

**DEXTER VILLAGE COUNCIL  
REGULAR MEETING  
MONDAY, AUGUST 26, 2013**

**A. CALL TO ORDER**

The meeting was called to order at 7:30 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

**B. ROLL CALL:** President Keough

J. Carson  
D. Fisher -ab  
J. Semifero

P. Cousins  
J. Knight  
R. Tell

Also present: Donna Dettling, Village Manager; Courtney Nicholls, Assistant Village Manager; Carol Jones, Village Clerk; Scott Maurer, Water and Sewer Department; Patrick Droze, Orchard, Hiltz & McCliment; residents and media.

**C. APPROVAL OF THE MINUTES**

- 1. Regular Council Meeting – August 12, 2013

Motion Cousins; support Knight to approve the minutes of the Regular Council Meeting of August 12, 2013 as presented.

Trustee Fisher entered the meeting at 7:31

Unanimous voice vote for approval

**D. PREARRANGED PARTICIPATION**

None

**E. APPROVAL OF THE AGENDA**

Motion Carson; support Cousins to approve the agenda with the addition of:

I-1, Report on WATS Activities, Additional Information  
Addition of L-5, Discussion item-Exit Interview along with a sample letter for the Exit Interview

Unanimous voice vote for approval

**F. PUBLIC HEARINGS**

*Action on each public hearing will be taken immediately following the close of the hearing*

None

## G. NON-ARRANGED PARTICIPATION

Robert Murphy, 3713 Bristol Drive, Dexter spoke about making many mistakes in his lifetime and commended President Keough on how he responded to the issue recently in the Westridge subdivision.

## H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. ZBA Decision – 8080 Grand Street

## I. REPORTS

1. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

*Washtenaw Area Transportation Study Policy Rep – Jim Carson*

Mr. Carson provided a Washtenaw Area Transportation Study (WATS) report on Activities and reported on the following:

- WATS has received an addition \$10,400 from the Federal Stimulus funding and there may be additional monies in 2014 but the amount isn't known yet. It has been suggested by WATS that amount should be split among projects.
- The Governor has made rearrangements within the counties which include the area of transportation and they will be meeting soon.
- Highlighted the asset management summary sheet.
- Reported that WATS prepares the crash report for the county and provided Council with 2012 report.

2. Subcommittee Reports
  - Economic Preparedness
  - Facilities
  - Roads
  - Utility
  - Website

3. Village Manager Report

Mrs. Dettling submits her report as per packet. Mrs. Dettling gave the following verbal updates:

- Spoke about the agenda for the Tuesday meeting on the 3045 Broad Street Redevelopment.
- Provided a summary on Lot 117 in Westridge. Mr. Cousins inquired about the urgency of the Lot 117 issue, the cost and if there has been any resolution on this issue.

- Mentioned the Dextech tap fee update and a summary of the REU's in the industrial park. Discussion followed on sewer usage in the industrial park.
- Reminded Council that on September 9 there will be a Work Session prior to the meeting on the SAW Grant.
- Reported on the Dextech Tree replacement meeting. President Keough spoke about the tree replacement policy that follows the Village ordinance. Dextech felt that such an ordinance may be cumbersome to industrial development and has asked the Village to think about the process.
- Mr. Carson commented on the Business Summit Proposal from SPARK and volunteered to help with the Summit.
- Ms. Fisher mentioned that Brian Brassow is too busy to serve on the art selection committee and that Randy Hermann has offered to serve in his place.
- Mr. Cousins spoke about the trail to Hudson Mills and inquired if it was on schedule. Concerned about timing since a running event was rescheduled for the spring of 2014.
- Comment was made regarding Central Street and the patch issue on the Amtrak crossing that needs to be addressed.

#### 4. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough reported on the following:

- Plein Air Festival was a fantastic event as was the function at Terry B's to meet the artists. Kudos to staff and the committee for the event which was well attended.
- Reported on the Regional Fire agreement – Webster Township had it on their recent meeting agenda with a motion made to accept but no second.
- Wishing all a Happy Labor Day.
- Ms. Knight inquired about setting a facilities meeting and President Keough responded that they need to select representatives from the DAFD and will most likely meet after Labor Day.

#### J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$510,369.69
2. Consideration of: Request from "Turn the Town Teal" Campaign to hang ribbons in town.

Motion Fisher; support Semifero to approve items 1 and 2 of the Consent Agenda.

Unanimous voice vote for approval

**K. OLD BUSINESS-Consideration and Discussion of:**

1. Discussion of: Cityhood Next Steps

The list of candidates for the Charter Commission was included in the packet and in addition two possible write-in candidates were mentioned. A town hall meeting format was suggested to get to know the candidates, giving space in the next newsletter for the candidates, and using the Chamber of Commerce to conduct a meet the candidate's night.

**L. NEW BUSINESS-Consideration of and Discussion of:**

1. Consideration of: Recommendation to approve a Services Contract with Carlisle Wortman and Associates

Motion Cousins; support Carson to approve the Services Contract with Carlisle Wortman and Associates at a cost of \$480 per day for 3 days per week up to six months beginning September 9, 2013

Ayes: Carson, Cousins, Fisher, Knight, Semifero, Tell and Keough  
Nays: None  
Motion carries

2. Consideration of: Budgeted DPW Equipment Purchases

Motion Fisher; support Semifero to approve the budgeted DPW equipment purchases, including repairs on the International for \$16,639 and a new Kubota for \$30,238.

Ayes: Cousins, Fisher, Knight, Semifero, Tell, Carson and Keough  
Nays: None  
Motion carries

3. Discussion of: Ann Arbor Street/Central Street Projects

Mr. Droze led the discussion which included the following: both projects are to be done with federal funding and as a result decisions need to be made now in order to be underway in 2014, there will be a little bit of water main work on Ann Arbor Street, on Ann Arbor Street the road work will be milled and overlaid, so the decision needs to be made on road closure and recommend total closure for the decorative concrete work, and a request was made to consider signage for the businesses. The Village has met with and will continue to be working with the Dexter Mill during the design phase of the Central Street project.

4. Consideration of: Recommendation to fund materials needed to build the First Street/Horseshoe Park Shelter/Storage area by Dexter Ringer volunteers in an amount not to exceed \$5,000

Motion Knight; support Tell to fund materials needed to build the First Street/Horseshoe Park Shelter/Storage area by Dexter Ringer volunteers in an amount not to exceed \$5,000.

Ayes: Fisher, Knight, Semifero, Tell, Carson, Cousins and Keough

Nays: None

Motion carries

5. Discussion of: Exit Interview

Motion Carson; support Cousins to direct the Village Manager to complete the Exit Interview with Ms. Bishop.

Ayes: Knight, Semifero, Tell, Carson and Cousins

Nays: Fisher and Keough

Motion carries 5 to 2

### M. COUNCIL COMMENTS

- |          |  |
|----------|--|
| Carson   | Did not have the opportunity to thank Council for the approval two weeks ago of the funding for the WAVE and did so at this time.  |
| Tell     | Concerned about the trash and people parking at Mast Road and Huron River Drive even though it is not in the Village it is at the entry to the Village and it does reflect on the Village. The next alternative is to contact Doug Fuller and the Washtenaw County Road Commission. An exit interview should be applied to all employees   |
| Knight   | Spoke about when selling tickets for the Dexter Daze Raffle a comment was made that there is a need for more bike racks in the Village. Mrs. Dettling responded that these will be ordered soon through 5H funding.  |
| Jones    | Thanked Courtney for taking minutes at the last Council meeting in order to travel to Oregon with daughter and boys. It is such a difference from Phoenix.   |
| Semifero | Spoke about the road signage at Ryan/Dexter-Ann Arbor/Dan Hoey and that it needs to be larger especially to direct people to the industrial park. Encourages holding the meeting with SPARK.   |
| Fisher   | Thanked the Raffle Committee of Bev Hill, Caryl Burke and Ina Germain for all their work for the Dexter Daze/Gordon Hall Raffle with profits from the raffle around \$11,000 going toward the mortgage on Gordon Hall.   |
| Cousins  | Hoping all will attend Allison's going away party. The Plein Air event was an amazing event and all who participated are planning to come back next year. Thanks to the DPW for all of their help and to Victoria Schon and Courtney Nicholls who put a lot of time into the event. Many of the participants stayed overnight in area hotels and ate at local restaurants. A woman from Farmington Hills gave a great "Chamber of Commerce" ad for Dexter. Plans are already starting for next year. |

### N. NON-ARRANGED PARTICIPATION

None

**O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING LABOR NEGOTIATIONS IN ACCORDANCE WITH MCL 15.268**

Motion Carson; support Knight to move into closed session for the purpose of discussing labor negotiations in accordance with MCL 15.268 at 9:48 PM.

Ayes: Semifero, Tell, Carson, Cousins, Fisher, Knight and Keough

Nays: None

Motion carries

Motion Fisher; support Semifero to leave closed session at 10:27 PM

Ayes: Tell, Carson, Cousins, Fisher, Knight, Semifero and Keough

Nays: None

Motion carries

**P. ADJOURNMENT**

Motion Cousins; support Tell to adjourn at 10:28 PM.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones  
Clerk, Village of Dexter

Approved for Filing: \_\_\_\_\_

**VILLAGE OF DEXTER**

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

**MEMO**

**To: President Keough and Council Members**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: August 28, 2013**  
**Re: Industrial Development District Expansion**

On July 10, 2013 the Washtenaw County Board of Commissioners approved the annexation 16.66 acres of land, adjacent to the existing Dexter Business and Research Park, into the Village. This land is in the process of being purchased by Dexter Fastener as part of a large expansion plan for their facilities. Dexter Fastener has requested that the Village expand the Industrial Development District that exists over the Dexter Business and Research Park to include this property. Inclusion of this land in the Industrial Development District is necessary for Dexter Fastener to be able to apply for an Industrial Facilities Tax Exemption.

State law does not provide specific guidance for enlarging an existing district. State of Michigan Department of Treasury staff stated that we must follow the same procedure to expand the district as we did to establish it.

The two requirements prior to establishing or changing the boundaries of an Industrial Development District are holding a public hearing and notifying property owners in the District by certified mail. A notice of public hearing was published in the Sun Times on August 19, 2013 and information about the public hearing has also appeared in a Village e-mail update, website and Facebook page. The 33 property owners in the Dexter Business & Research Park were informed of the public hearing via certified mail on August 20, 2013. A copy of the public hearing notice was also mailed to all the involved taxing jurisdictions.

Attached is the resolution to expand the boundaries of the District and a map of the new Industrial Development District boundaries.

A RESOLUTION TO EXPAND THE BOUNDARY OF AN INDUSTRIAL DEVELOPMENT  
DISTRICT IN THE VILLAGE OF DEXTER

The following resolution was offered by member \_\_\_\_\_ and seconded by member \_\_\_\_\_.

WHEREAS, pursuant to Act No. 198 of the Public Acts of 1974, as amended, this Council has the authority to establish "Industrial Development Districts" within the Village of Dexter; and

WHEREAS, on May 26, 1987, Village Council established an Industrial Development District over the Dexter Business and Research Park, and

WHEREAS, 16.66 acres of land adjacent to the Dexter Business and Research Park has been annexed into the Village of Dexter at the request of Dexter Fastener, and

WHEREAS, to incorporate this land into the Industrial Development District a new public hearing and resolution is required, and

WHEREAS, construction, acquisitions, alterations, or installation of proposed facility improvements had not commenced at the time of filing the request to expand the boundaries of the district; and

WHEREAS, written notice has been given by certified mail to all owners of real property located within the district, and to the public by newspaper advertisement in the Sun Times; and

WHEREAS, on September 9, 2013 a public hearing was held at which all of the owners of real property within the Industrial Development District and all residents and taxpayers of the Village of Dexter were afforded an opportunity to be heard thereon; and

WHEREAS, the Dexter Village Council deems it to be in the public interest of the Village of Dexter to expand the boundaries of the Industrial Development District over the Dexter Business and Research Park to incorporate the additional land, as proposed;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Dexter, Washtenaw County and State of Michigan that:

The Dexter Business and Research Park described as follows:

A parcel of land being a part of the NE 1/4 and SE 1/4 of Section 7 and NW 1/4 and NE 1/4 of Section 8, Town 2 South, Range 5 East, Scio Township, Washtenaw County, Michigan, described as follows: Beginning at the NW corner of said Section 8 and proceeding thence N 88°12'33" E 815.92 feet along the North line of said Section 8; thence S 00°44'40" E 3007.11 feet along the East line of "Dexter Business and Research Park No. 2", a subdivision of part of the NE 1/4 of said Section 7 and part of the NW 1/4 of said Section 8 according to the plat thereof as recorded in Liber 30 of Plats, Pages 48-54, Washtenaw County Records and the East line of "Dexter Business and Research Park", a subdivision of part of the NE 1/4 of said Section 7 and part of the NW 1/4 of said Section 8 according to the plat thereof as recorded in Liber 26 of Plats, Pages 29-39, Washtenaw County Records; thence S 89°24'42" W 2197.18 feet; thence N 11°39'30" W 253.02 feet; thence S 88°35'27" W 445.02 feet to the Centerline of Baker Road as monumented; thence N 11°39'30" W 50.81 feet along said Centerline to the E-W 1/4 line of said Section 7; thence N 88°35'27" E 571.11 feet along said E-W 1/4 line; thence N 01°06'18" W 2340.68 feet along the West line of said "Dexter Business and Research Park No. 2" and

the West line of said "Dexter Business and Research Park; thence N 88°51'00" E 518.0 feet; thence N 01°06'18" W 336.37 feet to the North line of said Section 7; thence along said North line N 88°51'00" E 811.71 feet to the Point of Beginning.

Containing 143.77 acres of land, more or less. Subject to the rights of the public in Baker Road and Dan Hoey Road (66 ft. wide).

As shown on the attached map.

be and here is established as an Industrial Development District pursuant to the provision of Act No. 198 of the Public Acts of 1974.

Ayes:

Nays:

RESOLUTION DECLARED ADOPTED THIS \_\_\_\_\_

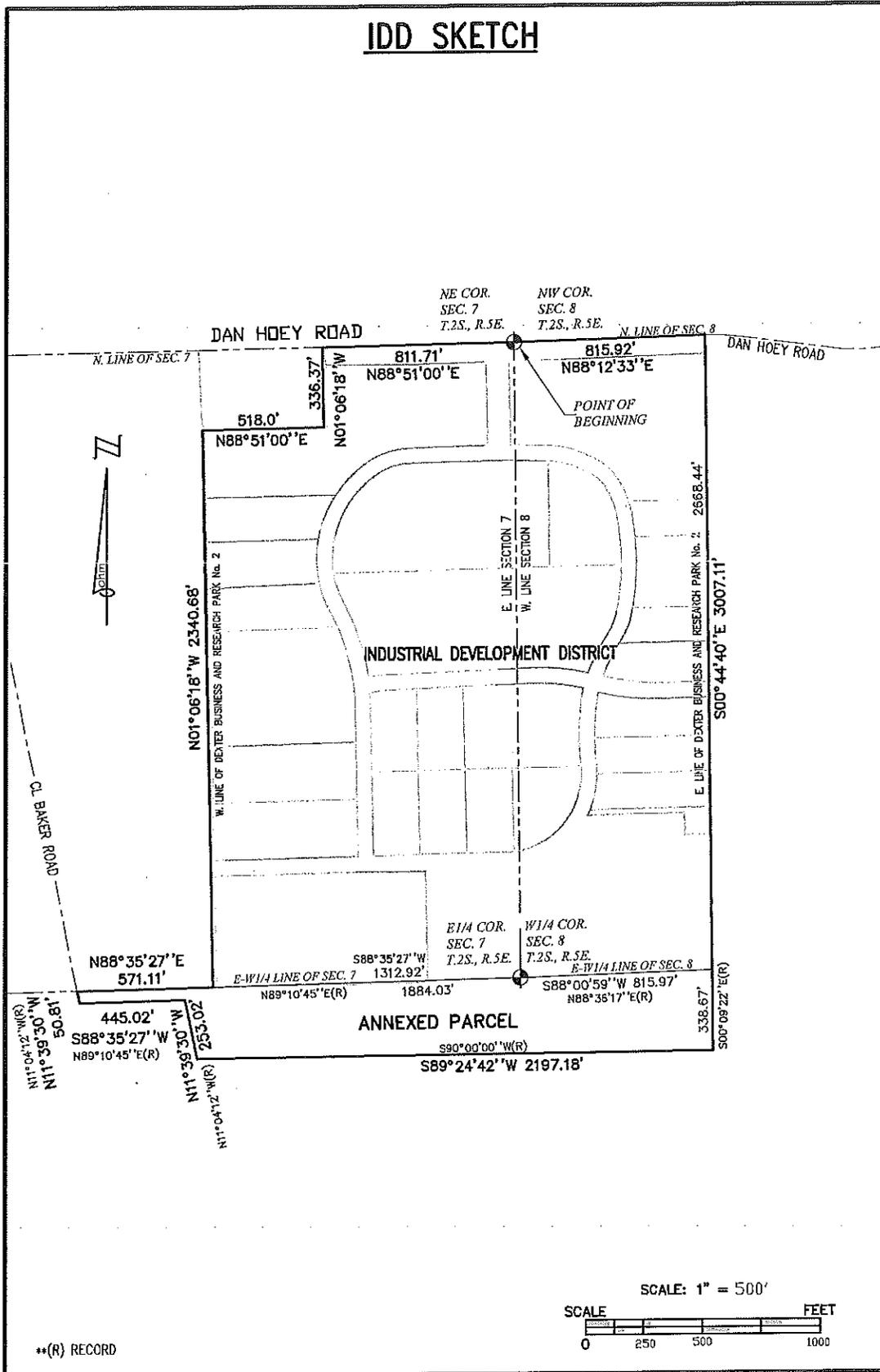
\_\_\_\_\_  
Village President – Shawn W. Keough

**CERTIFICATION**

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on the \_\_\_\_\_.

\_\_\_\_\_  
Village Clerk – Carol J. Jones

# IDD SKETCH



## IDD SKETCH

THE BOUNDARIES OF THE INDUSTRIAL DEVELOPMENT DISTRICT  
AND THE ANNEXED PARCEL  
VILLAGE OF DEXTER, WASHTENAW COUNTY, MICH.



34000 Plymouth Road | Livonia, MI 48150  
p (734) 522-6711 | f (734) 522-6427

Advancing Communities

CLIENT: VILLAGE OF DEXTER

DATE: 08-05-13  
DRAWN BY: SH  
DWC: IDD SKETCH

SHEET

1 OF 2

JOB NO.

0130-13-0011

# IDD DESCRIPTION

## INDUSTRIAL DEVELOPMENT DISTRICT

A parcel of land being a part of the NE 1/4 of Section 7 and NW 1/4 of Section 8, Town 2 South, Range 5 East, Scio Township, Washtenaw County, Michigan, described as follows:  
 Beginning at the NW corner of said Section 8 and proceeding thence N 88°12'33" E 815.92 feet along the North line of said Section 8; thence S 00°44'40" E 2668.44 feet to the E-W 1/4 line of said Section 8; thence along said line S 88°00'59" W 815.97 feet to the W 1/4 corner of said Section 8; thence S 88°35'27" W 1312.92 feet along the E-W 1/4 line of said Section 7; thence N 01°06'18" W 2340.68 feet; thence N 88°51'00" E 518.0 feet; thence N 01°06'18" W 336.37 feet to the North line of said Section 7; thence along said North line N 88°51'00" E 811.71 feet to the Point of Beginning.  
 Containing 127.11 acres of land, more or less. Subject to the rights of the public in Dan Hoey Road (66 ft. wide).

## ANNEXED PARCEL TO THE VILLAGE OF DEXTER

A parcel of land being a part of the SE 1/4 of Section 7 and SW 1/4 of Section 8, Town 2 South, Range 5 East, Scio Township, Washtenaw County, Michigan, described as follows:  
 Commencing at the East 1/4 of said Section 7, said corner also being the West 1/4 corner of said Section 8; thence N 88°36'17" E 815.97 feet along the E-W 1/4 line of said Section 8 and the South line of "Dexter Business and Research Park No. 2", a subdivision of part of the NE 1/4 of said Section 7 and part of the NW 1/4 of said Section 8 according to the plat thereof as recorded in Liber 30 of Plats, Pages 48-54, Washtenaw County Records; thence S 00°09'22" E 338.67 feet; thence S 90°00'00" W 2197.18 feet; thence N 11°04'12" W 253.02 feet; thence S 89°10'45" W 445.02 feet to the Centerline of Baker Road as monumented; thence N 11°04'12" W 50.81 feet along said Centerline to the E-W 1/4 line of said Section 7; thence N 89°10'45" E 1884.03 feet along said E-W 1/4 line to the Point of Beginning.  
 Containing 16.66 acres of land, more or less.

## INDUSTRIAL DEVELOPMENT DISTRICT (COMBINED)

A parcel of land being a part of the NE 1/4 and SE 1/4 of Section 7 and NW 1/4 and NE 1/4 of Section 8, Town 2 South, Range 5 East, Scio Township, Washtenaw County, Michigan, described as follows:  
 Beginning at the NW corner of said Section 8 and proceeding thence N 88°12'33" E 815.92 feet along the North line of said Section 8; thence S 00°44'40" E 3007.11 feet along the East line of "Dexter Business and Research Park No. 2", a subdivision of part of the NE 1/4 of said Section 7 and part of the NW 1/4 of said Section 8 according to the plat thereof as recorded in Liber 30 of Plats, Pages 48-54, Washtenaw County Records and the East line of "Dexter Business and Research Park", a subdivision of part of the NE 1/4 of said Section 7 and part of the NW 1/4 of said Section 8 according to the plat thereof as recorded in Liber 26 of Plats, Pages 29-39, Washtenaw County Records; thence S 89°24'42" W 2197.18 feet; thence N 11°39'30" W 253.02 feet; thence S 88°35'27" W 445.02 feet to the Centerline of Baker Road as monumented; thence N 11°39'30" W 50.81 feet along said Centerline to the E-W 1/4 line of said Section 7; thence N 88°35'27" E 571.11 feet along said E-W 1/4 line; thence N 01°06'18" W 2340.68 feet along the West line of said "Dexter Business and Research Park No. 2" and the West line of said "Dexter Business and Research Park"; thence N 88°51'00" E 518.0 feet; thence N 01°06'18" W 336.37 feet to the North line of said Section 7; thence along said North line N 88°51'00" E 811.71 feet to the Point of Beginning.  
 Containing 143.77 acres of land, more or less. Subject to the rights of the public in Baker Road and Dan Hoey Road (66 ft. wide)

<b><u>IDD DESCRIPTION</u></b>		 34000 Plymouth Road   Livonia, MI 48150 p (734) 522-6711   f (734) 522-6427 <i>Advancing Communities</i>	
THE BOUNDARIES OF THE INDUSTRIAL DEVELOPMENT DISTRICT AND THE ANNEXED PARCEL <b>VILLAGE OF DEXTER, WASHTENAW COUNTY, MICH.</b>		DATE: 08-05-13 DRAWN BY: SH DWG: IDD SKETCH	SHEET <b>2 OF 2</b>
CLIENT: VILLAGE OF DEXTER		JOB NO. 0130-13-0011	



**Dexter Fastener Technologies, Inc.**

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2110 Bishop Circle East ♦ Dexter, Michigan 48130 ♦ (734) 426-5200 ♦ Fax (734) 426-5870

July 29, 2013

Ms. Donna Dettling  
Village Manager  
Village of Dexter  
8140 Main Street  
Dexter, MI 48130

Subject: Industrial Development District Boundary Extension Request

Dear Ms. Dettling:

Dexter Fastener Technologies, Inc. is in the process of consolidating properties within the Dexter Industrial Park. Dextech currently owns Lot 43 and Lot 44 within the plotted Industrial Park, and wishes to consolidate these properties with an additional 16.66 acre parcel directly south of the current Industrial Park southern boundaries. With the recent annexation of the 16.66 acre parcel in to the Village of Dexter; we believe the Dexter Industrial Park should be extended to include the same area.

Dexter Fastener Technologies, Inc. is requesting the 16.66 acre parcel be designated as part of the Industrial Development District (I D D) active within the Dexter Industrial Park today. An extension of the IDD boundary, will allow the company to request access to regional programs and funding resources.

Please contact me at your earliest convenience, so we may discuss this opportunity in greater detail.

Best Regards,

A handwritten signature in black ink, appearing to read "Thomas C. Arehart", written in a cursive style.

Thomas C. Arehart  
Owner Representative  
(517) 262-3285

cc: MS. Allison Bishop / Community Development Manager  
Mr. Dan Johnston / Dexter Fastener Technologies, Inc.

# 2013 Meeting Calendar

Board	Date	Time	Location	Website	Village Representative
Dexter Area Historical Society Board	9/5/2013	7:30 p.m.	Dexter Area Historical Museum	<a href="http://www.dextermuseum.org/">http://www.dextermuseum.org/</a>	
Dexter Community Schools Board of Education	9/9/2013	7:00 p.m.	Creekside Intermediate School	<a href="http://dexterschools.org/">http://dexterschools.org/</a>	
Dexter District Library Board	9/9/2013	7:00 p.m.	Dexter District Library	<a href="http://www.dexter.lib.mi.us/">http://www.dexter.lib.mi.us/</a>	Pat Cousins
Dexter Village Council	9/9/2013	7:30 p.m.	Dexter Senior Center	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	
Scio Township Planning	9/9/2013	7:30 p.m.	Scio Township Hall	<a href="http://www.sciotownship.org/">http://www.sciotownship.org/</a>	Shawn Keough, Julie Knight, Paul Cousins
Facility Committee	9/10/2013	3:30 p.m.	Village Offices	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	
SH - Dexter Coalition	9/10/2013	5:30 p.m.	Copeland Board Room		Paul Cousins, Donna Dettling
Scio Township Board	9/10/2013	7:00 p.m.	Scio Township Hall	<a href="http://www.sciotownship.org/">http://www.sciotownship.org/</a>	
Dexter Area Chamber of Commerce	9/11/2013	8:15 a.m.	Copeland Board Room	<a href="http://www.dexterchamber.org/">http://www.dexterchamber.org/</a>	Julie Knight
Regional Fire Consolidation	9/11/2013	8:30 a.m.	Scio Township Hall		Shawn Keough
Gateway Initiative (Big 400)	9/13/2013	9:30 a.m.	Waterloo Recreation Area		Paul Cousins, Carol Jones
Chelsea Area Planning Team/Dexter Area Regional Team	9/16/2013	7:00 p.m.	TBD	<a href="http://www.ewashtenaw.org/">http://www.ewashtenaw.org/</a>	Jim Carson
Dexter Village Zoning Board of Appeals - if needed	9/16/2013	7:00 p.m.	Senior Center	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	Jim Carson
Dexter Township Board	9/17/2013	7:00 p.m.	Dexter Township Hall	<a href="http://www.twp-dexter.org/">http://www.twp-dexter.org/</a>	
Dexter Village Parks Commission	9/17/2013	7:00 p.m.	Village Offices	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	Donna Fisher
Webster Township Board	9/17/2013	7:30 p.m.	Webster Township Hall	<a href="http://www.twp.webster.mi.us/">http://www.twp.webster.mi.us/</a>	
Dexter Downtown Development Authority	9/18/2013	7:30 a.m.	Senior Center	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	Shawn Keough
Washtenaw Area Transportation Study-Policy	9/18/2013	9:30 a.m.	Scio Township Hall	<a href="http://www.miwats.org/">http://www.miwats.org/</a>	Jim Carson
Washtenaw County Board of Commissioners	9/18/2013	6:45 p.m.	Board Room, Admin Building	<a href="http://www.ewashtenaw.org/">http://www.ewashtenaw.org/</a>	
Dexter Area Fire Board	9/19/2013	6:00 p.m.	Dexter Township Hall	<a href="http://dexterareafire.org/">http://dexterareafire.org/</a>	Ray Tell/Jim Seta
Healthy Community Steering Committee	9/19/2013	8:30 a.m.	Chelsea Hospital - White Oak Room		Paul Cousins
Dexter Community Schools Board of Education	9/23/2013	7:00 p.m.	Creekside Intermediate School	<a href="http://dexterschools.org/">http://dexterschools.org/</a>	
Dexter Village Council	9/23/2013	7:30 p.m.	Dexter Senior Center	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	
Scio Township Planning	9/23/2013	7:30 p.m.	Scio Township Hall	<a href="http://www.sciotownship.org/">http://www.sciotownship.org/</a>	
Scio Township Board	9/24/2013	7:00 p.m.	Scio Township Hall	<a href="http://www.sciotownship.org/">http://www.sciotownship.org/</a>	
Western Washtenaw Area Value Express	9/24/2013	8:15 a.m.	Chelsea Community Hospital	<a href="http://www.ridethewavebus.org/">http://www.ridethewavebus.org/</a>	Jim Carson
Farmers Market/Community Garden Oversight	9/25/2013	5:30 p.m.	Village Offices	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	Julie Knight

AGENDA 9-9-13  
ITEM H-1

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village representative



AGENDA 9-9-13  
M-2

Month	Name of Group	Dates	Number Approved	Approval Date	Locations	June Cont	Name of Group	Dates	Number	Approval Date	Locations
January	Friends of the Library - Book Sale	1/3-1/5	5-18" x 24"	12/5/2012	1,4,16, 19, 20		Boy Scouts - Rummage Sale	6/19-6/22	2-4' x 4'	1/10/2013	1, 5
	St. Andrew's - Blood Drive	1/3-1/7	2-28" x 22"	1/3/2013	8(2)		Dexter Senior Cit-ice Cream Social	5/25-6/2	5-18" X 24"	5/9/2013	1,4, 44, 2, 5
	K of C - Quarter Mania	1/9-1/24	5-18" x 24"	1/6/2013	1, 2, 4, 5, 10		Dexter Soccer Club-Tryouts	6/1-6/17	5-18" X 24"	5/19/2013	4,4,5,11,32
	Mill Creek Middle - Blood Drive	1/17-1/24	2-18" x 24"	1/16/2013	21(2)		St. Andrew's rummage sale	5/25-6/8	5-18 X 24	5/24/2013	1,4,5,2,36
	K of C - Rummage Sale	1/24-2/9	5-18" x 24"	1/8/2013	1, 2, 4, 5, 10		3rd Annual Fun Day/Fundraiser	6/9-6/23	5-18 X 24	5/30/2013	1,2,4,5,10
	Friends of the Library - Book Sale	1/31-2/2	5-18" x 24"	12/5/2012	1,4,16, 19, 20		Parade of Homes	6/1-6/8	1-18" x 24"	6/3/2013	1,2,4,4,10
	St. Andrew's - Monthly Dinner	2/4-2/7	1-36" x 24"	1/3/2013	8		Walking Wellness Program 5H	6/16-6/29	5-18 X 24	6/11/2013	1, 10, 44
	High School Drama Club - Play	1/26-2/10	3-18" x 24"	1/11/2013	1, 2, 4, 5, 44		Breast Cancer Walk/Local Fundraiser	6/11-6/16	3-18 x 24		
	Education Foundation - Auction	2/9-2/24	3-18" x 24"	1/23/2013	1, 2, 4, 5, 44		Relay for Life				
	Little League - Sign Ups	2/8-2/22	5-18" x 24"	1/7/2013	1, 4, 5, 44(2)						
March	Encore - Intermittent	2/7-3/3	1-36" x 24"	12/3/2012	15	July	St. Joseph - Flea Market	6/27-7/13	4-18" x 24"	3/14/2013	1, 4, 5, 38, 44
	Friends of the Library - Book Sale	2/28-3/2	5-18" x 24"	12/5/2012	1,4,16, 19, 20		St. Joseph - Parish Festival	7/6-7/22	1-4' x 4'	3/14/2013	1,2,4, 5, 10
	Community Band - Concert	2/18-3/3	1-18" x 24"	2/18/2013	1,3,5		St. Andrew's Red Cross Blood Drive	7/8-7/22	2-28 X 22	5/16/2013	8, 22
	St. Andrew's - Monthly Dinner	3/4-3/7	1-36" x 24"	1/3/2013	8		SH-Dexter Wellness Coalition	7/6-7/13	5-18" X 24"	7/8/2013	1,2,4,5,44
	Historical Society - Art Fair	2/23-3/9	5-18" x 24"	1/24/2013	1, 2, 4, 10, 5		Dexter Community Players "Big The Musical" theatre production	7/13 - 7/29	3-18X24		
	Peace Lutheran - Easter Egg Hunt	3/6-3/23	1-2' x 30"	2/21/2013	1	August	Dexter Touchdown Club	7/24-7/28	5-18 X 24	7/24/2013	1,2,4,5,44
	High School Drama Club - Play	3/2-3/10	1-3' x 4'	2/25/2013	3		St. James Episcopal	7/27-8/10	3-2' X 2'	6/24/2013	1,4,5
	Community Orchestra - Concert	3/3-3/17	2-3' x 4'	2/26/2013	1,5		Dexter Youth Football League	7/24-7/28	5-18 X 24	7/12/2013	1,2,4,5,44
	Knights of Columbus - Quartermasters	3/7-3/21	5-18" x 24"	3/5/2013	1, 2, 4, 5, 10		St. Andrews-ice Cream Social	7/19 - 8/2	5-18 X 24	7/12/2013	1,2,4,5,44
	Connexions Church - Egg Hunt	3/25-3/31	1-3' x 5'	3/21/2013	9		Encore - Intermittent	7/11-8/18	1-36" x 24"	12/3/2012	15
April	Encore - Intermittent	3/28-4/14	1-36" x 24"	12/3/2012	15		Friends of the Library - Book Sale	8/8-9/10	5-18" x 24"	12/5/2012	1,4,16, 19, 20
	Friends of the Library - Book Sale	4/4-4/6	5-18" x 24"	12/5/2012	1,4,16, 19, 20		St. Andrews-ice Cream Social	7/19 - 8/2	5-18 X 24	7/12/2013	1,2,4,5,44
	St. Andrew's - Monthly Dinner	4/1-4/4	1-36" x 24"	1/3/2013	8		Dexter Youth Football League	7/24 - 8/7	5-18 X 24	7/24/2013	1,2,4,5,44
	St. Andrew's - Blood Drive	4/11-4/22	2-28" x 22"	1/3/2013	8(2)		Plain Air Festival	8/6-8/19	1-6' x 2,5'	8/6/2013	2, 5, 10, 28
	High School Drama Club - Play	4/5-4/21	3-18" x 24"	2/25/2013	2, 4, 5, 44, 3		Great Day to Be Alive-Rummage Sale	8/7-8/18	5-18 X 24	8/7/2013	1, 2, 4, 10, 44
	Community Orchestra - Ensemble	4/12-4/14	2-3' x 4'	4/11/2013	1, 5	September	St. Andrew's - Monthly Dinner	8/30-9/5	1-36" x 24"	1/3/2013	8
	United Methodist - Rummage Sale	4/15-4/27	3-18" x 24"	3/28/2013	1, 2, 4, 5, 44		St. Andrew's - Blood Drive	9/16-9/30	2-28" x 22"	1/3/2013	8(2)
	Community Band - Concert	4/17-4/28	1-18" x 24"	2/18/2013	1,3,5		United Methodist - Rummage Sale	9/16-9/28	18" x 24"	3/28/2013	1, 2, 4, 5, 44
	Friends of the Library - Book Sale	5/2-5/4	5-18" x 24"	12/5/2012	1,4,16, 19, 20		SH-Dexter Wellness Coalition-walk	9/8 - 9/14	5-18" X 24"	7/8/2013	1,2,4,5,44
	St. Andrew's - Monthly Dinner	4/29-5/2	1-36" x 24"	1/3/2013	8	October	Dexter Lacrosse	9/4-9/8	5-18" X 24"	9/4/2013	1,2,4,5,44
May	St. Andrew's Annual Quilt Show	4/23-5/4	1 2x6	4/22/2013	8		Dexter Touchdown Club	9/4-9/7	5-18 X 24	9/4/2013	1,2,4,5,44
	St. Joseph Church-Plant Sale	5/4-5/19	5-18x24	5/1/2013	1,4,2,5,10		Encore - Intermittent	9/26-10/20	1-36" x 24"	12/3/2012	15
	K of C - Chicken Broil	5/17-5/28	5-18x24	5/17/2013	1, 2, 4, 5, 44		Friends of the Library - Book Sale	10/3-10/5	5-18" x 24"	12/5/2012	1,4,16, 19, 20
	Encore - Intermittent	5/16-6/9	1-36" x 24"	12/3/2012	15		St. Andrew's - Monthly Dinner	9/30-10/3	1-36" x 24"	1/3/2013	8
	Friends of the Library - Book Sale	5/30-6/1	5-18" x 24"	12/5/2012	1,4,16, 19, 20		SH-Dexter Wellness Coalition-move	10/6 - 10/12	5-18" X 24"	7/8/2013	1,2,4,5,44
	Historical Society-Civil War Days	5/12-6/10	5-18 X 27	4/24/2013	1,4,44,2,5		Apple Daze	10/5/2013	5-18 X 24	8/19/2013	1,2,4,5,44
	St. Andrew's - Monthly Dinner	4/29-5/2	1-36" x 24"	1/3/2013	8	November	Friends of the Library - Book Sale	10/31-11/2	5-18" x 24"	12/5/2012	1,4,16, 19, 20
	St. Andrew's Annual Quilt Show	4/23-5/4	1 2x6	4/22/2013	8		St. Andrew's - Monthly Dinner	11/4-11/7	1-36" x 24"	1/3/2013	8
	St. Joseph Church-Plant Sale	5/4-5/19	5-18x24	5/1/2013	1,4,2,5,10		SH-Dexter Wellness Coalition-move	11/3 - 11/9	5-18" X 24"	7/8/2013	1,2,4,5,44
	Encore - Intermittent	5/16-6/9	1-36" x 24"	12/3/2012	15	December	Encore - Intermittent	11/22-12/22	1-36" x 24"	12/3/2012	15
June	Friends of the Library - Book Sale	5/30-6/1	5-18" x 24"	12/5/2012	1,4,16, 19, 20		Friends of the Library - Book Sale	12/5-12/7	5-18" x 24"	12/6/2012	1,4,16, 19, 20
	Historical Society-Civil War Days	5/12-6/10	5-18 X 27	4/24/2013	1,4,44,2,5		St. Andrew's - Monthly Dinner	12/2-12/5	1-36" x 24"	1/3/2013	8
	St. Andrew's - Monthly Dinner	4/29-5/2	1-36" x 24"	1/3/2013	8		SH-Dexter Wellness Coalition-move	12/8 - 12/14	5-18" X 24"	7/8/2013	1,2,4,5,44
	St. Andrew's Annual Quilt Show	4/23-5/4	1 2x6	4/22/2013	8		Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy 2, 26 - Warrior Creek Park Drive, 27 - Dexter Flowers, 28 - Terry St, 29 - 7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoyer, 32 - Wylie, 33 - Lions Park, 34 - Dexter Crossing Entrance, 35 - Dan Hoyer/Dexter Ann Arbor, 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Dover, 43 - 3rd/Dover, 44 - Ryan/Dexter Ann Arbor, 45 - Meadowview/Dexter Ann Arbor, 46 - Le Rink				
	St. Joseph Church-Plant Sale	5/4-5/19	5-18x24	5/1/2013	1,4,2,5,10		Encore - Intermittent	12/8 - 12/14	5-18" X 24"	7/8/2013	1,2,4,5,44
	K of C - Chicken Broil	5/17-5/28	5-18x24	5/17/2013	1, 2, 4, 5, 44		Friends of the Library - Book Sale	12/5-12/7	5-18" x 24"	12/6/2012	1,4,16, 19, 20
	Encore - Intermittent	5/16-6/9	1-36" x 24"	12/3/2012	15		St. Andrew's - Monthly Dinner	12/2-12/5	1-36" x 24"	1/3/2013	8
	Friends of the Library - Book Sale	5/30-6/1	5-18" x 24"	12/5/2012	1,4,16, 19, 20		SH-Dexter Wellness Coalition-move	12/8 - 12/14	5-18" X 24"	7/8/2013	1,2,4,5,44
	Historical Society-Civil War Days	5/12-6/10	5-18 X 27	4/24/2013	1,4,44,2,5		Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy 2, 26 - Warrior Creek Park Drive, 27 - Dexter Flowers, 28 - Terry St, 29 - 7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoyer, 32 - Wylie, 33 - Lions Park, 34 - Dexter Crossing Entrance, 35 - Dan Hoyer/Dexter Ann Arbor, 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Dover, 43 - 3rd/Dover, 44 - Ryan/Dexter Ann Arbor, 45 - Meadowview/Dexter Ann Arbor, 46 - Le Rink				
	St. Andrew's - Monthly Dinner	4/29-5/2	1-36" x 24"	1/3/2013	8		Encore - Intermittent	12/8 - 12/14	5-18" X 24"	7/8/2013	1,2,4,5,44

\*\* Dexter Farmers Market will place up to 5 signs on Friday, Saturday and Tuesday from May through October to advertise for the market.



AGENDA 9-9-13  
ITEM 14-3

Scott Broshar

Larry Cobler

Pat Conlin

Randy Forsch

Ken Gietzen

Nancy Graebner

Jeff Hardcastle

Amy Heydlauff

Susan Kheder

Anne Kittendorf

Kari Newman

Judy Nold

Alison Pollard

Ruth VanBogelen

Jack Wheeler

August 27, 2013

Dexter Wellness Coalition  
c/o Courtney Nicholls  
Assistant Village Manager  
8140 Main  
Dexter, MI 48130

Dear Courtney,

The Chelsea-Area Wellness Foundation is pleased to inform you that the Dexter Wellness Coalition through their fiduciary, the Village of Dexter, has been awarded a grant in the amount of \$2,882 for the Farmers Market Enhancement program intervention. Please review and sign the enclosed Agreement which outlines the conditions of this grant.

The Chelsea-Area Wellness Foundation is a private foundation whose mission is to create a culture of wellness and foster sustainable improvements in community health. We hope this grant makes our community a better place for its citizens.

We encourage you to publicize your grant from CWF by submitting a press release to local media outlets and by mentioning the support you received in any of your organization's publications. The credit line "Made possible in part by a grant from the Chelsea-Area Wellness Foundation" may be appropriate. An electronic version of our logo is available at your request.

Also enclosed is a Follow up Report which will be email to you upon completion of this project. Feel free to contact us if you have questions. Congratulations and best wishes to your organization.

Sincerely,



Amy Heydlauff, RN, MHSA  
Executive Director

*Enclosure*

310 N Main  
Suite 203  
Chelsea, MI  
48118

(734)433-4599

5healthytowns.org





**VILLAGE OF DEXTER**

[ddettling@dextermi.gov](mailto:ddettling@dextermi.gov)

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext. 11 Fax (734)426-5614

**MEMO**

**To: President Keough and Council Members**  
**From: Donna Dettling, Village Manager**  
**Date: September 4, 2013**  
**Re: Assistant Village Manager &  
Village Manager Report - Meeting of September 9, 2013**

1. Meeting Review:

- August 20<sup>th</sup> – Parks Commission
- August 20<sup>th</sup> – Dextech Tree Replacement Meeting
- August 21<sup>st</sup> – DDA August Meeting
- August 21<sup>st</sup> – Sludge Project Progress Meeting
- August 27<sup>th</sup> – Met with Chris Timmis, Superintendent Dexter Community Schools, item #3
- August 27 – Redevelopment of 3045 Broad Street Meeting, item #17
- August 28<sup>th</sup> – Al Lewis of Teamsters re: Initial Negation Meeting
- August 28<sup>th</sup> – Walking Map, item #16
- August 28<sup>th</sup> – Farmers Market/Community Garden Committee
- August 29<sup>th</sup> – Staff Review of NUBCO Permit Compliance
- August 29<sup>th</sup> – Public Art Selection Committee
- September 3<sup>rd</sup> – Arts, Culture & Heritage Committee, item #14
- September 4<sup>th</sup> – Met with Laura Kreps re: review outstanding zoning items

2. Upcoming Meetings:

- September 10<sup>th</sup> – Facility Committee
- September 11<sup>th</sup> – Regional Fire Committee
- September 12<sup>th</sup> – Walking Map
- September 12<sup>th</sup> – Sludge Project Progress Meeting
- September 18<sup>th</sup> – DDA September Meeting
- Mid-September - Work Session re: Office Staffing Needs, draft agenda attached

3. Chris Timmis, Superintendent Dexter Community Schools. Chris Timmis newly appointed Superintendent for Dexter Community Schools contacted me for an introduction. He has plans to build a social media presence campaign in Dexter similar to something he had success with in Adrian. His interest as he plans out this campaign is understanding the village sign ordinance. Chris is aware of the complexity of sign regulations from experience in prior communities. One of the components of Chris' plan is distribution of 2,000+ lawn signs to families in the Dexter Community School District. I have asked Chris to find time to attend a Council meeting and he is looking at one of the meetings in October.

4. Dexter United Methodist Church (DUMC) Inquiry about Sewer hookup. Two representatives from DUMC stopped at the Village inquiring about sanitary sewer hook-

up to the Village system. I plan to set up a meeting to get the parties together to advance details and discuss the possibility and challenges. The Utility Committee would be invited to participate in this meeting. This property is included in the conditional transfer agreement "425" with Webster Township in Exhibit B. I have included a map that shows each of the Exhibits. DUMC is the large parcel on Huron River Drive. All properties in Exhibit A & B, which have been conditionally transferred, shall be permanently transferred upon termination of the agreement. Property owners in Exhibit B can make a written request for transfer to the village.

5. West River Trail Update. Park Operations Manager, Jerry Cyr provided the attached update regarding substantial completion of West River Trail.
6. Crack Sealing Update. Crack sealing has been completed per the list attached to this report. This list is as of 9-4-13. We received the equipment on August 19 and we've had equipment failures (heating element replaced, application wand damaged) that have slowed progress. Wet weather conditions and summer staffing hours have also created challenges to complete crack sealing. Dan Schlaff worked with staff this season and will be putting together a plan for next season that addresses these challenges. The DPW has also been working through a list of shoulder, storm water and ditch work provided to them by Dan.
7. Street Signs on Ann Arbor. Street name signs for Dan Hoey and Ryan at Dexter Ann Arbor have been ordered.
8. Surcharge Billing for NUBCO. Attached is a copy of the letter and billing statement that went to NUBCO for their first surcharge billing, which resulted in \$3,664.98 in revenue for the WWTP. NUBCO installed a 21,000 gallon equalization tank at their facility and started using it the week of August 19, 2013. The WWTP initial reaction to the slow and steady waste discharge with the tank in operation has not produced observable improvements. I am expecting another \$3,000 in confirmed costs for the tank as our final share of the tank, which will be deducted from the next billing. Staff continues to meet with NUBCO to develop additional pretreatment options.
9. Amtrak Central & Broad Street Crossings. Amtrak contacted the village about an upcoming rail replacement project on the Central and Broad Street Crossings that will require 24 to 36 hour road closures. Amtrak will not close both crossing as the same time. They are planning this work for the week of **September 23<sup>rd</sup>**. We will provide updates through the email list as well as internal email. Amtrak is also keeping Dexter Area Fire, Sheriff Department, and Dexter Community Schools updated.
10. Dextech Tree Replacement Update. Planning Commission at their September meeting discussed the possibility of a relaxed standard for tree replacement in the RD Park. **Joe Semifero will provide a verbal update from Planning Commission.**
11. Hudson/Second/Forest Project. The Village, OHM and the contractor are working through punch list items for this project.

12. Letter to MERS. Attached is a letter to the Municipal Employees Retirement System of Michigan that will accompany our request for an updated projection study for our closed defined benefit system. We are requesting that the study come with our 2013 annual actuarial valuation, which we typically receive in June. The purpose of the letter is to encourage MERS to provide more information looking out, instead of focusing on a review of the past.
13. Letter to DDA property owners. Attached is a letter that will be mailed to the property owners in the Downtown Development Authority District. The purpose of the letter is to inform property owners that their property is in the district, update them on the projects the DDA has been/is currently involved in and solicit a new member to fill Dan O'Haver's seat.
14. Arts, Culture & Heritage Committee. The Committee met on September 3. The idea of participating in the Detroit Institute of Art Inside Out Program was discussed. The DIA would place five replicas of masterpiece paintings around the Village for a three month period in the summer of 2014. The Committee was supportive of applying for this program. A survey was sent to the artists that participated in the Plein Air Festival. We will use their feedback while planning the event for 2014. There is a grant opportunity through the State of Michigan that could provide funding for the Plein Air event. The grant is due October 15, so Council action on the application will be necessary at an upcoming meeting. The Committee also received an update on the public art at LaFontaine; \$5,000 is in an escrow for use at this corner. The idea of a piece of "functional art" at that corner, such as a seat or bench that incorporates a car theme was discussed as was the idea of pairing a car designer with an artist to create a piece. The Committee will be discussing this further and working on a call for artists at future meetings.
15. Koback Case Closeout. Upon completion of the Forest Street storm water project the Village's court case with Mr. Koback will be officially dismissed. The Koback's have confirmed that the work is complete and a stipulation to the court to get a final order of dismissal has been filed. We will receive a final copy once it has been processed by the Court.
16. Walking Map. Meetings are continuing on the new walking maps. The base map is the Border to Border Trail/Downtown map that is on the new kiosks in Mill Creek Park. We hope to have a draft ready for Council's review by the end of September.
17. Redevelopment 3045 Broad Street. A copy of the PowerPoint from the joint work session held on August 27, 2013 is attached.
18. 3045 Broad Demolition. Asbestos abatement has been scheduled for September 10 and September 11. Universal Consolidated will be meeting on site with DTE on September 12 to discuss protection of the power lines. DPW/Utilities staff will also meet with Universal at this time. We are confirming whether our environmental consultant ASTI is available on the 12<sup>th</sup>, if not a meeting with them will be scheduled prior to demolition.

19. Dedication of 5B. One final delay for the dedication of 5B from Steve Estey at Dykema. He requested more time to tighten up language in several of the documents, research if we need recorded easements, and come up with a better way to streamline this process. Dykema's letter supporting this dedication will give the village solid legal support to complete the dedication. The dedication of Dexter Crossing 5B will be on the September 23, 2013 agenda.

# WORK SESSION

## September 2013

### THE VILLAGE OF DEXTER VILLAGE COUNCIL

#### Dexter Senior Center- 7720 Dexter Ann Arbor Road

**Purpose:**

This work session has been scheduled to review staffing needs for the Village Office. With the departure of Community Development Manager, Allison Bishop and the postponement of the part-time hire, Council requested that a review of staffing needs be completed.

1. Council Rules-

- Discussion of the suggestion to move Items I-2 and I-3 Report down on the agenda just before M-Council Comments

2. Discussion of Office Staffing Level

- Review of current jobs and duties

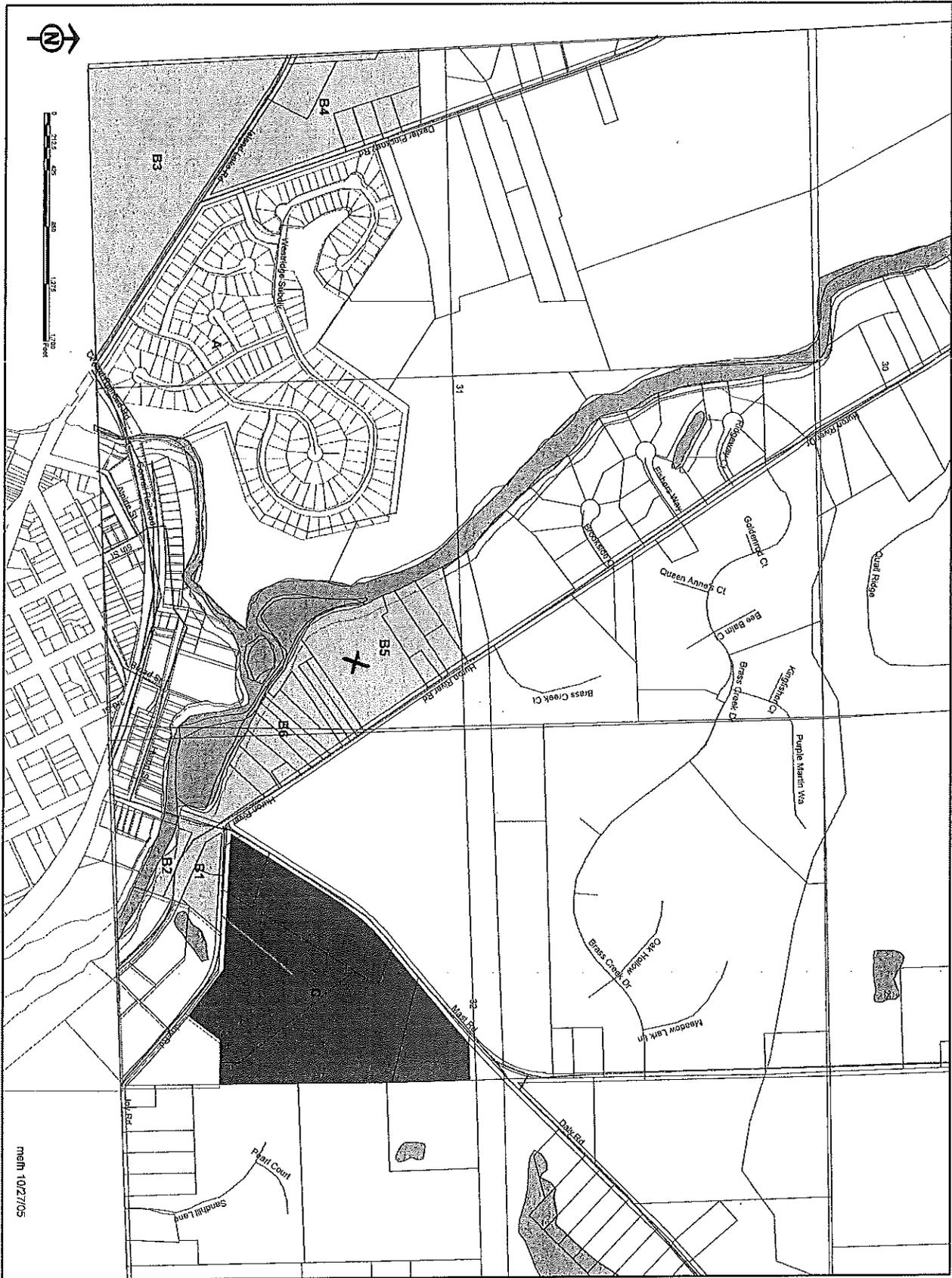
This is a Special Council work session meeting; action will NOT be taken.

*"This meeting is open to all members of the public under Michigan Open Meetings Act"*



# 425 Agreement with Dexter June, 1997

Legend	
	Exhibit A
	Exhibit B
	Exhibit C
	Exhibit D



meib 10/27/05



## Donna Dettling

---

**From:** Jerry Cyr <Jerry.Cyr@metroparks.com>  
**Sent:** Thursday, August 29, 2013 7:58 AM  
**To:** Donna Dettling  
**Cc:** Keough, Shawn  
**Subject:** RE: substantial completion

Hi Donna,

The original completion date was September 30<sup>th</sup> but the contractor submitted paperwork to MDOT for an extension. Looks like the extension goes to October 18<sup>th</sup> and I am told they may ask for another extension. They are hoping to be done by the end of the month but were unable to be certain due to weather conditions. We were originally planning a 10K run/walk on October 27<sup>th</sup> for a grand opening but had to cancel because of the uncertainty of the completion date. We may try and do something in the spring but nothing set in stone. Any updates on the B2B section by the DPW?  
Thanks, Jer

*Jerry Cyr  
Park Operations Manager  
Hudson Mills, Dexter, Delhi, & Huron Meadows Metroparks  
734 426-8211  
[jerry.cyr@metroparks.com](mailto:jerry.cyr@metroparks.com)*

visit us at [www.metroparks.com](http://www.metroparks.com)  
find us on [face book](#)

---

**From:** Donna Dettling [<mailto:ddettling@dextermi.gov>]  
**Sent:** Wednesday, August 28, 2013 4:39 PM  
**To:** Jerry Cyr  
**Subject:** substantial completion

Jerry,  
Do you have a substantial completion date for the West River Trail? Dexter Village Council asked that I make contact with you to find out. I'd also like to be updated on your plans for an event commemorating the opening of the trail.

Thanks,

Donna Dettling, Village Manager



As of 8-27-13

Rain/moisture is an  
ISSUE

8-29-13

9-4-13 ✓

Areas for cracksealing 2013

- 1- Ed Coy parking lot (3258 Broad)
- 2- Second and Inverness *Done*
- 3- Dan Hoey *Done*
- 4- 3612 Meadowview *Done*
- 5- 8561 Parkridge *Done*
- 6- Bishop Circle East & Bishop Circle West *Done*
- 7- 7940 Grand st. *Done*
- 8- Bricco patches *started*
- 9- Back drive at PNC
- 10- Alpine by farmers market
- 11- Jeffords
- 12- Kensington/Wall ct.
- 13- Dexter Crossing?





# VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303

## Village Council

Shawn Keough  
*President*

Ray Tell  
*President Pro-Tem*

Jim Carson  
*Trustee*

Paul Cousins  
*Trustee*

Donna Fisher  
*Trustee*

Joe Semifero  
*Trustee*

Julie Knight  
*Trustee*

Carol Jones  
*Clerk*

## Administration

Donna Dettling  
*Manager*

Dan Schlaff,  
*Superintendent of  
Public Services*

Marie Sherry, CPFA  
*Treasurer/Finance  
Director*

Courtney Nicholls  
*Assistant Village  
Manager*

Allison Bishop, AICP  
*Community  
Development  
Manager*

THE VILLAGE OF  
DEXTER IS AN EQUAL  
OPPORTUNITY  
PROVIDER AND  
EMPLOYER

www.  
dextermi.gov

August 23, 2013

Tony Grant  
Northern United Brewing Company  
2319 Bishop Circle  
Dexter, MI 48130-1567

### RE: Surcharge Billing for period June and July 2013

Dear Tony:

Enclosed is Northern United Brewing Company's first surcharge billing for the period June and July 2013. As indicated in the Significant Industrial User Permit which was effective on June 6, 2013 your first monthly sampling data was due July 15, 2013. The Village received your monthly sampling reports for June and July and worksheets are provided as backup for the billing.

The Village agreed to participate at 50% of the cost of a holding tank for a 3 month period. The village received confirmation of the monthly rental cost \$1,350.00, plus delivery \$450 for a 3 month cost of \$4,500, and applied these costs at 50% or \$2,250 as a credit to the current surcharge billing.

This resulted in a surcharge invoice of \$3,664.98, which is due by September 20, 2013. The next surcharge period of August and September will be processed by the end of September and due by the end of October. Please provide documentation of tank installation costs as soon as this information is available. These costs will be cost shared at 50% and applied to the next billing.

Please contact me if you have any questions regarding the surcharge billing.

Respectfully,

Donna Dettling, Village Manager

cc: Dan Schlaff, Superintendent  
Andrea Dorney, IPP Coordinator



**Village of Dexter**

8140 Main Street  
Dexter, MI 48130  
Phone: (734) 426-8303

**WATER BILL**

Service Address: 2319 BISHOP EAST CIR  
Account Number: BI03-002319-0000-03

Amount Due Prior to Due Date:  
\$3664.98

Payment Due By: 09/20/2013

Amount Due After Due Date:  
\$3664.98

NORTHERN UNITED BREWING CO  
2319 BISHOP EAST CIR  
DEXTER, MI 48130



A 2% penalty will be charged on accounts that are not paid by the DUE DATE.  
Please detach and return this part with your payment

Service Address: 2319 BISHOP EAST CIR  
Account Number: BI03-U02319-0000-03

Billing Item	--Current Read Info--		--Previous Read Info--		Usage	Amount
	Read	Date	Read	Date		
Previous Balance:						\$0.00
SEWER SURCHARGE						\$3,664.98

TOTAL DUE: \$3664.98  
DUE DATE: 09/20/2013

A 2% penalty will be charged on accounts that are not paid by the DUE DATE.

NUBCO JULY 2013

Surcharges based on greater than

mg/l parameter	
300	BOD
275	TSS
12	Phosphorus

2013 rate

\$0.62
\$0.21
\$4.57

Monthly Water Use in Gallons

239,009
---------

	Monthly Average Concentration mg/L	Surchargeable Concentration mg/L	Surchargeable WWTP loading lbs.	Surcharge Fee \$
Average BOD	4266	3966	7905.6	\$4,901.45
Average TSS	657	382	761.5	\$159.91
Average Phosphorus	35	23	45.8	\$209.52
<b>Total surcharge</b>				<b>\$5,270.88</b>

NUBCO JUNE 2013

Surcharges based on greater than

mg/l parameter	
300 BOD	
275 TSS	
16 Phosphorus	

2012 rate	
\$0.09	
\$0.10	
\$1.41	

Monthly Water Use in Gallons

262,000
---------

	Monthly Average Concentration mg/L	Surchargeable Concentration mg/L	Surchargeable WWTP loading lbs.	Surcharge Fee \$
Average BOD	2708	2408	5261.7	\$473.55
Average TSS	703	428	935.2	\$93.52
Average Phosphorus	41	25	54.6	\$77.02
Total surcharge				\$644.10



# VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303

## Village Council

Shawn Keough  
*President*

Ray Tell  
*President Pro-Tem*

Jim Carson  
*Trustee*

Paul Cousins  
*Trustee*

Donna Fisher  
*Trustee*

Julie Knight  
*Trustee*

Joe Semifero  
*Trustee*

## Administration

Donna Dettling  
*Manager*

Carol Jones  
*Clerk*

Marie Sherry, CPFA  
*Treasurer/Finance Director*

Courtney Nicholls  
*Assistant Village Manager*

Allison Bishop, AICP  
*Community Development Manager*

Dan Schlaff  
*Public Services Superintendent*

THE VILLAGE OF  
DEXTER IS AN EQUAL  
OPPORTUNITY  
PROVIDER AND  
EMPLOYER

[www.dextermi.gov](http://www.dextermi.gov)

September 10, 2013

Chris DeRose, CEO  
Municipal Employees Retirement System of Michigan  
1134 Municipal Way  
Lansing, MI 48917

Dear Mr. DeRose,

Enclosed please find our completed form and payment requesting a projection study for our closed defined benefit plan. We have requested the study in advance of the completion of our 2013 annual actuarial valuation in hopes that it can be delivered along with the valuation in May/June 2014. While discussing the projection study with our representative, Sue Feinberg, she suggested that we send a letter accompanying the request outlining the questions and concerns I discussed with her.

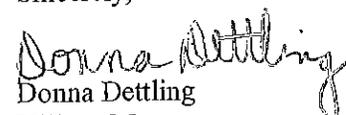
The Village of Dexter has taken significant steps over the past few years to increase the funding level of our defined benefit pension system; the most significant of these being the reduction of our multiplier for all active employees. In addition to the need to increase our funding level, these changes were also in anticipation of the impact of closing the defined benefit program, which was done as of December 31, 2011.

Since closing the division, the Village has paid more than the MERS recommended amount. For example, in calendar year 2012 the Village's required annual payment was \$71,942 and our actual payment was \$101,582. Unfortunately, even while paying this increased amount our unfunded liability increased \$77,000. One of the reasons given for this increase was that we paid less into the system than the previous year. While this is true, it is a difficult reason to understand after paying more than the MERS required payment. Had we only paid the required payment we would be even further behind.

The annual actuarial valuation that is provided is a good look back at the performance of our system. What is missing, however, is a look forward. The Village strives to look ahead in preparation for the future and we don't feel we are being provided the tools to do that. It would be helpful to have an updated projection included with the annual valuation and the ability to choose different assumptions. For example, while we are all hopeful that it is possible to keep the 8% average rate of return assumption, we would like to be able to see the impact of lowering it to other rates of return (i.e. 6% or 7%). It would also be helpful to be provided with the required minimum payment and then suggested optional payment schedules that show how we can achieve a higher funded percentage more quickly.

We hope that this information is helpful in your discussions about ways to enhance the information available to your clients.

Sincerely,

  
Donna Dettling  
Village Manager

Shawn W. Keough  
Village President





# VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303

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[www.dextermi.gov](http://www.dextermi.gov)

September 4, 2013

Dear Property Owner,

In 1986, the Dexter Village Council designated that a certain area of the community be included in a Downtown Development Authority District (DDA). The purpose of a DDA is to correct and prevent deterioration in business districts and promote the economic growth of the district. DDA's are required to create a Development Plan that includes project priorities and financial plans. The Dexter DDA adopted Development Plans in 1993 and 2007. To implement the Plan the Authority captures the taxable value of the difference between the value of the property when the DDA Development Plan was adopted and its current value. This concept can best be explained through an example:

If the taxable value of a parcel included in the 1993 Development Plan was \$100,000 in 1993 and is \$150,000 in 2013, the DDA would capture \$50,000 of the taxable value. The DDA captures some or all of taxes on this \$50,000 that would normally go to the Village, Washtenaw County, Scio Township, the Dexter District Library, and Washtenaw Community College. The DDA is only able to capture taxable value from property included in their Development Plan.

The boundaries of the district have been modified twice since 1986 and the current boundary is outlined on the attached map. Your property is located within the DDA District.

The DDA has been an essential factor in the beautification of our community. Below is a listing of the projects that have been completed by the DDA since 2000:

- Downtown Streetscape, including water main, roadway and streetscape enhancements
- Purchase of former gas station located at 8031 Main, which was torn down and sold to a developer to create the Monument Park Building
- Creation and rehabilitation of public parking areas throughout downtown including those surrounding the Monument Park Building, on-street parking on Forest and Jeffords and the lot near 3219 Broad
- Rehabilitation of the alley and water main improvements in the Alpine St. alley
- Construction of the Farmers Market pavilion and roadway improvement on Alpine
- Aesthetic enhancements on the Main Street Bridge
- Roadway, parking, water main and storm water improvements along the Broad Street alley and Jeffords Rd.
- Creation of a plaza at the corner of Main and Jeffords
- Americans with Disabilities Act accessible path to Mill Creek Park
- Purchase of property at 3045 Broad to eliminate the final industrial site along Mill Creek Park
- Purchase of two houses at Forest and Broad to facilitate development of 3045 Broad



## VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303

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Currently the DDA is focused on the redevelopment of 3045 Broad which we believe is a prime piece of real estate for a developer looking to build along the beautiful new Mill Creek Park. The DDA's other focus is working with the Village on facility needs for possible upgrades to Village Office and Fire Department facilities.

If you are interested in participating on the DDA board we are currently seeking a new member to sit on the twelve member Board of Directors. According to State Law a majority of the members must have an interest in property located in the downtown district or be an officer, member, trustee, principal, or employee of a legal entity having an interest in property in the downtown district. State Law also requires that one of the members be a resident of the District. If you are interested please submit an application, which can be found on the Village website – [www.dextermi.gov](http://www.dextermi.gov).

If you have any questions regarding the Downtown Development Authority please feel free to contact the Village Office at 734-426-8303. A copy of the current DDA Development Plan is available online at - <http://dextermi.gov/downtown-development-authority>

Sincerely,

Steve Brouwer  
DDA Chair

Shawn W. Keough  
Village President/DDA Board Member

# Village of Dexter

## *Dapco Redevelopment Project*

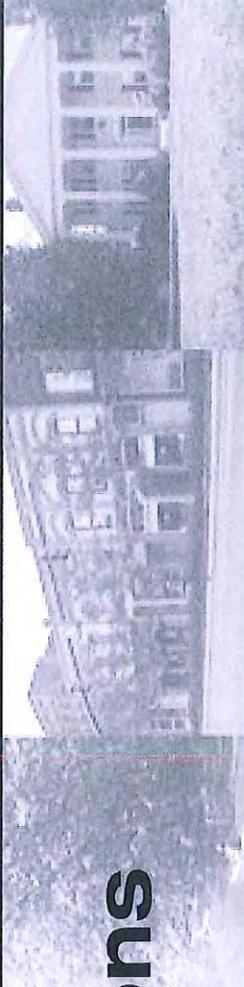


August 27<sup>th</sup>, 2013



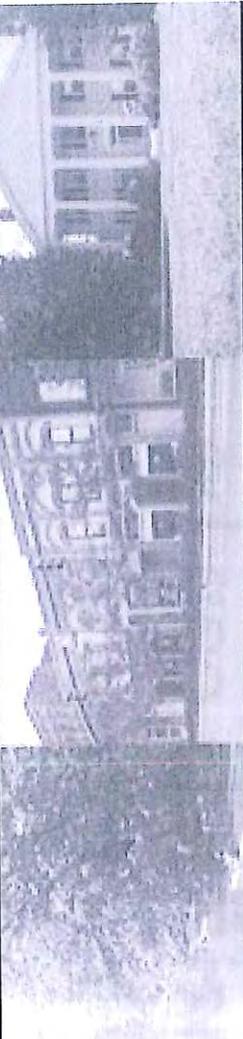
# Meeting Agenda

- 7:00-7:15 OVERVIEW OF MEETING EXPECTATIONS AND PREVIOUS STUDIES
- 7:15-7:30 REVIEW OF LOCAL REAL ESTATE MARKET
- 7:30-8:00 REVIEW OF GOALS AND OBJECTIVES FOR REDEVELOPMENT
- 8:00-8:30 PRIORITIZATION OF GOALS AND OBJECTIVES
- 8:30-8:50 REVIEW OF DESIGN STANDARDS AND POTENTIAL INCENTIVES FOR REDEVELOPMENT
- 8:50-9:00 RECAP AND CONFIRM RESULTS, NEXT STEPS



## Meeting Expectations

- Intent: discuss and agree on desired goals and objectives for a successful sale or redevelopment of the property.
- It is imperative that Village leadership give a unified direction to the consultants and sales team so appropriate sales requirements and materials can be developed for the sales force.



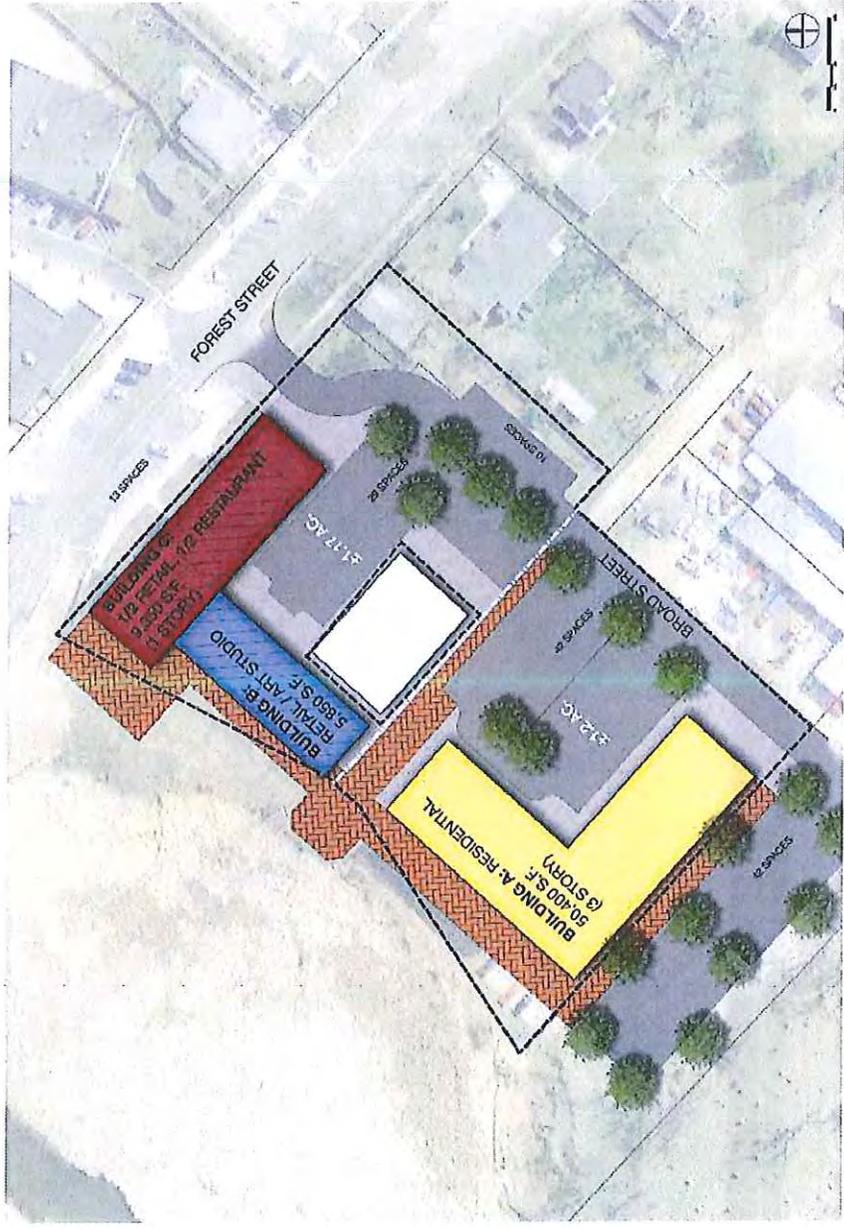
# Desired Outcome



**MAX RETURN /  
REVENUE FOR  
VILLAGE**

**MAX DESIGN  
CONTROL OVER  
REDEVELOPMENT**

# Capacity Study Concept A



**SITE DATA**

**BUILDING A:**  
3 STORY:  
± 50,400 total s.f.  
± 54 units

**BUILDING B:**  
1 STORY:  
± 5,850 total s.f.

**BUILDING C:**  
1 STORY:  
± 9,350 total s.f.

**Parking Data:**  
Building A:  
Required Parking: 117 spaces  
Provided Parking: 84 spaces

Building B & C:  
\* Required Parking: 87 spaces  
Provided Parking: 52 spaces  
\* 4,675 s.f. of building C used for restaurant

**TOTAL PROVIDED PARKING: 123 spaces**

**LEGEND**

Existing Buildings To Remain

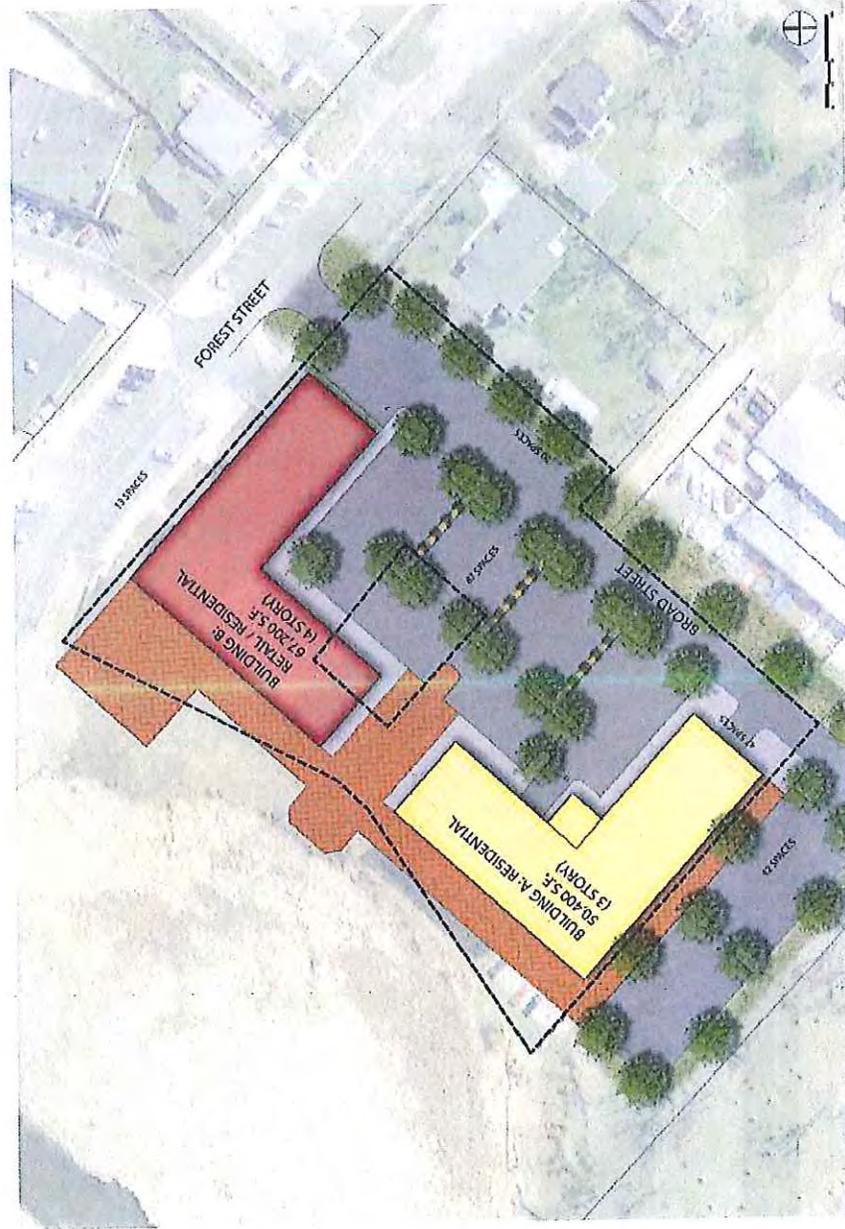
SITE CAPACITY STUDY: CONCEPT A

Dapco Property | VILLAGE OF DEXTER, MI



3.21.2012

# Capacity Study Revised



**Building Site Data:**

Building A: 3 Story:	± 50,400 total s.f. ± 54 units
Building B: 4 Story: Retail (1st Floor): Residential (3 Floors):	± 67,200 total s.f. ± 16,800 s.f. ± 50,400 s.f. ± 54 units

**Parking Site Data Requirements:**

Building A: Required Residential Parking: Market Requirement:	117 spaces per code 1.5 - 1.75 / unit 81 - 94 spaces
Building B: Required Retail Parking: Required Residential Parking: Market Requirement:	50 spaces per code 117 spaces per code 1.5 - 1.75 / unit 81 - 94 spaces

**TOTALS:**

Retail:	± 16,800 s.f.
Residential:	± 106,800 s.f. ± 108 units

**Parking Provided:**

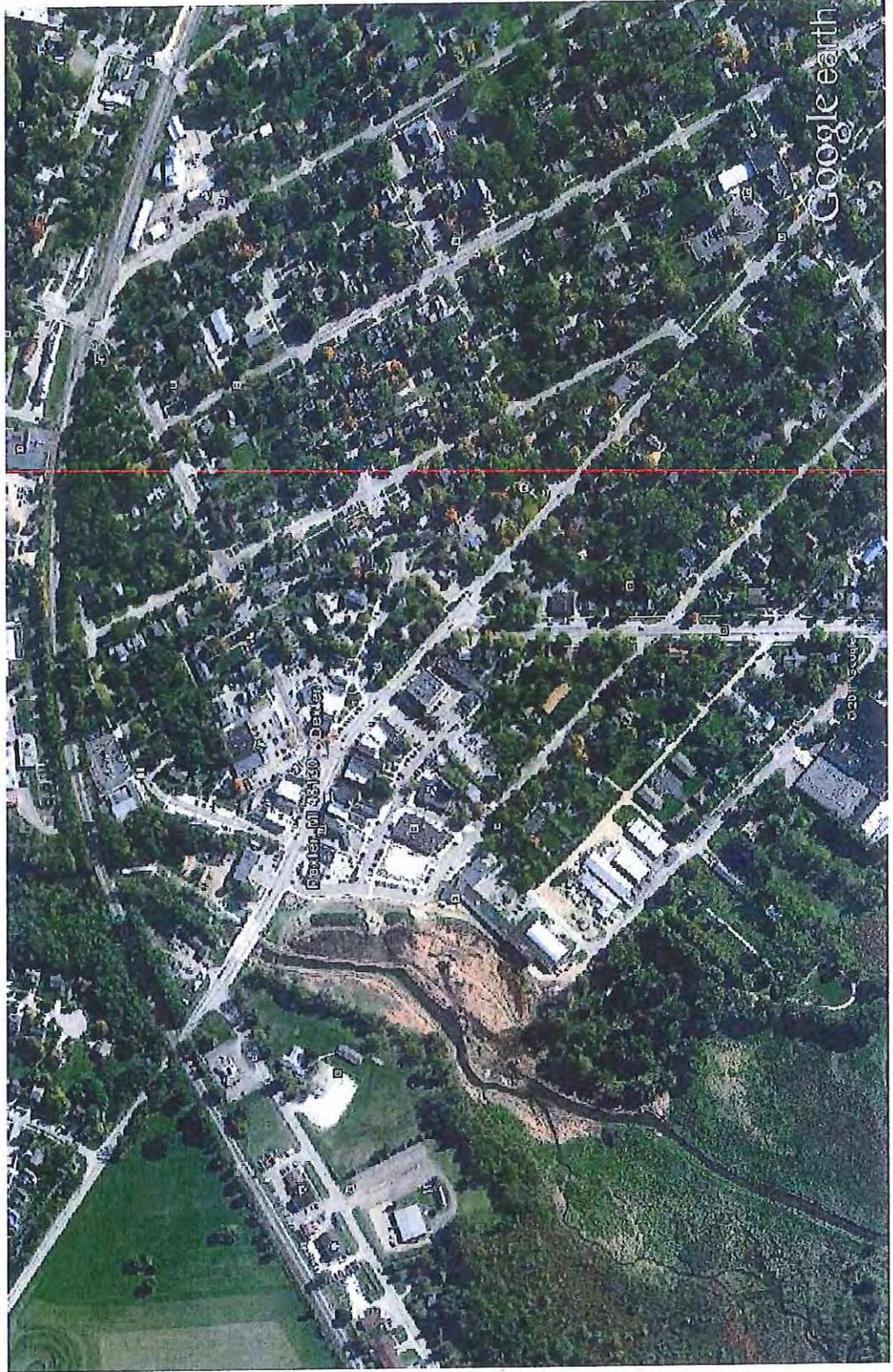
Retail:	Provided On-Street
Residential:	196 provided 1.8 / unit

SITE CAPACITY STUDY CONCEPT

Dapco Property | VILLAGE OF DEXTER, MI

8.26.2013

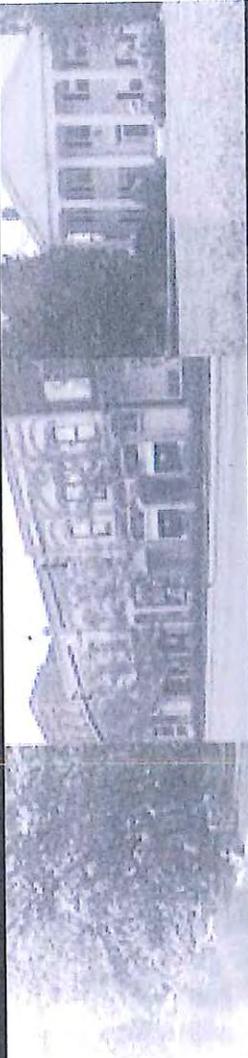




3000  
900

feet  
meters

Google earth



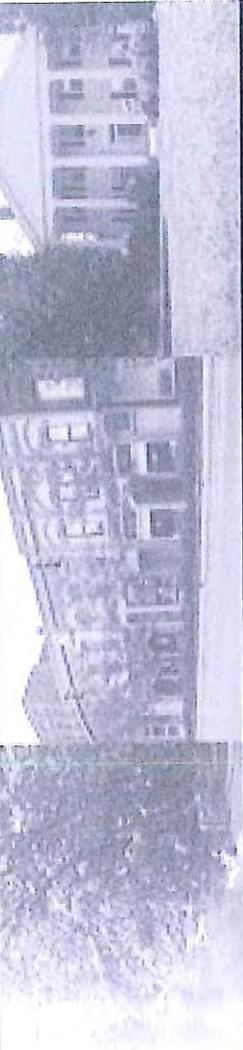
# REVIEW OF LOCAL REAL ESTATE MARKET

7:15-7:30



# **REVIEW OF GOALS AND OBJECTIVES FOR REDEVELOPMENT**

**7:30-8:00**



# **PRIORITIZATION OF GOALS AND OBJECTIVES**

**8:00-8:30**

# Design Standards



Why do we need design standards?

1. Define expectations from Village and potential developer/buyer.
2. Set a standard for approval through the Village of Dexter.

## Design Standards

What will design standards do for the Village?

- Create a sense of place, attract tenants, maintain market relevance
- Enhance and improve the experience for visitors, neighbors and the community
- Establish a standard that will act as a catalyst for the redevelopment of the Northeast side of the Village Center

# Design Standards

What will be controlled with design standards?

- Density
- Parking requirement
- Building height
- Building placement and set back
- Building design “aesthetics” (massing, proportions, scale, colors, use of materials)
- Signage
- Landscaping
- Etc.

(Note: Some of these may require variances from the Village)



## Potential Development Incentives for Redevelopment

1. Expedite zoning approvals
2. Participate in site development cost
3. Explore alternative ownership mechanisms (land lease)
4. Abatements or other tax incentives.
5. Wave Fees (utility connection, plan review fees)
6. Assist DTE with substation relocation



# RECAP & CONFIRM RESULTS

## NEXT STEPS

8:50-9:00



Village President Report by Shawn Keough  
September 9, 2013

AGENDA 9-9-13  
ITEM I-5

Hello Residents and Fellow Council Members - Here is a summary of my recent activities and some of my planned activities for the future:

Recent Activities

August 23, 2013 – Follow-up Meeting with Dextech regarding their new development

August 27, 2013 – 3045 Broad Visioning Meeting – this meeting was well attended by all Council members, and representatives from our DDA, Planning Commission and Parks Commission.

August 28, 2013 – Meeting with our Union Representatives – we had a kickoff meeting with our union representatives to discuss the framework for future meetings as we work toward a new contract before March 2014. We established a series of future meeting dates and times. Council will continue to discuss this topic in closed session going forward.

August 28, 2013 – Communication with Jerry Cyr of Huron Clinton Metroparks – they have an invasive species breakout (sweet clover) along the newly completed portion of the River Terrace Trail. They wanted the Village to know that they had identified it and were planning (discussing) activities to get it under control. They intend to keep the Village aware of their future actions.

Future Activities

September 9, 2013 – Village Council Meeting (including workshop for Storm water grant opportunity)

September 10, 2013 - Facility Committee Participation – One of the facility committee's next steps is to meet with a few of the Dexter Area Firefighters to discuss improvement needs at the existing fire station. A meeting has been set up for September 10, 2013 with Chief Yates and Assistant Chief Bob Wagner.

September 11, 2013 – Regional Fire Department Meeting

September 12, 2013 – Huron River Watershed Council – Suds on the River Fundraiser event

September 16, 2013 – Village Downtown Development Authority meeting

September 23, 2013 – Village Council Meeting

Goals and Objectives for September 2013 (completed in Italics)

1. *Fill Arts, Culture & Heritage Committee Openings*

I hope to see you around our town!

Shawn Keough, Village President  
skeough@DexterMI.gov  
(313) 363-1434 (cell)





User: erin

DB: Dexter

EXP CHECK RUN DATES 08/30/2013 - 09/05/2013

JOURNALIZED OPEN AND PAID

BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. 7TH RULE ACCOUNTING	168.00		
2. A&N ELECTRIC	475.80		
3. ABSOLUTE INTERNET SERVICES	105.00		
4. ALEXANDER CHEMICAL CORPORATION	1,980.88		
5. ANDREA DORNEY	256.55		
6. ARBOR SPRINGS WATER CO.INC	33.00		
7. BIOTECH	9,875.00		
8. CHET'S RENT ALL	817.60		
9. COMCAST	472.50		
10. CORRIGAN OIL COMPANY	849.44		
11. COURTNEY NICHOLLS	117.48		
12. DEXTER COMMUNITY SCHOOLS	1,389.51		
13. DEXTER MILL	68.38		
14. DTE ENERGY	12,108.57		
15. DTE ENERGY-STREET LIGHTING	6,176.23		
16. DYKEMA GOSSETT PLLC	744.00		
17. ELHORN ENGINEERING CO	594.20		
18. ETNA SUPPLY CO	511.75		
19. GEE FARMS	5,700.00		
20. GOVERNMENT FINANCE OFFICERS	117.50		
21. GRAINGER	870.46		
22. GRANT'S AUTOMOTIVE & TRUCKING	245.59		
23. GRIFFIN PEST SOLUTIONS	804.00		
24. GRISSOM JANITORIAL	400.00		
25. HACKNEY HARDWARE	1,311.45		
26. HOWLETT LOCK & DOOR INC	130.00		
27. JOHN'S SANITATION	585.00		
28. KNIGHT'S GRADING & EXCAVATING	6,512.00		
29. LA FONTAINE	31.42		
30. LESSORS WELDING SUPPLY	59.40		
31. LOWE'S BUSINESS ACCOUNT	512.80		
32. MICHIGAN GOVERNMENT FINANCE OF	105.00		
33. MICHIGAN MINERAL RESOURCES, LL	1,792.30		
34. MICHIGAN MUNICIPAL RISK	13,589.50		
35. MILL CREEK SPORTING GOODS	706.90		
36. MML WORKERS COMPENSATION FUND	3,644.00		
37. MUNICIPAL EMPLOYEES RETIREMENT	700.00		
38. NATIONAL HIGHWAY MAINTENANCE L	2,091.27		
39. NORTH CENTRAL LABORATORIES	106.34		
40. NORTHERN SAFETY CO INC	265.56		
41. PARTS PEDDLER AUTO SUPPLY	16.19		
42. PNC	716.18		
43. RESERVE ACCOUNT	700.00		
44. ROBERT & CAROL BREUNINGER	2,250.00		
45. SPEARS FIRE & SAFETY SERVICES	599.65		
46. THE BANK OF NEW YORK MELLON NA	220,164.88		
47. US BANK CORPORATE TRUST	131,816.25		
48. VARNUM, RIDDERING, SCHMIDT	566.40		
49. P58 ASHTENAW COUNTY TREASURER	38,025.00		

User: erin

DB: Dexter

EXP CHECK RUN DATES 08/30/2013 - 09/05/2013

JOURNALIZED OPEN AND PAID

BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
50. WOLVERINE POWER SYSTEMS	499.64		
***TOTAL ALL CLAIMS***	472,378.57		

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101.000 VILLAGE COUNCIL							
101-101.000-956.000	COUNCIL DISCRETIONARY EX	PNC	SUPPLIES	8/27/13	08/30/13	36.74	40067
101-101.000-959.000	ARTS, CULTURE & HERITAGE	HACKNEY HARDWARE	AUGUST BILLS	9/4/13	08/30/13	366.53	40051
101-101.000-959.000	ARTS, CULTURE & HERITAGE	LOWE'S BUSINESS ACCOU	SUPPLIES	2417	08/30/13	395.17	40057
101-101.000-959.000	ARTS, CULTURE & HERITAGE	LOWE'S BUSINESS ACCOU	SUPPLIES	2362	08/30/13	41.08	40057
			Total For Dept 101.000 VILLAGE COUNCIL			839.52	
Dept 201.000 FINANCE DEPARTMENT							
101-201.000-802.000	PROFESSIONAL SERVICES	7TH RULE ACCOUNTING	PAYROLL SERVICES	2017	08/30/13	168.00	40027
			Total For Dept 201.000 FINANCE DEPARTMENT			168.00	
Dept 210.000 ATTORNEY							
101-210.000-810.000	ATTORNEY FEES	DYKEMA GOSSETT PLLC	PROF SERVICES	1531201	08/30/13	552.00	40042
			Total For Dept 210.000 ATTORNEY			552.00	
Dept 215.000 VILLAGE CLERK							
101-215.000-802.000	PROFESSIONAL SERVICES	MUNICIPAL EMPLOYEES R	FULL PROJECTION STUDY	8217	08/30/13	700.00	
			Total For Dept 215.000 VILLAGE CLERK			700.00	
Dept 253.000 TREASURER							
101-253.000-958.000	PUBLICATIONS	GOVERNMENT FINANCE OF	PUBLICATIONS	8/30/13	08/30/13	117.50	40046
101-253.000-958.000	MEMBERSHIPS & DUES	MICHIGAN GOVERNMENT F	MEMBERSHIP FEES	8/29/13	08/30/13	105.00	40058
			Total For Dept 253.000 TREASURER			222.50	
Dept 265.000 BUILDINGS & GROUNDS							
101-265.000-727.000	WATER	ARBOR SPRINGS WATER C	WATER	1432958	08/30/13	33.00	40032
101-265.000-727.000	OFFICE SUPPLIES	HACKNEY HARDWARE	AUGUST BILLS	9/4/13	08/30/13	30.60	40051
101-265.000-728.000	POSTAGE	COURTNEY NICHOLLS	POSTAGE FOR CERTIFIED LETTERS	8/30/13	08/30/13	117.48	40037
101-265.000-728.000	POSTAGE	RESERVE ACCOUNT	ACCOUNT NUMBER 48546949	8/31/13	08/30/13	700.00	40068
101-265.000-803.000	CONTRACTED SERVICES	GRIFFIN PEST SOLUTION	PEST CONTROL AND QUARTERLY PAYMENT	1076499	08/30/13	525.00	40049
101-265.000-920.000	UTILITIES	COMCAST	ACCOUNT NO. 09588 328749-01-4	8/14/13	08/30/13	464.50	40035
101-265.000-920.000	UTILITIES	DTE ENERGY	AUGUST BILLS	9/4/13	08/30/13	879.79	40040
101-265.000-935.000	BUILDING MAINTENANCE & R	PNC	DTE PERMIT	9/3/13	08/30/13	568.49	40067
101-265.000-935.001	BUILDING MAINTENANCE & R	GRISSOM JANITORIAL	OFFICE CLEANING	268	08/30/13	400.00	40050
			Total For Dept 265.000 BUILDINGS & GROUNDS			3,718.86	
Dept 301.000 LAW ENFORCEMENT							
101-301.000-807.000	CONTRACTED PUBLIC SAFETY	WASHTENAW COUNTY TREA	LAW ENFC SEPT 2013	23088	08/30/13	38,025.00	40074
101-301.000-920.000	UTILITIES	DTE ENERGY	AUGUST BILLS	9/4/13	08/30/13	63.00	40040
101-301.000-935.000	BUILDING MAINTENANCE & R	HOWLETT LOCK & DOOR I	SERVICE	48641	08/30/13	130.00	40052
			Total For Dept 301.000 LAW ENFORCEMENT			38,218.00	
Dept 336.000 FIRE DEPARTMENT							
101-336.000-920.000	UTILITIES	DTE ENERGY	AUGUST BILLS	9/4/13	08/30/13	63.00	40040
101-336.000-935.000	BUILDING MAINTENANCE & R	GRIFFIN PEST SOLUTION	PEST CONTROL AND QUARTERLY PAYMENT	1076499	08/30/13	154.00	40049
			Total For Dept 336.000 FIRE DEPARTMENT			217.00	
Dept 441.000 DEPARTMENT OF PUBLIC WORKS							
101-441.000-740.000	OPERATING SUPPLIES	DEXTER MILL	SUPPLIES	8/30/13	08/30/13	37.49	40039
101-441.000-740.000	OPERATING SUPPLIES	HACKNEY HARDWARE	AUGUST BILLS	9/4/13	08/30/13	190.75	40051
101-441.000-740.000	OPERATING SUPPLIES	LESSORS WELDING SUPPL	WELDING	8/15/13	08/30/13	59.40	40056
101-441.000-751.000	OPERATING SUPPLIES	CORRIGAN OIL COMPANY	GAS	5791846	08/30/13	140.82	40036
101-441.000-920.000	UTILITIES	DTE ENERGY	AUGUST BILLS	9/4/13	08/30/13	2,520.00	40040

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 441.000	DEPARTMENT OF PUBLIC WORKS						
101-441.000-935.000	BUILDING MAINTENANCE & R	A&N ELECTRIC	8050 MAIN EXHAUST FAN AND LIGHT RE	3274	08/30/13	475.80	40028
101-441.000-935.000	BUILDING MAINTENANCE & R	SPEARS FIRE & SAFETY	SUPPLIES	136034	08/30/13	599.65	40070
			Total For Dept 441.000 DEPARTMENT OF PUBLIC WORK			4,023.91	
Dept 442.000	DOWNTOWN PUBLIC WORKS						
101-442.000-731.000	LANDSCAPE SUPPLIES	HACKNEY HARDWARE	AUGUST BILLS	9/4/13	08/30/13	22.40	40051
101-442.000-740.000	OPERATING SUPPLIES	HACKNEY HARDWARE	AUGUST BILLS	9/4/13	08/30/13	59.92	40051
101-442.000-920.000	UTILITIES	DTE ENERGY	AUGUST BILLS	9/4/13	08/30/13	143.38	40040
			Total For Dept 442.000 DOWNTOWN PUBLIC WORKS			225.70	
Dept 448.000	MUNICIPAL STREET LIGHTS						
101-448.000-920.003	UTILITIES - STREET LIGHT	DTE ENERGY-STREET LLG	STREET LIGHTING	8/30/13	08/30/13	6,176.23	40041
			Total For Dept 448.000 MUNICIPAL STREET LIGHTS			6,176.23	
Dept 528.000	SOLID WASTE						
101-528.000-806.000	CONTRACTED COMPOSTING	ROBERT & CAROL BREUNI	COMPOSTING AGREEMENT	08/30/13	08/30/13	2,250.00	40069
			Total For Dept 528.000 SOLID WASTE			2,250.00	
Dept 751.000	PARKS & RECREATION						
101-751.000-944.000	PORTABLE TOILET RENTAL	JOHN'S SANITATION	MONUMENT PARK PORTA POTTY RENTAL	36910	08/30/13	585.00	40053
			Total For Dept 751.000 PARKS & RECREATION			585.00	
Dept 851.000	INSURANCE & BONDS						
101-851.000-910.000	LIABILITY INSURANCE	MWL WORKERS COMPENSAT	PREMIUM	9033201	08/30/13	1,840.22	40062
101-851.000-911.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL RI	POLICY NUMBER R0001277	8/18/13	08/30/13	5,843.49	40060
			Total For Dept 851.000 INSURANCE & BONDS			7,683.71	
			Total For Fund 101 GENERAL FUND			65,580.43	
Fund 202	MAJOR STREETS FUND						
Dept 445.000	STORMWATER						
202-445.000-740.000	OPERATING SUPPLIES	HACKNEY HARDWARE	AUGUST BILLS	9/4/13	08/30/13	21.96	40051
			Total For Dept 445.000 STORMWATER			21.96	
Dept 451.000	CONTRACTED ROAD CONSTRUCTION						
202-451.000-803.000	CONTRACTED SERVICES	KNIGHT'S GRADING & EX	DRIVEWAY AT OLD COTTAGE INN REPAIR	8/20/13	08/30/13	2,784.00	40054
202-451.000-974.000	CIP CAPITAL IMPROVEMENTS	GEE FARMS	MILL CREEK POND GULLY REPAIR	1000002487	08/30/13	5,700.00	40045
202-451.000-974.000	CIP CAPITAL IMPROVEMENTS	KNIGHT'S GRADING & EX	GRAND STREET REPAIR	8/19/13	08/30/13	3,128.00	40054
			Total For Dept 451.000 CONTRACTED ROAD CONSTRUCT			11,612.00	
Dept 463.000	ROUTINE MAINTENANCE						
202-463.000-803.002	PAVEMENT MANAGEMENT	CHET'S RENT ALL	PARTS	9037103	08/30/13	408.80	40034
202-463.000-803.002	PAVEMENT MANAGEMENT	NATIONAL HIGHWAY MAIN	POLYFLEX	7896	08/30/13	1,045.63	40063
202-463.000-910.000	LIABILITY INSURANCE	MWL WORKERS COMPENSAT	PREMIUM	9033201	08/30/13	167.62	40062
202-463.000-911.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL RI	POLICY NUMBER R0001277	8/18/13	08/30/13	1,223.06	40060
			Total For Dept 463.000 ROUTINE MAINTENANCE			2,845.11	
Dept 474.000	TRAFFIC SERVICES						
202-474.000-740.000	OPERATING SUPPLIES	DEXTER MILL	SUPPLIES	8/30/13	08/30/13	30.89	40039
202-474.000-910.000	LIABILITY INSURANCE	MWL WORKERS COMPENSAT	PREMIUM	9033201	08/30/13	58.30	40062
202-474.000-911.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL RI	POLICY NUMBER R0001277	8/18/13	08/30/13	163.07	40060
			Total For Dept 474.000 TRAFFIC SERVICES			252.26	

User: erin  
 DE: Dexter

EXP CHECK RUN DATES 08/30/2013 - 09/05/2013  
 JOURNALIZED OPEN AND PAID  
 BANK CODE: POOL

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 202 MAJOR STREETS FUND							
Dept 478.000 WINTER MAINTENANCE							
202-478.000-910.000	LIABILITY INSURANCE	MML WORKERS COMPENSAT	PREMIUM	9033201	08/30/13	85.63	40062
202-478.000-911.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL RI	POLICY NUMBER R0001277	8/18/13	08/30/13	203.84	40060
			Total For Dept 478.000 WINTER MAINTENANCE			289.47	
			Total For Fund 202 MAJOR STREETS FUND			15,020.80	
Fund 203 LOCAL STREETS FUND							
Dept 451.000 CONTRACTED ROAD CONSTRUCTION							
203-451.000-803.000	CONTRACTED SERVICES	MICHIGAN MINERAL RESO	MINERAL WATER	27475	08/30/13	1,792.30	40059
			Total For Dept 451.000 CONTRACTED ROAD CONSTRUCT			1,792.30	
Dept 463.000 ROUTINE MAINTENANCE							
203-463.000-802.000	PROFESSIONAL SERVICES	GLIFFIN PEST SOLUTION	7022 ULRICH-BEE TREATMENT	133209	08/30/13	125.00	40049
203-463.000-803.002	PAVEMENT MANAGEMENT	CHET'S RENT ALL	PARTS	9037103	08/30/13	408.80	40034
203-463.000-803.002	PAVEMENT MANAGEMENT	NATIONAL HIGHWAY MAIN	POLYFLEX	7896	08/30/13	1,045.64	40063
203-463.000-910.000	LIABILITY INSURANCE	MML WORKERS COMPENSAT	PREMIUM	9033201	08/30/13	51.02	40062
203-463.000-911.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL RI	POLICY NUMBER R0001277	8/18/13	08/30/13	316.64	40060
			Total For Dept 463.000 ROUTINE MAINTENANCE			1,947.10	
Dept 474.000 TRAFFIC SERVICES							
203-474.000-740.000	OPERATING SUPPLIES	LOWE'S BUSINESS ACCOU	LANTERN	4195	08/30/13	48.60	40057
203-474.000-910.000	LIABILITY INSURANCE	MML WORKERS COMPENSAT	PREMIUM	9033201	08/30/13	18.22	40062
203-474.000-911.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL RI	POLICY NUMBER R0001277	8/18/13	08/30/13	159.00	40060
			Total For Dept 474.000 TRAFFIC SERVICES			225.82	
Dept 478.000 WINTER MAINTENANCE							
203-478.000-910.000	LIABILITY INSURANCE	MML WORKERS COMPENSAT	PREMIUM	9033201	08/30/13	40.08	40062
203-478.000-911.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL RI	POLICY NUMBER R0001277	8/18/13	08/30/13	203.83	40060
			Total For Dept 478.000 WINTER MAINTENANCE			243.91	
			Total For Fund 203 LOCAL STREETS FUND			4,209.13	
Fund 402 EQUIPMENT REPLACEMENT FUND							
Dept 441.000 DEPARTMENT OF PUBLIC WORKS							
402-441.000-939.000	VEHICLE MAINTENANCE & RE	HACKNEY HARDWARE	AUGUST BILLS	9/4/13	08/30/13	30.98	40051
			Total For Dept 441.000 DEPARTMENT OF PUBLIC WORK			30.98	
Fund 590 SEWER ENTERPRISE FUND							
Dept 248.000 ADMINISTRATION							
590-248.000-811.000	ATTORNEY FEES - MISCELLA	DYKEMA GOSSETT PLLC	PROF SERVICES	1531201	08/30/13	192.00	40042
590-248.000-811.000	ATTORNEY FEES - MISCELLA	VARNUM, RIDDERING, SC	PROF SERVICES	906060	08/30/13	566.40	40073
			Total For Dept 248.000 ADMINISTRATION			758.40	
Dept 548.000 SEWER UTILITIES DEPARTMENT							
590-548.000-740.000	OPERATING SUPPLIES	HACKNEY HARDWARE	AUGUST BILLS	9/4/13	08/30/13	176.08	40051
590-548.000-740.000	OPERATING SUPPLIES	NORTHERN SAFETY CO IN	SUPPLIES	900547331	08/30/13	189.63	40065
590-548.000-740.000	OPERATING SUPPLIES	PNC	WTP SUPPLIES	9/3/13	08/30/13	40.95	40067
590-548.000-741.000	ROAD REPAIR SUPPLIES	HACKNEY HARDWARE	AUGUST BILLS	9/4/13	08/30/13	21.96	40051
590-548.000-742.000	CHEMICAL SUPPLIES - PLAN	ALEXANDER CHEMICAL CO	CHEMICALS	10008281	08/30/13	620.29	40030
590-548.000-751.000	SLUDGE HAULING	CORRIGAN OIL COMPANY	GAS	5800222	08/30/13	399.67	40036
590-548.000-803.003	SLUDGE HAULING	BIOTECH	WTP	1018	08/30/13	9,875.00	40033

User: erin  
 DB: Dexter

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
<b>Fund 590 SEWER ENTERPRISE FUND</b>							
<b>Dept 548.000 SEWER UTILITIES DEPARTMENT</b>							
590-548.000-910.000	LIABILITY INSURANCE	MML WORKERS COMPENSAT	PREMIUM	9033201	08/30/13	983.88	40062
590-548.000-911.000	UTILITIES	MICHIGAN MUNICIPAL RI	POLICY NUMBER R0001277	8/18/13	08/30/13	4,076.85	40060
590-548.000-920.000	UTILITIES	COMCAST	09588 358642-02-2	8/21/13	08/30/13	4.00	40035
590-548.000-920.000	UTILITIES	DTE ENERGY	AUGUST BILLS	9/4/13	08/30/13	5,490.40	40040
590-548.000-935.000	BUILDING MAINTENANCE & R	GRAINGER	SIGN	9217485615	08/30/13	838.80	40047
590-548.000-935.000	BUILDING MAINTENANCE & R	HACKNEY HARDWARE	AUGUST BILLS	9/4/13	08/30/13	110.82	40051
590-548.000-937.000	EQUIPMENT MAINTENANCE &	HACKNEY HARDWARE	AUGUST BILLS	9/4/13	08/30/13	37.24	40051
590-548.000-937.000	EQUIPMENT MAINTENANCE &	PARTS PEDDLER AUTO SU	PART	492794	08/30/13	16.19	40066
590-548.000-937.000	EQUIPMENT MAINTENANCE &	WOLVERINE POWER SYSTE	SERVICE CALL	78095-IN	08/30/13	499.64	40075
590-548.000-939.000	VEHICLE MAINTENANCE & RE	LA FONTAINE	OIL CHANGE	CVCS125777	08/30/13	31.42	40055
590-548.000-960.000	EDUCATION & TRAINING	ANDREA DORNEY	EXPENSE REPORT	9/3/13	08/30/13	256.55	40031
590-548.000-977.000	EQUIPMENT	ABSOLUTE INTERNET SER	PROF SERVICES	4467	08/30/13	105.00	40029
590-548.000-977.000	EQUIPMENT	MILL CREEK SPORTING G	REPAIR-SNOW PLOW	8/22/13	08/30/13	706.90	40061
Total For Dept 548.000 SEWER UTILITIES DEPARTMENT						24,481.27	
<b>Dept 850.000 LONG-TERM DEBT</b>							
590-850.000-995.005	SRF #1 (2009) BOND PRINC	THE BANK OF NEW YORK	DWRF & SRF	8/2/13	08/30/13	70,000.00	40071
590-850.000-995.007	2012 SEWER BOND PRINCIPA	US BANK CORPORATE TRU	BONDS	8/30/13	08/30/13	45,000.00	40072
590-850.000-996.005	SRF #1 (2009) BOND INTER	THE BANK OF NEW YORK	DWRF & SRF	8/2/13	08/30/13	19,316.13	40071
590-850.000-996.006	SRF #2 (2012) BOND INTER	THE BANK OF NEW YORK	DWRF & SRF	8/2/13	08/30/13	20,937.99	40071
590-850.000-996.007	2012 SEWER BOND INTEREST	US BANK CORPORATE TRU	BONDS	8/30/13	08/30/13	28,965.00	40072
Total For Dept 850.000 LONG-TERM DEBT						184,219.12	
Total For Fund 590 SEWER ENTERPRISE FUND						209,458.79	
<b>Fund 591 WATER ENTERPRISE FUND</b>							
<b>Dept 556.000 WATER UTILITIES DEPARTMENT</b>							
591-556.000-740.000	OPERATING SUPPLIES	HACKNEY HARDWARE	AUGUST BILLS	9/4/13	08/30/13	142.75	40051
591-556.000-740.000	OPERATING SUPPLIES	LOWE'S BUSINESS ACCOU	PARTS	4464	08/30/13	27.95	40057
591-556.000-740.000	OPERATING SUPPLIES	NORTH CENTRAL LABORAT	SUPPLIES	325841	08/30/13	106.34	40064
591-556.000-741.000	ROAD REPAIR SUPPLIES	KNIGHT'S GRADING & EX	7845 SECOND ST REPAIR WATER LINE	8/30/13	08/30/13	600.00	40054
591-556.000-743.000	CHEMICAL SUPPLIES - LAB	ALEXANDER CHEMICAL CO	CHEMICALS	10008280	08/30/13	1,360.59	40030
591-556.000-743.000	CHEMICAL SUPPLIES - LAB	ELHORN ENGINEERING CO	SUPPLIES	253071	08/30/13	594.20	40043
591-556.000-751.000		CORRIGAN OIL COMPANY	GAS	579394	08/30/13	308.95	40036
591-556.000-910.000	LIABILITY INSURANCE	MML WORKERS COMPENSAT	PREMIUM	9033201	08/30/13	399.03	40062
591-556.000-911.000	UTILITIES	MICHIGAN MUNICIPAL RI	POLICY NUMBER R0001277	8/18/13	08/30/13	1,399.72	40060
591-556.000-920.000	UTILITIES	COMCAST	09588 358642-02-2	8/21/13	08/30/13	4.00	40035
591-556.000-920.000	UTILITIES	DEXTER COMMUNITY SCHO	5TH WELL ELECTRICITY USAGE	8/30/13	08/30/13	1,389.51	40038
591-556.000-920.000	UTILITIES	DTE ENERGY	AUGUST BILLS	9/4/13	08/30/13	2,949.00	40040
591-556.000-935.000	BUILDING MAINTENANCE & R	HACKNEY HARDWARE	AUGUST BILLS	9/4/13	08/30/13	30.14	40051
591-556.000-937.000	EQUIPMENT MAINTENANCE &	GRAINGER	PARTS	9223326449	08/30/13	31.66	40047
591-556.000-937.000	EQUIPMENT MAINTENANCE &	HACKNEY HARDWARE	AUGUST BILLS	9/4/13	08/30/13	69.32	40051
591-556.000-939.000	VEHICLE MAINTENANCE & RE	GRANT'S AUTOMOTIVE &	REPAIR-2005 CHEVY	2267	08/30/13	100.50	40048
591-556.000-939.000	VEHICLE MAINTENANCE & RE	GRANT'S AUTOMOTIVE &	REPAIR	2270	08/30/13	145.09	40048
591-556.000-957.004	STATE LICENSE/PERMIT FEE	PNC	13090391406384	9/3/13	08/30/13	70.00	40067
591-556.000-977.000	EQUIPMENT	ETNA SUPPLY CO	TOUCHSCREEN	S100825706.001	08/30/13	511.75	40044
591-556.000-977.000	EQUIPMENT	NORTHERN SAFETY CO IN	SUPPLIES	900545620	08/30/13	75.93	40065
Total For Dept 556.000 WATER UTILITIES DEPARTMENT						10,316.43	
<b>Dept 850.000 LONG-TERM DEBT</b>							
591-850.000-995.008	DWRF #1 (2010) BOND PRIN	THE BANK OF NEW YORK	DWRF & SRF	8/2/13	08/30/13	50,000.00	40071
591-850.000-995.009	DWRF #2 (2011) BOND PRIN	THE BANK OF NEW YORK	DWRF & SRF	8/2/13	08/30/13	35,000.00	40071

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF DEXTER  
EXP CHECK RUN DATES 08/30/2013 - 09/05/2013  
JOURNALIZED OPEN AND PAID  
BANK CODE: POOL

User: erin  
Dex: Dexter  
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 591 WATER ENTERPRISE FUND							
Dept 850.000 LONG-TERM DEBT	2012 WATER BOND PRINCIPAL	US BANK CORPORATE TRU	BONDS	8/30/13	08/30/13	35,000.00	40072
591-850.000-995.010	DWRF #1 (2010) BOND INTE	THE BANK OF NEW YORK	DWRF & SRF	8/2/13	08/30/13	14,052.82	40071
591-850.000-996.008	DWRF #2 (2011) BOND INTER	THE BANK OF NEW YORK	DWRF & SRF	8/2/13	08/30/13	10,857.94	40071
591-850.000-996.009	2012 WATER BOND INTEREST	US BANK CORPORATE TRU	BONDS	8/30/13	08/30/13	22,851.25	40072
591-850.000-996.010							
			Total For Dept 850.000 LONG-TERM DEBT			167,762.01	
			Total For Fund 591 WATER ENTERPRISE FUND			178,078.44	
Fund Totals:							
			Fund 101 GENERAL FUND			65,580.43	
			Fund 202 MAJOR STREETS FUND			15,020.80	
			Fund 203 LOCAL STREETS FUND			4,209.13	
			Fund 402 EQUIPMENT REPLACEMENT FUND			30.98	
			Fund 590 SEWER ENTERPRISE FUND			209,458.79	
			Fund 591 WATER ENTERPRISE FUND			178,078.44	
			Total For All Funds:			472,378.57	

Application and Release of Liability for Special Events, Park Use, Facility Use and/or Road Closures - Page 4

Applicant Information

Event Name: APPLE DAZE Date(s): SATURDAY, OCTOBER 5TH

Event Description: FAMILY FUN EVENT, CLASSIC CAR SHOW, CRAFT SHOW, FOOD SALES

Location: MONUMENT PARK

- Checkboxes for Park Use, Facility Use, Road Closure, Fire/Open Burn

Organization Name (if applicable): DEXTER LIONS CLUB

Applicant Name: JAMES CARSON Phone: 734-502-4257

Applicant Email: jcarson@aiseru.net

Applicant/Organization Address: P.O. Box 102, Dexter, MI 48130

Additional Contact:

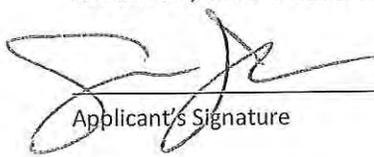
Type of Activity (check all that apply)

- Checkboxes for Road closure, Parade, Exhibitions, Hold an assembly, Private event, Furnish or sell alcoholic beverages, Fire or open burn, Village services

Additional information: [Blank lines for notes]

*Application and Release of Liability for Special Events, Park Use, Facility Use  
and/or Road Closures - Page 5*

**Hold Harmless Agreement:** To the fullest extent permitted by law, DEXTER LIONS CLUB agrees to defend, pay in behalf of, indemnify, and hold harmless the Village of Dexter, its elected and appointed officials, employees, volunteers, and others working on behalf of the Village of Dexter, against all claims, demands, suits, or loss, including all costs connected therewith, and for any damages, which may be asserted, claimed, or recovered against or from the Village of Dexter, its elected and appointed officials, employees, volunteers, and others working on behalf of the Village of Dexter, by reason of personal injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this agreement.

 8-19-13  
 Applicant's Signature Date Co-Applicant's Signature Date

Staff Review: Fee: \$ \_\_\_\_\_ Date Received: 8/19/13 Receipt # \_\_\_\_\_

**Required Pre-Approvals:**

- Village Council Date: \_\_\_\_\_
- Washtenaw County Sheriff Date: 9/4/13
- Dexter Area Fire Dept. Date: 9-5-13

Signature: 

Signature: 

**Attachment Check List:**

Yes	No	N/A	Description
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Damage Deposit.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Homeowners Insurance.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	General Liability Insurance.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Michigan Liquor Control Permit.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Road Closure Diagram or Map.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Washtenaw County Sheriff Department Contract.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dexter Area Fire Department Contract.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sign permit.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Controlled Burn Permit.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other: _____

Approved  Denied Date: \_\_\_\_\_

APPROVED OR DENIED BY: \_\_\_\_\_

CONDITIONS OF APPROVAL: \_\_\_\_\_

REASONS FOR DENIAL: \_\_\_\_\_

APPROVAL STAMP:

NO DAMAGE W/OUT REPLYING

Application and Release of Liability for Special Events, Park Use, Facility Use and/or Road Closures - Page 4

AGENDA 9-9-13  
ITEM 5-3

Applicant Information

Event Name: Kid's Block Party Date(s): September 28th 2013

Event Description: Picnic, games, bounce house possible slide for the kids

Location: Bridgeway Dr. between Boulder Ct. and Parkridge Dr.

- Park Use
- Facility Use
- Road Closure
- Fire/Open Burn

Organization Name (if applicable): \_\_\_\_\_

Applicant Name: Resident participants of Westridge Sub Phone: \_\_\_\_\_

Applicant Email: Residence of Westridge Subdivision

Applicant/Organization Address: \_\_\_\_\_

Additional Contact: Paul Calley

Type of Activity (check all that apply)

- Road closure. Notification date: September 28th from 11am - 7 pm
- Parade.
- Exhibitions, erection of any temporary building or structure, and/or selling or giving away food, drink or merchandise.
- Hold an assembly involving thirty (30) or more participants.
- Hold an assembly involving less than thirty (30) participants.
- Private event such as a wedding or birthday party.
- Furnish or sell alcoholic beverages.
- Fire or open burn.
- Village services such as barriers, barricades, detour signs, or other use of Village equipment or personal are requested. Please provide details below.

Additional information: Permission from residence and Home owners association

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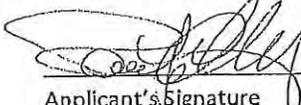


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ATTN: Brenda  
(734) 426-5684

Application and Release of Liability for Special Events, Park Use, Facility Use  
and/or Road Closures - Page 5

**Hold Harmless Agreement:** To the fullest extent permitted by law, Residence of Westridge Sub agrees to defend, pay in behalf of, indemnify, and hold harmless the Village of Dexter, its elected and appointed officials, employees, volunteers, and others working on behalf of the Village of Dexter, against all claims, demands, suits, or loss, including all costs connected therewith, and for any damages, which may be asserted, claimed, or recovered against or from the Village of Dexter, its elected and appointed officials, employees, volunteers, and others working on behalf of the Village of Dexter, by reason of personal injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this agreement.

 \_\_\_\_\_ Date 9/3/2013 \_\_\_\_\_  
Applicant's Signature Date Co-Applicant's Signature Date

Staff Review: Fee: \$ \_\_\_\_\_ Date Received: 9/3/13 Receipt # \_\_\_\_\_

Required Pre-Approvals:

- Village Council Date: \_\_\_\_\_
- Washtenaw County Sheriff Date: 9/4/13 Signature: 
- Dexter Area Fire Dept. Date: 9-5-13 Signature: 

Attachment Check List:

Yes	No	N/A	Description
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Damage Deposit.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Homeowners Insurance.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	General Liability Insurance.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Michigan Liquor Control Permit.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Road Closure Diagram or Map.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Washtenaw County Sheriff Department Contract.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dexter Area Fire Department Contract.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sign permit.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Controlled Burn Permit.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other:

Approved  Denied Date: \_\_\_\_\_

APPROVED OR DENIED BY: \_\_\_\_\_

CONDITIONS OF APPROVAL: \_\_\_\_\_

REASONS FOR DENIAL: \_\_\_\_\_

APPROVAL STAMP:



**Home Owners Association**

P.O. Box 411  
Dexter, MI 48130

September 3, 2013

On September 28<sup>th</sup> from 11 am to 7 pm we would like to close Boulder Ct. to Parkridge Dr. for a Kids Block Party. This has been approved by the HOA Board Members.

Thank you,

Carolyn Collins

Westridge Homeowners Association



AGENDA 9-9-13  
ITEM 5-4

# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734) 426-8303 Fax (734) 426-5614

MEMO

**To: Council**  
**From: President Keough**  
**Date: September 4, 2013**  
**Re: Committee Appointment**

I would like to recommend the following appointment.

**Arts, Culture & Heritage Committee – term ending June 2015**

- Angela Noble



# VILLAGE OF DEXTER

8140 Main Street · Dexter, Michigan 48130-1092 · (734) 426-8303 · Fax (734) 426-5614

## APPLICATION FOR APPOINTMENT AS COMMISSION OR COMMITTEE MEMBER

Name: Angela Noble Date: July 9, 2013

Address: 761 Lakeview Ave Ann Arbor MI 48103

Email: angnoble@umich.edu

Phone: 734-678-4392 Best time to call: anytime

Which Commission/Committee are you applying for?

Zoning Board of Appeals

Downtown Development Authority

Planning Commission

Parks Commission

Arts, Culture & Heritage Committee

Tree Board

Farmers Market Oversight Committee

Other (Specify) \_\_\_\_\_

Why are you interested in serving on this Commission/Committee? Are there current events that have spurred your interest? \_\_\_\_\_

As a member of the Dexter Community Orchestra, I feel that this is a perfect venue for sharing our musical talents with the arts in Dexter.

What particular skills and/or background do you feel that you could bring to this appointment? What other, if any, commissions or committees have you served on? I have served on the fundraiser committee for Dexter

Orchestra as well as the ensembles coordinator giving me opportunity to meet many business and arts

members of the community, as well as Chelsea and Ann Arbor. I worked for a surgeon at UMHS and organized her annual residents conferences which were regional.

Please list/attach any other information that you would like to have considered. I have a great passion for the arts

and want to see them open to all members of the community of all ages and at a free or fair cost for their enjoyment and enrichment.

**VILLAGE OF DEXTER**

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

**MEMO**

**To: Public Art Selection Committee**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: September 3, 2013**  
**Re: Recommendation from Selection Committee to Purchase Troll Sculpture**

The Public Art Selection Committee has recommended that the Village Council purchase the "friendly troll" sculpture created by artist Wendy Baker of Gregory, Michigan. A summary of the selection process leading up to this recommendation is provided below. The purchase price will be \$4,000 which will come from the Arts, Culture & Heritage Committee budget (\$1600) and ACH restricted cash (\$2400).

Over the past year the Arts, Culture & Heritage (ACH) Committee has been working on an idea that was presented by a resident of the Westridge subdivision for a "friendly troll" sculpture along the Border to Border Trail. The idea was to place the troll on the protruding beam just past the railroad bridge on the Westridge side of the path. The ACH Committee put out a "call for artists" and two applications were received. The Committee met with Wendy Baker and worked with her to come up with a final design that was presented to the Selection Committee for consideration. The troll would be approximately 3 to 4 foot tall and be made of concrete. Wendy's design includes disguising the beam with real and fake boulders.

After the call for artists was released there was further discussion about finding a location for the troll closer to the bridge. This idea was discussed by the Arts, Culture & Heritage Committee and the Selection Committee. At the initial Selection Committee meeting where the idea was presented (July 29) the Committee members asked to delay the decision to allow them to visit the area to consider alternate locations.

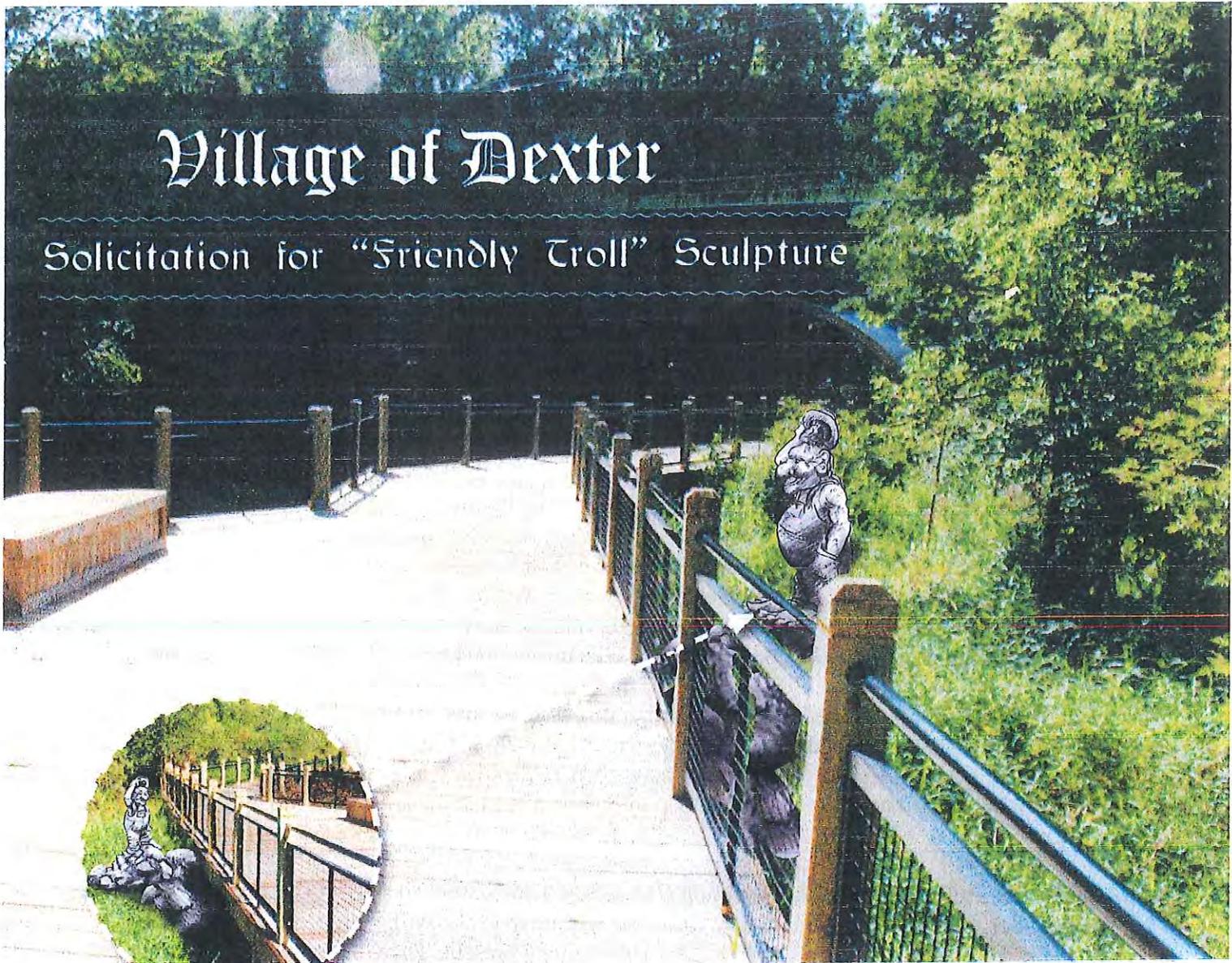
At the August 29, 2013 meeting of the Selection Committee Tom Rosenbaum, Paul Cousins, Rich Bellas, Mary Ellen Miller, Marni Schmid and Randy Hermann (sitting in as the Parks representative for Brian Brassow) were present. Mike Vickers and Phil Arbour were not present. The Committee members present voted unanimously to recommend the purchase to Council in the originally proposed location (on the beam).

**Suggested motion: To accept the recommendation of the Public Art Selection Committee to purchase the friendly troll sculpture from Wendy Baker for \$4,000.**

The Public Art Selection Committee is also considering an additional piece of permanent art. The idea of a bicycle sculpture was proposed by the Ann Arbor Bicycle Touring Society, through ACH Committee member Lynn Babcock. Lynn has worked to secure \$1500 in funding towards the sculpture from Aberdeen Bike in Chelsea, Dexter Bike, and the Touring Society. The proposed sculpture was designed by local artist Rick DeTroyer. The proposed location was originally along the path to Dexter Huron Metropark near the Department of Public Works on Central St. however this location is not feasible due to the railroad right-of-way. Village staff is working on determining a suitable location somewhere in the Central/Huron/Second area. The Selection Committee also had concerns about the ability of someone to climb on the sculpture and requested more information on the type of bicycles that would be used. A small group of committee members plans to meet with the artist to determine a final design and location prior to making a recommendation to Council.

# Village of Dexter

## Solicitation for "Friendly Troll" Sculpture



Please complete the form and return it to the Village of Dexter with required photos or drawing before May 1, 2013. Materials submitted will not be returned.

Applications should be returned to the Village Offices:

MAILING ADDRESS:  
8140 Main, Dexter, MI 48130

PHYSICAL ADDRESS:  
8123 Main, Dexter, MI 48130



ARTIST NAME: Wendy Baker  
ADDRESS: 19325 Church St  
CITY, STATE, ZIP: Gregory MI 48137  
PHONE: 734-476-3099 E-MAIL: wbaker2@emich.edu  
WEBSITE: Etsy  
SCULPTURE TITLE: \* Friendly Troll MEDIA: Concrete  
DIMENSIONS (H x W x D) AND WEIGHT (IF AVAILABLE): "life size" 3'-4' tall standing on top of real + sculpted boulders  
HOW DID YOU HEAR ABOUT THIS SOLICITATION? emich.edu email, forwarded by Colon Blakely  
SIGNATURE OF ARTIST: Wendy Baker  
\* A Cultured Troll Dexter Heritage Troll

## Application for Friendly Troll Sculpture

I am a senior at Eastern Michigan University, majoring in ceramics / sculpture. I came across the call for an artist to make a "Friendly Troll Sculpture" on my EMU email. I immediately decided to pursue this opportunity to create a whimsical and interactive piece of artwork that will enhance the charm of the Dexter boardwalk. I am familiar with the site and paid it a special visit to see the exact spot the troll will set. I have arranged an independent study with Brian Nelson, the head of the sculpture department to create a life size (3ft - 4ft) tall troll, as an independent study for this spring semester. Brian is very skilled and experienced in casting and working with a wide range of materials, including indoor and outdoor installations. I am skilled in many mediums and have extensive experience in sculpting with clay and plaster. I've always wanted to make large yard and garden sculptures with cement and other materials.

I've attached numerous drawings. The sky is the limit as far as style, body position, dress, realism and the exact feeling the sculpture is trying to convey. I am leaning towards the troll wearing overalls since farming is a big part of Dexter's past and present. I picture a friendly Dexter troll being a farmer. I like the interactive idea of the troll winking, waving, tipping his hat, playing peek-a-boo or holding out something for people to throw pennies into. Protruding parts (ears, hands and noses) need to be limited to a shape that can't be broken off with weather elements or vandalism.

Here is a list of the technical steps that I will be taking to make the sculpture.

### Description of required work involved

1. Armature will be built of styrofoam glued together and covered with chicken wire.
2. Armature will be covered with oil clay to make a perfect replica of the finished piece.
3. Clay form will be cast in plaster by a multiple piece mold.
4. Plaster mold will be filled with concrete, with varied tints to make more realistic.
5. Concrete pieces will be cemented together.
6. Weight manageable consideration will determine the last steps of assembly.
7. Base will be constructed of concrete to look like boulders, possibly a hollow mound form.
8. Installation will be done within the wishes of the Village of Dexter to make sure the sculpture is safe and secure with consideration of what's esthetically pleasing and appropriate for people passing by.

I picture the sculpture and base of boulders built so it looks like the troll climbed up to say "Hi".

I propose that each step listed above would take about a week. I plan to build the sculpture in the EMU sculpture studio. I'll enjoy making the troll sculpture regardless of its end purpose.

Thank you for coming up with such an imaginative idea and for the thoughtful gesture of offering the project opportunity to students.

Sincerely,  
Wendy Baker

Wendy Baker  
734-476-3099  
wbaker2@emich.edu

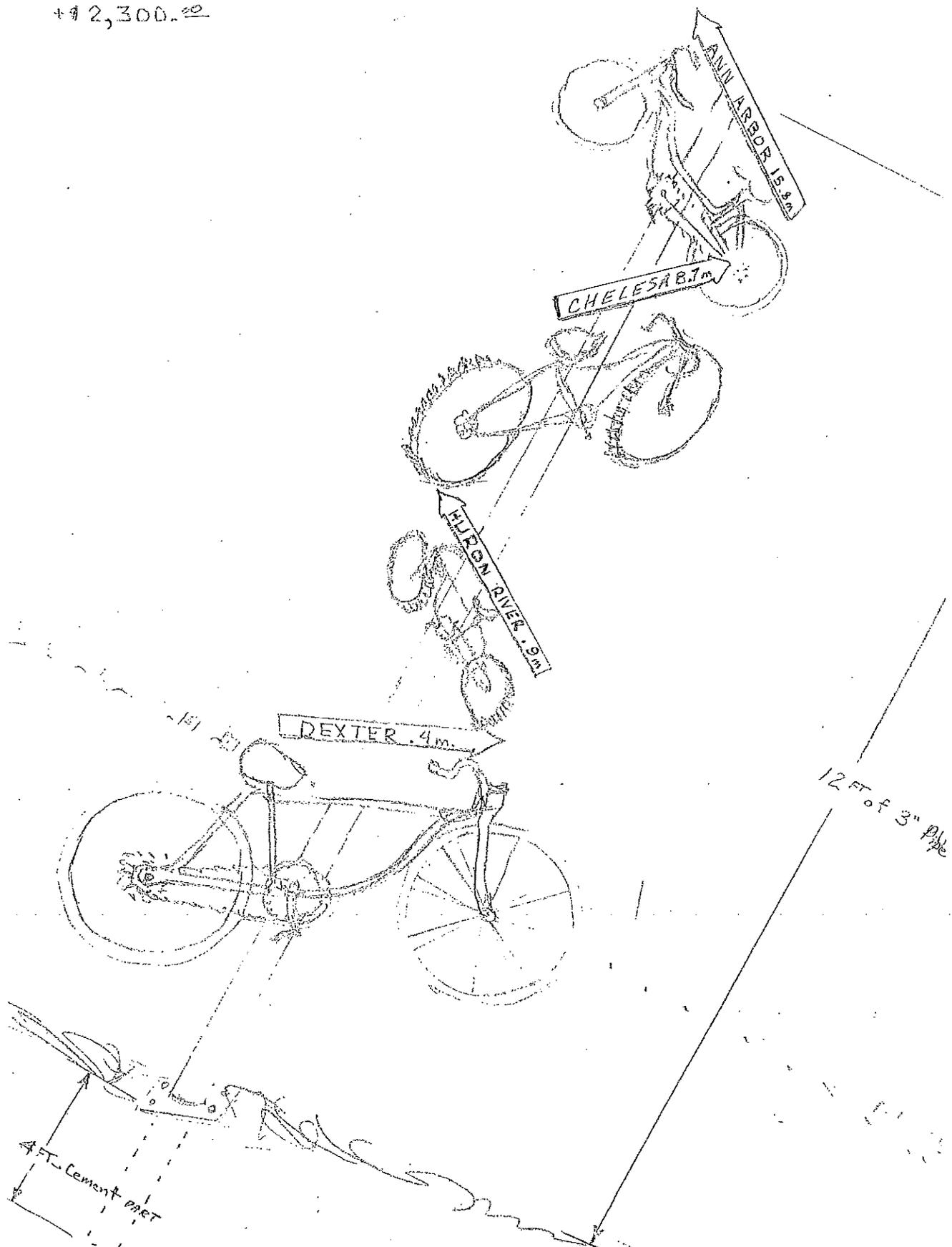
Brian Nelson  
734-487-0117  
bnelson1@emich.edu



3-4 Feet tall

# BIKE MILE POST

- + 4 FOUND BIKES - 16" - 23" SIZE
  - + 4 MILEAGE SIGNS
  - + 12 FT. OF (SCH. 40) 3" STEEL PIPE POST
  - + 4 FT. CEMENT FOOTING (INSTALLED)
- + \$2,300.<sup>00</sup>





AGENDA 9-9-13

ITEM C-2

## VILLAGE OF DEXTER

[ddettling@dextermi.gov](mailto:ddettling@dextermi.gov)

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

### MEMO

**To: President Keough and Council**  
**From: Donna Dettling, Village Manager and Dan Schloff, Superintendent**  
**Date: September 9, 2013**  
**Re: Discussion Item-Health and Safety Program Development**

Information was provided with my report at the last meeting to introduce the topic of a Health and Safety Program for the Village to get reactions from Council. It is included again as a discussion item with additional explanation.

Dan Schloff and I have discussed that development of a Health and Safety Program for the village is a priority. This isn't something Dan or I feel we have the skill or time to complete without assistance. We asked Blair Selover of F&V to provide a scope of services to help the village develop a program. Attached is a proposal to complete a comprehensive Health and Safety Program.

We don't recommend going out for a bid on this item, rather it is recommended that we use our approved engineering consultant to complete the work. We feel that Blair can pick up where he left off 2-years ago when he served the village during the Superintendent transition period. His familiarity with staff, our processes and understanding of our hazards will help him advance this project competently. He will bring what he already knows about the village into a comprehensive program.

This a four to five month process, with a project cost of \$47,140. Staff feels this is a priority for the village and its employees. The program will benefit all departments and therefore the cost would be divided into all funds as shown below. If Council decides to move forward with this project, staff recommends that we span two fiscal years to spread the costs over two budget cycles. This would mean starting the project in April and wrapping it up in August. This timing will also fit with the completion of the Sludge Project, which gives staff some flexibility to help develop the program. The 2013/14 budget includes another full-time employee, which is being delayed to allow time for Tim Stewart to become acclimated into the workforce. There will be an off-set with these expenses that will keep the budget in water and sewer in balance. General fund and streets funds can absorb \$4,000 this fiscal year. We can budget for the other half of the program costs in FY 2014/15.

Staff also suggests that a commitment to develop this program go hand in hand with a guarantee to fund ongoing annual safety training onsite and offsite for employees. Development of a Comprehensive Safety Program will be a waste of time without follow through. Dan and I are committed to putting safety first, and plan to assign the program to one of the field employees of the village. Safety will be a priority for all employees, but to guarantee the success of the program we need to make sure someone is assigned to see it through. The details for ongoing costs and who will be assigned will be developed as part of this initial program.

101	\$7,858	\$3,929.00	Half 2013/14 & 2014/15
202	\$7,856	\$3,929.00	Half 2013/14 & 2014/15
203	\$7,856	\$3,929.00	Half 2013/14 & 2014/15
590	\$11,785	\$5,892.50	Half 2013/14 & 2014/15
591	\$11,785	\$5,892.50	Half 2013/14 & 2014/15

Total \$47,140

This item is presented as a discussion item at this time. Staff will bring forward the attached proposal from F&V Operations on a future agenda.



July 30, 2013

Ms. Donna Dettling, Village Manager  
Village of Dexter  
8140 Main Street  
Dexter, Michigan 48130

**RE: Health and Safety Program Development  
Village of Dexter, Washtenaw County, Michigan**

Dear Ms. Dettling,

As requested, we prepared this proposal for developing a comprehensive Health and Safety (H&S) Program for the Village of Dexter. We will work closely with the Village to evaluate and define your specific needs based on the staffing of your organization. I have personally worked with the Village staff for a number of years and familiar with most of the personnel and their responsibilities. We are familiar with your systems and have a thorough understanding of the operations of the Village's Water Wastewater and DPW Departments.

Based on our recent discussions with you, our proposed scope of services to effectively implement a H&S Program for your organization is as follows:

#### **SCOPE OF SERVICES**

##### Structure, Staffing and Policy Review

This initial task will include working with you and your staff to physically review the Village's existing infrastructure for the specific purpose of developing a comprehensive Health and Safety (H&S) Program. We will review the Village's organizational structure and discuss the Village's administration policies that are followed, and the operations and maintenance activities that are performed by the Village staff and/or subcontractors on a day-to-day basis. This Task is dedicated to reviewing the administration structure policies and operations as they related to defining the future H&S Program. The time spent during this task will include one on one interviews to help focus the H&S Program so that it is tailored to the specific needs of the Village while meeting the appropriate regulatory requirements.

##### Health and Safety Program Administration

This task allocates time with the appropriate Village staff to refine the existing organization structure as it pertains to safety. We will develop a strategic plan and management policy for the delegation of duties that are essential to implementing a successful H&S Program. This process begins with staff routinely exposed to potential hazards and includes staff who are responsible for designating the personnel accountable for implementing the H&S Program, allocating resources, instituting performance standards, and establishing accountability measures and enforcement procedures.

The time spent during this task is integral to the review task above and will serve to assist the Village of Dexter to develop an effective organizational structure for implementing the H&S Program. The general aspects of the Health and Safety Program Administration task are as follows:

- Introduction to the Health and Safety Program.
- Discuss the Health and Safety Manual Policies and Programs.
- Develop the Program Administration and Organizational Structure.
- Establish a Health and Safety Audit Program.
- Define the Recordkeeping and Reporting Requirements.
- Institute a Health and Safety Management System.

Health and Safety Program

The Health and Safety Program for the Village of Dexter will be developed. The deliverable of this task will be a comprehensive Health and Safety Manual that we will prepare for review and approval by the Village of Dexter. The document will include safety program policies and training modules written in accordance with the applicable federal and state regulations governing employee health and safety and maintaining a safe work environment.

The Health and Safety Manual will include guidance and protocols related to Program Administration, Health and Safety Programs, Environmental Operations, Construction Operations, Safe Work Practices and a myriad of checklists, forms and reports required for compliance. The final document will include a Health and Safety Policy Statement adopted by the Village Council that defines your commitment to the program. The suggested or preliminary listing of the specific Health and Safety Manual components are shown below:

General Health and Safety	
<ul style="list-style-type: none"> <li>• Hazard Communication</li> <li>• Incident Reporting and Investigation</li> <li>• Bloodborne Pathogens Exposure Control</li> <li>• Hearing Conservation</li> <li>• Confined Space Entry</li> <li>• Respiratory Protection</li> <li>• Personal Protective Equipment</li> <li>• Reproductive Hazards Protection</li> <li>• Ergonomic Hazard Guidelines</li> <li>• Vehicle Safety</li> <li>• Health and Safety Qualifications for Subcontractors</li> <li>• Emergency Action Plans</li> <li>• Health and Safety Training</li> </ul>	<ul style="list-style-type: none"> <li>• Medical Surveillance</li> <li>• Respiratory Protection</li> <li>• Personal Protective Equipment</li> <li>• Specific Health and Safety Plan for DPW, Wastewater and Water Operations</li> <li>• Security and Control</li> <li>• Emergency Response Planning</li> <li>• Construction Accident Prevention</li> <li>• Construction Health and Safety Plan</li> <li>• Demolition and Decontamination</li> <li>• Traffic Zone Safety</li> <li>• Trenching and Excavation</li> <li>• Hot Work</li> <li>• Haulage and Earthwork Safety</li> </ul>

Safe Work Practices	
<ul style="list-style-type: none"> <li>• General Safe Work Practices for Field Employees</li> <li>• General Safe Work Practices for Office Employees</li> <li>• Working Over or Near Water</li> <li>• Use of Heavy Equipment</li> <li>• Special Site Hazards</li> <li>• Safe Electrical Work Practices</li> <li>• Fall Protection Practices</li> <li>• Portable Ladder Safety</li> <li>• Drum and Container Handling</li> <li>• Spill and Discharge Control</li> <li>• Heat Stress Prevention and Monitoring</li> <li>• Flammable Hazards and Ignition Sources</li> </ul>	<ul style="list-style-type: none"> <li>• Cold Stress Safe Work Practice</li> <li>• Biohazard Safety</li> <li>• Underground Storage Tank Removal</li> <li>• Safe Lifting Practices</li> <li>• Permit-Required Confined Space Entry</li> <li>• Non-Permit-Required Confined Space Entry</li> <li>• Oil and Distillate Fuel Product Hazards</li> <li>• Protection from Sun Exposure</li> <li>• Respirator Cleaning Procedures</li> <li>• Safe Work Practices for Air Purifying Respirators</li> <li>• Respirator Qualitative Fit Testing Procedures</li> <li>• Lone Worker Safe Practices</li> <li>• Short Service Employee (SSE) Program</li> </ul>

In addition to the above program modules, the final Health and Safety Manual will include the applicable forms to document training and certification, incident reporting, site logs, inspections, and program audits within each section of the Manual. The forms will be developed based on the modules required for the Village of Dexter to comply with the applicable federal and state regulations

governing employee health and safety. Upon approval of the Health and Safety Manual by the Village of Dexter, the FVOP team will assist the Village on an as-needed basis to implement the program. For ongoing training and staff development it is estimated to be \$500 - \$800 per training module dependent on the number of modules desired per onsite training session.

**BUDGET**

Scope of Work	Estimated Level of Effort	Proposed Budget
Structure, Staffing and Policy Review	42	\$4,100
Health and Safety Program Administration	62	\$5,660
Health and Safety Program	392	\$37,380
<b>Total Project Fee</b>	<b>496</b>	<b>\$47,140</b>

Project Fee includes travel costs and printing.

**SCHEDULE**

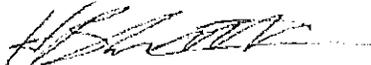
Schedule is dependent on availability of Village Staff. Task 1 is about two to three weeks. Task 2 is about two to three weeks. Task 3 is about twelve weeks.

We are prepared to begin this assignment upon your authorization of our proposal. If you concur with our Scope of Services and Budget, you may authorize us to begin work by signing where indicated below and mailing a copy of this letter back to us.

We thank you for this opportunity and we look forward to working with you. If you have any questions regarding this proposal or any FVOP services, please contact Blair Selover at 810.252.8884 or [bselover@fv-operations.com](mailto:bselover@fv-operations.com).

Sincerely,

F&V OPERATIONS AND RESOURCE MANAGEMENT, INC.



H. Blair Selover  
Regional Manager

cc: Dan Schlaff, DPW Director

**F&V Operations and Resource Management, Inc. (FVOP) is hereby authorized to perform the Services detailed in this letter dated July 30, 2013.**

\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Date

