



VILLAGE OF DEXTER

TREE MANAGEMENT PLAN

A guide for tree care and maintenance in the Village of Dexter

TREE BOARD

ADOPTED March 17, 2009

ACCEPTED BY VILLAGE COUNCIL

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Tree Management Plan

Acknowledgments

The Village of Dexter Tree Board wishes to thank everyone who contributed to the preparation and development of the Village of Dexter Tree Management Plan. Many people have donated their time, energy, and enthusiasm to its creation. Special acknowledgment should be given to the members of the Dexter Tree Board: John Coy, Sandy Hansen, Cindy Henes, Jeff Peters, and Allison Bishop, Community Development Director-Village of Dexter.

Introduction

Trees are an important part of a community. They provide aesthetic, environmental, and economic benefits. Their natural beauty and grace create a sense of place and soften the urban landscape. Their shade creates pleasant walking environments in our neighborhoods and business districts. They are habitat for wildlife. Trees also produce economic benefits by reducing the costs associated with stormwater runoff, reduction of air pollution, and energy consumption. According to the article "22 Benefits of Urban Street Trees" by Dan Burden, senior urban designer, Summer 2006, "For a planting cost of \$250-\$600 (which includes the first 3 years of maintenance), a single street tree returns over \$90,000 of direct benefits (not including aesthetics, social and natural) in a lifetime of the tree."

A Tree Management Plan is the method of implementing a Tree Program. The Village has been developing a Tree Program over several years; but had not yet established important goals and objectives for the program. The plan will provide guidance for tree management within the Village of Dexter and strategies for implementing the stated goals and objectives of the plan. The plan will guide the implementation of the Village's community tree program, including planting, removal, pruning, trimming and other tree work necessary to achieve a quality, thriving community forest.

The Tree Management Plan shall also serve as the basis for prioritization, scheduling and budgeting for the management of the Village's community forest, assure tree health and survival and bring long term benefits and reduced liability through eliminating hazardous conditions.

It is the intention of the Tree Board that the Tree Management Plan and the goals and objectives of the plan be reviewed every five (5) years.

The Village of Dexter Tree Board

In order to protect the Village of Dexter's community forest and to ensure that it remains one of Dexter's finest assets, the Dexter Village Council created the Village of Dexter Tree Board in 2005 to develop a written management plan that would provide a systematic approach to all tree-related activities within the Village and that would provide guidelines for Village staff to administer the tree program. The tree board also advises Village Council on matters regarding Dexter's community forest.

2006 Established Mission Statement

It is the mission of the Dexter Tree Board to promote the well being of the residents of the Village of Dexter by preserving, enhancing, and fostering the growth of a variety of trees within the Village.

Tree Inventory

In 2004 the Village of Dexter created a tree inventory and a GIS database. The Village hired a qualified consultant to determine the location, species, size, health, and replacement value of trees with a dbh greater than two inches within the street rights-of-way and parks. Each tree was tagged with a numbered metal identification tag. All data was entered into a computerized tree inventory accessible to Village staff via the Internet.

The tree board recommends that the following inventory data be reviewed annually and that the inventory be updated as changes occur*:

1. Species Composition and Diversity
2. Health Assessment
3. Size - DBH - Diameter at Breast Height (4 feet)

In addition, the tree board recommends an annual windshield assessment of the health of all trees in the community forest.

The Tree Board also recommends that the computerized tree inventory be reviewed every five (5) years due to the speed in which the health of a tree can

change. Re-evaluation of the tree inventory in parks and along streets should be recorded separately.

*Updates to the tree inventory occur as trees are removed and replaced. The DPW is responsible for removing tree tags and reordering or replacing the tags with the new information. A tree work order is also created and forwarded to the tree inventory database manager. Tree work orders are typically completed bi-annually as part of the fall and spring tree plantings. Upon reassessment of the tree inventory (anticipated 2009) trees will be located by address. Locating trees by address will reduce the Village's dependence on a consultant to update the inventory and the tag system can be eliminated.

Tree Inventory and Analysis

Species Composition*

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Maple	50%	52%	50%							
Honeylocust	8%	8.4%	8%							
Callery Pear	7%	7%	7%							
Green Ash	4%	1%	1%							
White Ash	1%	<1%	<1%							
Colorado Spruce	3%	3.5%	3.3%							
Flowering Crab	3%	2.7%	2.7%							
Littleleaf Linden	2%	2.5%	2.4%							
London Plane	-	-	<1%							
Oak	-	5%	5.4%							
Japanese Zelkova	-	<1%	<1%							
Sweetgum	-	2.5%	2.7%							
Tulip Tree	-	1.7%	2%							
Yellowwood	-	-	<1%							

* Removal and replacement factored annually.

In 2006 there were sixty-six tree species in Dexter's street rights-of-way and parks; in 2007 there were sixty-eight species. Approximately 50% are some type of maple. The sugar maple (*Acer saccharum*) is the most common species comprising 17% of Dexter's community forest. It is followed by the red maple (*Acer rubrum*), 13%; Norway maple (*Acer platanoides*), 12%; and silver maple (*Acer saccharinum*), 9%. The top ten species in the Village are rounded out by honeylocust (*Gleditsia tricanthos*), 8.4%; callery pear (*Pyrus calleryana*), 7%; oaks (*Quercus* sp.), 5%; Colorado spruce (*Picea pungens*), 3.5%; flowering crab (*Malus* sp.), 2.7%; littleleaf linden (*Tilia cordata*), 2.5% and American sweetgum (*Liquidambar styraciflua*), 2.5%.

In 2006 ash trees comprised 5% of Dexter's community forest. With assistance from the State of Michigan Emerald Ash Borer tree planting grant over 130 ash trees were removed due to emerald ash borer infestation, reducing their percentage of total population down to less than 2%.

Health Assessment

	2006*	2007*	2008*	2009	2010	2011	2012	2013	2014	2015
Excellent	71%	74.6%	73%							
Average	17%	15.6%	14.8%							
Poor	5%	4%	3.7%							
Physically Damaged	5%	4%	4.2%							
Under Stress	<1%	<1%	<1%							

* Based on 2005 tree inventory data, changes in health overtime not factored.

The overall condition of the trees was described as (1) excellent, (2) average, (3) poor, (4) insect damaged, (5) physically damaged, or (6) under stress. In 2006, 71% of the trees were in excellent condition, 17% were average, 5% were in poor or damaged condition; and less than 1% were under stress or had been subjected to insect damage.

Average dbh*

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
dbh	11.5	10.3	10.7							

* Removals and Replacements factored annually, based on 2005 tree inventory data, growth overtime not factored.

The age and size of the trees within Dexter’s community forest range from the small, young trees in the neighborhoods built within the last decade to the much larger, older trees within “old” Dexter. The dbh data show that the sugar maples, Norway maples, and silver maples are likely the oldest trees within the Village. The average dbh for the sugar maple is eighteen inches; for the silver maple it is fifteen inches. Diameters for the remaining trees range from two to fifty-seven inches.

The tree inventory is a useful body of information on Dexter’s community forest is. The inventories, updated at regular intervals, provide a useful measure of the composition and condition of the public trees within the community. This information can be worked in various ways to assist in the tree management program.

- Data showing the distribution of different species within the Village can be referenced in selecting species for the planting programs to assure a healthy mix of diverse species along Dexter’s streets, in parks and other public spaces.
- Inventory information on the dbh, or trunk diameter at breast height (4 feet) can be sorted to show where there are concentrations of the largest

(oldest, aging) trees, the areas and neighborhoods of newest (youngest, smallest) street trees, and the distribution of a large middle category of mature community forest – well established, substantial trees.

- The dbh (size/age) information is informative at the ‘big picture’ level. It can be useful in projecting zones of corridors in the community where different tree maintenance techniques and practices may apply. It is not a diagnostic tool; a young tree is not healthy by virtue of its youth, nor is a noble old specimen automatically in decline because of its size and age.

Annual Work Plan

A work plan will be developed annually using the tree inventory and the general policies established by the tree board regarding tree removal, planting, and maintenance. Since there are many needs throughout the Village, a priority list and their funding sources was created:

- Trees that are dead, dying or diseased will be removed.
- Trees that obstruct visibility on streets and at intersections will be pruned or removed.
- Trees that interfere with pedestrian safety on sidewalks will be pruned or removed.
- Planting
 - Entrances to the Village (Baker Road, Dexter-Ann Arbor Road, Main Street and Central Street)
 - Homes of resident cost-share program participants
 - Spring planting lottery

All new trees planted should be a minimum of 2.5” caliper and should be included in the list of recommended plantings in Article 6, Landscaping Standards of the Village of Dexter Zoning Ordinance. Street trees should be planted a maximum of thirty (30) feet apart.

Funding

Funding for the tree program comes from a variety of sources:

- General Fund, Tree Program Department, Line Item 101.285.000.000.000
- Resident cost-share planting program

- Donations of money and time from local businesses and community organizations
- Tree Replacement Restricted Account established by Article IV, Section 6.14 of the Village of Dexter Zoning Ordinance
- Grants (DTE, Community Forestry, Arbor Day, Emerald Ash Borer, Tree City, etc.)

Budgeting

Budget amounts in the tree management plan are based on past expenditures for removal, tree planting, general maintenance and storm-damage clean up, and on recommendations from the Community Development Manager and Department of Public Services Superintendent. The Tree Board will review budgets annually in May and June and make recommendations to Village Council for incorporation into the Dexter Village Annual Budget (July 1 – June 30). The following table is the recommended funding allocation for annual tree related activities:

ACTIVITY	% of annual budget
Removal of hazardous, dead, and declining trees	30%
Tree maintenance activities (trimming, pruning, etc.)	35%
Tree Planting*	30%
Administrative activities	5%

*Funding can fluctuate due to resident cost share participation and grant awards

Vision for Dexter's Community Forest

Using the Tree Management Plan as a guide, by 2020 Dexter's community forest will be well stocked, diverse, and properly maintained. The Village of Dexter will be a certified Tree City USA.

The Tree Management Plan will recommend annual budgets as well as long range capital improvements, maintenance and care schedules, planting and removal priorities, and species selection recommendations.

The Tree Management Plan will provide information to Village residents on the benefits of trees and the role residents play in keeping the community forest vital and safe.

2009 Village of Dexter Tree Board

John Coy
Sandy Hansen
Cindy Henes
Jeff Peters
Allison Bishop



Program Goals

Consistent with the Vision Statement the Dexter Tree Board established a number of goals to preserve, maintain, and develop its community forest.

Goal 1

Educate Village officials and staff on the importance of trees in a community.

Goal 2

Provide education on the importance of trees in a community and their impacts on property values.

Goal 3

Reduce the Village's exposure to liability by maintaining the community forest.

Goal 4

Manage the Village's community forest through the use of the Tree Management Plan and the computerized tree inventory.

Goal 5

Develop partnerships with professionals to ensure effectiveness and efficiency in managing the community forest.

Goal 6

Promote and improve species diversity throughout Dexter's community forest to minimize potential for disease or insect infestation and forestry devastation.

Goal 7

Create an effective and adaptable Tree Management Plan.

Goal 8

Obtain funding for the implementation of the Tree Program.

Goal 1

Educate Village officials and staff on the importance of trees in a community.

Objectives

- ❖ Develop a tree education program.
- ❖ Encourage proper planting and maintenance techniques.
- ❖ Provide proper training for in-house personnel on planting and maintenance.
- ❖ Apply for DTE tree planting grants, Emerald Ash Borer grants, community forestry grants, and all other available funding or grants.
- ❖ Participate in National Arbor Day celebrations.
- ❖ Become s Tree City USA.
- ❖ Provide on-going guidance to Village officials and staff on tree care.
- ❖ Update the Village Tree Ordinance and Landscaping Standards as needed.

Strategies

- Create a list of materials that to be included in a tree education program and determine how best to distribute to make the information available.
- Adopt guidelines for planting and maintenance, including guidelines for tree selection and placement near overhead and underground utility lines. Include diagrams illustrating recommended tree spacing.
- Meet the Tree City USA qualifications and apply for certification.
- Report to Dexter Village Council annually on the Tree Board's activities and accomplishments.

Goal 2

Provide education on the importance of trees in a community and their impact on property values.

Objectives

- ❖ Develop a tree education program for Village residents which includes tree selection, planting, and care information.
- ❖ Inform the public about the Tree Management Plan and the Tree Replacement Program and the importance of the tree inventory.
- ❖ Foster a sense of ownership of the community forest by offering a resident participation tree-planting program.
- ❖ Encourage residents to report hazardous trees to the Village.
- ❖ Encourage community organizations such as the Rotary Club, Lions Club, Kiwanis Club, Scouts, and school groups to participate in tree-related activities sponsored by the Village.

Strategies

- Create a printed materials for residents on:
 - Selecting the right tree
 - Tree planting and care
 - Participation in the tree planting program.
 - The Tree Management Plan and the lottery system used by the Tree Board to determine planting locations.
 - Information on how to report damaged or hazardous trees, tree conflicts with overhead wires, impediments to visibility, clearance problems, etc.
- Invite community organizations to participate in tree-related activities when appropriate, i.e., National Arbor Day celebration.
- Use the Village website and quarterly newsletter to educate the public on the importance of tree and to advertise community forestry milestones and successes.

Goal 3

Reduce the Village of Dexter's exposure to liability through on-going tree maintenance.

Objectives

- ❖ Promote and protect the health, safety and welfare of the public by providing for maintenance of trees in the community.
- ❖ Prune or remove hazardous trees that are on public property or that overhang public property.
- ❖ Address hazardous conditions created by tree roots under sidewalks or in public utilities.

Strategies

- Use the "International Society of Arboriculture (ISA) Tree Hazard Evaluation Form" to identify tree hazards.
- The Tree Board and/or staff will inspect public trees or trees on private property that overhang public property for hazardous conditions. Inspections will occur annually and written records of the inspection will be maintained. Abatement work will be prioritized and addressed efficiently.
- The pruning or removal of trees that interfere with visibility of signs or at intersections will be a priority.
- Respond quickly to requests by property owners regarding tree hazards.
- The Village will contract for tree work only with qualified and insured arborists or tree maintenance firms experienced in structural maintenance of trees.

Goal 4

Manage the Village's community forest through the use of the Tree Management Plan and the computerized tree inventory.

Objectives

- ❖ Promote and protect the health, safety and general welfare of the public by providing for the maintenance of trees in the community forest and public rights-of-way and to create a well-stocked, diverse and properly maintained community forest.
- ❖ Identify hazardous trees and prioritize their removal.
- ❖ Track the condition of individual trees and provide for their maintenance.
- ❖ Identify locations needing trees.
- ❖ Assure a healthy mix of diverse species in Dexter's community forest.
- ❖ Monitor the health of individual trees in the community forest.
- ❖ Develop criteria for the removal and replacement of trees.

Strategies-Tree Management Plan

- Establish an annual schedule for assessment (structural, health, safety) of all public trees.
- Establish a priority list for the pruning or removal of hazardous trees.
- Develop a plan for on-going tree trimming and deadwood removal to achieve a well-maintained look throughout the Village.
- Develop a bidding process for annual tree trimming and deadwood removal within established budgets.
- Create a tree work bid template that includes planting, maintenance, and tree stock specifications.
- Use the Tree Management Plan, the Tree Specifications Manual, the 5-year Action Plan and CIP to make annual funding recommendations to Village Council.

Strategies-Computerized Tree Inventory

- Maintain, update, and improve the computerized tree inventory.
- Tag newly planted trees and record tree data.
- Develop the mapping capabilities of the tree inventory.
- Make the tree inventory available online.
- Bring the tree inventory's management in-house.

Goal 5

Make use of professional publications resources and standards in managing Dexter's community forest.

Objectives

- ❖ Ensure the effectiveness and efficiency in community tree care.

Strategies

- Adopt Detroit Edison's "Right Tree, Right Location" standards.
- Adopt the Michigan Department of Natural Resources "Three-Year Maintenance Guidelines" and Annual Maintenance Checklist".
- Adopt the planting standards recommended by the Michigan Department of Natural Resources and the National Arbor Day Foundation.
- Use the resources of the International Society of Arboriculture.
- Buy tree stock that meets the standards set forth in the Michigan Insect Pest and Plant Disease Act, Public Act 189, 1931.
- Purchase trees grown and dug in conformance with the American Standard for Nursery Stock published by the American Association of Nurserymen.
- Work with qualified local foresters, arborists and other municipal staff to determine the most efficient and cost effective operations for community tree care.

Goal 6

Promote and improve species diversity throughout Dexter's community forest to minimize potential for disease or insect infestation and forest devastation.

Objectives

- ❖ Encourage the planting of native species or species suitable for southeastern Michigan's climate and soils.

Strategies

- Develop and revise, at regular intervals lists of recommended and preferred trees species and cultivars for various public planting applications in the Village.
- Develop a photo book of recommended species to help residents select trees that will succeed in the growing conditions on their property.
- Use the Landscaping Standards, Article 6, of the Village of Dexter Zoning Ordinance to promote species diversity and native plantings.

Goal 7

Create an effective and adaptable Tree Management Plan.

Objectives

- ❖ Create a management plan that is supported by the Village Council and that can be implemented by staff and the Tree Board.
- ❖ Update the management plan as necessary.

Strategies

- Improve the tree inventory using state-of-the-art technology.
- Develop a 5-Year Capital Improvements Plan.
- Execute the 5-Year Action Plan.

Goal 8

Obtain funding for the implementation of the Tree Program.

Objectives

- ❖ Research funding sources for tree management.
- ❖ To extend the life of the resident cost-share program.
- ❖ To supplement the annual budget.
- ❖ To develop creative approaches to tree replacement.

Strategies

- Create a list of available grants and deadlines and apply for funding.
- Encourage private donations to the tree endowment for tree replacement.
- Develop ways to contribution to the tree endowment so that it can last into perpetuity.

Implementation

The Tree Management Plan was drafted to help with the management of the Village of Dexter's urban forest. Without a commitment of the resources necessary to implement the components of the plan the goals and objectives of the Tree Board, within the Management Plan, will not be achieved. It is imperative to implement the management plan in order to protect and enrich the Village's urban forest which is essential to the preservation of the quality and community character of the Village.

The following annual action plan will guarantee implementation of the Tree Management Plan and the Tree Board's goals and objectives for a healthy and thriving urban forest in the Village of Dexter.

5 Year Action Plan

YEAR 1 ACTION

- 1. Identify the responsibilities of the Village Tree Board**
 - A. Develop a prioritized list and map for Village tree maintenance and planting.
 - B. Recommend updates to the Village of Dexter Zoning Ordinance, Article 6, Landscaping Regulations.
 - C. Compile the annual list of trees to be offered in the Village tree planting program.
 - D. Compile a tree selection, planting and maintenance handbook for residents. Include planting, spacing standards, etc.
 - E. Apply for available grants.

- 2. Develop a Village tree management program**
 - A. Prepare a tree inventory map; update annually.
 - B. Prepare a checklist for tree maintenance and replacement.
 - C. Assess hazardous trees, using the ISA tree hazard evaluation form.
 - a. Estimate time for annual tree assessment.
 - b. Determine skills, time and budget required to perform the maintenance and/or removal work.
 - D. Prepare a tree maintenance manual; update, amend periodically.
 - E. Carry out maintenance work, with visual clearance on streets and at intersections a top priority.

- 3. Join and become active in the National Arbor Day Foundation**
 - A. Prepare and submit application.
 - B. Identify potential funding sources and propose an annual budget to Council
 - C. Organize, in participation with local organizations, National Arbor Day observances and celebrations
 - a. National Arbor Day events
 - b. Identify and enlist the participation of schools, service clubs, churches, Scouts, 4-H and other community organizations.
 - c. Determine, with community partners, the date, location and time of Arbor Day event(s).
 - d. Establish a planning committee to organize Arbor Day events.

- 4. Become a Tree City USA**
 - A. Prepare and submit application.
 - B. Prepare a resolution for Council committing \$2 per capita ($2 \times 3558 = \7116)

- 5. Develop a Tree Planting and Replacement Program**
 - A. Prepare a descriptive statement on the community tree planting program.
 - B. Develop an information sheet for distribution to community residents
 - a. Describe the requirements for participation
 - b. Prepare/provide a form for application to the program, including a hardship case form.
 - c. Prepare an information piece that describes the details of how the program work
 - d. Distribute to all households and property owners in the Village
 - e. Identity and use existing publications from public sources that can be distributed to the community.
 - f. Identify ways to distribute information to the community, i.e. newsletter, website, welcome packets, resident handbook.
 - g. Identify groups and community organizations that would use the information and the best way to get the information to the groups, i.e. schools, Lions Club, Rotary Club, Boards and Commissions, Boy and Girl Scouts, etc.

YEAR 2 ACTION

- 1. Apply for available grants**
 - A. Develop a list of available grants and timelines for submittal.

- 2. Annual update of inventory street trees and public park trees.**
 - A. Determine if it is necessary to re-analyze the tree data based on the plantings and removals completed in the previous year.
 - B. Prepare a list of hazard trees identified per the annual tree hazard inspection to be removed.

- 3. Begin ongoing, routine tree management schedule**
 - A. Evaluate inspection procedures to determine that hazards are being properly identified. Modify procedures as necessary.
 - B. Continue the maintenance of trees as prioritized or per the areas identified on the maintenance map quadrant schedule.

- 4. Evaluate and implement necessary changes to Arbor Day and Tree City USA requirements.**
 - A. Continue the celebrations organization by subcommittee.
 - B. Schedule and organize the events for the year.
 - C. Reapply for Tree City USA.

- 5. Advertise community forestry milestones and successes.**
 - A. Establish a community relations leader.
 - B. Identify a list of press opportunities and contacts.
 - C. Establish key facts about the tree inventory in the newspaper and at the Arbor Day celebration.
 - D. Promote the Arbor Day celebration and the Tree City USA designation.

YEAR 3 ACTION

- 1. Apply for available grants.**
 - A. Develop a list of available grants and timelines for submittal.

- 2. Annual update of inventory street trees and public park trees.**
 - A. Determine if it is necessary to re-analyze the tree data based on the plantings and removals completed in the previous year.
 - B. Provide a list of hazard trees identified per the annual tree hazard inspection.

- 3. Begin ongoing, routine tree management schedule.**
 - A. Evaluate inspection procedures to determine that hazards are being properly identified. Modify procedures as necessary.
 - B. Continue the maintenance of trees as prioritized or per the areas identified on the maintenance map quadrant schedule.

- 4. Evaluate and implement necessary changes to Arbor Day and Tree City USA requirements.**
 - A. Continue the celebrations organization by subcommittee.
 - B. Schedule and organize the events for the year.
 - C. Reapply for Tree City USA.

- 5. Advertise community forestry milestones and successes**
 - A. Designate a community relations leader.
 - B. Identify a list of press opportunities and contacts.
 - C. Establish key facts about the tree inventory in the newspaper and at the Arbor Day celebration.
 - D. Promote the Arbor Day celebration and the Tree City USA designation.

- 6. Disseminate information about tree care and pruning in the community.**
 - A. Circulate information prepared and developed in year one to the community, etc.

YEAR 4 ACTION

- 1. Apply for available grants.**
 - A. Develop a list of available grants and timelines for submittal.

- 2. Annual update of inventory street trees and public park trees.**
 - A. Determine if it is necessary to re-analyze the tree data based on the plantings and removals completed in the previous year.
 - B. Provide a list of hazard trees identified per the annual tree hazard inspection.

- 3. Begin ongoing, routine tree management schedule.**
 - A. Evaluate inspection procedures to determine that hazards are being properly identified. Modify procedures as necessary.
 - B. Continue the maintenance of trees as prioritized or per the areas identified on the maintenance map quadrant schedule.

- 4. Evaluate and implement necessary changes to Arbor Day and Tree City USA requirements.**
 - A. Continue the celebrations organization by subcommittee.
 - B. Schedule and organize the events for the year.
 - C. Reapply for Tree City USA.

- 5. Advertise community forestry milestones and successes.**
 - A. Establish a community relations leader.
 - B. Identify a list of press opportunities and contacts.
 - C. Establish key facts about the tree inventory in the newspaper and at the Arbor Day celebration.
 - D. Promote the Arbor Day celebration and the Tree City USA designation.

- 6. Disseminate information about tree care and pruning in the community.**
 - A. Circulate information prepared and developed in year one to the community, etc.

YEAR 5 ACTION

- 1. Apply for available grants.**
 - A. Develop a list of available grants and timelines for submittal.
- 2. Annual update of inventory street trees and public park trees.**
 - A. Determine if it is necessary to re-analyze the tree data based on the plantings and removals completed in the previous year.
 - B. Provide a list of hazard trees identified per the annual tree hazard inspection.
- 3. Begin ongoing, routine tree management schedule.**
 - A. Evaluate inspection procedures to determine that hazards are being properly identified. Modify procedures as necessary.
 - B. Continue the maintenance of trees as prioritized or per the areas identified on the maintenance map quadrant schedule.
- 4. Evaluate and implement necessary changes to Arbor Day and Tree City USA requirements.**
 - A. Continue the celebrations organization by subcommittee.
 - B. Schedule and organize the events for the year.
 - C. Reapply for Tree City USA.
- 5. Advertise community forestry milestones and successes.**
 - A. Establish a community relations leader.
 - B. Identify a list of press opportunities and contacts.
 - C. Establish key facts about the tree inventory in the newspaper and at the Arbor Day celebration.
 - D. Promote the Arbor Day celebration and the Tree City USA designation.
- 6. Disseminate information about tree care and pruning in the community.**
 - A. Circulate information prepared and developed in year one to the community, etc.
- 7. Review the 5-year action plan and the goals and objectives of the Tree Management Plan.**
 - A. Provide updated plan to Commissions and Board and prepare resolution to readopt plan to assure commitment to the goals and objectives of the plan.