

# DEXTER VILLAGE PARKS COMMISSION

September 18, 2012

Regular Meeting

Chair Brian Brassow called the meeting to order at 7:04 P.M. at the Village Offices, 8123 Main Street, 2<sup>nd</sup> Floor.

**Present:** Brian Brassow, Toni Henkemeyer, Joe Semifero, Becky Murillo, Colleen Moore, Randy Hermann

**Absent:** John Coy

Bishop and Trustee Smith, staff also present.

**Approval of the Minutes-** Moved Hermann, support Moore, to approve the August 21, 2012 minutes as presented. Voice Vote: Unanimous Motion Carried

## Approval of the Agenda -

Moved Hermann, support Henkemeyer to approve the minutes as written.

Voice Vote: Unanimous Motion Carried

**PUBLIC HEARINGS - None**

## CITIZENS WISHING TO ADDRESS THE COMMISSION

Jim Smith, 7765 Forest Street, Council Trustee – Questions and comments were handed out by Mr. Smith, attached to minutes. The Commission and Mr. Smith discussed workmanship, completion of certain park elements, an art archway as an entrance, donation signage, and the ADA railing. Staff will provide consultant JJR with information on comments and request a follow up inspection on the railing.

## REPORTS AND COMMUNICATION

- A. Chair –
  - a. Dexter Daze Update – Committee interested in reenergizing Dexter Daze. Volunteers needed. Chair will continue to attend meetings.
  - b. 5H Coalition – no updates.
- B. Commissioners and Ex Officio
  - i. Ex Officio, Semifero reported on Cityhood referendum, DAFD consolidation, Council adoption of Tobacco free parks Policy and upcoming election.
- C. Community Development Office Report – Report in packet additional information provided on:
  - a. Mill Creek Park construction update.
    - i. Bike ramp credit – no update.
    - ii. Steps off boardwalk per President Keough’s request – the commission thinks steps are a great idea and staff will pursue quotes in the spring.
    - iii. Intern Project – Parks Brochure – staff will forward brochure to commission for additional revisions.
    - iv. Washtenaw County Segment D1 – trail to start this week, right of entry agreement finalized today.
    - v. HCMA Trail update – update from HCMA in packet, tentative start in January 2013.
    - vi. Eagle Scout Project –
      - 1. Community Basketball Court – no update
      - 2. Community Park Landscape Timbers – Gary Spikberg to complete the project September 29, 2012, DPW to assist with materials.

## OLD BUSINESS

- A. Discussion of: Mill Creek Park Stairway Donation – The Commission has discussed offering the opportunity to residents, visitors and others to donate to the stairway under construction from Mill Creek Park to the Library and Farmer’s Market. The Commission discussed various plaques that could be used and potential denominations. \$100-\$500 denominations were discussed depending on the cost of the plaque. Metal and plastic kick plates were also discussed. Staff has recommended that the commission consider one sign acknowledging all donations and the level of the donation. The Commission and staff will wait until the spring to decide. No Action.
- B. Discussion of: Mill Creek Park Stone Based Kiosks –The Commission will wait until the spring to order and install the kiosks. Staff will work on finalizing the panels. The Commission decided to move forward on the following panels: Welcome to Mill Creek, Huron River Water Trail, a flexible space panel and a Regional and Village Park panel. Staff is also working with the County to assist in funding.

## **NEW BUSINESS**

- A. Discussion of: 2012-2013 Annual Budget Review – staff provided the Commission with the year to date expenditures. The Commission discussed winter maintenance of the Mill Creek Park and general maintenance, including weeding, etc. for the parks in the future. The Commission expressed a concern about ensuring that the Village maintain the facilities to keep them looking great. No Action.
- B. Discussion of: 2013-2018 parks Capital Improvement Worksheets – Staff provided the preliminary updated worksheets to the Commission. The Commission will review the projects and priorities at the November meeting. No Action.

## **CITIZENS WISHING TO ADDRESS THE COMMISSION –**

Randy Hermann discussed the potential partnership with Trouts Unlimited and Mill Creek Park.

## **PROPOSED BUSINESS FOR NEXT MEETING**

- A. Donation Guidelines and Volunteer Management Plan (TBD)
- B. Mill Creek Park Update and Signage
- C. Dog Park

**ADJOURNMENT** - Brassow considered the meeting closed at 8:45 P.M.

Respectfully Submitted,

**Filing Approved December 18, 2012**

Allison Bishop  
Staff Liaison, Village of Dexter Parks Commission