

**THE CITY OF DEXTER
CITY COUNCIL MEETING
MONDAY, OCTOBER 10, 2016**

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 PM by Mayor Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: Mayor Keough	J. Carson	D. Fisher
	J. Knight	Z. Michels
	J. Smith	R. Tell

Also present: Courtney Nicholls, City Manager; Marie Sherry, Treasurer/Finance Director; Michelle Aniol, Community Development Manager; Dan Schlaff, Public Services Superintendent; Justin Breyer, Assistant to the City Manager; Carol Jones, Interim City Clerk; Chief Robert Smith, Dexter Area Fire Department; Patrick Droze, Orchard, Hiltz & McCliment; residents and media.

C. APPROVAL OF THE MINUTES

1. Regular City Council Meeting – September 26, 2016

Motion Smith; support Knight to approve the minutes of the September 26, 2016, Regular City Council Meeting as presented.

Unanimous voice vote approval.

D. PRE-ARRANGED PARTICIPATION

None

E. APPROVAL OF THE AGENDA

Motion Tell; support Smith to approve the agenda with additional information under the consent agenda of a change in the Bills and Payroll to include bond payments for a total \$344,819.78.

Unanimous voice vote approval.

F. PUBLIC HEARINGS

None

G. NON-ARRANGED PARTICIPATION

Roy Townsend, Managing Director of the Washtenaw County Road Commission, spoke about the upcoming .5 mill millage for four years on the November ballot. He also provided handouts on the Road Commission and the millage. Mr. Townsend noted that 20% of the money collected would go to non-motorized path improvements and all monies raised would stay in Washtenaw County.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar

I. REPORTS

1. Public Services Superintendent – Dan Schlaff

Mr. Schlaff submits his written report as per packet. Mr. Schlaff gave the following updates and answered questions:

- Staff would like to do a contract extension with Bio Tech rather than bid it out. Bio Tech has indicated that they would prefer a 3-year contract. Their current contract is for \$0.0342 per gallon and that would change to \$0.39 per gallon. I am asking for feedback. Discussion followed with a suggestion of looking at a 5-year extension of the contract.
- Question – You ordered a new Billy Goat, what is it? (Something used to clean up leaves in the downtown area.)
- Question – What is going on with the blowers? (The company sent the wrong filter in the correct box and had to have the proper one sent over night.)
- Question – How is NUBCo doing? (The Cambrian System is in place and running smoothly.)
- Question – Have road repairs been completed? (They were here today doing power washing, etc. I hope they will finish this week.)
- We have also been working on flushing hydrants.

2. Community Development Manager – Michelle Aniol

Ms. Aniol submits her report as per packet. Ms. Aniol gave the following updates and answered questions:

- At the last Planning Commission meeting, Grandview Commons asked for a discussion on tree removal and replacement on the property. They are also asking for proposed contribution to the Tree Fund of \$100 per tree rather than the required \$250. Discussion followed.
- Ms. Aniol reported on the conversion of Mill Creek Sport Center into a kayak launch with beer garden and outdoor seating. The current building will come down and they will construct a new building but not as deep as the current footprint.
- Question - How can the liquor license be granted in Webster and be used in Scio/City? (The applicant is getting more information.). Discussion followed.

- Received an email from MC3 regarding installing directional signage for Bishop Circle East and West as MC3 staff are often being interrupted and asked for directions. Discussion followed.
- Staff received a request from a resident of Dexter Crossing for tree trimming in the right-of-way. I received a quote of around \$3,500 and will work with Kurt and Dan on coordinating the project.

3. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

Gateway Initiative (Big 400) – Carol Jones

Ms. Jones gave a brief description of the event “Cranes, Colors & Cabernet Festival (and Cider too!) on Saturday, October 15, 2016 that will highlight the fall activities of the Big 400.

Washtenaw Area Transportation Study Policy Committee (WATS) – Jim Carson

Mr. Carson spoke of the Resolution of Support for Regional Transit in Southeast Michigan. He stated that he was not asking for support of the resolution from the City of Dexter, but that he wanted to present the information because it is a tax increase and will come before WATS at their next meeting. Discussion followed.

4. Subcommittee Reports

Facilities – Mr. Smith reported that the next Facilities Committee meeting will be Friday, October 21, 2016 at 9 AM at the City Office.

5. City Manager Report

Ms. Nicholls submits her report as per packet. Ms. Nicholls gave the following updates and answered questions:

- Mr. Breyer has been beating the bushes for voter registration. The last day to register to vote is October 11. Absentee ballots can be requested until 4 PM, Monday, November 7.
- Included in the packet is the Retiree Health Care Valuation which is 41% funded. With the recent payment, we should be closer in funding the liability.
- Lacaria is in town starting the sidewalk project.
- I have a request from a resident for a stop sign and Second and Edison. I will do some data collection and work with OHM to conduct a traffic study.
- Had a call from a resident on Lake Street that Comcast was implementing a data cap on home internet. As this is not the City’s jurisdiction, it was suggested that the resident contact their State Representative.
- I participated in a conference call to DTE along with Mr. Keough and Mr. Munzel regarding the sub-station demolition.
- Mr. Breyer reported on the First Street Park meeting on Sunday (October 9). About 40 people showed up and the interns will analyze the data that they collected that day.
- We had a good weather on Saturday (October 8) at the Mill Creek Park Work Day.
- Question – Why is there all of the tape in Lion’s Park? (Doing seeding and spreading of mulch. There was an area left as an entry to the park.)
- Comment – Mr. Tell spoke of issues with electrical lines behind his house that are arcing.

- Comment – A request was made for a budget review work session at the October 24 meeting.
- Question – Did you get any feedback on the proposed DPW signage? (Yes, one comment about the lettering being too light.)

6. Mayor's Report

Mr. Keough submits his report as per packet. Mr. Keough gave the following updates and answered questions:

- I anticipate the proposed budget for the Fire Department at the October 20 DAFD meeting. I will get that document to Council as it is available.
- I am working setting up a meeting with a candidate for the Arts, Culture & Heritage Committee.
- Question – When will we have another meeting on 3045 Broad Street? (We anticipate having information back from Foremost by October 20 and then scheduling a public meeting sometime during the week of October 31.)

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$344,819.78

Motion Fisher; support Smith to approve item 1 of the Consent Agenda.

Unanimous voice vote approval.

K. OLD BUSINESS-Consideration and Discussion of:

None

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Scope of Services from OHM for Drainage Study

Motion Fisher; support Carson to approve the scope of services from Orchard. Hiltz and McCliment for a drainage study at Third and Broad Streets in an amount not to exceed \$4,000.

Ayes: Tell, Carson, Michels, Smith, Fisher, Knight and Keough

Nays: None

Motion carries

2. Discussion of: Water Reliability Study

Mr. Droze spoke about the completed Water Reliability Study which is required every five years. It looks at the demand on the system now, what has changed and what the future may hold. It was noted that significant improvements have been made since the previous study and the system is in very good shape overall.

It is recommended to replace the 4” main on Grand Street and the old mains on Second Street and Baker Road.

- Question – Do we have some cast iron pipes on Second Street and why weren’t they replaced? (Yes, there are some cast iron pipes, but we are getting good flows currently. The 8” will need to be replaced in the future.)
- Question – Do we have any lead pipes? (Not in the distribution pipes. However, there may be some lead in service pipes, but they should be coated.)
- Question – Are you happy with the report? (Ms. Nicholls reported that staff has reviewed the report and are happy with it.)

3. Discussion of: Planned Unit Development Ordinance

A discussion was held on the PUD Amendment regarding the change of lot coverage and its relation to a major or minor amendment. More information will be gathered and brought back to Council.

M. COUNCIL COMMENTS

- Tell None
- Fisher None
- Carson None
- Jones Another history note – Old Wooden Row (first called Peanut Row) lasted until 1941 from Broad to Central Streets with the exception of the corner brick building. The wooden buildings were raised for a Kroger Store, next it became Dancer’s Department Store, then Huron Camera and now 3bird.
- Smith None
- Knight None
- Michels When looking on Zillow, noticed that housing in Dexter is expensive. We should be looking to see how we can keep housing in the City affordable. Do we have a Sister City? (Yes, it is Ofterdingen, Germany.) Maybe we can have a competition among neighboring communities for getting out the vote.

N. NON-ARRANGED PARTICIPATION

None

O. ADJOURNMENT

Motion Smith; support Fisher to adjourn at 9:31 PM.

Unanimous voice vote approval.

Respectfully submitted,

Carol J. Jones
Interim Clerk, City of Dexter

Approved for Filing: _____