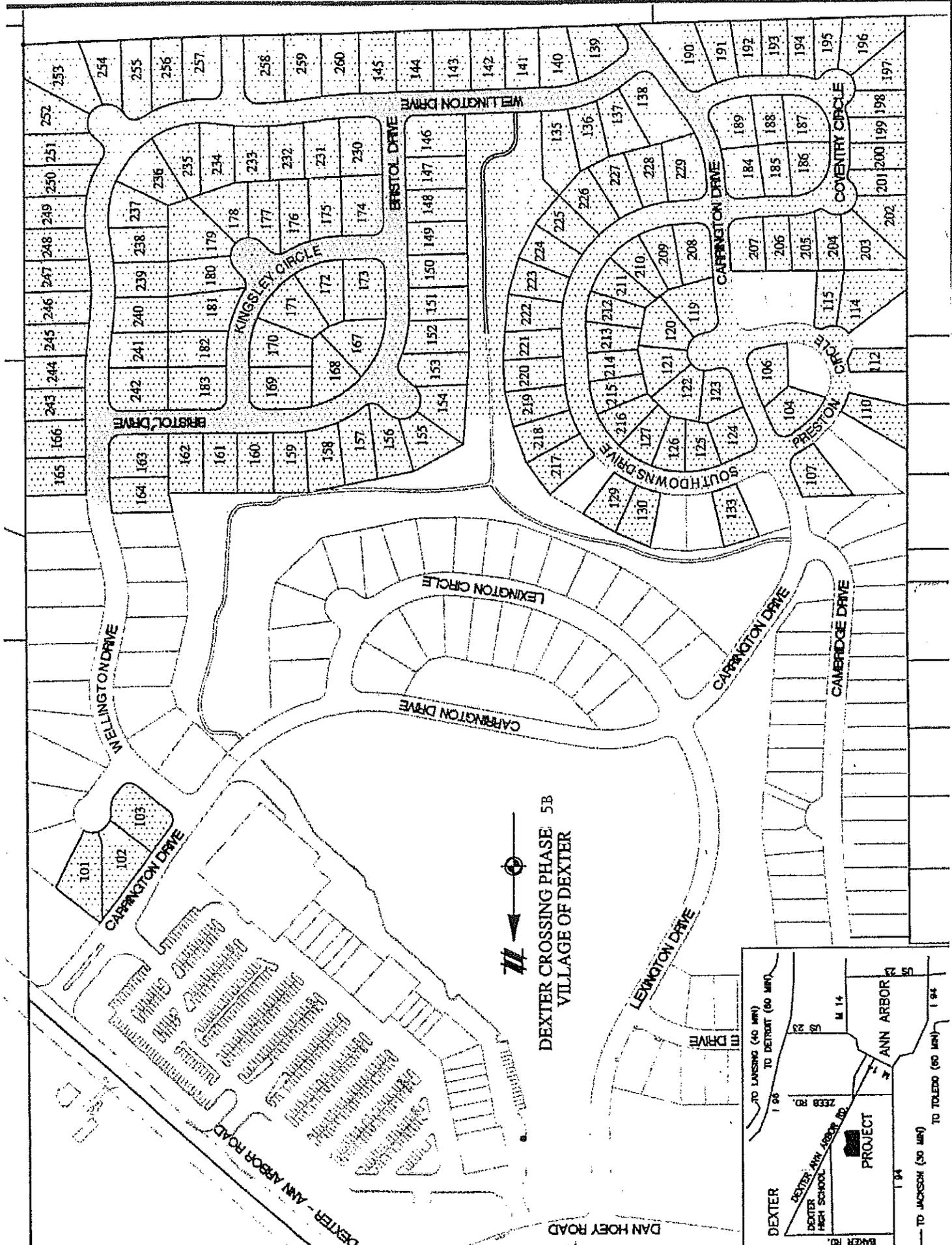
General Administration

- General telephone and counter coverage, including answering general questions and taking payments for items such as utility bills, tax bills and permit fees.
- Publish legal notices and update information contained in Village kiosks and the Village information book at the Dexter District Library.

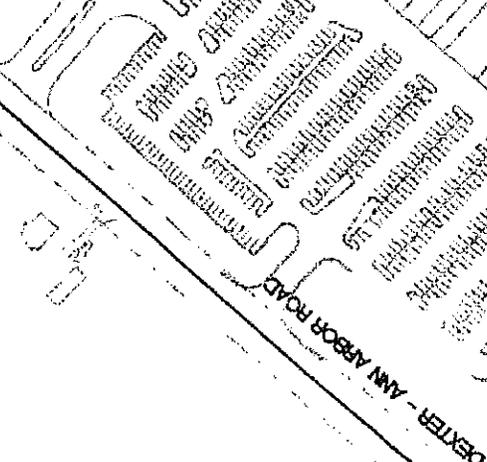
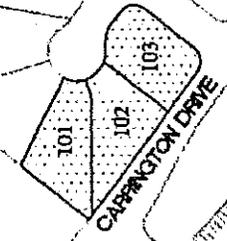
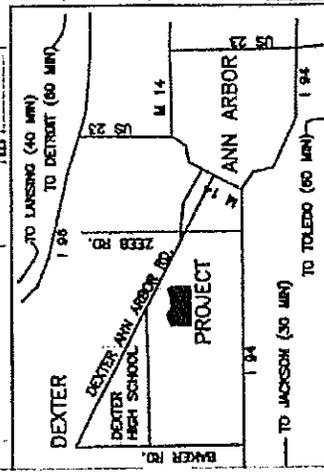
- Assist with the preparation and evaluation of bids, quotes and contracts as needed.
- Other administrative duties as needed, including copying, recordkeeping and filing.

Requirements

- High school diploma or GED, some college preferred.
- Public administration, business, planning and zoning, or non-profit education and/or work experience is desired.
- Excellent communication skills.
- Knowledge of Microsoft Office software programs, and the ability to learn and understand specialized municipal software applications.
- Knowledge of social media and the internet.
- Must be able to walk throughout the Village and operate a motor vehicle.
- Must be able to attend meetings outside of normal working hours.



**DEXTER CROSSING PHASE 5B
VILLAGE OF DEXTER**



**STATE OF MICHIGAN
97TH LEGISLATURE
REGULAR SESSION OF 2013**

Introduced by Reps. Haugh, Schor, Tlaib, Faris, Roberts, Dillon, Goike, Yonker, Geiss, Foster, Crawford,
McBroom, Laue, McCann, Driskell, Dianda, Howrylak and Nathan

ENROLLED HOUSE BILL No. 4743

AN ACT to amend 2011 PA 256, entitled "An act to revise, consolidate, and codify the laws relating to certain fireworks; to regulate the purchase, possession, sale, and use of certain fireworks; to establish a fireworks safety fund; to establish a fireworks safety fee; to provide for the transfer and expenditure of funds; to prescribe the powers and duties of certain state agencies; to provide for penalties and remedies; and to repeal acts and parts of acts," by amending sections 4, 5, 7, 10, 11, 12, and 18a (MCL 28.454, 28.455, 28.457, 28.460, 28.461, 28.462, and 28.468a), sections 4 and 12 as amended and section 18a as added by 2012 PA 257.

The People of the State of Michigan enact:

Sec. 4. (1) A person shall not sell consumer fireworks unless the person annually obtains and maintains a consumer fireworks certificate from the department under this section. A person who knows, or should know, that he or she is required to comply with this subsection and who fails or neglects to do so is guilty of a misdemeanor punishable by imprisonment for not more than 2 years or a fine, or both, with the fine as follows:

- (a) For a first violation of this subsection, not more than \$5,000.00.
- (b) For a second violation of this subsection, not more than \$20,000.00.
- (c) For a third or subsequent violation of this subsection, not more than \$40,000.00.

(2) An application for a consumer fireworks certificate shall meet all of the following requirements:

- (a) The application shall be submitted no later than April 1 of each year in which consumer fireworks are to be sold.
- (b) The application shall list the name and address of each retail location from which consumer fireworks are to be sold.

(c) The application shall be accompanied by a fee of \$1,000.00 for a certificate for each retail location that is a permanent building or structure or \$600.00 for each retail location that is not a permanent building or structure. The fireworks certificate fee required to be paid for a retail location that is not a permanent building or structure shall not exceed 60% of the fireworks certificate fee for a retail location that is a permanent building or structure.

(d) The application shall be accompanied by a copy of the applicant's current sales tax license, including the applicant's account number, issued by the department of treasury for each retail location where consumer fireworks are to be sold by the applicant.

(3) A consumer fireworks certificate issued under this section is valid from the date of issue until April 30 of the year after it was issued. A person may renew a consumer fireworks certificate for a retail location by making application in the same manner as provided under subsection (2). However, the department shall not issue a renewal consumer fireworks certificate unless the department determines that the applicant properly remitted all of the fireworks safety fees required to be paid in the preceding year. The department shall provide to the department of treasury the sales

tax license information received from the applicant and any additional information as may be necessary to allow the department of treasury to confirm that each sales tax license submitted by the applicant is current and valid. The department shall enter into an agreement with the department of treasury under section 28(1) of 1941 PA 122, MCL 205.28, that will allow the department of treasury to provide that information to the department. The department shall not issue an original or renewal consumer fireworks certificate to an applicant until the department of treasury has confirmed to the department that each sales tax license submitted by the applicant is current and valid, and that the applicant is otherwise eligible to obtain a consumer fireworks certificate under this act.

(4) Not more than 30 days after an application is submitted to the department under this section, the department shall issue or deny issuance of a consumer fireworks certificate to the applicant and, if issuance is denied, shall indicate to the applicant the reason for denial.

(5) If the department denies issuance of a consumer fireworks certificate under this section, the applicant may cure any defect of the application within 45 days after the denial without paying an additional fee. The department shall not unreasonably delay or deny an application under this section.

(6) A consumer fireworks certificate is transferable upon approval by the department and the payment of a \$25.00 transfer fee. However, the department shall not approve the transfer of a consumer fireworks certificate unless the transferee satisfies eligibility requirements for an original consumer fireworks certificate under this act.

(7) The holder of a consumer fireworks certificate shall prominently display the original or copy of the certificate in the appropriate retail location. A person that violates this subsection is responsible for a civil fine of \$100.00. Each day that the consumer fireworks certificate is not displayed as required under this subsection is a separate violation.

(8) The department shall not issue a consumer fireworks certificate to a person that is ineligible under this act.

(9) The face of the consumer fireworks certificate shall indicate the location or address for which it was issued.

(10) Fees collected under this section shall be deposited in the fireworks safety fund.

Sec. 5. (1) Consumer fireworks shall only be sold from a retail location if all of the following applicable conditions are met:

(a) Except as provided in subdivision (b), a retail location satisfies the applicable requirements of NFPA 101 and NFPA 1124 not in conflict with this act, and the Stille-DeRossett-Hale single state construction code act, 1972 PA 230, MCL 125.1501 to 125.1531. However, any provision of the Stille-DeRossett-Hale single state construction code act, 1972 PA 230, MCL 125.1501 to 125.1531, that is inconsistent with the applicable requirements of NFPA 101 and NFPA 1124 is superseded to the extent of the inconsistency or conflict.

(b) Beginning January 1, 2013, a permanent building or structure shall be equipped with a fire suppression system in compliance with NFPA 1124.

(c) The retailer at that retail location is licensed under section 3 of the general sales tax act, 1933 PA 167, MCL 205.53.

(d) The retailer has a valid federal taxpayer identification number issued by the federal department of the treasury, internal revenue service. This requirement does not apply to a retailer that is a sole proprietorship.

(2) A person that knows, or should know, that he or she is required to comply with subsection (1) and who fails or neglects to do so is responsible for a civil fine of \$2,500.00 for each violation. Each day that a person is in noncompliance constitutes a separate violation.

(3) During periods when consumer fireworks are sold, each retail location selling consumer fireworks either shall be added as an additional insured, or public liability and product liability insurance coverage shall be obtained and maintained, in an amount not less than \$10,000,000.00 per occurrence. A person that knows, or should know, that he or she is required to comply with this subsection and who fails or neglects to do so is liable for a civil fine of not more than \$5,000.00.

Sec. 7. (1) Except as provided in this act, a local unit of government shall not enact or enforce an ordinance, code, or regulation pertaining to or in any manner regulating the sale, display, storage, transportation, or distribution of fireworks regulated under this act.

(2) A local unit of government may enact an ordinance regulating the ignition, discharge, and use of consumer fireworks, including, but not limited to, an ordinance prescribing the hours of the day or night during which a person may ignite, discharge, or use consumer fireworks. If a local unit of government enacts an ordinance under this subsection, the ordinance shall not regulate the ignition, discharge, or use of consumer fireworks on the day preceding, the day of, or the day after a national holiday except as follows:

(a) A local unit of government with a population of 50,000 or more or a local unit of government located in a county with a population of 750,000 or more may regulate the ignition, discharge, or use of consumer fireworks between the hours of 12 midnight and 8 a.m. or between the hours of 1 a.m. and 8 a.m. on New Year's day.

(b) A local unit of government with a population of less than 50,000 located in a county with a population of less than 750,000 may regulate the ignition, discharge, or use of consumer fireworks between the hours of 1 a.m. and 8 a.m.

(3) An ordinance under subsection (2) shall only impose a civil fine of not more than \$500.00 for each violation of the ordinance and no other fine or sanction.

Sec. 10. (1) The retailer or person to whom a consumer fireworks certificate is issued is responsible for remitting all fireworks safety fees as described in section 9 to the department on forms and in the manner prescribed by the department; shall hold the fireworks safety fees collected in trust for the state until remitted to the state; and is personally liable for the payment of the fireworks safety fee money to this state.

(2) The department may refer for collection to the department of treasury past due amounts of the fireworks safety fee consistent with section 13 of 1941 PA 122, MCL 205.13.

(3) A retailer or person shall remit the fireworks safety fees no later than 20 days after the end of each preceding month. A retailer or person that operates 25 or more retail locations in this state that are permanent buildings or structures may remit the fireworks safety fees in an aggregate filing under 1 common identification number as determined by the department.

(4) The department shall investigate any fireworks safety fees reported, but not paid, by a retailer no later than September 30 of each year.

Sec. 11. (1) The fireworks safety fund is created within the department of treasury.

(2) The state treasurer may receive money or other assets from any source for deposit into the fund. The state treasurer shall direct the investment of the fund. The state treasurer shall credit to the fund interest and earnings from fund investments.

(3) Money in the fund at the close of the fiscal year shall remain in the fund and shall not lapse to the general fund.

(4) The department shall expend money deposited in the fund as follows:

(a) One hundred percent of the money received from fireworks safety fees under section 8 to be used for the training of firefighters under the direction and approval of the firefighters training council established under the firefighters training council act, 1966 PA 291, MCL 29.361 to 29.377.

(b) One hundred percent of the money received from consumer fireworks safety certificates under section 4 to administer this act and to pay the costs of delegating inspections under this act to local units of government under subsection (5).

(5) The department may establish a program for delegating inspection duties under this act to 1 or more local units of government. If a local unit of government agrees to carry out inspections, the department shall pay 70% of the consumer fireworks safety certificate fee paid by each retail location inspected by the local unit of government and retain the remaining 30% of that fee. If a local unit of government declines to participate in the program described in this subsection, the department retains its inspection duties under this act.

Sec. 12. (1) A person shall not ignite, discharge, or use consumer fireworks on public property, school property, church property, or the property of another person without that organization's or person's express permission to use those fireworks on those premises. Except as otherwise provided in this section, a person that violates this subsection is responsible for a state civil infraction and may be ordered to pay a civil fine of not more than \$500.00.

(2) Consumer fireworks shall not be sold to a minor. A person that violates this subsection shall be ordered to pay a civil fine of not more than \$500.00, or, for a second or subsequent violation of this subsection, a civil fine of not more than \$1,000.00. In addition, the person's consumer fireworks certificate shall be suspended for 90 days after the civil fine is ordered for a second or subsequent violation. This age requirement shall be verified by any of the following:

(a) An operator's or chauffeur's license issued under the Michigan vehicle code, 1949 PA 300, MCL 257.1 to 257.923.

(b) An official state personal identification card issued under 1972 PA 222, MCL 28.291 to 28.300.

(c) An enhanced driver license or enhanced official state personal identification card issued under the enhanced driver license and enhanced official state personal identification card act, 2008 PA 23, MCL 28.301 to 28.308.

(d) A military identification card.

(e) A passport.

(f) Any other bona fide photograph identification that establishes the identity and age of the individual.

(3) An individual shall not discharge, ignite, or use consumer fireworks or low-impact fireworks while under the influence of alcoholic liquor, a controlled substance, or a combination of alcoholic liquor and a controlled substance. As used in this subsection:

(a) "Alcoholic liquor" means that term as defined in section 1d of the Michigan vehicle code, 1949 PA 300, MCL 257.1d.

(b) "Controlled substance" means that term as defined in section 8b of the Michigan vehicle code, 1949 PA 300, MCL 257.8b.

(4) An individual who violates the smoking prohibition under NFPA 1124, 7.3.11.1 is guilty of a misdemeanor punishable by imprisonment for not more than 1 year or a fine of not more than \$1,000.00, or both.

(5) Signage stating the smoking prohibition described in subsection (4) satisfies the requirements of NFPA 1124.

Sec. 18a. (1) Except as otherwise provided in this section, a person who receives a citation for a serious violation, an order issued under this act, or a rule promulgated under this act shall be assessed a civil fine of not more than \$1,000.00 for each violation.

(2) Except as otherwise provided in this section, a person who receives a citation for a violation of this act that is not a serious violation may be assessed a civil fine of not more than \$500.00 for each violation.

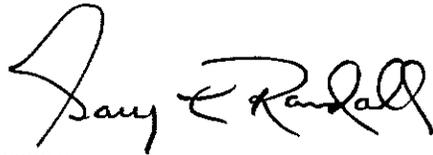
(3) Subsections (1) and (2) do not apply to violations for which a specific civil fine is provided by this act.

(4) The state fire marshal may request that the prosecuting attorney for the county in which a violation of this act occurred issue a complaint and request a warrant for the prosecution of a person who commits a criminal violation of this act.

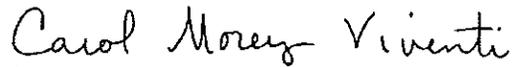
(5) All civil fines collected under this section shall be paid to the department within 15 working days after the date the penalty is ordered, not subject to further review, and credited to the fireworks safety fund.

(6) The department of treasury shall institute proceedings to collect any civil fines ordered but not paid under this act.

This act is ordered to take immediate effect.



.....
Clerk of the House of Representatives



.....
Secretary of the Senate

Approved

.....
Governor

Village President Report by Shawn Keough
June 24, 2013

AGENDA 6-24-13

ITEM I-5

Hello Residents and Fellow Council Members,

Here is a summary of my recent activities and some of my planned activities for the future:

Recent Activities

I have completed my reappointment recommendations and prepared a memorandum for Village Council approval. It is part of the Consent Agenda Item J-2. I am pleased to report that everyone listed on my memo of reappointments was eager to continue to serving into another term. Please note that we still have one opening on our Arts, Culture & Heritage Committee as well as one opening on our Downtown Development Authority Board.

June 12, 2013 – As a follow-up to a phone call that I received from resident Matt Tierney on the evening of June 11th, I met with Matt Tierney and Jim McCargar early in the morning on June 12th to review the initial excavation that was occurring along Hudson as part of the Village's sidewalk improvements. We discussed the horizontal and vertical location of the sidewalk and the grading that was proposed around it. The residents have been super cooperative throughout this process. They appreciated the opportunity to hear the perspective of the contractor and engineer at the same time. We also walked the 2nd Street side of their properties with the contractor, representatives from OHM and our Village superintendent to review the alignment in that section of the project. I am happy to report that there is great communication occurring on this project and I am glad that the residents feel comfortable reaching out to us when they have a question.

June 12, 2013 – Regional Fire Committee meeting – the committee met and reviewed a list of revisions to the draft agreement. We were able to get the revisions incorporated into an updated draft, which has been attached to my report. Please note that this draft is an update to the last version that was shared with Council in September 2012. I have circled the sections of the agreement that have been modified to aid in your review of it. I look forward to any comments you have. The committee feels that this draft has received valuable input from representatives of the fire department and is ready for review and possible action by the 4 Boards (Dexter Twp, Scio Twp, Webster Twp and the Village of Dexter Council).

June 14, 2013 – Border to Border Trail Alignment meeting – Along with Community Development Manager Allison Bishop, Superintendent Dan Schlaff and Foreman Kurt Augustine, Trustee Cousins and I met with the County's landscape architect to discuss and review options for the remaining trail section for segment D1 of the B2B Trail that will pass along the south side of the Village's DPW Facility. We discussed MDOT's concerns (they own the railroad right-of-way) and tried to come up with an alignment and plan that balances the needs of the Trail Users, access to our DPW driveway and the railroad. Additional information is included in the packet under I-1 (Allison Bishop's report).

June 14, 2013 - DDA Development Area Map Resolution - I met with Village Manager Donna Dettling and Assistant Village Manager Courtney Nicholls to review the remaining questions related to resolving the DDA Development Area map so that the future tax capture could be determined. I assisted in helping to finalize the boundary for this map to help keep this process moving forward.

June 17, 2013 – Village Council workshop – Topics included our Maximum Allowable Headworks Limits at our wastewater treatment plant, Northern United Brewery's Significant Industrial User permit, and updates to our Sewer Use Ordinance.

June 18, 2013 – Safe Routes to School meeting with representatives of the School Board – I was unable to make this meeting, but Trustee's Tell and Semifero attended along with Village Manager Donna Dettling. I offer many thanks to the three of them for being able to attend this meeting.

June 19, 2013 – Village of Dexter Downtown Development Authority meeting – the DDA authorized the acceptance of one of the low bids for the demolition of the 3045 Broad building. The DDA also accepted and acknowledged the new Development Area/TIF Capture parcel map. We explained that it was based on the published development plan area map from 2007.

June 19, 2013 – Meeting with Dexter Fastener (Dextech) – Village Manager Donna Dettling and I met with representatives of Dextech to briefly review their upcoming site plan submittal, which they anticipate submitting to the Village by the end of June. They had several questions related to the Landscaping Ordinance. We discussed tree preservation, their landscape plans, the location of storm water detention and their timeline. They may be requesting a landscaping waiver from the planning commission for certain areas of their planned improvements.

Future Activities

Facility Committee meeting - as of the date of this report, we are still trying to schedule a meeting for the Facility Committee. Due to planned vacations and the idea to add a DDA member to the committee, we have had difficulty scheduling this meeting. It is likely that it will be scheduled for some time in early to mid July.

June 20, 2013 – Village Superintendent Dan Schlaff invited me to review drainage on Hudson Street. I will be meeting him early in the morning to discuss his ideas and concerns.

June 24, 2013 – Village Council Meeting – we will be adopting the budget for Fiscal Year 2013-2014 which will begin on July 1, 2013 and go through June 30, 2014. Residents are encouraged to view the budget and ask questions.

June 27, 2013 – Urban Core Meeting – Regional Transit meeting – I have asked Trustee Carson to attend this meeting in my place. Thanks Jim for your help in covering this meeting!

Goals and Objectives for June 2013 (recently completed)

1. Complete the budget preparation and approval process for the new fiscal year starting July 1, 2013
2. Complete Re-appointments for Boards and Commissions My recommendations are under consent agenda.
3. Resolve the DDA Tax Capture discrepancy that has recently been discovered.
4. Share a draft regional fire agreement with Council.
5. Determine an alignment for the Border to Border Trail near the DPW driveway (draft included in Allisan's report)
6. Get a Facilities Committee Meeting scheduled (will carry this over into July)

Goals and Objectives for July 2013

1. Get a Facilities Committee Meeting scheduled for early July
2. Seek Council input (and possible action if we are ready) on the draft Regional Fire Interlocal Agreement
3. Encourage residents to run for the Charter Commission Election
4. Notify our Union Representatives that we would like to open negotiations with them (current agreement ends on Feb 28, 2014). Along with our Village Manager and Assistant Village Manager, I plan to personally participate in these negotiations again this year and will be asking another Council member to assist me in this effort.
5. Review Fund Balance reserves and do a 5 year look back at Council Budgeting – I am interested to see how frequently we have been able to end our fiscal years under budget and want to make sure we are looking ahead to insure that our reserve balances are adequate.

I look forward to seeing you around our town!

Shawn Keough, Village President
skeough@DexterMI.gov
(313) 363-1434 (cell)

INTERLOCAL AGREEMENT

CREATING THE

WASHTENAW CONSOLIDATED FIRE AND RESCUE DEPARTMENT
(a Michigan public body corporate)

BETWEEN AND AMONG

DEXTER TOWNSHIP
(a Michigan general law township)

AND THE

VILLAGE OF DEXTER
(a Michigan general law village)

AND

SCIO TOWNSHIP
(a Michigan general law township)

AND

WEBSTER TOWNSHIP
(a Michigan general law township)

The following recitals are made regarding this interlocal agreement between the Township of Dexter, Washtenaw County, Michigan ("**Dexter Township**"), the Village of Dexter, Washtenaw County, Michigan ("**Village**"), the Township of Scio, Washtenaw County, Michigan ("**Scio Township**"), and the Township of Webster, Washtenaw County, Michigan ("**Webster Township**"):

Political subdivisions of the State of Michigan have been authorized by the People of the State of Michigan to enter into agreements for the performance, financing, and execution of governmental functions through Section 5 of Article III of the State Constitution of 1963.

The People of the State of Michigan, through Section 28 of Article VII of the State Constitution of 1963, have required the Michigan Legislature to authorize 2 or more counties, townships, cities, villages, or districts to, among other things: (1) enter into contracts, including with the State, for the joint administration of functions or powers; (2) share costs and responsibilities; (3) transfer functions or responsibilities; (4) cooperate; and (5) lend their credit in connection with any publicly owned undertaking.

The Michigan Legislature has implemented Section 5 of Article III of the State Constitution of 1963 and Section 28 of Article VII of the State Constitution of 1963 by enacting the Urban Cooperation Act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512 ("**Act**"). Under the Act, a public agency may jointly exercise with any other public agency any power, privilege, or authority that the agencies share in common and that each might exercise separately. An agreement between 1 or more public agencies under the Act may provide for a separate legal or administrative entity, which must be a public body corporate or politic, to administer or execute the agreement.

As townships, Dexter Township, Scio Township, and Webster Township are authorized to provide fire protection and emergency response services, related health or safety services, and establish and maintain a fire department under Michigan law, including, but not limited to, 1945 PA 246, MCL 41.181 to 41.187, and 1951 PA 33, MCL 41.801 to 41.813.

The Village is authorized to provide fire protection and emergency response services, related health or safety services, and establish and maintain a fire department under Michigan law, including, but not limited to, The General Law Village Act, 1895 PA 3, MCL 61.1 to 75.12. Dexter Township, Scio Township, Webster Township, and the Village each seeks to cooperate with the other to further coordinate, enhance, and improve the provision of fire protection and emergency response services and related health or safety services by entering into this interlocal agreement.

Dexter Township, Scio Township, Webster Township, and the Village intend to achieve their goal by creating a separate legal entity named the Washtenaw Consolidated Fire and Rescue Department ("**Department**"). Under this interlocal agreement, Dexter Township, Scio Township, Webster Township, and the Village each agree that the Department will administer or execute the joint powers, duties, functions, responsibilities, and authority possessed by Dexter Township, Scio Township, Webster Township, and the Village as necessary to provide efficient and effective fire protection and emergency response services and related health or safety services.

updated name
throughout document

Accordingly, Dexter Township, Scio Township, Webster Township, and the Village agree to the following terms and conditions:

ARTICLE I

DEFINITIONS

Section 1.01. Definitions. As used in this interlocal agreement:

(a). “**Act**” means the Urban Cooperation Act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.

(b). “**Agreement**” means this interlocal agreement between and among Dexter Township, Scio Township, Webster Township, and the Village.

(c). “**Alternate Representative**” means an individual appointed by a Party as an alternate for a Representative under Section 4.04 of this Agreement.

(d). “**DAFD Participant**” means a Party that also is a participating Public Agency on the Effective Date in the interlocal agreement, as amended, which was originally entered into under the Act to establish the Dexter Area Fire Department and approved on March 26, 1985 by the authorized representatives of the Village of Dexter, Dexter Township, Scio Township, Webster Township, and the Township of Lima, Washtenaw County, Michigan.

(e). “**Department**” means the Washtenaw Consolidated Fire and Rescue Department, a separate legal entity and public body corporate created under Article III of this Agreement.

(f). “**Department Run**” means the act of the Department responding with 1 or more vehicles to provide Emergency Services within the Service Area.

(g). “**Dexter Area Fire Department**” or “**DAFD**” means the public body corporate and established under an interlocal agreement, as amended, which was originally entered into under the Act on March 26, 1985 by the authorized representatives of the Village of Dexter, Dexter Township, Scio Township, Webster Township, and the Township of Lima, Washtenaw County, Michigan.

(h). “**Dexter Township**” means the Township of Dexter, Washtenaw County, Michigan, a Michigan general law township.

(i). “**Emergency Services**” means fire protection services, emergency medical services, emergency response, and any Related Emergency Health and Safety Services. Emergency services does not include police protection.

(j). “**Effective Date**” means the later of October 1, 2013 or the date on which all of the following are satisfied:

changed tentative date

(i). The Agreement is approved and entered into by the governing body of Dexter Township.

(ii). The Agreement is approved and entered into by the governing body of Scio Township.

(iii). The Agreement is approved and entered into by the governing body of Webster Township.

(iv). The Agreement is approved and entered into by the governing body of the Village.

(v). The Agreement is approved by the Governor under Section 10 of the Act.

(vi). The Agreement is filed with the county clerk of Washtenaw County, Michigan.

(vii). The Agreement is filed with the Secretary of State of the State.

(k). **"Fire Board"** means the governing body of the Department described in Section 4.01 of this Agreement.

(l). **"Fire Chief"** means the chief executive officer of the Department selected under Section 4.13 of this Agreement.

(m). **"Fiscal Year"** means the fiscal year of the Department, which shall begin on April 1 of each calendar year and end on March 31 of the following calendar year.

(n). **"OMA"** means the Open Meetings Act, 1976 PA 267, MCL 15.261 to 15.275.

(o). **"Largest Party"** means the Party with the largest financial contribution obligation to the Department as determined annually under Section 7.08 of this Agreement.

(p). **"Party"** means a township or Village that has approved this Agreement and that has not withdrawn from this Agreement.

(q). **"Person"** means an individual, authority, corporation, limited liability company, partnership, limited partnership, firm, organization, association, joint venture, trust, governmental entity, Public Agency, or other legal entity.

(r). **"Public Agency"** means that term as defined under Section 2(e) of the Act.

(s). **"Related Emergency Health and Safety Services"** means health and other medically-related services rendered in conjunction with the provision of Emergency Services.

(t). **"Representative"** means an individual serving on the Fire Board appointed by a Party.

(u). **"Service Area"** means the geographic territory of all of the Parties as detailed in Exhibit A to this Agreement, and any additional geographic areas inside and outside of the Parties' geographic territory to which the Department may provide Emergency Services under a contract with a Public Agency other than a mutual or reciprocal aid agreement or compact.

(v). **"Scio Township"** means the Township of Scio, Washtenaw County, Michigan, a Michigan general law township.

updated by attorney

(w). “**SEV**” means state equalized value of all real and personal property as reported to the State Tax Commission and the Washtenaw County Equalization Department on the most recent Form L-4022, and includes any corrections to the Form L-4022 by each Party’s assessing officer made upon closure of the March Board of Review.

(x). “**State**” means the State of Michigan.

(y). “**Transfer Date**” means the date 180 days after the Effective Date.

(z). “**Webster Township**” means the Township of Webster, Washtenaw County Michigan, a Michigan general law township.

(aa). “**Village**” means the Village of Dexter, Washtenaw County, Michigan, a Michigan general law village. If the electors of the Village approve the reorganization of the Village as a city under The Home Rule City Act, 1909 PA 279, MCL 117.1 to 117.37, with boundaries of the city coterminous with the boundaries of the Village at the time of approval by Village electors, “Village” shall mean the city organized under the charter approved by the electors.

Section 1.02. Captions and Headings. The captions, headings, and titles in this Agreement are a convenience and not intended to have any substantive meaning or be interpreted as part of this Agreement.

Section 1.03. Plural Terms. A term or phrase in this Agreement importing the singular number only may extend to and embrace the plural number and every term or phrase importing the plural number may be applied and limited to the singular number.

ARTICLE II

PURPOSE

Section 2.01. Purpose. The purpose of this Agreement is to create and empower the Department to exercise the common powers, privileges, and authority of each of the Parties to provide efficient and effective Emergency Services and Related Emergency Health and Safety Services consistent with this Agreement.

ARTICLE III

CREATION OF WASHTENAW CONSOLIDATED FIRE AND RESCUE DEPARTMENT

Section 3.01. Creation and Legal Status of Department. The Washtenaw Consolidated Fire and Rescue Department is established as a separate legal entity for the purpose of administering and executing this Agreement. The Department is a public body corporate with powers granted under this Agreement, the Act, and other applicable law.

Section 3.02. Principal Office. The principal office of the Department shall be at a location in the Service Area determined by the Fire Board upon recommendation from the Fire Chief.

Section 3.03. Title to Department Assets. All property owned by the Department is owned by the Department as a separate legal entity and public body corporate, and no Party has any ownership interest in Department property.

Section 3.04. Tax-Exempt Status. The Parties intend the activities of the Department to be tax-exempt as governmental functions carried out by an instrumentality or political subdivision of government under Section 115 of the Internal Revenue Code of 1986, 26 USC 115, or any corresponding provisions of any future federal tax code. The Parties also intend the activities of the Department to be governmental functions carried out by a political subdivision of the State, exempt to the extent provided under State law from taxation by this State, including, but not limited to, income tax under the Income Tax Act of 1967, 1967 PA 281, MCL 206.1 to 206.713, and property tax under The General Property Tax Act, 1893 PA 206, MCL 211.1 to 211.157, and any successor State tax laws.

Section 3.05. Nonprofit Status. As a governmental instrumentality within this State, the Department may not be operated for profit. No part of any earnings of the Department may inure to the benefit of a Person other than the Parties. It is the intent of the Parties that the Department maintains its nonprofit status. *moved from section 9 by attorney*

Section 3.06. Compliance with Law. The Department shall comply with all federal and State laws, rules, and regulations applicable to the Department.

Section 3.07. Relationship of the Parties. The Parties agree that no Party shall be responsible for the acts of the Department or of the employees, agents, and servants of any other Party, whether acting separately or in conjunction with the implementation of this Agreement. The Parties shall only be bound and obligated under this Agreement as expressly agreed to by each Party and no Party may otherwise obligate any other Party.

Section 3.08. No Third-Party Beneficiaries. Except as expressly provided in this Agreement, the Agreement does not create in any Person, and is not intended to create by implication or otherwise, any direct or indirect obligation, duty, promise, benefit, right to be indemnified (such as contractually, legally, equitably, or by implication), right to be subrogated to any Party's rights in this Agreement, or any other right.

Section 3.09. Legal Settlements. The Department shall not be liable for any settlement of any proceeding made without its consent and the Department shall not unreasonably withhold consent.

Section 3.10. Litigation Costs. If a legal proceeding challenges the validity of this Agreement or action or activity under this Agreement and a Party or a Protected Person of a Party is named as a defendant, to the extent permitted by law, including, but not limited to, Section 28 of Article VII of the State Constitution of 1963 and Section 5 of the Act, the cost of legal representation for the Party or the Protected Person shall be the responsibility of the Department, payable from funds lawfully available to Department. To the extent permitted by law, and from funds lawfully available to the Department, the Department shall defend, hold harmless, and reimburse a Party or a Protected Person of a Party from and against any and all costs, losses, claims, liabilities, actions, suits, proceedings, fines, expenses, payments, penalties, damages, and injuries, of whatever kind or nature, including attorneys' fees and costs, arising out of, resulting from, caused by, or associated with, or alleged to have arisen out of, resulted from, been caused by, or associated with, in whole or in part, directly or indirectly, the execution or performance of this Agreement, or any acts or omissions of any Party or any Person taken in connection with this Agreement or its performance. The Parties intend that a Party and Protected Persons of a Party will have no liabilities or costs of any nature in connection with this Agreement other than those specifically agreed to or assumed in writing by a Party. To the extent permitted by law and from funds lawfully available to the Department, if any suit, action, or proceeding is brought against a Party or any Protected Person of the Party, the suit, action, or proceeding shall be defended by counsel as determined by each Party. If the defense is by counsel to a Party, the Department shall pay all reasonable and necessary costs of the defense, including reasonable counsel fees, to the extent permitted by law and from funds lawfully available to the Department. If a Party determines that the Department shall defend the Party or Protected Person of the Party, the Department shall immediately assume the defense at its own reasonable and necessary cost, to the extent permitted by law and from funds lawfully available to the Department. Notwithstanding another provision of this section, if the Department refuses to defend a Party or a Protected Person under this section, or a conflict under applicable law or rules prohibits the Department from defending a Party or a Protected Person, the Party or Protected Person may retain counsel and the Department shall be responsible for the reasonable and necessary costs and expenses of the Party or Protected Person, to the extent permitted by law and from funds lawfully available to the Department. As used in this section, "**Protected Person**" means a commission, council, board, commission member, council member, board member, officer, supervisor, employee, contractor, or agent of a Party.

Section 3.10 was added by the attorney

ARTICLE IV

FIRE BOARD AND FIRE CHIEF

Section 4.01. Fire Board. The governing body of the Department shall be a board known as the "Fire Board of the Washtenaw Consolidated Fire and Rescue Department" or "Fire Board". Except as otherwise provided in this Agreement, the Fire Board shall exercise the powers of the Department. The Fire Board shall have the responsibility, authority, and right to manage and direct on behalf of the public the functions and services performed or exercised under this Agreement.

grammatical correction

Section 4.02. Composition. The Fire Board shall be composed of voting representatives for each Party appointed as provided in this Article. In addition, the Fire Chief or his/her designee shall be an ex officio, non-voting member of the Fire Board. The governing body of each Party other than the Largest Party shall appoint 2 individuals to the Fire Board (to serve as Representatives) including 1 elected official of each Party. The Largest Party shall appoint 3 individuals as to the Fire Board (to serve as Representatives), including 1 elected official of the Largest Party. The initial appointments shall be made within 60 days after the Effective Date. For the initial appointments, the governing body of each Party shall appoint 1 individual for a term of 2 years and 1 individual for a term of 4 years, and the Largest Party shall appoint a third individual for a term of 1 year. After the initial appointments, individuals shall be appointed to the Fire Board as Representatives for a term of 4 years, except for the third individual appointed by the Largest Party, who shall be appointed for a term of 1 year. A Representative shall continue to serve until a successor is appointed and qualified. The governing body of each Party shall appoint a successor within 30 days after the expiration of each Representative's term.

Section 4.03. Representative Qualifications. Each Representative shall be a qualified elector residing within the territorial boundaries of the Party appointing the Representative. A Representative shall not be an employee of the Department.

Struck a sentence to clarify that only employees of the dept are ineligible.

Section 4.04. Alternate Representatives. For each Representative appointed under Section 4.02, the governing body of the Party appointing the Representative may appoint an Alternate Representative to, except as otherwise provided in this Agreement, exercise the duties of the Representative in the place and stead of the Representative if the Representative is absent or is otherwise unable to perform his or her duties. An Alternate Representative shall meet the qualifications for a Representative under Section 4.03. Each Alternate Representative shall be appointed for a term of 1 year.

Section 4.05. Vacancies. In the event of a vacancy in a position of Representative or Alternate Representative, the governing body of the Party appointing the Representative or the Alternate Representative shall fill the vacancy in the same manner as the original appointment for the balance of the unexpired term.

Section 4.06. Removal. A Representative may be removed from the Fire Board without cause at any time by action of the governing body of the Party appointing the Representative. An Alternate Representative may be removed from the position of Alternate Representative

without cause at any time by action of the governing body of the Party appointing the Alternate Representative.

Section 4.07. Officers. The Fire Board shall elect from among the serving Representatives a Chairperson, a Vice Chairperson, a Treasurer, and a Secretary to serve as officers of the Fire Board. The term of an officer of the Fire Board shall be 1 year, or until a successor is elected. The Chairperson of the Fire Board shall be the presiding officer at all meetings of the Fire Board. The Secretary or designee of the Secretary shall be the official custodian of the records of Board. The officers of the Fire Board shall perform duties specified in this Agreement and as otherwise determined by the Fire Board. Employees of the Department shall assist the officers of the Fire Board in the performance of their duties. If a vacancy arises in an officer position, the Fire Board shall fill the vacancy for the remainder of the unexpired term. An Alternate Representative may not serve as an officer of the Fire Board.

Section 4.08. Officer Absences. In the event of an absence or inability of any officer of the Fire Board to perform the duties of his or her position as an officer, the Fire Board may designate another Representative to temporarily assume the duties of the officer position as an acting officer. But, in the event of the absence or inability of the Chairperson to perform his or her duties as Chairperson, the Vice-Chairperson shall serve as the acting Chairperson.

Changed from 60 by the attorney

Section 4.09. Meetings. The Fire Board shall hold its initial annual meeting not less than 90 days after the Effective Date at the time, date, and place determined by the Representative appointed by the Largest Party for a 1-year term. After the initial meeting, the first meeting of the Fire Board in each subsequent Fiscal Year shall be the annual meeting of the Fire Board in each subsequent Fiscal Year. The Fire Board shall hold a regular meeting each month, including the annual meeting, at the time, date, and place determined by the Fire Board. Officers of the Fire Board shall be elected at each annual meeting. The Fire Board also may hold special meetings as deemed necessary by the call of the Chairperson or by any 3 Representatives. Meetings of the Fire Board shall comply with the OMA. Public notice of the time, date, and place of Fire Board meetings shall be given in the manner required by the OMA. Notice of meetings of the Fire Board also shall be posted in the locations for the posting of public notices at the principal office of the Department and at the principal office of each Party. The Secretary shall provide a copy of the approved minutes of all meetings of the Fire Board to the clerk of each Party within 15 days after approval of the minutes.

Section 4.10. Quorum and Voting. Five or more Representatives constitutes a quorum for the transaction of business by the Fire Board, including any Alternative Representatives acting on behalf of a Representative. When a quorum is present, the Fire Board may act only by a majority vote of 5 or more Representatives, including any Alternate Representatives acting on behalf of a Representative. Each Representative shall have 1 vote, including any Alternative Representative acting for a Representative. Representatives and Alternate Representatives shall not engage in proxy voting.

Section 4.11. Ethics and Conflicts of Interest. The Fire Board shall adopt ethics policies governing the conduct of Representatives, Alternate Representatives, and officers, and employees of the Department. The policies shall be no less stringent than those provided for

the Committee has been discussing wording that ensures votes must be passed Page 11 of 35 by a majority of the representatives in positions provided for by the agreement.

public officers and employees under 1973 PA 196, MCL 15.341 to 15.348. Representatives, Alternate Representatives, officers, and employees of the Department shall be deemed to be public servants under 1968 PA 317, MCL 15.321 to 15.330, and are subject to any other applicable laws with respect to conflicts of interest. The Fire Board shall establish policies and procedures requiring disclosure of relationships that may give rise to conflicts of interest.

Section 4.12. Compensation. The Representatives and Alternate Representatives shall receive compensation for the performance of their duties, if any, as may be included in the approved budget for the Department. A Representative or Alternate Representative may engage in private or public employment, or in any profession or business. Representatives and Alternate Representatives may be reimbursed by the Department for actual and necessary expenses incurred in the discharge of their official duties, as authorized in the approved budget for the Department and approved by the Fire Board.

Section 4.13. Fire Chief. The Fire Board shall appoint a Fire Chief to administer all programs, funds, personnel, facilities, contracts, and all other administrative functions of the Department, subject to oversight by the Fire Board and in compliance with Section 4.14. The Fire Chief shall receive compensation as determined by the Fire Board. All terms and conditions of the Fire Chief's employment, including length of service, shall be specified in a written contract between the Fire Chief and the Fire Board, provided that the Fire Chief shall serve at the pleasure of the Fire Board, and the Fire Board may remove or discharge the Fire Chief by a vote of not less than 5 Representatives, including any Alternate Representatives serving on behalf of a Representative. The Fire Chief shall report to the Fire Board at meetings of the Fire Board and to the Chairperson of the Fire Board between meetings of the Fire Board.

Section 4.14. Fiduciary Duty. The Representatives, Alternate Representatives, and the Fire Chief are under a fiduciary duty to conduct business in the best interests of the Department, including the safekeeping and use of all Department monies and assets for the benefit of the Department.

Section 4.15. Oath of Office. The Representatives, Alternate Representatives, and the Fire Chief, prior to entering upon the duties of office, shall take and subscribe to the constitutional oath of office under Section 1 of Article XI of the State Constitution of 1963. The oath of office shall be filed with the Secretary.

relates to issue mentioned on page 12 - committee has been discussing wording to require a majority vote of the positions provided for in the agreement to pass motions - in previous drafts we avoided the use of a number so that changes in membership wouldn't require a change in the agreement.

ARTICLE V

POWERS OF THE DEPARTMENT

Section 5.01. Common and Shared Powers. The enumeration of a power, privilege, or authority in this Agreement shall not be construed as limiting the powers, privileges, or authorities of the Department. In carrying out its purposes, the Department may perform, or perform with any Person, as applicable, any power, privilege, or authority relating to Emergency Services or Related Emergency Health and Safety Services that the Parties share in common and that each might exercise separately to the fullest extent permitted by the Act, including, but not limited to, all of the following:

- (a). Establishing, maintaining, organizing, or regulating a fire department.
- (b). Preventing and extinguishing fires.
- (c). Purchasing and providing suitable vehicles and equipment for the extinguishment of fires.
- (d). Erecting and maintaining buildings for the keeping of vehicles and equipment.
- (e). Employing fire fighters, fire safety inspectors, and other personnel.
- (f). Operating or furnishing ambulance and inhalator services, including, but not limited to, emergency medical services and rescue and ambulance services.
- (g). Adopting rules or regulations governing the internal administration and functioning of the Department.
- (h). Enforcing ordinances and regulations for fire protection, for fire safety, to prevent fires, to suppress fires, or to provide for the storage and handling of combustible, explosive, or other hazardous substances.
- (i). Collecting fees for the provision of Emergency Services.
- (j). Investigating Emergency Services requirements, needs, and programs within or without the Service Area of the Department and cooperating with appropriate governmental authorities regarding the investigations.
- (k). Entering into mutual aid or reciprocal aid agreements or compacts.
- (l). Entering into interlocal agreements with other municipalities pursuant to the Urban Cooperation Act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.
- (m). Exercising the authority of a township and a village under the Fire Prevention Code, 1941 PA 207, MCL 29.1 to 29.33, or if the Village is reorganized as a city, exercising the authority of a township and a city under the Fire Prevention Code 1941 PA 207, MCL 29.1 to 29.33.

Section 5.02. Powers Under the Act. In addition to other powers of the Department, the Department shall, consistent with Section 7 of the Act, have the power to do all of the following:

- (a). Make or enter into contracts.
- (b). Employ agencies or employees.
- (c). Acquire, construct, manage, maintain, or operate buildings, works, or improvements.
- (d). Acquire, hold, or dispose of property.
- (e). Incur debts, liabilities, or obligations that, except as expressly authorized by the Parties, do not constitute the debts, liabilities, or obligations of any of the Parties.
- (f). Cooperate with a Public Agency, an agency or instrumentality of the Public Agency, or another legal or administrative entity created by the Public Agency under the Act.
- (g). Make loans from the proceeds of gifts, grants, assistance funds, or bequests in order to further the purposes of the Department.
- (h). Form other entities necessary to further the purposes of this Agreement.
- (i). Sue and be sued in the name of the Department.

Section 5.03. Additional Powers Under the Act. The Department also shall have the power, consistent with Section 5 of the Act, to do all of the following:

- (a). Fix and collect charges, rates, rents, fees, loan repayments, loan interest rates, or other charges on loans.
- (b). Promulgate necessary rules and provide for their enforcement by or with the assistance of the Parties to accomplish the purposes of this Agreement.
- (c). Determine the manner in which purchases shall be made and contracts entered into by the Department.
- (d). Acquire, own, hold, operate, maintain, lease, or sell real or personal property.
- (e). Accept gifts, grants, assistance funds, or bequests and use the same for the purposes of this Agreement. The Department may apply for and accept grants, assistance funds, loans, or contributions from any source. Gifts, grants, assistance funds, or bequests accepted by the Department shall become the property of the Department upon acceptance, except as otherwise agreed by the Department and the grantor. The Department may do anything within its power to secure the grants, loans, or other contributions, including, but not limited to, maintaining separate segregated funds for gifts, grants, assistance funds, or bequests.

(f). Make claims for federal or state aid payable to a Party on account of the execution of this Agreement, with the written consent of the Party.

(g). Determine the manner of responding for any liabilities that might be incurred through performance of the Agreement and insure against the liabilities.

(h). Adjudicate disputes or disagreements, the effects of failure of the Parties to pay their shares of the costs and expenses agreed to by the Parties, and the rights of the other Parties.

(i). Engage auditors to perform independent audits of the financial statements of the Department.

(j). Invest surplus funds or proceeds of grants, gifts, assistance funds, or bequests consistent with an investment policy adopted by the Fire Board.

Section 5.04. Ordinances. To the extent permitted under state law, the Fire Board may adopt ordinances and regulations for fire protection, for fire safety, to prevent fires, to suppress fires, or to provide for the storage and handling of combustible, explosive, or other hazardous substances within the Service Area. Alternatively, the Fire Board may recommend for adoption by the governing bodies of each of the Parties ordinances and regulations for fire protection, for fire safety, to prevent fires, to suppress fires, or to provide for the storage and handling of combustible, explosive, or other hazardous substances.

Section 5.05. Service Fees. To the extent permitted under state law, the Fire Board may adopt an ordinance authorizing the imposition and collection of fees for the provision of Emergency Services. Alternatively, the Fire Board may recommend for adoption by the governing bodies of each of the Parties ordinances authorizing the imposition and collection of fees for the provision of Emergency Services.

Section 5.06. Contracts with Public Agencies. The Department may enter into a contract for Emergency Services to be provided by the Department to any other Public Agency. The fees and charges for services provided in the contract shall not be required to be the same as the fees and charges incurred by a Party for comparable services under this Agreement. Charges and fees specified in a contract shall be subject to increase by the Department, as necessary, in order to provide funds to meet the obligations of the Department. The Department also may enter into a contract for Emergency Services to be provided to the Department by any other Public Agency.

Section 5.07. Tax Limitation. The Department shall not levy any type of tax within the boundaries of any Party. Nothing in this Agreement, however, prevents the Parties from levying taxes and assigning the revenue from the taxes to the Department, if otherwise authorized under state law.

Section 5.08. Limitation on Binding Parties. The Department shall not have the power to bind a Party or to create debts, liabilities, or obligations of a Party, unless otherwise specifically agreed to by the Party.

Section 5.09. No Waiver of Governmental Immunity. The Parties agree that no provision of the Agreement is intended, nor shall it be construed, as a waiver by any Party of any governmental immunity or exemption provided under the Act or other law.

ARTICLE VI

MANNER AND METHOD FOR EXERCISE OF COMMON POWER AND TRANSFER OF FUNCTIONS AND SERVICES

Section 6.01. Joint Exercise of Power and Transfer of Functions or Services. The joint exercise of power authorized under this Agreement is effective on the Effective Date. The actual transfer of functions and services under this Agreement is effective on the Transfer Date.

Section 6.02. Financial Support by Parties. Consistent with this Agreement, each Party shall raise the necessary monies to fund the Department and activities under this Agreement in the manner each Party determines, in accordance with all laws and regulations applicable to each Party. The sources of revenue authorized by law for financing the Department specified in this Agreement are non-exclusive and the Department shall not be precluded from pursuing other sources of revenue to finance the Department. Authorization for the Department to generate revenue under this Agreement shall not be construed to preclude a Party from generating revenue as authorized by law to finance the Party's financial contribution to the Department required under this Agreement.

Section 6.03. Dexter Area Fire Department. The DAFD Participants, individually, jointly, or through the DAFD, will take all action necessary to facilitate the implementation of this Agreement and the transfer of assets, liabilities, obligations, and employees of the DAFD to the Department under this Agreement. After the Effective Date, the Department may enter into additional agreements with the DAFD or DAFD Participants or execute documents as necessary to transfer assets, liabilities, obligations and employees of the DAFD or the Department or as otherwise necessary to facilitate the implementation of this Agreement. After the Transfer Date, the DAFD Participants shall terminate the DAFD consistent with the interlocal agreement authorizing the DAFD.

Section 6.04. Transfer of Assets. The assets of the Parties or the DAFD, including, but not limited to, equipment, vehicles, and other personal property related to the provision of Emergency Services, that will be transferred to the Department to support the exercise of common power under this Agreement by the Department are detailed on Exhibit B. Assets detailed on Exhibit B become the property of the Department on the Transfer Date, free and clear of any right, claim, or interest of a Party or the DAFD. The Parties may advance money to the Department to pay for costs associated with the implementation of this Agreement. After the Effective Date, the Fire Board may accept the transfer of other assets to the Department from a Party or the DAFD.

Section 6.05. Assumption of Liabilities and Obligations. Except as otherwise explicitly provided in this Agreement, the Department does not assume any liabilities or obligations of a Party or the DAFD relating to the exercise of common powers under this Agreement, other than the liabilities or obligations detailed on Exhibit C. Liabilities and obligations detailed on Exhibit C become the liabilities and obligations of the Department on the Transfer Date. After the Effective Date, the Department may assume a liability or obligation of a Party or the DAFD relating to the exercise of common powers under this Agreement only with the consent of all of the Parties.

Section 6.06. Employees. The Department shall function as the employer of the employees of the Department and have the responsibility, authority, and right to manage and direct the employees. The employees of the Parties or the DAFD relating to the exercise of common powers under this Agreement that will be transferred to the Department on the Transfer Date are detailed on Exhibit D to this Agreement. Employees detailed on Exhibit D become employees of the Department on the Transfer Date. Fire fighters employed by the Department shall comply with the Fire Fighters Training Council Act of 1966, 1966 PA 291, MCL 29.361 to 29.377.

Section 6.07. Real Property. Real property, including, but not limited to, fire buildings and fixtures, owned on the Effective Date by a Party or constructed after the Effective Date by a Party shall remain the real property of the Party. For real property owned by a Party and used by the Department in the exercise of common powers under this Agreement, the Department shall enter into a lease or other agreement with the Party to assist the Party in recouping costs associated with the operation, maintenance, and repair of the real property, including, but not limited to, electricity, water, heating, ventilation, air conditioning, insurance, roofing, eave troughs, garage doors and openers, sidewalks, gardens, and driveways. Costs recouped shall be adjusted based upon the Department's percentage of usage of the real property. For real property of a Party to be used by the Department beginning on the Transfer Date, a lease or other agreement shall be completed within 90 days of the Effective Date. After the Transfer Date, if a Party desires a new Fire Station that is consistent with the Master Services Response Plan described in Section 6.08, the Party shall construct the Fire Station at the Party's expense, the Fire Station shall remain the property of the Party, and the Department may enter into a lease agreement with the Party for the use of the Fire Station.

Completely re-written

Section 6.08. Master Service Response Plan. Within 12 months after the first permanent Fire Chief of the Department enters into the duties of the Office, the Fire Chief will present a draft Master Service Response Plan ("**Draft Plan**") to the Fire Board. The Draft Plan must use a statistical basis (including, but not limited to, all of the following: population; population density; proximity to schools, core urban areas, and industrial facilities; life expectancy of equipment; response time; and ISO standards of the International Organization for Standardization) to outline anticipated future staffing and equipment and facility needs. Existing staffing levels, equipment and facilities needs must be considered in the formulation of the Draft Plan. The Draft Plan must address coverage of the current population, commercial, and industrial centers within the area served by the Department and anticipated long-range needs, considering areas of projected residential, commercial, and industrial growth in the area served by the Department. The Draft Plan also must consider long-range capital improvement needs for the Department. Not less than 60 days after receiving the Draft Plan, the Fire Board shall either adopt the draft Plan, or return the Draft Plan with comments ("**Returned Plan**") to the Fire Chief. Not less than 60 days after the return of the Returned Plan by the Fire Board, the Fire Chief shall submit a revised draft Master Service Response Plan ("**Revised Plan**") to the Fire Board. Not less than 60 days after the Revised Plan is received, the Fire Board shall adopt the Revised Plan, with or without modifications, as the Master Service Response Plan for the Department. Annually, not less than 30 days after anniversary of the most recent adoption of a Master Service Response Plan by the Fire Board, the Fire Chief shall present a written recommendation to the Fire Board to extend or amend the Plan. The requirements and timelines

applicable to an initial Master Service Response Plan apply to subsequent extensions, modifications or approval of a Master Service Response Plan for the Department.

Section 6.09. Acts and Omissions. Except as otherwise explicitly provided in this Agreement, it is the intent of the Parties that liability for acts or omissions of a Party prior to the Effective Date shall remain with a Party and not be transferred, assigned, or assumed by the Department. The Department shall only be liable for its own acts or omissions that occur after the Effective Date and the Parties shall not be liable for any acts or omissions of the Department.

ARTICLE VII

BOOKS, RECORDS, AND FINANCES

Section 7.01. Department Records. The Department shall keep and maintain at the principal office of the Department all documents and records of the Department. The records of the Department, which shall be available to the Parties, shall include a copy of this Agreement and any amendments to the Agreement. The records and documents shall be maintained until termination of this Agreement and shall be transmitted to any successor entity.

Section 7.02. Freedom of Information Act. The Department shall be subject to and comply with the Freedom of Information Act, 1976 PA 442, MCL 15.231 to 15.246.

Section 7.03. Uniform Budgeting and Accounting Act. The Department shall be subject to and comply with the Uniform Budgeting and Accounting Act, 1968 PA 2, MCL 141.421 to 141.440a. Unless otherwise designated by the Fire Board, the Fire Chief shall serve as the Chief Administrative Officer of the Department. The Fire Board shall approve all budgets and budget amendments for the Department for each Fiscal Year.

Section 7.04. Annual Budget. Each Fiscal Year, the Fire Board shall prepare a proposed operating and capital budget reflecting the projected revenues and projected expenditures of the Department for the next Fiscal Year. The Fire Board also may develop a rolling 5-year budget to assist in planning. The Fire Board shall adopt a proposed annual budget for the next Fiscal Year ~~by the Fire Board~~ in a manner to assure submission of the proposed budget to each Party not later than February 1 of each year. The Secretary shall be responsible for submission of the tentative budget to each Party. Any budget increase over the preceding Fiscal Year of more than the CPI plus 3% shall require the approval of a majority of the governing bodies of the Parties. The Fire Board shall give final approval of the annual budget for the next Fiscal Year no later than March 31 of each year. As used in this paragraph, "CPI" means the Consumer Price Index for All Urban Consumers (CPI-U) in the Detroit-Ann Arbor-Flint Combined Metropolitan Statistical Area as reported by the Bureau of Labor Statistics of the United States Department of Labor.

Section 7.05. Deposits and Investments. The Department shall deposit and invest money of the Department, not otherwise employed in carrying out the purposes of the Department, in accordance with an investment policy established by the Fire Board consistent with laws and regulations regarding investment of public funds.

Section 7.06. Disbursements. Disbursements of money by the Department shall be in accordance with the annual budget adopted by the Fire Board, consistent with any guidelines recommended by the Fire Chief and approved by the Fire Board, and also shall be in accordance with applicable law. All checks or other forms of withdrawal on any account of the Department shall be signed or approved by two individuals authorized by the Fire Board.

Section 7.07. Financial Statements and Reports. The Department shall prepare, or cause to be prepared, at its own expense, annual audited financial statements (balance sheet, statement of revenue and expense, statement of cash flows, and changes in fund balance). The

financial statements shall be prepared in accordance with generally accepted accounting principles and shall be accompanied by a written opinion of an independent certified public accounting firm. A copy of the annual financial statement and report shall be filed with the Michigan Department of Treasury, made available to each of the Parties, and posted on a publicly accessible internet website.

Section 7.08. Annual Financial Contributions. Each year, after first determining projected annual fees, rates, charges, or other revenue payable to or collectable by the Department, the Fire Board shall determine any additional amount of each Party's financial contribution necessary to support the approved Department budget for the ensuing Fiscal Year using a cost-weighted formula based on population, SEV, and historical usage factors, as follows:

- a. Population: 30% of each Party's financial contribution shall be allocated among the Parties based on the population of each Party's portion of the Service Area in proportion to the total population of all of the total Service Area of the Department, according to the most recent United States Census Bureau Report, as updated bi-annually by the Southeast Michigan Council of Governments.
- b. SEV: 30% of each Party's financial contribution shall be allocated among the Parties based on the SEV of each Party's portion of the Service Area in proportion to the total SEV of all total Service Area of the Department. Property in a village shall not be included in the SEV of a township for purposes of this paragraph.
- c. Historical Usage: 40% of each Party's financial contribution shall be allocated among the Parties based on the number of Department Runs performed in each Party's portion of the Service Area in proportion to the total number of Department Runs performed in the total Service Area of the Department, as determined using the most recently completed three calendar years of report data. However, the actual number of Department Runs for Scio Township in the 3 preceding years shall be increased by 25% to account for the difference in the service level between Scio Township Fire Department (Level 2) and the Department (Level 1A). This adjustment shall only be made to the data for the calendar years prior to the Effective Date.

In applying the cost-weighted formula under this section, the sum of the calculations for population, SEV, and historical usage must equal 100% and the overall percentage cost allocations for each of the Parties must together equal 100%. An example of an application of the cost-weighted formula is attached as Exhibit E

Section 7.09. Payment of Financial Contribution. Each Party shall pay to the Department not less than 1/12th of its total financial contribution calculated under Section 7.08 for each Fiscal Year on the first day of each month of the Fiscal Year.

ARTICLE VIII

TERM AND TERMINATION

Section 8.01. Term. This Agreement and the Department shall commence on the Effective Date and continue for an initial term of 15 years. After the initial term, the Agreement is extended in 10-year increments unless not extended by joint action of all of the Parties. Notwithstanding the term of the Agreement under this paragraph, this Agreement may be terminated before the expiration of a term as provided under Section 8.05 of this Agreement.

Section 8.02. Withdrawal. Any Party may withdraw from this Agreement by notifying each of the other Parties in writing at least 12 months before the beginning of a Fiscal Year. A withdrawal becomes effective at the end of the Fiscal Year following the Fiscal Year in which notice was provided. A Party that withdraws from this Agreement shall remain liable for its portion of the debts and liabilities of the Department incurred while a Party to this Agreement based on the cost-weighted formula under Section 7.08 of this Agreement, for the Party's last Fiscal Year as a Party. Property of the Department in the possession of a withdrawing Party or in the possession of personnel who will no longer remain with the Department after the withdrawal of the Party shall be returned to the Department before the withdrawal becomes effective. A withdrawing Party shall not be entitled to the return of, or any credit for, any property or money transferred or paid to the Department by the withdrawing Party.

Section 8.03. Effect of Withdrawal. The withdrawal of a Party shall neither terminate nor have any effect upon the provisions of the Agreement as long as not less than 2 Parties remain as Parties to this Agreement.

Section 8.04. Expulsion. If a Party fails to comply with this Agreement or the policies of the Department, the Party may be expelled from the Department by resolution approved by at least 2/3 of the Representatives on the Fire Board, including any Alternate Representatives serving on behalf of a Representative. Before adopting an expulsion resolution, the Fire Board first shall notify a Party of its potential expulsion, state the reasons for the potential expulsion, and request compliance by the Party with the Party's obligations under this Agreement. An expulsion resolution shall include an effective date for the expulsion. An expelled Party is obligated to pay contributions accrued as of the effective date of the expulsion.

Section. 8.05. Termination. This Agreement may be terminated by a concurrent resolution adopted by the governing bodies of a majority of the participating Parties. Before termination is effective, all outstanding indebtedness of the Department shall be paid. This Agreement shall not be terminated if the termination could operate as an impairment of any of the Department's contracts. This Agreement may be terminated when the outstanding indebtedness of the Department exceeds the value of the assets of the Department if the net indebtedness of the Department is assumed and paid by the participating Parties, with the amount payable by each participating Party determined using the cost-weighted formula for financial contributions for the Fiscal Year under Section 7.08 of this Agreement.

Section 8.06. Disposition upon Termination. As soon as possible after termination of this Agreement, the Department shall wind up its affairs as follows:

- (a). All of the Department's debts, liabilities, and obligations to its creditors and all expenses incurred in connection with the termination of the Department and distribution of its assets shall be paid first.
- (b). Title to all property owned by the Department then shall be distributed by the Fire Board to the Parties, with the property distributed proportionately to the Parties using the cost-weighted formula for financial contributions for the final Fiscal Year under Section 7.08 of this Agreement.

ARTICLE IX

MISCELLANEOUS

Section 9.01. Due Execution of this Agreement. Each Party shall duly execute not less than 7 copies of this Agreement, each of which, taken together, is an original but all of which constitute 1 instrument.

Section 9.02. Public Purpose and Governmental Function. The powers, duties, rights, obligations, functions, and responsibilities of the Department constitute essential public purposes and governmental functions.

Section 9.03. Non-impairment. Nothing in this Agreement authorizes the impairment of a bond, note, security, or uncontested legal obligation of a Party.

Section 9.04. Notices. Any and all correspondence or notices required, permitted, or provided for under this Agreement to be delivered to any Party shall be sent to that Party by first class mail. All written notices shall be sent to each Party's signatory to this Agreement, or his or her successor. All correspondence shall be considered delivered to a Party as of the date that the notice is deposited with sufficient postage with the United States Postal Service. A notice of withdrawal shall be sent via certified mail to the address included with each Party's signature to this Agreement.

Section 9.05. Entire Agreement. This Agreement sets forth the entire agreement between the Parties and supersedes any and all prior agreements or understandings between them in any way related to the subject matter of this Agreement. It is further understood and agreed that the terms and conditions of this Agreement are contractual and are not a mere recital and that there are no other agreements, understandings, contracts, or representations between the Parties in any way related to the subject matter of this Agreement, except as expressly stated in this Agreement.

Section 9.06. Severability of Provisions. If any provision of this Agreement, or its application to any Person, Party, or circumstance, is invalid or unenforceable, the remainder of this Agreement and the application of that provision to other Persons or circumstances and to the remaining Parties is not affected but will be enforced to the extent permitted by law, it being the intent of the remaining Parties to continue to agree to the substantive provisions of this Agreement and to implement the Agreement.

Section 9.07. Governing Law. This Agreement is made and entered into in this State and shall in all respects be interpreted, enforced, and governed under State law without regard to the doctrines of conflict of laws. The language of all parts of this Agreement shall in all cases be construed as a whole according to its fair meaning and not construed strictly for or against any Party.

Section 9.08. Resolution of Disputes. In the event of any dispute, claim, question, or disagreement arising from or relating to this Agreement or the breach of this Agreement, the Parties shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, the Parties shall consult and negotiate with each other in good faith and, recognizing their

mutual interests, attempt to reach a just and equitable solution satisfactory to the Parties. If the Parties do not reach a solution within 90 days, then, upon notice by a Party to the other Parties, all disputes, claims, questions, or differences shall, upon mutual agreement of the Parties, be finally settled by arbitration administered by the American Arbitration Association in accordance with the Association's policies and procedures. Any arbitration award shall be final and may be enforced by an order of the Washtenaw County Circuit Court. Each Party shall pay its proportionate share of the costs of arbitration and all of their respective legal and professional fees, regardless of outcome. Arbitration under this clause is optional. Disputes not submitted to arbitration or otherwise resolved by the Parties shall be submitted to the courts of the State in Washtenaw County.

Section 9.09. Amendment. This Agreement may be amended or an alternative form of this Agreement adopted only upon written agreement of all Parties. Any agreement or contract among the Parties that is inconsistent with this Agreement shall be adopted as an amendment to the Agreement and be approved as provided in the Act by the governing bodies of the Parties and by the Governor prior to becoming effective. Any amendment to allow the participation in the Department by another Public Agency as a Party will be completed in a manner consistent with the Act.

Section 9.10. Effective Date. This Agreement is effective on the Effective Date.

This Agreement has been approved by the governing bodies of the Parties and is executed on behalf of the Parties on the following dates:

LAN01\243051.11
ID\ASCLI

DEXTER TOWNSHIP

Dated: _____

By: _____
Pat A. Kelly,
Township Supervisor

Address: 6880 Dexter-Pinckney Rd.
Dexter, MI 48130

VILLAGE OF DEXTER

Dated: _____

By: _____
Shawn W. Keough,
Village Council President

Address: 8140 Main St.
Dexter, MI 48130

SCIO TOWNSHIP

Dated: _____

By: _____
E. Spaulding Clark,
Township Supervisor

Address: 827 N. Zeeb Rd.
Ann Arbor, MI 48103

WEBSTER TOWNSHIP

Dated: _____

By: _____
John Kingsley,
Township Supervisor

Address: 5665 Webster Church Rd.
Dexter, MI 48130

Pursuant to Section 10 of the Urban Cooperation Act of 1967, 1967 (Ex Sess) PA 7, MCL 124.510, I find that this agreement meets the conditions set forth in the Urban Cooperation Act of 1967, is in proper form, and is compatible with the laws of the State of Michigan.

Dated: _____

RICHARD D. SNYDER
Governor

EXHIBIT A

DEPARTMENT SERVICE AREA

1. **Village of Dexter** – the entire geographic area of the Village of Dexter.

2. **Dexter Township** – the entire geographic area of the Township of Dexter, excluding Sections 31 and 32 (see attached map).

3. **Scio Township** – the entire geographic area of the Township of Scio, ^{excluding} and property within the geographic area of the Village of Dexter.

4. **Webster Township** – the entire geographic area of the Township of Webster, excluding property within the geographic area of the Village of Dexter.

EXHIBIT B

**ASSETS
TRANSFERRED TO DEPARTMENT ON TRANSFER DATE**

Asset Description

Type of Asset

Transferred by

EXHIBIT C

**LIABILITIES AND OBLIGATIONS
ASSUMED BY DEPARTMENT ON TRANSFER DATE**

Liability/Obligation Description

Type

Transferred by

EXHIBIT D
TRANSFERRED EMPLOYEES

Employee Name

Title/Position

Pre-Transfer Employer

Exhibit E

Example of Proposed Cost-Weighted Formula

Unit	Population	% Total Pop.
Dexter Twp	6,042	18.36%
Dexter Village	4,067	12.36%
Scio Twp	16,470	50.05%
Webster Twp	6,328	19.23%
Total	32,907	100.00%

2010 Census

Unit	SEV	% Total SEV
Dexter Twp	\$342,092,600	14.57%
Dexter Village	\$205,837,200	8.76%
Scio Twp	\$1,372,951,400	58.46%
Webster Twp	\$427,843,600	18.22%
Total	\$2,348,724,800	100.00%

Washtenaw County Report, 2011

Unit	Usage*	Usage
Dexter Twp	855	14.73%
Dexter Village	891	15.35%
Scio Twp	3,128	53.89%
Webster Twp	930	16.02%
Total	5,804	100.00%

* - Usage shall be the total of the prior three years Department Runs for the Member's service area except that Scio Twp's Usage was increased by 25% for the calendar years prior to the Effective Date of this Agreement

Actual data from 2010, 2011 and 2012

Unit	Population	SEV	Usage	Total
Dexter Twp	5.51%	4.37%	5.89%	15.77%
Dexter Village	3.71%	2.63%	6.14%	12.48%
Scio Twp	15.02%	17.54%	21.56%	54.11%
Webster Twp	5.77%	5.46%	6.41%	17.64%
Total	30.00%	30.00%	40.00%	100.00%

Sample Budget \$2,234,714

Unit	Budget Allocation
Dexter Twp	\$352,431
Dexter Village	\$278,847
Scio Twp	\$1,209,149
Webster Twp	\$394,286
Total	\$2,234,714

(15.77% of comb. Budget)
 (12.48% of comb. Budget)
 (54.11% of comb. Budget)
 (17.64% of comb. Budget)

Runs	2010	2011	2012	Total
Dexter Twp	296	281	278	855
Dexter Village	292	295	304	891
Scio Twp	855	921	726	2,502
Webster Twp	323	304	303	930
Total	1,766	1,801	1,611	5,178

Dexter Township	2010	2011	2012
CAFA	49	0	0
DAFD	203	246	276
Putnam	44	35	2
Total	296	281	278



EXP CHECK RUN DATES 06/06/2013 - 06/19/2013
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Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. A.Z.SHMINA	122,756.05		
2. ALEXANDER CHEMICAL CORPORATION	990.40		
3. ANN ARBOR TECHNICAL SERVICES	1,875.00		
4. AT&T	164.07		
5. BELL EQUIPMENT COMPANY	36.93		
6. CARLISLE-WORTMAN ASSOCIATES	800.00		
7. CARLSON COMMUNICATION	55.47		
8. CHEMCO PRODUCTS INC	1,991.50		
9. CIESA DESIGN	495.00		
10. CINTAS CORPORATION	1,000.31		
11. CMR MECHANICAL	1,025.00		
12. COMCAST - DPW	156.90		
13. CORRIGAN OIL COMPANY	2,202.59		
14. COURTNEY NICHOLLS	166.98		
15. DIUBLE EQUIPMENT INCORPORATED	51.26		
16. DIXON ENGINEERING, INC.	1,250.00		
17. DTE ENERGY	989.69		
18. ETNA SUPPLY CO	300.00		
19. F&V OPERATIONS	5,739.34		
20. GRAINGER	11.20		
21. GREEN GUYS LAWN AND LANDSCAPE	51.00		
22. HACKNEY HARDWARE	1,041.15		
23. HURON RIVER WATERSHED COUNCIL	406.70		
24. KEMIRA WATER SOLUTIONS INC	3,842.08		
25. KEVIN ERNST	203.00		
26. LA FONTAINE	3,500.00		
27. LEXISNEXIS RISK SOLUTIONS INC	36.00		
28. LOWE'S BUSINESS ACCOUNT	313.50		
29. METRO ENVIROMENTAL SERVICES	1,665.00		
30. MICHIGAN FARMERS MARKET ASSOC	150.00		
31. MICHIGAN MUNICIPAL LEAGUE	76.60		
32. MICHIGAN POWER RODDING	1,050.00		
33. MLIVE MEDIA GROUP	358.00		
34. NORTH CENTRAL LABORATORIES	1,321.49		
35. OLGA AUSTIN	210.00		
36. PARAGON LABORATORIES INC	75.00		
37. PARTS PEDDLER AUTO SUPPLY	239.92		
38. PITNEY BOWES GLOBAL	135.00		
39. PRINTING SYSTEMS	637.11		
40. RADTKE TRUCKING, LLC	300.00		
41. ROTO ROOTER	270.00		
42. SCOTT MAURER	214.13		
43. SENSUS METERING SYSTEMS	370.00		
44. SMALL BUSINESS ASSOC OF MICH	16,257.21		
45. SMITHGROUP JJR	801.85		
46. THE SUN TIMES	147.83		
47. TRACTOR SUPPLY CREDIT PLAN	34.98		
48. UNUM LIFE INSURANCE	395.19		
49. US BANK CORPORATE TRUST	250.00		

Claimant	Amount Claimed	Amount Owed	Amount Rejected
50. USA BLUE BOOK	99.12		
51. UTILITIES INSTRUMENTATION SERV	1,294.00		
52. VANSTON OBRIEN, INC	5,166.75		
53. VERIZON WIRELESS	483.62		
54. WASHTENAW COUNTY DEVELOPMENT	75.00		
55. WASHTENAW COUNTY TREASURER	25,024.13		
56. WASTE MANAGEMENT OF MICHIGAN	503.12		
57. WASTE MANAGEMENT	39,973.41		
TOTAL ALL CLAIMS	249,029.58		

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DB: Dexter

EXP CHECK RUN DATES 06/06/2013 - 06/19/2013
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101-000	VILLAGE COUNCIL						
101-101.000-956.000	COUNCIL DISCRETIONARY EX	COURTNEY NICHOLLS	MISC	06/17/13	06/25/13	76.60	39719
101-101.000-956.000	COUNCIL DISCRETIONARY EX	COURTNEY NICHOLLS	MISC	06/18/13	06/25/13	90.38	39719
101-101.000-958.000	MEMBERSHIPS & DUES	HURON RIVER WATERSHED	MEMBERSHIP	1622	06/25/13	406.70	39728
101-101.000-958.000	MEMBERSHIPS & DUES	MICHIGAN FARMERS MARK	MEMBERSHIP	06/17/13	06/25/13	150.00	39735
101-101.000-958.000	MEMBERSHIPS & DUES	WASHTENAW COUNTY DEVE	DUES	06/18/13	06/25/13	75.00	39759
	Total For Dept 101.000	VILLAGE COUNCIL				798.68	
Dept 172.000	VILLAGE MANAGER						
101-172.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE JUNE 2013	06/18/13	06/25/13	2,855.71	39749
101-172.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	COVERAGE JULY 2013	06/18/13	06/25/13	104.54	39753
	Total For Dept 172.000	VILLAGE MANAGER				2,960.25	
Dept 215.000	VILLAGE CLERK						
101-215.000-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICE	38388	06/25/13	119.48	39751
101-215.000-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICE	38286	06/25/13	12.15	39751
101-215.000-901.000	PRINTING & PUBLISHING	THE SUN TIMES	ELECTION NOTICE	38446	06/25/13	16.20	39751
	Total For Dept 215.000	VILLAGE CLERK				147.83	
Dept 253.000	TREASURER						
101-253.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE JUNE 2013	06/18/13	06/25/13	1,198.43	39749
101-253.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	COVERAGE JULY 2013	06/18/13	06/25/13	31.31	39753
	Total For Dept 253.000	TREASURER				1,229.74	
Dept 265.000	BUILDINGS & GROUNDS						
101-265.000-727.000	OFFICE SUPPLIES	HACKNEY HARDWARE	MAY INVOICES	06/17/13	06/25/13	41.20	39727
101-265.000-727.000	CONTRACTED SERVICES	PRINTING SYSTEMS	UTILITY BILLS	80718	06/25/13	28.35	39744
101-265.000-803.000	CONTRACTED SERVICES	CIESA DESIGN	MARCH - JULY 2013	10841	06/25/13	495.00	39714
101-265.000-920.001	EQUIPMENT MAINTENANCE &	PITNEY BOWES GLOBAL	LEASE	1503400-JN13	06/25/13	135.00	39743
101-265.000-935.000	COMMUNITY GARDEN	AT&T	424 1790	06/17/13	06/25/13	164.07	39709
101-265.000-937.000	COMMUNITY GARDEN	CINYPAS CORPORATION	MAY INVOICES	06/17/13	06/25/13	87.30	39715
101-265.000-962.000	COMMUNITY GARDEN	CARLSON COMMUNICATION	PHONE SERVICE	7770	06/25/13	55.47	39712
101-265.000-962.000	COMMUNITY GARDEN	HACKNEY HARDWARE	MAY INVOICES	06/17/13	06/25/13	125.57	39727
101-265.000-962.000	COMMUNITY GARDEN	KEVIN ERNST	COMMUNITY GARDENS	06/17/13	06/25/13	203.00	39730
101-265.000-962.000	COMMUNITY GARDEN	OLGA AUSTIN	COMM GARDEN	06/17/13	06/25/13	210.00	39740
	Total For Dept 265.000	BUILDINGS & GROUNDS				1,544.96	
Dept 301.000	LAW ENFORCEMENT						
101-301.000-807.000	PROFESSIONAL SERVICES	WASHTENAW COUNTY TREAS	LOCAL UNIT OT	22869	06/25/13	341.00	39760
	Total For Dept 301.000	LAW ENFORCEMENT				341.00	
Dept 400.000	PLANNING DEPARTMENT						
101-400.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE JUNE 2013	06/18/13	06/25/13	1,198.43	39749
101-400.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	COVERAGE JULY 2013	06/18/13	06/25/13	29.81	39753
101-400.000-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSO	PLANNING	213684	06/25/13	600.00	39711
	Total For Dept 400.000	PLANNING DEPARTMENT				2,028.24	
Dept 441.000	DEPARTMENT OF PUBLIC WORKS						
101-441.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE JUNE 2013	06/18/13	06/25/13	1,634.66	39749
101-441.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	COVERAGE JULY 2013	06/18/13	06/25/13	31.38	39753
101-441.000-740.000	COMMUNITY GARDEN	HACKNEY HARDWARE	MAY INVOICES	06/17/13	06/25/13	188.25	39727
101-441.000-740.000	COMMUNITY GARDEN	PARTS PEDDLER AUTO SU	MAY INVOICES	06/17/13	06/25/13	17.09	39742
101-441.000-745.000	COMMUNITY GARDEN	CINYPAS CORPORATION	MAY INVOICES	06/17/13	06/25/13	404.70	39715

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 441.000	DEPARTMENT OF PUBLIC WORKS						
101-441.000-745.000	UNIFORM ALLOWANCE						
101-441.000-751.000		TRACTOR SUPPLY CREDIT	UNIFORM ALLOWANCE	114757	06/25/13	34.98	39752
101-441.000-920.000		CORRIGAN OIL COMPANY	DPW	5768036	06/25/13	408.21	39718
101-441.000-920.000		COMCAST - DPW	DPW	06/17/13	06/25/13	156.90	39717
101-441.000-920.000	UTILITIES	DTE ENERGY	DPW	06/17/13	06/25/13	938.00	39722
101-441.000-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS	CELLULAR	06/19/13	06/25/13	178.92	39758
101-441.000-957.000	MISCELLANEOUS FEES	LEXISNEXIS RISK SOLUT	DPW	327213	06/25/13	36.00	39732
		Total For Dept 441.000	DEPARTMENT OF PUBLIC WORK			4,029.09	
Dept 442.000 DOWNTOWN PUBLIC WORKS							
101-442.000-740.000	OPERATING SUPPLIES	HACKNEY HARDWARE	MAY INVOICES	06/17/13	06/25/13	159.09	39727
101-442.000-740.000	UTILITIES	LOWE'S BUSINESS ACCOU	DOWNTOWN GARDENS	06/17/13	06/25/13	313.50	39733
		DTE ENERGY	DPW	06/17/13	06/25/13	51.69	39722
		Total For Dept 442.000	DOWNTOWN PUBLIC WORKS			524.28	
Dept 528.000 SOLID WASTE							
101-528.000-805.000		WASTE MANAGEMENT	RESIDENTAIL	7281372	06/25/13	19,890.12	39761
101-528.000-805.000		WASTE MANAGEMENT	COMMERCIAL	7282370	06/25/13	20,083.29	39761
101-528.000-805.000		WASTE MANAGEMENT OF M	ROLL OFF	7284083	06/25/13	503.12	39762
101-528.000-901.000		PRINTING SYSTEMS	UTILITY BILLS	80717	06/25/13	163.41	39744
101-528.000-901.000		PRINTING SYSTEMS	SHUT OFF NOTICES	80805	06/25/13	39.51	39744
		Total For Dept 528.000	SOLID WASTE			40,679.45	
Dept 751.000 PARKS & RECREATION							
101-751.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE JUNE 2013	06/18/13	06/25/13	263.65	39749
101-751.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	COVERAGE JULY 2013	06/18/13	06/25/13	5.06	39753
101-751.000-731.000	LANDSCAPE SUPPLIES	GREEN GUYS LAWN AND L	MITE CONTROL FOR ALLEY	06/19/13	06/25/13	51.00	39726
101-751.000-731.000	LANDSCAPE SUPPLIES	LA FONTAINE	TIMBER WORK ON PARK	06/17/13	06/25/13	3,500.00	39731
101-751.000-937.000	EQUIPMENT MAINTENANCE &	HACKNEY HARDWARE	MAY INVOICES	06/17/13	06/25/13	40.37	39727
		Total For Dept 751.000	PARKS & RECREATION			3,860.08	
Dept 851.000 INSURANCE & BONDS							
101-851.000-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC	COVERAGE JUNE 2013	06/18/13	06/25/13	561.57	39749
		Total For Dept 851.000	INSURANCE & BONDS			561.57	
Dept 890.000 CONTINGENCIES							
101-890.000-957.001	PROPERTY TAX REFUNDS	WASHTENAW COUNTY TREA	MTT/STC INVOICE	22800	06/25/13	17,867.40	39760
		Total For Dept 890.000	CONTINGENCIES			17,867.40	
Fund 202 MAJOR STREETS FUND							
Dept 445.000	STORMWATER						
202-445.000-803.000	CONTRACTED SERVICES	METRO ENVIROMENTAL SE	WWTP	48543	06/25/13	425.00	39734
		Total For Dept 445.000	STORMWATER			425.00	
Dept 463.000 ROUTINE MAINTENANCE							
202-463.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE JUNE 2013	06/18/13	06/25/13	1,371.00	39749
202-463.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	COVERAGE JULY 2013	06/18/13	06/25/13	26.31	39753
		Total For Dept 463.000	ROUTINE MAINTENANCE			1,397.31	
Dept 474.000 TRAFFIC SERVICES							
202-474.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE JUNE 2013	06/18/13	06/25/13	421.85	39749
202-474.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	COVERAGE JULY 2013	06/18/13	06/25/13	8.10	39753

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF DEXTER
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 202 MAJOR STREETS FUND							
Dept 474.000 TRAFFIC SERVICES							
Total For Dept 474.000 TRAFFIC SERVICES							
						429.95	
Dept 478.000 WINTER MAINTENANCE							
202-478.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE JUNE 2013	06/18/13	06/25/13	843.69	39749
202-478.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	COVERAGE JULY 2013	06/18/13	06/25/13	16.19	39753
Total For Dept 478.000 WINTER MAINTENANCE							
						859.88	
Fund 203 LOCAL STREETS FUND							
Dept 463.000 ROUTINE MAINTENANCE							
203-463.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE JUNE 2013	06/18/13	06/25/13	421.86	39749
203-463.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	COVERAGE JULY 2013	06/18/13	06/25/13	8.10	39753
203-463.000-740.000	OPERATING SUPPLIES	RADTKE TRUCKING, LLC	TOP SOIL	06/18/13	06/25/13	300.00	39745
Total For Dept 463.000 ROUTINE MAINTENANCE							
						729.96	
Fund 204 MUNICIPAL STREETS							
Dept 474.000 TRAFFIC SERVICES							
203-474.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE JUNE 2013	06/18/13	06/25/13	105.46	39749
203-474.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	COVERAGE JULY 2013	06/18/13	06/25/13	2.02	39753
Total For Dept 474.000 TRAFFIC SERVICES							
						107.48	
Fund 204 MUNICIPAL STREETS							
Dept 248.000 ADMINISTRATION							
204-248.000-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC	COVERAGE JUNE 2013	06/18/13	06/25/13	210.92	39749
204-248.000-957.001	PROPERTY TAX REFUNDS	WASHTENAW COUNTY TREA	MTT/STC INVOICE	22800	06/25/13	4.05	39753
Total For Dept 248.000 WINTER MAINTENANCE							
						214.97	
Fund 204 MUNICIPAL STREETS							
Dept 248.000 ADMINISTRATION							
204-248.000-957.001	PROPERTY TAX REFUNDS	WASHTENAW COUNTY TREA	MTT/STC INVOICE	22800	06/25/13	637.39	39749
Total For Dept 248.000 ADMINISTRATION							
						5,898.66	
Fund 303 STREETScape DEBT SERVICE FUND							
Dept 248.000 ADMINISTRATION							
303-248.000-957.001	PROPERTY TAX REFUNDS	WASHTENAW COUNTY TRU	UTGO REFUNDING BONDS	3404842	06/25/13	1,554.46	39760
Total For Dept 248.000 ADMINISTRATION							
						1,554.46	
Fund 402 EQUIPMENT REPLACEMENT FUND							
Dept 441.000 DEPARTMENT OF PUBLIC WORKS							
402-441.000-939.000	VEHICLE MAINTENANCE & RE	BELL EQUIPMENT COMPAN	MAINTENANCE	93767	06/25/13	36.93	39710
402-441.000-939.000	VEHICLE MAINTENANCE & RE	DIUBLE EQUIPMENT INCO	MAINTENANCE	9763	06/25/13	51.26	39720
402-441.000-939.000	VEHICLE MAINTENANCE & RE	PARTS PEDDLER AUTO SU	MAY INVOICES	06/17/13	06/25/13	121.60	39742
Total For Fund 303 STREETScape DEBT SERVICE FUND							
						1,804.46	

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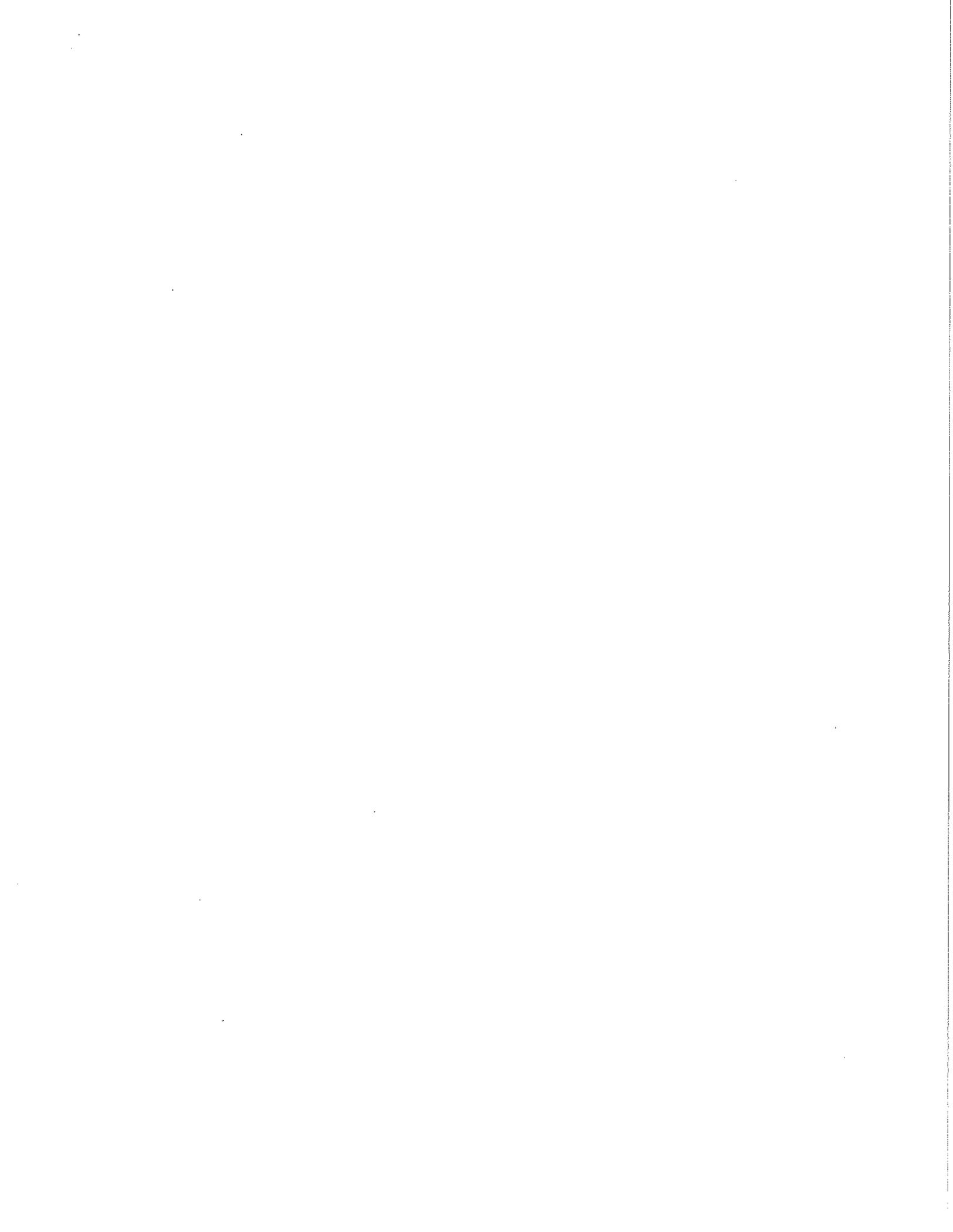
EXP CHECK RUN DATES 06/06/2013 - 06/19/2013
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 402 EQUIPMENT REPLACEMENT FUND							
Dept 441.000 DEPARTMENT OF PUBLIC WORKS							
			Total For Dept 441.000 DEPARTMENT OF PUBLIC WORK			209.79	
			Total For Fund 402 EQUIPMENT REPLACEMENT FUND			209.79	
Fund 403 SRF PROJECT FUND							
Dept 907.000 SLUDGE PROJECT							
403-907.000-970.000	CAPITAL IMPROVEMENTS	A.Z.SHMINA	WWTP IMPROVEMENTS	06/17/13	06/25/13	122,756.05	39706
			Total For Dept 907.000 SLUDGE PROJECT			122,756.05	
			Total For Fund 403 SRF PROJECT FUND			122,756.05	
Fund 405 MILL CREEK PARK PROJECT FUND							
Dept 901.000 CAPITAL IMPROVEMENTS							
405-901.000-830.000	ENGINEERING CONSULTING	SMITHGROUP JJR	MILL CREEK	0095633	06/25/13	801.85	39750
			Total For Dept 901.000 CAPITAL IMPROVEMENTS			801.85	
			Total For Fund 405 MILL CREEK PARK PROJECT FUND			801.85	
Fund 590 SEWER ENTERPRISE FUND							
Dept 548.000 SEWER UTILITIES DEPARTMENT							
590-548.000-721.000	HEALTH & DENTAL INSURANC		SMALL BUSINESS ASSOC	06/18/13	06/25/13	3,017.42	39749
590-548.000-722.000	LIFE & DISABILITY INSURA		UNDM LIFE INSURANCE	06/18/13	06/25/13	76.99	39753
590-548.000-740.000	OPERATING SUPPLIES		HACKNEY HARDWARE	06/17/13	06/25/13	103.37	39727
590-548.000-740.000	CHEMICAL SUPPLIES - PLAN		PARTS PEDDLER AUTO SU	06/17/13	06/25/13	35.88	39742
590-548.000-742.000	CHEMICAL SUPPLIES - PLAN		CHEMCO PRODUCTS INC	95360	06/25/13	495.00	39713
590-548.000-742.000	CHEMICAL SUPPLIES - PLAN		KEMTRA WATER SOLUTION	9017336195	06/25/13	80.00	39713
590-548.000-742.000	CHEMICAL SUPPLIES - PLAN		USA BLUE BOOK	969372	06/25/13	99.12	39755
590-548.000-743.000	OPERATING SUPPLIES		HACKNEY HARDWARE	06/17/13	06/25/13	30.55	39727
590-548.000-743.000	CHEMICAL SUPPLIES - PLAN		NORTH CENTRAL LABORAT	321987	06/25/13	65.54	39739
590-548.000-743.000	CHEMICAL SUPPLIES - PLAN		NORTH CENTRAL LABORAT	321899	06/25/13	801.19	39739
590-548.000-743.000	CHEMICAL SUPPLIES - PLAN		NORTH CENTRAL LABORAT	322884	06/25/13	138.79	39739
590-548.000-745.000	CHEMICAL SUPPLIES - PLAN		CINTAS CORPORATION	06/17/13	06/25/13	310.81	39715
590-548.000-751.000	OPERATING SUPPLIES		CORRIGAN OIL COMPANY	5773331	06/25/13	751.46	39718
590-548.000-802.000	PROFESSIONAL SERVICES		F&V OPERATIONS	5768037	06/25/13	1,042.92	39718
590-548.000-802.000	PROFESSIONAL SERVICES		METRO ENVIRONMENTAL SE	48467	06/25/13	5,739.34	39724
590-548.000-802.000	PROFESSIONAL SERVICES		UTILITIES INSTRUMENTA	530341379	06/25/13	1,240.00	39734
590-548.000-803.004	SEWER INVESTIGATION & RE		MICHIGAN POWER RODDIN	M76056	06/25/13	944.00	39756
590-548.000-824.000	TESTING & ANALYSIS		ROTO ROOPER	7725 THIRD	06/25/13	1,050.00	39737
590-548.000-824.000	TESTING & ANALYSIS		ALEXANDER CHEMICAL CO	10005601	06/25/13	270.00	39746
590-548.000-901.000	PRINTING & PUBLISHING		ANN ARBOR TECHNICAL S	3848	06/25/13	990.40	39707
590-548.000-901.000	PRINTING & PUBLISHING		MLIVE MEDIA GROUP	06/17/13	06/25/13	937.50	39708
590-548.000-901.000	UTILITIES - TELEPHONES		PRINTING SYSTEMS	80717	06/25/13	179.00	39738
590-548.000-920.001	BUILDING MAINTENANCE & R		PRINTING SYSTEMS	80805	06/25/13	163.41	39744
590-548.000-935.000	BUILDING MAINTENANCE & R		VERIZON WIRELESS	06/19/13	06/25/13	39.51	39744
590-548.000-935.000	BUILDING MAINTENANCE & R		CMR MECHANICAL	10457X	06/25/13	167.35	39758
590-548.000-935.000	BUILDING MAINTENANCE & R		HACKNEY HARDWARE	06/17/13	06/25/13	1,025.00	39716
590-548.000-937.000	EQUIPMENT MAINTENANCE &		PARTS PEDDLER AUTO SU	06/17/13	06/25/13	317.77	39727
			MAY INVOICES			43.18	39742
			GRAINGER	9166777145	06/25/13	11.20	39725
			Total For Dept 548.000 SEWER UTILITIES DEPARTMENT			24,008.78	

User: erin
DB: Dexter

EXP CHECK RUN DATES 06/06/2013 - 06/19/2013
JOURNALIZED OPEN AND PAID
BANK CODE: POOL

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 590 SEWER ENTERPRISE FUND							
Total For Fund 590 SEWER ENTERPRISE FUND						24,008.78	
Fund 591 WATER ENTERPRISE FUND							
Dept 556.000 WATER UTILITIES DEPARTMENT							
591-556.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE JUNE 2013	06/18/13	06/25/13	1,515.17	39749
591-556.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	COVERAGE JULY 2013	06/18/13	06/25/13	51.33	39753
591-556.000-740.000	OPERATING SUPPLIES	HACKNEY HARDWARE	MAY INVOICES	06/17/13	06/25/13	34.98	39727
591-556.000-743.000	CHEMICAL SUPPLIES - LAB	PARTS PEDDLER AUTO SU	MAY INVOICES	06/17/13	06/25/13	22.17	39742
591-556.000-745.000		CHEMCO PRODUCTS INC	CHEMICALS	95236	06/25/13	1,416.50	39713
591-556.000-802.000	PROFESSIONAL SERVICES	CLINTAS CORPORATION	MAY INVOICES	06/17/13	06/25/13	197.50	39715
591-556.000-824.000	TESTING & ANALYSIS	UTILITIES INSTRUMENTA	WWTP	530341378	06/25/13	350.00	39756
591-556.000-824.000	TESTING & ANALYSIS	NORTH CENTRAL LABORAT	LAB	322355	06/25/13	195.50	39739
591-556.000-824.000	TESTING & ANALYSIS	NORTH CENTRAL LABORAT	LAB	322302	06/25/13	120.47	39739
591-556.000-901.000	PRINTING & PUBLISHING	PARAGON LABORATORIES	LAB	42155-75637	06/25/13	75.00	39741
591-556.000-901.000	PRINTING & PUBLISHING	MICHIGAN MUNICIPAL LE	WEBSITE	8943	06/25/13	76.60	39736
591-556.000-901.000		MLIVE MEDIA GROUP	RECRUITMENT	06/17/13	06/25/13	179.00	39738
591-556.000-901.000		PRINTING SYSTEMS	UTILITY BILLS	80717	06/25/13	163.41	39744
591-556.000-920.001	UTILITIES - TELEPHONES	PRINTING SYSTEMS	SHUT OFF NOTICES	80805	06/25/13	39.51	39744
591-556.000-937.000	EQUIPMENT MAINTENANCE &	VERIZON WIRELESS	CELLULAR	06/19/13	06/25/13	137.35	39758
591-556.000-960.000	EDUCATION & TRAINING	SENSUS METERING SYSTE	READER REPAIR	ZAL4001714	06/25/13	370.00	39748
591-556.000-977.000	EQUIPMENT	SCOTT MAURER	MILEAGE	06/19/13	06/25/13	214.13	39747
		ETNA SUPPLY CO	WWTP	S100751779.002	06/25/13	300.00	39723
Total For Dept 556.000 WATER UTILITIES DEPARTMENT						5,458.62	
Dept 901.000 CAPITAL IMPROVEMENTS							
591-901.000-974.000	CIP CAPITAL IMPROVEMENTS	DIXON ENGINEERING, IN	WWTP	13-6326	06/25/13	1,250.00	39721
Total For Dept 901.000 CAPITAL IMPROVEMENTS						1,250.00	
Fund 701 TRUST & AGENCY FUND							
Dept 000.000 ASSETS, LIABILITIES & REVENUE							
701-000.000-254.000-D	SPR - DEXTECH	VANSTON OBRLEN, INC	PAVING INSPECTION ESCROW	06/18/13	06/25/13	5,166.75	39757
701-000.000-254.000-H	SPR - MILL CREEK WATER M	ANN ARBOR TECHNICAL S	LAB AND FIELD SERVICE	3848	06/25/13	937.50	39708
Total For Dept 000.000 ASSETS, LIABILITIES & REV						6,104.25	
Total For Fund 701 TRUST & AGENCY FUND						6,104.25	
Fund Totals:							
Fund 101 GENERAL FUND						76,572.57	
Fund 202 MAJOR STREETS FUND						3,112.14	
Fund 203 LOCAL STREETS FUND						1,052.41	
Fund 204 MUNICIPAL STREETS						5,898.66	
Fund 303 STREETScape DEBT SERVICE FU						1,804.46	
Fund 402 EQUIPMENT REPLACEMENT FUND						209.79	
Fund 403 SRF PROJECT FUND						122,756.05	
Fund 405 MILL CREEK PARK PROJECT FUN						801.85	
Fund 590 SEWER ENTERPRISE FUND						24,008.78	
Fund 591 WATER ENTERPRISE FUND						6,708.62	
Fund 701 TRUST & AGENCY FUND						6,104.25	
Total For All Funds:						249,029.58	





VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: Village Council
From: President Keough
Date: June 18, 2013
Re: Commission/Committee Re-Appointments for June 24, 2013

I would like to recommend the following re-appointments to various Boards, Commissions and Committees. Also provided is a short list of available positions that I am trying to fill.

Parks & Recreation Commission

Brian Brassow Re-appointment with term ending June 2016 (3 years)
Randy Hermann Re-appointment with term ending June 2016 (3 years)

Planning Commission

Marni Schmid Re-appointment with term ending June 2016 (3 years)
Scott Bell Re-appointment with term ending June 2016 (3 years)
Thomas Phillips Re-appointment with term ending June 2016 (3 years)

Downtown Development Authority

Doug Finn Re-appointment with term ending June 2017 (4 years)
Steve Brouwer Re-appointment with term ending June 2017 (4 years)
Fred Schmid Re-appointment with term ending June 2017 (4 years)

Tree Board

John Coy Re-appointment with term ending June 2016 (3 years)
Sandy Hansen Re-appointment with term ending June 2016 (3 years)

Arts, Culture & Heritage Committee

Mike Vickers Re-appointment with term ending June 2016 (3 years)
Victoria Schon Re-appointment with term ending June 2016 (3 years)
James Davis Re-appointment with term ending June 2016 (3 years)

We currently have the following Commission/Committee vacancies:

1 position on the Arts, Culture & Heritage Committee

1 position on the Downtown Development Authority

Must have an interest in property located in the downtown district or be an officer, member, trustee, principal, or employee of a legal entity having an interest in property in the downtown district



DEXTER ^{MICHIGAN} daze CELEBRATION

Donna Dettling
Dexter Village Manager
8140 Main Street
Dexter, MI 48130

AGENDA 6-24-13
ITEM J-3

June 18th, 2013

Dear Donna:

The purpose of this letter is to formally request the assistance of the Village in conjunction with the annual Dexter Daze Festival. This year's festival is scheduled for August 9th & 10th, 2013. As in the past, The Dexter Daze Committee relies on the Village for assistance to hold a successful event. We request that the Village assist us in the following ways:

1. Shut off the sprinklers in Monument Park and Mill Creek Park South from Wednesday, August 7th, 2013 at 1:00pm through 1:00pm Sunday, August 11th 2013. This will enable us to begin preparing for the event set-up Wednesday afternoon and for clean up on Sunday morning
2. Block off Central Street at Main Street and Fifth on Wednesday, August 7th, 2013 after the morning rush hour, so the committee can start arranging booth assignments in the Park
3. Block off Jeffords Street at Forrest Street and the alley behind Main street from 1:00pm Wednesday, August 7th through 1:00pm Sunday, August 11th 2013
4. Post closed to thru signs on Baker and Forrest and Baker and Grand, to alert traffic off the closures on Jeffords Street.
5. Post NO PARKING signs along the Main Street side of Monument Park. We limit parking along this area to exhibitors for the purpose of unloading their supplies and merchandise and then direct them to parking area's away from the park
6. Assist the Sheriff's department in closing off Ann Arbor Street and Main streets on Saturday August 10th, 2013 from 9:45 am, to approximately 11:45 am from Kensington to Alpine streets for the parade, which starts at 10:00am.
7. Run the Street Sweeper on Sunday to assist us with the general cleanup efforts.

As in the past, The Dexter Daze Committee has planned for a cleanup project on Sunday, August 11th, 2013. We will remove all the trash from Monument Park, Jeffords Road, Mill Creek Park, and outlining areas throughout town. The parks will be raked and litter free. During the festival we will empty trash containers as needed and ask the Village green containers be

PO BOX 31
DEXTER, MI 48130
www.dexterdaze.org

DEXTER ^{MICHIGAN} daze CELEBRATION

emptied on Friday morning, prior to the start of the event. We will be placing extra trash containers near all Village containers to help with trash over flow.

We at the Dexter Daze committee look forward to your help and assistance in holding yet another successful event to showcase our community. If you have any questions or need to reach me, please feel free to call at 734-726-7340

Best Regards,



Thomas Paup
Dexter Daze Chair

PO BOX 31
DEXTER, MI 48130
www.dexterdaze.org

QA-11P

Applicant Information

Event Name: Dexter Daze Date(s): August 9th & 10th 2013

Event Description: Annual Community Festival

Location: Monument Park and Jeffords Street

Park Use Facility Use Road Closure Fire/Open Burn

Organization Name (if applicable): Dexter Daze Committee

Applicant Name: Tom Paup Phone: 734-726-7340

Applicant Email: tpaup@upstreamip.com

Applicant/Organization Address: PO Box 31 Dexter MI 48130

Additional Contact: Carol Jones

Type of Activity (check all that apply)

- Road closure.
Notification date: _____
- Parade.
- Exhibitions, erection of any temporary building or structure, and/or selling or giving away food, drink or merchandise.
- Hold an assembly involving thirty (30) or more participants.
- Hold an assembly involving less than thirty (30) participants.
- Private event such as a wedding or birthday party.
- Furnish or sell alcoholic beverages.
- Fire or open burn.
- Village services such as barriers, barricades, detour signs, or other use of Village equipment or personal are requested. Please provide details below.

Additional information: Please see attached letter

Application and Release of Liability for Special Events, Park Use, Facility Use
and/or Road Closures - Page 5

Hold Harmless Agreement: To the fullest extent permitted by law, Dexter Daze Committee agrees to defend, pay in behalf of, indemnify, and hold harmless the Village of Dexter, its elected and appointed officials, employees, volunteers, and others working on behalf of the Village of Dexter, against all claims, demands, suits, or loss, including all costs connected therewith, and for any damages, which may be asserted, claimed, or recovered against or from the Village of Dexter, its elected and appointed officials, employees, volunteers, and others working on behalf of the Village of Dexter, by reason of personal injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this agreement.

[Signature] 6-18-13 _____
Applicant's Signature Date Co-Applicant's Signature Date

Staff Review: Fee: \$ _____ Date Received: _____ Receipt # _____

Required Pre-Approvals:

Village Council Date: _____

Washtenaw County Sheriff Date: 6/18/13

Signature: [Signature]

Dexter Area Fire Dept. Date: 6-19-13

Signature: [Signature]

Attachment Check List:

Yes	No	N/A	Description
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Damage Deposit.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Homeowners Insurance.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	General Liability Insurance.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Michigan Liquor Control Permit.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Road Closure Diagram or Map.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Washtenaw County Sheriff Department Contract.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dexter Area Fire Department Contract.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sign permit.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Controlled Burn Permit.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other: _____

Approved Denied Date: _____

APPROVED OR DENIED BY: _____

CONDITIONS OF APPROVAL: _____

REASONS FOR DENIAL: _____

APPROVAL STAMP:

AGENDA 6-24-13
ITEM K-2

cnicholls@dextermi.gov

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: June 19, 2013
Re: Water/Sewer/Refuse Rates

At the June 10, 2013 Council meeting, the annual public hearing for water/sewer/refuse rates was held. Council decided to postpone action on the rates until June 24, 2013 to wait until after a work session on the Maximum Allowable Headworks Loading Study, sewer use ordinance, and industrial cost recovery/sewer rate surcharges. This work session was held on Monday, June 17, 2013.

As has been discussed through the budget process, water rates are proposed to increase at 3%, while sewer rates are proposed to increase by 6% to prepare for the bond payment for the ongoing sludge handling system improvement project. Refuse rates are proposed to remain the same. The industrial cost recovery charges and surcharge rates have been set in accordance with the Fleis & Vandenbrink study.

The resolution to adopt the rates effect July 1, 2013 is provided for your consideration.

RESOLUTION # ___-2013

**RESOLUTION FOR THE PURPOSE OF ESTABLISHING WATER,
SEWER AND REFUSE, EXTRA STRENGTH SURCHARGES
AND INDUSTRIAL COST RECOVERY RATES EFFECTIVE
JULY 1, 2013 FOR THE VILLAGE OF DEXTER, MICHIGAN**

At a regular meeting of the Village Council of the Village of Dexter, Michigan called to order by President Keough on June ___, 2013 at 7:30 p.m., the following resolution was offered:

Moved by: Second by:

WHEREAS, Village Council accepted the "Fund Analysis and Rate Study" on April 10, 2006, which provides a cost of service analysis to adjust water and sewer rates in the Village, and

WHEREAS, this study is updated by staff on an annual basis, and

WHEREAS, the Village contracted with Fleis & Vandenbrink to conduct a study (completed in 2013) to update the rates applicable to Special Industrial Users, which are set based on the actual cost of operating and maintaining the sewer system and

WHEREAS, the "Fund Analysis and Rate Study" and 2013 Sewer Surcharge Rate Study are available for public inspection at the Village Office, and

WHEREAS, the Village published these proposed rates prior to their adoption, and provided a "Public Informational Meeting" on June 10, 2013 for public education and comment, and

WHEREAS, Village Ordinance requires rates to be established by Council by Resolution.

NOW THEREFORE BE IT RESOLVED:

Water Rates (+3%) – Effective July 1, 2013 Usage Billing rate established as follows:

Ready To Serve Monthly Fee	\$7.12
First Meter Per 1,000 Gallons	\$3.21
Second Meter Per 1,000 Gallons (135%)	\$4.34

Sewer Rates (+6%) – Effective July 1, 2013 Usage Billing rate established as follows:

Ready To Serve Monthly Fee	\$6.52
Per 1,000 Gallons	\$8.02

Other Charges and Penalties:

Penalties on Late Monthly Charges (Cumulative)	2%
Turn-on and Turn-off Charges	\$35
Meter Calibration Charge	\$35
Water Only Meter	\$350

Refuse Rates– Effective July 1, 2013:

Monthly Fee	\$17.50
-------------	---------

Extra Strength Surcharges– Effective July 1, 2013:

BOD in excess of 300 mg/l	\$0.62/pound
Suspended solids in excess of 275 mg/l	\$0.21/pound
Phosphorous as P in excess of 12 mg/l	\$4.57/pound

Industrial Cost Recovery-- Effective July 1, 2013:

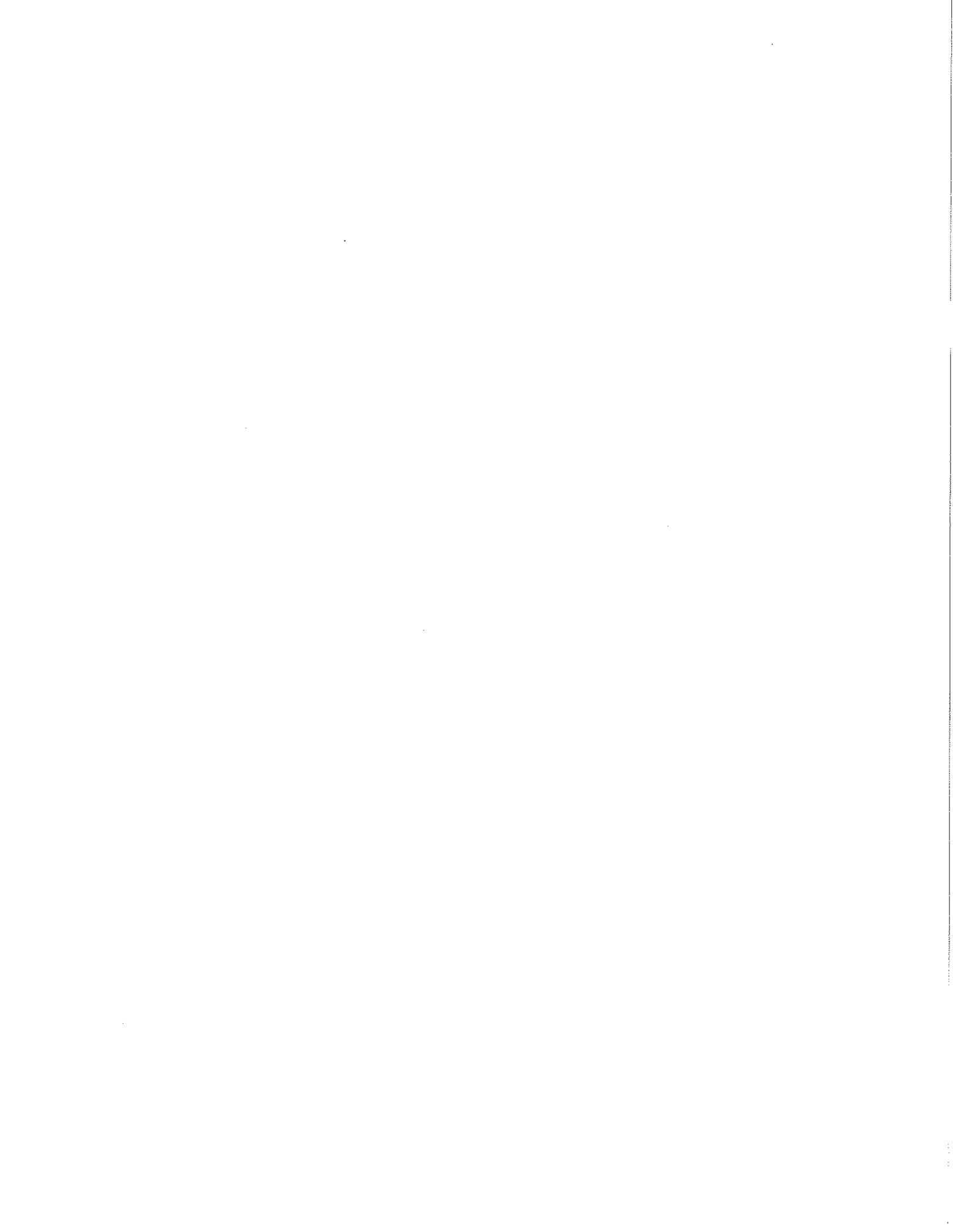
Water usage in excess of 22 gpcpd	\$0.28 per 1,000 gallons
BOD in excess of 300 mg/l	\$0.62/pound
Suspended solids in excess of 275 mg/l	\$0.21/pound
Phosphorous as P in excess of 12 mg/l	\$4.57/pound

AYES:

NAYS:

Carol Jones, Clerk

RESOLUTION DECLARED ADOPTED THIS _____ DAY OF JUNE 2013.



AGENDA 6-24-13

ITEM C-1

cnicholls@dextermi.gov

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Village Council
From: Courtney Nicholls, Assistant Village Manager
Date: June 19, 2013
Re: 2013-2014 Budget Adoption

Provided in the packet for your review is the draft 2013-2014 budget. The required public hearing on the budget was held on June 10, 2013. The budget is now proposed for adoption.

The only change made to the document since the meeting was the addition of three line items in the sewer fund. These have been added to help us better track some of our common expenditures, which had previously been included in a large professional service line item. The new lines are 590-548-000-803-004 Sewer Investigation and Repair, 590-548-000-938-001 SCADA/Controls Maintenance, 590-548-000-803-005 Routine Sewer Maintenance.

Council has previously received some preliminary information from Western Washtenaw Area Value Express (WAVE) regarding the cost of future transportation services and a cost opinion from Trustee Cousins regarding the construction of a shed at First Street Park. Council discussed these items at the public hearing on June 10th and requested additional information from WAVE. These expenditures have not been included as we are still working through the valuation of the change in the Downtown Development Authority capture area. We expect that this information will be available, so that Council can decide whether or not to incorporate these items into the budget, at the first meeting in July.

RESOLUTION #2013-

**RESOLUTION OF ADOPTION
FISCAL YEAR 2013-2014 BUDGET**

Village of Dexter
County of Washtenaw
State of Michigan

Minutes of a regular meeting of the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, held on the 24th day of June, 2013, Eastern Time.

PRESENT: Members:

ABSENT: Members:

The following preamble and resolution were offered by Member ____ and supported by Member _____

WHEREAS, a detailed revenue and expenditure plan has been presented in accordance with all applicable Village, State, and Federal statutes, and

WHEREAS, a public hearing was held on June 10, 2013 on the proposed budget,

NOW, THEREFORE, BE IT RESOLVED that the attached budget for July 1, 2013 through June 30, 2014 is hereby adopted and made a part of this resolution.

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED THIS 24th DAY OF JUNE, 2013

Village President – Shawn W. Keough

CERTIFICATION

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on the 24th day of June, 2013.

Village Clerk – Carol J. Jones

VILLAGE OF DEXTER

cnicholls@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Village Council
From: Courtney Nicholls, Assistant Village Manager
Date: June 3, 2013
Re: 2013-2014 Budget Public Hearing

Provided in the packet for your review is the draft 2013-2014 budget. The required public hearing on the budget will be held on June 10, 2013. The budget will be proposed for consideration on June 24, 2013.

The budget has been reviewed by Council at two work sessions which were held on May 1 and May 22. The two changes to the budget since the May 22 meeting are an additional \$50,000 to local streets (now \$100,000 total) to complete the 2013 Paving/Sidewalk/Stormwater Project and an increase from \$2,000 to \$4,100 to cover the cost for the November election.

An overview of the highlights of the budget is provided below.

All Funds

The percentage of payroll number used for the Village's defined benefit retirement contribution is 10% or \$61,400 based on the current estimated payroll of \$614,000. With Keith Kitchen's retirement this program now covers 11 active employees. Our required contribution for the defined benefit plan is a flat rate of \$4346 per month which is approximately 8.3% of payroll or \$52,152 per year. Continuing to pay more than the minimum payment will lower the unfunded liability faster and ease the burden for future councils as the amortization period of the unfunded liability continues to be reduced. Our funded percentage at the end of 2010 was 79%; at the end of 2011 it was 86.8%. The 2012 valuation will be released in June 2013.

\$95,000 was budgeted for the OPEB (retiree health care) savings account - \$75,000 from general fund, and a total of \$20,000 from roads, water and sewer.

Our health care renewal increase for active employees is 3%; the increase for retirees is 5.5%.

Salary increases for union staff are 1% per the union contract. Salary increases for non-union staff are shown as a 1.5% increase to the base and a 1.5% lump sum, with the exception of the superintendent which is shown as a 3% lump sum.

Our liability/property insurance through MMRMA was reduced by 6% for FY 13-14. We will also be receiving a \$9,476 distribution of net assets payment from MMRMA in June 2013.

Due to the necessary relocation of the material storage piles at the Department of Public Works, a budget estimate of \$50,000 was included to create a new area on the DPW property. Funding for this was split across funds as 25% general fund, 25% major streets, 25% local streets, 12.5% sewer and 12.5% water.

101 - General Fund

The GO Bond millage rate needed to make the bond payment was reduced from 0.8351 to 0.8023 due to the increase in taxable value. The lowering of the GO Bond rate allowed us to increase the General

Fund millage rate from 9.8337 to 9.8665, which means the total tax revenue increase for 2013-2014 is \$94,700. The Headlee maximum for the General Fund is 9.8807.

Taxable value for 2012 – 197,441,849

Taxable value for 2013 – 208,868,860

\$1,006,600 of the increase was on property covered under an IFT.

To prepare for the possible changes in the personal property tax law, the budget was completed without using \$60,000 which represents the amount that would not be reimbursed by the state as the law is currently written. The budget was also completed without spending the \$40,000 first installment of the reimbursement from the DDA for a portion of the ADA ramp in Mill Creek Park and the purchase of the Forest Street houses. The intention is to add this \$100,000 to reserves.

Per the contract with the Washtenaw County Sheriff the cost of a police service unit will raise 1% in 2013 from \$152,101 per PSU to \$153,622 per PSU.

The Dexter Area Fire Department payment is estimated to stay flat at the 2013 rate.

The Restricted Tree Account is proposed to be used to offset \$8,000 in General Fund tree planting costs.

The Community Development Manager's salary line item was reduced 20%. \$20,000 was added to the Village Manager budget for a three day per week part-time employee at the Village Offices.

\$10,000 is included in capital improvements for facility research

202, 203, 204 - Major/Local/Municipal Streets

The current millage rate for the street fund is 2.8874. The maximum allowable rate for the street fund is 3.9520. The 2013-2014 budget shows the millage rate remaining the same.

Design for the Ann Arbor Street and Central Street projects are included. Construction and engineering/inspection for the Ann Arbor Street was also included. The final timeline has not been determined, so these numbers could change based on the order the projects are completed in. It is likely that both projects will not be completed until the 2014-2015 fiscal year.

\$100,000 is included in local streets to complete the 2013 Paving/Sidewalk/Stormwater project since it will not be complete by June 30.

402 – Equipment Replacement Fund

Fund that receives revenue from General Fund and the Street Fund based on equipment/vehicle usage. Money is used for equipment/vehicle maintenance and replacement. The following improvements are included in the fund:

Replacement of stainless steel box on the 2005 International - \$16,000. The current box on this truck has rusted through.

Underbody replacement on the 1999 Sterling - \$6,000

Kubota mower with broom & cab - \$40,000. This will be used for mowing difficult to reach areas of Mill Creek Park and for sweeping snow.

590, 591 - Water/Sewer

Water budget is based on a 3% increase; sewer is based on a 6% increase. The 6% increase is necessary due to the impending bond payments for the sludge improvement project and the use of reserves towards this project.

Estimate for tap fees – Third and final payment from DAPCO, second of three payments from Wellness Center, and 10 residential units.

The projected water/sewer revenue from rates was calculated using flat consumption so the amount of revenue we expect to receive was raised 3% (water) and 6% (sewer) for 2013-2014.

Two (2) new employees were added to the fund (one new position, one due to the retirement of Keith Kitchen. They are budgeted to be paid 50% from water and 50% from sewer. This could change in the future as one employee is likely to take on additional non water and sewer duties.

Sewer

The sewer fund includes interest payments on our second SRF loan (sludge project). The first principle payment will not be due until October 2014. The sewer fund does include the estimated \$340,000 to cover costs related to the sludge project that exceed the loan amount.

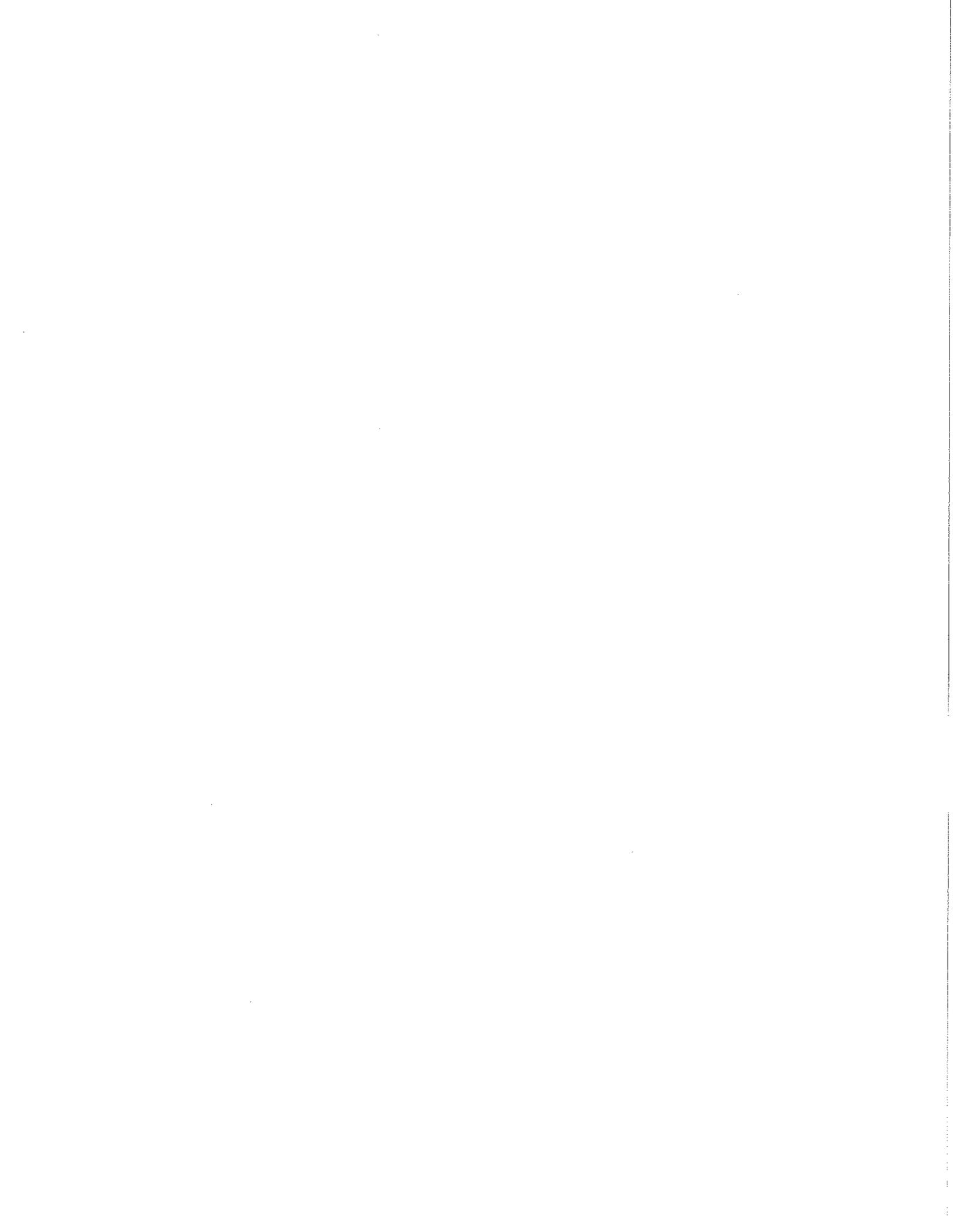
Budgeted sewer projects include: Grand Street Sewer Repair - \$30,000. Staff had originally budgeted for this project in 12-13 and planned to handle it “in-house” but has decided it necessitates assistance by OHM; \$16,000 for 2 check valves, \$15,000 for manholes in three locations (WWTP and two dead end clean-outs), \$15,000 to dispose of the geotube bag, \$10,000 for computer/equipment upgrades to SCADA, \$3,000 to repair failing pavement around manholes.

Water

Water budget includes bond payment for our two DWRP loans. Both of these projects have been closed out by the MDEQ. The budget also includes \$346,700 for the design and construction of the Ann Arbor Street water main replacement project which will be completed in conjunction with the Ann Arbor Street road project.

The work on the water tower will not be completed until Fall 2013, so funds were included in water – capital improvements to cover the cost.

Budgeted water projects include: Repairs to 5 hydrants (\$25,000), rebuilding of one high service pump (\$5,000), installation of variable frequency drives on the pumps at the Ryan Drive wellhouse (\$20,000), generator for the water tower (\$8,000), replacement of piping to well meters at the Ryan Drive wellhouse (\$6,000).



Calculations as of '06/30/2013

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000.000-ASSETS,	LIABILITIES & REVENUE						
101-000.000-402.000	TAXES - REAL PROPERTY	1,398,435.97	1,470,040.50	1,832,700.00	1,777,100.00	1,467,907.00	1,872,000.00
	ACTUAL TAXABLE VALUE TIMES THE CURRENT MILLAGE RATE, LESS THE DDA CAPTURE						
101-000.000-410.000	TAXES - PERSONAL PROPERTY	257,707.52	248,921.43		264,366.00		
	ZERO FOR BUDGET PURPOSES, NUMBER IS INCLUDED IN 402.000						
101-000.000-412.000	DELINQUENT TAXES - REAL PROP	117,606.45	54,707.14				
	ZERO FOR BUDGET PURPOSES - NUMBER IS INCLUDED IN 402.000						
101-000.000-420.000	DELINQUENT TAX - PERSONAL PROP	5,136.44		1,000.00	1,000.00		500.00
101-000.000-425.000	DELINQUENT UTILITY BILLS (TAX)	13,757.45	4,532.89	4,000.00	4,000.00		
	UTILITY BILLS PLACED ON THE TAX ROLL						
101-000.000-445.000	TAXES - PENALTIES & INTEREST	9,112.90	7,709.19	9,000.00	9,000.00	4,373.99	5,000.00
101-000.000-452.000	CABLE TV FRANCHISE FEES	57,553.20	59,029.72	58,000.00	58,000.00	52,800.00	63,000.00
	QUARTERLY PAYMENTS AVERAGE - \$15,700						
101-000.000-476.000	BANNER PERMITS	2,615.00	2,875.00	2,500.00	2,500.00	2,900.00	3,000.00
101-000.000-477.000	ZONING COMPLIANCE PERMITS	4,650.00	6,545.00	5,000.00	5,000.00	7,026.00	7,000.00
	ZEA APPLICATIONS, ZONING, DEMO, FENCE/DECK, TEMP SIGN PERMITS						
101-000.000-478.000	PARK USE PERMITS	50.00	225.00	200.00	200.00	50.00	200.00
101-000.000-574.000	STATE SHARED REVENUE	232,851.00	291,002.00	293,500.00	293,500.00	304,647.00	306,000.00
	CONSTITUTIONAL REVENUE SHARING						
101-000.000-575.000	STATE SHARED - LIQUOR LICENSES	2,607.55	2,996.95	3,000.00	3,000.00	3,418.00	3,000.00
	LOCAL PORTION OF LIQUOR LICENSES						
101-000.000-580.000	STATE GRANTS	50,000.00	26,426.00				
101-000.000-581.000	CONTRIBUTION FROM LOCAL GOVT	687.50		1,000.00	1,000.00		
101-000.000-582.000	SCHOOL FIRE RUN REIMBURSEMENT	8,716.00	8,890.00	5,000.00	5,000.00	5,000.00	5,000.00
	FIRE RUNS TO DEXTER HIGH SCHOOL PER 425 AGREEMENT						
101-000.000-590.000	ENTERPRISE FUND ADMIN FEES	138,171.44	130,510.44	124,000.00	124,000.00	132,308.00	135,000.00
	WATER AND SEWER EACH PAY FOR 37.5% OF ERIN, 10% OF BRENDA, COURTNEY & DONNA & 16% FOR MARIE						
101-000.000-590.001	ACT 51 ADMIN FEES	28,029.14	27,000.00	28,000.00	28,000.00	28,324.00	28,500.00
	MUNICIPAL STREETS PAYS 5% FOR ERIN, 6% FOR COURTNEY & DONNA, 16% FOR MARIE						
101-000.000-608.000	SITE PLAN REVIEW FEES	3,115.00	4,500.00	5,000.00	5,000.00	3,916.80	3,000.00
101-000.000-612.000	IPT APPLICATION FEE		1,200.00			800.00	
101-000.000-628.000	SOLID WASTE COLLECTION FEE	521,063.17	529,937.36	533,000.00	533,000.00	533,939.00	535,000.00
	\$17.50 PER RESIDENCE; COMMERCIAL PASS THROUGH + 3% ADMIN FEE						
101-000.000-644.000	SALES - COMPOSTING PROGRAM	600.00	80.00			485.00	400.00
101-000.000-645.000	SALES - RECYCLING PROGRAM		705.00				
	SALE OF \$5 RECYCLE BINS						
101-000.000-657.000	PARKING VIOLATIONS	300.00	50.00	200.00	200.00	50.00	200.00
101-000.000-658.000	DISTRICT COURT FINES	6,106.94	4,767.36	5,000.00	5,000.00	3,896.40	4,000.00
101-000.000-663.001	ORDINANCE VIOLATION FINES			100.00	100.00		
101-000.000-665.000	INTEREST EARNED	8,573.58	7,950.55	9,000.00	9,000.00	6,120.00	6,500.00
101-000.000-667.000	RENTS (GENERAL)	7,450.00	6,250.00	7,500.00	7,500.00	5,200.00	7,500.00
	12 MONTHS - \$625 PER MONTH FROM HOTEL HICKMAN						
101-000.000-667.001	LEASE INCOME - DAFD	12,158.00	11,886.00	10,000.00	10,000.00	11,000.00	11,000.00
	RENT PAYMENT IN ACCORDANCE WITH INTERLOCAL AGREEMENT						
101-000.000-667.002	FARMERS MARKET	4,330.00	3,515.00	4,000.00	4,000.00	4,000.00	4,000.00
	VENDOR FEES						
101-000.000-667.004	COMMUNITY GARDEN PLOT RENTAL	975.00	685.00	1,000.00	1,000.00	1,000.00	1,000.00
101-000.000-671.000	OTHER REVENUE	24,732.32	38,921.79	7,000.00	7,000.00	7,718.00	5,000.00
101-000.000-675.001	CONTRIBUTIONS - PARK	484.00	114.00	500.00	500.00	1,630.00	1,600.00

Calculations as of '06/30/2013

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
ESTIMATED REVENUES							
101-000.000-675.004	EASTER EGG HUNT		2,548.00			1,997.00	1,500.00
	CONTRIBUTIONS-ARTS COMMITTEE	50.00					
	DONATIONS, REVENUE FROM PLEIN AIR FESTIVAL	1,311.00					
101-000.000-675.006	CONTRIBUTIONS - ICE RINK		1,511.00	1,000.00	1,000.00	1,250.00	1,300.00
101-000.000-679.000	MISCELLANEOUS GRANTS		14,830.00	62,000.00	62,000.00	62,000.00	
101-000.000-695.275	TRANSFER IN FROM TREE FUND		8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
	OFFSETS TREE PURCHASE EXPENSE IN 101-285-000-731-001						
101-000.000-696.000	TRANS IN DDA	40,000.00	9,100.00	41,000.00	44,000.00	44,309.00	50,000.00
	\$10,000 FROM DDA TO OFFSET EXPENSES 101-442; \$20,000 PAY BACK FOR ADA RAMP, \$20,000 FOR HOUSE PURCHASE						
	Totals for dept 000.000-ASSETS, LIABILITIES & REVENUE	2,958,936.57	2,987,962.32	3,061,200.00	3,008,600.00	3,025,524.19	3,068,200.00
	TOTAL ESTIMATED REVENUES	2,958,936.57	2,987,962.32	3,061,200.00	3,008,600.00	3,025,524.19	3,068,200.00
APPROPRIATIONS							
Dept 101.000-VILLAGE COUNCIL							
101-101.000-702.000	SALARIES - ELECTED OFFICIALS	17,480.00	17,525.00	18,000.00	18,000.00	17,600.00	18,000.00
	6 TRUSTEES X \$80 X 24 MEETINGS; 1 PRESIDENT X \$275 X 24 MEETINGS						
101-101.000-720.000	SOCIAL SECURITY & MEDICARE	1,337.24	1,340.68	1,400.00	1,400.00	1,346.40	1,400.00
	7.65% OF WAGES						
101-101.000-727.000	OFFICE SUPPLIES	4,083.50	14,670.52	5,000.00	7,500.00	7,500.00	300.00
101-101.000-802.000	PROFESSIONAL SERVICES						
	CONSULTANT SERVICES						
101-101.000-861.000	TRAVEL & MILEAGE	193.70		500.00	500.00	7,769.00	500.00
101-101.000-901.000	PRINTING & PUBLISHING	8,066.92		8,000.00	8,000.00		8,000.00
	NEWSLETTER; TOWN HALL MEETING POSTCARDS						
101-101.000-943.000	COUNCIL CHAMBERS LEASE	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00
	\$200 PER MONTH FOR DEXTER SENIOR CENTER						
101-101.000-955.000	MISCELLANEOUS	264.72	200.00	500.00	500.00		500.00
101-101.000-956.000	COUNCIL DISCRETIONARY EXPENSES	674.21	1,537.84	1,500.00	1,500.00	1,500.00	1,500.00
101-101.000-988.000	MEMBERSHIPS & DUES	4,215.00	4,266.40	4,500.00	4,500.00	4,300.00	4,500.00
	MML, WATS, CHAMBER, SEMCOG, MEDA, HRWC						
101-101.000-959.000	ARTS, CULTURE & HERITAGE	1,101.50	1,242.38	10,000.00	10,000.00	10,000.00	10,000.00
	PER COMMITTEE BUDGET REQUEST						
101-101.000-960.000	EDUCATION & TRAINING	215.00	140.00	500.00	500.00	200.00	500.00
	Totals for dept 101.000-VILLAGE COUNCIL	40,031.79	50,456.69	52,600.00	55,100.00	53,215.40	49,600.00
Dept 172.000-VILLAGE MANAGER							
101-172.000-703.000	SALARIES - NON UNION	120,417.96	126,595.05	129,400.00	129,400.00	128,872.74	132,800.00
	1.5% INCREASE TO BASE SALARY, 1.5% LUMP SUM						
101-172.000-703.001	SALARIES - PART TIME						20,800.00
	PART TIME EMPLOYEE - ESTIMATE OF 1040 HOURS PER YEAR						
101-172.000-704.000	SALARIES - UNION	63,497.27	63,264.14	66,500.00	66,500.00	66,332.19	67,400.00
	1% UNION WAGE INCREASE; 100% OF ERIN, 54% OF BRENDA						
101-172.000-705.000	SALARIES - OVERTIME	498.51		4,800.00	4,800.00	4,800.00	4,800.00
101-172.000-710.000	CAR ALLOWANCE	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00
	\$400 PER MONTH PER VM CONTRACT						
101-172.000-712.000	VACATION/SICK TIME CASH OUT	1,833.60	1,581.76	500.00	500.00	134.00	500.00
101-172.000-720.000	SOCIAL SECURITY & MEDICARE	15,079.29	15,172.81	15,500.00	15,500.00	15,310.56	17,400.00

Calculations as of '06/30/2013

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
APPROPRIATIONS							
101-172.000-721.000	7.65% OF WAGES	33,359.14	27,262.46	33,000.00	37,000.00	36,400.00	37,000.00
101-172.000-721.000	HEALTH & DENTAL INSURANCE						
101-172.000-721.002	100% OF COURTNEY, BRENDA AND ERIN						
101-172.000-722.000	PAY IN LIEU OF MEDICAL INSURANCE						
101-172.000-722.000	\$3000 - DONNA						
101-172.000-723.000	LIFE & DISABILITY INSURANCE	1,511.99	1,396.56	1,500.00	1,500.00	1,417.33	1,500.00
101-172.000-723.000	100% OF COURTNEY, ERIN, BRENDA, DONNA						
101-172.000-723.003	DEFINED BENEFIT PLAN	20,941.99	8,250.59	7,000.00	7,000.00	6,664.21	6,800.00
101-172.000-723.003	10% OF GROSS WAGES FOR ERIN AND BRENDA						
101-172.000-723.004	DEFINED CONTRIBUTION PLAN		793.21	5,000.00	5,000.00	1,423.16	1,500.00
101-172.000-723.004	2.5% OF WAGES FOR COURTNEY						
101-172.000-727.000	ICMA CONTRIBUTION		3,555.86			3,269.16	3,600.00
101-172.000-727.000	5% OF WAGES FOR DONNA						
101-172.000-745.000	OFFICE SUPPLIES	380.43	501.95	500.00	500.00	610.67	500.00
101-172.000-802.000	UNIFORM ALLOWANCE	100.00	100.00	100.00	100.00	100.00	100.00
101-172.000-802.000	PROFESSIONAL SERVICES	1,077.55	1,257.91	1,500.00	1,500.00	1,361.00	2,000.00
101-172.000-861.000	TRAVEL & MILEAGE	586.92	385.34	500.00	500.00	350.00	500.00
101-172.000-901.000	PRINTING & PUBLISHING		499.00	200.00	200.00		
101-172.000-955.000	MISCELLANEOUS	480.49	589.76	500.00	500.00	642.00	500.00
101-172.000-958.000	MEMBERSHIPS & DUES	110.00	110.00	300.00	300.00	110.00	300.00
101-172.000-960.000	MLGMA MEMBERSHIP						
101-172.000-977.000	EDUCATION & TRAINING	714.00	370.00	1,000.00	1,000.00	600.00	1,000.00
101-172.000-977.000	EQUIPMENT	867.41	2,000.00				
Totals for dept 172.000-VILLAGE MANAGER		265,760.04	264,984.91	267,800.00	271,800.00	274,397.01	302,000.00
Dept 201.000-FINANCE DEPARTMENT							
101-201.000-802.000	PROFESSIONAL SERVICES	2,574.00	3,771.00	3,000.00	3,000.00	2,631.00	3,000.00
101-201.000-802.001	ANNUAL DISCLOSURE STATEMENT, PAYROLL PROVIDER						
101-201.000-802.001	FINANCIAL AUDIT	8,000.00	8,000.00	8,000.00	5,500.00	5,500.00	6,000.00
101-201.000-840.000	GENERAL FUND SHARE OF ANNUAL AUDIT						
101-201.000-840.000	BANK SERVICE CHARGES	617.91	896.74	1,000.00	1,000.00	614.67	1,000.00
Totals for dept 201.000-FINANCE DEPARTMENT		11,191.91	12,667.74	12,000.00	9,500.00	8,745.67	10,000.00
Dept 210.000-ATTORNEY							
101-210.000-810.000	ATTORNEY FEES	32,646.75	22,979.19	25,000.00	35,000.00	35,000.00	25,000.00
101-210.000-810.000	GENERAL SERVICES: DYKEMA, TOM RYAN, TOM STRINGER						
Totals for dept 210.000-ATTORNEY		32,646.75	22,979.19	25,000.00	35,000.00	35,000.00	25,000.00
Dept 215.000-VILLAGE CLERK							
101-215.000-702.000	SALARIES - ELECTED OFFICIALS	1,920.00	1,920.00	2,000.00	2,000.00	1,840.00	2,000.00
101-215.000-720.000	24 MEETINGS X \$80 PER MEETING						
101-215.000-720.000	SOCIAL SECURITY & MEDICARE	146.88	146.88	200.00	200.00	140.76	200.00
101-215.000-802.000	7.65% OF GROSS WAGES						
101-215.000-802.000	PROFESSIONAL SERVICES						
101-215.000-815.000	CHARTER COMMISSION ELECTION						
101-215.000-815.000	ORDINANCE CODIFICATION	400.00	675.00	2,500.00	1,000.00	675.00	2,500.00
101-215.000-861.000	YEARLY ACCESS FEE; SUPPLEMENT TO GENERAL CODE						
101-215.000-861.000	TRAVEL & MILEAGE						
Totals for dept 215.000-VILLAGE CLERK		2,466.88	3,641.76	6,500.00	3,000.00	2,655.76	4,700.00

BUDGET REPORT FOR VILLAGE OF DEXTER

Page:

Fund: 101 GENERAL FUND

User: courtney

Calculations as of '06/30/2013

DB: Dexter

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
APPROPRIATIONS							
101-215.000-901.000	PRINTING & PUBLISHING	3,129.85	3,486.32	3,500.00	3,500.00	3,000.00	3,000.00
	PUBLICATION OF MINUTES, PUBLIC HEARING NOTICES						
101-215.000-960.000	EDUCATION & TRAINING			500.00	500.00		500.00
	Totals for dept 215.000-VILLAGE CLERK	5,599.73	6,228.20	8,700.00	9,200.00	7,655.76	12,300.00
Dept 253.000-TREASURER							
101-253.000-703.000	SALARIES - NON UNION	64,450.10	65,094.60	66,400.00	66,400.00	66,400.00	68,400.00
	1.5% INCREASE TO BASE, 1.5% LUMP SUM						
101-253.000-720.000	SOCIAL SECURITY & MEDICARE	4,930.38	4,951.09	5,100.00	5,100.00	5,079.60	5,300.00
	7.65% OF WAGES						
101-253.000-721.000	HEALTH & DENTAL INSURANCE	16,716.32	15,917.68	18,000.00	18,000.00	14,329.33	15,500.00
	100% OF MARIE						
101-253.000-722.000	LIFE & DISABILITY INSURANCE	442.43	417.71	500.00	500.00	416.00	500.00
	100% OF MARIE						
101-253.000-723.000	DEFINED BENEFIT PLAN	7,701.84	6,136.05	6,700.00	6,700.00	6,640.00	6,900.00
	10% OF WAGES						
101-253.000-727.000	OFFICE SUPPLIES	561.78	638.79	700.00	700.00	900.00	1,000.00
101-253.000-861.000	TRAVEL & MILEAGE	775.85	1,822.98	1,000.00	1,000.00	500.00	500.00
101-253.000-902.000	TAX BILL PRINTING & SERVICES	3,163.15	3,730.53	3,700.00	3,700.00	3,700.00	3,700.00
	TAX BILL WEB HOSTING, TAX BILL MAILING, SOFTWARE SUPPORT						
101-253.000-955.000	MISCELLANEOUS	125.00		500.00	500.00		500.00
101-253.000-958.000	MEMBERSHIPS & DUES	415.00	443.33	500.00	500.00	445.00	500.00
101-253.000-960.000	EDUCATION & TRAINING	1,169.00	1,023.00	1,200.00	1,200.00	600.00	1,000.00
101-253.000-977.000	EQUIPMENT	15.00	2,000.00	500.00	500.00	250.00	
	Totals for dept 253.000-TREASURER	100,465.85	101,975.76	104,800.00	104,800.00	99,259.93	103,800.00
Dept 265.000-BUILDINGS & GROUNDS							
101-265.000-727.000	OFFICE SUPPLIES	3,004.72	3,799.39	3,700.00	3,700.00	3,653.33	3,700.00
101-265.000-728.000	POSTAGE	2,316.71	2,533.66	3,000.00	3,000.00	2,974.00	3,000.00
101-265.000-803.000	CONTRACTED SERVICES	5,632.00	4,756.98	7,000.00	7,000.00	5,254.67	6,000.00
	COMPUTER REPAIRS, \$180 FOR EMAIL UPDATE LIST MGMT, BS&A SOFTWARE SUPPORT, GOOGLE						
101-265.000-843.000	PROPERTY TAXES	2,344.46	5,616.41	2,500.00	2,500.00	1,884.00	2,000.00
	8050 MAIN (\$1500 SCIO - \$400 VILLAGE)						
101-265.000-920.000	UTILITIES	13,664.29	11,488.07	11,000.00	11,000.00	12,514.80	13,000.00
	COMCAST AND DTE						
101-265.000-920.001	UTILITIES - TELEPHONES	572.30	358.92			414.00	400.00
	FARMERS MARKET PHONE LINE						
101-265.000-935.000	BUILDING MAINTENANCE & REPAIR	3,483.71	8,309.39	9,000.00	9,000.00	8,500.00	3,000.00
	CINTAS, CMR						
101-265.000-935.001	OFFICE CLEANING	4,080.00	4,240.00	4,200.00	4,200.00	4,200.00	4,200.00
	\$80 PER WEEK						
101-265.000-936.000	EQUIPMENT SERVICE CONTRACTS	6,959.30	9,146.31	7,200.00	7,200.00	6,500.67	7,000.00
	COPY MACHINE (\$6000); POSTAGE MACHINE (\$600);						
101-265.000-937.000	EQUIPMENT MAINTENANCE & REPAIR	699.37		500.00	500.00	377.33	500.00
101-265.000-943.001	OFFICE SPACE RENT	10,200.00	10,800.00	11,400.00	11,400.00	10,800.00	10,800.00
	PNC RENT - 900 PER MONTH						
101-265.000-955.000	MISCELLANEOUS	279.97	430.00				
101-265.000-962.000	COMMUNITY GARDEN	1,318.19	1,581.31	1,000.00	1,000.00	1,000.00	1,000.00
101-265.000-977.000	EQUIPMENT	1,112.23	5,500.00	2,000.00	2,000.00	1,504.00	8,000.00

Calculations as of '06/30/2013

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
APPROPRIATIONS							
NEW SERVER; PORTION OF FINAL PAYMENT FOR BS&A							
Totals for dept 265.000-BUILDINGS & GROUNDS		55,667.25	68,560.44	62,500.00	62,500.00	59,576.80	62,600.00
Dept 285.000-VILLAGE TREE PROGRAM							
101-285.000-731.000 LANDSCAPE SUPPLIES		400.00	570.47	1,000.00	1,000.00	805.33	1,000.00
101-285.000-731.001 LANDSCAPE SUPPLIES - TREES		8,116.00	8,240.00	8,000.00	8,000.00	8,000.00	8,000.00
	PURCHASE OF TREES AS RECOMMENDED BY THE TREE BOARD - OFFSET BY RESTRICTED TREE FUNDS						
101-285.000-803.000 CONTRACTED SERVICES		10,220.00	12,377.50	15,000.00	15,000.00	14,157.33	15,000.00
	REMOVAL OF DAMAGED/DANGEROUS TREES; TREE TRIMMING						
Totals for dept 285.000-VILLAGE TREE PROGRAM		18,736.00	21,187.97	24,000.00	24,000.00	22,962.67	24,000.00
Dept 301.000-LAW ENFORCEMENT							
101-301.000-807.000 CONTRACTED PUBLIC SAFETY		463,324.85	473,221.68	478,000.00	478,000.00	473,163.00	479,000.00
	CURRENT RATE - \$152,101; 1% INCREASE STARTING JANUARY 2014 TO \$153,622						
101-301.000-807.001 DCS OFFICER & CROSSING GUARDS		76,511.14	78,039.85	80,000.00	78,500.00	78,435.00	79,500.00
	50% OF SCHOOL OFFICER AND \$3000 FOR CROSSING GUARD						
101-301.000-920.000 UTILITIES		4,339.45	4,520.22	5,500.00	5,500.00	4,093.33	4,500.00
	DTE AND WATER FOR PORTION OF 8140 MAIN						
101-301.000-935.000 BUILDING MAINTENANCE & REPAIR			103.00	2,000.00	2,000.00	713.33	1,000.00
	BUILDING REPAIR NEEDS						
Totals for dept 301.000-LAW ENFORCEMENT		544,175.44	555,884.75	565,500.00	564,000.00	556,404.67	564,000.00
Dept 336.000-FIRE DEPARTMENT							
101-336.000-807.000 CONTRACTED PUBLIC SAFETY		371,460.00	403,708.00	440,000.00	446,000.00	445,479.00	452,000.00
	2013 PAYMENT - \$451,940						
101-336.000-920.000 UTILITIES		4,511.89	5,650.28	7,000.00	7,000.00	4,729.33	5,000.00
	PORTION OF DTE AND WATER FOR 8140 MAIN						
101-336.000-935.000 BUILDING MAINTENANCE & REPAIR		2,786.47	2,560.43	2,000.00	2,000.00	2,399.00	2,000.00
	OUTDOOR WARNING SIREN PM, HVAC, PEST CONTROL						
101-336.000-970.000 CAPITAL IMPROVEMENTS		741.33		1,000.00	1,000.00		1,000.00
Totals for dept 336.000-FIRE DEPARTMENT		379,499.69	411,918.71	450,000.00	456,000.00	452,607.33	460,000.00
Dept 400.000-PLANNING DEPARTMENT							
101-400.000-703.000 SALARIES - NON UNION		59,999.94	60,599.94	61,800.00	53,300.00	53,038.00	47,200.00
	1.5% INCREASE TO BASE, 1.5% LUMP SUM - REDUCTION IN HOURS TO 32 PER WEEK						
101-400.000-704.000 SALARIES - UNION		12,578.54	11,811.20	12,000.00	12,000.00	10,413.62	10,700.00
	30% OF BRENDA - 1% UNION WAGE INCREASE						
101-400.000-705.000 SALARIES - OVERTIME		566.78	487.97	500.00	500.00	350.32	500.00
101-400.000-706.000 SALARIES - PLANNING COMMISSION		2,680.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
101-400.000-720.000 SOCIAL SECURITY & MEDICARE		5,787.78	5,309.03	6,000.00	6,000.00	5,124.48	4,760.00
	7.65% OF WAGES						
101-400.000-721.000 HEALTH & DENTAL INSURANCE		16,731.82	17,756.93	18,000.00	18,000.00	16,062.67	17,000.00
	100% OF ALLISON						
101-400.000-722.000 LIFE & DISABILITY INSURANCE		431.99	397.68	400.00	400.00	398.67	
	100% OF ALLISON						
101-400.000-723.000 DEFINED BENEFIT PLAN		9,239.81	6,870.06	7,500.00	6,500.00	6,089.47	5,900.00

Calculations as of 06/30/2013

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
APPROPRIATIONS							
101-400.000-727.000	10% OF UNION AND NON-UNION WAGES	527.13	351.21	500.00	500.00	300.00	300.00
101-400.000-802.000	OFFICE SUPPLIES	7,351.00	12,490.88	5,000.00	15,000.00	16,000.00	7,000.00
101-400.000-861.000	PROFESSIONAL SERVICES						
101-400.000-901.000	PLANNING CONSULTANT - CARLISLE WORTMAN	557.42	565.36	500.00	500.00	100.00	500.00
	TRAVEL & MILEAGE	729.00	1,153.00	1,000.00	1,000.00	332.00	500.00
	PRINTING & PUBLISHING						
101-400.000-955.000	PLANNING COMMISSION PUBLIC HEARINGS	137.39	95.37	500.00	500.00		500.00
101-400.000-958.000	MISCELLANEOUS	1,190.00	1,480.00	1,500.00	1,500.00	1,480.00	1,500.00
	MEMBERSHIPS & DUES						
	AICP, APA, MSP						
101-400.000-960.000	EDUCATION & TRAINING	759.00	699.00	1,000.00	1,000.00	550.00	1,000.00
101-400.000-977.000	EQUIPMENT	92.99	500.00				
Totals for dept 400.000-PLANNING DEPARTMENT		119,360.59	123,567.63	119,200.00	119,700.00	113,239.22	100,300.00
Dept 410.000-ZONING BOARD OF APPEALS							
101-410.000-802.000	PROFESSIONAL SERVICES		635.00	500.00	500.00	602.00	500.00
101-410.000-901.000	CARLISLE WORTMAN REVIEW OF REQUESTS	99.00	58.50	500.00	500.00	368.00	500.00
	PRINTING & PUBLISHING						
	PUBLIC HEARING NOTICES						
101-410.000-955.000	MISCELLANEOUS			100.00	100.00	40.00	100.00
Totals for dept 410.000-ZONING BOARD OF APPEALS		99.00	693.50	1,100.00	1,100.00	1,010.00	1,100.00
Dept 441.000-DEPARTMENT OF PUBLIC WORKS							
101-441.000-703.000	SALARIES - NON UNION	3,408.18	201.00	6,000.00	6,000.00	5,384.48	5,100.00
	6% OF DAN						
101-441.000-703.001	SALARIES - PART TIME						
101-441.000-704.000	SALARIES - UNION	77,771.61	59,370.63	67,000.00	52,500.00	52,247.62	1,000.00
	PORTION OF FOUR DPW EMPLOYEES (TOTAL SALARY OF \$204,400)						
	SALARIES - OVERTIME	822.71	3,616.82	1,000.00	1,000.00	784.11	1,000.00
101-441.000-711.000	LONGEVITY	6,867.13					
101-441.000-712.000	VACATION/SICK TIME CASH OUT		1,586.40	500.00	500.00	2,250.00	1,000.00
101-441.000-720.000	SOCIAL SECURITY & MEDICARE	7,396.22	4,996.37	5,700.00	5,700.00	4,229.00	4,600.00
	7.65% OF WAGES						
101-441.000-721.000	HEALTH & DENTAL INSURANCE	21,821.69	22,245.30	25,000.00	43,000.00	42,761.00	44,000.00
	PORTION OF BENEFITS FOR FOUR UNION EMPLOYEES						
101-441.000-721.002	PAY IN LIEU OF MEDICAL INSURANCE		3,000.00			1,750.00	
101-441.000-722.000	LIFE & DISABILITY INSURANCE	459.26	428.16	500.00	500.00	426.67	500.00
	PORTION OF BENEFITS FOR FOUR UNION EMPLOYEES						
101-441.000-723.000	DEFINED BENEFIT PLAN	19,207.58	6,492.29	5,700.00	5,700.00	6,059.37	5,900.00
	10% OF WAGES						
101-441.000-740.000	OPERATING SUPPLIES	5,758.00	5,642.45	6,000.00	6,000.00	7,437.33	6,000.00
	TOOLS, WELDING SUPPLIES, PARTS, CLEANING SUPPLIES						
101-441.000-745.000	UNIFORM ALLOWANCE	3,530.74	4,519.65	4,000.00	4,000.00	4,000.00	4,000.00
101-441.000-751.000	GASOLINE & OIL	10,322.47	12,286.04	12,000.00	12,000.00	12,536.40	13,500.00
101-441.000-802.000	PROFESSIONAL SERVICES	4,263.60	3,996.00	2,000.00	2,000.00	2,878.00	2,000.00
101-441.000-803.000	CONTRACTED SERVICES	7,158.00					
101-441.000-861.000	TRAVEL & MILEAGE		290.65	500.00	500.00		500.00
101-441.000-901.000	PRINTING & PUBLISHING		49.50	200.00	200.00		
101-441.000-920.000	UTILITIES	17,461.18	17,277.97	19,000.00	19,000.00	15,042.67	16,000.00

Calculations as of '06/30/2013

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
APPROPRIATIONS							
101-441.000-920.001	DTE (3600 CENTRAL AND PORTION OF 8140 MAIN), WATER, COMCAST UTILITIES - TELEPHONES VERIZON	1,696.49	1,519.62	1,500.00	1,500.00	1,958.67	2,000.00
101-441.000-935.000	BUILDING MAINTENANCE & REPAIR	258.52	2,521.30	2,000.00	2,000.00	1,365.00	2,000.00
101-441.000-937.000	EQUIPMENT MAINTENANCE & REPAIR	139.83		1,000.00	1,000.00		1,000.00
101-441.000-941.000	EQUIPMENT RENTALS	11,651.77	3,095.70	6,000.00	4,000.00	1,606.67	2,000.00
101-441.000-955.000	INTERNAL EQUIPMENT RENTAL (TRANSFER TO 402)						
101-441.000-957.000	MISCELLANEOUS	129.18	722.52	200.00	200.00	700.00	500.00
	MISCELLANEOUS FEES	60.00	393.00	500.00	500.00	713.00	800.00
101-441.000-958.000	CDL FEES, STATE INSPECTIONS						
101-441.000-960.000	MEMBERSHIPS & DUES	145.00	346.00	500.00	500.00	349.00	500.00
101-441.000-960.000	EDUCATION & TRAINING		567.60	1,000.00	1,000.00		500.00
101-441.000-963.000	MEDICAL EXPENSES	280.00	30.00	500.00	500.00		500.00
101-441.000-970.001	CAPITAL IMPROVEMENTS-SIDEWALKS	20,863.94	20,430.20				
101-441.000-977.000	EQUIPMENT	1,358.90	1,614.00	1,500.00	1,500.00		1,000.00
Totals for dept 441.000-DEPARTMENT OF PUBLIC WORKS		222,832.00	177,239.17	169,800.00	171,300.00	164,478.97	168,900.00
Dept 442.000-DOWNTOWN	PUBLIC WORKS						
101-442.000-703.000	SALARIES - NON UNION	1,241.00	1,670.49	8,000.00	8,000.00	8,000.00	8,000.00
101-442.000-703.001	SALARIES - PART TIME						
	PORTION OF SUMMER HELP AND DOWNTOWN LANDSCAPER						
101-442.000-704.000	SALARIES - UNION	28,009.26	23,751.18	25,000.00	25,000.00	27,246.76	28,000.00
	DEW TIME WORKING IN DOWNTOWN (PORTION OF \$204,400 SALARY); 16% OF BRENDA						
101-442.000-705.000	SALARIES - OVERTIME	5,212.61	2,342.88	4,000.00	4,000.00	1,719.71	2,000.00
	UNION STAFF WORK AT FARMERS MARKET						
101-442.000-720.000	SOCIAL SECURITY & MEDICARE	2,636.41	2,116.46	2,100.00	2,100.00	2,827.82	3,000.00
	7.65% OF WAGES						
101-442.000-723.000	DEFINED BENEFIT PLAN		2,497.93	2,900.00	2,900.00	2,895.90	3,000.00
	10% OF UNION WAGES						
101-442.000-730.000	FARMERS MARKET SUPPLIES	2,560.77	2,175.95	2,000.00	2,000.00	2,000.00	2,000.00
101-442.000-731.000	LANDSCAPE SUPPLIES	925.00	32.99				6,000.00
	PLANT MATERIAL FOR DOWNTOWN LANDSCAPING						
101-442.000-740.000	OPERATING SUPPLIES	4,493.24	4,759.66	5,000.00	5,000.00	7,000.00	2,000.00
101-442.000-744.000	HOLIDAY DISPLAY SUPPLIES	571.75	5,453.19	5,000.00	5,000.00	4,028.00	5,000.00
	REPLACEMENT BULBS/WRAPPS, DECORATION OF CLOCK/BRIDGE						
101-442.000-802.000	PROFESSIONAL SERVICES	22,308.75	23,458.67	16,000.00	16,000.00	10,296.00	5,000.00
	PM ON CLOCK (\$500), SENIOR CENTER RENT FOR DDA (50*12), \$3000 FOR POLE PAINTING						
101-442.000-920.000	UTILITIES	8,191.36	6,548.10	8,000.00	8,000.00	6,882.67	8,000.00
	METERED STREET LIGHTS						
101-442.000-977.000	EQUIPMENT	400.00	2,410.00	2,000.00	2,000.00	1,000.00	1,000.00
Totals for dept 442.000-DOWNTOWN PUBLIC WORKS		76,550.15	77,217.50	80,000.00	80,000.00	73,896.87	73,000.00
Dept 445.000-STORMWATER							
101-445.000-802.000	PROFESSIONAL SERVICES	4,890.00					
Totals for dept 445.000-STORMWATER		4,890.00					
Dept 447.000-ENGINEERING							

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GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
APPROPRIATIONS							
101-447.000-830.000	ENGINEERING CONSULTING	9,090.75	10,924.50	11,000.00	11,000.00	11,000.00	11,000.00
GENERAL ENGINEERING SERVICES							
Totals for dept 447.000-ENGINEERING							
		9,090.75	10,924.50	11,000.00	11,000.00	11,000.00	11,000.00
Dept 448.000-MUNICIPAL STREET LIGHTS							
101-448.000-920.003	UTILITIES - STREET LIGHTS	66,165.34	77,196.44	75,600.00	75,600.00	74,428.00	75,000.00
UNMETERED STREET LIGHTS							
101-448.000-970.000	CAPITAL IMPROVEMENTS	72,299.42					
Totals for dept 448.000-MUNICIPAL STREET LIGHTS							
		138,464.76	77,196.44	75,600.00	75,600.00	74,428.00	75,000.00
Dept 528.000-SOLID WASTE							
101-528.000-703.000	SALARIES - NON UNION	2,054.09	887.00	3,000.00	3,000.00	2,438.53	1,700.00
2% OF DAN							
101-528.000-703.001	SALARIES - PART TIME						1,300.00
PORTION OF SUMMER HELP							
101-528.000-704.000	SALARIES - UNION	22,374.14	35,879.90	25,000.00	25,000.00	29,850.00	30,000.00
PORTION OF FOUR UNION EMPLOYEES							
101-528.000-705.000	SALARIES - OVERTIME	1,043.03	1,276.73	1,500.00	1,500.00	405.05	500.00
101-528.000-720.000	SOCIAL SECURITY & MEDICARE	1,948.55	2,910.34	2,000.00	2,000.00	2,501.01	2,500.00
7.65% OF WAGES							
101-528.000-723.000	DEFINED BENEFIT PLAN	3,912.17	3,619.90	2,600.00	2,600.00	3,100.00	3,100.00
10% OF WAGES							
101-528.000-740.000	OPERATING SUPPLIES	1,133.73	556.71	2,000.00	2,000.00	1,406.67	1,400.00
101-528.000-805.000	CONTRACTED SOLID WASTE SERVICE	439,059.99	462,680.38	463,000.00	473,000.00	473,000.00	475,000.00
1% INCREASE IN MARCH 2014; INCREASED COMMERCIAL USAGE							
101-528.000-806.000	CONTRACTED COMPOSTING	8,670.86	7,176.06	8,000.00	8,000.00	6,704.00	7,000.00
CONTRACT WITH BREUNINGERS - \$4000; WM COST TO HAUL SPECIAL WASTE							
101-528.000-901.000	PRINTING & PUBLISHING	234.16	294.13	500.00	500.00	500.00	500.00
PORTION OF UTILITY BILL PRINTING							
101-528.000-941.000	EQUIPMENT RENTALS	14,120.63	15,901.61	17,000.00	17,000.00	11,938.67	13,000.00
INTERNAL EQUIPMENT RENTAL - TRANSFER TO 402							
101-528.000-955.000	MISCELLANEOUS		404.24				
Totals for dept 528.000-SOLID WASTE							
		494,551.35	531,587.00	524,600.00	534,600.00	531,843.93	536,000.00
Dept 728.000-ECONOMIC DEVELOPMENT							
101-728.000-802.000	PROFESSIONAL SERVICES		33,215.75	5,000.00	9,000.00	8,776.00	
101-728.000-901.000	PRINTING & PUBLISHING		595.00	1,000.00	1,000.00	500.00	1,000.00
MARKETING MATERIALS/ADS							
101-728.000-960.000	EDUCATION & TRAINING		180.00	500.00	500.00		
Totals for dept 728.000-ECONOMIC DEVELOPMENT							
			33,990.75	6,500.00	10,500.00	9,276.00	1,000.00
Dept 751.000-PARKS & RECREATION							
101-751.000-703.000	SALARIES - NON UNION	3,063.09	2,875.00	5,000.00	5,000.00	4,108.00	1,700.00
2% OF DAN							
101-751.000-703.001	SALARIES - PART TIME						10,700.00
PORTION OF SUMMER HELP, \$7500 FOR LANDSCAPER FOR MILL CREEK PARK							
101-751.000-704.000	SALARIES - UNION	13,272.16	23,857.49	15,000.00	15,000.00	17,316.00	18,600.00

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GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
APPROPRIATIONS							
101-751.000-705.000	PORTION OF FOUR UNION EMPLOYEES						
101-751.000-709.000	SALARIES - OVERTIME	1,260.00	108.75	1,500.00	1,500.00	333.00	500.00
101-751.000-709.000	SALARIES - PARK COMMISSIONERS	1,346.14	2,124.47	1,700.00	1,700.00	1,500.00	1,500.00
101-751.000-720.000	SOCIAL SECURITY & MEDICARE						2,000.00
	7.65% OF WAGES						
101-751.000-721.000	HEALTH & DENTAL INSURANCE	2,512.48	2,487.70	3,000.00	3,000.00	3,000.00	3,100.00
101-751.000-722.000	PORTION OF FOUR UNION EMPLOYEES						
101-751.000-722.000	LIFE & DISABILITY INSURANCE	74.09	69.12	100.00	100.00	68.00	100.00
101-751.000-723.000	PORTION OF FOUR UNION EMPLOYEES						
101-751.000-723.000	DEFINED BENEFIT PLAN	2,315.27	2,166.23	1,700.00	1,700.00	1,942.57	2,000.00
	10% OF WAGES						
101-751.000-731.000	LANDSCAPE SUPPLIES	4,938.00	1,925.00	7,000.00	7,000.00	3,770.00	8,000.00
101-751.000-732.000	LANDSCAPING BED MAINTENANCE, WOOD CHIPS, INCLUDES \$3500 FOR MILL CREEK PARK						
101-751.000-732.000	ICE RINK SUPPLIES	9,105.29	1,713.95	3,800.00	3,800.00	4,473.00	4,700.00
	INSTALLATION, MAINTENANCE, NEW LINER, KICK PLATES						
101-751.000-740.000	OPERATING SUPPLIES	494.56	1,093.97	1,000.00	1,000.00	500.00	1,000.00
101-751.000-802.000	PROFESSIONAL SERVICES	195.00	156.71				17,300.00
101-751.000-803.000	JUR FOR STREAM MONITORING; MATCH FOR POSSIBLE COMMUNITY PARK PATH GRANT			24,500.00	24,500.00	7,200.00	1,000.00
101-751.000-901.000	PRINTING & PUBLISHING	1,670.00					
101-751.000-937.000	MARKETING - WORKING WITH COUNTY B2B/TRAIL MAPS	1,160.50	1,147.48	3,500.00	3,500.00	4,839.00	6,000.00
	EQUIPMENT MAINTENANCE & REPAIR						
101-751.000-941.000	REPAIR OR REPLACEMENT OF TRASH CANS, PARK EQUIPMENT, BENCHES	2,373.97	2,572.13	2,000.00	2,000.00	4,854.00	5,000.00
101-751.000-944.000	EQUIPMENT RENTALS	2,630.63	3,105.00	2,600.00	2,600.00	2,149.33	2,200.00
101-751.000-955.000	PORTABLE TOILET RENTAL	515.87	1,145.81	1,700.00	1,700.00	839.00	1,700.00
	MISCELLANEOUS						
101-751.000-977.000	DEXTER DAZE EVENT PARTNERSHIP, EGGSTRAVAGANZA, GEOCACHE	5,416.74	15,541.00	5,500.00	5,500.00	3,488.00	7,000.00
	EQUIPMENT						
	BENCHES AT MILL CREEK PARK NORTH, BIKE RACKS, COMMUNITY PARK SOCCER NETS						
Totals for dept 751.000-PARKS & RECREATION		52,343.79	63,019.81	79,600.00	86,800.00	86,659.07	94,100.00
Dept 850.000-LONG-TERM DEBT							
101-850.000-930.005	'06 FACILITIES BOND PRINCIPAL	60,000.00	65,000.00	65,000.00	65,000.00	65,000.00	70,000.00
	FINAL PAYMENT MAY 2027						
101-850.000-992.000	BOND FEES	225.00	225.00	300.00	300.00	225.00	300.00
101-850.000-996.004	'06 FACILITIES BOND INTEREST	64,957.50	62,557.50	60,000.00	60,000.00	59,956.00	57,500.00
	FINAL PAYMENT MAY 2027						
Totals for dept 850.000-LONG-TERM DEBT		125,182.50	127,782.50	125,300.00	125,300.00	125,181.00	127,800.00
Dept 851.000-INSURANCE & BONDS							
101-851.000-719.000	UNEMPLOYMENT COMPENSATION	96.15	90.29	300.00	300.00	100.00	100.00
101-851.000-721.001	RETIREE HEALTH INSURANCE	26,963.30	6,373.70	8,000.00	8,000.00	8,000.00	8,000.00
	10% OF ED, 50% OF JAN, 50% OF PAT						
101-851.000-723.001	OTHER POST EMPLOYMENT BENEFITS	10,000.00	10,000.00	75,000.00	75,000.00	75,000.00	75,000.00
101-851.000-723.002	ADDITIONAL MEMS CONTRIBUTION	15,668.00					
101-851.000-726.001	VACATION/SICK ACCRUAL	(5,129.17)					
101-851.000-910.000	WORKERS COMPENSATION	13,347.67	8,845.59	8,500.00	8,500.00	9,473.00	9,500.00
101-851.000-911.000	LIABILITY INSURANCE	29,888.01	25,384.62	25,000.00	25,000.00	24,860.00	23,500.00
Totals for dept 851.000-INSURANCE & BONDS		90,833.96	50,694.20	117,800.00	117,800.00	117,433.00	117,100.00

User: courtney

DB: Dexter

Fund: 101 GENERAL FUND

Calculations as of '06/30/2013

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
APPROPRIATIONS							
Dept 875.000-CONTRIBUTIONS							
101-875.000-965.001	CONTRIBUTION TO WAVE	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00
101-875.000-965.002	CONTRIBUTION TO COMMUNITY SERV	250.00	250.00	300.00	300.00	250.00	300.00
101-875.000-965.003	CONTRIBUTION TO SENIOR CENTER	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
101-875.000-965.004	CONT TO WAVE DOOR TO DOOR	9,999.96	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Totals for dept 875.000-CONTRIBUTIONS		23,249.96	23,250.00	23,300.00	23,300.00	23,250.00	23,300.00

Dept 890.000-CONTINGENCIES							
101-890.000-955.000	MISCELLANEOUS	747.86	11,898.65	20,000.00	4,500.00	33,000.00	10,000.00
101-890.000-957.001	PROPERTY TAX REFUNDS		(901.40)	3,000.00	33,000.00		2,000.00
101-890.000-969.000	DISASTER RECOVERY						
101-890.000-969.001	DISASTER RECOVERY OVERTIME		832.26				
101-890.000-969.002	DISASTER RECOVERY FICA		151.12				
Totals for dept 890.000-CONTINGENCIES		747.86	11,980.63	23,000.00	37,500.00	33,000.00	12,000.00

Dept 901.000-CAPITAL IMPROVEMENTS							
101-901.000-970.000	CAPITAL IMPROVEMENTS	34,297.39	15,580.39	152,000.00	150,500.00	150,239.00	21,500.00
	GENERAL FUND SHARE OF DPW SPOILS FILE, \$9,000 FOR B2B TRAIL DESIGN						
101-901.000-975.011	PROPERTY ACQUISITION	58,358.50	115,514.07				10,000.00
101-901.000-975.016	CAPITAL IMPROVEMENTS - FACILITIES						
	CONSULTANT FOR EVALUATION OF FACILITY NEEDS						
Totals for dept 901.000-CAPITAL IMPROVEMENTS		92,655.89	131,094.46	152,000.00	150,500.00	150,239.00	31,500.00

Dept 965.000-TRANSFERS OUT - CONTROL							
101-965.000-999.405	TRANSFER OUT - MILL CREEK FUND	67,116.13	402,600.00				
Totals for dept 965.000-TRANSFERS OUT - CONTROL		67,116.13	402,600.00				

TOTAL APPROPRIATIONS							
		2,971,743.14	3,359,682.45	3,081,700.00	3,136,900.00	3,084,760.29	2,985,400.00
NET OF REVENUES/APPROPRIATIONS - FUND 101							
		(12,806.57)	(371,720.13)	(20,500.00)	(128,300.00)	(59,236.10)	82,800.00
	BEGINNING FUND BALANCE	1,567,316.86	1,547,377.26	1,175,657.13	1,175,657.13	1,175,657.13	1,116,421.03
	ENDING FUND BALANCE	1,554,510.29	1,175,657.13	1,155,157.13	1,047,357.13	1,116,421.03	1,199,221.03

User: courtney
 DB: Dexter
 Fund: 202 MAJOR STREETS FUND
 Calculations as of '06/30/2013

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000.000-ASSETS, LIABILITIES & REVENUE							
202-000.000-576.000	STATE SHARED REV-GAS & WEIGHT ACT 51	112,647.99	149,425.98	160,000.00	160,000.00	169,256.00	173,000.00
202-000.000-577.000	STATE SHARED REV-LOCAL ROADS ACT 51	3,771.39	5,435.25	5,000.00	5,000.00	6,079.00	6,000.00
202-000.000-665.000	INTEREST EARNED	922.42	245.79	300.00	300.00	100.00	100.00
202-000.000-695.203	TRANSFER IN - LOCAL STREETS	37,000.00					
202-000.000-695.204	TRANS IN - MUNICIPAL STREETS	190,000.00	265,000.00	488,900.00	488,900.00	536,459.79	326,800.00
	FUNDS TRANSFERRED IN FROM MUNICIPAL STREETS						
Totals for dept 000.000-ASSETS, LIABILITIES & REVENUE		344,341.80	420,107.02	654,200.00	654,200.00	711,894.79	505,900.00
TOTAL ESTIMATED REVENUES							
		344,341.80	420,107.02	654,200.00	654,200.00	711,894.79	505,900.00
APPROPRIATIONS							
Dept 248.000-ADMINISTRATION							
202-248.000-723.001	OTHER POST EMPLOYMENT BENEFITS CONTRIBUTION TO RETIREE HEALTH CARE FUND	1,450.00	1,450.00	4,500.00	4,500.00	4,500.00	4,500.00
202-248.000-803.000	CONTRACTED SERVICES	11,538.00	184.52	200.00	200.00	200.00	200.00
202-248.000-840.000	BANK SERVICE CHARGES	242.99					
Totals for dept 248.000-ADMINISTRATION		13,230.99	1,634.52	4,700.00	4,700.00	4,700.00	4,700.00
Dept 445.000-STORMWATER							
202-445.000-703.000	SALARIES - NON UNION		20.00				
202-445.000-704.000	SALARIES - UNION		3,533.00	2,000.00	7,000.00	7,593.37	8,000.00
	PORTION OF FOUR UNION EMPLOYEES SOCIAL SECURITY & MEDICARE		271.81	200.00	200.00	580.86	700.00
202-445.000-720.000	7.65% OF WAGES		353.30	200.00	200.00	759.00	800.00
202-445.000-723.000	DEFINED BENEFIT PLAN 10% OF WAGES						
202-445.000-740.000	OPERATING SUPPLIES		4,927.81	5,000.00	5,000.00	2,500.00	3,000.00
202-445.000-802.000	CULVERTS, BLOCK, MORTAR BASIN LIDS PROFESSIONAL SERVICES		10,624.89	5,000.00	5,000.00	500.00	1,000.00
202-445.000-803.000	HRWC MIDDLE HURON PARTNERSHIP CONTRACTED SERVICES		26,601.37	5,000.00	5,000.00	5,000.00	5,000.00
202-445.000-960.000	CAUCH BASIN VACTORING EDUCATION & TRAINING		227.75	500.00	500.00	322.00	500.00
Totals for dept 445.000-STORMWATER			46,559.93	17,900.00	22,900.00	17,255.23	19,000.00
Dept 451.000-CONTRACTED ROAD CONSTRUCTION							
202-451.000-803.000	CONTRACTED SERVICES	13,760.49				1,213.00	
202-451.000-932.000	SIDEWALKS	37,008.10					12,500.00
202-451.000-974.000	CIP CAPITAL IMPROVEMENTS 12.5% OF DPW SPOILS FILE	58,785.66					
202-451.000-974.009	CENTRAL STREET PROJECT DESIGN OF CENTRAL STREET FROM 2ND TO 3RD	4,267.50	71,529.42	445,000.00	523,000.00	517,077.64	34,000.00
202-451.000-974.010	MAIN STREET RESURFACING						
202-451.000-975.015	ANN ARBOR STREET PROJECT	1,495.00	314,350.21	7,000.00	7,000.00	5,742.00	250,000.00

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
APPROPRIATIONS							
ANN ARBOR STREET DESIGN/CA/CE/CONSTRUCTION COST MATCH							
Totals for dept 451.000-CONTRACTED ROAD CONSTRUCTION		115,316.75	422,060.19	445,000.00	530,000.00	524,032.64	236,500.00
Dept 463.000-ROUTINE MAINTENANCE							
202-463.000-703.000	SALARIES - NON UNION 5% OF DAN	3,639.88	228.00	5,000.00	5,000.00	5,253.37	4,300.00
202-463.000-703.001	SALARIES - PART TIME PORTION OF SUMMER HELP						1,000.00
202-463.000-704.000	SALARIES - UNION PORTION OF FOUR UNION EMPLOYEES	22,076.45	16,600.00	16,000.00	16,000.00	13,469.37	14,000.00
202-463.000-705.000	SALARIES - OVERTIME	134.82	553.46	500.00	500.00	67.00	500.00
202-463.000-712.000	VACATION/SICK TIME CASH OUT		600.00	600.00	600.00		
202-463.000-720.000	SOCIAL SECURITY & MEDICARE 7.65% OF WAGES	1,977.62	1,375.59	1,700.00	1,700.00	1,437.36	1,600.00
202-463.000-721.000	HEALTH & DENTAL INSURANCE PORTION OF FOUR UNION EMPLOYEES	13,065.11	12,936.03	14,100.00	14,100.00	15,705.00	16,200.00
202-463.000-722.000	LIFE & DISABILITY INSURANCE PORTION OF FOUR UNION EMPLOYEES	385.21	359.16	400.00	400.00	164.00	400.00
202-463.000-723.000	DEFINED BENEFIT PLAN 10% OF WAGES	3,972.42	1,645.27	2,200.00	2,200.00	1,780.32	2,000.00
202-463.000-740.000	OPERATING SUPPLIES ASPHALT, GRAVEL, SAND, SOIL, CONCRETE	3,480.29	4,054.47	4,000.00	4,000.00	4,000.00	4,000.00
202-463.000-802.000	PROFESSIONAL SERVICES	9,195.71	10,971.75	5,000.00	5,000.00	6,560.00	7,000.00
202-463.000-803.002	OHM ATTENDANCE AT WATS, COST ESTIMATING PAVEMENT MANAGEMENT CRACK SEALING, ROAD PATCHING	6,022.00	4,091.35	10,000.00	10,000.00	10,000.00	10,000.00
202-463.000-910.000	WORKERS COMPENSATION	1,215.82	805.74	1,000.00	1,000.00	862.00	900.00
202-463.000-911.000	LIABILITY INSURANCE	6,255.63	5,313.06	5,300.00	5,300.00	5,203.00	4,900.00
202-463.000-941.000	EQUIPMENT RENTALS INTERNAL EQUIPMENT RENTAL - TRANSFER TO FUND 402	11,402.94	5,258.42	5,000.00	5,000.00	6,000.00	6,000.00
Totals for dept 463.000-ROUTINE MAINTENANCE		82,823.90	64,792.30	70,800.00	70,800.00	70,501.41	72,800.00
Dept 474.000-TRAFFIC SERVICES							
202-474.000-703.000	SALARIES - NON UNION 5% OF DAN	2,323.68	22.00	5,000.00	5,000.00	4,514.42	4,300.00
202-474.000-704.000	SALARIES - UNION PORTION OF FOUR UNION EMPLOYEES	1,875.44	7,193.34	4,000.00	4,000.00	7,691.89	8,000.00
202-474.000-705.000	SALARIES - OVERTIME	718.46	1,631.87	500.00	500.00	560.00	500.00
202-474.000-720.000	SOCIAL SECURITY & MEDICARE 7.65% OF WAGES	376.17	676.80	800.00	800.00	933.68	1,000.00
202-474.000-721.000	HEALTH & DENTAL INSURANCE PORTION OF FOUR UNION EMPLOYEES	4,020.03	3,980.29	4,500.00	4,500.00	4,831.00	5,000.00
202-474.000-722.000	LIFE & DISABILITY INSURANCE PORTION OF FOUR UNION EMPLOYEES	118.54	110.52	200.00	200.00	156.00	200.00
202-474.000-723.000	DEFINED BENEFIT PLAN 10% OF WAGES	691.42	836.58	900.00	900.00	1,330.11	1,300.00
202-474.000-740.000	OPERATING SUPPLIES	5,663.61	2,782.43	9,500.00	9,500.00	6,634.67	5,000.00

Calculations as of '06/30/2013

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
APPROPRIATIONS							
202-474.000-802.000	BULBS, SIGNS, POSTS	4,437.98	8,609.58	11,000.00	11,000.00	11,000.00	10,000.00
	PROFESSIONAL SERVICES						
	SIGNAL REPAIR, CONTRACTED STREET PAINTING, TCO REVIEWS						
202-474.000-910.000	WORKERS COMPENSATION	422.89	280.26	400.00	400.00	300.00	300.00
202-474.000-911.000	LIABILITY INSURANCE	834.08	708.41	700.00	700.00	693.00	700.00
202-474.000-941.000	EQUIPMENT RENTALS	1,591.90	2,929.36	3,000.00	3,000.00	2,250.00	3,000.00
	Totals for dept 474.000-TRAFFIC SERVICES	23,074.20	29,761.44	40,500.00	40,500.00	40,894.77	39,300.00
Dept 478.000-WINTER MAINTENANCE							
202-478.000-703.000	SALARIES - NON UNION	3,056.35		5,000.00	5,000.00	4,248.95	4,300.00
	5% OF DAN						
202-478.000-704.000	SALARIES - UNION	10,836.07	4,232.09	11,000.00	11,000.00	9,431.00	10,000.00
	PORTION OF FOUR UNION EMPLOYEES						
202-478.000-705.000	SALARIES - OVERTIME	4,182.71	2,411.88	5,000.00	5,000.00	5,368.00	5,500.00
202-478.000-720.000	SOCIAL SECURITY & MEDICARE	1,375.10	508.23	1,700.00	1,700.00	1,382.00	1,600.00
	7.65% OF WAGES						
202-478.000-721.000	HEALTH & DENTAL INSURANCE	8,040.05	7,960.66	8,500.00	8,500.00	9,665.00	10,000.00
	PORTION OF FOUR UNION EMPLOYEES						
202-478.000-722.000	LIFE & DISABILITY INSURANCE	237.07	221.04	200.00	200.00	238.67	300.00
	PORTION OF FOUR EMPLOYEES						
202-478.000-723.000	DEFINED BENEFIT PLAN	2,744.75	664.41	2,000.00	2,000.00	1,806.00	2,000.00
	10% OF WAGES						
202-478.000-740.000	OPERATING SUPPLIES	15,787.44	15,492.20	15,000.00	15,000.00	8,958.00	15,500.00
	SALT						
202-478.000-802.000	PROFESSIONAL SERVICES			500.00	500.00	216.93	500.00
202-478.000-901.000	PRINTING & PUBLISHING	621.13	405.30	500.00	500.00	409.19	500.00
202-478.000-910.000	WORKERS COMPENSATION	1,042.61	885.52	900.00	900.00	440.00	500.00
202-478.000-911.000	LIABILITY INSURANCE	11,334.47	4,913.98	15,000.00	15,000.00	867.00	900.00
202-478.000-941.000	EQUIPMENT RENTALS						
	INTERNAL EQUIPMENT RENTAL - TRANSFER TO FUND 402					11,480.00	12,000.00
	Totals for dept 478.000-WINTER MAINTENANCE	59,257.75	38,106.94	65,300.00	65,300.00	54,510.73	63,600.00
Dept 890.000-CONTINGENCIES							
202-890.000-955.000	MISCELLANEOUS			10,000.00			10,000.00
	Totals for dept 890.000-CONTINGENCIES			10,000.00			10,000.00
TOTAL APPROPRIATIONS							
		293,703.59	602,915.32	654,200.00	734,200.00	711,894.79	505,900.00
NET OF REVENUES/APPROPRIATIONS - FUND 202							
	BEGINNING FUND BALANCE	50,638.21	(182,808.30)		(80,000.00)		6,994.48
	ENDING FUND BALANCE	142,631.57	189,802.78	6,994.48	6,994.48	6,994.48	6,994.48
		193,269.78	6,994.48	6,994.48	(73,005.52)	6,994.48	6,994.48

User: courtney
DB: Dexter

Fund: 203 LOCAL STREETS FUND

Calculations as of '06/30/2013

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000.000-ASSETS, LIABILITIES & REVENUE							
203-000.000-573.000	ROW REVENUE	11,609.79	3,970.00	8,000.00	8,000.00	8,000.00	8,000.00
	ROW PERMIT & METRO ACT FEES - RESTRICTED FOR ROW ACTIVITIES						
203-000.000-576.000	STATE SHARED REV-GAS & WEIGHT	48,504.45	60,687.75	63,000.00	63,000.00	66,661.00	69,500.00
203-000.000-577.000	STATE SHARED REV-LOCAL ROADS	1,623.33	2,206.59	2,200.00	2,200.00	2,420.00	2,500.00
203-000.000-565.000	INTEREST EARNED	114.53	65.26	200.00	200.00	100.00	100.00
203-000.000-671.000	OTHER REVENUE	209.37					
203-000.000-695.204	TRANS IN - MUNICIPAL STREETS	195,000.00	125,000.00	388,500.00	388,500.00	359,624.89	233,900.00
Totals for dept 000.000-ASSETS, LIABILITIES & REVENUE		257,061.47	191,929.60	461,900.00	461,900.00	436,805.89	314,000.00
TOTAL ESTIMATED REVENUES							
		257,061.47	191,929.60	461,900.00	461,900.00	436,805.89	314,000.00
APPROPRIATIONS							
Dept 248.000-ADMINISTRATION							
203-248.000-723.001	OTHER POST EMPLOYMENT BENEFITS	1,400.00	1,400.00	4,500.00	4,500.00	4,500.00	4,500.00
	CONTRIBUTION TO RETIREE HEALTH CARE FUND						
203-248.000-840.000	BANK SERVICE CHARGES	31.28	51.30	300.00	300.00	50.00	100.00
Totals for dept 248.000-ADMINISTRATION		1,431.28	1,451.30	4,800.00	4,800.00	4,550.00	4,600.00
Dept 445.000-STORMWATER							
203-445.000-703.000	SALARIES - NON UNION		40.00				
203-445.000-704.000	SALARIES - UNION		2,455.34	2,000.00	5,500.00	5,577.68	6,000.00
	PORTION OF FOUR UNION EMPLOYEES						
203-445.000-720.000	SOCIAL SECURITY & MEDICARE		190.89	200.00	200.00	426.64	500.00
	7.65% OF WAGES						
203-445.000-723.000	DEFINED BENEFIT PLAN		245.55	200.00	200.00	557.00	600.00
	10% OF WAGES						
203-445.000-740.000	OPERATING SUPPLIES		5,173.75	5,000.00	5,000.00	2,000.00	2,000.00
	CULVERTS, BLOCK, MORTAR BASIN LIDS						
203-445.000-802.000	PROFESSIONAL SERVICES		3,921.50	21,800.00	21,800.00	21,800.00	1,000.00
	MIDDLE HURON INITIATIVE						
203-445.000-803.000	CONTRACTED SERVICES		6,655.37	25,000.00	34,000.00	33,165.00	6,000.00
	CATCH BASIN VACTORING						
203-445.000-960.000	EDUCATION & TRAINING			500.00	500.00	230.00	500.00
Totals for dept 445.000-STORMWATER			18,682.40	54,700.00	67,200.00	63,756.32	16,600.00
Dept 451.000-CONTRACTED ROAD CONSTRUCTION							
203-451.000-803.000	CONTRACTED SERVICES	8,349.94	2,746.50	220,000.00	220,000.00	220,000.00	117,500.00
	ALLEY MAINTENANCE, 12.5% OF DPW SPOILS FILE, COMPLETION OF HUDSON/FOREST PROJECT						
203-451.000-932.000	SIDEWALKS		19,126.73	20,000.00	20,000.00	20,995.00	20,000.00
	SIDEWALK REPAIRS						
Totals for dept 451.000-CONTRACTED ROAD CONSTRUCTION		8,349.94	21,873.23	240,000.00	240,000.00	240,995.00	137,500.00
Dept 463.000-ROUTINE MAINTENANCE							
203-463.000-703.000	SALARIES - NON UNION	3,691.38	333.00	5,000.00	5,000.00	5,800.74	4,300.00
	5% OF DAN						

Calculations as of '06/30/2013

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
APPROPRIATIONS							
203-463.000-703.001	SALARIES - PART TIME PORTION OF SUMMER HELP						1,700.00
203-463.000-704.000	SALARIES - UNION	25,642.03	23,606.25	27,000.00	22,000.00	17,604.74	18,000.00
203-463.000-705.000	SALARIES - OVERTIME	443.17	332.82	300.00	300.00	91.68	100.00
203-463.000-712.000	VACATION/SICK TIME CASH OUT		200.00	200.00	200.00		
203-463.000-720.000	SOCIAL SECURITY & MEDICARE 7.65% OF WAGES	2,277.94	1,872.08	2,500.00	2,500.00	1,790.41	1,900.00
203-463.000-721.000	HEALTH & DENTAL INSURANCE PORTION OF FOUR UNION EMPLOYEES	4,020.03	3,980.29	4,500.00	4,500.00	4,831.00	5,000.00
203-463.000-722.000	LIFE & DISABILITY INSURANCE PORTION OF FOUR UNION EMPLOYEES	118.54	110.52	200.00	200.00	98.67	
203-463.000-723.000	DEFINED BENEFIT PLAN 10% OF WAGES	4,599.08	2,261.48	3,200.00	3,200.00	2,216.84	2,300.00
203-463.000-740.000	OPERATING SUPPLIES ASPHALT, GRAVEL, SOIL, SAND, CONCRETE	4,246.06	5,687.00	5,000.00	5,000.00	2,256.00	3,000.00
203-463.000-802.000	PROFESSIONAL SERVICES	5,162.50	7,915.87	2,000.00	2,000.00	3,089.00	3,000.00
203-463.000-803.002	PAVEMENT MANAGEMENT CRACK SEALING, PAVEMENT REPAIRS	1,825.98	9,604.65	10,000.00	10,000.00	7,472.00	10,000.00
203-463.000-910.000	WORKERS COMPENSATION	370.04	245.22	300.00	300.00	261.33	300.00
203-463.000-911.000	LIABILITY INSURANCE	1,619.51	1,375.49	1,400.00	1,400.00	1,347.00	1,300.00
203-463.000-941.000	EQUIPMENT RENTALS INTERNAL EQUIPMENT RENTALS - TRANSFER TO 402	8,511.68	8,897.29	10,000.00	10,000.00	8,000.00	8,000.00
Totals for dept 463.000-ROUTINE MAINTENANCE		62,527.94	66,421.96	71,600.00	66,600.00	54,859.41	58,900.00
Dept 474.000-TRAFFIC SERVICES							
203-474.000-703.000	SALARIES - NON UNION 5% OF DAN	1,931.15	22.00	5,000.00	5,000.00	4,180.00	4,300.00
203-474.000-704.000	SALARIES - UNION PORTION OF FOUR UNION EMPLOYEES	1,204.54	5,266.78	3,000.00	3,000.00	6,569.79	6,400.00
203-474.000-705.000	SALARIES - OVERTIME SOCIAL SECURITY & MEDICARE	239.85	223.42	200.00	200.00	145.05	200.00
203-474.000-720.000	7.65% OF WAGES		421.70	700.00	700.00	893.58	900.00
203-474.000-721.000	HEALTH & DENTAL INSURANCE PORTION OF FOUR UNION EMPLOYEES	1,005.03	995.11	1,200.00	1,200.00	1,206.00	1,300.00
203-474.000-722.000	LIFE & DISABILITY INSURANCE PORTION OF FOUR UNION EMPLOYEES	29.61	27.60	100.00	100.00	26.67	100.00
203-474.000-723.000	DEFINED BENEFIT PLAN 10% OF WAGES	422.93	527.63	800.00	800.00	1,164.53	1,200.00
203-474.000-740.000	OPERATING SUPPLIES SIGNS, POSTS, BULBS	4,621.44	1,685.86	4,500.00	4,500.00	3,984.00	4,000.00
203-474.000-802.000	PROFESSIONAL SERVICES SIGNAL REPAIR AND CONTRACTED STREET PAINTING, \$5000 FOR LIBRARY STREETLIGHTS	1,492.80	4,869.57	5,000.00	5,000.00	5,000.00	10,000.00
203-474.000-910.000	WORKERS COMPENSATION	132.17	87.59	100.00	100.00	93.00	100.00
203-474.000-911.000	LIABILITY INSURANCE	813.23	690.70	700.00	700.00	676.00	700.00
203-474.000-941.000	EQUIPMENT RENTALS INTERNAL EQUIPMENT RENTAL - TRANSFER TO FUND 402	588.66	1,887.12	2,000.00	2,000.00	1,942.00	2,000.00
Totals for dept 474.000-TRAFFIC SERVICES		12,481.41	16,705.08	23,300.00	23,300.00	25,880.61	31,200.00

Calculations as of '06/30/2013

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
APPROPRIATIONS							
Dept 478.000-WINTER MAINTENANCE							
203-478.000-703.000	SALARIES - NON UNION 5% OF DAN	2,292.18		5,000.00	5,000.00	4,473.37	4,300.00
203-478.000-704.000	SALARIES - UNION PORTION OF FOUR UNION EMPLOYEES	10,940.68	5,110.18	10,000.00	10,000.00	9,865.00	10,000.00
203-478.000-705.000	SALARIES - OVERTIME	5,230.64	3,281.77	5,000.00	5,000.00	4,681.00	5,000.00
203-478.000-720.000	SOCIAL SECURITY & MEDICARE 7.65% OF WAGES	1,420.17	641.99	1,600.00	1,600.00	1,363.00	1,500.00
203-478.000-721.000	HEALTH & DENTAL INSURANCE PORTION OF FOUR UNION EMPLOYEES	2,010.06	1,990.15	2,300.00	2,300.00	2,415.00	2,700.00
203-478.000-722.000	LIFE & DISABILITY INSURANCE PORTION OF FOUR UNION EMPLOYEES	59.21	55.20	100.00	100.00	36.00	100.00
203-478.000-723.000	PORTION OF FOUR UNION EMPLOYEES DEFINED BENEFIT PLAN	2,792.22	839.21	1,900.00	1,900.00	1,781.00	2,000.00
203-478.000-740.000	10% OF WAGES OPERATING SUPPLIES	12,710.98	13,039.24	15,000.00	15,000.00	9,076.00	15,500.00
	SALT						
203-478.000-802.000	PROFESSIONAL SERVICES			500.00	500.00	217.00	500.00
203-478.000-901.000	PRINTING & PUBLISHING		405.31			409.18	500.00
203-478.000-910.000	WORKERS COMPENSATION	290.74	192.67	200.00	200.00	205.00	200.00
203-478.000-911.000	LIABILITY INSURANCE	1,042.61	885.50	900.00	900.00	867.00	900.00
203-478.000-941.000	EQUIPMENT RENTALS INTERNAL EQUIPMENT RENTAL - TRANSFER TO FUND 402	11,579.11	4,631.95	15,000.00	15,000.00	11,376.00	12,000.00
Totals for dept 478.000-WINTER MAINTENANCE		50,368.60	31,073.17	57,500.00	57,500.00	46,764.55	55,200.00
Dept 890.000-CONTINGENCIES							
203-890.000-955.000	MISCELLANEOUS			10,000.00	2,500.00		10,000.00
203-890.000-969.000	DISASTER RECOVERY		52,523.06				
Totals for dept 890.000-CONTINGENCIES			52,523.06	10,000.00	2,500.00		10,000.00
TOTAL APPROPRIATIONS		135,159.17	208,730.20	461,900.00	461,900.00	436,805.89	314,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 203		121,902.30	(16,800.60)				
BEGINNING FUND BALANCE		4,342.37	50,123.72	33,323.12	33,323.12	33,323.12	33,323.12
ENDING FUND BALANCE		126,244.67	33,323.12	33,323.12	33,323.12	33,323.12	33,323.12

Calculations as of '06/30/2013

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000.000-ASSETS, LIABILITIES & REVENUE							
204-000.000-403.000	TAXES - STREETS (REAL)	414,404.93	432,435.45	538,100.00	521,600.00	431,006.00	547,900.00
204-000.000-410.000	TAXES - PERSONAL PROPERTY	76,040.10	73,226.52			77,623.00	
204-000.000-412.000	DELINQUENT TAXES - REAL PROP	34,701.15	16,093.14			13,210.00	
204-000.000-445.000	TAXES - PENALTIES & INTEREST	2,682.98	2,259.23	1,000.00	1,000.00	732.60	1,000.00
204-000.000-665.000	INTEREST EARNED	1,037.97	965.03	1,000.00	1,000.00	660.00	1,000.00
Totals for dept 000.000-ASSETS, LIABILITIES & REVENUE		528,867.13	524,979.37	540,100.00	523,600.00	523,231.60	549,900.00
TOTAL ESTIMATED REVENUES							
		528,867.13	524,979.37	540,100.00	523,600.00	523,231.60	549,900.00
APPROPRIATIONS							
Dept 248.000-ADMINISTRATION							
204-248.000-721.001	RETIREE HEALTH INSURANCE 40% OF ED, 50% OF MARY MCKILLEN		9,213.26	9,600.00	9,600.00	6,893.33	7,500.00
204-248.000-802.001	FINANCIAL AUDIT	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
204-248.000-840.000	BANK SERVICE CHARGES	432.44	724.97	800.00	800.00	800.00	1,000.00
204-248.000-841.000	VILLAGE ADMINISTRATIVE COSTS	28,029.14	27,000.00	28,000.00	28,000.00	28,324.00	28,500.00
204-248.000-957.001	PAYMENT TO GENERAL FUND FOR 5% OF SALARY AND BENEFITS FOR ERIN, 6% FOR COURTNEY & DONNA, 16% FOR MARIE PROPERTY TAX REFUNDS	77.44	3,550.04	2,000.00	10,000.00	10,000.00	2,000.00
Totals for dept 248.000-ADMINISTRATION		30,539.02	42,488.27	42,400.00	50,400.00	48,017.33	41,000.00
Dept 965.000-TRANSFERS OUT - CONTROL							
204-965.000-999.202	TRANSFER OUT TO MAJOR STREETS	190,000.00	265,000.00	488,900.00	488,900.00	536,459.79	326,800.00
204-965.000-999.203	TRANSFER OUT TO LOCAL STREETS	195,000.00	125,000.00	388,500.00	388,500.00	359,624.89	233,900.00
Totals for dept 965.000-TRANSFERS OUT - CONTROL		385,000.00	390,000.00	877,400.00	877,400.00	896,084.68	560,700.00
TOTAL APPROPRIATIONS							
		415,539.02	432,488.27	919,800.00	927,800.00	944,102.01	601,700.00
NET OF REVENUES/APPROPRIATIONS - FUND 204							
	BEGINNING FUND BALANCE	113,328.11	92,491.10	(379,700.00)	(404,200.00)	(420,870.41)	(51,800.00)
	ENDING FUND BALANCE	510,118.76	623,446.87	715,937.97	715,937.97	715,937.97	295,067.56
		623,446.87	715,937.97	336,237.97	311,737.97	295,067.56	243,267.56

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000.000-ASSETS, LIABILITIES & REVENUE							
275-000.000-665.000 INTEREST EARNED		510.02	1,388.08	800.00	800.00	800.00	800.00
275-000.000-675.007 RESTRICTED TREE CONTRIBUTION		240,188.52					
Totals for dept 000.000-ASSETS, LIABILITIES & REVENUE		240,698.54	1,388.08	800.00	800.00	800.00	800.00

TOTAL ESTIMATED REVENUES		240,698.54	1,388.08	800.00	800.00	800.00	800.00
APPROPRIATIONS							
Dept 965.000-TRANSFERS OUT - CONTROL							
275-965.000-999.101 TRANSFER OUT TO GENERAL FUND			8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
275-965.000-999.405 TRANSFER OUT - MILL CREEK FUND			60,000.00				
Totals for dept 965.000-TRANSFERS OUT - CONTROL			68,000.00	8,000.00	8,000.00	8,000.00	8,000.00

TOTAL APPROPRIATIONS			68,000.00	8,000.00	8,000.00	8,000.00	8,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 275		240,698.54	(66,611.92)	(7,200.00)	(7,200.00)	(7,200.00)	(7,200.00)
BEGINNING FUND BALANCE		240,698.54	240,698.54	174,086.62	174,086.62	174,086.62	166,886.62
ENDING FUND BALANCE		240,698.54	174,086.62	166,886.62	166,886.62	166,886.62	159,686.62

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000.000-ASSETS, LIABILITIES & REVENUE							
303-000.000-402.000 TAXES - REAL PROPERTY		135,879.53	142,115.90	143,100.00	143,100.00		141,900.00
303-000.000-404.000 STREETScape SPECIAL ASSESSMENT		49,487.58	44,822.18				
303-000.000-410.000 TAXES - PERSONAL PROPERTY		22,656.03	21,649.58	26,000.00	26,000.00		24,800.00
303-000.000-411.000 DEL TAXES - STREETScape SPECIA		10,166.85	4,863.06				
303-000.000-412.000 DELINQUENT TAXES - REAL PROP		10,124.10	4,757.70				
303-000.000-445.000 TAXES - PENALTIES & INTEREST		1,522.28	982.92	500.00	500.00		100.00
303-000.000-665.000 INTEREST EARNED		573.93	321.43	200.00	200.00		
Totals for dept 000.000-ASSETS, LIABILITIES & REVENUE		230,410.30	219,512.77	169,800.00	169,800.00		166,800.00
APPROPRIATIONS							
Dept 248.000-ADMINISTRATION							
303-248.000-840.000 BANK SERVICE CHARGES		7.87	79.06	100.00	100.00		100.00
303-248.000-957.001 PROPERTY TAX REFUNDS		19.82	1,000.00	500.00	3,000.00		
303-248.000-957.003 SPECIAL ASSESSMENT REFUNDS				40,500.00	44,000.00		
Totals for dept 248.000-ADMINISTRATION		27.69	1,079.06	41,100.00	47,100.00		100.00
Dept 570.000-STREETScape							
303-570.000-990.002 '98 STREETScape SPEC ASSESS BOND		60,000.00	60,000.00	60,000.00	60,000.00		
303-570.000-990.003 '02 GO BOND REFUNDING PRINCIPAL		130,000.00	135,000.00	140,000.00	140,000.00		162,600.00
303-570.000-991.002 STREETScape SPECIAL ASSESSMENT IN		7,500.00	4,500.00	1,500.00	1,500.00		
303-570.000-991.003 '02 GO BOND REFUNDING INTEREST		37,130.00	32,580.00	27,300.00	27,300.00		200.00
303-570.000-992.000 BOND FEES		550.00	550.00	600.00	600.00		
Totals for dept 570.000-STREETScape		235,180.00	232,630.00	229,400.00	229,400.00		162,800.00
TOTAL APPROPRIATIONS							
TOTAL APPROPRIATIONS		235,207.69	233,709.06	270,500.00	276,500.00		162,900.00
NET OF REVENUES/APPROPRIATIONS - FUND 303							
BEGINNING FUND BALANCE		(4,797.39)	(14,196.29)	(100,700.00)	(106,700.00)		3,900.00
ENDING FUND BALANCE		133,568.68	128,771.29	114,575.00	114,575.00	114,575.00	114,575.00
		128,771.29	114,575.00	13,875.00	7,875.00	114,575.00	118,475.00

Calculations as of '06/30/2013

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 AMENDED BUDGET	12-13 PROJECTED ACTIVITY	13-14 REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000.000-ASSETS, LIABILITIES & REVENUE							
402-000.000-665.000	INTEREST EARNED	319.04	212.10	500.00	500.00	116.00	200.00
402-000.000-667.003	EQUIPMENT RENTAL	73,155.13	55,861.26	75,000.00	75,000.00	55,244.00	63,000.00
	TOTAL OF EQUIPMENT RENTAL LINE ITEMS IN 101, 202, 203						
Totals for dept 000.000-ASSETS, LIABILITIES & REVENUE		73,474.17	56,073.36	75,500.00	75,500.00	55,360.00	63,200.00

TOTAL ESTIMATED REVENUES 73,474.17 56,073.36 75,500.00 75,500.00 55,360.00 63,200.00

APPROPRIATIONS

Dept 248.000-ADMINISTRATION							
402-248.000-840.000	BANK SERVICE CHARGES	119.85	151.36	200.00	200.00	273.33	200.00
Totals for dept 248.000-ADMINISTRATION		119.85	151.36	200.00	200.00	273.33	200.00

Dept 441.000-DEPARTMENT OF PUBLIC WORKS							
402-441.000-939.000	VEHICLE MAINTENANCE & REPAIRS	15,061.53	20,617.97	20,000.00	20,000.00	20,000.00	37,000.00
	GENERAL VEHICLE REPAIRS; \$16,000 FOR BOX REPLACEMENT; \$6000 FOR UNDERBODY REPLACEMENT						
Totals for dept 441.000-DEPARTMENT OF PUBLIC WORKS		15,061.53	20,617.97	20,000.00	20,000.00	20,000.00	37,000.00

Dept 903.000-CAPITAL IMPROVEMENTS-VEHICLES							
402-903.000-981.000	VEHICLES	170,969.42		11,000.00	155,000.00	155,000.00	40,000.00
	KUBOTA MOWER WITH BROOM & CAB - \$40,000						
Totals for dept 903.000-CAPITAL IMPROVEMENTS-VEHICLES		170,969.42		11,000.00	155,000.00	155,000.00	40,000.00

TOTAL APPROPRIATIONS 186,150.80 20,769.33 31,200.00 175,200.00 175,273.33 77,200.00

NET OF REVENUES/APPROPRIATIONS -- FUND 402 (112,676.63) (119,913.33) (14,000.00)

BEGINNING FUND BALANCE 284,118.60 171,441.97 206,746.00 206,746.00 206,746.00 86,832.67

ENDING FUND BALANCE 171,441.97 206,746.00 251,046.00 107,046.00 86,832.67 72,832.67

Calculations as of '06/30/2013

GL NUMBER	DESCRIPTION	10-11		11-12		12-13		12-13		12-13		13-14	
		ACTIVITY		ACTIVITY		ADOPTED BUDGET		AMENDED BUDGET		PROJECTED ACTIVITY		REQUESTED BUDGET	
	ESTIMATED REVENUES - ALL FUNDS	4,633,789.98		4,401,952.52		4,963,500.00		4,894,400.00		4,753,616.47		4,668,800.00	
	APPROPRIATIONS - ALL FUNDS	4,237,503.41		4,926,294.63		5,427,300.00		5,720,500.00		5,360,836.31		4,655,100.00	
	NET OF REVENUES/APPROPRIATIONS -	396,286.57		(524,342.11)		(463,800.00)		(826,100.00)		(607,219.84)		13,700.00	



WATER/SEWER BUDGET WORKSHEET 2013-2014

	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Current Year 2012/2013			Proposed 2013-2014
					July 1st FY Adopted	July 1st FY As Amended	Estimated YE Position	
Fund: 590 Sewer Enterprise Fund								
Revenues 590								
425,000 Delinquent Bills (Tax Roll)	8,139	11,135	12,147	3,568	4,000	4,000	500	1,000
633,002 Utility Bills - Sewer	789,203	773,632	832,987	920,806	950,000	970,000	993,222	1,053,000
6% increase on 12-13 estimated year end projection								
634,000 Utility Bill Penalties	5,625	4,067	3,873	3,393	5,000	5,000	3,540	4,000
636,001 Sewer Tap In Fees	15,063	160,896	185,186	134,384	31,200	63,000	140,946	87,000
\$7,000 from DAPCO, \$30200 from Wellness Center, 10 residential units								
665,000 Interest Earned	11,234	4,864	5,307	6,400	5,000	5,000	1,519	2,000
671,000 Other Revenue	25,011	-	10,739	5,598	1,000	1,000	13,104	1,000
672,000 Reimbursements for Gasoline	2,587	2,495	1,679	4,495	5,000	9,000	8,239	8,500
Fuel Reimbursements from WAVE								
673,001 Reimburse for SRF Costs		292,876		31,236				
674,000 Sale of Fixed Assets	200		747					
Total Revenues	857,062	1,250,183	1,052,665	1,109,879	1,001,200	1,057,000	1,161,069	1,156,500
Use of Reserves	50,049				8,100	35,300		295,100
Total of Revenue and Reserves	907,111	1,250,183	1,052,665	1,109,879	1,009,300	1,092,300	1,161,069	1,451,600

WATER/SEWER BUDGET WORKSHEET 2013-2014

	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Current Year 2012/2013			Proposed 2013-2014
					July 1st FY Adopted	July 1st FY As Amended	Estimated YE Position	
Expenditures 590								
Dept: 248.000 Administration								
723.000 OPEB			4,900	4,900	6,000	6,000	6,000	6,000
Contribution to Retiree Health Care								
802.001 Financial Audit	2,500	2,500	4,591	2,500	2,500	2,500	2,500	7,500
Increased due to single audit requirements for SRP loan								
803.000 Contracted Services			19,092	4,194	-	-	-	-
811.000 Attorney Fees	1,706	1,237	2,822	1,556	2,000	2,000	4,212	3,000
Contested Case for NPDES Permit regarding Phosphorous Levels								
840.000 Bank Service Charges	49	2	35	22	200	200	249	200
841.000 Village Administrative Costs	63,805	68,196	69,086	65,255	62,000	62,000	66,154	67,500
Proportion of actual salaries and benefits for employees performing services - 37.5% Erin, 10% Brenda, 10% Courtney, 20% Marie, 10% Donna								
843.000 Property Taxes					-	1,100	1,014	1,100
Taxes on Canter Property								
Administration	68,060	71,935	100,526	78,427	72,700	73,800	80,129	85,300
Expenditures 590								
Dept: 548.000 Sewer Utilities Department								
703.000 Salaries - Non Union	23,073	26,082	10,326	44	30,000	30,000	29,821	31,100
35% of Dan								
703.001 Salaries - Part Time								2,500
Portion of Summer Help								
704.000 Salaries - Union	214,267	203,341	179,587	150,974	132,000	132,000	132,000	154,000
75% - Andrea, 75% Doug, 50% Eric, 50% Scott, 50% of proposed new hires								
705.000 Salaries - Overtime	8,292	7,940	22,732	14,555	10,000	10,000	14,436	10,000
711.000 Longevity	2,317	2,266	6,897		-	-		-
712.000 Vacation/Sick Time Cash Out	6,198		10,794	9,230	8,700	8,700	8,154	4,000
Final Payout for Superintendent - July 2013								
720.000 Social Security & Medicare	20,980	18,332	17,592	13,116	14,000	14,000	13,976	15,500
Covers 7.65% of total gross wage								
721.000 Health & Dental Insurance	54,671	59,266	58,424	36,226	49,000	49,000	37,615	54,000
Premium Cost - 75% Andrea, 75% Doug, 50% of proposed new hires								
721.001 Retiree Health Care				17,960	20,000	20,000	15,813	17,000
30% Ed, 25% Jan, 80% Larry								
721.002 Pay in Lieu of Insurance				2,413			3,000	1,500
50% of Scott cash out								
722.000 Life & Short Term Disability Insurance	1,446	1,459	1,167	1,074	1,200	1,200	1,168	1,200
Partial Coverage for Sewer/Water Employees								
723.000 Defined Benefit Retirement Plan	34,383	31,980	34,382	14,179	13,000	13,000	13,410	10,800
10% of wages for 75% of Andrea, 75% Doug, 35% of Dan								

WATER/SEWER BUDGET WORKSHEET 2013-2014

	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Current Year 2012/2013			Proposed 2013-2014
					July 1st FY Adopted	July 1st FY As Amended	Estimated YE Position	
723.002 Additional MERS Contribution			7,714				-	
723.003 Defined Contribution Retirement Plan				566	1,000	1,000	956	2,000
2.5% of wages for 50% of Scott and Eric and 50% of proposed new hires								
728.000 Postage	1,384	400	544	882	1,500	1,500	1,295	1,500
Portion of Utility Bill postage								
740.000 Operating Supplies	2,460	1,960	2,895	2,892	3,500	3,500	5,050	5,000
741.000 Road Repair Supplies	544	-	-	-	2,000	2,000	-	4,000
Road repair due to main break, repairs around manholes								
742.000 Chemical Supplies - Plant	36,048	25,690	36,907	33,191	35,000	35,000	28,342	32,000
Wastewater Treatment Chemicals Only								
743.000 Chemical Supplies - Lab	7,382	7,873	8,792	9,219	10,000	10,000	10,506	11,000
745.000 Uniform Allowance	3,211	2,443	2,646	1,872	2,000	2,000	3,053	2,000
751.000 Gasoline & Oil	9,707	10,379	11,217	11,670	12,500	17,500	18,320	20,000
Average monthly calculated and additional expense for WAVE (reimbursed)								
802.000 Professional Services	100,470	86,215	69,671	51,827	40,000	40,000	50,117	30,000
OEM, F & V, Absolute								
803.003 Sludge			95,239	82,192	50,000	50,000	50,000	65,000
Removal of Sludge, Removal of Geotube Bag, 13/14 Estimate - 1.2 million gallons								
803.004 Sewer Investigation & Repair								
Investigation and Repair of Sewer Line Issues								
803.005 Sewer Line Maintenance								9,000
Routine Maintenance of Sewer Lines								
824.000 Testing & Analysis	4,969	2,897	1,346	1,157	2,000	2,000	915	1,500
861.000 Travel & Mileage	33	61	134	120	200	200	473	500
901.000 Printing & Publishing	312	217	442	371	300	300	505	500
910.000 Workers Compensation	5,930	5,649	7,136	4,729	4,700	4,700	5,065	5,100
911.000 Liability Insurance	22,559	21,957	20,852	17,710	18,000	18,000	17,344	16,500
920.000 Utilities	78,012	70,654	61,672	63,588	65,000	65,000	65,161	66,000
DTE, Water, Comcast								
920.001 Utilities - Telephones	12,114	12,666	6,632	2,589	3,000	3,000	4,256	4,500
AT&T for WWTP and Verizon								
935.000 Building Maintenance & Repair	3,860	1,174	9,981	9,169	8,000	8,000	8,000	8,000
Preventative Maintenance / Building Repair								
937.000 Equipment Maintenance & Repair	2,075	3,819	3,760	9,416	25,000	41,500	31,836	15,000
Lift station evaluation								
938.000 Lab Equipment Maintenance & Repair								5,000

WATER/SEWER BUDGET WORKSHEET 2013-2014

	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Current Year 2012/2013			Proposed 2013-2014
					July 1st FY Adopted	July 1st FY As Amended	Estimated YE Position	
Replacement of Lab Equipment								6,000
938.001 SCADA/Controls Maintenance								
Maintenance and Repair of SCADA/Controls								
939.000 Vehicle Maintenance & Repairs	47	49	-	1,488	1,500	1,500	1,604	1,500
Preventative Vehicle Repair - Tires/Brakes								
955.000 Miscellaneous	-	14,730	439	554	500	500	1,618	500
957.004 State Licenses/Permits				1,950	2,000	2,000	1,950	2,500
958.000 Memberships & Dues	100	110	-	783	500	500		500
960.000 Education & Training	275	659	970		2,000	2,000	1,000	2,000
970.000 Capital Improvements	770	4,978						
977.000 Equipment	4,273	9,547	9,624	8,827	10,000	10,000	10,000	31,000
Check valves, testing equipment, computer equipment/SCADA								
981.000 Vehicles								
999.000 Transfer Out								
Sewer Utilities Department	662,163	634,812	700,513	576,535	578,100	599,600	586,757	654,700
Expenditures 590								
Dept: 890.000 Contingencies								
955.000 Miscellaneous					15,000	12,900		15,000
Used for health premium short-fall, and emergencies								
Contingencies Total					15,000	12,900	-	15,000
Expenditures 590								
Dept: 901.000 CIP Plan								
970.005 Sludge Project								340,000
Sludge project costs not covered by the revolving loan								
974.000 Capital Improvements + Eng.	11,631	44,175	54,597	23,896	55,000	55,000	30,000	51,900
Grand Street Sewer Repair (\$30,000), installation of three manholes, portion of materials storage area renovation at DPW								
975.011 Property Acquisition								
Purchase of Canter property								
CIP Plan Total	11,631	44,175	54,597	23,896	55,000	134,000	109,320	391,300
Expenditures 590								
Dept: 850.000 Debt								
995.002 RD Sewer Bond A&B Principal	43,000	47,000	49,000	51,000				
Refunded in 2012								
995.005 SRF #1 2009 Bond Principal				70,000	70,000	70,000	65,000	70,000
Final Payment in 2032								

WATER/SEWER BUDGET WORKSHEET 2013-2014

	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Current Year 2012/2013			Proposed 2013-2014
					July 1st FY Adopted	July 1st FY As Amended	Estimated YE Position	
					July 1st FY Adopted	July 1st FY As Amended	Estimated YE Position	
995.006 SRF #2 2012 Bond Principal								
First Payment in October 2014								
995.007 2012 Sewer Bond Principal (RD Refunding)					85,000	85,000	85,000	90,000
Final Payment in 2031								
996.002 RD Sewer Bond A&B Interest	122,258	120,139	117,880	115,527				
Refunded in 2012								
996.005 SRF #1 2009 Bond Interest			19,599	37,920	34,000	34,000	39,579	37,800
Final Payment in 2032								
996.006 SRF #2 2012 Bond Interest					50,000	33,500	1,757	50,000
996.007 2012 Sewer Bond Interest (RD Refunding)					49,500	49,500	49,457	57,500
Final Payment in 2031								
Debt Total	165,258	167,139	186,469	274,447	288,500	272,000	240,793	305,300
Total Expenditures	907,111	918,061	1,020,006		1,009,300	1,092,300	1,016,999	1,451,600
Sewer Enterprise Fund - Rev over Exp	0	332,122	32,659		-	-	144,070	-

WATER/SEWER BUDGET WORKSHEET 2013-2014

	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Current Year 2012/2013			Proposed 2013-2014
					July 1st FY Adopted	July 1st FY As Amended	Estimated YE Position	
Fund: 591 Water Enterprise Fund								
Revenues 591								
425.000 Delinquent Utility Bills (Tax)	5,612	7,954	5,976	2,279	3,500	3,500	500	500
579.000 MDOT Well Grant/RD Water	2,246	2,940	2,889		2,500	2,500	2,800	2,500
580.000 State Grants		23,588						
633.003 Utility Bills - Water	597,896	542,076	573,948	684,101	660,000	680,000	705,820	727,000
3% increase on 12-13 estimated year-end projection								
634.000 Utility Bill Penalties	5,022	2,875	2,575	2,347	3,000	3,000	2,468	2,500
636.002 Water Tap In Fees	9,039	96,613	111,436	81,267	18,800	64,400	81,967	52,200
\$18,000 from Wellness Center, \$4,200 from DARCO, 10 residential units								
646.000 Sales of 2nd Water Meters	4,000	2,605	7,970	2,915	1,000	1,000	7,810	3,000
665.000 Interest Earned	13,875	5,277	5,993	5,381	4,000	4,000	2,393	2,500
671.000 Other Revenue	8,920	683	13,890	16,407	3,000	3,000	500	1,000
672.000 Reimbursements for Gasoline	2,580	3,078	2,326	2,958				-
Moved WAVE reimbursement to sewer								
673.002 Reimburse DWRF Costs		97,692						
Reimbursement for prior year DWRF costs								
Total Revenues	649,191	785,381	727,003	797,655	695,800	761,400	804,258	791,200
Estimated Use of Reserves			101,933		34,700	28,700		366,600
Total of Revenue and Reserves	649,191	785,381	828,936	797,655	730,500	790,100	804,258	1,157,800

WATER/SEWER BUDGET WORKSHEET 2013-2014

	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Current Year 2012/2013			Proposed 2013-2014
					July 1st FY Adopted	July 1st FY As Amended	Estimated YE Position	
Fund: 591 Water Enterprise Fund								
Expenditures 591								
Dept: 248.000 Administration								
723.000 OPEB			2,250	2,250	5,000	5,000	5,000	5,000
Contribution to Retiree Health Care Fund			3,174	6,391	6,500	6,500	6,500	1,500
802.001 Financial Audit	1,000	1,000	11,430					
803.000 Contracted Services								
811.000 Attorney Fees	4,933	990	-	240	2,000	2,000	-	2,000
840.000 Bank Service Charges	200	31	51	56	100	100	109	100
841.000 Village Administrative Costs	63,805	68,196	69,086	65,255	62,000	62,000	66,154	67,500
Proportion of actual salaries and benefits for employees performing services - 37.5% Erin, 10% Brenda, 10% Courtney, 20% Mariee, 10% Donna								
Administration	69,938	70,217	85,990	74,193	75,600	75,600	77,763	76,100
Expenditures 591								
Dept: 556.000 Water Utilities Department								
703.000 Salaries - Non Union	18,207	15,543	13,965	-	22,000	22,000	21,250	22,600
25% of Dan								
703.001 Salaries - Part Time								2,500
Portion of Summer Help								
704.000 Salaries - Union	61,987	83,770	73,380	109,569	86,500	86,500	86,500	102,500
25% - Andrea, 25% Doug, 50% Eric, 50% Scott, 50% of proposed new hires								
705.000 Salaries - Overtime	4,698	2,932	6,338	15,037	6,000	9,000	10,465	9,000
712.000 Vacation/Sick Time Cash Out	950	1,384	8,720	2,021	6,700	6,700	8,154	4,000
Final Payout for Superintendent - July 2013								
720.000 Social Security & Medicare	7,788	8,194	8,192	9,809	9,500	9,500	9,667	10,800
7.65% of gross wages								
721.000 Health & Dental Insurance	16,527	17,819	16,964	11,638	22,000	22,000	18,684	32,000
25% Andrea, 25% Doug, 50% proposed new hire								
721.001 Retiree Health Care				6,516	8,000	8,000	6,311	7,000
20% Larry, 20% Ed, 25% Jan								
721.001 Payment in Lieu of Insurance			2,413				3,000	1,500
50% of Scott								
722.000 Life & Short Term Disability Insurance	964	973	778	716	1,200	1,200	779	800
Partial Coverage for Water/Sewer Employees								
723.000 Defined Benefit Retirement Plan	11,723	14,048	13,361	10,274	5,000	5,000	5,625	4,800
10% of wages for 25% of Andrea, 25% of Doug, 25% of Dan								
723.002 Additional MERS Contribution			3,499					

WATER/SEWER BUDGET WORKSHEET 2013-2014

	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Current Year 2012/2013			Proposed 2013-2014
					July 1st FY Adopted	July 1st FY As Amended	Estimated YE Position	
					1,000	1,000	896	
723.000 Defined Contribution Retirement Plan				555				2,000
2.5% of wages for 50% of Scott, Eric and 50% of proposed new hires								
728.000 Postage	1,902	3,090	1,690	1,802	2,000	2,000	621	1,000
740.000 Operating Supplies	2,385	1,183	3,429	2,611	3,500	3,500	5,043	5,000
741.000 Road Repair Supplies	1,750	-	-	2,000	2,000	10,000	10,278	4,000
Road repair due to water main breaks, pavement replacement around curb stop boxes								
743.000 Chemicals			580	23,033	18,000	24,000	23,009	24,000
Fluoride, Orthophosphate, Polyphosphate								
745.000 Uniform Allowance	2,428	1,662	1,794	2,069	2,000	2,000	2,000	2,000
751.000 Gasoline & Oil	7,211	5,060	7,360	7,665	4,000	7,000	6,469	7,000
802.000 Professional Services	23,470	18,783	32,146	20,381	20,000	20,000	16,859	20,000
OHM, U.S. Williams & Works								
824.000 Testing & Analysis	700	3,377	3,670	8,263	10,000	10,000	6,120	10,000
MDEQ requirements								
861.000 Travel & Mileage	708	403	41	-	500	500	300	500
901.000 Printing & Publishing	819	931	2,001	825	1,000	1,000	573	1,000
910.000 Workers Compensation	2,405	2,291	2,894	1,918	2,000	2,000	2,053	2,100
911.000 Liability Insurance	6,830	7,188	7,159	6,081	6,100	6,100	5,954	5,600
920.000 Utilities	54,867	66,404	49,276	41,265	41,000	41,000	41,151	41,500
DTE, Water, Comcast								
920.001 Utilities - Telephones	5,038	6,267	4,321	2,175	2,000	2,000	2,715	3,000
AT&T, Verizon								
935.000 Building Maintenance & Repair	413	434	500	1,192	1,000	1,000	735	1,000
Misc. repairs, painting, unexpected repair and upkeep of buildings, PM								
937.000 Equipment Maintenance & Repair	5,966	1,879	4,754	36,633	25,000	25,000	26,997	21,000
General Maintenance plus rebuilding of one high service pump and repiping of the meters at the Ryan Drive wellhouse								
938.000 Lab Equipment Maintenance & Repair								5,000
Replacement of Lab Equipment								
939.000 Vehicle Maintenance & Repairs	1,135	169	763	763	1,000	1,000	1,460	1,500
Preventative Vehicle Maintenance								
941.000 Equipment Rentals	1,252	737	-	22	-	-	-	-
(Marie adjustment for fund 402)								
955.000 Miscellaneous	36	6,288	376	597	500	500	752	500
957.004 State Licenses/Permits				1,096	1,100	1,100	1,695	1,700

WATER/SEWER BUDGET WORKSHEET 2013-2014

	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Current Year 2012/2013			Proposed 2013-2014
					July 1st FY Adopted	July 1st FY As Amended	Estimated YE Position	
					1,000	1,000	295	
958.000 Memberships & Dues	769	886	731	746	1,000	1,000	295	500
Rural Water, Miss Digg								
960.000 Education & Training	120	240	-	1,034	1,000	1,000	606	1,000
961.000 Wellhead Protection Program	2,478	1,748	75	605	2,500	2,500	2,500	2,500
Offset by Wellhead Protection Grant								
970.000 Capital Improvements	26,198	4,813		5,683			3,066	
974.000 CIP Capital Improvements				791	22,000	22,000	22,000	25,000
Hydrant Repair								
977.000 Equipment	30,870	62,324	26,493	28,823	25,000	36,000	36,187	33,000
Well house meters, domestic meters and appurtenances, generator for the water tower								
981.000 Vehicles					-	-	-	-
Water Utilities Department Total	302,594	340,818	295,251	366,620	362,100	393,100	390,767	418,900
Expenditures 591								
Dept: 890.000 Contingencies								
955.000 Miscellaneous					15,000	8,000	-	15,000
Contingencies Total					15,000	8,000	-	15,000
Expenditures 591								
Dept: 901.000 CIP Plan								
974.000 Other Capital Improvements	45,720	142,263	243,302	12,063		25,000		26,300
Installation of variable frequency drives at the filtration plant, share of materials storage area renovation at DPH								
974.001 CIP Capital Improvements				10,592	-	-		25,000
Water Tower Work								
975.015 Ann Arbor Street Water Main								346,700
Design and Construction of Watermain Replacement on Ann Arbor Street								
CIP Plan Total	45,720	142,263	243,302	22,654	-	25,000	-	398,000
Expenditures 591								
Dept: 850.000 Debt								
992.000 Bond Fees	300	300	300	300	300	300	300	300
995.003 RD Water Bond Principal	44,000	46,000	48,000	50,000				
Refunded in 2012								
995.004 1998 Bond Water Project	56,035	53,853	56,500	54,000	56,500	56,500	56,375	
Final Payment - October 2012								
995.008 DWRF # 1 2010 Bond Principal				50,000	50,000	50,000	50,000	50,000
Final Payment in 2030								
995.009 DWRF # 2 2011 Bond Principal					35,000	35,000	35,000	35,000
Final Payment in 2031								

WATER/SEWER BUDGET WORKSHEET 2013-2014

	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Current Year 2012/2013			Estimated YE Position	Proposed 2013-2014
					July 1st FY Adopted	July 1st FY As Amended	July 1st FY		
995.010 2012 Water Bond Principal (RD Refunding)						60,000	60,000	60,000	70,000
Final Payment in 2031									
996.003 RD Water Interest	91,438	89,469	87,413	85,269					
Refunded in 2012									
996.008 DWRF # 1 2010 Bond Interest			12,181	28,064	29,000	29,000	28,877	28,877	27,500
Final Payment in 2030									
996.009 DWRF # 2 2011 Bond Interest				3,639	13,000	18,600	18,534	18,534	21,500
Final Payment in 2031									
996.010 2012 Water Bond Interest (RD Refunding)					34,000	39,000	38,965	38,965	45,500
Final Payment in 2031									
Debt Total	191,773	189,621	204,393	271,271	277,800	288,400	288,051	288,051	249,800
Total Expenditures Water Fund	610,025	742,919	828,936	734,738	730,500	790,100	756,582	756,582	1,157,800
Water Enterprise Fund - Rev over Exp	39,166	42,462	(0)	62,917	-	-	47,676	47,676	-

**EMPLOYMENT AGREEMENT
2013
VILLAGE MANAGER
VILLAGE OF DEXTER**

This is an Employment Agreement (the "Agreement"), made and entered into on June 24, 2013 by and between the Village Council of Dexter, State of Michigan, a General Law Village, hereinafter called "Employer" or "Council" as party of the first part, and Donna Dettling, hereinafter called "Dettling" as party of the second part.

WHEREAS, It is the desire of the employer to continue the employ Dettling as Village Manager of the Village of Dexter, subject to the terms and conditions herein provided; and

WHEREAS, Dettling desires to accept continued employment as Village Manager of the Village of Dexter subject to the terms and conditions herein provided;

NOW THEREFORE: in consideration of the mutual covenants herein contained, the parties agree as follows:

SECTION 1 DUTIES

Ms. Dettling agrees to continue in service to the Village of Dexter in the manner and according to the duties and responsibilities prescribed for the Village Manager by the Village President, the Village Charter, the Village Ordinances, and resolutions of the Village Council and by Law.

SECTION 2 TERM OF EMPLOYMENT

- A. Dettling agrees to remain in the employ of the Employer until her termination date. The term of employment under this Agreement commenced May 21, 2001. The current term of employment under this Agreement commences July 1, 2013, and will continue to June 30, 2014, at the pleasure of the Employer.
- B. In the event written notice of termination is not given by either party of this Agreement 30 days prior to its expirations date as hereinafter provided, the Agreement shall be extended on the same terms and conditions as herein provided, for an additional period up to one year.
- C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Council to terminate the services of Dettling. Dettling may be suspended, terminated and /or removed by affirmative vote of the majority of the members of the Council for any reason or no reason, and with or without cause, as determined by the Council.
- D. Nothing in the Agreement shall prevent, limit or otherwise interfere with the right of Dettling to resign at any time from her position with Employer, subject only to the provisions of Section 5 of this Agreement.

SECTION 3 SUSPENSION

Employer may suspend Dettling with pay and benefits at any time during the term of this Agreement for any reason or no reason, with or without cause, and for any period of time, upon an affirmative vote of the majority of the members of the Village Council.

SECTION 4 TERMINATION AND SEVERANCE PAY

In the event Dettling is terminated by the Council without stated cause before expiration of this Agreement and during such time that Dettling is willing and able to perform her duties under this Agreement, then in that event, Employer agrees to pay Dettling a lump cash payment equal to three months salary during the first year; five months salary during the second year; six months salary during the third year and subsequent years of employment. Dettling shall also be compensated for all earned and unused vacation, holidays, pension and insurance benefits accrued up to the date of her employment. In the event Dettling is terminated for cause, Employer shall have no obligation to make the lump sum cash payment herein provided.

For the purpose of this provision "Cause" shall be construed to mean [1] commission of criminal offense, and / or [2] having been charged with any act involving moral turpitude, which the Council has reasonable grounds to believe, is true, and / or [3] the willful and habitual failure to perform duties and responsibilities in the manner prescribed by the Council.

SECTION 5 RESIGNATION

In the event Dettling voluntarily resigns her position with Employer before expiration of this Agreement, then Dettling shall give Employer thirty-30 days notice in advance, unless the parties agree otherwise.

SECTION 6 SALARY

Employer agrees to pay Dettling for her services, rendered pursuant hereto, an annual base salary of **\$72,546.00, which represents a 1.5% increase on the base salary**, payable in installments at the same time as other management employees of the Employer are paid. **A lump sum of 1.5% in addition to a base percent adjustment for fiscal year 2013/14 will be provided in the amount of \$1,072.00 payable July 1, 2013.**

In addition, Employer agrees to review said base salary and/or benefits of Dettling on the basis of an annual performance review of Dettling made on or about employee's anniversary date, with the next review scheduled for April 2014. The Village Manager position is considered exempt from overtime or compensatory time.

SECTION 7 PERFORMANCE EVALUATION

The Council will review goals and evaluate the performance of Dettling once a year. Said review and evaluation shall be in accordance with the criteria developed jointly by the Employer and Dettling, which may be added to or deleted from as the Council sees fit. Further, the President and the Village Council shall provide Dettling with a summary of the Council's evaluation of performance and provide an adequate opportunity for Dettling to discuss the evaluation with Council.

Annually, Council and Dettling shall define the goals and performance objectives that they determine necessary for the proper operation of the Village of Dexter and in the attainment of the Council's objectives. The Council working with Dettling shall also establish priority among those various goals and objectives and attempt to reasonably ensure they are attainable within the annual operating and capital budgets adopted by the Council.

SECTION 8 AUTOMOBILE

Auto: Employer will provide a monthly automotive allowance of \$400 "Capped" effective January 1, 2006 for the use of Dettling's personal vehicle.

SECTION 9 FRINGE BENEFITS

Vacation Time - Dettling shall be credited with twenty [20] days vacation leave annually on her anniversary date. In the event that Dettling does not complete the year her vacation time will be prorated. The balance available will be determined by the total days received annually divided by 12 months, which is accrued on the first day of each month. Vacation time will be used in the year accrued except that five [5] days may be carried forward to the next year. The practice of paying for vacation time will cease.

Sick Time - Dettling shall receive twelve [12] days sick leave each year. Sick leave may be accrued and carried forward equal to the number of days needed to cover a 3-month period of disability. Dettling may accumulate a maximum of 480 hours of sick leave. Sick leave benefits are available for periods of incapacity due to illness or injury while actively employed with the Village. Accrued sick leave hours will not be paid out under any other circumstances.

Insurance Benefits – Except as otherwise provided in this Agreement, the Employer agrees to provide Dettling the comprehensive health, dental, life (\$50,000) and short term disability insurance, under the same plans as apply to other non-bargaining Department Heads of the Employer. The health insurance plan provided to non-bargaining employees will include options for a combination of deductibles paid by the employee and/or premium co-payments from payroll, which is subject to change at the discretion of the village.

In the event Dettling elects not to participate in the hospitalization, surgical and comprehensive medical insurance coverage provided by the Employer, then in-lieu of said coverage the Employer will make a payment to Dettling in an amount equal to 60% of the total cost of coverage for a single person up to a maximum annual payment of \$3,000.00.

Retirement – The Employer agrees to contribute 5% of Dettling's gross pay to the retirement programs of Dettling's choice.

SECTION 10 PROFESSIONAL DEVELOPMENT

- a. After the successful completion of 1 year, employer agrees to budget for and to pay for/tuition reimburse up to \$3,000 "Capped" effective (May 21, 2005) and thereafter until such time as proof of graduation is presented and this benefit is rolled into the salary. Provided that said tuition is at University level education where the letter grad received is a C or better. 50% payable upfront and 50% payable upon successful completion of the course. This benefit is hereby capped at \$3,000 per year. Upon receipt of a Master's Degree in Public Administration, the annual amount of this benefit will be rolled into Dettling's salary.
- b. Professional Growth: In addition, the Village agrees to pay for travel and subsistence expenses of Dettling for courses, institutions, and seminars that are necessary for her professional development and for the good of the village, will be authorized by the Village President, and limited only by the employer's budget.

SECTION 11 ARBITRATION

It is mutually agreed between the parties that arbitration shall be the sole and exclusive remedy to redress and dispute, claim or controversy involving the interpretation of this Agreement or the terms, conditions or termination of Dettling's employment with the Employer. Any such dispute, claim or controversy arising under or in connection with this Agreement shall be settled exclusively by arbitration in accordance with the Voluntary Labor Arbitration Rules of the America Arbitration Association then in effect. The arbitrator's sole authority shall be to interpret or apply the provisions of this Agreement; he shall not change, add to, or subtract from any of its provisions. The Arbitrator shall have the power to compel attendance or witnesses at a hearing. The arbitration award shall be final and binding and shall be the sole remedy for any claimed breach of this Agreement. Judgment may be entered on the arbitrator's award in any court having jurisdiction, but neither party may otherwise resort to any court or administrative agency with respect to any dispute that is able to arbitrate under this section except for claims that the arbitrator will be borne by the Employer and Dettling equally. This arbitration provision shall, with respect to any dispute, claim or controversy rising under or in connection with this Agreement, survive the termination or expiration of the Agreement.

SECTION 12 INDEMNIFICATION

Employer shall defend, save harmless, and indemnify Dettling against any tort, professional liability claim or demand or other legal action to the extent provided for under the Village's insurance policies with its carriers arising out of an alleged act or omission occurring within the scope of employment and in the good faith performance of Dettling's duties as Village Manager.

SECTION 13 BONDING

Employer shall bear the full cost of any fidelity or other bonds required of Dettling under any law or ordinance.

SECTION 14 OTHER TERMS AND CONDITIONS

The Council, in consultation with Dettling, shall fix any such other terms and conditions of Dettling's employment, as it may determine from time to time provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the Village Charter or any law.

SECTION 15 REPRESENTATION OF EMPLOYER

Employer represents that it has the legal authority to enter into and be bound by the terms of this Agreement.

SECTION 16 SEVERABILITY

Should a court of jurisdiction hold any provision of this Agreement unlawful, all other provisions of the Agreement shall remain in force for the duration of the Agreement.

SECTION 17 NOTICES

Notices pursuant to this Agreement shall be given by personal delivery to the other party, or by certified mail through the United States Postal Service, postage prepaid, addressed as follows:

Village President	Dettling's Address:
8140 Main St.	7331 Webb Shore Drive
Dexter, MI 48130	Gregory, MI 48137

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or deposit with the United States Postal Service.

SECTION 18 ENTIRE AGREEMENT

This Agreement contains the entire agreement between the parties relating to the subject matter hereof and supersedes all previous discussions, negotiations, and agreements between the parties, whether written or oral, with respect to the subject matter hereof. This Agreement cannot be modified, altered, or amended except by written agreement, signed by both parties. Each of the parties has received an executed original of this Agreement.

SECTION 19 BINDING NATURE, NON-ASSIGNMENT

This Agreement shall be binding upon and inure to the benefit of the parties hereto and Ms. Dettling's respective heirs, personal representatives and attorneys-in-fact. This Agreement is non-assignable.

IN WITNESS WHEREOF, The Village of Dexter has caused this Agreement to be signed and executed on its behalf by the Village President, the day and year written above.

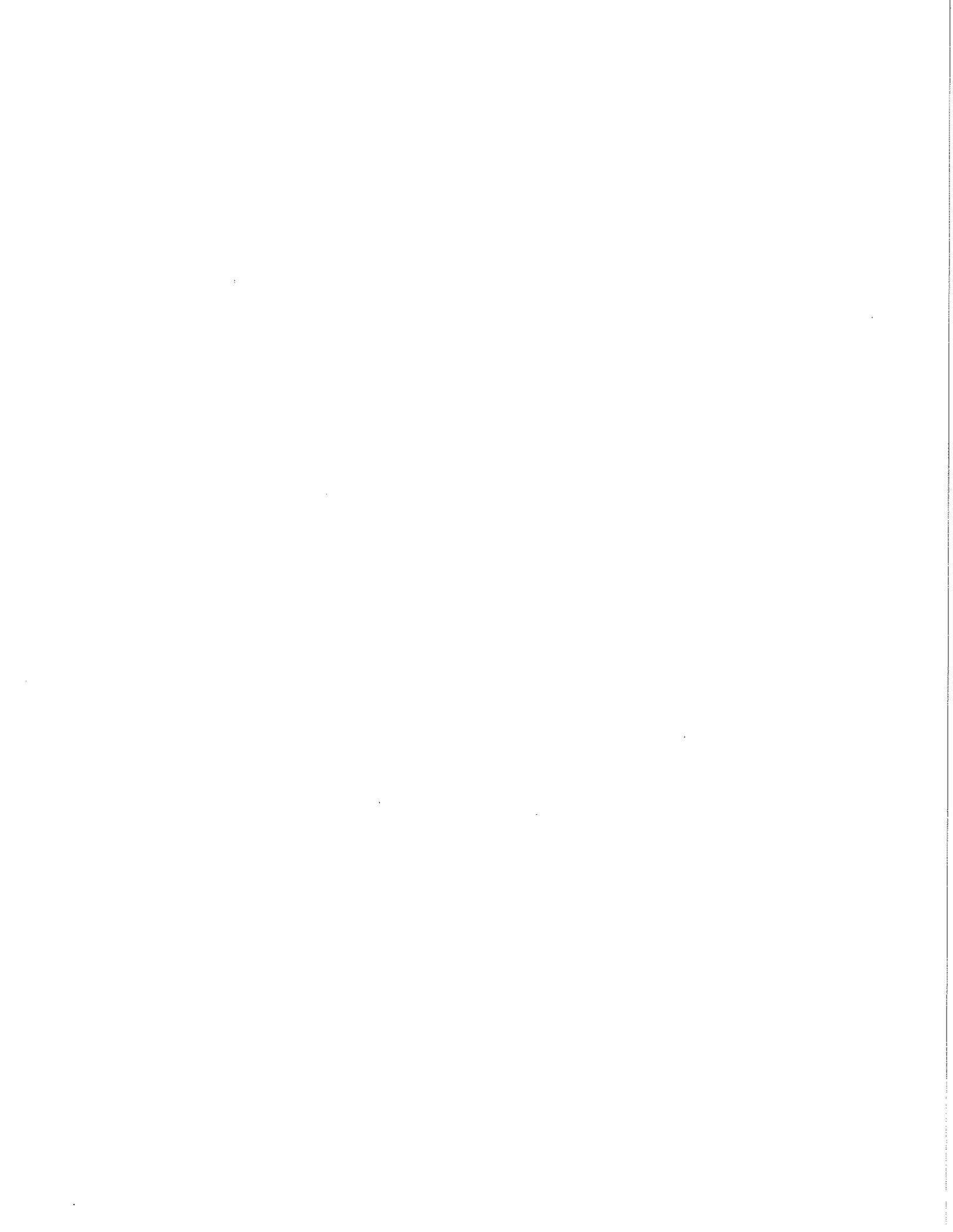
Donna Dettling
Village Manager

Date

Shawn W. Keough
Village President

Date

Approved by Village Council at their regular meeting on June 24, 2013



**EMPLOYMENT AGREEMENT
2013
VILLAGE TREASURER/FINANCE DIRECTOR
VILLAGE OF DEXTER**

This is an employment agreement, made and entered into this 24th Day of **June 2013** by and between the Village of Dexter, State of Michigan, and Marie A. Sherry.

WHEREAS, It is the desire of the employer to employ Sherry as Finance Officer/Village Treasurer of the Village of Dexter, subject to the terms and conditions herein provided; and

WHEREAS, Sherry desires to accept employment as Finance Officer/Village Treasurer of the Village of Dexter subject to the terms and conditions herein provided;

NOW THEREFORE: in consideration of the mutual covenants herein contained, the parties agree as follows:

SECTION 1 DUTIES

Ms. Sherry agrees to provide service to the Village of Dexter in the manner and according to the duties and responsibilities prescribed for the Finance Officer/Village Treasurer by the Village Manager, the Village Charter, the Village Ordinances, and resolutions of the Village Council and by Law.

SECTION 2 TERM OF EMPLOYMENT

- A. Sherry agrees to remain in the employ of the Employer until her termination date. The term of employment under this agreement commenced December 17, 2001, which is the initial appointment of office of the Finance Officer/Treasurer and shall be for two years, and may be renewed. The current term of employment under this contract commences **July 1, 2013**, and will continue to **June 30, 2014**, at the pleasure of the Employer.
- B. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of the Manager to terminate the services of Sherry according to the ordinance, which provides for the appointment of the village treasurer, hereto attached.
- C. Nothing in the Agreement shall prevent, limit or otherwise interfere with the right of Sherry to resign at any time from her position with Employer, subject only to the provisions of Section 5 of this Agreement.

SECTION 3 SUSPENSION

Employer may suspend Sherry with pay and benefits at any time during the term of this agreement for any reason or no reason, with or without cause, and for any period of time, as deemed necessary by the Village Manager.

SECTION 4 TERMINATION AND SEVERANCE PAY

Sherry shall be compensated for all earned and unused vacation, holidays, pension and insurance benefits accrued up to the date of her employment. In the event Sherry is terminated for cause, Employer shall have no obligation to make the lump sum cash payment herein provided.

For the purpose of this provision "Cause" shall be construed to mean [1] commission of criminal offense, and/or [2] having been charged with any act involving moral turpitude, which the Council has reasonable grounds to believe is true, and/or [3] the willful and habitual failure to perform her duties and responsibilities in the manner prescribed by the Village Manager.

SECTION 5 RESIGNATION

In the event Sherry voluntarily resigns her position with Employer before expiration of this agreement, then Sherry shall give Employer thirty-30 days notice in advance, unless the parties agree otherwise.

SECTION 6 SALARY

Employer agrees to pay Sherry for her services, rendered pursuant hereto, an annual base salary of **\$66,398.00, which represents a 1.5% base increase**, payable in installments at the same time as other management employees of the Employer are paid. **A lump sum of 1.5% in addition to a 1.5% base percent adjustment for fiscal year 2013/14 will be provided in the amount of \$981.25 payable July 1, 2013.**

Annual adjustments in base salary shall be made based on an annual performance review of Sherry made in May of each year in place of the current practice of the anniversary date. The Finance Officer/Village Treasurer position is considered exempt from overtime or compensatory time.

SECTION 7 PERFORMANCE EVALUATION

The Manager will review goals and evaluate the performance of Sherry once a year in May. Said review and evaluation shall be in accordance with the criteria developed jointly by the Employer and Sherry, which may be added to or deleted from as the Manager sees fit. Ms. Sherry requests that discussion by Village Council of her performance be completed in closed session.

SECTION 8 FRINGE BENEFITS

Vacation Time - Sherry shall be credited with twenty [20] days vacation leave upon hire and thereafter annually on her employment anniversary date. Vacation time will be used during the following 12-month period. The practice of paying for vacation time, and carrying over vacation time will cease. The Village has adopted a strict use it or lose it policy.

Sick Time - Sherry shall receive twelve [12] days sick leave each calendar year. Sick leave may be accrued and carried forward equal to the number of sick days needed to cover a 3-month period of disability. Sherry may accumulate a maximum of 480 hours of sick leave. Sick leave benefits are available for periods of incapacity due to illness or injury while actively employed with the Village. Sick leave benefits will not be paid under any other circumstances.

Insurance Benefits – In the event Sherry elects not to participate in the hospitalization, surgical and comprehensive medical insurance coverage provided by the Employer, then in-lieu of said coverage the Employer will make a payment to Sherry in an amount equal to 60% of the total cost of coverage for a single person up to a maximum annual payment of \$3,000.00.

Except as otherwise provided in this Agreement, the Employer agrees to provide Sherry the same comprehensive health, dental, life (\$50,000) and short term disability insurance, under the same plans as apply to other non-bargaining Department Heads of the Employer. The plan provided to non-bargaining employees will include a deductible paid by the employee and or premium co-payments from payroll, which is subject to change at the discretion of the village.

Retirement – The Employer agrees to contribute to MERS. Sherry will be required to make a MERS contribution of 4% effective July 1, 2011 and 5% effective July 1, 2012.

SECTION 9 ARBITRATION

It is mutually agreed between the parties that arbitration shall be the sole and exclusive remedy to redress and dispute, claim or controversy involving the interpretation of this Agreement or the terms, conditions or termination of Sherry's employment with the Employer. Any such dispute, claim or controversy arising under or in connection with this Agreement shall be settled exclusively by arbitration in accordance with the Voluntary Labor Arbitration Rules of the America Arbitration Association then in effect. The arbitrator's sole authority shall be to interpret or apply the provisions of this Agreement; he shall not change, add to, or subtract from any of its provisions. The Arbitrator shall have the power to compel attendance or witnesses at a hearing. The arbitration award shall be final and binding and shall be the sole remedy for any claimed breach of this Agreement. Judgment may be entered on the arbitrator's award in any court having jurisdiction, but neither party may otherwise resort to any court or administrative agency with respect to any dispute that is able to arbitrated under this section except for claims that the arbitrator will be borne by the Employer and Sherry equally. This arbitration provision shall, with respect to any dispute, claim or controversy rising under or in connection with this Agreement, survive the termination or expiration of the Agreement.

SECTION 10 INDEMNIFICATION

Employer shall defend, save harmless, and indemnify Sherry against any tort, professional liability claim or demand or other legal action to the extent provided for under the Village's insurance policies with its carriers arising out of an alleged act or omission occurring within the scope of her employment and in the good faith performance of Sherry's duties as Finance Officer/Village Treasurer.

SECTION 11 BONDING

Employer shall bear the full cost of any fidelity or other bonds required of Sherry under any law or ordinance.

SECTION 12 OTHER TERMS AND CONDITIONS

The Manager, in consultation with Sherry, shall fix any such other terms and conditions of Sherry's employment, as it may determine from time to time provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the Village Charter or any law.

SECTION 13 REPRESENTATION OF EMPLOYER

Employer represents that it has the legal authority to enter into and be bound by the terms of this Agreement.

SECTION 14 SEVERABILITY

Should a court of jurisdiction hold any provision of this Agreement unlawful, all other provisions of the Agreement shall remain in force for the duration of the Agreement.

SECTION 15 NOTICES

Notices pursuant to this Agreement shall be given by personal delivery to the other party, or by certified mail through the United States Postal Service, postage prepaid, addressed as follows:

Village Manager
8140 Main St.
Dexter, MI 48130

Sherry's Address:
7801 Salem Road
Northville, MI 48167

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or deposit with the United States Postal Service.

SECTION 16 ENTIRE AGREEMENT

This agreement contains the entire agreement between the parties relating to the subject matter hereof and supersedes all previous discussions, negotiations, and agreements between the parties, whether written or oral, with respect to the subject matter hereof. This Agreement cannot be modified, altered, or amended except by written agreement, signed by both parties. Each of the parties has received an executed original of this Agreement.

SECTION 17 BINDING NATURE, NON-ASSIGNMENT

This agreement shall be binding upon and inure to the benefit of the parties hereto and Ms. Sherry's respective heirs, personal representatives and attorneys-in-fact. This Agreement is non-assignable.

IN WITNESS WHEREOF, The Village of Dexter has caused this Agreement to be signed and executed in its behalf by the Village Manager, the day and year first above written.

Marie A. Sherry

Date

Donna Dettling
Village Manager

Date

Shawn W. Keough
Village President

Date

Approved by Village Council at their regular meeting on June 24, 2013.

AGENDA 6-24-13
ITEM L-4

VILLAGE OF DEXTER

ddettling@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: June 24, 2013
Re: Consideration of the MDOT Resolution
Safe Routes to School/MDOT Infrastructure Funding Update

Follow-up from the last Council meeting when the Resolution to Support the Safe Routes to School infrastructure funding application to MDOT was introduced. There were two concerns raised by Council. Both concerns prompted the desire for Council Members to meet with School Board Members to better understand Dexter Community Schools' involvement and support of the SR2S Action Plan and MDOT Grant Funding opportunity.

Larry Cobler assisted in setting up a meeting, which was held on Tuesday, June 18, 2013 at 5:30p Copeland. Joe Semifero, Ray Tell, Dick Lundy, Larry Cobler and I attended the meeting. Included below are updates from that meeting as well as other information related to the two concerns raised.

1. Potential for any additional, on-going Crossing Guard expenses for any or all of the proposed crossing improvements.
 - School is not looking to add crossing guards.
 - School doesn't have a policy or guidance on when crossing guards are necessary.
 - MDOT endorses procedures and policy recommended by AAA Foundation for Traffic Safety for determining if crossing supervision is needed.
 - Village is working with our Traffic Engineer to develop policy and guidance for crossing guard requests using the AAA Foundation guidance.
 - Village and School can consider an amendment to the "Agreement for Public Safety Services" that was originally entered into when the High School was built on Parker Road. A copy of the document is attached for your review, which could be amended to shift crossing guard expenses back to School using a deduct on the village 50% share of the School Officer.
2. How to cover ineligible grant cost, estimated at \$65,000.
 - DCS does not have capital funds to put toward this project. However, the School is supportive of the infrastructure improvements.
 - Amy Heydlauff of the Chelsea Wellness Foundation (CWF) took the concept of a no interest loan to cover the MDOT ineligible grant costs to the CWF Board of

Directors on June 19th. She reported that the Executive Committee is supportive of the idea to provide a no-interest loan, which will be taken to the Board of Directors on Monday, June 24, 2013. The Board of Directors will consider the concept and discuss repayment terms. There is a possibility that this could be repaid partially by the Village of Dexter and a portion from Dexter's Community Wellness Initiative Plan, which is funded by CWF.

3. DCS infrastructure feedback. Included again for your review are the (4) Infrastructure worksheets and cost estimates from OHM.
 - Project 1- Baker Road Crosswalk. Dick Lundy is still concerned about the refuge island concept on Baker Road creating an undesirable exposure for kids that are stuck in the island. He would be more supportive of this project if the Village would simply consider installing the rapid flashing bacon and not install the refuge island.
 - Project 2- Walkabout Creek to Bates Sidewalk. Dick Lundy doesn't see the need for sidewalk along Baker and Dan Hoey in this location. He feels the School can work with the village to provide access behind the cemetery on School property to make this connection. Patrick Droze will make a site visit to determine if the grades could work for a sidewalk in this location and report back.
 - Project work sheets may be modified or notes included for consideration of alternates before they're submitted to MDOT, but the four projects we've reviewed will be the basis of Council's commitment in the Resolution.

Staff is confident that the concerns raised will be addressed to Council's satisfaction and therefore we're requesting that Council adopt the Resolution.

VILLAGE OF DEXTER
RESOLUTION NO. [number]

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS TO CARRY OUT VARIOUS INFRASTRUCTURE PROJECTS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR INFRASTRUCTURE FUNDED BY THE SAFE ROUTES TO SCHOOL PROGRAM

Minutes of a regular meeting of the Council of the Village of Dexter, Washtenaw County, Michigan, held at the Dexter Senior Center, 7720 Ann Arbor Street in said Village, on June 24, 2013 at 7:30p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Trustee [Name], and supported by Trustee [Name].

WHEREAS, the Safe Routes to School program, a federally funded program administered in Michigan by the Michigan Department of Transportation (MDOT).

WHEREAS, the Village of Dexter, in partnership with Dexter Community Schools, is applying for funds through MDOT from the Safe Routes to School program to construct certain infrastructure projects throughout the Village, including, Baker Road Crosswalk, Walkabout Creek to Bates Sidewalk, Dexter Crossing to Mill Creek Sidewalk and Ann Arbor Street Crosswalk to enable and encourage children to safely walk and bike to school.

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED THAT, the Village has authorized Donna Dettling, Village Manager to act as agent on behalf of the Village to request Safe Routes to School funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the Village attests to the existence of, and commits to, the funds necessary to carry out the project, including engineering for design and construction, permit fees, administration costs, and cost overruns.

BE IT FURTHER RESOLVED THAT, the Village commits to owning operating, funding and implementing a maintenance program over the design life of the facilities constructed with Safe Routes to School funding.

PRESENT:

YEAS:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED.

Carol J. Jones
Clerk, Village of Dexter

CERTIFICATION

The forgoing resolution was certified at a regular meeting of the Village of Dexter held on June 24, 2013.

Carol J. Jones
Clerk, Village of Dexter

memorandum

Date: May 31, 2013

To: Donna Dettling, Village Manager
From: Patrick M. Droze, P.E.

Re: Dexter Community Schools – Safe Routes to School Applications

As a part of ongoing efforts to improve pedestrian safety in the Village, the Dexter Community Schools and the Chelsea Wellness Foundation engaged the services of the Michigan Fitness Foundation, Michigan State University and the Wayne State University Transportation Research Group to develop a Safe Routes to School Action Plan. As part of this plan, a number of suggested projects were explored with the goal of improving pedestrian mobility to and from Wylie Elementary and Creekside Intermediate School.

Following the release of the plan, a series of meetings with members from Dexter Community Schools and the Chelsea Wellness Foundation and Village staff were held to discuss potential projects and the steps necessary to submit the projects for funding through MDOT's program. A member of the Michigan Fitness Foundation, the agency which administers the Safe Routes to Schools program on behalf of MDOT was also present.

Based on these meetings, we have developed four (4) projects. A summary of each is provided below. Preliminary project estimates and conceptual figures are attached.

PROJECT 1 – BAKER ROAD PEDESTRIAN CROSSING

The project includes the construction of a pedestrian refuge island and an upgrade of the existing pedestrian warning sign to a pedestrian actuated rapid flashing beacon sign. This work would include the construction of a raised curbed island within the center of Baker Road. Due to uncertainty with regard to future improvements at the school and the existence of adjoining sidewalks to area schools, the improvements will be located at the location of the current crossing. The enhancements proposed with this project will work to better identify and alert motorists of the crossing.

PROJECT 2 – DAN HOEY AND BAKER ROAD SIDEWALK

The project includes the construction of sidewalk that will connect to existing pedestrian facilities at Bates Elementary School and an existing pedestrian crossing on Dan Hoey Road at the Walkabout Creek development. The proposed sidewalk will run parallel to the existing fence along the St. Joseph's Cemetery along Dan Hoey and Baker Road. The construction of the sidewalk along Dan Hoey will pose some constructability concerns, specifically in the area closest to Baker Road. The construction challenges are primarily due to the proximity of large, mature trees and an existing fence along the Cemetery. As a result of this, the attached estimate includes costs to remove the trees and construct a retaining wall.



PROJECT 3 – DEXTER CROSSING TO MILL CREEK SIDEWALK

This project includes the construction of sidewalk from the Dexter Crossing development to an existing sidewalk on the north side of Dan Hoey Road leading to Mill Creek School. The improvement will include the creation of a mid-block crossing near the loading driveways at the DAPCO Industries site. As part of an effort to maintain a consistent design for mid-block crossings, a refuge island and a rapid flashing beacon is proposed as part of the project. The installation of the refuge island will require that a portion of Dan Hoey Road east of the crossing is widened to accommodate a lane taper. A portion of the widened roadway adjacent to DAPCO will be converted to the eastbound through lane.

PROJECT 4 – KENSINGTON RAPID FLASHING BEACON

This project includes the construction of a rapid flashing beacon at an existing pedestrian crossing on Ann Arbor Street at Kensington Street. Due to existing "bump-ins" at this location, a refuge island is not proposed.

PROJECT SUMMARY TABLE

Project No.	Description	Construction Cost
1	Baker Road Crosswalk	\$68,000.00
2	Dan Hoey / Baker Road Sidewalk	\$125,000.00
3	Dan Hoey (Dexter Crossing to Mill Creek School) Sidewalk	\$94,000
4	Kensington Rapid Flashing Beacon	\$40,000.00
TOTAL CONSTRUCTION COST		\$327,000.00

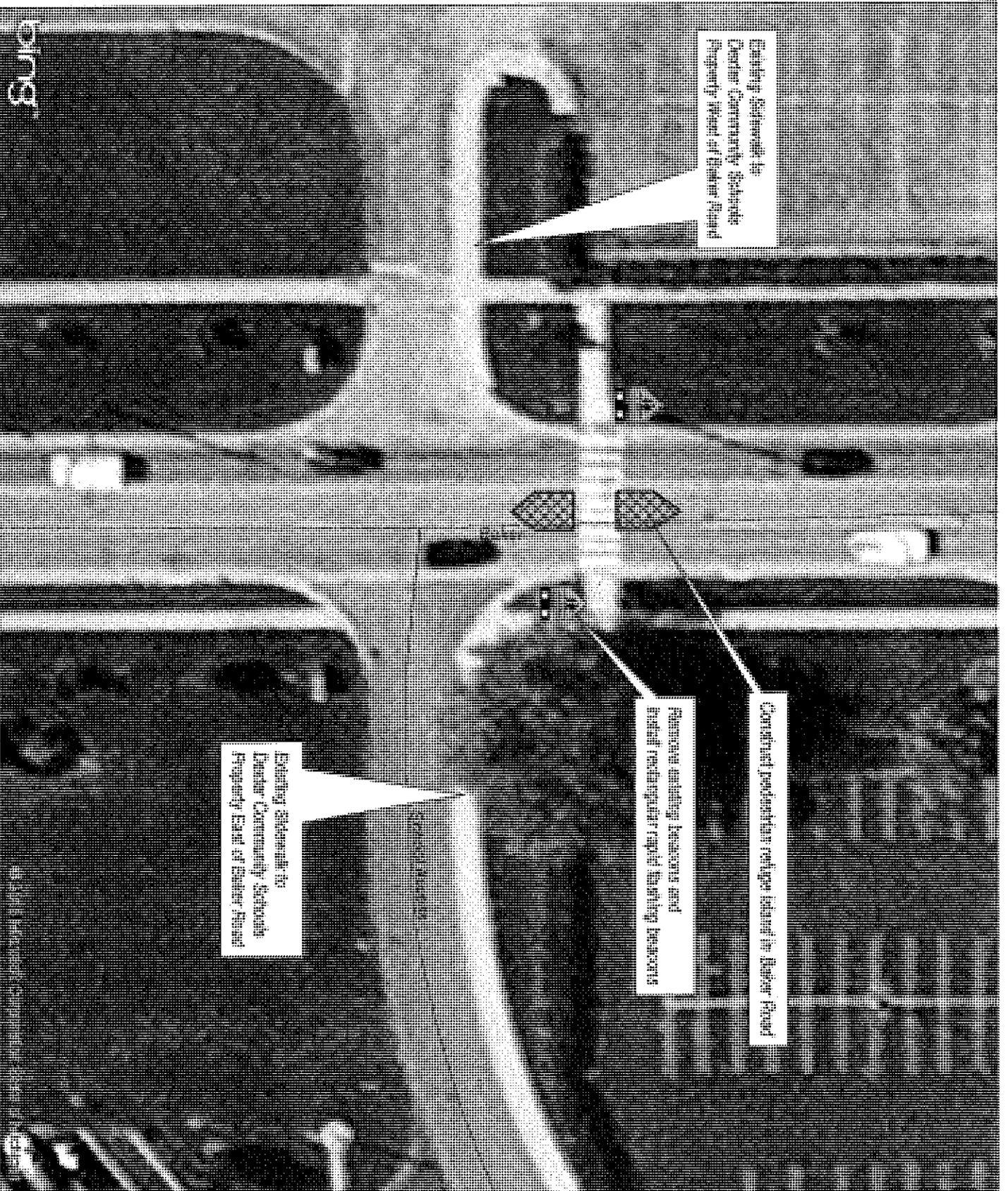
Attachments:

Project Estimates (4 Sheets)

Project Conceptual Plans (4 Sheets)

Safe Routes To School Concept Plans

05.31.2013



Existing sidewalk to
Dexter Community Schools
Property East of Baker Road

Remove existing beacons and
erect rectangular rapid flashing beacons

Construct pedestrian refuge island in Baker Road



Source: Data provided by Washtenaw County and the Village of Dexter. OHM does not warrant the accuracy of the data and/or the map. This document is intended to depict the approximate spatial location of the mapped features within the Community and all use is strictly at the user's own risk.

Coordinate System: NAD 1983 StatePlane Michigan South FIPS 2113 Feet Intl





OPINION OF PROBABLE CONSTRUCTION COST

ORCHARD, HILTZ & McCLIMENT, INC.

34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 466-4557

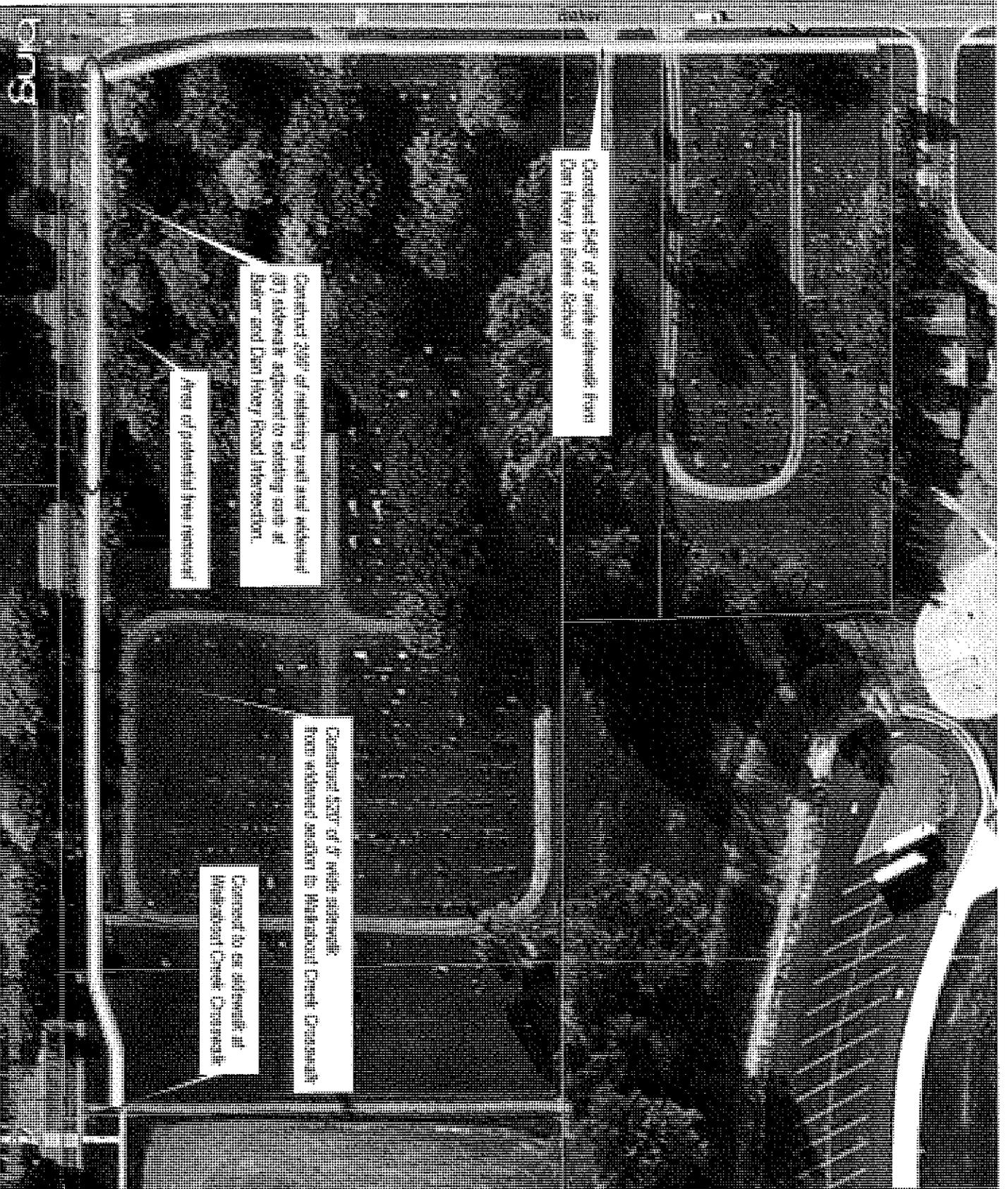
PROJECT: Village of Dexter General Services
 LOCATION: Safe Routes to School
 WORK: P1 - Baker Road Crosswalk

DATE: May 31, 2013
 PROJECT #: 0130-12-0041
 ESTIMATOR: PMD
 CHECKED BY: _____
 CURRENT ENR: PMD

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
1	Mobilization	LS	1	\$ 5,000.00	\$ 5,000.00
2	Pavt, Rem	Syd	56	\$ 10.00	\$ 560.00
3	Sidewalk, Rem	Syd	38	\$ 5.00	\$ 190.00
4	Curb and Gutter, Rem	Ft	40	\$ 10.00	\$ 400.00
5	Grading	LS	1	\$ 2,000.00	\$ 2,000.00
6	Aggregate Base, Supplemental	Syd	100	\$ 10.00	\$ 1,000.00
7	Crosswalk, Stamped Concrete	Sft	400	\$ 14.00	\$ 5,600.00
8	Sidewalk Ramp, Conc	Ea	2	\$ 500.00	\$ 1,000.00
9	Curb and Gutter, Conc	Ft	80	\$ 15.00	\$ 1,200.00
10	Slope Paving, Decorative, Conc	Sft	400	\$ 14.00	\$ 5,600.00
11	HMA, Hand Patching	Ton	10	\$ 100.00	\$ 1,000.00
12	Signs and Pavement Markings	LS	1	\$ 1,500.00	\$ 1,500.00
13	Directional Bore, Conduit	LS	1	\$ 3,000.00	\$ 3,000.00
14	Sign and Beacon, Ex, Rem	LS	1	\$ 1,500.00	\$ 1,500.00
15	Rapid Flashing Beacon, Powered (Set)	Ea	1	\$ 20,000.00	\$ 20,000.00
16	Traffic Maintenance and Control	LS	1	\$ 5,000.00	\$ 5,000.00
17	Erosion Control	LS	1	\$ 1,500.00	\$ 1,500.00
18	Topsoil, Seed and Mulch	Syd	15	\$ 10.00	\$ 150.00
SUBTOTAL					\$ 56,000.00
CONTINGENCY (20%)					\$ 12,000.00
TOTAL					\$ 68,000.00

Safe Routes To School Concept Plans

04/11/2019



Construction of 2' wide sidewalk from Dan Henry to Danes School

Construction of 2' wide sidewalk from widened section to Middlebrook Creek Community

Construction of 2' wide sidewalk and addition of sidewalk adjacent to existing curb at Danes and Dan Henry Road Intersection

Area of potential tree removal

Construction of 2' wide sidewalk from widened section to Middlebrook Creek Community

Construction of 2' wide sidewalk at Middlebrook Creek Community

0 100 200 Feet

Notes: Data provided by Intertransit showing the village of Danes. Data does not address the accuracy of the data source. The data is intended to illustrate the general location of the proposed project, not to provide a detailed description of the project. The data is provided for informational purposes only.

Scale: 1 inch = 100 feet



OPINION OF PROBABLE CONSTRUCTION COST

ORCHARD, HILTZ & McCLIMENT, INC.

34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 466-4557

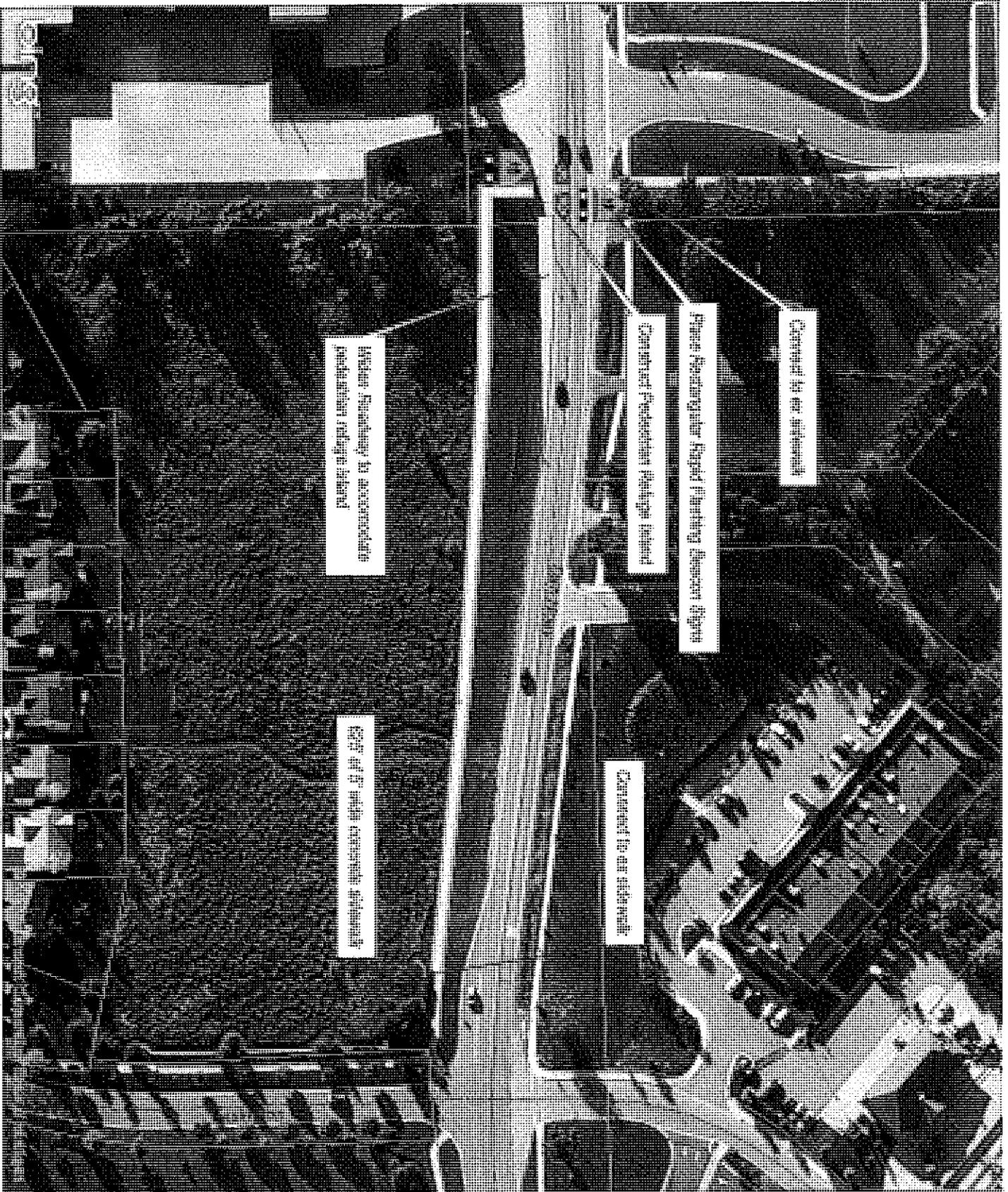
PROJECT: Village of Dexter General Services
 LOCATION: Safe Routes to School
 WORK: P2 - Walkabout to Bates Sidewalk

DATE: May 31, 2013
 PROJECT #: 0130-12-0041
 ESTIMATOR: PMD
 CHECKED BY: _____
 CURRENT ENR: PMD

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
1	Mobilization	LS	1	\$ 5,000.00	\$ 5,000.00
2	Tree, Rem	Ea	10	\$ 1,200.00	\$ 12,000.00
3	Sidewalk Earthwork	Sta	12	\$ 1,300.00	\$ 15,600.00
4	Shoulder, 21AA	Syd	178	\$ 8.00	\$ 1,422.22
5	Remove and Replace Fence	Ft	250	\$ 15.00	\$ 3,750.00
6	Retaining Wall, Block	Ft	200	\$ 30.00	\$ 6,000.00
7	Reconstruct Brick Pillar	Ea	1	\$ 3,000.00	\$ 3,000.00
8	Sidewalk, Conc (8' wide)	Sft	1600	\$ 4.50	\$ 7,200.00
9	Sidewalk, Conc (5' wide)	Sft	5325	\$ 4.00	\$ 21,300.00
10	Remove and Replace Signs	LS	1	\$ 1,500.00	\$ 1,500.00
11	Erosion Control	LS	1	\$ 2,000.00	\$ 2,000.00
12	Traffic Maintenance and Control	LS	1	\$ 5,000.00	\$ 5,000.00
13	Topsoil, Seed and Mulch	Syd	6667	\$ 3.00	\$ 20,000.00
SUBTOTAL FOR					\$ 104,000.00
CONTINGENCY (20%)					\$ 21,000.00
TOTAL					\$ 125,000.00

Santa Routeina To School Concept Plans

03.21.2013



Phase Rectangular Roadway Planning Between 80th and 90th

Concept Pedestrian Pathway along

Concept for an sidewalk

Concept for an sidewalk

EOP of R with concept sidewalk

Scale: 1" = 100'

Notes: Santa Routeina by Santa Routeina County meets the Village of Santa Routeina and connects the community of the area through the map. The development is intended to provide the infrastructure needed to support business, office, residential and all other activities at the Santa Routeina site.

Copyright © 2013 Santa Routeina County. All rights reserved. Santa Routeina County, California. Santa Routeina County, California. Santa Routeina County, California.



OPINION OF PROBABLE CONSTRUCTION COST

ORCHARD, HILTZ & McCLIMENT, INC.

34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 466-4557

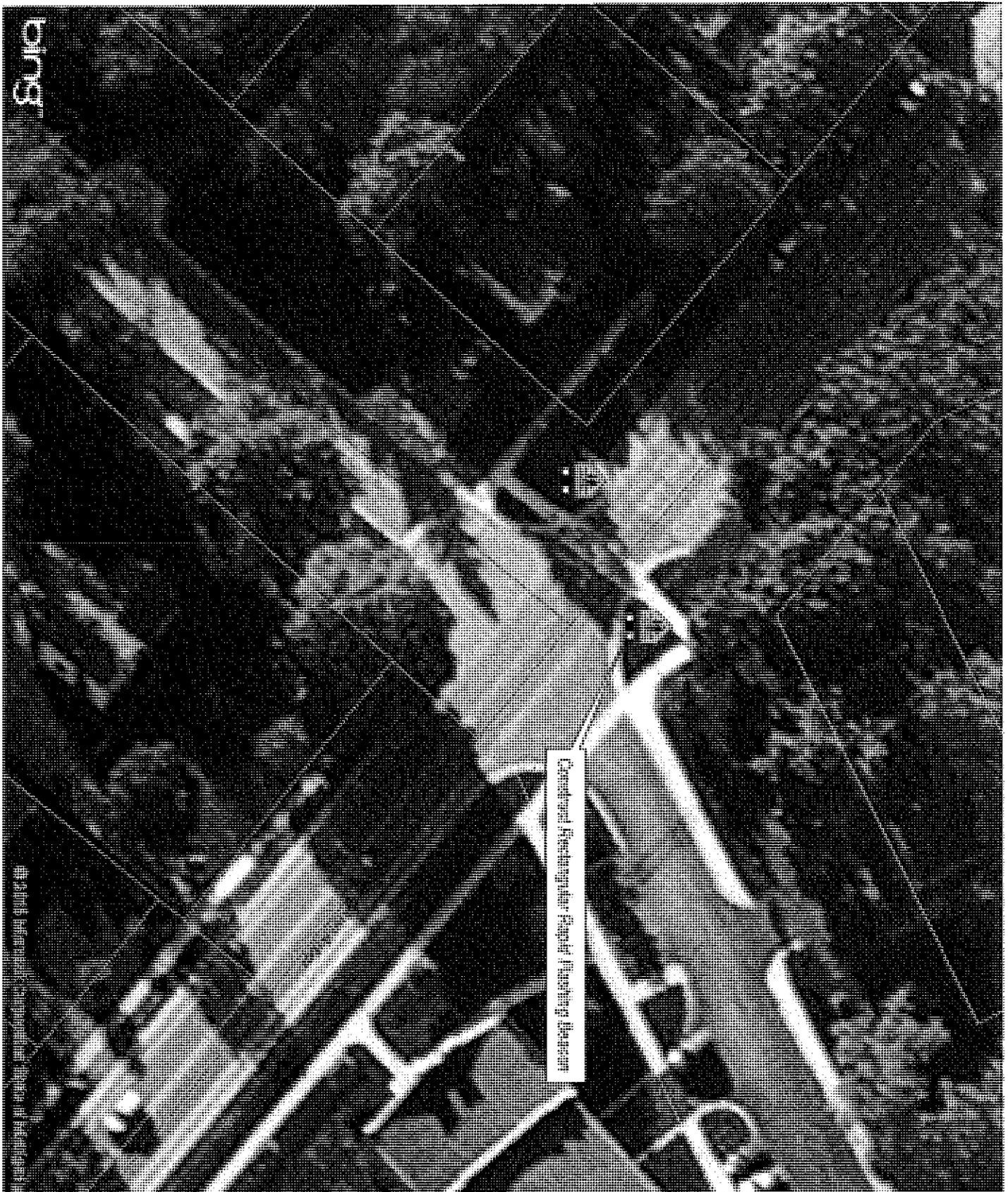
PROJECT: Village of Dexter General Services
 LOCATION: Safe Routes to School
 WORK: Project 3 - Dexter Crossing to Mill Creek

DATE: May 31, 2013
 PROJECT #: 0130-12-0041
 ESTIMATOR: PMD
 CHECKED BY: _____
 CURRENT ENR: PMD

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
1	Mobilization	LS	1	\$ 5,000.00	\$ 5,000.00
2	Curb and Gutter, Rem	Ft	40	\$ 20.00	\$ 800.00
3	Pavt, Rem	Syd	86	\$ 10.00	\$ 855.56
4	Machine Grading	Sta	2	\$ 800.00	\$ 1,600.00
5	Aggregate Base, 10 inch	Syd	200	\$ 10.00	\$ 2,000.00
6	HMA, 2C	Ton	33	\$ 80.00	\$ 2,640.00
7	HMA, 3C	Ton	17	\$ 75.00	\$ 1,237.50
8	HMA, 13A	Ton	17	\$ 75.00	\$ 1,237.50
9	Curb and Gutter, Conc, Def F4	Ft	80	\$ 15.00	\$ 1,200.00
10	Slope Paving, Decorative, Conc	Sft	400	\$ 14.00	\$ 5,600.00
11	Sidewalk Station Grading	Sta	7	\$ 600.00	\$ 4,200.00
12	Erosion Control	LS	1	\$ 1,500.00	\$ 1,500.00
13	Traffic Maintenance and Control	LS	1	\$ 4,000.00	\$ 4,000.00
14	Sidewalk, Conc	Sft	3100	\$ 4.00	\$ 12,400.00
15	Sidewalk Ramp, Conc	Ea	2	\$ 500.00	\$ 1,000.00
16	Rapid Flashing Beacon, Solar (Set)	Ea	1	\$ 25,000.00	\$ 25,000.00
17	Signage	LS	1	\$ 750.00	\$ 750.00
18	Pavement Markings	LS	1	\$ 1,500.00	\$ 1,500.00
19	Topsoil, Seed and Mulch	Syd	1722	\$ 3.00	\$ 5,166.67
SUBTOTAL FOR					\$ 78,000.00
CONTINGENCY (20%)					\$ 16,000.00
TOTAL					\$ 94,000.00

Safe Routes To School Concept Plans

05.31.2013



Source: Data provided by Washtenaw County and the Village of Dexter. OHM does not warrant the accuracy of the data and/or the map. This document is intended to depict the approximate spatial location of the mapped features within the Community and all use is strictly at the user's own risk.

Coordinate System: NAD, 1983 StatePlane Michigan South FIPS 2113 Feet Intl



888.622.8711 | ohm-advisors.com

Path: P:\0126_01650130130040_Safe_Routes\GIS\Plans.mxd

Project 4 - Ann Arbor Street Crosswalk

VILLAGE OF DEXTER



OPINION OF PROBABLE CONSTRUCTION COST

ORCHARD, HILTZ & McCLIMENT, INC.

34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 466-4557

PROJECT: Village of Dexter General Services
 LOCATION: Safe Routes to School
 WORK: P4 - Ann Arbor - Kensington RRFB

DATE: May 31, 2013
 PROJECT #: 0130-12-0041
 ESTIMATOR: PMD
 CHECKED BY: _____
 CURRENT ENR: PMD

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
1	Mobilization	LS	1	\$ 2,000.00	\$ 2,000.00
12	Signs and Pavement Markings	LS	1	\$ 500.00	\$ 500.00
13	Directional Bore, Conduit	LS	1	\$ 3,000.00	\$ 3,000.00
15	Rapid Flashing Beacon, Solar (Set)	Ea	1	\$ 25,000.00	\$ 25,000.00
16	Traffic Maintenance and Control	LS	1	\$ 1,500.00	\$ 1,500.00
17	Erosion Control	LS	1	\$ 500.00	\$ 500.00
18	Topsoil, Seed and Mulch	Syd	15	\$ 10.00	\$ 150.00
SUBTOTAL					\$ 33,000.00
CONTINGENCY (20%)					\$ 7,000.00
TOTAL					\$ 40,000.00

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@dextermi.gov

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: June 24, 2013
Re: HRWC Professional Service Contract
2013-2018 Work Plan for the Middle Huron Partnership and
Stormwater Advisory Group

AGENDA 6-24-13
ITEM L-5

Attached is a copy of the professional service contract from the Huron River Watershed Council for the Middle Huron Partnership and the Stormwater Advisory Group. Our financial commitment is \$2,345 per year over a five-year period.

The tasks outlined in the Work Plan (enclosed) will benefit the Village's Phase II storm water permit requirements as well as our Point Source Phosphorus reduction plan or "TMDL" requirements. Therefore, staff is recommending that the Village continue working with HRWC to receive these services.

These services are budgeted in Major and Local Streets Fund- Dept. Stormwater.



1100 N. Main Street Suite 210
Ann Arbor, MI 48104
(734) 769-5123
www.hrwc.org

June 4, 2013

Shawn Keough
President
Village of Dexter
8140 Main St.
Dexter, MI 48130

RE: 2013-18 Contracts for the Middle Huron Partnership and Stormwater Advisory Group

Dear Mr. Keough:

For the past seventeen years, the Huron River Watershed Council (HRWC) has provided support to partner municipalities and agencies through the Middle Huron Partnership to address stormwater and other pollution sources to the Huron River system. The Middle Huron Partnership has been the forum for watershed partners to work together to successfully meet state and federal requirements to reduce pollution in the middle Huron River and its tributaries. For most of this time, the effort has been funded by the partners themselves who see the value in working collaboratively and demonstrate their commitment to the goals of the Partnership through financial support.

In 2009, some of these partners came together to additionally form the Stormwater Advisory Group (SAG) to comply with requirements under the Stormwater Permits (Phase I and II) issued by the Michigan Department of Environmental Quality (DEQ). HRWC is now providing services for both efforts. These services include preparation of group deliverable products, development and implementation of monitoring and education programs, and group representation in discussions with the DEQ. A six-year work plan (see enclosed) covering the calendar years 2013 through 2018 (the Stormwater Permit cycle) was developed and reviewed by partner representatives. Ongoing support from the partners is essential if we are to continue pollution reduction efforts to the Huron River and its tributaries, such as Mill, Boyden, Honey, Malletts, Allens, Traver, Fleming, Swift and Miller creeks.

In order to fulfill these services, I am requesting the financial support of the Village in the amount of \$2,345 annually for services to be performed over the six-year period. Other partner organizations also are being asked to contribute to the initiative (see enclosed budget allocation). Included you will find a contract to support these services and an invoice for your organization's 2013 allocation. The invoice may be for a proportional quarterly or other amount (indicated on the invoice), if that was requested by your representative.

Please review and sign both copies of the enclosed service agreement and return one copy to me (the other is for your records). We would appreciate prompt payment on the invoice so that we may continue to provide services without delay.

If you have any questions or concerns, please contact me directly or your designated representative. Thank you for your past support, as well as your efforts to improve Huron River water quality.

Yours truly,

A handwritten signature in black ink, appearing to read "Ric Lawson". The signature is fluid and cursive, with a long horizontal stroke at the end.

Ric Lawson
Middle Huron Program and SAG Coordinator
rlawson@hrwc.org
734.769.5123 ext. 609

enclosures

Copy: Ms. Donna Dettling, Village Manager
Mr. Paul Cousins, Trustee

PROFESSIONAL SERVICE CONTRACT

Project: Middle Huron Partnership and Stormwater Advisory Group

Agreement is made this thirtieth of May, 2013 by the Village of Dexter (Village), 8140 Main St., Dexter, MI 48130, and the Huron River Watershed Council (Council), 1100 North Main, Suite 210, Ann Arbor, Michigan, 48104.

In consideration of the promises below, the parties mutually agree as follows:

ARTICLE I – SCOPE OF SERVICES

The Council will provide services as described in the Statement of Work (Middle Huron Partnership and Stormwater Advisory Group Work Plan).

ARTICLE II – COMPENSATION

For services provided, the Village will pay the Council \$2,345 annually for a period of six years following receipt of an annual invoice from the Council.

ARTICLE III – REPORTING OF CONSULTANT

Section 1 - The Council is to coordinate activities with the Village and will cooperate and confer with individuals as necessary to ensure satisfactory work.

Section 2 – When applicable, the Council will submit annual reports and a final written report to the Village.

ARTICLE IV – TERM

This contract begins on January 1, 2013 and ends on December 31, 2018.

ARTICLE V – PERSONNEL

The parties agree that the Council is neither an employee nor an agent of the Village for any purposes.

ARTICLE VI – INSURANCE REQUIREMENTS

The Council will maintain at its own expense during the term of this contract, the following insurance:

1. Worker's Compensation Insurance with Michigan statutory limits and Employers Liability Insurance with a minimum limit of \$100,000 each accident for any employee.
2. Comprehensive/Commercial General Liability Insurance with a combined single limit of \$1,000,000 each occurrence for bodily injury and property damage.
3. Council will indemnify the Village and its officers, employees and agents from all liability of any sort that may result from injury or death to any person or loss or damage to any property in the performance of any services funded in whole or in part under this Agreement.

ARTICLE VIII – COMPLIANCE WITH LAWS AND REGULATIONS

The Council will comply with all federal, state, and local regulations, including but not limited to all applicable OSHA/MIOSHA requirements and the American Disabilities Act.

ARTICLE IX- EQUAL EMPLOYMENT OPPORTUNITY

The Council will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of business).

PROFESSIONAL SERVICE CONTRACT
Project: Middle Huron Watershed Initiative

The Council will take affirmative action to eliminate discrimination based on sex, race, or a handicap in the hiring of applicant and the treatment of employees. Affirmative action will include, but not be limited to: Employment; upgrading, demotion or transfer; recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship.

The Council agrees to post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on the behalf of the Council, will state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion or political belief.

ARTICLE X – ASSIGNS AND SUCCESSORS

This contract is binding on the Village and Council, their successors and assigns. Neither the Village nor the Council will assign or transfer its interest in this contract without the written consent of the other.

ARTICLE XI – TERMINATION OF CONTRACT

Either party may terminate the contract by giving thirty (30) days written notice to the other party. In the event of termination of contract by either party, any Village funds not disbursed at that time will be returned by the Council to the Village.

ARTICLE XII – EQUAL ACCESS

The Council shall provide the services set forth in the Statement of Work without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

ARTICLE XIII – OWNERSHIP OF DOCUMENTS AND PUBLICATION

All documents developed as a result of this contract will be freely available to the public.

ARTICLE XIV – PAYROLL TAXES

The Council is responsible for all applicable state and federal social security benefits and unemployment taxes and agrees to indemnify and protect the Village against such liability.

ARTICLE XV – CHANGES IN SCOPE OR SCHEDULE OR SERVICES

Changes mutually agreed upon by the Village and the Council will be incorporated into this contract by written amendments signed by both parties.

Village of Dexter

HURON RIVER WATERSHED COUNCIL

By: _____
Shawn Keough (date)
President

By: Laura Rubin June 4, 2013
Laura Rubin, (date)
Executive Director



Huron
River
Watershed
Council

Protecting the river since 1965

1100 N. Main Street, Suite 210
Ann Arbor, MI 48104
(734) 769-5123
www.hrwc.org

TO: Middle Huron Initiative Partners and
Stormwater Advisory Group
FROM: Ric Lawson, Watershed Planner
RE: Six-year Work Plan and Budget
DATE: May 10, 2013

HRWC is currently providing services to municipalities and agencies within the Huron River Watershed in Washtenaw for projects with similar missions: the Middle Huron Stormwater Advisory Group (SAG) to address watershed-wide compliance with state stormwater regulations, and the Middle Huron Initiative Partnership (Partnership) to reduce phosphorus contributions to meet the Total Maximum Daily Load (TMDL) for Ford and Belleville Lakes.

All stormwater-regulated organizations in the Huron River Watershed were required to submit permit applications to the State by April 1, 2013. Representatives from these organizations met on December 5, 2012 (and again in January) to discuss the development of stormwater permit applications and related activities for the next five years (permit cycle). Members in attendance agreed to a joint work plan to save effort and minimize costs, to more broadly share lessons and ideas, and to more comprehensively meet the goals of the permits and stormwater management. The current contract and budget for these efforts expired at the end of calendar year 2012.

The proposed work plan below includes tasks to address all watershed initiatives and services for six years, which includes the 2013 application year and the five-year permit cycle. Since some tasks are not relevant for all groups, I have identified the project associated with each task. The proposed work plan includes activities that are essential to fulfilling the expectations set forth in the Cooperative Agreement for the MHI Partnership and Phase I or II Stormwater Permit regulations.

Timeline: This proposed work plan begins January 1, 2013 and ends December 31, 2018.

Tasks for both groups:

Task 1: Coordinate and facilitate meetings

Description: The groups generally meet together on a quarterly basis. During the permit application process, the SAG will meet as needed. Subcommittee work groups will also meet as needed. HRWC will prepare communications for all meetings including agenda, agenda item materials, and follow-up items; facilitate meetings; and coordinate with guest speakers.

Rationale: Public meetings are required for the stormwater permits and are necessary for planning and coordination.

Task 2: Prepare program reports

Description: Several reports are needed for all groups. Progress reports are required for permitting twice during the permit cycle. Annual reporting is also a commitment by the Middle Huron Partnership. HRWC will develop a reporting framework in 2013 and begin populating it for reporting in 2014 and subsequent years. HRWC will compile and summarize relevant information as needed for individual member stormwater reports. Some individual MS4 information will need to be

added to complete reports before submittal. All reports will be published and distributed through the HRWC website.

Rationale: Annual reports are required in the Partnership Agreement and biennial reports are required for stormwater permits. The reports also provide the basis for measuring and reporting progress.

Task 3: Conduct water quality and flow monitoring

Description: HRWC will work with the watershed groups to plan and execute water quality and flow monitoring and stormwater investigation for the field seasons (April to September). Water quality and flow monitoring provide an overall assessment of the health of the watershed, identifying areas of success and in need of greater attention. Monitoring will rotate among sites each year to minimize cost and maintain continuity of data. HRWC will work with watershed group members to integrate monitoring with Illicit Discharge Elimination Programs (IDEP). Work will include the following steps: measure stream discharge (Q) at long-term monitoring sites (currently 10 in Washtenaw) during dry and wet weather conditions; monitor key water quality indicators at long-term sites and additional stormwater investigative sites during dry and wet weather conditions; obtain and maintain equipment; train field crew; deliver water samples to lab; obtain lab results and enter into database; analyze and synthesize data; communicate monitoring results in report form for a general audience; present results at semi-annual meetings; and disseminate monitoring reports to members and post on HRWC website.

Rationale: Monitoring for TMDL areas is required by the stormwater permits. It is necessary to help determine pollutant hot spots and assess progress.

Task 4: Update and revise Watershed Management Plans (WMPs)

Description: A master (Middle Huron) WMP covers Washtenaw County. This plan needs to be revised once during the work plan period to update information and re-evaluate project priorities. HRWC will work with all necessary stakeholders to revise the WMP to meet requirements, and will finalize and submit revised plans to MDEQ, as necessary.

Rationale: WMP revision is not required by stormwater permits, but is necessary to facilitate coordinated management and provides the basis for securing external project funding.

Task 5: Develop priority implementation projects

Description: HRWC will work with watershed groups to secure funding for priority projects that are consistent with WMP and other priorities. Funds for this task may also be used to participate in relevant implementation projects per guidance from watershed groups. This may include advising or participating, upon request, in projects initiated by individual member organizations.

Rationale: Successful proposals will leverage the budget and keep overall costs down. Projects will help to achieve group goals and address commitments in permit applications.

Stormwater Only Tasks:

Task 6: Provide technical assistance on permit compliance

Description: HRWC will facilitate discussion and development of watershed-wide permit application materials and deliver to MDEQ by April 1, 2013. HRWC will consult

with watershed group members on an as-needed basis to provide advice, information and assistance with all aspects of the stormwater permit. If audited, HRWC staff will meet with state auditors regarding permit-related watershed activities. HRWC will also represent watershed group members at statewide MS4 meetings or relevant stormwater management discussions.

Rationale: Stormwater permit applications allow for submission of joint materials. Joint planning can be more efficient, reduce costs, and meet overall goals more effectively. HRWC is periodically asked to provide individual permittee support.

Task 7: Continue to implement the Public Participation and Public Education Plans (PEP)

Description: HRWC will develop and execute tasks to meet the public education requirements. Major items will include development of educational advertising, regular development and distribution of an annual or 2-year calendar, representation at regional public events and development of stormwater management content for local distribution and use. This task also includes project management and promotion of an ongoing storm drain adoption program to increase public awareness and stewardship of storm drain catch basins. Details will be included in the PEP.

Rationale: PEP implementation is required by the stormwater permit and permittees agreed to submit a joint plan to MDEQ. Joint watershed education is more consistent and effective at a lower overall cost.

Middle Huron Partnership Only Tasks:

Task 8: Assist Partners with preparing an updated Cooperative Agreement

Description: HRWC will update the current Cooperative Agreement and revise it based on Partner feedback, collect signatures, and distribute the agreement to Partners.

Rationale: The current agreement expired on October 1, 2009. An updated draft of the Cooperative Agreement has been developed. It was on hold to wait for details from MDEQ on the TMDL and stormwater permits.

Budget: A task budget (appended) was prepared for the complete 6-year work plan. A budget allocation table (appended) was also prepared to allocate the budget across stakeholders based on jurisdictional area and population in the watershed.

Livingston/Washtenaw County Watershed Group Work Plan Budget (2013-2018)

Task Description	Item	Year					Totals	
		2013	2014	2015	2016	2017		2018
Watershed Activities								
1 Meeting preparation and facilitation	Staff	\$ 6,100	\$ 4,398	\$ 3,883	\$ 3,999	\$ 4,119	\$ 4,243	\$ 26,743
	Other							
	Total	\$ 6,100	\$ 4,398	\$ 3,883	\$ 3,999	\$ 4,119	\$ 4,243	\$ 26,743
2 Progress reporting	Staff	\$ 6,100	\$ 6,283	\$ 1,294	\$ 1,333	\$ 1,373	\$ 3,536	\$ 19,919
	Other							
	Total	\$ 6,100	\$ 6,283	\$ 1,294	\$ 1,333	\$ 1,373	\$ 3,536	\$ 19,919
3 Water quality and flow monitoring	Staff	\$ 31,720	\$ 32,672	\$ 33,652	\$ 34,661	\$ 35,701	\$ 36,772	\$ 205,178
	Other (1)	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 15,000
	Total	\$ 34,220	\$ 35,172	\$ 36,152	\$ 37,161	\$ 38,201	\$ 39,272	\$ 220,178
4 WMP Revisions	Staff	\$ 610	\$ 628	\$ 647	\$ 17,331	\$ 687	\$ 707	\$ 20,610
	Other							
	Total	\$ 610	\$ 628	\$ 647	\$ 17,331	\$ 687	\$ 707	\$ 20,610
5 Implementation projects	Staff	\$ 2,440	\$ 2,513	\$ 4,854	\$ 4,999	\$ 5,149	\$ 5,304	\$ 25,259
	Other							
	Total	\$ 2,440	\$ 2,513	\$ 4,854	\$ 4,999	\$ 5,149	\$ 5,304	\$ 25,259
Subtotal		\$ 49,470	\$ 48,994	\$ 46,830	\$ 64,824	\$ 49,529	\$ 53,062	\$ 312,709
Stormwater Activities								
6 Permit application and compliance	Staff	\$ 12,200	\$ 1,257	\$ 1,294	\$ 1,333	\$ 1,373	\$ 2,829	\$ 20,286
	Other							
	Total	\$ 12,200	\$ 1,257	\$ 1,294	\$ 1,333	\$ 1,373	\$ 2,829	\$ 20,286
7 Public Participation and Education	Staff	\$ 50,630	\$ 52,149	\$ 53,713	\$ 55,325	\$ 56,985	\$ 58,694	\$ 327,496
	Other (2)	\$ 38,000	\$ 12,400	\$ 38,000	\$ 12,400	\$ 38,000	\$ 12,400	\$ 151,200
	Total	\$ 88,630	\$ 64,549	\$ 91,713	\$ 67,725	\$ 94,985	\$ 71,094	\$ 478,696
Subtotal		\$ 100,830	\$ 65,806	\$ 93,008	\$ 69,058	\$ 96,358	\$ 73,923	\$ 498,981
Middle Huron Partnership Activities								
8 Update Cooperative Agreement	Staff	\$ 6,100	\$ -	\$ -	\$ -	\$ -	\$ 7,072	\$ 13,172
	Other							
	Total	\$ 6,100	\$ -	\$ -	\$ -	\$ -	\$ 7,072	\$ 13,172
Subtotals		\$ 156,400	\$ 114,800	\$ 139,837	\$ 133,882	\$ 145,887	\$ 134,056	\$ 824,862
Administration		\$ 7,820	\$ 5,740	\$ 6,992	\$ 6,694	\$ 7,294	\$ 6,703	\$ 41,243
Total		\$ 164,220	\$ 120,540	\$ 146,829	\$ 140,576	\$ 153,181	\$ 140,759	\$ 866,105

(1) includes cost of equipment purchase and maintenance

(2) budget based on bi-annual calendar and supplemental advertising in "off-years"

6-year average	\$ 144,351
Livingston WAG Average	\$ 35,539
Washtenaw SAG/MH Average	\$ 108,812
Total without Livingston	\$ 652,871
SAG	\$ 491,502
MHI	\$ 161,370
Total	\$ 652,871

**Middle Huron Partnership and SAG
Proposed Cost Allocation
HRWC 2013-18 Work Plan**

Total Budget \$ 652,872
Partnership \$ 161,370
SAG \$ 491,502

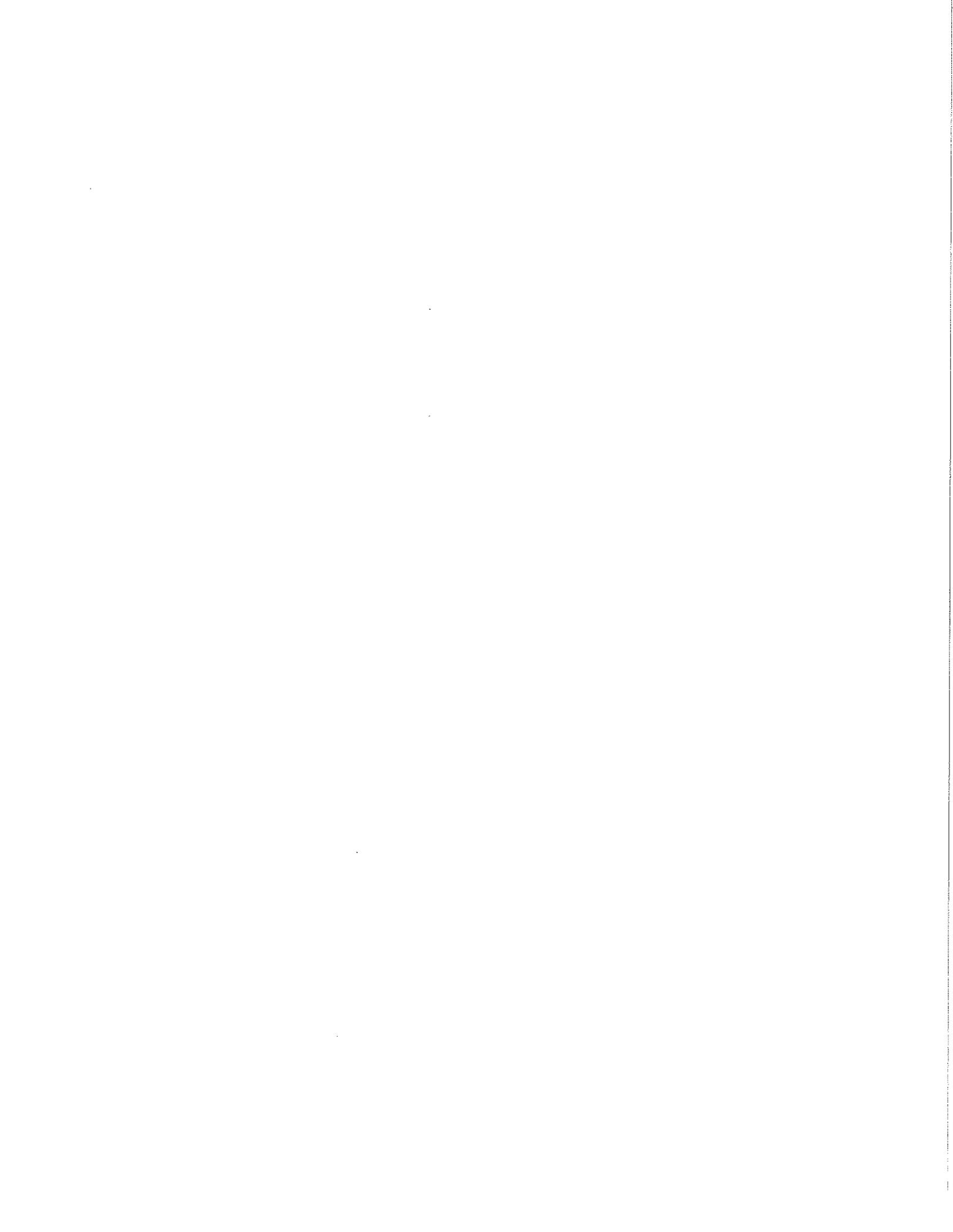
Community Name	Total Area (acres)	Total Population	% Total Watershed Population	% Total Watershed Area	Partnership Point Source Assessment	Partnership NPS Assessment	Total Partnership Assessment	SAG Assessment	Total 6-year Assessment	Annual Assessment
Ann Arbor	17,490	116,652	54.1	16.9	\$ 16,137	\$ 26,005	\$ 42,142	\$ 160,321	\$ 202,463	\$ 33,743.83
Ann Arbor Twp	11,398	4,143	1.9	11.0	\$ -	\$ 4,578	\$ 4,578	\$ -	\$ 4,578	\$ 763.00
Barton Hills		305	0.1	0.0	\$ -	\$ 1,500	\$ 1,500	\$ 321	\$ 1,821	\$ 303.50
Belleville	746	3,976	0.8	0.3	\$ -	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	\$ 250.00
Chelsea	1,487	5,089	2.4	1.4	\$ 6,455	\$ 1,218	\$ 7,673	\$ -	\$ 7,673	\$ 1,278.83
Dexter	931	4,443	2.1	0.9	\$ 6,455	\$ 909	\$ 7,363	\$ 6,709	\$ 14,072	\$ 2,345.33
Dexter Twp	21,174	6,179	0.9	6.2	\$ -	\$ 2,415	\$ 2,415	\$ -	\$ 2,415	\$ 402.50
Loch Alpine			0.0	0.0	\$ 3,227	\$ -	\$ 3,227	\$ -	\$ 3,227	\$ 537.83
Lodi Twp	22,070	6,307	0.7	4.8	\$ -	\$ 1,843	\$ 1,843	\$ -	\$ 1,843	\$ 307.17
Northfield Twp	23,470	8,236	0.3	2.0	\$ -	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	\$ 250.00
Pittsfield Twp	17,870	35,809	2.6	2.7	\$ -	\$ 1,775	\$ 1,775	\$ 12,016	\$ 13,791	\$ 2,298.50
Scio Twp	21,187	16,649	7.7	20.5	\$ -	\$ 10,243	\$ 10,243	\$ -	\$ 10,243	\$ 1,707.17
Superior Twp	22,734	13,325	3.4	12.1	\$ -	\$ 5,518	\$ 5,518	\$ -	\$ 5,518	\$ 919.67
Van Buren Twp	23,084	29,246	4.5	7.3	\$ -	\$ 4,159	\$ 4,159	\$ -	\$ 4,159	\$ 693.17
Webster Twp	22,941	6,431	0.5	3.6	\$ -	\$ 1,308	\$ 1,308	\$ -	\$ 1,308	\$ 218.00
Ypsilanti	3,027	19,436	8.3	2.7	\$ -	\$ 3,842	\$ 3,842	\$ 24,666	\$ 28,508	\$ 4,751.33
Ypsilanti Twp	20,187	54,129	9.8	7.6	\$ -	\$ 6,206	\$ 6,206	\$ 39,134	\$ 45,340	\$ 7,556.67
Community Subtotal	229,796	330,355	100	100	\$ 32,274	\$ 74,520	\$ 106,792	\$ 243,167	\$ 349,959	\$ 58,327
WCWRC					\$ -	\$ 18,255	\$ 18,255	\$ 112,880	\$ 131,135	\$ 21,855.83
WCRC					\$ -	\$ 18,255	\$ 18,255	\$ 112,880	\$ 131,135	\$ 21,855.83
Ann Arbor Schools					\$ -	\$ 3,501	\$ 3,501	\$ 22,576	\$ 26,077	\$ 4,346.17
University of Michigan					\$ -	\$ 14,566	\$ 14,566	\$ -	\$ 14,566	\$ 2,427.67
Totals					\$ 32,274	\$ 129,096	\$ 161,369	\$ 491,503	\$ 652,872	\$ 108,812

Data sources:
Population estimates were provided by SEMCOG in December 2012 and are based on the 2010 US Census
Areas are based on a GIS analysis of municipality and Middle Huron Watershed boundaries by the Huron River Watershed Council

2013-2018 Budget and Allocation Explanation

Due to the efforts to combine work plan tasks for three separate groups (the Middle Huron Partnership (Partnership), Middle Huron SAG, and Livingston WAG), and the six year length of the budget (to match the stormwater permit cycle), the work plan budget and allocation became complicated. In an effort to clarify, please note the following:

1. The original reviewed budget included efforts to support the Livingston WAG. That group subsequently decided not to participate with Middle Huron efforts. Their portion of the total 6-year budget (\$35,539) is removed from the total budget at the bottom of the budget page. However, the original work plan task line item budgets that were negotiated with the groups remain. The total 6-year budget to be allocated was therefore reduced from \$866,105 to \$652,871.
2. Two groups of partners remain: the Partnership and SAG. Work plan task budgets that were applicable to both groups were divided evenly, and those that apply to only one group were added to that group's budget.
3. The budget allocation table allocates the total budget according to the group to which each municipality or agency belongs. The partnership budget is further allocated based on Point Source (4 major waste water treatment plants) contributions and a Non-Point Source allocation.
4. NPS and SAG assessments are based on an estimate of the total population within the Middle Huron River Watershed.
5. Each municipality or agency's 6-year budget allocation is therefore made up of 3 components: a Partnership point source assessment (if any), a Partnership NPS assessment, and a SAG assessment.
6. The final allocation is divided into annual assessments, which will be used for invoicing.



2012-2013 Budget Amendments

General Fund 101

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
101-210-000-810-000	Attorney Fees	No	Expenditure	\$ 25,000	\$ 35,000	\$ 5,000	\$ 40,000
Reason for Amendments Additional funds for continued work on the Blackhawk case							
101-215-000-802-000	Clerk - Professional Services	No	Expenditure	\$ -	\$ 2,000	\$ 2,000	\$ 4,000
Reason for Amendments Cityhood Referendum Election							
101-336-000-970-000	Fire-Capital Improvements	No	Expenditure	\$ 1,000	\$ -	\$ 4,000	\$ 5,000
Reason for Amendments Work on 8140 Main							
101-301-000-807-000	Law Enforcement - Contracted Services	No	Expenditure	\$ 478,000	\$ -	\$ (5,000)	\$ 473,000
Reason for Amendments Lower than budgeted use of overtime							
101-528-000-704-000	Union Salaries	No	Expenditure	\$ 25,000	\$ -	\$ 2,000	\$ 27,000
Reason for Amendments Spread of union salaries to solid waste							
101-751-000-704-000	Union Salaries	No	Expenditure	\$ 15,000	\$ -	\$ 4,000	\$ 19,000
Reason for Amendments Spread of union salaries to parks							
101-985-000-999-405	Transfer Out to Mill Creek Park Fund	No	Expenditure	\$ -	\$ -	\$ 17,500	\$ 17,500
Reason for Amendments Final reconciliation of Mill Creek Park project							
101-890-000-955-000	Contingencies	No	Expenditure	\$ 15,000	\$ 4,500	\$ (4,500)	\$ -
Reason for Amendments Used to offset increased expenditures							

Total change in Revenue - increase / (decrease): \$ -
 Total change in Expenditures - increase / (decrease): \$ 25,000
 Change to Overall Budget's revenue minus expenditures: \$ (25,000)

General Fund Reserve Balance as of 3rd Quarter - \$305,558.39; \$4,000 for 8140

Source of Reserves, if applicable:

Improvements to come from building reserve

AGENDA 6-24-13
 ITEM L-6

2012-2013 Budget Amendments

Major Street Fund 202

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
202-000-000-695-204	Transfer In from Municipal Streets	No	Revenue	\$ 488,900	\$ -	\$ 90,600	\$ 579,500
Reason for Amendment	Increased amount needed from municipal streets to cover previously approved budget amendments and Mill Creek Park related expenses						
202-451-000-974-000	Capital Improvements	No	Expenditure	\$ -	\$ -	\$ 35,900	\$ 35,900
Reason for Amendment	Stormwater Work Related to Mill Creek Park						
202-474-000-704-000	Salary - Union	No	Expenditure	\$ 4,000	\$ -	\$ 3,000	\$ 7,000
Reason for Amendment	Increased time charged to traffic services						
202-478-000-740-000	Operating Supplies	No	Expenditure	\$ 15,000	\$ -	\$ (3,000)	\$ 12,000
Reason for Amendment	Unused funds budgeted for salt purchase						

Total change in Revenue - increase/(decrease): \$ 90,600
 Total change in Expenditures - increase/(decrease): \$ 35,900
 Change to Overall Budget's revenue minus expenditures: \$ 54,700

Source of Reserves, if applicable: See Attached Municipal Street Funds summary

Local Streets 203

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
203-474-000-704-000	Traffic Services - Union Salaries	No	Expenditure	\$ 3,000	\$ -	\$ 2,500	\$ 5,500
Reason for Amendment	Increased time charged to traffic services						
203-890-000-955-000	Contingency	No	Expenditure	\$ 10,000	\$ 2,500	\$ (2,500)	\$ -
Reason for Amendment	Used to offset increased expense						

Total change in Revenue - increase/(decrease): \$ -
 Total change in Expenditures - increase/(decrease): \$ -
 Change to Overall Budget's revenue minus expenditures: \$ -

Source of Reserves, if applicable: N/A

2012-2013 Budget Amendments

Municipal Street Fund 204

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
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204-965-000-999-202 Transfer Out to Major Streets No Expenditure \$ 486,900 \$ - \$ 90,600 \$ 579,500

Previously approved increases to Major Streets budget require additional municipal streets revenue to offset

Total change in Revenue - increase / (decrease): \$ -
 Total change in Expenditures - increase / (decrease): \$ 90,600
 Change to Overall Budget's revenue minus expenditures: \$ (90,600)

Source of Reserves, if applicable: See Attached Municipal Street Funds summary

Restricted Tree Fund 275

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
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275-965-000-999-405 Transfer to Mill Creek Park Fund No Expenditure \$ - \$ - \$ 10,700 \$ 10,700

Reason for Amendment Additional Funds for Closeout of Mill Creek Park Project - Landscape Plantings is an allowable expense

Total change in Revenue - increase / (decrease): \$ -
 Total change in Expenditures - increase / (decrease): \$ 10,700
 Change to Overall Budget's revenue minus expenditures: \$ (10,700)

Source of Reserves, if applicable: Current Balance in Restricted Tree Fund - \$166,671

Equipment Replacement 402

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
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402-441-000-999-000 Vehicle Maintenance and Repairs No Expenditure \$ 20,000 \$ - \$ 4,000 \$ 24,000

Reason for Amendment Increased vehicle repair expense plus rental of loader during the winter

Total change in Revenue - increase / (decrease): \$ -
 Total change in Expenditures - increase / (decrease): \$ 4,000
 Change to Overall Budget's revenue minus expenditures: \$ (4,000)

Source of Reserves, if applicable: Current Equipment Replacement Reserves after Loader Purchase - \$87,924

2012-2013 Budget Amendments

Sewer Fund 590

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
590-000-000-671-000	Other Revenue	No	Revenue	\$ 1,000	\$ -	\$ 15,000	\$ 16,000
Reason for Amendment	Additional Revenue received due to Biotech reimbursement for sludge spill, reimbursement of cost for Anlaan sewer break and distribution of net assets from MMRMA						
590-548-000-705-000	Overtime	No	Expenditure	\$ 10,000	\$ -	\$ 5,000	\$ 15,000
Reason for Amendment	Increased overtime due to slug loading issues at the plant						
590-548-000-720-000	Social Security & Medicare	No	Expenditure	\$ 14,000	\$ -	\$ 1,500	\$ 15,500
Reason for Amendment	Increased due to payment in lieu of health care and overtime costs						
590-248-000-811-000	Attorney Fees	No	Expenditure	\$ 2,000	\$ -	\$ 7,500	\$ 9,500
Reason for Amendment	Higher than budgeted attorney fees due to work on the TMDL, sewer surcharge ordinance review and Waste Water Treatment Plant Accident						
590-850-000-996-006	SRF 2 Bond Interest Payment	No	Expenditure	\$ 50,000	\$ 33,500	\$ (31,000)	\$ 2,500
Reason for Amendment	Lower than budgeted payment required this fiscal year - actual interest payment required was \$1,758						
590-901-000-974-000	Capital Improvements	No	Expenditure	\$ 55,000	\$ -	\$ (26,600)	\$ 28,400
Reason for Amendment	Work on Grand Street sewer moved to next fiscal year						
590-548-000-803-003	Sludge	No	Expenditure	\$ 50,000	\$ -	\$ 41,000	\$ 91,000
Reason for Amendment	Increased due to additional sludge hauling and payment of invoices for the sludge project which will be deducted from the contract with Shmina						
590-548-000-803-004	Sewer Investigation & Repair	Yes	Expenditure	\$ -	\$ -	\$ 11,000	\$ 11,000
Reason for Amendment	New line created to track investigation and repair of complaints related to sewer line issues						
590-548-000-712-000	Sick/Vacation Cash Out	No	Expenditure	\$ 8,700	\$ -	\$ 19,500	\$ 28,200
Reason for Amendment	Payment in Lieu of Retiree Health Care for Keith Kitchen						
590-890-000-955-000	Contingency	No	Expenditure	\$ 15,000	\$ 12,900	\$ (12,900)	\$ -
Reason for Amendment	Used to Offset Additional Expenditures						

Total change in Revenue - increase/(decrease): \$ 15,000

Total change in Expenditures - increase/(decrease): \$ 15,000

Change to Overall Budget's revenue minus expenditures: \$ -

Source of Reserves, if applicable: N/A

2012-2013 Budget Amendments

Water Fund 591

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
591-556-000-937-000	Equipment Maintenance & Repair	No	Expenditure	\$ 25,000	\$ -	\$ 2,500	\$ 27,500
Reason for Amendment	Increased due to preventative maintenance and repairs to water system						
591-556-000-977-000	Equipment	No	Expenditure	\$ 25,000	\$ 36,000	\$ 5,000	\$ 41,000
Reason for Amendment	Increased due to additional meter purchases						
591-556-000-712-000	Vacation/Sick Cash Out	No	Expenditure	\$ 6,700	\$ -	\$ 19,500	\$ 26,200
Reason for Amendment	Payment in Lieu of Retiree Health Care for Keith Kitchen						
591-890-000-955-000	Contingency	No	Expenditure	\$ 20,000	\$ 8,000	\$ (8,000)	\$ -
Reason for Amendment	Reduction to offset increased expenses						
591-901-000-974-000	Capital Improvements	No	Expenditure	\$ -	\$ 25,000	\$ (19,000)	\$ 6,000
Reason for Amendment	Water Tower Work will be completed in 13-14						

Total change in Revenue - increase / (decrease):

Total change in Expenditures - increase / (decrease): \$

Change to Overall Budget's revenue minus expenditures: \$0

Source of Reserves, if applicable: N/A

Approved by Council on June 24, 2013

Carol J. Jones, Village of Dexter Clerk



Municipal Streets Fund Account Activity

Assumptions - Flat Millage Rate and Taxable Value; 3% Operating Cost Increase in Estimated Years

	Fund Balance at the end of 2011-2012	\$715,938	
Revenue	Expected Millage 2012-2013	\$523,232	Projected Activity
Revenue	Major/Local Streets Act 51/Interest	\$257,369	Projected Activity
Expense	Central Continued	(\$487,727)	Projected Activity
Expense	Local Streets Operating 2012-2013	(\$188,125)	Projected Activity
Expense	Forest Stormwater & Hudson, Second - Road/Sidewalk Project	(\$212,879)	Projected Activity
Expense	Repair of DBRP Storm Pipe	(\$19,900)	Projected Activity
Expense	Additional Mill Creek Park Expense	(\$39,453)	Projected Activity
Expense	Major Streets Operating 2012-2013	(\$185,272)	Projected Activity
Expense	Municipal Streets Admin 2012-2013 - Tax Tribunal	(\$10,000)	Projected Activity
Expense	Municipal Streets Admin 2012-2013	(\$38,017)	Projected Activity
	Expected Fund Balance at the end of 2012-2013	\$315,166	Projected Activity
Revenue	Expected Millage 2013-2014	\$547,900	Draft Budget
Revenue	Major/Local Streets Act 51/Interest	\$259,200	Draft Budget
Expense	Ann Arbor Street Project Design	(\$38,000)	Draft Budget
Expense	Central Design	(\$34,000)	Draft Budget
Expense	Forest Stormwater & Hudson, Second - Road/Sidewalk Project	(\$112,000)	Draft Budget
Expense	Ann Arbor Street Project Construction (Match/Crosswalks)	(\$135,000)	Draft Budget
Expense	Ann Arbor Street Project CA/CE/Testing	(\$77,000)	Draft Budget
Expense	Safe Routes to School Grant Match (Pending)		Draft Budget
Expense	Contingency for Major and Local	(\$20,000)	Draft Budget
Expense	Share of Material Storage Area Project	(\$25,000)	Draft Budget
Expense	Local Streets Operating 2013-2014	(\$191,600)	Draft Budget
Expense	Major Streets Operating 2013-2014	(\$199,800)	Draft Budget
Expense	Municipal Streets Admin 2013-2014	(\$41,000)	Draft Budget
	Expected Fund Balance at the end of 2013-2014	\$248,866	Estimate
Revenue	Expected Millage 2014-2015	\$547,900	Estimate
Revenue	Major/Local Streets Act 51/Interest	\$259,200	Estimate
Expense	Central Street Project (2nd to 3rd) CA/CE/Testing	(\$50,000)	Estimate
Expense	Central Street Project (2nd to 3rd) Construction	(\$133,334)	Estimate
Expense	Local Street/Sidewalk Project	(\$200,000)	Estimate
Expense	Local Streets Operating 2014-2015	(\$197,348)	Estimate
Expense	Major Streets Operating 2014-2015	(\$205,794)	Estimate
Expense	Municipal Streets Admin 2014-2015	(\$42,230)	Estimate
	Expected Fund Balance at the end of 2014-2015	\$227,260	Estimate
Revenue	Expected Millage 2015-2016	\$547,900	Estimate
Revenue	Major/Local Streets Act 51/Interest	\$259,200	Estimate
Expense	Local Streets Operating 2015-2016	(\$203,268)	Estimate
Expense	Major Streets Operating 2015-2016	(\$211,968)	Estimate
Expense	Municipal Streets Admin 2015-2016	(\$43,497)	Estimate
Expense	Local Street/Sidewalk Project	(\$200,000)	Estimate
	Expected Fund Balance at the end of 2015-2016	\$375,627	Estimate
Revenue	Expected Millage 2016-2017	\$547,900	Estimate
Revenue	Major/Local Streets Act 51/Interest	\$259,200	Estimate
Expense	Local Streets Operating 2016-2017	(\$209,366)	Estimate
Expense	Major Streets Operating 2016-2017	(\$218,327)	Estimate
Expense	Municipal Streets Admin 2016-2017	(\$44,802)	Estimate
Expense	Local Street/Sidewalk Project	(\$200,000)	Estimate
	Expected Fund Balance at the end of 2016-2017	\$510,232	Estimate

Mill Creek Park Fund

Revenues

Received	Waterways	\$46,636.63
Received	Washtenaw County	\$267,927.40
Received	General Fund	\$320,364.79
Received	Restricted Parks	\$34,235.21
Received	Restricted for Waterways Grant	\$48,000.00
Received	Tree Fund	\$60,000.00
Received	Trust Fund	\$405,000.00
Received	Interest	\$9.33
Outstanding	Final Trust Fund Payment	\$45,000.00
	Total Revenue	\$1,227,173.36

Expenses

Paid	10-11 Expenses	\$8,478.10
Paid	JJR	\$49,266.47
Paid	Soil Erosion	\$1,755.00
Paid	Materials Testing	\$5,698.90
Paid	State of Michigan	\$500.00
Paid	Cedroni	\$1,228,240.52
Outstanding	JJR - Remainder of Contract	\$801.85
	Total Expense	\$1,294,740.84

Additional Revenue Needed **\$67,567.48**

Additional Use of General Fund Reserves	\$17,464.81
Additional Use of Street Funds	\$39,452.67
Additional Use of Restricted Tree Funds	\$10,650.00
Total	\$67,567.48

Proposed Final Balancing Amounts per Fund for Total Project

General Fund (Reimbursed by County)	\$62,000.00
Mill Creek Park Fund**	\$1,255,288.17
Streets	\$74,752.67
	\$1,392,040.84

**Includes a total of \$72,650 from restricted tree fund

Cedroni Re-Cap

Cedroni - Mill Creek Park Fund	\$1,188,787.85
Cedroni - General Fund (Stairs)	\$62,000.00
Cedroni - Streets	\$74,752.67
Total Cedroni	\$1,325,540.52