

Dexter Downtown Development Authority

April 19, 2018 < > 7:30 AM
Dexter Senior Center
7720 Ann Arbor Street
Dexter, MI 48130

MINUTES

1. Call to Order: Called to order at 7:30 AM on April 19, 2018 by Chairman Steve Brouwer.

2. Roll Call

Becker, Patrick-ab	Bellas, Rich	Brouwer, Steve
Darnell, Don-ab	Finn, Doug	Fitzpatrick Mike
Jones, Carol	Keough, Shawn	Model, Fred
O'Haver, Dan-ab	Schmid, Fred-ab	Willis, Randy

Also in attendance: Michelle Aniol, Community Development Manager.

3. Approval of Minutes from the Regular Meeting on March 15, 2018

Motion Willis; support Bellas to approve the minutes of the Regular Meeting of March 15, 2018 as presented.

Unanimous voice vote approval with Becker, Darnell, O'Haver and Schmid absent.

4. Approval of Agenda:

Motion Willis; support Finn to approve the agenda with the following corrections:

- *Strike the comment regarding the formatting issues with the Treasurer's Report.*
- *Correct the amount of the invoices to be paid to \$199,577.11.*

Unanimous voice vote approval with Becker, Darnell, O'Haver and Schmid absent.

5. Pre-arranged Audience Participation: *None*

6. Non-Arranged Citizen Participation: *None*

7. Treasurer's Report: *Treasurer Mike Fitzpatrick provided information on invoices, cash balances and the 2018-2019 DDA Draft Forecast. The following action was taken:*

a) April Invoices: City of Dexter for City Maintenance in the amount of \$10,000.00; City of Dexter for House Purchase Reimbursement in the amount of \$20,000.00; PNC Bank for 2011 Refunding Bond in the amount of \$37,610.75; US Bank for 2015 Taxable Bond Refunding in the amount of \$59,202.50; US Bank for 2017 Non-Taxable Bond in the amount of \$35, 787.50; Chase Bank for 2017 Non-Taxable Bond Refunding in the Amount of \$35,980.24 and Pear Sperling Eggan & Daniels for Attorney Fees in the amount of \$996.12 for a total of invoices of \$199,577.11.

Motion Finn; support Keough to pay the invoice in the amount of \$199,577.11.

Unanimous voice vote approval with Becker, Darnell, O’Haver and Schmid absent.

b) Approval of April 2018 Treasurer’s Report.

Motion Finn; support Willis to approve the April Treasurer’s Report as presented.

Unanimous voice vote approval with Becker, Darnell, O’Haver and Schmid absent.

c) 2018-2019 DDA Draft Forecast

Discussion followed with the following corrections to be made on the report:

- *Remove the \$500 donation for Downtown Events.*
- *Add \$25,000 to Attorney Fees*
- *Add an additional \$10,000 to projects for stair repair.*

8. Correspondence / Communications:

None

9. Action Items:

a) Old Business - None

b) New Business - None

10. Discussion Updates - None

11. Reports:

a) Mayor – Shawn Keough

Mayor Keough includes his written report in the packet and gave the following updates:

- *Last night's meeting (April 18, 2018) for 3025 Broad Street was well attended. There will be a fourth meeting. Mayor Keough gave a brief review of the meeting,*
- *The Mayor's report from the past Council meeting is included in your packet.*
- *The City is also entering into the budget cycle.*

b) Staff – Michelle Aniol

Ms. Aniol includes her written report per packet and provided the following updates:

- *I am continuing to work with Oxford and Dexter Crossing on the incremental tap fee issue.*
- *City Council will be looking to adopt the Economic Development Strategy by Resolution at the next meeting. Please review the copy included in your packet.*

12. Vice-Chairman's Report: May 17, 2018 Agenda

a) Budget and Forecast FY 2018-2019

13. Non-Arranged Citizen Participation:

None

14. Adjournment

Motion Willis; support Finn to adjourn at 8:06 AM.

Unanimous voice vote approval with Becker, Darnell, O'Haver and Schmid absent

Respectfully submitted,

Carol J. Jones, Secretary

Approved for filing: May 17, 2018