

**VILLAGE OF DEXTER
PARKS AND RECREATION COMMISSION REGULAR MEETING**

Tuesday, August 20, 2013 @ 7:00 PM

**Location: Village Offices, 8123 Main Street
PNC Bank, Second Floor – Enter at rear door**

A G E N D A

- 1. CALL TO ORDER**
- 2. ROLL CALL**

Randy Hermann	Becky Murillo	Colleen Moore - Secretary
Toni Henkemeyer	John Coy	
Brian Brassow, Chair	Donna Fisher – Ex Officio	
- 3. APPROVAL OF THE MINUTES – July 16, 2013 Parks and Recreation Commission minutes**
- 4. APPROVAL OF AGENDA**
- 5. PUBLIC HEARINGS - NONE**
- 6. CITIZENS WISHING TO ADDRESS THE COMMISSION**
- 7. REPORTS AND COMMUNICATION**
 - A. Chair
 - a. Dexter Daze Update
 - B. Commissioners and Ex Officio
 - C. Community Development Office Report
 - a. Mill Creek Park update – Year 1 Stream Monitoring, Stairs
 - b. Segment D1 Update – plan included
 - c. Bench purchase discussion (Mill Creek Park North)– examples provided
 - d. Passport Grant – Community Park Path
 - e. Community Park – New woodchips
- 8. OLD BUSINESS**
 - A. Discussion of: Volunteer Management; Volunteer Management Plan; Development of Opportunity List; Volunteer Coordination
DONATION Request from Kitchen Family
- 9. NEW BUSINESS**
 - A. Discussion of: Dexter Wellness Coalition Projects
Walking Maps – Update
Safe Routes to School – Grant Submitted
Bike Rack Locations – Grant Submitted, final locations TBD
Boulder – Community Park or Mill Creek Park North – funding reallocated to Safe Routes
2014 Intervention Projects – Ideas?
- 10. CITIZENS WISHING TO ADDRESS THE COMMISSION**
- 11. PROPOSED BUSINESS FOR NEXT MEETING**
 - A. Park Development Updates
 - B. Donation Guidelines and Volunteer Management Plan
 - C. Future-Long Term Maintenance and Volunteer Coordination for Mill Creek Park
- 12. ADJOURNMENT**

ANNUAL REVIEW SCHEDULE

*March/July – Annual Budget Review
November – Master Plan, Goals, Objectives and Strategies Review
January – Capital Improvements Plan (CIP) Review*

MASTER PLAN GOALS

I. GOAL: (Space/Facilities) Meet present and future community needs for parks, greenways, trails, and recreation.

- A. Objective: Plan and develop a system of parks, greenways, open space, and recreation facilities that provides a minimum of 16 acres per 1,000 Village residents.
 - ✓ Current surplus in mini-parks, neighborhood parks and community parks based on July 2008 SEMCOG population estimates.
- B. Objective: Encourage the preservation of green space and the development of new parks and/or recreation assets when opportunities arise.
- C. Objective: Following removal of the Mill Creek dam, plan and develop a linear park along the Mill Creek.
 - ✓ Dam was removed in June 2008, Mill Creek Park Master Plan adopted by Council January 26, 2009
 - ✓ Various grant application applied for in anticipation of 2010 Phase 1 park construction and development

II. GOAL: (Recreation) Encourage healthy lifestyles for Village residents through recreation.

- A. Objective: Offer Village residents a balanced program of active and passive recreation opportunities.
 - ✓ Working on developing a system of trails, implemented ice rink in 2009
- B. Objective: Offer Village residents multiple opportunities to walk, run, bike, skate, or paddle without leaving their community.
 - ✓ Grant applications for boating, walking and pedestrian connections submitted throughout 2009
 - ✓ Awarded Waterways Infrastructure grant for installation of 3 boat launches

III. GOAL: (Accessibility) Strive to make every Village park and recreation site accessible.

- A. Objective: Design and develop a system of all-season, non-motorized pathways, trails, sidewalks, and bike paths linking Village neighborhoods with both Village and adjacent non-Village parks, greenways, pathways, recreation venues, schools, and commercial retail areas.
 - ✓ Working with County Parks and HCMA on regional trail connection and B2B Initiative
- B. Objective: Ensure that all parks and recreation assets are barrier-free and universally accessible.
 - ✓ Barrier free design was incorporated into Mill Creek Park Plan and DDA is providing funding to facilitate ADA access to Mill Creek Park via Jeffords Street.

IV. GOAL: (Environment) Make nature and healthy ecosystems an important characteristic of our Village.

- A. Objective: In designated Village natural areas, enhance and preserve healthy ecosystems for native plants, fish, and wildlife.
- B. Objective: In Village urban areas, enhance the natural feel of each park.
 - ✓ Mill Creek Park has been planned as a passive park with a natural feel.
- C. Objective: Advocate for the enhancement and preservation of natural features within and surrounding our Village.

V. GOAL: (Management) Use sound planning, financial, and operational management practices.

- A. Objective: Deliver on our stated goals and objectives.
- B. Objective: Ensure that our parks and recreation assets remain available for enjoyment, now and in the future.
- C. Objective: Foster smart and efficient management practices.
- D. Objective: Identify and utilize all available Village and non-Village funding resources to meet our goals.
 - ✓ Numerous funding sources were applied for in 2009.

VI. GOAL: (Community) Foster a community-wide sense of pride in and support for our parks and recreation program.

- A. Objective: Promote parks and recreation activities in the community and our broader service area.
- B. Objective: Provide and promote opportunities for individual citizens and community groups to influence the mission, priorities, management, and operations of the parks and recreation program.
 - ✓ Mill Creek Park Master Planning Process and Westside Connector Planning engaged many parties.
- C. Objective: Deliver superior service to citizens and others seeking our help.
- D. Objective: Develop an overall parks and recreation program that makes a positive contribution to the economic sustainability of the Village.
 - ✓ Ice Rink in 2009 helped promote downtown
- E. Objective: Develop and maintain parks and recreation assets that incorporate a high degree of aesthetic appeal.
- F. Objective: Develop and maintain park and recreation assets and recreation programs that meet current industry safety standards and, where standards do not exist, develop and maintain assets and programs with careful consideration for user or participant safety.