

Dexter Downtown Development Authority

March 16, 2017 <> 7:30 AM

Dexter Senior Center
7720 Ann Arbor Street
Dexter, MI 48130

MINUTES

1. Call to Order: Called to order at 7:30 AM on March 16, 2017 by Chairman Steve Brouwer.

2. Roll Call

Becker, Patrick	Bellas, Rich	Brouwer, Steve
Darnell, Don-ab	Finn, Doug-ab	Fitzpatrick, Mike
Jones, Carol	Keough, Shawn	Model, Fred-ab
O'Haver, Dan-ab	Schmid, Fred-ab	Willis, Randy

Also in attendance: Michelle Aniol, Community Development Manager.

3. Approval of Minutes from the Regular Meeting on February 16, 2017.

Motion Willis; support Fitzpatrick to approve the minutes of the Regular Meeting on February 16, 2017 with one correction on page 3, under Mayor Keough's remarks, the date for the first goal setting session should be February 18, not March 18.

Unanimous voice vote approval with Darnell, Finn, Model, O'Haver and Schmid absent.

4. Approval of Agenda:

Motion Willis; support Bellas to approve the agenda as presented.

Unanimous voice vote approval with Darnell, Finn, Model, O'Haver and Schmid absent.

5. Pre-arranged Audience Participation: *None*

6. Non-Arranged Citizen Participation: *None*

7. Treasurer's Report: Treasurer Mike Fitzpatrick provided the following information and the Board took the following action:

a) March Invoices: Invoices from Scott Munzel for 2016 Dexter Wellness Center for the amount of \$770.00; 14A District Court (City v Mary

Hamilton-O'Neil) for the amount of \$62.00; Washtenaw County Treasurer (Refund LaFontaine 2015 Brownfield Capture) for the amount of \$3,834.37; and Washtenaw County Intermediate School District (Refund LaFontaine 2015 Brownfield Capture) for the amount of \$4,833.56 for a total amount of invoices of \$9,499.93.

Motion Willis; support Keough to pay the March invoices in an amount of \$9,499.93.

Unanimous voice vote approval with Darnell, Finn, Model, O'Haver and Schmid absent.

b) Approval of February 2017 Treasurer's Report.

Motion Bellas; support Willis to approve the March Treasurer's Report as presented.

Unanimous voice vote approval with Darnell, Finn, Model, O'Haver and Schmid absent.

c) Forecast – Consider revised forecast

The forecast was reviewed with changes made to the project line.

d) Budget – Discuss proposed Budget for FY 2017-2018

Motion Keough; support Fitzpatrick to approve the FY 2017-2018 Budget with the removal of \$500 donation to downtown events.

Unanimous voice vote approval with Darnell, Finn, Model, O'Haver and Schmid absent.

8. Correspondence / Communications:

None

9. Action Items:

a) Old Business

b) New Business

1) Grand Street Paving Options – Discussion of paving options submitted by OHM for Grand Street.

Ms Aniol explained the two options in the packet and related City Council's ideas of a shift in the sidewalk, perpendicular parking on the north side and parallel at the cemetery. A comment on parking at the cemetery was to change it from parallel to perpendicular to increase the number of spaces.

10. Discussion Updates:

None

11. Reports:

a) Committee Reports

1) Broad Street Redevelopment Committee – Meeting scheduled for Monday March 20, 2017.

b) Mayor – Shawn Keough

- *Mayor Keough reported on the expansion of the DDA boundary to include the Mill Creek Adventure Center. The Library Board had decided that they wanted \$5,000 for such a change and this fee would be passed onto the owners of the property. The owners will now be going to the open market to obtain a Class C Liquor License and the boundaries will not be changed.*
- *I would like to meet yearly with the Library Board to continue open discussions with them.*
- *Ms. Nicholls, Scott Munzel and I met with Senator Warren and Representative Lasinski to discuss charity tax exemptions. We stated that we are not against charities, but that they need to do charity at their location for an exemption.*
- *DTE is still willing to make the de-commission and removal of the substation happen. Scott Munzel is working on the language of the agreement. The City received more personal property tax monies than expected and plans to set that money aside for the substation project.*
- *There has been discussion of a need for parking study.*

c) Staff – Michelle Aniol

- *Dexter Creamery in the former Nichols and Stafford building has been doing renovations on the exterior and exposed the glass over the windows and doors. They will have a projecting sign with decals which will make it look more like how the building would have looked in the past.*

12. Chairman's Report: April 20, 2017 Agenda

13. Non-Arranged Citizen Participation:

Rich Bellas, the Arts, Culture & Heritage representative from DDA, discussed DDA's support of the upcoming Plein Air Festival.

14. Adjournment

Motion Willis; support Fitzpatrick to adjourn at 8:03 AM.

Unanimous voice vote approval with Darnell, Finn, Model, O'Haver and Schmid absent.

Respectfully submitted,

Carol Jones, Secretary