

**DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, SEPTEMBER 23, 2013**

A. CALL TO ORDER

The meeting was called to order at 7:30 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: President Keough

J. Carson

P. Cousins

D. Fisher

J. Knight

J. Semifero

R. Tell

Also present: Donna Dettling, Village Manager; Courtney Nicholls, Assistant Village Manager; Carol Jones, Village Clerk; Dan Schlaff, Public Services Superintendent; Scott Maurer and Tim Stewart, Water and Sewer Department; Patrick Droze, Orchard, Hiltz & McCliment; residents and media.

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting – September 9, 2013
2. Work Session – September 9, 2013

Motion Fisher; support Knight to approve the minutes of the Regular Council Meeting of September 9, 2013 and the Work Session of September 9, 2013 with one correction under the Roll Call of the Work Session to remove the name of J Smith and replace it with J Knight.

Unanimous voice vote for approval

D. PREARRANGED PARTICIPATION

None

E. APPROVAL OF THE AGENDA

Motion Cousins; support Fisher to approve the agenda as presented.

Unanimous voice vote for approval

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

G. NON-ARRANGED PARTICIPATION

Joe Schultz of 1205 Baker Road, Dexter representing the Dexter Area Chamber of Commerce spoke about the Central Street project from 2nd to 3rd Street and requested that the Chamber be involved in the meetings on the project.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar

I. REPORTS

1. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

None

2. Subcommittee Reports -None

Economic Preparedness
Facilities
Roads
Utility
Website

3. Village Manager Report

Mrs. Dettling submits her report as per packet. Mrs. Dettling gave the following verbal updates:

- Mr. Schlaff introduced the newest Village employee, Tim Stewart. He has been working for the Village for 6 weeks and is pleased to have him on staff.
- There will be a pre-construction meeting for Dextech on September 24 at 2 PM.
- Update on the River Terrace Trail – Coy Vaughn reported that MDOT is not approving the proposed trail alignment and have given their ideas for the alignment. Meeting set for September 25 to discuss this.
- Have received confirmation for the closing of tracks at Central and Broad on October 1 and 2.
- Patrick Droze has met with the Cares regarding the proposed design at Dexter Mill.
- Ms. Nicholls mentioned that the Arts, Culture and Heritage Committee will be applying for a grant for the 2014 Plein Air event and it will be on the October 14 agenda.

4. President’s Report

Mr. Keough submits his report as per packet. In addition Mr. Keough reported on the following:

- The Facilities Committee did meet regarding the Fire Hall and will be looking into some site visits at newer area departments.
- Dexter Wellness update – did discuss at the September DDA meeting a potential sale of the Wellness Center which would create a tax exempt property. This would put the DDA into a negative tax collection situation for that parcel. Have setup a meeting with the property owner, Steve Brouwer. Discussion followed.
- Suds on the River was fantastic and well attended.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$332,983.72
2. Consideration of: Closure of Main Street from the Bridge to Baker and Baker from Main to Dan Hoey for the Homecoming Parade on October 3, 2013 from 1:45 to 2:30 pm

Motion Fisher; support Semifero to approve items 1 and 2 of the Consent Agenda.

Unanimous voice vote for approval

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Cityhood Next Steps

Trustee Knight spoke about approaching the Dexter Area Chamber of Commerce regarding hosting a Candidate's Night for those on the November ballot for the Charter Commission.

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Dedication of Roads in Phase 5B in Dexter Crossing

Motion Carson; support Cousins to accept the dedication of the private Roads and Infrastructure for Phase 5B of Dexter Crossing Site Condominium, as public for any and all public uses.

Ayes: Carson, Cousins, Fisher, Knight, Semifero, Tell and Keough

Nays: None

Motion carries

2. Consideration of: Tree Replacement Ordinance (Sec. 6.14) Review by Planning Commission

Motion Fisher; support Cousins to review the ordinance for an update, including working with staff/consultant to assess the ordinance, compare to other communities, hold a public hearing, and send recommendation back to Council, likely for further consideration by Council in the first quarter of 2014.

Ayes: Cousins, Fisher, Knight, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

3. Consideration of: Quote from Raymer to Repair Well #3 for \$12,000

Motion Cousins; support Fisher to approve the quote from Raymer to repair Well #3 for \$12,000.

Ayes: Fisher, Knight, Semifero, Tell, Carson, Cousins and Keough

Nays: None

Motion carries

M. COUNCIL COMMENTS

Carson	None
Tell	None
Knight	None
Jones	Announced the Big 400 Project at Mill Lake in the Waterloo Recreation Area on October 7 and that this is the first of its kind in Michigan involving the tourism industry to begin a cleanup project and rehabilitation of the camp site for future use.
Semifero	Asked about the repairs on the Main Street asphalt and does the Village need feedback and suggested that the Utilities Committee should re-evaluate tap fees.
Fisher	Complemented Joe on putting together a good report regarding the tree replacement and tree ordinance.
Cousins	None

N. NON-ARRANGED PARTICIPATION

Tom Covert, 3550 Edison Street, Dexter and speaking on behalf of his client Jim Haeussler of Peters Building Company spoke of a possible development at the south end of Dexter Crossing and the annexation of 82 acres to the Village. Discussion then followed regarding the proposal.

O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING LABOR NEGOTIATIONS IN ACCORDANCE WITH MCL 15.268

Motion Fisher; support Knight to move into closed session for the purpose of Discussing labor negotiations in accordance with MCL 15.268 at 8:39 PM.

Ayes: Knight, Semifero, Tell, Carson, Cousins, Fisher and Keough

Nays: None

Motion carries

Motion Cousins; support Fisher to leave closed session at 9:22 PM.

Ayes: Semifero, Tell, Carson, Cousins, Fisher, Knight and Keough
Nays: None
Motion carries

P. ADJOURNMENT

Motion Fisher; support Knight to adjourn at 9:23 PM

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

DEXTER VILLAGE COUNCIL
WORK SESSION
TUESDAY, SEPTEMBER 24, 2013

ITEM C-2

A. CALL TO ORDER

The meeting was called to order at 6:05 PM by President Keough in the Dexter Senior Center at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

B. ROLL CALL: President Keough

- | | |
|-------------|------------|
| J. Carson | P. Cousins |
| D. Fisher | J. Knight |
| J. Semifero | R. Tell |

Also attending: Village Manager, Donna Dettling; Assistant Village Manager, Courtney Nicholls; Finance Director/Treasurer, Marie Sherry; Council Clerk, Carol Jones; Dan Schlaff, Public Services Superintendent; and Scott Maurer, Water and Sewer Department

C. COUNCIL RULES

1. Discussion of the suggestion to move Items I-2 and I-3 Report down on the agenda just before M – Council Comments
After discussion it was recommended not to make a change.

D. DISCUSSION OF OFFICE STAFFING LEVEL

1. Review of current jobs and duties
Discussion include reviewing staffing and continuity within the office.

E. ADJOURNMENT

Adjourned at 7:55 PM

This is a Special Council work session; action will NOT be taken.

“This meeting is open to all members of the public under Michigan Open Meetings Act”

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

2013 Meeting Calendar

AGENDA 10-14-13
ITEM M-1

Board	Date	Time	Location	Website	Village Representative
Gateway Initiative (Big 400)	10/11/2013	9:30 a.m.	Waterloo Recreation Area		Paul Cousins, Carol Jones
Dexter Village Council Work Session	10/14/2013	6:00 p.m.	Dexter Senior Center	http://www.dextermi.gov	
Dexter Village Council	10/14/2013	7:30 p.m.	Dexter Senior Center	http://www.dextermi.gov	
Scio Township Planning	10/14/2013	7:30 p.m.	Scio Township Hall	http://www.sciotownship.org/	
Dexter Township Board	10/15/2013	7:00 p.m.	Dexter Township Hall	http://www.twp-dexter.org/	
Dexter Village Parks Commission	10/15/2013	7:00 p.m.	Village Offices	http://www.dextermi.gov	Donna Fisher
Webster Township Board	10/15/2013	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	
Dexter DOWNTOWN Development Authority	10/16/2013	7:30 a.m.	Senior Center	http://www.dextermi.gov	Shawn Keough
Washtenaw Area Transportation Study-Policy	10/16/2013	9:30 a.m.	Scio Township Hall	http://www.miwats.org/	Jim Carson
Dexter Area Fire Board	10/17/2013	6:00 p.m.	Dexter Township Hall	http://dexterareafire.org/	Ray Tell/Jim Seta
Chelsea Area Planning Team/Dexter Area Regional Team	10/21/2013	7:00 p.m.	TBD	http://www.ewashtenaw.org/	Jim Carson
Dexter Community Schools Board of Education	10/21/2013	7:00 p.m.	Creekside Intermediate School	http://dexterschools.org/	
Scio Township Board	10/22/2013	7:00 p.m.	Scio Township Hall	http://www.sciotownship.org/	
Western Washtenaw Area Value Express	10/22/2013	8:15 a.m.	Chelsea Community Hospital	http://www.ridethewavebus.org/	Jim Carson
Farmers Market/Community Garden Oversight	10/23/2013	5:30 p.m.	Village Offices	http://www.dextermi.gov	Julie Knight
Huron River Watershed Council	10/24/2013	5:30 p.m.	1100 N. Main, Suite 210, Ann Arbor	http://www.hrwc.org/	Paul Cousins
Southeast Michigan Council of Governments	10/24/2013	4:30 p.m.	American Polish Cultural Center	http://www.semco.org	Shawn Keough
Dexter Village Council	10/28/2013	7:30 p.m.	Dexter Senior Center	http://www.dextermi.gov	
Scio Township Planning	10/28/2013	7:30 p.m.	Scio Township Hall	http://www.sciotownship.org/	
Regional Fire Consolidation	10/30/2013	7:00 p.m.	Webster Township Hall	http://www.dextermi.gov	Shawn Keough

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village representative

AGENDA 10-14-13
ITEM 11-2

Month	Name of Group	Dates	Number Approved	Approval Date	Locations	Name of Group	Dates	Number Approved	Approval Date	Locations
January	Friends of the Library - Book Sale	1/3-1/5	5 - 18" x 24"	12/5/2012	1,4,16,19,20	St. Joseph - Flea Market	6/27-7/13	4 - 18" x 24" 4' x 4'	3/14/2013	1, 4, 5, 38, 44
	St. Andrew's - Blood Drive	1/3-1/7	2 - 28" x 22"	1/3/2013	8 (2)	St. Joseph - Parish Festival	7/6-7/22	4' x 4'	3/14/2013	1, 2, 4, 5, 10
	K of C - Quarter Mania	1/9-1/24	5 - 18" x 24"	1/8/2013	1, 2, 4, 5, 10	St. Andrew's Red Cross Blood Drive	7/8-7/22	2 - 28" X 22"	5/16/2013	8, 22
	Mill Creek Middle - Blood Drive	1/17-1/24	2 - 18" x 24"	1/16/2013	21 (2)	5H-Dexter Wellness Coalition	7/9-7/23	5-18" X 24"	7/9/2013	1,2,4,5,44
February	K of C - Rummage Sale	1/24-2/9	5 - 18" x 24"	1/8/2013	1, 2, 4, 5, 10	Dexter Community Players "Big The Musical" theatre production.	7/13 - 7/29	3-18X24 2-3X4	7/3/2013	1,2,4,5,44
	Friends of the Library - Book Sale	1/31-2/2	5 - 18" x 24"	12/5/2012	1,4,16,19,20	Dexter Touchdown Club	7/24-7/28	5-18 X 24	7/24/2013	1,2,4,5,44
	St. Andrew's - Monthly Dinner	2/4-2/7	1 - 36" x 24"	1/3/2013	8	St. James Episcopal	7/27-8/10	3 - 2 X 2'	6/24/2013	1,4,5
	High School Drama Club - Play	1/26-2/10	3 - 18" x 24"	1/11/2013	1, 2, 4, 5, 44	Dexter Youth Football League	7/24 - 8/7	5-18 X 24	7/24/2013	1,2,4,5,44
	Education Foundation - Auction	2/6-2/24	3 - 18" x 24"	1/23/2013	1, 2, 4, 5, 44	St. Andrew's Ice Cream Social	7/19 - 8/2	5 - 18 X 24	7/12/2013	1,2,4,5,44
	Little League - Sign Ups	2/8-2/22	5 - 18" x 24"	1/7/2013	1, 4, 5, 44 (2)	Encore - Intermittent	7/11-8/18	1 - 36" x 24" 5 - 18" x 24"	12/3/2012	15
March	Encore - Intermittent	2/7-3/3	1 - 36" x 24"	12/3/2012	15	Friends of the Library - Book Sale	7/19 - 8/2	5-18 X 24	7/12/2013	1,4,16,19,20
	Friends of the Library - Book Sale	2/28-3/2	5 - 18" x 24"	12/5/2012	1,4,16,19,20	St. Andrew's Ice Cream Social	7/19 - 8/2	5-18 X 24	7/12/2013	1,2,4,5,44
	Community Band - Concert	2/18-3/3	1 - 18" x 24"	2/18/2013	1,3,5	Dexter Youth Football League	7/24 - 8/7	5 - 18 X 24	7/24/2013	1,2,4,5,44
	St. Andrew's - Monthly Dinner	3/4-3/7	1 - 36" x 24"	1/3/2013	8	St. Andrew's Ice Cream Social	7/19 - 8/2	5 - 18 X 24	7/12/2013	1,2,4,5,44
	Historical Society - Art Fair	2/23-3/6	5 - 18" x 24"	1/24/2013	1, 2, 4, 10, 5	Plain Air Festival	8/6-8/19	1 - 6' X 2.5' 3 - 18 X 24	8/6/2013	2, 5, 10, 28
	Peace Lutheran - Easter Egg Hunt	3/9-3/23	1 - 2' x 30"	2/21/2013	1	Great Day to Be Alive-Rummage Sale	8/7-8/18	5-18 X 24	8/7/2013	1, 2, 4, 10, 44
	High School Drama Club - Play	3/2-3/10	1 - 3' x 4'	2/25/2013	3	St. Andrew's - Monthly Dinner	8/30-9/5	1 - 36" x 24"	1/3/2013	8
	Community Orchestra - Concert	3/5-3/17	2 - 3' x 4'	2/26/2013	1, 5	St. Andrew's - Blood Drive	9/16-9/30	2 - 26" X 22"	1/3/2013	8 (2)
	Knights of Columbus - Quarterman	3/7-3/21	5 - 18" x 24"	3/5/2013	1, 2, 4, 5, 10	United Methodist - Rummage Sale	9/16-9/28	2 - 2' x 3' - 3 - 18" X 24"	3/28/2013	1, 2, 4, 5, 44
	Connexion Church - Egg Hunt	3/25-3/31	1 - 3' x 5'	3/21/2013	9	5H-Dexter Wellness Coalition-walk	9/8 - 9/14	5-18" X 24"	7/9/2013	1,2,4,5,44
April	Encore - Intermittent	3/29-4/14	1 - 36" x 24"	12/3/2012	15	Dexter Lacrosse	9/4-9/8	5 - 18" X 24"	9/4/2013	1,2,4,5,44
	Friends of the Library - Book Sale	4/4-4/6	5 - 18" x 24"	12/5/2012	1,4,16,19,20	Dexter Touchdown Club	9/4-9/8	5 - 18 X 24	9/4/2013	1,2,4,5,44
	St. Andrew's - Monthly Dinner	4/1-4/4	1 - 36" x 24"	1/3/2013	8	K of C-Quarter Mania	9/14-9/26	5 - 18 X 24	9/11/2013	1,2,4,5,10
	St. Andrew's - Blood Drive	4/1-4/22	2 - 28" x 22"	1/3/2013	8 (2)	Red Cross Blood Drive-Memorial drive	9/16-9/24	5 - 16 X 24	9/11/2013	1, 2, 4, 5, 10
	High School Drama Club - Play	4/6-4/21	3 - 18" x 24"	2/25/2013	2, 4, 5, 44, 3	Encore - Intermittent	9/26-10/20	1 - 36" x 24"	12/3/2012	15
	Community Orchestra - Ensemble	4/12-4/14	2 - 3' x 3'	4/11/2013	1, 5	Friends of the Library - Book Sale	10/9-10/20	5 - 18" X 24"	12/5/2012	1,4,16,19,20
	United Methodist - Rummage Sale	4/15-4/27	3 - 18" x 24"	3/28/2013	1, 2, 4, 5, 44	St. Andrew's - Monthly Dinner	9/30-10/3	1 - 36" x 24"	1/3/2013	8
	Community Band - Concert	4/17-4/28	1 - 18" x 24"	2/18/2013	1,3,5	5H-Dexter Wellness Coalition-move	10/6 - 10/12	5 - 18" X 24"	7/9/2013	1,2,4,5,44
May	Friends of the Library - Book Sale	5/2-5/4	5 - 18" x 24"	12/5/2012	1,4,16,19,20	St. Andrew's - Sauerkraut Supper	10/3-10/17	4-18X24(1-large)	8/16/2013	2,4,5,10,47
	St. Andrew's - Monthly Dinner	4/29-5/2	1 - 36" x 24"	1/3/2013	8	Apple Daze	10/5/2013	5 - 18 X 24	8/16/2013	1,2,4,5,44
	St. Andrew's-Annual Quilt Show	4/23-5/4	1,2x6	4/22/2013	8	SRLV- Dexter	10/14-10/28	3-18x24(2-2x6)	10/1/2013	1,2,4,5,44
	St. Joseph Church-Plant Sale	5/4-5/19	5 - 18x24	5/17/2013	1,4,4,5,10	Dexter HS Drama-Meritians ever	10/13-10/27	1-36x24,1-4'x48"	10/2/2013	1,2,4,5,44
	K of C - Chicken Broil	5/17-5/28	5 - 18x24	4/24/2013	1,4,44,2,5	Brooklyn	10/19-10/27	1-36x24	10/3/2013	1,4,5,10,44
	Encore - Intermittent	5/16-6/8	1 - 36" x 24"	12/3/2012	15	Dexter K of C-Chicken Broil	10/7-10/14	5 - 18 X 24	10/7/2013	1,2,4,5,10
	Friends of the Library - Book Sale	5/20-6/1	5 - 18" x 24"	12/5/2012	1,4,16,19,20	Friends of the Library - Book Sale	10/31-1/12	5 - 18" X 24"	12/5/2012	1,4,16,19,20
	Historical Society-Civil War Days	5/12-6/10	5-18 X 27	4/24/2013	1,4,44,2,5	St. Andrew's - Monthly Dinner	11/4-1/17	1 - 36" x 24"	1/3/2013	6
	Boy Scouts - Rummage Sale	6/19-6/22	2 - 4 x 4'	1/10/2013	1, 5	5H-Dexter Wellness Coalition-move	11/3 - 11/9	5-18" X 24"	7/8/2013	1,2,4,5,44
June	Encore - Intermittent	5/16-6/8	1 - 36" x 24"	12/3/2012	15	Dexter Heritage Guild-Holiday Bazaar	11/23-12/6	5-18 X 24	10/12/2013	1,2,4,5,10
	Friends of the Library - Book Sale	5/20-6/1	5 - 18" x 24"	12/5/2012	1,4,16,19,20	Dexter Lions Clubs/Christmas Trees	11/27-12/24	2 - 3' x 4'	9/25/2013	1,7,10
	Historical Society-Civil War Days	5/12-6/10	5-18 X 27	4/24/2013	1,4,44,2,5	Dexter Wrestling Club-Registration	11/18-12/3	5 - 18 X 24	10/3/2013	1,4,5,10,44
	Boy Scouts - Rummage Sale	6/19-6/22	2 - 4 x 4'	1/10/2013	1, 5	Encore - Intermittent	11/22-12/22	1 - 36" x 24"	12/3/2012	15
	Dexter Senior Ctr-Ice Cream Social	5/25-6/2	5 - 18" X 24"	5/9/2013	1,4, 44,2,5	Friends of the Library - Book Sale	12/5-12/7	5 - 18" x 24"	12/5/2012	1,4,16,19,20
	Dexter Soccer Club-Tryouts	6/1-6/17	5 - 18" X 24"	5/9/2013	4,44,5,11,32	St. Andrew's - Monthly Dinner	12/2-12/5	1 - 36" X 24"	1/3/2013	8
	St. Andrew's rummage sale	5/25-6/8	5 - 18 X 24	5/16/2013	1,4,5,2,36	5H-Dexter Wellness Coalition-move	12/8 - 12/14	5 - 18" X 24"	7/8/2013	1,2,4,5,44
	3rd Annual Fun Day/Fundraiser	6/5-6/23	5 - 18 X 24	5/30/2013	1,2,4,5,10	Dexter Heritage Guild-Holiday Bazaar	11/23-12/8	5-18 X 24	10/12/2013	1,2,4,5,10
	Parade of Homes	6/19-6/23	1 - 18" x 24"	5/30/2013	1	Dexter Lions Clubs/Christmas Trees	11/27-12/24	2-36X48(1-36x48)	9/25/2013	1,7,10
	Walking Wellness Program 5H	6/1-6/8	5 - 18 X 24	5/30/2013	1,2,4,5,44	Dexter Wrestling Club-Registration	11/18-12/3	5 - 18 X 24	10/3/2013	1,4,5,10,44
	Breast Cancer Walk/Local Fundrais	6/16-6/29	5 - 18 X 24	6/3/2013	1,2,4,44,10					
	Relay for Life	6/11-6/16	3 - 18 x 24	6/11/2013	1, 10, 44					



AUG 10 10-19-13
ITEM I-1

Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Laura Kreps, AICP, Interim Community Development Manager
Re: REPORT
Date: October 8, 2013

Planning Commission Update

At the October 7th Planning Commission meeting, Patrick Droze of OHM presented the Commission with designs for the Central Street and Dexter-Ann Arbor Street projects describing the details of each project. The Planning Commission was asked to provide any input to the Village regarding these projects as soon as practical as the final design work will need to be completed by the end of November.

The Village Manager provided a summary of the Community Development Manager Position and replacement. Noting that a comprehensive assessment of the position and the needs of the Village are being conducted, any and all options are being considered.

Discussion was undertaken with regard to the Dextech Tree Replacement issue. However, through discussion it was clear that the Planning Commission was not comfortable coming to a consensus regarding whether an Ordinance amendment or variance is the appropriate outcome. They will discuss this item further at their November meeting.

Upcoming Planning Commission Items

In November, the Planning Commission will be reviewing a special use application to allow four (4) or more dogs at a residence. In addition, I will be meeting with the representatives from the Beer Grotto that are looking to open in the old pharmacy building. I have also met with the new owners of Victoria Condos whom have inquired as to modifying the original PUD, and foresee an application for a major PUD amendment in the near future.

In addition to these development items, the Planning Commission will also begin their annual review of the Capital Improvements Plan in November or December.

4th Quarter Development Activity

I have attached the Community Development Quarterly Development Activity Report for your information.

Please do not hesitate to contact me prior to the meeting if you ever have any questions, comments or concerns.

Thank you.

Village of Dexter
1st Quarter Report 2013-14
July 1 - September 30, 2013

4th Quarter Activity April 1 - June 30, 2013	1st Qtr. July-Sept		2nd Qtr. Oct-Dec		3rd Qtr. Jan-March		4th Qtr. April-June		13-14 YTD TOTAL		12-13 YTD		11-12 YTD		10-11 YTD		09-10 YTD		08-09 YTD		07-08 YTD		06-07 YTD		05-06 YTD		04-05 YTD		03-04 YTD		
	Total	YTD	Total	YTD	Total	YTD	Total	YTD	Total	YTD	Total	YTD	Total	YTD	Total	YTD	Total	YTD	Total	YTD	Total	YTD	Total	YTD	Total	YTD	Total	YTD	Total	YTD	Total
Prelim. Zoning Compli. Permits	27	80		49		41		65		32		32		98		32		98		67		211		161		67		211		161	
(New Construction)*	20	38		17		6		8		2		2		11		2		11		12		107		75		12		107		75	
Condominium Units	0	0		0		18		39		0		2		0		0		0		1		21		2		1		21		2	
(Commercial/Office)	0	0		2		6		8		5		5		30		8		30		8		3		3		8		3		3	
(Additions/Remodels/Build outs))	2	15		2		9		20		13		10		21		5		21		5		5		3		5		5		3	
(Accessory structure)	1	2		2		9		1		2		1		4		1		4		1		5		3		1		5		3	
(Decks)	4	23		15		11		9		8		10		24		38		24		38		65		65		38		65		65	
Final Zoning Compli. Permits	13	35		24		46		36		29		44		58		188		157		188		157		122		188		157		122	
(New Construction)	5	23		11		7		8		2		10		9		38		9		38		85		78		38		85		78	
(Additions/Remodels/Build Outs)	1	6		5		9		7		9		10		4		19		4		19		6		1		19		6		1	
(Decks)	0	1		1		3		7		0		13		25		121		25		121		58		43		25		121		43	
(Accessory structure)	0	0		3		0		0		2		0		2		0		2		0		2		0		2		0		0	
(Commercial/Office)	1	2		2		11		6		18		6		19				19													
(Condominium Units)	6	0		14		18		15		0		3		0		8		0		8		7		0		8		7		0	
INTERIOR REMODEL (Prelim./Final)	10	29		31																											
FENCE PERMITS	0	0		9		12																									
PERMITS/OTHER																															
Temporary Uses/Structures	1	3		3		4		7		0		6		7		11		7		11		7		0		11		7		0	
Land Division / Combination	1	1		1		0		2		3		4		2		0		3		2		3		2		2		3		2	
Ordinance Amendments	0	2		8		9		9		4		15		11		9		11		9		11		6		9		11		6	
Rezoning or Conditional Rezoning	0	0		0		0		1		2		0		1		0		1		0		1		0		1		0		1	
Special Use Permits	0	0		0		0		0		1		0		0		8		0		6		1		3		6		1		3	
Preliminary Site Plan Approvals	0	0		1		0		0		0		1		4		3		4		3		0		1		4		3		0	1
Final Site Plan Approvals	0	0		1		1		0		0		2		4		3		4		3		0		2		4		3		0	2
Combined Site Plan Approvals	1	2		1		2		2		1		3		1		2		1		2		0		1		2		0		1	
PUD Area Plan	0	1		0		0		0		0		0		1		0		1		0		0		2		1		0		2	
PUD Amendment	0	1		1																											
Sign Permits	2	16		13		11		9		10		12		21		13		21		13		11		14		13		11		14	
Temporary Signs/Sandwich/Use	10	41		36		37		32		13		21		37		21		37		21		14				21		14			
Outdoor Seating Permits	0	4		4		11		10		6		2		5		6		5		6						6					
(ZBA Cases) Non-Residential	1	4		1		2		2		1		1		2		3		2		3		5		3		3		5		3	
(ZBA Cases) Residential	0	1		1		1		0		2		2		4		4		4		4		3		2		4		3		2	
Variances Granted	0	5		2		2		2		2		2		5		7		5		7		7		5		7		7		5	
Demolition Permits	1	1		6		2		6		2		2		6		5		6		5		2		4		6		5		2	4
Right-of-way permits	22	5		10		2		7		1		2		0		4		0		4		3				4		3			
Park Use	2	13		19		8		15		14		6		7		4		7		4						4					
Home Occupation Permits	0	0		0		0		0		0		0		3		2		3		2		2		1		2		2		1	
Freedom of Information Requests	0	0		2		0		0		1		1		1		1		1		1		8		4		1		8		4	
Hawkers & Peddlers Permits	2	9		7		6		12		9		9		12		10		12		10		7		4		12		10		7	4
Requests for service/Correspondence	0	2		11		0		1		14		9		28		15		28		15		33		-		28		15		33	-

Village of Dexter
1st Quarter Report 2013-14
July 1 - September 30, 2013

4th Quarter Activity April 1 - June 30, 2013	1st Qtr. July-Sept		2nd Qtr. Oct-Dec		3rd Qtr. Jan-March		4th Qtr. April-June		13-14 YTD		10-11 YTD		09-10 YTD		08-09 YTD		07-08 YTD		06-07 YTD		05-06 YTD		04-05 YTD		03-04 YTD			
	Total	YTD	Total	YTD	Total	YTD	Total	YTD	Total	YTD	Total	YTD	Total	YTD	Total	YTD	Total	YTD	Total	YTD	Total	YTD	Total	YTD	Total	YTD	Total	
Resident/Merchant/Business Communic.	28								28	25	24	36	92	6	24	48	38											
Enforcement	9								9	0	0	0	0	116	200	0												
Initial Notice	7								7	95	166	287	156	108	181	123	83											
Second Notice	2								2	2	15	17	9	11	11	8	10											

- * General Code Amendment : None
- * Zoning Ordinance Amendment Pending: None
- * Zoning Ordinance Amendments: None
- * Site Plans : Dextech
- * Sign Permits: D. Fitzgerald's Fine Jewelry; Dexter Pharmacy
- * Rezoning: None
- * Special Use Permits: None
- * Communication - LaFontaine close-out; stormwater drainage dumping violations, HOA sign-off; contractor speeding violations
- * Resolutions/Support :
- * Enforcement : 1 Dog, 2 weeds, 4 property maintenance, 1 signs
- * ZBA : 8080 Grand Parking Surface (Case 2013-02)
- * PUD Amendment/Modification requests: None

Revenue - Through September 30, 2013	Zoning Compliance Permits: Site Plan Review Fees:	\$3,080 \$3,875	101,000,000.477,000 101,000,000.608,000
Through December 31, 2013	Zoning Compliance Permits: Site Plan Review Fees:		
Through March 31, 2014	Zoning Compliance Permits: Site Plan Review Fees:		
Through June 30, 2014	Zoning Compliance Permits: Site Plan Review Fees:		

AGENDA 10-14-13
ITEM I

VILLAGE OF DEXTER

ddettling@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

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MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: October 14, 2013
Re: Reporting -Dan Schlaff, Public Services Superintendent

As an introduction to reports from Dan Schlaff that will appear on every agenda; the following background is provided.

Attached are utility progress reports for the past two weeks and a DPW progress report for the past week. These progress reports summarize the number of work orders performed by activity type during the period at the top of the report. The work order document is used by Dan to manage and track operations of Water, Wastewater and the Streets Department. The actual work orders provide further details, but are summarized by Dan for the report. If Council members would like to review work orders, please contact Dan.

Starting earlier this year, during our weekly staff meetings; Dan provided these progress reports along with work orders that support the summarized effort. These reports help to demonstrate the productivity levels being achieved by staff, the managerial effort undertaken by Dan Schlaff and they create a paper trail needed to support future decisions.

Dan recently deployed the work order procedures into the DPW and progress reports are underway in that department. We felt it was time to put the Public Services Superintendent reports in the packet. It is important that Dan have an opportunity to let Council and the public know what he's handling on behalf of the village.

Also included with this report are two samples of maintenance tags that are placed on equipment as check lists for the task and a memo that provides a "Road Maintenance Update".

Please contact Dan if you have any questions.

a

	9/23/2013	9/27/2013	5 days	
Sewer	15			
Water	10			
Meter Fix - MXU/Wire	14			
New Meter Installation	2			
Water Shut Off/Turn On				
Liftstation Maintenance	4			
Miss Diggs	13			
Check Liftstation Floats	4			
Hose WWTP	1			
Backwash Filter Building	1	35,000 gal water		
Final/Beginning Reads	12			
Arsenic Sampling	1			
Sewer Line Televising/Vactoring	1	3654 Central T.V sewer main		
Test/Flush Eye Wash				
Mop 5th Well				
Mop Filter Building				
BS& A Meeting	1	Donna, Marie, Erin, Eric		
5th Well Maintenance				
Filter Plant - Chlorine Pump Maintenance				
5th Well - Chlorine Pump Maintenance				
Back Wash Sand Filters WWTP	1	Filter #2		
Grit Chamber - New Belt				

	9/23/2013	9/27/2013	5 days	
Fill Oiler, Grease Screw Pumps	2	Indoor screw pumps		
RAS Pump Maintenance				
High Service Pump Maintenance				
Sand Filter - Pilot Valve				
Lime on Drying Beds				
Pumping E.Q Basing				
Lift Station Generators	4			
Ferric Pump Maintenance				
Flush Hydrants	5			
Pumped Secondary Scum Pit				
Sludge Field Visit - Dancer Rd				
Blower Filter Maintenance				
Pump Down Ferric Manhole				
Open Iron Pond Drain	1			
Install Maintenance Tag				
Greased Raw Pit Blower				
Pumped Down Blending Tank				
Install Exit Lights				
Read Water Meters				
Hang Shut Off Tags				
Service WWTP Chem Pumps	1			
Rotated Blower				
Total Work Orders	93			

	9/30/2013	10/4/2013	5 days
Sewer	20		
Water	10		
Meter Fix - MXU/Wire	3		
New Meter Installation	4		
Water Shut Off/Turn On			
Liftstation Maintenance	4		
Miss Diggs	3		
Check Liftstation Floats	4		
Hose WWTP	1		
Backwash Filter Building	1	35,000 gal water	
Final/Beginning Reads	11		
Arsenic Sampling	1		
Sewer Line Televising/Vactoring	2	Ann Arbor, Central ST	
Test/Flush Eye Wash			
Mop 5th Well	1		
Mop Filter Building	1		
BS& A Meeting	1	Donna, Marie, Erin, Eric	
5th Well Maintenance			
Filter Plant - Chlorine Pump Maintenance			
5th Well - Chlorine Pump Maintenance			
Back Wash Sand Filters WWTP	1	#3	
Grit Chamber - New Belt			

	9/30/2013	10/4/2013	5 days
Fill Oiler, Grease Screw Pumps			
RAS Pump Maintenance			
High Service Pump Maintenance			
Sand Filter - Pilot Valve			
Lime on Drying Beds			
Pumping E.Q Basing	1		
Lift Station Generators	4		
Ferric Pump Maintenance			
Flush Hydrants			
Pumped Secondary Scum Pit	1		
Sludge Field Visit - Dancer Rd			
Blower Filter Maintenance	4	1,2,3,6	
Pump Down Ferric Manhole			
Open Iron Pond Drain	1		
Install Maintenance Tag			
Greased Raw Pit Blower			
Pumped Down Blending Tank			
Install Exit Lights			
Read Water Meters			
Hang Shut Off Tags			
Service WWTP Chem Pumps			
Rotated Blower	1		
Total Work Orders	80		

Activity	9/30/2013	10/4/2013			
Leaf Pick-Up	3	Downtown, D.Q, B.P, Farmers Market			
Chip Brush	2	Wed-Thursday			
Patch Roads					
Repair Shoulders					
Grade Shoulder					
Storm Sewer Repair					
Install Street Sign					
Road Repair					
Trim Trees					
Clean Ditch					
Pick Up Trash	2	Monday, Friday, Downtown, Parks			
Plow Roads					
Maintain/Inspect Playgrounds					
Lawn Mowing	3	Mill Creek Park, Community Garden			
Street Sweeping					
Clean Downtown	1	Billy goat, vacuum, leaf blower, bricks Alley behind T.C.F			
Farmers Market	1	No Smoking Sign			
Monthly Engine Hours	1				
Apple Daze Prep	3	Turn off sprinklers, unlock picnic tables, unlock electric panels, barricades			
Storm Water Inspection	1				
Sprinkler System Maintenance	3				
Crack Seal	3	Parking Lots Downtown			

Work Order Description	9/30/2013	10/4/2013			
Hang Work Order Boxes	3				
Emptying Street Sweeper into Dumpster	1				
Monthly Crane Inspection	1	Overhead Cranes			
Weed Killer Application	1	Sprayed downtown weeds, sidewalk from bridge to peace park, road side curb			
Miss Diggs	3				
Total Work Orders	32				

5th well maintenance tasks

- (1) Well pump motor in January and September pull the plug and add four pumps of grease. Leave plug out for two days and then reinstall. Every may pull the plug and pump grease in till all the old grease is pumped out . leave the plug out for two days then reinstall. write on tag what you have done
- (2) Polyphosphate pump service every other month . replace tubes as needed from the day tank to the pump and the pump to the feed line. also inspect and replace the feed tube in the pump as needed. clean and inspect all fittings. Write on tag what you have done.
- (3) Chlorine pump service every month replace the feed tube in the pump every month and the line to and from the pump every other month. Clean and inspect all fittings. Write down on the tag what you have done.
- (4) Fluoride pump service every other month replace the feed lines to and from the pump. clean and inspect all fittings. Write on tag what you have done
- (5) Sweep and mop all floors, wipe down counters and cabinets, wash windows, dust the corners and change the trash every other week. Write down on tag what you have done.
- (6) Clean the drain line from the well pump to the drain every three months.
- (7) Clean the gutters out two times a year once in fall and once in the spring.
- (8) Inspect the pump motor packing every week to check for proper seepage.
- (9) Inspect the test wells weekly.

Filter building maintenance tasks

(1) High service pumps number 1-3 every January and September pull plug and add four pumps of grease to each pump. Let run for two days with the plug removed then reinstall. Every may pull the plug and add grease till new grease comes out the other end and all the old is pumped out. Leave plug out for two days then reinstall.

(2) Backwash filters every week till the out flow stream is as clean and clear as you can get it.

(3) Orthophosphate pump service every other month replace tube as needed from the day tank to the pump and from the pump to the injector. Write on tag what you have done and when.

(4) Chlorine pump number 1 and 2 service every other month replace tubes as needed from the day tank to the pump and from the pump to the injector. Write on tag what you have done and when.

(5) Filter building sweep/mop floors, wipe down counters and cabinets, wash windows, dust the corners and change the trash every other week.

(6) Fluoride pump service every other month replace tubes as needed from the day tank to the pump and from the pump to the injector. Write on tag what you did and when.

(7) Clean the drain lines from the high service pumps 2 times a year. Flush them out with a hose till clean.

(8) Clean gutters 2 times a year once in the fall and once in the spring

(9) Open drain line from iron pond to river every Monday and close before backwashing. (Thursday)

(10) Every other month pull the lid on the clear well and check the depth of iron

(11) Inspect the out fall down to the river every month. Look for plugged pipe or spill over

(12) Inspect the high service pumps packing every week to check for proper seepage.

VILLAGE OF DEXTER

ddettling@dextermi.gov

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MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager and Dan Schlaff, Superintendent
Date: October 14, 2013
Re: Road Maintenance Update

We budgeted \$10,000 in both major and local for pavement management and we've spend to date the following amounts:

Asphalt Roller - \$3,058
Asphalt - \$1,534
Crack Seal - \$2,091
Saw cut of Grand - \$175

Total expenses between both funds - \$6,858

An updated list of areas crack sealed is attached to this memo. Below is a list of the areas that received asphalt as well as shoulder/ditch work completed this year using the road millings stockpiled for this type of maintenance. Please contact Dan Schlaff, Superintendent with questions.

Shoulder Repairs

8/21/2013 - 2ND & Hudson new storm sewer pipe, Lime stone, Ditch work.
8/22/2013 - 3RD dead end shoulder work.
9/06/2013 - Central between 3RD & 4TH shoulder work, ditch work.
9/11/2013 - 4TH between Hudson & Dover shoulder work.
9/16/2013 - Broad between 3RD & 5TH shoulder work.
9/17/2013 - 5TH between Central & Broad new storm sewer pipe, ditch, shoulder work.
9/23/2013 - Hudson between Grand & Forest shoulder work.
9/24/2013 - Hudson between Ann Arbor & Forest shoulder work.
9/30/2013 - Forest between Broad & Baker shoulder work.

Asphalt Repair

Edison & 5TH
2ND
Grand between Hudson & Inverness
Inverness & Fourth
Dover & Second
Third Street

Areas for cracksealing 2013

- 1- Ed Coy parking lot (3258 Broad)
- 2- Second and Inverness *Done*
- 3- Dan Hoey *Done*
- 4- 3612 Meadowview *Done*
- 5- 8561 Parkridge *Done*
- 6- Bishop Circle East & Bishop Circle West *Done*
- 7- 7940 Grand st. *Done*
- 8- Bricco patches *started 90% Done*
- 9- Back drive at PNC *10-1-13 Done*
- 10- Alpine by farmers market
- 11- Jeffords *10-1-13 Done*
- 12- Kensington/Wall ct.
- 13- ~~Dexter Crossing?~~

Utility Committee Meeting

Wednesday, September 25, 2013 at 7:00 a.m. – 8:00 a.m.

Attendees: Shawn Keough, Joe Semifero, Ray Tell, Dan Schlaff, Scott Maurer, Courtney Nicholls, Donna Dettling, and Patrick Droze.

Representatives from DUMC: Charles Donahey, Mike McCalla and Tom Snyder

Purpose of Utility meeting:

Dexter United Methodist Church (DUMC) made an inquiry regarding sanitary sewer hook-up to the Village System. The purpose of the meeting is to discuss the possibility and challenges. This property is included in the conditional transfer agreement "425 Agreement" with Webster Township in Exhibit B.

Items provided for Review:

- Aerial location map
- 425 Agreement, with map
- 25 year look ahead, prepared by Charles Donahey of DUMC
- Estimate for gravity sewer provided by OHM.

Highlights of the discussion:

- DUMC is researching the five options developed in their 25 year look out.
- DUMC asked if they could get sewer and not water, or would they be required to hook up both. Village preference would be that they hook up both. Patrick Droze gave a very preliminary water infrastructure cost estimate of \$250,000.
- DUMC discussed their water use and the performance of their well. They are leaning toward requesting water service also, mainly for fire protection.
- Water extension to this area would require looping of the system to assure optimal performance of the water service.
- Option #5 install a force main under Huron River and connect to the village sanitary sewer in the Westridge subdivision. The village offered that this option is NOT possible, as the lift station doesn't have capacity, and upgrading the lift station would not be as cost effective as gravity sewer along Huron River Drive. The distance to the lift station also makes this option less than desirable compared to gravity sewer along Huron River Drive.
- Discussed similar situation with Dexter High School on Parker. The village entered into an agreement with the School to extend water and sewer to Parker Road to service the new High School. The school paid for the extension of water and sewer.
- Discussed 10 properties along the path of a potential gravity sewer on Huron River Drive that would not be required to hook up. However, stubs could be installed on the main to accommodate future hook-up.
- There isn't a cost share requirement for the homes along Huron River Drive for the installation of the infrastructure that DUMC can count on from future hook-ups along the line they paid to put in.
- Reviewed the physical costs to install the main; labor and materials per the estimates OHM provided, and discussed the difference between labor/material cost and the

connection fees. The connection fee is based on theoretical flow per the village connection fee resolution, or .15 per square foot of building. Patrick's rough estimate of the connection fee was 6 or 7 REU's.

- There is no immediate timeline per DUMC representatives, maybe 3- 5 years out before they settle on a solution.
- The way the 425 Agreement works is that the property owner initiates the request to come into the Village and then Council will consider their request. Council approval of the request is not automatic. There will be factors to consider when the request is made; like water and sewer capacity, or how this would impact our future boundary.

Respectfully Submitted,

Donna Dettling, Village Manager

VILLAGE OF DEXTER

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MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: October 9, 2013
**Re: Assistant Village Manager &
Village Manager Report - Meeting of October 14, 2013**

1. Meeting Review:

- September 24th – Office Staffing Needs Work Session
- September 25th – Utility Committee (Item #
- September 25th - Coy Vaughn, re: River Terrace Trail (Item #5)
- September 25th – Union Negotiations
- September 25th – Wendy Baker re: troll sculpture (Item #7)
- September 26th – Wellhead Protection Team (see Item #15)
- September 26th – OHM Project Update meeting
- October 1st – Arts, Culture & Heritage Committee (Item #16)
- October 1st - Steve Brouwer and DWC Investment LLC
- October 3rd - Dexter Mill re: Central Street Project (Item #14)
- October 3rd – Sludge Project Update (Item #4)
- October 3rd – OHM schedule review for Shmina (Item #4)
- October 7th – Planning Commission Meeting
- October 8th – Steve Brouwer and DWC Investment LLC
- October 8th – Walking Map
- October 8th – DTE meeting re: Library Lighting (Item#20)
- October 8th – 5H Dexter Coalition Meeting
- October 9th – Regional Fire Meeting

2. Upcoming Meetings:

- October 10th – Dexter Mill re: Central Street Project
- October 10th – AZ Shmina re: Sludge Project
- October 10th – Chamber of Commerce Ambassador Program (Item # 9)
- October 15th – Parks & Recreation Commission
- October 16th – DDA Meeting
- October 17th – Meeting with Artist Regarding Placement and Design of Proposed Bicycle Sculpture
- October 23rd – Union Negotiations

3. Chelsea Wellness Foundation, Wellness Center Bonds- As the EDC Secretary, I received the **attached letter** and Project Summary from CWF requesting that the Dexter EDC act as the issuing authority for the bonds necessary to purchase the Dexter Wellness Center. Amy Heydlauff contacted the EDC President, Jim Carson on October 1st and shared with him that CWF would be using the Michigan Strategic Fund as the issuing authority for the bonds necessary to purchase the Dexter Wellness Center and withdrew her request

from the Dexter EDC. Jim Carson signed the attached letter as the EDC President consenting to the switch to the Strategic Fund on October 1, 2013.

4. Sludge Project Update. Staff met on Thursday, October 3, 2013 for our ongoing sludge update meeting as well as afterword with OHM to review a request for a 6-week schedule extension proposed by Shmina. The request was lacking in details as well as winter construction and plant operations details and consideration. OHM has asked for the additional detail needed to properly evaluate the request for the extension as well as Shmina's plan to complete the remainder of the work in winter conditions and the plan for sludge management in winter. We are meeting with Andrew Shmina on October 10, 2013 to discuss these items and plan to have a comprehensive project update ready for the next Council meeting 10-28-13.
5. River Terrace Trail at Central Street. Staff met with Coy Vaughn and Patrick Judd on September 25th to review the placement of the River Terrace Trail at Central Street. MDOT has made it clear that the trail must stay 45 feet from the track. The County anticipates approval from MDOT this fall or early winter, but this will not allow time to start construction of the trail until spring of 2014. **The County provided the attached updated alignment design.** Staff will continue to work with the County on where the path crosses the DPW Drive as well as how the material storage area may impact where the trail crosses the DPW Drive.
6. Village Office Phone Update. We are looking into a phone system that will allow us to assign direct dial numbers for the Manager, Assistant Manager, Planning/Zoning, Finance Officer, and Utility Billing. The main phone number into the office would remain the same and still be answered by Brenda as well as others in the office.
7. Troll Sculpture. Staff has been working with Wendy Baker on the troll installation. We have been working on collecting rocks that will be used to create the illusion that the troll is climbing up to say hi. Wendy has recommended that we set the rocks and the base of the sculpture prior to winter and place the actual troll in the spring. This will give the base time to cure and settle over the winter and allow the troll additional time to cure before it is exposed to the elements. The rocks will be taken to the site of the sculpture over the next several weeks.
8. Forest/Second/Hudson Project. The final balancing change order has been completed for this project. The original contract price was \$253,049; the final contract price is \$260,756, which is within the \$10,000 contingency approved by Council. We are still holding \$6,000 in retainage.
9. Chamber of Commerce Ambassador Program. Paula Palmer Burns (Past President of the Dexter Chamber of Commerce) asked that a Village representative be a part of a new program they are starting. The Ambassador Program is a method of getting new businesses partnered with existing business owners and local officials. Courtney will be attending the organizational meeting on October 10. It is expected to be a monthly commitment.

10. Concord. On Tuesday, September 24, 2013 the Village Utility Department was contacted by a resident on Central Street regarding a sewer back up. This house was located in the project area of last summer's road reconstruction project. After investigation it was determined that the contractor, Concord Excavating, is responsible for the necessary repairs. OHM and Village Staff met with Concord on October 2, 2013 and Concord has accepted responsibility for the repair. **Attached is a letter** from OHM to Concord with more detail on the issue. A date for the repair has not been set.
11. Tap Fee Study. **Attached is follow-up** from Tom Traciak in response to the question raised by Trustee Semifero at the last meeting regarding tap fees. As described in the e-mail, the tap fee calculation is depreciated asset value divided by users, which is something that we are able to review annually based on the audit.
12. Water Tower Work. The addition of the mud valve on the water tower is scheduled for October 30-November 8. The tower will be out of service during this time. Actual installation of the valve is expected to take three days. The additional time is necessary to chlorinate and perform water quality testing before the tower is put back into service. Staff will be doing a test run of operating the system without the tower on October 10. Information will be provided to residents regarding the project with a request that they limit their water usage during the time the tower is out of service. Staff has been working with the Fire Department who has established the protocol that they will call Dan directly if they need to tie into the system during this period, so that the system can be run manually to accommodate their needs. This work was originally approved by council in April 2013 and is budgeted in this fiscal year.
13. Mill Creek Park. Staff met with Paul Evanoff regarding Mill Creek Park maintenance. Paul said that the main things to watch for will be chipped paint, rough edges on the railing, slippage down the steep slopes and boards lifting or splitting. He said that power washing and sealing the boardwalk next summer would likely add several years to the life of the wood. He does not feel it is likely that the entire boardwalk will need to be replaced all at one time in the future; he thinks instead it will be piece by piece as individual boards need attention. He suggested maintaining the invasive species control contract for at least five years. Paul also met with our two downtown landscapers to talk through proper maintenance of the landscaping.
14. Central Street Project and Dexter Mill. Staff met with representatives from the Dexter Mill on October 3, 2013 and we are scheduled to follow-up with them again on October 10, 2013. We continue to search for options that work for both parties. Patrick put together concepts for our next meeting and they are **attached for your review**. We also discussed the construction sequencing and the possibility of a full closure for 4 weeks or alternating two-way signaled closure for 6-8 weeks. Council needs to weigh in on full-closure vs. alternating two-way traffic with signal.
15. Wellhead Protection Team. The grant period for the Village's Wellhead Protection Grant has ended. The Village did not apply for a 2014 grant. Staff will continue to provide reminders and information to the community about protection of the wellhead. A decision on applying for a 2015 grant will be made next summer.

16. Arts, Culture & Heritage Committee. The Committee met on October 1, 2013. We have scheduled a Plein Air wrap-up/planning for 2014 potluck at Victoria Schon's house on October 23, 2013. Various ideas for possible grants were discussed; the Michigan Council for Arts & Cultural Affairs Grant is on tonight's agenda for Council's consideration. One possible project discussed to fulfill the "heritage" mission of the Committee is updating the historical map previously prepared by the Dexter Area Historical Society and Museum. The Committee discussed the possibility of tying in the architectural styles of the homes in the area also. James Davis and Paul Cousins will be pursuing this idea with the Historical Society.
17. 5H Intervention Update. **Attached** to this report is a copy of the 5H Plan Intervention table that provides an update of the dollars spent in 2013 and dollars proposed for 2014. At the 5H meeting on October 8, 2014 an intervention on the Move More table was introduced called "Crossing Guards" in the amount of \$4,000. Larry Cobler put this intervention together, which requires the Village to be the fiscal agent. I shared with Larry that I would need support from Council before the village could agree to be the fiscal agent for this intervention, and that I doubted there was support. I got the notes from the meeting in time to **include then with the report** that shows the 2014 intervention tables as of 10-8-13. I am following up with Larry and 5H leadership to share the village procedures for review of adult guards at school crossings. As Council may recall, the engineering standards were updated to include an appendix that provides guidance for this type of review.
18. Safe Routes to School Grant Application Update. MDOT is reviewing our application and we've gotten requests for additional information. MDOT gave us feedback on the application regarding the rapid flashing beacons (RFB), they will not cover the cost of them. We had three in our grant submittal; one on Baker at \$20,000, one on Kensington at \$25,000 and one on Dan Hoey at \$25,000. The higher cost for the units is due to solar power.
19. Huron Street Stormwater Outfall. **Attached to this report** is a memo from OHM that provides an explanation and pictures of a failed stormwater outfall on Huron Street. Staff is preparing a recommendation along with an evaluation of the Street Fund to determine the feasibility of making the repair this fall. The estimate including engineering services and a contingency is \$26,340. This will be a consideration item on a future agenda.
20. Library Lighting Update. Carol Western, DTE Service Planner was assigned to this project. I met with her on site on October 8, 2013 and invited Kris Repke of Hopp Electric. I have asked Hopp Electric to submit a proposal for the cabinet /meter installation and transfer of wiring off Library grid to new meter based on the location that DTE confirmed for the power source to the new meter. DTE will also provide an updated work order and cost for the new service. **Attached is a map** showing the location of the DTE Pole where a service lead will be taken to a cabinet and meter. The cabinet will be approximately 2 feet wide and 3 feet tall. When I get the costs from DTE and the proposal from Hopp, I'll provide an update. I will also include Paul McCann in all updates.

21. UIS. The most recent business to move into the Industrial Park, UIS, has requested information on completing an Industrial Facilities Tax Exemption. Staff will be working with them to identify their SIC codes to determine whether they qualify as a high-tech business under the law. UIS is moving into the former Moore Control space, which Moore Control vacated to move into a larger space in the Industrial Park.

Donna Dettling

From: Jim Carson <jcarson@aiserv.net>
Sent: Wednesday, October 02, 2013 11:22 AM
To: Donna Dettling
Subject: Fw: DEDC

Donna,

Below is the CWF's withdrawal request for the bond issuance. Please hold onto this for insertion in a future council packet.

Jim

Jim,

Thank you for your consideration in the case of Dexter's EDC issuing our bonds. As it turns out, we will need to move more quickly than originally anticipated and MEDC's Strategic Fund is able to hear our case on Oct. 23. To that end I am withdrawing our request for DEDC to manage the bond issuance.

Per the MSF request, thank you for your transfer of jurisdiction.

Amy

Amy Heydlauff, RN, MHSA
Executive Director
Chelsea-Area Wellness Foundation
734.433.4599
www.5healthytowns.org
WELL, WELL, WELL



VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303

Village Council

Shawn Keough
President

Ray Tell
President Pro-Tem

Jim Carson
Trustee

Paul Cousins
Trustee

Donna Fisher
Trustee

Joe Semifero
Trustee

Julie Knight
Trustee

Administration

Donna Dettling
Manager

Carol Jones
Clerk

Dan Schiaff,
Superintendent of
Public Services

Marie Sherry, CPFA
*Treasurer/Finance
Director*

Courtney Nicholls
*Assistant Village
Manager*

October 1, 2013

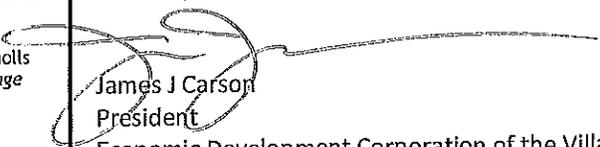
Michigan Economic Development Corporation
Michigan Strategic Fund
Attn: Diane Cranmer
300 N. Washington Square, 3rd Floor
Lansing, Michigan 48913

RE: Dexter Wellness Center Bond Issuance

Dear Ms. Cranmer,

The Economic Development Corporation of the Village of Dexter, Michigan consents to transfer the jurisdiction on the bond arrangements for the Dexter Wellness Center purchase by the Chelsea-Area Wellness Foundation to the Michigan Economic Development Corporation, Michigan Strategic Fund.

Sincerely,


James J Carson
President

Economic Development Corporation of the Village of Dexter, Michigan

Cc: Amy Heydlauff
Tom Collis
James Hughes

THE VILLAGE OF
DEXTER IS AN EQUAL
OPPORTUNITY
PROVIDER AND
EMPLOYER

www.
dextermi.gov

September 27, 2013

Dexter Economic Development Corporation Bond Issuance Project Summary

Chelsea-Area Wellness Foundation
Tax I.D. 263040367
310 North Main Street, Suite 203
Chelsea, MI 48118
734-433-4599
www.5healthytowns.org

Organization History: Chelsea-Area Wellness Foundation (CWF) is a 501(c)(3) tax-exempt foundation with a mission to create a culture of wellness and sustainable improvements in health in the community of Dexter, as well as four other local communities. Chelsea-Area Wellness Foundation was founded in 2009 when Chelsea Community Hospital merged with St. Joseph Mercy Health Systems. The Foundation is overseen by a volunteer board of directors, four of whom are residents of Dexter.

Description of the Project: CWF currently leases approximately 46,000 square feet of building 1 in the Dexter Town Center Condominium development (2810 Baker Road, Dexter). The space is used to provide Dexter with fitness facilities, meeting space, health education classes, medical integration programming and other wellness related offerings. The facility currently employs 61. When full membership is attained we anticipate employing approximately 100 full and part time jobs for skilled, certified and unskilled employees.

Chelsea-Area Wellness Foundation entered into a purchase agreement for the building, as is, with the owners of the facility, DWC, Investments.

Bond-related Information: Financing for the purchase will be through tax-exempt bond financing. Bank of Ann Arbor will finance the purchase. The bond issuance will be \$12,000,000.

Bond Counsel for Bank of Ann Arbor is Miller Canfield. We believe they are also acting as Dexter's EDC bond counsel. Chelsea-Area Wellness Foundation's counsel is Jay Hughes, Dickinson Wright. Miller Canfield is preparing a timeline for the bond preparation and issuance. We anticipate closing on or before December 1, 2013.

Contact Amy Heydlauff at Chelsea-Area Wellness Foundation for additional information.

Amy Heydlauff
Executive Director
Chelsea-Area Wellness Foundation
734-433-4599
amy@5healthytowns.org

Scott Broshar

Larry Cobler

Pat Conlin

Randy Forsch

Ken Gietzen

Nancy Graebner

Jeff Hardcastle

Amy Heydlauff

Susan Kheder

Anne Kittendorf

Kari Newman

Judy Nold

Alison Pollard

Ruth VanBogelen

Jack Wheeler

September 26, 2013

Donna Dettling
Village Manager
8123 Main Street
Dexter, MI 48130

RE: Dexter EDC

Dear Donna:

Chelsea-Area Wellness Foundation is interested in working with the Dexter Economic Development Corporation (DEDC) on the purchase of the Dexter Wellness Center. Our goal is to embed ourselves in the community whenever and however possible.

We would like to make suitable arrangements for the DEDC to act as the issuing authority for the bonds necessary to purchase the Dexter Wellness Center.

Please contact me to discuss the possibility of working with DEDC.

Sincerely,



Amy Heydlauff, RN, MHSA
Executive Director
Chelsea-Area Wellness Foundation
734.433.4599

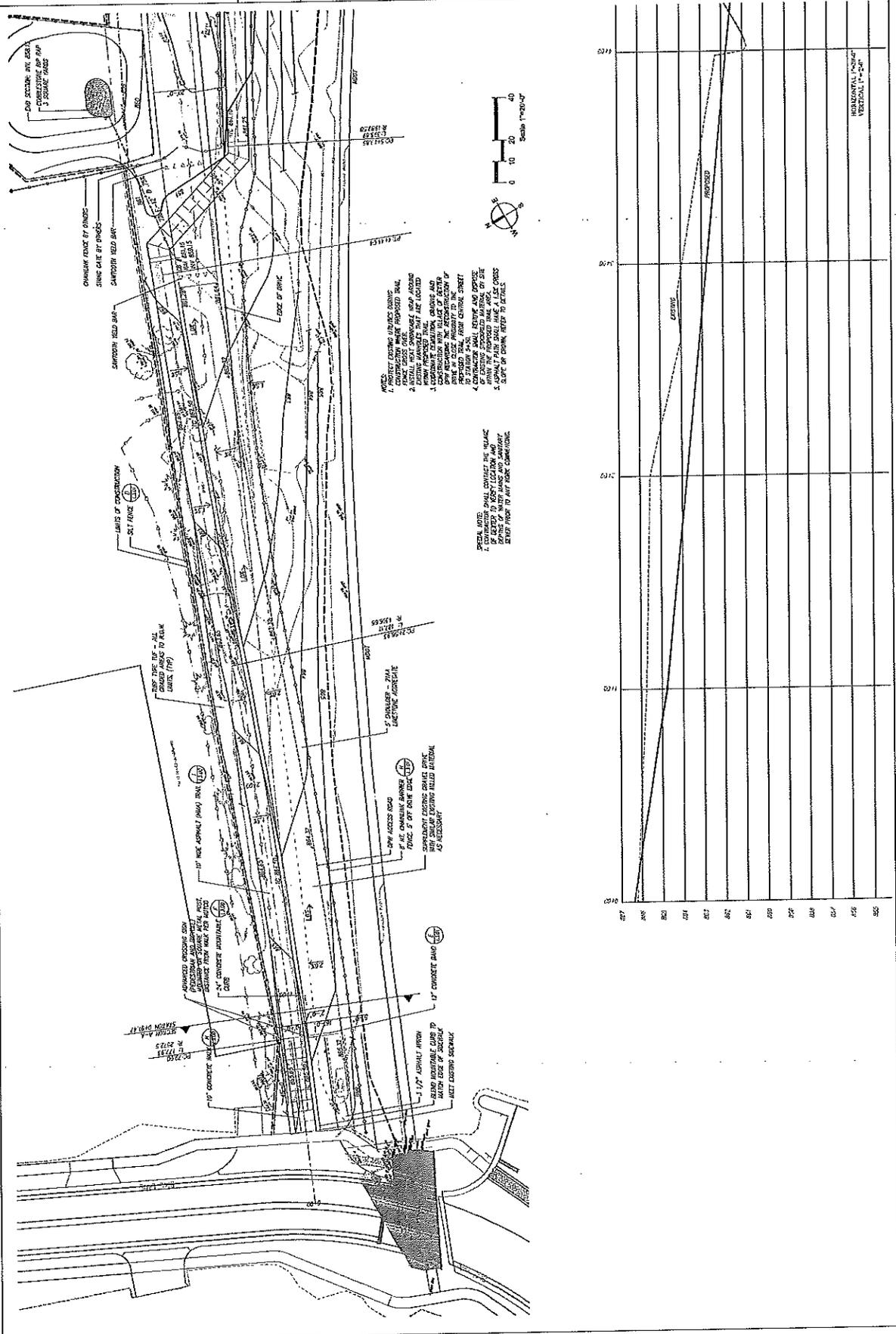
Cc: Jeff Hardcastle
Jay Hughes

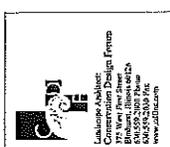
310 N Main
Suite 203
Chelsea, MI
48118

(734)433-4599

5healthytowns.org







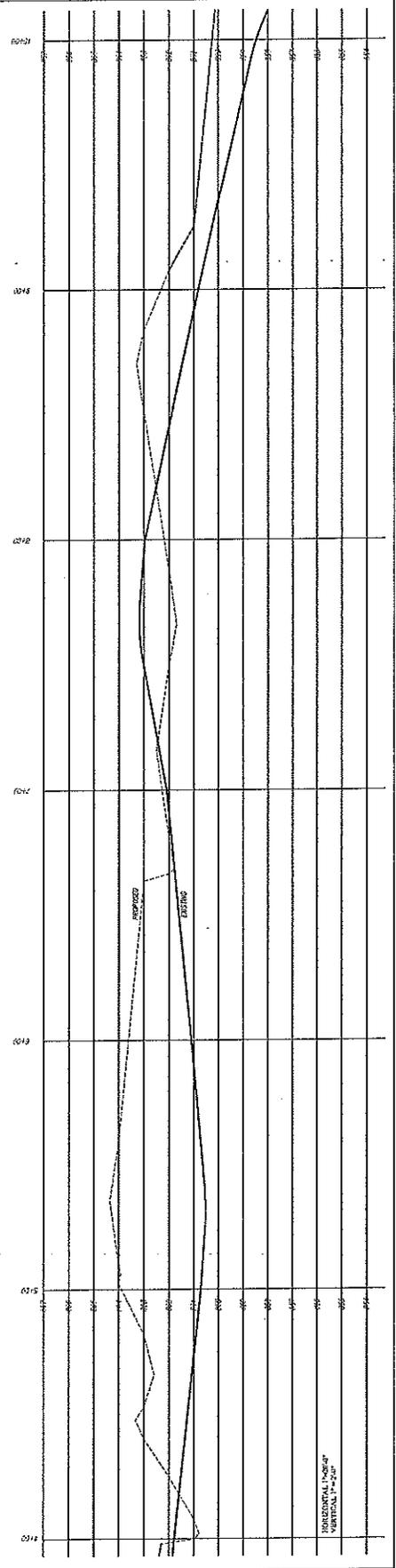
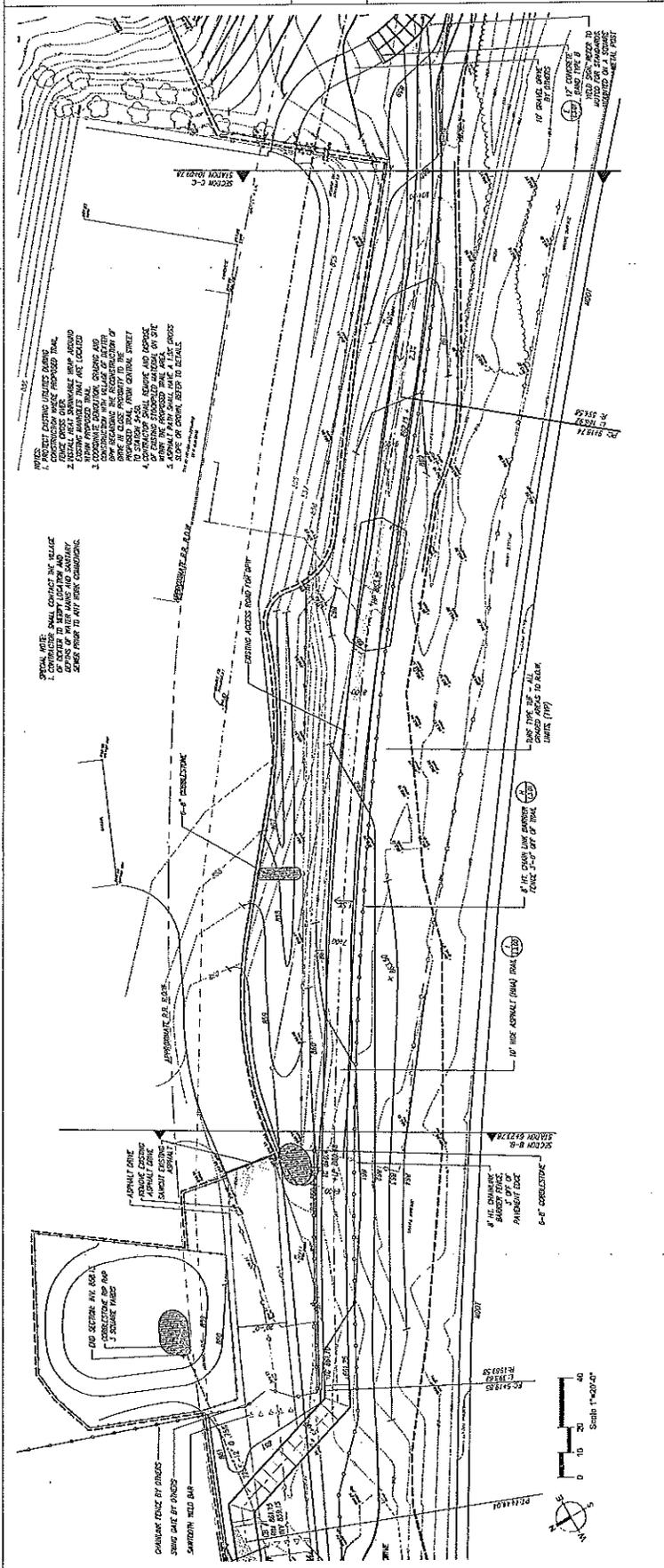
Washington
 State
 Department of
 Transportation
 Job No. 1002.01

State
 Design by
 Contract

Trail Layout Sta 4+00 - Sta 10+00

Washington County River Terrace Trail Phase 2

Washington County
 Title
 Date
 Scale



SPECIAL NOTE:
 1. CONSIDER SOIL CONTACT BY VALUE
 2. CONSIDER THE EFFECTS OF WATER MAINS AND SANITARY
 3. CONSIDER THE EFFECTS OF ANY OTHER UTILITIES
 4. CONSIDER THE EFFECTS OF ANY OTHER UTILITIES
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 5. CONSIDER THE EFFECTS OF ANY OTHER UTILITIES

ARCHITECTS. ENGINEERS. PLANNERS.



October 2, 2013

Mr. Charles Williams
President
Concord Excavating and Grading, Inc.
PO Box 250
Concord, MI 49237

RE: Village of Dexter
Central Street Phase I
Warranty Period Work

Dear Mr. Williams:

On Tuesday, September 24, 2013, the Village of Dexter Utility Department received notice from a resident at 3668 Central Street indicating that a sewer backup had occurred at their property. During an investigation of the site and the downstream sanitary sewer system by Village Utility Department Staff, standing sewage was observed in Sanitary Structure S-1. Further investigation of this manhole and downstream sewer via closed circuit television revealed that portions of the sewer appear to have been constructed with a negative slope which creates a high point within the sewer between the existing structure and structure S-1.

As you are likely aware, this particular sewer and manhole were constructed by Concord Excavating and Grading, Inc. as part of the Central Street Phase I project. The final estimate of the project was prepared on July 2, 2013 and work is now under the obligation of the Maintenance and Guarantee bond.

OHM on behalf of the Village is directing that Concord repair the observed workmanship defects and that all impacted areas are restored to their current state or better after the corrections have been made. In accordance with the Maintenance and Guarantee Bond and by way of this correspondence, Concord Excavating and Grading, Inc. is directed to respond to this request within one week (close of business on October 9, 2013). In the event that a response to correct the issue is not received by that time, the Village will order that the necessary work is completed by a separate contractor with all costs resulting from this work paid for by the designated Surety.

Should you have any questions, do not hesitate to contact me at 734-466-4573.

Sincerely,
OHM Advisors

A handwritten signature in black ink that reads "Patrick M. Droze". The signature is written in a cursive style and is positioned above a horizontal line.

Patrick M. Droze, P.E.
Project Engineer

cc: Donna Dettling, Village Manager
Dan Schalf, Superintendent of Public Services
Chris Donajkowski, OHM
Rhett Gronevelt, OHM
File

OHM Advisors
34000 PLYMOUTH ROAD
LIVONIA, MICHIGAN 48150

T 734.522.6711
F 734.522.6427

OHM-Advisors.com

Courtney Nicholls

From: Tom Traciak <traciak@umbaugh.com>
Sent: Friday, October 04, 2013 4:17 PM
To: Courtney Nicholls
Subject: Connection Charges

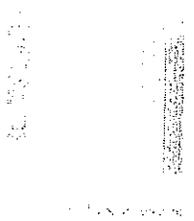
Courtney,

I did a quick review of the calculation that I first used in for Dexter in the 2006 rate study. Essentially it is the depreciated asset value divided by number of meters.

To get an idea of where the calculation would be today, I used the depreciated asset value from FYE 6/30/12 and divided by the most recent meter count that I have from the cash flow spreadsheet updated by Marie.

Water came out at \$3020, which I believe you currently charge \$3000
Sewer came out at \$4875, which I believe you current charge \$5000

This was only a cursory review ... a more in depth calculation would be based on FYE 2013 asset value + in any asset value being added (at least in 2013/14) and updated customer count (potentially plus anticipated growth).



Tom Traciak
H.J. Umbaugh & Associates
Certified Public Accountants, LLP
2150 Association Drive, Suite 100
Okemos, Michigan 48864
517-321-0110 Phone 517-321-8866 Fax
traciak@umbaugh.com

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CENTRAL STREET
(99' R.O.W.)

18-20
SHEET

CENTRAL STREET RECONSTRUCTION
MILL ALTERNATIVE 4

DATE	DESIGNER	ENGINEER	PROJECT	TOWN	COUNTY	OFFICIAL	SCALE	DATE	REVISION
	FR	ZF	PLSD	6	WASHTENAW	DEXTER	1" = 40'	0130-13-0060	
VILLAGE OF DEXTER									
34000 Plymouth Road Livonia, MI 48150 P (734) 522-6711 F (734) 522-6427						WWW.OHM-ADVISORS.COM			
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Plan Matrix

Element (List each program under only one element)	Interventions	Indicator/s to Impact (New Interventions, only)	Primary Target Population (Age in Years)				Number of People Impacted annually	Evidence of effectiveness in Impacting CWF Vision (for existing programs, only)	Collaboration between organizations in the community or between communities	Policy, Infrastructure, System, or Behavior				Best practice, recommended in literature, innovative			Total funding request to CWF (for new interventions)
			0-18	19-35	36-65	>65				<250	>250	Policy	Infra-structure	Sys-tems	Behavior or culture	OP	
Move More	Wellness Walks	Inactivity	X	X	X	X	X		X				X	X			\$1,000
	Walking Maps	Inactivity	X	X	X	X				X			X	X			\$2,000
	Safe Routes	Inactivity	X						X	X		X	X			\$23,000	
	Bike Lending	Inactivity	X	X	X	X			X			X	X			\$7,750	
	Bike Safety	Inactivity	X						X			X	X			\$13,000	
	Bike Racks	Inactivity	X	X	X	X				X			X			\$1,750	
	Bouldering	Inactivity	X	X	X	X			X	X		X		X			\$9,500
	Staff Exercise Dexter Schools	Inactivity		X	X					X		X	X			\$47,280	
	Injury Prevention	Inactivity	X	X	X	X			X			X	X			0	
	Gorilla Yoga	Inactivity	X	X	X	X			X		X	X			X		
Exercise for Dexter Events	Inactivity	X	X	X	X			X			X			X			0
Eat Better	Nutrition Education Life Skills	Fruit/Veget consumption patterns	X										X		X	\$1,500	
	Healthy Cooking for Kids	Fruit/Veget consumption patterns	X										X		X	\$2,700	
	Healthy Cooking for Adults	Fruit/Veget consumption patterns		X	X	X							X		X	\$1,800	
	Farm Market & Comm. Garden	Access to Local Whole Foods	X	X	X	X			X	X		X	X	X			\$4,100
	Farm to School Prog & Dexter Coordinator**	Fruit/Veget consumption patterns	X						X	X		X	X	X			29,000
	What's For Dinner Healthy Shopping	Fruit/Veget consumption patterns		X	X	X	X		X			X	X	X			2,492
Connect with Others	Community Read	Connection with others	X	X	X	X		X	X			X	X	X			\$2,250
	Wellness Marketing	Connection with others	X	X	X	X			X	X		X	X	X		X	6335
Avoid Unhealthy	Red Barrel	Prescription Meds		X	X	X		X	X			X	X	X			\$2,000
	SRSLY	Substance use/abuse	X					X	X			X	X			\$42,555	
5H Plan Annual Total																172,012	

2014 Tentative
2,000
15,000
30,000 GRANT MATCH
Relax

600

3,000

29,000

3,400

25,000

\$123,482 spent 8013

2014 Tentative Intervention Planning \$108,000

**Dexter Wellness Coalition Meeting
October 8, 2013**

Location: Dexter Wellness Center Conference Room

Time: 5:30 pm

Attendees: Brett Pedersen, Shirley Bitters, Becky Murillo, Laurel Livingston, Paul Cousins, Reiley Curran, Stephanie Jacques, Michael Dendy, Mark Olexa, Kim Covert, Dan Chapman, Jason Willard, Peg Tewksbury, Donna Dettling, Larry Cobler, Gloria Leininger, Zora Djuric, Lori Kintz, Matt Pegouskie, Ruth VanBogelen

Meeting Action Items:

- All final versions of Intervention Tables to Lori Kintz (lorikintz3000@gmail.com) no later than Monday, October 14th
- Testimonials to Lori Kintz no later than Monday, October 14th

Agenda & Summary of Discussion:

1. Around the room self-introductions.
2. Interventions for the 2013-14 Year 2 Comprehensive Wellness Plan. The four subgroups meet for ~ 10 minutes to make a list of the interventions and budgets. The total was \$102,900. The group then began a discussion of how to get to the \$100,000 available from the Chelsea-area Wellness Foundation. The Boulderling intervention which was for a boulder for very young children (age 1 and up). This intervention was tabled until the 2014-15 plan so that a boulder for adults can be included.

<p>Move More</p> <p>Safe Routes to School \$15,000</p> <p>Crossing Guards \$ 4,000</p> <p>Outdoor Yoga \$ 1,200</p> <p>Wellness Walks \$ 999</p> <p>Bike Racks \$ 1,800</p> <p>Boulderling Rock Y3</p> <p>Path from DWC to Mill Creek Part Y3</p> <p>Playground at Lions Park Y3</p> <p>Total \$22,999</p>	<p>Eat Better</p> <p>Farm to School/School Gardens \$35,000</p> <p>Healthy Cooking for kids/adults \$ 3,000</p> <p>Winter Farmers Market \$ 3,000</p> <p>What's for dinner \$ 0</p> <p>Nutrition Education \$ 0</p> <p>Farmers Market Improvements \$ 0</p> <p>Faith in Action Y3</p> <p>Total \$41,000</p>
<p>Avoid Unhealthy Substances</p> <p>SRSLY \$25,790</p> <p>Red Barrel \$0 (advertising \$ to be including in marketing intervention)</p> <p>Total \$25,790</p>	<p>Connect with Others</p> <p>Community Read \$ 4,000</p> <p>Marketing for all interventions \$ 6,011</p> <p>Depression Awareness \$ 200</p> <p>Biz to Biz (Y3)</p> <p>Total of \$10,211 (11% of Budget)</p>

**Dexter Wellness Coalition Meeting
October 8, 2013**

3. Testimonials and Lessons Learned for Plan

- Testimonials – send to Lori Kintz by Monday
- Lessons Learned
 - In Year 1 we have been a learning process for everyone
 - We had 3 changes in leadership because of people moving away from Dexter. While this had its challenges, it also demonstrated that new leaders could step in and get the job done.
 - Doing 1 year leadership terms, switching every 6 months, is too short a time. Just getting the idea of what needs to be done and then switches
 - We need a designated notetaker and minutes/summary that is send after the meeting. If you can't attend a meeting it is difficult to find out what was discussed, what decisions were made and thus, you feel lost at the next meeting.
 - Need a go to marketing person to coordinate what is being marketed to make sure the information is correct and that marketing is coordinated. Michael Dendy volunteered to be that person.

4. Laurel Livingston, coordinator for School Gardens has done the 1st round of cooking classes with students at Creekside and Mill Creek. They made granola. Students learned a lot and enjoyed the granola.

5. Upcoming Community Events

- October 9th – Wellness Walk at 9 am Meet at Dexter District Library, followed by a book discussion at the Dexter District Library at 10:00a – 11:30a – book “A Walk in the Woods” *Open Zumba @ 11:30a.*
- October 12-13 – Knights of Columbus Chicken Broil a the Council Hall
- October 10th (Sunday Noon to 5 pm) – Waterloo Pioneer Day Festival , Waterloo Farm Museum and Dewey School Museum, 13493 Waterloo Munity Rd, Grass Lake, MI 49240
<http://www.examiner.com/article/waterloo-pioneer-day-festival-at-waterloo-farm-museum-and-dewey-school-museum>
- October 23rd – SRSLY event at the Dexter Library Contact Reiley or Stephanie for more details (curranr@cch.org, stephanie@srslydexter.org)
- October 27th – Art on the Farm , 12075 Island Lake Road, Dexter, MI 48130
<http://artonthefarmdexter.com/>
- November 1 – new trail from Mill Creek to Hudson Mills officially opens

Next meeting: November 12th, 5:30 pm at the Dexter Wellness Center Conference Room

**Dexter Wellness Coalition Meeting
October 8, 2013**

Name	Email or phone	Is it ok to put your email on Coalition Documents?
Ruth VanBogelen	ruth@5healthytowns.org	Yes
Lori Kintz	Lorikintz3000@gmail.com	Yes
Matt Pegouskie	matt@5healthytowns.org	Yes
Peg Tewksbury	pegtewks@aol.com	Yes
Jason Willard	jasonjwillard@gmail.com	Yes
Dan Chapman	ddchap@provide.net	Yes
Kim Covert	covert@dexterschools.org	Yes
Mark D. Olexa	Mark.Olexa@gmail.com	Yes
Michael Dendy	Michael@visioncommunity.org	Yes
Stephanie Jacques	Stephanie@srslydexter.org	Yes
Reiley Curran	curran@cch.org	Yes
Paul Cousins	Millpond89@comcast.net	Yes
Brett Pedersen	pedersenb@dexterschools.org	Yes
Shirley Bitters	Bittersweetprojects@gmail.com	Yes
Becky Murillo	beckyjog@yahoo.com	Yes
Present but not on the sign in sheet		
Laurel Livingston		
Donna Dettling		
Gloria Leininger		
Larry Cobler		
Zora Djuric		

memorandum

Date: October 2, 2013

To: Courtney Nicholls, Assistant Village Manager
From: Patrick M. Droze, P.E.

Re: Huron Street Outfall Project

Recently, Village Staff was made aware of a portion of the storm sewer system has failed near an outfall to the Mill Creek. The Village learned of this failure after receiving a call from a resident located at 8180 Huron St.

After performing an inspection, it was determined that the particular storm sewer in question is located between two properties at 8180 and 8160 Huron Street. The failure has been caused by undermining of storm sewer which in turn has eroded the supporting soil. In the process, this has caused significant erosion, sedimentation in Mill Creek and complete failure of the storm sewer system. Photos have been attached for your use.

In the interest of re-establishing this outfall, we have proposed that the sewer can be replaced with one new manhole and new storm sewer extending to the banks of Mill Creek. The new outfall location would be protected with stone riprap to guard against erosion and scouring of the end section and stream bank.

It is recommended that the sewer is up-sized to ensure that the sewer has adequate capacity to convey runoff for portions of Huron Street extending as far east as Broad Street. This is being completed in anticipation of future road improvements. This will also allow for an additional problematic outfall located at Huron and Broad to be abandoned. This second outfall is located in close proximity to existing buildings and is believed to have been constructed without a drainage easement.

The project will require engineering effort to develop plans and specifications for permitting and bidding. We recommend the following tasks:

- Perform a simple topographic survey of the work area using a laser level and handheld GPS device. A local benchmark will be established as part of the work for use during construction. (\$500)
- A plan and profile of the work will be created along with necessary details for permitting and bidding. The project will be bid as a lump sum project and will use standard front end documents used on previous Village projects. (\$1500)
- As part of the work, it is recommended that a permit is obtained from the Michigan Department of Environment for work near the Mill Creek. (\$500 – excluding permit fees)
- Temporary construction and permanent drainage easements will be prepared for the proposed improvements. (\$800 per parcel) X 1
- OHM will provide construction layout of the improvement. This will include stakeout of the manhole, end section and storm sewer. (\$500)
- OHM will provide as needed construction engineering and construction oversight. (\$500)
- Total Estimated, hourly not to exceed fee: \$5,100.

Should you have any questions, please feel free to contact me.



PHOTO 1: Failed Storm Sewer viewed from Mill Creek Banks



PHOTO 2: Sedimentation at Mill Creek



OPINION OF PROBABLE CONSTRUCTION COST

ORCHARD, HILTZ & McCLIMENT, INC.

34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 466-4557

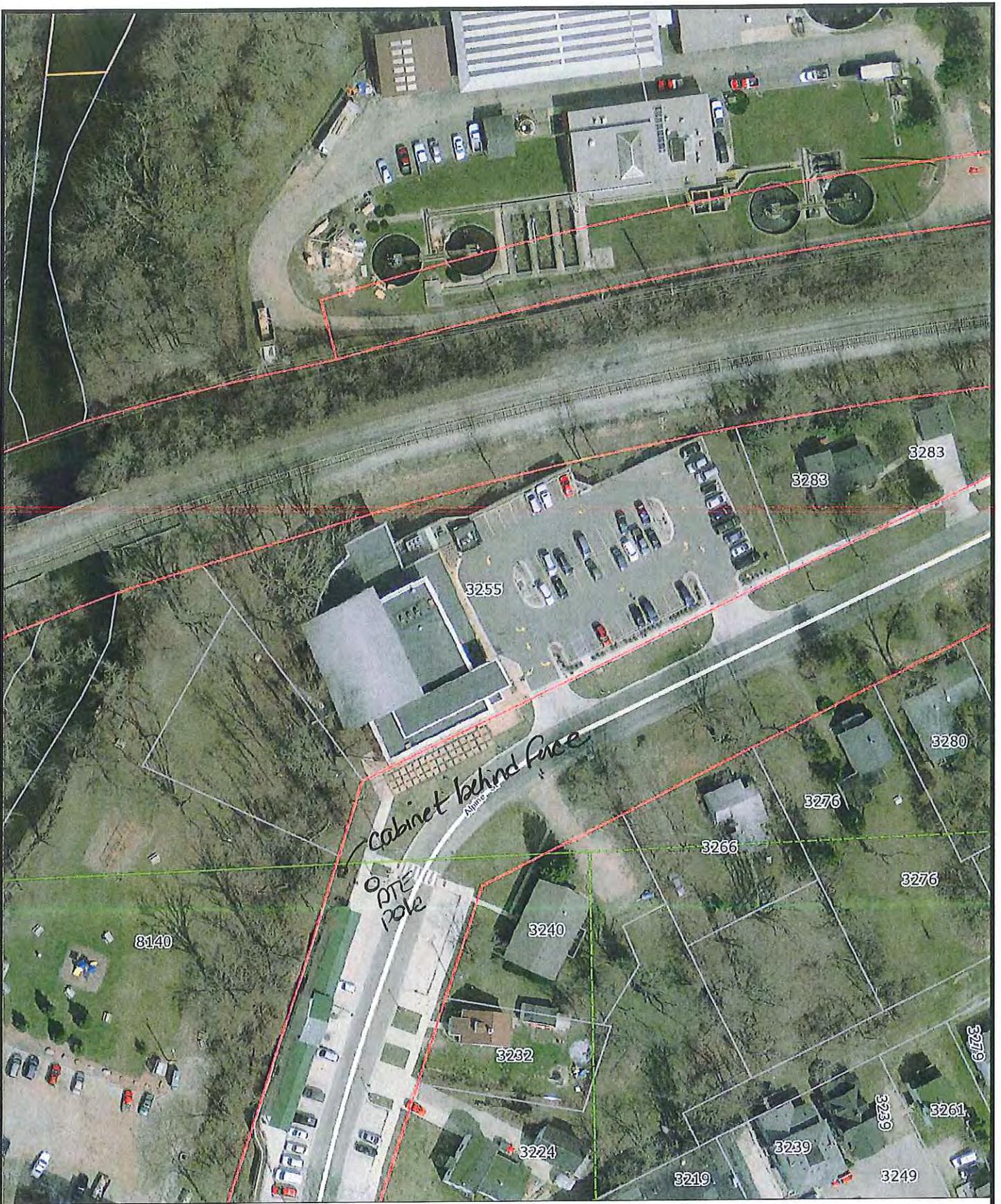
PROJECT: Huron Street Sewer Outfall
 LOCATION: Huron Street Sewer Outfall
 WORK: Removal and Replacment of Storm Sewer

DATE: September 24, 2013
 PROJECT #: 0099-13-0041
 ESTIMATOR: PMD
 CHECKED BY: _____
 CURRENT ENR: PMD

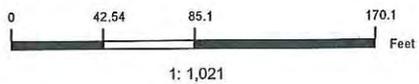
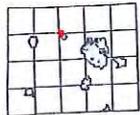
ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
ALTERNATIVE 1 - REMOVAL AND REPLACEMENT					
1	12" CMP removal	110	LF	\$ 10.00	\$ 1,100.00
2	Riprap	4	SYD	\$ 50.00	\$ 200.00
3	4' drop manhole	1	EA	\$ 5,000.00	\$ 5,000.00
4	12" RCP	110	LF	\$ 35.00	\$ 3,850.00
5	Erosion Control	1	LSUM	\$ 1,000.00	\$ 1,000.00
6	Earthwork	200	CYD	\$ 10.00	\$ 2,000.00
7	Restoration	440	SYD	\$ 5.00	\$ 2,200.00
8	Silt Fence	50	LF	\$ 3.00	\$ 150.00
SUB TOTAL					\$ 15,500.00
CONTINGENCY (20%)					\$ 3,100.00
TOTAL					\$ 18,600.00
ALTERNATIVE 2 - INCREASE OF SIZE (18") FOR FUTURE PHASES					
1	12" CMP removal	110	LF	\$ 10.00	\$ 1,100.00
2	Rip Rap	4	SYD	\$ 50.00	\$ 200.00
3	4' drop manhole	1	EA	\$ 5,000.00	\$ 5,000.00
4	18" RCP	110	LF	\$ 55.00	\$ 6,050.00
5	Erosion Control	1	LSUM	\$ 1,000.00	\$ 1,000.00
6	Earthwork	200	CYD	\$ 10.00	\$ 2,000.00
7	Restoration	440	SYD	\$ 5.00	\$ 2,200.00
8	Silt Fence	50	LF	\$ 3.00	\$ 150.00
SUB TOTAL					\$ 17,700.00
CONTINGENCY (20%)					\$ 3,540.00
TOTAL					\$ 21,240.00

Municipal Streets Fund Account Activity
Assumptions - Flat Millage Rate and Taxable Value; 3% Operating Cost Increase in Estimated Years

	Fund Balance at the end of 2011-2012	\$715,938	
Revenue	Expected Millage 2012-2013	\$523,247	Projected Activity
Revenue	Major/Local Streets Act 51/Interest	\$260,973	Projected Activity
Expense	Central Continued	(\$510,438)	Projected Activity
Expense	Local Streets Operating 2012-2013	(\$196,465)	Projected Activity
Expense	Forest Stormwater & Hudson, Second - Road/Sidewalk Project	(\$115,073)	Projected Activity
Expense	Repair of DBRP Storm Pipe	(\$19,900)	Projected Activity
Expense	Additional Mill Creek Park Expense	(\$39,453)	Projected Activity
Expense	Major Streets Operating 2012-2013	(\$197,161)	Projected Activity
Expense	Municipal Streets Admin 2012-2013 - Tax Tribunal	(\$9,017)	Projected Activity
Expense	Municipal Streets Admin 2012-2013	(\$37,539)	Projected Activity
	Expected Fund Balance at the end of 2012-2013	\$375,113	Projected Activity
Revenue	Expected Millage 2013-2014	\$549,900	Budget
Revenue	Major/Local Streets Act 51/Interest	\$259,200	Budget
Expense	Ann Arbor Street Project Design	(\$38,000)	Budget
Expense	Central Design	(\$34,000)	Budget
Expense	Forest Stormwater & Hudson, Second - Road/Sidewalk Project	(\$200,000)	Budget - Increase from adopted because of project overlapping into 13-14
Expense	Ann Arbor Street Project Construction (Match/Crosswalks)	(\$135,000)	Budget
Expense	Ann Arbor Street Project CA/CE/Testing	(\$77,000)	Budget
Expense	Safe Routes to School Grant Match (Pending)		Budget
Expense	Contingency for Major and Local	(\$20,000)	Budget
Expense	Share of Material Storage Area Project	(\$25,000)	Budget
Expense	Local Streets Operating 2013-2014	(\$192,100)	Budget
Expense	Major Streets Operating 2013-2014	(\$200,000)	Budget
Expense	Municipal Streets Admin 2013-2014	(\$41,000)	Budget
	Expected Fund Balance at the end of 2013-2014	\$222,113	Estimate
Revenue	Expected Millage 2014-2015	\$549,900	Estimate
Revenue	Major/Local Streets Act 51/Interest	\$259,200	Estimate
Expense	Central Street Project (2nd to 3rd) CA/CE/Testing	(\$50,000)	Estimate
Expense	Central Street Project (2nd to 3rd) Construction	(\$133,334)	Estimate
Expense	Local Street/Sidewalk Project	(\$200,000)	Estimate
Expense	Local Streets Operating 2014-2015	(\$197,863)	Estimate
Expense	Major Streets Operating 2014-2015	(\$206,000)	Estimate
Expense	Municipal Streets Admin 2014-2015	(\$42,230)	Estimate
	Expected Fund Balance at the end of 2014-2015	\$201,786	Estimate
Revenue	Expected Millage 2015-2016	\$549,900	Estimate
Revenue	Major/Local Streets Act 51/Interest	\$259,200	Estimate
Expense	Local Streets Operating 2015-2016	(\$203,799)	Estimate
Expense	Major Streets Operating 2015-2016	(\$212,180)	Estimate
Expense	Municipal Streets Admin 2015-2016	(\$43,497)	Estimate
Expense	Local Street/Sidewalk Project	(\$200,000)	Estimate
	Expected Fund Balance at the end of 2015-2016	\$351,411	Estimate
Revenue	Expected Millage 2016-2017	\$549,900	Estimate
Revenue	Major/Local Streets Act 51/Interest	\$259,200	Estimate
Expense	Local Streets Operating 2016-2017	(\$209,913)	Estimate
Expense	Major Streets Operating 2016-2017	(\$218,545)	Estimate
Expense	Municipal Streets Admin 2016-2017	(\$44,802)	Estimate
Expense	Local Street/Sidewalk Project	(\$200,000)	Estimate
	Expected Fund Balance at the end of 2016-2017	\$487,250	Estimate



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10/9/2013

THIS MAP REPRESENTS PARCELS AT THE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHTENAW COUNTY EQUALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-222-6662.



NOTE: Parcels may not be to scale.

The information contained in this cadastral map is used to locate, identify and inventory parcels of land in Washtenaw County for appraisal and taxing purposes only and is not to be construed as a "survey description". The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

Village President Report by Shawn Keough
October 14, 2013

AGENDA 10-14-13
ITEM I-6

Hello Residents and Fellow Council Members - Here is a summary of my recent activities and some of my planned activities for the future:

Recent Meetings and Activities

Facility Committee Participation – The facility committee has not met since our last Village Council meeting. We are currently trying to schedule a date to visit a couple of the new fire stations in the area. Chief Yates volunteered to set up these site visits. We are hoping to get these set up within the next week or so.

ACH Appointment - I am recommending the appointment of Cristen Rinderknecht to the Arts, Culture and Heritage Committee. This recommendation is included under the Consent Agenda. I spoke with Cristen on October 3rd and thanked her for her interest. She helped out already at the Plein Air Event and has been already participating with the committee activities.

October 3, 2013 – I attended a meeting with Village representatives (staff and engineers) and representatives of the Dexter Mill (owners and their architect) to discuss the Central Street project and the alternatives for parking along the front of the Dexter Mill. The Dexter Chamber of Commerce was represented by Joe Schultz. The Village Manager report has a couple of new concepts that were created as a result of the discussion at that meeting.

October 4, 2013 – Introductory meeting with Patrick Becker. Mr. Becker is a property owner within the Village's DDA boundary and submitted an application to be on the Village's DDA. I spoke with Patrick over the phone on October 2nd and met him for about an hour on October 4th. Please note that I am recommending that he be appointed to serve on the DDA as part of our Consent Agenda. He will take over the remaining term of long time member Dick Lundy, who has asked to be replaced when it was appropriate. Mr. Lundy has not been able to attend the meetings for a while now and approached the Village about stepping down when we had another interested person.

October 9, 2013 – Regional Fire Department Meeting – We met again and have decided to have a joint meeting between all 4 Boards plus the firefighters on October 30, 2013 at 7 p.m. This date is a rare 5th Wednesday of the month and we are hoping it fits on the majority of people's schedules. It is clear that the Village and Scio are both currently supporting the draft Interlocal with their past motions of support. The goal is to try and understand any concerns as a group that may exist in Dexter Township and Webster Township. We also want there to be an opportunity for the firefighters to be heard by all if they have comments. We are hoping that a round table discussion can at the very least get any remaining issues in front of everyone. I hope that everyone is able to attend.

Dexter Wellness Center Update - Since our last meeting on September 23rd, I have continued to communicate with various members of Village Council and our DDA regarding the potential sale of the Dexter Wellness Center to a tax-exempt entity (which has since been announced as the Chelsea Area Wellness Foundation). Donna Dettling, Marie Sherry, Tom Covert (DDA Treasurer) and I have met twice with the partners owning the Dexter Wellness Center, once on October 1st and again on October 8th. Please note that I have placed continued discussion on this topic on the agenda under New Business. Additional information related to the Brownfield Reimbursement and our interaction with Washtenaw County will be provided prior to/or at the meeting as it becomes available regarding this topic.

Computerized Maintenance Management Software - Superintendent Dan Schlaff and our staff have been working on developing a work order system for managing maintenance and repair tasks associated with our well fields and pump houses and at our wastewater treatment plant. I mentioned to Dan that my company uses an internet based software to help manage this type of situation at some of our municipal project sites. It is very user friendly and may be of some help to Dan and Scott as they consider ways to manage the large volume of tasks on a regular basis. I offered to set up a meeting for Superintendent Schlaff and Village Manager Dettling to observe this software and see if it was something that they might want to evaluate as a tool to help them manage the work orders.

Future Activities

October 14, 2013 – Village Council meeting with Staffing Workshop at 6 pm

October 16, 2013 – Village Downtown Development Authority meeting

October 23, 2013 – Union Negotiation meeting (tentatively scheduled)

October 28, 2013 – Village Council Meeting

I hope to see you around our town!

Shawn Keough, Village President
skeough@DexterMI.gov

(313) 363-1434 (cell)

AGENDA 10-14-13
 ITEM 5-1

SUMMARY OF BILLS AND PAYROLL

14-Oct-13

Payroll Check Register	10/1/2013	\$43,095.38	Includes Quarterly Council Salary
Employer Retirement Contributions (paid via electronic transfer)	10/1/2013	\$3,403.80	
Account Payable Check Register	10/14/2013	\$251,178.22	
		\$297,677.40	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS

Summary Items from Bills & Payroll	Amount	Comments
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The due date column on the accounts payable worksheets represent the date of the Council Meeting

**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS
 DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**

"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."

User: erin
DB: Dexter

EXP CHECK RUN DATES 09/19/2013 - 10/09/2013
JOURNALIZED OPEN AND PAID
BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. 7TH RULE ACCOUNTING	312.00		
2. ALEXANDER CHEMICAL CORPORATION	2,016.80		
3. ALLIED EAGLE SUPPLY CO	25.95		
4. ANNELIESH S CORNISH DDS	173.00		
5. ARBOR CARE TREE SURGEONS	1,575.00		
6. ARNETS INC.	285.00		
7. AT&T	617.24		
8. BEST BLOCK COMPANY	11.10		
9. BIO SYSTEMS INTERNATIONAL	167.04		
10. BIOTECH	9,660.00		
11. BIRKENSTOCK CONSTRUCTION, LLC	37,018.61		
12. CINTAS CORPORATION	2,013.28		
13. COMCAST	537.25		
14. CORRIGAN OIL COMPANY	1,381.47		
15. CULLIGAN WATER CONDITIONING	61.50		
16. DAPPRICH ENTERPRISES INC.	300.00		
17. DETROIT EDISON CO	12,572.26		
18. DETROIT PUMP & MANUFACTURING	1,679.27		
19. DEXTER MILL	714.50		
20. DOORS & DRAWERS	4,163.00		
21. DORNBOS SIGN & SAFTEY INC.	91.61		
22. DOWNTOWN DECORATIONS INC.	3,500.00		
23. DTE ENERGY-STREET LIGHTING	5,729.43		
24. DYKEMA GOSSETT PLLC	4,451.60		
25. ETNA SUPPLY CO	9,107.24		
26. F&V OPERATIONS	1,050.00		
27. GRAINGER	376.26		
28. GREEN GUYS LAWN AND LANDSCAPE	475.00		
29. GRISSOM JANITORIAL	320.00		
30. HACH COMPANY	364.47		
31. HACKNEY HARDWARE	1,367.49		
32. HODGES CYNTHIA	185.51		
33. HOPP ELECTRIC, INC.	1,248.49		
34. JOHN'S SANITATION	585.00		
35. JOHNSON CONTROLS	400.00		
36. JOHNSON SIGN COMPANY, INC.	1,000.00		
37. KEMIRA WATER SOLUTIONS INC	3,862.30		
38. KENNEDY INDUSTRIES, INC.	4,561.00		
39. KURT AUGUSTINE	55.00		
40. LESSORS WELDING SUPPLY	29.70		
41. L-N-J LANDSCAPING AND LAWN CARE	150.00		
42. LOWE'S BUSINESS ACCOUNT	312.20		
43. MC CREATIVE DESIGN & PHOTOGRAPHER	162.50		
44. MCNAUGHTON-MCKAY	42.74		
45. METRO ENVIROMENTAL SERVICES	1,730.00		
46. MICHIGAN ECONOMIC DEVELOPERS	250.00		
47. MICHIGAN RURAL WATER ASSOC	430.00		
48. MIRACLE RECREATION EQUIPMENT	224.00		
49. NORTH CENTRAL LABORATORIES	923.66		

EXP CHECK RUN DATES 09/19/2013 - 10/09/2013
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Claimant	Amount Claimed	Amount Owed	Amount Rejected
50. ORCHARD, HILTZ & MCCLIMENT INC	49,436.75		
51. PARAGON LABORATORIES INC	523.00		
52. PARTS PEDDLER AUTO SUPPLY	16.76		
53. PLANT WISE	4,725.00		
54. PNC	381.59		
55. PRINT-TECH, INC.	689.86		
56. QUALITY FIRST AID & SAFETY, INC	255.96		
57. RITE-TECH ENTERPRISES INC.	2,256.17		
58. ROARK SUPPLY, INC.	238.55		
59. SCOTT RAMSY	100.00		
60. SMITHGROUP JJR	640.00		
61. SUNSHINE FILTERS OF PINELLAS, INC	531.70		
62. TERRY B'S	400.00		
63. THE SUN TIMES	28.35		
64. TRACTOR SUPPLY CREDIT PLAN	115.15		
65. US BANK CORPORATE TRUST	11,270.00		
66. UTILITIES INSTRUMENTATION SERV	22,799.00		
67. VERIZON WIRELESS	475.91		
68. WASHTENAW COUNTY TREASURER	38,025.00		
TOTAL ALL CLAIMS	251,178.22		

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF DEXTER
 EXP CHECK RUN DATES 09/19/2013 - 10/09/2013
 JOURNALIZED OPEN AND PAID
 BANK CODE: POOL

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 User: erin
 DE Dexter
 68

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund 101 GENERAL FUND						
Dept 101.000 VILLAGE COUNCIL						
101-101.000-956.000	COUNCIL DISCRETIONARY EX	PNC	WORK SESSION	10/03/13	10/14/13	116.59
101-101.000-959.000	ARTS, CULTURE & HERITAGE	TERRY B'S	PLEIN AIR FESTIVAL	81313	10/14/13	400.00
			Total For Dept 101.000 VILLAGE COUNCIL			516.59
Dept 201.000 FINANCE DEPARTMENT						
101-201.000-802.000	PROFESSIONAL SERVICES	7TH RULE ACCOUNTING	PAYROLL SERVICE	2223	10/14/13	312.00
			Total For Dept 201.000 FINANCE DEPARTMENT			312.00
Dept 210.000 ATTORNEY						
101-210.000-810.000	ATTORNEY FEES	DIKEMA GOSSETT PLLC	LEGAL FEES	10/03/13	10/14/13	3,526.68
			Total For Dept 210.000 ATTORNEY			3,526.68
Dept 215.000 VILLAGE CLERK						
101-215.000-901.000	PRINTING & PUBLISHING	THE SUN TIMES	LEGALS	39366	10/14/13	28.35
			Total For Dept 215.000 VILLAGE CLERK			28.35
Dept 265.000 BUILDINGS & GROUNDS						
101-265.000-727.000	CONTRACTED SERVICES	HACKNEY HARDWARE	SEPT INVOICES	10/07/13	10/14/13	89.94
101-265.000-803.000	UTILITIES	ARBOR CARE TREE SURGE	TREE REMOVAL	09/30/13	10/14/13	900.00
101-265.000-920.000	UTILITIES	COMCAST	OFFICE	09/30/13	10/14/13	462.01
101-265.000-920.000	UTILITIES	DETROIT EDISON CO	SEPT USAGE	10/07/13	10/14/13	343.96
101-265.000-935.000	UTILITIES	CINTAS CORPORATION	AUGUST INVOICES	09-17-13	09/23/13	146.67
101-265.000-935.000	UTILITIES	CINTAS CORPORATION	SEPT SERVICE	10/07/13	10/14/13	98.90
101-265.000-935.001	MISCELLANEOUS	GRISSOM JANITORIAL	SEPTEMBER SERVICE	10/03/13	10/14/13	320.00
101-265.000-955.000	MISCELLANEOUS	SCOTT RAMSY	RETURNED METER REFUND	10/03/13	10/14/13	100.00
			Total For Dept 265.000 BUILDINGS & GROUNDS			2,461.48
Dept 285.000 VILLAGE TREE PROGRAM						
101-285.000-803.000	CONTRACTED SERVICES	ARBOR CARE TREE SURGE	BAKER & FOREST TREES	09/30/13	10/14/13	675.00
			Total For Dept 285.000 VILLAGE TREE PROGRAM			675.00
Dept 301.000 LAW ENFORCEMENT						
101-301.000-807.000	UTILITIES	WASHTEENAW COUNTY TREA	ENFORCEMENT	23191	10/14/13	38,025.00
101-301.000-920.000	UTILITIES	DETROIT EDISON CO	SEPT USAGE	10/07/13	10/14/13	296.80
			Total For Dept 301.000 LAW ENFORCEMENT			38,321.80
Dept 336.000 FIRE DEPARTMENT						
101-336.000-920.000	UTILITIES	DETROIT EDISON CO	SEPT USAGE	10/07/13	10/14/13	296.80
			Total For Dept 336.000 FIRE DEPARTMENT			296.80
Dept 441.000 DEPARTMENT OF PUBLIC WORKS						
101-441.000-721.000	HEALTH & DENTAL INSURANC	ANNELIEH S CORNISH D	PATIENT: AUGUSTINE	09/30/13	10/14/13	173.00
101-441.000-740.000	OPERATING SUPPLIES	ALLIED EAGLE SUPPLY C	DPW	559641	10/14/13	25.95
101-441.000-740.000	OPERATING SUPPLIES	HACKNEY HARDWARE	SEPT INVOICES	10/07/13	10/14/13	191.07
101-441.000-740.000	OPERATING SUPPLIES	LESSORS WELDING SUPPL	RENTAL	242061	10/14/13	29.70
101-441.000-745.000	OPERATING SUPPLIES	CINTAS CORPORATION	AUGUST INVOICES	09-17-13	09/23/13	417.41
101-441.000-745.000	OPERATING SUPPLIES	CINTAS CORPORATION	SEPT SERVICE	10/07/13	10/14/13	334.44
101-441.000-751.000	GASOLINE & OIL	CORRIGAN OIL COMPANY	DPW	5808571	10/14/13	262.07
101-441.000-920.000	UTILITIES	DETROIT EDISON CO	SEPT USAGE	10/07/13	10/14/13	1,487.40
101-441.000-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS	CELLULAR SERVICE	10/03/13	10/14/13	175.41
101-441.000-955.000	MISCELLANEOUS	KURT AUGUSTINE	REIMBURSEMENT	09/30/13	10/14/13	55.00

User: erin
DB: Dexter

EXP CHECK RUN DATES 09/19/2013 - 10/09/2013
JOURNALIZED OPEN AND PAID
BANK CODE: POOL

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 441.000 DEPARTMENT OF PUBLIC WORKS						3,490.76	
Dept 442.000 DOWNTOWN PUBLIC WORKS							
101-442.000-730.000 FARMERS MARKET SUPPLIES	DEXTER MILL		10/03/13	10/14/13	580.95		
101-442.000-730.000 FARMERS MARKET SUPPLIES	HACKNEY HARDWARE		10/07/13	10/14/13	32.96		
101-442.000-730.000 FARMERS MARKET SUPPLIES	HODGES CYNTHIA		09/30/13	10/14/13	185.51		
101-442.000-730.000 FARMERS MARKET SUPPLIES	JOHNSON SIGN COMPANY,		19114	10/14/13	1,000.00		
101-442.000-730.000 FARMERS MARKET SUPPLIES	MC CREATIVE DESIGN &		10/03/13	10/14/13	162.50		
101-442.000-730.000 FARMERS MARKET SUPPLIES	PRINT-TECH, INC.		217547	10/14/13	652.96		
101-442.000-740.000 OPERATING SUPPLIES	HACKNEY HARDWARE		10/07/13	10/14/13	93.91		
101-442.000-740.000 OPERATING SUPPLIES	MCNAUGHTON-MCKAY		12877971-00	10/14/13	42.74		
101-442.000-744.000 HOLIDAY DISPLAY SUPPLIES	DOWNTOWN DECORATIONS		23473	10/14/13	3,500.00		
101-442.000-920.000 UTILITIES	DETROIT EDISON CO		10/07/13	10/14/13	580.82		
Dept 447.000 ENGINEERING					6,832.35		
101-447.000-630.000 ENGINEERING CONSULTING	ORCHARD, HILTZ & MCCL		10/033/13	10/14/13	1,270.75		
Dept 448.000 MUNICIPAL STREET LIGHTS					1,270.75		
101-448.000-920.003 UTILITIES - STREET LIGHT	DTE ENERGY-STREET LIG		09/30/13	10/14/13	5,729.43		
Dept 528.000 SOLID WASTE					5,729.43		
101-528.000-901.000 PRINTING & PUBLISHING	PRINT-TECH, INC.		217616	10/14/13	12.30		
Dept 728.000 ECONOMIC DEVELOPMENT					12.30		
101-728.000-901.000 PRINTING & PUBLISHING	MICHIGAN ECONOMIC DEV		8796	10/14/13	250.00		
Dept 751.000 PARKS & RECREATION					250.00		
101-751.000-731.000 LANDSCAPE SUPPLIES	GREEN GUYS LAWN AND L		09/03/13	10/14/13	475.00		
101-751.000-740.000 OPERATING SUPPLIES	BEST BLOCK COMPANY		0509788	10/14/13	11.10		
101-751.000-802.000 PROFESSIONAL SERVICES	PLANT WISE		13-1095	10/14/13	4,725.00		
101-751.000-802.000 PROFESSIONAL SERVICES	SMITHGROUP JJR		0097487	10/14/13	640.00		
101-751.000-937.000 EQUIPMENT MAINTENANCE &	ARNETS INC.		10109	10/14/13	285.00		
101-751.000-937.000 EQUIPMENT MAINTENANCE &	MIRACLE RECREATION EQ		741503	10/14/13	224.00		
101-751.000-944.000 PORTABLE TOILET RENTAL	TRACTOR SUPPLY CREDIT		114285	10/14/13	115.15		
101-751.000-944.000 PORTABLE TOILET RENTAL	JOHN'S SANITATION		37237	10/14/13	210.00		
	JOHN'S SANITATION		37238	10/14/13	375.00		
	Total For Dept 751.000 PARKS & RECREATION				7,060.25		
Fund 202 MAJOR STREETS FUND					70,784.54		
Dept 445.000 STORMWATER							
202-445.000-802.000 PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL		10/033/13	10/14/13	890.50		
Dept 451.000 CONTRACTED ROAD CONSTRUCTION					890.50		
451-451.000-974.009 CENTRAL STREET PROJECT	ORCHARD, HILTZ & MCCL		10/033/13	10/14/13	1,512.50		
202-451.000-975.015 ANN ARBOR STREET PROJECT	ORCHARD, HILTZ & MCCL		10/033/13	10/14/13	1,013.75		

User: erin
 DEJ Dexter

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF DEXTER

EXP CHECK RUN DATES 09/19/2013 - 10/09/2013

JOURNALIZED OPEN AND PAID

BANK CODE: POOL

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund 202 MAJOR STREETS FUND						
Dept 451.000 CONTRACTED ROAD CONSTRUCTION			Total For Dept 451.000 CONTRACTED ROAD CONSTRUCT			2,526.25
Dept 474.000 TRAFFIC SERVICES						
202-474.000-740.000 OPERATING SUPPLIES		DORNBOSS SIGN & SAFTEY	DPW	13103	10/14/13	91.61
202-474.000-740.000 OPERATING SUPPLIES		HOPP ELECTRIC, INC.	REMOVE DAMAGE STREET LIGHT	5664	10/14/13	245.00
202-474.000-740.000 OPERATING SUPPLIES		HOPP ELECTRIC, INC.	NEW POLE	5692	10/14/13	1,003.49
202-474.000-802.000 PROFESSIONAL SERVICES		DAPPERICH ENTERPRISES	TRAFFIC COUNTER	2013-10	10/14/13	300.00
			Total For Dept 474.000 TRAFFIC SERVICES			1,640.10
Fund 203 LOCAL STREETS FUND			Total For Fund 202 MAJOR STREETS FUND			5,056.85
Dept 445.000 STORMWATER						
203-445.000-740.000 OPERATING SUPPLIES		DEXTER MILL		10/03/13	10/14/13	53.95
			Total For Dept 445.000 STORMWATER			53.95
Dept 451.000 CONTRACTED ROAD CONSTRUCTION						
203-451.000-803.000 CONTRACTED SERVICES		BIRKENSTOCK CONSTRUCT	CONSTRUCTION ESTIMATE #3	10/02/13	10/14/13	37,018.61
203-451.000-803.000 CONTRACTED SERVICES		L-N-J LANDSCAPING AND	FOREST ST	10/03/13	10/14/13	150.00
203-451.000-803.000 CONTRACTED SERVICES		ORCHARD, HILTZ & MCCL	INVOICES THRU AUGUST 3, 2013	10/033/13	10/14/13	13,082.50
			Total For Dept 451.000 CONTRACTED ROAD CONSTRUCT			50,251.11
Fund 303 STREETScape DEBT SERVICE FUND			Total For Fund 203 LOCAL STREETS FUND			50,305.06
Dept 570.000 STREETScape						
303-570.000-991.003 '02 GO BOND REFUNDING IN		US BANK CORPORATE TRU	GO BONDS	10/03/13	10/14/13	11,270.00
			Total For Dept 570.000 STREETScape			11,270.00
Fund 402 EQUIPMENT REPLACEMENT FUND			Total For Fund 303 STREETScape DEBT SERVICE FUND			11,270.00
Dept 441.000 DEPARTMENT OF PUBLIC WORKS						
402-441.000-939.000		HACKNEY HARDWARE	SEPT INVOICES	10/07/13	10/14/13	26.15
402-441.000-939.000		PARTS PEDDLER AUTO SU	DPW	494468	10/14/13	16.76
402-441.000-939.000		RITE-TECH ENTERPRISES	MAINTENANCE	8542	10/14/13	2,256.17
			Total For Dept 441.000 DEPARTMENT OF PUBLIC WORK			2,299.08
Fund 403 SRF PROJECT FUND			Total For Fund 402 EQUIPMENT REPLACEMENT FUND			2,299.08
Dept 907.000 SLUDGE PROJECT						
403-907.000-830.000 ENGINEERING CONSULTING		ORCHARD, HILTZ & MCCL	INVOICES THRU AUGUST 3, 2013	10/033/13	10/14/13	27,480.50
			Total For Dept 907.000 SLUDGE PROJECT			27,480.50
Fund 590 SEWER ENTERPRISE FUND			Total For Fund 403 SRF PROJECT FUND			27,480.50
Dept 248.000 ADMINISTRATION						
590-248.000-811.000 ATTORNEY FEES - MISCELLA		DYKEMA GOSSETT PLLC	LEGAL FEES	10/03/13	10/14/13	924.92
			Total For Dept 248.000 ADMINISTRATION			924.92
Dept 548.000 SEWER UTILITIES DEPARTMENT						
590-548.000-740.000 OPERATING SUPPLIES		CULLIGAN WATER CONDIT	WWTP	10/08/13	10/14/13	61.50

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 590 SEWER ENTERPRISE FUND							
Dept 548.000	SEWER UTILITIES DEPARTMENT						
590-548.000-740.000	OPERATING SUPPLIES	DEXTER MILL		10/03/13	10/14/13	79.60	
590-548.000-740.000	OPERATING SUPPLIES	GRAINGER	DPW	10/03/13	10/14/13	31.08	
590-548.000-740.000	OPERATING SUPPLIES	GRAINGER	WWTP	9251523636	10/14/13	345.18	
590-548.000-740.000	OPERATING SUPPLIES	HACKNEY HARDWARE	SEPT INVOICES	10/07/13	10/14/13	281.88	
590-548.000-740.000	OPERATING SUPPLIES	LOWE'S BUSINESS ACCOU	WWTP	21224592	10/14/13	81.37	
590-548.000-740.000	OPERATING SUPPLIES	LOWE'S BUSINESS ACCOU	WWTP	2077049	10/14/13	230.83	
590-548.000-740.000	OPERATING SUPPLIES	QUALITY FIRST AID & S	WWTP	54361	10/14/13	255.96	
590-548.000-740.000	OPERATING SUPPLIES	ROARK SUPPLY, INC.	WWTP	231453	10/14/13	238.55	
590-548.000-742.000	CHEMICAL SUPPLIES - PLAN	ALEXANDER CHEMICAL CO	WWTP	10009890	10/14/13	620.40	
590-548.000-742.000	CHEMICAL SUPPLIES - PLAN	ALEXANDER CHEMICAL CO	WWTP	10010094	10/14/13	990.40	
590-548.000-742.000	CHEMICAL SUPPLIES - PLAN	KEMIRA WATER SOLUTION	WWTP	9017355725	10/14/13	3,862.30	
590-548.000-743.000	CHEMICAL SUPPLIES - LAB	HACH COMPANY	WWTP	8480643	10/14/13	364.47	
590-548.000-743.000	CHEMICAL SUPPLIES - LAB	NORTH CENTRAL LABORAT	WWTP	327254	10/14/13	258.29	
590-548.000-743.000	CHEMICAL SUPPLIES - LAB	NORTH CENTRAL LABORAT	WWTP	326969	10/14/13	437.69	
590-548.000-743.000	CHEMICAL SUPPLIES - LAB	NORTH CENTRAL LABORAT	LAB	327627	10/14/13	227.68	
590-548.000-745.000	CHEMICAL SUPPLIES - LAB	CINTAS CORPORATION	AUGUST INVOICES	09-17-13	09/23/13	386.75	
590-548.000-745.000	CHEMICAL SUPPLIES - LAB	CINTAS CORPORATION	SEPT SERVICE	10/07/13	10/14/13	446.68	
590-548.000-751.000	CHEMICAL SUPPLIES - LAB	CORRIGAN OIL COMPANY	WWTP	5808572	10/14/13	395.21	
590-548.000-751.000	CHEMICAL SUPPLIES - LAB	CORRIGAN OIL COMPANY	WWTP	09/24/13	10/14/13	384.88	
590-548.000-802.000	PROFESSIONAL SERVICES	F&V OPERATIONS	WWTP	474	10/14/13	1,050.00	
590-548.000-802.000	PROFESSIONAL SERVICES	METRO ENVIRONMENTAL SE	WWTP	49356	10/14/13	1,730.00	
590-548.000-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL	INVOICES THRU AUGUST 3, 2013	10/033/13	10/14/13	262.50	
590-548.000-803.003	SLUDGE HAULING	BIOTECH	WWTP	1034	10/14/13	9,660.00	
590-548.000-824.000	TESTING & ANALYSIS	PAPAGON LABORATORIES	WWTP	42513-76951	10/14/13	48.00	
590-548.000-901.000	PRINTING & PUBLISHING	PRINT-TECH, INC.	WWTP	217616	10/14/13	12.30	
590-548.000-920.000	UTILITIES	COMCAST	WWTP	10/02/13	10/14/13	37.62	
590-548.000-920.000	UTILITIES	DETROIT EDISON CO	SEPT USAGE	10/07/13	10/14/13	5,450.48	
590-548.000-920.001	UTILITIES - TELEPHONES	AT&T	WWTP	10/09/13	10/14/13	308.62	
590-548.000-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS	CELLULAR SERVICE	10/03/13	10/14/13	165.25	
590-548.000-935.000	BUILDING MAINTENANCE & R	DOORS & DRAWERS	WWTP	05270561	10/14/13	253.00	
590-548.000-935.000	BUILDING MAINTENANCE & R	HACKNEY HARDWARE	SEPT INVOICES	10/07/13	10/14/13	7.63	
590-548.000-937.000	EQUIPMENT MAINTENANCE &	HACKNEY HARDWARE	SEPT INVOICES	10/07/13	10/14/13	43.00	
590-548.000-937.000	EQUIPMENT MAINTENANCE &	JOHNSON CONTROLS	WWTP	1-7229120933	10/14/13	400.00	
590-548.000-937.000	EQUIPMENT MAINTENANCE &	KENNEDY INDUSTRIES, I	WWTP	549005	10/14/13	440.00	
590-548.000-937.000	EQUIPMENT MAINTENANCE &	SUNSHINE FILTERS OF P	WWTP	112961	10/14/13	531.70	
590-548.000-938.000	LAB EQUIPMENT MAINTENANC	DOORS & DRAWERS	WWTP	05270559	10/14/13	3,910.00	
590-548.000-960.000	EDUCATION & TRAINING	PNC	TRAINING	10/03/13	10/14/13	265.00	
590-548.000-977.000	EQUIPMENT	KENNEDY INDUSTRIES, I	WWTP	548829	10/14/13	4,121.00	
Total For Dept 548.000 SEWER UTILITIES DEPARTMENT						38,676.80	
Fund 591 WATER ENTERPRISE FUND							
Dept 000.000	ASSETS, LIABILITIES & REVENUE						
591-000.000-255.000	CUSTOMER DEPOSITS	ETNA SUPPLY CO		10/02/13	10/14/13	7,015.00	
Total For Fund 590 SEWER ENTERPRISE FUND						39,601.72	
Fund 591 WATER ENTERPRISE FUND							
Dept 556.000	WATER UTILITIES DEPARTMENT						
591-556.000-740.000	OPERATING SUPPLIES	BIO SYSTEMS INTERNATI	WWTP	1011622	10/14/13	167.04	
591-556.000-740.000	OPERATING SUPPLIES	HACKNEY HARDWARE	SEPT INVOICES	10/07/13	10/14/13	497.29	
591-556.000-743.000	CHEMICAL SUPPLIES - LAB	ALEXANDER CHEMICAL CO	WWTP	10009889	10/14/13	406.00	
591-556.000-745.000	CHEMICAL SUPPLIES - LAB	CINTAS CORPORATION	AUGUST INVOICES	09-17-13	09/23/13	182.43	
Total For Dept 000.000 ASSETS, LIABILITIES & REV						7,015.00	
Total For Dept 548.000 SEWER UTILITIES DEPARTMENT						38,676.80	
Total For Fund 590 SEWER ENTERPRISE FUND						39,601.72	
Total For Dept 000.000 ASSETS, LIABILITIES & REV						7,015.00	
Total For Dept 548.000 SEWER UTILITIES DEPARTMENT						38,676.80	

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF DEXTER
 EXP CHECK RUN DATES 09/19/2013 - 10/09/2013
 JOURNALIZED OPEN AND PAID
 BANK CODE: POOL

User: erin
 DE Dexter
 2

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 591 WATER ENTERPRISE FUND							
Dept 556.000 WATER UTILITIES DEPARTMENT							
591-556.000-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL	INVOICES THRU AUGUST 3, 2013	10/033/13	10/14/13	262.50	
591-556.000-824.000	TESTING & ANALYSIS	PARAGON LABORATORIES	LAB	42155-77136	10/14/13	420.00	
591-556.000-824.000	TESTING & ANALYSIS	PARAGON LABORATORIES	LAB	42155-77167	10/14/13	55.00	
591-556.000-901.000	PRINTING & PUBLISHING	PRINT-TECH, INC.	BURSTING BILLS	217616	10/14/13	12.30	
591-556.000-920.000	UTILITIES	COMCAST	WWTP	10/02/13	10/14/13	37.62	
591-556.000-920.000	UTILITIES	DETROIT EDISON CO	SEPT USAGE	10/07/13	10/14/13	4,116.00	
591-556.000-920.001	UTILITIES - TELEPHONES	AT&T	WWTP	10/09/13	10/14/13	308.62	
591-556.000-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS	CELLULAR SERVICE	10/03/13	10/14/13	135.25	
591-556.000-935.000	BUILDING MAINTENANCE & R	HACKNEY HARDWARE	SEPT INVOICES	10/07/13	10/14/13	25.96	
591-556.000-937.000	EQUIPMENT MAINTENANCE &	HACKNEY HARDWARE	SEPT INVOICES	10/07/13	10/14/13	23.47	
591-556.000-960.000	EDUCATION & TRAINING	MICHIGAN RURAL WATER	TRAINING	T13-0216	10/14/13	430.00	
591-556.000-977.000	EQUIPMENT	DETROIT PUMP & MANUFA	WWTP	1024132	10/14/13	59.20	
591-556.000-977.000	EQUIPMENT	DETROIT PUMP & MANUFA	WWTP	1024292	10/14/13	1,620.07	
591-556.000-977.000	EQUIPMENT	ETNA SUPPLY CO	SUPPLIES	10/02/13	10/14/13	2,092.24	
591-556.000-977.000	EQUIPMENT	HACKNEY HARDWARE	SEPT INVOICES	10/07/13	10/14/13	54.23	
			Total For Dept 556.000 WATER UTILITIES DEPARTMENT			10,905.22	
Dept 901.000 CAPITAL IMPROVEMENTS							
591-901.000-974.000	CIP CAPITAL IMPROVEMENTS	UTILITIES INSTRUMENTA	WWTP	530341829	10/14/13	22,799.00	
			Total For Dept 901.000 CAPITAL IMPROVEMENTS			22,799.00	
			Total For Fund 591 WATER ENTERPRISE FUND			40,719.22	
Fund 701 TRUST & AGENCY FUND							
Dept 000.000 ASSETS, LIABILITIES & REVENUE							
701-000.000-254.000-D	SPR - DEXTECH	ORCHARD, HILTZ & MCCL	INVOICES THRU AUGUST 3, 2013	10/033/13	10/14/13	3,293.75	
701-000.000-254.000-L	SPR - LAFONTAINE	ORCHARD, HILTZ & MCCL	INVOICES THRU AUGUST 3, 2013	10/033/13	10/14/13	367.50	
			Total For Dept 000.000 ASSETS, LIABILITIES & REV			3,661.25	
			Total For Fund 701 TRUST & AGENCY FUND			3,661.25	
			Fund Totals:			70,784.54	
			Fund 101 GENERAL FUND			5,056.85	
			Fund 202 MAJOR STREETS FUND			50,305.06	
			Fund 303 LOCAL STREETS FUND			11,270.00	
			Fund 303 STREETSCAPE DEBT SERVICE FU			2,299.08	
			Fund 402 EQUIPMENT REPLACEMENT FUND			27,480.50	
			Fund 403 SRP PROJECT FUND			39,601.72	
			Fund 590 SEWER ENTERPRISE FUND			40,719.22	
			Fund 591 WATER ENTERPRISE FUND			3,661.25	
			Fund 701 TRUST & AGENCY FUND				
			Total For All Funds:			251,178.22	

AGENDA 10-14-13
ITEM J-2+3

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734) 426-8303 Fax (734) 426-5614

MEMO

To: Council
From: President Keough
Date: October 9, 2013
Re: Appointments

I would like to recommend the following appointments:

Arts, Culture & Heritage Committee – term ending June 2014

- Cristen Rinderknecht

Downtown Development Authority (fills position vacated by Dick Lundy) – term ending June 2015

- Patrick Becker



VILLAGE OF DEXTER

8140 Main Street · Dexter, Michigan 48130-1092 · (734) 426-8303 · Fax (734) 426-5614

APPLICATION FOR APPOINTMENT AS COMMISSION OR COMMITTEE MEMBER

Name: CRISTEN RINDERKNECHT Date: 8/16/13
Address: 5454 DEXTER PINCKNEY RD
Email: CRINDERKN@GMAIL.COM
Phone: 734 320 9462 Best time to call: Any

Which Commission/Committee are you applying for?

- | | |
|--|---|
| <input type="checkbox"/> Zoning Board of Appeals | <input type="checkbox"/> Downtown Development Authority |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Parks Commission |
| <input checked="" type="checkbox"/> Arts, Culture & Heritage Committee | <input type="checkbox"/> Tree Board |
| <input type="checkbox"/> Farmers Market Oversight Committee | |
| <input type="checkbox"/> Other (Specify) _____ | |

Why are you interested in serving on this Commission/Committee? Are there current events that have spurred your interest? I am a long time citizen who

is now in a position to start participating in the administration of my community

What particular skills and/or background do you feel that you could bring to this appointment? What other, if any, commissions or committees have you served on? I am very organized and committed to my obligations, I recently earned an MBA in marketing and am a small business consultant.

Please list/attach any other information that you would like to have considered. _____

I have been an active member of the Eagle's club and have served as an officer and on countless event committees.

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VILLAGE OF DEXTER

8140 Main Street - Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

APPLICATION FOR APPOINTMENT AS COMMISSION OR COMMITTEE MEMBER

Name: Patrick Becker Date: September 18th, 2013

Address: 7423 Scully Rd. Dexter MI 48130

Email: patrickbecker@icloud.com

Phone: 734-904-3110 Best time to call: Any

Which Commission/Committee are you applying for?

- | | |
|---|--|
| <input type="checkbox"/> Zoning Board of Appeals | <input checked="" type="checkbox"/> Downtown Development Authority |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Parks Commission |
| <input type="checkbox"/> Arts, Culture & Heritage Committee | <input type="checkbox"/> Tree Board |
| <input type="checkbox"/> Farmers Market Oversight Committee | |
| <input type="checkbox"/> Other (Specify) _____ | |

Why are you interested in serving on this Commission/Committee? Are there current events that have spurred your interest? _____

I believe the Dexter business and social community is underrated and undervalued.

What particular skills and/or background do you feel that you could bring to this appointment? What other, if any, commissions or committees have you served on? _____

As a husband, father, entrepreneur and investor I have learned to lead, cooperate and motivate.

Please list/attach any other information that you would like to have considered. My commitment to the

Dexter business community is best displayed through my active investment in real estate and
local businesses. Over the past 17 years I have purchased 12 properties in the district, including 4 within the Village limits.

Application and Release of Liability for Special Events, Park Use, Facility Use
and/or Road Closures - Page 4

Applicant Information

Event Name: Holiday Hustle 5K & 1 Mile Date(s): Dec 7, 2013

Event Description: 5K & 1 Mile Charity Run (1 mile - 4:15pm, 5K - 4:30PM, END 5:30PM)

Location: Monument Park

Park Use Facility Use Road Closure Fire/Open Burn

Organization Name (if applicable): Running Fit

Applicant Name: Randal Step Phone: 734-929-9027

Applicant Email: dawn@runningfit.com

Applicant/Organization Address: 5700 Jackson Rd, Ann Arbor, MI 48103

Additional Contact: Dawn McConnachie - 248-756-1422

Type of Activity (check all that apply)

Road closure. Notification date: by November 23, 2013

Parade.

Exhibitions, erection of any temporary building or structure, and/or selling or giving away food, drink or merchandise.

Hold an assembly involving thirty (30) or more participants.

Hold an assembly involving less than thirty (30) participants.

Private event such as a wedding or birthday party.

Furnish or sell alcoholic beverages.

Fire or open burn.

Village services such as barriers, barricades, detour signs, or other use of Village equipment or personal are requested. Please provide details below.

Additional information: Road Closures: Central Street closed race day (dec 7/13) from noon-7pm for the race & 5th Street from Dover to Broad from 4pm-5pm on race day (dec 7/13)

We have always coordinated barricades with DPW Foreman Kurt Augustine. We plan to do the same this year.

See attached event description/schedule & 5K/1mile map.

\$5 from every entry is donated to local Dexter Charities, last year we donated over \$7000.

*Application and Release of Liability for Special Events, Park Use, Facility Use
and/or Road Closures - Page 5*

Hold Harmless Agreement: To the fullest extent permitted by law, Running Fit agrees to defend, pay in behalf of, indemnify, and hold harmless the Village of Dexter, its elected and appointed officials, employees, volunteers, and others working on behalf of the Village of Dexter, against all claims, demands, suits, or loss, including all costs connected therewith, and for any damages, which may be asserted, claimed, or recovered against or from the Village of Dexter, its elected and appointed officials, employees, volunteers, and others working on behalf of the Village of Dexter, by reason of personal injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this agreement.

Applicant's Signature _____ Date July 23, 2013 Co-Applicant's Signature _____ Date July 23, 2013

Staff Review: Fee: \$ _____ Date Received: _____ Receipt # _____

Required Pre-Approvals:

- Village Council Date: _____
- Washtenaw County Sheriff Date: 7/24/13
- Dexter Area Fire Dept. Date: 8/9/13

Signature:  _____
Signature:  _____

Attachment Check List:

Yes	No	N/A	Description
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Damage Deposit.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Homeowners Insurance.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	General Liability Insurance.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Michigan Liquor Control Permit.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Road Closure Diagram or Map.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Washtenaw County Sheriff Department Contract.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dexter Area Fire Department Contract.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sign permit.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Controlled Burn Permit.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other:

Approved Denied Date: _____

APPROVED OR DENIED BY: _____

CONDITIONS OF APPROVAL: _____

REASONS FOR DENIAL: _____

APPROVAL STAMP:

Moved to Village of Dexter in 2011+2012
will do again in 2013.



Dexter's Home For The Holidays

5K or 1 Mile



RUNNING FIT

December 3, 2011

Bring this card to any Running Fit location between now & Dec 31, 2011 to receive \$10 off shoes/10% off apparel. Excludes sale items. Not valid with any other offer. Visit www.runningfit.com for store locations & hours, or call 734-929-9022

Dear Residents of The Village of Dexter.



Dexter's Annual Holiday Hustle is Saturday, December 3rd, 2011. An expected 1500 runners and walkers will travel through your neighborhood from approximately 4:30pm to 5:30pm. The course will follow: Broad St (from Main to 5th), 5th Street (from Broad to Dover), Dover Street (from 5th to 2nd), 2nd Street (from Dover to Inverness). Course volunteers will be directing traffic as needed in an effort to keep participants safe.

We appreciate your cooperation and thank you for helping make this community event a success.

We invite you to run or walk the event or to come out and cheer the participants on. We encourage holiday music, lights and cheering. \$5 of every entry fee will go to local Dexter charities, including Dexter Lions, Faith in Action, and Dexter Senior Center, to name a few. We expect to raise over \$7000 this year!

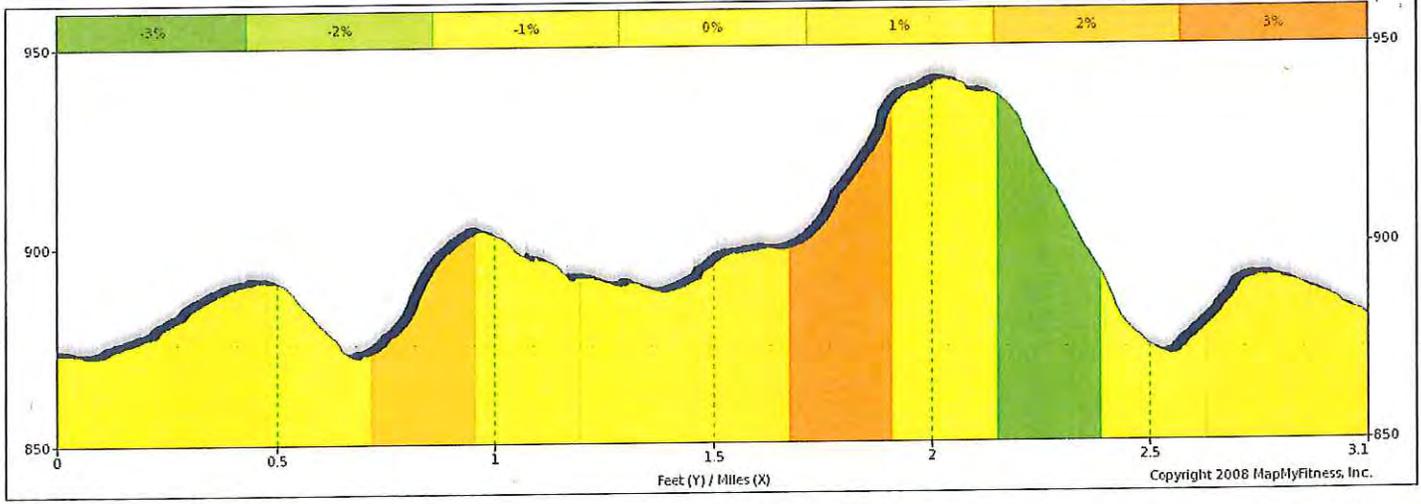
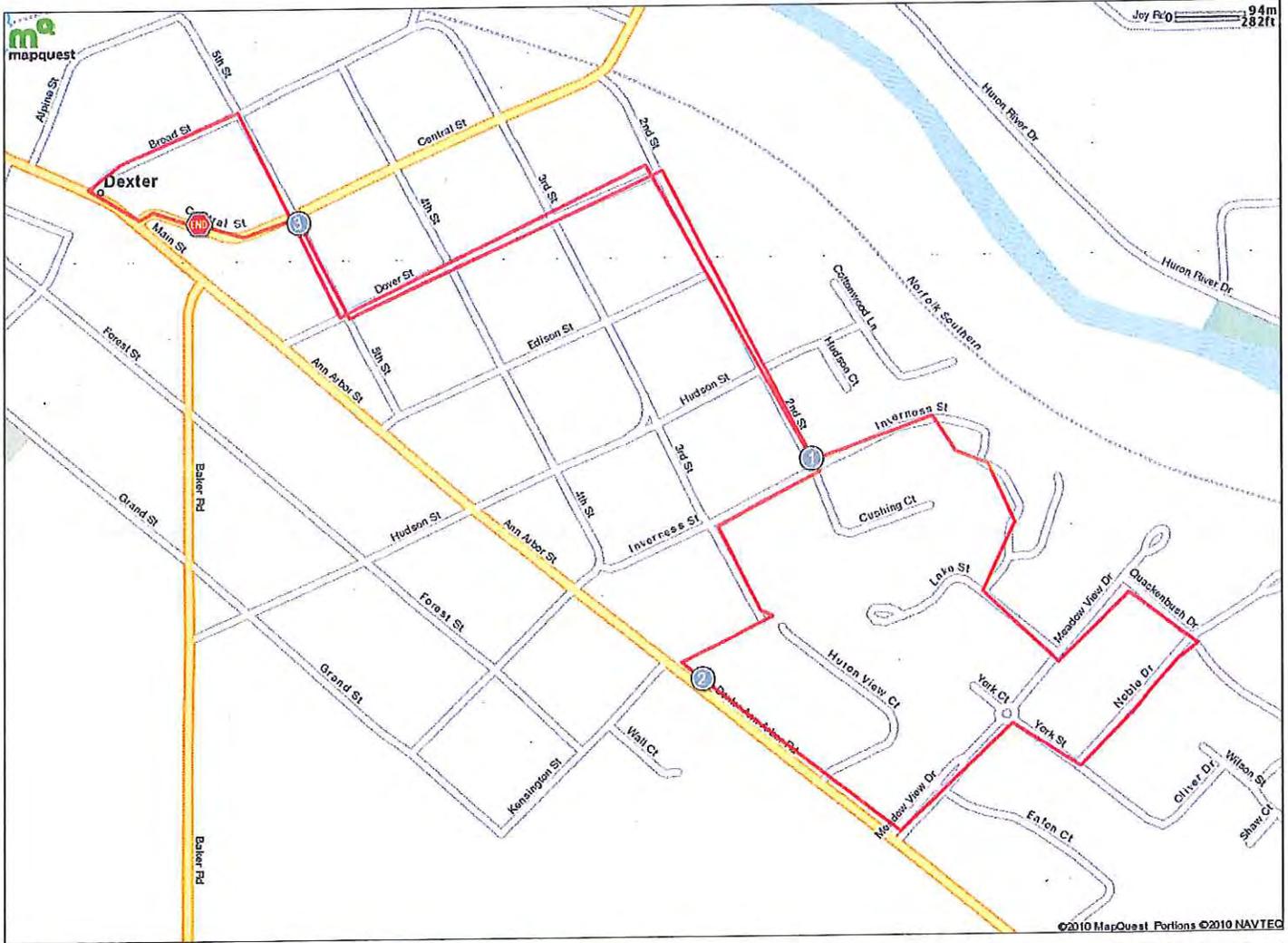
Information can be found at

www.runholiday5k.com or at www.dexterholiday.com.

Happy Holidays!

Running Fit & The Holiday Hustle Race
Committee And Volunteers

ROUTE DESCRIPTION:
 No Description Provided



© MapMyFitness, LLC. All Rights Reserved, 2005-2008 | View more maps online at:
 Find this route online at <http://www.mapmyrun.com/run/united-states/mi/dexter/703128646526467852>
 Distance values on this map may differ slightly from values reported on the route engine.

AGENDA 10-14-13

ITEM

L-1

cnicholls@dextermt.gov

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Trustees
From: Courtney Nicholls, Assistant Village Manager
Date: October 8, 2013
Re: Approval to Submit Grant

The Michigan Council for Arts and Cultural Affairs has a mini-grant program that provides up to \$4,000 for art projects. The grant requires a 50% match and is due on October 15. The mini-grants are reviewed and awarded by the Arts Alliance. The Arts, Culture & Heritage Committee would like to submit a request for up to \$4,000 to offset costs associated with the Plein Air Festival. The grant and match would be used to pay for the cost of the tent, promotional materials, opening night event, artist's prizes, stipends to presenters/jurors and publication of advertising.

The rules of the grant require the governing body's approval. Please approve the request from the Arts, Culture & Heritage Committee to submit a mini-grant application to the MCACA for up to \$4,000 for the Plein Air Festival.

AGENDA 10-14-13
ITEM L-2

Courtney Nicholls

From: Keough, Shawn <SKEOUGH@WadeTrim.com>
Sent: Wednesday, October 09, 2013 4:16 PM
To: Donna Dettling (ddettling@dextermi.gov); Courtney Nicholls (cnicholls@dextermi.gov)
Subject: FW: PSSC Meeting Cancellation & Request for Response

Hello Donna and Courtney,
Please include this email below as a discussion item under New Business. In light of the question that they are asking, I think it makes sense for Council to discuss this and provide any feedback back to the Steering Committee. I am not sure if any documents exist to show how they arrived at a 1.5% increase. At the very least, this is good information to share this far in advance as we plan budgets for the future. I am happy that the Steering Committee and the Sheriff are way out in front of this.

Thanks,

Shawn

From: Haley Gordon [<mailto:gordonh@ewashtenaw.org>]
Sent: Tuesday, October 01, 2013 5:42 PM
To: Police Services Steering Committee
Cc: Peter Simms; Elaine Holleran
Subject: PSSC Meeting Cancellation & Request for Response

Good Evening –
The PSSC meeting scheduled for tomorrow, Wednesday, October 2, 2013 has been canceled.

In lieu of the meeting, we are asking that you send a response in favor of or opposed to the **PSSC Financial Subcommittee's recommendation to increase police services contracts by 1.5% for 2016 and by 1.5% for 2017.** Questions and concerns can be directed to Sheriff Clayton.

Have a nice evening.
Haley

Please consider the environment before printing this message.

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AGENDA 10-14-13
ITEM L-3

VILLAGE OF DEXTER

ddettling@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: October 14, 2013
Re: Discussion -Main Street Pavement Repair

Attached is a copy of the memo that was included with the last Village Manager Report. It has been updated to include pavement failure observed in the block between Central Street and Broad Street.

The repair of the area from Alpine Street to Broad Street in front of the Pub, which includes the cost of darkened concrete, is \$7,000. The repair of the block between Central Street and Broad Street can be performed for roughly \$100 per square yard. Patrick Droze estimate that if the entire area is replaced it would likely cost an additional \$4,500. The maximum cost exposure for this repair would be \$11,500 plus material testing.

Staff is questioning the factors that OHM believes caused the asphalt failures; fresh asphalt, high air temperatures and shoving of the asphalt on a fairly steep slope with a point load (tires). Dan and Scott will be reviewing the Individual Daily Reports (IDR's) and the material testing reports for the Main Street Project before we are comfortable making a recommendation on a course of action regarding the pavement failure.

This is a discussion item intended to keep Council informed. A consideration item that includes a recommendation will be on a future agenda.

memorandum

Date: October 7, 2013

To: Donna Dettling, Village Manager
From: Patrick M. Droze, P.E. & Rhett Gronewelt, P.E.

Re: Main Street Warranty Work

The Main Street Resurfacing project was completed in June of 2012 by Proline Asphalt and is currently within its 2-year warranty period as stipulated in the maintenance and guarantee bond. Recent inspections performed by OHM and staff have shown several items that require attention by the Contractor. OHM has provided notice to Proline and they have agreed to correct some of the issues.

One issue that requires further discussion is related to observed pavement failures in the westbound angle-parking spaces. The most predominant problems are located in the parking areas west of Broad Street. However, these failures have also been observed in the block between Central Street and Broad Street. Localized pavement failures have developed in locations where the passenger side front wheel rests. Based on our observations and conversations with Proline, we believe that this issue may be a result of the combination of newly placed asphalt, high air temperatures, steep grades within the parking area and repetitive vehicle point loading. The result of these variables is the shoving of the flexible asphalt material towards the curb which creates a pit in the location of the wheel path. The location of these is shown in Figure 1 and Photo 1.

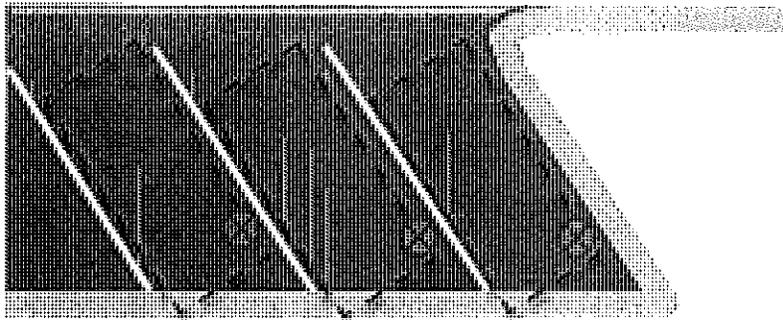


FIGURE 1: Location of Main Street Repair Locations



PHOTO 1: Example of Asphalt Failure in Parking Stall

ALTERNATIVES

After reviewing the failures with Proline, a set of solutions to repair the failures has been discussed. Preliminary discussions included the use of a milling operation to remove the upper layers of asphalt, but it is believed that this is a full depth failure which will not solve the issue at hand. As a result, a full removal of the existing asphalt surface is proposed. The pavement would then be replaced with asphalt or concrete.

RECOMMENDATIONS

As noted previously, we believe that the failure of the existing asphalt was a combination of factors including fresh asphalt, high air temperatures and most importantly, shoving of the asphalt on a fairly steep slope with a point load (tires). Aside from a large scale reconstruction of the area, these conditions cannot be altered. The particular combination of factors will pose difficulties for flexible pavements such as asphalt.

As a result of this, it is recommended that a rigid pavement (concrete) is used to perform a repair of the first 4 feet of pavement adjacent to the curb along the entire northern parking area between Broad and Alpine. To help reduce the visual contrast between the new concrete and the existing asphalt, we recommend the use of a concrete pigment to darken the concrete. We have obtained quotes from Proline for the work between the Broad Street and Alpine Street and estimate that the concrete repair can be installed for around \$6000.00. The coloring agent can be added to darken the concrete for an estimated \$1000.00. Additional repairs within affected parking spaces between Central and Broad can also be performed for roughly \$100 per square yard.

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MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: October 14, 2013
Re: Ann Arbor Street Lighting Improvement

Attached is a copy of the memo that was included with the last Village Manager Report, which requires decision from Council to determine street lighting changes for the Ann Arbor Street Project.

Staff is recommending that too many lights as opposed to too few along this important corridor is optimal. We also feel moving lights could create avoidable maintenance problems and lighting failures in the future. There are gaps along Ann Arbor Street that are void of lighting, and it would be logical to include a consistent lighting pattern along these main routes into the downtown. Lighting, like the decorative stamped concrete cross walks is the appearance we're striving for in the Village.

Patrick Droze and Kurt Augustine made a field visit on October 7, 2013 to determine how many lights we'd need and if the electric cabinets already in place would accommodate additional lights. The lighting costs for the Ann Arbor Street project would NOT be covered by grant dollars however; this is an area where the DDA could participate to cover the cost. The DDA will be asked to consider this at their next meeting.

Staff is recommending that we include the lighting in the project for Ann Arbor Street bid as an alternate and not part of the base bid. A preliminary cost estimate \$71,621 for the lighting prepared by OHM is attached. We estimate the annual electric cost at \$480 (\$40 per month) for 12 led streetlights.

memorandum

Date: September 17, 2013

To: Courtney Nicholls, Assistant Village Manager

From: Patrick Droze, P.E.

Re: Ann Arbor Street Lighting Improvements

At the September 9, 2013 Council work session, Councilman Cousins requested that OHM review the possibility of moving extra street lights from the Edison and Inverness Street intersections to the Hudson Street intersection. As a point of reference, we have tabulated street lights that are in place along Ann Arbor Street. A summary of this is shown in Table 1.

TABLE 1: Existing Lighting on Ann Arbor Street

Start	End	Lighting	Spacing / Number of Lights
Baker Intersection		Yes	Varies (5 total)
Baker	Dover	Yes	+/- 100'
Dover Intersection		Yes	100' (2 total)
Dover	Edison	Yes	+/- 100'
Edison Intersection		Yes	45' (6 total)
Edison	Hudson	No	None
Hudson Intersection		Yes (Overhead Wire)	1
Hudson	Inverness	No	None
Inverness Intersection		Yes	75' (8 total)
Inverness	Kensington	No	None
Kensington Intersection		Yes ("Cobrahead")	1

Table 1 shows the inconsistency of street lights along the corridor and at intersections. Based on a cursory review of the information, it appears that lights could be moved from the Inverness and Edison intersections to the Hudson Intersection which would still maintain at least 4 lights at each intersection.

Power for this intersection could likely be provided by an existing electrical system in place. Village records indicate that the current decorative street light system on Ann Arbor is served by three separate circuits. The first circuit includes the Baker Road intersection and is connected to Monument Park. The second is located at Lions Park and serves Ann Arbor between Baker and Edison. The third is located within Peace Park and serves the Inverness intersection.

As a result of the segmented lighting system, street lighting conduit is not present at the intersection of Hudson Street as originally suspected. The lack of conduit at this intersection would require that either new conduit is run from one of the adjacent system or that a new cabinet and service is installed for the completion of lights. For your consideration, the DTE Service connection and new panel constructed on Central Street in 2012 was roughly \$7000.00. Installed conduit cost approximately \$7/foot for direct bury installation and \$15/foot for directionally drilled conduit.



If the Village wishes to proceed with adding lights at this intersection, further analysis will be necessary to determine whether connecting to existing systems is feasible. As part of this exercise, we would also estimate on the amount of conduit and cable would be necessary to connect potential lights to existing power sources. In the event that connecting to an existing system is not possible, we would also review the potential to install an additional DTE service at Hudson.



OPINION OF PROBABLE CONSTRUCTION COST

ORCHARD, HILTZ & McCLIMENT, INC.

34000 Plymouth Road, Livonia, Michigan, 48150

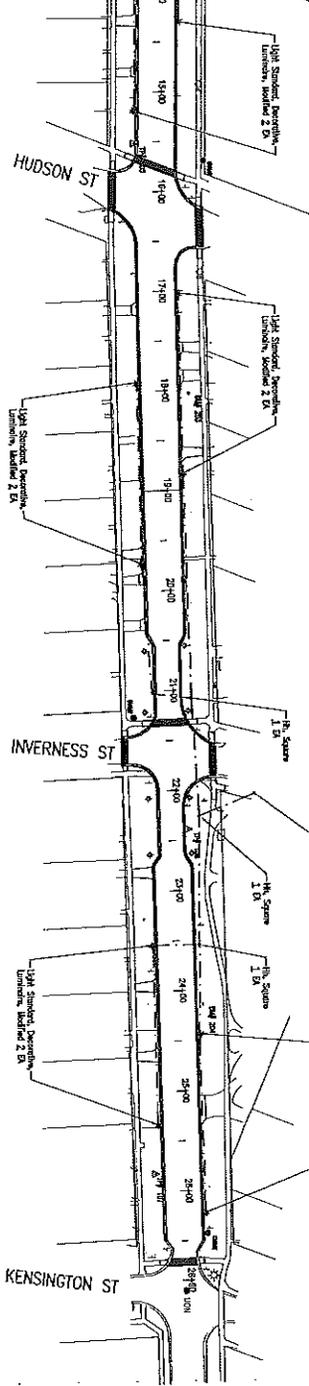
Telephone: (734) 522-6711 FAX: (734) 466-4557

PROJECT: _____
 LOCATION: _____
 WORK: _____

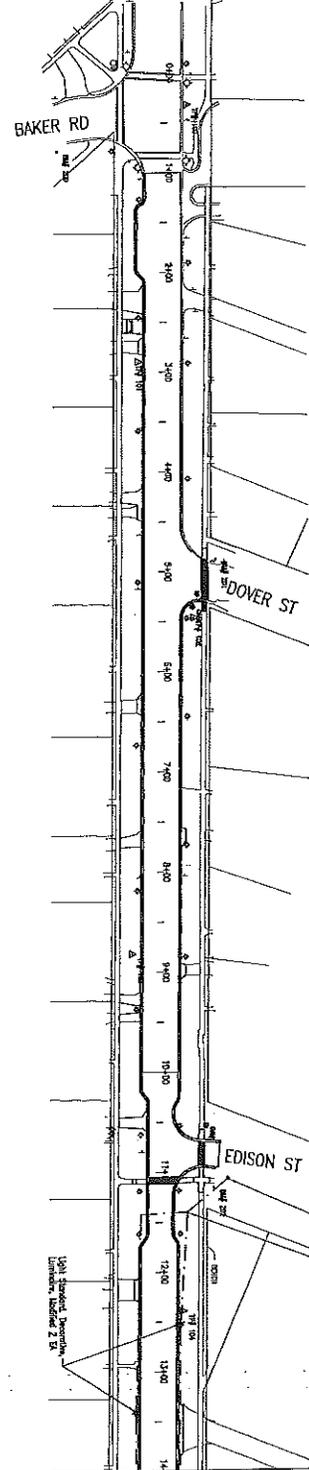
DATE: _____
 PROJECT #: _____
 ESTIMATOR: _____
 CHECKED BY: _____
 CURRENT ENR: _____

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
8190146	Conduit, Schedule 40, 1 1/2 inch	Ft	2426	\$ 7.00	\$ 16,982.00
8190212	DB Cable, in Conduit, 600V, 1/C#8	Ft	2426	\$ 1.00	\$ 2,426.00
8190239	Cable, Equipment Grounding Wire, 1/C#12	Ft	2426	\$ 0.50	\$ 1,213.00
8190261	Hh, Square	Ea	3	\$ 1,000.00	\$ 3,000.00
8197050	Light Standard, Decorative, Luminaire, Modified	Ea	12	\$ 3,500.00	\$ 42,000.00
8207050	Light Std, Fdn, Modified	Ea	12	\$ 500.00	\$ 6,000.00
					\$ 71,621.00
TOTAL OPINION OF PROBABLE CONSTRUCTION COST =					\$ 71,621.00

MATCH LINE STA 14+00



MATCH LINE STA 14+00



ANN ARBOR STREET

LEGEND
 ○ EXISTING LIGHT POLE
 * PROPOSED LIGHT POLE



<p>VILLAGE OF DEXTER ANN ARBOR STREET LIGHTING PLAN SIGN REMOVAL</p>		<p>VILLAGE OF DEXTER</p>		<p>31000 Plymouth Road Livonia, MI 48150 P (734) 522-6711 F (734) 522-6427</p>		<p>WWW.OHM-ADVISORS.COM</p>	
DATE	DESIGNER	PROJECT	SECTION	SCALE	BY	CHECKED	DATE
03/03/2013	OHM	ANN ARBOR STREET LIGHTING PLAN SIGN REMOVAL	14+00 TO 14+80	AS SHOWN	J. B. BROWN	M. J. BROWN	03/03/2013



AGENDA 10-14-13

ITEM C-5

VILLAGE OF DEXTER

ddettling@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: October 14, 2013
Re: Discussion of Wellness Center Next Steps

Attached is a copy of the cover page from the Washtenaw County Brownfield Authority for the BST Investment, LLC Brownfield Plan. We are working with Nathan Voght at Washtenaw County on the mechanics of amending the Brownfield plan to stop the Brownfield after the 2013 capture. As you can see from this cover page a number of approvals are required. We are anticipating that similar approvals will be required as listed below and in the order shown.

- Approved by DDA, possibly at the October 16, 2103 meeting.
- Approved by Village Council, possibly at the October 28, 2013 meeting.
- Approved by Brownfield Redevelopment Authority, date unknown.
- Approved by Washtenaw county Board of Commissioners, date unknown.

WASHTENAW COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

**BROWNFIELD PLAN - AMENDMENT
FOR
BST INVESTMENTS, LLC
2810 BAKER ROAD
DEXTER, MICHIGAN**

Original Plan approved by the Washtenaw County Board of Commissioners on July 18, 2007.

Washtenaw County Brownfield Redevelopment Authority
Economic Development and Energy Department
110 N. Fourth Ave., P.O. Box 8645
Ann Arbor, MI 48107-8645

James Harless, Chair
Brett Lenart, Economic Development and Energy Department
Lindsay Nelson, Economic Development and Energy Department

Prepared with the assistance of:
Steve Brouwer
A.R. Brouwer Co., LLC
7444 Dexter-Ann Arbor Road
Dexter, MI 48130

Interlocal Agreement approved by the Dexter DDA on January 20, 2011.
Amendment approved by the Village Council of Dexter on February 28, 2011. ✓
Amendment/Interlocal Agreement approved by the Brownfield Redevelopment Authority on March 10, 2011.
Amendment approved by the Washtenaw County Board of Commissioners on May 4, 2011.

Version Date: March 10, 2011