

THE CITY OF DEXTER
REGULAR CITY COUNCIL MEETING
MONDAY, DECEMBER 22, 2014

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 PM by Mayor Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: Mayor Keough	J. Carson	D. Fisher
	J. Knight	J. Semifero
	J. Smith	R. Tell

Also present: Courtney Nicholls, City Manager; Michelle Aniol, Community Development Manager; Carol Jones, Interim City Clerk; Dan Schlaff, Public Services Superintendent; Justin Breyer, Assistant to the City Manager; Gretchen Driskell, District 52 State Representative; residents and media.

C. APPROVAL OF THE MINUTES

1. City Council Work Session – December 8, 2014
2. Regular City Council Meeting – December 8, 2014

Motion Knight; support Smith to approve the minutes of the Council Work Session of December 8, 2014 and the Regular City Council Meeting of December 8, 2014 with a correction under Non-arranged participation, re-consider should be re-Consider.

D. PREARRANGED PARTICIPATION

None

E. APPROVAL OF THE AGENDA

Motion Semifero; support Fisher to approve the agenda with the addition of item J-2, 2015 Meeting Schedule.

Unanimous voice vote approval.

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing.

None

G. NON-ARRANGED PARTICIPATION

State Representative Gretchen Driskell, presented a tribute to the City of Dexter - the Fitness Foundation Silver Award signed by State Senator Rebekah Warren, Governor Rick Snyder, and Ms. Driskell.

Councilmember Carson introduced his nephew Jack Carson and his brother John Carson. Jack was attending the Council meeting for an assignment from his Northville High School civics class.

H. COMMUNICATIONS:

1. Sign Calendar
2. Letter from Washtenaw County Sheriff's Department
3. Confirmation of Receipt of the Charter by the Office of the Great Seal
4. Congratulatory letter from the City of Saline

I. REPORTS

1. Public Services Superintendent – Dan Schlaff

Mr. Schlaff submits his progress report of the DPW and Water/Sewer per packet.

Mr. Schlaff gave the following updates:

- Broad Street update – looked at the work that was done in 2009 regarding the cutting and capping of the sewer line to try to resolve the issue.
- Huron Street – storm sewer work completed. The resident at 8180 Huron Street reports being very happy with the work that has been done on the street.
- Have done 2 ½ days of BS&A training for reports.
- Milligan's landscaping to be done today or tomorrow (December 22 or 23) and will be doing grass seeding in the spring.

2. Community Development Manager – Michelle Aniol

Ms. Aniol submits her report as per packet. Ms. Aniol gave the following updates:

- School signage – will need a detailed plan of locations, setbacks, dimensions and how the proposal meets the state guidelines. Some of the signs will be placed in the right-of-way and thus need to be considered by Council. A question was raised as to the excessive number of signs.
- The Target Market Analysis grant was submitted today (December 22).

3. Boards, Commissions & Other Reports-“Bi-annual or as needed”

Dexter Area Fire Department – Shawn Keough

- Mayor Keough reported that the Fire Board met briefly on December 18 and held election of officers with Harley Rider of Dexter Township as Chairman, John Westman of Webster Township as Vice-Chairman, Libby Brushaber of Dexter Township as Treasurer and the Secretary to come from a member from the City of Dexter.
- Mayor Keough thanked Jim Seta for his service on the Fire Board.

4. Subcommittee Reports

Road Plan – Jim Carson and Joe Semifero

- Councilmember Semifero reported from the December 16 meeting that they are looking to put together a timeline for work needed to be done in order to get the bids out promptly in 2015.
- Looking at planning for a two year schedule and discussed projects for those two years.
- Also discussed what to do on Baker Road.
- Need some more training on doing PASER ratings.
- Will schedule a drive through the City on Friday, December 26 at 1 pm to evaluate streets.
- Councilmember Carson would like to see where money was saved this past year with the Road Plan and he requested that Council have a discussion on Federal Aid for roads.

5. City Manager Report

Ms. Nicholls submits her report as per packet. Ms. Nicholls gave the following verbal updates:

- The 2013-2014 Audit to be filed with the state tomorrow (December 22) and it will be presented at the January 26, 2015 meeting.
- The posting is out for the DPW position. Bruce's last day will be Sunday, December 28.
- Have received a mini grant for \$2250 for Plein Air.
- A question was raised on OHM's report regarding Safe Routes to School and deferring the sidewalk at DAPCO. Discussion followed.

6. Mayor's Report

Mr. Keough submits his report as per packet. Mr. Keough gave the following updates:

- Met with Dexter Schools Superintendent Chris Timmis about two weeks ago to talk about the Dan Hoey/Baker/Shield Roads intersections. The schools may be interested in splitting the costs of a traffic study. Discussion followed.
- Will be meeting in January with Washtenaw County Roads members Roy Townsend and Doug Fuller.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$293,321.63
2. Consideration of: Acceptance of the 2015 Meeting Calendar for the City of Dexter

Motion Fisher; support Carson to approve items 1 and 2 of the Consent Agenda.

Unanimous voice vote approval.

K. OLD BUSINESS-Consideration and Discussion of:

None

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Resolution of Organizational Matters

Motion Fisher; support Knight to adopt as presented the Resolution of Organizational Matters for the City of Dexter.

Ayes: Carson, Fisher, Knight, Semifero, Smith, Tell and Keough

Nays: None

Motion carries

2. Consideration of: Council Rules

Motion Fisher; support Smith to accept the Council Rules for the City of Dexter as presented.

Ayes: Fisher, Knight, Semifero, Smith, Tell, Carson and Keough

Nays: None

Motion carries

3. Consideration of: Appointment of Justin Breyer as Assistant to the City Manager

Motion Carson; support Fisher to appoint Justin Breyer as the Assistant to the City Manager.

Ayes: Knight, Semifero, Smith, Tell, Carson, Fisher and Keough

Nays: None

Motion carries

4. Consideration of: Setting the Polling Location for City Precinct 1 and 2 at the Dexter Senior Center

Motion Smith; support Knight to set the Dexter Senior Center located at 7720 Ann Arbor Street, Dexter as the Polling Location for City Precinct 1 and 2.

Ayes: Semifero, Smith, Tell, Carson, Fisher, Knight and Keough

Nays: None

Motion carries

5. Consideration of: Purchase of Software from BS&A in an amount not to exceed \$18,000

Motion Semifero; support Carson to authorize the purchase of software from BS&A in an amount not to exceed \$18,000.

Ayes: Smith, Tell, Carson, Fisher, Knight, Semifero and Keough
Nays: None
Motion carries

M. COUNCIL COMMENTS

Carson	Merry Christmas and see you next year.
Knight	Merry Christmas.
Smith	Merry Christmas and Happy New Year.
Jones	Merry Christmas and Happy New Year.
Semifero	Recently there was a meeting with Dexter Schools regarding annexation with Whitmore Lake. A lot of questions were asked in particular why Dexter School voters aren't allowed to vote on the issue. Also worried about how bids on road construction will come back this spring as I have heard that costs are going up.
Fisher	Happy Holidays.
Tell	None

N. NON-ARRANGED PARTICIPATION

Jack Carson reported that he had nothing to say.

O. ADJOURNMENT

Motion Smith; support Fisher to adjourn at 8:40 PM.

Unanimous voice vote approval.

Respectfully submitted,

Carol J. Jones
Interim Clerk, City of Dexter

Approved for Filing: January 12, 2015

2014/2015

**RESOLUTION FOR THE PURPOSE OF ESTABLISHING ORGANIZATIONAL
MATTERS FOR THE CITY OF DEXTER**

At a regular meeting of the City Council of the City of Dexter, Michigan called to order by Mayor Shawn Keough on December 22, 2014 at 7:30 p.m., the following resolution was offered:

Moved by: Fisher Supported by: Knight

WHEREAS, the City intends to generally utilize various firms and individuals for particular matters to coincide with the regular City election every November of odd years, and

WHEREAS, the following firms and individual appointments can be changed as deemed necessary by Council by a simple majority vote of Council at any point during this time period.

NOW, THEREFORE, BE IT RESOLVED, that the City Council does confirm using the following firms and individuals as needed in their respective responsibilities:

1. Bank Signatories: Mayor Shawn Keough, Treasurer Marie Sherry, Mayor Pro Tem Ray Tell, and City Manager Courtney Nicholls
2. Mayor Pro Tem: Ray Tell
3. Attorney for enforcement of Traffic Laws: Tom Stringer
4. Attorney for Bonding Matters: Miller Canfield
5. Attorney for General Legal Matters: Dykema and Scott Munzel
6. Attorney for Contested NPDES Permit: Varnum, Riddering, Schmidt & Howlett
7. Consultants for Planning and Zoning Matters: Carlisle/Wortman Associates, Inc.
8. Financial Consultant: Tom Traciak, Umbaugh & Associates
9. General Consultant for Engineering Matters: Orchard, Hiltz and McCliment
10. Specialized Water & Sewer Engineering & Consulting: Williams & Works; Flies & Vandenbrink
11. Auditor: PSLZ, LLC
12. Freedom of Information Officer: City Manager
13. Street Administrator: Kurt Augustine
14. As Council representatives to the following organizations:
 - Arts, Culture & Heritage Committee Donna Fisher
 - Chamber of Commerce/Dexter Daze Donna Fisher
 - Dexter Area Fire Department Board Jim Carson, Shawn Keough

- Election Commission City Clerk, Donna Fisher, Michael Raatz
- Parks & Recreation Commission Ex-officio Julie Knight
- Planning Commission, Ex-officio James Smith
- Zoning Board of Appeals Ray Tell
- CAPT/DART Jim Carson
- Gateways (Big 400) Initiative Carol Jones, Paul Cousins
- Healthy Communities Committee/5-H Julie Knight
- 5H Becky Murillo
- Huron River Watershed Council/Stormwater Paul Cousins
- Library Board Pat Cousins
- SEMCOG Shawn Keough
- WATS (Technical and Policy) Jim Carson (Policy), OHM (Technical)
- Washtenaw Area Value Express (WAVE) Jim Carson
- Economic Preparedness Jim Carson, Donna Fisher, Shawn Keough
- Facilities Committee Shawn Keough, Fred Schmid (DDA rep), Julie Knight, James Smith and Paul Cousins (Citizen Rep)
- Farmer's Market/Community Garden Committee Julie Knight
- Finance Committee Shawn Keough, Joe Semifero
- Street/Road Committee Joe Semifero, Jim Carson
- Utilities Committee Joe Semifero, Ray Tell, Shawn Keough
- Website Committee James Smith, Donna Fisher, Shawn Keough

BE IT FURTHER RESOLVED, that the City of Dexter is committed to fostering an environment that encourages the purchase of local goods and the use of local business, and

BE IT FURTHER RESOLVED, that the regular meeting of the City Council shall be held the 2nd and 4th Monday of each month at 7:30 p.m. at the Dexter Senior Center – 7720 Dexter Ann Arbor Road.

That, all representatives shall report to Council as scheduled, review significant issues and proposals with Council for input and discussion, as needed, and forward copies of meeting agendas and minutes to City Council in a timely fashion,

That the Regular Meeting of the City Planning Commission shall be held the 1st Monday of each Month at 7:30 p.m. at the Dexter Senior Center – 7720 Dexter Ann Arbor Road.

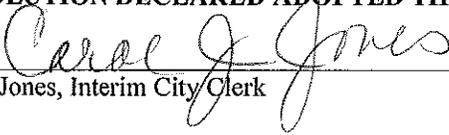
That the Regular Meeting of the City Parks & Recreation Commission shall be held the 3rd Tuesday of each month at 7:00 p.m. at the Village Offices 8123 Main Street.

That the Regular Meeting of the Zoning Board of Appeals shall be held the 3rd Monday of each month at 7:00 p.m. at the Dexter Senior Center – 7720 Main Street. Meetings of the Z.B.A. will only be held when requests are pending.

AYES: Carson, Fisher, Knight, Semifero, Smith, Tell, Keough

NAYS: None

RESOLUTION DECLARED ADOPTED THIS 22nd DAY OF DECEMBER 2014.



Carol Jones, Interim City Clerk