

CITY OF DEXTER
PARKS AND RECREATION COMMISSION REGULAR MEETING
Tuesday, January 19, 2016 @ 7:00 PM
Location: City Offices, 8123 Main Street
PNC Bank, Second Floor – Enter at rear door

A G E N D A

- 1. CALL TO ORDER**
- 2. ROLL CALL**
Becky Murillo - Chair
John Coy
Julie Knight – Ex Officio
Ellen Han
Toni Henkemeyer
Michael Cavanaugh
- 3. APPROVAL OF THE MINUTES – November 17, 2015**
- 4. APPROVAL OF AGENDA**
- 5. CITIZENS WISHING TO ADDRESS THE COMMISSION**
- 6. REPORTS AND COMMUNICATION**
 - A. Chair
 - a. 5-H Coalition
 - B. Commissioners and Ex Officio
 - a. Tree Board
 - b. City Council
 - c. Art Selection Committee
 - C. Staff Report
- 7. NEW BUSINESS**
 - A. Discussion of: The Future of First Street Park (with Dexter Ringers)
 - B. Consideration of: SmithGroupJJR Proposal to Assist with MDNR Grant for Mill Creek Park Phase 2
 - C. Consideration of: Parks Items for Capital Improvements Plan
 - D. Discussion of: Washtenaw Area Transportation Study Pedestrian Counter
 - E. Discussion of: Easter Eggstravaganza Planning
- 8. OLD BUSINESS**
 - A. Discussion of: Parks and Recreation Master Plan
 - B. Discussion of: Park Maintenance Requests
- 9. CITIZENS WISHING TO ADDRESS THE COMMISSION**
- 10. PROPOSED BUSINESS FOR FUTURE MEETINGS**
- 11. ADJOURNMENT**

ANNUAL REVIEW SCHEDULE
March/July – Annual Budget Review
November – Master Plan, Goals, Objectives and Strategies Review
January – Capital Improvements Plan (CIP) Review

MASTER PLAN GOALS

I. GOAL: (Space/Facilities) Meet present and future community needs for parks, greenways, trails, and recreation.

- A. Objective: Plan and develop a system of parks, greenways, open space, and recreation facilities that provides a minimum of 16 acres per 1,000 Village residents.
 - ✓ Current surplus in mini-parks, neighborhood parks and community parks based on July 2008 SEMCOG population estimates.
- B. Objective: Encourage the preservation of green space and the development of new parks and/or recreation assets when opportunities arise.
- C. Objective: Following removal of the Mill Creek dam, plan and develop a linear park along the Mill Creek.
 - ✓ Dam was removed in June 2008, Mill Creek Park Master Plan adopted by Council January 26, 2009
 - ✓ Various grant application applied for in anticipation of 2010 Phase 1 park construction and development

II. GOAL: (Recreation) Encourage healthy lifestyles for Village residents through recreation.

- A. Objective: Offer Village residents a balanced program of active and passive recreation opportunities.
 - ✓ Working on developing a system of trails, implemented ice rink in 2009
- B. Objective: Offer Village residents multiple opportunities to walk, run, bike, skate, or paddle without leaving their community.
 - ✓ Grant applications for boating, walking and pedestrian connections submitted throughout 2009
 - ✓ Awarded Waterways Infrastructure grant for installation of 3 boat launches

III. GOAL: (Accessibility) Strive to make every Village park and recreation site accessible.

- A. Objective: Design and develop a system of all-season, non-motorized pathways, trails, sidewalks, and bike paths linking Village neighborhoods with both Village and adjacent non-Village parks, greenways, pathways, recreation venues, schools, and commercial retail areas.
 - ✓ Working with County Parks and HCMA on regional trail connection and B2B Initiative
- B. Objective: Ensure that all parks and recreation assets are barrier-free and universally accessible.
 - ✓ Barrier free design was incorporated into Mill Creek Park Plan and DDA is providing funding to facilitate ADA access to Mill Creek Park via Jeffords Street.

IV. GOAL: (Environment) Make nature and healthy ecosystems an important characteristic of our Village.

- A. Objective: In designated Village natural areas, enhance and preserve healthy ecosystems for native plants, fish, and wildlife.
- B. Objective: In Village urban areas, enhance the natural feel of each park.
 - ✓ Mill Creek Park has been planned as a passive park with a natural feel.
- C. Objective: Advocate for the enhancement and preservation of natural features within and surrounding our Village.

V. GOAL: (Management) Use sound planning, financial, and operational management practices.

- A. Objective: Deliver on our stated goals and objectives.
- B. Objective: Ensure that our parks and recreation assets remain available for enjoyment, now and in the future.
- C. Objective: Foster smart and efficient management practices.
- D. Objective: Identify and utilize all available Village and non-Village funding resources to meet our goals.
 - ✓ Numerous funding sources were applied for in 2009.

VI. GOAL: (Community) Foster a community-wide sense of pride in and support for our parks and recreation program.

- A. Objective: Promote parks and recreation activities in the community and our broader service area.
- B. Objective: Provide and promote opportunities for individual citizens and community groups to influence the mission, priorities, management, and operations of the parks and recreation program.
 - ✓ Mill Creek Park Master Planning Process and Westside Connector Planning engaged many parties.
- C. Objective: Deliver superior service to citizens and others seeking our help.
- D. Objective: Develop an overall parks and recreation program that makes a positive contribution to the economic sustainability of the Village.
 - ✓ Ice Rink in 2009 helped promote downtown
- E. Objective: Develop and maintain parks and recreation assets that incorporate a high degree of aesthetic appeal.
- F. Objective: Develop and maintain park and recreation assets and recreation programs that meet current industry safety standards and, where standards do not exist, develop and maintain assets and programs with careful consideration for user or participant safety.

**CITY OF DEXTER
PARKS AND RECREATION COMMISSION REGULAR MEETING
MEETING MINUTES
November 17, 2015**

The regular meeting of the City of Dexter Parks and Recreation Commission was called to order at 7:00 pm at the City Offices, 8123 Main Street.

ROLL CALL

Commissioners Present: Becky Murillo, Ellen Han, Toni Henkemeyer, Katie Koch, Julie Knight, and John Coy

Commissioners Absent: John Coy

Other Present: Justin Breyer, Assistant to the City Manager; Michelle Aniol, Community Development Manager; Bill Phillips, Trout Unlimited; Ethan Cramer, Trout Unlimited

APPROVAL OF THE MINUTES

Motion by Knight, Seconded by Henkemeyer to approve the minutes from October 20, 2015.
Motion Adopted

APPROVAL OF AGENDA

Motion by Henkemeyer, Seconded by Murillo to approve the agenda as presented, with the change of moving New Business Item C before New Business Item B.
Motion Adopted

CITIZENS WISHING TO ADDRESS THE COMMISSION

None

REPORTS AND COMMUNICATION

A. CHAIR

Becky Murillo reported that the 5-H Committee was working on planning their Year 4 projects, and finalizing the Year 3 projects.

B. COMMISSIONERS AND EX-OFFICIO

Julie Knight reported that the City Council has a newly elected member, Zach Michels. Mr. Michels will be replacing Joe Semifero. City Council also discussed vacating First Street Park, but the item was tabled. Discussion of First Street Park is on the agenda for tonight.

C. STAFF REPORT

Justin Breyer submitted his report per the packet. He reported that the Parks and Recreation Master Plan Survey has 170 responses. He stated that the survey is set to close on Monday, November 30th. He also reported that the Eagle Scouts seem to have finished the steps leading down to the grassy area in Mill Creek Park. He also reminded the Parks and Recreation Commission that there would be a public input session for the Parks and Recreation Master Plan on Thursday, December 3rd.

NEW BUSINESS

A. CONSIDERATION OF: ALLOWING TROUT UNLIMITED TO CLEAR A PATH ALONG MILL CREEK PARK PHASE 2 TRAIL

Bill Phillips and Ethan Cramer of Trout Unlimited presented the projects related to Mill Creek Park, which Trout Unlimited has undertaken. These projects include a Mill Creek clean-up day, stocking the Creek with fish, Creek-related fishing publications, and brush clearing in the Creek. Trout Unlimited is also trying to create a fishing rod rental program with the Painted Trout. The gentlemen from Trout Unlimited led discussion of a concept for creating a path adjacent to Mill Creek Park due to a segment of the Creek being unnavigable for fly fishermen. They stated that they may have funding to support the project, but that they would need a letter of support or approval in order to satisfy the MDEQ.

The Commission asked for a written request from Trout Unlimited. The Commission also directed staff to coordinate a walk of the site with Trout Unlimited and Paul Evanoff of JJR.

B. DISCUSSION OF: FIRST STREET PARK VACATION

Michelle Aniol presented information related to First Street Park. City Council has considered a partial abandonment of First Street Park, and Planning has held a public hearing to rezone the property to Public Park. Both bodies tabled/postponed their items in order to gather more information. According to the information presented by Mrs. Aniol, City Council designated the property public park in 1998, and a portion of the property was already vacated when it was donated to the City.

The Parks and Recreation Commission discussed their thoughts on what to do with the Park. These thoughts included creating a pavilion instead of a shed, which could house picnic tables, trash cans and a screen for the port-o-potty. Some Commission members thought that the "Dexter Ringers" sign made the park look exclusive, and that should be addressed. The Commission decided to reach out to the Dexter Ringers and invite them to their January meeting.

C. DISCUSSION OF: MILL CREEK PARK PHASE 2 TRAIL TIMELINE

Justin Breyer presented the original Mill Creek Park Phase 2 Timeline as was included in the Capital Improvements Plan. The Commission discussed how to proceed with development and what a new timeline would look like. The Commission gave consensus that the first priority is completing the Master Plan. The Commission also directed staff to get an estimate for the planning, engineering, and design of Phase 2; and to look at the application requirements for the MDNR Trust Fund Grant program.

D. DISCUSSION OF: DONATION GUIDELINES

The Commission agreed to put-off discussing the donation guidelines until January. Several Commission members did comment that they recall there being more to the Guidelines than was presented, and would like to see the resolution that indicated donation levels and what plaques could say.

E. DISCUSSION OF: RELOCATION OF THE WINTER ICE RINK

Justin Breyer reported that staff was approached by a gentleman requesting that the Ice Rink be relocated to Mill Creek Park North. Justin related that the gentleman claimed that the lights of passing cars was uncomfortable to skaters, and that moving the Rink may reduce the amount of

wind that skaters face. The Commission seemed to like the concept, but would like to revisit it at a future meeting. Commission members commented that it may make sense to do a trial year in 2016.

F. DISCUSSION OF: PARKS AND RECREATION MASTER PLAN AND PUBLIC INPUT SESSION

The Commission discussed the December 3rd Public Input Session for the Parks and Recreation Master Plan. Justin Breyer presented some ideas for how the Session could be run. The Session will include a brief presentation on how this version of the Parks and Recreation Master Plan came about and how it will be used. Staff will prepare a Powerpoint presentation and an Agenda for the meeting. Staff will also provide name tags and assign tasks to Commission members.

OLD BUSINESS

A. DISCUSSION OF: PARKS MAINTENANCE REQUESTS

None

CITIZENS WISHING TO ADDRESS THE COMMISSION

None

PROPOSED BUSINESS FOR FUTURE MEETINGS

- 1) Art Selection Committee Appointment
- 2) Donation Guidelines
- 3) First Street Park with Dexter Ringers
- 4) Winter Ice Rink

ADJOURNMENT

Motion by Koch, Seconded by Cavanaugh to adjourn at 9:29 pm
Motion Adopted

Justin Breyer
Assistant to the City Manager



CITY OF DEXTER
PARKS AND RECREATION COMMISSION

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614 • www.Dextermi.gov

MEMORANDUM

TO: Parks and Recreation Commission
FROM: Justin Breyer, Assistant to the City Manager
RE: REPORT
DATE: January 19, 2016

Parks and Recreation Master Plan

The Parks and Recreation Master Plan has been written. The 30-day public comment period began on Friday, January 15th and will end on Monday, February 15th. The Parks and Recreation Commission will be asked to vote on adoption of the Plan at the February 16th meeting, which will be held at the Dexter District Library. City Council will be asked to vote on adopting the Plan at their meeting on February 22nd. If both bodies vote to adopt the Plan, then it will be submitted to the State for review.

Lion's Sculpture

The Art Selection Committee met at the end of October to review the proposed sculpture donation by the Dexter Lions Club. The concerns raised by the committee focused on the sculpture's location. Since that time, staff has met with members of the Lions Club and the Art Selection Committee to hone in on a location, which will be in Lions Park between the two large trees along Dexter Ann Arbor St. An Art Selection Committee meeting is going to be called for the end of January to further discuss this item.

Lion's Park Playground Equipment Update

The playground equipment for Lion's Park was delivered the week of December 7th. It is currently being stored until spring. The next step in the process is to find a company to perform site grading.

I (and then Michelle Aniol) were contacted by residents that live on Edison St. that have a handicap child. The residents wanted to know if the City would be willing to install a wheelchair swing at the Lions Park playground. I informed them of the status of the project – that we completed the easement agreement and that the equipment had been purchased and delivered. They were still interested in following-up on this item. I would like feedback from the Parks and Recreation Commission to determine if this is something that should be investigated. As-is, the playground does not have room for another piece of equipment, so we would need to revise the easement agreement, order more timbers, and purchase the new equipment.

Budget/ Discussion - March

Items for Budget Discussions: Mill Creek Park Phase 2, ADA Pathways, First Street Park, Ice Rink Liner(s).

The City was approached by the Library regarding the handicap accessibility of a picnic table in Mill Creek Park. The picnic table currently sits on a concrete slab, but there is an issue with the fact that there is no barrier-free surface (concrete/asphalt) extending from the sidewalk to the picnic table's concrete slab. The Parks and Recreation Commission may wish to consider recommending a walkway in Mill Creek Park and a walkway from the Senior Center parking lot to the Lion's Park playground for inclusion in the FY 2016/2017 budget. We will discuss the budget at the March meeting.

HRWC/Trail Towns Blue Print

On December 9th, Michelle Aniol and I met with Andrea Kline from the Huron River Watershed Council (HRWC) to discuss the Trail Towns Blue Print. We provided feedback on recommendations that they intended to include in the Blue Print. HRWC will be providing the City with a draft copy of the document for the City to consider adopting. When the document is received, it will first go to the Parks and Recreation Commission for a recommendation of adoption to City Council.

Winter Ice Rink

The Ice Rink is not yet open due to the warm weather experienced during the holidays and first week of January. The Ice Rink will open when it completely freezes through and have a continuously cold weather forecast.

Donation Request

The City received a call from a resident who was interested in donating a bench along the B2B Trail. I informed the resident that there may be other locations in the City that may be needed (such as Lion's Park), but they did not seem interested. I put the resident in contact with Jerry Cyr at Hudson-Mills Metropark. I also told her that we would be looking for donated benches at Lion's Park. She did not seem interested in donating benches at Lion's Park.

Please feel free to contact me prior to the meeting with any questions, etc.

Thank you.

Robert L. Barnum

8460 Midstate Drive

Mecosta, Michigan 49332 (231) 591-2744

robert_barnum@ferris.edu

<http://www.rlbarnumstudios.com>

Teaching Experience

Ferris State University

Big Rapids, Michigan - 1989 to Present
Granted tenure. Merit increase award 1996 and 2002.
Promoted to Full Professor 2003.

Columbia College

Chicago Illinois - 1985 to 1989

Saint Francis College

Fort Wayne, Indiana - 1980 to 1985

Idaho State University

Pocatello, Idaho - 1979 to 1980

Concept Development - Ferris State University

Michigan ArtWalk. Concept that has resulted in a 20-year plan to develop Ferris State University into a campus-wide art museum dedicated to Michigan artists.

Presidential Art Collection. Concept to establish one major piece of art at FSU for the current and past 14 Presidents. Concept accepted by the University. The first piece of this collection was unveiled November 1996. The second piece was unveiled spring 1999.

Mecosta County Public Art Initiative. Public art design to create a county wide collection.

Public Art-condensed list:

- "Iowa" -3 panel stretched canvas mural. 14' x 23' x 4". Iowa
- "MTL" – Five figure aluminum sculpture. 14' x 11' x 10'. Michigan
- "The River Runs Through Us" –Aluminum/corten steel sculpture. 19' x 18' x 5'. Michigan
- "LOSB" - 3 Figure aluminum sculpture with narrative forms. 14' x 6' x 5'. Michigan
- "Isabella" - 3 Figure corten steel figure sculpture with 8' tall aluminum narrative box. 12' x 7' x 7'. Michigan.
- "Flow" -42' Long metal mural. ¼" Aluminum in relief layers. 42' x 23' x 6". Montague, Michigan.
- "Human Poetry" – Four panel oil on stretched canvas presentation. 9' x 30' x 2'. City County Building, Denver, Colorado.
- "Visual Sound" – Corten steel sculpture. Two figure forms. 11' x 15' x 5'. Pocket Park, Big Rapids, Michigan.
- 125th Sculpture – Corten steel. Three piece figure form sculpture. 22' x 25' x 23'. FSU, Big Rapids, Michigan.
- "Healing Hands" – Corten steel sculpture, 5' x 5' x 9'. Mecosta County Hospital, Big Rapids, Michigan.
- "UVU Story" - Six panel mural, 15' x 65' for Utah Valley University in Orem, Utah.
- "Struggle and Security" - Ten panel mural approx. 2000 square feet. Central Mutual Insurance, Van Wert, Ohio.
- "Visionary" - triptych. 21' by 33' stretched oil on canvas. Arts and Sciences Building, FSU.
- "Continuous Game" - 6'x33' bent steel sculpture. FSU Student Recreation Center.
- "Jump Ball" - 9'x21' and "Break Away" - 4'x7' Steel relief sculptures. - FSU Wink Arena.
- "Of Thought and Reason" - 10' by 130' oil on canvas mural. FSU FLITE Library.
- "With Our Hands – With our Minds" – 4' x 45' mural. Grand Rapids Community College.
- "Fair Commerce" - 4 panel oil on canvas mural covering 70' of wall. Community Central Bank, Mt.Clemens, Michigan.
- "Swimming Up Stream" - 6'x8' steel sculpture. Montague, Michigan.
- "Contemplation" – Bent steel sculpture, 11' x 7' x 4'. City Hall, Big Rapids, Michigan.

Juried Competitions

Received over 30 awards in National and International Juried Competitions, 2002-2008.

Museum Exhibits

2011	Taiwan International Water Color Exhibit – Taiwan	2005	Watercolor USA Springfield Art Museum Springfield, MO Robert E. Goodier Memorial Award
2008	People Reading MO Spartanburg Art Museum Spartanburg, SC Curator – Thomas L. Johnson	2004	“Blue Collar” One person exhibit. Muskegon Museum of Art Muskegon, MI
2007	Midwest Art Exhibit Birger Sandzen Memorial Gallery Lindsborg, KS	2002	66 th Annual Mid Year Exhibition The Butler Institute of Arts Youngstown, OH
2006	“And So It Goes” One person exhibit. Dow Museum of Art Midland, MI		

Other Awards

- Patron of the Arts Award-Mecosta County Council of the Arts: Robert and Lisa Barnum
- Michigan Artist of the Year Award 2003
Governor’s Award for the Arts and Culture, ArtServe of Michigan
- Professional Achievement Award for Arts & Sciences, Idaho State University

Signature Memberships

American Watercolor Society
National Watercolor Society
Watercolor USA Society

Served as Juror (Recent)

Winter Park, FL
Canton 18th Annual, MI
Lakefront, WI

Publications: Condensed List

- Dialogue Magazine Chicago, IL
- Watercolor Magic Magazine
- Detroit Free Press
- Pioneer Press, Big Rapids, MI
- Images Magazine
- Grand Rapids Press
- Kalamazoo Gazette
- Rockport Publisher
- American Artist Magazine
- Watercolor Magazine
- The Artist Touch 2
- Chronicle of Higher Education
- Michigan Monthly Magazine
- The Transparent Color Wheel
- The Artist Magazine
- The Creative Artist

Education

1980 M.F.A Idaho State University
1978 B.S Southern Oregon State University
1974 A.A Oregon College of Art



"THE SOUND OF THE WIND"
ROBERT L BARNUM

GUITAR MAN
3/8" 6000
SERIES ALUMINUM

SAX MAN
3/8" 6000
SERIES ALUMINUM

SEEING EYE
DOG
3/8" 6000
SERIES ALUMINUM

CONCRETE
SLAB
SUPPORT..
APPROX. 6" ABOVE
GROUND LEVEL

PAINTED STEEL
STEPED SUPPORT
3/8" MILD STEEL

6.5'
+0'
7.0'

ROBERT L BARNUM



Dexter, Michigan.

“THE SOUND OF THE WIND”

The SOUND OF THE WIND sculpture is a sculpture that is dedicated to the quality of life and to the power of music. The concept drawing as offered suggests slightly larger than life size adult male figures at somewhere between 6.5' to 7' tall if standing erect. The horn player and guitarist would be fabricated out of multiple layers and multiple perpendicular plates of 3/8" 6000 series aluminum. The multiple layer podium would be fabricated out of 3/8" mild steel and painted with durable exterior enamel paint. Color to be selected at a later date. The total sculpture would be mounted with anchor bolts to an organic form concrete slab with a minimum of 6" of height above ground level.

The sculpture also implies in creative terms that the Sax player is sight impaired and requires a seeing eye dog. The goal is to inspire a public statement that not only offers a compelling visual about the quality of life in Dexter but also suggests a sculpture dedicated to the sight impaired.

The sculpture design will have multiple body plates that will have quotes cut through those body plates that suggest comments about the quality of life or about the influence of music on our lives. The goal would be to create a sculpture you not only view but also read like organic form pages in a figure form book. This dual content design allows the possibility of a personal visual statement at the highest level. Please note the attachments that describe the sculpture I just installed in Anchorage, AK from a national competition. This sculpture in Alaska titled East High in the attachments is also designed around my dual content approach of viewing and reading figure form sculptures I create.

Quotes must be short to allow my level of plasma cut and to present a reasonable public read at 10' or more from the sculptures.

This sculpture like all my sculptures are a bolt down design that would allow the sculpture to be removed and relocated should the site need future construction. The sculpture will be designed to withstand tough Midwest weather and will be quite durable with reasonable maintenance needs.

The title THE SOUND OF THE WIND is not only influenced by the subtle impact music has on our lives but the unique sound wind moving through my multiple direction sculptures can create.

Some quote possibilities:

Where words fail music speaks. Hans Christian Andersen

Music in the soul can be heard from the universe. Lao Tzu

We become what we think about. Earl Nightingale

Everything you can imagine is real. Picasso

Ideally at least one of these quotes that will be on this sculpture that will last for many centuries should come from the Dexter Lions Club. This quote must be short, compelling and suggest something about the quality of life we all seek. Nothing that reads as advertising will work.

Robert L Barnum

Professor of Art

Resident Artist



Memorandum

To: Parks and Recreation Commission

From: Justin Breyer, Assistant to the City Manager

Re: Discussion of: First Street Park

Date: January 15, 2015

At the November Parks and Recreation Commission meeting, the Commission was asked to provide information relating to the proposed shelter to be built at the park in 2016. After discussion, the Commission decided that it may be a good idea to look more closely at First Street Park, and sit down with the Dexter Ringers. After Parks and Recreation Commission meeting in November, Julie Knight and Paul Cousins contacted the Dexter Ringers to see if they would be interested in attending the next Parks and Recreation Commission meeting to discuss the future of First Street Park. The members of the Dexter Ringers that agreed to attend the January meeting are: Mark Amsdill, Barb Scott, and Kim Sexton.

Since the November meeting, two other actions related to First Street Park have taken place. First, the Planning Commission voted to approve recommending the rezoning of First Street Park to Public Park to City Council. City Council will discuss the issue on Monday, January 25, 2016. Second, a business owner has purchased the Adair Printing building, which is directly adjacent to First Street Park. There was discussion at the last City Council meeting about what road right-of-way improvements will be needed to accommodate the new business. This may include paving the unimproved area of Edison St. and providing a pedestrian walkway to the Park. A concept drawing for the improvements to this area related to the new business will be provided at the meeting.

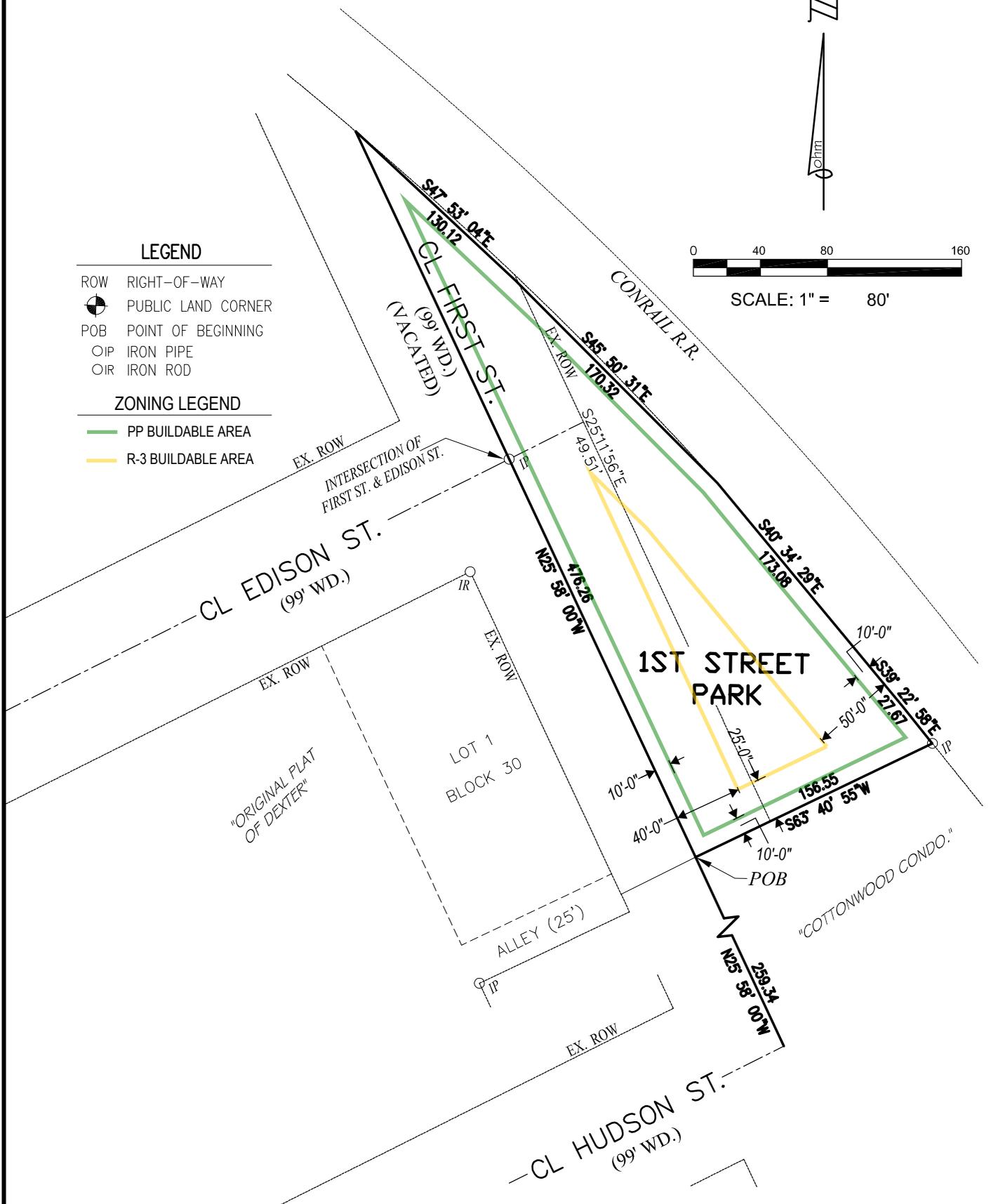
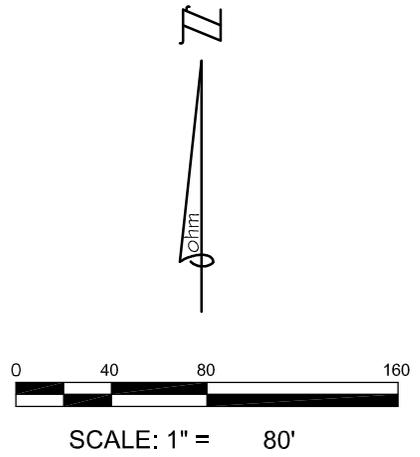






EXCHANGE AGREEMENT SKETCH

- LEGEND**
- ROW RIGHT-OF-WAY
 -  PUBLIC LAND CORNER
 - POB POINT OF BEGINNING
 -  IRON PIPE
 -  IRON ROD
- ZONING LEGEND**
-  PP BUILDABLE AREA
 -  R-3 BUILDABLE AREA



LEGAL DESCRIPTION (per Exchange Agreement)

A 0.94 acre (41,040 S.F.) parcel of land in part of the N $\frac{1}{2}$ of Section 6, T2S, R5E, Village of Dexter, Washtenaw County, Michigan, and in part of the "Original Plat of the Village of Dexter" as recorded in Liber 27 of Deeds, Page 532, Washtenaw County Records, described as: Commencing at the intersection of the centerline of First Street with the centerline of Hudson Street; thence N 25°58'00" W 259.34 feet along the centerline of First Street to a point on the northeasterly extension of the centerline of the Alley in Block 30 of said "Original Plat of the Village of Dexter", said point being the POINT OF BEGINNING; thence N 25°58'00" W 476.26 feet along the centerline of First Street; thence S 47°53'04" E 130.12 feet along the Southwesterly line of the Conrail Railroad Right-of-Way; thence S 45°50'31" E 170.32 feet along said Southwesterly line; thence S 40°34'29" E 173.08 feet along said Southwesterly line; thence S 39°22'58" E 27.67 feet along said Southwesterly line; thence S 63°40'55" W 156.55 feet along the northeasterly extension of the centerline of the Alley in Block 30 of said "Original Plat of the Village of Dexter" to the POINT OF BEGINNING.

SKETCH AND DESCRIPTION

PART OF THE NW 1/4 OF SECTION 5
TOWN 2 SOUTH, RANGE 5 EAST, SCIO TOWNSHIP
WASHTENAW COUNTY, MICHIGAN

CLIENT: CITY OF DEXTER



34000 Plymouth Road | Livonia, MI 48150
p (734) 522-6711 | f (734) 522-6427

Advancing Communities

DATE: 11-12-15
DRAWN BY: CHN
DWG: EXCHANGE AGREEMENT

SHEET
1 OF 1

JOB NO.
0130-15-0011

7850 SECOND STREET

Second St

Edison St





OFFICE OF THE CITY MANAGER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Parks and Recreation Commission

From: Justin Breyer, Assistant to the City Manager

Re: Discussion of: SmithGroupJJR Proposal to Assist with the Michigan Department of Natural Resources Trust Fund Grant

Date: January 15, 2015

At the November meeting, the Parks and Recreation Commission discussed the possibility of applying for the Michigan Department of Natural Resources Trust Fund Grant for the Mill Creek Park Phase 2 Grant. After the November Parks and Recreation Commission meeting, I contacted Paul Evanoff of JJR, which performed the Mill Creek Park Phase 1 work. Paul agreed to put together a comprehensive proposal to update the Mill Creek Park Master Plan and perform engineering work. However, I later spoke to a representative from the Michigan Department of Natural Resources about the Trust Fund Grant, and he indicated that although some updates would be necessary to reflect the work that was completed as a part of Phase 1, the Mill Creek Park Master Plan would likely be acceptable as a basis for a grant application. He also indicated that as long as the Parks and Recreation Master Plan is submitted by March 1, 2016, then the City will be eligible to submit a grant application for April 1, 2016. Engineering and site design will not need to be complete prior to submitting a grant application.

Instead of the original concept for the proposal, Paul Evanoff has agreed to provide a proposal to assist with writing the grant and updating the few items that will need to be updated. A copy of that proposal will be provided at the meeting. The grant application will require a public hearing in February or March. In addition, to support the grant application, the City may wish to begin requesting letters of support as soon as possible. The City may also be eligible for Transportation Improvements Program (TIP, WATS), Transportation Alternatives Program (TAP, Federal), and Safe Routes to School grant funding for the Phase 2 project. I have spoken with Patrick Droze of OHM who may be able to help with the TAP grant application.



OFFICE OF THE CITY MANAGER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Parks and Recreation Commission

From: Justin Breyer, Assistant to the City Manager

Re: Consideration of: Parks Items for Capital Improvements Plan

Date: January 15, 2015

Each January the Parks and Recreation Commission discusses which items it would like to include in the Capital Improvements Plan – it is now that time of year again. The Parks and Recreation Commission may wish to review the Parks and Recreation Master Plan Action Items for consideration for inclusion in the Capital Improvements Plan. A copy of the parks items included in the 2015/2016 Capital Improvements Plan have been included in the agenda packet along with the Parks and Recreation Master Plan Action Items.

PROJECT NAME: Community Park Improvements

PROJECT ID: 2.01

PRIORITY: IMPORTANT

PROJECT TYPE: Park Enhancement

TOTAL COST: \$400,000

SUBMITTED BY: Parks and Recreation

YEARS IN CIP (Beginning year): 17 (1998)

DESCRIPTION:

Improvements started 2004, play equipment 2005 Community Build, asphalt path in 2007, gazebo 2008, play court 2009. Remaining improvements include permanent bathrooms, water fountain, court shelter, path reconstruction. Pathway reconstruction required following drainage improvements resulting from LaFontaine stormwater improvements. Park should be complete following installation of above items.

LOCATION MAP: Dexter Ann Arbor Road and Ryan Drive



PROJECT JUSTIFICATION:

Value indicates the degree to which the project will help to: 0=Not Applicable 1=Somewhat Important 2=Important 3=Very Important

3	Protect health, safety, lives of citizens
3	Maintain or improve public infrastructure, facilities
1	Reduce energy consumption, impact on the environment
3	Enhance social, cultural, recreational, aesthetics opportunities
1	Improve customer service, convenience for citizens

11 TOTAL SCORE

BENEFICIAL IMPACTS:

Parks provide citizens will with healthy recreation and open space opportunities within the City. Safe, enjoyable access to parks and recreation opportunities is an important goal as stated within the Master Plan.

MASTER PLAN AND/OR STUDY REFERENCE:

See Parks and Recreation Master Plan Goals 1, 2 and 6 AND 2012 City Master Plan.

SCHEDULE:

SCHEDULE JUSTIFICATION:

	Start		End	
	Month	Year	Month	Year
Study:		1998		ongoing
Design/Acquisition:		1998		ongoing
Construction:		2004		2016

The project is ongoing. Reconstruction of the pathway is the first priority.

PROJECT COST DETAIL:

Bathrooms and Water Fountain	General Fund	\$100,000
Pavilion/Shelter at Play court	General Fund	\$50,000
Path reconstruction	General Fund	\$20,000
New Signage	General Fund	\$5,000

EXPENDITURES (in thousands)

Funding Source	Prior Yrs	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	Beyond FY20	TOTALS
General Fund	\$215		\$100		\$50			\$150
Grants	\$45							\$0
								\$0
								\$0
TOTALS	\$260	\$0	\$100	\$0	\$50	\$0	\$0	\$150

PROJECT NAME: Dog Park

PROJECT ID: 2.02

PRIORITY: IMPORTANT

PROJECT TYPE: Park Development

TOTAL COST: \$23,000

SUBMITTED BY: Parks and Recreation

YEARS IN CIP (Beginning year): 2 (2013)

DESCRIPTION:

The City owns property on Dan Hoey Road where the Community Garden is located. Development of an off leach dog area (approx. 3/4 acre) on the west side of the 4 acre parcel would meet the needs of a portion of the City's dog owner population. This project was discussed as a top priority by the PaRC upon Council determination of long term plans for property.

PROJECT JUSTIFICATION:

Value indicates the degree to which the project will help to: 0=Not Applicable 1=Somewhat Important 2=Important 3=Very Important

0	Protect health, safety, lives of citizens
2	Maintain or improve public infrastructure, facilities
1	Reduce energy consumption, impact on the environment
3	Enhance social, cultural, recreational, aesthetics opportunities
2	Improve customer service, convenience for citizens
8	TOTAL SCORE

BENEFICIAL IMPACTS:

Providing additional park facilities/amenities for a variety of citizens. Promotes exercise, healthy relationships and community. The 5-H Coalition may be able to assist in the development.

LOCATION MAP:



MASTER PLAN AND/OR STUDY REFERENCE:

Parks and Recreation Master Plan 2009-2014 AND Dog Park Research in file (2012)

SCHEDULE:

SCHEDULE JUSTIFICATION:

	Start		End		Study and cost estimates being completed, design, etc. to be done in 2013-2014. Construction slated for 2013-2014 when funding has been secured. 5-H Coalition could assist with mini-grant although project not listed in plan.
	Month	Year	Month	Year	
Study:		2013		2013	
Design/Acquisition:		2013		2013	
Construction:		2013		2014	

PROJECT COST DETAIL:

Property Development	General Fund	750 l.f. fencing	\$12,000
		clearing approx. 1 acre	\$6,000
		parking/culvert	\$5,000

EXPENDITURES (in thousands)

Funding Source	Prior Yrs	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	Beyond FY20	TOTALS
General Fund			\$23					\$23
Donations								\$0
5-H Mini-Grant (14-15)								\$0
TOTALS	\$0	\$0	\$23	\$0	\$0	\$0	\$0	\$23

PROJECT NAME: Edison Street Park Play Equipment

PROJECT ID: 2.03

PRIORITY: DESIRABLE

PROJECT TYPE: Park Enhancement

TOTAL COST: \$15,000

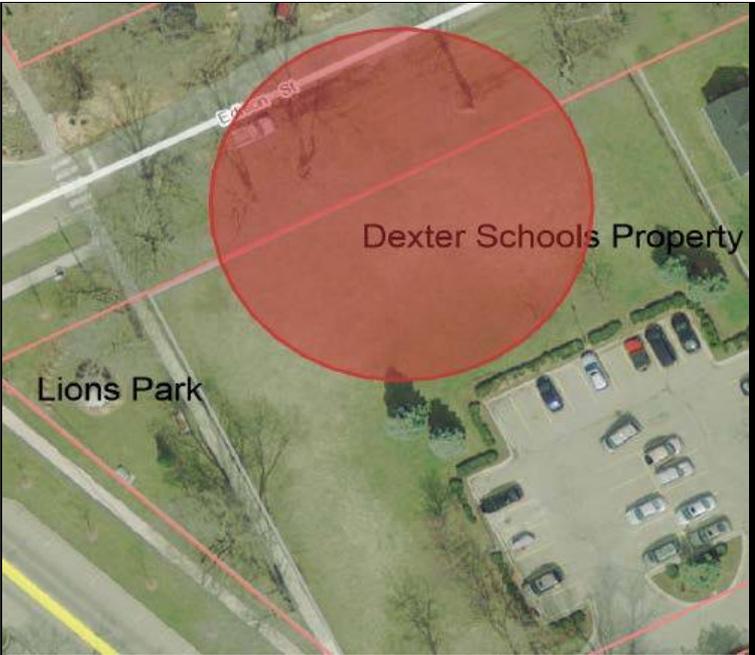
SUBMITTED BY: Parks and Recreation

YEARS IN CIP (Beginning year): 2 (2013)

DESCRIPTION:

The PaRC would like to increase access to mini-parks. Mini-parks are defined as serving an area within a less than 0.25 mile walk; being between 0.25-1 acre and it is recommended that 0.25 acres be provided for every 1,000 residents. The City currently has 1.69 acres of mini-parks, however none have play ground equipment.

LOCATION MAP: Corner of Ann Arbor St and Edison St



PROJECT JUSTIFICATION:

Value indicates the degree to which the project will help to: 0=Not Applicable 1=Somewhat Important 2=Important 3=Very Important

1	Protect health, safety, lives of citizens
3	Maintain or improve public infrastructure, facilities
2	Reduce energy consumption, impact on the environment
3	Enhance social, cultural, recreational, aesthetics opportunities
3	Improve customer service, convenience for citizens

12 TOTAL SCORE

BENEFICIAL IMPACTS:

Creation of vibrant and active mini-parks that promote walking and activity close to home. Property is currently owned by the public (schools).

Combine with Edison Street Park, place play equipment on school property

MASTER PLAN AND/OR STUDY REFERENCE:

Parks and Recreation Master Plan 2009-2014; 2013 PaRC Goals

SCHEDULE:

SCHEDULE JUSTIFICATION:

Bathrooms

	Start		End	
	Month	Year	Month	Year
Study:		2013		2014
Design/Acquisition:		2014		2015
Construction:		2014		2015

Need for more play equipment and mini-parks and availability of grant funding makes this a priority for FY15-16.

PROJECT COST DETAIL:

Playground Equipment	General Fund	\$20,000
	Grant/Sponsor Funding	\$20,000

EXPENDITURES (in thousands)

Funding Source	Prior Yrs	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	Beyond FY20	TOTALS
General Fund		\$20						\$20
Grant Funding		\$20						\$20
								\$0
TOTALS	\$0	\$40	\$0	\$0	\$0	\$0	\$0	\$40

PROJECT NAME: Mill Creek Park Improvements/Construction - PHASE 2

PROJECT ID: 2.05

PRIORITY: IMPORTANT

PROJECT TYPE: Park Development

TOTAL COST: \$1,200,000

SUBMITTED BY: Parks and Recreation

YEARS IN CIP (Beginning year): 15 (2000)

DESCRIPTION:

Construction of a passive natural trail system south of Grand Street to the Dexter Community Schools property. Provides a major connection to a developing regional trail system and the school outdoor education area. Provides possible trailhead parking opportunity at Shield Road upon completion. Includes stormwater system improvements see project ID 7.02. Consider eliminating trail along river at point to reduce cost and reduce impacts to habitat, may also reduce permitting needs.

LOCATION MAP: East of Mill Creek South of Main Street



PROJECT JUSTIFICATION:

Value indicates the degree to which the project will help to: 0=Not Applicable 1=Somewhat Important 2=Important 3=Very Important

1	Protect health, safety, lives of citizens
3	Maintain or improve public infrastructure, facilities
3	Reduce energy consumption, impact on the environment
3	Enhance social, cultural, recreational, aesthetics opportunities
3	Improve customer service, convenience for citizens
13	TOTAL SCORE

BENEFICIAL IMPACTS:

Preserve and enhance the parkland along the Mill Creek and west of the City, improve habitat and natural areas, connect parks and provide recreational opportunities to citizens.

MASTER PLAN AND/OR STUDY REFERENCE:

Parks and Recreation Master Plan 2009-2014 and Mill Creek Park Master Plan 2009; 2013 PaRC Goal to initiate natural trail in future trail location to create access.

SCHEDULE:

SCHEDULE JUSTIFICATION:

	Start		End	
	Month	Year	Month	Year
Study:		2008		2009
Design/Acquisition:		2015		2016
Construction:		2017		2017

Start design work in 15-16 to prepare for MNRTF grant in April 2016. Coordination with school and outdoor lab advised. Community Connector funding or B2B funding with County should be reviewed. Complete timeline is shown below.

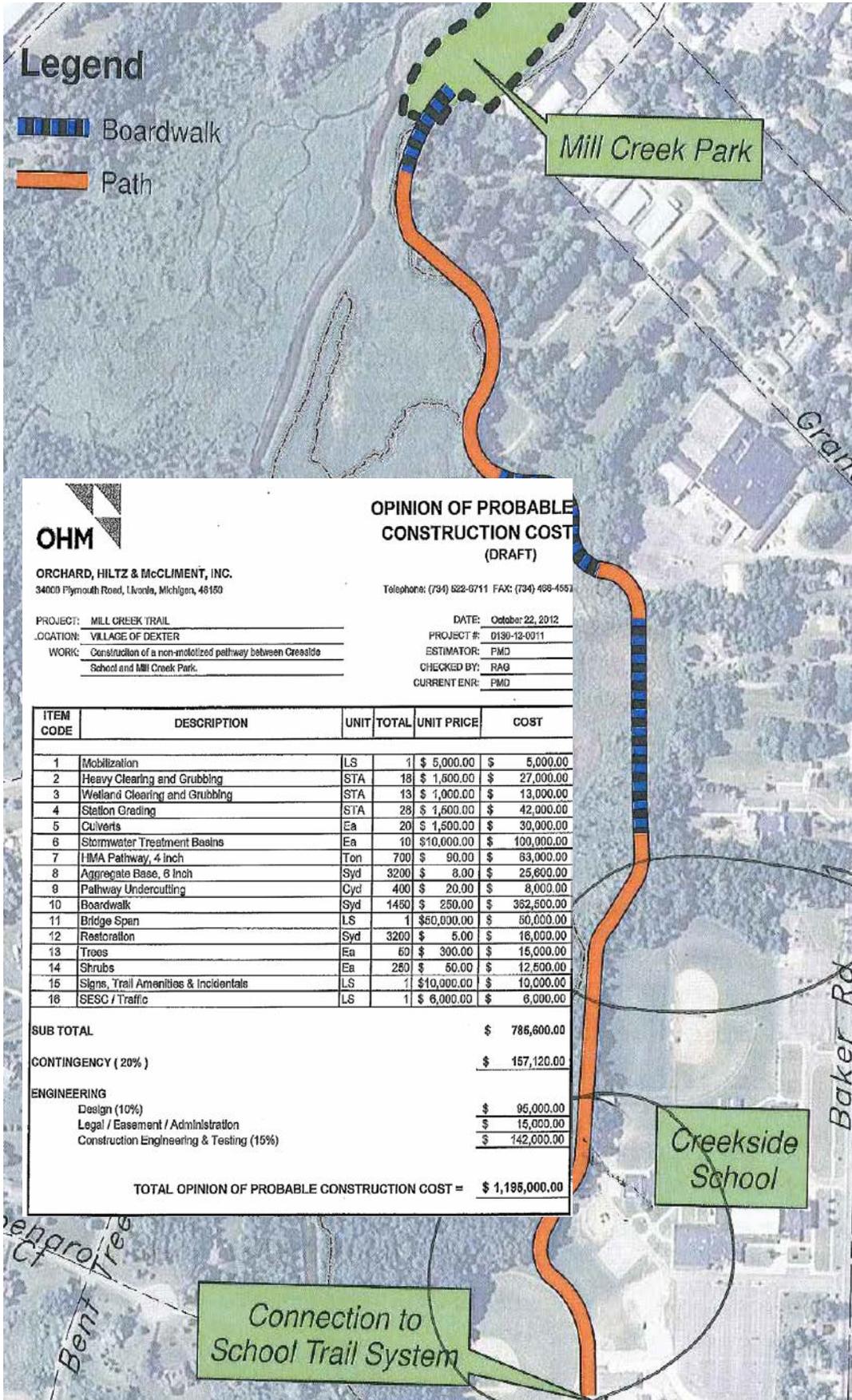
PROJECT COST DETAIL:

Phase 2 Park Development- Grand Street to School	Phase 2	\$1,200,000
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EXPENDITURES (in thousands)

Funding Source	Prior Yrs	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	Beyond FY20	TOTALS	
City Commitment*			\$10	\$20		\$500		\$530	
MNRTF Grant/Other Grants						\$400		\$400	
Other - Unknown						\$100		\$100	
Landmark Structure Donation						\$200		\$200	
Inland Fisheries								\$0	
TOTALS		\$0	\$0	\$10	\$20	\$0	\$1,200	\$0	\$1,230

* Consider adding project back to TIP for future STP-U funding.



Legend

- Boardwalk
- Path

ORCHARD, HILTZ & McCLIMENT, INC.
34000 Plymouth Road, Livonia, Michigan, 48150

**OPINION OF PROBABLE
CONSTRUCTION COST
(DRAFT)**

Telephone: (734) 622-0711 FAX: (734) 498-4551

DATE: October 22, 2012

PROJECT #: 0130-12-0011

ESTIMATOR: PMD

CHECKED BY: RAG

CURRENT ENR: PMD

PROJECT: MILL CREEK TRAIL
LOCATION: VILLAGE OF DEXTER
WORK: Construction of a non-motorized pathway between Creekside School and Mill Creek Park.

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
1	Mobilization	LS	1	\$ 5,000.00	\$ 5,000.00
2	Heavy Clearing and Grubbing	STA	18	\$ 1,500.00	\$ 27,000.00
3	Wetland Clearing and Grubbing	STA	13	\$ 1,000.00	\$ 13,000.00
4	Station Grading	STA	28	\$ 1,500.00	\$ 42,000.00
5	Culverts	Ea	20	\$ 1,500.00	\$ 30,000.00
6	Stormwater Treatment Basins	Ea	10	\$10,000.00	\$ 100,000.00
7	HMA Pathway, 4 inch	Ton	700	\$ 90.00	\$ 63,000.00
8	Aggregate Base, 6 inch	Syd	3200	\$ 8.00	\$ 25,600.00
9	Pathway Undercutting	Cyd	400	\$ 20.00	\$ 8,000.00
10	Boardwalk	Syd	1450	\$ 250.00	\$ 362,500.00
11	Bridge Span	LS	1	\$60,000.00	\$ 60,000.00
12	Restoration	Syd	3200	\$ 5.00	\$ 16,000.00
13	Trees	Ea	60	\$ 300.00	\$ 18,000.00
14	Shrubs	Ea	250	\$ 50.00	\$ 12,500.00
15	Signs, Trail Amenities & Incidentals	LS	1	\$10,000.00	\$ 10,000.00
16	SESC / Traffic	LS	1	\$ 6,000.00	\$ 6,000.00
SUB TOTAL					\$ 786,600.00
CONTINGENCY (20%)					\$ 157,120.00
ENGINEERING					
Design (10%)					\$ 95,000.00
Legal / Easement / Administration					\$ 15,000.00
Construction Engineering & Testing (15%)					\$ 142,000.00
TOTAL OPINION OF PROBABLE CONSTRUCTION COST =					\$ 1,196,000.00

Mill Creek Park

Creekside School

Connection to School Trail System

Green

Baker Rd

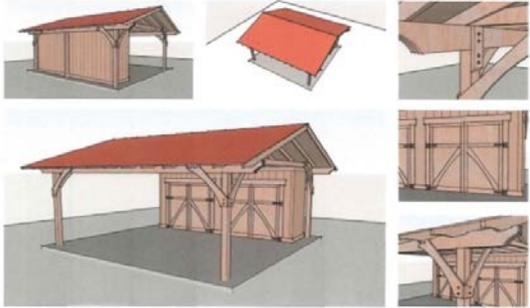
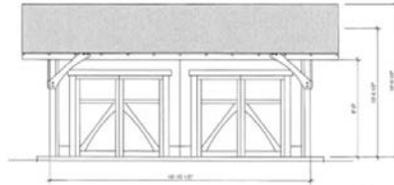
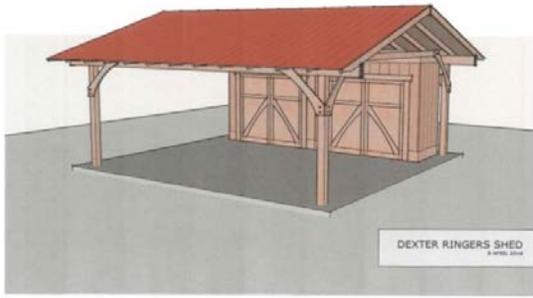
Bent Tree Ct

CITY OF DEXTER * CAPITAL IMPROVEMENTS PLAN

TIMELINE

Consultant Selection	Jan-15
Visioning Session	Feb-15
Public Input	Mar-15
Additional Public Input	Apr-15
Additional Public Input	May-15
Design/Identify Required Permits	Jun-15
Design	Jul-15
Additional Design	Aug-15
PaRC Recommendation	Sep-15
Gather Letters of Support	Oct-15
Publish Public Hearing Notice	Jan-16
Public Hearing- Grant Application	Feb-16
Village Council Certified Resolution	Feb-16
Budget - Documentation of local funding	Mar-16
Notice of Intent	Mar-16
MNRTF Application DEADLINE	Apr-16
Funding Award	Dec-16
Bid Project	Feb-17
Select Contractor	Mar-17
Obtain Permits/Easements	Mar-17
Construction	Apr-17

CITY OF DEXTER * CAPITAL IMPROVEMENTS PLAN



Action Plan

The following Action Plan items are provided in no particular order:

1. Implement the Mill Creek Park Master Plan to construct Mill Creek Park Trail Phase 2.

Meets Goals and Objectives: 1 - A,C. 2 - A,B,C. 3 - A. 4 - B,C. 6 - C,D.

Responsible parties: City Management, Parks and Recreation Commission, City Council, Development Consultant

Project Description

The City of Dexter began construction of Mill Creek Park in 2009 based on the Mill Creek Park Master Plan. The creation of the park was completed in conjunction with the deconstruction of the Mill Pond Dam and allowing the water to once again flow freely. Mill Creek Park, located along Mill Creek, north and south of Dexter's Main Street Bridge, features a handicap accessible pathway from Jeffords St., stairs from the Dexter Farmers Market, a quarter-mile of boardwalk, a playground, canoe and kayak put-ins, benches, picnic tables, and a pathway connection to the Border-to-Border Trail. Construction of the first phase of Mill Creek Park was completed in 2012. The Park is now a hub of activity with a variety of options for active and passive recreation.

The City is now ready to undertake phase 2 of the Mill Creek Park project. The existing Mill Creek Park Master Plan includes a boardwalk/asphalt pathway connecting the existing Mill Creek Park boardwalk south along Mill Creek to the Dexter Schools and Shield Rd. It also includes a trail head at Grand Street, which has been included in the City of Dexter's Capital Improvements Plan, a habitat enhancement zone, wetland enhancement, a landmark platform, and interpretive signage.

The Trail would provide a number of health and wellness benefits to Dexter-area residents, including providing additional opportunities for passive recreation – walking, running, biking, roller blading. It would also provide a connector to the Dexter Schools' campus allowing for safe travel of students from the schools to downtown. Additionally, the trail would serve as an arterial connector to Washtenaw County's Border-to-Border and Michigan's Iron-Belle Trail.

Tentative Process

- I. City Council to appoint the Parks and Recreation Commission to coordinate the team to develop and implement Mill Creek Park Phase 2.
- II. Secure approval and funding from City Council to engage the services of preferred consultant.
- III. Engage consultant to update Mill Creek Park Master Plan and perform design and engineering.
- IV. Contact regional planning organizations – Washtenaw County, Huron River Watershed Council, Dexter Community Schools, and others - to begin project collaboration and gather letters of support.
- V. Apply for funding from both City and non-City sources to help execute the Mill Creek Park Phase 2 Plan.
- VI. Execute the Park Development Plan in phases as funding allows.

2. Identify continuous funding sources for long-term maintenance and capital improvements. Ensure performance of long-term maintenance of parks and recreation assets.

Meets Goals and Objectives: 1 – A,B. 3 – B. 4 – B,C. 5 – A,B,C,D,E. 6 – B,C,D.

Responsible parties: City Management, Parks and Recreation Commission, City Council, Development Consultant

Project Description

Based on the public input provided through the public survey and public input session, Dexter residents recognize the importance of maintaining the City's parks and recreation assets. While the City has been allocating the costs of on-going maintenance from the general fund, the City may wish to consider funding alternatives for long-term maintenance. Funding alternatives may include the development of an endowment fund or a dedicated parks and recreation millage.

Based on the feedback provided by the public survey and public input session, Dexter-area residents believe that the City is doing a good job with regards to maintenance, but there are areas in which residents expressed concern. These areas of concern include:

- Ensuring that the Border-to-Border Trail segment that falls within the City of Dexter is well-maintained.
- Ensuring that Mill Creek Park is well-maintained, including the stairway to the Dexter Farmers Market.
- Developing and maintaining the Border-to-Border Trail between Central St. and Dexter-Huron Metropark with high quality aesthetics.
- Ensuring that waste containers and pet waste containers are available in key locations.
- Ensuring that all parks are handicap accessible.
- Ensuring that the City continues to provide "green space."

Tentative Process

- I. Planning for long-term maintenance
 - a. Parks and Recreation Committee to discuss maintenance issues at each meeting as they are recognized.
 - b. Parks and Recreation Commission will give consideration to parks and recreation commission assets during the annual Capital Improvements Plan discussion.
 - c. Address costly high-priority maintenance items in the Capital Improvements Plan for long-term planning.
 - d. Incorporate Capital Improvements Plan items into the City's annual budget as need arises and funds allow.
- II. Funding long-term maintenance
 - a. Parks and Recreation Commission directs City staff to investigate potential for endowment fund.
 - b. City staff collects information and data related to endowment fund.
 - c. City staff presents information to Parks and Recreation Commission.
 - d. Parks and Recreation Commission gives consideration to issue and makes a recommendation to City Council.
 - e. City Council gives consideration to creation of an endowment fund.
 - f. As need arises, Parks and Recreation Commission directs City staff to investigate possibilities for dedicated millage for parks and recreation.
 - g. City staff collects information and data related to dedicated millages.
 - h. City staff presents information to Parks and Recreation Commission.
 - i. Parks and Recreation Commission gives consideration to issue and makes a recommendation to City Council.
 - j. City Council gives consideration to creation of a dedicated millage.

3. Provide support for the Huron-Waterloo Pathways Initiative.

Meets Goals and Objectives: 1 - B. 2 - A,B. 3 - A. 4 - C. 5 – A,B,D,E. 6 – A,B.

Responsible parties: City Management, Parks and Recreation Commission, City Council, Huron-Waterloo Pathways Initiative Staff

Project Description

From its website, “the Huron-Waterloo Pathways Initiative is a non-profit volunteer organization partnering with the Legacy Land Conservancy and the Chelsea Area Wellness Foundation to develop and expand non-motorized pathways that connect into Michigan’s growing trail network.” Their mission is to “facilitate the development of non-motorized recreational pathways, linking them to a growing network of Michigan trails. We will do this by creating awareness, raising funds, and coordinating efforts of individuals, civic groups, local businesses, and government entities.”

The Huron-Waterloo Pathways initiative is currently working on several Trail Development Zones in order to create “The Loop” Regional Trail System, which would connect the communities of Dexter, Chelsea, Stockbridge, and Pinckney. When completed, “The Loop” will be approximately 44 miles of contiguous trails and would connect to the County’s Border-to-Border Trail and the Michigan’s Iron-Belle Trail.

The City of Dexter Parks and Recreation Commission believes that this trail network would greatly benefit the region – it would be a major tourist attraction, provide opportunities for passive recreation, health, trails. In turn, the City would like to support the Huron-Waterloo Pathway Initiative’s projects and plans.

Tentative Process

- I. Keep abreast of progress being made by the Huron-Waterloo Pathways Initiative in developing “The Loop” by inviting the group’s leadership to make presentations and provide regular updates to the City’s Parks and Recreation Commission.
- II. Provide letters of support to potential funding sources, government agencies, and other organizations.
- III. Assist in gathering community support – coordinate presentations to the public, City Council, and other local civic organizations.
- IV. Assist the Huron-Waterloo Pathways Initiative with planning and land acquisition as requested.

4. Improve or replace the Mill Creek Park Play Structure.

Meets Goals and Objectives: 1 – A. 2 – A. 3 – B. 5 – A,C. 6 – B,C,D.

Responsible parties: City Management, Parks and Recreation Commission, City Council

Project Description

The Mill Creek Park play structure was installed in 2004. While the construction of the Lions Park playground in 2016 will likely lessen the demand on the Mill Creek Park play structure (especially from older children), the community has also expressed interest in improving the Mill Creek Park structure. At present, the structure is small even for younger children, and it is not able to handle the demand from the large number of users. In the next five years, the Parks and Recreation Commission would like to give consideration to improving or replacing the existing structure.

Tentative Process

- I. Receive cost estimate for equipment, surface materials, grading, and installation.
- II. Secure approval and funding from City Council.
- III. Seek funding from non-City sources.
- IV. Post Request for Proposals (RFP) for Playground Equipment.
- V. Receive responses to RFP.
- VI. Evaluate responses to RFP and select a vendor.
- VII. Purchase Equipment.
- VIII. Coordinate Installation.

5. Develop and Implement Solutions to Address the Mast Rd. Bridge Huron River Access Point.

Meets Goals and Objectives: 1 – A,B. 2 – A,C. 3 – A,B. 4 – A,C. 5 – A,B,C,D. 6 – A,B,C,D.

Responsible parties: City of Dexter, Webster Twp, Washtenaw County Sheriff, Washtenaw County Dept. of Transportation, Washtenaw Parks and Recreation, Huron River Watershed Council

Project Description

In Webster Township near Mast Rd. and Huron River Dr., adjacent to the border with the City of Dexter, the Mast Rd. Bridge spans the Huron River. Adjacent to the Mast Rd. Bridge, there is a strip of land that extends from Huron River Dr. down to the Huron River, where for a number of years visitors have used to access the River. There are a number of reasons why this spot has attracted visitors. It is a good location (from the paddlers' point of view) because it is approximately a 3 hour paddle trip to Delhi Metropark (what many consider to be a good amount of time for a trip). There is a convenience store adjacent to the put-in that sells alcohol.

This access point has not been sanctioned by any governmental agency or entity because of a number of safety issues associated with the location. The issues associated with this location include:

- Visitors must navigate a steep and unpaved slope in order to access the River. Travelling down the slope can be hazardous.
- A lack of safe parking areas. Currently, visitors park along the shoulder of Huron River Dr., which creates a traffic hazard. There is very little room to park between the steep bank leading down to the River and the white road line. This lack of space causes people to park over the white line and open their doors into the road where they could be hit. In addition, according to traffic count data collected in the summer of 2015, an average of 2,000 cars travel down Huron River Dr. near the access point every day.

In order to address the issues associated with this illegal River access point, the City has met with Webster Township, Washtenaw County Parks, Washtenaw County Sheriff, HRWC, the Metroparks to begin collecting data and determining a process to develop a solution.

Tentative Process

- I. Coordinate meetings with relevant agencies – Dexter City Council, Dexter residents, Dexter businesses, Washtenaw County Sheriff, Washtenaw County Dept. of Transportation, Washtenaw Parks and Recreation, Huron River Watershed Council, Webster Twp.
- II. Seek funding to conduct a planning study.
- III. Conduct planning study.
- IV. Discuss results of planning study towards developing a solution.
- V. Seek funding for solution from City and non-City sources.
- VI. Implement solution.

6. Coordinate with the Huron River Watershed Council to continuously improve Mill Creek and the Huron River.

Meets Goals and Objectives: 1 – B. 2 – C. 3 – A,B. 4 – A,B,C. 5 – D,E. 6 – A,B,C.

Responsible parties: City Management, Parks and Recreation Commission, City Council, Planning Commission, Downtown Development Authority

Project Description

From their website, the Huron River Watershed Council “is a nonprofit coalition of Huron Valley residents, businesses, and local governments. The Council bridges political boundaries by building partnerships between and among communities, community leaders, residents, and commercial enterprises.” The HRWC’s goal is to “protect and restore the river for healthy and vibrant communities.”

In January 2015, the Huron River Watershed Council secured the Huron River as a nationally designated Water Trail, one of only 18 in the United States. In January 2015, the Huron River received the distinction of being named a National Water Trail; one of only 18 in the United States. The Huron River Water Trail provides paddlers, boaters, and tubers a 104-mile trail with which to connect with nature, history, and the communities that abut the River. Along the Huron River Water Trail, five communities have been designated as “Trail Towns” for their close-knit relationship with the River. These communities are: Dexter, Milford, Ann Arbor, Ypsilanti, and Flat Rock. These communities have worked and will continue to work with the Huron River Watershed Council to promote River preservation and water-based recreation.

It is the City’s goal to participate in the Huron River Watershed Council’s efforts to protect and restore the Huron River and its Mill Creek tributary. In order to support these efforts, the Parks and Recreation Commission recommends:

- 1) That the Dexter City Council give consideration to adopting the Huron River Watershed’s Trail Towns Blue Print Strategic Plan, which will be created for the City of Dexter by HRWC.
- 2) That the Trail Towns Blue Print be included as an addendum to the City of Dexter’s Parks and Recreation Master Plan and that the City of Dexter give consideration to implementing the recommendations provided in HRWC’s Trail Towns Blue Print.
- 3) That the City of Dexter promote and participate in an annual Mill Creek Clean-Up Day in conjunction with the HRWC and Ann Arbor Trout Unlimited.

Tentative Process

- I. The Huron River Watershed Council meets with City of Dexter staff to determine the recommendations to be included in the Trail Towns Blue Print
- II. Huron River Watershed Council submits the Trail Towns Blue Print to City of Dexter staff.
- III. City of Dexter staff provides the Trail Towns Blue Print to the City Council, Parks and Recreation Commission, Planning Commission, and Downtown Development Authority for feedback.
- IV. The Trail Towns Blue Print is revised based on feedback from City of Dexter boards and commissions.
- V. The Parks and Recreation Commission gives consideration to the Trail Towns Blue Print and recommends adoption to City Council.
- VI. City Council gives consideration to the Trail Towns Blue Print and adopts the Plan.

7. Provide support to City Council and the Facilities Committee in redeveloping the City's 8140 Main St. site to include public restrooms that will service park users.

Meets Goals and Objectives: 1 – A. 3 – A,B. 5 – A,B,E. 6 – A,B,C,D.

Responsible parties: City Management, City Council, Facilities Committee, Parks and Recreation Commission, Planning Commission, Downtown Development Authority

Project Description

Currently, the restrooms provided to Mill Creek Park and Monument Park users are port-o-potties. There has been a great deal of support in developing public restrooms that service these parks. One opportunity that has been presented lies in the redevelopment of 8140 Main St., which is the current site of the Dexter Area Fire Department. The Dexter City Council has appointed a committee to study the development or redevelopment of facilities that would better support the Dexter Area Fire Department, the City of Dexter offices, and the Washtenaw County Sheriff's substation. The 8140 Main St. site is situated directly adjacent to Mill Creek Park and would provide a convenient location to offer public restrooms to park users. As redevelopment occurs, ADA accessibility would be taken into consideration by adding an elevator that could transport residents from Main St. or Jeffords down to Mill Creek Park.

Tentative Process

- I. Facilities Committee continues its deliberation regarding facility location and design for the Dexter Area Fire Department, City Offices, and Sheriff's Substation.
- II. The Parks and Recreation Commission will provide any information or support for the project as requested by City Council or the Facilities Committee.
- III. Facilities Committee provides a report regarding options to the Dexter City Council. This report may or may not include a recommendation.
- IV. City Council gives consideration to facility needs based on the Facilities Committee report.
- V. City Council decides a course of action.
- VI. The City of Dexter seeks funding sources for the development or redevelopment projects.
- VII. Facilities project is implemented.

8. Complete on-going park enhancement projects.

Meets Goals and Objectives: 1 – A,B. 2 – A,B. 5 – B,C,D,E. 6 – A,B,C,D.

Responsible parties: City Management, Parks and Recreation Commission, City Council

Project Description

The City of Dexter has a number of parks and recreation projects currently on-going. These include the installation of a playground structure at Lions Park, which is currently scheduled for the spring of 2016, and improving the look and feel of First Street Park. The City of Dexter has committed funds to these two projects for the 2015-2016 fiscal year, and has received contributions from civic organizations to ensure the completion of these projects. The City of Dexter Parks and Recreation Commission is dedicated to completing these projects.

Tentative Process

- I. Lions Park Play Structure
 - a. Coordinate Community Build Day in spring 2016
 - i. Promote event
 - ii. Gather volunteers
 - iii. Transport equipment
 - iv. Installation through Community Build
 - v. Ensure any follow-up punch-list items are completed.
 - b. Surface materials
 - i. Purchase surface materials
 - ii. Set installation date and follow-through
 - c. Path from parking lot to playground
 - i. Coordinate memorandum of understanding with School District
 - ii. Secure funding for project
 - iii. Coordinate installation of path
 - d. Plant trees along fence line
- II. First Street Park Improvements
 - a. Coordinate with Dexter Ringers to develop solutions for Park improvements
 - i. Meet with the Dexter Ringers at a Parks and Recreation Commission Meeting to discuss on-going Park issues.
 - ii. Develop solutions that are agreeable to the City and community groups.
 - iii. Implement solutions.

9. Enhancement and Awareness Projects

Meets Goals and Objectives: 1 – B. 2 – A,B. 3 – A,B. 5 – C. 6 – A,B,C,D.

Responsible parties: City Management, Parks and Recreation Commission, City Council

Project Description

The City of Dexter Parks and Recreation Commission received a great deal of high quality feedback during the public input process for the 5-Year Parks and Recreation Master Plan. This feedback has led to the conceptualization of a number of small projects that the City of Dexter should consider implementing between 2016 and 2021. These projects include:

- Install solar lighting along the Border-to-Border Trail - The “West Ridge Connector” from Mill Creek Park to the West Ridge subdivision can become very dark for Border-to-Border Trail users. With the amount of activity that takes place in downtown Dexter in the evenings, the installation of lighting along this path would greatly enhance nighttime walkability.
- Host Dexter Parks Day – One issue that became apparent during the public input process was the lack of use of First Street Park, Lions Park, Peace Park, and Community Park. In order to address this issue, participants at the public input session recommended hosting an annual event that incorporates all City of Dexter parks. This event could occur in July, when there are few City events taking place.
- Promote City of Dexter Parks – In order to address the lack of use/awareness issue, the City of Dexter should consider regularly promoting the locations of City parks in the quarterly newsletter, social media, e-mail update, media outlets, and in the City’s kiosks.

Tentative Process

- I. Solar Lighting Project
 - a. Incorporate Solar Lighting Project in the Capital Improvements Plan.
 - b. Further develop concept for Solar Lighting, including detailed specifications, locations, budget, and timeframe.
 - c. Seek funding for project and incorporate funding for project in the City’s Budget.
 - d. Develop an Invitation to Bid/Request for Proposal for the project.
 - e. Purchase the solar lights
 - f. Coordinate installation.
- II. Host Dexter Parks Day
 - a. Parks and Recreation Commission to discuss details relating to the event – date, activities, promotion.
 - b. Parks and Recreation Commission to recommend a date for the event to City Council along with a proposed budget to provide activities.
 - c. City Council approves the event along with the annual Budget.
 - d. City staff and Parks and Recreation Commission promotes the event using the City’s quarterly newsletter, social media, e-mail update, media outreach, and kiosk postings.
- III. Promotion of City Parks
 - a. City staff develops language for advertisements relating to location of City Parks.
 - b. City staff incorporates this language into its media outreach - quarterly newsletter, social media, e-mail update, media outreach, and kiosk postings.
 - c. City staff makes park location maps available online.



OFFICE OF THE CITY MANAGER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Parks and Recreation Commission

From: Justin Breyer, Assistant to the City Manager

Re: Discussion of: Washtenaw Area Transportation Study Pedestrian Counters

Date: January 15, 2015

The City was approached by the Washtenaw Area Transportation Study (WATS) to determine if the City would be interested in partnering with them to set up pedestrian counters along the Border-to-Border Trail. WATS has indicated that they would purchase the equipment and pay for data collection, but the City would be responsible for installation and maintenance. I have also contacted Coy Vaughn of the Washtenaw County Parks Department to determine if they would be interested in participating in some cost sharing for the project since the B2B Trail is a County-wide trail. Documents related to this item are included in the packet.

Overview of Urban-Multi Pedestrian and Bicycle Counter

WATS is excited to partner with our local communities to begin the collection of bicycle and pedestrian data with reliable technology. The company that we are encouraging our communities to work with is called Eco-Counter.

WATS will commit to doing the following:

1. Purchase of one Urban Multi-Counter with post and 2 loops for directional traffic (\$5,400 per unit)
2. Pay for 5 years of data transmission (\$420 per unit/per year)
3. Pay for 5 years of battery replacement (\$500 per unit/over 5 years)

Community responsibility:

1. Installation of bicycle/pedestrian counter (\$1500-\$2000 estimated)
2. General maintenance and inspection of equipment (\$250 per year estimated)

Urban Multi System

We have been collecting information on the urban multi system which will collect pedestrian and bicycle count data. The information presented above is for this system.

Accuracy of the Urban Multi-System

The accuracy of an Urban MULTI counter on a dedicated facility, would be upwards of 95% for bikes and between 85% -95% for pedestrian depending on the pedestrian traffic on the facility. In occurrences of side-by-side pedestrians events, the PYRO sensor may undercount due to the masking effect (occlusion). In addition, correction factors can be set and applied within the software to make up for undercounting. The counter can perform with temperatures of (-40°F to 120°F) and is rated IP 66.

Maintenance

The Urban MULTI counter requires a battery replacement every 2 years that costs \$125 dollars. If the unit has automatic data transmission, there is an additional battery to power the modem that costs \$75 and must also be replaced every 2 years.

Once the internal 10 year logger battery runs out, you would simply have to have the battery replaced by sending the logger back to us so that we can make the switch. The costs of this process would be the replacement battery, an hour of labor and shipping making the total cost somewhere around \$250 plus whatever inflation there is in 10 years.

In terms of maintenance, it would be good to inspect and potentially the loops with loops sealant every 2 years.

Warranty

In terms of reliability, the counter come with a two year warranty.

Processing and storage of data from different sensors

The Eco-MULTI Urban Post¹ + ZELT Inductive loops is an all-inclusive counting system specifically designed to blend into the urban environment. The counter has the capacity of differentiating between cyclists and pedestrians on shared areas, or counting pedestrians on sidewalks and cyclists on high street. The complete system brings together different sensor technologies, each sensor being dedicated to a single user type. The different signals are analyzed by an intelligent system, the SMART Connect, which is able to prioritize choices in order to classify the different user types.

¹ For more information about the Urban Post itself, please refer to the "Urban Post Counter" technical sheet.

Counting System General Characteristics

Technology	PYRO Sensor: Passive Infrared Pyroelectric ZELT Sensor: Electromagnetic ZELT
Battery Life	1 or 2 ZELT loops: 2 years More than 2 ZELT loops: 1 year
Calibration/Adjustments	Autocalibration
Settings	Sensitivity can be set up with delivered Software
Direction	Direction recognition possible with a bidirectional PYRO Sensor, or with option direction recognition by the ZELT Loops
Covered Width	Up to 6m (19.5')
Data Backup	60-minute or 15-minute data recording interval
Memory	15-minute data recording interval: 330 days 60-minute data recording interval: 640 days
Waterproofness	IP 6.6.
Temperature Resistance	-40°C to + 50°C (-40°F to 120°F)
Configurations	Standard : Urban Post installed on the edge of the path. Specific : Urban Post centered in the middle of the past with detection on both sides.



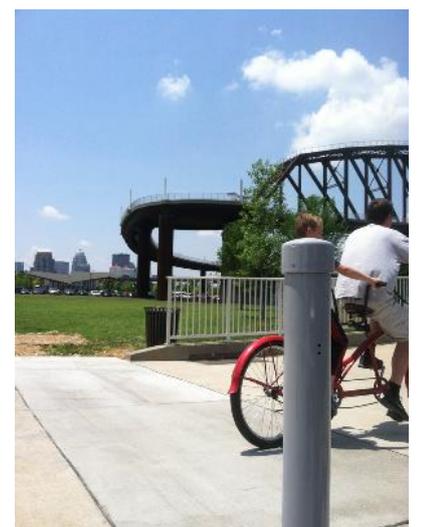
Example of an Eco-MULTI differentiating between cyclists and pedestrians on a shared area



Physical Characteristics / Environment

PYRO Sensor

External Dimensions	Unidirectional Sensor (or without direction detection) : 18 mm x 40 mm x 110 mm (0.7" x 1.6" x 4.5") Bidirectional Sensor : 18 mm x 40 mm x 110 mm (0.7" x 1.6" x 4.5") PYRO-Zoom Sensor: 18 mm x 40mm x 103 mm (0.7" x 1.6" x 4")
Cells Dimensions	Ø 10 mm (0.4") / Thickness: 0.7 mm (0.03")
Cable Length	4 m (13')
Cells Material	Short- and medium-range PYRO Sensors: High-density Polyethylene (HDPE) PYRO-Zoom option: Germanium
Sensor Body Material	Polyvinyl chloride
Connections	Buccaneer
Min. Sensitivity	1°C (2°F) from the ambient environment
Range of the Sensor	1 m (3.5'), 4 m (13') or 15 m (50')
Installation Height	80 cm (31")
Setup	Sensor positioned vertically, perpendicular to the path
Beam Angle	Short- and medium-range PYRO Sensors: 7° PYRO-Zoom Sensor: 4,5°



The Urban Post is specifically designed to resist vandalism

Europe | Worldwide

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604-3981 St-Laurent Blvd | Montreal, QC | H2W 1Y5, Canada
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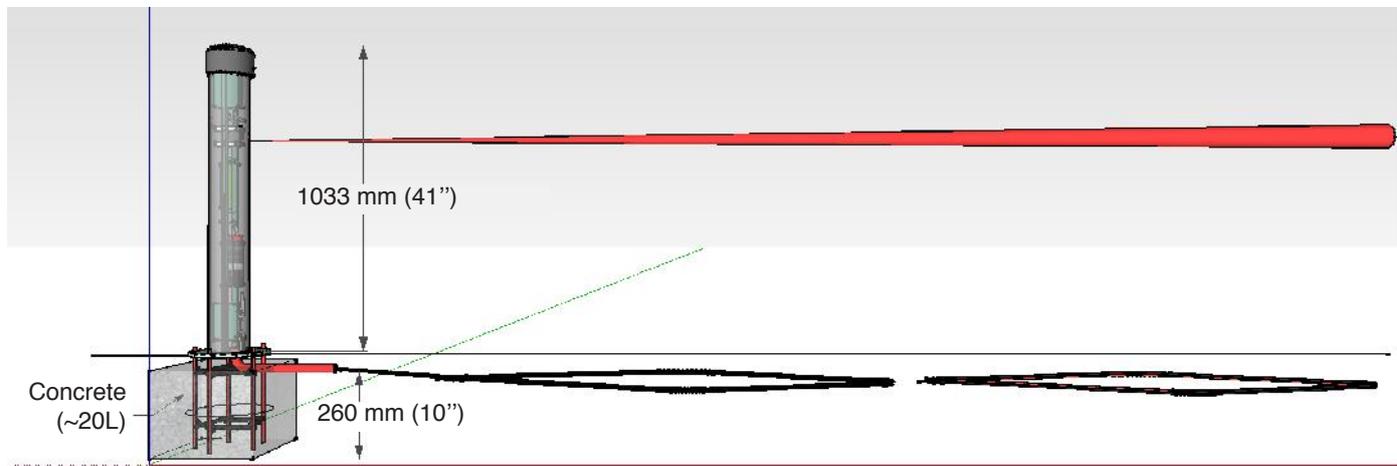


ZELT Sensor

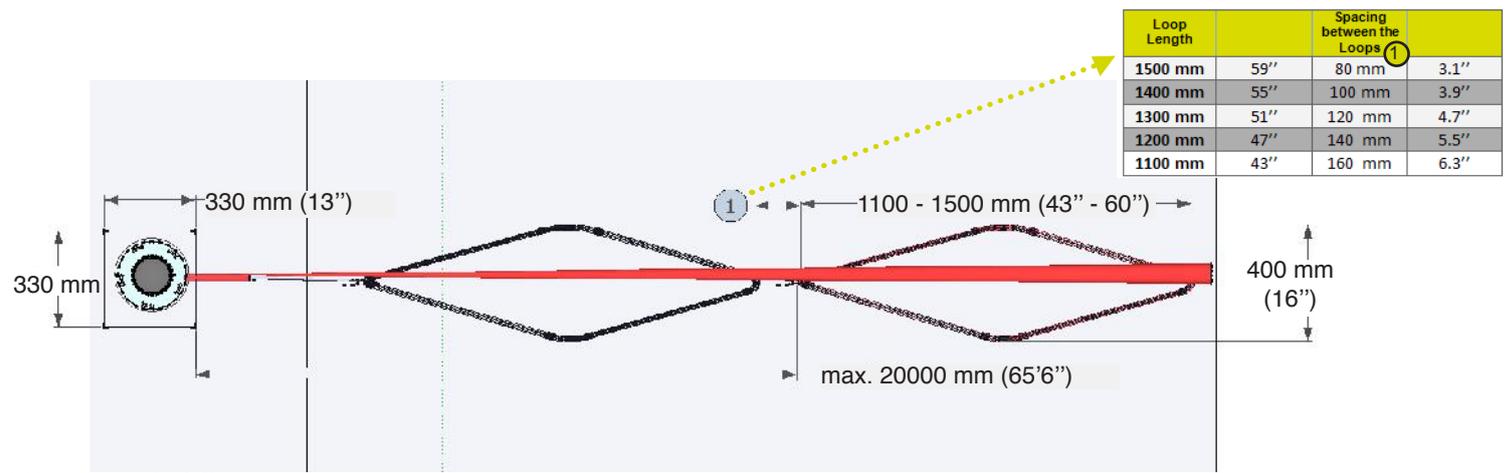
Power Supply	7,2 V / 34 Ah
Dimensions	Length: 110 cm to 150 cm (3.6' to 4.9')
	Width: 40 cm (15.7")
Installation	Spacing between two loops installed side by side: 8 cm to 16 cm (3.1" to 6.2")
	Trenches Depth: 4 to 5 cm (1.5" to 1.9") Trenches Width: 2 cm (0.8")



Installation Example with Medium-Range PYRO Sensor and Two ZELT Inductive Loops for Bicycles



Side View



* Up to 20 m (65'6") on request

Aerial View

All Eco-Counter products are designed and manufactured in France.

Europe | Worldwide

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Non contractual documentation. Specifications subject to change without notice.



OFFICE OF THE CITY MANAGER

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Memorandum

To: Parks and Recreation Commission
From: Justin Breyer, Assistant to the City Manager
Re: Discussion of: Easter Eggstravaganza
Date: January 15, 2015

It is time to begin planning for the Easter Eggstravaganza. This year's Easter Eggstravaganza will take place on Saturday, March 26th, which is more than a week earlier than last year's event. I have included items related to the Easter Eggstravaganza.

**2014
EASTER EGGSTRAVAGANZA
TO DO**

1. Date Selection Confirmation – Saturday, April 19, 2014- No Rain date
2. Donations/Volunteers needed – Starting at 8:30 am (SET UP)
 - a. Contributors – Chelsea Teddy Bear – stuffing 200-300 eggs, Dexter Senior Center – Stuffing 500 eggs, Girl Scouts – Stuffing Eggs, LaFontaine Chevrolet – parking area to be used
 - b. Volunteers – LaFontaine to assist in parking, Lions will also be assisting
 - c. Face Painting Volunteers – Girl Scout Troop 40318
 - d. Easter Bunny Volunteer – Toni Henkemeyer – costume purchased
 - e. Check In Volunteers – _____ (need volunteers)
 - f. Egg Recycling Organizer
 - g. Event Organizer – Egg Hunt Starter/Coordinator – _____ (need volunteer)
3. Advertisement –
 - a. Posted on Facebook
 - b. Sent via Email Update
 - c. Posted on Website
 - d. Sent to Annarbor.com, Dexter Leader, Dexter Update, Sun Times
4. Fee to participate; pays for eggs/supplies/bunny costume, etc.
 - a. Pre-ticket sales (\$2/4 in advance or \$3/5 at the door)
 - b. Received donation for 100 tickets
 - c. Photos – bring own camera
5. Set up
 - a. PARKING – stake signs and sandwich board
 - b. EGG AREAS – 2 - Stakes/Caution Tape for area designation; 2 larger areas this year; age group sections (3 and under; 4-10)
 - c. Signage – signs made previously; sandwich board sign to be used
 - d. Decorations – DPW will bring to site day of the event
 - e. Recycle Eggs – Picnic table with bins and signs

6. Purchases – Anticipating 250 kids at 15 eggs each – 3,750
 - a. Eggs –
 - i. 2011 - 3000 eggs
 - ii. 2012 – 1500 empty eggs ordered; 888 filled eggs ordered
 - iii. 2013 – 2000 stuffed eggs ordered; 2000 eggs stuffed
 - iv. 2014 – 1000 stuffed eggs ordered; 2700 to be stuffed
 - b. Bags – Ordered 250
 - c. Sidewalk chalk – Plenty remaining from 2013

7. OTHER?

Sponsored By:

LaFontaine Chevrolet | Dexter Lions Club | Dexter Senior Center | Girl Scout Troop 40653
Girl Scout Troop 80318 | His Eye is on the Sparrow | Dexter Parks & Recreation Commission
Klumpp Family | The Hermann Family



Easter Eggstravaganza

Join us for a fun-filled family experience at the 5th Annual Easter Eggstravaganza! Easter Egg Scrambles for children both young and old will provide treats and surprises! For even more excitement, take a picture with the Easter Bunny or have your face painted by one of our many talented artists! To purchase advance tickets, please visit Dexter City Hall at 8123 Main St., Second Floor of the PNC bank building.

Cost in advance: \$2/child; \$4 for two or more children

Cost at the door: \$3/child; \$5 for two or more children

Saturday, April 4

10 am - 12 pm

Location

Community Park

3575 Ryan Dr.

Additional parking is available at LaFontaine Chevrolet (entering from Dexter Ann Arbor Road).



8123 Main Street

|

(734) 426-8303

|

www.dextermi.gov

Item #	Item	Price	Quantity	\$ Total	Quantity Total	
	sunnybunnyeastereggs.com					
	SB-Gold Easter Eggs-100		25	1	25	empty eggs
	SB-Plastic Easter Eggs Candy-1000		104	1	104	1000
	www.orientaltrading.com					
IN-37/577	Easter Egg-Shaped Bubble Bottles x12	6.25	4	25	48	
IN-12/4509	Spring Brights Bubble Bottles x48	6.25	1	6.25	48	
IN-12/2002	Iridescent Glitter Putty Eggs x12	6	4	24	48	
IN-/K597	Easter Butter Mints X108	6.25	2	12.5	216	
IN-5/1415	Gummie Butterfiles X38	7.25	4	29	152	
IN-/K1214	LifeSavers® Pastels X54	4.25	4	17	216	
IN-/K1917	Mighty Malts Malted Milk Eggs x 117	6.25	1	6.25	117	
IN-5/916	Stretchable Candy Bracelets X48	8.75	2	17.5	96	
IN-13644009	Palmer® Chocolate Carrots X53	5.5	2	11	106	
IN-24/1653	insperational Sayings Bracelet X24	6.25	2	12.5	48	
IN-5/629	Stamper Assortment x50	11	1	11	50	
IN-5/1624	Finger Puppet Assortment x50	12.5	1	12.5	50	
IN-34/2039	Easter Bunny Bracelets x24	6.25	2	12.5	48	
IN-37/1405	Easter Character Beaded Necklaces x12	9	2	18	24	
IN-/K1278	Skittles® & Starburst® Fun Packs x90	16	2	32	180	
IN-37/648	Duck & Bunny-Shaped Candy Packs x57	7.25	1	7.25	57	
IN-37/522	Egg-Shaped Sucker Rings x12	6.25	3	18.75	36	
IN-/K890	Daisy & Swirl Chocolate Eggs x88	5.5	5	27.5	220 2 per egg	
IN-24/2621	Light-Up Smile Face Rings x12	12	4	48	48	
IN-/K1770	Sour Patch Kids® Candy Packs x80	9	2	18	160	
IN-12/3893	Finger Beam Lights x12	8	4	32	48	
N-12/670	Sticky Bunnies x12	3.75	6	22.5	72	
IN-37/1423	Egg Filler Easter Candy Assort x215	25	2	50	430	
IN-70/1902	Frog Tattoos x72	5	1	5	36 2 per egg	
IN-9/1214	Zoo Animal Stickers x100	2.5	1	2.5	50 2 per egg	
IN-37/815	Mini Easter Rubber Duckies x24	10	1	10	24	
IN-39/2105	Spring Bug Tattoos x72	5	1	5	36 2per egg	
IN-37/250	Plush Bunnies in Bright Easter 12 Eggs	15	3	45	36	
IN-37/270	Egg-Shaped Squeeze Balls x24	14.5	1	14.5	24	
				682	3724	

Purple items are filled Eggs or egg shaped objects apx. 1180 in total