

DEXTER VILLAGE COUNCIL
REGULAR MEETING
TUESDAY, MAY 27, 2014

AGENDA 6-9-14
ITEM C-1

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: President Keough

J. Carson
D. Fisher
J. Semifero

P. Cousins
J. Knight
R. Tell

Also present: Donna Dettling, Village Manager; Courtney Nicholls, Assistant Village Manager; Michelle Aniol, Community Development Manager; Carol Jones, Village Clerk; Dan Schlaff, Public Services Superintendent; Scott Maurer, Assistant Public Services Superintendent; Patrick Droze, Orchard Hiltz & McCliment; and media.

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting – May 12, 2014
2. Work Session – May 13, 2014

Motion Cousins; support Fisher to approve the minutes of the Regular Council Meeting of May 12, 2014, the Work Session of May 13, 2014, as presented.

Unanimous voice vote for approval

D. PREARRANGED PARTICIPATION

None

E. APPROVAL OF THE AGENDA

Motion Tell support Knight to approve the agenda with the addition of item L-7, Re-vote on the 7394-7390 Dexter-Ann Arbor Road Rezoning.

Unanimous voice vote for approval

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

G. NON-ARRANGED PARTICIPATION

None

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. Dexter Senior Center Thank You
4. MML Membership Benefits
5. Rep. Driskell Invitation to a Town Hall Meeting on June 16

I. REPORTS

1. Public Services Superintendent – Dan Schlaff

Mr. Schlaff submits his progress report of the DPW and Water/Sewer per packet.

Mr. Schlaff gave the following updates:

- Mr. Schlaff reported that on May 12 the rains lifted the ferrous chloride tank and turned it. He is now looking to fix or replace the tank and will come back with prices.
- Sludge Project – had some issues with the boiler and recovery tank and hope to have it up and running in June.
- Question asked about hydrant flushing and if it is done (yes).

2. Community Development Manager – Michelle Aniol

Ms. Aniol submits her report as per packet and gave the following updates:

- Victoria Condominiums - have issues with the existing development and we need to be sure that the new plan is complete before giving them the OK on the site plan.
- Dave Hughes at 2135 Bishop Circle has leased units 4, 5 and 6 to Merlin Simulators.
- Webster Township has sent notice that they are updating their Master Plan.
- Trustee Carson spoke about the public meeting on oil drilling and mineral rights in Scio Township. Although they cannot drill in the Village we need to look at our ordinances regarding drilling and the close proximity of such action to Village boundaries.

3. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

Dexter Area Fire Department – written report provided

Washtenaw County Sheriff – April 2014 Summary Report

4. Subcommittee Reports

None

5. Village Manager Report

Mrs. Dettling submits her report as per packet. Ms. Nicholls gave the following verbal updates:

- Huron Farms Connector to the trail – looking for feedback regarding this possibility. Discussion followed.
- June 12 will be the Grand Opening at UIS from 3-7 PM.
- Interviewing this week for the intern position.
- Well Head Protection Grant – need to do some updates on this.
- Ms. Nicholls reported on meeting with MMRMA - our rates have gone down 3% and we will receive a refund of \$27,000.
- Ms. Nicholls reported that some of the art is being installed in Mill Creek Park and that the Troll sculpture will be coated with anti-graffiti coating. She also mentioned that from the grant from the Ypsilanti Convention and Visitors Bureau we will be having some advertising for the Plein Art Event as well as other events in Dexter. Comment was made to focus just on the Plein Art Event.

6. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough reported on the following:

- Have made recommendations to fill vacancies on the Parks Commission as well as renewal of terms and these will appear on the Consent Agenda.
- Also on the Consent Agenda is the approval for the Grand Opening of the Border to Border Trail.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$90,741.96
2. Consideration of: Grand Opening of B2B West – Use of Mill Creek Park North for Finish Line and partial Road Closure use for Shuttle pick-up on Alpine Street
3. Consideration of: Relay for Life Event June 14 & 15 in Monument Park with Central Street Road Closure
4. Consideration of: Reappointment of Molly Robinson to the Planning Commission for the term June 2014 – June 2018
5. Consideration of: Appointment of Ellen Han to Parks Commission to finish Brian Brassow term through June 2016
6. Consideration of: Appointment of Katie Koch to Parks Commission for the term June 2014 – June 2017

7. Consideration of: Reappointment of John Coy to Parks Commission for the term June 2014 – June 2017

Motion Fisher; support Semifero to approve items 1, 2, 3, 4, 5, 6 and 7 of the Consent Agenda.

Unanimous voice vote for approval

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Cityhood Next Steps-Charter Commission Update

Nothing new to report.

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Appointment of Scott Maurer as Assistant Public Services Superintendent

Motion Fisher; support Cousins to accept the Village Manager's recommendation to appoint Scott Maurer as the Assistant Public Services Superintendent effective May 26, 2014.

Ayes: Carson, Cousins, Fisher, Knight, Semifero, Tell and Keough
Nays: None
Motion carries

2. Discussion of: Main Street Paving – Recommendation for Parking Space Repairs

Discussion followed regarding how much of the parking spaces to re-do and the cost of tinting of the concrete. Also discussed was the timing of the repairs and the impact on the businesses affected.

3. Consideration of: Liquor License Request for Plein Air

Motion Fisher; support Cousins to approve the resolution for a liquor license for the Plein Art Event.

Ayes: Cousins, Fisher, Knight, Semifero, Tell, Carson and Keough
Nays: None
Motion carries

4. Consideration of: Defined Contribution Change

Motion Tell; support Semifero to approve the defined contribution change with the employee's contribution increasing from 5% to 6% and the employers increasing from 2.5% to 4%.

Ayes: Fisher, Knight, Semifero, Tell, Carson, Cousins and Keough

Nays: None
Motion carries

5. Consideration of: Request from Adair Printing to establish an Industrial Development District on Second Street, and set a public Hearing for June 23, 2014

Motion Carson; support Knight to set a Public Hearing on June 23, 2014 to consider a request from Adair Printing to establish an Industrial Development District on 7850 Second Street.

Ayes: Knight, Semifero, Tell, Carson, Cousins, Fisher and Keough
Nays: None
Motion carries

6. Discussion of: FY 14-15 Sewer Fund Budget Review

Discussion followed with the plan to hold a work session regarding the Sewer Fund Budget review.

7. Consideration of: Re-vote on the 7394-7390 Dexter-Ann Arbor Road Rezoning

Motion Fisher support Carson based on the information received from the applicant, and reflected in the minutes of this meeting and in order to meet the publication requirements, the Village council finds that the rezoning request for 7394-7390 Dexter-Ann Arbor Road, received April 1, 2014 meets the required standards and findings for a Rezoning request pursuant to Section 23.05, Criteria for Amendment of the Official Zoning Map of the Zoning Ordinance and approves the request. The requested Rezoning is recommended based on the following findings:

1. The PB, Professional Business zoning district is compatible with the Village of Dexter Master Plan and Future Land Use map.
2. The PB, Professional Business zoning district is compatible with the surrounding uses and current zoning of the land.
3. The PB, Professional Business zoning will not compromise the "health, safety, and welfare" of Village residents.
4. There is an apparent demand for the applicant's childcare services, and limited areas are zoned PB, Professional Business.

Ayes: Tell, Carson, Cousins, Fisher, Knight and Keough
Nays: Semifero
Motion carries 6-1

M. COUNCIL COMMENTS

Carson	None
Tell	None
Knight	Heard around town this past weekend that we need more bike racks in town.

Jones Thanked Mr. Schlaff and the DPW for removing the lilac bushes on the corner of Third and Inverness.
Semifero None
Fisher Tickets are available for the Lincoln Dinner at Civil War Days
Cousins Brought the actual award won by the Big 400 which was created at Greenfield Village. Have tickets for the Rotary's play house.

N. NON-ARRANGED PARTICIPATION

None

O. CLOSED SESSION FOR POTENTIAL PURCHASE OF PROPERTY

Motion Carson; support Knight to move into closed session for the purpose of discussing the potential purchase of property in accordance with MCL 15.268 at 9:03 PM.

Ayes: Tell, Carson, Cousins, Fisher, Knight, Semifero and Keough
Nays: None
Motion carries

Motion Carson; support Cousins to leave closed session at 9:27 PM.

Ayes: Cousins, Fisher, Knight, Semifero, Tell, Carson and Keough
Nays: None
Motion carries

P. ADJOURNMENT

Motion Carson; support Fisher to adjourn at 9:28 PM.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

AGENDA 6-9-14
ITEM E-1
cnicholls@dextervillage.com

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council
From: Courtney Nicholls, Assistant Village Manager
Date: June 2, 2014
Re: UIS Industrial Facilities Tax Exemption Request

Utilities Instrumentation Service (UIS) located at 2290 Bishop Circle East has submitted an Industrial Facilities Tax Exemption request for a 50% tax abatement on approximately \$498,629 in personal property at their facility. UIS recently moved into the Village from Ypsilanti. The annual value of the abatement is approximately \$1,689.88 in Village taxes and approximately \$5,356.78 in personal property from other entities including Scio Township, Dexter District Library, Dexter Community Schools, Washtenaw County, Washtenaw County Intermediate School District and Washtenaw Community College. The project is expected to retain 32 existing jobs and create 8 new jobs.

Based on the evaluation form UIS qualifies for an abatement of 4 years on personal property. Due to the uncertainty as to whether the change in personal property tax will take place we are treating this request as we normally would. The implementation of the elimination of the personal property tax is contingent upon a vote in August 2014.

The goal of the Village's Industrial Facilities tax abatement program is to encourage new companies to invest in our community and to assist our existing companies as they continue to invest in their businesses. The amount of temporary tax relief that a business is eligible for is based on the value of their investment in the community as determined by the Village's abatement evaluation criteria. By granting the abatement, the Village helps relieve the tax burden created by the company's financial investment. The Village benefits by receiving 50% of the tax revenue that we wouldn't otherwise have received if the company had not made the investment. In the case of UIS the additional revenue is \$1,689.88 in personal property, which will be increased to \$3,379.76 after the abatement expires. This is calculated as the taxable value (half of the value of the improvements - \$249,315) divided by \$1,000 and multiplied by half the Village millage rate (6.7781). The Village also benefits from the jobs that are brought to and retained in the community.

Please hold the public hearing on the request from UIS. The resolution for Council's consideration is attached.

RESOLUTION # ____-2014

RESOLUTION APPROVING THE REQUEST FROM UTILITIES INSTRUMENTATION SERVICE FOR AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR PERSONAL PROPERTY INVESTMENTS LOCATED AT 2290 BISHOP CIRCLE EAST, DEXTER MI

The following resolution was offered by Member _____ and seconded by Member _____

WHEREAS, pursuant to P.A. Act 198 of 1974, M.C.L. 207.551 et seq., after duly noticed public hearing held on September 9, 2013 the Council by resolution expanded the boundaries of the Industrial Development District at the Dexter Business and Research Park, which was originally established on May 26, 1987; and

WHEREAS, Utilities Instrumentation Service, has filed an application for an Industrial Facilities Exemption Certificate with respect to personal property investment of \$498,629 at their facility located at 2290 Bishop Circle East; and

WHEREAS, before acting on said application, the Village of Dexter held a hearing on June 9, 2014 at the Dexter Senior Center, 7720 Dexter-Ann Arbor Street, Dexter Michigan at 7:30 p.m., at which the applicant, the Assessor and a representative of each of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, completion of the proposed investment is calculated to and will at the time of issuance of the certificate have the reasonable likelihood to retain, create or prevent the loss of employment in the Village of Dexter; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the Village of Dexter, after granting this certificate, will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property this exempted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF DEXTER THAT:

1. The Council finds and determines that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974 and Act No. 255 of the Public Acts of 1978, shall not have the effect of substantially impeding the operation of the Village of Dexter, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the Village of Dexter.

2. The application of Utilities Instrumentation Service for an Industrial Facilities Exemption Certificate with respect to personal property investment of \$498,629 at their facility located at 2290 Bishop Circle East be approved as submitted.
3. The Industrial Facilities Exemption Certificate when issued shall be and remain in full force and effect for a period four (4) years. The applicant shall remain within the Village of Dexter during the period of time for which the individual applications for abatement has been approved. **If the applicant relocates within this period of time, the applicant shall pay to the affected taxing units an amount equal to those taxes it would have paid had the abatement not been in effect.**

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

THIS 9th DAY OF JUNE 2014

Shawn W. Keough, Village President

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on the 9th day of June 2014, with a duly noticed public hearing held on June 9, 2014.

Carol J. Jones, Village Clerk

NOTICE OF PUBLIC HEARING
INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE
DEXTER VILLAGE COUNCIL

The Dexter Village Council will hold a public hearing **Monday, June 9, 2014** at 7:30 p.m. at the Dexter Senior Center, 7720 Ann Arbor Street, Dexter, Michigan. The purpose of the hearing is to receive public input on an application filed by **Utilities Instrumentation Service, 2290 Bishop Circle East**, Dexter Michigan, for an Industrial Facilities Tax Exemption Certificate.

Utilities Instrumentation Service is a service company specializing in high voltage electricity, water and waste water systems. The project consists of approximately \$498,629 in new personal property investment. The exemption would apply to the taxable value of the personal property at their facility located in Dexter Michigan for a period of 4 years.

The application is on file and available for review at the Village Office, 8123 Main Street, 2nd Floor of the PNC Bank Building, Dexter, Michigan, weekdays between 9:00 a.m. and 5:00 p.m. Written comments regarding this project should be submitted to the Village Manager, and must be received no later than 5:00 p.m. **Tuesday, June 3, 2014.**

Donna Dettling
Village Manager

Publish: May 20, 2014

Village of Dexter - Industrial Facilities Tax Exemptions

Real Property - Active			
Business	Expires at the end of:	Estimated Taxable Value of Property	Estimated Tax Revenue Increase (6.7781 mills)
Berry & Associates	2015	\$187,300.00	\$1,269.54
K-Space	2019	\$352,066.00	\$2,386.34
3515 Broad LLC (Medhub)	2019	\$714,814.00	\$4,845.08
Northern United Brewing	2019	\$786,381.00	\$5,330.17
QED	2022	\$379,021.50	\$2,569.05
DAPCO	2024	\$439,590.00	\$2,979.58
Dexter Fastener	2026	\$5,059,979.00	\$34,297.04
Personal Property - Active			
Business	Expires at the end of:	Estimated Taxable Value of Property	Estimated Tax Revenue Increase (6.7781 mills)
Berry & Associates	2015	\$34,300.00	\$232.49
3515 Broad LLC (Medhub)	2015	\$150,000.00	\$1,016.72
K-Space	2019	\$42,877.00	\$290.62
Northern United Brewing	2020	\$810,000.00	\$5,490.26
QED	2022	\$52,249.00	\$354.15
Dexter Research	2022	\$3,000.00	\$20.33
DAPCO	2024	\$643,395.00	\$4,361.00
Dexter Fastener	2026	\$11,490,128.50	\$38,940,619.99
Issued - Not Used as of 2012			
Business	Year Expires	Estimated Taxable Value of Property	Estimated Tax Revenue Increase (6.7781 mills)
Dexter Research (Real)	2022	\$520,000.00	\$3,524.61
Real Property - Expired Over The Past 5 Years			
Business	Year Expires	Estimated Taxable Value of Property	Estimated Tax Revenue Increase (6.7781 mills)
Dexter Fastener	2011	\$1,905,300.00	\$12,914.31
Abeltech	2011	\$228,200.00	\$1,546.76
K-Space	2012	\$248,400.00	\$1,683.68
Personal Property - Expired Over The Past 5 Years			
Business	Year Expires	Estimated Taxable Value of Property	Estimated Tax Revenue Increase (6.7781 mills)
DAPCO	2010	\$1,155,000.00	\$7,828.71
Dexter Fastener	2011	\$505,100.00	\$3,423.62
Abeltech	2011	\$3,200.00	\$21.69
Dexter Fastener	2012	\$661,800.00	\$4,485.75
Protomatic	2012	\$91,700.00	\$621.55
DAPCO	2012	\$282,800.00	\$1,916.85
DAPCO	2013	\$149,700.00	\$1,014.68
Locations of Districts:			
Dexter Business and Research Park			Established May 26, 1987/Expanded September 9, 2013
7931 Grand			Established August 14, 1995
7300 Huron River Drive			Established November 23, 2009
Huron Street High Tech-Light Industrial Development District			Established February 13, 2012

VILLAGE OF DEXTER

cnicholls@dextermi.gov

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Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: June 2, 2014
Re: 2014-2015 Millage Rate Adoption

AGENDA 6-9-14
ITEM F-2

A public hearing is required to be held prior to the adoption of the 2014-2015 millage rate and budget. As in past years, Council is asked to take action on the millage rate following the public hearing on June 9, 2014 and take action on the budget at the June 23, 2014 meeting. A description of the millage rate is provided below.

The Headlee Amendment, which was a State of Michigan constitutional amendment adopted in the late 1970's, requires local voter approval for increasing tax rates above the rates authorized by law. The Amendment also requires the millage rate to be rolled back (decreased) so that the total amount of taxes paid on property increases by no more than the rate of inflation. According to the General Law Village Act the maximum allowable millage rate for a Village's general operation is 12.5 mills and the maximum allowable millage rate for streets is 5 mills. The Village's millage rates have been rolled back to 9.8807 mills for general operating and 3.9520 mills for streets.

For the past eight years (2006-2013) Council has held the millage rate constant at 13.5562 mills. As taxable values fell and the millage rate necessary to fund the general obligation bond payment increased, the millage rate was held constant by lowering the general operating millage and/or streets millage.

In this fiscal year, due to the increase in taxable value, the millage rate necessary to fund the general obligation bond was reduced from 0.8023 to 0.7375. The Village is currently levying under the Headlee allowable amount for general fund, so the reduction was used to increase the general fund millage from 9.8665 to 9.8807 and the street millage from 2.8874 to 2.9380. The streets millage was then increased an additional 0.5 mills to implement the road maintenance plan.

Provided for your consideration is a draft resolution to adopt the millage rate.

RESOLUTION # ___ - 2014

RESOLUTION OF ADOPTION
2014-2015 MILLAGE RATES

Village of Dexter
County of Washtenaw
State of Michigan

Minutes of a regular meeting of the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, held on the 9th day of June, 2014, Eastern Time.

PRESENT: Members:

ABSENT: Member:

The following preamble and resolution were offered by Member _____ and supported by Member _____

WHEREAS, the Village of Dexter will adopt the 2014-2015 Budget prior to July 1, 2014 in accordance with the millage rate herein established, and

WHEREAS, it is necessary to establish a millage rate for the 2014-2015 Fiscal Year to support a 2014-2015 Budget, and

WHEREAS, the Village Council held a Public Hearing on June 9, 2014, and has met the requirements to establish such millage rates.

NOW, THEREFORE BE IT RESOLVED, THAT THE 2014-2015 MILLAGE RATE FOR THE VILLAGE OF DEXTER, for real and personal property is hereby established and approved as follows:

General Operating	9.8807
Streets	3.4380
General Obligation Debt	0.7375
Total	14.0562

BE IT FURTHER RESOLVED, that the Village will collect the taxes generated from this millage, including applicable interest and penalties that accrue after the September 15, 2014 due date, until February 28, 2015.

BE IT FURTHER RESOLVED that all resolutions in conflict herewith are hereby rescinded.

Yeas:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED THIS 9th DAY OF JUNE, 2014

Village President – Shawn W. Keough

CERTIFICATION

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on the 9th day of June, 2014.

Village Clerk – Carol J. Jones

VILLAGE OF DEXTER
NOTICE OF PUBLIC HEARING ON THE PROPOSED 2014-2015 MILLAGE RATE
AND PROPOSED 2014-2015 BUDGET

Notice is hereby given that the Dexter Village Council will hold a public hearing Monday, June 9, 2014 at 7:30 p.m. at the Dexter Senior Center, 7720 Dexter-Ann Arbor Road, Dexter, Michigan, for the purpose of hearing public comment regarding the proposed 2014-2015 Millage Rate and the Proposed Fiscal Year 2014-2015 Budget.

The proposed millage rate for real and personal property is 14.0562 levied as:

	<u>2014 (proposed)</u>	<u>2013 (current)</u>
General Operating	9.8807	9.8665
Streets	3.4380	2.8874
General Obligation Debt	0.7375	0.8023
Total	14.0562	13.5562

Information regarding the Proposed Fiscal Year July 1, 2014 through June 30, 2015 Budget is available for public inspection at the Village Office, on the second floor of the PNC Bank Building, 8123 Main Street, Dexter MI weekdays between 9:00 am and 5:00 pm and online at <http://www.dextermi.gov>.

Statement as required by MCL 141.412 – “The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing”

Donna Dettling
Village Manager

Publish: May 20, 2014

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: June 4, 2014
Re: Public Hearing on 2014-2015 Draft Budget

The updated draft FY 14-15 budgets are provided for Council's review and for the required public hearing. The draft budgets will be voted on at the June 23, 2014 meeting. The document also includes a projected FY 15-16 budget.

Below is a compilation of the memos from the budget work sessions on April 30 and May 13 and updates on what has changed since the last work session (bold).

All Funds

MERS

Since the closing of the defined benefit program, the Village MERS contribution is based on a flat rate. For 2014-2015 the flat rate is \$5,096 per month or \$61,152 per year. The defined benefit program now covers 10 active employees. Since the funding is no longer based on a percentage of payroll, the MERS payments have been consolidated to four lines, one each in general fund, municipal streets, water and sewer. For the past several years the Village has been paying more than the minimum in an attempt to lower the unfunded liability and ease the cost burden in future years as the amortization period for the unfunded liability continues to be reduced. The 2013 actuarial valuation, along with an updated review of the impact of closing the defined benefit plan, should be available from MERS in May 2014. Provided for Council's review are three MERS funding options created by staff. Option 2 was included in the draft budgets.

\$95,000 was budgeted for the OPEB (retiree health care) savings account - \$75,000 from general fund, and a total of \$20,000 from roads, water and sewer.

The 2014-2015 wages include a 3% increase in union salaries and non-union increases/lump sums as proposed by the Village Manager. The 2015-2016 spreadsheet includes a 2.5% increase in union salaries. No non-union salary increases were included at this time in 2015-2016. The Assistant Superintendent salary has been updated to \$60,000.

The health care line items for all employees reflect whether they are paying the \$82 per pay premium share or receiving the \$1000 H.S.A. bonus.

\$10,000 has been spread to all funds for the purchase of work order software.

The payroll/timesheet software purchase was added (see attached memo) and spread to general, major, local, water and sewer funds based on the percentage of payroll that each fund pays.

101 - General Fund

The GO Bond millage rate needed to make the bond payment was reduced from 0.8023 to 0.7375 due to the increase in taxable value. The lowering of the GO Bond rate allowed us to increase the General Fund millage rate to the Headlee maximum of 9.8807. The total tax revenue increase for 2014-2015 is \$109,778.

Taxable value for 2013 – 208,868,860
Taxable value for 2014 – 222,254,189

Per the contract with the Washtenaw County Sheriff the cost of a police service unit will increase 1% in year 2015 and 1% in 2016.

The Dexter Area Fire Department payment has been estimated to increase 3% in each budget year.

The Restricted Tree Account is proposed to be used to offset \$8,000 in General Fund tree planting costs.

\$12,000 has been added to the Planning Department for the purchase of permit/ordinance enforcement software.

A contingency line of \$30,000 has been added to cover the potential expenses related to becoming a city. If the transition does occur the funds will be transferred to the appropriate funds for items such as office supplies, election equipment, assessor's salary, etc. The 2015-2016 budget does not reflect the proposed full year of revenues and expenses.

The \$226,516 also includes the additional \$85,000 in revenue that was received from the Downtown Development Authority to reimburse the Village for the Mill Creek Park ADA ramp. The \$85,000 has been budgeted in 2014-2015 to be used towards completing the Border to Border Trail at the DPW.

Three computer replacement are included. These computers are running the Microsoft XP operating system which is no longer supported by Microsoft.

The rental rate increase for the Senior Center was incorporated into the budget.

\$10,000 for a new Village Office phone system was added (see attached memo).

\$2,000 was added in the economic development department for SPARK.

The amount requested for the Facility Committee consultant was reduced from \$40,000 to \$20,000.

The \$22,000 estimate for the Community Park path was moved from the projected 13-14 budget to the draft 14-15 budget. This item will be bid and presented to Council in the next few months.

Grant revenue and the related expense for the \$9,000 Ypsilanti Area Convention and Visitor's Bureau grant was added to miscellaneous grants and the Arts, Culture & Heritage Committee line. This was spread over the 13-14 and 14-15 fiscal years.

The current estimated revenues over expenditures at the end of this fiscal year is \$235,000. \$85,000 of this will be used in FY 14-15 for completion of the Border to Border Trail from Dexter Huron Metro park to Central Street. The remaining \$150,000 will be distributed in the following ways: 25% to MERS for the unfunded pension liability, 25% to the retiree health care trust fund, 25% to the restricted facilities fund and 25% to general fund reserves.

202, 203, 204 - Major/Local/Municipal Streets

Due to the reduction in the GO Bond millage rate mentioned above the road millage was able to be increased to 2.938. The maximum allowable rate for the street fund is 3.9520.

The Municipal Streets Fund shows the increased amount that will be received from taxes due to the proposed 0.5 mill increase from 2.938 to 3.438. The value of the road work included in the Road Improvement and Maintenance Plan has been budgeted in local streets – this will be spread out between major and local once the final decisions are made on which streets will be improved.

Completion of the Ann Arbor and Central Street projects are included in the 2014-2015 budget. Due to the timing of the projects a majority of the expenses will occur in 2014-2015. The construction engineering/inspection for the Safe Routes to School project is also included in major streets, which is offset by a \$30,000 grant from the Chelsea Area Wellness Foundation.

226 – Solid Waste Fund

This fund was created to track the revenue and expenditures related to trash/recycle/compost/leaf collection in the Village. These activities are supported by user fees instead of tax dollars so it is appropriate to track them separate from the general fund.

275 – Tree Replacement Fund

The tree replacement fund shows the offset off \$8,000 in general fund expenditures for tree plantings.

303 – General Debt Service for Voted Bonds Fund

The name of this fund was changed from the Streetscape Debt Service Fund. It still holds the transactions related to the General Obligation Bond that is funded with a dedicated millage that was added to the tax roll by the voters.

303 – General Debt Service for Non-Voted Bonds Fund

This fund was created to track the transactions related to bonds supported by general tax revenue, instead of a dedicated voted millage. This fund now includes the current facility bond and the proposed street bond. Funds are shown being transferred to this fund from municipal streets to pay the street bonds and from general fund to pay the facility bond.

402 – Equipment Replacement Fund

Fund that receives revenue from General Fund and the Street Fund based on equipment/vehicle usage. This fund includes expenditures for vehicle maintenance and the purchase and outfitting of a pick-up truck for the DPW.

590, 591 - Water/Sewer

Water budget is based on a 3% increase; sewer is based on a 6% increase. The 6% increase is necessary due to the impending bond payments for the sludge improvement project and the use of reserves towards the sludge project.

Estimate for tap fees – Installment payment from DexTech, 20 units at Victoria Condos, 10 residential units.

The projected water/sewer revenue from rates was calculated using flat consumption so the amount of revenue we expect to receive was raised 3% (water) and 6% (sewer) for 2014-2015.

Sewer

The sewer fund includes the first principle payment on our second SRF loan (sludge project).

Budgeted sewer projects include: \$15,000 for 50% of a van purchase, Grand Street Sewer Repair - \$20,000 – to get this repair done in a cost effective manner it will be handled as a repair instead of a replacement; \$16,000 for variable frequency drives for hose pumps, \$30,000 for screw pump repair, \$17,000 for sand filter underdrain, and \$10,000 for a pump at the Dexter Crossing lift station.

The sewer fund has been updated to show a portion of the expenditure for the sludge project in 13-14 and a portion in 14-15 since the retainage will likely not be released until next fiscal year.

Projects planned for 2015-2016 include: \$16,000 for 2 check valves and \$10,000 for a pump at the Westridge lift station.

Sludge hauling and utility expense were reduced 20% due to the expected efficiencies gained by the sludge handling project.

Water

This budget includes \$278,500 for the construction of the Ann Arbor Street water main replacement project.

Budgeted water projects include: \$15,000 for 50% of a van purchase, \$5,000 to rebuild two high service pumps, \$6,000 for replacement of piping to well meters at the Ryan Drive wellhouse, \$10,000 to clean the retention pond.

The next several projects would include \$5,000 to institute a water valve maintenance program \$10,000 for a second meter reading unit, and \$25,000 for preventative maintenance on well #2.

Below is a description of the budget amendments that will be proposed at the next meeting.

General Fund

Increase ACH budget for the troll purchase (will come from restricted ACH funds) and the Ypsilanti Area Convention and Visitor's Bureau grant expenditures (will be offset by grant revenue).

An amendment will be needed to increase the attorney fee line item.

The contracted composting and equipment rental lines in the solid waste department may need amendments due to increased hauling of street sweepings and use of equipment by that fund.

The planning department will need an amendment to cover the cost of contracting for the additional help during the Community Development Manager transition.

Major Streets

The amendment for the design of the safe routes to school project will need to be made.

Water/Sewer

The sewer and water administrative fee lines will need to be increased to match the actual administrative fees charged to these funds. The amount of health insurance deductible used by the employees whose salaries are spread was higher than budgeted.

The sewer fund will require an amendment for additional sludge hauling.

2014-2015 MERS Payments

Required 2014/2015 Payment		\$61,152.00		
	Percent of Salary Based on Current DB Employees	Option 1 - Same Payment as FY 13-14	Option 2 - Payment To Cover 75% of Benefits Paid Out	Option 3 - Payment To Cover 100% of Benefits Paid Out
General	52%	\$40,000	\$62,000	\$87,300
Municipal Streets	20%	\$15,200	\$23,200	\$32,800
Sewer	20%	\$15,000	\$23,500	\$33,100
Water	9%	\$6,700	\$10,600	\$14,800
Total Village Contribution		\$76,900	\$119,300	\$168,000
Estimated Employee Contribution - 5% of salary		\$27,000	\$27,000	\$27,000
Total MERS Contribution		\$103,900	\$146,300	\$195,000
Total Amount Paid Out in Benefits in 2012 plus estimate of Keith Kitchen - \$195,135				
Investment Income in 2012 - \$121,000				

Memo

To: Donna Dettling, Village Manager
From: Marie Sherry, Village Treasurer
Date: 5/21/2014
Re: Technology Budget Request

I would like to request that the following two items be added to the 2014-2015 proposed budget:

- BS&A Payroll and Timesheets Software
 - Streamlines payroll recordkeeping and integrates employee hours directly into the payroll process. Current procedures require the use of multiple excel spreadsheets to track employee hours into the correct funds.
 - Payroll information will be automatically linked to the financial software, allowing better reporting and better internal controls.
 - Software purchase, training and implementation are quoted at \$10,550, with annual maintenance thereafter at \$780/year, which is comparable to current payroll outsourcing costs. Budget line item 101-265-977.000 (Equipment) for software purchase, and 101-265-937.000 for maintenance.
 - If approved, implementation would coincide with the end of the 2014 tax year (December-January).
 - If it is not already included in the budget as part of the work order software request, an additional computer box would be required to allow off site employees to remotely access the BS&A software on our server. The cost for this box and set up would be approximately \$1,500. Line item 101-265-977.000.
- Avaya Office Phone System Replacement
 - Current system is pre-2001.
 - New system would allow features like better direct dialing to individual employees, call transferring to cell phones (Public Services Superintendent, DPW Foreman etc.) so residents do not have to call two different numbers, voice mails could be sent to employee emails, and many other features. Direct dialing to individual employees is extremely valuable as considerable staff time is spent routing callers who already know who they need to talk with to their requested employee. Staff had previously looked into adding individual lines, but it cannot be done fully with the current system.
 - System is portable to a new site in case office is moved.
 - Placeholder of \$10,000 in 101-265-977.000 would allow staff to further research, and if necessary, bid out a new system.

BUDGET REPORT FOR VILLAGE OF DEXTER
 Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	2014-15 RECOMMENDED BUDGET	2015-16 PROJECTED BUDGET
ESTIMATED REVENUES							
Dept 000-ASSETS, LIABILITIES & REVENUE							
101-000-402.000	TAXES - REAL PROPERTY	1,467,909.21	1,872,000.00	1,872,000.00	1,520,349.00	1,988,400.00	1,988,400.00
	(2014-15) ACTUAL TAXABLE VALUE TIMES THE CURRENT MILLAGE RATE, LESS THE DDA CAPTURE	264,360.65			304,074.00		
101-000-410.000	TAXES - PERSONAL PROPERTY						
	(2014-15) ZERO FOR BUDGET PURPOSES, NUMBER IS INCLUDED IN 402.000						
101-000-412.000	DELINQUENT TAXES - REAL PROP	44,759.86			52,260.00		
101-000-420.000	DELINQUENT TAX - PERSONAL PROP		500.00	500.00	800.00		
101-000-425.000	DELINQUENT UTILITY BILLS (TAX)						
	(2014-15) QUARTERLY PAYMENTS AVERAGE - \$16,800						
101-000-445.000	TAXES - PENALTIES & INTEREST	1,699.71	5,000.00	5,000.00	5,200.00	5,000.00	5,000.00
101-000-452.000	CABLE TV FRANCHISE FEES	63,647.02	63,000.00	63,000.00	67,800.00	67,000.00	69,000.00
101-000-476.000	BANNER PERMITS	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
	(2014-15) MAIN STREET BANNER PERMITS						
101-000-477.000	ZONING COMPLIANCE PERMITS	7,475.00	7,000.00	7,000.00	8,000.00	7,000.00	7,000.00
	(2014-15) ZONING COMPLIANCE, DEMO, FENCE/DECK						
101-000-478.000	PARK USE PERMITS	125.00	200.00	200.00	125.00	200.00	200.00
101-000-574.000	STATE SHARED REVENUE	300,046.00	306,000.00	311,000.00	312,564.00	320,000.00	320,000.00
	(2014-15) CONSTITUTIONAL REVENUE SHARING AND EVIP - BASED ON STATE SALES TAX REVENUE						
101-000-575.000	STATE SHARED - LIQUOR LICENSES	3,432.55	3,000.00	3,000.00	3,101.00	3,000.00	3,000.00
	(2014-15) LOCAL PORTION OF LIQUOR LICENSE TRANSFERS						
101-000-582.000	SCHOOL FIRE RUN REIMBURSEMENT	10,463.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
	(2014-15) FIRE RUNS TO DEXTER HIGH SCHOOL PER 425 AGREEMENT						
101-000-590.000	ENTERPRISE FUND ADMIN FEES	125,767.74	135,000.00	135,000.00	148,152.00	150,000.00	150,000.00
	(2014-15) WATER & SEWER EACH PAY 37.5% FOR ERIN, 10% FOR BRENDA, COURTNEY & DONNA, 20% FOR MARIE						
101-000-590.001	ACT 51 ADMIN FEES	26,751.78	28,500.00	28,500.00	29,716.00	32,200.00	32,200.00
	(2014-15) MUNICIPAL STREETS PAY 5% FOR ERIN, 6% FOR COURTNEY & DONNA, 16% FOR MARIE						
101-000-608.000	SITE PLAN REVIEW FEES	3,989.50	3,000.00	3,000.00	5,900.00	5,000.00	5,000.00
101-000-609.000	ZBA APPLICATION FEES				700.00		
101-000-611.000	MISCELLANEOUS FEES	800.00			1,000.00		
101-000-612.000	IET APPLICATION FEE				400.00		
101-000-628.000	SOLID WASTE COLLECTION FEE	543,960.24	535,000.00	543,000.00	556,486.00	5,000.00	5,000.00
	(2014-15) MOVED TO FUND 226						
101-000-645.000	SALES - RECYCLING PROGRAM	575.00	400.00	400.00	365.00		
	(2014-15) MOVED TO FUND 226						
101-000-657.000	PARKING VIOLATIONS	160.00	200.00	200.00	25.00	200.00	200.00
101-000-658.000	DISTRICT COURT FINES	5,795.19	4,000.00	4,000.00	6,470.67	5,000.00	5,000.00
101-000-665.000	INTEREST EARNED	6,353.14	6,500.00	6,500.00	6,600.00	7,000.00	7,000.00
101-000-667.000	RENTS (GENERAL)	5,825.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00
	(2014-15) 12 MONTHS - \$625 PER MONTH FROM HOTEL HICKMAN						
101-000-667.001	LEASE INCOME - DAFF	12,797.00	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00
	(2014-15) RENT PAYMENT IN ACCORDANCE WITH INTERLOCAL AGREEMENT						
101-000-667.002	FARMERS MARKET	3,094.00	4,000.00	6,900.00	6,032.00	4,000.00	4,000.00
	(2014-15) VENDOR FEES						
101-000-667.004	COMMUNITY GARDEN PLOT RENTAL	1,470.00	1,000.00	1,000.00	1,500.00	1,400.00	1,400.00
101-000-671.000	OTHER REVENUE	14,409.19	5,000.00	5,000.00	7,800.00	5,000.00	5,000.00
101-000-675.001	CONTRIBUTIONS - PARK	2,674.00	1,600.00	1,600.00	1,500.00	1,200.00	1,200.00
	(2014-15) DONATIONS TO PARKS, EASTER EGG HUNT						
101-000-675.004	CONTRIBUTIONS-ARTS COMMITTEE	2,177.00	1,500.00	4,100.00	6,767.00	3,000.00	3,000.00
	(2014-15) DONATIONS, REVENUE FROM PLEIN AIR FESTIVAL						
101-000-675.006	CONTRIBUTIONS - ICE RINK	1,250.00	1,300.00	1,300.00	500.00	500.00	500.00

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	2014-15 RECOMMENDED BUDGET	2015-16 PROJECTED BUDGET
ESTIMATED REVENUES							
Dept 000-ASSETS, LIABILITIES & REVENUE							
101-000-679.000	MISCELLANEOUS GRANTS	62,000.00					
	(2014-15) YPSI CONVENTION AND VISITORS BUREAU				4,700.00	4,000.00	
101-000-695.000	TRANSFERS IN	9,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
101-000-695.275	TRANSFER IN FROM TREE FUND				600.00		
	(2014-15) OFFSETS TREE PURCHASE EXPENSE IN 101-285-000-731-001				8,000.00		
	TRANS IN DDA	44,309.35	50,000.00	50,000.00	115,000.00	5,000.00	5,000.00
101-000-696.000	(2014-15) \$5,000 FROM DDA TO OFFSET EXPENSES						
	TOTALS FOR DEPT 000-ASSETS, LIABILITIES & REVENUE	3,039,171.08	3,068,200.00	3,086,700.00	3,208,986.67	2,648,600.00	2,646,600.00
TOTAL ESTIMATED REVENUES							
		3,039,171.08	3,068,200.00	3,086,700.00	3,208,986.67	2,648,600.00	2,646,600.00
APPROPRIATIONS							
Dept 101-VILLAGE COUNCIL							
101-101-702.000	SALARIES - ELECTED OFFICIALS	17,240.00	18,000.00	18,000.00	17,960.00	18,000.00	18,000.00
	(2014-15) 6 TRUSTEES X \$80 X 24 MEETINGS; 1 PRESIDENT X \$275 X \$24 MEETINGS				1,374.00	1,400.00	
101-101-720.000	SOCIAL SECURITY & MEDICARE	1,318.88	1,400.00	1,400.00			
	(2014-15) 7.65% OF WAGES				50.00	100.00	
101-101-727.000	OFFICE SUPPLIES	524.70	300.00	300.00	500.00	500.00	500.00
101-101-802.000	PROFESSIONAL SERVICES	6,332.10	2,000.00	2,000.00	500.00	2,000.00	2,000.00
101-101-861.000	TRAVEL & MILEAGE		500.00	500.00			
101-101-901.000	PRINTING & PUBLISHING	8,220.55	8,000.00	8,000.00	8,365.00	8,500.00	8,500.00
	(2014-15) NEWSLETTER; POSTCARDS						
101-101-943.000	COUNCIL CHAMBERS LEASE	2,480.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00
	(2014-15) \$200 PER MONTH FOR DEXTER SENIOR CENTER						
101-101-955.000	MISCELLANEOUS	120.00	500.00	500.00	500.00	500.00	500.00
101-101-956.000	COUNCIL DISCRETIONARY EXPENSES	1,221.69	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
101-101-958.000	MEMBERSHIPS & DUES	4,350.70	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00
	(2014-15) MML, CHAMBER, SENCOG, MEDA, HRWC						
101-101-959.000	ARTS, CULTURE & HERITAGE	8,827.78	10,000.00	12,600.00	21,000.00	16,000.00	12,000.00
	(2014-15) PLEIN AIR, PORTION OF BICYCLE SCULPTURE, TEMPORARY ART DISPLAY						
101-101-960.000	EDUCATION & TRAINING	100.00	500.00	500.00	550.00	500.00	500.00
	TOTALS FOR DEPT 101-VILLAGE COUNCIL	50,736.40	49,600.00	52,200.00	58,199.00	57,000.00	53,000.00
Dept 172-VILLAGE MANAGER							
101-172-703.000	SALARIES - NON UNION	129,180.14	132,800.00	132,800.00	131,821.40	136,000.00	136,000.00
101-172-703.001	SALARIES - PART TIME		20,800.00	7,700.00	1,500.00	3,000.00	3,000.00
	(2014-15) INTERN FOR OFFICE ASSISTANCE						
101-172-704.000	SALARIES - UNION	66,376.88	67,400.00	67,400.00	67,381.05	69,400.00	71,300.00
	(2014-15) 100% OF ERIN, 54% OF BRENDA						
101-172-705.000	SALARIES - OVERTIME	50.07					
101-172-710.000	CAR ALLOWANCE	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00
	(2014-15) \$400 PER MONTH PER VM CONTRACT						
101-172-712.000	VACATION/STICK TIME CASH OUT	133.52	500.00	500.00	688.00	700.00	700.00
101-172-720.000	SOCIAL SECURITY & MEDICARE	15,430.97	17,400.00	17,400.00	15,745.05	16,600.00	16,600.00
	(2014-15) 7.65% OF WAGES						
101-172-721.000	HEALTH & DENTAL INSURANCE	35,753.09	37,000.00	37,000.00	42,075.00	57,500.00	59,900.00
	(2014-15) 100% OF COURTNEY, BRENDA, ERIN, \$1000 LUMP SUM FOR COURTNEY/ERIN, \$2000 FOR DENTAL REIMBURSEMENT; REDUCED BY \$82						
101-172-721.002	PER PAY FROM BRENDA						
	(2015-16) 9.5% INCREASE; REDUCTION OF 1 DEPENDENT						
	PAY IN LIEU OF MEDICAL INSURANCE	6,000.00	3,000.00	3,000.00	4,000.00	3,000.00	3,000.00
	(2014-15) \$3000 - DONNA						

User: courtney
DB: Dexter

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	2014-15 RECOMMENDED BUDGET	2015-16 FUTURE PROJECTED BUDGET
APPROPRIATIONS							
Dept 172-VILLAGE MANAGER							
101-172-722.000	LIFE & DISABILITY INSURANCE	1,386.16	1,500.00	1,500.00	1,310.67	1,400.00	1,400.00
	(2014-15) 100% OF COURTNEY, BRENDA, ERIN, DONNA						
	DEFINED BENEFIT PLAN	3,866.94	7,500.00	7,500.00	7,500.00		
101-172-723.000	(2014-15) CONSOLIDATED TO ONE LINE IN 101-851	1,406.39	1,500.00	1,500.00	1,446.42	2,400.00	2,400.00
101-172-723.003	DEFINED CONTRIBUTION PLAN						
	(2014-15) 4% OF WAGES FOR COURTNEY	3,626.50	3,600.00	3,600.00	3,637.50	3,700.00	3,700.00
101-172-723.004	ICMA CONTRIBUTION						
	(2014-15) 5% OF WAGES FOR DONNA	608.42	500.00	500.00	638.00	700.00	700.00
101-172-727.000	OFFICE SUPPLIES	100.00	100.00	100.00	100.00	200.00	200.00
101-172-745.000	UNIFORM ALLOWANCE						
	(2014-15) \$100 FOR TWO EMPLOYEES						
101-172-802.000	PROFESSIONAL SERVICES	1,431.25	2,000.00	2,000.00	1,204.00	2,000.00	2,000.00
101-172-861.000	TRAVEL & MILEAGE	331.97	500.00	500.00	100.00	500.00	500.00
101-172-955.000	MISCELLANEOUS	642.59	500.00	500.00	622.00	500.00	500.00
101-172-958.000	MEMBERSHIPS & DUES	110.00	300.00	300.00	110.00	300.00	300.00
	(2014-15) MLCMA MEMBERSHIP						
101-172-960.000	EDUCATION & TRAINING	515.00	1,000.00	1,000.00	850.00	1,500.00	1,500.00
Totals for dept 172-VILLAGE MANAGER		271,749.89	302,700.00	289,600.00	285,529.09	304,200.00	308,500.00
Dept 201-FINANCE DEPARTMENT							
101-201-802.000	PROFESSIONAL SERVICES	3,036.80	3,000.00	3,000.00	3,000.00	8,000.00	3,000.00
	(2014-15) ANNUAL DISCLOSURE STATEMENT, PAYROLL SERVICE, HEALTH CARE ACTUARIAL VALUATION						
101-201-802.001	FINANCIAL AUDIT	5,500.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
101-201-840.000	(2014-15) GENERAL FUND SHARE OF ANNUAL AUDIT	949.97	1,000.00	1,600.00	1,600.00	1,600.00	1,600.00
	BANK SERVICE CHARGES	9,486.77	10,000.00	10,600.00	10,600.00	15,600.00	10,600.00
Totals for dept 201-FINANCE DEPARTMENT		36,142.93	25,000.00	37,000.00	42,000.00	25,000.00	25,000.00
Dept 210-ATTORNEY							
101-210-810.000	ATTORNEY FEES	36,142.93	25,000.00	37,000.00	42,000.00	25,000.00	25,000.00
	(2014-15) GENERAL SERVICES; DYKEMA, TOM RYAN, TOM STRINGER, SCOTT MUNZEL						
Totals for dept 210-ATTORNEY		36,142.93	25,000.00	37,000.00	42,000.00	25,000.00	25,000.00
Dept 215-VILLAGE CLERK							
101-215-702.000	SALARIES - ELECTED OFFICIALS	1,840.00	2,000.00	2,000.00	2,100.00	2,000.00	2,000.00
	(2014-15) 24 MEETINGS X \$80 PER MEETING						
101-215-720.000	SOCIAL SECURITY & MEDICARE	140.76	200.00	200.00	176.00	200.00	200.00
	(2014-15) 7.65% OF GROSS WAGES						
101-215-802.000	PROFESSIONAL SERVICES	4,030.81	4,100.00	4,100.00	2,585.00	700.00	700.00
101-215-815.000	ORDINANCE CODIFICATION	550.00	2,500.00	2,500.00	2,500.00	700.00	700.00
	(2014-15) YEARLY ACCESS FEE						
101-215-901.000	PRINTING & PUBLISHING	2,854.66	3,000.00	3,000.00	2,684.00	5,000.00	3,000.00
	(2014-15) PUBLICATION OF MINUTES, PUBLIC HEARING NOTICES - INCREASED DUE TO REQUIRED PUBLICATION OF CHARTER IN 2014						
101-215-960.000	EDUCATION & TRAINING	9,416.23	12,300.00	12,300.00	10,045.00	7,900.00	5,900.00
Totals for dept 215-VILLAGE CLERK		9,416.23	12,300.00	12,300.00	10,045.00	7,900.00	5,900.00
Dept 253-TREASURER							
101-253-703.000	SALARIES - NON UNION	66,383.79	68,400.00	68,400.00	67,600.00	69,400.00	69,400.00
101-253-720.000	SOCIAL SECURITY & MEDICARE	5,020.96	5,300.00	5,300.00	5,117.89	5,300.00	5,300.00
	(2014-15) 7.65% OF WAGES						
101-253-721.000	HEALTH & DENTAL INSURANCE	14,563.98	15,500.00	16,500.00	16,755.00	14,200.00	15,700.00
	(2014-15) 100% OF MARIE; REDUCED BY \$82 PER PAY PREMIUM SHARE						

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	2014-15 RECOMMENDED BUDGET	2015-16 FUTURE PROJECTED BUDGET
APPROPRIATIONS							
Dept 253-TREASURER							
101-253-722.000	(2015-16) 9.5% INCREASE LIFE & DISABILITY INSURANCE (2014-15) 100% OF MARIE	408.43	500.00	500.00	389.33	500.00	500.00
101-253-723.000	DEFINED BENEFIT PLAN (2014-15) CONSOLIDATED TO ONE LINE IN 101-851	6,638.28	7,500.00	7,500.00	7,500.00	700.00	700.00
101-253-727.000	OFFICE SUPPLIES	778.68	1,000.00	1,000.00	700.00	1,000.00	1,000.00
101-253-861.000	TRAVEL & MILEAGE	152.38	500.00	500.00	700.00	1,000.00	3,700.00
101-253-902.000	TAX BILL PRINTING & SERVICES (2014-15) TAX SOFTWARE WEB HOSTING, TAX BILL MAILING, SOFTWARE SUPPORT	4,584.08	3,700.00	3,700.00	3,700.00	3,700.00	500.00
101-253-955.000	MISCELLANEOUS	185.00	500.00	500.00	100.00	500.00	500.00
101-253-958.000	MEMBERSHIPS & DUES	445.00	500.00	500.00	500.00	500.00	500.00
101-253-960.000	EDUCATION & TRAINING	413.00	1,000.00	1,000.00	1,000.00	1,000.00	500.00
101-253-977.000	EQUIPMENT	250.00				500.00	
Totals for dept 253-TREASURER		99,823.58	104,400.00	105,400.00	104,062.22	97,300.00	98,800.00
Dept 265-BUILDINGS & GROUNDS							
101-265-727.000	OFFICE SUPPLIES	4,028.25	3,700.00	3,700.00	4,200.00	3,700.00	3,700.00
101-265-728.000	POSTAGE	3,192.32	3,000.00	3,000.00	3,000.00	3,200.00	3,400.00
101-265-803.000	CONTRACTED SERVICES (2014-15) COMPUTER REPAIRS, E-MAIL UPDATE LIST MANAGEMENT, BSA SOFTWARE SUPPORT, GOOGLE, CIESA	5,020.47	6,000.00	6,000.00	4,904.00	5,000.00	5,000.00
101-265-843.000	PROPERTY TAXES (2014-15) 8050 MAIN	1,884.17	2,000.00	2,000.00	1,804.00	2,000.00	2,000.00
101-265-920.000	UTILITIES (2014-15) COMCAST AND DTE	13,683.20	13,000.00	13,000.00	10,765.50	11,000.00	11,000.00
101-265-920.001	UTILITIES - TELEPHONES (2014-15) FARMERS MARKET PHONE LINE	694.19	400.00	400.00	400.00	400.00	400.00
101-265-935.000	BUILDING MAINTENANCE & REPAIR (2014-15) CINTAS, CMR	8,528.94	3,000.00	13,000.00	13,300.00	3,000.00	3,000.00
101-265-935.001	OFFICE CLEANING (2014-15) \$80 PER WEEK	4,160.00	4,200.00	4,200.00	4,200.00	4,200.00	4,200.00
101-265-936.000	EQUIPMENT SERVICE CONTRACTS (2014-15) COPY MACHINE; POSTAGE MACHINE	7,215.50	7,000.00	7,000.00	5,506.29	7,000.00	7,000.00
101-265-937.000	EQUIPMENT MAINTENANCE & REPAIR (2014-15) PNC RENT - \$900 PER MONTH	339.07	500.00	500.00	500.00	500.00	500.00
101-265-943.001	OFFICE SPACE RENT (2014-15) (35.00)	10,800.00	10,800.00	10,800.00	10,800.00	10,800.00	10,800.00
101-265-955.000	MISCELLANEOUS	1,196.58	1,000.00	1,000.00	27.00	500.00	500.00
101-265-962.000	COMMUNITY GARDEN	1,741.50	8,000.00	8,000.00	8,000.00	1,000.00	1,000.00
101-265-977.000	EQUIPMENT (2014-15) PORTION OF PAYROLL SOFTWARE, PURCHASE OF ADDITIONAL COMPUTER BOX FOR REMOTE ACCESS, PHONE SYSTEM REPLACEMENT	62,449.19	62,600.00	72,600.00	68,406.79	65,800.00	53,500.00
Totals for dept 265-BUILDINGS & GROUNDS		62,449.19	62,600.00	72,600.00	68,406.79	65,800.00	53,500.00
Dept 285-VILLAGE TREE PROGRAM							
101-285-731.000	LANDSCAPE SUPPLIES	2,361.60	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
101-285-731.001	LANDSCAPE SUPPLIES - TREES (2014-15) PURCHASE OF TREES AS RECOMMENDED BY TREE BOARD - OFFSET BY RESTRICTED TREE FUND	6,417.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
101-285-803.000	CONTRACTED SERVICES (2014-15) PURCHASE OF TREES AS RECOMMENDED BY TREE BOARD - OFFSET BY RESTRICTED TREE FUND	14,351.24	15,000.00	15,000.00	10,000.00	15,000.00	15,000.00
Totals for dept 285-VILLAGE TREE PROGRAM		23,129.84	24,000.00	24,000.00	19,000.00	24,000.00	24,000.00
Dept 301-LAW ENFORCEMENT							
101-301-807.000	CONTRACTED PUBLIC SAFETY (2014-15) CURRENT RATE - \$153,622; NEW RATE IN 2015 - \$155,158 PLUS OVERTIME COSTS	470,926.00	479,000.00	479,000.00	468,532.00	481,000.00	486,000.00
101-301-807.001	DCS OFFICER & CROSSING GUARDS	78,435.28	79,500.00	79,500.00	80,400.00	80,300.00	81,200.00

BUDGET REPORT FOR VILLAGE OF DEXTER
 Fund: 101 GENERAL FUND

2013-13 ACTIVITY
 2013-14 ORIGINAL BUDGET
 2013-14 AMENDED BUDGET
 2013-14 PROJECTED ACTIVITY
 2014-15 RECOMMENDED BUDGET
 2015-16 PROJECTED BUDGET

FL NUMBER	DESCRIPTION	2013-13 ACTIVITY	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	2014-15 RECOMMENDED BUDGET	2015-16 PROJECTED BUDGET
APPROPRIATIONS							
Dept 301-LAW ENFORCEMENT							
101-301-920.000	(2014-15) 50% OF SCHOOL OFFICER AND \$3000 FOR CROSSING GUARD UTILITIES	4,129.47	4,500.00	4,500.00	4,781.33	4,800.00	4,800.00
101-301-935.000	(2014-15) DTE AND WATER FOR PORTION OF 8140 MAIN BUILDING MAINTENANCE & REPAIR	535.00	1,000.00	1,000.00	1,277.00	1,000.00	1,000.00
	(2014-15) BUILDING REPAIR NEEDS						
	Totals for dept 301-LAW ENFORCEMENT	554,025.75	564,000.00	564,000.00	554,990.33	567,100.00	573,000.00
Dept 336-FIRE DEPARTMENT							
101-336-807.000	CONTRACTED PUBLIC SAFETY	445,479.00	452,000.00	466,000.00	465,754.00	486,000.00	502,000.00
	(2014-15) 2014 QUARTERLY PAYMENT - \$119,891, ESTIMATED 3% INCREASES IN FY 15 AND FY 16						
101-336-920.000	UTILITIES	4,821.69	5,000.00	5,000.00	5,611.50	5,700.00	5,700.00
101-336-935.000	(2014-15) PORTION OF DTE AND WATER FOR 8140 MAIN BUILDING MAINTENANCE & REPAIR	3,101.75	2,000.00	2,000.00	2,398.00	2,000.00	2,000.00
	(2014-15) OUTDOOR WARNING SIREN PM, HVAC, PEST CONTROL						
101-336-970.000	CAPITAL IMPROVEMENTS	4,425.00	1,000.00	1,000.00		1,000.00	1,000.00
	Totals for dept 336-FIRE DEPARTMENT	457,827.44	460,000.00	474,000.00	473,763.50	494,700.00	510,700.00
Dept 400-PLANNING DEPARTMENT							
101-400-703.000	SALARIES - NON UNION	53,039.72	47,200.00	47,200.00	31,352.00	50,500.00	50,500.00
101-400-704.000	SALARIES - UNION	10,439.22	10,700.00	10,700.00	10,732.53	11,000.00	11,400.00
	(2014-15) 30% OF BRENDA						
101-400-705.000	SALARIES - OVERTIME	331.89	500.00	500.00	500.00	500.00	500.00
101-400-706.000	SALARIES - PLANNING COMMISSION	2,160.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
101-400-712.000	VACATION/SICK TIME CASH OUT				2,594.00		
101-400-720.000	SOCIAL SECURITY & MEDICARE	5,256.92	4,700.00	4,700.00	3,487.18	4,700.00	4,700.00
	(2014-15) 7.65% OF WAGES						
101-400-721.000	HEALTH & DENTAL INSURANCE	15,611.01	17,000.00	7,000.00	5,000.00	18,400.00	20,400.00
	(2014-15) 100% OF MICHELLE; REDUCED BY \$82 PER PAY PREMIUM SHARING						
101-400-722.000	(2015-16) 9.5% INCREASE	391.17			219.00	400.00	400.00
	LIFE & DISABILITY INSURANCE						
101-400-723.000	(2014-15) 100% OF MICHELLE		6,500.00	6,500.00	6,500.00		
	DEFINED BENEFIT PLAN						
	(2014-15) CONSOLIDATED TO ONE LINE IN 101-851						
101-400-723.003	DEFINED CONTRIBUTION PLAN	7,780.95			800.00	2,100.00	2,100.00
101-400-727.000	(2014-15) 4% OF WAGES FOR MICHELLE	385.95	300.00	300.00	1,100.00	500.00	500.00
101-400-802.000	OFFICE SUPPLIES	15,520.00	7,000.00	7,000.00	28,500.00	8,000.00	8,000.00
	PROFESSIONAL SERVICES						
	(2014-15) PLANNING CONSULTANT - CARLISLE WORTMAN						
101-400-861.000	TRAVEL & MILEAGE	277.40	500.00	500.00	100.00	500.00	500.00
101-400-901.000	PRINTING & PUBLISHING	249.75	500.00	500.00	422.67	500.00	500.00
	(2014-15) PLANNING COMMISSION PUBLIC HEARINGS						
101-400-955.000	MISCELLANEOUS		500.00	500.00	673.00	500.00	500.00
101-400-958.000	MEMBERSHIPS & DUES	1,150.00	1,500.00	1,500.00	1,300.00	2,000.00	2,000.00
101-400-960.000	EDUCATION & TRAINING	410.00	1,000.00	1,000.00	1,000.00	3,500.00	3,500.00
101-400-977.000	EQUIPMENT						
	(2014-15) BS&A SOFTWARE - ONE TIME COST - ONGOING SOFTWARE MAINTENANCE AGREEMENT \$620						
	Totals for dept 400-PLANNING DEPARTMENT	113,003.98	100,900.00	90,900.00	97,280.38	119,100.00	109,120.00
Dept 410-ZONING BOARD OF APPEALS							
101-410-802.000	PROFESSIONAL SERVICES	820.00	500.00	500.00		500.00	500.00
	(2014-15) CARLISLE WORTMAN REVIEW OF REQUESTS						

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	2014-15 RECOMMENDED BUDGET	2015-16 PROJECTED BUDGET
APPROPRIATIONS BOARD OF APPEALS							
Dept 410-ZONING PRINTING & PUBLISHING							
101-410-901.000	(2014-15) PUBLIC HEARING NOTICES	260.55	500.00	500.00	100.00	500.00	500.00
101-410-955.000	MISCELLANEOUS	1,080.55	100.00	100.00	100.00	1,100.00	1,100.00
Totals for dept 410-ZONING BOARD OF APPEALS							
		1,341.10	600.00	600.00	200.00	1,600.00	1,600.00
Dept 441-DEPARTMENT OF PUBLIC WORKS							
101-441-703.000 SALARIES - NON UNION							
101-441-703.001	(2014-15) 6% OF DAN, 8% OF SCOTT	5,329.90	5,100.00	5,100.00	5,100.00	10,100.00	9,900.00
101-441-704.000	SALARIES - PART TIME	202.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
101-441-705.000	SALARIES - UNION	50,549.73	53,000.00	48,000.00	33,000.00	49,000.00	50,300.00
101-441-712.000	(2014-15) PORTION OF FOUR DPW EMPLOYEES	1,007.87	1,000.00	1,000.00	1,700.00	1,000.00	1,000.00
101-441-720.000	SALARIES - OVERTIME	3,638.00	1,000.00	1,000.00	3,000.00	1,600.00	1,600.00
101-441-721.000	VACATION/SICK TIME CASH OUT	4,267.14	4,600.00	4,600.00	2,938.00	4,800.00	4,900.00
101-441-721.000	SOCIAL SECURITY & MEDICARE	47,004.32	44,000.00	44,000.00	35,874.00	21,600.00	22,400.00
101-441-721.000	HEALTH & DENTAL INSURANCE	47,004.32	44,000.00	44,000.00	35,874.00	21,600.00	22,400.00
101-441-721.000	(2014-15) SHARE OF PREMIUM FOR 4 DPW EMPLOYEES, DAN & TIM, INCLUDES SHARE OF \$1000 LUMP SUM FOR TIM, REDUCED BY \$82 PER	47,004.32	44,000.00	44,000.00	35,874.00	21,600.00	22,400.00
101-441-721.000	PAY FOR FOUR EMPLOYEES AND DAN	1,750.00	500.00	500.00	393.33	500.00	500.00
101-441-721.000	(2015-16) 9.5% INCREASE; REDUCTION OF 1 DEPENDENT	417.08	500.00	500.00	393.33	500.00	500.00
101-441-722.000	PAY IN LIEU OF MEDICAL INSURANCE	6,079.62	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00
101-441-722.000	LIFE & DISABILITY INSURANCE	6,079.62	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00
101-441-723.000	DEFERRED BENEFIT PLAN	7,672.56	6,000.00	6,000.00	4,546.67	200.00	200.00
101-441-723.000	(2014-15) CONSOLIDATED TO ONE LINE IN 101-851	7,672.56	6,000.00	6,000.00	4,546.67	200.00	200.00
101-441-723.000	DEFINED CONTRIBUTION	4,902.63	4,000.00	4,000.00	4,300.00	4,500.00	4,500.00
101-441-723.000	OPERATING SUPPLIES	11,258.51	13,500.00	13,500.00	16,000.00	14,000.00	15,000.00
101-441-723.000	(2014-15) TOOLS, WELDING SUPPLIES, PARTS, CLEANING SUPPLIES	2,878.62	2,000.00	2,000.00	100.00	2,000.00	2,000.00
101-441-723.000	UNIFORM ALLOWANCE	15,250.32	16,000.00	16,000.00	18,442.00	19,000.00	19,000.00
101-441-723.000	GASOLINE & OIL	1,991.73	2,000.00	2,000.00	2,276.00	2,300.00	2,300.00
101-441-723.000	PROFESSIONAL SERVICES	1,365.00	2,000.00	2,000.00	1,155.00	2,000.00	2,000.00
101-441-723.000	TRAVEL & MILEAGE	1,523.42	2,000.00	2,000.00	1,000.00	1,000.00	1,000.00
101-441-723.000	UTILITIES	3,039.32	500.00	500.00	60.00	500.00	500.00
101-441-723.000	(2014-15) DTE (3600 CENTRAL AND PORTION OF 8140 MAIN), WATER, COMCAST	749.00	800.00	800.00	354.00	100.00	100.00
101-441-723.000	UTILITIES - TELEPHONES	349.00	500.00	500.00	4,000.00	4,000.00	2,000.00
101-441-723.000	(2014-15) VERIZON	45.20	500.00	500.00	350.00	400.00	400.00
101-441-723.000	BUILDING MAINTENANCE & REPAIR	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
101-441-723.000	EQUIPMENT MAINTENANCE & REPAIR	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
101-441-723.000	EQUIPMENT RENTALS	3,039.32	500.00	500.00	1,300.00	500.00	500.00
101-441-723.000	(2014-15) INTERNAL EQUIPMENT RENTAL (TRANSFER TO FUND 402)	749.00	800.00	800.00	60.00	100.00	100.00
101-441-723.000	MISCELLANEOUS	349.00	500.00	500.00	354.00	500.00	500.00
101-441-723.000	(2014-15) CDDI	45.20	500.00	500.00	350.00	400.00	400.00
101-441-723.000	MEMBERSHIPS & DUES	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
101-441-723.000	EDUCATION & TRAINING	500.00	500.00	500.00	500.00	500.00	500.00
101-441-723.000	(2014-15) SAFETY PROGRAM	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
101-441-723.000	MEDICAL EXPENSES	171,270.97	169,500.00	164,500.00	147,929.00	155,100.00	152,100.00
101-441-723.000	EQUIPMENT	169,500.00	164,500.00	164,500.00	147,929.00	155,100.00	152,100.00
101-441-723.000	(2014-15) WORK ORDER SOFTWARE - \$2300; 2 NEW COMPUTERS	155,100.00	155,100.00	155,100.00	155,100.00	155,100.00	155,100.00
101-442-703.000	PubLIC WORKS	2,762.15	2,762.15	2,762.15	2,762.15	2,762.15	2,762.15
101-442-703.000	SALARIES - NON UNION	2,762.15	2,762.15	2,762.15	2,762.15	2,762.15	2,762.15

BUDGET REPORT FOR VILLAGE OF DEXTER

LINE NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	2014-15 RECOMMENDED BUDGET	2015-16 PROJECTED BUDGET
APPROPRIATIONS							
Dept 442-DOWNTOWN	PUBLIC WORKS						
101-442-703.001	SALARIES - PART TIME (2014-15) PORTION OF SUMMER HELP AND DOWNTOWN LANDSCAPER	6,359.99	8,000.00	8,000.00	13,000.00	13,500.00	13,500.00
101-442-704.000	SALARIES - UNION (2014-15) DPW TIME WORKING DOWNTOWN; 16% OF BRENDA	27,404.46	28,000.00	28,000.00	25,950.74	27,500.00	28,400.00
101-442-705.000	SALARIES - OVERTIME (2014-15) UNION STAFF WORKING AT FARMERS MARKET	2,149.93	2,000.00	2,000.00	1,908.00	2,000.00	2,000.00
101-442-720.000	SOCIAL SECURITY & MEDICARE (2014-15) 7.65% OF WAGES	2,830.84	3,000.00	3,000.00	3,044.74	3,300.00	3,400.00
101-442-723.000	DEFINED BENEFIT PLAN (2014-15) CONSOLIDATED TO ONE LINE IN 101-851	4,355.44	3,300.00	3,300.00	3,300.00		
101-442-730.000	FARMERS MARKET SUPPLIES	1,963.09	2,000.00	4,900.00	4,900.00	2,000.00	2,000.00
101-442-731.000	LANDSCAPE SUPPLIES (2014-15) PLANT MATERIAL FOR DOWNTOWN LANDSCAPING		6,000.00	6,000.00	1,244.00	2,000.00	2,000.00
101-442-740.000	OPERATING SUPPLIES	4,976.16	2,000.00	2,000.00	2,670.00	2,500.00	2,500.00
101-442-744.000	HOLIDAY DISPLAY SUPPLIES (2014-15) REPLACEMENT BULBS/WRAPPS, DECORATION OF CLOCK/BRIDGE	4,028.64	5,000.00	5,000.00	4,208.00	5,000.00	5,000.00
101-442-802.000	PROFESSIONAL SERVICES (2014-15) PM ON CLOCK \$550, SENIOR CENTER RENT FOR DDA (\$360), \$3000 FOR LIGHT POLE PAINTING	11,365.00	5,000.00	5,000.00	5,000.00	5,500.00	5,500.00
101-442-920.000	UTILITIES (2014-15) METERED STREET LIGHTS	6,275.49	8,000.00	8,000.00	9,022.67	9,000.00	9,000.00
101-442-977.000	EQUIPMENT	175.71	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Totals for dept 442-DOWNTOWN PUBLIC WORKS		74,646.90	73,300.00	76,200.00	75,248.15	73,300.00	74,300.00
Dept 447-ENGINEERING	ENGINEERING CONSULTING (2014-15) GENERAL ENGINEERING SERVICES	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00
101-447-830.000							
Totals for dept 447-ENGINEERING		11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00
Dept 448-MUNICIPAL STREET LIGHTS	UTILITIES - STREET LIGHTS (2014-15) UNMETERED STREET LIGHTS	75,316.93	75,000.00	75,000.00	72,171.00	73,000.00	74,000.00
101-448-920.003							
Totals for dept 448-MUNICIPAL STREET LIGHTS		75,316.93	75,000.00	75,000.00	72,171.00	73,000.00	74,000.00
Dept 528-SOLID WASTE	SALARIES - NON UNION (2014-15) SPARK MEMBERSHIP	2,503.88	1,700.00	1,700.00	1,699.58		
101-528-703.000		629.00	1,300.00	1,300.00	1,300.00		
101-528-703.001	SALARIES - UNION (2014-15) SPARK MEMBERSHIP	31,046.01	30,000.00	35,000.00	35,000.00		
101-528-704.000	SALARIES - OVERTIME (2014-15) SPARK MEMBERSHIP	398.06	500.00	500.00	894.00		
101-528-705.000	SOCIAL SECURITY & MEDICARE (2014-15) SPARK MEMBERSHIP	2,645.13	2,500.00	2,500.00	2,800.00		
101-528-720.000	DEFINED BENEFIT PLAN (2014-15) SPARK MEMBERSHIP	3,314.41	3,500.00	3,500.00	3,500.00		
101-528-723.000	OPERATING SUPPLIES (2014-15) SPARK MEMBERSHIP	1,055.60	1,400.00	1,400.00	662.67		
101-528-740.000	CONTRACTED SOLID WASTE SERVICE (2014-15) SPARK MEMBERSHIP	473,146.77	475,000.00	475,000.00	474,927.00		
101-528-805.000	CONTRACTED COMPOSTING (2014-15) SPARK MEMBERSHIP	6,730.50	7,000.00	7,000.00	8,019.00		
101-528-806.000	PRINTING & PUBLISHING (2014-15) SPARK MEMBERSHIP	488.66	500.00	500.00	100.00		
101-528-901.000	EQUIPMENT RENTALS (2014-15) SPARK MEMBERSHIP	12,173.40	13,000.00	13,000.00	13,664.00		
101-528-941.000							
Totals for dept 528-SOLID WASTE		534,131.42	536,400.00	541,400.00	542,566.25		
Dept 728-ECONOMIC DEVELOPMENT	PROFESSIONAL SERVICES (2014-15) SPARK MEMBERSHIP	8,776.35				2,000.00	2,000.00
101-728-802.000							
101-728-901.000	PRINTING & PUBLISHING MATERIALS/ADS (2014-15) SPARK MEMBERSHIP	250.00	1,000.00	1,000.00	945.00	1,000.00	1,000.00

BUDGET REPORT FOR VILLAGE OF DEXTER
Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	2014-15 RECOMMENDED BUDGET	FUTURE PROJECTED BUDGET
APPROPRIATIONS							
DEPT 728-ECONOMIC DEVELOPMENT							
EDUCATION & TRAINING							
101-728-960.000	(2014-15) MEDA CONFERENCE					700.00	700.00
Totals for dept 728-ECONOMIC DEVELOPMENT							
		9,026.35	1,000.00	1,000.00	945.00	3,700.00	3,700.00
DEPT 751-PARKS & RECREATION							
SALARIES - NON UNION							
101-751-703.000	(2014-15) 2% OF DAN, 2% OF SCOTT	3,679.88	1,700.00	1,700.00	1,700.00	3,000.00	2,900.00
SALARIES - PART TIME							
101-751-703.001	(2014-15) PORTION OF SUMMER HELP, DOWNTOWN LANDSCAPER FOR MILL CREEK PARK		10,700.00	10,700.00	10,700.00	11,000.00	11,000.00
SALARIES - UNION							
101-751-704.000	(2014-15) PORTION OF FOUR UNION EMPLOYEES	20,148.49	18,600.00	18,600.00	20,159.58	22,000.00	22,800.00
SALARIES - OVERTIME							
101-751-705.000	(2014-15) PARK COMMISSIONERS	333.38	500.00	500.00	1,000.00	500.00	500.00
SALARIES - PARK COMMISSIONERS							
101-751-709.000	(2014-15) SOCIAL SECURITY & MEDICARE	990.00	1,500.00	1,500.00	1,000.00	1,000.00	1,000.00
SOCIAL SECURITY & MEDICARE							
101-751-720.000	(2014-15) 7.65% OF WAGES	2,165.43	2,000.00	2,000.00	2,502.84	2,900.00	3,000.00
HEALTH & DENTAL INSURANCE							
101-751-721.000	(2014-15) PORTION OF FOUR UNION EMPLOYEES; REDUCED BY \$82 PER PAY PER EMPLOYEE	3,034.70	3,100.00	3,100.00	3,194.67	3,400.00	3,500.00
(2015-16) 9.5% INCREASE							
101-751-722.000	LIFE & DISABILITY INSURANCE	67.31	100.00	100.00	62.67	100.00	100.00
DEFINED BENEFIT PLAN							
101-751-723.000	(2014-15) CONSOLIDATED TO ONE LINE IN 101-851	2,218.18	2,200.00	2,200.00	2,200.00	100.00	100.00
DEFINED CONTRIBUTION PLAN							
101-751-731.000	(2014-15) LANDSCAPING BED MAINTENANCE, WOOD CHIPS	7,171.00	8,000.00	8,000.00	3,734.00	4,000.00	4,000.00
LANDSCAPE SUPPLIES							
101-751-732.000	(2014-15) ICE RINK SUPPLIES	4,473.36	4,700.00	4,700.00	4,300.00	4,000.00	4,000.00
INSTALLATION, MAINTENANCE, LINER							
101-751-740.000	(2014-15) OPERATING SUPPLIES	705.25	1,000.00	1,000.00	800.00	1,000.00	1,000.00
PROFESSIONAL SERVICES							
101-751-802.000	(2014-15) JTR FOR MDEQ REQUIRED STREAM MONITORING; POSSIBLE USE OF CONSULTANT FOR MASTER PLAN UPDATE		17,300.00	17,300.00	8,900.00	30,000.00	5,000.00
CONTRACTED SERVICES							
101-751-803.000	(2014-15) PLANT WISE FOR INVASIVE SPECIES CONTROL	7,200.00	1,000.00	1,000.00	3,205.00	1,000.00	1,000.00
PRINTING & PUBLISHING							
101-751-901.000	EQUIPMENT MAINTENANCE & REPAIR	14,202.80	6,000.00	6,000.00	4,181.00	6,000.00	6,000.00
(2014-15) REPAIR OR REPLACEMENT OF TRASH CANS, PARK EQUIPMENT, BENCHES							
101-751-937.000	EQUIPMENT RENTALS	6,827.16	5,000.00	5,000.00	9,400.00	7,500.00	7,500.00
PORTABLE TOILET RENTAL							
101-751-941.000	(2014-15) INCREASE DUE TO YEAR ROUND PORT O POTTTIES IN MONUMENT PARK AND MILL CREEK PARK NORTH	3,182.13	2,200.00	2,200.00	3,900.00	3,700.00	3,700.00
MISCELLANEOUS							
101-751-955.000	(2014-15) LUMINARY SUPPORT, EASTER EGGS/STRAVAGANZA	1,814.47	1,700.00	1,700.00	2,000.00	2,000.00	2,000.00
MEMBERSHIPS & DUES							
101-751-958.000	CAPITAL IMPROVEMENTS		5,000.00	5,000.00	5,000.00	200.00	200.00
EQUIPMENT							
101-751-970.000	(2014-15) BENCHES, TABLES	6,386.13	7,000.00	7,000.00	7,340.00	7,000.00	7,000.00
Totals for dept 751-PARKS & RECREATION							
		90,131.46	94,300.00	99,300.00	95,397.76	115,400.00	93,800.00
DEPT 850-LONG-TERM DEBT							
06 FACILITIES BOND PRINCIPAL							
101-850-990.005	(2014-15) MOVED TO FUND 351	65,000.00	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00
BOND FEES							
101-850-992.000	06 FACILITIES BOND INTEREST	225.00	300.00	300.00	225.00		
101-850-996.004		59,957.50	57,500.00	57,500.00	57,500.00		

BUDGET REPORT FOR VILLAGE OF DEXTER
Fund: 101 GENERAL FUND

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FL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	2014-15 RECOMMENDED BUDGET	2015-16 PROJECTED BUDGET
APPROPRIATIONS							
Dept 850-LONG-TERM DEBT							
(2014-15) MOVED TO FUND 351							
Totals for dept 850-LONG-TERM DEBT		125,182.50	127,800.00	127,800.00	127,725.00		
Dept 851-INSURANCE & BONDS							
101-851-719.000	UNEMPLOYMENT COMPENSATION	403.02	100.00	100.00	500.00	500.00	500.00
101-851-721.001	RETIREE HEALTH INSURANCE	8,403.08	8,000.00	8,000.00	7,268.00	8,800.00	9,000.00
(2014-15) 10% OF ED, 50% OF JAN, 50% OF MARY MCKILLEN							
(2015-16) 9.5% INCREASE							
DEFINED BENEFIT PLAN							
(2014-15) ALL GENERAL FUND DEFINED BENEFIT PAYMENTS ACCOUNTED FOR IN THIS LINE							
101-851-723.000	OTHER POST EMPLOYMENT BENEFITS	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00
101-851-723.001	WORKERS COMPENSATION	8,799.13	9,500.00	9,500.00	6,900.00	8,000.00	8,000.00
101-851-910.000	LIABILITY INSURANCE	24,860.03	23,500.00	23,500.00	23,373.00	25,000.00	25,000.00
Totals for dept 851-INSURANCE & BONDS		117,465.26	116,100.00	116,100.00	113,041.00	179,300.00	179,500.00
Dept 875-CONTRIBUTIONS							
CONTRIBUTION TO WAVE							
101-875-965.001	CONTRIBUTION TO COMMUNITY SERV	12,000.00	12,000.00	17,000.00	17,000.00	17,000.00	17,000.00
101-875-965.002	CONTRIBUTION TO SENIOR CENTER	250.00	300.00	300.00	300.00	300.00	300.00
101-875-965.003	CONT TO WAVE DOOR TO DOOR	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
101-875-965.004	Totals for dept 875-CONTRIBUTIONS	10,000.00	10,000.00	15,000.00	15,000.00	15,000.00	15,000.00
Totals for dept 875-CONTRIBUTIONS		23,250.00	23,300.00	33,300.00	33,300.00	33,300.00	33,300.00
Dept 890-CONTINGENCIES							
MISCELLANEOUS							
101-890-955.000	CONTINGENCY FOR CITYHOOD COSTS	10,000.00	10,000.00	17,000.00	17,000.00	17,000.00	17,000.00
101-890-955.001	EXPENSES RELATED TO THE POSSIBLE TRANSITION TO A CITY (PARTIAL ASSESSOR SALARY (\$20,000, ELECTION EQUIPMENT (\$6,000), OFFICE SUPPLIES)	31,054.42	2,000.00	14,500.00	14,500.00	2,000.00	2,000.00
101-890-957.001	PROPERTY TAX REFUNDS	31,054.42	12,000.00	14,500.00	14,500.00	32,000.00	2,000.00
Totals for dept 890-CONTINGENCIES		150,238.99	21,500.00	10,500.00	10,500.00	85,000.00	2,000.00
Dept 901-CAPITAL IMPROVEMENTS							
CAPITAL IMPROVEMENTS							
101-901-970.000	COMPLETION OF BORDER TO BORDER TRAIL AT THE DPW	150,238.99	21,500.00	21,500.00	10,500.00	85,000.00	2,000.00
101-901-975.011	PROPERTY ACQUISITION	10,000.00	10,000.00	10,000.00	3,400.00	20,000.00	2,000.00
101-901-975.016	CAPITAL IMPROVEMENTS - FACILITIES	10,000.00	10,000.00	10,000.00	2,000.00	20,000.00	2,000.00
(2014-15) CONSULTANT FOR EVALUATION OF FACILITY NEEDS							
Totals for dept 901-CAPITAL IMPROVEMENTS		150,238.99	31,500.00	31,500.00	15,900.00	105,000.00	2,000.00
Dept 965-TRANSFERS OUT - CONTROL							
TRANSFER OUT - BOND FUND (NON-VOT							
101-965-999.351	TRANSFER OUT - MILL CREEK FUND	17,500.00				129,900.00	126,900.00
101-965-999.405	TRANSFER OUT - CONTROL	17,500.00				129,900.00	126,900.00
Totals for dept 965-TRANSFERS OUT - CONTROL		3,119,087.75	2,987,800.00	3,025,300.00	2,973,699.47	2,693,800.00	2,523,820.00
TOTAL APPROPRIATIONS		(79,916.67)	80,400.00	61,400.00	235,287.20	(45,200.00)	122,780.00
NET OF REVENUES/APPROPRIATIONS - FUND 101							

User: courtney
DB: Dexter

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	2014-15 RECOMMENDED BUDGET	2015-16 FUTURE PROJECTED BUDGET
ESTIMATED REVENUES							
ESTIMATED REVENUES, LIABILITIES & REVENUE							
Dept 000-ASSETS, STATE SHARED REV-GAS & WEIGHT		169,480.96	173,000.00	173,000.00	174,540.00	175,000.00	175,000.00
202-000-576.000	(2014-15) ACT 51						
202-000-577.000	STATE SHARED REV-LOCAL ROADS	6,095.38	6,000.00	6,000.00	6,057.00	6,500.00	6,500.00
	(2014-15) ACT 51						
202-000-665.000	INTEREST EARNED	6.38	100.00	100.00	16.00	100.00	100.00
202-000-671.000	OTHER REVENUE	867.04		17,000.00	18,250.00	30,000.00	
202-000-679.000	MISCELLANEOUS GRANTS						
202-000-695.204	TRANS IN - MUNICIPAL STREETS	585,000.00	326,800.00	326,800.00	170,100.00	520,300.00	46,300.00
	(2014-15) FUNDS TRANSFERRED IN FROM MUNICIPAL STREETS						
Totals for dept 000-ASSETS, LIABILITIES & REVENUE		761,449.76	505,900.00	522,900.00	368,963.00	731,900.00	227,900.00
TOTAL ESTIMATED REVENUES		761,449.76	505,900.00	522,900.00	368,963.00	731,900.00	227,900.00
APPROPRIATIONS							
DEPT 248-ADMINISTRATION							
202-248-723.001	OTHER POST EMPLOYMENT BENEFITS	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00
	(2014-15) CONTRIBUTION TO RETIREE HEALTH CARE						
202-248-840.000	BANK SERVICE CHARGES	23.39	200.00	200.00	100.00	100.00	100.00
	(2014-15) CONTRIBUTION TO RETIREE HEALTH CARE						
Totals for dept 248-ADMINISTRATION		4,523.39	4,700.00	4,700.00	4,600.00	4,600.00	4,600.00
DEPT 445-STORMWATER							
202-445-703.001	SALARIES - PART TIME	63.00	8,000.00	8,000.00	6,100.00	7,000.00	7,200.00
202-445-704.000	SALARIES - UNION	9,077.56	700.00	700.00	500.00	400.00	400.00
	(2014-15) PORTION OF FOUR UNION EMPLOYEES						
202-445-720.000	SOCIAL SECURITY & MEDICARE	699.23	900.00	900.00	900.00	3,000.00	3,000.00
	(2014-15) MOVED TO MUNICIPAL STREETS						
202-445-723.000	DEFINED BENEFIT PLAN	907.79	900.00	900.00	900.00	900.00	900.00
	(2014-15) OPERATING SUPPLIES						
202-445-740.000	OPERATING SUPPLIES	1,176.79	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
	(2014-15) CULVERTS, BLOCK, MORTAR BASIN LIDS						
202-445-802.000	PROFESSIONAL SERVICES	4,135.67	1,000.00	1,000.00	4,000.00	4,000.00	4,000.00
	(2014-15) HRWC MIDDLE HURON PARTNERSHIP						
202-445-803.000	CONTRACTED SERVICES	4,078.75	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
	(2014-15) CATCH BASIN VACTORING; CATCH BASIN REPAIR						
202-445-957.004	STATE LICENSE/PERMIT FEES	322.60	500.00	500.00	1,000.00	1,000.00	1,000.00
202-445-960.000	EDUCATION & TRAINING	20,461.39	19,100.00	19,100.00	236.00	20,736.00	21,100.00
	(2014-15) STATE LICENSE/PERMIT FEES						
Totals for dept 445-STORMWATER		20,461.39	19,100.00	19,100.00	20,736.00	20,900.00	21,100.00
DEPT 451-CONTRACTED ROAD CONSTRUCTION							
202-451-803.000	CONTRACTED SERVICES	3,212.30	12,500.00	12,500.00	2,784.00	2,784.00	2,784.00
202-451-974.000	CIP CAPITAL IMPROVEMENTS	39,452.67	34,000.00	34,000.00	8,952.00	272,000.00	272,000.00
202-451-974.009	CENTRAL STREET PROJECT	510,438.11			53,565.00		
	(2014-15) RECONSTRUCTION OF CENTRAL FROM 2ND TO 3RD						
202-451-974.010	MAIN STREET RESURFACING	5,742.00	250,000.00	250,000.00	50,000.00	200,600.00	200,600.00
202-451-975.015	ANN ARBOR STREET PROJECT						
	(2014-15) ANN ARBOR STREET RESURFACING						
202-451-975.017	CAPITAL IMP - SAFE ROUTES TO SCH				30,000.00	30,000.00	30,000.00
	(2014-15) CAPITAL IMP - SAFE ROUTES TO SCH						
Totals for dept 451-CONTRACTED ROAD CONSTRUCTION		558,845.08	296,500.00	296,500.00	145,301.00	502,600.00	502,600.00
DEPT 463-ROUTINE MAINTENANCE							
202-463-703.000	SALARIES - NON UNION	4,819.96	4,300.00	4,300.00	4,248.95	8,500.00	8,300.00
	(2014-15) 5% OF DAN, 7% OF SCOTT						

LINE NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	2014-15 RECOMMENDED BUDGET	2015-16 PROJECTED BUDGET
APPROPRIATIONS							
Dept 463-ROUTINE MAINTENANCE							
202-463-703.001	SALARIES - PART TIME (2014-15) PORTION OF SUMMER HELP	44.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
202-463-704.000	SALARIES - UNION (2014-15) PORTION OF UNION EMPLOYEES	13,915.16	14,000.00	14,000.00	16,800.00	24,900.00	25,800.00
202-463-705.000	SALARIES - OVERTIME (2014-15) PORTION OF UNION EMPLOYEES	500.91	500.00	500.00	600.00	500.00	500.00
202-463-720.000	SOCIAL SECURITY & MEDICARE (2014-15) 7.65% OF WAGES	1,474.93	1,600.00	1,600.00	1,581.89	1,600.00	1,600.00
202-463-721.000	HEALTH & DENTAL INSURANCE (2014-15) PORTION OF UNION EMPLOYEES, TIM & DAN; INCLUDES SHARE OF \$1000 LUMP SUM FOR TIM, REDUCED BY \$82 PER PAY PREMIUM	15,780.47	16,200.00	16,200.00	16,660.00	17,300.00	18,000.00
202-463-722.000	SHARE FROM FOUR EMPLOYEES & DAN (2014-15) PORTION OF UNION EMPLOYEES	349.83	400.00	400.00	329.33	400.00	400.00
202-463-723.000	LIFE & DISABILITY INSURANCE (2014-15) PORTION OF UNION EMPLOYEES	1,866.63	2,200.00	2,200.00	2,200.00	200.00	200.00
202-463-723.003	DEFINED BENEFIT PLAN (2014-15) MOVED TO MUNICIPAL STREETS	4,305.43	4,000.00	4,000.00	2,510.67	3,000.00	3,000.00
202-463-740.000	OPERATING SUPPLIES (2014-15) ASPHALT, GRAVEL, SAND, SOIL, CONCRETE	5,408.00	7,000.00	7,000.00	7,000.00	11,000.00	7,000.00
202-463-802.000	PROFESSIONAL SERVICES (2014-15) OHM AT WATS, COST ESTIMATING, \$2000 FOR BS&A SOFTWARE, \$4000 FOR SAFETY PROGRAM	7,004.00	10,000.00	10,000.00	10,000.00	200.00	200.00
202-463-803.002	PAVEMENT MANAGEMENT (2014-15) CRACK SEALING, ROAD PATCHING	801.51	900.00	900.00	669.33	700.00	700.00
202-463-910.000	WORKERS COMPENSATION (2014-15) 5% OF DAN, 7% OF SCOTT	5,203.27	4,900.00	4,900.00	5,200.00	4,900.00	4,900.00
202-463-911.000	LIABILITY INSURANCE (2014-15) INTERNAL EQUIPMENT RENTAL - TRANSFER TO FUND 402	8,888.24	6,000.00	6,000.00	10,800.00	9,000.00	9,000.00
202-463-941.000	EQUIPMENT RENTALS (2014-15) INTERNAL EQUIPMENT RENTAL - TRANSFER TO FUND 402	70,362.34	73,000.00	73,000.00	79,600.17	83,000.00	80,400.00
Totals for dept 463-ROUTINE MAINTENANCE							
Dept 474-TRAFFIC SERVICES							
202-474-703.000	SALARIES - NON UNION (2014-15) 5% OF DAN, 7% OF SCOTT	4,279.96	4,300.00	4,300.00	4,248.95	8,500.00	8,300.00
202-474-703.001	SALARIES - PART TIME (2014-15) PORTION OF UNION EMPLOYEES	22.00	8,000.00	8,000.00	139.58	200.00	200.00
202-474-704.000	SALARIES - UNION (2014-15) PORTION OF UNION EMPLOYEES	7,627.85	8,000.00	8,000.00	9,700.00	10,000.00	10,400.00
202-474-705.000	SALARIES - OVERTIME (2014-15) 7.65% OF WAGES	1,142.21	500.00	500.00	769.05	800.00	800.00
202-474-720.000	SOCIAL SECURITY & MEDICARE (2014-15) PORTION OF UNION EMPLOYEES, TIM AND DAN; INCLUDES \$1000 LUMP SUM FOR TIM, REDUCED BY \$82 PREMIUM SHARE BY FOUR	1,000.02	1,000.00	1,000.00	1,023.58	1,100.00	1,100.00
202-474-721.000	HEALTH & DENTAL INSURANCE (2014-15) PORTION OF UNION EMPLOYEES, TIM AND DAN; INCLUDES \$1000 LUMP SUM FOR TIM, REDUCED BY \$82 PREMIUM SHARE BY FOUR	4,855.55	5,000.00	5,000.00	5,110.67	5,400.00	5,600.00
202-474-722.000	EMPLOYEES AND DAN (2014-15) PORTION OF UNION EMPLOYEES	107.66	200.00	200.00	101.33	200.00	200.00
202-474-723.000	LIFE & DISABILITY INSURANCE (2014-15) PORTION OF UNION EMPLOYEES	1,302.01	1,400.00	1,400.00	1,400.00	200.00	200.00
202-474-723.003	DEFINED BENEFIT PLAN (2014-15) MOVED TO MUNICIPAL STREETS	9,098.46	5,000.00	5,000.00	2,670.67	3,000.00	3,000.00
202-474-740.000	DEFINED CONTRIBUTION PLAN (2014-15) BULBS, SIGNS, POSTS	7,819.66	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
202-474-802.000	PROFESSIONAL SERVICES (2014-15) SIGNAL REPAIR, CONTRACTED STREET PAINTING, TCO REVIEWS	278.79	300.00	300.00	232.00	300.00	300.00
202-474-910.000	WORKERS COMPENSATION (2014-15) SIGNAL REPAIR, CONTRACTED STREET PAINTING, TCO REVIEWS	693.76	700.00	700.00	733.00	800.00	800.00
202-474-911.000	LIABILITY INSURANCE (2014-15) SIGNAL REPAIR, CONTRACTED STREET PAINTING, TCO REVIEWS	2,453.55	3,000.00	3,000.00	1,814.00	2,000.00	2,000.00
202-474-941.000	EQUIPMENT RENTALS (2014-15) SIGNAL REPAIR, CONTRACTED STREET PAINTING, TCO REVIEWS						

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	2014-15 RECOMMENDED BUDGET	2015-16 PROJECTED BUDGET
APPROPRIATIONS							
Dept 474-TRAFFIC SERVICES							
Totals for dept 474-TRAFFIC SERVICES							
202-478-703.000	DEPT 478-WINTER MAINTENANCE	40,681.48	39,400.00	39,400.00	37,942.83	42,500.00	42,900.00
202-478-704.000	SALARIES - NON UNION	4,249.95	4,300.00	4,300.00	4,300.00	8,500.00	8,300.00
	(2014-15) 5% OF DAN, 7% OF SCOTT						
202-478-705.000	SALARIES - UNION	9,723.87	10,000.00	14,000.00	14,000.00	10,000.00	10,400.00
	(2014-15) PORTION OF UNION EMPLOYEES						
202-478-705.001	SALARIES - OVERTIME	5,368.36	5,500.00	11,500.00	11,576.00	5,000.00	5,000.00
	SALARIES - CALL IN PAY						
202-478-720.000	(2014-15) PREVIOUSLY INCLUDED IN UNION SALARIES - 50% FOR FOUR EMPLOYEES	1,479.88	1,600.00	1,600.00	2,186.00	1,600.00	1,600.00
	SOCIAL SECURITY & MEDICARE						
	(2014-15) 7.65% OF WAGES						
202-478-721.000	HEALTH & DENTAL INSURANCE	9,711.07	10,000.00	10,000.00	10,222.67	10,700.00	11,100.00
	(2014-15) PORTION OF UNION EMPLOYEES, DAN & TIM, INCLUDES PORTION OF \$1000 LUMP SUM FOR TIM, REDUCED BY \$82 PREMIUM SHARE						
202-478-722.000	BY FOUR EMPLOYEES AND DAN	215.32	300.00	300.00	202.67	300.00	300.00
	LIFE & DISABILITY INSURANCE						
202-478-723.000	(2014-15) PORTION OF UNION EMPLOYEES	1,934.28	2,200.00	2,200.00	2,200.00	200.00	14,500.00
	DEFINED BENEFIT PLAN						
202-478-740.000	(2014-15) MOVED TO MUNICIPAL STREETS	8,957.78	15,500.00	15,500.00	12,500.00	14,500.00	200.00
	OPERATING SUPPLIES						
	(2014-15) SALT						
202-478-802.000	PROFESSIONAL SERVICES	216.93	500.00	500.00	500.00	500.00	500.00
202-478-901.000	PRINTING & PUBLISHING	409.19	500.00	500.00	489.00	500.00	500.00
202-478-910.000	WORKERS COMPENSATION	409.48	500.00	500.00	512.00	500.00	500.00
202-478-911.000	LIABILITY INSURANCE	867.21	900.00	900.00	1,040.00	1,000.00	1,000.00
202-478-941.000	EQUIPMENT RENTALS	11,480.46	12,000.00	21,000.00	21,092.00	12,000.00	12,000.00
	(2014-15) INTERNAL EQUIPMENT RENTAL - TRANSFER TO FUND 402						
Totals for dept 478-WINTER MAINTENANCE		55,023.78	63,800.00	82,800.00	80,825.54	68,300.00	68,900.00
Dept 890-CONTINGENCIES							
202-890-955.000 MISCELLANEOUS							
Totals for dept 890-CONTINGENCIES		749,897.46	506,500.00	525,500.00	369,005.54	731,900.00	227,900.00
TOTAL APPROPRIATIONS							
NET OF REVENUES/APPROPRIATIONS - FUND 202		11,552.30	(600.00)	(2,600.00)	(42.54)		

Fund: 203 LOCAL STREETS FUND

User: courtney
DB: Dexter

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	2014-15 RECOMMENDED BUDGET	2015-16 PROJECTED BUDGET
ESTIMATED REVENUES							
Dept 000-ASSETS, LIABILITIES & REVENUE							
203-000-573.000	ROW REVENUE	15,547.18	8,000.00	8,000.00	15,925.00	10,000.00	10,000.00
	(2014-15) ROW PERMIT & METRO ACT FEES - RESTRICTED FOR ROW ACTIVITIES						
203-000-576.000	STATE SHARED REV-GAS & WEIGHT (2014-15) ACT 51	67,410.68	69,500.00	69,500.00	72,663.00	73,000.00	73,000.00
203-000-577.000	STATE SHARED REV-LOCAL ROADS (2014-15) ACT 51	2,424.40	2,500.00	2,500.00	2,413.00	2,500.00	2,500.00
203-000-665.000	INTEREST EARNED	8.77	100.00	100.00	22.67	100.00	100.00
203-000-671.000	OTHER REVENUE			7,000.00	7,788.00		
203-000-695.204	TRANS IN - MUNICIPAL STREETS	230,000.00	233,900.00	328,900.00	324,400.00	161,300.00	143,800.00
	(2014-15) TRANSFER IN FROM MUNICIPAL STREETS FUND 204						
203-000-695.351	TRANS IN - DEBT FUND (NON-VOTED)						
Totals for dept 000-ASSETS, LIABILITIES & REVENUE		315,391.03	314,000.00	416,000.00	423,211.67	696,900.00	579,000.00
TOTAL ESTIMATED REVENUES		315,391.03	314,000.00	416,000.00	423,211.67	696,900.00	579,000.00
APPROPRIATIONS							
Dept 248-ADMINISTRATION							
203-248-723.001	OTHER POST EMPLOYMENT BENEFITS (2014-15) CONTRIBUTION TO RETIREE HEALTH CARE FUND	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00
203-248-840.000	BANK SERVICE CHARGES	21.52	100.00	100.00	58.67	100.00	100.00
Totals for dept 248-ADMINISTRATION		4,521.52	4,600.00	4,600.00	4,558.67	4,600.00	4,600.00
Dept 445-STORMWATER							
203-445-703.001	SALARIES - PART TIME	30.00					
203-445-704.000	SALARIES - UNION (2014-15) PORTION OF UNION EMPLOYEES	8,025.75	6,000.00	6,000.00	6,000.00	7,000.00	7,200.00
203-445-720.000	SOCIAL SECURITY & MEDICARE (2014-15) 7.65% OF WAGES	616.26	500.00	500.00	378.67	500.00	500.00
203-445-723.000	DEFINED BENEFIT PLAN (2014-15) MOVED TO MUNICIPAL STREETS	801.59	700.00	700.00	700.00		
203-445-740.000	OPERATING SUPPLIES (2014-15) CULVERTS, BLOCK, MORTAR BASIN LIDS		2,000.00	2,000.00	770.67	1,000.00	1,000.00
203-445-802.000	PROFESSIONAL SERVICES (2014-15) MIDDLE HURON INITIATIVE	16,078.66	1,000.00	1,000.00	2,475.00	2,000.00	2,000.00
203-445-803.000	CONTRACTED SERVICES (2014-15) CATCH BASIN VACTORING	35,430.00	6,000.00	10,000.00	10,395.00	10,000.00	10,000.00
203-445-957.004	STATE LICENSE/PERMIT FEES						
203-445-960.000	EDUCATION & TRAINING	230.95	500.00	500.00	1,000.00	1,000.00	1,000.00
Totals for dept 445-STORMWATER		61,213.21	16,700.00	20,700.00	21,719.34	22,000.00	22,200.00
Dept 451-CONTRACTED ROAD CONSTRUCTION							
203-451-803.000	CONTRACTED SERVICES (2014-15) ALLEY MAINTENANCE	115,072.72	117,500.00	218,500.00	217,688.00		
203-451-932.000	SIDEWALKS (2014-15) SIDEWALK REPAIRS	20,994.50	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
203-451-970.000	CAPITAL IMPROVEMENTS						
203-451-974.001	OTHER CAPITAL IMPROVEMENTS (2014-15) HURON STREET OUTFALL REPAIR					450,000.00	365,000.00
Totals for dept 451-CONTRACTED ROAD CONSTRUCTION		136,067.22	137,500.00	238,500.00	237,688.00	500,000.00	385,000.00
Dept 463-ROUTINE MAINTENANCE							
203-463-703.000	SALARIES - NON UNION	5,219.96	4,300.00	4,300.00	4,300.00	8,500.00	8,300.00

APPROPRIATIONS	DESCRIPTION	2012-13 ACTIVITY	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	2014-15 RECOMMENDED BUDGET	2015-16 PROJECTED BUDGET
Dept 463-ROUTINE MAINTENANCE							
203-463-703.001	(2014-15) 5% OF DAN, 7% OF SCOTT SALARIES - PART TIME		1,700.00	1,700.00	1,700.00	1,700.00	1,700.00
203-463-704.000	(2014-15) PORTION OF SUMMER HELP SALARIES - UNION	16,699.53	18,000.00	18,000.00	15,070.42	26,500.00	27,500.00
203-463-705.000	SALARIES - OVERTIME	226.74	100.00	100.00	242.00	200.00	200.00
203-463-720.000	SOCIAL SECURITY & MEDICARE (2014-15) 7.65% OF WAGES	1,694.20	1,900.00	1,900.00	1,509.37	2,500.00	2,500.00
203-463-721.000	HEALTH & DENTAL INSURANCE (2014-15) PORTION OF UNION EMPLOYEES, DAN & TIM, INCLUDES PORTION OF \$1000 LUMP SUM FOR TIM, REDUCED BY \$82 PER PAY	4,855.61	5,000.00	5,000.00	4,549.33	5,300.00	5,600.00
203-463-722.000	PREMIUM SHARE BY FOUR EMPLOYEES AND DAN (2015-16) 10% INCREASE	107.66			101.33	100.00	100.00
203-463-723.000	LIFE & DISABILITY INSURANCE (2014-15) PORTION OF UNION EMPLOYEES	2,117.62	2,500.00	2,500.00	2,500.00	200.00	200.00
203-463-723.003	DEFINED BENEFIT PLAN (2014-15) MOVED TO MUNICIPAL STREETS	2,626.48	3,000.00	3,000.00	2,600.00	3,000.00	3,000.00
203-463-740.000	OPERATING SUPPLIES (2014-15) ASPHALT, GRAVEL, SOIL, SAND, CONCRETE	3,427.00	3,000.00	3,000.00	7,000.00	8,000.00	3,000.00
203-463-802.000	PROFESSIONAL SERVICES (2014-15) COST ESTIMATING, \$2000 FOR BSA SOFTWARE, SAFETY PROGRAM	10,671.08	10,000.00	10,000.00	10,000.00	10,000.00	8,000.00
203-463-803.002	PAVEMENT MANAGEMENT (2014-15) CRACK SEALING, PAVEMENT REPAIRS	243.93	300.00	300.00	204.00	300.00	300.00
203-463-910.000	WORKERS COMPENSATION	1,347.07	1,300.00	1,300.00	1,000.00	1,000.00	1,000.00
203-463-911.000	LIABILITY INSURANCE	8,659.56	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
203-463-941.000	EQUIPMENT RENTALS (2014-15) INTERNAL EQUIPMENT RENTALS - TRANSFER TO 402	57,896.44	59,100.00	59,100.00	58,776.45	65,300.00	61,400.00
Totals for dept 463-ROUTINE MAINTENANCE							
Dept 474-TRAFFIC SERVICES							
203-474-703.000	SALARIES - NON UNION (2014-15) 5% OF DAN, 7% OF SCOTT	4,279.96	4,300.00	4,300.00	4,248.95	8,500.00	8,300.00
203-474-703.001	SALARIES - PART TIME	6,539.98	6,400.00	6,400.00	6,474.00	100.00	100.00
203-474-704.000	SALARIES - UNION (2014-15) PORTION OF UNION EMPLOYEES	106.23	200.00	200.00	143.68	200.00	200.00
203-474-705.000	SOCIAL SECURITY & MEDICARE (2014-15) 7.65% OF WAGES	835.83	900.00	900.00	817.33	900.00	900.00
203-474-720.000	HEALTH & DENTAL INSURANCE (2014-15) PORTION OF UNION EMPLOYEES, DAN & TIM, INCLUDES PORTION OF \$1000 LUMP SUM FOR TIM, REDUCED BY \$82 PER PAY	1,213.85	1,300.00	1,300.00	1,277.33	1,400.00	1,400.00
203-474-721.000	LIFE & DISABILITY INSURANCE (2014-15) PORTION OF UNION EMPLOYEES	26.88	100.00	100.00	25.33	100.00	100.00
203-474-722.000	DEFINED BENEFIT PLAN (2014-15) MOVED TO MUNICIPAL STREETS	1,089.66	1,300.00	1,300.00	1,300.00	200.00	200.00
203-474-723.000	OPERATING SUPPLIES (2014-15) SIGNS, POSTS, BULBS	2,988.75	4,000.00	4,000.00	2,000.00	3,000.00	3,000.00
203-474-723.003	PROFESSIONAL SERVICES (2014-15) SIGNAL REPAIR AND CONTRACTED STREET PAINTING	5,143.50	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
203-474-740.000	WORKERS COMPENSATION	87.13	100.00	100.00	108.00	100.00	100.00
203-474-911.000	LIABILITY INSURANCE	676.42	700.00	700.00	725.00	800.00	800.00

BUDGET REPORT FOR VILLAGE OF DEXTER
 Fund: 203 LOCAL STREETS FUND

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	2014-15 RECOMMENDED BUDGET	2015-16 PROJECTED BUDGET
APPROPRIATIONS							
Dept 474-TRAFFIC SERVICES							
203-474-941.000	EQUIPMENT RENTALS (2014-15) INTERNAL EQUIPMENT RENTAL - TRANSFER TO FUND 402	1,694.80	2,000.00	2,000.00	1,048.00	2,000.00	2,000.00
	Totals for dept 474-TRAFFIC SERVICES	24,682.99	31,300.00	31,300.00	28,247.62	35,300.00	36,100.00
Dept 478-WINTER MAINTENANCE							
203-478-703.000	SALARIES - NON UNION (2014-15) 5% OF DAN, 7% OF SCOTT	4,249.96	4,300.00	4,300.00	4,248.95	8,500.00	8,300.00
203-478-704.000	SALARIES - UNION (2014-15) PORTION OF UNION EMPLOYEES	10,158.10	10,000.00	14,000.00	14,053.00	10,000.00	10,100.00
203-478-705.000	SALARIES - OVERTIME	4,681.90	5,000.00	10,000.00	9,938.00	5,000.00	5,000.00
203-478-705.001	SALARIES - CALL IN PAY (2014-15) PREVIOUSLY INCLUDED IN UNION SALARIES - 50% FOR FOUR EMPLOYEES	1,460.47	1,500.00	1,500.00	2,041.00	3,000.00	3,000.00
203-478-720.000	SOCIAL SECURITY & MEDICARE (2014-15) 7.65% OF WAGES	2,427.73	2,700.00	2,700.00	2,700.00	2,700.00	2,800.00
203-478-721.000	HEALTH & DENTAL INSURANCE (2014-15) PORTION OF UNION EMPLOYEES, DAN & TIM; INCLUDES PORTION OF \$1000 LUMP SUM FOR TIM, REDUCED BY PREMIUM SHARE OF \$82 PER PAY FROM FOUR EMPLOYEES AND DAN	53.81	100.00	100.00	50.67	100.00	100.00
203-478-722.000	LIFE & DISABILITY INSURANCE (2014-15) PORTION OF UNION EMPLOYEES	1,909.04	2,200.00	2,200.00	2,200.00		
203-478-723.000	DEFINED BENEFIT PLAN (2014-15) MOVED TO MUNICIPAL STREETS	9,076.05	15,500.00	15,500.00	12,500.00	200.00	200.00
203-478-723.003	DEFINED CONTRIBUTION PLAN				5.63	14,500.00	14,500.00
203-478-740.000	OPERATING SUPPLIES (2014-15) SALT	216.93	500.00	500.00	494.00	500.00	500.00
203-478-802.000	PROFESSIONAL SERVICES	409.18	500.00	500.00	240.00	200.00	200.00
203-478-901.000	PRINTING & PUBLISHING	191.66	200.00	200.00	900.00	900.00	900.00
203-478-910.000	WORKERS COMPENSATION	867.20	900.00	900.00	22,968.00	12,000.00	12,000.00
203-478-911.000	LIABILITY INSURANCE	11,376.36	12,000.00	23,000.00			
203-478-941.000	EQUIPMENT RENTALS (2014-15) INTERNAL EQUIPMENT RENTAL - TRANSFER TO FUND 402						
	Totals for dept 478-WINTER MAINTENANCE	47,078.39	55,400.00	75,400.00	72,339.25	59,700.00	59,700.00
Dept 890-CONTINGENCIES							
203-890-955.000	MISCELLANEOUS		10,000.00			10,000.00	10,000.00
	Totals for dept 890-CONTINGENCIES		10,000.00			10,000.00	10,000.00
TOTAL APPROPRIATIONS							
		331,459.77	314,600.00	429,600.00	423,329.33	696,900.00	579,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 203		(16,068.74)	(600.00)	(13,600.00)	(117.66)		

BUDGET REPORT FOR VILLAGE OF DEXTER
 Fund: 204 MUNICIPAL STREETS

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	2014-15 RECOMMENDED BUDGET	2015-16 FUTURE PROJECTED BUDGET
ESTIMATED REVENUES							
LIABILITIES & REVENUE							
Dept 000-ASSETS, TAXES - STREETS (REAL)		431,006.26	547,900.00	547,900.00	444,555.00	691,800.00	691,800.00
204-000-403.000	(2014-15) REVENUE ESTIMATE INCLUDES THE ADDITIONAL 0.5 MILS				88,986.00		
		77,618.96					
204-000-410.000	TAXES - PERSONAL PROPERTY				15,293.00		
	(2014-15) ZERO FOR BUDGET PURPOSES - NUMBER IS INCLUDED IN 403.000						
204-000-412.000	DELINQUENT TAXES - REAL PROP	13,440.46					
	(2014-15) ZERO FOR BUDGET PURPOSES - NUMBER IS INCLUDED IN 403.000						
204-000-445.000	TAXES - PENALTIES & INTEREST	499.12	1,000.00	1,000.00			
204-000-665.000	INTEREST EARNED	679.32	1,000.00	1,000.00			
	Totals for dept 000-ASSETS, LIABILITIES & REVENUE	523,244.12	549,900.00	549,900.00	548,834.00	691,800.00	691,800.00
	TOTAL ESTIMATED REVENUES	523,244.12	549,900.00	549,900.00	548,834.00	691,800.00	691,800.00
APPROPRIATIONS							
Dept 248-ADMINISTRATION							
204-248-721.001	RETIREE HEALTH INSURANCE (2014-15) 40% OF ED, 50% OF MARY MCKILLEN	7,578.24	7,500.00	7,500.00	7,836.00	9,500.00	9,600.00
204-248-723.000	DEFINED BENEFIT PLAN	2,000.00	2,000.00	2,000.00	2,000.00	23,200.00	23,200.00
204-248-802.001	FINANCIAL AUDIT	1,208.62	1,000.00	1,000.00	864.00	2,000.00	2,000.00
204-248-840.000	BANK SERVICE CHARGES	26,751.78	28,500.00	28,500.00	29,716.00	1,000.00	1,000.00
204-248-841.000	VILLAGE ADMINISTRATIVE COSTS (2014-15) PAYMENT TO GENERAL FUND FOR 5% OF SALARY & BENEFITS FOR ERIN, 6% FOR COURTNEY & DONNA, 16% FOR MARIE	9,016.88	2,000.00	5,000.00	5,000.00	32,200.00	32,200.00
	PROPERTY TAX REFUNDS (2014-15) TAX TRIBONAL / BOARD OF REVIEW					2,000.00	2,000.00
	Totals for dept 248-ADMINISTRATION	46,555.52	41,000.00	44,000.00	45,416.00	69,900.00	70,000.00
Dept 965-TRANSFERS OUT - CONTROL							
204-965-999.007	TRANSFER OUT - BRIDGE PROJECT (2014-15) LINE NAME WILL BE UPDATED - SHOWS TRANSFER OUT TO DEBT SERVICE FUND TO PAY FOR STREET BOND					105,500.00	105,500.00
204-965-999.202	TRANSFER OUT TO MAJOR STREETS	535,000.00	326,800.00	326,800.00	170,100.00	520,300.00	46,300.00
204-965-999.203	TRANSFER OUT TO LOCAL STREETS	280,000.00	233,900.00	328,900.00	324,400.00	161,300.00	143,800.00
	Totals for dept 965-TRANSFERS OUT - CONTROL	815,000.00	560,700.00	655,700.00	494,500.00	787,100.00	295,600.00
	TOTAL APPROPRIATIONS	861,555.52	601,700.00	699,700.00	539,916.00	957,000.00	365,600.00
	NET OF REVENUES/APPROPRIATIONS - FUND 204	(338,311.40)	(51,800.00)	(149,800.00)	8,918.00	(165,200.00)	326,200.00

BUDGET REPORT FOR VILLAGE OF DEXTER
 Fund: 275 TREE REPLACEMENT FUND

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	2014-15 RECOMMENDED BUDGET	2015-16 FUTURE PROJECTED BUDGET
ESTIMATED REVENUES							
LIABILITIES & REVENUE							
Dept 000-ASSETS, INTEREST EARNED		1,121.80	800.00	800.00	1,300.00	1,300.00	1,300.00
275-000-665.000		1,121.80	800.00	800.00	1,300.00	1,300.00	1,300.00
Totals for dept 000-ASSETS, LIABILITIES & REVENUE		1,121.80	800.00	800.00	1,300.00	1,300.00	1,300.00
TOTAL ESTIMATED REVENUES							
		1,121.80	800.00	800.00	1,300.00	1,300.00	1,300.00
APPROPRIATIONS							
CONTROL							
Dept 965-TRANSFERS OUT - CONTROL		8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
275-965-999.101	TRANSFER OUT TO GENERAL FUND	10,700.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
275-965-999.405	TRANSFER OUT - MILL CREEK FUND	18,700.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
Totals for dept 965-TRANSFERS OUT - CONTROL		18,700.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
TOTAL APPROPRIATIONS							
		18,700.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 275							
		(17,578.20)	(7,200.00)	(7,200.00)	(6,700.00)	(6,700.00)	(6,700.00)

BUDGET REPORT FOR VILLAGE OF DEXTER
Fund: 303 GENERAL DEBT SERVICE FUND (VOTED BONDS)

User: courtney
JB: Dexter

3L NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	2014-15 RECOMMENDED BUDGET	2015-16 PROJECTED BUDGET
ESTIMATED REVENUES							
Dept 000-ASSETS, LIABILITIES & REVENUE							
303-000-402.000	TAXES - REAL PROPERTY	138,006.67	141,900.00	141,900.00	137,677.00	150,000.00	
303-000-410.000	TAXES - PERSONAL PROPERTY	22,606.27	24,800.00	24,800.00	24,052.00		
303-000-412.000	DELINQUENT TAXES - REAL PROP	3,919.65			4,249.00		
303-000-420.000	DELINQUENT TAX - PERSONAL PROP				54.00		
303-000-445.000	TAXES - PENALTIES & INTEREST	144.31	100.00	100.00	385.00	100.00	
303-000-665.000	INTEREST EARNED	120.54			110.00		
	Totals for dept 000-ASSETS, LIABILITIES & REVENUE	164,797.44	166,800.00	166,800.00	166,527.00	150,100.00	
	TOTAL ESTIMATED REVENUES	164,797.44	166,800.00	166,800.00	166,527.00	150,100.00	
APPROPRIATIONS							
Dept 248-ADMINISTRATION							
303-248-840.000	BANK SERVICE CHARGES	44.22	100.00	100.00	100.00	100.00	
303-248-957.001	PROPERTY TAX REFUNDS	2,654.18		2,500.00	500.00	500.00	
303-248-957.003	SPECIAL ASSESSMENT REFUNDS	43,593.66					
	Totals for dept 248-ADMINISTRATION	46,292.06	100.00	2,600.00	600.00	600.00	
Dept 570-STREETScape							
303-570-990.002	98 STREETScape SPEC ASSESS BOND P	60,000.00					
303-570-990.003	02 GO BOND REFUNDING PRINCIPAL	140,000.00	162,600.00	162,600.00	140,000.00	140,000.00	
303-570-991.002	STREETScape SPECIAL ASSESSMENT IN	1,500.00					
303-570-991.003	02 GO BOND REFUNDING INTEREST	27,720.00	200.00	200.00	22,540.00	5,700.00	
303-570-992.000	BOND FEES	400.00			200.00	200.00	
	Totals for dept 570-STREETScape	229,620.00	162,800.00	162,800.00	162,740.00	145,900.00	
	TOTAL APPROPRIATIONS	275,912.06	162,900.00	165,400.00	163,340.00	146,500.00	
	NET OF REVENUES/APPROPRIATIONS - FUND 303	(111,114.62)	3,900.00	1,400.00	3,187.00	3,600.00	

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	2014-15 RECOMMENDED BUDGET	2015-16 FUTURE PROJECTED BUDGET
ESTIMATED REVENUES							
LIABILITIES & REVENUE							
Dept 000-ASSETS, LIABILITIES & REVENUE	TRANSFER IN FROM GENERAL FUND						
351-000-695.101	(2014-15) FUND TRANSFER FROM GENERAL FOR FACILITIES BOND PRINCIPAL, INTEREST & FEES					129,900.00	126,900.00
351-000-695.204	TRANS IN - MUNICIPAL STREETS					105,500.00	105,500.00
351-000-698.000	(2014-15) FUND TRANSFER FROM MUNICIPAL STREETS FOR STREET BOND PRINCIPAL, INTEREST & FEES					800,000.00	
	BOND PROCEEDS						
	(2014-15) BOND PROCEEDS - STREET BOND					1,035,400.00	232,400.00
	Totals for dept 000-ASSETS, LIABILITIES & REVENUE					1,035,400.00	232,400.00
TOTAL ESTIMATED REVENUES							
APPROPRIATIONS							
Dept 850-LONG-TERM DEBT	'06 FACILITIES BOND PRINCIPAL					75,000.00	75,000.00
351-850-990.005	(2014-15) FACILITIES BOND PRINCIPLE PAYMENT MOVED FROM FUND 101					60,000.00	60,000.00
351-850-990.011	'14 ROAD BOND PRINCIPAL					800.00	800.00
351-850-992.000	(2014-15) NEW STREET BOND PRINCIPAL PAYMENT USING TRACIAK ESTIMATE (KEPT SAME FOR 15-16)					55,000.00	51,600.00
	BOND FEES						
	(2014-15) BOND FEES FOR BOTH BONDS (FACILITIES MOVED FROM FUND 101)					45,000.00	45,000.00
351-850-996.004	'06 FACILITIES BOND INTEREST						
	(2014-15) FACILITIES BOND INTEREST MOVED FROM FUND 101					235,800.00	232,400.00
351-850-996.011	'14 ROAD BOND INTEREST						
	(2014-15) NEW STREET BOND PRINCIPAL PAYMENT USING TRACIAK ESTIMATE (KEPT SAME FOR 15/16)					450,000.00	349,600.00
	Totals for dept 850-LONG-TERM DEBT					450,000.00	349,600.00
Dept 965-TRANSFERS OUT - CONTROL	TRANSFER OUT TO LOCAL STREETS					450,000.00	349,600.00
351-965-999.203	(2014-15) TRANSFER BOND PROCEEDS OUT TO STREETS FUNDS FOR PROJECTS					685,800.00	582,000.00
	Totals for dept 965-TRANSFERS OUT - CONTROL					685,800.00	582,000.00
TOTAL APPROPRIATIONS							
						349,600.00	(349,600.00)
NET OF REVENUES/APPROPRIATIONS - FUND 351							

BUDGET REPORT FOR VILLAGE OF DEXTER
 Fund: 402 EQUIPMENT REPLACEMENT FUND

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	2014-15 RECOMMENDED BUDGET	2015-16 FUTURE PROJECTED BUDGET
ESTIMATED REVENUES							
Dept 000-ASSETS, LIABILITIES & REVENUE							
402-000-665.000	INTEREST EARNED	158.07	200.00	200.00	100.00	200.00	
402-000-667.003	EQUIPMENT RENTAL	65,150.07	63,000.00	63,000.00	90,300.00	70,000.00	70,000.00
	Totals for dept 000-ASSETS, LIABILITIES & REVENUE	65,308.14	63,200.00	63,200.00	90,400.00	70,200.00	70,000.00
TOTAL ESTIMATED REVENUES							
		65,308.14	63,200.00	63,200.00	90,400.00	70,200.00	70,000.00
APPROPRIATIONS							
Dept 248-ADMINISTRATION							
402-248-840.000	BANK SERVICE CHARGES	199.09	200.00	300.00	200.00		
	Totals for dept 248-ADMINISTRATION	199.09	200.00	300.00	200.00		
Dept 441-DEPARTMENT OF PUBLIC WORKS							
402-441-939.000	VEHICLE MAINTENANCE & REPAIRS	23,187.17	37,000.00	37,000.00	35,000.00	35,000.00	35,000.00
	Totals for dept 441-DEPARTMENT OF PUBLIC WORKS	23,187.17	37,000.00	37,000.00	35,000.00	35,000.00	35,000.00
Dept 903-CAPITAL IMPROVEMENTS-VEHICLES							
402-903-981.000	VEHICLES	153,181.00	40,000.00	40,000.00	80,000.00	30,000.00	
	(2014-15) PURCHASE AND OUTFITTING OF PICKUP						
	Totals for dept 903-CAPITAL IMPROVEMENTS-VEHICLES	153,181.00	40,000.00	40,000.00	80,000.00	30,000.00	
TOTAL APPROPRIATIONS							
		176,567.26	77,200.00	77,300.00	115,200.00	65,000.00	35,000.00
NET OF REVENUES/APPROPRIATIONS -- FUND 402							
		(111,259.12)	(14,000.00)	(14,100.00)	(24,800.00)	5,200.00	35,000.00

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	2014-15 RECOMMENDED BUDGET	2015-16 FUTURE PROJECTED BUDGET
ESTIMATED REVENUES							
Dept 000-ASSETS, LIABILITIES & REVENUE	DELINQUENT UTILITY BILLS (TAX)	213.09	1,000.00	1,000.00	1,014,000.00	1,074,800.00	1,140,000.00
590-000-425.000	UTILITY BILLS - SEWER	978,706.19	1,053,000.00	1,053,000.00			
590-000-633.002	(2014-15) 6% INCREASE ON ESTIMATED 13-14 YEAR END PROJECTION						
	(2014-15) 6% INCREASE ON 14-15 BUDGET AMOUNT	3,300.29	4,000.00	4,000.00	3,300.00	3,000.00	3,000.00
590-000-634.000	UTILITY BILL PENALTIES				46,211.00	36,000.00	36,000.00
590-000-635.000	SEWER SURCHARGE	177,849.35	87,000.00	87,000.00	231,400.00	175,000.00	150,000.00
590-000-636.001	SEWER TAP IN FEES						
	(2014-15) DEX TECH INSTALLMENT (\$25,000), 20 UNITS AT VICTORIA CONDOS (\$100,000), 10 RESIDENTIAL UNITS						
	(2015-16) DEX TECH INSTALLMENT (\$25,000), 20 UNITS AT VICTORIA CONDOS (\$100,000), 5 RESIDENTIAL UNITS						
590-000-665.000	INTEREST EARNED	1,730.74	2,000.00	2,000.00	1,100.00	1,000.00	1,000.00
590-000-671.000	OTHER REVENUE	15,947.66	1,000.00	1,000.00	4,800.00	1,000.00	1,000.00
590-000-672.000	REIMBURSEMENT FOR GASOLINE	6,987.05	8,500.00	8,500.00	7,100.00	7,500.00	7,500.00
	(2014-15) FUEL REIMBURSEMENT FROM WAVE						
590-000-695.403	TRANSFER IN FROM SRP PROJECT FUND	1,730,805.50					
Totals for dept 000-ASSETS, LIABILITIES & REVENUE		2,915,539.87	1,156,500.00	1,201,500.00	1,307,911.00	1,298,300.00	1,338,500.00
TOTAL ESTIMATED REVENUES							
		2,915,539.87	1,156,500.00	1,201,500.00	1,307,911.00	1,298,300.00	1,338,500.00
APPROPRIATIONS							
Dept 248-ADMINISTRATION	OTHER POST EMPLOYMENT BENEFITS	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
590-248-723.001	(2014-15) CONTRIBUTION TO RETIREE HEALTH CARE						
	FINANCIAL AUDIT	2,500.00	7,500.00	7,500.00	7,500.00	3,000.00	3,000.00
590-248-802.001	ATTORNEY FEES - MISCELLANEOUS	9,479.79	3,000.00	3,000.00	11,000.00	5,000.00	2,000.00
590-248-811.000	(2014-15) CONTESTED CASE FOR NPDES PERMIT REGARDING PHOSPHOROUS LEVELS						
	BANK SERVICE CHARGES	240.31	200.00	200.00	109.33	200.00	200.00
590-248-840.000	VILLAGE ADMINISTRATIVE COSTS	62,883.87	67,500.00	67,500.00	71,000.00	75,000.00	75,000.00
590-248-841.000	(2014-15) PAYMENT TO GENERAL FUND FOR 37.5% OF ERIN, 10% OF BRENDA, COURTNEY & DONNA, 20% MARIE						
	PROPERTY TAXES	1,013.97	1,100.00	1,100.00	3,545.00	3,600.00	3,600.00
590-248-843.000	(2014-15) TAXES ON CANTER PROPERTY						
Totals for dept 248-ADMINISTRATION		82,117.94	85,300.00	93,800.00	99,154.33	92,800.00	89,800.00
Dept 548-SEWER UTILITIES DEPARTMENT							
590-548-703.000	SALARIES - NON UNION	29,809.98	31,100.00	31,100.00	31,100.00	41,300.00	40,200.00
	(2014-15) 35% OF DAN, 18% OF SCOTT						
590-548-703.001	SALARIES - PART TIME	1,120.00	2,500.00	2,500.00	3,200.00	4,000.00	4,000.00
	(2014-15) PORTION OF SUMMER HELP						
590-548-704.000	SALARIES - UNION	123,681.13	154,000.00	154,000.00	139,596.74	125,900.00	129,000.00
	(2014-15) 75% ANDREA, 75% DOUG, 75% NEW HIRE, 50% ERIC						
590-548-705.000	SALARIES - OVERTIME	16,884.19	10,000.00	10,000.00	21,686.00	10,000.00	10,000.00
	(2014-15) PREVIOUSLY INCLUDED IN UNION SALARIES - 50% FOR FOUR EMPLOYEES						
590-548-705.001	VACATION/SICK TIME CASH OUT	28,599.56	4,000.00	4,000.00	3,068.00	3,000.00	3,000.00
	SOCIAL SECURITY & MEDICARE	15,591.72	15,500.00	15,500.00	15,710.84	14,400.00	14,600.00
	(2014-15) 7.65% OF WAGES						
590-548-712.000	HEALTH & DENTAL INSURANCE	36,673.99	54,000.00	54,000.00	41,507.00	25,000.00	28,000.00
	(2014-15) PREMIUM COST FOR 75% DOUG, 75% NEW HIRE, 50% ERIC, REDUCED BY \$82 PER PAY PREMIUM SHARE, INCLUDES \$1000 LUMP						
590-548-720.000	SUM FOR ERIC						
	(2015-16) 9.5% INCREASE						
590-548-721.001	RETIREE HEALTH INSURANCE	14,427.33	17,000.00	17,000.00	9,913.33	15,400.00	9,600.00
	(2014-15) 30% ED, 25% JAN, 80% LARRY						

User: courtney
DB: Dexter

Fund: 590 SEWER ENTERPRISE FUND

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	2014-15 RECOMMENDED BUDGET	2015-16 PROJECTED BUDGET
APPROPRIATIONS							
Dept 548-SEWER UTILITIES DEPARTMENT							
590-548-721.002	(2015-16) 9.5% INCREASE	3,000.00	1,500.00	1,500.00	1,500.00	4,400.00	4,400.00
590-548-722.000	PAY IN LIEU OF MEDICAL INSURANCE 50% OF SCOTT, 75% OF ANDREA	1,143.03	1,200.00	1,200.00	1,112.00	1,200.00	1,200.00
590-548-723.000	LIFE & DISABILITY INSURANCE	13,236.94	17,500.00	17,500.00	17,500.00	23,500.00	23,500.00
590-548-723.003	DEFINED BENEFIT PLAN	1,070.93	2,000.00	2,000.00	1,955.47	2,400.00	2,500.00
590-548-728.000	(2014-15) FLAT AMOUNT	950.05	1,500.00	1,500.00	1,272.00	1,300.00	1,300.00
590-548-740.000	DEFINED CONTRIBUTION PLAN	5,735.47	5,000.00	5,000.00	7,500.00	7,000.00	7,000.00
590-548-741.000	(2014-15) 4% OF WAGES FOR 50% OF ERIC, 75% OF THE NEW HIRE, 18% OF SCOTT	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
590-548-742.000	POSTAGE	32,395.52	32,000.00	32,000.00	32,912.00	33,000.00	34,000.00
590-548-743.000	(2014-15) PORTION OF UTILITY BILLING POSTAGE	9,791.22	11,000.00	11,000.00	10,600.00	11,000.00	11,000.00
590-548-745.000	OPERATING SUPPLIES	3,344.81	2,000.00	2,000.00	3,500.00	3,500.00	3,500.00
590-548-751.000	ROAD REPAIR SUPPLIES	17,783.96	20,000.00	20,000.00	23,440.00	24,000.00	26,000.00
590-548-802.000	(2014-15) ROAD REPAIR DUE TO MAIN BREAKS; REPAIRS AROUND MANHOLES	48,279.07	30,000.00	30,000.00	37,300.00	30,000.00	30,000.00
590-548-803.003	CHEMICAL SUPPLIES - PLANT	102,230.72	80,000.00	80,000.00	90,000.00	64,000.00	64,000.00
590-548-803.004	(2014-15) WASTEWATER TREATMENT PLANT CHEMICALS	10,398.00	5,000.00	5,000.00	3,653.33	5,000.00	5,000.00
590-548-803.005	CHEMICAL SUPPLIES - LAB	8,541.00	9,000.00	9,000.00	12,376.00	13,000.00	13,000.00
590-548-824.000	UNIFORM ALLOWANCE	2,799.43	1,500.00	1,500.00	3,332.00	3,500.00	3,500.00
590-548-901.000	TRAVEL & MILEAGE	547.41	500.00	500.00	216.00	500.00	500.00
590-548-910.000	PRINTING & PUBLISHING	1,249.56	500.00	500.00	194.67	500.00	500.00
590-548-911.000	WORKERS COMPENSATION	4,704.48	5,100.00	5,100.00	3,934.67	4,000.00	4,000.00
590-548-920.000	LIABILITY INSURANCE	17,344.20	16,500.00	16,500.00	16,307.00	16,500.00	16,500.00
590-548-920.001	UTILITIES	71,473.70	66,000.00	66,000.00	70,000.00	60,000.00	60,000.00
590-548-920.001	(2014-15) DTE, WATER, COMCAST - REDUCED 20% DUE TO SLUDGE PROEJECT	4,002.55	4,500.00	4,500.00	4,518.67	4,600.00	4,600.00
590-548-920.001	UTILITIES - TELEPHONES	7,416.87	8,000.00	8,000.00	8,300.00	10,000.00	8,000.00
590-548-935.000	(2014-15) AT&T FOR WWTP AND VERIZON	31,970.60	15,000.00	15,000.00	14,800.00	15,000.00	15,000.00
590-548-937.000	BUILDING MAINTENANCE & REPAIR	5,000.00	5,000.00	5,000.00	8,789.00	11,000.00	5,000.00
590-548-938.000	(2014-15) PREVENTATIVE MAINTENANCE/BUILDING REPAIR, INCREASED FOR LIGHT BULB REPLACEMENT	8,690.00	6,000.00	6,000.00	6,740.00	12,000.00	7,000.00
590-548-938.001	EQUIPMENT MAINTENANCE & REPAIR	1,922.75	1,500.00	1,500.00	2,900.00	1,500.00	1,500.00
590-548-939.000	LAB EQUIPMENT MAINTENANCE & REPAIR	1,500.00	1,500.00	1,500.00	2,900.00	1,500.00	1,500.00
590-548-939.000	(2014-15) REPLACEMENT OF BALANCE, DO METER, LDL PROBE - NEW EQUIPMENT FOR NEW SLUDGE TEST	8,690.00	6,000.00	6,000.00	6,740.00	12,000.00	7,000.00
590-548-955.000	SCADA MAINTENANCE	1,922.75	1,500.00	1,500.00	2,900.00	1,500.00	1,500.00
590-548-957.004	(2014-15) MAINTENANCE AND REPAIR OF SCADA/CONTROLS, NEW COMPUTER DUE TO END OF SUPPORT FOR WINDOWS XP	697.73	500.00	500.00	6,800.00	500.00	500.00
590-548-958.000	VEHICLE MAINTENANCE & REPAIRS	2,625.00	2,500.00	2,500.00	5,295.00	5,000.00	5,000.00
590-548-960.000	(2014-15) PREVENTATIVE VEHICLE REPAIR - TIRES/BRAKES	60.00	500.00	500.00	150.00	500.00	500.00
590-548-960.000	MISCELLANEOUS	1,083.40	2,000.00	2,000.00	9,800.00	9,800.00	3,000.00
590-548-977.000	STATE LICENSE/PERMIT FEES	928.97	31,000.00	31,000.00	35,000.00	5,000.00	5,000.00
590-548-977.000	MEMBERSHIPS & DUES						
590-548-977.000	EDUCATION & TRAINING						
590-548-977.000	(2014-15) SAFETY PROGRAM						
590-548-977.000	EQUIPMENT						

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	2014-15 RECOMMENDED BUDGET	2015-16 FUTURE PROJECTED BUDGET
APPROPRIATIONS UTILITIES DEPARTMENT							
Dept 548-SEWER PURCHASE OF NON CAPITAL EQUIPMENT - \$2400 FOR WORK ORDER SOFTWARE							
(2014-15) PURCHASE OF NON CAPITAL EQUIPMENT DEPARTMENT							
Totals for dept 548-SEWER UTILITIES DEPARTMENT		682,205.27	661,400.00	676,400.00	711,479.72	630,100.00	612,800.00
Dept 850-LONG-TERM DEBT							
590-850-995.005 SRF #1 (2009) BOND PRINCIPAL							
(2014-15) FINAL PAYMENT IN 2032		65,000.00	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00
590-850-995.006 SRF #2 (2012) BOND PRINCIPAL							
(2014-15) FIRST PAYMENT IN OCTOBER 2014; FINAL PAYMENT IN 2033		85,000.00	90,000.00	90,000.00	90,000.00	90,000.00	100,000.00
(2014-15) BOND PRINCIPAL (RD REF		39,578.61	37,800.00	37,800.00	37,757.00	36,100.00	34,300.00
(2014-15) FINAL PAYMENT IN 2031		1,757.66	50,000.00	60,000.00	59,915.00	80,900.00	77,700.00
590-850-996.005 SRF #1 (2009) BOND INTEREST							
(2014-15) FINAL PAYMENT IN 2032		49,457.32	57,500.00	57,500.00	57,480.00	55,700.00	53,900.00
590-850-996.006 SRF #2 (2012) BOND INTEREST							
(2014-15) FINAL PAYMENT IN 2033		240,793.59	305,300.00	315,300.00	315,152.00	462,700.00	465,900.00
590-850-996.007 2012 SEWER BOND INTEREST (RD REFU							
(2014-15) FINAL PAYMENT IN 2031							
Totals for dept 850-LONG-TERM DEBT							
Dept 890-CONTINGENCIES		15,000.00	15,000.00	5,000.00		15,000.00	15,000.00
590-890-955.000 MISCELLANEOUS			15,000.00	5,000.00		15,000.00	15,000.00
Totals for dept 890-CONTINGENCIES							
Dept 901-CAPITAL IMPROVEMENTS							
590-901-970.005 CAPITAL IMPROVEMENTS - SLUDGE PRO							
CIP CAPITAL IMPROVEMENTS		25,933.10	340,000.00	340,000.00	170,000.00	170,000.00	170,000.00
(2014-15) GRAND STREET SEWER, SCREW PUMP REPAIR		79,319.63	51,300.00	71,300.00	30,600.00	50,000.00	50,000.00
590-901-975.011 PROPERTY ACQUISITION							
CAPITAL EQUIPMENT						43,000.00	26,000.00
(2014-15) \$16,000 FOR VFDS FOR HOSE PUMPS, \$10,000 FOR DEXTER KING LIFT STATION PUMP, \$17,000 FOR SAND FILTER UNDERDRAINS							
(2015-16) \$10,000 FOR LIFT PUMP FOR WESTRIDGE, \$16,000 FOR CHECK VALVES						15,000.00	
590-901-981.000 VEHICLES							
(2014-15) 50% OF VAN PURCHASE		105,252.73	391,300.00	411,300.00	200,600.00	278,000.00	26,000.00
Totals for dept 901-CAPITAL IMPROVEMENTS							
TOTAL APPROPRIATIONS		1,110,369.53	1,458,300.00	1,501,800.00	1,326,386.05	1,478,600.00	1,209,500.00
NET OF REVENUES/APPROPRIATIONS - FUND 590		1,805,170.34	(301,800.00)	(300,300.00)	(18,475.05)	(180,300.00)	129,000.00

User: courtney
DB: Dexter

Fund: 591 WATER ENTERPRISE FUND

3L NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	2014-15 RECOMMENDED BUDGET	2015-16 FUTURE PROJECTED BUDGET
ESTIMATED REVENUES							
Dept 000-ASSETS, LIABILITIES & REVENUE							
591-000-425.000	DELINQUENT UTILITY BILLS (TAX)	145.04	500.00	500.00			
591-000-579.000	MDOT WELL GRANT		2,500.00	2,500.00	616.00		
591-000-580.000	STATE GRANTS	769,376.97	727,000.00	727,000.00	691,000.00	711,800.00	734,000.00
591-000-633.003	UTILITY BILLS - WATER						
	(2014-15) 3% INCREASE ON 2013-2014 ESTIMATED YEAR END PROJECTION						
591-000-634.000	UTILITY BILL PENALTIES	2,176.02	2,500.00	2,500.00	1,872.00	2,000.00	2,000.00
591-000-636.002	WATER TAP IN FEES	104,197.99	52,200.00	52,200.00	139,700.00	105,000.00	90,000.00
	(2014-15) INSTALLMENT FROM DEXTECH (\$15,000), 20 UNITS AT VICTORIA CONDOS (\$60,000), 10 RESIDENTIAL UNITS						
	(2015-16) INSTALLMENT FROM DEXTER FASTENER (\$15,000), 20 UNITS AT VICTORIA CONDOS (\$20,000), 5 RESIDENTIAL UNITS						
591-000-646.000	SALES-2ND WATER METERS	9,810.00	3,000.00	8,000.00	8,800.00	3,000.00	3,000.00
591-000-665.000	INTEREST EARNED	1,933.28	2,500.00	2,500.00	1,788.00	2,000.00	2,000.00
591-000-671.000	OTHER REVENUE	1,390.76	1,000.00	1,000.00	300.00	1,000.00	1,000.00
591-000-695.404	TRANSFER IN FROM DWRP PROJECT FUN	55,721.00					
	Totals for dept 000-ASSETS, LIABILITIES & REVENUE	947,550.69	791,200.00	796,200.00	844,076.00	824,800.00	832,000.00
TOTAL ESTIMATED REVENUES							
		947,550.69	791,200.00	796,200.00	844,076.00	824,800.00	832,000.00
APPROPRIATIONS							
Dept 248-ADMINISTRATION							
591-248-723.001	OTHER POST EMPLOYMENT BENEFITS	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
	(2014-15) CONTRIBUTION TO RETIREE HEALTH CARE FUND						
591-248-802.001	FINANCIAL AUDIT	6,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
591-248-811.000	ATTORNEY FEES - MISCELLANEOUS	458.60	2,000.00	2,000.00		1,000.00	1,000.00
591-248-840.000	BANK SERVICE CHARGES	112.96	100.00	100.00	109.33	200.00	200.00
591-248-841.000	VILLAGE ADMINISTRATIVE COSTS	62,883.87	67,500.00	67,500.00	71,000.00	75,000.00	75,000.00
	(2014-15) PAYMENT TO GENERAL FUND FOR 37.5% OF ERIN, 10% OF BRENDA, DONNA, COURTNEY AND 20% OF MARIE						
	Totals for dept 248-ADMINISTRATION	74,955.43	76,100.00	76,100.00	77,609.33	82,700.00	82,700.00
Dept 556-WATER UTILITIES DEPARTMENT							
591-556-703.000	SALARIES - NON UNION	21,250.06	22,600.00	22,600.00	22,600.00	38,400.00	37,400.00
	(2014-15) 25% OF DAN, 28% OF SCOTT						
591-556-703.001	SALARIES - PART TIME	400.00	2,500.00	2,500.00	3,200.00	4,000.00	4,000.00
	(2014-15) PORTION OF SUMMER HELP						
591-556-704.000	SALARIES - UNION	93,907.87	102,500.00	102,500.00	89,000.00	76,400.00	78,500.00
	(2014-15) 25% OF ANDREA, 25% OF DOUG, 25% OF NEW HIRE, 50% OF TIM, 50% OF ERIC						
591-556-705.000	SALARIES - OVERTIME	10,905.43	9,000.00	9,000.00	21,600.00	10,000.00	10,000.00
591-556-705.001	SALARIES - CALL IN PAY					3,900.00	3,900.00
	(2014-15) PREVIOUSLY INCLUDED IN UNION SALARY LINE - 50% FOR FOUR EMPLOYEES						
591-556-712.000	VACATION/SICK TIME CASH OUT	28,599.56	4,000.00	4,000.00	3,276.00	4,000.00	4,000.00
591-556-720.000	SOCIAL SECURITY & MEDICARE	12,098.26	10,800.00	10,800.00	10,895.37	10,600.00	10,600.00
	(2014-15) 7.65% OF WAGES						
591-556-721.000	HEALTH & DENTAL INSURANCE	19,092.42	32,000.00	32,000.00	22,283.00	16,000.00	17,500.00
	(2014-15) PORTION OF PREMIUM FOR 25% OF DOUG, 25% OF NEW HIRE, 50% OF TIM, 50% OF ERIC, OFFSET BY \$82 PER PAY PREMIUM						
	SHARE, INCLUDES PORTION OF \$1000 LUMP SUM FOR ERIC AND TIM						
	(2015-16) 9.5% INCREASE						
591-556-721.001	RETIREE HEALTH INSURANCE	5,788.63	7,000.00	7,000.00	5,095.00	7,000.00	5,000.00
	(2014-15) 20% LARRY, 20% ED, 25% JAN						
	(2015-16) 9.5% INCREASE						
591-556-721.002	PAY IN LIEU OF MEDICAL INSURANCE	3,000.00	1,500.00	1,500.00	1,500.00	2,700.00	2,700.00
	(2014-15) 50% OF SCOTT; 25% OF ANDREA						
591-556-722.000	LIFE & DISABILITY INSURANCE	761.92	800.00	800.00	741.33	800.00	800.00

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	2014-15 RECOMMENDED BUDGET	FUTURE PROJECTED BUDGET
UTILITIES DEPARTMENT							
APPROPRIATIONS							
Dept 556-WATER	(2014-15) PORTION OF WATER/SEWER EMPLOYEES	9,175.86	9,000.00	9,000.00	9,000.00	10,600.00	10,600.00
591-556-723.000	DEFINED BENEFIT PLAN					2,700.00	2,800.00
591-556-723.003	(2014-15) FLAT AMOUNT	989.84	2,000.00	2,000.00	1,996.53	1,000.00	1,000.00
	DEFINED CONTRIBUTION PLAN					8,000.00	8,000.00
	(2014-15) 4% OF WAGES FOR 50% OF ERIC, 25% OF THE NEW HIRE, 28% OF SCOTT	934.16	1,000.00	1,000.00	622.67	4,000.00	4,000.00
591-556-728.000	POSTAGE	4,796.98	5,000.00	5,000.00	7,500.00	4,000.00	4,000.00
591-556-740.000	OPERATING SUPPLIES	10,278.99	4,000.00	19,000.00	18,305.00	29,000.00	29,000.00
591-556-741.000	ROAD REPAIR SUPPLIES						
	(2014-15) ROAD REPAIR DUE TO MAIN BREAKS, PAVEMENT REPLACEMENT AROUND CURB STOP BOXES	21,778.72	24,000.00	24,000.00	28,786.80	2,500.00	2,500.00
591-556-743.000	CHEMICAL SUPPLIES - LAB					7,500.00	8,000.00
	(2014-15) FLUORIDE, ORTHOPHOSPHATE, POLYPHOSPHATE	2,337.26	2,000.00	2,000.00	2,400.00	15,000.00	15,000.00
591-556-745.000	UNIFORM ALLOWANCE	9,451.10	7,000.00	7,000.00	7,321.33	2,000.00	2,000.00
591-556-751.000	GASOLINE & OIL	23,601.37	20,000.00	20,000.00	11,971.00	500.00	500.00
591-556-802.000	PROFESSIONAL SERVICES					1,536.00	1,536.00
	(2014-15) OHM, VIS, WILLIAMS & WORKS, BSA SOFTWARE	5,445.30	10,000.00	10,000.00	1,536.00	500.00	500.00
591-556-824.000	TESTING & ANALYSIS					457.33	457.33
	(2014-15) MDEQ REQUIREMENTS	266.68	500.00	500.00	293.33	500.00	500.00
591-556-861.000	TRAVEL & MILEAGE	2,121.63	1,000.00	1,000.00	1,596.00	1,700.00	1,700.00
591-556-901.000	PRINTING & PUBLISHING	1,907.89	2,100.00	2,100.00	3,598.00	5,600.00	5,600.00
591-556-910.000	WORKERS COMPENSATION	5,954.84	5,600.00	5,600.00	56,164.80	4,000.00	4,000.00
591-556-911.000	LIABILITY INSURANCE	41,306.79	41,500.00	41,500.00	3,892.00	1,000.00	1,000.00
591-556-920.000	UTILITIES					800.00	800.00
	(2014-15) DTE, WATER, COMCAST	2,600.45	3,000.00	3,000.00	800.00	15,000.00	15,000.00
591-556-920.001	UTILITIES - TELEPHONES					26,800.00	26,800.00
	(2014-15) VERIZON	919.04	1,000.00	1,000.00	800.00	17,000.00	17,000.00
591-556-935.000	BUILDING MAINTENANCE & REPAIR					3,095.00	3,095.00
	(2014-15) REPAIRS AND UPKEEP OF BUILDING	27,367.16	21,000.00	21,000.00	3,095.00	1,500.00	1,500.00
591-556-937.000	EQUIPMENT MAINTENANCE & REPAIR					500.00	500.00
	(2014-15) \$10,000 FOR CLEAN OUT OF RETENTION POND; \$5,000 TO REBUILD HIGH SERVICE PUMPS	5,000.00	5,000.00	5,000.00	500.00	3,000.00	3,000.00
591-556-938.000	LAB EQUIPMENT MAINTENANCE & REPAIR					500.00	500.00
	(2014-15) REPLACEMENT OF LAB EQUIPMENT, PURCHASE OF MOBILE TESTING EQUIPMENT	1,460.24	1,500.00	1,500.00	1,300.00	8,000.00	8,000.00
591-556-939.000	VEHICLE MAINTENANCE & REPAIRS					500.00	500.00
	(2014-15) PREVENTATIVE VEHICLE MAINTENANCE	73.12	500.00	500.00	500.00	500.00	500.00
591-556-941.000	EQUIPMENT RENTALS					2,901.00	2,901.00
	(2014-15) SAFETY PROGRAM	1,002.01	2,500.00	2,500.00	315.00	50,000.00	50,000.00
591-556-945.000	MISCELLANEOUS					64,600.00	64,600.00
	WELLHEAD PROTECTION PROGRAM	752.90	33,000.00	33,000.00	64,600.00	421,900.00	421,900.00
591-556-957.004	STATE LICENSE/PERMIT FEES					500.00	500.00
	(2014-15) MOBILE TESTING EQUIPMENT	1,695.09	1,700.00	1,700.00	500.00	50,000.00	50,000.00
591-556-958.000	MEMBERSHIPS & DUES					8,000.00	8,000.00
	(2014-15) RURAL WATER, MISS DIGG	500.60	500.00	500.00	500.00	50,000.00	50,000.00
591-556-960.000	EDUCATION & TRAINING					315.00	315.00
	(2014-15) SAFETY PROGRAM	901.71	1,000.00	1,000.00	315.00	50,000.00	50,000.00
591-556-961.000	EQUIPMENT					500.00	500.00
	(2014-15) DOMESTIC METERS/MXU'S; \$2400 FOR BSA WORK ORDER SOFTWARE; PORTION OF SCADA COMPUTER REPLACEMENT	44,122.23	33,000.00	33,000.00	64,600.00	421,900.00	421,900.00
591-556-977.000	(2015-16) MOBILE TESTING EQUIPMENT					446,642.49	446,642.49
	Totals for dept 556-WATER UTILITIES DEPARTMENT	417,546.11	398,100.00	436,100.00	446,642.49	421,900.00	424,100.00
Dept 850-LONG-TERM DEBT	BOND FEES	150.00	300.00	300.00	50,000.00	50,000.00	55,000.00
591-850-992.000	DWRF #1 (2010) BOND PRINCIPAL	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
591-850-995.008	(2014-15) FINAL PAYMENT IN 2030						

PL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	2014-15 RECOMMENDED BUDGET	2015-16 PROJECTED BUDGET
APPROPRIATIONS							
Dept 850-LONG-TERM DEBT							
591-850-995.009	DWRF #2 (2011) BOND PRINCIPAL (2014-15) FINAL PAYMENT IN 2031	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00
591-850-995.010	2012 WATER BOND PRINCIPAL (RD REF (2014-15) FINAL PAYMENT IN 2031	60,000.00	70,000.00	70,000.00	70,000.00	80,000.00	80,000.00
591-850-996.008	DWRF #1 (2010) BOND INTEREST (2014-15) FINAL PAYMENT IN 2030	28,876.86	27,500.00	27,500.00	27,481.00	26,300.00	25,000.00
591-850-996.009	DWRF #2 (2011) BOND INTEREST (2014-15) FINAL PAYMENT IN 2031	18,534.09	21,500.00	21,500.00	21,278.00	20,500.00	19,600.00
591-850-996.010	2012 WATER BOND INTEREST (RD REFU (2014-15) FINAL PAYMENT IN 2031	38,965.71	45,500.00	45,500.00	45,352.00	44,000.00	42,400.00
	Totals for dept 850-LONG-TERM DEBT	231,526.66	249,800.00	249,800.00	249,111.00	255,800.00	257,000.00
Dept 890-CONTINGENCIES							
591-890-955.000	MISCELLANEOUS		15,000.00	15,000.00		15,000.00	15,000.00
	Totals for dept 890-CONTINGENCIES		15,000.00	15,000.00		15,000.00	15,000.00
Dept 901-CAPITAL IMPROVEMENTS							
591-901-974.000	CIP CAPITAL IMPROVEMENTS (2014-15) COMPLETION OF WATER TOWER WORK - FALL 2014; PIPING FOR RYAN DRIVE WELLHOUSE, FIRE HYDRANT REPAIR	4,316.25	26,300.00	26,300.00	25,149.00	26,000.00	
591-901-974.001	OTHER CAPITAL IMPROVEMENTS		25,000.00	25,000.00			
591-901-975.015	ANN ARBOR STREET PROJECT		346,700.00	328,700.00	78,100.00	278,500.00	
591-901-981.000	(2014-15) ANN ARBOR STREET WATERMAIN REPLACEMENT VEHICLES					15,000.00	
	Totals for dept 901-CAPITAL IMPROVEMENTS	4,316.25	398,000.00	380,000.00	103,249.00	319,500.00	
Dept 965-TRANSFERS OUT - CONTROL							
591-965-999.000	TRANSFER OUT	123,132.29					
	Totals for dept 965-TRANSFERS OUT - CONTROL	123,132.29					
TOTAL APPROPRIATIONS		851,476.74	1,137,000.00	1,142,000.00	876,611.82	1,094,900.00	778,800.00
NET OF REVENUES/APPROPRIATIONS - FUND 591		96,073.95	(345,800.00)	(345,800.00)	(32,535.82)	(270,100.00)	53,200.00
ESTIMATED REVENUES - ALL FUNDS		8,733,573.93	6,616,500.00	6,804,000.00	6,960,209.34	8,709,700.00	7,185,900.00
APPROPRIATIONS - ALL FUNDS		7,495,026.09	7,254,000.00	7,574,600.00	6,795,488.21	9,006,700.00	6,868,520.00
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		1,238,547.84	(637,500.00)	(770,600.00)	164,721.13	(297,000.00)	317,380.00

VILLAGE OF DEXTER

cnicholls@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: June 2, 2014
Re: Water/Sewer/Refuse Rates

AGENDA 6-9-14
ITEM F-3

At the June 9, 2014 Council meeting, the annual public hearing for water/sewer/refuse rates will be held.

As has been discussed through the budget process, water rates are proposed to increase at 3%, while sewer rates are proposed to increase by 6% to prepare for the first principle payment on the bond issued for the ongoing sludge handling system improvement project. Refuse rates are proposed to remain the same.

The 6% increase was also included on the sewer system surcharge and industrial cost recovery fees, which are assessed on commercial and industrial users whose wastewater exceeds certain limits. While preparing this item staff realized that the ad that was published on May 20, 2014 had incorrect surcharge amounts printed. A correction was made and published on June 3, 2014. The posting on the website was corrected on June 2, 2014.

Attached is a copy of the resolution to set the rates effective July 1, 2014.

Resolution # ____-2014

**RESOLUTION FOR THE PURPOSE OF ESTABLISHING
WATER, SEWER AND REFUSE RATES EFFECTIVE JULY 1,
2014 FOR THE VILLAGE OF DEXTER, MICHIGAN**

At a regular meeting of the Village Council of the Village of Dexter, Michigan called to order by President Keough on June 9, 2014 at 7:30 p.m., the following resolution was offered:

Moved by: Second by:

WHEREAS, Village Council accepted the "Fund Analysis and Rate Study" on April 10, 2006, which provides a cost of service analysis to adjust water and sewer rates in the Village, and

WHEREAS, this study is updated by staff on an annual basis, and

WHEREAS, the Village contracted for a study (completed in 2013) to update the rates applicable to Special Industrial Users, which are set based on the actual cost of operating and maintaining the sewer system, and

WHEREAS, the "Fund Analysis and Rate Study" and 2013 Sewer Surcharge Rate Study are available for public inspection at the Village Office, and

WHEREAS, the Village published proposed rates prior to their adoption, and provided a public hearing on June 9, 2014 for public education and comment, and

WHEREAS, Village Ordinance requires rates to be established by Council by Resolution.

NOW THEREFORE BE IT RESOLVED:

Water Rates (+3%) – Effective July 1, 2014 Usage Billing rate established as follows:

Ready To Serve Monthly Fee	\$7.34
First Meter Per 1,000 Gallons	\$3.31
Second Meter Per 1,000 Gallons (135%)	\$4.47

Sewer Rates (+6%) – Effective July 1, 2014 Usage Billing rate established as follows:

Ready To Serve Monthly Fee	\$6.91
Per 1,000 Gallons	\$8.50

Other Charges and Penalties:

Penalties on Late Monthly Charges (Cumulative)	2%
Turn-on and Turn-off Charges	\$35
Meter Calibration Charge	\$35
Water Only Meter	\$350

Refuse Rates – Effective July 1, 2014:

Monthly Fee	\$17.50
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Extra Strength Surcharges – Effective July 1, 2014:

BOD in excess of 300 mg/l	\$0.66/pound
Suspended solids in excess of 275 mg/l	\$0.22/pound
Phosphorous as P in excess of 12 mg/l	\$4.84/pound

Industrial Cost Recovery— Effective July 1, 2014:

Water usage in excess of 22 gpepd	\$0.30 per 1,000 gallons
BOD in excess of 300 mg/l	\$0.66/pound
Suspended solids in excess of 275 mg/l	\$0.22/pound
Phosphorous as P in excess of 12 mg/l	\$4.84/pound

AYES:

NAYS:

Carol Jones, Clerk

RESOLUTION DECLARED ADOPTED THIS 9th DAY OF JUNE 2014.

**CORRECTION
NOTICE OF PUBLIC HEARING
ON PROPOSED WATER AND SEWER RATE INCREASE**

Notice is hereby given that the Dexter Village Council will hold a public hearing on Monday, June 9, 2014 at 7:30 p.m. at the Dexter Senior Center – 7720 Ann Arbor Street, Dexter, Michigan for the purpose of hearing public comment regarding a proposed Water and Sewer Rate Increase.

<u>Water Rates</u>	<u>Current Rates</u>	<u>Proposed 3% increase</u>
Ready To Serve Monthly Fee	\$7.12	\$7.34
First Meter Per 1,000 Gallons	\$3.21	\$3.31
Second Meter Per 1,000 Gallons	\$4.34	\$4.47

<u>Sewer Rates</u>	<u>Current Rates</u>	<u>Proposed 6% increase</u>
Ready to Serve Monthly Fee	\$6.52	\$6.91
Per 1,000 Gallons	\$8.02	\$8.50

<u>Other Charges and Penalties</u>	<u>Current Rates</u>	<u>Proposed Rates</u>
Penalties on Late Charges	2% Cumulative	2% Cumulative
Turn-on and Turn-off Charges	\$35	\$35
Meter Calibration Charge	\$35	\$35
Water Only Meter 1 inch	\$350	\$350

<u>Refuse Rates</u>	<u>Current Rates</u>	<u>Proposed Rate</u>
Monthly Charge	\$17.50	\$17.50

The chart below illustrates the impact the proposed rate adjustment will have on a family using 10,000 gallons of water during a 2-month billing cycle. The overall increase during a 2-month billing cycle would be \$7.02 each billing cycle or \$3.51 per month. The overall percentage increase is 4%.

<u>WATER- 3%</u>	<u>Current</u>	<u>Proposed</u>
Ready to Serve Charge	\$14.24	\$14.68
Commodity Charge 10,000 gallons	\$32.10	\$33.10
<u>SEWER- 6%</u>		
Ready to Serve Charge	\$13.04	\$13.82
Commodity Charge 10,000 gallons	\$80.20	\$85.00
<u>REFUSE</u>		
	\$35	\$35
	\$174.58	\$181.60

Public comment will also be received on proposed Sewer Surcharge Rate Increase. Extra Strength Surcharges and Industrial Cost Recovery Charges are assessed on commercial/industrial (non-residential) users whose wastewater exceeds certain limits.
THIS SECTION HAS BEEN CORRECTED FROM PREVIOUS NOTICE

	<u>Current</u>	<u>Proposed – 6% increase</u>
<u>Extra Strength Surcharges:</u>		
BOD in excess of 300 mg/l	\$0.62/pound	\$0.66/pound
Suspended solids in excess of 275 mg/l	\$0.21/pound	\$0.22/pound
Phosphorous as P in excess of 12 mg/l	\$4.57/pound	4.84/pound
<u>Industrial Cost Recovery:</u>		
Water usage in excess of 22 gpepd	\$0.28 per 1,000 gal.	\$0.30 per 1,000 gal.
BOD in excess of 300 mg/l	\$0.62/pound	\$0.66/pound
Suspended solids in excess of 275 mg/l	\$0.21/pound	\$0.22/pound
Phosphorous as P in excess of 12 mg/l	4.57/pound	\$4.84/pound

Donna Dettling
Dexter Village Manager

Publish: June 3, 2014

2014 Meeting Calendar

Board	Date	Time	Location	Website	Village Representative
Dexter Area Historical Society Board	6/5/2014	7:00 p.m.	Dexter Area Historical Museum	http://www.dextermuseum.org/	
Dexter Community Schools Board of Education	6/9/2014	7:00 p.m.	Creekside Intermediate School	http://dexterschools.org/	
Dexter Village Council	6/9/2014	7:30 p.m.	Dexter Senior Center	http://www.dextermi.gov	
Tree Board	6/10/2014	5:00 p.m.	Village Offices	http://www.dextermi.gov	Paul Cousins, Donna Detling
5H - Dexter Coalition	6/10/2014	5:30 p.m.	Dexter Wellness Center	http://www.sciotownship.org/	
Scio Township Board	6/10/2014	7:00 p.m.	Scio Township Hall	http://www.ewashenaw.org/	Jim Carson
Chelsea Area Planning Team/Dexter Area Regional Team	6/11/2014	7:00 p.m.	Dexter Township Hall	http://www.dexterchamber.org/	Julie Knight
Dexter Area Chamber of Commerce	6/11/2014	8:15 a.m.	Copeland Board Room		Paul Cousins, Carol Jones
Gateway Initiative (Big 400)	6/13/2014	9:30 a.m.	Waterloo Recreation Area		Jim Carson
Dexter Village Zoning Board of Appeals - if needed	6/16/2014	7:00 p.m.	Senior Center	http://www.dextermi.gov	
Dexter Township Board	6/17/2014	7:00 p.m.	Dexter Township Hall	http://www.twp-dexter.org/	
Dexter Village Parks Commission	6/17/2014	7:00 p.m.	Village Offices	http://www.dextermi.gov	Donna Fisher
Webster Township Board	6/17/2014	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	
Washtenaw Area Transportation Study-Policy	6/18/2014	9:30 a.m.	Scio Township Hall	http://www.miwats.org/	Jim Carson
Dexter Downtown Development Authority	6/19/2014	7:30 a.m.	Senior Center	http://www.dextermi.gov	Shawn Keough
Dexter Area Fire Board	6/19/2014	6:00 p.m.	Dexter Township Hall	http://dexterareafire.org/	Ray Tell/Jim Seto
Dexter Village Public Art Selection Committee	6/19/2014	6:30 p.m.	Dexter Senior Center	http://www.dextermi.gov	Paul Cousins
Dexter Community Schools Board of Education	6/23/2014	7:00 p.m.	Creekside Intermediate School	http://dexterschools.org/	
Dexter Village Council	6/23/2014	7:30 p.m.	Dexter Senior Center	http://www.dextermi.gov	
Scio Township Board	6/24/2014	7:00 p.m.	Scio Township Hall	http://www.sciotownship.org/	
Western Washtenaw Area Value Express	6/24/2014	8:15 a.m.	Chelsea Community Hospital	http://www.ridethewavebus.org/	Jim Carson

AGENDA 6-9-14
ITEM H-1

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village representative

2014 Sign Calendar

AGENDA 6-9-14
ITEM H-2

Month	Name of Group	Dates	Number Approved	Approval Date	Locations	Name of Group	Dates	Number Approved	Approval Date	Locations
January	Dexter Senior Cit-Winter Market	1/11 & 1/25	3-18X24 / 2-2'x4"	11/22/2013	1,2,4,5,44	Dexter Lions Club/White Cane	5/23-5/24	5-2 X 3'	4/24/2014	sale locations 1,2,4,5,10
	St. Andrews-ABC Blood Drive	12/28-1/6/14	2-28" X 22"	12/26/2013	8	St. Joe's Plant Sale	5/5-5/18	5-18 X 24	5/6/2014	1,2,4,5,10
	Dexter High School-Crazy for You	1/25-2/9	3-18X24/1-2'x4"	1/6/2014	1,2,4,5,44	Dexter Lacrosse Assoc.	5/16-5/22	5-18 X 24	5/16/2014	1,2,5,10,44
	K of C-Quarter Mainia	1/15-1/23	5-18"X 24"	1/15/2014	21 & 36	Amer. Cancer-Relay for Life	5/18-5/24	purple ribbons	5/19/2014	lamp posts 1,2,5,44,10
	Mill Creek-Red Cross Blood Drive	1/13-1/23	2-18" X 24"	1/15/2014	8	Red Cross Blood Drive-Loy	5/22-5/28	5-18 X 24	5/22/2014	1,2,5,44,10
	St. Andrews-Monthly dinners	1/31-2/6	1-2'X3"	1/6/2014	8	Dexter Wellness Walk-Move More	6/9-6/15	5-18'X24"	3/6/2014	1,2,4,5,44
	Dexter Senior Cit-Winter Market	2/8 & 2/22	3-18X24 / 2-2'x4"	11/22/2013	1,2,4,5,44	St. Joe's Flea Market	6/26-7/10	4-18X24;1-3x3	4/24/2014	1,4,5,10,43
	Dexter Community Orchestra-Concert	2/9 & 2/23	2-4" X 3"	10/3/2013	5 & 9	Annual Family Fun Day	6/8-6/22	5-18 X 24	5/12/2014	1,2,4,5,10
	Dexter High School-Crazy for You	1/25-2/9	3-18X24/1-2'x4"	1/6/2014	1,2,4,5,44	St. Andrews-Rummage sale	6/6-6/14	4-18X24;1-2x3	5/20/2014	1,2,4,5,10
	St. Andrews-Monthly dinners	1/31-2/6 & 2/28-3/6	2'X3"	1/6/2014	8	Dexter Senior/ice Cream Soc.	6/1-6/8	5-18 X 24	3/31/2014	1,2,4,5,44
March	Dexter Senior Cit-Winter Market	3/8 & 3/22	3-18X24 / 2-2'x4"	11/22/2013	1,2,4,5,44	Dexter Wellness-Open house, 1	5/21-6/2	5-18 X 24	5/21/2014	1,5,10,44,50
	Community Band - Concert	2/17-3/2	1-18" x 24"	11/1/2013	1,3,5	Boy Scouts-rummage troops	6/18-6/21	2-4'x4'x5'	5/30/2014	1 and 44
	St. Andrews-Monthly dinners	3/8-3/22	1-2'X3"	1/6/2014	8	Dexter Soccer-Tryouts	6/2-6/16	5-18 X 24	5/30/2014	1,2,4,5,10
	Dexter Historical Soc-Artisan Fair	3/8-3/22	5-18X24	2/18/2014	1,2,4,5,44	St. Andrews-Blood Drive	07/10-07/21	2-28" X 22"	1/6/2014	8 & 22
	Dexter Wellness Walk-Move More	3/3-3/9	5-18'X24"	3/6/2014	1,2,4,5,44	Dexter Wellness Walk-Move More	7/7-7/13	45430	3/6/2014	1,2,4,5,44
	Dexter K of C-Quarter Mania	3/17-3/27	5-18'X24"	3/17/2014	1,2,4,5,10	Dexter UMC-Vacation Bible	7/7-7/11	1-2' X 3'	3/27/2014	49
	Dexter Community Schools-ArtWalk	4/21-5/5/14	5-18 X 24	12/11/2013	1,2,4,44,10	St. Joe's Festival	7/5-7/19	1-3X3;4-18X24	4/24/2014	1,2,4,5,10
	Dexter Senior Cit-Winter Market	4/5 & 4/19	3-18X24 / 2-2'x4"	11/22/2013	1,2,4,5,44	Dexter Wellness Walk-Move More	8/4-8/10	45430	3/6/2014	1,2,4,5,44
	Dexter Community Orchestra-Concert	4/27/14	2-4" X 3"	10/3/2013	5 & 9	St. Andrews-Blood Drive	9/19-9/29	2-28" X 22"	1/6/2014	8 & 22
	St. Andrews-Monthly dinners	3/28-4/3 & 4/25-5/1	1-2'X3"	1/6/2014	8	St. Andrews-Monthly dinners	8/29-9/4 & 9/26-10/2	1-2'X3"	1/6/2014	8
April	Dexter Wellness Walk-Move More	4/7-4/13	5-18'X24"	3/6/2014	1,2,4,5,44	Dexter United Methodist Rummage	9/17-9/27	2-24"X35" and 2-18"X24"	4/4/2014	1,5,10,44
	Peace Lutheran-Easter Egg Hunt	3/29-4/12	1-2'X3"	3/29/2014	1	Dexter United Methodist Rummage	9/17-9/27	2-24"X35" and 2-18"X24"	4/4/2014	1,5,10,44
	Connexions Church Service Times	4/16-4/28	5-18"X24"	3/29/2014	1,4,5,44,10	St. Andrews-Monthly dinners	0	1-2'X3"	1/6/2014	8
	Dexter United Methodist Rummage Sale	4/16-4/28	2-24"X35" and 2-18"X24"	4/4/2014	1,5,10,44	Dexter Wellness Walk-Move More	10/6-10/12	45430	3/6/2014	1,2,4,5,44
	Dexter Drama Club-A Midsummer Night	4/19-5/4	3-18"X24", 1-3'x4" and 1-5'X8"	3/26/2014	2,4,5,44	St. Andrews-Monthly dinners	10/31-11/6	1-2'X3"	1/6/2014	8
	Dexter Community Schools-ArtWalk	4/21-5/5/14	5-18 X 24	12/11/2013	1,2,4,44,10	Dexter Wellness-Monthly dinners	11/28-12/4	45430	3/6/2014	1,2,4,5,44
	Community Band - Concert	4/21-5/4	18" x 24"	11/1/2013	1,3,5	Dexter Wellness Walk-Move More	11/28-12/4	1-2'X3"	1/6/2014	8
	St. Andrews-Monthly dinners	4/25-5/1	1-2'X3"	1/6/2014	8	St. Andrews-Monthly dinners	11/28-12/4	45430	3/6/2014	1,2,4,5,44
	Dexter Wellness Walk-Move More	5/5-5/11	5-18'X24"	3/6/2014	1,2,4,5,44	Dexter Wellness Walk-Move More	12/8-12/14	45430	3/6/2014	1,2,4,5,44
	Location Listing:	1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy 2, 26-Warrior Creek Park Driveway, 27-Dexter Flowers, 28-Terry Bs, 29-7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33-Lions Park, 35-Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor, 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad, 43 - 3rd/Dover, 44 - Ryan/Dexter Ann Arbor, 45 - Meadowview/Dexter Ann Arbor, 46 - Ice Rink, 47-Dexter Mill/RR tracks, 48-7444 Dexter-Ann Arbor, 49-Park entrance @ Farmers Mkt and Library, 50-2810 Baker/Dexter Wellness entrance								

** Dexter Farmers Market will place up to 5 signs on Friday, Saturday and Tuesday from May through October to advertise for the market

** Dexter Area Chamber will place 4 signs on Friday night to announce the summer series (1, 2, 5, 44)

AGENDA 6-9-14

CERTIFICATE of TRAINING

This certifies that

MARIE SHERRY

*Has successfully completed the training
program requirement for*

**ADVANCED CERTIFIED PUBLIC FUNDS INVESTMENT
MANAGER**

Accreditation of the Association of Public Treasurers of the United States and Canada

April 17, 2014

DATE

Frank A. ...
INSTRUCTOR



AGENDA 6-9-14
ITEM 4-4

**MEDIA RELEASE
FOR IMMEDIATE RELEASE**

CONTACT:

Christine Chessler-Stull
(734) 662-6288 ext 119
Christine@recycleannarbor.org

**RECYCLE ANN ARBOR ANNOUNCES
Expanded Summer 2014 Service Day at the Drop-Off Station**

*Effective 06/09/14 Recycle Ann Arbor's Drop-Off Station will be open on
Mondays, 8:30am-1:30pm (until 08/25/14)*

Introducing Customer Requested Service Changes

Recycle Ann Arbor, a national leader in recycling and waste programs, announces that for summer 2014, **the Drop-Off Station (DOS) will expand its operation days to also be open on Mondays, 8:30am-1:30pm.** This additional operation day **will begin on Monday, June 9th and go through Monday, August 25th** to better accommodate our customers this summer.

Recycle Ann Arbor strives to continually increase customer satisfaction and we take customer feedback seriously. **During recent on-site surveys, customers specified that Monday was the preferred additional day they would like to see the DOS open.** To provide customers with a requested service and an additional opportunity to recycle, we have chosen to open for half-a-day (8:30am-1:30pm) on Mondays this summer.

The Drop-Off Station, located at 2950 E. Ellsworth Road, targets recyclable materials originating from homes and small businesses. It is the largest public drop-off

site in Michigan. Customers bring a range of waste types to the site, and Recycle Ann Arbor works to limit the amount of this material sent to landfill. Currently around 50% of the material brought to the DOS is sent for recycling.

With payment of the general entry fee (\$3.00), customers can bring in a wide range of materials including:

- Plastic #1- #7 (*excluding #3*)
- Rigid plastics such and plastic totes and lawn furniture
- Glass containers
- Paper, books, and magazines
- Cardboard
- Metal items such as microwaves, dishwashers, and bicycles (*excludes Freon appliances which have a fee*)
- Up to 3 bags of textiles
- Styrofoam
- Plastic Bags
- Small Household Appliances such as vacuums and coffee makers
- Automotive and Rechargeable Batteries
- Motor Oil, Brake Fluid and Transmission Fluid
- Packing Peanuts
- CPUs and Laptops

Other items such as televisions, car tires, and mattresses are accepted for additional fees. For a full list of materials and details on fees please visit www.recycleannarbor.org

In addition to being open on Mondays (8:30am -1:30pm) this summer, the Drop-Off Station is regularly open Tuesday and Thursday, 8:30am – 6:30pm, and Saturdays 9:00am to 6:00pm. 734-971-7400

####

AGENDA 6-9-14
ITEM I-1

Public Services Department

dschlaff@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426- Fax (734)426-

MEMO

To: President Keough and Council
From: Dan Schlaff, Public Services Superintendent
Date: June 9, 2014
Re: Utility Progress & DPW Progress Reports

Provided for Council review are progress reports for the following period:

Utility Progress Report and DPW Progress Report weeks of:

5/19/2014 to 5/25/2014
5/26/2014 to 6/01/2014

Please contact me, if you have any questions.

5/19/2014	5/25/2014	7/Days		
sewer maintenance	9			
water maintenance	4			
mxu's, Wire	2			
new meters	3			
Turned water on	1	Parks		
liftstations, Reads, Floats	4			
miss digs	13			
Read water meters	1			
Hosing WWTP	3			
backwash filter building	3	47,000 gal		
final reads/beginning reads				
arsonic samples	1			
Morning Rounds WTP	5			
Morning Rounds WWTP	5			
Activated sludge settling test	5			
Replace, repair lighting				
Transferred sludge from primary to secondary				
Weekend Operation & Lab	2			
Bisulfite delivery				
5th well annual grease,oil				
Flushed primary scum beaches				
Chem Cleaned sand filters	1	#2		

	5/19/2014	5/25/2014	7/Days		
Worked with UIS on scada					
Filled oiler, greased screw pumps	4				
Unplugged ras pump					
Chlorine delivery					
Clear bar screen					
Decanting from secondary digester					
Mixing primary digester for TAVA sample					
Flushed Hydrants	2	4 - days			
Pumped scum pit WWTP	2				
Pumped down firric man hole					
Open iron pond drain					
Replaced blower bearings					
Add 3lb polymer aeration tank	2				
Chem feed pumps WWTP					
NUBCO WATER READS		2 Meter # 71307627 read 0		58	
		Meter # 71756943 read 3		3103	
Changed out CL2 transfer pump					
Mop clean WTP, 5 th well					
Mixing chamber WWTP					
Activated sludge samples	3				
Sludge judge clarifiers	7				
Alternate outdoor, indoor screw pumps	7				
Changed Cl2 Pump Hose 5TH					

	5/19/2014	5/25/2014	7/Days		
Well					
Metro Sewer Vac-Truck					
Doug painting stairs WWTP					
Primary clarifier sludge samples	4				
Rebuild sand filter WWTP	2				
Cleaned filter building					
Investigate sewer backup					
5TH WELL		1 22' 8"			
DO reads activated sludge tank	10				
WATER DUTY SHEETS	DRINKING WATER LAB 7 DAYS PER WEEK.				
	1	Daily grab lab:			
	2	PH		7-Days Per Week	
	3	Iron		7-Days Per Week	
	4	Flouride		7-Days Per Week	
	5	Orthoposphate		7-Days Per Week	
	6	Free Chlorine		7-Days Per Week	
		WEEKLY LAB			
	1	Raw Flouride		One Per Week	
	2	Arsenic		One Per Week	
	3	Raw iron Ryan drive wells		One Per Week	
		WEEKLY NPDES WFP			
	1	PH		One Per Week	
	2	Iron		One Per Week	
	3	Suspended solids		One Per Week	
		DRINKING WATER REPORTING			
	1	Data entry for MORs			
				State Every Month.	
		DRINKING WATER OTHER:			
	1	Montly bacteriological testing			

	5/19/2014	5/25/2014	7/Days		
WASTE WATER DUTY SHEETS	WASTE WATER LAB 7 DAYS PER WEEK.				
1	Daily grab lab			7-Days Per Week	
2	PH			7-Days Per Week	
3	Temp			7-Days Per Week	
4	DO			7-Days Per Week	
5	Fecal Coliform			7-Days Per Week	
6	Total Chlorine			7-Days Per Week	
7	Settlability			7-Days Per Week	
8	MSSS AT RAS			7-Days Per Week	
9	Wasting rates			7-Days Per Week	
	Daily Composite Lab:				
1	Dates:			5/19/2014 - 5/18/2014	
2	BOD			7-Days Per Week	
3	Suspended Solids			7-Days Per Week	
4	Phosphorous			7-Days Per Week	
5	Ammonia			7-Days Per Week	
	Sludge Lab:				
1	PH			7-Days Per Week	
2	Total Solids %			7-Days Per Week	
3	Alkalinity			7-Days Per Week	
	Paragon Sampling:				
1	Copper			1-Day Per Week	
2					
	WASTE WATER REPORTING:				
1	EDMR Submitted			State Every Month.	
	QA/QC:				
1	Log Sheets			One Per Week	
	ORDER SUPPLIES:				
1	NCL, BOD std, coliform supplies.				
	ORDER CHEMICALS:				
1	Bisulfate		1		
2	Bleach		1		
	IPP:				
1	Alpha Metal				
2	Reports			Received report.	
3	Other				

5/26/2014	6/1/2014	7/Days		
sewer maintenance	4			
water maintenance	4			
mxu's, Wire				
new meters				
Turned water on				
lift stations, Reads, Floats	4	Dexter crossing generator out of service. Backup pull behind generator on site.		
miss digs	12			
Read water meters				
Hosing WWTP	3			
backwash filter building	3	50,000 Gal		
final reads/beginning reads	4			
arsenic samples	1			
Morning Rounds WTP	5			
Morning Rounds WWTP	5			
Activated sludge settling test	5			
Replace, repair lighting				
Transferred sludge from primary to secondary				
Weekend Operation & Lab	2			
Bisulfite delivery				
5th well annual grease,oil				
Flushed primary scum beaches				
Chem Cleaned sand filters	1			

PLANT OPERATIONS	5/26/2014	6/1/2014	7/Days		
Worked with UIS mud well	2				
Filled oiler, greased screw pumps	4				
Unplugged ras pump					
Chlorine delivery	1				
Clear bar screen	1				
Decanting from secondary digester					
Mixing primary digester for TAVA sample					
Flushed Hydrants					
Pumped scum pit WWTP	2				
Assisted DPW with parade	1				
Open iron pond drain	2				
Pump, Flushed E.Q	2				
Add 3lb polymer aeration tank	4				
Chem feed pumps WWTP					
NUBCO WATER READS					
Changed out CL2 transfer pump					
Mop clean WTP, 5 th well					
Mixing chamber WWTP					
Activated sludge samples	3				
Sludge judge clarifiers	7				
Alternate outdoor, indoor screw pumps	7				
Changed Cl2 Pump Hose 5TH					

Activity	5/26/2014	6/1/2014	7/Days		
Well					
Metro Sewer Vac-Truck					
Doug painting stairs WWTP					
Primary clarifier sludge samples	4				
Rebuild sand filter WWTP	1				
Cleaned filter building					
Investigate sewer backup					
5TH WELL					
DO reads activated sludge tank	10				
WATER DUTY SHEETS	DRINKING WATER LAB 7 DAYS PER WEEK.				
1 Daily grab lab:					
2 PH			7-Days Per Week		
3 Iron			7-Days Per Week		
4 Fluoride			7-Days Per Week		
5 Orthophosphate			7-Days Per Week		
6 Free Chlorine			7-Days Per Week		
	WEEKLY LAB				
1 Raw Fluoride				One Per Week	
2 Arsenic				One Per Week	
3 Raw iron Ryan drive wells				One Per Week	
	WEEKLY NPDES WFP				
1 PH			One Per Week		
2 Iron			One Per Week		
3 Suspended solids			One Per Week		
	DRINKING WATER REPORTING				
1 Data entry for MORs					
			State Every Month.		
	DRINKING WATER OTHER:				
1 Monthly bacteriological testing					

	5/26/2014	6/1/2014	7/Days		
WASTE WATER DUTY SHEETS	WASTE WATER LAB 7 DAYS PER WEEK.				
1	Daily grab lab		7-Days Per Week		
2	PH		7-Days Per Week		
3	Temp		7-Days Per Week		
4	DO		7-Days Per Week		
5	Fecal Coliform		7-Days Per Week		
6	Total Chlorine		7-Days Per Week		
7	Settlabililty		7-Days Per Week		
8	MSSS AT RAS		7-Days Per Week		
9	Wasting rates		7-Days Per Week		
	Daily Composite Lab:				
1	Dates:		5/26/2014 - 6/1/2014		
2	BOD		7-Days Per Week		
3	Suspended Solids		7-Days Per Week		
4	Phosphorous		7-Days Per Week		
5	Ammonia		7-Days Per Week		
	Sludge Lab:				
1	PH		7-Days Per Week		
2	Total Solids %		7-Days Per Week		
3	Alkalinity		7-Days Per Week		
	Paragon Sampling:				
1	Copper		1-Day Per Week		
2					
	WASTE WATER REPORTING:				
1	EDMR Submitted		State Every Month.		
	QA/QC:				
1	Log Sheets		One Per Week		
	ORDER SUPPLIES:				
1	Fluoride WTP				
	ORDER CHEMICALS:				
1					
2					
	IPP:				
1	Alpha Metal				
2	Reports				
3	Other				

	5/19/2014	5/25/2014	7-Days		
Leaf Pick-Up					
Chip Brush	2	13 hours each	2- days		
Patch Roads	2	8 hours each			
Repair Shoulders	2	1 hour each			
Grade Shoulder					
Storm Sewer Repair					
Street Sign					
Road Repair					
Trim Trees,Cut Down	2	1 hour each			
Clean Ditch	2	1 hour each			
Repair manhole					
Kubota Gator	1	Cab off, mower deck on, change oil. 6.5 hours.			
Maintain/Inspect Playgrounds					
Lawn Mowing	3	6 hours each			
Street Sweeping	1	14 hours			
Clean Downtown	2	4 hour each			
Farmers Market	2	2 hours each			
Monthly Engine Hours					
Kids banners	2	2 hours each			
Storm Water Inspection					
Sprinkler System Maintenance					
Removed Traffic counters	2	1.5 hour each			

5/19/2014	5/25/2014	7-Days			
5 yard truck new battery	1 1 hour				
Emptying Street Sweeper into Dumpster					
Ground stump					
Unloaded fence stored farm house barn					
Miss Diggs					
Parks	2 4 hour each				
Repair sign					
Maintenance on sweeper					
Working On Leaf Machine					
Traffic Signals					
Clock Downtown					
Put up, Take Down Banners	2 1 hour				
Radar Sign					
Yearly rental rates					
Maintenance GMC Truck					
Compost Bags					
Meeting Matt Romine side - walk					
Fuel in Bobcat					
Office Towels, T.P.					
Checked power at Monument Park. Changed to summer.					

2014/Projects/5/25/14	5/19/2014	5/25/2014	7-Days		
Trash down town					
Parade meeting					
Hooked up stump grinder, grease, lube					
Maintenance International Dump Truck					
Suppliers graffiti removal					
Bobcat maintenance					
Greased 1 ton truck box, front end.					
Clean Office, Break Room					
Street committee meeting		1 1 hour			
SWPP reports					
PIPP reports					
Changed oil chipper, filters, greased					
Lawn trailer					
Cleaned work area					
Worked on alley's					
Block off parking spots					
Farm house water line					
Rebuilt storm grate					
Union meeting					
Health care meeting		4 1.5 hour each			
Meeting with Gino trees					

	5/19/2014	5/25/2014	7-Days		
Pre-inspection bucket truck		1 30 min			
Pre-inspection 1 ton trucks		1 30 min			
Pre-inspection GMC truck		30 min			
Pre-inspection International truck		30 min			
Pre-inspection front end loader		1 30 min			
Pre-inspection Case backhoe		1 30 min			
Pre-inspection Bobcat		1 30 min			
Monthly Crane Inspection					
Sidewalk,street painting forms					
Bunting on Gazebo		2 1 hour each			
Alley inspection					
Work orders summer help		1 2 hours			
Street painting evaluation					
Meeting Dan, Donna, Kurt					
Working with LED contractor					
Contract negotiation					
Called M & M pavement marking company.					
Bills payroll		1 1hour.			
Replaced sweeper dumpster					
Change photo cell					

DATE/TIME/DESCRIPTION	5/19/2014	5/25/2014	7-Days		
Quarterly engine hours					
Street painting template					
Washed pick up truck		1 1 hour			
Washed 1 ton truck		1 1 hour			
Worked on update storm water maps.					
Inspection retention ponds					
Boullion sales					
Water bags on trees					
Moved salter outside, put tailgate on dump truck.					
Worked on carbon edger		1 New blades 1 hour			
Worked on barracades		2 1 hour each			
Meetinh Hopp electric					
Worked on weed eaters		1 2 hours			
Mowed, trimmed WWTP		2 3 hours each			
Cleaned, worked on bucket truck		2 1 hour each			
Bags behind dumpster		1 1 hour			
3 - loads hot patch		1 4 hours			
Fish art installed		3 3 hours each			
Total work hours		197			
Total hours worked		160			
Total work orders		57			

PLANNING/PROJECT	5/26/2014	6/1/2014	7-Days		
Leaf Pick-Up					
Chip Brush		2	15 hours each.		
Patch Roads					
Repair Shoulders		2	Limestone wash out Forest, Grand, Hudson. 5 hours each.		
Grade Shoulder					
Storm Sewer Repair					
Street Sign		1	Behind DFD 2 hours.		
Road Repair					
Trim Trees,Cut Down		3	3 hour each.		
Clean Ditch					
Repair manhole					
Kubota Gator		1	Cleaned, Washed 1 hour.		
Maintain/Inspect Playgrounds					
Lawn Mowing		2	9 hours each.		
		1	Push mowed 6 hours.		
Street Sweeping		1	5 hours.		
Clean Downtown					
Farmers Market					
Monthly Engine Hours					
banners		1	Meeting with Brenda. 1 hour		
Storm Water Inspection					
Sprinkler System Maintenance		1	9 hours.		
Removed Traffic counters		1	1 hour.		

DISPATCH REPORT 5/14/14	5/26/2014	6/1/2014	7-Days		
5 yard truck new battery					
Emptying Street Sweeper into Dumpster					
Ground stump					
Unloaded fence stored farm house barn					
Miss Diggs		12 11 hours.			
Parks					
Repair sign					
Maintenance on sweeper					
Working On Leaf Machine					
Traffic Signals					
Clock Downtown					
Put up, Take Down Banners		2 1 hour each.			
Radar Sign					
Yearly rental rates					
Maintenance GMC Truck					
Compost Bags					
Meeting Matt Romine side - walk					
Fuel in Bobcat					
Office Towels, T.P					
Checked power at Monument Park. Changed to summer.					

Item/Project/Action	5/26/2014	6/1/2014	7-Days		
Trash down town	2	3.5 hours each			
Parade meeting					
Hooked up stump grinder, grease, lube					
Maintenance International Dump Truck					
Suppliers graffiti removal					
Bobcat maintenance					
Greased 1 ton truck box, front end.					
Clean Office, Break Room	2	2 hours each.			
Street committee meeting	1	1 hour			
SWPP reports					
PIPP reports					
Changed oil chipper, filters, greased					
Lawn trailer					
Cleaned work area	1	1 hour.			
Worked on alley's	1	10 hours.			
Block off parking spots					
Farm house water line					
Rebuilt storm grate					
Union meeting					
Health care meeting					
Meeting with Gino trees					

DRAWING/OUTPOST/REPORT	5/26/2014	6/1/2014	7-Days		
Pre-inspection bucket truck	2	30 min			
Pre-inspection 1 ton trucks	1	30 min			
Pre-inspection GMC truck		30 min			
Pre-inspection International truck	1	30 min			
Pre-inspection front end loader	1	30 min			
Pre-inspection Case backhoe	1	30 min			
Pre-inspection Bobcat	1	30 min			
Monthly Crane Inspection					
Sidewalk,street painting forms					
Water flowers	2	2 hours each.			
Alley inspection					
Work orders summer help	1	2 hours.			
Street painting evaluation					
Meeting Dan, Donna, Kurt					
Working with LED contractor					
Contract negotiation					
Called M & M pavement marking company.					
Bills payroll	1	2 hours.			
Replaced sweeper dumpster					
Change photo cell					

DPW Work Order	5/26/2014	6/1/2014	7-Days		
Quarterly engine hours					
Street painting template					
Washed pick up truck					
Washed 1 ton truck					
Worked on update storm water maps.					
Inspection retention ponds		1	Cleaned holes in drain for pond Cambridge. 5 hours.		
Boullion sales		1	Parts. 1 hour.		
Water bags on trees		1	Water bags on 39 trees, Handed out instruction. 6 hours.		
Moved salter outside, put tailgate on dump truck.					
Worked on carbon edger					
Worked on barricades					
Meeting Hopp electric					
Worked on weed eaters					
Mowed, trimmed WWTP					
Cleaned, worked on bucket truck					
Bags behind dumpster					
DPW miscellaneous items		1	Hackney run. 30 min.		
Checked drains boardwalk		2	2 hours each.		
Power washed equipment.		1	2 hours.		
Lawn mowing farm house		2	1 hour each.		
Lawn mowing Industrial park		2	2 hours each.		

DPW/Projects/Location	5/26/2014	6/1/2014	7-Days		
Working on new DPW storage area	1	7.5 hours.			
Water hook up Monument park	2	1 hour each.			
Delivered post pounder, wheel barrel Community park	1	1 hour.			
Pulled post at Library	2	30 min each.			
Put new sign in	2	30 min each.			
Sprayed roundup around Warrior Creek park.	2	1.5 hours each.			
Put up trail closed sign for next week	2	30 min each.			
Lawn mowing <i>includes</i>	2	9 hours each. Monument Park, Triangle, Peace Park, Across from fire hall, Dead end 3RD, 5TH.			
Total work hours	233				
Total hours worked	189.5				
Total work orders	73				


VILLAGE OF DEXTER – COMMUNITY DEVELOPMENT OFFICE

 8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Village Council
 Donna Dettling, Village Manager
From: Michelle Aniol, Community Development Manager
Re: Report
Date: June 9, 2014

Victoria Condominium Update

Deputy Homes has submitted a construction timeline. We're still waiting for the Master Deed, Bylaws and Condominium Subdivision Plan to be submitted for review.

On Friday, May 30, 2014, Deputy Homes was sent a violation letter regarding over-grown lawn and noxious weeds. I am investigating the process that would allow the Village to mow the lawn when a violation occurs and have the cost rolled onto the taxes.

PLANNING COMMISSION UPDATE

- The Planning Commission restarted it's process to consider amendments to the sign regulations in the Zoning Ordinance. The Ordinance Committee will meet to review goals and objectives drafted last year and then present an update at the Planning Commission's meeting on July 7th, in anticipation of sending the goals and objectives to Village Council for review, comment/approval.
- An existing family day care home received final zoning compliance in 2008. The ZO defines a family day care home as "A private home in which one (1) but less than seven (7) minor children are received for care and supervision for periods of less than twenty four (24) hours a day, unattended by a parent or legal guardian, except children related to an adult member of the family by blood, marriage, or adoption. It includes a home that gives care to an unrelated child for more than (4) weeks during a calendar year."

The homeowner/child care provider wants to increase the number of children she can care for to 12. In doing so, the classification/use would become a group day care home, which is defined in the ZO as "A private home in which more than six (6) but not more than twelve (12) children are given care and supervision for periods of less than twenty four (24) hours a day unattended by a parent or legal guardian except children related to an adult member of the family by blood, marriage, or adoption. It includes a home that gives care to an unrelated child for more than four (4) weeks during a calendar year."

Here is the problem; Section 10.02, Permitted Principal Uses (in the R-1A/R-1B District), identifies a family day care home as a permitted principal use in the R-1A/R-1B One Family and R-3, Multiple Family Districts. However, Section 8.11 Special Land Use Specific Requirements identifies family day care homes as a special land use with site and/or use standards. As far as I know, a use identified as one that is permitted by right, cannot also be a special use.

On the other hand, a group day care home is listed as a special land use in Section 8.11, but the use is not permitted as a principal or special use in any zoning district in the Village. Although I presume this is just an oversight, it does leave the Village in an indefensible position, since the law on state licensed facilities is clear that these types of facilities cannot be "zoned out" of a community.

This homeowner/business owner cannot get licensing through the State to become a group day care home without demonstrating she has zoning approval from the Village. At this point zoning approval cannot be granted. I have informed the Planning Commission Chair and Vice Chair, and bring this to your attention because I would like to propose an amendment to the Zoning Ordinance at the next Planning Commission next meeting.

DTE MEETING

The Economic Preparedness Committee met with DTE on Wednesday, June 4th in a continuing effort to relocate Broad Street Sub-station.

Donna Dettling

From: Joe Semifero <jrsemifero@yahoo.com>
Sent: Thursday, May 29, 2014 4:01 PM
To: Dan Schlaff; Jim Carson; Scott Maurer; Kurt Augustine
Cc: Donna Dettling
Subject: Road Committee Meeting

2014 05 29

- For Council packet next meeting
 - Equipment information, costs (Scott)
 - Bond information (Donna)
 - Cost for bid package by OHM and any other firms - will use as template going forward (Scott)
 - Baker and Central for discussion / direction by Council (Jim)
 - 3rd St removed - for discussion / direction from Council (Dan, Scott)
 - Plan for Year 1, 2 and 3 (Joe to provide files)
 - Maps of streets
 - Listing of streets (2014)
 - Add to maps for cracksealing - Huron and Central (areas not M&O)
 - Different asphalt for industrial park (both materials quoted)
 - Potential to use different asphalt at intersections

GOAL: Council approval of issuing bond, approval of equipment purchase, direction on Central vs Baker and Broad, and approval of plan for 2014.

Discussed renting of equipment to other municipalities - concerns:

- Availability of equipment when needed
- Maintenance to be performed, potential damage by those borrowing
- Time and availability of DPW to do additional maintenance
- Could make sense on large equipment we do not have, not necessarily on smaller items
- We had a lot of trouble with crack sealing equipment
 - Breakdowns
 - Time to receive
- Seems to work better for municipalities that have no equipment or those whose equipment is at end of life
- Not sure it would be of benefit to Village with time to manage (DPW, Dan/Scott limited time)

Please let me know if I have missed anything we need to capture here.

Joe

Marie Sherry

From: Colis, Thomas D. <Colis@millercanfield.com>
Sent: Wednesday, June 04, 2014 3:17 PM
To: 'Marie Sherry'
Cc: 'Tom Traciak'
Subject: Village of Dexter/Notice of Intent Resolution (Roads)
Attachments: Notice of Intent Resolution(Dexter)(22373943_1).DOC

Marie,

Attached is the Notice of Intent Resolution for consideration by the Village Council at its meeting on June 9. After speaking with Tom Traciak, we decided to use a not to exceed \$950,000 for the bond amount.

I tried to provide a broad project definition. Feel free to revise if you see fit.

Tom

Thomas D. Colis | Attorney and Counselor at Law
Miller Canfield
150 West Jefferson, Suite 2500
Detroit, Michigan 48226 (USA)
T +1.313.496.7677 | F +1.313.496.8451
colis@millercanfield.com | [View Profile](#) + [VCard](#)

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NOTICE TO PERSONS SUBJECT TO UNITED STATES TAXATION (MCPS)

DISCLOSURE UNDER TREASURY CIRCULAR 230: The United States Federal tax advice, if any, contained in this document and its attachments may not be used or referred to in the promoting, marketing or recommending of any entity, investment plan or arrangement, nor is such advice intended or written to be used, and may not be used, by a taxpayer for the purpose of avoiding Federal tax penalties.

NOTICE OF INTENT RESOLUTION
GENERAL OBLIGATION CAPITAL IMPROVEMENT BONDS

Village of Dexter
County of Washtenaw, State of Michigan

Minutes of a regular meeting of the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan (the "Village"), held on the 9th day of June, 2014, at 7:00 o'clock p.m. prevailing Eastern Time.

PRESENT: Members: _____

ABSENT: Members: _____

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, the Village intends to issue and sell general obligation capital improvement bonds, pursuant to Act 34, Public Acts of Michigan, 2001, as amended, in an amount not to exceed Nine Hundred Fifty Thousand Dollars (\$950,000) for the purpose of paying all or part of the cost of reconstructing and resurfacing various roads in the Village, including related infrastructure and sidewalk improvements, and all appurtenances and attachments thereto (the "Project"); and

WHEREAS, a notice of intent to issue bonds must be published before the issuance of the aforesaid bonds in order to comply with the requirements of Section 517 of Act 34, Public Acts of Michigan, 2001, as amended; and

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Village Clerk is hereby authorized and directed to publish a notice of intent to issue bonds in the *Dexter Leader*, a newspaper of general circulation in the Village.
2. Said notice of intent shall be published as a one-quarter (¼) page display advertisement in substantially the following form:

NOTICE TO ELECTORS
OF THE VILLAGE OF DEXTER
OF INTENT TO ISSUE BONDS SECURED BY THE TAXING
POWER OF THE VILLAGE AND RIGHT OF REFERENDUM THEREON

PLEASE TAKE NOTICE that the Village Council of the Village of Dexter, Michigan, intends to issue and sell general obligation capital improvement bonds, pursuant to Act 34, Public Acts of Michigan, 2001, as amended, in an amount not to exceed Nine Hundred Fifty Thousand Dollars (\$950,000) for the purpose of paying all or part of the cost of reconstructing and resurfacing various roads in the Village, including related infrastructure and sidewalk improvements, and all appurtenances and attachments thereto.

Said bonds shall mature in annual installments not to exceed fifteen (15) in number, with interest rates to be determined at public or negotiated sale but in no event to exceed such rates as may be permitted by law on the unpaid balance from time to time remaining outstanding on said bonds.

SOURCE OF PAYMENT OF BONDS

THE PRINCIPAL AND INTEREST OF THE BONDS shall be payable from the general funds of the Village lawfully available for such purposes including property taxes levied within applicable constitutional and statutory limitations.

RIGHT OF REFERENDUM

THE BONDS WILL BE ISSUED WITHOUT A VOTE OF THE ELECTORS UNLESS A PETITION REQUESTING SUCH A VOTE SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS OF THE VILLAGE IS FILED WITH THE VILLAGE CLERK WITHIN FORTY-FIVE (45) DAYS AFTER PUBLICATION OF THIS NOTICE. IF SUCH PETITION IS FILED, THE BONDS MAY NOT BE ISSUED WITHOUT AN APPROVING VOTE OF A MAJORITY OF THE QUALIFIED ELECTORS OF THE VILLAGE VOTING THEREON.

THIS NOTICE is given pursuant to the requirements of Section 517, Act 34, Public Acts of Michigan, 2001, as amended.

Clerk, Village of Dexter

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

3. The Village Council does hereby determine that the foregoing form of notice of intent to issue bonds and the manner of publication directed is the method best calculated to give notice to the Village taxpayers and electors of this Council's intent to issue the bonds, the purpose of the bonds, the security for the bonds, and the right of referendum relating thereto, and the newspaper named for publication is hereby determined to reach the largest number of persons to whom the notice is directed.

4. The Village makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

- (a) As of the date hereof, the Village reasonably expects to reimburse itself for the expenditures described in (b) below with proceeds of debt to be incurred by the Village.
- (b) The expenditures described in this paragraph (b) are for the costs of acquiring the Projects which were paid or will be paid subsequent to sixty (60) days prior to the date hereof from the various fund of the Village.
- (c) The maximum principal amount of debt expected to be issued for the Projects, including issuance costs, is \$950,000.

5. The Village hereby retains Miller, Canfield, Paddock and Stone, P.L.C. as bond counsel in connection with the proposed bond issue.

6. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Members: _____

NAYS: Members: _____

RESOLUTION DECLARED ADOPTED.

Village Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on June 9, 2014, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Village Clerk

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

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AGENDA 6-9-14
ITEM I-5

Manager Report
June 9, 2014
Page 1 of 3

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@dextermi.gov
Phone (734)426-8303 ext. 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: June 4, 2014
**Re: Assistant Village Manager &
Village Manager Report - Meeting of June 9, 2014**

1. Meeting Review:

- May 20th – OHM review DDA Redevelopment Project Scope
- May 20th – Farmer's Market/Community Garden Oversight Committee
- May 26th – Memorial Day Parade
- May 27th – MMRMA Insurance Renewal
- May 28th – Architect Consulting Firms re: Second Interviews (3)
- May 29th – Parks & Recreation Commission
- May 29th – Health & Safety Kick-off Meeting
- May 30th – Facility Committee Meeting
- May 30th – Final Planning Meeting B2B Trail Grand Open
- June 2nd – Paul Evanoff walk through of Mill Creek Park
- June 2nd – Staff Coordination Meeting for B2B Trail Open, set-up
- June 3rd – Arts, Culture & Heritage Committee
- June 4th – DTE Mike Witkowski re: Substation Discussion

2. Upcoming Meetings:

- June 5th – Paul Evanoff and Plantwise, re: invasive species management
- June 10th – Ypsi Convention/Visitor's Bureau Pure Michigan Tour
- June 11th – Health & Safety Follow-up
- June 11th – NUBCO Review
- June 12th – UIS Grand Opening
- June 13th – OHM Status Update
- June 17th – Parks & Recreation Commission
- June 19th – Art Selection Committee

3. **Grand Opening UIS**. REMINDER UIS located at 2290 Bishop Circle E. in the Dexter Business and Research Park is hosting a Grand Opening on Thursday, June 12, 2104 from 3:00 p.m. to 7:00 p.m.

4. **Summer Intern for Office**. Include with my report is an update from Marie on the Summer Intern hiring process. We are excited to welcome Adam Reid for the summer. We plan to have him attend a Council meeting or two this summer to get the full effect of local government.

5. **Ypsilanti Convention & Visitor's Bureau and Travel Michigan.** REMINDER as a follow-up to the verbal update given last meeting, the YCVB and Travel Michigan will be **visiting Dexter on Tuesday, June 10, 2014 from 3 pm to 3:30 pm.** Please let Courtney know if you are planning to attend and/or have any ideas for what the most important Village assets are that we should show them during the tour.
6. **Annual Billboard.** After working with the Adams Billboard design staff we ended up only including the Farmers Market on the billboard. Their feeling was that having two different items on there would not be effective.
7. **Dexter Crossing 6, 7 & 8 Dedication.** This week I received the easements from Peter's Builders for dedication of Dexter Crossing Phase 6, 7 & 8. I'll be preparing the documents for review by our Attorney and anticipate Council action at the second meeting in June.
8. **MERS Actuarial.** We received our annual valuation from MERS on June 3. It is attached for Council's review. The Village funded percentage went from 85% to 83%. In the report it states that if the current actuarial assumptions hold true, we would need to make payments of \$8394 instead of the required \$5706 (2015 rate) if we wanted to achieve 100% funding in 10 years. Currently in the 14-15 fiscal year we are budgeted to make an employer contribution of \$9941 per month, so we are heading in the right direction by increasing our funding. The report also states that if MERS changes their average rate of return assumption to 6% or 7% the Village's funded percentage would fall to 66% to 74% respectively. The current unfunded amount is \$593,746. During the budget work session Council discussed using 25% of the expended revenue over expense in the 13-14 budget to pay down the unfunded liability. That is currently estimated at \$38,000.
9. **Mill Creek Park Workday.** On June 2, 2014 Courtney met with Paul Evanoff and spent two hours walking through Mill Creek Park to outline weeding priorities, dead plant material, priorities for invasive species control and possible areas for plant relocations. We discussed the idea of having a volunteer work day in the Park before it gets too hot. If Council is supportive of the idea we would like to schedule it for either Saturday June 21 or June 28 from 8 am to noon.
10. **Blackhawk Closing Update.** As you may recall back in October 2013 Council authorized entering into the Settlement Agreement with Blackhawk, which ultimately would end with a closing on the moon shape property on Dan Hoey Road at Lexington Drive. After a due diligence period and an extension of this period, Steve Estey at Dykema was able to schedule the close on the 1.46 acres of property for June 9, 2014. If there are any updates from the closing, a verbal report will be provided.
11. **Ferric Tank Update.** Good news on the Ferric Tank repair, as we were able to get a quote to repair it for \$3,250. Additional costs to clean out the tank prior to the repair will bring the total cost close to \$5,000. A total replacement would have been \$25,000, which Dan plans to include for a future capital improvement. We anticipate the useful life of the tank with this repair to be another 10 years.

- 12. Beer Grotto Remodel.** The remodel at 8059 Main for the Beer Grotto is taking longer than anticipated. The village approved a right of way permit to allow the use of parking spaces for the remodel through June 24, 2014. We also approved a roof contractor to use a dumpster, and they will be onsite the week of June 9, 2014. We've gotten a few complaints from the DQ as parking is a premium in this area. Progress can be difficult, but this is a great project for the downtown area.
- 13. Crossing Guard Cost.** In response to the crossing guard item in the last VM report Trustee Semifero asked for a further breakdown of the cost associated with the crossing guard. Staff contacted Dexter Community Schools and Finance Director Sharon Raschke provided the attached information. In answering the question she looked into the cost further and determined that we owe an additional \$477.55. This is after an \$802.24 reduction due to some 5 Healthy Communities/Safe Routes to School money that the school used to offset the cost. The total cost for next year is estimated at \$4,944.69. During the conversation Dr. Raschke mentioned that she had seen internal communications that the schools were interested in adding a crossing guard on Baker and that they were pursuing a donation from the Lion's Club to cover the cost. Courtney explained that there is a procedure that must be followed before a crossing guard is added. A copy of that procedure was forwarded to the schools in response to the conversation.
- 14. Arts, Culture & Heritage Committee.** The Committee met on June 3, 2014 and continued planning for the Plein Air event. They also discussed the Art Selection Committee meeting which will be held on June 19th and will include discussion of the LaFontaine, Bike and possibly the Dexter Lion's sculptures. Installation of the troll sculpture has started with the positioning of the base. The purpose of the base is to create the illusion that the troll is climbing up on the rocks to say hello. Once the base is complete the troll will be brought to the site and placed on the beam. Continued work in this area will require occasional path closures, which will be publicized through our normal methods.

Memo

To: Village Council
From: Marie Sherry, Treasurer
CC: Village Manager
Date: 6/2/2014
Re: Internship Position

Council –

Donna asked me to summarize the process and hiring decision for the summer administrative internship, since I had volunteered to head up the process. The job description was developed through discussion with staff, and approved by the Village Manager prior to sending the notice to my internship contacts at Eastern Michigan University (EMU) and the University of Michigan. By application deadline, we had received seven resumes, all from students at EMU. Because there were relatively few applicants, and because I believe that the interview process is something that is valuable for the students to experience even if they do not get the job, we decided to interview all seven.

I asked Erin Aiken to assist me with the interviews since the intern would be working in close proximity with the front office, and we held the interviews May 28th through May 30th. One of the applicants had withdrawn prior to interviewing as she decided pursue a full time position, so two interviews were held each day. Erin and I were amazed at the poise, confidence, and skills these college students – four seniors, a junior and a sophomore - brought to the table. In the end, we recommended to Donna that we offer the position to Adam Reid, a senior originally from Farmington, and he has accepted.

Adam is pursuing a B.A. in Public Relations and Political Science. He is currently the Director of Communications for the EMU Student Government, as well as serving as their Chief of Staff. Other relevant experience includes being the program coordinator for the Center for Multi-Cultural Affairs and the president of his fraternity. We felt that with some of the projects in front of the Village – such as Plein Air, the Farmers Market, and website/social media policy – Adam would have skills that would enhance our own performance while we are helping him learn about real-life local government operations.

He will be starting with the Village on June 11th, working 20-24 hours per week on a flexible schedule. The position will continue throughout the summer, ending prior to the start of the fall semester in September. I will work with the university's internship program to provide any feedback necessary to satisfy their program's requirements.



VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303

Village Council

Shawn Keough
President

Ray Tell
President Pro-Tem

Jim Carson
Trustee

Paul Cousins
Trustee

Donna Fisher
Trustee

Julie Knight
Trustee

Joe Semifero
Trustee

Administration

Donna Dettling
Manager

Carol Jones
Clerk

Marie Sherry, CPFA
Treasurer/Finance Director

Courtney Nicholls
Assistant Village Manager

Michelle Aniol
Community Development Manager

Dan Schlaff
Superintendent of Public Services

THE VILLAGE OF
DEXTER IS AN EQUAL
OPPORTUNITY
PROVIDER AND
EMPLOYER

www.
DexterMI.gov

Post Date: May 6, 2014
Title: Administrative Intern
Part Time: Yes
Position Type: Temporary
Minimum Salary: \$10.00/hour
Maximum Salary: \$15.00/hour

Nature of Work: This person will work under the direction of the Village Manager. Assist with general administrative functions of a small municipal office, including customer service, taking payments over the counter, and answering telephones. Tasks may be in the areas of community development, tax collection, zoning, and general administration. Will participate, if desired, in staff meetings and may be asked to attend committee or council meetings in the performance of duties.

Desired Qualifications: A minimum of two years of college coursework, pursuing an undergraduate or graduate degree in the areas of public administration, business administration or political science. Proficiency in Microsoft Office, including Word and Excel, is necessary. Experience working with the public is desired.

Work Schedule: Approximately 20 hours per week, flexible schedule. Pre-determined staff shortages may dictate some of the work schedule. Office hours are Monday - Friday from 9:00 - 5:00, although some meetings are held before or after normal working hours. This position may start immediately, and is expected to last through the end of August.

Contact: A cover letter and resume in application should be sent via email, no later than May 15, 2014, to the attention of Marie Sherry at msherry@DexterMI.gov.



DEXTER FARMERS MARKET

SAT 8-1 | TUES 2-6

WWW.DEXTERMI.GOV



MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF MICHIGAN
ANNUAL ACTUARIAL VALUATION REPORT DECEMBER 31, 2013
DEXTER, VLG OF (8217)

Spring, 2014

Dexter, Vlg of

In care of:
Municipal Employees' Retirement System of Michigan
1134 Municipal Way
Lansing, Michigan 48917

This report presents the results of the Annual Actuarial Valuation, prepared as of December 31, 2013. The report includes the determination of liabilities and contribution rates resulting from the participation of Dexter, Vlg of (8217) in the Municipal Employees' Retirement System of Michigan ("MERS"). MERS is an independent public nonprofit organization that has partnered with Michigan municipalities for more than 65 years, helping them provide safe, secure retirement plans for their employees. Dexter, Vlg of is responsible for the employer contributions needed to provide MERS benefits for its employees and former employees under the Michigan Constitution and the MERS Plan Document.

The purpose of the December 31, 2013 annual actuarial valuation is to:

- measure funding progress,
- establish contribution requirements for the fiscal year beginning July 1, 2015, and
- provide actuarial information in connection with applicable Governmental Accounting Standards Board statements.

This valuation report should not be relied upon for any other purpose. Reliance on information contained in this report by anyone for anything other than the intended purpose could be misleading.

The valuation uses financial data, plan provision data, and participant data as of December 31, 2013 furnished by MERS' administrative staff. In accordance with Actuarial Standards of Practice No. 23, the data was checked for internal and year to year consistency as well as general reasonableness, but was not otherwise audited. Tegrit Group does not assume responsibility for the accuracy or completeness of the data used in this valuation.

The actuarial assumptions and methods are adopted by the Retirement Board. Please refer to the division-specific assumptions described in table(s) in this report, and to the Appendix on the MERS website at:

www.mersofmich.com/Portals/0/Assets/Resources/AAV-Appendix/MERS-2013AnnualActuarialValuation-Appendix.pdf.

The actuarial assumptions used for this valuation produce results that we believe are reasonable.

To the best of our knowledge, this report is complete and accurate, was prepared in conformity with generally recognized actuarial principles and practices, with the Actuarial Standards of Practice issued by the Actuarial Standards Board, and is in compliance with Act No. 220 of the Public Acts of 1996, as amended, and the MERS Plan Document as revised. All of the undersigned are members of the American Academy of Actuaries (MAAA), and meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion contained herein. The Retirement Board of the Municipal Employees' Retirement System of Michigan confirms that the System provides for payment of the required employer contribution as described in Section 20m of Act No. 314 of 1965 (MCL 38.1140m).

Our advice is purely actuarial in nature. It is not intended to serve as a substitute for legal, accounting or investment advice.

This report was prepared at the request of the Retirement Board and may be provided only in its entirety by the municipality to other interested parties (MERS customarily provides the full report on request to related third parties such as the auditor for the municipality). Tegrit Group is not responsible for the consequences of any unauthorized use.

You should notify MERS if you disagree with anything contained in the report or are aware of any information that would affect the results of the report that have not been communicated to us. If you have reason to believe that the plan provisions are incorrectly described, that important plan provisions relevant to this valuation are not described, that conditions have changed since the calculations were made, that the information provided in this report is inaccurate or is in anyway incomplete, or if you need further information in order to make an informed decision on the subject matter in this report, please contact MERS at: <http://www.mersofmich.com/MERS/About-MERS/Contact-Us>

Sincerely,

Alan Sonnanstine, MAAA, ASA
Cathy Nagy, MAAA, FSA
Jim Koss, MAAA, ASA
Rebecca Stouffer, MAAA, ASA

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Executive Summary

Funded Ratio and Required Employer Contributions

The MERS Defined Benefit Plan is an agent multiple-employer plan, meaning that assets are pooled for investment purposes but separate trusts are maintained for each individual employer. Each municipality is responsible for their own plan liabilities; MERS does not borrow from one municipality's account to pay for another.

The funded ratio of a plan is the percentage of the dollar value of the accrued benefits that is covered by the actuarial value of assets.

Your Funded Ratio:

	12/31/2013	12/31/2012
Funded Ratio	83%	85%

Michigan Law requires that pension plans be pre-funded, meaning money is set aside now to pay for future benefits. Pension plans are usually funded by employer and employee contributions, and investment income.

As a result of the plan's funding policy, the funded ratio is expected to approach 100% over time. How quickly a plan attains the 100% goal depends on many factors such as:

- The current funded ratio,
- The future experience of the plan, and
- The amortization period.

It is more important to look at the trend in the funded ratio over a period of time than at a particular point in time.

Your Required Employer Contributions:

Your minimum required employer contributions are shown on the following page. Employee contributions, if any, are shown in Table 2, and are in addition to the required employer contribution on the next page.

	Percentage of Payroll		Monthly \$ Based on Valuation Payroll	
	12/31/2013	12/31/2012	12/31/2013	12/31/2012
Valuation Date:	12/31/2013	12/31/2012	12/31/2013	12/31/2012
Fiscal Year Beginning:	July 1, 2015	July 1, 2014	July 1, 2015	July 1, 2014
Division				
01 - General	-	-	\$ 5,706	\$ 5,096
Municipality Total			\$ 5,706	\$ 5,096

You may contribute more than the minimum required contributions, as these additional contributions will earn investment income, and later you may have to contribute less than otherwise. MERS strongly encourages employers to contribute more than the minimum contribution shown above.

Assuming that experience of the plan meets actuarial assumptions:

- To accelerate to a 100% funding ratio in 10 years, estimated monthly contributions for the entire employer would be \$ 8,394, instead of \$ 5,706.
- To accelerate to a 100% funding ratio in 20 years, estimated monthly contributions for the entire employer would be \$ 5,826, instead of \$ 5,706.

If you are interested in making additional contributions, please contact MERS and they can assist you with evaluating your options.

How and Why Do These Numbers Change?

In a defined benefit plan contributions vary from one annual actuarial valuation to the next as a result of the following:

- Changes in benefit provisions (see Table 2),
- Changes in actuarial assumptions and methods (see the [Appendix](#)), and
- Experience of the plan (investment experience and demographic experience); this is the difference between actual experience of the plan and the actuarial assumptions.

Actuarial valuations do not affect the ultimate cost of the plan; the benefit payments (current and future) determine the cost of the plan. Actuarial valuations only affect the timing of the contributions into the plan. Because assumptions are for the long term, plan experience will not match the actuarial assumptions in any given year (except by coincidence). Each annual actuarial valuation will adjust the required employer contributions up or down based on the prior year's actual experience.

Comments on the Investment Markets

At this time, MERS maintains the 8% annual return assumption in the belief that over the long-term this is achievable. For example, MERS' 30 year return was 9.3% on December 31, 2013. The MERS

portfolio returned 14.8% in 2013; the two year (12.9%), three year (9.2%), four year (10.4%), and five year (11.7%) returns all exceed the 8% annual return assumption. It has now been five years since the peak of the financial crisis and the stock market decline still weighs down MERS' medium term returns. This was a one in fifty year event comparable only to the Stock Market Crash of 1929 during the Great Depression. The stock market and economy have stabilized since 2008 and are on the long road to recovery. MERS regularly monitors the investment return assumption to make sure it is reasonable compared to long term expectations.

The actuarial value of assets, used to determine both your funded ratio and your required employer contribution, is based on a 10-year smoothed value of assets. Only a portion (six-tenths, for 2008 - 2013) of the 2008 investment market losses was recognized in this actuarial valuation report. This reduces the volatility of the valuation results, which affects your required employer contribution and funded ratio.

As of December 31, 2013 the actuarial value of assets is 106% of market value. This means that meeting the actuarial assumption in the next few years will require average annual market returns that exceed the 8% investment return assumption.

If the December 31, 2013 valuation results were based on market value on that date instead of 10-year smoothed funding value: i) the funded percent of your entire municipality would be 78% (instead of 83%); and ii) your total employer contribution requirement for the fiscal year starting July 1, 2015 would be \$ 81,048 (instead of \$ 68,472).

The asset smoothing method is a powerful tool for reducing the volatility of your required employer contributions. **However, if the current 6% difference between the smoothed value and the market value of assets is not made up, the result would be gradual increases in your employer contribution requirement over the next few years (to around the levels described above).**

Alternate Scenarios to Estimate the Potential Volatility of Results ("What If Scenarios")

The analysis in this section is intended to review the potential volatility of the actuarial valuation results. It is important to note that calculations in this report are mathematical estimates based upon assumptions regarding future events, which may or may not materialize. Actuarial calculations can and do vary from one valuation to the next, sometimes significantly depending on the group's size.

In the table below, we show the impact of varying one actuarial assumption: the future annual rate of investment return. Lower investment returns would result in higher required employer contributions, and vice-versa.

Other assumptions are also important in determining the required employer contributions.

For example:

- Smaller than projected pay increases would lower required employer contributions.

- Reductions in the number of active employees would lower required contribution dollars, but would usually increase the contribution rate expressed as a percentage of payroll.
- Retirements at earlier ages than projected would usually increase required employer contributions.
- More non-vested terminations of employment than projected would decrease required contributions.
- More disabilities or survivor (death) benefits than projected would increase required contributions.
- Longer lifetimes after retirement than projected would increase required employer contributions.

The relative impact of each investment return scenario below will vary from year to year, as the participant demographics change. The impact of each scenario should be analyzed for a given year, not from year to year. The results in the table are based on the December 31, 2013 valuation, and are for the municipality in total, not by division.

	Assumed Future Annual Smoothed Rate of Investment Return			
	Lower Future Annual Returns		Valuation Assumption	Higher Returns
	6%	7%	8%	9%
12/31/2013 Valuation Results				
Accrued Liability	\$ 4,325,125	\$ 3,850,115	\$ 3,444,340	\$ 3,100,854
Valuation Assets	\$ 2,850,594	\$ 2,850,594	\$ 2,850,594	\$ 2,850,594
Unfunded Accrued Liability	\$ 1,474,531	\$ 999,521	\$ 593,746	\$ 250,260
Funded Ratio	66%	74%	83%	92%
Monthly Normal Cost	\$ 5,078	\$ 3,463	\$ 2,255	\$ 1,353
Monthly Amortization Payment	\$ 7,563	\$ 5,545	\$ 3,451	\$ 1,311
Total Employer Contribution¹	\$ 12,641	\$ 9,008	\$ 5,706	\$ 2,664

¹ If assets exceed accrued liabilities for a division, the division's amortization payment is negative and is used to reduce the division's employer contribution requirement. If the overfunding credit is larger than the normal cost, the division's full credit is included in the municipality's amortization payment above but the division's total contribution requirement is zero. This can cause the displayed normal cost and amortization payment to not add up to the displayed total employer contribution.

Employer Contribution Details For the Fiscal Year Beginning July 1, 2015

Table 1

Division	Amort. Period for Unfund. Liab. ^{4,5}	Employer Contributions ¹			Blended Employer Contribut. ⁷	GASB ARC ⁶	Member Contribut. Conversion Factor ²
		Normal Cost	Unfunded Accrued Liability	Total Required Employer Contribut.			
Percentage of Payroll							
01 - General	21	-	-	-			
Estimated Monthly Contribution ³							
01 - General	21	\$ 2,255	\$ 3,451	\$ 5,706		\$ 79,536	
Total Municipality		\$ 2,255	\$ 3,451	\$ 5,706			
Estimated Annual Contribution ³		\$ 27,060	\$ 41,412	\$ 68,472			

¹ The above Employer contribution requirements are in addition to the Member contributions, if any, shown in Table 2.

² If Member contributions are increased/decreased by 1.00% of pay, the Employer contribution requirement will decrease/increase by the Member Contribution Conversion Factor.

³ For divisions that are open to new hires, estimated contributions are based on valuation payroll. Actual contributions will be based on actual reported monthly pays, and will be different from the above amounts (usually higher). For divisions that will have no new hires, invoices will be based on the above dollar amounts which are based on projected fiscal year payroll. See description of Open Divisions and Closed Divisions in the [Appendix](#).

⁴ If projected assets exceed projected liabilities as of the beginning of the July 1, 2015 fiscal year, the negative unfunded accrued liability is amortized (spread) over 10 years. This amortization is used to reduce the employer contribution rate. Note that if the overfunding credit is larger than the normal cost, the full credit is shown above but the total contribution requirement is zero. This will cause the displayed normal cost and unfunded accrued liability contributions to not add across.

⁵ If the division is closed to new hires, with new hires not covered by MERS Defined Benefit Plan or Hybrid Plan provisions, the amortization period will decrease as follows: Under Amortization Option A, the period will decrease by 2 years each valuation year, until a minimum 5-year amortization is attained. Under Amortization Option B, the period will decrease by 2 years each valuation year, until reaching 15 years. Thereafter, the period will reduce by 1 year each valuation year, until a minimum 5-year amortization is attained. This will result in amortization payments that increase faster than the usual 4.5% each year. If the division is closed to new hires, with new hires (and transfers) covered by MERS Defined Benefit Plan or Hybrid Plan provisions, the standard open division amortization period will apply.

⁶ For reporting and disclosure purposes under Statement Nos. 25 and 27 of the Governmental Accounting Standards Board, the annual required contribution (ARC) for this division is based on a 30 year level dollar amortization.

⁷ For linked divisions, the employer will be invoiced the Total Required Employer Contribution rate shown above for each linked division (a contribution rate for the open division; a contribution dollar for the closed-but-linked division), unless the employer elects to contribute the Blended Employer Contribution rate shown above, by contacting MERS at 800-767-2308.

Please see the Comments on the Investment Markets.

Benefit Provisions

Table 2

01 - General: Closed to new hires

	2013 Valuation	2012 Valuation
Benefit Multiplier:	Bridged Benefit: 2.25% Multiplier (80% max) Frozen FAC; to 2.00% Multiplier (no max)	Bridged Benefit: 2.25% Multiplier (80% max) Frozen FAC; to 2.00% Multiplier (no max)
Bridged Benefit Date:	06/30/2011	06/30/2011
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	55/25	55/25
Early Retirement (Reduced):	50/25	50/25
	55/15	55/15
Final Average Compensation:	3 years	3 years
Member Contributions:	5%	5%
DC Plan for New Hires:	3/1/2011	3/1/2011
Act 88:	No	No

Membership Summary

Table 3

Division	2013 Valuation		2012 Valuation		2013 Valuation		
	Number	Annual Payroll ¹	Number	Annual Payroll ¹	Average Age	Average Benefit Service ²	Average Eligibility Service ²
01 - General							
Active Members	10	\$ 591,332	12	\$ 692,056	47.7	17.1	17.1
Vested Former Members	3	19,855	2	6,189	47.0	5.4	13.7
Retirees and Beneficiaries	9	195,143	8	167,883	65.1		
Total Municipality							
Active Members	10	\$ 591,332	12	\$ 692,056	47.7	17.1	17.1
Vested Former Members	3	19,855	2	6,189	47.0	5.4	13.7
Retirees and Beneficiaries	9	195,143	8	167,883	65.1		
Total Participants	22		22				

¹ Annual payroll for active members; annual deferred benefits payable for vested former members; annual benefits being paid for retirees and beneficiaries.

² Description can be found under Miscellaneous and Technical Assumptions in the [Appendix](#).

Reported Assets (Market Value)

Table 4

Division	2013 Valuation		2012 Valuation	
	Employer and Retiree ¹	Employee ²	Employer and Retiree ¹	Employee ²
01 - General	\$ 2,293,882	\$ 390,698	\$ 2,012,280	\$ 405,171
Municipality Total	\$ 2,293,882	\$ 390,698	\$ 2,012,280	\$ 405,171
Combined Reserves	\$ 2,684,580		\$ 2,417,451	

¹ Reserve for Employer Contributions and Benefit Payments

² Reserve for Employee Contributions

The December 31, 2013 valuation assets are equal to 1.061840 times the reported market value of assets (compared to 1.143563 as of December 31, 2012). The derivation of valuation assets is described, and detailed calculations of valuation assets are shown, in the [Appendix](#).

Flow of Valuation Assets

Table 5

Year Ended 12/31	Contributions		Investment Income	Benefit Payments	Member Contrib. Refunds	Net Transfers	Valuation Asset Balance
	Employer	Member					
2003	\$ 57,594	\$ 34,701	\$ 135,019	\$ (4,952)	\$ (9,622)	\$ 0	\$ 1,630,529
2004	65,310	45,463	118,704	(35,178)	(243)	(10,504)	1,814,081
2005	68,130	27,936	121,237	(55,738)	0	0	1,975,646
2006	90,348	42,346	162,099	(94,056)	0	0	2,176,383
2007	99,298	42,368	182,587	(101,342)	(4,735)	(348,425)	2,046,134
2008	88,802	36,172	104,873	(72,337)	0	0	2,203,644
2009	87,403	34,961	136,124	(72,128)	0	0	2,390,004
2010	123,776	34,721	163,543	(76,758)	0	0	2,635,286
2011	80,798	27,983	135,430	(161,273)	0	0	2,718,224
2012	70,249	31,333	121,176	(167,883)	0	(8,591)	2,764,508
2013	73,099	32,992	163,780	(183,785)	0	0	2,850,594

Note: Transfers in and out are usually related to the transfer of participants between municipalities, and to employer and member payments for service credit purchases (if any) that the governing body has approved.

Actuarial Accrued Liabilities and Valuation Assets As of December 31, 2013

Table 6

Division	Actuarial Accrued Liability	Valuation Assets ¹	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
01 - General				\$ 593,746
Active Members	\$ 1,386,659	\$ 792,913	57.2%	0
Vested Former Members	61,703	61,703	100.0%	0
Retirees And Beneficiaries	1,992,900	1,992,900	100.0%	0
Pending Refunds	<u>3,078</u>	<u>3,078</u>	100.0%	<u>0</u>
Total	\$ 3,444,340	\$ 2,850,594	82.8%	\$ 593,746
Total Municipality				\$ 593,746
Active Members	\$ 1,386,659	\$ 792,913	57.2%	0
Vested Former Members	61,703	61,703	100.0%	0
Retirees and Beneficiaries	1,992,900	1,992,900	100.0%	0
Pending Refunds	<u>3,078</u>	<u>3,078</u>	100.0%	<u>0</u>
Total Participants	\$ 3,444,340	\$ 2,850,594	82.8%	\$ 593,746

¹ Includes both employer and member assets.

Please see the Comments on the Investment Markets.

See the MERS Fiscal Responsibility Policy on the MERS website at:

http://www.mersofmich.com/Portals/0/Assets/PageResources/MERS/PlanDocument/Pension/sec_43c.pdf.

Actuarial Accrued Liabilities - Comparative Schedule

Table 7

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities	UAL as Percent of Annual Payroll
1999	\$ 1,076,927	\$ 953,581	89%	\$ 123,346	21%
2000	1,303,343	1,107,517	85%	195,826	28%
2001	1,469,988	1,271,105	86%	198,883	29%
2002	1,784,208	1,417,789	79%	366,419	44%
2003	1,978,833	1,630,529	82%	348,304	40%
2004	2,370,866	1,814,081	77%	556,785	63%
2005	2,715,100	1,975,646	73%	739,454	78%
2006	2,985,549	2,176,383	73%	809,166	77%
2007	2,785,187	2,046,134	73%	739,053	91%
2008	3,286,312	2,203,644	67%	1,082,668	115%
2009	3,033,468	2,390,004	79%	643,464	77%
2010	3,370,134	2,635,286	78%	734,848	94%
2011	3,130,767	2,718,224	87%	412,543	59%
2012	3,254,029	2,764,508	85%	489,521	71%
2013	3,444,340	2,850,594	83%	593,746	100%

Notes: Actuarial assumptions were revised for the 2000, 2004, 2008, 2009, 2010, 2011, and 2012 actuarial valuations.

GASB 25 and GASB 27 Information

The following information has been prepared to provide the information necessary to comply with GASB Statements Number 25 and 27. Statement 25 is effective for fiscal years beginning after June 15, 1996 and Statement 27 is effective for fiscal years beginning after June 15, 1997.

All entries and the annual employer contribution amount were based on the actuarial methods and assumptions used in the December 31, 2013 actuarial valuation. The entry age normal actuarial method was used to determine the disclosure entries.

GASB 25 Information (as of 12/31/2013)

Actuarial Accrued Liability	\$	1,992,900
Retirees and beneficiaries currently receiving benefits		61,703
Terminated employees (vested former members) not yet receiving benefits		3,078
Non-Vested terminated employees (pending refunds of accumulated member contributions)		
Current employees -		349,886
Accumulated employee contributions including allocated investment income		<u>1,036,773</u>
Employer financed	\$	3,444,340
Total Actuarial Accrued Liability	\$	<u>2,850,594</u>
Net Assets Available for Benefits at Actuarial Value		
(Market Value is 2,684,580)		
Unfunded (Overfunded) Actuarial Accrued Liability	\$	593,746

GASB 27 Information (as of 12/31/2013)

Fiscal Year Beginning		July 1, 2015
Annual Required Contribution (ARC)	\$	79,536 ¹

¹ Based on valuation payroll (based on projected fiscal year payroll for divisions that will have no new hires). For divisions that are open to new hires the actual required contribution will be based on current monthly payroll (during the fiscal year beginning July 1, 2015) times the computed employer contribution rate(s) shown in Table 1. The ARC shown here is the sum of the ARC's calculated separately for each division.

GASB 27 Information (Used in the 12/31/2013 Annual Actuarial Valuation)

Amortization Factors Used to Compute Employer Contribution Requirements Used for Funding Calculations and Most ARC Calculations (see below) (Payments Increase 4.5% per Year)

Amortization Factor Used - Underfunded or Overfunded Liabilities (5 years)	0.221706
Amortization Factor Used - Underfunded or Overfunded Liabilities (6 years)	0.187731
Amortization Factor Used - Underfunded or Overfunded Liabilities (7 years)	0.163488
Amortization Factor Used - Underfunded or Overfunded Liabilities (8 years)	0.145330
Amortization Factor Used - Underfunded or Overfunded Liabilities (9 years)	0.131227
Amortization Factor Used - Underfunded or Overfunded Liabilities (10 years)	0.119963
Amortization Factor Used - Underfunded or Overfunded Liabilities (11 years)	0.110763
Amortization Factor Used - Underfunded or Overfunded Liabilities (12 years)	0.103112
Amortization Factor Used - Underfunded or Overfunded Liabilities (13 years)	0.096652
Amortization Factor Used - Underfunded or Overfunded Liabilities (14 years)	0.091128
Amortization Factor Used - Underfunded or Overfunded Liabilities (15 years)	0.086353
Amortization Factor Used - Underfunded or Overfunded Liabilities (16 years)	0.082185
Amortization Factor Used - Underfunded or Overfunded Liabilities (17 years)	0.078519
Amortization Factor Used - Underfunded or Overfunded Liabilities (18 years)	0.075270
Amortization Factor Used - Underfunded or Overfunded Liabilities (19 years)	0.072372
Amortization Factor Used - Underfunded or Overfunded Liabilities (20 years)	0.069773
Amortization Factor Used - Underfunded or Overfunded Liabilities (21 years)	0.067430
Amortization Factor Used - Underfunded or Overfunded Liabilities (22 years)	0.065308
Amortization Factor Used - Underfunded or Overfunded Liabilities (23 years)	0.063378
Amortization Factor Used - Underfunded or Overfunded Liabilities (24 years)	0.061616
Amortization Factor Used - Underfunded or Overfunded Liabilities (25 years)	0.060002

Amortization Factor Used to Compute the GASB Annual Required Contribution (ARC) For Divisions that are Closed to New Hires (and new hires are not covered by MERS DB or Hybrid provisions in a linked division) If Division is Less than 100% Funded, and Uses a Funding Period over 15 Years

Amortization Factor Used - Underfunded Liabilities (30 year level \$)	0.085453
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Assumptions: Continuous Payments; Interest at 8% Per Year

Benefit Provision History

The following benefit provision history is provided by MERS. Any corrections to this history or discrepancies between this information and information displayed elsewhere in the valuation report should be reported to MERS. All provisions are listed by date of adoption.

01 - General

7/1/2012	Member Contribution Rate 5.00%
7/1/2011	Benefit B-2
6/30/2011	Frozen FAC
3/1/2011	DC Adoption Date 03-01-2011
1/1/2006	E 2% COLA Adopted (01/01/2006)
1/1/2006	E Cola Adoption Date 01-01-2006
1/1/2006	E Cola Increase Amount 2
1/1/2006	E Cola Increase Type Percent
12/1/2005	Fiscal Month - July
1/1/2005	E 2% COLA Adopted (01/01/2005)
6/1/2004	Temporary 23 Years & Out (06/01/2004 - 08/03/2004)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
3/1/1999	Benefit B-3 (80% max)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
1/1/1996	E 2% COLA Adopted (01/01/1996)
1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1992	E 2% COLA Adopted (01/01/1992)
11/1/1991	E 2% COLA Adopted (11/01/1991)
10/1/1991	Benefit FAC-3 (3 Year Final Average Compensation)
10/1/1991	Benefit C-2/Base B-1
10/1/1991	Benefit F55 (With 25 Years of Service)
1/1/1988	E 2% COLA Adopted (01/01/1988)
3/1/1980	Benefit FAC-5 (5 Year Final Average Compensation)
3/1/1980	10 Year Vesting
3/1/1980	Benefit C-1 (Old)
3/1/1980	Member Contribution Rate 4.00%

Plan Provisions, Actuarial Assumptions, and Actuarial Funding Method

Details on MERS plan provisions, actuarial assumptions, and actuarial methodology can be found in the [Appendix](#). Some actuarial assumptions are specific to this municipality and its divisions. These are listed below.

Increase in Final Average Compensation

Division	FAC Increase Assumption
All Divisions	1.00%

Withdrawal Rate Scaling Factor

Division	Withdrawal Rate Scaling Factor
All Divisions	100%

Miscellaneous and Technical Assumptions

Loads – None.

Amortization Policy for Closed Divisions

Closed Division	Amortization Option
All Closed Divisions	Option A

INVOICE

Invoice Number: # Estimate 2014/15

Date: 6-2-14

TO Village of Dexter

8140 Main Street
Dexter, MI 48130
Attn: Courtney Nicholls

Crossing Guard Invoice for school year 2014/15

Crossing Guard Detail:

Mill Creek Middle School

1 hour in the am, 1 hour in the pm

Wages

173 school days
173 school days * 1 hours*2/day*\$10/hour 3,460.00

FICA:	7.65%	264.69
Retirement:	31.57%	1,092.32
Workers Comp:	3.69%	127.67

Total

4,944.69

INVOICE

Invoice Number: # 2014-00000008

Date: 5-30-14

TO Village of Dexter

8140 Main Street
Dexter, MI 48130
Attn: Courtney Nicholls

Crossing Guard Invoice for school year 2013/14

Crossing Guard Detail:

Mill Creek Middle School

1 hour in the am, 1 hour in the pm

Wages

173 school days
Less 6 snow days (not made up)
167 school days * 1 hours*2/day*\$10/hour 3,340.00

FICA:	7.65%	255.51
Retirement:	30.57%	1,021.04
Workers Comp:	3.69%	123.25

Subtotal 4,739.79

Less Safe Routes to School grant balance available (802.24)
Ck 40954 (3,460.00)

Total Due 477.55

Village President Report by Shawn Keough
June 9, 2014

AGENDA 6-9-14
ITEM I-6

Hello Residents and Fellow Council Members - here is a summary of my recent activities and some of my planned activities for the future:

Appointment Recommendations

Downtown Development Authority – On the consent agenda, I am recommending the re-appointment of Carol Jones, Fred Model and Randy Willis for new 4 year terms through 2018.

Planning Commission – On the consent agenda, I am recommending the appointment of Tom Stoner to the Planning Commission for a 3 year term. Tom applied a year ago and is still interested in joining the Planning Commission.

Zoning Board of Appeals – On the consent agenda, I am recommending the re-appointment of Sandy Hansen to another 3 year term until June 2017.

Recent Meetings and Activities

May 26, 2014 – Memorial Day Activities – At the request of the Dexter Rotary Club, I was honored to participate in the Memorial Day Celebration and enjoyed giving the official welcome as part of the ceremony. I hope many residents enjoyed the parade, ceremony and day as I did. Many thanks to the Rotary Club and their members for a job well done organizing this event.

May 28, 2014 – Facility Committee meeting – Round 2 interviews with the top 3 architect firms.

May 30, 2014 – Facility Committee meeting – the committee met to finalize our recommendation to Village Council on the architect to help us with our facility evaluations.

June 3, 2014 – I spoke with Scott Munzel (Village Attorney). Scott informed me that the Wellness Foundation has officially filled an appeal to the State Tax Tribunal. The Village is still reviewing the appeal and attempting to contact Scio Township to understand how they intend to participate/represent us if this goes before the Tribunal. The Wellness Foundation is appealing the decision by Scio to make the Dexter Wellness Center taxable as of December 31, 2013.

June 4, 2014 – Meeting with Detroit Edison – Michelle Aniol, Donna Dettling, Jim Carson (Economic Development Committee Representative) and I met with representatives of Detroit Edison to discuss solutions to minimize the frequent momentary power outages that many of our residents and businesses are experiencing.

Future Activities

June 19, 2014 – Downtown Development Authority Meeting - At our next meeting in June, we will be reviewing an updated forecast worksheet that Finance Director Marie Sherry is preparing.

June 23, 2014 – Village Council Meeting

I look forward to seeing you around our town!

Shawn Keough, Village President
skeough@DexterMI.gov
(313) 363-1434 (cell)

06/04/2014 02:12 PM

INVOICE APPROVAL BY VENDOR REPORT FOR VILLAGE OF DEXTER

User: erin

EXP CHECK RUN DATES 05/22/2014 - 06/04/2014

DB: Dexter

JOURNALIZED OPEN AND PAID

BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. 7TH RULE ACCOUNTING	240.00		
2. ALEXANDER CHEMICAL CORPORATION	1,660.69		
3. ALLIED EAGLE SUPPLY CO	98.63		
4. ALRO STEEL CORP	519.76		
5. ARBOR SPRINGS WATER CO.INC	28.75		
6. AT&T	366.25		
7. BOULLION SALES	308.34		
8. BRUCE WHITLEY	120.00		
9. CARLISLE-WORTMAN ASSOCIATES	217.50		
10. CHEMCO PRODUCTS INC	1,080.00		
11. CMYK IMPERIAL PRINTING	210.00		
12. COMCAST	407.40		
13. CORRIGAN OIL COMPANY	2,207.98		
14. CRIBLEY WELL DRILLING CO INC	9.50		
15. CULLIGAN WATER CONDITIONING	31.95		
16. DES MOINES STAMP MANUFACTURING	33.10		
17. DEXTER VILLAGE	1,171.15		
18. DORNBOS SIGN & SAFTEY INC.	205.60		
19. DTE ENERGY-STREET LIGHTING	5,838.31		
20. ECONO	87.45		
21. EJ USA, INC.	605.29		
22. F&V OPERATIONS	1,856.60		
23. GOOGLE INC	104.16		
24. GRACIELA DEMERATH	303.33		
25. GRAINGER	352.98		
26. GRISSOM JANITORIAL	400.00		
27. HAROLD GROSS	43.00		
28. HOPP ELECTRIC, INC.	140.00		
29. HURON CAMERA SERVICES INC	295.94		
30. INSPECTION SERVICES CO	750.00		
31. LOWE'S BUSINESS ACCOUNT	802.39		
32. METRO ENVIROMENTAL SERVICES	5,271.25		
33. MICHIGAN RURAL WATER ASSOC	235.00		
34. NORTH CENTRAL LABORATORIES	845.69		
35. ORCHARD, HILTZ & MCCLIMENT INC	46,562.00		
36. PNC	2,012.00		
37. POSTMASTER	480.14		
38. RADTKE TRUCKING, LLC	1,110.00		
39. RICOH AMERICAS CORPORATION	1,211.57		
40. SMALL BUSINESS ASSOC OF MICH	1,947.26		
41. STAPLES BUSINESS ADVANTAGE	366.62		
42. THE SUN TIMES	101.26		
43. THOMAS L STRINGER	1,536.80		
44. TODD WILLFORD	270.00		
45. TRACTOR SUPPLY CREDIT PLAN	144.96		
46. VERIZON WIRELESS	444.63		
47. VIEBAHN, TODD	485.00		
48. WASHTENAW COUNTY TREASURER	38,405.25		
49. WASTE MANAGEMENT OF MICHIGAN	41,947.25		
50130 EST BEND MUTUAL INS CO	50.00		

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INVOICE APPROVAL BY VENDOR REPORT FOR VILLAGE OF DEXTER
EXP CHECK RUN DATES 05/22/2014 - 06/04/2014
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Page: 2/2

Claimant	Amount Claimed	Amount Owed	Amount Rejected
TOTAL ALL CLAIMS	163,922.73		

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund 101 GENERAL FUND						
Dept 101 VILLAGE COUNCIL	PRINTING & PUBLISHING	POSTMASTER	NEWSLETTER	06/02/14	06/02/14	480.14
101-101-901.000	ARTS, CULTURE & HERITAGE	GRACIELA DEMERATH	PLAIN AIR	818	06/09/14	210.00
101-101-959.000	ARTS, CULTURE & HERITAGE	PNC	PLAIN AIR	171	06/09/14	303.33
101-101-959.000	ARTS, CULTURE & HERITAGE	WEST BEND MUTUAL INS	SPECIAL LICENSES	06/04/14	06/09/14	1,912.00
101-101-959.000	ARTS, CULTURE & HERITAGE			06/04/14	06/09/14	50.00
			Total For Dept 101 VILLAGE COUNCIL			2,955.47
Dept 172 VILLAGE MANAGER	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE JUNE 2014	06/04/14	06/09/14	343.63
101-172-721.000	OFFICE SUPPLIES	STAPLES BUSINESS ADVA	SUPPLIES	8029750497	06/09/14	132.98
			Total For Dept 172 VILLAGE MANAGER			476.61
Dept 201 FINANCE DEPARTMENT	PROFESSIONAL SERVICES	7TH RULE ACCOUNTING	PAYROLL	2914	06/09/14	240.00
101-201-802.000			Total For Dept 201 FINANCE DEPARTMENT			240.00
Dept 210 ATTORNEY	ATTORNEY FEES	THOMAS L STRINGER	LEGAL SERVICES	06/04/14	06/09/14	1,536.80
101-210-810.000			Total For Dept 210 ATTORNEY			1,536.80
Dept 253 TREASURER	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE JUNE 2014	06/04/14	06/09/14	114.54
101-253-721.000			Total For Dept 253 TREASURER			114.54
Dept 265 BUILDINGS & GROUNDS						
101-265-727.000	OFFICE SUPPLIES	ARBOR SPRINGS WATER C	OFFICE	1485431	06/09/14	17.25
101-265-727.000	OFFICE SUPPLIES	DES MOINES STAMP MANU	OFFICE	1014648	06/09/14	33.10
101-265-727.000	CONTRACTED SERVICES	STAPLES BUSINESS ADVA	SUPPLIES	8029750497	06/09/14	129.40
101-265-920.000	UTILITIES	GOOGLE INC	DEXTERMT.GOV	06/04/14	06/09/14	104.16
101-265-935.001	EQUIPMENT	GRISOM JANITORIAL	OFFICE	290	06/09/14	321.65
101-265-936.000		RICOH AMERICAS CORPOR	COPIER	92366692	06/09/14	400.00
101-265-977.000		HURON CAMERA SERVICES	CAMERA	06/02/14	06/09/14	1,211.57
			Total For Dept 265 BUILDINGS & GROUNDS			2,524.57
Dept 301 LAW ENFORCEMENT						
101-301-807.000	UTILITIES	WASHTENAW COUNTY TREA	ENFORCEMENT	24551	06/09/14	38,405.25
101-301-920.000		DEXTER VILLAGE	DPW	06/02/14	06/09/14	177.12
			Total For Dept 301 LAW ENFORCEMENT			38,582.37
Dept 336 FIRE DEPARTMENT	UTILITIES	DEXTER VILLAGE	DPW	06/02/14	06/09/14	221.40
101-336-920.000			Total For Dept 336 FIRE DEPARTMENT			221.40
Dept 400 PLANNING DEPARTMENT	OFFICE SUPPLIES	STAPLES BUSINESS ADVA	SUPPLIES	8029750497	06/09/14	5.29
101-400-727.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSO	MORNING STAR	2132322	06/09/14	217.50
101-400-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCO	INVOICES THRU 04/05/14	06-02-14	06/09/14	124.00
101-400-802.000	MEMBERSHIPS & DUES	PNC	MEMBERSHIP	06/02/14	06/09/14	100.00
			Total For Dept 400 PLANNING DEPARTMENT			446.79
Dept 410 ZONING BOARD OF APPEALS	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICES	41370	06/09/14	101.26
101-410-901.000						

GL Number Inv. Line Desc Vendor Invoice Desc. Invoice Due Date Amount Check

Fund 101 GENERAL FUND
 Dept 410 ZONING BOARD OF APPEALS

Total For Dept 410 ZONING BOARD OF APPEALS 101.26

Dept 441 DEPARTMENT OF PUBLIC WORKS
 HEALTH & DENTAL INSURANC
 OPERATING SUPPLIES
 UNIFORM ALLOWANCE
 UTILITIES
 UTILITIES - TELEPHONES
 EQUIPMENT MAINTENANCE &
 MISCELLANEOUS
 MISCELLANEOUS
 MISCELLANEOUS
 MISCELLANEOUS FEES

SMALL BUSINESS ASSOC
 CRIBLEY WELL DRILLING
 TRACTOR SUPPLY CREDIT
 DEXTER VILLAGE
 VERIZON WIRELESS
 BOUTLION SALES
 BRUCE WHITLEY
 HAROLD GROSS
 VIEBAHN, TODD
 BRUCE WHITLEY

COVERAGE JUNE 2014
 DPM
 ALLOWANCE
 DPM
 CELLULAR
 DPM
 REIMBURSEMENT
 REIMBURSEMENT
 REIMBURSEMENT
 REIMBURSEMENT

06/04/14
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 06/04/14
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 06/09/14

156.24
 9.50
 144.96
 116.47
 161.20
 308.34
 60.00
 43.00
 485.00
 60.00

Total For Dept 441 DEPARTMENT OF PUBLIC WORKS 1,544.71

Dept 447 ENGINEERING
 ENGINEERING CONSULTING
 ENGINEERING CONSULTING

ORCHARD, HILTZ & MCCL
 ORCHARD, HILTZ & MCCL

INVOICES THRU 05/03/14
 INVOICES THRU 04/05/14

06/04/14
 06-02-14

06/09/14
 06/09/14

410.00
 310.00

Total For Dept 447 ENGINEERING 720.00

Dept 448 MUNICIPAL STREET LIGHTS
 UTILITIES - STREET LIGHT
 DTE ENERGY-STREET LIG
 STREETLIGHTING

ORCHARD, HILTZ & MCCL
 ORCHARD, HILTZ & MCCL

INVOICES THRU 05/03/14
 INVOICES THRU 04/05/14

06/04/14

06/09/14

5,838.31

Total For Dept 448 MUNICIPAL STREET LIGHTS 5,838.31

Dept 528 SOLID WASTE
 CONTRACTED SOLID WASTE S
 CONTRACTED SOLID WASTE S
 CONTRACTED COMPOSTING

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 8362787

06/09/14
 06/09/14
 06/09/14

40,226.27
 290.98
 1,430.00

Total For Dept 528 SOLID WASTE 41,947.25

Dept 751 PARKS & RECREATION
 HEALTH & DENTAL INSURANC

SMALL BUSINESS ASSOC
 SMALL BUSINESS ASSOC

COVERAGE JUNE 2014
 COVERAGE JUNE 2014

06/04/14

06/09/14

25.20

Total For Dept 751 PARKS & RECREATION 25.20

Dept 851 INSURANCE & BONDS
 RETIREE HEALTH INSURANCE

SMALL BUSINESS ASSOC
 SMALL BUSINESS ASSOC

COVERAGE JUNE 2014
 COVERAGE JUNE 2014

06/04/14

06/09/14

126.00

Total For Dept 851 INSURANCE & BONDS 126.00

Dept 901 CAPITAL IMPROVEMENTS
 CAPITAL IMPROVEMENTS
 CAPITAL IMPROVEMENTS

ORCHARD, HILTZ & MCCL
 ORCHARD, HILTZ & MCCL
 ORCHARD, HILTZ & MCCL

INVOICES THRU 05/03/14
 INVOICES THRU 04/05/14
 INVOICES THRU 04/05/14

06/04/14
 06-02-14
 06-02-14

06/09/14
 06/09/14
 06/09/14

496.00
 248.00

Total For Dept 901 CAPITAL IMPROVEMENTS 744.00

Fund 202 MAJOR STREETS FUND
 Dept 451 CONTRACTED ROAD CONSTRUCTION

CENTRAL STREET PROJECT
 CENTRAL STREET PROJECT
 ANN ARBOR STREET PROJECT
 ANN ARBOR STREET PROJECT
 CAPITAL IMP - SAFE ROUTE

ORCHARD, HILTZ & MCCL
 ORCHARD, HILTZ & MCCL
 ORCHARD, HILTZ & MCCL
 ORCHARD, HILTZ & MCCL
 ORCHARD, HILTZ & MCCL

INVOICES THRU 05/03/14
 INVOICES THRU 04/05/14
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 INVOICES THRU 04/05/14
 INVOICES THRU 04/05/14

06/04/14
 06-02-14
 06/04/14
 06-02-14
 06-02-14

06/09/14
 06/09/14
 06/09/14
 06/09/14
 06/09/14

1,711.12
 7,014.75
 1,323.63
 5,725.75
 21,069.75

Total For Fund 101 GENERAL FUND 98,145.28

Dept 451 CONTRACTED ROAD CONSTRUCTION

CENTRAL STREET PROJECT
 CENTRAL STREET PROJECT
 ANN ARBOR STREET PROJECT
 ANN ARBOR STREET PROJECT
 CAPITAL IMP - SAFE ROUTE

ORCHARD, HILTZ & MCCL
 ORCHARD, HILTZ & MCCL
 ORCHARD, HILTZ & MCCL
 ORCHARD, HILTZ & MCCL
 ORCHARD, HILTZ & MCCL

INVOICES THRU 05/03/14
 INVOICES THRU 04/05/14
 INVOICES THRU 05/03/14
 INVOICES THRU 04/05/14
 INVOICES THRU 04/05/14

06/04/14
 06-02-14
 06/04/14
 06-02-14
 06-02-14

06/09/14
 06/09/14
 06/09/14
 06/09/14
 06/09/14

1,711.12
 7,014.75
 1,323.63
 5,725.75
 21,069.75

Total For Dept 451 CONTRACTED ROAD CONSTRUCTION 36,845.00

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund 202 MAJOR STREETS FUND						
Dept 463 ROUTINE MAINTENANCE						
202-463-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE JUNE 2014	06/04/14	06/09/14	131.04
202-463-740.000	OPERATING SUPPLIES	RADTKE TRUCKING, LLC	LIME STONE AND TOP SOIL	06/02/14	06/09/14	555.00
202-463-802.000	PROFESSIONAL SERVICES	INSPECTION SERVICES C	EXTRACTION- CORE DENSITY	3340	06/09/14	750.00
202-463-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL	INVOICES THRU 05/03/14	06/04/14	06/09/14	604.00
202-463-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL	INVOICES THRU 05/03/14	06/04/14	06/09/14	3,953.75
202-463-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL	INVOICES THRU 04/05/14	06-02-14	06/09/14	540.00
Total For Dept 463 ROUTINE MAINTENANCE						6,533.79
Dept 474 TRAFFIC SERVICES						
202-474-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE JUNE 2014	06/04/14	06/09/14	40.32
202-474-740.000	OPERATING SUPPLIES	DORNBOSS SIGN & SAFETY	DPW	15540	06/09/14	205.60
202-474-740.000	OPERATING SUPPLIES	GRAINGER	DPW	06/02/14	06/09/14	42.48
202-474-802.000	PROFESSIONAL SERVICES	HOPP ELECTRIC, INC.	STREETSCAPE LIGHTING	S6063	06/09/14	140.00
202-474-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL	INVOICES THRU 04/05/14	06-02-14	06/09/14	239.00
Total For Dept 474 TRAFFIC SERVICES						667.40
Dept 478 WINTER MAINTENANCE						
202-478-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE JUNE 2014	06/04/14	06/09/14	80.64
Total For Dept 478 WINTER MAINTENANCE						80.64
Total For Fund 202 MAJOR STREETS FUND						44,126.83
Fund 203 LOCAL STREETS FUND						
Dept 463 ROUTINE MAINTENANCE						
203-463-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE JUNE 2014	06/04/14	06/09/14	40.33
203-463-740.000	OPERATING SUPPLIES	RADTKE TRUCKING, LLC	LIME STONE AND TOP SOIL	06/02/14	06/09/14	555.00
203-463-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL	INVOICES THRU 05/03/14	06/04/14	06/09/14	31.00
203-463-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL	INVOICES THRU 04/05/14	06-02-14	06/09/14	951.50
Total For Dept 463 ROUTINE MAINTENANCE						1,577.83
Dept 474 TRAFFIC SERVICES						
203-474-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE JUNE 2014	06/04/14	06/09/14	10.08
Total For Dept 474 TRAFFIC SERVICES						10.08
Dept 478 WINTER MAINTENANCE						
203-478-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE JUNE 2014	06/04/14	06/09/14	20.16
Total For Dept 478 WINTER MAINTENANCE						20.16
Total For Fund 203 LOCAL STREETS FUND						1,608.07
Fund 204 MUNICIPAL STREETS						
Dept 248 ADMINISTRATION						
204-248-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC	COVERAGE JUNE 2014	06/04/14	06/09/14	103.09
Total For Dept 248 ADMINISTRATION						103.09
Total For Fund 204 MUNICIPAL STREETS						103.09
Fund 590 SEWER ENTERPRISE FUND						
Dept 548 SEWER UTILITIES DEPARTMENT						
590-548-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE JUNE 2014	06/04/14	06/09/14	326.45
590-548-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC	COVERAGE JUNE 2014	06/04/14	06/09/14	154.64
590-548-740.000	OPERATING SUPPLIES	STAPLES BUSINESS ADVA	SUPPLIES	8029750497	06/09/14	50.07
590-548-742.000	CHEMICAL SUPPLIES - PLAN	ALEXANDER CHEMICAL CO	WMTTP	10018257	06/09/14	670.29
590-548-742.000	CHEMICAL SUPPLIES - PLAN	ALEXANDER CHEMICAL CO	WMTTP	10018125	06/09/14	990.40

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INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF DEXTER
 EXP CHECK RUN DATES 05/22/2014 -- 06/04/2014
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 BANK CODE: POOL

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund 701 TRUST & AGENCY FUND						
Dept 000 ASSETS, LIABILITIES & REVENUE						
701-000-255.000	CUSTOMER DEPOSITS	TODD WILLFORD		06/02/14	06/09/14	270.00
			Total For Dept 000 ASSETS, LIABILITIES & REVENUE			2,079.75
			Total For Fund 701 TRUST & AGENCY FUND			<u>2,079.75</u>

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF DEXTER
 EXP CHECK RUN DATES 05/22/2014 - 06/04/2014
 JOURNALIZED OPEN AND PAID
 BANK CODE: POOL

GL Number Inv. Line Desc Vendor Invoice Desc. Invoice Due Date Amount Check

Fund Totals:

Fund 101 GENERAL FUND	98,145.28
Fund 202 MAJOR STREETS FUND	44,126.83
Fund 203 LOCAL STREETS FUND	1,608.07
Fund 204 MUNICIPAL STREETS	103.09
Fund 590 SEWER ENTERPRISE FUND	13,835.59
Fund 591 WATER ENTERPRISE FUND	4,024.12
Fund 701 TRUST & AGENCY FUND	2,079.75

Total For All Funds:

163,922.73

AGENDA 6-9-14
ITEM 1-2,3,4

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734) 426-8303 Fax (734) 426-5614

MEMO

To: Council
From: President Keough
Date: June 4, 2014
Re: Appointments

I would like to recommend the following appointments/re-appointments:

Downtown Development Authority

- Re-appointment of Carol Jones, Randy Willis and Fred Model with terms ending June 2018

Zoning Board of Appeals

- Re-appointment of Sandy Hansen with a term ending June 2017

Planning Commission

- Appointment of Tom Stoner with a term ending June 2017



VILLAGE OF DEXTER

8140 Main Street · Dexter, Michigan 48130-1092 · (734) 426-8303 · Fax (734) 426-5614

APPLICATION FOR APPOINTMENT AS COMMISSION OR COMMITTEE MEMBER

Name: Thomas Stoner Date: 09 Nov 2013

Address: 6934 Wellington Drive

Email: tom@tgstoner.net

Phone: 313-820-8386 Best time to call: Daytime

Which Commission/Committee are you applying for?

- | | |
|---|---|
| <input type="checkbox"/> Zoning Board of Appeals | <input type="checkbox"/> Downtown Development Authority |
| <input checked="" type="checkbox"/> Planning Commission | <input type="checkbox"/> Parks Commission |
| <input type="checkbox"/> Arts, Culture & Heritage Committee | <input type="checkbox"/> Tree Board |
| <input type="checkbox"/> Farmers Market Oversight Committee | |
| <input type="checkbox"/> Other (Specify) _____ | |

Why are you interested in serving on this Commission/Committee? Are there current events that have spurred your interest? I am interested in helping to insure growth and development in the village does not alter or harm the quality

of life for village residents, while keeping the commission's work relevant to village needs and the population's desires.

What particular skills and/or background do you feel that you could bring to this appointment? What other, if any, commissions or committees have you served on? Held successive elected positions from Administrative Officer to Commander of the Executive

Committee for Ann Arbor Power Squadron, a local non-profit public-service fraternal and recreational boating club affiliated with United States Power Squadrons.

Please list/attach any other information that you would like to have considered. _____

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: Council Members
From: Facility Committee
Date: June 3, 2014
Re: Selection of Architect for Facility Assessment

On March 11, 2014 the Facility Committee released a Request for Proposal for Architectural Services for a facility assessment. The RFP was posted on the Michigan Intergovernmental Trade Network (MITN) and the Village website.

Eleven proposals were received by the due date of April 8, 2014. The list of proposals received is attached. The Committee reviewed the proposals and selected six firms to interview. One of the main selection criteria was the consultant's experience with designing fire stations. We also looked for firms whose past project experience had performed facility evaluation and assessments.

One hour interviews with each of the six selected consultants were held over a two day period in late April. The Committee was impressed with the level of expertise that was demonstrated by all of the candidates. During the discussion about the interviews it was clear that the decision had been narrowed down to three consultants: Redstone, Partners in Architecture, and Bergmann.

To choose between the three finalists an additional hour long interview was held with each firm on May 28, 2014. Following the second round of interviews the Committee met and unanimously selected Partners in Architecture as the consultant to recommend to Council. A copy of their proposal is provided for Council's review.

Attending both interviews on behalf of Partners in Architecture were David Gassen, Michael Malone, and Andy Sowinski. All three are licensed architects through the State of Michigan.

At the first interview, Partners brought a sample facility analysis that they completed for the City of Eastpointe, which was very similar to the type of analysis that we requested. They also led the City of Eastpointe through a process to determine whether to renovate their existing City Offices or build a new facility. Partners also discussed the Blissfield Village Hall and Police Station project which was recently completed.

At the second interview, the team presented information on a renovation of the fire facility in the City of Rochester. They also did a demonstration of their 3-D modeling software which will be a great tool for presenting ideas in an interactive/visual format. As a follow up to the second interview Partners sent a memo with possible grant opportunities for our project.

Though the RFP specifically requested that two options for each of the three possible facility choices be provided by the consultant, Partners repeatedly stated that they plan to do as many as necessary to make this a successful process for the Village. It was clear that they understood that our goal is to develop true cost estimates for each option so that Council can make an informed decision. They were also very open to the idea of involving the public in the process to ensure that the community stays informed of our progress and direction.

Two references were contacted and the feedback on Partners was very positive. Randy Altimus, Assistant City Manager of the City of Eastpointe completed a construction project for their New City Hall in 2008. He continues to use Partners for all his facility needs as well as CIP planning. He felt their public presentation and involvement was excellent. They started with framework plans that included cost estimates for public input and continued to build upon that, keeping everyone informed along the way. They provided excellent documentation of all meetings and decisions. The final product was well received and supported by Council and the public. He liked that they set a price for services and stuck to that price. Randy Altimus highly recommended Partners.

James Wonacott, Village Administrator of Blissfield was also contacted and had many positive things to say about his experience with Partners. They move into their renovated Village Office space in July. James said they are easy to work with and their estimates are accurate.

The quote received from Partners to complete the study was \$13,900 plus an estimate of \$1,600 for reimbursable expenses such as mailing, mileage and printing. The Committee is requesting a budget for this project of \$20,000 to cover any work that might be necessary beyond the scope that is outlined or additional assistance that may be needed from OHM.

If Council approves the recommendation the process will start with a kick-off meeting in mid to late June.

Suggested motion: To accept the recommendation of the Facility Committee to hire Partners in Architecture to complete the Facility Assessment and to establish a budget for the process of \$20,000.



PARTNERS in Architecture, PLC
Architecture Planning Interior Architecture Sustainable Design

April 8, 2014



The Village of
DEXTER
Michigan

VILLAGE OF DEXTER, MICHIGAN

**Request for Architectural Services
for Facilities Assessment**

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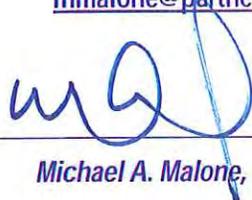
- A. FIRM OVERVIEW
- B. PROJECT TEAM
- C. RELATIVE PROJECT EXPERIENCE
- D. WORK PLAN / SCHEDULE
- E. PROJECT BUDGET
- F. REFERENCES

Signature and Certification of Person Completing RFP.

I certify that the information contained in this herein is true and complete to the best of my knowledge.

Dated: April 8, 2014
Firm Name: PARTNERS in Architecture, PLC
Address: 65 Market Street
Mount Clemens, MI 48043
Phone: 586.469.3600
Email: mmalone@partnersinarch.com

Signed: _____



Michael A. Malone, AIA - Principal

A. FIRM OVERVIEW



PARTNERS in Architecture, PLC

65 Market Street p. 586.469.3600
Mount Clemens, f. 586.469.3607
Michigan 48043

Contacts: David W. Gassen, AIA – Firm Principal
Michael A. Malone, AIA – Firm Principal

PARTNERS in Architecture, PLC is a Professional Limited Liability Company, registered in Michigan. The two Principals of the Firm, David W. Gassen, AIA and Michael A. Malone, renovated and repurposed the 100 year old historic Fire Station as their Macomb County based business, located in downtown Mount Clemens.

PARTNERS in Architecture, PLC is proud that their growing firm is going into their 10th year of service. The Firm has realized significant growth since its inception and has had many successful project outcomes. Firm principals, David W. Gassen, AIA and Michael A. Malone, AIA have centered their practice around public architecture with a focus on innovative, sustainable and cost effective, long term solutions. David and Michael's strong leadership and forward thinking have built an insightful and expert team of professionals driven by a passion for the profession with 5 of our 15 in-house staff being registered architects.

PARTNERS in Architecture's Offices
- Historic 1909 Mount Clemens
Fire House

The PARTNER approach includes expert consulting engineers and specialists when appropriate and presents all resources as a single source of responsibility and accountability.

The PARTNER role is that of leadership, creativity and communication. Our team of design professionals has extensive experience in the planning and design of public facilities and has a clear understanding of the key elements of which contribute to effective municipal and police environments. We also understand that we are part of an entire team, which includes the Village staff, the Sheriff Department and the Fire Department staff, and we will fully engage all parties in this process to the extent desired by the owner team achieving comprehensive success.

The Village of Dexter

Request for Architectural Services for Facilities Assessment

PARTNERS in Architecture, PLC is a full service Architecture, Planning, and Design firm. We pride ourselves in our unique service approach of becoming an integral team member and specialized resource for each of our Client's. We will provide insight, support, leadership, technical expertise and well intentioned advice from the initial customization of the Assessment format and the determination of the level of detail desired for presentation in the report to the conceptual planning schemes required in the RFP.

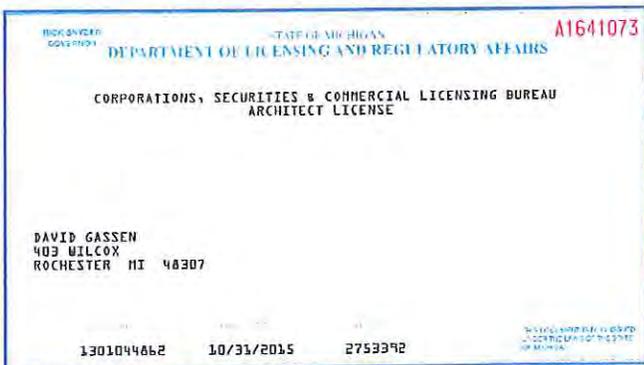
FIRM PRINCIPALS:

Our Principal's philosophy is to be there when you need us. We are always accessible and strive to be a service oriented organization. You can reach us at the office, on our cell phones or even at home.

David W. Gassen, AIA
Principal

Office Phone: 586.469.3600
Cell Phone: 248.568.9887
dgassen@partnersinarch.com

Michigan Registration #44862



Michael A. Malone, AIA, NCARB
Principal

Office Phone: 586.469.3600
Cell Phone: 586.242.3312
mmalone@partnersinarch.com

Michigan Registration # 44723



SERVICES OFFERED:

PARTNERS in Architecture, PLC provides complete planning, architectural and engineering services including: owner representation, project programming, facilities assessments including ADA and Life Safety compliance, needs assessments, space planning, site planning, security planning, architectural design, interior design,

landscape design, LEED / Sustainable design, furniture, fixture and equipment selection and coordination; complete architectural construction documentation and specifications, cost estimating, bid and contract award administration, complete construction administration and post occupancy evaluations. **PARTNERS** provides full engineering services through the use of engineering consultants, all of which are fully integrated into our documents and included as part of our A/E fees. We utilize this approach as it provides our firm with the greatest amount of flexibility in choosing the most qualified engineering firms to support our team. This allows us to engage them based on their relevant experiences and availability which provides a formula for successful project outcomes. Refer to the brief descriptions of the selected engineering consultants, found later in this section.

We pride ourselves in being very passionate at what we do and are proud to state that our approach is greatly appreciated by the clients we serve. Our approach of listening, understanding, evaluating and then implementing allows us to guarantee that all projects are managed and executed in a clear, consistent manner. Whether it is **PARTNERS'** in-house staff, **PARTNERS'** professional engineering consultants or State contracted consultants, we manage, lead and coordinate the total project, giving you the reassurance that **your best interests** are being served.

All of our clients enjoy the full-service capabilities of the firm, and may rely on the continuous, hands-on, participation of the Firm's Principals, from the beginning of the project until its end. With **PARTNERS**, you will experience truly responsive and personalized, professional services.

SUMMARY STATEMENT

The PARTNER Team toured the existing Fire Station / Sheriff's facility and investigated the Site as well as explored the Village and are knowledgeable and are very familiar with the scope of work contemplated.

The Village was genuinely presented by Courtney with a vision and thoughtfulness that illustrated that the Village conducts itself as a business of integrity. It was also very clear that the Village is a good steward of the community's future and is exactly the type of people and government we seek to serve. The quality of the downtown experience is impressive with standards of excellence in the park improvements, new bridge, the library and the warm welcome feeling in the Village center.

With our brief study during the tour it was obvious that many compromises, and make do situations have been accepted in the current use of the existing facility as the Fire Station and Sheriff's Sub-Station. With that there also appeared to be many opportunities to consider in taking the history of the former grain mill into the future as an ongoing legacy for the Village of Dexter. This is a challenge that excites our team, more so perhaps the challenge to discover the "aha idea" that awaits on main street or elsewhere in the Village. This process for us will be a collaborative journey with the stakeholders of the Village with a planned progression of organized tasks,

The Village of Dexter

Request for Architectural Services for Facilities Assessment

but no prescribed path to the solution, it will be unique to Dexter. PARTNERS views every community as uniquely itself and the outcomes and the way in which it is discovered is always different and the solutions are signatures of the communities spirit and the vision of itself. We just help you get there.

Throughout the facility we observed the obvious common issues of concern including: life safety issues that need to be addressed, envelop deficiencies allowing environmental infiltration causing occupant discomfort, building ventilation and HVAC inefficiencies due to wear and age, lighting performance and other electrical distribution issues with added safety concerns, barrier free accessibility and basic code deficiencies, along with many varieties of building ageing failures that need to consider repair and/ or replacement.

In addition to the building conditional needs, several functional and operational safety issues were observed that should be improved upon and will be identified and is part of our proposal and part of our work. The Roof was not viewed during the tour, but will thoroughly be evaluated and assessed as part of our scope providing a comprehensive view of the Building's Exterior elements, Interior, Systems, Infrastructure and Site.

The PARTNER Team has done many Feasibility Assessments including Building Conditions, energy Audits, and functional feasibility studies for repurposing exceeding 2,000,000sf and over 50 buildings, many of which have similarities to the Village of Dexter. In fact one is our very own Historic Mount Clemens 1909 two story Firehouse repurposed into our professional offices and similar to many of the buildings you see on Main Street in the Village of Dexter.

Our clients find the PARTNERS customized assessment studies to be a powerful tool to help form a master plan, set annual goals and objectives, and set a vision for capital improvement decisions establishing a realistic perspective of where you are, planning the future, and to help make the best use of the physical and financial resources you have available.

As stated in the RFP project objectives, the primary purpose of the assessment and the concept planning exercises will be to give the Village of Dexter a thorough look at 8140 Main Street, 7651 Dan Hoey and potentially other sites in all aspects including the current existing conditions, required space definitions, programmatic efficiency studies, and test for fit layouts and preliminary floor plans for a minimum of 6 schemes per the RFP with cost estimates.

The building conditional assessment approach will be a compilation of information gathered from: primarily on-site detailed building evaluation, discussions with any previous building support vendors that may be available, previous maintenance reports and inspections, and if available previous energy bills for energy savings considerations, and most importantly detailed discussions with user groups that work in or maintain the facility.

The culmination of the assessment evaluation will lead into the planning study for potential use options of the subject properties and the individual floor plans to satisfy the developed program(s) including future flexibility

The Village of Dexter

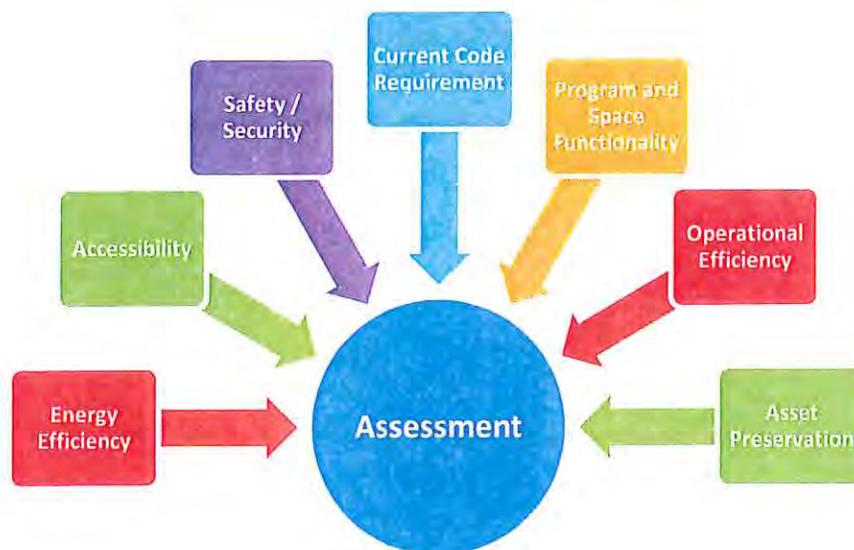
Request for Architectural Services for Facilities Assessment

within the schemes. As part of our process we will also include improvement suggestions that may be eligible for grants or funding that maybe available through other outside resources.

The building assessment will be conducted by a team of architects and engineers from PARTNERS with consulting engineers – Project Control Engineering, Shymanski Associates and MA Engineering. The report document and recommendations will be described in detail and illustrate deficiencies and/or items requiring repair or upgrades, and clearly indicate areas of improvement required for occupant safety, recommendations for reduced energy consumption and reduced operational expenses, and asset preservation measures. All of these components will be utilized in the preparation of budget estimates that will part of the final assessment study report and planning options.

The report content and format will be customized for your needs and will be determined early in the process with Village Administration.

The initial information gathering for the facility assessment report will identify items in a format similar to the following simplified graphic illustration indicating the noted categories of review. An example assessment matrix is attached in the TAB Section of relative project experience.



The identified items are documented in written format and most items are also photographed for record. These items are organized within each of the 7 categories (or modified as the Village desires) indicated above and include the following focus areas:

- Site
- Exterior Envelope (Including Energy Efficiency)
- Interior Conditions and Environment
- Programmatic Functionality

The Village of Dexter

Request for Architectural Services for Facilities Assessment

- Structural Integrity and Appropriateness
- Mechanical Systems (Including Energy Efficiency)
- Plumbing Systems
- Electrical Systems (Including Energy Efficiency)

Once the items are compiled and organized, they are assigned a priority. We recommend utilizing a three level priority system, which is as follows:

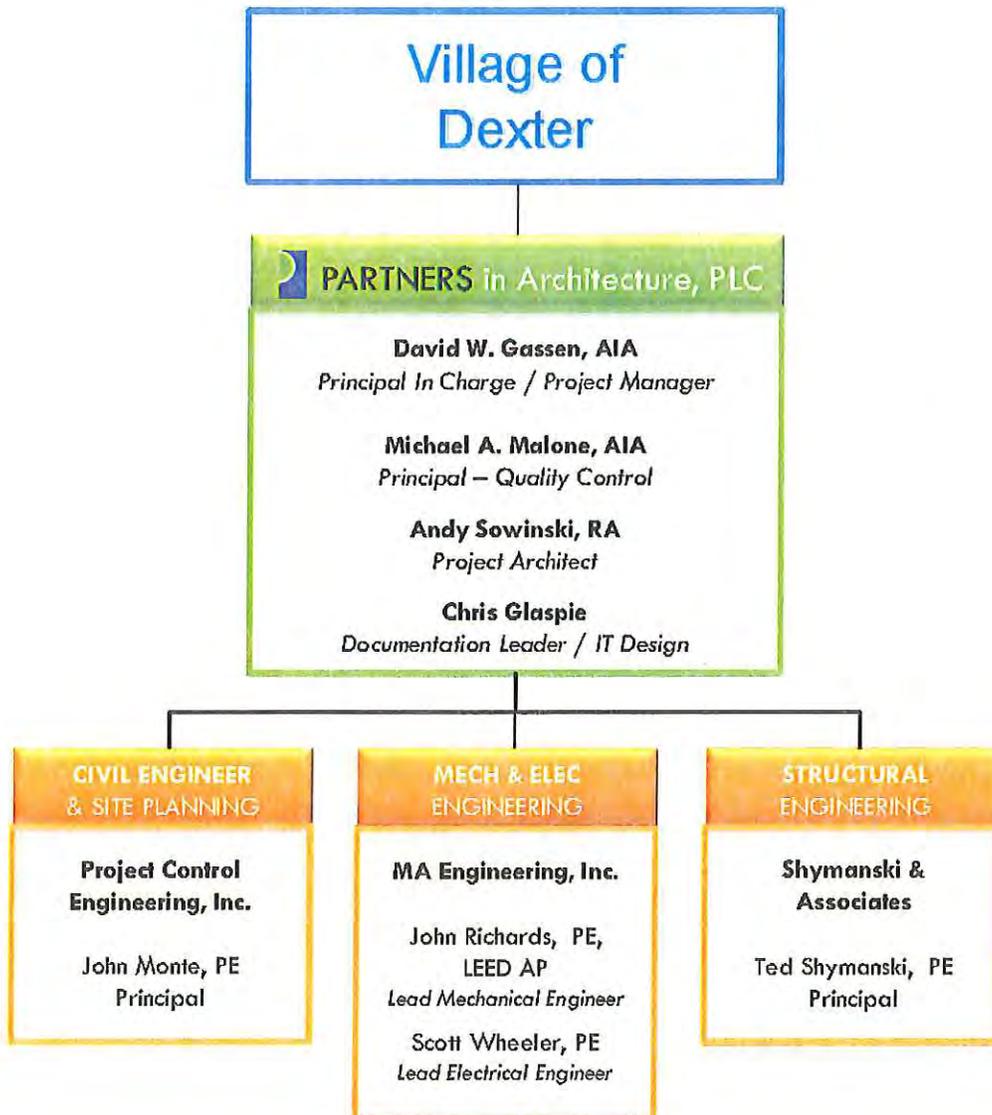
- Immediate Need (within 1 – 3 years)
- Moderate Need (within 3 – 5 years)
- Projected Need (within 5 – 10 years)

These priorities would be jointly established by the Village with the assistance of our professional team.

It is important to note that the report may identify many building items as deficient that relate to accessibility, codes and life safety issues. These items may not have always been deficient, and may not need immediate attention; chances are these now deficient items met the codes and standards at the time they were constructed or last renovated. However, due to the ever changing nature of the building industry and regulatory requirements for construction, conforming to the current accessibility and life safety standards is a challenge for older municipal facilities. So this portion of the assessment report will be a valuable tool for the Village in prioritizing and planning future maintenance and capital improvements budgets if all rehabilitations are not accomplished in the initial repurposing and restoration of the building.

B. PROJECT TEAM

The proposed key PARTNERS Team Members are summarized in the organizational chart below– key team member qualifications can be found on the following pages.



PROPOSED KEY TEAM MEMBERS

The proposed PARTNERS Team is comprised of a diverse group of professionals specializing in the visioning, and planning of Public Architecture and place making including the design of municipal facilities. Our specialists include: dedicated, focused and involved firm principals; registered architects, project managers and designers; licensed professional engineers as well as LEED accredited professionals. All of our proposed team members are committed to delivering innovative, functional, safe and cost effective municipal facility solutions. Below are project roles and brief resumes.

NAME	PROJECT ROLE
David W. Gassen, AIA	Principal in Charge / Project Manager



David will serve as the Principal and Project Manager for the Village of Dexter Facilities Assessment project. David will be personally accountable to the Owner Group for the full performance of our team with the project assignment of conducting several facility reviews, reviewing all programmatic issues with the facilities (space requirements, ADA and safety issues, functional layout and flexibility), and Project Management. David's responsibilities will focus on the Assessment Report Format as it relates to the Village's intent for the level of detail and presentation of the information. He will provide organization, leadership and a positive environment for project success focused on team leadership, oversight, schedule and service to the Village.

David has over 30 years of professional experience with planning and architectural firms throughout the United States and a diverse background in project management and technical services. David's background also involves extensive Pre-Design services (Facility Assessments, Feasibility Studies) for both new and renovation projects, on both large and small scale commissions. David's expertise in these area spans a wide range of government and municipal facilities. His communication skills and dedication, technical precision, and attention to detail, have allowed him to demonstrate particular expertise in the areas of community visioning, project team direction, project design, documentation management, consultant coordination, conflict resolution & construction oversight.

David's Related Project Experience includes:

Michigan State Police Emergency Operation Center - New construction. Dimondale, MI. - Principal Designer
Macomb County Emergency Operation / Sheriffs Dispatch, Mount Clemens, MI. - Principal Designer
Keego Harbor City Hall / Police Station - New construction. Keego Harbor, MI. Oakland Co. Principal Designer
Village of Blissfield Hall / Police– Building Repurposing, Blissfield, MI. Lenawee Co - Principal Designer
Shelby Township Police - Study and Concept Design, Shelby Township, Oakland Co. – Design Director
Eastpointe City Hall – New construction. Eastpointe, MI. – Principal Designer

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NAME	PROJECT ROLE
Michael A. Malone, AIA	Principal / Quality Assurance



Michael will be involved from project inception through completion with the primary role of Quality Assurance and documentation oversight. He will be responsible for leading the entire team's efforts in ensuring that all Firm and Village of Dexter quality control requirements and standards are followed throughout the assessment project. He will ensure that established Quality Control Practices are strictly adhered to and that the assessment documents are thorough, complete and coincide with the defined needs and project objectives.

Mike has served as Principal Architect to the City of Eastpointe since 2006 completing and maintaining a City wide Facility Assessment on an annual basis as a planning tool for the City to implement maintenance and CIP projects. Over this time span, Michael has completed over 60 projects for the City of Eastpointe.

Michael's Related Project Experience includes:

City of Eastpointe Police Station Renovation, Eastpointe, MI. - Principal Designer and Director.

Michigan State Police Emergency Operation Center - New construction. Dimondale, MI. – Quality Control

Macomb County Emergency Operation / Sheriffs Dispatch, Mount Clemens, MI. - Principal Quality Control

Keego Harbor Police Station - New construction. Keego Harbor, MI. Oakland Co. - Principal Quality Control

Village of Blissfield Hall / Police– Building Repurposing, Blissfield, MI. Lenawee Co. - Principal Quality Control

Eastpointe City Hall – New construction. Eastpointe, MI – Principal in Charge

NAME	PROJECT ROLE
Andrew Sowinski, RA	Project Technical Architect



As Project Architect, Andy's experience includes working with municipal, and other institutional and government clients throughout Michigan. His exceptional project coordination and follow through has earned him a reputation for thoroughness, attention to detail and accountability. Andy will participate in the facility assessment process and coordinate engineering information as well as be responsible for construction cost estimating.

Andy understands that the partnership created between the client, design and construction team is vital to a fully collaborative and successful project. At the same time, Andy views the role of *architect as a steward of the project priorities* including budget, schedule, standards and quality.

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Andy has served many Municipalities as a Project Architect with a high degree of success focusing on the individual needs and unique requirements of each facility and owner. Andrew provides the highest level of commitment, responsiveness, and service to each client's project.

Andrew's Related Project Experience includes:

Michigan State Police Emergency Operation Center - Dimondale, MI. – Technical Architect
Macomb County Emergency Operation / Sheriffs Dispatch, Mount Clemens, MI. - Technical Architect
Village of Blissfield Hall / Police– Building Repurposing, Blissfield, MI. Lenawee Co. – PM / Technical Architect
Macomb County Jail – Arraignment Court, Mount Clemens, MI. – project Architect

NAME	PROJECT ROLE
Chris Glaspie, Assoc AIA	Document Leader – IT Design



As Documentation Leader, Chris provides technical management of all electronic documentation both in-house and with consultants. Chris will lead the production efforts and provide support in achieving overall project completeness, coordination and consistency. Chris will also be involved during the construction phase assisting Andy with reviewing shop drawings, performing field observations, and project close-out.

Chris attended Lawrence Technological University in the Bachelor of Architecture Program. He has practiced 25 years throughout SE Michigan and has been involved in a diverse number of project types from municipal buildings to police buildings including new construction, additions and renovations. Additionally Chris serves as Information Technology and Audio Visual coordinator for complex projects and hands on designer for smaller technology projects. His project responsibilities and roles have ranged from programming and design development support to construction document leader and Project Manager for new builds, additions and renovations.

Chris's Related Project Experience includes:

City of Eastpointe Police Station Renovation, Eastpointe, MI. – Documentation Leader
Michigan State Police Emergency Operation Center- . Dimondale, MI. – Documentation Leader
Macomb County Emergency Operation / Sheriffs Dispatch, Mount Clemens, MI. – Documentation Team
Shelby Township Police - Study and Concept Design, Shelby Township, Oakland Co. – Documentation Team

CONSULTING ENGINEERS

PARTNERS in Architecture, PLC regularly utilizes the expertise of specialized engineering and specialty consultants and has thus developed strong working relationships with them. **PARTNERS** has successfully worked with each of the consulting engineers listed below and has chosen them for this project, based on their expertise, availability and overall project success.

Mechanical, Electrical and Plumbing Engineering

MA Engineering

200 E. Brown Street

Birmingham, MI 48009



MA Engineering was founded in 1988, a professional corporation licensed in Michigan to provide Mechanical and Electrical Engineering services with a staff of 20 engineers and designers. MA Engineering and **PARTNERS** have partnered on 95% of **PARTNERS'** projects totaling 200 projects over the last eight years. The firm is a consulting engineering firm of distinction offering professional mechanical and electrical engineering services including HVAC, plumbing, fire protection, lighting, power distribution, communications, security, facility audits, and many others. They will provide commentary for compliance with all current mechanical, electrical and energy codes as well as recommend solutions for deficiencies that are efficient, cost effective and coordinated with building's elements and City standards.

Structural Engineering

Shymanski and Associates, Inc.

33426 Five Mile Rd

Livonia, MI 48154



Shymanski & Associates, L.L.C. founded by Thaddeus Shymanski, P.E. The structural engineers at this firm have provided structural engineering services for over 40 years. Shymanski & Associates is dedicated to providing creative and cost-effective design solutions with client satisfaction as a primary concern. Our engineers have provided services for projects utilizing virtually every type of structural framing system. Services include Pre-Design Analysis and Assessments and design for both new and renovation projects of low and high-rise buildings of structural steel, cast-in-place concrete, precast and post-tensioned concrete, load bearing masonry, wood timber and light-gage metal. In addition, our engineers have experience in historical and forensic engineering as project conditions may require this expertise. We have a proven history with **PARTNERS** of developing cost effective solutions.

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Civil Engineering

Project Control Engineering
2420 Pte. Tremble Road
Algonac, MI 48001



Project Control Engineering, Inc. is a professional corporation licensed to in the State of Michigan to provide Civil Engineering and Land Survey Services. Project Control Engineering, Inc. offers valuable pre-design assessment of conditions providing early planning and design information for future budgeting and strategic planning. Project Control Engineering, Inc. specializes in site design and development including: feasibility studies, estimating, planning, utilities, paving, grading, storm water management, drainage, land division, surveying, construction layout, and GIS services.

The Village of Dexter

Request for Architectural Services for Facilities Assessment

C. EXAMPLES OF RELATIVE PROJECT EXPERIENCE

A few details that make PARTNERS the right choice for the Village of Dexter are as follows:

Real, Relevant and Recent Municipal Feasibility Assessment Projects as well as Design / Documentation and Construction Experience – All members of our Architectural Design Team have extensive experience with the design documentation, planning and engineering of Municipal

City of Eastpointe – New City Hall

23200 Gratiot Avenue

Eastpointe, MI 48021

Contact: **Randy Altimus,**

Assistant City Manager

(586.445.5018)

raltimus@eastpointecity.org

City Wide Facility Assessment -

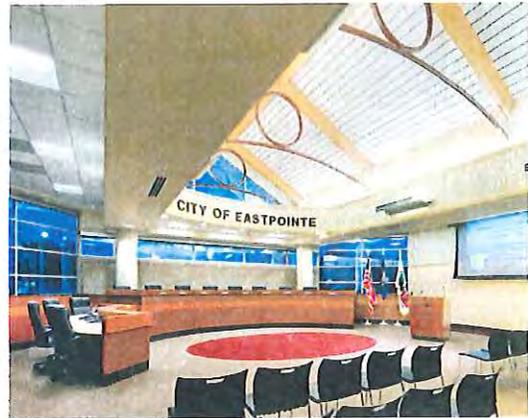
Budget: \$3,857,000

Cost: \$3,773,000

Size: 20,000 SF

Construction Start: Sept 2007

Completed: Sept 2008



The PARTNER Team conducted Facility Assessments which included all City of Eastpointe Facilities. And like most municipalities the facilities were cared for but the aging decline was out pacing improvement projects and costs were exceeding operational budgets in terms of repairs and maintenance.



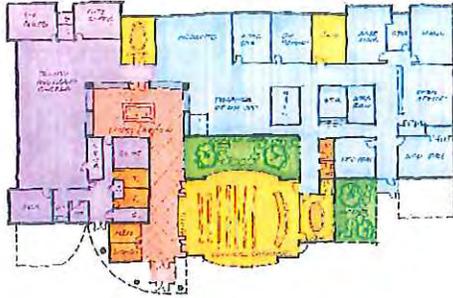
Final Completed Main Street View

EASTPOINTE CITY HALL

The Village of Dexter

Request for Architectural Services for Facilities Assessment

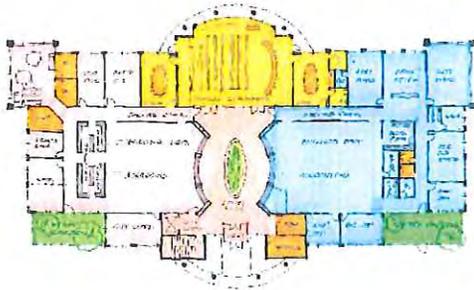
At that realization and with a focus on City Hall a new replacement facility became part of the conversation as possibly more economical and certainly more operationally efficient with proper and current planning that would better service citizens. That was not an automatic conclusion, existing private facilities within the City were evaluated for purchase and renovation as well as the then current City Hall was evaluated for renovation. All scenarios were reviewed with pros and cons and a thorough budgeting and life cycle analysis for comparison. This process built a common understanding and was by no means a certain assumption, it was thoughtful and challenging and an exercise of due diligence that included the evaluation the existing conditions and functionality of the existing City Hall, repurposing alternatives were explored for optional facilities and budgets prepared for a multitude of scenarios before a direction was determined. The process included many public meetings and community input that helped shape the future for the City of Eastpointe.



Alternate Plan Layouts were prepared



Various Building Images were Studied



Alternative Sites and Approaches were Considered



Various Materials were Explored to Test Budgeting



Interior Goals and Objectives Carefully vetted



Public Forums were Conducted for input

EASTPOINTE CITY HALL

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Plan Concept Refined and Budgeted



Final Character and Images Completed

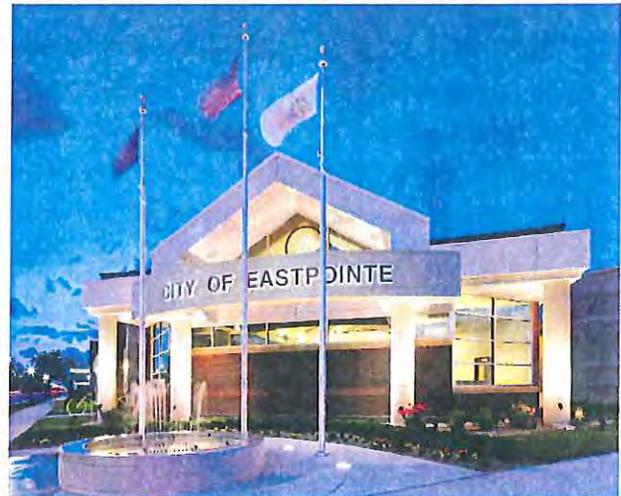
The outcome was to replace the existing facility which was programmatically inefficient, difficult to navigate and costly to operate.

The new 20,000 SF facility welcomes visitors into an open, bright and inspirational reception lobby providing them with an appropriate vantage point to navigate their stay. Each of the city departments are easy to find and access, supporting their communal goals of improving customer satisfaction and collaboration. The open office work areas are accessible and appropriately organized to allow staff to quickly address visitors while providing an energetic team working environment.

The overall design process was highly collaborative and challenging. Stakeholders including City Council, Building Authority, and City Administration members, as well as, public users imparted their needs and desires to the design team. The information was carefully recorded, analyzed and refined then coupled with facility programming results that charted the design development direction. PARTNERS also worked closely with local veterans groups in the redevelopment of the war memorial within the new Civic Centre Plaza that serves as the community gathering space and town square. The new Eastpointe City Hall successfully serves the community and will remain a source of pride for years to come.



Interior Public Entry Lobby



Main Street Plaza

The Eastpointe City Hall Project was a successful collaboration of Public Input, Administrative stewardship of public trust, future, and financial resources that was guided by careful steps of consideration that started with a facility assessment and alternative ideas of building repurposing and available locations within the City.

Blissfield Village Hall & Police Station

Village of Blissfield

408 E. Adrian St.

Blissfield, MI 49228

Contact: **James Wonacott**, Village Administrator
(517.486.4347)

Cost: \$850,000 Size: 9,620 SF

Completed: May 2014 (Expected)

Renovation and addition for the New Village Hall and Police Building repurposed an existing bank building located on Main Street in the Village center. Renovation of the 5400 square foot main level and 3200 square foot lower level was accompanied by a 1020 square foot Police facility garage. This \$850,000 renovation reconfigured the existing bank main floor plan to include a Village Council Chamber accommodating 60, Village administrative and Police offices, service lobby, waiting areas, meeting rooms, interview room, and record storage rooms. Renovation of the lower level included police locker facilities, police secure evidence and weapons storage room, village storage and mechanical rooms.



The Police Facility Garage addition connects directly to the police office facility and was positioned on the site to utilize former drive thru banking lanes to provide the police vehicles with ease of entry and deployment. Designated drive thru parking for three police vehicles is accessed from the municipal parking lot and egress onto the adjacent street.

The exterior facade of the existing building was updated with a new front entry with lime stone accent and upper cornice panel system to evoke the building's municipal presence on village streetscape. The integration of 3 flag poles was worked in to the existing brick paved area in front of the main entry elevation. The garage addition utilized complimenting decorative block construction above a matching brick lower band.

Mechanical and electrical systems were adapted and upgraded to support the buildings new use. An additional roof top HVAC unit was added to supplement the existing HVAC



systems in the Council Chamber that provides supplemental conditioning for the increased occupancy during Village Council and Planning meetings. The existing mechanical systems maintain the interior building environment during normal occupancies providing an economical operation for the building. A new gas fired emergency generator has been designed into the upgraded electrical service that is capable of maintaining normal village office and police office operations during electrical utility outages.

City of Flint – Facility Assessment – Master Planning – City Hall / Court

Repurposing

1101 S. Saginaw St.

Flint, MI 48502

Contacts:

Paula McGlown,

Court Administrator

(810. 922.8736)

pmcglown@cityofflint.com

Cost Estimate: \$10,000,000

Size: 46,700 SF

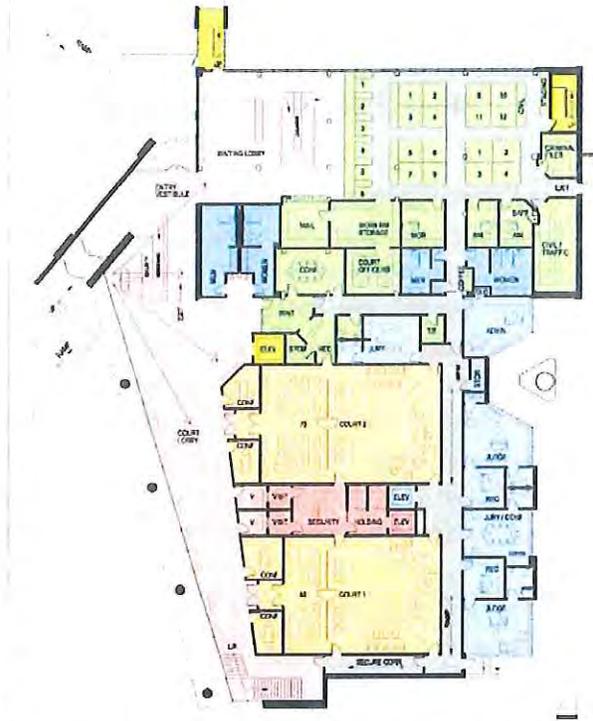
Completed: In Design Phase, anticipated Sept 2013

The project was initiated by the Facility Assessment and Master Planning efforts performed by PARTNERS incorporating a comprehensive and detailed space program exploring the possibility of consolidating city functions in a more efficient layout and reintroducing the Courts back onto the City Hall Campus after being off-site on County property for 20 years. Programming and concept planning was achieved working closely with the City Administration, the Judges and court Administration to establish a 30 year master plan for City and Court facility needs.

The program focused on the current and anticipated future City functions, city services, other city programs, court caseloads and workload trends and the cost proforma of constructing a new or remodeled facility as compared to continued lease and operational expenses.

Statistical data and developing technologies were evaluated to determine City and Court roles in the delivery of services and the judicial process. Ultimately several concepts were developed and considered to determine the best location for the court. The first concept was a complete renovation and addition to one of the existing city campus facilities. The second was a new court building also within the campus that would not require displacement of any of the existing City Complex department staff.

The study also considered the many possibilities related to a new build or renovation, and the Court function relative to: flexibility, security, code compliance, environmental systems, accessibility, circulation and separation priorities incorporating 3 distinct zones of court operation; *Public, semi-secure and secure areas, with complete separation of prisoner movement*, courtroom use, jury utilization, record processing, probable cost, and schedule as major factors in the final selection. Similar strategies were employed in the proposed transformation of the City Hall facilities.



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65 Market Street – Historic Preservation & Building Rehabilitation

PARTNERS in Architecture, PLC

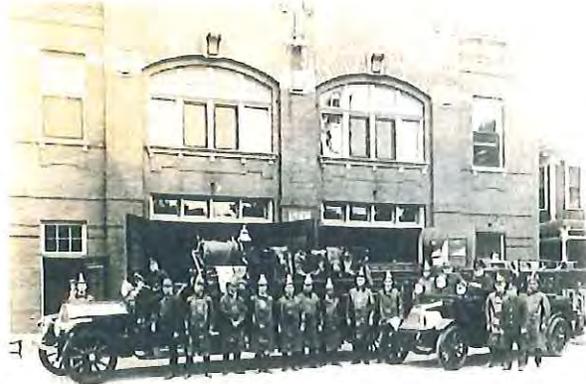
65 Market Street

Mount Clemens, MI 48043

Contacts: **David Gassen, Principal** (586.469.3600)

Michael Malone, Principal (586.469.3600)

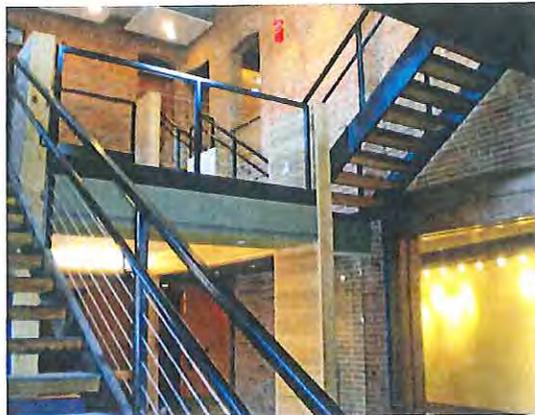
The Historic Preservation of the 1909 Mount Clemens Fire House, also known as 65 Market Street was one of the most exciting and rewarding projects that PARTNERS in Architecture, PLC has undertaken. This architecturally significant structure is now home to the new offices of PARTNERS. The two-story, 8,300 SF brick building had been primarily vacant for over 12 years. The Mount Clemens Fire Department stopped using the building in the late 60's and it has been used as a community center as well as offices over the last 40 years. Unfortunately, during this time the building was neglected and its outstanding architectural character ignored.



At the onset of the project PARTNERS mission was to restore the building back to its original character, get the building registered as a historical site and to achieve LEED certified status with the proposed improvements. The project is nearly complete and soon will be submitted to the State Historic Preservation Office for consideration and the LEED documentation will be submitted to the USGBC for review. The building is projected to achieve LEED Silver status.



The project entailed revitalizing the exterior with remediation of the existing wood window frames, installation of insulated units, masonry restoration, entrance door and carriage house door replacements to match the original doors from 1909 as well as surrounding site work. All of the previous interior improvements were not in character of the original building thus they were all removed. The interior has been revitalized exposing gems such as the beautiful original oak window surrounds, wood bead board and tin decorative ceilings as well as the brick walls. Many of the materials removed were recycled and reused in the new construction.



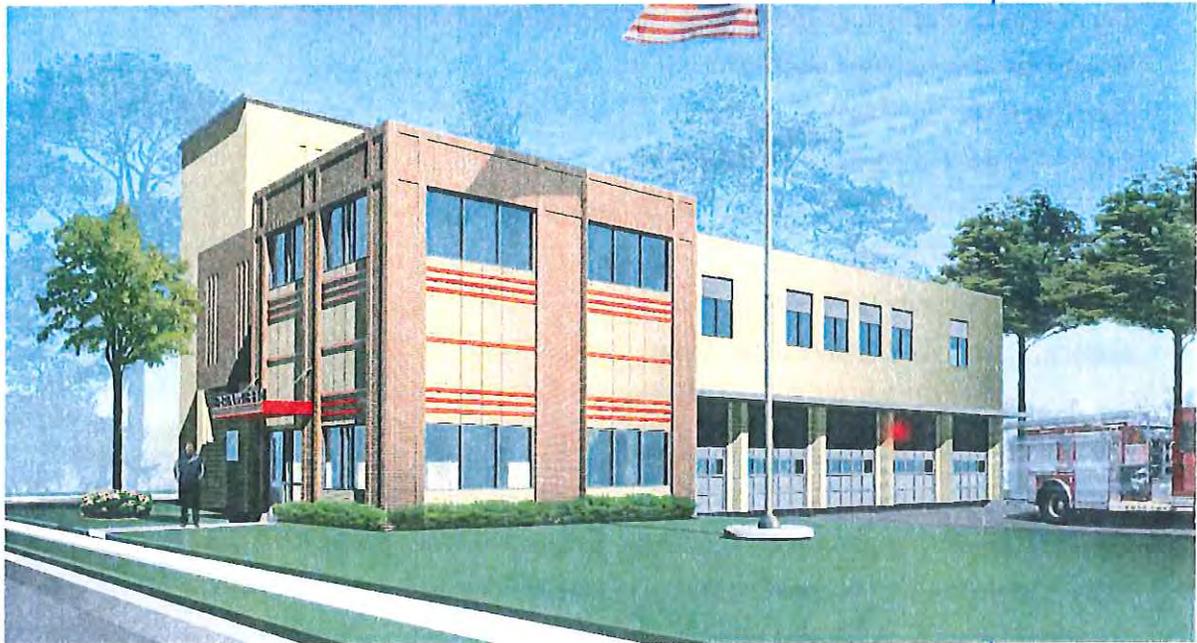
HISTORIC FIREHOUSE – PRESERVATION AND BUILDING REHABILITATION

PROJECT PROFILE

Eastpointe Fire Station

Eastpointe, MI

The existing primary fire station and fire headquarters is located in the heart of the City, and is a classical design reminiscent of firehouses built in the 1950's. The exterior design of the 2 story addition honors the traditional fire house while utilizing new and improved materials and construction techniques. The first floor will have updated command and office areas, controlled access and become barrier-free accessible. The second floor adds a new state of the art training room and new women's fire fighter sleeping, shower and locker rooms.



The Village of Dexter

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Partial Listing of Municipal / Government Project Experience

Village of Blissfield "Village Hall and Police Dept (Facility Assessment-New Village Hall)
City of Eastpointe City Hall (Part of City wide Facility Assessment resulting in New City Hall)
City of Eastpointe Fire Station Addition / Renovation (Part of City wide Facility Assessment)
City of Eastpointe (On-Call A/E) completing 60 projects over since 2006.
City of Detroit Police Dept Emergency Operation Center (Construction in progress)
Mount Clemens City Hall / Fire Department (Facility Assessment and Conceptual Design Plans)
City of Livonia Fire Stations – (5 Station renovations)
Keego Harbor New City Hall / Police (New Construction)
Richmond / Lenox Township Hall - EMS (Reno/Add)
City of Flint Municipal Complex 5 Building Facility Assessment and Master Plan
Shelby Township Town Hall Energy Improvement Study and Implementation
Hamtramck Fire Station Facility Assessment Feasibility Study
Macomb County Emergency Operations Center and Sheriff's Dispatch.
Michigan State Police Emergency Operation Center Initiated by Feasibility Assessment
Rochester Hills City Hall ADA - Accessibility Study
City of Roseville Recreation Center (Facility Assessment resulting in Addition & Renovation)
City of Algonac Pool House (Facility Assessment resulting in Building Replacent)
Mount Clemens Housing Commission
Clay Township Park (New)
Clinton Township Senior Center (Reno/Add)
City of Flint 68th District Court (Reno/Add Concept Studies)
Keego Harbor DPW (New)
City of Livonia Library (ADA Reno)
Macomb County 42-2 District Court (New)
New Baltimore DPS Service Garage Addition
Oakland County Parks and Recreation (Reno/Add)
State of Michigan Department of Technology, Budget and Management (11 Projects)
State of Michigan Department of Technology, Budget and Management IDIQ
State of Michigan Professional Construction Strategy Consultant Services IDIQ
GSA A/E Professional Services Provider IDIQ (4 projects)

PARTIAL LISTING OF MUNICIPAL / GOVERNMENT PROJECT EXPERIENCE

D. WORK PLAN / SCHEDULE

PARTNERS' Process and Approach.

Staff/Board/Public Input Process

Public architecture has the ability to reflect and enrich the values of a community. The **PARTNERS** Team will invite and **LISTEN** to the input of Village of Dexter staff and community members as we explore the possibilities with your Fire Station. Our first role will be one of facilitator – seeking to both inspire and serve as a resource -- with an aim to identifying common aspirations for the renovated and/or new spaces. Our next mission will be to *translate* and articulate these aspirations and create a responsive design solution.

PARTNERS feels strongly that bringing the public into civic facility decisions can provide powerful energy for support. Through authentic engagement, support for improvements can be sustained over the long term – because the community is vested in and takes ownership of the program. Resulting designs satisfy both the functional facility requirements and the aesthetic and contextual challenges of the project.

As a methodology, we use written standards, quality control guidelines and check lists to systemize the design and production process to improve project outcomes and help develop young talent in our firm. We encourage and support continuing education, in-house, as well as offsite, to best prepare for the dynamic challenges in the fields of design and construction.

PARTNERS will participate in or facilitate (at the desire of Village Administration) public forums designed to engage community members. Together we will explore:

What kind of facilities are wanted and needed?

What do people care the most about when it comes to the new facilities?

What are people struggling with and why?

How do people talk about trade-offs related to the new facilities?

What questions do people have?

Who else should be involved?

How can architectural solutions reflect community values?

What is the shared vision of new Village spaces based on our desired outcomes?

The Village of Dexter

Request for Architectural Services for Facilities Assessment

PARTNERS uses **PARK** Categories to articulate and organize summary statements:

We will produce a report that communicates what about the new Village spaces needs to be:

- **PRESERVED** (what do you have now that is positive)
- **ADDED** (what do you do not have that you want)
- **REMOVED** (what do you have that is negative)
- **KEPT OUT** (what we do not have that you don't want)

As responsive designs and solutions are generated **PARTNERS** will produce and share artwork which illustrates facility design. Artwork will include depictions in the form of thumb nail sketches, artistic renderings, plans, elevations and computer generated models.

WORK PLAN

The following is a brief work plan narrative illustrating the process and approach we envision for the Village of Dexter Fire Department, Sherriff's Office and Village Offices. This offers a "checks and balances approach" and a start point to adjust from once more is known about the project and the community's goals and objectives.

Pre-Design / Programming

Initial Design Frame Work

Review of any existing reports that may be available

Participate in Public Planning activities

Review all charette designs for the new spaces with interested constituents

Finalize preliminary design concept for consideration

Presentation of Design Concepts

This phase is one most critical phases of any project. Only when more is known about the project and the participation level of the user groups and community is established can the methodology to achieve the program objectives be finalized.

The process of understanding the project will generally consist of several concurrent tasks. The purpose of these tasks is to establish a balance between the major elements of the project. **PARTNERS** approach to this phase includes the following specific steps.

PARTNERS will conduct interviews, work sessions, and town hall meetings, and research for orientation and understanding of the program and data prepared by the Village and to confirm early assumptions regarding the function, capacity and special systems of the project. **PARTNERS** will survey administration and the different user groups to familiarize the team with the space requirements and other project needs. Some of this work can

be streamlined depending on the work and thoughts already invested in general concepts and amount of work already completed during the charette process.

A major element of the Project Plan will be the detailed on-site evaluation of the current Village spaces included in our assessment, the site, neighboring sites, and Village Architectural context. The findings and report of the evaluation will be a critical tool in finalizing the scope of the project and several broad concepts of the character of the new facility.

The space program, functional and technical design criteria, and operational characteristics of the project will be reviewed. This will have a positive impact on the initial and lifecycle costs of the project. More importantly, it will provide the Project Team with the necessary data to make informed decisions.

PARTNERS will confer with the Owner Team to establish a mutual understanding of affordable quality levels for building materials, site development, interior design and special systems and equipment.

Review of this work phase will be approved by the Owner Team, including the various user groups and community as determined by the Village administration.

Schematic Design

Building Code Analysis

At the onset of the project design **PARTNERS** performs a thorough investigation of all the governing state and local building codes having impact on the project. **PARTNERS** complies with all ADA and Michigan barrier free requirements and maintains a current reference library with all revisions as they are legislated. **PARTNERS** stringent in-house code compliance review process also includes local fire marshal jurisdictions and other life safety issues. In tandem with all other **PARTNERS** team members, we perform code compliance checks on all aspects of the project.

Design

During this phase, **PARTNERS** will review all charette concept comments and schemes and will test organizational concepts, clarify intentions, and translate abstract program data into more tangible graphic documentation that includes floor plans, sections and elevations in the form of drawings 3d computer images. Building Mechanical and Electrical system concepts will be presented in this phase for Village consideration.

Several design concepts will be prepared to meet the following requirements set forth in the RFP:

- Renovate 8140 Main to house both the Fire Department/Sheriff's Sub Station and Village Office
- Renovate 8140 Main to house the Sheriff's Sub-Station/Village Offices and build a new Fire Department at

The Village of Dexter

Request for Architectural Services for Facilities Assessment

7651 Dan Hoey

- Renovate 8140 Main to house the Sheriff's Sub-Station/Fire Department and provide a square footage estimate for Village Offices at an undetermined downtown location

Additionally, budget estimates will be prepared by the design team assuming a general construction delivery method. However, the construction management delivery method may be preferred and should be discussed at this phase to determine the potential benefits to the project.

With the Village's participation, **PARTNERS** will establish the most appropriate solution to achieve the project's goals and objectives.

Budget Control Methodology and Approach

PARTNERS Budget Control Methodology systematically refines estimates throughout the design and documentation phases of work. This process ensures that as a project progresses cost estimates become an *increasingly accurate* indication of the ultimate project cost.

Conceptual Budget Analysis

PARTNERS will analyze the program material approved by the Village, including detailed discussions of space and functional programs, quality levels, sustainable design intentions, value analysis strategies, site conditions, construction and bidding environment.

Relevant cost information with consideration of quality levels, functional and performance requirements, specific site conditions, unusual construction conditions, and the current cost trends are the basis for developing a **hard cost budget estimate** for construction.

VILLAGE OF DEXTER
Facility Assessment / Preliminary Design Work Plan / Project Schedule



PROJECT TASKS	July	August	September	October	November	
FACILITY ASSESSMENT / PROGRAMMING AND PROJECT DEFINITION PHASE <ul style="list-style-type: none"> Project Kick-Off Meeting - Establish Team Roles, Responsibilities & Communication Protocols Gather existing facility documents and any inspection reports available Perform facility conditional investigation for building and site(s) assessment Prepare Computer generated background drawings of existing facility Perform operational efficiencies analysis of existing space layouts at Village Hall and 8140 Main Confirm topographic and utility survey and hazardous materials Conduct user group programming workshops to define needs and space requirements Conduct Administration programming workshops to refine needs and space requirements Prepare graphic visuals for each space indicating size, furnishings and equipment requirements Prepare graphic visuals indicating space relationships and adjacencies Review initial findings of Facility Assessment and space program with Village team Organize and Coordinate case study off-site field trips as deemed beneficial to the Village Team Conduct Site Analysis and Alternative Location Options Begin Conceptual Site & Building Planning Prepare Conceptual Opinion of Construction Cost Formulate Recommendation for Project Direction Present Facility Assessment and Program Package to User Groups for final review and input Present Assessment and Program to Community and Council for Dialog and Approvals 						
	PRELIMINARY DESIGN PHASE <ul style="list-style-type: none"> Incorporate Village Input from Assessment and Programming approval presentation Conduct Village Team Meetings for Design Concept Collaboration Workshop Begin Preparation of Preliminary Design Drawings Conduct Village Team Meetings for Design Concept Collaboration Workshop Initiate Code Reviews Generate Narrative Outlining Proposed Scope, Goals, and Objectives for Preliminary Design Conduct Team Meetings for Design Charatte for initial building and site alternatives Conduct Security Planning Workshop Generate alternative design options per the RFP requested Schemes and Team Meeting Develop Detailed Probable Project Schedule and Phasing Plan & Influence on Cost Scenarios Conduct at Village description a Community Design Review Workshop for awareness and input Prepare 3D Photo-like Images of Interior & Exterior, Showcasing Building Massing & Character Complete Preliminary Design Drawings & Outline Specifications Verify / Update Established Project Schedule and Budget Present Project Design Package to User Groups for final review and input Quality Assurance Review Finalize Project Deliverables and submit to Village Present Final Project Package to Facility Committee Submit & Present Final Project Package to Council and Community Public Meeting - TBD 					

E. PROJECT BUDGET

PARTNERS offers competitive, value-added A/E fees. We pride ourselves in providing design excellence, technical precision, and exceptional service for a fair and competitive fee. We have proposed a not-to-exceed and billed hourly fee representing a maximum total cost at completion. Proposing in this format allows for the possibility that a solution may be reached without exhausting all hours projected and therefore saving the Village fee expense.

Our professional fees include all necessary and required Facility Assessment Efforts, Preliminary Design Services, Committee, Council, and Community Meetings, and Budgeting outlined in the RFP, plus 3D exterior and interior computer renditions of building imagery for design clarity and outline specifications to support the budgeting at this phase of project development.

The fee allocation proposed for invoicing purposes is as follows:

a.	Facility Assessment and Programming Report	20%
b.	Initial Building and Site Design Package (50%)	45%
c.	<u>Final Preliminary Design Package</u>	<u>35%</u>
	Total Fee	100%

Proposed Not-to-Exceed Lump Sum Fee is \$13,900

Should PARTNERS be fortunate and selected as the Architect for this assignment, and if it were mutually beneficial and acceptable to all parties, we offer a 50% credit back of this fee towards the professional service fees for continuation and implementation of the final project solution.

PARTNERS does not consider in-house printing/plotting and regular postage to be reimbursable expenses and thus, **will not bill these items to the Village.**

Typical reimbursable expenses includes: Express Mailing, Mileage and Professional Printing. Reimbursables are billed at 1.1 times direct expense. Expenses are not to exceed and capped at \$1,600.

See 2014 Fee Billing Policy for hourly rates and invoicing procedures on the following page.



2014 FEE BILLING POLICY

Invoices are rendered once each month and due upon receipt for professional services provided and reimbursable expenses incurred. Invoices shall be considered "Past Due" if not paid within thirty (30) days after the invoice date and will be subject to a monthly service charge of 1.5%. Some invoice charges from our consultants and vendors may be delayed due to the timeliness of the receipt of their invoices or our need to verify the appropriateness of certain charges. Disputes with invoices shall be made within ten (10) days of receipt or it shall be assumed acceptable.

Additional Services and Hourly Contracts

Additional services are defined as services of which are performed in addition to the original defined scope of work and as defined in the Agreement between Owner and Architect. Additional service items will be identified to the Owner, prior to the performance of such work. Additional services shall be billed at the Firm's current Hourly Rate Schedule (listed below) or an agreed upon lump sum. Hourly contracts will also be billed in accordance with this Hourly Rate Schedule. The hourly rates are subject to change annually.

Hourly Rate Schedule

Principal	\$140 per hour
Senior Associate	\$110 per hour
Principal Engineer	\$140 per hour
Project Engineer	\$100 per hour
Project Architect	\$ 95 per hour
Senior Designer	\$ 85 per hour
Engineering support	\$ 70 per hour
Design support/Technician	\$ 70 per hour
Administrative	\$ 50 per hour

Reimbursable Expenses

Reimbursable expenses and additional consultant fees will be billed at direct cost, plus ten (10) percent. Reimbursable expenses are as follows:

Reproductions (copy/ printing of specifications only- typical copies for day to day operations not billed as reimbursable.)

Plotting

Electronic Bid Document Distribution Service

Travel (mileage per current federal rates)

Cellular Phone Communications

Express / Overnight Delivery Service (UPS, Federal Express, etc.)

Postage

Plan Review Fees / Deposits

The Village of Dexter

Request for Architectural Services for Facilities Assessment

F. REFERENCES

City of Eastpointe
Randy Altimus
Assistant City Manager
23200 Gratiot Avenue
Eastpointe, MI 48021
586.445.5018
raltimus@eastpointecity.org

City of Detroit, Homeland Security
Gerard Simon
Director
13331 Lyndon
Detroit, MI 48227
313.596.5054
simong261@detroitmi.gov

County of Macomb
Vicki Wolber
Emergency Management Coordinator
117 South Groesbeck Hwy
Mount Clemens, MI 48043
586.469.6390
vicki.wolber@macombgov.org

County of Macomb
Lynn Arnott
Director of Facilities and Operations
1 South Main Street
Mount Clemens, MI 48043
586.469.5244
lynn.arnott-bryks@macombgov.org

Village of Blissfield
James Wonacott
Village Administrator
408 E. Adrian Street
P.O. Box 129
Blissfield, MI 49228
517.486.4347
administrator@blissfieldmichigan.gov

City Of Mount Clemens
Barb Dempsey
Mayor
1 Croker Blvd
Mount Clemens
586.469.6818
bdempsey@cityofmountclemens.com

Richmond Township
Jeffrey White
Chief of EMS
34900 School Section Road
Richmond Township, MI 48062
586.727.2184
rlemsc1@aol.com

Roseville / Eastpointe Rec Authority
Tony Lipinski
Director
18185 Sycamore
Roseville, MI 48066
586.445.5480
alipinski@roseville-mi.gov

Letters of Recommendation can be found following this page.

The Village of Dexter

Request for Architectural Services for Facilities Assessment



CITY of EASTPOINTE

MUNICIPAL OFFICES
23200 GRATIOT AVENUE
EASTPOINTE, MI 48021

Dear Michael,

I write this letter of recommendation in recognition of your firm's outstanding services to the City of Eastpointe over the past four years. We have enjoyed building a mutually beneficial relationship that has allowed us to clearly understand all of our facility needs and has allowed us to address many of these critical issues - helping to preserve our building stock as well as improve the environments we work in. Your firm's expertise, leadership and dedication have guided us through many successful projects, including our new City Hall. Our new City Hall is an amazing facility that openly welcomes our constituents and provides our staff with a truly functional and effective work environment.

During the design of the new City Hall, your team helped us to identify our needs, outline our goals and define our aspirations. PARTNERS in Architecture brought us designs that fully addressed our needs and exceeded our hopes - Your team really listened to what we said. PARTNERS in Architecture was also creative and insightful in providing for our temporary facility needs and ensuring that the community would not experience an interruption of services while the new building was being constructed.

Your detailed facilities assessment has become an important tool in our day to day operations as well as our yearly budgeting exercises. This living document allows us to accurately project our facility needs and clearly highlights the priorities for the coming year. It provides us with the necessary information to accurately plan ahead.

I counted on you for clear communication throughout each of our projects, and you never disappointed. You made many promises and commitments to us and you kept them all. You demonstrated unfailing stewardship of public monies and maintained strict adherence to our finite budgets. You insured quality and allowed us to deliver real and lasting value to our community. PARTNERS in Architecture has always worked with our best interests in mind and we truly value your approach. We look forward to continued success in the years to come.

I welcome the opportunity to serve as a reference for PARTNERS in Architecture and appreciate all you have done for our City.

Yours truly,

Randy Altimus
Assistant City Manager





Mark A. Hackel
County Executive

August 7, 2012

EMERGENCY MANAGEMENT & COMMUNICATIONS

21930 Dunham Road • Mount Clemens, Michigan 48043
Emergency Management: Phone: (586) 469-5270 • Fax: (586) 469-6439
Technical Services: Phone: (586) 469-5370 • Fax: (586) 783-0957
www.macombcountymi.gov/OEM

Victoria Wolber, PEM
Emergency Management Coordinator

Keith Bradshaw
Technical Services Manager

To Whom it May Concern:

It is with great pleasure that I write this letter of recommendation for the firm of Partners in Architecture, PLC. Just last week, we unveiled to the public, the final designs for our New County Operations Center. This one of a kind facility helps to consolidate County resources and becomes home to four extremely important departments whom will undoubtedly benefit from co-locating directly sharing intelligence, technology and efficiency in common space with each other. The four departments include: Emergency Management & Communications, Sheriff's Dispatch, Traffic Operations and Information Technology.

Partners in Architecture, PLC listened to our thoughts and ideas, evaluated our needs and truly assisted us in developing the right solution to meet our overall project objectives. They were able to sort through the complex combination of differing thoughts, positions and wants from department heads, users and County Administrators as well.

Our approximate \$12 million project budget is funded through multiple federal, state and local mechanisms including but not limited to: 2010 Department of Homeland Security Emergency Operations Center (EOC) Grant, 2009 Community Oriented Policing Services (COPS) Grant for Emergency Operations, 2010 Community Oriented Policing Services (COPS) Grant for Centralized Dispatch, Congestion Mitigation and Air Quality Improvements (CMAQ) Program Grant, Sheriff's Department Drug Forfeiture funds as well as other County Capital Improvement Funds. Partners in Architecture, PLC assisted us with compiling the necessary support paperwork for many of these funding sources. Their detailed project budgeting was custom tailored to suit our needs and allowed us to understand how each portion of the project was to be funded.

Partners in Architecture, PLC and firm Principals David Gassen and Michael Malone have completed many successful projects for the County of Macomb and this one is no exception. Their thoughtfulness, professionalism and expertise are truly appreciated. They have proven to be a valuable resource on this endeavor and their understanding of Emergency Operations Centers as well as Governmental Facilities and administrative bodies is exceptional. We are proud to have them as our Architect and would highly recommend this team. Please feel free to contact me for further information at (586) 469-6390.

Sincerely,

A handwritten signature in blue ink that reads "Vicki Wolber".

Vicki Wolber
Emergency Management Coordinator



City of Mount Clemens

One Crocker Boulevard
Mount Clemens, Michigan 48043

Mayor Barb Dempsey
586.469.6818 Extension 313
bdempsey@cityofmountclemens.com

January 23, 2009

Dear David,

I am pleased to provide you and the PARTNERS in Architecture Team with this recommendation and my personal thanks for your efforts and service to the City of Mount Clemens. During the past four years, you and your Team have established yourselves as dependable and knowledgeable assets to the community through your involvement with DDA events, other civic volunteer roles, and your professional services to the City.

Particularly valuable is the comprehensive evaluation services and the resulting *City Facilities Conditions Report*, PARTNERS provided. Your thorough attention to detail is evident in this document. It has proven to be an invaluable tool in prioritizing and planning for our facilities needs. Additionally, I commend "the extra mile" you went in providing the City with clear, comparative data that contrasts the initial, longer term and life cycle costs that would be associated with new facilities as compared with repairing and operating existing facilities. Your insights and recommendations have empowered us to make informed decisions. We particularly appreciated the "Energy Audit" as a powerful example of ways to save costs in projected operational and maintenance expenses.

I am never surprised to see PARTNERS personnel at charitable functions, City events and political meetings. You have done a great job at weaving yourselves into the fabric of this community and it is great to be able to count on your dedication. Based on the performance and commitment of the PARTNERS Team, I anticipate that our working relationship will grow to include future work with the City of Mount Clemens

In closing, PARTNERS has delivered maximum value to the City of Mount Clemens as professionals and as individuals and I recommend, without reservation, that other cities consider working with your firm. I am confident you will extend the same degree of true *partnership* that we enjoy in Mount Clemens.

Sincerely,

Barb Dempsey
Mayor, City of Mount Clemens

Equal Opportunity Employer

**Richmond Lenox E.M.S.
Ambulance Authority**

34505 32 Mile Road
Richmond, Michigan 48062
(586) 727-2184

August 2, 2011

Mr. Michael Malone, AIA
Partners in Architecture, PLC
65 Market Street
Mount Clemens, MI 48043

Dear Michael:

It is with a great appreciation that I write this letter regarding your firm's past performance and dedication to our project. I understand that we were not your only client, but we never knew that as you were always there when we needed you. We felt that your staff was "on call" and willing to meet our needs for even the smallest or most urgent unscheduled demands. Your project approach and overall management style provided us with the proper guidance and forethought that resulted in an extremely successful project.

You and your team have a true ability to engage diverse stakeholders with competing interests, broker compromise and nurture support. The leadership and guidance that the firm provided well exceeded our expectations resulting in an enjoyable experience for us and other stakeholders. As you know, our addition and renovation project was completed on time and well within our budget. We truly appreciate your unwavering commitment to make decisions in the best interest of our community and are thankful for your watchful eye of our public monies.

We believe that your name serves you well, as your firm is a "Partner" in the truest sense of the word. Thank you again for your outstanding service, integrity and professionalism. We are happy to state that we got more than we expected and will gratefully travel this road again.

Sincerely,

Richmond Lenox EMS Ambulance Authority


Jeff White
Chief of EMS





CITY OF LIVONIA FIRE DEPARTMENT

14910 FARMINGTON ROAD
LIVONIA, MI 48154

September 27, 2007

To Whom It May Concern:

The City of Livonia Fire Department is currently involved in a multi-year, multi-station renovation project. We are currently working with the firm, Partners in Architecture.

We have been very pleased with the level of service we have received. The design work, timeliness, and professionalism have been outstanding. We have been working with David Gassen from the firm. They have also been very helpful regarding design ideas and product selection for our projects. We needed sound advice for long term, high quality solutions in our Fire Stations. Partners in Architecture came through for our Fire Department.

I am writing this letter to recommend the firm, Partners in Architecture. Please feel free to contact me with any questions you may have.

Sincerely,

Michael Kelly
Project Manager
Livonia Fire and Rescue
Mkelly@lfdmail.com
1-248-470-8081

WHY PARTNERS?

We Listen. We Lead. We Implement.

Simple words to describe a complex process which requires **dedication, experience, expertise, and heart.**

PARTNERS pledges to the Village of Dexter:

- principal leadership through all project phases,
- responsiveness,
- economical and function-driven solutions,
- and real accountability.

PARTNERS offers the Village of Dexter:

Municipal and Police Facility Expertise

Our key team members have devoted their careers to Public Architecture! We have a strong portfolio of projects that were planned, designed, documented and managed by the people on this team

Full Service

PARTNERS is a full service Architecture, Planning and Sustainable design firm committed to delivering high level, professional architectural services for Public Facilities. Our firm is built on ingenuity, integrity, technical precision and unparalleled service standards to all of our clients. We will provide all necessary architectural and engineering services to assist the Village of Dexter to realize its vision.

Owner Representative Approach

The PARTNERS team becomes an integral part of the owner team throughout the project, offering insight, support, leadership, technical expertise and well intentioned advice from the initial development of each project to well beyond final occupancy. We ensure that the owner gets what was paid for".

Building Code Knowledge and Understanding

Our staff is well versed in all Building Codes and Regulations which apply to public facilities in Michigan. This clear understanding avoids costly decisions or omissions which could be detrimental to a building program and impact overall project budget and schedule.

Dedication to the Environment and Sustainable Design

From the inception of our business, PARTNERS has emphasized the need to be good stewards of the environments we design with our clients. We deliver responsive architecture that sustains shared values and demonstrates sustainable design practices and true environmental sensitivity. Our team strives to create inspiring designs that are suited to the needs of the community and are safe, functional and of enduring value.

The Village of Dexter

Request for Architectural Services for Facilities Assessment

Cost Control

The PARTNER Team is able to provide real time cost trends on the designs decision being made in the Schematic phase and throughout the design and documentation process. We do this by working hand in hand collaboratively with the Construction during the design documentation. Our extensive experience provides a tremendous advantage in estimating and managing costs. We will meet your design budget.

Passion

We are extremely proud to state that each and every one of our staff is very passionate at what we do. We enjoy forming a professional and personal connection through every endeavor and commit to "getting it right".



We offer you real, professional PARTNERShip.

RFPs Received for Facility Assessment

Firm	City
Bergmann Associates	East Lansing, MI
CHMP, Inc	Grand Blanc, MI
CoStudio Architects	Ann Arbor, MI
Ehresman Associates	Troy, MI
John D Kohler, Architect	Monroe, MI
Norr	Detroit, MI
OHM	Livonia, MI
Partners In Architecture	Mt. Clemens, MI
Redstone Architects	Bloomfield Hills, MI
Sedgewick & Ferweda	Flint, MI
Sidock Architects	Novi, MI

Bold firms were interviewed

AGENDA 6-9-14

ITEM 1-2

VILLAGE OF DEXTER

ddettling@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council

From: Donna Dettling, Village Manager and Scott Maurer, Assistant Superintendent

Date: June 9, 2014

Re: Recommendation to Purchase Road Maintenance Equipment

Attached are price quotes Scott Maurer pulled together for a new 4-Ton Falcon Asphalt Recycler and Hot Box Trailer, new 18” Planer with all Purpose Drum used for Milling Operation, and a used Roller with Trailer, see table below. This type of purchase is made out of Fund 402 Equipment Replacement, which currently has a balance of \$118,000.

This equipment will be essential in helping staff prepare our roads for surface treatments according to the Village’s Road Improvement and Maintenance Plan.

4-Ton Falcon Asphalt Recycler & Hot Box Trailer	New	\$30,686.20
18” Planer with all Purpose Drum- Milling Equipment	New	\$12,156.20
Double Drum Roller with Trailer	Used	<u>\$11,000.00</u>
		\$53,842.20

The new equipment quote is provided through MiDeal. MiDeal is a State of Michigan administrated program that goes through an extensive bidding process each year to guarantee the lowest price to member communities.

Council and staff discussed this purchase during budget work sessions and staff is recommending the purchase of this equipment as well as a budget amendment in Fund 402 Equipment Replacement.

Options:

Battery Charger Package	\$450 ✓
Dump Box (12-Volt Electric Over Hydraulic)	\$4,100 ✓
Dual Burner Recycling Package (2 nd Burner, 2 nd Heat Duct and 24-Hour Timer)	\$4,050 ✓
Extended Frame (2 ft)	\$195 ✓
30-Gallon Heated Rejuvenator / Tack Tank – Gravity Feed	\$3,028 ✓
Rejuvenator Spray System	\$3,410 ✓
Warning Light / STROBE	\$313 ✓
Upgrade to ST235/80R 16" Tires	\$600 ✓
Cold Weather Package (Diesel Fuel Preheater)	\$800 ✓

Picture of 4-Ton Diesel Dump Box Trailer with Several Options

\$16,936.00



Standards For The Falcon Asphalt Recycler & Hot Box:

-Ability to recycle asphalt chunks and millings. Visit Falcon's website at www.falconrme.com for a recycling video.

-A patented heat management system with a burner box combustion chamber constructed of a one-piece, seamless, vacuum formed ceramic fiber that is 1" thick with an insulation rating for temperatures in excess of 2,000 degrees Fahrenheit (required for recycling asphalt millings).
Cross-section of seamless combustion chamber provided.

-Combustion efficiency rating exceeds 90% when tested at 105,000 BTU. Independent, 3rd party test results, on a qualified diesel burner testing facility's letterhead, are provided.



Product Quotation

Quotation Number: 1599E02704

Date: 2014-04-09 08:50:33

Ship to	Bobcat Dealer	Bill To
Village of Dexter Attn: Scott Maurer 8140 Main Dexter, MI 48130 Phone: (734) 216-3813 Fax: 734-426-2533	Diuble Equipment Inc, Ann Arbor, MI 4365 SOUTH PARKER ROAD ANN ARBOR, MI 48103-9318 Phone: (734) 994-1313 Fax: (734) 994-7872 Contact: Steve Solowczuk Phone: (734) 994-1313 Fax: (734) 994-7872 Cellular: 734-395-3409 E Mail: stevesolo1214@yahoo.com	Village of Dexter Attn: Scott Maurer 8140 Main Dexter, MI 48130 Phone: (734) 216-3813 Fax: 734-426-2533

Description	Part No	Qty	Price Ea.	Total
<i>Milling Machine</i> 18" Planer, High Flow	M7018	1	\$9,330.52	\$9,330.52
--- 18" Smooth Cut All Purpose Drum	M7018-R01-C11	1	\$2,825.68	\$2,825.68
Total of Items Quoted			\$12,156.20	
Dealer P.D.I.			\$0.00	
Freight Charges			\$0.00	
Dealer Assembly Charges			\$0.00	
Quote Total - US dollars			\$12,156.20	

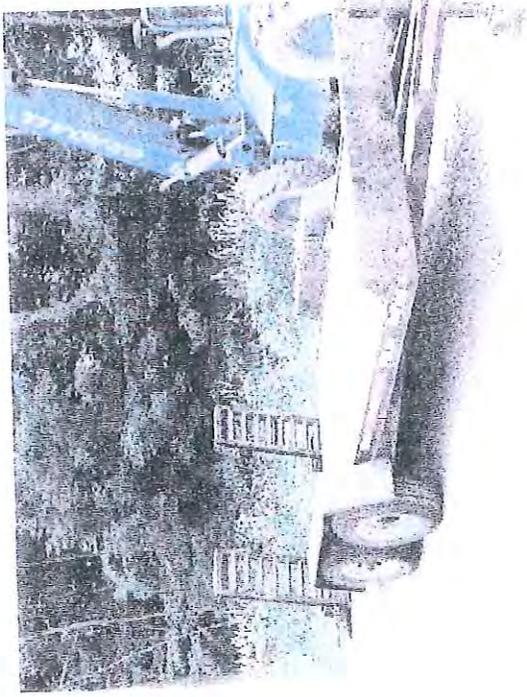
* Notes : Mi. Deal Pricing

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes. Customer must exercise his purchase option within 30 days from quote date.

Customer Acceptance: _____ Purchase Order: _____

Authorized Signature: _____

Print: _____ Sign: _____ Date: _____



#2500

Model: FSL14+3

Year: 2002

Hours: N/A

10K GVW, Surge Tank, Oak Deck, Dove Tail, Fold Up
82" Wide, 17' Length, S# 18725



#3500

Articulated, Double Drum Drive

Vibratory, 3000# Centrifugal Force,

18hp

3050lb Op Weight, New \$17000

Model: WP3100

Year: 2004

Hours: 630



AGENDA 6-9-14

ITEM 6-3

cnicholls@dextermi.gov

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: June 2, 2014
Re: Washtenaw County Sheriff Contract Renewal

The Village's current contract with the Washtenaw County Sheriff expires on December 31, 2015. The Washtenaw County Board of Commissioners has approved an extension of the contract until December 31, 2017 with a 1% increase in 2016 and 2017. As in the last renewal, the contract does state that if direct costs (salary, fringe, uniform allowance, gun allowance, and fleet) undergo an unforeseen cost increase the County reserves the right to adjust the prices in 2016 and 2017. The new contract language states that starting in 2016 an additional cost will be added for replacement of in car printers, however that cost has not been determined. President Keough spoke with Washtenaw Sheriff's Office Commander Heren about this additional cost and he said it has been estimated at \$300 per police service unit. A 60 day notice is required in advance of any increase.

The contract with the Sheriff's Office is a General Fund expenditure. Having this contract in place through 2017 allows us to accurately forecast our expenditures in this department for the next several fiscal years.

Recommended motion: To authorize the Village President to sign the contract extension with the Washtenaw County Sheriff with an expiration date of December 31, 2017.



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@cvwashtenaw.org

*Received
5-22-14*

MARK A. PTASZEK
UNDERSHERIFF

April 17, 2014

CV 32851.1

Shawn Keough, Village President
Dexter Village
8140 Main Street
Dexter, MI 48130

Dear Village President Shawn Keough,

Washtenaw County wishes to amend the contract with your agency. Corporation Counsel has indicated that this amendment could be accomplished by a letter signed by both of us. If this amendment is agreeable to you, please sign and return all copies of this letter. You will receive an executed copy of this letter upon completion.

Accordingly, I hereby amend the Service Contract between Washtenaw County and Dexter Village dated January 1, 2012 as follows:

Amend ARTICLE II – COMPENSATION AND OVERTIME to extend the contract as follows:

“The price for a PSU is fixed as follows: (1) \$150,594.00 per PSU for 2012; (2) \$152,100.00 per PSU for 2013; (3) \$153,621.00 per PSU for 2014; (4) \$155,157.00 per PSU for 2015; (5) \$156,709.00 per PSU for 2016 and (6) \$158,276.00 per PSU for 2017. Beginning in 2014, the County reserves the right to adjust these prices as a result of significant unforeseen cost increases in line items contained the Direct Cost categories (Salary, Fringe, Uniform Allowance, Gun Allowance and Fleet). The county and Sheriff shall give each Contracting Partner six (6) months written notice of any such increase. Starting in 2016 an additional amount will be added to the price that will be allocated towards in car printer replacement once total cost of ownership is determined.”

Amend ARTICLE V – TERM to extend the contract as follows:

“The term of this contact shall be fore seventy-two months with an effective date of January 1, 2012 and ending on December 31, 2017.”

All other terms and conditions remain the same as in the original contract



WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

JERRY L. CLAYTON
SHERIFF

MARK A. PTASZEK
UNDERSHERIFF

ATTEST:

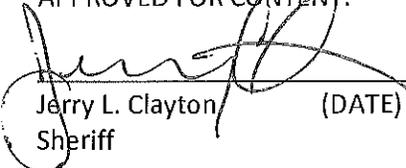
WASHTENAW COUNTY

Lawrence Kestenbaum (DATE)
County Clerk/Register

Verna J. McDaniel (DATE)
County Administrator

APPROVED FOR CONTENT:

Dexter Village

 5/5/14

Jerry L. Clayton (DATE)
Sheriff

Accepted by _____
Shawn Keough, Village President (DATE)

Original: Clerk
Vendor
cc: Department
Purchasing

AGENDA 6-9-14
ITEM 1-4

**EMPLOYMENT AGREEMENT
2014
VILLAGE MANAGER
VILLAGE OF DEXTER**

This is an Employment Agreement (the "Agreement"), made and entered into on June 9, 2014 by and between the Village Council of Dexter, State of Michigan, a General Law Village, hereinafter called "Employer" or "Council" as party of the first part, and Donna Dettling, hereinafter called "Dettling" as party of the second part.

WHEREAS, It is the desire of the employer to continue the employ Dettling as Village Manager of the Village of Dexter, subject to the terms and conditions herein provided; and

WHEREAS, Dettling desires to accept continued employment as Village Manager of the Village of Dexter subject to the terms and conditions herein provided;

NOW THEREFORE: in consideration of the mutual covenants herein contained, the parties agree as follows:

SECTION 1 DUTIES

Ms. Dettling agrees to continue in service to the Village of Dexter in the manner and according to the duties and responsibilities prescribed for the Village Manager by the Village President, the Village Charter, the Village Ordinances, and resolutions of the Village Council and by Law.

SECTION 2 TERM OF EMPLOYMENT

- A. Dettling agrees to remain in the employ of the Employer until her termination date. The term of employment under this Agreement commenced May 21, 2001. The current term of employment under this Agreement commences July 1, 2014, and will continue to June 30, 2015, at the pleasure of the Employer.
- B. In the event written notice of termination is not given by either party of this Agreement 30 days prior to its expirations date as hereinafter provided, the Agreement shall be extended on the same terms and conditions as herein provided, for an additional period up to one year.
- C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Council to terminate the services of Dettling. Dettling may be suspended, terminated and /or removed by affirmative vote of the majority of the members of the Council for any reason or no reason, and with or without cause, as determined by the Council.
- D. Nothing in the Agreement shall prevent, limit or otherwise interfere with the right of Dettling to resign at any time from her position with Employer, subject only to the provisions of Section 5 of this Agreement.

SECTION 3 SUSPENSION

Employer may suspend Dettling with pay and benefits at any time during the term of this Agreement for any reason or no reason, with or without cause, and for any period of time, upon an affirmative vote of the majority of the members of the Village Council.

SECTION 4 TERMINATION AND SEVERANCE PAY

In the event Dettling is terminated by the Council without stated cause before expiration of this Agreement and during such time that Dettling is willing and able to perform her duties under this Agreement, then in that event, Employer agrees to pay Dettling a lump cash payment equal to three months salary during the first year; five months salary during the second year; six months salary during the third year and subsequent years of employment. Dettling shall also be compensated for all earned and unused vacation, holidays, pension and insurance benefits accrued up to the date of her employment. In the event Dettling is terminated for cause, Employer shall have no obligation to make the lump sum cash payment herein provided.

For the purpose of this provision "Cause" shall be construed to mean [1] commission of criminal offense, and / or [2] having been charged with any act involving moral turpitude, which the Council has reasonable grounds to believe, is true, and / or [3] the willful and habitual failure to perform duties and responsibilities in the manner prescribed by the Council.

SECTION 5 RESIGNATION

In the event Dettling voluntarily resigns her position with Employer before expiration of this Agreement, then Dettling shall give Employer thirty-30 days notice in advance, unless the parties agree otherwise.

SECTION 6 SALARY

Employer agrees to pay Dettling for her services, rendered pursuant hereto, an annual base salary of **\$74,800.00, which represents a 3% increase on the base salary**, payable in installments at the same time as other management employees of the Employer are paid.

In addition, Employer agrees to review said base salary and/or benefits of Dettling on the basis of an annual performance review of Dettling made on or about employee's anniversary date, with the next review scheduled for April 2015. The Village Manager position is considered exempt from overtime or compensatory time.

SECTION 7 PERFORMANCE EVALUATION

The Council will review goals and evaluate the performance of Dettling once a year. Said review and evaluation shall be in accordance with the criteria developed jointly by the Employer and Dettling, which may be added to or deleted from as the Council sees fit. Further, the President and the Village Council shall provide Dettling with a summary of the Council's evaluation of performance and provide an adequate opportunity for Dettling to discuss the evaluation with Council.

Annually, Council and Dettling shall define the goals and performance objectives that they determine necessary for the proper operation of the Village of Dexter and in the attainment of the Council's objectives. The Council working with Dettling shall also establish priority among those various goals and objectives and attempt to reasonably ensure they are attainable within the annual operating and capital budgets adopted by the Council.

SECTION 8 AUTOMOBILE

Auto: Employer will provide a monthly automotive allowance of \$400 "Capped" effective January 1, 2006 for the use of Dettling's personal vehicle.

SECTION 9 FRINGE BENEFITS

Vacation Time - Dettling shall be credited with twenty [20] days vacation leave annually on her anniversary date. In the event that Dettling does not complete the year her vacation time will be prorated. The balance available will be determined by the total days received annually divided by 12 months, which is accrued on the first day of each month. Vacation time will be used in the year accrued except that five [5] days may be carried forward to the next year. The practice of paying for vacation time will cease.

Sick Time - Dettling shall receive twelve [12] days sick leave each year. Sick leave may be accrued and carried forward equal to the number of days needed to cover a 3-month period of disability. Dettling may accumulate a maximum of 480 hours of sick leave. Sick leave benefits are available for periods of incapacity due to illness or injury while actively employed with the Village. Accrued sick leave hours will not be paid out under any other circumstances.

Insurance Benefits – Except as otherwise provided in this Agreement, the Employer agrees to provide Dettling the comprehensive health, dental, life (\$50,000) and short term disability insurance, under the same plans as apply to other non-bargaining Department Heads of the Employer. The health insurance plan provided to non-bargaining employees will include options for a combination of deductibles paid by the employee and/or premium co-payments from payroll, which is subject to change at the discretion of the village.

In the event Dettling elects not to participate in the hospitalization, surgical and comprehensive medical insurance coverage provided by the Employer, then in-lieu of said coverage the Employer will make a payment to Dettling in an amount equal to 60% of the total cost of coverage for a single person up to a maximum annual payment of \$3,500.00.

Retirement – The Employer agrees to contribute 5% of Dettling's gross pay to the retirement programs of Dettling's choice.

SECTION 10 PROFESSIONAL DEVELOPMENT

- a. After the successful completion of 1 year, employer agrees to budget for and to pay for/tuition reimburse up to \$3,000 "Capped" effective (May 21, 2005) and thereafter until

such time as proof of graduation is presented and this benefit is rolled into the salary. Provided that said tuition is at University level education where the letter grad received is a C or better. 50% payable upfront and 50% payable upon successful completion of the course. This benefit is hereby capped at \$3,000 per year. Upon receipt of a Master's Degree in Public Administration, the annual amount of this benefit will be rolled into Dettling's salary.

- b. Professional Growth: In addition, the Village agrees to pay for travel and subsistence expenses of Dettling for courses, institutions, and seminars that are necessary for her professional development and for the good of the village, will be authorized by the Village President, and limited only by the employer's budget.

SECTION 11 ARBITRATION

It is mutually agreed between the parties that arbitration shall be the sole and exclusive remedy to redress and dispute, claim or controversy involving the interpretation of this Agreement or the terms, conditions or termination of Dettling's employment with the Employer. Any such dispute, claim or controversy arising under or in connection with this Agreement shall be settled exclusively by arbitration in accordance with the Voluntary Labor Arbitration Rules of the America Arbitration Association then in effect. The arbitrator's sole authority shall be to interpret or apply the provisions of this Agreement; he shall not change, add to, or subtract from any of its provisions. The Arbitrator shall have the power to compel attendance or witnesses at a hearing. The arbitration award shall be final and binding and shall be the sole remedy for any claimed breach of this Agreement. Judgment may be entered on the arbitrator's award in any court having jurisdiction, but neither party may otherwise resort to any court or administrative agency with respect to any dispute that is able to arbitrate under this section except for claims that the arbitrator will be borne by the Employer and Dettling equally. This arbitration provision shall, with respect to any dispute, claim or controversy rising under or in connection with this Agreement, survive the termination or expiration of the Agreement.

SECTION 12 INDEMNIFICATION

Employer shall defend, save harmless, and indemnify Dettling against any tort, professional liability claim or demand or other legal action to the extent provided for under the Village's insurance policies with its carriers arising out of an alleged act or omission occurring within the scope of employment and in the good faith performance of Dettling's duties as Village Manager.

SECTION 13 BONDING

Employer shall bear the full cost of any fidelity or other bonds required of Dettling under any law or ordinance.

SECTION 14 OTHER TERMS AND CONDITIONS

The Council, in consultation with Dettling, shall fix any such other terms and conditions of Dettling's employment, as it may determine from time to time provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the Village Charter or any law.

SECTION 15 REPRESENTATION OF EMPLOYER

Employer represents that it has the legal authority to enter into and be bound by the terms of this Agreement.

SECTION 16 SEVERABILITY

Should a court of jurisdiction hold any provision of this Agreement unlawful, all other provisions of the Agreement shall remain in force for the duration of the Agreement.

SECTION 17 NOTICES

Notices pursuant to this Agreement shall be given by personal delivery to the other party, or by certified mail through the United States Postal Service, postage prepaid, addressed as follows:

Village President 8140 Main St. Dexter, MI 48130	Dettling's Address: 7331 Webb Shore Drive Gregory, MI 48137
--	---

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or deposit with the United States Postal Service.

SECTION 18 ENTIRE AGREEMENT

This Agreement contains the entire agreement between the parties relating to the subject matter hereof and supersedes all previous discussions, negotiations, and agreements between the parties, whether written or oral, with respect to the subject matter hereof. This Agreement cannot be modified, altered, or amended except by written agreement, signed by both parties. Each of the parties has received an executed original of this Agreement.

SECTION 19 BINDING NATURE, NON-ASSIGNMENT

This Agreement shall be binding upon and inure to the benefit of the parties hereto and Ms. Dettling's respective heirs, personal representatives and attorneys-in-fact. This Agreement is non-assignable.

IN WITNESS WHEREOF, The Village of Dexter has caused this Agreement to be signed and executed on its behalf by the Village President, the day and year written above.

Donna Dettling
Village Manager

Date

Shawn W. Keough
Village President

Date

Approved by Village Council at their regular meeting on June 9, 2014

**EMPLOYMENT AGREEMENT
2014
VILLAGE TREASURER/FINANCE DIRECTOR
VILLAGE OF DEXTER**

AGENDA 6-9-14
ITEM 1-5

This is an employment agreement, made and entered into **June 9, 2014** by and between the Village of Dexter, State of Michigan, and Marie A. Sherry.

WHEREAS, It is the desire of the employer to employ Sherry as Finance Officer/Village Treasurer of the Village of Dexter, subject to the terms and conditions herein provided; and

WHEREAS, Sherry desires to accept employment as Finance Officer/Village Treasurer of the Village of Dexter subject to the terms and conditions herein provided;

NOW THEREFORE: in consideration of the mutual covenants herein contained, the parties agree as follows:

SECTION 1 DUTIES

Ms. Sherry agrees to provide service to the Village of Dexter in the manner and according to the duties and responsibilities prescribed for the Finance Officer/Village Treasurer by the Village Manager, the Village Charter, the Village Ordinances, and resolutions of the Village Council and by Law.

SECTION 2 TERM OF EMPLOYMENT

- A. Sherry agrees to remain in the employ of the Employer until her termination date. The term of employment under this agreement commenced December 17, 2001, which is the initial appointment of office of the Finance Officer/Treasurer and shall be for two years, and may be renewed. The current term of employment under this contract commences **July 1, 2014**, and will continue to **June 30, 2015**, at the pleasure of the Employer.
- B. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of the Manager to terminate the services of Sherry according to the ordinance, which provides for the appointment of the village treasurer, hereto attached.
- C. Nothing in the Agreement shall prevent, limit or otherwise interfere with the right of Sherry to resign at any time from her position with Employer, subject only to the provisions of Section 5 of this Agreement.

SECTION 3 SUSPENSION

Employer may suspend Sherry with pay and benefits at any time during the term of this agreement for any reason or no reason, with or without cause, and for any period of time, as deemed necessary by the Village Manager.

SECTION 4 TERMINATION AND SEVERANCE PAY

Sherry shall be compensated for all earned and unused vacation, holidays, pension and insurance benefits accrued up to the date of her employment. In the event Sherry is terminated for cause, Employer shall have no obligation to make the lump sum cash payment herein provided.

For the purpose of this provision "Cause" shall be construed to mean [1] commission of criminal offense, and/or [2] having been charged with any act involving moral turpitude, which the Council has reasonable grounds to believe is true, and/or [3] the willful and habitual failure to perform her duties and responsibilities in the manner prescribed by the Village Manager.

SECTION 5 RESIGNATION

In the event Sherry voluntarily resigns her position with Employer before expiration of this agreement, then Sherry shall give Employer thirty-30 days notice in advance, unless the parties agree otherwise.

SECTION 6 SALARY

Employer agrees to pay Sherry for her services, rendered pursuant hereto, an annual base salary of **\$69,400.00, which represents a 4.5% base increase**, payable in installments at the same time as other management employees of the Employer are paid.

Annual adjustments in base salary shall be made based on an annual performance review of Sherry made in May of each year in place of the current practice of the anniversary date. The Finance Officer/Village Treasurer position is considered exempt from overtime or compensatory time.

SECTION 7 PERFORMANCE EVALUATION

The Manager will review goals and evaluate the performance of Sherry once a year in May. Said review and evaluation shall be in accordance with the criteria developed jointly by the Employer and Sherry, which may be added to or deleted from as the Manager sees fit. Ms. Sherry requests that discussion by Village Council of her performance be completed in closed session.

SECTION 8 FRINGE BENEFITS

Vacation Time - Sherry shall be credited with twenty [20] days vacation leave upon hire and thereafter annually on her employment anniversary date. Vacation time will be used during the following 12-month period. The practice of paying for vacation time, and carrying over vacation time will cease. The Village has adopted a strict use it or lose it policy.

Sick Time - Sherry shall receive twelve [12] days sick leave each calendar year. Sick leave may be accrued and carried forward equal to the number of sick days needed to cover a 3-month period of disability. Sherry may accumulate a maximum of 480 hours of sick leave. Sick leave benefits are available for periods of incapacity due to illness or injury while actively employed with the Village. Sick leave benefits will not be paid under any other circumstances.

Insurance Benefits - In the event Sherry elects not to participate in the hospitalization, surgical and comprehensive medical insurance coverage provided by the Employer, then in-lieu of said coverage the Employer will make a payment to Sherry in an amount equal to 60% of the total cost of coverage for a single person up to a maximum annual payment of **\$3,500.00**.

Except as otherwise provided in this Agreement, the Employer agrees to provide Sherry the same comprehensive health, dental, life (\$50,000) and short term disability insurance, under the same plans as apply to other non-bargaining Department Heads of the Employer. The plan provided to non-bargaining employees will include a deductible paid by the employee and or premium co-payments from payroll, which is subject to change at the discretion of the village.

Annually, Council and Dettling shall define the goals and performance objectives that they determine necessary for the proper operation of the Village of Dexter and in the attainment of the Council's objectives. The Council working with Dettling shall also establish priority among those various goals and objectives and attempt to reasonably ensure they are attainable within the annual operating and capital budgets adopted by the Council.

SECTION 8 AUTOMOBILE

Auto: Employer will provide a monthly automotive allowance of \$400 "Capped" effective January 1, 2006 for the use of Dettling's personal vehicle.

SECTION 9 FRINGE BENEFITS

Vacation Time - Dettling shall be credited with twenty [20] days vacation leave annually on her anniversary date. In the event that Dettling does not complete the year her vacation time will be prorated. The balance available will be determined by the total days received annually divided by 12 months, which is accrued on the first day of each month. Vacation time will be used in the year accrued except that five [5] days may be carried forward to the next year. The practice of paying for vacation time will cease.

Sick Time - Dettling shall receive twelve [12] days sick leave each year. Sick leave may be accrued and carried forward equal to the number of days needed to cover a 3-month period of disability. Dettling may accumulate a maximum of 480 hours of sick leave. Sick leave benefits are available for periods of incapacity due to illness or injury while actively employed with the Village. Accrued sick leave hours will not be paid out under any other circumstances.

Insurance Benefits – Except as otherwise provided in this Agreement, the Employer agrees to provide Dettling the comprehensive health, dental, life (\$50,000) and short term disability insurance, under the same plans as apply to other non-bargaining Department Heads of the Employer. The health insurance plan provided to non-bargaining employees will include options for a combination of deductibles paid by the employee and/or premium co-payments from payroll, which is subject to change at the discretion of the village.

In the event Dettling elects not to participate in the hospitalization, surgical and comprehensive medical insurance coverage provided by the Employer, then in-lieu of said coverage the Employer will make a payment to Dettling in an amount equal to 60% of the total cost of coverage for a single person up to a maximum annual payment of \$3,500.00.

Retirement – The Employer agrees to contribute 5% of Dettling's gross pay to the retirement programs of Dettling's choice.

SECTION 10 PROFESSIONAL DEVELOPMENT

- a. After the successful completion of 1 year, employer agrees to budget for and to pay for/tuition reimburse up to \$3,000 "Capped" effective (May 21, 2005) and thereafter until

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or deposit with the United States Postal Service.

SECTION 16 ENTIRE AGREEMENT

This agreement contains the entire agreement between the parties relating to the subject matter hereof and supersedes all previous discussions, negotiations, and agreements between the parties, whether written or oral, with respect to the subject matter hereof. This Agreement cannot be modified, altered, or amended except by written agreement, signed by both parties. Each of the parties has received an executed original of this Agreement.

SECTION 17 BINDING NATURE, NON-ASSIGNMENT

This agreement shall be binding upon and inure to the benefit of the parties hereto and Ms. Sherry's respective heirs, personal representatives and attorneys-in-fact. This Agreement is non-assignable.

IN WITNESS WHEREOF, The Village of Dexter has caused this Agreement to be signed and executed in its behalf by the Village Manager, the day and year first above written.

Marie A. Sherry

Date

Donna Dettling
Village Manager

Date

Shawn W. Keough
Village President

Date

Approved by Village Council at their regular meeting on June 9, 2014.

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext. 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: June 4, 2014
Re: Discussion of: Draft Modifications to DAFD Interlocal Agreement

AGENDA 6-9-14
cnicholls@dextermi.gov
2-6

Provided for Council's review is a copy of the draft modifications to the Dexter Area Fire Department Interlocal Agreement, which will be discussed by the DAFD Board at their June 19, 2014 meeting.

Council is asked to review the draft in order to provide feedback to our DAFD representatives.

INTERLOCAL AGREEMENT

(Amended)

DEXTER AREA FIRE DEPARTMENT

BETWEEN AND AMONG

VILLAGE OF DEXTER
(a Michigan general law village)

AND

DEXTER TOWNSHIP
(a Michigan general law township)

AND

WEBSTER TOWNSHIP
(a Michigan general law township)

Draft 2012

The following recitals are made regarding this interlocal agreement between the Village of Dexter, Washtenaw County, Michigan ("**Village**"), the Township of Dexter, Washtenaw County, Michigan ("**Dexter Township**"), and the Township of Webster, Washtenaw County, Michigan ("**Webster Township**"):

Political subdivisions of the State of Michigan have been authorized by the People of the State of Michigan to enter into agreements for the performance, financing, and execution of governmental functions through Section 5 of Article III of the State Constitution of 1963.

The People of the State of Michigan, through Section 28 of Article VII of the State Constitution of 1963, have required the Michigan Legislature to authorize 2 or more counties, townships, cities, villages, or districts to, among other things: (1) enter into contracts, including with the State, for the joint administration of functions or powers; (2) share costs and responsibilities; (3) transfer functions or responsibilities; (4) cooperate; and (5) lend their credit in connection with any publicly owned undertaking.

The Michigan Legislature has implemented Section 5 of Article III of the State Constitution of 1963 and Section 28 of Article VII of the State Constitution of 1963 by enacting the Urban Cooperation Act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512 ("**Act**"). Under the Act, a public agency may jointly exercise with any other public agency any power, privilege, or authority that the agencies share in common and that each might exercise separately. An agreement between 1 or more public agencies under the Act may provide for a separate legal or administrative entity, which must be a public body corporate or politic, to administer or execute the agreement.

The Village of Dexter is authorized to provide fire protection and emergency response services, related health or safety services, and establish and maintain a fire department under Michigan law, including, but not limited to, The General Law Village Act, 1895 PA 3, MCL 61.1 to 75.12.

As townships, Dexter Township and Webster Township are authorized to provide fire protection and emergency response services, related health or safety services, and establish and maintain a fire department under Michigan law, including, but not limited to, 1945 PA 246, MCL 41.181 to 41.187, and 1951 PA 33, MCL 41.801 to 41.813.

The Village of Dexter, Dexter Township and Webster Township each seeks to cooperate with the other to further coordinate, enhance, and improve the provision of fire protection and emergency response services and related health or safety services by entering into this amended interlocal agreement.

The Village of Dexter, Dexter Township and Webster Township intend to achieve their goal by continuing their participation in the Dexter Area Fire Department ("**Department**"). Under this interlocal agreement, the Village of Dexter, Dexter Township and Webster Township, each agree that the Department will administer or execute the joint powers, duties, functions, responsibilities, and authority possessed by the Village of Dexter, Dexter Township and Webster Township as necessary to provide efficient and effective fire protection and emergency response services and related health or safety services.

Accordingly, the Village of Dexter, Dexter Township and Webster Township agree to the following terms and conditions:

ARTICLE I
DEFINITIONS

Section 1.01. Definitions. As used in this interlocal agreement:

- a) “**Act**” means the Urban Cooperation Act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.
- b) “**Agreement**” means this interlocal agreement between and among the Village of Dexter, Dexter Township and Webster Township.
- c) “**Alternate Representative**” means an individual appointed by a Party as an alternate for a Representative under Section 4.04 of this Agreement.
- d) “**DAFD Participant**” means a Party that currently is a participating Public Agency on the Effective Date in the interlocal agreement, as amended, which was originally entered into under the Act to establish the Dexter Area Fire Department and approved on March 26, 1985 by the authorized representatives of the Village of Dexter, Dexter Township, Scio Township, Webster Township, and the Township of Lima, Washtenaw County, Michigan.
- e) “**Department**” means the Dexter Area Fire Department, a separate legal entity and public body corporate.
- f) “**Department Run**” means the act of the Department responding with 1 or more vehicles and/or personnel to provide Emergency Services within the Service Area.
- g) “**Dexter Area Fire Department**” or “**DAFD**” means the public body corporate and established under an interlocal agreement, as amended, which was originally entered into under the Act on March 26, 1985 by the authorized representatives of the Village of Dexter, Dexter Township, Scio Township, Webster Township, and the Township of Lima, Washtenaw County, Michigan.
- h) “**Dexter Township**” means the Township of Dexter, Washtenaw County, Michigan, a Michigan general law township.
- i) “**Emergency Services**” means fire protection services, emergency medical services, emergency response, and any Related Emergency Health and Safety Services. Emergency services does not include police protection.
- j) “**Effective Date**” means the later of _____ or the date on which all of the following are satisfied:
 - (i) The Agreement is approved and entered into by the governing body of Dexter Township.
 - (ii) The Agreement is approved and entered into by the governing body of Webster Township.
 - (iii) The Agreement is approved and entered into by the governing body of the Village.
 - (iv) The Agreement is approved by the Governor under Section 10 of the Act.
 - (v) The Agreement is filed with the county clerk of Washtenaw County, Michigan.
 - (vi) The Agreement is filed with the Secretary of State of the State.
- a) “**Fire Board**” means the governing body of the Department described in Section 4.01 of this Agreement.
- k) “**Fire Chief**” means the chief executive officer of the Department selected under Section 4.13 of this Agreement.

- l) **“Fiscal Year”** means the fiscal year of the Department, which shall begin on January 1 of each calendar year and end on December 31 of the same calendar year.
- m) **“OMA”** means the Open Meetings Act, 1976 PA 267, MCL 15.261 to 15.275.
- n) **“Party”** means a township or Village that has approved this Agreement and that has not withdrawn from this Agreement.
- o) **“Person”** means an individual, authority, corporation, limited liability company, partnership, limited partnership, firm, organization, association, joint venture, trust, governmental entity, Public Agency, or other legal entity.
- p) **“Public Agency”** means that term as defined under Section 2(e) of the Act.
- q) **“Related Emergency Health and Safety Services”** means health and other medically-related services rendered in conjunction with the provision of Emergency Services.
- r) **“Representative”** means an individual serving on the Fire Board appointed by a Party.
- s) **“Service Area”** means the geographic territory of all of the Parties as detailed in Exhibit A to this Agreement, and any additional geographic areas inside and outside of the Parties’ geographic territory to which the Department may provide Emergency Services under a contract with a Public Agency other than a mutual or reciprocal aid agreement or compact.
- t) **“SEV”** means state equalized value of all real and personal property as reported to the State Tax Commission and the Washtenaw County Equalization Department on the most recent Form L-4022, and includes any corrections to the Form L-4022 by each Party’s assessing officer made upon closure of the March Board of Review.
- u) **“State”** means the State of Michigan.
- v) **“Transfer Date”** means the date 180 days after the Effective Date.
- w) **“Webster Township”** means the Township of Webster, Washtenaw County Michigan, a Michigan general law township.
- x) **“Village”** means the Village of Dexter, Washtenaw County, Michigan, a Michigan general law village. If the electors of the Village approve the reorganization of the Village as a city under The Home Rule City Act, 1909 PA 279, MCL 117.1 to 117.37, with boundaries of the city coterminous with the boundaries of the Village at the time of approval by Village electors, **“Village”** shall mean the city organized under the charter approved by the electors.

Section 1.02. Captions and Headings. The captions, headings, and titles in this Agreement are a convenience and not intended to have any substantive meaning or be interpreted as part of this Agreement.

Section 1.03. Plural Terms. A term or phrase in this Agreement importing the singular number only may extend to and embrace the plural number and every term or phrase importing the plural number may be applied and limited to the singular number.

ARTICLE II

PURPOSE

Section 2.01. Purpose. The purpose of this Agreement is to create and empower the Department to exercise the common powers, privileges, and authority of each of the Parties to provide efficient and effective Emergency Services and Related Emergency Health and Safety Services consistent with this Agreement.

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ARTICLE III

CONTINUATION OF THE DEXTER AREA FIRE DEPARTMENT

Section 3.01. Continuation and Legal Status of Department. The Dexter Area Fire Department is established as a separate legal entity for the purpose of administering and executing this Agreement. The Department is a public body corporate with powers granted under this Agreement, the Act, and other applicable law.

Section 3.02. Principal Office. The principal office of the Department shall be at a location in the Service Area determined by the Fire Board upon recommendation from the Fire Chief.

Section 3.03. Title to Department Assets. All property owned by the Department is owned by the Department as a separate legal entity and public body corporate, and no Party has any ownership interest in Department property.

Section 3.04. Tax-Exempt Status. The Parties intend the activities of the Department to be tax-exempt as governmental functions carried out by an instrumentality or political subdivision of government under Section 115 of the Internal Revenue Code of 1986, 26 USC 115, or any corresponding provisions of any future federal tax code. The Parties also intend the activities of the Department to be governmental functions carried out by a political subdivision of the State, exempt to the extent provided under State law from taxation by this State, including, but not limited to, income tax under the Income Tax Act of 1967, 1967 PA 281, MCL 206.1 to 206.713, and property tax under The General Property Tax Act, 1893 PA 206, MCL 211.1 to 211.157, and any successor State tax laws.

Section 3.05. Nonprofit Status. As a governmental instrumentality within this State, the Department may not be operated for profit. No part of any earnings of the Department may inure to the benefit of a Person other than the Parties. It is the intent of the Parties that the Department maintains its nonprofit status.

Section 3.06. Compliance with Law. The Department shall comply with all federal and State laws, rules, and regulations applicable to the Department.

Section 3.07. Relationship of the Parties. The Parties agree that no Party shall be responsible for the acts of the Department or of the employees, agents, and servants of any other Party, whether acting separately or in conjunction with the implementation of this Agreement. The Parties shall only be bound and obligated under this Agreement as expressly agreed to by each Party and no Party may otherwise obligate any other Party.

Section 3.08. No Third-Party Beneficiaries. Except as expressly provided in this Agreement, the Agreement does not create in any Person, and is not intended to create by implication or otherwise, any direct or indirect obligation, duty, promise, benefit, right to be indemnified (such as contractually, legally, equitably, or by implication), right to be subrogated to any Party's rights in this Agreement, or any other right.

Section 3.09. Legal Settlements. The Department shall not be liable for any settlement of any proceeding made without its consent and the Department shall not unreasonably withhold consent.

Section 3.10. Litigation Costs. If a legal proceeding challenges the validity of this Agreement or action or activity under this Agreement and a Party or a Protected Person of a Party is named as a defendant, to the extent permitted by law, including, but not limited to, Section 28 of Article VII of the State Constitution of 1963 and Section 5 of the Act, the cost of legal representation for the Party or the Protected Person shall be the responsibility of the Department, payable from funds lawfully available to Department. To the extent permitted by law, and from funds lawfully

available to the Department, the Department shall defend, hold harmless, and reimburse a Party or a Protected Person of a Party from and against any and all costs, losses, claims, liabilities, actions, suits, proceedings, fines, expenses, payments, penalties, damages, and injuries, of whatever kind or nature, including attorneys' fees and costs, arising out of, resulting from, caused by, or associated with, or alleged to have arisen out of, resulted from, been caused by, or associated with, in whole or in part, directly or indirectly, the execution or performance of this Agreement, or any acts or omissions of any Party or any Person taken in connection with this Agreement or its performance. The Parties intend that a Party and Protected Persons of a Party will have no liabilities or costs of any nature in connection with this Agreement other than those specifically agreed to or assumed in writing by a Party. To the extent permitted by law and from funds lawfully available to the Department, if any suit, action, or proceeding is brought against a Party or any Protected Person of the Party, the suit, action, or proceeding shall be defended by counsel as determined by each Party. If the defense is by counsel to a Party, the Department shall pay all reasonable and necessary costs of the defense, including reasonable counsel fees, to the extent permitted by law and from funds lawfully available to the Department. If a Party determines that the Department shall defend the Party or Protected Person of the Party, the Department shall immediately assume the defense at its own reasonable and necessary cost, to the extent permitted by law and from funds lawfully available to the Department. Notwithstanding another provision of this section, if the Department refuses to defend a Party or a Protected Person under this section, or a conflict under applicable law or rules prohibits the Department from defending a Party or a Protected Person, the Party or Protected Person may retain counsel and the Department shall be responsible for the reasonable and necessary costs and expenses of the Party or Protected Person, to the extent permitted by law and from funds lawfully available to the Department. As used in this section, "**Protected Person**" means a commission, council, board, commission member, council member, board member, officer, supervisor, employee, contractor, or agent of a Party.

ARTICLE IV

FIRE BOARD AND FIRE CHIEF

Section 4.01. Fire Board. The governing body of the Department shall be a board known as the "Fire Board of the Dexter Area Fire Department" or "Fire Board". Except as otherwise provided in this Agreement, the Fire Board shall exercise the powers of the Department. The Fire Board shall have the responsibility, authority, and right to manage and direct on behalf of the public the functions and services performed or exercised under this Agreement.

Section 4.02. Composition. The Fire Board shall be composed of voting representatives for each Party appointed as provided in this Article. In addition, the Fire Chief or his/her designee shall be an ex officio, non-voting member of the Fire Board. The governing body of each Party shall appoint 2 individuals to the Fire Board to serve as Representatives, at least one of whom shall be an elected official of each Party. A Representative shall continue to serve until a successor is appointed and qualified. The governing body of each Party shall appoint a successor within 30 days after the expiration of each Representative's term.

Section 4.03. Representative Qualifications. Each Representative shall be a qualified elector residing within the territorial boundaries of the Party appointing the Representative. A Representative shall not be an employee of the Department.

Section 4.04. Alternate Representatives. For each Representative appointed under Section 4.02, the governing body of the Party appointing the Representative may appoint an Alternate Representative to, except as otherwise provided in this Agreement, exercise the duties of the Representative in the place and stead of the Representative if the Representative is absent or is otherwise unable to perform his or her duties. An Alternate Representative shall meet the qualifications for a Representative under Section 4.03. Each Alternate Representative shall be appointed for a term of 1 year.

Section 4.05. Vacancies. In the event of a vacancy in a position of Representative or Alternate Representative, the governing body of the Party appointing the Representative or the Alternate Representative shall fill the vacancy in the same manner as the original appointment for the balance of the unexpired term.

Section 4.06. Removal. A Representative may be removed from the Fire Board without cause at any time by action of the governing body of the Party appointing the Representative. An Alternate Representative may be removed from the position of Alternate Representative without cause at any time by action of the governing body of the Party appointing the Alternate Representative.

Section 4.07. Officers. The Fire Board shall elect from among the serving Representatives a Chairperson, a Vice Chairperson, a Treasurer, and a Secretary to serve as officers of the Fire Board. The term of an officer of the Fire Board shall be 1 year, or until a successor is elected. The Chairperson of the Fire Board shall be the presiding officer at all meetings of the Fire Board. The Secretary or designee of the Secretary shall be the official custodian of the records of Board. The officers of the Fire Board shall perform duties specified in this Agreement and as otherwise determined by the Fire Board. Employees of the Department shall assist the officers of the Fire Board in the performance of their duties. If a vacancy arises in an officer position, the Fire Board shall fill the vacancy for the remainder of the unexpired term. An Alternate Representative may not serve as an officer of the Fire Board.

Section 4.08. Officer Absences. In the event of an absence or inability of any officer of the Fire Board to perform the duties of his or her position as an officer, the Fire Board may designate another Representative to temporarily assume the duties of the officer position as an acting officer. But, in the event of the absence or inability of the Chairperson to perform his or her duties as

Chairperson, the Vice-Chairperson shall serve as the acting Chairperson.

Section 4.09. Meetings. The first meeting of the Fire Board in each Fiscal Year shall be the annual meeting of the Fire Board. The Fire Board shall hold a regular meeting each month, including the annual meeting, at the time, date, and place determined by the Fire Board. Notwithstanding the foregoing, the Fire Board may cancel not more than two meetings in a calendar year, which meetings shall not be consecutive. Officers of the Fire Board shall be elected at each annual meeting. The Fire Board also may hold special meetings as deemed necessary by the call of the Chairperson or by any 3 Representatives. Meetings of the Fire Board shall comply with the OMA. Public notice of the time, date, and place of Fire Board meetings shall be given in the manner required by the OMA. Notice of meetings of the Fire Board also shall be posted in the locations for the posting of public notices at the principal office of the Department and at the principal office of each Party. The Secretary shall provide a copy of the approved minutes of meetings of the Fire Board to the clerk of each Party within 15 days after approval of the minutes by the Fire Board.

Section 4.10. Quorum and Voting. A simple majority of the Representative positions provided for in this agreement shall constitute a quorum for the transaction of business by the Fire Board, including any Alternative Representatives acting on behalf of a Representative, said majority being physically present. When a quorum is present, the Fire Board may act only by a majority vote of the Representative positions provided for in this agreement, including any Alternate Representatives acting on behalf of a Representative. Each Representative shall have 1 vote, including any Alternative Representative acting for a Representative. Representatives and Alternate Representatives shall only vote in person and shall not engage in proxy voting, or voting by phone, video conference, internet, or any other means other than physically in person.

Section 4.11. Ethics and Conflicts of Interest. The Fire Board shall adopt ethics policies governing the conduct of Representatives, Alternate Representatives, and officers, and employees of the Department. The policies shall be no less stringent than those provided for public officers and employees under 1973 PA 196, MCL 15.341 to 15.348. Representatives, Alternate Representatives, officers, and employees of the Department shall be deemed to be public servants under 1968 PA 317, MCL 15.321 to 15.330, and are subject to any other applicable laws with respect to conflicts of interest. The Fire Board shall establish policies and procedures requiring disclosure of relationships that may give rise to conflicts of interest.

Section 4.12. Compensation. The Representatives and Alternate Representatives may receive compensation for the performance of their duties, if any, as may be included in the approved budget for the Department. A Representative or Alternate Representative may engage in private or public employment, or in any profession or business. Representatives and Alternate Representatives may be reimbursed by the Department for actual and necessary expenses incurred in the discharge of their official duties, as authorized in the approved budget for the Department and approved by the Fire Board.

Section 4.13. Fire Chief. The Fire Board shall appoint a Fire Chief to administer all programs, funds, personnel, facilities, contracts, and all other administrative functions of the Department, subject to oversight by the Fire Board and in compliance with Section 4.14. The Fire Chief shall receive compensation as determined by the Fire Board. All terms and conditions of the Fire Chief's employment, including length of service, shall be specified in a written contract between the Fire Chief and the Fire Board, provided that the Fire Chief shall serve at the pleasure of the Fire Board, and the Fire Board, following a hearing in front of, and conducted by the Fire Board, may remove or discharge the Fire Chief by a vote of not less than 2/3 of the Representative positions provided for in this agreement, including any Alternate Representatives serving on behalf of a Representative. The Fire Chief shall report to the Fire Board at meetings of the Fire

Board and to the Chairperson of the Fire Board between meetings of the Fire Board.

Section 4.14. Fiduciary Duty. The Representatives, Alternate Representatives, and the Fire Chief are under a fiduciary duty to conduct business in the best interests of the Department, including the safekeeping and use of all Department monies and assets for the benefit of the Department.

Section 4.15. Oath of Office. The Representatives, Alternate Representatives, and the Fire Chief, prior to entering upon the duties of office, shall take and subscribe to the constitutional oath of office under Section 1 of Article XI of the State Constitution of 1963. The oath of office shall be filed with the Secretary.

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ARTICLE V

POWERS OF THE DEPARTMENT

Section 5.01. Common and Shared Powers. The enumeration of a power, privilege, or authority in this Agreement shall not be construed as limiting the powers, privileges, or authorities of the Department. In carrying out its purposes, the Department may perform, or perform with any Person, as applicable, any power, privilege, or authority relating to Emergency Services or Related Emergency Health and Safety Services that the Parties share in common and that each might exercise separately to the fullest extent permitted by the Act, including, but not limited to, all of the following:

- a) Establishing, maintaining, organizing, or regulating a fire department.
- b) Preventing and extinguishing fires.
- c) Purchasing and providing suitable vehicles and equipment for the extinguishment of fires.
- d) Erecting and maintaining buildings for the keeping of vehicles and equipment.
- e) Employing fire fighters, fire safety inspectors, and other personnel.
- f) Operating or furnishing ambulance and inhalator services, including, but not limited to, emergency medical services and rescue and ambulance services.
- g) Adopting rules or regulations governing the internal administration and functioning of the Department.
- h) Enforcing ordinances and regulations for fire protection, for fire safety, to prevent fires, to suppress fires, or to provide for the storage and handling of combustible, explosive, or other hazardous substances.
- i) Collecting fees for the provision of Emergency Services.
- j) Investigating Emergency Services requirements, needs, and programs within or without the Service Area of the Department and cooperating with appropriate governmental authorities regarding the investigations.
- k) Entering into mutual aid or reciprocal aid agreements or compacts.
- l) Entering into interlocal agreements with other municipalities pursuant to the Urban Cooperation Act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.
- m) Exercising the authority of a township and a village under the Fire Prevention Code, 1941 PA 207, MCL 29.1 to 29.33, or if the Village is reorganized as a city, exercising the authority of a township and a city under the Fire Prevention Code 1941 PA 207, MCL 29.1 to 29.33.

Section 5.02. Powers Under the Act. In addition to other powers of the Department, the Department shall, consistent with Section 7 of the Act, have the power to do all of the following:

- a) Make or enter into contracts.
- b) Employ agencies or employees.
- c) Acquire, construct, manage, maintain, or operate buildings, works, or improvements.
- d) Acquire, hold, or dispose of property.
- e) Incur debts, liabilities, or obligations that, except as expressly authorized by the Parties, do not constitute the debts, liabilities, or obligations of any of the Parties.
- f) Cooperate with a Public Agency, an agency or instrumentality of the Public

- g) Agency, or another legal or administrative entity created by the Public Agency under the Act.
- h) Form other entities necessary to further the purposes of this Agreement.
- i) Sue and be sued in the name of the Department.

Section 5.03. Additional Powers Under the Act. The Department also shall have the power, consistent with Section 5 of the Act, to do all of the following:

- a) Fix and collect charges, rates, rents, fees, loan repayments, loan interest rates, or other charges on loans.
- b) Promulgate necessary rules and provide for their enforcement by or with the assistance of the Parties to accomplish the purposes of this Agreement.
- c) Determine the manner in which purchases shall be made and contracts entered into by the Department.
- d) Acquire, own, hold, operate, maintain, lease, or sell real or personal property. (e). Accept gifts, grants, assistance funds, or bequests and use the same for the purposes of this Agreement. The Department may apply for and accept grants, assistance funds, loans, or contributions from any source. Gifts, grants, assistance funds, or bequests accepted by the Department shall become the property of the Department upon acceptance, except as otherwise agreed by the Department and the grantor. The Department may do anything within its power to secure the grants, loans, or other contributions, including, but not limited to, maintaining separate segregated funds for gifts, grants, assistance funds, or bequests.
- e) Make claims for federal or state aid payable to a Party on account of the execution of this Agreement, with the written consent of the Party.
- f) Determine the manner of responding for any liabilities that might be incurred through performance of the Agreement and insure against the liabilities.
- g) Adjudicate disputes or disagreements, the effects of failure of the Parties to pay their shares of the costs and expenses agreed to by the Parties, and the rights of the other Parties.
- h) Engage auditors to perform independent audits of the financial statements of the Department.
- i) Invest surplus funds or proceeds of grants, gifts, assistance funds, or bequests consistent with an investment policy adopted by the Fire Board.

Section 5.04. Ordinances. To the extent permitted under state law, the Fire Board may adopt ordinances and regulations for fire protection, for fire safety, to prevent fires, to suppress fires, or to provide for the storage and handling of combustible, explosive, or other hazardous substances within the Service Area. Alternatively, the Fire Board may recommend for adoption by the governing bodies of each of the Parties ordinances and regulations for fire protection, for fire safety, to prevent fires, to suppress fires, or to provide for the storage and handling of combustible, explosive, or other hazardous substances.

Section 5.05. Service Fees. To the extent permitted under state law, the Fire Board may adopt an ordinance authorizing the imposition and collection of fees for the provision of Emergency Services. Alternatively, the Fire Board may recommend for adoption by the governing bodies of each of the Parties ordinances authorizing the imposition and collection of fees for the provision of Emergency Services.

Section 5.06. Contracts with Public Agencies. The Department may enter into a contract for

Emergency Services to be provided by the Department to any other Public Agency. The fees and charges for services provided in the contract shall not be required to be the same as the fees and charges incurred by a Party for comparable services under this Agreement. Charges and fees specified in a contract shall be subject to increase by the Department, as necessary, in order to provide funds to meet the obligations of the Department. The Department also may enter into a contract for Emergency Services to be provided to the Department by any other Public Agency.

Section 5.07. Tax Limitation. The Department shall not levy any type of tax within the boundaries of any Party. Nothing in this Agreement, however, prevents the Parties from levying taxes and assigning the revenue from the taxes to the Department, if otherwise authorized under state law.

Section 5.08. Limitation on Binding Parties. The Department shall not have the power to bind a Party or to create debts, liabilities, or obligations of a Party, unless otherwise specifically agreed to by the Party.

Section 5.09. No Waiver of Governmental Immunity. The Parties agree that no provision of the Agreement is intended, nor shall it be construed, as a waiver by any Party of any governmental immunity or exemption provided under the Act or other law.

ARTICLE VI

MANNER AND METHOD FOR EXERCISE OF COMMON POWER AND TRANSFER OF FUNCTIONS AND SERVICES

Section 6.01. Joint Exercise of Power. The joint exercise of power authorized under this amended Agreement shall continue as provided.

Section 6.02. Financial Support by Parties. Consistent with this Agreement, each Party shall raise the necessary monies to fund the Department and activities under this Agreement in the manner each Party determines, in accordance with all laws and regulations applicable to each Party. The sources of revenue authorized by law for financing the Department specified in this Agreement are non-exclusive and the Department shall not be precluded from pursuing other sources of revenue to finance the Department. Authorization for the Department to generate revenue under this Agreement shall not be construed to preclude a Party from generating revenue as authorized by law to finance the Party's financial contribution to the Department required under this Agreement.

Section 6.03. Transfer of Assets. In the event another Party is accepted into the Department, the assets of the Party, including, but not limited to, equipment, vehicles, and other personal property related to the provision of Emergency Services, that will be transferred to the Department to support the exercise of common power under this Agreement by the Department shall be detailed in an addendum to this agreement, which shall be titled Exhibit B-1 (B-2, etc for subsequent new Parties). Assets detailed on Exhibit B (initial and subsequent) become the property of the Department on the Transfer Date, free and clear of any right, claim, or interest of a Party or the DAFD. The Parties may advance money to the Department to pay for costs associated with the implementation of this Agreement. After the Effective Date, the Fire Board may accept the transfer of other assets to the Department from a Party.

Section 6.04. Assumption of Liabilities and Obligations. In the event another Party is accepted into the Department, the Department shall not be liable for any outstanding liabilities or obligations of the Party.

Section 6.05. Employees. The Department shall function as the employer of the employees of the Department and have the responsibility, authority, and right to manage and direct the employees. In the event another Party is accepted into the Department, the employees of the Party relating to the exercise of common powers under this Agreement that will be transferred to the Department on the Transfer Date shall be detailed on an addendum to this agreement, which shall be titled Exhibit C-1 (C-2, etc for subsequent new Parties). Employees detailed on Exhibit C (initial and subsequent) become employees of the Department on the Transfer Date. Fire fighters employed by the Department shall comply with the Fire Fighters Training Council Act of 1966, 1966 PA 291, MCL 29.361 to 29.377.

Section 6.06. Real Property. Real property, including, but not limited to, fire buildings and fixtures, owned on the Effective Date by a Party or constructed after the Effective Date by a Party shall remain the real property of the Party. For real property owned by a Party and used by the Department in the exercise of common powers under this Agreement, the Department shall enter into a lease or other agreement with the Party to assist the Party in recouping costs associated with the operation, maintenance, and repair of the real property, including, but not limited to, electricity, water, heating, ventilation, air conditioning, insurance, roofing, eave troughs, garage doors and openers, sidewalks, gardens, and driveways. Costs recouped shall be adjusted based upon the Department's percentage of usage of the real property. For real property of a Party to be used by the Department, a lease or other agreement shall be completed within 90 days following ratification of this Agreement by all Parties. After the date that this Agreement is ratified by all

Parties, if a Party desires a new Fire Station that is consistent with the Master Services Response Plan described in Section 6.07, the Party shall construct the Fire Station at the Party's expense, the Fire Station shall remain the property of the Party, and the Department may enter into a lease agreement with the Party for the use of the Fire Station.

Section 6.07. Master Service Response Plan. Within 12 months following ratification of this agreement by all parties, the Fire Chief shall present a draft Master Service Response Plan (“**Draft Plan**”) to the Fire Board. The Draft Plan must use a statistical basis (including, but not limited to, all of the following: population; population density; proximity to schools, core urban areas, and industrial facilities; life expectancy of equipment; response time; and ISO standards of the International Organization for Standardization) to outline anticipated future staffing and equipment and facility needs. Existing staffing levels, equipment and facilities needs must be considered in the formulation of the Draft Plan. The Draft Plan must address coverage of the current population, commercial, and industrial centers within the area served by the Department and anticipated long-range needs, considering areas of projected residential, commercial, and industrial growth in the area served by the Department. The Draft Plan also must consider long-range capital improvement needs for the Department. Not less than 60 days after receiving the Draft Plan, the Fire Board shall either adopt the draft Plan, or return the Draft Plan with comments (“**Returned Plan**”) to the Fire Chief. Not less than 60 days after the return of the Returned Plan by the Fire Board, the Fire Chief shall submit a revised draft Master Service Response Plan (“**Revised Plan**”) to the Fire Board. Not less than 60 days after the Revised Plan is received, the Fire Board shall adopt the Revised Plan, with or without modifications, as the Master Service Response Plan for the Department. Annually, not less than 30 days after anniversary of the most recent adoption of a Master Service Response Plan by the Fire Board, the Fire Chief shall present a written recommendation to the Fire Board to extend or amend the Plan. The requirements and timelines applicable to an initial Master Service Response Plan apply to subsequent extensions, modifications or approval of a Master Service Response Plan for the Department.

Section 6.08. Acts and Omissions. Except as otherwise explicitly provided in this Agreement, it is the intent of the Parties that liability for acts or omissions of a Party prior to the Effective Date shall remain with a Party and not be transferred, assigned, or assumed by the Department. The Department shall only be liable for its own acts or omissions that occur after the Effective Date and the Parties shall not be liable for any acts or omissions of the Department.

ARTICLE VII

BOOKS, RECORDS, AND FINANCES

Section 7.01. Department Records. The Department shall keep and maintain at the principal office of the Department all documents and records of the Department. The records of the Department, which shall be available to the Parties, shall include a copy of this Agreement and any amendments to the Agreement. The records and documents shall be maintained until termination of this Agreement and shall be transmitted to any successor entity.

Section 7.02. Freedom of Information Act. The Department shall be subject to and comply with the Freedom of Information Act, 1976 PA 442, MCL 15.231 to 15.246.

Section 7.03. Uniform Budgeting and Accounting Act. The Department shall be subject to and comply with the Uniform Budgeting and Accounting Act, 1968 PA 2, MCL 141.421 to 141.440a. Unless otherwise designated by the Fire Board, the Fire Chief shall serve as the Chief Administrative Officer of the Department. The Fire Board shall approve all budgets and budget amendments for the Department for each Fiscal Year.

Section 7.04. Annual Budget. Each Fiscal Year, the Fire Board shall prepare a proposed operating and capital budget reflecting the projected revenues and projected expenditures of the Department for the next Fiscal Year. The Fire Board also may develop a rolling 5-year budget to assist in planning. The Fire Board shall adopt a proposed annual budget for the next Fiscal Year by the Fire Board in a manner to assure submission of the proposed budget to each Party not later than November 1 of each year. The Secretary shall be responsible for submission of the tentative budget to each Party. Any budget increase over the preceding Fiscal Year of more than the CPI plus 3% shall require the approval of a majority of the governing bodies of the Parties. The Fire Board shall give final approval of the annual budget for the next Fiscal Year no later than December 31 of each year. As used in this paragraph, "CPI" means the Consumer Price Index for All Urban Consumers (CPI-U) in the Detroit-Ann Arbor-Flint Combined Metropolitan Statistical Area as reported by the Bureau of Labor Statistics of the United States Department of Labor.

Section 7.05. Deposits and Investments. The Department shall deposit and invest money of the Department, not otherwise employed in carrying out the purposes of the Department, in accordance with an investment policy established by the Fire Board consistent with laws and regulations regarding investment of public funds.

Section 7.06. Disbursements. Disbursements of money by the Department shall be in accordance with the annual budget adopted by the Fire Board, consistent with any guidelines recommended by the Fire Chief and approved by the Fire Board, and also shall be in accordance with applicable law. All checks or other forms of withdrawal on any account of the Department shall be signed or approved by two individuals authorized by the Fire Board.

Section 7.07. Financial Statements and Reports. The Department shall prepare, or cause to be prepared, at its own expense, annual audited financial statements (balance sheet, statement of revenue and expense, statement of cash flows, and changes in fund balance). The financial statements shall be prepared in accordance with generally accepted accounting principles and shall be accompanied by a written opinion of an independent certified public accounting firm. A copy of the annual financial statement and report shall be filed with the Michigan Department of Treasury, made available to each of the Parties, and posted on a publicly accessible internet website.

Section 7.08. Annual Financial Contributions (Option 1). Each year, after first determining projected annual fees, rates, charges, or other revenue payable to or collectable by the Department, the Fire Board shall determine any additional amount of each Party's financial contribution

necessary to support the approved Department budget for the ensuing Fiscal Year using a cost-weighted formula based on population, SEV, and historical usage factors, as follows:

- a) **Population:** 30% of each Party's financial contribution shall be allocated among the Parties based on the population of each Party's portion of the Service Area in proportion to the total population of all of the total Service Area of the Department, according to the most recent United States Census Bureau Report, as updated bi-annually by the Southeast Michigan Council of Governments.
- b) **SEV:** 30% of each Party's financial contribution shall be allocated among the Parties based on the SEV of each Party's portion of the Service Area in proportion to the total SEV of all total Service Area of the Department. Property in a village shall not be included in the SEV of a township for purposes of this paragraph.
- c) **Historical Usage:** 40% of each Party's financial contribution shall be allocated among the Parties based on the number of Department Runs performed in each Party's portion of the Service Area in proportion to the total number of Department Runs performed in the total Service Area of the Department, as determined using the most recently completed three calendar years of report data. However, in the event a new Party is accepted into the Department which Party provides or has provided service, or has contracted for service less than Level 1A, the actual number of Department Runs for the new Party in the 3 preceding years shall be increased by 35% to account for the difference in the service level between the new Party with the lower Service Level and the Department (Level 1A). This adjustment shall only be made to the data for the calendar years prior to the new Party being accepted into the Department.

In applying the cost-weighted formula under this section, the sum of the calculations for population, SEV, and historical usage must equal 100% and the overall percentage cost allocations for each of the Parties must together equal 100%. An example of an application of the cost-weighted formula is attached as Exhibit D.

Section 7.08. Annual Financial Contributions (Option 2). Each year, after first determining projected annual fees, rates, charges, or other revenue payable to or collectable by the Department, the Fire Board shall determine any additional amount of each Party's financial contribution necessary to support the approved Department budget for the ensuing Fiscal Year using a cost formula based on historical usage factors, as follows:

- a) **Historical Usage:** Each Party's financial contribution shall be allocated among the Parties based on the number of Department Runs performed in each Party's portion of the Service Area in proportion to the total number of Department Runs performed in the total Service Area of the Department, as determined using the most recently completed three calendar years of report data. However, in the event a new Party is accepted into the Department which Party provides or has provided service, or has contracted for service less than Level 1A, the actual number of Department Runs for the new Party in the 3 preceding years shall be increased by 35% to account for the difference in the service level between the new Party with the lower Service Level and the Department (Level 1A). This adjustment shall only be made to the data for the calendar years prior to the new Party being accepted into the Department.

In applying the cost formula under this section, the Historical Usage data shall use a rolling three (3) year average.

Section 7.09. Payment of Financial Contribution. Each Party shall pay to the Department not less than 1/12th of its total financial contribution calculated under Section 7.08 for each Fiscal Year no later than the 23rd day of each month of the Fiscal Year.

Draft 2014/05/12

ARTICLE VIII

TERM AND TERMINATION

Section 8.01. Term. Following ratification by all Parties, his Agreement and the Department shall continue for an initial term of 15 years. After the initial term, the Agreement is extended in 10-year increments unless not extended by joint action of all of the Parties. Notwithstanding the term of the Agreement under this paragraph, this Agreement may be terminated before the expiration of a term as provided under Section 8.05 of this Agreement.

Section 8.02. Withdrawal. Any Party may withdraw from this Agreement by notifying each of the other Parties in writing at least 12 months before the beginning of a Fiscal Year. A withdrawal becomes effective at the end of the Fiscal Year following the Fiscal Year in which notice was provided. A Party that withdraws from this Agreement shall remain liable for its portion of the debts and liabilities of the Department incurred while a Party to this Agreement based on the cost formula under Section 7.08 of this Agreement, for the Party's last Fiscal Year as a Party. Property of the Department in the possession of a withdrawing Party or in the possession of personnel who will no longer remain with the Department after the withdrawal of the Party shall be returned to the Department before the withdrawal becomes effective. A withdrawing Party shall not be entitled to the return of, or any credit for, any property or money transferred or paid to the Department by the withdrawing Party.

Section 8.03. Effect of Withdrawal. The withdrawal of a Party shall neither terminate nor have any effect upon the provisions of the Agreement as long as not less than 2 Parties remain as Parties to this Agreement.

Section 8.04. Expulsion. If a Party fails to comply with this Agreement or the policies of the Department, the Party may be expelled from the Department by resolution approved by at least 2/3 of the Representative positions provided for by this agreement, including any Alternate Representatives serving on behalf of a Representative. Before adopting an expulsion resolution, the Fire Board first shall notify a Party of its potential expulsion, state the reasons for the potential expulsion, and request compliance by the Party with the Party's obligations under this Agreement. An expulsion resolution shall include an effective date for the expulsion. An expelled Party is obligated to pay contributions accrued as of the effective date of the expulsion.

Section. 8.05. Termination. This Agreement may be terminated by a concurrent resolution adopted by the governing bodies of a majority of the participating Parties. Before termination is effective, all outstanding indebtedness of the Department shall be paid. This Agreement shall not be terminated if the termination could operate as an impairment of any of the Department's contracts. This Agreement may be terminated when the outstanding indebtedness of the Department exceeds the value of the assets of the Department if the net indebtedness of the Department is assumed and paid by the participating Parties, with the amount payable by each participating Party determined using the cost-weighted formula for financial contributions for the Fiscal Year under Section 7.08 of this Agreement.

Section 8.06. Disposition upon Termination. As soon as possible after termination of this Agreement, the Department shall wind up its affairs as follows:

- a) All of the Department's debts, liabilities, and obligations to its creditors and all expenses incurred in connection with the termination of the Department and distribution of its assets shall be paid first.
- b) Title to all property owned by the Department then shall be distributed by the Fire Board to the Parties, with the property distributed proportionately to the Parties using the cost-weighted formula for financial contributions for the final Fiscal Year under Section 7.08 of

this Agreement.

ARTICLE IX MISCELLANEOUS

Section 9.01. Due Execution of this Agreement. Each Party shall duly execute not less than 7 copies of this Agreement, each of which, taken together, is an original but all of which constitute 1 instrument.

Section 9.02. Public Purpose and Governmental Function. The powers, duties, rights, obligations, functions, and responsibilities of the Department constitute essential public purposes and governmental functions.

Section 9.03. Non-impairment. Nothing in this Agreement authorizes the impairment of a bond, note, security, or uncontested legal obligation of a Party.

Section 9.04. Notices. Any and all correspondence or notices required, permitted, or provided for under this Agreement to be delivered to any Party shall be sent to that Party by first class mail. All written notices shall be sent to each Party's signatory to this Agreement, or his or her successor. All correspondence shall be considered delivered to a Party as of the date that the notice is deposited with sufficient postage with the United States Postal Service. A notice of withdrawal shall be sent via certified mail to the address included with each Party's signature to this Agreement.

Section 9.05. Entire Agreement. This Agreement sets forth the entire agreement between the Parties and supersedes any and all prior agreements or understandings between them in any way related to the subject matter of this Agreement. It is further understood and agreed that the terms and conditions of this Agreement are contractual and are not a mere recital and that there are no other agreements, understandings, contracts, or representations between the Parties in any way related to the subject matter of this Agreement, except as expressly stated in this Agreement.

Section 9.06. Severability of Provisions. If any provision of this Agreement, or its application to any Person, Party, or circumstance, is invalid or unenforceable, the remainder of this Agreement and the application of that provision to other Persons or circumstances and to the remaining Parties is not affected but will be enforced to the extent permitted by law, it being the intent of the remaining Parties to continue to agree to the substantive provisions of this Agreement and to implement the Agreement.

Section 9.07. Governing Law. This Agreement is made and entered into in this State and shall in all respects be interpreted, enforced, and governed under State law without regard to the doctrines of conflict of laws. The language of all parts of this Agreement shall in all cases be construed as a whole according to its fair meaning and not construed strictly for or against any Party.

Section 9.08. Resolution of Disputes. In the event of any dispute, claim, question, or disagreement arising from or relating to this Agreement or the breach of this Agreement, the Parties shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, the Parties shall consult and negotiate with each other in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to the Parties. If the Parties do not reach a solution within 90 days, then, upon notice by a Party to the other Parties, all disputes, claims, questions, or differences shall, upon mutual agreement of the Parties, be finally settled by arbitration administered by the American Arbitration Association in accordance with the Association's policies and procedures. Any arbitration award shall be final and may be enforced by an order of a court of competent jurisdiction. Each Party shall pay its proportionate share of the costs of arbitration and all of their respective legal and professional fees, regardless of outcome.

Arbitration under this clause is optional. Disputes not submitted to arbitration or otherwise resolved by the Parties shall be submitted to the courts of the State in Washtenaw County.

Section 9.09. Amendment. This Agreement may be amended or an alternative form of this Agreement adopted only upon written agreement of all Parties. Any agreement or contract among the Parties that is inconsistent with this Agreement shall be adopted as an amendment to the Agreement and be approved as provided in the Act by the governing bodies of the Parties and by the Governor prior to becoming effective. Any amendment to allow the participation in the Department by another Public Agency as a Party will be completed in a manner consistent with the Act.

Section 9.10. Effective Date. This Agreement is effective on ratification of the agreement by all parties.

This Agreement has been approved by the governing bodies of the Parties and is executed on behalf of the Parties on the following dates:

VILLAGE OF DEXTER

Dated: _____

By: _____

(Name), Village Council President

Address: 8140 Main St.
Dexter, MI 48130

DEXTER TOWNSHIP

Dated: _____

By: _____

(Name), Township Supervisor

Address: 6880 Dexter-Pinckney Rd.
Dexter, MI 48130

WEBSTER TOWNSHIP

Dated: _____

By: _____

(Name), Township Supervisor

Address: 5665 Webster Church Rd.
Dexter, MI 48130

Pursuant to Section 10 of the Urban Cooperation Act of 1967, 1967 (Ex Sess) PA 7, MCL 124.510, I find that this agreement meets the conditions set forth in the Urban Cooperation Act of 1967, is in proper form, and is compatible with the laws of the State of Michigan.

Dated: _____

RICHARD D. SNYDER
Governor

Draft 2014-511

EXHIBIT A

DEPARTMENT SERVICE AREA

1. **Village of Dexter** – the entire geographic area of the Village of Dexter.
2. **Dexter Township** – the entire geographic area of the Township of Dexter, excluding Sections 31 and 32 (see attached map).
3. **Webster Township** – the entire geographic area of the Township of Webster, excluding property within the geographic area of the Village of Dexter.

Draft 2/1/2014

EXHIBIT B (Example)

ASSETS TRANSFERRED TO DEPARTMENT

Asset Description

Type of Asset

Transferred by

DRAFT

EXHIBIT C (Example)
EMPLOYEES TRANSFERRED TO DEPARTMENT

Employee Name

Title/Position

Pre-Transfer Employer

Draft 10/14/15

EXHIBIT D

EXAMPLE OF PROPOSED COST-WEIGHTED FORMULA

Unit	Population	% Total Pop.
Dexter Twp	6,042	36.76%
Dexter Village	4,067	24.74%
Webster Twp	6,328	38.50%
Total	16,437	100.00%

2010 Census

Unit	SEV	% Total SEV
Dexter Twp	\$342,092,600	35.06%
Dexter Village	\$205,837,200	21.09%
Webster Twp	\$427,843,600	43.85%
Total	\$975,773,400	100.00%

Washtenaw County Report, 2011

Unit	Usage*	% Total Usage
Dexter Twp	866	33.99%
Dexter Village	838	32.89%
Webster Twp	844	33.12%
Total	2,548	100.00%

Actual data from 2008, 2009 and 2010

* - Usage shall be the total of the prior three years Department Runs for the Party's Service Area except that Scio Township's Usage was increased by 25% for the calendar years prior to the Effective Date

Weight per factor

	30%	30%	40%	
Unit	Population	SEV	Usage	Total
Dexter Twp	11.03%	10.52%	13.59%	35.14%
Dexter Village	7.42%	6.33%	13.16%	26.91%
Webster Twp	11.55%	13.15%	13.25%	37.95%
Total	30.00%	30.00%	40.00%	100.00%

Sample Budget **\$1,300,000**

Unit	Sample Budget Allocation
Dexter Twp	\$456,820
Dexter Village	\$349,830
Webster Twp	\$493,350
Total	\$1,300,000