

DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, JANUARY 13, 2014

AGENDA 1-27-14
ITEM C-1

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: President Keough

J. Carson

P. Cousins

D. Fisher

J. Knight

J. Semifero

R. Tell

Also present: Donna Dettling, Village Manager; Courtney Nicholls, Assistant Village Manager; Carol Jones, Village Clerk; Scott Maurer, Water and Sewer Department; residents and media.

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting – December 23, 2013

Motion Tell support Knight to approve the minutes of the Regular Council Meeting of December 23, 2013 with one correction under New Business – Consideration of: Dexter Mill Next Steps change *outside* the right of way to *inside* the right of way.

Unanimous voice vote for approval

D. PREARRANGED PARTICIPATION

Erin McKillen – Update and future of the annual Luminary Project

Ms. McKillen thanked the Village council for stepping up with support for this year's project. Will be looking forward to working with the Village in the future years to keep this tradition going in the "old" Village as well as the newer sections.

Thom Phillips – Presentation on Huron Farms connection to the Dexter Huron Metro Park Trail. Presentation cancelled for the January 13 meeting.

Denise Dutcher, Dexter Community Schools (DCS) Teacher and Caitlin Joseph, DCS Farm to School Coordinator – Idea regarding bees and bee keeping.

Ms. Dutcher and Ms. Joseph expressed support of a beekeeping program in the Village. They gave a presentation on honeybees and the need to support these bees as they benefit gardening and can be used to enhance student learning. They spoke about where a pollinator garden could be places such as the Community Garden or Gordon Hall, placement at the High School garden, and installing an observation hive at the schools. They are looking to the Village to modify the ordinance so they can begin their program. A comment from Council was why not have active hives at the schools which was explained because of a possible issue with allergies. Trustee

Cousins did mention that hives were present at the High School (now Creekside) when the Outdoor Lab was in place and that we need to understand the importance of bees to agriculture.

E. APPROVAL OF THE AGENDA

Motion Carson; support Cousins to approve as presented.

Unanimous voice vote for approval

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

G. NON-ARRANGED PARTICIPATION

Allan Newman of 2577 Newport Road, Ann Arbor and one of the founders of ReCellular, is in the process of selling the property and building to MC3 and would like to donate the barn currently on the property to the Village. He is looking for a decision soon as MC3 is anxious to close. He also mentioned having approached the Historical Society.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. Carlisle Wortman Annual Donation Letter
4. Faith in Action Newsletter

I. REPORTS

1. Public Services Superintendent -- Dan Schlaff

Mr. Schlaff submits his progress report of the DPW and Water/Sewer per packet. Mr. Schlaff was absent and Scott Maurer responded to the following:

- Question asked about the digging out of fire hydrants in Dexter Crossing and Mr. Maurer responded that it was not done by the Village. It must have been done by residents.
- Were there any delays at the water plant due to the cold? (No)
- Mr. Maurer did explain some issues with the sludge handling project that set the company back about four days.
- Trustee Tell praised the Village crew during the recent snow storm.

2. Boards, Commissions. & Other Reports-"Bi-annual or as needed"

None

3. Subcommittee Reports -None

Economic Preparedness
Facilities
Roads
Utility
Website

4. Village Manager Report

Mrs. Dettling submits her report as per packet. Mrs. Dettling gave the following verbal updates:

- Mrs. Dettling introduced Scott Pacheco from the audience who is one of the two finalists for the Community Development Manager position.
- In regards to the barn on Dan Hoey Road, Trustee Carson asked why not accept Mr. Newman's offer and give the barn to the Dexter Area Historical Society and Museum and Trustee Fisher spoke about the interest that the Historical Society may have in the barn.

Motion Semifero; support Carson to have the Village Manager work with Mr. Newman and look at the property split of ¼ acre and donation of the barn on Dan Hoey Road.

Ayes: Carson, Cousins, Fisher, Knight, Semifero, Tell and Keough

Nays: None

Motion carries

- River Terrace Trail – need to meet with Mr. Hafner on sharing the drive.
- Reminder of the Environmental Awareness Award presentation on January 22 and the Business Summit on January 24.
- A handout was provided that updated overtime for winter maintenance due to the recent snowfall and there will be a need to make a budget amendment for this item.

5. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough reported on the following:

- Have signed the documents between the Dexter Wellness Center and the DDA for the Brownfield reduction and the \$37,500 reimbursement to the DDA.
- Asking for a clarification from the Chelsea Wellness Foundation regarding the wording from a letter enclosed with the \$85,000 reimbursement for the ADA ramp.
- Plan on meeting with the union representatives on Wednesday. May not have all healthcare options available to be completed by March 1 and may need to postpone the new contract until this is in place.

- Working on scheduling a Website Committee meeting and a Facility Committee meeting

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$193,163.88

Motion Fisher; support Carson to approve item 1 of the Consent Agenda.

Unanimous voice vote for approval

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Cityhood Next Steps-Charter Commission Update

Ms. Nicholls provided a verbal update on the Charter Commission. The Commission has finished with the first reading through Article II – City Council and will be moving on to Article III – Administrative Services. They have set their meeting schedule through March.

L. NEW BUSINESS-Consideration of and Discussion of:

1. Discussion of: Dates for Proposed Goals Setting, Special Projects and 2014-2015 Budget Review Sessions

Reviewed through the proposed schedule and discussion followed as to the need for all of the meetings. Looking into moving the April 30th Budget Review to May 7th and a request for President and President Pro-Tem to conduct the Village Manager review and report back to Council.

M. COUNCIL COMMENTS

Carson	None
Tell	None
Knight	Invited Council to attend a meeting Sunday, January 26 for a long term goal setting session for the Dexter Historical Society and Museum at the Dexter Library.
Jones	None
Semifero	None
Fisher	None
Cousins	Thank the Village and the DPW for all of the work during the storm. They did a great job.

N. NON-ARRANGED PARTICIPATION

Lisa Allmendinger of 18829 Bush Road. Chelsea announced that the Dexter Update is up and running online and to provide her with stories of Dexter to print.

O. ADJOURNMENT

Motion Fisher; support Cousins to adjourn at 8:26 PM

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

2014 Meeting Calendar

Board	Date	Time	Location	Website	Village Representative
City Charter Commission	1/22/2014	6:30 p.m.	Copeland Board Room	http://www.dextermi.gov	
Huron River Watershed Council	1/23/2014	5:30 p.m.	1100 N. Main, Suite 210, Ann Arbor	http://www.hrwc.org/	Paul Cousins
Dexter Village Council	1/27/2014	7:30 p.m.	Dexter Senior Center	http://www.dextermi.gov	
Scio Township Board	1/28/2014	7:00 p.m.	Scio Township Hall	http://www.sciotownship.org/	
Western Washtenaw Area Value Express	1/28/2014	8:15 a.m.	Chelsea Community Hospital	http://www.ridethewavebus.org/	Jim Carson
Farmers Market/Community Garden Oversight	1/29/2014	5:30 p.m.	Village Offices	http://www.dextermi.gov	Julie Knight
City Charter Commission	1/29/2014	6:30 p.m.	Copeland Board Room	http://www.dextermi.gov	
Dexter District Library Board	2/3/2014	7:00 p.m.	Dexter District Library	http://www.dexter.lib.mi.us/	Pat Cousins
Dexter Village Planning Commission	2/3/2014	7:30 p.m.	Senior Center	http://www.dextermi.gov	Joe Semifero
Dexter Village Arts, Culture & Heritage Committee	2/4/2014	7:00 p.m.	Dexter Senior Center	http://www.dextermi.gov	Paul Cousins
Washtenaw Area Transportation Study-Technical	2/5/2014	9:30 a.m.	Road Commission Offices	http://www.miwaits.org/	Rhett Gronewelt
City Charter Commission	2/5/2014	6:30 p.m.	Copeland Board Room	http://www.dextermi.gov	
Dexter Area Historical Society Board	2/6/2014	7:00 p.m.	Dexter Area Historical Museum	http://www.dextermuseum.org/	
Dexter Community Schools Board of Education	2/10/2014	7:00 p.m.	Creekside Intermediate School	http://dexterschools.org/	
Dexter Village Council	2/10/2014	7:30 p.m.	Dexter Senior Center	http://www.dextermi.gov	
5H - Dexter Coalition	2/11/2014	5:30 p.m.	Dexter Wellness Center		Paul Cousins, Donna Dettling
Scio Township Board	2/11/2014	7:00 p.m.	Scio Township Hall	http://www.sciotownship.org/	
Chelsea Area Planning Team/Dexter Area Regional Team	2/12/2014	7:00 p.m.	Sylvan Township	http://www.ewashenaw.org/	Jim Carson
Dexter Area Chamber of Commerce	2/12/2014	8:15 a.m.	Copeland Board Room	http://www.dexterchamber.org/	Julie Knight
Regional Fire Consolidation	2/12/2014	8:30 a.m.	Scio Township Hall		Shawn Keough
City Charter Commission	2/12/2014	6:30 p.m.	Copeland Board Room	http://www.dextermi.gov	
Gateway Initiative (Big 400)	2/14/2014	9:30 a.m.	Waterloo Recreation Area		Paul Cousins, Carol Jones

AGENDA 1-27-14
ITEM 4-1

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village representative

AGENDA 1-27-14
 ITEM 4-2

2014 Sign Calendar

	Name of Group	Dates	Number Approved	Approval Date	Locations	Name of Group	Dates	Number Approved	Approval Date	Locations
January	Dexter Senior Ctr-Winter Market St. Andrews-ABC Blood Drive	1/11 & 1/25 12/28-1/6/14 2-28" X 22"	3-18X24 / 2-2"X4"	11/22/2013 12/26/2013	1,2,4,5,44 8					
February	Dexter Senior Ctr-Winter Market Dexter Community Orchestra-Concert	2/8 & 2/22 2/9 & 2/23	3-18X24 / 2-2"X4" 2-4" X 3"	11/22/2013 10/3/2013	1,2,4,5,44 5 & 9					
March	Dexter Senior Ctr-Winter Market Community Band - Concert	3/8 & 3/22 2/17-3/2	3-18X24 / 2-2"X4" 1-18" x	11/22/2013 11/1/2013	1,2,4,5,44 1,3,5					
April	Dexter Community Schools-ArtWalk Dexter Senior Ctr-Winter Market Dexter Community Orchestra-Concert	4/21-5/5/14 4/5 & 4/19 4/27/14	5-18 X 24 3-18X24 / 2-2"X4" 2-4" X 3"	12/11/2013 11/22/2013 10/3/2013	1,2,4,44,10 1,2,4,5,44 5 & 9					
May	Dexter Community Schools-ArtWalk Community Band - Concert	4/21-5/5/14 4/21-5/4	5-18 X 24 1-18" x 24"	12/11/2013 11/1/2013	1,2,4,44,10 1,3,5					
June										
<p>Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy 2, 26-Warrior Creek Park Driveway, 27-Dexter Flowers, 28-Terry B's, 29-7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33-Lions Park, 35-Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor, 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad, 43 - 3rd/Dover, 44 - Ryan/Dexter Ann Arbor, 45 - Meadowview/Dexter Ann Arbor, 46 - Ice Rink, 47-Dexter Mill/RR tracks, 48-</p>										
<p>** Dexter Farmers Market will place up to 5 signs on Friday, Saturday and Tuesday from May through October to advertise for the market</p>										
<p>** Dexter Area Chamber will place 4 signs on Friday night to announce the summer series (1, 2, 5, 44)</p>										



AGENDA 1-27-14
ITEM 4-3

18TH DISTRICT
415 FARNUM BUILDING
P.O. BOX 30036
LANSING, MI 48909-7536
PHONE: (517) 373-2406
FAX: (517) 373-6679
E-MAIL: senrwarren@senate.michigan.gov

REBEKAH WARREN
MICHIGAN STATE SENATOR

COMMITTEES:
HEALTH POLICY (MVC)
NATURAL RESOURCES,
ENVIRONMENT &
GREAT LAKES (MVC)
FINANCE
REFORMS, RESTRUCTURING
& REINVENTING
REGULATORY REFORM

January 10, 2014

Ms. Donna Dettling
Village Manager
Village of Dexter
8140 Main Street
Dexter, MI 48130

Dear Ms. Dettling,

Congratulations on your recent grant award from the Michigan Council for Arts and Cultural Affairs (MCACA). I am confident this grant will help your organization achieve success and continue to enrich the creative fabric of our community.

There is no question that arts and culture are vital to sustaining the excellent quality of life we enjoy in this area, and while recent years have brought numerous cuts to the MCACA, I have been consistently impressed by the resilience of our state's cultural organizations. I am truly appreciative of all the hard work you do to enhance the experiences of our citizens, and I am certain you will use this award to its fullest.

Please be assured that as State Senator from a district that countless artists and cultural leaders call home, I will continue to advocate for MCACA funding increases and will work to promote measures that develop and maintain our creative communities for years to come.

Once again, congratulations on receiving this well-deserved award. If I can be of assistance to your organization now or in the future, please do not hesitate to contact my office at (517) 373-2406 or senrwarren@senate.michigan.gov.

Sincerely,

Rebekah Warren
State Senator
18th District

RLW/fq

**Treasurer/Finance Director's Report to Council
Fiscal Year 2013/2014
Second Quarter**

I am pleased to present you with the Treasurer/Finance Director's Report to Council for the Second Quarter of Fiscal Year 2013/2014.

In this report I will give Council a more detailed view of this department's activities, as well as an overview of the Village's financial outlook. As always, if you have any questions, please call me. I would be happy to sit down with you.

Department Activities

Fiscal Year 2012-2013 Audit

The auditor will present the Fiscal Year 2012-2013 Audit to Council at the January 27, 2014 meeting - an electronic copy is located on the website.

The following required annual reports were filed:

- The Audit was filed with the Department of Treasury by the auditor.
- The Continuing Disclosure Report (required by SEC Rule 15(c)2-12 for bonding purposes) was filed by Umbaugh & Associates.
- The Village Qualifying Statement was filed with Treasury.
- The DDA Qualifying Statement was filed with Treasury.
- The Audit was filed with Standard and Poor's.
- The Act 51 Report was filed with the Michigan Department of Treasury.
- State Form F-65 was filed with Treasury by the auditor.
- The DDA Annual Report will be published in February.

Fiscal Year 2013-2014 Budget

The Fiscal Year 2013-2014 budget was submitted in November to the Government Finance Officers Association for their annual award program.

Recellular Personal Property Tax

The Village joined with Scio Township to have a presence at the court hearing to approve the sale of Recellular's assets. We were able to get both entities' personal property taxes declared a primary lien, and the Village did receive payment in full in the amount of \$8,250.39 from the proceeds of the sale.

Dexter Website

As time permits, I have been doing some clean-up activities on the website. Most of these are in the administrative side, to make things easier for the user in the office. However, you may have noticed that the Monthly event links on the Calendar page now goes from the current month to twelve months in the future instead of starting back in August of 2012. I think this makes the Calendar page much more user friendly. In addition, the pages and meeting events for calendar year 2014 have been created.

Community Development Director Position

I have participated, together with the Village Manager and Assistant Manager, in the selection process for the next Community Development Director.

Voluntary Public Parking and Metro Act Funds

The Village established a voluntary public parking cash account several years that currently contains \$10,000. In addition, there is \$22,000 in Metro Act Funds. Staff has been discussing projects that would fit the requirements of these two restricted accounts and will report back at a future meeting with suggestions for their use (possibly the Ann Arbor Street and/or Central Street projects).

Education and Committee Memberships

- I am a current member of the Michigan Municipal Treasurer Association's (MMTA) Education Committee and the Michigan Government Finance Officers (MGFOA) Mentoring Committee, and am continuing as a budget reviewer for the Government Finance Officer's Association.

Fiscal Year 2013/2014 Second Quarter Budget Reports

The Revenue/Expenditure Report is used to track how our revenue and expenditures compare to our budget. A general rule of thumb is that each quarter represents 25% of the budget, although certain departments may spend all of their budget at one time.

General Fund Revenue and Expenditures:

- General Fund revenue is at 75% due to the fact that a majority of property taxes have been received. Enterprise Administration Fees have been charged to the Sewer, Water and Streets Funds through December 31st. In addition, we are already at 100% or more in several smaller budgetary areas, such as contributions and planning fees.
- Most expenditure departments are at or near benchmark, and we will be keeping an eye on those that are slightly above benchmark.
- Economic development is high because the funds were used to pay for an advertisement in a Chamber of Commerce publication.
- In Parks & Recreation, the equipment rental line is quite high. It may be caused by increased equipment usage for maintenance in Mill Creek Park. We will monitor the department any make any necessary adjustments as we get closer to the end of the fiscal year.
- Insurance and Bonds is high due to the fact that the retiree health care investment payment has been made to MERS, and all of the liability insurance has been paid.
- Contributions is high because at least 75% of the payments have been made in all lines.

User: Marie
DB: Dexter

PERIOD ENDING 12/31/2013
% Fiscal Year Completed: 50.41

2013-14 ORIGINAL BUDGET 2013-14 AMENDED BUDGET YTD BALANCE 12/31/2013 AVAILABLE BALANCE % BUDGET USED

Fund 101 - GENERAL FUND
Revenues
000.000-ASSETS, LIABILITIES & REVENUE

3,068,200.00	3,073,700.00	2,312,154.43	761,545.57	75.22
3,068,200.00	3,073,700.00	2,312,154.43	761,545.57	75.22

TOTAL Revenues

Expenditures

49,600.00	52,200.00	27,187.92	25,012.08	52.08
302,700.00	302,700.00	148,482.65	154,217.35	49.05
10,000.00	10,000.00	2,393.32	7,606.68	23.93
25,000.00	25,000.00	10,609.02	14,390.98	42.44
12,300.00	12,300.00	6,131.95	6,168.05	49.85
104,400.00	104,400.00	49,738.56	54,661.44	47.64
62,600.00	62,600.00	28,266.18	34,333.82	45.15
24,000.00	24,000.00	3,515.00	20,385.00	15.06
564,000.00	564,000.00	240,718.74	323,281.26	42.68
460,000.00	460,000.00	230,102.31	229,897.69	50.02
100,900.00	100,900.00	40,707.89	60,192.11	40.34
1,100.00	1,100.00	18.23	1,081.77	1.66
169,500.00	169,500.00	72,511.92	96,988.08	42.78
73,300.00	76,200.00	41,958.04	34,241.96	55.06
11,000.00	11,000.00	3,830.75	7,169.25	34.83
75,000.00	75,000.00	30,949.32	44,050.68	41.27
536,400.00	536,400.00	247,209.91	289,190.09	46.09
1,000.00	1,000.00	945.00	55.00	94.50
94,300.00	99,300.00	63,106.84	36,193.16	63.55
127,800.00	127,800.00	28,903.75	98,896.25	22.62
117,100.00	117,100.00	105,661.96	11,438.04	90.23
23,300.00	33,300.00	24,000.00	9,300.00	72.07
12,000.00	12,000.00	2,458.46	9,541.54	20.49
31,500.00	31,500.00	8,393.00	23,107.00	26.64
2,988,800.00	3,009,300.00	1,417,900.72	1,591,399.28	47.12

TOTAL Expenditures

Fund 101:
TOTAL REVENUES
TOTAL EXPENDITURES

3,068,200.00	3,073,700.00	2,312,154.43	761,545.57	75.22
2,988,800.00	3,009,300.00	1,417,900.72	1,591,399.28	47.12
79,400.00	64,400.00	894,253.71	(829,853.71)	1,388.59

NET OF REVENUES & EXPENDITURES

Streets Funds (Fund 202, Fund 203 and Fund 204)

- Revenue for all three funds are within acceptable ranges. Major and Local Streets are dependent on transfers from the Municipal Streets Fund, but the non-transfer revenue lines are within benchmark.

Major Streets (Fund 202) Expenditures

- All department are at or below benchmark, with the exception of Administration and Routine Maintenance. Administration is high because all of the retiree health care investment has been paid, and we will monitor Routine Maintenance throughout the rest of the fiscal year.

Local Streets (Fund 203) Expenditures

- A budget amendment is being presented for the Stormwater and Contracted Road Construction departments.

Municipal Streets (Fund 204) Expenditures

- Transfers have been made to the Major and Local Streets Funds as needed.

Winter Maintenance (Both Funds)

- Once the winter season is complete, it is expected that we may have some proposed budget amendments in Winter Maintenance.

User: marie
DB: Dexter

PERIOD ENDING 12/31/2013
% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2013-14 ORIGINAL BUDGET		2013-14 AMENDED BUDGET		YTD BALANCE 12/31/2013		AVAILABLE BALANCE		% BDT USED
		BUDGET	BUDGET	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	
Fund 202 - MAJOR STREETS FUND										
Revenues										
000.000-ASSETS, LIABILITIES & REVENUE		505,900.00		505,900.00		192,216.40		313,683.60		37.99
TOTAL Revenues		505,900.00		505,900.00		192,216.40		313,683.60		37.99
Expenditures										
248.000-ADMINISTRATION		4,700.00		4,700.00		4,534.68		165.32		96.48
445.000-STORMWATER		19,100.00		19,100.00		6,620.13		12,479.87		34.66
451.000-CONTRACTED ROAD CONSTRUCTION		296,500.00		296,500.00		96,457.00		200,043.00		32.53
463.000-ROUTINE MAINTENANCE		73,000.00		73,000.00		40,124.20		32,875.80		54.96
474.000-TRAFFIC SERVICES		39,400.00		39,400.00		18,140.24		21,259.76		46.04
478.000-WINTER MAINTENANCE		63,800.00		63,800.00		28,013.24		35,786.76		43.91
890.000-CONTINGENCIES		10,000.00		10,000.00		0.00		10,000.00		0.00
TOTAL Expenditures		506,500.00		506,500.00		193,889.49		312,610.51		38.28
Fund 202:										
TOTAL REVENUES		505,900.00		505,900.00		192,216.40		313,683.60		37.99
TOTAL EXPENDITURES		506,500.00		506,500.00		193,889.49		312,610.51		38.28
NET OF REVENUES & EXPENDITURES		(600.00)		(600.00)		(1,673.09)		1,073.09		278.85

GL NUMBER	DESCRIPTION	2013-14 ORIGINAL BUDGET		2013-14 AMENDED BUDGET		YTD BALANCE 12/31/2013		AVAILABLE BALANCE		% BDT USED
		2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	
Fund 203 - LOCAL STREETS FUND										
Revenues										
000.000-ASSETS, LIABILITIES & REVENUE		314,000.00	409,000.00	305,339.44	103,660.56	74.66				
TOTAL Revenues		314,000.00	409,000.00	305,339.44	103,660.56	74.66				
Expenditures										
248.000-ADMINISTRATION		4,600.00	4,600.00	4,539.76	60.24	98.69				
445.000-STORMWATER		16,700.00	16,700.00	13,511.35	3,188.65	80.91				
451.000-CONTRACTED ROAD CONSTRUCTION		137,500.00	232,500.00	206,471.32	26,028.68	88.80				
463.000-ROUTINE MAINTENANCE		59,100.00	59,100.00	26,530.02	32,569.98	44.89				
474.000-TRAFFIC SERVICES		31,300.00	31,300.00	9,542.75	21,757.25	30.49				
478.000-WINTER MAINTENANCE		55,400.00	55,400.00	24,025.64	31,374.36	43.37				
890.000-CONTINGENCIES		10,000.00	10,000.00	0.00	10,000.00	0.00				
TOTAL Expenditures		314,600.00	409,600.00	284,620.84	124,979.16	69.49				
Fund 203:										
TOTAL REVENUES		314,000.00	409,000.00	305,339.44	103,660.56	74.66				
TOTAL EXPENDITURES		314,600.00	409,600.00	284,620.84	124,979.16	69.49				
NET OF REVENUES & EXPENDITURES		(600.00)	(600.00)	20,718.60	(21,318.60)	3,453.10				

User: marie
 DB: Dexter

PERIOD ENDING 12/31/2013
 % Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2013-14 ORIGINAL BUDGET		2013-14 AMENDED BUDGET		YTD BALANCE 12/31/2013		AVAILABLE BALANCE		% BDCGT USED
		BUDGET		BUDGET		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	

Fund 204 - MUNICIPAL STREETS

Revenues
 000.000-ASSETS, LIABILITIES & REVENUE

		549,900.00		549,900.00		527,216.99		22,683.01		95.88
TOTAL Revenues		549,900.00		549,900.00		527,216.99		22,683.01		95.88

Expenditures

248.000-ADMINISTRATION
 965.000-TRANSFERS OUT - CONTROL

		41,000.00		41,000.00		19,954.57		21,045.43		48.67
		560,700.00		655,700.00		375,000.00		280,700.00		57.19
TOTAL Expenditures		601,700.00		696,700.00		394,954.57		301,745.43		56.69

Fund 204:

TOTAL REVENUES
 TOTAL EXPENDITURES
 NET OF REVENUES & EXPENDITURES

		549,900.00		549,900.00		527,216.99		22,683.01		95.88
		601,700.00		696,700.00		394,954.57		301,745.43		56.69
		(51,800.00)		(146,800.00)		132,262.42		(279,062.42)		90.10

Enterprise Funds (Fund 590 and Fund 591)

Sewer Fund (Fund 590) Revenue and Expenditures

- Revenues are slightly below benchmark, in contrast to the first quarter. This is because the tap fees for Victoria have been moved out of the Sewer Fund and into the Trust and Agency Fund.
- Administration is higher than benchmark due to the retiree health care investment payment. Budget amendments are being presented for attorney fees and property taxes.
- The Utilities Department is slightly higher than benchmark, and we will continue to monitor this department over the remainder of the fiscal year. An amendment for sludge hauling is being presented at this meeting.
- Long-Term Debt is higher than benchmark because all of the SRF #1 Bond principal has been paid.

Water Fund (Fund 591) Revenue and Expenditures

- Revenues are slightly below benchmark, in contrast to the first quarter. This is because the tap fees for Victoria have been moved out of the Water Fund and into the Trust and Agency Fund.
- Administration is higher than benchmark due to the retiree health care investment payment.
- The Utilities Department is slightly higher than benchmark, and we will continue to monitor this department over the remainder of the fiscal year. An amendment for equipment purchases (meters) is being presented at this meeting.
- Long-Term Debt is higher than benchmark because all of the DWRF #1 and DWRF #2 Bond principal has been paid.

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF DEXTER

User: marie
 Period Ending 12/31/2013
 % Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2013-14		YTD BALANCE		AVAILABLE	
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2013 NORMAL	12/31/2013 (ABNORMAL)	BALANCE NORMAL	(ABNORMAL)
Fund 590 - SEWER ENTERPRISE FUND							
Revenues							
000.000-ASSETS, LIABILITIES & REVENUE		1,156,500.00	1,156,500.00	512,147.12		644,352.88	44.28
TOTAL Revenues		1,156,500.00	1,156,500.00	512,147.12		644,352.88	44.28
Expenditures							
248.000-ADMINISTRATION		85,300.00	85,300.00	52,879.98		32,420.02	61.99
548.000-SEWER UTILITIES DEPARTMENT		661,400.00	661,400.00	365,635.71		295,764.29	55.28
850.000-LONG-TERM DEBT		305,300.00	305,300.00	184,219.12		121,080.88	60.34
890.000-CONTINGENCIES		15,000.00	15,000.00	0.00		15,000.00	0.00
901.000-CAPITAL IMPROVEMENTS		391,300.00	391,300.00	0.00		391,300.00	0.00
TOTAL Expenditures		1,458,300.00	1,458,300.00	602,734.81		855,565.19	41.33
Fund 590:							
TOTAL REVENUES		1,156,500.00	1,156,500.00	512,147.12		644,352.88	44.28
TOTAL EXPENDITURES		1,458,300.00	1,458,300.00	602,734.81		855,565.19	41.33
NET OF REVENUES & EXPENDITURES		(301,800.00)	(301,800.00)	(90,587.69)		(211,212.31)	30.02

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF DEXTER
 PERIOD ENDING 12/31/2013
 & Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	YTD BALANCE 12/31/2013 NORMAL (ABNORMAL)	AVAILABLE BALANCE (ABNORMAL)	% BODT USED
Fund 591 - WATER ENTERPRISE FUND						
Revenues						
000.000-ASSETS, LIABILITIES & REVENUE		791,200.00	791,200.00	375,263.16	415,936.84	47.43
TOTAL Revenues		791,200.00	791,200.00	375,263.16	415,936.84	47.43
Expenditures						
248.000-ADMINISTRATION		76,100.00	76,100.00	42,106.54	33,993.46	55.33
556.000-WATER UTILITIES DEPARTMENT		423,100.00	423,100.00	232,909.71	190,190.29	55.05
850.000-LONG-TERM DEBT		249,800.00	249,800.00	167,762.01	82,037.99	67.16
890.000-CONTINGENCIES		15,000.00	15,000.00	0.00	15,000.00	0.00
901.000-CAPITAL IMPROVEMENTS		398,000.00	398,000.00	25,149.00	372,851.00	6.32
TOTAL Expenditures		1,162,000.00	1,162,000.00	467,927.26	694,072.74	40.27
Fund 591:						
TOTAL REVENUES		791,200.00	791,200.00	375,263.16	415,936.84	47.43
TOTAL EXPENDITURES		1,162,000.00	1,162,000.00	467,927.26	694,072.74	40.27
NET OF REVENUES & EXPENDITURES		(370,800.00)	(370,800.00)	(92,664.10)	(278,135.90)	24.99

Other Funds (Fund 275, Fund 303 and Fund 402)

Tree Fund (Fund 275) Revenue and Expenditures

- There has been no significant activity in this fund.

Streetscape Debt Service Fund (Fund 303) Revenue and Expenditures

- This fund is in good shape at this time. Almost all tax revenue has been received.

Equipment Replacement Fund (Fund 402) Revenue and Expenditures

- We will continue to monitor the Administration department in regard to bank fees.

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF DEXTER

PERIOD ENDING 12/31/2013
 % Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2013-14		2013-14		YTD BALANCE 12/31/2013 NORMAL (ABNORMAL)	AVAILABLE		
		ORIGINAL BUDGET	AMENDED BUDGET	NORMAL	(ABNORMAL)		BALANCE	% B DGT USED	
Fund 275 - TREE REPLACEMENT FUND									
Revenues									
000.000-ASSETS, LIABILITIES & REVENUE		800.00	800.00	800.00	800.00	645.68	154.32	80.71	
TOTAL Revenues		800.00	800.00	800.00	800.00	645.68	154.32	80.71	
Expenditures									
965.000-TRANSFERS OUT - CONTROL		8,000.00	8,000.00	8,000.00	8,000.00	0.00	8,000.00	0.00	
TOTAL Expenditures		8,000.00	8,000.00	8,000.00	8,000.00	0.00	8,000.00	0.00	
Fund 275:									
TOTAL REVENUES		800.00	800.00	800.00	800.00	645.68	154.32	80.71	
TOTAL EXPENDITURES		8,000.00	8,000.00	8,000.00	8,000.00	0.00	8,000.00	0.00	
NET OF REVENUES & EXPENDITURES		(7,200.00)	(7,200.00)	(7,200.00)	(7,200.00)	645.68	(7,845.68)	8.97	

User: marie

PERIOD ENDING 12/31/2013

% Fiscal Year Completed: 50.41

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GL NUMBER	DESCRIPTION	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	YTD BALANCE 12/31/2013	AVAILABLE BALANCE	% BDT USED
				NORMAL (ABNORMAL)	(ABNORMAL)	

Fund 303 - STREETScape DEBT SERVICE FUND

Revenues						
000.000-ASSETS, LIABILITIES & REVENUE		166,800.00	166,800.00	159,941.60	6,858.40	95.89
TOTAL Revenues		166,800.00	166,800.00	159,941.60	6,858.40	95.89

Expenditures

248.000-ADMINISTRATION		100.00	600.00	246.67	353.33	41.11
570.000-STREETScape		162,800.00	162,800.00	11,270.00	151,530.00	6.92
TOTAL Expenditures		162,900.00	163,400.00	11,516.67	151,883.33	7.05

Fund 303:

TOTAL REVENUES		166,800.00	166,800.00	159,941.60	6,858.40	95.89
TOTAL EXPENDITURES		162,900.00	163,400.00	11,516.67	151,883.33	7.05
NET OF REVENUES & EXPENDITURES		3,900.00	3,400.00	148,424.93	(145,024.93)	4,365.44

GL NUMBER	DESCRIPTION	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	YTD BALANCE 12/31/2013	AVAILABLE BALANCE	% BDTG USED
				NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	
Fund 402 - EQUIPMENT REPLACEMENT FUND						
Revenues						
000.000-ASSETS, LIABILITIES & REVENUE		63,200.00	63,200.00	51,109.66	12,090.34	80.87
TOTAL Revenues		63,200.00	63,200.00	51,109.66	12,090.34	80.87
Expenditures						
248.000-ADMINISTRATION		200.00	200.00	172.95	27.05	86.48
441.000-DEPARTMENT OF PUBLIC WORKS		37,000.00	37,000.00	19,756.88	17,243.12	53.40
903.000-CAPITAL IMPROVEMENTS-VEHICLES		40,000.00	40,000.00	30,237.52	9,762.48	75.59
TOTAL Expenditures		77,200.00	77,200.00	50,167.35	27,032.65	64.98
Fund 402:						
TOTAL REVENUES		63,200.00	63,200.00	51,109.66	12,090.34	80.87
TOTAL EXPENDITURES		77,200.00	77,200.00	50,167.35	27,032.65	64.98
NET OF REVENUES & EXPENDITURES		(14,000.00)	(14,000.00)	942.31	(14,942.31)	6.73

**Village of Dexter
Cash Accounts**

General Ledger Name	Bank & Account Name	Purpose	Balance 12/31/13	Status of Cash
General Fund				
Cash	TCF & PNC Pooled	General operating	\$ 896,333.86	Unrestricted
Cash Savings	TCF Bank	General operating	\$ 100,942.10	Unrestricted
Chelsea Bank CD	Chelsea Bank	General operating	\$ 206,907.13	Unrestricted
CSB Investments Money Market	Chelsea Bank	Account Closed	\$ -	Unrestricted
MBIA Class	MBIA Class	General operating	\$ 100,484.58	Unrestricted
Building Reserve Account	TCF Pooled	Reserved for future building project	\$ 12,459.21	Restricted
Isabella Bank of Mt. Pleasant CD	Multi-Bank Securities	Reserved for future building project	\$ 235,000.00	Restricted
Bank of Holland CD	Multi-Bank Securities	General Operating	\$ 100,000.00	Unrestricted
Traverse City State Bank CD	Multi-Bank Securities	General Operating	\$ 249,000.00	Unrestricted
Petty Cash	Office	Small cash purchases	\$ 100.00	Unrestricted
Property Tax Savings	TCF Property Tax Savings	Clearing account for undistributed tax collections	\$ 101,636.83	Unrestricted*
Property Tax Checking	TCF Property Tax Checking	Used to distribute taxes and make refunds	\$ 5,000.00	Unrestricted
Voluntary Public Parking	TCF Pooled	Reserved for parking activities	\$ 10,033.75	Restricted
Arts, Culture & Heritage	TCF Pooled	Reserved for Arts, Culture & Heritage	\$ 4,474.37	Restricted
Subtotal Unrestricted			\$ 1,760,404.50	
Subtotal Restricted			\$ 261,967.33	
Total General Fund			\$ 2,022,371.83	

Major Streets Fund

Cash	TCF Pooled	General operating for major streets activities	\$ 16,873.69	Unrestricted*
Subtotal Unrestricted			\$ 16,873.69	
Total Major Streets Fund			\$ 16,873.69	

*These funds come from the State in the form of Act 51 payments and transfers from Municipal Streets.

Local Streets Fund

Cash	TCF Pooled	General operating for major streets activities	\$ 15,535.70	Unrestricted*
Metro Act Account (Pooled)	TCF Pooled	Reserved for right of way activities	\$ 22,437.28	Restricted
Subtotal Unrestricted			\$ 15,535.70	
Subtotal Restricted			\$ 22,437.28	
Total Local Streets Fund			\$ 37,972.98	

*These funds come from the State in the form of Act 51 payments and transfers from Municipal Streets.

Municipal Streets Fund

Cash	TCF Pooled	Available for transfer to Major & Local Streets	\$ 498,491.91	Unrestricted
Property Tax Savings	TCF Property Tax Savings	Available for transfer to Major & Local Streets	\$ 11,397.08	Unrestricted
Subtotal Unrestricted			\$ 509,888.99	
Subtotal Restricted			\$ -	
Total Municipal Streets Fund			\$ 509,888.99	

**Village of Dexter
Cash Accounts**

General Ledger Name	Bank & Account Name	Purpose	Balance 12/31/13	Status of Cash
Tree Replacement Fund				
Cash	TCF Pooled	Restricted for trees	\$ 631.91	Restricted
Commercial Bank of Alma CD	Multi-Bank Securities	Restricted for trees	\$ 125,000.00	Restricted
Restricted Tree Replacement	PNC Bank	Restricted for trees	\$ 31,522.19	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 157,154.10	
Total Tree Replacement Fund			\$ 157,154.10	
Streetscape Debt Service Fund				
Cash	TCF Pooled	Tax collections for GO Bond payments	\$ 148,718.73	Restricted
Property Tax Savings	TCF Property Tax Savings	Account closed	\$ 3,166.58	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 151,885.31	
Total Streetscape Debt Service Fund			\$ 151,885.31	
Equipment Replacement Fund				
Cash	TCF Pooled	Reserved for vehicle expenses including capital pur	\$ 96,429.19	Restricted
Subtotal Restricted			\$ 96,429.19	
Total Equipment Replacement Fund			\$ 96,429.19	
Sewer Enterprise Fund				
Cash	TCF Pooled	Sewer operating	\$ 84,969.78	Unrestricted
University Bank CD	University Bank Ann Arbor	Sewer tap-in fees	\$ 255,563.08	Unrestricted
Property Tax Savings	TCF Property Tax Savings	Tax collections for delinquent utilities	\$ -	Unrestricted
Sewer Tap Fees Account	TCF Sewer & Water	Sewer tap-in fees	\$ 238,435.48	Unrestricted
Sewer Tap Fees Account	Michigan Class Sewer/Water	Sewer tap-in fees	\$ 324,098.80	Unrestricted
Subtotal Unrestricted			\$ 903,067.14	
Subtotal Restricted			\$ -	
Total Sewer Enterprise Fund			\$ 903,067.14	
Water Enterprise Fund				
Cash	TCF Pooled	Water operating	\$ 67,515.66	Unrestricted
Bank of Ann Arbor CD	Bank of Ann Arbor	Water tap-in fees	\$ 258,622.11	Unrestricted
Property Tax Savings	TCF Property Tax Savings	Tax collections for delinquent utilities	\$ -	Unrestricted
Water Tap Fees Account	TCF Sewer & Water	Water tap-in fees	\$ 108,462.24	Unrestricted
Water Tap Fees Account	Michigan Class Sewer/Water	Water tap-in fees	\$ 276,084.16	Unrestricted
Subtotal Unrestricted			\$ 710,684.17	
Subtotal Restricted			\$ -	
Total Water Enterprise Fund			\$ 710,684.17	

**Village of Dexter
Cash Accounts**

General Ledger Name	Bank & Account Name	Purpose	Balance 12/31/13	Status of Cash
Trust & Agency Fund				
Performance Guarantees	TCF Performance Guarantees	Escrows for development bonds	\$ 37,147.50	Restricted
Site Plan Review	TCF Pooled	Escrows for payment of development related fees	\$ 236,187.50	Restricted
Tree Escrow	TCF Pooled	Escrows for Tree Replacement	\$ 125.00	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 273,460.00	
Total Trust & Agency Fund			\$ 273,460.00	
Retiree Health Care Fund				
Retiree Health Care Funding Vehicle	Mers of Michigan	Funds reserved for OPEB	\$ 562,840.95	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 562,840.95	
Total Trust & Agency Fund			\$ 562,840.95	
*Balance as of December 2013, but does not include fourth quarter investment results				
Payroll Fund				
Cash	TCF Payroll	Funds reserved for payment of accrued benefits	\$ 23,040.05	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 23,040.05	
Total Trust & Agency Fund			\$ 23,040.05	
Total Unrestricted			\$ 3,916,454.19	
Total Restricted			\$ 1,549,214.21	
Funds spent on capital projects (SRF, DWRP and Park), awaiting reimbursement from outside sources			\$ -	
Grand Total Cash			\$ 5,465,668.40	

Summary of General Funds Available for Non-Operational Use

General Fund Unrestricted	\$ 1,760,404.50
15% Fundbalance (based on revenue budget)	\$ (460,230.00)
Expected revenue (based on budget)	\$ 761,545.57
Expected expenditures (based on budget)	\$ (1,591,399.28)
Available Unrestricted	\$ 470,320.79
Restricted for Streets	\$ 564,735.66
Restricted for Equipment	\$ 96,429.19
Restricted for Facilities	\$ 247,459.21
Restricted for Public Parking	\$ 10,033.75
Restricted for Arts, Culture & Heritage	\$ 4,474.37
Restricted for Trees	\$ 157,154.10

AGENDA 1-27-14
ITEM I-2

Public Services Department

dschlaff@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426- Fax (734)426-

MEMO

To: President Keough and Council
From: Dan Schlaff, Public Services Superintendent
Date: January 27, 2014
Re: Utility Progress & DPW Progress Reports

Provided for Council review are progress reports for the following period:

Utility Progress Report and DPW Progress Report weeks of:

- 12/30/2013 to 1/3/2014
- 1/6/2014 to 1/10/2014
- 1/13/2014 to 1/19/2014

Please contact me, if you have any questions.

Utilities progress reports	1/13/2014	1/19/2014	7/Days			
sewer	10					
water	5					
mxu's, Wire	20					
new meters						
water shut offs turn on						
liftstations, Reads, Floats	4					
miss digs	13					
Service Bob Cat	4	Oil Filter, Hydro Filter, Air Filter, Radiator, Screen. 538.8 Hours				
hosing wwtp	2					
backwash filter building	3	47,000 gal				
final reads/beginning reads	27					
arsonic samples						
Morning Rounds WTP	5					
Morning Rounds WWTP	5					
Test fluse eye wash	3					
Mop 5th well						
Mop filter plant						
Weekend Operation & Lab	2					
Metro vac truck						
5th well annual grease,oil						
Filter plant service cL2 pumps						
Back wash sand filters WWTP	1	#3				

Maintenance Progress Report	1/13/2014	1/19/2014	7/Days			
Grit chamber new belt						
Filled oiler, greased screw pumps						
Unplugged ras pump						
High service pump maintenace						
Snow Removal WWTP, WTP, Industrial Park Liftstation, Dexter Crossing Liftstation, Westridge Liftstation, Huron Liftstation, Northeast Sanitary Easement Water Tower						
5 TH Well	10					
Pumped 2ndary scum pit	2					
Pumped down firric man hole						
Open iron pond drain						
Repacked Grease In Blower						
Greased raw pit blower						
Mixing blending tank	5					
NUBCO WATER READS	4	71307627 READ 46 - 71756943 READ 2376 1/10/14 71307627 READ 47 - 71756943 READ 2417 1/17/14				
FILLED GENERATORS WITH DIESEL FUEL. 5TH WELL, FILTER PLANT.						
Service chem pumps WWTP	6					
Rotated blower						
Disinfection Chambers WWTP						
Changed Cl2 Pump Hose 5TH Well	1					

Utility progress report	1/13/2014	1/19/2014	7/Days			
Monthly Fire Extinguisher Inspection						
Monthly Exit/Emergency Light Inspection						
Scott, Tim Helped DPW with Snow Removal		1 4 Hours				
Drive Motors Clarifiers						
Ran Both Back Up Submersible Pumps Inside, Outside.						
Ferric Man Hole		1				
5TH WELL		1 28' 1"				
WATER DUTY SHEETS	DRINKING WATER LAB 7 DAYS PER WEEK.					
	1	Daily grab lab:				
	2	PH		7-Days Per Week		
	3	Iron		7-Days Per Week		
	4	Flouride		7-Days Per Week		
	5	Orthoposphate		7-Days Per Week		
	6	Free Chlorine		7-Days Per Week		
		WEEKLY LAB				
	1	Raw Flouride			One Per Week	
	2	Arsenic			One Per Week	
	3	Raw iron Ryan drive wells			One Per Week	
		WEEKLY NPDES WFP				
	1	PH		One Per Week		
	2	Iron		One Per Week		
	3	Suspended solids		One Per Week		
		DRINKING WATER REPORTING				
	1	Data entry for MORs				
				State Every Month.		
		DRINKING WATER OTHER:				
	1					

Utilities progress reports	1/13/2014	1/19/2014	7/Days			
WASTE WATER DUTY SHEETS	WASTE WATER LAB 7 DAYS PER WEEK.					
1	Daily grab lab		7-Days Per Week			
2	PH		7-Days Per Week			
3	Temp		7-Days Per Week			
4	DO		7-Days Per Week			
5	Fecal Coliform		7-Days Per Week			
6	Total Chlorine		7-Days Per Week			
7	Settlability		7-Days Per Week			
8	MSSS AT RAS		7-Days Per Week			
9	Wasting rates		7-Days Per Week			
	Daily Composite Lab:					
1	Dates:		01/13/2014 - 1/19/2014			
2	BOD		7-Days Per Week			
3	Suspended Solids		7-Days Per Week			
4	Phosphorous		7-Days Per Week			
5	Ammonia		7-Days Per Week			
	Sludge Lab:					
1	PH		7-Days Per Week			
2	Total Solids %		7-Days Per Week			
3	Alkalinity		7-Days Per Week			
	Paragon Sampling:					
1	Copper		1-Day Per Week			
2						
	WASTE WATER REPORTING:					
1	EDMR Submitted		State Every Month.			
	QA/QC:					
1	Log Sheets		One Per Week			
	ORDER SUPPLIES:					
1	Hach-Cl Pillows, Bod Pillows					
	ORDER CHEMICALS:					
1	Bisulfate					
2	Bleach					
	IPP: received report					
1	Alpha Metal					
2	Reports					
3	Other					

Utilities progress reports	1/13/2014	1/19/2014	7/Days			
	IPP:					
	1 NUBC	Received Report				
	2 Reports					
	3 Other:	Reviewed report sent Tom Larder email about				
		math error.				
	Miscellaneous:					
	1 Training VFD'S, Vaughn Pumps, New Scada Controls.					
	2 Ran New Curv For Phosphorous.					
	Total Work Orders		272			

Utilities progress reports	1/6/2014	1/10/2014	7/Days			
sewer	9					
water	7					
mxu's, Wire	12					
new meters						
water shut offs turn on	3					
liftstations, Reads, Floats	4					
miss digs	3					
Fabricated 5 Curb Box Wrench	5					
hosing wwtp	1					
backwash filter building	3	50,000 gal				
final reads/beginning reads	3					
arsonic samples						
Morning Rounds WTP	5					
Morning Rounds WWTP	5					
Test fluse eye wash						
Mop 5th well						
Mop filter plant						
Weekend Operation & Lab	2					
Metro vac truck						
5th well annual grease,oil						
Filter plant service cL2 pumps						
Back wash sand filters WWTP	1	#2				

milites progress reports	1/6/2014	1/10/2014	7/Days			
Grit chamber new belt						
Filled oiler, greased screw pumps						
Unplugged ras pump	#1	#2 Turned On				
High service pump maintenace						
Snow Removal WWTP, WTP, Industrial Park Liftstation, Dexter Crossing Liftstation, Westridge Liftstation, Huron Liftstation, Northeast Sanitary Easement Water Tower						
5 TH Well		10				
Pumped 2ndary scum pit		3				
Pumped down firric man hole						
Open iron pond drain		1				
Repacked Grease In Blower						
Greased raw pit blower						
Mixing blending tank		3				
NUBCO WATER READS						
FILLED GENERATORS WITH DIESEL,FUEL. 5TH WELL, FILTER PLANT.						
Service chem pumps WWTP						
Rotated blower						
Disinfection Chambers WWTP						
Changed Cl2 Pump Hose 5TH Well						

Utilities progress reports	1/6/2014	1/10/2014	7/Days			
Monthly Fire Extinguisher Inspection						
Monthly Exit/Emergency Light Inspection						
Scott, Tim Helped DPW with Snow Removal						
Drive Motors Clarifiers						
Ran Both Back Up Submersible Pumps Inside, Outside.						
Replaced Battery Sewer Van	1					
WATER LINE INSIDE BUILDING	3 3578 Taylor, 8080 Grand, 3608 South Downs					
WATER DUTY SHEETS	DRINKING WATER LAB 7 DAYS PER WEEK.					
	1	Daily grab lab:				
	2	PH		7-Days Per Week		
	3	Iron		7-Days Per Week		
	4	Flouride		7-Days Per Week		
	5	Orthoposphate		7-Days Per Week		
	6	Free Chlorine		7-Days Per Week		
		WEEKLY LAB				
	1	Raw Flouride		One Per Week		
	2	Arsenic		One Per Week		
	3	Raw iron Ryan drive wells		One Per Week		
		WEEKLY NPDES WFP				
	1	PH		One Per Week		
	2	Iron		One Per Week		
	3	Suspended solids		One Per Week		
		DRINKING WATER REPORTING				
	1	Data entry for MORs	Daily Entry On Reports. MORs Sent To State Every Month.			
		DRINKING WATER OTHER:				
	1	Sent in disinfection byproducts monitoring plan for 2014 to Jeff Antil				

Utilities progress reports	1/6/2014	1/10/2014	7/Days			
WASTE WATER DUTY SHEETS	WASTE WATER LAB 7 DAYS PER WEEK.					
1	Daily grab lab		7-Days Per Week			
2	PH		7-Days Per Week			
3	Temp		7-Days Per Week			
4	DO		7-Days Per Week			
5	Fecal Coliform		7-Days Per Week			
6	Total Chlorine		7-Days Per Week			
7	Settlabilty		7-Days Per Week			
8	MSSS AT RAS		7-Days Per Week			
9	Wasting rates		7-Days Per Week			
	Daily Composite Lab:					
1	Dates:	Jan-6-2014- Jan-12-2014				
2	BOD		7-Days Per Week			
3	Suspended Solids		7-Days Per Week			
4	Phosphorous		7-Days Per Week			
5	Ammonia		7-Days Per Week			
	Sludge Lab:					
1	PH		7-Days Per Week			
2	Total Solids %		7-Days Per Week			
3	Alkalinity		7-Days Per Week			
	Paragon Sampling:					
1	Copper		1-Day Per Week			
2						
	WASTE WATER REPORTING:					
1	EDMR Submitted	State Every Month.				
	QA/QC:					
1	Log Sheets		One Per Week			
	ORDER SUPPLIES:					
1	Flouride stds, filters, pegs					
	ORDER CHEMICALS:					
1	Bisulfate					
2	Bleach					
	IPP:	received report				
1	Alpha Metal					
2	Reports	Talk to Brian about compliance sampling,				
3	Other	worked on annual report				

Utilities progress reports	1/6/2014	1/10/2014	7/Days			
	IPP:					
	1 NUBC					
	2 Reports					
	3 Other:					
	Miscellaneous:					
	1 Sumitted Tracer Dye notification for 2014					
	2 Back up Scada lab documents					
	Total Work Orders		161			

Utilities progress reports	12/30/2103	1/3/2014	5/days			
sewer	7					
water	3					
mxu's, Wire	3					
new meters						
water shut offs turn on	1					
liftstations, Reads	4					
miss digs	6					
check floats liftstations						
hosing wwtp	1					
backwash filter building	3	45,000 gal				
final reads/beginning reads	1					
arsonic samples	1					
Morning Rounds WTP	7					
Morning Rounds WWTP	7					
Test fluse eye wash	3					
Mop 5th well	1					
Mop filter plant	1					
Weekend Operation & Lab	2					
Metro vac truck						
5th well annual grease,oil						
Filter plant service cl2 pumps						
Back wash sand filters WWTP	1	#1`				

Utilities Projects/Items	12/30/2103	1/3/2014	5/days			
Grit chamber new belt						
Filled oiler, greased screw pumps	2					
Unplugged ras pump						
High service pump maintenace						
Snow Removal WWTP, WTP, Industrial Park Liftstation, Dexter Crossing Liftstation, Westridge Liftstation, Huron Liftstation, Northeast Sanitary Easement Water Tower						
5 TH Well	10					
Pumped 2ndary scum pit	2					
Pumped down firric man hole						
Open iron pond drain	1					
Repacked Grease In Blower						
Greased raw pit blower						
Mixing blending tank	5					
NUBCO WATER READS	2	METER # 71307627 READ 46				
		METER # 71756943 READ 2329				
FILLED GENERATORS WITH DIESEL FUEL. 5TH WELL, FILTER PLANT.	2					
Service chem pumps WWTP						
Rotated blower						
Disinfection Chambers WWTP						
Changed Cl2 Pump Hose 5TH Well						

Activities/Progress Reports	12/30/2103	1/3/2014	5/days				
Monthly Fire Extinguisher Inspection							
Monthly Exit/Emergency Light Inspection							
Scott, Tim Helped DPW with Snow Removal	2						
Drive Motors Clarifiers							
Ran Both Back Up Submersible Pumps Inside, Outside.							
REPAINTING RHS PUMPS WWTP	2						
ANIMAL REHAB 4TH FROZEN WATER LINE INSIDE BUILDING		Village suggested portable heater to warm line inside 2 building. After line is thawed install heat tap for winter					
WATER DUTY SHEETS	DRINKING WATER LAB 7 DAYS PER WEEK.						
	1 Daily grab lab:						
	2 PH						
	3 Iron						
	4 Flouride						
	5 Orthoposphate						
	6 Free Chlorine						
	WEEKLY LAB						
	1 Raw Flouride						
	2 Arsenic						
	3 Raw iron Ryan drive wells						
	WEEKLY NPDES WFP						
	1 PH						
	2 Iron						
	3 Suspended solids						
	DRINKING WATER REPORTING						
	1 Data entry for MORs						
	DRINKING WATER OTHER:						
	1						

minutes progress reports	12/30/2103	1/3/2014	5/days			
WASTE WATER DUTY SHEETS	WASTE WATER LAB 7 DAYS PER WEEK.					
1	Daily grab lab					
2	PH					
3	Temp					
4	DO					
5	Fecal Coliform					
6	Total Chlorine					
7	Settlabililty					
8	MSSS AT RAS					
9	Wasting rates					
	Daily Composite Lab:					
1	Dates:	12/30,12/31,1/1/2014				
2	BOD					
3	Suspended Solids					
4	Phosphorous					
5	Ammonia					
	Sludge Lab:					
1	PH					
2	Total Solids %					
3	Alkalinity					
	Paragon Sampling:					
1	Copper					
2	Pick up/Drop Off					
	WASTE WATER REPORTING:					
1	Data entry for MORs					
	QA/QC:					
1	Log Sheets					
	ORDER SUPPLIES:					
1	NCL					
	ORDER CHEMICALS:					
1	Chlorine WWTP					
2						
	IPP:					
1	Alpha Metal					
2	Reports					
3	Other					

Utilities progress reports	12/30/2103	1/3/2014	5/days			
	IPP:					
	1 NUBC					
	2 Reports					
	3 Other:	Received email from Donna about NUBC surcharges.				
		Looked over numbers.				
	Total Work Orders		213			

DPW Progress Report	1/13/2014	1/19/2014	7-Days		
Leaf Pick-Up					
Chipped Christmas Trees	50				
Patch Roads	5	Ann Arbor, Grand, 2nd, Dan Hoey, Central.			
Repair Shoulders	1	Grand, Hudson Shoulder Filled With Cold Patch.			
Grade Shoulder					
Storm Sewer Repair					
Install Street Sign					
Road Repair					
Trim Trees,Cut Down					
Clean Ditch					
Pick Up Trash	1	Down Town, Parks			
Plow Roads	3	Salted Roads, Subs			
Maintain/Inspect Playgrounds					
Picked Up 1 Ton Cold Patch	1				
Street Sweeping					
Clean Downtown					
Farmers Market					
Monthly Engine Hours	1				
Apple Daze Prep					
Storm Water Inspection					
Sprinkler System Maintenance					
Crack Seal					

DPW/Progress Report	1/13/2014	1/19/2014	7-Days		
Ice Rink Lights					
Emptying Street Sweeper into Dumpster					
Monthly Crane Inspection					
Weed Killer Application					
Miss Diggs	21				
Stand Pipe Westridge					
Parks		2 Swept, Sanded Boardwalk			
Tree Inspection					
Maintenance On Sweeper	2				
Leaf Machine					
Traffic Signals		1 Replaced Bulbs Dexter Ann Arbor, Dan n Hoey.			
Clock Downtown					
Put up, Take Down Banners					
Radar Sign					
Bridge Water Tire		1 Repair Back Tire			
Maintenace GMC Truck					
Greased Kubota, Bobcat, Sweeper					
Cleaned Drains					
Mower Truck					
Office Towels, T.P					
2-Loads Salt Delivered DPW					
Worked On ATV					

DPW/Progress Report	1/13/2014	1/19/2014	7-Days		
Loaded Compost Bags Dumpster					
Salted Bricks, Park, Downtown, Sidewalk Areas	3				
Plowing, Removal Of Snow Parking Lots	3				
Summer Lawn Equipment Put Away For Winter					
Snow Removal Alleys	3	Salted Alleys			
Pushed Back Intersections	2				
Cleaned Crosswalks	1				
Street Light Out 2nd, Central	1	Called DTE Request To Be Fixed.			
Ordered New Plate For Man Hole By Clock	1				
Total work orders	101				

Day/Progress Report	1/6/2014	1/12/2014	7-Days
Leaf Pick-Up			
Chip Brush			
Patch Roads			
Repair Shoulders			
Grade Shoulder			
Storm Sewer Repair			
Install Street Sign			
Road Repair			
Trim Trees,Cut Down			
Clean Ditch			
Pick Up Trash			
Plow Roads		5 Salted Roads, Subs	
Maintain/Inspect Playgrounds			
Lawn Mowing			
Street Sweeping			
Clean Downtown			
Farmers Market			
Monthly Engine Hours			
Apple Daze Prep			
Storm Water Inspection			
Sprinkler System Maintenance			
Crack Seal			

DPW Progress Report	1/6/2014	1/10/2014	7-Days
Ice Rink Lights			
Emptying Street Sweeper into Dumpster			
Monthly Crane Inspection			
Weed Killer Application			
Miss Diggs			
Stand Pipe Westridge			
Parks		5 Swept, Sanded Boardwalk	
Tree Inspection			
Kubota To Boullions New Sweeper			
Leaf Machine			
Traffic Signals			
Clock Downtown			
Put up, Take Down Banners			
Radar Sign			
Bridge Water			
Maintenace GMC Truck			
Greased Kubota, Bobcat, Sweeper		3	
Cleaned Drains			
Mower Truck			
Office Towels, T.P			
2-Loads Salt Delivered DPW		1	
Worked On ATV			

DPW Progress Report	1/6/2014	1/10/2014	7-Days
Loaded Compost Bags Dumpster			
Salted Bricks, Park, Down - town, Sidewalk Areas	7		
Plowing, Removal Of Snow Parking Lots	7		
Summer Lawn Equipment Put Away For Winter			
Snow Removal Alleys	6		
Total work orders	34		

DPW/Progress Report	12/30/2013	1/3/2014	5-Days		
Leaf Pick-Up					
Chip Brush					
Patch Roads		4	Inverness, Dan Hoey, Ann Arbor, Edison Streets		
Repair Shoulders					
Grade Shoulder					
Storm Sewer Repair					
Install Street Sign					
Road Repair					
Trim Trees,Cut Down					
Clean Ditch					
Pick Up Trash		1	Monday		
Plow Roads		3	Salted Roads, Subs		
Maintain/Inspect Playgrounds					
Lawn Mowing					
Street Sweeping					
Clean Downtown					
Farmers Market		2	Cleaned Stairs		
Monthly Engine Hours					
Apple Daze Prep					
Storm Water Inspection					
Sprinkler System Maintenance					
Crack Seal					

DPW/Progress Report	12/30/2013	1/3/2014	5-Days		
Ice Rink Lights					
Emptying Street Sweeper into Dumpster					
Monthly Crane Inspection					
Weed Killer Application					
Miss Diggs					
Stand Pipe Westridge					
Parks		4 Swept, Sanded Boardwalk			
Tree Inspection					
Kubota To Boullions New Sweeper					
Leaf Machine					
Traffic Signals					
Clock Downtown					
Put up, Take Down Banners					
Worked On 10 Yard Truck		1			
Bridge Water					
Maintenace GMC Truck		1			
Compost Bags					
Cleaned Drains					
Mower Truck					
Office Towels, T.P					
Snow Plows Trucks, Bobcat					
Worked On ATV		1 Fixed Plow			

DPW Progress Report	12/30/2013	1/3/2014	5-Days		
Loaded Compost Bags Dumpster					
Salted Bricks, Park, Down - town, Sidewalk Areas	3				
Plowing, Removal Of Snow Parking Lots	3				
Summer Lawn Equipment Put Away For Winter					
Total work orders	23				



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Michigan snowfall so far this year: Here are staggering totals

Snowfall So Far This Season		
	So Far...	Above/Below Normal
Detroit	39 ^{IN}	+22 ^{IN}
Flint	39 ^{IN}	+21 ^{IN}
Saginaw	31 ^{IN}	+13 ^{IN}
Grand Rapids	54 ^{IN}	+14 ^{IN}
Muskegon	63 ^{IN}	+14 ^{IN}
Alpena	33 ^{IN}	-4 ^{IN}
S. S. Marie	66 ^{IN}	+1 ^{IN}
Marquette	80 ^{IN}	-13 ^{IN}

Here are the snow totals so far this winter. Southern and western Michigan are well above normal on snowfall while the Upper Peninsula is normal to below normal. (NOAA/Mark Torregrossa)

Print (http://blog.mlive.com/weather_impact/print.html?entry=/2014/01/michigan_snowfall_so_far_this.html)



(<http://connect.mlive.com/user/torregrossa/index.html>) By Mark Torregrossa | For MLive.com
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on January 15, 2014 at 3:51 PM, updated January 15, 2014 at 7:55 PM

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From Around 1



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Snowfall has been heavier than normal for southern and western Lower Michigan so far this season. However, snowfall has actually been lower than normal for northeast Lower Michigan and some of the Upper Peninsula.

The winter snow pattern so far has been characterized by above normal lake effect snow in western Lower Michigan, and several strong system snows bringing heavy snow to the southern half of Lower Michigan.

(See how some Michigan cities rank in snowfall compared to normal.)

The Ann Arbor and Detroit areas are the farthest above normal with 42 inches in Ann Arbor and 39 inches of snow in Detroit so far. That puts Ann Arbor 24.5 inches above normal and Detroit 22 inches above normal. In other words, Ann Arbor and Detroit have had double the normal snowfall.

Flint is 21 inches above normal snowfall.

Saginaw, Bay City, Grand Rapids, and Muskegon are running about 14 inches above normal.

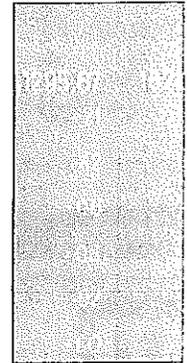
Not as much snow north and east

As you head northeast into the Houghton Lake and Alpena areas, the snowfall has been below normal. Houghton Lake is five inches below normal, and Alpena is four inches below normal.

Sault Saint Marie is near normal in snow, but Marquette is 13 inches below normal.

Here are the snow totals so far, and amount above or below normal.

- Gaylord 109" 34" above normal
- Petoskey 91" 27" above normal
- Marquette 80" 13" below normal
- Traverse City 66" 12" above normal
- Sault Saint Marie 66" 1" above normal
- Muskegon 63" 14" above normal
- Grand Rapids 54" 14" above normal
- Ann Arbor 42" 24.5" above normal
- Detroit 39" 22" above normal
- Flint 39" 21" above normal
- West Branch 35" 12" above normal
- Alpena 33" 4" below normal
- Bad Axe 32" 10" above normal
- Lansing 32" 8" above normal
- Saginaw 31" 10" above normal
- Bay City 28" 7" above normal



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Most Common

Midland 26" 5" above normal

Snowfall totals for Jackson and Kalamazoo were not available.

What a difference a year makes

View full size (http://media.mlive.com/weather_impact/photo/snow-depthpag-f100b13bf8c9ace8.png)

Michigan's estimated snow depths for Jan. 15, 2014.

National Weather Service

Snowfall varies wildly in Michigan from year to year.

This time last year most cities in southern Lower Michigan and southwest Lower Michigan had only had around 10 inches of snow. Grand Rapids has had 44 inches more snow this year compared to last year. Muskegon is up 54 inches over last year's skimpy nine inches through January 15.

So if you feel like you've shoveled a lot of snow this year, you are correct in most areas.

Mark Torregrossa has been the chief meteorologist for three television news stations in Michigan. A resident of the state for 20 years, he has also gardened since the age of ten and is an avid hunter. Email him at mark@farmerweather.com (<mailto:mark@farmerweather.com>) and find him on Facebook at [facebook.com/mark.torregrossa](http://www.facebook.com/mark.torregrossa) (<http://www.facebook.com/mark.torregrossa>) and Twitter [@weathermanmark](http://www.twitter.com/weathermanmark) (<http://www.twitter.com/weathermanmark>)



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Village of Dexter
2nd Quarter Report 2013-14
October 1 - December 31, 2013

ITEM I-3

4th Quarter Activity April - June 2013	1st Qtr. July-Sept.		2nd Qtr. Oct-Dec.		3rd Qtr. Jan-March		4th Qtr. April-June		13-14 YTD TOTAL		10-11 YTD		09-10 YTD Total		08-09 YTD Total		07-08 YTD Total		06-07 YTD Total		05-06 YTD Total		04-05 YTD Total		03-04 YTD Total	
	27	18							45	80	49	41	65	32	32	98	67	211	161							
Prelim. Zoning Complil. Permits (New Construction)*	20	6						26	38	17	6	8	2	2	11	12	107	75								
Condominium Units (Commercial/Office)	0	0						0	0	0	18	39	0	2	0	1	21	2								
(Additions/Remodels/Build outs)	2	1						3	15	2	9	20	13	10	21	5	3									
(Accessory structure)	1	1						2	2	2	2	1	2	1	4	1	5	3								
(Decks)	4	10						14	23	15	11	9	10	24	38	65	65									
Final Zoning Complil. Permits (New Construction)	13	16						29	35	24	46	35	29	44	58	188	157	122								
(Additions/Remodels/Build Outs)	5	11						16	23	11	7	8	2	10	9	38	85	78								
(Decks)	1	0						1	6	5	9	7	9	10	4	19	6	1								
(Accessory structure)	0	0						0	1	1	3	7	0	13	25	121	58	43								
(Commercial/Office)	0	1						1	3	0	1	0	0	2	0	2	1	0								
(Condominium Units)	1	3						4	2	2	11	6	18	6	19											
(Interior Remodel (Prelim./Final))	6	1						7	0	14	18	15	0	3	0	8	7	0								
INTERIOR REMODEL (Prelim./Final)	10	12						22	29	31																
FENCE PERMITS	0	1						1	9	12																
PERMITS/OTHER																										
Temporary Uses/Structures	1	0						1	3	3	4	7	0	6	7	11	7	0								
Land Division / Combination	1	0						1	1	1	0	2	3	4	2	0	3	2								
Ordinance Amendments	0	0						0	2	8	9	9	4	15	11	9	11	6								
Rezoning or Conditional Rezoning	0	0						0	0	0	0	1	2	0	1	0	1	0								
Special Use Permits	0	2						2	2	0	0	1	1	0	8	6	1	3								
Preliminary Site Plan Approvals	0	0						0	0	1	0	0	0	1	4	3	0	1								
Final Site Plan Approvals	0	0						0	0	1	1	1	0	0	2	4	3	0								
Combined Site Plan Approvals	1	0						1	2	1	2	2	2	1	3	1	2	0								
PUD Area Plan	0	0						0	1	0	0	0	0	0	1	0	0	2								
PUD Amendment	0	0						0	1	0	0	0	0	0	1	0	0	2								
Sign Permits	2	9						11	16	13	11	9	10	12	21	13	11	14								
Temporary Signs/Sandwich/Use	10	12						22	41	36	37	32	13	21	37	21	14									
Outdoor Seating Permits	0	0						0	4	4	11	10	6	2	5	6										
(ZBA Cases) Non-Residential	1	0						1	4	1	2	2	1	1	2	3	5	3								
(ZBA Cases) Residential	0	0						0	1	1	1	1	0	2	4	4	3	2								
Variances Granted	0	0						0	5	2	2	2	2	2	5	7	7	5								
Demolition Permits	1	1						2	1	6	2	6	2	2	6	5	2	4								
Right-of-way permits	22	7						29	5	10	2	7	1	2	0	4	3									
Park Use	2	0						2	13	19	8	15	14	6	7	4										
Home Occupation Permits	0	0						0	0	0	0	0	0	2	3	2	2	1								
Freedom of Information Requests	0	0						0	0	2	0	0	0	1	1	1	1	8								
Hawkers & Peddlers Permits	2	0						2	9	7	6	12	9	9	12	10	7	4								

Village of Dexter
2nd Quarter Report 2013-14
October 1 - December 31, 2013

4th Quarter Activity April - June 30 2013	1st Qtr: July-Sept			2nd Qtr: Oct-Dec			3rd Qtr: Jan-March			4th Qtr: April-June			13-14 YTD			10-11			09-10 YTD			08-09 YTD			07-08 YTD			06-07 YTD			05-06 YTD			04-05 YTD			03-04 YTD		
	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total						
Requests for service/Correspondence	0	10		10										10	2	11	0	1	14	9	28	15	33																
Resident/Merchant/Business Communic.	28	13		41										41	25	24	36	92	6	24	48	38																	
Enforcement	9	35		44										44	95	166	287	156	108	181	123	83	155																
Initial Notice	7	32		39										39	2	15	17	9	11	11	8	10	11																
Second Notice	2	3		5										5																									

- * General Code Amendment : None
- * Zoning Ordinance Amendment Pending: None
- * Zoning Ordinance Amendments: None
- * Site Plans : Dextech
- * Sign Permits: D. Fitzgerald's Fine Jewelry; Dexter Pharmacy, Crossfit Dexter, Artistica, Alley Bar, Spice House, Boxwood, Hallmark, Plichta Bus. Services, Kids Fashion Jungle, Snap Fitness
- * Rezoning: None
- * Special Use Permits: 4 or more dogs, Beer Grotto
- * Communication - LaFontaine close-out; stormwater drainage dumping violations, HOA sign-off; contractor speeding violations
- * Resolutions/Support :
- * Enforcement : 1 Dog, 2 weeds, 8 property maintenance, 2 signs, 28 snow clearing, 2 unlicensed vehicles
- * ZBA : 8080 Grand Parking Surface (Case 2013-02)
- * PUD Amendment/Modification requests: None

Revenue - Through September 30, 2013	Zoning Compliance Permits: Site Plan Review Fees:	\$3,080 \$3,875	101,000,000.477,000 101,000,000.608,000
Through December 31, 2013	Zoning Compliance Permits: Site Plan Review Fees:	\$5,290 \$3,525	101,000,000.477,000 101,000,000.608,000
Through March 31, 2014	Zoning Compliance Permits: Site Plan Review Fees:		
Through June 30, 2014	Zoning Compliance Permits: Site Plan Review Fees:		

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@dextermi.gov

Phone (734)426-8303 ext. 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: January 20, 2014
**Re: Assistant Village Manager &
Village Manager Report - Meeting of January 27, 2014**

1. Meeting Review:

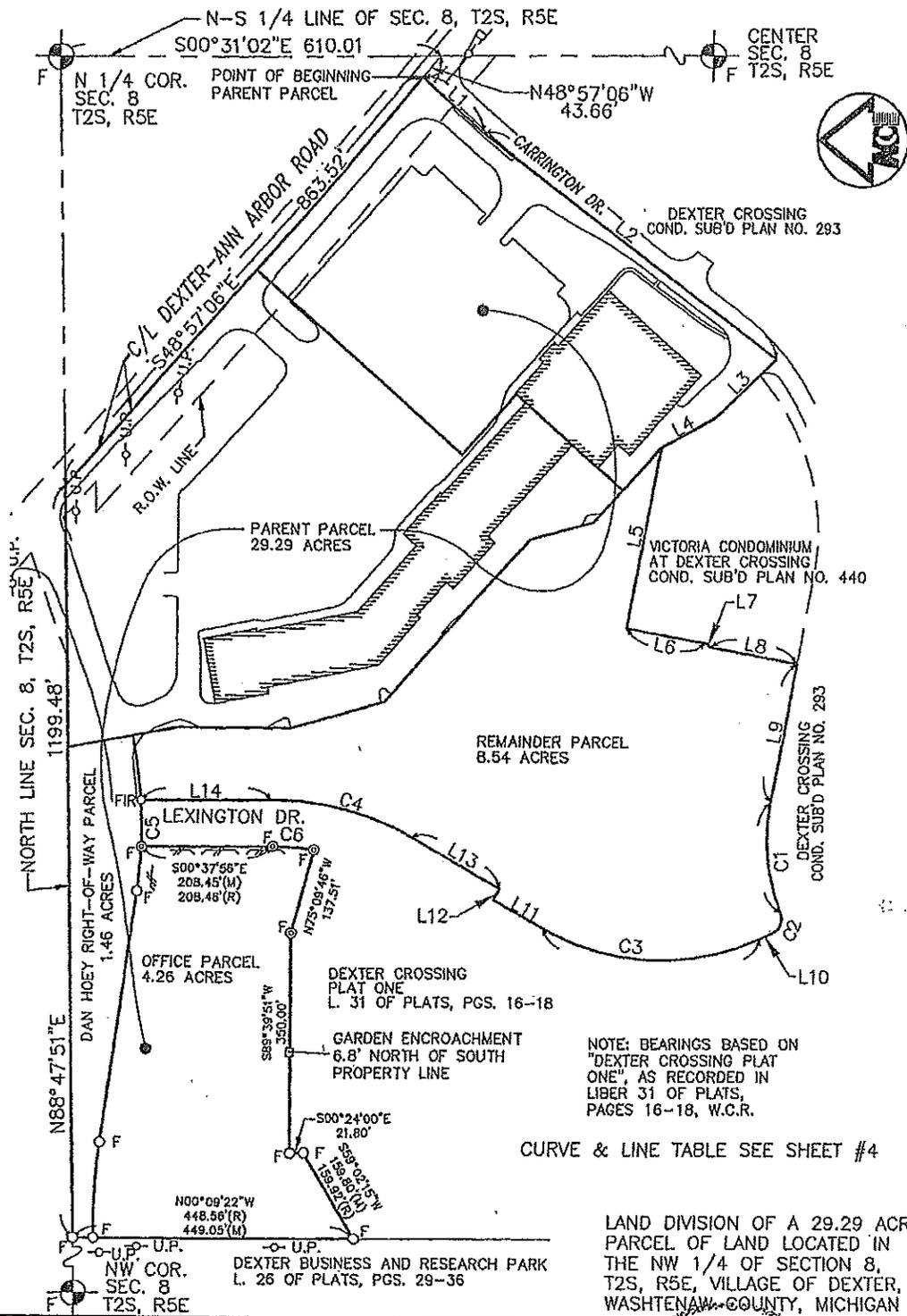
- January 15th – DDA Meeting
- January 15th - City Charter Commission Meeting
- January 16th – Sludge Progress Meeting
- January 17th – Michigan Connect Update
- January 21st – Union Negotiations
- January 21st – Parks & Recreation Commission
- January 22nd - Ann Arbor Area Board of Realtors Environmental Awareness Award for Mill Creek Park
- January 22nd – City Charter Commission

2. Upcoming Meetings:

- January 24th - Business Summit
- January 28th – Huron Partners & SAG Meeting
- January 29th – Farmers Market/Community Garden Oversight Committee
- January 29th – City Charter Commission
- February 7th – Facility Committee

3. Blackhawk Agreement. The Blackhawk Agreement has not been finalized and we've encountered issues with the property description that is to be transferred to the village as part of this agreement. Steve Estey at Dykema is completing the review of the legal description and will be helping us sort out concerns with the Deputy Homes LLC, Victoria condominiums PUD property. I have attached the land division exhibit that was included with the Settlement Agreement, a copy of the map OHM put together of the area, and finally the area of the Victoria condominium PUD along Dan Hoey. It appears that a portion of the 1.46 acres is included in the Victoria Condo property description and this must be sorted out before we can finalize the Settlement Agreement.
4. Donation of Barn next to Farm on Dan Hoey. OHM is working on preparing a survey of the land the barn sits on.
5. MDOT River Terrace Trail. Dan Schlaff will be meeting with the Hafner's to determine if they will consider an access easement on their property for the DPW Drive. Steve Estey at Dykema is looking into our current easement to determine what options the Village has with MDOT. He is completing a title research on the MDOT property before he sets out a plan for next steps.

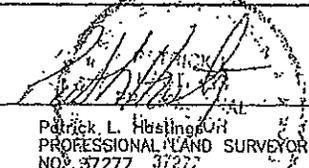
6. Connect Michigan Initiative. Courtney attended the Connect Michigan update meeting held at Sylvan Township Hall. The focus of the group is finding ways to connect the township residents that have no little or no access to reliable broadband service. They are currently receiving results of a survey that was mailed out with winter township taxes and due in February. The next meeting of the group will be in March.
7. LED Light Replacement. A request for a quote was sent to AF Smith, Hopp Electric and Corby Energy Services for installation of the 120 replacement LEDs. Once we have a cost estimate we will solicit cooperation from Sylvania with the cost of the installation of the replacement kits.
8. 3045 Broad Demolition. The demolition of 3045 Broad by Universal Consolidated will begin in the next few weeks. The contractor will be removing a majority of the building and returning once Dancer's Edge has vacated the property to complete their work. At the January DDA meeting, Dancer's Edge lease was extended to April 30, 2014.
9. EVIP Report. Attached for Council's review is our EVIP required Cooperation, Collaboration, and Consolidation Plan. The plan will be submitted by the February 1, 2014 deadline and posted online as required by the law.
10. AT&T Franchise Request. Brian Norman of AT&T contacted the Village on January 21, 2014 to inform us that they are planning to file a request for a franchise agreement. He expects to file the paperwork in the next few weeks. A copy is required to be delivered to the Village Offices and the Village Attorney (Dykema). Mr. Norman said that the services can be extended to the Village over AT&T's current lines, so significant work in the right of way will not be necessary.
11. DAFD Budget. Attached for Council's review is the 2014 DAFD budget. The Village's cost increased \$28,000 compared to 2013.
12. Parks & Recreation Commission. Colleen Moore has resigned from the Parks & Recreation Commission. We will be advertising for applications for a replacement.
13. Washtenaw County Sheriff Update. Attached is report for the month of December from Sergeant Flores.



NOTE: BEARINGS BASED ON "DEXTER CROSSING PLAT ONE", AS RECORDED IN LIBER 31 OF PLATS, PAGES 16-18, W.C.R.

CURVE & LINE TABLE SEE SHEET #4

LAND DIVISION OF A 29.29 ACRE PARCEL OF LAND LOCATED IN THE NW 1/4 OF SECTION 8, T2S, R5E, VILLAGE OF DEXTER, WASHTENAW COUNTY, MICHIGAN

CLIENT: BLACKHAWK DEVELOPMENT	DATE: 3/26/13	 <p>Patrick L. Hastings PROFESSIONAL LAND SURVEYOR NO. 37277 37277</p>
JOB NO.: 11080	SHEET 1 OF 9	
SECTION: 8 TOWN: 2S. RANGE: 5E.	SCALE: 1in. = 200 ft.	
VILLAGE OF DEXTER,	BOOK: #	
WASHTENAW COUNTY, MICHIGAN	BY: pk	
<p>MIDWESTERN CONSULTING</p>  <p>Civil, Environmental and Transportation Engineers Planners, Surveyors Landscape Architects</p> <p>3815 Plaza Drive Ann Arbor, Michigan 48108 Phone: 734.995.0200 Fax 734.995.0599</p>		<p>I HEREBY CERTIFY THAT I HAVE SURVEYED AND MAPPED THE LAND ABOVE PLATTED AND/OR DESCRIBED ON SEPTEMBER 22, 2011 AND THAT THE RATIO OF CLOSURE ON THE UNADJUSTED FIELD OBSERVATIONS OF SUCH SURVEY WAS 1/5000 AND THAT ALL OF THE REQUIREMENTS OF P.A. 132 1970, AS AMENDED, HAVE BEEN COMPLIED WITH.</p>



Village of Dexter

Cooperation, Collaboration, and Consolidation Plan

January 20, 2014

Purpose: To document existing efforts and propose a new effort to increase efficiency and save money.

Background: The State of Michigan requires communities to submit a plan prior to February 1, 2014 as a requirement to obtain Economic Vitality Incentive Program funds. The plan should include an update on the status of the proposals that were in the previous year's plan and one or more proposals to increase the existing level of cooperation, collaboration and consolidation.

The plan will be available to the public via the Village website.

Ongoing cooperation, collaboration, and consolidation examples:

Police Services

The Village of Dexter is in year three of a four year contract with the Washtenaw County Sheriff Office for the provision of police service. The Townships of Webster and Dexter also contract with the Washtenaw County Sheriff's Office for service. The Village participates in resource sharing with Dexter Township and Webster Township that allows the Village (and the two Townships) to receive 24-7 police coverage. The Village provides a substation for the deputies that work in this collaboration. If the Village were to create its own police force it would cost approximately \$500,000 more per year and provide a lower level of service to our residents.

Fire Protection

The Village continues to be a member of the Dexter Area Fire Department (DAFD). The DAFD was formed in 1985 under the Urban Cooperation Act and provides fire service to Dexter Village, Dexter Township, Webster Township and a portion of Lima Township. The Village provides a building that is used by the department. An estimate is not available regarding the cost of the Village providing its own fire service; however it would not be unreasonable to expect that 24-7 coverage would require a substantial capital investment and likely a minimum of \$600,000 of increased yearly expense.

Economic Development

The Village continues to participate in a regional economic development effort to promote the natural features of our area. Involved in the "Big 400" initiative, as partners to the Village, are the City of Chelsea, Chelsea Chamber of Commerce, Waterloo Recreation Area, Pinckney Recreation Area and the Ann Arbor Convention and Visitor's Bureau. This Michigan Department of Natural Resources and the Natural Resources Commission recently presented the "Partner in Conservation" Award to the Big 400.

Tax Collection

The Village Treasurer has the responsibility of collecting personal property tax on Village businesses. When these accounts become delinquent, the Treasurer works with the Treasurers of Scio Township and Webster Township to bring the accounts into compliance. Working together saves legal/auction/personnel fees that would be necessary if each entity attempted to gain compliance on their own.

Public Transit

The Village continues to be a member of Western Washtenaw Area Value Express (WAVE). The contracts with WAVE for the door-to-door and commuter services are renewed by Council on an annual basis. WAVE is a non-profit service organization that exists to provide affordable transportation to older adults, persons with disabilities, and other transit-dependent individuals in western Washtenaw County. Providing this service to our residents without the assistance of the collaborative effort would require a capital investment for vans and the ongoing payment of drivers and a program manager.

Regional Planning

The Village engages in regional planning activities through participation in the Chelsea Area Planning Team/Dexter Area Regional Team (CAPT/DART).

Regional Transit

The Village participated in an attempt to form a regional transit authority in Washtenaw County. The initial attempts to form the authority were unsuccessful. As a core urban community the Village has continued to talk with the City of Ann Arbor and the Ann Arbor Transportation Authority to generate ideas for cost effective methods to increase transit opportunities for our residents.

Stormwater Management

In 2009 the Village formed a partnership with the Dexter Community Schools that allowed them to become a nested jurisdiction under the Village's MS4 Stormwater Permit.

The Village is a member of the Huron River Watershed Council - Middle Huron Cooperative which is a group of communities that have been working for several years to contest phosphorous loading standards in the watershed. Collaborating on this initiative has saved all involved communities from paying individually for their own representation in this effort.

The Village is a member of the Huron River Watershed Council – Middle Huron Program and Stormwater Advisory Group. Participation in this group provides assistance to the Village in meeting our MS4 Stormwater Permit requirements.

Building Department

The Village continues to utilize the services of the Washtenaw County Building Department for all building inspections within the Village. Utilizing this countywide service prevents the Village from having to contract out for or provide this service internally.

Trail Development

The Village has been working with the Washtenaw County Road Commission, Washtenaw County Parks and Huron Clinton Metropolitan Authority to develop the Border to Border Trail through the Village. The trail from Dexter Village to Hudson Mills Metropark was completed in fall 2013. The final 300 feet of path that connects Dexter Huron Metropark to the Village of Dexter is expected to be under construction in 2014.

Connectivity

The Village partnered with the Washtenaw County Road Commission to place a sidewalk in Road Commission right-of-way to connect the Cedars of Dexter subdivision to the Village's sidewalk/trail network. The Road Commission provided design and construction engineering services at a flat rate and completed the necessary traffic signal work, while the Village paid for construction.

Procurement

The Village participates in the Michigan Intergovernmental Trade Network, which is a collaboration amongst municipalities that provides a centralized network to release bids. MITN provides a bid library that allows participating communities to access sample bids and bid results. The Village also participates with MiDeal, which is a State of Michigan procurement program that allows municipalities to utilize State of Michigan acquired bid prices.

Water/Sewer Service

The Village provides water and sewer service to locations outside the jurisdiction through 425 Agreements with surrounding Townships. Water and sewer services are provided to Dexter High School through a 425 Agreement with Scio Township. These services are also provided to several businesses through a 425 Agreement with Webster Township.

Update on efforts mentioned last year:

Fire Protection

The Townships of Dexter, Scio and Webster along with the Village have been meeting since September 2009 to discuss joining together to form a larger regional fire department. This effort would result in an approximately \$70,000 savings to the Village due to the use of an updated cost allocation model. The consolidation will also increase service and overall efficiency of the department. The draft inter-local agreement was distributed to each municipality in August 2012 and is currently being reviewed. Both Scio Township and the Village of Dexter have voted to enter into the agreement.

Barriers to Implementation – No action on the agreement has been taken by Dexter Township or Webster Township.

Connectivity

The Village partnered with the Dexter Community Schools as they establish their Safe Routes to School Program. Participating in this program will provide the community with grants that will be used to increase the amount of sidewalk available throughout the community along with providing other upgrades to increase pedestrian safety. An administrator for this program was hired in July 2012 through a grant from the Chelsea Area Wellness Foundation. A draft Safe Routes to School plan document is expected to be completed in February 2013.

Update – The Village received a Safe Routes to School Grant in October 2013. Construction on the project will occur in 2014.

Barriers to implementation – None to date

Assessing Services

The Village initiated the process for incorporation as a Home Rule City in July 2006. Our petition has been found legally sufficient by the State Boundary Commission and the Director of Licensing and Regulatory Affairs. A referendum election to determine whether the process should move forward is scheduled for May 2013. If the Village should be successful in achieving Cityhood, it is likely that the Village (City) would investigate some type of shared assessing service with the Townships of Scio and Webster. This idea is not something that can be certain at this point in time, however, we believe it could be a future area where cooperation could result in both efficiency and cost savings.

Update – The Village residents voted to continue the process of Cityhood in May 2013. Village residents elected a 9 member Charter Commission in November 2013. The Charter Commission is currently meeting weekly to draft a charter for consideration.

Barriers to implementation – Awaiting results of November 2014 election to determine whether the community accepts the draft City Charter and becomes a City.

Stormwater Study

Village Council discussed submitting for an S2 Grant to fund a stormwater study in January 2013. The purpose of the study is to inventory the Village's stormwater assets and create a document that can be used as a guide as infrastructure improvements are made in the Village. The Village would like to partner with Dexter Community Schools to complete the stormwater investigation on school property along with the rest of the Village. Dexter Community Schools owns a considerable amount of land, so this partnership is important to ensure that the study is complete. We hope to apply for the grant when the applications are available in summer 2013.

Update – The Village's Storm water, Asset Management & Wastewater (SAW) Grant application was submitted on December 2, 2013.

New collaboration:

The Village has collaborated in many areas of local government. We will continue to collaborate and cooperate because we understand the value of doing so in so many areas. It is becoming increasingly difficult to identify new areas for collaboration. While our opportunities for new collaboration are becoming fewer and fewer, our list of actual collaboration gets longer each year. We have two new collaborations to report this year, however, as it becomes more and more difficult to identify areas to collaborate, we would hope that the State of Michigan would consider that fact in evaluating whether or not we meet the official requirements for receiving EVIP funds.

Regional Broadband

The Village of Dexter is involved with a regional effort to provide enhanced, reliable broadband service to the residents of Washtenaw County. The effort is focused on providing services to those in the rural areas who do not have service, however there could be benefit to the Village by increasing competition for service in our area.

Timeline – Committee is awaiting results of a survey of the Townships and will meet every other month in 2014.

SPARK Business Retention

The Village is working with Washtenaw County Economic Development Group SPARK to hold quarterly business retention meetings. The first meeting will be held on January 24, 2014.

**DEXTER AREA FIRE DEPARTMENT
2014 BUDGET WORKSHEET**

	Jan - Nov 13	Amended Budget	% of Budget	2014 Req Budget	% Inc/Dec	2012	2011	Comments
Income								
1628 - CHARGE FOR SERVICE/WEBSTER TWP	337,842.00	450,455.00	75.0%	423,833.22	(5.91%)	452,779.00	407,510.00	
1629 - CHARGE FOR SERVICE/DEXTER TWP	371,992.56	410,315.00	90.66%	466,363.20	13.66%	330,524.36	256,111.99	
1631 - CHARGE FOR SERVICE/WILL DEX	338,980.00	451,942.00	75.0%	479,562.16	6.11%	439,017.00	389,400.00	
1640 - CONTRACTS - CAFA	58,725.00	58,725.00	100.0%		(100.0%)	44,043.75	58,725.00	
1641 - DONATIONS - DEXTER TWP	1,500.00				#DIV/0!	87,000.00	87,000.00	
1642 - DONATIONS - GOVT GRANTS	1,600.00				#DIV/0!	9,006.00	58,192.00	
1643 - DONATIONS - PRIVATE	53.58	75.00	71.44%		(100.0%)	74.27	81.97	
1655 - INTEREST INCOME	2,913.40	100.00	2.9134%		(100.0%)	690.10	1,870.00	
1670.10 - HAZMAT REIMBURSEMENT	2,282.90	500.00	452.5%		(100.0%)	0.00	3,863.21	
1671 - MISCELLANEOUS/UNDRY INCOME	2,189.84				#DIV/0!	0.00	13,898.98	
1673 - INSURANCE REIMBURSEMENTS	0.00	30,000.00	0.0%		(100.0%)			
1675 - Transfer In from General Fund	1,118,018.88	1,402,114.00	79.74%	1,389,756.57		1,265,739.47	1,265,693.15	
Total Income								
Expense								
1700 - PAYROLL-FULL TIME	378,230.67	425,704.00	88.64%	526,748.55	23.45%	387,743.49	371,469.93	
1700.01 - PAYROLL- FULL TIME OVERTIME	127,908.22	93,900.00	136.8%	50,000.00	(46.52%)	139,201.74	148,781.85	Reduced due to full time hire
1700.02 - EMPLOYEE BENEFITS- INSURANCE	186,570.11	165,000.00	113.07%	160,000.00	(3.03%)	146,088.92	134,741.64	increase of \$21k due to additional employee
1700.025 - Employee Contribution to Insurance				(12,200.00)				
1700.03 - EMPLOYEE BENEFITS- RETIREMENT	45,781.33	43,000.00	106.47%	52,000.00	20.83%	49,085.45	45,302.71	increase of \$3660 due to new hire
1700.05 - HOLIDAY PAY	28,903.20	29,000.00	99.67%	12,000.00	(58.62%)	27,694.48	24,513.84	
1700.06 - SICK-TIME BONUS	0.00	9,700.00	0.0%		(100.0%)	7,752.39	6,988.82	
1700.09 - SPECIALTY PAY	9,533.15	10,800.00	88.27%	11,000.00	1.85%	11,199.78	8,066.52	
1700.10 - LONGEVITY BONUS	2,750.00	3,100.00	88.71%	3,500.00	12.3%	2,750.00	2,750.00	
1700.12 - CONTRACT - PAY DOWN	9,566.45	8,100.00	118.1%	37,000.00	356.79%	6,081.50	60,145.44	
1701 - PAYROLL-PAID ON CALL	43,302.21	68,000.00	64.42%	50,000.00	(26.47%)	66,922.35	59,875.50	
1702 - SOC SEC & MED EXPENSE	45,221.25	48,200.00	93.82%	52,804.01	8.65%	49,543.71	53,107.52	
1703 - TRAINING	1,989.89	7,200.00	27.64%	7,800.00	8.33%	6,886.33	3,926.65	Staff and Command
1704 - TRAINING-CHIEF	0.00	500.00	0.0%	500.00	0.0%	215.10	0.00	
1720 - ACCOUNTING SERVICE	4,500.00	5,700.00	78.95%	5,700.00	0.0%	4,000.00	4,800.00	
1730 - PROFESSIONAL SERVICES	3.00	1,000.00	0.3%	1,000.00	0.0%	4,785.00	0.00	
1740 - LEGAL SERVICES	37.50	500.00	7.5%	500.00	0.0%	1,085.00	175.04	
1760 - AUDIT	3,800.00	3,800.00	100.0%	3,800.00	0.0%	3,600.00	3,600.00	
1775 - INSURANCE, VEHICLE/PROPERTY	50,276.00	47,000.00	106.97%	53,000.00	12.77%	44,921.00	42,604.00	
1790 - WORKERS' COMP. EXPENSE	17,206.00	28,000.00	61.45%	20,000.00	(28.57%)	29,559.00	18,638.00	
1790 - DISPATCH	14,004.33	18,200.00	76.95%	18,200.00	0.0%	16,298.96	18,941.53	
1800 - SUPPLIES, PRINTING, POSTAGE	1,522.97	1,200.00	126.91%	1,600.00	33.33%	1,186.63	785.81	
1815 - DUES & MEMBERSHIPS	3,490.08	3,200.00	109.07%	3,700.00	15.69%	2,510.02	2,224.64	
1816 - DUES - FITNESS CENTER	0.00	2,500.00	0.0%	6,000.00	140.0%	0.00	2,500.00	
1820 - OPERATING SUPPLIES	6,178.73	8,000.00	77.23%	8,000.00	0.0%	5,336.53	7,964.88	
1830 - COMPUTER SUPPORT	8,377.31	2,200.00	380.79%	8,500.00	266.36%	2,037.00	0.00	
1840 - QUARTERS	2,069.22	4,000.00	51.73%	4,000.00	0.0%	5,852.68	2,489.51	
1850 - RENT-BUILDING	15,197.00	23,000.00	66.07%	15,000.00	(34.78%)	11,866.00	21,788.00	Detail
1850.1 - RENT-BUILDING - STATION 2	7,200.00	8,400.00	73.2%	9,600.00	#DIV/0!	7,200.00	\$800 per month	
1860 - UTILITIES	6,148.95	4,044.76	151.99%	5,000.00	(23.57%)	6,315.10	8,974.61	
1860.1 - UTILITIES - STATION 2	4,044.76			5,000.00	#DIV/0!	2,716.79		
1870 - COMMUNICATIONS	11,905.87	12,000.00	99.22%	13,000.00	8.33%	12,753.07	11,922.35	
1885 - EQUIPMENT RENTAL	2,580.00	3,500.00	73.71%	3,500.00	0.0%	3,041.49	2,579.92	
1885.1 - EQUIPMENT RENTAL - STATION 2					#DIV/0!	661.25		
1910 - MEDICAL EXPENSE	2,604.99	3,000.00	86.83%	3,000.00	0.0%	3,661.03	570.98	Physicals and fit testing
1911 - MEDICAL SUPPLIES	3,427.70	3,500.00	97.83%	8,500.00	142.86%	4,751.78	Medical equipment	
1920 - FT CLOTHING ALLOWANCE	5,511.62	5,800.00	95.03%	6,000.00	3.45%	4,554.41	4,077.50	

See Accountants' Compilation Report

DEXTER AREA FIRE DEPARTMENT
2014 BUDGET WORKSHEET 2011

Comments:

Jan - Nov 13	Amended Budget	% of Budget	2014 Req Budget	2014 Budget	2011
1930 - POC CLOTHING ALLOWANCE	8,769.97	97.44%	18,000.00	5,821.11	1,855.39
1940 - MISCELLANEOUS	(176.24)	(35.25%)	500.00	508.60	572.38
1955 - TRAVEL	0.00	0.0%	650.00	404.10	637.22
1960 - FUEL	18,839.29	101.83%	20,000.00	15,522.90	18,239.46
1960.1 - FUEL - STATION 2	2,528.81		3,000.00	3,220.51	
1960.10 - VEHICLE ALLOWANCE- CHIEF	5,775.00	91.67%	6,300.00	6,300.00	6,300.00
1960.20 - Mileage Reimbursement	116.60	7.77%	1,000.00		
1962 - VEHICLE REPAIRS	26,483.48	98.03%	45,000.00	25,318.93	26,386.47
1962.01 - INSURANCE COVERED REPAIRS					
1964 - PREVENTATIVE MAINTENANCE	8,991.65	119.89%	8,500.00	8,602.96	8,956.64
1966 - EQUIPMENT REPAIRS	2,944.70	98.16%	3,500.00	4,199.26	2,327.29
1968 - RADIO REPAIR AND MAINTENANCE	1,965.16	43.67%	4,500.00	894.18	2,199.90
1970 - PUBLIC EDUCATION	0.00	0.0%	1,000.00	472.01	
1975 - DONATIONS EXPENSE				10,343.89	
1983 - GRANTS & DONATIONS EXP				22,443.02	48,087.70
1984 - CAPITAL OUTLAY/FIRE FT EQUIP	10,181.32	72.58%	20,000.00	20,494.11	2,939.92
1985 - CAPITAL OUTLAY/COMMUNICATIONS	5,301.90	212.08%	5,000.00	11,070.00	
1986 - TRANSFER TO CAPITAL REPLACEMENT	2,895.00				
1986.10 - TRANSFER TO DEBT SERVICE	179,384.85	99.86%	78,056.01	101,337.85	101,337.85
Total Expense	1,924,333.00	7,872,714.00	1,368,758.57	1,319,421.10	1,299,212.53
Net Income	(206,314.02)	(701.75%)	-0.22%	(23,681.63)	(43,559.38)

Municipality	2010	%	2011	%	2012	%	2013	2013 12/31/13	2013	%	Change (runs)
							ACTUAL	YTD	ACTUAL	% share	
Dexter Village	292	-90.40%	295	-87.04%	304	-100.33%	327		327	35.01%	7.57%
Dexter Township	203	-62.85%	246	-80.92%	276	-91.09%	318		318	34.05%	15.22%
Lima Twp	78	-24.15%	0	0.00%	0	0.00%	0		0		#DIV/0!
Webster Township	323	-100.00%	304	-100.00%	303	-100.00%	289		289	30.94%	-4.62%
Mutual Aid	87	8.85%	69	7.55%	66	6.95%	66		66		0.00%
	983		914		949		1000	0	1000	100.00%	

2014 Recommended
\$1,569,759

	2013 Actual	2014 Expense	% Change	Amount
Annual Amount				
Dexter Village	\$451,942	\$479,562	6.11%	\$0
Dexter Township	\$410,316	\$466,363	13.66%	\$0
Lima Twp	\$0	\$0	#DIV/0!	\$0
Webster Township	\$450,456	\$423,833	-5.91%	\$0

	2013 Actual	2014 Expense	% Change	Amount
Quarterly Amount				
Dexter Village	\$119,890.54	\$119,890.54		\$0
Dexter Township	\$116,590.80	\$116,590.80		\$0
Lima Twp	\$0.00	\$0.00		\$0
Webster Township	\$105,968.31	\$105,968.31		\$0

2013 Current

Position	#	Salary	Total salary	
Chief	1	\$ 65,411.00	\$ 65,411.00	Yates
Captain	1	\$ 50,453.54	\$ 50,453.54	Dettling
Lieutenant	2	\$ 46,990.25	\$ 93,980.50	Grissom, Burke
FF over 2 years	4	\$ 43,772.39	\$ 175,089.56	Jones, L. Root, Hilberer, Wiseley
FF over 1 year	1	\$ 40,467.67	\$ 40,467.67	Root
FF Start	0		\$ -	
			\$ 425,402.27	

2014 Projected

Chief	1	\$ 68,681.55	\$ 68,681.55	Yates
Captain	1	\$ 57,386.00	\$ 57,386.00	Dettling
Lieutenant	2	\$ 54,891.00	\$ 109,782.00	Grissom, Burke
FF over 4 years	2	\$ 49,901.00	\$ 99,802.00	Jones, Wiseley
FF over 3 years	2	\$ 49,463.00	\$ 98,926.00	L. Root, Hilberer
FF over 2 years	1	\$ 49,025.00	\$ 49,025.00	E. Root
FF over 1 year	0	\$ 44,919.00	\$ -	
FF Start	1	\$ 43,146.00	\$ 43,146.00	New Hire
			\$ 526,748.55	

Chief Increase

5.00%

No increase in almost 5 years

2012 Pierce Commercial Pumper Truck
Purchased April 6, 2012
5 annual payments @ 2.8% interest

Year	Payment
2013	\$ 78,056.01
2014	\$ 78,056.01
2015	\$ 78,056.01
2016	\$ 78,056.01
2017	\$ 78,056.01



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

To: Donna Dettling, Dexter Village Manager
From: Keith Flores, Sergeant
Through: Michael Trester, Lieutenant
Cc: Dieter Heren, Police Services Commander
Date: January 6th, 2013
Re: December 1st through December 31st Police Services Monthly Report

During the month of December there were 169 Calls for service (including traffic stops). Deputies conducted 76 traffic stops during which they wrote 11 citations.

All assigned personnel are working their regular shifts (no long term leaves). Deputies continue to attend training throughout the year in efforts to improve overall service. Recent training initiatives include:

- Dep. Scafasci attended active shooter training in December. Active Shooter training is useful to better enhance their skills if a shooting situation would occur in a place of business, school or residence.
- Dep. Mark Kirby attended his monthly USRT (Underwater search and rescue) training during the month of December.

Several other projects and concerns are being addressed. They include:

- On December 4th several deputies participated in our annual Shop with a Cop event. We had 83 children with almost 50 of them coming from Dexter schools. Other children came from Manchester, Chelsea and Whitmore Lake schools. Two children were each paired up with an officer and a volunteer. Each child was able to decorate their own cookie, get their faces painted, watched a performance from Colors the Clown, decorated crafts and visited with Santa. We then had a pizza dinner and went shopping where each child was able to spend \$100 on themselves or whomever they chose. After shopping we wrapped presents and enjoyed the time together. Prior to leaving, each child was given a backpack, t-shirt, hat/gloves, blanket, a stocking with their name on it, a letter from Santa addressed to them specifically, \$15 gift card for Red Robin plus a free kids meal, \$10 gift card for McDonald's plus a free kids meal, \$10 gift card for Culvers plus a free kids meal and a free large pizza from Jett's Pizza in Chelsea. Each family also received a \$25 gas card. It was truly a wonderful event each one of us was proud to be part of.
- On December 17th we did a second Shop with a Cop for 2 of the children that didn't make the first event plus we added an additional 6 children to duplicate what we did on December 4th so no child was left behind. Both events were a huge success.
- On December 16th at approx. 2am deputy observed a 2000 Chevy Malibu drive by with loud exhaust. Upon contact with the driver, the deputy observed signs and odors of intoxication. Due to there being two people in the vehicle the deputy collected both identifications and called for a second deputy. A LEIN computer check on both occupants revealed the passenger had 10 outstanding warrants. The second deputy arrived on scene who was a trained DRE (drug recognition expert) to conduct sobriety tests on the driver. The driver failed several tests, admitting to drinking and taking Xanax pills. The driver was arrested and transported to the WC Jail for a blood draw to confirm intoxication levels. Pending lab results.

Public Safety – Quality Service – Strong Communities

P83

- On December 10th at approx. 7pm deputies were sent to the 3000blk of Inverness for a felonious assault complaint. Dispatch advised that suspect (daughter) threw a computer notebook at the victim (mother). The argument began when the victim would not drive the suspect to work due to medical driving restrictions. The argument continued into one of the bedrooms where the suspect threw the notebook at the victim striking her in the chest. Suspect was arrested and transported to the jail.
- On December 9th at approx. 7pm deputies were sent to the 7000blk of Dexter Ann Arbor for a suspicious incident where a white male entered the parking lot, stood next to a vehicle while looking around and then placed something underneath the vehicle. While the suspect left and went into a local business, the citizen took possession of the property that was placed under the vehicle (case of compact discs). The citizen thought this was suspicious due to the recent larcenies in and around the Dexter area. Upon arrival, the deputy took possession of the property then made contact with the suspect who was now in the vehicle where the discs were originally located. Further investigation revealed that the suspect had two warrants (one for operating under the influence and one for domestic assault). Subject was transported to the jail.

Note: The discs turned out to be the suspect's property.

Village President Report by Shawn Keough
January 27, 2014

AGENDA 1-27-14
ITEM 1-7

Hello Residents and Fellow Council Members,

Here is a summary of my recent activities and some of my planned activities for the future:

Recent Meetings and Activities

Dexter Wellness Center Sale Update – At the January 15, 2014 Downtown Development Authority (DDA) meeting, the Dexter DDA confirmed that we should send the \$85,000 check back to the Chelsea Area Wellness Foundation (CWF) if we did not hear anything from them by January 17, 2014. As I previously reported, they submitted the check to the Village as a grant award, but with conditions that the Village did not agree to at the time of submitting the grant. Thus, the check was mailed back to them. We are aware that the CWF Board meets on Monday, January 27th and hope that they will clarify their position, as we have politely requested.

January 15, 2014 - Village of Dexter Downtown Development Authority meeting – the DDA discussed funding of the new light poles on Dexter Ann Arbor Road. They made a decision to postpone action on this until the February meeting to allow the DDA revenue/expense projection to be updated.

January 20, 2014 – I was copied on an email distribution of the current DAFD budget. I reviewed it and shared it with Council. I have several questions about the budget and am setting up meetings/conversations with members of the DAFD Board to better understand how and why the budget was set up as it is proposed. Significant salary increases are proposed in the budget without discussion at the Village Council level. The increases are significant enough to trigger one of our budget amendments that are shown in the current packet agenda item.

January 21, 2014 – Union Negotiation meeting – this meeting was rescheduled from the original January 15th date. We had a very positive discussion and agreed that we would likely extend the existing contract through April 30, 2014 until the Village is able to obtain real costs for future health care for our Village employees. Blue Cross has indicated that they would provide the costs for various options sometime in February 2014.

Future Activities

Village Manager Donna Dettling, Assistant Manager Courtney Nicholls and I are working on a letter to Detroit Edison regarding the power outages that occurred in 2013. We are going to request a meeting to discuss these service issues, how DTE plans to provide more reliable service and the possible relocation of their Broad Street facility to a location closer to the Dexter Business and Research Park.

January 23, 2014 – Urban Core Work Group meeting (trying to attend)

January 24, 2014 – Business Summit at UIS, sponsored by Ann Arbor Spark and the Village of Dexter

January 27, 2014 – Village Council meeting

February 10, 2014 – Village Council meeting

Additional Goals/Activities for January 2014 (completed in italics)

1. Schedule a Website Committee meeting – we are currently looking at early February – possibly the 11th.
2. *Facility Committee meetings have been regularly set for the 1st Friday of the month at 9 a.m. at Village offices. Our next meeting is scheduled for February 7, 2014 at 9 a.m.*
3. *Get our Goal Setting Sessions and Budget Workshops scheduled for the year.*

I hope everyone is finding some warmth during this chilly winter. I look forward to seeing you around our town!

Shawn Keough, Village President

skeough@DexterMI.gov

(313) 363-1434 (cell)

SUMMARY OF BILLS AND PAYROLL

27-Jan-14

Payroll Check Register	01/22/14	\$38,296.64	
Employer Retirement Contributions (paid via	01/22/14	\$3,427.94	
Account Payable Check Register	01/27/14	\$365,806.07	
		\$407,530.65	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS

Summary Items from Bills & Payroll	Amount	Comments
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The due date column on the accounts payable worksheets represents the date of the Council meeting

**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS
 DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**

"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."

BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. A.Z.SHMINA	80,302.50		
2. ALRO STEEL CORP	976.00		
3. AMY NIEMAN	1,320.00		
4. ARBOR SPRINGS WATER CO.INC	5.75		
5. BOULLION SALES	357.48		
6. BRIDGEWATER TIRE COMPANY, INC.	77.00		
7. CARLISLE-WORTMAN ASSOCIATES	5,228.90		
8. CINTAS CORPORATION	961.63		
9. COMCAST - DPW	148.90		
10. COMCAST	315.55		
11. CORRIGAN OIL COMPANY	3,288.81		
12. CTT/MTU	130.00		
13. DETROIT SALT COMPANY	7,224.99		
14. DEXTER AREA FIRE DEPARTMENT	119,891.00		
15. DEXTER MILL	104.85		
16. DEXTER RENT-ALL	17.00		
17. DONNA DETTLING	37.99		
18. DYKEMA GOSSETT PLLC	96.00		
19. ELHORN ENGINEERING CO	385.80		
20. ETNA SUPPLY CO	1,627.21		
21. GREEN GUYS LAWN AND LANDSCAPE	310.00		
22. KAR LABORATORIES INC	160.00		
23. LA FONTAINE	11.49		
24. LESSORS WELDING SUPPLY	59.40		
25. MARK'S AUTO SERVICE, INC.	411.79		
26. MILL CREEK SPORTING GOODS	269.49		
27. NORTH CENTRAL LABORATORIES	499.11		
28. NORTHERN SAFETY CO INC	168.90		
29. ORCHARD, HILTZ & MCCLIMENT INC	39,891.13		
30. PARAGON LABORATORIES INC	55.00		
31. PNC	144.20		
32. POSTMASTER	472.91		
33. PRINT-TECH, INC.	33.00		
34. PSLZ LLP	17,000.00		
35. RICOH AMERICAS CORPORATION	765.00		
36. SCOTT E. MUNZEL, PC	726.00		
37. SMALL BUSINESS ASSOC OF MICH	17,667.95		
38. SOIL AND MATERIALS ENGINEERS	5,200.00		
39. SRK INVESTMENTS LLC	78.00		
40. STAPLES BUSINESS ADVANTAGE	771.69		
41. VERIZON WIRELESS	451.55		
42. WASHTENAW COUNTY TREASURER	38,405.25		
43. WASTE MANAGEMENT	19,607.45		
44. WOLVERINE FREIGHTLINER-WESTSID	149.40		
TOTAL ALL CLAIMS	365,806.07		

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund 101 GENERAL FUND						
Dept 101-000 VILLAGE COUNCIL						
101-101.000-959.000	ARTS, CULTURE & HERITAGE	ORCHARD, HILTZ & MCCL	INVOICES THRU NOV 30 2013	01/20/14	01/27/14	52.20
			Total For Dept 101.000 VILLAGE COUNCIL			52.20
Dept 172-000 VILLAGE MANAGER						
101-172.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE FEB 2014	01/20/14	01/27/14	3,016.42
101-172.000-955.000	MISCELLANEOUS	DONNA DETTLING	SUPPLIES	01/22/14	01/27/14	37.99
101-172.000-955.000	MISCELLANEOUS	PNC	LUNCH WITH CANDIDATE	01/20/14	01/27/14	131.00
			Total For Dept 172.000 VILLAGE MANAGER			3,185.41
Dept 201-000 FINANCE DEPARTMENT						
101-201.000-802.001	FINANCIAL AUDIT	PSLZ LLP	AUDIT	46624	01/27/14	6,000.00
			Total For Dept 201.000 FINANCE DEPARTMENT			6,000.00
Dept 210-000 ATTORNEY						
101-210.000-810.000	ATTORNEY FEES	DYKEMA GOSSETT PLLC	BLACKHAWK DEVELOPMENT	1553093	01/27/14	96.00
101-210.000-810.000	ATTORNEY FEES	SCOTT E. MUNZEL, PC	LEGAL	1210	01/27/14	726.00
			Total For Dept 210.000 ATTORNEY			822.00
Dept 215-000 VILLAGE CLERK						
101-215.000-901.000	PRINTING & PUBLISHING	PNC	REGISTER OF DEEDS	01/22/14	01/27/14	13.20
			Total For Dept 215.000 VILLAGE CLERK			13.20
Dept 253-000 TREASURER						
101-253.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE FEB 2014	01/20/14	01/27/14	1,252.00
101-253.000-727.000	OFFICE SUPPLIES	STAPLES BUSINESS ADVA	SUPPLIES	01/20/14	01/27/14	19.99
			Total For Dept 253.000 TREASURER			1,271.99
Dept 265-000 BUILDINGS & GROUNDS						
101-265.000-727.000	OFFICE SUPPLIES	ARBOR SPRINGS WATER C	OFFICE	1460533	01/27/14	5.75
101-265.000-727.000	OFFICE SUPPLIES	STAPLES BUSINESS ADVA	SUPPLIES	01/20/14	01/27/14	256.66
101-265.000-803.000	CONTRACTED SERVICES	GREEN GUYS LAWN AND L	CLEARING SNOW	2630	01/27/14	100.00
101-265.000-920.000	UTILITIES	COMCAST	OFFICE	01/22/14	01/27/14	315.55
101-265.000-935.000		CINTAS CORPORATION	DEC SERVICE	01/20/14	01/27/14	105.94
101-265.000-936.000		RICOH AMERICAS CORPOR	LEASE	91554945	01/27/14	765.00
			Total For Dept 265.000 BUILDINGS & GROUNDS			1,548.90
Dept 301-000 LAW ENFORCEMENT						
101-301.000-807.000	LAW ENFORCEMENT	WASHTENAW COUNTY TREA	LAW ENFORCEMENT	23751	01/27/14	38,405.25
			Total For Dept 301.000 LAW ENFORCEMENT			38,405.25
Dept 336-000 FIRE DEPARTMENT						
101-336.000-807.000	CONTRACTED PUBLIC SAFETY	DEXTER AREA FIRE DEPA	PUBLIC SAFETY	01/20/14	01/27/14	119,891.00
			Total For Dept 336.000 FIRE DEPARTMENT			119,891.00
Dept 400-000 PLANNING DEPARTMENT						
101-400.000-802.000	PROFESSIONAL SERVICES	CARLISLE-NORTMAN ASSO	DEC 2013 SERVICE	2131572	01/27/14	5,228.90
			Total For Dept 400.000 PLANNING DEPARTMENT			5,228.90
Dept 441-000 DEPARTMENT OF PUBLIC WORKS						
101-441.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE FEB 2014	01/20/14	01/27/14	1,707.73
101-441.000-740.000	OPERATING SUPPLIES	LESSORS WELDING SUPPL	DPW	245591	01/27/14	29.70
101-441.000-740.000	OPERATING SUPPLIES	LESSORS WELDING SUPPL	DPW	245948	01/27/14	29.70
101-441.000-740.000	OPERATING SUPPLIES	STAPLES BUSINESS ADVA	SUPPLIES	01/20/14	01/27/14	152.28
101-441.000-745.000	OPERATING SUPPLIES	CINTAS CORPORATION	DEC SERVICE	01/20/14	01/27/14	348.36

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INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF DEXTER
 EXP CHECK RUN DATES 01/09/2014 - 01/20/2014
 JOURNALIZED OPEN AND PAID
 BANK CODE: POOL

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 441.000 DEPARTMENT OF PUBLIC WORKS							
101-441.000-751.000		CORRIGAN OIL COMPANY	DPW	01/20/14	01/27/14	2,861.67	
101-441.000-920.000		COMCAST - DPW	DPW	01/20/14	01/27/14	148.90	
101-441.000-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS	CELLULAR	01/22/14	01/27/14	164.34	
			Total For Dept 441.000 DEPARTMENT OF PUBLIC WORK			5,442.68	
Dept 447.000 ENGINEERING							
101-447.000-830.000 ENGINEERING CONSULTING							
		ORCHARD, HILTZ & MCCL	INVOICES THRU NOV 30 2013	01/20/14	01/27/14	723.50	
			Total For Dept 447.000 ENGINEERING			723.50	
Dept 528.000 SOLID WASTE							
101-528.000-805.000		WASTE MANAGEMENT	RESIDENTIAL	7317072	01/27/14	19,014.45	
101-528.000-806.000	CONTRACTED COMPOSTING	WASTE MANAGEMENT	COMPOST DUMPSYR	7314902-1389-2	01/15/14	593.00	40526
101-528.000-901.000	PRINTING & PUBLISHING	PRINT-TECH, INC.	UTILITY BILLS	219410	01/27/14	11.00	
			Total For Dept 528.000 SOLID WASTE			19,618.45	
Dept 751.000 PARKS & RECREATION							
101-751.000-721.000 HEALTH & DENTAL INSURANC							
101-751.000-732.000	ICE RINK SUPPLIES	SMALL BUSINESS ASSOC	COVERAGE FEB 2014	01/20/14	01/27/14	275.44	
101-751.000-732.000	ICE RINK SUPPLIES	GREEN GUYS LAWN AND L	ICE RINK	2629	01/27/14	210.00	
101-751.000-732.000	ICE RINK SUPPLIES	SRK INVESTMENTS LLC	ICE RINK	274844	01/27/14	78.00	
			Total For Dept 751.000 PARKS & RECREATION			563.44	
Dept 851.000 INSURANCE & BONDS							
101-851.000-721.001 RETIREE HEALTH INSURANCE							
		SMALL BUSINESS ASSOC	COVERAGE FEB 2014	01/20/14	01/27/14	646.63	
			Total For Dept 851.000 INSURANCE & BONDS			646.63	
			Total For Fund 101 GENERAL FUND			203,413.55	
Fund 202 MAJOR STREETS FUND							
Dept 451.000 CONTRACTED ROAD CONSTRUCTION							
202-451.000-974.009	CENTRAL STREET PROJECT	ORCHARD, HILTZ & MCCL	INVOICES THRU NOV 30 2013	01/20/14	01/27/14	6,610.00	
202-451.000-974.009	CENTRAL STREET PROJECT	SOIL AND MATERIALS EN WWTP		46714	01/27/14	2,000.00	
202-451.000-975.015	ANN ARBOR STREET PROJECT	ORCHARD, HILTZ & MCCL	INVOICES THRU NOV 30 2013	01/20/14	01/27/14	10,237.50	
202-451.000-975.015	ANN ARBOR STREET PROJECT	SOIL AND MATERIALS EN WWTP		46714	01/27/14	3,200.00	
			Total For Dept 451.000 CONTRACTED ROAD CONSTRUCT			22,047.50	
Dept 463.000 ROUTINE MAINTENANCE							
202-463.000-721.000 HEALTH & DENTAL INSURANC							
202-463.000-802.000	PROFESSIONAL SERVICES	SMALL BUSINESS ASSOC	COVERAGE FEB 2014	01/20/14	01/27/14	1,432.29	
		ORCHARD, HILTZ & MCCL	INVOICES THRU NOV 30 2013	01/20/14	01/27/14	210.00	
			Total For Dept 463.000 ROUTINE MAINTENANCE			1,642.29	
Dept 474.000 TRAFFIC SERVICES							
202-474.000-721.000 HEALTH & DENTAL INSURANC							
		SMALL BUSINESS ASSOC	COVERAGE FEB 2014	01/20/14	01/27/14	440.70	
			Total For Dept 474.000 TRAFFIC SERVICES			440.70	
Dept 478.000 WINTER MAINTENANCE							
202-478.000-721.000 HEALTH & DENTAL INSURANC							
202-478.000-740.000	OPERATING SUPPLIES	SMALL BUSINESS ASSOC	COVERAGE FEB 2014	01/20/14	01/27/14	881.41	
		DETROIT SALT COMPANY		37859	01/27/14	3,603.80	
			Total For Dept 478.000 WINTER MAINTENANCE			4,485.21	
			Total For Fund 202 MAJOR STREETS FUND			28,615.70	
Fund 203 LOCAL STREETS FUND							
Dept 463.000 ROUTINE MAINTENANCE							
203-463.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE FEB 2014	01/20/14	01/27/14	440.69	

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 203 LOCAL STREETS FUND							
Dept 463.000 ROUTINE MAINTENANCE			Total For Dept 463.000 ROUTINE MAINTENANCE			440.69	
Dept 474.000 TRAFFIC SERVICES							
203-474.000-721.000 HEALTH & DENTAL INSURANC		SMALL BUSINESS ASSOC	COVERAGE FEB 2014	01/20/14	01/27/14	110.18	
Dept 478.000 WINTER MAINTENANCE			Total For Dept 474.000 TRAFFIC SERVICES			110.18	
203-478.000-721.000 HEALTH & DENTAL INSURANC		SMALL BUSINESS ASSOC	COVERAGE FEB 2014	01/20/14	01/27/14	220.35	
203-478.000-740.000 OPERATING SUPPLIES		DETROIT SALT COMPANY	DPW	37859	01/27/14	3,621.19	
			Total For Dept 478.000 WINTER MAINTENANCE			3,841.54	
Fund 204 MUNICIPAL STREETS			Total For Fund 203 LOCAL STREETS FUND			4,392.41	
Dept 248.000 ADMINISTRATION							
204-248.000-721.001 RETIREE HEALTH INSURANCE		SMALL BUSINESS ASSOC	COVERAGE FEB 2014	01/20/14	01/27/14	685.60	
204-248.000-802.001 FINANCIAL AUDIT		PSLZ LLP	AUDIT	46624	01/27/14	2,000.00	
			Total For Dept 248.000 ADMINISTRATION			2,685.60	
Fund 402 EQUIPMENT REPLACEMENT FUND			Total For Fund 204 MUNICIPAL STREETS			2,685.60	
Dept 441.000 DEPARTMENT OF PUBLIC WORKS							
402-441.000-939.000 VEHICLE MAINTENANCE & RE		BOULLION SALES	DPW	244150	01/27/14	312.00	
402-441.000-939.000 VEHICLE MAINTENANCE & RE		BOULLION SALES	DPW	243890	01/27/14	45.48	
402-441.000-939.000 VEHICLE MAINTENANCE & RE		BRIDGEWATER TIRE COMP		65050	01/27/14	77.00	
402-441.000-939.000 VEHICLE MAINTENANCE & RE		MARK'S AUTO SERVICE,	MAINTENANCE	41167	01/27/14	411.79	
402-441.000-939.000 VEHICLE MAINTENANCE & RE		WOLVERINE FREIGHTLINE	DPW	407227	01/27/14	149.40	
			Total For Dept 441.000 DEPARTMENT OF PUBLIC WORK			995.67	
Fund 403 SRF PROJECT FUND			Total For Fund 402 EQUIPMENT REPLACEMENT FUND			995.67	
Dept 907.000 SLUDGE PROJECT							
403-907.000-830.000 ENGINEERING CONSULTING		ORCHARD, HILTZ & MCCL	INVOICES THRU NOV 30 2013		01/27/14	7,973.13	
403-907.000-970.000 CAPITAL IMPROVEMENTS		A. Z. SHMINA	PAYMENT #15		01/27/14	80,302.50	
			Total For Dept 907.000 SLUDGE PROJECT			88,275.63	
Fund 590 SEWER ENTERPRISE FUND			Total For Fund 403 SRF PROJECT FUND			88,275.63	
Dept 248.000 ADMINISTRATION							
590-248.000-802.001 FINANCIAL AUDIT		PSLZ LLP	AUDIT	46624	01/27/14	7,500.00	
			Total For Dept 248.000 ADMINISTRATION			7,500.00	
Dept 548.000 SEWER UTILITIES DEPARTMENT							
590-548.000-721.000 HEALTH & DENTAL INSURANC		SMALL BUSINESS ASSOC	COVERAGE FEB 2014		01/20/14	3,394.01	
590-548.000-721.001 RETIREE HEALTH INSURANCE		SMALL BUSINESS ASSOC	COVERAGE FEB 2014		01/20/14	882.60	
590-548.000-728.000 POSTAGE		POSTMASTER	UB NOV/DEC 2013 MAILING		01/15/14	472.91	
590-548.000-740.000 OPERATING SUPPLIES		NORTHERN SAFETY CO IN	WWTP	900725414	01/27/14	168.90	
590-548.000-740.000 OPERATING SUPPLIES		STAPLES BUSINESS ADVA	SUPPLIES	01/20/14	01/27/14	171.38	
590-548.000-743.000		NORTH CENTRAL LABORAT	WWTP	332392	01/27/14	315.91	
590-548.000-743.000		NORTH CENTRAL LABORAT		332026	01/27/14	183.20	
590-548.000-745.000		CINTAS CORPORATION	DEC SERVICE		01/27/14	361.62	

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF DEXTER
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BANK CODE: POOL

User: erin
DEB Dexter
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 590 SEWER ENTERPRISE FUND							
Dept 548.000	SEWER UTILITIES DEPARTMENT						
590-548.000-751.000		CORRIGAN OIL COMPANY	WWTP	5856606	01/27/14	427.14	
590-548.000-824.000	TESTING & ANALYSIS	KAR LABORATORIES INC	WWTP	310276	01/27/14	160.00	
590-548.000-824.000	TESTING & ANALYSIS	PARAGON LABORATORIES	LAB	42155-78327	01/27/14	55.00	
590-548.000-901.000	PRINTING & PUBLISHING	PRINT-TECH, INC.	UTILITY BILLS	219410	01/27/14	11.00	
590-548.000-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS	CELLULAR	01/22/14	01/27/14	158.60	
590-548.000-935.000	BUILDING MAINTENANCE & R	DEXTER RENT-ALL	WWTP	4728	01/27/14	17.00	
590-548.000-937.000	EQUIPMENT MAINTENANCE & R	MILL CREEK SPORTING G	WWTP	01/20/14	01/27/14	269.49	
590-548.000-939.000	VEHICLE MAINTENANCE & RE	LA FONTAINE	MAINTENANCE	133178	01/27/14	11.49	
590-548.000-955.000	MISCELLANEOUS	AMY NIEMAN	7725 THIRD	01/20/14	01/27/14	1,320.00	
590-548.000-960.000	EDUCATION & TRAINING	CTT/MTU	WORKSHOP	01/20/14	01/27/14	130.00	
Total For Dept 548.000 SEWER UTILITIES DEPARTMENTEN						8,510.25	
Total For Fund 590 SEWER ENTERPRISE FUND						16,010.25	
Fund 591 WATER ENTERPRISE FUND							
Dept 248.000	ADMINISTRATION						
591-248.000-802.001	FINANCIAL AUDIT	PSLZ LLP	AUDIT	46624	01/27/14	1,500.00	
Total For Dept 248.000 ADMINISTRATION						1,500.00	
Dept 556.000 WATER UTILITIES DEPARTMENT							
591-556.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE FEB 2014	01/20/14	01/27/14	1,832.27	
591-556.000-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC	COVERAGE FEB 2014	01/20/14	01/27/14	449.63	
591-556.000-740.000	OPERATING SUPPLIES	DEXTER MILL	WWTP	28478	01/27/14	104.85	
591-556.000-740.000	OPERATING SUPPLIES	STAPLES BUSINESS ADVA	SUPPLIES	01/20/14	01/27/14	171.38	
591-556.000-745.000	PROFESSIONAL SERVICES	CINTAS CORPORATION	DEC SERVICE	01/20/14	01/27/14	145.71	
591-556.000-802.000	PRINTING & PUBLISHING	ORCHARD, HILTZ & MCCL	INVOICES THRU NOV 30 2013	01/20/14	01/27/14	105.00	
591-556.000-901.000	UTILITIES - TELEPHONES	PRINT-TECH, INC.	UTILITY BILLS	219410	01/27/14	11.00	
591-556.000-920.001	EQUIPMENT MAINTENANCE &	VERIZON WIRELESS	CELLULAR	01/22/14	01/27/14	128.61	
591-556.000-937.000	EQUIPMENT MAINTENANCE &	ALRO STEEL CORP	WWTP	57423024	01/27/14	976.00	
591-556.000-937.000	EQUIPMENT MAINTENANCE &	ELHORN ENGINEERING CO	WWTP	254654	01/27/14	385.80	
591-556.000-977.000	EQUIPMENT	ETNA SUPPLY CO	WWTP	S100905018.003	01/27/14	1,140.00	
591-556.000-977.000	EQUIPMENT	ETNA SUPPLY CO	WWTP	S100933738002	01/27/14	110.81	
591-556.000-977.000	EQUIPMENT	ETNA SUPPLY CO	SUPPLIES	S100958049.001	01/27/14	271.20	
591-556.000-977.000	EQUIPMENT	ETNA SUPPLY CO	WWTP	S100961798.001	01/27/14	105.20	
Total For Dept 556.000 WATER UTILITIES DEPARTMENTEN						5,937.46	
Total For Fund 591 WATER ENTERPRISE FUND						7,437.46	
Fund 701 TRUST & AGENCY FUND							
Dept 000.000	ASSETS, LIABILITIES & REVENUE						
701-000.000-254.000-D	SPR - DEXTER SCHOOLS	ORCHARD, HILTZ & MCCL	INVOICES THRU NOV 30 2013	01/20/14	01/27/14	236.25	
701-000.000-254.000-D	SPR - DEXTECH EXPANSION	ORCHARD, HILTZ & MCCL	INVOICES THRU NOV 30 2013	01/20/14	01/27/14	13,743.55	
Total For Dept 000.000 ASSETS, LIABILITIES & REV						13,979.80	
Total For Fund 701 TRUST & AGENCY FUND						13,979.80	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund Totals:						
	Fund 101 GENERAL FUND					203,413.55
	Fund 202 MAJOR STREETS FUND					28,615.70
	Fund 203 LOCAL STREETS FUND					4,392.41
	Fund 204 MUNICIPAL STREETS					2,685.60
	Fund 402 EQUIPMENT REPLACEMENT FUND					995.67
	Fund 403 SRF PROJECT FUND					88,275.63
	Fund 590 SEWER ENTERPRISE FUND					16,010.25
	Fund 591 WATER ENTERPRISE FUND					7,437.46
	Fund 701 TRUST & AGENCY FUND					13,979.80
Total For All Funds:						365,806.07

VILLAGE OF DEXTER

ddettling@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: January 27, 2014
Re: Recommendation to hire Michelle Aniol
as the Community Development Manager

The interview "Team" of Marie Sherry, Courtney Nicholls and I, started out with 32 applications. We narrowed the candidates to the top ten candidates, conducted phone interviews, and called their references. The team picked 6 candidates for face to face interviews, and 4 interviews were conducted on January 2nd and 3rd (two of the candidates had already accepted other positions). Two candidates stood out and the team decided to bring them back the week of January 13th for further interaction. This led to a unanimous decision on the best fit for our organization.

Staff is recommending Michelle E. Aniol (pronounced "An-yoi") for the Community Development Manager. Michelle has 14 years of varied experience in planning and zoning, as well as a strong Economic Development background. She worked for the Washtenaw Development Council (now known as Ann Arbor SPARK) for 2 years prior to accepting a position with McKenna Associates where she spent 8 years serving a number of communities similar to Dexter. Currently she is working for the Charter Township of Lyon in the role of DDA Administrator and Economic Development Coordinator.

The team's decision was further supported by several references; a supervisor that worked with her in Williamston, which is one of the contract communities Michelle worked for at McKenna. The supervisor shared that Michelle's most valuable asset is her willingness to get a job done and do it with a positive attitude. She has the ability to put a positive spin on everything. Another reference from the City of South Lyon, said that Michelle is professional, thorough and extremely knowledgeable. She did an excellent job building rapport with residents and business owners and is very good at explaining planning and zoning issues.

Michelle brings a sound technical planning and zoning advisory skill set with her to Dexter's Community Development position, as well as extensive experience in economic development, which will serve the Village's needs both today and into the future. In addition to her work experience, she has served on several boards, commissions and associations such as the Michigan Economic Developer Association, Michigan Association of Planning, Wayne County Community College, Northville DDA, and SEMCOG. These networking connections will bring immediate and long-term value to the village.

If approved by Council, Michelle would be hired as the Community Development Manager with an effective date of February 6, 2014 and a starting salary of \$50,000. Attached is a summary of the salary and benefits specific to Michelle's appointment. Michelle asked to opt out of Health Care until the upcoming June renewal.

The General Fund- Planning Department's budget provides adequate funding to cover the new hire, and also for the transitional services for Carlisle Wortman & Associates. I would like to recommend that Laura Kreps, interim CDM, be kept on for one day per week in the month of February to assist with the transition. Michelle and I will evaluate the need to continue the Carlisle Wortman office hours contract beyond February and propose an alternate transition, if needed.

Non-Union Salary and Benefits
New Hire, Community Development Manager - START 02-06-2014
Michelle E. Aniol

Salary: \$50,000

Health Care Provided by Village- Plans will change with June Renewal
Enrolling in 2-Person Plan
No premium co-pays-at this time, could change with renewal
Preventive services paid at 100%
Out of pocket deductible, \$1,000/\$2,000, could change with renewal
Option for Cash out in lieu of coverage up to \$3,000 each year

MERS Pension – Defined Contribution OR ICMA RC
5% MERS Mandatory Employee Contribution
2.5% MERS Village Contribution

Vacation and Sick Leave Accrual
Sick 5 days per year, accrued at initial employment and each year thereafter
Vacation 10 days per year, accrued at initial employment and each year thereafter

Holiday Pay 13 days per year- subject to change
Short Term Disability
Life Insurance \$50,000

Michelle

ANIOL

402 Yerkes
Northville, Michigan 48167
248.721.5076 maniol2328@gmail.com

education

Eastern Michigan University

- Bachelors of Science, Urban and Regional Planning (2000)
- Master of Geography w/ concentration in Urban and Regional Planning, anticipated graduation in 2015

experience

DDA Administrator/Economic Development Coordinator

August 2010 – Present

Charter Township of Lyon Oakland County, MI

- Coordinate activities of the DDA/Township to promote and encourage economic development in the largest DDA District in Oakland County.
- Assist local companies and those seeking to locate in Lyon Township through a wide range of state, county and local resources, programs and services, from site location assistance and tax incentives to workforce development and financing.
- Develop programs and policies, formulate recommendations to the DDA and Township Boards, act as liaison between local government and private business, and coordinate all internal and external activities that support business retention, expansion or attraction.
- Build and maintain collaborative working relationships with state, county and local agencies and officials.
- Research and analyze demographic, housing, income and industry data to provide elected and appointed officials, residents and business owners a clear understanding of the economic health of the community and market trends within the local economy.
- Manage and administer day-to-day operations of the DDA; prepare agendas, board packets, and attend monthly Board meetings; provide guidance to volunteers and oversee consultants; prepare bids, contracts and proposals from 3rd parties; assist in the preparation of annual budget and development reviews; manage planned improvement projects; and prepare and present annual reports.
- Coordinate and manage real estate property acquisition within the DDA District; conduct due diligence; coordinate real estate appraisals; process land division applications, and assist Township officials in negotiations process.

Principal Planner

September 2002 - February 2010

McKenna Associates, Inc.

Northville, MI

Planning and Zoning

- Provided professional and technical planning and zoning advisory services, including written reports, public presentations, and detailed reviews and recommendations for development and use approval applications.
- Facilitated public participation and focus groups at visioning sessions for downtown revitalization, master planning and community development workshops.
- Supervised and participated in the preparation of master plans for southeast Michigan communities, with populations ranging from 2,000 to over 100,000.
- Directed and prepared zoning ordinances, including comprehensive zoning ordinance updates and routine maintenance, such as amendments regarding administrative site plan review, mixed use districts, signs, landscaping, parking, residential and commercial planned development and environmental (wetland and woodland) regulations.
- Created land use regulations and procedures to streamline the development review process for Redevelopment Ready Certification of a client community.

Economic Development

- Advised and administered Downtown Development Authorities (DDA), an Economic Development Corporation (EDC) and Tax Increment Financing Authority (TIFA) using a variety of county, state and federal economic development tools to facilitate revitalization, promote job growth and increase community tax base.
- Prepared Community Development Block Grant (CDBG) applications, resulting in \$190,000 in funding from the Michigan Economic Development Corporation (MEDC) and the creation of 9.5 new full-time jobs.
- Amended and restated an outdated downtown development and tax increment financing plan and developed an implementation action and project prioritization plan.
- Collaborated with local and county officials in the preparation of Federal and County economic development grant applications.

Historic Preservation

- Developed and administered a sign improvement grant program and façade improvement program.
- Oversaw historic preservation and conservation easements in coordination with the Michigan Historic Preservation Network, Michigan Department of Natural Resources and Environment (MDNRE), and Six Rivers Land Conservancy.

Economic Development Planner

March 2000 - June 2002

Washtenaw Development Council Ann Arbor, MI

- Provided site selection services to clients, business owners, and site selectors, including analysis of utilities, zoning, land use, parking and area demographics, and site location services to commercial/industrial businesses locating/expanding in Washtenaw County.
- Assisted Michigan Economic Development Corporation (MEDC) with business recruitment/retention in Washtenaw County.
- Prepared annual benchmarking report.
- Assisted with the preparation of the economic development element for countywide Master Plan.
- Coordinated in the preparation of the LinkMichigan Initiative Notice of Intent for Washtenaw County telecommunications infrastructure implementation plan.
- Collaborated with DTE Energy and maintained the MISiteNet database of available commercial (non-retail) and industrial properties for Washtenaw County.

professional memberships/achievements

- Eastern Michigan University Urban Planning Program Professionals Advisory Board (2000-present)
- Northville DDA, Business Mix Committee (2005-present), Sub-Committee Chair, Cady Town/DDA District boundary expansion (2009), Joint Master Plan Update Committee (2013)
- Michigan Economic Developers Associations (MEDA) (2007-present), Chair, Annual Meeting Committee (2012) Presidents Award (2012) Board of Directors (2013-2015)
- Automation Alley, International Business Advisory Board (2011-present)
- Wayne County Community College Eastern Campus, Right Skills Now Steering Committee (2012- present)
- Michigan Association of Planning (MAP) (1997- present); Volunteer of the Year Award (2004)
- SEMCOG, Vice Chair Township Caucus (2012-present)

additional training

International Economic Development Council (IEDC): Economic Development Marketing and Attraction (2010); Economic Development Credit Analysis (2010) Economic Development Financing Programs (2010); Real Estate Development and Reuse (2009), and Business Retention and Expansion (2009)

Michigan Economic Developers Association (MEDA): Basic Economic Development (2009)

National Trust for Historic Preservation: Main Street 101 (2009)

Michelle Aniol

402 Yerkes Street
Northville, Michigan 48167
Cell: (248) 721-5076
Email: maniol2328@gmail.com

November 8, 2013

Village of Dexter
Attn: Donna Dettling
8140 Main Street
Dexter, MI 48130-1092

Dear Ms. Dettling:

I am pleased to submit this letter of interest, along with my resume for the position of Community Development Manager. I obtained my Bachelor's degree in Urban and Regional Planning from Eastern Michigan University. Combined with more than 10 years of professional planning, zoning and economic development experience, in both the public and private sectors, I am confident I would be an excellent candidate for this position.

Currently I am the Downtown Development Authority (DDA) Administrator and Economic Development Coordinator for Lyon Township. In this position I am responsible for coordinating activities that promote and encourage community and economic development in the largest DDA District in Oakland County. Over the course of my tenure with the township, I have worked closely with elected and appointed officials, staff and consultants on a number of projects, including:

- a revision to the Township Master Plan;
- the development of a new Form-Based Code for the Township's historic central business district, New Hudson; and
- the preparation of a Competitive Grant Assistance Program (CGAP) application for a joint wastewater treatment outsourcing project and Stormwater, Asset Management and Wastewater (SAW) grant application to develop a stormwater master plan for the DDA District.

As a private sector planning consultant I served as the Community Development Director for the City of Williamston, a small downtown community outside of Lansing. I am proud of the role I played in securing a \$190,000 Downtown Signature Building and Façade Improvement grants from the Michigan Economic Development Corporation (MEDC) and helping obtain a \$20,000 Brownfield grant for Phase I and II Environmental Assessments associated with the Signature Building project.

I welcome the opportunity to discuss how my experience would fit with the needs of the Village of Dexter. Feel free to contact me by telephone (248) 721-5076 or email maniol2328@gmail.com. I look forward to speaking with you soon.

Sincerely,



2013-2014 Budget Amendments

General Fund 101

Line Number	Line Description	New Line #?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
101-336-000-807-000	Fire Department Contracted Services	No	Expenditure	\$ 452,000	\$ -	\$ 14,000	\$ 466,000
Reason for Amendments Increase in 2014 DAFD Expense							
101-890-000-955-000	Contingencies	No	Expenditure	\$ 10,000	\$ -	\$ (10,000)	\$ -
Reason for Amendments Offset DAFD Increase							

Total change in Revenue - increase/(decrease): \$ -
 Total change in Expenditures - increase/(decrease): \$ 4,000
 Change to Overall Budget's revenue minus expenditures: \$ (4,000)
 Budget currently shows \$64,400 in revenue over expense, which would go back to reserves. This reduces the amount to \$60,400.
 Source of Reserves, if applicable:

Local Streets 203

Line Number	Line Description	New Line #?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
203-445-000-803-000	Stormwater Contract Services	No	Expenditure	\$ 6,000	\$ -	\$ 4,000	\$ 10,000
Reason for Amendment Pre-winter catch basin repairs in Westridge and Huron Farms.							
203-445-000-803-000	Capital Improvements	No	Expenditure	\$ 117,500	\$ 212,500	\$ 6,000	\$ 218,500
Reason for Amendment Second/Hudson/Forest Project - Expenses occurred over two fiscal years; need \$6,000 for final retainage payment							
203-890-000-955-000	Contingency	No	Expenditure	\$ 10,000	\$ -	\$ (10,000)	\$ -
Reason for Amendment Offset Expenditure Increases							

Total change in Revenue - increase/(decrease): \$ -
 Total change in Expenditures - increase/(decrease): \$ -
 Change to Overall Budget's revenue minus expenditures: \$ -
 Source of Reserves, if applicable: N/A

AGENDA 1-27-14
 ITEM L-3

2013-2014 Budget Amendments

Sewer Fund 590

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
590-000-000-635-000	Sewer Surcharge	Yes	Revenue	\$ -		\$ 45,000	\$ 45,000
Reason for Amendment Northern United Brewing Surcharge							
590-248-000-811-000	Attorney Fees	No	Expenditure	\$ 3,000		\$ 6,000	\$ 9,000
Reason for Amendment Increased due to OSHA hearing							
590-248-000-843-000	Property Taxes	No	Expenditure	\$ 1,100		\$ 2,500	\$ 3,600
Reason for Amendment Property taxes for 8258 Huron							
590-901-000-974-000	Capital Improvements	No	Expenditure	\$ 51,300		\$ 20,000	\$ 71,300
Reason for Amendment Purchase of new mixer - approved November 25, 2013							
590-548-000-803-003	Sludge Hauling	No	Expenditure	\$ 65,000		\$ 15,000	\$ 80,000
Reason for Amendment Spring Hauling Estimated at 400,000 gallons							

Total change in Revenue - increase/(decrease): \$ 45,000
 Total change in Expenditures - increase/(decrease): \$ 43,500
 Change to Overall Budget's revenue over expenditures: \$1,500.0

Source of Reserves, if applicable: N/A

2013-2014 Budget Amendments

Water Fund 591

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
591-555-000-977-000	Equipment	No	Expenditure	\$ 33,000	\$ -	\$ 15,000	\$ 48,000
Reason for Amendment	Increased meter/MXU repair expense						
591-890-000-955-000	Contingencies	No	Expenditure	\$ 15,000	\$ -	\$ (15,000)	\$ -
Reason for Amendment	Reduction due to increased expenditures						

Total change in Revenue - increase / (decrease): \$ -
 Total change in Expenditures - increase / (decrease): \$ -
 Change to Overall Budget's revenue over expenditures: \$0

Source of Reserves, if applicable: N/A

Approved by Council on January 27, 2014

 Carol J. Jones, Village of Dexter Clerk

