

**DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, OCTOBER 13, 2014**

Agenda: 10/27/2014

Item: C-1

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: President Keough

J. Carson

P. Cousins

D. Fisher

J. Knight-ab

J. Semifero

R. Tell

Also present: Courtney Nicholls, Village Manager; Michelle Aniol, Community Development Manager; Carol Jones, Village Clerk; Dan Schlaff, Public Services Superintendent; Scott Maurer, Assistant Public Services Superintendent; residents and media.

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting – September 22, 2014

Motion Fisher; support Tell to approve the minutes of the Regular Council Meeting of September 22, 2014 as presented.

Unanimous voice vote approval with Trustee Knight absent.

D. PREARRANGED PARTICIPATION

None

E. APPROVAL OF THE AGENDA

Motion Tell; support Cousins to approve the agenda as presented.

Unanimous voice vote approval with Trustee Knight absent.

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

G. NON-ARRANGED PARTICIPATION

None

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar with a note that the DDA meeting is October 16 not October 15.

I. REPORTS

1. Public Services Superintendent – Dan Schlaff

Mr. Schlaff submits his progress report of the DPW and Water/Sewer per packet.

Mr. Schlaff gave the following updates:

- Industrial Park was repaired by staff and the paving done by Barrett's.
- Huron Street –would have been done today but the asphalt plant closed at 2 pm so now it should be completed on Wednesday or Thursday.
- Road repairs – will be 3-4 weeks until done with crack repairs.
- Leaf Pickup – hope to have DPW out by Thursday and Friday to begin pickup.
- Sludge – things are working well and using half as much of the natural gas as before. Should make it until the middle of November before hauling sludge.
- Question regarding Huron Street and the Industrial Park and any problems with the traffic during the project. (Not much)
- Question regarding Ann Arbor Street and Central Street finishing and an area identified by the Bus Stop that needs looking at. (Preparing a punch list.)
- Question asked regarding the static level of the 5th and 6th Well.

2. Community Development Manager – Michelle Aniol

Ms. Aniol submits her report as per packet. Ms. Aniol gave the following updates:

- DDA Legislation – MSHDA and MML spoke at the Commerce Committee against the proposed DDA legislation and it appears that legislation will not go any further this year. They will be working toward a more comprehensive package next year.
- New restaurant coming on Main Street to replace the Coney Island.
- Met with Faith in Action as they have an interest in relocating to 7997 Grand Street. Presently the property does not allow for a warehouse or variance due to zoning.
- Question asked regarding the sale of the Mill Creek Sports property and what could happen if the new owners want to come into the Village. (Ms. Aniol, Webster and Scio Townships have had a meeting to discuss this possibility.)
- Comment regarding Horseshoe Park and DTE's response to the quit claim deed.

3. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

Western Washtenaw Area Value Express Representative – Jim Carson

- Included in the packet are the budget and ridership numbers for WAVE.
- WAVE has received a MDOT 5310 Grant. Dexter will be getting a new van.
- Will be adding another staff person – a dispatcher.
- They looked at fares and there will be some increases on the Dexter and Chelsea demand routes beginning January 1.
- The WAVE fleet consists of 10 vehicles and 17 employees.
- Dexter’s participation in WAVE was highlighted of the residents within walking distance of a fixed route service and of demand service routes.
- Question was asked about the variance in some rider numbers.
- Trustee Cousins thanked the WAVE for the buses and drivers for the Big 400 Tour.

4. Subcommittee Reports

Facilities – Council Work Session scheduled for October 27, 2014 at 6 pm.

Road Plan

- Much of the information for this meeting was covered under the Public Services Superintendent’s report.
- Working on the CIP for 2015 and looking at the island at the entry way to the Industrial Park and ways to alleviate traffic backup as a possible addition to the CIP.

5. Village Manager Report

Ms. Nicholls submits her report as per packet. Ms. Nicholls gave the following verbal updates:

- Received an award from the Michigan Fitness Foundation for promoting activity in the community.
- Mr. Droze will be finishing his stint with the Village with office hours this week and next.
- New Hire – the listing will go out tomorrow (October 14) with a slight change in responsibilities as an Assistant to the Village Manager.
- The Village will be receiving \$22,000 through Act 51 revenue.
- A Village employee is looking into early retirement through MERS.

6. President’s Report

Mr. Keough submits his report as per packet. Mr. Keough gave the following updates:

- Making a recommendation to fill the last Planning Commission seat with the appointment of Alison Heatley.
- Met with Scio Township and the Wellness Foundation on October 3.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$552,235.20

2. Consideration of: Appointment of Alison Heatley to the Planning Commission with a term ending June 2015
3. Consideration of: Set Trick or Treat hours – Friday October 31, 2014 from 5:30 p.m. – 7:30 p.m.

Motion Fisher; support Semifero to approve items 1, 2 and 3 of the Consent Agenda.

Unanimous voice vote approval with Trustee Knight absent.

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Incorporation as a City Next Steps
 - Ms. Nicholls reported that the Charter will be printed in the Sun Times News on October 8 and again on October 15.
 - Trustee Carson distributed a flyer he will be using when he is going door to door to give residents information on the coming election.
 - President Keough mentioned upcoming meetings by the Keep Dexter a Village group on October 14 and October 26.

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Planning Commission Recommendation to Approve the Area Plan Extension Request by Oxford Companies for Dexter Crossing Outlot

Motion Cousins; support Carson to approve the Planning Commission's recommendation for the Area Plan extension request by Oxford Companies for the Dexter Crossing Outlot.

Motion Semifero; support Fisher to postpone and send back to the Planning Commission to get specifics on the first condition, "The layout and design of green space adjacent to the ROW be consistent with the Busch's development across Dexter-Ann Arbor Road."

Ayes: Carson, Cousins, Fisher, Semifero, Tell and Keough

Nays: None

Absent: Knight

Motion carries

2. Consideration of: Michigan Council for Arts & Cultural Affairs Grant Request for the 2015 Paint Dexter Plein Air Festival

Motion Cousins; support Fisher to approve the Michigan Council for Arts & Cultural Affairs grant request for the 2015 Paint Dexter Plein Air Festival.

Ayes: Cousins, Fisher, Semifero, Tell, Carson and Keough

Nays: None
Absent: Knight
Motion carries

3. Consideration of: Award of Bid for Curb Work to GM & Sons in the amount of \$15,000

Motion Semifero; support Tell to award the bid for curb work to GM & sons in the amount of \$15,000.

Ayes: Fisher, Semifero, Tell, Carson, Cousins and Keough
Nays: None
Absent: Knight
Motion carries

4. Consideration of: Pipe Repair at the Dexter Crossing Lift Station for a cost not to exceed \$14,650

Motion Carson; support Tell to approve the pipe repair at the Dexter Crossing Lift Station for a cost not to exceed \$14,650.

Ayes: Semifero, Tell, Carson, Cousins, Fisher and Keough
Nays: None
Absent: Knight
Motion carries

M. COUNCIL COMMENTS

Cousins	Thanked Ms. Fisher for her leadership and the planning of the Burning of the Mortgage at Gordon Hall on Sunday, October 12.
Fisher	None
Semifero	The Road Project at the Industrial Park was a tremendous project and the DPW took on a big part of it and did a great job.
Jones	Thank you again to Scott and the road crew for getting the Inverness Street intersection open for a funeral at St. Andrew's Church on the 11 th . I have tickets for St. Andrew's Annual Sauerkraut Supper. On October 10, the Big 400 hosted two tours of the east and west areas and the splendor of recreations areas and communities located within the Big 400.
Tell	In our packet was a piece from Fleis & VandenBrink on roads. It sounds as if they took this straight from Dexter's Road Plan.
Carson	None
Knight	None

N. NON-ARRANGED PARTICIPATION

None

O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING PENDING LITIGATION IN ACCORDANCE WITH MCL 15.268

Motion Fisher; support Carson to move into Closed Session for the purpose of discussing pending litigation in accordance with MCL 15.268 at 9:08 PM.

Ayes: Semifero, Tell, Carson, Cousins, Fisher, and Keough

Nays: None

Absent Knight

Motion carries

Motion Cousins; support Fisher to leave closed session at 9:50 PM.

Ayes: Tell, Carson, Cousins, Fisher, Semifero and Keough

Nays: None

Absent: Knight

Motion carries

P. ADJOURNMENT

Motion Tell; support Carson to adjourn at 9:51 PM.

Unanimous voice vote approval with Trustee Knight absent.

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

Memorandum

Agenda: 10/27/2014

Item: F-1

To: Village Council
Courtney Nicholls, Village Manager

From: Michelle Aniol, Community Development Manager

Re: MC3, Inc. Request for Industrial Facilities Tax Exemption

Date: October 27, 2014

Action Requested:

Resolution approving a request from MC3, Inc. for an Industrial Facilities Tax Exemption Certificate for real and personal property investments located at 2555 Bishop Circle West, Dexter, Michigan

Background and Discussion

MC3, Inc., located at 2555 Bishop Circle West, has submitted an Industrial Facilities Tax Exemption request for a 50% abatement of taxes on approximately \$4,884,200 in real property improvements and \$451,300 in personal property at its facility for a period of 12 years. In 2013 MC3, Inc. purchased a medical device manufacturing line of business from an Ann Arbor, Michigan corporation. In order to successfully re-launch the line MC3, Inc. must make a substantial investment in capital infrastructure (building and equipment), as well as staff.

The annual value of the abatement of real and personal property is approximately \$18,749.21 in Village taxes and \$57,120.26 from the other taxing jurisdictions including Scio Township, Dexter District Library, Dexter Community Schools, Washtenaw County, Washtenaw County Intermediate School District and Washtenaw Community College. MC3, Inc. proposes the creation of 50 new full-time equivalent jobs, as a result of its investment.

Since personal property tax will be eliminated for manufacturing businesses in 2016 and based on the evaluation form MC3, Inc. is eligible for 1-year abatement on personal property. Based on the evaluation form MC3, Inc. is eligible for an abatement of 12 years on real property improvement. MC3, Inc. submitted a Letter of Intent to Lease the facility at 2555 Bishop Circle West, which demonstrates that MC3 will be responsible for taxes associated with the proposed real property improvements.

The goal of the Village's Industrial Facilities tax abatement program is to encourage new companies to invest in our community and to assist our existing companies as they continue to invest in their businesses. The amount of temporary tax relief that a business is eligible for is based on the value of their investment in the community, as determined by the Village's abatement evaluation criteria. In granting the abatement, the Village helps relieve the tax burden created by the company's financial investment. The Village benefits by receiving 50% of the tax revenue that it would not otherwise have received if the company had not made the investment. In the case of MC3, Inc. the additional revenue is \$18,749.21 in real property and personal property will increase to \$37,498.43 upon expiration of abatement. This is calculated as the taxable value (half of the value of the improvements - \$2,667,750) divided by \$1,000 and multiplied by half the Village millage rate (7.0281). The Village also benefits from the jobs that are brought to and retained in the community.

The following documentation accompanies this memo:

- Council Resolution of Approval
- MC3, Inc. IFT application
- Letter of Intent to Lease
- MC3 evaluation form

RESOLUTION #XX - 2014

RESOLUTION APPROVING A REQUEST FROM MC3, INC. FOR AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR REAL AND PERSONAL PROPERTY INVESTMENTS LOCATED AT 2555 BISHOP CIRCLE WEST, DEXTER MI

WHEREAS, pursuant to P.A. Act 198 of 1974, M.C.L. 207.551 et seq., after duly noticed public hearing held on May 26, 1987 the Dexter Village Council by resolution established an Industrial Development District at the Dexter Business and Research Park; and

WHEREAS, MC3, Inc., has filed an application for an Industrial Facilities Exemption Certificate with respect to real property investment of \$4,884,200.00 and personal property investment of \$451,300.00 at their facility located at 2555 Bishop Circle West; and

WHEREAS, before acting on said application, the Dexter Village Council held a hearing on October 27, 2014 at the Dexter Senior Center, 7720 Dexter-Ann Arbor Street, Dexter Michigan at 7:30 p.m., at which the applicant, the Assessor and a representative of each of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, completion of the proposed investment is calculated to and will at the time of issuance of the certificate have the reasonable likelihood to retain, create and/or prevent the loss of employment in the Village of Dexter; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the Village of Dexter, after granting this certificate, will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property this exempted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF DEXTER THAT:

1. The Dexter Village Council finds and determines that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974 and Act No. 255 of the Public Acts of 1978, shall not have the effect of substantially impeding the operation of the Village of Dexter, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the Village of Dexter.
2. The application of MC3, Inc. for an Industrial Facilities Exemption Certificate with respect to real property investment of \$4,884,200.00 and personal property investment of \$451,300.00 at their facility located at 2555 Bishop Circle West be approved as submitted.
3. The Industrial Facilities Exemption Certificate when issued shall be and remain in full force and effect for a period of 12 (twelve) years for real property and 1 (one) for personal property. The applicant shall remain within the Village of Dexter during the period of time for which the individual applications for abatement has been approved. **If the applicant relocates within this period of time, the applicant shall pay to the affected taxing units an amount equal to those taxes it would have paid had the abatement not been in effect.**

AYES:

NAYS:

ABSENT:

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk <i>Careal J. Jones</i>	Date received by Local Unit <i>9/12/14</i>
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION
All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) Michigan Critical Care Consultants, Inc	1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 8731	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 2555 Bishop Circle West, Dexter, MI 48130	1d. City/Township/Village (indicate which) Village of Dexter	1e. County Washtenaw
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(1)) <input type="checkbox"/> Research and Development (Sec. 2(9))	3a. School District where facility is located Dexter	3b. School Code 81050
		4. Amount of years requested for exemption (1-12 Years) 10 Years

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

See Attachment A.

6a. Cost of land and building improvements (excluding cost of land).....	▶ <u>\$4,884,200.00</u>
* Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures.....	▶ <u>\$451,300.00</u>
* Attach itemized listing with month, day and year of beginning of installation, plus total	Personal Property Costs
6c. Total Project Costs	▶ <u>\$5,335,500.00</u>
* Round Costs to Nearest Dollar	Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements	▶ <u>8/1/14</u>	<u>1/31/15</u>	▶ <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Leased
Personal Property Improvements	▶ <u>8/1/14</u>	<u>1/31/15</u>	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

9. No. of existing jobs at this facility that will be retained as a result of this project. 0	10. No. of new jobs at this facility expected to create within 2 years of completion. 50
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11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)

b. TV of Personal Property (excluding inventory)

c. Total TV

12a. Check the type of District the facility is located in:

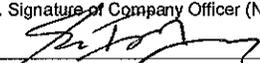
Industrial Development District Plant Rehabilitation District

12b. Date district was established by local government unit (contact local unit) 9/9/13	12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Catherine Schmidt	13b. Telephone Number (734) 995-9089	13c. Fax Number (734) 995-0840	13d. E-mail Address cschmidt@mc3corp.com
14a. Name of Contact Person Catherine Schmidt	14b. Telephone Number (734) 995-9089	14c. Fax Number (734) 995-0840	14d. E-mail Address cschmidt@mc3corp.com
▶ 15a. Name of Company Officer (No Authorized Agents) Scott Merz, President			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number (734) 995-0840	15d. Date 9/12/2014
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 3526 W/ Liberty Rd., Suite 100, Ann Arbor, MI 48103		15f. Telephone Number (734) 995-9089	15g. E-mail Address smerz@mc3corp.com

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)		16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)	
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.		16c. LUCI Code	
17. Name of Local Government Body		16d. School Code	
		▶ 18. Date of Resolution Approving/Denying this Application	

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

**State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971**

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

Attachment A
Section 5

MC3 purchased a medical device manufacturing line of business from an Ann Arbor, Michigan corporation in August 2013. In order to successfully re-launch the line MC3 will make a substantial investment in capital infrastructure (building and equipment) and staff. If MC3 had not purchased the line of business, the investment in capital infrastructure and staff would have most likely occurred outside the State of Michigan.

MC3's intention is to use the acquired line of business as a base for developing itself into a world-wide leader in the manufacture of medical devices. The targeted location for the substantial investment is located in a 56,000 square foot vacated manufacturing facility in the Village of Dexter. The building is currently a shell so significant renovations totaling approximately \$4,884,200 will need to occur. In addition, MC3 is planning on purchasing approximately \$451,300 of personal property to place inside the building. The total investment approximates \$5,335,500. Below are a building description and a summary of the renovations planned for the building-

Building Description

Address: 2555 Bishop Circle, Dexter, MI 48130

Legal Description: Lots 4, 5, 6, 7 & 8 Dexter Business and Research Park PT NE ¼ Sec 7, T25-R5E, 10.10 AC.

Parcel No.: HD-08-07-125-004

Square Footage: 56,000 Square Feet

Property Type: Industrial

Property Sub Type: Distribution Warehouse

Lot Size: 6.25 Acres

Renovation Real Property Cost

Description (Construction Between 8/1/2014 and 1/31/2015)	Cost
Site Work (Primarily Complete as of 9/11/2014)	239,500
Concrete	106,500
Masonry	95,000
Metals	52,500
Carpentry	530,000
Moisture Protection	587,000

Doors & Glass	255,000
Finishes	370,500
Fire Alarm System	25,000
Security System	35,000
Mechanical	45,000
Plumbing	540,000
HVAC	380,000
Electrical	675,000
Cleanroom	600,000
General Conditions	134,500
Overhead	213,700
Total	4,884,200

Renovation Personnel Property Cost

Description	Estimated Placed in Service Date	Cost
Furniture & Fixtures		
Cubical/Workstations	January 1 st , 2015	51,000
Private Office Workstations	January 1 st , 2015	54,000
Private Office Small Tables	January 1 st , 2015	2,100
Task Chairs for All Users	January 1 st , 2015	15,000
Guest Chairs for Private Offices	January 1 st , 2015	9,100
Occasional Tables for Lobby	January 1 st , 2015	1,800
Lounge Seating for Lobby	January 1 st , 2015	3,750
Large Conference Room Table	January 1 st , 2015	5,500
Large Conference Room Seating	January 1 st , 2015	4,800
Board Room Conference Table	January 1 st , 2015	7,500
Board Room Conference Seating	January 1 st , 2015	7,200
Collaborative Lounge Area Near Accounting Office	January 1 st , 2015	8,000
Small Conference Room Table	January 1 st , 2015	0
Small Conference Room Chairs	January 1 st , 2015	7,200
Break Room Tables	January 1 st , 2015	4,200
Break Room Chairs	January 1 st , 2015	6,000
Lounge Seating for Area Near Breakroom	January 1 st , 2015	2,400
Lounge Area Near Admin Area	January 1 st , 2015	2,000

Design Cost	January 1 st , 2015	9,750
Equipment, Molds & Dies		
Mold & Dies	January 1 st , 2015	50,000
Cleanroom and Manufacturing Equipment	January 1 st , 2015	125,000
Research Equipment	January 1 st , 2015	75,000
	Total	451,300

**VILLAGE OF DEXTER
P.A. 198 INDUSTRIAL FACILITIES EXEMPTION
TAX ABATEMENT FORM
REAL PROPERTY**

Company:

MC3, 2555 Bishop Circle W

SECTION 1. REAL PROPERTY INVESTMENT

A. Real Property

1 Land

Was the land purchased from the Village?	No	
If yes, what was the asking price?		\$0.00
If yes, was it at a discounted price?		\$0.00
If yes, what was the discount per acre?		\$0.00
		\$0.00

Subtract (1) point for each \$1,000 discount (per acre) below established price per acre.

(Negative)

2 Building

Was the building purchased from the Village?	No	
If yes, what was the asking price?		\$0.00
If yes, was it at a discounted price?		\$0.00
If yes, what was the discount per acre?		\$0.00
		\$0.00

Subtract (1) point for each \$1,000 discount below established price.

(Negative)

3 Building and Site Improvements (excluding cost of land)

Cost of land (site) improvements:		\$239,500.00
Cost of building improvements:		\$4,644,700.00
TOTAL:		\$4,884,200.00

Add (1) point for each \$33,000 of the first \$1,000,000 in real property investment

30.30
Sub-total (Max 30)

Add (1) point for each \$57,000 of the remaining real property investment.

35.00
Sub-total (Max 35)

Total Section 1 Points 65.00
(Max 65)

**VILLAGE OF DEXTER
P.A. 198 INDUSTRIAL FACILITIES EXEMPTION
TAX ABATEMENT FORM
REAL PROPERTY**

Company:

SECTION 2. EMPLOYMENT

A. Jobs

1	Number of Jobs retained	0	X	0.5	=	0.00
						(Max 25)
2	Number of New Jobs	50	X	0.5	=	25.00
						(Max 25)
Total Section 2 Points						25.00
						(Max 25)

SECTION 3. AESTHETIC & PRACTICAL FEATURES

A. The Dexter Village Planning Commission (or Community Development Manager in the case of Administrative Review) will evaluate the approved final site plan for aesthetic and practical features and award points based on the scale below

Exemplary (2) pts, Well Designed (1) pts, Adequate (0) pts

Building architecture & site compatibility	2.00
Building exterior construction materials	2.00
Landscaping & screening	2.00
Exterior lighting & identification	2.00
Traffic flow, safety & efficiency	2.00

Total Section 3 Points	10.00
	(Max 10)

**VILLAGE OF DEXTER
P.A. 198 INDUSTRIAL FACILITIES EXEMPTION
TAX ABATEMENT FORM
REAL PROPERTY**

Company:

SECTION 4. COMMITMENT TO COMMUNITY

For businesses with existing operations in the Village OR Dexter school district the following BONUS points will be awarded

How long has the company had ongoing operations in the Village or School District?

Village	0	Months
Dexter School District	0	Months

A. Time in Community	Village	School District	
For 6 to 36 months add:	2.50	1.20	
For 37 to 96 months add:	5.00	2.40	
For 97 to 144 months add:	7.50	3.60	
For 145 or more months add	10.00	5.00	
	Total Section 4 Points		0.00
			(Max 10)

SECTION 5. COST TO COMMUNITY

Added infrastructure costs directly necessitated by

A. this development (including engineering): \$0.00

If the cost to community is zero then skip this section.

If there are community costs use the following calculation to determine the number of points to subtract.

Total Project Cost:	\$0	=	
Total Community Cost	\$0		

- a. 100 or greater, subtract ZERO points for each point decline below 100.
- b. 99 to 50, subtract 0.2 points for each point decline below 100.
- c. 49 to 30, subtract 0.42 points for each point decline below 100.
- d. 29 to 1, subtract 1.0 point for each point decline below 100.

Total Section 5 Points	0.00
	(Max -100)

Total Application Points	100.00
	(Max 110)

**VILLAGE OF DEXTER
P.A. 198 INDUSTRIAL FACILITIES EXEMPTION
TAX ABATEMENT FORM
PERSONAL PROPERTY**

SECTION 1. INVESTMENT

A. Personal Property

1	Equipment	Cost of machinery and equipment:	\$250,000
		Cost of furniture & fixtures:	\$201,300
		Total:	<u>\$451,300</u>

Add (1) point for each \$20,000 of the first \$1,000,000 in personal property investment.

22.57
(Max 50)

Add (1) point for each \$160,000 of the remaining personal property investment.

0.00
(Max 25)

Total Section 1 Points 22.57
(Max 75)

SECTION 2. EMPLOYMENT

A. Jobs

1 Number of Jobs retained 0 X 0.5 = 0.00
(Max 25)

2 Number of New Jobs 50 X 0.5 = 25.00
(Max 25)

Total Section 2 Points 20.00
(Max 25)

**VILLAGE OF DEXTER
P.A. 198 INDUSTRIAL FACILITIES EXEMPTION
TAX ABATEMENT FORM
PERSONAL PROPERTY**

SECTION 3. COMMITMENT TO COMMUNITY

For businesses with existing operations in the Village OR Dexter school district the following BONUS points will be awarded

How long has the company had ongoing operations in the Village or School District?

Village 0 Months
Dexter School District 0 Months

A. Time in Community

	Village	School District
For 6 to 36 months add:	2.50	1.20
For 37 to 96 months add:	5.00	2.40
For 97 to 144 months add:	7.50	3.60
For 145 or more months add	10.00	5.00

Total Section 3 Points 0.00
(Max 10)

SECTION 4. COST TO COMMUNITY

A. Added infrastructure costs directly necessitated by this development (including engineering): \$0.00

If the cost to community is zero then skip this section.
If there are community costs use the following calculation to determine the number of points to subtract.

<u>Total Project Cost:</u>	\$0		=	
<u>Total Community Cost</u>	\$0			

- a. 100 or greater, subtract ZERO points for each point decline below
- b. 99 to 50, subtract 0.2 points for each point decline below 100.
- c. 49 to 30, subtract 0.42 points for each point decline below 100.
- d. 29 to 1, subtract 1.0 point for each point decline below 100.

Total Section 4 Points 0.00
(Max -100)

Total Application Points 42.57
(Max 110)

**VILLAGE OF DEXTER
P.A. 198 INDUSTRIAL FACILITIES EXEMPTION
TAX ABATEMENT FORM**

YEARS OF TAX ABATEMENT ELIGIBILITY

MC3, 2555 Bishop Circle W

Points	Years	
0 - 9	0	
10 - 19	1	Personal
20 - 29	2	
30 - 39	3	
40 - 49	4	
50 - 59	5	
60 - 69	6	
70 - 74	7	
75 - 79	8	
80 - 84	9	
85 - 89	10	
90 - 94	11	
95 - 100 +	12	Real

RESOLUTION DECLARED ADOPTED

THIS 27th DAY OF OCTOBER 2014

Shawn W. Keough, Village President

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on the 27th day of October 2014, with a duly noticed public hearing held on October 27, 2014.

Carol J. Jones, Village Clerk

LETTER OF INTENT TO LEASE

This letter summarizes the basic economic terms, which will form the basis of a lease agreement between Excalibur Holdings, Inc. (the "Lessor") and Michigan Critical Care Consultants, Inc. (the "Tenant") in connection with the lease of the building located at 2555 Bishop Circle West, Dexter, MI 48130 (the "Premises"). It is understood that the final form of the lease is subject to review and approval by the Lessor and the Tenant

The major business terms are as follows:

BUILDING: 2555 Bishop Circle West, Dexter, MI 48130.

PREMISES: Approximately 56,000 rentable square feet.

BASE RENTAL RATE: \$8.39 per square foot ("Base Rental Rate") plus reimbursement of tenant improvements amortized over the term of the lease. Approximate monthly cost of \$72,000 per month. This shall be a triple net lease with all operating expenses including CAM, Taxes, Insurance and Utilities being the sole responsibility of the Tenant.

ESCALATIONS: The Base Rental Rate shall escalate based on CPI in January 2019 and January 2022.

TERM: 120 months

RENEWAL OPTIONS: Landlord agrees to allow Tenant to renew the lease for a period of five (5) years with ninety (90) days advance notice.

LEASE COMMENCEMENT: Upon occupancy which is estimated to occur on January 1st, 2015.

SECURITY DEPOSIT: Tenant shall provide one (1) month's rent upfront.

RIGHT TO SUBLEASE OR ASSIGN: Tenant shall have the right to assign or sublease the Premises with Lessor's consent to another tenant which shall not be unreasonably withheld, delayed or conditioned.

USE: Landlord agrees to allow Tenant to manufacture products and perform research and development efforts within the Premises.

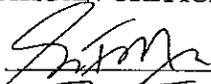
It is expressly understood and agreed that nothing contained in this Letter of Intent shall be construed as an offer or agreement to lease the Premises, nor shall any agreement to lease the Premises at the subject property be binding upon either party until such time as a duly authorized representative of each party executes and delivers a mutually acceptable lease agreement. Until an agreement is executed and delivered, neither Tenant nor you shall have any rights, obligations, or liabilities against the other. It does, however, signify our intent to proceed with the negotiation of a lease document.

IN WITNESS WHEREOF, the parties have executed this Letter of Intent.

EXCALIBUR HOLDINGS, INC.

By: 
Name: Robert Foster
Title: Chairman
Date: 9-11-14

MICHIGAN CRITICAL CARE CONSULTANTS, INC.

By: 
Name: Scott J. Mezz
Title: CEO
Date: 9/12/14

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2014 Meeting Calendar

Board	Date	Time	Location	Website	Village Representative
Village Road Committee	10/23/2014	6:00 a.m.	DPW - 3600 Central	http://www.dextermi.gov	
Huron River Watershed Council	10/23/2014	6:00 p.m.	Dexter District Library	http://www.hrwc.org/	Paul Cousins
Dexter Village Council Work Session	10/27/2014	6:00 p.m.	Dexter Senior Center	http://www.dextermi.gov	
Dexter Village Council	10/27/2014	7:30 p.m.	Dexter Senior Center	http://www.dextermi.gov	
Scio Township Board	10/28/2014	7:00 p.m.	Scio Township Hall	http://www.sciotownship.org/	
Western Washtenaw Area Value Express	10/28/2014	8:15 a.m.	Chelsea Community Hospital	http://www.ridethewavebus.org/	Jim Carson
Village Road Committee	10/30/2014	6:00 a.m.	DPW - 3600 Central	http://www.dextermi.gov	
Dexter Village Parks & Recreation Commission	10/30/2014	7:00 p.m.	Village Offices	http://www.dextermi.gov	Donna Fisher
Dexter District Library Board	11/3/2014	7:00 p.m.	Dexter District Library	http://www.dexter.lib.mi.us/	Pat Cousins
Dexter Village Planning Commission	11/3/2014	7:30 p.m.	Senior Center	http://www.dextermi.gov	Joe Semifero
Washtenaw Area Transportation Study-Technical	11/5/2014	9:30 a.m.	Road Commission Offices	http://www.miwats.org/	Rhett Gronevelt
Village Road Committee	11/6/2014	6:00 a.m.	DPW - 3600 Central	http://www.dextermi.gov	
Dexter Area Historical Society Board	11/6/2014	7:00 p.m.	Dexter Area Historical Museum	http://www.dextermuseum.org/	
Dexter Village Council	11/10/2014	7:30 p.m.	Dexter Senior Center	http://www.dextermi.gov	
5H - Dexter Coalition	11/11/2014	5:30 p.m.	Dexter Wellness Center		Paul Cousins
Scio Township Board	11/11/2014	7:00 p.m.	Scio Township Hall	http://www.sciotownship.org/	
Dexter Village Arts, Culture & Heritage Committee	11/11/2014	7:00 p.m.	Village Offices	http://www.dextermi.gov	Paul Cousins
Chelsea Area Planning Team/Dexter Area Regional Team	11/12/2014	7:00 p.m.	Lyndon Township	http://www.ewashtenaw.org/	Jim Carson
Dexter Area Chamber of Commerce	11/12/2014	8:15 a.m.	Copeland Board Room	http://www.dexterchamber.org/	Julie Knight
Village Road Committee	11/13/2014	6:00 a.m.	DPW - 3600 Central	http://www.dextermi.gov	
Gateway Initiative (Big 400)	11/14/2014	9:30 a.m.	Waterloo Recreation Area		Paul Cousins, Carol Jones

Agenda: 10/27/2014

Item: H-1

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village representative

2014 Sign Calendar

	Name of Group	Dates	Number Approved	Approval Date	Locations		Name of Group	Dates	Number Approved	Approval Date	Locations
January	Dexter Senior Ctr-Winter Market	1/11 & 1/25	3-18X24 / 2-2'X4"	11/22/2013	1,2,4,5,44	June Cont.	Dexter Soccer-Tryouts	6/2-6/16	5-18 X 24	5/30/2014	1,2,4,5,10
	St. Andrews-ABC Blood Drive	12/28-1/6/14	2- 28" X 22"	12/26/2013	8		Dexter Well Coalition-Yoga	6/4-6/18	5 - 18 X 24	6/4/2014	1,2,4,5,44
	Dexter High School-Crazy for You	1/25-2/9	3-18X24/1-2'X4",1-3x5	1/6/2014	1,2,4,5,44		Amer. Cancer-Relay for Life	6/1-6/14	5 - 18 X 24	6/1/2014	1,2,4,10,44
	K of C-Quarter Mainia	1/15-1/23	5- 18" X 24"	1/15/2014			Dexter Comm. Players	6/20-6/29	5 - 18 X 24	6/4/2014	1,2,4,5,44
	Mill Creek-Red Cross Blood Drive	1/13-1/23	2-18" X 24"	1/15/2014	21 & 36		Parade of Homes	6/20-6/22	2- 18 X 24	6/19/2014	1,44
	St. Andrews-Monthly dinners	1/31-2/6	1-2'X3"	1/6/2014	8	July	St. Andrews-Blood Drive	07/10-07/21	2 - 28" X 22"	1/6/2014	8 & 22
February	Dexter Senior Ctr-Winter Market	2/8 & 2/22	3-18X24 / 2-2'X4"	11/22/2013	1,2,4,5,44		Dexter Wellness Walk-Move More	7/7-7/13	45430	3/6/2014	1,2,4,5,44
	Dexter Community Orchestra-Concert	2/9 & 2/23	2 - 4' X 3"	10/3/2013	5 & 9		Dexter UMC-Vacation Bible	7/7-7/11	1 - 2' X 3'	3/27/2014	49
	Dexter High School-Crazy for You	1/25-2/9	3-18X24/1-2'X4",1-3x5	1/6/2014	1,2,4,5,44		St. Joe's Festival	7/5-7/19	1-3X3-4-18X24	4/24/2014	1,2,4,5,10
	St. Andrews-Monthly dinners	1/31-2/6 & 2/28-3/6	1-2'X3"	1/6/2014	8		Dexter Daze-Summer Fest	7/25-8/9	3-18 x 24	6/5/2014	2,5,44
						Dexter Well Coalition-Yoga	7/1-7/14	5 - 18 X 24	5/4/2014	1,2,4,5,44	
March	Dexter Senior Ctr-Winter Market	3/8 & 3/22	3-18X24 / 2-2'X4"	11/22/2013	1,2,4,5,44	St. James-Dex Daze Chick BBQ	7/31-8/9	2 - 2' X 2'	6/16/2014	1 & 4	
	Community Band - Concert	2/17-3/2	2 - 2' x 4' - 1 - 18" x 24"	11/1/2013	1,3,5	Dexter Youth Football-Regist.	7/15-7/30	5 - 18 X 24	7/14/2014	1,2,4,5,10	
	St. Andrews-Monthly dinners	2/28-3/6 & 3/28-4/3	1-2'X3"	1/6/2014	8	Dexter Touchdown club-Golf	7/20-8/3	5 - 18 X 24	7/14/2014	1,2,4,5,10	
	Dexter Historical Soc.-Artisan Fair	3/8-3/22	5-18X24	2/18/2014	1,2,4,5,44	Hurricanes Fast Pitch-Softball	7/25-8/7	2 - 18 X 24	7/25/2014	1 & 10	
	Dexter Wellness Walk-Move More	3/3-3/9	5-18'x24'	3/6/2014	1,2,4,5,44	Dexter Wellness Walk-Move More	8/4-8/10	45430	3/6/2014	1,2,4,5,44	
	Dexter K of C-Quarter Mania	3/17-3/27	5-18'x24'	3/17/2014	1,2,4,5,10	August	Dexter Wellness Coalition-Yoga	8/1-8/14	5- 18 X 24	6/4/2014	1,2,4,5,44
April	Dexter Community Schools-ArtWalk	4/21-5/5/14	5- 18 X 24	12/11/2013	1,2,4,44,10		Dexter Daze-Summer Fest	7/25-8/9	3-18 x 24	6/5/2014	2,5,44
	Dexter Senior Ctr-Winter Market	4/5 & 4/19	3-18X24 / 2-2'X4"	11/22/2013	1,2,4,5,44		Friends of Library-booksale	8/7-8/9	5-18 X 24	6/25/2014	1 & 4
	Dexter Community Orchestra-Concert	4/27/14	2 - 4' X 3"	10/3/2013	5 & 9		Hurricanes Fast Pitch-Softball	7/25-8/7	2 - 18 X 24	7/25/2014	1 & 10
	St. Andrews-Blood Drive	4/10-4/21	2 - 28" X 22"	1/6/2014	8 & 22		Humane Soc./pet adoption	8/6-8/9	2 - 18 X 24	8/4/2014	1 & 2
	St. Andrews-Monthly dinners	3/28-4/3 & 4/25-5/1	1-2'X3"	1/6/2014	8	Dexter Museum/Quilt Sale	8/4-8/18	1-18X24, 2-2X3	8/4/2014	1,40,44	
	Dexter Wellness Walk-Move More	4/7-4/13	5-18'x24'	3/6/2014	1,2,4,5,44	Dexter Touchdown club-Taste	8/16-8/29	5 - 18 x 24	8/13/2014	1,2,4,5,44	
	Peace Lutheran-Easter Egg Hung	3/29-4/12	1 2'X3"	3/29/2014	1	September	St. Andrews-Blood Drive	9/19-9/29	2 - 28" X 22"	1/6/2014	8 & 22
	Connexions Church Service Times		5-18"X24"	3/29/2014	1,4,5,44,10		St. Andrews-Monthly dinners	8/29-9/4 & 9/26-10/2	1-2'X3"	1/6/2014	8
	Dexter Drama Club-A Midsummer Night	4/19-5/4	3-18" x 24" - 1-3'X4" and 1-5'X8"	3/26/2014	2,4,5,44		Dexter Wellness Walk-Move More	9/8-9/14	5- 18 X 24	3/6/2014	1,2,4,5,44
	Dexter Community Schools-ArtWalk	4/21-5/5/14	5- 18 X 24	12/11/2013	1,2,4,44,10		Dexter United Methodist Rummage	9/17-9/27	2-24"X35" and 2-18"X24"	4/4/2014	1,5,10,44
	Community Band - Concert	4/21-5/4	18" x 24"	11/1/2013	1,3,5		Dexter K of C-Quarter Mania	9/16-9/25	5- 18" X 24"	9/16/2014	1,2,4,5,10
May	St. Andrews-Monthly dinners	4/25-5/1	1-2'X3"	1/6/2014	8	October	St. Andrews-Monthly dinners and Sauerkraut dinners	10/31-11/6 & 10/2-10/16	1-2'X3"	1/6/2014 and 9/11/14	8 & 1,2,4,5,44
	Dexter Wellness Walk-Move More	5/5-5/11	5-18'x24'	3/6/2014	1,2,4,5,44		Dexter Wellness Walk-Move More	10/6-10/12	45430	3/6/2014	1,2,4,5,44
	Dexter Lions Club/White Cane	5/23-5/24	5 - 2 X 3'	4/24/2014	sale locations		Friends of Library-booksale	10/2-10/5	5-18 X 24	6/25/2014	1 & 4
	St. Joe's Plant Sale	5/5-5/18	5-18 X 24	5/5/2014	1,2,4,5,10		Dexter Lions-Apple Daze	9/29-10/4	5 - 18 X 24	9/8/2014	2,4,5,10,44
	Dexter Lacrosse Assoc.	5/16-5/22	5 - 18 X 24	5/16/2014	1,2,5,10,44		Dexter High School-Orchestra	10/19-10/29	1 - 4 X 3	9/28/2014	1
	Red Cross Blood Drive-Loy	5/22-5/28	5 - 18 X 24	5/22/2014	1,2,5,44,10	November	Dexter K of C-Chicken Broil	10/3-10/13	5 - 18 X 24	10/1/2014	1,2,4,5,10
June	Dexter Wellness Walk-Move More	6/9-6/15	5-18'x24'	3/6/2014	1,2,4,5,44		Dexter Comm. Band-Concerts	10/23-11/3	2 - 2' X 3'	10/1/2001	5 & 10
	St. Joe's Flea Market	6/26-7/10	3x3	4/24/2014	1,4,5,10,43		St. Andrews-Monthly dinners	11/28-12/4	1-2'X3"	1/6/2014	8
	Annual Family Fun Day	6/8-6/22	5-18 X 24	5/12/2014	1,2,4,5,10		Dexter Wellness Walk-Move More	11/3-11/9	45430	3/6/2014	1,2,4,5,44
	St. Andrews-Rummage sale	6/6-6/14	4-18X24;1-2x3	5/20/2014	1,2,4,5,10		Friends of Library-booksale	10/30-11/2	5-18 X 24	6/25/2014	1 & 4
	Dexter Senior/Ice Cream Soc.	6/1-6/8	5-18 X 24	3/31/2014	1,2,4,5,44	American Legion-Craft Show	11/2-11/17	5 - 18 X 24	9/23/2014	1,2,5,44,10	
	Boy Scouts-rummage troup	6/18-6/21	2 - 4'x4'x5'	5/30/2014	1 and 44	December	Dexter Comm. Band-Concerts	10/23-11/3	2 - 2' X 3'	10/1/2001	5 & 10
							St. Andrews-Monthly dinners	11/28-12/4	1-2'X3"	1/6/2014	8
							Dexter Wellness Walk-Move More	12/8-12/14	45430	3/6/2014	1,2,4,5,44
							Friends of Library-booksale	12/4-12/7	5-18 X 24	6/25/2014	1 & 4

Agenda: 10/27/2014
Item: H-2

Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy 2, 26-Warrior Creek Park Driveway, 27-Dexter Flowers, 28-Terry B's, 29-7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33-Lions Park, 35-Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor; 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad; 43 - 3rd/Dover; 44 - Ryan/Dexter Ann Arbor, 45 - Meadowview/Dexter Ann Arbor, 46 - Ice Rink, 47-Dexter Mill/RR tracks, 48-7444 Dexter-Ann Arbor, 49-Park entrance @ Farmers Mkt and Library, 50-2810 Baker/Dexter Wellness entrance

** Dexter Farmers Market will place up to 5 signs on Friday, Saturday and Tuesday from May through October to advertise for the market

** Dexter Area Chamber will place 4 signs on Friday night to announce the summer series (1, 2, 5, 44)

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Agenda: 10/27/2014

Item: 11

Public Services Department

8140 Main Street Dexter, MI 48130-1092

dschlaff@dextermi.gov

Phone (734)426-4572

MEMO

To: President Keough and Council
From: Dan Schlaff, Public Services Superintendent
Date: October 22, 2014
Re: Utility & DPW Progress Reports

Provided for Council's review are Utility & DPW Progress Reports for the weeks of:

10/6/2014 to 10/10/2014

10/11/2014 to 10/19/2014

Please contact me, if you have any questions.

DPW Progress Report	10/6/2014	10/10/2014	5-Days
Chip Brush	2	15 hours.	
Trim Trees,Cut Down	3	2.5 hours each.	
Clean Downtown	1	4 hours.	
Miss Diggs	8	4 hours.	
Worked on leaf machine	2	12 hours each.	
Put up, Take Down Banners	2	2 hours.	
Meeting with Gino trees	1	1 hour.	
Pre-inspection bucket truck	1	30 min	
Pre-inspection 1 ton trucks		30 min	
Pre-inspection GMC truck	1	30 min	
Pre-inspection International truck		30 min	
Pre-inspection front end loader	1	30 min	
Pre-inspection Case backhoe	1	30 min	
Pre-inspection Bobcat	1	30 min	
Bucket truck Inspection		30 min	
CIP meeting	1	1.5 hours.	
Bills payroll	1	1.5 hours.	
Washed pick up truck	1	1 hour.	
Washed 1 ton truck	1	1 hour.	
Barracades	2	3 hours.	
Lawn mowing	2	27 hours.	
Working on new DPW storage area	1	7 hours.	
Morning reads	1	10 hours.	
Asphalt	5	17 hours.	
Bostwick	3	3 hours.	
Total Work Hours in the Week			146
Total Hours Accounted For			129
Total work orders			49

DPW Progress Report	10/13/2014	10/17/2014	5-Days
Leaf Pick-Up			
Chip Brush	2	7 hours.	
Patch Roads	2	2 hours each.	
Storm Sewer Repair	3	4 hours each.	
Street Sign	2	4 hours covered detour signs.	
Road Repair			
Trim Trees, Cut Down	2	2 hours.	
Street Sweeping	1	14 hours.	
Clean Downtown	2	4 hours.	
Miss Diggs	9	4 hours.	
Worked on leaf machine	1	5 hours.	
Put up, Take Down Banners	2	2 hours.	
Clean Office, Break Room	1	2 hours.	
Street committee meeting	1		
Pre-inspection bucket truck	1	30 min	
Pre-inspection 1 ton trucks	1	30 min	
Pre-inspection GMC truck		30 min	
Pre-inspection International truck		30 min	
Pre-inspection front end loader	1	30 min	
Pre-inspection Case backhoe	1	30 min	
Pre-inspection Bobcat	1	30 min	
Bucket truck Inspection		30 min	
Bills payroll	1	1.5 hours.	
Boullion sales	1	1 hour.	
Sharpen chain saws	1	1 hour.	
Cleaned, worked on bucket truck	1	1 hour.	
Lawn mowing	2	25 hours.	
Trash down town	2	2 hours.	
Morning reads	1	10 hours.	
Asphalt	5	17.5 hours.	
Bostwick	1	3 hours.	
Total Work Hours in the Week		142	
Total Hours Accounted For		120.5	
Total work orders		49	

utilities progress reports	10/6/2014	10/12/2014	7/Days		
2	PH		7-Days Per Week		
3	Iron		7-Days Per Week		
4	Flouride		7-Days Per Week		
5	Orthoposphate		7-Days Per Week		
6	Free Chlorine		7-Days Per Week		
	WEEKLY LAB				
1	Raw Flouride			One Per Week	
2	Arsenic			One Per Week	
3	Raw iron Ryan drive wells			One Per Week	
	WEEKLY NPDES WFP				
1	PH		One Per Week		
2	Iron		One Per Week		
3	Suspended solids		One Per Week		
	DRINKING WATER REPORTING				
1	Data entry for MORs				
			State Every Month.		
	DRINKING WATER OTHER:				
1	Montly bacteriological testing				
	WASTE WATER DUTY SHEETS				
	WASTE WATER LAB 7 DAYS PER WEEK.				
1	Daily grab lab		7-Days Per Week		
2	PH		7-Days Per Week		
3	Temp		7-Days Per Week		
4	DO		7-Days Per Week		
5	Fecal Coliform		7-Days Per Week		
6	Total Chlorine		7-Days Per Week		
7	Settlabilty		7-Days Per Week		
8	MSSS AT RAS		7-Days Per Week		
9	Wasting rates		7-Days Per Week		
	Daily Composite Lab:				
1	Dates: 1	Jan	10/6/2014	10/12/2014	
2	BOD		7-Days Per Week		
3	Suspended Solids		7-Days Per Week		
4	Phosphorous		7-Days Per Week		
5	Ammonia		7-Days Per Week		
	Sludge Lab:				
1	PH		7-Days Per Week		
2	Total Solids %		7-Days Per Week		
3	Alkalinity		7-Days Per Week		

utilities progress reports	10/6/2014	10/12/2014	7/Days		
	Paragon Sampling:				
1	Copper		1-Day Per Week		
2					
	WASTE WATER REPORTING:				
1	EDMR Submitted		State Every Month.		
	QA/QC:				
1	Log Sheets		One Per Week		
	ORDER SUPPLIES:				
1					
2					
	ORDER CHEMICALS:				
1					
2					
	IPP:				
1	Alpha Metal				
2	Reports				
3	Other				
	IPP:				
1	NUBC				
2	Reports				
3	Other:				
	Miscellenous:				
1	QA/QC procedures lab team.				
2	Biosolids report from Biotech.				
3	Auto clave repair.				
4					
5					
6					
7					
	Total Work Orders				

utilities progress reports		10/13/2014	10/19/2014	7/Days	
1	Raw Flouride				One Per Week
2	Arsenic				One Per Week
3	Raw iron Ryan drive wells				One Per Week
WEEKLY NPDES WFP					
1	PH				One Per Week
2	Iron				One Per Week
3	Suspended solids				One Per Week
DRINKING WATER REPORTING					
1	Data entry for MORs				State Every Month.
DRINKING WATER OTHER:					
1	Montly bacteriological testing				
WASTE WATER DUTY SHEETS					
WASTE WATER LAB 7 DAYS PER WEEK.					
1	Daily grab lab				7-Days Per Week
2	PH				7-Days Per Week
3	Temp				7-Days Per Week
4	DO				7-Days Per Week
5	Fecal Coliform				7-Days Per Week
6	Total Chlorine				7-Days Per Week
7	Settlabilty				7-Days Per Week
8	MSSS AT RAS				7-Days Per Week
9	Wasting rates				7-Days Per Week
Daily Composite Lab:					
1	Dates: 1:	Jan	10/13/2014	10/19/2014	
2	BOD				7-Days Per Week
3	Suspended Solids				7-Days Per Week
4	Phosphorous				7-Days Per Week
5	Ammonia				7-Days Per Week
Sludge Lab:					
1	PH				7-Days Per Week
2	Total Solids %				7-Days Per Week
3	Alkalinity				7-Days Per Week
Paragon Sampling:					
1	Copper				1-Day Per Week
2					
WASTE WATER REPORTING:					
1	EDMR Submitted				State Every Month.

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**Treasurer/Finance Director's Report to Council
Fiscal Year 2014/2015
First Quarter**

Agenda: 10/27/2014
Item: 12

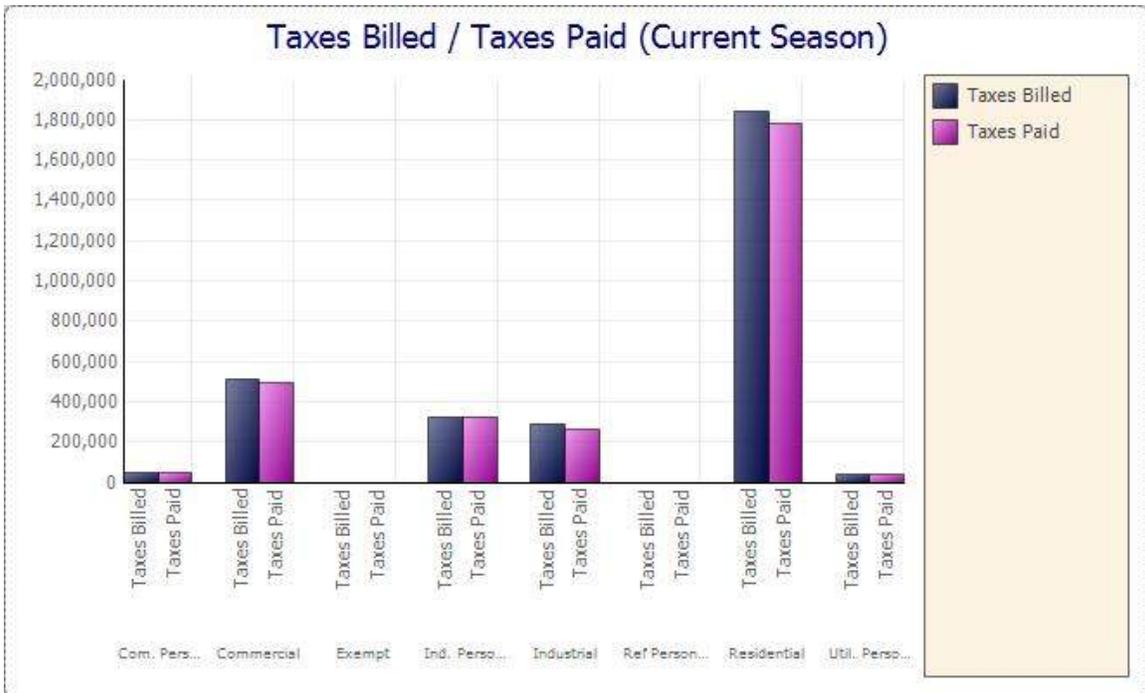
I am pleased to present you with the Treasurer/Finance Director's Report to Council for the First Quarter of Fiscal Year 2014/2015.

In this report I will give Council a more detailed view of this department's activities, as well as an overview of the Village's financial outlook. As always, if you have any questions, please call me. I would be happy to sit down with you.

Department Activities

2014 Tax Collection

The main part of the 2014 tax season has been completed. Collection rates stand at 96.1% for real property and 98.9% for personal property. Reminder notices were sent out at the end of September for those who had not paid by the due date.



Preparation for Possible Cityhood

I met with the Village Manager Council President, and attorney Thomas Ryan to discuss issues surrounding becoming a city and how to best prepare. Below is information from a tax and finance perspective.

- Corporations are required to change their Employer Identification Number (EIN) if they change their charter or structure. However, a government is not considered a corporation under tax laws so we would not have to change our EIN, and becoming a city would have no impact on employee W-2s. We would have to file the correct paperwork to institute a name change.
- The Michigan Department of Treasury has stated that there is no problem with having a budget and an audit being part village and part city, as there would be no change in fiscal year.
- The Municipal Retirees Employment System does not require new resolutions. We would have to file the correct paperwork to institute a name change.
- The township assessors would need to finish the 2015 assessment year, which ends on December 31st, due to the way the assessing laws are written. I spoke with Jim Merte at Scio Township, and he stated that the townships would need to work with whoever would be a city assessor to ensure a smooth transfer of data and to prepare for the March Board of Review.

The Washtenaw County Equalization Department requests that if we become a city, we notify them immediately so that they can start to work on the transition of parcels numbers. The numbers would change from beginning with HD or CD to a numeric prefix.

- Winter taxes that come out on December 1, 2014 would be collected by the townships. It is the opinion of the Washtenaw County Treasurer's Office and the Michigan Department of Treasury's Property Services Division that because their levies fall within the current tax year, the townships should collect their operating and special voted millage rates one last time. Both entities advised consulting with our attorney, which we are in the process of doing.

Fiscal Year 2013/2014 Audit

The audit fieldwork is substantially complete, and we have received the draft document from the auditor. We plan on waiting until after the election to finalize it, as there is a section that pertains to future events.

BS&A Software

The community development module has been implemented, and the work order module is on track for December implementation.

Website Usage

Information from our website provided by Google Analytics:

- There were 3,860 visits to our home page in September, with a bounce rate (leaving without visiting other pages) of 40%. There were 387 return visitors.
- The average visitor viewed three pages, and spent 2:58 minutes on the site.
- 38 of the visits came via referral by visitannarbor.org. The remainder came via a search engine or by directly typing in dextermi.gov.
- The top pages visited were (in order):
 - Home Page
 - Taxes
 - Parks
 - Farmers Market
 - Location

Tax Tribunal Decision

Immediately following is a Michigan Tax Tribunal decision in the case of Industrial Tectonics. This was not a case that was on the Village's radar when budgeting. Washtenaw County has billed us a total of \$14,003.59 for 2012 and 2013 (a budget amendment is being presented), with an additional \$6,917.76 coming out of this year's revenue. These figures are combined for Funds 101, 204 and 303.

Education and Committee Memberships

- I am a current member of the Michigan Municipal Treasurer Association's (MMTA) Fall Conference Committee and the Michigan Municipal League's Legislative Finance Committee, and am continuing as a budget reviewer for the Government Finance Officers Association.
- I attended the MMTA's Fall Conference October 5-7.

DT

STATE OF MICHIGAN
DEPARTMENT OF LICENSING & REGULATORY AFFAIRS
MICHIGAN ADMINISTRATIVE HEARINGS SYSTEM
MICHIGAN TAX TRIBUNAL

MAY 28 2014

INDUSTRIAL TECTONICS,
Petitioner,

vs.

MTT Docket No. 0440426

TOWNSHIP OF SCIO,
Respondent.

Marcus L. Abood

STIPULATION FOR ENTRY OF CONSENT JUDGMENT
AND CONSENT JUDGMENT

1. The case is pending in the Entire Tribunal.
2. Property Parcel No: HD-08-05-220-007
3. The values for the property identified herein as established by the Respondent's Board of Review are:

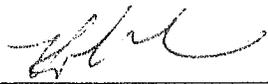
Tax Year	True Cash Value	Assessed Value	Taxable Value
2012	\$2,491,000	\$1,245,500	\$1,245,500
2013	\$2,493,800	\$1,246,900	\$1,246,900
2014	\$2,561,800	\$1,280,900	\$1,266,850

4. The values for the property identified herein as stipulated by the parties for settlement purposes are:

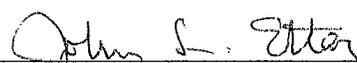
Tax Year	True Cash Value	State Equalized Value	Taxable Value
2012	\$1,500,000	\$750,000	\$750,000
2013	\$1,525,000	\$762,500	\$762,500
2014	\$1,550,000	\$775,000	\$774,700

11A-FT

5. If stipulation addresses tax years other than the tax year originally appealed or tax year added through motions to amend that have been granted by the Tribunal, list the separate facts upon which the parties rely to invoke the Tribunal's authority over those tax year or years: **Per mutual agreement between Petitioner and Respondent, the Petition is amended to include the 2014 tax year.**
6. **Refund check(s) are to be made payable to Paradigm Tax Group and Industrial Tectonics, and forwarded to Petitioner's representative, Robert F. Fuchs, at 10299 Grand River Road, Suite M, Brighton, MI 48116.**
-



Robert F. Fuchs
Paradigm Tax Group
Representative for Petitioner
10299 Grand River Road, Suite M
Brighton, MI 48116
(810) 844-0922



John E. Etter (P13233)
Reading, Etter, & Lillich
Attorney for Respondent
603 West Huron
Ann Arbor, MI 48103
(734) 769-9050

Dated: 5-1-14

Dated: 4-28-14

CONSENT JUDGMENT

IT IS ORDERED that the parties' Stipulation for Entry of Consent Judgment including all attachments, terms and conditions is ADOPTED, unless otherwise indicated.

In this cause, Petitioner having timely filed a Motion to Amend to include the tax year 2014 and the parties have filed a proper stipulation for entry of consent judgment,

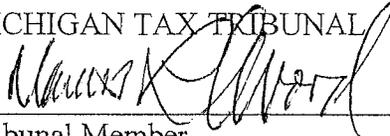
IT IS ORDERED that the Motion to Amend is GRANTED.

IT IS FURTHER ORDERED that the subject property's true cash, state equalized value, assessed value and taxable values shall be revised for the tax years at issue as provided in the attached stipulation of this judgment.

IT IS FURTHER ORDERED that the officer charged with maintaining the assessment rolls for the tax years at issue shall correct or cause the assessment rolls to be corrected to reflect the property's revised true cash, state equalized, assessed and taxable values as provided in the attached stipulation of this judgment within 20 days of the entry of this judgment, subject to the processes of equalization. See MCL 205.755. To the extent that the final level of assessment for a given year has not yet been determined and published, the assessment rolls shall be corrected once the final level is published or becomes known.

IT IS FURTHER ORDERED that the officer charged with collecting or refunding the affected taxes shall collect taxes and any applicable interest or issue a refund as required by the Consent Judgment within 28 days of the entry of the Consent Judgment. If a refund is warranted, it shall, unless otherwise indicated, include a proportionate share of any property tax administration fees paid and of penalty and interest paid on delinquent taxes. The refund shall also, unless otherwise indicated, separately indicate the amount of the taxes, fees, penalties, and interest being refunded. A sum determined by the Tribunal to have been unlawfully paid shall, unless otherwise indicated, bear interest from the date of payment to the date of judgment and the judgment shall bear interest to the date of its payment. A sum determined by the Tribunal to have been underpaid shall not bear interest for any time period prior to 28 days after the issuance of this Final Opinion and Judgment. Pursuant to MCL 205.737, interest shall accrue (i) after December 31, 2010, at the rate of 1.12% for calendar year 2011, (ii) after December 31, 2011, at the rate of 1.09% for calendar year 2012, (iii) after June 30, 2012 and prior to January 1, 2013, at the rate of 4.25%, (iv) after December 31, 2012 and prior to July 1, 2013 at the rate of 4.25%, (v) after June 30, 2013 and prior to January 1, 2014, at the rate of 4.25% and (vi) after December 31, 2013 and prior to July 1, 2014 at the rate of 4.25%.

See attached stipulation for any possible refund paragraph.

MICHIGAN TAX TRIBUNAL
By 
Tribunal Member
Marcus L. Abood

Entered: MAY 20 2014

Fiscal Year 2014/2015 First Quarter Budget Reports

The Revenue/Expenditure Report is used to track how our revenue and expenditures compare to our budget. A general rule of thumb is that each quarter represents 25% of the budget, although certain departments may spend all of their budget at one time.

General Fund Revenue and Expenditures:

- General Fund revenue is at 78% due to the fact that a majority of property taxes have been received. This is a higher percentage than previous years because the solid waste revenue/budget has been moved to its own fund. The DDA capture has been removed from the Village tax revenue lines.
- Most expenditure departments are at or near benchmark.
 - We will monitor attorneys fees, and it is likely that it will need a future amendment due to the Dexter Wellness Tax Tribunal case.
 - Buildings & Grounds is higher than benchmark due to ½ of the annual rent for the Village Office already having been paid, and equipment service contracts being paid lump sum in the early part of the fiscal year.
 - Economic Development is higher than benchmark due to the payment of dues to SPARK.
 - An amendment is being presented for a new line in the Transfers Out department. This is a one-time occurrence, transferring the assets for solid waste (the utility bills receivable) into the new Solid Waste Fund.

PERIOD ENDING 09/30/2014

GL NUMBER	DESCRIPTION	2014-15	2014-15	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2014 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
000-ASSETS, LIABILITIES & REVENUE		2,648,600.00	2,648,600.00	2,069,328.01	579,271.99	78.13
TOTAL Revenues		<u>2,648,600.00</u>	<u>2,648,600.00</u>	<u>2,069,328.01</u>	<u>579,271.99</u>	<u>78.13</u>
Expenditures						
101-VILLAGE COUNCIL		57,000.00	57,000.00	19,917.21	37,082.79	34.94
172-VILLAGE MANAGER		304,200.00	304,200.00	63,325.81	240,874.19	20.82
201-FINANCE DEPARTMENT		15,600.00	15,600.00	902.89	14,697.11	5.79
210-ATTORNEY		25,000.00	25,000.00	13,430.37	11,569.63	53.72
215-VILLAGE CLERK		7,900.00	7,900.00	1,496.30	6,403.70	18.94
253-TREASURER		97,300.00	97,300.00	19,989.95	77,310.05	20.54
265-BUILDINGS & GROUNDS		69,800.00	69,800.00	23,943.16	45,856.84	34.30
285-VILLAGE TREE PROGRAM		24,000.00	24,000.00	3,130.00	20,870.00	13.04
301-LAW ENFORCEMENT		567,100.00	567,100.00	121,746.40	445,353.60	21.47
336-FIRE DEPARTMENT		494,700.00	494,700.00	122,106.94	372,593.06	24.68
400-PLANNING DEPARTMENT		119,100.00	119,100.00	21,551.92	97,548.08	18.10
410-ZONING BOARD OF APPEALS		1,100.00	1,100.00	82.01	1,017.99	7.46
441-DEPARTMENT OF PUBLIC WORKS		155,100.00	155,100.00	30,104.89	124,995.11	19.41
442-DOWNTOWN PUBLIC WORKS		73,300.00	73,300.00	15,150.59	58,149.41	20.67
447-ENGINEERING		11,000.00	11,000.00	310.00	10,690.00	2.82
448-MUNICIPAL STREET LIGHTS		73,000.00	73,000.00	11,676.62	61,323.38	16.00
728-ECONOMIC DEVELOPMENT		3,700.00	3,700.00	2,490.33	1,209.67	67.31
751-PARKS & RECREATION		120,400.00	120,400.00	25,390.88	95,009.12	21.09
851-INSURANCE & BONDS		179,300.00	179,300.00	35,418.19	143,881.81	19.75
875-CONTRIBUTIONS		33,300.00	33,300.00	8,000.00	25,300.00	24.02
890-CONTINGENCIES		32,000.00	32,000.00	0.00	32,000.00	0.00
901-CAPITAL IMPROVEMENTS		105,000.00	105,000.00	46,617.05	58,382.95	44.40
965-TRANSFERS OUT - CONTROL		129,900.00	129,900.00	98,085.02	31,814.98	75.51
TOTAL Expenditures		<u>2,698,800.00</u>	<u>2,698,800.00</u>	<u>684,866.53</u>	<u>2,013,933.47</u>	<u>25.38</u>
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,648,600.00	2,648,600.00	2,069,328.01	579,271.99	78.13
TOTAL EXPENDITURES		<u>2,698,800.00</u>	<u>2,698,800.00</u>	<u>684,866.53</u>	<u>2,013,933.47</u>	<u>25.38</u>
NET OF REVENUES & EXPENDITURES		(50,200.00)	(50,200.00)	1,384,461.48	(1,434,661.48)	2,757.89
BEG. FUND BALANCE		1,329,685.41	1,329,685.41	1,329,685.41		(2,757.89)
END FUND BALANCE		1,279,485.41	1,279,485.41	2,714,146.89		(2,757.89)

Streets Funds (Fund 202, Fund 203 and Fund 204)

- Revenue for all three funds are within acceptable ranges. Major and Local Streets are dependent on transfers from the Municipal Streets Fund, but the non-transfer revenue lines are within benchmark.

Major Streets (Fund 202) Expenditures

- All department are at or below benchmark.

Local Streets (Fund 203) Expenditures

- Routine Maintenance is higher than benchmark due to pavement management projects that have been done.

Municipal Streets (Fund 204) Expenditures

- Transfers have been made to the Major and Local Streets Funds as needed.

Road Project Amendments

The Village Manager will be presenting amendments for the road projects that are being paid with bond revenue.

PERIOD ENDING 09/30/2014

GL NUMBER	DESCRIPTION	2014-15	2014-15	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) 09/30/2014	NORMAL (ABNORMAL) BALANCE	
Fund 202 - MAJOR STREETS FUND						
Revenues						
	000-ASSETS, LIABILITIES & REVENUE	783,900.00	783,900.00	139,916.56	643,983.44	17.85
TOTAL Revenues		<u>783,900.00</u>	<u>783,900.00</u>	<u>139,916.56</u>	<u>643,983.44</u>	<u>17.85</u>
Expenditures						
	248-ADMINISTRATION	4,600.00	4,600.00	5.92	4,594.08	0.13
	445-STORMWATER	26,900.00	26,900.00	6,616.90	20,283.10	24.60
	451-CONTRACTED ROAD CONSTRUCTION	538,600.00	538,600.00	75,240.40	463,359.60	13.97
	463-ROUTINE MAINTENANCE	93,000.00	93,000.00	23,342.64	69,657.36	25.10
	474-TRAFFIC SERVICES	42,500.00	42,500.00	9,249.19	33,250.81	21.76
	478-WINTER MAINTENANCE	68,300.00	68,300.00	5,703.16	62,596.84	8.35
	890-CONTINGENCIES	10,000.00	10,000.00	0.00	10,000.00	0.00
TOTAL Expenditures		<u>783,900.00</u>	<u>783,900.00</u>	<u>120,158.21</u>	<u>663,741.79</u>	<u>15.33</u>
Fund 202 - MAJOR STREETS FUND:						
TOTAL REVENUES		783,900.00	783,900.00	139,916.56	643,983.44	17.85
TOTAL EXPENDITURES		783,900.00	783,900.00	120,158.21	663,741.79	15.33
NET OF REVENUES & EXPENDITURES		0.00	0.00	19,758.35	(19,758.35)	100.00
BEG. FUND BALANCE		9,703.10	9,703.10	9,703.10		100.00
END FUND BALANCE		9,703.10	9,703.10	29,461.45		100.00

PERIOD ENDING 09/30/2014

GL NUMBER	DESCRIPTION	2014-15	2014-15	YTD BALANCE		AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	
Fund 203 - LOCAL STREETS FUND								
Revenues								
	000-ASSETS, LIABILITIES & REVENUE	706,900.00	706,900.00	79,734.48		627,165.52		11.28
TOTAL Revenues		<u>706,900.00</u>	<u>706,900.00</u>	<u>79,734.48</u>		<u>627,165.52</u>		<u>11.28</u>
Expenditures								
	248-ADMINISTRATION	4,600.00	4,600.00	45.59		4,554.41		0.99
	445-STORMWATER	22,000.00	22,000.00	5,360.65		16,639.35		24.37
	451-CONTRACTED ROAD CONSTRUCTION	500,000.00	500,000.00	6,916.64		493,083.36		1.38
	463-ROUTINE MAINTENANCE	75,300.00	75,300.00	24,369.59		50,930.41		32.36
	474-TRAFFIC SERVICES	35,300.00	35,300.00	7,287.31		28,012.69		20.64
	478-WINTER MAINTENANCE	59,700.00	59,700.00	4,348.73		55,351.27		7.28
	890-CONTINGENCIES	10,000.00	10,000.00	0.00		10,000.00		0.00
TOTAL Expenditures		<u>706,900.00</u>	<u>706,900.00</u>	<u>48,328.51</u>		<u>658,571.49</u>		<u>6.84</u>
Fund 203 - LOCAL STREETS FUND:								
TOTAL REVENUES		706,900.00	706,900.00	79,734.48		627,165.52		11.28
TOTAL EXPENDITURES		<u>706,900.00</u>	<u>706,900.00</u>	<u>48,328.51</u>		<u>658,571.49</u>		<u>6.84</u>
NET OF REVENUES & EXPENDITURES		0.00	0.00	31,405.97		(31,405.97)		100.00
BEG. FUND BALANCE		30,531.81	30,531.81	30,531.81				100.00
END FUND BALANCE		30,531.81	30,531.81	61,937.78				100.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF DEXTER

PERIOD ENDING 09/30/2014

GL NUMBER	DESCRIPTION	2014-15	2014-15	YTD BALANCE		AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	
Fund 204 - MUNICIPAL STREETS								
Revenues								
	000-ASSETS, LIABILITIES & REVENUE	691,800.00	691,800.00	651,041.37		40,758.63		94.11
TOTAL Revenues		<u>691,800.00</u>	<u>691,800.00</u>	<u>651,041.37</u>		<u>40,758.63</u>		<u>94.11</u>
Expenditures								
	248-ADMINISTRATION	69,900.00	69,900.00	15,378.78		54,521.22		22.00
	965-TRANSFERS OUT - CONTROL	849,100.00	849,100.00	145,000.00		704,100.00		17.08
TOTAL Expenditures		<u>919,000.00</u>	<u>919,000.00</u>	<u>160,378.78</u>		<u>758,621.22</u>		<u>17.45</u>
<hr/>								
Fund 204 - MUNICIPAL STREETS:								
TOTAL REVENUES		691,800.00	691,800.00	651,041.37		40,758.63		94.11
TOTAL EXPENDITURES		919,000.00	919,000.00	160,378.78		758,621.22		17.45
NET OF REVENUES & EXPENDITURES		(227,200.00)	(227,200.00)	490,662.59		(717,862.59)		215.96
BEG. FUND BALANCE		364,508.44	364,508.44	364,508.44				(215.96)
END FUND BALANCE		137,308.44	137,308.44	855,171.03				(215.96)

Enterprise Funds (Fund 590 and Fund 591)

Sewer Fund (Fund 590) Revenue and Expenditures

- Revenues are at benchmark. The July billing has been moved back into Fiscal Year 2013-2014, so the utility billing revenue currently contains only one billing cycle.
- Long-term Debt is higher than benchmark because most of the principal payments have been made - the next payments will be mainly interest.

Water Fund (Fund 591) Revenue and Expenditures

- Revenues are at benchmark. The July billing has been moved back into Fiscal Year 2012-2013, so the utility billing revenue currently contains only one billing cycle.
- Long-term Debt is higher than benchmark because most of the principal payments have been made - the next payments will be mainly interest. Capital Improvements is higher than benchmark because the Ann Arbor Street project costs are almost at 100%.

PERIOD ENDING 09/30/2014

GL NUMBER	DESCRIPTION	2014-15	2014-15	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2014 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - SEWER ENTERPRISE FUND						
Revenues						
	000-ASSETS, LIABILITIES & REVENUE	1,298,300.00	1,298,300.00	300,913.08	997,386.92	23.18
TOTAL Revenues		<u>1,298,300.00</u>	<u>1,298,300.00</u>	<u>300,913.08</u>	<u>997,386.92</u>	<u>23.18</u>
Expenditures						
	248-ADMINISTRATION	92,800.00	92,800.00	19,524.84	73,275.16	21.04
	548-SEWER UTILITIES DEPARTMENT	630,100.00	630,100.00	145,801.19	484,298.81	23.14
	850-LONG-TERM DEBT	462,700.00	462,700.00	333,498.49	129,201.51	72.08
	890-CONTINGENCIES	15,000.00	15,000.00	0.00	15,000.00	0.00
	901-CAPITAL IMPROVEMENTS	448,000.00	448,000.00	101,043.09	346,956.91	22.55
TOTAL Expenditures		<u>1,648,600.00</u>	<u>1,648,600.00</u>	<u>599,867.61</u>	<u>1,048,732.39</u>	<u>36.39</u>
Fund 590 - SEWER ENTERPRISE FUND:						
TOTAL REVENUES		1,298,300.00	1,298,300.00	300,913.08	997,386.92	23.18
TOTAL EXPENDITURES		<u>1,648,600.00</u>	<u>1,648,600.00</u>	<u>599,867.61</u>	<u>1,048,732.39</u>	<u>36.39</u>
NET OF REVENUES & EXPENDITURES		(350,300.00)	(350,300.00)	(298,954.53)	(51,345.47)	85.34
BEG. FUND BALANCE		3,756,633.82	3,756,633.82	3,756,633.82		85.34
END FUND BALANCE		3,406,333.82	3,406,333.82	3,457,679.29		85.34

PERIOD ENDING 09/30/2014

GL NUMBER	DESCRIPTION	2014-15	2014-15	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) 09/30/2014	NORMAL (ABNORMAL) BALANCE	
Fund 591 - WATER ENTERPRISE FUND						
Revenues						
	000-ASSETS, LIABILITIES & REVENUE	824,800.00	824,800.00	200,717.96	624,082.04	24.34
TOTAL Revenues		<u>824,800.00</u>	<u>824,800.00</u>	<u>200,717.96</u>	<u>624,082.04</u>	<u>24.34</u>
Expenditures						
	248-ADMINISTRATION	82,700.00	82,700.00	18,066.95	64,633.05	21.85
	556-WATER UTILITIES DEPARTMENT	421,900.00	421,900.00	110,233.58	311,666.42	26.13
	850-LONG-TERM DEBT	255,800.00	255,800.00	170,999.52	84,800.48	66.85
	890-CONTINGENCIES	15,000.00	15,000.00	0.00	15,000.00	0.00
	901-CAPITAL IMPROVEMENTS	319,500.00	319,500.00	267,897.70	51,602.30	83.85
TOTAL Expenditures		<u>1,094,900.00</u>	<u>1,094,900.00</u>	<u>567,197.75</u>	<u>527,702.25</u>	<u>51.80</u>
Fund 591 - WATER ENTERPRISE FUND:						
TOTAL REVENUES		824,800.00	824,800.00	200,717.96	624,082.04	24.34
TOTAL EXPENDITURES		<u>1,094,900.00</u>	<u>1,094,900.00</u>	<u>567,197.75</u>	<u>527,702.25</u>	<u>51.80</u>
NET OF REVENUES & EXPENDITURES		(270,100.00)	(270,100.00)	(366,479.79)	96,379.79	135.68
BEG. FUND BALANCE		3,396,565.88	3,396,565.88	3,396,565.88		135.68
END FUND BALANCE		3,126,465.88	3,126,465.88	3,030,086.09		135.68
TOTAL REVENUES - ALL FUNDS						
		8,771,700.00	8,771,700.00	4,612,950.77	4,158,749.23	52.59
TOTAL EXPENDITURES - ALL FUNDS						
		<u>9,305,700.00</u>	<u>9,305,700.00</u>	<u>2,267,802.72</u>	<u>7,037,897.28</u>	<u>24.37</u>
NET OF REVENUES & EXPENDITURES		(534,000.00)	(534,000.00)	2,345,148.05	(2,879,148.05)	439.17
BEG. FUND BALANCE - ALL FUNDS		9,163,558.30	9,163,558.30	9,163,558.30		135.68
END FUND BALANCE - ALL FUNDS		8,629,558.30	8,629,558.30	11,508,706.35		135.68

Other Funds (Fund 226, 275, Fund 303, Fund 351 and Fund 402)

Solid Waste Fund (Fund 226) Revenue and Expenditures

- A budget amendment will be submitted to reflect the transfer in of assets from the General Fund.
- The July billing has been moved back into Fiscal Year 2012-2013, so the utility billing revenue currently contains only one billing cycle.

Tree Fund (Fund 275) Revenue and Expenditures

- There has been no significant activity in this fund.

General Debt Service (Voted Bonds) Fund (Fund 303) Revenue and Expenditures

- A majority of the revenue has been received from tax collections.

General Debt Service (Non-Voted Bonds) Fund (Fund 351) Revenue and Expenditures

- The proceeds for the \$800,000 bond have been received.

Equipment Replacement Fund (Fund 402) Revenue and Expenditures

- We omitted budgeting for bank fees in this fund. An amendment is being presented for Council's approval.
- An additional amendment is being presented for a vehicle that was budgeted in last fiscal year, but not received until recently.

PERIOD ENDING 09/30/2014

GL NUMBER	DESCRIPTION	2014-15	2014-15	YTD BALANCE		AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	
Fund 226 - SOLID WASTE COLLECTION FUND								
Revenues								
	000-ASSETS, LIABILITIES & REVENUE	560,400.00	560,400.00	193,303.36		367,096.64		34.49
TOTAL Revenues		<u>560,400.00</u>	<u>560,400.00</u>	<u>193,303.36</u>		<u>367,096.64</u>		<u>34.49</u>
Expenditures								
	248-ADMINISTRATION	100.00	100.00	37.77		62.23		37.77
	528-SOLID WASTE	548,200.00	548,200.00	62,174.80		486,025.20		11.34
TOTAL Expenditures		<u>548,300.00</u>	<u>548,300.00</u>	<u>62,212.57</u>		<u>486,087.43</u>		<u>11.35</u>
<hr/>								
Fund 226 - SOLID WASTE COLLECTION FUND:								
TOTAL REVENUES		560,400.00	560,400.00	193,303.36		367,096.64		34.49
TOTAL EXPENDITURES		<u>548,300.00</u>	<u>548,300.00</u>	<u>62,212.57</u>		<u>486,087.43</u>		<u>11.35</u>
NET OF REVENUES & EXPENDITURES		12,100.00	12,100.00	131,090.79		(118,990.79)		1,083.39
BEG. FUND BALANCE								1,083.39
END FUND BALANCE		12,100.00	12,100.00	131,090.79				1,083.39

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF DEXTER

PERIOD ENDING 09/30/2014

GL NUMBER	DESCRIPTION	2014-15	2014-15	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2014 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 275 - TREE REPLACEMENT FUND						
Revenues						
	000-ASSETS, LIABILITIES & REVENUE	1,300.00	1,300.00	474.86	825.14	36.53
TOTAL Revenues		<u>1,300.00</u>	<u>1,300.00</u>	<u>474.86</u>	<u>825.14</u>	<u>36.53</u>
Expenditures						
	965-TRANSFERS OUT - CONTROL	8,000.00	8,000.00	0.00	8,000.00	0.00
TOTAL Expenditures		<u>8,000.00</u>	<u>8,000.00</u>	<u>0.00</u>	<u>8,000.00</u>	<u>0.00</u>
Fund 275 - TREE REPLACEMENT FUND:						
TOTAL REVENUES		1,300.00	1,300.00	474.86	825.14	36.53
TOTAL EXPENDITURES		<u>8,000.00</u>	<u>8,000.00</u>	<u>0.00</u>	<u>8,000.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		(6,700.00)	(6,700.00)	474.86	(7,174.86)	7.09
BEG. FUND BALANCE		150,091.91	150,091.91	150,091.91		(7.09)
END FUND BALANCE		143,391.91	143,391.91	150,566.77		(7.09)

PERIOD ENDING 09/30/2014

GL NUMBER	DESCRIPTION	2014-15	2014-15	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) 09/30/2014	NORMAL (ABNORMAL) BALANCE	
Fund 303 - GENERAL DEBT SERVICE FUND (VOTED BONDS)						
Revenues						
	000-ASSETS, LIABILITIES & REVENUE	150,100.00	150,100.00	154,062.29	(3,962.29)	102.64
TOTAL Revenues		<u>150,100.00</u>	<u>150,100.00</u>	<u>154,062.29</u>	<u>(3,962.29)</u>	<u>102.64</u>
Expenditures						
	248-ADMINISTRATION	600.00	600.00	6.97	593.03	1.16
	570-STREETScape	145,900.00	145,900.00	0.00	145,900.00	0.00
TOTAL Expenditures		<u>146,500.00</u>	<u>146,500.00</u>	<u>6.97</u>	<u>146,493.03</u>	<u>0.00</u>
<hr/>						
Fund 303 - GENERAL DEBT SERVICE FUND (VOTED BONDS):						
TOTAL REVENUES		150,100.00	150,100.00	154,062.29	(3,962.29)	102.64
TOTAL EXPENDITURES		<u>146,500.00</u>	<u>146,500.00</u>	<u>6.97</u>	<u>146,493.03</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		3,600.00	3,600.00	154,055.32	(150,455.32)	4,279.31
BEG. FUND BALANCE		5,954.60	5,954.60	5,954.60		4,279.31
END FUND BALANCE		9,554.60	9,554.60	160,009.92		4,279.31

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF DEXTER

PERIOD ENDING 09/30/2014

GL NUMBER	DESCRIPTION	2014-15	2014-15	YTD BALANCE		AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	
Fund 351 - GENERAL DEBT SERVICE (NON-VOTED BONDS)								
Revenues								
	000-ASSETS, LIABILITIES & REVENUE	1,035,400.00	1,035,400.00	800,028.77		235,371.23		77.27
TOTAL Revenues		<u>1,035,400.00</u>	<u>1,035,400.00</u>	<u>800,028.77</u>		<u>235,371.23</u>		<u>77.27</u>
Expenditures								
	248-ADMINISTRATION	0.00	0.00	2.62		(2.62)		100.00
	850-LONG-TERM DEBT	235,800.00	235,800.00	0.00		235,800.00		0.00
	965-TRANSFERS OUT - CONTROL	450,000.00	450,000.00	0.00		450,000.00		0.00
TOTAL Expenditures		<u>685,800.00</u>	<u>685,800.00</u>	<u>2.62</u>		<u>685,797.38</u>		<u>0.00</u>
Fund 351 - GENERAL DEBT SERVICE (NON-VOTED BONDS):								
TOTAL REVENUES		1,035,400.00	1,035,400.00	800,028.77		235,371.23		77.27
TOTAL EXPENDITURES		<u>685,800.00</u>	<u>685,800.00</u>	<u>2.62</u>		<u>685,797.38</u>		<u>0.00</u>
NET OF REVENUES & EXPENDITURES		349,600.00	349,600.00	800,026.15		(450,426.15)		228.84
BEG. FUND BALANCE								228.84
END FUND BALANCE		349,600.00	349,600.00	800,026.15				228.84

PERIOD ENDING 09/30/2014

GL NUMBER	DESCRIPTION	2014-15	2014-15	YTD BALANCE		AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	
Fund 402 - EQUIPMENT REPLACEMENT FUND								
Revenues								
	000-ASSETS, LIABILITIES & REVENUE	70,200.00	70,200.00	23,430.03		46,769.97		33.38
TOTAL Revenues		<u>70,200.00</u>	<u>70,200.00</u>	<u>23,430.03</u>		<u>46,769.97</u>		<u>33.38</u>
Expenditures								
	248-ADMINISTRATION	0.00	0.00	131.37		(131.37)		100.00
	441-DEPARTMENT OF PUBLIC WORKS	35,000.00	35,000.00	11,838.72		23,161.28		33.82
	903-CAPITAL IMPROVEMENTS-VEHICLES	30,000.00	30,000.00	12,813.08		17,186.92		42.71
TOTAL Expenditures		<u>65,000.00</u>	<u>65,000.00</u>	<u>24,783.17</u>		<u>40,216.83</u>		<u>38.13</u>
<hr/>								
Fund 402 - EQUIPMENT REPLACEMENT FUND:								
TOTAL REVENUES		70,200.00	70,200.00	23,430.03		46,769.97		33.38
TOTAL EXPENDITURES		<u>65,000.00</u>	<u>65,000.00</u>	<u>24,783.17</u>		<u>40,216.83</u>		<u>38.13</u>
NET OF REVENUES & EXPENDITURES		5,200.00	5,200.00	(1,353.14)		6,553.14		26.02
BEG. FUND BALANCE		119,883.33	119,883.33	119,883.33				(26.02)
END FUND BALANCE		125,083.33	125,083.33	118,530.19				(26.02)

**Village of Dexter
Cash Accounts**

General Ledger Name	Bank & Account Name	Purpose	Balance 09/30/14	Status of Cash
General Fund				
Cash	TCF & PNC Pooled	General operating	\$ 1,804,223.54	Unrestricted
Building Reserve Account	TCF Pooled	Reserved for future building project	\$ 15,248.22	Restricted
Arts, Culture & Heritage	TCF Pooled	Reserved for Arts, Culture & Heritage	\$ 5,860.98	Restricted
Voluntary Public Parking	TCF Pooled	Reserved for parking activities	\$ 10,017.25	Restricted
Property Tax Checking	TCF Property Tax Checking	Used to distribute taxes and make refunds	\$ 1,050.90	Unrestricted
Cash Savings	TCF Bank	General operating	\$ 958.70	Unrestricted
Property Tax Savings	TCF Property Tax Savings	Clearing account for undistributed tax collections	\$ 135,458.65	Unrestricted
Chelsea Bank CD	Chelsea Bank	General operating	\$ 257,113.47	Unrestricted
Petty Cash	Office	Small cash purchases	\$ 100.00	Unrestricted
Bank of Holland CD	Multi-Bank Securities	General Operating	\$ 100,000.00	Unrestricted
Traverse City State Bank	Multi-Bank Securities	General Operating	\$ 249,000.00	Unrestricted
Isabella Bank CD	Multi-Bank Securities	Reserved for future building project	\$ 235,000.00	Restricted
MBIA Class	MBIA Class	General operating	\$ 100,547.13	Unrestricted
Subtotal Unrestricted			\$ 2,648,452.39	
Subtotal Restricted			\$ 266,126.45	
Total General Fund			\$ 2,914,578.84	

Major Streets Fund

Cash	TCF Pooled	General operating for major streets activities	\$ 27,538.40	Unrestricted
Subtotal Unrestricted			\$ 27,538.40	
Total Major Streets Fund			\$ 27,538.40	

*These funds come from the State in the form of Act 51 payments and transfers from Municipal Streets.

Local Streets Fund

Cash	TCF Pooled	General operating for major streets activities	\$ 17,130.52	Unrestricted
Metro Act Account (Pooled)	TCF Pooled	Reserved for right of way activities	\$ 36,155.34	Restricted
Subtotal Unrestricted			\$ 17,130.52	
Subtotal Restricted			\$ 36,155.34	
Total Local Streets Fund			\$ 53,285.86	

*These funds come from the State in the form of Act 51 payments and transfers from Municipal Streets.

Municipal Streets Fund

Cash	TCF Pooled	Available for transfer to Major & Local Streets	\$ 207,527.58	Unrestricted
Property Tax Savings	TCF Property Tax Savings	Available for transfer to Major & Local Streets	\$ 714,918.15	Unrestricted
Subtotal Unrestricted			\$ 922,445.73	
Subtotal Restricted			\$ -	
Total Municipal Streets Fund			\$ 922,445.73	

**Village of Dexter
Cash Accounts**

General Ledger Name	Bank & Account Name	Purpose	Balance 09/30/14	Status of Cash
Solid Waste Fund				
Cash	TCF Pooled	Available for Solid Waste activities	\$ 56,238.98	Unrestricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 56,238.98	
Total Solid Waste Fund			\$ 56,238.98	
Tree Replacement Fund				
Cash	TCF Pooled	Restricted for Trees	\$ 2,035.37	Restricted
Restricted Tree Replacement	PNC Bank	Restricted for trees	\$ 23,531.40	Restricted
Multi-Bank CD	Multi-Bank Securities	Restricted for trees	\$ 125,000.00	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 150,566.77	
Total Tree Replacement Fund			\$ 150,566.77	
Debt Service Fund - Voted				
Cash	TCF Pooled	Tax collections for GO Bond payments	\$ 6,655.92	Restricted
Property Tax Savings	TCF Property Tax Savings	Tax collections for GO Bond payments	\$ 153,354.00	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 160,009.92	
Total Streetscape Debt Service Fund			\$ 160,009.92	
Debt Service Fund - Non-Voted				
Cash	TCF Pooled	Restricted for Street projects & bond payments	\$ 800,026.15	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 800,026.15	
Total Streetscape Debt Service Fund			\$ 800,026.15	
Equipment Replacement Fund				
Cash	TCF Pooled	Reserved for vehicle expenses including capital p	\$ 118,530.19	Restricted
Subtotal Restricted			\$ 118,530.19	
Total Equipment Replacement Fund			\$ 118,530.19	
Sewer Enterprise Fund				
Cash	TCF Pooled	Sewer operating	\$ 3,235.29	Unrestricted
Sewer Tap Fees Account	TCF Sewer & Water	Sewer tap-in fees	\$ 80,830.48	Unrestricted
Sewer Tap Fees Account	PNC Bank	Sewer tap-in fees	\$ 290,116.99	Unrestricted
Property Tax Savings	TCF Property Tax Savings	Tax collections for delinquent utilities	\$ 3,910.29	Unrestricted
Sewer Tap Fees Account	Michigan Class Sewer/Water	Sewer tap-in fees	\$ 324,300.53	Unrestricted
Subtotal Unrestricted			\$ 702,393.58	
Subtotal Restricted			\$ -	
Total Sewer Enterprise Fund			\$ 702,393.58	

**Village of Dexter
Cash Accounts**

General Ledger Name	Bank & Account Name	Purpose	Balance 09/30/14	Status of Cash
Water Enterprise Fund				
Cash	TCF Pooled	Water operating	\$ 6,131.88	Unrestricted
Water Tap Fees Account	TCF Sewer & Water	Water tap-in fees	\$ 17,217.30	Unrestricted
Water Tap Fees Account	PNC Bank	Water tap-in fees	\$ 45,027.60	Unrestricted
Property Tax Savings	TCF Property Tax Savings	Tax collections for delinquent utilities	\$ 2,286.14	Unrestricted
Bank of Ann Arbor CD	Bank of Ann Arbor	Water tap-in fees	\$ 259,599.13	Unrestricted
Water Tap Fees Account	Michigan Class Sewer/Water	Water tap-in fees	\$ -	Unrestricted
Subtotal Unrestricted			\$ 330,262.05	
Subtotal Restricted			\$ -	
Total Water Enterprise Fund			\$ 330,262.05	
Trust & Agency Fund				
Performance Guarantees	TCF Performance Guarantees	Escrows for development bonds such as tree bonds	\$ 26,155.20	Restricted
Site Plan Review	TCF Pooled	Escrows for payment of development related fees	\$ 213,202.00	Restricted
Tree Escrow	TCF Pooled	Escrows for Tree Replacement	\$ -	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 239,357.20	
Total Trust & Agency Fund			\$ 239,357.20	
Retiree Health Care Fund				
Cash	Mers	Funds reserved for OPEB	\$ 616,820.35	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 616,820.35	
Total Trust & Agency Fund			\$ 616,820.35	
*Balance as of June 30, 2014				
Payroll Fund				
Cash	TCF Payroll	Funds reserved for payment of accrued benefits	\$ 49,078.69	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 49,078.69	
Total Trust & Agency Fund			\$ 49,078.69	
Total Unrestricted			\$ 4,648,222.67	
Total Restricted			\$ 2,492,910.04	
Grand Total Cash			\$ 7,141,132.71	

Summary of General Funds Available for Non-Operational Use

General Fund Unrestricted	\$ 2,648,452.39
15% Fundbalance (based on revenue budget)	\$ (397,290.00)
Expected revenue (based on budget)	\$ 579,271.99
Expected expenditures (based on budget)	\$ (2,013,699.43)
Outstanding accounts receivable/payable	\$ (125,818.89)
Available Unrestricted	<u>\$ 690,916.06</u>
Restricted for Streets	<u>\$ 1,803,296.14</u>
Restricted for Equipment	<u>\$ 118,530.19</u>
Restricted for Facilities	<u>\$ 250,248.22</u>
Restricted for Public Parking	<u>\$ 10,017.25</u>
Restricted for Arts, Culture & Heritage	<u>\$ 5,860.98</u>
Restricted for Trees	<u>\$ 150,566.77</u>

Memorandum

Agenda: 10/27/2014

Item: 13

To: Village Council
Courtney Nicholls, Village Manager

From: Michelle Aniol, Community Development Manager
Re: Report for October 27, 2014 Village Council Meeting

Date: October 22, 2014

Legislative Updates

Staff received a call from Rep. Kowall's office, following the publication of an article in the Dexter Leader on October 15th. Staff was informed that the proposed legislation will be taken up again in Committee when the legislature returns from its break in November.

Business Development News

- Staff received a number of inquiries regarding properties for sale at 8080 and 7997 Grand Street. Inquiries focused mainly on the zoning of the sites and potential uses that would be permitted.
- The owners of the new restaurant at 8124 Main Street are currently hiring for waitress and cook positions. Also, the building façade is getting a facelift; it's being repainted with colors more consistent with existing façades throughout the downtown. 8070 Main Street is also getting a facelift and new signage as the Edward Jones prepares to relocate its office on Baker Road.

ZBA Update

- The ZBA granted a request for a 5-foot 6-inch variance from the 15-foot rear yard setback for 3677 S. Downs Dr. The request was prompted by the homeowner's desire to construct a 10-foot x 20-foot deck on the rear of his home. A Notice of Decision accompanies this memo.

Miscellaneous Updates

- Washtenaw County Department of Economic Development and reConsider have launched **venture** Local, a local investing awareness, education and engagement campaign designed to accelerate investment in locally-owned businesses across Washtenaw County. reConsider provides social impact economy research, development, dialogue and consulting services focused on the integration of community capital, local investing and social enterprise.

The **venture** Local campaign includes several elements that will roll out over the next six months. Community Gatherings are planned or being planned in major Washtenaw County cities/villages. Dexter has been tapped for a Community Gathering on November 19th. The Dexter Community Gathering will take place in the large meeting room in the Dexter District Library from 6:30 – 9:00 pm. A flyer is currently being prepared and will be sent out soon.

- Staff has been trained on the new BS&A software that will track permits and planning and zoning processes. In fact, the first quarter report (accompanying this memo) was compiled based on this new software. Staff is very grateful!

NOTICE OF DECISION

TO: Village Council & Planning Commission
FROM: Michelle Aniol, Community Development Manager
DATE: Tuesday, October 21, 2014
RE: ZBA Decision:
Case #2014-05
3677 S. Downs Dr.; HD-08-08-260-134

In compliance with the Zoning Board of Appeals Rules of Procedure and Policy, Article III, notice of the following ZBA decision is given to Village Council and Planning Commission:

VARIANCE REQUEST (ZBA Case #2014-05)

On October 20, 2014, the ZBA reviewed a variance request submitted by applicant, Michael Garlick for 3677 S. Downs Dr. The applicant had requested a 5.6' variance from the 15-foot rear yard required in Section 20.01, Schedule of Regulations for properties in the R1B district. The applicant was proposing to construct a 10-foot x 20-foot deck on the rear of the home that will encroach 5.5 feet into the setback. The applicant requested a 9.4-foot rear yard setback be permitted.

The applicant has requested the variance for the following reasons:

1. **Practical Difficulties.** Small corner lot. Required rear yard is 15 feet, but there is a total of 19 feet between lot line and house. In addition, the applicant's lot measures 8,228 square feet and is encumbered by two front yards.
2. **Substantial Justice.** Corner lots should have two side yards, not a rear yard and a side yard.
3. **Extraordinary Circumstances.** There is limited area available within building envelope behind house in which to construct a deck. In addition, placement of a deck on the side of the house is not practical or standard

The meeting opened at 7:00 pm and with routine agenda business completed, the applicant's request was presented, along with staff report. The following is a summary of staff's findings:

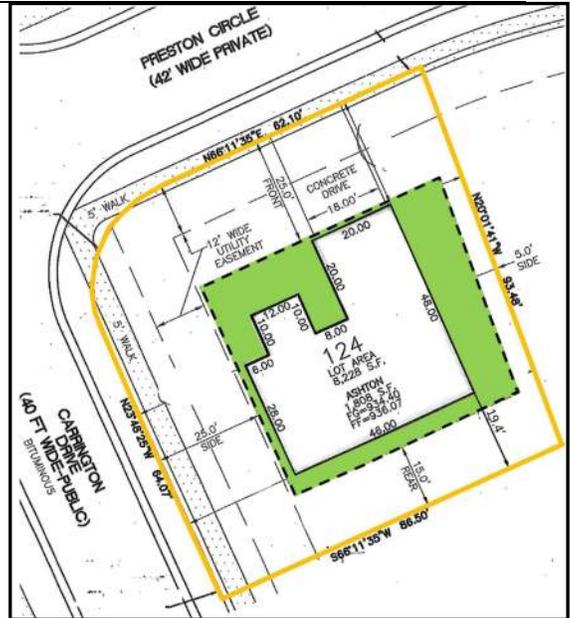
- **Practical Difficulties:** Dexter Crossing is a PUD with R-1A and R-1B Single Family Residential zoning. The minimum lot size for the R-1A District is 12,000 square feet; 7,800 square feet for lots in the R-1B District. The applicant's lot measures 8,228 square feet and has R-1B as the underlying zoning district.

The lot is encumbered by two front yards, each of which requires a 25-foot setback. When the required 15-foot rear yard and 5-foot side yard are factored in, the total area of the building envelope measures approximately 3,700 square feet (shown in green to the right). The building footprint measures 1,808 square feet.

The diagram to the right shows the lot boundaries (yellow), building envelope (green) and building footprint (white).

Due to the required setbacks, the placement of the house on the lot would allow the applicant to construct a 4-foot x 46-foot, 184 square foot deck. 4 feet is not a reasonable width for a functional deck. The applicant is requesting a 10-foot x 20-foot, 200 square foot deck. The deck is a reasonable size and would encroach 5'5 feet into the rear yard setback.

- **Substantial Justice:** Properties, homes and decks in the area are of similar size; however setback conflicts vary depending on the model of home and lot configuration. Several homes in the Dexter Crossing subdivision have been limited on deck sizes and variances have been granted to 1) allow encroachment into required rear yard setbacks and 2) exceed maximum lot coverage limits.



For example, in 2005 Peters Building Company requested an amendment to the PUD to permit reduced lot coverage and setback standards for the following lots (185, 188, 192-195, 198-201, 204-206, 209-216, 224) due to the lots small size or lot configuration. The Planning Commission granted the amendment request.

The applicant's lot, 124, was not included in the list; however it presents some of the same constraints, as the ones cited above. What complicates this situation is the rear yard setback on a lot already constrained by two front yards.

In order for the applicant to reasonably enjoy a deck on their property a variance will be required. The Planning Commission must decide if substantial justice would be served by granting the variance.

- **Extraordinary Circumstances:** Small lots, small corner lot with two front yards and other unique lot conditions exist in Dexter Crossing, but are not a result of the property owner; they are the result of the design of the project. The conditions resulting in the applicant's request for a variance are not self-created.
- **Relationship to Adjacent Land Uses:** The underlying zoning of the subject property and all adjacent property is R1B, Single Family small lot. The subject property is zoned single family and is surrounded by residential property within the Dexter Crossing subdivision. In addition, the lot coverage with the proposed deck would be 24%; well under the 30% maximum lot coverage required in the R-1B zoning district.

It was also noted that the act of granting the variance does not supersede the applicant's need to obtain approval from his HOA for the desired deck.

ZBA members then questioned the petitioner and staff about opposition, previous variances/PUD amendments and possible nuisances.

The public hearing was opened 7:35 pm for public comment:

- Roger Piehl, 3737 Bristol Dr identified himself as a former member of the HOA and express displeasure with the overall design and layout of Dexter Crossing and laying blame on the developer.

The public hearing was closed at 7:38 pm.

ZBA Decision

Motion by Mekas, supported by Rush;

Based on the information provided by the applicant at the October 20, 2014 Zoning Board of Appeals meeting the board determines that the request to waive the requirements of Section 20.01, Schedule of Regulations for the rear yard setback, submitted by Michael Garlick to permit the applicant to construct a deck that encroaches 5 feet into the rear yard setback be **GRANTED**, for the property located at 3677 South Downs Dr, HD-08-08-260-124 because the proposed variance **MEETS** the conditions required for the granting of a variance.

The determination was made with consideration of following per Section 24.05A of the Village of Dexter Zoning Ordinance:

- Practical difficulties,
- Relationship to Adjacent Land Uses,
- Extraordinary circumstances, and
- Substantial justice.

Ayes: Hansen, Gray, Rush, Carson, Schmid, and Mekas

Nays: None

Absent:

Please feel free to contact me with any questions regarding the variance request or decision.

Respectfully submitted,

Michelle Aniol
Community Development Manager

cc: Courtney Nichols, Village Manager
Michael Garlick, Applicant

**Village of Dexter
1st Quarter Report 2014-15
July 1, 2014 through September 30, 2014**

Redevelopment Ready Communities

- RRSite Development Feasibility Study: University of Michigan professor and real estate developer Peter Allen and his students presented a preliminary report regarding redevelopment of 3045 Broad Street. Final presentation is anticipated in November.

Downtown Development Authority

- The DDA and Village Council have each authorized match funds totaling \$5,000 to participate in a joint application for a Residential Target Market Analysis. The Cities of Chelsea, Saline and Ypsilanti have all agreed to participate. Dexter is taking the lead on the grant application.
- Demolition of 3045 Broad Street has been completed, and temporary parking has been established on the site.
- The DDA authorized the installation of temporary fencing around portions of the 3045 Broad Street property to provide temporary parking for the downtown.

Dexter Crossing – Blackhawk Development/Signature Home Traditions/Deputy Homes

VICTORIA CONDOMINIUMS

Preliminary Zoning Compliance	0
Final Zoning Compliance	3
Units Not Sold (Total Units)	44 (44)
Single Family Homes Final Zoning Compliance	4

CONDOS

- Village Council granted conditional approval of the Combine Site Plan for Victoria Condominiums at Dexter Crossing on July 14, 2014.
- One building permit has been issued for Building A, the one with the existing foundations. Building A will have 6 units.

SINGLE FAMILY

- 26 units (lots) remaining.

COMMERCIAL

- Oxford Companies received approval to amend the Final Site Plan for Dexter Crossing Commercial, to add 6 parking spaces for the new clinic.
- Oxford Companies applied for an extension of the Approved Area Plan for Dexter Crossing Commercial, which would allow a 15,000 sq. ft. retail building on an outlot.
- Oxford Companies received approval to complete an interior build-out of unit 7061 at Dexter Crossing for Mathnasium, a math tutoring and learning center.

Dexter Crossing (Phases 6-8) - Peters Building Company

Preliminary Zoning Compliance	3
Final Zoning Compliance	0
Vacant Lots (Total Lots Phases 6-8 = 76)	26

**West Ridge of Dexter –
Peters Building Company, Norfolk Development, B & H Properties, Iconolast Homes, Jim Binder
& Trowbridge Homes**

Preliminary Zoning Compliance; Iconolast, Norfolk, Peters and others	3
Final Zoning Compliance	10
Units Remaining (sales house)	0
Vacant Lots	4

Plan Reviews/Approvals

- The Village reached an agreement to purchase a portion of property at 3616 Central Street. Through a land division the Village dedicated this portion of property as road right-of-way for the B-2-B Trail connection and DPS driveway.
- The Planning Commission approve a request to permit off-street parking within the front yard setback, along Bishop Circle W, for 2555 Bishop Circle W, subject to the landscaping being provided in accordance with Article VI of the Zoning Ordinance.
- Administrative site plan review approval was given to a plan for interior and exterior improvements, as well as site improvements to 2555 Bishop Circle West, for the new MC3 facility.
- MEDHub received administrative site plan approval to install a deck on its building at 3515 Broad Street.
- Northern United Brewing Company received administrative site plan approval to install a new sanitary pre-treatment system at its facility at 2319 Bishop Circle E.
- Northern United Brewing Company received administrative approval to expand its tasting room operations at 2319 Bishop Circle E.
- The ZBA granted a variance to allow a minimum lot area of 9,800 sq. ft. for a group day care home at 3411 Hudson Street, based on a finding of practical difficulties, substantial justice, extraordinary circumstances, and public safety and welfare.
- The Village Council approved a text amendment to Articles 8 and 10 of the Zoning Ordinance regarding family day care homes, foster care homes, group foster care homes, and group day care homes in the R-1A and R-1B One Family Zoning Districts, based on a recommendation from the Planning Commission.
- The Village Council grant special use approval for a group day care home at 3411 Hudson Street, based on a recommendation from the Planning Commission.

Village of Dexter						13-14	12-13	11-12	10-11
st Quarter Activity	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	14-15 YTD	YTD	YTD	YTD	YTD
July 1-Sept 30	July-Sept	Oct-Dec	Jan-March	April-June	Total	Total	Total	Total	Total
Prelim. Zoning Compli. Permits	19	0	0	0	19	87	80	49	41
(New Construction)*	7				7	44	38	17	6
Condominium Units	6				6	0	0	0	18
(Commercial/Office)	1				1	5	2	6	8
(Additions/Remodels/Build outs)	1				1	6	15	2	9
(Accessory structure)	2				2	5	2	9	2
(Decks)	2				2	27	23	15	11
(Other)					0				
Final Zoning Compli. Permits	15	0	0	0	15	49	35	24	46
(New Construction)	10				10	31	23	11	7
(Additions/Remodels/Build Outs)					0	1	6	5	9
(Decks)	4				4	1	1	1	3
(Accessory structure)	1				1	1	3	0	1
(Commercial/Office)					0	4	2	2	11
(Condominium Units)					0	11	0	14	18
INTERIOR REMODEL (Prelim./Final)	17				17	36	29	31	
EXTERIOR REMODEL (Prelim./Final)	5				5				
FENCE PERMITS	1				1	6	9	12	
PERMITS/OTHER	34	0	0	0	34	175			
Temporary Uses/Structures					0	3	3	3	4
Land Division / Combination	1				1	1	1	1	0
Ordinance Amendments	1				1	0	2	8	9
Rezoning or Conditional Rezoning					0	0	0	0	0
Special Use Permits	1				1	2	2	0	0
Preliminary Site Plan Approvals					0	0	0	1	0
Final Site Plan Approvals					0	0	0	1	1
Combined Site Plan Approvals	1				1	1	2	1	2
Administrative Site Plan Approvals					0				
PUD Area Plan	2				2	1	1	0	0
PUD Amendment					0	2	1		
Sign Permits	13				13	19	16	13	11
Temporary Signs/Sandwich/Use					0	47	41	36	37
Outdoor Seating Permits					0	0	4	4	11
(ZBA Cases) Non-Residential	2				2	3	4	1	2
(ZBA Cases) Residential					0	1	1	1	1
Variances Granted	2				2	2	5	2	2
Demolition Permits					0	2	1	6	2
Right-of-way permits	7				7	31	5	10	2
Park Use					0	3	13	19	8
Home Occupation Permits	2				2	0	0	0	0
Freedom of Information Requests					0	0	0	2	0
Hawkers & Peddlers Permits	2				2	6	9	7	6
Requests for service/Correspondence					0	10	2	11	0
Resident/Merchant/Business Communic.					0	41	25	24	36
Enforcement	4				4	67	0	0	
Initial Notice	4				4	62	95	166	287
Second Notice	0				0	5	2	15	17

- * General Code Amendment : None
- Pending: None
- Articles 8, Special Land Use and 10, R-
- * Site Plans: Northern United Brewing Company, MC3, Inc., Dexter Crossing Commercial
- * Sign Permits: A.R. Brouwer, Dexter Bakery, Busy Hands, Sushi Time, Northern United Brewing Company, Beacon Dental, St. Andrew's Church, The Alley, Beer Grotto
- * Rezoning: None
- * Special Use Permits: None
- *Communication - None
- * Resolutions/Support : None
- * Enforcement : 3 Property Maintenance/public nuisance/blight; 1 Dogs
- * ZBA : 3411 Hudson Street, 3677 S. Downs Dr.
- * PUD Amendment/Modification requests: Dexter Crossing Associates, LLC;

Revenue -

Through September 30, 2014	Zoning Compliance Permits:	\$950	101.000.000.477.000
	Site Plan Review Fees:	\$3,200	101.000.000.608.000
Through December 31, 2014	Zoning Compliance Permits:	\$0	101.000.000.477.000
	Site Plan Review Fees:	\$0	101.000.000.608.000
Through March 31, 2015	Zoning Compliance Permits:	\$0	101.000.000.477.000
	Site Plan Review Fees:	\$0	101.000.000.608.000
Through June 30, 2015	Zoning Compliance Permits:	\$0	101.000.000.477.000
	Site Plan Review Fees:	\$0	101.000.000.608.000
Total ZCP:		\$950	101.000.000.477.000
Total SPRF:		\$3,200	101.000.000.608.000



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

To: Courtney Nicholls, Dexter Village Manager
From: Keith Flores, Sergeant
Through: Michael Trester, Lieutenant
Cc: Marlene Radzik, Police Services Commander
Date: October 6th, 2014
Re: September 1st through September 30th Police Services Monthly Report

Agenda: 10/27/2014
Item: 14

During the month of September there were 283 Calls for service (including traffic stops). Deputies conducted 150 traffic stops during which they wrote 53 citations.

All assigned personnel are working their regular shifts (no long term leaves). Deputies continue to attend training throughout the year in efforts to improve overall service. Recent training initiatives include:

- Dep. Mark Kirby and Cpl. Pasternak attended their monthly USRT (Underwater search and rescue) training during the month of September.
- Deputy Valentine attended his monthly Honor Guard training in September.
- All deputies from the Sheriff's Office were required to qualify with their duty and off duty firearms during the month of September. This includes any long rifle and or shotgun that may be carried. This occurs once a year to ensure that each deputy remains proficient in the use of their assigned firearms.

Several other projects and concerns have or are being addressed. They include:

- On September 1st at approx. 4:24am dispatch received a call from an employee of Busch's stating that he observed someone going in between the vehicles at the car dealership. At 4:26am the first deputy arrived on scene and began checking the parking lot. Upon checking the lot, he discovered several vehicles with their driver side rear window broken out. Inside each vehicle, the stereo/navigation system had been stolen out of each. In total, there were 5 vehicles broken into. There have been similar cases where the same type of crime occurred in Ypsilanti and an older model Chrysler van was observed leaving the scene. The dealership has nightly security, however this night they did not. Investigation ongoing.
- On September 11th at approx. 11:30pm dispatch received a call from an address near Ryan and Wilson advising there was a load SUV pulling a trailer going through people's garbage. The caller was concerned due to recent break ins. Deputies arrived and checked the area not locating the vehicle or anything suspicious.
- On September 16th at 4:30am dispatch received a call that a dark colored SUV was driving around the Busch's parking lot. At one point in time, a subject in a business suit exited the vehicle, but was currently just sitting in the lot. Two deputies responded to discover it was a Metro Car waiting for a customer pick up in the lot.
- On September 21st at 12:30pm deputy was dispatched to 6000blk of Wellington for a MDOP (malicious destruction of property). Sometime between 4pm on September 20th and the time of call to dispatch someone threw something through the victim's rear window of her van. Nothing appeared to be stolen. Nothing further reported in the area.

- On September 22nd at approx. 7:15pm a subject stopped into the station to report that his vehicle had been broken into. The victim parked his vehicle at Grand and Broad at 3:45pm and arrived back at 5pm to discover that the rear driver side window had been broken. After looking inside, he discovered his wallet, which he left on top of the center console, had been stolen. There was no evidence left at the scene nor was the object used to break the window located.
- On September 24th at approx. 8:30p deputy responded to Huron and Central for a two car accident. The caller advised he was sitting at the stop sign on Huron waiting to turn south onto Broad. The large SUV approaching Huron made a wide turn and struck the callers vehicle continuing to drive to the cider mill parking lot. Once contact was made between both drivers, the caller realized the other driver was intoxicated. Upon deputy contact with the suspect driver, she explained that she didn't think she hit another vehicle and advised that the damage on her vehicle was caused by him hitting her. The deputy observed signs of intoxication and began sobriety tests. After failing all of the sobriety tests, the driver blew into a PBT with the results coming back at .246%. The driver was arrested and transported to the WC Jail for further testing. Awaiting lab results for OWI charges.
- On September 26th at approx. 10p deputy began following a vehicle at Main and Alpine. The vehicle crossed over the white fog line on several occasions and exceeded the speed limit. A traffic stop was conducted on Dexter Pinckney. Upon contact the driver advised he had been drinking at a local bar. The deputy noticed a strong odor of alcohol coming from him as well other signs of intoxication, so he asked him to perform some sobriety tests. After failing all of them and refusing the blow into a PBT, the driver was arrested and transported to the WC Jail for further testing. Inside the driver's vehicle, the deputy located an open pint of Fireball cinnamon whiskey. Awaiting labs results from MSP crime lab for OWI charges.
- On September 27th at approx. 2:30a deputy was dispatched to 2000blk of Baker for a vehicle in the lot with an intoxicated driver. The caller advised he observed the suspect stumbling around with a smell of alcohol coming from him. He was worried the suspect was going to drive away and hurt someone. The deputy arrived as the vehicle was leaving the lot. As the vehicle swayed in and out of the lane crossing over the yellow and white lines, the deputy conducted a traffic stop on the vehicle. Upon contact, the deputy recognized the driver from previous drunk driving encounters. The deputy observed blood shot eyes, slurred speech and a strong odor of alcohol coming from the driver. After failing all of his sobriety tests, the driver was arrested and transported to the WC Jail for further testing. The driver refused to voluntarily take another test, so a search warrant was completed and executed allowing the deputy to take blood samples from the driver. This will be the driver's 3rd OWI conviction if found guilty.



Agenda: 10/27/2014

Item: I5-A



Facilities Assessment Progress Review

October 27, 2014



The Village of Dexter

Progress Overview

I. FACILITY ASSESSMENT

II. NEEDS / PROGRAMMING ANALYSIS

III. SITE ANALYSIS

IV. CONCEPTUAL PLANNING SCHEMES

I. Facility Assessment Summary

Village of Dexter Building Assessment September, 2014

8140 Main Building

BACKGROUND:

Facility Name and Location:

Fire Station and Sheriff Substation

8140 Main Street

Dexter, MI 48130

The Dexter Fire Station No 1 and Sheriff Substation is a two story masonry building approximately 9420 SF. The building serves as the down town districts Fire Station and Sheriff's Substation

Overall, the building is in good condition and appears to be functional for its intended use. The building exterior and interior finishes need to be upgraded. The exterior and interior walls are in sound condition have some areas needing repair. The roof is in good condition and the concrete roof and floor structure appears to be in excellent condition.

SITE:

The site dedicated to the building function and parking areas is approximately 55,569 S.F. The site is sloping with a 38 foot differential from the main street approach to the back lower level parking area. The building is bordered by Main Street on the south and Alpine Street on the east. The River park walk and main park borders the west and north side of the site. The main site entry and parking is on the south elevation with the lot surface and second main floor elevation approximately 10' below the main Street elevation. South east and east side of the parking areas has a concrete and stone slope control slab that is in very poor condition and experiencing erosion. Pedestrian access to the south side building entry is via a steep concrete stair that is in fair to poor condition. The main lot paving is in poor but serviceable condition. Site paving and slope stabilization repairs will be necessary in the near future. The rear north side parking area is gravel paved and approximately 38' below the street elevation. The lot is in fair condition and is accessed by a newer asphalt drive that is in excellent condition. The drive is steep and offers no pedestrian paved walk to the lot below. The gravel lot serves to access the lower level garage entry doors and provide the main parking area for the adjacent park. The current layout has pedestrian and vehicular conflicts to access the main upper level main building entry and access to the lower park entry. The overall traffic patterning presents congested egress for the fire vehicles existing the south lot area. The Fire Department does not currently have control of the traffic signaling adjacent to the Fire Station property.

EXTERIOR ENVELOPE:

The roof consists of non graveled asphalt built up roof with membrane flashings at the parapets, which appears to be in fair too poor condition. The roof is beginning to show signs of age as there are a few areas of cracking and roof ply degradation. The roof's age is unknown. Full replacement of the roof should be considered with any major renovation project. At minimum the roof should be further evaluated and areas of concern repaired to ensure extended roof life and limit potential damage to the existing structure from roof leak.



The Village of Dexter – Facilities Assessment Progress Review

Village of Dexter Building Assessment September, 2014

8140 Main Building

EXTERIOR ENVELOPE cont.:

Exterior wall construction appears to be of 4" brick on 8" concrete block back up, uninsulated, and is filled between concrete beam and slab structure. The north elevation is 12" block with a painted finish that is in good condition. There are a few locations where tuck pint repairs have been made in the past. One of the piers between apparatus bay overhead doors has some damage that needs to be repaired. Areas of masonry minor masonry deterioration at paved surfaces that are salted exists. The exterior masonry is in very good condition for the age of the construction with very few repairs recommended.

Exterior doors and windows consist of a combination of newer aluminum entry doors, hollow metal doors, older wood doors and metal insulated overhead doors. The exterior hollow / metal doors are older, well maintained but are worn due to age. The wood door at the lower level is older and in fair to poor condition. Replacement is recommended for security and asset preservation. The Aluminum entry doors are in good condition and serviceable. Updating / replacement of the weather strip seals should be considered as a future maintenance item. The overhead doors at the apparatus bays are newer and in good serviceable condition. The lower level overhead doors are older and in poor condition with wood framed infill panels above. The lower level doors should be considered for replacement including the infill construction above.

Exterior windows appear to be newer and in good condition. Several of the windows have been altered to accept window air conditioners and or intersecting construction. The windows could be more energy efficient based on today's standards and should be considered for replacement with future major renovation project.

INTERIOR CONDITIONS:

The interior of the building is in generally good to fair condition. Structurally the interior wall construction on the upper floors are in good to excellent condition. The finishes in areas are in good condition but dated. Lower level conditions are in fair to poor condition. The higher humidity conditions and wood framed walls and mezzanine need some maintenance as well as refinishing.

Upper level interior walls are in good condition and need only minor maintenance. The upper level interior doors are in good to fair condition and need to be adjusted and refinished with the older doors replaced including update of the hardware. Upper level interior finishes are in good condition but dated. Terrazzo floor finishes in the Sheriffs area need maintenance. Carpeted areas show some wear. The epoxy floor finish in the apparatus bay has some damaged areas that need to be repaired.

The lower level interior concrete structure and walls are in good condition but need some maintenance and refinishing. The wood framed walls are functional but need repair and refinishing. Walls in the storage appear to have been constructed for minimal segregation and security. The garage floor is in poor condition with damaged areas at the overhead doors and show signs of salt and moisture damage. Maintenance and replacement will be necessary in the future. Mezzanine construction that has been constructed of wood appears to be under sized and should be limited to light storage only. Concrete mezzanine areas are in good condition. Area formerly utilized for power generation are in very unsanitary condition with an uncontrolled condition that should be cleaned ventilated add segregated from the remainder of the lower level.

Many of the potentially public accessible areas lack accessible hardware on the doors. Toilet rooms are not barrier free compliant. Access to the main building entries is not barrier free accessible for pedestrian traffic.

Several stairs and raised areas on both the upper and lower levels lack code compliant guard and hand rails and should be corrected as a priority item. Areas used for sleeping at the upper level Fire Department mezzanine needs to be upgraded with fire rated separation wall and egress paths to exits.



The Village of Dexter – Facilities Assessment Progress Review

Village of Dexter Building Assessment September, 2014

8140 Main Building

MECHANICAL SYSTEMS:

The Fire and Sheriff office areas are served by 2 ton furnace units with exterior roof mounted condensers for air conditioning. The units do not have outside air ventilation intakes. The Fire Department upper level mezzanine is served by window air conditioning unit and wall mounted gas fired heating / cooling unit. These systems are older and in functioning condition with limited control capabilities. Future replacement with upgraded system should be considered. The Apparatus bay is served by 2 1200 CFM recirculating air filter units, and a ceiling mounted gas fired unit heater. The system is adequate for the space but has a variable temperature and recovery time when the overhead doors are operated. The unit heater is older and should be considered for replacement. The lower level areas is served by a 75,000 btu furnace and a 200,000 btu unit heater in the garage area. The system just adequate for the current storage / garage functions of the space. Consider changing the units should be changed for any function or occupancy changes of this area.

The building plumbing system has a 4" incoming water line that is reduced to a 2" line and an original steel or galvanized distribution system. The system does not have a meter or backflow preventer and should be corrected as a priority item. Consider changing the original steel piping with any renovation project. The building newer domestic water piping is copper and can be reused in any re-piping project. The building is served by two gas fired hot water heaters which are in good condition. Additional changes in the building function or occupancy capacity will necessitate a change in the hot water heating system capacity. There are no mixing valves installed in the toilet room piping system and should be added. The Apparatus floor drain system does not appear to drain into an oil interceptor and should be added with any major renovation project.

The systems installed represent an engineering approach that have been implemented over time based on economy of installation with minimum system controls.

ELECTRICAL SYSTEMS:

The building has an overhead 120/240 Volt, 3 phase service drop for a 100amp service which is adequate for the current operation and will support minor renovations to the existing structure. . The main switchgear room is located in the basement. A 100 Amp service feeds the fire station and a 200 amp service feeds the police station. Distribution within the facility is functional and properly maintained to support the current operation – most of the existing work is surface mounted and old, however functional and properly maintained. Parts for older breakers and panels are difficult to get.

Emergency power is provided for 100% back up of the facility and consists of a 50kw, 120/208V, 3 Phase generating unit with two (2) automatic transfer switches, which control the automatic start-stop of the generator and the transfer and re-transfer of the building loads to maintain service upon utility power interruption. One transfer switch serves the fire department and the other the police department.

Lighting is functional, mostly fluorescent surface mounted with T12 F40 Lamps and properly maintained. New lighting will be provided for any renovations or addition and needs to be current state of the art (LED, T8, T5, etc. No. T12 Lamps). The current lighting and switching do not meet any of the current energy codes.

Fire alarm system is a recently installed system that has proper initiating devices and indicating appliances on the upper floor. The lower level systems does not appear to be adequate as several spaces do not have signaling devices. Areas with signaling devices paper to lack the proper current coverage.

The existing electrical systems are functional, however they are dated, and most lighting does not meet current code requirements. Any renovation of the building should include a complete upgrade of the interior power distribution and lighting systems. The electrical service to the building and emergency generator size will have to be evaluated based on building program and proposed use. All new exit lighting should be provided with any renovation. The fire alarm system may be able to be reused , depending on the program and layout.



The Village of Dexter – Facilities Assessment Progress Review

Village of Dexter Building Assessment September, 2014

8140 Main Building

PROGRAMMATIC FUNCTIONAL / ENVIRONMENT:

The current Fire Station operations Areas are very limited and in general inadequate for the functions performed. The apparatus bay does not have the width necessary to provide the standard recommend clearances around the vehicles. Very little space would be available for larger vehicle platforms and would displace the fire maintenance and preparedness functions currently house din the back of the apparatus bay. The available area for turnout gear / deployment is too small. The decontamination, fire gear maintenance area and laundering is just functionally adequate. Hose maintenance and storage areas are limited and require moving of a fire vehicle or other functional equipment areas to comfortably work. Bunk room area separation and egress is not currently code compliant. The training, living, record storage and fire marshal office all share a common area. The lower level office, kitchen dispatch and communications equipment areas all share a common space that is the public entry for the department.

The Sheriff Substation area is just adequate for the current staffing and will not allow for expansion or added function in the current area available. The current open office area offers only marginal privacy for law enforcement operations and limited security for the sheriff personnel. The public has visual access to potentially sensitive information causing interruption of report processing and investigations. The toilet facilities are inadequate and remote from the locker area with no shower facility available within the Sheriff's area. There is no separate female locker area available. The only private interview area available is the sheriff's private office. Secure storage for weapons is a weapons locker housed in the locker room area. Communications equipment, break room facilities, posting for law enforcement bulletins /information, squad room, and secondary egress path are all housed in the same room. There is inadequate storage area for files, evidence, and office and maintenance supplies. Communications equipment space and including data server is housed in a small closet area.

The lower level area is primarily used for storage, vehicle storage, building services, and limited maintenance. The area has multiple levels and mezzanine areas. The edge guards and guard rails are not to code and in some cases nonexistent. The mezzanine structures are wood framed and appear to be under sized. Addition evaluation as necessary. There is an areas that was part of a former hydro power generation system that has been decommissioned and is abandoned. The areas are debris filled and have ground water infiltration. The area is unventilated and cause a high moisture environment in the lower level. There is a tunnel intake that extend 144' that could potentially represent a flood hazard during a high water event. The lower level lighting is inadequate as is the fire alarm system coverage. Any use or occupancy other than storage would require major renovation of all mechanical electrical systems. Finishes and general construction changes to support the new use would also be necessary.

II. NEEDS / PROGRAMMING ANALYSIS

The Village of Dexter – Facilities Assessment Progress Review

Space	Qty.	Area of Room Type (Sq. Ft.)	UFC Recommended (Sq. Ft.)	Total Area (Sq. Ft.)	
Village of Dexter Fire Station				12,401	
Maintenance and Apparatus				5,894	Remarks
			876 ea.		Based on (3) med size trucks (10'x38'), (1)
			Medium size truck		rescue truck, jeep, boat and 4x4. Add (1) ladder truck. Option - 4 bays (pull through format is desired)
Apparatus Room/Bays	1	4800		4800	15 people
Personal Protective Equipment (PPE) Gear Storage	1	150	10 pp	150	
Hose Storage (Tower)	1	60	54	60	
SCBA Compressor Room	1	50	50	50	UFC listed per 4 staffed vehicles
SCBA Maintenance	1	144	144	144	UFC listed per 4 staffed vehicles
Protective Clothing Laundry	1	100	100 ea.	100	
Equipment Wash/ Decontamination Room	1	150	150 ea.	150	
Work Room/ Equipment Maintenance	1	120	120 ea.	120	
Vehicle Maintenance Equipment Storage	1	120		120	
EMT Storage (basic first aid supplies)	1	20	12	20	
HASMAT/ CBRNE Equipment Storage	1	60		60	
Spare Gear Storage	1	60		60	
Fire Extinguisher Maintenance and Storage	1	60		60	
Fire Pole	1				If 2 stories
Administration and Training				1,925	Remarks
Watch Desk	1	120	120 ea.	120	Per station
Fire Chief Office	1	180		180	
Chief's Conference Room	1	120		120	
Deputy Chief Office	1	120		120	
Lobby Area	1	100		100	
Inspector Office	1	120		120	
Department Training Room	1	840		840	Could be Multi-Departmental
Public/ Training Restrooms	2	70		140	
Computer Training/ Testing Area	1	80	140	80	Separate Room or Alcov
General Administration Storage	1	80	80	80	Per station
Information Technology (IT) Room	1	25		25	
Residential and Living				1,802	Remarks
Day Room					
- Kitchen					
- Dining					
- Lounge Area					
- Fitness Room					
- Recreation Room					
		900	80	640	
Dorm Rooms	4	108 ea.	108 ea.	432	
Bathrooms/ Shower/ Changing (Men & Women)	2	250	250 ea.	500	
Laundry Room	1	80	80 ea.	80	
Outdoor Patio	1	150		150	
Building Support Spaces				300	Remarks
Housekeeping	1	20		20	
Mechanical / Electrical Service Areas	1	120		120	Investigate geothermal - Possible Community Space
Archive Storage	1	160		160	
Vehicle Storage (parking)	1				8+2 Visitors + 8 event = 18 Total
Generator Space					
Circulation Spaces at 25%				2,480	
TOTAL USABLE AREA				9,921	
GROSS FLOOR AREA				12,401	

Village of Dexter Fire Station Program

The Village of Dexter – Facilities Assessment Progress Review

Space	Qty.	Room / Work Area (Sq. Ft.)	Current Space	Total Area (Sq. Ft.)	
Dexter Village Hall				5,590	
Public Areas				2,450	Remarks
Vestibule	1	90		90	
Lobby	1	200	62	300	
Restrooms	2	200	200	400	Staff use also
Public Service Counters / Reception	1	200	153	200	
Council Chambers / Community Room (w/ A/V closet & vestibule) (Shared)	1	1200	0	1200	
Conference Room	1	260	171	260	
Administrative Areas				2,000	Remarks
Treasurer / Finance Director	1	140	138	140	
Administrative Assistant	1	140	0	140	
Billing Clerk	1	140	126	140	
Assessor	1	140	0	140	
Community Development	1	140	116	140	
Drawing area	1	100	54	100	
Building Official - Inspectors	1		0		Spare - expansion office
Council Office	1	140	0	140	Spare - expansion office
Assistant Village Manager	1	180	96	180	
Village Manager	1	210	156	210	
Document Storage	1	130	80	130	
Staff break-out area	1	180	81	180	
Work Room / General Storage / Supplies	1	160	143	160	
Break Room	1	200	0	200	
Building Support Spaces				1,140	Remarks
Stair(s)	2	200		400	
Elevator	2	60		120	
Elevator Machine Room	1	60		60	
Tele. Data / MDF	1	60		60	
Mechanical / Electrical Service Areas	1	160		160	
Housekeeping	1	40		40	
Archive Storage	1	300		300	
Circulation Spaces at 25%				1,398	
TOTAL USABLE AREA				5,590	
GROSS FLOOR AREA				6,988	

Dexter Village Hall Program

The Village of Dexter – Facilities Assessment Progress Review

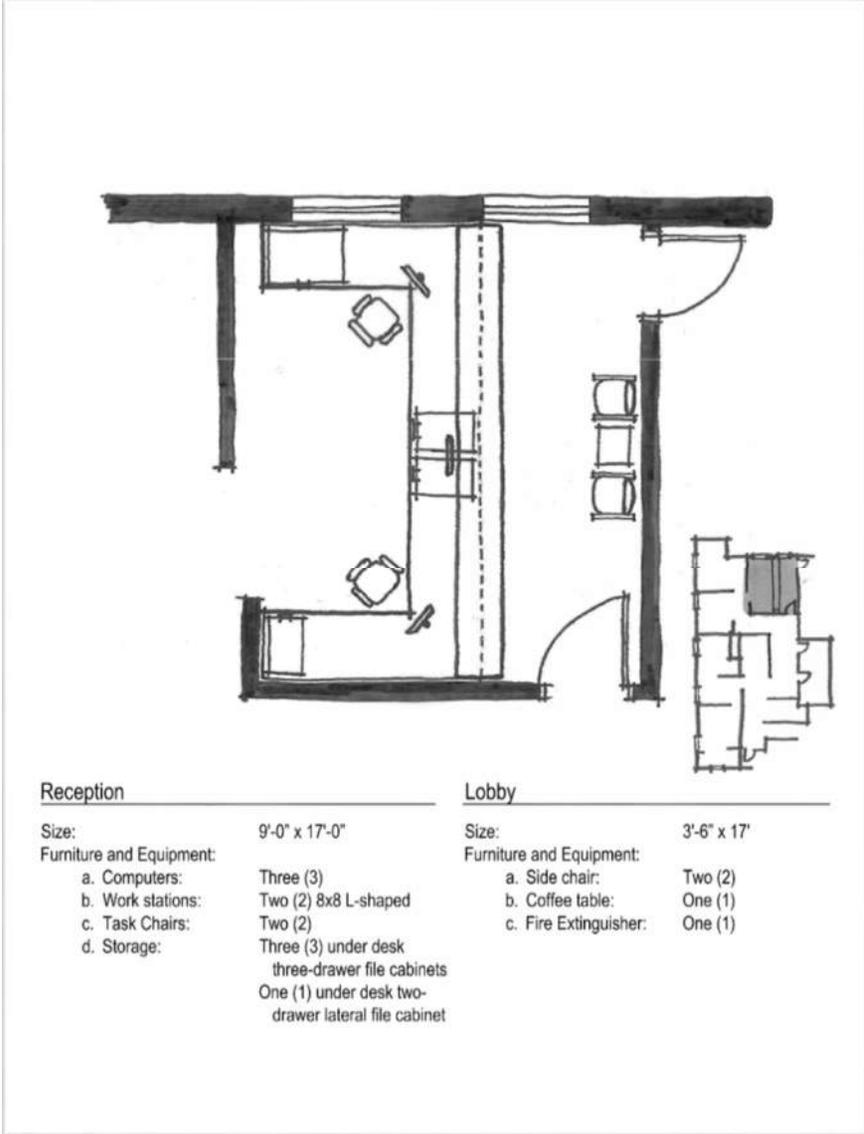
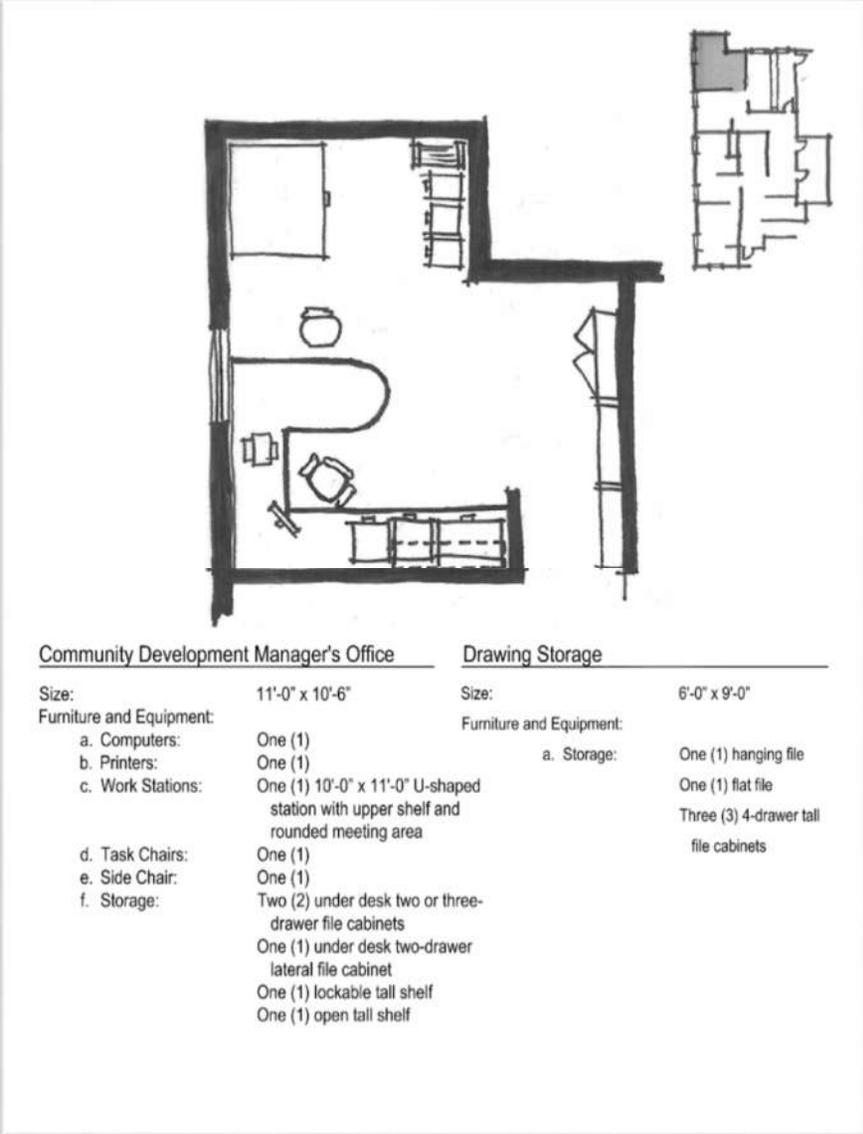
Space	Qty.	Room / Work Area (Sq. Ft.)	Total Area Per Category (Sq. Ft.)	
Sheriff Substation #3			3,070	
Entry/ Waiting/ Public Areas			260	Remarks
Secure Vestibule	1	70		
Lobby/Waiting/Front Desk	1	120		
Restroom (unisex)	1	70		or use common facility
Office Area			1,980	Remarks
Sargent's Office	1	180		
Administration Open Office	1	240		
Work Room/Special Project Area	1	120		
Interview/ Conference Room	1	120		
Multi-Purpose Room/ Training Room	1	1200		or use common facility
Records Storage	1	120		
Staff Areas			550	Remarks
Female Locker Room	1	80		
Female Toilet Room and Shower	1	70		
Male Locker Room	1	120		
Male Toilet Room and Shower	1	120		Could be Multi-Departmental w/ F.D.
Staff Break Room	1	160		
Evidence & Storage			240	Remarks
Evidence Vault		60		
Storage - Office Area		60		
Equipment Storage		120		
Building Support Spaces			40	Remarks
Tele. Data / MDF		20		Secure from common facility
Housekeeping		20		or use common facility
Mechanical / Electrical Service Areas				or use common facility
Vehicle Storage (Dedicated Parking)				6 Spaces - 3 Covered (personel vehicles are separate)
Circulation Spaces at 30%			921	
TOTAL USABLE AREA			3,070	
			3,991	

Sheriff Substation #3 Program

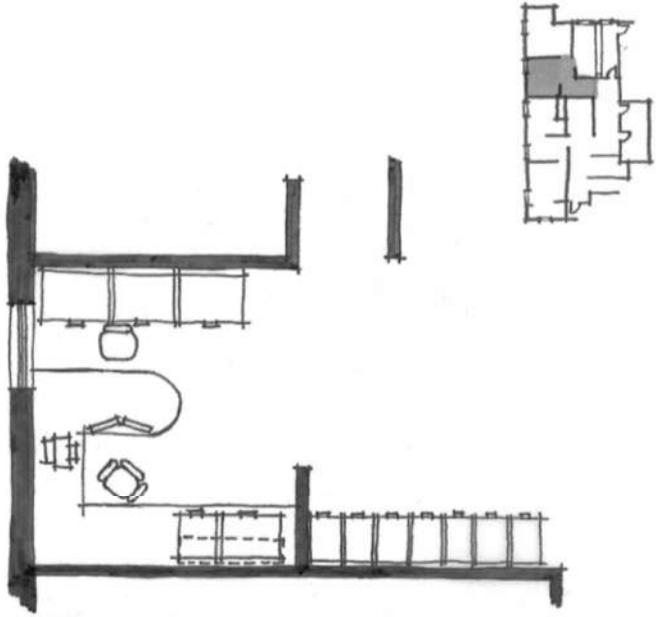
The Village of Dexter – Facilities Assessment Progress Review

Dept.	Existing S.F.	Optimal S.F.	Difference
Village Offices	2,570 S.F.	7,170 S.F.	4,600 S.F.
Dexter Area Fire Department	8,180 S.F.	12,400 S.F.	4,220 S.F.
Sheriff Sub-Station	1,240 S.F.	3,990 S.F.	2,750 S.F.

The Village of Dexter – Facilities Assessment Progress Review



The Village of Dexter – Facilities Assessment Progress Review

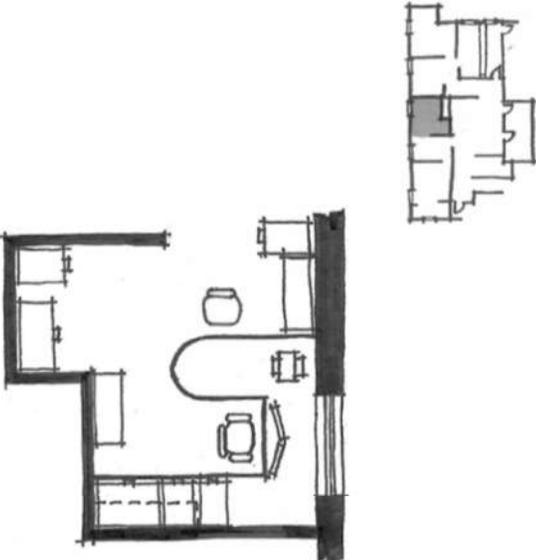


Clerk's Office

Size: 10'-6" x 12'-0"

Furniture and equipment:

- a. Computers: One (1)
- b. Printers: One (1)
- c. Work Stations: One (1) 10'-0" x 8'-0" U-shaped with upper shelf and rounded meeting area
- d. Task Chair: One (1)
- e. Side Chair: One (1)
- f. Storage: One (1) under desk three-drawer file cabinet
One (1) under desk two-drawer lateral file cabinet
Three (3) short two-drawer lateral file cabinets



Treasurer/Finance Director

Size: 12'-0" x 11'-6"

Furniture and Equipment:

- a. Computers: One (1)
- b. Printers: One (1)
- c. Work Stations: One (1) 10'-0" x 11'-0" U-shaped station with upper shelf and rounded meeting area
- d. Task Chair: One (1)
- e. Storage: One (1) under desk three drawer file cabinet
One (1) under desk three drawer lateral file cabinet
One (1) short open shelf
One (1) medium height open shelf
One (1) tall four-drawer lateral file Cabinet
One (1) tall four-drawer file cabinet
One (1) tabletop safe

The Village of Dexter – Facilities Assessment Progress Review

Village Manager

Size: 12'-0" x 13'-0"

Furniture and Equipment:

- a. Computers: One (1)
- b. Printers: One (1)
- c. Work Stations: One (1) 10'-0" x 11'-0" U-shaped station with upper shelf and rounded meeting area
- d. Task Chair: One (1)
- e. Side Chair: Two (2)
- f. Storage: One (1) under desk three-drawer file cabinet
One (1) under desk two-drawer lateral file cabinet
Two (2) tall open shelves
One (1) tall four-drawer lateral file cabinet

Server room

Size: 12'-0" x 5'-0"

Furniture and Equipment:

- a. Server: One (1)
- b. Rolling cart computer: One (1)
- c. Tall 2' open shelf: One (1)
- d. Tall 3' open shelf: One (1)

Village Assistant Manager

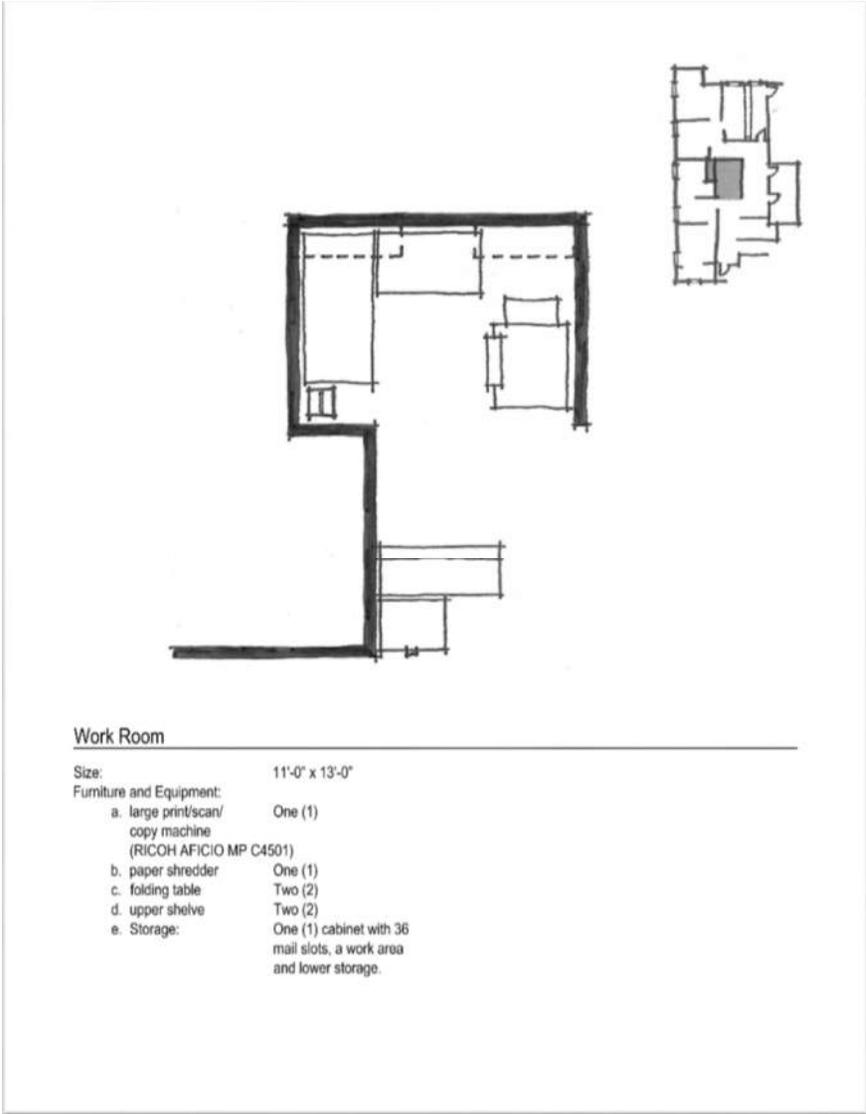
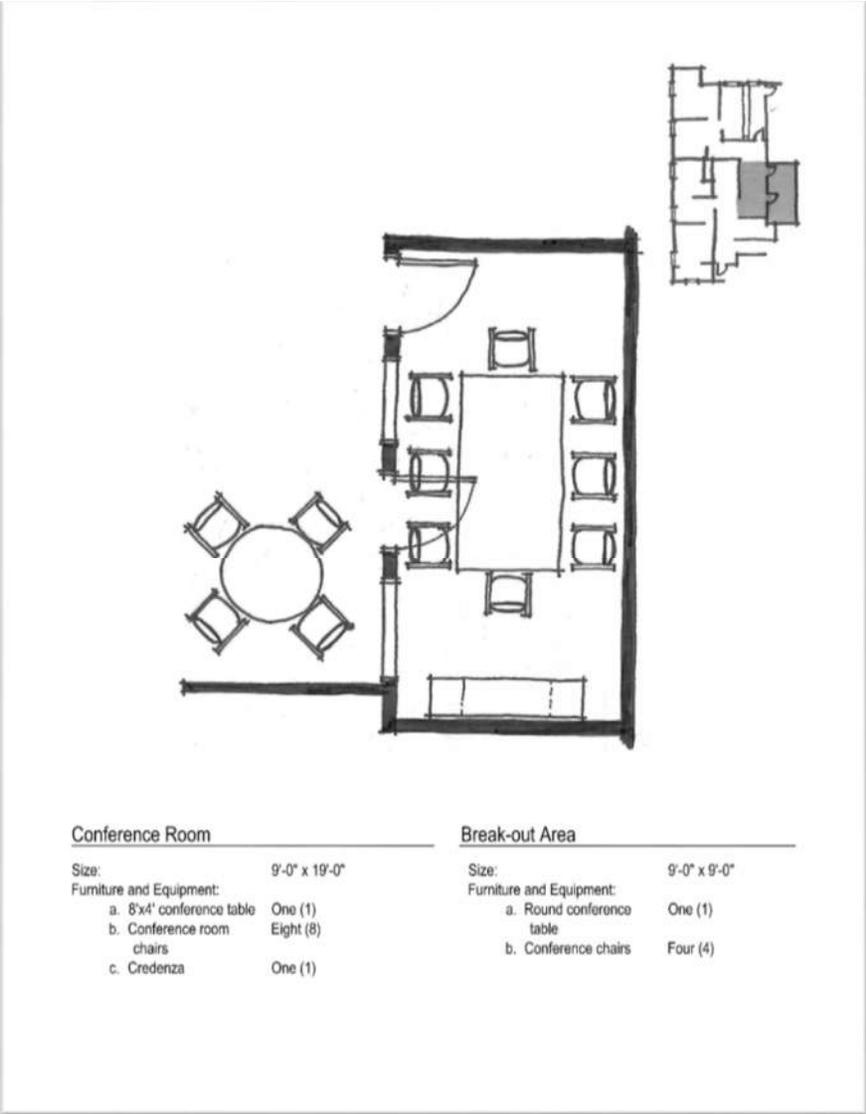
Size: 12'-0" x 8'-0"

Windows: One (1)

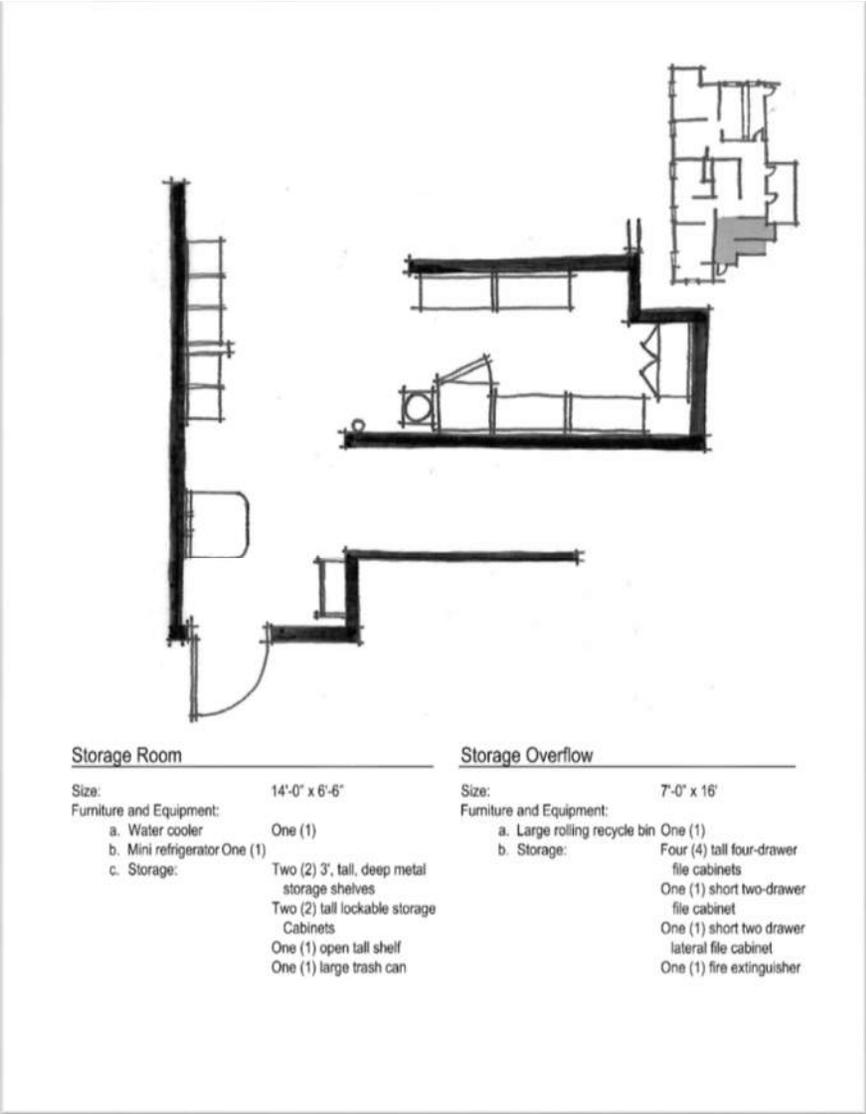
Furniture and Equipment:

- a. Computers: One (1) laptop
- b. Printers: One (1)
- c. Work Stations: One (1) 4'-0" x 8'-0" L-shaped with upper shelf
- d. Task Chair: One (1)
- e. Storage: One (1) under desk two-drawer file cabinet
One (1) short open shelf
One (1) tall four-drawer file cabinet

The Village of Dexter – Facilities Assessment Progress Review



The Village of Dexter – Facilities Assessment Progress Review



III. SITE ANALYSIS

The Village of Dexter – Facilities Assessment Progress Review



RESPONSE TIME CONSIDERATIONS:



3.75 MILES @ 7 MINUTES
(Recommended by the Department of Defense's Unified Facilities Criteria for First Arriving Company)

1.5 MILES @ 3.2 MINUTES
(ISO's recommended driving distance for first-due engine company)

Response time considerations provided by ISO, a leading source of information about risk supported by many federal, state and logical agencies.



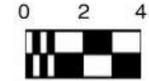
Rural area:
7.8 MILES @ 14 MINUTES

Suburban area:
5.5 MILES @ 10 MINUTES

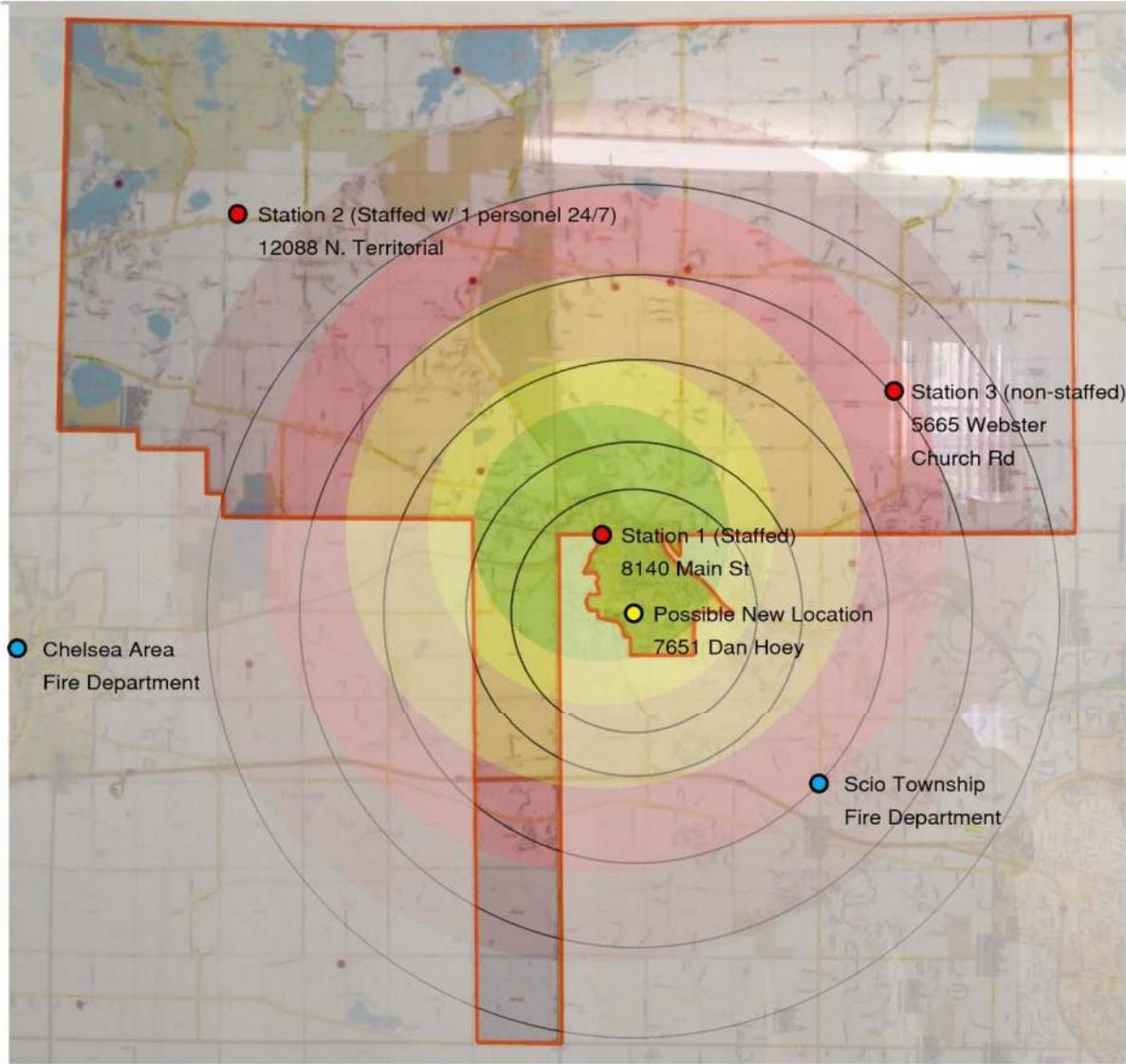
Urban area:
4.9 MILES @ 9 MINUTES

Response time considerations provided by the National Fire Protection Association

DEXTER AREA FIRE DEPARTMENT SERVICE AREA



The Village of Dexter – Facilities Assessment Progress Review



RESPONSE TIME CONSIDERATIONS:

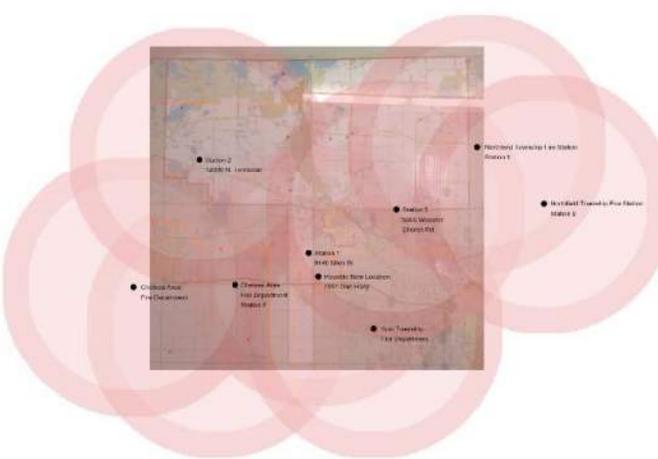
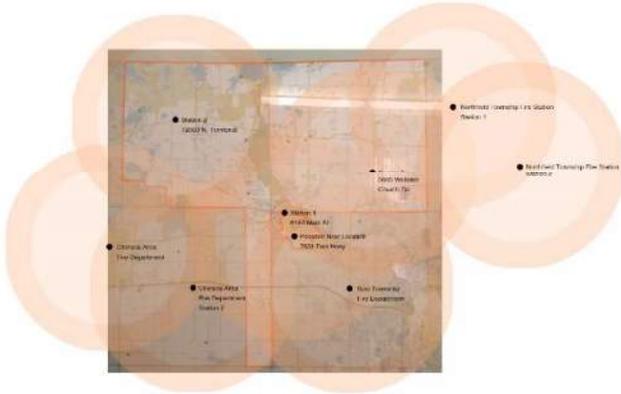
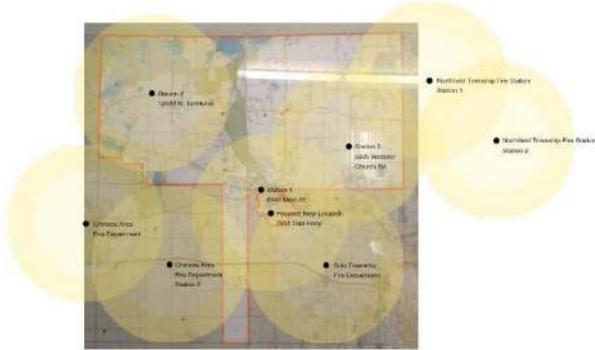
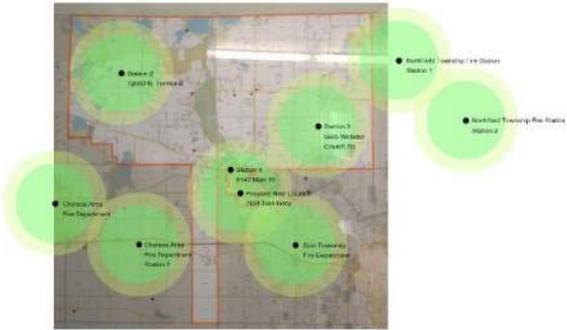


Response time considerations provided by ISO, a leading source of information about risk supported by many federal, state and logical agencies.

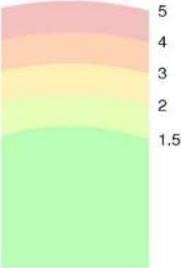


Dexter Area Fire Department Service Area

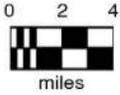
The Village of Dexter – Facilities Assessment Progress Review



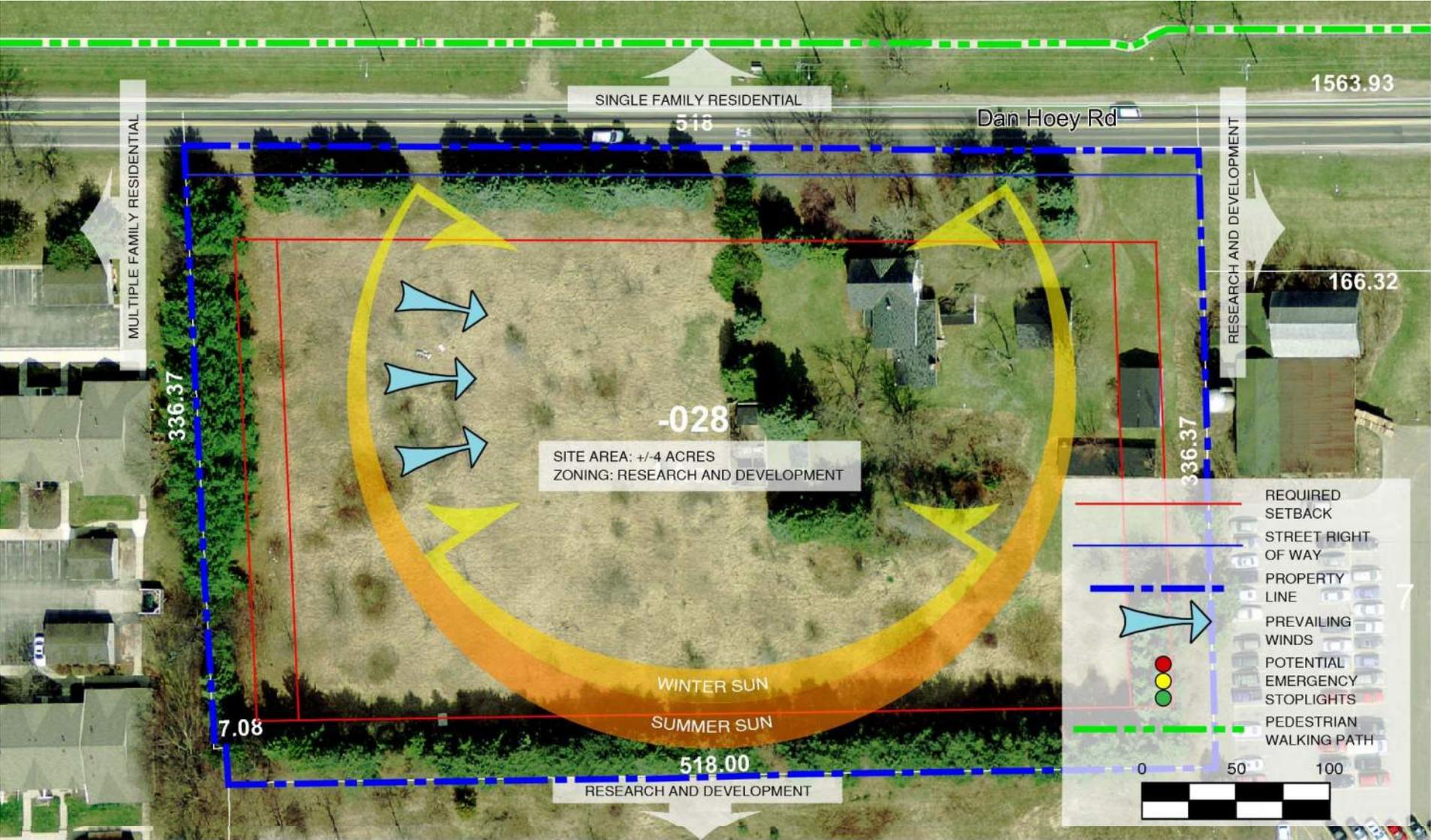
RESPONSE TIME CONSIDERATIONS:



DEXTER AREA FIRE DEPARTMENT SERVICE AREA

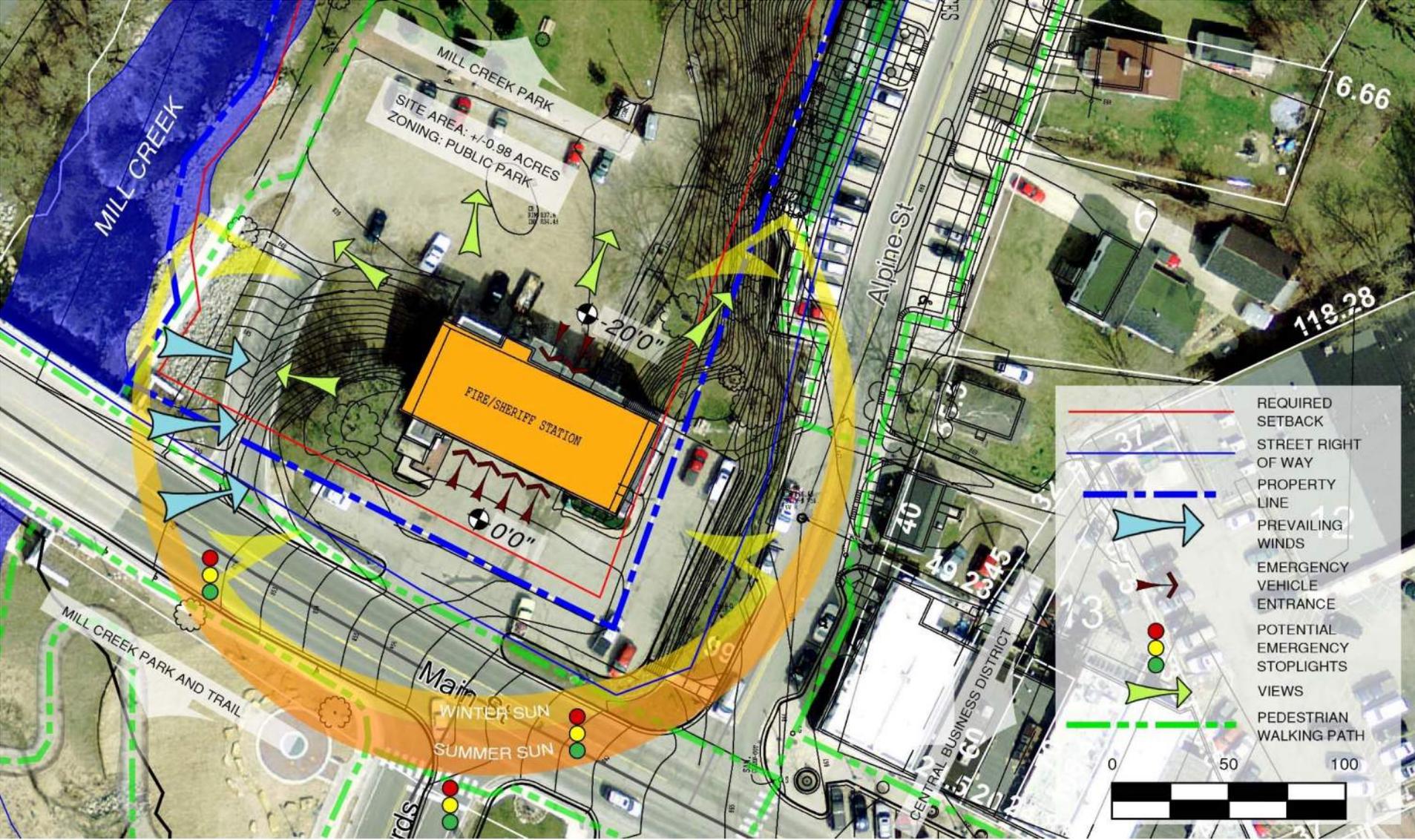


The Village of Dexter – Facilities Assessment Progress Review



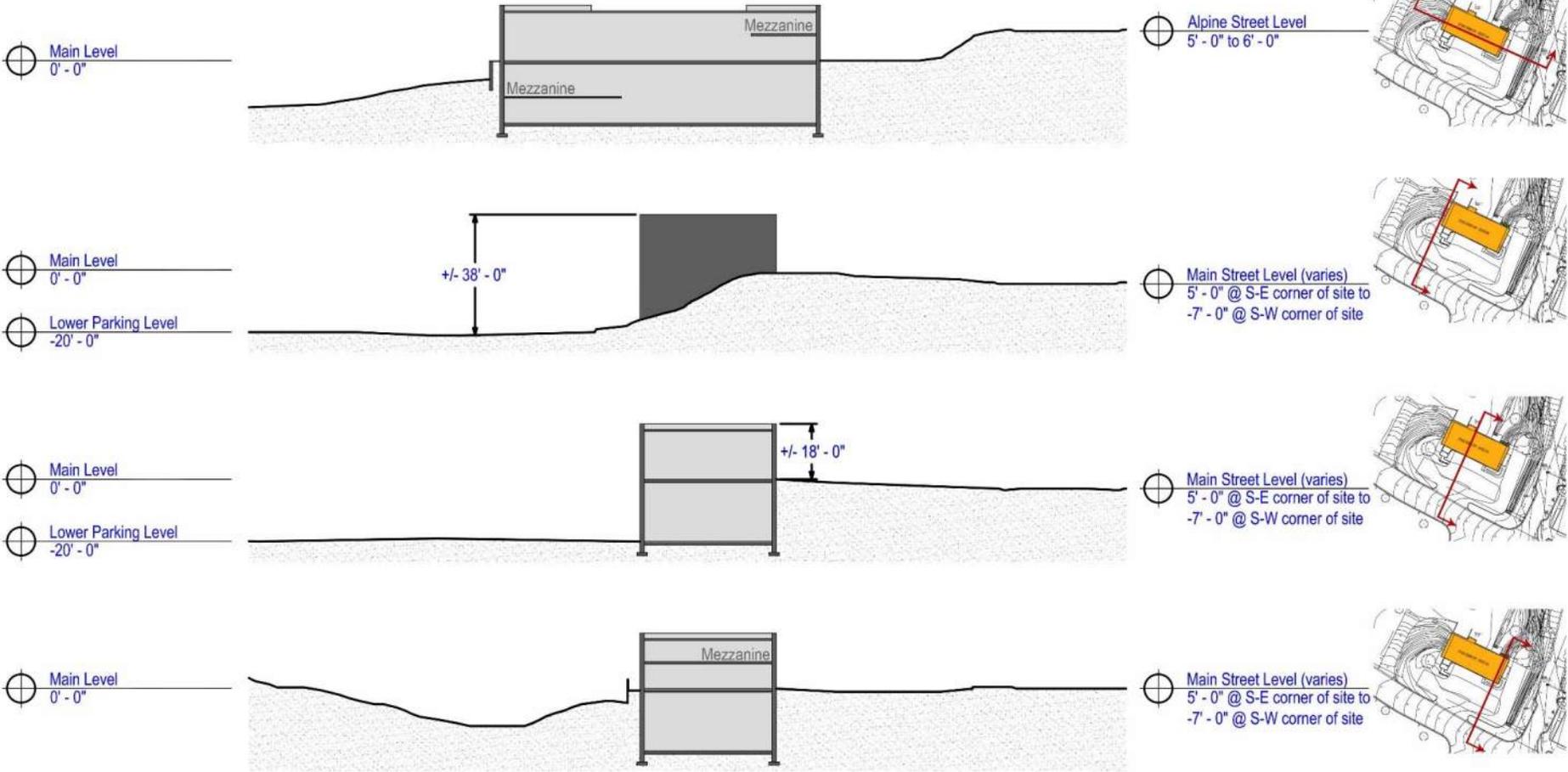
7651 Dan Hoey – Existing Site Plan Analysis

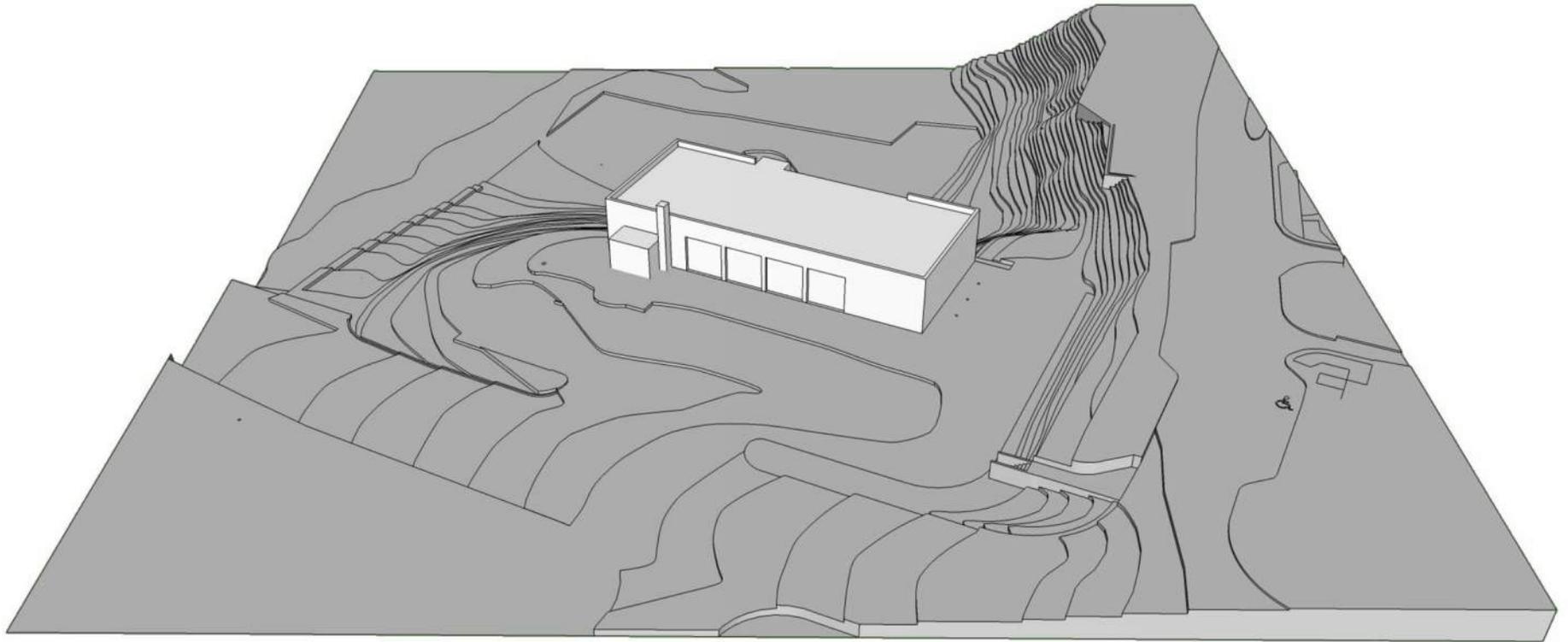
The Village of Dexter – Facilities Assessment Progress Review



8140 Main Street – Existing Site Plan Analysis

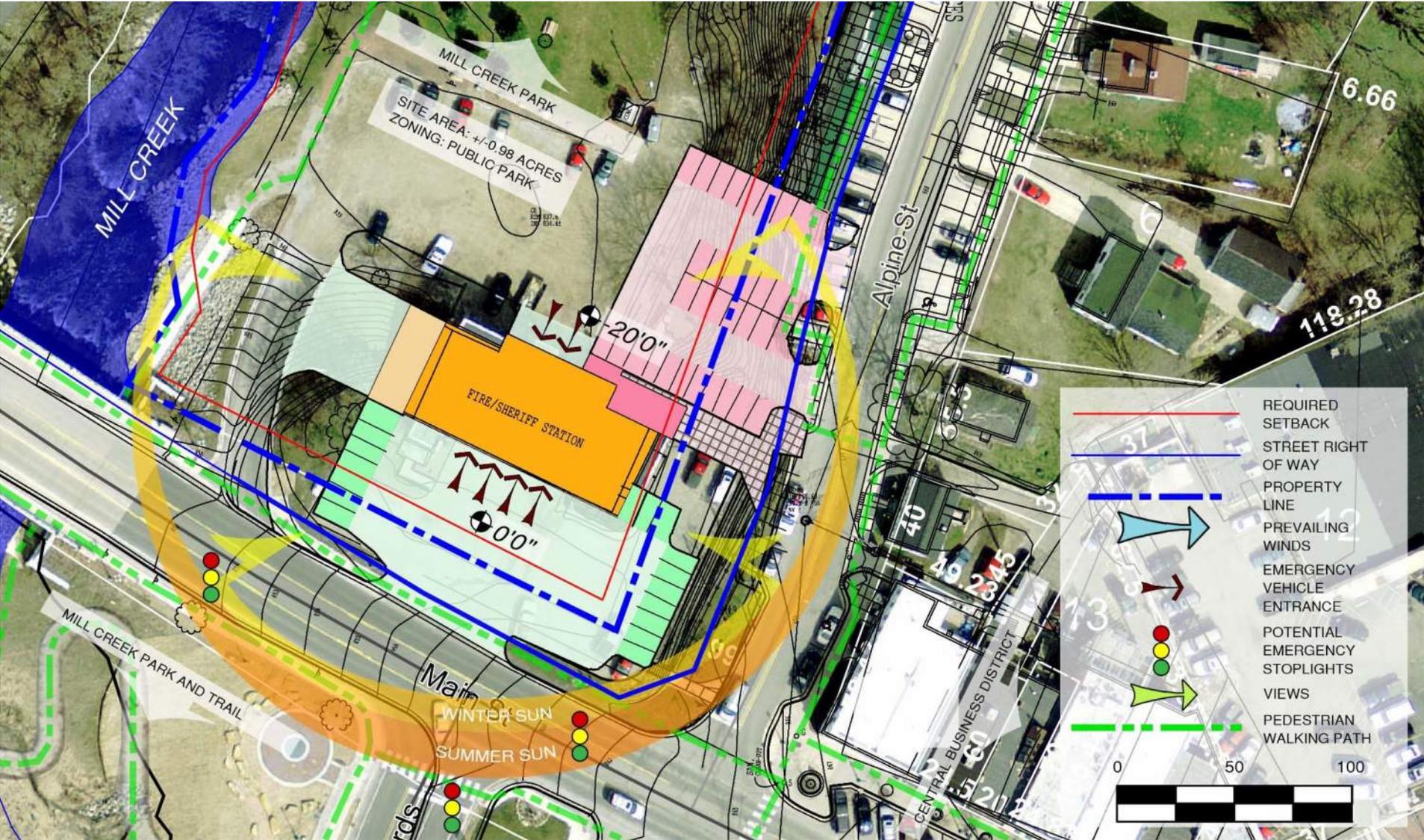
The Village of Dexter – Facilities Assessment Progress Review





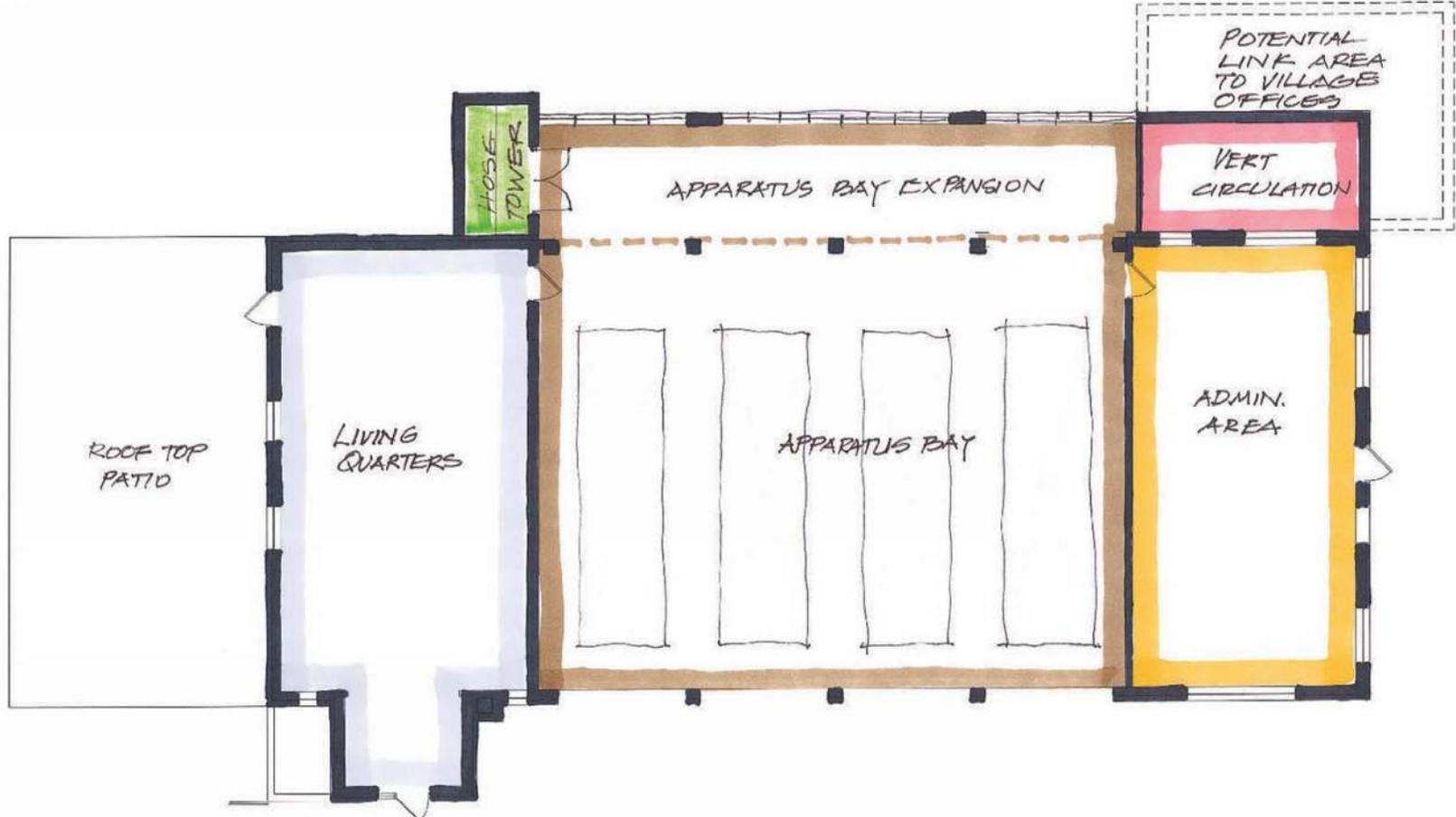
IV. CONCEPTUAL PLANNING SCHEMES

The Village of Dexter – Facilities Assessment Progress Review



Scheme A1 Site Plan Analysis

The Village of Dexter – Facilities Assessment Progress Review



Scheme A1 Ground Level Floor Plan



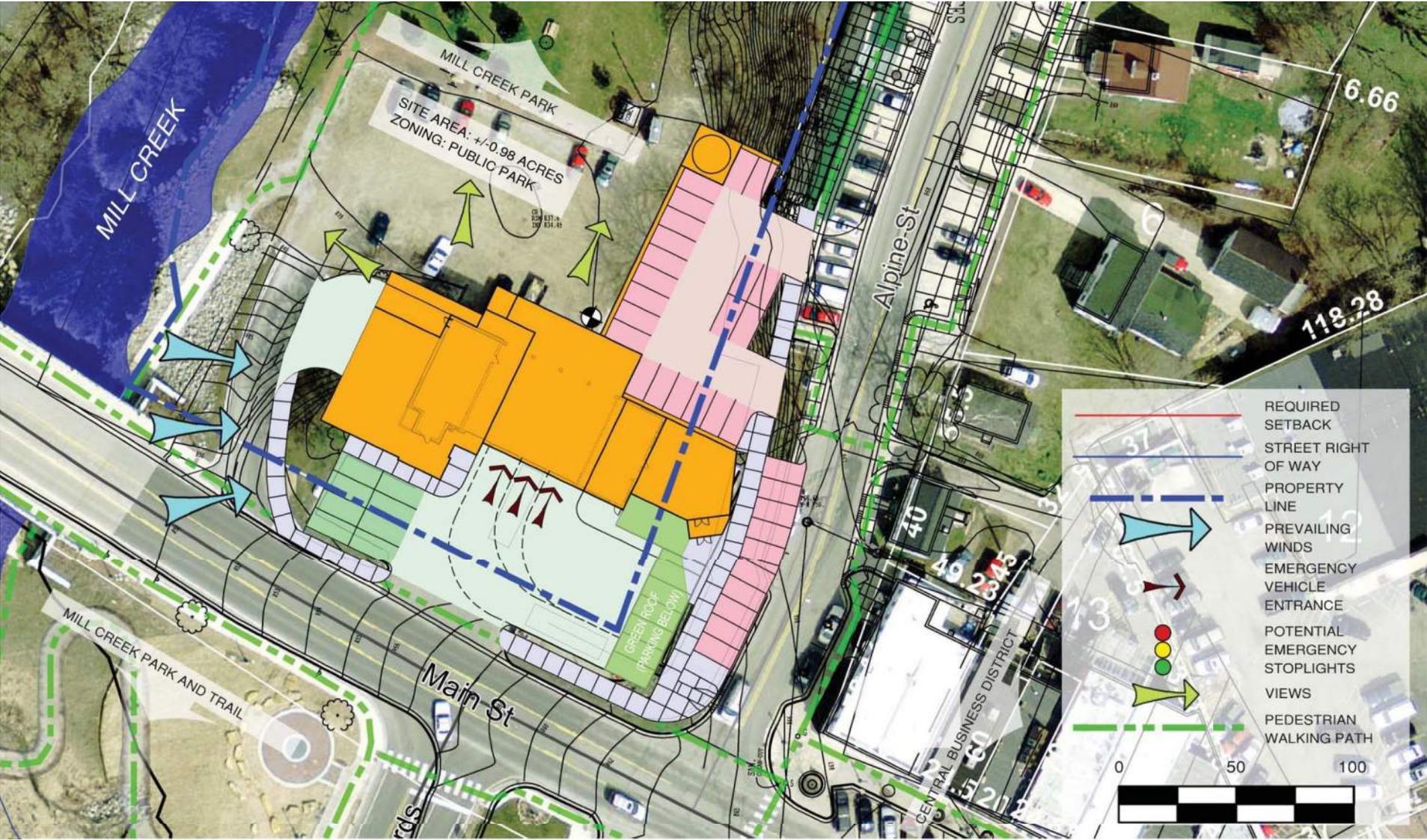
Scheme A1 Lower Level Floor Plan

The Village of Dexter – Facilities Assessment Progress Review

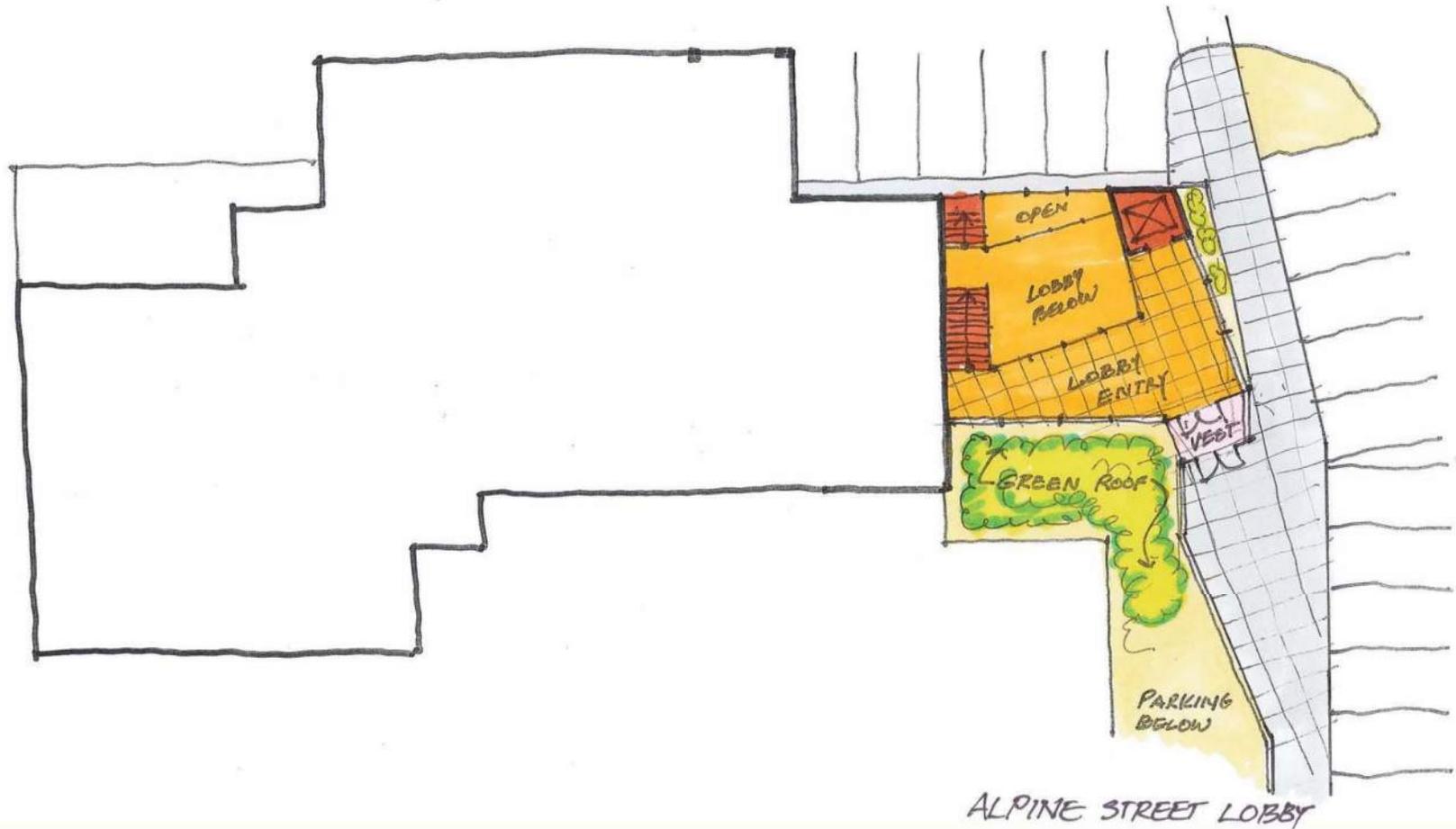


Scheme A1 Mid and Lower Level Floor Plan

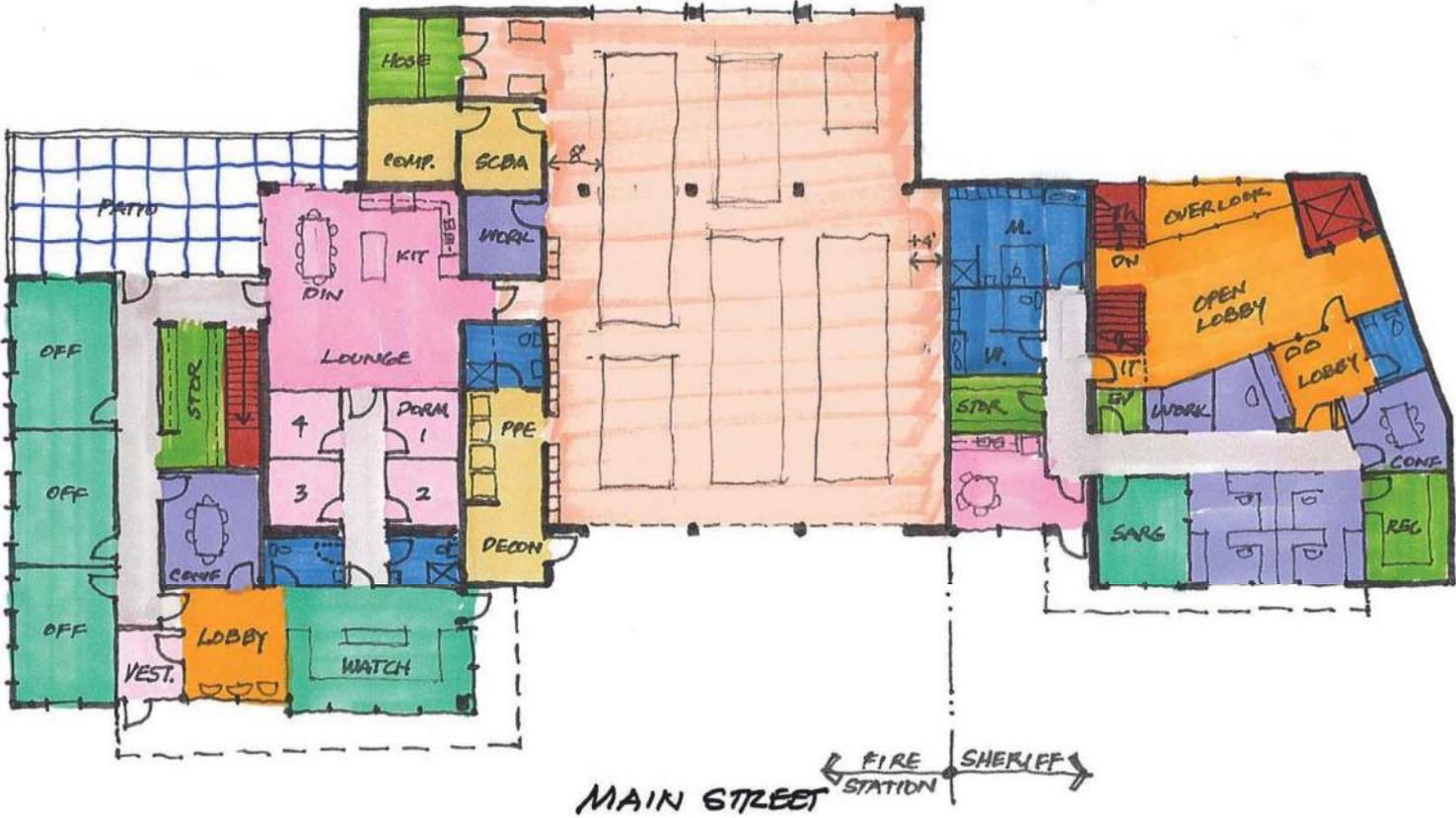
The Village of Dexter – Facilities Assessment Progress Review



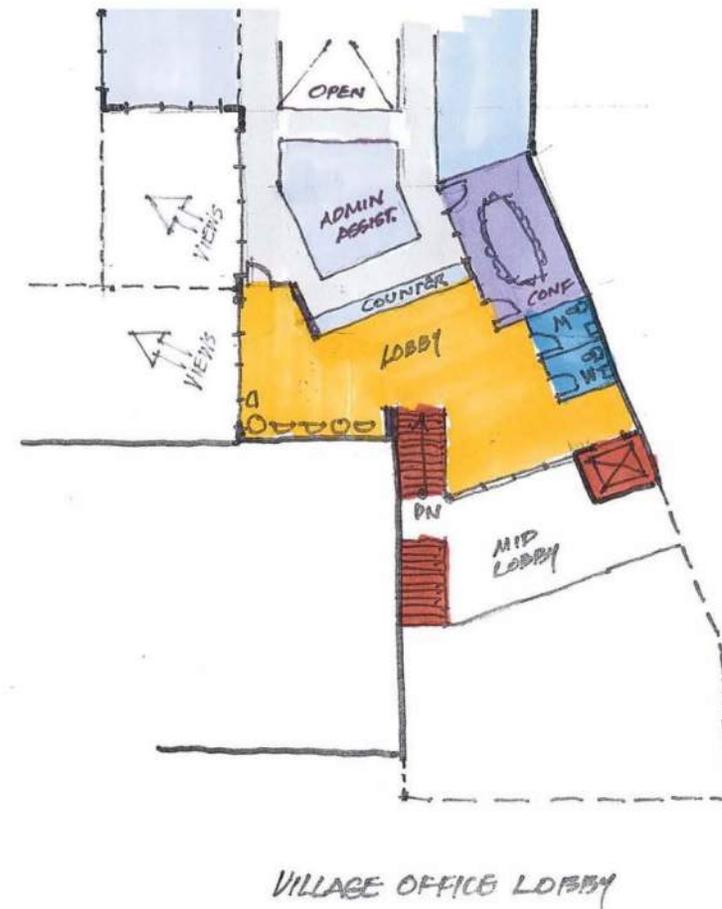
Scheme A2 Site Plan Analysis



The Village of Dexter – Facilities Assessment Progress Review

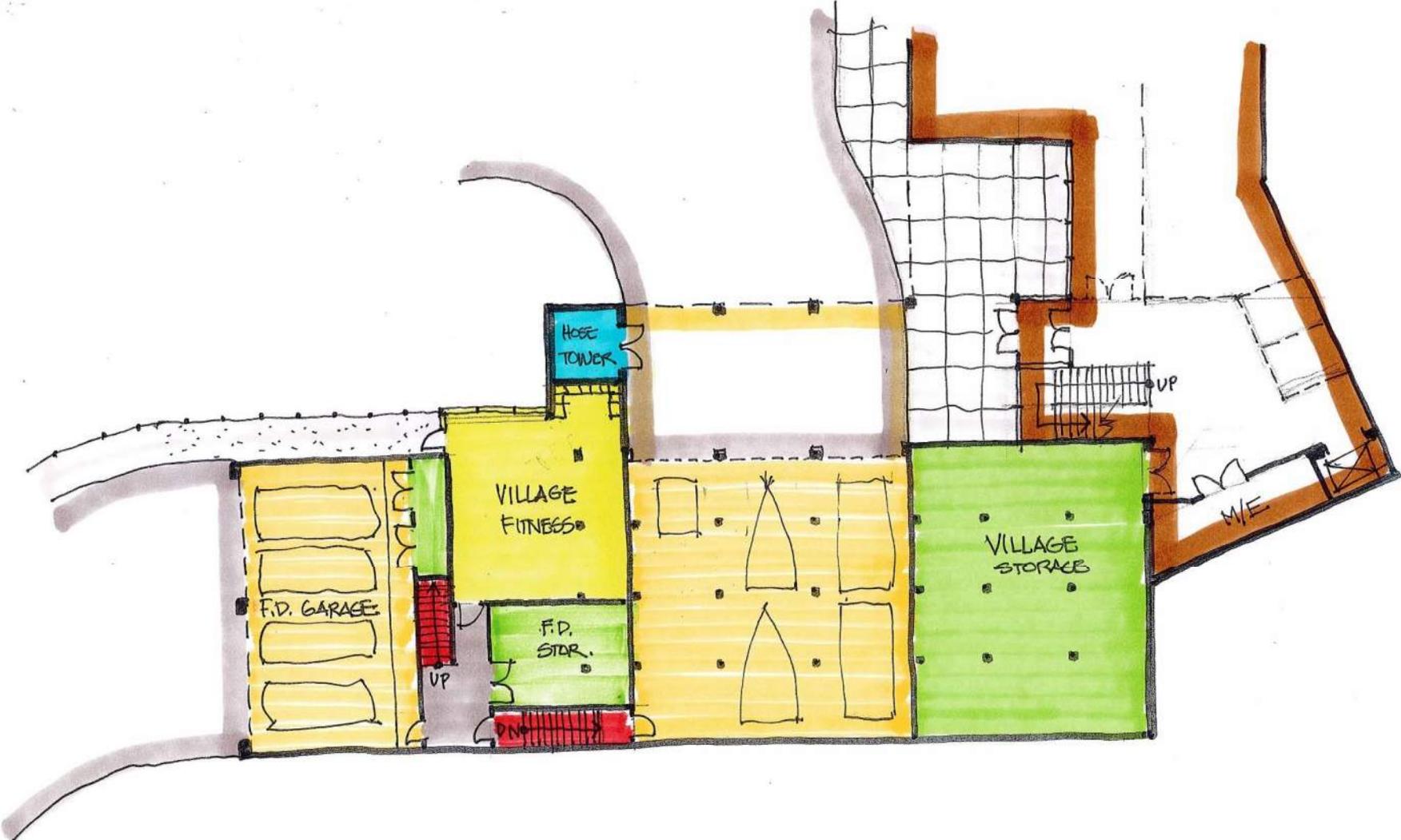


Scheme A2 Main Street Ground Level Floor Plan



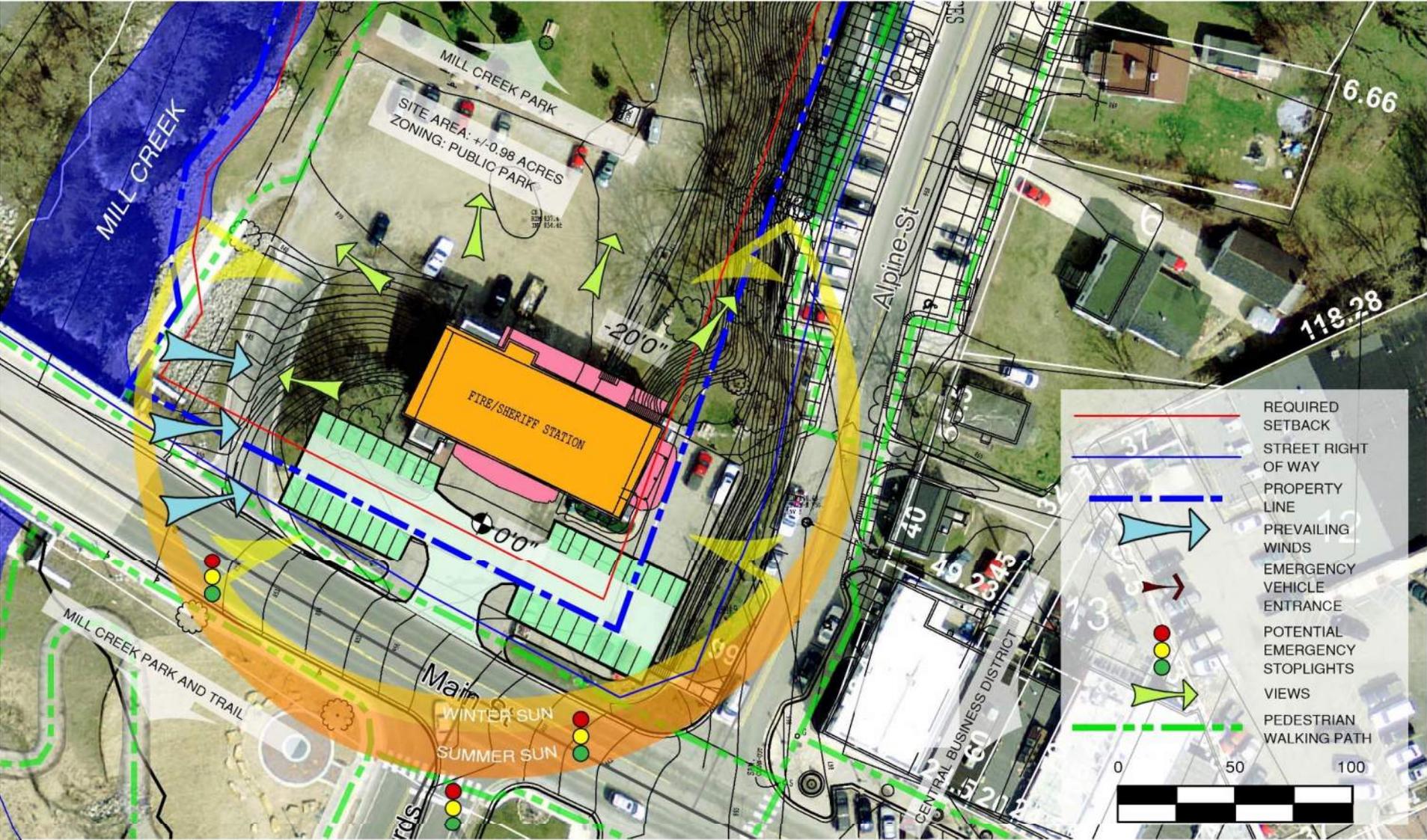
Scheme A2 Mid Level Floor Plan

The Village of Dexter – Facilities Assessment Progress Review



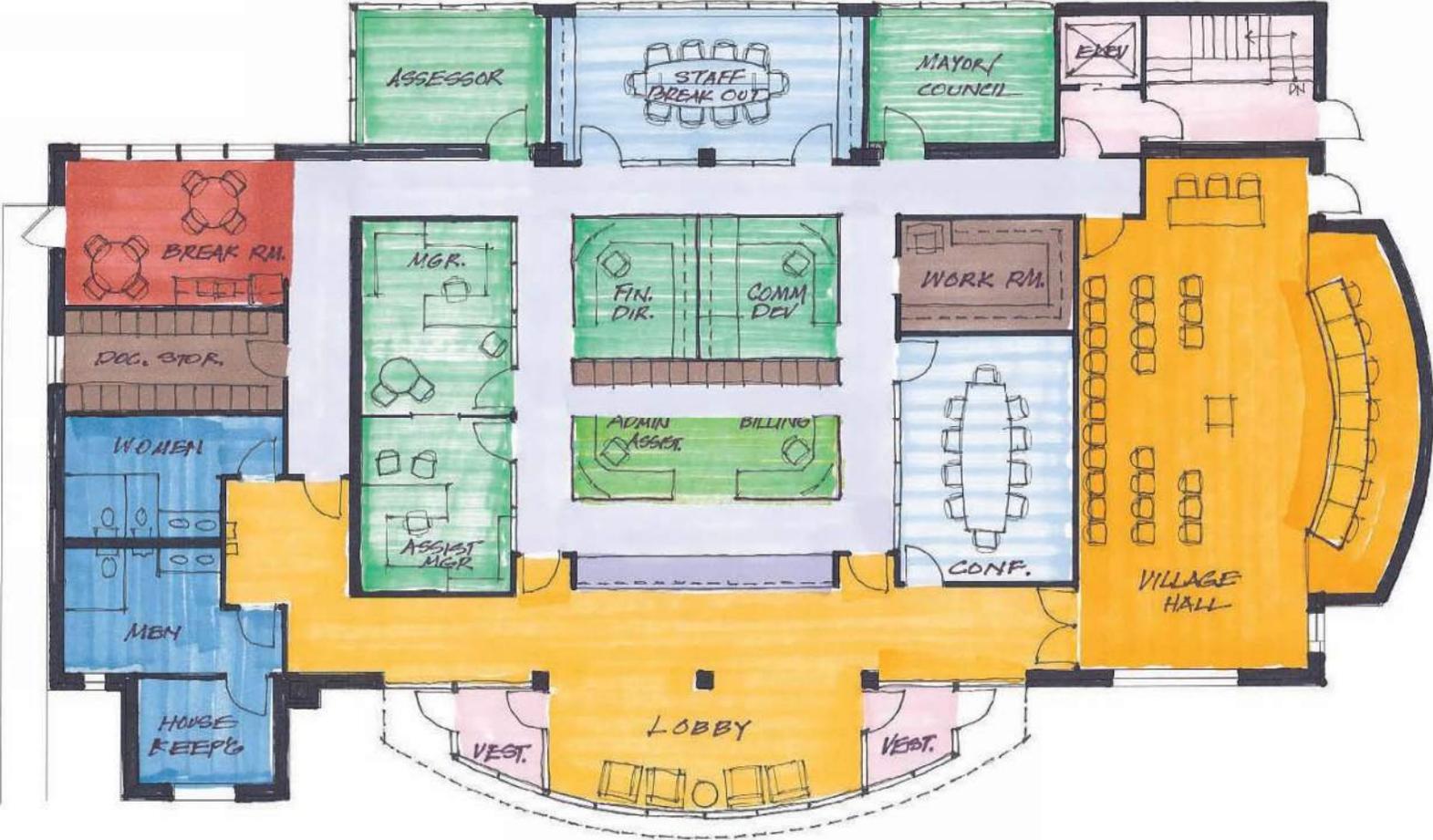
Scheme A2 Mid Level Floor Plan

The Village of Dexter – Facilities Assessment Progress Review



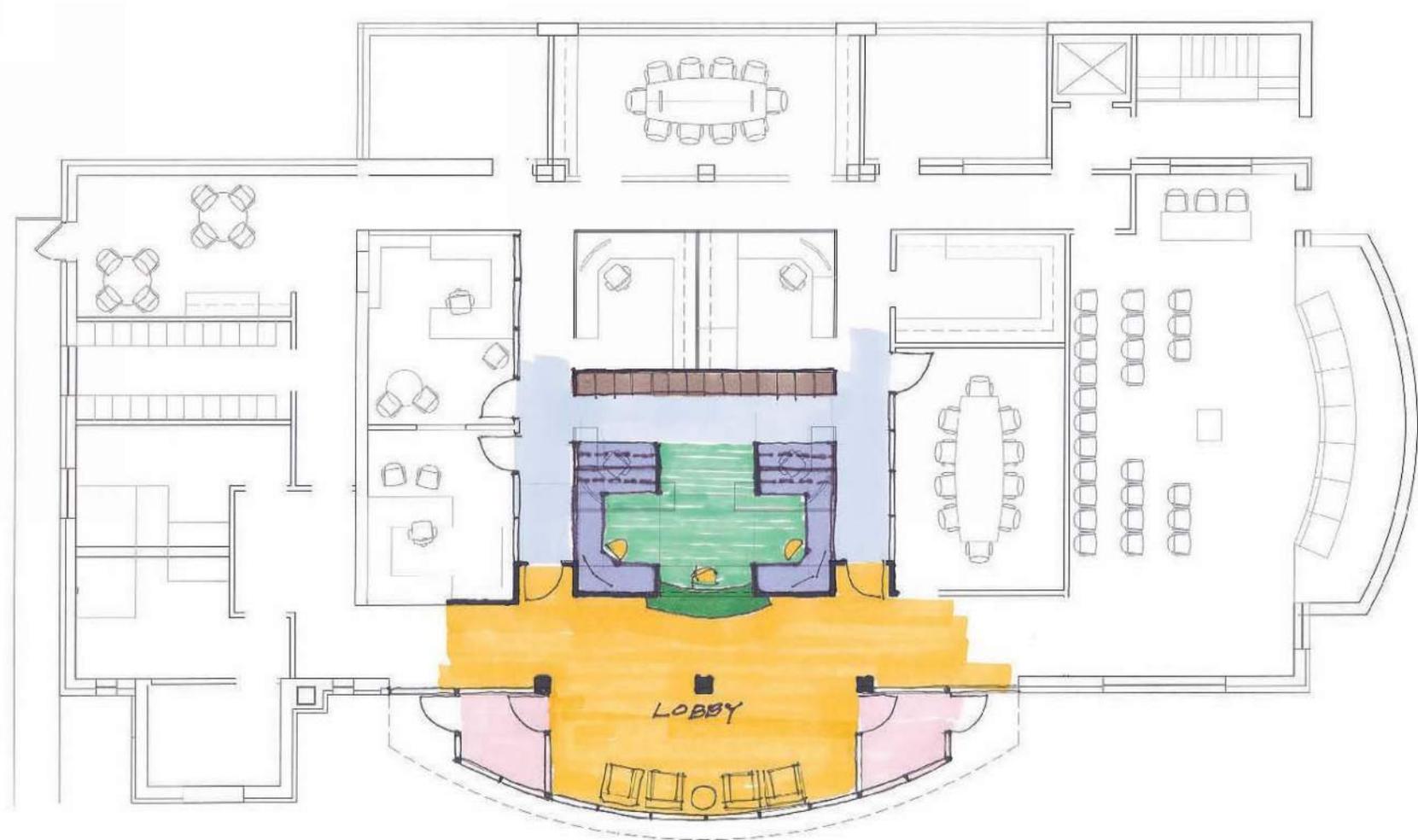
Scheme B1 Site Plan Analysis

The Village of Dexter – Facilities Assessment Progress Review

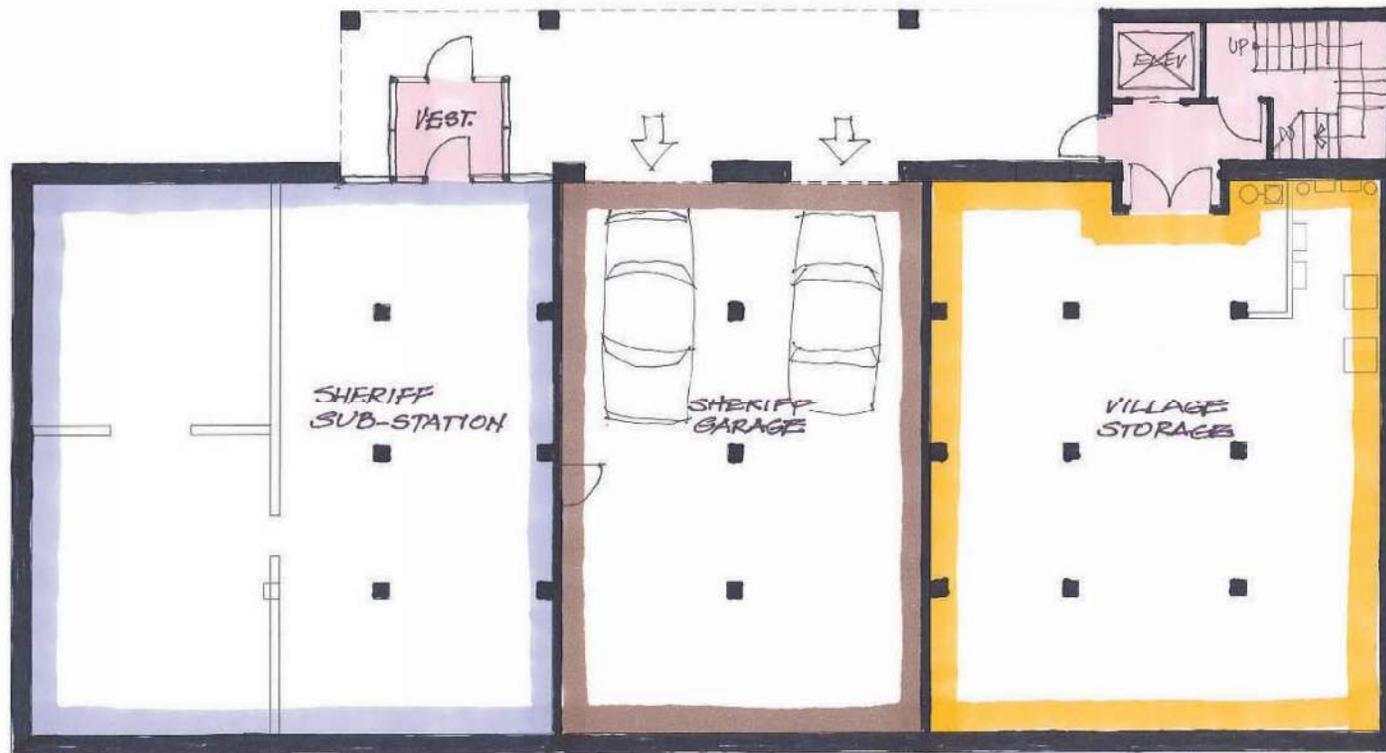


Scheme B1 Ground Level Floor Plan

The Village of Dexter – Facilities Assessment Progress Review

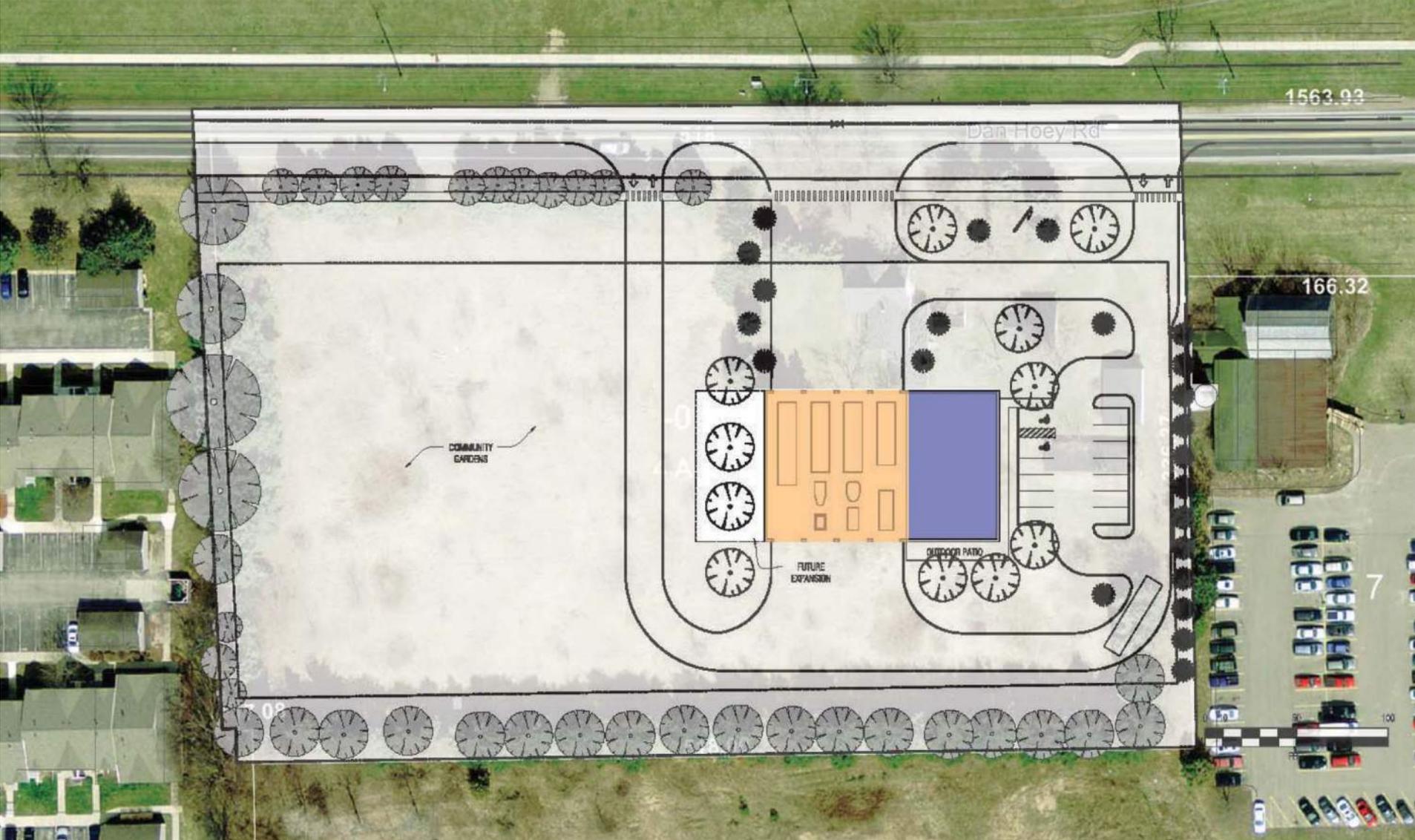


Scheme B1 Alternate Ground Level Floor Plan



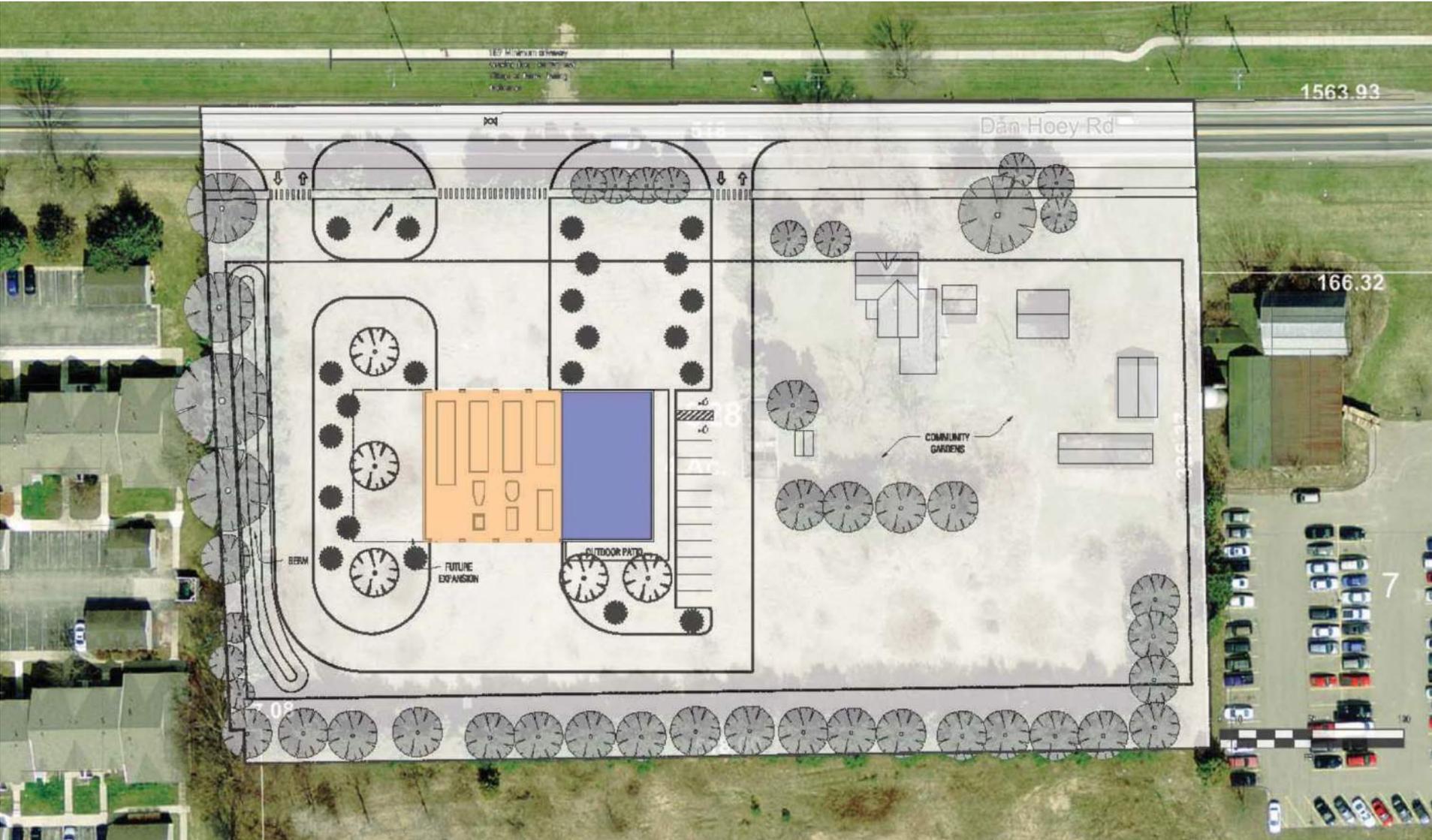
Scheme B1 Lower Level Floor Plan

The Village of Dexter – Facilities Assessment Progress Review



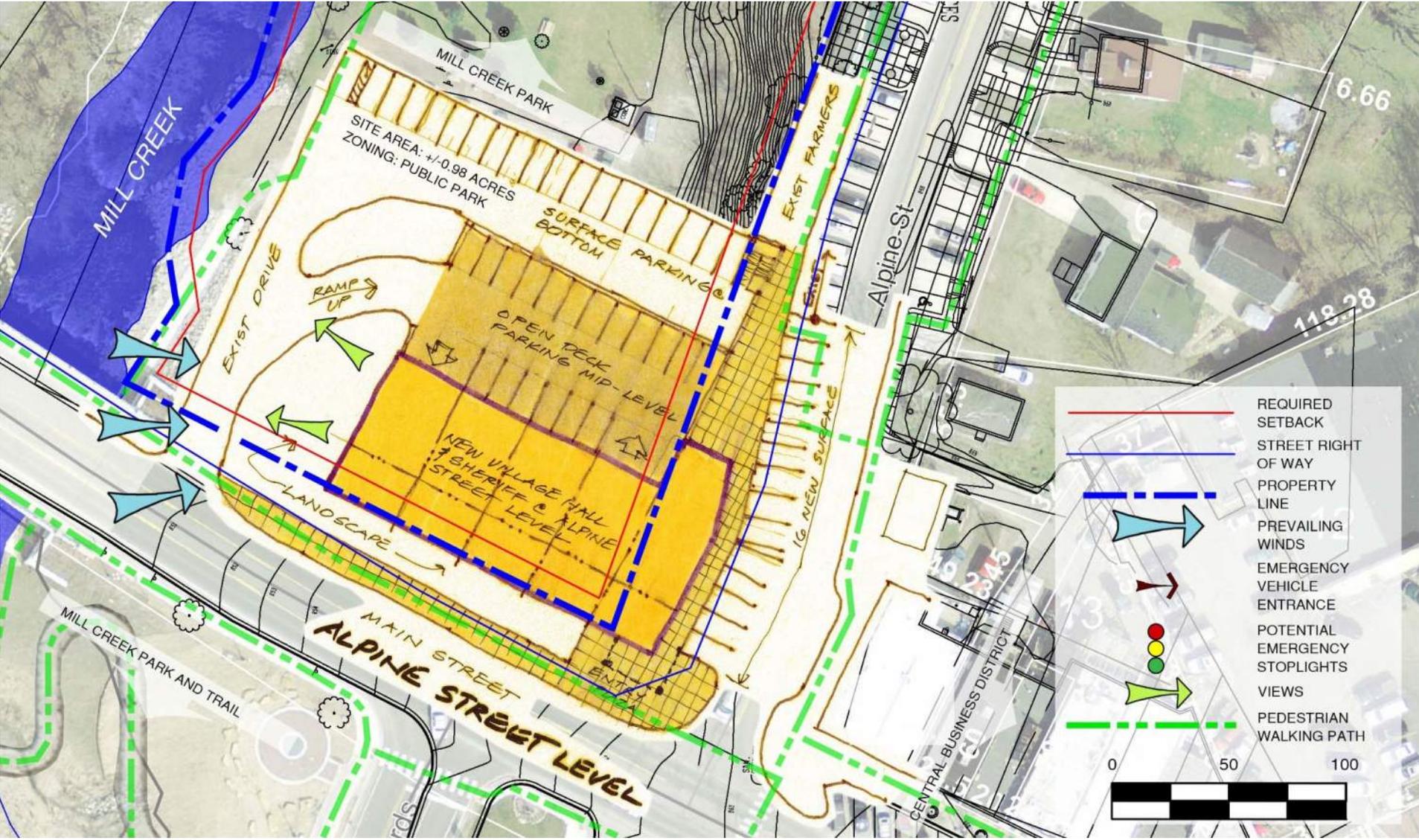
Scheme C1 Site Plan

The Village of Dexter – Facilities Assessment Progress Review



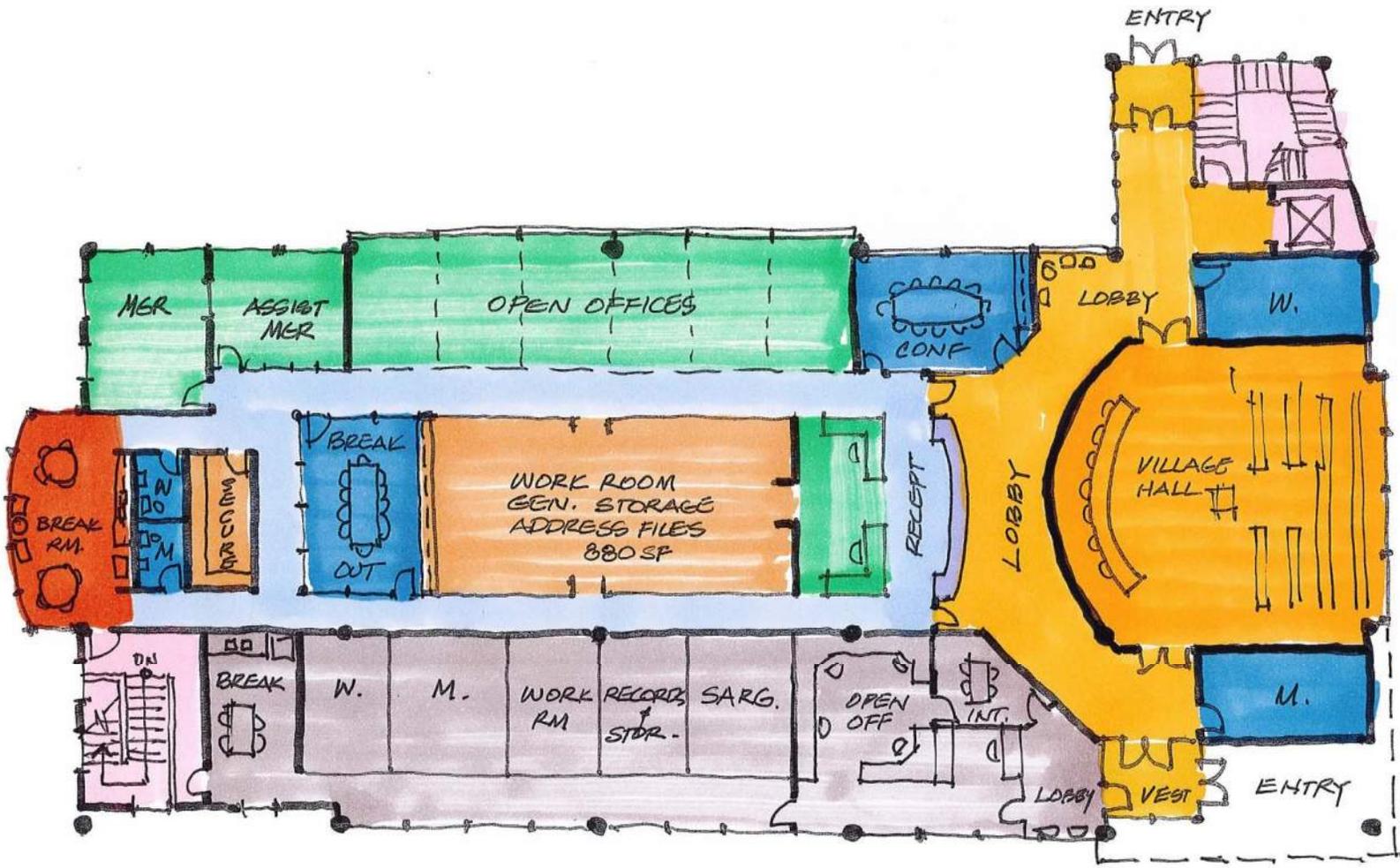
Scheme C2 Site Plan

The Village of Dexter – Facilities Assessment Progress Review



Scheme E Site Plan

The Village of Dexter – Facilities Assessment Progress Review



ALPINE STREET

MAIN STREET

Scheme E Floor Plan

The Village of Dexter – Facilities Assessment Progress Review



Scheme E Lower Parking Deck Levels

Questions / Discussion

Village of Dexter

Road Program Cost Estimating
2014 Program Costs - 10/22/2014

Agenda: 10/27/2014

Item: I-5-B

Road Program Split

Category 1 - Equipment Purchase

Item	Hours	Unit	Labor	Equipment	Materials	Road Program Split		TOTAL		
						Minor	Major			
						%	Price	%	Price	
Bobcat Mounted Mill			\$ -	\$ 12,813.00						\$ 12,813.00
Double Drum Roller and Trailer				\$ 10,550.00						\$ 10,550.00
Asphalt Recycler and Hot Box Trailer			\$ -	\$ 30,696.00						\$ 30,696.00
TOTAL										\$ 54,059.00

Village of Dexter

Road Program Cost Estimating

2014 Program Costs - 10/22/2014

						Road Program Split				
Category 2 - Pavement Repairs (Bond Eligible)						Minor		Major		
Item	Hours	Unit	Labor	Equipment	Materials	%	Price	%	Price	TOTAL
<i>Dexter Industrial Park</i>										
Crack Milling Work						0%		0%		\$ -
Asphalt Placement						0%		0%		\$ -
<i>DPW - Tack Cost</i>				\$	4,100.00	100%	\$ 4,100.00	0%	\$ -	\$ 4,100.00
<i>DPW - Asphalt Cost</i>				\$	14,061.52	100%	\$ 14,061.52	0%	\$ -	\$ 14,061.52
<i>DPW Internal Equipment Rental (Cost provided for information only)</i>				\$	6,956.42	0%	\$ -	0%	\$ -	
Vacuum Truck Rental										
<i>Safeway (9/2/2014)</i>				\$	1,662.50	100%	\$ 1,662.50	0%	\$ -	\$ 1,662.50
<i>Safeway (9/4/2014)</i>				\$	1,805.00	100%	\$ 1,805.00	0%	\$ -	\$ 1,805.00
<i>Metro (9/9/2014)</i>				\$	1,607.50	100%	\$ 1,607.50	0%	\$ -	\$ 1,607.50
<i>Safeway (9/11/2014)</i>				\$	3,020.00	100%	\$ 3,020.00	0%	\$ -	\$ 3,020.00
<i>Safeway (9/15/2014)</i>				\$	1,810.00	100%	\$ 1,810.00	0%	\$ -	\$ 1,810.00
<i>Safeway (9/16/2014)</i>				\$	1,045.00	100%	\$ 1,045.00	0%	\$ -	\$ 1,045.00
<i>Safeway (9/18/2014)</i>				\$	1,900.00	100%	\$ 1,900.00	0%	\$ -	\$ 1,900.00
<i>Safeway (9/22/2014)</i>				\$	1,615.00	100%	\$ 1,615.00	0%	\$ -	\$ 1,615.00
<i>Huron Street</i>										
Crack Milling Work						0%		0%		\$ -
Asphalt Placement						0%		0%		\$ -
<i>DPW - Tack Cost</i>				\$	500.00	0%	\$ -	100%	\$ 500.00	\$ 500.00
<i>DPW - Asphalt Cost</i>				\$	1,484.22	0%	\$ -	100%	\$ 1,484.22	\$ 1,484.22
<i>DPW Internal Equipment Rental</i>				\$	-	0%	\$ -	0%	\$ -	
Vacuum Truck Rental										
<i>Vacuum Truck Rental (10/13/2014)</i>				\$	1,520.00	0%	\$ -	100%	\$ 1,520.00	\$ 1,520.00
TOTAL							\$ 32,626.52		\$ 3,504.22	\$ 36,130.74

Village of Dexter

Road Program Cost Estimating

2014 Program Costs - 10/22/2014

Category 3 - Contract Work (Bond Eligible)	Road Program Split						TOTAL
			Minor		Major		
Item	Cost	%	Price	%	Price		
Barrett Paving							
Authorized Base and Alternative Bid (includes additional milling work on W Bishop Cir)	\$ 682,000.00	83%	\$ 563,200.00	17%	\$ 118,800.00	\$ 682,000.00	
<i>Deduct Manhole Adjustment Work</i>	\$ (25,500.00)	100%	\$ (25,500.00)		\$ -	\$ (25,500.00)	
<i>Deduct Portions Milling Work on Bishop Circle & Add Dan Hoey Milling</i>	\$ (17,260.00)	100%	\$ (17,260.00)		\$ -	\$ (17,260.00)	
<i>Add Dan Hoey Milling</i>	\$ 4,369.44			100%	\$ 4,369.44	\$ 4,369.44	
<i>Add Extra Asphalt (Dan Hoey Road Approach)</i>	\$ 12,380.08	0%	\$ -	100%	\$ 12,380.08	\$ 12,380.08	
<i>Add Extra Edge Milling (Industrial Park)</i>	\$ 539.00	100%	\$ 539.00		\$ -	\$ 539.00	
<i>Add DBRP Wedge Course</i>	\$ 14,105.00	100%	\$ 14,105.00		\$ -	\$ 14,105.00	
<i>Deduct Huron Street Repair Work</i>	\$ (15,390.00)	0%	\$ -	100%	\$ (15,390.00)	\$ (15,390.00)	
<i>Crush and Shape Deduction (less area and hauling - Dover, Edison, Inverness)</i>	\$ (9,347.67)	100%	\$ (9,347.67)	0%	\$ -	\$ (9,347.67)	
Knight							
<i>DBRP Storm Structure and Curb Repairs</i>	\$ 4,785.00	100%	\$ 4,785.00			\$ 4,785.00	
<i>Manhole adjustments</i> 22 480 /each	\$ 10,560.00	64%	\$ 6,720.00	36%	\$ 3,840.00	\$ 10,560.00	
<i>Gate Well Adjustments</i> 4 320 /each	\$ 1,280.00	50%	\$ 640.00	50%	\$ 640.00	\$ 1,280.00	
G2 Consulting							
15-Oct-14	\$ 1,392.50	\$ -	100%	\$ 1,392.50	0%	\$ -	\$ 1,392.50
TOTAL			\$ 539,273.83		\$ 124,639.52	\$ 663,913.35	

Village of Dexter

Road Program Cost Estimating

2014 Program Costs - 10/22/2014

Category 4 - Pavement Maintenance (Bond Ineligible)		Road Program Split				TOTAL
		Minor		Major		
Item	Cost	%	Price	%	Price	
<i>K&B</i>						
Crack Sealing	25600 lb @ \$1.10 / pound	\$ 28,160.00	70% \$ 19,712.00	30% \$ 8,448.00	\$ 28,160.00	\$ 28,160.00
TOTAL			\$ 19,712.00	\$ 8,448.00	\$ 28,160.00	

Village of Dexter

Road Program Cost Estimating

2014 Program Costs - 10/22/2014

Project Total	Road Program Split		TOTAL
	Minor	Major	
Bond Ineligible - Equipment	Price	Price	
Category 1 - Equipment Purchase	N/A	N/A	\$ 54,059.00
TOTAL	N/A	N/A	\$ 54,059.00
Bond Eligible - Pavement Rehabilitation	Price	Price	TOTAL
Category 2 - Pavement Repairs (Bond Eligible)	\$ 32,626.52	\$ 3,504.22	\$ 36,130.74
Category 3 - Contract Work (Bond Eligible)	\$ 539,273.83	\$ 124,639.52	\$ 663,913.35
TOTAL	\$ 571,900.35	\$ 128,143.74	\$ 700,044.09
Bond Ineligible - Pavement Maintenance	Price	Price	TOTAL
Category 4 - Pavement Maintenance (Bond Ineligible)	\$ 19,712.00	\$ 8,448.00	\$ 28,160.00
TOTAL	\$ 19,712.00	\$ 8,448.00	\$ 28,160.00

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VILLAGE OF DEXTER

cnicholls@dextermi.gov

8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext. 11 Fax (734)426-5614

MEMO

Agenda: 10/27/2014

Item: I-6

To: President Keough and Council Members

From: Courtney Nicholls, Village Manager

Date: October 22, 2014

Re: Village Manager Report - Meeting of October 27, 2014

1. Meeting Review:
 - October 13th - Village Council Meeting
 - October 17th – Preparation for Mill Creek Park Work Day with Paul Evanoff
 - October 18th – Mill Creek Park Work Day
 - October 24th – Superintendent Timmis re: proposed Edison Street playground
2. Upcoming Meetings:
 - October 27th – Village Council Work Session
 - October 27th – Village Council Meeting
 - October 30th - Parks & Recreation Commission
 - November 11th – Arts, Culture & Heritage Committee (rescheduled due to the election)
3. **Employee Retirement.** A member of the DPW staff will be retiring as of December 28, 2014. We will be moving forward with the hiring process in November, so that an employee can be hired to start at the first of the year.
4. **Luminaria.** Preparation for the annual Luminaria display will take place at the DPW on December 13. The Village budgeted \$1000 to support the display, which is included with this meeting's bills and payroll.
5. **Use of 2013-2014 Budget Surplus.** Included with the bills and payroll is our annual payment to the retiree health care trust fund and the additional pension/OPEB payments using the budget surplus from 2013-2014. FY 2013-2014 ended with a \$233,000 surplus divided as follows: \$85,000 for completion of the Border to Border Trail on Central, \$37,000 to the restricted facility fund, \$37,000 to OPEB, and \$74,000 to MERS for the defined benefit plan.
6. **Brick Paver Repair.** The Downtown Development Authority has contracted with Todd's Services to complete brick paver repairs to eliminate trip hazards downtown.
7. **Main Street Paver Band Repairs.** GM & Sons is performing repairs to broken paver bands within the decorative crosswalk on the west side of the Baker Road / Main Street Intersection. The work is being performed under the project's warranty.

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**Village President Report by Shawn Keough
October 27, 2014**

Agenda: 10/27/2014

Item: I-7

Hello Residents and Fellow Council Members,

Here is a summary of my recent activities and some of my planned activities for the future:

Our City Charter is officially on the November 4, 2014 ballot to be voted on by our residents. I want all of our residents to know that I am supportive of the City Charter, running for Mayor and would be happy to try to answer any questions that they may have. I want to encourage all residents to vote on this very important issue, but furthermore to feel comfortable asking questions about the charter that has been drafted.

Recent Meetings and Activities

October 12, 2014 – Gordon Hall Burning of the Mortgage – It was my honor to speak at the Gordon Hall mortgage burning ceremony from the steps of Gordon Hall. The Dexter Area Historical Society was able to pay off the mortgage and they held a very nice event to celebrate. My daughter Carly attended with me.

October 16, 2014 – Village of Dexter Downtown Development Authority meeting – I attended the closed session portion of this meeting via conference call.

October 21, 2014 – Candidate Forum at Creekside – I would like to thank the Chamber of Commerce and their President Joe Schultz for putting together the Candidate Forum for all candidates in this year's election. I would also like to thank all the residents that came out to ask questions and support all the candidates. Lastly, I would like to thank the Charter Commission for their attendance. They did a great job answering questions about the potential new City Charter.

October 23, 2014 – Attended a lunch meeting of the Ann Arbor Homebuilder's Association.

Future Activities

October 27, 2014 – Village Council meeting and 2nd presentation (Council Workshop) from our Facilities Architect related to possible improvements at the Fire Station. Members of the Public are welcome and encouraged to attend. The presentation will start at 6 pm at the Senior Center.

I look forward to seeing you around our town and hope everyone has a great October!

Shawn Keough
Village President
Candidate for Mayor of Dexter

skeough@DexterMI.gov

(313) 363-1434 (cell)

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SUMMARY OF BILLS AND PAYROLL	10/27/2014
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Payroll Check Register	10/13/14	\$36,904.51	
Employer Retirement Contributions (paid via electronic transfer)	10/13/14	\$3,236.77	
Account Payable Check Register	10/22/14	\$538,631.20	
		\$578,772.48	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS
Summary Items from Bills & Payroll		Amount	Comments

Agenda: 10/27/2014
Item: J1

The due date column on the accounts payable worksheets represents the date of the Council meeting

**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS
DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**

"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."

BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. ALEXANDER CHEMICAL CORPORATION	1,660.69		
2. ALLIED EAGLE SUPPLY CO	454.12		
3. ARBOR CARE TREE SURGEONS	1,800.00		
4. AT&T	113.85		
5. BARRETT PAVING MATERIALS INC	12,915.64		
6. BRIDGEWATER TIRE COMPANY, INC.	363.00		
7. CANNON EQUIPMENT	39.36		
8. CHELSEA DOOR CO INC	240.00		
9. CINTAS CORPORATION	1,227.43		
10. COMCAST - DPW	151.90		
11. COMPASS MINERALS	23,496.28		
12. CORRIGAN OIL COMPANY	1,828.65		
13. DEXTER AREA CHAMBER	1,000.00		
14. DEXTER AREA FIRE DEPARTMENT	119,889.00		
15. DIUBLE EQUIPMENT INCORPORATED	945.19		
16. DOWNTOWN DECORATIONS INC.	3,500.00		
17. ETNA SUPPLY CO	1,980.00		
18. G2 CONSULTING GROUP, LLC	6,054.25		
19. GRAINGER	75.35		
20. JOHN DEERE LANDSCAPES	18.99		
21. KNIGHT'S GRADING & EXCAVATING	4,785.00		
22. LESSORS WELDING SUPPLY	34.65		
23. MARIE A. SHERRY	300.35		
24. MICHIGAN PIPE & VALVE, INC.	2,541.35		
25. MID STATES BOLT & SCREW CO	55.59		
26. MUNICIPAL EMPLOYEES RETIREMENT	206,000.00		
27. MUNICODE	700.00		
28. NORTHERN SAFETY CO INC	205.17		
29. ORCHARD, HILTZ & MCCLIMENT INC	44,337.01		
30. PNC	1,787.87		
31. POST COMMUNICATION LLC	240.00		
32. PRINT-TECH, INC.	2,200.28		
33. RANDALL TORNO	50.00		
34. RICOH AMERICAS CORPORATION	719.10		
35. SAFEWAY TRANSPORT	6,440.00		
36. SCOTT E. MUNZEL, PC	2,777.75		
37. STAPLES BUSINESS ADVANTAGE	947.56		
38. SUN VALLEY EQUIPMENT	77.39		
39. THE SUN TIMES	42.53		
40. UNUM LIFE INSURANCE	438.12		
41. US BANK CORPORATE TRUST	27,278.75		
42. UTILITIES INSTRUMENTATION SERV	735.00		
43. VERIZON WIRELESS	523.92		
44. WASHTENAW COUNTY TREASURER	16,099.25		
45. WASTE MANAGEMENT OF MICHIGAN	41,560.86		
TOTAL ALL CLAIMS	538,631.20		

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 101 VILLAGE COUNCIL							
101-101-901.000	PRINTING & PUBLISHING	PRINT-TECH, INC.	NEWSLETTER	223402	10/27/14	2,200.28	41717
101-101-959.000	ARTS, CULTURE & HERITAGE	PNC	SUBSCRIPTION RENEWAL CHARGE	10-21-14	10/27/14	102.00	41715
Total For Dept 101 VILLAGE COUNCIL						2,302.28	
Dept 172 VILLAGE MANAGER							
101-172-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	NOVEMBER COVERAGE	10-21-14	10/27/14	80.03	41725
101-172-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL	INVOICES THRU 08/31/14	10-21-14	10/27/14	1,000.00	41714
Total For Dept 172 VILLAGE MANAGER						1,080.03	
Dept 210 ATTORNEY							
101-210-810.000	ATTORNEY FEES	SCOTT E. MUNZEL, PC	DEXTER WELLNESS CENTER	1401	10/27/14	2,777.75	41721
Total For Dept 210 ATTORNEY						2,777.75	
Dept 215 VILLAGE CLERK							
101-215-815.000	ORDINANCE CODIFICATION	MUNICODE	INTERNET FEE	00247534	10/27/14	700.00	41712
Total For Dept 215 VILLAGE CLERK						700.00	
Dept 253 TREASURER							
101-253-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	NOVEMBER COVERAGE	10-21-14	10/27/14	32.50	41725
101-253-861.000	TRAVEL & MILEAGE	MARIE A. SHERRY	MILEAGE	10-20-14	10/27/14	300.35	41709
101-253-861.000	TRAVEL & MILEAGE	PNC	CONFERENCE	10-20-14	10/27/14	330.75	41715
101-253-960.000	EDUCATION & TRAINING	PNC	EDUCATION	10-21-14	10/27/14	540.00	41715
Total For Dept 253 TREASURER						1,203.60	
Dept 265 BUILDINGS & GROUNDS							
101-265-727.000	OFFICE SUPPLIES	ALLIED EAGLE SUPPLY CO	OFFICE SUPPLIES	742018	10/27/14	168.38	41688
101-265-727.000	OFFICE SUPPLIES	PNC	MAILING	10-21-14	10/27/14	220.00	41715
101-265-727.000	OFFICE SUPPLIES	STAPLES BUSINESS ADVAN	SUPPLIES	10-21-14	10/27/14	108.57	41722
101-265-803.000	CONTRACTED SERVICES	POST COMMUNICATION LLC	UNLIMITED MESSAGING	1762	10/27/14	240.00	41716
101-265-920.001		AT&T	734 424 1790	10-20-14	10/27/14	68.85	41690
101-265-935.000		CINTAS CORPORATION	SUPPLIES	10-20-14	10/27/14	123.56	41695
101-265-936.000		RICOH AMERICAS CORPORA	LEASE	93353804	10/27/14	719.10	41719
101-265-955.000	MISCELLANEOUS	RANDALL TORNO	REIMBURSEMENT	10-21-14	10/27/14	50.00	41718
Total For Dept 265 BUILDINGS & GROUNDS						1,698.46	
Dept 285 VILLAGE TREE PROGRAM							
101-285-803.000	CONTRACTED SERVICES	ARBOR CARE TREE SURGEO	BROAD & FOREST	10-20-14	10/27/14	1,800.00	41689
Total For Dept 285 VILLAGE TREE PROGRAM						1,800.00	
Dept 301 LAW ENFORCEMENT							
101-301-807.000	CONTRACTED PUBLIC SAFETY	WASHTENAW COUNTY TREAS	ENFORCEMENT	25153	10/27/14	1,359.58	41728
Total For Dept 301 LAW ENFORCEMENT						1,359.58	
Dept 336 FIRE DEPARTMENT							
101-336-807.000	CONTRACTED PUBLIC SAFETY	DEXTER AREA FIRE DEPAR	QUARTERLY	10-20-14	10/27/14	119,889.00	41700
Total For Dept 336 FIRE DEPARTMENT						119,889.00	
Dept 400 PLANNING DEPARTMENT							
101-400-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	NOVEMBER COVERAGE	10-21-14	10/27/14	27.16	41725
101-400-960.000	EDUCATION & TRAINING	PNC	CONFERENCE	10-20-14	10/27/14	493.12	41715
Total For Dept 400 PLANNING DEPARTMENT						520.28	
Dept 410 ZONING BOARD OF APPEALS							
101-410-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICE	42843	10/27/14	42.53	41724

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 410 ZONING BOARD OF APPEALS							
Total For Dept 410 ZONING BOARD OF APPEALS						42.53	
Dept 441 DEPARTMENT OF PUBLIC WORKS							
101-441-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	NOVEMBER COVERAGE	10-21-14	10/27/14	33.65	41725
101-441-740.000	OPERATING SUPPLIES	ALLIED EAGLE SUPPLY CO	DPW (CREDIT OF 304.85)	741877	10/27/14	125.18	41688
101-441-740.000	OPERATING SUPPLIES	STAPLES BUSINESS ADVAN	SUPPLIES	10-21-14	10/27/14	382.34	41722
101-441-745.000	UNIFORM ALLOWANCE	CINTAS CORPORATION	SUPPLIES	10-20-14	10/27/14	455.50	41695
101-441-920.000	UTILITIES	COMCAST - DPW	DPW	10-20-14	10/27/14	151.90	41696
101-441-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS	CELLULAR	10-22-14	10/27/14	231.79	41727
101-441-935.000	BUILDING MAINTENANCE & REPAIR	CHELSEA DOOR CO INC	DPW	7708	10/27/14	240.00	41694
Total For Dept 441 DEPARTMENT OF PUBLIC WORKS						1,620.36	
Dept 442 DOWNTOWN PUBLIC WORKS							
101-442-744.000	HOLIDAY DISPLAY SUPPLIES	DOWNTOWN DECORATIONS I	X-MAS STREETLIGHTS	24562	10/27/14	3,500.00	41702
Total For Dept 442 DOWNTOWN PUBLIC WORKS						3,500.00	
Dept 447 ENGINEERING							
101-447-830.000	ENGINEERING CONSULTING	ORCHARD, HILTZ & MCCLI	INVOICES THRU 08/31/14	10-21-14	10/27/14	620.00	41714
Total For Dept 447 ENGINEERING						620.00	
Dept 751 PARKS & RECREATION							
101-751-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	NOVEMBER COVERAGE	10-21-14	10/27/14	5.43	41725
101-751-740.000	OPERATING SUPPLIES	JOHN DEERE LANDSCAPES	DPW	68690449	10/27/14	18.99	41706
101-751-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCLI	INVOICES THRU 08/31/14	10-21-14	10/27/14	248.00	41714
101-751-901.000	PRINTING & PUBLISHING	PNC	SUBSCRIPTION RENEWAL CHARGE	10-21-14	10/27/14	102.00	41715
101-751-955.000	MISCELLANEOUS	DEXTER AREA CHAMBER	LUMINARY PROJECT	10-21-14	10/27/14	1,000.00	41699
Total For Dept 751 PARKS & RECREATION						1,374.42	
Dept 851 INSURANCE & BONDS							
101-851-723.001	OTHER POST EMPLOYMENT BENEFITS	MUNICIPAL EMPLOYEES RE	OPEB CONTRIBUTION	10-21-14	10/27/14	112,000.00	
101-851-723.002	ADDITIONAL MEMBERS CONTRIBUTIONS	MUNICIPAL EMPLOYEES RE	UNFUNDED PENSION LIABILITY	10-21-14	10/27/14	74,000.00	
Total For Dept 851 INSURANCE & BONDS						186,000.00	
Dept 890 CONTINGENCIES							
101-890-957.001	PROPERTY TAX REFUNDS	WASHTENAW COUNTY TREAS	BOARD OF REVIEWS	25075	10/27/14	535.74	41728
101-890-957.001	PROPERTY TAX REFUNDS	WASHTENAW COUNTY TREAS		100210	10/27/14	10,177.46	41728
Total For Dept 890 CONTINGENCIES						10,713.20	
Dept 901 CAPITAL IMPROVEMENTS							
101-901-970.000	CAPITAL IMPROVEMENTS	ORCHARD, HILTZ & MCCLI	INVOICES THRU 08/31/14	10-21-14	10/27/14	6,180.00	41714
Total For Dept 901 CAPITAL IMPROVEMENTS						6,180.00	
Total For Fund 101 GENERAL FUND						343,381.49	
Fund 202 MAJOR STREETS FUND							
Dept 248 ADMINISTRATION							
202-248-723.001		MUNICIPAL EMPLOYEES RE	OPEB CONTRIBUTION	10-21-14	10/27/14	4,500.00	
Total For Dept 248 ADMINISTRATION						4,500.00	
Dept 451 CONTRACTED ROAD CONSTRUCTION							
202-451-974.009	CENTRAL STREET PROJECT	G2 CONSULTING GROUP, L	STREETS	142100	10/27/14	4,661.75	41704
202-451-974.009	CENTRAL STREET PROJECT	ORCHARD, HILTZ & MCCLI	INVOICES THRU 08/31/14	10-21-14	10/27/14	10,284.08	41714
202-451-975.015	ANN ARBOR STREET PROJECT	ORCHARD, HILTZ & MCCLI	INVOICES THRU 08/31/14	10-21-14	10/27/14	13,032.35	41714

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 202 MAJOR STREETS FUND							
Dept 451 CONTRACTED ROAD CONSTRUCTION							
						Total For Dept 451 CONTRACTED ROAD CONSTRUCTION	27,978.18
Dept 463 ROUTINE MAINTENANCE							
202-463-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	NOVEMBER COVERAGE	10-21-14	10/27/14	28.23	41725
202-463-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL	INVOICES THRU 08/31/14	10-21-14	10/27/14	449.50	41714
						Total For Dept 463 ROUTINE MAINTENANCE	477.73
Dept 474 TRAFFIC SERVICES							
202-474-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	NOVEMBER COVERAGE	10-21-14	10/27/14	8.68	41725
						Total For Dept 474 TRAFFIC SERVICES	8.68
Dept 478 WINTER MAINTENANCE							
202-478-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	NOVEMBER COVERAGE	10-21-14	10/27/14	17.37	41725
202-478-740.000	OPERATING SUPPLIES	COMPASS MINERALS	SUPPLIES	71223861	10/27/14	11,748.14	41697
						Total For Dept 478 WINTER MAINTENANCE	11,765.51
						Total For Fund 202 MAJOR STREETS FUND	44,730.10
Fund 203 LOCAL STREETS FUND							
Dept 248 ADMINISTRATION							
203-248-723.001	OTHER POST EMPLOYMENT BENEFIT	MUNICIPAL EMPLOYEES RE	OPEB CONTRIBUTION	10-21-14	10/27/14	4,500.00	
						Total For Dept 248 ADMINISTRATION	4,500.00
Dept 451 CONTRACTED ROAD CONSTRUCTION							
203-451-970.000	CAPITAL IMPROVEMENTS	G2 CONSULTING GROUP, L	STREETS	142214	10/27/14	1,392.50	41704
203-451-970.000	CAPITAL IMPROVEMENTS	KNIGHT'S GRADING & EXC	STORM BASIN	10-20-14	10/27/14	4,785.00	41707
203-451-976.000	NON-CONTRACTED CAPITAL IMPROVEMENTS	BARRETT PAVING MATERIA	MAINTENANCE	368207	10/27/14	7,871.34	41691
203-451-976.000	NON-CONTRACTED CAPITAL IMPROVEMENTS	BARRETT PAVING MATERIA	MAINTENANCE	372797	10/27/14	4,905.68	41691
203-451-976.000	NON-CONTRACTED CAPITAL IMPROVEMENTS	SAFEWAY TRANSPORT	STREETS	39016	10/27/14	6,440.00	41720
						Total For Dept 451 CONTRACTED ROAD CONSTRUCTION	25,394.52
Dept 463 ROUTINE MAINTENANCE							
203-463-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	NOVEMBER COVERAGE	10-21-14	10/27/14	8.68	41725
203-463-740.000	OPERATING SUPPLIES	BARRETT PAVING MATERIA	SUPPLIES	378846	10/27/14	138.62	41691
203-463-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL	INVOICES THRU 08/31/14	10-21-14	10/27/14	930.00	41714
						Total For Dept 463 ROUTINE MAINTENANCE	1,077.30
Dept 474 TRAFFIC SERVICES							
203-474-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	NOVEMBER COVERAGE	10-21-14	10/27/14	2.17	41725
						Total For Dept 474 TRAFFIC SERVICES	2.17
Dept 478 WINTER MAINTENANCE							
203-478-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	NOVEMBER COVERAGE	10-21-14	10/27/14	4.34	41725
203-478-740.000	OPERATING SUPPLIES	COMPASS MINERALS	SUPPLIES	71223861	10/27/14	11,748.14	41697
						Total For Dept 478 WINTER MAINTENANCE	11,752.48
						Total For Fund 203 LOCAL STREETS FUND	42,726.47
Fund 204 MUNICIPAL STREETS							
Dept 248 ADMINISTRATION							
204-248-957.001	PROPERTY TAX REFUNDS	WASHTENAW COUNTY TREAS	BOARD OF REVIEWS	25075	10/27/14	156.78	41728
204-248-957.001	PROPERTY TAX REFUNDS	WASHTENAW COUNTY TREAS		100210	10/27/14	2,987.73	41728
						Total For Dept 248 ADMINISTRATION	3,144.51

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 204 MUNICIPAL STREETS							
Total For Fund 204 MUNICIPAL STREETS						3,144.51	
Fund 226 SOLID WASTE COLLECTION FUND							
Dept 528 SOLID WASTE							
226-528-805.000	CONTRACTED SOLID WASTE SEF	WASTE MANAGEMENT OF MI COMMERCIAL/ RESIDENTIAL		8367981	10/27/14	40,627.37	41729
226-528-806.000	CONTRACTED COMPOSTING	WASTE MANAGEMENT OF MI COMMERCIAL/ RESIDENTIAL		8367981	10/27/14	933.49	41729
Total For Dept 528 SOLID WASTE						41,560.86	
Total For Fund 226 SOLID WASTE COLLECTION FUND						41,560.86	
Fund 303 GENERAL DEBT SERVICE FUND (VOTED BONDS)							
Dept 248 ADMINISTRATION							
303-248-957.001	PROPERTY TAX REFUNDS	WASHTENAW COUNTY TREAS BOARD OF REVIEWS		25075	10/27/14	43.56	41728
303-248-957.001	PROPERTY TAX REFUNDS	WASHTENAW COUNTY TREAS		100210	10/27/14	838.40	41728
Total For Dept 248 ADMINISTRATION						881.96	
Total For Fund 303 GENERAL DEBT SERVICE FUND (VOTI						881.96	
Fund 351 GENERAL DEBT SERVICE (NON-VOTED BONDS)							
Dept 850 LONG-TERM DEBT							
351-850-996.004	'06 FACILITIES BOND INTERE	US BANK CORPORATE TRUS 06' FACILITIES BOND INTEREST		10-16-14	10/16/14	27,278.75	41686
Total For Dept 850 LONG-TERM DEBT						27,278.75	
Total For Fund 351 GENERAL DEBT SERVICE (NON-VOTI						27,278.75	
Fund 402 EQUIPMENT REPLACEMENT FUND							
Dept 441 DEPARTMENT OF PUBLIC WORKS							
402-441-939.000	VEHICLE MAINTENANCE & REP	BRIDGEWATER TIRE COMPA DPW		67554	10/27/14	363.00	41692
402-441-939.000	VEHICLE MAINTENANCE & REP	CANNON EQUIPMENT DPW		37318	10/27/14	39.36	41693
402-441-939.000	VEHICLE MAINTENANCE & REP	DIUBLE EQUIPMENT INCOR DPW		25384	10/27/14	945.19	41701
402-441-939.000	VEHICLE MAINTENANCE & REP	SUN VALLEY EQUIPMENT DPW		28345	10/27/14	77.39	41723
Total For Dept 441 DEPARTMENT OF PUBLIC WORKS						1,424.94	
Total For Fund 402 EQUIPMENT REPLACEMENT FUND						1,424.94	
Fund 590 SEWER ENTERPRISE FUND							
Dept 248 ADMINISTRATION							
590-248-723.001	OTHER POST EMPLOYMENT BENEF	MUNICIPAL EMPLOYEES RE OPEB CONTRIBUTION		10-21-14	10/27/14	6,000.00	
Total For Dept 248 ADMINISTRATION						6,000.00	
Dept 548 SEWER UTILITIES DEPARTMENT							
590-548-722.000	LIFE & DISABILITY INSURANC	UNUM LIFE INSURANCE NOVEMBER COVERAGE		10-21-14	10/27/14	113.92	41725
590-548-740.000	OPERATING SUPPLIES	ALLIED EAGLE SUPPLY CO WWTP		741487	10/27/14	160.56	41688
590-548-740.000	OPERATING SUPPLIES	STAPLES BUSINESS ADVAN SUPPLIES		10-21-14	10/27/14	228.33	41722
590-548-742.000	CHEMICAL SUPPLIES - PLANT	ALEXANDER CHEMICAL COR WWTP		10023798	10/27/14	990.40	41687
590-548-745.000		CINTAS CORPORATION SUPPLIES		10-20-14	10/27/14	300.66	41695
590-548-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCLI INVOICES THRU 08/31/14		10-21-14	10/27/14	595.00	41714
590-548-802.000	PROFESSIONAL SERVICES	UTILITIES INSTRUMENTAT WWTP		530344040	10/27/14	735.00	41726
590-548-920.001		AT&T U-VERSE		10-21-14	10/27/14	22.50	41690
590-548-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS CELLULAR		10-22-14	10/27/14	166.28	41727
590-548-937.000	EQUIPMENT MAINTENANCE & RE	GRAINGER WWTP		9560206600	10/27/14	75.35	41705
590-548-937.000	EQUIPMENT MAINTENANCE & RE	MID STATES BOLT & SCRE WWTP		30408797	10/27/14	55.59	41711
Total For Dept 548 SEWER UTILITIES DEPARTMENT						3,443.59	
Dept 901 CAPITAL IMPROVEMENTS							
590-901-970.005	CAPITAL IMPROVEMENTS - SLU	ORCHARD, HILTZ & MCCLI INVOICES THRU 08/31/14		10-21-14	10/27/14	1,090.00	41714

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 590 SEWER ENTERPRISE FUND							
Dept 901 CAPITAL IMPROVEMENTS							
Total For Dept 901 CAPITAL IMPROVEMENTS						1,090.00	
Total For Fund 590 SEWER ENTERPRISE FUND						10,533.59	
Fund 591 WATER ENTERPRISE FUND							
Dept 248 ADMINISTRATION							
591-248-723.001	OTHER POST EMPLOYMENT BENF	MUNICIPAL EMPLOYEES RE	OPEB CONTRIBUTION	10-21-14	10/27/14	5,000.00	
Total For Dept 248 ADMINISTRATION						5,000.00	
Dept 556 WATER UTILITIES DEPARTMENT							
591-556-722.000	LIFE & DISABILITY INSURANC	UNUM LIFE INSURANCE	NOVEMBER COVERAGE	10-21-14	10/27/14	75.96	41725
591-556-740.000	OPERATING SUPPLIES	LESSORS WELDING SUPPLY	WWTP	263758	10/27/14	34.65	41708
591-556-740.000	OPERATING SUPPLIES	NORTHERN SAFETY CO INC	WWTP	901108212	10/27/14	205.17	41713
591-556-740.000	OPERATING SUPPLIES	STAPLES BUSINESS ADVAN	SUPPLIES	10-21-14	10/27/14	228.32	41722
591-556-741.000	ROAD REPAIR SUPPLIES	MICHIGAN PIPE & VALVE,	WWTP	J96401	10/27/14	2,541.35	41710
591-556-743.000	CHEMICAL SUPPLIES - LAB	ALEXANDER CHEMICAL COR	WWTP	10024069	10/27/14	670.29	41687
591-556-745.000		CINTAS CORPORATION	SUPPLIES	10-20-14	10/27/14	347.71	41695
591-556-751.000		CORRIGAN OIL COMPANY	FUEL	WWTP	10/27/14	1,828.65	41698
591-556-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCLI	INVOICES THRU 08/31/14	10-21-14	10/27/14	719.00	41714
591-556-920.001		AT&T	U-VERSE	10-21-14	10/27/14	22.50	41690
591-556-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS	CELLULAR	10-22-14	10/27/14	125.85	41727
591-556-977.000	EQUIPMENT	ETNA SUPPLY CO	WWTP	S101227589.001	10/27/14	1,980.00	41703
Total For Dept 556 WATER UTILITIES DEPARTMENT						8,779.45	
Dept 901 CAPITAL IMPROVEMENTS							
591-901-975.015	ANN ARBOR STREET PROJECT	ORCHARD, HILTZ & MCCLI	INVOICES THRU 08/31/14	10-21-14	10/27/14	7,565.08	41714
Total For Dept 901 CAPITAL IMPROVEMENTS						7,565.08	
Total For Fund 591 WATER ENTERPRISE FUND						21,344.53	
Fund 701 TRUST & AGENCY FUND							
Dept 000 ASSETS, LIABILITIES & REVENUE							
701-000-040.000-DEXTEC AR - DEXTECH EXPANSION		ORCHARD, HILTZ & MCCLI	PLANNING	10-21-14	10/27/14	384.00	41714
701-000-040.000-MEDHUB AR - MEDHUB		ORCHARD, HILTZ & MCCLI	PLANNING	10-21-14	10/27/14	186.00	41714
701-000-254.000-MC3-00 SPR - MC3		ORCHARD, HILTZ & MCCLI	PLANNING	10-21-14	10/27/14	496.00	41714
701-000-254.000-VICTOR SPR - VICTORIA CONDOS		ORCHARD, HILTZ & MCCLI	PLANNING	10-21-14	10/27/14	62.00	41714
701-000-254.100-VICTOR CONST E - VICTORIA CONDOS		ORCHARD, HILTZ & MCCLI	PLANNING	10-21-14	10/27/14	496.00	41714
Total For Dept 000 ASSETS, LIABILITIES & REVENUE						1,624.00	
Total For Fund 701 TRUST & AGENCY FUND						1,624.00	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund Totals:							
			Fund 101 GENERAL FUND			343,381.49	
			Fund 202 MAJOR STREETS FUND			44,730.10	
			Fund 203 LOCAL STREETS FUND			42,726.47	
			Fund 204 MUNICIPAL STREETS			3,144.51	
			Fund 226 SOLID WASTE COLLECTION FUND			41,560.86	
			Fund 303 GENERAL DEBT SERVICE FUND (V			881.96	
			Fund 351 GENERAL DEBT SERVICE (NON-V			27,278.75	
			Fund 402 EQUIPMENT REPLACEMENT FUND			1,424.94	
			Fund 590 SEWER ENTERPRISE FUND			10,533.59	
			Fund 591 WATER ENTERPRISE FUND			21,344.53	
			Fund 701 TRUST & AGENCY FUND			1,624.00	
Total For All Funds:						<u>538,631.20</u>	

Applicant Information

Event Name: Holiday Hustle 5K & 1 Mile Date(s): Dec 13, 2014

Event Description: 5K & 1 Mile Charity Run (1 mile 4:15pm, 5K 4:30pm, End 5:30pm)

Location: Monument Park

Park Use Facility Use Road Closure Fire/Open Burn

Organization Name (if applicable): Running Fit

Applicant Name: Randal Step Phone: 734-929-9027

Applicant Email: dawn@rfevents.com

Applicant/Organization Address: 5700 Jackson Rd, Ann Arbor, MI 48103

Additional Contact: Dawn McConnachie Cell 248-756-1422

Type of Activity (check all that apply)

- Road closure. Notification date: by December 1, 2014
- Parade.
- Exhibitions, erection of any temporary building or structure, and/or selling or giving away food, drink or merchandise.
- Hold an assembly involving thirty (30) or more participants.
- Hold an assembly involving less than thirty (30) participants.
- Private event such as a wedding or birthday party.
- Furnish or sell alcoholic beverages.
- Fire or open burn.
- Village services such as barriers, barricades, detour signs, or other use of Village equipment or personal are requested. Please provide details below.

Additional information: Road Closures: Central Stree closed race day (dec 13/14) from noon-7pm for the race & 5th Street from Dover to Broad from 4pm-5pm on race day (dec13/14). We have always coordinated barricades with DPW Foreman Kurt Augustine & we plan to do the same this year.

See attached (or to follow by email) event description/schedule & 5K/1mile map.

\$5 from every entry is donated to local Dexter Charities. The last few years we have donated over \$7000 each year.

**Application and Release of Liability for Special Events, Park Use, Facility Use
and/or Road Closures – Page 5**

Hold Harmless Agreement: To the fullest extent permitted by law, Running Fit agrees to defend, pay in behalf of, indemnify, and hold harmless the Village of Dexter, its elected and appointed officials, employees, volunteers, and others working on behalf of the Village of Dexter, against all claims, demands, suits, or loss, including all costs connected therewith, and for any damages, which may be asserted, claimed, or recovered against or from the Village of Dexter, its elected and appointed officials, employees, volunteers, and others working on behalf of the Village of Dexter, by reason of personal injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this agreement.

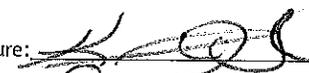
Randal Step Digitally signed by Randal Step
DN: cn=Randal Step, o=Village of Dexter, ou=Village of Dexter, email=rdstep@villageofdexter.com, c=US
Date: 2014.09.01 11:30:19 -0400 sept 1, 2014
Applicant's Signature Date

Dawn McConnachie Digitally signed by Dawn McConnachie
DN: cn=Dawn McConnachie, o=Village of Dexter, ou=Village of Dexter, email=dawn@villageofdexter.com, c=US
Date: 2014.09.01 11:30:19 -0400 sept 1, 2014
Co-Applicant's Signature Date

Staff Review: Fee: \$ N/A Date Received: 10/9/14 Receipt # _____

Required Pre-Approvals:

- Village Council Date: _____
- Washtenaw County Sheriff Date: 9/12/14
- Dexter Area Fire Dept. Date: 10-9-14

Signature: 
Signature: 

Attachment Check List:

Yes	No	N/A	Description
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Damage Deposit.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Homeowners Insurance.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	General Liability Insurance.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Michigan Liquor Control Permit.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Road Closure Diagram or Map.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Washtenaw County Sheriff Department Contract.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dexter Area Fire Department Contract.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sign permit.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Controlled Burn Permit.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other:

Approved Denied Date: _____

APPROVED OR DENIED BY: _____

CONDITIONS OF APPROVAL: _____

REASONS FOR DENIAL: _____

APPROVAL STAMP:

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Budget Amendments

General Fund 101

Agenda: 10/27/2014
Item: L1

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
101-000-675.004	Contributions Arts Committee	No	Revenue	\$ 3,000	\$ -	\$ 2,800	\$ 5,800
Reason for Amendments		Increased revenue from Plein Air event					
101-101-959.000	Arts, Culture & Heritage	No	Expenditure	\$ 16,000	\$ -	\$ 2,800	\$ 18,800
Reason for Amendments		Expenditures for Plein Air Event offset by revenue and grant					
101-172-802.000	Village Manager - Professional Services	No	Expenditure	\$ 2,000	\$ -	\$ (2,000)	\$ -
Reason for Amendments		Use for additional publication of City Charter					
101-215-901.000	Clerk - Printing & Publishing	No	Expenditure	\$ 5,000	\$ -	\$ 2,000	\$ 7,000
Reason for Amendments		Additional publication of City Charter					
101-965-999.226	Transfer Out to Solid Waste Fund	Yes	Expenditure	\$ -	\$ -	\$ 100,000	\$ 100,000
Reason for Amendments		Transfer Assets (Utility Bills Receivable) to new Solid Waste Fund - non-cash amendment					
101-851-723.001	OPEB	No	Expenditure	\$ 75,000	\$ -	\$ 37,000	\$ 112,000
Reason for Amendments		Use of reserves (FY 13-14 surplus) to make additional contribution to retiree health care trust fund					
101-851-723.002	Additional MERS contribution	No	Expenditure	\$ -	\$ -	\$ 74,000	\$ 74,000
Reason for Amendments		Use of reserves (FY 13-14 surplus) to make additional contribution to defined benefit pension plan					
101-890-957.001	Property Tax Refunds	No	Expenditure	\$ 2,000	\$ -	\$ 10,000	\$ 12,000
Reason for Amendments		Increase Property Tax Refunds for Industrial Tectonics Tax Tribunal					

Total change in Revenue - increase /(decrease): \$ 2,800
Total change in Expenditures - increase /(decrease): \$ 223,800
Change to Overall Budget's revenue over expenditures: \$ (221,000)

Surplus from FY 13-14 Budget - total unrestricted reserves is currently \$690,000;
Source of Reserves, if applicable: \$100,000 transfer to solid waste account is accounts receivable, not cash

Budget Amendments

Major Streets 202

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
202-000-695.204	Transfer in from Municipal Streets	No	Revenue	\$ 572,300		\$ 7,700	\$ 580,000
Reason for Amendments	Increased transfer amount from Municipal Streets - money is transferred as needed from Municipal Streets to Major Streets						
202-000-695.351	Transfer in from Debt Fund (bond proceeds)	Yes	Revenue	\$ -		\$ 128,500	\$ 128,500
Reason for Amendments	Use of bond funds for road projects						
202-451-932.000	Sidewalks	No	Expenditure	\$ -		\$ 7,700	\$ 7,700
Reason for Amendments	Sidewalk repair along Baker						
202-451-974.000	Capital Improvements - Contracted	No	Expenditure	\$ -		\$ 125,000	\$ 125,000
Reason for Amendments	Bond eligible costs for Road Plan Improvements paid to outside contractors						
202-451-976-000	Non Contracted Capital Improvements	Yes	Expenditure	\$ -		\$ 3,500	\$ 3,500
Reason for Amendments	Bond eligible costs for Road Plan Improvements performed by DPW (materials & equipment)						
202-478-740.000	Winter Maintenance Operating Supplies	No	Expenditure	\$ 14,500		\$ 10,000	\$ 24,500
Reason for Amendments	Increased salt cost						
203-890-955.000	Contingency	No	Expenditure	\$ 10,000		\$ (10,000)	\$ -
Reason for Amendments	Offset budget increases						

Total change in Revenue - increase /(decrease): \$ 136,200
Total change in Expenditures - increase /(decrease): \$ 136,200
Change to Overall Budget's revenue over expenditures: \$ -

Source of Reserves, if applicable: Road Bond Proceeds/Municipal Street Funds

Budget Amendments

Local Streets 203

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
203-000-695.204	Transfer in from Municipal Streets	No	Revenue	\$ 171,300		\$ 28,300	\$ 199,600
Reason for Amendments	Increased transfer amount from Municipal Streets - money is transferred as needed from Municipal Streets to Major Streets						
203-000-695.351	Transfer in from Debt Fund (bond proceeds)	No	Revenue	\$ 450,000		\$ 122,000	\$ 572,000
Reason for Amendments	Use of bond funds for road projects - does not include crack sealing						
203-451-932.000	Sidewalks	No	Expenditure	\$ 20,000		\$ 17,300	\$ 37,300
Reason for Amendments	Additional sidewalk/curb work						
203-451-970.000	Capital Improvements - Contracted	No	Expenditure	\$ 450,000		\$ 89,300	\$ 539,300
Reason for Amendments	Bond eligible costs for Road Plan Improvements paid to outside contractors						
203-451-976.000	Non Contracted Capital Improvements	Yes	Expenditure	\$ -		\$ 32,700	\$ 32,700
Reason for Amendments	Bond eligible costs for Road Plan Improvements performed by DPW (materials & equipment)						
203-463-803-002	Routine Maintenace - Pavement Management	No	Expenditure	\$ 10,000		\$ 11,000	\$ 21,000
Reason for Amendments	K & B Asphalt for crack sealing (30%)						
203-478-740.000	Winter Maintenance - Operating Supplies	No	Expenditure	\$ 10,000		\$ 10,000	\$ 20,000
Reason for Amendments	Increased salt price						
203-890-955.000	Contingency	No	Expenditure	\$ 10,000		\$ (10,000)	-
Reason for Amendments	Offset budget increases						

Total change in Revenue - increase /(decrease): \$ 150,300
Total change in Expenditures - increase /(decrease): \$ 150,300
Change to Overall Budget's revenue over expenditures: \$ -

Source of Reserves, if applicable: Road Bond Proceeds/Municipal Street Funds

Budget Amendments

Municipal Streets 204

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
204-248-957.001	Property Tax Refunds	No	Expenditure	\$ 2,000		\$ 1,500	\$ 3,500
Reason for Amendments		Increase Property Tax Refunds for Industrial Tectonics Tax Tribunal					
204-965-999.202	Transfer Out to Major Streets	No	Expenditure	\$ 572,300		\$ 7,700	\$ 580,000
Reason for Amendments		Increase Property Tax Refunds for Industrial Tectonics Tax Tribunal					
204-965-999.203	Transfer Out to Local Streets	No	Expenditure	\$ 171,300		\$ 28,300	\$ 199,600
Reason for Amendments		Increase Property Tax Refunds for Industrial Tectonics Tax Tribunal					

Total change in Revenue - increase /(decrease): \$ -
Total change in Expenditures - increase /(decrease): \$ 37,500
Change to Overall Budget's revenue over expenditures: \$ (37,500)

Source of Reserves, if applicable: Municipal Street Funds - See Municipal Street Fund Spreadsheet

Solid Waste Fund 226

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
226-000-695.101	Transfer In from General Fund	Yes	Revenue	\$ -	\$ -	\$ 100,000	\$ 100,000
Reason for Amendments		Transfer Assets (Utility Bills Receivable) from General Fund (non-cash)					

Total change in Revenue - increase /(decrease): \$ 100,000
Total change in Expenditures - increase /(decrease): \$ -
Change to Overall Budget's revenue over expenditures: \$ 100,000

Source of Reserves, if applicable: None

Budget Amendments

General Debt (Voted Bond Issue) Fund 303

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
303-248-957.001	Property Tax Refunds	No	Expenditure	\$ 500	\$ 500	\$ 500	\$ 1,000
Reason for Amendments		Increase Property Tax Refunds for Industrial Tectonics Tax Tribunal					

Total change in Revenue - increase /(decrease): \$ -
Total change in Expenditures - increase /(decrease): \$ 500
Change to Overall Budget's revenue over expenditures: \$ (500)

Source of Reserves, if applicable: Debt Service Account Cash Balance - \$160,009

General Debt (Non-Voted Bond Issues) Fund 351

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
351-965-999.202	Transfer out to Major Streets	Yes	Expenditure			\$ 128,500	\$ 128,500
Reason for Amendments		Use of bond funds for road project					
351-965-999.203	Transfer out to Local Streets	No	Expenditure	\$ 450,000		\$ 122,000	\$ 572,000
Reason for Amendments		Use of bond funds for road project					

Total change in Revenue - increase /(decrease): \$ -
Total change in Expenditures - increase /(decrease): \$ 250,500
Change to Overall Budget's revenue over expenditures: \$ (250,500)

Source of Reserves, if applicable: Bond Proceeds - \$800,000

Budget Amendments

Equipment Replacement Fund 402

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
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402-248-840.000	Bank Fees	No	Expenditure	\$ -	\$ -	\$ 500	\$ 500
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Reason for Amendments Omitted budgeting for bank fees in original budget document.

402-903-981.000	Vehicles	No	Expenditure	\$ 30,000	\$ -	\$ 43,000	\$ 73,000
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Reason for Amendments Equipment budgeted for in 2013-2014 was not received until 2014-2015

Total change in Revenue - increase /(decrease): \$ -
Total change in Expenditures - increase /(decrease): \$ 43,500
Change to Overall Budget's revenue over expenditures: \$ (43,500)
Source of Reserves, if applicable: Use of Restricted Equipment Replacement Reserves - \$118,000

Water Fund 591

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
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591-901-975.015	Ann Arbor Street Project	No	Expenditure	\$ 278,500	\$ -	\$ 45,000	\$ 323,500
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Reason for Amendments Additional water main work on Ann Arbor Street Project

Total change in Revenue - increase /(decrease): \$ -
Total change in Expenditures - increase /(decrease): \$ 45,000
Change to Overall Budget's revenue over expenditures: \$ (45,000)
Source of Reserves, if applicable: Use of water fund reserves - \$330,262

Approved by the Village Council on October 27, 2014

Carol J. Jones, Village Clerk

Municipal Streets Fund Account Activity
Assumptions - Flat Millage Rate and Taxable Value; 3% Operating Cost Increase in Estimated Years

	Fund Balance at the end of 2013-2014	\$404,743	
2014-2015			
Revenue	Expected Millage	\$691,800	Budget
Revenue	Major/Local Streets Act 51/Interest	\$267,200	Budget
Revenue	Grant for Safe Routes to School	\$30,000	Budget
Revenue	Bond Proceeds	\$800,000	Budget
Revenue	Additional Act 51	\$16,500	Updated Estimate October 2014
Revenue	Dexter Crossing Road Contribution from Peters Building	\$10,000	Payments Made in June & December
Expense	Bond Issuance Cost	(\$20,000)	Updated Estimate August 2014
Expense	Central Street	(\$272,000)	Budget
Expense	Ann Arbor Street	(\$200,600)	Budget
Expense	Safe Routes to School	(\$30,000)	Budget
Expense	Repair of Main Street Parking Spaces	(\$36,000)	Budget - To Be Reviewed in the Spring
Expense	Huron Street Outfall	(\$30,000)	Budget
Expense	Bond Payment	(\$78,066)	Updated Estimate September 2014
Expense	Local Streets Operating	(\$206,900)	Budget
Expense	Sidewalk/Curb Work Major/Local	(\$45,000)	Approved by Council
Expense	Major Streets Operating	(\$245,300)	Budget
Expense	Municipal Streets Admin	(\$73,400)	Budget
Expense	Crack Sealing	(\$28,160)	Updated Estimate October 2014
Expense	Road Improvement & Maintenance Plan	(\$700,044)	Updated Estimate October 2014
	Expected Fund Balance at the end of 2014-2015	\$254,773	Budget
2015-2016			
Revenue	Expected Millage	\$691,800	2 Year Budget
Revenue	Major/Local Streets Act 51/Interest	\$267,200	2 Year Budget
Revenue	Countywide Road Millage	\$100,000	2 Year Budget
Revenue	Additional Act 51	\$5,500	2 Year Budget
Expense	Local Streets Operating	(\$204,300)	2 Year Budget
Expense	Major Streets Operating	(\$217,900)	2 Year Budget
Expense	Municipal Streets Admin	(\$70,000)	2 Year Budget
Expense	Major/Local Contingency	(\$20,000)	2 Year Budget
Expense	Bond Payment	(\$83,065)	Updated Estimate August 2014
Expense	Road Improvement & Maintenance Plan	(\$440,000)	Updated Estimate August 2014
	Expected Fund Balance at the end of 2015-2016	\$284,008	2 Year Budget
2016-2017			
Revenue	Expected Millage	\$691,800	Estimate
Revenue	Major/Local Streets Act 51/Interest	\$267,200	Estimate
Expense	Local Streets Operating	(\$210,429)	Estimate
Expense	Major Streets Operating	(\$224,437)	Estimate
Expense	Municipal Streets Admin	(\$72,100)	Estimate
Expense	Major/Local Contingency	(\$20,000)	Estimate
Expense	Bond Payment	(\$87,645)	Updated Estimate August 2014
Expense	Road Improvement & Maintenance Plan	(\$350,000)	Updated Estimate August 2014
	Expected Fund Balance at the end of 2016-2017	\$278,397	Estimate
2017-2018			
Revenue	Expected Millage	\$691,800	Estimate
Revenue	Major/Local Streets Act 51/Interest	\$267,200	Estimate
Expense	Local Streets Operating	(\$216,742)	Estimate
Expense	Major Streets Operating	(\$231,170)	Estimate
Expense	Major/Local Contingency	(\$20,000)	Estimate
Expense	Municipal Streets Admin	(\$74,263)	Estimate
Expense	Bond Payment	(\$86,970)	Updated Estimate August 2014
Expense	Road Improvement & Maintenance Plan	(\$200,000)	Estimate
	Expected Fund Balance at the end of 2017-2018	\$408,252	Estimate

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VILLAGE OF DEXTER

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Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Village Manager
Date: October 22, 2014
Re: Sludge Project Wrap-Up

Agenda: 10/27/2014

Item: L2

Attached for Council's review is a memo and spreadsheet from OHM with the final costs for the sludge handling project at the Wastewater Treatment Plant. Also included is a copy of the last formal update to Council on the project from April 2014.

All claims have been negotiated and the final contract price has been agreed to. As part of the final change order, \$60,000 in liquidated damages were assessed to the contractor. These liquidated damages will be used to offset additional inspection that OHM performed on the project. Currently the total approved amount of costs approved for OHM is \$419,000. The current estimate of their expenses is \$483,000. That amount includes an additional \$13,000 in contract administration and construction engineering, which was partially offset by a reduction of \$9,000 in the project layout budget.

After final payments are made to Shmina and OHM there will be approximately \$12,000 remaining of the \$250,000 construction contingency that Council approved for this project.

Council is asked to approve the additional CA/CE/Inspection payment to OHM in the amount of \$64,000.

memorandum

Date: October 21, 2014

To: Courtney Nicholls, Village Manager

cc: Dan Schlaff, Superintendent of Public Services

From: Rhett Gronevelt, PE

Re: Sludge Handling Improvement – Project Update

Courtney-

The following is a brief summary of the current status regarding the Sludge Handling Improvement project. The last update similar to this was provided to the Village Council on April 21, 2014. I can also be available on 10/27 to answer any additional questions, if needed.

Project Schedule

All elements of the project construction are complete, and all components have been started. The Village has been utilizing the new facility for approximately 4 – 5 months. The Contractor started with a roughly 10-page 100+ item punchlist in May and approximately 10 items remain today. We are working with the Village and the Contractor to get these items resolved in a timely manner. Many of the items that remain are related to documentation.

OHM has compiled a draft O & M Manual for review with the Village and we will incorporate the final Record Drawings with the documentation received from the Contractor. We would like to see all of these items resolved before the end of this year.

Before OHM would recommend closing the contract with AZ Shmina, all closeout documentation is needed. This includes Consent of Surety and Full Unconditional Waivers from all subcontractors and suppliers. It is possible that it may take some time for AZS to obtain this documentation, given previous notices of claims from subcontractors. The Village is advised to hold the contract open and hold the remaining retention until the documentation is received.

Project Costs

The final contract amount was resolved with AZS and includes \$60,000 (40 days) of Liquidated Damages. The most recent Pay Application (September) paid out the value of the contract and Reduced contract retention to \$25,000.

Please see the attached worksheet summarizing the status of the project costs. The updated worksheet shows the approved funding, estimated costs, and costs incurred to date. The Village Council previously approved funding to accommodate changes to the project. We believe all changes have been accommodated within the approved funding.



Construction Contract Summary

Original Bid		\$	2,867,000.00	
Change Order 1		\$	(115,400.00)	
Change Order 2		\$	100,984.00	
Change Order 3		\$	41,241.50	
Change Order 4		\$	111,419.70	
Change Order 5		\$	81,498.00	
Change Order 6		\$	18,540.00	
Change Order 7		\$	18,784.46	
Change Order 8		\$	63,600.00	
Liquidated Damages		\$	(60,000.00)	**Offset Inspection
Current Total		\$	3,127,667.66	
Earned Amount	100%	\$	3,127,667.66	
(through Pay App #18)	Retention (Still held)	\$	(25,000.00)	

Project Cost Summary

	Original Approved Budget	Current Approved Budget	Current Estimate	Actual Billed to date
Planning, Design, Bonding, Misc (from Part III)	\$ 286,164.00	\$ 286,164.00	\$ 286,164.00	\$ 286,164.00
<u>Construction Engineering</u>				
Staking		\$ 10,000.00	\$ 1,000.00	\$ 823.00
CA/CE		\$ 180,000.00	\$ 193,000.00	\$ 193,000.00
Inspection **		\$ 207,000.00	\$ 267,000.00	\$ 206,981.50
As-Built / O&M		\$ 22,000.00	\$ 22,000.00	\$ 14,960.00
Subtotal	\$ 330,000.00	\$ 419,000.00	\$ 483,000.00	\$ 415,764.50
<u>Construction</u>				
Original Contract	\$ 2,751,600.00	\$ 2,751,600.00	\$ 2,867,000.00	
Original Contingency from SRF Loan	\$ 202,066.00	\$ 202,066.00		
Additional Contingency		\$ 250,000.00		
Approved Change Orders			\$ 320,667.66	
Liquidated Damages			\$ (60,000.00)	
Subtotal	\$ 2,953,666.00	\$ 3,203,666.00	\$ 3,127,667.66	\$ 3,127,667.66
Total	\$ 3,569,830.00	\$ 3,908,830.00	\$ 3,896,831.66	\$ 3,829,596.16
<u>Funding</u>				
SRF	\$ 3,300,000.00	\$ 3,300,000.00	\$ 3,300,000.00	
S2	\$ 233,607.00	\$ 233,607.00	\$ 233,607.00	
Use of Village Reserves	\$ 36,223.00	\$ 375,223.00	\$ 363,224.66	
Estimated Contingency Remaining			\$ 11,998.34	

memorandum

Date: April 22, 2014

To: Donna Dettling, Village Manager

cc: Dan Schlaff, Superintendent of Public Services

From: Rhett Gronevelt, PE

Re: Sludge Handling Improvement – Project Update

Donna-

With the Sludge project drawing to a close, we believe it is the right opportunity to provide the Village Council with an update on the project. The following is a brief summary of the status. The last update similar to this was provided to the Village Council on October 21, 2013. I will also be available on 4/28 to answer any additional questions.

Project Schedule

At this time all major elements of the project construction are complete. It was agreed with the Contractor that Substantial Completion on the project was achieved as of April 18, 2014. The Commissioning of all systems has occurred with the exception of the methane gas system (gas dryer, burner, dual-fuel boiler, etc..). The Village WWTP staff and consultants have finalized a plan for starting-up the Anaerobic Digester, and we anticipate that process to begin the week of April 28. It is expected that the full start-up of the Digester will take several months. Once sufficient methane gas is produced (approx. 30 days), the gas system will be commissioned.

The Contractor has been presented with a preliminary punchlist and we are reviewing all outstanding items with the Village Staff and Contractor. The Contractor has committed to achieving Final Completion by May 30, 2014.

As Council is likely aware from verbal updates provided over the past several months, the Contractor did face a number of challenges that continued to delay the completion of the project. A brief summary of those are as follows:

- Winter protection of work and weather delays.
- Additional work added to project
- Revisions to the work (Primarily of the methane gas system)
- Secondary tank cover required corrective repairs
- Equipment manufacturer bankruptcy

The Contract completion dates are currently 12/4/2013 (Substantial Completion), and 1/4/2014 (Final Completion). The Contract has Liquidated Damages of \$1,500 per Calendar Day for failing to meet either date. Since our last update in October, several written communications and meetings with the Contractor have discussed the Contract Time and Liquidated Damages. Most recently, on April 21, 2014, Village staff



and OHM met with AZ Shmina in an attempt to negotiate resolution to this matter. We have tentatively agreed to assess 40 days of Liquidated Damages. (\$60,000), presuming the May 30 Final Completion date is met.

Beyond the construction closeout, OHM has begun compiling the documentation for updating the O&M Manual for the WWTP and completing as-built (record) drawings for the project. It is expected that these will be completed in the next 6 – 8 weeks.

Sludge Handling/Hauling

While the Village and OHM worked to compel completion of the contract and resolve any issues that were impacting completion, one main focus of all communication with the Contractor was the continued safe operation of the WWTP; particularly the disposing of Sludge. Since the project was not available for use by the Village, two different sludge disposal arrangements were made through BioTech (one in December, and one in March) to dispose of Sludge. The Contractor bore all costs associated with the interim disposal of sludge.

Project Costs

Please see the attached worksheet summarizing the status of the project costs. The worksheet shows the approved funding, estimated costs, and costs incurred to date. As you are aware, a number of changes to the project have been made during construction. The Village Council previously approved funding to accommodate the changes. We currently estimate that the approved funding leaves approximately \$10k - \$15k of remaining funds.

The Engineering costs on the project have significantly exceeded the approved budgets. OHM has discussed with staff that the final Liquidated Damages be used to cover the additional on-site inspection costs, to the extent they can be. The additional Contract Administration & Construction Engineering Costs would be covered by the Consultant team (OHM & Tetra-Tech).



Construction Contract Summary

Original Bid		\$	2,867,000.00
Change Order 1		\$	(115,400.00)
Change Order 2		\$	100,984.00
Change Order 3		\$	41,241.50
Change Order 4		\$	111,419.70
Change Order 5		\$	81,498.00
Change Order 6		\$	18,540.00
Change Order 7		\$	18,784.46
Change Order 8		\$	63,600.00
Current Total		\$	3,187,667.66
Earned Amount	95%	\$	3,043,580.57
(through Pay App #16)	Proposed Liquidated Damages (offset additional inspection)	\$	(60,000.00)

Project Cost Summary

	Original Approved Budget	Current Approved Budget	Current Estimate	Actual to date
Planning, Design, Bonding, Misc (from Part III)	\$ 286,164.00	\$ 286,164.00	\$ 286,164.00	\$ 286,164.00
<u>Construction Engineering</u>				
Staking		\$ 10,000.00	\$ 1,000.00	\$ 823.00
CA/CE		\$ 180,000.00	\$ 193,000.00	\$ 193,000.00
Inspection		\$ 207,000.00	\$ 207,000.00	\$ 206,981.50
As-Built / O&M		\$ 22,000.00	\$ 22,000.00	\$ -
Subtotal	\$ 330,000.00	\$ 419,000.00	\$ 423,000.00	\$ 400,804.50
<u>Construction</u>				
Original Contract	\$ 2,751,600.00	\$ 2,751,600.00	\$ 2,867,000.00	
Original Contingency from SRF Loan	\$ 202,066.00	\$ 202,066.00		
Additional Contingency		\$ 250,000.00		
Approved Change Orders			\$ 320,667.66	
Subtotal	\$ 2,953,666.00	\$ 3,203,666.00	\$ 3,187,667.66	\$ 3,043,580.57
Total	\$ 3,569,830.00	\$ 3,908,830.00	\$ 3,896,831.66	\$ 3,730,549.07
<u>Funding</u>				
SRF	\$ 3,300,000.00	\$ 3,300,000.00	\$ 3,300,000.00	
S2	\$ 233,607.00	\$ 233,607.00	\$ 233,607.00	
Use of Village Reserves	\$ 36,223.00	\$ 375,223.00	\$ 363,224.66	
Estimated Contingency Remaining			\$ 11,998.34	

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MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Village Manager
Date: October 23, 2014
Re: Crack Seal Update

Agenda: 10/27/2014

Item: L3

At the September 22, 2014 Council meeting, the budget for the 2014 crack seal program was increased from \$22,000 to \$30,000. This increase was approved based on a projection to complete streets listed within the 2014 program based on assumed production rates and the scope of work completed to date.

Within the past few weeks, the Contractor has nearly exhausted the additional budget and was instructed to suspend additional crack seal application. At this point in time, remaining work includes sections of Ann Arbor-Dexter Road (Dan Hoey to Kensington) and Third Street (Central to end). In addition, it is also planned to add crack sealing on decorative crosswalks between the concrete paver band and the asphalt.

Considering that the current pavement maintenance plan prepared by the Roads Committee does not propose crack sealing until 2016, it is recommended that the additional work is accommodated under the current contract to ensure pavements and investments are protected in a timely manner. To accommodate this additional work, Staff recommends a contract increase from \$30,000 to \$35,000. The attached worksheet provides a summary of the work completed and the amount anticipated for program completion.

Council is asked to approve the increase in the contract price with K & B Asphalt to \$35,000.

**Village of Dexter
2014 Crack Seal Program**

Construction Progress Report

Date: 10/23/2014

Report No. 3

					Report 3		
Road Name	From	To	Length	Total Budgeted Sealant	% Status	Segment Budget	Actual Use (based on yield)
3rd	Cul-de-sac	Inverness St	0.082	246		0	0
3rd	Dover St	Central St	0.095	285		0	0
3rd	Edison St	Dover St	0.103	309		0	0
3rd	Hudson St	Edison St	0.098	294		0	0
3rd	Inverness St	Hudson St	0.094	282		0	0
Alpine	Main St	new pavement	0.1	300	100	300	496
Boulder	Bridgeway Dr	Cul-de-sac	0.15	450	100	450	743
Bridgeway	Eastridge Dr	Cul-de-sac	0.114	342	100	342	565
Bridgeway	Parkridge Dr	Eastridge Dr	0.135	405	100	405	669
Cambridge	Carrington Dr	Lexington Dr	0.297	891	100	891	1472
Carrington	Cambridge Dr	Lexington Dr	0.089	267	100	267	441
Carrington	Coventry Cir	Preston Cir	0.059	177	100	177	292
Carrington	Coventry Cir	Coventry Cir	0.043	129	100	129	213
Carrington	Lexington Dr	Wellington Dr	0.079	237	100	237	392
Carrington	Lexington Dr	Lexington Dr	0.191	573	100	573	947
Carrington	Preston Cir	South Downs Dr	0.046	138	100	138	228
Carrington	South Downs Dr	Cambridge Dr	0.041	123	100	123	203
Carrington	Wellington Dr	Dexter Ann Arbor Rd	0.101	303	100	303	501
Dan Hoey	Baker Rd	Dongara Dr	0.143	429	100	429	709
Dan Hoey	Bishop Cir	Lexington Dr	0.294	882	100	882	1457
Dan Hoey	Dongara Dr	Bishop Cir	0.284	852	100	852	1408
Dan Hoey	Lexington Dr	Dexter Ann Arbor Rd	0.099	297	100	297	491
Eastridge	Bridgeway Dr	Parkridge Dr	0.155	465	100	465	768
Eastridge	Island Lake Rd	Webster Dr	0.052	156	100	156	258
Eastridge	Parkridge Dr	Cul-de-sac	0.074	222	100	222	367
Eastridge	Webster Dr	Bridgeway Dr	0.069	207	100	207	342
Edison	Main St	5th St	0.016	48	100	48	79
Forest	pavement change	Jeffords	0.162	486	100	486	803
Glacier	Webster Dr	Cul-de-sac	0.078	234	100	234	387
Grand	Kensington St	pavement change	0.063	189	100	189	312
Huron	Broad St	Treatment Plant	0.257	771	100	771	1274
Inverness	Forest St	Main St	0.097	291	100	291	481
Inverness	Grand St	Forest St	0.098	294	100	294	486
Jeffords	Forest St	Main St	0.044	132	100	132	218
Kensington	Forest St	Wall Ct	0.028	84	100	84	139
Kensington	Grand St	Forest St	0.098	294	100	294	486
Kensington	Wall Ct	Main St	0.074	222	100	222	367
Lexington	Cambridge Dr	Dan Hoey Rd	0.091	273	100	273	451
Lexington	Carrington Dr	Cambridge Dr	0.13	390	100	390	644
Lexington	Carrington Dr	Carrington Dr	0.139	417	100	417	689
Lexington	Dan Hoey Rd	Main St	0.086	258	100	258	426
Main	Alpine St	Broad St	0.057	171	100	171	283
Main	Bridge	Alpine St	0.083	249	100	249	411
Main	Broad St	Central St	0.043	129	100	129	213

Main	Central St	Baker Rd	0.054	162	100	162	268
Dex-Ann Arbor	Eaton Ct	Lexington Dr	0.113	338		0	0
Dex-Ann Arbor	Huron View Ct	Meadowview Dr	0.125	374		0	0
Dex-Ann Arbor	Kensington St	Huron View Ct	0.158	474		0	0
Dex-Ann Arbor	Lexington Dr	Ryan Dr	0.156	468		0	0
Dex-Ann Arbor	Meadowview Dr	Eaton Ct	0.242	725		0	0
Preston	Carrington Dr	Carrington Dr	0.101	303	100	303	501
South Downs	Carrington Dr	Carrington Dr	0.213	639	100	639	1056
Wall	Kensington St	Cul-de-sac	0.074	222	100	222	367
Webster	Glacier Ct	Eastridge Dr	0.095	285	100	285	471
Webster	Westridge Dr	Glacier Ct	0.158	474	100	474	783
Wellington	Carrington Dr	Bristol Dr	0.111	333	100	333	550
Wellington	Wellington Dr	Cul-de-sac	0.031	93	100	93	154
Westridge	Dexter Pinckney Rd	Webster Dr	0.021	63	100	63	104
Westridge	Webster Dr	Park Ridge Dr	0.048	144	100	144	238

TOTAL PROJECT			6.6195	19858.5		15495	25600
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REPORT NO. 3

Length Completed		5.165 miles
Completion Status		78%
Sealant Used		25600 lb
Yield	+/-	4956.4 lb/mile
Cost to Date	\$	28,160.00
Estimated Program Cost (assumes new yield / mile)	\$	32,809.14

Allowance for Extra Sealant at Crosswalks \$ 500.00

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VILLAGE OF DEXTER

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MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Village Manager
Date: October 23, 2014
Re: 2014 Asphalt Paving Program Roadside Restoration

Agenda:	9/27/2014
Item:	L4

As part of the ongoing asphalt roadway improvements, streets rehabilitated via the crush and shape method will require the restoration of gravel shoulders in areas between driveways and intersections. In addition, roadside slopes must be graded and restored with turf grass. This work was originally included as part of the bidding documents issued earlier this summer.

Through administration of the Contract with Barrett Paving Materials (Barrett), we have learned that the Contractor would be willing to remove this portion of the contract if the Village was able to have the work supplied by another source. Since that time, the Department of Public Works has received a quote from Milligan's Landscape Services LLC in the lump sum amount of \$7,500.00. This lump sum cost would include placing a 1' gravel shoulder along 3,800 feet of road edge and restoring slopes. As mentioned earlier, this same scope of work was included within the original bid. Barrett's cost for this as bid work was \$30,926.13. Reducing the quantity based on the reduced scope of shoulders and restoration, it is estimated that this work will amount to \$15,817.00 within the contract.

2014 ASPHALT PAVING PROGRAM					
<i>POPULATED WITH BARRETT PAVING UNIT PRICES</i>					
	<u>Item</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total</u>
A	Pavt, Rem	882	Syd	\$ 6.00	\$ 5,293.33
B	HMA Base Crushing and Shaping	9627	Syd	\$ 1.65	\$15,883.91
C	Salv Crushed Material, LM	211	Cyd	\$ 18.00	\$ 3,806.29
D	Aggregate Surface Cse, Salvaged Millings	1903	Syd	\$3.00	\$5,709.44
E	HMA, 13A, 1.5 inch	9627	Syd	\$6.65	\$64,016.98
F	HMA, 3C, 2.5 inch	9627	Syd	\$10.50	\$101,079.44
G	Restoration, Topsoil, Seed and Mulch	4758	Syd	\$4.50	\$21,410.40
H	HMA Approach	583	Syd	\$33.50	\$19,541.67
I	Conc Pavt, Non Reinf, 6 inch	405	Syd	\$40.00	\$16,200.00
J	Remove Unsuitable Crushed Material, LM	196	Cyd	\$18.00	\$3,535.98
TOTAL BASE BID AMOUNT					\$ 256,477.45
<i>As Bid Work related to shoulders and turf restoration (C, D, G)</i>					<i>\$30,926.13</i>
C	Salv Crushed Material, LM	140	Cyd	\$ 18.00	\$2,520.00
D	Aggregate Surface Cse, Salvaged Millings	1266	Syd	\$3.00	\$3,798.00
G	Restoration, Topsoil, Seed and Mulch <i>(assumes 5' wide restoration)</i>	2111	Syd	\$4.50	\$9,499.50
<i>Adjusted Scope Work related to shoulders and turf restoration (C, D, G)</i>					<i>\$15,817.00</i>

Recognizing the savings and value brought forth with this alternative arrangement, we recommend approving the use of Milligan's Landscape Services LLC to perform roadside repairs for a not to exceed price of \$7,500.00.

Going forward, Staff will continue to seek alternative prices for components of contract work. However, this will occur only if the following items are adhered to:

- The reduction or elimination of scope from the Contract is performed with the approval of the Contractor.
- The scope of work removed will not be modified in any way from the scope of work listed within the project bidding document.
- The scope of work for work removed from the contract and performed by other contractors will result in overall net contract savings.
- The scope of work can be completed within the times set forth in the original contract.
- If the deducted scope of work exceeds \$5000, the Contract deduction will be brought to Council in accordance with other purchasing and bidding guidance. This includes providing a minimum of two contractor quotes in addition to the prime contractor's bid.