



East) for an Industrial Facilities Tax Exemption for 12 years for \$10,111,958 in real property and 12 years for \$22,980,257 in personal property

President Keough opened the Public Hearing at 7:33 PM. Mike Frazier, President of Dexter Fasteners (Dextech) thanked the Council, Scio Township and the Dexter Area Chamber of Commerce for their support of the expansion. He explained that the company produces 3 ½ million pieces a day, 850 million per year, and employs 238 people. They will be adding 50 more jobs in the next two years. Jim Cremering, treasurer for Dexter Fasteners also spoke.

Libby Beall, 6936 Wellington Drive, Dexter spoke of being a neighbor of Dextech in Dexter Crossings and asked if the Village will be looking into sound issues with the new addition just as they had done previously with the current facilities.

President closed the Public Hearing at 7:38 PM.

Motion Fisher; support Carson that the resolution be approved for the request from Dexter Fasteners Technologies located at 2110 Bishop Circle East, Dexter MI for an Industrial Facilities Tax Exemption for 12 years in the amount of \$10,111,958 in real property and for 12 years in the amount of \$22,980,257 in personal property.

Ayes: Carson, Cousins, Fisher, Knight, Semifero, Tell and Keough

Nays: None

Motion carries

#### **G. NON-ARRANGED PARTICIPATION**

Keri Romine of 7720 Chamberlin Road, Dexter representing herself and John and Jean Cares of the Dexter Mill thanked Council and Staff for all of the time they have invested in the Central Street project and stated that they strongly support Proposal 6 as the only solution for the Dexter Mill site.

Sue Sherrill of 3435 Edison, Dexter spoke of looking into the approval of cityhood which she feels will give members of the Council more power. She also spoke that Village citizens are watching as to what will happen with the vote on the Dexter Mill and Central Street issue.

Jim Seta of 411 Cambridge Drive, Dexter addressed Council regarding New Business Item L-1 on the approval of the Beer Grotto and respectfully requests that Council look into tap fees for that property mentioning that the Village has not always been collecting the proper amount in fees.

Evelyn Smith of 7810 Fifth Street, Dexter spoke of being a beekeeper and has studied beekeeping. She classifies herself as a small pollinator and keeps her hives outside of the Village. She mentioned that the Community Garden showed a decline in pollinators this year and is interested in working with the Village to bring honey bee education to the community.

## H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. Letter from Comcast

## I. REPORTS

### 1. Public Services Superintendent – Dan Schlaff

Mr. Schlaff submits his progress report of the DPW and Water/Sewer per packet. Mr. Schlaff gave the following updates:

- Sludge handling – the secondary digester will be handed over to the Village on December 10 and we will have additional storage room. Hope to have the lid done on the primary digester soon.
- Have completed 9 rounds of leaf pickup and plan on doing one more.
- The ice rink went up today (12/9) and it has been filled with water.

### 2. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

*Dexter Area Fire Department – Ray Tell/Jim Seta*

Mr. Seta reported on the following:

- The runs for the fire department so far have been approximately the same as last year. There have been more runs in Dexter Township and fewer in the Village. The board is still trying to ascertain if CAFA will sign the 2014 agreement for the 6 sections in Lima Township.
- The union contract does expire at the end of the year. Have been meeting and invited Council members to attend the December 10 meeting at the Dexter District Library regarding contract talks.
- The debt per year has been reduced by \$100,000, however overtime is at \$120,000 due to the need to cover a 9<sup>th</sup> shift. The recommendation is to hire and fill a 9<sup>th</sup> spot.
- The proposed budget for the fire department for 2014 is \$1.38 million. Last year’s budget was \$1.37 million. Have formed a Capital Improvement Plan committee and a 2014 proposed truck maintenance program.
- MiOSHA has informed the department that they need to install a fire alarm system the will include the fire station, police station and basement and will be asking the Village to look into covering this cost.
- In 2014 will be looking for the Townships and Village to pay on a monthly basis versus quarterly payments to help with cash flow.

*Huron River Watershed Council Representative – Paul Cousins*

Trustee Cousins reported on the following:

- The Suds on the River was the most successful fund raiser to date for the Watershed Council and they are looking for a space for next year.

- Have hired a part-time person for handling the River Trail Network which consists of Milford, Dexter, Ann Arbor, Ypsilanti and Flat Rock.
- The Watershed Council has a water proof map for \$10 available at the Village office.
- The budget for the Watershed Council is over \$1 million and in good shape. Much of the funds come through grants.
- The Huron River Watershed is recognized across the county as a good example of a watershed council.

### 3. Subcommittee Reports -None

Economic Preparedness  
Facilities  
Roads  
Utility  
Website

### 4. Village Manager Report

Mrs. Dettling submits her report as per packet. Mrs. Dettling gave the following verbal updates:

- The search for a Community Development Manager is going forward and hope to set up interviews soon and have a person hired by January.
- Reminder about the January 24 Business Summit meeting at Utilities Instrumentation Services in the Dexter Business Research Park.
- The Village has been nominated for an award by the Ann Arbor Board of Realtors for an Environmental Awareness Award and will be presented on January 22.
- Will be meeting on December 17 with Coy Vaughn and MDOT for the final review of the River Terrace Trail.
- Ms. Nicholls spoke about the LED street lights and the company will be correcting the problem by changing the lenses. Will be getting a quote for installation.
- Ms. Nicholls also reported that the Village did not receive a Pathway Grant for the park but can reapply and she also provided an Arts, Culture and Heritage update in the packet.
- President Keough wanted to be sure that the Parks and Recreation Commission be aware that this year's contribution towards the Luminary project came out of their budget.

### 5. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough reported on the following:

- Spoke of meeting with the Chelsea Wellness Foundation President but does not have an update at this time.
- The Economic Development Corporation will be meeting on December 10.

**J. CONSENT AGENDA**

1. Consideration of: Bills and Payroll in the amount of \$297,463.04

Motion Fisher; support Semifero to approve item 1 of the Consent Agenda.

Unanimous voice vote for approval

**K. OLD BUSINESS-Consideration and Discussion of:**

1. Discussion of: Cityhood Next Steps-Charter Commission Update

Ms. Nicholls provided a verbal update on the Charter Commission. They have approved the Rules of Procedure and Preamble for the Charter using the Model Charter format. They have the goal to have the Charter on the November ballot which means it will need to go before the Attorney General in June. The meetings have been changed to the Copeland Board Room.

**L. NEW BUSINESS-Consideration of and Discussion of:**

1. Consideration of: Recommendation from the Planning Commission to Approve the Special Land Use Request from the Beer Grotto (8059 Main)

Motion Carson; support Semifero to accept the recommendation of the Planning Commission to approve the special land use request from the Beer Grotto located at 8095 Main Street.

Ayes: Cousins, Fisher, Knight, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

2. Consideration of: Central Street Design

Motion Cousins; support Carson to approve Alternative 7 of the Central Street Project design.

Ayes: Carson and Cousins

Nays: Fisher, Knight, Semifero, Tell and Keough

Motion fails 5 to 2

Motion Semifero; support Knight to approve Alternative 6B of the Central Street Project design.

Ayes: Knight, Semifero and Keough

Nays: Tell, Carson, Cousins and Fisher

Motion fails 4 to 3

Motion Carson; support Tell to approve Alternative 6B of the Central Street Project design with defined perpendicular parking spaces in front of the Dexter Mill, a high back curb around the island, and have the Village Manager get the necessary easements to proceed with the submittal of the plan to MDOT.

Ayes: Semifero, Tell, Carson, Cousins, Fisher, Knight and Keough  
Nays: None  
Motion carries

#### **M. COUNCIL COMMENTS**

|          |  |
|----------|--|
| Cousins  | The Big 300 has received a Partners in Conservation Award from the DNR for their efforts in raising awareness of Waterloo and Pinckney State Recreation Areas as tourism destinations.   |
| Fisher   | Compliments to Ms. Knight for her fund raising and open house this past weekend at The Mansion.  |
| Semifero | Looking forward to the Asset Management Training in Jackson with Mr. Carson. Attended the Charter Commission meeting and encourage others to attend. Wish that all residents could also attend as the commissioners are having some good discussions and seem to have a very good start. |
| Jones    | Also feel that the Charter Commission is off to a good start.  |
| Knight   | None   |
| Tell     | None   |
| Carson   | Also looking forward to attending the Asset Management Training meeting.   |

#### **N. NON-ARRANGED PARTICIPATION**

Sue Sherrill of 3435 Edison Street, Dexter spoke of representing a group of people who want to know what is the implication of cityhood to the community.

President Keough encouraged Ms. Sherrill to attend the Charter Commission meetings.

#### **O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING A DOCUMENT COVERED UNDER ATTORNEY/CLIENT PRIVILEGE IN ACCORDANCE WITH MCL 15.268**

Motion Carson; support Fisher to go into closed session for the purpose of discussing a document under Attorney/Client privilege in accordance with MCL 15.268 at 9:56 PM.

Ayes: Tell, Carson, Cousins, Fisher, Knight, Semifero and Keough  
Nays: None  
Motion carries

Motion Semifero; support Fisher to leave closed session at 11:11 PM.  
Ayes: Cousins, Fisher, Knight, Semifero, Tell, Carson and Keough  
Nays: None  
Motion carries

**P. ADJOURNMENT**

Motion Knight; support Semifero to adjourn at 11:12 PM

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones  
Clerk, Village of Dexter

Approved for Filing: \_\_\_\_\_



# 2013/2014 Meeting Calendar

| Board  | Date       | Time      | Location                   | Website   | Village Representative       |
|--|------------|-----------|----------------------------|---|------------------------------|
| City Charter Commission                              | 12/18/2013 | 6:30 p.m. | Copeland Board Room        | <a href="http://www.dextermi.gov">http://www.dextermi.gov</a>             |                              |
| Dexter Area Fire Board                               | 12/19/2013 | 6:00 p.m. | Dexter Township Hall       | <a href="http://dexterareafire.org/">http://dexterareafire.org/</a>       | Ray Tell/Jim Seta            |
| Dexter Village Council                               | 12/23/2013 | 7:30 p.m. | Dexter Senior Center       | <a href="http://www.dextermi.gov">http://www.dextermi.gov</a>             |                              |
| Dexter District Library Board                        | 1/6/2014   | 7:00 p.m. | Dexter District Library    | <a href="http://www.dexter.lib.mi.us/">http://www.dexter.lib.mi.us/</a>   | Pat Cousins                  |
| Dexter Village Planning Commission                   | 1/6/2014   | 7:30 p.m. | Senior Center              | <a href="http://www.dextermi.gov">http://www.dextermi.gov</a>             | Joe Semifero                 |
| Dexter Area Chamber of Commerce                      | 1/8/2014   | 8:15 a.m. | Copeland Board Room        | <a href="http://www.dexterchamber.org/">http://www.dexterchamber.org/</a> | Paul Cousins                 |
| Regional Fire Consolidation                          | 1/8/2014   | 8:30 a.m. | Scio Township Hall         |   | Shawn Keough                 |
| City Charter Commission                              | 1/8/2014   | 6:30 p.m. | Copeland Board Room        | <a href="http://www.dextermi.gov">http://www.dextermi.gov</a>             |                              |
| Chelsea Area Planning Team/Dexter Area Regional Team | 1/8/2014   | 7:00 p.m. | Scio Township Hall         | <a href="http://www.ewashtenaw.org/">http://www.ewashtenaw.org/</a>       | Jim Carson                   |
| Gateway Initiative (Big 400)                         | 1/10/2014  | 9:30 a.m. | Waterloo Recreation Area   |   | Paul Cousins, Carol Jones    |
| Dexter Village Council                               | 1/13/2014  | 7:30 p.m. | Dexter Senior Center       | <a href="http://www.dextermi.gov">http://www.dextermi.gov</a>             |                              |
| 5H - Dexter Coalition                                | 1/14/2014  | 5:30 p.m. | Dexter Wellness Center     |   | Paul Cousins, Donna Dettling |
| Scio Township Board                                  | 1/14/2014  | 7:00 p.m. | Scio Township Hall         | <a href="http://www.sciotownship.org/">http://www.sciotownship.org/</a>   |                              |
| Washtenaw County Board of Commissioners              | 1/15/2014  | 6:45 p.m. | Board Room, Admin Building | <a href="http://www.ewashtenaw.org/">http://www.ewashtenaw.org/</a>       |                              |
| Dexter Downtown Development Authority                | 1/15/2014  | 7:30 a.m. | Senior Center              | <a href="http://www.dextermi.gov">http://www.dextermi.gov</a>             | Shawn Keough                 |
| Washtenaw Area Transportation Study-Policy           | 1/15/2014  | 9:30 a.m. | Scio Township Hall         | <a href="http://www.miwats.org/">http://www.miwats.org/</a>               | Jim Carson                   |
| City Charter Commission                              | 1/15/2014  | 6:30 p.m. | Copeland Board Room        | <a href="http://www.dextermi.gov">http://www.dextermi.gov</a>             |                              |

AGENDA 12-23-13  
ITEM M-1

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village representative



| Month     | Name of Group  | Dates       | Number Approved | Approval Date | Locations        | August                                 | Name of Group                   | Dates                      | Number Approved | Approval Date    | Locations      |
|-----------|--|-------------|-----------------|---------------|------------------|--|---------------------------------|----------------------------|-----------------|------------------|----------------|
| January   | Friends of the Library - Book Sale   | 1/3-1/5     | 5-18" x 24"     | 12/5/2012     | 1, 4, 16, 19, 20 | August                                 | St. James Episcopal             | 7/27-8/10                  | 3-2' x 2'       | 6/24/2013        | 1, 4, 5        |
|           | St. Andrew's - Blood Drive   | 1/3-1/7     | 2-28" x 24"     | 1/3/2013      | 6 (2)            |  | Dexter Youth Football League    | 7/24 - 8/7                 | 5-18 X 24       | 7/24/2013        | 1, 2, 4, 5, 44 |
|           | K of C - Quarter Mania   | 1/9-1/24    | 5-18" x 24"     | 1/8/2013      | 1, 2, 4, 5, 10   |  | St. Andrew's - Ice Cream Social | 7/19 - 8/2                 | 5-18 X 24       | 7/12/2013        | 1, 2, 4, 5, 44 |
|           | Mill Creek Middle - Blood Drive  | 1/17-1/24   | 2-18" x 24"     | 1/16/2013     | 21 (2)           |  | Encore - Intermittent           | 7/11-8/18                  | 1-36" x 24"     | 12/3/2012        | 15             |
| February  | K of C - Rummage Sale  | 1/24-2/8    | 5-18" x 24"     | 1/8/2013      | 1, 2, 4, 5, 10   | Friends of the Library - Book Sale     | 8/8-8/10                        | 5-18" x 24"                | 12/5/2012       | 1, 4, 16, 19, 20 |                |
|           | Friends of the Library - Book Sale   | 1/31-2/2    | 5-18" x 24"     | 12/5/2012     | 1, 4, 16, 19, 20 | St. Andrew's - Ice Cream Social        | 7/19 - 8/2                      | 5-18 X 24                  | 7/12/2013       | 1, 2, 4, 5, 44   |                |
|           | St. Andrew's - Monthly Dinner  | 2/4-2/7     | 1-36" x 24"     | 1/9/2013      | 6                | Dexter Youth Football League           | 7/24 - 8/7                      | 5-18 X 24                  | 7/24/2013       | 1, 2, 4, 5, 44   |                |
|           | High School Drama Club - Play  | 1/26-2/10   | 2-3' x 4'       | 1/11/2013     | 1, 2, 4, 5, 44   | Plein Air Festival                     | 8/6-8/19                        | 1-6' x 2.5'                | 8/6/2013        | 2, 5, 10, 28     |                |
| March     | Education Foundation - Auction   | 2/9-2/24    | 2-22" x 28"     | 1/23/2013     | 1, 2, 4, 5, 44   | Great Day to Be Alive - Rummage Sale   | 8/7-8/18                        | 5-18 X 24                  | 8/7/2013        | 1, 2, 4, 10, 44  |                |
|           | Little League - Sign Ups   | 2/8-2/22    | 5-18" x 24"     | 1/7/2013      | 1, 4, 5, 44 (2)  | St. Andrew's - Monthly Dinner          | 8/30-9/5                        | 1-36" x 24"                | 1/3/2013        | 8                |                |
|           | Encore - Intermittent  | 2/7-3/3     | 1-36" x 24"     | 12/3/2012     | 15               | St. Andrew's - Blood Drive             | 9/16-9/28                       | 2-2' x 3'                  | 3/29/2013       | 1, 2, 4, 5, 44   |                |
|           | Friends of the Library - Book Sale   | 2/28-3/2    | 5-18" x 24"     | 12/5/2012     | 1, 4, 16, 19, 20 | United Methodist - Rummage Sale        | 9/8 - 9/14                      | 5-18" X 24"                | 7/8/2013        | 1, 2, 4, 5, 44   |                |
| April     | Community Band - Concert   | 2/18-3/3    | 2-2' x 4'       | 2/18/2013     | 1, 3, 5          | Dexter Lacrosse                        | 9/4-9/8                         | 5-18" X 24"                | 9/4/2013        | 1, 2, 4, 5, 44   |                |
|           | St. Andrew's - Monthly Dinner  | 3/4-3/7     | 1-36" x 24"     | 1/9/2013      | 8                | Dexter Touchdown Club                  | 9/4-9/7                         | 5-18 X 24                  | 9/4/2013        | 1, 2, 4, 5, 44   |                |
|           | Historical Society - Art Fair  | 2/23-3/9    | 5-18" x 24"     | 1/24/2013     | 1, 2, 4, 10, 5   | K of C - Quarter Mania                 | 9/14-9/26                       | 5-18 X 24                  | 9/11/2013       | 1, 2, 4, 5, 10   |                |
|           | Peace Lutheran - Easter Egg Hunt   | 3/9-3/23    | 1-2' x 30"      | 2/21/2013     | 1                | Red Cross Blood Drive - Memorial drive | 9/16-9/24                       | 5-18 X 24                  | 9/11/2013       | 1, 2, 4, 5, 10   |                |
| May       | High School Drama Club - Play  | 3/2-3/10    | 1-2' x 4'       | 2/25/2013     | 3                | Encore - Intermittent                  | 9/26-10/20                      | 1-36" x 24"                | 12/3/2012       | 15               |                |
|           | Community Orchestra - Concert  | 3/3-3/17    | 2-3' x 4'       | 2/28/2013     | 1, 5             | Friends of the Library - Book Sale     | 10/3-10/5                       | 5-18" x 24"                | 12/5/2012       | 1, 4, 16, 19, 20 |                |
|           | Knights of Columbus - Quartermasteria  | 3/7-3/21    | 5-18" x 24"     | 3/5/2013      | 1, 2, 4, 5, 10   | St. Andrew's - Monthly Dinner          | 9/30-10/3                       | 1-36" x 24"                | 1/3/2013        | 8                |                |
|           | Connexions Church - Egg Hunt   | 3/25-3/31   | 1-3' x 5'       | 3/21/2013     | 9                | 5H-Dexter Wellness Coalition-move      | 10/6 - 10/12                    | 5-18" X 24"                | 7/8/2013        | 1, 2, 4, 5, 44   |                |
| June      | Encore - Intermittent  | 3/28-4/14   | 1-36" x 24"     | 12/3/2012     | 15               | St. Andrew's - Sauerkraut Supper       | 10/3-10/17                      | (4-18X24)(1-Large)         | 9/16/2013       | 2, 4, 5, 10, 47  |                |
|           | Friends of the Library - Book Sale   | 4/4-4/6     | 5-18" x 24"     | 12/5/2012     | 1, 4, 16, 19, 20 | Apple Daze                             | 10/5/2013                       | 5-18 X 24                  | 8/19/2013       | 1, 2, 4, 5, 44   |                |
|           | St. Andrew's - Monthly Dinner  | 4/1-4/4     | 1-36" x 24"     | 1/9/2013      | 8                | SRSLY - Dexter                         | 10/14-10/28                     | (2-18X24)(2-9.5)           | 10/1/2013       | 1, 2, 4, 5, 44   |                |
|           | St. Andrew's - Blood Drive   | 4/11-4/22   | 2-28" x 22"     | 1/9/2013      | 8 (2)            | Dexter HS Drama-Martians over Brooklyn | 10/13-10/27                     | 3-18X24, 2-24x48" 1-36x60" | 10/2/2013       | 1, 2, 4, 5, 44   |                |
| July      | High School Drama Club - Play  | 4/6-4/21    | 2-3' x 4'       | 2/25/2013     | 2, 4, 5, 44, 3   | Dexter Wrestling Club-Registration     | 10/12-10/27                     | 5-18X24                    | 10/3/2013       | 1, 4, 5, 10, 44  |                |
|           | Community Orchestra - Ensemble   | 4/12-4/14   | 2-3' x 4'       | 4/11/2013     | 1, 5             | Dexter K of C - Chicken Broil          | 10/7-10/14                      | 5-18 X 24                  | 10/7/2013       | 1, 2, 4, 5, 10   |                |
|           | United Methodist - Rummage Sale  | 4/15-4/27   | 2-2' x 3'       | 3/28/2013     | 1, 2, 4, 5, 44   | Dexter Community Orchestra/concerts    | 10/3-10/13                      | 2-4' X 3'                  | 10/3/2013       | 5, 9             |                |
|           | Community Band - Concert   | 4/17-4/28   | 2-2' x 4'       | 2/19/2013     | 1, 3, 5          | Dexter Community Band/concert          | 10/28-11/10                     | 2-2'x4'1/18x24"            | 10/3/2013       | 1, 5             |                |
| August    | Friends of the Library - Book Sale   | 5/8-5/14    | 5-18" x 24"     | 12/5/2012     | 1, 4, 16, 19, 20 | Connexions Church-Pumpkin Carving      | 10/14-10/20                     | 5-18X24                    | 10/14/2013      | 1, 2             |                |
|           | St. Andrew's - Monthly Dinner  | 4/29-5/2    | 1-36" x 24"     | 1/9/2013      | 8                | Dexter Comm Players/The Musical: Evil  | 10/19-11/3                      | 2-30X38                    | 10/17/2013      | 1, 2             |                |
|           | St. Joseph Church-Plant Sale   | 4/23-5/4    | 1-2x6           | 4/22/2013     | 8                | Friends of the Library - Book Sale     | 10/31-11/2                      | 5-18" x 24"                | 12/5/2012       | 1, 4, 16, 19, 20 |                |
|           | K of C - Chicken Broil   | 5/1-5/19    | 5-18x24         | 5/1/2013      | 1, 4, 2, 5, 10   | St. Andrew's - Monthly Dinner          | 11/4-11/7                       | 1-36" x 24"                | 1/3/2013        | 8                |                |
| September | Encore - Intermittent  | 5/17-5/28   | 5-18x24         | 5/17/2013     | 1, 2, 4, 5, 44   | 5H-Dexter Wellness Coalition-move      | 11/3 - 11/9                     | 5-18" X 24"                | 7/8/2013        | 1, 2, 4, 5, 44   |                |
|           | Encore - Intermittent  | 5/16-6/9    | 1-36" x 24"     | 12/3/2012     | 15               | Dexter Heritage Guild-Holiday Bazaar   | 11/23-12/8                      | 5-18 X 24                  | 10/1/2013       | 1, 2, 4, 5, 44   |                |
|           | Friends of the Library - Book Sale   | 5/30-6/1    | 5-18" x 24"     | 12/5/2012     | 1, 4, 16, 19, 20 | Dexter Lions Club/Christmas Trees      | 11/25-12/8                      | 2-3' x 4'                  | 9/25/2013       | 1, 7, 10         |                |
|           | Historical Society-Civil War Days  | 5/12-6/10   | 5-18 X 27       | 4/24/2013     | 1, 4, 44, 2, 5   | Dexter Westling Club-Registration      | 11/18-12/5                      | 5-18 X 24                  | 10/3/2013       | 1, 4, 5, 10, 44  |                |
| October   | Boy Scouts - Rummage Sale  | 6/19-6/22   | 2-4' x 4'       | 1/10/2013     | 1, 5             | Dexter Community Orchestra/concerts    | 10/26-11/10                     | 2-2'x4'1/18x24"            | 10/3/2013       | 5, 9             |                |
|           | Dexter Senior Ctr-Ice Cream Social   | 5/25-6/2    | 5-18" X 24"     | 5/3/2013      | 1, 4, 44, 2, 5   | Dexter Hist Soc-Christmas @ Mansion    | 11/25-12/8                      | 5-18 X 24                  | 10/28/2013      | 1, 2, 4, 5, 44   |                |
|           | Dexter Soccer Club-Tryouts   | 6/1-6/17    | 5-18" X 24"     | 5/9/2013      | 4, 44, 5, 11, 32 | American Legion-Craft Show             | 11/3-11/17                      | 5-18 X 24                  | 10/23/2013      | 1, 2, 4, 5, 10   |                |
|           | St. Andrew's rummage sale  | 5/25-6/8    | 5-18 X 24       | 5/16/2013     | 1, 4, 5, 2, 36   | Encore - Intermittent                  | 11/23-12/8                      | 1-5 X 5                    | 11/20/2013      | 1                |                |
| November  | 3rd Annual Fun Day/Fundraiser  | 6/19-6/23   | 5-18 X 24       | 5/24/2013     | 1, 2, 4, 5, 10   | Friends of the Library - Book Sale     | 12/5-12/17                      | 5-18" x 24"                | 12/5/2012       | 1, 4, 16, 19, 20 |                |
|           | Parade of Homes  | 6/1-6/8     | 1-18" X 24"     | 5/30/2013     | 1                | St. Andrew's - Monthly Dinner          | 12/2-12/5                       | 1-36" x 24"                | 1/3/2013        | 8                |                |
|           | Walking Wellness Program 6H  | 6/1-6/8     | 5-18 X 24       | 5/30/2013     | 1, 2, 4, 5, 44   | 5H-Dexter Wellness Coalition-move      | 12/8 - 12/14                    | 5-18" X 24"                | 7/8/2013        | 1, 2, 4, 5, 44   |                |
|           | Breast Cancer Walk/Local Fundraiser  | 6/16-6/29   | 5-18 X 24       | 6/9/2013      | 1, 2, 4, 44, 10  | Dexter Heritage Guild-Holiday Bazaar   | 11/23-12/8                      | 5-18 X 24                  | 10/1/2013       | 1, 2, 4, 5, 10   |                |
| December  | Relay for Life   | 6/11-6/16   | 3-18 X 24       | 6/11/2013     | 1, 10, 44        | Dexter Lions Club/Christmas Trees      | 11/27-12/24                     | (2-36X48)(1-36X48)         | 9/25/2013       | 1, 7, 10         |                |
|           | St. Joseph - Flea Market   | 6/27-7/3    | 4-18" x 24"     | 3/14/2013     | 1, 4, 5, 38, 44  | Dexter Wrestling Club-Registration     | 11/18-12/3                      | 5-18 X 24                  | 10/3/2013       | 1, 4, 5, 10, 44  |                |
|           | St. Joseph - Parish Festival   | 7/6-7/22    | 4-18" x 24"     | 3/14/2013     | 1, 2, 4, 5, 10   | Dexter Community Orchestra/concerts    | 12/1-12/15                      | 2-4' X 3'                  | 10/3/2013       | 1, 5             |                |
|           | St. Andrew's Red Cross Blood Drive   | 7/6-7/22    | 2-28 X 22       | 5/16/2013     | 8, 22            | Dexter Hist Soc-Christmas @ Mansion    | 11/25-12/8                      | 2-2'x4'1/18x24"            | 10/3/2013       | 1, 5             |                |
| January   | 5H-Dexter Wellness Coalition   | 7/6 - 7/13  | 5-18" X 24"     | 7/8/2013      | 1, 2, 4, 5, 44   | St. James Episcopal/Cookie Walk        | 11/23-12/8                      | 5-18 X 24                  | 10/28/2013      | 1, 2, 4, 5, 44   |                |
|           | Dexter Community Players '96 The Musical' Theatre  | 7/13 - 7/29 | 3-18X24         | 7/5/2013      | 2-3X4            | Dexter Community Band/concert          | 12/1-12/15                      | 2-4' X 3'                  | 10/3/2013       | 1, 5             |                |
|           | Dexter Touchdown Club  | 7/24-7/28   | 5-18 X 24       | 7/24/2013     | 1, 2, 4, 5, 44   | Dexter Hist Soc-Christmas @ Mansion    | 11/25-12/8                      | 5-18 X 24                  | 10/28/2013      | 1, 2, 4, 5, 44   |                |
|           | Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness |             |                 |               |                  |  |                                 |                            |                 |                  |                |



AGENDA 12-23-13  
ITEM I-1

**Public Services Department**

[dschlaff@dextermi.gov](mailto:dschlaff@dextermi.gov)

8140 Main Street Dexter, MI 48130-1092

Phone (734)426- Fax (734)426-

**MEMO**

**To: President Keough and Council**  
**From: Dan Schlaff, Public Services Superintendent**  
**Date: December 23, 2013**  
**Re: Utility Progress & DPW Progress Reports**

Provided for Council review are progress reports for the following period:

Utility Progress Report and DPW Progress Report weeks of:

12/2/2013 to 12/6/2013

12/9/2013 to 12/13/2013

Please contact me, if you have any questions.

| DPW/Progress Report          | 12/9/2013 | 12/13/2013                      | 5-Days  |  |
|------------------------------|-----------|---------------------------------|---------|--|
|                              |           |                                 |         |  |
| Leaf Pick-Up                 |           | 1 Picked Up Leaves In Cemetery. |         |  |
| Chip Brush                   |           |                                 |         |  |
| Patch Roads                  |           |                                 |         |  |
| Repair Shoulders             |           |                                 |         |  |
| Grade Shoulder               |           |                                 |         |  |
| Storm Sewer Repair           |           |                                 |         |  |
| Install Street Sign          |           |                                 |         |  |
| Road Repair                  |           |                                 |         |  |
| Trim Trees,Cut Down          |           |                                 |         |  |
| Clean Ditch                  |           |                                 |         |  |
| Pick Up Trash                |           | 2 Monday, Friday                | 27 Cans |  |
| Plow Roads                   |           | 2 Saturday-Sunday               |         |  |
| Maintain/Inspect Playgrounds |           |                                 |         |  |
| Lawn Mowing                  |           |                                 |         |  |
| Street Sweeping              |           |                                 |         |  |
| Clean Downtown               |           |                                 |         |  |
| Farmers Market               |           | 2 Snow Removal Sidewalks, Steps |         |  |
| Monthly Engine Hours         |           |                                 |         |  |
| Apple Daze Prep              |           |                                 |         |  |
| Storm Water Inspection       |           |                                 |         |  |
| Sprinkler System Maintenance |           |                                 |         |  |
| Crack Seal                   |           |                                 |         |  |

| DPW/Progress Report                   | 12/9/2013 | 12/13/2013     | 5-Days |  |
|---------------------------------------|-----------|----------------|--------|--|
| Hang Work Order Boxes                 |           |                |        |  |
| Emptying Street Sweeper into Dumpster |           |                |        |  |
| Monthly Crane Inspection              |           |                |        |  |
| Weed Killer Application               |           |                |        |  |
| Miss Diggs                            |           |                |        |  |
| Stand Pipe Westridge                  |           |                |        |  |
| Parks                                 |           | 2 Snow Removal |        |  |
| Tree Inspection                       |           |                |        |  |
| Kubota To Boullions New Sweeper       |           |                |        |  |
| Working On Leaf Machine               |           |                |        |  |
| Traffic Signals                       |           |                |        |  |
| Clock Downtown                        |           |                |        |  |
| Put up, Take Down Banners             |           |                |        |  |
| Radar Sign                            |           |                |        |  |
| Bridge Water                          |           |                |        |  |
| Maintenace GMC Truck                  |           | 1              |        |  |
| Compost Bags                          |           |                |        |  |
| Cleaned Drains                        |           |                |        |  |
| Mower Truck Tail lights               |           |                |        |  |
| Office Towels, T.P                    |           |                |        |  |
| Snow Plows Trucks, Bobcat             |           | 3              |        |  |
| Worked On ATV                         |           | 1              |        |  |

| DPW Progress Report                              | 12/9/2013 | 12/13/2013 | 5-Days |  |
|--|-----------|------------|--------|--|
| Loaded Compost Bags Dumpster                     | 1         |            |        |  |
| Picked Up 6 Road Closed Signs                    | 6         |            |        |  |
| Salted Bricks, Park, Down - town, Sidewalk Areas | 3         |            |        |  |
| Plowing, Removal Of Snow Parking Lots            | 4         |            |        |  |
|  |           |            |        |  |
|  |           |            |        |  |
|  |           |            |        |  |
| Total work orders                                | 28        |            |        |  |

| DPW/Projects/Region          | 12/2/2013 | 12/6/2013          | 5-Days |  |  |
|------------------------------|-----------|--------------------|--------|--|--|
|                              |           |                    |        |  |  |
| Leaf Pick-Up                 |           | 9 9-Loads          |        |  |  |
| Chip Brush                   | 1         |                    |        |  |  |
| Patch Roads                  |           |                    |        |  |  |
| Repair Shoulders             |           |                    |        |  |  |
| Grade Shoulder               |           |                    |        |  |  |
| Storm Sewer Repair           |           |                    |        |  |  |
| Install Street Sign          |           | 1 Central st       |        |  |  |
| Road Repair                  |           |                    |        |  |  |
| Trim Trees,Cut Down          |           |                    |        |  |  |
| Clean Ditch                  |           |                    |        |  |  |
| Pick Up Trash                |           | 2 Monday, Friday   |        |  |  |
| Plow Roads                   |           |                    |        |  |  |
| Maintain/Inspect Playgrounds |           |                    |        |  |  |
| Lawn Mowing                  |           |                    |        |  |  |
| Street Sweeping              |           |                    |        |  |  |
| Clean Downtown               |           |                    |        |  |  |
| Farmers Market               |           | 1 Christmas Lights |        |  |  |
| Monthly Engine Hours         | 1         |                    |        |  |  |
| Apple Daze Prep              |           |                    |        |  |  |
| Storm Water Inspection       |           |                    |        |  |  |
| Sprinkler System Maintenance |           |                    |        |  |  |
| Crack Seal                   |           |                    |        |  |  |

| DESCRIPTION                           | 12/2/2013 | 12/6/2013 | 5-Days |  |  |
|---------------------------------------|-----------|-----------|--------|--|--|
| Hang Work Order Boxes                 |           |           |        |  |  |
| Emptying Street Sweeper into Dumpster |           |           |        |  |  |
| Monthly Crane Inspection              | 1         |           |        |  |  |
| Weed Killer Application               |           |           |        |  |  |
| Miss Diggs                            | 4         |           |        |  |  |
| Stand Pipe Westridge                  |           |           |        |  |  |
| Parks                                 |           |           |        |  |  |
| Tree Inspection                       |           |           |        |  |  |
| Kubota To Boullions New Sweeper       |           |           |        |  |  |
| Working On Leaf Machine               |           |           |        |  |  |
| Traffic Signals                       |           |           |        |  |  |
| Clock Downtown                        |           |           |        |  |  |
| Put up, Take Down Banners             |           |           |        |  |  |
| Radar Sign                            |           |           |        |  |  |
| Bridge Water                          |           |           |        |  |  |
| Maintenace GMC Truck                  |           |           |        |  |  |
| Compost Bags                          | 1         | Ulrich st |        |  |  |
| Cleaned Drains                        |           |           |        |  |  |
| Mower Truck Tail lights               |           |           |        |  |  |
| Office Towels, T.P                    |           |           |        |  |  |
| Garland And Lights On Bridge          | 1         |           |        |  |  |
| Replaced 3 Leds On Baker Rd           |           |           |        |  |  |

| DAY/PROJECT/REGION                     | 12/2/2013 | 12/6/2013  | 5-Days |  |  |
|--|-----------|--|--------|--|--|
| Xmas Decorations                       |           |  |        |  |  |
| Worked On New 5 Yard Dump Box          | 2         | Wireing LED FLASHERS. 2-Days   |        |  |  |
| Crosswalk Baker & Main                 | 1         | Kurt did inspection on crosswalk at Baker, Main st. Everything was working fine. |        |  |  |
| X-Mas Tree In Park                     | 1         |  |        |  |  |
| Put Up Take Down Barricades            | 2         | Holiday Hustle   |        |  |  |
| Decorated Tree In Front Of Flower Shop | 1         |  |        |  |  |
| Total work orders                      | 29        |  |        |  |  |



| Utilities Progress Reports     | 12/9/2013 | 12/13/2013       | 5/days |  |  |  |
|--------------------------------|-----------|------------------|--------|--|--|--|
| sewer                          | 13        |                  |        |  |  |  |
| water                          | 12        |                  |        |  |  |  |
| mxu's, Wire                    | 2         |                  |        |  |  |  |
| new meters                     | 2         |                  |        |  |  |  |
| water shut offs turn on        | 1         |                  |        |  |  |  |
| liftstations                   | 4         |                  |        |  |  |  |
| miss digs                      | 2         |                  |        |  |  |  |
| check floats liftstations      | 4         |                  |        |  |  |  |
| hosing wwtp                    | 1         |                  |        |  |  |  |
| backwash filter building       | 3         | 35,000 gal water |        |  |  |  |
| final reads/beginning reads    | 7         |                  |        |  |  |  |
| arsonic samples                | 1         |                  |        |  |  |  |
| Metro sewer T.V truck          |           |                  |        |  |  |  |
| Blower filters                 |           |                  |        |  |  |  |
| Test fluse eye wash            |           |                  |        |  |  |  |
| Mop 5th well                   |           |                  |        |  |  |  |
| Mop filter plant               |           |                  |        |  |  |  |
| Snow Plows On Trucks           | 2         |                  |        |  |  |  |
| Metro vac truck                |           |                  |        |  |  |  |
| 5th well annual grease,oil     |           |                  |        |  |  |  |
| Filter plant service cL2 pumps |           |                  |        |  |  |  |
| Back wash sand filters WWTP    | 2         | #1, #3           |        |  |  |  |

| Utilities Progress Reports              | 12/9/2013 | 12/13/2013 | 5/days   |  |  |  |
|---|-----------|------------|--|--|--|--|
| Grit chamber new belt                   |           |            |  |  |  |  |
| Filled oiler, greased screw pumps       | 4         |            |  |  |  |  |
| Unplugged ras pump                      |           |            |  |  |  |  |
| High service pump maintenace            |           |            |  |  |  |  |
| Cleaned sand filter pilot valve         |           |            |  |  |  |  |
| Pumping To Geo Tub Bag                  |           |            |  |  |  |  |
| Pumping E.Q Basing                      |           |            |  |  |  |  |
| Westridge Gen Liftstation               |           | 1          | Hooked Up Portable Gen. U.I.S Ordering Repair Parts For Gen Transfer Switch. |  |  |  |
| Ferric chem pump maintence              |           |            |  |  |  |  |
| Pumped 2ndary scum pit                  | 4         |            |  |  |  |  |
| Pumped down firric man hole             |           |            |  |  |  |  |
| Open iron pond drain                    |           |            |  |  |  |  |
| Repacked Grease In Blower               |           |            |  |  |  |  |
| Greased raw pit blower                  |           |            |  |  |  |  |
| Mixing blending tank                    | 1         |            |  |  |  |  |
| New Tires Van                           |           |            |  |  |  |  |
| Changed Batteries In Lift - station Gen | 4         |            |  |  |  |  |
| New Tires Pick Up Truck                 |           |            |  |  |  |  |
| Sludge Field Dancer Road                |           |            |  |  |  |  |
| Read water meters                       |           |            |  |  |  |  |
| Handed out shut off                     |           |            |  |  |  |  |
| Service chem pumps WWTP                 |           |            |  |  |  |  |
| Rotated blower                          |           |            |  |  |  |  |

| Utilities Progress Reports                          | 12/9/2013 | 12/13/2013   | 5/days |  |  |  |  |
|---|-----------|--|--------|--|--|--|--|
| Disinfection Chambers W.W.T.P                       |           |  |        |  |  |  |  |
| Changed Cl2 Pump Hose 5TH Well                      |           |  |        |  |  |  |  |
| Sewer Back Up                                       |           |  |        |  |  |  |  |
| Monthly Fire Extinguisher Inspection                |           |  |        |  |  |  |  |
| Monthly Exit/Emergency Light Inspection             |           |  |        |  |  |  |  |
| Sewer Lead Back Up                                  |           |  |        |  |  |  |  |
| Cleaned Sewer Main                                  |           |  |        |  |  |  |  |
| Raised Curb Box                                     |           |  |        |  |  |  |  |
| Drive Motors Clarifiers                             |           |  |        |  |  |  |  |
| Removed Tree Outfall WWTP                           |           |  |        |  |  |  |  |
| Fuel For Generators                                 | 3         |  |        |  |  |  |  |
| Ran Both Back Up Submersible Pumps Inside, Outside. |           |  |        |  |  |  |  |
| WWTP Generater Service                              | 2         | Oil Change, Fuel Filter.                                     |        |  |  |  |  |
| Asset Management 4 Liftstaion                       | 4         |  |        |  |  |  |  |
| 5TH Well 29".6'                                     | 1         |  |        |  |  |  |  |
| Snow 5TH Well, Filter Plant, WWTP.                  | 3         |  |        |  |  |  |  |
| Ice Rink With Water.                                | 1         |  |        |  |  |  |  |
| My Cleaners Low Water Pressure.                     | 1         | Pressure Before Back Flow 48 PSI. After Back Flow 33-34 PSI. |        |  |  |  |  |
| Total work orders                                   | 85        |  |        |  |  |  |  |

| Utilities Progress Report      | 12/2/2013 | 12/6/2013                  | 5/days |  |  |  |
|--------------------------------|-----------|----------------------------|--------|--|--|--|
| sewer                          | 10        |                            |        |  |  |  |
| water                          | 12        |                            |        |  |  |  |
| mxu's, Wire                    | 6         |                            |        |  |  |  |
| new meters                     | 2         |                            |        |  |  |  |
| water shut offs turn on        | 2         | Water on 7529 Ann Arbor st |        |  |  |  |
| liftstations                   | 4         |                            |        |  |  |  |
| miss digs                      | 4         |                            |        |  |  |  |
| check floats liftstations      | 4         |                            |        |  |  |  |
| hosing wwtp                    | 1         |                            |        |  |  |  |
| backwash filter building       | 3         | 45,000 Gal Water           |        |  |  |  |
| final reads/beginning reads    | 5         |                            |        |  |  |  |
| arsonic samples                | 1         |                            |        |  |  |  |
| Metro sewer T.V truck          |           |                            |        |  |  |  |
| Blower filters                 |           |                            |        |  |  |  |
| Test fluse eye wash            |           |                            |        |  |  |  |
| Mop 5th well                   |           |                            |        |  |  |  |
| Mop filter plant               |           |                            |        |  |  |  |
| Dexter Crossing Lift Station   |           |                            |        |  |  |  |
| Metro vac truck                |           |                            |        |  |  |  |
| 5th well annual grease,oil     |           |                            |        |  |  |  |
| Filter plant service cl2 pumps | 1         |                            |        |  |  |  |
| Back wash sand filters WWTP    | 1         | #3                         |        |  |  |  |

| 12/13 Progress Summary            | 12/2/2013 | 12/6/2013  | 5/days |  |  |  |
|-----------------------------------|-----------|--|--------|--|--|--|
| Grit chamber new belt             |           |  |        |  |  |  |
| Filled oiler, greased screw pumps | 3         |  |        |  |  |  |
| Unplugged ras pump                |           |  |        |  |  |  |
| High service pump maintenace      |           |  |        |  |  |  |
| Cleaned sand filter pilot valve   |           |  |        |  |  |  |
| Pumping To Geo Tub Bag            |           |  |        |  |  |  |
| Pumping E.Q Basing                | 5         | 5 - Days Pumping From Secondary Digester To E.Q Basin. 410,000 Gallons Water Transferred. 27 Hours Overtime. |        |  |  |  |
| Ferric chem pump maintence        |           |  |        |  |  |  |
| Pumped 2ndary scum pit            | 2         |  |        |  |  |  |
| Pumped down firric man hole       |           |  |        |  |  |  |
| Open iron pond drain              | 1         |  |        |  |  |  |
| Repacked Grease In Blower         |           |  |        |  |  |  |
| Greased raw pit blower            |           |  |        |  |  |  |
| Mixing blending tank              | 1         |  |        |  |  |  |
| New Tires Van                     | 4         |  |        |  |  |  |
| Changed Oil Snow Blower           | 1         |  |        |  |  |  |
| New Tires Pick Up Truck           | 4         |  |        |  |  |  |
| Sludge Field Dancer Road          |           |  |        |  |  |  |
| Read water meters                 |           |  |        |  |  |  |
| Handed out shut off               |           |  |        |  |  |  |
| Service chem pumps WWTP           |           |  |        |  |  |  |
| Rotated blower                    |           |  |        |  |  |  |

| Utilities Projects/Repairs                          | 12/2/2013 | 12/6/2013 | 5/days |  |  |  |
|---|-----------|-----------|--------|--|--|--|
| Disinfection Chambers W.W.T.P                       |           |           |        |  |  |  |
| Changed Cl2 Pump Hose 5TH Well                      |           |           |        |  |  |  |
| Sewer Back Up                                       |           |           |        |  |  |  |
| Monthly Fire Extinguisher Inspection                |           |           |        |  |  |  |
| Monthly Exit/Emergency Light Inspection             |           |           |        |  |  |  |
| Sewer Lead Back Up                                  |           |           |        |  |  |  |
| Cleaned Sewer Main                                  |           |           |        |  |  |  |
| Raised Curb Box                                     |           |           |        |  |  |  |
| Drive Motors Clarifiers                             |           |           |        |  |  |  |
| Removed Tree Outfall WWTP                           |           |           |        |  |  |  |
| Truned On Heat Tower                                |           |           |        |  |  |  |
| Ran Both Back Up Submersible Pumps Inside, Outside. |           |           |        |  |  |  |
| Westridge Liftstaion Generator Service,Oil Change   | 1         |           |        |  |  |  |
| Huron Liftstation Generator Oil Change, Service.    | 1         |           |        |  |  |  |
| WWTP Generator Service, Oil Change                  | 1         |           |        |  |  |  |
| Ryan Drive Wells Generator Service, Oil Change      | 1         |           |        |  |  |  |
| Total work orders                                   | 81        |           |        |  |  |  |

**VILLAGE OF DEXTER**

8140 Main Street Dexter, MI 48130-1092

ddettling@dextermi.gov

Phone (734)426-8303 ext. 11 Fax (734)426-5614

**MEMO**

**To: President Keough and Council Members**  
**From: Donna Dettling, Village Manager**  
**Date: December 18, 2013**  
**Re: Assistant Village Manager &  
 Village Manager Report - Meeting of December 23, 2013**

## 1. Meeting Review:

- December 9<sup>th</sup> – Victoria Condo Amend PUD Meeting
- December 10<sup>th</sup> – Economic Development Committee Meeting
- December 10<sup>th</sup> - Special Fire Board Meeting
- December 11<sup>th</sup> – City Charter Commission Meeting
- December 16<sup>th</sup> – Development Inquiry- Richard Sloan
- December 17<sup>th</sup> – MDOT River Terrace Trail
- December 18<sup>th</sup> – DDA Meeting
- December 18<sup>th</sup> – City Charter Commission Meeting

## 2. Upcoming Meetings:

- December 19<sup>th</sup> – Sludge Project Progress Meeting
- January 8<sup>th</sup> – Regional Fire Consolidation
- January 8<sup>th</sup> – City Charter Commission Meeting
- January 22<sup>nd</sup> - Ann Arbor Area Board of Realtors Environmental Awareness Award for Mill Creek Park
- January 24<sup>th</sup> - Business Summit

3. Connection Fee Follow-up. After Jim Seta's comments at the last meeting, I completed a review of zoning compliance and found two build outs from this year that required a connection fee evaluation. B-Line Pizza and Subway, located in the Plaza at 7050 Dexter-Ann Arbor Road. I met with both businesses and I'm working with them on payment terms for paying the connection fee. The Beer Grotto connection fee evaluation is being completed with zoning compliance and a connection fee will be assessed on their build out.

4. Development Inquiry. Richard Sloan requested a meeting with Dexter Village and Scio Township representatives to introduce S.R. Jacobson a developer that is interested in 139 acres in Scio Township on the Village boundary. This property sits along Baker Road just outside the Village boundary of the Industrial Park. Jeff Gibbs of S.R. Jacobson interested in purchasing 139 acres and placing 240 homes in the \$300,000 to \$400,000 price range. He needs water and sewer to get the density he desires; otherwise Scio Township zoning is one acre minimum lot size. The Developer discussed the possibility of an onsite sewage disposal system. The village isn't interested in expanding our boundaries, or providing water and sewer service outside our boundary. There is still a MDEQ question with regard to our capacity and the ability to service another 240 REU's on our system without capital upgrades to the sewage plant and installing the 6<sup>th</sup> well.

5. MDOT River Terrace Trail. Dan Schlaff, Kurt Augustine, and I met with County Parks Representatives Coy Vaughn and Patrick Judd at the request of MDOT, Shaun Bates and his new project manager Ryan Hoensheid on Tuesday, December 17<sup>th</sup> at the DPW. MDOT's main concern is maintaining 25 feet of separation. They must approach these improvements as if a future rail will come through here. They are willing to work with us on the pinch point near Central Street. Reduction of the path width from 10 feet to 8 feet down to 5 feet as it connects to Village sidewalk in the ROW. MDOT was looking for ideas from us on how we (DPW Drive and Path) might more efficiently share the pinch point area. Shaun Bates of MDOT reminded us that MDOT bought this property and they could rip out anything that's in their ROW, as the access easement doesn't cover how the area is being used by the Village. The next step is an updated design from Patrick Judd for the area near Central Street that will be sent to MDOT, Village and OHM. Shaun Bates said he will be turning over the easement effort to his Real Estate department to clean up all necessary easements for the Bike Path, the DPW access Drive, and encroachment from the DPW facility. The easement process can take 3-4 months to complete.
6. Community Development Position Search Update. Planning to schedule interviews with 5 candidates the 20<sup>th</sup> and 27<sup>th</sup> of December. We will be ready to make a recommendation to Council for the hire at the January 13<sup>th</sup> Council meeting.
7. Business Summit. Reminder to join us for the first Business Summit on Friday morning, January 24, 2014 at the Dexter Business and Research Park, Utilities Instrumentation Services located at 2290 Bishop Circle East. UIS has agreed to host the first Business Summit and we are planning to hold the event the morning of Friday, **January 24, 2014**. A copy of the draft invitation is attached, which will be sent out next week.
8. Ann Arbor Area Board of Realtors Award. REMINDER Former Planning Commissioner Kim Clugston contacted the Village on November 27, 2013 and said that she nominated the Village for an Ann Arbor Area Board of Realtors Environmental Awareness Award for Mill Creek Park. The Village was selected as a winner of this award. The award will be presented at the **January 22, 2014** meeting of the Board of Realtors and a representative from the Village is invited to give an acceptance speech. This is a great opportunity to talk about the Village to 200-300 area realtors. The Board of Realtors will be sending information regarding the meeting.



&

**ANN ARBOR**

**SPARK**

**IGNITING INNOVATION**

Cordially Invite You to Join Us for a Joint Business  
Summit

**Friday January 24, 2014**

**7:30 – 9:00am**

Come hear from Village of Dexter leadership and Ann Arbor SPARK representatives on business programs and strategies aimed at helping your business stay and grow locally.

**Continental Breakfast will be served**

Location

Utilities Instrumentation Services  
2290 Bishop Circle  
Dexter, MI 48130

Register Online

Please Click Here to RSVP

Networking to begin at 7:30a



Village President Report by Shawn Keough  
December 23, 2013

AGENDA 12-23-13  
ITEM I-5

Hello Residents and Fellow Council Members,

Here is a summary of my recent activities and some of my planned activities for the future:

Recent Meetings and Activities

Dexter Wellness Center Sale – the Chelsea Wellness Foundation has agreed to consider two reimbursement grants for two Village/DDA projects. The closing is set for December 19<sup>th</sup> and in the spirit of trying to move forward, the Village agreed not to contest the issuance of bonds at the December 18<sup>th</sup> Michigan Strategic Fund meeting. While the situation still creates a negative capture situation for the Village DDA, we are thankful that some consideration has been offered to help offset this situation. Much has taken place over the past two weeks and I will try to elaborate further at the Council meeting if there are any updates or questions. The Village will be interested to see how the final assessed value and negative capture is determined following the sale.

I met with and/or spoke with applicants for the available planning commission opening created by Scott Bell's recent resignation. I am recommending Jim Smith to fill this position for the remainder of Scott Bell's term. This recommendation is part of the Consent Agenda.

December 9, 2013 – Victoria Condominium PUD – preliminary plan review – I was invited by Planning Director Laura Kreps to review a new preliminary plan for the Victoria Condominium area in Dexter Crossing. Issues discussed included open space, sidewalk placement on the outside of the development (i.e. along Lexington and Carrington) and the proposed lot layouts. Marni Schmid attended as a representative from the Planning Commission. Donna Dettling, Laura Kreps, Rhett Gronevelt (OHM), Scott Mauer and Dan Schlaff were also in attendance. The facades on the proposed units looked very nice to me.

December 10, 2013 – Economic Development Corporation meeting – the Village's EDC met to remain current on membership, approve minutes, etc.

December 11, 2013 – Regional Fire Committee – this meeting was canceled. The next meeting will occur in 2014.

December 11, 2013 – Charter Commission meeting – I attended and participated at the last Charter Commission meeting. Chairperson Hansen asked that I come and provide some insights.

December 14, 2013 – Met with owners of the Dexter Mill. Plan 6B with perpendicular striping that the Council approved last meeting does not appear to function well and our engineers are concerned. I shared this with the Mill and we are currently looking at additional options. I plan to have more information to share at the meeting.

December 16, 2013 – Donna Dettling and I were invited to a meeting at Scio Township by Richard and Maureen Sloan. Scio Township Supervisor Spaulding Clark and their planner Doug Lewan from CWA were also present. There is another developer interested in purchasing and developing approximately 140 acres of land south of the Village. The developer asked if annexation was a possibility in order to achieve their desired density of approximately 240 homes served by public water and sewer. My answer was "no, it is not a possibility due to a couple of factors". I explained that we are currently doing significant improvements to our wastewater treatment plant and that we don't have a lot of spare capacity at this time. I also explained that the Village's 5 wells that provide our public water supply are restricted in the summer months and that the available capacity was there for our current developments that we have planned, but not for growth outside the Village limits. I also explained how important the Village's Cityhood process is and that we are not interested in changing our boundary while we are engaged in the drafting of our charter. Last, but not least, I explained that we have a very good relationship with Scio Township right now and that I was not going to let an annexation request like this one harm our current relationship.

December 18, 2013 – Village Downtown Development Authority meeting – the Village DDA met as scheduled. Bills were approved and general discussion took place to update everyone on the latest with regard to the Dexter Wellness Center Sale.

Future Activities

December 23, 2013 – Village Council meeting

Additional Goals/Activities for December 2013/January 2014

1. Schedule a Website Committee meeting – this meeting will be scheduled for January 2014.
2. Schedule our next Facility Committee meeting – we will try to establish a regular meeting schedule in 2014.
3. Find a replacement for Scott Bell on the Planning Commission.

I hope everyone has a Merry Christmas and a Happy New Year!! I look forward to seeing you around our town!

Shawn Keough, Village President

skeough@DexterMI.gov

(313) 363-1434 (cell)

| SUMMARY OF BILLS AND PAYROLL   |            |                     | 23-Dec-13   |
|--|------------|---------------------|---|
| Payroll Check Register   | 12/11/2013 | \$45,706.39         |   |
| Employer Retirement Contributions (paid via electronic transfer)   | 12/11/2013 | \$3,419.71          |   |
| Account Payable Check Register   | 12/23/2013 | \$277,419.80        |   |
|  |            | <b>\$326,545.90</b> | <b>TOTAL BILLS &amp; PAYROLL EXPENDED ALL FUNDS</b> |
| Summary Items from Bills & Payroll   |            | Amount              | Comments  |
| The due date column on the accounts payable worksheets represents the date of the Council meeting  |            |                     |   |
| <b>ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS</b>  |            |                     |   |
| <b>DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED</b>   |            |                     |   |
|  |            |                     |   |
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| <i>"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."</i> |            |                     |   |
|  |            |                     |   |
|  |            |                     |   |
|  |            |                     |   |

User: erin

EXP CHECK RUN DATES 12/05/2013 - 12/18/2013

DB: Dexter

JOURNALIZED OPEN AND PAID

BANK CODE: POOL

| Claimant                           | Amount Claimed | Amount Owed | Amount Rejected |
|------------------------------------|----------------|-------------|-----------------|
| 1. 7TH RULE ACCOUNTING             | 140.00         |             |                 |
| 2. A.Z.SHMINA                      | 152,415.09     |             |                 |
| 3. ALEXANDER CHEMICAL CORPORATION  | 1,660.80       |             |                 |
| 4. ALRO STEEL CORP                 | 256.43         |             |                 |
| 5. ARBOR DAY FOUNDATION            | 15.00          |             |                 |
| 6. ARBOR SPRINGS WATER CO.INC      | 5.75           |             |                 |
| 7. BEAVER RESEACH COMPANY          | 144.73         |             |                 |
| 8. BIOTECH                         | 9,500.00       |             |                 |
| 9. BLUE CARE NETWORK OF MICHIGAN   | 16,757.31      |             |                 |
| 10. BOSTWICK COMPANY               | 3,500.00       |             |                 |
| 11. BRIDGEWATER TIRE COMPANY, INC. | 1,006.04       |             |                 |
| 12. CARLSON COMMUNICATION          | 75.00          |             |                 |
| 13. CIESA DESIGN                   | 198.00         |             |                 |
| 14. CINTAS CORPORATION             | 1,421.03       |             |                 |
| 15. COMCAST - DPW                  | 148.90         |             |                 |
| 16. CONTACT WELDING                | 13,100.00      |             |                 |
| 17. CORRIGAN OIL COMPANY           | 2,196.70       |             |                 |
| 18. CRIBLEY WELL DRILLING CO INC   | 14.25          |             |                 |
| 19. CTT/MTU                        | 60.00          |             |                 |
| 20. DANIEL SCHLAFF                 | 63.28          |             |                 |
| 21. DAPPRICH ENTERPRISES INC.      | 400.00         |             |                 |
| 22. DEPT. OF ENVIRN. QUALITY       | 2,100.00       |             |                 |
| 23. DEXTER SENIOR CITIZENS CENTER  | 750.00         |             |                 |
| 24. DIXON ENGINEERING, INC.        | 2,350.00       |             |                 |
| 25. LESSORS WELDING SUPPLY         | 30.00          |             |                 |
| 26. M&M PAVEMENT MARKING           | 2,362.90       |             |                 |
| 27. MCNAUGHTON-MCKAY               | 268.82         |             |                 |
| 28. METRO ENVIROMENTAL SERVICES    | 1,470.00       |             |                 |
| 29. MICHIGAN RECREATIONAL CONSTR   | 1,600.00       |             |                 |
| 30. PARAGON LABORATORIES INC       | 912.00         |             |                 |
| 31. PETTY CASH REIMBURSEMENT       | 88.74          |             |                 |
| 32. PITNEY BOWES GLOBAL            | 135.00         |             |                 |
| 33. PNC                            | 39.90          |             |                 |
| 34. SCIO TOWNSHIP TREASURER        | 3,289.91       |             |                 |
| 35. SIEMENS ENERGY, INC            | 769.68         |             |                 |
| 36. STAPLES BUSINESS ADVANTAGE     | 300.96         |             |                 |
| 37. THE SUN TIMES                  | 145.81         |             |                 |
| 38. THERMO FISHER SCIENTIFIC       | 718.37         |             |                 |
| 39. TRUCK & TRAILER SPECIALTIES    | 189.52         |             |                 |
| 40. UNUM LIFE INSURANCE            | 404.72         |             |                 |
| 41. USA BLUE BOOK                  | 1,091.53       |             |                 |
| 42. UTILITIES INSTRUMENTATION SERV | 4,105.36       |             |                 |
| 43. WASHTENAW COUNTY TREASURER     | 2,066.67       |             |                 |
| 44. WASTE MANAGEMENT               | 40,301.60      |             |                 |
| 45. WESERN WASH. AREA VALUE EXP.   | 8,000.00       |             |                 |
| 46. WEST SHORE SERVICES INC        | 850.00         |             |                 |
| ***TOTAL ALL CLAIMS***             | 277,419.80     |             |                 |

| GL Number                                   | Inv. Line Desc           | Vendor                 | Invoice Desc.     | Invoice      | Due Date | Amount   | Check |
|---|--------------------------|------------------------|-------------------|--------------|----------|----------|-------|
| Fund 101 GENERAL FUND                       |                          |                        |                   |              |          |          |       |
| Dept 101.000 VILLAGE COUNCIL                |                          |                        |                   |              |          |          |       |
| 101-101.000-727.000                         | OFFICE SUPPLIES          | PNC                    | MISC              | 12/17/13     | 12/23/13 | 39.90    |       |
| 101-101.000-943.000                         | COUNCIL CHAMBERS LEASE   | DEXTER SENIOR CITIZEN  | 1ST QUARTER 2014  | 12/17/13     | 12/23/13 | 600.00   |       |
| 101-101.000-960.000                         | EDUCATION & TRAINING     | CITY/MTU               | WORKSHOP          | 12595        | 12/23/13 | 60.00    |       |
| Total For Dept 101.000 VILLAGE COUNCIL      |                          |                        |                   |              |          |          |       |
| Dept 172.000 VILLAGE MANAGER                |                          |                        |                   |              |          |          |       |
| 101-172.000-721.000                         |                          | BLUE CARE NETWORK OF   | PERIOD JAN 2014   | 12/18/13     | 12/23/13 | 2,855.71 |       |
| 101-172.000-722.000                         | LIFE & DISABILITY INSURA | UNUM LIFE INSURANCE    | LIFE INSURANCE    | 12/17/13     | 12/23/13 | 109.30   |       |
| 101-172.000-955.000                         | MISCELLANEOUS            | PETTY CASH REIMBURSE   | PETTY CASH        | 12/17/13     | 12/23/13 | 24.00    | 40410 |
| Total For Dept 172.000 VILLAGE MANAGER      |                          |                        |                   |              |          |          |       |
| Dept 201.000 FINANCE DEPARTMENT             |                          |                        |                   |              |          |          |       |
| 101-201.000-802.000                         | PROFESSIONAL SERVICES    | 7TH RULE ACCOUNTING    | PAYROLL SERVICE   | 2296         | 12/23/13 | 140.00   |       |
| Total For Dept 201.000 FINANCE DEPARTMENT   |                          |                        |                   |              |          |          |       |
| Dept 215.000 VILLAGE CLERK                  |                          |                        |                   |              |          |          |       |
| 101-215.000-901.000                         | PRINTING & PUBLISHING    | THE SUN TIMES          | NOTICE            | 40089        | 12/23/13 | 50.63    |       |
| 101-215.000-901.000                         | PRINTING & PUBLISHING    | THE SUN TIMES          | NOTICE            | 40013        | 12/23/13 | 95.18    |       |
| Total For Dept 215.000 VILLAGE CLERK        |                          |                        |                   |              |          |          |       |
| Dept 253.000 TREASURER                      |                          |                        |                   |              |          |          |       |
| 101-253.000-721.000                         |                          | BLUE CARE NETWORK OF   | PERIOD JAN 2014   | 12/18/13     | 12/23/13 | 1,198.43 |       |
| 101-253.000-722.000                         | LIFE & DISABILITY INSURA | UNUM LIFE INSURANCE    | LIFE INSURANCE    | 12/17/13     | 12/23/13 | 32.50    |       |
| 101-253.000-861.000                         | TRAVEL & MILEAGE         | PETTY CASH REIMBURSE   | PETTY CASH        | 12/17/13     | 12/23/13 | 1.20     | 40410 |
| 101-253.000-955.000                         | MISCELLANEOUS            | PETTY CASH REIMBURSE   | PETTY CASH        | 12/17/13     | 12/23/13 | 30.00    | 40410 |
| Total For Dept 253.000 TREASURER            |                          |                        |                   |              |          |          |       |
| Dept 265.000 BUILDINGS & GROUNDS            |                          |                        |                   |              |          |          |       |
| 101-265.000-727.000                         |                          | ARBOR SPRINGS WATER C  | OFFICE            | 1455120      | 12/23/13 | 5.75     |       |
| 101-265.000-727.000                         | OFFICE SUPPLIES          | STAPLES BUSINESS ADVA  | SUPPLIES          | 12/17/13     | 12/23/13 | 251.79   |       |
| 101-265.000-803.000                         | CONTRACTED SERVICES      | CARLSON COMMUNICATION  | OFFICE PHONES     | 8049         | 12/23/13 | 75.00    |       |
| 101-265.000-803.000                         | CONTRACTED SERVICES      | CLISA DESIGN           | WEBSITE HOSTING   | 11214        | 12/23/13 | 198.00   |       |
| 101-265.000-843.000                         | PROPERTY TAXES           | SCIO TOWNSHIP TREASUR  | 8050 MAIN         | 15391        | 12/23/13 | 1,109.51 |       |
| 101-265.000-935.000                         |                          | CLINTAS CORPORATION    | NOV SERVICE       | 12/18/13     | 12/23/13 | 104.88   |       |
| 101-265.000-936.000                         | EQUIPMENT SERVICE CONTRA | PITNEY BOWES GLOBAL    | LEASE             | 1503400-DC13 | 12/23/13 | 135.00   |       |
| 101-265.000-955.000                         | MISCELLANEOUS            | PETTY CASH REIMBURSE   | PETTY CASH        | 12/17/13     | 12/23/13 | 8.54     | 40410 |
| Total For Dept 265.000 BUILDINGS & GROUNDS  |                          |                        |                   |              |          |          |       |
| Dept 285.000 VILLAGE TREE PROGRAM           |                          |                        |                   |              |          |          |       |
| 101-285.000-803.000                         | CONTRACTED SERVICES      | ARBOR DAY FOUNDATION   | MEMBERSHIP        | 12-16-13     | 12/23/13 | 15.00    |       |
| Total For Dept 285.000 VILLAGE TREE PROGRAM |                          |                        |                   |              |          |          |       |
| Dept 301.000 LAW ENFORCEMENT                |                          |                        |                   |              |          |          |       |
| 101-301.000-807.000                         |                          | WASHTENAW COUNTY TREA  | ENFORCEMENT       | 23552        | 12/23/13 | 2,066.67 |       |
| Total For Dept 301.000 LAW ENFORCEMENT      |                          |                        |                   |              |          |          |       |
| Dept 336.000 FIRE DEPARTMENT                |                          |                        |                   |              |          |          |       |
| 101-336.000-935.000                         | BUILDING MAINTENANCE & R | WEST SHORE SERVICES I  | SIRENS INSPECTION | 19422        | 12/23/13 | 850.00   |       |
| Total For Dept 336.000 FIRE DEPARTMENT      |                          |                        |                   |              |          |          |       |
| Dept 441.000 DEPARTMENT OF PUBLIC WORKS     |                          |                        |                   |              |          |          |       |
| 101-441.000-721.000                         |                          | BLUE CARE NETWORK OF   | PERIOD JAN 2014   | 12/18/13     | 12/23/13 | 1,634.66 |       |
| 101-441.000-722.000                         | LIFE & DISABILITY INSURA | UNUM LIFE INSURANCE    | LIFE INSURANCE    | 12/17/13     | 12/23/13 | 32.85    |       |
| 101-441.000-740.000                         | OPERATING SUPPLIES       | BEAVER RESEARCH COMPAN | DPW               | 0204426      | 12/23/13 | 144.73   |       |

| GL Number                                  | Inv. Line Desc             | Vendor                                  | Invoice Desc.                                    | Invoice  | Due Date  | Amount Check |
|--|----------------------------|---|--|----------|-----------|--------------|
| <b>Fund 101 GENERAL FUND</b>               |                            |   |  |          |           |              |
| Dept 441.000                               | DEPARTMENT OF PUBLIC WORKS |   |  |          |           |              |
| 101-441.000-740.000                        | OPERATING SUPPLIES         | CRIBLEY WELL DRILLING DPW               |  | 12/16/13 | 14.25     |              |
| 101-441.000-740.000                        | OPERATING SUPPLIES         | LESSORS WELDING SUPPL DPW               |  | 12/23/13 | 30.00     |              |
| 101-441.000-740.000                        | OPERATING SUPPLIES         | STAPLES BUSINESS ADVA SUPPLIES          |  | 12/17/13 | 49.17     |              |
| 101-441.000-745.000                        | GASOLINE & OIL             | CINTAS CORPORATION NOV SERVICE          |  | 12/23/13 | 348.36    |              |
| 101-441.000-751.000                        |                            | PETTY CASH REIMBURSEM PETTY CASH        |  | 12/23/13 | 15.00     |              |
| 101-441.000-751.000                        |                            | CORRIGAN OIL COMPANY DPW                |  | 12/23/13 | 423.94    |              |
| 101-441.000-751.000                        |                            | CORRIGAN OIL COMPANY DPW                |  | 12/23/13 | 304.85    |              |
| 101-441.000-751.000                        |                            | CORRIGAN OIL COMPANY DPW                |  | 12/23/13 | 277.35    |              |
| 101-441.000-920.001                        | UTILITIES - TELEPHONES     | COMCAST - DPW                           |  | 12/23/13 | 148.90    |              |
|  |                            |   | Total For Dept 441.000 DEPARTMENT OF PUBLIC WORK |          | 3,424.06  |              |
| <b>Dept 442.000 DOWNTOWN PUBLIC WORKS</b>  |                            |   |  |          |           |              |
| 101-442.000-744.000                        | HOLIDAY DISPLAY SUPPLIES   | PETTY CASH REIMBURSEM                   |  | 12/17/13 | 10.00     |              |
| 101-442.000-744.000                        | HOLIDAY DISPLAY SUPPLIES   | MCKAY                                   |  | 12/23/13 | 200.00    |              |
| 101-442.000-802.000                        | PROFESSIONAL SERVICES      | DEXTER SENIOR CITIZEN 1ST QUARTER 2014  |  | 12/17/13 | 150.00    |              |
|  |                            |   | Total For Dept 442.000 DOWNTOWN PUBLIC WORKS     |          | 360.00    |              |
| <b>Dept 528.000 SOLID WASTE</b>            |                            |   |  |          |           |              |
| 101-528.000-805.000                        | CONTRACTED SOLID WASTE S   | WASTE MANAGEMENT                        |  | 12/23/13 | 20,098.19 |              |
| 101-528.000-805.000                        |                            | WASTE MANAGEMENT                        |  | 12/23/13 | 19,639.92 |              |
| 101-528.000-806.000                        | CONTRACTED COMPOSTING      | WASTE MANAGEMENT                        |  | 12/23/13 | 563.49    |              |
|  |                            |   | Total For Dept 528.000 SOLID WASTE               |          | 40,301.60 |              |
| <b>Dept 751.000 PARKS &amp; RECREATION</b> |                            |   |  |          |           |              |
| 101-751.000-721.000                        | LIFE & DISABILITY INSURA   | BLUE CARE NETWORK OF                    |  | 12/18/13 | 263.65    |              |
| 101-751.000-722.000                        | ICE RINK SUPPLIES          | UNUM LIFE INSURANCE                     |  | 12/17/13 | 5.30      |              |
|  |                            | MICHIGAN RECREATIONAL ICE RINK          |  | 213363A  | 1,600.00  |              |
|  |                            |   | Total For Dept 751.000 PARKS & RECREATION        |          | 1,868.95  |              |
| <b>Dept 851.000 INSURANCE &amp; BONDS</b>  |                            |   |  |          |           |              |
| 101-851.000-721.001                        | CONTRIBUTION TO WAVE       | BLUE CARE NETWORK OF                    |  | 12/18/13 | 587.70    |              |
|  |                            |   | Total For Dept 851.000 INSURANCE & BONDS         |          | 587.70    |              |
| <b>Dept 875.000 CONTRIBUTIONS</b>          |                            |   |  |          |           |              |
| 101-875.000-965.001                        | CONTRIBUTION TO WAVE       | WESTERN WASH. AREA VAL                  |  | 12/17/13 | 4,250.00  |              |
| 101-875.000-965.004                        | CONT TO WAVE DOOR TO DOO   | WESTERN WASH. AREA VAL 1ST QUARTER 2014 |  | 12/17/13 | 3,750.00  |              |
|  |                            |   | Total For Dept 875.000 CONTRIBUTIONS             |          | 8,000.00  |              |
| <b>Fund 202 MAJOR STREETS FUND</b>         |                            |   |  |          |           |              |
| Dept 463.000                               | ROUTINE MAINTENANCE        |   |  |          |           |              |
| 202-463.000-721.000                        | LIFE & DISABILITY INSURA   | BLUE CARE NETWORK OF                    |  | 12/18/13 | 1,371.00  |              |
| 202-463.000-722.000                        | PROFESSIONAL SERVICES      | UNUM LIFE INSURANCE                     |  | 12/17/13 | 27.55     |              |
|  |                            |   | Total For Dept 463.000 ROUTINE MAINTENANCE       |          | 1,398.55  |              |
| <b>Dept 474.000 TRAFFIC SERVICES</b>       |                            |   |  |          |           |              |
| 202-474.000-721.000                        | TRAFFIC SERVICES           | BLUE CARE NETWORK OF                    |  | 12/18/13 | 421.85    |              |
| 202-474.000-722.000                        | PROFESSIONAL SERVICES      | UNUM LIFE INSURANCE                     |  | 12/17/13 | 8.48      |              |
|  |                            | M&M PAVEMENT MARKING                    |  | 2643     | 2,362.90  |              |
|  |                            |   | Total For Dept 474.000 TRAFFIC SERVICES          |          | 2,793.23  |              |
| <b>Dept 478.000 WINTER MAINTENANCE</b>     |                            |   |  |          |           |              |
| 202-478.000-721.000                        | WINTER MAINTENANCE         | BLUE CARE NETWORK OF                    |  | 12/18/13 | 843.69    |              |

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF DEXTER  
 EXP CHECK RUN DATES 12/05/2013 - 12/18/2013  
 JOURNALIZED OPEN AND PAID  
 BANK CODE: POOL

| GL Number                                | Inv. Line Desc               | Vendor                                   | Invoice Desc.                                    | Invoice  | Due Date | Amount     | Check |
|--|------------------------------|--|--|----------|----------|------------|-------|
| Fund 202 MAJOR STREETS FUND              |                              |  |  |          |          |            |       |
| Dept 478.000 WINTER MAINTENANCE          |                              |  |  |          |          |            |       |
| 202-478-000-722.000                      | LIFE & DISABILITY INSURANCE  | UNUM LIFE INSURANCE                      | LIFE INSURANCE                                   | 12/17/13 | 12/23/13 | 16.96      |       |
|  |                              |  | Total For Dept 478.000 WINTER MAINTENANCE        |          |          | 860.65     |       |
| Fund 203 LOCAL STREETS FUND              |                              |  |  |          |          |            |       |
| Dept 445.000 STORMWATER                  |                              |  |  |          |          |            |       |
| 203-445.000-803.000                      | CONTRACTED SERVICES          | BOSTWICK COMPANY                         | DPW  | 14575    | 12/23/13 | 3,500.00   |       |
|  |                              |  | Total For Dept 445.000 STORMWATER                |          |          | 3,500.00   |       |
| Dept. 463.000 ROUTINE MAINTENANCE        |                              |  |  |          |          |            |       |
| 203-463.000-721.000                      |                              | BLUE CARE NETWORK OF UNUM LIFE INSURANCE | PERIOD JAN 2014 LIFE INSURANCE                   | 12/18/13 | 12/23/13 | 421.85     |       |
| 203-463.000-722.000                      | LIFE & DISABILITY INSURANCE  | UNUM LIFE INSURANCE                      | LIFE INSURANCE                                   | 12/17/13 | 12/23/13 | 8.48       |       |
|  |                              |  | Total For Dept 463.000 ROUTINE MAINTENANCE       |          |          | 430.33     |       |
| Dept 474.000 TRAFFIC SERVICES            |                              |  |  |          |          |            |       |
| 203-474.000-721.000                      |                              | BLUE CARE NETWORK OF UNUM LIFE INSURANCE | PERIOD JAN 2014 LIFE INSURANCE                   | 12/18/13 | 12/23/13 | 105.46     |       |
| 203-474.000-722.000                      | LIFE & DISABILITY INSURANCE  | UNUM LIFE INSURANCE                      | LIFE INSURANCE                                   | 12/17/13 | 12/23/13 | 2.12       |       |
|  |                              |  | Total For Dept 474.000 TRAFFIC SERVICES          |          |          | 107.58     |       |
| Dept 478.000 WINTER MAINTENANCE          |                              |  |  |          |          |            |       |
| 203-478.000-721.000                      |                              | BLUE CARE NETWORK OF UNUM LIFE INSURANCE | PERIOD JAN 2014 LIFE INSURANCE                   | 12/18/13 | 12/23/13 | 210.92     |       |
| 203-478.000-722.000                      | LIFE & DISABILITY INSURANCE  | UNUM LIFE INSURANCE                      | LIFE INSURANCE                                   | 12/17/13 | 12/23/13 | 4.24       |       |
|  |                              |  | Total For Dept 478.000 WINTER MAINTENANCE        |          |          | 215.16     |       |
|  |                              |  | Total For Fund 203 LOCAL STREETS FUND            |          |          | 4,253.07   |       |
| Fund 204 MUNICIPAL STREETS               |                              |  |  |          |          |            |       |
| Dept 248.000 ADMINISTRATION              |                              |  |  |          |          |            |       |
| 204-248.000-721.001                      | RETIREE HEALTH INSURANCE     | BLUE CARE NETWORK OF UNUM LIFE INSURANCE | PERIOD JAN 2014                                  | 12/18/13 | 12/23/13 | 637.39     |       |
|  |                              |  | Total For Dept 248.000 ADMINISTRATION            |          |          | 637.39     |       |
|  |                              |  | Total For Fund 204 MUNICIPAL STREETS             |          |          | 637.39     |       |
| Fund 402 EQUIPMENT REPLACEMENT FUND      |                              |  |  |          |          |            |       |
| Dept. 441.000 DEPARTMENT OF PUBLIC WORKS |                              |  |  |          |          |            |       |
| 402-441.000-939.000                      | VEHICLE MAINTENANCE & REPAIR | CONTACT WELDING                          | DPW  | 159216   | 12/23/13 | 13,100.00  |       |
| 402-441.000-939.000                      | VEHICLE MAINTENANCE & REPAIR | TRUCK & TRAILER SPECI                    | DPW  | C38299   | 12/23/13 | 189.52     |       |
|  |                              |  | Total For Dept 441.000 DEPARTMENT OF PUBLIC WORK |          |          | 13,289.52  |       |
|  |                              |  | Total For Fund 402 EQUIPMENT REPLACEMENT FUND    |          |          | 13,289.52  |       |
| Fund 403 SRF PROJECT FUND                |                              |  |  |          |          |            |       |
| Dept 907.000 SLUDGE PROJECT              |                              |  |  |          |          |            |       |
| 403-907.000-970.000                      | CAPITAL IMPROVEMENTS         | A. Z. SHMINA                             | PAYMENT # 14                                     | 12-16-13 | 12/23/13 | 152,415.09 |       |
|  |                              |  | Total For Dept 907.000 SLUDGE PROJECT            |          |          | 152,415.09 |       |
| Fund 590 SEWER ENTERPRISE FUND           |                              |  |  |          |          |            |       |
| Dept 248.000 ADMINISTRATION              |                              |  |  |          |          |            |       |
| 590-248.000-843.000                      | PROPERTY TAXES               | SCIO TOWNSHIP TREASUR                    | 8258 HURON ST                                    | 15020    | 12/23/13 | 2,180.40   |       |
|  |                              |  | Total For Dept 248.000 ADMINISTRATION            |          |          | 2,180.40   |       |

User: erin  
Dex Dexter

EXP CHECK RUN DATES 12/05/2013 - 12/18/2013  
JOURNALIZED OPEN AND PAID

38

BANK CODE: POOL

| GL Number   | Inv. Line Desc                | Vendor                 | Invoice Desc.   | Invoice     | Due Date | Amount    | Check |
|---|-------------------------------|------------------------|-----------------|-------------|----------|-----------|-------|
| <b>Fund 590 SEWER ENTERPRISE FUND</b>             |                               |                        |                 |             |          |           |       |
| Dept 548.000                                      | SEWER UTILITIES DEPARTMENT    |                        |                 |             |          |           |       |
| 590-548.000-721.000                               |                               | BLUE CARE NETWORK OF   | PERIOD JAN 2014 | 12/18/13    | 12/23/13 | 3,241.36  |       |
| 590-548.000-721.001                               | RETIREE HEALTH INSURANCE      | BLUE CARE NETWORK OF   | PERIOD JAN 2014 | 12/18/13    | 12/23/13 | 810.28    |       |
| 590-548.000-722.000                               | LIFE & DISABILITY INSURA      | UNUM LIFE INSURANCE    | LIFE INSURANCE  | 12/17/13    | 12/23/13 | 94.17     |       |
| 590-548.000-742.000                               | CHEMICAL SUPPLIES - PLAN      | ALEXANDER CHEMICAL CO  | WWTP            | 10012742    | 12/23/13 | 670.40    |       |
| 590-548.000-742.000                               | CHEMICAL SUPPLIES - PLAN      | ALEXANDER CHEMICAL CO  | WWTP            | 10012554    | 12/23/13 | 990.40    |       |
| 590-548.000-745.000                               | GASOLINE & OIL                | CINTAS CORPORATION     | NOV SERVICE     | 12/18/13    | 12/23/13 | 435.32    |       |
| 590-548.000-751.000                               | PROFESSIONAL SERVICES         | CORRIGAN OIL COMPANY   | WWTP            | 5839883     | 12/23/13 | 1,190.56  |       |
| 590-548.000-802.000                               | SLUDGE HAULING                | METRO ENVIRONMENTAL SE | WWTP            | 49840       | 12/23/13 | 1,470.00  |       |
| 590-548.000-803.003                               | TESTING & ANALYSIS            | BIOPECH                | WWTP            | 1075        | 12/23/13 | 9,500.00  |       |
| 590-548.000-824.000                               | TRAVEL & MILEAGE              | PARAGON LABORATORIES   | LAB             | 12/17/13    | 12/23/13 | 857.00    |       |
| 590-548.000-861.000                               | BUILDING MAINTENANCE & R      | DANIEL SCHLAFF         | MILEAGE         | 12/16/13    | 12/23/13 | 63.28     |       |
| 590-548.000-935.000                               | EQUIPMENT MAINTENANCE &       | MCKAY                  | WWTP            | 12882325-00 | 12/23/13 | 68.82     |       |
| 590-548.000-937.000                               | EQUIPMENT MAINTENANCE &       | ALRO STEEL CORP        | WWTP            | DLJ5541AA   | 12/23/13 | 256.43    |       |
| 590-548.000-937.000                               | LAB EQUIPMENT MAINTENANC      | SIEMENS ENERGY, INC    | WWTP            | 12/18/13    | 12/23/13 | 769.68    |       |
| 590-548.000-938.000                               | SCADA MAINTENANCE             | THERMO FISHER SCIENTI  | WWTP            | SLS24354266 | 12/23/13 | 718.37    |       |
| 590-548.000-938.001                               | VEHICLE MAINTENANCE & RE      | UTILITIES INSTRUMENTA  | WWTP            | 530342236   | 12/23/13 | 355.81    |       |
| 590-548.000-939.000                               | STATE LICENSE/PERMIT FEE      | BRIDGEWATER TIRE COMP  | WWTP            | 64800       | 12/23/13 | 1,006.04  |       |
| 590-548.000-957.004                               | MEMBERSHIPS & DUES            | DEPT. OF ENVIERN. QUAL | WWTP            | 845515      | 12/23/13 | 1,950.00  |       |
| 590-548.000-958.000                               |                               | DEPT. OF ENVIERN. QUAL | WWTP            | 846850      | 12/23/13 | 150.00    |       |
| Total For Dept 548.000 SEWER UTILITIES DEPARTMENT |                               |                        |                 |             |          | 24,597.92 |       |
| Total For Fund 590 SEWER ENTERPRISE FUND          |                               |                        |                 |             |          | 26,778.32 |       |
| <b>Fund 591 WATER ENTERPRISE FUND</b>             |                               |                        |                 |             |          |           |       |
| Dept 556.000                                      | WATER UTILITIES DEPARTMENT    |                        |                 |             |          |           |       |
| 591-556.000-721.000                               |                               | BLUE CARE NETWORK OF   | PERIOD JAN 2014 | 12/18/13    | 12/23/13 | 1,738.54  |       |
| 591-556.000-721.001                               | RETIREE HEALTH INSURANCE      | BLUE CARE NETWORK OF   | PERIOD JAN 2014 | 12/18/13    | 12/23/13 | 414.82    |       |
| 591-556.000-722.000                               | LIFE & DISABILITY INSURA      | UNUM LIFE INSURANCE    | LIFE INSURANCE  | 12/17/13    | 12/23/13 | 62.77     |       |
| 591-556.000-740.000                               | OPERATING SUPPLIES            | USA BLUE BOOK          | WWTP            | 215129      | 12/23/13 | 826.35    |       |
| 591-556.000-740.000                               | OPERATING SUPPLIES            | USA BLUE BOOK          | WWTP            | 210913      | 12/23/13 | 265.18    |       |
| 591-556.000-745.000                               | UNIFORM ALLOWANCE             | CINTAS CORPORATION     | NOV SERVICE     | 12/18/13    | 12/23/13 | 430.69    |       |
| 591-556.000-745.000                               | TESTING & ANALYSIS            | CINTAS CORPORATION     | NOV SERVICE     | 12/18/13    | 12/23/13 | 101.78    |       |
| 591-556.000-824.000                               | CAPITAL IMPROVEMENTS          | PARAGON LABORATORIES   | WWTP            | 42155-78021 | 12/23/13 | 55.00     |       |
| 591-556.000-970.000                               |                               | UTILITIES INSTRUMENTA  | WWTP            | 530342317   | 12/23/13 | 3,749.55  |       |
| Total For Dept 556.000 WATER UTILITIES DEPARTMENT |                               |                        |                 |             |          | 7,644.68  |       |
| Total For Fund 591 WATER ENTERPRISE FUND          |                               |                        |                 |             |          | 2,350.00  |       |
| Total For Dept 901.000 CAPITAL IMPROVEMENTS       |                               |                        |                 |             |          | 2,350.00  |       |
| Total For Fund 591 WATER ENTERPRISE FUND          |                               |                        |                 |             |          | 9,994.68  |       |
| <b>Fund 701 TRUST &amp; AGENCY FUND</b>           |                               |                        |                 |             |          |           |       |
| Dept 000.000                                      | ASSETS, LIABILITIES & REVENUE |                        |                 |             |          |           |       |
| 701-000.000-254.000-L                             | SPR - LAFONTAINE              | DAPPRICH ENTERPRISES   | LAFONTAINE      | 2013-12     | 12/23/13 | 400.00    |       |
| Total For Dept 000.000 ASSETS, LIABILITIES & REV  |                               |                        |                 |             |          | 400.00    |       |
| Total For Fund 701 TRUST & AGENCY FUND            |                               |                        |                 |             |          | 400.00    |       |

| GL Number            | Inv. Line Desc | Vendor | Invoice Desc.                       | Invoice | Due Date | Amount     | Check |
|----------------------|----------------|--------|-------------------------------------|---------|----------|------------|-------|
| Fund Totals:         |                |        |                                     |         |          |            |       |
|                      |                |        | Fund 101 GENERAL FUND               |         |          | 64,599.30  |       |
|                      |                |        | Fund 202 MAJOR STREETS FUND         |         |          | 5,052.43   |       |
|                      |                |        | Fund 203 LOCAL STREETS FUND         |         |          | 4,253.07   |       |
|                      |                |        | Fund 204 MUNICIPAL STREETS          |         |          | 637.39     |       |
|                      |                |        | Fund 402 EQUIPMENT REPLACEMENT FUND |         |          | 13,289.52  |       |
|                      |                |        | Fund 403 SRP PROJECT FUND           |         |          | 152,415.09 |       |
|                      |                |        | Fund 590 SEWER ENTERPRISE FUND      |         |          | 26,778.32  |       |
|                      |                |        | Fund 591 WATER ENTERPRISE FUND      |         |          | 9,994.68   |       |
|                      |                |        | Fund 701 TRUST & AGENCY FUND        |         |          | 400.00     |       |
| Total For All Funds: |                |        |                                     |         |          | 277,419.80 |       |



VILLAGE OF DEXTER  
2014 MEETING SCHEDULE

AGENDA 12-23-13

\* Holiday week

| VILLAGE COUNCIL   | PLANNING COMMISSION   | PARKS COMMISSION (Village Offices)   | ZONING BOARD OF APPEALS  | DOWNTOWN DEVELOPMENT AUTHORITY   |
|---|---|--|--|--|
| 2nd & 4th Monday at 7:30 PM   | 1st Monday at 7:30 PM   | 3rd Tuesday at 7 PM  | 3rd Monday at 7 PM   | 3rd Wednesday at 7:30 AM   |
| January 13, 2014<br>January 27, 2014<br>February 10, 2014<br>February 24, 2014<br>March 10, 2014<br>March 24, 2014<br>April 14, 2014<br>April 28, 2014<br>May 12, 2014<br>May 27, 2014*Tues.<br>June 9, 2014<br>June 23, 2014<br>July 14, 2014<br>July 28, 2014<br>August 11, 2014<br>August 25, 2014<br>September 8, 2014<br>September 22, 2014<br>October 13, 2014<br>October 27, 2014<br>November 10, 2014<br>November 24, 2014<br>December 8, 2014<br>December 22, 2014 | January 6, 2014<br>February 3, 2014<br>March 3, 2014<br>April 7, 2014<br>May 5, 2014<br>June 2, 2014<br>July 7, 2014<br>August 4, 2014<br>September 2, 2014*(Tues)<br>October 6, 2014<br>November 3, 2014<br>December 1, 2014 | January 21, 2014<br>February 18, 2014<br>March 18, 2014<br>April 15, 2014<br>May 20, 2014<br>June 17, 2014<br>July 15, 2014<br>August 19, 2014<br>September 16, 2014<br>October 21, 2014<br>November 18, 2014<br>December 16, 2014 | January 21, 2014*(Tues)<br>February 18, 2014*(Tues)<br>March 17, 2014<br>April 21, 2014<br>May 19, 2014<br>June 16, 2014<br>July 21, 2014<br>August 18, 2014<br>September 15, 2014<br>October 20, 2014<br>November 17, 2014<br>December 15, 2014 | January 15, 2014<br>February 19, 2014<br>March 19, 2014<br>April 16, 2014<br>May 21, 2014<br>June 18, 2014<br>July 16, 2014<br>August 20, 2014<br>September 17, 2014<br>October 15, 2014<br>November 19, 2014<br>December 17, 2014 |

11:11 AM J-2

All meetings are held at the Senior Center, 7720 Ann Arbor Street, unless otherwise noted.

\* If meetings are not on the regularly scheduled day due to a holiday, please check meeting location changes.

Accepted by Village Council:



## VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734) 426-8303 Fax (734) 426-5614

### MEMO

**To: Council**  
**From: President Keough**  
**Date: December 18, 2013**  
**Re: Appointments**

I would like to recommend the following appointments:

#### **Arts, Culture & Heritage Committee**

- Cheryl Willoughby with a term ending June 2017

#### **Planning Commission**

- James Smith with a term ending June 2016 (fills position vacated by Scott Bell)



# VILLAGE OF DEXTER

8140 Main Street · Dexter, Michigan 48130-1092 · (734) 426-8303 · Fax (734) 426-5614

## APPLICATION FOR APPOINTMENT AS COMMISSION OR COMMITTEE MEMBER

Name: Cheryl Willoughby Date: 10/15/2013  
Address: 6242 Dexter Ann Arbor Road, Dexter, MI 48130  
Email: cwilloughby10@comcast.net  
Phone: 734-426-8683 Best time to call: any time

Which Commission/Committee are you applying for?

- |  |   |
|--|---|
| <input type="checkbox"/> Zoning Board of Appeals                       | <input type="checkbox"/> Downtown Development Authority |
| <input type="checkbox"/> Planning Commission                           | <input type="checkbox"/> Parks Commission               |
| <input checked="" type="checkbox"/> Arts, Culture & Heritage Committee | <input type="checkbox"/> Tree Board                     |
| <input type="checkbox"/> Farmers Market Oversight Committee            |   |
| <input type="checkbox"/> Other (Specify) _____                         |   |

Why are you interested in serving on this Commission/Committee? Are there current events that have spurred your interest? Please see attachment.

\_\_\_\_\_

\_\_\_\_\_

What particular skills and/or background do you feel that you could bring to this appointment? What other, if any, commissions or committees have you served on? Please see attachment.

\_\_\_\_\_

\_\_\_\_\_

Please list/attach any other information that you would like to have considered. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## **Application for Appointment as Commission or Committee Member – Arts, Culture & Heritage Committee (Cont.)**

### **Why are you interested in serving on this Commission/Committee? Are there current events that have spurred your interest?**

There is nothing better for a community, in my opinion, than embracing the arts and its heritage. Strengthening the arts and culture of a community brings people together and builds pride; and when people are invested in their community the community thrives. The "Paint Dexter Plein Air Festival" this past summer was extraordinary and a true testament to the commitment this committee has to enhancing the quality of life of the residents of Dexter and the surrounding area. And this is just the latest of many events and projects distinguishing Dexter from its neighbors and enriching the community over the past several years. I believe this committee is a proven and successful team of results-oriented individuals who are investing in their community. I don't want to sit back and watch; I want to jump in and help make a difference.

### **What particular skills and/or background do you feel that you could bring to this appointment? What other, if any, commissions or committees have you served on?**

My background is in Educational Publishing, Relationship Management and Events Management, underscoring my interest in investing in people and communities. I have excellent project management, networking and communication skills and I come from a family who volunteered and served in the community for over 50 years, instilling in me the value of service and pride in my community. I am currently a member of the DHS Drama Club Boosters and volunteer as the Director of Volunteer Resources, organizing and instructing volunteers who assist with over 150 tasks in support of the student productions. And previously I organized residents in an Indianapolis, Indiana inner-city neighborhood (where I lived for a short time) and formed a Neighborhood Association to develop pride in the neighborhood and to generate activities for families in order to build a stronger and safer community.



# VILLAGE OF DEXTER

8140 Main Street · Dexter, Michigan 48130-1092 · (734) 426-8303 · Fax (734) 426-5614

## APPLICATION FOR APPOINTMENT AS COMMISSION OR COMMITTEE MEMBER

Name: James Smith Date: 11/13/2013  
Address: 7765 Forest St, Dexter MI 48130  
Email: jdsmith@umich.edu  
Phone: 734-426-8885 Best time to call: Anytime

Which Commission/Committee are you applying for?

- |   |   |
|---|---|
| <input type="checkbox"/> Zoning Board of Appeals            | <input type="checkbox"/> Downtown Development Authority |
| <input checked="" type="checkbox"/> Planning Commission     | <input type="checkbox"/> Parks Commission               |
| <input type="checkbox"/> Arts, Culture & Heritage Committee | <input type="checkbox"/> Tree Board                     |
| <input type="checkbox"/> Farmers Market Oversight Committee |   |
| <input type="checkbox"/> Other (Specify) _____              |   |

Why are you interested in serving on this Commission/Committee? Are there current events that have spurred your interest? \_\_\_\_\_

I've always had an interest in the topics that the  
Planning Commission is called upon to deal with.

What particular skills and/or background do you feel that you could bring to this appointment? What other, if any, commissions or committees have you served on? \_\_\_\_\_

I previously served on the Planning Commission in the early 1970's.  
I served on Council in the 1970's and recently from 12/07 - 11/12.

Please list/attach any other information that you would like to have considered. \_\_\_\_\_

I have a 2-year degree in Urban Planning, and a 4-year  
degree in Geography and Economics.

AGENDA 12-23-13  
ITEM L-1

**VILLAGE OF DEXTER**

[ddettling@dextermi.gov](mailto:ddettling@dextermi.gov)

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

**MEMO**

**To: President Keough and Council**  
**From: Donna Dettling, Village Manager**  
**Date: December 23, 2013**  
**Re: Dexter Mill/Central Street Next Steps**

Any new informational items will be provided at the meeting.

- 1.) Review of design issues and functional issues resulting from the plan approved on December 9th.
- 2.) New alternatives will be presented for discussion.
- 3.) Acquiring easements from the property owners. MDOT requires necessary easements with plan submittal. Village has not received easements.
- 4.) Possibility of submitting Alt 6B with no striping (loading/unloading area only) with executed easements to meet December 27, 2013 deadline.
- 5.) Possibility that we might need to instruct OHM to submit a design that doesn't require an easement to meet December 27, 2013 deadline.

