

**DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, MARCH 24, 2014**

AGENDA 4-14-14
ITEM C-1

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: President Keough

J. Carson	P. Cousins
D. Fisher (arr at 7:32 PM)	J. Knight
J. Semifero	R. Tell

Also present: Donna Dettling, Village Manager; Courtney Nicholls, Assistant Village Manager; Michelle Aniol, Community Development Manager; Carol Jones, Village Clerk; Dan Schlaff, Public Services Superintendent; Scott Maurer, Water and Sewer Department; Jim Seta, DAFD Fire Board, Chief Loren Yates and Jason Hilberer, DAFD; members of Boy Scout Troop 477; residents and media.

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting – March 10, 2014
2. Work Session – March 8, 2014

Motion Knight; support Semifero to approve the minutes of the Regular Council Meeting of March 10, 2014 and the Work Session of March 8, 2014 as presented.

Unanimous voice vote for approval with Trustee Fisher absent.

D. PREARRANGED PARTICIPATION

None

E. APPROVAL OF THE AGENDA

Motion Carson; support Knight to approve the agenda as presented but with the addition of a closed session as Item O moving adjournment to Item P.

Unanimous voice vote for approval with Trustee Fisher absent.

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

G. NON-ARRANGED PARTICIPATION

None

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. Resignation letter from Eric Bombery
4. County Clerk Change in Filing Deadline letter

I. REPORTS

1. Public Services Superintendent – Dan Schlaff

Mr. Schlaff submits his progress report of the DPW and Water/Sewer per packet. Mr. Schlaff gave the following updates:

- Provided more detail in his report on the DPW side and times in and out. Trying to provide hours and detail on the report.
- Did not receive the SAW Grant and was asked about the next steps in regards to what the grant would have covered.
- Digester – did get the secondary lid to float and removed 150,000 gallons of sludge. Question asked when will the project be done and Mr. Schlaff responded that they need to finish the punch list.
- Question asked as to when the streets will be swept and Mr. Schlaff responded soon as the Village had to use a lot of sand with the salt this year.
- Question asked regarding what things could be done better in the DPW and Mr. Schlaff responded that he is working on this area.
- Comments were made regarding vehicles driving on the road edges creating ruts and the amount of time spent on taking Christmas decorations down.

2. Community Development Manager – Michelle Aniol

Ms. Aniol submits her report as per packet and gave the following updates:

- Dexter is getting a lot of good press on the MEDC Redevelopment Ready Communities program and will now begin the evaluation portion of the program and Ms. Aniol explained the next steps. She also stated that we could have not done this application without the work done by the previous Community Development Manager and the work done in planning.
- Follow-ups on Council Work Session – (a) 150 Jeffords...the hurdle in this building is not having tenets as new office space rentals are depressed and may need to look at possible changes in the planned space; (b) 3045 Broad Street... the listing agent has developed a brochure and information has been sent out nationwide, may need a better brochure and talk to the realtor on how the property is listed; and (c) DTE...talking to the supervisor of the substation and more discussion to come on landscaping around the area.

- The next Business Forum with Ann Arbor Spark will be April 23 at LaFontaine's.
- Arbor Day will take place on April 25th with a tree planting in Monument park at 11 AM and seedlings to be handed out at the Dexter District Library and Dexter Mill.
- Build outs are underway at 7050 and 7093 Dexter Ann Arbor Road and MC3 has closed on the former ReCellular property.
- Working on some revised plot plan requirements for compliance.

3. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

Dexter Area Fire Department – Jim Seta/Ray Tell

Mr. Seta submits his report as per packet and gave an overview and analysis of the department with a review of the budget, costs, service and contract. He stated that the fire department is here to protect lives and property. The DAFD did sign the CAFA agreement for the 6 most eastern sections of Lima Township and that CAFA is looking to build a sub-station on Jackson Road in Lima Township at some point this year. Questions were asked about the DAFD having a CIP program and the paid time off change to the contract. President Keough shared his concern on the escalating costs and its impact on the Village.

Gateway Initiative (Big 400) – Special Tribute/Award – Paul Cousins

The Big 400 was awarded the Governor's Award for Innovative Tourism Partner in Conservation and three weeks ago served 167 at the Maple Syrup Festival's Pancake Breakfast.

Washtenaw County Sheriff – Written Report for February 2014

Sgt. Flores submits a written report as per packet.

4. Subcommittee Reports

Facilities – Notes from 2-21-14 and 3-7-14

Roads – Summary from Work Session of 3-8-14

- A presentation to Council will occur in April

5. Village Manager Report

Mrs. Dettling submits her report as per packet. Mrs. Dettling gave the following verbal updates:

- The second goal setting session will be held on Saturday, March 29.
- Ms. Nicholls gave an update on the Plein Air event in August – the committee has been looking at more of a fund raiser for the event and would like to host a wine and cheese event in the tent in the park and will need to apply for a liquor license if council is in favor. The event will be by ticket and limited to a certain number.

- Question was raised regarding the tourism meeting and an explanation of the meeting and process was given.
- Question regarding the Central Street bid – the bids came in from the previous design and most likely be higher with the newly approved plan.

6. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough reported on the following:

- Scio Township Board of Review – the board voted last week unanimously to put the Dexter Wellness Center on the tax rolls. Chelsea Wellness Foundation will have a chance to appear before the board on Tuesday, March 25 and if the decision is upheld, CWF can then go before the tax tribunal.
- Hope to have some appointments to present at the next meeting to fill vacancies.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$93,845.88
2. Consideration of: Arbor Day Proclamation
3. Consideration of: Closure of Main and Central for the Dexter Ann Arbor Run on June 1, 2014 from 8 a.m. to 10 a.m.

Motion Fisher; support Carson to approve items 1, 2 and 3 of the Consent Agenda.

Unanimous voice vote for approval

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Cityhood Next Steps-Charter Commission Update

Ms. Nicholls reported the following:

- Have completed the draft of the Charter and held a Public Hearing on Saturday, March 22. Once the document goes to the Attorney General we cannot make a change.
- President Keough suggested that Charter be mailed to all residents which would be a cost of about \$4000. Discussion followed and it was suggested to send a postcard to residents and businesses and give location where they can pick up a copy of the Charter.
- Discussion also included the election of the Mayor and Council Members as it currently reads in the Charter.

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Bid Award to Ann Arbor Landscaping for 2014 and 2015 Tree Purchases/Installations

Motion Tell; support Semifero based on the information provided by Ann Arbor Landscaping, and the Tree Boards recommendation, the Village Council moves to approve Ann Arbor Landscaping as the vendor of record for Spring Tree Planting for 2 years.

Ayes: Carson, Cousins, Fisher, Knight, Semifero, Tell and Keough

Nays: None

Motion carries

M. COUNCIL COMMENTS

Cousins	This Saturday (March 29) is the Rotary's scholarship fundraiser at the Encore Theatre with jazz, refreshments and auction items. 30 years ago on March 29 th , we opened Cousins Heritage Inn and happy that a business still stands on that site.
Fisher	None
Semifero	Interested in hearing more about plans on the Schultz property. In regards about the item Mr. Seta brought up regarding runs to Cedars, the Schools and the Industrial Park and that we should look at ways to control these runs.
Jones	None
Knight	None
Tell	Fire Department protocol is used when 911 receives a call in regards to a response. There needs to be a change in procedure regarding to medical only runs.
Carson	None

N. NON-ARRANGED PARTICIPATION

O. CLOSED SESSION

Motion Cousins; support Carson to move into closed session for the purpose of discussing union negotiations in accordance with MCL 15.268 at 9:30 PM.

Ayes: Cousins, Fisher, Knight, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

Motion Cousins; support Fisher to leave closed session at 10:02 PM.

Ayes: Fisher, Knight, Semifero, Tell, Carson, Cousins and Keough

Nays: None

Motion carries

P. ADJOURNMENT

Motion Knight; support Semifero to adjourn at 10:03 PM.
Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

DEXTER VILLAGE COUNCIL
WORK SESSION
SATURDAY, MARCH 29, 2014

AGENDA 4-14-14
ITEM C-2

A. CALL TO ORDER

The meeting was called to order at 9:07 AM by President Keough at the Dexter District Library located at 3255 Alpine Street in Dexter, Michigan

B. ROLL CALL: President Keough

J. Carson	P. Cousins
D. Fisher	J. Knight
J. Semifero	R. Tell(arr at 9:18)

Also attending: Village Manager, Donna Dettling; Assistant Village Manager, Courtney Nicholls; Community Development Manager, Michelle Aniol; Treasurer/Financial Director, Marie Sherry; Council Clerk, Carol Jones; and Public Services Superintendent, Dan Schlaff.

C. PURPOSE: The purpose of this meeting is to set Council's Goals and Objectives for fiscal year 2014-2015 to provide staff with direction as the draft budget document is prepared. .

1. Goals and Objectives – Review Draft of Reformatted/Updated Document.

Discussion followed on the new format using global statements or mission statements. Goals and objectives need to be measurable from a budgeting aspect. It was suggested to add a category on future projects to be completed by Ms. Sherry.

2. Discuss Organizational Structural Changes

Mrs. Dettling and Mr. Schlaff explained the need and recommendation for an organizational change in the Public Utilities Department.

3. Review Budget Process Schedule

Calendar of dates and meetings regarding the 2014-2015 Budget, hearing and Adoption.

Mr. Cousins and Ms. Aniol left the meeting at 11:10 AM

4. Handout on Roads Asset Management Program and Local Road Improvement Plan

Trustees Semifero and Carson reviewed Road Asset Management Program from the City of Auburn Hills.

D. ADJOURNMENT

Adjourned at 11:42 AM

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____



Huron River
WATER TRAIL

RiverUp!

AGENDA 4-14-14
ITEM D

What is a Trail Town?

A Trail Town is a destination along the Huron River Water Trail. Trail users can venture off the trail to enjoy the scenery, services, and heritage of a community with its own character and charm. It is a place where trail users can find amenities such as restaurants and shops. Just as hiking trails connect people to the land, Water Trails help people discover rivers, connecting urban and rural communities with the outdoors.

How Does My Community Engage with Trail Town Efforts?

- ✓ Develop a Trail Town team consisting of community leaders. Establish consensus and cooperation by building partnerships among various groups that have a stake in the local trail system and the downtown.
- ✓ Develop strategies and recommendations for new ideas and spark discussions on how to better utilize the HRWT to expand on and complement existing efforts
- ✓ Develop a resource strategy to implement Trail Towns
- ✓ River stewardship events/opportunities to build citizen engagement
- ✓ Utilize resources available within the Huron River Watershed Council

What are the Benefits of being a Trail Town?

River recreation boosts the economy and creates jobs – findings of the Outdoor Industry Association report, “The Outdoor Recreation Economy: Take it Outside for American Jobs and a Strong Economy,” detailing the economic impact of outdoor recreation in the U.S.

An economic impact analysis for recreation on the Huron River in Washtenaw County finds that the local economy receives \$33 million annually from non-motorized water sports (2013, Washtenaw County, OECD)

Case study of community trends indicate paddlers will spend between \$27 and \$63 per day. A destination paddler on a multiple day water trail trip will spend about \$88 in a community. Canoeists on the Kickapoo River spend over \$1.2 million in rural southwest Wisconsin.

Pure Michigan just recently released a study that found for every dollar invested in Pure Michigan, the State Treasury received around \$5.76 in tax revenues.

Contact for more information:

Anita M. Twardesky, Trail Towns Coordinator
atwardesky@hrwc.org, 734-626-5465

The Huron River Water Trail is a project of the Huron River Watershed Council and RiverUp!
www.huronriverwatertrail.org

2014 Meeting Calendar

Board	Date	Time	Location	Website	Village Representative
Dexter Village Facility Committee	4/10/2014	9:00 a.m.	Village Offices	http://www.dextermi.gov	Shawn Keough, Paul Cousins, Julie Knight
Gateway Initiative (Big 400)	4/11/2014	9:30 a.m.	Waterloo Recreation Area		Paul Cousins, Carol Jones
Dexter Village Council	4/14/2014	7:30 p.m.	Dexter Senior Center	http://www.dextermi.gov	
Dexter Township Board	4/15/2014	7:00 p.m.	Dexter Township Hall	http://www.twp-dexter.org/	
Dexter Village Parks Commission	4/15/2014	7:00 p.m.	Village Offices	http://www.dextermi.gov	Donna Fisher
Webster Township Board	4/15/2014	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	
Dexter DOWNTOWN Development Authority	4/16/2014	7:30 a.m.	Senior Center	http://www.dextermi.gov	Shawn Keough
Washtenaw Area Transportation Study-Policy	4/16/2014	9:30 a.m.	Scio Township Hall	http://www.miwaits.org/	Jim Carson
Dexter Area Fire Board	4/17/2014	6:00 p.m.	Dexter Township Hall	http://dexterareafire.org/	Ray Tell/Jim Seta
Dexter Community Schools Board of Education	4/21/2014	7:00 p.m.	Creekside Intermediate School	http://dexterschools.org/	
Dexter Village Zoning Board of Appeals - if needed	4/21/2014	7:00 p.m.	Senior Center	http://www.dextermi.gov	Jim Carson
Scio Township Board	4/22/2014	7:00 p.m.	Scio Township Hall	http://www.sciotownship.org/	
Western Washtenaw Area Value Express	4/22/2014	8:15 a.m.	Chelsea Community Hospital	http://www.ridethewavebus.org/	Jim Carson
Huron River Watershed Council	4/24/2014	5:30 p.m.	1100 N. Main, Suite 210, Ann Arbor	http://www.hrwc.org/	Paul Cousins
Dexter Village Council	4/28/2014	7:30 p.m.	Dexter Senior Center	http://www.dextermi.gov	
Dexter Village Council Work Session	4/30/2014	6:00 p.m.	Copeland Board Room	http://www.dextermi.gov	

AGENDA 4-14-14
FORM H-1

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village representative

Month	Name of Group	Dates	Number Approved	Approval Date	Locations	Name of Group	Dates	Number Approved	Approval Date	Locations
January	Dexter Senior Ctr-Winter Market	1/11 & 1/25	3-18X24 / 2-2X4"	11/22/2013	1, 2, 4, 5, 44	Dexter Wellness Walk-Move	6/9-6/15	5-18'X24"	3/6/2014	1, 2, 4, 5, 44
	St. Andrews-ABC Blood Drive	12/28-1/6/14	2-28" X 22"	12/26/2013	8					
	Dexter High School-Crazy for You	1/25-2/9	3-18X24/1-2X4", 1-3x5	1/6/2014	1, 2, 4, 5, 44					
	K of C-Quarter Mainia	1/15-1/23	5-18"X 24"	1/15/2014		St. Andrews-Blood Drive	07/10-07/21	2 - 28" X 22"	1/6/2014	8 & 22
February	Mill Creek-Red Cross Blood Drive	1/13-1/23	2-18" X 24"	1/15/2014	21 & 36	Dexter Wellness Walk-Move	7/7-7/13	45430	3/6/2014	1, 2, 4, 5, 44
	St. Andrews-Monthly dinners	1/31-2/6	1-2X3"	1/6/2014	8					
	Dexter Senior Ctr-Winter Market	2/8 & 2/22	3-18X24 / 2-2X4"	1/12/2013	1, 2, 4, 5, 44	Dexter Wellness Walk-Move	8/4-8/10	45430	3/6/2014	1, 2, 4, 5, 44
	Dexter Community Orchestra-Concert	2/9 & 2/23	2-4' X 3"	10/3/2013	5 & 9					
March	Dexter High School-Crazy for You	1/25-2/9	3-18X24/1-2X4", 1-3x5	1/6/2014	1, 2, 4, 5, 44	St. Andrews-Blood Drive	9/19-9/29	2 - 28" X 22"	1/6/2014	8 & 22
	St. Andrews-Monthly dinners	1/31-2/6 & 2/28-3/6	1-2X3"	1/6/2014	8	St. Andrews-Monthly dinners	8/29-9/4 & 9/26-10/2	1-2X3"	1/6/2014	8
	Dexter Senior Ctr-Winter Market	3/8 & 3/22	3-18X24 / 2-2X4"	1/12/2013	1, 2, 4, 5, 44	Dexter Wellness Walk-Move	9/8-9/14	45430	3/6/2014	1, 2, 4, 5, 44
	Community Band - Concert	2/17-3/2	1 - 18" x	11/1/2013	1, 3, 5	St. Andrews-Monthly dinners	0	1-2X3"	1/6/2014	8
April	St. Andrews-Monthly dinners	2/28-3/6 & 3/28-4/3	1-2X3"	1/6/2014	8	Dexter Wellness Walk-Move	10/6-10/12	45430	3/6/2014	1, 2, 4, 5, 44
	Dexter Historical Soc.-Artisan Fair	3/8-3/22	5-18X24	2/18/2014	1, 2, 4, 5, 44					
	Dexter Wellness Walk-Move More	3/3-3/9	5-18'X24"	3/6/2014	1, 2, 4, 5, 44					
	Dexter K of C-Quarter Mania	3/17-3/27	5-18'X24"	3/17/2014	1, 2, 4, 5, 10					
May	Dexter Community Schools-ArtWalk	4/21-5/15/14	5- 18 X 24	12/11/2013	1, 2, 4, 44, 10	St. Andrews-Monthly dinners	10/31-11/6	1-2X3"	1/6/2014	8
	Dexter Senior Ctr-Winter Market	4/5 & 4/19	3-18X24 / 2-2X4"	11/22/2013	1, 2, 4, 5, 44	Dexter Wellness Walk-Move	11/3-11/9	45430	3/6/2014	1, 2, 4, 5, 44
	Dexter Community Orchestra-Concert	4/27/14	2-4' X 3"	10/3/2013	5 & 9	St. Andrews-Monthly dinners	11/28-12/4	1-2X3"	1/6/2014	8
	St. Andrews-Blood Drive	4/10-4/21	22"	1/6/2014	8 & 22	Dexter Wellness Walk-Move	12/8-12/14	45430	3/6/2014	1, 2, 4, 5, 44
June	St. Andrews-Monthly dinners	3/28-4/3 & 4/25-5/1	1-2X3"	1/6/2014	8					
	Dexter Wellness Walk-Move More	4/7-4/13	5-18'X24"	3/6/2014	1, 2, 4, 5, 44					
	Peace Lutheran-Easter Egg Hung	3/29-4/12	1 2X3"	3/29/2014	1					
	Connexions Church Service Times		5-18'X24"	3/29/2014	1, 4, 5, 44, 10					
July	Dexter United Methodist Rummage Sale	4/16-4/28	2-24'X35" and 2-18'X24"	4/4/2014	1, 5, 10, 44					
	Dexter Drama Club-A Midsummer Night	4/19-5/4	3-18"X24" ; 1-3X4' and 1-6'X8'	3/26/2014	2, 4, 5, 44					
	Dexter Community Schools-ArtWalk	4/21-5/15/14	5- 18 X 24	12/11/2013	1, 2, 4, 44, 10					
	Community Band - Concert	4/21-5/4	18" x 24"	11/1/2013	1, 3, 5					
August	St. Andrews-Monthly dinners	4/25-5/1	1-2X3"	1/6/2014	8					
	Dexter Wellness Walk-Move More	5/5-5/11	5-18'X24"	3/6/2014	1, 2, 4, 5, 44					
<p>Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy, 26 - Warner Creek Park Drive, 27 - Dexter Flowers, 28 - Terry B's, 29 - 7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33-Lions Park, 35-Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor, 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad; 43 - 3rd/Dover; 44 - Ryan/Dexter Ann Arbor, 45 - Meadowview/Dexter Ann Arbor, 46 - Ice Rink, 47-Dexter Mill/RR tracks, 48-7444 Dexter-Ann Arbor</p>										
<p>** Dexter Farmers Market will place up to 5 signs on Friday, Saturday and Tuesday from May through October to advertise for the market</p>										
<p>** Dexter Area Chamber will place 4 signs on Friday night to announce the summer series (1, 2, 5, 44)</p>										



Washtenaw County Parks and Recreation Commission

AGENDA 4-14-14
ITEM 11-3

March 18, 2014

Carol Jones, Clerk
Village of Dexter
8140 Main Street
Dexter, MI 48130

Notice of Public Meetings

Washtenaw County Parks and Recreation Master Plan: 2015-2019

Dear Clerk Jones:

The Washtenaw County Parks and Recreation Commission is hosting four meetings in April 2014 to provide opportunities for public input and comments on the County Parks and Recreation Master Plan for the five year period, 2015 to 2019. A draft of the Master Plan, prepared by the County Parks and Recreation Commission, will be presented at the meeting. The Master Plan outlines the goals and objectives the Commission has established for the next five years and the Action Program that details specific improvements to undertake at its parks, preserves and recreation center.

The Master Plan Presentations will be at the following locations and times:

SPARK East, Ypsilanti	Thursday, April 3, 4:00 pm
Dexter District Library	Tuesday, April 15, 7:00 pm
Chelsea District Library	Tuesday, April 22, 7:00 pm
Saline District Library	Thursday, April 24, 7:00 pm

Please post the attached public notice flyer where announcements of this type are normally located for public distribution. Your participation, and that of your citizenry, in any of these meetings will be appreciated. Light refreshments will be served.

If you require further information I can be reached at (734) 971.6337 x319 or at kentr@ewashtenaw.org. Thanks for your cooperation.

Yours sincerely,

Richard Kent, Park Planner

Enclosure

WCPARC
Administrative Building
2230 Platt Road

tel 734.971.6337
fax 734.971.6386
www.ewashtenaw.org

PO Box 8645
Ann Arbor, MI
48107-8645

Washtenaw County Parks and Recreation Commission



HELP SHAPE THE FUTURE OF YOUR COUNTY PARKS!

Every five years the Parks and Recreation Commission conducts a comprehensive planning process to develop a Master Plan. This plan is used as an overall operation and development guide for the county's parks, preserves and other recreational facilities.

Our public presentations will highlight the Commission's recent major achievements and exciting new projects. Afterwards, we invite you to give feedback on the draft Master Plan and direction of the County Parks system.

For more information, please call (734) 971-6337 or email us at parks@ewashtenaw.org

Public Presentations

Thursday, April 3 at 4pm
SPARK East
215 W. Michigan Ave., Ypsilanti

Tuesday, April 15 at 7pm
Dexter District Library
3255 Alpine St., Dexter

Tuesday, April 22 at 7pm
Chelsea District Library
221 S. Main St., Chelsea

Thursday, April 24 at 7pm
Saline District Library
555 N. Maple Rd., Saline



parks.ewashtenaw.org

Township of **AGENDA 4-14-14**
Scio **ITEM 4-9**

MEMORANDUM

TO: Contiguous Municipal Legislative Body, County Planning, Public Utilities, and Railroad Company

FROM: Scio Township Planning Commission

DATE: March 18, 2014

RE: **NOTICE OF INTENT TO UPDATE THE MASTER PLAN**

In accordance with MCL 125.327a of the Township Planning Act (PA 169 of 1959 as amended), the Township of Scio is preparing an update to the existing Master Land Use Plan and requests your cooperation and comment on the Plan.

Please be aware that you will be receiving a draft of the update for comment in the near future. At the time the Master Plan update is ready for your review, we will provide a second notice and directions on where to send comments and time limits for doing so.

We thank you for your consideration in this matter. If you have any questions or comments on the Scio Township Master Plan update process at this time please contact the Township offices by mail at:

Master Plan Update
Scio Township
827 N. Zeeb Road
Ann Arbor, MI 48103

AGENDA 4-14-14
ITEM: I-1

Public Services Department

dschlaff@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426- Fax (734)426-

MEMO

To: President Keough and Council
From: Dan Schlaff, Public Services Superintendent
Date: April 14, 2014
Re: Utility Progress & DPW Progress Reports

Provided for Council review are progress reports for the following period:

Utility Progress Report and DPW Progress Report weeks of:

3/17/2014 to 3/23/2014

3/24/2014 to 3/30/2014

3/31/2014 to 4/06/2014

Please contact me, if you have any questions.

	3/31/2014	4/6/2014	7/Days		
sewer maintenance	5				
water maintenance	2				
mxu's, Wire	1				
new meters	1				
water shut offs turn on					
liftstations, Reads, Floats	4				
miss digs	11				
Working AZS, OHM secondary lid	2				
Hosing WWTP	1				
backwash filter building	3	54,000 gal			
final reads/beginning reads	8				
arsenic samples	1				
Morning Rounds WTP	5				
Morning Rounds WWTP	5				
Activated sludge settling test	3				
Replace, repair lighting					
TA VA sludge test	1	1.7			
Weekend Operation & Lab	2				
Bisulfite delivery					
5th well annual grease,oil					
Flushed primary scum beaches	2				
Chem Cleaned sand filters	1	#2			

	3/31/2014	4/6/2014	7/Days		
Worked with UIS on scada	1				
Filled oiler, greased screw pumps	2				
Unplugged ras pump					
Chlorine delivery					
Clear bar screen					
Pumped down disinfection chamber.	1				
Mixing primary digester for TAVA sample	1				
Cleaned sludge sink WWTP					
Pumped scum pit WWTP	2				
Pumped down ferric man hole					
Open iron pond drain	2				
Repacked Grease In Blower					
Add 3lb polymer aeration tank	4				
Chem feed pumps WWTP					
NUBCO WATER READS	1	Meter # 71756943 Read 2858			
	1	Meter # 71307627 Read 0053			
Locate water shut offs					
Mop clean WTP, 5 th well					
Service chem pumps WTP					
Activated sludge samples	3				
Sludge judge clarifiers	7				
Alternate outdoor, indoor screw pumps	5				
Changed Cl2 Pump Hose 5TH					

MINUTES: 10/15/13: 12/20/13	3/31/2014	4/6/2014	7/Days		
Well	2				
Metro Sewer Vac-Truck	3	Westridge, Dexter Crossing lift stations. Sand filter WWTP.			
Doug painting all cabinets in lab WWTP	2				
Primary clarifier sludge samples	4				
Rebuild sand filter WWTP	5				
Cleaned filter building					
Investigate sewer backup	1	3266 Alpine. Village sewer main flowing fine. In home owners sewer lead.			
5TH WELL	1	22' 5"			
DO reads activated sludge tank	5				
WATER DUTY SHEETS	DRINKING WATER LAB 7 DAYS PER WEEK.				
	1	Daily grab lab:			
	2	PH		7-Days Per Week	
	3	Iron		7-Days Per Week	
	4	Fluoride		7-Days Per Week	
	5	Orthophosphate		7-Days Per Week	
	6	Free Chlorine		7-Days Per Week	
		WEEKLY LAB			
	1	Raw Fluoride		One Per Week	
	2	Arsenic		One Per Week	
	3	Raw iron Ryan drive wells		One Per Week	
		WEEKLY NPDES WFP			
	1	PH		One Per Week	
	2	Iron		One Per Week	
	3	Suspended solids		One Per Week	
		DRINKING WATER REPORTING			
	1	Data entry for MORs		State Every Month.	
		DRINKING WATER OTHER:			
	1	Monthly bacteriological testing			

	3/31/2014	4/6/2014	7/Days	
WASTE WATER DUTY SHEETS				
WASTE WATER LAB 7 DAYS PER WEEK.				
1	Daily grab lab		7-Days Per Week	
2	PH		7-Days Per Week	
3	Temp		7-Days Per Week	
4	DO		7-Days Per Week	
5	Fecal Coliform		7-Days Per Week	
6	Total Chlorine		7-Days Per Week	
7	Settlabilty		7-Days Per Week	
8	MSSS AT RAS		7-Days Per Week	
9	Wasting rates		7-Days Per Week	
	Daily Composite Lab:			
1	Dates:		3/30/2014-04/6/2014	
2	BOD		7-Days Per Week	
3	Suspended Solids		7-Days Per Week	
4	Phosphorous		7-Days Per Week	
5	Ammonia		7-Days Per Week	
	Sludge Lab:			
1	PH		7-Days Per Week	
2	Total Solids %		7-Days Per Week	
3	Alkalinity		7-Days Per Week	
	Paragon Sampling:			
1	Copper		1-Day Per Week	
2	Received March report			
	WASTE WATER REPORTING:			
1	EDMR Submitted		State Every Month.	
	QA/QC:			
1	Log Sheets		One Per Week	
	ORDER SUPPLIES:			
1	Chemical filters			
	ORDER CHEMICALS:			
1	Bisulfate	1		
2	Bleach	1		
	IPP:	received report		
1	Alpha Metal			
2	Reports	Finished IPP, mailed		
3	Other			

MINUTES LOGS REPORTS	3/31/2014	4/6/2014	7/Days		
	IPP:				
	1 NUBC				
	2 Reports				
	3 Other:				
	Miscellaneous:				
	1 Misc cleaning lab.				
	2 Data entry for MOR'S.				
	3 Replaced LDO shroud.				
	4 Replaced spectrophotometer bulb.				
	5 Reviewed CL total residual test with Doug.				
	6 Sent in March MOR.				
	7 Sent lab thermometer recertification.				
	Total Work Orders		276		

	3/24/2014	3/30/2014	7/Days		
sewer maintenance	4				
water maintenance	4				
mxu's, Wire	7				
new meters	1				
water shut offs turn on	1				
liftstations, Reads, Floats	4				
miss digs	9				
Working AZS, OHM secondary lid	1	Assist/spotter measurements for secondary lid.			
Hosing WWTP					
backwash filter building	3	52,000 gal			
final reads/beginning reads	6				
arsonic samples	1				
Morning Rounds WTP	5				
Morning Rounds WWTP	5				
Activated sludge settling test	1				
Replace, repair lighting					
Worked on chem feed pumps					
5th well					
Weekend Operation & Lab	2				
Bisulfite delivery					
5th well annual grease,oil					
Flushed primary scum beaches					
Chem Cleaned sand filters	1	#1			
WWTP	1				

Activities/Notes/Reports	3/24/2014	3/30/2014	7/Days		
Worked with UIS on scada	1				
Filled oiler, greased screw pumps	3				
Unplugged ras pump					
Chlorine delivery	1	WWTP			
Clear bar screen	1				
Rebuilt blower motor WWTP	1				
Mixing primary digester for TAVA sample	1				
Cleaned sludge sink WWTP					
Pumped 2ndary scum pit	1				
Pumped down ferric man hole	1				
Open iron pond drain					
Repacked Grease In Blower					
Add 3lb polymer aeration tank					
Chem feed pumps WWTP					
NUBCO WATER READS	1	Meter # 71756943 Read 2827			
	1	Meter # 71307627 Read 0052			
Locate water shut offs					
Mop clean WTP, 5 th well					
Service chem pumps WTP					
Activated sludge samples	4				
Sludge judge clarifiers	7				
Alternate outdoor, indoor screw pumps	5				
Changed Cl2 Pump Hose 5TH					

	3/24/2014	3/30/2014	7/Days		
Well					
Cleaned sewer van	1				
Doug painting all cabinets in lab WWTP	5				
Primary clarifier sludge samples	4				
Flush eye wash 5th well					
Cleaned filter building					
Investigate sewer backup					
5TH WELL	1	25' 6"			
DO reads activated sludge tank	5				
WATER DUTY SHEETS	DRINKING WATER LAB 7 DAYS PER WEEK.				
	1	Daily grab lab:			
	2	PH		7-Days Per Week	
	3	Iron		7-Days Per Week	
	4	Flouride		7-Days Per Week	
	5	Orthoposphate		7-Days Per Week	
	6	Free Chlorine		7-Days Per Week	
		WEEKLY LAB			
	1	Raw Flouride		One Per Week	
	2	Arsenic		One Per Week	
	3	Raw iron Ryan drive wells		One Per Week	
		WEEKLY NPDES WFP			
	1	PH		One Per Week	
	2	Iron		One Per Week	
	3	Suspended solids		One Per Week	
		DRINKING WATER REPORTING			
	1	Data entry for MORs		State Every Month.	
		DRINKING WATER OTHER:			
	1	Montly bacteriological testing			

3/24/2014	3/30/2014	7/Days		
WASTE WATER DUTY SHEETS				
WASTE WATER LAB 7 DAYS PER WEEK.				
1	Daily grab lab		7-Days Per Week	
2	PH		7-Days Per Week	
3	Temp		7-Days Per Week	
4	DO		7-Days Per Week	
5	Fecal Coliform		7-Days Per Week	
6	Total Chlorine		7-Days Per Week	
7	Settlability		7-Days Per Week	
8	MSSS AT RAS		7-Days Per Week	
9	Wasting rates		7-Days Per Week	
Daily Composite Lab:				
1	Dates:		3/24/2014-3/30/2014	
2	BOD		7-Days Per Week	
3	Suspended Solids		7-Days Per Week	
4	Phosphorous		7-Days Per Week	
5	Ammonia		7-Days Per Week	
Sludge Lab:				
1	PH		7-Days Per Week	
2	Total Solids %		7-Days Per Week	
3	Alkalinity		7-Days Per Week	
Paragon Sampling:				
1	Copper		1-Day Per Week	
2				
WASTE WATER REPORTING:				
1	EDMR Submitted		State Every Month.	
QA/QC:				
1	Log Sheets		One Per Week	
ORDER SUPPLIES:				
1	Ink, broth			
ORDER CHEMICALS:				
1	Bisulfate			
2	Bleach			
IPP:				
		received report		
1	Alpha Metal			
2	Reports	Working on annual report.		
3	Other			

	3/24/2014	3/30/2014	7/Days		
	IPP:				
1	NUBC				
2	Reports	Working on annual report.			
3	Other:	Have copy of notice from sun times.			
	Miscellaneous:				
1	Revised dates for NUBC permit.				
2					
3					
4					
5					
	Total Work Orders		258		

	3/17/2014	3/23/2014	7/Days		
sewer maintenance	9				
water maintenance	6				
mxu's, Wire	16				
new meters	2				
water shut offs turn on	1				
liftstations, Reads, Floats	4				
miss digs	4				
Working AZS secondary lid	1	Fire hose, Air compressor			
Hosing WWTP	2				
backwash filter building	3	48,000 gal			
final reads/beginning reads	8				
arsonic samples	1				
Morning Rounds WTP	5				
Morning Rounds WWTP	5				
Activated sludge settling test					
Replace, repair lighting					
Worked on chem feed pumps					
5th well					
Weekend Operation & Lab	2				
Bisulfite delivery	1				
5th well annual grease,oil					
Flushed primary scum beaches					
Chem Cleaned sand filters					
WWTP	1	#3			

	3/17/2014	3/23/2014	7/Days		
Grit chamber new belt					
Filled oiler, greased screw pumps	4				
Unplugged ras pump					
Chlorine delivery	1	5th well			
Snow Removal WWTP, WTP, Industrial Park Liftstation, Dexter Crossing Liftstation, Westridge Liftstation, Huron Liftstation, Northeast Sanitary Easement Water Tower Cleaned sludge sink WWTP					
Pumped 2ndary scum pit	2				
Pumped down ferric man hole					
Open iron pond drain	2				
Repacked Grease In Blower					
Add 3lb polymer aeration tank	5				
Chem feed pumps WWTP					
NUBCO WATER READS	1	Meter # 71307627 Read 0052			
	1	Meter # 71756943 Read 2787			
Locate water shut offs					
Mop clean WTP, 5 th well					
Service chem pumps WTP					
Activated sludge samples	4				
Sludge judge clarifiers	7				
Alternate outdoor, indoor screw pumps	3				
Changed Cl2 Pump Hose 5TH Well					

3/17/2014	3/23/2014	7/Days		
Maintenance lab sand, paint	1			
Replace thermostat cl2 room				
WWTP				
Primary clarifier sludge samples	4			
Flush eye wash 5th well				
Cleaned filter building	1			
Investigate sewer backup				
5TH WELL	1 26' 9"			
DO reads activated sludge tank				
WATER DUTY SHEETS	DRINKING WATER LAB 7 DAYS PER WEEK.			
1	Daily grab lab:			
2	PH		7-Days Per Week	
3	Iron		7-Days Per Week	
4	Fluoride		7-Days Per Week	
5	Orthophosphate		7-Days Per Week	
6	Free Chlorine		7-Days Per Week	
	WEEKLY LAB			
1	Raw Fluoride			One Per Week
2	Arsenic			One Per Week
3	Raw iron Ryan drive wells			One Per Week
	WEEKLY NPDES WFP			
1	PH		One Per Week	
2	Iron		One Per Week	
3	Suspended solids		One Per Week	
	DRINKING WATER REPORTING			
1	Data entry for MORs			
			State Every Month.	
	DRINKING WATER OTHER:			
1	Montly bacteriological testing			

Waste Water Parameters	3/17/2014	3/23/2014	7/Days		
WASTE WATER DUTY SHEETS	WASTE WATER LAB 7 DAYS PER WEEK.				
1	Daily grab lab		7-Days Per Week		
2	PH		7-Days Per Week		
3	Temp		7-Days Per Week		
4	DO		7-Days Per Week		
5	Fecal Coliform		7-Days Per Week		
6	Total Chlorine		7-Days Per Week		
7	Settlabilty		7-Days Per Week		
8	MSSS AT RAS		7-Days Per Week		
9	Wasting rates		7-Days Per Week		
	Daily Composite Lab:				
1	Dates:		3/17/14-3/23/14		
2	BOD		7-Days Per Week		
3	Suspended Solids		7-Days Per Week		
4	Phosphorous		7-Days Per Week		
5	Ammonia		7-Days Per Week		
	Sludge Lab:				
1	PH		7-Days Per Week		
2	Total Solids %		7-Days Per Week		
3	Alkalinity		7-Days Per Week		
	Paragon Sampling:				
1	Copper		1-Day Per Week		
2					
	WASTE WATER REPORTING:				
1	EDMR Submitted		State Every Month.		
	QA/QC:				
1	Log Sheets		One Per Week		
	ORDER SUPPLIES:				
1	File folders				
	ORDER CHEMICALS:				
1	Bisulfate		1		
2	Bleach		1		
	IPP: received report				
1	Alpha Metal				
2	Reports		Working on report		
3	Other				

3/17/2014		3/23/2014	7/Days		
	IPP:				
1	NUBC				
2	Reports	Worked on IPP summary report			
3	Other:	Organizing files			
	Miscellaneous:				
1	Montly bacti testing				
2	Organizing, cleaning lab				
3	WWTP weekend cleaning. Trash, floors,bathrooms,				
4	breakroom, sinks				
5					
	Total Work Orders		296		

	3/31/2014	4/6/2014	7-Days		
Leaf Pick-Up					
Chip Brush	2	7.5 hours each	2-days		
Patch Roads	2	4 hours each			
Repair Shoulders	2	1 hour each	Broad street.		
Grade Shoulder					
Storm Sewer Repair					
Street Sign					
Road Repair					
Trim Trees, Cut Down	1	Looked at tree with Michelle Wilson street.			
		1 hour			
Clean Ditch					
Repair manhole					
Plow Roads					
Maintain/Inspect Playgrounds					
Lawn Mowing					
Street Sweeping	1	7 hours			
Clean Downtown					
Farmers Market	1	1 hour	Brenda, Courtney		
Monthly Engine Hours					
Apple Daze Prep					
Storm Water Inspection					
Sprinkler System Maintenance					
Crack Seal					

DEPARTMENT/PROJECT	3/31/2014	4/6/2014	7-Days		
Cleaned 5 yard truck					
Emptying Street Sweeper into Dumpster					
Monthly Crane Inspection		1	1 hour each		
Weed Killer Application					
Miss Diggs		8	4 hours		
Stand Pipe Westridge					
Parks					
Closed ice rink season					
Maintenance on sweeper					
Working On Leaf Machine					
Traffic Signals		1	1.5 hour Baker, Main		
Clock Downtown					
Put up, Take Down Banners					
Radar Sign		1	1 hour		
Yearly rental rates		1	2 hours		
Maintenance GMC Truck					
Compost Bags					
Cleaned Drains					
Fuel in Bobcat, plow					
Office Towels, T.P					
Salted Bricks, Parks, Downtown, Sidewalks.					

DPW Projects Report	3/31/2014	4/6/2014	7-Days		
Plowing, Removal Of Snow					
Parking Lots					
Trash down town	2	2 hours each			
Push Back Intersections					
Cleaned Crosswalks					
Push Back Shoulders					
Maintenance International					
Dump Truck					
Salted streets					
Bobcat maintenance					
Greased 1 ton truck box, front end.					
Clean Office, Break Room	2	2 hours			
Cleaned trucks					
Installed chipper box in truck					
SWPP reports					
PIPP reports					
Changed oil chipper, filters, greased					
Swept snow down town, Ryan					
Painted second coat chipper box					
Pre-con Ann Arbor, Central	1	2 hours			
Health care meeting	3	1 hour each			
Emptied used oil barrels					

DAY/PLACES/DESCRIPTION	3/31/2014	4/6/2014	7-Days		
Pre-inspection bucket truck	1	30 min			
Pre-inspection 1 ton trucks	1	30 min			
Pre-inspection GMC truck	1	30 min			
Pre-inspection International truck	1	30 min			
Pre-inspection front end loader	1	30 min			
Pre-inspection Case backhoe	1	30 min			
Pre-inspection Bobcat	1	30 min			
Contacted are soil erosion officer, sent pictures.	1	1 hour Westridge			
Frozen storm lines behind Dexter Pub					
Snow removal in town					
Alley inspection	1	2 hours			
Lumber from Lowes					
Shoveled salt out of truck salter chain broken.					
Working with LED contractor	3	2-hours each			
Contract negotiation	2	2 hours			
Called M & M pavement marking company.					
Bills payroll	1	1.5 hours			
Trash on Samuel Drive	1	1 hour			
Change photo cell	1	1.5 hours			

	3/31/2014	4/6/2014	7-Days		
Finished compost report	1	2 hours			
Quarterly engine hours	1	2 hours			
Street painting template	1	2 hours			
Meeting with DTE WWTP	1	1.5 hours			
Meeting with Gary Klapperich welding on dumpsters	1	2 hours			
Cleaned work area	2	1.5 hours each			
Worked on alley's	2	4 hour each			
Changed out bad light bulbs bucket truck	2	Aubree's parking lot behind TCF, old pharmacy, old Jolly Pumpkin. 2.5 hours each.			
Total work orders	57				
Total work hours	113	99.5 worked			
3 DPW workers with hour for lunch 21 hours x 5 days 105 hours. Bruce worked one day 105 + 8 = 113 hours of work.					

Project Description	3/24/2014	3/30/2014	7-Days		
Leaf Pick-Up					
Chip Brush					
Patch Roads		2 5 hours each			
Repair Shoulders					
Grade Shoulder					
Storm Sewer Repair					
Street Sign		2 Westridge, Terry B's alley 2 hours.			
Road Repair					
Trim Trees,Cut Down		1 Tree placement Wilson st 1 hour.			
Clean Ditch					
Repair manhole					
Plow Roads					
Maintain/Inspect Playgrounds					
Lawn Mowing					
Street Sweeping					
Clean Downtown		2 Trash down town. 1.5 each			
Farmers Market					
Monthly Engine Hours					
Apple Daze Prep					
Storm Water Inspection					
Sprinkler System Maintenance					
Crack Seal					

Work / Project / Activity	3/24/2014	3/30/2014	7-Days		
Cleaned 5 yard truck					
Emptying Street Sweeper into Dumpster					
Monthly Crane Inspection					
Weed Killer Application					
Miss Diggs		1	10 miss digs. 6 hours.		
Stand Pipe Westridge					
Parks					
Closed ice rink season					
Maintenance on sweeper		1	4.5 hours		
Working On Leaf Machine					
Traffic Signals		1	2 hours Baker, Main meeting with Dan Dapperich.		
Clock Downtown					
Put up, Take Down Banners		2	1.5 hours each		
Radar Sign					
Bridge Water Tire					
Maintenace GMC Truck		2	Oil, lube 2 hours each.		
Compost Bags		1	Worked on compost permit renewal. 2 hours.		
Cleaned Drains		2	Dexter crossing. 30 min		
Fuel in Bobcat, plow					
Office Towels, T.P					
Salted Bricks, Parks, Downtown, Sidewalks.					

	3/24/2014	3/30/2014	7-Days		
Plowing, Removal Of Snow					
Parking Lots					
Snow Removal Alleys					
Push Back Intersections					
Cleaned Crosswalks					
Push Back Shoulders					
Maintenance International					
Dump Truck		2	2 hours each		
Salted streets		2	2.5 hours each		
Bobcat maintenance					
Greased 1 ton truck box, front end.		2	3 hours each		
Clean Office, Break Room		2	1 hour each		
Cleaned trucks					
Installed chipper box in truck		2	2 hours each		
SWPP reports					
PIPP reports					
Changed oil chipper, filters, greased		2	3 hours each		
Swept snow down town, Ryan		1	3 hours		
Painted second coat chipper box		1	3 hours		
Painted second coat pit		1	3 hours		
Health care meeting		4	2 meetings 1 hour each time. 8 hours.		
Emptied used oil barrels		2	1 hour each		

DPW/Engineering Department	3/24/2014	3/30/2014	7-Days		
Pre-inspection bucket truck	1	30 min			
Pre-inspection 1 ton trucks	1	30 min			
Pre-inspection GMC truck	1	30 min			
Pre-inspection International truck	1	30 min			
Pre-inspection front end loader	1	30 min			
Pre-inspection Case backhoe	1	30 min			
Pre-inspection Bobcat	1	30 min			
Contacted are soil erosion officer, sent pictures.	1	2 hours Parkridge.			
Frozen storm lines behind Dexter Pub					
Snow removal in town					
Alley inspection					
Lumber from lowes	1	1 hour			
Shoveled salt out of truck salter chain broken.	2	3 hours each			
LED contractor	1	3 different times 2 hours.			
Contract negotiation	1	3 hours			
Called M & M pavement marking company.	1	Talked about price this year. 1 hour.			
Total work orders	34				
Total work hours	119	101.5 hours worked.			
3 DPW workers with hour for lunch 21 hours per day x 5 = 105 hours. Bruce worked 2					

	3/24/2014	3/30/2014	7-Days		
days this week = 119 hours					
of work time.					

3/17/2014	3/23/2014	7-Days		
Leaf Pick-Up				
Chip Brush				
Patch Roads	5	28 hours		
Repair Shoulders				
Grade Shoulder				
Storm Sewer Repair				
Install Street Sign	2	Changed speed limit sign, new post on baker. 1 hour each.		
Road Repair				
Trim Trees,Cut Down	1	Pictures of trees down town. 1 hour		
Clean Ditch				
Repair manhole	2	Ind park 1.5 hours each.		
Plow Roads				
Maintain/Inspect Playgrounds				
Lawn Mowing				
Street Sweeping				
Clean Downtown				
Farmers Market				
Monthly Engine Hours				
Apple Daze Prep				
Storm Water Inspection				
Sprinkler System Maintenance				
Crack Seal				

DESCRIPTION	3/17/2014	3/23/2014	7-Days		
Cleaned 5 yard truck					
Emptying Street Sweeper into Dumpster					
Monthly Crane Inspection					
Weed Killer Application					
Miss Diggs		8	4.5 hours		
Stand Pipe Westridge					
Parks					
Closed ice rink season					
Maintenance on sweeper					
Working On Leaf Machine					
Traffic Signals					
Clock Downtown					
Put up, Take Down Banners		2	Repair banner. 1.5 hours each.		
Radar Sign		1	2 hours		
Bridge Water Tire					
Maintenance GMC Truck					
Compost Bags					
Cleaned Drains		2	Down town, subs. 3 hours each.		
Fuel in Bobcat, plow					
Office Towels, T.P					
Salted Bricks, Parks, Down-town, Sidewalks.					

	3/17/2014	3/23/2014	7-Days		
Plowing, Removal Of Snow					
Parking Lots					
Snow Removal Alleys					
Push Back Intersections					
Cleaned Crosswalks					
Push Back Shoulders					
Maintenance International					
Dump Truck					
Salted Intersection					
Bobcat maintenance					
Take down x-mas decoration					
Hand salted parking in front of All STATE					
Clean Office, Break Room		2 3 hours			
Cleaned trucks					
Maintenance 1 Ton Truck					
Picked Up 7.5 Ton Cold Patch		2 3.5 hours each 2-trucks.			
SWPP reports					
PIPP reports					
Pushed back drying bed WWTP					
Moved snow Huron lift station					
Moved snow farm house					
Village helped Dexter school with snow removal at Bates school.					

DESCRIPTION	3/17/2014	3/23/2014	7-Days		
Pre-inspection bucket truck	1	30 min			
Pre-inspection 1 ton trucks	1	30 min			
Pre-inspection GMC truck	1	30 min			
Pre-inspection International truck		30 min			
Pre-inspection front end loader	1	30 min			
Pre-inspection Case backhoe	1	30 min			
Pre-inspection Bobcat	1	30 min			
Contacted are soil erosion officer, sent pictures.					
Frozen storm lines behind Dexter Pub					
Front end loader to Bridgeway snow pile with tunnel					
Kurt, Todd, Butch came in March/3/2014 snow removal					
Snow removal in town					
Alley inspection	1	1 hour			
DTE lights					
Garbage down town, parks	2	1.5 hours each			
Removed ice, snow	1	Central parking spots, Dexter crossing entrance. 1 hour			
Changed flags	2	1 hour each			
Changed ped lights	2	Baker, Dan Hoey 30 min each.			
Changed 4 driveway lights	2	WWTP 1 hour each.			

DPW/PAID/PAID/PAID/PAID	3/17/2014	3/23/2014	7-Days		
Border to border trail meeting	1	1.5 hours			
Kurt 6 hours vac funeral	1				
Worked on driveway DPW	2	2 hour each limestone holes, wash out area by filter plant.			
Health care meeting	3	1.5 hours each			
Kurt - 6 hours					
Bruce - 40 hours					
Total work orders	50				
Total work hours	99 hours	82.5 hours worked.			
3 DPW workers with hour for lunch 21 hours per day x 5 days = 105 hours - 6 vac = 99 hours at work.					



VILLAGE OF DEXTER – COMMUNITY DEVELOPMENT OFFICE

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

AGENDA 4-14-14
ITEM 1-2

Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Michelle Aniol, Community Development Manager
Re: REPORT
Date: April 14, 2014

Spring Tree Planting – The Tree Board plans to focus its efforts on Broad Street, where a total of 15 trees will be planted. Another 6 tree will be planted throughout the Village to replace dead/diseased or dying trees removed by the Village in 2013, while one new tree will be planted in Monument Park to replace the landmark Maple that was removed last year too. Ann Arbor Landscaping will replace (under warranty) 9 trees that were planted in 2013, but did not survive. Lastly, 10 trees will be planted as part of the Resident Cost-Sharing Tree Planting program.

Arbor Day - One last reminder regarding Arbor Day; the event is scheduled for Friday, April 25th. 175 hardwood and evergreen seedlings will be handed out at the following locations:

- Dexter District Library 10 am – noon
- Monument Park 11:00 am
- Dexter Mill between 1 - 3 pm

In addition, staff coordinated with the Children's Librarian at the Dexter District Library to get the word out about Arbor Day and the free seedlings.

Downtown Real Estate Update:

- **8099 Main Street (Bits-n-Pizza Bldg)** – The Bits – n – Pizza Building has been put on the market. Jim Chaconas is the listing agent and he invited staff to meet him to tour the building on Friday, April 4th. You'll be happy to know he conducted 2 showings that day. There appears to be healthy interest in the building and staff will continue to communicate with Mr. Chaconas regularly.
- **3045 Broad Street** – Staff conducted a site visit with a potential development interest on Tuesday, April 8th and provided demographic, economic, housing, transportation, and land use data and information on the Village. A copy of the Dexter Community Profile accompanies this report.

In addition, staff is scheduled to meet with DTE representatives on April 14th in an effort to move our discussion (regarding the relocation of the electrical substation) forward.

Planning & Zoning:

- Deputy Homes submitted an Application for Combined (Preliminary and Final) Site Plan Review. This case is expected to be considered by the Planning Commission on May 5th.
- Carrie Anderson, owner of Morning Star Child Care submitted an Application to Rezone 7394 and 7390 Dexter-Ann Arbor Rd from R-3 Multiple Family District to PB Professional

Business District. The case is scheduled to be considered by the Planning Commission on May 5th. The requisite public hearing notice has been prepared and emailed to the Sun Times for publication on April 14th.

- Staff has received feedback from Washtenaw County Building Inspection and local builders. Staff anticipates implementing revised plot plan requirements by the end of the month.

Business Development –

- Our next business forum with Ann Arbor Spark is tentatively scheduled for Wednesday, April 23rd at La Fontaine Chevrolet. The Forum will begin at 7:30 AM. To the right you will see the *Save-the-Date* card. An official invite is expected to go out by the end of this week (4-11).
- Staff conducted a routine visits with Drawers and Doors on March 25th. Business is robust and the company is not having any difficulty finding talent.
- Staff conducted a business visit with Adair Printing on March 28th. Staff is in process of contacting MDOT for assistance through its Transportation Economic Development (TED) Fund to help with needed road improvements.
- Staff met with Tom Arehart, Project Manager for the Dextech expansion regarding the company's decision to construct a portion of Phase 2 parking sooner rather than later.
- At the invitation of Keri Romine staff will tour the Dexter Mill facility on Thursday, April 10th.



Washtenaw Economic Club – Staff, along with Trustee Carson attended the April 9th Washtenaw Economic Club luncheon, as guests of ITC. Howdy Holmes II, President and CEO of Chelsea Milling, was the keynote speaker.

Staff has a standing invitation to attend future luncheons. Staff would like Council to know there may be times when an addition representative from Dexter can be accommodated. Please let staff know if you would like to attend a future luncheon, if/when such an occasion arises.

State of the Huron (River) – The State of the Huron (River) Conference is scheduled for April 24th at Washtenaw Community College, Morris J. Lawrence Bldg. Staff has been tapped to co-present on the Huron River Economy- Placemaking H2O session. This is a great opportunity to promote the investment the Village made in Mill Creek Park, the B2B Trial and other projects that improve the quality of life in Dexter and use recreation and tourism to promote economic development throughout the community.

2013-2014 Quarterly Report (3rd):

The 3rd Quarter Community Development Activity Report for FY 2013-2014 will be presented for to Council at its 2nd meeting in April (4/28).



Community Profiles

Village of Dexter

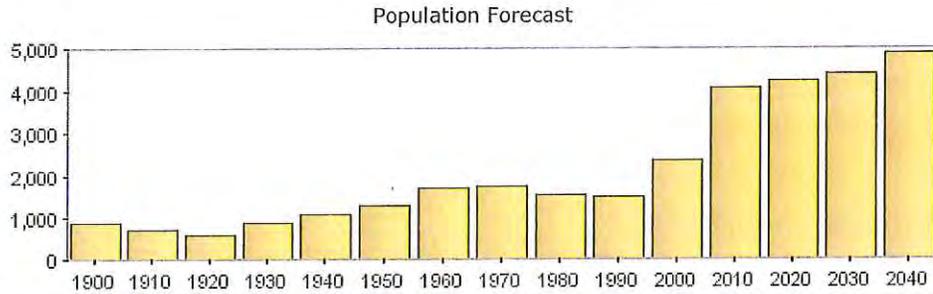
8140 Main St
Dexter, MI 48130-1092
<http://www.dextermi.gov/>



Census 2010 Population: 4,067
Area: 1.7 square miles

- People
- Economy & Jobs
- Housing
- Transportation
- Land Use
- Reference Map

Interactive Census 2010 Maps: [Population](#) | [Youth Population](#) | [Senior Population](#)



Source: U.S. Census Bureau and SEMCOG 2040 Forecast produced in 2012.

- Move cursor over chart to view population numbers

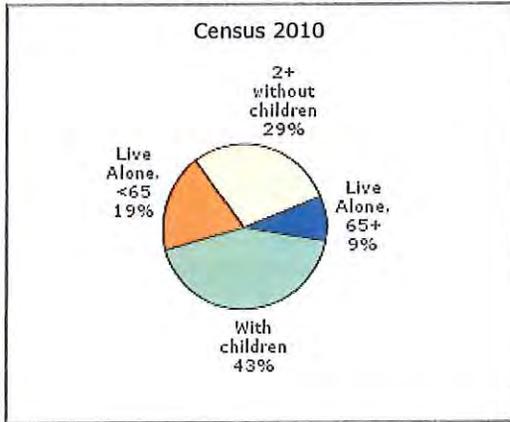
Population and Households	Census 2010	Change 2000-2010	Pct Change 2000-2010	SEMCOG Jul 2013	SEMCOG 2040
Total Population	4,067	1,729	74.0%	4,554	4,885
Group Quarters Population	0	-1	-100.0%	0	0
Household Population	4,067	1,730	74.0%	4,554	4,885
Housing Units	1,704	598	54.1%	1,790	-
Households (Occupied Units)	1,590	577	57.0	1,722	2,027
Residential Vacancy Rate	6.7%	-1.7%	-	3.8%	-
Average Household Size	2.56	0.25	-	2.64	2.41

Components of Population Change	Annual Average	
	2000-2005	2006-2010
Natural Increase (Births - Deaths)	38	69
Births	59	87
Deaths	21	19
Net Migration (Movement In - Movement Out)	174	99
Population Change (Natural Increase + Net Migration)	212	167

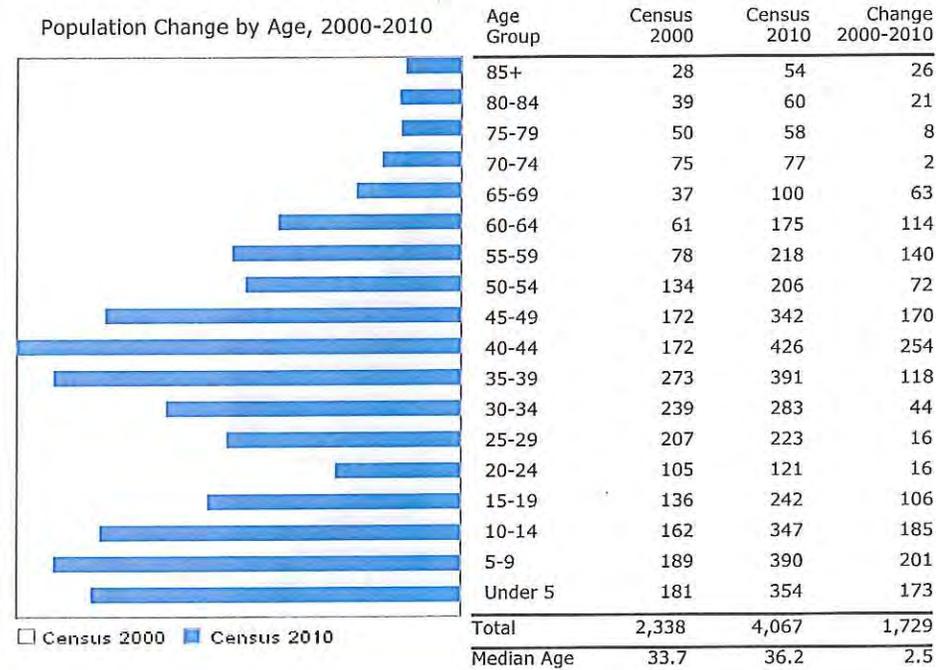
Source: Michigan Department of Community Health Vital Statistics, U.S. Census Bureau, and SEMCOG.

Demographics

Household Types



Household Types	Census 2000	Census 2010	Pct Change 2000-2010
With seniors 65+	180	279	55.0%
Without seniors	833	1,311	57.4%
Two or more persons without children	324	464	43.2%
Live alone, 65+	91	139	52.7%
Live alone, under 65	236	310	31.4%
With children	362	677	87.0%
Total Households	1,013	1,590	57.0%



Forecasted Population by Age, 2010-2040



Age Group	Census 2010	SEMCOG 2040	Change 2010-2040
75+	172	564	392
65-74	177	390	213
60-64	175	188	13
35-59	1,583	1,673	90
25-34	506	650	144
18-24	195	207	12
5-17	905	790	-115
Under 5	354	423	69
	4,067	4,885	818

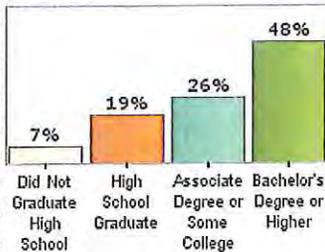
□ Census 2010 ■ SEMCOG 2040

Senior and Youth Population	Census 2000	Census 2010	Pct Change 2000-2010	SEMCOG 2040	Pct Change 2010-2040
65 and over	229	349	52.4%	954	173.4%
Under 18	618	1,259	103.7%	1,213	-3.7%
5 to 17	437	905	107.1%	790	-12.7%
Under 5	181	354	7.4%	423	19.5%

Note: Population by age changes over time because of the aging of people into older age groups, the movement of people, and the occurrence of births and deaths.

Race and Hispanic Origin	Census 2000		Census 2010		Percentage Point Chg 2000-2010
Non-Hispanic	2,315	99.0%	3,954	97.2%	-1.8%
White	2,242	95.9%	3,693	90.8%	-5.1%
Black	10	0.4%	43	1.1%	0.6%
Asian	24	1.0%	112	2.8%	1.7%
Multi-Racial	31	1.3%	81	2.0%	0.7%
Other	8	0.3%	25	0.6%	0.3%
Hispanic	23	1.0%	113	2.8%	1.8%
Total Population	2,338	100.0%	4,067	100.0%	0.0%

Highest Level of Education*	5-Yr ACS 2010	Percentage Point Chg 2000-2010
Graduate / Professional Degree	20.4%	5.5%
Bachelor's Degree	27.2%	3.7%
Associate Degree	6.4%	0.6%
Some College, No Degree	19.9%	-3.2%
High School Graduate	19.4%	-5.3%
Did Not Graduate High School	6.8%	-1.2%



* Population age 25 and over

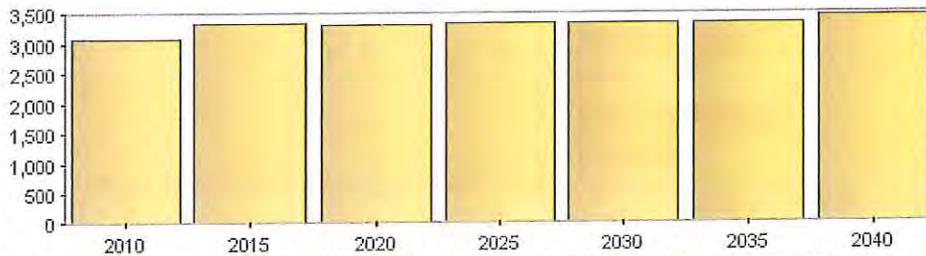
Source Data

[SEMCOG - Detailed Data](#)

[Michigan Department of Community Health - Vital Statistics](#)

[U.S. Census Bureau - American FactFinder](#)

Job Forecast



If any five-year interval employment numbers from 2010-2040 are not shown, the numbers were blocked for confidentiality reasons.

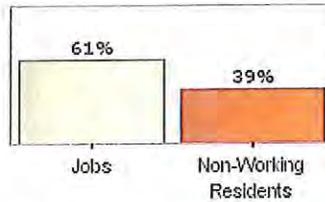
Source: SEMCOG 2040 Forecast produced in 2012.

↑ - Move cursor over chart to view employment numbers

Forecasted Jobs by Industry	SEMCOG 2010	SEMCOG 2040	Change 2010-2040
Natural Resources, Mining, & Construction	95	83	-12
Manufacturing	817	741	-76
Wholesale Trade, Transportation, Warehousing, & Utilities	624	587	-37
Retail Trade	354	421	67
Knowledge-based Services	134	168	34
Services to Households & Firms	194	350	156
Private Education & Healthcare	202	257	55
Leisure & Hospitality	214	290	76
Government	448	550	102
Total	3,082	3,447	365

Further notes and definitions are available for the 2040 Forecast. [Learn more](#)

	SEMCOG and ACS 2010
Daytime Population	
Jobs	3,082
Non-Working Residents	2,000
Age 15 and under	1,164
Not in labor force	704
Unemployed	132
Daytime Population	5,082



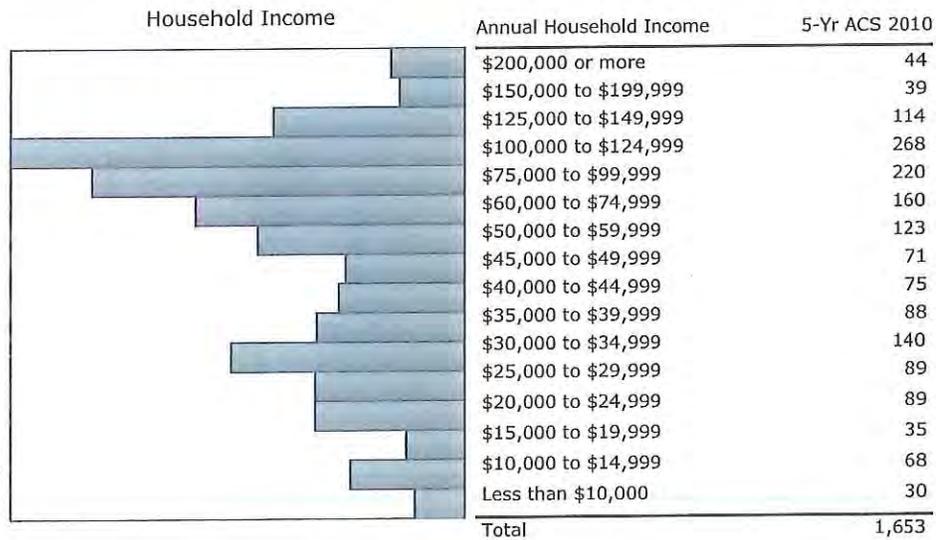
Note: The number of residents attending school outside Dexter is not available. Likewise, the number of students commuting into Dexter to attend school is also not known.

Where Workers Commute From *	5-Yr ACS 2010	
	Workers	Percent
1 Dexter (part) or Scio Township	9,532	36.6%
2 Dexter (part) or Webster Township	3,090	11.9%
3 Ann Arbor	2,175	8.4%
4 Ypsilanti Township	965	3.7%
5 Pittsfield Township	685	2.6%
6 Dexter Township	445	1.7%
7 Hamburg Township	435	1.7%
8 Ypsilanti	410	1.6%
9 Saline	320	1.2%
10 Lima Township	294	1.1%
- Elsewhere	7,662	29.5%
* Workers, age 16 and over, employed in Dexter, Scio Township, or Webster Township	26,013	100.0%

Resident Population

Where Residents Work *	5-Yr ACS 2010	
	Workers	Percent
1 Dexter (part) or Scio Township	13,034	54.4%
2 Ann Arbor	4,700	19.6%
3 Pittsfield Township	920	3.8%
4 Dexter (part) or Webster Township	706	2.9%
5 Ann Arbor Township or Barton Hills	345	1.4%
6 Detroit	345	1.4%
7 Ypsilanti	270	1.1%
8 Chelsea City	215	0.9%
9 Ypsilanti Township	210	0.9%
10 Dearborn	205	0.9%
- Elsewhere	2,998	12.5%
* Workers, age 16 and over, residing in Dexter, Scio Township, or Webster Township	23,948	100.0%

Income	5-Yr ACS 2010	Change 2000-2010	Percent Change 2000-2010
Median Household Income (in 2010 dollars)	\$ 61,779	\$ -4,331	-6.6%
Per Capita Income (in 2010 dollars)	\$ 31,425	\$ -5,189	-14.2%



Poverty	Census 2000	5-Yr ACS 2010	Percentage Point Chg 2000-2010
Persons in Poverty	107 4.5%	122 3.2%	-1.3%
Households in Poverty	26 2.6%	58 3.5%	0.9%

Source Data

[SEMCOG - Detailed Data](#)

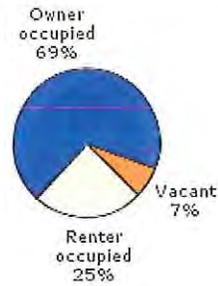
[U.S. Census Bureau - American FactFinder](#)

[U.S. Census Bureau - MCD/County Worker Flow Data](#)

Housing Type	Census 2000	5-Yr ACS 2010	Change 2000-2010	New Units Permitted 2010-2014
Single Family Detached	616	1,190	574	86
Duplex	100	79	-21	0
Townhouse / Attached Condo	90	135	45	31
Multi-Unit Apartment	284	378	94	0
Mobile Home / Manufactured Housing	0	0	0	0
Other	3	0	-3	-
Total	1,093	1,782	689	117
Units Demolished				- 1
Net (Total Permitted Units - Units Demolished)				116

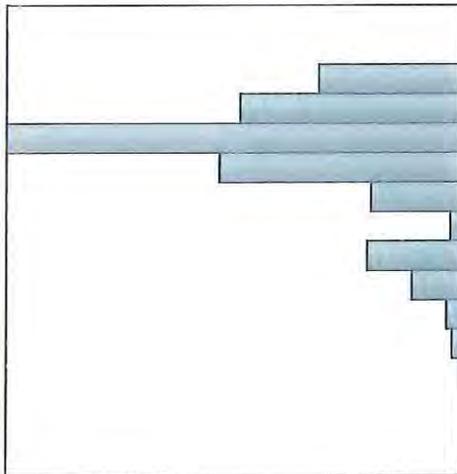
Housing Tenure	Census 2000	Census 2010	Change 2000-2010
Owner occupied	619	1,172	553
Renter occupied	394	418	24
Vacant	93	114	21
Seasonal/migrant	5	10	5
Other vacant units	88	104	16
Total Housing Units	1,106	1,704	598

Housing Tenure in 2010



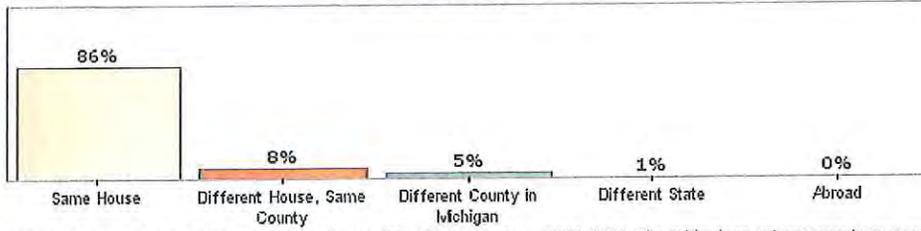
Housing Value (in 2010 dollars)	5-Yr ACS 2010	Change 2000-2010	Percent Change 2000-2010
Median housing value	\$ 216,600	\$ 4,038	1.9%
Median gross rent	\$ 808	\$ -89	-9.9%

Housing Value



Housing Value	5-Yr ACS 2010
\$1,000,000 or more	0
\$500,000 to \$999,999	0
\$300,000 to \$499,999	123
\$250,000 to \$299,999	189
\$200,000 to \$249,999	386
\$175,000 to \$199,999	207
\$150,000 to \$174,999	77
\$125,000 to \$149,999	11
\$100,000 to \$124,999	80
\$80,000 to \$99,999	43
\$60,000 to \$79,999	14
\$40,000 to \$59,999	10
\$30,000 to \$39,999	0
\$20,000 to \$29,999	0
\$10,000 to \$19,999	0
Less than \$10,000	0
Owner-Occupied Units	1,140

Residence One Year Ago *



* This table represents persons, age 1 and over, living in Dexter from 2008-2012. The table does not represent persons who moved out of Dexter from 2008-2012.

Source Data

[SEMCOG - Detailed Data](#)

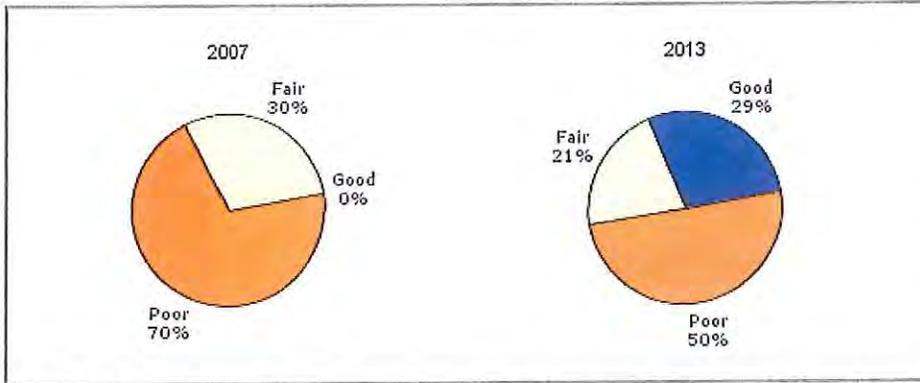
[U.S. Census Bureau - American FactFinder](#)

Roads & Bridges

Roads

Miles of public road (including boundary roads): 22

Pavement Condition (in Lane Miles)



Note: Poor pavements are generally in need of rehabilitation or full reconstruction to return to good condition. Fair pavements are in need of capital preventive maintenance to avoid deteriorating to the poor classification. Good pavements generally receive only routine maintenance, such as street sweeping and snow removal, until they deteriorate to the fair condition.

Bridge Status	2008	2009	2010	Percentage Point Chg 2008-2010
Open	1 50.0%	1 50.0%	0 -	-
Open with restrictions	1 50.0%	1 50.0%	0 -	-
Closed*	0 -	0 -	0 -	-
Total bridges	2 100.0%	2 100.0%	0 -	-

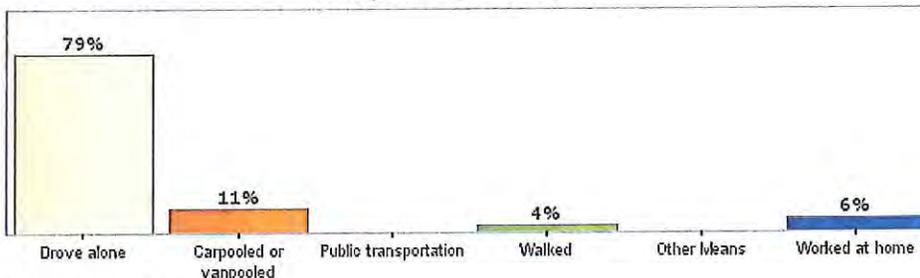
* Bridges may be closed because of new construction or failed condition.

Deficient Bridges	2008	2009	2010	Percentage Point Chg 2008-2010
	1 50.0%	2 100.0%	0 -	-

Note: A bridge is considered deficient if it is *structurally deficient* (in poor shape and unable to carry the load for which it was designed) or *functionally obsolete* (in good physical condition but unable to support current or future demands, for example, being too narrow to accommodate truck traffic).

Travel

Transportation to Work, 2010 *



* Resident workers age 16 and over

Transportation to Work	Census 2000		5-Yr ACS 2010		Percentage Point Chg 2000-2010
Drove Alone	1,120	80.8%	1,602	79.1%	-1.7%
Carpooled or Vanpooled	125	9.0%	221	10.9%	1.9%
Public Transportation	15	1.1%	0	0.0%	-1.1%
Walked	59	4.3%	71	3.5%	-0.8%
Other Means	14	1.0%	0	0.0%	-1.0%
Worked at Home	53	3.8%	131	6.5%	2.6%
Resident workers age 16 and over	1,386	100.0%	2,025	100.0%	0.0%

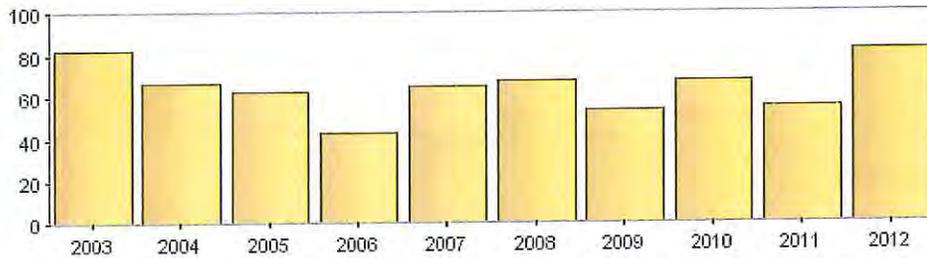
Mean Travel Time To Work	Census 2000	5-Yr ACS 2010	Change 2000-2010
For residents age 16 and over who worked outside the home	24.7 minutes	23.3 minutes	-1.4 minutes

Transit

Public Transportation:
[Ann Arbor Transportation Authority \(AATA\)](#)
[Western Washtenaw Area Value Express \(WAVE\)](#)

Safety

Crashes, 2003-2012



Source: Michigan Department of State Police, Criminal Justice Information Center, and SEMCOG. - Move cursor over chart to view crash counts

Crash Severity	2008	2009	2010	2011	2012	Percent of Crashes 2008-2012
Fatal	0	0	0	0	0	0.0%
Incapacitating Injury	0	2	0	0	1	0.9%
Other Injury	12	7	12	12	12	16.8%
Property Damage Only	56	45	56	43	69	82.3%
Total Crashes	68	54	68	55	82	100.0%

Crashes by Involvement	2008	2009	2010	2011	2012	Percent of Crashes 2008-2012
Red-light Running	1	0	0	1	1	0.9%
Lane Departure	8	7	8	8	15	14.1%
Alcohol	1	1	1	0	2	1.5%
Drugs	1	1	1	0	0	0.9%
Deer	2	1	9	5	1	5.5%
Train	0	0	0	0	0	0.0%
Commercial Truck/Bus	2	3	2	2	2	3.4%
School Bus	0	0	0	0	0	0.0%
Emergency Vehicle	0	0	0	0	2	0.6%
Motorcycle	1	2	1	0	4	2.4%
Intersection	44	22	28	17	30	43.1%
Work Zone	0	0	0	1	2	0.9%
Pedestrian	1	0	1	2	1	1.5%
Bicyclist	1	0	1	0	2	1.2%
Older Driver (65 and older)	16	11	22	14	21	25.7%
Young Driver (16 to 24)	20	15	22	22	28	32.7%

Crash Type	2008	2009	2010	2011	2012	Percent of Crashes 2008-2012
Head-on	0	0	0	1	1	0.6%
Angle or Head-on/Left-turn	19	14	16	18	24	27.8%
Rear-end	27	18	25	19	35	37.9%
Sideswipe	10	9	11	4	4	11.6%
Single Vehicle	10	10	11	11	15	17.4%
Other or Unknown	2	3	5	2	3	4.6%
Total Crashes	68	54	68	55	82	100.0%

High-Frequency Crash Intersections

Local Rank	County Rank	Region Rank	Intersection	Annual Avg 2008-2012
1	168	2,080	Main St @ Alpine St	6.8
2	210	2,530	Main St @ Broad St	5.8
3	340	4,121	Dexter Pinckney Rd @ Island Lake Rd	3.8
4	362	4,362	Baker Rd @ Main St	3.6
5	417	4,962	Baker Rd @ Dongara Dr	3.2
6	452	5,298	Dexter Ann Arbor Rd @ Ryan Dr	3.0
7	519	6,177	Baker Rd @ Forest St	2.6
8	610	7,358	Baker Rd @ Dan Hoey Rd	2.2
9	675	8,173	Main St @ Meadow View Dr	2.0
10	675	8,173	Main St @ Inverness St	2.0

Note: Intersections are ranked by the number of reported crashes, which does not take into account traffic volume. Crashes reported occurred within 150 feet of the intersection.

High-Frequency Crash Segments

Local Rank	County Rank	Region Rank	Segment	From Road - To Road	Annual Avg 2008-2012
1	17	350	Dexter Ann Arbor Rd	Baker Rd - Miller Rd	31.4
2	20	398	Dexter Pinckney Rd	Island Lake Rd - North Territorial Rd	29.4
3	42	682	Baker Rd	W I 94/Baker Ramp - Dexter Ann Arbor Rd	23.0
4	189	2,290	Main St	Dexter Chelsea Rd - Central St	11.6
5	315	3,599	Huron River Dr	Central St - Zeeb Rd N	8.2
5	315	3,599	Island Lake Rd	Dexter Pinckney Rd - Dexter Chelsea Rd	8.2
7	633	6,661	Central St	Main St - Huron River Dr	4.4
8	733	7,708	Main St	Central St - Baker Rd	3.6
9	855	9,124	Island Lake Rd	Island Lake Rd - Dexter Pinckney Rd	2.8
10	889	9,493	Joy Rd W	Mast Rd - Joy Rd W	2.6

Note: Segments are ranked by the number of reported crashes, which does not take into account traffic volume.

Source Data

[SEMCOG - Detailed Data](#)

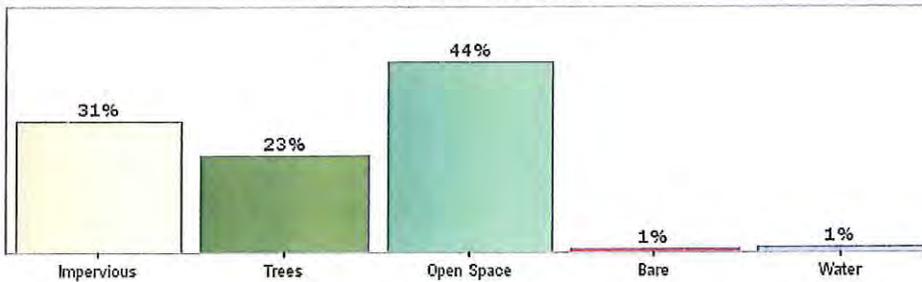
[U.S. Census Bureau - American FactFinder](#)

SEMCOG 2008 Land Use	Acres	Percent
Agricultural	82	6.6%
Single-family residential	451	36.3%
Multiple-family residential	22	1.8%
Commercial	102	8.2%
Industrial	152	12.3%
Governmental/Institutional	212	17.1%
Park, recreation, and open space	12	1.0%
Airport	0	0.0%
Transportation, Communication, and Utility	175	14.1%
Water	32	2.6%
Total Acres	1,240	100.0%

Note: SEMCOG's 2008 Land Use data set represents land use only and not land cover. Due to this difference, change analysis using this data set and previous SEMCOG land use/land cover data sets is not possible. Noticeable differences in map appearance and classification acreage totals are the result of this land use data originating from digital parcel files assigned land use codes based on their assessed property class and the lack of any land cover data.

Land Cover

SEMCOG Land Cover in 2010



Type	Acres	Percent
Impervious (buildings, roads, driveways, parking lots)	377	30.5%
Trees (woody vegetation, trees)	279	22.6%
Open Space (agricultural fields, grasslands, turfgrass)	546	44.2%
Bare (soil, aggregate piles, unplanted fields)	14	1.1%
Water (rivers, lakes, drains, ponds)	18	1.5%
Total Acres	1,234	100.0%

Note: Land Cover was derived from [SEMCOG's 2010 Leaf off Imagery](#).

Source Data

[SEMCOG - Detailed Data](#)

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1001 Woodward Ave, Suite 1400 * Detroit, Michigan 48226 * (313) 961-4266



**Dexter Area Fire Department
Fire Administration Board
Board Meeting Minutes
March 20, 2014 – 6:00 p.m.
Dexter Township Hall**

AGENDA 4-14-14
I-3

VILLAGE OF DEXTER
DEXTER TOWNSHIP
WEBSTER TOWNSHIP

Members Present: Chair Jim Seta, Ray Tell (Dexter Village); Libby Brushaber (Dexter Township); Dan Munzel, Vice-Chair John Westman (Webster Township); Secretary/Treasurer Pat Kelly (Member at Large)

Members Absent: Harley Rider (Dexter Township)

Also Present: Chief Loren Yates, Rod Anderson (CAFA Board Chair and Chelsea City Council member), Lt. Michael Grissom, and Firefighter Jason Hilberer

A. Call to Order:

Chair Seta called the meeting to order at 6:00 p.m.

B. Roll Call:

Roll was called (as indicated above) - a quorum was present.

C. Approval of Meeting Minutes:

Motion Munzel; second Westman to approve the February 20, 2014 regular meeting minutes as presented. Carried by voice vote.

D. Pre-arranged Citizen Participation:

None.

E. Approval of the Agenda:

Motion Brushaber; second Tell to approve the agenda as presented. Carried by voice vote.

F. Non-Arranged Citizen Participation:

None.

G. Communications:

None.

H. Approval of the Bills and Payroll:

Motion Brushaber; second Tell to approve the check register bills and direct deposits from February 20, 2014 through March 17, 2014, totaling \$94,418.36.

Westman inquired about overtime expenses to date. Chief Yates replied that they are high but should be in line for the year after the approved new position of firefighter is filled.

Roll call vote: Ayes: Westman, Brushaber, Tell, Seta, Kelly, Munzel; Nays: None; Absent: Rider; Abstain: None. Carried 6-0.

I. Reports

1. Chief's Report

Chief Yates presented his written report including information on the following items: 2014 runs-to-date are comparable to 2013; no major apparatus repairs; reimbursement for Station 1 alarm

system requested from Village; all turn-out gear cleaning/inspection is complete; MERS paperwork has been filed and previous employee contributions have now been credited properly to employee accounts.

Munzel commented that the months notated for runs in the Chief's report do not match the months of the data distributed to Board members.

Kelly inquired about the high number (over 30%) of "good intent" calls to Dexter Township for the month of February.

2. Dexter Firefighter's Association Report

No report.

3. Regional Fire Update

No report.

Kelly commented that this item should be removed from the agenda since the regional committee is no longer meeting and neither the Dexter nor Webster Township Board has voted to approve the agreement or even placed consideration of the agreement on their agenda. There was no objection from the Board to remove the regional fire update from future agendas.

J. Old Business

1. CAFA Update

Seta thanked CAFA Board Chair Rod Anderson for his assistance in drafting the proposed DAFD contract with CAFA for service to Lima Township; the proposed contract was distributed to Board members via email.

Seta reported that the proposed contract is the same as previous contracts with CAFA; differences include that the term of the new contract is automatically renewing on a month-to-month basis rather than an annual expiration; the contract will be terminated upon 30 days written notice from either party. Services will be invoiced and due on a monthly basis at \$4,893.75 per month.

Seta reminded Board members that revenue from the CAFA contract was not included in the approved 2014 DAFD budget; he requested that Board poll their respective municipalities to see if they would rather utilize the proceeds to lower the overall budget or to fund potential capital purchases. Discussion of how to handle the CAFA contract revenue will be on the April agenda.

Motion Kelly; **second** Munzel to approve the proposed contract as presented and to authorize Chair Seta to sign the agreement (*copy of approved contract attached and made a part of these minutes*). **Carried** by voice vote.

2. Mileage Reimbursement Policy

Motion Kelly; **second** Munzel to defer action on the mileage reimbursement policy until the April meeting, pending review by representatives of Local 4090 and the Firefighters Association. **Carried** by voice.

3. Response to Village Letter

Seta informed the Board that he had put together a presentation in response to the letter received from the Village (*copy of presentation attached and made a part of these minutes*). The material will be presented to the Village Council on Monday, March 24th at 7:30 p.m. at the Senior Center; DAFD Board members are invited to attend.

Seta presented the document to the Board and invited members to provide comments prior to presentation to the Village Council.

Several members of the Board commented on the age of DAFD's major apparatus and that the budget comparisons from 2006 to 2014 would not look as favorable if the age of the equipment was comparable. Members of the Board agreed that completing a capital improvement plan is a high priority.

The Board thanked Seta for his excellent analysis and work on the presentation.

K. New Business

1. Interlocal Agreement Discussion

Retirement System (MERS) "Defined Benefit Plan Adoption Agreement" as discussed and agreed by the Board (*copy of approved agreement attached and made a part of these minutes*).

L. Non-Arranged Citizen Participation

Firefighter Hilberer commended Chair Seta and those who assisted for their work on the response to the Village's letter.

M. Concerns of Fire Board Members

Westman stated that Webster Township has appointed a committee to look into construction of a fire substation; if constructed, Webster would want the station to be manned.

N. Future Agenda Items – Thursday, April 17, 2014 at 6:00 p.m. at the Dexter Township Hall

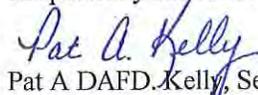
1. Review Mileage Reimbursement Policy
2. Budget Amendment for CAFA Contract Revenue
3. Training Officer Report
4. Financial Audit Report (if completed)

O. Adjournment

Motion Kelly; second Brushaber to adjourn. Carried by voice vote.

Chair Seta declared the meeting adjourned at 6:55 p.m.

Respectfully submitted,


Pat A DAFD. Kelly, Secretary

These minutes were approved by majority vote at the _____ Dexter Area Fire Department Fire Administration Board meeting.



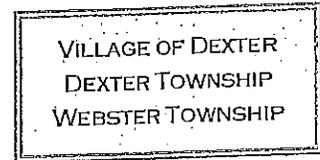
Dexter Area Fire Department
Fire Administration Board

Regular Meeting Agenda

March 20, 2014 – 6:00 p.m.

Dexter Township Hall

6880 Dexter-Pinckney Rd, Dexter, MI 48130



A. Call to Order

B. Roll Call

Chairperson: Jim Seta

Board Members: Libby Brushaber, Pat Kelly (Secretary), Dan Munzel (Treasurer), Harley Rider,
Ray Tell, John Westman (Vice-Chair)

C. Approval of Meeting Minutes

1. February 20, 2014 Regular Meeting

D. Pre-arranged Citizen Participation

E. Approval of the Agenda

F. Non-Arranged Citizen Participation

G. Communications

H. Approval of the Bills and Payroll

Check Register and Direct Deposits from 2/20/2014 through 3/17/ 2014 in the amount of
\$ 94,418.36

I. Reports

1. Chief's Report
2. Dexter Firefighter's Association Report
3. Regional Fire Update (Harley Rider)

J. Old Business

1. CAFA Update
2. Mileage Policy
3. Response to Village letter

K. New Business

Inter-Local Agreement Discussion

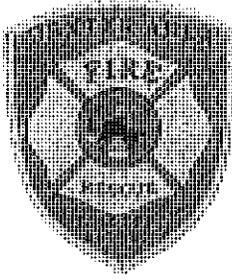
L. Non-Arranged Citizen Participation

M. Concerns of Fire Board Members

N. Future Agenda Items

Next Meeting April 17, 2014, 6:00 p.m. at the Dexter Township Hall

O. Adjournment



**Dexter Area Fire Department
Fire Administration Board
Board Meeting Minutes
February 20, 2014 – 6:00 p.m.
Dexter Township Hall**

VILLAGE OF DEXTER
DEXTER TOWNSHIP
WEBSTER TOWNSHIP

Members Present: Chair Jim Seta (Dexter Village); Libby Brushaber, Harley Rider (Dexter Township); Dan Munzel, Vice-Chair John Westman (Webster Township)

Members Absent: Ray Tell (Dexter Village); Secretary/Treasurer Pat Kelly (Member at Large)

Also Present: Chief Loren Yates, Chief Jim Payeur (CAFA), Craig Maier (CAFA Board member and Lima Township Supervisor), Rod Anderson (CAFA Board Chair and Chelsea City Council member), Lt. Michael Grissom, Firefighter Ed Root

A. Call to Order:

Chair Seta called the meeting to order at 6:00 p.m.

B. Roll Call:

Roll was called (as indicated above) - a quorum was present.

C. Approval of Meeting Minutes:

Motion Brushaber; second Munzel to approve the January 16, 2013 regular meeting minutes as presented. Carried by voice vote.

D. Pre-arranged Citizen Participation:

None.

E. Approval of the Agenda:

Motion Rider; second Brushaber to approve the agenda noting that there is a letter from Dexter Village to be covered under item G. Communications and to suspend the rules to move item J-1 Old Business under the I. Chief's Report. Carried by voice vote.

F. Non-Arranged Citizen Participation:

None.

G. Communications:

Seta stated he had today received a letter from Shawn Keogh, Dexter Village Council President, indicating they would like the Board to review and report back to the Village on five items:

1. Inclusion of the Dexter Village Manager on distribution of all Board communications, including Board packets and meeting minutes.
Seta stated complying with this request is not a big deal.
2. A summary of the changes to the recently approved Local 4090 union contract as there is particular concern with the salary increase and paid time off provisions of the contract.
3. A proposed timeline of when DAFD budgets can be forwarded to the Village Council for review.

Seta said that he had talked with Mr. Keogh and explained that the past year's budget process was unusual in that it coincided with approval of a new labor contract with significant changes to salaries, health care and other items.

4. Cost allocation model.

Seta said there were some factual issues with respect to Mr. Keogh's calculations of past contributions by the Village. He also stated that he informed Mr. Keogh that the DAFD cost allocation model could be changed at any time.

5. Clarification of the paid time off cash-out options provide in the new union contract.

Seta stated that he would work with the Chief and Rider to summarize the changes to the contract. He also stated that he had informed Mr. Keogh that a proposed 2015 preliminary could be provided to all the constituent municipalities for review as early as July of 2014.

Rider stated that he had also spoken with Mr. Keogh and offered that he would be happy to provide a summary of the changes to the union contract for distribution to all the municipalities.

Seta suggested that a written summary addressing all of the Village's issues be presented to the Board for approval at the March meeting.

H. Approval of the Bills and Payroll:

Motion Rider; **second** Westman to the check register bills and direct deposits from January 17, 2014 through February 14, 2014, totaling **\$ 100,128.27**.

Rider inquired about a credit card purchase to Amazon.com. Chief Yates reported the expense was for an apparatus cable and the Amazon provided the lowest price for the replacement part.

Roll call vote: Ayes: Brushaber, Rider, Westman, Munzel, Seta; Nays: None; Absent: Kelly, Tell; Abstain: None. **Carried 5-0.**

I. Reports

1. **Chief's Report**

Chief Yates presented his written report including information on the following items: 2014 runs-to-date are comparable to 2013; major apparatus repair - none; New Station 1 alarm system is operational; status of turn-out gear cleaning; mileage reimbursement policy; assistance to the Village with snow removal around fire hydrants.

Chief Yates also updated the Board on the following: The auditor will be in on March 18th.

Rider commented that the mileage reimbursement policy for full-time firefighters is included in the bargaining agreement and that any proposed policy that would apply to POC firefighters should be similar.

2. **Dexter Firefighter's Association Report**

No report.

3. **Regional Fire Update**

Rider reported that the Dexter Township Board tabled action on the proposed interlocal agreement on January 21, 2014 and there was no action to remove it from the table by the end of the February meeting.

Seta asked if there had been discussion about incorporating elements of the proposed regional agreement into the existing DAFD interlocal agreement.

The consensus of the Board was to revive discussion of a revised DAFD agreement and that Seta, Rider and Westman would begin work on a proposal.

J. Old Business

1. CAFA Update

Chief Payer informed the Board that CAFA will be opening a fire substation near the geographic center of Lima Township. CAFA would like to continue, on a month-to-month basis, the current contract for service with DAFD to cover portions of Lima Township. Going forward, once the new station is operational, CAFA is proposing trading services and equipment rather than money between DAFD and CAFA. The proposed substation is in Lima Center on Jackson Road and expected to be operation by late spring or early summer of 2014.

Supervisor Maier informed the Board that planned closure of Jackson Road at the bridge over Mill Creek would have an impact on emergency response to the area; the closure is expected to be from June to September, 2014. A bridge on McKinley Road will also be replaced in 2014 and may affect response by CAFA to sections 31 and 32 in Dexter Township.

Motion Munzel; **second** Westman to authorize Chair Seta to prepare and sign an extension to the current DAFD/CAFA contract for services to Lima Township on a month-to-month basis, renewing automatically, at the same rate as the recently expired contract. **Carried** by voice vote.

Mr. Anderson stated that he would work with the CAFA Board to provide an extension, on a month-to-month basis, of the CAFA/Dexter Township contract.

Chief Yates and Chief Payeur will work to develop a proposal for joint services between the two departments.

2. State Mutual Aid (MABS) Participation Resolution

Motion Rider; **second** Brushaber to adopt the State Mutual Aid (MABS) participation resolution as presented. **Carried** by voice.

3. Mileage Reimbursement Policy

The Firefighters Association will review and provide comment on the proposed mileage reimbursement policy for approval at the March meeting; the presented version to be consistent with the current collective bargaining agreement.

K. New Business

1. Define MERS Payouts

Motion Munzel; **second** Brushaber to authorize Chair Seta to sign the Municipal Employees Retirement System (MERS) "Defined Benefit Plan Adoption Agreement" as discussed and agreed by the Board (*copy of approved agreement attached and made a part of these minutes*). **Carried** by voice vote.

2. Authorization to Pay Time-Sensitive Bills

Motion Rider; **second** Brushaber to authorize the payment of payroll and other time-sensitive bills that come due prior to Board approval. **Carried** by voice vote.

In response to a question by Munzel, it was agreed that the Chief would inform the Board of the authorized payments before they occur. Seta asked that the Chief redact the account number from the bank and credit card statements prior to distribution.

L. Non-Arranged Citizen Participation

None.

M. Concerns of Fire Board Members

Seta stated that, in the future, final approved DAFD agreements, contracts, etc. should be distributed to the full Board after they are executed.

N. Future Agenda Items – Thursday, March 20, 2014 at 6:00 p.m. at the Dexter Township Hall

1. Review Interlocal Agreement
2. Review Mileage Reimbursement Policy
3. Employee Share of Blue Cross Contributions
- 4.

O. Adjournment

Motion Brushaber; **second** Munzel to adjourn. **Carried** by voice vote.

Chair Seta declared the meeting adjourned at 7:31 p.m.

Respectfully submitted,

Pat A. Kelly
Pat A DAFD. Kelly, Secretary

These minutes were approved by majority vote at the _____ Dexter Area Fire Department
Fire Administration Board meeting.

Defined Benefit Plan Adoption Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9711

www.mersomich.com

The Employer, a participating municipality or participating court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with the MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Employer Name DEXTER AREA FIRE DEPARTMENT Municipality #: 8219

If new to MERS, please provide your municipality's fiscal year: _____ through _____
Month Month

II. Effective Date

Check one:

A. If this is the **initial** Adoption Agreement for this group, the effective date shall be the first day of _____, 20____.

This municipality or division is new to MERS, so vesting credit prior to the **initial** MERS effective date by each eligible participant shall be credited as follows (choose one):

- All prior service from date of hire
- Prior service proportional to assets transferred; all service used for vesting
- Prior service and vesting service proportional to assets transferred
- No prior service but grant vesting credit
- No prior service or vesting credit

Link this new division to division number _____ for purposes of determining contributions (Unless otherwise specified, the standard transfer/rehire rules apply)

B. If this is an **amendment** of an existing Adoption Agreement (Defined Benefit division number _____), the effective date shall be the first day of MARCH, 2014. *Please note:* You only need to mark **changes** to your plan throughout the remainder of this Agreement.

C. If this is a **temporary benefit** that lasts 2-6 months, the effective dates of this temporary benefit are from ___/01/___ through ___/___/___ for Defined Benefit division number _____.
Last day of month
Please note: You only need to mark **changes** to your plan throughout the remainder of this Agreement.

D. If this is to **separate employees from an existing Defined Benefit division** (existing division number(s) _____) into a new division, the effective date shall be the first day of _____, 20____.

Defined Benefit Plan Adoption Agreement

III. Eligible Employees

Only those Employees eligible for MERS membership may participate in the MERS Defined Benefit Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following groups of employees are eligible to participate:

(Name of Defined Benefit division -- e.g. All Full Time Employees, or General after 7/01/13)

Only retirees will be in this division.

These employees are (check one or both):

- In a collective bargaining unit (attach cover page, retirement section, signature page)
- Subject to the same personnel policy

To receive one month of service credit (check one):

- An employee shall work 10 _____ hour days.
- An employee shall work _____ hours in a month.

All employees as classified under eligible employees, whether full or part time, who meet this criteria must be reported to MERS. If you change your current day of work definition to be more restrictive, the new definition only applies to employees hired after the effective date.

To further define eligibility, check all that apply:

Probationary Periods are allowed in one-month increments, no longer than 12 months. During this introductory period, the Employer will not report or provide service time for this period, including retroactively. Service will begin after the probationary period has been satisfied.
The probationary period will be _____ month(s).

Temporary employees in a position normally requiring less than a total of 12 whole months of work in the position may be *excluded* from membership. These employees must be notified in writing by the participating municipality that they are excluded from membership within 10 business days of date of hire or execution of this Agreement.
The temporary exclusion period will be _____ month(s).

IV. Provisions

Valuation Date: _____, 20____

1. This Adoption Agreement will be implemented in conjunction with a current actuarial valuation certified by a MERS actuary that sets contribution rates.
2. Annually, the MERS actuary will conduct an actuarial valuation to determine the employers' contribution rates. Employers are responsible for payment of said contributions at the rate, in the form and at the time that MERS determines.

Defined Benefit Plan Adoption Agreement

3. Benefit Multiplier (1%-2.5%, increments of 0.05%) _____ % (max 80% for multipliers over 2.25%)

Check here if multiplier will be effective for existing active members' future service only (Bridged Benefit as of effective date on page 1)

If checked, select one below:

Termination Final Average Compensation (calculated over the members entire wage history)

Frozen Final Average Compensation (FAC is calculated twice, once for the timeframe that matches the original multiplier, and once for the new multiplier)

4. Final Average Compensation (Min 3 yr, increments of 1 yr) _____ years

5. Vesting (5 -10 yrs, increments of 1 yr) _____ years

6. Required employee contribution (Max 10%, increments of 0.1%) _____ %

7. Compensation, for retirement purposes, is defined as base wages and all of the following. Check applicable boxes to *exclude* these types from your MERS reported wages:

Longevity pay

Overtime pay

Shift differentials

Pay for periods of absence from work by reason of vacation, holiday, and sickness

Workers' compensation weekly benefits (if reported and are higher than regular earnings)

A member's pre-tax contributions to a plan established under Section 125 of the IRC

Transcript fees paid to a court reporter

A taxable car allowance

Short term or long term disability payments

Payments for achievement of established annual (or similar period) performance goals

Payment for attainment of educational degrees from accredited colleges, universities, or for acquisition of job-related certifications

Lump sum payments attributable to the member's personal service rendered during the FAC period

Other: Lump sum payments fo PTO

Other 2: Lump Sum payments for sick time

Defined Benefit Plan Adoption Agreement

8. Early Normal Retirement with unreduced benefits

- Age 50 with 25 years of service Age 50 with 30 years of service
- Age 55 with 15 years of service Age 55 with 20 years of service
- Age 55 with 25 years of service Age 55 with 30 years of service
- Any age with (20-30 yrs, in 1 yr increments) _____ years of service
- _____

9. Other

- Surviving Spouse will receive _____% of Straight Life benefit without a reduction to the participant's benefit
- Duty death or disability enhancement (add up to additional 10 years of service credit not to exceed 30 years of service)
- DROP + with _____%

10. Cost-of-Living Adjustment

<input type="checkbox"/> All current retirees as of effective date <input type="checkbox"/> Retirees who retire between _____/01/_____ and _____/01/_____ <small>(one time increase only)</small>	<input type="checkbox"/> Future retirees who retire after effective date
Increase of _____% or \$_____ per month	Increase of _____% or \$_____ per month
Select one: <input type="checkbox"/> Annual automatic increase <input type="checkbox"/> One-time increase	<input type="checkbox"/> Annual automatic increase
Select one: <input type="checkbox"/> Compounding <input type="checkbox"/> Non-compounding	Select one: <input type="checkbox"/> Compounding <input type="checkbox"/> Non-compounding
Employees must be retired _____ months (6-12 months, increments of 1 month)	Employees must be retired _____ months (6-12 months, increments of 1 month)

V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this *MERS Defined Benefit Plan Adoption Agreement* and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event any conflict between MERS Plan Document and the MERS Defined Benefit Plan, the provisions of the Plan Document control.

Defined Benefit Plan Adoption Agreement

VI. Modification Of The Terms Of The Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired, and prohibits the use of the Employer's required current service funding to finance unfunded accrued liabilities.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. In accordance with the Constitution and this Agreement, if at any time the balance standing to the Employer's credit in the reserve for employer contributions and benefit payments is insufficient to pay all service benefits due and payable to the entity's retirees and beneficiaries, the Employer agrees and covenants to promptly remit to MERS the amount of such deficiency as determined by the Retirement Board within thirty (30) days notice of such deficiency.
4. The Employer acknowledges that wage and service reports are due monthly, and the employee contributions (if any) and Employer contributions are due and payable monthly, and must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference.
5. Should the Employer fail to make its required contribution(s) when due, the retirement benefits due and payable by MERS on behalf of the entity to its retirees and beneficiaries may be suspended until the delinquent payment is received by MERS. MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 45A(3), and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.
6. The Employer acknowledges that changes to the Employer's MERS Defined Benefit Plan must be made in accordance with the MERS Plan Document and applicable law, and agrees that MERS will not administer any such changes unless the MERS Plan Document and applicable law permit same, and MERS is capable of administering same.

Defined Benefit Plan Adoption Agreement

VII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by _____ on
the ____ day of _____, 20____. (Name of Approving Employer)

Authorized signature: _____

Title: CHAIRMAN WESTER AREA FIRE DEPT.

Witness signature: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____
(Authorized MERS Signatory)



AGENDA 4-14-14
ITEM: E-3

FOR IMMEDIATE RELEASE – March 21, 2014

Contact: Julie Pingston, TICOM Collaboration Awards Committee Chair, 517-377-1412 or
Larisa Draves, TICOM Administrator, 231-823-0015

“2014 Governor’s Awards for Innovative Tourism Collaboration Announced”

The 2014 Governor’s Awards for Innovative Tourism Collaboration were presented at the March Pure Michigan Governor’s Conference on Tourism in Traverse City. The awards were presented by the George Zimmermann of Travel Michigan, representing the Michigan Travel Commission, and the Tourism Industry Coalition of Michigan.

The Governor’s Awards for Innovative Tourism Collaboration were created by the Michigan Travel Commission, in conjunction with the Governor’s Office, to elevate the status of Michigan’s tourism industry and to promote innovative collaboration as an effective, efficient and creative operating principle for the industry. The inaugural awards were presented at the 2009 annual Tourism Conference.

In the **Experience Development & Presentation** category, The “**Puck Drops Here**” collaboration took the honors. This collaboration included three partners: the Ann Arbor Area Convention & Visitors Bureau, the Ann Arbor Downtown Development Authority and the Main Street Area Association. When the National Hockey League selected the University of Michigan Football Stadium to host the Detroit Red Wings and the Toronto Maple Leafs in the 2014 Winter Classic, partners collaborated together in order to enhance the experience for the thousands attending the event, especially those coming in from Toronto. The experience included a 3,000 pound, multicolored, brightly lit puck descending from the air on New Year’s Eve at a festive street party in downtown Ann Arbor. Thousands of Canadians mixed with locals to pack the downtown streets of Ann Arbor and bars, restaurants and retail stores overflowed with revelers who experienced a one-of-a-kind event for Michigan. An estimated 20,000 plus people attended the event.

PO Box 403, Stanwood, MI 49346

Phone: 231-823-0015

www.mitourismcoalition.org

Michigan Sports won in the category of **Tourism Marketing & Promotion** for accomplishing their goal of marketing Michigan as a destination for sporting events. This unique partnership, consisting of 15 Destination Marketing Organizations, aligns traditional competitors in an effort to raise the profile of Michigan as a sport tourism destination. Michigan Sports members have pooled resources in order to sponsor as a State at national tradeshows, to coordinate large out of state sales blitzes to Indianapolis and Colorado Springs, to create a website for Michigan Sports, and to provide a statewide education symposium to present sports trends and best practices. By bringing DMOs together in partnership, Michigan Sports is able to market collectively at the national level and increase brand awareness for our state.

The third and final award went to **Gateway Communities Initiative/The Big 400** in the category of **Non-Traditional Partnerships**. The Gateway Communities Initiative is a grassroots, not-for-profit organization linking conservation, commerce and local communities in southeastern Michigan. The GCI is the area of small towns, parks, rivers, recreation and conservation areas that encompass a 20 mile by 20 mile area and is now branded as THE BIG 400. The members of the Big 400 provide opportunities to balance nature and protect community character, while increasing commerce and tourism. Through the collaboration, non-traditional cross promotions were developed to create new itineraries for visitors as well as grant opportunities for communities and culminated in this past year's "Mill Lake Clean-Up Project" through Michigan Cares for Tourism.

The Tourism Industry Coalition of Michigan is comprised of more than 45 statewide tourism associations, corporations and convention and visitor bureaus whose mission is to promote Michigan's travel and tourism industry as a vital component of economic development and quality of life through governmental advocacy, public relations, and other promotional and educational efforts.

###

The Michigan Travel Commission

proudly presents this

2014 Governor's Award for Innovative Tourism Collaboration

for

Non-Traditional Partnerships

to

Village of Dexter

Selected for their excellent representation of the spirit of innovation and collaboration in their work to enhance the reputation, quality and value of the Michigan tourism experience

March, 2014







WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

JERRY L. CLAYTON
SHERIFF

MARK A. PTASZEK
UNDERSHERIFF

AGENDA 4-14-14
ITEM I-3

To: Donna Dettling, Dexter Village Manager
From: Keith Flores, Sergeant
Through: Michael Trester, Lieutenant
Cc: Dieter Heren, Police Services Commander
Date: April 3rd, 2014
Re: March 1st through March 31st Police Services Monthly Report

During the month of March there were 236 Calls for service (including traffic stops). Deputies conducted 136 traffic stops during which they wrote 38 citations.

All assigned personnel are working their regular shifts (no long term leaves). Deputies continue to attend training throughout the year in efforts to improve overall service. Recent training initiatives include:

- Dep. Mark Kirby and Dep. Pasternak attended their monthly USRT (Underwater search and rescue) training during the month of March.
- Deputy Scafasci, Valentine, Pasternak, Kirby and Dyer all attended the first phase of defensive tactics during March. Defensive tactics teach the deputies how to defend themselves against attack and how to protect their weapon if a suspect attempts to disarm the deputy. In addition, the training teaches how to appropriately use force when circumstances escalate to the point where verbal direction is no longer effective.

Several other projects and concerns are being addressed. They include:

- In August of 2013 the Red Barrel was installed and operable at the Dexter substation. As of February 2014, we have collected approx. 18 ½ lbs of various unused medications from sources around the area.
- On March 7th at approx. 7:50pm dispatch received a phone call from a female advising that she parked her vehicle at the Dexter Library and went for a walk. She advised she was following a trail across a boardwalk, was reading historical markers and taking photographs. During this time, she lost track of her location and became lost. She could only advise she was near a roadway watching vehicles driving by and could see a flashing yellow light. She stated she did not feel comfortable flagging vehicles down for help. Deputies were able to ascertain she was located at Territorial and Huron River Drive. She was transported back to the library.
- On Saturday March 8th at approx. 10pm deputy made a traffic stop at Baker and Dan Hoey on a red Dodge Avenger for an obstructed plate and loud muffler. Upon checking the driver in the computer, it was discovered that he had a suspended license due to a drunk driving charge. The driver advised he was en route to pick up another person from Katie's Bar. There was a passenger in the vehicle as well without a valid license. The vehicle was moved to a safe location and the driver was released on scene with a citation for driving with a suspended license.
- On March 11th at approx 6:40pm deputy was dispatched to 3000blk of Baker Road for a found child. An unknown person walked the child into the business and turned the child over to staff advising they located the child outside. That person then left the area without further information. The business then called 911. Upon deputy's arrival, the child's grandfather called

911 advising that this same child just walked out the back door of the residence in the 7000blk of Grand St. Both child and family were reunited safely.

- On March 18th we conducted spontaneous liquor stings at Aubree's, Katies, Country Market, Mobil gas station, Busch's and Mugg and Bopps gas station using an underage decoy to attempt the purchase of alcohol. All of them were compliant and did not sell to our decoy except for one business. The cashier working at that business was issued a citation for selling alcohol to a minor.
- On March 21st at approx. 11:30pm deputies were dispatched to the Dexter substation for an assist medical. Upon arrival, deputy met with a 38 year old male driver that picked up an unknown female in the area of Joslin and Territorial as she was running down the road. The female was passed out in his vehicle, so the deputy called for an ambulance to transport the female to the hospital. After a brief investigation, the female advised that she had no idea how she got to the location where she was picked up. She stated she was drinking beer at a bar in Chelsea and could not remember anything else after that. The female had no signs of assault and stated she was not in any pain. HVA transported the female to Chelsea Hospital for evaluation.
- On March 22nd at approx. 3:40pm a deputy was dispatched to the 2000blk of Baker Road for a larceny complaint. The caller had \$120 pair of boots stolen from a locker while in the business. Additionally, the caller located the pair of boots in another locker that the suspect was using. Upon the deputy's arrival, she recovered the boots and spoke with the suspect. Enough evidence was obtained, so the suspect was arrested for larceny in a building (felony) and trespassed from the business. Case was forwarded to the prosecutor for review.
- On March 25th at 9pm deputies responded to the 2000blk of Melbourne for a warrant arrest. Deputies were aware that the resident at this location had a valid warrant for retail fraud 2nd degree. Upon arrival, deputies made contact with the suspect and took her into custody without further incident.

AGENDA 4-14-14
I-5

VILLAGE OF DEXTER

ddettling@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext. 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: April 9, 2014
**Re: Assistant Village Manager &
Village Manager Report - Meeting of April 14, 2014**

1. Meeting Review:

- March 26th – City Charter Commission
- March 29th – Goals Work Session
- April 1st – BS&A onsite demo re: Work Order
- April 1st – Tree Board
- April 1st – Arts, Culture & Heritage Committee
- April 2nd – Met with Jim Pruitt new Reporter for Dexter Leader/Washtenaw Now
- April 2nd - City Charter Commission
- April 3rd – MDOT GI Meeting for Safe Routes Project
- April 3rd – Pre-construction Meeting 2014 Road Projects
- April 4th - Negotiations
- April 4th – OHM Project Update Meeting
- April 7th – PC Work Session re: CIP
- April 8th – 5H Dexter Coalition
- April 8th – Farmers Market Vendor Dinner
- April 9th – City Charter Commission

2. Upcoming Meetings:

- April 10th – Facility Committee
- April 10th - Ypsilanti Convention/Visitors Bureau Grant Workshop
- April 11th – Milan re: Demo Big Foot Asset Management Software
- April 11th – Negotiations
- April 14th - DTE Broad Street Redevelopment Meeting, see below
- April 15th – Parks & Recreation Commission
- April 17th – Site Visit to Recertify the Dexter Business & Research Park
- April 17th – Downtown Development Authority
- April 19th – Easter Eggstravaganza
- April 23rd - Business Summit
- April 25th – Arbor Day Celebration

3. **Bike Share Presentation.** Nick Helmholdt, with the Clean Energy Coalition- Arbor Bike Operations Manager will be attending the **council meeting on April 28th** to provide a summary of how the program works. I have attached several slides from a prior presentation to give council some background on the program. Nick will clarify how

these type program are being run; for instance who owns the bikes, who maintains the bikes, who stores the bikes in the winter, how much it costs to rent a bike, does the community get any revenue from this, does the Clean Energy coalition assist in securing grant dollars for capital investment?

4. **John Evans 150 Jeffords.** Michelle and I met with John Evans on March 28, 2014 to discuss the listing for 150 Jeffords, aka the Schultz Development. A copy of the listing is attached. I shared 3,000 square feet as a starting point for village needs, which assumes Council Chambers could remain at the Senior Center or the village could continue renting 2nd floor of PNC for Council Chambers. The village will be working with a consultant on Facilities Assessment to refine the exact square feet needed. We discussed the approved site plan and the possibility of using the space primarily for residential, which would not trigger the site plan review process provided the building footprint didn't change. The need for parking will be evaluated and a plan integrating the necessary parking without changing the footprint of the building is being considered by the developer at this time.
5. **Tourism Meeting.** The Ypsilanti Convention and Visitor's Bureau Community Tourism Action Plan (CTAP) Program will hold its next meeting on Thursday, April 10, 2014 at 11:30 a.m. at the Dexter District Library. This meeting will focus on creating an action plan. Any updates regarding the action plan will be shared with council.
6. **Business Summit.** Reminder that the next Business Summit is on April 23, 2014 at LaFontaine Chevrolet. The invitation should have been emailed already, if you haven't gotten it, please let me know.
7. **MLGMA Next Gen Meeting.** The Village was asked to participate in a panel discussion at the Michigan Local Government Management Association's Next Gen workshop on May 9, 2014. The topic for the workshop is public safety, police, fire, EMS and emergency management and the Village was asked to participate due to our experience with the tornado. Courtney is a member of the Next Gen group and will represent the Village on the panel.
8. **Goals and Objectives for FY 2014-2015.** Attached is the final version of the Goals and Objectives established for the upcoming budget cycle. In the past Council has not adopted or approved this document. Staff and Council develop this tool each year to help guide our budget efforts. Please let Marie or I know if you have any comments or suggestions.
9. **Arts, Culture & Heritage Committee.** The Arts, Culture & Heritage Committee met on April 1, 2014. They are currently working on several initiatives. A copy of their draft minutes and some items from their last packet are provided for your review.
10. **New Employee Posting "Updated"** Attached is an updated posting for the new employee. Dan asked that the position that was budgeted this fiscal year be posted with emphasis on Sanitary System with water and streets secondary. Staff is still hoping to hit the June hire date.

- 11. 5H Dexter Coalition.** At the April 8, 2014 5H meeting, Amy Heydlauff updated the Coalition with challenges that the Dexter Wellness Center is facing. She confirmed that the Board of the Chelsea-Area Wellness Foundation is planning to appeal to the Michigan State Tribunal the Scio Township Board of Review decision to place the Dexter Wellness Center on the Tax Roll. She shared that the CWF Board is fully committed to funding the 3rd Year Plan of the Dexter Coalition; however there is no guarantee of funding for future years. Amy mentioned operating losses at the Dexter Wellness Center of hundreds of thousands of dollars, in addition to \$300,000 in taxes the Foundation had not planned to pay. I attached the agenda from the meeting and a hand-out Amy provided as well as the rough draft of the 5-year planning document currently being used by the coalition.
- 12. DTE Meeting.** Staff is meeting with representatives of DTE to discuss the Broad Street Redevelopment effort. Our goal is to continue to engage DTE in this effort and work toward a solution for the substation on the Broad Street Site that is acceptable to all parties.

Our Mission



Clean Energy Coalition is a nonprofit, nonpartisan organization dedicated to promoting clean energy technologies as a way to create healthier, energy independent communities.

How We Accomplish Our Mission

Clean Energy Coalition implements, manages, and evaluates cost effective, market transformation projects and programs in the building and transportation sectors. Over \$60M in funded projects to date.

bridging needs. advancing change.

Support for Bike Sharing



Bike share programs:

- Reduce congestion and improve air quality
- Reduce greenhouse gas emissions
- Increase transit use
- Enhance intermodal connections
- Encourage healthy, active transportation



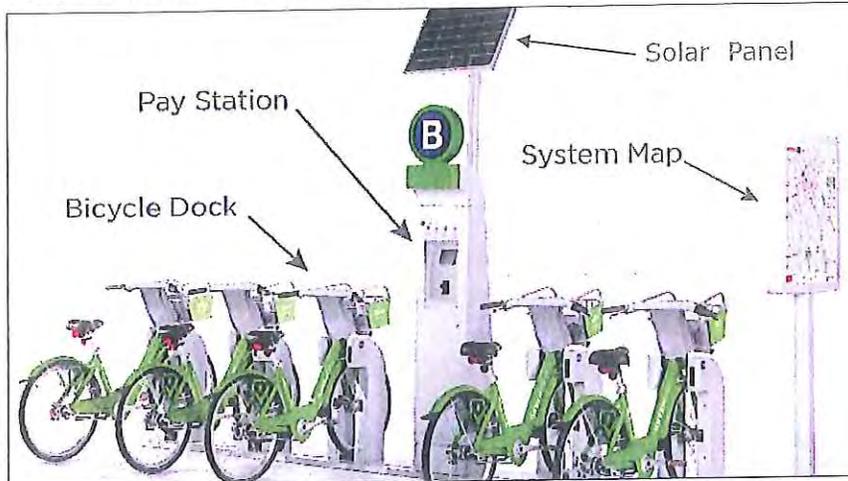
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bridging needs. advancing change.

How it Works: The Equipment

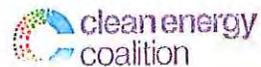


The "3rd Generation" of Bike Share



bridging needs, advancing change.

Planning Process: In Progress



- **Contracts:** Finalize operating and capital contracts.
- **Public Outreach:** Spread the word about bike share and provide instructional materials about the program.
- **Site Approval:** Finalize sites and receive City approval.
- **Site Prep & Install:** Pour concrete and install bases, docks, and kiosks.
- **Bike Assembly:** Assemble & deliver bikes (**volunteer opportunity**).



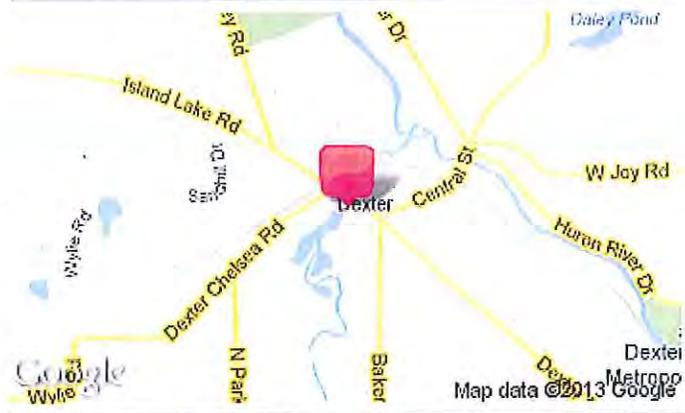
bridging needs, advancing change.

New Construction Retail/Office

150 Jeffords, Dexter, MI 48130



Listing ID:	1591933
Status:	Active
Property Type:	Retail-Commercial For Sale
Retail-Commercial Type:	Mixed Use
Sale Price:	\$825,760
Unit Price:	\$122.81 PSF
Sale Terms:	Cash to Seller
Nearest MSA:	Ann Arbor
County:	Washtenaw
Tax ID Number/APN:	HD 0806210007
Property Use Type:	Vacant/Owner-User
Zoning:	COMMERCIAL
Gross Building Area:	27,675 SF
Building Size (RSF):	6,724 SF



Property Overview

BRAND NEW CONSTRUCTION IN DOWNTOWN DEXTER. MULTI-USE BUILDING WITH OFFICE, RETAIL AND RESIDENTIAL SPACE AVAILABLE. 1ST FLOOR RETAIL/COMMERCIAL HAS TOTAL OF 6,864 SF AT \$160/SF; 2ND FLOOR IS OFFICE/COMMERCIAL SPACE WITH A TOTAL OF 10,405 SF AVAILABLE AT \$175/SF; 3RD FLOOR IS OFFICE/RESIDENTIAL SPACE WITH A TOTAL OF 10,405 SF AVAILABLE AT \$175/SF.

More Information Online

<http://properties.swishercommercial.com/listing/1591933>

QR Code

Scan this image with your mobile device:



Property Contacts

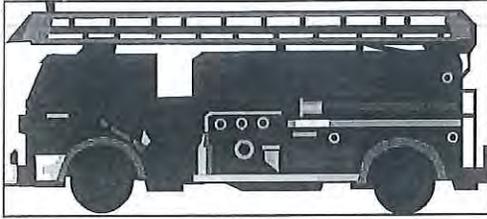


John Evans

Swisher Commercial

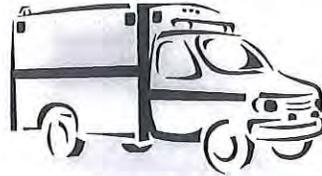
734-662-3682 [0]

evans@swishercommercial.com



Michigan Local Government Management Association

NextGen



Public Safety, Police, Fire, EMS and Emergency Management

WHAT YOU NEED TO KNOW, WHAT YOU SHOULD KNOW, AND
WHAT YOU HOPE YOU WILL NEVER KNOW

8:30 am - 9:00 am

Breakfast and Networking

9:00 am - 9:10 am

Welcome

Nate Geinzer, Assistant to the City Manager, Farmington Hills

9:10 am - 10:10 am

Public Safety Model Panel

Dan Weston, Retired Chief, Kalamazoo Department of Public Safety

Karianne Thomas, Deputy Chief, Kalamazoo Department of Public Safety

Mark Clapp, Director of Public Safety, City of St. Joseph

Jeff Lewis, Director of Public Safety, City of Muskegon

Bob North, Deputy Public Safety Director, City of Berkley

10:10 am - 11:00 am

Contracting for Police Services vs. Your Own Police Department Panel

Ben Swayze, Township Manager, Cascade Township

Rebecca Fleury, Village Manager, Village of Middleville

Eric Zuzga, Village Manager, Village of Quincy

11:00 am - 11:15 am

Break

11:15 am - 12:15 pm

Fire Department Models—*Lt. Dave Feichtner, Farmington Hills Fire Dept.*

12:15 pm - 1:00 pm

Lunch

1:00 pm - 1:50 pm

Recruiting Police Chiefs - *Thomas Wieczorek, Director, ICMA, Presenter*

1:50 pm - 2:40 pm

Recruiting Officers Panel

Lt. Dave Feichtner, Farmington Hills Fire Department

Julie Yunker, Director, Grand Valley State University Police Academy

2:40 pm - 2:55 pm

Break

2:55 pm - 3:45 pm

Emergency Management 101—*Lt. Dave Feichtner, Farmington Hills FD*

3:45 pm - 4:30 pm

Manager's Role in Emergency Management Panel

John Shay, City Manager, City of Ludington,

Eric Delong, Deputy City Manager, City of Grand Rapids/Julius as backup

Courtney Nicholls, ^{Assistant} Deputy Village Manager, Village of Dexter

4:45 pm

Networking at Edmund's Pastime

FRIDAY, May 9, 2014

8:30AM - 4:30PM

MML Lansing Office

208 N. Capital Avenue

Lansing, MI 48933

REGISTER HERE BY MAY 2

Questions about this FREE NextGen event?

Contact:

Rebecca Fleury

(269) 795-3385

fleuryr@

villageofmiddleville.org

Nate Geinzer

248-871-2507

ngeinzer@fhgov.com

DRAFT

GOALS AND OBJECTIVES FOR FY 2014-2015
Established during Budget Planning Work Sessions

Good financial health is the cornerstone to all municipal operations, and the Village of Dexter is committed to practicing sound financial management to ensure fiscal sustainability for current community members and for future generations.

GOAL: *To create an atmosphere of economic competitiveness for both residents and our business community.*

OBJECTIVE: Maintain a competitive tax rate in relation to similar communities within Washtenaw County in particular, and Southeast Michigan in general, by:

- Ensuring that the Village millage rate meets the following standards:
 - Be in the lowest one-third of all city and village millage rates in southeast Michigan (Livingston, Jackson, Macomb, Monroe, Oakland, Washtenaw, and Wayne counties);
 - Be lower than the average millage rate for Washtenaw County (Ann Arbor, Barton Hills, Chelsea, Dexter, Manchester, Milan, Saline, and Ypsilanti).

OBJECTIVE: Maintain a strong, ongoing commitment to economic development by;

- Assisting the DDA in implementing its Development and TIF Plan by participating in the marketing and redevelopment efforts for 3045 Broad Street.
- Stimulating the local economy by ensuring that relevant bid opportunities are advertised to local companies.
- Obtaining Redevelopment Ready Communities Certification.
- Updating Economic Development Strategy (i.e. Economic Enhancement Program).
- Conducting two (2) company visits per month in partnership with MEDC and Ann Arbor Spark, as well as the Chamber of Commerce, as appropriate.
 - Conduct quarterly business forums/summits in partnership with Ann Arbor Spark.
 - Data collection, (employees, annual sales, expansion/contraction, size of building, industry information, supply chain information, etc.)
 - Identify hurdles/issues to growth/expansion.
- Establishing and maintaining partnerships with Dexter Community Schools, Washtenaw Community College and Washtenaw Intermediate School District, as well as Michigan Works to ensure Dexter businesses have access to the talent they need.
- Assisting Regional and State partners with Business Attraction
 - Maintain an updated, user-friendly website based on RRC Best Practices.
 - Develop a marketing strategy based on RRC Best Practices.

GOAL: *In order to foster fiscal sustainability, the Village shall adhere to best practices recommended by various boards and organizations such as the Government Accounting Standards Board (GASB), the Government Finance Officers Association (GFOA), and the Association of Public Treasurers of the United States and Canada (APT US&C), and shall follow the rules of Generally Accepted Accounting Principles (GAAP).*

OBJECTIVE: Seek the industry recognition of best practices by applying for and receiving awards for financial management excellence such as;

- The GFOA's Distinguished Budget Presentation Award.
- The GFOA's Certificate of Excellence in Financial Reporting.
- The APT US&C's Investment Policy Certification.

OBJECTIVE: Implement GASB pronouncements on or before their required implementation dates. For Fiscal Year 2014-2015, GASB Statement No. 68, Accounting and Financial Reporting for Pensions, shall be implemented.

OBJECTIVE: Maintain a bond rating through Standard and Poor's Rating Service of at least A-.

GOAL: *The Village shall strive to use its limited resources wisely and to seek out sources of revenue beyond those provided by Village property owners.*

OBJECTIVE: Maintain a fund balance (reserves) for emergencies;

- 15% of annual operating revenue in the General Fund.
- 50% to 75% of operating expenditures in the enterprise funds.

OBJECTIVE: Recognizing that legacy costs, such as pensions and retiree health care, place a large burden on future generations if not properly addressed in the present, the Village will strive to;

- Maintain the Municipal Employees Retirement System (MERS) defined benefit retirement plan at a level between 85% and 100% of funding, as determined by the MERS actuarial study.
- Set aside a minimum of \$95,000 per year for Other Post Retirement Benefits (retiree health care) until such time as there is an 80% funding as determined by an actuarial study.

OBJECTIVE: In order to gain the most value for limited dollars, the Village shall;

- Seek a minimum of \$10,000 across the various funds and activities in outside resources such as grants and revenue sharing.
- Keep total health care within the State of Michigan's guidelines, which may require higher employee contributions.
- Meet the State of Michigan's requirements for collaboration under the Economic Vitality Incentive Program, to include areas such as fire protection, police protection, roads, parks, and other public infrastructure.

A primary function of government is to provide our residents and businesses with the public infrastructure necessary for them to carry out their daily lives in peace and safety. This includes maintaining existing infrastructure, and creating new infrastructure as the needs of the government and our residents change.

GOAL: *Because the Village recognizes that public utilities are extremely costly to provide, and that funding them can be a burden on our residents, the Village shall seek to minimize the impact on our residents and businesses of rate increases necessary for maintenance and improvements.*

OBJECTIVE: Seek out operating improvements that will allow the Village to limit rate increases to 3% per year by Fiscal Year 2015-2016. This includes the following actions:

- Annually update the Utility Rate Study in house, with a formal update by the Village's financial advisor every three years. A formal update shall be done in Fiscal Year 2014-2015.
- Inspect at least 1/7th of the Village's sewer collection system each year for inflow and infiltration, and make necessary repairs in order to reduce stress on both the collection system and the plant.
- Annually study where opportunities to allocate any excess capacity exist in order to maximize income into the utility systems.

GOAL: *The Village is committed to providing the necessary roads, sidewalks, pedestrian crosswalks, and bicycle lanes that our residents and businesses require in order to move themselves, their vehicles and products safely around the Village.*

OBJECTIVE: Develop a comprehensive road maintenance and rehabilitation plan by the end of Fiscal Year 2014-2015 that uses available tools to address both current and future needs.

GOAL: *Public buildings provide a safe and productive environment for Village employees to serve our residents and the businesses of the Village, and it is a desire of the Council to provide these facilities for the public good.*

OBJECTIVE: Complete the facilities feasibility study by the end of 2014 that will detail plans for the following improvements:

- Facility requirements and preliminary costs for a Village Hall and Council Chambers.
- Facility requirements and preliminary costs for expansion of or building of a new fire hall to house the Dexter Area Fire Department and the Washtenaw County Sheriff substation.

GOAL: *Parks provide residents and visitors with beautiful and functional surroundings in which to recreate and relax, and it is a Village priority to maintain and protect these valuable public assets.*

OBJECTIVE: Start the process in Fiscal Year 2014-2015 to coordinate with Dexter Community Schools, the State of Michigan, and other stakeholders to create the Mill Creek Park Phase II, including seeking out possible grant opportunities.

OBJECTIVE: Review and update the Parks Master Plan in Fiscal Year 2014-2015, with updates to be done every five years.

GOAL: *It is a desire of the Village to have a centralized mechanism for identifying and determining the feasibility of long-term projects of a wide variety types and uses.*

OBJECTIVE: Provide annual staff assistance to the Planning Commission in the creation of each year's Five Year Capital Improvement Plan, and use their findings in the annual budget process to identify projects that shall be funded in Fiscal Year 2014-2015.

One of the main reasons people choose to live and bring their business to a particular place is the quality of life that is found within a community. The health, happiness and well-being of a community can be greatly impacted by the choices that their government leaders make when deciding funding priorities.

GOAL: *To provide the community with opportunities to experience arts, culture, nature, recreation, area-grown and crafted food and goods, and gardening experiences.*

OBJECTIVE: Provide the Arts, Culture and Heritage Committee with the resources necessary to hold the Plein Air event and facilitate temporary art, as set out in the Arts Plan.

OBJECTIVE: Increase the Farmers Market customer attendance by 10% and hold six special events.

OBJECTIVE: Provide space annually on Village property for a Community Garden.

GOAL: *Public transportation is an important part of a community's quality of life, and it is the Village's desire to facilitate opportunities for public transportation.*

OBJECTIVE: Contract with the WAVE to provide door-to-door services at a minimum of five days per week, and to maintain bus routes within the Village of Dexter.

GOAL: *Recognizing that non-profit and community-based organizations provide valuable services to our residents, the Village will help these organizations to the extent allowed by State Law.*

OBJECTIVE: Support the Dexter Senior Center and the Dexter Area Historical Society by providing an annual contribution of \$1,000 and \$250, respectively, to go towards services provided to Dexter residents.

The flow of information, from the government to the people and from the people to the government, is vital for a government to be able to understand and meet the needs of its citizens and businesses.

GOAL: *The Village commits to providing mechanisms to share information with the public in a wide variety of platforms.*

OBJECTIVE: Use the following tools to communicate with the public:

- Hold a minimum of two community meetings each year to interact with the public on a variety of issues and topics relevant to the community of Dexter.
- Post a minimum of 24 items per year on both the Village's website and its Facebook page providing news and important information.
- Provide an email update at least twice per month.
- Place one advertisement per year with Adams billboard to promote activities supported or sponsored by the Village.
- Publish four newsletters per year.
- By the end of Fiscal Year 2014-2015, create a social media/website policy that addresses the Village's website, Facebook page, and any future forms of communication such as YouTube, Twitter and Pinterest.

GOAL: *Cityhood is probably the most important issue facing the Village since its inception, and it is important that the residents understand the impact prior to the charter election.*

OBJECTIVE: Use at least one of the community meetings to educate people on the work being done by the Charter Commission, and the importance of the proposed November charter election.

GOAL: *Volunteerism is vital to help the Village achieve its goals, and it is important that our volunteers feel needed and appreciated.*

OBJECTIVE: By the end of Fiscal Year 2014-2015, develop a citizen recognition guideline to provide a mechanism for rewarding and thanking volunteers and others who help to make the Village a desirable place to live, work and play.

GOAL: *Communication with neighboring communities and other governmental and quasi-governmental organizations is important to facilitating regional and inter-local cooperation.*

OBJECTIVE: Participate in regional boards, commissions and joint endeavors to foster cooperation and ensure that Dexter's interests are taken into consideration when regional decisions are being made.

A government is only as good as the people/employees involved, and investment in employees is an important part of creating an organization that responds best to the people that it serves.

GOAL: *It is important to support employee and general public safety in the delivery of all public services, and encourage that services are provided in as safe a manner as possible.*

OBJECTIVE: Develop a Comprehensive Health & Safety Program and fund ongoing annual safety training onsite and offsite for employees.

GOAL: *It is important to have a workforce well educated in their job duties, and to provide for the availability of that training.*

OBJECTIVE: Each employee should have the opportunity to attend one out-of-house training session, if desired, to enhance their job performance.

OBJECTIVE: One targeted, in-house customer service training session should be provided to all employees who may interact with the public. This training should include the following elements:

- All customers are to be treated in a friendly and respectful manner.
- Staff is responsible for gathering follow-up contact information, if necessary, so that the appropriate employee or official can follow-up with the person initiating the contact.
- Customers will be directed to the appropriate employee or official in an expeditious manner.
- Customer concerns will be responded to as soon as possible, and no later than 24 hours after the initial contact.

OBJECTIVE: Accepting the status quo can lead to performance stagnation, so management will conduct staff meetings at least quarterly to discuss ways that overall performance can be improved.

GOAL: *In order to adequately perform their jobs, employees must have the necessary tools and equipment available.*

OBJECTIVE: By the end of Fiscal Year 2014-2015, a plan shall be created to identify software and hardware needs and a timeline for upgrade and/or replacement. In addition, staff shall:

- Research and recommend an asset management software program.
- Implement a work-flow software system.

Public safety is one of the most important services that a government can provide. Beyond the basics of police and fire protection, public safety also encompasses emergency and disaster management, traffic and pedestrian safety, and general cleanliness.

GOAL: *As the 2012 tornado proved, emergency and disaster preparedness is important, both for Village employees and for its residents and businesses. The Village commits to providing the means for training and distribution of safety materials.*

OBJECTIVE: Dexter's Emergency Action Guidelines will be disseminated to employees, residents and businesses in the following manner:

- Employees will have annual in-house training.
- Dexter-specific information will be distributed annually through at least one of the mass communication methods commonly used by the Village.

GOAL: *Police and fire services shall be provided in an efficient and responsive manner, and in the most economically viable manner.*

OBJECTIVE: Continue to participate in the Washtenaw County Police Services Steering Committee to ensure that police services are both economical and efficient.

OBJECTIVE: Continue negotiations with surrounding townships on further consolidation and regionalization of fire services.

- Maintain presence on the board of the Dexter Area Fire Department, and receive quarterly reports to Council on financial and operational matters.

GOAL: *People need to be able to walk safely to reach the educational, cultural and shopping opportunities available in the community.*

OBJECTIVE: Meet with representatives from Dexter Community Schools to determine what projects may enhance the "Safe Routes to School" program, and to discuss the timing of road and sidewalk projects to minimize interference with school traffic.

GOAL: *Traffic patterns and enforcement shall be conducive to overall public safety.*

OBJECTIVE: The RadarSign shall be used on a minimum of twelve different local roads throughout the fiscal year.

GOAL: *Public infrastructure cleanliness needs to be managed in a manner that promotes not only aesthetics but also public safety.*

OBJECTIVE: The Department of Public Works shall perform the following functions:

- Clean all downtown sidewalks and pedestrian paths to remove loose impediments at least monthly.
- Sweep Village streets in accordance with the set maintenance plan.

- Pick up brush, leaves, and Christmas trees in accordance with the set maintenance plan.
- Remove trash from downtown receptacles in accordance with the set maintenance plan.

The Village recognizes that the environment is important to our residents and businesses, and that government plays a vital role not only as stewards of the environment, but also as educators.

GOAL: *Addressing sources of water pollution is important to the overall quality of life within the Village.*

OBJECTIVE: The Village shall address the sources of water pollution in the following manner:

- Educational materials about the use of fertilizers with phosphorous, use of rain barrels and rain gardens, and other relevant environmental information shall be distributed annually through at least one of the mass communication methods commonly used by the Village

Governments often create plans, documents, and goals and objectives to help guide decision makers in the creation of public policy and the expense of public funds. It is important that these documents be reviewed regularly to make sure that they are still relevant to current situations and future needs.

GOAL: *The Village staff, commissions, and elected officials need to review Village plans and documents to ensure both familiarity with them and their relevance to planning and policy.*

OBJECTIVE: The Village staff, commissions, and/or elected officials shall review all or part of the following documents at least once per year:

- The Master Plan and Capital Improvement Plan to aid in policy and budget decisions.
- The Park and Recreation Master Plan and Tree Management Plan as a guide to decisions affecting the parks, recreation and community forestry activities and budget decisions.
- The Downtown Development Plan and Economic Development Strategy as guides for economic and development activities within the plan area.
- The budgetary goals and objectives to plan out activities for the current and future budget years.

From time to time, Council and Staff identify items that are not practical to have as a current objective, but that are desirable to keep in the public consciousness.

Policy Area: Public Infrastructure

GOAL: The Village is committed to providing the necessary roads, sidewalks, pedestrian crosswalks, and bicycle lanes that our residents and businesses require in order to move themselves, their vehicles and products safely around the Village.

OBJECTIVE: Gather regional support for a new railroad viaduct on the Village's western entrance.

OBJECTIVE: Research walkability scoring and develop a plan to improve the Village's walkability score.

Policy Area: Quality of Life

GOAL: Recognizing that non-profit and community-based organizations provide valuable services to our residents, the Village will help these organizations to the extent allowed by State Law.

OBJECTIVE: Develop a system to recognize people and organizations that help with donations of goods and services that used in areas like the beautification of the Village, and to encourage the support of community-based groups.

Policy Area: Flow of Information

GOAL: The Village commits to providing mechanisms to share information with the public in a wide variety of platforms.

OBJECTIVE: Develop and adopt a formal Public Participation Plan to enhance the flow of information between government and the people.

ARTS, CULTURE & HERITAGE COMMITTEE
TUESDAY, APRIL 1, 2014 – 6:30 p.m.
DEXTER SENIOR CENTER

THE VILLAGE OF DEXTER

Members present: Victoria Schon, Mike Vickers, Tom Rosenbaum, Lynn Babcock, Rich Bellas, James Davis, Cristen Rinderknecht, Angie Noble, Cheryl Willoughby and Paul Cousins.

Friend of Paint Dexter Present: Pete Noll

Guest Present: Gordon Hall Management Team Representative & Village Trustee Donna Fisher

Plein Air Review. The Committee reviewed the Plein Air agenda. The Committee discussed the Thursday "Meet the Artist" wine and cheese event. The children's activities will be held on Wednesday from 2 pm to 7 pm and Saturday from 10 am to 2 pm. Wednesday's event will be still life painting under the tent and Saturday's will be chalk art. The Committee discussed the sale of the Plein Air artwork. The decision was made to start the silent auction on Friday evening and continue it into Saturday. A "buy now" price will also be provided however the art will need to stay on display until Saturday afternoon.

Notes from the March meeting were reviewed and no changes were made.

Temporary Art Display. Patti Schwarz of River Gallery in Chelsea has offered to provide a quote to provide the management of a future temporary sculpture display. The Committee had previously discussed working with the Midwest Sculpture Initiative. This idea will be discussed further at the May meeting.

Public Art Updates. Four proposals have been received so far for the LaFontaine sculpture – the due date was today. Rick DeTroyer provided a model of the bicycle sculpture. These public art models/proposals will be reviewed at the Village Office on April 15, 2014 at 1 pm. Any Committee members available to attend are welcome. The Dexter Lions have proposed an idea for a sculpture in Lion's Park. The sculpture would be built to be accessible to the visually impaired. The Committee was supportive of the idea and is looking forward to seeing sketches from the artist.

Katharine Dexter McCormick project. Victoria updated the Committee on her conversations with Dan Cooney. He and his writer are moving forward researching Katharine Dexter McCormick and putting a story board of the play together. Victoria and James Davis met to discuss possible funding opportunities. Trustee Fisher will relay the idea to the Historical Society so that they are aware of the project.

Ypsilanti Convention & Visitor's Bureau Community Tourism Action Plan. The next meeting will be held on Thursday, April 10, 2014 at 11:30 pm at the Dexter District Library.

Preliminary Schedule of Events

Paint Dexter Plein Air Festival
August 11-16, 2014
Dexter, Michigan

Day	Begin Time	End Time	Details
Monday, August 11, 2014	8:00am	10:00am	Check-In at Tent in Monument Park, 8100 Ann Arbor Street, Dexter. Have canvas/ paper stamped. Pick up artist's packet. Commence painting in Dexter area until artwork is due Friday, August 15, 9-11am
	7:00pm	8:00pm	History of Plein Air Painting Presentation by Martha Girsch, Dexter Public Library, 3255 Alpine Street
Tuesday August 12, 2014	4:30pm	6:00pm	Check-In at Tent in Monument Park, 8100 Ann Arbor Street, Dexter. Have canvas/ paper stamped. Pick up artist's packet. Commence painting in Dexter area until artwork is due Friday, August 15, 9-11am
	6:00pm	8:00pm	Opening Reception for artists, Terry B's Restaurant, 7954 Ann Arbor Street, Dexter
Wednesday August 13	8:00am	9:00am	Additional Artist Check-In at Tent in Monument Park, 8100 Ann Arbor Street, Dexter. Have canvas/ paper stamped. Pick up artist's packet. Commence painting in Dexter area until artwork is due Friday, August 15.
	2:00pm	7:00pm	Children's Event-Painting in the Park
Thursday August 14	2:00pm	4:00pm	Artists deliver pre-registered Special Event Artwork to Tent in Monument Park.
	5:00pm	8:00pm	Special Event: Wine & Cheese with the Artists, Art Exhibit & Sale
	8:00pm	8:30pm	Artists remove unsold artworks

Friday August 15	8:00am	8:30am	<u>Participating Quick Draw Artists</u> deliver framed Plein Air paintings to the Tent Gallery in Monument Park
	8:30am	9:00am	<u>Participating Quick Draw Artists</u> register for Quick Draw at the Tent in Monument Park Have canvas/ paper stamped. Quick Draw Painting Hours: 9:30am-12:30pm
	9:00am	11:00am	Plein Air Artists deliver framed Plein Air Paintings to the Tent Gallery in Monument Park
	8:00am	11:00am	ACH Volunteers hang Plein Air artworks
	9:30am	12:30pm	Quick Draw Painting Hours
	12:30pm	1:15pm	<u>Quick Draw Artists</u> deliver framed artwork to the Tent Gallery in Monument Park
	12:30pm	1:30pm	ACH Volunteers Hang Quick Draw artworks
	2:00pm	4:00pm	Judging
	2:00pm	8:00pm	WET PAINT SALE: Artwork on display and available for sale by Silent Auction, ending at 2:30pm on Saturday
	5:30pm	5:45pm	Award Ceremony
	9:00pm		Security at Tent begins
Saturday August 16	7:00am		Security at Tent ends
	9:00am	3:00pm	WET PAINT SALE: Artwork on display and available for sale by Silent Auction, ending at 2:30pm
	10:00am	2:00pm	Children's Event-Chalk Art
	12:30pm	2:30pm	Dexter Symphony Orchestra Performance, Tent Gallery (Light Refreshments by ACH)
	2:30pm	3:30pm	Silent Auction Closes-Sales Processed
	3:30pm	4:30pm	Artists pickup any unsold artworks
	4:30pm	5:30pm	ACH Stores SOLD paintings for pickup Tear Down

ROBERT L BARNUM RL BARNUM STUDIOS 8460 Midstate Drive, Mecosta, Michigan 49332

Rlbarnumstudios.com (231) 591-2744 robert_barnum@ferris.edu

SCULPTURE FOR THE SIGHT IMPAIRED

There is a number of ways or designs that I could use to create an effective and safe sculpture that would be directed towards the sight impaired. Some design considerations that will prove critical is scale or size and the complexity of the 3D narrative. But it is important to remember that this very important approach suggests new artistic ground and we may want to experiment a bit first. We have two basic technical ways I create sculptures that I think could prove very effective. Both technical approaches would offer the complex narrative as a cut form. This complex cut narrative should read by touch the same or almost as effectively as person with normal sight would view, read or interpret the content. The cut narrative in thick metal seems an ideal design consideration. We could consider the larger multiple plate figure form with that cut narrative in the body plates that comprise the figure form sculpture or we could consider the complex narrative cut into metal wall like forms. In either case we would want the sculpture 7' tall or shorter with a narrative area lower to the ground for the younger child to access. What would the narrative describe by content? Good question. That would be a consideration we would have to play with once our basic sculpture form is defined. The free standing figure form would by plate space available offer less cut content but would allow the larger study of the complete form.

How would we approach a sculptural challenge this important?

First I will work with concept drawings. The drawings will be by scale a reference to a particular approach. For example we might consider a sculpture 8' long and 5' to 7' tall as a concept size. That height would allow children access and the length would allow some level of the cut narrative. I would then suggest we cut some small sections. Maybe 2'x3'. These small sections would serve as our readability test. We would take the sections to sight impaired children and adults and ask them if they can read the image by touch. Those test pc or cuts will serve as our technical example as we start the larger sculpture.

I have enclosed digital images on a CD as reference. None of the sculpture examples on that CD were designed specifically for the sight impaired but I think you will note the potential for a specific sight impaired design.

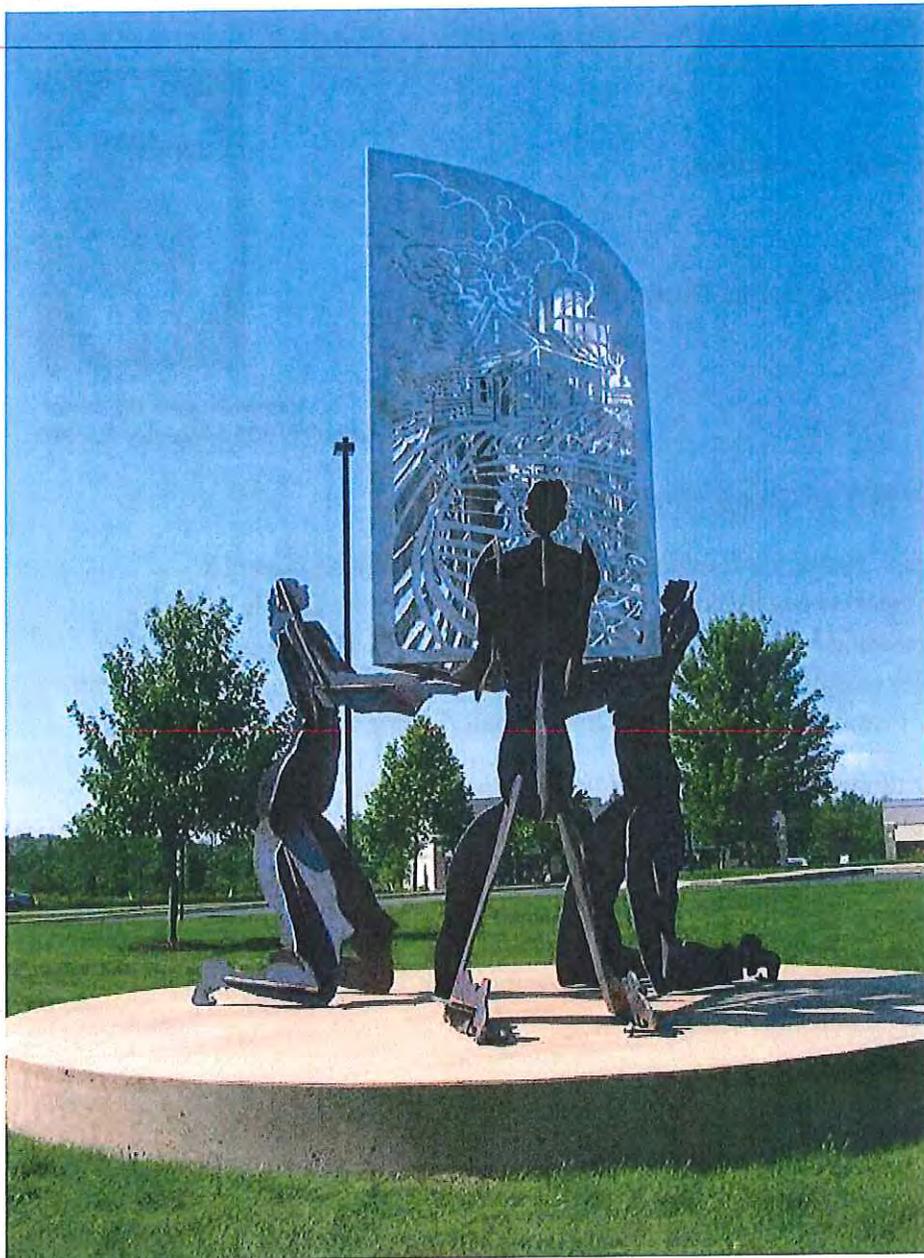
A sculpture project like the one we are talking about has enormous potential. Your question will be how much would a sculpture like this cost? Scale of course makes some difference so let's work with a dimensional size. I can cut 4' x 8' sheets which means if we are cutting a plate narrative I could work up to 3.5' x 7.5' for each plate. We would work with 3/8" thick 6000 series aircraft grade aluminum. This metal is extremely strong and requires almost zero maintenance. Freestanding sculptures are a different story in metal use and are a bit more difficult to predict. If we could raise \$8500 I could create a fairly impressive sculpture statement. Drawings would be free on my end and all my costs would be in metal, cutting and fabrication needs. \$1000 would get me started with concept work. Once we have a working concept I would probably need \$5000 buy the metal, plasma cutting consumables ETC. The balance of

\$2500 would be paid after the sculpture is installed successfully on site. The project would take at least 3 months. The 3 month time period would allow you the better opportunity of raising the total needs over a longer period of time. At this cost we could either create a 4 panel sculpture approximately 7.5' tall and 10.5' long or a two to three figure freestanding sculpture environment at 8' tall. Many combinations or design variations could be created and we could work much larger with a larger budget. The sculptures are designed to be inexpensive and efficient to install on a concrete support.

Thank you,

Robert





example of a sculpture
additional examples
at Rlbarnumstudios.com

Dexter Arts, Culture & Heritage Committee

Katharine Dexter McCormick-The Encore Theater Report
by Victoria Schon
March 4, 2014



Katharine Dexter McCormick
August 27, 1875 – December 28, 1967

Highlights of Discussion with Dan Cooney (March 2, 2014)

Discussed with Dan Cooney, one of the founders of The Encore Theatre, the idea of a play/historical drama/musical about the life of Katherine Dexter McCormick. He was very enthusiastic and feels the story is very relevant, and has great potential. He proposed working with a female associate playwright to create the "book". Katharine's philanthropic activities and women's issues would be central to the play, with Gordon Hall playing a role or the backdrop.

1. Dan Cooney + additional playwright create 1st draft and subsequent reading (open to public, officials, committee, etc.)
 - a. \$2,500 good faith-up front funding, \$15,000 value
 - b. This would involve the community! ☺
2. If approved, further work to include:
 - a. Workshop with cast/actors spaced 3-6 months apart at Encore Theater
 - b. Rehearsal with Director
3. Stage Reading \$5,000
 - a. Production costs
 - b. Costumes,
 - c. Etc.
4. Performance at The Encore Theater
 - a. 4 weeks - 30 performances
 - b. May or may not be costs to ACH
 - c. Can be an annual event

Possible Funding Avenues:

- Grant money, NEA, NEH, etc.
- Dexter Historical Society
- UM Women's Hall of Fame
- McCormick Foundation (Chicago?)
- Corporate Sponsorship
- ...

Donna Dettling

From: Brett Pedersen <pedersenb@dexterschools.org>
Sent: Friday, April 04, 2014 3:40 PM
To: Alex Young; alhenk@umich.edu; Allison Bishop; Amy Heydlauff; Ashley L. Miller Helmholdt ; Becky Murillo; Betty Chaffee; Brad Judge; Brassow Brian; Brett Pedersen; Carol Jones; Cheri McLean; Dan Chapman; dmartin@cch.org; Donna Dettling; Elizabeth Richardson; Erik Pedersen; Gloria Leininger; Ian Moller; Jan Kemp; Janice Weber; Jason J. Willard; JDH@HardwoodSolutions.com; jdsmith@umich.edu; Jeni; Jennifer Brough; Joe Semifero; john@francoysalon.com; judynold@yahoo.com; Julie Simons; Karen Pattock; Kari Waddington; Kelly Bauer; kentriumph52@sbcglobal.net; Kimberly Purnell; Kirk Pedersen; Larry Cobler; Lisa Klinkman; Lori Kintz; ls5499@gmail.com; lwcarolin@aol.com; marine032@gmail.com; Mark Olexa; Mary Roberts; Matt Pegouskie; Max Finkbeiner; Michael Dendy (michael@visioncommunity.org); Michelle Aniol; Patrick McLaughlin; Paul Cousins; Paul T. McCann; Peg Tewksbury; Peggy Harless; r.hermann@sbcglobal.net; rachel@dexterpharmacy.com; Reiley Curran; Richard Lewandowski; Richard Omel; Ruth VanBogelen; Sara Simmerman; Scott Roberts; Shannon Pedersen; Shirley Bitters; Stephanie A. Jacques; therrlinger@yahoo.com; Tom Snyder; Wendy Caldwell; wpstockwell@aaamichigan.com; youthguy@dexterumc.org
Subject: Additional Agenda

Purpose of the meeting: Develop 5 year plan for the coalitions

1. Introductions (10 minutes)
2. Amy Heydlauff - DWC Challenges (15 minutes)
3. Review rough draft of 5 year plan for the coalition. (30 minutes) - see previous e-mail
4. Announcements and other items

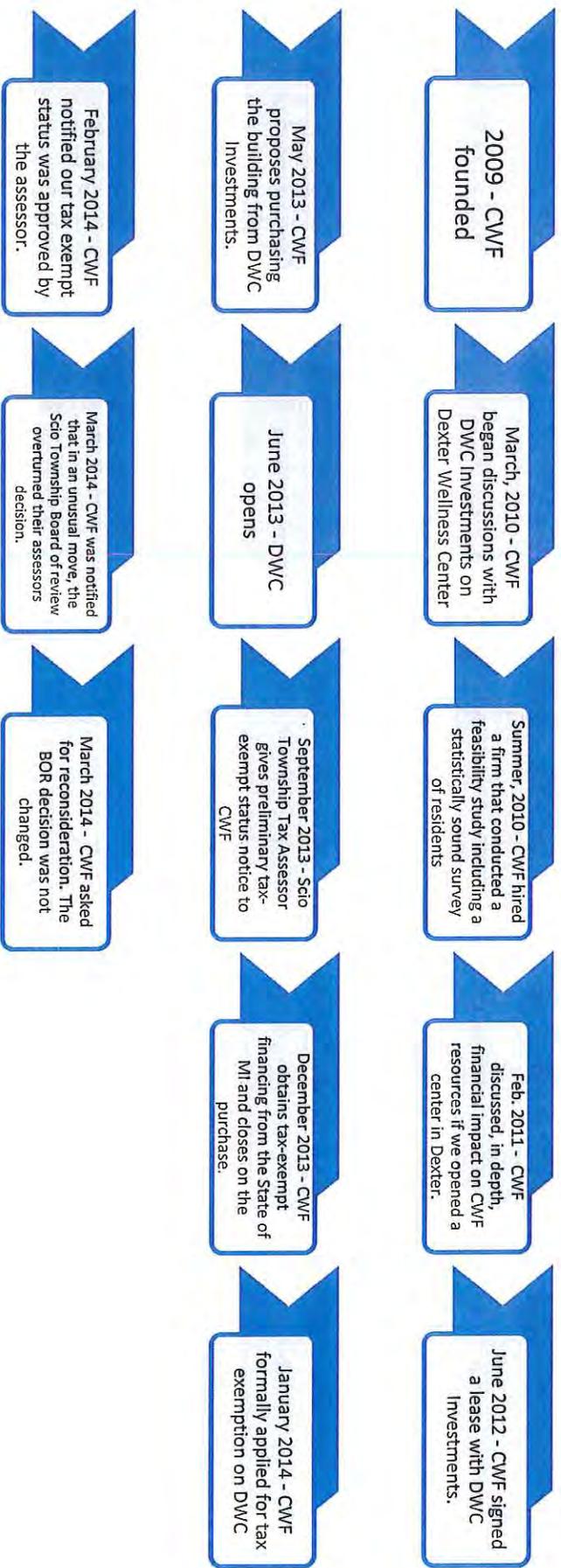
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Please Note E-mail Address Change: pedersenb@dexterschools.org

Brett Pedersen
Mill Creek Assistant Principal
Dexter Wellness Coalition Coordinator

Chelsea-Area Wellness Foundation

Dexter Wellness Center Timeline and Integration of Dexter Wellness Center into the CWF Mission



Chelsea-Area Wellness Foundation has two primary strategies to impact health and wellness in our service area. The first is Wellness Centers. CWF has 4 wellness centers. Chelsea is the flagship, established by Chelsea Community Hospital in 2001 and given to CWF at the time of the merger with St. Joseph Mercy Health System in 2009. The grateful Board of Directors of CWF quickly realized what a gem a wellness center could be in our efforts to improve the health and wellness of the service area.

Since 2011 we've opened wellness centers in three additional communities. Although folks in Grass Lake have been clamoring for a Wellness Center, we have yet to land on a model to appropriately serve their community. Stockbridge and Manchester have Wellness Centers fully 1/10th the size of Dexter's, with no pool, small locker rooms, fewer hours, less equipment and fewer classes. In spite of these limited services,

Dexter Wellness Center Timeline and Integration of Dexter Wellness Center into the CWF Mission

Stockbridge was so certain a wellness center would positively impact their community's health and wellness their Wellness Coalition invested all their available first year 5H funds to get it started and in fact, conducted additional fund raising.

Dexter's Wellness Center was conceived of several years before CWF was even founded. However, investors were not willing to take a risk to bring a full service center to your community because it is difficult to find a business model in which profit can be made. Budding plans fell through in 2008 when most investors were skittish about future earnings on nearly all investments. That's when DWC Investment representatives approached CWF.

Before making a decision to invest in DWC, we hired a firm (Meritage) with experience in medically integrated wellness centers to do a feasibility study in Dexter. They helped us determine the community's interest in services, amenities, price point and other important information necessary to build our mission-model. From the outset it was clear Dexter was interested in a center that catered to families.

Only after two years of careful study and deliberation did the BOD of CWF decide the necessary sunk costs of DWC (\$1,500,000 unrecoverable, initial investment) would be a good investment in our mission. While others may refer to these dollars as lost, we prefer to think of them as invested in the health of the community of Dexter. We actually calculated the per person dollars spent on each person in the Dexter school district, spread over 10 years and decided you were worth it.

While this group (Dexter's Wellness Coalition) needs no reminder what our second strategy is, it is important to consider our approach as a whole, not as two separate parts (wellness centers and 5H) since both strategies together allow us to serve the entire community.

At the same time we were working to expand our Wellness Center footprint, we made the decision we wanted local community members who really care about the health & wellness of the community to join us in long-term planning around wellness. That decision culminated with the 5 Healthy Towns initiative (5H). Our BOD approved another \$500,000 for 5H just two weeks ago, for a total of \$2,000,000 in 5H spending since the program's inception just a few years ago. We thank you for your continued commitment to 5H and the wellness of your family and others.

If you or anyone you know ever has a question about CWF, 5H or Wellness Centers, please contact us. We are proud of the work we've done, the work you've done, the aggressive approach we've taken to improve health and wellness and the engagement of so many in our service area. When you ask us questions it gives us a chance to share accurate information and promote the things in which we believe.

Please contact us (Amy Heydlauff, Sheila Gillman, Matt Pegouskie, Ruth VanBogelen) at our office (734-433-34599) or at info@5healthytowns.org, Amy@5healthytowns.org; Sheila@5healthytowns.org; Matt@5healthytowns.org and Ruth@5healthytowns.org.

Community Programs

Spring/Summer 2014



DEXTER WELLNESS CENTER

Community Education

- **Techniques to Relieve Neck Tension and Pain**
Instr: Judith Lehman & Pamella Peal, DWC Massage Therapists
Tue 4/22 6:30 pm FEE: FREE
- **Body Movement Management** / Instr: Richard Omel, D.C.
Closing the gap between fitness activities and activities of daily living.
Thu 5/8 6:30-8:00 pm FEE: FREE
- **Men's Health: Maintaining a Healthy Heart** / Instr: Kirk Howard, Fitness Specialist
Wed 6/11 6:30-7:30 pm FEE: FREE

National Senior Health and Fitness Day — Wed 5/28

- **Senior Fitness: Strength Training, Cardio and Balance Fundamentals / Senior Group Walk / Light Refreshments**
Instr: Cheri McLean, Fitness Specialist
Wed 5/28 10:30-11:30 am FEE: FREE
- **Healthy Aging for Seniors**
Instr: Stefanie Sinks, LMSW
Wed 5/28 Noon-1:00 pm FEE: FREE

Fitness

- **Prenatal/Postpartum Yoga** / Instr: Megan Fink
Tue 4/15-5/20 4:00-5:00 pm FEE: \$42; MEM \$30
Tue 6/3-7/15* 4:00-5:00 pm FEE: \$42; MEM \$30
*No class 7/1

Swim

- **Water Babies** (Parent + Child, 1-3 yrs old) / Instr: Joni Jolly
Wed 4/16-5/28* 4:00-4:30 pm FEE: \$54; MEM \$42
*No class 4/30
- **Preschool Swim** (3-5 yr olds) / Instr: Joni Jolly
Wed 4/16-5/28* 4:30-5:00 pm FEE: \$54; MEM \$42
*No class 4/30
- **Free Senior Swim** (60+)
Every 4th Fri 4:00-7:00 pm FEE: FREE

Youth

- **Fit Kids** (6-8 yr olds) / Instr: Mara Cook-Greatorex
Wed 4/16-5/21 3:45-4:30 pm FEE: \$36; MEM \$26
- **Bootcamp 4 Kids** (9-11 yr olds) / Instr: Mara Cook-Greatorex
Wed 4/16-5/21 4:30-5:30 pm FEE: \$36; MEM \$26
- **Parent/Toddler Yoga Adventure** (3-5 yr olds) / Instr: Rhonda Carrier
Wed 4/16-5/21 10:45-11:45 am FEE: \$42; MEM \$30
- **Spring Break Fun*** (5-11 yr olds)
(4/8) Fun & Fitness; (4/9) Games Day; (4/10) Splash Day
4/8-4/10 1:00-2:30 pm FEE: \$31; MEM \$25
- **Spring Break 5-day Center Pass*** (14-17 yrs)
Mon-Fri 4/7-4/11 FEE: \$20
- **Spring Break 4-day Swim/Gym Pass*** (6 mo-17 yrs)
Available during scheduled Swim/Gym times.
Mon-Thu 4/7-4/10 FEE: \$10

*Parent or guardian must be present. Call center for specific guidelines.

Summer Programs

- **Yoga Fit** (5-8 yr olds) / Instr: Rhonda Carrier
6/16-6/20 10:45 am- Noon FEE: \$52; MEM \$42
- **Yoga Fit** (9-11 yr olds) / Instr: Rhonda Carrier
6/23-6/27 10:45 am- Noon FEE: \$52; MEM \$42
- **Learn to Swim** (5-11 yr olds) / Instr: Jen Olk & Joni Jolly
7/14-7/18 2:30-3:15 pm FEE: \$52; MEM \$42
- **Summer Break Fun** (5-8 yr olds)
7/21-7/25 2:00-3:30 pm FEE: \$52; MEM \$42
- **Summer Break Fun** (9-11 yr olds)
7/28-8/1 2:00-3:30 pm FEE: \$52; MEM \$42
- **Fit Kids** (5-8 yr olds) / Instr: Mara Cook-Greatorex
8/4-8/8 10:45 am- Noon FEE: \$52; MEM \$42
- **Bootcamp 4 Kids** (9-11 yr olds) / Instr: Mara Cook-Greatorex
8/11-8/15 10:45 am- Noon FEE: \$52; MEM \$42

REGISTRATION REQUIRED

FOR MORE INFORMATION
call 734-580-2500 visit dexterwellness.org

Follow us on
 Facebook



MEM Wellness Center Member

Overall Mission of this 5 year plan:

Guide the development of a Comprehensive Wellness Plan each year for the next 5 years, that includes interventions we, as a community coalition, have proactively sought out as proven method to address our goals. We respect innovation, but favor best practices. We will be strategic, cooperative, aligned. We will have fun. We will be proud to promote our wellness portfolio.

Focus areas for Coalition:

1. Healthy Weight.

DATA: In 2010, only 37% of adults and 61% of youth in Western Washtenaw were at a healthy weight.

- o Adults get the recommended 30 min./day of physical activity only 4.1 days per week
- o Only 36% of Youth get the recommended 60 min/day of physical activity
- o Only 8% of adults eat the recommended 5 servings of fruits/veggies /day.

GOAL: 2020 HIP data, 50% of adults and 80% of youth in Dexter are at a healthy weight.

2. Healthy Mind & Body.

DATA: Examples of unhealthy minds and bodies.

- Residents report 6.4 days/ month of poor mental or physical health,
- 70% of teens say alcohol is easy to get,
- 36% of 7th students are bullied,
- 56% of adults are smokers

GOAL: Dexter 2020 HIP and MiPHY data in areas of substance abuse and mental health are better than county data.

Specific Aims

1. Healthy Weight.

Achieve through a 50:50 balance of funding for infrastructure : behavior of primarily Best Practice programs for youth, adults and seniors to :

- o *Increase frequency and amount of physical activity adults and youth get each day. Recommendation is 30 minutes per day for adults and 60 minutes per day for youth*
- o *Improve eating habits including consumption of more fruits and vegetables*

2. Healthy Mind & Body.

Achieve a three way balance in areas of substance abuse, bullying and mental health:

- a) Best Practice Behavior programs
- b) Best Practice Education programs
- c) Efforts to change policies when necessary to achieve these goals

VISION: Over the next 5 years, the Dexter Wellness Coalition will collect awards from many organizations. These organizations will analyze the data and conclude that our interventions have had an impact in our community. New residents will move to our village because of the long-lasting infrastructure and well-planned programs that encourage all individuals regardless of age or ability to embrace wellness as a lifestyle.

HOW WE WILL ACHIEVE OUR GOALS

1. **Partner with the Village and Dexter Community Schools to increase the student engagement to walk, bike and roll to school.**
 - We want to start with the population of students living within the Village limits. We know that the school policy to have a Village Bus Route may need to be altered.
 - We want to build on the Safe Routes to School intervention which was part of our Comprehensive Wellness Plan in both Year 1 and Year 2
 - While the primary focus is on increasing physical activity of students, we also acknowledge that students gain the confidence in crossing streets when they are given the opportunity.

2. **Empower local teens to develop plans for “a place for teens to go in Dexter”.**
 - The Coalition sees this as an wonderful opportunity project-based learning. The Coalition and CWF staff could provide teens with tools to develop a plan of what this place to go would be and include.
 - Steps would include: gathering data, determine need based on data, develop a resource map (what is already available in Dexter), a systems analysis (what are the infrastructure, policies and behavior implications for the idea they develop), and develop a Logic Model to communicate the plan to the community.

3. **Develop and enhance non-motor vehicle paths.**
 - Partner with the Village of Dexter, Townships, County Road Commission, and MDOT to develop plans for a path system to allow area residents to get from other rural areas to the Village – not in a car.
 - Form a Friends of the Path group to help maintain the path from Hudson Mills Metropark to the Village including maintenance in the winter for walking, cross country skiing and snowshoeing, continue and enhance the Ecofriendly infrastructure along the train

4. Reserve a portion of the funds each year for sponsor interventions for all four elements – Avoid Unhealthy Substances, Connect with Others in Healthy Ways, Eat Better and Move More.

Village President Report by Shawn Keough
April 14, 2014

AGENDA 4-14-14
ITEM I-6

Hello Residents and Fellow Council Members - here is a summary of my recent activities and some of my planned activities for the future:

Recent Meetings and Activities

Scio Township Board of Review Update – we learned that after a careful review of the information that we provided, the Scio Township Board of Review voted unanimously to place the Dexter Wellness Center on the tax roles for the year ending December 2013. We are thankful that the BOR took this step after their review of the situation. We expect the Chelsea Wellness Foundation to appeal this decision to the State of Michigan Tax Tribunal.

March 28, 2014 – I attended a half day seminar titled “Mayors and Managers Financial Policy Meeting” at UHY Financial in Southfield.

Future Activities

April 9, 2014 - I am planning to attend an MML seminar titled “Priority Based Budgeting”.

April 10, 2014 – Facility Committee Meeting – we will be reviewing the submittals to the Village’s Facility RFP at this meeting.

April 11, 2014 – Review of Computerized Maintenance Management Software (Big Foot) at the Milan WWTP.

April 11, 2014 – Union Negotiation meeting

April 14, 2014 – Village Council Meeting

April 15, 2014 – I am planning to attend a seminar titled “Solving the local fiscal crisis” at UM Dearborn

April 16, 2014 – West River Trail (Border to Border trail from Village to Hudson Mills) 10K Run/Walk – I was invited by the Huron Clinton Metropolitan Authority to attend a planning meeting for a 10K Run/Walk to highlight the newly opened trail to Hudson Mills Metropark.

April 17, 2014 – Village of Dexter Downtown Development Authority meeting – we will be reviewing and potentially approving our budget for the 2014-2015 fiscal year.

Additional Goals/Activities for April 2014 (completed in italics)

1. Schedule a Website Committee meeting
2. Interview potential Parks Commissioner Candidates – recommendation will be on the April 28th Agenda
3. Interview potential Zoning Board of Appeals Candidates – recommendation will be on the April 28th Agenda
4. Complete letter to Detroit Edison

Spring appears to finally be here. I would like to remind everyone to be aware of the increased pedestrian and bicycle traffic within the Village. Please take your time and enjoy a slow ride through town. I look forward to seeing you around our town!

Shawn Keough, Village President
skeough@DexterMI.gov
(313) 363-1434 (cell)

AGENDA 4-14-14
 ITEM 5-1

SUMMARY OF BILLS AND PAYROLL **14-Apr-14**

Payroll Check Register	04/02/14	\$42,549.41	Includes Council quarterly pay
Employer Retirement Contributions (paid via	04/02/14	\$3,472.15	
Account Payable Check Register	04/14/14	\$455,301.45	
		\$501,323.01	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS
Summary Items from Bills & Payroll		Amount	Comments

The due date column on the accounts payable worksheets represents the date of the Council meeting

**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS
 DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**

"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."

User: erin

EXP CHECK RUN DATES 03/25/2014 - 04/09/2014

DB: Dexter

JOURNALIZED OPEN AND PAID

BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. ALEXANDER CHEMICAL CORPORATION	2,330.98		
2. ALRO STEEL CORP	968.75		
3. ARBOR SPRINGS WATER CO.INC	35.00		
4. ASS. F PUBLIC TREASURES US & C	145.00		
5. AT&T	577.69		
6. BELL EQUIPMENT CO	208.86		
7. BRUCE WHITLEY	75.00		
8. CIESA DESIGN	198.00		
9. CINTAS CORPORATION	889.80		
10. CMR MECHANICAL	348.00		
11. CMYK IMPERIAL PRINTING	800.00		
12. COMCAST	378.40		
13. CORRIGAN OIL COMPANY	1,989.35		
14. CULLIGAN WATER CONDITIONING	73.90		
15. DANIEL SCHLAFF	96.88		
16. DEPT. OF ENVIRN. QUALITY	600.00		
17. DETROIT AIR COMPRESSOR COMPANY	2,746.41		
18. DEXTER AREA FIRE DEPARTMENT	119,891.00		
19. DEXTER GARDEN CLUB	50.00		
20. DEXTER MILL	62.78		
21. DEXTER VILLAGE	1,530.51		
22. DOORS & DRAWERS	4,595.00		
23. DTE ENERGY	19,382.57		
24. DTE ENERGY-STREET LIGHTING	5,838.31		
25. ELHORN ENGINEERING CO	3,773.00		
26. ENDODONTIC ASSOCIATES	225.00		
27. ERIN M. AIKEN	35.00		
28. ETNA SUPPLY CO	1,677.18		
29. F&V OPERATIONS	1,148.50		
30. GOOGLE INC	101.28		
31. GOVERNMENT FINANCE OFFICERS	160.00		
32. GRAINGER	202.16		
33. GRISSOM JANITORIAL	400.00		
34. HACH COMPANY	56.95		
35. HACKNEY HARDWARE	925.35		
36. JOHN'S SANITATION	155.00		
37. JOHNSON SIGN COMPANY, INC.	635.00		
38. KENCO, INC.	3.99		
39. KENNEDY INDUSTRIES, INC.	10,184.00		
40. KLAPPERICH WELDING	385.00		
41. LESSORS WELDING SUPPLY	89.92		
42. LOWE'S BUSINESS ACCOUNT	47.60		
43. METRO ENVIROMENTAL SERVICES	1,145.00		
44. MICH DEPT OF TECH, MANAGEMENT &BUDG	180.00		
45. MICHIGAN ART GUIDE	90.00		
46. MICHIGAN LOCAL GOVERNMENT	110.00		
47. MICHIGAN PIPE & VALVE	692.20		
48. MONUMNET PARK INVESTMENTS LLC	150.00		
49. MWEA	340.00		
50. NORTH CENTRAL LABORATORIES	1,467.14		

User: erin

EXP CHECK RUN DATES 03/25/2014 - 04/09/2014

DB: Dexter

JOURNALIZED OPEN AND PAID

BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
51. NORTHERN SAFETY CO INC	291.76		
52. ORCHARD, HILTZ & MCCLIMENT INC	7,013.50		
53. PARAGON LABORATORIES INC	40.00		
54. PARTS PEDDLER AUTO SUPPLY	141.67		
55. PNC BANK REALTY SERVICES	120.00		
56. PNC	1,320.24		
57. POSTMASTER	479.20		
58. PRINT-TECH, INC.	1,538.18		
59. QUALITY FIRST AID & SAFETY, INC	30.97		
60. RESERVE ACCOUNT	300.00		
61. SCOTT E. MUNZEL, PC	2,904.00		
62. SMALL BUSINESS ASSOC OF MICH	17,212.63		
63. SMITHGROUP JJR	880.00		
64. STAPLES BUSINESS ADVANTAGE	241.39		
65. THE SUN TIMES	76.95		
66. THOMAS J RYAN P.C	4,153.92		
67. UNUM LIFE INSURANCE	490.91		
68. US BANK CORPORATE TRUST	151,270.00		
69. VARNUM, RIDDERING, SCHMIDT	433.45		
70. VERIZON WIRELESS	466.34		
71. VIEBAHN, TODD	585.00		
72. WASHTENAW COUNTY TREASURER	38,405.25		
73. WASTE MANAGEMENT OF MICHIGAN	38,714.63		
TOTAL ALL CLAIMS	455,301.45		

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF DEXTER
 EXP CHECK RUN DATES 03/25/2014 - 04/09/2014
 JOURNALIZED OPEN AND PAID
 BANK CODE: POOL

User: erin
 Dexter

122

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101.000	VILLAGE COUNCIL						
101-101.000-901.000	PRINTING & PUBLISHING	POSTMASTER	POSTAGE	03/26/14	479.20	40771	
101-101.000-901.000	PRINTING & PUBLISHING	CMYK IMPERIAL PRINTIN	POST CARDS	04/14/14	400.00		
101-101.000-901.000	PRINTING & PUBLISHING	PRINT-TECH, INC.	NEWSLETTER	04/14/14	1,538.18		
101-101.000-956.000	COUNCIL DISCRETIONARY EX	PNC	ANNUAL DINNER	04/14/14	120.00		
101-101.000-956.000	COUNCIL DISCRETIONARY EX	PNC	ANNUAL DINNER	04/14/14	80.00		
101-101.000-958.000	ARTS, CULTURE & HERITAGE	MICHIGAN ART GUIDE	PAINT DEXTER	04/14/14	90.00		
101-101.000-959.000	ARTS, CULTURE & HERITAGE	PNC	PLEIN AIR	04/14/14	700.00		
101-101.000-960.000	EDUCATION & TRAINING	PNC	REGISTRATION	04/14/14	120.00		
Total For Dept 101.000 VILLAGE COUNCIL						3,527.38	
Dept 172.000 VILLAGE MANAGER							
101-172.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE PERIOD APRIL 14'	03/31/14	2,934.04		
101-172.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	COVERAGE PERIOD APRIL 14'	03/31/14	109.30		
101-172.000-955.000	MISCELLANEOUS	ERIN M. AIKEN	MEDICAL REIMBURSEMENT	04/14/14	35.00		
101-172.000-958.000	MEMBERSHIPS & DUES	MICHIGAN LOCAL GOVERN	MEMBERSHIP	03/31/14	110.00		
101-172.000-960.000	EDUCATION & TRAINING	PNC	REGISTRATION	04/14/14	120.00		
Total For Dept 172.000 VILLAGE MANAGER						3,308.34	
Dept 210.000 ATTORNEY							
101-210.000-810.000	ATTORNEY FEES	SCOTT E. MUNZEL, PC	LEGAL SERVICES	1268	04/14/14	2,904.00	
101-210.000-810.000	ATTORNEY FEES	THOMAS J RYAN P.C	CHARTER COMMISSION REVIEW	10537	04/14/14	4,153.92	
Total For Dept 210.000 ATTORNEY						7,057.92	
Dept 215.000 VILLAGE CLERK							
101-215.000-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICES	03/31/14	72.90		
101-215.000-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICE	40968	04/14/14	4.05	
Total For Dept 215.000 VILLAGE CLERK						76.95	
Dept 253.000 TREASURER							
101-253.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE PERIOD APRIL 14'	03/31/14	1,224.54		
101-253.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	COVERAGE PERIOD APRIL 14'	03/31/14	32.50		
101-253.000-958.000	MEMBERSHIPS & DUES	ASS. F PUBLIC TREASUR	MEMBERSHIP	03/31/14	145.00		
101-253.000-958.000	MEMBERSHIPS & DUES	GOVERNMENT FINANCE OF	MEMBERSHIP	0100601	04/14/14	160.00	
Total For Dept 253.000 TREASURER						1,562.04	
Dept 265.000 BUILDINGS & GROUNDS							
101-265.000-727.000		ARBOR SPRINGS WATER C	OFFICE	1474352	04/14/14	17.75	
101-265.000-727.000		ARBOR SPRINGS WATER C	OFFICE	1477318	04/14/14	17.25	
101-265.000-727.000		HACKNEY HARDWARE	MARCH INVOICES	04/07/14	24.18		
101-265.000-728.000	POSTAGE	RESERVE ACCOUNT	POSTAGE	03/31/14	300.00		
101-265.000-803.000	CONTRACTED SERVICES	CIESA DESIGN	APRIL-MAY 2014	11440	198.00		
101-265.000-803.000	CONTRACTED SERVICES	GOOGLE INC	RENEWAL	1107751045	101.28		
101-265.000-920.000	UTILITIES	COMCAST	OFFICE	03/31/14	302.65		
101-265.000-920.000	UTILITIES	DTE ENERGY	MARCH USAGE	04/09/14	918.00		
101-265.000-920.001	UTILITIES	AT&T	424 1790	03/31/14	78.33		
101-265.000-935.000	CONTRACTED PUBLIC SAFETY	CINTAS CORPORATION	MARCH SERVICE	04/14/14	105.94		
101-265.000-935.001	CONTRACTED PUBLIC SAFETY	GRISSOM JANITORIAL	MARCH SERVICE	288	400.00		
101-265.000-943.001	UTILITIES	PNC BANK REALTY SERVI	REGISTRATION	04/04/14	120.00		
Total For Dept 265.000 BUILDINGS & GROUNDS						2,583.38	
Dept 301.000 LAW ENFORCEMENT							
101-301.000-807.000	CONTRACTED PUBLIC SAFETY	WASHTENAW COUNTY TREA	APRIL 2014 PUBLIC SAFETY	24328	04/14/14	38,405.25	
101-301.000-920.000	UTILITIES	DEXTER VILLAGE	WATER BILLS	03/31/14	181.61		

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Fund 101 GENERAL FUND							
Dept 301.000 LAW ENFORCEMENT							
101-301.000-920.000 UTILITIES	DTE ENERGY		MARCH USAGE	04/09/14	04/14/14	593.60	
101-301.000-935.000 BUILDING MAINTENANCE & R	CMR MECHANICAL		8140 MAIN	13553	04/14/14	348.00	
			Total For Dept 301.000 LAW ENFORCEMENT			39,528.46	
Dept 336.000 FIRE DEPARTMENT							
101-336.000-807.000 CONTRACTED PUBLIC SAFETY	DEXTER AREA FIRE DEPA		QUARTERLY PAYMENT 2014	04/08/14	04/14/14	119,891.00	
101-336.000-920.000 UTILITIES	DEXTER VILLAGE		WATER BILLS	03/31/14	04/14/14	227.01	
101-336.000-920.000 UTILITIES	DTE ENERGY		MARCH USAGE	04/09/14	04/14/14	593.60	
			Total For Dept 336.000 FIRE DEPARTMENT			120,711.61	
Dept 400.000 PLANNING DEPARTMENT							
101-400.000-722.000 LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE		COVERAGE PERIOD APRIL 14'	03/31/14	04/14/14	84.55	
			Total For Dept 400.000 PLANNING DEPARTMENT			84.55	
Dept 441.000 DEPARTMENT OF PUBLIC WORKS							
101-441.000-721.000 HEALTH & DENTAL INSURANC	ENDODONTIC ASSOCIATES		DENTAL REIMBURSEMENT	04/08/14	04/14/14	225.00	
101-441.000-721.000 HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC		COVERAGE PERIOD APRIL 14'	03/31/14	04/14/14	1,670.27	
101-441.000-722.000 LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE		COVERAGE PERIOD APRIL 14'	03/31/14	04/14/14	32.85	
101-441.000-740.000 OPERATING SUPPLIES	HACKNEY HARDWARE		MARCH INVOICES	04/07/14	04/14/14	306.79	
101-441.000-740.000 OPERATING SUPPLIES	LESSORS WELDING SUPPL		DPW	246909	04/14/14	29.70	
101-441.000-740.000 OPERATING SUPPLIES	NORTHERN SAFETY CO IN		DPW	900787419	04/14/14	33.59	
101-441.000-745.000 TRAVEL & MILEAGE	CINTAS CORPORATION		MARCH SERVICE	04/09/14	04/14/14	366.12	
101-441.000-861.000 UTILITIES	DANIEL SCHLAFF		MILEAGE	03/31/14	04/14/14	32.30	
101-441.000-920.000 UTILITIES	DEXTER VILLAGE		WATER BILLS	03/31/14	04/14/14	117.60	
101-441.000-920.000 UTILITIES	DTE ENERGY		MARCH USAGE	04/09/14	04/14/14	2,974.80	
101-441.000-920.001 UTILITIES - TELEPHONES	VERIZON WIRELESS		CELLULAR	03/31/14	04/14/14	171.06	
101-441.000-935.000 MISCELLANEOUS	BRUCE WHITLEY		REIMBURSEMENT	04/08/14	04/14/14	75.00	
101-441.000-955.000 MISCELLANEOUS	VIEBANH, TODD		REIMBURSEMENT	04/08/14	04/14/14	585.00	
101-441.000-958.000 MEMBERSHIPS & DUES	MICH DEPT OF TECH, MA		DPW	1407	04/14/14	180.00	
			Total For Dept 441.000 DEPARTMENT OF PUBLIC WORK			6,800.08	
Dept 442.000 DOWNTOWN PUBLIC WORKS							
101-442.000-730.000 FARMERS MARKET SUPPLIES	DEXTER GARDEN CLUB		ADVERTISEMENT	03-28-14	03/28/14	50.00	40772
101-442.000-730.000 FARMERS MARKET SUPPLIES	JOHNSON SIGN COMPANY,		FARMERS MARKET SIGNS	19807	04/14/14	635.00	
101-442.000-740.000 UTILITIES	HACKNEY HARDWARE		MARCH INVOICES	04/07/14	04/14/14	21.99	
	DTE ENERGY		MARCH USAGE	04/09/14	04/14/14	1,071.86	
			Total For Dept 442.000 DOWNTOWN PUBLIC WORKS			1,778.85	
Dept 447.000 ENGINEERING							
101-447.000-830.000 ENGINEERING CONSULTING	ORCHARD, HILTZ & MCCL		INVOICES THRU 02/08/14	03/31/14	04/14/14	465.00	
			Total For Dept 447.000 ENGINEERING			465.00	
Dept 448.000 MUNICIPAL STREET LIGHTS							
101-448.000-920.003 UTILITIES - STREET LIGHT	DTE ENERGY-STREET LIG		000-7727-1	03/31/14	04/14/14	5,838.31	
			Total For Dept 448.000 MUNICIPAL STREET LIGHTS			5,838.31	
Dept 528.000 SOLID WASTE							
101-528.000-805.000 CONTRACTED SOLID WASTE S	WASTE MANAGEMENT OF M		RESIDENTIAL	8295067	04/14/14	38,714.63	
101-528.000-806.000 CONTRACTED COMPOSTING	DEPT. OF ENVIRN. QUAL		REGISTRATION FEE	04/02/14	04/02/14	600.00	40773
			Total For Dept 528.000 SOLID WASTE			39,314.63	
Dept 751.000 PARKS & RECREATION							
101-751.000-721.000 HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC		COVERAGE PERIOD APRIL 14'	03/31/14	04/14/14	269.40	

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Fund 101 GENERAL FUND						
Dept 751.000	PARKS & RECREATION					
101-751.000-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	COVERAGE PERIOD APRIL 14'	03/31/14	04/14/14	5.30
101-751.000-802.000	PROFESSIONAL SERVICES	SMITHGROUP JJR	MILL CREEK PHASE 1	0100842	04/14/14	880.00
101-751.000-901.000	PRINTING & PUBLISHING	CMYK IMPERIAL PRINTIN	WALKING MAPS	722	04/14/14	400.00
101-751.000-944.000	PORTABLE TOILET RENTAL	JOHN'S SANITATION	PARKS	04/04/14	04/14/14	155.00
101-751.000-955.000	MISCELLANEOUS	PNC	EASTER EGG HUNT	03/31/14	04/14/14	95.99
			Total For Dept 751.000 PARKS & RECREATION			1,805.69
Dept 851.000	INSURANCE & BONDS					
101-851.000-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC	COVERAGE PERIOD APRIL 14'	03/31/14	04/14/14	616.42
			Total For Dept 851.000 INSURANCE & BONDS			616.42
Dept 901.000	CAPITAL IMPROVEMENTS					
101-901.000-970.000	CAPITAL IMPROVEMENTS	ORCHARD, HILTZ & MCCL	INVOICES THRU 02/08/14	03/31/14	04/14/14	899.00
101-901.000-975.011	PROPERTY ACQUISITION	ORCHARD, HILTZ & MCCL	INVOICES THRU 02/08/14	03/31/14	04/14/14	3,168.00
			Total For Dept 901.000 CAPITAL IMPROVEMENTS			4,067.00
			Total For Fund 101 GENERAL FUND			239,126.61
Fund 202 MAJOR STREETS FUND						
Dept 451.000	CONTRACTED ROAD CONSTRUCTION					
202-451.000-974.000	CIP CAPITAL IMPROVEMENTS	ORCHARD, HILTZ & MCCL	INVOICES THRU 02/08/14	03/31/14	04/14/14	124.00
			Total For Dept 451.000 CONTRACTED ROAD CONSTRUCT			124.00
Dept 463.000	ROUTINE MAINTENANCE					
202-463.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE PERIOD APRIL 14'	03/31/14	04/14/14	1,400.87
202-463.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	COVERAGE PERIOD APRIL 14'	03/31/14	04/14/14	27.55
202-463.000-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL	INVOICES THRU 02/08/14	03/31/14	04/14/14	1,333.00
			Total For Dept 463.000 ROUTINE MAINTENANCE			2,761.42
Dept 474.000	TRAFFIC SERVICES					
202-474.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE PERIOD APRIL 14'	03/31/14	04/14/14	431.04
202-474.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	COVERAGE PERIOD APRIL 14'	03/31/14	04/14/14	8.48
			Total For Dept 474.000 TRAFFIC SERVICES			439.52
Dept 478.000	WINTER MAINTENANCE					
202-478.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE PERIOD APRIL 14'	03/31/14	04/14/14	862.08
202-478.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	COVERAGE PERIOD APRIL 14'	03/31/14	04/14/14	16.96
			Total For Dept 478.000 WINTER MAINTENANCE			879.04
			Total For Fund 202 MAJOR STREETS FUND			4,203.98
Fund 203 LOCAL STREETS FUND						
Dept 445.000	STORMWATER					
203-445.000-803.000	CONTRACTED SERVICES	METRO ENVIROMENTAL SE	FROZEN LINE	50558	04/14/14	1,145.00
			Total For Dept 445.000 STORMWATER			1,145.00
Dept 463.000	ROUTINE MAINTENANCE					
203-463.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE PERIOD APRIL 14'	03/31/14	04/14/14	431.03
203-463.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	COVERAGE PERIOD APRIL 14'	03/31/14	04/14/14	8.48
			Total For Dept 463.000 ROUTINE MAINTENANCE			439.51
Dept 474.000	TRAFFIC SERVICES					
203-474.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE PERIOD APRIL 14'	03/31/14	04/14/14	107.76
203-474.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	COVERAGE PERIOD APRIL 14'	03/31/14	04/14/14	2.12

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Fund 203 LOCAL STREETS FUND							
Dept 474.000 TRAFFIC SERVICES							
			Total For Dept 474.000 TRAFFIC SERVICES			109.88	
Dept 478.000 WINTER MAINTENANCE							
203-478.000-721.000 HEALTH & DENTAL INSURANC		SMALL BUSINESS ASSOC	COVERAGE PERIOD APRIL 14'	03/31/14	04/14/14	215.52	
203-478.000-722.000 LIFE & DISABILITY INSURA		UNUM LIFE INSURANCE	COVERAGE PERIOD APRIL 14'	03/31/14	04/14/14	4.24	
			Total For Dept 478.000 WINTER MAINTENANCE			219.76	
Fund 204 MUNICIPAL STREETS							
Dept 248.000 ADMINISTRATION							
204-248.000-721.001 RETIREE HEALTH INSURANCE		SMALL BUSINESS ASSOC	COVERAGE PERIOD APRIL 14'	03/31/14	04/14/14	660.89	
			Total For Dept 248.000 ADMINISTRATION			660.89	
Fund 303 STREETSCAPE DEBT SERVICE FUND							
Dept 570.000 STREETSCAPE							
303-570.000-990.003 '02 GO BOND REFUNDING PR		US BANK CORPORATE TRU	G.O UNLIMITED TAX	03/31/14	04/14/14	140,000.00	
303-570.000-991.003 '02 GO BOND REFUNDING IN		US BANK CORPORATE TRU	G.O UNLIMITED TAX	03/31/14	04/14/14	11,270.00	
			Total For Dept 570.000 STREETSCAPE			151,270.00	
Fund 402 EQUIPMENT REPLACEMENT FUND							
Dept 441.000 DEPARTMENT OF PUBLIC WORKS							
402-441.000-939.000 VEHICLE MAINTENANCE & RE		BELL EQUIPMENT CO	DPW	0100188	04/14/14	208.86	
402-441.000-939.000 VEHICLE MAINTENANCE & RE		KLAPPERICH WELDING	DPW	1006	04/14/14	385.00	
402-441.000-939.000 VEHICLE MAINTENANCE & RE		LOWE'S BUSINESS ACCOU	SUPPLIES DPW	02389	04/14/14	47.60	
402-441.000-939.000		PARTS PEDDLER AUTO SU	MAINTENANCE	04/04/14	04/14/14	127.78	
			Total For Dept 441.000 DEPARTMENT OF PUBLIC WORK			769.24	
			Total For Fund 402 EQUIPMENT REPLACEMENT FUND			769.24	
Fund 590 SEWER ENTERPRISE FUND							
Dept 248.000 ADMINISTRATION							
590-248.000-811.000 ATTORNEY FEES - MISCELLA		VARNUM, RIDDERING, SC	LEGAL SERVICES	920808	04/14/14	433.45	
			Total For Dept 248.000 ADMINISTRATION			433.45	
Dept 548.000 SEWER UTILITIES DEPARTMENT							
590-548.000-721.000 HEALTH & DENTAL INSURANC		SMALL BUSINESS ASSOC	COVERAGE PERIOD APRIL 14'	03/31/14	04/14/14	3,321.22	
590-548.000-721.001 RETIREE HEALTH INSURANCE		SMALL BUSINESS ASSOC	COVERAGE PERIOD APRIL 14'	03/31/14	04/14/14	845.53	
590-548.000-722.000 LIFE & DISABILITY INSURA		UNUM LIFE INSURANCE	COVERAGE PERIOD APRIL 14'	03/31/14	04/14/14	95.15	
590-548.000-728.000 POSTAGE		PNC	POSTAGE	03/31/14	04/14/14	7.40	
590-548.000-728.000 POSTAGE		PNC	MAILING	04/09/14	04/14/14	6.85	
590-548.000-740.000 OPERATING SUPPLIES		CULLIGAN WATER CONDIT	WWTP	03/31/14	04/14/14	73.90	
590-548.000-740.000		HACKNEY HARDWARE	MARCH INVOICES	04/07/14	04/14/14	15.99	
590-548.000-740.000 OPERATING SUPPLIES		QUALITY FIRST AID & S	WWTP	56938	04/14/14	30.97	
590-548.000-740.000 OPERATING SUPPLIES		STAPLES BUSINESS ADVA	WWTP	3224678389	04/14/14	120.69	
590-548.000-742.000 CHEMICAL SUPPLIES - PLAN		ALEXANDER CHEMICAL CO	WWTP	10016359	04/14/14	670.29	
590-548.000-742.000 CHEMICAL SUPPLIES - PLAN		ALEXANDER CHEMICAL CO	WWTP	10016121	04/14/14	990.40	
590-548.000-743.000		NORTH CENTRAL LABORAT	WWTP	334672	04/14/14	188.05	
590-548.000-743.000		NORTH CENTRAL LABORAT	WWTP	334535	04/14/14	203.16	
590-548.000-743.000		NORTH CENTRAL LABORAT	WWTP	335317	04/14/14	262.79	

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Fund 590 SEWER ENTERPRISE FUND							
Dept 548.000	SEWER UTILITIES DEPARTMENT						
590-548.000-743.000		NORTH CENTRAL LABORAT	WWTTP	335454	04/14/14	91.68	
590-548.000-743.000		NORTH CENTRAL LABORAT	WWTTP	336076	04/14/14	406.70	
590-548.000-743.000		NORTH CENTRAL LABORAT	WWTTP	336534	04/14/14	314.76	
590-548.000-745.000		CINTAS CORPORATION	MARCH SERVICE	04/09/14	04/14/14	417.74	
590-548.000-751.000		CORRIGAN OIL COMPANY	WWTTP	5881181	04/14/14	420.54	
590-548.000-751.000		CORRIGAN OIL COMPANY	WWTTP	5883903	04/14/14	1,310.12	
590-548.000-751.000		CORRIGAN OIL COMPANY	WWTTP	04/09/14	04/14/14	258.69	
590-548.000-802.000	PROFESSIONAL SERVICES	F&V OPERATIONS	WWTTP	691	04/14/14	1,148.50	
590-548.000-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL	INVOICES THRU 02/08/14	03/31/14	04/14/14	475.50	
590-548.000-861.000	TRAVEL & MILEAGE	DANIEL SCHLAFF	MILEAGE	03/31/14	04/14/14	32.29	
590-548.000-920.000	UTILITIES	COMCAST	WWTTP	04/04/14	04/14/14	37.88	
590-548.000-920.000	UTILITIES	DEXTER VILLAGE	WATER BILLS	03/31/14	04/14/14	1,004.29	
590-548.000-920.000	UTILITIES	DTE ENERGY	MARCH USAGE	04/09/14	04/14/14	5,122.71	
590-548.000-920.001		AT&T	426 4572	03/31/14	04/14/14	173.43	
590-548.000-920.001		AT&T		04/08/14	04/14/14	76.25	
590-548.000-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS	CELLULAR	03/31/14	04/14/14	162.64	
590-548.000-935.000	BUILDING MAINTENANCE & R	DOORS & DRAWERS	WWTTP	05270849	04/14/14	1,500.00	
590-548.000-935.000	BUILDING MAINTENANCE & R	HACKNEY HARDWARE	MARCH INVOICES	04/07/14	04/14/14	356.05	
590-548.000-937.000	EQUIPMENT MAINTENANCE &	GRAINGER	WWTTP	9383238624	04/14/14	77.56	
590-548.000-937.000	EQUIPMENT MAINTENANCE &	HACH COMPANY	WWTTP	9398888215	04/14/14	124.60	
590-548.000-937.000	EQUIPMENT MAINTENANCE &	HACKNEY HARDWARE	MARCH INVOICES	04/07/14	04/14/14	98.02	
590-548.000-937.000	EQUIPMENT MAINTENANCE &	LESSORS WELDING SUPPL	WWTTP	556548	04/14/14	60.22	
590-548.000-937.000	EQUIPMENT	PARTS PEDDLER AUTO SU	MAINTENANCE	04/04/14	04/14/14	13.89	
590-548.000-977.000	EQUIPMENT	DETROIT AIR COMPRESSO	WWTTP	1086033-01	04/14/14	2,746.41	
590-548.000-977.000	EQUIPMENT	KENNEDY INDUSTRIES, I	WWTTP	03/31/14	04/14/14	10,184.00	
Total For Dept 548.000 SEWER UTILITIES DEPARTMENT						33,503.81	
Total For Fund 590 SEWER ENTERPRISE FUND						33,937.26	
Fund 591 WATER ENTERPRISE FUND							
Dept 556.000	WATER UTILITIES DEPARTMENT						
591-556.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE PERIOD APRIL 14'	03/31/14	04/14/14	1,790.24	
591-556.000-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC	COVERAGE PERIOD APRIL 14'	03/31/14	04/14/14	431.78	
591-556.000-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE	COVERAGE PERIOD APRIL 14'	03/31/14	04/14/14	63.43	
591-556.000-740.000	OPERATING SUPPLIES	KENCO, INC.	ABSOPURE	125342	04/14/14	3.99	
591-556.000-740.000	OPERATING SUPPLIES	STAPLES BUSINESS ADVA	WWTTP	3224678389	04/14/14	120.70	
591-556.000-743.000	CHEMICAL SUPPLIES - LAB	ALEXANDER CHEMICAL CO	WWTTP	10015921	04/14/14	670.29	
591-556.000-743.000	CHEMICAL SUPPLIES - LAB	ELHORN ENGINEERING CO	255567	03/31/14	04/14/14	3,773.00	
591-556.000-745.000	UNIFORM ALLOWANCE	DEXTER MILL	WWTTP	29722	04/14/14	62.78	
591-556.000-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL	INVOICES THRU 02/08/14	03/31/14	04/14/14	549.00	
591-556.000-824.000	TESTING & ANALYSIS	PARAGON LABORATORIES	WWTTP	42155-79462	04/14/14	40.00	
591-556.000-861.000	TRAVEL & MILEAGE	DANIEL SCHLAFF	MILEAGE	03/31/14	04/14/14	32.29	
591-556.000-920.000	UTILITIES	COMCAST	WWTTP	04/04/14	04/14/14	37.87	
591-556.000-920.000	UTILITIES	DTE ENERGY	MARCH USAGE	04/09/14	04/14/14	8,108.00	
591-556.000-920.001		AT&T	426 4572	03/31/14	04/14/14	173.43	
591-556.000-920.001		AT&T		04/08/14	04/14/14	76.25	
591-556.000-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS	CELLULAR	03/31/14	04/14/14	132.64	
591-556.000-935.000	BUILDING MAINTENANCE & R	HACKNEY HARDWARE	MARCH INVOICES	04/07/14	04/14/14	78.41	
591-556.000-937.000	EQUIPMENT MAINTENANCE &	ALRO STEEL CORP	WWTTP	ECY5910AA	04/14/14	968.75	
591-556.000-937.000	EQUIPMENT MAINTENANCE &	HACKNEY HARDWARE	MARCH INVOICES	04/07/14	04/14/14	23.92	
591-556.000-937.000	EQUIPMENT MAINTENANCE &	NORTHERN SAFETY CO IN	WWTTP	900814245	04/14/14	258.17	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 591	WATER ENTERPRISE FUND						
Dept 556.000	WATER UTILITIES DEPARTMENT						
591-556.000-938.000	LAB EQUIPMENT MAINTENANC	DOORS & DRAWERS	WWTP	05270849	04/14/14	3,095.00	
591-556.000-955.000	MISCELLANEOUS	MONUMENT PARK INVESTM	RETURNED H2O METER	04/08/14	04/14/14	150.00	
591-556.000-960.000	EDUCATION & TRAINING	MWEA	WWTP	E12024	04/14/14	340.00	
591-556.000-960.000	EDUCATION & TRAINING	PNC	TRAINING	03/31/14	04/14/14	70.00	
591-556.000-977.000	EQUIPMENT	ETNA SUPPLY CO	WWTP	101016581.001	04/14/14	848.58	
591-556.000-977.000	EQUIPMENT	ETNA SUPPLY CO	WWTP	101001676.001	04/14/14	528.60	
591-556.000-977.000	EQUIPMENT	ETNA SUPPLY CO	WWTP	S101029245.001	04/14/14	300.00	
591-556.000-977.000	EQUIPMENT	MICHIGAN PIPE & VALVE	WWTP	J93615	04/14/14	692.20	
Total For Dept 556.000 WATER UTILITIES DEPARTMENT						23,419.32	
Total For Fund 591 WATER ENTERPRISE FUND						23,419.32	

User: erin
Dexter

EXP CHECK RUN DATES 03/25/2014 - 04/09/2014
JOURNALIZED OPEN AND PAID

BANK CODE: POOL

0128

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund Totals:							
	Fund 101 GENERAL FUND					239,126.61	
	Fund 202 MAJOR STREETS FUND					4,203.98	
	Fund 203 LOCAL STREETS FUND					1,914.15	
	Fund 204 MUNICIPAL STREETS					660.89	
	Fund 303 STREETScape DEBT SERVICE FU					151,270.00	
	Fund 402 EQUIPMENT REPLACEMENT FUND					769.24	
	Fund 590 SEWER ENTERPRISE FUND					33,937.26	
	Fund 591 WATER ENTERPRISE FUND					23,419.32	
Total For All Funds:						455,301.45	

Application and Release of Liability for Special Events, Park Use, Facility Use
and/or Road Closures - Page 4

Applicant Information

Event Name: Dexter Garden Club Plant Sale Date(s): 5-17-14 5AM-SET-UP/close SALE: 10-11^{AM} 4 PM
Event Description: Sell lovely plants 4 PM Reopen Road
Location: Gazbo
 Park Use Facility Use Road Closure Fire/Open Burn
Organization Name (if applicable): DGC
Applicant Name: Allen Gargas Phone: 734 476 8126
Applicant Email: Allen.gargas@charter.net
Applicant/Organization Address: 2041 MART Dexter MI 48130
Additional Contact: _____

Type of Activity (check all that apply)

- Road closure.
Notification date: _____
- Parade.
- Exhibitions, erection of any temporary building or structure, and/or selling or giving away food, drink or merchandise.
- Hold an assembly involving thirty (30) or more participants.
- Hold an assembly involving less than thirty (30) participants.
- Private event such as a wedding or birthday party.
- Furnish or sell alcoholic beverages.
- Fire or open burn.
- Village services such as barriers, barricades, detour signs, or other use of Village equipment or personal are requested. Please provide details below.

Additional information: _____

Application and Release of Liability for Special Events, Park Use, Facility Use and/or Road Closures – Page 5

Hold Harmless Agreement: To the fullest extent permitted by law, Dexter Gansen Club agrees to defend, pay in behalf of, indemnify, and hold harmless the Village of Dexter, its elected and appointed officials, employees, volunteers, and others working on behalf of the Village of Dexter, against all claims, demands, suits, or loss, including all costs connected therewith, and for any damages, which may be asserted, claimed, or recovered against or from the Village of Dexter, its elected and appointed officials, employees, volunteers, and others working on behalf of the Village of Dexter, by reason of personal injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this agreement.

Applicant's Signature [Signature] Date 7/28/13 Co-Applicant's Signature _____ Date _____

Staff Review: Fee: \$ _____ Date Received: _____ Receipt # _____

Required Pre-Approvals:

- Village Council Date: _____
- Washtenaw County Sheriff Date: 3/28/14
- Dexter Area Fire Dept. Date: 3-28-14

Signature: [Signature]
Signature: [Signature]

Attachment Check List:

Yes	No	N/A	Description
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Damage Deposit.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Homeowners Insurance.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	General Liability Insurance.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Michigan Liquor Control Permit.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Road Closure Diagram or Map.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Washtenaw County Sheriff Department Contract.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dexter Area Fire Department Contract.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sign permit.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Controlled Burn Permit.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other: _____

Approved Denied Date: _____

APPROVED OR DENIED BY: _____

CONDITIONS OF APPROVAL: _____

REASONS FOR DENIAL: _____

APPROVAL STAMP:

btuscano@dextermi.gov

From: Jeremy G. Heiken <JHeiken@sierraresearch.com>
Sent: Tuesday, March 25, 2014 4:25 PM
To: btuscano@dextermi.gov
Cc: allengorgas@charter.net
Subject: Request for closing of Central Street between 5th and Main

Dexter Village Council

Via E-mail: buscano@destermi.gov

To Whom It May Concern,

The Dexter Garden Club would like to request the closing of Central Street between 5th and Main Street for the Dexter Garden Club's annual Plant Sale on May 17th. The Plant Sale is occurring on "Dexter Green Day" - which is a new event representing a broader collaboration of businesses and non-profits in and around Dexter -- all occurring on the same date, May 17th.

The Dexter Garden Club Plant Sale will occur on May 17th from 5:00 AM (begin set-up) until 4:00 PM (completion of takedown) at the Gazebo in Monument Park. This closure, for the time period noted, will facilitate the setup, takedown and the loading and unloading of all our plant product sold. The event is growing (reaching nearly 4,000 products sold last year) and requiring more logistics, truck loads, tables, chairs, plant product, and other materials needed for the day.

As part of the larger "Dexter Green Day," the participants that will be present this year at Monument Park include the Dexter Garden Club (plant sale), the Dexter Senior Center (food), the Michigan Rhododendron Society (information table), Michigan Dahlia Association (information table), and Bloom! (set up of 8 x 10 hoop house for demonstrations). The road closure will also facilitate the parking for loading and shopping of Plant Sale customers.

We are not wanting to burden Main Street businesses with cars and trucks that may be backed up from Central Street during the event. And we want to provide a safer way to visit the event to purchase plants, shrubs, and flowers for guests coming from other communities as well as from our own.

Kind regards,

Allen Gorgas

Dexter Garden Club

THE AMERICAN LEGION

8225 DEXTER-CHELSEA ROAD
DEXTER, MICHIGAN 48130
POST 557



AGENDA 4-14-14
ITEM 2-3

APRIL 7, 2014

TO: DEXTER VILLAGE COUNCIL

RE: POPPY DAYS 2014

The Dexter American legion Post # 557 would like permission to offer poppies on the sidewalks of Dexter on Friday May 16, and Saturday, May 17, 2014.

Thank you very much for your consideration of this very worthwhile event.

A handwritten signature in cursive script, appearing to read "Larry Stalker".

Larry Stalker
Adjutant Post # 557

AGENDA 4-14-14
L-1

VILLAGE OF DEXTER

ddettling@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: March 14, 2014
Re: Central Street and Dexter Mill Updates

At the March 10, 2014 Council meeting a motion by Knight and supported by Tell to approve the OHM proposal for Central Street – Dexter Mill area to remove the concrete island and provide perpendicular parking with an easement granted by the Dexter Mill for the sidewalk and the parking area by the railroad tracks.

As a follow-up to this motion the attached memo from OHM is provided; which details the parking and sidewalk improvements, including costs for work within the sidewalk easement, costs for work within the ingress/egress easement, as well as clarification of costs for paving verses aggregate for parking on the North side of Dexter Mill. A copy of the site plan for improvements along the Dexter Mill property is also attached for your review.

The Cares agree to pay for all of the sidewalk improvements (\$5,125) that are outside the Central Street ROW on Mill Property. They are also willing to pay for the cost of the gravel improvements for the Parking on the North Side of the site outside the Central Street ROW (Estimated at \$1,912). The Cares prefer gravel improvements for better drainage, but are not opposed to the Village paying the difference if we want asphalt.

Council needs to decide between cost Opinion 3 and 4 on the OHM memo; establishing a preference for asphalt paving or gravel for the parking area. The drive off Central will be asphalt up to the ROW line per Village standard, but the rest of the access drive and parking area can be constructed in either asphalt or gravel. As indicated above the Cares will contribute \$1,912 toward whichever solution Council chooses. If we go asphalt paving, Village cost would be \$10,243. If we go gravel it would be \$5,163.

Also included for Council review are the easement documents that Dexter Mill is currently reviewing and plans to sign.



memorandum

Date: April 9, 2014

To: Donna Dettling, Village Manager
From: Patrick Droze, P.E. *PM*

Re: Central Street – Review of Parking Improvement Costs

At the March 24, 2014 Village Council meeting, discussion occurred during the Village Manager Report related to the proposed parking improvements on the northwest side of Central Street between Second and Third Street. Based on the questions forwarded to us, Council desires to understand the costs of the as-bid design and the potential change in cost for the modified design approved by Council on March 10, 2014. Cost opinions for these are provided in the tables below.

We have also provided cost opinions for installing a parking lot on the northern end of the Dexter Mill Property. A separate opinion is provided for asphalt (cost opinion 3) and asphalt (cost opinion 4).

Cost Opinion 1 - As-Bid Parking Improvements at Dexter Mill	
Area	Right of way between Third Street through the northernmost driveway to the Dexter Mill
Work Scope	Curb (island and parking area), Stamped Concrete (within island), asphalt (parking area), sidewalk, sidewalk with curb, concrete driveway, sod
Estimated Cost:	\$25,910.00

Cost Opinion 2 - Council Approved Parking Improvements at Dexter Mill	
Area	Right of way between Third Street through the northernmost driveway to the Dexter Mill
Work Scope	Curb (parking area), asphalt (parking area), sidewalk, sidewalk with curb, concrete driveway, sod
Estimated Cost:	\$31,330.56
Cost of work in Easement	\$5,125.00

Cost Opinion 3 - Parking on North Side of Dexter Mill (Asphalt Paving)	
Area	North of northern driveway at Dexter Mill
Work Scope	Curb, asphalt
Estimated Cost:	\$12,156.28
Cost of work in Easement:	\$5,128.00

Cost Opinion 4 - Parking on North Side of Dexter Mill (Gravel)	
Area	North of northern driveway at Dexter Mill
Work Scope	Curb, aggregate base (pave driveway with asphalt to right of way line)
Estimated Cost:	\$7,076.20
Cost of work in Easement:	\$1,912.80



OPINION OF PROBABLE CONSTRUCTION COST

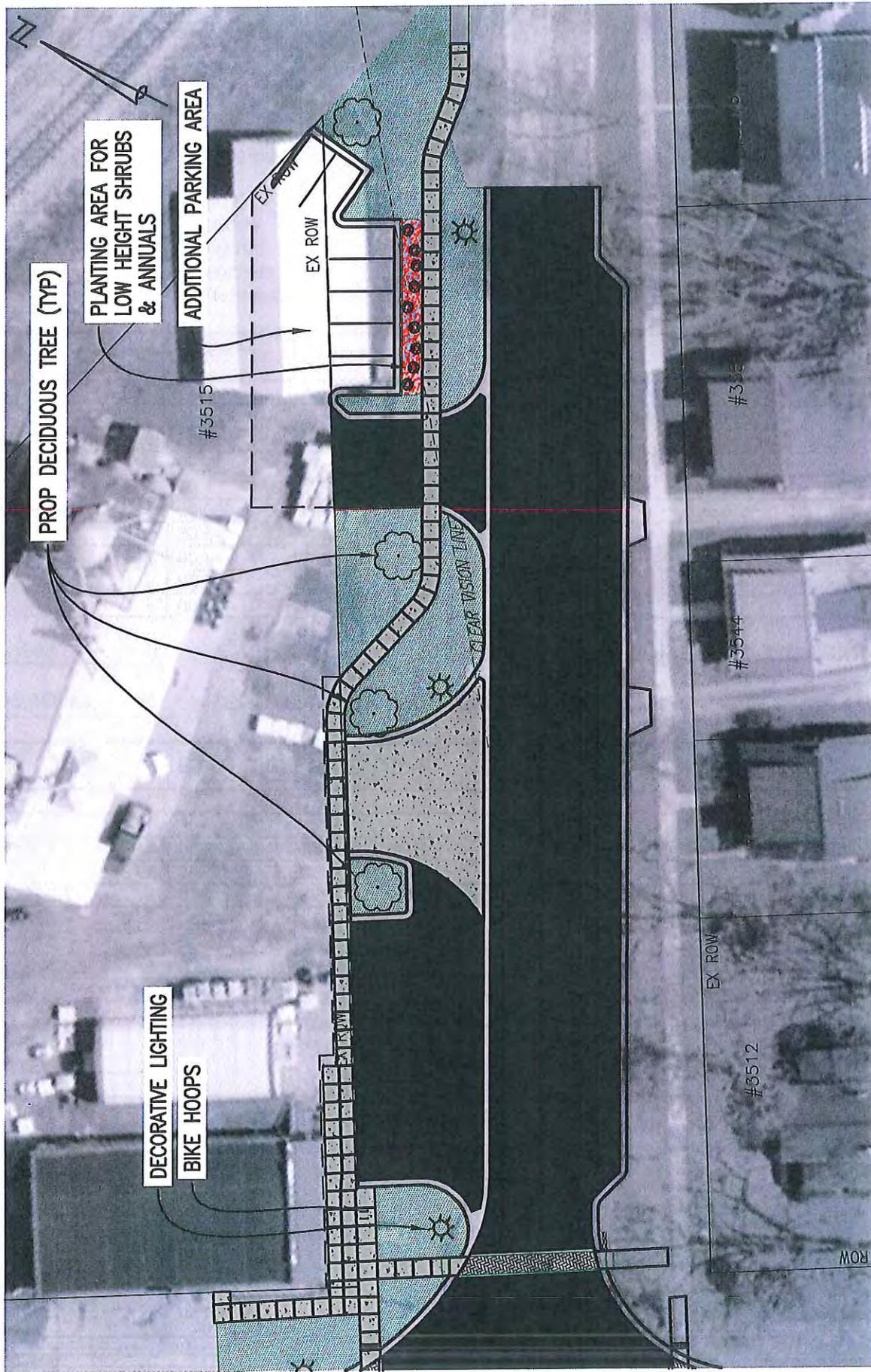
ORCHARD, HILTZ & McCLIMENT, INC.
34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 466-4557

PROJECT: Central Street Reconstruction (MILL LOT ESTIMATE)
 LOCATION: Dexter Mill
 WORK: Council Approved Parking Areas

DATE: March 25, 2014
 PROJECT #: 0130-13-0060
 ESTIMATOR: zdf
 CHECKED BY: pmd
 CURRENT ENR: 0

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
Cost Opinion 2 -Council Approved Improvements					
3027011	Aggregate Base, 8 inch, Modified	Syd	487	\$ 10.00	\$ 4,870.00
5010033	HMA, 13A	Ton	71	\$ 71.00	\$ 5,041.00
7127010	Sidewalk, Conc, with Integral Curb, 4 inch	Sft	492	\$ 7.00	\$ 3,444.00
8010007	Driveway, Nonreinf Conc, 8 inch	Syd	171	\$ 30.00	\$ 5,130.00
8020038	Curb and Gutter, Conc, Det F4	Ft	149	\$ 15.00	\$ 2,235.00
8030044	Sidewalk, Conc, 4 inch	Sft	2152	\$ 4.00	\$ 8,608.00
8110094	Pavt Mrkg, Polyurea, 6 inch, White	Ft	144	\$ 0.99	\$ 142.56
8167011	Restoration, Sod	Syd	372	\$ 5.00	\$ 1,860.00
SUBTOTAL FOR CATEGORY 2 -Council Approved Improvements					\$ 31,330.56
TOTAL OPINION OF PROBABLE CONSTRUCTION COST =					\$ 31,330.56
ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
PORTIONS WITHIN MILL SIDEWALK EASEMENT					
3027011	Aggregate Base, 8 inch, Modified	Syd	23	\$ 10.00	\$ 230.00
5010033	HMA, 13A	Ton	0	\$ 71.00	\$ -
7127010	Sidewalk, Conc, with Integral Curb, 4 inch	Sft	375	\$ 7.00	\$ 2,625.00
8010007	Driveway, Nonreinf Conc, 8 inch	Syd	23	\$ 30.00	\$ 690.00
8020038	Curb and Gutter, Conc, Det F4	Ft	0	\$ 15.00	\$ -
8030044	Sidewalk, Conc, 4 inch	Sft	395	\$ 4.00	\$ 1,580.00
8110094	Pavt Mrkg, Polyurea, 6 inch, White	Ft	0	\$ 0.99	\$ -
8167011	Restoration, Sod	Syd	0	\$ 5.00	\$ -
SUBTOTAL FOR MILL COSTS					\$ 5,125.00



SCALE: H: 1"=40' V: N/A
SHEET 1 OF 1

CENTRAL STREET PHASE 2
DEXTER FEED MILL SITE IMPROVEMENTS
SITE PLAN

JOB # 0130-13-0062

CLIENT: VILLAGE OF DEXTER

34000 Plymouth Road | Livonia, MI 48150 | P (734) 522-6711 | F (734) 522-6427 | WWW.OHM-ADVISORS.COM

DRAWING PATH: P:\0130-13-0062-CentralStreet_Phase2\DWG\13-0062-CentralStreet_Phase2_SitePlan.dwg Mar 24, 2014 - 3:42pm
 COPYRIGHT 2012 OHM ALL DRAWINGS AND WRITTEN MATERIALS APPEARING HEREIN CONSTITUTE THE ORIGINAL AND UNPUBLISHED WORK OF OHM AND THE SAME MAY NOT BE DUPLICATED, DISTRIBUTED, OR DISCLOSED WITHOUT PRIOR WRITTEN CONSENT OF OHM



OPINION OF PROBABLE CONSTRUCTION COST

ORCHARD, HILTZ & McCLIMENT, INC.
34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 466-4557

PROJECT: Central Street Reconstruction (MILL LOT ESTIMATE)
 LOCATION: Dexter Mill
 WORK: North Parking Area (Asphalt Pavement)

DATE: March 25, 2014
 PROJECT #: 0130-13-0060
 ESTIMATOR: zdf
 CHECKED BY: pmd
 CURRENT ENR: 0

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
Cost Opinion 3 -N Parking with HMA					
3027011	Aggregate Base, 8 inch, Modified	Syd	389	\$ 10.00	\$ 3,890.00
5010033	HMA, 13A	Ton	65	\$ 71.00	\$ 4,615.00
8020038	Curb and Gutter, Conc, Det F4	Ft	186	\$ 15.00	\$ 2,790.00
8110094	Pavt Mrkg, Polyurea, 6 inch, White	Ft	72	\$ 0.99	\$ 71.28
8167011	Restoration, Sod	Syd	158	\$ 5.00	\$ 790.00
SUBTOTAL FOR CATEGORY 3 -N Parking with HMA					\$ 12,156.28
TOTAL OPINION OF PROBABLE CONSTRUCTION COST =					\$ 12,156.28
ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
PORTIONS WITHIN MILL INGRESS/EGRESS EASEMENT					
3027011	Aggregate Base, 8 inch, Modified	Syd	222	\$ 10.00	\$ 2,220.00
5010033	HMA, 13A	Ton	37	\$ 71.00	\$ 2,627.00
8020038	Curb and Gutter, Conc, Det F4	Ft	18	\$ 15.00	\$ 270.00
8110094	Pavt Mrkg, Polyurea, 6 inch, White	Ft	12	\$ 0.99	\$ 11.88
8167011	Restoration, Sod	Syd	0	\$ 5.00	\$ -
SUBTOTAL FOR WORK IN EASEMENT					\$ 5,128.88



OPINION OF PROBABLE CONSTRUCTION COST

ORCHARD, HILTZ & McCLIMENT, INC.
34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 466-4557

PROJECT: Central Street Reconstruction (MILL LOT ESTIMATE)
LOCATION: Dexter Mill
WORK: North Parking Area (Gravel)

DATE: March 25, 2014
PROJECT #: 0130-13-0060
ESTIMATOR: zdf
CHECKED BY: pmd
CURRENT ENR: 0

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
Cost Opinion 4 -N Parking with Gravel					
3027011	Aggregate Base, 6 inch, Modified	Syd	323.00	\$ 7.40	\$ 2,390.20
3027011	Aggregate Base, 8 inch, Modified	Syd	67	\$ 10.00	\$ 670.00
5010033	HMA, 13A	Ton	11	\$ 71.00	\$ 781.00
8020038	Curb and Gutter, Conc, Det F4	Ft	163.00	\$ 15.00	\$ 2,445.00
8167011	Restoration, Sod	Syd	158	\$ 5.00	\$ 790.00
SUBTOTAL FOR CATEGORY 4 -N Parking with Gravel					\$ 7,076.20
TOTAL OPINION OF PROBABLE CONSTRUCTION COST =					\$ 7,076.20
ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
PORTIONS WITHIN MILL INGRESS/EGRESS EASEMENT					
3027011	Aggregate Base, 6 inch, Modified	Syd	222.00	\$ 7.40	\$ 1,642.80
8020038	Curb and Gutter, Conc, Det F4	Ft	18.00	\$ 15.00	\$ 270.00
8167011	Restoration, Sod	Syd	0	\$ 5.00	\$ -
SUBTOTAL FOR WORK IN EASEMENT					\$ 1,912.80

SIDEWALK EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that, WASHTENAW FARM & GARDEN, whose address is 3515 Central Street, Dexter, MI 48130 (hereinafter referred to as "Grantor"), being title holder to the following described parcel of land, to wit:

Description of Parcel:

See Exhibit "A"

Tax Identification Number: HD-08-06-106-002

for and in consideration of One (\$1.00) Dollar, receipt of which is hereby acknowledged, does hereby grant and convey to the Village of Dexter, a Michigan Municipal Corporation, whose address is 8140 Main Street, Michigan, 48130, (hereinafter referred to as "Grantee"), a perpetual easement for sidewalk, over, upon, across, in, through, and under the following described real property to wit:

See Exhibit "A"

and to enter upon sufficient land adjacent to said sidewalk easement for the purpose of exercising the rights and privileges granted herein.

Grantee may install, repair, replace and maintain sidewalk and all necessary appurtenances thereto, within the easement herein granted.

Grantor agrees not to build or to convey to others permission to build any permanent structures on the above described easement.

The premises so disturbed by reason of the exercise of any of the foregoing powers, rights and privileges, shall be reasonably restored to its prior condition by Grantee.

The Grantee shall indemnify and hold harmless the Grantor from any and all liability for personal property damage and/or any and all damages and/or injuries resulting from the Grantee's construction, use, maintenance and/or repair of the sidewalk, except any injuries and/or damages caused by the negligence of the Grantor.

In the event of a change of land use for said property as identified in the Village of Dexter Zoning Ordinance or sale of said property, the Grantor agrees to relocate the entire sidewalk from the easement to the Central Street right-of-way so as to eliminate the encumbrance on said property.

In exchange for this, the Grantee agrees to vacate the sidewalk easement on the condition that the Grantors pay for the cost of relocating the sidewalk back into the Central Street right-of-way and any costs incidental to the work. The Grantor acknowledges that costs may include, but are not limited to the removal of parking, construction of concrete sidewalk and restoration of unpaved areas in accordance with the Village of Dexter Engineering Standards.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns.

IN WITNESS WHEREOF, the undersigned Grantors have affixed their signatures this _____ day of _____ A.D., 20 _____.

WITNESSES:

WASHTENAW FARM & GARDEN

Witness Signature

By: _____
Signature

Printed Name

Its: _____
Printed Name & Title

Witness Signature

By: _____
Signature

Printed Name

Its: _____
Printed Name & Title

STATE OF MICHIGAN)
)SS
COUNTY OF)

On this _____ day of _____, A.D., 20 _____, before me, a Notary Public in and for said County, appeared _____ and _____, and _____ to me known personally known, who, being by me duly sworn, did each for himself say that they are respectively the _____ and the of _____, the corporation named in and which executed the within instrument and, that the seal affixed to said instrument was signed and sealed in behalf of said corporation by authority of its board of directors; and acknowledged said instrument the free act and deed of said corporation.

Notary Public, County, MI
My commission expires _____

This instrument drafted by:
Sameer Hamad
ORCHARD, HILTZ & McCLIMENT, INC.
34000 Plymouth Road
Livonia, Michigan 48150

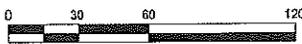
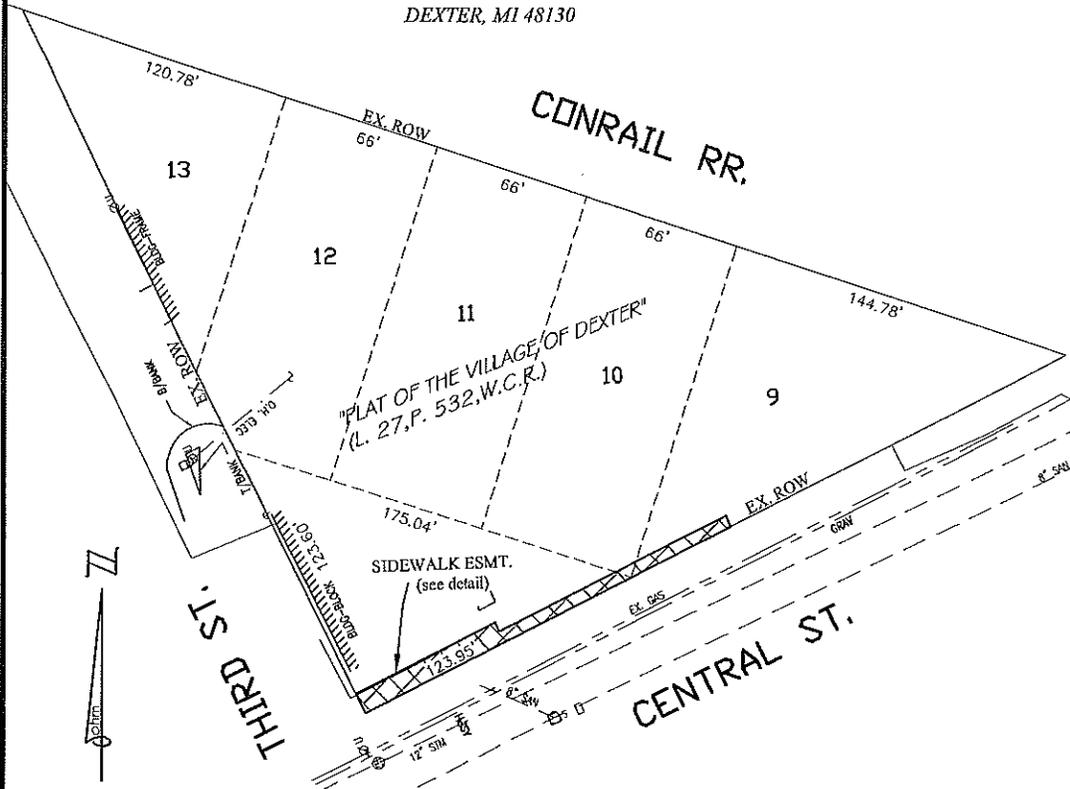
Tax Identification Number: HD-08-06-106-002

WHEN SIGNED RETURN TO:
Carol Jones, Clerk
Village of Dexter
8140 Main Street
Dexter, Michigan, 48130

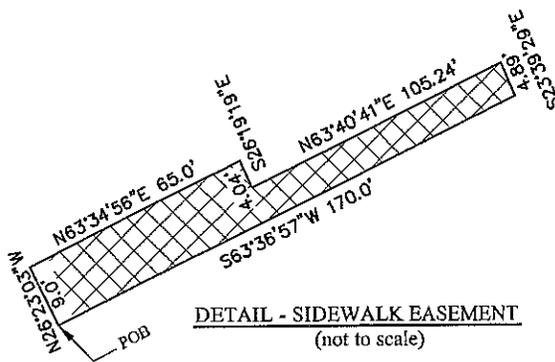
SIDEWALK EASEMENT SKETCH

Exhibit "A"

HD-08-06-106-002
 WASHTEAW FARM & GARDEN
 3515 CENTRAL ST.
 DEXTER, MI 48130



SCALE: 1" = 60'



- LEGEND**
- ROW RIGHT OF WAY
 - ⊙ PUBLIC LAND CORNER
 - POB POINT OF BEGINNING
 - ▨ SIDEWALK EASEMENT

SIDEWALK EASEMENT

PART OF THE NE 1/4 OF SECTION 6, T2S, R5E
 VILLAGE OF DEXTER, WASHTEAW COUNTY, MI
 TAX ID NO.: HD-08-06-106-002

CLIENT: VILLAGE OF DEXTER



34000 Plymouth Road | Livonia, MI 48150
 p (734) 522-6711 | f (734) 522-6427

Advancing Communities

DATE: 11-15-13
 DRAWN BY: SH
 DWG: SW-ESMT

SHEET
 3 OF 4

JOB NO.
 0130-13-0060

SIDEWALK EASEMENT SKETCH

Exhibit "A"

LEGAL DESCRIPTION

(HD-08-06-106-002)

A parcel of land being a part of the NE 1/4 of Section 6, Town 2 South, Range 5 East and SE 1/4 of Section 31, Town 1 South, Range 5 East, Village of Dexter, Washtenaw County, Michigan, more particularly described as follows:

Lots 9, 10, 11, 12, 13, inclusive, Block 17, "Plat of the Village of Dexter", according to the Plat thereof as recorded in Liber 27, Page 532 of Plats, Washtenaw County Records, ALSO, Beginning at the SE corner of said Lot 10; thence SW^{ly} 123.95 feet; thence NW^{ly} 123.60 feet; thence SE^{ly} 175.04 feet to the Point of Beginning. Subject to all easements and restrictions of record, if any.

SIDEWALK EASEMENT

A parcel of land being a part of the NE 1/4 of Section 6, Town 2 South, Range 5 East, Village of Dexter, Washtenaw County, Michigan, more particularly described as follows:

Beginning at the Northeasterly intersection of Third Street and Central Street; thence N 26°23'03" W 9.0 feet along the Easterly right of way line of said Third Street; thence N 63°34'56" E 65.0 feet; thence S 26°19'19" E 4.04 feet; thence N 63°40'41" E 105.24 feet; thence S 23°39'29" E 4.89 feet; thence S 63°36'57" W 170.0 feet along the Northerly right of way line of Central Street to the Point of Beginning.

Contains 1,106 square feet or 0.03 acres of land, more or less. Subject to all easements and restrictions of record, if any.

SIDEWALK EASEMENT

PART OF THE NE 1/4 OF SECTION 6, T2S, R5E
VILLAGE OF DEXTER, WASHTENAW COUNTY, MI
TAX ID NO.: HD-08-06-106-002



34000 Plymouth Road | Livonia, MI 48150
p (734) 622-6711 | f (734) 522-6427

Advancing Communities

CLIENT:	VILLAGE OF DEXTER	DATE:	11-15-13	SHEET		JOB NO.	
		DRAWN BY:	SH		4 OF 4		0130-13-0060
		DWG:	SW-ESMT				

INGRESS - EGRESS EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that, WASHTENAW FARM & GARDEN, whose address is 3515 Central Street, Dexter, MI 48130 (hereinafter referred to as "Grantor"), being title holder to the following described parcel of land, to wit:

Description of Parcel:

See Exhibit "A"

Tax Identification Number: HD-08-06-106-002

for and in consideration of One (\$1.00) Dollar, receipt of which is hereby acknowledged, does hereby grant and convey to the Village of Dexter, a Michigan Municipal Corporation, whose address is 8140 Main Street, Michigan, 48130, (hereinafter referred to as "Grantee"), a perpetual easement for ingress/egress, over, upon, across, in, through, and under the following described real property to wit:

See Exhibit "A"

and to enter upon sufficient land adjacent to said ingress/egress easement for the purpose of exercising the rights and privileges granted herein.

Grantee may install, repair, replace and maintain parking lot and all necessary appurtenances thereto, within the easement herein granted.

Grantor agrees not to build or to convey to others permission to build any permanent structures on the above described easement.

The premises so disturbed by reason of the exercise of any of the foregoing powers, rights and privileges, shall be reasonably restored to its prior condition by Grantee.

The Grantee shall indemnify and hold harmless the Grantor from any and all liability for personal property damage and/or any and all damages and/or injuries resulting from the Grantee's construction, use, maintenance and/or repair of the parking lot, except any injuries and/or damages caused by the negligence of the Grantor.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns.

IN WITNESS WHEREOF, the undersigned Grantors have affixed their
signatures this _____ day of _____, A.D., 20_____.

WITNESSES:

WASHTENAW FARM & GARDEN

Witness Signature

By: _____
Signature

Printed Name

Its: _____
Printed Name & Title

Witness Signature

By: _____
Signature

Printed Name

Its: _____
Printed Name & Title

STATE OF MICHIGAN)
)SS
COUNTY OF)

On this _____ day of _____, A.D., 20 ____, before me, a Notary Public in and for said County, appeared _____ and _____, and to me known personally known, who, being by me duly sworn, did each for himself say that they are respectively the _____ and the _____ of _____, the corporation named in and which executed the within instrument and, that the seal affixed to said instrument was signed and sealed in behalf of said corporation by authority of its board of directors; and acknowledged said instrument the free act and deed of said corporation.

Notary Public, County, MI

My commission expires _____

This instrument drafted by:
Sameer Hamad
ORCHARD, HILTZ & McCLIMENT, INC.
34000 Plymouth Road
Livonia, Michigan 48150

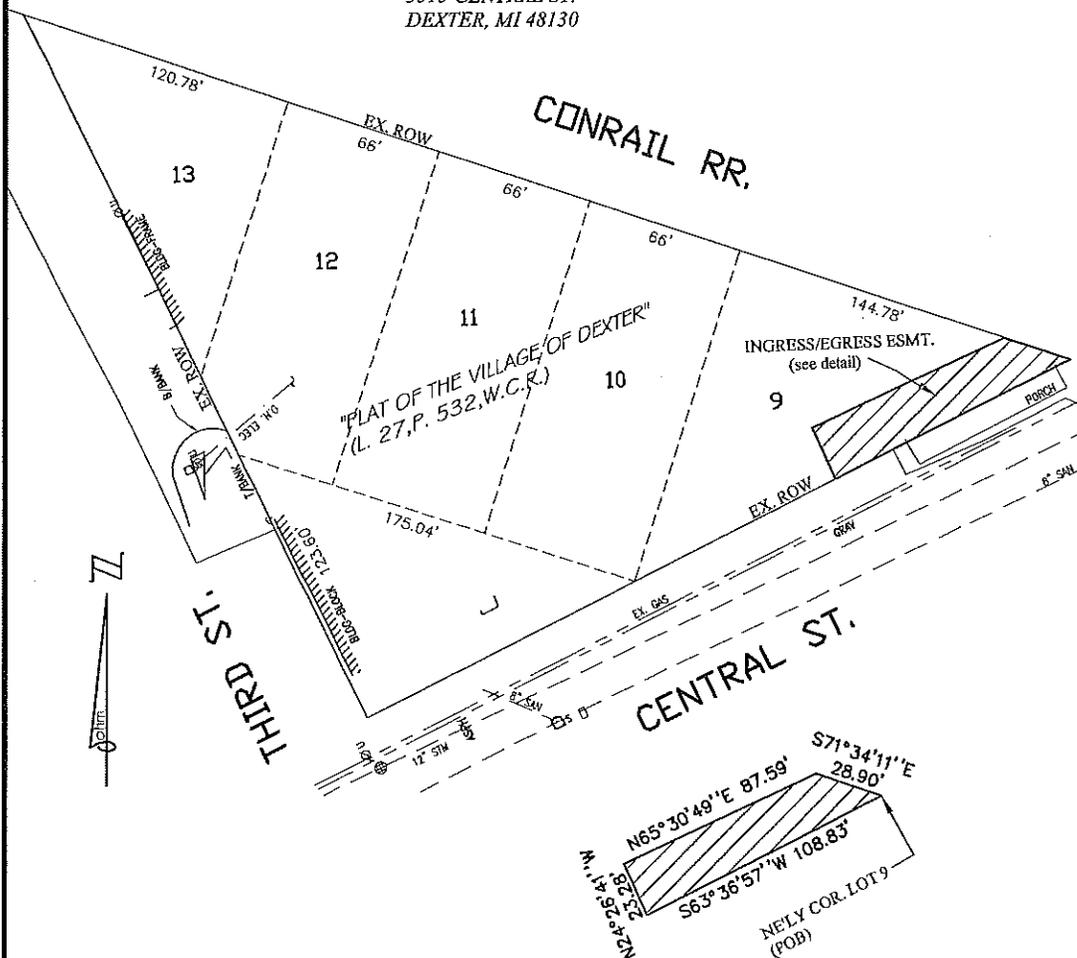
Tax Identification Number: HD-08-06-106-002

WHEN SIGNED RETURN TO:
Carol Jones, Clerk
Village of Dexter
8140 Main Street
Dexter, Michigan, 48130

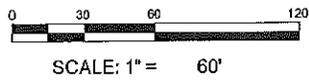
INGRESS - EGRESS EASEMENT SKETCH

Exhibit "A"

HD-08-06-106-002
 WASHTENAW FARM & GARDEN
 3515 CENTRAL ST.
 DEXTER, MI 48130



DETAIL - INGRESS/EGRESS EASEMENT



- LEGEND**
- ROW RIGHT OF WAY
 - ⊙ PUBLIC LAND CORNER
 - POB POINT OF BEGINNING
 - ▨ INGRESS/EGRESS EASEMENT

REVISED 03-19-14

INGRESS - EGRESS EASEMENT

PART OF THE NE 1/4 OF SECTION 6, T2S, R5E
 VILLAGE OF DEXTER, WASHTENAW COUNTY, MI
 TAX ID NO.: HD-08-06-106-002



34000 Plymouth Road | Livonia, MI 48150
 p (734) 522-6711 | f (734) 522-6427

CLIENT: VILLAGE OF DEXTER	DATE: 11-15-13 DRAWN BY: SH DWG: SW-ESMT	SHEET 3 OF 4	JOB NO. 0130-13-0060
---------------------------	--	-----------------	-------------------------

INGRESS - EGRESS EASEMENT SKETCH

Exhibit "A"

LEGAL DESCRIPTION

(HD-08-06-106-002)

A parcel of land being a part of the NE 1/4 of Section 6, Town 2 South, Range 5 East and SE 1/4 of Section 31, Town 1 South, Range 5 East, Village of Dexter, Washtenaw County, Michigan, more particularly described as follows:

Lots 9, 10, 11, 12, 13, inclusive, Block 17, "Plat of the Village of Dexter", according to the Plat thereof as recorded in Liber 27, Page 532 of Plats, Washtenaw County Records, ALSO, Beginning at the SE corner of said Lot 10; thence SW'y 123.95 feet; thence NW'y 123.60 feet; thence SE'y 175.04 feet to the Point of Beginning. Subject to all easements and restrictions of record, if any.

INGRESS - EGRESS EASEMENT

A parcel of land being a part of the NE 1/4 of Section 6, Town 2 South, Range 5 East, Village of Dexter, Washtenaw County, Michigan, more particularly described as follows:

Beginning at the Northeasterly corner of Lot 9, Block 17, "Plat of the Village of Dexter", according to the Plat thereof as recorded in Liber 27, Page 532 of Plats, Washtenaw County Records; thence S 63°36'57" W 108.83 feet along the South line of said Lot 9 also being the Northerly right of way line of Central Street; thence N 24°26'41" W 23.28 feet; thence N 65°30'49" E 87.59 feet; thence S 71°34'11" E 28.90 feet along the Northerly line of said Lot 9 also being the Southerly right of way line of Railroad to the Point of Beginning.

Contains 2,128 square feet or 0.05 acres of land, more or less. Subject to all easements and restrictions of record, if any.

REVISED 03-19-14

INGRESS - EGRESS EASEMENT

PART OF THE NE 1/4 OF SECTION 6, T2S, R5E
VILLAGE OF DEXTER, WASHTENAW COUNTY, MI
TAX ID NO.: HD-08-06-106-002



34000 Plymouth Road | Livonia, MI 48150
p (734) 522-6711 | f (734) 522-6427

Advancing Communities

DATE: 11-15-13
DRAWN BY: SH
DWG: SW-ESMT

SHEET

4 OF 4

JOB NO.

0130-13-0060

CLIENT: VILLAGE OF DEXTER

AGENDA 4-14-14
ITEM 2

VILLAGE OF DEXTER

ddettling@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager and Dan Schlaff, Superintendent
Date: April 14, 2014
Re: Consideration Item-Health and Safety Program Development

The attached proposal dated July 30, 2013 was provided as a discussion item on the September 9, 2013 agenda. At that time, staff indicated that we would bring it forward on a future agenda for consideration. Dan Schlaff and I feel the safety of our employees is an important priority and the formal program proposed here is an essential building block to help secure and enhance the safety of all village employees as well as the public.

Dan Schlaff and I have discussed on many occasions that development of a Health and Safety Program for the village is a priority. However, this isn't something Dan or I feel we have the skill or time to complete without assistance. We asked Blair Selover of F&V to provide a scope of services to help the village develop a program. **Attached is a proposal to complete a comprehensive Health and Safety Program in an amount not to exceed \$47,140. Also attached is a letter dated March 25, 2014 in which F&V Operations provided references and qualification to complete this type of work.**

We don't recommend going out for a bid on this service, rather it is recommended that we use our approved engineering consultant to complete the work. We feel that Blair Selover can pick up where he left off 2-years ago when he served the village during the Superintendent transition period. His familiarity with staff, our processes and understanding of our hazards will help him advance this project competently. He will bring what he already knows about the village into a comprehensive program.

This a four to five month process, with a project cost of \$47,140. Staff feels this is a priority for the village and its employees. The program will benefit all departments and therefore the cost would be divided into all funds as shown below. Staff recommends that we span two fiscal years to spread the costs over two budget cycles. This would mean starting the project in April and wrapping it up mid-September. This timing will also fit with the completion of the Sludge Project, which gives staff some flexibility to help develop the program. The 2013/14 budget includes another full-time employee, which was delayed to allow time for Tim Stewart to become acclimated into the workforce. There will be an off-set with these expenses that will keep the budget in water and sewer in balance. General fund and streets funds can absorb \$4,000 this fiscal year. We can budget for the other half of the program costs in FY 2014/15.

Staff also suggests that a commitment to develop this program go hand in hand with a pledge to fund ongoing annual safety training onsite and offsite for employees. Without follow through; development of a Comprehensive Safety Program will be a waste of time, waste of money and sadly do little to enhance safety in the long run. Dan and I are committed to putting safety first, and we will make it our responsibility to ensure that the program is implemented rigorously.

Safety will be a priority for all employees, however to give the program the best chance for success we will make sure specific tasks of the program are assigned and suitable accountability applied. The details for ongoing costs and task assignments will be developed during the administration task of the program.

101	\$7,858	\$3,929.00	Half 2013/14 & 2014/15
202	\$7,856	\$3,929.00	Half 2013/14 & 2014/15
203	\$7,856	\$3,929.00	Half 2013/14 & 2014/15
590	\$11,785	\$5,892.50	Half 2013/14 & 2014/15
591	\$11,785	\$5,892.50	Half 2013/14 & 2014/15

Total \$47,140

Staff is requesting Council support and approval of the attached proposal to develop a Comprehensive Health & Safety Program as outlined in the F&V Operations proposal.



July 30, 2013

Ms. Donna Dettling, Village Manager
Village of Dexter
8140 Main Street
Dexter, Michigan 48130

**RE: Health and Safety Program Development
Village of Dexter, Washtenaw County, Michigan**

Dear Ms. Dettling,

As requested, we prepared this proposal for developing a comprehensive Health and Safety (H&S) Program for the Village of Dexter. We will work closely with the Village to evaluate and define your specific needs based on the staffing of your organization. I have personally worked with the Village staff for a number of years and familiar with most of the personnel and their responsibilities. We are familiar with your systems and have a thorough understanding of the operations of the Village's Water Wastewater and DPW Departments.

Based on our recent discussions with you, our proposed scope of services to effectively implement a H&S Program for your organization is as follows:

SCOPE OF SERVICES

Structure, Staffing and Policy Review

This initial task will include working with you and your staff to physically review the Village's existing infrastructure for the specific purpose of developing a comprehensive Health and Safety (H&S) Program. We will review the Village's organizational structure and discuss the Village's administration policies that are followed, and the operations and maintenance activities that are performed by the Village staff and/or subcontractors on a day-to-day basis. This Task is dedicated to reviewing the administration structure policies and operations as they related to defining the future H&S Program. The time spent during this task will include one on one interviews to help focus the H&S Program so that it is tailored to the specific needs of the Village while meeting the appropriate regulatory requirements.

Health and Safety Program Administration

This task allocates time with the appropriate Village staff to refine the existing organization structure as it pertains to safety. We will develop a strategic plan and management policy for the delegation of duties that are essential to implementing a successful H&S Program. This process begins with staff routinely exposed to potential hazards and includes staff who are responsible for designating the personnel accountable for implementing the H&S Program, allocating resources, instituting performance standards, and establishing accountability measures and enforcement procedures.

The time spent during this task is integral to the review task above and will serve to assist the Village of Dexter to develop an effective organizational structure for implementing the H&S Program. The general aspects of the Health and Safety Program Administration task are as follows:

- Introduction to the Health and Safety Program.
- Discuss the Health and Safety Manual Policies and Programs.
- Develop the Program Administration and Organizational Structure.
- Establish a Health and Safety Audit Program.
- Define the Recordkeeping and Reporting Requirements.
- Institute a Health and Safety Management System.

Health and Safety Program

The Health and Safety Program for the Village of Dexter will be developed. The deliverable of this task will be a comprehensive Health and Safety Manual that we will prepare for review and approval by the Village of Dexter. The document will include safety program policies and training modules written in accordance with the applicable federal and state regulations governing employee health and safety and maintaining a safe work environment.

The Health and Safety Manual will include guidance and protocols related to Program Administration, Health and Safety Programs, Environmental Operations, Construction Operations, Safe Work Practices and a myriad of checklists, forms and reports required for compliance. The final document will include a Health and Safety Policy Statement adopted by the Village Council that defines your commitment to the program. The suggested or preliminary listing of the specific Health and Safety Manual components are shown below:

General Health and Safety	
<ul style="list-style-type: none"> • Hazard Communication • Incident Reporting and Investigation • Bloodborne Pathogens Exposure Control • Hearing Conservation • Confined Space Entry • Respiratory Protection • Personal Protective Equipment • Reproductive Hazards Protection • Ergonomic Hazard Guidelines • Vehicle Safety • Health and Safety Qualifications for Subcontractors • Emergency Action Plans • Health and Safety Training 	<ul style="list-style-type: none"> • Medical Surveillance • Respiratory Protection • Personal Protective Equipment • Specific Health and Safety Plan for DPW, Wastewater and Water Operations • Security and Control • Emergency Response Planning • Construction Accident Prevention • Construction Health and Safety Plan • Demolition and Decontamination • Traffic Zone Safety • Trenching and Excavation • Hot Work • Haulage and Earthwork Safety

Safe Work Practices	
<ul style="list-style-type: none"> • General Safe Work Practices for Field Employees • General Safe Work Practices for Office Employees • Working Over or Near Water • Use of Heavy Equipment • Special Site Hazards • Safe Electrical Work Practices • Fall Protection Practices • Portable Ladder Safety • Drum and Container Handling • Spill and Discharge Control • Heat Stress Prevention and Monitoring • Flammable Hazards and Ignition Sources 	<ul style="list-style-type: none"> • Cold Stress Safe Work Practice • Biohazard Safety • Underground Storage Tank Removal • Safe Lifting Practices • Permit-Required Confined Space Entry • Non-Permit-Required Confined Space Entry • Oil and Distillate Fuel Product Hazards • Protection from Sun Exposure • Respirator Cleaning Procedures • Safe Work Practices for Air Purifying Respirators • Respirator Qualitative Fit Testing Procedures • Lone Worker Safe Practices • Short Service Employee (SSE) Program

In addition to the above program modules, the final Health and Safety Manual will include the applicable forms to document training and certification, incident reporting, site logs, inspections, and program audits within each section of the Manual. The forms will be developed based on the modules required for the Village of Dexter to comply with the applicable federal and state regulations

governing employee health and safety. Upon approval of the Health and Safety Manual by the Village of Dexter, the FVOP team will assist the Village on an as-needed basis to implement the program. For ongoing training and staff development it is estimated to be \$500 - \$800 per training module dependent on the number of modules desired per onsite training session.

BUDGET

Scope of Work	Estimated Level of Effort	Proposed Budget
Structure, Staffing and Policy Review	42	\$4,100
Health and Safety Program Administration	62	\$5,660
Health and Safety Program	392	\$37,380
Total Project Fee	496	\$47,140

Project Fee includes travel costs and printing.

SCHEDULE

Schedule is dependent on availability of Village Staff. Task 1 is about two to three weeks. Task 2 is about two to three weeks. Task 3 is about twelve weeks.

We are prepared to begin this assignment upon your authorization of our proposal. If you concur with our Scope of Services and Budget, you may authorize us to begin work by signing where indicated below and mailing a copy of this letter back to us.

We thank you for this opportunity and we look forward to working with you. If you have any questions regarding this proposal or any FVOP services, please contact Blair Selover at 810.252.8884 or bselover@fv-operations.com.

Sincerely,

F&V OPERATIONS AND RESOURCE MANAGEMENT, INC.



H. Blair Selover
Regional Manager

cc: Dan Schlaff, DPW Director

F&V Operations and Resource Management, Inc. (FVOP) is hereby authorized to perform the Services detailed in this letter dated July 30, 2013.

Authorized Representative

Date



March 25, 2014

Ms. Donna Dettling, Village Manager
Village of Dexter
8140 Main Street
Dexter, MI 48130-1092

Re: Health and Safety Program

Dear Donna:

We are pleased to provide you with more information regarding our Health and Safety Program.

F&V Operations and Resource Management firmly adheres to the axiom that the provision of a safe work place for our employees is paramount for the wellbeing of not only the company itself, but for our clients as well.

One of the primary goals of the company upon its formation was to develop and implement a Health and Safety Program that would provide for the safety and wellbeing of our employees as they perform their daily work. President Larry Fleis accomplished the first step toward this goal in 2011 through the hiring of H. Blair Selover, Regional Manager.

The program was developed and formally adopted during Strategic Planning meetings by F&V Operations and Resource Management in December of 2012. F&V Operations and Resource Management has not had an OSHA Reportable Incident since its inception in 2011. F&V Operations has also continued its commitment to health and safety by hiring Matthew J. Schindewolf as the Corporate Health and Safety Consultant.

The F&V Operations and Resource Management Team recognizes that the operations and maintenance of utilities, physical plants, equipment and other public infrastructure are vital to a community's sense of wellbeing and pride. We also recognize that a community's employees are an essential part of that sense of wellbeing and pride. To that end, we strive to provide for the health and safety of all those who are involved in making a community work.

F&V Operations and Resource Management is well positioned and qualified to assist in the development of an inclusive, comprehensive Health and Safety Program that would be applicable to the Public Works and Utilities professions for our clients that integrates all of the local, state and federal regulations and guidelines necessary to ensure that the valued asset, the employee, can perform their duties safely.

The skilled professionals on our team have a significant history in the development and implementation of health and safety programs and can quickly tailor a program to your needs. We can provide essential training and ongoing support as conditions evolve and regulatory changes are enacted. Many of the staff members have been involved in Health and Safety Programs that have received both State and National Awards for Excellence in the field of employee health and safety.

Our experience can add to your success.

2960 Lucerne Drive SE, Suite 100
Grand Rapids, MI 49546
P: 616.588.2900
F: 616.977.1005
www.fv-operations.com

Included below is a listing of some of the safety awards and recognitions that staff members of F&V Operations and Resource Management have achieved:

- **Huron Shores Regional Utility Authority**
2009 National American Water Works Association , Wendel La Due Utility Safety Award
- **Oscoda**
2004 National Safety Platinum Award, 5 years with No Recordable Incidents
2006, 2007, 2008, 2009 OSHA Safety Award, No Recordable Incidents
2011 OSHA Safety Award, 12 Consecutive Months No Recordable Incidents
- **Delhi Charter Township**
1984 National Water Pollution Control Association Safety Award
- **City of Brighton**
2009 National American Public Works Association Accreditation, recognizing excellence in safety programs and safety performance. Re-Accreditation in 2012
- **Delhi Charter Township**
1982 Special Recognition for Development of a Comprehensive Safety Program for Wastewater Utilities from the Michigan Department of Natural Resources

Blair Selover has over 5 years of experience working with the staff at the Village of Dexter and has been working hand-in-hand with the DPW staff for six months. He has ongoing involvement with the Village's operations. Blair understands how the system operates, is familiar with your day-to-day duties and knows your staff.

Matt Schindewolf provided GHS training to the Village in late 2013 and is also familiar with the Village's staff.

A few of our current client references regarding our safety services include:

Cory Matthews, Purchasing Supervisor
Mass Transportation Authority – City of Flint
Phone: 810.780.8809
Fax: 810.767.6580

Jerry Sitton, Superintendent
Rush County Highway, IN
Phone: 765.932.2926

Rick Miller
Director of DPW, City of Sturgis
Phone: 269.651.2879

We are confident in our ability to assist the Village with their Health and Safety Program needs and look forward to our continued relationship with your staff and Village officials.

Best regards,

FLEIS & VANDENBRINK



H. Blair Selover,
General Manager

cc: Dan Schlaiff

AGENDA 4-14-14
ITEM C-2

VILLAGE OF DEXTER

ddetling@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council

From: Donna Dettling, Village Manager

Date: March 14, 2014

Re: OHM Proposal for Construction Services for Central & Ann Arbor Streets

Attached is the proposal from OHM for Construction Services for the Central and Ann Arbor Street Projects planned for this summer. The Construction cost for this project based on the bid price is \$1,416,404.00, and the original Engineers estimate was \$1,296,800.00. The proposal for construction services of \$181,000.00 is 12.7% of the total construction cost. This is in line with customary fees for construction engineering.

A Material Testing quote for this project along with a recommendation will be on the next agenda. I will include a detailed breakdown of all project costs, including what will be expected from each fund.

Staff has reviewed the proposal and recommends approval of the Construction Services Totaling \$181,000.00.



ARCHITECTS. ENGINEERS. PLANNERS.

April 9, 2014

Village of Dexter
8140 Main Street
Dexter, MI 48130

Attention: Donna Dettling, Village Manager

Regarding: Central Street Reconstruction & Ann Arbor Street Resurfacing
Construction Services

Dear Ms. Dettling:

Orchard, Hiltz & McCliment, Inc. (OHM) is pleased to submit this proposal for construction engineering, contract administration, inspection, and construction staking for the Central Street Reconstruction and Ann Arbor Street Resurfacing projects.

PROJECT UNDERSTANDING

The low bidder for these projects is Zito Construction. Anticipated construction on Ann Arbor Street is anticipated to begin on June 9, 2014 and Central Street on July 28, 2014. The construction schedule calls for completion of the projects by mid-October.

The proposed scope of work for Ann Arbor Street includes a mill and overlay of the existing composite cross section, installation of 8 inch ductile iron water main, curb removal and replacement, sidewalk ramp replacement, and lighting improvements. Central Street includes the complete removal and replacement of the existing roadway between Second and Third Streets. The project will also include upgrades to drainage as well as the installation of sidewalks and lighting. In addition, the work will include construction of a parking area for the Dexter Mill. For the purpose of this proposal, we have assumed all of the work will proceed.

SCOPE OF SERVICES

We have proposed the following scope of services for construction phase portion of the projects. The scope is based on our experience on prior Village projects as well as our understanding of the requirements to administer a project through MDOT's Local Agency Program.

Construction Layout

1. Stakes providing proper line and grade will be provided for all proposed water main, storm sewer, drainage structures and lighting appurtenances.
2. Staking for the roadway and driveway construction will be provided along the project.
3. Re-staking will be back-charged to the contractor

Construction Observation

1. Full-time daily observation will be provided for all construction work. Daily field reports will be prepared documenting pay item quantities and general progress for the day. Checking line and

OHM Advisors
34000 PLYMOUTH ROAD
LIVONIA, MICHIGAN 48150

T 734.522.6711
F 734.522.6427

OHM-Advisors.com

elevation for compliance with contract documents will also be provided as part of the construction observer's regular responsibilities.

2. The construction observer will record all quantities, materials and contractor operations within FieldBook in accordance with procedures as required by MDOT.
3. A project engineer will oversee and supervise construction. In addition, the Engineer will be responsible for resolving any interpretations or issues which may arise with the plans or contract documents.

Construction Engineering and Contract Administration

1. Convene a pre-construction meeting with the successful bidder and prepare meeting notes.
2. Conduct (10) Bi-weekly (or as determined) progress meetings to coordinate project details, and communicate project status.
3. Review and approve of all shop drawings, catalogue sheets and samples related to the proposed work.
4. Respond to Contractor requests for information providing design clarifications or revisions as necessary.
5. Request and review construction progress schedule from the Contractor. Progress will be monitored throughout the project to ensure timely construction of the contract work items.
6. Prepare bi-weekly construction pay estimates as required by MDOT. It is assumed that fourteen (14) estimates will be prepared for the project.
7. Assist in claim resolution and review and process any change order requests from the Contractor and provide recommendations on action to the Village.
8. Perform wage rate interviews, review certified payrolls for the Contractor and all subcontractors.
9. Prepare a final punch list and monitor resolution of these items as well as final restoration until completion of the project.
10. Work with the Contractor to perform project closeout.

Record Drawings

Upon completion of the construction, OHM will compile the as-built information for the road, water main, storm sewer and lighting system into the final record drawings. We will submit one paper copy and one digital CD with PDFs of the record drawings for the Village's records. The information will also be added to the Village GIS system.

Additional Services

The services outlined herein constitute the total obligation of the parties. If additional services are requested, they can be provided in accordance with OHM's Hourly Rate Schedule for the year in which the services are performed or at an agreed upon fee.

COMPENSATION

The Village will be invoiced monthly for services rendered on an hourly basis, with a not to exceed amount. Compensation due will be based on the actual hours worked during each phase of the project. The following budgets are presented for your consideration:

<u>Construction Services</u>	<u>Total Fee</u>
Construction Staking.....	\$20,000.00
Construction Observation.....	\$105,000.00
Construction Engineering/Contract Administration.....	\$46,000.00
Record Drawings	\$10,000.00
Construction Services Total	\$181,000.00

SCHEDULE

It is anticipated that the Ann Arbor Street Resurfacing project will be completed in August 2014 and Central Street Reconstruction project will be completed in October of 2014.

CONTRACT TERMS AND CONDITIONS

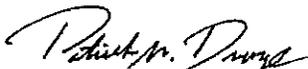
The attached Standard Terms and Conditions, dated March 2003 and as shown as Exhibit 1, are incorporated into this proposal by reference, with Section 7 omitted at the request of the Village.

We thank you for this opportunity to provide professional engineering services. Please do not hesitate to contact us if you have questions. Should you find our proposal acceptable, please execute the agreement below and return a copy to us for our files.

Very truly yours,
ORCHARD, HILTZ & McCLIMENT, INC.



Rhett Gronevelt, P.E.
Principal in Charge



Patrick M. Droze, P.E.
Project Engineer

VILLAGE OF DEXTER
ANN ARBOR AND CENTRAL STREET IMPROVEMENTS
Construction Phase Engineering Services

Accepted By: _____

Printed Name: _____

Title: _____

Date: _____

Enclosures

Central Street Reconstruction & Ann Arbor Street Resurfacing Proposal for Construction Engineering Services

- ✦ Enclosure 1
 - OHM Standard Terms and Conditions

- ✦ Enclosure 2
 - 2014 Rate Schedule

OHM Standard Terms and Conditions

STANDARD TERMS and CONDITIONS

1. THE AGREEMENT – These Standard Terms and Conditions and the attached Proposal or Scope of Services, upon their acceptance by the Owner, shall constitute the entire Agreement between Orchard, Hiltz & McCliment, Inc. (OHM), a registered Michigan Corporation, and the Owner. The Agreement shall supersede all prior negotiations or agreements, whether written or oral, with respect to the subject matter herein. The Agreement may be amended only by mutual agreement between OHM and the Owner and said amendments must be in written form.

2. SERVICES TO BE PROVIDED – OHM will perform the services as set forth in the attached proposal or scope of services which is hereby made a part of the Agreement.

3. SERVICES TO BE PROVIDED BY OWNER – The Owner shall at no cost to OHM:

- a) Provide OHM personnel with access to the work site to allow timely performance of the work required under this Agreement.
- b) Provide to OHM within a reasonable time frame, any and all data and information in the Owners possession as may be required by OHM to perform the services under this Agreement.
- c) Designate a person to act as Owners representative who shall have the authority to transmit instructions, receive information, and define Owner policies and decisions as they relate to services under this Agreement.

4. PERIOD OF SERVICE – The services called for in this Agreement shall be completed within the time frame stipulated in the Proposal or Scope of Services, or if not stipulated shall be completed within a time frame which may reasonably be required for completion of the work. OHM shall not be liable for any loss or damage due to failure or delay in rendering any service called for under this agreement resulting from any cause beyond OHM's reasonable control.

5. COMPENSATION – The Owner shall pay OHM for services performed in accordance with the method of payment as stated in the Proposal or Scope of Services. Method of compensation may

be lump sum, hourly; based on a rate schedule, percentage of the construction cost, or cost plus a fixed fee. The Owner shall pay OHM for reimbursable expenses for subconsultant services, equipment rental or other special project related items at a rate of 1.15 times the invoice amount.

6. TERMS OF PAYMENT – Invoices shall be submitted to the Owner not more often than monthly for services performed during the preceding period. Owner shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM shall include a charge at the rate of one percent per month from said thirtieth day.

7. LIMIT OF LIABILITY – OHM shall perform professional services under this Agreement in a manner consistent with the degree of care and skill in accordance with applicable professional standards of services of this type of work. To the fullest extent permitted by law, and not withstanding any other provision of this Agreement, the total liability in the aggregate, of OHM and its Officers, Directors, Partners, employees, agents, and subconsultants, and any of them, to the Owner and anyone claiming by, through or under the Owner, for any and all claims, losses, costs or damages of any nature whatsoever arises out of, resulting from or in any way related to the project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract or warranty, express or implied, of OHM or OHM's Officers, Directors, employees, agents or subconsultants, or any of them shall not exceed the amount of \$25,000 or OHM's fee, whichever is greater.

8. ASSIGNMENT – Neither party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other party.

9. NO WAIVER – Failure of either party to enforce, at anytime, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either party at any time

to avail themselves of such remedies as either may have for any breach or breaches of such provisions.

10. GOVERNING LAW – The laws of the State of Michigan will govern the validity of this Agreement, its interpretation and performance.

11. DOCUMENTS OF SERVICE – The Owner acknowledges OHM's reports, plans and construction documents as instruments of professional services. Nevertheless, the plans and specifications prepared under this Agreement shall become the property of the Owner upon completion of the work and payment in full of all monies due OHM, however, OHM shall have the unlimited right to use such drawings, specifications and reports and the intellectual property therein. The Owner shall not reuse or make any modifications to the plans and specifications without prior written authorization by OHM. In accepting and utilizing any drawings or other data on any electronic media provided by OHM, the Owner agrees that they will perform acceptance tests or procedures on the data within 30 days of receipt of the file. Any defects the Owner discovers during this period will be reported to OHM and will be corrected as part of OHM's basic Scope of Services.

12. TERMINATION – Either party may at any time terminate this Agreement upon giving the other party 7 calendar days prior written notice. The Owner shall within 45 days of termination, pay OHM for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.

13. OHM'S RIGHT TO SUSPEND ITS SERVICES – In the event that the Owner fails to pay OHM the amount shown on any invoice within 60 days of the date of the invoice, OHM may, after giving 7 days notice to the Owner, suspend its services until payment in full for all services and expenses is received.

14. OPINIONS OF PROBABLE COST – OHM's preparation of Opinions of Probable Cost represent OHM's best judgment as a design professional familiar with the industry. The Owner must recognize that OHM has no control over costs or the prices of labor, equipment or materials, or over the contractor's method of pricing. OHM makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.

15. JOB SITE SAFETY – Neither the professional activities of OHM, nor the presence of OHM or our employees and subconsultants at a construction site shall relieve the General Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions. The Owner agrees that the General Contractor is solely responsible for jobsite safety, and warrants that this intent shall be made clear in the Owners agreement with the General Contractor. The Owner also agrees that OHM shall be indemnified and shall be made additional insureds under the General Contractors general liability insurance policy.

16. DISPUTE RESOLUTION – In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the Owner and OHM agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the parties mutually agree otherwise.

2014 Rate Schedule

2014 HOURLY RATE SCHEDULE

Professional Engineer IV/Architect IV	\$ 150.00
Professional Engineer III/Architect III	\$ 130.00
Professional Engineer II/Architect II	\$ 124.00
Professional Engineer I/Architect I	\$ 108.00
Graduate Engineer III	\$ 110.00
Graduate Engineer II	\$ 103.00
Graduate Engineer I	\$ 97.00
Graduate Architect III/Landscape Architect III	\$ 105.00
Graduate Architect II/Landscape Architect II	\$ 86.00
Graduate Architect I/Landscape Architect I	\$ 75.00
Technician IV	\$ 108.00
Technician III	\$ 98.00
Technician II	\$ 84.00
Technician I	\$ 64.00
Engineering/Architectural Aide	\$ 48.00
Professional Surveyor III	\$ 135.00
Professional Surveyor II	\$ 120.00
Professional Surveyor I	\$ 105.00
Graduate Surveyor	\$ 98.00
Surveyor III	\$ 94.00
Surveyor II	\$ 88.00
Surveyor I	\$ 68.00
Surveyor Aide	\$ 48.00
Planner IV	\$ 135.00
Planner III	\$ 115.00
Planner II	\$ 98.00
Planner I	\$ 65.00
Planner Aide	\$ 48.00
Graphic Designer	\$ 100.00
Data Base Developer	\$ 170.00
IT Technician III	\$ 160.00
IT Technician II	\$ 130.00
IT Technician I	\$ 85.00
Administrative Support	\$ 54.00
Clerical Aide	\$ 40.00
Principal	\$ 175.00
Senior Associate	\$ 165.00
Associate	\$ 155.00

AGENDA 4-14-14
ITEM 14

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

enicholls@dextermi.gov

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager; Kurt Augustine, Streets Foreman
Date: April 14, 2014
Re: Pavement Markings

In March 2012, the Village went through a bid process to select a contractor to apply pavement markings. M & M Pavement Marking was awarded the work. M & M held their pricing in 2013 and have agreed to hold it in 2014 with the exception of an additional 5% for the yellow lines which equals approximately \$215.

The actual cost of the work in 2013 was \$10,455.00 Staff recommends that we accept their offer and award the 2014 work to them for an amount not to exceed \$10,600.00**.

All streets that are currently striped will be re-striped along with all Village/DDA parking lots and the parking spaces along Main and Broad. The scope of work will change slightly because last year we did not stripe Central between 2nd and the bridge and this year we will not stripe the Ann Arbor Street/Central Street project areas.

The work will be paid for from the following accounts:

Major Streets: Traffic Services	202.474.000.802.000	\$7,600
Local Streets: Traffic Services	203.474.000.802.000	\$3,000

**Several of the streets/parking lots that will be re-striped are in the Downtown Development Authority District. The DDA will be asked at their April meeting to participate in the cost of the striping of the streets/lots in their District which could reduce the cost that will need to be paid from local/major streets.

The striping will be completed prior to Memorial Day.

Last year when this expenditure was approved, staff pointed out that in several areas of the Village the cold plastic markings needed repair and that we planned to get a quote to mill off the remaining markings and have the areas striped. This was not completed last summer, but will be this summer, perhaps in coordination with the Central St/Ann Arbor Street projects. If this work exceeds \$5,000 it will be brought back to Council for approval.

The areas of the Village with cold plastic markings that will be evaluated for removal/replacement include: Fifth/Alpine, Broad/Third, Fourth/Dover, Fourth/Hudson, Broad/Grand, Kensington/Grand, Kensington/Wall Ct, Kensington/Forest, Dan Hoey/Dongara, Main/Baker, Main/Central, Main/Broad, Main/Alpine, Main/Jeffords, Main/Meadowview, Main/Dan Hoey. Additional areas with cold plastic in the Central/Ann Arbor St and Safe Routes to School project areas will be replaced as part of those projects.

4-14-14
L-5

VILLAGE OF DEXTER

ddettling@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council

From: Donna Dettling, Village Manager and Dan Schlaff, Superintendent

Date: March 14, 2014

Re: Discussion and Update Wastewater Treatment Plant Underdrain Assemblies

Attached is a quote from Siemens for an Underdrain Assembly used in the sand filters at the Wastewater Treatment Plant. Siemens is a "Single Source Vendor" for the underdrain. There are 3-sand filters at the Wastewater Treatment Plant and there are 6 underdrain pieces used in each filter. The underdrains are 15 years old; they are becoming increasingly brittle and breaking. One sand filter was taken off line due to the damaged underdrain, while we wait 5 to 6 weeks for the set that was ordered as an emergency measure. This was not a budgeted item in the current budget, therefore either contingency or reserves will be used in a future budget amendment to cover this cost \$9,834.

In addition to the budget amendment in fiscal year 2013-14, staff is also recommending that we budget for two more sets in fiscal year 2014-15 a total of \$17,640.

SIEMENS

Energy

To	Scott Maurer	From	David Hilgart
Company	Dexter Michigan WWTP		301 W. Military Road
Fax / e-mail	smaurer@dextermi.gov		Rothschild, WI 54474
Total Pages	2	Telephone	715-355-3459
Subject	Underdrain assemblies quote	Fax	715-355-3532
All pricing is in USD, no taxes, tariffs, or duties of any kind are included in this quotation. Quote is valid for 30 days from date of issuance.		Cell	
		E-mail	david.hilgart@siemens.com
		Internet	www.siemens.com
		Date	04/13/14

In response to your inquiry Siemens Energy Inc. is pleased to offer the following proposal for your consideration:

Sand filter underdrain core 6'-6 5/8" x 20", reference drawing 70.0-77233-D-2001,
Complete assembly, PVC construction.

Selling price - \$1639.00 / ea @ six piece quantity ^{\$9834}

Selling price - \$1470.00 / ea @ twelve piece quantity ^{\$17,640} Budget 2014-15

Selling price - \$1307.22 / ea @ eighteen piece quantity ^{\$23,529}

Current lead-time is 5-6 weeks preparedness to ship ARO

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Page 1 of 2

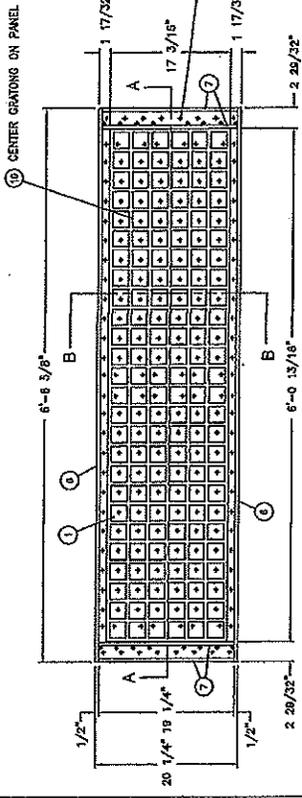
P170

*** BILL OF MATERIAL**

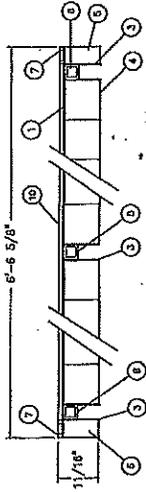
REV.	QTY.	DESCRIPTION
1B	3/16" THK PVC PLATE 6" X 13 3/8"	
2	72	3/16" THK PVC PLATE 6" X 13 3/8"
3	108	3/16" THK PVC PLATE 6" X 20 1/2"
4	648	5" DIA. PVC CONDUIT X 5' LG.
5	36	1/2" x 1/2" PVC BAR X 6'-0" 5/8" LG.
6	72	1/2" x 1/2" PVC BAR X 18' 1/4" LG.
7	54	2" x 2" x 1/2" PVC TUBE X 20 1/2" LG.
8	18	1/2" THK. FIBERGLASS GRATING 8 BIK X 28 BIK

SHIP AS ASSEMBLIES

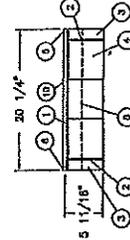
NOTE:
 1- BILL OF MATERIAL ITEMS 1 THRU 10 ABOVE IS FOR (18) UNDERDRAIN CORE ASSEMBLIES
 2- TOTAL LENGTHS:
 (16) 30' LENGTHS REQUIRED = 320'
 2" PVC CONDUIT (1) 20' LENGTHS REQUIRED = 140'
 1/2" x 1/2" PVC BAR = 352'



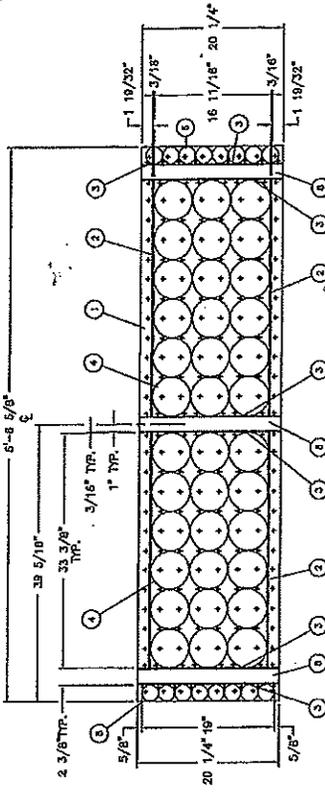
UNDERDRAIN CORE TOP



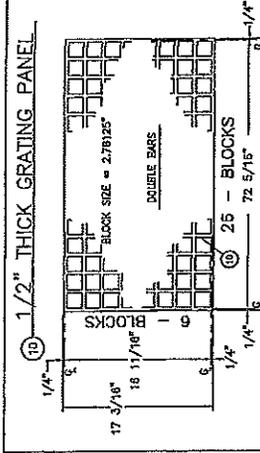
SECTION A-A



SECTION B-B



UNDERDRAIN CORE BOTTOM



STEEL REBAR CUTTING SCHEDULE FOR 1/2" GRATING (10)

REBAR SIZE	QTY./PANEL	TOTAL QTY.	LENGTH	LINEAL FEET
1/8" DIA.	27	486	16 13/16"	681'
1/8" DIA.	14	252	72 7/16"	1,822'
TOTAL				2,503 FT. TOTAL
				x 0.646 LB./FT.
				93 LBS. TOTAL

MATERIALS REQUIRED FOR 1/2" GRATING (10)

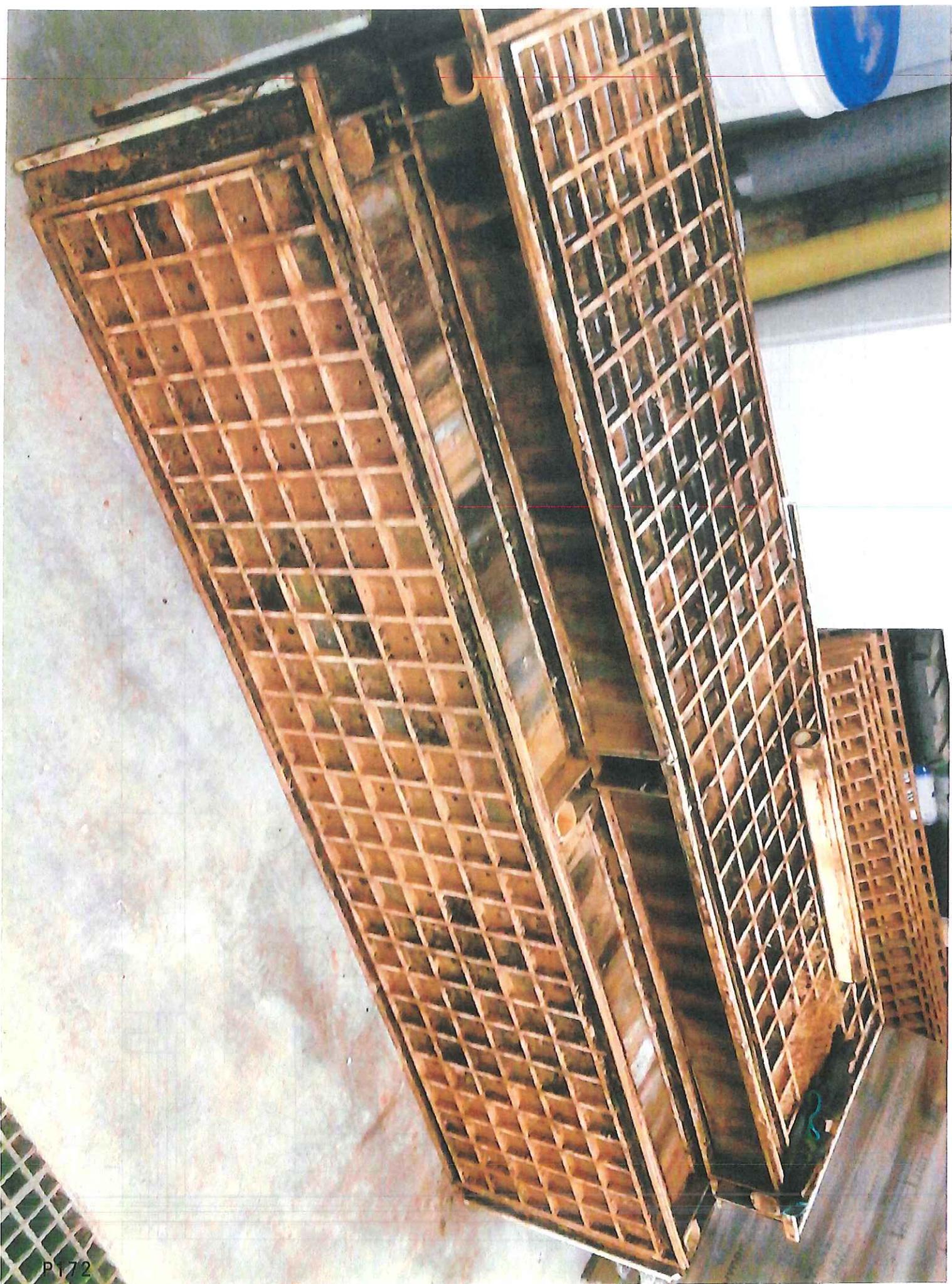
MATERIAL	MATERIAL/ SQ. FT.	TOTAL QTY. MATERIAL REQ'D
DION POLYESTER RESIN #6884	0.073 GAL	187
FIBERGLASS, MILLED FIBERS	0.198 LBS.	157
CC100 CALCIUM CARBONATE	0.198 LBS.	157
HYPERSOL DDM-9 (RED)	0.011 LBS.	187
		1 3/4 LBS.

DESIGNED BY	M. A. RICHMOND
CHECKED BY	
APPROVED BY	
DATE	09/03/91
SCALE	NONE
PROJECT NO.	8520201
SHEET NO.	1 of 1
PROJECT	70.0-77233-D-2001

HYDRO CLEAR SAND FILTER
 For
 DEXTER, MICHIGAN

UNDERDRAIN CORE DETAILS

REV.	DATE	BY	DESCRIPTION
0	3/91	WAR	RELEASED FOR FABRICATION



PT72