

Dexter Downtown Development Authority

June 16, 2016 <> 7:30 AM

Dexter Senior Center
7720 Ann Arbor Street
Dexter, MI 48130

MINUTES

1. Call to Order: Called to order at 7:30 AM on June 16, 2016 by Chairman Steve Brouwer.

2. Roll Call

Becker, Patrick	Bellas, Rich	Brouwer, Steve
Covert, Tom-ab	Darnell, Don	Finn, Doug-ab
Jones, Carol	Keough, Shawn	Model, Fred
O'Haver, Dan-ab	Schmid, Fred-ab	Willis, Randy-ab

Also in attendance: Michelle Aniol, Community Development Manager.

3. Approval of Minutes from the Regular Meeting on May 19, 2016.

Motion Bellas; support Model to approve the minutes of the Regular Meeting on May 19, 2016 as presented.

Unanimous voice vote approval with Covert, Finn, O'Haver, Schmid and Willis absent.

4. Approval of Agenda:

Motion Darnell; support Bellas to approve the agenda as presented.

Unanimous voice vote approval with Covert, Finn, O'Haver, Schmid and Willis absent.

5. Pre-arranged Audience Participation:

None

6. Non-Arranged Citizen Participation:

None

7. Treasurer's Report:

a) June Invoices: Invoice from Scott Munzel for Dexter Wellness Fees in the amount of \$1,538.50 for a total amount of invoices of \$1,538.50.

Motion Bellas; support Darnell to pay the June invoices in an amount of \$1,538.50.

Unanimous voice vote approval with Covert, Finn, O'Haver, Schmid and Willis absent.

b) Approval of June 2016 Treasurer's Report: Ms. Aniol reviewed the report due to the absence of the Treasurer.

Motion Darnell; support Model to approve the June Treasurer's Report as presented.

Unanimous voice vote approval with Covert, Finn, O'Haver, Schmid and Willis absent.

c) Budget Amendment

Motion Darnell; support Keough to approve the budget amendment in the amount of \$13,000 for Attorney's Fees.

Unanimous voice vote approval with Covert, Finn, O'Haver, Schmid and Willis absent.

8. Correspondence / Communications:

None

9. Action Items:

a) Old Business – *None*

b) New Business – *None*

10. Discussion Updates:

a) Underground Trash Receptacles – Memo from Engineer.

Ms. Aniol gave an update of two locations to relocate the trash receptacle near the Encore Theatre. Discussion followed.

b) Maintenance of Public Stairs behind Dexter Pub – Memo from Engineer.

Ms. Aniol gave an explanation of the work involved to correct the issue with the stairs.

Motion Darnel; support Bellas to have staff obtain bids for the project for the July meeting.

Unanimous voice vote approval with Covert, Finn, O'Haver, Schmid and Willis absent.

11. City Mayor and Staff Reports

a) Mayor – Shawn Keough

- *Council voted at the June 13 meeting to raise the General Fund millage by .25 mills to be able to set aside funds for Fire Capital Equipment needs. This will have an impact to the DDA as they will be able to capture those additional funds.*
- *Chris Renius, City of Dexter Assessor has resigned as of June 15 and the new assessor, Laurie Pettinaro, will begin today, June 16.*
- *Chelsea Wellness is challenging the 2016 taxes. Mr. Munzel is looking into how to handle this case.*
- *Sen. Gary Peters cancelled his June 10 visit to Dexter and will reschedule a visit for another time.*
- *The City has been doing a lot of roadwork around Dexter.*
- *Years ago curbs downtown were painted yellow. Did we make a decision not to continue doing this? Was it a maintenance issue?*

b) Staff – Michelle Aniol

- *Received an email from the manager of Hackney Hardware regarding parking on the street during a parade. Discussion followed about the safety issues and it was decided to pass this onto City Council.*
- *The June 8 Foremost Development presentation showed 2 scenarios for the Broad Street project – 83 units with three-story buildings and 88 units with three and four –story buildings. The positives that came out of this meeting were the Broad Street would be relocated and remain public and the setback from Mill Creek Park. The negatives were the large parking lot area and the building appearance, however many did like the architecture. Foremost has requested a meeting with the RFQ Committee to move forward. Discussion followed.*
- *DTE has programmed in an eight-month window to decommission the Broad Street sub-station.*

12. Chairman's Report: July 21, 2016 Agenda

- a) Election of Officers
- b) Security Cameras in Parking Lot
- c) Bids for Stair Maintenance behind Dexter Pub

13. Non-Arranged Citizen Participation:

None

14. Adjournment

Motion to adjourn at 8:20 AM.

Unanimous voice vote approval with Covert, Finn, O'Haver, Schmid and Willis absent.

Respectfully submitted,

Carol Jones, Secretary