

**CITY OF DEXTER
PARKS AND RECREATION COMMISSION REGULAR MEETING
MEETING MINUTES
FEBRUARY 17, 2015**

The regular meeting of the City of Dexter Parks and Recreation Commission was called to order at 7:05 pm at the City Offices, 8123 Main Street.

ROLL CALL

Commissioners Present: Becky Murillo, Toni Henkemeyer (arrived at 7:06 pm), ~~Ellen Han~~Katie Koch (left at 8:23 pm), ~~Ellen Han~~Katie Koch, and Julie Knight

Commissioners Absent: Randy Hermann, and John Coy

Other Present: Justin Breyer, Assistant to the City Manager; Kurt Augustine, Streets Foreman

APPROVAL OF THE MINUTES

Motion by Knight, Seconded by Murillo to approve the minutes from January 20, 2015 as presented.

Motion Adopted

APPROVAL OF AGENDA

Motion by ~~Han~~Koch, Seconded by Murillo to approve the agenda as presented.

Motion Adopted

REPORTS AND COMMUNICATION

A. CHAIR

None

B. COMMISSIONERS AND EX-OFFICIO

Tree Board – None

City Council – Julie Knight reported that there would be a town hall meeting on facilities for Dexter's city hall, police sub-station, and fire facility. The meeting will be at the Dexter District Library on February 28 at 10:00am.

Julie Knight also presented information on the Border-to-Border trail signage as discussed by City Council.

C. STAFF REPORT

The Commission reviewed the staff report. Justin commented that he had spoken with a member of the HRWC Trail Towns Networking Group and had invited that person to give a short presentation at the next Parks and Recreation Commission meeting.

OLD BUSINESS

A. EDISON STREET PARK PLAY EQUIPMENT

Kurt Augustine reported that the Department of Public Works went out to scope the leveling of the proposed play structure site. Kurt discussed grading issues and the costs associated with changing the location of the structure on the site.

The Commission generally agreed that they were comfortable with the location of the structure on the site. There was also conversation regarding adding shrubbery or bushes along the neighboring fence.

Knight commented that Shawn at Old National Bank expressed support of the project and may be interested in sponsoring the community build day.

Breyer commented that he was looking into crowdfunding for the site through the MEDC. He stated that eligible projects needed to create unique placemaking opportunities. The Commission commented that the Lions were interested in building an interactive structure catered to the visually impaired, which may meet the criteria.

B. RFP FOR RAIN GARDEN MAINTENANCE

Justin presented the proposed RFP for Rain Garden Maintenance. The Commission discussed the location of the rain gardens and the process by which the item would be placed out for bid.

C. 2015 – 2020 PARKS AND RECREATION MASTER PLAN UPDATE

Justin Breyer reviewed the status of the Parks and Recreation Master Plan update. The Commission asked Justin what information he needed to update the plan. Justin stated that he needed any information that the Commission had to provide, especially in the highlighted sections. Commission members will send their updates directly to Justin via e-mail. Justin will prepare discussion questions for key findings.

D. 2015 EASTER EGGSTRAVAGANZA

The Commission discussed preparations for the Easter Eggstravaganza event. The commission discussed the number of supplies, volunteer duties, contacting previous years' sponsors, and event day organization.

E. DISCUSSION OF: PARK MAINTENANCE REQUESTS

There was a concern about the Community Park sidewalk. Murillo mentioned that the grant for which the City applied was denied, but that the resurfacing project is budgeted for 2015 and is included in the Capital Improvements Plan.

NEW BUSINESS

None

CITIZENS WISHING TO ADDRESS THE COMMISSION

None

ADJOURNMENT

Motion by Murillo, Seconded by Henkemeyer to adjourn at 8:55 pm

Justin Breyer
Assistant to the City Manager