

# Dexter Downtown Development Authority

October 18, 2018 <> 7:30 AM

**Dexter Senior Center**

7720 Ann Arbor Street

Dexter, MI 48130

## **MINUTES**

1. Call to Order: Called to order at 7:30 AM on October 18, 2018 by Chairman Steve Brouwer.

2. Roll Call

Becker, Patrick	Bellas, Rich	Brouwer, Steve
Darnell, Don-ab	Finn, Doug	Fitzpatrick Mike-ab
Jones, Carol	Keough, Shawn	Model, Fred
O'Haver, Dan-ab	Schmid, Fred	Willis, Randy

Also in attendance: Michelle Aniol, Community Development Manager and Courtney Nicholls, City Manager.

3. Approval of Minutes from the Regular Meeting on August 16, 2018

*Motion Willis; support Schmid to approve the minutes of the Regular Meeting of August 16, 2018 as presented.*

*Unanimous voice vote approval with Darnell, Fitzpatrick, and O'Haver absent.*

4. Approval of Agenda:

*Motion Willis; support Schmid to approve the agenda as presented.*

*Unanimous voice vote approval with Darnell, Fitzpatrick, and O'Haver absent.*

5. Pre-arranged Audience Participation: *None*

6. Non-Arranged Citizen Participation: *None*

7. Treasurer's Report: In the absence of *Treasurer Mike Fitzpatrick, Michelle Aniol provided information on the September and October Treasurer's Report. The following action was taken:*

a) September/October Invoice: Pear Sperling Eggan & Daniels, PC invoices of \$2,191.50 and \$1,008.00 for Dexter Wellness in the total amount of \$3,199.50 for Attorney fees; US Bank for 2015 Refunding of the Taxable Bond in the amount of \$28,670.00; Chase Bank 2017 Refunding of the Non-Taxable Bond in the amount of \$19,742.74; and PNC Bank 2011 Refunding in the amount of \$37,094.50 for a total of all invoices of \$88,706.74.

*Motion Schmid; support Finn to pay the invoice total amounts of \$88,706.74.*

*Unanimous voice vote approval with Darnell, Fitzpatrick, and O'Haver absent.*

b) Approval of October 2018 Treasurer's Report.

*Motion Keough; support Willis to approve the October Treasurer's Report as presented.*

*Unanimous voice vote approval with Darnell, Fitzpatrick, and O'Haver absent.*

8. Correspondence / Communications:

None

9. Action Items:

a) Old Business – Election of Officers

*Motion Brouwer; support Willis to nominate the following as DDA officers for 2018-2019: Doug Finn, Chairman; Don Darnell, Vice-Chairman; Mike Fitzpatrick, Treasurer; and Carol Jones, Secretary.*

*Unanimous voice vote approval with Darnell, Fitzpatrick, and O'Haver absent.*

b) New Business

1. Consideration of: Letter of Support for Amendment to Michigan Business Tax Credit Application for the Dexter Town Center Project

*Motion Keough; support Finn to approve the tax credit amendment with \$50,000 paid back to the DDA.*

*Ayes: Becker, Bellas, Finn, Jones, Keough, Model, Schmid and Willis*

*Nays: None*

*Absent: Darnell, Fitzpatrick and O'Haver*

*Abstain: Brouwer*

*Motion carries*

10. Discussion and Updates – None

11. Reports:

a) Mayor – Shawn Keough

*Mayor Keough includes his written report in the packet and gave the following updates:*

- *October 22, 2018 will be the last Council Meeting for Ray Tell as he is retiring from the Council due to business employment reasons. To date, I have received two applications to fill Mr. Tell's position.*

b) Staff – Michelle Aniol

*Ms. Aniol includes her written report per packet and provided the following updates:*

- *There is a new business going into the Wallace Building on Broad Street. It is a kitchen/bath design business.*
- *Chela's have all of the approvals they need from the City and Building Department. They are now waiting for the Health Department and Liquor Control Commission.*
- *Ms. Nicholls was present to discuss the Central Street Road Project and inquire if DDA members have any questions or comments on the 2019 project.*

12. Chairman's Report: November 15, 2018 Agenda

*None*

13. Non-Arranged Citizen Participation:

*Fred Schmid spoke of his contact with Karl Fink regarding the dumpsters (behind Hotel Hickman) not being properly maintained with doors not shut or locked and trash lying on the ground. He asked the question of "What can be done to maintain the City's appearance?" Ms. Nicholls reported on what has been done to maintain City dumpsters. Discussion followed.*

14. Adjournment

*Motion Schmid; support Willis to adjourn at 8:03 AM.*

*Unanimous voice vote approval with Darnell, Fitzpatrick and O'Haver absent.*

Respectfully submitted,

Carol J. Jones, Secretary

Approved for Filing: November 15, 2018