

**VILLAGE OF DEXTER
PARKS AND RECREATION COMMISSION REGULAR MEETING
MINUTES
July 16, 2013**

The regular meeting of the Village of Dexter Parks and Recreation Commission was called to order by Chair Brassow at 7:03 pm at the Village offices, 8123 Main Street.

ROLL CALL

Present: Randy Hermann, John Coy, Chair Brian Brassow, Becky Murillo, Colleen Moore, Toni Henkemeyer, Donna Fisher (Ex Officio)

Absent: None

APPROVAL OF THE MINUTES – June 18, 2013 Parks and Recreation Commission minutes

Moved Henkemeyer, support Moore to approve the minutes as presented.

Motion Carried

APPROVAL OF AGENDA

Moved Hermann, support Murillo to approve the agenda as presented.

Motion Carried

PUBLIC HEARINGS - NONE

CITIZENS WISHING TO ADDRESS THE COMMISSION –

Jesse – Boy Scout Communication Badge requirement to attend meeting. Just there to listen.

REPORTS AND COMMUNICATION

A. Chair

a. Dexter Daze Update: no update, just working out the details of the weekend.

B. Community Development Office Report – A report was included in the packet, that included, but was not limited to:

a. Mill Creek Park update – Stone Based Kiosks installed 7/16/13, Invasive Species management herbiciding completed, more Reed Canary grass than expected, may be an annual battle, project closed out with contractor, final payment made, reimbursement request being submitted.

b. Segment D1 Update – plans should be submitted to MDOT by end of week, construction to take place in fall following MDOT approval. Staff to share plans with PaRC when available however changes not likely possible once MDOT approves. Plan to go to Council for approval along with easement and long term maintenance agreement.

c. Monument Park Tree – reported that tree will not be replaced until fall due to weather and availability.

d. HRWC Bio Reserve Project – Staff reported that assessment was completed and that information can be used in the development of Mill Creek Park Phase 2 plans.

e. Bench discussion – Staff shared photos of the play equipment in Mill Creek Park North. Our current bench styles (punched steel or downtown decorative) do not match the “MacDonalds” play set therefore alternative bench styles were reviewed.

Motion Moore, support Brassow to purchase composite wood looking benches or IPE benches for the park to coordinate with the natural theme.

Motion Carried

The discussion surrounded the natural theme of the park, boardwalk and the bright play equipment and the inability to use an existing bench type because it did not coordinate. Staff directed to determine the longevity of the composite versus IPE and if close in cost and longevity purchase the composite. PaRC wanted to stay away from IPE due to its sustainability (South American rainforest wood).

OLD BUSINESS

A. Discussion of: Volunteer Management – Goal to review the plan at the August meeting and attempt to provide a recommendation to Council for adoption in September. The plan is intended to protect the Village’s volunteers, recruit and manage volunteers. The plan also details a guide for donations. The plans to be separated and PaRC to focus on volunteers initially. Staff to send plan again via email. Commissioners encouraged to send feedback. Plan almost complete, details just need to be worked out.

NEW BUSINESS

A. Discussion of: Dexter Wellness Coalition Projects –

Walking Maps – a grant was submitted and the small subcommittee is working on the details of the map. The Commission discussed making sure that there is coordination with the Safe Routes to School Projects too, encourage walking where we have the safest crossings, map can serve more of a dual purpose. Staff will take feedback to the subcommittee. Map to go before Council for additional feedback as well. Draft map likely not available for a month.

Safe Routes to School – information on the application and projects was included in the packet.

Bike Rack Locations – The Commission reviewed the information and staff recommendation to install 6 bike racks at 3 locations, Monument Park (2 hoops), Mill Creek Park North (2 hoops – stairs), Mill Creek Park North (2 hoops – play equipment). Staff to work on submitting grant application, ordering racks. Final locations to be determined upon installation.

Moved Moore, support Murillo, to approve the recommended locations with the details on exact locations to be determined upon installation.

Motion Carried.

Climbing Boulder – As part of Intervention #7 the Commission was asked where they want an additional boulder installed. The recommended locations were Community Park and Mill Creek Park North. The Commission discussed that they would like to consider something in Community Park as part of the 2014 Coalition Projects and/or 2014-2019 CIP, but prefers to add to the current boulder in Mill Creek Park North. The budget only permits a medium sized boulder and the boulder will add to the activities available for 5 year olds and under. Staff was given the direction to submit the grant for a boulder in Mill Creek Park North and the details of exact boulder and location can be determined.

2014 Intervention Projects – Staff provided a template for the Commissioners to fill out with ideas. Template will be emailed out. Commissioners encouraged to bring ideas to next meeting. Ideas initially discussed included boulder at Community Park, Play Equipment at Lions Park.

B. Discussion of: Mill Creek Park Boardwalk Use Prohibitions – Staff brought to the PaRC a resident concern that there is a potential for bicycle/pedestrian accidents on the boardwalk in Mill Creek Park. A photo was provided in the packet. The Commission discussed the concern, but was hesitant to start prohibiting users. The Commission discussed small cautionary signage.

Moved Hermann, support Moore to have staff purchase and install 2 small "Shared Trail (small picture of runner, walker, biker) on the boardwalk to encourage caution and shared use.

C. Consideration of: 2013-14 Election of Officers and Bylaw Review

Moved Fisher, support Coy to nominate Moore as Secretary, Henkemeyer as Vice Chair and Brassow as Chair.
Motion Carried.

CITIZENS WISHING TO ADDRESS THE COMMISSION –

Jesse – Boy Scout works at Planet Rock and was interested in the discussion about the climbing boulder. He indicated that Planet Rock constructs climbing walls. The Commission will consider when they evaluate the CIP or projects for Dexter Wellness Coalition.

PROPOSED BUSINESS FOR NEXT MEETING

- A. Park Development Updates
- B. Dexter Wellness Coalition
- C. Segment D1 Site Plan Update
- D. Donation Guidelines and Volunteer Management Plan

ADJOURNMENT at 8:30

Respectfully Submitted

Filing Approved 8-20-13

Allison Bishop, AICP
Community Development Manager
PaRC Staff Liaison