

**VILLAGE OF DEXTER
PARKS AND RECREATION COMMISSION REGULAR MEETING
MINUTES
May 21, 2013**

The regular meeting of the Village of Dexter Parks and Recreation Commission was called to order by Chair Brassow at 7:03 pm at the Village offices, 8123 Main Street.

ROLL CALL

Present: Randy Hermann, Toni Henkemeyer, John Coy, Chair Brian Brassow, Becky Murillo, Colleen Moore

Absent: Donna Fisher (Ex Officio)

APPROVAL OF THE MINUTES – April 16, 2013 Parks and Recreation Commission minutes

Moved, Murillo, support Moore to approve the minutes as presented.

Motion Carried

APPROVAL OF AGENDA

Moved Coy, support Brassow to approve the agenda as presented.

Motion Carried

PUBLIC HEARINGS - NONE

CITIZENS WISHING TO ADDRESS THE COMMISSION - NONE

REPORTS AND COMMUNICATION

- A. Chair
 - a. Dexter Daze Update: Discussed planned activities, schedule, publicity. Booths still available.
- B. Commissioners and Ex Officio - none.
- C. Community Development Office Report – A report was included in the packet, that included, but was not limited to:
 - a. Mill Creek Park update – SITES Article, weekly update meetings, project close out by June 1.
 - b. Segment D1 – Update on State Reps attempt to meet with MDOT this week, plans for design meeting following results and direction from legislature involvement. Submittal of plans to MDOT to receive approvals, plans for construction still this fall.
 - c. Monument Park Bathroom Enclosure – Project complete, handicapped porta potty to be delivered this week.
 - d. Soccer Nets- The Commission reviewed the 2 options included in the packet and directed staff to attempt to work with a local welder to get more affordable net frames, consideration must be given to nets too. FY13-14 Budget was \$2,000 for 2 nets.
 - e. Bike Rack locations – staff still working on an inventory and installation plan – no update. Staff continues to participate in the meetings to make sure that parks projects get implemented with the next round of plan updates.
 - f. Mill Creek Fishery Development – The presentation given to Council was included in the packet. Staff reported stocking of brown trout that occurred this past weekend.
 - g. Ice Cream Social Volunteer request - Bishop and Commissioners Hermann, Henkemeyer, and Murillo offered to assist at the 2013 Ice Cream Social.

OLD BUSINESS

- A. Discussion of: Mill Creek Park Stoned Based Kiosks

The Commission discussed the DRAFT panels for the proposed and budgeted for 4 sided and 2 sided stone based kiosks. The proposed panels that the Commission has directed staff to proceed on are:

4 sided

Welcome to Mill Creek Park
HRWC Water Trails
MNRTF Sign and Bulletin Board
Border to Border including map

2 sided

Border to Border Panel including map
Village Destination Map (includes points of interest, etc.)

The Commission approved of the sign sizes reduced to 24" x 36"

Change the legend on the B2B map, consider reducing the black area, consider enlarging the Dexter portion to reduce empty tan space, remove "The" from The Village of Dexter, consider enlarging the County B2B map, consider not saying Village of Dexter; Commission determine that Cityhood may not be determined for several years and the cost of the panel is such that it could be replaced in a few years if necessary.

Change the destination panel to include the Dexter Area Historical Society Museum, Ann Arbor Model Railroad Club and Gordon Hall.

Funding for the signs is in FY12-13 which ends June 30. The PaRC does not see value in reviewing the signs again and would like to see fabrication and installation authorized prior to end of FY12-13.

Moved Moore, support Murillo to recommend that the Village Council authorize fabrication and installation of the stone based kiosks in Mill Creek Park has presented and with minor amendments made.

Motion Carried

NEW BUSINESS

- A. Discussion of: Mill Creek Park Workday

The Commission selected July 27, 2013 as a work day to clean up Mill Creek Park in preparation for Dexter Daze. The details are to be determined and staff will work on recruitment, times likely 9:00 – 11:30.

- B. Consideration of: Recommendation from the Arts Selection Committee to install a fish sculpture in Mill Creek Park

The Commission briefly discussed the recommendation, discussion included, but was not limited to: location being far enough away from boardwalk so people cannot touch, how much art is planned for the park, surrounding vegetation.

Moved Coy, support Moore, to recommend approval of the location and art.
Motion Carried

CITIZENS WISHING TO ADDRESS THE COMMISSION - NONE

PROPOSED BUSINESS FOR NEXT MEETING

- A. Park Development Updates
- B. Mill Creek Park Workday Details
- C. Bike Rack Inventory and plan - TBD
- D. Segment D1 Site Plan Update
- E. Donation Guidelines and Volunteer Management Plan - TBD

ADJOURNMENT at 8:35

Respectfully Submitted

Allison Bishop, AICP
Community Development Manager
PaRC Staff Liaison

Filing Approved 6-18-13