

**CITY OF DEXTER  
PARKS AND RECREATION COMMISSION REGULAR MEETING  
MEETING MINUTES  
May 17, 2016**

The regular meeting of the City of Dexter Parks and Recreation Commission was called to order at 7:00 pm at the City Offices, 8123 Main Street.

**ROLL CALL**

Commissioners Present: Becky Murillo, Michael Cavanaugh, Paul Arnold, Joy Gee, Toni Henkemeyer, and Ray Tell

Commissioners Absent: None

Other Present: Justin Breyer, Assistant to the City Manager

**APPROVAL OF THE MINUTES**

Motion by Henkemeyer, Seconded by Arnold to approve the minutes from April 19, 2016.  
Motion Adopted

**APPROVAL OF AGENDA**

Motion by Murillo, Seconded by Henkemeyer to approve the agenda as presented.  
Motion Adopted

**CITIZENS WISHING TO ADDRESS THE COMMISSION**

None

**REPORTS AND COMMUNICATION**

**A. CHAIR**

Becky Murillo reported that the 5-H Coalition had discussed the desire to develop a community center. Discussion followed.

**B. COMMISSIONERS AND EX-OFFICIO**

Tree Board - None

Ex Officio – Ray Tell reported on the 3045 Broad St. meeting on May 11, 2016. He discussed the pre-development process, his vision for the property in relation to the adjacent park, and other details presented at the meeting. Mr. Tell responded to questions from the Committee.  
Art Selection – Justin Breyer reported that the Art Selection Committee met on April 20<sup>th</sup> and discussed two proposed sculpture donation. He reported that the Art Selection Committee recommended approval of the sculptures to City Council. City Council subsequently discussed the items and sent one of the two back to the Art Selection Committee. The Arts, Culture, and Heritage Committee and the Art Selection Committee will be meeting to discuss selection criteria. The Commission reviewed and discussed the proposed sculptures.

## **C. STAFF REPORT**

Justin Breyer submitted his report per the packet. He provided an update on several projects, including:

- A meeting with Terry VanDoren of the Michigan Municipal Risk Management Association. Justin presented a list of potential issues that was included in the packet as an attachment. The Commission discussed the list and ADA accessibility requirements.
- A meeting with an Eagle Scout and his mother regarding potential projects in the City. Justin reported that he presented them with the list of potential projects that was developed as a part of the MMRMA meeting.
- Justin reviewed the status of the Lion's Park playground installation. The Commission discussed the number of people needed to assist with the installation.
- The Commission also discussed the pedestrian counters, wetland delineation study, drones, and letterboxing.

## **NEW BUSINESS**

### **A. CONSIDERATION OF: TREE BOARD LIAISON**

Motion Murillo, Second by Cavanaugh to recommend appoint Commissioners Joy Gee and Paul Arnold introduced themselves to the other members of the Commission. They provided a brief description of their background and what caused them to be interested in serving on the Commission.

### **B. CONSIDERATION OF: BIG 400 LIAISON**

The Commission discussed the function and membership of The Big 400. The Commission wished to know when The Big 400 meets. Paul Arnold stated that he would consider being the liaison depending on the required time commitment.

### **C. DISCUSSION OF: DONATIONS POLICY & PROCEDURE**

The Commission discussed the Donation Guidelines and Volunteer Management Plan as presented. It was the impression of the Commission that the plan had been approved by Council. The Commission discussed updating the plan to:

- Remove art;
- Check with the Tree Board to see if they have a donation policy/plan;
- Add safety/ADA information;
- Consider creating a greater policy with Art Selection Committee and the Tree Board.

### **D. DISCUSSION OF: AMERICANS WITH DISABILITIES PROJECTS**

This item was discussed under Staff Report.

### **E. DISCUSSION OF: EAGLE SCOUT PROJECT**

This item was discussed under Staff Report.

## **OLD BUSINESS**

### **A. DISCUSSION OF: PARK MAINTENANCE REQUESTS**

The Commission discussed park maintenance needs, including:

- A wood slat on a bench in Community Park is coming loose.

### **CITIZENS WISHING TO ADDRESS THE COMMISSION**

None

### **PROPOSED BUSINESS FOR FUTURE MEETINGS**

None

## **ADJOURNMENT**

Motion by Murillo, Seconded by Tell to adjourn at 8:47 pm

Motion Adopted

Justin Breyer  
Assistant to the City Manager