

**VILLAGE OF DEXTER
PARKS AND RECREATION COMMISSION REGULAR MEETING
MINUTES
August 20, 2013**

The regular meeting of the Village of Dexter Parks and Recreation Commission was called to order by Chair Brassow at 7:12 pm at the Village offices, 8123 Main Street.

ROLL CALL

Present: Randy Hermann, Becky Murillo, John Coy, Colleen Moore, Donna Fisher, Brian Brassow, Chair, Toni Henkemeyer (7:55), Allison Bishop, Donna Dettling

APPROVAL OF THE MINUTES – July 16, 2013 Parks & Recreation Commission Minutes

Moved: Hermann Second: Murillo to approve the minutes as presented.
Motion Carried

APPROVAL OF AGENDA

Moved: Moore Second: Hermann to approve the agenda as presented.
Motion Carried

PUBLIC HEARINGS: NONE

CITIZENS WISHING TO ADDRESS COMMISSION: NONE

REPORTS AND COMMUNICATION

A. Chair

- a. Dexter Daze Update: Successes include most park events, including jazz, Top Hat performers (not enough seating), Kid Zone, Rock Wall.
Needs improvement: flow to the park, blocked roads, Plum Market and food vendors, better craft booths, portajohns in park need frequent emptying and cleanout, need power sources on both ends of the park, particularly north end near library. Perhaps think about weekly summer outdoor movies.

B. Commissioners and Ex-Officio

C. Community Development Office Report

- a. Mill Creek Park update: stream monitoring report due tomorrow, 8/21/13. Stairs installed at south end of boardwalk, some erosion mitigated in that location.
- b. Segment D1 update: plans have been submitted to MDOT; need to publicize the process to alleviate concern in the community over “nothing happening.” Update to be included in Village Email Update.
- c. Bench purchase: consensus was to purchase plain, recycled plastic composite benches, six foot in cedar finish (#11PH). Placement, maintenance, weed-whacking discussed. Hermann noted that armrests would help elderly get up more easily. Moore indicated community requests for more benches in play area of Community Park. Bishop introduced hexagonal picnic tables as a possible donor gift to the park (see below).
- d. Passport Grant: Community Park not ADA accessible (gazebo, restrooms), \$3500 to add pavement to make all park elements accessible.
- e. Community Park: Needs more trashcans. Restrooms need cleaning. Soccer nets out of place, removed from cleats. Added woodchips to 2-5 playground from flooding

erosion. Park users requested additional benches near both play areas. [Mill Creek North trash cans need to be moved to beginning of path rather than near library steps].

OLD BUSINESS

A. Discussion of: Volunteer Management – Most hadn't studied the report, with some sentiment to table it to a later meeting. Moore indicated that it was maybe too comprehensive. Brassow and others wanted to implement and make adjustments as needed. Bishop and Fisher said the Village Council needs some convincing that a plan is necessary, and that we need to do some outreach there. We will need volunteers in the spring.

Motion Hermann, second Coy to delay discussion until the second meeting with new staff person
Motion Carried

B. Donation Guidelines: Some wished to put off discussion until spring, but Bishop has a family wishing to make a donation. Group consensus that the donation should consist of cost of item, cost of installation, cost of plaque, and plaques should be no bigger than 3 x 5, with the words "In honor of" followed by the name only of the honoree or donor and any suffix title, e.g. M.D. No additional information is to be included.

NEW BUSINESS

- A. Discussion of Dexter Wellness Coalition Projects –
- a. Coalition meeting takes place on the second Tuesday of the month. We should have representation and input. Becky volunteered to attend meetings with Randy, Colleen, and Donna offering backup.
 - b. Walking maps have been completed
 - c. Ideas for 2014 Intervention projects –
 1. Climbing wall at Community Park against the hill
 2. Nature Trail along the river with access near Dexter Wellness Center and walking path to observation deck (may need funds for design consultant for year one)
 3. Lions Park playground
 4. Boulder
 5. Skateboard rail

PROPOSED BUSINESS FOR NEXT MEETING

- A. Future Meetings: Skip September and December
- B. Volunteer Management Plan
- C. Refine Donation Guidelines

ADJOURNMENT at 8:45 p.m.

Minutes submitted by Colleen Moore, PaRC Secretary