

Dexter Downtown Development Authority

May 16, 2019 < > 7:30 AM
Dexter Senior Center
7720 Ann Arbor Street
Dexter, MI 48130

MINUTES

1. Call to Order: Called to order at 7:31 AM on May 16, 2019 by Chairman Doug Finn.

2. Roll Call

Becker, Patrick-ab	Bellas, Rich	Brouwer, Steve-ab
Darnell, Don	Finn, Doug	Fitzpatrick, Mike-ab
Jones, Carol	Keough, Shawn	Model, Fred-ab
O'Haver, Dan-ab	Schmid, Fred	Willis, Randy

Also in attendance: Michelle Aniol, Community Development Manager.

3. Approval of Minutes from the Regular Meeting on April 18, 2019

Motion Keough; support Willis to approve the minutes of the Special Meeting of April 18, 2019 as presented.

Unanimous voice vote approval with Becker, Brouwer, Fitzpatrick, Model and O'Haver absent.

4. Approval of Agenda:

Motion Willis; support Bellas to approve the agenda with the addition on new invoices and an updated budget.

Unanimous voice vote approval with Becker, Brouwer, Fitzpatrick, Model, and O'Haver absent.

5. Pre-arranged Audience Participation: *None*

6. Non-Arranged Citizen Participation: *None*

7. Treasurer's Report: *Ms. Aniol reviewed the Treasurer's Report and explained the additional invoices from the County for 2016 tax capture refund to Five Healthy Towns. The following action was taken:*

a) May Invoices: To the City of Dexter for Houses purchased invoice for \$20,000; City of Dexter for Annual Maintenance for the City invoice for \$10,000; Five Healthy Towns invoice for 2016 tax capture from Washtenaw County for \$80,424.48; Five Healthy Towns invoice for 2016 tax capture from Washtenaw Community College for \$19,123.16; and Five Healthy Towns invoice for 2016 tax

capture from Dexter District Library for \$6,227.69 for a total of invoices of \$135,775.33.

Motion Schmid; support Willis to pay the invoice total amounts of \$135,775.33.

Unanimous voice vote approval with Becker, Brouwer, Fitzpatrick, Model, and O'Haver absent.

b) Approval of May 2019 Treasurer's Report.

Motion Bellas; support Schmid to approve the May Treasurer's Report as presented.

Unanimous voice vote approval with Becker, Brouwer, Fitzpatrick, Model and O'Haver, absent.

8. Correspondence / Communications:

Chairman Finn Commented on the Council/Boards/Commissions/ Committee Meeting on April 29, 2019 and the information shared by the DDA was interesting and well done.

9. Action Items:

a. Old Business – FY2019-2020 DDA Forecast – Continue Discussion and take action to adopt the Forecast for FY 2019-2020.

Ms. Aniol explained the forecasting changes in two areas, Maintenance and Administration costs, as well as the acceleration of pay backs to the City on property purchases. Discussion followed on potential DDA projects and accelerating payments back to the city. The consensus was to complete the house purchases for \$44,000, the DTE pay back of \$78,000 in FY 2019-2020, and assume the DTE payments in the years forward.

b. New Business – FY 2019-2020 DDA Budget – Discussion and action to recommend approval of DDA Budget for FY 2019-2020 to City Council.

Motion Schmid; support Willis to recommend the modified budget with City Maintenance at \$10,000 and Capital Improvements of \$78,000 for to DTE for property in FY 2019-2020.

Ayes: Bellas, Darnell, Finn, Jones, Keough, Schmid and Willis

Nays: None

Absent: Becker, Brouwer, Fitzpatrick, Model and O'Haver

Motion carries

10. Discussion and Updates

None

11. Reports:

- a) Mayor – Shawn Keough – included in the packet.
- b) Staff – Michelle Aniol - included in the packet

12. Chairman’s Report: June 20, 2019

13. Non-Arranged Citizen Participation:

None

14. Adjournment

Motion Schmid; support Willis to adjourn at 8:56 AM.

Unanimous voice vote approval with Becker, Brouwer, Fitzpatrick, Model and O’Haver absent.

Respectfully submitted,

Approved for Filing: June 20, 2019

Carol J. Jones, Secretary